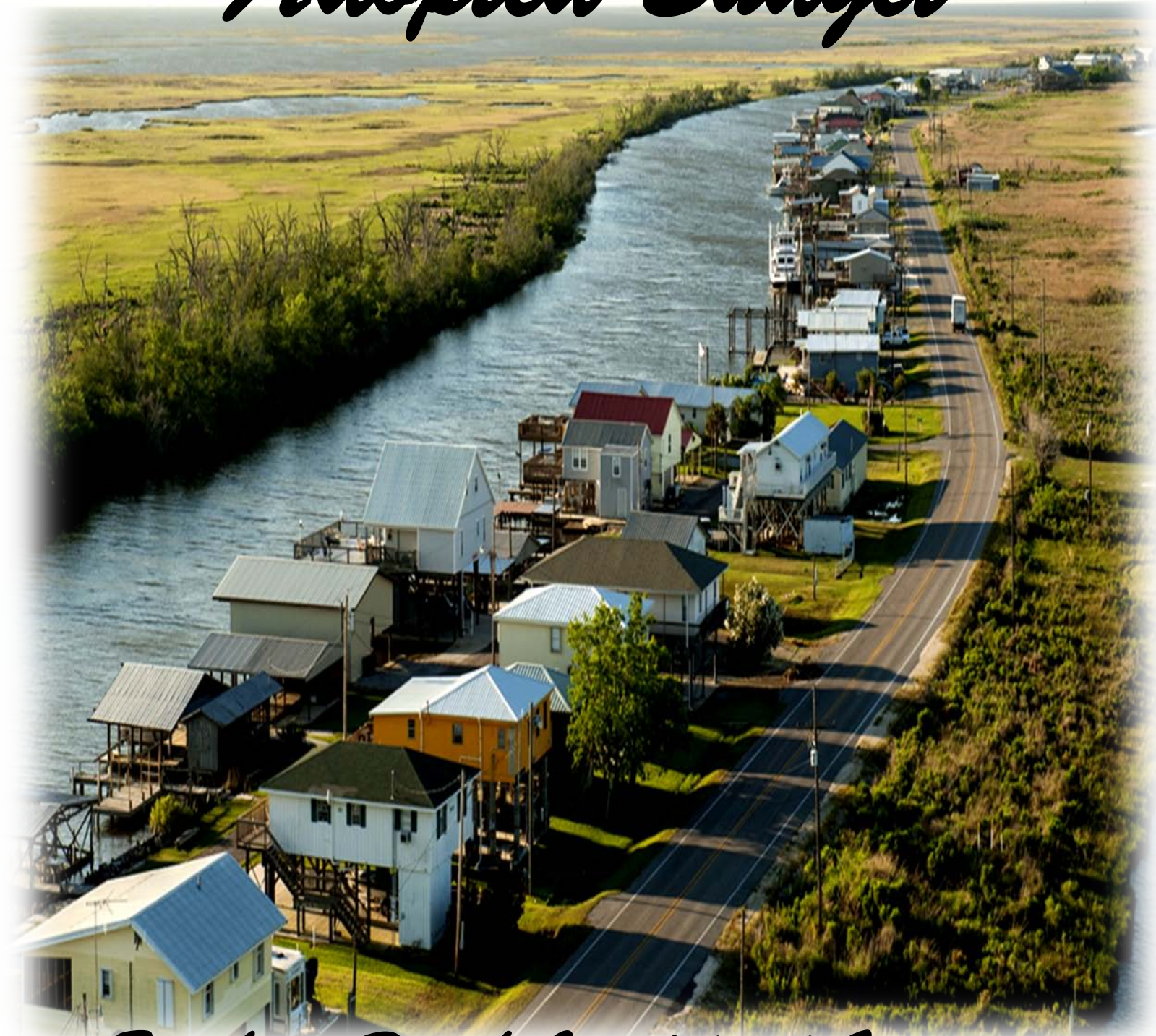


2014

Adopted Budget



***Terrebonne Parish Consolidated Government
Houma, Louisiana***



About the Front and Back Cover

Found along the Gulf Coast, Terrebonne Parish is truly Louisiana's Bayou Country. More than 65% of Terrebonne Parish consists of wetlands and open water. There are more than 40 bayous that run through Terrebonne Parish. In case you didn't know, a *parish* is what other states refer to as a county.

Budget Layout by:

Ruby LeCompte

ADOPTED BUDGET

For the Year 2014



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Michel H. Claudet
PARISH PRESIDENT

Al Levron
PARISH MANAGER

Jamie J. Elfert
CHIEF FINANCIAL OFFICER

Donald Picou
COMPTROLLER

Jill Becnel
ACCOUNTANT

2013 PARISH COUNCIL MEMBERS

Beryl A. Amedée-Chairwoman, District 4
Russell "Red" Hornsby-Vice-Chairman, District 6
John Navy, District 1
Arlanda Williams, , District 2
Capt. Greg C. Hood, Sr. (Ret.), District 3
Christa M. Duplantis, District 5
Danny Babin, District 7
Dirk Guidry, District 8
Pete Lambert, District 9

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 1, 2013

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2013. This was the 11th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

OFFERED BY: Ms. A. Williams.
SECONDED BY: Ms. C. Duplantis-Prather.

ORDINANCE NO. 8376

AN ORDINANCE TO ADOPT THE 2014 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO NAME AND TO SET THE SALARIES OF THE COUNCIL STAFF; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2014 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following individuals be appointed to the respective positions as members of the Council Staff:

Council Clerk: Charlette D. Poché
Assistant Council Clerk: Venita H. Chauvin
Clerical Assistant (Senior Minute Clerk): Suzette Thomas
Clerical Assistant (Minute Clerk): Tammy E. Triggs

and that the salaries of the aforementioned individuals be set as per Exhibit A, attached hereto.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

LEGAL AUTHORIZATION

THERE WAS RECORDED:

YEAS: A. Williams, G. Hood, Sr., B. Amedée, C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert and J. Navy.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.


The Chairwoman declared the ordinance adopted on this, the 4th day of December, 2013.

Charlette D. Poché
CHARLETTE D. POCHÉ, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Beryl Amedée
BERYL AMEDÉE, CHAIRWOMAN
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

12-9-13 8:45 a.m. CP

Approved  Vetoed
Michel H. Claudet, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12-10-13 3:57 p.m. CP

I, CHARLETTE D. POCHÉ, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 4, 2013, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 10th DAY OF December, 2013.

Charlette D. Poché
CHARLETTE D. POCHÉ, COUNCIL CLERK
TERREBONNE PARISH COUNCIL





OFFICE OF THE PARISH PRESIDENT
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P. O. Box 6097
HOUMA, LOUISIANA 70361-6097



MICHEL H. CLAUDET
PARISH PRESIDENT

(985) 873-6401
FAX: (985) 873-6409
E-MAIL: mhclaudet@tpcg.org

September 25, 2013

Honorable Council Members:

I respectfully submit our proposals for the 2014 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$207.7 million and contains \$19.7 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2012 Adopted budget totaled \$202.6 million with \$20.1 million in Operating Capital and Capital Outlay.

Despite the parish's vulnerability to hurricanes, and land loss, our local economy continues to grow. During the first eight months of 2013, sales taxes, which are an indicator of economic activity increased over 8% from the same period of 2012. Although we are optimistic that this trend will continue, this Administration continues to implement conservative budget practices and maintaining status quo budgets whenever possible.

Nationally, health costs continue to rise. On the local level, we continue to monitor claims, promote the use of preventative care and provide for an annual Health Fair. In the areas of risk management, our worker's compensation rates have increased as much as 25% in some departments, which is reflected in the proposed budget. Some of these additional costs have been offset by the 21% reduction in the Personnel/Unemployment rate.

The Police and Fire Pension rates continue to average 30% of direct salary costs, with no reductions anticipated in the foreseeable future. For most of the remaining departments, whose employees participate in the Parochial Retirement System and Social Security, pension rates will be maintained at 17.65%.

Fiscal Year 2014 will see Terrebonne Parish Consolidated Government refocus our efforts on continued growth and diversification of the local economy. With this in mind, our proposed budget will discontinue funding the operations of the Terrebonne Economic Development Authority and re-establish economic development activities as part of parish government. We feel that this new structure will allow for greater efficiencies and outcomes in the parish's business retention and attraction efforts.

Capital and Special Projects

With funds available, \$15.1 million of non-recurring capital and special projects are proposed in the 2014 Five-Year Capital Outlay Budget, from General Fund, ¼% Capital Sales Tax, Road and Bridge Tax, Drainage Taxes, Utility System and Sewerage Systems.

Drainage Improvements

1-1B Drainage Improvements	8,000
2-1A Schriever Drainage Improvements	43,000
Aviation Road Drainage	15,000
Company Canal Portable Pump	105,000
Highridge Levee	263,866
Hollywood Road Drainage	605,176
Upper Dularge Levee	100,000
Wauban Subdivision Drainage	300,000
Westside Drainage	904,720
	<hr/>
	2,344,762

Professional Services (Flood Risk Reduction)

DFIRM Consultants/Eng/LAMP	200,000
	<hr/>
	200,000

Road and Bridge Projects

Aviation Road Rehabilitaton	27,000
Bayou Gardens Extension Phase 2	5,434,969
Bayou Gardens Turn Lane (Left at St. Louis)	200,000
Bayou Walk Pedestrian Bridge	471,000
Downtown Lighting	300,000
Hollywood Road Widening (Tunnel to Hwy 311)	124,300
Houma Terrebonne Airport Road (CEA)	200,000
Major Turning Lanes	15,000
Prospect Turn Lane	200,000
Southgate Subdivision Entrance	40,000
Widening Hollywood Road (Hwy 311 to Valhi)	415,000
	<hr/>
	7,427,269

Recreation / Quality of Life

Boardwalk Contruction (Phase 3)	487,315
District 1 Infrastructure Improvements	50,000
Summer Camp Programs	225,000
	<hr/>
	762,315

Utility System

Rosemary St. Area / Cast Iron Replacement	1,000,000
	1,000,000

Sewerage System

Airbase Pump Station Improvements	100,000
Cleveland No. 1 & 2 Lift Station Redirection	525,000
Gum Street Sewer Pump Station	650,000
Highland Sewer Lift Station	150,000
Infiltration/Inflow Elimination	500,000
North Plant Improvements	650,000
Orange Street Lift Station Improvements	150,000
	2,725,000

Public Services and Safety

Adult Jail Chillers, A/C & Air Handlers	400,000
Public Safety Programs / Crime Cameras	100,000
	500,000

Waterways

Derelict Vessels	200,000
	200,000

Distinguished Budget Presentation

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2013 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

In 2014, we will continue our fight against implementation of the Biggert-Waters Act of 2012, which if not repealed, or delayed will result in sky-rocketing flood insurance rates for our citizens. This is a battle that cannot be lost, as the continued existence of Terrebonne as a community depends on victory. Additionally, the newly established Local Levee Partnership Team will work closely with FEMA over the next 12-18 months to assist in the development of more accurate flood maps by integrating all new levees into the mapping process.

Expect to see major improvements in the area of flood risk reduction. Together, the Levee District and the Parish are poised to complete in excess of \$100 Million dollars of improvements next year alone, with a cumulative total in excess of \$400 million since 2008.

While much infrastructure work, including levees, pumps, sewers, and roads are completed we will continue to position Terrebonne Parish among the most progressive and growth focused communities in Louisiana and our region.

I would also like to reiterate my deep gratitude to the members of the Terrebonne Parish Council, who as committed public servants are true partners in the building of a community worthy of our great people.

Sincerely,

A handwritten signature in black ink, consisting of a series of connected, wavy lines that form a stylized, cursive representation of the name.

Michel H. Claudet
Parish President
Terrebonne Parish Consolidated Government

BUDGET MESSAGE SUPPLEMENT

In the Budget Message submitted by the Parish President, brief highlights for 2014 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader further overviews of various components of the Budget.

ECONOMIC OUTLOOK

In 2003, the Terrebonne Economic Development Authority (TEDA) was created by the state legislature and operates within a partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce and the South Central Industrial Association (SCIA) to attract and retain jobs in the parish by implementing the economic development strategic plan created by the founding stakeholders. TEDA accomplishes its mission by strengthening Terrebonne's economic base through business retention and expansion; the creation of new jobs by working with entrepreneurs; and by attracting new business and industry to the Parish. The following excerpt on Economic Condition and Executive Summary was prepared by the Chief Executive Officer of the Terrebonne Economic Development Authority.

Economic Condition

The LA Economic Outlook (31st Annual Edition 2013-2014 prepared by Loren C. Scott) contained the following information which could potentially (directly) impact Terrebonne Parish and the entire Bayou Region for the remainder of 2013 and 2014:

- A. The nation faces a "fiscal cliff" of tax increases and massive spending cuts. This uncertainty has created an angst in the business sector that is slowing economic growth.*
- B. Because LA is an energy-dependent state and with the direction of wildly varying oil and natural gas prices always adds another element of uncertainty.*
- C. The real GDP will increase at a rate of 1.5% in 2013 and 2.1% in 2014 which will preclude a recession but nevertheless will limit job growth.*
- D. Inflation will remain in the 2% range which in turn translates to modest increases in interest rates.*
- E. The forecast is for oil prices to average \$95 per barrel over the next two years, within a wide range of \$80-\$110 per barrel unchanged from 2012. Activity in the Gulf of Mexico should be back to pre-spill levels by the second half of this year.*
- F. Natural gas prices will remain in the \$2.50 mmbtu range staying at a low level by abundant new supplies coming from the shale gas deposits. Low natural gas prices are creating a boom in LA's large chemical industry.*
- G. More dollars will be injected into the economy during 2013-2014 with the establishment of the new Deepwater Horizon Class Action Claims Unit.*
- H. The Houma MSA (as Lafayette) will continue to enjoy a positive job-shot from the recovery of the exploration industry in the Gulf. We should also see an increase of major hiring at our shipyards. One downside to our area are expected layoffs at area fabricators due to temporary lulls in orders resulting from the permitatorium. For Houma, 2800 new jobs are forecast for 2013 (2.9% increase) and 3200 jobs for 2014 (3.2% increase). Should these estimates actually be realized our MSA will see a new employment record by year end 2013!*

In summary, Economic Development activity is constant in Terrebonne Parish which covers all business sectors. According to Port Director David Rabalais, interested parties for port properties have doubled from 2012 to 2013. The statewide Entrepreneurship Fest that TEDA hosted in June attracted 459 registrants which officials with LED were quite impressed. Because of this high level of interest, the Parish should experience a "banner year in 2014" for new business start ups.

Through August of the current year (2013) new business licenses issued in the Parish have totaled 505. Another component of TEDA's strategic plan is to continue to attract foreign investors primarily being targeted in China and Panama. Both countries are forecasting significant energy demand increases during the next 5 years. China is also predicted to increase its US investments dramatically over the next 3 years according to the US China Business Council in all areas.

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS

SHORT TERM GOALS

- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The Parish's short term goal was to complete the engineering for the projects and aggressively begin construction of each phase. The subject program consists of fifteen (15) construction contracts; five (5) of which are completed. The largest contract was for construction and equipment replacement at the North Wastewater Treatment Plant in the amount of \$3.2 million, and is presently 85% complete.

BUDGET MESSAGE SUPPLEMENT

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS (continued)

SHORT TERM GOALS (continued)

- In 2011, the Parish sold \$49 million of Public Improvement Bonds for the Morganza to the Gulf Hurricane Levees, which will be used to leverage both Federal and State funding for the 72 miles of a levee protection system. (Continued in Long-Term Goals).
- In 2011, the Parish sold \$11.8 million of Capital Sales Tax Public Improvement Bonds to finance the completion of two major roads in heavily populated areas (Valhi Extension and Bayou Gardens Extension). The Valhi Extension was completed in 2012, however the Bayou Gardens Extension will be in two phases. Phase I has been designed, requiring an embankment of +5 elevation and 10 month settlement period. Phase II, will be designed and completed within 2 years after Phase I has been completed.
- In early 2013, the Parish sold \$11.3 million of Capital Sales Tax Public Improvement Bonds to finance Phase III of the Westside Boulevard Extension, which will tie into a major state highway. The design phase will be finished in 4 – 6 months. Following the acquisition of right of ways, construction bids should be ready, with an estimated completion date within 12 months.
- In March 2009, the Housing and Urban Development Department approved Louisiana’s initial action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings and pollution control/sewerage improvements. Three projects have entered the construction phase totaling \$12.635 million, with short-term completion expected. (Continued discussion below in Long-Term Goals).
- At the end of 2011, the parish purchased property in excess of 30 acres. The relocation of critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding will enhance government’s ability to respond to emergency events. The short term goal includes the engineering phases of the Emergency Center, Animal Shelter, Juvenile Detention and Public Works Administration Buildings. (Continued in Long-Term Goals)
- To update and overhaul the Personnel Manual to include the Fire and Police Department.
 - To continue reviewing the updated Personnel Manual with new policies for formal presentation to the Council.

LONG-TERM GOALS

- To continue working to connect to the I-49 Corridor, which the major Hurricane Evacuation Route for southern Louisiana.
 - Working with the Federal and State Government to implement partnered schedules for completion of each phase.
 - Identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- To search every means of funding and partnerships for providing improved drainage and flood protection to all residents of Terrebonne Parish.
 - Continue meeting with the Levee District officials to identify priorities of all phases and make changes as needed.
 - During the budget process, parish officials will identify long-term funding goals using Terrebonne Parish excess taxes (non-recurring) and utilizing the sale of Public Improvement Bonds scheduled for early 2013. (see Short Term Goal). The Levee District (a separate government entity) has designed long-range operational costs to maintain the levees constructed from two dedicated sales tax issues and ad valorem tax (property).
- To fund and update the Comprehensive Land Use Master Plan in compliance with the requirement to update every five years.
- Following the purchase of acreage in the northern section of our parish (see short-term goals), the parish will begin site improvements and construction of facilities for essential services.
- To complete major projects funded by the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit. The funding for the following projects is included in the current budget and five-year capital outlay budget, totaling \$135 million: Non-federal levee improvements; Forced Drainage Improvements; Government Buildings; Pollution Control / Sewerage; Housing Assistance; Economic Development; and Recovery Port/Dry Dock
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The long-term goal is to complete the approved projects for sewer lift stations, treatment plant, disposal plant and infiltration / inflow improvements. The recognition of these funds are now included in the current budget and five-year capital outlay budget. Long-term revenue plans have been adopted to include these improvements through sewer rates over a five year period of 2010 through 2014.
- To complete the Hollywood Road widening (2 lane to 4 lane). The clearing and grubbing will be completed in early 2013 to ready the area for utility relocations scheduled for construction in 2014. The magnitude of this project places a finish date well into future years, conservatively estimating between Year 2015 – 2016.
- Coordinate with Federal/State/Local officials regarding the Parish’s response to the Deepwater Horizon Oil Spill. The Parish continues to monitor the effects of the spill, including the possible loss of tax revenue, oil and gas royalties, and impact of fishing industry. The State of Louisiana, Attorney General has contracted the services of experts in the field of estimating revenue impacts, with offers to assist the coastal parishes.

BUDGET MESSAGE SUPPLEMENT

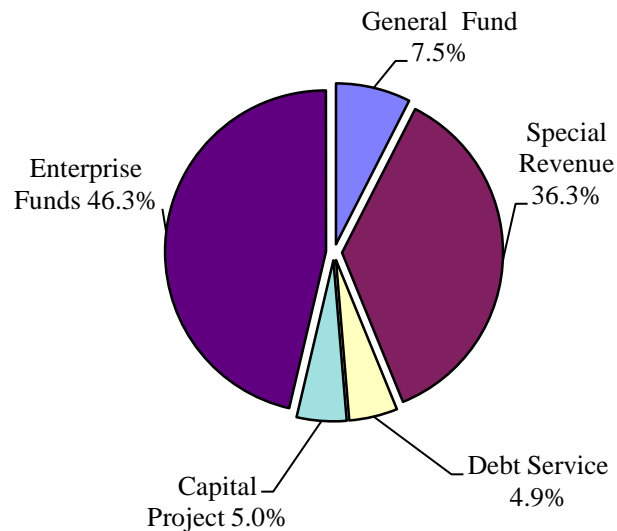
ALL FUND SUMMARY

The adopted budget for the year 2014 for all funds, including the operating capital and capital outlay, totals \$207.88 million. This is an increase of 2.58%, or \$5.23 million more than the original 2013 adopted budget. For comparison, the final 2013 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart below and the graph that follows depict the total annual operating budget by fund type for the original 2013 budget and the recently adopted 2014 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

2014 ANNUAL APPROPRIATIONS BY FUND TYPE

<u>Fund Type</u>	<u>2013 ADOPTED BUDGET</u>	<u>2014 ADOPTED BUDGET</u>	<u>2014 BUDGET OVER (UNDER) 20 BUDGET</u>	
General	\$ 14,840,868	\$ 15,496,526	\$ 655,658	4.42%
Special Revenue	72,785,760	75,535,715	2,749,955	3.78%
Debt Service	10,175,005	10,092,288	(82,717)	-0.81%
Capital Project	10,117,890	10,548,346	430,456	4.25%
Proprietary	94,732,274	96,210,367	1,478,093	1.56%
Grand Total	\$ 202,651,797	\$ 207,883,242	\$ 5,231,445	2.58%

2014 Annual Appropriations by Fund Type



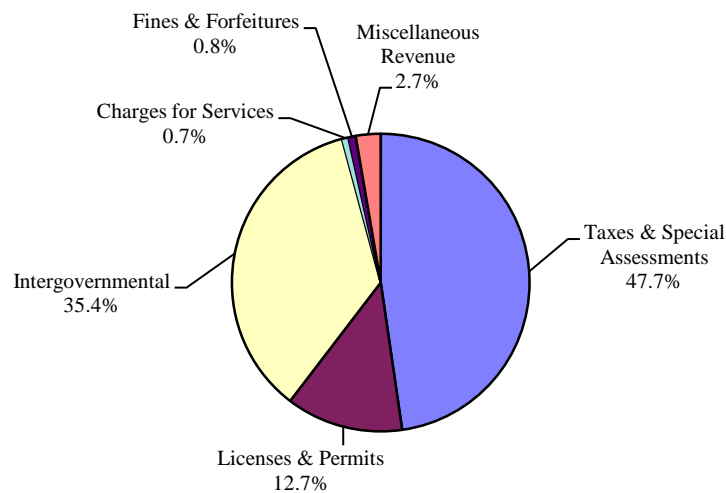
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

GENERAL FUND

As shown in the chart on the previous page, the General Fund makes up 7.5% of the total Parish budget for the year 2014. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown below.

General Fund Funding Sources
\$24,405,509



Total appropriations for the General Fund Annual Operating Budget increased from \$14.8 million in 2013 to \$15.5 million in 2014, or 4.7%. The transfers out to other funds for grant matches and operation supplements in Special Revenue Funds and non-recurring capital decreased from \$13.9 million in 2013 to \$12.7 million in 2014, or an 8.6% decrease.

SPECIAL REVENUE FUNDS

Approximately 36.3% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2014 budgets totaling \$75.5 million for Special Revenue Funds increased by \$2.7 million, or 3.8% from the 2013 funding level of \$72.8 million. The change resulted from overall increases in current revenues sources.

DEBT SERVICE FUNDS

Debt service requirements for 2014 basically stayed the same, with only a slight decrease of \$82,717, or .8%.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2014, new projects or additional funding to existing projects totaled \$10.5 million. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005, 2008 and 2012. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

PROPRIETARY FUND TYPES

➤ Enterprise Funds

The Utility Fund is the largest of the Enterprise Funds with total operations of \$38.9 million, an increase of \$1.0 million over the \$37.9 million originally adopted in 2013 due to significant decreases in the cost of purchasing energy. The services provided include both electric and gas and is funded by utility revenue. Based on the provisions set forth in the 1992 Revenue Bonds, the General Fund receives an annual distribution of "payments in lieu of taxes" from this fund in the amount of \$2.9 million for 2014.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$8.6 million, a minimal change compared to \$8.7 million originally adopted in 2013. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

In the fall of 2008, the Parish transferred the Solid Waste Fund from a Special Revenue Fund to an Enterprise Fund. The 2014 budget of \$14.0 million is an increase of \$.8 million, or 6.06% over the 2013 Original Budget of \$13.2 million.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.3 million for the 2013 Budget Year, approximately the same as 2013. Both user charges and a General Fund Supplement of \$872,151 fund this activity.

➤ Internal Service Funds

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$31.9 million, compared to 2013 of \$32.7 million, a 2.0% decrease.

The Human Resources Department collects revenue of 1.5% of gross payroll which is a decrease from 1.9% in the prior year. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$1.0 million (3.0%) increase.

The Information Technology, a division of the Finance Department and Fleet Maintenance are anticipating an increase of 7% and 1.0% respectively.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

PROPRIETARY FUND TYPES (Continued)

	2013 ADOPTED BUDGET	2014 ADOPTED BUDGET	2014 BUDGET OVER (UNDER) 2013 BUDGET	<u>Percent</u>
Risk Management	\$ 8,184,431	\$ 8,395,543	\$ 211,112	3.0%
Group Management	20,098,033	18,921,985	(1,176,048)	-6.0%
Human Resources	681,162	724,433	43,271	6.0%
Purchasing/Warehouse	970,701	999,053	28,352	3.0%
Information Technology	1,779,938	1,897,026	117,088	7.0%
Fleet Maintenance	994,430	1,005,066	10,636	1.0%
	<u>\$ 32,708,695</u>	<u>\$ 31,943,106</u>	<u>\$ (765,589)</u>	<u>-2.0%</u>

DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	<u>Underlying Ratings</u>		<u>Insured Ratings</u>	
	Standard and Poor's	Fitch Ratings	Moody's Investors Service	Standard and Poor's
Public Improvement Bonds:				
Series ST-1998A	AA-	AA-	BAA2	AA-
Sewer Refunding Bonds, Series ST-1998B	AA-	AA-	BAA2	AA-
Series ST-2000	AA-	AA-	BAA2	AA-
Refunding Bonds, Series ST-2003	AA-	AA-	BAA2	AA-
Series ST-2005	AA-	AA-	BAA2	AA-
Series ST-2008	AA-	AA-		AA-
Series ST-2009	AA-	AA-		AA-
Series ST-2011, Morganza Levee	AA-			AA-
Series ST-2011	AA-			AA-
General Obligation:				
Refunding Bonds, Series 2003	AA-	AA-	BAA2	AA-
Series 2005, Drainage/Paving	AA-	AA-	BAA2	AA-
Refunding Bonds, Series 2005	AA-	AA-	BAA2	AA-
Series 2007, Drainage/Paving	AA-	AA-	BAA2	AA-
Series 2008, Drainage/Paving/Sewerage	AA-	AA-		AA-

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

THE BUDGET PROCESS

➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expended.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Home Rule Charter, Section 5-02. - Operating budget preparation and adoption.
 - a. *At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.*
 - b. *Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.*
- (2) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The actual dates for the 2014 budget process are as follows:

July 8 - 19	Prepared various reports to compute available revenue; benefit rates; debt
July 9	Council Members asked to prepare a list of top 3 priorities for their districts.
July 17 – July 29	Instructional Letter and Budget Packets sent to Departments for personnel services; supplies and materials; other services and charges; repairs and maintenance; and operating capital.
August 9 – 30	Various deadlines by departments for submission of budget requests.
August 13	Instructional letters for current accomplishments; goals and objectives; and performance measures/indicators.
August, September	President and his Administration review the various department budgets.
September 21	Final draft of the detail budget is balanced.
September 22 – 24	Narratives and recaps are finalized.
September 25	Presentation of budget to Council at a Special Meeting
October 7, 21; November 4, 18; December 2	Hearings during the Budget and Finance Committee Meetings
December 4	Council approval of budget
January 1, 2014	Effective date of Adopted Budget

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (Continued)

- (3) The instructional letters and budget packets sent to the Departments requested budgets to equal the 2013 funding level. Insurance costs (Health, Workers Compensation, General Liability, Property, Auto and Professional liability) is to be budgeted at the actual costs for 2013. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (4) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget proposals.
- (5) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- (6) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- (7) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (8) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.
- (9) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (10) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See page 219 for Capital Project Funds budget process.

The 2013 Budget Amendments passed by Council after the submission of the 2014 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2014 Budget will include all 2013 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net assets. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

The Parish has the following fund types:

➤ **Governmental Funds**

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds).

➤ **Proprietary Funds**

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

➤ **Fiduciary Funds**

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

All proprietary funds and pension trust funds are accounted for on a flow of economic resources, cost of services or “capital maintenance” measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total assets.

Governmental Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available.

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish’s fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish’s fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund’s obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt are performed to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpended available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities are expected to be financed from Proprietary Fund operations are accounted for in those funds.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

Bond discount and issuance costs for the Utilities Fund are being amortized by the interest method. Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

REVENUE POLICIES

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2013 tax levy is recorded as deferred revenue in the Parish's 2013 financial statements and recorded as revenue in the 2014 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred revenues. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such so as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The General Fund also receives an annual "payment-in-lieu-of taxes" from the City Utility System, which is generally used for various government projects and services.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least two million five hundred thousand dollars (\$2,500,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2013 and 2014 total sources of funds is as follows:

2014 SUMMARY OF ALL BY REVENUE TYPE

	2013 BUDGET				2013 PROJECTED	2014 BUDGET		Increase Decrease	
	ORIGINAL	%	CHANGES*	FINAL		%	%		
Taxes & Special Assessments \$	73,826,621	38.5%	\$ 152,288	\$ 73,978,909	\$ 78,424,165	\$ 75,582,820	39.0%	2.4%	
Licenses & Permits	3,834,675	2.0%	-	3,834,675	4,095,480	4,189,805	2.2%	9.3%	
Intergovernmental	20,790,571	10.8%	188,092,747	208,883,318	210,912,069	20,820,030	10.7%	0.1%	
Charges for Services	29,810,774	15.5%	125,233	29,936,007	31,077,708	30,830,810	15.9%	3.4%	
Fines & Forfeitures	4,623,800	2.4%	-	4,623,800	4,238,490	4,396,400	2.3%	-4.9%	
Utility Revenue	57,050,830	29.7%	-	57,050,830	55,097,454	56,514,400	29.1%	-0.9%	
Miscellaneous Revenue	1,952,693	1.0%	11,331,003	13,283,696	13,011,673	1,592,345	0.8%	-18.5%	
Grand Total	\$ 191,889,964	100.0%	\$ 199,701,271	\$ 391,591,235	\$ 396,857,039	\$ 193,926,610	100.0%	1.1%	

* Changes include 2013 Budget Amendments and prior year commitments carried over from 2012 (including capital and multi-year grants).

** The Percentage (%) Comparison is between the 2013 Original Budget and 2014 Budget.

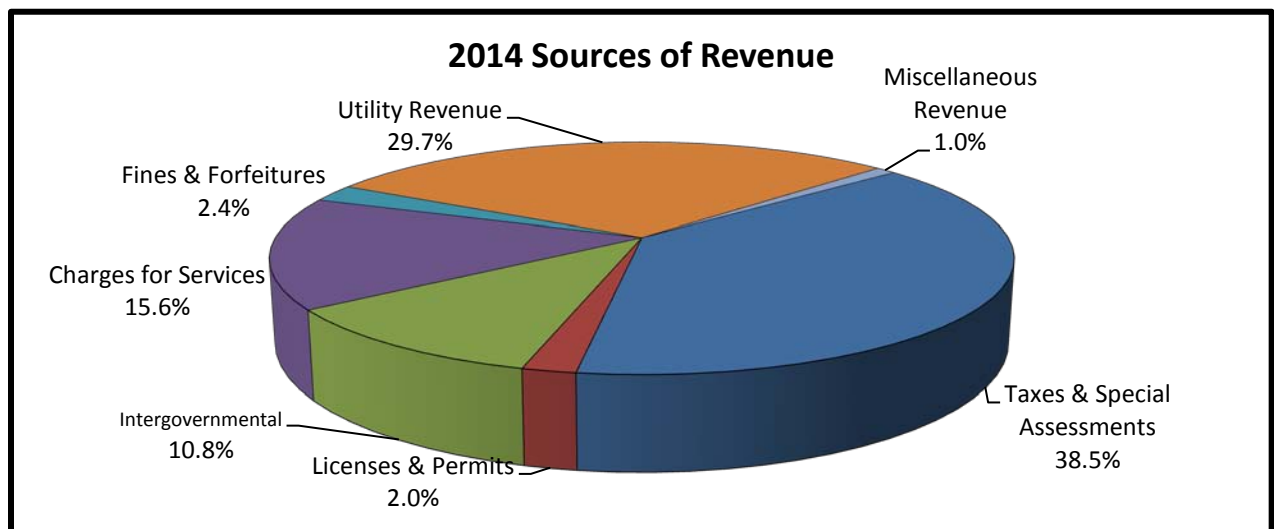


Figure 1

TAXES

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 35.8% of the total sources as shown in Figure 1 above, and is projected to generate \$73.8 million. A ten-year history of all tax revenues may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS

Sales Taxes: Below is a comparison of the sales tax collections from Years 2004 through the Estimated 2013 Budget.

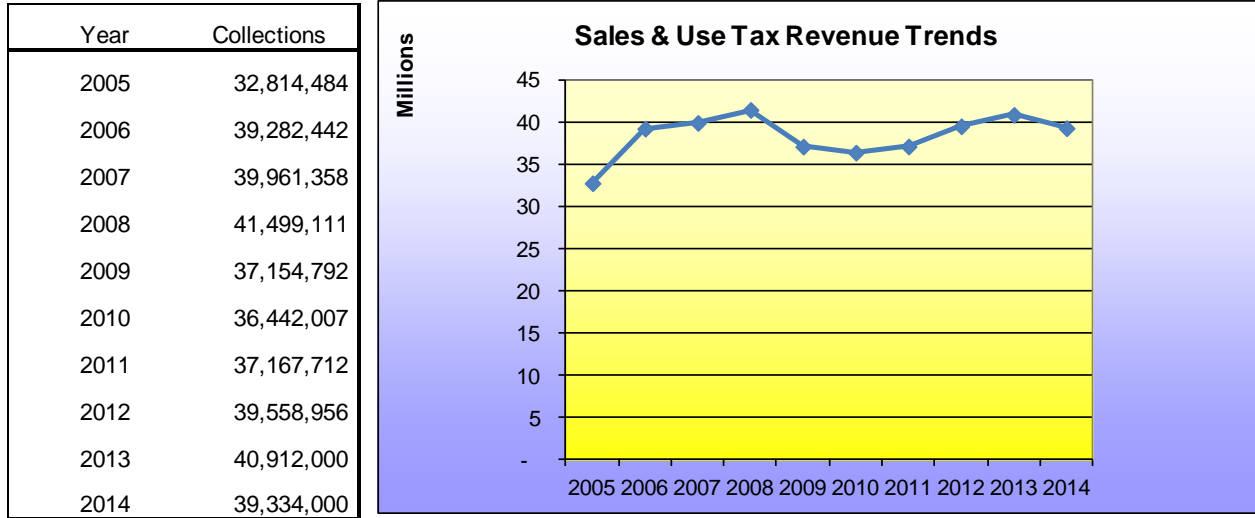


Figure 2

The Sales and Use Tax rate in Terrebonne Parish is presently 9.00% and is distributed as follows in Figure 3:

Sales and Use Tax Distribution 9.0% Total State and Local

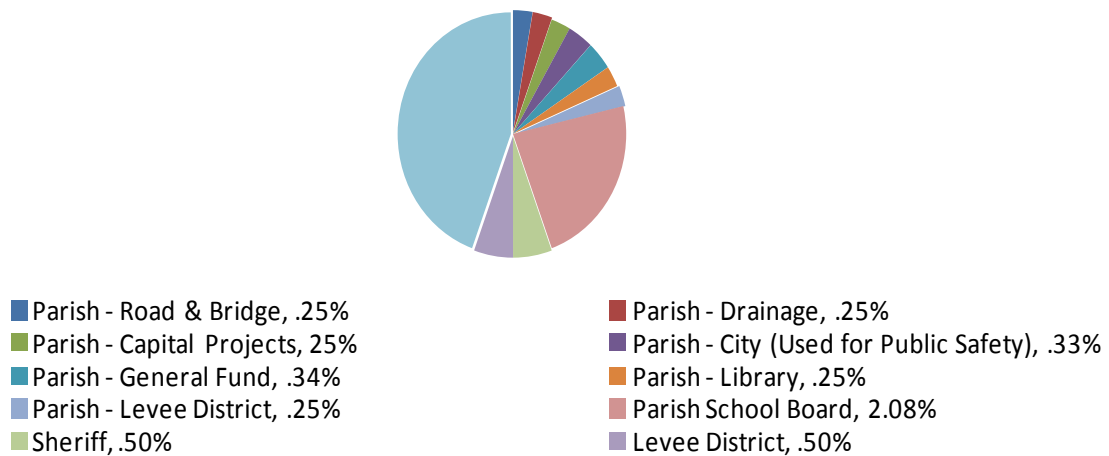


Figure 3

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced in the last six years. The 2014 Budget is proposed with the same collections as 2013. The total collections are estimated to be \$40.5 million.

Property is reassessed every four years, with 2012 the most recent year of the regular reassessment. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

Below is a comparison of the 2012 and 2013 millages and the estimated 2014 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2012 Reappraisal.

PROPERTY TAXES LEVIED BY TPCG

	Effective Years	Maximum Authorized	2012 Levy	2013 Levy	2014 Estimated Revenue
Parish Tax - Alimony (Outside) *	N/A	3.09	3.09	3.09	1,977,721
Parish Tax - Alimony (Inside)	N/A	1.55	1.55	1.55	289,687
Sewerage Tax - Bonds	2008-2024	n/a	0.48	0.48	429,671
Health Unit - Maintenance	2010-2019	1.66	1.66	1.66	1,375,000
Drainage Tax - Maintenance	2008-2017	7.31	7.31	7.31	6,054,000
Drainage Tax - Bonds	2004-2024	n/a	1.29	1.29	810,701
Road and Bridge - Bonds	2004-2024	n/a	1.02	1.02	632,347
Mental Health	2010-2019	0.42	0.42	0.42	348,000
Juvenile Detention (Houma) - Maintenance	1998-2017	0.98	0.98	0.98	811,856
Juvenile Detention (Houma) - Maintenance	2003-2012	0.96	0.96		
Juvenile Detention (Houma) - Maintenance	2013-2032			0.96	795,144
Road District No. 6 - Maintenance	2009-2018	0.82	0.82	0.82	38,220
Recreation Tax - Maintenance	2011-2020	2.21	2.06	2.06	1,707,000
Terrebonne ARC Maintenance	2008-2017	5.33	5.33	5.33	4,321,035
Waste Collection & Disposal	2008-2017	11.21	11.21	11.21	9,285,810
Council on Aging	2010-2019	7.50	7.50	7.50	6,212,629
Road Lighting District No. 1 - Maintenance	2010-2019	5.95	3.84	3.84	151,598
Road Lighting District No. 2 - Maintenance	2008-2017	3.59	1.50	1.50	286,311
Road Lighting District No. 3-A - Maintenance	2010-2019	6.12	3.00	3.00	197,761
Road Lighting District No. 4 - Maintenance	2008-2017	4.64	2.50	2.50	228,827
Road Lighting District No. 5 - Maintenance	2010-2019	5.84	4.00	4.00	87,788
Road Lighting District No. 6 - Maintenance	2012-2021	4.77	2.80	2.80	115,585
Road Lighting District No. 7 - Maintenance	2004-2013	6.04	2.10	2.10	65,194
Road Lighting District No. 8 - Maintenance	2012-2021	4.63	2.50	2.50	87,569
Road Lighting District No. 9 - Maintenance	2012-2021	6.50	2.00	2.00	112,380
Road Lighting District No. 10 - Maintenance	2012-2021	4.89	2.30	2.30	99,939
City Ad Valorem Tax (General Alimony)	N/A	6.38	6.38	6.38	1,564,461
City of Houma - Fire Protection District	2009-2018	5.08	5.08	5.08	1,245,324
City of Houma - Police Protection District	2009-2018	5.08	5.08	5.08	1,245,324
					40,576,882

In 2014, TPCG will issue limited Tax Bonds for the Bayou Country Sports Complex infrastructure. The 3.09 General Alimony Tax will be used to back the bonds; the Hotel Motel Tax will be used to pay the principle and interest. The millage may not be levied below 3.09 until Bonds are paid out (20 years).

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

INTERGOVERNMENTAL

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

State Mineral Royalties: It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 4 and related chart is a past history of collections and the estimates for 2013 and 2014. As reflected, the collections are not consistent ranging from a low of \$3.97 million to a high of \$9.18 million in just the last 10 years.

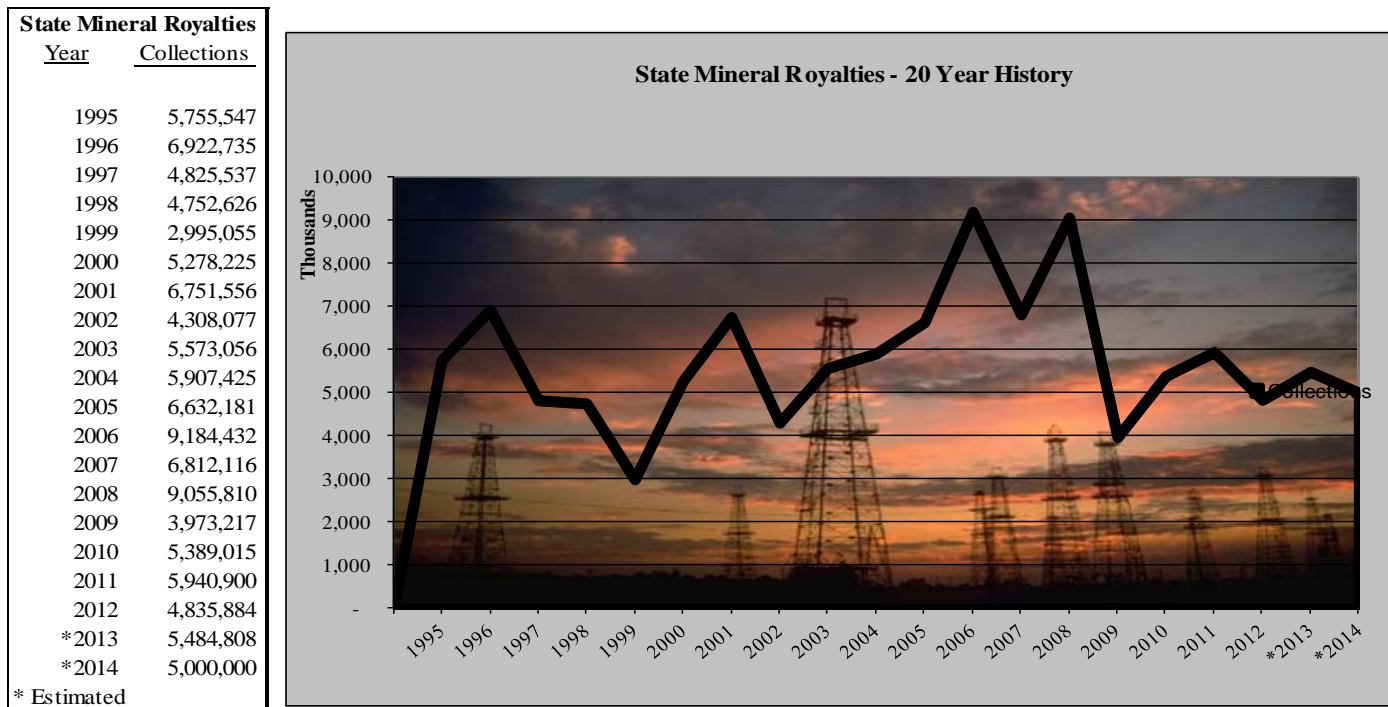


Figure 4

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

Video Poker Proceeds:

Year	Collections	Year	Collections
1993	331,686	2004	2,190,482
1994	655,175	2005	2,536,444
1995	917,030	2006	2,952,235
1996	1,170,851	2007	2,714,301
1997	1,259,196	2008	2,762,322
1998	1,383,506	2009	2,602,913
1999	1,234,439	2010	2,441,515
2000	1,581,535	2011	2,457,721
2001	1,747,424	2012	2,443,541
2002	1,955,777	2013 Estimated	2,519,959
2003	2,158,283	2014 Proposed	2,400,000
Actual Collections To Date			42,416,335

Video Poker revenue began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 5, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures. One of the largest and most consistent use has been for the Mosquito Abatement Program.

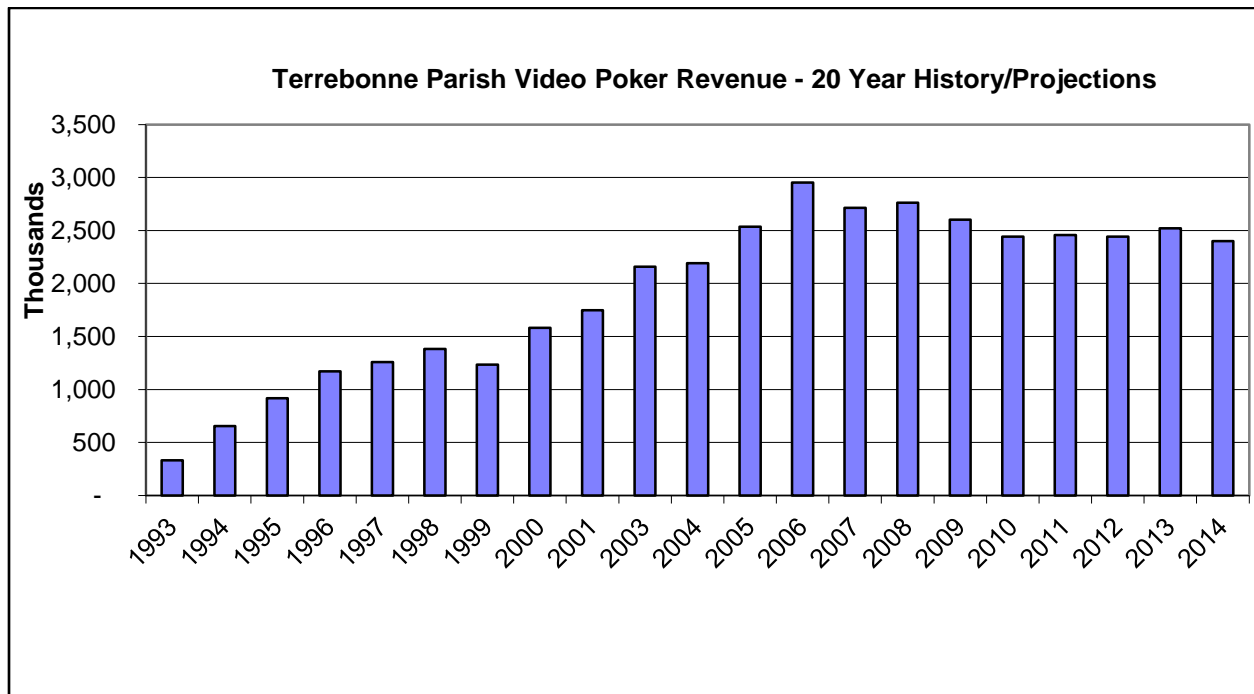


Figure 5

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES

The major charges for services are listed below with a comparison to the estimated 2013 cost of providing the services. The inclusion of this report is the result of a recommendation from the Revenue Review Committee assembled by the Parish President in 2004 and has been made a requirement in the Parish Code of Ordinances.

CHARGES FOR SERVICES		Revenue			Estimated Cost and Supplement		
		2012	2013	2014	2014		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
GENERAL FUND - PLANNING DEPARTMENT							
	Plumbing Permit Fee Parish Code Sec. 6-31	7,000	5,000	5,750			
	Electric Permit Fee Parish Code Sec. 6-56.	94,300	109,825	126,299			
	Mechanical Permit Fee Parish Code Sec. 6-76	4,100	6,350	7,303			
	Gas Permit Fee, Parish Code Sec. 106.5	31,200	39,625	45,569			
	Building Permit Fees, Parish Code Section 108, "Fees".	897,764	1,021,522	1,174,750			
	South Central Planning - Inspection Fees				1,155,720		
	Planning Department - Permits Section				244,026		
	Total	1,034,364	1,182,322	1,359,671	1,399,746	40,075	General Fund

In compliance with Act 12 of the La. Special Session, new building codes were adopted in April 2006 and included new building permit and inspections fees to reflect expenses in processing and inspecting building construction throughout the Parish. On March 2011, Resolution No. 10-140 was adopted to enter into a Cooperative Endeavor Agreement with South Central Planning and Development Commission (SCP) to provide inspection services. The Agreement calls for SCP to receive 80% of all above permits collected for their inspection efforts.(Ord. No. 7102, § I, 4-12-06; Ord. No. 7279, § I, 3-28-07; Ord. No. 7589, § I, 1-14-09)

JUVENILE DETENTION

Detention Fees	46,275	74,625	75,000			
Based on a per bed basis				98,908		
Total	46,275	74,625	75,000	98,908	23,908	General Fund

Terrebonne Parish Consolidated Government provides for the housing of out of parish delinquents for other governments and sheriff's offices. In order to help reduce the cost of the housing, insurance, fuel and other expenses, a fee in the amount of one hundred five dollars \$105.00 per day will be charged. (Ord. NO. 7269, § II, 2-28-07)

COASTAL RESTORATION & PRESERVATION

Coastal Impact Fees	123,800	159,000	123,000	297,785	174,785	Federal & State Grants
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Coastal Impact Fees were enacted in 2004 and vary from \$100 to \$5,000 depending on the application and criteria. The Administration of this program is also supplemented with grants from state and local resources. (Ord. No. 4303, § I, 3-8-89; Ord. No. 6877, 5-26-04; Ord. No. 7104, § II, 4-12-06)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

(Continued)		2012	2013	2014	2014		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
PUBLIC SAFETY FUND							
	Parking Meter Fees (City Code 1965, § 22-67)	63,421	60,000	60,000	122,751	62,751	Fines & Court Costs

The Houma Police Department took over the management of the Parking Meters in Downtown Houma in 2006. The transfer has provided the Downtown patrons and merchants a regular presence from the Police Department, at the same time monitoring the parking meters on a regular basis. The fees compared to the estimated costs is both measurable from the dollars saved from dual roles served by the patrolmen.

SANITATION FUND

	Solid Waste Collection User Charges is collectible monthly as rendered. Ord. No. 6941 Code Chapter 11, Sections 11-21, 11-33 and 11-34	5,043,473	5,057,040	5,057,040			
	Landfill Fees is collectible monthly as rendered. Ord. No. 6941 Code Ch. 11 Art. II Sec. 11-34.	2,318,837	2,329,331	2,520,000			
	Total	7,362,310	7,386,371	7,577,040	13,967,701	6,390,661	Property Tax

The Sanitation Fund has been a Special Revenue Fund through fiscal year ending December, 2007 that derives its resources from a dedicated property tax (11.21 mills) and user fees. A transition was made for fiscal year December, 2008 to begin accounting for the fund as an "Enterprise" Fund, which is financed and operated in a manner similar to that used in private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charge. (Parish Code 1979, § 9-28; Ord. No. 6538, § I, 12-19-01; Ord. No. 6941, § I, 11-17-04)

	Animal Shelter Fees consists of Licensing (\$2.00), Sterilization (\$15 - \$35), Impoundment (\$2.00/day).	84,480	87,000	80,000	803,826	723,826	Sanitation Fund
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(Parish Code 1979, Chapter 5 -Article II § 5-4) State law references: Levy and collection of local annual per capita license taxes, R.S. 3:2731 et seq.; maximum amount to be paid for dog or cat license, certificate, records, R.S. 3:2772(B); time for paying dog license tax, R.S. 3:2776.

PARISHWIDE RECREATION FUND

	Recreational Fees \$20 per child	106,906	97,380	95,250	1,665,937	1,570,687	Property Tax
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The fees were increased in 2005 from \$10.00 per child. The programs are funded with a property tax of 2.13 mills which pays the substantial portion of the costs. The minimal fee furnishes the participant with a basic supplies in the sport of their choice.

FTA GRANT FUND

	Transit Bus Fees	134,708	100,000	100,000	2,011,023	1,911,023	Federal Grant & General Fund
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The Urban Transit System is funded with Federal and State Grants totaling \$894,978 and a General Fund supplement of \$514,343. The fees are determined by Administration based on a formula approved by the federal granting agency.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2012	2013	2014	2014		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source

DRAINAGE FUND

Culvert Installation Fees	56,545	47,075	40,000	50,000	10,000	Drainage Fund's Tax Collections
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Fee Schedule was adopted in April 2006 (Reference Ordinance 06-7105): Installation fee per foot (\$11.28); Minimum culvert length (16 ft.); Pre-fabricated catch basin installation fee (\$100 each).

CIVIC CENTER FUND

Civic Center Fees charged for various events and the fee varies with the event which are set by Ord Nos. 5747 and 5818	512,521	521,983	507,283	2,316,708	1,809,425	General Fund, Hotel-Motel Tax, Net Assets
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As an investment in the Economic Value that the Civic Center brings to the Parish, a supplement from the General Fund is made, which has been proposed for 2010 in the amount of \$918,054.(Ord. No. 6241, § II, 5-24-00; Ord. No. 5747, § I (Exh. A (I-IX)), 3-12-97; Ord. No. 5818, § I, 8-27-97; Ord. No. 6074, § 1-4, 6-23-99; Ord. No. 6481, § I, 9-26-01; Ord. No. 7202, § I, 9-27-06)

SEWERAGE FUND

Sewer User Charges is to be paid monthly which is based on the water consumption. Ord. No. 6940 Code Ch. 23 Art. II Sec. 23-31.	7,796,602	7,699,882	7,941,000	8,581,776	640,776	Net Assets
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A sewer user rate study prepared by a local engineering firm during 2010, recommended sewer rates for fiscal years 2010 through 2014. The plan was adopted by council and is to provide necessary funding for projected expenditures. For the period beginning June 1, 2010, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition starting January 1, 2012, each customer shall pay a user charge of two dollars and eighteen cents (\$2.18) per one thousand (1,000) gallons of water used plus energy adjustment charge, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge. The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. (Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04; Ord. No. 7822 § 5-26-10)

UTILITY REVENUE FUND

Electric and Gas Fees are charged monthly, with a customer base in excess of 19,000.	38,433,455	39,783,653	40,777,610	38,464,576	(2,313,034)	Interest, Net Assets
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The Electric and Gas Utility rates are provided based on the customer charge, fixed commodities charge, energy cost and tax additions. (Ord. No. 5888, 3-11-98)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

FUND BALANCE

The use of fund balances as a source of financing current operations has been used in the 2014 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In the 2013, estimated ending fund balance, reserved and unreserved designations have been established for the following:

- Reserved, **\$71,143**
 - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- Unreserved Designations:
 - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. **\$3.0 million**
 - The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverage's. **\$2.0 Million**
 - In 2004, the Parish Occupational License was increased to generate revenues dedicated to economic development. Those funds remaining in the fund balance dedicated to economic development is detailed in the "Supplemental" section of this proposal. **\$593,249**
 - The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. **\$1,398,758.**

The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2013 is \$2.5 million, which is equal to the minimum required balance of \$2.5 million. In 2016, the minimum balance raises to \$2.75 million. The increase of \$250,000 divided over three years equals \$83,000. With available funds, one-third could be transferred in 2014, 2015, and 2016, until the next level is reached. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

2014 SUMMARY OF ALL EXPENDITURE BY TYPE

	2013 BUDGET		FINAL	2013 PROJECTED	2014 BUDGET	%	% Inc/Dec**	
	ORIGINAL	CHANGES *						
Personal Services	\$ 51,451,633	25.4%	\$ 1,187,249	\$ 52,638,882	\$ 50,720,005	\$ 52,061,182	25.07%	1.18%
Supplies and Materials	5,582,088	2.8%	918,953	6,501,041	6,638,624	6,208,725	2.99%	11.23%
Other Services and Charge	94,724,718	46.7%	70,074,765	164,799,483	164,248,525	97,650,500	47.02%	3.09%
Repair and Maintenance	6,611,824	3.3%	3,042,341	9,654,165	9,342,276	7,274,494	3.50%	10.02%
Subtotal	158,370,263	78.1%	75,223,308	233,593,571	230,949,430	163,194,901	78.59%	3.05%
Energy and Water Purchas	24,217,935	12.0%	-	24,217,935	23,923,102	24,807,164	11.95%	2.43%
Capital (Operating/Outlay)	20,063,599	9.9%	200,021,572	220,085,171	218,905,279	19,660,890	9.47%	-2.01%
Grand Total	\$ 202,651,797	100.0%	\$ 275,244,880	\$ 477,896,677	\$ 473,777,811	\$ 207,662,955	100.00%	2.47%

* Changes include 2013 budget amendments and prior year commitments carried over from 2012 (including capital and multi-
 ** The Percentage (%) comparison is between the 2013 Original Budget and 2014 Budget.

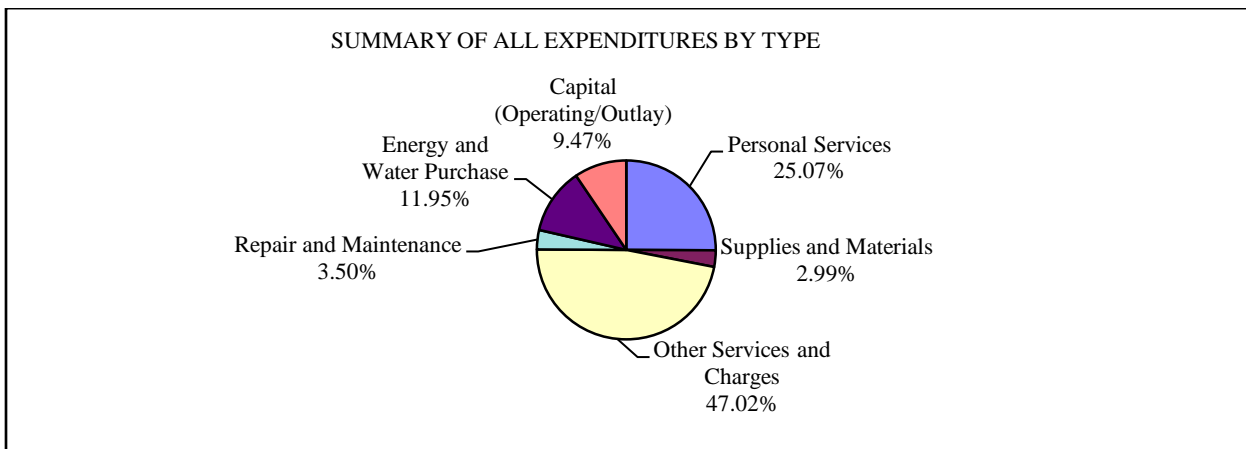


Figure 6

PERSONAL SERVICES

The Personal Services make up 25.07% of the expenditures as reflected in Figure 6, or \$52.1 million. During 2008, the Parish updated the Employee Compensation Plan, which had previously been prepared 10 years prior. The Revised Compensation Plan was adopted by Parish Council in 2009, and appropriately established market pay scales for each budgeted position. The new pay scales have enabled the Parish to recruit and retain qualified employees. Recommendations by the consultant encouraged subsequent adjustments for job seniority and merit increases.

A longevity increase on the full-time permanent employee’s hourly rate is based on the number of year’s service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to a percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

The Human Resources rate charged to departments was 1.90% in 2013, decreasing to 1.5% for 2014. This rate includes the cost of the Human Resources Department, Payroll processing and self-funded unemployment claims.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

The health, dental, and life insurance benefits of our full-time and retired employees will be monitored for a possible increase in 2014. The premiums have been budgeted for 2014 at the same level as 2013; however Administration has been working with the Benefit consultants to review both the premium structure and the benefit plan. At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to 20%. In January 2013, the employee contribution was raised to 17.50%, in January 2014 and 2015 the rate will be raised to 18.75% to 20.00% respectively. The annual average cost for coverage is \$6,500 single and \$16,650 family for the “premium plan”; \$5,700 single and \$13,200 family for the “standard plan”. In 2013, the monthly employee contribution was \$105.74 single and \$280.00 family for “premium”; \$81.56 single and \$215.55 family for “standard”. For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with twenty-five years of service and who are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

The retirement contributions for the year 2012/2013 are as follows: Parochial Employees Retirement System remains at 10% of gross payroll. Registrar of Voters Retirement System increased their rates from 19.75% to 24.25%; District Attorney’s Retirement System 10.25%, and the City Judge is 31.80%.

In early 2010, the La. State Firefighters and Municipal Police Retirement Systems notified the Parish of their first increase from 14% to 21.5%; and 11.00% to 25%, respectively. Future year estimates were also provided (see below) and will be adjusted accordingly. The recent rates became effective in July 2011 to 25.25% for both systems.

Years	Police		Years	Fire
2013-14	31.50%		2013-14	29.30%
2014-15	33.50%		2014-15	32.00%
2015-16	35.00%			
2016-17	35.25%			
2017-18	32.00%			

The changes listed below in personnel staffing were submitted by Departments and Agencies of the Parish, which results in a net reduction of twenty-three full time employee and reduction of six part time.

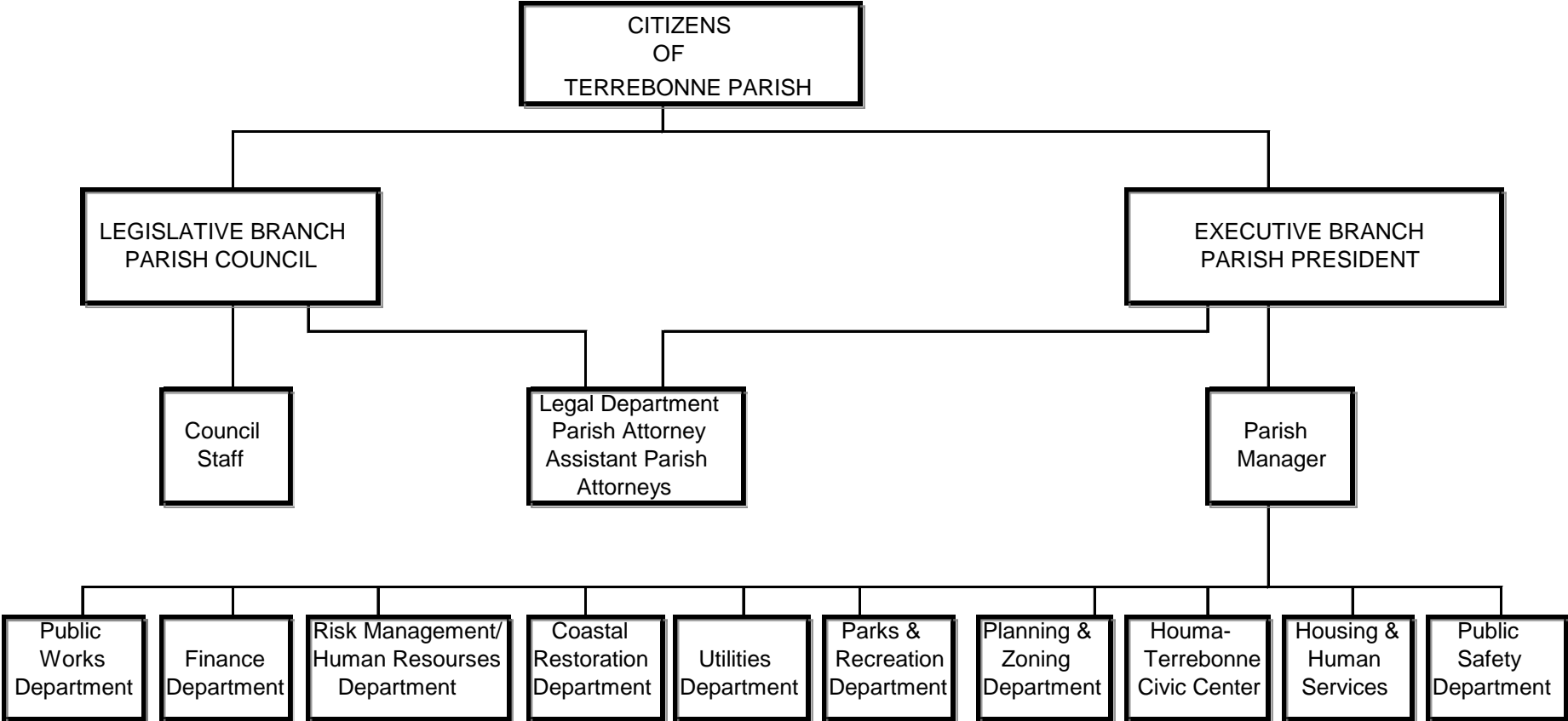
Net Changes to Departmental Staffing (Detail listed in the Summary Section of the Budget)

Internally Managed Departments:	Full Time	Part Time
Risk Management		(1)
Finance	(6)	
Planning Department	3	
Public Works Department	2	
Juvenile Detention	(2)	
Public Safety	1	
Housing and Human Services Department	(5)	
Prisoners Medical Department	1	(2)
Net Change	(6)	(3)
Externally Managed Departments:	Full Time	Part Time
District Court		
City Court	(3)	
Health Unit		(1)
Net Change	(3)	(1)

SUPPLIES

The capitalization threshold for movable capital assets was increased from \$500 to \$1,000 in 2007, thereby reclassifying all items with a unit cost between those amounts from Capital Outlay to Supplies.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT



TERREBONNE PARISH OFFICIALS

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's fourth since consolidation.



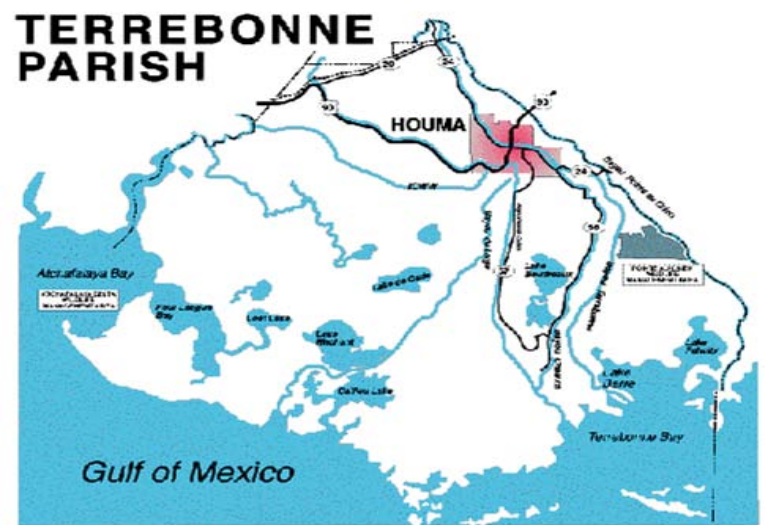
**Michel H. Claudet,
Parish President,
Executive Branch**



Legislative Branch

**Front Row- Pete Lambert, District 9, Arlanda Williams, District 2, Mr. Michel H. Claudet, Parish President.
Back Row- Capt. Greg C. Hood, Sr. (Ret.), District 3, John Navy, District 1, Beryl A. Amedée, District 4,
Russell "Red" Hornsby, District 6, Christa M. Duplantis, District 5, Dirk Guidry, District 8, Danny Babin, District 7**

TERREBONNE PARISH PROFILE



ENVIRONMENT

Location

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of “Cajun Country”, located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

Geography & Climate

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12' above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36'0" N latitude and 90 degrees 43'30" longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

History

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because “terre bonne” means “Good Earth”. Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government.

When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged. The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

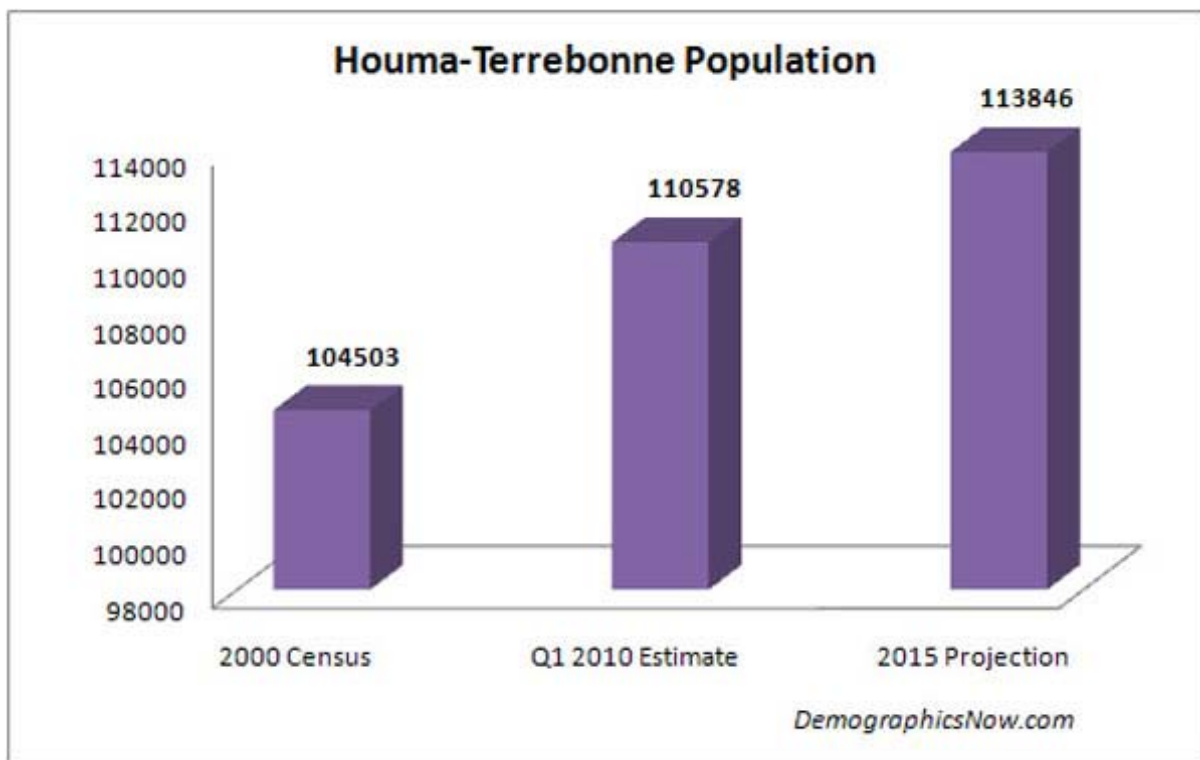
TERREBONNE PARISH PROFILE

Government

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

Population

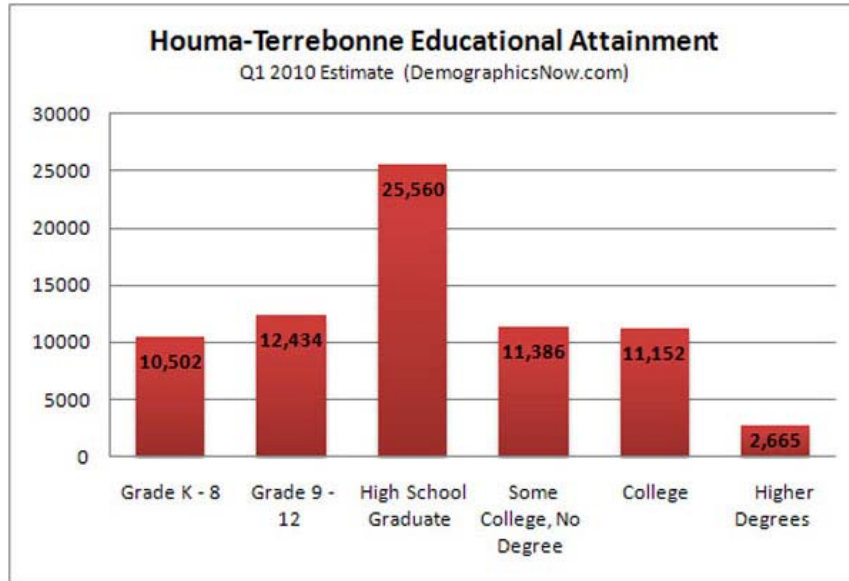
Terrebonne Parish's growth has been consistently showing a positive increase for the past two decades. The 2010 estimated population of Terrebonne Parish is 110,578. More and more people are choosing to live and work in Terrebonne Parish. The chart below indicates a continued 3% growth trend in the next five years. The growth in our region's population came out to about 1% more than it was before Hurricane Katrina. It is a larger gain than our norm had been, although, not all the local growth in late 2005 and 2006 were related to the hurricanes. The local economy was strong both before and especially after the storms, drawing people from areas completely unaffected by the storms.



Education

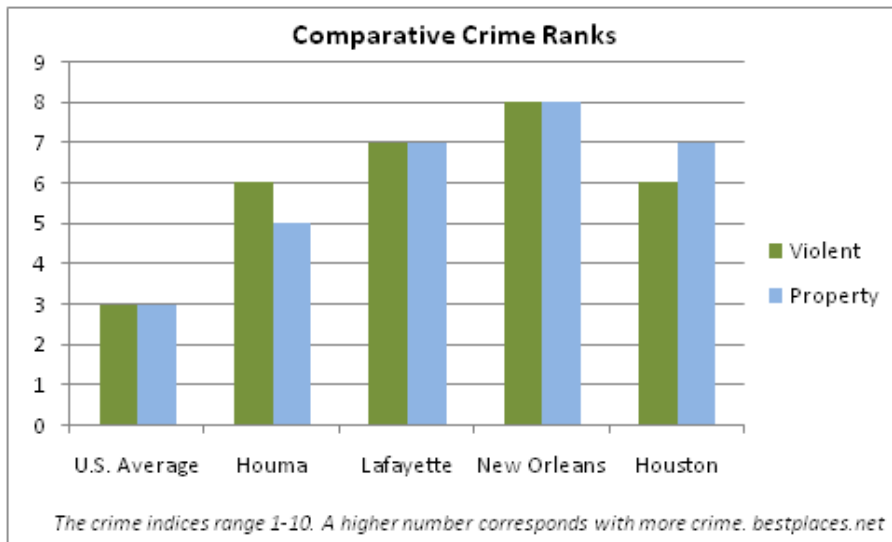
In Terrebonne Parish, our school system consists of 41 school sites, four senior highs, three junior highs, and 30 elementary and middle schools, one vocational training school, one school for exceptional children and two alternative secondary schools. Terrebonne Parish has 19,600 students enrolled in the Terrebonne Parish Public School system and 1,300 qualified teachers. You can get more information about the Terrebonne Parish School System at www.tbsd.org. Terrebonne Parish also had 1 (one) private senior-junior high school and 7 (seven) private elementary and middle schools (Source: Terrebonne Parish School District). L.E. Fletcher Community College is also in Terrebonne Parish and tops the list of the 50 fastest growing two-year institutions in the Nation, (December 4, 2006, edition of Community College Week). The L.E. Fletcher Community College offers a wide variety of curricula and has two campuses.

TERREBONNE PARISH PROFILE



Public Safety

As a full service government, Terrebonne Parish Consolidated Government has jurisdiction over the Houma Police Department, the Fire Department and the Office of Homeland Security and Emergency Preparedness. The Terrebonne Parish Sheriff's Office, a separate entity, is also part of the law enforcement in Terrebonne Parish. The number of violent crimes recorded by the FBI in 2003 was 356. The number of murders and homicides was 2. The violent crime rate was 11 per 1,000 people.



Transportation

Good Earth Transit System is the public transit system in Terrebonne Parish. Terrebonne Parish Consolidated Government's Public Transit System operates a safe, effective, and efficient public transit bus system that enhances the mobility needs of the citizens of Terrebonne Parish.

Health Care

Terrebonne Parish has 3 major hospitals, Terrebonne General Medical Center, Leonard J. Chabert Medical Center, and Physician's Surgical Specialty Hospital. Terrebonne General Medical Center is a nationally recognized health care facility that provides state-of-the-art technology and cutting edge services. The medical center serves as a major economic force for the community with a staff of over 1200 employees. In 2005, the medical center was honored as the best of the best and was a recipient of the prestigious Premier Award for Quality. Leonard J. Chabert Medical Center, another nationally recognized area hospital, is part of the Louisiana State University Medical Center-Health Care Sciences Division and operates as one of the nine charity facilities in the state.

TERREBONNE PARISH PROFILE

The Physician's Surgical Specialty Hospital is a Medi-Care certified, state licensed acute care hospital. This hospital offers most services that you might expect from a larger, more institutionalized facility. Terrebonne Parish is also the home of the Cardiovascular Institute of the South, one of the United States' largest and most comprehensive centers for the nonsurgical and surgical treatment of heart disease.

Culture & Leisure

Local theater, Broadway shows, Art after Dark Program, outdoor concerts on Fridays during summer months, various craft shows and festivals are a few of the activities that take place at different times of the year. This area is named Houma after the Houmas Indians. At different times of the year, the local Indian tribe has a Pow Wow. Locals and tourists alike can attend to see the Indians perform different tribal dances and prepare different crafts. Cajun cuisine is plentiful with lots of restaurants to offer delicious Cajun food.

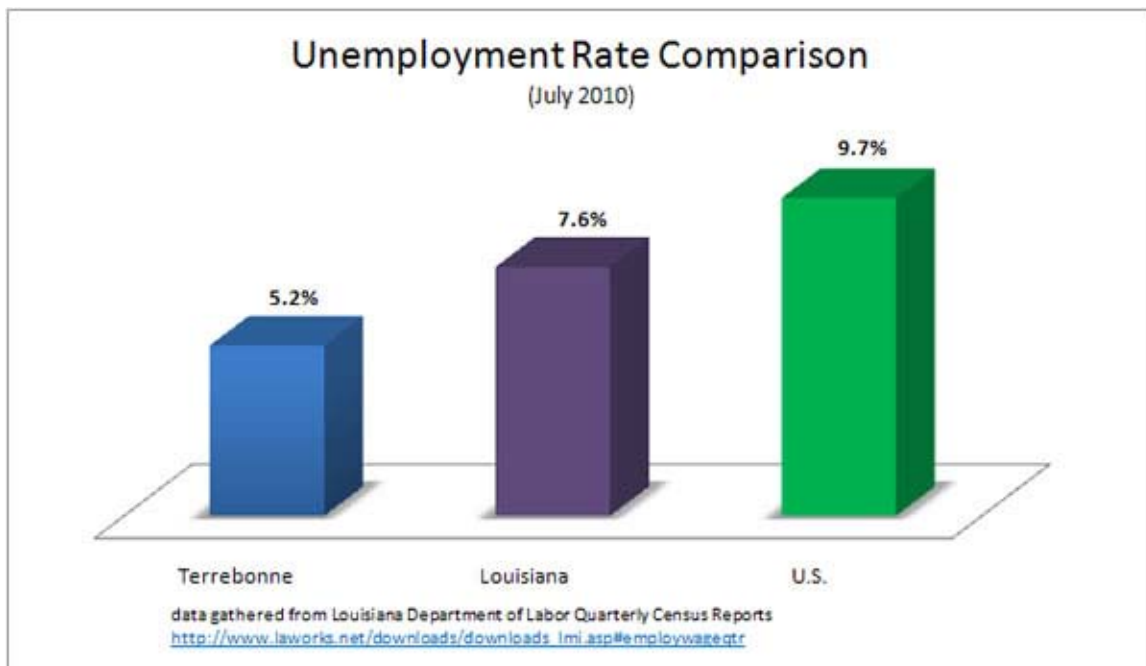
Fishing and other water sports as well as hunting of duck, deer, alligator, and nutria are all abundant in this area. Louisiana and Terrebonne Parish have a lot to offer those who love the outdoors. Fishing rodeos are popular where the fish stories come true. If you are looking for the Sportsman's Capital of the World, come to Terrebonne Parish fishing and hunting is at its best.

Wildlife Gardens is a walk through of a real swamp with authentic Trapper's Cabin as well as native plants and flowers. The birds and other animals are the real highlights. There are several swamp tour boating companies in Terrebonne Parish where one can go deep into the swamp to see the wildlife in its natural habitat.

ECONOMIC OUTLOOK

Employment

The Houma-Thibodaux combined labor force was 94,400 nonfarm workers as of August 2007, which is a record high, according to the Louisiana State Labor Department. The main reason for growth is an increased oilfield and shipbuilding activity. Major hiring by shipbuilders and fabricators will fuel continued job growth locally, according to a report issued by LSU economist Laren Scott. In 2008, the report states, this area should see more than 2,500 jobs created, with thousands more in 2009. In 2007, employment increased by 4,500 jobs. More than 1 in 10 workers in the Houma-Thibodaux area work at jobs the Louisiana State Labor Department classifies as oil and gas extraction and oilfield support. A total of 12,400 workers were employed in those fields in August 2007, about 13% of the labor force. Another 10,300 workers have a job in water transportation or support activities for that industry. There are 13,400 people employed by the local, state, or federal government. These numbers included jobs for Parish governments but also employees at state-run agencies like L. E. Fletcher Community College in Houma. The Terrebonne Parish School Board is among one of the largest employers in the Parish. Unemployment rates for Terrebonne Parish, remained at 5.2 percent in July of 2010, which was significantly lower than both the statewide unemployment rate of 7.6 percent and the national unemployment rate of 9.7 percent.



TERREBONNE PARISH PROFILE

Manufacturing & Retail Trade

Houma-based Gulf Island Fabrication Company has ranked 43rd in the 2007 list of America's 200 Best Small Companies by Forbes Magazine. It's the third time Gulf Island Fabrication has made the list: in 2003 it was ranked the 155th best company; in 2004 it was ranked 132nd (Forbes, October 2007).

At the end of 2007, the Port of Terrebonne, a 400-acre port, has eight tenants. It is on Industrial Blvd. in Houma about a mile west of the Houma-Terrebonne Airport. Situated on the banks of the Houma Navigation Canal near its intersection with the Gulf Intracoastal Waterway, its strategic location provides easy access to vessels on either waterway. The Port is increasing its tenant base, thereby, increasing the workforce of Terrebonne Parish.

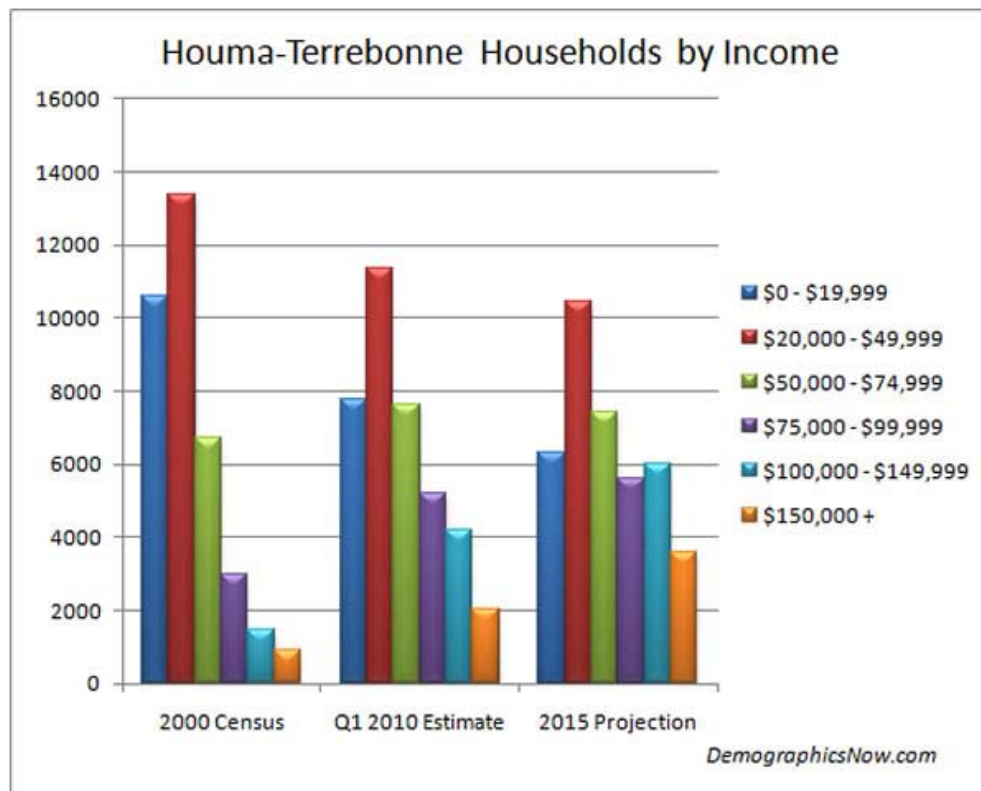
The Houma Navigation Canal is 30 miles long and 15 feet deep. It provides ships necessary access to the Gulf of Mexico. A study is underway to determine if deepening the canal to 20 feet would affect the local economy. Some experts say this could help this area's economy by up to \$400 million. In the future, a lock system will be installed in the canal to protect the area from storm surge without hindering the marine traffic.

The Gulf Intracoastal Waterway is a 1,300-mile waterway that extends from Apalachee Bay, Florida westward along the Gulf Coast to the Mexican Border of Brownsville, Texas. One study says the segment of waterway between the Sabine River (western boundary of Louisiana) and New Orleans is the most active stretch.

All of the waterways described above allow for commerce and trade to "flow" in and out of our area. This is why Terrebonne Parish is such a great site for businesses to prosper.

Income

In the Terrebonne Parish area residents have seen their personal income grow by an average of 17.7%, well above the national average, the U.S. Bureau of Economic Analysis reported in August 2007. There was an increase in oilfield activity, an infusion of federal hurricane-recovery aid and spillover effects in the local economy boosted per-capita income at a greater rate than most of the country. The average per-capita income in Houma-Thibodaux, which covers all of Terrebonne and Lafourche parishes, went from \$26,008 to \$30,610. The Houma-Thibodaux's income growth ranks 212th among the nation's 363 metro areas. In comparison, a year earlier, Houma-Thibodaux per-capita income grew by 1.7%, rising from \$25,581 to \$26,008.





**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2014**

					PROPRIETARY	ADOPTED 2014	PROPOSAL #1 2014	PROJECTED 2013	ACTUAL 2012
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE				
REVENUES									
Taxes & Special Assessments	11,641,008	52,479,377	1,891,625	0	9,570,810	75,582,820	75,582,820	78,424,165	78,923,319
Licenses & Permits	3,098,505	1,091,300	0	0	0	4,189,805	4,189,805	4,095,480	3,871,740
Intergovernmental	8,645,788	11,897,742	0	0	276,500	20,820,030	20,820,030	210,912,069	64,046,722
Charges for Services	160,000	772,300	0	0	29,898,510	30,830,810	30,830,810	31,077,708	28,439,553
Fines & Forfeitures	199,200	4,197,200	0	0	0	4,396,400	4,396,400	4,238,490	4,274,240
Miscellaneous Revenue	661,008	87,800	6,105	0	523,240	1,278,153	1,278,153	1,428,275	6,215,315
Utility Revenue	0	40,000	0	0	56,474,400	56,514,400	56,514,400	55,097,454	54,013,547
Other Revenue	0	0	0	0	314,192	314,192	314,192	11,583,398	833,805
TOTAL REVENUES	24,405,509	70,565,719	1,897,730	0	97,057,652	193,926,610	193,926,610	396,857,039	240,618,241
EXPENDITURES									
Parish Council	59,660	0	0	0	0	59,660	59,660	92,594	62,042
Council Clerk	61,503	0	0	0	0	61,503	61,503	95,586	107,646
Official Fees/Publication	277,844	0	0	0	0	277,844	277,844	79,989	24,923
City Court	857,956	0	0	0	0	857,956	857,956	1,173,492	1,063,985
District Court	671,516	0	0	0	0	671,516	662,021	655,078	591,066
Juvenile Services	0	2,844,024	0	0	0	2,844,024	2,844,024	10,048,055	2,984,505
District Attorney	860,300	5,374,507	0	0	0	6,234,807	6,234,807	6,152,340	5,872,888
Clerk of Court	175,450	0	0	0	0	175,450	175,450	175,450	126,971
Drug Court	0	500,909	0	0	0	500,909	500,909	359,303	368,925
Ward Court	412,270	0	0	0	0	412,270	412,270	384,725	363,670
City Marshall's Office	0	1,009,796	0	0	0	1,009,796	1,009,796	916,483	910,474
Judicial-Other	105,000	0	0	0	0	105,000	105,000	100,902	102,925
Parish President	128,683	0	0	0	0	128,683	128,683	143,407	189,418
Registrar of Voters	207,138	0	0	0	0	207,138	276,346	158,034	164,631
Elections	30,600	0	0	0	0	30,600	30,600	30,600	19,895
Accounting	179,094	0	0	0	0	179,094	179,094	276,935	442,277
Customer Service	56,545	0	0	0	0	56,545	56,545	32,286	10,039
Purchasing	0	0	0	0	999,053	999,053	999,053	951,873	933,098
Risk Management	0	0	0	0	19,694,947	19,694,947	19,694,947	18,858,543	18,032,427
Human Resources Admin.	0	0	0	0	724,433	724,433	674,433	667,057	595,144
Legal Services	233,841	0	0	0	0	233,841	233,841	223,069	209,710
Parishwide Insurance	0	0	0	0	7,622,581	7,622,581	7,622,581	7,512,003	6,728,303
Information Technology	0	0	0	0	1,897,026	1,897,026	1,897,026	1,632,305	1,540,606
Planning	2,067,388	1,057,640	0	0	0	3,125,028	3,125,028	3,896,554	3,486,742
Government Buildings	2,381,989	0	0	0	0	2,381,989	2,381,989	10,371,904	2,947,627
Code Violation/Compliance	545,843	0	0	200,000	0	745,843	745,843	805,318	857,178
Auditoriums	0	245,437	0	0	0	245,437	245,437	327,622	298,248
Civic Center	0	0	0	0	2,316,708	2,316,708	2,316,708	2,736,721	2,186,514
Janitorial Services	298,150	0	0	0	0	298,150	298,150	298,334	313,196
General-Other	1,118,820	2,143,256	143,269	0	0	3,405,345	3,405,345	3,498,086	3,972,443
Parish Prisoners	0	2,188,578	0	400,000	0	2,588,578	2,588,578	4,539,859	2,174,424
Prisoners' Medical Department	0	1,245,736	0	0	0	1,245,736	1,245,736	1,290,117	1,304,107
Coroner	788,087	0	0	0	0	788,087	788,087	781,912	841,616
Jag 2010 Award	0	0	0	0	0	0	0	19,592	13,612
Police	0	9,338,956	0	0	0	9,338,956	9,338,956	9,673,348	9,234,454
2009 Jag Award	0	0	0	0	0	0	0	0	10,483
Jag 2012 Award	0	0	0	0	0	0	0	15,239	8,048
LHSC Year Long	0	0	0	0	0	0	0	72,872	146,354
Victims Assistance	0	0	0	0	0	0	0	437,485	428,194
Cops UHP	0	0	0	0	0	0	0	499,234	231,383

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2014

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY FUND TYPES		PROPOSAL #1 2014	PROPOSAL #1 2014	PROJECTED 2013	ACTUAL 2012
					ENTERPRISE					
Fire-Urban	0	6,223,379	283,589	0	0	0	6,506,968	6,506,968	7,086,923	5,906,945
Coastal Restore/Preserv	0	297,785	0	0	0	0	297,785	297,785	21,592,802	504,482
Engineering	272,999	0	0	0	0	0	272,999	272,999	2,853,238	135,283
Garage	0	0	0	0	1,005,066	1,005,066	1,005,066	1,005,066	940,722	868,435
Roads & Bridges	0	7,672,072	716,570	6,956,269	0	0	15,344,911	15,344,911	42,968,335	22,330,091
Road Lighting	0	1,861,686	0	0	0	0	1,861,686	1,861,686	1,869,030	1,640,235
Drainage	0	12,739,773	890,290	2,389,762	0	0	16,019,825	15,974,825	106,334,383	29,513,751
Health Unit	0	1,088,433	0	0	0	0	1,088,433	1,088,433	1,072,099	2,843,222
Head Start	0	123,298	0	0	0	0	123,298	123,298	126,756	126,584
Parish VA Service Office	19,404	0	0	0	0	0	19,404	19,404	19,404	19,404
Health & Welfare-Other	793,000	185,000	0	0	0	0	978,000	978,000	1,367,761	1,067,505
HMGP 1786-01	0	0	0	0	0	0	0	0	4,561,729	2,293,470
Terr Alcohol/Drug Abuse	0	123,000	0	0	0	0	123,000	123,000	122,901	115,040
TARC	0	5,067,299	0	0	0	0	5,067,299	5,067,299	4,200,187	3,865,041
HMGP 1786-02	0	0	0	0	0	0	0	0	389,344	8,568
HMGP 1786-03	0	0	0	0	0	0	0	0	6,614,819	1,954,462
HMGP 1786-04	0	0	0	0	0	0	0	0	1,606,563	18,640
Sewerage Collection	0	0	4,760,882	0	4,727,040	9,487,922	9,487,922	9,487,922	20,458,817	11,207,132
Treatment Plant	0	0	0	0	3,402,886	3,402,886	3,402,886	3,402,886	6,834,344	3,138,064
EPA Grant Administration	0	0	0	0	535,350	535,350	535,350	535,350	518,595	500,867
Sewerage Capital Addt'n	0	0	0	0	435,000	435,000	435,000	435,000	430,000	432,532
Solid Waste Services	0	0	0	0	13,829,701	13,829,701	13,829,701	13,829,701	14,984,363	15,016,573
Animal Control	862,226	0	0	0	0	0	862,226	862,226	2,597,034	757,065
Landfill Closure	0	0	0	0	138,000	138,000	138,000	138,000	144,760	(492,534)
Parks & Grounds	0	193,210	0	115,000	0	0	308,210	243,210	1,511,755	2,357,056
Recreation - Other	0	0	0	0	0	0	0	0	0	547
Adult Softball	0	83,254	0	0	0	0	83,254	83,254	77,365	23,200
Adult Basketball	0	50,149	0	0	0	0	50,149	50,149	50,365	7,947
TPR-Administration	0	629,022	0	0	0	0	629,022	629,022	616,324	588,844
Sports Officials	0	0	0	0	0	0	0	0	0	294,697
Quality of Life Program	0	23,000	0	0	0	0	23,000	23,000	21,158	28,409
Grand Bois Park	0	114,952	0	0	0	0	114,952	114,952	98,564	112,654
Youth Basketball	0	132,125	0	0	0	0	132,125	132,125	129,378	47,339
Football	0	165,734	0	0	0	0	165,734	165,734	167,743	99,641
Youth Softball	0	82,406	0	0	0	0	82,406	82,406	85,864	25,965
Youth Volleyball	0	18,839	0	0	0	0	18,839	18,839	17,875	5,413
Baseball	0	175,002	0	0	0	0	175,002	175,002	167,041	67,958
Adult Volleyball	0	839	0	0	0	0	839	839	658	32
Special Olympics	0	22,000	0	0	0	0	22,000	22,000	22,790	14,206
Summer Camps	0	225,000	0	0	0	0	225,000	225,000	211,000	200,060
Museum-O & M	92,043	0	0	0	0	0	92,043	92,043	98,326	74,384
Bunk House Inn	0	14,742	0	0	0	0	14,742	14,742	28,031	26,530
Family Self Sufficiency	0	40,106	0	0	0	0	40,106	40,106	35,065	32,382
Vouchers Program	0	2,579,906	0	0	0	0	2,579,906	2,579,906	2,357,646	2,641,979
Home Administration	0	31,980	0	0	0	0	31,980	31,980	34,707	49,290
Home/Technical Assistant	0	44,875	0	0	0	0	44,875	44,875	147,199	47,676
Home/Projects	0	274,369	0	0	0	0	274,369	274,369	871,687	288,957
LiHeap Weather	0	184,200	0	0	0	0	184,200	184,200	184,200	103,228
CDBG Administration	0	192,290	0	0	0	0	192,290	192,290	192,290	183,018
CDBG-Economic Development	0	0	0	0	0	0	0	0	0	9,789
DHAP IKE	0	0	0	0	0	0	0	0	1,614	107,043
Recovery Construction	0	0	0	0	0	0	0	0	18,019,703	9,898,640
CDBG Projects	0	0	0	0	0	0	0	0	20,860,401	1,311,426

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
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ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2014

					PROPRIETARY		PROPOSAL #1 2014	PROPOSAL #1 2014	PROJECTED 2013	ACTUAL 2012
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES					
					ENTERPRISE					
CDBG Housing Rehab	0	654,193	0	0	0	654,193	654,193	1,875,315	547,795	
T & TA (PA4120)	0	19,478	0	0	0	19,478	19,478	19,478	11,521	
ARRA Stimulus	0	0	0	0	0	0	0	1,252,438	193,640	
HMGP 1603	0	0	0	0	0	0	0	627,045	124,913	
HMGP 1607	0	0	0	0	0	0	0	87,312	814	
HMGP 1607-109-0001	0	0	0	0	0	0	0	122,789	236,288	
Elevation 1603C-10	0	0	0	0	0	0	0	5,107,794	1,207,842	
Essential Services	0	8,020	0	0	0	8,020	8,020	7,247	7,643	
Shelter Operations	0	191,624	0	0	0	191,624	191,624	170,154	158,006	
Non-Grant Reimburse Exp	0	48,848	0	0	0	48,848	48,848	42,675	933	
DHAP Ike IRP	0	0	0	0	0	0	0	0	10,403	
Fiscal Year 2006 Award	0	776,582	0	0	0	776,582	776,582	787,818	851,146	
SRL 002 & 014	0	0	0	0	0	0	0	7,282,889	1,296,568	
CSBG-Administration	0	49,729	0	0	0	49,729	49,729	83,556	67,193	
CSBG-Programs	0	281,795	0	0	0	281,795	281,795	252,802	279,657	
Economic Development	626,080	0	0	0	0	626,080	626,080	0	0	
Publicity	226,250	0	0	0	0	226,250	106,250	176,992	120,147	
Economic Development-Other	157,520	0	0	487,315	0	644,835	644,835	1,223,782	1,089,563	
Housing & Human Service	368,865	0	0	0	0	368,865	368,865	539,588	357,870	
Parish Farm Agent	118,600	0	0	0	0	118,600	118,600	121,500	76,462	
Head Start Administration	0	177,293	0	0	0	177,293	177,293	194,264	192,616	
Head Start Program	0	428,959	0	0	0	428,959	428,959	434,124	433,135	
La Tourism Recovery Program	0	0	0	0	0	0	0	939,710	920,129	
BP - Promotional Grant	0	0	0	0	0	0	0	500,000	0	
Public Transit Planning	0	7,345	0	0	0	7,345	7,345	121,885	20,542	
Sec 5307 Bus acquisition	0	0	0	0	0	0	0	160,208	35,486	
JARC Program	0	0	0	0	0	0	0	0	115,872	
Marina	0	0	0	0	0	0	0	25,000	26,818	
Local Coastal Prgm Dev.	0	3,834,269	3,297,688	0	0	7,131,957	7,131,957	22,207,314	25,523,921	
Oil Spill 2010	0	0	0	0	0	0	0	24,213	11,475	
Planning	0	157,668	0	0	0	157,668	157,668	1,621,655	365,956	
Operation/General Admin	0	578,269	0	0	0	578,269	578,269	744,634	478,012	
Vehicle Operations	0	1,050,094	0	0	0	1,050,094	1,050,094	1,752,988	702,746	
Vehicle Maintenance	0	418,626	0	0	0	418,626	418,626	965,543	334,487	
Non Vehicle Maintenance	0	103,838	0	0	0	103,838	103,838	265,765	72,942	
Rent/Emergency Shelter	0	7,500	0	0	0	7,500	7,500	7,500	8,634	
Direct Planning	0	0	0	0	0	0	0	4,884	20,973	
Direct General Admin	0	0	0	0	0	0	0	0	714	
Direct Vehicle Operation	0	100,821	0	0	0	100,821	100,821	249,208	63,706	
Direct Vehicle Prev Maint	0	31,950	0	0	0	31,950	31,950	28,450	2,644	
Direct Non Vehicle Prev Maint	0	250	0	0	0	250	250	250	0	
Electric Generation	0	0	0	0	24,454,518	24,454,518	24,454,518	23,557,650	21,825,397	
Electric Distribution	0	0	0	0	3,382,135	3,382,135	3,382,135	3,293,365	3,269,018	
Water Projects	0	0	0	0	0	0	0	85,300	0	
Gas Distribution	0	0	0	0	7,664,871	7,664,871	7,664,871	7,368,739	6,968,091	
Utility Administration	0	0	0	0	2,963,052	2,963,052	2,963,052	2,813,844	2,741,722	
G.I.S. Mapping System	0	0	0	0	418,000	418,000	418,000	327,649	309,827	
Emergency Preparedness	441,862	0	0	0	441,862	441,862	441,862	614,531	549,594	
TOTAL EXPENDITURES	15,496,526	75,535,715	10,092,288	10,548,346	96,210,367	207,883,242	207,662,955	473,777,811	263,952,219	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	8,908,983	(4,969,996)	(8,194,558)	(10,548,346)	847,285	(13,956,632)	(13,736,345)	(76,920,772)	(23,333,978)	
OTHER FINANCING SOURCES (USES)										
Operating Transfers In	3,710,131	10,658,099	8,000,952	6,563,095	51,904,887	80,837,164	80,727,164	83,059,959	95,770,086	
Operating Transfers Out	(12,745,547)	(12,638,493)	(19,000)	(4,417,939)	(51,016,185)	(80,837,164)	(80,727,164)	(83,059,959)	(95,770,086)	
OTHER FINANCING SOURCES (USES)	(9,035,416)	(1,980,394)	7,981,952	2,145,156	888,702	0	0	0	0	
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(126,433)	(6,950,390)	(212,606)	(8,403,190)	1,735,987	(13,956,632)	(13,736,345)	(76,920,772)	(23,333,978)	
FUND BALANCE/ NET POSITIONS										
Beginning of Year	8,827,062	26,239,044	14,993,107	(2,267,587)	196,806,676	244,598,302	244,598,302	321,519,074	344,853,052	
End of Year	8,700,629	19,288,654	14,780,501	(10,670,777)	198,542,663	230,641,670	230,861,957	244,598,302	321,519,074	

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2012 Adopted</u>	<u>2013 Adopted</u>	<u>2013 Current</u>	<u>2014 Proposed</u>	<u>2014 Adopted</u>
General Fund:					
Parish Council	9	9	9	9	9
Council Clerk	5	4	4	4	4
City Court	24	24	20	21	21
District Court	7	7	7	7	7
District Attorney	21	21	20	21	21
Ward Court	18	18	18	18	18
Parish President	6	6	6	6	6
Registrar of Voters	5	5	5	5	5
Accounting	20	20	17	20	20
Customer Service	19	19	13	13	13
Legal Services	1	1	1	1	1
Planning & Econ. Dev.	12	13	13	13	13
Government Buildings	10	10	9	10	10
Code Violation/Compliance	5	5	5	5	5
Engineering	10	10	8	10	10
Animal Shelter	12	12	11	12	12
Museum	1	1	1	1	1
Economic Development	0	0	0	3	3
Housing & Human Services	10	9	9	9	9
Emergency Preparedness	3	3	3	3	3
Total - General Fund	<u>198</u>	<u>197</u>	<u>179</u>	<u>191</u>	<u>191</u>
Special Revenue Funds					
Terr. Juvenile Detention	45	45	41	43	43
Parish Prisoner Fund					
Parish Prisoners	4	4	3	4	4
Prisoners Medical Department	12	12	12	13	13
Public Safety Fund					
Police Dept.	100	101	97	102	102
Fire Dept.	60	60	58	60	60
Non-District Recreation					
Auditoriums	2	2	1	2	2
Marshall's Fund	13	13	13	13	13
Coastal Restoration/Preservation	3	3	3	3	3
Section 8 Vouchers					
Vouchers Program	4	3	3	3	3
Housing / Urban Dev. Grant					
CDBG Administration	1	1	1	1	1
CDBG Housing Rehab	9	9	8	8	8
Dept. of Labor - CSBG Grant					
CSBG	1	1	1	1	1
CSBG	4	4	4	3	3
DHAP - Ike	1	0	0	0	0

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2012 Adopted</u>	<u>2013 Adopted</u>	<u>2013 Current</u>	<u>2014 Proposed</u>	<u>2014 Adopted</u>
FTA Grant					
Planning	1	1	1	1	1
Operations / General Administration	2	2	2	2	2
Vehicle Operations	16	16	15	16	16
Vehicle Maintenance	2	2	2	2	2
Non Vehicle Maintenance	2	2	2	2	2
FTA City of Thibodaux	2	2	2	2	2
Hud Head Start Program	29	29	28	26	26
Road & Bridge Fund	67	68	63	59	59
Drainage Tax Fund	90	90	66	100	100
Health Unit Fund	4	4	4	4	4
Parishwide Recreation					
TPR Administration	4	4	4	4	4
District Attorney	65	65	64	65	65
Drug Court	9	9	6	9	9
Total - Special Revenue Funds	<u>552</u>	<u>552</u>	<u>504</u>	<u>548</u>	<u>548</u>
Enterprise Funds:					
Utility Fund					
Electric Generation	18	18	15	18	18
Electric Distribution	4	4	4	4	4
Gas Distribution	19	19	13	19	19
Utility Administration	10	10	7	10	10
GIS Mapping System	2	0	0	0	0
Sewerage Fund					
Sewerage Collection	17	17	15	17	17
Treatment Plant	16	16	15	17	17
Sewerage Administration	7	7	7	7	7
Sanitation Fund					
Solid Waste	15	15	14	15	15
Civic Center	17	17	17	17	17
Total - Enterprise Funds	<u>125</u>	<u>123</u>	<u>107</u>	<u>124</u>	<u>124</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	8	8	8	8	8
Human Resources					
Human Resources Admin.	5	5	5	5	5
Centralized Purchasing					
Purchasing	12	12	12	12	12
Information Systems Fund	17	17	14	17	17
Centralized Fleet Maintenance	11	11	11	11	11
Total - Internal Service Funds	<u>53</u>	<u>53</u>	<u>50</u>	<u>53</u>	<u>53</u>
Grand Total - All Operations	<u>928</u>	<u>925</u>	<u>840</u>	<u>916</u>	<u>916</u>

UNCOLLECTED & PROTEST TAXES

The Uncollected Taxes are taxes, which have not been collected, but are still due.

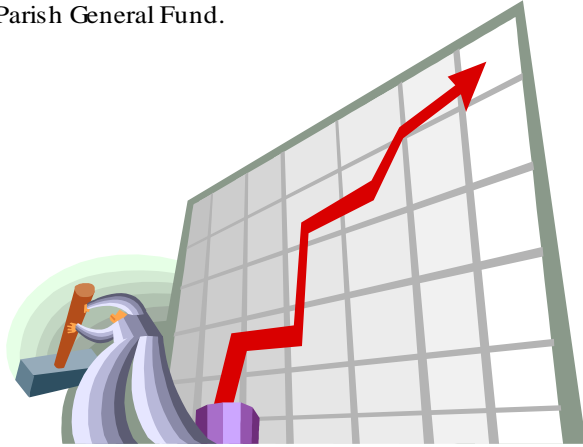
TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2013	\$ 197,443.01			
2012	\$ 111,370.06	\$ -	\$ -	\$ -
2011	\$ 739,096.00			
2010	\$ 84,083.86	-	-	-
2009	\$ 404,203.15	-	-	-
2008	\$ 355,191.90	-	\$ 49,011.25	-
2007	\$ 278,620.86	-	\$ 378,682.13	-
2006	\$ 114,273.57	-	\$ 397,151.72	-
2005	\$ 95,675.98	-	-	-
2004	\$ 5,113.84	\$ 75,728.41	-	\$ 75,728.41
2003	\$ 12,976.97	\$ 1,552.96	\$ 8,265.00	\$ (6,712.04)
2002	\$ 410,982.00	\$ 296,114.00	\$ 283,814.00	\$ 12,300.00
2001	\$ 81,620.87	\$ 160,042.00	\$ 89,359.00	\$ 70,683.00
2000	\$ 107,870.05	\$ 1,021,021.73	\$ 814,267.00	\$ 206,754.73
1999	\$ 67,311.29	\$ 1,431.31		\$ 1,431.31
1998	\$ 82,705.42	\$ 1,442.56		\$ 1,442.56
1997	\$ 124,725.95	\$ 1,489.05		\$ 1,489.05
1996	\$ 134,779.71			
1995	\$ 27,061.76			
1994	\$ 47,173.06			
1993	\$ 57,187.70			
1992	\$ 47,157.32			

The Terrebonne Parish Sheriff is the Ex-officio tax collector and enforces the collection of all parish and district ad valorem taxes. All ad valorem taxpayers have the option of paying their property taxes under protest if they have a dispute. When taxes are paid in protest, the individual or company has 30 days to hire an attorney to represent them with the Louisiana Tax Commission. If the taxes are paid in protest and an attorney is not hired, the sheriff then remits the taxes to the designated taxing districts. Prior to 2001, the Sheriff's Office held in separate accounts all protest collections. In 2001, the Louisiana Legislature passed legislation instructing the Sheriff's Office to send protest tax collections of certain oil and gas companies to the local taxing districts to hold until the Louisiana Tax Commission settles the protest claim. When the claim is settled, the Sheriff's Office instructs the taxing districts how to distribute the funds.

TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2013				
2012		\$ 739,096.00		
2011		\$ 1,702,719.00		\$ 111,370.06
2010		\$ 84,083.86		\$ 84,083.86
2009		\$ 404,203.15		\$ 404,203.15
2008		\$ 355,191.90		\$ 355,191.90
2007		\$ 415,914.58		\$ 415,914.58
2006		\$ 382,632.11		\$ 382,632.11
2005		\$ 376,676.59		\$ 376,676.59
2004		\$ 394,243.98		\$ 394,243.98
2003		\$ 142,614.18		\$ 142,614.18
2002		\$ 464,221.00		\$ 464,221.00
2001		\$ 1,231,905.00	\$ 18,576.00	\$ 1,213,329.00

OCCUPATIONAL LICENSE

In 2004, the Parish increased the occupation license rates, Ordinance Number 6926 and directed the total proceeds of the tax to be dedicated equally between economic development efforts in Terrebonne Parish and the Parish General Fund.



<u>Year</u>	<u>Amount</u>
2005	1,130,885
2006	1,234,248
2007	1,319,456
2008	1,354,638
2009	1,783,336
2010	933,828
2011	1,382,603
2012 Projected	1,324,110
Revenues Received To Date	\$ 10,463,104
Dedicated to Economic Development 50%	\$ 5,231,552

Activities Funded With Dedicated Occupational Licenses Collected (50%)

Years 2005 through 2012

TEDA (Terrebonne Economic Development Authority)	4,638,305	\$ 4,638,305
Projects Funded To Date		\$ 4,638,305
DEDICATED BALANCE AT DECEMBER 31, 2012		\$ 593,248
<u>2013 Proposed Collections</u>	\$ 1,330,000.00	
<u>2013 Proposed Dedicated to Economic Development</u>		\$ 665,000
<u>2013 Estimated Activity</u>		
TEDA (Terrebonne Economic Development Authority)	665,000	\$ 665,000
DEDICATED OCCUPATIONAL LICENSE BALANCE ESTIMATED AT 12/31/2012		\$ 593,248

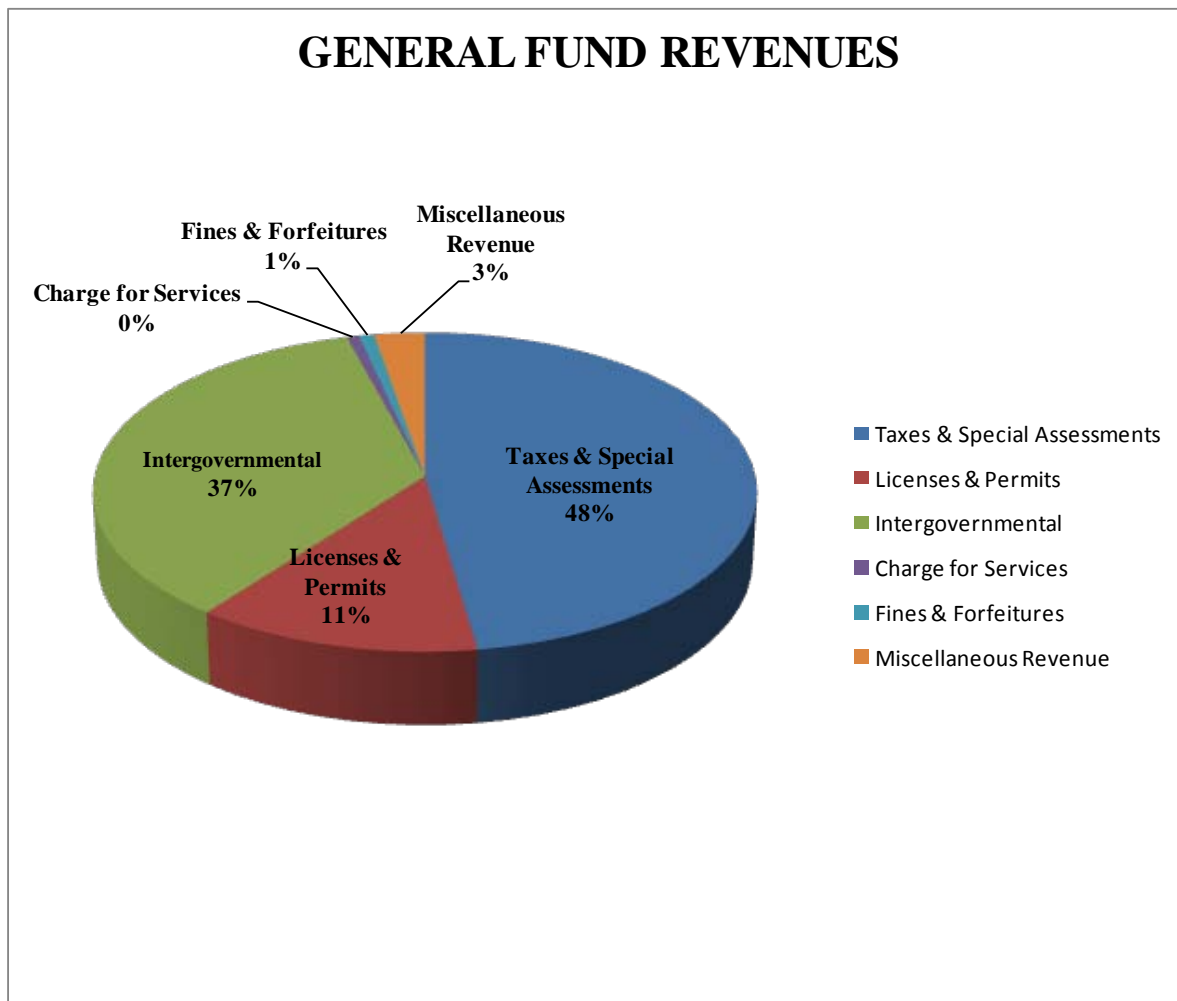
151 GENERAL FUND

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES					
Taxes & Special Assessments	11,779,765	11,040,370	11,956,928	11,641,008	11,641,008
Licenses & Permits	2,753,058	2,743,375	2,968,382	3,098,505	3,098,505
Intergovernmental	9,248,235	10,315,251	11,160,638	8,645,788	8,645,788
Charge for Services	236,381	193,203	218,820	160,000	160,000
Fines & Forfeitures	230,987	215,600	236,560	199,200	199,200
Miscellaneous Revenue	727,558	513,120	623,200	661,008	661,008
Other Revenue	-	6,882	8,890	-	-
TOTAL REVENUES	24,975,984	25,027,801	27,173,418	24,405,509	24,405,509
EXPENDITURES					
	62,043	92,919	92,594	59,660	59,660
Council Clerk	107,648	71,930	95,586	61,503	61,503
Official Fees/Publication	24,923	77,844	79,989	277,844	277,844
City Court	728,099	857,956	857,956	857,956	857,956
District Court	591,068	635,911	655,078	662,021	671,516
District Attorney	815,665	860,280	859,892	860,300	860,300
Clerk of Court	126,971	175,450	175,450	175,450	175,450
Ward Court	363,670	376,199	384,725	412,270	412,270
Judicial-Other	102,925	105,000	100,902	105,000	105,000
Parish President	189,419	141,931	143,407	128,683	128,683
Registrar of Voters	164,631	181,325	158,034	276,346	207,138
Elections	19,896	30,300	30,600	30,600	30,600
Accounting	433,701	282,255	276,935	179,094	179,094
Customer Service	8,929	39,870	32,286	56,545	56,545
Legal Services	209,709	234,353	223,069	233,841	233,841
Planning	2,372,974	2,674,822	2,769,735	2,067,388	2,067,388
Government Buildings	2,117,455	2,984,583	2,935,832	2,381,989	2,381,989
Code Violat./Compliance	506,734	549,033	533,859	545,843	545,843
Janitorial Services	313,195	278,400	298,334	298,150	298,150
General-Other	1,864,930	1,020,055	1,123,391	1,118,820	1,118,820
Coroner	841,615	781,899	781,912	788,087	788,087
Engineering	114,569	353,364	326,988	272,999	272,999
Parish VA Service Off.	19,404	19,404	19,404	19,404	19,404
Health & Welfare-Other	929,518	1,210,688	1,182,753	793,000	793,000
Animal Control	707,250	856,773	841,443	862,226	862,226
Waterlife Museum	72,931	99,435	98,326	92,043	92,043
Economic Development	-	-	-	626,080	626,080
Publicity	120,147	176,992	176,992	106,250	226,250
Economic Devel. Other	1,089,519	1,042,122	1,034,771	157,520	157,520
Housing & Human Services	357,863	507,921	539,588	368,865	368,865
Parish Farm Agent	76,462	121,500	121,500	118,600	118,600
Marina	26,818	25,703	25,000	-	-
Emergency Preparedness	549,683	599,069	605,259	441,862	441,862
TOTAL EXPENDITURES	16,030,364	17,465,286	17,581,590	15,436,239	15,496,526

151 GENERAL FUND

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	8,945,620	7,562,515	9,591,828	8,969,270	8,908,983
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	3,153,047	2,848,399	2,848,399	3,710,131	3,710,131
Operating Transfer Out	(17,304,847)	(13,874,089)	(13,874,631)	(12,680,547)	(12,745,547)
TOTAL OTHER FINANCING SOURCES (USES)	(14,151,800)	(11,025,690)	(11,026,232)	(8,970,416)	(9,035,416)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(5,206,180)	(3,463,175)	(1,434,404)	(1,146)	(126,433)
BEGINNING FUND BALANCE	15,564,165	10,357,985	10,357,985	8,923,581	8,923,581
ENDING FUND BLANCE	10,357,985	6,894,810	8,923,581	8,922,435	8,797,148

151 GENERAL FUND



151 GENERAL FUND

MAJOR REVENUE SOURCES

Major Revenue Sources:

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2013 Projected	2014 Adopted	% Change	2013 Projected	2014 Adopted	% Change
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property, totaling 4.64 mills. (1.55 city and 3.09 rural).	2,267,408	2,267,408	0.0%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	8,183,000	7,867,000	-3.9%	-	-	0%
Cable TV Franchise fee on the local cable services.	1,469,000	1,469,000	0.0%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	534,693	500,000	-6.5%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,183,259	1,174,384	-1%			0%
Building, Plumbing, Electric, Gas, and Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	1,182,322	1,359,671	15.0%	-	-	0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2013 Projected	2014 Adopted	% Change	2013 Projected	2014 Adopted	% Change
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	5,484,808	5,000,000	-8.8%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,519,956	2,400,000	-4.8%
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 56:1543)	951,629	950,000	-0.2%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	146,325	150,000	2.5%	-	-	0%
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	520,000	570,008	9.6%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	2,299,158	2,950,865	28.3%	-	-	0.0%

151-111 GENERAL FUND - PARISH COUNCIL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balances” with the administrative branch of government. While attending the twice-monthly regular meetings of the Council and the many committee meetings held during each month, Council Members must often make difficult decisions to resolve the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to stand as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and for their direct involvement in local government.

DIVISION OVERVIEW

The year 2013 presented the Parish Council with various challenges for which they had to make well-informed decisions. The ongoing effort to get Morganza to the Gulf Hurricane Protection “gap” levees in place was of utmost importance to the Council, along with other flood-control measures. Working in tandem with Louisiana’s Congressional Delegation, opposition to a proposal to impose tremendous increases in the cost for flood insurance coverage was undertaken by the Council in conjunction with the Parish President and the governing authorities of other Louisiana coastal parishes. The result has been a re-evaluation by and delay of the imposition of these increases by Congress. The Terrebonne Parish Council’s quest to address all of the needs of the residents of the Good Earth in an efficient and cost-effective way has been ongoing, and highly successful.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. Completion of "gap" levees and other flood control structures - continued progress expected through 2016 when 100% level is attained.</i>			
a. Houma Navigation Canal "Bubba Dove" Floodgate and Locks completed	N/A	20%	40%
b. Progress towards federal approval of the construction of the Morganza to the Gulf Hurricane Protection Plan.	N/A	20%	40%
<i>2. Implementation of new economic stimulus projects and tourism programs.</i>			
a. Recreational area along Bayou Terrebonne on East side of Houma	50%	75%	100%
b. Bayou Sports Complex	10%	20%	100%
c. Adaptive park for handicapped individuals in Summerfield Subdivision	50%	75%	100%
d. Escalated efforts to provide available affordable housing	50%	75%	100%
e. Completion of numerous infrastructure improvements such as forced drainage, projects, regular dredging of waterways, extension of major roadways to connect with others (e.g., Valhi Boulevard to Savanne Road)	50%	75%	100%
<i>3. Conducting continued responsible governing and fiduciary efforts as a progressive body.</i>			
a. Ordinances adopted	172	1	1
b. Resolutions adopted	547	600	625
<i>4. Council Member attendance at meetings</i>	99%	99%	99%
a. Regular Council Session meetings held	24	24	24
b. Special Council Session meetings held	8	5	6
c. Council Committee meetings held	103	97	102

151-111 GENERAL FUND - PARISH COUNCIL

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	184,547	190,983	179,873	208,678	208,678
Supplies and Materials	22,160	26,050	26,625	25,050	25,050
Other Services and Charges	59,480	130,801	125,610	121,961	121,961
Repair and Maintenance	564	6,100	6,100	6,100	6,100
Allocated Expenditures	(204,709)	(293,766)	(278,365)	(302,129)	(302,129)
Capital Outlay	0	32,751	32,751	0	0
TOTAL EXPENDITURES	62,042	92,919	92,594	59,660	59,660
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					2.22%

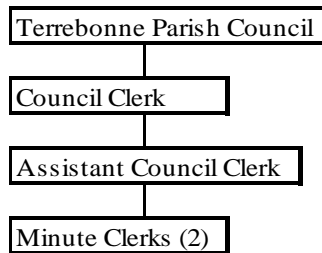
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				

The salaries of the council members are established with the maximum salary for members at one thousand fifty-five dollars and fifty-eight cents (\$1,055.58) monthly and; established the maximum salary of its chairman at one thousand one hundred eighty-seven dollars and fifty-three cents (\$1,187.53) monthly. (Parish Code, Section 2-51)



151-115 GENERAL FUND - COUNCIL CLERK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Council Clerk and Staff is to provide support for the elected members of the Legislative Branch of Parish Government. The Staff, along with the Council and Committee Chairpersons, prepare agendas for all public meetings. In accord with the Council’s wishes, the Staff makes certain that the agendas and all supporting information are made available to the general public through the “Novus Agenda System”. This allows the citizens of this parish to be more aware of the proposed actions of the government through the use of technological equipment, most notably the Parish Government website. Videos of all Council and Committee meetings are maintained on the Parish website to better inform the public of the actions of the governing body. The Staff also maintains a record of the membership of all boards and commissions appointed by the Council, and often provides support services to these entities. Minutes of the City of Houma and Terrebonne Parish Governments are maintained by the Council Staff in hard copy, beginning with April of 1822 up to and including computer files to date. An index to these minutes is updated after each meeting, and cross-referenced by subject matter, for easy retrieval of archival information.

DIVISION OVERVIEW

The Council Office is often called by individuals seeking to obtain needed services or contact information on Parish Government, therefore the Council Clerk and Staff must have a working knowledge of virtually all aspects of Parish Government and must stand ready to assist members of the general public with whatever manner of questions they pose. Often that means contacting for or referring individuals to a variety of other local government departments, agencies or government-affiliated entities. As a matter of public record, all Council-appointed Board listings can be found on the Parish’s website, along with notice of upcoming appointments and vacancies, and proposed legislation to be addressed by the Council. A Central File of correspondence and other documents is maintained within the Council Clerk’s Office in paper format, in addition to those that are archived within the Parish’s computer files. In compliance with Section 2-104 of the Terrebonne Parish Code, the Council Clerk is also responsible for maintaining an up-do-date, cross referenced reading file of all materials, letters, memorandums, studies and computer reports which are developed, transmitted or received by the parish government system. This file, which is available for review on a computer specifically designated for public use in the Council Clerk’s Office, includes all materials typed on the parish letterhead, and which has been electronically submitted by all parish departments/divisions.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<p><i>1. To effectively and efficiently manage and maintain all public documents generated by the Parish Council.</i></p> <p>a. Through various changes in individual duties, and the installation of new recording and computer equipment, the Council Staff has escalated timely and efficient work production, and the productions of records requested, thereby projecting a positive and professional image not only of the Council Staff, but of the Parish Council as well.</p> <p>b. The Council Staff’s implementation of a paperless method of disseminating routine correspondence by electronic transmission has become the preferred way of keeping department directors and employees abreast of actions taken by the Terrebonne Parish Council as they pertain to plans and projects being performed by Parish forces. As these transmissions are considered public records, retrieval for litigation and other purposes is prompt and almost effortless.</p> <p>c. The Staff’s maintenance of a monthly file containing meeting notices, agendas, financial statements and other important documents submitted by boards, committees and commissions whose members are appointed by the Terrebonne Parish Council allows Council Members to have immediate access to information regarding the oversight of fire protection, recreation, etc. within the Parish.</p>	<p>100%</p> <p>100%</p> <p>100%</p>	<p>100%</p> <p>100%</p> <p>100%</p>	<p>100%</p> <p>100%</p> <p>100%</p>

151-115 GENERAL FUND – COUNCIL CLERK

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
d. The reading file is now being maintained electronically for ease of use by those wishing to review all correspondence generated and disseminated by the Parish Government. This program, which was created by the Parish's IT Department after consultation with the Council Staff, provides for the most efficient manner uploading and viewing these documents.	100%	100%	100%
e. A new, more efficient way of continually updating the Council's monthly calendar of events is being implemented, whereby the Staff enters information into each member's individual electronic calendar, which, enabling Council Members to check these updates using their cell phones, if so desired.	N/A	100%	100%
f. Submission and approval of all documents required by the LA. Secretary of State an/or U.S. Department of Justice for election purposes.	100%	100%	100%
<i>2. To efficiently process and prepare Council Meeting Agendas</i>			
a. Distributed and posted according to State law and the Home Rule Charter	100%	100%	100%
b. Number of Regular Council Meeting Agendas Processed	24	24	24
c. Number of Special Council Meeting Agendas Processed	8	5	6
a. Number of Committee Meeting Agendas Processed	103	97	102
<i>3. To efficiently and effectively disseminate Council Action Information</i>			
a. Notification to appropriate parties of Council action disseminated within 3 days of meetings	100%	100%	100%
b. Format and electronically transmit minutes of meetings to the official journal within 3 days of meetings as required by State Law.	100%	100%	100%
c. Proceedings printed and indexed following Council Meetings within 1 week	100%	100%	100%
d. Minutes and agendas placed on Parish's website in timely manner in line with appropriate State laws and Home Rule Charter.	100%	100%	100%
e. Documents prepared and submitted to Bond Counsel for election and bond issuance purposes the day after Council Meetings.	100%	100%	100%
<i>4. To comply with other "extra-curricular requests" while maintaining normal workloads with no delays or lapses in service.</i>			
a. Planned, prepared and hosted the Police Jury Association of Louisiana Regions 1 & 2 Dinner-Meeting	100%	N/A	N/A
b. Drafted, printed and otherwise prepared commendations, proclamations, memorial tributes and other official documentation as requested	100%	100%	100%
c. Managed Council-related calls and reporting system during storm events	100%	100%	100%

151-115 GENERAL FUND – COUNCIL CLERK

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	307,726	317,853	314,016	318,403	318,403
Supplies and Materials	5,624	31,800	22,599	31,250	31,250
Other Services and Charges	21,718	31,440	28,393	31,440	31,440
Repair and Maintenance	0	3,300	3,300	3,300	3,300
Allocated Expenditures	(227,422)	(349,120)	(309,379)	(322,890)	(322,890)
Capital Outlay	0	36,657	36,657	0	0
TOTAL EXPENDITURES	107,646	71,930	95,586	61,503	61,503
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	61,719	78,692	96,157
Asst. Council Clerk	1	1	1	1	208	42,542	54,241	66,279
Senior Minute Clerk	1	1	1	1	109	35,268	44,967	54,946
Minute Clerk	1	1	1	1	107	28,369	36,170	44,197
TOTAL FULL-TIME	4	4	4	4				

151-119 GENERAL FUND - OFFICIAL FEES/PUBLICATION

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	208,531	362,064	363,585	562,064	562,064
Allocated Expenditures	<u>(183,608)</u>	<u>(284,220)</u>	<u>(283,596)</u>	<u>(284,220)</u>	<u>(284,220)</u>
TOTAL EXPENDITURES	<u>24,923</u>	<u>77,844</u>	<u>79,989</u>	<u>277,844</u>	<u>277,844</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					55.24%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2014: - Approved.
 - Louisiana Municipal Association: \$11,874
 - Louisiana Conference of Mayors: \$3,000
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,145
 - Police Jury Association: \$12,000.
- Independent Audit Fees: \$206,000, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$33,000, approved.
- Cable Regulation: \$2,000, approved.
- Travel and training, \$13,500 for Department staff to attend conferences and training deemed to benefit government, approved.
- Legislative Consultant, \$75,000, approved.
- Flood Risk Reduction (DFIRM Consultants/Engineer/LAMP), \$200,000, approved.

151-120 GENERAL FUND - CITY COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has six departments: Administration, Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Collections. The Civil Department processes civil suits under \$20,000 or less, small claims under \$5,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families In Need of Services Program and Juvenile Probation. City Court of Houma consistently has the highest juvenile caseload of any City Court in Louisiana. The Collections Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Collections also establish payment plans with individuals unable to make their payments in full on their court date.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
1. To increase the collection of late fines/court costs/ fees via the action of the Collections Department and other agencies.	5%	1000%	2000%
2. To take measures to reduce costs of office supply expenses by working with TPCG Purchasing/Warehouse Department	N/A	500%	1000%
3. To update the City Court of Houma website and place a section on the website for photos and information on individuals with outstanding warrants	100%	100%	100%
4. To enhance courtroom personnel performance through the purchase of a court software system for Juvenile, Adult Criminal/Traffic, and Civil Departments.	100%	100%	100%

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	1,255,234	1,375,312	1,294,231	1,269,832	1,269,832
Supplies and Materials	158	100	100	100	100
Other Services and Charges	23,724	18,299	26,295	25,900	25,900
Reimbursements	<u>(551,016)</u>	<u>(540,855)</u>	<u>(462,670)</u>	<u>(437,876)</u>	<u>(437,876)</u>
TOTAL EXPENDITURES	<u>728,100</u>	<u>852,856</u>	<u>857,956</u>	<u>857,956</u>	<u>857,956</u>
% CHANGE OVER PRIOR YEAR NET REIMBURSEMENTS					0.60%

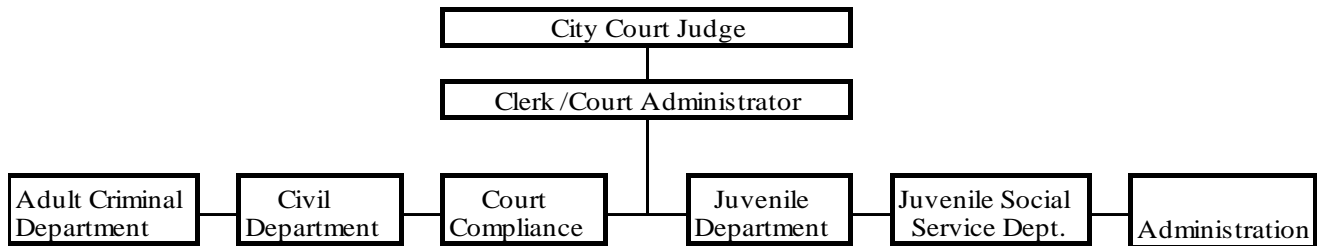
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 Juvenile Officer
 - Eliminate 3 Deputy Clerk III
 - Add 1 Juvenile Case Manager

151-120 GENERAL FUND - CITY COURT

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	56,109	71,539	87,415
Chief Deputy Clerk	1	1	1	1	N/A	42,542	54,241	66,279
Social Services Director	1	1	1	1	N/A	46,371	59,123	72,244
Juvenile Officer	4	2	3	3	N/A	35,268	44,967	54,946
Juvenile Case Manager	0	1	1	1	N/A	N/A	N/A	N/A
Accountant I-City Court	1	1	1	1	N/A	35,807	45,654	55,786
Deputy Clerk of Court V	1	1	1	1	N/A	35,268	44,967	54,946
Deputy Clerk IV	5	5	5	5	N/A	18,104	23,083	28,205
Deputy Clerk III	9	6	6	6	N/A	16,609	21,177	25,876
TOTAL	24	20	21	21				



151-121 GENERAL FUND - DISTRICT COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division “A”, George J. Larke, Jr.
- ◆ Division “B”, John R. Walker
- ◆ Division “C” Timothy C. Ellender
- ◆ Division “D”, David W. Arceneaux
- ◆ Division “E”, Randall L. Bethancourt

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012	FY2013	FY2014
	Actual	Estimated	Projected
1. To provide prompt and just disposition of all matters handled by this court.	37,950	38,500	39,000
2. To complete renovations to Jury Meeting Room (permanent seating)	25%	75%	100%
3. Continue implementation of securing both old Courthouse and Courthouse Annex	N/A	25%	100%

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	474,795	487,368	508,117	494,021	503,516
Supplies and Materials	17,507	25,000	19,394	25,000	25,000
Other Services and Charges	98,764	119,543	125,212	120,000	120,000
Repair and Maintenance	0	4,000	2,355	2,000	2,000
Capital Outlay	0	0	0	21,000	21,000
TOTAL EXPENDITURES	591,066	635,911	655,078	662,021	671,516
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.30%

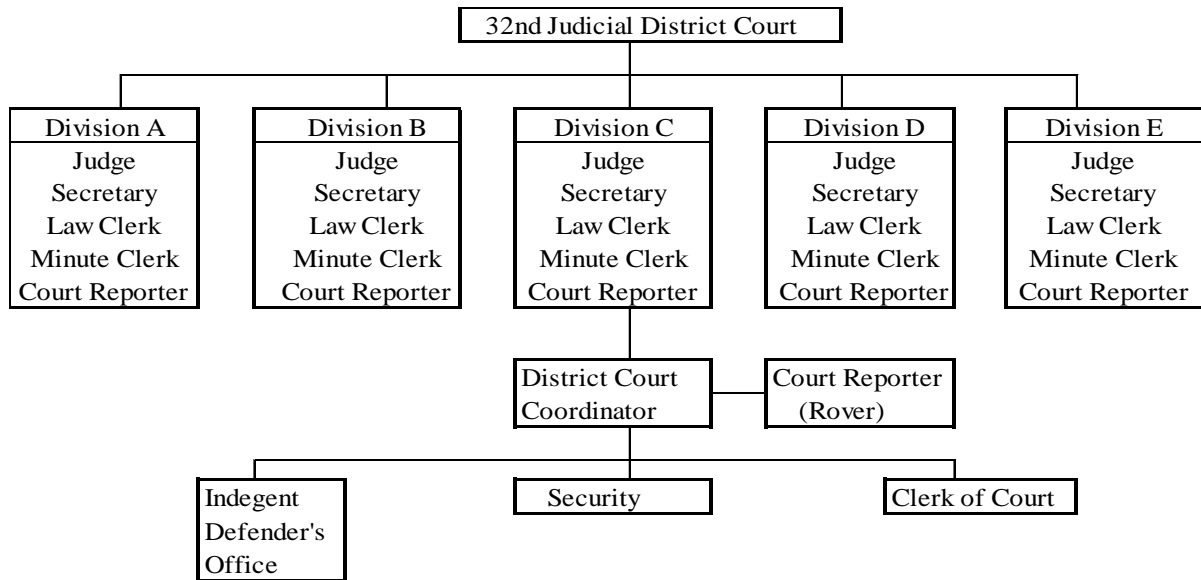
BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 New Phone System, \$21,000
- Personnel: - Approved.
 - Eliminate 1 Part-time Administrative Technician I
 - Add 1 Executive Secretary (50% to be reimbursed by the Judges fund).

151-121 GENERAL FUND - DISTRICT COURT

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
District Court Coordinator	1	1	1	1	N/A	****	****	****
Executive Secretary	0	0	0	1	N/A	****	****	****
TOTAL	7	7	7	8				
Admin Tech I	1	1	1	0	N/A	****	****	****
TOTAL PART-TIME	1	1	1	0				
TOTAL	8	8	8	8				



151-123 GENERAL FUND - DISTRICT ATTORNEY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the state and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32nd Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, worthless Check Department, Pre-Trial Intervention, Investigations Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children's Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To Increase Public Safety of our Citizens by successfully handling all Criminal Cases within Terrebonne Parish.</i>			
a. Number of Felony Charges Filed and Handled:	1,844	2,000	2,150
b. Number of Non-Traffic Misdemeanor Cases Handled:	8,530	8,750	9,000
c. Number of Traffic Cases Filed and Handled:	22,336	22,500	23,000
<i>2. To Hold an appropriate number of FELONY Jury Trials each year to ensure that Justice is served.</i>			
a. Number of Felony Jury Trials:	23	25	36
b. % of Conviction Rate in Felony Jury Trials:	90%	90%	95%
<i>3. To Collect in excess of Nine Million Dollars annually in Child Support Payments for the Children of Terrebonne Parish who have a parent who has previously not been taking care of their obligation to their children.</i>			
a. Amount of Child Support Collected:	\$9.2 M	\$9.5 M	\$10.0 M
<i>4. To Collect in excess of Two Hundred Fifty Thousand Dollars annually for businesses in Terrebonne Parish who have been written NFS checks.</i>			
a. Amount Collected in Worthless Checks for Merchants:	\$292K	\$295K	\$300K
<i>5. To assist citizens in Terrebonne Parish who have been arrested on Felony Charges and who also have a severe drug addiction problem.</i>			
a. Number of Offenders referred to Drug Court:	27	30	35
b. Number of Offenders completed Drug Court:	6	15	20
<i>6. To assist adults and children in Terrebonne Parish who have been victims of crime. Including children who have been victims of abuse.</i>			
a. Number of Children referred to the Advocacy Center:	118	125	135
b. Number of Victims referred to the Victims Svcs Unit:	2,043	2,200	2,350

151-123 GENERAL FUND - DISTRICT ATTORNEY

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	799,368	843,980	842,704	842,800	842,800
Other Services and Charges	16,297	16,300	17,188	17,500	17,500
TOTAL EXPENDITURES	815,665	860,280	859,892	860,300	860,300
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	19	18	19	19	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	21	20	21	21				

151-124 GENERAL FUND - CLERK OF COURT

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which he is custodian.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Supplies and Materials	66,494	80,000	80,000	80,000	80,000
Other Services and Charges	60,477	77,450	77,450	77,450	77,450
Capital Outlay	<u>0</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
TOTAL EXPENDITURES	<u>126,971</u>	<u>175,450</u>	<u>175,450</u>	<u>175,450</u>	<u>175,450</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 12 – Computers, \$18,000.

151-126 GENERAL FUND-WARD COURT (Justices of the Peace and Constables)

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$5,100 group insurance benefits and annual training, listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012	FY2013	FY2014
	Actual	Estimated	Projected
<i>1. To improve community/public relations and decrease number of citizens complaints.</i>			
a. Number of marriages performed	175	200	200
b. Number of evictions	110	140	150
c. Number of title transfers	160	60	40
d. Number of acts of donations	40	40	30
e. Number of bills of sale	105	90	80
f. Number of rules to show just cause	90	90	90
g. Number of judgments	130	25	20
h. Number of citations	150	15	10
i. Number of claims filed	65	10	15
j. Number of complaints/disturbance calls	480	420	500
k. Number of times patrolled area	510	3,000	3,300
l. Number of times advised/gave information	700	450	500

BUDGET SUMMARY	2012	2013	2013	2014	2014
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	349,825	361,299	369,010	397,055	397,055
Other Services and Charges	13,845	14,900	15,715	15,215	15,215
TOTAL EXPENDITURES	363,670	376,199	384,725	412,270	412,270
% CHANGE OVER PRIOR YEAR					9.59%

BUDGET HIGHLIGHTS

- Wages paid to Justices of the Peace and Constables includes “State Supplemental Pay” which is reimbursed by the State monthly.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LRS. 49:251.1. If one fails to complete mandatory training he/she shall not receive compensation until receipt of a “certificate of completion” from the Attorney General. All eighteen are being requested to attend, \$8,200. The 2014 Annual Justices of the Peace and Constables Training Course is scheduled for February 4 to February 7, 2014 in Lake Charles, Louisiana, approved.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	18	18	18	18				

151-129 GENERAL FUND - JUDICIAL – OTHER

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. Number of witnesses and jurors fees paid:</i>			
a. Petit/Civil Cases	2,660	2,671	2,800
b. Grand Jury Cases	167	206	225
c. City Court	108	72	92
d. Officers (Houma Police Dept., Sheriff's Deputies, State Troopers, and Wildlife & Fisheries)	165	75	82
<i>2. Number of payments to Jury Commissioners</i>	109	60	40
<i>3. Total dollar amount of reimbursements from court systems</i>	\$9,595	\$9,800	\$10,000
<i>4. Total dollar amount paid to witnesses and jurors</i>	\$131,291	\$125,544	\$105,544

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	<u>102,925</u>	<u>105,000</u>	<u>100,902</u>	<u>105,000</u>	<u>105,000</u>
TOTAL EXPENDITURES	<u><u>102,925</u></u>	<u><u>105,000</u></u>	<u><u>100,902</u></u>	<u><u>105,000</u></u>	<u><u>105,000</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
 - 2014 Court Warrants \$105,000, same as the 2013 budget, approved.

151-131 GENERAL FUND - PARISH PRESIDENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government's Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To upgrade and enhance the transportation infrastructure of the Parish.</i>			
a. Widen Hollywood Road	10%	20%	75%
b. Thompson Road Paving	0%	20%	80%
c. Bayou Gardens Paving and Turn lanes	25%	50%	75%
d. Westside Blvd Phase C	0%	20%	100%
e. Country Drive Widening	5%	10%	20%
<i>2. To advocate for National Flood Insurance Reform</i>			
a. Anchor Investor in GNO, Inc.	0%	100%	100%
<i>3. To Partner with Corps of Engineers to complete Non Federal Levee project</i>	0%	15%	80%
<i>4. To Enhance Quality of Life for Parish residents</i>			
a. Sports park (Initial Phase)	0%	15%	100%
b. Skate Park	5%	25%	100%
c. Recreational Bike Trails project	5%	50%	100%
<i>5. To promote Terrebonne Parish's position as regional leader</i>	100%	100%	100%
<i>6. To secure RESTORE Act/NRDA funding to restore injured habitats.</i>	10%	25%	50%
<i>7. Implement Flood Risk Reduction Capital Improvement Program</i>			
a. Ward 7 Levee	10%	25%	80%
b. Ashland North Levee	10%	30%	100%
c. Dularge Levee	10%	25%	80%
d. Cedar Grove Levee	5%	10%	60%
e. Suzy Canal Levee	5%	10%	60%
f. Bayou LaCarpe Improvements	25%	50%	100%
<i>8. Community Outreach-Annual Town Hall meetings.</i>	100%	100%	100%
<i>9. Development of Public facilities Campus</i>			
a. EOC	0%	5%	25%
b. Animal Shelter	0%	20%	75%
c. Juvenile Detention center	5%	25%	75%
d. Public Works Satellite center	0%	15%	75%
<i>10. To provide reliable long-term electric power resources</i>	0%		
a. Participation in MISO	10%	50%	100%
b. CC/GT project in Morgan City	10%	20%	60%

151-131 GENERAL FUND - PARISH PRESIDENT

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	513,460	514,725	520,244	517,140	517,140
Supplies and Materials	14,806	22,900	20,578	23,400	23,400
Other Services and Charges	64,475	83,729	87,925	89,575	89,575
Repair and Maintenance	2,446	3,300	3,300	3,300	3,300
Allocated Expenditures	(405,769)	(499,723)	(505,640)	(506,732)	(506,732)
Capital Outlay	0	17,000	17,000	2,000	2,000
TOTAL EXPENDITURES	189,418	141,931	143,407	128,683	128,683
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.40%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - Desktop Computers, \$2,000
- Major Expenditures: - Approved.
 - PEG Channel Services, \$15,000
 - Education Video Production, \$43,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parish President	1	1	1	1	VI	94,992	118,740	143,683
Parish Manager	1	1	1	1	V	87,955	109,944	133,040
Citizen Inquiry Coordinator	1	1	1	1	207	39,029	49,762	60,806
Parish Pres. Secretary	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin. Tech. II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	6	6	6	6				

151-141 GENERAL FUND - REGISTRAR OF VOTERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting early voting and absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana and the Parish. The parish is mandated by the state to pay a portion of the employee's salaries. The Registrar of Voters' office continues to hold the integrity for elections in Terrebonne parish, thereby maintaining trust from voters and candidates.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To facilitate voter registration and voting for citizens of Terrebonne Parish.</i>			
a. Number of Elections	4	3	4
b. Number of Registered Voters	64,470	63,215	63,291
<i>2. To facilitate special events as required by Louisiana State Law</i>			
a. Annual Canvass of the Voter Rolls	100%	100%	100%
b. Redistricting - Parish council, effective 2011 election	100%	100%	100%
c. Redistricting - Louisiana Legislature, effective 2011 election	100%	100%	100%
d. Redistricting - U. S. Congressional, effective 2012 election	100%	100%	100%
e. Redistricting - School Board, effective 2014 election	50%	50%	100%
<i>3. Precinct Changes - Merges, Polling Location changes</i>	50%	100%	100%

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	155,117	162,689	140,807	259,586	190,378
Supplies and Materials	1,774	4,000	2,732	4,000	4,000
Other Services and Charges	7,575	9,140	8,999	9,260	9,260
Repair and Maintenance	165	500	500	500	500
Capital Outlay	<u>0</u>	<u>4,996</u>	<u>4,996</u>	<u>3,000</u>	<u>3,000</u>
TOTAL EXPENDITURES	<u>164,631</u>	<u>181,325</u>	<u>158,034</u>	<u>276,346</u>	<u>207,138</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					15.77%

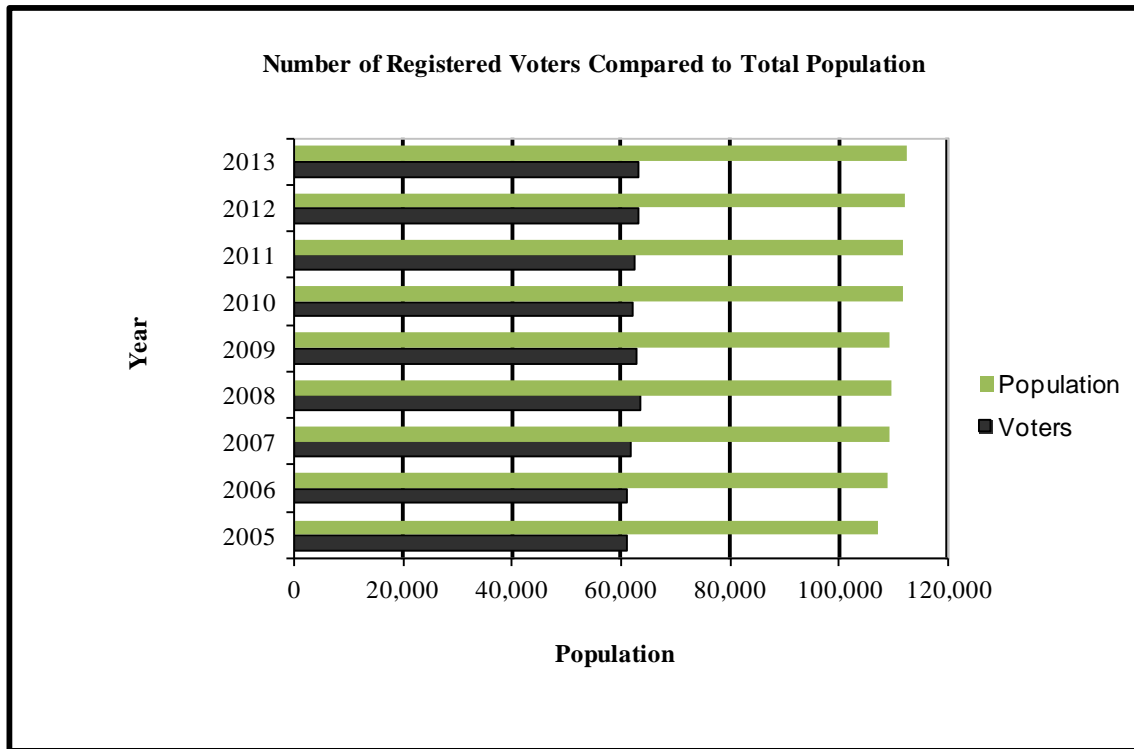
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - It was proposed that upon retirement of the current eligible employees, the State will require the Parish to pay 50% of the wages. However, the budget was corrected during the budget hearings due to the fact that percentage amount from State did not change after all. Louisiana Revised Statutes 18:59 and 18:55 mandates the salary amounts according to the population of the parish.
- Capital: -Approved.
 - 1 Computer, \$3,000

151-141 GENERAL FUND - REGISTRAR OF VOTERS

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				



151-142 GENERAL FUND - ELECTIONS

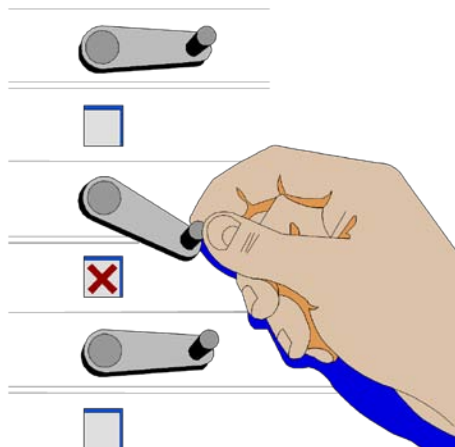
PURPOSE OF APPROPRIATION

The Elections category of the General Fund is used to record direct expenditures for holding general, primary, and special elections.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	19,895	30,300	30,600	30,600	30,600
TOTAL EXPENDITURES	19,895	30,300	30,600	30,600	30,600
% CHANGE OVER PRIOR YEAR					0.93%

BUDGET HIGHLIGHTS

- No significant changes.



151-151 GENERAL FUND - FINANCE/ACCOUNTING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service, and Information Technologies Divisions. The Accounting Division staffed with 22 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects, receives, all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<p>1. <i>To prepare financial documents in accordance with the best-recognized principles and standards.</i></p> <p>a. Prepare the Comprehensive Annual Financial Report in consistent with the criteria established by the government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program.</p> <p>b. Prepare the Annual Operating Budget consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award program.</p>	<p>15 yrs.</p> <p>10 yrs.</p>	<p>16 yrs.</p> <p>11 yrs.</p>	<p>17 yrs.</p> <p>12 yrs.</p>
<p>2. <i>To increase governmental accountability and disclosure.</i></p> <p>a. Audited Financial Reports on the Parish website</p> <p>b. Adopted Budgets on the Parish website</p> <p>c. Parish Bond Rating with Fitch Investor Service</p> <p>c. Parish Bond Rating with Standard and Poor's</p> <p>d. List of Ad Valorem Taxes Levied (Property Taxes) on website</p> <p>e. Sales Tax Distribution Chart on website</p>	<p>9</p> <p>11</p> <p>AA-</p> <p>No Rating</p> <p>√</p> <p>√</p>	<p>10</p> <p>12</p> <p>AA-</p> <p>No Rating</p> <p>√</p> <p>√</p>	<p>11</p> <p>13</p> <p>AA-</p> <p>No Rating</p> <p>√</p> <p>√</p>
<p>3. <i>To recruit and retain superior employees in the Finance Department / Accounting Division and enhance employee morale.</i></p> <p>a. Average number of years of service for employees.</p> <p>b. Years of Service</p> <p>> 10-19 Years of service</p> <p>> 20-29 Years of service</p> <p>> 30-39 Years of service</p> <p>> 40 or more years of service</p> <p>b. Number of employees with professional degrees.</p>	<p>14</p> <p>5</p> <p>2</p> <p>4</p> <p>0</p> <p>10</p>	<p>15</p> <p>6</p> <p>1</p> <p>5</p> <p>0</p> <p>11</p>	<p>16</p> <p>5</p> <p>2</p> <p>4</p> <p>1</p> <p>11</p>
<p>4. <i>To automate efficiently processes through technology improvements.</i></p> <p>a. Percentage of employees on direct deposit payroll</p>	<p>80%</p>	<p>100%</p>	<p>100%</p>



151-151 GENERAL FUND - FINANCE/ ACCOUNTING

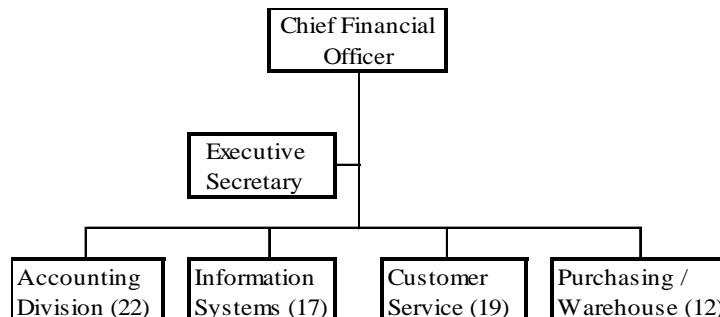
BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	1,025,305	1,049,689	1,029,235	1,062,419	1,062,419
Supplies and Materials	35,229	41,325	37,865	41,275	41,275
Other Services and Charges	36,225	44,105	39,322	43,800	43,800
Repair and Maintenance	4,671	5,500	6,221	5,500	5,500
Allocated Expenditures	(667,730)	(887,656)	(865,000)	(983,000)	(983,000)
Capital Outlay	8,577	29,292	29,292	9,100	9,100
TOTAL EXPENDITURES	442,277	282,255	276,935	179,094	179,094
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.08%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 - Scanner, (Replacement), \$1,300
 - 2 - Laptop Computers, (Replacement), \$4,400
 - 2 - Desktop computers, (Replacement), \$3,400

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	101,800	123,185
Comptroller	1	1	1	1	212	61,719	78,692	96,157
Accounting Manager	1	1	1	1	210	51,008	65,035	79,469
Investment/Finance Officer	1	1	1	1	208	42,542	54,241	66,279
Accountant II	1	1	1	1	208	42,542	54,241	66,279
Accountant I	4	2	4	4	206	35,807	45,654	55,786
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Acct. Specialist II	3	3	3	3	106	25,790	32,882	40,179
Acct. Specialist I	7	6	7	7	105	23,445	29,893	36,527
TOTAL	20	17	20	20				
Acct Specialist I	3	2	3	3	105	11,723	14,947	18,264
TOTAL PART-TIME	3	2	3	3				
TOTAL	23	19	23	23				



151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Department’s **Customer Service Division** has always served as a “one-stop” central point of contact for the public wishing to conduct business throughout the City of Houma / Parish of Terrebonne. This office strives on ensuring superior *customer service* while providing definitive communications, and collection efforts for each of the following TPCG public services: Utility Billings & Collections for Electric / Gas services - Collection of Special (Sewer / Paving) Assessments - Issuance of Special Event Applications for alcohol related events – Issue Applications for Certificates of Registration for Public Solicitations throughout the Houma-Terrebonne Parish Community – Issue Electrician & Plumber / Contractor Licenses – Issue Liquor Applications & Licenses – Issue Bar Cards - Seek restitution of “Final Utility Balances Left Owing” before & after placement of such accounts with a Collection Agency – Seek restitution of all “Worthless Checks” issued to TPCG for various government services before placement with the District Attorney’s Office - share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To issues various licenses and certificates.</i>			
a. Certificates of registration for solicitation permits	66	75	81
b. Number of insurance licenses issued	669	644	659
c. Liquor licenses issued	394	368	381
d. Electrician / plumber / gas fitter / mechanical contractor licenses issued	281	249	268
<i>2. To provide various services to the public and government offices.</i>			
a. Electric and gas customers serviced	20,963	21,131	21,299
b. Departments and agencies of the parish served	25	26	26
c. Number of outgoing mail pieces processed for government offices.	141,843	97,906	119,875
<i>3. To provide assistance to our customers in an efficient and courteous manner.</i>			
a. Participation in the utility average billing program	810	826	842
b. Participation in direct payment / bank draft program	1,547	1,647	1,747
c. Payments through credit cards (in-house)	10,493	12,513	13,523
d. NSF checks returned/paid	329/308	255/240	292/280
e. Telephone calls fielded	47,722	40,641	50,583
f. Walk-in customers serviced	74,804	78,594	80,489
g. Utility customers paying through local banks	27,616	27,844	27,988
h. Payments through the drop box	15,767	14,376	15,072
i. Utility payments received through the mail.	80,230	73,630	76,930
j. Utility payments paid though on-line service (monthly average)	2,411	2,576	2,659
k. Ebill Customers (Service began December 2011)	51	84	100
<i>4. To provide staff and customers with a safe and modern environment</i>			
a. Interactive Voice Response system for an additional utility customer pay option.	N/A	N/A	10%
b. To increase and upgrade the CSD Surveillance System.	13	13	15

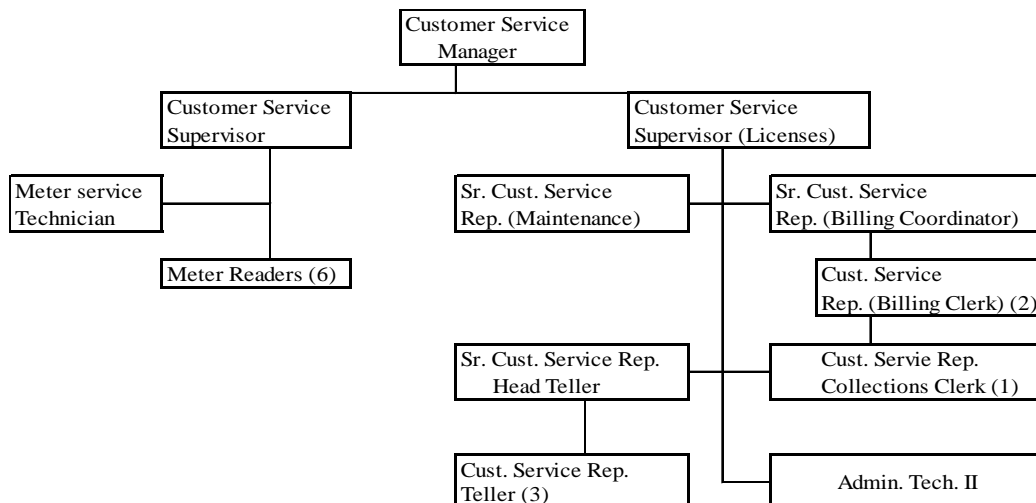
BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	863,579	664,474	705,911	678,391	678,391
Supplies and Materials	89,491	92,950	91,037	92,450	92,450
Other Services and Charges	227,798	457,983	479,973	471,050	471,050
Repair and Maintenance	9,378	4,580	4,635	5,040	5,040
Allocated Expenditures	(1,181,315)	(1,195,587)	(1,264,740)	(1,234,462)	(1,234,462)
Capital Outlay	1,108	15,470	15,470	44,076	44,076
TOTAL EXPENDITURES	10,039	39,870	32,286	56,545	56,545
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					2.21%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 4 - Desktop Computers, \$6,800
 - 1- ½ Ton P/U Truck CNG (replace #213), \$34,000
 - 2 – Surveillance Cameras & Equip. , \$3,276
- Personnel: - Approved.
 - Eliminate 6 Meter Readers, Grade 103, due to outsourcing.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	56,109	71,539	87,415
Customer Service Supv.	2	2	2	2	109	35,268	44,967	54,946
Meter Serv. Technician	1	1	1	1	106	25,790	32,882	40,179
Sr. Customer Service Rep.	3	3	3	3	106	25,790	32,882	40,179
Customer Service Rep.	5	5	5	5	104	21,509	27,424	33,511
Meter Reader	6	0	0	0	103	19,733	25,160	30,744
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	19	13	13	13				



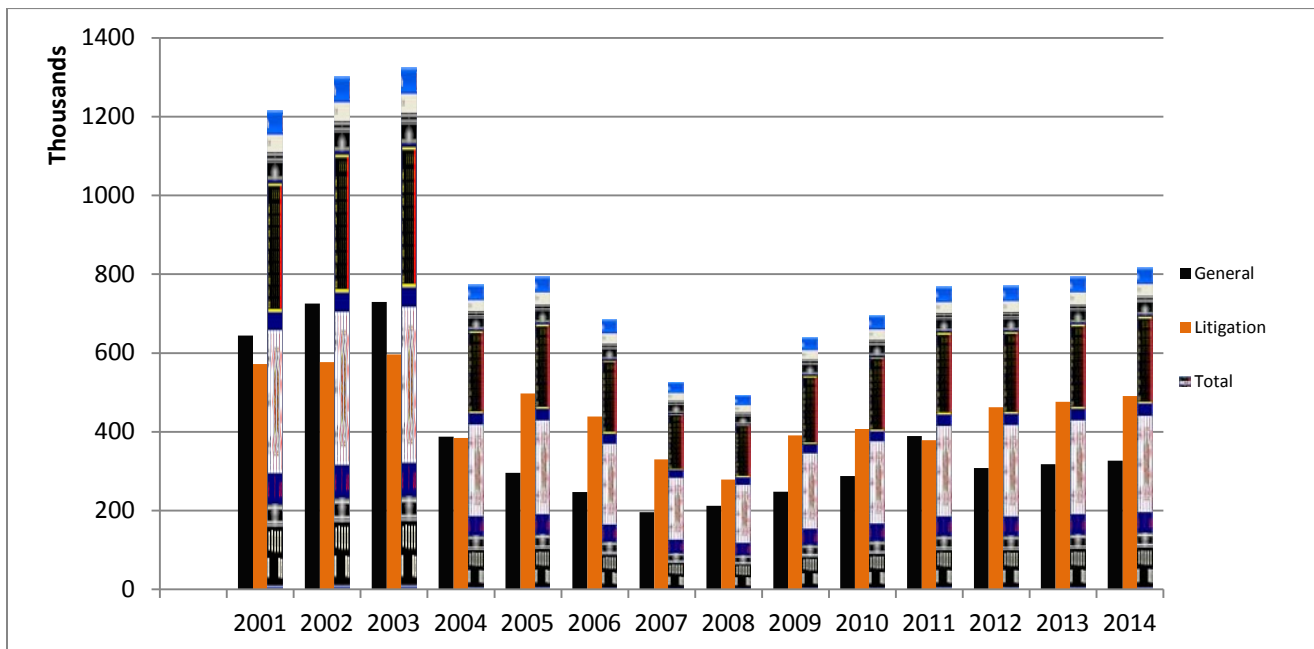
151-157 GENERAL FUND - LEGAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters.

The Legal Department presently consists of the Parish Attorney and four Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions and advise the Houma-Terrebonne Regional Planning Commission.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
1. To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.	100%	100%	100%
2. To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.	100%	100%	100%
3. To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.	100%	100%	100%
4. To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made.	100%	100%	100%
5. The overall goal of the Litigation Department is to reduce the number of pending claims against the Parish, as ultimately, an open file is continuing expense to Parish Government.	100%	100%	100%



151-157 GENERAL FUND - LEGAL SERVICES

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	74,258	74,689	75,034	74,591	74,591
Supplies and Materials	6,793	7,200	7,200	7,200	7,200
Other Services and Charges	128,659	152,464	140,835	152,050	152,050
TOTAL EXPENDITURES	209,710	234,353	223,069	233,841	233,841
% CHANGE OVER PRIOR YEAR					-0.22%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows: - Approved.

	2010	2011	2012	2013 Estimated	2014 Estimated
General	\$ 287,457	389,334	308,189	317,434	326,958
Litigation	406,957	379,033	462,226	476,093	490,376
	\$ 694,414	\$ 768,367	\$ 770,415	\$ 793,527	\$ 817,333

- Legal Assistance to low-income persons, \$24,000, Southeast LA Legal Services, approved.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Asst. District Attorney	1	1	1	1	N/A	****	****	****
TOTAL	1	1	1	1				

151-193 GENERAL FUND - PLANNING & ZONING

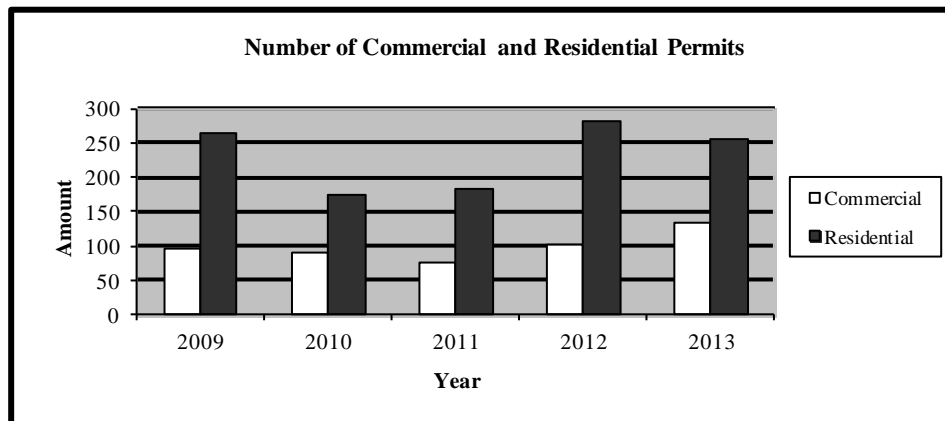
MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To create sustainable Planning efforts by the issuance of Building Permits, and development of Long-Term plans.</i>			
a. Parish Council adopted Vision 2030 Comprehensive Plan (5 yr Plan Update)	1	N/A	N/A
b. Number of building permits issued	1,994	2,267	2,590
c. Number of permits for new residential construction	281	316	389
d. Number of permits for mobile homes issued	204	274	348
e. Number of building permits for new commercial construction	101	145	190
f. Number of permits for renovations, additions, or certificate of occupancy	1,408	1,532	1,662
g. Number of applications for subdivisions, redivisions or property, raw land sales	58	87	100
h. Number of applications for zoning map amendments, house occupations and and planned building group approved	23	21	25
i. Number of applications for structural variance	49	40	35
<i>2. To Create an orderly development of the Terrebonne Parish Public Cemeteries.</i>			
a. Number of adult pauper burials	2	2	3
b. Number of infant pauper burials	1	2	3
c. Number of funeral homes handling pauper burials	3	3	3
d. Cost of infant pauper burials (\$300.00)	\$600	\$1,000	\$1,500
e. Cost of adults pauper burials (\$500.00)	\$2,500	\$1,000	\$1,500
<i>3. To enhance the quality of life in Terrebonne Parish</i>			
a. Development of Bayou Sport Park	0%	15%	85%
b. Southdown Loop Bike Trail	0%	0%	100%
c. Westside Loop Bike Trail	0%	0%	100%
d. Fireman's Skate and Bike Park	0%	20%	80%
e. Design Finalized for Bulb-Outs on Main Street	0%	100%	100%
f. Construct bulb-Outs and install new street lights along Main Street	0%	0%	100%

151-193 GENERAL FUND - PLANNING & ZONING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
4. <i>To promote Tourism with the utilization of BP Tourism Recovery Grants</i>			
a. Construct Wayfinding signage throughout Terrebonne parish including Gateway signs	0%	100%	100%
b. Promote Terrebonne Parish as the Saltwater Fish Capital of the World with media ads and promotions	50%	50%	100%
c. Promoted and sponsored Best of the Bayou Festival, Rou Ga Rou Festival and Voice of the Wetlands Festival	50%	50%	100%
5. <i>To promote non structural flood protection within special flood hazard areas of Terrebonne Parish</i>			
a. Elevated 20 structures to DFIRM+1	0%	100%	100%
b. Completed first Severely Repetitive Loss Grant (SRL)	0%	100%	100%
c. Received Hazard Mitigation applications for an additional 65 structures	0%	100%	100%
d. Buyout program identified 24 eligible properties to be bought out	0%	50%	50%
e. Flood Ordinance amendment outreach completed	0%	100%	100%
f. Seek additional Hazard Mitigation Assistance funds	0%	0%	100%
g. Collaborated with UNO to conduct Federally funded special flood hazard survey in two high risk communities; Senator Circle and Roberta Grove.	0%	100%	100%
h. Started a major regulatory effort to bring non-compliant floodplain structures into compliance with NFIP through Community Assistance Visit (over 300 Structures)	0%	50%	50%
i. Received 10 year renewal of State License for storm water system with a clean audit	0%	100%	100%
j. Work with NFIP/FEMA/State personnel to improve Community Rating System from Class 6 to Class 5	0%	0%	100%
k. Provide on-line building permit application processing with on-line approval	0%	0%	100%
l. Integrate "My Permits Now" permitting software with our GIS, 911, and Tax Assessor Software	0%	0%	100%



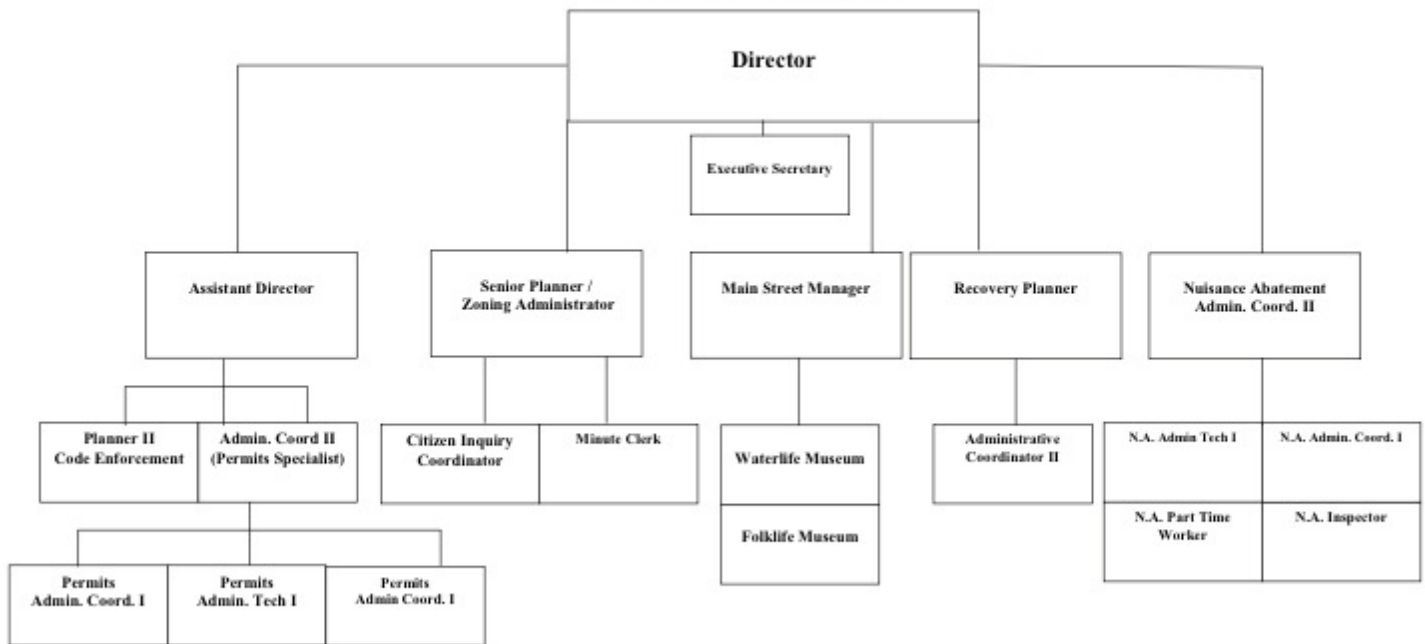
151-193 GENERAL FUND - PLANNING & ZONING

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	812,147	857,314	859,808	850,039	850,039
Supplies and Materials	40,716	34,500	34,496	34,500	34,500
Other Services and Charges	1,040,161	1,768,657	1,861,080	1,180,749	1,180,749
Repair and Maintenance	2,026	2,100	2,100	2,100	2,100
Non Recurring Federal Program	478,016	0	0	0	0
Capital Outlay	0	12,251	12,251	0	0
TOTAL EXPENDITURES	2,373,066	2,674,822	2,769,735	2,067,388	2,067,388
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND NON RECURRING FEDERAL PROGRAM					-22.35%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Transferring 1 Part-Time Administrative Technician I, Grade 101 to Code Violations/Compliance Department
 - Correct Classification of Permits Supervisor, Grade 109, to Code Enforcement Officer II, Grade 108

**PLANNING & ZONING DEPARTMENT
ORGANIZATIONAL CHART**



151-193 GENERAL FUND - PLANNING & ZONING

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	94,259	114,060
Assistant Planning Director	1	1	1	1	212	61,719	78,692	96,157
Senior Planner	1	1	1	1	212	61,719	78,692	96,157
Recovery Planner	1	1	1	1	212	61,719	78,692	96,157
Planner II	1	1	1	1	209	46,371	59,123	72,244
Cultural Resource Manager	1	1	1	1	209	46,371	59,123	72,244
Permit Supervisor	1	0	0	0	109	35,268	44,967	54,946
Code Enforcement Officer II	0	1	1	1	108	31,489	40,148	49,059
Minute Clerk	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
Admin. Tech. I	1	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>				
Admin Tech I	1	0	0	0	101	8,305	10,589	12,938
TOTAL PART-TIME	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>				
TOTAL	<u>14</u>	<u>13</u>	<u>13</u>	<u>13</u>				

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Government Buildings division of Public Works provides maintenance on government owned and/or leased buildings. The Government Buildings Department’s primary goal is to maintain all 22 Parish facilities in a safe, clean, and economical manner for the benefit of the residents and staff of Terrebonne Parish. This department is responsible for the repair, routine and preventive maintenance programs, renovations or modifications of all government buildings and parish grounds utilizing parish employees and contract personnel. The maintenance staff also ensures that through preventive maintenance programs, all mechanical, electrical, and plumbing equipment operates at safe and optimum efficiency.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To improve building Conditions at the Criminal Justice Complex.</i>			
a. Replace the roof.	N/A	50%	100%
b. Replace all doors and locks damaged by Hurricane Ike.	N/A	50%	100%
c. Replace both chillers and increase their capacity to handle current and future load capacity.	N/A	25%	100%
d. Install pump system to remove water from tidal or rain events.	N/A	25%	100%
e. Replace walk in cooler and freezer damaged by Hurricane Ike.	N/A	25%	100%
<i>2. To improve the Security for the Old Courthouse and Annex</i>			
a. Install security gates to the basement parking area of the Annex.	N/A	100%	100%
b. Install access control system capturing designated doors within the Annex and the Annex and the Courthouse.	N/A	50%	100%
c. Attend all monthly Courthouse Security Committee Meetings.	N/A	8	12
<i>3. Improve and maintain all Parish owned buildings.</i>			
a. Install wind hardening to the Government Tower, I.T. Building, Old Courthouse and Courthouse Annex.	0%	0%	100%
b. Install a generator at the Annex to run the entire building.	0%	50%	100%
c. Replace flooring in elevator lobbies of the Government Tower.	0%	0%	100%
d. Replace flooring and paint Judicial areas in the Old Courthouse and the Annex	0%	0%	100%
e. Complete the cleaning of the Government Tower and parking garage. Include painting and restriping of parking lot.	0%	100%	100%
f. Implement a work order system on the TPCG network that will enable requests to be monitored and documented for completion	N/A	100%	100%
<i>4. Improve the Hurricane Preparedness Plan for the Government Buildings Division of Public Works.</i>			
a. Review Buildings Division Plan and update all information on an annual basis.	0%	100%	100%
b. Implement a program in which emergency generators are inspected, tested and repaired on an annual basis. Program shall provide for 3 inspections per year at the Following locations: O.E.P., Government Tower, I.T. Building, Municipal Auditorium, Annex, South Terrebonne High School, Evergreen Jr. High, Houma Jr. High, Schriever Elementary and Schriever Head Start.	N/A	100%	100%

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	527,025	591,270	561,319	613,272	613,272
Supplies and Materials	35,068	38,150	39,055	40,000	40,000
Other Services and Charges	1,218,180	1,482,284	1,462,579	1,450,414	1,450,414
Repair and Maintenance	337,187	313,043	313,043	278,303	278,303
Capital Outlay	<u>10,382</u>	<u>559,836</u>	<u>559,836</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>2,127,842</u></u>	<u><u>2,984,583</u></u>	<u><u>2,935,832</u></u>	<u><u>2,381,989</u></u>	<u><u>2,381,989</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-1.76%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Manager	1	1	1	1	212	61,719	78,692	96,157
Mechanical Maint. Supervisor	1	1	1	1	208	42,542	54,241	66,279
Rehabilitation Technician	1	0	1	1	107	28,369	36,170	44,197
Facilities Maintenance Tech	3	3	3	3	106	25,790	32,882	40,179
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
Facilities Maintenance Asst	2	2	2	2	101	16,609	21,177	25,876
TOTAL	<u><u>10</u></u>	<u><u>9</u></u>	<u><u>10</u></u>	<u><u>10</u></u>				

151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen's complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012	FY2013	FY2014
	Actual	Estimated	Projected
1. To continue to improve and update the new Nuisance Abatement software.	0%	0%	0%
2. To address all vacant, blighted properties and dilapidated and dangerous structures reported to Nuisance Abatement.			
a. Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	1,336	1,400	1,400
b. Number of abandoned/derelict structure violations processed	202	180	150
c. Number of liens placed on tax notices for tall grass violators	141	160	140

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	249,874	256,108	240,715	252,483	252,483
Supplies and Materials	4,801	14,565	14,600	14,600	14,600
Other Services and Charges	252,061	278,360	278,544	278,760	278,760
Other Services and Charges	4,454	0	0	0	0
TOTAL EXPENDITURES	511,190	549,033	533,859	545,843	545,843
% CHANGE OVER PRIOR YEAR EXCLUDING NON RECURRING FEMA GRANT PROGRAM					-0.58%

BUDGET HIGHLIGHTS

- Significant Operating Expenses: - Approved.
 - Tall Grass Cutting: \$190,000, decrease of \$10,000 (Reimbursements from property owners estimated at \$50,000)
 - Demolition Program: \$70,000
- Personnel: - Approved.
 - Transferring 1 Part-time Administrative Technician I, Grade 101- Transfer from Planning Department

PERSONNEL SUMMARY

JOB TITLE	2013	2013	2014	2014	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Citizen Inquiry Coordinator	1	1	1	1	207	39,029	49,762	60,806
Code Enforcement Officer II	1	1	1	1	108	31,489	40,148	49,059
Code Enforcement Officer	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Admin Tech I	1	1	1	1	101	16,609	21,176	25,876
TOTAL	5	5	5	5				
Admin Tech I	0	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	0	1	1	1				
TOTAL	5	6	6	6				

151-198 GENERAL FUND - PUBLIC WORKS/ JANITORIAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of Public Works provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 26 government buildings. Our mission is to provide our Parish Employees and the public with a clean and healthy environment in the most economical manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
1. <i>To improve communication between Janitorial Contract services and TPCG.</i> a. Install communication log at each site. Janitorial contractor will have to initial once completed b. Install dry erase board at each facility for requests.	N/A N/A	50% 100%	100% 100%
2. <i>To reduce operating supply costs.</i> a. Evaluate the cost benefit of installing automated paper towel dispensers in various buildings. b. Continue to perform weekly inventory checks and ordering.	N/A N/A	100% 100%	100% 100%
3. <i>To improve the floor maintenance program at the Courthouse and the Annex.</i> a. Implement a program in which hard floors are stripped, waxed and buffed on quarterly basis.	N/A	100%	100%

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	22,513	22,800	18,826	17,550	17,550
Supplies and Materials	27,578	30,500	29,637	30,500	30,500
Other Services and Charges	263,105	225,100	249,871	250,100	250,100
TOTAL EXPENDITURES	<u>313,196</u>	<u>278,400</u>	<u>298,334</u>	<u>298,150</u>	<u>298,150</u>
% CHANGE OVER PRIOR YEAR					7.09%

BUDGET HIGHLIGHTS

- The contract for cleaning services is estimated to be \$410,000 in 2014 with a share of \$242,000 for General Fund. The services are allocated by funding source, approved.

151-199 GENERAL FUND - GENERAL – OTHER

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Supplies and Materials	2,153	2,000	2,000	2,000	2,000
Other Services and Charges	1,867,228	1,019,855	1,126,796	1,121,820	1,121,820
Repair and Maintenance	<u>(4,452)</u>	<u>(1,800)</u>	<u>(5,405)</u>	<u>(5,000)</u>	<u>(5,000)</u>
TOTAL EXPENDITURES	<u><u>1,864,929</u></u>	<u><u>1,020,055</u></u>	<u><u>1,123,391</u></u>	<u><u>1,118,820</u></u>	<u><u>1,118,820</u></u>
% CHANGE OVER PRIOR YEAR					9.68%

BUDGET HIGHLIGHTS

- No significant changes.

151-205 GENERAL FUND - CORONER

PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	763,684	762,087	762,100	762,087	762,087
Capital Outlay	77,932	19,812	19,812	26,000	26,000
TOTAL EXPENDITURES	841,616	781,899	781,912	788,087	788,087
EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- General Fund Supplement, \$762,087, same as 2013. (See Miscellaneous Information section for details), approved.
- Capital: - Approved.
 - 1 Generator, \$26,000



151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department’s capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To provide for the effective construction of assigned capital projects:</i>			
a. Number of Capital Projects	66	61	64
b. Number of Change Orders done for projects	35	35	35
c. Number of engineering/architectural appointments	16	15	15
d. Number of Amendments to Capital Projects	14	10	12
e. Number of Substantial Completions	19	10	15
f. Dollar Amount of Capital Projects (Millions)	\$253M	\$230M	\$242M
g. Invoices dollar amount for Capital Projects (Millions)	\$28M	\$18M	\$23M
<i>2. To provide for the effective review of subdivision submitted and to inform the Planning Commission of any design deficiencies:</i>			
a. Number of engineering reviews of subdivisions	26	38	32
b. Number of engineering reviews of building permits	55	44	50
c. Number of Final Inspections of subdivisions	5	21	13
d. Number of Process "D"	11	42	26
<i>3. To improve the drainage in the Parish</i>			
a. Construction of the East Houma Surge Levee	100%	100%	100%
b. Construction of the Summerfield Pump Station	65%	100%	100%
c. Construction of the Ashland Pump Station	15%	100%	100%
d. Construction of the Baroid Pump Station	50%	100%	100%
e. Construction of the Shrimpers Row Pump Station	0%	15%	100%
f. Construction of the Ashland Levee	0%	20%	100%
g. Bayou LaCarpe Conveyance Channels	0%	40%	100%
h. Westside/Alma Street Drainage	0%	5%	100%
i. Hollywood Road Drainage	0%	10%	100%
j. Upper Dularge Levee	0%	5%	50%
<i>4. To upgrade the infrastructure of the Parish</i>			
a. New Bayou Gardens Extension (Coteau to B. Blue)	0%	5%	70%
b. Widening Hollywood Road (Tunnel to Hwy 311)	0%	5%	70%
c. New Campus Facility	0%	90%	100%
d. New Animal Shelter	0%	60%	100%
e. New Juvenile Justice Center	0%	5%	90%
f. New Department of Public Works Yard	0%	5%	90%

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

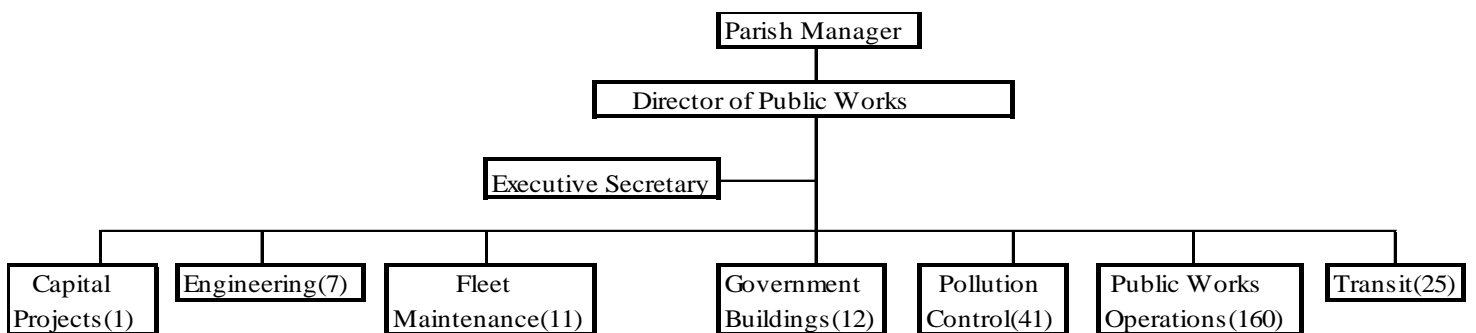
BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	550,688	652,466	494,651	671,160	671,160
Supplies and Materials	21,152	56,500	31,464	56,500	56,500
Other Services and Charges	125,871	289,808	270,750	320,408	320,408
Repair and Maintenance	10,744	76,900	76,900	9,200	9,200
Allocated Expenditures	(593,889)	(836,709)	(681,535)	(824,669)	(824,669)
Capital Outlay	20,717	114,399	134,758	40,400	40,400
TOTAL EXPENDITURES	135,283	353,364	326,988	272,999	272,999
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-1.71%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 – Server, \$20,000
 - 1 - Copier/Scanner, \$10,000
 - 2 – Desktop Computers, \$3,400
 - T1 Line Upgrade to 10mb Fiber Line, \$7,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	94,259	114,060
Capital Projects Administrator	1	1	1	1	212	61,719	78,692	96,157
Staff Engineer	1	1	1	1	211	56,109	71,539	87,415
Engineer in Training	3	1	3	3	205	32,850	41,884	51,180
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
GIS & Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Adm. Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	10	8	10	10				



151-408 GENERAL FUND - PARISH VA SERVICE OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To provide all veterans and their dependents the maximum benefits allowed by law.</i>			
a. Terrebonne Parish's veteran population	7,019	7,400	7,550
b. Amount of benefit dollars received by Terrebonne veterans (Millions)	13.5M	\$13.8M	\$14.2M
c. Number of active veteran cases maintained	1,200	1,320	1,475

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	<u>19,404</u>	<u>19,404</u>	<u>19,404</u>	<u>19,404</u>	<u>19,404</u>
TOTAL EXPENDITURES	<u><u>19,404</u></u>	<u><u>19,404</u></u>	<u><u>19,404</u></u>	<u><u>19,404</u></u>	<u><u>19,404</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$19,404, same as 2013, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

MOSQUITO ABATEMENT PROGRAM. The Terrebonne Parish Consolidated Government presently contracts the services for the Mosquito Abatement Program to reduce populations of annoying and potentially disease-breeding pests and also to locate and assess the population of mosquitoes and implement appropriate integrated pest management techniques. The contract covers Encephalitis Surveillance which is done by dividing into three major categories: Inspection, Sampling and Efficacy Testing and will operate during the months of March through October each year. This is an annual contract.

THE HAVEN The purpose of The Haven is to provide a community-based response to interpersonal, sexual and family violence through advocacy, education, prevention, resource development, and treatment. The mission of the agency is to empower survivors of family violence and sexual assault to live safe, independent and violence free lives. The Haven is dedicated to break the cycle of violence by changing attitudes and beliefs in order for all people to live free from the threat of violence.

The Haven operates three separate and distinct programs, a domestic violence program, a sexual assault program and a violence prevention program. Although programs work closely together each offers integrated services geared specifically to healing its target populations. Services are provided regardless of availability to pay.

Domestic Violence Program. The domestic violence program offers crises line support 24 hours a day, counseling, parenting education, 24 hour a day legal and medical advocacy, attorney services, crisis intervention, and safe temporary shelter for women and children who are seeking refuge from family violence.

Sexual Assault Program. The Sexual Assault Program offers crisis intervention, 24 hour a day crisis line support, individual and group counseling, 24 hours a day medical and legal advocacy, and information and referrals.

Violence Prevention Program. The violence prevention program provides a series of educational workshops that are geared to teaching pro-social behaviors in order to stop or reduce violence in our community.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. Provide victims of violence with alternate ways of dealing with physical, emotional, and/or sexual abuse through education, counseling, and shelter.</i>			
a. Number of crisis calls	829	924	960
b. Number of persons sheltered	192	220	230
c. Number of individual counseling sessions	1,624	2,934	3,000
d. Number of group counseling sessions	693	703	705
e. Number of legal advocacy assistance	56	103	110
<i>2. Increase education regarding prosocial skills to prevent violence</i>			
a. Number of violence prevention education sessions	268	750	800
b. Number of students participating in violence prevention curriculums	7,657	21,806	22,000
c. Number of educational presentations for community members	166	168	175

151-409 GENERAL FUND - HEALTH & WELFARE – OTHER (Continued)

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	<u>929,518</u>	<u>1,210,688</u>	<u>1,182,753</u>	<u>793,000</u>	<u>793,000</u>
TOTAL EXPENDITURES	<u><u>929,518</u></u>	<u><u>1,210,688</u></u>	<u><u>1,182,753</u></u>	<u><u>793,000</u></u>	<u><u>793,000</u></u>
% CHANGE OVER PRIOR YEAR					-34.50%

BUDGET HIGHLIGHTS

- Estimated contract for Mosquito Abatement Program, \$740,000, a decrease of \$27,935 (Source of funding Video Poker), approved.
- Domestic Abuse – The Haven, \$38,000, approved.

151-442 GENERAL FUND - ANIMAL CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hour, weekend and holiday emergencies.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To enhance animal care and control services to the public</i>			
a. Number of impounded animals	6,569	6,500	6,250
b. Number of complaints responded to by animal control	5,349	7,000	7,250
c. Number of after hour complaints responded to by animal control	177	300	325
d. Number of animals quarantined for rabies due to bites	68	85	90
e. Number of cruelty investigations handled by animal control	253	300	350
<i>2. To increase the live release rate</i>			
a. Number of animals adopted by the public	508	550	600
b. Number of animals rescued by adoption agencies/organizations	379	500	600
c. Number of animals redeemed by their owners	246	260	275
<i>3. To reduce the over population through public awareness and programs</i>			
a. Number of animals spayed/neutered through low-cost program*	1,048	700	1,100
b. Number of Facebook Followers	3,000	5,000	6,000
<i>4. To enhance quality of care for shelter animals</i>			
a. Build new facility in Gray, LA	10%	30%	90%

* Low-cost spay/neuter program operates through the LA/SPCA's Wellness Clinic and was not operating from May 2013-July 2013 due to construction.



151-442 GENERAL FUND - ANIMAL CONTROL

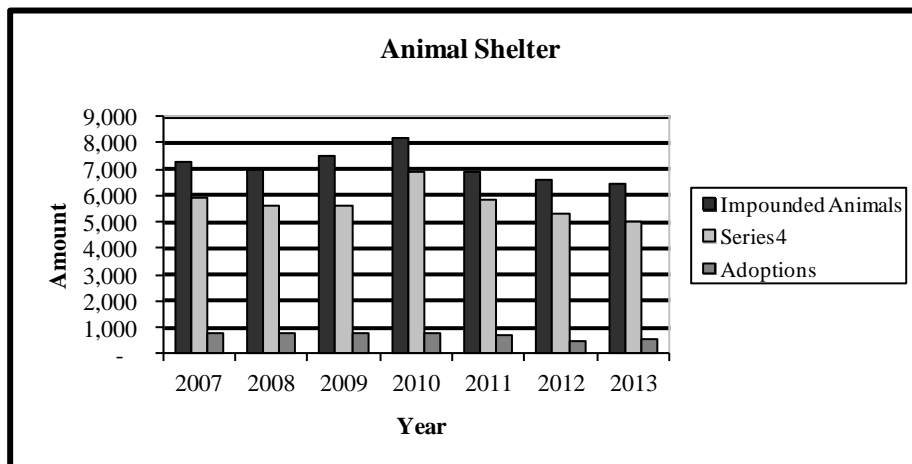
BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	421,860	475,452	461,315	506,176	506,176
Supplies and Materials	114,829	112,350	112,150	112,600	112,600
Other Services and Charges	160,297	170,325	169,020	171,650	171,650
Repair & Maintenance	7,405	14,900	15,212	13,400	13,400
Capital Outlay	52,674	83,746	83,746	58,400	58,400
TOTAL EXPENDITURES	757,065	856,773	841,443	862,226	862,226
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.98%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1- Vehicle (Replacement Unit 431-2009 with 68,000 miles), \$40,000
 - 2- Laptops (1 Replacement and 1 New), \$4,400
 - 1- Industrial Dishwasher, \$6,000
 - 1- Industrial Washer, \$1,500
 - 1- Industrial Dryer, \$1,500
 - 1-Grooming Tub, \$3,000
 - 2- Exam Tables, \$2,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	209	46,371	59,123	72,244
Animal Control Supervisor	1	1	1	1	106	25,790	32,882	40,179
Animal Control Officer	3	3	3	3	105	23,445	29,893	36,527
Animal Shelter Attd. Supv	1	1	1	1	103	19,733	25,160	30,744
Admin Tech II	1	1	1	1	102	18,104	23,803	28,205
Animal Shelter Attendant	3	2	3	3	102	18,104	23,083	28,205
Admin Tech I	2	2	2	2	101	16,609	21,177	25,876
TOTAL	12	11	12	12				



151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana’s bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the “America’s Wetland” national campaign, and effort to save coastal Louisiana.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region's development and growth.</i>			
a. Amount of individual visitors to museum	2,000	2,000	2,500
b. Amount of Group Tours to museum	15	20	20
c. Amount of Special Events held at museum	2	2	2
d. Dollar amount of admissions to the museum	\$4,510	\$4,327	\$5,000
e. Dollar amount of gift shop sales	\$2,783	\$2,802	\$3,000
<i>2. To continue outreach programs for area schools to foster educational opportunities.</i>			
a. Number of outreach programs in schools	0	2	3
<i>3. To promote the museum as an alternative rental facility for small parties, receptions, weddings, etc.</i>			
a. Dollar amount from rentals of the museum	\$2,600	\$3,500	\$4,000
<i>4. To bring new exhibits to the museum.</i>			
a. Apply for grants to make exhibits possible	N/A	25%	100%
b. Partnering with non-profits to make new exhibits possible	N/A	25%	100%



151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	33,153	34,541	38,813	35,725	35,725
Supplies and Materials	3,080	3,950	3,077	3,950	3,950
Other Services and Charges	35,014	44,444	40,936	43,868	43,868
Repair & Maintenance	1,685	9,500	8,500	8,500	8,500
Capital Outlay	1,452	7,000	7,000	0	0
TOTAL EXPENDITURES	74,384	99,435	98,326	92,043	92,043
% CHANGE OVER PRIOR YEAR					-0.42%

BUDGET HIGHLIGHTS

- Self generated revenue through the gift shop, concessions, commissions; rentals, admissions, membership fees and donations are projected for 2014 at \$8,500, approved.
- Publicity and promotions, \$7,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	1	1	1	1				
Admin Tech I	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	1	1	1	1				
TOTAL	2	2	2	2				

151-650 GENERAL FUND - ECONOMIC DEVELOPMENT

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The Economic Development Division of the Planning and Zoning Department will work to position Terrebonne Parish among the most progressive and growth focused communities in Louisiana and our region. The Division will accomplish this goal by developing and implementing a clear strategy to support existing businesses in our community as well as seeking innovative ways to develop and attract new high growth industries to diversify Terrebonne’s economy. This new strategic focus will be based on several areas. First, the Division will proactively engage existing local firms to assist them with their growth and expansion plans. Second, the Division will seek to attract new firms to Terrebonne that compliment the parish’s existing economic strengths. An added emphasize will be placed on attracting new firms that add a level of economic diversity to the Terrebonne Parish. These goals will be accomplished with greater collaboration and partnership with the Louisiana Department of Economic Development as well as regional stakeholders. Other key priorities will include the support of: workforce development, infrastructure needs, and the development of real estate sites for corporate expansion and relocation.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012	FY2013	FY2014
	Actual	Estimated	Projected
<i>1. To Develop Comprehensive Strategic Plan for Economic Development</i>	0%	0%	75%
<i>2. To Partner with Greater New Orleans Inc. to enhance parish economic development efforts and regional collaboration.</i>	0%	0%	100%
a. Increase Terrebonne Parish inclusion in regional economic development efforts within the New Orleans and Baton Rouge "super region" initiative.	N/A	N/A	•
b. Work with Greater new Orleans inc., to develop strategies and policies to increase local economic diversification.	N/A	N/A	•
<i>3. Support the expansion and growth of local businesses.</i>			
a. Actively collaborate with local businesses and offer support for expansion opportunities.	0%	0%	100%
b. Work directly with state and federal agencies to obtain funding to support local expansion projects and economic development related infrastructure.	0%	0%	100%
c. Provide support to connect local employers and potential employees to ensure continued parish wide employment growth.	0%	0%	100%
<i>4. Attract new businesses to open in Terrebonne Parish.</i>			
a. Actively seek new business opportunities to support and strengthen existing businesses and industries.	0%	0%	100%
b. Actively seek new business and industries to increase the diversification and long term growth of the parish economy.	0%	0%	100%
c. Actively promote the parish business climate and attractiveness through strategic marketing efforts.	0%	0%	100%
<i>5. Develop an inventory of available sites and land in the parish that is suitable for development and job creation.</i>	0%	0%	100%

151-650 GENERAL FUND - ECONOMIC DEVELOPMENT

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	0	0	0	290,066	290,066
Supplies and Materials	0	0	0	10,000	10,000
Other Services and Charges	0	0	0	311,014	311,014
Capital Outlay	0	0	0	15,000	15,000
TOTAL EXPENDITURES	0	0	0	626,080	626,080
% CHANGE OVER PRIOR YEAR					100.00%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 5 – Computers, \$10,000
 - 1 – Printer, \$5,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior Planner	0	0	1	1	212	61,719	78,692	96,157
Marketing Manager	0	0	1	1	208	42,542	54,241	66,279
Administrative Coordinator II	0	0	1	1	106	25,790	32,882	40,179
TOTAL	0	0	3	3				

151-651 GENERAL FUND - PUBLICITY

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

To preserve and protect the existing healthy trees in Terrebonne Parish which play an important ecological role in controlling soil erosion and storm water runoff. To promote trees as enhancing air quality by reducing air pollution, noise and water pollution. To further promote for the benefit of our community an understanding of the value of trees new and old as an important economic asset, environmental asset and as creating a positive image of a caring community. The Tree Board raises public awareness about the value of trees through the creation of educational materials, programs and community citizen awards by utilizing partnerships with other organizations and businesses, grants and their annual operating budget. The Tree Board is also responsible for the review and approval of permits to remove or prune trees on public properties and rights of way.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Supplies and Materials	1,352	4,750	4,750	4,750	4,750
Other Services and Charges	118,795	165,738	165,738	101,500	221,500
Capital Outlay	0	6,504	6,504	0	0
TOTAL EXPENDITURES	<u>120,147</u>	<u>176,992</u>	<u>176,992</u>	<u>106,250</u>	<u>226,250</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					32.71%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$47,500, approved.
- Special Events (co-sponsorship), \$19,000, with various non-profit organizations, \$600 limit for each event which includes but not limited to insurance, parish facility rental barricades, security, approved.
- Beautification Program, \$15,000, approved.
- Tree Board, \$20,000, approved.
- Best of the Bayou Festival, \$75,000 (Year 1 of 3), approved.
- Rougarou Festival, \$20,000, approved.
- Independence Day Celebration, \$25,000, approved.

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

The Terrebonne Economic Development Authority (TEDA) was created to promote, encourage, and participate in economic development in the Terrebonne Parish. The Authority receives a portion of the Parish's occupational license revenues pursuant to a Cooperative Endeavor Agreement. No additional funding is included in the 2014 budget beyond the February 1, 2014 termination date of the existing Cooperative Endeavor Agreement. It is proposed that economic development planning and support duties be assumed by the Department of Planning.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012	FY2013	FY2014
	Actual	Estimated	Projected
<i>1. To continue revitalization of Historic Downtown Houma.</i>			
a. Benches in the historic district	0	10	10
b. Garbage receptacles in historic district	0	5	8
c. Planters in the historic district	0	12	10
d. Folklife Culture Center activities for the public	13	13	15
e. Number of times per year Court Square landscaping/sprinkler upkeep done	10	12	12
f. Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	4	5	3
g. New façade grant(s) up to \$5,000	3	3	5
h. Incorporating signage and historical markers	0%	5%	5%
i. Downtown Live After 5 Concerts	8	9	10
j. Art After Dark	1	1	1
k. Cleanest City Contest	1	1	1
l. Main To Main	1	1	1
m. Pedestrian Crosswalks on Main Street	0%	2%	2%
n. Number of marketing materials used to promote downtown historic district	4	5	5
o. Utilization of a website to market the multi-facets of downtown area	1	1	1
p. New partnerships with local art's agencies in the downtown area	2	2	3
q. Construct bulb-outs and install new street lights on Main Street	0%	10%	20%
r. Implementation of a partnership with the Downtown Merchants Association to highlight downtown retail/restaurants and projects	60%	70%	70%
s. Bayouwalk maintenance	40%	60%	90%
t. Parking Lots	20%	60%	90%

151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	1,089,521	1,006,622	999,271	157,520	157,520
Capital Outlay	<u>0</u>	<u>35,500</u>	<u>35,500</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>1,089,521</u>	<u>1,042,122</u>	<u>1,034,771</u>	<u>157,520</u>	<u>157,520</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-84.35%

BUDGET HIGHLIGHTS

- South Central Planning Commission: - Approved.
 - \$42,600, Regional Membership.
 - \$15,000, Economic Development “Regional” Revolving Loan Fund Administration.
 - \$38,000, Local match for Urban System Grant Administration.
- Main Street Management: - Approved.
 - \$5,000 Downtown concerts, Art After Dark, Co-sponsorship with Downtown Merchants Association activities.
- TEDA (Terrebonne Economic Development Authority): - Approved.
 - \$56,920, Economic Development Administration using a dedicated portion (50%) of the Occupational License Fees collected parishwide (additional information available in the Miscellaneous Section).

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, Disaster Housing Assistance Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Clearance, Acquisition, Housing Counseling, Public Works Projects, Head Start, Safe Passage Program, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Low Income Home Energy Assistance Program, and Economic Development Loans.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012	FY2013	FY2014
	Actual	Estimated	Projected
<i>1. To provide programs which improve the quality of life for the low-income population of Terrebonne Parish and to seek new funding opportunities for new initiatives/ services that address prevalent community issues when feasible and available.</i>			
a. Number of programs implemented	28	25	24

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	250,797	268,793	311,452	272,986	272,986
Supplies & Materials	17,980	18,899	19,040	18,937	18,937
Other Services and Charges	85,493	216,774	208,470	73,707	73,707
Repair & Maintenance	3,600	1,600	(1,229)	1,380	1,380
Capital Outlay	0	1,855	1,855	1,855	1,855
TOTAL EXPENDITURES	<u>357,870</u>	<u>507,921</u>	<u>539,588</u>	<u>368,865</u>	<u>368,865</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-27.48%

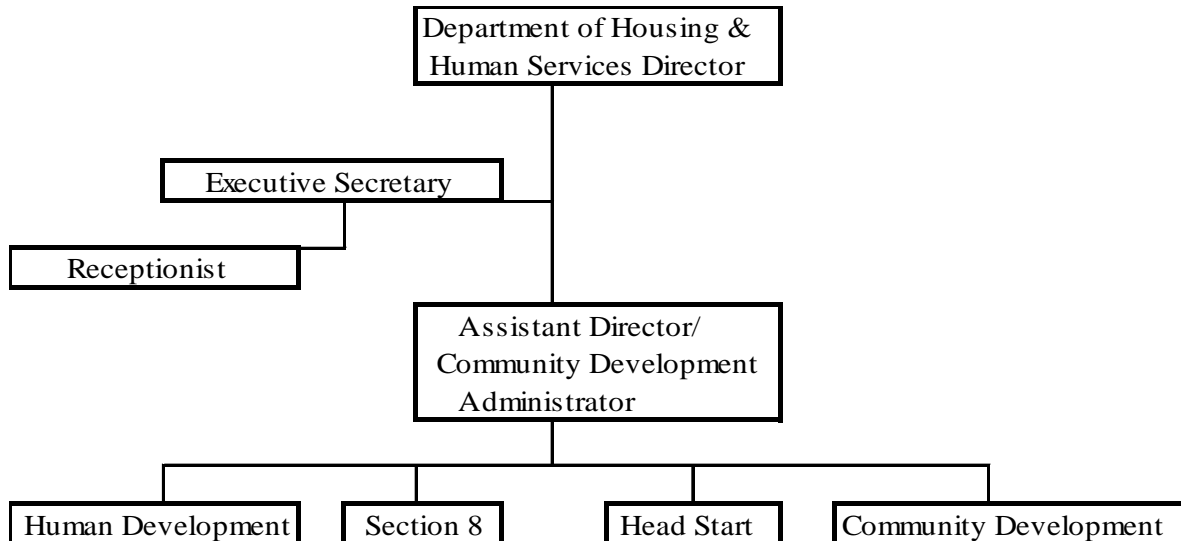
BUDGET HIGHLIGHTS

- Capital:- Approved.
 - 1 Computer, \$1,855

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	94,259	114,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	61,719	78,692	96,157
Sr. Housing Rehab Specialist	1	1	1	1	209	46,371	59,123	72,244
Housing Rehab. Specialist	1	1	1	1	208	42,542	54,241	66,279
Home-Homeless Manager	1	1	1	1	207	39,029	49,762	60,806
Sr. Code Enforcement Officer	1	1	1	1	110	39,500	50,363	61,540
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
TOTAL	9	9	9	9				



151-654 GENERAL FUND - PARISH FARM AGENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state’s economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<p><i>1. To assist, train and teach Terrebonne Citizens skills that will enable them to be more productive, to improve their quality of life, and to provide positive economic impacts to individuals, families and the parish through educational programs.</i></p> <p>a. Number of residents given assistance and educational training in matters relating to Agriculture, Horticulture and Fisheries.</p>	14,900	14,950	15,000
<p><i>2. To facilitate the wise use of natural resources and protection of the environment through educational programs.</i></p> <p>a. Number of contacts made to promote Best Management Practices in Agriculture, Horticulture and Natural Resources.</p>	9,200	9,400	9,700
<p><i>3. To build leaders and good citizens through the 4-H Youth Development Program.</i></p> <p>a. Number of youth receiving leadership skills and character education training.</p> <p>b. Number of youth participating in 4-H Programs.</p>	1,200 1,280	1,200 1,300	1,300 1,380
<p><i>4. To strengthen families and communities and to implement nutrition, diet, food safety and health programs for better and healthier living.</i></p> <p>a. Number of residents trained in healthy lifestyles and habits and nutrition education.</p>	2,100	2,200	2,300
<p><i>5. To increase the overall health and wealth of citizen of Terrebonne Parish.</i></p> <p>a. Number of residents provided with information and resources to live better lives in the community.</p>	68,600	68,900	70,000

151-654 GENERAL FUND - PARISH FARM AGENT

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	76,462	118,600	118,600	118,600	118,600
Capital Outlay	<u>0</u>	<u>2,900</u>	<u>2,900</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>76,462</u>	<u>121,500</u>	<u>121,500</u>	<u>118,600</u>	<u>118,600</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

151-680 GENERAL FUND - WATERWAYS & MARINA

PURPOSE OF APPROPRIATION

As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	<u>26,818</u>	<u>25,703</u>	<u>25,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>26,818</u></u>	<u><u>25,703</u></u>	<u><u>25,000</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
% CHANGE OVER PRIOR YEAR					-100.00%

BUDGET HIGHLIGHTS

- In 2013, the Parish gave a \$25,000 supplement for the Downtown Marina. In 2014, the Downtown Marina will be using the Hotel/Motel Allocations, approved.

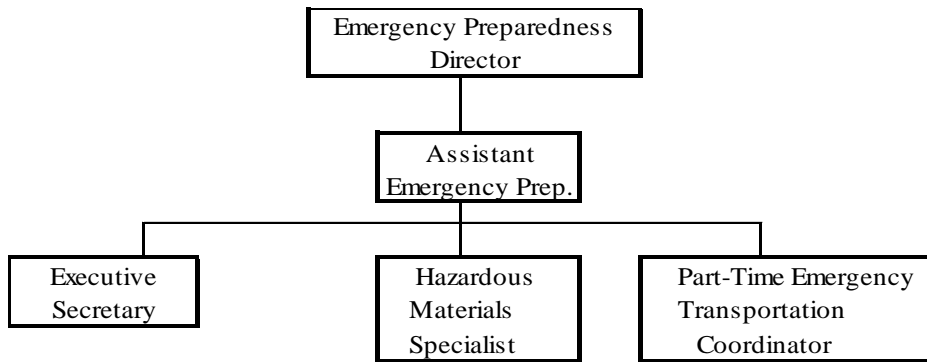
151-912 GENERAL FUND - OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish’s Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To increase training of office staff</i>			
a. Outside Training (days)	22	16	20
b. Web-based Training	48	18	36
<i>2. To increase training of first responders and ESFs</i>			
a. National Incident Management System Classes	4	0	8
b. Parish Rapid Assessment Team Training	12	12	12
<i>3. To continue all-hazard Planning and Exercises</i>			
a. Planning Meetings (hours)	5,000	5,610	5,000
b. Exercises (days)	6	4	4
<i>4. To increase Public Participation and Volunteerism</i>			
a. Community Emergency Response Team (members)	30	60	100
b. Public meetings and presentation	30	16	20
c. Facebook Followers	1,000	2513	3000
d. Twitter Followers	690	767	845
<i>5. To maintain equipment</i>			
a. Calibrate and inspect hazmat detection equipment	12	12	12
b. Inspect and perform communication checks	12	12	12
<i>6. To Increase Coordination and Interaction</i>			
a. With Intergovernmental Agencies (meetings)	64	64	64
b. With Public/Private Entities (meetings)	10	10	10
<i>7. To continue construction of New Emergency Operations Center</i>			
a. Study and Design	0%	5%	100%
b. Construction	0%	0%	50%
c. Equipment Installation and Occupy	0%	0%	0%

151-912 GENERAL FUND – OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS



BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	200,726	200,387	196,792	201,821	201,821
Supplies and Materials	38,807	199,275	198,545	20,500	20,500
Other Services and Charges	180,971	190,232	200,747	202,876	202,876
Repair and Maintenance	129,090	6,175	6,175	6,375	6,375
Capital Outlay	0	3,000	3,000	10,290	10,290
TOTAL EXPENDITURES	549,594	599,069	605,259	441,862	441,862
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-27.60%

BUDGET HIGHLIGHTS

- Administration Contract, \$80,000 estimate, approved.
- Capital: - Approved.
 - 1 Copier, \$10,290

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Prep Dir.	1	1	1	1	210	51,008	65,035	79,469
Hazard Material Responder	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
TOTAL	3	3	3	3				

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS

DEDICATED EMERGENCY FUND - \$83,000

Due to Mississippi River Flood Event and Tropical Storm Lee, the Parish used funds for related emergency projects. A transfer equal to 3% General Fund revenues (2012 Audit) is required when funds are below the minimum cap of \$2,500,000. In 2016, the minimum cap will increase to \$2,750,000. Administration has decided to transfer 483,000 for 2014, 2015, and 2016 so that incrementally, the Parish will be at the new minimum cap by the fiscal year ending 2016.

TERREBONNE JUVENILE DETENTION FUND – \$1,248,348

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$2,660,000

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

PUBLIC SAFETY FUND - \$1,800,000

Due to the increase in the Employer Contribution Rate of the Municipal Police Employees' Retirement System, General Fund had to assist in supplementing the Public Safety Fund.

NON-DISTRICT RECREATION FUND – \$400,000

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND -\$498,043

The General Fund supplements the operation of this Department with PILOT revenues.

COASTAL ZONE MANAGEMENT - \$28,500

For membership and use of services provided to Coastal Advocacy Organizations: Restore or Retreat and Morganza Action Coalition.

SECTION 8 HOUSING PROGRAM - \$68,000

To assist in rental assistance program.

TERREBONNE HOMELESS SHELTER - \$15,065

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$40,297

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT- \$556,279

Local match funds transferred from General Fund Revenues for the operation of an urban public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$370,980

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children. A decrease of \$30,000 the reduction of allowable in-kind services recognized by the U.S. Office of Head Start and supplements for salary increases not totally covered by the grant.

RURAL TRANSPORTATION - \$62,463

The General Fund supplement to the Rural Transportation Program covering the Insurance premiums on the buses used by Council on Aging to manage operations of the program.

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS (Continued)

ROAD & BRIDGE FUND – \$1,045,000

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

MENTAL HEALTH FUND - \$47,310

To supplement various services provided by the State Mental Health system.

CRIMINAL COURT FUND - \$1,458,111

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

CIVIC CENTER O & M FUND - \$872,151

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

PARISHWIDE DRAINAGE CONSTRUCTION FUND - \$23,000

To provide funding for major drainage projects.

CAPITAL PROJECT CONTROL FUND - \$1,290,000

To provide funding for Bayou Walk, District/Infrastructure, Downtown Lighting, HTAC Road, and Livestock Arena/Pavilion.

ROAD CONSTRUCTION FUND - \$179,000

To provide funding for major road construction projects.



SPECIAL REVENUE FUNDS

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

Dedicated Emergency Fund. An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

Terrebonne Juvenile Detention Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

Parish Prisoners Fund. Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund. A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

Non-District Recreation Fund. Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

Marshal's Fund. Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

Coastal Restoration and Preservation Fund. Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects. A separate department within this fund is used to account for BP revenues and related expenditures.

G.I.S. Technology Fund (Assessor). Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

Parish Transportation Fund. Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

Road and Bridge Fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges.

Drainage Tax Fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works.

¼% Capital Improvements Sales Tax Revenue Fund. This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M. To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Road Lighting District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

Health Unit Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

SPECIAL REVENUE FUNDS (continued)

Terrebonne-ARC. TARC (Terrebonne-ARC) is infused with businesses creating jobs for adults with intellectual and other developmental disabilities since 1962. For 50 years, TARC has become a premier and leading ARC in the nation with its innovative job opportunities and services that include Pre-Vocational Training, Health Services, Residential Services, Therapies, and Transportation.

Parishwide Recreation Fund. Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit. Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center. The General Fund supplements the program.

Terrebonne Levee & Conservation District. To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

Grant Funds. (See page 144 for more information on Grant Funds.)

200 DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000.00), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000.00) to a maximum cap of five million dollars (\$5,000,000.00).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): “To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed.”

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the Dedicated Emergency Fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Miscellaneous Revenue	1,841	1,000	1,000	1,000	1,000
Operating Transfers In	815,658	88,389	423,395	83,000	83,000
TOTAL REVENUES	817,499	89,389	424,395	84,000	84,000
EXPENDITURES:					
Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	817,499	89,389	424,395	84,000	84,000
FUND BALANCE, JANUARY 1	1,258,340	2,075,839	2,075,839	2,500,234	2,500,234
FUND BALANCE, DECEMBER 31	2,075,839	2,165,228	2,500,234	2,584,234	2,584,234

200 DEDICATED EMERGENCY FUND

BUDGET HIGHLIGHTS

- In 2016, the minimum cap will increase to \$2,750,000. Administration has decided to transfer \$83,000 for 2014, 2015, and 2016 so that incrementally, the Parish will be at the new minimum cap by the fiscal year ending 2016, approved.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
* 2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

202 TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Detention Center has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility’s goals are the following:

- Provide for the juveniles’ basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles’ legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Detention Center is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile’s nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile’s medical, dental, and mental health needs will be handled as necessary on an emergency or immediate care basis.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To provide secured environment for those juveniles requiring secured residential detention.</i>			
a. Number of juveniles housed in the facility	533	783	600
b. Number of Escapes	0	0	0
c. Bed Capacity (daily average times days of the month)	6851	4473	4500
d. Average daily population by month	18.77	21.02	23.05
<i>2. To provide safe environment for those juveniles requiring secured residential detention by maintaining a >90% monthly accuracy on the following:</i>			
a. Classification- Performance Measure	***	94.6	>90%
b. Confinement-Performance Measures	***	99.21	>90%
c. Suicide Protective Protocols-Performance Measures	***	99.6	>90%
d. Critical Incident Reporting Accuracy-Performance Measures	***	98.87	>90%
<i>3. To minimize the use of confinement:</i>			
a. Monthly average use of confinement to $\leq 50N$.	42.99	41.43	<50N
b. Average hours of all isolation events <4.0 hours.	1.69 hr.	2.4 hr.	<4.0 hrs.
<i>4. To develop staff through monthly training.</i>			
a. Annual training >40 hours per year.	***	##30 hrs.	>40 hrs.
b. Safe Crisis Management >12.0 hours per year.	***	##13 hrs.	>12 hrs.

*** New Base Lines being established as part of Quality Assurance Program.

Training is still ongoing this year to date as of 9/1/13.

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,697,621	1,556,781	1,609,778	1,607,000	1,607,000
Intergovernmental	70,585	57,435	56,315	47,880	47,880
Charges for Services	49,342	75,000	75,413	75,000	75,000
Miscellaneous Revenue	784	100	290	100	100
Other Revenue	3,467	0	0	0	0
Operating Transfers In	<u>1,248,348</u>	<u>1,248,348</u>	<u>1,248,348</u>	<u>1,248,348</u>	<u>1,248,348</u>
TOTAL REVENUES	<u>3,070,147</u>	<u>2,937,664</u>	<u>2,990,144</u>	<u>2,978,328</u>	<u>2,978,328</u>
EXPENDITURES:					
Personal Services	2,396,965	2,322,396	2,341,485	2,317,934	2,317,934
Supplies & Materials	74,917	104,200	99,646	99,800	99,800
Other Services & Charges	431,918	463,046	498,741	543,865	543,865
Repair & Maintenance	49,534	78,612	80,912	47,350	47,350
Allocated Expenditures	23,579	23,535	23,585	23,585	23,585
Capital Outlay	<u>15,738</u>	<u>11,050</u>	<u>11,050</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>2,992,651</u>	<u>3,002,839</u>	<u>3,055,419</u>	<u>3,032,534</u>	<u>3,032,534</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					1.37%
INCREASE (DECREASE) TO FUND BALANCE	77,496	(65,175)	(65,275)	(54,206)	(54,206)
FUND BALANCE, JANUARY 1	205,505	283,001	283,001	217,726	217,726
FUND BALANCE, DECEMBER 31	283,001	217,826	217,726	163,520	163,520

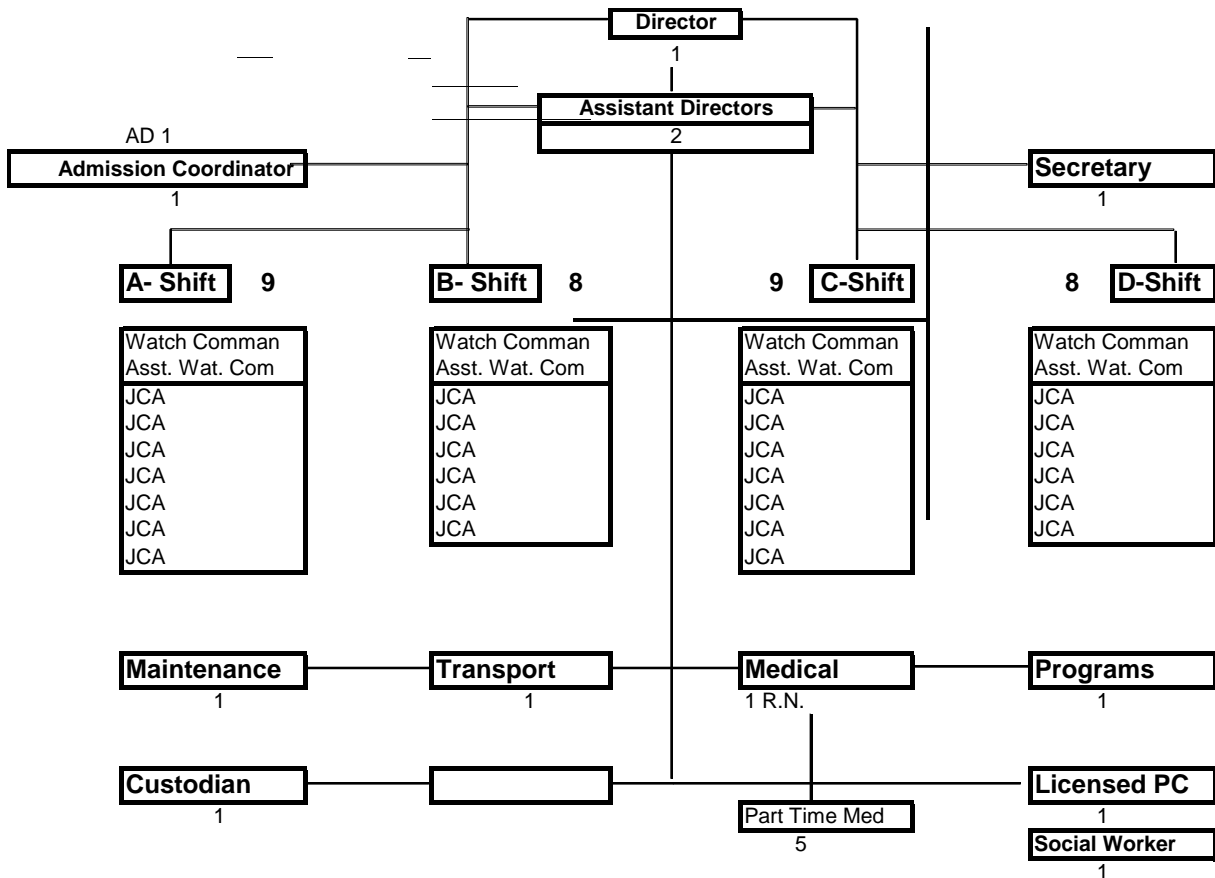
BUDGET HIGHLIGHTS

- Ad valorem taxes are levied 20 years through a .98-mill tax approved by voters on July 18, 1998 (1998 – 2017) and .96 mills through special state legislation (R.S. 15:1099).
 - \$1,607,000 is proposed for 2014, approved.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$75,000 for 2014, approved.
- General Fund Supplement, \$1,248,348, approved.
- Personnel: - Approved.
 - Eliminate 2 Juvenile Care Associates, Grade 104

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Juvenile Detention Director	1	1	1	1	I	64,650	80,812	97,788
Asst. Dir./Juvenile Detention	2	2	2	2	211	56,109	71,539	87,415
Registered Nurse Supv	1	1	1	1	211	56,109	71,539	87,415
Licensed Professional Counselor	1	1	1	1	209	46,371	59,123	72,244
Social Worker	1	1	1	1	208	42,542	54,241	66,279
Juvenile Prog. Coordinator	1	1	1	1	208	42,542	54,241	66,279
Watch Commander	4	4	4	4	108	31,489	40,149	49,059
Asst. Watch Commander	4	4	4	4	106	25,790	32,882	40,179
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Facilities Maint Tech	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Juvenile Care Associate	26	22	24	24	104	21,509	27,424	33,511
TOTAL FULL-TIME	45	41	43	43				
L.P. Nurse	3	2	3	3	107	14,185	18,085	22,099
EMT	2	1	1	2	107	14,185	18,085	22,099
Juvenile Care Associate	2	2	4	2	104	10,755	13,712	16,756
Facilities Maintenance Assistant	1	0	0	1	101	8,305	10,589	12,938
TOTAL PART-TIME	8	5	8	8				
TOTAL	53	46	51	51				



203 PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner’s education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Terrebonne Parish Criminal Justice Complex (Jail) is in charge of the care, custody and control of all inmates. The Jail employee’s and the Medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical Department has 12 full time nurses, 2 part-time nurses, 1 medical administrator. Primary medical and psychiatric care is provided on-site. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and ten percent (10%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. There is also a large commercial kitchen which prepares the meals for all inmates in the facility. The GED program gives inmates a chance to get their education prior to being released back into society.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. Provide quality healthcare to inmates</i>			
a. Number of physicians at Adult Facility	3	3	3
b. Number of medical support staff at Adult Facility	14	14	13
<i>2. Provide inmates with timely and appropriate medical screening and care</i>			
a. Number of adult detainees provided with medical services	25,574	24,273	24,500
b. Number of physical examinations performed at Adult Facility	3,149	3,642	3,800
c. Number of inmates seen by General Physician	1,293	1,300	1,350
d. Number of inmates seen by Psychiatrist	420	494	500
e. Number of inmates treated via TeleMedicine	0	55	90
<i>3. Offer re-entry programs for inmates to participate in</i>			
a. Number of educational sessions/presentations for prisoners (per week)	6	6	5
b. Percent of prisoners attending educational sessions	3	4	5
c. Number of adult prisoners obtaining diploma or equivalent (GED)	0	6	8

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	696,443	654,711	700,000	700,000	700,000
Charges for Services	38,805	16,747	43,000	41,800	41,800
Miscellaneous Revenue	5,634	300	175	300	300
Other Revenue	1,009	0 #	0	0	0
Operating Transfers In	<u>2,660,000</u>	<u>2,660,000</u>	<u>2,660,000</u>	<u>2,660,000</u>	<u>2,660,000</u>
TOTAL REVENUES	<u>3,401,891</u>	<u>3,331,758</u>	<u>3,403,175</u>	<u>3,402,100</u>	<u>3,402,100</u>
EXPENDITURES:					
Parish Prisoners	2,092,241	2,574,535	2,525,212	2,188,578	2,188,578
Prisoners Medical Department	1,304,107	1,214,705	1,290,117	1,245,736	1,245,736
Operating Transfers Out	<u>1,062,646</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>4,458,994</u>	<u>3,789,240</u>	<u>3,815,329</u>	<u>3,434,314</u>	<u>3,434,314</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-9.37%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,057,103)	(457,482)	(412,154)	(32,214)	(32,214)
FUND BALANCE, JANUARY 1					
	1,516,332	459,229	459,229	47,075	47,075
FUND BALANCE, DECEMBER 31					
	459,229	1,747	47,075	14,861	14,861

BUDGET HIGHLIGHTS

- In October 1991, an agreement between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail. Each year the Sheriff pays to the Parish the first \$25,000 of all funds received under the Department of Corrections and one-half of all said funds for the remainder of the year. (Reference: Resolution No. 91-454). For 2014, the Parish is estimating to receive \$700,000 from the Sheriff of Terrebonne, approved.
- General Fund Supplement, \$2,660,000, same as 2013, approved.

203-201 PARISH PRISONERS FUND - PARISH PRISONERS

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
EXPENDITURES:					
Personal Services	175,817	234,621	181,528	227,788	227,788
Supplies & Materials	182,903	211,500	193,297	218,500	218,500
Other Services & Charges	1,459,077	1,498,290	1,512,978	1,495,730	1,495,730
Repair & Maintenance	130,272	225,615	225,615	211,850	211,850
Allocated Expenditures	34,702	27,425	34,710	34,710	34,710
Capital Outlay	109,470	377,084	377,084	0	0
TOTAL EXPENDITURES	<u><u>2,092,241</u></u>	<u><u>2,574,535</u></u>	<u><u>2,525,212</u></u>	<u><u>2,188,578</u></u>	<u><u>2,188,578</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.74%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected costs for 2014 are \$715,400, which is based on an average prison population of 660, approved.
- Personnel: - Approved.
 - Upgrade Operator Supervisor, Grade 109, to Mechanical Maintenance Supervisor, Grade 208

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GED Instructor/Counselor	1	1	1	1	208	42,542	54,241	66,279
Mechanical Maintenance Supr.	0	0	1	1	208	42,542	54,241	66,279
Operations Supervisor	1	1	0	0	109	35,268	44,967	54,946
Facilities Maint Tech	1	0	1	1	106	25,790	32,882	40,179
Facilities Maint. Asst	1	1	1	1	101	16,609	21,177	25,876
TOTAL	<u><u>4</u></u>	<u><u>3</u></u>	<u><u>4</u></u>	<u><u>4</u></u>				

203-202 PARISH PRISONERS FUND - PRISONERS MEDICAL DEPARTMENT

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
EXPENDITURES:					
Personal Services	767,990	791,989	756,167	787,205	787,205
Supplies & Materials	102,765	167,260	162,276	154,500	154,500
Other Services & Charges	411,017	231,000	347,218	304,031	304,031
Capital Outlay	22,335	24,456	24,456	0	0
TOTAL EXPENDITURES	1,304,107	1,214,705	1,290,117	1,245,736	1,245,736
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					4.66%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians care at \$75,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2014 at \$151,220; and prescriptions and OTC Medications, \$131,800, approved.
- Personnel: - Approved.
 - Eliminate 2 Part-time E.M.T. Grade 107
 - Add 1 Full Time E.M.T. Grade 107

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Administrator	1	1	1	1	211	56,109	71,539	87,415
Registered Nurse	1	1	1	1	209	46,371	59,123	72,244
L.P. Nurse	2	2	2	2	206	35,807	45,654	55,786
E.M.T.	8	8	9	9	107	28,369	36,170	44,197
TOTAL FULL-TIME	12	12	13	13				
E.M.T.	2	1	0	0	107	14,185	18,085	22,099
TOTAL PART-TIME	2	1	0	0				
TOTAL	14	13	13	13				

204 PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessment	11,687,054	11,471,585	12,170,110	11,867,610	11,867,610
Licenses & Permits	1,118,682	1,091,300	1,127,098	1,091,300	1,091,300
Intergovernmental	1,521,902	1,839,673	1,839,686	955,000	955,000
Charges for Services	216,358	120,000	164,806	130,000	130,000
Fines & Forfeitures	108,607	137,200	102,930	107,200	107,200
Miscellaneous Revenue	9,773	25,000	5,400	5,000	5,000
Other Revenue	43,435	0	6,000	0	0
Operating Transfers In	1,800,000 #	1,654,440	1,654,440	1,917,364	1,917,364
TOTAL REVENUES	16,505,811	16,339,198	17,070,470	16,073,474	16,073,474
EXPENDITURES:					
General -Other	714,875	693,460	831,211	895,837	895,837
Police	9,214,051	9,864,600	9,663,724	9,338,956	9,338,956
LHSC Year Long	146,354	72,872	72,872	0	0
Cops UHP	168,265	460,912	460,912	0	0
Fire-Urban	5,811,677	6,985,205	6,991,655	6,223,379	6,223,379
Operating Transfers Out	521,487	514,958	636,958	280,995	280,995
TOTAL EXPENDITURES	16,576,709	18,592,007	18,657,332	16,739,167	16,739,167
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-8.96%
INCREASE (DECREASE) TO	(70,898)	(2,252,809)	(1,586,862)	(665,693)	(665,693)
FUND BALANCE, JANUARY 1	3,710,426	3,639,528	3,639,528	2,052,666	2,052,666
FUND BALANCE, DECEMBER 31	3,639,528	1,386,719	2,052,666	1,386,973	1,386,973

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2013 in the amount of \$4,055,110 from the levy of 6.75 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, (2009 – 2018), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$7,756,000 in 2014, approved.
- Insurance occupational licenses in the City of Houma are projected to collect \$850,000, approved.
- Occupational Licenses (50% collected in the City), \$190,000, approved.
- Court fines are proposed at \$100,000, approved.

204-211 PUBLIC SAFETY FUND - POLICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<p>1. <i>To decrease the number of traffic crashes in the City of Houma</i></p> <p>a. Traffic crash statistics in the bi-weekly CompStat meetings to equip officers with the knowledge of where and why traffic crashes are occurring</p> <p>b. Conducting traffic law enforcement operations in areas identified as having patterns or trends of traffic violations.</p>	<p>1,837</p> <p>•</p>	<p>1,812</p> <p>•</p>	<p>1,709</p> <p>•</p>
<p>2. <i>To ensure public safety and improve efficiency through department programs and departmental reorganization.</i></p> <p>a. Expanding the current "in school probation program" at Oaklawn Junior High School to Terrebonne High and Ellender High Schools.</p> <p>b. Reorganizing the department to increase patrolman presence.</p> <p>c. Addressing students about bullying with the help of our mascot "Max", who visits our local schools.</p> <p>d. Increasing the number of Neighborhood Watch groups.</p> <p>e. Providing monthly training for Neighborhood Watch Block Captains.</p>	<p>1</p> <p>60</p> <p>•</p> <p>23</p> <p>•</p>	<p>1</p> <p>60</p> <p>•</p> <p>26</p> <p>•</p>	<p>3</p> <p>62</p> <p>•</p> <p>28</p> <p>•</p>
<p>3. <i>To improve employee morale and provide citizens with highly trained officers.</i></p> <p>a. Providing employees with clear and concise policies and procedures.</p> <p>b. Implementing a Leadership training program for employees.</p> <p>c. Implementing employee physical fitness program.</p> <p>d. Implementing employee training on topics of traffic enforcement, granting writing and policy.</p> <p>e. New-hires completing or completed POST training academy.</p> <p>f. Officers qualifying in weapons training.</p>	<p>•</p> <p>•</p> <p>•</p> <p>•</p> <p>7</p> <p>82</p>	<p>•</p> <p>•</p> <p>•</p> <p>•</p> <p>5</p> <p>83</p>	<p>•</p> <p>•</p> <p>•</p> <p>•</p> <p>5</p> <p>83</p>
<p>4. <i>Partnering with City Court of Houma and Drug Court to ensure violators and drug law violators are in compliance.</i></p> <p>a. Utilizing Reserve Officers to conduct "bed checks" and bar checks</p> <p>b. Conducting operations with City Court to execute outstanding warrants</p> <p>c. Utilizing K-9 Rex to assist officers with traffic stops in locating drug law violators</p>	<p>•</p> <p>•</p> <p>•</p>	<p>•</p> <p>•</p> <p>•</p>	<p>•</p> <p>•</p> <p>•</p>
<p>5. <i>To improve the efficiency, accountability and organization of evidence storage</i></p> <p>a. Establishing a separate storage container for narcotics</p> <p>b. Establishing or locating a building to provide and/or improve on the many areas dealing with the storage of evidence, such as storage for Capital Cases, negative pressure ventilation, secure area for the searching and storage of large items such as vehicles.</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>•</p> <p>•</p>

204-211 PUBLIC SAFETY FUND - POLICE

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<p>6. <i>To improve, maintain and expand on current technology utilized by the police department to aid in the apprehension and prosecution of suspects, and employee safety.</i></p> <p>a. Central monitoring system at the police department to monitor security cameras throughout the City of Houma</p> <p>b. Develop a department phone app to disseminate information to citizens, such as programs available, hazards (weather, criminal, road), and a means for citizens to report crimes and tips.</p>	<p>•</p> <p>N/A</p>	<p>•</p> <p>•</p>	<p>•</p> <p>•</p>
<p>7. <i>To educate the public on the various programs and services available from the police department.</i></p> <p>a. Public Service Videos to be shown on the Parish TV channel and HTV</p> <p>b. Commercials to be aired on local TV and radio stations</p>	<p>•</p> <p>•</p>	<p>•</p> <p>•</p>	<p>•</p> <p>•</p>
<p>8. <i>To improve safety and project a professional image of the police department</i></p> <p>a. Improvements to the police department (landscaping, drainage, roof).</p> <p>b. Entire exterior of building cleaned and pressure washed</p> <p>c. New vehicles ordered and received to replace older models.</p>	<p>N/A</p> <p>N/A</p> <p>2</p>	<p>N/A</p> <p>N/A</p> <p>10</p>	<p>•</p> <p>•</p> <p>7</p>
<p>9. <i>To reduce the costs and increase efficiency through a paperless and/or more cost efficient system.</i></p> <p>a. Converting to a computerized payroll time collection system.</p> <p>b. Using copiers instead of printers to cut down on the costs of ink and toner</p> <p>c. On line access of policy and procedure through Power DMS</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>•</p> <p>•</p> <p>•</p>
<p>10. <i>To provide citizens with a safe Downtown Houma area</i></p> <p>a. Partnering with Downtown businesses to provide extra police security to the area</p> <p>> Number of meters read/maintained per month</p> <p>> Number of parking tickets issued</p> <p>> Amount collected in parking meter revenue</p> <p>> Amount paid in parking meter fines</p> <p>b. Utilizing Traffic Officers to fill in for the Downtown Officer when absent</p>	<p>N/A</p> <p>343</p> <p>1,144</p> <p>\$63,420</p> <p>\$5,010</p> <p>N/A</p>	<p>N/A</p> <p>343</p> <p>1,956</p> <p>\$60,000</p> <p>\$5,965</p> <p>N/A</p>	<p>•</p> <p>343</p> <p>2,106</p> <p>\$60,000</p> <p>\$5,000</p> <p>•</p>

204-211 PUBLIC SAFETY FUND - POLICE

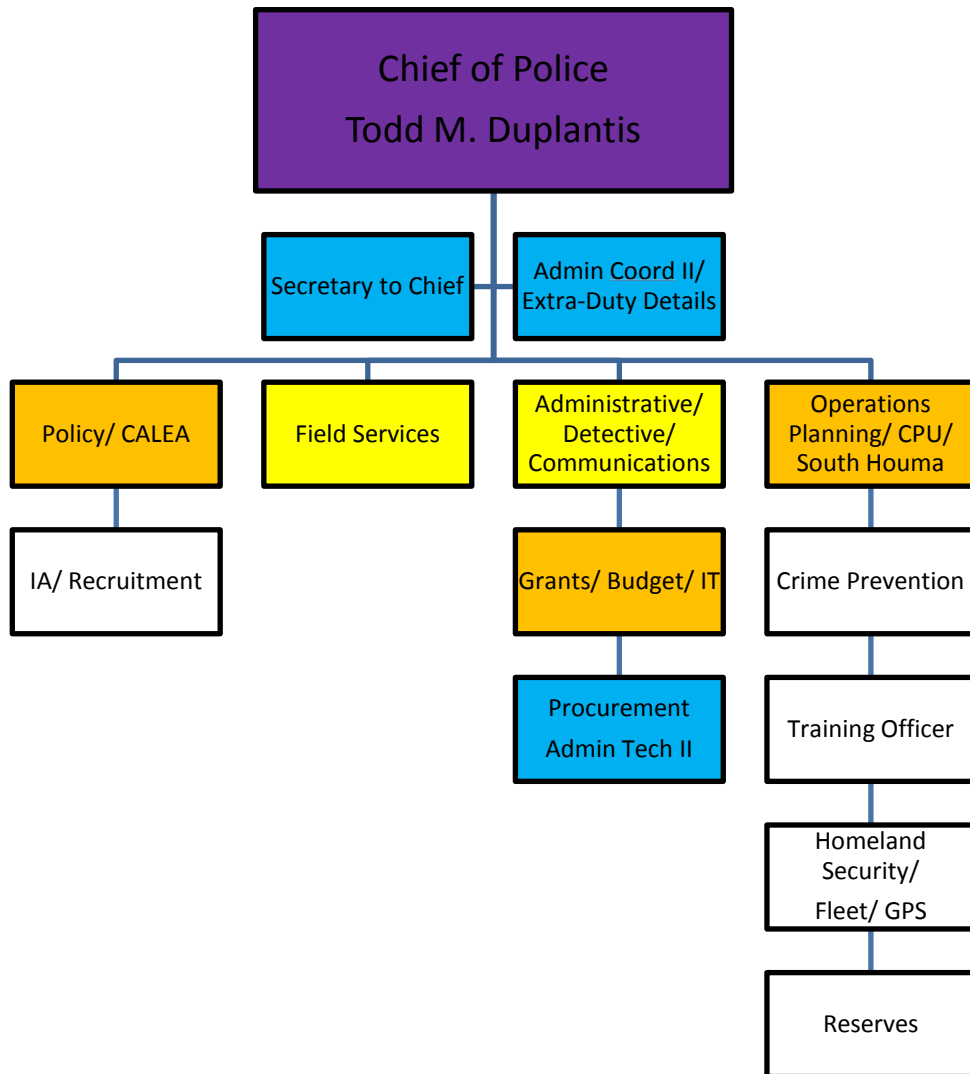
BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	7,504,942	7,717,347	7,528,536	7,446,845	7,446,845
Supplies and Materials	333,647	328,602	335,672	414,548	414,548
Other Services and Charges	884,066	884,447	920,022	984,600	984,600
Repair and Maintenance	103,119	108,700	116,990	113,700	113,700
Capital Outlay	388,277	825,504	762,504	379,263	379,263
TOTAL EXPENDITURES	9,214,051	9,864,600	9,663,724	9,338,956	9,338,956
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.88%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 Captain, Grade P-5
 - Add 2 Police Officers, Grade P-1
- Capital: - Approved.
 - Major Building Repairs - \$10,000
 - 7 – SUV Vehicles (Replacement) - \$326,263
 - Furniture and Fixtures – Substation - \$3,000
 - Communication Equipment – Rebanding - \$30,000
 - 5 – Computers (Replacement) - \$10,000
- The Parish has been notified of a substantial increase in the Municipal Police Employee’s Retirement: - Approved.
 - 2012-13 31.00%
 - 2013-14 31.50%
 - 2014-15 33.50%
 - 2015-16 35.00%
 - 2016-17 35.25%
 - 2017-18 32.00%
- Public Safety Program, \$100,000, of which \$25,000 is for security lights/cameras, approved.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Police Chief	1	1	1	1	P-6	71,997	93,596	115,534
Police Captain	3	3	2	2	P-5	48,144	62,587	77,257
Police Lieutenant	8	8	8	8	P-4	42,118	54,754	67,588
Police Sergeant	11	11	11	11	P-3	38,592	50,170	61,929
Mech Weed-Seed Prog Dir.	1	1	1	1	208	42,542	54,241	66,279
Police Officer-1st Class	60	42	43	43	P-2	33,462	43,500	53,696
Police Officer	0	14	19	19	P-1	28,568	37,139	45,844
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Dispatcher	12	12	12	12	105	23,445	29,893	36,527
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Admin Tech II	2	2	2	2	102	18,104	23,083	28,205
TOTAL	101	97	102	102				



204-222 PUBLIC SAFETY FUND - FIRE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed. The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To provide fire protection and medical services to the public.</i>			
a. Number of structure fires.	44	33	40
b. Number of non-structure fires.	74	75	75
c. Number of hazardous materials incidents.	27	35	40
d. Number of other emergency/non-emergency dispatches.	539	485	500
e. Number of EMS incidents.	1,217	1,275	1,300
<i>2. To continue to provide public fire safety education classes to schools and the public.</i>			
a. Number of educational programs in schools.	27	40	40
b. Number of persons reached with educational programs in schools.	1,725	2,500	2,500
c. Number of public presentations/programs.	19	28	28
d. Number of persons reached with public presentations/programs.	2,054	3,000	3,000
<i>3. To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and education.</i>			
a. Number of certified firefighters.	57	55	57
b. Number of certified driver/operators.	26	24	26
c. Number of certified company officers.	10	9	10
d. Number of certified chief officers.	1	1	2
e. Number of certified hazardous material responders.	48	46	48
f. Number of personnel trained in CPR.	53	52	55
g. Number of personnel trained as Medical First Responder.	48	48	50
h. Number of personnel trained in basic EMT.	5	5	5
<i>4. To provide safety inspections to all businesses.</i>			
a. Number of inspections.	857	900	900

204-222 PUBLIC SAFETY FUND - FIRE

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
5. To provide smoke alarms and fire extinguishers in residences upon request.	100%	100%	100%
6. To acquire new breathing air compressor for Eat Houma Station.	50%	100%	100%
7. To acquire new set of rescue tools and hose reels.	50%	100%	100%
8. To acquire new District Chief vehicle.	50%	100%	100%
9. To acquire bunker gear storage rack at Airbase Station.	0%	100%	100%
10. To acquire thirty (30) new SCBA air cylinders	50%	100%	100%
11. To enlarge North Houma Station for additional personnel working at station.	0%	20%	100%
12. To construct burn building at Training Field.	20%	50%	100%
13. To acquire light tower for fire scene lighting.	20%	50%	100%
14. To acquire a new Rescue Pumper.	20%	50%	100%
15. To acquire confined space and high angle rescue equipment.	0%	50%	100%
16. To acquire new bunker gear for firefighters.	20%	50%	100%
17. To replace and update windows at North Houma Station.	0%	50%	100%
18. To upgrade nozzles and fire hose on apparatus.	0%	50%	100%
19. To upgrade Firehouse software program.	0%	50%	100%
20. To continue to maintain Class 2 PIAL rating.		100%	100%

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	5,329,017	5,271,154	5,373,408	5,387,895	5,387,895
Supplies and Materials	173,801	204,850	163,872	202,950	202,950
Other Services and Charges	191,326	250,834	196,045	253,334	253,334
Repair and Maintenance	86,585	104,200	104,163	107,200	107,200
Capital Outlay	30,948	1,154,167	1,154,167	272,000	272,000
TOTAL EXPENDITURES	5,811,677	6,985,205	6,991,655	6,223,379	6,223,379
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.06%

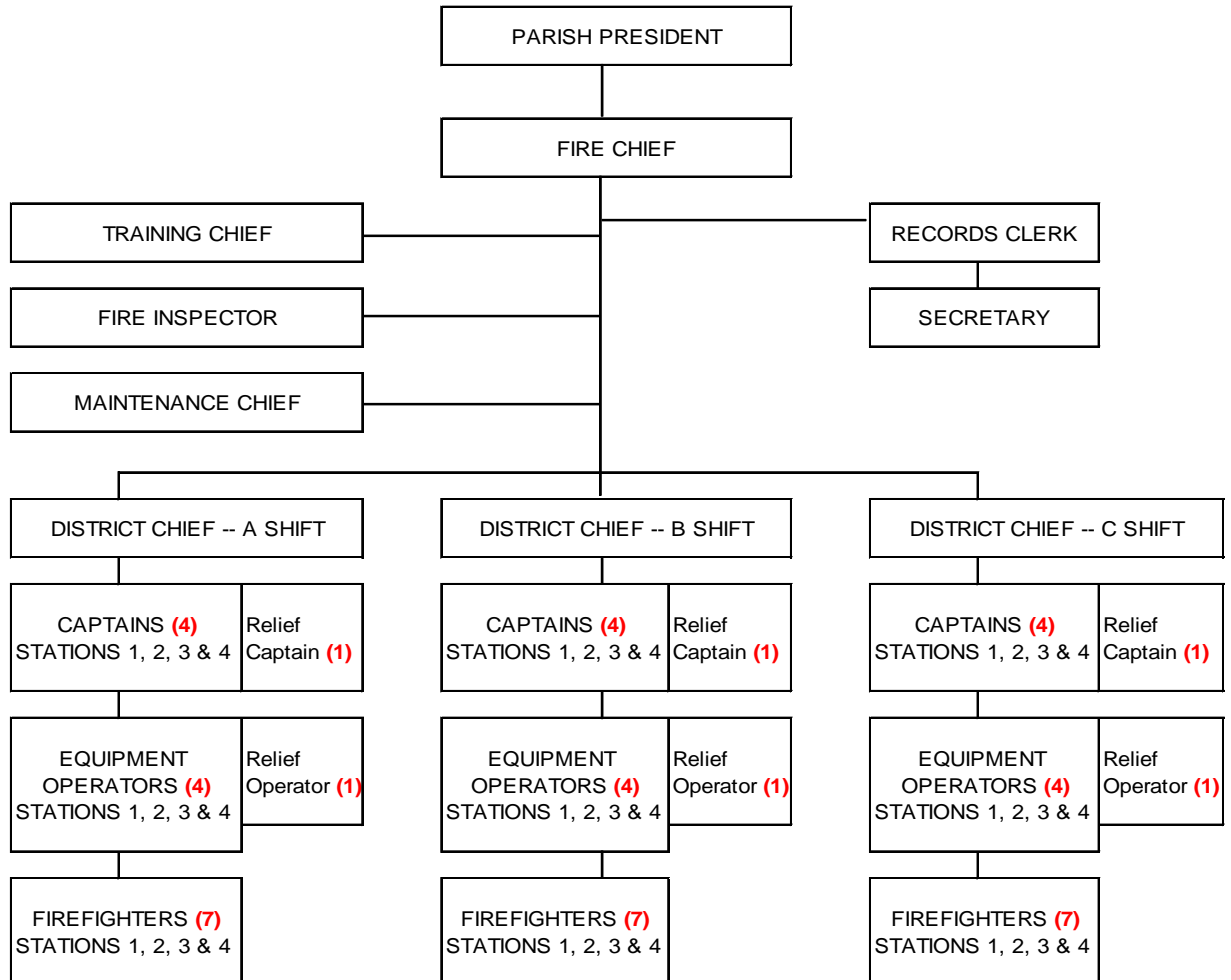
BUDGET HIGHLIGHTS

- At the State Firefighters' Retirement board meeting of August 12, 2010, the following rates were adopted: - Approved.
 - 2013 24.8%
 - 2014 29.3%
 - 2015 32.0%
- Capital: - Approved.
 - Fire Engines & Trucks - \$100,000
 - Bunker Gear - \$25,000
 - Modular Building – North Houma - \$30,000
 - Windows- North Houma - \$8,000
 - Remodel Kitchen – North Houma - \$5,000
 - Training Field Burn Building - \$50,000
 - Shipping Containers – Training Field - \$10,000
 - Foundation for Burn Building (20 x 60) - \$8,000
 - Hoses and Nozzles - \$20,000
 - Confined Space & High Angle Rescue Equip - \$10,000
 - CAD Interface to Firehouse Software - \$6,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	3	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	15	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	21	19	21	21	F-1	26,067	33,887	41,830
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	60	58	60	60				

HOUMA FIRE DEPARTMENT
ORGANIZATIONAL CHART



205 NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish playgrounds and facilities not managed or funded by Recreation Districts 1 through 11. This includes 19 parks and playgrounds, the Municipal Auditorium and Dumas Auditorium. Maintenance for parks and playgrounds are under the Recreation Department management. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Charges for Services	56,649	50,500	52,370	51,250	51,250
Miscellaneous Revenue	905	50	111	50	50
Operating Transfers In	<u>400,000</u>	<u>319,000</u>	<u>319,000</u>	<u>400,000</u>	<u>400,000</u>
TOTAL REVENUES	<u>568,554</u>	<u>480,550</u>	<u>482,481</u>	<u>562,300</u>	<u>562,300</u>
EXPENDITURES:					
Auditoriums	298,248	386,777	327,622	245,437	245,437
General-Other	54,164	37,540	54,186	54,185	54,185
Parks & Grounds	183,736	243,189	244,403	193,210	193,210
Grand Bois Park	112,654	96,645	98,564	114,952	114,952
Operating Transfers Out	<u>52,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>700,802</u>	<u>764,151</u>	<u>724,775</u>	<u>607,784</u>	<u>607,784</u>
% CHANGE OVER PRIOR YEAR					-20.46%
INCREASE (DECREASE) TO FUND BALANCE	(132,248)	(283,601)	(242,294)	(45,484)	(45,484)
FUND BALANCE, JANUARY 1	425,853	293,605	293,605	51,311	51,311
FUND BALANCE, DECEMBER 31	293,605	10,004	51,311	5,827	5,827

BUDGET HIGHLIGHTS

- General Fund transfer is \$400,000 for 2014, increase of \$81,000, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

205-196 NON-DISTRICT RECREATION - AUDITORIUMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To continue to provide a facility for the community's needs.</i>			
a. Monitor the number of events held at the Municipal Auditorium.	62	65	75
b. Monitor the number of events held at the Dumas Auditorium.	39	40	45
<i>2. To continue to maintain both Auditoriums in good working condition.</i>			
a. Replace air handler at the Municipal Auditorium.	N/A	100%	100%
b. Install new thermostats at both facilities to allow for more efficient operations of the HVAC system.	N/A	100%	10%
d. Remove and repaint all security screens on the exterior of the Dumas Auditorium.	N/A	50%	100%
e. Remodel entry foyer of the Dumas Auditorium.	N/A	25%	100%
f. Replace damaged and outdated tables as needed.	N/A	8	20

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	99,665	124,886	88,767	129,152	129,152
Supplies and Materials	6,434	10,891	9,123	9,010	9,010
Other Services and Charges	80,249	80,325	84,298	85,975	85,975
Repair and Maintenance	28,316	19,919	19,919	21,300	21,300
Capital Outlay	83,584	150,756	125,515	0	0
TOTAL EXPENDITURES	298,248	386,777	327,622	245,437	245,437
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.99%

BUDGET HIGHLIGHTS

- o No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	2	1	2	2	101	16,609	21,177	25,876
TOTAL	2	1	2	2				

205-501 NON-DISTRICT RECREATION - PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Five parks are maintained:

- Coteau Park
- Mandalay Park
- Mulberry Park
- Presque Isle Park
- Grand Bois Park

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	16,249	15,900	16,740	16,740	16,740
Supplies & Materials	1,161	2,950	1,550	2,000	2,000
Other Services and Charges	153,161	150,305	152,076	151,970	151,970
Repair & Maintenance	8,570	17,000	17,000	17,500	17,500
Allocated Expenditures	4,595	5,000	5,003	5,000	5,000
Capital Outlay	0	52,034	52,034	0	0
TOTAL EXPENDITURES	<u>183,736</u>	<u>243,189</u>	<u>244,403</u>	<u>193,210</u>	<u>193,210</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND ALLOCATIONS					1.10%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$123,000 in 2014, a 2.9% increase, approved.

205-524 NON-DISTRICT RECREATION - GRAND BOIS PARK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Grand Bois Park, located at 470 Bourg-Larose Hwy in Bourg, Louisiana, accommodates individual or group campers and many recreation activities. This Park also can accommodate recreation vehicles. The park is maintained by a resident caretaker and is under the direction of the Recreations Department.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	13,019	13,001	13,001	13,102	13,102
Supplies & Materials	2,559	3,700	3,569	3,500	3,500
Other Services and Charges	40,796	36,680	38,730	39,350	39,350
Repair & Maintenance	20,580	38,700	38,700	34,000	34,000
Capital Outlay	35,700	4,564	4,564	25,000	25,000
TOTAL EXPENDITURES	112,654	96,645	98,564	114,952	114,952
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.31%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - Tractor/Bush Hog - \$25,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	1	1	1	1	101	8,305	10,589	12,938
PART TIME TOTAL	1	1	1	1				

209 MARSHAL'S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parish wide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff.

The Terrebonne Parish City Marshal presently appoints twelve deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property, including garnishment of wages, executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To continue to provide efficient services to the Court in a professional manner.</i>			
a. Total number of deputy marshals	12	12	12
b. Total number of court sessions (adult)	300	300	300
c. Total number of court sessions (juvenile)	400	450	450
d. Total number of bench warrants	6,500	6,500	6,500
e. Total number of civil papers	5,700	7,000	7,000
f. Total number of adult subpoenas	2,000	2,500	2,500
g. Total number of juvenile summons	5,000	6,000	6,000
h. Total number of Marshal sales and settlements	25	35	35
i. Total number of seizures	25	35	35
j. Total number of garnishments accounts	3,200	3,500	3,500
<i>2. Maintain an aggressive attitude in serving of legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.</i>			
a. Total amount of bench warrants cleared	1,350	1,500	1,500
b. Criminal fees collected	\$95,368	\$87,425	\$86,000
c. Amount of fines collected per warrant	\$126,363	\$105,462	\$110,000
Civil fees collected	\$72,048	\$74,430	\$75,000
<i>3. To take advantage of training programs and maintain a good safety record.</i>			
a. Number of Deputy Marshal's	12	12	12

209 MARSHAL'S FUND

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	47,994	48,000	52,000	60,000	60,000
Charge for Services	162	0	0	0	0
Fines & Forfeitures	294,618	271,000	294,000	290,000	290,000
Miscellaneous Revenue	2,234	0	1,995	0	0
Other Revenue	7,000	0	0	0	0
Operating Transfers In	<u>498,043</u>	<u>498,043</u>	<u>498,043</u>	<u>498,043</u>	<u>498,043</u>
TOTAL REVENUES	<u>850,051</u>	<u>817,043</u>	<u>846,038</u>	<u>848,043</u>	<u>848,043</u>
EXPENDITURES:					
Personal Services	716,844	737,763	728,163	767,096	767,096
Supplies & Materials	33,422	42,125	39,233	43,000	43,000
Other Services & Charges	88,948	89,300	91,426	94,400	94,400
Repair & Maintenance	12,134	11,300	11,260	10,885	10,885
Allocated Expenditures	8,032	7,375	8,020	8,015	8,015
Capital Outlay	<u>51,094</u>	<u>38,381</u>	<u>38,381</u>	<u>86,400</u>	<u>86,400</u>
TOTAL EXPENDITURES	<u>910,474</u>	<u>926,244</u>	<u>916,483</u>	<u>1,009,796</u>	<u>1,009,796</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY				3.96%	5.21%
INCREASE (DECREASE) TO FUND BALANCE					
	(60,423)	(109,201)	(70,445)	(161,753)	(161,753)
FUND BALANCE, JANUARY 1	299,608	239,185	239,185	168,740	168,740
FUND BALANCE, DECEMBER 31	239,185	129,984	168,740	6,987	6,987

BUDGET HIGHLIGHTS

- The revenue generated from fines and forfeitures is estimated to be \$290,000 in 2014, approved.
- The General Fund supplements this fund, \$498,043, approved.
- Capital: - Approved.
 - Check Printer (Replacement) - \$5,000
 - 15 Passenger Van (Replace Unit #260) - \$28,000
 - 2- 4 Door Sedan (Police Package- Replacing Units #369 and #257) - \$53,400

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshall	1	1	1	1	N/A	****	****	****
Chief Deputy	1	1	1	1	N/A	****	****	****
Sergeant	1	1	1	1	N/A	****	****	****
Dep. Marshall Secretary	1	1	1	1	N/A	****	****	****
Deputy	9	9	9	9	N/A	****	****	****
Deputy Clerk II	0	0	0	0	N/A	****	****	****
TOTAL	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>				

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	250,000	250,000	225,000	225,000	225,000
Miscellaneous Revenue	1,342	0	0	0	0
TOTAL REVENUES	251,342	250,000	225,000	225,000	225,000
EXPENDITURES:					
General - Other	0	0	0	0	0
Operating Transfers Out	250,000	250,000	225,000	225,000	225,000
TOTAL EXPENDITURES	250,000	250,000	225,000	225,000	225,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE					
	1,342	0	0	0	0
FUND BALANCE, JANUARY 1	201,124	202,466	202,466	202,466	202,466
FUND BALANCE, DECEMBER 31	202,466	202,466	202,466	202,466	202,466

BUDGET HIGHLIGHTS

- In 2014, the taxing jurisdictions will be proportionately charged \$225,000 for these estimated expenditures, approved.
- The \$225,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Terrebonne Parish Consolidated Government, approved.

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, this account is funded by revenues collected via a Coastal Impact Certificate fee, as well as monies received from the U.S. Department of Commerce through the State of Louisiana’s Department of Natural Resources for the continued implementation of the Terrebonne Parish Local Coastal Management Program. Its mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents. This office has a similar focus at the Parish level as the Governor’s Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish’s interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), and the Louisiana Department of Natural Resources (DNR), as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provided on-going support to the Emergency Operations Center during the State of Emergency declared as a result of the Deepwater Horizon explosion on April 20, 2010. The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
1. To achieve 100% Participation in Local Coastal Programs Quarterly Meetings with LA Dept. of Natural Resources	100%	100%	100%
2. To secure funding for Coastal Restoration Projects in Terrebonne Parish a. Atchafalaya Long Distance Sediment Pipeline	\$750,000	\$150,000	\$100 M
3. To coordinate the Terrebonne Parish Christmas Tree Recycling Program, conjunction with the Barataria-Terrebonne National Estuary Program and Bayou Grace Community Services. a. Volunteers Participating b. Trees Collected	20 500	20 800	20 1000
4. To increase Beneficial Use of Dredged Material to restore wetland habitat in Terrebonne Parish.	Ongoing	Ongoing	Ongoing
5. To review and process Coastal Impact Certificates a. Applications Processed b. Fees Collected	164 \$123,000	180 \$165,000	200 \$200,000
6. To support the Louisiana Clean Marina Program a. Marinas Re-Certified b. Marinas Added to Program	4 0	4 2	6 2
7. To educate Terrebonne residents about coastal land loss and restoration efforts a. Radio Interviews b. Television Interviews c. Newspaper Interviews d. Presentations to Groups/Organizations e. Presentations to Schools/Classes	1 1 15 4 1	1 1 30 3 2	3 2 35 6 6
8. To manage and advance Coastal Restoration Projects in Terrebonne Parish a. Falgout Canal Freshwater Enhancement (CIAP) b. Atchafalaya Long Distance Sediment Pipeline (CIAP) c. Madison Bay Marsh Creation & Terracing (CWPPRA) d. North Lake Boudreaux Freshwater Enhancement (CWPPRA) e. North Terrebonne Bay Marsh Creation & Nourishment (CWPPRA) f. Caillou Lake Headlands Restoration (NRDA)	Design Scoping Design Design Design Scoping	Constr. Design Design Design Design Design	Constr. Design Constr. Constr. Design Constr.

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	35,260	35,260	35,260	35,260	35,260
Charges for Services	123,800	100,000	160,383	123,000	123,000
Miscellaneous Revenue	1,854	58	558	0	0
Operating Transfers In	28,500	84,900	84,900	28,500	28,500
TOTAL REVENUES	189,414	220,218	281,101	186,760	186,760
EXPENDITURES:					
Personal Services	212,008 #	206,285	201,469	214,035	214,035
Supplies & Materials	2,918	12,750	9,136	9,200	9,200
Other Services & Charges	62,085	105,538	90,116	73,100	73,100
Repair & Maintenance	297	1,450	1,450	1,450	1,450
Allocated Expenditures	517	0	0	0	0
Capital Outlay	0	5,010	5,010	0	0
Operating Transfers Out	0	937,475	937,475		
TOTAL EXPENDITURES	277,825	1,268,508	1,244,656	297,785	297,785
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-8.70%
INCREASE (DECREASE) TO FUND BALANCE	(88,411)	(1,048,290)	(963,555)	(111,025)	(111,025)
FUND BALANCE, JANUARY 1	1,185,348	1,096,937	1,096,937	133,382	133,382
FUND BALANCE, DECEMBER 31	1,096,937	48,647	133,382	22,357	22,357

BUDGET HIGHLIGHTS

- Coastal Impact Fees collections, \$123,000, 23% increase, approved.
- General Fund Supplement, \$28,500, 66% decrease, approved.
- Memberships: - Approved.
 - Morganza Coalition, \$15,000
 - Restore Retreat, \$10,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Dir	1	1	1	1	I	64,650	80,812	97,788
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
TOTAL	3	3	3	3				

250 PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	891,313	600,000	600,000	600,000	600,000
Miscellaneous Revenue	944	500	500	500	500
TOTAL REVENUES	892,257	600,500	600,500	600,500	600,500
EXPENDITURES:					
Repair & Maintenance	554,745	2,144,931	2,144,931	891,963	891,963
Capital Outlay	0	24,000	24,000	0	0
Operating Transfers Out	27,000	0	0	0	0
TOTAL EXPENDITURES	581,745	2,168,931	2,168,931	891,963	891,963
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-58.42%
INCREASE (DECREASE) TO FUND BALANCE	310,512	(1,568,431)	(1,568,431)	(291,463)	(291,463)
FUND BALANCE, JANUARY 1	1,549,382	1,859,894	1,859,894	291,463	291,463
FUND BALANCE, DECEMBER 31	1,859,894	291,463	291,463	0	0

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2014, approved.
- Direct services for street repairs, \$891,963 are based on the estimated 2014 revenue through June 30th and unallocated fund balance, approved.

251 ROAD AND BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To continue to maintain all bridges, traffic signals, roads, road signs and boat launches.</i>			
a. Number of bridges maintained	80	80	80
b. Number of bridge maintenance work orders	500	1,200	1,200
c. Number of bridge replacements	0	2	2
d. Number of traffic signals maintained	25	25	25
e. Number of new traffic signals installed	0	2	2
f. Number of caution lights maintained	104	107	110
g. Number of caution lights installed	0	3	3
h. Number miles of concrete streets	323	325	331
i. Number miles of asphalt streets	186	186	186
j. % of streets striped annually	15%	15%	15%
k. Number of concrete slab replaced (sq.yds.)	12,800	11,000	900
l. Asphalt repairs (tons)	1,000	75	90
m. % of shoulders repaired annually	98%	100%	100%
n. Number of signs repaired/installed	13,000	15,000	17,000
o. Number of street name signs replaced	860	1,200	1,300
p. Number of boat launches maintained	5	5	5
<i>2. To continue to upgrade with new technology</i>			
a. % of bridge maintenance and inventory program computerized	100%	100%	100%
b. % of traffic signals upgraded with new technology	100%	100%	100%
c. % of sign inventory program computerized	100%	100%	100%
d. % of tree inventory program computerized	20%	20%	20%
<i>3. To continue the upkeep of the grass cutting of the parish.</i>			
Number of routes for grass cutting and herbicide spraying	160	160	148
Right-of-way acres mowed	4,627	4,800	4,949
<i>4. To provide an efficient, safe, and cost effective Roads and Bridges service for all areas of Terrebonne Parish.</i>			
a. % of requests addressed in 30 days	95%	95%	95%
b. % of work orders request generated from public in 30 days	15%	15%	15%
c. Number of work orders completed in 30 days	3,880	3,500	3,500

251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,932,912	5,800,000	6,137,000	5,900,000	5,900,000
Intergovernmental	281,661	341,470	341,470	0	0
Charge for Services	6,054	0	2,914	0	0
Miscellaneous Revenue	15,700	31,978	18,724	15,000	15,000
Other Revenue	49,025	0	9,510	0	0
Operating Transfers In	<u>1,045,000</u>	<u>1,220,000</u>	<u>1,220,000</u>	<u>1,045,000</u>	<u>1,045,000</u>
TOTAL REVENUES	<u>7,330,352</u>	<u>7,393,448</u>	<u>7,729,618</u>	<u>6,960,000</u>	<u>6,960,000</u>
EXPENDITURES:					
Personal Services	3,471,419	3,472,198	3,487,852	3,212,769	3,212,769
Supplies & Materials	379,294	419,100	420,258	479,400	479,400
Other Services & Charges	939,937	1,013,085	1,040,525	1,133,910	1,133,910
Repair & Maintenance	1,741,130	1,546,221	1,585,517	1,497,800	1,497,800
Allocated Expenditures	356,273	382,895	356,235	356,230	356,230
Capital Outlay	496,940	1,838,603	1,838,656	65,000	65,000
Non Recurring Fema Grant Prog	73,261	375,826	0	0	0
Operating Transfers Out	<u>152,507</u>	<u>0</u>	<u>0</u>	<u>862,541</u>	<u>862,541</u>
TOTAL EXPENDITURES	<u>7,610,761</u>	<u>9,047,928</u>	<u>8,729,043</u>	<u>7,607,650</u>	<u>7,607,650</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY, NON RECURRING FEMA GRANT PROG AND OPERATING TRANSFERS OUT					-2.24%
INCREASE (DECREASE) TO FUND BALANCE	(280,409)	(1,654,480)	(999,425)	(647,650)	(647,650)
FUND BALANCE, JANUARY 1	2,910,817	2,630,408	2,630,408	1,630,983	1,630,983
FUND BALANCE, DECEMBER 31	2,630,408	975,928	1,630,983	983,333	983,333

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2014 revenues are estimated at \$5,900,000, approved.
- General Fund supplements this division annually. The 2014 supplement is \$1,045,000, same as 2013, approved.
- Major operating expenditures: - Approved.
 - Gasoline & Oil, \$170,000, same as 2013
 - Shells, \$250,000, increase of \$75,000.
 - Urban Street Lights, \$166,550, same as 2013.
 - Grass cutting Blvd., \$150,000, increase of \$40,000.
 - Street Repairs – Contractors, \$700,000, decrease of \$30,000
 - Sidewalk Repairs, \$100,000, increase of \$25,000.
 - Pavement markings, \$200,000, increase of \$82,936.
- Personnel: - Approved.
 - Vegetation Division is being transferred to Drainage Department – 9 employees are involved.
- Capital: - Approved.
 - 1 Ton U Body Truck (Replace Unit #2125) - \$55,000
 - Lawn Mower (Replace Unit #2214) - \$10,000

251 ROAD AND BRIDGE FUND

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Operations Manager	1	1	1	1	212	61,719	78,692	96,157
Road & Bridge Supt.	1	1	1	1	211	56,109	71,539	87,415
Vegetation Mgmt. Supt.	1	1	1	1	211	56,109	71,539	87,415
Infra Constr. & Comp Officer	1	1	1	1	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Operations Supervisor	3	2	3	3	109	35,268	44,967	54,946
Senior Equipment Operator	1	1	1	1	108	31,489	40,149	49,059
Equip Operator III	5	5	5	5	107	28,369	36,170	44,197
Crew Leader	6	6	4	4	107	28,369	36,170	44,197
Road & Bridge Mechanic	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Welder	1	1	1	1	106	25,790	32,882	40,179
Equip Operator II	4	4	2	2	106	25,790	32,882	40,179
Sr. Sign Tech	1	1	1	1	105	23,445	29,893	36,527
Field Tech II	6	4	6	6	104	21,509	27,424	33,511
Equipment Operator I	6	6	1	1	104	21,509	27,424	33,511
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
Sign Technician	2	1	2	2	102	18,104	23,083	28,205
Bridge Tender	24	23	24	24	102	18,104	23,083	28,205
TOTAL FULL TIME	68	63	59	59				

252 DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 69 forced drainage systems throughout the parish.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To improve and maintain the parish wide drainage system</i>			
a. Number of forced drainage systems in parish	71	71	71
b. Number of forced drainage pumps	173	179	179
c. Number of canals cleaned in forced drainage areas	5	4	4
d. Number roadsides and lateral ditches cleaned	240	240	290
e. Number of culverts installed in ditches	90	80	95
f. Number of pumps rehabilitated/ replaced	7	8	10
g. Number of pump stations online of the telemetry system currently			
h. converting data to new program.	1%	3%	3%
i. % of Force Drainage requests addressed in (30) days	96%	100%	100%
j. % of Gravity drainage request addressed in 30 days	87%	90%	90%
<i>2. To educate the public on dumping debris in drains</i>			
a. We have placed "No Dumping" markers on catch basins/drain boxes.	1,000	1,000	1,000
<i>3. To provide culvert and catch basin cleaning parishwide to alleviate the potential of homes being flooded.</i>			
a. We provided culvert and catch basin inspections and cleaning.	373	384	390

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessment	12,316,813	11,663,480	12,200,477	11,959,000	11,959,000
Intergovernmental	911,382	183,000	174,283	180,413	180,413
Charge for Services	7,457	0	4,100	0	0
Miscellaneous Revenue	19,201	5,000	5,381	5,000	5,000
Utility Revenue	56,545	40,000	47,075	40,000	40,000
Other Revenue	129,566	0	0	0	0
Operating Transfers In	110,365	50,000	50,000	0	0
TOTAL REVENUES	13,551,329	11,941,480	12,481,316	12,184,413	12,184,413
EXPENDITURES:					
Personal Services	4,289,224	4,696,283	4,026,572	5,233,518	5,233,518
Supplies & Materials	1,122,363	1,311,550	1,361,291	1,356,550	1,356,550
Other Services & Charges	2,641,071	2,751,955	2,850,268	2,906,355	2,906,355
Repair & Maintenance	1,288,095	1,450,238	1,177,470	1,530,000	1,530,000
Allocated Expenditures	696,012	634,412	695,753	695,750	695,750
Capital Outlay	1,296,819	2,585,278	2,585,278	1,353,600	1,353,600
Operating Transfers Out	15,000	2,515,000	2,850,006	1,615,000	1,615,000
TOTAL EXPENDITURES	11,348,584	15,944,716	15,546,638	14,690,773	14,690,773
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					8.09%
INCREASE (DECREASE) TO FUND BALANCE	2,202,745	(4,003,236)	(3,065,322)	(2,506,360)	(2,506,360)
FUND BALANCE, JANUARY 1	4,712,365	6,915,110	6,915,110	3,849,788	3,849,788
FUND BALANCE, DECEMBER 31	6,915,110	2,911,874	3,849,788	1,343,428	1,343,428

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2014 sales tax revenues are estimated to generate \$5,900,000, approved.
- On November 7, 2006, the tax was renewed until 2017, 7.31 mills maximum authorized, which will generate an estimated \$6,054,000 for 2014, approved.
- Major operating expenditures: - Approved.
 - Other contracts, \$1,300,000 to increase the privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force.
 - Gasoline and Oil, \$300,000, same as 2013.
 - Diesel/Pumps, \$900,000, increase of \$45,000.
 - Pump repairs, \$300,000, same as 2013.
 - Contractors repairs, \$275,000, decrease of \$50,000
 - Canal and Lateral Ditch Maintenance, \$80,000, same as 2012
 - Collection Canal Cleaning, \$80,000, same as 2013
 - Permit monitoring, \$46,500, same as 2013
 - Waterworks Agreement – Bayou Black Maintenance, \$33,000, same as 2013

252 DRAINAGE TAX FUND

BUDGET HIGHLIGHTS (Continued)

- Personnel: - Approved.
 - Vegetation Division is being transferred from Road & Bridge Department – 9 employees are involved
 - Add 1 Code Enforcement Officer, Grade 106
- Capital: - Approved.
 - Marsh Buggy – 50’ Boom (Replacement) - \$550,000
 - 10- Diesel New Tier Engines (Replacements) - \$550,000
 - Forklift (Replace Unit #3232) - \$120,000
 - 2- Dump Beds Only (Replace Units 3156, 3157) - \$73,600
 - Ton Truck with Herbicide Applicator (Replace Unit #2147) - \$60,000
- Operating Transfers Out: - Approved.
 - Aviation Road Drainage (HTAC) - \$15,000
 - Hollywood Road Drainage - \$440,000
 - Westside Drainage - \$707,824
 - Wauben Drainage - \$292,176
 - Company Canal Portable Pump - \$105,000
 - Hollywood Road Widening - \$55,000
 - Bayou Point Aux Chene clearing/snagging, \$45,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drainage Superintendent	2	2	2	2	211	56,109	71,539	87,415
Automation/Intergration Supv	1	1	1	1	110	39,500	50,363	61,540
Op. Supv.-Drainage	5	5	5	5	109	35,268	44,967	54,946
Surveyor	2	1	2	2	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Automation Analyst Hardware	1	0	1	1	108	31,489	40,149	49,059
Automation Analyst Software	1	1	1	1	108	31,489	40,149	49,059
Engineering Analyst	1	1	1	1	108	31,489	40,149	49,059
Sr. Stat Equip Mechanic	2	2	2	2	108	31,489	40,149	49,059
Sr. Stat Equip Operator	12	11	12	12	108	31,489	40,149	49,059
Maintenance/Scheduler Plan	1	1	1	1	108	31,489	40,149	49,059
Crew Leader-Drainage	3	3	5	5	107	28,369	36,170	44,197
Welder	1	0	1	1	106	25,790	32,882	40,179
Equipment Operator II	14	9	16	16	106	25,790	32,882	40,179
Code Enforcement Officer	0	0	1	1	106	25,790	32,882	40,179
Culvert Inspector	1	1	1	1	105	23,445	29,893	36,527
Pump Attendant	14	13	14	14	105	23,445	29,893	36,527
Equipment Operator I	0	0	5	5				
Admin Coord I	2	1	2	2	104	21,509	27,424	33,511
Field Tech II	7	5	7	7	104	21,509	27,424	33,511
Field Tech I	19	8	19	19	103	19,733	25,160	30,744
TOTAL FULL-TIME	90	66	100	100				
Pump Attendant	3	3	3	3	105	11,723	14,947	18,264
TOTAL PART-TIME	3	3	3	3				
TOTAL	93	69	103	103				

255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,932,912	5,800,000	6,137,000	5,900,000	5,900,000
Miscellaneous Revenue	11,027	10,000	10,000	10,000	10,000
Operating Transfer In	0	0	0	19,339	19,339
TOTAL REVENUES	5,943,939	5,810,000	6,147,000	5,929,339	5,929,339
EXPENDITURES:					
Other Services and Charges	0	0	0	0	0
Operating Transfers Out	5,202,376	6,765,194	7,005,094	6,135,757	6,135,757
TOTAL EXPENDITURES	5,202,376	6,765,194	7,005,094	6,135,757	6,135,757
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	741,563	(955,194)	(858,094)	(206,418)	(206,418)
FUND BALANCE, JANUARY 1	3,275,423	4,016,986	4,016,986	3,158,892	3,158,892
FUND BALANCE, DECEMBER 31	4,016,986	3,061,792	3,158,892	2,952,474	2,952,474

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax that is estimated to generate \$5,900,000 in 2014, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,385,757 (Fund 453), approved.
- Maintain a reasonable balance for future bond payments (optimum 60 – 75% of next year’s bond debt), approved.
- Capital Projects Proposed for 2014: - Approved.
 - Bayou Gardens Extension Phase 2 - \$1,750,000

258 ROAD DISTRICT #6 O & M

PURPOSE OF APPROPRIATION

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	46,701	38,484	38,302	38,230	38,230
Intergovernmental	587	600	1,179	600	600
Miscellaneous Revenue	191	50	46	50	50
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	47,479	39,134	39,527	38,880	38,880
EXPENDITURES:					
Other Services & Charges	1,889	2,930	2,027	2,195	2,195
Allocated Expenditures	0	370,679	370,679	35,000	35,000
TOTAL EXPENDITURES	1,889	373,609	372,706	37,195	37,195
% CHANGE OVER PRIOR YEAR					-90.04%
INCREASE (DECREASE) TO FUND BALANCE	45,590	(334,475)	(333,179)	1,685	1,685
FUND BALANCE, JANUARY 1	301,208	346,798	346,798	13,619	13,619
FUND BALANCE, DECEMBER 31	346,798	12,323	13,619	15,304	15,304

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .80 mills ad valorem tax, which was adjusted and levied at .81 mills, generating an estimated \$38,220 for 2014, renewed for the years 2009 to 2018, approved.
- Street repairs in 2014 are proposed at \$35,000, approved.

267 – 276 ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1 - #10

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,756,963	1,624,905	1,643,018	1,754,867	1,754,867
Intergovernmental	69,235	64,400	58,210	57,700	57,700
Miscellaneous Revenue	8,952	3,945	3,847	3,900	3,900
TOTAL REVENUES	1,835,150	1,693,250	1,705,075	1,816,467	1,816,467
EXPENDITURES:					
General - Other	209,792	175,135	163,535	170,210	170,210
Road Lighting	1,685,851	1,785,620	1,762,570	1,730,120	1,730,120
TOTAL EXPENDITURES	1,895,643	1,960,755	1,926,105	1,900,330	1,900,330
% CHANGE OVER PRIOR YEAR					-3.08%
INCREASE (DECREASE) TO FUND BALANCE	(60,493)	(267,505)	(221,030)	(83,863)	(83,863)
FUND BALANCE, JANUARY 1	2,609,151	2,548,658	2,548,658	2,327,628	2,327,628
FUND BALANCE, DECEMBER 31	2,548,658	2,281,153	2,327,628	2,243,765	2,243,765

267 – 276 ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2014 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes & Special Assmt.	151,998	286,461	198,261	228,827	87,888	115,635	65,394	87,619	112,680	99,939
Intergovernmental	8,000	6,567	5,885	4,500	6,653	1,807	1,587	1,470	3,600	1,725
Miscellaneous Revenue	500	150	1,000	300	100	250	300	200	400	200
TOTAL REVENUES	160,498	293,178	205,146	233,627	94,641	117,692	67,281	89,289	116,680	101,864
EXPENDITURES:										
General - Other	25,355	14,763	29,250	13,381	8,300	10,725	35,200	10,715	15,820	9,795
Road Lighting	299,500	200,250	496,316	177,000	94,400	126,000	161,370	76,800	98,700	131,350
TOTAL EXPENDITURES	324,855	215,013	525,566	190,381	102,700	136,725	196,570	87,515	114,520	141,145
INCREASE (DECREASE) TO FUND BALANCE	(164,357)	78,165	(320,420)	43,246	(8,059)	(19,033)	(129,289)	1,774	2,160	(39,281)
BEGINNING FUND BALANCE	559,096	35,771	823,053	100,481	173,701	312,021	459,732	72,602	94,379	180,500
ENDING FUND BALANCE	394,739	113,936	502,633	143,727	165,642	292,988	330,443	74,376	96,539	141,219

District	Date Authorized	Maximum Authorized (See *)	2013 Budget		2014 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	November 3, 2008	5.95	3.84	291,076	2.00	151,598	2019
RLD#2	November 15, 2006	3.59	1.50	214,733	2.00	286,311	2017
RLD#3	November 3, 2009	6.12	3.00	593,485	1.00	197,761	2019
RLD#4	November 15, 2006	4.64	2.50	163,303	3.50	228,577	2017
RLD#5	November 3, 2008	5.84	4.00	87,788	4.00	87,788	2019
RLD#6	October 22, 2011	4.77	2.80	132,116	2.50	115,585	2021
RLD#7	October 22, 2011	6.04	2.94	210,081	1.00	65,194	2023
RLD#8	October 22, 2011	4.63	2.50	79,638	2.75	87,569	2021
RLD#9	October 22, 2011	6.50	2.00	104,402	2.25	112,380	2021
RLD#10	October 22, 2011	4.89	2.30	118,158	2.30	99,939	2021

* As Adjusted in the 2012 Reappraisal

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District's Ad Valorem Tax Revenue, maximum authorized, millages levied, and year tax expires, approved.

277 HEALTH UNIT FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To provide access to preventive health services; patient education materials and counseling on good health practices to residents of Terrebonne Parish.</i>			
a. Family Planning participants	2,100	2,200	2,000
b. Child health patient visits	1,250	1,275	1,275
c. WIC participants	6,350	6,550	6,000
d. Immunizations administered	1,200	1,250	1,100
e. Number of individuals seen on a monthly basis	1,100	1,175	1,175
f. STD Patients seen	566	600	600
g. TB Patients seen	325	275	275
h. Maternity Pregnancy Test / Visits	121	125	125
<i>2. To provide environmental health or sanitation services which include inspections of facilities such as food service establishments, institutional facilities, schools and other similar businesses.</i>			
a. Number of establishments inspected by Environmental Health	5,366	5,602	6,000
<i>3. To address health unit structural problems associated with a facility that is aged and is beginning to experience issues such as leaks in the roof and areas that need carpet removal and paint to walls, etc.</i>			
a. Address roof leaks.	N/A	N/A	100%
b. Make improvements to patient exam rooms and waiting room.	N/A	N/A	100%
<i>4. To initiate and establish a fitness or wellness program which will provide free health</i>			
a. Conduct 4 community events in Houma area.	N/A	N/A	4 events
b. Enlist 1,000 participants in activities.	N/A	N/A	4,000

277 HEALTH UNIT FUND

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,450,913	1,331,680	1,377,100	1,376,300	1,376,300
Intergovernmental	41,196	42,000	40,970	41,000	41,000
Miscellaneous Revenue	1,245	4,000	2,464	2,000	2,000
Other Revenue	18	0	0	0	0
Operating Transfer In	2,000,000	0	0	0	0
TOTAL REVENUES	3,493,372	1,377,680	1,420,534	1,419,300	1,419,300
EXPENDITURES:					
Personal Services	199,826	201,240	193,226	180,533	180,533
Supplies & Materials	2,289	10,100	4,240	6,500	6,500
Other Services & Charges	2,721,981	805,760	788,839	800,960	800,960
Repair & Maintenance	0	28,300	28,300	23,300	23,300
Allocated Expenditures	18,645	7,110	18,350	18,350	18,350
Capital Outlay	0	132,084	132,084	150,000	150,000
Operating Transfers Out	450,000	450,000	450,000	0	0
TOTAL EXPENDITURES	3,392,741	1,634,594	1,615,039	1,179,643	1,179,643
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-2.17%
INCREASE (DECREASE) TO FUND BALANCE	100,631	(256,914)	(194,505)	239,657	239,657
FUND BALANCE, JANUARY 1	584,234	684,865	684,865	490,360	490,360
FUND BALANCE, DECEMBER 31	684,865	427,951	490,360	730,017	730,017

BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 4, 2008 for years 2010-2019, will generate an estimated \$1,375,000 in 2014, approved.
- Reimbursement of various expenditures incurred by the State, \$430,000, approved.
- Personnel: - Approved.
 - Eliminate 1 Part-time Nurse, Grade 209
- Major Expense: - Approved.
 - Options for Independence provides nursing staff, \$186,100
- Capital: - Approved.
 - Major Building Renovation - \$150,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	3	3	3	3	104	21,509	27,424	33,511
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	4	4	4	4				
Registered Nurse	1	0	0	0	209	23,186	29,562	36,122
TOTAL PART-TIME	1	0	0	0				
TOTAL	5	4	4	4				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne ARC (TARC) is committed to securing for all people with intellectual and developmental disabilities the opportunity to enjoy a meaningful life. TARC's mission is accomplished by providing Residential Services, Vocational Services, Day Habilitation Services, Early Care & Education Services, Transportation Services, Specialized Services and Social Opportunities.

Residential Services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 17 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy department), Cajun Confections Bakery (baked goods), Bon Appétit Cafeteria, Bon Terre Enterprises (salsa, jams and jellies), The Bayouland Yard Krewe (lawn care service), Bayou Packers (packaging department), Lagniappe Cleaning Company (janitorial department), Houma Grown (greenhouse department), Cajun Crate Company (Gemoco crate contract), Cedar Chest Boutique (thrift store), La Maison d'Art (art department), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras bead recycling), Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment), Sunshine Express Early Care and Education Center (preschool) and The Hen House (fresh yard eggs). These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual job placement is also facilitated for individuals in competitive work.

Day Habilitation - Options Plus program offers services to participants with intellectual and developmental disabilities that do not or cannot be employed, by utilizing innovative techniques in sensory stimulation, creative activities and volunteerism. Community integration is extremely important for this population.

Transportation Services are provided for adult participants to and from work throughout the parish.

Music Therapy strengthens coordination, concentration, social skills and speech development while providing social opportunities for the participants. TARC's music therapy program has two groups: the Bell Choir and TARC Express, our Pop/ Country/ Rock group emphasizing Louisiana music. TARC's Music Therapist is board certified through the American Music Therapy Association.

Let's Get Together is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of Intellectual Disabilities. Each individual is screened by staff and officers for eligibility. The club plans and hosts social events that also include guest speakers at meetings to discuss different topics such as relationships, drugs and alcohol, fire safety, hygiene and social security.

Special Services include Advocacy and Family Support services through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administer daily medications, handle emergency medical situations, monitors health conditions of participants, and when necessary, assist in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

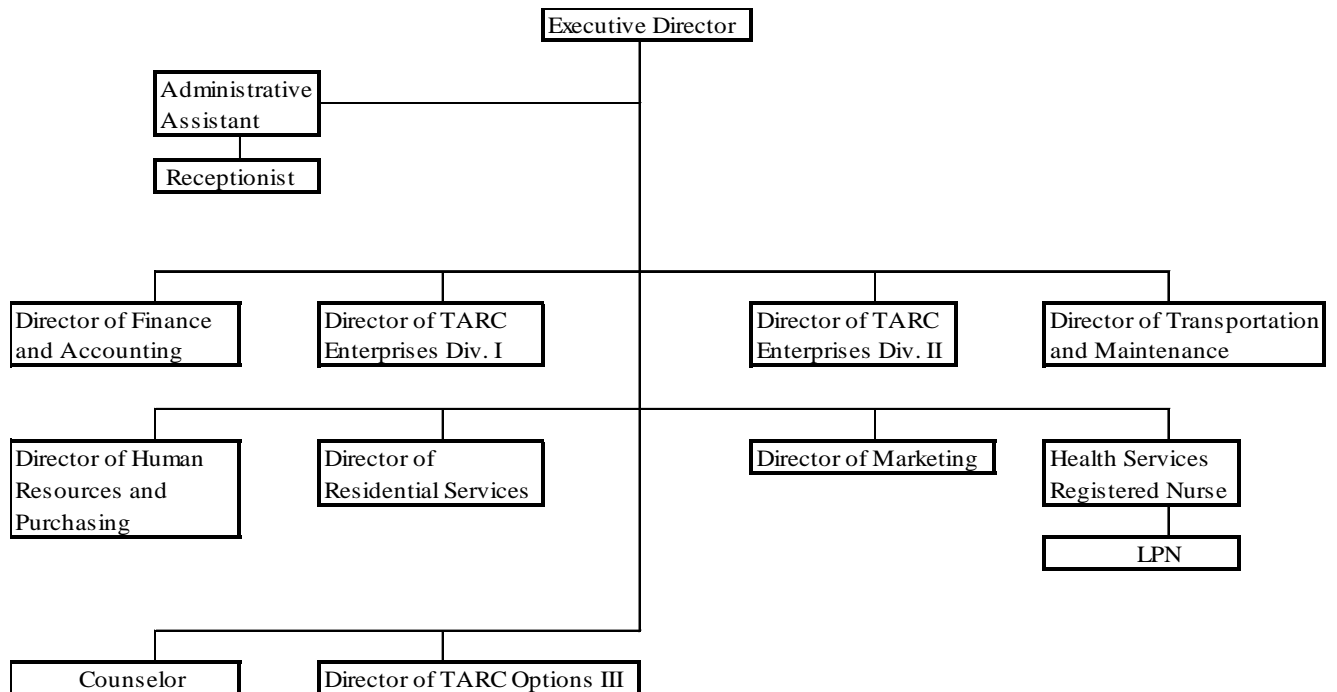
TARC is an internationally accredited agency since June 2003. Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well known accreditation body within the field of rehabilitation and disabilities. TARC received re-accreditation in June 2012 for various programs, including TARC's Board of Directors which was accredited for the first time. The Board of Directors was an optional accreditation survey; however, surveyors were very impressed with their commitment and participation.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<p>1. <i>To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Transportation, Music Therapy, Counseling, Nursing Service, Social Work and Advocacy.</i></p> <p>a. Number of clients working the facility based employment.</p> <p>b. Dollar amount of money made by facility based employment.</p> <p>c. Number of clients working in mobile work groups.</p> <p>d. Dollar amount of money made by mobile work groups.</p> <p>e. Total wages paid to clients working in all programs.</p> <p>f. Number of clients participating in Community Based Employment Program</p> <p>g. Number of clients participating in Vocational Programs.</p> <p>h. Number of clients participating in Residential Programs.</p> <p>i. Number of programs offered</p>	<p>82</p> <p>\$669,351</p> <p>42</p> <p>\$411,383</p> <p>\$404,196</p> <p>24</p> <p>188</p> <p>70</p> <p>11</p>	<p>79</p> <p>\$695,305</p> <p>39</p> <p>\$427,572</p> <p>\$399,475</p> <p>23</p> <p>193</p> <p>63</p> <p>11</p>	<p>72</p> <p>\$645,000</p> <p>45</p> <p>\$440,000</p> <p>\$420,000</p> <p>23</p> <p>498</p> <p>72</p> <p>10</p>
<p>2. <i>To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.</i></p> <p>a. Amount of capital improvements budgeted.</p> <p>b. Amount of capital improvements expended.</p> <p>c. Campus road re-surfacing</p>	<p>\$681,199</p> <p>\$487,513</p> <p>-</p>	<p>\$1,007,415</p> <p>\$898,040</p> <p>-</p>	<p>\$527,296</p> <p></p> <p>100%</p>
<p>3. <i>To continue to provide transportation as required for the success of individuals in TARC programs.</i></p> <p>a. Number of vehicles in transportation fleet.</p> <p>b. Number of transportation miles.</p>	<p>35</p> <p>293,823</p>	<p>34</p> <p>275,000</p>	<p>34</p> <p>280,000</p>
<p>4. <i>To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet criteria for membership.</i></p> <p>a. Number of participants</p> <p>b. Number of events.</p>	<p>75</p> <p>6</p>	<p>90</p> <p>6</p>	<p>\$95</p> <p>\$6</p>
<p>5. <i>To begin planning and designing a new and larger restaurant and shopping center for TARC retail businesses.</i></p> <p>a. Budget costs necessary for current stage of planning.</p> <p>b. Current percentage of project complete.</p>	<p>\$0</p> <p>0%</p>	<p>\$0</p> <p>0%</p>	<p>\$60,000</p> <p>100%</p>
<p>6. <i>To continue to seek opportunities to employ clients in supported employment by relocating retail businesses where there is community access.</i></p> <p>a. Number of retail businesses with community access.</p> <p>b. Number of clients working retail locations with community access.</p>	<p>3</p> <p>33</p>	<p>4</p> <p>24</p>	<p>4</p> <p>25</p>

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessment	4,657,388	4,276,642	4,422,092	4,327,635	4,327,635
Intergovernmental	132,274	132,000	131,546	131,500	131,500
Miscellaneous Revenue	5,813	200	310	200	200
TOTAL REVENUES	4,795,475	4,408,842	4,553,948	4,459,335	4,459,335
EXPENDITURES:					
General -Other	238,942	199,655	218,810	218,480	218,480
Transfers to TARC	3,865,041	4,200,187	4,200,187	5,067,299	5,067,299
TOTAL EXPENDITURES	4,103,983	4,399,842	4,418,997	5,285,779	5,285,779
% CHANGE OVER PRIOR YEAR					20.14%
INCREASE (DECREASE) TO FUND BALANCE	691,492	9,000	134,951	(826,444)	(826,444)
FUND BALANCE, JANUARY 1	1	691,493	691,493	826,444	826,444
FUND BALANCE, DECEMBER 31	691,493	700,493	826,444	0	0

BUDGET HIGHLIGHTS

- A 5.33 mill ad valorem tax approved by voters November 7, 2006 will generate an estimated \$4,321,035 in 2014. The millage was renewed for years 2008-2017, maximum 5.33 mills, approved.
- Terrebonne Parish currently has a cooperative endeavor agreement with Terrebonne ARC to provide services., \$5,067,299 estimated for 2014, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.



280 PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for youth and adult residents of the parish.</i>			
a. Participants in the Youth sporting programs of Baseball, Basketball, Cheerleading Football, Softball and Volleyball	15000	15300	16000
b. Participants in the Adult sporting programs of Basketball (Men), Softball (Women/ Men) and volleyball (Women).	2,500	3,000	3,500
c. Participants in the Special Olympics sporting programs of Aquatics, Bocce, Bowling, Horseshoes, and Softball	2,560	150	150
d. State events hosted for the Youth Sporting programs	3	3	4
e. Events Special Olympics athletes participate in throughout the year	4	4	4
<i>2. To assist recreation volunteers in planning and organization of activities through out the parish</i>			
a. Volunteers in the Youth sporting programs	1,000	1,000	1,000
b. Volunteers in the Special Olympics sporting programs	110	75	75
<i>3. To promote competition with end of the season tournament with awards.</i>			
a. Youth sporting programs	5	5	5
b. Adult sporting programs	5	5	5
c. Special Olympics sporting programs	4	4	4
<i>4. To promote programs through the parish Arts and Craft division.</i>			
a. Number of Arts Funding Grants awarded for Arts and Crafts	21	20	21
b. Number of programs in the schools	2	3	4
c. Number of parish organizations funded	17	17	17

280 PARISHWIDE RECREATION FUND

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessment	1,810,628	1,653,354	1,709,800	1,709,500	1,709,500
Intergovernmental	51,123	51,000	50,842	51,000	51,000
Charges for Services	100,927	95,250	93,610	91,250	91,250
Miscellaneous Revenue	4,876	5,000	3,420	5,000	5,000
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	1,967,554	1,804,604	1,857,672	1,856,750	1,856,750
EXPENDITURES:					
General - Other	157,852	215,960	158,138	158,150	158,150
Recreation - Other	547	0	0	0	0
Adult Softball	23,200	64,546	77,365	83,254	83,254
Adult Basketball	7,947	34,500	50,365	50,149	50,149
TPR - Administration	588,844	614,965	616,324	629,022	629,022
Sports Officials	294,697	0	0	0	0
Quality of Life Program	28,409	23,000	21,158	23,000	23,000
Youth Basketball	47,339	111,000	129,378	132,125	132,125
Football	99,641	136,500	167,743	165,734	165,734
Youth Softball	25,965	67,000	85,864	82,406	82,406
Youth Volleyball	5,413	13,800	17,875	18,839	18,839
Baseball	67,958	136,720	167,041	175,002	175,002
Adult Volleyball	32	2,500	658	839	839
Special Olympics	14,206	26,150	22,790	22,000	22,000
Summer Camp	200,060	225,000	211,000	225,000	225,000
Operating Transfers Out	1,177,500	760,000	760,000	0	0
TOTAL EXPENDITURES	2,739,610	2,431,641	2,485,699	1,765,520	1,765,520
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					5.62%
INCREASE (DECREASE) TO FUND BALANCE					
	(772,056)	(627,037)	(628,027)	91,230	91,230
FUND BALANCE, JANUARY 1					
	1,569,925	797,869	797,869	169,842	169,842
FUND BALANCE, DECEMBER 31					
	797,869	170,832	169,842	261,072	261,072

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax for years 2011-2020 was approved by the voters November 4, 2008 (2011 – 2019), which has been levied at 2.16 mills, \$1,707,000 in 2014, approved.
- Registration Fees proposed will generate an estimated \$91,250 in 2014, approved.
- Special Olympics, \$20,000, approved.

280-521 PARISHWIDE RECREATION FUND – TPR ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

BUDGET SUMMARY	2012 ACTUAL	#	2013 BUDGET	#	2013 PROJECTED	#	2014 PROPOSED	2014 ADOPTED
Personal Services	533,596		545,181		549,522		565,212	565,212
Supplies and Materials	10,526		15,500		13,529		15,500	15,500
Other Services and Charges	42,183		43,600		42,589		43,410	43,410
Repair and Maintenance	2,539		4,980		4,980		4,900	4,900
Capital Outlay	0		5,704		5,704		0	0
TOTAL EXPENDITURES	588,844		614,965		616,324		629,022	629,022
% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS AND CAPITAL OUTLAY								3.24%

2014 PROPOSED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	30,000	50,000	25,000	4,000	50,000
Recreation Insurance	12,000	15,500	6,100	3,400	13,000
Other Fees	1,000	1,000	1,000	0	1,000
Official Fees	59,125	89,234	35,306	11,439	95,002
Travel & Training	30,000	10,000	15,000	0	15,000
Repairs & Maintenance	0	0	0	0	1,000
TOTAL EXPENDITURES	132,125	165,734	82,406	18,839	175,002

2014 PROPOSED BUDGET SUMMARY	ADULT SOFTBALL	ADULT VOLLEYBALL	ADULT BASKETBALL
Operating Supplies	7,000	500	1,500
Recreation Insurance	20,000	0	8,400
Other Fees	0	0	0
Official Fees	56,254	339	40,249
TOTAL EXPENDITURES	83,254	839	50,149

BUDGET HIGHLIGHTS

- No significant changes.

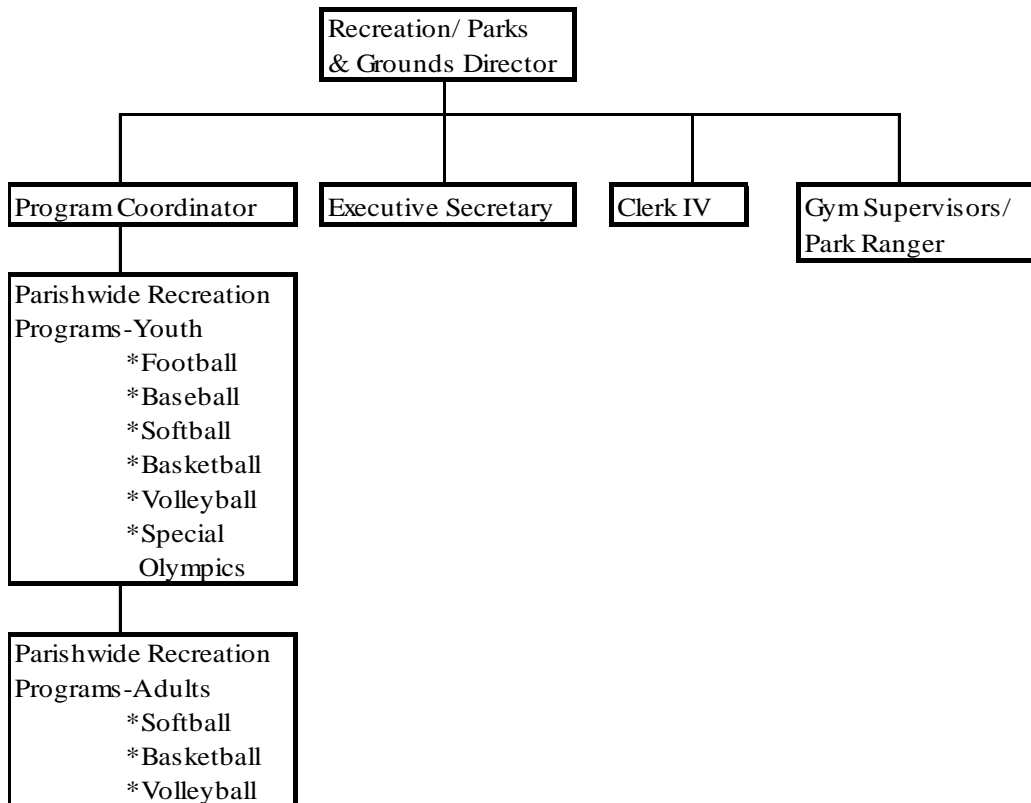
280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	1	1	1	II	69,822	87,277	105,612
Athletic Program Coord.	1	1	1	1	208	42,542	54,241	66,279
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL FULL-TIME	4	4	4	4				
Facilities Mtn. Asst. (Prog Supv)	4	4	4	4	101	8,305	10,589	12,938
Gym Supervisor **	17	17	17	17	101	8,305	10,589	12,938
TOTAL PART-TIME	21	21	21	21				
TOTAL	25	25	25	25				

(Gym Supervisors average 16 hrs/wk)

**Note 2: The gym Supervisors manage the use of each district gym. The number of employees does not represent the number of gyms, most gyms have multiple rotating on call supervisors per one slot budgeted.



280-522 PARISHWIDE RECREATION FUND – SPORTS OFFICIALS (Clearing Account)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department is to account for all the officials needed to officiate over the various sports taking place throughout the year.

BUDGET HIGHLIGHTS

- Wages and fringes of \$386,949 are allocated to the various sports programs, approved.

PERSONNEL SUMMARY

JOB TITLE	2013	2013	2014	2014	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
*Sports Officials	50	50	50	50	101	8,305	10,589	12,938
TOTAL PART-TIME	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>				

**The number of officials is an average needed at any given time.*

280-523 PARISHWIDE RECREATION FUND - QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

BUDGET SUMMARY	2012	#	2013	#	2013	#	2014	2014
	ACTUAL		BUDGET		PROJECTED		PROPOSED	ADOPTED
Personal Services	4,552		0		238		0	0
Supplies & Materials	0		5,000		2,920		5,000	5,000
Other Services and Charges	23,857		18,000		18,000		18,000	18,000
TOTAL EXPENDITURES	28,409		23,000		21,158		23,000	23,000
% CHANGE OVER PRIOR YEAR								0.00%

BUDGET HIGHLIGHTS

- The following programs utilized non-recurring reserves available in the Recreation Fund: - Approved.
 - Easter Program, \$5,000.
 - Art Program, \$18,000

280-532 PARISHWIDE RECREATION FUND - SPECIAL OLYMPICS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

BUDGET SUMMARY	2012 ACTUAL	#	2013 BUDGET	#	2013 PROJECTED	#	2014 PROPOSED	2014 ADOPTED
Supplies and Materials	125		1,500		1,245		1,500	1,500
Other Services and Charges	14,081		24,650		21,545		20,500	20,500
TOTAL EXPENDITURES	14,206		26,150		22,790		22,000	22,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY								-15.87%

BUDGET HIGHLIGHTS

- No significant changes.

280-534 PARISHWIDE RECREATION FUND - SUMMER CAMPS

The function of the Summer Camps is to provide an organized summer time camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts and crafts, etc.

<u>Recreation District</u>	<u>2012</u>	<u>2013</u>
Rec Dist #1	44,000	36,000
Rec Dist #3	11,183	6,000
Rec Dist #4	23,000	18,000
Rec Dist #7	20,000	24,000
Rec Dist #8	10,000	16,000
Rec Dist #9	30,000	29,000
Rec Dist #10	30,000	29,000
Rec Dist #11	34,963	51,200
	<u>203,146</u>	<u>209,200</u>

BUDGET SUMMARY	2012	#	2013	#	2013	#	2014	#	2014
	ACTUAL		BUDGET		PROJECTED		PROPOSED		ADOPTED
Other Services and Charges	<u>200,060</u>		<u>225,000</u>		<u>211,000</u>		<u>225,000</u>		<u>225,000</u>
TOTAL EXPENDITURES	<u><u>200,060</u></u>		<u><u>225,000</u></u>		<u><u>211,000</u></u>		<u><u>225,000</u></u>		<u><u>225,000</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY									0.00%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements with Recreation Districts, \$225,000, same as 2013, approved.

281 MENTAL HEALTH UNIT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of South Central Louisiana Human Services Authority (SCLHSA) To provide a continuum of services that are high quality, innovative and cost effective through effective leadership, efficient management of costs and a comprehensive data driven quality management program.

Assessment services include screenings, behavioral health assessments, diagnosis, and assignment to level of care as warranted by the client's needs. In addition, the center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the behavioral health assessment. Placement within any point on the continuum of services is implemented contingent upon availability and/or authorization by Statewide Management Organization (SMO). For those needing outpatient addictions, mental health or co-occurring treatment, a referral to outpatient treatment is made to Terrebonne Treatment Center.

Treatment services include individual, group, and family counseling, psychiatric assessments, medication management, medication and compliance education, nursing services, psychological evaluations, and discharge planning. Case management services provided include advocacy and linking to community resources. In addition, the center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the crisis assessment.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	367,098	336,902	348,680	348,400	348,400
Intergovernmental	10,423	10,700	10,366	10,300	10,300
Miscellaneous Revenue	510	200	230	200	200
Operating Transfers In	47,310	47,310	47,310	47,310	47,310
TOTAL REVENUES	425,341	395,112	406,586	406,210	406,210
EXPENDITURES:					
General -Other	22,604	31,410	25,360	25,385	25,385
Health & Welfare-Other	137,987	185,008	185,008	185,000	185,000
Terr. Alcohol/Drug Abuse	115,040	122,901	122,901	123,000	123,000
TOTAL EXPENDITURES	275,631	339,319	333,269	333,385	333,385
% CHANGE OVER PRIOR YEAR					-1.75%
INCREASE (DECREASE) TO FUND BALANCE	149,710	55,793	73,317	72,825	72,825
FUND BALANCE, JANUARY 1	304,101	453,811	453,811	527,128	527,128
FUND BALANCE, DECEMBER 31	453,811	509,604	527,128	599,953	599,953

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills for years 2010-2019 approved by the voters November 4, 2008 is estimated to generate \$348,000, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively, approved.
- General Fund supplement, \$47,310, same as 2013, approved.

**281-409 MENTAL HEALTH UNIT - HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)
 281-412 MENTAL HEALTH UNIT- TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)**

PURPOSE OF ALLOCATION

281-409 Mental Health Unit- Health & Welfare-Other (Terrebonne Treatment Center)- The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 60% of the Ad Valorem Taxes.

281-412 Mental Health Unit- Terrebonne Alcohol/Drug Abuse (Terrebonne Assessment Center)- The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 40% of the Ad Valorem Taxes.

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY (SCLHSA) The mission of South Central Louisiana Human Services Authority (SCLHSA) To provide a continuum of services that are high quality, innovative and cost effective through effective leadership, efficient management of costs and a comprehensive data driven quality management program.

Assessment services include screenings, behavioral health assessments, diagnosis, and assignment to level of care as warranted by the client’s needs. In addition, the center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the behavioral health assessment. Placement within any point on the continuum of services is implemented contingent upon availability and/or authorization by Statewide Management Organization (SMO). For those needing outpatient addictions, mental health or co-occurring treatment, a referral to outpatient treatment is made to Terrebonne Treatment Center.

Treatment services include individual, group, and family counseling, psychiatric assessments, medication management, medication and compliance education, nursing services, psychological evaluations, and discharge planning. Case management services provided include advocacy and linking to community resources. In addition, the center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the crisis assessment.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To provide a continuum of services.</i>			
a. Percentage of adults and adolescents with an addictive disorder who successfully complete treatment	73%	50%	75%
b. Percentage of adults and adolescents with an addictive disorder who report improvement at discharge	89%	75%	85%
c. Percentage of adults with depression who report improvement in disposition during and/ or after treatment.	58%	60%	60%
d. Percentage of appointments kept for assessments and ongoing client appointments.	n/a	75%	75%
e. Percentage of SCLHSA clients who state they would continue to receive services at our clinics if given the choice to go elsewhere.	n/a	90%	90%

THE START CORPORATION The Terrebonne Parish Consolidated Government gives funding to the START Corporation to allow mental health needs to additional persons and to have the ability to create weekend and holiday services. The mission of The START Corp. is to promote opportunities, which enhance the self-sufficiency of people who are impaired in their abilities to live and function independently. The Start Corporation is designed to teach a variety of psychosocial recovery skills in the field and the community. These skills are required the serious mentally ill adult client for a successful recovery process. Skills include a wide range of psychosocial skills that enhance the individual client’s capacity to negotiate his/her environment in the most independent manner possible. The program operates in conjunction with a group of individual apartments in two clustered settings operated by Start Corporation as well as in community housing settings. The emphasis of the contract will be assistance to community living in a new setting while maintaining adequate recovery from the serious mental illness. Using the Cognitive Behavioral Social Skills Training (CBSST) model, participants in this program learn to address activities of daily living with which they need assistance including, but not limited to: training opportunities, house cleaning, washing clothes, money management, nutrition, meal preparation, maintaining apartments, safety, and personal care. These skills are necessary for independent living opportunities and lead to the participants experiencing fuller lives in the community.

**281-409 MENTAL HEALTH UNIT - HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)
 281-412 MENTAL HEALTH UNIT- TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)**

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To provide a place when people with behavioral health issues can come to and progress in their recovery, as evidenced by the number of days Opportunity Center is open and available for people to attend.</i>	200	250	250
<i>2. To have people with behavioral health issues participant in activities that promote wellness, as evidenced by the number of participants who sign in and participate in activities annually.</i>	1,000	1,250	1,250

HEALTH & WELFARE-OTHER 281-409

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	0	0	0	0	0
Other Services and Charges	137,987	185,008	185,008	185,000	185,000
TOTAL EXPENDITURES	<u>137,987</u>	<u>185,008</u>	<u>185,008</u>	<u>185,000</u>	<u>185,000</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- General Fund Supplement, \$28,386, approved.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Other Services and Charges	115,040	122,901	122,901	123,000	123,000
TOTAL EXPENDITURES	<u>115,040</u>	<u>122,901</u>	<u>122,901</u>	<u>123,000</u>	<u>123,000</u>
% CHANGE OVER PRIOR YEAR					0.08%

BUDGET HIGHLIGHTS

- General Fund Supplement, \$18,924, approved.

282 COASTAL RESTORE BONDS

PURPOSE OF APPROPRIATION

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Other Revenue	88,039	0	1,206	0	0
TOTAL REVENUES	88,039	0	1,206	0	0
EXPENDITURES:					
Levee Bond Expense	22,203,202	4,294,208	4,403,513	0	0
Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	22,203,202	4,294,208	4,403,513	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(22,115,163)	(4,294,208)	(4,402,307)	0	0
FUND BALANCE, JANUARY 1	26,517,470	4,402,307	4,402,307	0	0
FUND BALANCE, DECEMBER 31	4,402,307	108,099	0	0	0

BUDGET HIGHLIGHTS

- In 2013, the Parish has a total of \$4,294,208 budgeted for the funding of the Levee Board's Bond Construction projects, approved..

283 TERREBONNE LEVEE & CONSERVATION DISTRICT

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District on the basis of an intergovernmental agreement.

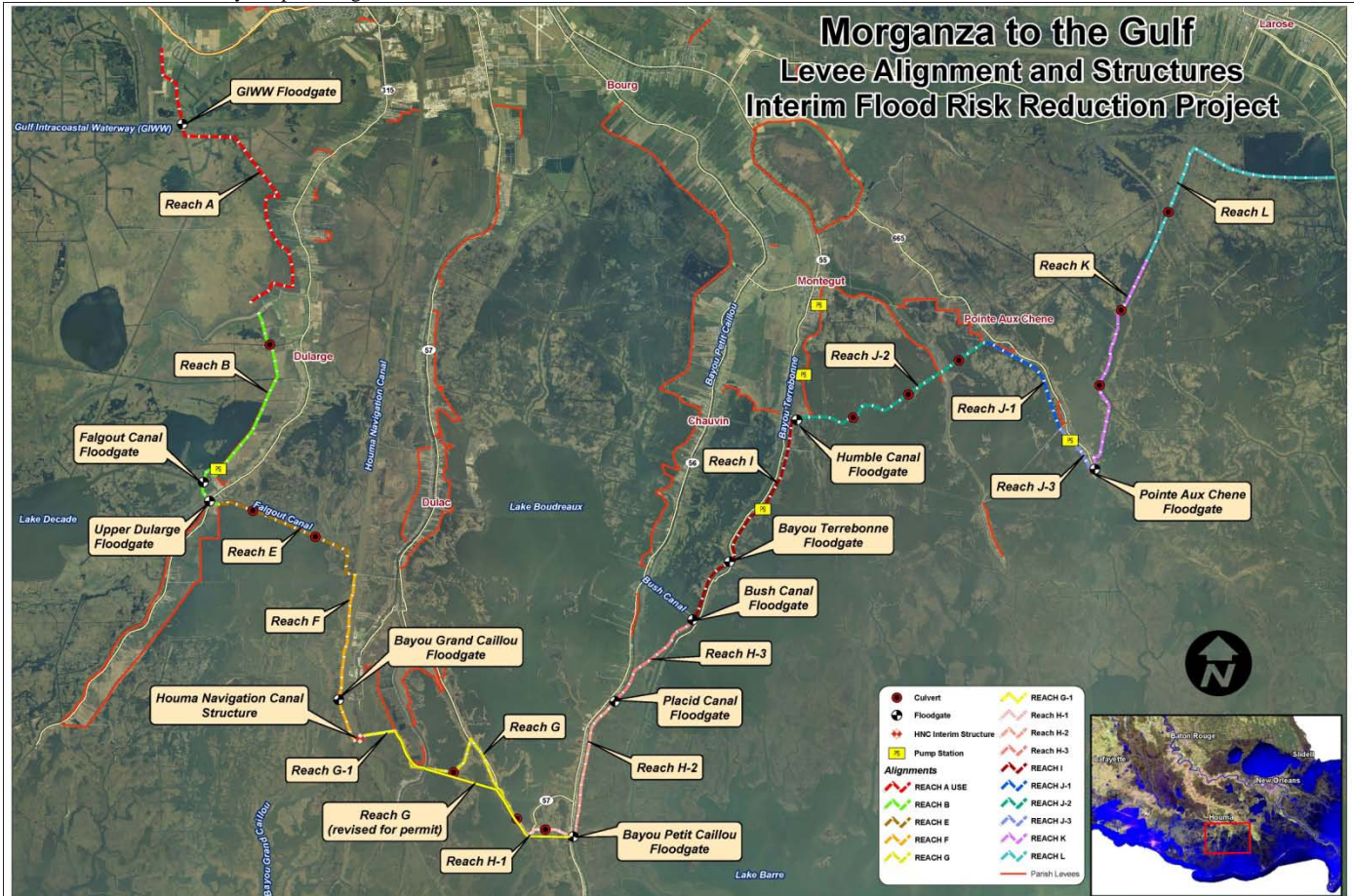
The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects led by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army Corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project’s purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



283 TERREBONNE LEVEE & CONSERVATION DISTRICT

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	5,932,912	5,500,000	6,137,000	5,900,000	5,900,000
Miscellaneous Revenue	49,951	40,000	40,000	40,000	40,000
TOTAL REVENUES	5,982,863	5,540,000	6,177,000	5,940,000	5,940,000
EXPENDITURES:					
Other Services & Charges	662	14,524,238	14,523,788	3,828,069	3,828,069
Allocated Expenditures	5,844	35,425	6,200	6,200	6,200
Transfer Out	3,290,951	3,306,988	3,306,988	3,334,200	3,334,200
TOTAL EXPENDITURES	3,297,457	17,866,651	17,836,976	7,168,469	7,168,469
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND TRANSFERS OUT					-73.64%
INCREASE (DECREASE) TO FUND BALANCE	2,685,406	(12,326,651)	(11,659,976)	(1,228,469)	(1,228,469)
FUND BALANCE, JANUARY 1	12,703,689	15,389,095	15,389,095	3,729,119	3,729,119
FUND BALANCE, DECEMBER 31	15,389,095	3,062,444	3,729,119	2,500,650	2,500,650

BUDGET HIGHLIGHTS

- In November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project collections in 2014, estimated \$5.9 million, approved.
- The Levee and Conservation District drawdown, \$3,827,319, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$3,334,200 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document, approved

299 CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	39,855	517,601	500,000	517,601	517,601
Charges for Services	103,117	100,000	103,725	85,000	85,000
Fines and Forfeitures	3,639,833	4,000,000	3,605,000	3,800,000	3,800,000
Miscellaneous Revenue	71	0	8	0	0
Operating Transfers In	1,642,085	1,458,111	1,458,111	1,458,111	1,458,111
TOTAL REVENUES	5,424,961	6,075,712	5,666,844	5,860,712	5,860,712
EXPENDITURES:					
Personal Services	2,782,701	3,256,007	2,985,198	3,245,236	3,245,236
Supplies & Materials	96,513	68,000	76,140	68,000	68,000
Other Services & Charges	2,509,129	2,736,000	2,568,713	2,544,480	2,544,480
Repair & Maintenance	11,280	4,000	10,000	6,000	6,000
Allocated Expenses	7,292	11,700	11,700	11,700	11,700
Capital Outlay	19,233	0	0	0	0
TOTAL EXPENDITURES	5,426,148	6,075,707	5,651,751	5,875,416	5,875,416
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-3.30%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,187)	5	15,093	(14,704)	(14,704)
FUND BALANCE, JANUARY 1					
	1,195	8	8	15,101	15,101
FUND BALANCE, DECEMBER 31					
	8	13	15,101	397	397

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$3,800,000 for 2014, approved.
- General Fund Supplement, \$1,458,111, approved.

299 CRIMINAL COURT FUND

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
CAC Director Assistant	1	0	0	0	N/A	****	****	****
Traffic Department Supervisor	1	1	0	0	N/A	****	****	****
Criminal Complaint Supervisor	1	1	0	0	N/A	****	****	****
Criminal Dept Supv	1	1	0	0	N/A	****	****	****
Data Processing Supervisor	1	1	0	0	N/A	****	****	****
PBK Data Base Administrator	0	1	0	0	N/A	****	****	****
Data Processing Clerk	5	6	0	0	N/A	****	****	****
Judge's Secretary	5	5	0	0	N/A	****	****	****
Secretary	16	11	20	20	N/A	****	****	****
Clerk III - Receptionist	3	3	0	0	N/A	****	****	****
Receptionist	0	0	3	3	N/A	****	****	****
Caseworker	13	15	16	16	N/A	****	****	****
Chief Investigator	1	1	0	0	N/A	****	****	****
Investigator Law Enforcement	1	7	0	0	N/A	****	****	****
Investigator	1	0	10	10	N/A	****	****	****
Victim's/Witness Coordinator	1	1	0	0	N/A	****	****	****
Victim's Assistant Coordinator	0	0	1	1	N/A	****	****	****
Court Liaison	1	1	0	0	N/A	****	****	****
IV-D Coordinator	1	0	0	0	N/A	****	****	****
Probation Officer	1	0	0	0	N/A	****	****	****
Executive Secretary	1	0	0	0	N/A	****	****	****
Intake Supervisor	1	1	0	0	N/A	****	****	****
Intake Clerk	1	1	0	0	N/A	****	****	****
IV-D Senior Secretary	1	1	0	0	N/A	****	****	****
Probation Director	1	1	0	0	N/A	****	****	****
Probation Director Assistant	1	1	0	0	N/A	****	****	****
Forensic Interviewer	1	1	0	0	N/A	****	****	****
Clerks	0	0	14	14	N/A	****	****	****
Traffic Clerk	3	2	0	0	N/A	****	****	****
TOTAL	65	64	65	65				

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director	0	0	1	1	N/A	****	****	****
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Treatment Dir/Counselor	1	1	0	0	N/A	****	****	****
Caseworker	3	2	3	3	N/A	****	****	****
Counselor	3	1	3	3	N/A	****	****	****
Secretary	0	0	1	1	N/A	****	****	****
Receptionist	1	1	0	0	N/A	****	****	****
TOTAL	9	6	9	9				

206 THRU 241 GRANT FUNDS

GRANT FUNDS

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	28,035,205	79,811,396	79,868,959	8,300,394	8,300,394
Charges for Services	330,356	259,923	264,892	175,000	175,000
Fines and Forfeitures	195	0	0	0	0
Miscellaneous Revenue	19,475	250	453	0	0
Other Revenue	13,976	0	0	0	0
Operating Transfers In	1,519,808	1,209,875	1,870,481	1,185,084	1,185,084
TOTAL REVENUES	29,919,015	81,281,444	82,004,785	9,660,478	9,660,478
EXPENDITURES:					
Personal Services	3,466,881	4,213,562	4,414,179	3,505,585	3,505,585
Supplies & Materials	658,829	972,309	1,181,837	651,984	651,984
Other Services & Charges	12,187,190	34,376,567	34,754,191	5,366,807	5,366,807
Repairs & Maintenance	102,938	116,810	261,845	111,912	111,912
La Tourism Recovery Pgm.	920,129	939,710	939,710	0	0
BP - Promotional Grant	0	500,000	500,000	0	0
JAG 2010 Award	13,612	19,591	19,592	0	0
OJP Hurricane Relief	0	0	0	0	0
Police	20,403	0	9,624	0	0
2009 JAG Award	10,483	0	0	0	0
2012 JAG Award	8,048	0	15,239	0	0
ARRA/Stimulus	18,743	0	0	0	0
Recovery Construction	9,898,640	18,019,703	18,019,703	0	0
CDBG Projects	1,281,462	20,860,401	20,860,401	0	0
Capital Outlay	383,674	1,851,760	1,876,406	0	0
Operating Transfers Out	133,676	132,478	140,224	140,000	140,000
TOTAL EXPENDITURES	29,104,708	82,002,891	82,992,951	9,776,288	9,776,288
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-87.96%
INCREASE (DECREASE) TO FUND BALANCE	814,307	(721,447)	(988,166)	(115,810)	(115,810)
FUND BALANCE, JANUARY 1	3,525,226	4,339,533	4,339,533	3,351,367	3,351,367
FUND BALANCE, DECEMBER 31	4,339,533	3,618,086	3,351,367	3,235,557	3,235,557

BUDGET HIGHLIGHTS

- Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Capital Improvements Section for highlights, approved.
- CDBG Entitlement supplements the following: - Approved.
 - o Homeless Shelter, \$110,000
 - o Head Start, \$30,000

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS (Continued)

- The General Fund Supplements the following programs: - Approved.
 - Homeless Shelter, \$15,065
 - Home Investment Partnership, \$40,297
 - Urban Transit, \$556,279, a decrease of \$2,884.
 - Head Start Program, \$370,980
 - Rural Transit, \$62,463, an increase of \$571
 - Section 8, \$68,000

PROGRAMS AND PERSONNEL SUMMARIES

206 - JAG (Justice Assistance Grant Program). The Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

207 - Louisiana Recovery Program. On April 20, 2010, the Deepwater Horizon mobile drilling unit exploded in the Gulf of Mexico causing devastating effects. Extensive publicity about the oil spill has had a negative impact on perceptions about Louisiana as a tourism destination. In November 2010, BP Exploration and Production, Inc. provided \$30 million to the State of Louisiana to develop and implement an aggressive tourism program. Terrebonne Parish has been granted \$2.1 million to promote and assist the expansion of tourism to counter the negative publicity.

216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force). The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

218 - Moderate Rehab Single Room Occupancy. The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual's income. First priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

219 - Section 8 Vouchers. The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To increase the availability of decent, safe and affordable housing</i>			
a. Number of families being assisted with Housing Choice Vouchers	387	377	390
b. Vouchers issued	25	78	25
c. Landlords participating	186	188	193
<i>2. To promote the Self-Sufficiency Program of assisted households</i>			
a. Clients participating in the Family Self Sufficiency Program	32	48	44

219-604 VOUCHER'S PROGRAM

JOB TITLE	2013	2013	2014	2014	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	56,109	71,539	87,415
Administrative Coordinator I	2	2	2	2	104	21,509	27,424	33,511
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>				

220 - HUD Assist Portability. The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under Section 8 of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

221 - Department of Health/Human Resources. This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, Child, and Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

225 - Housing /Urban Development Grant. The Community Development Block Grant Program (CDGB) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
1. To provide Housing Rehabilitation/Reconstruction Services to lower income households. a. Improved the quality of owner occupant housing by providing Housing Rehabilitation/Reconstruction and Emergency Repair to lower income homeowners. b. To continue to provide suitable living environments.	17 10	15 12	15 12
2. To provide the local match for the Louisiana Emergency Shelter Grant that supports Beautiful Beginnings Center. a. Provided local match for Beautiful Beginnings Center to provide shelter and assist homeless families in becoming self-sufficient	78	88	80
3. To provide rental payments for Head Start Classrooms and supplement the cost of service delivery for the Head Start Program a. Enhanced services for lower income families by funding rent payments for two Head Start classrooms and other supplemental services required by the Head Start Program.	380	300	300
4. To provide Economic Development loans funds for the creation or sustainability of jobs for lower income individuals. (Program was terminated in 2013) a. Created job opportunities for lower income persons by provided low interest loans to for-profit businesses.	2	0	0

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 Housing Rehab Technician, Grade 107

225-611 CDBG ADMINISTRATION

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	1	1	1	1				

225-619 CDBG HOUSING REHAB

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	3	3	3	3	109	35,268	44,967	54,946
Housing Rehab Tech	6	5	5	5	107	28,369	36,170	44,197
TOTAL	9	8	8	8				

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

227 - Severe Repetitive Loss Fund. Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100 year flood level which will lower their insurance costs significantly.

228 - Department of Energy – (Weatherization). The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

229 - Department of Labor- CSBG Grant (Community Services Block Grant). The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
1. <i>Crisis Intervention Program provides immediate assistance to families that have experienced a family emergency that rendered them unable to pay.</i>			
a. Number of clients assisted with crisis intervention;			
> Rent/Mortgage	10	10	10
> Shelter/Hotel	72	50	50
> First Month Rent	16	15	15
2. <i>Budgeting Planning Class provides bill paying and saving tools to help clients become more stable and ultimately self-sufficient.</i>			
a. Number of clients who developed family budgets	17	17	17
3. <i>Commodities Program provides food to needy families quarterly to help lessen the burden of food cost.</i>			
a. Number of families received food	1461	900	900

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 Administrative Coordinator, Grade 104

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

229-642 CSBG ADMINISTRATION

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Human Devel Admin	1	1	1	1	211	56,109	71,539	87,415
TOTAL	1	1	1	1				

229-643 CSBG PROGRAMS

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	4	4	3	3	104	21,509	27,424	33,511
TOTAL	4	4	3	3				

230 - Department of Health and Human Services – Energy (LIHEAP). The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

231 - HMGP Gustav (1786). The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

233 - FTA American Recovery and Reinvestment ACT (ARRA) Grant. The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation. Federal Transit Administration operates under the American Recovery and Reinvestment Act for the acquisition of capital relating to the operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.

234 - Terrebonne Homeless Shelter. The Emergency Shelter Grant funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at risk individuals. This shelter provides homeless families with shelter and essential supportive services at the Beautiful Beginnings Center.

235 - Home Investment Partnership. The Home Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities.

236 - FEMA Emergency Food/Shelter. These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

237 - FTA Grant (Urban). The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.</i>			
a. Dollar amount of operating cost/vehicle per revenue mile	\$4.00	\$5.20	\$4.32
b. Dollar amount of operating cost/vehicle per revenue hour	\$74.16	\$96.35	\$79.21
c. Dollar amount of operating cost per passenger mile	\$1.74	\$2.13	\$2.14
d. Dollar amount of operating cost per passenger trip	\$9.33	\$11.37	\$11.45
e. Passenger Boarding/Revenue mile	0.43	0.46	0.38
f. Passenger Boarding/Revenue hour	7.94	8.47	6.92
g. Total annual passenger boarding	190,869	174,016	174,016
h. Total annual operating costs	\$1,781,648	\$1,979,068	\$1,992,498

237-690 PLANNING

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	56,109	71,539	87,415
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Manager	1	1	1	1	207	39,029	49,762	60,806
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

237-692 VEHICLE OPERATIONS

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Field Supervisor	1	1	1	1	109	35,268	44,967	54,946
Senior Bus Operator	* 2	2	2	2	105	23,445	29,893	36,527
Bus Operator	13	12	13	13	104	21,509	27,424	33,511
TOTAL	<u>16</u>	<u>15</u>	<u>16</u>	<u>16</u>				

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

237-693 VEHICLE MAINTENANCE

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,268	44,967	54,946
Mechanic II	1	0	1	1	106	25,790	32,882	40,179
TOTAL FULL TIME	<u>2</u>	<u>1</u>	<u>2</u>	<u>2</u>				
Mechanic II	0	1	0	0	106	25,790	32,882	40,179
TOTAL PART TIME	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>				
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	2	2	2	2	103	19,733	25,160	30,744
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

238 - FTA City of Thibodaux. The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

238-792 DIRECT VEHICLE OPERATIONS

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Bus Operator	2	2	2	2	104	21,509	27,424	33,511
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

239 - ACF Head Start Program. The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
1. To successfully transition all children and families into Kindergarten or Pre-Kindergarten services at the end of each school year.			
a. All four year old children enrolled will transition into Kindergarten.	8	8	3
b. All three year old children enrolled will transition into Pre-kindergarten services	186	188	172
2. To continue to serve as many children and families as possible in the Head Start Program each school year.			
a. Actual Numbers of Children Enrolled in the Head Start Program by school year	# of Children served 194	# of Children served 196	# of children to be served* 175

*TPCG's Head Start Program dropped the funded enrollment from 170 children to 153 children due to Sequestration.

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 Teacher, Grade 103
 - Eliminate 1 Administrative Coordinator, Grade 104
 - Eliminate 1 Head Start Teacher, Grade 108

239-193 HEAD START

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	56,109	71,539	87,415
Education Specialist	1	1	1	1	209	46,371	59,123	72,244
Program Specialist	4	4	4	4	206	35,807	45,654	55,786
Head Start Supv	2	2	2	2	109	35,268	44,967	54,946
Teacher	10	10	9	9	108	31,489	40,149	49,059
Admin Coordinator I	1	1	0	0	104	21,509	27,424	33,511
Assistant Teacher	10	9	9	9	103	19,733	25,160	30,744
TOTAL FULL-TIME	29	28	26	26				
Substitute Assistant Teacher	10	8	10	10	103	9,867	12,580	15,372
Bus Driver	1	1	1	1	102	9,052	11,542	14,103
Food Service Technician	5	5	5	5	N/A	****	****	****
TOTAL PART-TIME	16	14	16	16				
TOTAL	45	42	42	42				

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

240 - Federal Highway Administration (Rural Transit). The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

241/641 - HUD CDBG Recovery. The primary purpose of this grant is to provide support to First-Time Homebuyers, but also to provide infrastructure for mixed-income owner occupied single-family home developments in addition to the state set aside specifically for affordable rental properties following Hurricanes Gustav and Ike. Fund 641 has been established as a companion fund to account for infrastructure separately; however the two funds continue to be considered one program, one fund.

ENTERPRISE FUNDS

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund - To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund - To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010.

Sanitation Fund - Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing necessary equipment.

Civic Center Fund - To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

300 – 306 UTILITIES DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

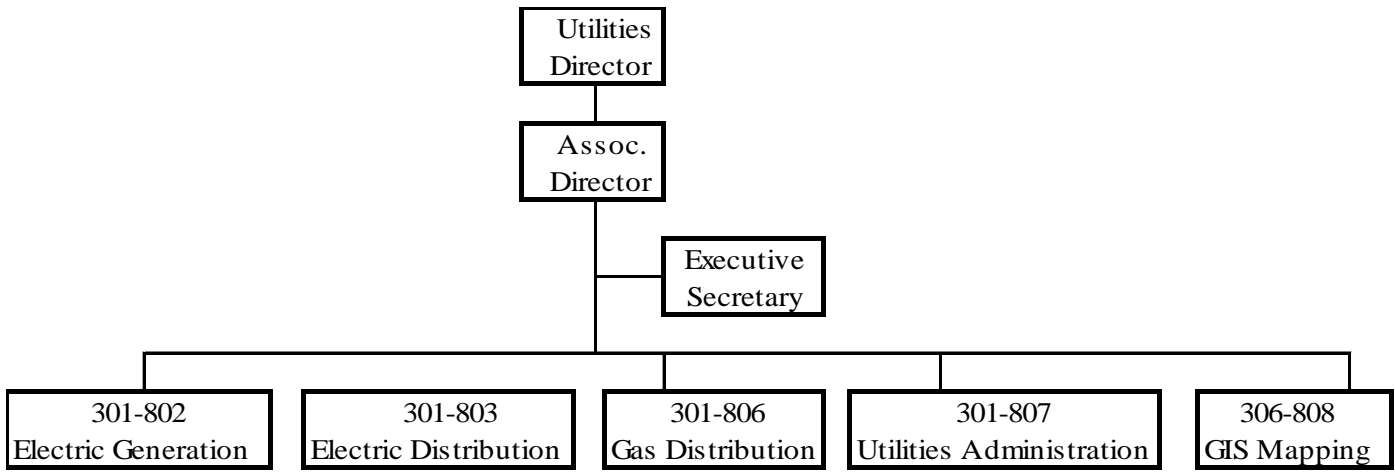
The Department of Utilities’ mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	189,167	0	0	0	0
Charges for Services	173	(18,000)	(12,000)	(10,000)	(10,000)
Miscellaneous Revenue	179,064	20,050	33,249	18,450	18,450
Utility Revenue	38,593,786	41,552,290	39,785,653	40,777,610	40,777,610
Other Revenue	10,008	15,000	30,000	15,000	15,000
Operating Transfer In	250,042	250,000	225,000	225,000	225,000
TOTAL REVENUES	39,222,240	41,819,340	40,061,902	41,026,060	41,026,060
EXPENSES:					
Electric Generation	21,825,397	23,101,991	23,557,650	24,454,518	24,454,518
Electric Distribution	3,269,018	3,336,461	3,293,365	3,382,135	3,382,135
Telecommunications	0	0	0	0	0
Gas Distribution	6,968,091	8,422,240	7,368,739	7,664,871	7,664,871
Utility Administration	2,741,722	3,019,261	2,813,844	2,963,052	2,963,052
G.I.S. Mapping System	309,827	327,649	327,649	418,000	418,000
Operating Transfer Out	2,540,764	2,299,158	2,299,158	2,950,865	2,950,865
TOTAL EXPENSES	37,654,819	40,506,760	39,660,405	41,833,441	41,833,441
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					1.77%
INCREASE (DECREASE) TO NET POSITION	1,567,421	1,312,580	401,497	(807,381)	(807,381)
NET POSITION, JANUARY 1	74,270,638	75,838,059	75,838,059	76,239,556	76,239,556
NET POSITION, DECEMBER 31	75,838,059	77,150,639	76,239,556	75,432,175	75,432,175

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for fiscal year 2014 totals \$15,413,590, approved.
- \$2,322,228 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for fiscal year 2014 are estimated to be \$1,119,485, approved.
- Transfer from GIS Technological Fund for the GIS Mapping System is \$225,000, a decrease of \$25,000 from 2013 Budget, approved.

300 – 306 UTILITIES DEPARTMENT



300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 77.4 megawatts with annual sale of approximately 22,142 megawatt-hours. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To Address Major Maintenance Items To Achieve Availability</i>			
a. Number of Turbine/Generator Major Inspections.	-	1	-
b. Number of Motor Testing/Reconditioning.	6	28	26
c. Feet of Cable Tray Refurbish.	-	96	120
d. Number of Instrument Calibrations.	90	135	240
e. Number of Switchgear Buckets Serviced.	16	19	45
<i>2. To Maintain CMMS Workorder System and Safety Awareness.</i>			
a. Total number of Workorders.	1,800	1,223	1,300
b. Number of Routine Maintenance Workorders.		600	600
c. Number of Preventative Maintenance Procedures.		425	500
d. Number of Job Safety Analysis.	800	1,300	1,300
e. Number of Daily Safety Kickoff Meetings	260	260	260
<i>3. To Maintain Unit Availability Considering Major Work Planning.</i>			
a. Number of Forced Outages.	3	-	1
b. Number of Total Starts.	19	7	6
c. Number of Yearly Available Hours.	24,435	24,710	23,652
d. Number of Unavailable Hours.	1,845	1,300	2,628
e. Percent Available Time	93%	95%	90%
<i>4. To Correct/Improve Major Maintenance Requirements Identified</i>			
a. Unit 15 Draft Ductwork Repair/Replacement.	5%	20%	100%
b. Unit 15 Cooling Tower Riser Pipe Repair/Replacement.	0%	15%	100%
c. Unit 16 Draft System Repair	5%	12%	100%
<i>5. To Complete Hurricane Gustav Repair</i>			
a. Cooling Tower Critical Structure Repair.	99%	100%	0%
b. Cooling Tower Fill Media Replacement	0%	40%	100%
<i>6. To Maintain Full Load Capabilities</i>			
a. Unit 14.	61%	100%	100%
b. Unit 15.	90%	100%	100%
c. Unit 16.	77%	100%	100%

300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	1,203,910	1,278,125	1,110,021	1,293,848	1,293,848
Supplies and Materials	108,599	167,700	115,799	168,200	168,200
Other Services and Charges	1,424,765	1,534,021	1,727,001	1,859,979	1,859,979
Repair and Maintenance	285,419	872,730	872,730	423,900	423,900
Depreciation	463,302	490,000	470,000	490,000	490,000
Energy Purchases	18,339,402	18,759,415	19,262,099	20,218,591	20,218,591
TOTAL EXPENSES	21,825,397	23,101,991	23,557,650	24,454,518	24,454,518
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-2.77%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Chemical purchases, \$120,000
 - Environmental cost, \$155,710
 - Plant repairs, \$400,000
 - Natural gas purchases to fuel the power plant, \$1,119,485
 - Energy and power costs, \$20,218,591, an increase of \$1,459,176 which is mainly due to natural gas reimbursement and LEPA Load Control.
- Capital: - Approved.
 - 5- Building Exhaust Fans - \$12,500
 - Office Copier/Scanner (Replacement) - \$16,000
 - SCADA Computer (Replace Control Room Computer) - \$4,000
 - CEMS Computer - \$9,000
 - Laptop Computer (Replacement) - \$2,500
 - Instrumentations for Power Plant (Replacements) - \$48,400
 - Tube Cleaner, Crane Overhaul, Welding Machine, Pressure Washer Unit 16 Air Compressor - \$36,350
 - Various Major Replacements and Overhauls to Units 14, 15, and 16 - \$593,525

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Gen.	1	1	1	1	212	61,719	78,692	96,157
Electric Plant Oper Supv	1	1	1	1	110	39,500	50,363	61,540
Instrument Technician	1	1	1	1	110	39,500	50,363	61,540
Electrical Technician	1	0	1	1	109	35,268	44,967	54,946
Electric Plant Oper II	5	4	5	5	109	35,268	44,967	54,946
Sr. Stat. Equip. Mech	3	2	3	3	108	31,489	40,149	49,059
Electric Plant Oper.	4	4	4	4	106	25,790	32,882	40,179
Stat. Equip. Mechanic	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	18	15	18	18				

300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 12,000 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. Conduct regular inspections of distribution assets and facilities</i>			
a. Substations - monthly	100%	100%	100%
b. Underground components (transformers, pedestals, etc.)	100%	100%	100%
c. Overhead components	100%	100%	100%
d. Infrared survey	100%	100%	100%
e. Poles	100%	100%	100%
f. Maintain SCADA System availability	100%	100%	100%
<i>2. To provide a safe environment for employees.</i>			
a. Maintain American Red Cross CPR certification for all employees	100%	100%	100%
<i>3. To maintain various statistical information for management reports.</i>			
a. Convert all paper maintenance reports and files to pdf format and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.	100%	100%	100%
b. Number of customers	13,336	13,850	14,000
c. Retail sales (kwh)(millions)	\$284.6	\$320.0	\$330.0
d. SAIFI/SAIDI	1.26/.45	1.00/.35	.95/.30

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	274,275	274,219	274,648	271,888	271,888
Supplies & Materials	48,982	74,550	85,876	77,550	77,550
Other Services and Charges	791,450	1,030,242	930,391	1,020,247	1,020,247
Repair & Maintenance	564,552	377,450	377,450	377,450	377,450
Depreciation	1,589,759	1,580,000	1,625,000	1,635,000	1,635,000
TOTAL EXPENSES	3,269,018	3,336,461	3,293,365	3,382,135	3,382,135
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-0.53%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Line Clearing and Maintenance Service, \$485,000, same as 2013.
 - Line repairs, \$175,000, same as 2013.
 - Substation Repairs, \$90,000, same as 2013.
- Capital: - Approved.
 - Breaker Replacements – 15 kv & 38 kv - \$50,000

300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Dist.	1	1	1	1	212	61,719	78,692	96,157
Electric Line Foreman	1	1	1	1	110	39,500	50,363	61,540
Engineering Analyst	2	2	2	2	108	31,489	40,149	49,059
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>				

300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,500 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To upgrade and enhance ongoing Parish projects</i>			
a. Grand Caillou Rd. widening – gas line relocation	10%	100%	100%
b. Main Port Paving Project – gas line relocation	10%	100%	100%
c. Bayou LaCarpe Drainage Improvements – gas line relocation	10%	100%	100%
d. Widening Hollywood Road – gas line relocation	10%	20%	100%
<i>2. To upgrade existing gas distribution lines and facilities</i>			
a. Complete Phase 16 Morgan St. area gas line improvement	30%	70%	100%
b. Phase 17 Rosemary St. area gas line improvement	0%	10%	100%
c. Upgrade High St. regulator station	0%	0%	100%
d. Upgrade Marmande & Broussard regulator stations	0%	100%	100%
e. Upgrade of gas distribution in Dr. Beatrous area	0%	0%	100%
<i>3. To maintain various statistical information for management reports.</i>			
a. Number of Customers	14,505	14,640	14,700
b. Sales (CCF, in thousands)	7,960	8,000	8,200

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	791,426	1,129,986	811,418	1,151,574	1,151,574
Supplies and Materials	167,356	189,300	183,882	202,550	202,550
Other Services and Charges	350,236	388,534	393,536	421,274	421,274
Repair and Maintenance	308,573	330,900	330,900	300,900	300,900
Depreciation	952,189	925,000	988,000	1,000,000	1,000,000
Energy Purchases	4,398,311	5,458,520	4,661,003	4,588,573	4,588,573
TOTAL EXPENSES	6,968,091	8,422,240	7,368,739	7,664,871	7,664,871
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					1.84%

300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 2 Vehicles – Replace Unit 824 – 2002 with 68,000 miles; Unit 835 – 2005 with 122,000 miles - \$56,000
 - Fusion Machine (Replacement) - \$4,000
 - Ordorizer Equipment (Replacement) - \$2,000
 - Distribution System Impr at Trapp Regulator Station - \$120,000
 - System Expansion/Addition - \$150,000
 - Rosemary St. Area Cast Iron Replacement Program - \$1,000,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. Gas Distribution	1	0	1	1	212	61,719	78,692	96,157
Gas Maintenance Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Operations Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Systems Technician	2	2	2	2	110	39,500	50,363	61,540
Sr. Util. Svc. Worker-Gas	5	4	5	5	109	35,268	44,967	54,946
Crew Leader - Gas	2	2	2	2	108	31,489	40,149	49,059
Line Maintenance Operators	3	0	3	3	106	25,790	32,882	40,179
Field Tech. II - General	4	3	4	4	104	21,509	27,424	33,511
TOTAL	<u>19</u>	<u>13</u>	<u>19</u>	<u>19</u>				

300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. Monitor Electric Utility Monthly Performance Metrics</i>			
a. Energy supply and distribution volumes and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>2. Monitor Gas Utility Monthly Performance Metrics</i>			
a. Gas supply volumes, allocation, and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>3. Monitor Solid Waste Utility Monthly Performance Metrics</i>			
a. Collection contract performance and costs	100%	100%	100%
b. Transportation contract performance and costs;	100%	100%	100%
c. Disposal contract volumes and cost;	100%	100%	100%
d. Recycling volumes and cost;	100%	100%	100%
e. Operating expenses and revenues;	100%	100%	100%
f. Weekly & monthly status reports	100%	100%	100%
<i>4. Monitor Animal Control Division Monthly Performance Metrics</i>			
a. Intake and disposition statistics;	100%	100%	100%
b. Operating expenses and revenues;	100%	100%	100%
c. Weekly & monthly status reports	100%	100%	100%

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	744,244	902,926	726,419	938,212	938,212
Supplies and Materials	10,351	26,150	21,468	25,900	25,900
Other Services and Charges	1,918,889	2,017,285	1,993,057	1,927,040	1,927,040
Repair and Maintenance	13,791	17,900	17,900	16,900	16,900
Depreciation	54,447	55,000	55,000	55,000	55,000
TOTAL EXPENSES	2,741,722	3,019,261	2,813,844	2,963,052	2,963,052
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-1.90%

BUDGET HIGHLIGHTS

- No significant changes.

300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION

PERSONNEL SUMMARY

JOB TITLE	2013	2013	2014	2014	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Utilities Director	1	1	1	1	IV	81,440	101,800	123,185
Assoc. Utilities Director	1	1	1	1	213	67,891	86,562	105,773
Staff Engineer	1	0	1	1	211	56,109	71,539	87,415
Utilities Administrator	1	0	1	1	210	51,008	65,035	79,469
GIS & Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	3	3	3	3	104	21,509	27,424	33,511
Drafter II	1	0	1	1	103	19,733	25,160	30,744
TOTAL	10	7	10	10				

300 – 306 UTILITIES DEPARTMENT - 306 – 808 G.I.S. MAPPING SYSTEM

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	216,589	0	0	0	0
Supplies and Materials	4,029	21,600	12,605	0	0
Other Services and Charges	83,309	300,049	309,044	412,000	412,000
Repair & Maintenance	230	0	0	0	0
Depreciation	5,670	6,000	6,000	6,000	6,000
TOTAL EXPENSES	309,827	327,649	327,649	418,000	418,000
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION				28.09%	28.09%

BUDGET HIGHLIGHTS

- No significant changes.

310 & 311 POLLUTION CONTROL

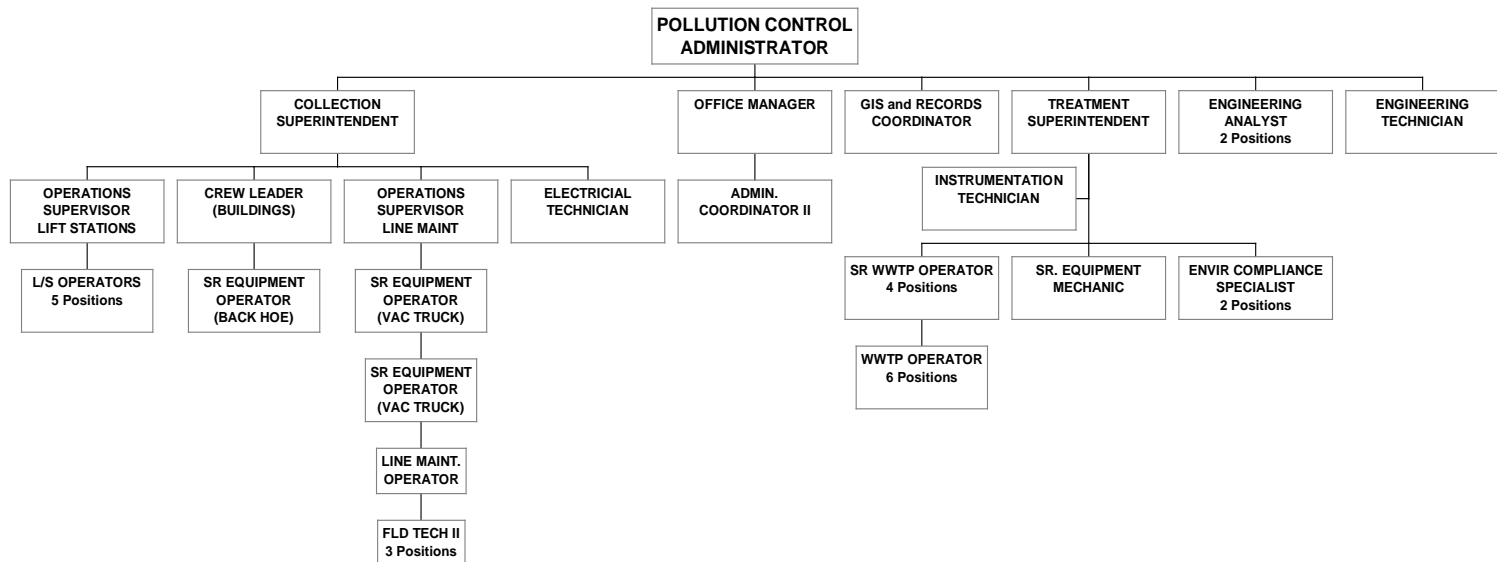
MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 261 miles of collection system, 165 lift stations and 13 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To provide for sewerage system expansion.</i>			
a. Construction of a Major Lift Station adjacent to the Westside Boulevard	75%	100%	100%
b. Sewerage extension project for the Gray Community.	0%	10%	100%
c. Sewer System extension in the Gibson/Jarvis Community.	10%	50%	100%
d. Number of privately operated systems.	0	0	2
e. Number of subdivision developments reviewed.	47	48	48
<i>2. To reduce the level of Infiltration/Inflow.</i>			
a. Infiltration/Inflow Elimination Program, DEQ State Revolving Loan:			
1. Linear Feet of Sewer Pipe Lined.	9,738	27,300	2,500
2. Linear Feet of Gravity Lines Videoed.	88,742	75,000	5,000
<i>3. To Seek Agency Financing of Projects.</i>			
a. \$17 Million – DEQ Loan – Renovation Projects.	50%	90%	100%
b. \$2 Million – DEQ Loan – Wetland Assimilation.	0%	10%	100%
c. \$920,000 – DNR Loan – Energy Conservation project, Pumps & Motors.	0%	10%	85%
d. \$23 Million – DEQ Loan – Sewer System Expansion.	0%	0%	20%
<i>4. To Increase Sewer System Reliability/Efficiency.</i>			
a. Force Mains from Elysian and Chabert Medical Center Lift Station to the Ashland Major Sewer Lift Station	75%	100%	100%
b. Force main from the James Road Lift Station to the Patriot Point Sewer System.	85%	100%	100%
c. 500 KW Generator and Associated Equipment at the Airbase Sewer Lift Station.	0%	100%	100%
d. 18-Inch Force Main Bayou Crossing at the South Treatment Plant.	10%	100%	100%
e. Installation of Directional Aerators in the Southdown No. 2 Holding Basin.	0%	100%	100%
f. Dredging of a 4-Acre Equalization Pond at the North Treatment Plant.	0%	20%	100%
g. Replacement of discharge pipe from South Treatment Plant.	0%	10%	100%
h. Re-direct force mains from Duet and Bergeron Sts. Lift Stations.	0%	10%	100%
i. 125 KW Generator for Highland Sewer Lift Station.	0%	0%	100%
j. Re-direct force mains from Cleveland No. 1 and No. 2 Lift Stations.	0%	0%	100%
k. Replace Switchgear for Generator and Motor Control Center at North Plant.	0%	0%	100%
l. Provide additional conveyor system for North Plant belt press dewatering building.	0%	0%	100%
m. Replace deteriorated package treatment plants.	0%	15%	75%
n. SCADA Equipment Replacement.	10%	10%	35%

310 & 311 POLLUTION CONTROL

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>5. To ensure compliance of all treatment plant permits.</i>			
a. Number of permitted treatment facilities.	13	13	13
b. Total treatment plant capacity (MGD).	24.5	24.5	24.15
c. Total average plant discharge (MGD).	11.9	12.5	12.5
d. Total Laboratory Tests for Permits.	3,280	3,400	3,400
e. Total Laboratory Tests for Quality Assurance.	9,097	9,200	9,200
<i>6. To provide sewer service to citizens of the Parish.</i>			
a. Number of customer units.	28,758	28,930	29,200
b. Number of miles of gravity line.	261	263	265
c. Number of manholes.	5,775	5,825	5,900
d. Number of lift stations.	165	168	169
e. Number of miles of force mains.	126	128	129
f. Number of flow holding basins in collection system.	7	7	7
<i>7. To provide necessary maintenance for reliable operations.</i>			
a. Number of work orders issued, Collection System.	6,900	7,200	7,000
b. Number of work orders issued, Treatment System.	188	175	180
c. Number of Infrastructure Locates for LA One Call.	5,226	6,000	6,500
d. Number of Main Line Repairs.	42	40	40
e. Number of Sewer Line Repairs.	59	75	75
f. Number of Manhole Repairs.	31	50	50
g. Number of Force Main Repairs.	22	40	40



310 & 311 POLLUTION CONTROL

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	165,182	0	0	0	0
Charges for Services	(42)	7,500	4,426	7,500	7,500
Miscellaneous Revenue	3,468,405	502,000	501,270	501,000	501,000
Utility Revenue	7,796,602	7,676,000	7,699,882	7,941,000	7,941,000
Other Revenue	28,497	0	5,806	15,000	15,000
Operating Transfer In	0	0	0	0	0
TOTAL REVENUES	11,458,644	8,185,500	8,211,384	8,464,500	8,464,500
EXPENSES:					
Sewerage Collection	4,392,655	4,388,541	4,558,297	4,643,540	4,643,540
Treatment Plant	3,138,064	3,321,981	3,248,773	3,402,886	3,402,886
EPA Grant Administration	500,867	514,389	518,595	535,350	535,350
Sewerage Capital Add't'n	0	0	0	0	0
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENSES	8,031,586	8,224,911	8,325,665	8,581,776	8,581,776
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					4.34%
INCREASE (DECREASE) TO NET POSITION	3,427,058	(39,411)	(114,281)	(117,276)	(117,276)
NET POSITION, JANUARY 1	59,410,585	62,837,643	62,837,643	62,723,362	62,723,362
NET POSITION, DECEMBER 31	62,837,643	62,798,232	62,723,362	62,606,086	62,606,086

BUDGET HIGHLIGHTS

- Sewer collections for 2014 are proposed at \$7,750,000, approved.
- Sewer Bonds Construction Fund is included in the above recap of Pollution Control. The detail of the construction fund is listed in Capital Improvement Section, approved.

310 & 311 POLLUTION CONTROL - 310 – 431 SEWERAGE COLLECTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	1,083,190	1,151,060	1,115,192	1,238,819	1,238,819
Supplies and Materials	161,183	156,450	168,204	171,450	171,450
Other Services and Charges	1,406,492	1,415,281	1,538,205	1,521,521	1,521,521
Repair and Maintenance	583,041	515,750	540,696	515,750	515,750
Depreciation	<u>1,158,749</u>	<u>1,150,000</u>	<u>1,196,000</u>	<u>1,196,000</u>	<u>1,196,000</u>
TOTAL EXPENSES	<u>4,392,655</u>	<u>4,388,541</u>	<u>4,558,297</u>	<u>4,643,540</u>	<u>4,643,540</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					6.45%

BUDGET HIGHLIGHTS

- Major Expenditures: - Approved.
 - Utility cost, \$432,200
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$190,000.
 - Sewer Pump Repairs, \$110,000
- Capital: - Approved.
 - SCADA Equipment - \$150,000
 - Diesel Forklift – Replacement (Unit 922) - \$43,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Collect.	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Sr. Equip Operator - General	3	3	3	3	108	31,489	40,149	49,059
Crew Leader-Poll. Ctrl.	1	1	1	1	107	28,369	36,170	44,197
Pump Station Operator	5	4	5	5	107	28,369	36,170	44,197
Line Maint. Oper - Poll Ctrl	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	3	2	3	3	104	21,509	27,424	33,511
TOTAL	<u>17</u>	<u>15</u>	<u>17</u>	<u>17</u>				

310 & 311 POLLUTION CONTROL - 310 – 432 TREATMENT PLANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 11 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	867,297	994,378	868,997	1,003,542	1,003,542
Supplies & Materials	313,212	323,950	349,946	348,950	348,950
Other Services and Charges	834,645	894,353	910,434	926,094	926,094
Repair & Maintenance	266,635	259,300	259,396	259,300	259,300
Depreciation	856,275	850,000	860,000	865,000	865,000
TOTAL EXPENSES	3,138,064	3,321,981	3,248,773	3,402,886	3,402,886
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.67%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 WWTP Operator, Grade 105
 - Add 1 Mechanic I, Grade 105
 - Add 1 Environmental Compliance Specialist, Grade 106
- Capital: - Approved.
 - Roof Extension and Conveyor System - \$65,000
 - Shelter/Trolley for Septage Station - \$50,000
 - 4 – Aerators for North Treatment Plant - \$92,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Treatment	1	1	1	1	211	56,109	71,539	87,415
Instrumentation Technician	1	1	1	1	110	39,500	50,363	61,540
Sr. Stat Equip Mech	1	1	1	1	108	31,489	40,149	49,059
Sr. WWTP Operator	5	3	3	3	108	31,499	40,149	49,059
Environmental Compliance	2	2	3	3	106	25,790	32,882	40,179
Mechanic I	0	0	1	1	105	23,445	29,893	36,527
WWTP Operator	6	7	7	7	105	23,445	29,893	36,527
TOTAL	16	15	17	17				

310 & 311 POLLUTION CONTROL - 310 – 433 POLLUTION CONTROL ADMINISTRATION

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	469,047	476,068	478,830	493,899	493,899
Supplies and Materials	3,929	5,850	5,291	5,850	5,850
Other Services and Charges	26,774	31,171	33,174	34,301	34,301
Repair and Maintenance	1,117	1,300	1,300	1,300	1,300
TOTAL EXPENSES	500,867	514,389	518,595	535,350	535,350
% CHANGE OVER PRIOR YEAR					4.07%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 Engineering Analyst, Grade 108
 - Add 1 Instrument Technician, Grade 110

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Admin.	1	1	1	1	212	61,719	78,692	96,157
Office Manager	1	1	1	1	208	42,542	54,241	66,279
Instrumentation Technician	0	0	1	1	110	39,500	50,363	61,540
Engineering Analyst	3	2	2	2	108	31,489	40,149	49,059
Gis and Records Coordinator	0	1	0	0	107	28,369	36,170	44,197
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	7	7	7	7				

310 & 311 POLLUTION CONTROL - 311 – 434 SEWERAGE CAPITAL ADDITIONS

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Supplies & Materials	0	0	0	0	0
Depreciation	101,586	51,500	83,463	83,500	83,500
TOTAL EXPENSES	101,586	51,500	83,463	83,500	83,500
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - o ¾ Ton 4X4 Cab & Chasis (Replace Unit 663 with 111,000 miles) - \$45,000
 - o ¾ Ton 4X4 Cab & Chasis (Replace Unit 665 with 133,000 miles) - \$35,000
 - o GVW Single Axle Diesel Cab & Chasis with Crane plus Utility - \$125,000
 - o ¾ Ton 4X4 Extended Cab Pickup (Replace Unit 678) - \$35,000
 - o South Treatment Plant Improvements - \$30,000
 - o Package Plant Improvements - \$150,000
 - o Airbase Pump Station Renovations - \$100,000
 - o Various Sewerage Rehabilitation - \$200,000
 - o Gum Street Sewer Pump Station - \$650,000
 - o Infiltration/Inflow Elimination - \$500,000
 - o Cleveland No. 1 & 2 Lift Station Redirection - \$525,000
 - o Highland Sewer Lift Station - \$150,000
 - o North Plant – Switchgear/Equipment for Generator and Protection - \$450,000
 - o North Plant – Containment Area for Disposal of Debris in Pond 13 - \$200,000

353 SANITATION FUND

PURPOSE OF APPROPRIATION

This division of the Utilities Department provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. Provide proper disposal of household waste, commercial waste, trash and debris; and to provide a clean environment in Terrebonne Parish.</i>			
a. Number of residential and small commercial unit collection stops.	41,443	42,250	42,500
b. Average amount of tons of waste per year collected (tons).	121,445	129,787	132,000
c. Recycled waste in scrap metal, newspapers, and used oil (ton).	1,200	1,350	1,450
d. Dollar amount of hauling contract (millions).	\$ 1.36	\$ 1.40	\$ 1.50
e. Dollar amount of disposal contract (millions).	\$ 3.20	\$ 3.40	\$ 3.40
f. Dollar amount of user fees (\$10.00 user fee)	\$ 5.04	\$ 5.06	\$ 5.06
<i>2. Comply with all EPA/DEQ requirements.</i>			
a. Percentage of Ashland landfill closure complete.	100%	100%	100%
b. Years of maintenance and monitoring functions after closure.	19	18	17
c. Numbers of acres of Ashland landfill site	126	126	126
d. Dollar amount of closure cost.	\$ 170,000	\$ 138,000	\$ 138,000
e. Percentage complied with permits.	100%	100%	100%
f. Percentage met with EPA/DEQ requirements.	100%	100%	100%

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	9,811,534	8,991,570	9,299,548	9,295,810	9,295,810
Intergovernmental	971,677	280,000	276,666	276,500	276,500
Charges for Services	46,696	20,000	38,100	20,000	20,000
Miscellaneous Revenue	1,272,261	30,000	4,489	3,000	3,000
Utility Revenue	7,566,614	7,782,540	7,564,844	7,755,790	7,755,790
Other Revenue	55,566	0	0	0	0
Transfers In	0	0	0	0	0
TOTAL REVENUES	19,724,348	17,104,110	17,183,647	17,351,100	17,351,100
EXPENDITURES:					
General -Other	0	0	0	0	0
Solid Waste	13,844,686	13,322,017	13,415,874	13,829,701	13,829,701
Landfill Closure	(492,534)	138,000	127,686	138,000	138,000
Economic Devel. - Other		0			
Operating Transfers Out	753,735	549,241	2,049,241	757,584	757,584
TOTAL EXPENDITURES	14,105,887	14,009,258	15,592,801	14,725,285	14,725,285
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					3.77%
INCREASE (DECREASE) TO NET POSITION	5,618,461	3,094,852	1,590,846	2,625,815	2,625,815
NET POSITION, JANUARY 1	17,491,978	23,110,439	23,110,439	24,701,285	24,701,285
NET POSITION, DECEMBER 31	23,110,439	26,205,291	24,701,285	27,327,100	27,327,100

BUDGET HIGHLIGHTS

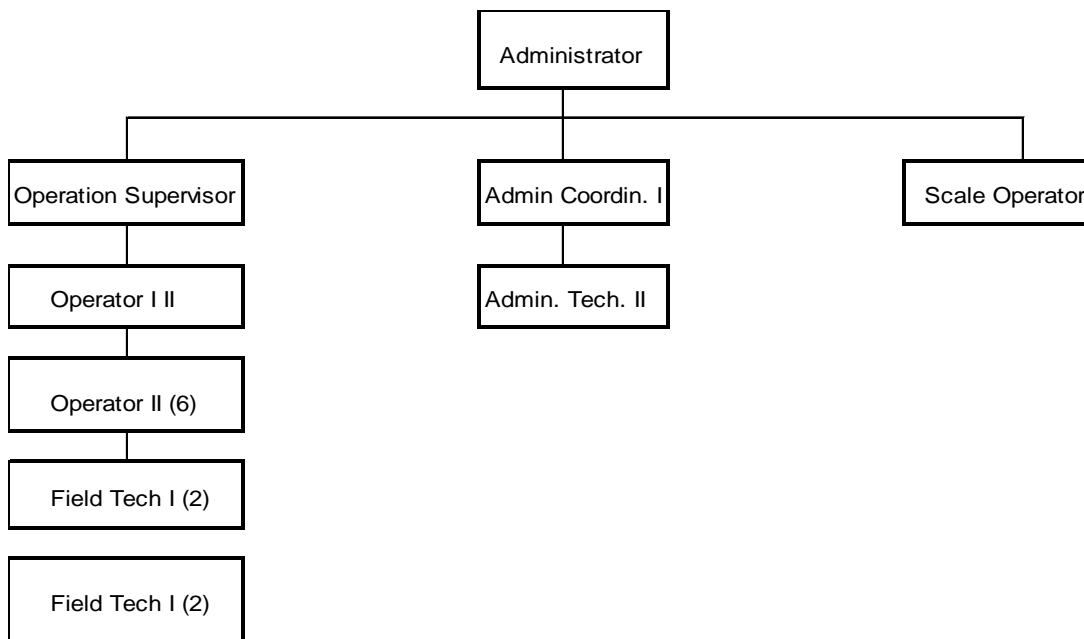
- Voters approved the 11.49 mills ad valorem tax on November 7, 2006 (2008-2017); and November 14, 2009 (2018-2029) the Council levied 11.21 mills, which are projected to generate \$9,285,810 in 2014.
- The 42,250 average units will produce approximately \$5,057,040 of collection fees with a \$10.00 per month user fee.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,520,000, which has been legislatively enacted from the following:

o Per Ordinance # 6538:

Chapter 11, Section 11-33, Disposal Charges, Paragraph (a):

(a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than seventeen dollars (\$27.00) per ton, which rate shall be increased in increments of \$5.00 per year each succeeding January 1 to a maximum of \$42.00 per ton. Such fee shall be prorated and paid, as set forth in this subsection. (Note: January 1, 2007 maximum rate of \$42.00 was implemented.)

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



353-441 SANITATION FUND - SOLID WASTE SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers' dollars and promote overall customer satisfaction.

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras – provide barrels, supervisor, 2 employees, 2 garbage trucks, and litter crew bags.
- Downtown Live After Five – provide barrels and garbage bags
- All Civic Center events we provide 30 barrels
- Waterlife Museum-provide barrels
- Christmas Parade-provide a dumpster
- James Atkins Christmas Giveaway-provide a dumpster
- Downtown Marina-garbage cans
- 5-K run – provide barrels
- Jody Andre Run-Provide barrels
- Southdown Market Place – provide dumpster and barrels
- Memorial Day – provide 4 barrels
- Halloween – pick up pumpkins

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	801,192	761,325	803,808	832,483	832,483
Supplies and Materials	312,767	305,650	300,002	300,650	300,650
Other Services and Charges	11,550,870	11,796,292	11,853,314	12,232,818	12,232,818
Repair and Maintenance	837,883	118,750	118,750	123,750	123,750
Depreciation	341,974	340,000	340,000	340,000	340,000
TOTAL EXPENDITURES	13,844,686	13,322,017	13,415,874	13,829,701	13,829,701
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					3.91%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - \$3,408,484, disposal expense, increase of \$158,119
 - \$1,538,819, Transportation, increase of \$264,215.
 - \$5,169,300, Solid Waste Contract (SWDI Contract), an increase of, \$133,169
- Capital: - Approved.
 - 1 Compact Tractor w/ 4 in 1 Bucket (New) - \$45,000
 - Utility Dump Trailer (Replacement) - \$10,000
 - Truck with 20' Stake Body & Lift Gate (Replacement) - \$85,000
 - Utility Vehicle Replacement (Replace – 2000 Jeep) - \$34,000
 - Update Phone System - \$3,000

353-441 SANITATION FUND - SOLID WASTE SERVICES

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	210	51,008	65,035	79,469
Op. Supv-Solid Waste	1	1	1	1	109	35,268	44,967	54,946
Senior Equipment Operator	1	1	1	1	108	31,489	40,149	49,059
Equipment Operator III	1	1	1	1	107	28,369	36,170	44,197
Equip Oper II - General	6	5	6	6	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Field Technician II	1	1	1	1	104	21,509	27,424	33,511
Field Tech I	1	1	1	1	103	19,733	25,160	30,744
Scale Operator	1	1	1	1	102	18,104	23,083	28,205
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	15	14	15	15				

353-444 SANITATION FUND - LANDFILL CLOSURE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
Personal Services	0	20,000	11,766	20,000	20,000
Supplies and Materials	5,031	11,800	9,720	11,800	11,800
Other Services and Charges	(504,973)	96,200	96,200	96,200	96,200
Repair and Maintenance	7,408	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	(492,534)	138,000	127,686	138,000	138,000
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 5,000 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events ranging from conventions, tradeshow, performing arts, concerts, consumer shows, banquets, outdoor shows and other community events. The organization is an enterprise fund, meaning that it is a unique department of government in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Administration, Sales and Marketing, Event Services, Box Office/Business, Food & Beverage, and Operations.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To optimize and promote the number of events booked at the Civic Center.</i>			
a. Total number of events throughout the year.	167	168	168
b. National acts/touring events to bring quality performances to the citizens of our area.	5	3	4
c. Wedding business to stay competitive with other facilities in the area.	12	11	15
<i>2. To optimize revenue to the facility by:</i>			
a. Driving business to the local economy by increased hotel stays due to convention and other similar events.	\$296,071	\$280,000	\$275,000
b. Increasing operating revenue	\$519,997	\$522,788	\$507,933
c. Maintaining at least 50% repetitive-occurring events compared to overall number of events.	60%	69%	69%
d. Retaining all marquee advertising sponsorships throughout the year.	100%	100%	100%
<i>3. To increase social media numbers for better reach of advertising events for the Civic Center and our promoter.</i>			
a. Facebook followers	1729	3326	5,126
b. Twitter followers	N/A	380	825
<i>4. To increase website traffic for better reach of advertising events for the Civic Center and our promoters, as well as getting more accessible booking.</i>			
a. Number of unique visitors to the website	N/A	30,526	36,000
<i>5. To have a safe, accident free working environment for our employees.</i>			
a. Number of lost time employee injuries.	0	0	0



385 CIVIC CENTER

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	296,071	245,000	280,000	275,000	275,000
Intergovernmental	3,494	0	0	0	0
Charges for Services	512,521	481,103	521,983	507,283	507,283
Miscellaneous Revenue	986	400	804	650	650
Other Revenue	2,996	0	0	0	0
Transfers In	872,151	872,151	872,151	872,151	872,151
TOTAL REVENUES	1,688,219	1,598,654	1,674,938	1,655,084	1,655,084
EXPENSES:					
Personal Services	965,021	1,029,493	992,305	1,019,692	1,019,692
Supplies & Materials	105,859	106,636	104,835	109,371	109,371
Other Services & Charges	531,032	571,923	588,812	583,555	583,555
Repair & Maintenance	77,278	86,392	93,842	85,680	85,680
Depreciation	507,324	534,105	510,424	518,410	518,410
Operating Transfers Out	129,594	0	513,318	0	0
TOTAL EXPENSES:	2,316,108	2,328,549	2,803,536	2,316,708	2,316,708
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					0.21%
INCREASE (DECREASE) TO NET POSITION	(627,889)	(729,895)	(1,128,598)	(661,624)	(661,624)
NET POSITION, JANUARY 1	14,157,875	13,529,986	13,529,986	12,401,388	12,401,388
NET POSITION, DECEMBER 31	13,529,986	12,800,091	12,401,388	11,739,764	11,739,764

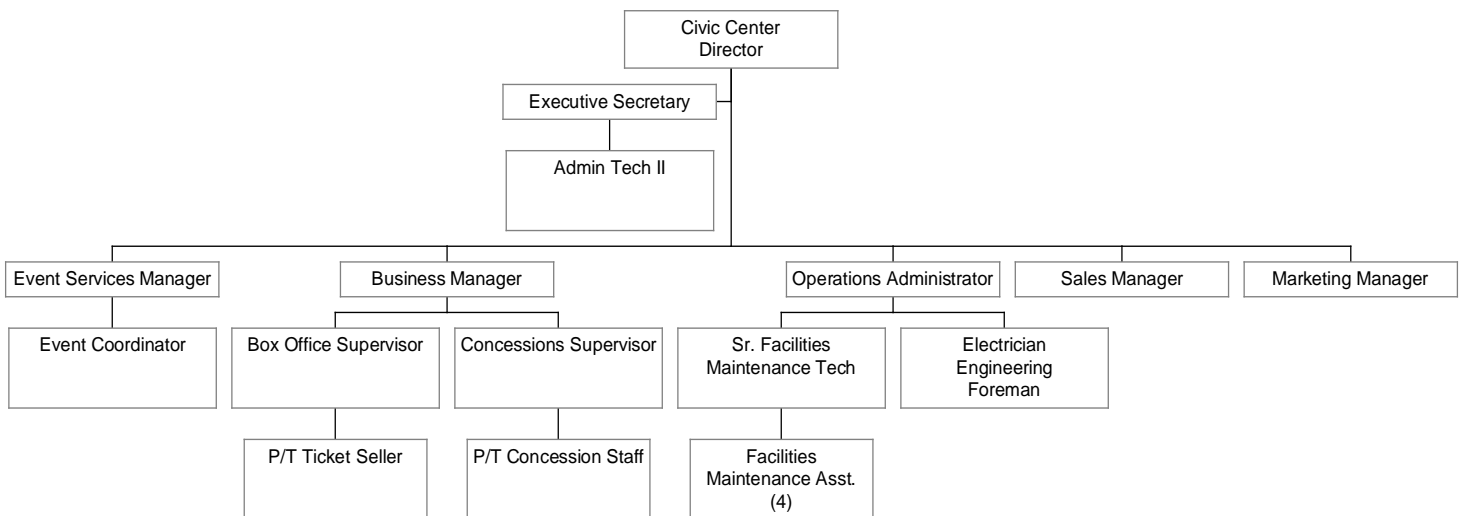
BUDGET HIGHLIGHTS

- Receives a special dedicated Hotel/Motel Tax, 2014 proposed, \$275,000, an increase of 12%, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed for 2014, \$507,283 an increase of \$26,180, approved.
- General Fund supplement for 2014 is proposed to be \$872,151, same as 2013, approved.
- Capital: - Approved.
 - 2 Desktop Computers - \$2,100
 - Various Audio Visual Equipment - \$19,334

385 CIVIC CENTER

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	80,812	97,788
Event Services Manager	1	1	1	1	210	51,008	65,035	79,469
Operations Administrator	1	1	1	1	210	51,008	65,035	79,469
Business Manager	1	1	1	1	209	46,371	59,123	72,244
Sales and Marketing Manager	1	1	1	1	209	46,371	59,123	72,244
Event Coordinator	1	1	1	1	208	42,542	54,241	66,279
Box Office Supervisor	1	1	1	1	207	39,029	49,762	60,806
Sr. Facilities Mtn.	1	1	1	1	109	35,268	44,967	54,946
Electrician-Eng Foreman	1	1	1	1	108	31,489	40,149	49,059
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Sales and Marketing Coordinator	1	1	1	1	106	25,790	32,882	40,179
Concession/Kitchen Supervisor	1	1	1	1	105	23,445	29,893	36,527
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
Facilities Mtn. Asst.	4	4	4	4	101	16,609	21,177	25,876
TOTAL FULL-TIME	17	17	17	17				
Ticket Seller	1	1	1	1	102	9,052	11,542	14,103
Event Staff	20	12	20	20	101	8,305	10,589	12,938
TOTAL PART-TIME	21	13	21	21				
TOTAL	38	30	38	38				





INTERNAL SERVICE FUNDS

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management. The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund. The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources. The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing. The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies. The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance. The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

354 & 357 RISK MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible policies, and transferring risk through various legal agreements and with insurance carriers. Our coverage's are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
a. Number of current employees with family group insurance	656	644	660
b. Number of current employees with single group insurance	518	512	520
c. Number of retired employees with family group insurance	150	153	160
d. Number of retired employees with single group insurance	62	65	67
e. Number of Short-Term Disability claims	76	82	86
f. Number of Long-Term Disability Claims	60	66	75
<i>2. Maintain monthly Director meetings to discuss loss history by department for Workers Compensation, Public Liability, and Automobile Liability. Use statistical data to assist in risk evaluation.</i>			
a. Number of Workers' Compensation claims processed	56	71	71
b. Number of General Liability claims processed	70	72	72
c. Number of Automobile Liability claims processed	74	76	76
d. Number of claim files closed	150	74	74
e. Total dollar amount of Workers' Compensation Medical payments (Millions)	\$ 0.30	\$ 0.19	\$ 0.19
<i>3. Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and lost time injuries.</i>			
a. Number of Safety Inspections	588	500	500
b. Number of Safety Programs Implemented	1	1	1
c. Number of Safety Training Classes	12	10	10
<i>4. Reduce the number of benefit claims by proactively monitoring and communicating with employees the necessity use of preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.</i>			
a. Participants in Annual Health Fair	343	389	420
b. Total dollar amount of prescription claims paid (Millions)	\$ 3.20	\$ 3.90	\$ 4.10
c. Total dollar amount of medical claims paid (Millions)	\$ 11.80	\$ 10.00	\$ 10.50
d. Total dollar amount of dental claims paid	\$ 0.56	\$ 0.60	\$ 0.63
e. Number of life insurance claims paid	30	36	42
f. Total dollar amount of life insurance claims paid (in millions)	\$ 55	\$ 60	\$ 65
<i>5. Allocate Safety training to Departments based on needs, budgets, and prior history. Implement monthly safety meeting programs.</i>			
a. Number of Employees Trained	183	600	250

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354)

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Charges for Services	6,788,365	7,441,871	7,690,132	7,919,355	7,919,355
Miscellaneous Revenue	1,341	11,170	8,231	0	0
Other Revenue	23	0	0	0	0
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	6,789,729	7,453,041	7,698,363	7,919,355	7,919,355
EXPENSES:					
Personal Services	632,010	630,225	600,714	604,407	604,407
Supplies & Materials	20,988	26,550	24,867	25,800	25,800
Other Services & Charges	6,742,728	7,410,156	7,351,113	7,633,426	7,633,426
Repair & Maintenance	314	1,900	1,900	2,400	2,400
Allocated Expenditures	123,070	108,800	121,475	123,110	123,110
Depreciation	3,345	6,800	3,285	6,400	6,400
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENSES	7,522,455	8,184,431	8,103,354	8,395,543	8,395,543
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					2.59%
INCREASE (DECREASE) TO NET POSITION	(732,726)	(731,390)	(404,991)	(476,188)	(476,188)
NET POSITION, JANUARY 1	1,640,997	908,271	908,271	503,280	503,280
NET POSITION, DECEMBER 31	908,271	176,881	503,280	27,092	27,092

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans: - Approved.
 - Workmen’s Compensation, \$1,272,853
 - General Liability, \$1,694,426
 - Vehicle Insurance, \$1,340,000
 - Physical Plant, \$2,513,200
 - Gas/Electric Liability, \$325,000
 - Boiler Insurance, \$159,489
- Major Expenditures: - Approved.
 - Premiums for excess of our self –insurance retention:
 - Workmen’s Compensation, \$156,452
 - Vehicle Insurance, \$403,870
 - General Liability, \$200,767

BUDGET HIGHLIGHTS (Continued)

- Boiler, \$159,488
- Physical Plant, \$2,513,200
- Gas /Electric Liability, \$295,000
- Claims for all coverage, \$3,485,000
- Actuarial Audit, \$27,500 as required for annual financial reporting.
- Capital: - Approved.
 - 1 – Desktop Computer - \$1,700
 - 1- Laptop Computer - \$2,200

Special Notes:

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

General Liability – For the period April 1, 2013 through April 1, 2014, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$6,000,000. The Parish pays general liability claims in excess of \$6,000,000.

Public Officials and Employee's Liability – For the period April 1, 2013 through April 1, 2014, the public officials and employee's liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000. Any claims in excess of \$6,000,000 are paid by the Parish.

General Liability for Electric and Gas Systems – For the period April 1, 2013 through April 1, 2014, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems; the first \$500,000 related to pollution liability; and \$200,000 Emergency Assistance. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$10,000,000 each occurrence, \$10,000,000 products; \$10,000,000 failure to supply, \$10,000,000 pollution aggregate, \$10,000,000 medical malpractice; and \$20,000,000 aggregate, with any claims over \$10,000,000 to be paid by the Parish.

Automobile Liability - For the period April 1, 2013 through April 1, 2014, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$6,000,000. Auto claims in excess of \$6,000,000 are paid by the Parish.

Workers' Compensation – For the period April 1, 2013 through April 1, 2014, the Parish is self-insured for the first \$500,000 of each occurrence and \$500,000 each employee for disease. For liability in excess of \$750,000 for police and fire; and all others \$500,000, the Parish is covered under an insurance contract for claims up to \$25,000,000. Under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

Employment Practice Liability - For the period April 1, 2013 through April 1, 2014, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000, with any claims in excess of the \$6,000,000 to be paid by the Parish.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

Property Insurance – For the period March 1, 2013 through March 1, 2014, the Parish is self-insured for the first \$100,000 of each claim relating to property insurance except for wind/named storm losses, which will be two percent (2%) of the value at the time of loss of each separate building. If two or more deductible amounts in this policy apply to a single occurrence, the total amount to be deducted shall not exceed the largest deductible applicable. The Parish is covered under insurance contracts for the excess liability up to \$65,000,000. Any claims in excess of \$65,000,000 are to be paid by the Parish.

Pollution Environmental Liability – For the period April 1, 2013 through April 1, 2014, the Parish is self-insured for the first \$250,000, with limits of \$5.0 million. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations.

Environmental Cleanup & Liability – For the period April 1, 2013 through April 1, 2014, the Parish is self-insured for \$250,000, with \$5,000,000 limit.

Inland Marine – For the period March 1, 2013 through March 1, 2014, the Parish is self-insured for \$100,000 per occurrence for items; \$25,000 in value/\$25,000 per occurrence, all other maximum deductible is \$25,000 per occurrence.

Settled claims have not exceeded the insurance coverage for the excess liability in any of the past three years.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	94,259	114,060
Safety & Health Manager	1	1	1	1	209	46,371	59,123	72,244
Claims Adjuster	2	2	2	2	207	39,029	49,762	60,806
Insurance Technician	2	2	2	2	108	31,489	40,149	49,059
Admin Technician II	1	1	1	1	102	18,104	23,083	28,205
Admin Technician I	1	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	8	8	8	8				
Admin Tech I	1	0	0	0	101	8,305	10,589	12,938
TOTAL PART-TIME	1	0	0	0				
TOTAL	9	8	8	8				



354 & 357 RISK MANAGEMENT

GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Charges for Services	15,792,832	16,633,050	16,847,000	16,847,000	16,847,000
Miscellaneous Revenue	7,292	0	72	0	0
Other Revenue	386,320	720,000	284,192	284,192	284,192
TOTAL REVENUES	16,186,444	17,353,050	17,131,264	17,131,192	17,131,192
EXPENSES:					
Personal Services	17,023,970	19,864,383	18,036,190	18,690,983	18,690,983
Allocated Expenditures	214,305	233,650	231,002	231,002	231,002
TOTAL EXPENSES	17,238,275	20,098,033	18,267,192	18,921,985	18,921,985
% CHANGE OVER PRIOR YEAR					-5.85%
INCREASE (DECREASE) TO NET POSITION	(1,051,831)	(2,744,983)	(1,135,928)	(1,790,793)	(1,790,793)
NET POSITION, JANUARY 1	5,119,574	4,067,743	4,067,743	2,931,815	2,931,815
NET POSITION, DECEMBER 31	4,067,743	1,322,760	2,931,815	1,141,022	1,141,022

BUDGET HIGHLIGHTS

- Premium Revenue, \$16,847,000, approved.
- Major expenditures: - Approved.
 - Premiums for excess liability including administrative fees, \$3,199,509.
 - Claims, \$15,422,800

Special Note:

- The Parish is self-insured for the first \$150,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2012 is \$16.3 million. The Parish is covered under an insurance contract for the excess liability up to \$1,000,000 on individual claims. Each covered employee is subject to a lifetime maximum claims limit of \$2,000,000.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- Administration has recommended no change to premiums for 2014. The Parish will continue to review the claims in benefits and reserves through-out the year.
- At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to 20%. In January 2013, the employee contribution was raised to 17.50%, in January 2014 and 2015 the rate will be raised to 18.75% to 20.00% respectively. For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with twenty-five years of service and who are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

370 HUMAN RESOURCES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out a number of Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 950 employees. The department also handles a number of administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. Implement & Present on-site employee training seminars at no cost to TPCG employees on various employment topics.</i>			
a. Number of employees trained	240	215	350
b. Number of employee orientations completed	4	4	12
c. Number of employees attending orientation	123	115	135
d. Number of Parish employees that completed the State mandated Ethics Training	895	950	980
e. To continue to stress the importance of the TPCG Drug Testing Policy	12	115	250
<i>2. Strengthen rapport/working relationships with department directors and management.</i>			
a. Total number of Parish full-time employees	680	690	705
b. Number of Job Openings	151	174	140
c. Number of Vacancies filled	91	120	110
d. Number of Applications received	2,109	2,275	2,250
e. Number of Performance Evaluations Processed	156	275	450
f. Number of Terminations	194	175	155
g. Number of parish full-time hires (permanent)	106	103	100
h. To create a TPCG handbook and make a copy available to each employee.	-	-	800

370 HUMAN RESOURCES

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Charges for Services	672,123	650,000	650,046	650,000	650,000
Miscellaneous Revenue	166	130	97	100	100
Other Revenue	66	0	0	0	0
TOTAL REVENUES	672,355	650,130	650,143	650,100	650,100
EXPENSES:					
Personal Services	290,633	325,247	332,256	341,843	391,843
Supplies & Materials	5,116	7,450	5,844	7,400	7,400
Other Services & Charges	202,072	265,910	242,647	248,380	248,380
Repair & Maintenance	0	200	200	200	200
Allocated Expenditures	70,726	66,855	70,610	70,610	70,610
Capital Outlay (Depreciation)	26,597	15,500	15,500	6,000	6,000
TOTAL EXPENSES	595,144	681,162	667,057	674,433	724,433
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					7.93%
INCREASE (DECREASE) TO NET POSITION	77,211	(31,032)	(16,914)	(24,333)	(74,333)
NET POSITION, JANUARY 1	904,040	981,251	981,251	964,337	964,337
NET POSITION, DECEMBER 31	981,251	950,219	964,337	940,004	890,004

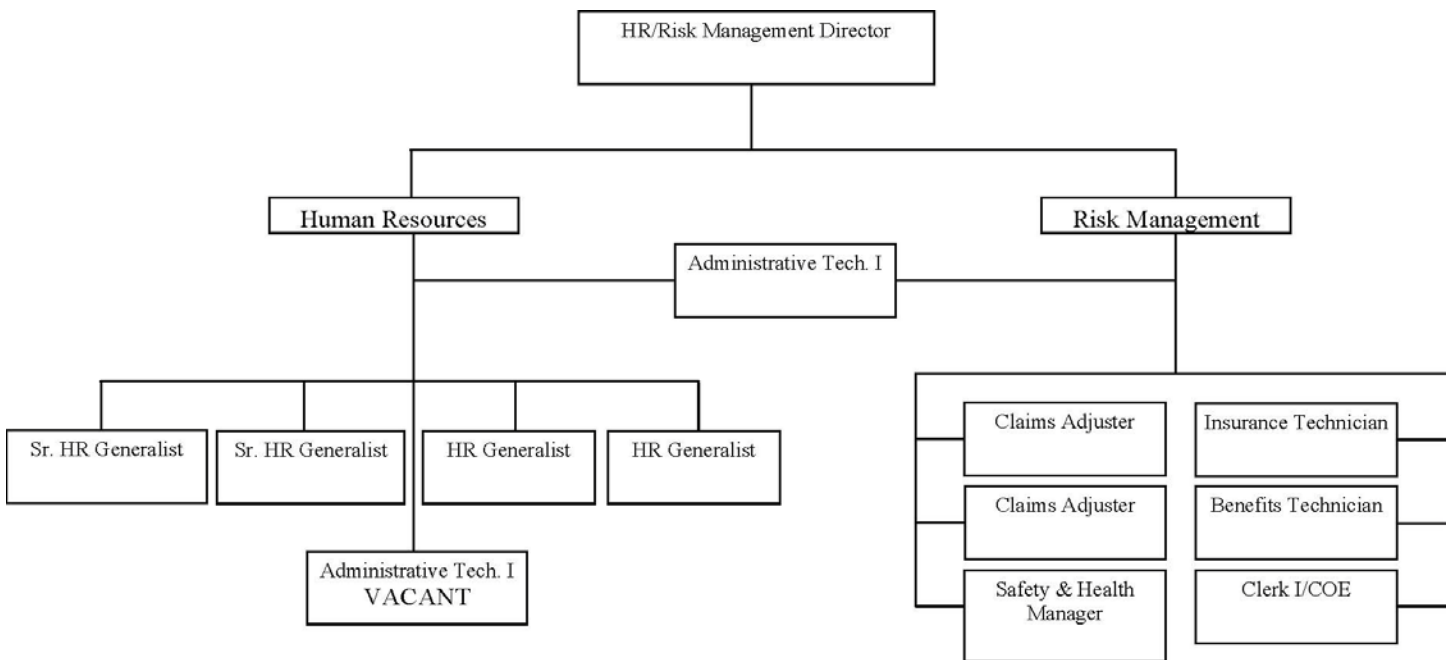
BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2014 is 1.5% of salaries and wages or \$650,000, approved.
- Major Expenditures: - Approved.
 - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
 - 2011 - \$31,443
 - 2012 - \$24,337
 - 2013 Estimated - \$50,000
 - 2014 Estimated - \$50,000
 - Legal/Consultant \$ 49,000, same as 2013
 - Summer Intern Jumpstart Program (first year), \$50,000
- Capital: - Approved.
 - 2 – Laptop Computers - \$ 4,400
 - 1 – Desktop Computer - \$1,700
 - 1 – Lexmark Executive Printer - \$4,850

370 HUMAN RESOURCES

PERSONNEL SUMMARY

JOB TITLE	2013	2013	2014	2014	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	39,500	50,363	61,540
HR Generalist	2	2	2	2	108	31,489	40,149	49,059
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	5	5	5	5				



380 FINANCE/ PURCHASING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish’s best interest, it is our objective to maximum the value for each tax dollar spent on materials, supplies and/or services.

The mission of the Warehouse Division of the Finance Department is to provide the highest level of material support to the operating departments of the Terrebonne Parish Consolidated Government. This includes, but is not limited to, general use consumable support materials such as janitorial supplies, office supplies, safety equipment, first aid supplies, paint supplies and small tools. The Warehouse Division provides material deliveries to all Terrebonne Parish Consolidated Government Departments. In addition to material support and supply deliveries, the Warehouse Division is responsible for Intergovernmental Mail Services.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To respond to requests for assistance</i>			
a. Number of purchase orders issued	32,028	23,000	22,000
b. Dollar value of purchase orders (millions)	\$ 201	\$ 175	\$ 200
c. Number of training events hosted	0	1	2
d. Number of communication work orders processed	141	115	75
<i>2. To maintain response time from receipt of requisitions / requests to issuance of purchase orders</i>			
a. Material & Supply bids advertised	25	26	25
b. Capital projects advertised	35	25	30
c. RFP’s, RFQ’s, and SOQ’s advertised	5	4	7
d. Surplus Property bids advertised	7	10	15
e. Dollar value of surplus property sold	\$ 260,172	\$ 190,000	\$ 210,000
<i>3. To continue revising and improving bidding documents and specifications.</i>			
a. Updated guidelines for standard forms for contracts, solicitations	Annually	Annually	Annually
b. Updated Purchasing Handbook	Annually	Annually	Annually
<i>4. To respond to all government agency Request for assistance</i>			
a. Number of Warehouse Employees	6	6	6
b. Number of Fund/Departments Assisted	80	80	80
c. Number of Daily Mail Deliveries	46	46	46
d. Number of Stock delivered to various Department	681	704	710
<i>5. To obtain proper materials and equipment in a timely manner, while complying with all local, state, and federal laws.</i>			
a. Number of items stocked in the warehouse	1,513	1,523	1,525
b. Number of Warehouse Requisitions	5,162	5,200	5,250
c. Number of Quotations Solicited	268	200	175
<i>6. To continue to provide using departments with a Warehouse Staff that is professional, experienced and able to address departmental needs.</i>			
a. Dollar value of Warehouse Inventory (Millions)	\$ 1.7	\$ 2.1	\$ 1.9
b. Dollar value of Warehouse Issues (Millions)	\$ 1.4	\$ 1.6	\$ 1.7

380 FINANCE/ PURCHASING

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Charges for Services	949,627	1,010,000	1,158,421	1,011,013	1,011,013
Miscellaneous Revenue	0	45	30	40	40
Other Revenue	(22,604)	0	0	0	0
TOTAL REVENUES	927,023	1,010,045	1,158,451	1,011,053	1,011,053
EXPENSES:					
Personal Services	686,281	694,526	690,397	714,860	714,860
Supplies & Materials	16,285	19,150	16,838	18,050	18,050
Other Services & Charges	166,246	184,185	171,756	185,353	185,353
Repair & Maintenance	7,056	6,675	6,675	6,595	6,595
Allocated Expenditures	29,904	27,965	30,207	30,195	30,195
Capital Outlay (Depreciation)	27,326	38,200	36,000	44,000	44,000
TOTAL EXPENSES	933,098	970,701	951,873	999,053	999,053
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.42%
INCREASE (DECREASE) TO NET POSITION	(6,075)	39,344	206,578	12,000	12,000
NET POSITION, JANUARY 1	26,497	20,422	20,422	227,000	227,000
NET POSITION, DECEMBER 31	20,422	59,766	227,000	239,000	239,000

BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2014, \$1,006,013, approved.
- Capital: - Approved.
 - o 1 Laptop Computer -\$2,200
 - o Flooring (Replace Carpet) - \$6,000
 - o 3 Portable Radios - \$5,400

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	56,109	71,539	87,415
Warehouse Manager	1	1	1	1	210	51,008	65,035	79,469
Senior Procurement Officer	1	1	1	1	208	42,542	54,241	66,279
Procurement Specialist III	1	1	1	1	108	31,489	40,149	49,059
Procurement Specialist II	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	3	3	3	3	104	21,509	27,424	33,511
Field Tech I	1	1	1	1	103	19,733	25,160	30,744
Admin Tech II	2	2	2	2	102	18,104	23,083	28,205
TOTAL	12	12	12	12				



390 INFORMATION TECHNOLOGIES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides computer related support services to Parish departments, divisions, and other governmental agencies within the Parish. Support services provided include consultant, application/web development and maintenance, application training, security, intranet and Internet access, e-mail system, network infrastructure, and equipment repairs. Additional services consist of the pricing, ordering, setup, and installation of computer hardware and software, data communications equipment, and wireless communications.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To assist departments with their technology needs.</i>			
a. Number of users supported.	1,075	1,106	1,110
b. Number of servers supported.	45	47	50
c. Number of computers supported.	995	1,010	1,050
d. Number of work order requests for Networking.	593	1,100	1,200
e. Ratio of users supported per Technician (3).	269	277	278
<i>2. To assist departments with their development needs.</i>			
a. Number of applications supported.	116	120	120
b. Number of work order requests for Development.	688	900	1,000
c. Ratio of applications supported per Developer (8).	15	15	15
d. Ratio of applications supported per Technical Writer.	116	120	120
<i>3. To recruit and retain superior employees and enhance employee morale.</i>			
a. Maintain an employee turnover rate of less than 10%.			
-- Employee turnover rate.	6%	12%	0%
-- Average # of years of service for employees in the IT Division.	8.69	9.38	10.00
b. Foster an atmosphere of teamwork by promoting teambuilding exercises and meetings on a monthly basis.	10%	60%	75%
<i>4. To continue to write user manuals and system documentation on all</i>			
a. Produce Payroll manual.	0%	95%	100%
b. Produce Purchasing/Accounts Payable manual.	0%	50%	100%
c. Produce Human Resources Addenda to Payroll manual.	0%	5%	50%
d. Ensure that all new development includes both user manuals and system	10%	25%	50%
<i>5. Upgrade and enhance capacity of the Parish technology infrastructure.</i>			
a. Upgrade network infrastructure to accommodate increased bandwidth demand.	53%	60%	63%
b. Implement gigabit capable network switches.	27%	30%	35%

390 INFORMATION TECHNOLOGIES

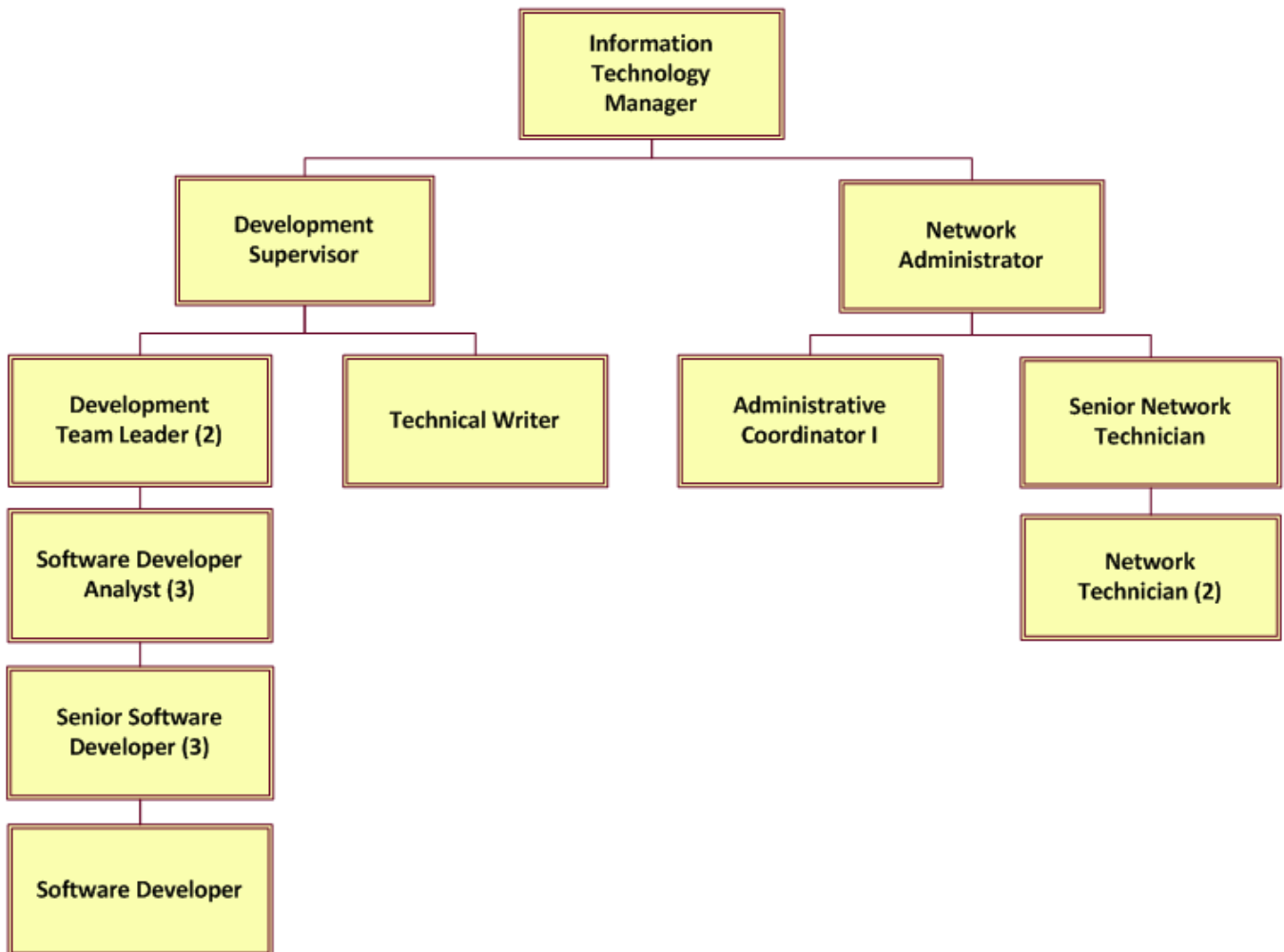
BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Charges for Services	1,542,866	1,710,000	1,997,400	1,941,293	1,941,293
Miscellaneous Revenue	849	0	0	0	0
TOTAL REVENUES	1,543,715	1,710,000	1,997,400	1,941,293	1,941,293
EXPENSES:					
Personal Services	1,177,303	1,241,665	1,091,207	1,284,327	1,284,327
Supplies & Materials	52,927	58,589	105,579	59,300	59,300
Other Services & Charges	191,565	287,048	254,481	292,363	292,363
Repair & Maintenance	3,509	12,511	12,511	12,511	12,511
Allocated Expenditures	32,538	30,125	32,527	32,525	32,525
Capital Outlay (Depreciation)	82,764	150,000	136,000	216,000	216,000
Operating Transfers Out	3,512	0	17,000	0	0
TOTAL EXPENSES	1,544,118	1,779,938	1,649,305	1,897,026	1,897,026
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					3.13%
INCREASE (DECREASE) TO NET POSITION	(403)	(69,938)	348,095	44,267	44,267
NET POSITION, JANUARY 1	134,298	133,895	133,895	481,990	481,990
NET POSITION, DECEMBER 31	133,895	63,957	481,990	526,257	526,257

BUDGET HIGHLIGHTS

- Information Systems Fund derives revenues from the departments that it services. 2014 projected user fees, \$1,831,293, an increase of \$231,293, approved.
- Personnel: - Approved.
 - Eliminate 1 Administrative Coordinator, Grade 104
 - Add 1 Technical Coordinator, Grade 108
- Capital: - Approved.
 - 1 Server Hardware Upgrades (PC and iSeries) - \$85,000
 - 7 Personal Computers - \$15,400
 - 1 Hurricane Shutters - \$28,000
 - 1 LTO 6 Tape Drive - \$12,000
 - 2 (2) Blade Servers for Vmware View VDI Sessions - \$15,000
 - 1 Lexmark X874dte Multifunction printer w/IPDS -\$3,000
 - 1 Replication Server - \$8,000

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	61,719	78,692	96,157
System Analyst (Dev. Supv)	1	1	1	1	211	56,109	71,539	87,415
Network Administrator	1	1	1	1	211	56,109	71,539	87,415
Development Team Leader/Sys	2	2	2	2	210	51,008	65,035	79,469
Programmer/Analyst	3	2	3	3	209	46,371	59,123	72,244
Senior Programmer	3	1	3	3	208	42,542	54,241	66,279
Programmer	1	1	1	1	206	35,807	45,654	55,786
Technical Writer	1	1	1	1	206	35,807	45,654	55,786
Senior Network Technician	1	1	1	1	109	35,268	44,967	54,946
Network Technician	2	2	2	2	108	31,489	40,149	49,059
Technical Coordinator	0	0	1	1	108	31,489	40,149	49,059
Admin Coordinator I	1	1	0	0	104	21,509	27,424	33,511
TOTAL	17	14	17	17				



395 CENTRALIZED FLEET MAINTENANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Division, under the direction of the Public Works Department, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The following functions of this division are all essential to an oversight of a complete maintenance plan for vehicles and equipment:

- Prepare specification for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines; to promote job application or use of vehicles and equipment.
- Inspect and identify older vehicles and equipment; apply special handling of maintenance requirements in an effort to reduce future maintenance costs and prolong the anticipated life expectancy.
- Work with vendors and supervisors to arrange field demonstration of replacement equipment and coordinate training for operators of specialized equipment.
- Maintains an electronic inventory of rolling stock and preventive maintenance and record retention.
- Schedule services and does annual inspections.
- Conducts spot inspections and condition reports on request; maintains fuel station, issue fuel cards and develops usage reports.
- Performs road service and coordinates tire repairs and replacements.
- Installs and maintains GPS units in vehicles and designated equipment in an effort to improve transparency and enhance productivity and promote fuel savings.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To aid administration in the planning and design of the new maintenance facility.</i>			
a. Status of design and conceptual drawings	30%	80%	100%
<i>2. Complete revamp of GPS system</i>			
a. New modules installed in designated vehicles	89%	100%	100%
<i>3. Receive department certification from State of Department of Environmental Quality.</i>			
a. Fleet Maintenance is certified as an Underground Storage Tank Operator and training of personal is complete.	100%	100%	100%
<i>4. To return vehicles to service within specific times.</i>			
a. Within 24 hours	88%	90%	92%
b. Within 48 hours	5%	4%	4%
c. After 48 hours	7%	6%	4%

395 CENTRALIZED FLEET MAINTENANCE

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Charges for Services	844,317	932,000	940,307	1,005,066	1,005,066
Miscellaneous Revenue	0	100	60	0	0
Other Revenue	403	0	0	0	0
TOTAL REVENUES	844,720	932,100	940,367	1,005,066	1,005,066
EXPENSES:					
Personal Services	605,169	713,052	659,893	708,676	708,676
Supplies & Materials	90,345	85,200	85,247	85,200	85,200
Other Services & Charges	139,689	143,663	142,288	149,800	149,800
Repair & Maintenance	12,429	21,100	21,100	21,100	21,100
Allocated Expenditures	10,754	10,165	10,944	10,940	10,940
Capital Outlay (Depreciation)	10,049	21,250	21,250	29,350	29,350
TOTAL EXPENSES	868,435	994,430	940,722	1,005,066	1,005,066
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					0.26%
INCREASE (DECREASE) TO NET POSITION	(23,715)	(62,330)	(355)	0	0
NET POSITION, JANUARY 1	120,334	96,619	96,619	96,264	96,264
NET POSITION, DECEMBER 31	96,619	34,289	96,264	96,264	96,264

BUDGET HIGHLIGHTS

- Major funding source - \$950,066 of user fees charged to user departments, approved.
- Capital: - Approved.
 - 1 Desktop Computer - \$1,700
 - 1 Digital Diagnostic Tester - \$1,200
 - 1 Air Compressor (Truck Mount) - \$5,000
 - Emergency Radio System - \$10,650
 - Freon Recovery/Recycle System - \$3,500
 - Hybrid Fuel Control System - \$4,500

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fleet Maint. Superintendent	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Senior Fleet Mechanic	3	3	3	3	108	31,489	40,149	49,059
Mechanic II	1	0	1	1	106	25,790	32,882	40,179
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Mechanic I	2	3	2	2	105	23,445	29,893	36,527
TOTAL	11	11	11	11				



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding seven issues totaling \$16.9 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2013 is \$1.09 billion, making the present debt limit for any one purpose \$1 billion.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2013 is \$269 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations and \$938,400 will be issued in September 2013.

The City of Houma also has two Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

DEBT SERVICE FUNDS

The 1995 Road and Drainage General Obligation bonds were also called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. The outstanding balances are as follows:

	<u>ROADS</u>	<u>DRAINAGE</u>	<u>SEWERAGE</u>
2005	1,450,000.00	555,000.00	
2005	660,000.00	2,110,000.00	
2007	3,190,000.00	4,770,000.00	
2008			\$4,170,000.00
TOTAL	<u>\$ 5,300,000.00</u>	<u>\$ 7,435,000.00</u>	<u>\$ 4,170,000.00</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS

As of December 31, 2013, the total outstanding principal amount of General Obligation Road Bonds is \$5,300,000, the General Obligation Drainage Bonds is \$7,435,000, and General Obligation Sewer Bonds is \$4,170,000.

There are six Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds was sold, \$11,765,000 of Public Improvement Bonds was also sold in the year 2011, and \$11,275,000 of Public Improvement Bonds was sold in 2013.

As of December 31, 2013, the outstanding principal amount of Sales & Use Tax Bonds is \$80,875,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

As of December 31, 2012, the outstanding principal amount of the Certificates for the Firemen is \$1,375,000.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000. On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations and will deliver \$938,400 in September, 2013.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (Continued)

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Fitch has rated Terrebonne parish's outlook as stable.

	Underlying Ratings		Insured
	Standard and Poor's	Fitch Ratings	Standard and Poor's
Public Improvement Bonds:			
Series ST-1998A		AA-	
Sewer Refunding Bonds, Series ST-1998B		AA-	
Series ST-2000		AA-	
Refunding Bonds, Series ST-2003		AA-	
Series ST-2005		AA-	
Series ST-2008		AA-	
Series ST-2009		AA-	
Series ST-2011, Morganza Levee			
Series ST-2011			
General Obligation:			
Refunding Bonds, Series 2003		AA-	
Series 2005, Drainage/Paving		AA-	
Refunding Bonds, Series 2005		AA-	
Series 2007, Drainage/Paving		AA-	
Series 2008, Drainage/Paving/Sewerage		AA-	

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund – The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish’s debt service funds with a description of each activity:

Bond Trust Fund - To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Pension Debt Service Fund – In 1998, the City of Houma refinanced their indebtedness to the Municipal Police Employees Retirement System (MPERS) and the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issues were \$2,265,000 Refunding Certificates of Indebtedness for the MPERS obligations and \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

Road and Bridge Bond Sinking Fund - To provide for the accumulation of monies for the retirement of the \$2,395,000 - 2005 Refunding Paving Bonds, \$2,000,000 - 2005 Series Paving Bonds, \$815,000 - 2003 Refunding Bonds and \$4,000,000 - 2007 Series Road Bonds. These bonds will be retired from ad valorem tax assessments.

Capital Improvement Bond Reserve Fund - To account for \$4,407,406 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

Capital Improvement Bond Sinking Fund - To accumulate monies for payment of \$11,275,000 of Public Improvement Series 2013 Bonds, \$11,756,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, 2003 - \$5,200,000 Public Improvement Refunding Bonds, \$7,495,000 Public Improvement Series 2005 Bonds, Series 2008 \$9,825,000, and \$11,850,000 Public Improvement Series 2009 bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish’s portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

2008 Sewer Bond Sinking Fund – To accumulate monies for payment of \$5,000,000 General Obligation Bonds. These bonds will be retired from ad valorem tax assessments.

Parishwide Drainage Bond Sinking Fund - To provide for the accumulation of monies for the retirement of the 2005 - \$2,030,000 Refunding Bonds, and the \$3,000,000 - 2005 Series Paving Bonds and the \$6,000,000 - 2007 Series Drainage Bonds. These bonds will be retired from ad valorem tax assessments.

Sewer Improvement and Paving Sinking Funds - To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	3,100,526	2,254,906	2,339,589	1,891,625	1,891,625
Miscellaneous Revenue	187,675	7,600	74,421	6,105	6,105
Operating Transfers In	<u>7,920,714</u>	<u>8,201,905</u>	<u>8,481,885</u>	<u>8,000,952</u>	<u>8,000,952</u>
TOTAL REVENUES	<u><u>11,208,915</u></u>	<u><u>10,464,411</u></u>	<u><u>10,895,895</u></u>	<u><u>9,898,682</u></u>	<u><u>9,898,682</u></u>
EXPENDITURES:					
General - Other	169,626	136,509	149,823	143,269	143,269
Victims Assistance	421,496	419,690	419,690		
Fire-Urban	95,268	95,268	95,268	283,589	283,589
Roads & Bridges	826,439	818,454	818,604	716,570	716,570
Drainage	1,023,496	1,026,268	1,026,418	890,290	890,290
Sewerage Collection	4,313,556	4,405,003	4,529,628	4,760,882	4,760,882
Local Coastal Prgm. Dev	3,314,213	3,273,813	3,273,813	3,297,688	3,297,688
Operating Transfers Out	<u>130,314</u>	<u>20,000</u>	<u>59,080</u>	<u>19,000</u>	<u>19,000</u>
TOTAL EXPENDITURES	<u><u>10,294,408</u></u>	<u><u>10,195,005</u></u>	<u><u>10,372,324</u></u>	<u><u>10,111,288</u></u>	<u><u>10,111,288</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-0.81%
INCREASE (DECREASE) TO FUND BALANCE					
	914,507	269,406	523,571	(212,606)	(212,606)
FUND BALANCE, JANUARY 1	13,555,029	14,469,536	14,469,536	14,993,107	14,993,107
FUND BALANCE, DECEMBER 31	14,469,536	14,738,942	14,993,107	14,780,501	14,780,501

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SUMMARY OF UTILITY REVENUE BOND COVERAGE

Year	Net Income	Depreciation	Fiscal Charges	for Debt Service	Debt Service Requirements			Coverage
					Principal	Interest	Total	
1994	1,678,891	1,720,002	783,013 *	4,181,906	630,000	1,079,668	1,709,668	2.45
1995	4,436,280	1,803,691	738,180 *	6,978,151	655,000	1,051,318	1,706,318	4.09
1996	3,184,731	1,769,614	1,020,228	5,974,573	690,000	1,019,878	1,709,878	3.49
1997	4,574,159	1,716,941	985,728	7,276,828	720,000	985,378	1,705,378	4.27
1998	5,513,902	1,933,296	948,288	8,395,486	760,000	947,938	1,707,938	4.92
1999	5,208,715	2,127,485	907,248	8,243,448	800,000	906,898	1,706,898	4.83
2000	1,322,675	2,321,582	863,073	4,507,330	845,000	862,898	1,707,898	2.64
2001	175,634	2,476,251	816,103	3,467,988	890,000	815,578	1,705,578	2.03
2002	980,223	2,313,974	539,052	3,833,249	1,190,000	350,098	1,540,098	2.49
2003	1,616,646	2,371,604	517,230	4,505,480	1,145,000	399,293	1,544,293	2.92
2004	221,462	2,459,701	375,105	3,056,268	1,170,000	373,530	1,543,530	1.98
2005	3,426,767	2,545,007	342,345	6,314,119	1,205,000	340,770	1,545,770	4.08
2006	2,078,699	2,570,991	304,388	4,954,078	1,245,000	302,813	1,547,813	3.20
2007	1,177,811	2,642,000	260,838	4,080,649	1,285,000	259,238	1,544,238	2.64
2008	949,805	2,746,878	213,293	3,909,976	1,335,000	211,693	1,546,693	2.53
2009	427,077	2,925,364	161,203	3,513,644	1,385,000	159,628	1,544,628	2.23
2010	2,068,325	2,835,000	105,110	5,008,435	1,440,000	103,535	1,543,535	3.24
2011	1,956,226	2,986,588	43,775	4,986,589	1,030,000	43,775	1,073,775	4.55
2012	(844,577)	3,125,500		2,280,923				
2013 **	1,662,580	3,016,000		4,678,580				
2014 ***	(807,381)	3,186,000	18,050	2,396,669				

* Interest paid less interest earned on bond investments are capitalized.

** Projected amounts for 2013.

*** Budgeted amounts for 2014.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	TOTAL
2014	7,916,734	2,026,104	9,942,838
2015	7,935,378	2,015,929	9,951,306
2016	7,964,984	1,840,554	9,805,538
2017	7,987,238	1,552,684	9,539,921
2018	8,007,551	1,554,320	9,561,871
2019	7,520,210	1,557,683	9,077,893
2020	7,268,591	1,568,204	8,836,795
2021	7,295,494	1,565,851	8,861,345
2022	7,321,356	1,575,661	8,897,017
2023	7,344,125	1,582,374	8,926,499
2024	7,355,403	1,590,404	8,945,808
2025	7,365,191	1,594,569	8,959,759
2026	7,385,825	1,189,403	8,575,228
2027	5,220,028	1,190,331	6,410,359
2028	5,226,934	396,309	5,623,244
2029	4,435,831		4,435,831
2030	4,452,056		4,452,056
2031	4,465,475		4,465,475
2032	4,480,191		4,480,191
	<u>126,948,594</u>	<u>22,800,380</u>	<u>149,748,974</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "*Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary there of published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state.*"

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	Roads, Highways and Bridges	Drainage
Assessed valuation	<u>\$ 810,700,753</u>	<u>\$ 810,700,735</u>
Debt limit: 10% of assessed value *	<u>\$ 81,070,074</u>	<u>\$ 81,070,074</u>
Less: Debt outstanding	5,300,000	7,435,000
Amounts held in sinking funds	<u>911,947</u>	<u>1,210,079</u>
Debt applicable to limitation	<u>6,211,947</u>	<u>8,645,079</u>
Legal debt margin	<u>\$ 74,858,127</u>	<u>\$ 72,424,995</u>

* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

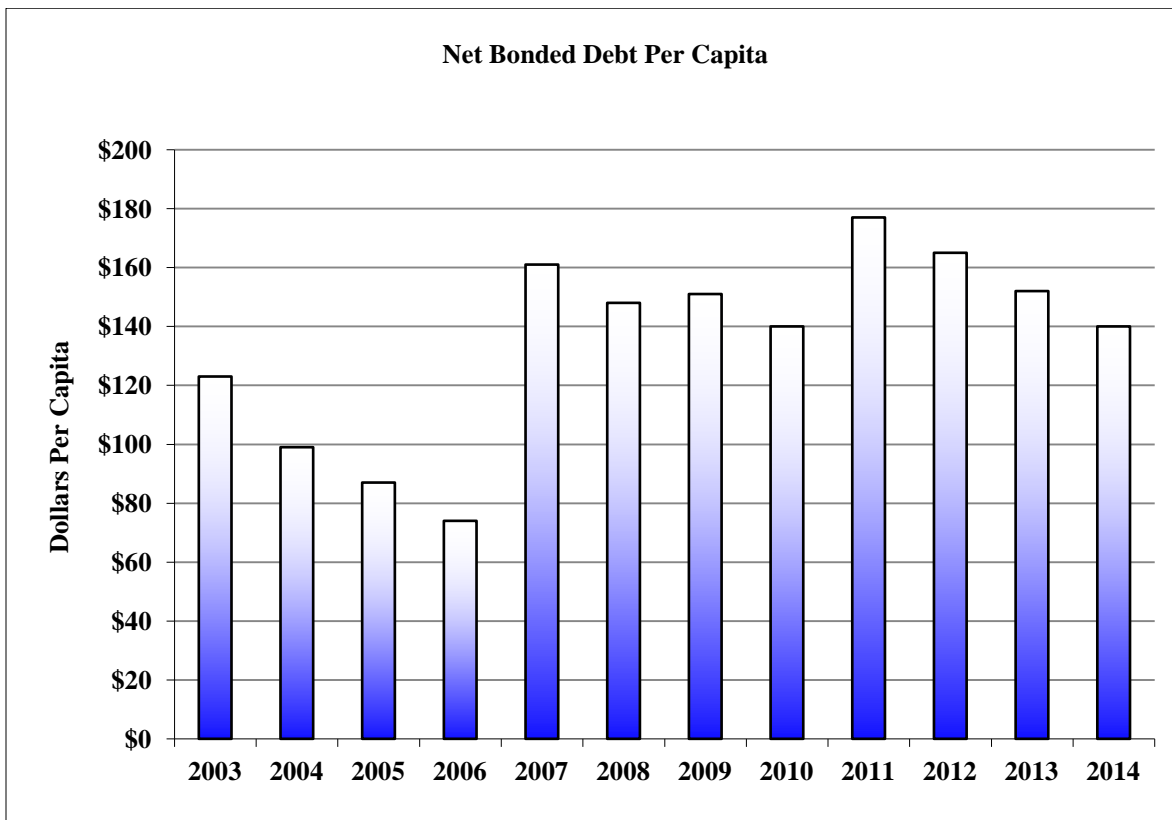
**RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND
NET AD VALOREM TAX DEBT TO ASSESSED VALUE**

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2003	106,823	571,075,180	14,060,000	931,530	13,128,470	2.30%	123
2004	107,127	613,656,650	12,320,000	1,740,000	10,580,000	2.01%	99
2005	107,146	646,663,595	11,110,000	1,825,000	9,285,000	1.44%	87
2006	108,938	693,603,910	10,400,000	2,290,000	8,110,000	1.17%	74
2007	108,424	697,905,630	19,695,000	2,185,000	17,510,000	2.51%	161
2008	108,576	709,298,030	18,660,000	2,590,000	16,070,000	2.27%	148
2009	109,409	722,165,295	17,585,000	1,075,000	16,510,000	2.29%	151
2010	109,561	741,791,975	16,460,000	1,125,000	15,335,000	2.07%	140
2011	111,860 *	770,363,925	21,155,000	1,330,000	19,825,000	2.57%	177 *
2012	111,860 *	810,700,735	19,825,000	1,400,000	18,425,000	2.45%	165 *
2013	** 111,860 *	849,326,227	18,425,000	1,455,000	16,970,000	2.17%	152 *
2014	***	891,792,538	16,905,000	1,270,000	15,635,000	1.90%	140 *

* Estimated by Terrebonne Parish Consolidated Government.

** Projected amounts for 2013.

*** Budgeted amounts for 2014.



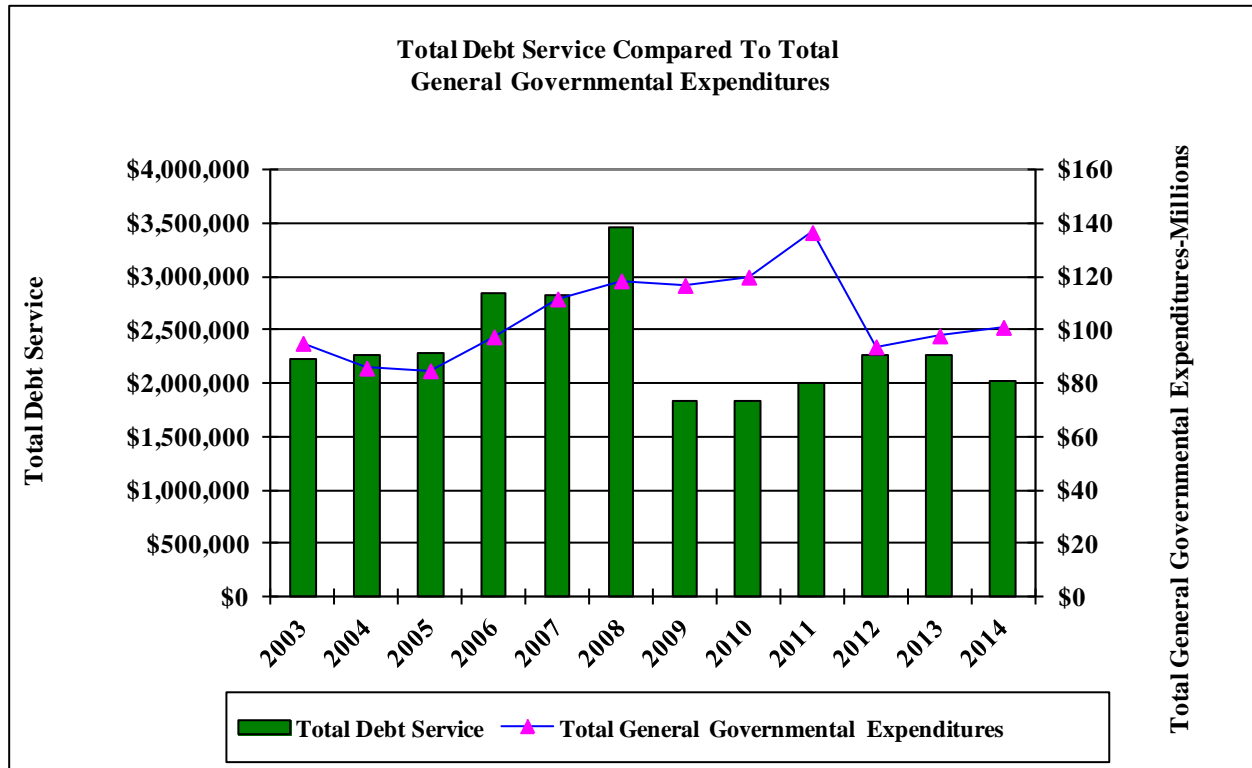
400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Debt Service to General Governmental Expenditures
2003	1,620,000	598,173	2,218,173	95,081,339	2.33%
2004	1,740,000	523,625	2,263,625	85,802,358	2.64%
2005	1,825,000	460,493	2,285,493	84,811,744	2.69%
2006	2,290,000	549,679	2,839,679	97,517,601	2.91%
2007	2,185,000	633,581	2,818,581	111,713,067	2.52%
2008	2,590,000	871,374	3,461,374	118,492,304	2.92%
2009	1,075,000	755,259	1,830,259	116,777,305	1.57%
2010	1,125,000	715,608	1,840,608	119,877,649	1.54%
2011	1,330,000	925,451	2,255,451	136,580,107	1.65%
2012	1,400,000	870,035	2,270,035	93,761,978	2.42%
2013 *	1,455,000	812,473	2,267,473	97,871,027	2.32%
2014 **	1,270,000	756,104	2,026,104	101,064,242	2.00%

* Projected amounts for 2013.

** Budgeted amounts for 2014.



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 16,905,000	100%	\$ 16,905,000
Overlapping:			
Terrebonne Parish School Board*	<u>0</u>	<u>100%</u>	<u>0</u>
Total	<u>\$ 16,905,000</u>	<u>100%</u>	<u>\$ 16,905,000</u>

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.
Overlapping debt is based on June 30, 2012 financial information.



CAPITAL IMPROVEMENT PROJECTS FUNDS

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish president shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:

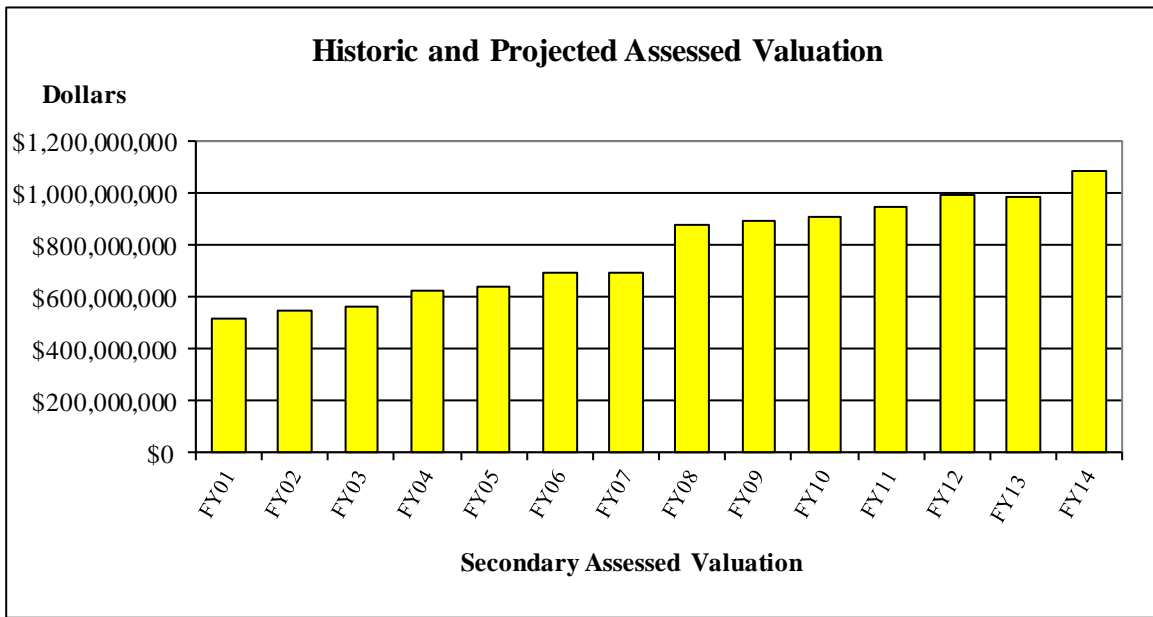


Figure 1

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

The Parish expected the increase in collections to level off in July 2009. The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 3% Sales Tax through 2012, which was in effect in 1988.

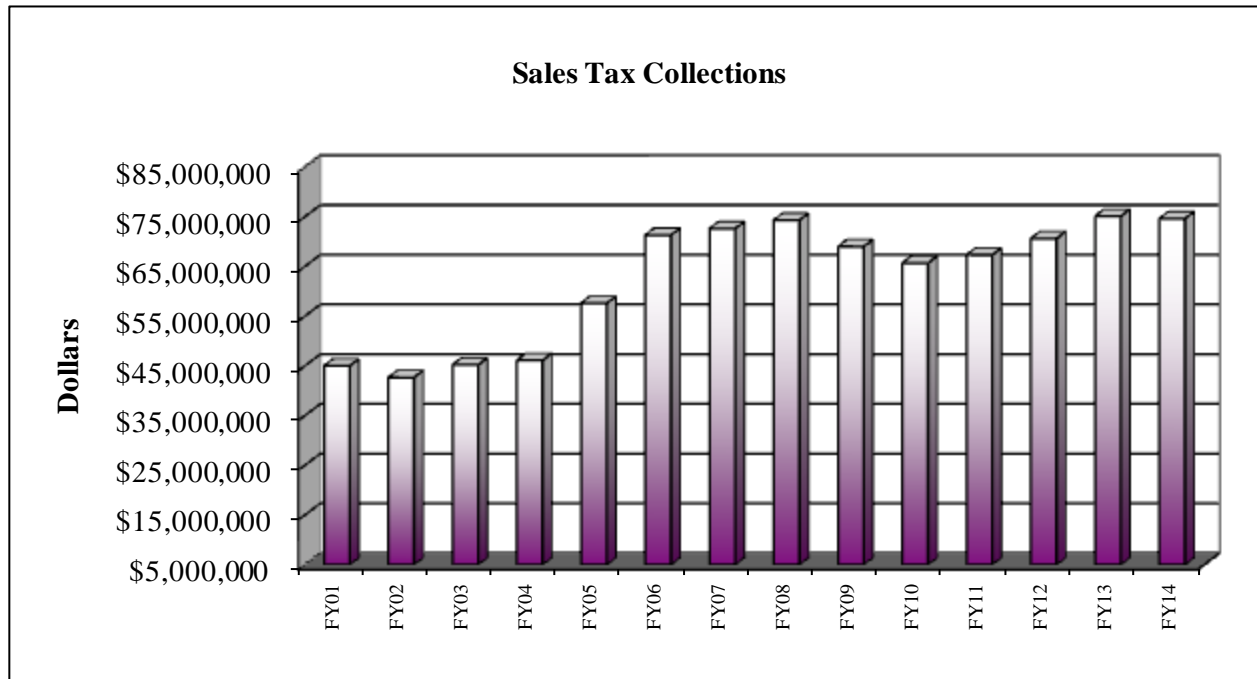


Figure 2

UTILITY REVENUE BONDS

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Proposed Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds, and will issue \$938,400 in September 2013. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

UTILITY REVENUE BONDS (continued)

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable therefore are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish has issued no Limited Tax Issue at this time.

DISTRICT DEBT

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2003, 2005, 2008, 2009, 2011, and 2013 Public Improvement Sales Tax Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$9 million in 2008, \$3.9 million in 2009, \$5.4 million in 2010, \$5.94 million in 2011, \$4.83 million for the year 2012, and \$2.97 million for the year 2013.

The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2012, the cost was approximately:

- \$1,575 to maintain one acre of park property;
- \$309.01 per garbage customer to maintain the sanitation system;
- \$79.21 operating cost per vehicle per hour, and
- \$12,504 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne's Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to downtown gained by promoting tourism.

The 2014 Capital Improvements Budget totals \$199,160,903 an increase of 4% from the original 2013 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2013" represents new projects, 2013 expenditures, funding increases/decreases and transfer of closed out project balances.

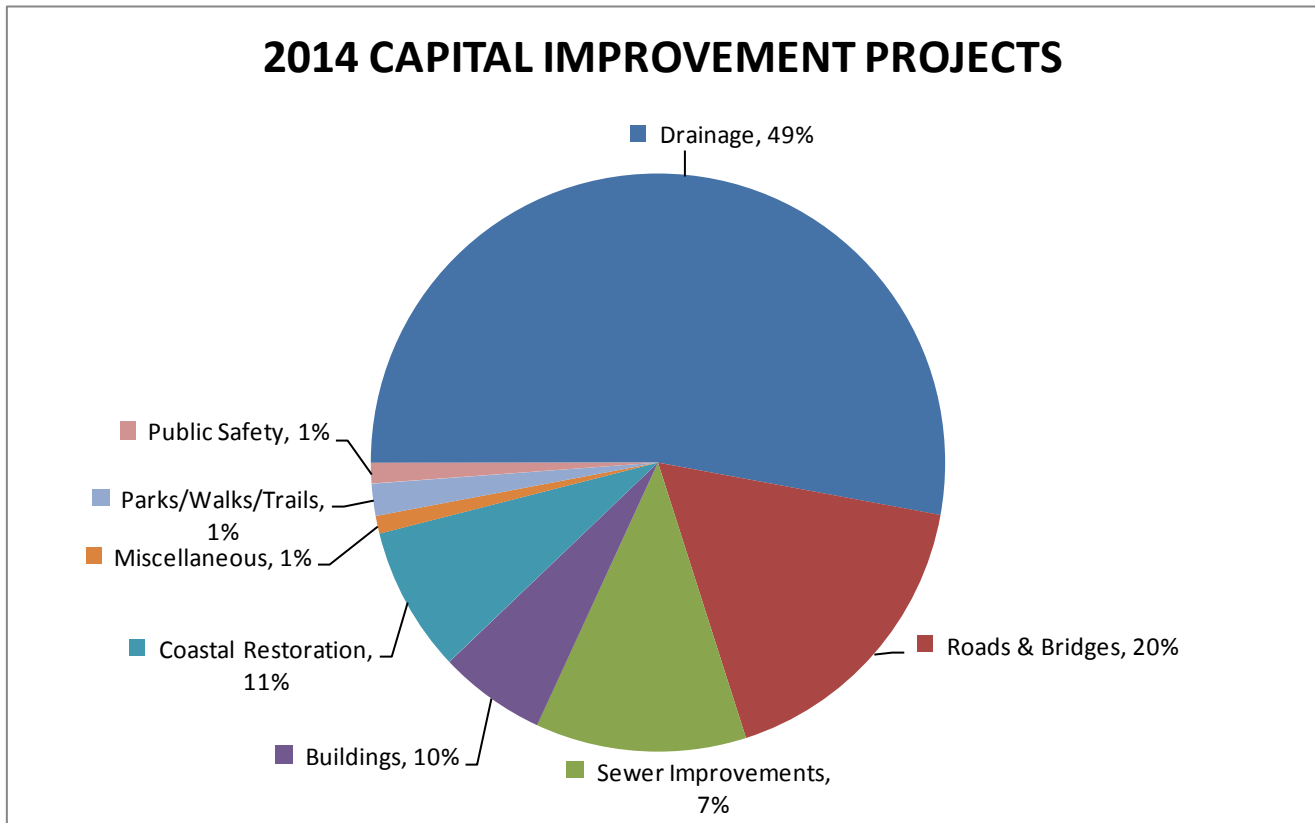
5 YEAR CAPITAL OUTLAY BY FUND BY CATEGORY

<u>Project Type</u>	<u>2013 Budget</u>	<u>Change for 2013</u>	<u>2014 Budget</u>
Buildings	11,425,118	8,188,468	19,613,586
Roads & Bridges	32,596,782	7,928,504	40,525,286
Drainage	100,664,137	(5,387,246)	95,276,891
Parks/Side walks/Trails	3,414,673	(1,067,836)	2,346,837
Public Safety	2,225,148	198,771	2,423,919
Coastal Restoration	15,485,277	5,824,539	21,309,816
Economic Development	-	-	-
Miscellaneous	1,895,491	923,161	2,818,652
Sewer Improvements	22,531,106	(7,685,190)	14,845,916
Sanitation Improvements	-	-	-
Totals	<u>190,237,732</u>	<u>8,923,171</u>	<u>199,160,903</u>

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Like in 2013, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Generally, Terrebonne Parish is poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government has to keep the possible dangers of the tropical systems to the forefront of our planning for protection to our citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. This Parish has experienced horrific hurricanes in the past which has proved that we have to provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the State of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 49% of our total Capital Improvement Projects as shown on the following chart.



CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill but is rebounding due to the resilience of our citizens and the local businesses. However, the Gulf oil spill did directly affect our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, were similarly affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. The moratorium on deepwater oil drilling has had an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana has felt some effect of the oil disaster. With the new regulations on issuing deep water drilling permits, the new permits are not forthcoming as quickly as in the past. With a cautious optimism, the Parish is remaining the same in its 2014 operations and maintenance budget as it was for 2013. Also, with the overall economy, the estimation of the 2014 capital budget is still minimal amount of new Parish dollars to budget for new major construction projects as it was for the 2013 budget.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2014 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the Bayou Lacarpe Phases A and D which \$5,169,778 was originally budgeted to assist in the drainage improvements of this bayou community. Another project is the 1-1B Drainage Project originally budgeted at \$9,047,606, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$18,138,471. Approximately, \$16,324,239 has been spent so far on this project. The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. A major coastal restoration project, Lake Boudreaux Diversion, is receiving an additional budget of \$2,802,683 for 2013 bringing the total budget of \$5,812,683. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2014 operation and maintenance including operating capital expenditures proposed budget of \$12,739,773 compared to the 2013 originally proposed budget of \$11,584,445. This is an increase of \$1,155,328 (9.9%) from 2013 to 2014.

Due to the growth in our area, a demand for our infrastructure is ever increasing. An increase in funding is allocated for Road and Bridge projects and Sewer Improvement projects as well. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$40,525,286 that is shown on the chart above at 17%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance budget of the Road and Bridge Department for 2014 is \$6,745,109 which is a decrease of \$429,969 or 6.3% over the 2013 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. Projects that are still ongoing in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2014 is \$8,581,776 which is an increase of \$356,865 or 4.3% from 2013.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,270,148. The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish with regard to the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 16,300,000
Total Levees and Drainage	93,092,205
Total Roads	1,000,000
Total Waterworks	984,925
Total Pollution Control/Sewerage	1,818,018
Total Buildings	7,800,000
Total Economic Restoration	2,275,000
Total for Projects	<u>\$123,270,148</u>

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds – Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish’s construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

Below is a list of Terrebonne Parish’s Capital Improvement Project funds with a description of each activity:

City Court Building Fund – With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Fund 241 HUD CDBG Recovery Construction Fund – Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

Parishwide Drainage Construction Fund - To account for the construction and improvements to Terrebonne Parish’s Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund - To account for the construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish is scheduled to sell \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Sewer Bond Construction Fund – Sale of \$17,000,000 Sewer Revenue Bonds in 2010. Being used for renovations/upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

Capital Projects Control Fund - To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund - To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund - To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund - To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund - To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund - To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund - To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund – To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund - To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund – To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund – To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	20,393,554	113,655,521	114,784,388	0	0
Miscellaneous Revenue	154,332	112,473	144,823	0	0
Other Revenue	36,000	11,275,000	11,239,000	0	0
Operating Transfers In	<u>9,617,206</u>	<u>15,332,160</u>	<u>16,831,160</u>	<u>6,453,095</u>	<u>6,453,095</u>
TOTAL REVENUES	<u>30,201,092</u>	<u>140,527,442</u>	<u>143,151,659</u>	<u>6,453,095</u>	<u>6,453,095</u>
EXPENDITURES:					
Juvenile Services	140,366	7,133,634	7,133,634	0	0
Government Buildings	819,785	6,707,205	7,436,072	0	0
Code Violation/Compliance	345,988	271,463	271,459	200,000	200,000
Civic Center	0	446,503	446,503	0	0
Parish Prisoners	82,183	2,014,647	2,014,647	400,000	400,000
Fire-Urban	0	119,046	0	0	0
Coastal Restoration/Preservation	238,132	21,379,173	21,309,834	0	0
Engineering	0	2,526,250	2,526,250	0	0
Roads & Bridges	13,490,653	33,956,609	30,881,078	6,956,269	6,956,269
Drainage	17,484,376	93,146,390	92,944,423	2,344,762	2,389,762
Sewerage Collection	2,487,350	11,287,429	11,287,429	0	0
Treatment Plant	0	3,585,571	3,585,571	0	0
Parks & Grounds	2,173,320	1,306,667	1,267,352	50,000	115,000
General - Other	0	194,997	194,997	0	0
Economic Development - Other	42	189,011	189,011	487,315	487,315
Water Projects	0	85,300	85,300	0	0
Emergency Preparedness	0	9,272	9,272	0	0
ARRA Stimulus	129,644	116,798	116,798	0	0
City Court	335,885	315,536	315,536	0	0
Solid Waste Services	1,171,887	68,489	1,568,489	0	0
Animal Control	0	1,755,591	1,755,591	0	0
Landfill Closure	0	17,074	17,074	0	0
Operating Transfers Out	<u>10,311,072</u>	<u>5,438,450</u>	<u>8,938,450</u>	<u>4,417,939</u>	<u>4,417,939</u>
TOTAL EXPENDITURES	<u>49,210,683</u>	<u>192,071,105</u>	<u>194,294,770</u>	<u>14,856,285</u>	<u>14,966,285</u>
% CHANGE OVER PRIOR YEAR					-94.35%
INCREASE (DECREASE) TO FUND BALANCE	(19,009,591)	(51,543,663)	(51,143,111)	(8,403,190)	(8,513,190)
FUND BALANCE, JANUARY 1	67,885,115	48,875,524	48,875,524	(2,267,587)	(2,267,587)
FUND BALANCE, DECEMBER 31	48,875,524	(2,668,139)	(2,267,587)	(10,670,777)	(10,780,777)

604 CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall, and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement. The remaining funds are being utilized for a roof replacement.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Miscellaneous Revenue	0	0	0	0	0
Operating Transfers In	245,000	0	0	0	0
TOTAL REVENUES	245,000	0	0	0	0
EXPENDITURES:					
City Court	335,885	315,536	315,536	0	0
TOTAL EXPENDITURES	335,885	315,536	315,536	0	0
EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(90,885)	(315,536)	(315,536)	0	0
FUND BALANCE, JANUARY 1	419,781	328,896	328,896	13,360	13,360
FUND BALANCE, DECEMBER 31	328,896	13,360	13,360	13,360	13,360

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No significant changes.

604 CITY COURT BUILDING FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
City Court Complex	315,536	0	0	0	0	0	315,536
TOTAL EXPENDITURES	315,536	0	0	0	0	0	315,536
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: City Court Land Purchase
<p>Description: To provide for purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Court. The balance of funds for renovations and improvements will be used for the roof replacement.</p>

Council District: 5

Funding Source: 73% City Court Building Fund 27% General Fund.

Project Appropriation: Total project costs including prior authorizations \$923,265.

Operating Budget Impact: Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs will be determined with the purchase of the building and debt service payments funded by both sales tax and dedicated fees. The purchase price of the building is \$2.3 million, which a majority was funded through a 2005 Sales Tax Bond Issuance. This fund will be used for the renovations necessary to accommodate City Court and City Marshal offices.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

On March 19, 2009, HUD approved Louisiana’s initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately. However, the two funds continue to be considered one program. See Grant Funds Section.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	12,580,794	77,339,188	77,339,188	0	0
TOTAL REVENUES	<u>12,580,794</u>	<u>77,339,188</u>	<u>77,339,188</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Juvenile Services	140,366	7,133,634	7,133,634	0	0
Code Violation/Compliance	345,988	91,213	91,209	0	0
Engineering	0	2,526,250	2,526,250	0	0
Roads & Bridges	50,781	1,149,219	1,149,219	0	0
Drainage	12,043,657	63,683,768	63,683,768	0	0
Sewerage Collection	0	1,755,108	1,755,108	0	0
Animal Shelter	0	1,000,000	1,000,000	0	0
TOTAL EXPENDITURES	<u>12,580,792</u>	<u>77,339,192</u>	<u>77,339,188</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO					
FUND BALANCE	2	(4)	0	0	0
FUND BALANCE, JANUARY 1	(2)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	(4)	0	0	0

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
CDBG Animal Shelter Building	1,000,000	0	0	0	0	0	1,000,000
CDBG Ashland Drainage Pump Stn Outfall Canal	589,315	0	0	0	0	0	589,315
CDBG Ashland Forced Drainage Pump Station	339,568	0	0	0	0	0	339,568
CDBG Ashland North Levee Imprv & Extension	3,079,278	0	0	0	0	0	3,079,278
CDBG Baroid/Bayou LaCarpe F/D Pump Station	3,021,048	0	0	0	0	0	3,021,048
CDBG Buquet Street Drainage Improvements	78,511	0	0	0	0	0	78,511
CDBG Cedar Grove to Ashland Pump Station	4,105,460	0	0	0	0	0	4,105,460
CDBG Cedar Grove to Ashland Levee/Wtr Cntrl	6,068,513	0	0	0	0	0	6,068,513
CDBG Derelict Vessel Removal	91,209	0	0	0	0	0	91,209
CDBG Falgout Canal Pontoon Bridge	1,149,219	0	0	0	0	0	1,149,219
CDBG Gray Sewer Facilities	315,621	1,439,487	0	0	0	0	1,755,108
CDBG Juvenile Detention Facility	7,133,634	0	0	0	0	0	7,133,634
CDBG Public Works Administrative Building	2,526,250	0	0	0	0	0	2,526,250
CDBG Shrimpers Row PumpStation	4,837,088	0	0	0	0	0	4,837,088
CDBG Summerfield PumpStation	2,163,288	0	0	0	0	0	2,163,288
CDBG Susie Canal North Levee Extension	6,224,741	0	0	0	0	0	6,224,741
CDBG Upper Dularge East Levee	14,929,052	0	0	0	0	0	14,929,052
CDBG Upper Dularge Pump Station	4,785,487	0	0	0	0	0	4,785,487
CDBG Ward 7 Levee Elevation	13,462,419	0	0	0	0	0	13,462,419
TOTAL EXPENDITURES	<u>75,899,701</u>	<u>1,439,487</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>77,339,188</u>
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

**Project Name: CDBG Animal Shelter Building
Project Number: 55-PARA-3202**

Description: Construction of a new Building for the animal shelter in Gray.

Council District: Parish wide
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$1,000,000.
Operating Budget Impact: To be determined.

**Project Name: CDBG Ashland Drainage Pump Station Outfall Canal Improvements
Project Number: 55-PARA-3313**

Description: Excavation of drainage canal and levee improvements along the Ashland drainage pump station outfall canal. Existing elevation of levees is a +5.0. Total length of base bid is approximately 4,000 linear feet making improvements to the existing levee along the Ashland Drainage Pump Station Outfall Canal. The levee will be built up to a +10.0' elevation with 3:1 side slopes.

Council District: 1, 7, 8
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$777,800.
Operating Budget Impact: To be determined.

**Project Name: CDBG Ashland Forced Drainage Pump Station
Project Number: 08-DRA-45 & 55-PARA-3401**

Description: Reconstruction of the Ashland forced drainage pump station.
Engineer/Architect: GSE Associates, LLC
Contractor: Sealevel Construction, Inc.

Council District: 1, 7, 8
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$3,643,578.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Ashland North Levee Improvements & Extension Project Number: 10-CDBG-R-LEV-67 & 55-PARA-3305	
Description:	Construction of 8,000 linear feet of levee between the proposed Thompson Road extension and the St. Louis Canal.
Engineer/Architect:	Shaw Coastal, Inc.

Council District:	7 & 1
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$3,499,971.
Operating Budget Impact:	To be determined.

Project Name: CDBG Baroid/Bayou LaCarpe Forced Drainage Pump Station Project Number: 06-DRA-45 & 55-PARA-3403	
Description:	Reconstruction of the Baroid/Bayou LaCarpe forced drainage pump station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	DQSI, LLC

Council District:	1, 2, 6
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$5,228,250.
Operating Budget Impact:	To be determined.

Project Name: CDBG Buquet Street Drainage Project Number: 10-CDBG-R-33 & 55-PARA-3404	
Description:	Construction of resizing drainage culverts that will protect the residences along Buquet Street, Mike Street, and Daigle Street.
Engineer/Architect:	Glenn Shaheen & Associates (GSA)
Contractor:	Sealevel Construction, Inc.

Council District:	3
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$984,500.
Operating Budget Impact:	To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Cedar Grove To Ashland Drainage Pump Station Project Number: 10-DRA-CDBG-R-35 & 55-PARA-3308	
Description:	Construction of a drainage pump station that will serve an area of approximately 350 acres located on St. Louis Canal near Highway 57 proposed levee system.
Engineer/Architect:	Gulf Engineers Consultants/Krebs-LaSalle (G.E.C., Inc.)

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$4,149,499.
Operating Budget Impact:	To be determined.

Project Name: CDBG Cedar Grove To Ashland Landfill Levee & Water Control Structure Project Number: 10-CDBG-WTR-70 & 55-PARA-3308	
Description:	Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.
Engineer/Architect:	T Baker Smith, LLC

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$6,218,913.
Operating Budget Impact:	To be determined.

Project Name: CDBG Derelict Vessel Removal Project Number: 11-CDBG-11 & 55-PARA-3601	
Description:	Removal of derelict vessels in the bayous of Terrebonne Parish.
Contractor:	Lawson Environmental Service & Matthews Marine, Inc.

Council District:	Parish wide
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$1,030,047.
Operating Budget Impact:	No impact.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Falgout Canal Pontoon Bridge
Project Number: 12-CDBG-32

Description: Replace the existing pontoon bridge with a new pontoon bridge.
Engineer/Architect: GSE Associates, LLC

Council District: 7
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$1,200,000.
Operating Budget Impact: To be determined.

Project Name: CDBG Gray Sewer Facilities
Project Number: 55-PARA-2302

Description: Construct a lift station north of Hwy. 90 in the Gray area along with a new 12” force main.
Engineer/Architect: Greenpoint Engineering

Council District: 2, 4
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$1,755,108.
Operating Budget Impact: To be determined.

Project Name: CDBG Juvenile Detention Facility
Project Number: 12-JUVCDBG-38

Description: Construct a juvenile justice complex on a 6 acre parcel of land just off LA highway 24 north of LA highway 90.
Engineer/Architect: Duplantis Design Group

Council District: Parish wide
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$7,274,000.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: CDBG Public Works Administrative Building
Project Number: 55-PARA-3203**

Description: Construct a new public works facility, adequate parking lot, above ground fuel tanks, and a wash rack.
Engineer/Architect: Duplantis Design Group

Council District: Parish wide
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$2,526,250.
Operating Budget Impact: To be determined.

**Project Name: CDBG Shrimpers Row Pump Station
Project Number: 10-CDBG-R-34 & 55-PARA-3402**

Description: Construct a new 4-bay precast concrete pump station sub-structure, access bridge and demolish the old pump station.
Engineer/Architect: GSE Associates, LLC

Council District: 7
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$5,335,114
Operating Budget Impact: To be determined.

**Project Name: CDBG Summerfield Forced Drainage Pump Station
Project Number: 09-DRA-10 & 55-PARA-3405**

Description: Reconstruction of the Summerfield forced drainage pump station.
Engineer/Architect: GSE Associates, LLC
Contractor: Cecil D Gassiot, LLC

Council District: 6
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$4,533,622.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Susie Canal North Levee Extension Project Number: 10-LEV-31& 55-PARA-3303	
Description:	Construct a 13,000 linear foot levee from the northern boundary of the Canebreak Subd to Bobtown bridge. Also refurbish Canebreak forced drainage levee and construct a new levee to provide forced drainage to Bobtown Bridge.
Engineer/Architect:	GSE Associates, LLC

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$6,388,360.
Operating Budget Impact:	To be determined.

Project Name: CDBG Upper Dularge East Levee Project Number: 06-LEV-02 & 55-PARA-3301	
Description:	Construction of a new levee between Falgout Canal and Bayou Prevost.
Engineer/Architect:	Shaw Coastal, Inc.

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$14,999,947.
Operating Budget Impact:	To be determined.

Project Name: CDBG Upper Dularge Pump Station Project Number: 55-PARA-3301	
Description:	Construction of a new drainage pump station.
Engineer/Architect:	GSE Associates, LLC

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$4,800,000.
Operating Budget Impact:	To be determined.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Ward 7 Levee
Project Number: 10-CDBG-R-63 & 55-PARA-3306

Description: Construction of 10' lift design for 85,000 linear feet segment of levee that refurbishes the existing upper and lower Little Caillou forced drainage.

Engineer/Architect: Shaw Coastal, Inc.

Council District: 8

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$14,320,768.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	3,747,999	4,355,328	4,355,328	0	0
Miscellaneous Revenue	28,315	0	7,500	0	0
Operating Transfers In	1,061,707	2,567,605	2,567,605	2,079,795	2,079,795
TOTAL REVENUES	4,838,021	6,922,933	6,930,433	2,079,795	2,079,795
EXPENDITURES:					
Drainage	5,122,303	23,372,739	23,240,772	2,329,762	2,374,762
Operating Transfer Out	252,880	550,000	550,000	0	0
TOTAL EXPENDITURES	5,375,183	23,922,739	23,790,772	2,329,762	2,374,762
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-89.84%
INCREASE (DECREASE) TO FUND BALANCE					
	(537,162)	(16,999,806)	(16,860,339)	(249,967)	(294,967)
FUND BALANCE, JANUARY 1	17,648,253	17,111,091	17,111,091	250,752	250,752
FUND BALANCE, DECEMBER 31	17,111,091	111,285	250,752	785	(44,215)

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **1-1B Systems Channel Project** – Approved.
 - 2014 1-1B Construction Fund - \$8,000
- **2-1A Schriever Drainage Improvements** – Approved.
 - 2014 General Fund- \$23,000
 - 2014 Capital Projects Control- \$20,000
- **Bayou Point Aux Chene Clearing/Snagging** – Approved.
 - 2014 Drainage Tax Fund - \$45,000
- **Company Canal Forced Drainage** – Approved.
 - 2014 Drainage Tax Fund - \$105,000
- **High Ridge Levee** – Approved.
 - 2014 Road Construction Fund - \$263,866
- **Hollywood Road Drainage** – Approved.
 - 2014 Drainage Tax Fund - \$495,000
 - 2014 PW Drainage Construction Fund -\$110,176
- **Upper Dularge Levee** – Approved.
 - 2014 Road Construction Fund - \$100,000
- **Wauben Drainage Study** – Approved.
 - 2014 Drainage Tax Fund - \$292,176
 - 2014 PW Drainage Construction Fund - \$7,824
- **Westside Area Drainage** – Approved.
 - 2014 Drainage Tax Fund - \$707,824
 - 2014 PW Drainage Construction Fund - \$131,967
 - 2014 PW Capital Projects Control Fund -\$64,929

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
1-1A Drainage	1,582,986	0	0	0	0	0	1,582,986
1-1B Systems Channel Project	2,756,207	0	8,000	0	0	0	2,764,207
2-1A Schriever Drainage Improvements	305,764	0	43,000	0	0	0	348,764
3-1B Improvements	170,000	(170,000)	0	0	0	0	0
Allemand Subdivision Drainage Improvements	108,722	(108,722)	0	0	0	0	0
Ashland Pump Station Improvements	25,647	0	0	0	0	0	25,647
Automatic Bar Screen Cleaners	776,402	0	0	0	0	0	776,402
Barataria Drain Line/Bulkhead	68,054	0	0	0	0	0	68,054
Bayou Chauvin Channel Improvements	260,000	350,000	0	0	0	0	610,000
Bayou Lacache Drainage Improvements	34,747	0	0	0	0	0	34,747
Bayou Lacarpe Drainage Improvements	154,125	2,820,000	0	0	0	0	2,974,125
Bayou Pointe Aux Chenes Clearing & Snagging	25,000	0	45,000	0	0	0	70,000
Bayou Terrebonne Clearing and Snagging	842,290	0	0	0	0	0	842,290
Bayou Terrebonne Drainage Improvements	53	0	0	0	0	0	53
Bonanza Pump Station Improvements	0	57,900	0	0	0	0	57,900
Boudreaux Canal Weir Structure	14,003	0	0	0	0	0	14,003
Broadmoor Drng Improvement (Dist 3 Drng)	23,245	(23,245)	0	0	0	0	0
Buquet Subdivision Mitigation	500,000	(500,000)	0	0	0	0	0
Company Canal Forced Drainage	89,408	0	105,000	0	0	0	194,408
Concord Road Drainage Improvement	441	0	0	0	0	0	441
Concord Road Levee	222,643	(50,000)	0	0	0	0	172,643
District 1 Drainage Improvements	371,232	0	0	0	0	0	371,232
Exhibit 14 Channel Improvements	957,394	(255,000)	0	0	0	0	702,394
Gum Street Drainage	221,645	0	0	0	0	0	221,645
High Ridge Levee	39,293	400,000	263,866	0	0	0	703,159
Highway 56 - Screw Gate	22,397	0	0	0	0	0	22,397
Hollywood Road Drainage	678,330	0	605,176	0	0	0	1,283,506
Lashbrook Pump Station Repairs	231,107	0	0	0	0	0	231,107
Levee Improvements (Parish Maintained)	676,529	0	0	0	0	0	676,529
Lower Montegut Bulkhead	3,815	0	0	0	0	0	3,815
Martin Luther King Drainage Improvements	481,188	0	0	0	0	0	481,188
Mount Pilgrim Forced Drainage (6-3) Humphries	2,382,242	0	0	0	0	0	2,382,242
Savanne Road Drng Ph 1, 2, & 3 (Dist #6)	55,094	(55,094)	0	0	0	0	0
Schriever Hazard Mitigation Program	52,714	0	0	0	0	0	52,714
St. Louis Canal Drainage	(25,133)	353,106	0	0	0	0	327,973
Summerfield Pump Station	116,139	55,094	0	0	0	0	171,233
Sunset Park Area Drainage Improvements	17,580	0	0	0	0	0	17,580
Thompson Rd Levee/Drainage	3,239,798	0	0	0	0	0	3,239,798
Upper Dularge Levee	307,338	496,000	100,000	0	0	0	903,338
Upper Little Caillou Pump Station	0	550,500	0	0	0	0	550,500
Ward Seven (7) Drainage Levee Phase I, Phase II	2,520,895	(1,187,395)	0	0	0	0	1,333,500
Wauben Subd Drainage Study	0	30,000	300,000	0	0	0	330,000
Westside Area Drainage	126,000	30,000	904,720	0	0	0	1,060,720
TOTAL EXPENDITURES	20,435,334	2,793,144	2,374,762	0	0	0	25,603,240
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1A Drainage Project Number: 02-DRA-28 & 06-DRA-47	
Description:	The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).
Engineer/Architect:	T. Baker Smith
Contractor:	Phylway Construction, Inc , Low Land Construction, Byron E.Talbot and Wilco Industrial Services

Council District:	2, 6
Funding Source:	71% Louisiana Dept. of Transportation & Development, 25% Drainage Tax Fund, 2% ¼% Capital Sales Tax Fund, and 2% Parish wide Drainage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$6,166,502.
Operating Budget Impact:	\$9,500 annual increase for maintenance costs.

Project Name: 1-1B Systems Channels Project Project Number: 01-DRA-40	
Description:	Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction Co., Inc., Wilco Industrial Services, Fordice Construction, LA Contracting Enterprise

Council District:	2, 3, 4, 5
Funding Source:	66% Drainage Tax Fund, 20% ¼% Capital Sales Tax Fund, 9% General Fund, 4% 2000 Public Improvement Construction Fund, and 1% Hazard Mitigation Grant Program.
Project Appropriation:	\$8,000 in FY 2014.Total project costs including prior authorizations \$5,164,082.
Operating Budget Impact:	No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

Project Name: 2-1A Schriever Drainage Improvements Project Number: 95-DRA-67	
Description:	Ditch excavation along the northern boundary of Sugarland Subdivision, install drain culverts across Back Project Road and Isle of Cuba Road and replace driveway culverts along Back Project Road between Isle of Cuba Road and Indian Ridge Ranch Road.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Phase II - Phylway Construction, Inc., Phase IV - Hebert Brother Engineers, Inc., Phase I, Sealevel Construction, Inc., and Phase III Byron E. Talbot

Council District:	6
Funding Source:	51% Drainage Tax Fund, 26% 2000 Public Improvement Bond Fund, 19% of ¼% Capital Sales Tax Fund, 4% Parish wide Drainage Construction Fund.
Project Appropriation:	\$43,000 in FY 2014. Total project costs including prior authorizations \$2,614,634.
Operating Budget Impact:	\$2,500 annual increase to operations; debt service increase of \$31,000.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: 3-1B Improvements

Description: Drainage improvements in the 3-1B forced drainage system.

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$170,000.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Allemand Subdivision Drainage Improvements
Project Number: 09-DRA-16

Description: Construct a new ditch from Alcee to the CCC Ditch and to clean and reshape the roadside ditches along Alcee Street south of Royce Street.
Engineer/Architect: Milford & Associates
Contractor: G & W Construction

Council District: 4
Funding Source: 91 % Drainage Tax Fund and 9% Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$231,278.
Operating Budget Impact: To be determined.

Project Name: Ashland Pump Station Improvements
Project Number: 08-DRA-25

Description: To provide funding to rehabilitate the Ashland Pump Station (D-09).
Engineer/Architect: GSE Associates, LLC

Council District: 1, 7, 8
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$562,293.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Automatic Bar Screen Cleaners Coteau/Smithridge/Montegut P/S Bar Screen Project Number: 10-DRA-36	
Description:	Install a 47 linear feet of bar screens with automatic trash rakes at the Smithridge pump station. Also, install 9 automatic trash rakes at the Coteau pump station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Cecil D. Gassiott, LLC SeaLevel Construction

Council District:	2, 3, 4, 5, 8, 9
Funding Source:	FEMA
Project Appropriation:	Total project costs including prior authorizations \$3,362,484.
Operating Budget Impact:	To be determined.

Project Name: Barataria Drain Line and Bulkhead Project Number: 07-DRA-11	
Description:	Repairs to the Barataria Drain line and placing a bulkhead along Little Bayou Black at Barataria and Hwy 311.
Engineer/Architect:	GSE Associates, LLC
Contractor:	G & W Construction & Sealevel Construction

Council District:	2
Funding Source:	60% ¼% Capital Sales Tax Fund and 40% Drainage Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,000,000.
Operating Budget Impact:	To be determined.

Project Name: Bayou Chauvin Channel Improvements	
Description:	Increase flow capacity of Bayou Chauvin between Moffet Road, and the pump station.
Engineer/Architect:	GSE Associates, LLC

Council District:	1, 8
Funding Source:	General Fund.
Project Appropriation:	Total project costs including prior authorizations \$610,000.
Operating Budget Impact:	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Bayou Lacache Drainage Improvements
Project Number: 08-DRA-12**

Description: Improvements of the Bayou Lacache drainage.
Engineer/Architect: GSE Associates, LLC

Council District: 8
Funding Source: 56% ¼% Capital Sales Tax Fund and 44% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$89,650.
Operating Budget Impact: To be determined.

**Project Name: Bayou LaCarpe Drainage Improvements
Project Number: 01-DRA-11 & 06-DRA-45**

Description: Drainage Improvements in the Bayou LaCarpe Area.
Engineer/Architect: GSE Associates, LLC

Council District: 1, 2, 6
Funding Source: 62% General Fund, 20% 1998 Public Improvement Construction Fund, and 18% Parish wide Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$3,145,628.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Bayou Pointe Aux Chenes Clearing and Snagging

Description: Removal of debris, trees, and plants along Bayou Pointe Aux Chenes.

Council District: 9
Funding Source: 64% Drainage Tax Fund and 36% ¼% Capital Sales Tax Fund
Project Appropriation: \$45,000 in FY 2014. Total project costs including prior authorizations \$70,000.
Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Terrebonne Clearing and Snagging	
Project Number: 04-DRA-24	
Description: Removal of debris, trees and plants along Bayou Terrebonne.	
Engineer/Architect: Shaw Coastal, Inc.	
Contractor: Coastal Dredging Company	

Council District:	2, 3, 4, 5, 6
Funding Source:	58% ¼% Capital Sales Tax Fund, 36% General Fund and 6% Wal-Mart Donation.
Project Appropriation:	Total project costs including prior authorizations \$1,375,000.
Operating Budget Impact:	No impact.

Project Name: Bayou Terrebonne Drainage Improvements	
Project Number: 04-DRA-24	
Description: The removal of the weirs in Bayou Terrebonne to promote better drainage.	
Engineer/Architect: Shaw Coastal, Inc.	
Contractor: Coastal Dredging Company	

Council District:	4
Funding Source:	93% Drainage Fund, 5% General Fund, and 2% ¼% Capital Sales Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$1,290,334.
Operating Budget Impact:	To be determined.

Project Name: Bonanza Pump Station Improvements	
Description: Improvements to the Bonanza Pump Station.	

Council District:	2, 3, 4
Funding Source:	FEMA
Project Appropriation:	Total project costs \$57,900
Operating Budget Impact:	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Boudreaux Canal Weir Structure
Project Number: HMGP 1792-109-0003

Description: The removal of the weirs in Boudreaux Canal to promote better drainage.

Council District: 9
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs including prior authorization \$80,000
Operating Budget Impact: To be determined.

Project Name: Broadmoor Drainage Improvements (Dist 3 Drng)
Project Number: 09-DRA-26 & 03-DRA-22

Description: Prepare the design analysis of a 5 year, 10 year and 25 year rain event for the Broadmoor Drainage System.
Engineer/Architect: Buchart Horn, Inc.
Contractor: Byron E Talbot Contractors

Council District: 3
Funding Source: 56% Drainage Construction Fund, 29% General Fund, and 15% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,034,355.
Operating Budget Impact: No Impact.

Project Name: Buquet Subdivision Mitigation

Description: To provide funding for the buyout and mitigation of properties with repetitive flood problems.

Council District: 3
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Company Canal Forced Drainage

Description: Rehabilitate forced drainage system to protect areas north of company canal for tidal flooding.

Council District: 9
Funding Source: 83% Parish wide Drainage Construction Fund and 17% Drainage Tax Fund.
Project Appropriation: \$105,000 in FY 2014. Total project costs including prior authorizations \$213,014.
Operating Budget Impact: \$5,000 annual increase for maintenance costs.

Project Name: Concord Road Drainage Improvement
Project Number: 03-DRA-15

Description: To provide better drainage for the area drainage to the Concord Road pump station.
Engineer/Architect: GSE Associates, LLC
Contractor: Stranco, Inc., Sealevel Construction, and Lowland Construction.

Council District: 6
Funding Source: 30% General Fund, 16% 1998 Public Improvement Construction Fund, 14% Louisiana Dept. of Transportation & Development, 13% 2000 Public Improvement Bond Fund, 17% Drainage Tax Fund, and 10% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$2,541,737.
Operating Budget Impact: \$2,500 annual increase to maintain ditches through an outside source. Annual debt service \$1,600 from dedicated Public Improvement tax. \$3,000 per year for maintaining the drainage pump.

Project Name: Concord Road Levee
Project Number: 10-LEV-14

Description: To establish a levee at a 10' elevation from Hwy 315 to the Concord Pump Station along the current alignment.
Engineer/Architect: David A Waitz
Contractor: Byron E Talbot Contractors

Council District: 6
Funding Source: 48% General Fund, 30% Drainage Tax Fund, and 22% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,671,798.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District 1 Drainage Improvements

Description: To provide better drainage in District 1 by cleaning and for creating ditches and canals.

Council District: 1
Funding Source: 80 ¼% Capital Sales Tax Fund, and 20% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$375,000.
Operating Budget Impact: No impact, funds to be used for Bayou LaCarpe for future phases.

Project Name: Exhibit 14 Channel Improvements

Description: The new Storm Drainage Design Manual (SDDM) contemplates that the parish will provide on-going improvements to Exhibit 14 channels.

Council District: Parish wide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$702,394.
Operating Budget Impact: To be determined.

**Project Name: Gum Street Drainage
Project Number: 03-DRA-23**

Description: To provide for better drainage facilities for the Gum Street area.
Engineer/Architect: T. Baker Smith
Contractor: Byron E. Talbot

Council District: 5
Funding Source: 57% General Fund, 27% Louisiana Dept. of Transportation & Development, and 16% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,904,131.
Operating Budget Impact: To be determined upon completion of project design phase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: High Ridge Levee Project Number: 11-LEV-65	
Description: Levee improvements to the High Ridge Levee. Engineer/Architect: GSE Associates, LLC	

Council District:	8
Funding Source:	96% General Fund and 4% Drainage Tax Fund.
Project Appropriation:	\$263,866 in FY 2014 Total project costs including prior authorizations \$863,866.
Operating Budget Impact:	To be determined.

Project Name: Highway 56 – Screw Gates Project Number: 09-DRA-49	
Description: Drainage Improvements to Ephie Street. Engineer/Architect: T. Baker Smith Contractor: G & W Construction	

Council District:	9
Funding Source:	General Fund.
Project Appropriation:	Total project costs including prior authorizations \$100,000.
Operating Budget Impact:	To be determined.

Project Name: Hollywood Road Drainage Project Number: 12-DRA-01	
Description: Improvements to the Hollywood Road Drainage. Engineer/Architect: Duplantis Design Group	

Council District:	3, 5
Funding Source:	43% General Fund, 40% Drainage Tax Fund, 8% Drainage Fund, 5% Parish wide Drainage Construction Fund, and 4% Interest Earnings.
Project Appropriation:	\$605,176 in FY 2014. Total project costs including prior authorizations \$1,314,314.
Operating Budget Impact:	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lashbrook Pump Station Repairs (Clinton Street) Project Number: 08-NRCS-40	
Description:	The rehabilitation of the Clinton Street (D-04) Pump Station Due to damages from Hurricane Ike.
Engineer/Architect:	T. Baker Smith
Contractor:	Lowland Construction

Council District: 7, 8

Funding Source: 63% Dedicated Emergency Fund and 37% NRCS.

Project Appropriation: Total project costs including prior authorization \$921,177.

Operating Budget Impact: \$1,500 net annual increase for maintenance costs.

Project Name: Levee Improvements (Parish Maintained)	
Description:	To provide funding for Parish maintained levees

Council District: Parish wide

Funding Source: 48% General Fund, 44% ¼% Capital Sales Tax Fund and 8% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$1,590,000.

Operating Budget Impact: To be determined.

Project Name: Lower Montegut Bulkhead Project Number: 08-DRA-26	
Description:	Placing bulkhead at the discharge of the Lower Montegut Pump Station.
Engineer/Architect:	T. Baker Smith LLC
Contractor:	Low Land Construction & JAG Construction

Council District: 9

Funding Source: 59% Drainage Tax Fund, 25% Parish wide Drainage Construction Fund and 16% General Fund.

Project Appropriation: Total project costs including prior authorizations \$680,000.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Martin Luther King Drainage Improvements

Description: Drainage Improvements in the Martin Luther King Boulevard area.

Council District: 3
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

**Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries
Project Number: 01-DRA-44**

Description: Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.
Engineer/Architect: T. Baker Smith

Council District: 2
Funding Source: 54% Louisiana Dept. of Transportation & Development, 10% Parish wide Drainage Construction Fund, 10% ¼% Capital Sales Tax Fund, 8% Drainage Tax Fund, 6% General Fund, and 2% 2000 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$2,595,260.
Operating Budget Impact: \$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

**Project Name: Savanne Road Drainage Phase 1, 2, & 3 (Dist #6)
Project Number: 10-DRA-21 & 08-DRA-13**

Description: Drainage Improvements along Savanne Road.
Engineer/Architect: GSE Associates, LLC
Contractor: Sealevel Construction & Byron E Talbot

Council District: 6
Funding Source: Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$252,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Schriever Hazard Mitigation Program

Description: To acquire certain parcels of immovable property in the vicinity known as “Fred Leboeuf Subdivision.”

Council District: 2

Funding Source: 75% Hazard Mitigation Grant and 25% 2000 Public Improvement Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$553,434.

Operating Budget Impact: \$11,500 annual increase in operations; annual debt service \$4,536 from Dedicated Public Improvement Tax.

Project Name: St. Louis Canal Drainage

Description: To install two additional culvert crossings of a local road at the back of the affected residential area.
Engineer/Architect: All South Consulting

Council District: 3, 5

Funding Source: 72% FEMA, 28% Drainage Tax Fund.

Project Appropriation: Total project costs including prior year authorizations \$353,106.

Operating Budget Impact: To be determined.

Project Name: Summerfield Pump Station (Dist. #6)
Project Number: 09-DRA-10

Description: Rehabilitation of the bulkhead at the Summerfield (D-29) Pump Station.
Engineer/Architect: GSE Associates, LLC
Contractor: C&C Fontenot Construction

Council District: 6

Funding Source: 51% Drainage Tax Fund and 49% General Fund.

Project Appropriation: Total project costs including prior authorizations \$568,094.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sunset Park Area Drainage Improvements	
Project Number: 09-DRA-39	
Description: Construction of a new diversionary ditch between the western boundaries of Sunset Park Subd. and the undeveloped property to the north across La Hwy 20 to Bayou Terrebonne.	
Engineer/Architect: Milford & Associates	
Contractor: G & W Construction	

Council District: 4

Funding Source: 63% ¼% Capital Sales Tax Fund and 37% Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$160,000.

Operating Budget Impact: To be determined.

Project Name: Thompson Rd Levee/Drainage	
Project Number: 07-ROAD-24	
Description: Construction of a road/levee from Hwy 57 to Hwy 56.	
Engineer/Architect: Shaw Coastal Inc.	
Contractor: Great Southern Dredging	

Council District: 1, 8

Funding Source: 46% CDBG Katrina/Rita, 44% Parish wide Drainage Construction Fund, 7% Drainage Tax Fund and 3% Facility Planning Control.

Project Appropriation: Total project costs including prior authorizations \$7,759,330.

Operating Budget Impact: To be determined.

Project Name: Upper Dularge Levee	
Description: Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.	
Engineer/Architect: Shaw Coastal	

Council District: 7

Funding Source: 61% General Fund and 39% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$1,321,000.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Upper Little Caillou Pump Station Project Number: HMGP 1792-109-0002	
Description: Replace the existing pump station (Bayou Neuf) due to failing timber bulkhead. Engineer/Architect: GSE Associates, LLC	

Council District: 8

Funding Source: 73% FEMA and 27% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs \$550,500.

Operating Budget Impact: To be determined.

Project Name: Ward Seven (7) Drainage Levee Phase I, Phase II Project Number: 08-LEV-41 and 09-LEV-18	
Description: Levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station. Engineer: T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II) Contractor: Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)	

Council District: 8

Funding Source: 33% General Fund, 20% Drainage Tax Fund, 15% ¼% Capital Sales Tax Fund, 23% DOTD, 5% Dedicated Emergency Fund, 3% Apache and 1% Bond Issues.

Project Appropriation: Total project costs including prior authorizations \$17,847,410.

Operating Budget Impact: \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Wauben Subd. Drainage Study	
Description: To provide a drainage study on the Wauben Subdivision.	

Council District: 4

Funding Source: 98 % Drainage Tax Fund and 2% Drainage Construction Fund .

Project Appropriation: \$300,000 in FY 2014.Total project costs including prior year authorizations \$330,000.

Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Area Drainage

Description: Drainage improvements at Westside Boulevard and Alma Street.

Engineer/Architect: All South Consulting Engineers, LLC

Council District: 3

Funding Source: 83% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund and 1% Capital Projects Control Fund.

Project Appropriation: \$ 904,720 in FY 2014. Total project costs including prior authorizations \$1,084,720.

Operating Budget Impact: No impact.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system are on-going projects of, the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	251,949	0	0	0	0
Miscellaneous Revenue	9,122	0	1,000	0	0
Other Revenue	36,000	0	(36,000)	0	0
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	297,071	0	(35,000)	0	0
EXPENDITURES:					
Sewerage Collection	359,315	2,243,255	2,243,255	0	0
ARRA/ Stimulus	127,198	0	0	0	0
Capital Outlay	0	0	0	0	0
Operating Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	486,513	2,243,255	2,243,255	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(189,442)	(2,243,255)	(2,278,255)	0	0
FUND BALANCE, JANUARY 1	2,551,780	2,362,338	2,362,338	84,083	84,083
FUND BALANCE, DECEMBER 31	2,362,338	119,083	84,083	84,083	84,083

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
Ashland North Major Lift Station & Force Main	550,829	0	0	0	0	0	550,829
Grand Caillou Sew Industrial/Thompson Rd	37,546	0	0	0	0	0	37,546
Gray Sewer Facilities	824,109	0	0	0	0	0	824,109
Gray Sewer Pump Station	44,686	0	0	0	0	0	44,686
Martin Luther King Sewers	786,085	0	0	0	0	0	786,085
TOTAL EXPENDITURES	2,243,255	0	0	0	0	0	2,243,255
*Total Funding Less Prior Year Expenditures							

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North Major Lift Station Project Number: 06-SEW-14	
Description:	Construct an additional holding basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Sealevel Construction

Council District:	7
Funding Source:	99% General Fund and 1% Parish wide Sewerage Construction Fund
Project Appropriation:	Total project costs including prior authorizations \$6,605,342.
Operating Budget Impact:	\$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.

Project Name: Grand Caillou Sewerage Industrial/Thompson Rd	
Description:	Engineering fees for sewer design in conjunction with a paving/drainage project along Grand Caillou being handled by the State of Louisiana.

Council District:	7, 8
Funding Source:	Parish wide Sewerage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$37,546.
Operating Budget Impact:	To be determined.

Project Name: Gray Sewer Facilities	
Description:	Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.
Engineer/Architect:	Greenpoint Engineering

Council District:	2
Funding Source:	76% General Fund and 24% Parish wide Sewerage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$825,000.
Operating Budget Impact:	\$25,000 annual increase for operation and maintenance due to energy pumping costs.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Gray Sewer Pump Station
Project Number: 07-SEW-25

Description: To do a study in the Gray area.
Engineer/Architect: Milford & Associates, Inc.

Council District: 4
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: To be determined.

Project Name: Martin Luther King Sewers
Project Number: 05-SEW-27 & 10-SEW-94

Description: To provide a major lift station located in the Martin Luther King Boulevard vicinity and force main to be installed within the Westside Boulevard extension (Main to MLK).
Engineer/Architect: Shaw Coastal, Inc. & GSE Associates, LLC
Contractor: Guy Hopkins Construction

Council District: 3
Funding Source: 85% General Fund and 15% Sewerage Fund.
Project Appropriation: Total project costs including prior authorizations \$1,303,022.
Operating Budget Impact: \$30,000 annual increase for additional pumping increased energy costs and some minor labor costs.

657 SEWER BOND CONSTRUCTION FUND

This fund was set up due to sale of Sewer Revenue Bonds in 2010 for the amount of \$17.0 million. This money will be used to improve the Sewer Systems for Terrebonne Parish.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	0	12,458,166	12,458,166	0	0
Operating Transfers In	0	230,000	230,000	0	0
TOTAL REVENUES	0	12,688,166	12,688,166	0	0
EXPENDITURES:					
Sewerage Collection	0	5,264,095	5,264,095	0	0
Treatment Plant	0	3,585,571	3,585,571	0	0
Operating Transfers Out	7,948,665	0	3,500,000	3,500,000	3,500,000
TOTAL EXPENDITURES	7,948,665	8,849,666	12,349,666	3,500,000	3,500,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(7,948,665)	3,838,500	338,500	(3,500,000)	(3,500,000)
FUND BALANCE, JANUARY 1					
	(194,076)	(8,142,741)	(8,142,741)	(7,804,241)	(7,804,241)
FUND BALANCE, DECEMBER 31					
	(8,142,741)	(4,304,241)	(7,804,241)	(11,304,241)	(11,304,241)

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
Ashland North 1 & 2, South Sewer Lift Station	859,967	0	0	0	0	0	859,967
Bobby Lou, Brittany, Elysian Sewer Lift Station	146,929	0	0	0	0	0	146,929
Disposal Plant/Willow Sewer Lift Station	250,661	0	0	0	0	0	250,661
Edgewood/Frank Sewer Lift Station	228,518	0	0	0	0	0	228,518
Five Sewer Lift Stations	305,759	0	0	0	0	0	305,759
Infiltration/Inflow	1,295,665	0	0	0	0	0	1,295,665
North Wastewater Treatment Plant Rehab	1,836,032	(60,000)	0	0	0	0	1,776,032
NTP Bio-Filter Pumps Upgrade	0	1,150,000	0	0	0	0	1,150,000
Renovate 3 Sanitary Sewer Lift Stations	1,287,249	0	0	0	0	0	1,287,249
South Treatment Plant Levee Renovation	659,539	0	0	0	0	0	659,539
Southdown #2 Holding Basin	227,568	60,000	0	0	0	0	287,568
Winn Dixie/Routier Sewer Lift Station	574,695	0	0	0	0	0	574,695
TOTAL EXPENDITURES	7,672,582	1,150,000	0	0	0	0	8,822,582
*Total Funding Less Prior Year Expenditures							

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North 1 & 2, South Sewer Lift Station
Project Number: 10-SEW-49

Description: Rehabilitate the Ashland North 1, Ashland North 2, and Ashland South Sewer Lift Stations.
Engineer/Architect: Duplantis Design Group
Contractor: Volute Inc.

Council District: 7
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$906,725.
Operating Budget Impact: To be determined.

Project Name: Bobby Lou, Brittany, Elysian Sewer Lift Station
Project Number: 10-SEW-47

Description: Rehabilitate the Bobby Lou, Brittany, and Elysian Sewer Lift Station.
Engineer/Architect: H. Davis Cole & Associates, LLC
Contractor: Volute Inc.

Council District: 1, 8
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,002,900.
Operating Budget Impact: To be determined.

Project Name: Disposal Plant/Willow Sewer Lift Station
Project Number: 10-SEW-44

Description: Rehabilitate the Disposal Plant Sewer Lift Station and Willow Street Lift Station.
Engineer/Architect: GSE Associates, LLC
Contractor: Cecil D Gassiott

Council District: 1
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,418,707.
Operating Budget Impact: To be determined.

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Edgewood/Frank Sewer Lift Station
Project Number: 10-SEW-46

Description: Rehabilitate the Edgewood Sewer Lift Station and Frank Street Sewer Lift Station.
Engineer/Architect: David A Waitz Engineering & Surveying, Inc.
Contractor: Cecil D Gassiott

Council District: 1, 8
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$490,025.
Operating Budget Impact: To be determined.

Project Name: Five Sewer Lift Stations (Cleveland 2, East Park, Moffet, Riley, & Smithridge 1)
Project Number: 10-SEW-61

Description: Rehabilitate the Cleveland 2, East Park/Palm, Moffet/Saia, Riley, and Smithridge 1 Sewer Lift Station.
Engineer/Architect: Milford & Associates
Contractor: Petron LLC

Council District: 1, 5, 8
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,051,425.
Operating Budget Impact: To be determined.

Project Name: Infiltration/Inflow
Project Number: 11-SEW-06

Description: Design and implement the sewer system infiltration/inflow elimination program.
Engineer/Architect: T Baker Smith, LLC
Contractor: Boh Bros Construction

Council District: Parish wide
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,995,400.
Operating Budget Impact: To be determined.

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: North Wastewater Treatment Plant Rehab
Project Number: 10-SEW-66

Description: Rehabilitate the North Wastewater Treatment Plant.
Engineer/Architect: Camp, Dresser & McKee (CDM)
Contractor: Cecil D Gassiot, Guy Hopkins Construction

Council District: 4
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$6,545,375.
Operating Budget Impact: To be determined.

Project Name: NTP Bio-Filter Pumps Upgrade

Description: Renovation of Woodlawn Ranch, American Legion, and Carlos Sanitary Sewer Lift Stations.
Engineer/Architect: Duplantis Design Group

Council District: 4
Funding Source: Sewer Bonds
Project Appropriation: Total project costs \$1,150,000.
Operating Budget Impact: To be determined.

Project Name: Renovate 3 Sanitary Sewer Lift Stations
Project Number: 08-SEW-24

Description: Renovation of Woodlawn Ranch, American Legion, and Carlos Sanitary Sewer Lift Stations.
Engineer/Architect: Duplantis Design Group
Contractor: Sealevel Construction

Council District: 5, 7
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,302,928.
Operating Budget Impact: To be determined.

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: South Treatment Plant Renovation
Project Number: 10-SEW-62

Description: Rehabilitate the South Treatment Plant Levee.
Engineer/Architect: Duplantis Design Group
Contractor: Sealevel Construction

Council District: 7
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$921,625.
Operating Budget Impact: To be determined.

Project Name: Southdown #2 Holding Basin
Project Number: 12-SEW-39

Description: The addition of two directional flow aerators and electrical modifications to comply with electrical codes. The purpose is to provide an increase in wastewater circulation in an effort of reducing odors.
Engineer/Architect: GSE Associates, LLC
Contractor: Volute, Inc.

Council District: 6
Funding Source: Sewer Bonds
Project Appropriation: Total project costs \$310,000.
Operating Budget Impact: To be determined.

Project Name: Winn Dixie/Routier Sewer Lift Station
Project Number: 09-SEW-09

Description: Renovate the Winn Dixie Sewer Lift Station and Routier Lift Station.
Engineer/Architect: T Baker Smith, LLC
Contractor: Petron, LLC

Council District: 1, 2
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$603,478.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$5,466,699 budgeted through 2013. This project is designed to slow the progression of salt-water intrusion and coastal erosion. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2014.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	1,172,407	16,495,498	17,624,365	0	0
Miscellaneous Revenue	37,826	28,930	34,980	0	0
Operating Transfers In	6,240,737	6,264,555	6,264,555	1,240,000	1,240,000
TOTAL REVENUES	<u>7,450,970</u>	<u>22,788,983</u>	<u>23,923,900</u>	<u>1,240,000</u>	<u>1,240,000</u>
EXPENDITURES:					
Government Buildings	740,268	5,808,914	6,537,781	0	0
Code Violations/Compliance	0	180,250	180,250	200,000	200,000
Civic Center	0	446,503	446,503	0	0
Parish Prisoners	82,183	2,014,647	2,014,647	400,000	400,000
Fire-Urban	0	119,046	0	0	0
Coastal Restoration/Preservation	238,132	21,379,173	21,309,834	0	0
Roads & Bridges	1,211,296	1,254,971	1,240,042	527,000	527,000
Drainage	30,363	257,282	187,282	15,000	15,000
Sewerage Collection	10,821	457,523	457,523	0	0
Animal Control	0	755,591	755,591	0	0
Parks & Grounds	2,173,320	1,306,667	1,267,352	50,000	115,000
Economic Development-Other	42	189,011	189,011	487,315	487,315
Water Projects	0	85,300	85,300	0	0
Emergency Preparedness	0	9,272	9,272	0	0
Operating Transfers Out	2,101,047	0	0	323,314	323,314
TOTAL EXPENDITURES	<u>6,587,472</u>	<u>34,264,150</u>	<u>34,680,388</u>	<u>2,002,629</u>	<u>2,067,629</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-94.91%
INCREASE (DECREASE) TO FUND BALANCE	863,498	(11,475,167)	(10,756,488)	(762,629)	(827,629)
FUND BALANCE, JANUARY 1	10,738,841	11,602,339	11,602,339	845,851	845,851
FUND BALANCE, DECEMBER 31	11,602,339	127,172	845,851	83,222	18,222

659 CAPITAL PROJECTS CONTROL FUND

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Adult Jail Chillers, A/C, and Air Handlers** – Approved.
 - 2014 Capital Projects Control Fund - \$400,000
- **Aviation Road Drainage (HTAC)** – Approved.
 - 2014 Drainage Tax Fund - \$15,000 (*Adopted in 2010 Capital Outlay, Ordinance 7798*), approved.
- **Aviation Road Rehab (HTAC)** – Approved.
 - 2014 General Fund - \$27,000 (*Adopted in 2012 Capital Outlay, Ordinance 8157*) approved
 - 2015 General Fund - \$27,000 (*Adopted in 2012 Capital Outlay, Ordinance 8157*) approved
 - 2016 General Fund - \$27,000 (*Adopted in 2012 Capital Outlay, Ordinance 8157*) approved
- **Boardwalk- Construction B** – Approved.
 - 2014 General Fund - \$471,000
 - 2014 Capital Projects Control Fund - \$16,315
- **Derelict Vessels** – Approved.
 - 2014 General Fund - \$200,000
- **District 1 Infrastructure Improvements** – Approved.
 - 2014 General Fund - \$50,000
- **Downtown Lighting** – Approved.
 - 2014 General Fund - \$300,000
- **HTAC Road** – Approved.
 - 2014 General Fund - \$177,000
 - 2014 Capital Project Controls Fund - \$23,000
- **Livestock Arena/Pavilion Improvements** – Approved.
 - 2014 General Fund - \$65,000
- **Tower Parking Garage Improvements** – Approved.
 - 2015 General Fund - \$400,000

659 CAPITAL PROJECTS CONTROL FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
Adult Jail Chillers, A/C, & Air Handlers	398,032	384,184	400,000	0	0	0	1,182,216
Adult Jail Renovations	1,232,431	0	0	0	0	0	1,232,431
Animal Shelter Building	255,591	500,000	0	0	0	0	755,591
Atchafalaya Long Distance Sediment Pipeline	0	1,500,000	0	0	0	0	1,500,000
Aviation Road Drainage (HTAC)	15,000	15,000	15,000	0	0	0	45,000
Aviation Road Rehab (HTAC)	27,000	27,000	27,000	27,000	27,000	0	135,000
Boardwalk - Construction A	39,011	(39,011)	0	0	0	0	0
Boardwalk - Construction B	0	189,011	487,315	0	0	0	676,326
Boat Launch Wallop-Breaux	40,434	0	0	0	0	0	40,434
Bourg Company Canal	10,996	0	0	0	0	0	10,996
Central Fire Station Roof	68,211	(68,211)	0	0	0	0	0
Chateau Crescent Median Removal	0	65,000	0	0	0	0	65,000
Civic Center Roof	0	446,503	0	0	0	0	446,503
Clendenning Road Drainage HTAC	7,282	0	0	0	0	0	7,282
Coastal Restoration (HNC CAP 206)	1,920,766	(250,000)	0	0	0	0	1,670,766
Coastal Wetlands Restoration	79,639	0	0	0	0	0	79,639
Courthouse Annex Generator	(2,040)	400,000	0	0	0	0	397,960
Derelict Vessels	0	0	200,000	0	0	0	200,000
Derelict Vessels USCOE	180,250	0	0	0	0	0	180,250
District 1 Infrastructure Improvements	0	0	50,000	0	0	0	50,000
District 5 Basketball Courts	16,315	(16,315)	0	0	0	0	0
District Court Renovations	127,237	0	0	0	0	0	127,237
Downtown Lighting	0	0	300,000	0	0	0	300,000
Downtown Parking	90,076	0	0	0	0	0	90,076
Dumas/Legion Pools	34,109	0	0	0	0	0	34,109
East Houma/East Park Walking Trails	100,891	0	0	0	0	0	100,891
Emergency Generator Connection	44,826	0	0	0	0	0	44,826
Emergency Operations Center	1,767,600	1,128,867	0	0	0	0	2,896,467
Evacuation Shelter Generator (TPSB)	9,272	0	0	0	0	0	9,272
Falgout Canal Freshwater Enhancement	60,702	5,382,010	0	0	0	0	5,442,712
Falgout Canal Marsh Management Project	150,000	0	0	0	0	0	150,000
Fire Hydrant - Country Estate Drive	1,682	(1,682)	0	0	0	0	0
Gibson-Jarvies Sewerage	369,523	88,000	0	0	0	0	457,523
Government Tower Chillers	0	90,500	0	0	0	0	90,500
GPS Vehicle Tracking System	69,339	(69,339)	0	0	0	0	0
Grand Bois Park Improvements	151,118	0	0	0	0	0	151,118
Gray Pedestrian Sidewalk	3,248	0	0	0	0	0	3,248
Head Start Building	12,075	0	0	0	0	0	12,075
Health Unit Construction	645,173	450,000	0	0	0	0	1,095,173
H L B Sidewalks & Pedestrian Bridge	36,228	0	0	0	0	0	36,228
Horseshoe Drive Drainage	20,000	(20,000)	0	0	0	0	0
HTAC Road	0	0	200,000	0	0	0	200,000
LA 24 Sidewalks (Linda Ann to Marietta)	254,744	10,000	0	0	0	0	264,744
Lake Boudreaux Diversion (CWPR)	2,664,016	2,802,683	0	0	0	0	5,466,699
Livestock Arena/Pavilion Improvements	0	0	65,000	0	0	0	65,000
Lower Atchafalaya Pipeline Study	150,000	0	0	0	0	0	150,000
N Campus Land/Land Improvements	1,346,912	165,741	0	0	0	0	1,512,653
Oakshire School Traffic Improvements	14,929	(14,929)	0	0	0	0	0
Off-System Bridge Replacement	18	0	0	0	0	0	18
Operation Boat Launch	31,104	9,023	0	0	0	0	40,127
Parish Sports Park Complex	108,111	0	0	0	0	0	108,111
Public Works Complex	249,243	0	0	0	0	0	249,243
Rosemarie Lane Waterline	0	85,300	0	0	0	0	85,300
Schriever Recreation Center A/C	23,000	(23,000)	0	0	0	0	0
Skateboard Park	102,224	760,000	0	0	0	0	862,224
South Houma Memorial Fire Station	49,153	(49,153)	0	0	0	0	0
Southdown Trails	111,790	0	0	0	0	0	111,790
Statewide Generator Program	1,704	0	0	0	0	0	1,704
Tower Parking Garage Improvements	419,867	(400,000)	0	400,000	0	0	419,867
Tunnel Blvd Sidewalks	26,755	0	0	0	0	0	26,755
West Caminada Headland/Dune Restoration	7,000,000	0	0	0	0	0	7,000,000
West Park Avenue Sidewalks (Royce/Marietta)	537,619	60,000	0	0	0	0	597,619
TOTAL EXPENDITURES	20,675,174	13,222,998	1,744,315	427,000	27,000	0	36,878,703
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Adult Jail Chillers, A/C, and Air Handlers
Project Number: 11-JAIL-34

Description: Replace chillers at the jail.
Engineer/Architect: Castagnos Goodwin Utley Engineers, LLC

Council District: 7
Funding Source: 64% General Fund and 36% Parish Prisoner's Fund.
Project Appropriation: \$400,000 in FY 2014. Total project costs including prior authorizations \$1,229,830.
Operating Budget Impact: To be determined.

Project Name: Adult Jail Renovations

Description: Replace the jail roof and preliminary plans and design for an addition to the Adult Jail facility, including storage and parking.

Council District: 7
Funding Source: 51% General Fund and 49% Parish Prisoners Fund.
Project Appropriation: Total project costs including prior authorizations \$1,267,000.
Operating Budget Impact: To be determined.

Project Name: Animal Shelter Building

Description: To build a new animal shelter in Gray. Main project being funded by OCD/CDBG grant in fund 641.

Council District: Parish wide
Funding Source: 67% Houma Terrebonne Trust Fund, 27% General Fund, and 6% Donations.
Project Appropriation: Total project costs \$755,591.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Atchafalaya Long Distance Sediment Pipeline

Description: Advance the design of a sediment pipeline to transport sediments dredged from the port of Morgan City's channel maintenance program from the Berwick Bay area of the Atchafalaya River to the Atchafalaya River Bar Channel area, and other available sources in the Atchafalaya Basin that are to be identified during the design process, eastward into the critical sediment deficient marshes of central and eastern Terrebonne Parish.

Engineer/Architect: Shaw Coastal, Inc.
Moffatt & Nichol, Inc.

Council District: Parish wide
Funding Source: 50% General Fund and 50% State of LA CPRA
Project Appropriation: Total project costs \$1,500,000.
Operating Budget Impact: To be determined.

Project Name: Aviation Road Drainage (HTAC)

Description: Drainage improvements along Aviation Road, to be done with HTAC.

Council District: 8
Funding Source: Drainage Tax Fund
Project Appropriation: \$15,000 FY 2014. Total project costs including prior authorizations \$75,000.
Operating Budget Impact: To be determined.

Project Name: Aviation Road Rehabilitation (HTAC)

Description: Repairs and overlay improvements along Aviation Road. To be done with HTAC.

Council District: 8
Funding Source: 20% Parish Transportation, 80% General Fund
Project Appropriation: \$27,000 in FY 2014, \$27,000 in FY 2015, \$27,000 in FY 2016. Total project costs including prior authorizations \$135,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Boardwalk Construction
Project Number: 05-ECD-11

Description: Extend the existing boardwalk, near the marina, to transit bus terminal along Bayou Terrebonne.
Engineer/Architect: GSE Associates, LLC
Contractor: Great Southern Dredging and Sealevel Construction

Council District: 1, 2, 5
Funding Source: 72% General Fund, 25% State Facility Planning & Control, 2% Houma Area Convention/Visitor, and 1% Donations
Project Appropriation: Total project costs including prior authorizations \$3,180,061.
Operating Budget Impact: \$21,000 annual increase for maintaining the structure of the boardwalk.

Project Name: Boardwalk Construction Phase 3
Project Number: 05-ECD-11

Description: Construction of a pedestrian bridge from the parking lot on park near the Le Petite Theater
Engineer/Architect: GSE Associates, LLC

Council District: Parish wide
Funding Source: 79% General Fund, 18% State Facility Planning and 2% General Fund (Pilot).
Project Appropriation: \$ 487,315 in FY 2014.Total project costs \$676,326.
Operating Budget Impact: To be determined.

Project Name: Boat Launch Wallop-Breaux
Project Number: 05-BOAT-21 and 05-BOAT-28

Description: Improvements to Texas-Gulf Road and South Houma boat launches.
Engineer/Architect: Morris P. Hebert, Inc.
Contractor: Sealevel Construction

Council District: 8
Funding Source: 44% La. Dept. of Wildlife & Fisheries, 31% General Fund, 16% ¼% Capital Sales Tax Fund and 9% Road & Bridge Maintenance Fund.
Project Appropriation: Total project costs including prior authorizations \$317,741.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bourg Company Canal Emergency Mooring Piles
Project Number: 09-BOAT-81

Description: The installation of mooring piles along the banks of Company Canal. Will begin at the junction of Company Canal and LA Hwy 24 and will end at the junction of Company Canal and the Gulf Intracoastal Waterway.
Engineer/Architect: T Baker Smith, LLC
Contractor: Dupre Brothers Construction Co., Inc.

Council District: 9
Funding Source: CDBG Disaster Recovery.
Project Appropriation: Total project costs including prior authorizations \$176,000.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Central Fire Station Roof
Project Number: 07-FIRE-46

Description: Replace existing roof at the Central Fire Station with a copper roof.
Engineer/Architect: The Merlin Group
Contractor: Ray Bros., Inc.

Council District: 5
Funding Source: Public Safety Fund
Project Appropriation: Total project costs including prior authorizations \$131,789
Operating Budget Impact: To be determined.

Project Name: Chateau Crescent Median Removal

Description: Removal of the Medians on Chateau Crescent.

Council District: 6
Funding Source: General Fund.
Project Appropriation: Total project costs \$65,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Civic Center Roof

Description: Replace the roof at the Civic Center.

Council District: Parish wide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior year authorizations \$446,503.
Operating Budget Impact: To be determined.

Project Name: Clendenning Road Drainage

Description: Drainage Improvements along Clendenning Road to be done with Houma-Terrebonne Airport Commission.

Council District: 8
Funding Source: 80% ¼% Capital Sales Tax Fund and 20% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: No impact.

Project Name: Coastal Restoration (HNC CAP 206)

Description: To provide match funding for Federal Coastal Restoration projects in the future.

Council District: Parish wide
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$2,500,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Coastal Wetlands Restoration

Description: Construct Brush Fences for the GIWW Levee Vegetative Plantings.

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: 86% Department of Natural Resources and 14% Coastal Restoration Fund.
Project Appropriation: Total project costs including prior authorizations \$128,269.
Operating Budget Impact: No impact.

Project Name: Courthouse Annex Generator

Description: Install a generator in the Courthouse Annex.

Council District: Parish wide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior year authorizations \$400,000.
Operating Budget Impact: To be determined.

Project Name: Derelict Vessels

Description: Removal of sunken vessels parish wide.

Council District: Parish wide
Funding Source: General Fund.
Project Appropriation: \$200,000 in FY 2014. Total project costs \$200,000.
Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Derelict Vessels USCOE

Description: To remove derelict vessels from Parish waterways due to Hurricane Rita and Ike.

Council District: Parish wide
Funding Source: 78% FEMA, 11% ¼% Capital Sales Tax Fund and 11% General Fund.
Project Appropriation: Total project costs including prior authorizations \$940,265.
Operating Budget Impact: No impact.

Project Name: District 1 Infrastructure Improvements

Description: Improvements to infrastructure in District 1.

Council District: 1
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: To be determined.

Project Name: District 5 Basketball Courts

Description: Construct ½ court basketball courts in the District 5 area.

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$13,685.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District Court Renovations

Description: Major renovations to the old Council meeting room in the Courthouse Annex for District Court.

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

Project Name: Downtown Lighting

Description: Replacement of street lights in downtown historic district.

Council District: 1, 2, & 5
Funding Source: General Fund
Project Appropriation: \$300, 000 in FY 2014. Total project costs \$300,000.
Operating Budget Impact: To be determined.

Project Name: Downtown Parking

Description: To increase the parking area for downtown Houma.

Council District: 1, 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$1,039,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Dumas/Legion Pools

Description: Investigate the feasibility of placing the Dumas and Legion Olympic size pools back into operation.

Council District: 2, 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$109,109.
Operating Budget Impact: To be determined.

Project Name: East Houma/East Park Walking Trails
Project Number: 02-WALK-38

Description: Construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.
Engineer/Architect: GSE Associates, LLC

Council District: 5
Funding Source: 67% DOTD, 20% ¼% Capital Sales Tax Fund, and 13% General Fund (Pilot)
Project Appropriation: Total project costs including prior authorizations \$343,421.
Operating Budget Impact: \$2,000 annual increase.

Project Name: Emergency Generator Connection
Project Number: 09-BLDG-28

Description: To implement connections for Government Tower, City Hall (Information Technology Bldg), Courthouse and Courthouse Annex.
Engineer/Architect: GSE Associates, LLC
Contractor: HTE Contractors

Council District: 1, 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$210,700.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Emergency Operation Center

Description: To centralize emergency operations in Terrebonne Parish.

Council District: Parish wide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$2,000,000.
Operating Budget Impact: To be determined.

Project Name: Evacuation Shelter Generator (TPSB)

Description: Generators for evacuation shelter being done with the Terrebonne Parish School Board.

Council District: Parish wide
Funding Source: 45% General Fund 31% Capital Projects Control Fund, and 24% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$210,000.
Operating Budget Impact: \$10,000 annual increase for energy and maintenance costs.

Project Name: Falgout Canal Freshwater Enhancement

Description: Introduce freshwater into the marshes adjacent to the Houma Navigational Canal between HNC and Bayou Dularge.

Engineer/Architect: T Baker Smith, LLC

Council District: Parish wide
Funding Source: U.S. Dept of Interior (CIAP).
Project Appropriation: Total project costs including prior authorizations \$6,051,471.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Falgout Canal Marsh Management Project

Description: To excavate canal and build up levee.

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Fire Hydrant – Country Estate Drive

Description: To install a fire hydrant on Country Estate Drive

Council District: 4
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$5,818.
Operating Budget Impact: To be determined upon completion of project.

**Project Name: Gibson-Jarvis Sewerage
Project Number: 09-SEW-54**

Description: Constructing new sewerage facilities, including gravity lines, pump station with SCADA, force main and treatment plant SCADA. Grant funding from CDBG (HUD) has been applied for. The funding suggested will be replaced if it is approved.

Engineer/Architect: T Baker Smith

Council District: 2
Funding Source: 61% Capital Projects Control Fund and 39% General Fund.
Project Appropriation: Total project costs including prior authorizations \$488,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Government Tower Chillers

Description: Replace chillers in the Government Tower.

Council District: Parish wide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior year authorizations \$90,500.
Operating Budget Impact: To be determined.

Project Name: GPS Vehicle Tracking System

Description: Vehicle tracking equipment for parish vehicles.

Council District: Parish wide
Funding Source: ¼% Capital Sales Tax Fund
Project Appropriation: (\$69,339) in FY 2014.Total project costs including prior authorizations \$30,661.
Operating Budget Impact: \$10,000 annual increase for maintenance of the tracking equipment.

Project Name: Grand Bois Park Improvements

Description: Park improvements to Grand Bois Park.

Council District: 9
Funding Source: 37% General Fund, 37% Capital Sales Tax Fund, and 26 % Non-District Recreations.
Project Appropriation: Total project costs including prior authorizations \$202,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Gray Pedestrian Sidewalk Project Number: 00-WALK-06	
Description:	The installation of 4-foot sidewalks in the Gray area.
Engineer/Architect:	Picciola & Associates
Contractor:	Sealevel Construction and RMD Holdings, LTD

Council District: 2

Funding Source: 69% Louisiana Department of Transportation and Development Enhancement Program, 19% Capital Projects Control Fund, 9% ¼% Capital Sales Tax Fund and 3% Road & Bridge Fund.

Project Appropriation: Total project costs including prior authorizations \$539,130.

Operating Budget Impact: \$4,700 annual increase for repairs to sidewalks.

Project Name: Head Start Building Project # 07-CDBG-21	
Description:	Build a two-classroom building in Schriever to provide special education to children in need under the Head Start program.
Engineer/Architect:	Marcello & Associates
Contractor:	M & H Builders, Inc.

Council District: 2

Funding Source: 36% Housing/Urban Dev Grant, 33% CDBG Grant Fund, 15% Terrebonne Homeless Shelter Fund, 9% General Fund and 7% Dept of Urban Community Affairs

Project Appropriation: Total project costs including prior authorizations \$1,356,546.

Operating Budget Impact: To be determined.

Project Name: Health Unit Construction	
Description:	Construction of a new facility on Williams Avenue.
Engineer/Architect:	Marcello & Associates

Council District: Parish wide

Funding Source: Health Unit Fund

Project Appropriation: Total project costs including prior authorizations \$1,240,000.

Operating Budget Impact: \$7,500 annual increase in utility costs as well as various maintenance expenses.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: HLB Sidewalks and Pedestrian Bridge Project Number: 06-WALK-20	
Description: Construction of sidewalks and a pedestrian bridge at H.L. Bourgeois High School.	
Engineer/Architect: GSE Associates, LLC	
Contractor: LA Contracting	

Council District:	4
Funding Source:	77% Louisiana Department of Transportation and Development Enhancement Program, 10% Capital Projects Control Fund, 7% General Fund and 6% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$301,000.
Operating Budget Impact:	\$4,700 annual increase for repairs to sidewalks and bridge.

Project Name: Horseshoe Drive Drainage Improvements	
Description: Improvements for drainage on Horseshoe Drive.	

Council District:	4
Funding Source:	General Fund
Project Appropriation:	Total project costs including prior authorizations \$0.
Operating Budget Impact:	To be determined.

Project Name: HTAC Road	
Description: Cooperative Endeavor Agreement with HTAC for parish contribution to road improvements on airport.	

Council District:	8
Funding Source:	89% General Fund and 12% Interest
Project Appropriation:	\$200,000 in FY 2014. Total project costs \$200,000.
Operating Budget Impact:	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: LA 24 Sidewalks (Linda Ann St to Marietta Place)
Project Number: 11-WALK-10

Description: Construct sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place.
Engineer/Architect: Duplantis Design Group

Council District: 4 & 2
Funding Source: 70% La DOTD Enhancement and 30% General Fund.
Project Appropriation: Total project costs including prior authorizations \$305,000.
Operating Budget Impact: To be determined.

Project Name: Lake Boudreaux Diversion (CWPR)
Project Number: 05-LAND-14

Description: Coastal wetlands planning and restoration.
Engineer/Architect: T. Baker Smith

Council District: 7
Funding Source: 29% ¼4 Capital Sales Tax Fund, 22% Dept. of Natural Resources, 19% General Fund, 16% BP Coastal Restoration, 12% Drainage Tax Fund, and 2% Capital Projects Control Fund.
Project Appropriation: Total project costs including prior authorizations \$5,812,683.
Operating Budget Impact: No impact.

Project Name: Livestock Arena/Pavilion Improvements

Description: Improvements to Livestock Arena/Pavilion

Council District: 8
Funding Source: General Fund
Project Appropriation: \$65,000 in FY 2014. Total project costs \$65,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lower Atchafalaya Pipeline Study	
Description:	Study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.

Council District:	Parish wide
Funding Source:	TLCD
Project Appropriation:	Total project costs including prior authorizations \$150,000.
Operating Budget Impact:	To be determined.

Project Name: North Campus Land/Land Improvements Project Number: 12-RDS-04	
Description:	A site located on the northern portion of the parish outside of the 100 year floodplain to better serve the parish as population and needs shift for emergency preparedness and response, Juvenile Detention Facility, Public Works, Housing and Human Services, Animal Shelter and cold storage.
Engineer/Architect:	Milford & Associates

Council District:	Parish wide
Funding Source:	95% General Fund and 5% Community Water Enrichment Grant
Project Appropriation:	Total project costs including prior authorizations \$1,649,472.
Operating Budget Impact:	To be determined.

Project Name: Oakshire School Traffic Improvements	
Description:	Concrete paving of the dead end of Vicari Drive.
Engineer/Architect:	TPCG/In-house road repair

Council District:	4
Funding Source:	Capital Projects Control Fund
Project Appropriation:	Total project costs including prior authorizations \$821.
Operating Budget Impact:	\$315 annual increase for maintenance costs.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Off-System Bridge Replacement

Description: Purchase of right of ways.

Council District: Parish wide
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$30,000.
Operating Budget Impact: No impact, included with construction.

**Project Name: Operation Boat Launch
Project Number: 09-BOAT-83**

Description: The implementation of selected fisheries infrastructure recovery projects.
Engineer/Architect: GSE Associates, LLC
Contractor: Grillot Construction, LLC

Council District: Parish wide
Funding Source: 86% CDBG Disaster Recovery and 14% General Fund
Project Appropriation: Total project costs including prior authorizations \$1,053,623.
Operating Budget Impact: To be determined.

Project Name: Parish Sports Park Complex

Description: Evaluate the merits and feasibility of acquired land in partnership with recreation district 2, 3 for the purpose of developing a major sports park complex.

Council District: Parish wide
Funding Source: Recreation fund
Project Appropriation: Total project costs including prior authorizations \$2,238,500.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Public Works Complex

Description: To relocate and expand the public works services to an area of the Parish, which will provide centralized access from flooding during active storm seasons, and offers protection.

Council District: 5
Funding Source: 71% General Fund and 29% ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$350,000.
Operating Budget Impact: To be determined.

Project Name: Rosemarie Lane Waterline

Description: To install a waterline on Rosemarie Lane.

Council District: 2
Funding Source: 35% ¼% Capital Sales Tax Fund and 65% Community Water Enrichment Grant
Project Appropriation: Total project costs including prior authorizations \$85,300.
Operating Budget Impact: To be determined.

Project Name: Schriever Recreation Center A/C

Description: To install air conditioner system in Schriever Recreation Center.

Council District: 6
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$0.
Operating Budget Impact: No impact on Terrebonne Parish Consolidated Government; the center belongs to the Recreation District #1.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Skateboard Park	
Description:	Construct Phase I in the area of Hwy 311 within a high growth area near residential neighborhoods to encourage access by pedestrian and bicycle transportation.

Council District:	Parish wide
Funding Source:	Parish wide Recreation Fund
Project Appropriation:	Total project costs including prior year authorizations \$760,000.
Operating Budget Impact:	To be determined.

Project Name: South Houma Memorial Fire Station Project Number: 03-BLDGS-44	
Description:	Construction of a new 5,600 square foot fire station on St. Charles Street.
Engineer/Architect:	Houston J. Lirette Jr., Architect
Contractor:	Bryan Bush Construction Co., Inc.

Council District:	6
Funding Source:	Public Safety Fund
Project Appropriation:	(\$49,153) in FY 2014. Total project costs including prior authorizations \$880,930.
Operating Budget Impact:	Decrease in maintenance.

Project Name: Southdown Trails	
Description:	Southdown on road loop – the trailhead begins at lagoon court and Valhi Blvd., north on Civic Center Blvd., west on Hwy 311, south onto Equity Blvd., traveling east back to the trailhead. Blackwater outer loop starts at the trailhead traveling along the existing levee back to the trailhead. Mandalay inner loop – follows the natural lay of the land, traveling through a forested area connecting to existing natural trails.
Engineer/Architect:	Duplantis Design Group

Council District:	Parish wide
Funding Source:	83% Federal Highway Administration and 17% general Fund.
Project Appropriation:	Total project costs \$111,790.
Operating Budget Impact:	Decrease in maintenance.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Statewide Generator Program

Description: To provide generators for strategic locations in the Parish.

Council District: Parish wide
Funding Source: FEMA.
Project Appropriation: Total project costs including prior authorizations \$648,204.
Operating Budget Impact: To be determined.

Project Name: Tower Parking Garage Improvements

Description: To develop a master plan of items needed to expand the life of the structure.
Engineer/Architect: Badeaux Engineers

Council District: 5
Funding Source: General Fund.
Project Appropriation: \$400,000 in FY 2015.Total project costs including prior authorizations \$435,000.
Operating Budget Impact: To be determined.

Project Name: Tunnel Boulevard Sidewalks
Project Number: 04-WALK-25

Description: Constructing sidewalks along Tunnel Boulevard in District 2.
Engineer/Architect: Duplantis Design Group, PC
Contractor: Plus Concrete

Council District: 2
Funding Source: 75% Louisiana DOTD Enhancement Program, 15% Road and Bridge Maintenance Fund, and 10% General Fund.
Project Appropriation: Total project costs including prior authorizations \$209,600.
Operating Budget Impact: To be determined upon completion of project.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: West Caminada Headland/Dune Restoration & Marsh Creation

Description: Restore and protect approximately 246 acres of beach and dune habitat across approximately 5 miles of western Caminada headland through the direct placement of sediment from offshore borrow areas. Sand will also be placed and native beach and marsh vegetation will be planted to stabilize and conserve the newly placed sediment.

Council District: Parish wide
Funding Source: U.S. Department of Interior (Fish/Wildlife)
Project Appropriation: Total project costs including prior authorizations \$7,000,000.
Operating Budget Impact: None

Project Name: West Park Ave Sidewalks (Royce Street to Marietta Place)
Project Number: 12-WALK-31

Description: Constructing sidewalks along LA 24 from Royce Street to Marietta Place.
Engineer/Architect: Duplantis Design Group

Council District: 3 & 4
Funding Source: 90% Louisiana DOTD Enhancement Program, 10% General Fund.
Project Appropriation: Total project costs including prior authorizations \$610,000.
Operating Budget Impact: To be determined upon completion of project.

661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. New money budgeted for 2014 are to continue improvements to our Parish infrastructure. Multi-year projects include the Hollywood Road 4-Lane, Hollywood Road Widening from Highway 311 to Valhi, Bayou Gardens Extension from Coteau to Bayou Blue. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	2,154,834	3,007,341	3,007,341	0	0
Miscellaneous Revenue	6,686	0	3,200	0	0
Operating Transfers In	851,451	6,270,000	6,269,000	3,133,300	3,133,300
TOTAL REVENUES	3,012,971	9,429,629	9,431,829	3,133,300	3,133,300
EXPENDITURES:					
Roads & Bridges	3,032,520	16,465,756	16,031,611	3,760,571	3,760,571
ARRA/Stimulus	2,446	116,798	116,798	0	0
Operating Transfers Out	0	0	0	363,866	363,866
TOTAL EXPENDITURES	3,034,966	16,582,554	16,148,409	4,124,437	4,124,437
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-77.32%
INCREASE (DECREASE) TO FUND BALANCE					
	(21,995)	(7,152,925)	(6,716,580)	(991,137)	(991,137)
FUND BALANCE, JANUARY 1	7,876,988	7,854,993	7,854,993	1,138,413	1,138,413
FUND BALANCE, DECEMBER 31	7,854,993	702,068	1,138,413	147,276	147,276

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Gardens Extension** – Approved.
 - 2014 ¼% Capital Sales Tax Fund - \$1,750,000
 - 2014 Road and Bridge Fund - \$517,241
 - 2014 Road Construction Fund - \$631,271
 - 2014 Public Improvement Construction Fund - \$132,759
- **Bayou Gardens Turn Lane** – Approved.
 - 2014 General Fund - \$54,700
 - 2014 Road and Bridge - \$145,300
- **Hollywood Road (South) – 4 Lane** – Approved.
 - 2014 General Fund- \$124,300
- **Hollywood Road Widening (Hwy 311 to Valhi)** – Approved.
 - 2014 Capital Projects Control Fund - \$100,000
 - 2014 Public Improvement Construction Fund - \$50,000
- **Major Turn Lanes** – Approved.
 - 2014 Road Construction Fund - \$15,000
- **Prospect Turn Lane** – Approved.
 - 2014 Road and Bridge Fund - \$200,000
- **Southgate Subdivision Entrance** – Approved.
 - 2014 Public Improvement Construction Fund- \$40,000

661 ROAD CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2013	2014	2015	2016	2017	
Asphalt Overlays - Federal Stimulus (ARRA)	45,078	0	0	0	0	0	45,078
Bayou Gardens Extension	1,315,343	0	3,031,271	0	0	0	4,346,614
Bayou Gardens Turn Lane	0	0	200,000	0	0	0	200,000
Bonanza Pump Station Road	15,000	(15,000)	0	0	0	0	0
Concrete Sections II - Federal Stimulus (ARRA)	28,081	0	0	0	0	0	28,081
Country Drive Improvements	4,210,251	0	0	0	0	0	4,210,251
Country Drive Improvements - Phase II	150,000	0	0	0	0	0	150,000
Dularge Bridge	1,047,639	(363,866)	0	0	0	0	683,773
Highway 24/Presque Isle Turning Lane	45,814	0	0	0	0	0	45,814
Highway 311/Enterprise Drive Bridge	84,771	0	0	0	0	0	84,771
Hollywood Rd. (South) 4 Lane	1,521,915	2,575,992	124,300	0	0	0	4,222,207
Hollywood Road Widening (Hwy 311 to Valhi)	0	0	150,000	0	0	0	150,000
Major Turning Lanes	247,186	0	15,000	0	0	0	262,186
North Hollywood Road Improvements	1,109	0	0	0	0	0	1,109
Pontoon Bridge Major Repairs	89,781	0	0	0	0	0	89,781
Prospect Turn Lane	0	0	200,000	0	0	0	200,000
Rose Marie Lane	11,534	0	0	0	0	0	11,534
Southgate Subdivision Entrance	0	0	40,000	0	0	0	40,000
Synergy Center Road Extension (to Main Street)	10,947	0	0	0	0	0	10,947
Texas Gulf Road Bridge	5,356	0	0	0	0	0	5,356
Thompson Road Construction	793,066	3,500,000	0	0	0	0	4,293,066
Toussant/Foret Bridge	2,913	0	0	0	0	0	2,913
Turning Lanes - Federal Stimulus (ARRA)	43,639	0	0	0	0	0	43,639
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	45,935	0	0	0	0	0	45,935
Westside Blvd. - Phase II (To MLK)	617,196	(131,271)	0	0	0	0	485,925
Westside Blvd. - Phase III (MLK To Hwy 311)	0	250,000	0	0	0	0	250,000
TOTAL EXPENDITURES	10,332,554	5,815,855	3,760,571	0	0	0	19,908,980
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Asphalt Overlays – Federal Stimulus (ARRA)
State Project Number: 742-55-0110

Description: To overlay, patch and stripe Country Dr (Jeff Dr to Klondyke Rd), Southdown Mandalay Rd, (St Charles St to Thacker Dr), Westside Blvd, Bayou Lacache Bridge approaches for Klondyke Rd and Alma Street.
Contractor: Huey Stockstill

Council District: Parish wide
Funding Source: Federal ARRA.
Project Appropriation: Total project costs including prior authorizations \$946,615.
Operating Budget Impact: To be determined

Project Name: Bayou Gardens Extension
Project Number: 07-EXT-22

Description: To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road.
Engineer/Architect: T Baker Smith

Council District: 4
Funding Source: 38% ¼% Sales Tax Fund, 32% General Fund, 11% Road & Bridge Maintenance Fund, and 2% Road and Bridge Construction Fund.
Project Appropriation: \$3,031,271 in FY 2014. Total project costs including prior authorizations \$4,664,271.
Operating Budget Impact: No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

Project Name: Bayou Gardens Turn Lanes

Description: Left turn lane at the intersection with St. Louis Canal Road.

Council District: 4
Funding Source: 73% Road & Bridge Maintenance Fund and 27% General Fund.
Project Appropriation: \$200,000 in FY 2014. Total project costs \$200,000.
Operating Budget Impact: To be determined

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bonanza Pump Station Road

Description: To improve the road to Bonanza Drainage Pump Station.

Council District: 3
Funding Source: General Fund (Mineral Royalties)
Project Appropriation: Total project costs including prior authorizations \$0.
Operating Budget Impact: No impact.

Project Name: Concrete Sections II- Federal Stimulus (ARRA)
State Project Number: 742-55-0113

Description: To remove and replace damaged concrete panels and stripe select locations. Base bid consists of Acadian Dr (Oaklawn Dr to LA 661) and East St (LA 57 to LA 24); Additive alternative 1 consists of Jefferson Davis St (Wilson Ave to Gouaux Ave) and Sixth St (Gouaux Ave to LA 182); Additive alternate 2 consists of Vicari (Hampton St to Bayou Gardens Blvd); and Additive Alternate 3 consists of Williams Ave (Legion Ave to N Hollywood Rd). The award of alternates will be based upon the availability of Funds.

Contractor: Forby Contracting, Inc.

Council District: Parish wide
Funding Source: Federal ARRA.
Project Appropriation: Total project costs including prior authorizations \$1,715,110.
Operating Budget Impact: To be determined

Project Name: Country Drive Improvements
Project Number: 97-PAV-21

Description: Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.

Engineer/Architect: T. Baker Smith

Council District: 9
Funding Source: 65% Louisiana Department of Transportation and Development, 14% General Fund, 12% ¼% Capital Sales Tax Fund, 8% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
Project Appropriation: Total project cost including prior authorizations \$6,252,000.
Operating Budget Impact: \$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Country Drive Improvements – Phase II

Description: The continuation of upgrading the two lane road way to current standards.

Council District: 9
Funding Source: Road and Bridge Maintenance Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: No impact.

Project Name: Dularge Bridge
Project Number: 07-BRG-23 & 12-BRG-08

Description: Build a new bridge to replace the current Marmande and Dr. Beatrous Bridges.
Engineer/Architect: GSE & Associates, LLC

Council District: 7
Funding Source: 20% General Fund, 51% ¼% Capital Sales Tax Fund, and 28% Road & Bridge Maintenance Fund.
Project Appropriation: Total project costs including prior authorizations \$793,254.
Operating Budget Impact: To be determined.

Project Name: Falgout Canal Pontoon Bridge
Project Number: 55-FSCC-3501

Description: Replacing the existing pontoon bridge with a new pontoon bridge
Engineer/Architect: GSE & Associates, LLC

Council District: 7
Funding Source: Coastal Commerce Fisheries Recovery
Project Appropriation: Total project costs including prior authorizations \$1,300,000.
Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Highway 24 Presque Isle Turning Lane Project Number: 02-LANE-31	
Description: To construct a turning lane at the intersection of Highway 24 and Presque Isle.	
Engineers/Architects: T. Baker Smith Neel Schaffer, Inc.	
Contractor: Jack B Harper Contractors, Inc.	

Council District:	8, 9
Funding Source:	82% General Fund, and 18% ¼% Capital Sales Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$245,000.
Operating Budget Impact:	\$6,000 annual increase for road surface maintenance and maintaining the stripes on surface.

Project Name: Highway 311/Enterprise Drive Bridge Project Number: 08-BRG-17	
Description: To construct a bridge at the intersection of Highway 311 and Enterprise Drive.	
Engineers/Architects: Milford & Associates	
Contractor: Cecil D Gassiot, LLC	

Council District:	6
Funding Source:	61% ¼ % Capital Sales Tax Fund, 27% General Fund, and 12% Road & Bridge Maintenance Fund
Project Appropriation:	Total project costs including prior authorizations \$1,669,588.
Operating Budget Impact:	No impact.

Project Name: Hollywood Road (South) – 4 Lane Project Number: 98-WID-25	
Description: Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.	
Engineer/Architect: Hartman Engineer (Metairie) selected by DOTD	

Council District:	2
Funding Source:	45% Louisiana Department of Transportation and Development, 29% General Fund, 15% ¼ % Capital Sales Tax Fund, 6% Road Construction Fund, and 5% Road and Bridge Maintenance Fund.
Project Appropriation:	\$124,300 in FY 2014. Total project cost including prior authorizations \$10,120,292.
Operating Budget Impact:	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Hollywood Road Widening (Hwy 311 to Valhi)

Description: Widening of Hollywood Road to 4 Lanes from Hwy 311 to Valhi Boulevard.

Council District: 6
Funding Source: 67% Capital Projects Control Fund and 33% General Fund.
Project Appropriation: \$150,000 in FY 2014. Total project cost \$150,000.
Operating Budget Impact: To be determined.

Project Name: Major Turning Lanes

Description: Several intersections have been chosen for further evaluation to build turning lanes to ease traffic jams.
Engineer/Architect: T. Baker Smith & Milford & Associates
Contractor: Byron E Talbot & LA Contracting

Council District: Parish wide
Funding Source: 89% General Fund, and 11% 1998 Pub Imprv. Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$450,000.
Operating Budget Impact: To be determined.

Project Name: North Hollywood Road Improvements
Project Number: 07-ROAD-36

Description: Shoulder improvements along North Hollywood Road.
Engineers/Architects: David A Waitz
Contractor: LA Contracting

Council District: 3, 4
Funding Source: 90% Road and Bridge Maintenance Fund, and 10% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$555,000.
Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Pontoon Bridge Major Repairs

Description: Major repairs to the Dulac Pontoon Bridge to be repaired by the State.

Council District: 7
Funding Source: 72% Road & Bridge Maintenance Fund and 28% DOTD
Project Appropriation: Total project costs including prior authorizations \$339,571.
Operating Budget Impact: No Impact.

Project Name: Prospect Turn Lane

Description: Right turn lane at the intersection with Highway 24.

Council District: 1, 8
Funding Source: Road & Bridge Maintenance Fund
Project Appropriation: \$200,000 in FY 2014. Total project costs including prior authorizations \$200,000.
Operating Budget Impact: To be determined.

**Project Name: Rose Marie Lane
Project Number: 07-LANE-09**

Description: Hard surfacing Rose Marie Lane.
Engineers/Architects: T. Baker Smith
Contractor: Sealevel Construction

Council District: 2
Funding Source: 73% Road & Bridge Maintenance Fund, 18% Road Construction Fund and 9% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$164,710.
Operating Budget Impact: \$1,000 annual increase for road surface maintenance costs in future years.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Southgate Subdivision Entrance

Description: Remove the median at the entrance of Southgate Subdivision.

Council District: 9
Funding Source: General Fund
Project Appropriation: \$40,000 in FY 2014.Total project costs including prior authorizations \$40,000.
Operating Budget Impact: To be determined.

Project Name: Synergy Center Road Extension (To Main Street)
Project Number: 06-EXT-48

Description: The extension of Synergy Center Boulevard to Main Street.
Engineer/Architect: Milford & Associates, Inc.
Contractor: Calongne, Inc.

Council District: 3
Funding Source: 80% Citizens Participation and 20% Road Bridge Maintenance Fund.
Project Appropriation: Total project costs including prior authorizations \$249,000.
Operating Budget Impact: This Street gives citizens a new access from Main Street to Martin Luther King Blvd. The cost of maintaining is estimated to be \$2,000 for in-house labor and materials.

Project Name: Texas Gulf Road Bridge
Project Number: 07-BRG-10

Description: Replace bridge at the Texas Gulf Road pump station.
Engineer/Architect: Milford & Associates, Inc.
Contractor: Cecil D. Gassiott, LLC

Council District: 9
Funding Source: 87% Road & Bridge Maintenance Fund and 13% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$766,000.
Operating Budget Impact: No impact. The Road and Bridge Department already has this bridge under a maintenance program.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Thompson Road Construction Project Number: 07-ROAD-24	
Description:	Extending Thompson Road from Hwy 57 to Hwy 56.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Great Southern Dredging

Council District:	1, 8
Funding Source:	42% Road & Bridge Maintenance Fund, 39% ¼% Capital Sales Tax Fund, and 19% Road Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$4,293,066.
Operating Budget Impact:	To be determined

Project Name: Toussant/Foret Bridge Project Number: 08-BRG-50	
Description:	Major repairs to the Toussant/Foret Bridge
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	F. Miller Construction, LLC

Council District:	9
Funding Source:	59% General Fund and 41% Road & Bridge Maintenance Fund.
Project Appropriation:	Total project costs including prior authorizations \$465,000.
Operating Budget Impact:	To be determined

Project Name: Turning Lanes – Federal Stimulus (ARRA) State Project Number: 742-55-0112, 005-05-0075, 065-30-0044, & 855-07-0015	
Description:	The widening of existing roadways to add turn lanes at 10 intersections in Houma – Country Estates at LA 624, La 660 at LA 24, Bayou Gardens at LA 24, Corporate at LA 3040, Hollywood at LA 24, LA 182 at 6 th Street, Polk at LA 311, LA 182 at LA 315, LA 3040 at Hollywood Road.
Engineer/Architect:	ECM Consultants
Contractor:	Byron E Talbot

Council District:	Parish wide
Funding Source:	Federal ARRA.
Project Appropriation:	Total project costs including prior authorizations \$972,372.
Operating Budget Impact:	To be determined

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road	
Project Number: 99-EXT-58	
Description:	Extend the divided 4-lane road to intersect with St. Louis Canal Road.
Engineer/Architect:	GSE & Associates, Inc. and ECM Consultants
Contractor:	Byron E. Talbot Contractors

Council District: 3

Funding Source: 76% Louisiana Department of Transportation and Development, 24% General Fund.

Project Appropriation: Total project cost including prior authorizations \$3,429,758.

Operating Budget Impact: \$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.

Project Name: Westside Blvd. Phase II – to MLK	
Project Number: 99-EXT-58	
Description:	Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.
Engineer/Architect:	Gulf South Engineers
Contractor:	Byron E. Talbot Contractors

Council District: 3

Funding Source: 19% General Fund, 34% Road & Bridge Maintenance Fund, 16% Road Construction Fund, 12% Citizens Participation, 10% Parish Transportation Fund, 6% ¼% Capital Sales Tax Fund, 3% September 1996 Bond Issue, and.

Project Appropriation: Total project costs including prior authorizations \$1,598,729.

Operating Budget Impact: \$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

Project Name: Westside Blvd. Phase III – MLK to Hwy 31	
Description:	Extend Westside Blvd. from Martin Luther King Blvd. to Highway 311.

Council District: 2, 3

Funding Source: 60% General Fund and 40% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$250,000.

Operating Budget Impact: To be determined.

662 ADMINISTRATIVE BUILDINGS

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$885,000. Other projects include the Courthouse Annex Building Modification and purchase of an emergency generator. Funds remaining are used for Government Buildings.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	485,571			0	0
Miscellaneous Revenue	2,223	0	0	0	0
TOTAL REVENUES	487,794	0	0	0	0
EXPENDITURES:					
Government Buildings	79,517	898,291	898,291	0	0
TOTAL EXPENDITURES	79,517	898,291	898,291	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	408,277	(898,291)	(898,291)	0	0
FUND BALANCE, JANUARY 1	524,683	932,960	932,960	34,669	34,669
FUND BALANCE, DECEMBER 31	932,960	34,669	34,669	34,669	34,669

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
Administrative Building/Renovations	658,291	0	0	0	0	0	658,291
Courthouse Annex Building Modification	240,000	0	0	0	0	0	240,000
TOTAL EXPENDITURES	898,291	0	0	0	0	0	898,291
*Total Funding Less Prior Year Expenditures							

662 ADMINISTRATIVE BUILDINGS

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Administrative Building – Government Towers Renovations
Project Number: 01-GT-02

Description: Renovation of the new government tower building. (Air handler and chiller replacement phase)
Engineer/Architect: Houston J. Lirette, Jr. & GSE Associates, LLC

Council District: 5
Funding Source: General Fund, Interest
Project Appropriation: Funds available \$11,934,401.
Operating Budget Impact: No impact, possible savings from reduced utilities and maintenance.

Project Name: Courthouse Annex Building Modification

Description: To modify and upgrade the Courthouse Annex Facility.

Council District: 1
Funding Source: Administrative Building Fund, Unallocated Interest
Project Appropriation: Total project cost including prior authorizations \$240,000.
Operating Budget Impact: No impact.

664 1-1B CONSTRUCTION FUND

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Miscellaneous Revenue	1,211	0	1,000	0	0
TOTAL REVENUES	1,211	0	1,000	0	0
EXPENDITURES:					
Drainage	0	817,832	817,832	0	0
Operating Transfers Out	0	0	0	8,000	8,000
TOTAL EXPENDITURES	0	817,832	817,832	8,000	8,000
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1,211	(817,832)	(816,832)	(8,000)	(8,000)
FUND BALANCE, JANUARY 1	824,507	825,718	825,718	8,886	8,886
FUND BALANCE, DECEMBER 31	825,718	7,886	8,886	886	886

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
1-1 B Drainage Project	817,832	0	0	0	0	0	817,832
TOTAL EXPENDITURES	817,832	0	0	0	0	0	817,832
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Drainage Project Project Number: 86-148-01	
Description:	Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction and Chet Morrison

Council District: 2, 3, 4, 5

Funding Source: 54% Capital Projects Control Fund, 14% ¼% Capital Sales Tax Fund, 14% Drainage Tax Fund, 8% 1-1B Construction Fund, 5% 1998 Public Improvement Bond Fund, 4% State Grant and 1% 2000 Public Improvement Bond Fund.

Project Appropriation: Total project costs including prior authorizations \$8,969,153.

Operating Budget Impact: \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

This fund was set up due to sale of General Obligation Bonds in 2005 for the amount of \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Miscellaneous Revenue	15,809	0	5,000	0	0
Operating Transfers In	8,480	0	0	0	0
TOTAL REVENUES	24,289	0	5,000	0	0
EXPENDITURES:					
Roads and Bridges	111,774	19,865	19,865	200,000	200,000
Drainage	77,630	1,342,717	1,342,717	0	0
Sewerage Collection	2,117,214	1,498,867	1,498,867	0	0
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENDITURES	2,306,618	2,861,449	2,861,449	200,000	200,000
% CHANGE OVER PRIOR YEAR				-93.01%	-93.01%
INCREASE (DECREASE) TO FUND BALANCE	(2,282,329)	(2,861,449)	(2,856,449)	(200,000)	(200,000)
FUND BALANCE, JANUARY 1	5,368,144	3,085,815	3,085,815	229,366	229,366
FUND BALANCE, DECEMBER 31	3,085,815	224,366	229,366	29,366	29,366

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Hollywood Road Widening (Hwy 311 to Valhi)**
 - 2014 General Obligation Bonds - \$200,000

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2013	2014	2015	2016	2017	
1-1B Systems Channel	2,300	0	0	0	0	0	2,300
Bayouside Drive Bridge (Bayou Petite Caillou)	19,865	0	0	0	0	0	19,865
Dickson Road Sewer	149,920	0	0	0	0	0	149,920
Hollywood Road Widening (Hwy 311 to Valhi)	0	0	200,000	0	0	0	200,000
Savanne Road Drng Ph 1, 2, & 3 (Dist #6)	22,499	(22,499)	0	0	0	0	0
St. Louis Bayou Drng (1-1B Systems Channel)	919,412	0	0	0	0	0	919,412
St. Louis Canal Water Control Modification	2,031	0	0	0	0	0	2,031
Summerfield Pump Station	274,889	22,499	0	0	0	0	297,388
Thompson Road Levee/Drainage	121,586	0	0	0	0	0	121,586
Wetland Assimilation	406,055	0	0	0	0	0	406,055
Woodlawn Industrial Area Sewer	942,892	0	0	0	0	0	942,892
TOTAL EXPENDITURES	2,861,449	0	200,000	0	0	0	3,061,449
*Total Funding Less Prior Year Expenditures							

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Systems Channel Project Number: 01-DRA-40	
Description:	Modeling and improving the 1-1b forced drainage system channels project.
Engineer/Architect:	T. Baker Smith, LLC.
Contractor:	Wilco Industrial Services & Fordice Construction

Council District:	2, 3, 4, 5
Funding Source:	General Obligation Bonds
Project Appropriation:	Total project costs including prior authorizations \$440,000.
Operating Budget Impact:	To be determined.

Project Name: Bayou Drive Bridge (Bayou Petite Caillou) Project Number: 99-BRG-10	
Description:	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayou Drive and also provide plans and specifications for both east and west approach.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Cecil D. Gassiott, LLC

Council District:	8, 9
Funding Source:	General Obligation Bonds.
Project Appropriation:	Total project costs including prior authorizations \$2,790,348.
Operating Budget Impact:	\$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

Project Name: Dickson Road Sewer Project Number: 10-EDA-30	
Description:	To extend the wastewater line to companies along Dickson Rd in the Woodlawn industrial part and the port.
Engineer/Architect:	GSE Associates.
Contractor:	LA Contracting Enterprise

Council District:	7
Funding Source:	General Obligation Bonds.
Project Appropriation:	Total project costs including prior authorizations \$150,000.
Operating Budget Impact:	To be determined.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Hollywood Road Widening

Description: Widening of Hollywood Road to 4 lanes from Highway 311 to Valhi Boulevard.

Council District: 6.
Funding Source: General Obligation Bonds.
Project Appropriations: \$200,000 in FY 2014. Total project costs including prior authorizations \$200,000.
Operating Budget Impact: To be determined.

Project Name: Savanne Road Drainage Ph 1, 2, & 3 (Dist. #6)
Project Number: 08-DRA-13 & 10-DRA-21

Description: Drainage Improvements along Savanne Road.
Engineer/Architect: GSE Associates, LLC
Contractor: Sealevel Construction

Council District: 6
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$577,501.
Operating Budget Impact: To be determined.

Project Name: St. Louis Bayou Drainage (1-1B Systems Channel)

Description: Continuation of widening and deepening of the feeder channels for 1-1B.
Engineer/Architect: T. Baker Smith

Council District: 2, 4, 5
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$1,000,000.
Operating Budget Impact: To be determined.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: St. Louis Canal Water Control Structure Modification
Project Number: 06-DRA-08

Description: Modify the St. Louis Canal water control structure.
Engineer/Architect: Milford and Associates, Inc.

Council District: 8
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$20,778.
Operating Budget Impact: No impact.

Project Name: Summerfield Pump Station
Project Number: 09-DRA-10

Description: Reconstruction of the Summerfield drainage pump station.

Council District: 6
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$322,499.
Operating Budget Impact: To be determined.

Project Name: Thompson Road Levee/Drainage
Project Number: 07-DRA-24

Description: Construction of a levee from Hwy 57 to Hwy 56.
Engineer/Architect: Shaw Coastal, Inc.
Contractor: Great Southern Dredging

Council District: 1, 8
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,549,000.
Operating Budget Impact: To be determined.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Wetland Assimilation

Description: Discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.
Engineer/Architect: GSE Associates, LLC & Providence Engineering

Council District: Parish wide
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

Project Name: Woodlawn Industrial Area Sewer

Description: To provide the necessary facilities to receive flows from the Industrial corridor between Industrial Blvd. and Thompson Rd.
Engineer/Architect: GSE Associates, LLC

Council District: 7
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$2,100,000.
Operating Budget Impact: To be determined.

667 – 2005 SALES TAX CONSTRUCTION FUND

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Miscellaneous Revenue	34,181	54,613	59,613	0	0
Other Revenue	0	11,275,000	11,275,000	0	0
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	34,181	11,329,613	11,334,613	0	0
EXPENDITURES:					
General - Other	0	194,997	194,997	0	0
Roads and Bridges	6,402,451	14,493,141	12,404,841	2,153,300	2,153,300
Drainage	210,423	3,669,727	3,669,727	0	0
Operating Transfers Out	0	353,450	353,450	0	0
TOTAL EXPENDITURES	6,612,874	18,711,315	16,623,015	2,153,300	2,153,300
% CHANGE OVER PRIOR YEAR					-88.27%
INCREASE (DECREASE) TO FUND BALANCE	(6,578,693)	(7,381,702)	(5,288,402)	(2,153,300)	(2,153,300)
FUND BALANCE, JANUARY 1	14,021,140	7,442,447	7,442,447	2,154,045	2,154,045
FUND BALANCE, DECEMBER 31	7,442,447	60,745	2,154,045	745	745

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Gardens Blvd Extension** – Approved.
 - 2014 Sales Tax Construction Fund - \$2,088,300
- **Hollywood Road Widening (Hwy 311 to Valhi)** – Approved.
 - 2014 Sales Tax Construction Fund - \$65,000

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2013	2014	2015	2016	2017	
Ashland Drainage Pump Station	100,000	0	0	0	0	0	100,000
Bayou Gardens Blvd Extension	3,704,841	0	2,088,300	0	0	0	5,793,141
Bayou Lacarpe Drainage Phase D	1,700,000	0	0	0	0	0	1,700,000
Bonanza Pump Station Bulkhead	500,000	0	0	0	0	0	500,000
Boudreaux Canal Fill In	76,381	0	0	0	0	0	76,381
Hollywood Road Widening (Hwy 311 to Valhi)	0	0	65,000	0	0	0	65,000
Industrial Road Turn Lane at Denley	375,346	0	0	0	0	0	375,346
Martin Luther King Drainage	918,000	0	0	0	0	0	918,000
Westside Blvd Ph 3 (MLK to Hhy 311)	0	8,700,000	0	0	0	0	8,700,000
TOTAL EXPENDITURES	7,374,568	8,700,000	2,153,300	0	0	0	18,227,868
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Drainage Pump Station Outfall	
Description:	To provide funding to improve the Ashland pump station.

Council District: 1, 7, 8

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$100,000.

Operating Budget Impact: To be determined

Project Name: Bayou Gardens Extension Project Number: 07-EXT-22	
Description:	To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road.
Engineer/Architect:	T Baker Smith

Council District: 4

Funding Source: Sales Tax Bonds.

Project Appropriation: \$2,088,300 in FY 2014. Total project costs including prior authorizations \$7,040,870.

Operating Budget Impact: No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Lacarpe Drainage Phase D

Description: Drainage Improvements for Phase D of the Bayou LaCarpe Drainage project.
Engineer/Architect: GSE Associates, LLC

Council District: 1, 2, 6
Funding Source: Sales Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,700,000.
Operating Budget Impact: To be determined upon completion of study.

Project Name: Bonanza Pump Station Bulkhead

Description: Improve the integrity of structure of the pump station.

Council District: 3
Funding Source: Sales Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

Project Name: Boudreaux Canal Fill In

Description: Filling in the borrow canal along Lake Boudreaux to provide better stabilization to the levee along Lake Boudreaux.

Council District: 8
Funding Source: Sales Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$76,381.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Hollywood Road Widening (Hwy 311 to Valhi)

Description: Widening of Hollywood Road to 4 lanes from Highway 311 to Valhi Boulevard.

Council District: 6
Funding Source: Sales Tax Bonds.
Project Appropriation: \$65,000 in FY 2014. Total project costs including prior authorizations \$65,000.
Operating Budget Impact: To be determined.

Project Name: Industrial Road Turn Lane at Denley

Description: Modification of the intersection of Industrial Blvd at Denley Road to include a westbound left hand turn lane from Industrial Ave to Denley Road extending to the turning lane at the hospital including striping and traffic control devices.
Engineer/Architect: Milford & Associates

Council District: 7, 8
Funding Source: Sales Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$400,000.
Operating Budget Impact: To be determined.

Project Name: Martin Luther King Drainage

Description: To provide better drainage for the Martin Luther King areas.

Council District: 2, 3, 4
Funding Source: Sales Tax Bonds.
Project Appropriations: Total project costs including prior authorizations \$918,000.
Operating Budget Impact: No impact.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Blvd. Phase 3 (MLK to Hwy311)

Description: Construct levees in the Ward 7 area.
Engineer/Architect: Providence/ GSE Associates, LLC

Council District: 2, 3
Funding Source: Sales Tax Bond Proceeds
Project Appropriation: Total project costs \$8,700,000.
Operating Budget Impact: To be determined.

695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Charge for Services	0	0	0	0	0
Miscellaneous Revenue	7,202	28,930	28,930	0	0
Operating Transfers In	209,831	0	1,500,000	0	0
TOTAL REVENUES	217,033	28,930	1,528,930	0	0
EXPENDITURES:					
Solid Waste Services	1,171,887	68,489	1,568,489	0	0
TOTAL EXPENDITURES	1,171,887	68,489	1,568,489	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(954,854)	(39,559)	(39,559)	0	0
FUND BALANCE, JANUARY 1	1,038,275	83,421	83,421	43,862	43,862
FUND BALANCE, DECEMBER 31	83,421	43,862	43,862	43,862	43,862

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
Ashland Transfer Station	39,559	28,930	0	0	0	0	68,489
Ashland Weigh Scales and Admin. Building	0	1,500,000	0	0	0	0	1,500,000
TOTAL EXPENDITURES	39,559	1,528,930	0	0	0	0	1,568,489
*Total Funding Less Prior Year Expenditures							

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Transfer Station
Project Number: 10-LDF-76

Description: Major repairs to the Ashland transfer station.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$1,316,000.
Operating Budget Impact: To be determined.

Project Name: Ashland Weigh Scales and Administration Building

Description: To install new weigh scales adjacent to the existing scales and 3 new pre-fabricated 12 feet by 12 feet modules that are rated up to 150 mph.

Council District: 7
Funding Source: Sanitation Fund
Project Appropriation: Total cost including prior authorizations \$1,500,000..
Operating Budget Impact: To be determined.

696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$2,476,795 (\$138,500 and \$2,338,295, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2011, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Miscellaneous Revenue	222	0	100	0	0
TOTAL REVENUES	222	0	100	0	0
EXPENDITURES:					
Landfill Closure	0	17,074	17,074	0	0
TOTAL EXPENDITURES	0	17,074	17,074	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	222	(17,074)	(16,974)	0	0
FUND BALANCE, JANUARY 1	205,035	205,257	205,257	188,283	188,283
FUND BALANCE, DECEMBER 31	205,257	188,183	188,283	188,283	188,283

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2013	2014	2015	2016	2017	TOTAL
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
TOTAL EXPENDITURES	17,074	0	0	0	0	0	17,074
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Landfill Closure – Final Cap
Project Number: 99-SAN-09

Description: Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.
Engineer: Coastal Engineering and T. Baker Smith
Contractor: Rad-Ton, Inc.

Council District: 7

Funding Source: 33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

Project Appropriation: Total project costs including prior authorizations \$5,060,051.

Operating Budget Impact: \$100,000 annual increase for grass cutting and soil tests.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Miscellaneous Revenue	11,535	0	3,500	0	0
Operating Transfer In	1,000,000	0	0	0	0
TOTAL REVENUES	1,011,535	0	3,500	0	0
EXPENDITURES:					
Roads & Bridges	2,681,831	573,657	35,500	315,398	315,398
Drainage	0	2,325	2,325	0	0
Sewerage Collection	0	68,581	68,581	0	0
Operating Transfers Out	0	4,535,000	4,535,000	222,759	222,759
TOTAL EXPENDITURES	2,681,831	5,179,563	4,641,406	538,157	538,157
% CHANGE OVER PRIOR YEAR					-51.07%
INCREASE (DECREASE) TO FUND BALANCE	(1,670,296)	(5,179,563)	(4,637,906)	(538,157)	(538,157)
FUND BALANCE, JANUARY 1	6,853,286	5,182,990	5,182,990	545,084	545,084
FUND BALANCE, DECEMBER 31	5,182,990	3,427	545,084	6,927	6,927

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Gardens Boulevard** – Approved.
 - 2014 Public Improvement Construction Fund – \$315,398

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2013	2014	2015	2016	2017	
Bayou Chauvin Drainage Improvements	2,325	0	0	0	0	0	2,325
Bayouside Dr. Bridge (Bayou Petite Caillou)	24,567	0	0	0	0	0	24,567
Bayou Gardens Boulevard	0	0	315,398	0	0	0	315,398
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
Valhi Ext, Equity, Savanne	4,926,090	(4,915,157)	0	0	0	0	10,933
TOTAL EXPENDITURES	5,021,563	(4,915,157)	315,398	0	0	0	421,804
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Chauvin Drainage Improvements Project Number: 99-DRA-18	
Description:	Improve drainage from Prospect Street to the Woodlawn Ranch Road drainage pump station.
Engineer/Architect:	GSE Associates, Inc.
Contractor:	Volute, Inc.

Council District: 1, 8

Funding Source: 51% 1998 Public Improvement Construction Fund, 14% General Fund, 14% Parish wide Drainage Construction Fund, 12% Drainage Tax Fund, 6% ¼% Capital Sales Tax Fund and 3% Consolidated Waterworks.

Project Appropriation: Total project costs including prior authorizations \$1,757,000.

Operating Budget Impact: \$18,000 annual increase to operations. Annual debt service \$30,000 from dedicated Public Improvement tax.

Project Name: Bayouside Drive Bridge (Bayou Petite Caillou) Project Number: 99-BRG-10	
Description:	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayouside Drive and also provide plans and specifications for both east and west approach.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Cecil D. Gassiot, LLC

Council District: 8, 9

Funding Source: 58% ¼ % Capital Sales Tax Fund, 27% Road and Bridge Maintenance Fund, 10% Public Improvement Bonds, 4% State Facility Planning, and 1% Bayouside Drive Paving Fund.

Project Appropriation: Total project costs including prior authorizations \$2,822,982.

Operating Budget Impact: \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Gardens Boulevard

Description: To continue Bayou Gardens Boulevard from Coteau Road to Bayou Blue Road

Council District:

Funding Source: 50% Public Improvement Construction Fund and 50% General Fund

Project Appropriation: \$315,398 in FY 2014. Total project costs including prior authorizations \$315,398.

Operating Budget Impact: To be determined.

Project Name: Sanitary Sewer Rehabilitation Projects

Project Number: 99-SEW-50

Description: Sewers in Mulberry, Barrios, Broadmoor and other areas.

Engineer/Architect: T. Baker Smith

Contractor: Insituform Technologies

Council District: 1, 2, 3,4,5,6,7,8,9

Funding Source: Public Improvement Bond Proceeds.

Project Appropriation: Total project costs including prior authorizations \$807,600.

Operating Budget Impact: \$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

Project Name: Sewerage Projects

Description: Public improvements bond proceeds to be allocated to future sewerage projects.

Council District: 1, 2, 3,4,5,6,7,8,9

Funding Source: Public Improvement Bond Proceeds.

Project Appropriation: Total project costs including prior authorizations \$82,948.

Operating Budget Impact: To be determined upon completion of project design phase.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Valhi Ext, Equity, Savanne
Project Number: 97-PAV-31 & 05-EXT-36

Description: Build a 4-lane boulevard, grass median, drainage, concrete box culverts with median ditch, and turning lanes. Extend Valhi to Equity Boulevard and then to Savanne Road.

Engineer/Architect: GSE Associates, LLC

Contractors: Byron E. Talbot Contractors and Jack B. Harper, Inc.

Council District:

6

Funding Source:

35% ¼ % Capital Sales Tax Fund, 32% General Fund, 26% Public Improvement Bonds, and 7% Road & Bridge Maintenance Fund.

Project Appropriation:

Total project costs including prior authorizations \$9,589,915.

Operating Budget Impact:

\$85,000 annual increase to operations. Annual debt service \$135,100 from dedicated Public Improvement tax.



TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The *Terrebonne Economic Development Authority* (TEDA) was created by the State Legislature and is a public-private partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce, and the South Central Industrial Association (SCIA) to attract and retain jobs to the parish by implementing the economic development strategic plan created by the founding stakeholders. (SCIA is a service organization in Terrebonne, Lafourche, and St. Mary Parishes that support industrial businesses. TEDA replaces the parish-run Economic Development Department, which was disbanded at the end of 2004. TEDA consists of a board of 14 members: twelve are appointed by the parish council, one appointed by the Parish President, and one is a non-voting appointee by Nicholls State University in Thibodaux, LA. Council-appointed commissioners are nominated as follows: three nominated by the South Central Industrial Association, three by the Houma-Terrebonne Chamber of Commerce, one by the Terrebonne Parish Public Schools Superintendent, one by L.E. Fletcher Technical Community College, one by the local chapter of the NAACP, one by the Terrebonne Parish Council, and two from the general public. The funding for TEDA is from occupational license taxes collected from Terrebonne Parish businesses. TEDA’s mission as defined and implemented under the Strategic Plan is to work to strengthen Terrebonne’s economic base through business retention, expansion, and growth through the attraction of new business and industry to the parish.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012+ Actual	FY2013^ Estimated	FY2014 Projected
<i>1. Continue Economic Development programs and activities that support existing business and promote the economic health of the community</i>			
a. Marketing efforts to promote TEDA and Terrebonne Parish	52	100	200
b. Number of businesses receiving technical assistance	250	275	400
<i>2. Recruit new business to community and work to further diversify the economy.</i>			
a. This is a continuous process	•	•	•
b. Percent of Job Growth*	1.25%	1.00%	2.00%
c. Percent of Population Growth**	-1.10%	0.50%	0.50%
d. Percent of Income Growth**	0.50%	0.50%	1.00%
<i>3. Continue seeking foundation and public grant applications.</i>			
a. Number of grant applications submitted to state, federal and other agencies for projects in Terrebonne Parish (EDA, Rural Development, etc.)	7	8	10
<i>4. Attract and expand target industry in Terrebonne parish.</i>			
a. Number of advanced notification referrals of State tax incentive programs through the Enterprise Zone and other state programs for projects in Terrebonne Parish (EDA, Rural Development, etc.)	28	30	40
b. Permanent jobs proposed through the EZ (Enterprise Zone) and quality jobs program	350	385	500
c. Construction jobs proposed through the EZ and quality jobs program	175	200	150
<i>5. Diversify and expand Terrebonne's economy with transition to Foreign Direct Investment and recruitment of Export Industry. TEDA's economic alliance with Weihai, China is now in the early stages of the initial implementation of projects identified. For the balance of 2013 and the next 3.5 years, TEDA will be focusing on delivering economic gains to the Parish through this relationship, the only known such relationship in Louisiana with mainland China. TEDA is actively pursuing new retail tenants to occupy existing space as well as the construction of new sites in an attempt to broaden the sales tax and property tax base as well as offering greater diversity to the citizens of Terrebonne Parish.</i>			
a. Capital Investment	-	-	\$10 million
b. TEDA currently has an employee working in Weihai, China for a 90 day duration.	N/A	•	

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012+ Actual	FY2013^ Estimated	FY2014 Projected
6. Continue to assist the Houma-Terrebonne Airport and Port of Terrebonne to attract new businesses and capture existing businesses into its new Foreign Trade Zone status for Terrebonne Parish			
a. Marketing efforts in partnership with the Port of Terrebonne	5^^	7^^	10
b. Marketing efforts in partnership with Houma-Terrebonne Airport	5	6	7
7. Provide support to the Houma Downtown Development Commission in its effort to enact incentives effective to the revitalization of the Houma Downtown area			
a. We continue to promote Houma Downtown through our support of local businesses	.	.	.
b. Marketing efforts in partnership with other Parish Strategic Partners	18	20	20
8. Seek a positive disposition of the former Weatherford Industrial location at 202 Industrial Boulevard to create new jobs for Terrebonne.			
a. TEDA continues to market the building in conjunction with Port of Terrebonne	.	.	.
b. Marketing efforts in partnership with the Port of Terrebonne	5^^	7^^	10
9. National ranking among emerging Municipalities***	#50	#75	#40

*Information from the Research and Statistics Division of the Louisiana Workforce Commission.

**Data Source-DemographicsNow. The source provider is more consistent and timely. The State of Louisiana and TEDA both both subscribe to this service provider for all demographic information for the state and parish. Income growth derived from the comparison of yearly average household income figures.

***The Milken Institute's Annual Report, "Best Performing Cities" (<http://bestcities.milkeninstitute.org/>)

+2012 Estimates take into consideration the Deepwater Horizon events and the national recession.

^ 2013 Projected figures will be based on economic conditions apparent in mid-2012

^^ The Port of Terrebonne is close to capacity at its current facility. Plans are in progress to enlarge the Port East Section.

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental	673,491	680,000	680,000	0	56,900
Miscellaneous	234,319	51,500	51,500	0	9,000
TOTAL REVENUES	907,810	731,500	731,500	0	65,900
EXPENDITURES:					
Personal Services	383,988	389,790	389,790	0	256,200
Supplies and Materials	12,543	19,160	19,160	0	5,700
Other Services and Charges	344,963	304,700	304,700	0	146,300
Capital Outlay	14,003	14,160	14,160		15,700
TOTAL EXPENDITURES	755,497	727,810	727,810	0	423,900
% CHANGE OVER PRIOR YEAR				-100.00%	-41.76%
INCREASE (DECREASE) TO FUND BALANCE	152,313	3,690	3,690	0	(358,000)
FUND BALANCE, JANUARY 1	872,765	1,025,078	1,025,078	1,028,768	1,028,768
FUND BALANCE, DECEMBER 31	1,025,078	1,028,768	1,028,768	1,028,768	670,768

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

BUDGET HIGHLIGHTS

- TEDA is proposed to receive \$56,920 from the Parish as an Intergovernmental Revenue. The revenue represents a portion of the Occupational License Fees dedicated to Economic Development, approved.

PERSONNEL SUMMARY

JOB TITLE	2013	2013	2014	2014	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
CEO	1	1	1	1	N/A	****	****	****
Vice President of Operations	1	1	1	1	N/A	****	****	****
Grant Coordinator	1	1	1	1	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
Director of Business	1	1	1	1	N/A	****	****	****
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>				

TERREBONNE PARISH COUNCIL ON AGING FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund is used to account for the receipts, investments, and payments of money received by the parish on behalf of the Terrebonne Council on Aging, Inc. TCOA (Terrebonne Council On Aging) is governed by the TCOA Board of Directors consisting of 11 citizens of Terrebonne Parish that meet on a monthly basis. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana, there are both regional and single-parish planning and service areas. Many Councils on Aging (COAs) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between an AAA and a COA is that the AAA is charged with planning and coordinating a comprehensive system of services, and the COA ensures that those services are provided. This separation of functions provides for an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the “grass roots” involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards, etc. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA; therefore, it must fulfill both functions.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities but also links participants with resources offered by other agencies.

Those who are serviced are participants age 60 years and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services (Home-Delivered Meals, Commodities, Personal Care, Home Maker, Respite, Material Aid, Utility Assistance, Senior Rx Medication Assistance), Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all the services we provide prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. We also give assistance to family caregivers overburdened by the responsibility of elderly care.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012	FY2013	FY2014
	Actual	Estimated	Projected
<i>1. To maintain and improve services in Terrebonne Parish and to expand services outside Terrebonne Parish.</i>			
a. Number of unites	60,607	45,653	64,250
b. Plan, develop and implement a transportation system wherein Terrebonne Area Agency can accommodate clients who need transportation to medical facilities and other service providers outside Terrebonne Parish.	ongoing	ongoing	ongoing
c. Plan, develop and implement a transportation system within the Terrebonne Area that can offer its clients shopping trips around major shopping center and pharmacies in the PSA.			
1. Apply for grants	•	•	•
2. Identify shopping areas and pharmacies in the PSA where the majority of clients can do most of their business.	•	•	•
3. Identify sources of funding for this program.	•	•	•
d. Develop an agency outreach plan which will identify and target individuals that may have the need for such services- i.e. veterans, older adults with special medical needs, clients who do not or cannot drive, clients who have no family support, etc.	ongoing	ongoing	ongoing
e. To determine the feasibility by surveying participants of the Annual Senior Olympics to evaluate the need for transportation to the State games in Baton Rouge and Lafayette, LA	ongoing	ongoing	ongoing
f. To build a Bus Wash and small repair facility for TCOA' Fleet. This will facilitate a faster turnaround of the fleet while washing and making small repairs.	4,155	4,608	799

TERREBONNE PARISH COUNCIL ON AGING FUND

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<p>2. <i>To prepare and educate residents of the Parish on the need to leave during a mandatory evacuation.</i></p> <p>a. Continue assisting the parish with the pre-evacuation registration of residents of the parish.</p> <p>b. To compile Medical and logistics data in an Access Data base as new registration survey are completed.</p> <p>c. To input pick-up data in TCOA's Para-transit Management System (PTMS).</p> <p>d. To continue to educate the senior residents on the importance of evacuating.</p> <p>e. To assist seniors with registering with the new Reverse 911 system. This system will notify residents that a mandatory evacuate has been declared.</p> <p>f. To survey TCOA staff for the purpose of driving TCOA vehicles during a mandatory evacuation.</p> <p>g. To continue to work closely with the Terrebonne Readiness and Assistance Coalition (TRAC) for education materials and Bayou Area Readiness and Recovery Committee (BARR) for coordination of the not for profits on behalf of the elderly of Terrebonne Parish.</p>	ongoing	ongoing	ongoing
<p>3. <i>Take action to increase and improve access to available services throughout Terrebone Parish by continuing to provide Transportation, Outreach, and Information and Assistance (I & A) that are easily accessible to seniors, their families, caregivers, and organizations.</i></p> <p>a. Plan and implement a consolidated approach to the agency's intake, information and referral functions that creates one, easy access point for services to consumers.</p> <p>b. To continue to strengthen relationships that will assist the AAA in reaching the low-income minority and Native American populations.</p> <p>c. Continue to develop the ADRC and position it as the Single Point of Entry (SPOE) for services for the elderly and disabled in our service area.</p> <p>d. Outreach targeted populations to educate these individuals of the services available to the senior population.</p> <p>e. To provide information on the Elderly and Disabled Waiver to home-bound participants to encourage their access to the state's waiting list for service.</p>	ongoing	ongoing	ongoing
<p>4. <i>To provide health promotion and disease prevention activities in an effort to maintain independence and keep clients living at home independently.</i></p> <p>a. To increase the number of participants currently enrolled in a YMCA certified senior center exercise program.</p> <p>b. To begin a walking club at TCOA new Senior Park and Garden. This club will allow the seniors to enjoy both the physical and the social aspects fo the program.</p> <p>C. To maintain and expand a square-foot garden at the only elderly park in Terrebonne Parish. This will be a great wellness and nutrition initiateve.</p> <p>d. Increase the number of health educations and health related activities and services that are available at the community focal points and other community locations in the PSA.</p> <p>e. To continue to coordinate and participate in the Regional/State Olympic games.</p>	ongoing	ongoing	ongoing

TERREBONNE PARISH COUNCIL ON AGING FUND

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012	FY2013	FY2014
	Actual	Estimated	Projected
5. To increase the number of families who are supported in their efforts to care for their loved ones at home and in the community.			
a. Work to improve TCOA's system that connects the older person, their family member and/or other caregiver with needed services.	ongoing	ongoing	ongoing
b. To advocate for additional respite hours due to the older individuals taking care of the very old. (ex. 70+ year old residents taking care their 90+ year old relatives).	ongoing	ongoing	ongoing
c. Analyze benefits and draw backs of adjusting guidelines to provide services to clients regardless of score for respite services.	ongoing	ongoing	ongoing
6. To compile data needed for the website.		50%	100%
a. Research website designers to assist with a user friendly site.		ongoing	100%
b. Launch new website.			100%

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes	5,542,471	5,338,229	5,338,229	5,338,229	5,338,229
Intergovernmental	1,528,114	2,088,816	1,652,145	1,637,956	1,848,869
Miscellaneous	417,068	398,761	176,727	291,313	80,400
Charges for Services	1,122	16,400	31,158	16,400	16,400
Operating Transfer In	3,239,149	0	0	0	
TOTAL REVENUES	<u>10,727,924</u>	<u>7,842,206</u>	<u>7,198,259</u>	<u>7,283,898</u>	<u>7,283,898</u>
EXPENDITURES:					
Personal Services	2,432,863	3,089,790	2,505,366	3,286,474	3,264,974
Supplies and Materials	503,740	1,125,000	883,458	1,230,200	1,236,500
Other Services and Charges	2,728,900	2,319,695	1,897,200	2,148,990	1,919,690
Repair and Maintenance	0	472,500	110,246	492,500	470,000
Capital Outlay	556,542	1,401,787	592,373	170,000	170,000
Operating Transfer Out	3,239,149	0	0	0	
TOTAL EXPENDITURES	<u>9,461,194</u>	<u>8,408,772</u>	<u>5,988,643</u>	<u>7,328,164</u>	<u>7,061,164</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL				2.16%	-1.65%
INCREASE (DECREASE) TO FUND BALANCE	1,266,730	(566,566)	1,209,616	(44,266)	222,734
FUND BALANCE, JANUARY 1	12,708,308	13,975,038	13,975,038	15,184,654	15,184,654
FUND BALANCE, DECEMBER 31	13,975,038	13,408,472	15,184,654	15,140,388	15,407,388

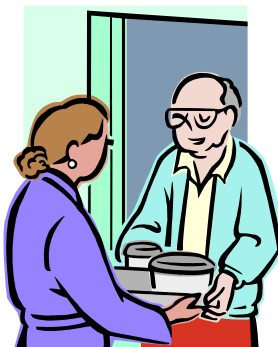
BUDGET HIGHLIGHTS

- Tax Revenue for 2014 is \$5,338,229, approved.

TERREBONNE PARISH COUNCIL ON AGING FUND

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Executive Director	1	1	1	1	13	N/A	N/A	N/A
Op Manager	1	1	1	1	12	35,880	53,934	65,811
Bookkeeper/Office Manager	1	1	1	1	11	31,720	42,390	52,728
In-Home Supervisor	1	1	1	1	10	25,480	36,150	44,533
Sr Center/Sp Proj/Vol Coord	1	1	1	1	8	19,240	27,102	33,384
Administrative Secretary	1	1	1	1	8	19,240	27,102	33,384
Secretary III	1	1	1	1	8	19,240	27,102	33,384
Assistant Bookkeeper	1	1	1	1	8	19,240	27,102	33,384
Senior Center Manager	5	5	5	5	7	17,160	22,797	28,392
Transportation Manager	1	1	1	1	7	17,160	22,797	28,392
Secretary II	1	1	1	1	7	17,160	22,797	28,392
Maintenance Manager	1	1	1	1	7	17,160	22,797	28,392
Med Demand Response Driver	17	17	17	17	7	17,160	22,797	28,392
In-Home Services Manager	1	1	1	1	7	17,160	22,797	28,392
Outreach	5	5	5	5	6	16,120	21,382	26,603
Clerk IV	3	3	3	3	6	16,120	21,382	26,603
Nutrition Route Driver II	10	10	10	10	6	16,120	21,382	26,603
Med Demand Response Driver	2	2	2	2	6	16,120	21,382	26,603
Art/Craft/Ceramic Instructor	3	3	3	3	5	15,080	18,824	23,712
Nutrition Route Driver I	2	2	2	2	5	15,080	18,824	23,712
Clerk III	1	1	1	1	5	15,080	18,824	23,712
Nutrition Site Manager II	3	3	3	3	4	14,040	17,472	22,006
Clerk II	3	3	3	3	4	14,040	17,472	22,006
Activity Coordinator	1	1	1	1	4	14,040	17,472	22,006
Receptionist I	1	1	1	1	3	13,520	16,141	20,342
Clerk I	2	2	2	2	3	13,520	16,141	20,342
Homemaker	3	3	3	3	3	13,520	16,141	20,342
Nutrition Site Manager I	4	4	4	4	3	13,520	16,141	20,342
Nutrition Site Aid	2	2	2	2	2	12,480	15,475	19,510
Custodian	2	2	2	2	2	12,480	15,475	19,510
TOTAL	81	81	81	81				



CORONER'S OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
<i>1. To maintain professional and comprehensive abilities to investigate</i>			
a) Number of investigations - deaths	776	752	775
b) Number of investigations - mental cases	874	894	921
c) Number of investigations - possible criminal sex offense	7	12	12
<i>2. To perform autopsies as needed to complete investigations</i>			
a) Number of autopsies	78	82	85
b) Number of views without autopsies	251	236	242
c) Number of toxicology studies	82	83	86
<i>3. Examinations are performed to evaluate the mentally ill</i>			
a) Number of mental exams	874	894	921
b) Number of commitments	77	133	137
c) Number of sanity commission exams (court ordered)	19	22	24
<i>4. To effectively provide services to the parish citizens</i>			
a) Average autopsies performed	1 out of 10	1 out of 9	1 out of 9
b) Orders of protective custody produced	1 out of 12	1 out of 8	1 out of 8
c) Estimated case loads	3,038	3,108	3,203

CORONER'S OFFICE

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Intergovernmental and fees	887,388	802,481	803,587	803,587	803,587
Miscellaneous	22	26	12	12	12
TOTAL REVENUES	887,410	802,507	803,599	803,599	803,599
EXPENDITURES:					
Personal Services	623,421	613,994	598,295	605,772	608,995
Supplies and Materials	29,927	19,413	14,436	14,500	14,500
Other Services and Charges	166,922	165,025	154,610	160,674	160,674
Repairs and Maintenance	0	8,242	7,992	2,500	2,500
Capital Outlay	66,547	0	0	0	0
TOTAL EXPENDITURES	886,817	806,674	775,333	783,446	786,669
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					
				-2.88%	-2.48%
INCREASE (DECREASE) TO FUND BALANCE					
	593	(4,167)	28,266	20,153	16,930
FUND BALANCE, JANUARY 1					
	27,183	27,776	27,776	56,042	56,042
FUND BALANCE, DECEMBER 31					
	27,776	23,609	56,042	76,195	72,972

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2014 is \$803,587, an increase of \$41,500, 5.4% over 2013, approved.

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Administrative Assistant	1	1	1	1	N/A	****	****	****
Senior Investigator *	0	0	0	0	N/A	****	****	****
Business Manager	1	1	1	1	N/A	****	****	****
Investigators	2	2	3	3	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
TOTAL FULL TIME	8	8	9	9				
Investigator	1	1	1	1	N/A	****	****	****
TOTAL PART TIME	1	1	1	1				
TOTAL	9	9	10	10				

* Sheriff provides position (CEA)

TERREBONNE PARISH LIBRARY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish's diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public's freedom of access to knowledge.

Goal 1: The Terrebonne Parish Library will have a strong commitment to exemplary customer service.

Objective: All staff will strive to make each library experience a positive one for each patron.

Goal 2: The Terrebonne Parish Library will continue to provide an extensive collection of materials and online resources for all ages.

Objective: The library will maintain, upgrade, and enhance the book, audiovisual, and digital collections in the system.

Goal 3: The Terrebonne Parish Library will increase access to library materials throughout Terrebonne Parish.

Objective: The library will provide public relations material, maintain social media sites, provide speakers to local organizations, and employ the position of Community Librarian.

Goal 4: The Terrebonne Parish Library will continue to provide programs and services that meet the needs of a wide variety of customers and that support library services.

Objective: All library branches will continue and assess programming in the branches along with implementing programming that the communities need and want. The library system will maintain and promote meeting rooms and spaces.

Goal 5: The Terrebonne Parish Library will foster the love of reading in the community.

Objective: Library staff will continue to provide book-based programs for children teens and adults on a regular basis along with working with Outreach Services and community organizations.

TERREBONNE PARISH LIBRARY

BUDGET SUMMARY	2012 ACTUAL	2013 BUDGET	2013 PROJECTED	2014 PROPOSED	2014 ADOPTED
REVENUES:					
Taxes	5,932,911	6,084,000	6,227,967	6,400,000	6,400,000
Intergovernmental	11,505	0	0		
Grants	4,250	12,750	12,750	5,000	0
Charges for Services	49,183	49,610	49,610	51,000	51,100
Fines and Forfeitures	31,004	31,000	31,000	31,000	31,000
Investment Income	9,980	10,000	10,000	10,000	10,000
Other	29,837	10,000	10,000	10,000	10,000
TOTAL REVENUES	6,068,670	6,197,360	6,341,327	6,507,000	6,502,100
EXPENDITURES:					
Personal Services	2,944,585	3,114,005	2,744,000	3,180,999	3,259,049
Supplies and Materials	166,162	164,500	164,500	175,000	164,500
Other Services and Charges	854,156	1,133,610	854,000	810,000	1,272,230
Repair and Maintenance	322,570	616,900	325,000	385,700	480,700
Capital Outlay	604,110	892,000	600,000	907,000	907,000
Operating Transfers Out	1,056,915	1,041,981	1,041,981	1,041,581	1,042,782
TOTAL EXPENDITURES	5,948,498	6,962,996	5,729,481	6,500,280	7,126,261
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
				-9.49%	2.93%
INCREASE (DECREASE) TO FUND BALANCE					
	120,172	(765,636)	611,846	6,720	(624,161)
FUND BALANCE, JANUARY 1	1,549,145	1,669,317	1,669,317	2,281,163	2,281,163
FUND BALANCE, DECEMBER 31	1,669,317	903,681	2,281,163	2,287,883	1,657,002

BUDGET HIGHLIGHTS

- To be provided.



TERREBONNE PARISH LIBRARY

PERSONNEL SUMMARY

JOB TITLE	2013 ADPT	2013 CUR	2014 PRO	2014 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director*	1	1	1	1	III	69,822	87,277	105,612
Assistant Director	1	1	1	1	10	58,406	69,638	82,118
Branch Manager III	1	1	1	1	9	53,061	63,357	74,797
Reference Services Supervisor	1	1	1	1	8	48,027	58,323	69,763
Computer/Automation Tech	1	1	1	1	7	42,973	52,333	62,733
Youth Services Librarian	1	1	1	1	7	42,973	52,333	62,733
Reference & Acquisitions Librarian	2	2	2	2	7	42,973	52,333	62,733
Adult Services/Public Relations	1	1	1	1	7	42,973	52,333	62,733
Reference Associate	3	3	3	3	6	40,747	49,171	58,531
Business Manager	1	1	1	1	6	40,747	49,171	58,531
Main Branch Manager	1	1	1	1	5	36,566	44,054	52,374
Branch Manager II	1	1	1	1	4	31,283	37,835	45,115
Outreach Services Manager	1	1	1	1	4	31,283	37,835	45,115
Youth Services Manager	1	1	1	1	4	31,283	37,835	45,115
Tech Processing Manager	1	1	1	1	4	31,283	37,835	45,115
Branch Manager I	7	7	7	7	3	27,560	33,176	39,416
ILL Clerk	1	1	1	1				
Clerk 1	12	12	12	12	2	26,187	30,867	36,067
Courier/Handyman	1	1	1	1	2	26,187	30,867	36,067
Entry Level Clerk	3	3	3	3	1	24,939	29,619	34,819
Receptionist	1	1	1	1	1	24,939	29,619	34,819
TOTAL FULL TIME	43	43	43	43				
Clerk	26	26	26	26				
TOTAL PART TIME	26	26	26	26	1	12,470	14,810	17,410
TOTAL	69	69	69	69				

*Director follows parish pay scale



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a system of levees and floodgates to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways, 12-environmental structures for environmental enhancement, and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$888 million and would be cost shared 65% Federal/ 35% non-federal with the Louisiana Department of Transportation and Development and the Terrebonne Levee and Conservation District as the local sponsors. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2012 Actual	FY2013 Estimated	FY2014 Projected
1. To increase the awareness of the extent of protection this project will provide	35%	85%	100%
2. To keep the public aware of the progress as the project moves forward	35%	50%	100%
3. To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program	75%	80%	100%
4. To continue design and construction of the first lift of the project	30%	60%	70%



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2013-2014

CAPITAL PROJECTS

Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 1 - COMPLETED

This project consists of a 2.8-mile levee segment, connecting to existing TPCG (Terrebonne Parish Consolidated Government) Drainage Levees in the Point Aux Chenes area. It was initially constructed to a +8 foot elevation providing interim protection to the communities of lower Terrebonne. The initial phase of this project was completed in April, 2008; however, due to some work performed after Hurricane Gustav, it is now at a +11 foot elevation. Note: 99% of the construction costs were credited by the COE.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 18,854,792
11-12	
12-13	-
13-14	-
Total Project Cost	<u>\$ 18,854,792</u>

Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 2 - ONGOING

This project consists of a 5.5-mile levee section and three water control structures, connecting to the floodgate on Humble Canal to the northern end of Levee Reach J – Segment I on Bayou Pointe-aux-Chenes. This levee, as part of the Morganza to the Gulf Hurricane Protection System will provide protection to the communities of Montegut and lower Terrebonne. It is currently being improved along the Montegut Marsh Management Levee using FEMA and local monies.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 984,032
10-11	3,416,981
11-12	319,598
12-13	636,968
13-14	3,662,960
Total Project Cost	<u>\$ 9,020,540</u>

Bayou Point-aux-Chenes Floodgate and Tie-In Levee - ONGOING

This project is a 56' sector gate and other associated improvements near the intersection of Bayou Point Aux Chenes and the Cut Off Canal and will ultimately provide protection to the communities of Pointe-Aux-Chenes, Montegut and lower Terrebonne and Lafourche. Construction of this structure will provide a closed system of protection to the lower Point-aux-Chenes area. The levee work was completed late 2011 in two separate contracts for the Terrebonne and Lafourche sides of the tie-in levee. The floodgate is currently in the design phase.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,013,468
10-11	475,000
11-12	59,988
12-13	5,000,000
13-14	15,000,000
Total Project Cost	<u>\$ 21,548,456</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2013-2014

Bayou Little Caillou Floodgate - ONGOING

This project consists of a 118 foot wide barge in Bayou Petit Caillou where Reach H-2 levee intersects Hwy. 56 in Chauvin. This barge gate will provide for a 110-foot wide opening in the channel and once closed will protect the community of Lower Chauvin. This project includes a provision to close off Hwy. 56 for vehicle traffic during storm events. The floodgate is currently in the design phase.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ -
12-13	888,465
13-14	11,154,586
14-15	9,956,949
Total Project Cost	<u>\$ 22,000,000</u>

Reach H – Segment 3 (2.8 miles) - COMPLETE

This project consists of a 2.8 mile levee segment below Bush Canal in the Chauvin area. It was initially constructed to a +10 foot elevation providing interim protection to the community of Chauvin and the Lake Boudreaux area. This project was complete in May 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 6,306,512
10-11	1,500,000
11-12	557,900
12-13	-
Total Project Cost	<u>\$ 8,364,412</u>

Reach H – Segment 2 (3.35 miles) - COMPLETE

This project consists of a 3.35-mile levee segment connecting to Reach H – Segment III at the Placid Canal Floodgate south to just below the storage tanks in Lower Chauvin. Construction started early 2010 and was completed in November 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 5,489,746
10-11	3,494,000
11-12	1,382,443
12-13	-
Total Project Cost	<u>\$ 10,366,189</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2013-2014

Bush Canal Floodgate - COMPLETE

This 56' wide barge auxiliary structure is nestled between Reaches I and H3 in Bush Canal where it intersects Bayou Terrebonne. This project is in the construction phase and includes both the barge structure along with the associated floodwalls. The project was completed August 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,850,399
10-11	7,551,763
11-12	7,420,000
12-13	-
Total Project Cost	<u>\$ 16,822,162</u>

Placid Canal Floodgate - COMPLETE

This structure will be built in Placid Canal between Levee Reaches H-3 and H-2, along Bayou Little Caillou. This structure will be a 30' floodgate, and provides protection to the communities of Chauvin and Dulac. This structure was complete in December 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	5,363,136
10-11	4,200,000
11-12	-
12-13	-
Total Project Cost	<u>\$ 9,563,136</u>

Reach J – Segment III and Island Road Ramp - ONGOING

This levee reach is approximately 1 mile in length, beginning at Island Road, and ending at the end of Highway 665 in Pointe-aux-Chenes. It will provide protection to the community of Pointe-aux-Chenes. This existing levee will be improved in 2012 and includes some terracing mitigation and a ramp at Island Road connecting to Reach J-1 Levee. The final levee improvement is expected to be completed in 2013-2014.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	814,025
10-11	-
11-12	-
12-13	850,000
	<u>2,714,890</u>
Total Project Cost	<u>\$ 4,378,915</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
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¼ Cents Sales Tax Budget Request
Fiscal Year 2013-2014

System Wide Relocations - ONGOING

The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This effort will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.

Fiscal Year	Project Funding
Prior Years Actual	\$ 12,285
10-11	3,000,000
11-12	-
12-13	3,000,000
13-14	3,000,000
Total Project Cost	<u>\$ 9,012,285</u>

Legal Expenditures-MTG - ONGOING

Fiscal Year	Project Funding
Prior Years Actual	192,686
10-11	\$ 20,000
11-12	\$ 20,000
12-13	\$ 20,000
13-14	\$ 20,000
14-15	\$ 20,000
Total Project Cost	<u>\$ 292,686</u>

Morganza Project Management - ONGOING

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manger will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

Fiscal Year	Project Funding
Prior Years Actual	\$ 1,695,000
10-11	500,000
11-12	500,000
12-13	500,000
13-14	500,000
14-15	500,000
Total Project Cost	<u>\$ 4,195,000</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2013-2014

System Wide Geotechnical Investigations - COMPLETE

The TLCD will begin a geotechnical investigation program to support design of various project features. This effort will involve soil borings along the project alignment.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 858,193
10-11	\$ -
11-12	\$ -
12-13	\$ -
Total Project Cost	<u>\$ 858,193</u>

System Wide Right of Way/Right of Entry (ROW/ROE) - ONGOING

The TLCD must provide all rights of way and rights of entry for the project. This effort will include identifying affected landowners and negotiating the necessary land rights for project design and construction.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	920,167
11-12	\$ 500,000
12-13	\$ 250,000
13-14	\$ 2,000,000
14-15	\$ -
Total Project Cost	<u>\$ 3,670,167</u>

Reach H-2 & H-3 Mitigation - ONGOING

This project consists of mitigation for the wetland impacts of Reaches H-2 and H-3. This project will consist of over 200 acres of marsh creation with the TLCD constructing the containment dikes using in house equipment.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	23,339
10-11	390,808
11-12	406,572
12-13	6,861,621
Total Project Cost	<u>\$ 7,682,340</u>

Reach E Levee - ONGOING

This reach is approximately 4 miles long, and parallels Falgout Canal from Bayou Dularge to the Houma Navigational Canal. The levee would be just South of the parish road and will be primarily funded by Federal CDBG Disaster Funds. TLCD will be executing a sub-recipient agreement with TPCG to act as an agent in building the first lift to a +9 elevation. Two environmental water control structures are within the alignment and will be built directly by TPCG and funded by local and state CIAP funds totaling \$6.3 Million, and therefore, not included in the figures below. The water control structures will consist of multiple concrete box culverts. These structures will be used to manage water flow during average tidal conditions.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	504,617
11-12	472,243
12-13	290,057
13-14	12,765,663
14-15	3,750,000
Total Project Cost	<u>\$ 17,782,580</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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Reach E Mitigation - ONGOING

This project consists of mitigation for the wetland impacts of Reach E South of Falgout Canal Road. The plans involve creating acres of marsh on the south side of Falgout Canal Road between the Houma Navigation Canal and the Lower Dularge Levee.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
11-12	-
12-13	-
13-14	1,000,000
14-15	<u>2,250,000</u>
Total Project Cost	<u>\$ 3,250,000</u>

Reach F - ONGOING

This reach is approximately 3.5 miles long, and will parallel the Houma Navigation Canal south from Falgout Canal Road to Bayou Grand Caillou, and then from Bayou Grand Caillou to the Houma Navigational Canal structure site. It will be built to an elevation of +10.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	1,720,678
11-12	7,608,000
12-13	1,984,534
13-14	17,610,060
14-15	<u>\$ -</u>
Total Project Cost	<u>\$ 28,923,272</u>

Reach F Mitigation - ONGOING

This project consists of mitigation for the wetland impacts of Reach F. The proposed plans include marsh creation in the vicinity of Sweet Water Pond. The \$6 million funding below has already been set aside for this project.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
11-12	-
12-13	62,518
13-14	7,231,802
14-15	<u>\$ -</u>
Total Project Cost	<u>\$ 7,294,320</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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HNC Structure - COMPLETE

The Houma Navigation Canal runs north and south to the Gulf of Mexico. The HNC Structure Complex is located approximately eighteen (18) miles south of Houma, LA. The project's goal is to control the storm surge and resulting crest in the Houma Navigation Canal in concert with the levees on both sides, thereby minimizing storm induced flooding in Terrebonne Parish. The HNC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 300' on either side to the canal banks. The clear opening width of the structure is 250' based on the navigational requirements of traffic in the HNC with a sill elevation of -24.0'. During normal HNC water levels, the gate will be open allowing canal traffic and water flow to pass through the opening. At the threat of impending weather, the Swing Barge Gate will be dewatered to a floating condition, winched into position across the HNC, and ballasted into position in the receiving structure, thereby providing the closure required for Storm Surge Protection. The project began construction in August 2011 and was completed in June 2013.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	4,513,690
11-12	31,540,416
12-13	17,546,103
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 53,600,209</u>

Bayou Grand Caillou Structure - ONGOING

The Bayou Grand Caillou Structure Complex (BGC) is located approximately seventeen (17) miles south of Houma, LA, west of the HNC. The project's goal is to control the storm surge and resulting crest from the west in Bayou Grand Caillou Canal. The BGC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 225' on either side to the canal banks. The clear opening width of the structure is 200' based on the navigational and flow requirements of the Bayou Grand Caillou Canal. Construction was completed in July 2013.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	1,689,946
11-12	12,992,227
12-13	9,833,000
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 24,515,173</u>

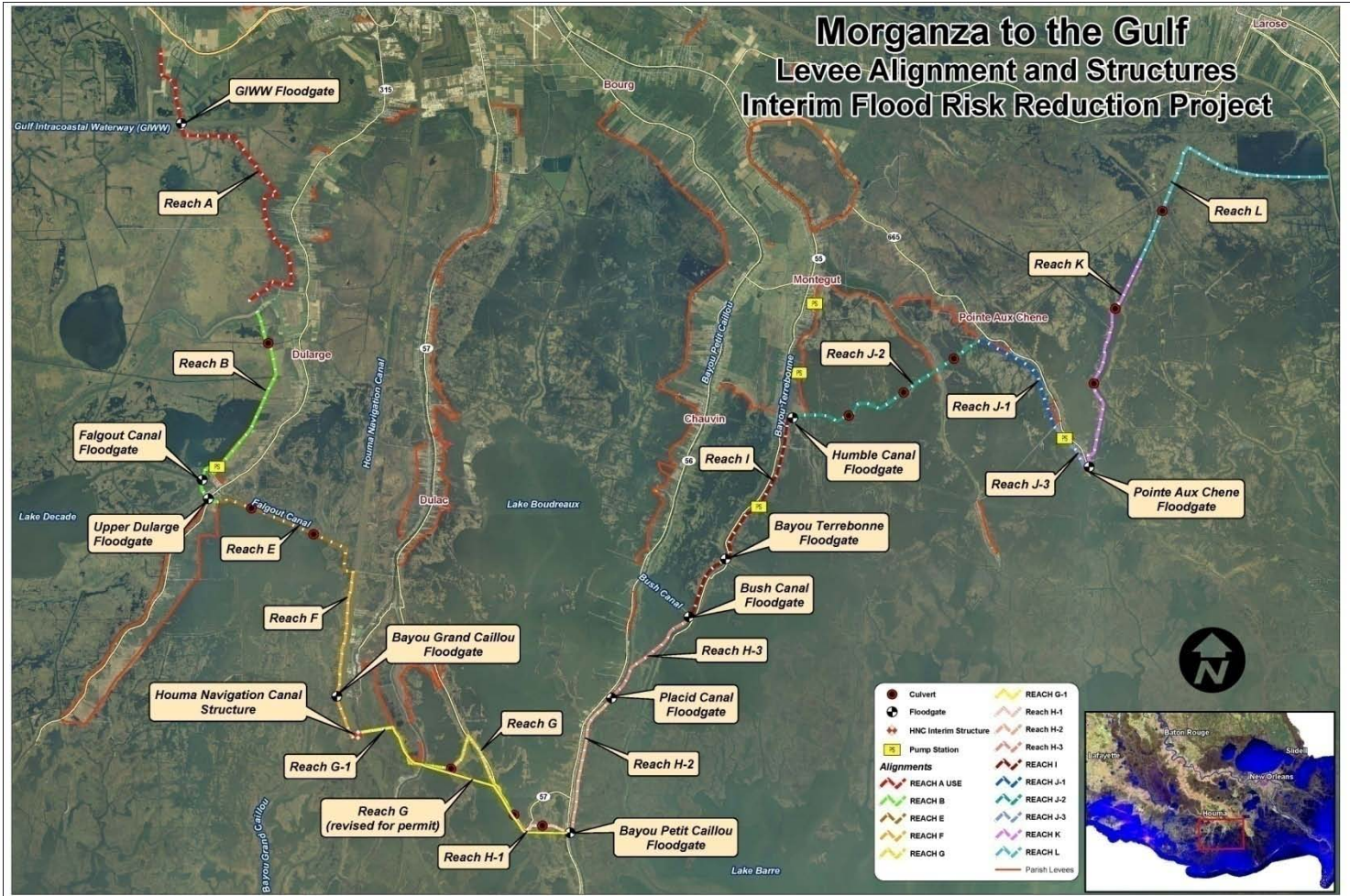
Reach G & H-1 - ONGOING

This reach is approximately 4 miles long, and proceeds east ward from the Houma Navigation Canal Structure site. This levee generally proceeds east until it intersects with La Hwy. 57. It follows this highway for a short distance before terminating at levee reach H1. The initial lift will be built to an elevation of +10 and included mitigation.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	1,360,064
11-12	260,540
12-13	6,542,819
13-14	15,500,000
14-15	\$ -
Total Project Cost	<u>\$ 23,663,423</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
 Morganza to the Gulf Hurricane Protection Project
 ¼ Cents Sales Tax Budget Request
 Fiscal Year 2012-2013



Source: Army Corps of Engineers

In Terrebonne Parish,

- Land was lost from 1956-78 at a rate of .79% per year.
- From 1978-90, the rate increased to 1.2%.
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them.



Terrebonne Parish Consolidated Government

**Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
(modified accrual basis of accounting)**

<u>Year</u>	<u>Ad Valorem Taxes (2)</u>	<u>Sales & Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2005	\$ 20,695,015	\$ 32,814,484	\$ 15,812	\$ 826,037	\$ 54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060	41,499,111	21,674	1,058,015	62,180,860
2009	22,908,925	37,154,791	21,679	1,164,084	61,249,479
2010	23,927,959	36,442,007	19,267	1,144,872	61,534,105
2011	24,293,542	37,167,712	12,145	1,280,534	62,753,933
2012	28,016,809	39,558,954	15,706	1,422,744	69,014,213
2013	26,399,299	40,912,000	18,056	1,519,000	68,848,355
2014	25,142,304	39,334,000	16,706	1,519,000	66,012,010

(1) Includes all governmental fund types.

(2) Sanitation maintenance activities were converted to business-type activities on January 1, 2008.

Source: Comprehensive Annual Financial Audit Report

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Revenues				
Taxes	\$ 54,351,348	\$ 62,115,644	\$ 64,340,747	\$ 62,180,860
Licenses and permits	2,394,934	2,868,680	3,510,782	3,856,514
Intergovernmental	28,467,650	26,800,083	29,376,873	39,186,039
Charges for services	7,714,430	8,634,291	9,420,803	1,503,172
Fines and forfeitures	3,276,891	3,457,721	3,715,776	4,427,672
Miscellaneous	4,789,150	6,712,241	8,249,250	5,076,662
Total revenues	<u>100,994,403</u>	<u>110,588,660</u>	<u>118,614,231</u>	<u>116,230,919</u>
Expenditures				
General government	12,439,419	12,233,732	14,327,778	17,036,261
Public safety	16,821,474	26,143,655	22,109,524	22,142,841
Streets and drainage	14,201,978	12,711,612	16,314,758	18,429,618
Sanitation	10,707,384	11,564,489	11,452,522	
Health and welfare	11,338,706	8,567,698	11,474,738	12,377,204
Culture and recreation	1,765,965	1,855,013	1,938,704	2,195,646
Education	45,288	43,976	47,304	45,228
Urban redevelopment and housing	390,847	451,530	755,219	1,236,935
Economic development and assistance	2,321,860	2,619,770	2,599,703	2,783,286
Conservation and development	139,526	171,999	193,440	213,394
Debt service				
Principal	3,425,600	3,898,715	4,155,746	3,109,170
Interest	1,694,964	1,971,448	1,903,176	2,030,191
Other charges	109,136		62,153	123,611
Capital outlay	9,153,434	10,487,140	15,431,837	22,734,404
Intergovernmental	256,163	477,531	123,958	132,813
Total expenditures	<u>84,811,744</u>	<u>93,198,308</u>	<u>102,890,560</u>	<u>104,590,602</u>
Excess of revenues over (under) expenditures	<u>16,182,659</u>	<u>17,390,352</u>	<u>15,723,671</u>	<u>11,640,317</u>

(1) The Sanitation Maintenance Fund was converted to a proprietary fund on January 1, 2008.

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
\$	61,249,479	\$ 61,112,563	\$ 62,582,933	\$ 68,815,698	\$ 68,848,355	\$ 66,012,010
	4,030,512	3,130,921	3,781,582	3,871,740	4,095,480	4,189,805
	34,689,917	44,495,929	62,687,802	60,801,320	210,635,569	20,543,530
	1,174,373	1,809,699	1,876,296	949,755	1,259,903	932,300
	4,584,932	4,702,430	4,622,881	4,274,045	4,238,490	4,396,400
	2,980,867	1,983,300	4,257,961	3,687,894	12,191,697	794,913
	<u>108,710,080</u>	<u>117,234,842</u>	<u>139,809,455</u>	<u>142,400,452</u>	<u>301,269,494</u>	<u>96,868,958</u>
	18,306,618	19,599,386	20,763,806	19,723,979	25,088,453	25,155,799
	27,420,652	36,840,410	46,562,638	47,147,065	32,262,822	26,529,279
	33,426,296	25,379,209	22,870,206	19,621,703	26,669,656	23,408,756
	(1)	(1)	(1)	(1)	(1)	(1)
	14,568,584	16,490,392	12,895,875	14,198,832	53,385,169	6,896,696
	2,132,702	2,086,297	2,283,302	3,184,715	3,776,186	2,253,012
	67,855	70,012	70,183	76,462	121,500	118,600
	4,103,705	4,634,564	2,864,988	1,955,779	1,053,593	351,224
	2,434,889	3,202,721	273,947	277,824	23,937,743	2,186,821
	462,176	1,208,521	12,350,769	19,111,800	19,216,469	4,132,054
	3,387,760	3,200,000	3,930,000	5,100,000	5,315,000	5,060,000
	2,616,716	2,402,696	3,476,701	4,894,468	4,841,161	4,882,839
	88,491		231,610		157,083	149,449
	21,811,944	26,598,925	37,870,167	37,019,719	185,356,320	10,548,346
	285,682	209,027	115,282	24,992		
	<u>131,114,070</u>	<u>141,922,160</u>	<u>166,559,474</u>	<u>172,337,338</u>	<u>381,181,155</u>	<u>111,672,875</u>
	<u>(22,403,990)</u>	<u>(24,687,318)</u>	<u>(26,750,019)</u>	<u>(29,936,886)</u>	<u>(79,911,661)</u>	<u>(14,803,917)</u>

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Other financing sources (uses)				
Transfers in	23,051,448	33,758,703	40,357,319	42,574,107
Transfers out	(22,036,785)	(32,185,891)	(38,683,142)	(44,022,280)
Public improvement bond proceeds	7,495,000		10,000,000	14,825,000
Premium on public improvement debt	31,169		1,889	
General obligation bonds proceeds	5,000,000			
Refunding bonds issued	4,425,000			
Payment to refunded bond escrow agent	(4,410,300)			
Premium on refunding debt	39,604			
Certificate of indebtedness				
Capital leases				
Proceeds of bonds and other debt issued				
Bond proceeds				
Bond discounts				
Bond premiums				
Proceeds of capital asset dispositions	47,118	424,716	62,749	912,083
Total other financing sources (uses)	<u>13,642,254</u>	<u>1,997,528</u>	<u>11,738,815</u>	<u>14,288,910</u>
Special Items				
Contributions				
Net change in fund balances	29,824,913	19,387,880	27,462,486	(65,622,751)
Debt service as a percentage of noncapital expenditures	6.91%	7.10%	7.00%	6.43%

**Terrebonne Parish Consolidated Government
General Governmental Tax Revenues By Source
Last Ten Fiscal Years
(modified accrual basis of accounting)
(Unaudited)**

<u>Fiscal Year</u>	<u>Ad Valorem Tax (1)</u>	<u>Sales & Use Tax</u>	<u>Special Assessment Tax</u>	<u>Other Tax</u>	<u>Total</u>
2005	\$ 20,695,015	\$ 32,814,484	\$ 15,812	\$ 826,037	\$ 54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060	41,499,111	21,674	1,058,015	62,180,861
2009	22,908,925	37,154,791	21,679	1,164,084	61,249,479
2010	23,927,959	36,442,007	19,267	1,144,872	61,534,105
2011	24,293,542	37,167,712	12,145	1,280,534	62,753,933
2012	28,016,809	39,558,954	15,706	1,422,744	69,014,213
2013	26,399,299	40,912,000	18,056	1,519,000	68,848,355
2014	25,142,304	39,334,000	16,706	1,519,000	66,012,010

(1) The Sanitation Maintenance Fund was converted to a proprietary fund on January 1, 2008.

<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
34,285,166 (32,538,372)	33,548,751 (32,171,848)	34,837,468 (35,119,743)	29,611,400 (31,092,382)	77,962,808 (77,793,616)	28,932,277 (29,820,979)
11,850,000 (12,738,594) 368,167					
		60,765,000 (336,851) 39,405			
<u>513,311</u>	<u>171,551</u>	<u>244,370</u>			
<u>1,739,678</u>	<u>1,548,454</u>	<u>60,429,649</u>	<u>(1,480,982)</u>	<u>169,192</u>	<u>(888,702)</u>
		<u>(565,196)</u>			
(20,664,312)	(23,138,864)	33,114,434	(31,417,868)	(79,742,469)	(15,692,619)
5.57%	4.86%	5.94%	7.39%	5.27%	9.98%

Terrebonne Parish Consolidated Government

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2004	\$346,024,525	\$209,696,065	\$57,936,060	\$151,796,400	\$461,860,250	\$343.33	\$5,089,963,257	12.06%
2005	371,393,000	214,347,515	60,923,080	157,674,555	488,989,040	348.68	5,386,605,753	12.01%
2006	391,537,350	231,454,460	70,612,100	160,970,875	532,633,035	365.85	5,740,851,633	12.08%
2007	407,402,445	278,501,270	75,482,880	164,226,815	597,159,780	375.46	6,232,631,103	12.22%
2008	456,080,830	346,767,160	75,970,020	169,519,980	709,298,030	386.42	7,176,469,447	12.25%
2009	468,174,820	347,423,675	77,809,310	171,242,510	722,165,295	399.97	7,309,143,273	12.22%
2010	479,017,105	351,953,280	83,714,000	172,892,410	741,791,975	404.98	7,471,382,250	12.24%
2011	507,468,020	351,744,320	86,500,310	175,348,725	770,363,925	409.49	7,765,643,573	12.18%
2012	550,626,415	344,464,845	94,723,300	179,113,825	810,700,735	406.84	8,181,589,650	12.10%
2013	564,671,350	386,160,935	94,103,740	179,942,475	864,993,550	408.74	8,597,534,693	12.15%

*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The overall assessed value is estimated to be 15% of actual market value.

** Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

	2013	2012	2011	2010
(a) Real Estate and Improvements (Under 10 Year Exemption)	\$361,901,433	\$297,748,752	\$309,232,377	\$241,824,081
(b) Exempt Real Estate and Improvements	61,328,365	57,290,550	61,000,290	53,304,750
Total Exempt Properties	\$423,229,798	\$355,039,302	\$370,232,667	\$295,128,831

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terrebonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2005	\$336.47	\$12.21	\$348.68	\$9.04	\$14.43	\$372.15
2006	347.72	18.13	365.85	9.27	14.43	389.55
2007	359.98	15.48	375.46	9.27	14.43	399.16
2008	361.24	25.18	386.42	8.83	14.43	409.68
2009	370.04	29.93	399.97	8.83	14.43	423.23
2010	376.15	28.83	404.98	9.27	14.43	428.68
2011	368.13	41.36	409.49	9.27	14.43	433.19
2012	367.37	39.47	406.84	9.27	14.58	430.69
2013	369.27	39.47	408.74	9.27	12.68	430.69
2014	366.47	36.99	403.46	9.27	15.08	427.81

Terrebonne Parish Consolidated Government

**Principal Property Taxpayers
Current Year and Nine Years Ago**

Taxpayer	2013*			2004		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Hilcorp Energy Co.	\$ 41,624,085	1	5.13%	\$12,882,760	1	
Petroleum Helicopters, Inc.	29,139,905	2	3.59%			
Shell Pipeline Co.	16,931,525	3	2.09%	7,889,730	6	
Hercules Drilling Company	14,006,125	4	1.73%			1.29%
S C F Marine, Inc	13,601,110	5	1.68%			
Tennessee Gas Pipeline Co.	12,373,120	6	1.53%			
Weatherford U. S.	12,326,515	7	1.52%			
Apache Corporation	11,874,330	8	1.46%	8,355,480	4	1.23%
Entergy LA., Inc.	9,238,290	9	1.14%	7,159,690	8	1.28%
Transcontinental Gas Pipeline	8,289,510	10	1.02%	7,417,720	7	1.86%
Bell South				10,572,520	2	2.53%
The Offshore Co.				9,603,390	3	1.24%
Tenneco Gas Pipeline Co.				7,929,370	5	1.19%
William G. Helis Co., L L C				6,046,970	9	0.93%
Poseidon Oil Pipeline Co.				5,817,325	10	0.89%
Totals	\$ 169,404,515		20.89%	\$ 83,674,955		12.44%

* Latest Available

Source: Terrebonne Parish Assessor's Office.

Terrebonne Parish Consolidated Government

**Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Collection Year Ended December 31	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2003	2004	\$ 19,028,881	\$ 18,825,426	98.93%	\$ 6,662	\$ 18,832,088	98.97%
2004	2005	20,640,576	20,142,485	97.59%	25,728	20,168,213	97.71%
2005	2006	21,484,806	21,131,299	98.35%	390,100	21,521,399	100.17% (3)
2006	2007	23,497,310	23,306,987	99.19%	(51,085) (1)	23,255,902	98.97%
2007	2008	26,267,972	25,866,447	98.47%	(967) (1)	25,865,480	98.47%
2008	2009	30,968,284	30,638,369	98.93%	157,120	30,795,489	99.44%
2009	2010	31,779,697 (2)	30,955,826	97.41%	24,850	30,980,676	97.49%
2010	2011	32,605,552 (2)	30,652,266	94.01%	40,167	30,692,433	94.13%
2011	2012	33,719,387	32,664,919	96.87%	4,118,559 (4)	36,783,478	109.09% (3)
2012	2013	34,364,253	33,835,044	98.46%	28,433	33,863,477	98.54%
2013	2014	36,932,335					

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

- (1) The collection in 2006 and 2007 include significant taxes paid in protest that were upheld and refunded during the period.
- (2) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.
- (3) For the Fiscal Years 2002 and 2005, which reflects greater than 100%, these years include settlements of protest taxes.
- (4) The collections in 2012 include protest taxes settled during the year.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2004	107,127 (6)	2,640,252,042	24,646	33.0 (7)	18,792	4.10%
2005	107,146 (6)	2,648,541,974	24,719	33.0 (7)	18,553	6.60%
2006	108,938 (6)	3,360,519,424	30,848	34.2 (5)	18,237	3.30%
2007	108,424 (5)	3,767,083,456	34,744	34.7 (5)	17,935	2.60%
2008	108,576 (5)	4,141,305,792	38,142	34.2 (5)	17,635	3.60%
2009	109,291 (5)	4,267,704,259	39,049	34.9 (5)	18,921	5.50%
2010	111,860 (5)	4,368,021,140	39,049	34.4 (5)	18,850	5.30%
2011	111,860 (5)	4,448,001,040	39,764	35.0 (5)	18,747	5.40%
2012	111,917 (5)	4,608,070,558	41,174	34.0 (5)	18,891	4.80%
2013	111,893 (5)	4,607,082,382	41,174 *	35.0 (5)	18,766	4.60%

Sources:

n/a - Not available

* Latest available 2012

(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor statistics

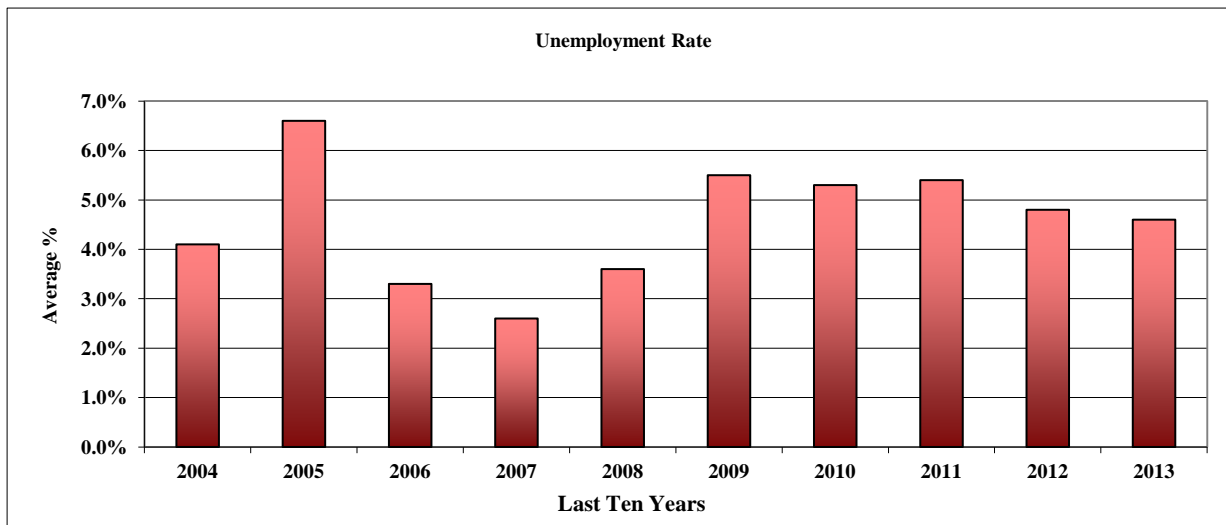
(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) Population Estimates Program, Population Division, U.S. Census Bureau

(5) U. S. Census Bureau

(6) Louisiana Tech University in Ruston, Research Division, College of Administration and Business

(7) Wikipedia



Terrebonne Parish Consolidated Government

**Principal Employers
Current Year and Nine Years Ago**

Employer	2012*			2003		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Terrebonne Parish School Board	2,460	1	4.39%	2,617	1	5.21%
Gulf Island Fabrication	2,200	2	3.93%	1,000	5	1.99%
Terrebonne General Medical Center	1,362	3	2.43%	1,289	2	2.57%
Diocese of Houma-Thibodaux	1,100	4	1.96%	1,100	3	2.19%
Terrebonne Parish Consolidated Government	992	5	1.77%	830	7	1.65%
Leonard J. Chabert Medical Center	840	6	1.50%	799	8	1.59%
Rouse's Supermarket	730	7	1.30%	564	10	1.12%
Wal-Mart	714	8	1.27%	920	6	1.83%
Seacor Marine	620	9	1.11%			-
Chet Morrison Contractors	600	10	1.07%			-
Performance Energy Services	600	10	1.07%			-
Pride Offshore	-		-	1,080	4	2.15%
Weatherford International Ltd.	-		-	600	9	1.19%
Total	12,218		21.82%	10,799		21.49%

* Latest Available 2012

Source: Louisiana Department of Labor

Terrebonne Parish Consolidated Government

**Full-time Equivalent Parish Government Employees by Function
Last Ten Fiscal Years**

Function	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
General fund	88	90	87	106	111	116	114	110	107	109
Public safety										
Police	95	99	96	96	106	106	95	100	105	105
Fire	62	67	65	65	70	71	70	71	69	67
Grants	91	81	72	69	83	85	83	79	76	70
Road and Bridge	64	60	64	65	68	67	66	64	65	55
Drainage	72	79	73	77	82	85	81	85	74	83
Sanitation	18	16	19	10	9	14	14	14	15	14
Culture & Recreation	42	36	42	46	46	39	38	277	262	272
Sewer	35	31	31	35	38	38	39	34	39	39
Utility Maintenance & Operation	43	42	42	39	43	39	42	37	38	39
Civic Center	17	18	18	25	27	22	23	26	27	28
Internal Service Funds	53	51	54	52	54	50	50	49	48	47
Port Commission	3	4	4	4	1	0	0	0	0	0
Other Governmental Funds	75	79	80	73	74	71	71	71	62	64
Total	<u>758</u>	<u>753</u>	<u>747</u>	<u>762</u>	<u>812</u>	<u>803</u>	<u>786</u>	<u>1017</u>	<u>987</u>	<u>992</u>

Terrebonne Parish Consolidated Government

Capital Asset Statistics by Function
December 31, 2013

Function	2006	2007	2008	2009	2010	2011	2012	2013
Public safety								
Police:								
Stations	1	1	1	1	1	1	1	1
Patrol units	75	78	79	98	94	89	93	87
Fire stations	5	5	5	5	5	5	5	5
Roads & Bridges								
Streets-concrete (miles)	300	315	318	321	327	328	334	331
Streets-asphalt (miles)	200	185	185	202	186	185	186	187
Streetlights	3,680	3,724	3,771	3,772	3,791	3,801	3,801	3,812
Traffic signals	19	18	20	25	12	20	20	14
Caution lights	73	72	73	104	112	76	76	148
Bridges	79	79	79	79	80	81	81	82
Drainage								
Forced drainage stations	69	66	71	71	71	71	71	70
Forced drainage pumps	157	160	164	164	164	172	173	177
Culture and recreation								
Parks	19	19	19	19	19	18	5	5
Utilities								
Electric:								
Number of distribution stations	11	9	9	9	9	9	9	9
Circuit miles above ground	289	289	297	323	298	298	299	300
Circuit miles underground	198	202	226	210	220	220	222	223
Gas:								
Number of miles of distribution mains	416	422	422	422	423	423	424	424
Number of gas delivery stations	5	14	14	14	11	11	11	12
Number of pressure regulator stations	17	16	16	16	10	10	10	10
Sewer								
Sanitary sewers (miles)	258	259	260	260	261	263	234	263
Force main transport lines (miles)	120	120	121	121	121	122	127	128
Pumping stations	156	158	160	161	162	162	169	169
Manholes	5,650	5,714	5,800	5,850	5,900	5,950	5,849	5,900
Maximum daily treatment capacity (thousands of gallons)	24,500	24,500	24,470	24,470	24,470	24,470	24,470	24,500

2004/2005 - not available

Sources: Various government departments

Terrebonne Parish Consolidated Government

**Operating Indicators by Function
December 31, 2013**

Function	2004	2005	2006	2007
Police				
Physical arrests	1,839	1,735	1,589	1,863
Parking violations	n/a	n/a	239	277
Traffic violations	n/a	n/a	3,576	3,805
Complaints dispatched	30,523	31,576	31,848	32,837
Fire				
Number of calls answered	769	676	669	686
Inspections	223	279	261	735
Roads & Bridges				
Street resurfacing (square yards)	n/a	n/a	8,000	8,000
Potholes repaired	n/a	n/a	200	200
Number of signs repaired/installed	n/a	n/a	1,200	1,500
Number of street name signs replaced	n/a	n/a	1,200	1,400
Drainage				
Number of culverts installed	n/a	n/a	302	154
Sanitation				
Refuse collected (tons/year)	n/a	n/a	138,000	157,983
Animal Shelter				
Number of impounded animals	n/a	n/a	6,348	7,259
Number of adoptions	n/a	n/a	856	418
Utilities				
Electric:				
Purchase of power	266,225,600	314,108,300	322,061,300	355,496,100
Yearly net generation (kwh)	88,073,114	52,785,039	38,731,833	11,101,417
Gas:				
Purchase of gas (mcf)	930,451,000	928,738,000	868,532,000	908,612,000
Sewer				
Average daily sewage treatment (thousands of gallons)	n/a	n/a	10,250	10,077
Civic Center				
Event attendance	168,615	126,277	163,991	138,298
Event days	207	155	190	272

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
1,986	1,834	2,089	1,155	1,087	1,595
632	544	1,384	883	1,144	1,223
4,315	3,387	3,910	3,475	2,548	5,629
33,038	30,939	31,460	28,213	30,262	29,161
897	696	1,373	1,852	1,901	1,899
404	392	611	817	857	878
10,200	12,000	64,243	19,250	66,203	123,286
300	750	176	27	129	179
11,000	14,000	13,050	64	200	650
1,600	2,000	1,900	373	335	444
165	111	96	56	100	106
149,337	135,963	122,182	121,445	124,976	126,773
7,115	7,806	7,499	6,920	6,467	6,469
458	457	384	311	510	552
323,953,000	347,495,200	380,299,200	379,300,800	370,088,100	380,223,800
33,879,389	32,502,312	7,504,982	25,891,563	38,427,334	9,402,714
938,055,000	946,882,000	1,048,050,000	980,541,000	872,556,000	1,016,635,000
9,859	10,769	9,980	8,692	11,877	13,115
142,654	130,723	120,347	124,168	124,040	138,967
279	222	218	162	167	167

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2013**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Willis of Louisiana	Workers' Compensation Deductible: \$500,000 Deductible: \$750,000 (Police & Fire)	\$ 25,000,000 1,000,000 (employer's liability)	4-1-14
Willis of Louisiana	General Liability Deductible: \$500,000	6,000,000	4-1-14
Willis of Louisiana	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	10,000,000	4-1-14
Willis of Louisiana	Excess Auto Liability Deductible: \$500,000	6,000,000	4-1-14
Willis of Louisiana	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$500,000	6,000,000	4-1-14
Willis of Louisiana	Pollution Liability Deductible: \$250,000	5,000,000	4-1-14
McGriff, Seibels & Williams, Inc.	Boiler and Machinery Policy Deductible (Power Plant): \$150,000 Deductible (Water Treatment & Pumping): \$25,000 Deductible (All Other Locations): \$5,000	50,000,000	4-1-14
Underwriters @ Lloyd's of London	* Commercial Property Primary (60% of \$25,000,000)	15,000,000	3-1-14
Landmark American Insurance Company	* Commercial Property Primary (20% of \$25,000,000) Excess of \$25,000,000	5,000,000	3-1-14
Lexington Insurance Company	* Commercial Property Primary (20% of \$25,000,000) Excess of \$25,000,000	5,000,000	3-1-14
Landmark American Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-14
Alterra Excess and Surplus Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-14
Arch Specialty Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	6,000,000	3-1-14
Aspen Specialty Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	4,000,000	3-1-14

(Continued)

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2013**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Liberty Surplus Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-14
James River Insurance Company	* Commercial Property Part of \$15,000,000 Excess of \$15,000,000	5,000,000	3-1-14
Colony Insurance Company	* Commercial Property Part of \$15,000,000 Excess of \$15,000,000	5,000,000	3-1-14
Lexington Insurance Company	* Commercial Property Part of \$15,000,000 Excess of \$15,000,000	5,000,000	3-1-14
Fidelity National Property and Casualty	Flood Insurance (Ashland Jail)	500,000	4-8-14
Fidelity National Property and Casualty	Flood Insurance (Juvenile Detention Center)	500,000	4-22-14
Wright National Flood Insurance Company	Flood Insurance (Grand Caillou Library)	500,000	8-26-14
Hartford Insurance Company	Flood Insurance (614 Woodside Drive)	200,000	2-20-14

* Three percent (3 %) of the value at the time of loss of each separate building with respect to named storm losses only.

Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
101	Administrative Technician I	Annual	\$16,609	\$21,177	\$25,876	56%
	Facilities Maintenance Assistant	Monthly	\$1,384	\$1,765	\$2,156	
	Fleet Attendant	Hourly	\$7.99	\$10.18	\$12.44	
	Food Service Technician					
	Groundsman					
102	Administrative Technician II	Annual	\$18,104	\$23,083	\$28,205	56%
	Bridge Tender	Monthly	\$1,509	\$1,924	\$2,350	
	Bus Driver-Headstart	Hourly	\$8.70	\$11.10	\$13.56	
	Conversion Custodian					
	Drafter					
	Animal Shelter Attendant					
	Scale Operator					
	Sign Technician					
103	Animal Shelter Attendant Supervisor	Annual	\$19,733	\$25,160	\$30,744	56%
	Assistant Teacher	Monthly	\$1,644	\$2,097	\$2,562	
	Cultural Resources Associate	Hourly	\$9.49	\$12.10	\$14.78	
	Field Technician I					
	Food & Beverage Assistant					
	Meter Reader					
104	Admin Coordinator I	Annual	\$21,509	\$27,424	\$33,511	56%
	Bus Operator	Monthly	\$1,792	\$2,285	\$2,793	
	Caseworker	Hourly	\$10.34	\$13.18	\$16.11	
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate					
105	Accounting Specialist I	Annual	\$23,445	\$29,893	\$36,527	56%
	Animal Control Officer	Monthly	\$1,954	\$2,491	\$3,044	
	Culvert Inspector	Hourly	\$11.27	\$14.37	\$17.56	
	Cruelty Investigator					
	Dispatcher					
	GIS System Planner					
	Mechanic I					
	Pump Attendant					
	Waste Water Treatment Plant Operator					
	Senior Bus Operator					
	Senior Sign Technician					
106	Acctg. Specialist II	Annual	\$25,790	\$32,882	\$40,179	56%
	Admin Coordinator II	Monthly	\$2,149	\$2,740	\$3,348	
	Animal Control Supervisor	Hourly	\$12.40	\$15.81	\$19.32	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II					
	Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Line Maint. Operator - Gas Line Maint. Operator - Pollution Control Mechanic II Meter Serv. Technician Senior Customer Service Representative Stationary Equipment Mechanic Tax Acctg. Specialist II Welder					
107	Crew Leader E.M.T. (Juvenile & Adult) Engineering Technician Equipment Operator III Executive Secretary GIS and Records Coordinator Housing Rehabilitation Technician Minute Clerk Procurement Specialist II Pump Station Operator Pump Station Technician R & B Mechanic WWTP Mechanic	Annual Monthly Hourly	\$28,369 \$2,364 \$13.64	\$36,170 \$3,014 \$17.39	\$44,197 \$3,683 \$21.25	56%
108	Apprentice Lineman Code Enforcement Officer II Crew Leader -Gas Distribution Electrician-Eng Foreman Engineering Analyst Human Resources Generalist Insurance Technician Maintenance Planner Network Technician Procurement Specialist III Senior Equipment Operator Senior Fleet Mechanic Senior Stationary Equipment Mechanic Senior Wastewater Treatment Plant Operator Senior Code Enforcement Officer Teacher Watch Commander	Annual Monthly Hourly	\$31,489 \$2,624 \$15.14	\$40,149 \$3,346 \$19.30	\$49,059 \$4,088 \$23.59	56%
109	Customer Service Supervisor Electric Plant Operator II Electrical Technician Haz Mat Responder Headstart Supervisor Infrastructure Contract and Compliance Officer Office Manager Operations Supervisor Parish President Secretary Senior Facilities Maintenance Technician Senior Housing Rehabilitation Technician Senior Lineman Sr. Network Technician Sr. Utility Service Worker - Gas Surveyor Transit Field Supervisor Transit Maintenance Supervisor	Annual Monthly Hourly	\$35,268 \$2,939 \$16.96	\$44,967 \$3,747 \$21.62	\$54,946 \$4,579 \$26.42	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
110	Electric Line Foreman	Annual	\$39,500	\$50,363	\$61,540	56%
	Electric Plant Operations Supervisor	Monthly	\$3,292	\$4,197	\$5,128	
	Gas Maintenance Supervisor	Hourly	\$18.99	\$24.21	\$29.59	
	Instrumentation Technician					
	Senior Code Enforcement Officer					
	Sr. Human Resources Generalist					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
204	Auditor I - Sales and Tax	Annual	\$30,138	\$38,426	\$46,954	56%
		Monthly	\$2,511	\$3,202	\$3,913	
		Hourly	\$14.49	\$18.47	\$22.57	
205	Engineer in Training Assistant Council Clerk	Annual	\$32,850	\$41,884	\$51,180	56%
		Monthly	\$2,738	\$3,490	\$4,265	
		Hourly	\$15.79	\$20.14	\$24.61	
206	Accountant I Electrician/Eng Foreman Grants Writer LP Nurse Program Specialist Programmer Sales and Tax Accounts Supervisor	Annual	\$35,807	\$45,654	\$55,786	56%
		Monthly	\$2,984	\$3,804	\$4,649	
		Hourly	\$17.21	\$21.95	\$26.82	
207	Auditor II-Sales and Tax Box Office Supervisor Citizen Inquiry Coordinator Claims Adjuster Home/Homeless Manager Special Olympics Coordinator Transit Manager	Annual	\$39,029	\$49,762	\$60,806	56%
		Monthly	\$3,252	\$4,147	\$5,067	
		Hourly	\$18.76	\$23.92	\$29.23	
208	Accountant II Animal Shelter Manager Athletic Program Coordinator Chef Event Coordinator GED Instructor/Counselor Housing Rehabilitation Specialist Investment/Finance Officer Juvenile Program Coordinator Marketing Manager Mechanical Maintenance Supervisor Office Manager Sales Manager Senior Programmer Social Worker	Annual	\$42,542	\$54,241	\$66,279	56%
		Monthly	\$3,545	\$4,520	\$5,523	
		Hourly	\$20.45	\$26.08	\$31.86	
209	Business Manager Cultural Resources Managers Education Specialist Food and Beverage Manager Licensed Professional Counselor Planner II Programmer/Analyst Registered Nurse Safety and Health Manager Sales and Tax Assistant Director Senior Housing Rehabilitation Specialist	Annual	\$46,371	\$59,123	\$72,244	56%
		Monthly	\$3,864	\$4,927	\$6,020	
		Hourly	\$22.29	\$28.42	\$34.73	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
210	Accounting Manager	Annual	\$51,008	\$65,035	\$79,469	56%
	Event Services Manager	Monthly	\$4,251	\$5,420	\$6,622	
	GIS Manager	Hourly	\$24.52	\$31.27	\$38.21	
	Human Development Admin.					
	Operations Administrator					
	Solid Waste Administrator					
	Utilities Administrator					
	Warehouse Manager					
211	Council-Fiscal Officer	Annual	\$56,109	\$71,539	\$87,415	56%
	Customer Service Manager	Monthly	\$4,676	\$5,962	\$7,285	
	Fleet Maintenance Superintendent	Hourly	\$26.98	\$34.39	\$42.03	
	Forced Drainage Superintendent					
	Gravity Drainage Superintendent					
	Head Start Administrator					
	Juvenile Detention Center Assistant Director					
	Medical Administrator					
	Network Administrator					
	Public Transit Administrator					
	Purchasing Manger					
	Registered Nurse Supervisor					
	Road and Bridge Superintendent					
	Section 8 Administrator					
	Sewerage Superintendent-Collections					
	Sewerage Superintendent-Treatment					
	Staff Engineer					
System Analyst						
Vegetation Management Superintendent						
212	Assistant Director/Com. Dev. Adm.	Annual	\$61,719	\$78,692	\$96,157	56%
	Capital Projects Admin.	Monthly	\$5,143	\$6,558	\$8,013	
	Civic Center Assistant Director	Hourly	\$29.67	\$37.83	\$46.23	
	Comptroller					
	Council Clerk					
	Facilities Manager					
	Information Technology Manager					
	Operations Manager					
	Pollution Control Administrator					
	Recovery Planner					
	Senior Planner					
	Utilities Superintendent-Electric Distribution					
Utilities Superintendent-Electric Generation						
Utilities Superintendent-Gas						
213	Associate Utilities Director - Electric Parish Engineer	Annual	\$67,891	\$86,562	\$105,773	56%
		Monthly	\$67,891	\$86,562	\$105,773	
		Hourly	\$32.64	\$41.62	\$50.85	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXECUTIVES						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
I	Juvenile Detention Center Director	Annual	\$64,650	\$80,812	\$97,788	51%
	Convention Center Director	Monthly	\$5,387	\$6,734	\$8,149	
	Coastal Restoration Director	Hourly	\$31.08	\$38.85	\$47.01	
II	O.H.S.E.P. Director	Annual	\$69,822	\$87,277	\$105,612	51%
	Parks & Recreation Director	Monthly	\$5,818	\$7,273	\$8,801	
		Hourly	\$33.57	\$41.96	\$50.77	
III	Housing and Human Services Director	Annual	\$75,407	\$94,259	\$114,060	51%
	Planning and Zoning Director	Monthly	\$6,284	\$7,855	\$9,505	
	Public Works Director	Hourly	\$36.25	\$45.32	\$54.84	
	Risk Management & Human Resources Director					
IV	Chief Financial Officer	Annual	\$81,440	\$101,800	\$123,185	51%
	Utilities Director	Monthly	\$6,787	\$8,483	\$10,265	
		Hourly	\$39.15	\$48.94	\$59.22	
V	Parish Manager	Annual	\$87,955	\$109,944	\$133,040	51%
		Monthly	\$7,330	\$9,162	\$11,087	
		Hourly	\$42.29	\$52.86	\$63.96	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - FIRE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
F-1	Firefighter	Annual	\$26,067	\$33,887	\$41,830	60%
		Monthly	\$2,172	\$2,824	\$3,486	
		Hourly	\$9.44	\$12.28	\$15.16	
F-2	Fire Driver/Operator	Annual	\$32,264	\$41,944	\$51,775	60%
		Monthly	\$2,689	\$3,495	\$4,315	
		Hourly 2760	\$11.69	\$15.20	\$18.76	
F-3	Fire Captain	Annual	\$37,536	\$48,797	\$60,234	60%
		Monthly	\$3,128	\$4,066	\$5,020	
		Hourly 2760	\$13.60	\$17.68	\$21.82	
F-4	Fire District Chief	Annual	\$42,316	\$55,011	\$0	60%
	Fire Inspector	Monthly	\$3,526	\$4,584	\$0	
	Fire Maintenance Chief	Hourly 2080	\$20.34	\$26.45	\$0.00	
	Fire Training Officer	Hourly 2760	\$15.33	\$19.93	\$0.00	
F-5	Assistant Fire Chief	Annual	\$44,797	\$58,236	\$71,886	60%
		Monthly	\$3,733	\$4,853	\$5,990	
		Hourly	\$21.54	\$28.00	\$34.56	
F-6	Fire Chief	Annual	\$57,675	\$74,978	\$92,552	60%
		Monthly	\$57,675	\$74,978	\$92,552	
		Hourly	\$27.73	\$36.05	\$44.50	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - POLICE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
P-1	Police Officer	Annual	\$28,568	\$37,139	\$45,844	60%
		Monthly	\$2,381	\$3,095	\$3,820	
		Hourly	\$13.73	\$17.86	\$22.04	
P-2	Police Officer 1st Class	Annual	\$33,462	\$43,500	\$53,696	60%
		Monthly	\$2,788	\$3,625	\$4,475	
		Hourly	\$16.09	\$20.91	\$25.82	
P-3	Police Sergeant	Annual	\$38,592	\$50,170	\$61,929	60%
		Monthly	\$3,216	\$4,181	\$5,161	
		Hourly	\$18.55	\$24.12	\$29.77	
P-4	Police Lieutenant	Annual	\$42,118	\$54,754	\$67,588	60%
		Monthly	\$3,510	\$4,563	\$5,632	
		Hourly	\$20.25	\$26.32	\$32.49	
P-5	Police Captain	Annual	\$48,144	\$62,587	\$77,257	60%
		Monthly	\$4,012	\$5,216	\$6,438	
		Hourly	\$23.15	\$30.09	\$37.14	
P-6	Police Chief	Annual	\$71,997	\$93,596	\$115,534	60%
		Monthly	\$6,000	\$7,800	\$9,628	
		Hourly	\$34.61	\$45.00	\$55.55	

GLOSSARY

503c3 statutes. Internal Revenue Service classification for non-profit status.

ABFE. Advisory Based Flood Elevation.

ACA. American Corrections Association.

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACT. Assertive Children Team.

Actual. Occurring at the time.

ADA. Americans with Disabilities Act.

ADAC. Alcohol Drug Abuse Council.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Amp. Amphibious.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and

recommendations regarding the financial policy for the coming period.

C & D. Construction and Demolition

Capital Outlay. Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.

Capital Project Funds. The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

CDBG. Community Development Block Grant.

CEDS. Comprehensive Economic Development Strategy.

CHDO. Community Housing Development Organizations.

CNG, Compressed Natural Gas

COE. Corps of Engineers.

CSBG. Community Service Block Grant.

CVA. Crime Victim's Assistance Act.

CWPPRA. Coastal Wetlands Planning and Protection Act.

CZM. Coastal Zone Management.

DBA. Downtown Business Association.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DHH. Department Health & Hospitals.

DNR. Department of Natural Resources.

DOC. Department of Corrections.

DOTD. Department of Transportation and Development – a State of Louisiana Department.

DPW. Department of Public Works.

GLOSSARY

ECD. External Cardiac Defibrillator.

EDA. Economic Development Administration.

EF & S. Emergency Food and Shelter Grant.

EIA. Energy Information Administration.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises—where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received or services rendered whether cash payments have been made or accrued.

FEMA. Federal Emergency Management Agency.

FERC. Federal Energy and Regulatory Commission.

FIFO. First in, first out inventory system.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

FMLA. Family Medical Leave Act.

FRS. Firefighters Retirement System.

FSA. Farm Service Agency.

FTA. Federal Transit Administration.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

GASB. Governmental Accounting Standards Board.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA. Government Finance Officers Association.

GIS. Geographical Information System.

GIWW. Gulf Intercoastal Waterway.

Goals. Broad aims toward which programs are directed.

GOEA. Governor's Office of Elderly Affairs.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

GLOSSARY

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

DDDC. Houma Downtown Development Corporation.

HEZ. Heritage Enterprise Zone.

HHWCP. Household Hazardous Waste Collection Program.

HNC. Houma Navigational Canal.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

HTAHC. Houma Terrebonne Arts & Humanities Council.

HTV. Houma Television System.

HUD. Housing & Urban Development.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

JARC. Job Access Reverse Commute.

JASP. Juvenile Assessment and Services Program.

KAB. Keep America Beautiful.

KLB. Keep Louisiana Beautiful.

KTP. Keep Terrebonne Beautiful.

LAMP. Louisiana Asset Management Pool.

LCA. Louisiana Coastal Area.

LCDA. Louisiana Community Development Authority.

LCLE. Louisiana Commission on Law Enforcement.

LDEQ. Louisiana Department of Environmental Quality.

LEPA. Louisiana Energy and Power Authority.

LEPC. Local Emergency Planning Committee.

GPS. Global Positions System.

LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.

LHFA. Louisiana Housing Finance Agency.

LIHEAP. Low Income Home Energy Assistance Program.

LJDA. Louisiana Juvenile Detention Association.

LLEBG. Louisiana Law Enforcement Block Grant.

LMA. Louisiana Municipal Association.

LPDES. Louisiana Pollutant Discharge Elimination System

LSU. Louisiana State University.

METLAC. Metropolitan Law Enforcement Commission.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and it's people.

MPERS. Municipal Police Employees Retirement System.

MS4. Municipal Separate Storm Sewer Systems.

MTG. Morganza to the Gulf Project.

MW. Mega watts.

NACO. National Association of Counties.

NCD. Non-Compliant Discharges.

NFPA. National Fire Protection Association.

NIGP. National Institute of Governmental Purchasing.

NOAA. National Oceanic and Atmospheric Administration.

NPDES. National Pollutant Discharge Elimination.

NRCS. Natural Resources Conservation Service.

NTP. North Treatment Plant.

NSU, Nicholls State University

OAD. Office for Addictive Disorders.

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

GLOSSARY

OEP. Office of Emergency Preparedness.

OJP. Office of Justice Programs.

Ordinance. A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

Pay Grade. Salary level or range for each personnel classification.

PCA. Personal Care Attendant Program.

PCS. Possible Criminal Sex Offense.

Performance Measures. Quantified indication of results obtained from budgeted activities.

Personal Services. Expenditures for gross salaries provided for all persons funded by the government.

Personnel Summary. The number and classifications of employee positions authorized for a given department.

PIAL. Property Insurance Association of Louisiana.

PILOT. Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

PIN. Personal Identification Number

PRISM. Program Review Instrument System Monitoring

Projected. Estimate for the future.

Proposed. To set forth for acceptance or rejection.

Proprietary Fund Type. Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

PSA. Public Service Area.

RELIC. Reading in Literature and Culture.

Retained Earnings. An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenues. Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

SAIDA. System Average Interruption Duration Index.

SAIFA. System Average Interruption Frequency Index.

SCADA. Supervisory Control & Data Acquisition.

SCIA. South Central Industrial Association.

SIL. Supervised Independent Living.

SOP. Standard Operation Procedures.

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

SSDU. Street Sales Disruption Unit.

SSO. Sanitary Sewer Overflows.

STP. South Treatment Plant.

Supplies. All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

TARC. Terrebonne Association for Retarded Citizens.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TBRA. Tenant Based Rental Assistance.

TCOA. Terrebonne Council on Aging.

TEDA. Terrebonne Economic Development Authority.

TLCD. Terrebonne Levee and Conservation District.

TPCG. Terrebonne Parish Consolidated Government.

TPR. Terrebonne Parish Recreation.

VA. Veterans' Affairs.

VAWA. Violence Against Women Act.

VFC. Volunteers for Family and Community.

VFIS. Volunteer Firemen's Insurance Services.

VPN. Virtual Private Network

WIA. Workforce Investment Act.

WRDA. Water Resources Development Appropriation

WWTP. Waste Water Treatment Plant

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Houma, Louisiana*



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