



2021
Adopted
Budget

Terrebonne Parish
Consolidated Government
Houma, Louisiana

ADOPTED BUDGET

For the Year 2021



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Gordon E. Dove
PARISH PRESIDENT

Mike Toups
PARISH MANAGER

Kandace M. Mauldin
CHIEF FINANCIAL OFFICER

Kayla Dupre
COMPTROLLER

Rhonda Samanie
ACCOUNTANT

2020 PARISH COUNCIL MEMBERS

Steve Trosclair - Chair, District 9
Darrin Guidry, Sr. - Vice-Chair, District 6
John Navy, District 1
Carl Harding, District 2
Gerald Michel, District 3
John Amedee, District 4
Jessica Domangue, District 5
Daniel Babin, District 7
Dirk Guidry, District 8

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Terrebonne Parish Consolidated Government

Louisiana

For the Fiscal Year Beginning

January 1, 2020

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2020. This was the 18th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. C. HARDING

ORDINANCE NO. 9221

AN ORDINANCE TO ADOPT THE 2021 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.


This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:
YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, and J. Amedée.
NAYS: G. MICHEL.
ABSTAINING: None.
ABSENT: None.

The Chairman declared the ordinance adopted on this, the 9th day of December 2020.



STEVE TROSCLAIR, CHAIRMAN
TERREBONNE PARISH COUNCIL



SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

LEGAL AUTHORIZATION

Date and Time Delivered to Parish President:

12-10-2020 10:45 a.m.

Approved Gordon E. Dove Vetoed


Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12-10-2020 3:39 p.m.

I, **SUZETTE THOMAS**, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 9, 2020, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 10th DAY OF DECEMBER 2020.



SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL





GORDON E. DOVE
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. BOX 6097
HOUMA, LOUISIANA 70361-6097



(985) 873-6401
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E-MAIL: gdove@tpcg.org

September 23, 2020

Honorable Council Members:

I respectfully submit our proposals for the 2021 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$209.4 million and contains \$12.5 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2020 Adopted Budget totaled \$212.4 million with \$12.7 million in Operating Capital and Capital Outlay.

During 2020 we have faced some unprecedented times with the COVID-19 Pandemic, but with our resilience and tenacity we continue to move forward and accomplish great things for the citizens of Terrebonne Parish.

Sales Tax Collections and State Mineral Royalties make up a large portion of our reoccurring operational revenue. Even with the pandemic and local stay at home orders our sales tax collections have been steady; even showing a slight increase compared to the same period of time in 2020. Our State Mineral Royalties are a decrease of 38% compared to the same time period in 2019, but we are starting to see a slow increase in these collections. Administration believes the increase we are starting to see is an indication of an overall increase, but we are preparing the budget based on the collections we have to date. We are continuously looking for additional funding sources through grants, FEMA reimbursements, and LA Cares Act and seek every opportunity to supplement our revenues. Administration recognizes the importance of maintaining services and projects for all Parish Citizens and continues to implement conservative budget practices and maintain status quo budgets.

Included in this budget is a State mandated 2% adjustment granted to the Police and Fire Departments. At this time, we are unable to propose increases for other Parish Employees. I believe the employees of the Parish are our greatest asset and I will continue to evaluate funding sources and when available, will propose an increase to show the appreciation of their hard work and dedication.

The Police and Fire Pension rates continue to average 33% of direct salary costs, with no reductions anticipated in the foreseeable future. For most remaining departments whose employees participate in the Parochial Retirement System and Social Security, pension rates will be at 7.5%.

Nationally, health costs continue to rise. On the local level, we continue to monitor claims, promote the use of preventative care, and focus on healthy living and cost saving alternatives. We are also seeing an estimated 6% decrease in Parish claims activity. We are closely watching the overall health climate and Parish claims activity to determine the rates for 2021, which is expected to increase between 1% and 3%.

For 2021, we are proposing the transfer of the Vegetation Division from Roads and Bridges and Drainage Maintenance Funds to the Solid Waste Division (Sanitation Fund). This proposed transfer will allow us to streamline resources under one department to better serve the Citizens of Terrebonne Parish and enhance the parish operation Clean Sweep Program.

Capital and Special Projects

During 2020, we were able to add additional funding to existing projects including 1-1A Drainage, Bayou Black Pump Station, Bayou Terrebonne Pump Station, Valhi Drainage, Elliot Jones Pump Station, Upper Ward 7 Mitigation, Martin Luther King Sewer, an Asphalt Overlay Project and the Hollywood Road Extension Bridge.

With the limited funds available, some of the non-recurring projects proposed in the 2021 Budget from the Drainage Tax Fund, ¼% Capital Sales Tax, Parishwide Recreation, Utility System and Sewerage Systems are as follows:

Government Buildings	
Fire Alarm (Bldg 2)	43,000
	<u>\$ 43,000</u>
Drainage Projects	
Bayou LaCarpe Pump Station	250,000
Industrial Road Pump Station Replacement	200,000
Oyster Bed Protection	307,000
Lashbrook Pump Station	100,000
Elliot Jones Pump Station	160,000
Various Projects (Docks, Fishing Piers, Refurbish/Rebuild Pump Stations)	400,000
	<u>\$ 1,167,000</u>
Recreation / Quality of Life	
Arts Program	15,000
Summer Camp Programs	200,000
	<u>\$ 215,000</u>
Road Project	
Main Project Road Paved Shoulders	150,000
	<u>\$ 150,000</u>
Public Services and Safety	
Public Safety Programs (Houma Police/Sheriff)	75,000
	<u>\$ 75,000</u>
Economic Development	
Terrebonne Economic Development Authority	372,500
Rougarou Festival	20,000
Independence Day Celebration	10,000
African American Museum	15,000
After school programs	40,000
	<u>\$ 457,500</u>

Utility System	
Instrument Updates	500,000
Line Improvement	800,000
System Repairs and Additions	<u>2,000,000</u>
	<u>\$ 6,550,000</u>
Sewerage System	
Major Repairs	200,000
Gum Force Main Replacement Phase II	<u>1,250,000</u>
	<u>\$ 1,450,000</u>

Distinguished Budget Presentation

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2019 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

I am pleased to submit this balanced budget. This was accomplished with the support of each department working together and being vigilant in our spending practices. We are continuing to accomplish some great things and provide great services to our residents because of this united practice.

In closing, I would like to thank the Terrebonne Parish Council, my administration and the employees of the Parish Government for their focus and dedication towards achieving our goals. I would also like to thank the residents of our community. It is an honor and a pleasure to serve as your Parish President.

Respectfully,



Gordon E. Dove
 Parish President
 Terrebonne Parish Consolidated Government



BUDGET MESSAGE SUPPLEMENT

In the Budget Message submitted by the Parish President, brief highlights for 2021. The following supplemental pages provide the reader further overviews of various components of the Budget.

ECONOMIC OUTLOOK

Except for a brief time period in 2014-2015 when parish government housed economic development efforts, Terrebonne Economic Development Authority (TEDA) has worked to support existing business and further strengthen the parish's economic base since 2005. After reorganization, the agency was relaunched in 2015 with a chief executive officer, directory of business retention and expansion and an executive assistant. The following excerpt on Economic Condition was prepared by the TEDA office.

Economic Condition

For the entire country, 2020 was a very challenging year economically. Due to the Coronavirus pandemic, there was a massive reduction in energy demand, an unprecedented supply chain disruption, and layoffs across various industry sectors. The economic impacts were quite varied – even within the same sectors. For example, small retailers were hit very hard while big box retail flourished. Fast food restaurants did quite well even while dine-in restaurants were brought to the brink.

Despite the challenges, Terrebonne Parish has weathered the pandemic relatively well. While we saw furloughs and layoffs during the beginning of the pandemic, Terrebonne's employment is up slightly relative to March 2020, experiencing a significant rebound during Q4 2020. Due to the federal and local stimulus efforts, we have seen tax collections for the Parish remain stable.

Expectations for 2021 are best described as a slow recovery period. With the recent approval of several vaccinations, the recovery process will begin. In large part, the expectation is that the economic recovery will closely mirror the public health and vaccination timing. Assuming another round of federal economic stimulus, Terrebonne Parish should maintain a stable economy for the first two to three quarters. Once there are some indications of herd immunity, pent up demand could create a short period of rapid expansion followed by a return to a cycle of slower growth.

It is also worth noting that the disruption in global supply chains have prompted many businesses to reassess what work is performed overseas. There are several companies who are looking at reshoring a significant portion of their manufacturing and supply chains. This will be a great opportunity for new investments as we return to a more normalized post-COVID world.

In summary, while 2020 caused significant economic challenges to certain businesses and individuals, the overall economy of Terrebonne Parish held up quite well given the circumstances. The Parish is now better positioned than most to take advantage of the eventual growth cycle and look to see significant growth during the latter part of 2021 and into 2022.

STRATEGIC GOALS AND OBJECTIVES

A Comprehensive Plan was created for Terrebonne Parish and accepted by the Terrebonne Parish Council on February 27, 2013. This plan created a vision statement, as well as guiding principles and overarching goals. This plan is a contribution to Terrebonne Parish's multi-faceted effort to build resiliency and sustainability in the community. This plan was created with the help of a steering committee, Houma-Terrebonne Regional Planning Commission, Terrebonne Parish Consolidated Government Planning & Zoning Department, Terrebonne Parish Council, Consultants and the citizens of Terrebonne Parish. The citizens were invited to participate in the development of this plan with an initial kickoff meeting, several meetings in different locations throughout the Parish as well as through feedback on social media posts. This Comprehensive Plan created six goals with policies, objectives and strategies listed for each. The full plan can be found at <https://www.tpcg.org/index.php?f=vision2030&p=plan2030>. Below is the six goals and related policies

GOAL #1: SENSE OF PLACE AND CONNECTEDNESS

- Promote sustainable growth management and resilient development practices in the Parish
- Achieve a sustainable balance between development activities, preservation of natural resources and open space
- Promote Downtown Houma as the historic and cultural center of Terrebonne Parish
- Improve connectivity within and around the downtown area, including access to Bayou Terrebonne
- Keep Bayou Terrebonne Clean
- Improve Sense of Arrival into and Overall Attractiveness of Downtown Houma
- Improve Downtown Parking Experience

BUDGET MESSAGE SUPPLEMENT

STRATEGIC GOALS AND OBJECTIVES (Continued)

GOAL #2: SAFE AND EFFICIENT TRANSPORTATION SYSTEM

- Foster transportation safety in all system components
- Foster transportation accessibility and connectivity for all, and transportation system efficiency throughout the Parish
- Work collaboratively to complete unfinished/unconstructed segments of I-49 between Lafayette and the west bank of Jefferson Parish
- Support improvements to local transit service and methods to attract new riders to the Good Earth Transit system in Houma-Terrebonne

GOAL #3: EFFICIENT AND ATTRACTIVELY VARIED LAND USE

- Encourage a sustainable mix of land uses in the Parish that meet the needs of current and future residents
- Encourage land development patterns in the parish that are compatible with existing developments
- Encourage land development patterns that are supportive of cost-effective delivery of public services and infrastructure
- Meet the diverse housing needs in the Parish by providing a range of housing options to serve the long-term needs of parish residents.
- Ensure that the Parish is well served by attractive commercial districts in appropriate locations to meet the day-to-day needs of its residents and visitors
- Maximize the benefits derived from the Parish's investments in community facilities and infrastructure
- Promote sustainable growth management practices in the Parish
- Achieve a sustainable balance between development activities, preservation of natural resources, and open space

GOAL #4: A SUSTAINABLE AND RESILIENT COMMUNITY THROUGH AVOIDANCE OF HAZARDS, NUISANCES, AND ENVIRONMENTAL DEGRADATION

- Support protection of environmentally sensitive habitat areas, including efforts to create conservation zones
- Support protection of wetlands for their storm water management, flood control and habitat value
- Support local, state and federal efforts to have our local water bodies meet or exceed national clean water standards
- Support development and implementation of a greenway plan and program that uses flood plains, drainage basins, retention ponds, and undeveloped land to connect neighborhoods with parks, schools, community destinations and Downtown Houma
- Support plans and programs that increase public access to the parish's water resources for recreational purposes either near or on the water
- Support high quality, well-maintained parks, recreational areas, and greenway network and infrastructure in the parish
- Support measures designed to reduce storm damage from wind and water along the coastal plain and in those areas of the parish falling inside the 100-yr. flood plain contour
- Support efforts to reduce ozone-related emissions by 20% by 2030
- Support efforts to quantify and fully understand the long-term impacts of sea level rise on Terrebonne Parish
- Support efforts to ensure all parish buildings and operations are models of resource and energy efficiency

GOAL # 5 HIGH-QUALITY INFILL PROJECTS AND REDEVELOPMENT THROUGHOUT THE PARISH

- Support efforts to creatively and attractively use vacant lots and parcels in developed areas to meet community housing needs
- Support efforts to utilize larger vacant parcels in the urbanized area as part of an affordable housing strategy
- Support efforts to provide affordable housing in the bayou communities

GOAL # 6 RELIABLE AND EFFICIENT PUBLIC UTILITY AND FACILITIES INFRASTRUCTURE DESIGNED TO MEET THE NEEDS OF THE COMMUNITY FOR THE NEXT 30 YEARS

- Support investments in needed infrastructure upgrades or rehabilitation / reconstruction where necessary, not only to improve service and avoid potential health issues in the community, but to support economic development initiatives and redevelopment in the parish's urbanized core
- Support full implementation of a GIS-based parish asset management system
- Support integration of drainage facilities into a public amenity network

BUDGET MESSAGE SUPPLEMENT

STRATEGIC GOALS AND OBJECTIVES (Continued)

- Support full funding of public safety operations in the parish on annual basis
- Where possible, look to meet new needs and demands for public facilities by expansion/enhancement of existing facilities first, before considering the building of new facilities
- Support efforts to reduce solid waste stream by 25% by 2030
- Support efforts to achieve full compliance with accessibility standards under ADA in both public and private facilities

Below are some of the major initiatives, accomplishments and strategic goal undertakings started, completed or on-going during 2020 and/or 2021. These are in support for strategic priorities, goals and on-going long-term financial plans:

- In 2010, the Parish issued \$17.9 million in Sewer Revenue Bonds (Build America Bond and Recovery Zone Economic Development) for the purpose of converting 6 lift stations to submersible pumps, mitigation of 4 lift stations in the South Treatment Plant service area and renovation of 11 other lift stations throughout the Parish and renovations of 2 treatment plants. In early 2014, the Parish approved the sale and issuance of \$2 million of taxable sewer revenue bonds. The proceeds will be used for relocating the discharge point of a wastewater treatment plant. The bonds have been sold to the United States Environmental Protection Agency and do not bear interest. In early 2016, the Parish approved the sale and issuance of \$8.0 million of taxable sewer revenue bonds. The proceeds will be used for the purpose of financing the acquisition and construction of additions, extensions and improvements to the Parish's waste collection and disposal system. The sewerage improvements will enable the receipt of flows from an industrial corridor.
- In 2018, the Parish issued \$15.2 million in Sales Tax (Drainage Projects) bonds to help construct drainage canals, pump stations and levees for the flood protection. This funding is budgeted for lock systems, conveyance channels and pump stations.
- In 2020, the Parish issued \$20 million Public Improvement Sales Tax Revenue Bonds for the purpose of supplying additional funding for several crucial capital projects within the Parish. The funding was used to help fund some of the lock systems, conveyance channels and pump stations listed below, but also included:
 - Asphalt Overlay
 - Brady Road Bridge
 - Hollywood Rd. Bridge
 - Various sidewalk projects
- \$16.9 million in Gulf of Mexico Energy Security Act ("GOMESA") Bonds were issued for the purpose of paying the costs of additions, acquisitions, repairs and/or expansions needed for coastal restoration, protection and for other activities and endeavors permitted under the provisions of GOMESA.
- In March 2009, the U.S. Department of Housing and Urban Development approved the Louisiana Office of Community Development's action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings, pollution control/sewerage improvements and affordable housing. To date, 29 Infill Housing units have been completed with an investment of \$3.7 million. An additional unit will be completed in 2021 due to receipt of additional funding. The Bayou Cane apartments are 100% constructed with 82 apartments providing housing to a labor market shortage (\$5.8 million). The first-time homeowner assistance program is 99% complete, with 124 homebuyers assisted, and approximately \$21,000 remaining to be allocated to other projects. An owner-occupied housing development is 100% complete with the infrastructure, which will provide new homeowners affordable options. Three homes were constructed in the development in 2019 and in 2020 six lots were purchased by a non-profit to develop homes. Program income generated from CDBG disaster funds is being utilized to assist First Time Homebuyers to purchase homes in the development. Two major drainage projects are under constructions totaling \$7.6 million.
- At the end of 2011, the parish purchased property in excess of 30 acres. The relocation of critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding has enhanced government's ability to respond to emergency events. The Animal Shelter, Juvenile Detention and Public Works Administration Buildings and the Emergency Operations Center have all been opened and fully operational. The Multi-Agency Safe Room was the only building that remained to be completed and was completed in April 2019. The Safe Room East began construction in 2018 and was completed in March of 2019. Its purpose is to serve essential personnel on the east side of the Parish. The generation station, Houma Police Department, Courthouse Annex and Government Tower have all received wind hardening upgrades with funding secured from the Hazard Mitigation Grant Program.
- To emphasize the importance and greatest asset of Terrebonne Parish, our employees, and to retain loyal employees, the Parish has committed to completing a wage study (study of pay classifications, pay ranges, etc.) as well as completing an overhaul to the Personnel Manual.

BUDGET MESSAGE SUPPLEMENT

STRATEGIC GOALS AND OBJECTIVES (Continued)

- Our current website is being overhauled by the Information Technology Department. This overhaul will make the website user friendly and provide an efficient way to communicate information to the citizens of the Parish. This overhaul also includes an updated location for making any payments and registering online. This will provide a user-friendly portal to complete transactions online.
- The Parish continues to fund and construct several lock systems, conveyance channels and pump stations throughout the parish to improve the drainage system. The following are in construction with a completion date in 2021 or early 2022:
 - 1-1A Drainage (Little Bayou Black Pump Station - \$8.8M)
 - Bayou LaCarpe Drainage (\$0.6M)
 - Petit Caillou Drainage and Conveyance Channel (\$10.1M)
 - Petit Caillou Lock Structure (\$9.5M)
 - Bayou Black Pump Station (\$14.0M)
 - Bayou Terrebonne Pump Station (\$11.4M)
 - Bayou Terrebonne Lock System (\$11.1M)
 - Elliot Jones Pump Station, (\$12.9M)
 - Lashbrook Pump Station (\$6.1M).
- Commitment to keeping Bayou Terrebonne clean through a project to dredge Bayou Terrebonne.
- In 2020, the Terrebonne Parish Council created the Recreation Modernization Task Force composed of a maximum eighteen (18) members who are tasked with analyzing, evaluating and considering modernization of recreation facilities, operations, programs, use of recreation districts and their needs, and developing a strategic recreation advisory plan.
- To continue working to connect to the I-49 Corridor, which is the major Hurricane Evacuation Route for southern Louisiana by working with the Federal and State Government to implement partnered schedules for completion of each phase; identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- The Parish is dedicated to promoting sustainable growth management and resilient development practices in the Parish by encouraging growth and development in the Parish that promotes sustainability and resiliency and preserve and enhance scenic qualities along major roadways, bayou and getaways to the Parish.
- Promoting Downtown Houma as the historic and cultural center of Terrebonne Parish through projects to revitalize Downtown Houma by rebuilding its historic retain and business character, developing a Main Street Corridor Master Plan based on the data and comments from the Downtown Demonstration plan in December 2019 and developing a design and constructing a Belanger Street Park in Downtown Houma
- Continuing to develop the Bayou Country Sports Park Complex. This complex will provide both recreation and quality of life options to the citizens of Terrebonne Parish. Currently completed are boys baseball fields, girls softball fields, soccer fields, concession stands, a family day use park, splash park, fishing ponds and docks. Future plans for the complex include additional soccer fields, additional fishing ponds and additional lighting.
- Leverage funding secured to protect shorelines around Lake Chien and Tambour with natural oyster bed surge protection systems.
- Build terraces in the marsh above Lake Boudreaux through participation in projects and programs to protect immediate critical facilities, homes, business, the airport and City of Houma from saltwater intrusion and erosion to open water.
- The Government Tower will be provided a generator for redundant power supply. The parking garage adjacent to the Government Tower is to be inspected and plans drawn to update and secure the garage. The plans are to make the garage and other parking areas easily accessible for all employees and citizens with a focus on the elderly and handicap.

ALL FUND SUMMARY

The adopted budget for the year 2021 for all funds, including the operating, capital and capital outlay, totals \$209.7 million. This is a decrease of 1.1% or \$2.4 million from the original 2020 adopted budget. For comparison, the final 2020 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart and figure 1 on the following page depict the total annual operating budget by fund type for the original 2020 budget and the recently adopted 2021 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

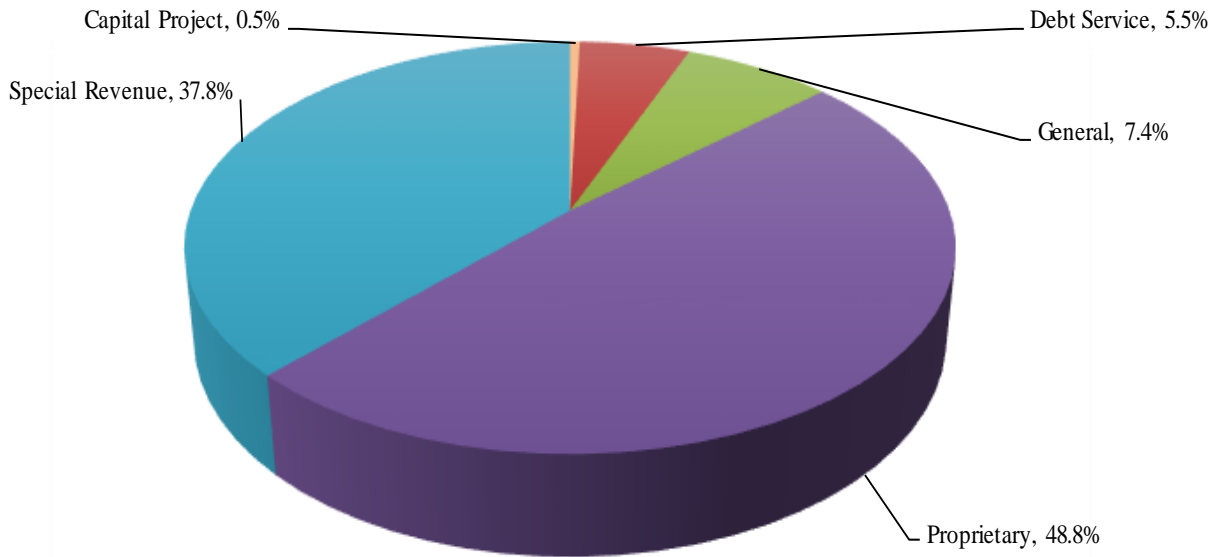
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

Annual Appropriations by Fund Type

	2021 Adopted Budget	2020 Adopted Budget	2021 Budget Over (Under) 2020 Budget	
General	\$ 15,472,014	\$ 15,340,532	\$ 131,482	0.9%
Special Revenue	79,158,501	80,641,147	(1,482,646)	-1.8%
Debt Service	11,514,531	11,339,778	174,753	1.5%
Capital Project	1,234,600	1,299,250	(64,650)	-5.0%
Proprietary	102,285,280	103,439,564	(1,154,284)	-1.1%
Total	\$ 209,664,926	\$ 212,060,271	\$ (2,395,345)	-1.1%

Figure 1
2021 Annual Appropriations by Fund Type
\$209,664,926



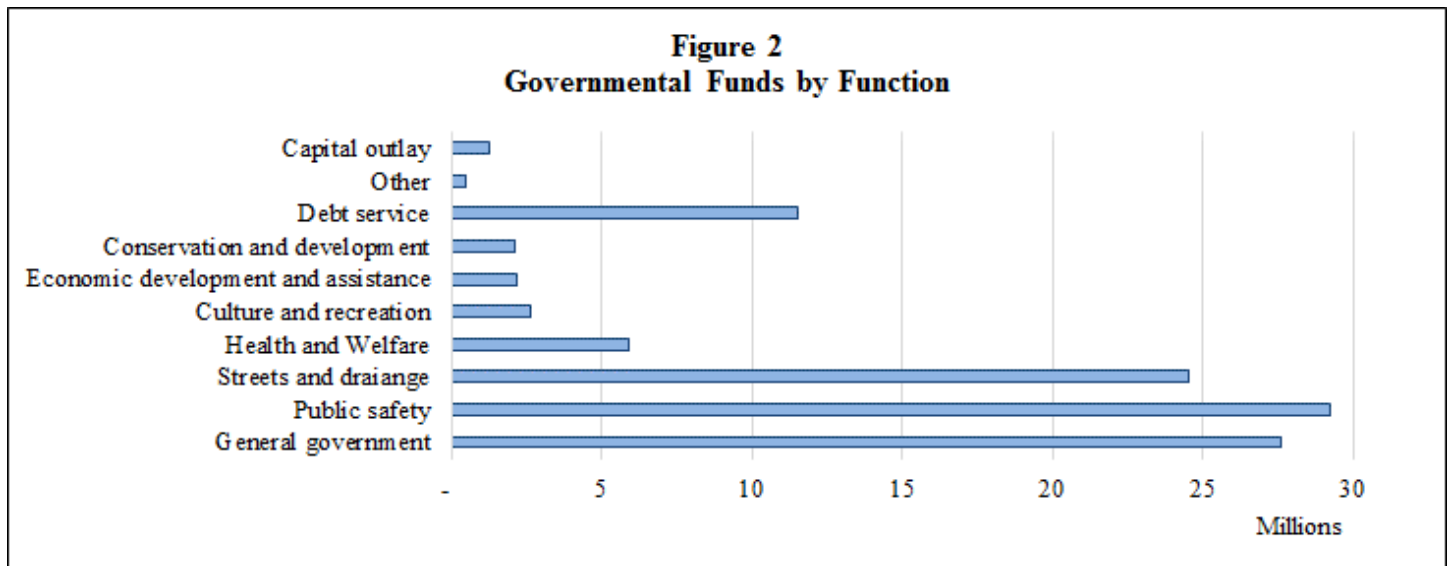
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

Total appropriations for the Governmental Funds by Function for Years 2021 and 2020 are illustrated below. A net decrease of 1.2% reflects the change between the two years.

Governmental Funds by Function

	2021 Adopted Budget	2020 Adopted Budget	2021 Budget Over (Under) 2020 Budget	
General government	\$ 27,589,863	\$ 28,086,772	\$ (496,909)	-1.8%
Public safety	29,247,842	31,106,031	(1,858,189)	-6.0%
Streets and drainage	24,555,707	23,984,873	570,834	2.4%
Health and Welfare	5,906,232	5,851,587	54,645	0.9%
Culture and recreation	2,589,127	2,508,507	80,620	3.2%
Education	75,512	75,512	-	0.0%
Urban redevelopment and housing	387,732	344,959	42,773	12.4%
Economic development and assistance	2,176,519	2,118,896	57,623	2.7%
Conservation and development	2,101,981	1,904,542	197,439	10.4%
Debt service	11,514,531	11,339,778	174,753	1.5%
Capital outlay	1,234,600	1,299,250	(64,650)	-5.0%
Total	\$ 107,379,646	\$ 108,620,707	\$ (1,241,061)	-1.2%

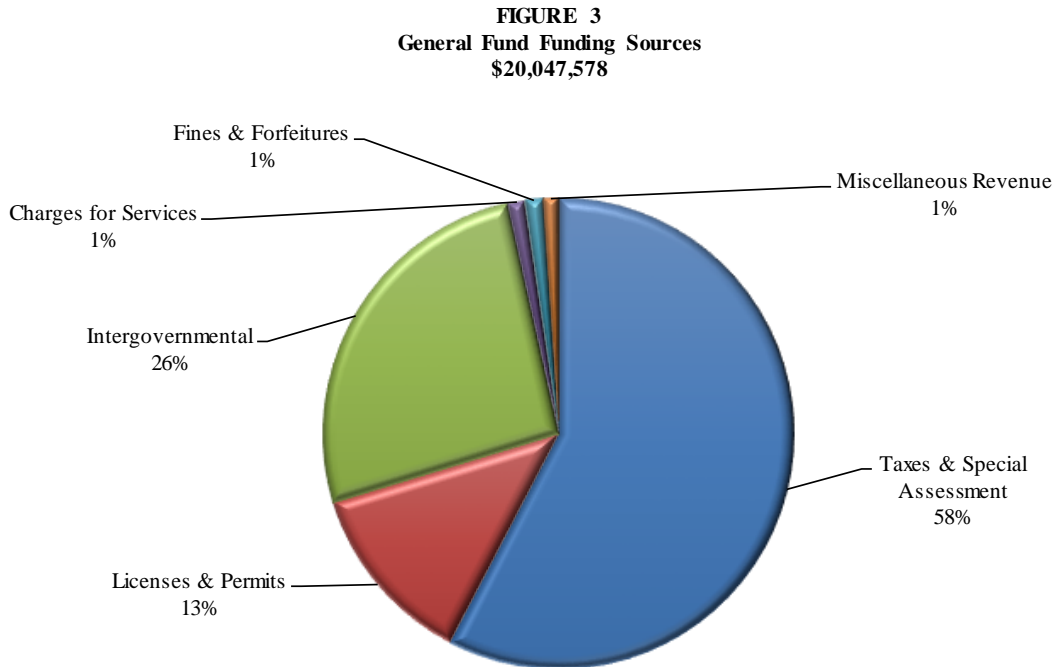


BUDGET MESSAGE SUPPLEMENT

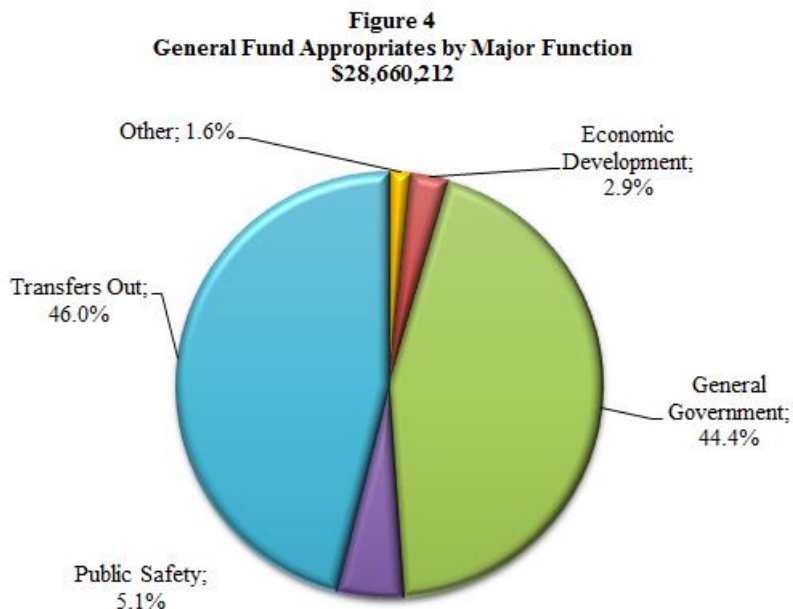
ALL FUND SUMMARY (continued)

GENERAL FUND

As shown in the chart on page 9, the General Fund makes up 7.4% of the total Parish budget for the year 2021. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown in Figure 3 and includes taxes and special assessments, intergovernmental and licenses and permits.



Total appropriations for the General Fund Annual Operating Budget increased from \$15.3 million in 2020 to \$15.5 million or a 0.9% increase. The transfers out to other funds for grant matches and operation supplements in Special Revenue Funds and non-recurring capital is \$13.2 million in 2021, a decrease of \$0.7 million from 2020. Figure 4 below shows the percentage of General Fund appropriations by major function.



BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

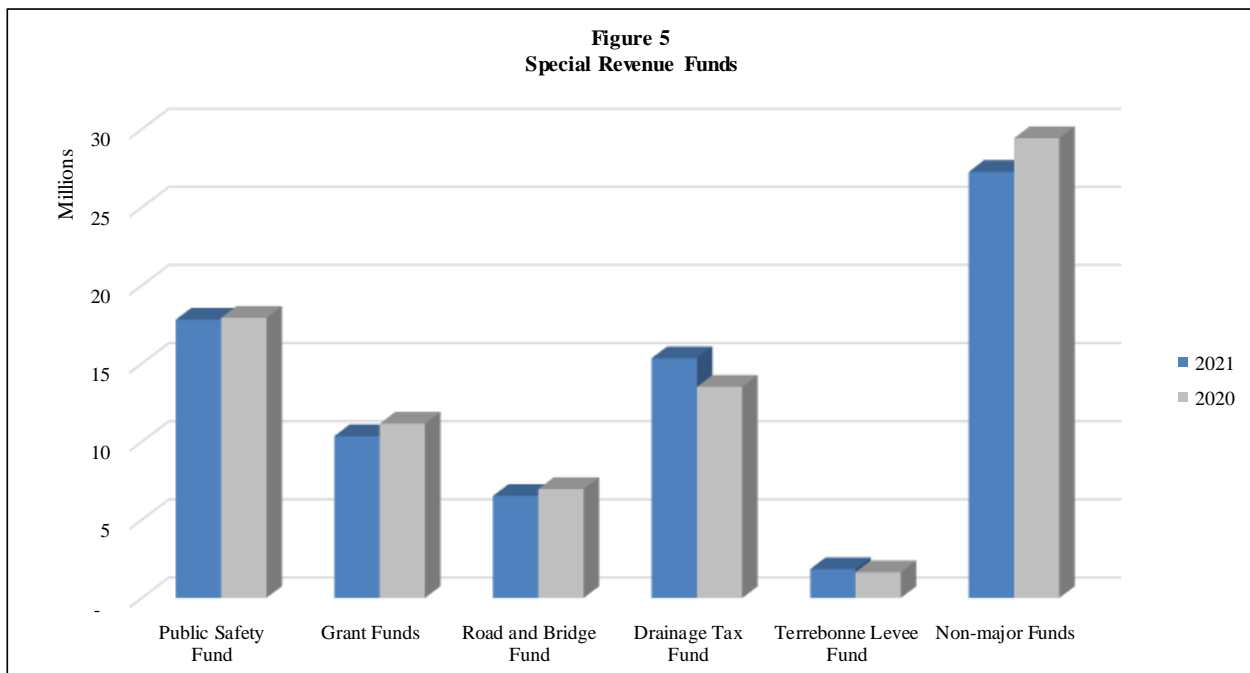
The 44.4% in general government includes central service agencies and constitutional offices. Public Safety which makes up 5.1% includes the Coroner Office as well as the Office of Homeland Security & Emergency Preparedness. Transfers out account for 46.0% of total appropriations.

SPECIAL REVENUE FUNDS

Approximately 37.8% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2021 budgets totaling \$79.2 million for Special Revenue Funds decreased by \$1.4 million, or 1.8% from the 2020 funding level of \$80.6 million.

Figure 5 below illustrates the total appropriations for each major Special Revenue Fund and non-major special revenue funds in aggregate for the recently adopted 2021 budget and the original 2020 budget.



The overall net decrease is due to an increase in Drainage Tax Fund and the decrease in non-major funds. The drainage tax fund saw an approximate \$0.4 million increase in property tax revenue because of reassessment which allowed an increase in appropriations and a use of fund balance to account for the increase in repairs for levees, pumps and pump stations. The non-major fund decrease of \$2.2 million is accounted for by the decrease in road repairs in the parish transportation fund and the decrease in personal services in the criminal court fund.

DEBT SERVICE FUNDS

Debt service requirements for 2021 increased by \$0.17 million, or 1.5% in comparison to 2020 requirements.

CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2021, new projects or additional funding to existing projects totaled \$1,234,600. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005, 2008 and 2012. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled “Capital Improvements”.

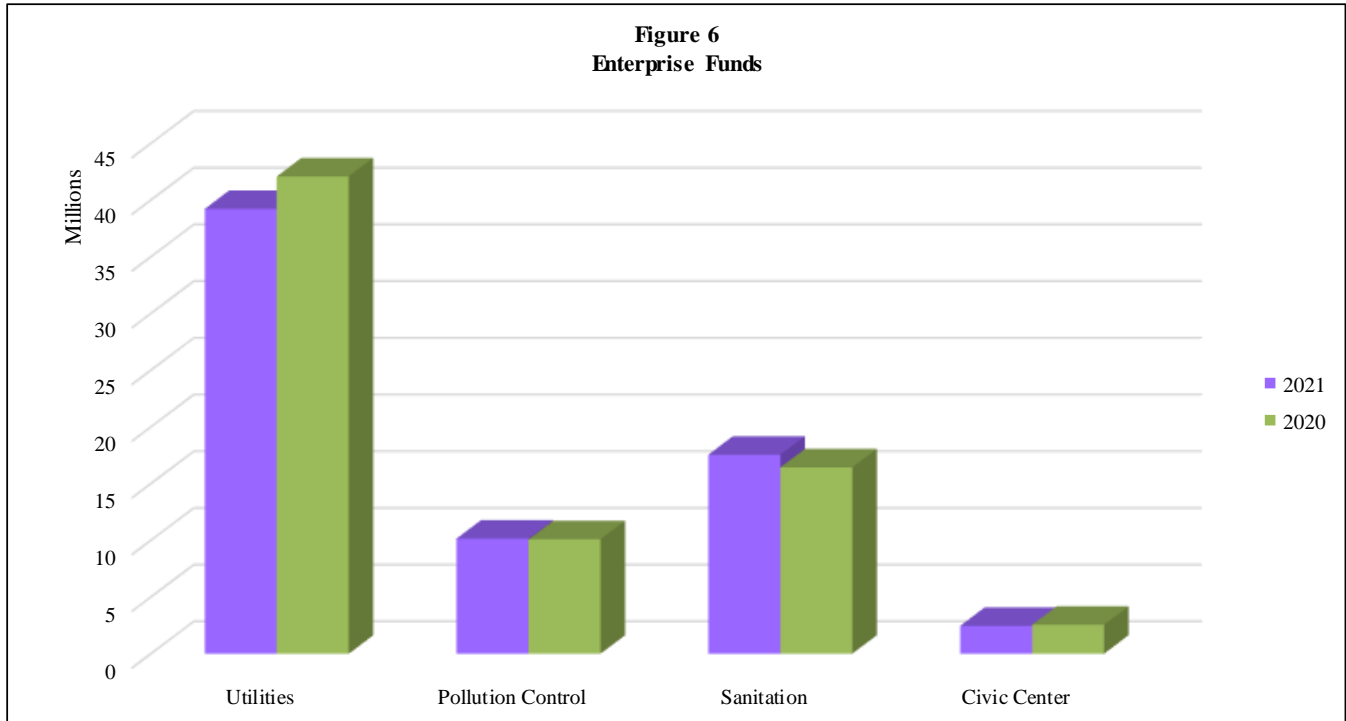
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

PROPRIETARY FUND TYPES

Enterprise Funds

Figure 6 below illustrates the total annual operating budget for enterprise funds for the recently adopted 2021 budget and the original 2020 budget.



The Utility Fund is the largest of the Enterprise Funds with total operations of \$39.2 million, a decrease of \$2.9 million from the \$42.1 million originally adopted in 2020 due to decreases in the cost of purchasing energy. The services provided include both electric and gas and is funded by utility revenue.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$10.2 million, a 0.7 % change compared to \$10.1 million originally adopted in 2020. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

The Sanitation Fund is responsible for providing and maintaining garbage collections, disposal services and vegetation control. The 2021 budget of \$17.5 million is an increase of \$1.1 million, or 6.8% over the 20120 Original Budget of \$16.4 million.

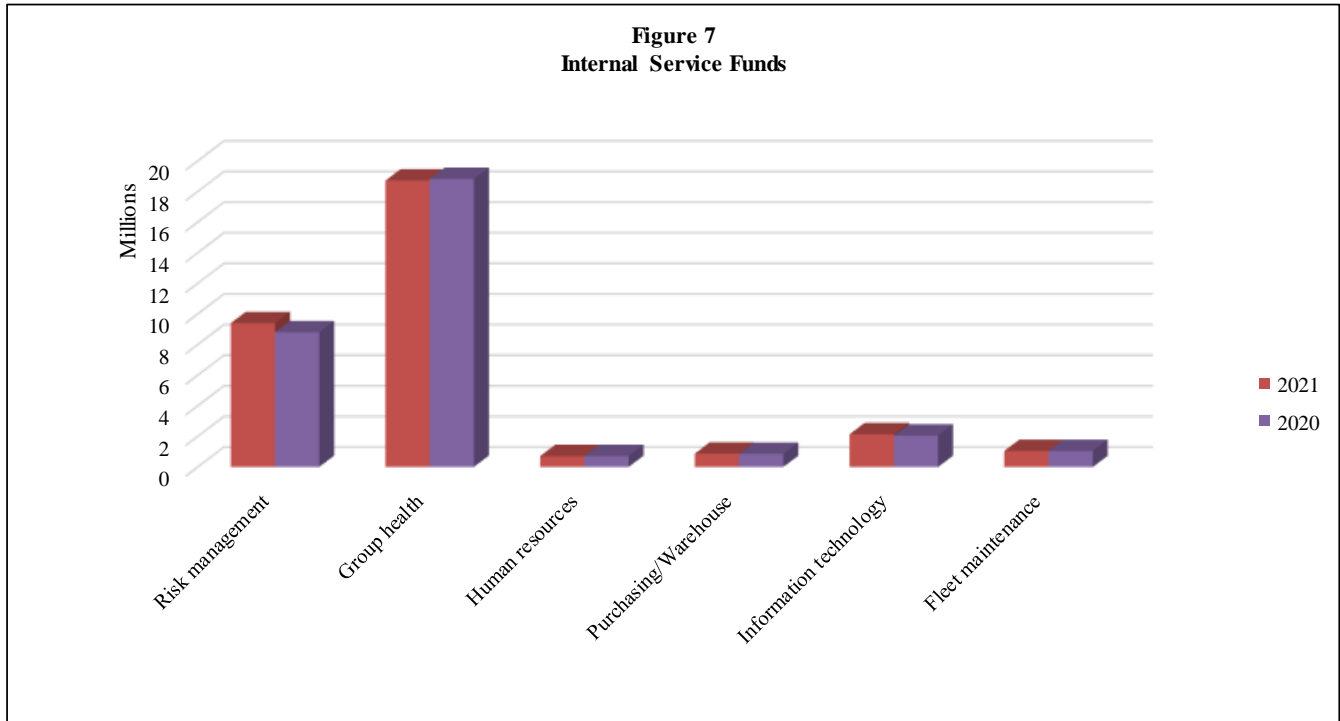
The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.5 million for the 2021 Budget Year, which is a decrease of 3.3% from the 2020 original budget. Both user charges and a General Fund Supplement of \$986,915 fund this activity.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

Internal Service Funds

Figure 7 below illustrates the total annual operating budget for enterprise funds for the recently adopted 2021 budget and the original 2020 budget.



The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$32.9 million, compared to 2020 of \$32.3 million, a 1.9% increase.

The Human Resources Department collects revenue of 1.5% of gross payroll which is the same as the prior year. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$0.5 million (6.3%) increase.

The Purchasing/Warehouse and Information Technology, both divisions of the Finance department, are anticipating an increase of 1.9% and 4.5% respectively.

The Fleet Maintenance Department is anticipating 0.4% decrease.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	<u>Underlying Ratings</u>	<u>Insured Ratings</u>
	Standard and Poor's	Standard and Poor's
Public Improvement Bonds:		
2008 Public Improvement Bonds		AA-
2011 Public Improvement Bonds		AA-
2011 Public Improvement Bonds, Morganza Levee	A	AA
2013 Public Improvement Bonds		AA-
2014 Limited Tax Bonds		AA
2015 Public Improvement Refunding Bonds		AA-
2018 A & B Public Improvement Bonds, Morganza Levee	A	AA
2018 Public Improvement Drainage	AA-	AA
2020 Public Improvement		AA-
General Obligation:		
2008 Sewerage	AA	AA
2015 Road/Drainage/Sewerage Refunding Bonds	AA	AA

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the "President-Council" form of government.

THE BUDGET PROCESS

Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expensed.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Home Rule Charter, Section 5-02. - Operating budget preparation and adoption.
 - a. *At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.*

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (continued)

b. *Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.*

- (2) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The actual dates for the 2021 budget process are as follows:

July 6	Prepared various reports to compute available revenue; benefit rates; debt.
July 7-10	Instructional Letter and Budget Packets sent to Departments for personnel services; supplies and materials; other services and charges; repairs and maintenance; and operating capital.
August 3	Council Members asked to prepare a list of top 3 priorities for their districts.
August 5-7	Various deadlines by departments for submission of budget requests.
August 7-8	Instructional letters for current accomplishments; goals and objectives; and performance measures/indicators.
August, September	President and his Administration review the various department budgets.
September 18	Final draft of the detail budget is balanced.
September 16 – 20	Narratives and recaps are finalized.
September 23	Presentation of budget to Council at a Regular Council Meeting.
October 12, 26; November 2, 16; December 7	Hearings during the Budget and Finance Committee Meetings.
December 9	Council approval of budget.
January 1, 2021	Effective date of Adopted Budget.

- (3) The instructional letters and budget packets sent to the Departments requesting budgets to be the same as 2020 funding level. Insurance costs (Workers Compensation, General Liability, Property, Auto and Professional liability) are to be budgeted at the actual costs for 2020 and Health Insurance with an estimated 5% increase. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (4) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget work papers to Administration.
- (5) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- (6) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- (7) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (8) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.
- (9) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (10) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (continued)

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See the Capital Improvement Section of this book for the budget process.

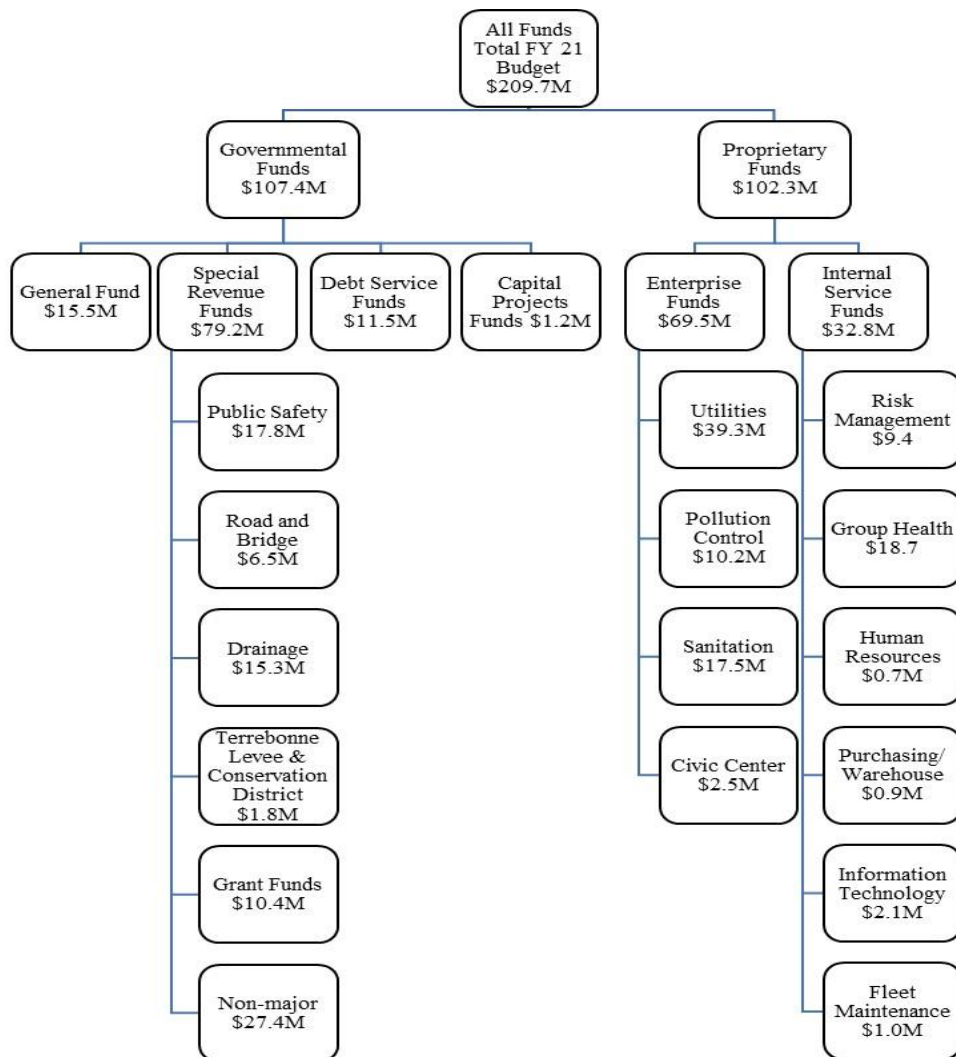
The 2020 Budget Amendments passed by Council after the submission of the 2021 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2021 Budget will include all 2020 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net position. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Parish uses the following fund types:



UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

➤ Governmental Funds

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted or committed to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. The Debt Service Funds are not considered major funds.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds). The Capital Projects Funds are reported as one major fund.

➤ Proprietary Funds

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

➤ Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time.

The following tables depict the relationships between the departments and different funds.

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Parish Council	√						
Council Clerk	√						
Official Fees/Publications	√						
City Court	√						
District Court	√						
District Attorney	√						
Ward Court	√						
Parish President	√						
Registrar of Voters	√						
Elections	√						
Accounting	√						
Customer Service	√						
Legal Services	√						
Planning & Zoning	√						

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Government Buildings	√						
Code Violation/Compliance	√						
Janitorial Services	√						
General - Other	√						
Coroner	√						
Engineering	√						
Parish VA Service Office	√						
Health & Welfare - Other	√						
Animal Control	√						
Bayou Terrebonne Waterlife Museum	√						
Publicity	√						
Economic Development/Other	√						
Housing & Human Services	√						
Parish Farm Agent	√						
Waterways & Marina	√						
Emergency Preparedness	√						
Dedicated Emergency*	√						
Terrebonne Juvenile Detention							√
Parish Prisoners*	√						
Prisoners Medical Department*	√						
Police Dept.		√					
Fire Dept.		√					
Auditoriums *	√						
Marshall's Fund*	√						
GIS Technology							√
Coastal Restoration/Preservation*	√						
Vouchers Program						√	
CDBG Housing Rehab						√	
CSBG Programs						√	
Planning						√	
Operations / General Administration						√	
Vehicle Operations						√	
Vehicle Maintenance						√	
Non Vehicle Maintenance						√	
FTA City of Thibodaux						√	
Hud Head Start Program						√	
Parish Transportation							√
Road & Bridge			√				
Drainage Tax				√			
Road District #6							√
Road Lighthing Districts							√
Health Unit							√
Terrebonne Council on Aging							√
Terrebonne ARC							√
Parishwide Recreation							√
Mental Health							√
Coastal Restore Bonds					√		
Terrebonne Levee & Conservation District					√		
Bayou Sports Park							√
Juvenile Services (District Attorney)							√
District Attorney							√
Drug Court							√

*These funds are combined with General Fund for year-end financials; however kept separate for monitory activity.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

Department	Enterprise Funds			
	Utilities	Pollution Control	Sanitation	Civic Center
Electric Generation	√			
Electric Distribution	√			
Gas Distribution	√			
Utility Administration	√			
GIS System	√			
Sewerage Collection		√		
Treatment Plant		√		
Sewerage Administration		√		
Solid Waste			√	
Civic Center				√

Department	INTERNAL SERVICE FUNDS				
	Risk Management	Human Resources	Purchasing/Warehouse	Information Technology	Fleet Maintenance
Risk Management	√				
Human Resources Admin.		√			
Purchasing			√		
Information Systems Fund				√	
Centralized Fleet Maintenance					√

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems are maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus and the modified accrual basis for accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet; revenues are recognized in the period in which they become measurable; expenditures are recorded when the liability is incurred, if measurable, except for the following: 1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, net other post-employment benefit obligations, and compensated absences are recorded as expenditures when paid with expendable available financial resources. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current position.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet; revenues are recognized in the period when earned and measurable; expenses are reported in the period incurred, if measurable. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total position.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt are performed to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpendable available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group.

Long-term liabilities expected to be financed from Proprietary Fund operations are accounted for in those funds.

Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

UNDERSTANDING THE BUDGET

REVENUE POLICIES

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2020 tax levy is recorded as deferred inflows of resources in the Parish's 2020 financial statements and recorded as revenue in the 2021 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred inflows of resources. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency ordinance as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2020 and 2021 total sources of funds is below:

2021 Summary of all Revenue by Type

	2020 Budget				2020 Projected	2021 Budget	%	Increase (Decrease) % **
	Original	%	Changes*	Final				
Taxes & Special Assessments	\$ 83,965,869	41.3%	\$ 110,396	\$ 84,076,265	\$ 86,152,663	\$ 79,254,890	40.7%	-5.6%
Licenses & Permits	3,690,556	1.8%	-	3,690,556	3,563,828	3,631,100	1.9%	-1.6%
Intergovernmental	21,255,862	10.5%	97,642,685	118,898,547	104,272,888	19,549,533	10.1%	-8.0%
Charges for Services	32,925,199	16.2%	(6,975)	32,918,224	31,698,800	33,149,863	17.1%	0.7%
Fines & Forfeitures	4,449,320	2.2%	(800,000)	3,649,320	2,771,882	3,250,800	1.7%	-26.9%
Utility Revenue	55,430,835	27.3%	-	55,430,835	52,931,450	54,265,069	27.9%	-2.1%
Miscellaneous Revenue	1,487,880	0.7%	22,266,908	23,754,788	24,417,050	1,242,683	0.6%	-16.5%
Grand Total	\$ 203,205,521	100.0%	\$ 119,213,014	\$ 322,418,535	\$ 305,808,561	\$ 194,343,938	100.0%	-4.4%

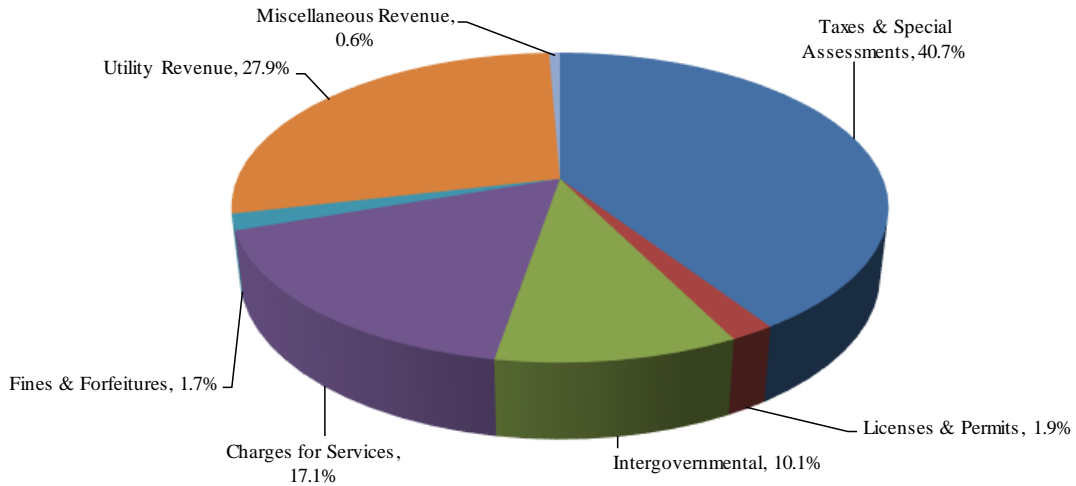
*Changes include 2020 Budget Amendments and prior year commitments carried over from 2019 (including capital and multi-year grants).

**The percentage (%) comparison is between the 2020 Original Budget and 2021 Budget.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

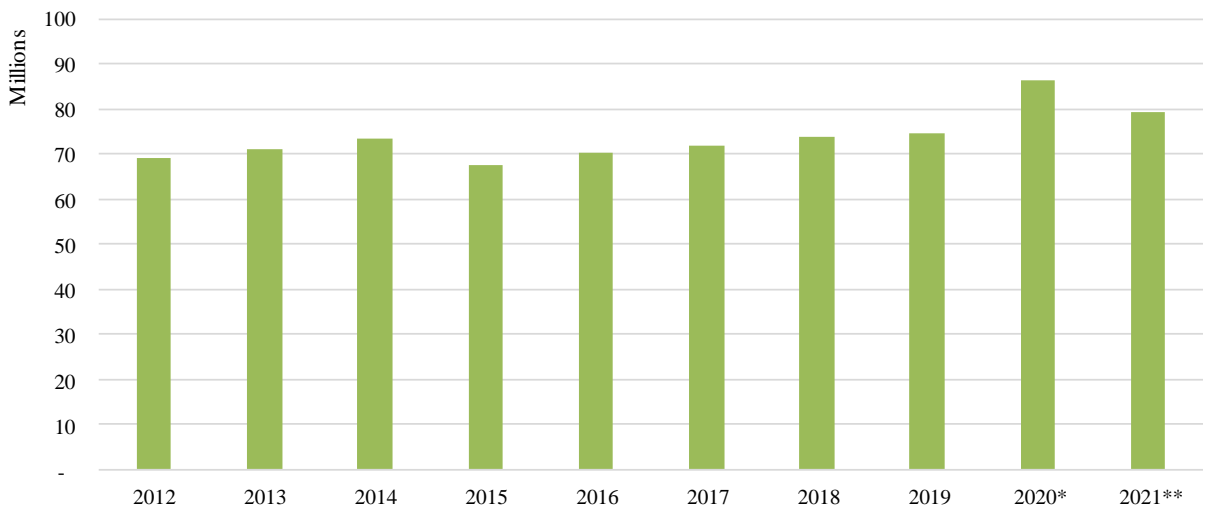
Figure 8
2021 Sources of Revenue



Taxes and Special Assessments

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 40.7% of the total sources as shown in Figure 8 above, and is projected to generate \$79.3 million in 2021. Figure 9 below shows the ten-year history of all tax revenues and more detailed information may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.

Figure 9
Taxes and Special Assessments

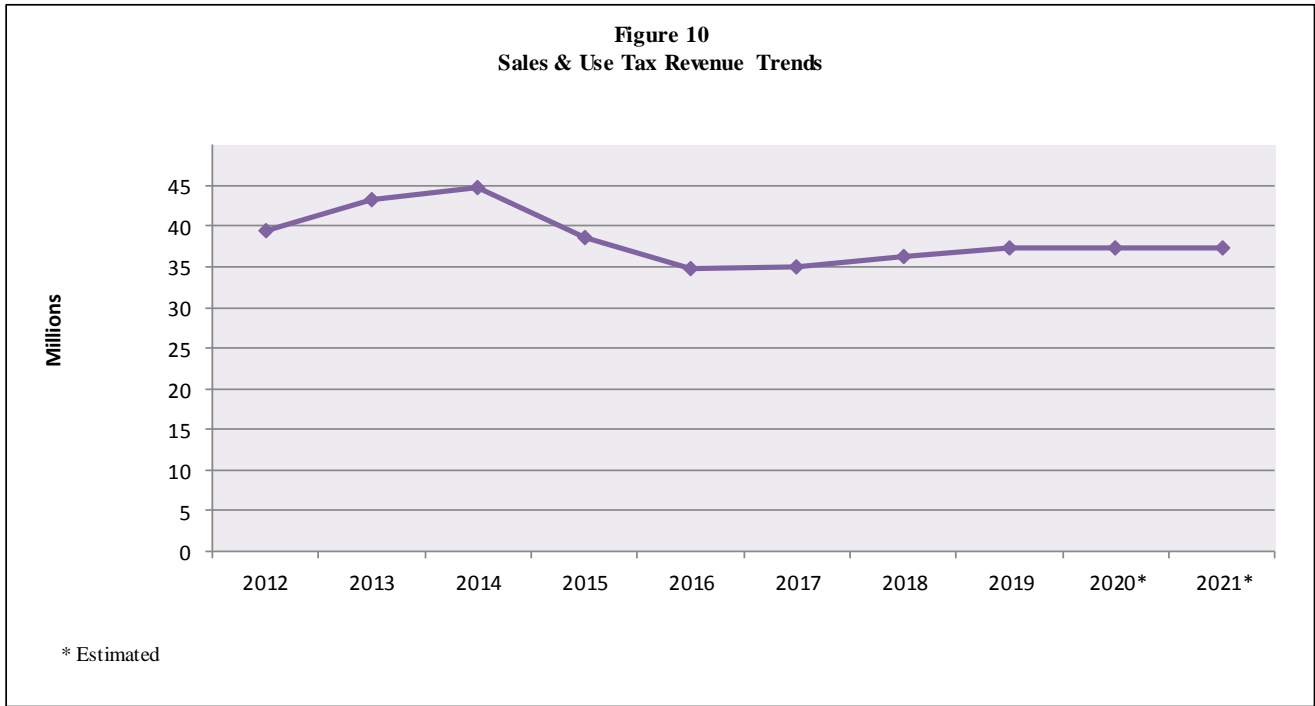


*Projected **Budgeted

UNDERSTANDING THE BUDGET

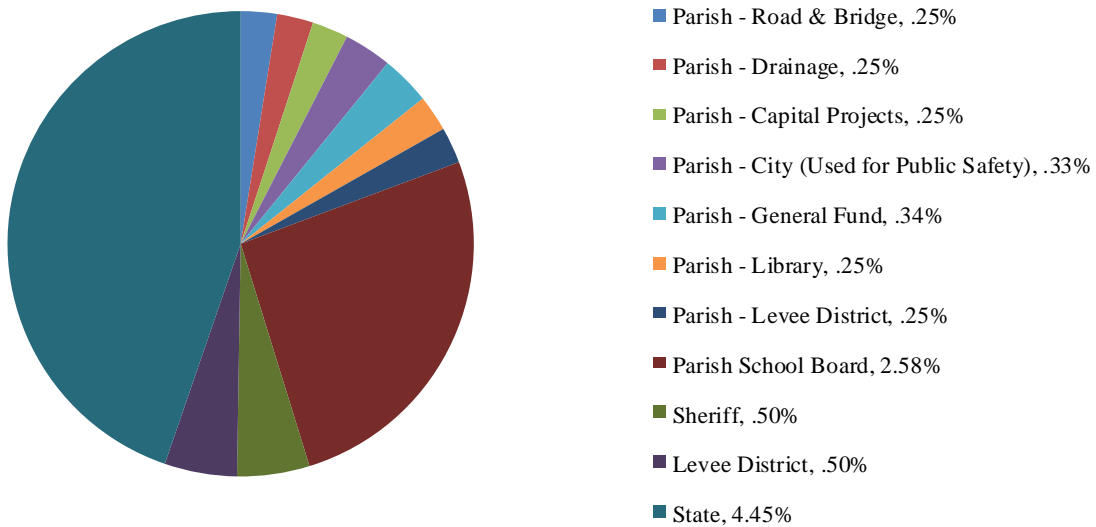
REVENUE ASSUMPTIONS AND FACTORS (Continued)

Sales Taxes: Below is a comparison of the sales tax collections from Years 2012 through the Estimated 2021 Budget. In 2013 and 2014, sales tax collections included larger than normal multi-year audit collections. For 2015, we removed these non-recurring collections before making our projections.



The sales and use tax rate in Terrebonne Parish is presently 9.95% and is distributed as follows in Figure 11:

Figure 11
Sales and Use Tax Distribution



UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced and are adjusted according to reassessments. The Parish Council voted to not levy the Council on Aging Millage for 2020. When comparing the 2021 estimated revenue to the 2020 this \$7.1 million for 2020 was removed. The 2021 Budget has been proposed with an increase of 4.81% The total collections are estimated to be \$40.3 million.

Property is regularly reassessed every four years, with 2020 the most recent year of the regular reassessment. The state can mandate a parish to perform a reassessment in any year between the regular reassessments. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

Below is a comparison of the 2019 and 2020 levied millages and the estimated 2021 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2020 Reassessment; or the rate approved by the voters.

	Date Authorized	Effective Years	Original Taxpayer Authorized	Maximum Authorized *	2019 Levy	2020 Levy	2021 Estimated Revenue
Parish Tax - Alimony (Outside)	N/A	N/A		3.03	3.03	2.99	\$ 2,409,406
Parish Tax - Alimony (Inside)	N/A	N/A		1.51	1.51	1.49	318,887
Sewerage Tax - Bonds	11/2/2004	2008-2024		n/a	0.42	0.50	510,753
Health Unit - Maintenance	11/6/2012	2020-2030	1.66	1.66	1.62	1.66	1,692,934
Drainage Tax - Maintenance	11/16/2013	2018-2027	7.31	7.15	7.15	7.15	7,291,856
Drainage Tax - Bonds	11/2/2004	2004-2024		n/a	0.42	0.50	510,753
Road and Bridge - Bonds	11/2/2004	2004-2024		n/a	0.42	0.50	510,753
Mental Health	11/16/2013	2020-2029	0.42	0.42	0.41	0.42	428,333
Juvenile Detention (Houma) - Maintenance	11/16/2013	2018-2037	0.98	0.96	0.96	0.95	968,848
Juvenile Detention (Houma) - Maintenance	11/16/2013	2013-2032	0.96	0.94	0.94	0.93	948,451
Recreation Tax - Maintenance	11/4/2008	2011-2020	2.21	2.07	2.07	2.04	2,080,474
Recreation Tax - Maintenance	12/8/2018	2021-2030	2.21				
Terrebonne ARC Maintenance	11/16/2013	2018-2027	5.33	5.21	5.21	5.21	5,313,366
Waste Collection & Disposal	11/14/2009	2018-2029	11.21	10.97	10.97	10.97	11,187,645
Council on Aging	11/16/2013	2020-2029	7.50	7.50	7.34	-	
Road District No. 6 - Maintenance	11/8/2016	2019-2028	0.82	0.82	0.82	0.82	40,648
Road Lighting District No. 1 - Maintenance	12/8/2018	2020-2029	6.50	6.50	1.00	0.50	92,161
Road Lighting District No. 2 - Maintenance	11/8/2016	2018-2027	3.99	3.80	2.75	2.75	598,853
Road Lighting District No. 3-A - Maintenance	10/12/2019	2020-2029	6.50	6.50	1.50	1.00	221,768
Road Lighting District No. 4 - Maintenance	11/8/2016	2018-2027	4.75	4.69	1.50	2.00	169,332
Road Lighting District No. 5 - Maintenance	12/8/2018	2020-2029	6.50	6.50	4.00	2.00	60,879
Road Lighting District No. 6 - Maintenance	10/22/2011	2012-2021	4.77	4.69	1.50	2.00	74,027
Road Lighting District No. 6 - Maintenance	10/12/2019	2022-2031	4.77				
Road Lighting District No. 7 - Maintenance	10/22/2011	2014-2023	6.22	6.00	2.00	0.75	43,737
Road Lighting District No. 8 - Maintenance	10/22/2011	2012-2021	4.63	4.51	1.50	3.50	136,889
Road Lighting District No. 8 - Maintenance	10/12/2019	2022-2031	4.63				
Road Lighting District No. 9 - Maintenance	10/22/2011	2012-2021	6.50	5.99	3.00	1.75	84,892
Road Lighting District No. 9 - Maintenance	10/12/2019	2022-2031	6.50				
Road Lighting District No. 10 - Maintenance	10/22/2011	2012-2021	4.89	4.75	2.00	4.75	207,921
Road Lighting District No. 10 - Maintenance	10/12/2019	2022-2031	4.89				
City Ad Valorem Tax (General Alimony)	N/A	N/A		6.20	6.20	6.20	1,664,646
City of Houma - Fire Protection District	11/16/2013	2019-2028	5.08	5.01	5.08	5.08	1,363,936
City of Houma - Police Protection District	11/16/2013	2019-2028	5.08	5.01	5.08	5.08	1,363,936
							\$ 40,296,084

* Maximum Authorized after the 2020 reassessment.

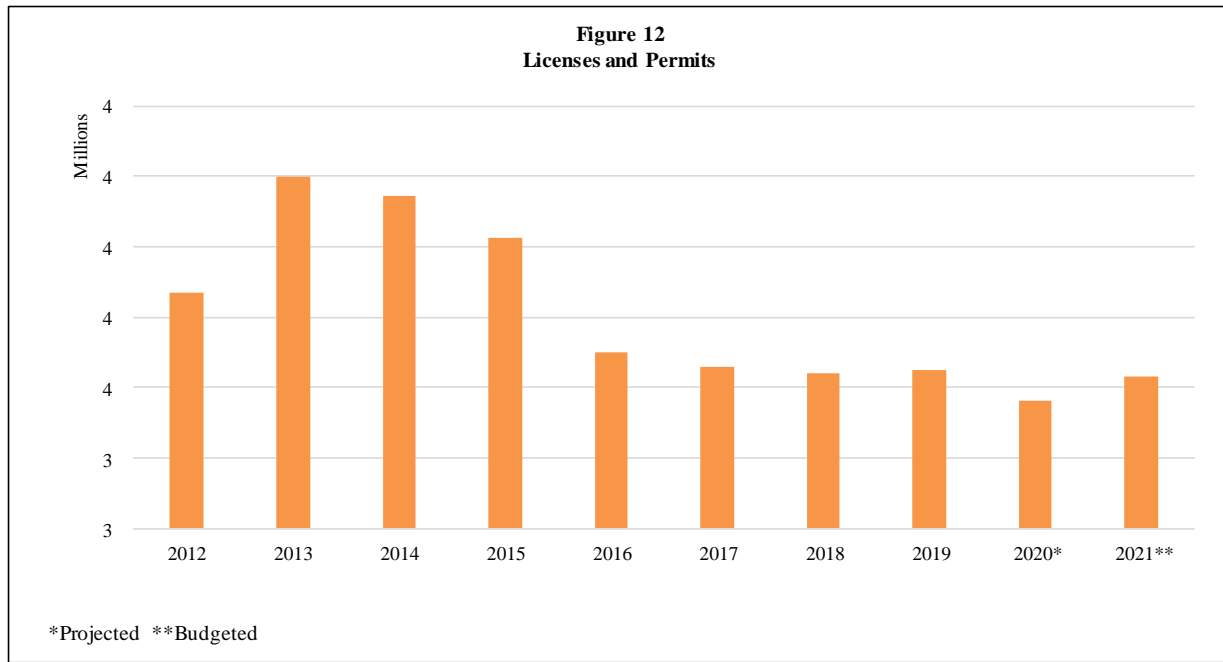
UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

Licenses and Permits

Licenses and permits make up 1.9% of total sources as shown on Figure 1. Two major sources include insurance and occupational licenses and permits issued by the Planning Department. These permits include plumbing, electric, mechanical, gas and building permit fees and are budgeted at \$0.6 million. Insurance and occupational licenses are budgeted at \$2.9 million for 2021.

Figure 12 below shows the ten-year history of collections for Licenses and Permits. The spike can be contributed to permits due to the new middle school being built for \$15 million, a new facility for a machine shop for \$17 million, a new helicopter pad for \$10 million and several new residential projects. In 2016, the oil and gas industry started to see a downturn causing the worst year in recent history for permits.



Below is as a table showing the collections for 2018 and 2019; projected collections for 2020 and adopted 2021 collections for Occupational Licenses. Also in the table below is the use of these occupational licenses.

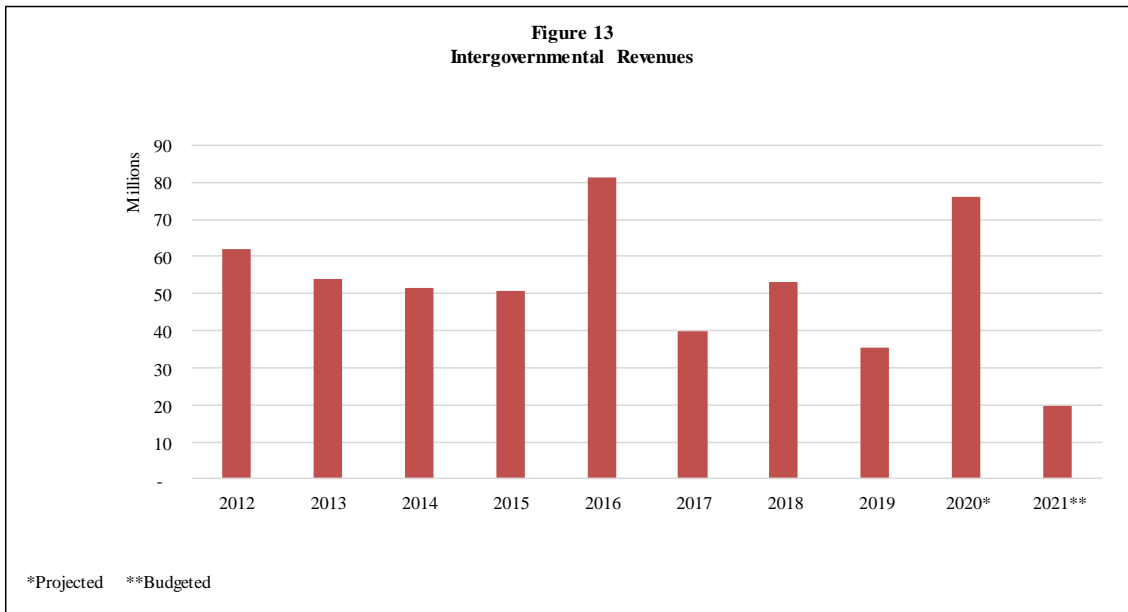
	2018	2019	2020 (Projected)	2021 (Adopted)
Revenue	\$ 1,318,132.82	\$ 1,330,216.57	\$ 1,301,695.68	\$ 1,308,362.43
Expenditures				
TEDA	\$ 435,000.00	\$ 372,500.00	\$ 372,500.00	\$ 372,500.00
Independence Day	-	10,000.00	-	10,000.00
Rougarou	30,000.00	20,000.00	20,000.00	20,000.00
Career Building - Fletcher	150,000.00	-	-	-
African American Museum	15,000.00	15,000.00	45,000.00	15,000.00
Youth Empowering Youth	10,000.00	-	-	-
After School Programs	-	85,488.00	40,000.00	40,000.00
No Kid Hungry	-	-	25,000.00	-
Total Expenditures	640,000.00	502,988.00	502,500.00	457,500.00
Beginning Balance	\$ 84,054.69	\$ 103,121.10	\$ 265,241.39	\$ 413,589.23
Ending Balance	\$ 103,121.10	\$ 265,241.39	\$ 413,589.23	\$ 610,270.44

UNDERSTANDING THE BUDGET

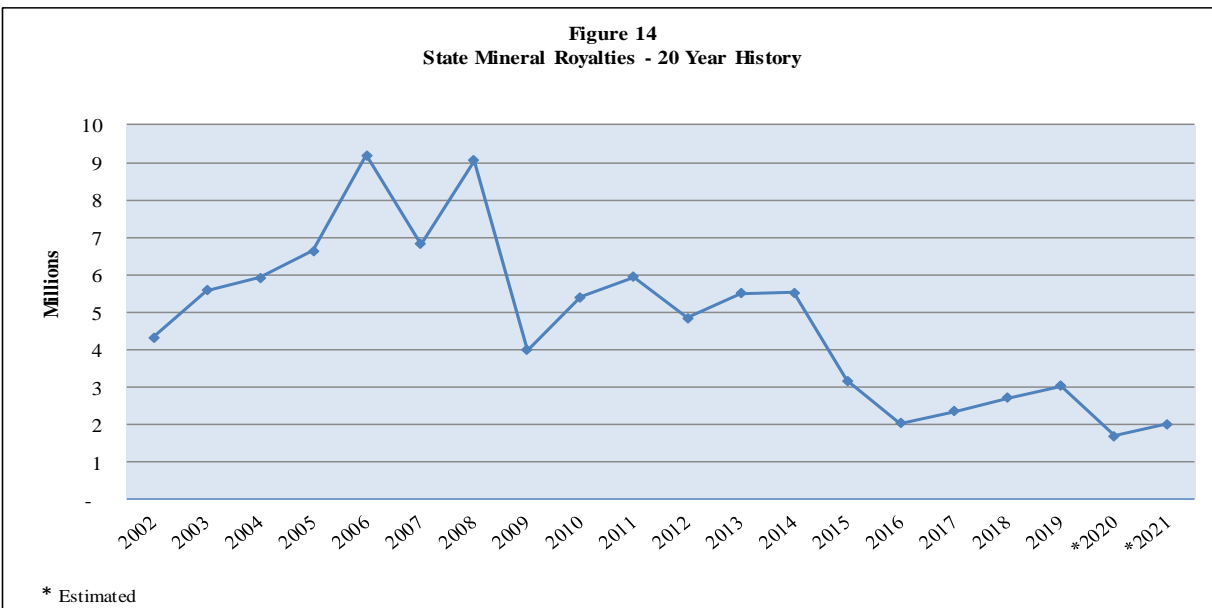
REVENUE ASSUMPTIONS AND FACTORS (Continued)

Intergovernmental

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices and makes up 10.1% of total funding sources. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Figure 13 below illustrates the past 10 years of Intergovernmental revenues. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.



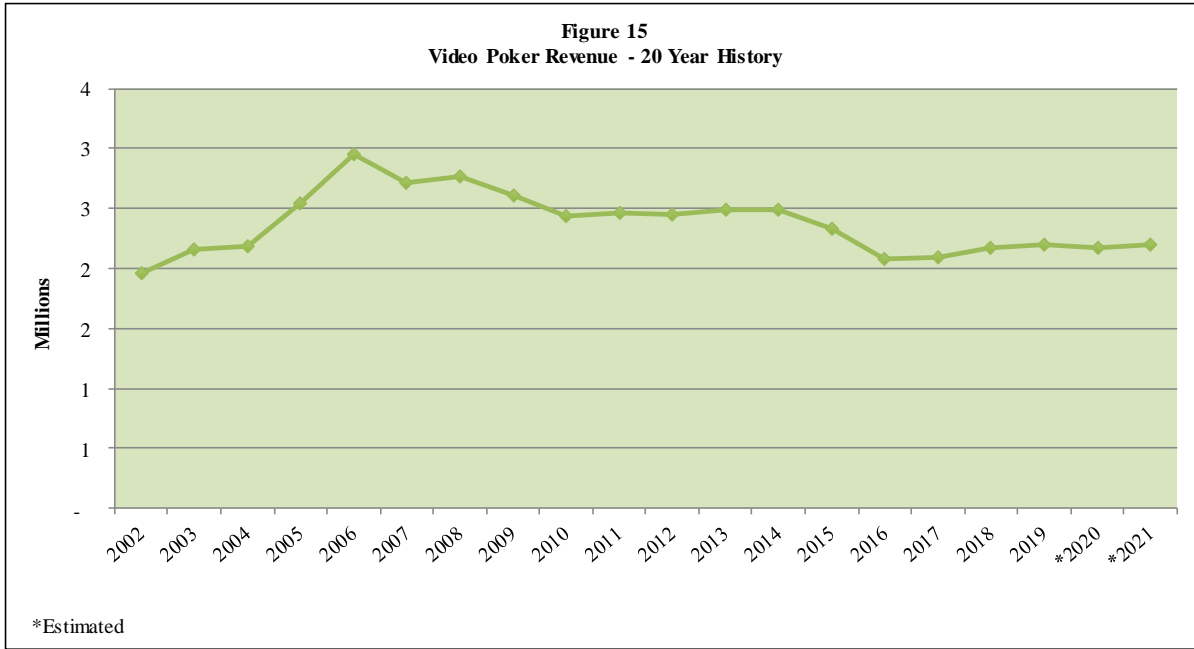
State Mineral Royalties: It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 14 and related chart is a past history of collections and the estimates for 2020 and 2021. As reflected, the actual collections are not consistent ranging from a low of \$1.7 million to a high of \$9.18 million in the last 20 years. During 2020 collections started to drop to the lowest level Terrebonne Parish has seen, but there has also been a small increase trend since the initial drop. With caution, the 2021 Budget reflects a small increase from 2020 projections.



UNDERSTANDING THE BUDGET

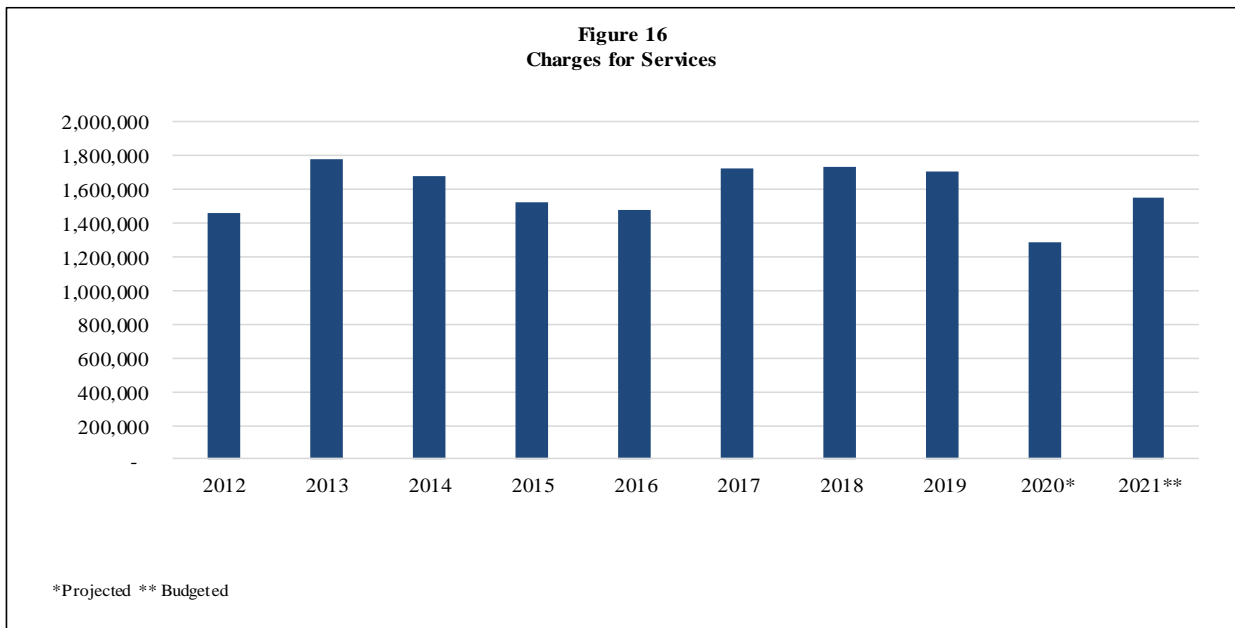
REVENUE ASSUMPTIONS AND FACTORS (Continued)

Video Poker This revenue source began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 15, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures.



Charges for Services

Charges for services represent 17.1% of total sources of revenue. Included in this calculation is the charges for services from our internal service funds (group insurance, risk management, human resources, purchasing, information technology and fleet maintenance). The other charges for services include rental fees for our auditoriums and civic center, collections of demolitions and grass cutting fees. Figure 16 below shows the ten-year history of charges for services, excluding the internal service funds.



UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

FUND BALANCE

The Parish defines fund balance as amounts that remain unspent after all budgeted expenditures have been made. The use of fund balances as a source of financing current operations has been used in the 2021 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In 2021, estimated ending fund balance has been reserved and/or designated as follows:

- **Restricted, \$65,740:**
 - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- **Committed:**
 - Ordinance 6926, directed the total proceeds of the occupational license to be dedicated equally between government operations and Economic Development efforts. In prior and future years, most of the proceeds have been used for the operations of the Terrebonne Economic Development Authority, which was brought under the umbrella of the Parish in 2014 and 2015. In 2016, with changes made by the State Legislature, TEDA will again operate on behalf of the Parish's Economic Development programs. **\$0.372 million**
 - The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2021 is \$3.0 million, which is the minimum required balance of \$3.0 million. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million. **\$3.0 million**
- **Assigned:**
 - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. **\$2.0 million**
 - The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverage's. **\$2.0 Million**
 - The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. **\$1.4 Million**

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

The following table shows the actual 2019 fund balance, the projects fund balance for 2020 and budgeted 2021 adopted balance. The budgeted 2021 ending fund balance is based on budgeted revenues and expenditures. This is shown for each major fund and non-major funds in the aggregate.

	2019 Actual	2020 Projected	2021 Budget		Change in Fund Balance	Adopted 2021 Fund Balance
			Revenue	Expenditures		
General Fund*	12,226,516	13,138,814	32,772,046	35,241,536	(2,469,490)	10,669,324
Special Revenue Funds						
Public Safety Fund	2,771,048	4,236,963	16,853,569	17,813,617	(960,048)	3,276,915
Road and Bridge Fund	2,396,658	1,413,507	6,130,158	6,527,885	(397,727)	1,015,780
Drainage Tax Fund	4,351,594	3,304,573	13,505,142	15,632,736	(2,127,594)	1,176,979
Terrebonne Levee Fund	2,701,290	1,788,938	5,590,658	5,484,612	106,046	1,894,984
Grant Funds	3,139,719	8,312,713	10,208,336	10,491,455	(283,119)	8,029,594
Capital Projects Fund	36,541,541	2,851,193	804,299	1,604,299	(800,000)	2,051,193
Non-major (in aggregate)	34,445,113	37,152,874	38,590,076	39,226,894	(636,818)	36,516,056
Total Special Revenue, Debt and Capital Funds	86,346,963	59,060,761	91,682,238	96,781,498	(5,099,260)	53,961,501

The General Fund and Public Safety Fund shows an 18.80% and 22.66% decrease, respectively, in fund balance due to the planned use of equity to fund the increase in operating expenditures.

The decrease in the Road and Bridge Fund and Drainage Fund of 8.14% and 64.38%, respectively, reflects the expected decrease in revenue for 2020 and various capital projects that will be implemented in these funds for 2021.

Terrebonne Levee & Conservation District is showing an increase in fund balance of 5.93% because of the expected increase in revenue and decrease in expenditures for payments on debt service.

The planned use of equity for various capital projects is reflected in the 28.06% decrease in the fund balance for the capital projects fund.

APPROPRIATION ASSUMPTIONS AND FACTORS

A comparison of 2020 and 2021 total appropriations of funds is below:

2021 SUMMARY OF ALL EXPENDITURES BY TYPE

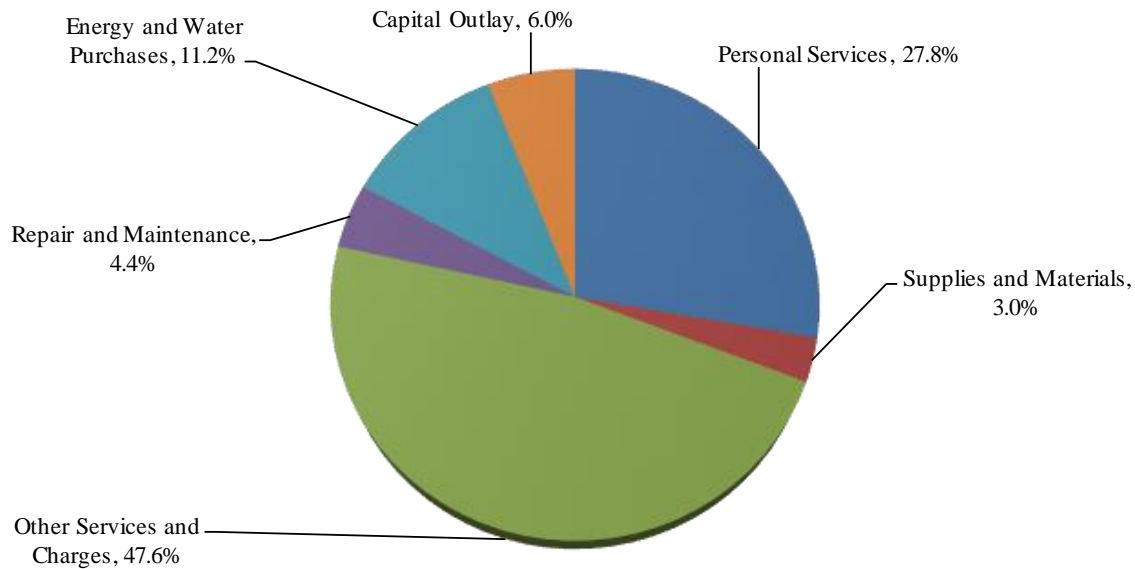
	2020 Budget		2020		2021		%	
	Original	%	Changes*	Final	Projected	Budget	%	Inc/Dec**
Personal Services	\$ 56,970,296	26.9%	\$ 1,825,223	\$ 58,795,519	\$ 54,381,786	\$ 58,202,494	27.8%	2.16%
Supplies and Materials	6,343,035	3.0%	484,924	6,827,959	5,647,488	6,382,067	3.0%	0.62%
Other Services and Charges	99,155,399	46.8%	39,358,090	138,513,489	125,549,596	99,909,410	47.6%	0.76%
Repair and Maintenance	10,079,230	4.8%	20,481,305	30,560,535	27,557,803	9,234,524	4.4%	-8.38%
Subtotal	172,547,960	81.5%	62,149,542	234,697,502	213,136,673	173,728,495	82.9%	0.68%
Energy and Water Purchases	26,789,426	12.5%	-	26,789,426	23,677,569	23,378,121	11.2%	-12.73%
Capital Outlay	12,722,855	6.0%	87,557,785	100,280,640	100,012,830	12,558,310	6.0%	-1.29%
Grand Total	\$ 212,060,241	100.0%	\$ 149,707,327	\$ 361,767,568	\$ 336,827,072	\$ 209,664,926	100.0%	-1.13%

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

FIGURE 18

SUMMARY OF ALL EXPENDITURES BY TYPE



SUPPLIES

The capitalization threshold for movable capital assets is \$1,000.

PERSONAL SERVICES

The Personal Services make up 27.8% of the expenditures as reflected in Figure 18, or \$58.2 million. In late 2014, with the adoption of the 2015 Budget, the Parish updated the Employee Compensation Plan, which had previously been updated in 2008, adopted by the Council in 2009. The 2021 budget has funding for the Plan to be updated again.

A longevity increase on the full-time permanent employee's hourly rate is based on the number of year's service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to a percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

The Human Resources rate charged to departments maintained a rate of 1.50% in 2020 and budgeted at 1.50% for 2021. This rate includes the cost of the Human Resources Department, payroll processing and self-funded unemployment claims. Prior to changing the rate, the Finance Department reviews the unemployment claims in December.

The health, dental, and life insurance benefits of our full-time and retired employees are being monitored for an increase in 2020, which will be between 1% and 5%. The premiums have been budgeted for 2021 at 5%. At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to the current rate 20%. The annual average cost for coverage is \$7,753 single and \$21,165 family for the "premium plan"; \$5,890 single and \$16,203 family for the "standard plan". The current monthly employee contribution is \$129.20 single and \$352.75 family for "premium"; \$98.20 single and \$270.05 family for "standard". For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with thirty years of service and who are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

The retirement contributions for the year 2020/2021 are as follows: Parochial Employees Retirement System 7.5% of gross payroll. Registrar of Voters Retirement System 18%; District Attorney's Retirement System 4%, the City Judge increased from 42% to 43.6%, Firefighters Retirement System increased from 27.75% to 32.25% and the Municipal Police Retirement System increased from 32.50% to 33.75%.

There are currently 1,040 total positions allotted. This includes 896 full-time equivalent positions and 128 part-time equivalent positions. The changes in personnel staffing listed below were submitted by internally managed Departments and Agencies of the Parish, with a net decrease of 17 full-time equivalent positions. Below is the Summary of Full-time position allocations by budgetary activity unit, with explanations of the changes following.

	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>2020 Current</u>	<u>2021 Adopted</u>	<u>Increase (Decrease)</u>
General Fund:					
Parish Council	9	9	9	9	0
Council Clerk	4	4	4	4	0
City Court**	21	20	19	20	0
District Court**	8	8	8	8	0
District Attorney**	18	18	18	17	(1)
Ward Court**	18	18	18	18	0
Parish President	9	9	8	8	(1)
Registrar of Voters**	5	5	5	5	0
Accounting	19	18	17	17	(1)
Customer Service	14	14	14	14	0
Planning & Zoning	19	19	16	18	(1)
Government Buildings	9	9	9	9	0
Code Violation/Compliance	3	3	3	3	0
Engineering	8	8	7	7	(1)
Animal Shelter	14	14	14	16	2
Museum	1	1	1	1	0
Housing & Human Services	8	7	7	7	0
Emergency Preparedness	3	3	3	3	0
Total - General Fund	<u>190</u>	<u>187</u>	<u>180</u>	<u>184</u>	<u>(3)</u>

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

	2019 Adopted	2020 Adopted	2020 Current	2021 Adopted	Increase (Decrease)
Special Revenue Funds					
Terr. Juvenile Detention	40	40	35	38	(2)
Parish Prisoner Fund					
Parish Prisoners	3	3	3	3	0
Prisoners Medical Department	16	15	14	15	0
Public Safety Fund					
Police Dept.	100	97	89	89	(8)
Fire Dept.	60	57	49	53	(4)
Non-District Recreation					
Auditoriums	2	2	2	2	0
Marshall's Fund**	13	13	13	13	0
Coastal Restoration/Preservation	2	2	2	2	0
Section 8 Vouchers					
Vouchers Program	4	4	3	4	0
Housing / Urban Dev. Grant					
CDBG Housing Rehab	6	6	6	6	0
Dept. of Labor - CSBG Grant					
CSBG Programs	4	4	3	3	(1)
FTA Grant					
Planning	2	2	2	2	0
Operations / General Administration	1	1	1	1	0
Vehicle Operations	16	16	11	16	0
Vehicle Maintenance	3	3	2	3	0
Non Vehicle Maintenance	1	1	0	1	0
FTA City of Thibodaux	2	2	2	2	0
Hud Head Start Program	28	28	26	28	0
Road & Bridge Fund	55	54	46	51	(3)
Drainage Tax Fund	100	101	81	96	(5)
Health Unit Fund	6	6	4	6	0
Parishwide Recreation					
TPR Administration	6	6	5	6	0
Juvenile Services (District Attorney)	3	3	3	3	0
District Attorney	71	71	67	67	(4)
Drug Court	9	9	9	9	0
Total - Special Revenue Funds	553	546	478	519	(27)
Enterprise Funds:					
Utility Fund					
Electric Generation	23	23	22	23	0
Electric Distribution	4	4	3	4	0
Gas Distribution	17	17	15	17	0
Utility Administration	9	5	5	5	0
GIS System	0	1	0	1	0
Sewerage Fund					
Sewerage Collection	17	17	17	17	0
Treatment Plant	14	14	9	14	0
Sewerage Administration	10	10	8	10	0
Sanitation Fund					
Solid Waste	21	22	21	39	17
Civic Center	17	17	17	17	0
Total - Enterprise Funds	132	130	117	147	17

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>2020 Current</u>	<u>2021 Adopted</u>	<u>Increase (Decrease)</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	8	8	7	8	0
Human Resources	5	5	4	5	0
Centralized Purchasing	9	9	9	9	0
Information Technology	19	18	18	18	0
Centralized Fleet Maintenance	10	10	8	10	0
Total - Internal Service Funds	<u>51</u>	<u>50</u>	<u>46</u>	<u>50</u>	<u>0</u>
Grand Total - All Operations	<u>926</u>	<u>913</u>	<u>821</u>	<u>900</u>	<u>(13)</u>

**These departments are not managed internally

The following are explanations given for the increases and decreases listed above:

- For 2021, District Attorney, Parish President, Accounting, Planning and Zoning, Engineering, CSBG programs, and Juvenile Services departments are deleting open full-time positions that are no longer needed.
- The Animal Shelter is converting two (2) part-time positions to full-time positions to meet the needs of the shelter.
- The Bayou Terrebonne Waterlife Museum is adding one (1) part-time position in order to meet the needs of maintenance of the museum.
- The Houma Police and Fire departments evaluated their departments and their needs and concluded that eight (8) and three (3) open positions in each department respectively are not needed and can be deleted. The Houma Fire department is also converting one (1) full-time position to a part-time position.
- For 2021 the Vegetation Division is being transferred to the Solid Waste Division resulting in the following changes:
 - Road and Bridge transferring three (3) positions
 - Drainage transferring ten (10) positions
 - Sanitation receiving thirteen (13) new positions
- The Drainage department will also be adding five (5) full-time positions (net change of a decrease of 5) in order to adequately monitor, repair and maintain our drainage system in the Parish.
- The Sanitation Department will also be adding four (4) full-time positions in order to effectively run the vegetation department and increase in work because of the Bayou Country Sports Park.

COMBINED STATEMENT

On the following three pages a combined statement is presented. This statement includes revenue and other financing sources and expenditures and other financing uses. This data is for actual 2019, projected 2020, and adopted 2021.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2021

					PROPRIETARY	ACTUAL 2019	PROJECTED 2020	ADOPTED 2021
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE			
REVENUES								
Taxes & Special Assessments	11,557,294	54,699,691	1,532,260	0	11,465,645	85,412,292	86,152,663	79,254,890
Licenses & Permits	2,532,775	1,098,325	0	0	0	3,649,838	3,563,828	3,631,100
Intergovernmental	5,256,600	12,439,447	1,596,876	0	256,610	36,374,647	104,272,888	19,549,533
Charges for Services	232,600	731,591	0	0	32,185,672	31,468,915	31,698,800	33,149,863
Fines & Forfeitures	263,800	2,987,000	0	0	0	3,911,584	2,771,882	3,250,800
Miscellaneous Revenue	204,509	205,024	15,450	0	207,700	6,835,957	1,430,342	632,683
Utility Revenue	0	10,000	0	0	54,255,069	54,418,788	52,931,450	54,265,069
Other Revenue	0	0	0	0	610,000	2,949,813	22,986,708	610,000
TOTAL REVENUES	20,047,578	72,171,078	3,144,586	0	98,980,696	225,021,834	305,808,561	194,343,938
EXPENDITURES								
Parish Council	77,216	0	0	0	0	65,328	68,116	77,216
Council Clerk	56,781	0	0	0	0	56,040	63,178	56,781
Official Fees/Publication	49,655	0	0	0	0	48,197	93,085	49,655
City Court	894,084	0	0	0	0	876,453	1,057,941	894,084
District Court	827,612	0	0	0	0	789,900	795,136	827,612
Juvenile Services	0	3,138,596	0	0	0	2,851,679	2,979,456	3,138,596
District Attorney	886,983	4,282,063	0	0	0	5,545,333	4,826,587	5,169,046
Clerk of Court	166,000	0	0	0	0	243,127	258,630	166,000
Drug Court	0	591,324	0	0	0	573,505	593,906	591,324
Ward Court	482,602	0	0	0	0	431,747	422,785	482,602
City Marshall's Office	0	929,526	0	0	0	866,461	923,243	929,526
Judicial-Other	65,000	0	0	0	0	51,516	36,353	65,000
Parish President	219,944	0	0	0	0	216,902	251,439	219,944
Registrar of Voters	178,217	0	0	0	0	162,083	183,785	178,217
Elections	17,000	0	0	0	0	18,908	38,404	17,000
Accounting	430,212	0	0	0	0	454,365	432,343	430,212
Customer Service	14,694	0	0	0	0	12,468	36,194	14,694
Purchasing	0	0	0	0	875,104	845,915	834,009	875,104
Risk Management	0	0	0	0	19,618,372	19,858,115	19,063,675	19,618,372
Human Resources Admin.	0	0	0	0	718,710	658,228	622,497	718,710
Legal Services	648,199	0	0	0	0	626,110	828,003	648,199
Parishwide Insurance	0	0	0	0	8,501,496	8,616,437	7,829,725	8,501,496
Information Technology	0	0	0	0	2,141,421	1,968,304	2,069,658	2,141,421
Planning	1,752,558	1,218,019	0	0	0	2,959,298	2,959,119	2,970,577
Government Buildings	2,275,506	0	0	0	0	3,546,147	10,299,502	2,275,506
Code Violation/Compliance	515,897	0	0	0	0	419,783	437,803	515,897
Auditoriums	0	229,985	0	0	0	246,522	2,877,222	229,985
Civic Center	0	0	0	0	2,462,598	2,427,670	2,348,009	2,462,598
Janitorial Services	287,673	0	0	0	0	275,044	274,402	287,673
General-Other	1,368,217	2,347,757	76,950	0	0	3,878,936	4,537,397	3,792,924
Parish Prisoners	0	3,204,749	0	43,000	0	4,028,249	4,146,409	3,247,749
Prisoners' Medical Department	0	1,731,737	0	0	0	1,441,372	1,633,304	1,731,737
Coroner	740,120	0	0	0	0	762,131	740,120	740,120
OJP Hurricane Relief	0	0	0	0	0	23,031	66,874	0
Police	0	10,339,193	0	0	0	9,921,961	10,425,876	10,339,193
LHSC Year Long	0	0	0	0	0	69,406	33,878	0
Victims Assistance	0	0	0	0	0	202,120	300,000	0
Multi Task Grant	0	0	0	0	0	21,369	35,333	0
Fire-Urban	0	6,501,397	0	0	0	6,537,206	6,645,740	6,501,397
Coastal Restore/Preserv	0	257,478	1,596,876	481,600	0	1,832,419	3,350,431	2,335,954
Engineering	178,789	0	0	0	0	402,679	162,582	178,789
Garage	0	0	0	0	1,046,135	948,387	909,522	1,046,135
Roads & Bridges	0	7,543,983	0	0	0	9,426,947	16,317,892	7,543,983
Road Lighting	0	1,891,900	0	0	0	2,034,081	2,558,714	1,891,900
Drainage	0	14,941,035	2,320,800	710,000	0	41,756,100	78,946,835	17,971,835
Health Unit	0	859,455	0	0	0	696,413	700,316	859,455

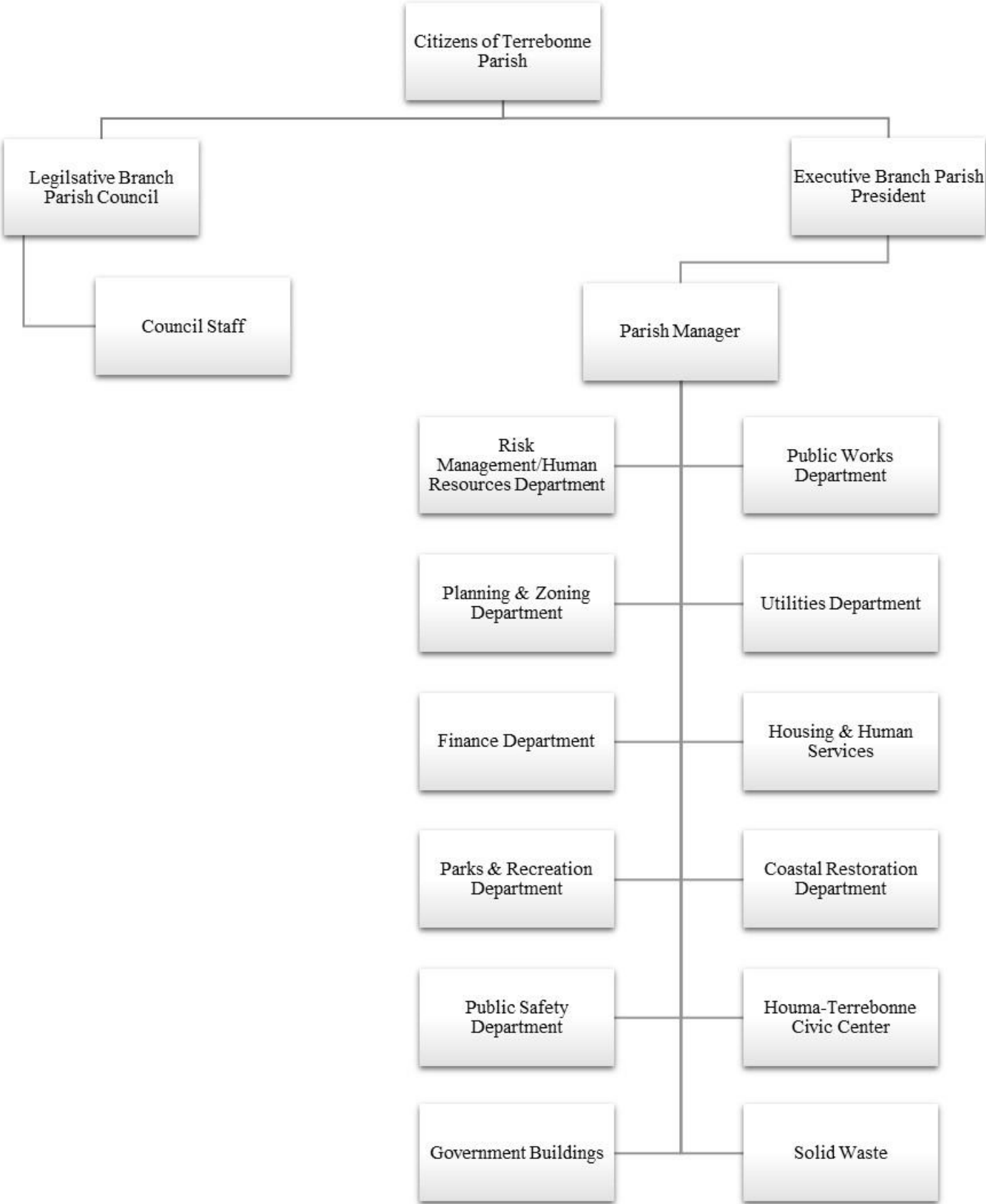
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2021

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2019	PROJECTED 2020	ADOPTED 2021
					FUND TYPES ENTERPRISE			
Head Start	0	146,692	0	0	0	142,154	120,080	146,692
Parish VA Service Office	23,784	0	0	0	0	24,138	23,784	23,784
Health & Welfare-Other	78,000	345,128	0	0	0	7,414,698	885,912	423,128
HMGP 1786-01	0	0	0	0	0	31,036	1,909,896	0
Assessment Center	0	118,049	0	0	0	118,037	118,049	118,049
TARC	0	5,450,000	0	0	0	4,950,000	4,950,000	5,450,000
HMGP 1786-02	0	0	0	0	0	140,633	866,794	0
HMGP 1786-03	0	0	0	0	0	323,236	3,713,726	0
HMGP 1786-04	0	0	0	0	0	2,093	147,738	0
HMGP 1786-06	0	0	0	0	0	386,150	6,093,500	0
Sewerage Collection	0	0	3,729,288	0	4,932,439	8,280,113	9,610,282	8,661,727
Treatment Plant	0	0	0	0	3,665,911	3,088,276	3,144,409	3,665,911
EPA Grant Administration	0	0	0	0	749,497	600,392	623,553	749,497
Sewerage Capital Add'n	0	0	0	0	805,000	807,478	800,000	805,000
Solid Waste Services	0	0	0	0	17,505,660	17,268,895	16,770,411	17,505,660
Animal Control	1,362,235	0	0	0	0	1,287,137	1,362,256	1,362,235
Landfill Closure	0	0	0	0	40,784	(8,653)	57,858	40,784
Parks & Grounds	0	180,427	200,625	0	0	1,976,760	2,277,473	381,052
Recreation-Other	0	0	0	0	0	60	0	0
Adult Softball	0	71,001	0	0	0	61,960	66,821	71,001
Adult Basketball	0	46,868	0	0	0	46,518	42,318	46,868
TPR-Administration	0	888,040	0	0	0	741,184	694,687	888,040
Sports Officials	0	0	0	0	0	(143,468)	0	0
Quality of Life Program	0	15,000	0	0	0	(212)	7,500	15,000
Youth Basketball	0	146,849	0	0	0	143,291	119,397	146,849
Football	0	193,202	0	0	0	167,236	163,859	193,202
Youth Softball	0	103,028	0	0	0	62,333	71,805	103,028
Youth Volleyball	0	30,679	0	0	0	21,744	20,806	30,679
Baseball	0	204,098	0	0	0	187,907	143,898	204,098
Adult Volleyball	0	0	0	0	0	407	407	0
Special Olympics	0	52,185	0	0	0	12,002	10,513	52,185
Summer Camps	0	200,000	0	0	0	191,751	30,000	200,000
Tennis Courts	0	107,811	0	0	0	98,237	105,914	107,811
Adult Pickleball	0	6,000	0	0	0	0	0	6,000
Adaptive Sports League	0	5,000	0	0	0	876	0	5,000
Museum-O & M	108,954	0	0	0	0	77,335	86,422	108,954
Bunk House Inn	0	36,120	0	0	0	32,966	37,525	36,120
HCV - HAP	0	2,823,608	0	0	0	2,672,106	2,799,651	2,823,608
Family Self Suffiency	0	50,063	0	0	0	43,837	160,190	50,063
Vouchers Program	0	301,824	0	0	0	277,331	251,971	301,824
Home Administration	0	31,833	0	0	0	29,685	33,830	31,833
Home/Technical Assistant	0	47,749	0	0	0	152,921	41,905	47,749
Home/Projects	0	308,150	0	0	0	89,327	702,830	308,150
LlHeap Weather	0	129,311	0	0	0	108,252	128,630	129,311
CDBG Administration	0	192,727	0	0	0	186,772	193,784	192,727
LMI Property Mitigation	0	0	0	0	0	79,307	0	0
Recovery Construction	0	0	0	0	0	0	20,000	0
CDBG Projects	0	0	0	0	0	783,824	4,110,080	0
CDBG Housing Rehab	0	788,540	0	0	0	509,645	1,082,153	788,540
T & TA (PA4120)	0	19,478	0	0	0	19,478	19,478	19,478
HMGP 1603	0	0	0	0	0	1,059	0	0
Elevation 1603C-10	0	0	0	0	0	229,353	822,950	0
Shelter Operations	0	187,838	0	0	0	195,802	167,967	187,838
Non-Grant Reimburse Exp	0	0	0	0	0	11,167	565	0

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2021

					PROPRIETARY	ACTUAL	PROJECTED	ADOPTED
	GENERAL	SPECIAL	DEBT	CAPITAL	FUND TYPES			
	REVENUE	SERVICE	PROJECTS	ENTERPRISE	2019	2020	2021	
HMGP 4080-109-0001	0	0	0	0	0	54,884	1,540,749	0
LIHEAP	0	105,085	0	0	0	119,497	130,666	105,085
SRL 002 & 014	0	0	0	0	0	2,072	1,163,933	0
CSBG-Administration	0	100,332	0	0	0	91,096	95,335	100,332
CSBG-Programs	0	291,923	0	0	0	271,290	304,043	291,923
CSBG CARES Act Admin	0	0	0	0	0	0	56,570	0
CSBG CARES Act Programs	0	0	0	0	0	0	509,118	0
Publicity	154,800	0	0	0	0	231,012	194,024	154,800
Economic Development-Other	520,285	0	0	0	0	762,980	732,285	520,285
Housing & Human Service	262,985	0	0	0	0	270,810	464,280	262,985
Parish Farm Agent	75,512	0	0	0	0	73,441	71,000	75,512
Head Start Administration	0	199,739	0	0	0	200,678	199,739	199,739
Head Start Program	0	501,785	0	0	0	416,109	502,155	501,785
FMA PJ-06-LA2016-011	0	0	0	0	0	1,832	34,881	0
FMA PJ-06-LA2014-001	0	0	0	0	0	199,800	1,269,584	0
FMA PJ-06-LA2015-008	0	0	0	0	0	27,405	298,312	0
FMA PJ-06-LA2015-005	0	0	0	0	0	129,076	751,427	0
FMA PJ-06-LA2015-002	0	0	0	0	0	112,633	213,046	0
METROPOLITAN	0	0	0	0	0	1,188,031	1,097,267	0
Public Transit Planning	0	7,750	0	0	0	19,300	137,830	7,750
Marina	37,150	0	0	0	0	44,812	53,217	37,150
Local Coastal Prgm Dev.	0	1,844,503	3,589,992	0	0	18,519,992	6,455,220	5,434,495
Planning	0	212,541	0	0	0	353,673	596,104	212,541
Operation/General Admin	0	806,895	0	0	0	530,260	994,283	806,895
Vehicle Operations	0	1,093,973	0	0	0	864,085	1,069,198	1,093,973
Vehicle Maintenance	0	543,821	0	0	0	474,734	1,275,907	543,821
Non Vehicle Maintenance	0	81,409	0	0	0	76,613	170,053	81,409
Rent/Emergency Shelter	0	2,939	0	0	0	4,950	28,539	2,939
Direct Planning	0	0	0	0	0	268,209	4,751	0
Direct General Admin	0	0	0	0	0	0	549	0
Direct Vehicle Operation	0	125,811	0	0	0	111,255	149,042	125,811
Direct Vehicle Prev Maint	0	4,500	0	0	0	5,752	19,336	4,500
Direct Non Vehicle Prev Maint	0	0	0	0	0	0	6,250	0
Electric Generation	0	0	0	0	23,009,061	23,864,003	23,604,228	23,009,061
Electric Distribution	0	0	0	0	4,804,840	3,738,333	4,057,983	4,804,840
Water Projects	0	0	0	0	0	0	122,074	0
Gas Distribution	0	0	0	0	8,056,941	8,541,279	7,564,029	8,056,941
Utility Administration	0	0	0	0	3,053,948	3,212,740	3,076,851	3,053,948
G.I.S. Mapping System	0	0	0	0	297,363	169,962	210,814	297,363
Emergency Preparedness	715,350	0	0	0	0	740,388	16,973,395	715,350
TOTAL EXPENDITURES	15,472,014	79,158,501	11,514,531	1,234,600	102,285,280	259,311,944	336,827,072	209,664,926
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	4,575,564	(6,987,423)	(8,369,945)	(1,234,600)	(3,304,584)	(34,290,110)	(31,018,511)	(15,320,988)
OTHER FINANCING SOURCES (USES)								
Operating Transfers In	6,234,268	13,391,479	8,660,996	804,299	55,338,743	104,045,940	86,747,207	84,429,785
Operating Transfers Out	(13,188,198)	(10,877,437)	(208,054)	(369,699)	(59,786,397)	(104,045,940)	(86,747,207)	(84,429,785)
OTHER FINANCING SOURCES (USES)	(6,953,930)	2,514,042	8,452,942	434,600	(4,447,654)	0	0	0
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(2,378,366)	(4,473,381)	82,997	(800,000)	(7,752,238)	(34,290,110)	(31,018,511)	(15,320,988)
FUND BALANCE/ NET POSITIONS								
Beginning of Year	8,898,064	46,007,444	14,442,874	2,851,193	183,017,447	320,525,643	286,235,533	255,217,022
End of Year	6,519,698	41,534,063	14,525,871	2,051,193	175,265,209	286,235,533	255,217,022	239,896,034

Terrebonne Parish Consolidated Government



TERREBONNE PARISH OFFICIALS



Gordon E. Dove
Parish President
Executive Branch

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's seventh since consolidation.



Legislative Branch

Front Row- Steve Trosclair, Chairman, District 9, John Amedee, District 4, Jessica Domangue, District 5, and Darrin Guidry, Sr., Vice-Chair, District 6, Gerald Michel, District 3. **Back Row-** John Navy, District 1, Carl Harding, District 2, Dirk Guidry, District 8, and Daniel Babin, District 7.

TERREBONNE PARISH COUNCIL MEMBERS AND DISTRICT BOUNDARIES

District 1



John Navy

District 2



Carl Harding

District 3



Gerald Michel

District 4



John Amedee

District 5



Jessica Domangue

District 6



Darren Guidry, Sr.

District 7



Daniel Babin

District 8

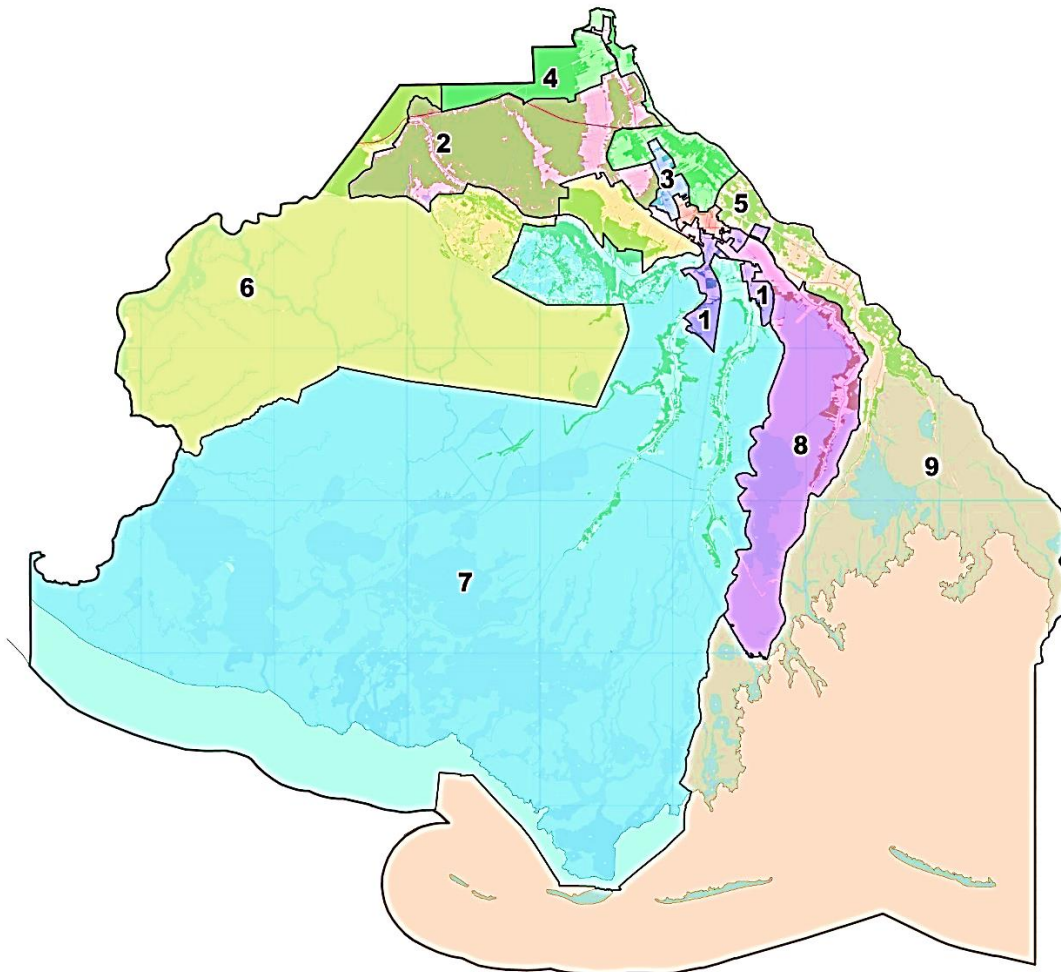


Dirk Guidry

District 9



Steve Trosclair



TERREBONNE PARISH PROFILE



Terrebonne Parish, located deep in Southeast Louisiana, is the epi-center of life in Bayou Country for its estimated 112,000 residents. Its Parish seat, Houma, is the hub of activity for commerce, government services and health care. The Houma Metropolitan Statistical Area features 212,297 in population, but the parish draws workforce of an estimated 15,000 extra workers from neighboring parishes-people who not only work in the Houma area, but shop, dine and entertain them

Within an hour's drive, residents and business representatives can enjoy all of the amenities of New Orleans' nightlife, conduct business in Lafayette, tour plantation homes, charter a fishing boat for offshore excursions and board an international flight. Houma is located at the intersection of the Gulf Intracoastal Waterway and the Houma Navigational Canal, which is a straight 26-mile access route to the Gulf of Mexico. The convergence of these two water superhighways is adjacent to the Port of Terrebonne and nearby the Houma-Terrebonne Airport and Industrial Park, providing companies the opportunity to build vessels and various energy-related components, shipping them out directly from fabrication facilities.

LOCATION

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of "Cajun Country", located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

GEOGRAPHY & CLIMATE

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12' above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36'0" N latitude and 90 degrees 43'30" longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

HISTORY

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because "terre bonne" means "Good Earth". Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government. When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged.

TERREBONNE PARISH PROFILE

The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

GOVERNMENT

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

INDUSTRY

Availability & Cost of Labor:

Due to regional dominance of industrial, medical, and commercial industries, the Terrebonne Parish’s employers draw workers from surrounding parishes, dramatically increasing the available workforce. It employs 50% of the area’s workforce in oil-and-gas related industries, shipbuilding and repair, metal fabrication, transportation/warehousing, health care, seafood harvesting/processing and retail.

- **Oil and Gas** — Louisiana's supply of oil, natural gas and mineral resources has been a great source of the state's wealth for several decades. As a coastal parish, Terrebonne Parish contributes to Louisiana's hold on the oil and gas industry by offering a prime location for many oil- and gas-related businesses to flourish. Major oil-and-gas corporations are located in the area as well as Terrebonne's seemingly unending list of oil-and-gas service companies.
- **Metal Fabrication and Machining** — Metal fabrication and machining is one of the largest employment sectors in Terrebonne Parish, manufacturing products for a variety of uses, including for oil-and-gas service companies, and recently, the wind energy sector.
- **Shipbuilding and Repair** — Several local shipbuilding companies take advantage of Terrebonne Parish's need for boats to service the offshore petroleum industry. Many of them also thrive on the building of government-contracted military ships.
- **Marine Services** — The marine-services industry thrives primarily on providing marine-transportation services: tugboat companies that transport barges stocked with goods, as well as crew and supply-boat companies that transport personnel and supplies for oil-and-gas companies.
- **Retail Trade** — Houma has long been a hub for retail businesses and activity in the area, drawing shoppers from several parishes for virtually any sort of product imaginable including automobile parts, clothing, specialty food items, home furnishings, gardening needs and office supplies.
- **Medical Services** — One of the top employers in the parish, the medical-service industry continues to grow. Terrebonne General Medical Center (TGMC) and Leonard J. Chabert Medical Center with those services being complemented by a vast array of other medical facilities including dentistry, psychiatric care, surgical clinics, chiropractic clinics, ophthalmology offices and smaller specialty hospitals.
- **Transportation/Distribution** — Businesses in Terrebonne Parish benefit from our efficient, well-planned highway system. US 90, the parish's main transportation artery, curves across the northern portion of Terrebonne Parish, heads northeast towards New Orleans and northwest through Assumption Parish toward Interstate Highways 10 and 49. LA 20 lines the northwestern border of the parish, LA 24 curves around the northeastern portion of Terrebonne through Houma, and LA 56 and LA 57 travel north-south from Houma to the southern areas of the parish. Improvements continue to ease traffic flow through the commercial areas of the parish, as well.

TERREBONNE PARISH PROFILE

- **Seafood** — South Terrebonne’s easy access to the deeper waters of the Gulf of Mexico has helped provide work for local commercial fishermen for decades. The Gulf offers fishermen a terrific supply of marine life, including crabs, oysters and shrimp and a host of other fish as well. Parish economic activity generated from commercial fishing has increased with the ability to process the catch, package it and distribute it.

MARKET ACCESS

With US 90 crossing the northern sector of the parish, Terrebonne is a central location for those doing business between New Orleans and Lafayette, and easy access to Port Fourchon via La. 1. The Louis Armstrong International Airport, less than a one-hour drive, is the nearest commercial airport and largest in the state. All major domestic airlines as well as several international carriers serve the airport.

Port of Terrebonne

- Located 26 miles north of the Gulf of Mexico at the convergence of the Gulf Intracoastal Waterway and the Gulf Intracoastal Waterway and the Houma Navigational Canal
- Medium-draft port
- Slip depth 14 feet, slip width 400 feet
- 680-acre site with available parcels for lease
- <http://www.terrebonneport.com>

Houma Navigation Canal (HNC)

- North-south waterway
- Twenty-six-mile direct route to the Gulf of Mexico from the Intracoastal Waterway
- Connects the Port of Terrebonne to the Port of Fourchon via the East-West Channel
- Maintained by the Corps of Engineers to a depth of 15 feet (studies ongoing for deepening)

Gulf Intracoastal Waterway (GIWW)

- East-West inland waterway superhighway
- Passes through Terrebonne Parish
- Connects the Port of Terrebonne and the Houma Navigation Canal to North America and the world

Houma-Terrebonne Airport

- General aviation airport
- Level 1 FAA, VFR, lighted runways
- FAA tower, open 7 days a week
- NAV Aids
- Six FBOs
- AWOS System
- Two intersecting runways: 6,508’ x 150’ and 5,000’ x 200’
- Accommodates aircraft up to 150,000 lbs.
- Southernmost latitude general-aviation airport in the country
- More than 1,800 acres: 800 acres for aircraft maintenance and operations and 1,000 leasable acreage
- www.houma-airport.com

Thibodaux Municipal Airport

- Located 14 miles northwest of the Houma-Terrebonne Airport
- Runway lights from dusk to dawn
- Runway — 2999’ x 75’

Louis Armstrong International Airport (New Orleans)

- 45 minutes drive from Houma (55 miles)
- Most commercial carriers available for arrivals and departures with new flights, destinations and carriers being added routinely — 11 airlines and 21 non-stop flights since 2010.

Port Fourchon

- Located near the mouth of Bayou Lafourche in neighboring Lafourche Parish. Approximately 30 percent of total tonnage travels to and from the port by inland barge before being transferred to/from an offshore supply vessel
- 70 percent of tonnage travels to and from the port by vehicle before being transferred to or from an offshore supply vessel or helicopter
- Up to 1200 trucks per day travel in and out of Port Fourchon

TERREBONNE PARISH PROFILE

- Port Fourchon alone services 90 percent of deep-water structures in the Gulf of Mexico.
- Depths vary up to 29 feet

LOOP

- Deepwater port in the Gulf of Mexico off Louisiana's near Port Fourchon
- Handles 15 percent of the nation's foreign oil, about 1.2 million barrels a day, and connects by pipeline to 35 percent of the U.S.'s refining capability

Highways & Byways

Terrebonne is connected to the rest of the country by US Highway 90, the future corridor for Interstate 49. Major highways include:

- US 90, I-49 (proposed/under construction), LA 20, LA 24, LA 56, LA 57, LA 311, LA 315, LA 316, LA 660, LA 661, LA 3040

Bus Service

- Greyhound serves Houma
- Good Earth Transit provides in-parish service

Passenger Rail Carrier

- Amtrak Station in Schriever (limited service available)

Motor Freight

- Five major freight carriers including: FedEx, UPS, SAIA and Roadway (FedEx Ground)

Railways

- Burlington Northern and Santa Fe Railway Company

EDUCATION & TRAINING PROGRAMS

Incumbent Worker Training Program

- Assists Louisiana employers in the skill development of the existing employees in demand occupations. Provides funding assistance for training to employers; training is customizable for companies with more than 50 employees needing at least 15 trained.
- A company must have operated in Louisiana and contributed to the state's unemployment insurance system for a minimum of three years.

Louisiana Workforce Commission/Business & Career Solutions Center

- Employers may use center for recruitment, pre-screening and interviewing; for information on unemployment insurance taxes, EEOC and ADA requirements, and more.

Workforce Innovation and Opportunity Act (WIOA)/OJT

- On-the-Job Training Program offers employer reimbursement up to 50% of an employee's hourly wage during training.

L.E. Fletcher Technical Community College

- Offers education and training opportunities in the Criminal Justice, General Studies, Business, Manufacturing and Service Technologies (including automotive, drafting, electrical, HVAC, marine diesel engines and welding), Marine and Petroleum, Integrated Production Technologies, and Nursing and Allied Health.
- Workforce Solutions Division works to adapt programs to needs of local industry.
- Licensed by the Board of Regents of the State of Louisiana and is recognized by the Southern Association of Colleges and Schools.

Nicholls State University – within the metropolitan statistical area

- Offers graduate degrees in the sciences, arts, fine arts and nursing
- Offers master's degrees in business administration, clinical mental health counseling, education, community/technical college mathematics, marine and environmental biology, nursing and a specialist in school psychology
- NSU responds to industry needs, having created a maritime management concentration.

Terrebonne Parish School District

The district, with a 2019 District Performance Letter Grade of "B", is comprised of:

- 19 Elementary schools
- 6 Middle schools
- 3 Junior-high schools
- 5 High schools
- 3 Alternative schools (including for adult education)

TERREBONNE PARISH PROFILE

Private Schools

- Covenant Christian Academy
- Houma Christian School
- Messiah Montessori School
- St. Matthew's Episcopal Day School

Roman Catholic Diocese of Houma-Thibodaux:

- Maria Immaculata
- St. Bernadette School
- St. Gregory Barbarigo School
- St. Francis De Sales School
- Vandebilt Catholic High School

INCENTIVES, TAXES & FINANCING

Federal:

New Market Tax Credits (NMTC)

- The NMTC Program enables Community Development Entities that receive an allocation of tax credits to attract private-sector capital to support investments in businesses.

Tax Credit for the Rehabilitation Expenditures of Historic Structures

- Rehabilitation tax credits is 20% for certified historic buildings and 10% for non-historic commercial buildings placed in service before 1936.

Foreign Trade Zone #279

- FTZ sites offer duty-free storage, assembly, or manufacture of foreign goods; can include no duties on imported goods that are later re-exported and reduction of duties on finished products.

State:

Louisiana Enterprise Zone

- Offers a one-time \$3,500 or \$1,000 tax credit per certified net new job, and either a 4% sales/use tax rebate or a 1.5% investment tax credit on qualifying capital expenditures.

Quality Jobs Program

- Provides up to a 6% cash rebate on 80% of gross payroll for new direct jobs for up to 10 years, and either a 4% sales/use tax rebate or a 1.5% investment tax credit on qualifying capital expenditures.

Research & Development Tax Credits (R&D)

- Offers up to a 30% tax credit for businesses conducting qualified R&D activities in Louisiana.

Industrial Tax Exemption Program

- Offers an 80% property tax abatement for up to 10 years on manufacturer's qualifying capital investments.

Digital Interactive Media and Software Development Incentive

- Offers a 25% tax credit on qualified payroll for in-state labor and 18% for qualified production expenses for expenditures.

Live Performance Production Program

- Offers up to 18% tax credit for certified Louisiana expenditures and 7% tax credit on Louisiana-resident payroll.

LED Fast Start

- Provides customized workforce recruitment, screening, training development and training to new and expanding Louisiana companies at no cost.

Motion Picture Production Tax Credit

- Offers up to 40% tax credit on qualified in-state production expenditures and up to a 20% tax credit on new direct job creation.

Restoration Tax Abatement

- Offers property tax abatement for up to 10 years for the rehabilitation of a structure in a historic or downtown development district.

Sound Recording Investor Tax Credit

- An 18% refundable tax credit available for certified production expenditures on state-certified sound recording projects made in Louisiana and up to a 15% credit for new direct job creation.

TERREBONNE PARISH PROFILE

Utilities & Economic Development

- Entergy Louisiana, South Louisiana Electric Cooperative Association (SLECA), and Terrebonne Parish Electric may offer economic incentives to some industries on a per-project basis.

Revolving Loan Funds

- Low-interest loans from \$25,000 to \$250,000 are available for qualified borrowers to create jobs within the parish from South Central Planning & Development Commission.

Taxes

Sales Tax

- Louisiana levies a 4.45% sales tax; Terrebonne Parish levies a 5.5% sales tax.

Property Tax

- Louisiana does not assess a property tax; Terrebonne Parish assesses property tax based on the value of land and/or improvements.
- Terrebonne Parish offers a \$75,000 homestead exemption on a primary residence.

Corporate Income Tax

- Tax ranges from 4% to 8% of the net taxable income

INFRASTRUCTURE

Electricity Providers

- Entergy
- South Louisiana Electric Cooperative
- Terrebonne Electric Distribution System

Natural Gas Providers

- Atmos Energy
- South Coast Gas Company
- Terrebonne Gas Distribution System

Water and Wastewater Providers

- Terrebonne Parish Consolidated Waterworks District

Solid Waste Disposal Providers

- Terrebonne Parish Utilities
- Waste Pro
- Progressive Waste
- Pelican Waste & Debris
- EMR/Southern Scrap Recycling
- Scrap Connection

Telecommunications/Fiber Optic Providers

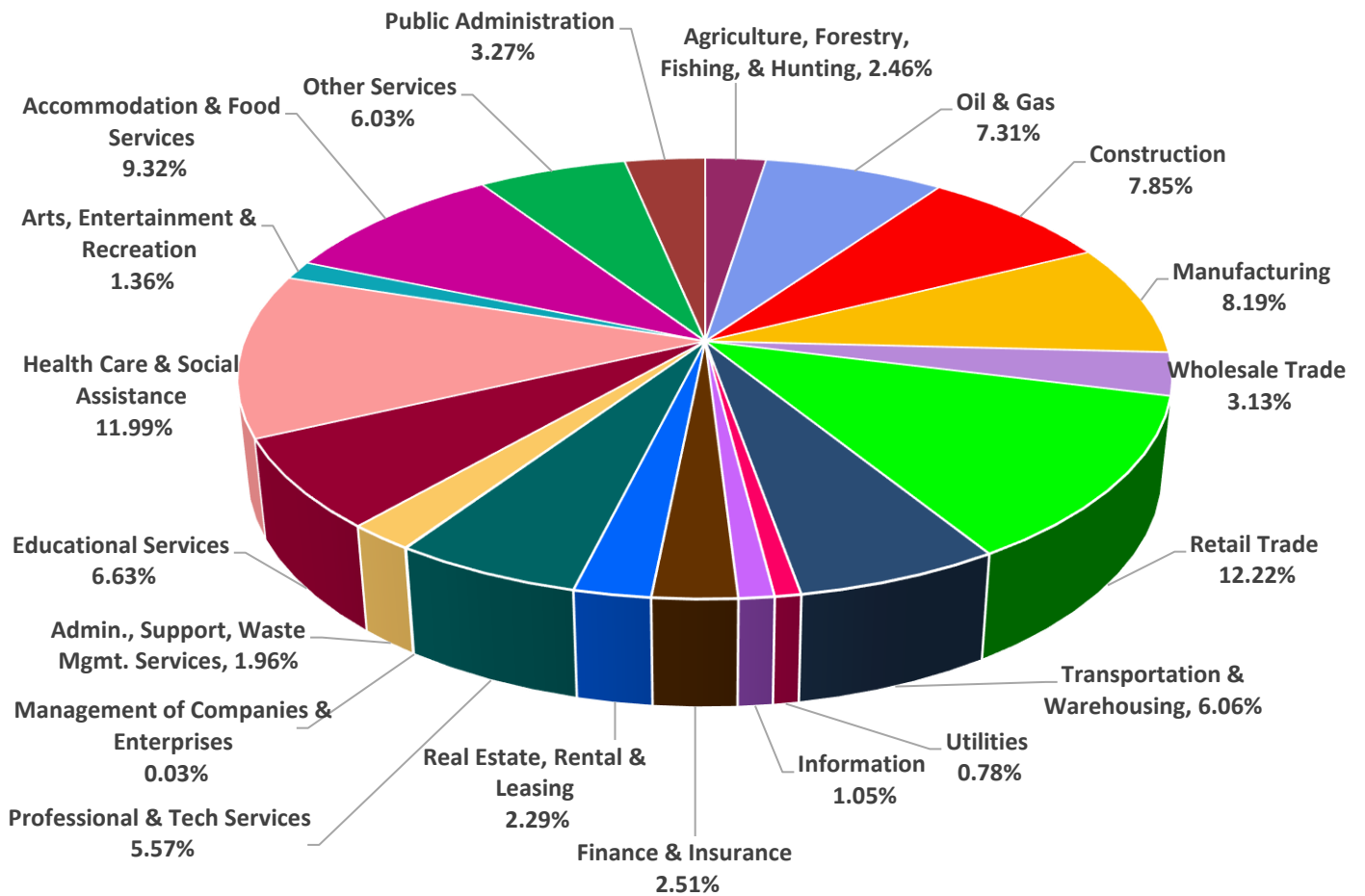
- Comcast
- AT&T U-verse
- Charter

Hospitals

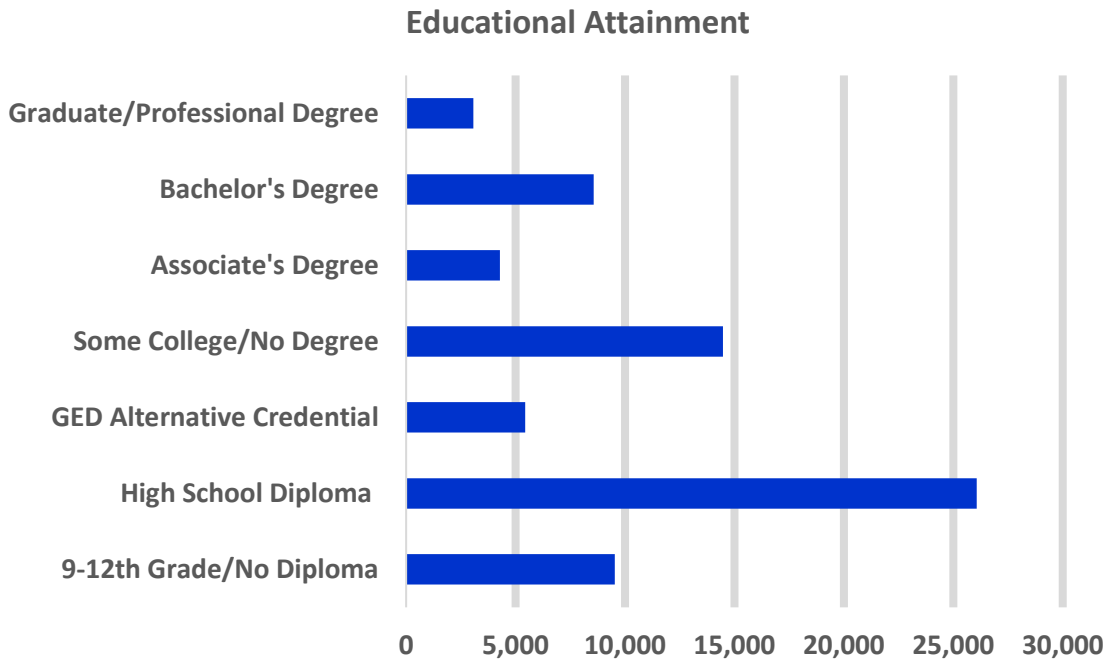
- Chabert Medical Center
- AMG Specialty Hospital
- Physicians Surgical Medical Center
- Terrebonne General Medical Center
- Gulf Coast Surgical Center



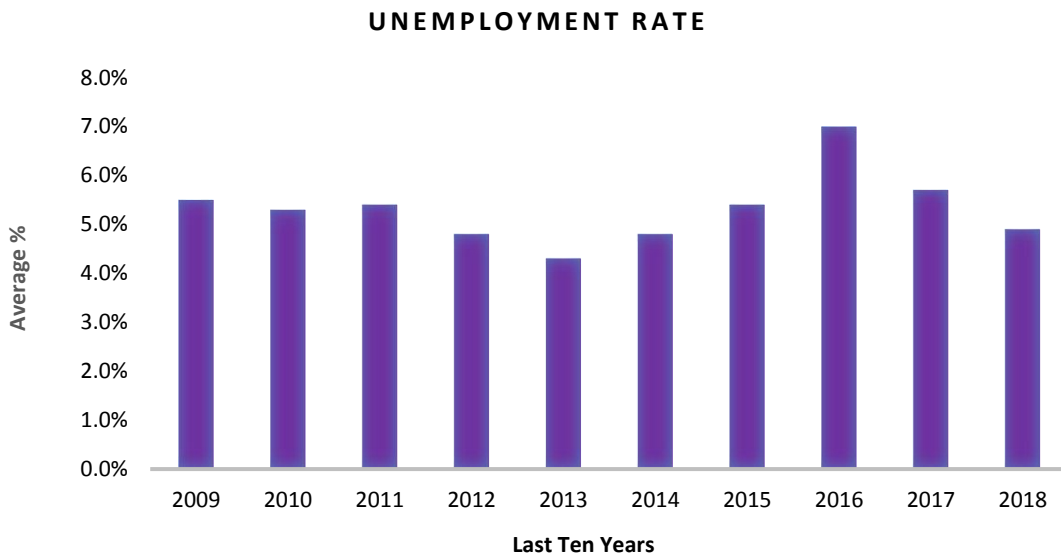
Terrebonne's Industry Breakdown



Source: 2019, Louisiana Workforce Development



Source: 2018 Environmental Systems Research Institute, Inc.



Source: Louisiana Department of Labor Statistics



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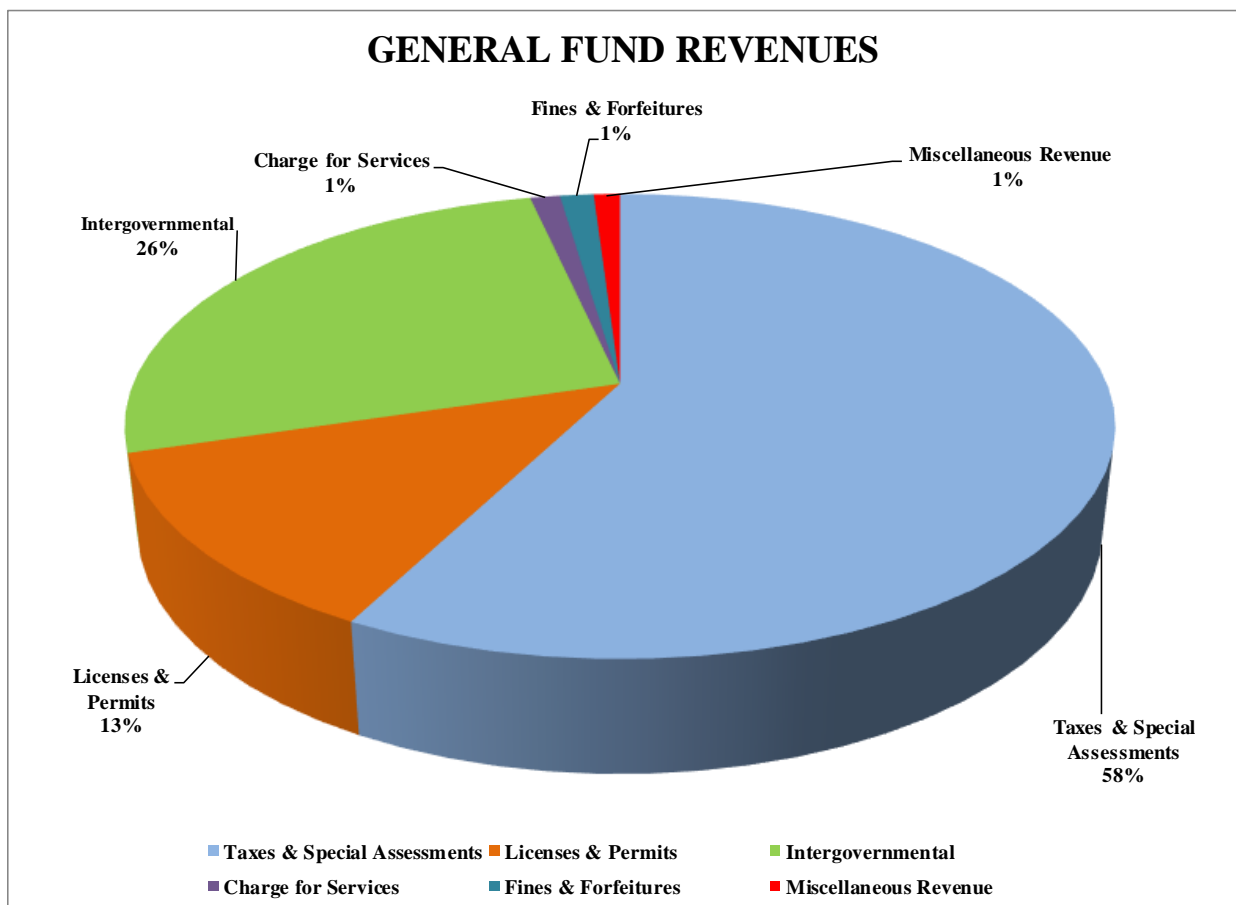
BUDGET SUMMARY

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES					
Taxes & Special Assessments	11,508,716	11,306,156	11,570,895	11,557,294	11,557,294
Licenses & Permits	2,561,590	2,592,231	2,465,503	2,532,775	2,532,775
Intergovernmental	6,819,985	7,050,960	5,258,407	5,256,600	5,256,600
Charge for Services	402,585	272,800	288,386	232,600	232,600
Fines & Forfeitures	265,014	298,700	188,464	263,800	263,800
Miscellaneous Revenue	336,927	338,508	329,030	204,509	204,509
Other Revenue	134,992	3,017	49,215	-	-
TOTAL REVENUES	22,029,809	21,862,372	20,149,900	20,047,578	20,047,578
EXPENDITURES					
Parish Council	65,328	141,728	68,116	77,216	77,216
Council Clerk	56,040	88,417	63,178	56,781	56,781
Official Fees/Publication	48,197	91,483	93,085	49,655	49,655
City Court	831,568	758,043	859,292	894,084	894,084
District Court	789,900	785,239	795,136	827,612	827,612
District Attorney	876,512	902,041	899,790	886,983	886,983
Clerk of Court	243,127	282,488	258,630	166,000	166,000
Ward Court	431,747	473,886	422,785	482,602	482,602
Judicial-Other	51,516	65,000	36,353	65,000	65,000
Parish President	216,902	361,809	251,439	219,944	219,944
Registrar of Voters	162,083	178,401	183,785	178,217	178,217
Elections	18,908	5,000	38,404	17,000	17,000
Accounting	454,365	465,788	432,343	430,212	430,212
Customer Service	12,468	33,911	36,194	14,694	14,694
Legal Services	626,110	485,704	828,003	648,199	648,199
Planning	1,700,324	1,789,000	1,711,278	1,752,558	1,752,558
Government Buildings	2,189,397	2,863,960	2,721,652	2,275,506	2,275,506
Code Violat./Compliance	419,783	507,984	437,803	515,897	515,897
Janitorial Services	275,044	287,523	274,402	287,673	287,673
General-Other	1,377,030	1,393,467	1,395,507	1,368,217	1,368,217
Coroner	762,131	740,120	740,120	740,120	740,120
Engineering	128,920	217,513	136,703	178,789	178,789
Parish VA Service Off.	24,138	24,138	23,784	23,784	23,784
Health & Welfare-Other	61,421	53,000	48,146	78,000	78,000
Animal Control	1,287,137	1,479,944	1,362,256	1,362,235	1,362,235
Waterlife Museum	77,335	96,367	86,422	108,954	108,954
Publicity	231,012	250,194	194,024	154,800	154,800
Economic Devel. Other	762,980	878,644	732,285	520,285	520,285
Housing & Human Services	270,810	515,950	464,280	262,985	262,985
Parish Farm Agent	73,441	75,512	71,000	75,512	75,512
Marina	44,812	65,236	53,217	37,150	37,150
Emergency Preparedness	740,388	748,791	701,017	715,350	715,350
TOTAL EXPENDITURES	15,310,874	17,106,281	16,420,429	15,472,014	15,472,014

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BUDGET SUMMARY

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,718,935	5,173,742	4,167,437	4,575,564
OTHER FINANCING SOURCES (USES)				
Operating Transfer In	6,324,858	6,844,866	6,844,866	6,234,268
Operating Transfer Out	(14,662,523)	(13,850,525)	(10,411,668)	(13,188,198)
TOTAL OTHER FINANCING SOURCES (USES)	(8,337,665)	(7,005,659)	(3,566,802)	(6,953,930)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(1,618,730)	(1,831,917)	600,635	(2,378,366)
BEGINNING FUND BALANCE	9,907,313	8,288,583	8,288,583	8,889,218
ENDING FUND BLANCE	8,288,583	6,456,666	8,889,218	6,510,852
ECONOMIC DEVELOPMENT GENERAL FUND	(265,241)			(600,482)
	8,023,342			5,910,370



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MAJOR REVENUE SOURCES

Major Revenue Sources:

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2020 Projected	2021 Adopted	% Change	2020 Projected	2021 Adopted	% Change
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property, totaling 4.48 mills. (1.49 city and 2.99 rural).	2,732,286	2,728,294	-0.1%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	7,451,406	7,450,000	0.0%	-	-	0%
Cable TV Franchise fee on the local cable services.	1,359,475	1,350,000	-0.7%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	722,660	722,000	-0.1%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,099,191	1,118,845	2%	-	-	0%
Building, Plumbing, Electric, Gas, and Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	582,761	628,000	7.8%	-	-	0%

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MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2020 Projected	2021 Adopted	% Change	2020 Projected	2021 Adopted	% Change
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	1,915,184	2,000,000	4.4%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,202,400	2,200,000	-0.1%
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 47:631, 47:645, Constitution, Article 7, Sect. 4)	414,372	850,000	105.1%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	120,928	120,000	-0.8%	-	-	0%
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	181,862	183,509	0.9%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	3,969,246	3,969,246	0.0%	-	-	0.0%

151-111 - PARISH COUNCIL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balances” with the administrative branch of government. While attending the twice-monthly regular Council meetings and committee meetings held during each month, Council Members must often make difficult decisions to resolve the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to stand as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and for their direct involvement in local government.

DIVISION OVERVIEW

In their first year of the 4-year term of the 2020-2023 Terrebonne Parish Council continued to find solutions for many issues of concern that affect the Parish, such as crime, an ongoing declining tax base, addressing traffic control and safety issues, recreation reform, street lighting and installation of security cameras and continuing community enhancement projects. The Council continues to work with the Administration in their efforts of providing adequate public services such as adequate drainage, flood protection, hurricane preparedness, etc. The Council will continue to seek training and networking opportunities through active involvement in organizations such as the Police Jury Association of Louisiana, the Louisiana Black Caucus, the National Association of Counties, and the Louisiana Municipal Association. The Council continues to strive to address all the needs of the residents of the Good Earth in an efficient and cost-effective manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Effective and Efficient Government			
1. Conducting continued responsible governing and fiduciary efforts as a progressive body.			
a. Ordinances adopted	97	75	100
b. Resolutions adopted	449	452	500
2. Council Member attendance at meetings			
a. Regular Council Session meetings held	24	24	24
b. Special Council Session meetings held	4	4	4
c. Council Committee meetings held	79	69	96
3. Receive concerns and complaints from constituents and guide them to and/or provide solutions to matters affecting their areas or place on agenda for review and action to resolve.	100%	100%	100%
4. Review and approve annual Parish Operations & Maintenance Budget and Capital Outlay and provide checks and balances during the year.	100%	100%	100%
5. Appoint Members to various Boards, Committees and Commissions.	94%	94%	96%
6. Serve on various state and federal boards and attend meetings outside of the Parish to stay informed and involved with state and federal matters that affect Terrebonne Parish.	95%	15%	75%
Infrastructure Enhancement/Growth Management			
1. Continued support of traffic improvement projects to improve and enhance the transportation infrastructure of the Parish. Seek funding (grants) to provide sidewalks.	95%	96%	98%
2. Continued support of flood control projects throughout the Parish to provide levee protection and flood control throughout the Parish.	100%	100%	100%
3. Support improvements to repair existing and/or new Facilities and Equipment to provide Recreation throughout the Parish.	80%	95%	98%
Quality of Community and Family Life			
1. Continue to work with Administration in continuing to provide needed services to Terrebonne Parish residents and prioritize projects with a declining tax base.	100%	100%	100%
Public Safety			
1. Continue to strive to provide a safe and quality environment for the residents of Terrebonne by seeking funding for combatting high crime areas to install surveillance and safety equipment and additional patrolling of these areas.	96%	97%	100%

151-111 - PARISH COUNCIL

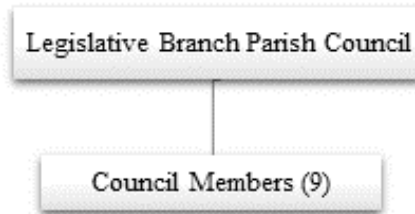
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	302,361	323,724	277,693	291,374	291,374
Supplies and Materials	13,291	27,550	21,530	19,380	19,380
Other Services and Charges	32,774	63,231	38,259	52,712	52,712
Repair and Maintenance	1,708	2,700	1,585	2,700	2,700
Allocated Expenditures	(288,950)	(293,476)	(288,950)	(288,950)	(288,950)
Capital Outlay	4,144	17,999	17,999	0	0
TOTAL EXPENDITURES	65,328	141,728	68,116	77,216	77,216
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-12.23%

BUDGET HIGHLIGHTS

- Ordinance No. 8257, adopted in January 2013 established new salaries for the Council Members and Council Chair. (Parish Code, Section 2-51), approved.
 - Council Members, \$1,422
 - Council Chair, \$1,600

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				



151-115 - COUNCIL CLERK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Council Clerk and Staff is to provide support services for the Legislative Branch of the Terrebonne Parish Consolidated Government, the Terrebonne Parish Council, by providing clerical assistance and addressing the needs and concerns of the public. In addition, Staff disseminates information which may impact each Council district; prepares and distributes Public Notices of meetings and agendas to keep the public informed of matters being addressed by the Council, Maintains Boards, Committees and Commissions membership listing; and schedules and assists with public hearings to address blighted properties and other items impacting the Terrebonne Parish. Staff maintains an archival system of Council minutes, videos, audios, and Parish Government correspondence, of which some may be viewed on the Parish website tpcg.org or upon request. Archival documents and indexes include minutes of the City of Houma, Terrebonne Parish Police Jury and Terrebonne Parish Consolidated Government from April of 1822 to present.

DIVISION OVERVIEW

The Council Staff is currently comprised of a Council Clerk, an Assistant Council Clerk, a Senior Minute Clerk and a Minute Clerk, all appointed by the Council as indicated in the Parish's Home Rule Charter, to assist in carrying out their duties. The Council Clerk's Office continues to provide public information and referral services with regards to the Parish Government. Staff works with the Council and Administration to ensure all notices, agendas and supporting backup information is uploaded to the tpcg.org website, Novus Agenda Program, to allow the public to view prior to meetings. Staff remains committed to efficiently maintaining the operations of government while fostering the Parish Government's mission to serve the public.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To effectively and efficiently manage and maintain all public documents generated by the Parish Council and Staff.</i>			
a. The Council Clerk's Office is responsible for the dissemination of notices for meetings of the Council to elected officials, news media, and the general public, the preparation of agendas for said meetings, and for the facilitation of efficient and effective meeting sessions. Staff is also responsible for recording (audio and visual), writing and indexing of meeting minutes of Parish Council sessions and for ensuring the publication of said minutes in the Official Journal.	100%	97%	98%
b. Through the years the Staff has worked towards making Council agendas, minutes and videos easier for the public to have access to by coordinating efforts with the Information Technology Division and NOVUS Paperless Agenda Program by posting agendas, minutes and videos on the tpcg.org website.	100%	96%	98%
c. Staff keeps track, updates and notifies boards, committees and commissions on terms and vacancies for members who are appointed by the Parish Governing Authority. This includes information of the requirements an individual must meet in order to qualify.	100%	94%	96%
d. Drafting correspondence, resolutions and ordinances to provide public information on issues being addressed by the Council.	100%	79%	82%
e. Assist the members of the general public by providing information or referrals related to the local government and those topics under consideration by the Council.	100%	96%	98%
f. Maintaining Council and Departmental correspondence in a main file. Indexes and minutes are kept, of which occasionally a Council Member, department or member of the public request to view, where research is done to look up the matters that were acted upon or discussed at a meeting. The research is either done by a staff member or the individual is assisted by a staff member to find the action/discussion they are trying to located.	100%	95%	97%
g. Submission of adopted resolutions and ordinances to appropriate departments that submitted for approval or may be affected and Municipal Code Corporation, a service which assists in the amending and maintaining of the Parish Code.	100%	100%	99%
h. Submission and approval of all documents required by the Louisiana Secretary of State and the U.S. Department of Justice regarding elections and other documents or forms required by other State Departments.	100%	95%	97%

151-115 - COUNCIL CLERK

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government (continued)</i>			
2. To efficiently process and prepare Council Meeting Agendas.			
a. Number of Regular Council Meeting Agendas Processed	24	24	24
b. Number of Special Council Meeting Agendas Processed	4	4	4
c. Number of Committee Meeting Agendas Processed	79	69	96
3. To efficiently and effectively disseminate Council Information			
a. Notify appropriate parties of Council action in a timely manner.	97%	97%	98%
b. Compose and distribute minutes of meetings following a meeting in a timely manner.	100%	100%	100%
c. Format and submit minutes of meetings to the Official Journal, in a timely manner, after a meeting in accordance with State Law.	100%	100%	97%
d. Upload onto the Parish website agendas onto Parish website in a timely manner and in accordance with the appropriate State Laws and Home Rule Charter requirements.	100%	100%	100%
e. Prepare and submit documents to the Bond Counsel for both election and bond Issuance purposes 1-2 days after a meeting is held.	100%	100%	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	298,174	303,598	300,145	289,653	289,653
Supplies and Materials	6,718	10,300	10,755	10,550	10,550
Other Services and Charges	15,807	20,970	16,237	20,587	20,587
Repair and Maintenance	0	700	700	650	650
Allocated Expenditures	<u>(264,659)</u>	<u>(247,151)</u>	<u>(264,659)</u>	<u>(264,659)</u>	<u>(264,659)</u>
TOTAL EXPENDITURES	<u>56,040</u>	<u>88,417</u>	<u>63,178</u>	<u>56,781</u>	<u>56,781</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-4.21%

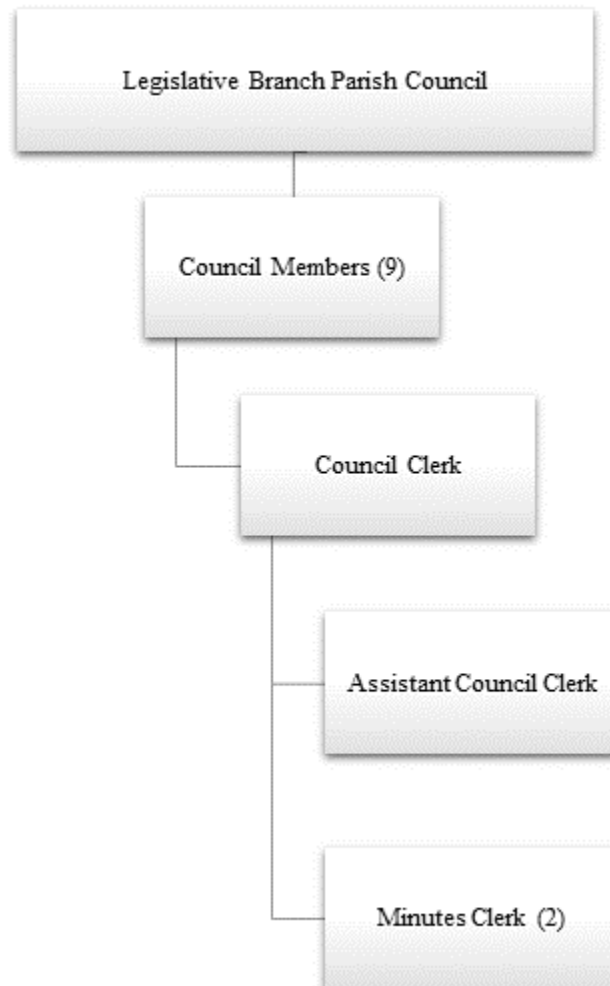
BUDGET HIGHLIGHTS

- No significant changes.

151-115 - COUNCIL CLERK

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	62,954	78,693	94,431
Asst. Council Clerk	1	1	1	1	208	44,197	55,246	66,295
Senior Minute Clerk	1	1	1	1	109	35,974	44,967	53,960
Minute Clerk	1	1	1	1	107	29,730	37,163	44,595
TOTAL	4	4	4	4				



151-119 - OFFICIAL FEES/PUBLICATION

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	275,811	322,194	320,699	277,269	277,269
Allocated Expenditures	<u>(227,614)</u>	<u>(230,711)</u>	<u>(227,614)</u>	<u>(227,614)</u>	<u>(227,614)</u>
TOTAL EXPENDITURES	<u>48,197</u>	<u>91,483</u>	<u>93,085</u>	<u>49,655</u>	<u>49,655</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-13.94%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2021: - Approved.
 - Louisiana Municipal Association: \$12,487
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,237
 - Police Jury Association: \$12,000
- Independent Audit Fees: \$212,000, \$3,500 more than 2020, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$25,000, \$3,000 less than 2020, approved.

151-120 - CITY COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has six departments: Administration, Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Court Compliance. The Civil Department processes civil suits under \$20,000 or less, small claims under \$5,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families in Need of Services Program and Juvenile Probation. City Court of Houma consistently has one of the highest juvenile caseloads of any City Court in Louisiana. The Court Compliance Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Court Compliance also establishes payment plans with individuals unable to make their payments in full on their court date.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Effective and Efficient Government			
<i>1. To effectively and efficiently collect on fees and process all claims filed of the Court Compliance Department</i>			
a. Collection of late fines/court costs/ fees via the actions of the Court Compliance Department	15%	12%	12%
b. To process all Regular Civil and Small Claims Suits filed.	4,458	4,500	4,500
Public Safety			
<i>1. To process all Cases filed (Adult, Traffic, Juvenile)</i>			
a. To process all Adult Criminal Cases filed.	1,699	1,500	1,600
b. To process all Traffic Cases filed.	5,437	5,000	5,500
c. To process all Juvenile Cases filed	918	850	850

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	1,277,786	1,337,130	1,248,565	1,347,810	1,347,810
Other Services and Charges	42,797	45,100	47,691	46,274	46,274
Reimbursements	(489,015)	(624,187)	(436,964)	(500,000)	(500,000)
TOTAL EXPENDITURES	831,568	758,043	859,292	894,084	894,084
% CHANGE OVER PRIOR YEAR NET REIMBURSEMENTS					17.95%

BUDGET HIGHLIGHTS

- No significant changes.

151-120 - CITY COURT

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	****	****	****
Court Compliance Supervisor	1	1	1	1	N/A	****	****	****
Social Services Director	1	1	1	1	N/A	****	****	****
Juvenile Probation Officer	1	1	1	1	N/A	****	****	****
Accountant I-City Court	1	1	1	1	N/A	****	****	****
Deputy Clerk of Court V	1	1	1	1	N/A	****	****	****
Deputy Clerk IV	4	3	4	4	N/A	****	****	****
Deputy Clerk III	7	7	7	7	N/A	****	****	****
FINS Coordinator	1	1	1	1	N/A	****	****	****
Judge Secretary	1	1	1	1	N/A	****	****	****
TOTAL	<u>20</u>	<u>19</u>	<u>20</u>	<u>20</u>				

151-121 - DISTRICT COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division “A”, George J. Larke, Jr. (2020)
- ◆ Division “A” Timothy Ellender, Jr.
- ◆ Division “B”, John R. Walker (2020)
- ◆ Division “B” Jason Dagate
- ◆ Division “C”, Juan W. Pickett
- ◆ Division “D”, David W. Arceneaux
- ◆ Division “E”, Randall L. Bethancourt

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Effective and Efficient Government			
1. To provide prompt and just disposition of all matters handled by this court. (Civil/Criminal cases files)	23,442	24,000	24,500
Quality of Community & Family Life			
1. To complete renovations to Jury Meeting Room (permanent seating).	95%	98%	100%
Public Safety			
1. Continue implementation of securing both old Courthouse and Courthouse Annex.	95%	98%	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	565,719	566,467	580,267	579,033	579,033
Supplies and Materials	109,387	117,750	114,000	135,000	135,000
Other Services and Charges	108,599	100,022	100,369	112,579	112,579
Repair and Maintenance	0	1,000	500	1,000	1,000
Capital Outlay	6,195	0	0	0	0
TOTAL EXPENDITURES	789,900	785,239	795,136	827,612	827,612
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.40%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
District Court Coordinator	1	1	1	1	N/A	****	****	****
Admin Tech I	1	1	1	1	N/A	****	****	****
TOTAL	8	8	8	8				

151-123 - DISTRICT ATTORNEY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the state and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32nd Judicial District. To carry out effectively the prosecution function assigned to the Office of the District Attorney, several special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, Worthless Check Department, Pre-Trial Intervention, Investigations Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children's Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Public Safety			
<i>1. To Increase Public Safety of our Citizens by successfully handling all Criminal Cases within Terrebonne Parish.</i>			
a. Number of Felony Charges Filed and Handled:	2,713	1,974*	2,800
b. Number of Non-Traffic Misdemeanor Cases Handled:	6,755	3,001*	7,200
c. Number of Traffic Cases Filed and Handled:	21,217	9,172*	19,875
<i>2. To Hold an appropriate number of FELONY Jury Trials each year to ensure that Justice is served.</i>			
a. Number of Felony Jury Trials:	12	2*	15
b. % of Conviction Rate in Felony Jury Trials:	83%	50%	95%
Effective and Efficient Government			
<i>1. To Collect in excess of Seven Million Dollars annually in Child Support Payments for the Children of Terrebonne Parish who have a parent who has previously not been taking care of their obligation to their children.</i>			
a. Amount of Child Support Collected:	\$7.7M	\$7.5M*	\$8.0M
<i>2. To Collect in excess of Five Hundred Fifty Thousand Dollars annually in Restitution for Crime Victims including businesses in Terrebonne Parish.</i>			
a. Amount Collected in Restitution for Crime Victims:	\$502.9K	\$269.6K*	\$350.5K
Quality of Community and Family Life			
<i>1. To assist citizens in Terrebonne Parish who have been arrested on Felony Charges and who also have a severe drug addiction problem.</i>			
a. Number of Offenders referred to Drug Court:	68	17*	35
b. Number of Offenders completed Drug Court:	26	26*	24
<i>2. To assist adults and children in Terrebonne Parish who have been victims of crime. Including children who have been victims of abuse.</i>			
a. Number of Children referred to the Advocacy Center:	118	100*	121
b. Number of Victims referred to the Victims Services Unit:	2,288	1,946*	2,300

* Numbers impacted due to COVID-19 Pandemic.

151-123 - DISTRICT ATTORNEY

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	854,683	879,195	876,944	863,605	863,605
Other Services and Charges	21,829	22,846	22,846	23,378	23,378
TOTAL EXPENDITURES	876,512	902,041	899,790	886,983	886,983
% CHANGE OVER PRIOR YEAR					-1.67%

BUDGET HIGHLIGHTS

- Personnel: -Approved.
 - Eliminate one (1) Asst. District Attorney.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	16	16	15	15	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	18	18	17	17				



151-124 - CLERK OF COURT

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court, the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which she is custodian.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Supplies and Materials	143,651	100,000	80,142	85,000	85,000
Other Services and Charges	77,851	85,000	81,000	81,000	81,000
Capital Outlay	<u>21,625</u>	<u>97,488</u>	<u>97,488</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>243,127</u>	<u>282,488</u>	<u>258,630</u>	<u>166,000</u>	<u>166,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-10.27%

BUDGET HIGHLIGHTS

- No significant changes.

151-126 WARD COURT (Justices of the Peace and Constables)

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$9,600 group insurance benefits and annual training, listed in this budget request, these officers pay for all their own expenses out of the fees that they generate.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To improve community/public relations and decrease number of citizens complaints.</i>			
a. Number of marriages performed	300	150	171
b. Number of evictions	75	36	57
c. Number of title transfers	60	30	51
d. Number of acts of donations	40	20	33
e. Number of bills of sale	80	40	60
f. Number of rules to show just cause	120	60	84
g. Number of judgments	60	30	42
h. Number of citations	170	85	119
i. Number of claims filed	65	33	45
j. Number of complaints/disturbance calls	500	250	350
k. Number of times patrolled area	3,100	1,550	2,170
l. Number of times advised/gave information	500	300	375

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	404,552	447,932	398,185	456,087	456,087
Other Services and Charges	27,195	25,954	24,600	26,515	26,515
TOTAL EXPENDITURES	431,747	473,886	422,785	482,602	482,602
% CHANGE OVER PRIOR YEAR					1.84%

BUDGET HIGHLIGHTS

- Wages paid to Justices of the Peace and Constables includes “State Supplemental Pay” which is reimbursed by the State monthly, approved.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LRS. 49:251.1. If one fails to complete mandatory training, he/she shall not receive compensation until receipt of a “certificate of completion” from the Attorney General, approved.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	18	18	18	18				

151-129 - JUDICIAL – OTHER

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court's office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. Number of witnesses and jurors fees paid:</i>			
a. Petit/Civil Cases	1,295	1,200	1,500
b. Grand Jury Cases	89	100	100
c. City Court	32	50	50
d. Officers (Houma Police Dept., Sheriff's Deputies, State Troopers, and Wildlife & Fisheries)	15	50	50
<i>2. Number of payments to Jury Commissioners</i>	51	50	50
<i>3. Total dollar amount of reimbursements from court systems</i>	\$52,485	\$50,000	\$52,000
<i>4. Total dollar amount paid to witnesses and jurors</i>	\$60,175	\$35,000	\$40,000

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	51,516	65,000	36,353	65,000	65,000
TOTAL EXPENDITURES	51,516	65,000	36,353	65,000	65,000
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
- 2021 Court Warrants \$65,000, same as 2020, approved.

151-131 - PARISH PRESIDENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government's Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Infrastructure Enhancement/Growth Management			
1. To upgrade and enhance the transportation & drainage infrastructure of the Parish.			
a. Country Drive Widening	100%	N/A	N/A
b. Extend Hollywood Road to Southdown Mandalay	100%	N/A	N/A
c. Bayou Terrebonne Lock	30%	100%	N/A
d. Suzie Canal Levee	100%	N/A	N/A
e. Petit Caillou Outfall Channel & Pump	10%	65%	100%
f. Hanson Canal Pump Station	40%	100%	N/A
g. Falgout Canal Road Restoration	100%	N/A	N/A
h. Petit Caillou Lock	60%	100%	N/A
i. Bayou Terrebonne Pump Station	0%	10%	100%
j. Lash Brook Pump Station	0%	15%	100%
k. 1-1A Pump Station	30%	100%	N/A
l. Bayou Nuef Pump Station	100%	N/A	N/A
m. Bonanza Pump Station Flood Proofing	100%	N/A	N/A
n. Brady Road Bridge	0%	100%	N/A
o. Theriot Bridge Repair	100%	N/A	N/A
p. Mayfield Bridge	100%	N/A	N/A
q. Portable Pumps for Plantation Gardens, Savanne Rd., Menard Rd. & Summerfield	100%	N/A	N/A
r. Emergency Generators for all Pump Stations with Electrical Pumps	100%	N/A	N/A
s. Valhi Blvd. Levee Rehabilitation & Pump Stations	90%	100%	N/A
t. Elliott Jones Pump Station	0%	10%	75%
u. Bayou Black Pump Station @ Geraldine Road	0%	5%	25%
v. Polk Street Bridge Renewal	50%	100%	N/A
w. Industrial Blvd. Bridge Renewal	0%	15%	100%
x. Hanson, Savanne, Country Estates, Moffett & Funderburk Bridges Rehabilitation	0%	20%	100%
2. To advocate for National Flood Insurance Reform.	50%	On Going	On Going
3. To Partner with Corps of Engineers to complete Houma Navigation Dredging.	50%	On Going	On Going
Quality of Community & Family Life			
1. To Enhance Quality of Life for Parish residents.			
a. Bayou Country Sports Park (Initial Phase)	50%	75%	80%
2. To secure RESTORE Act/NRDA funding to restore injured habitats.			
a. To secure RESTORE Act/NRDA funding to restore injured habitats	50%	75%	80%
3. To provide reliable long-term electric power resources.			
a. Participation in MISO.	On Going	On Going	On Going
Public Safety			
1. Development of Public facilities.			
a. North Safe Room	100%	N/A	N/A
a. East Side Safe Room	100%	N/A	N/A

151-131 - PARISH PRESIDENT

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	796,894	821,590	769,113	783,427	783,427
Supplies and Materials	14,494	17,720	18,318	17,720	17,720
Other Services and Charges	178,835	198,103	176,032	194,559	194,559
Repair and Maintenance	93	1,500	3,157	1,500	1,500
Allocated Expenditures	(817,262)	(779,185)	(817,262)	(817,262)	(817,262)
Capital Outlay	43,848	102,081	102,081	40,000	40,000
TOTAL EXPENDITURES	216,902	361,809	251,439	219,944	219,944
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-4.01%

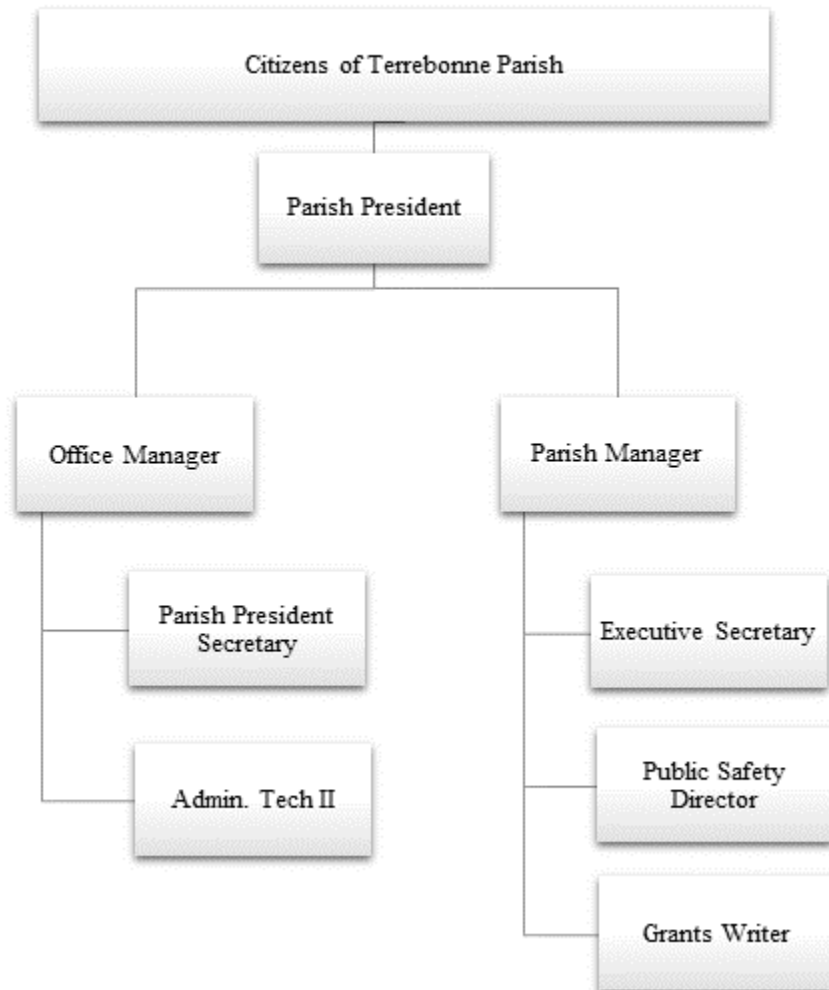
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - In January 2013, Ordinance No. 8258 established the compensation of the Parish President effective upon the term beginning in 2016, as authorized by Section 3-08 of the Parish Home Rule Charter. The annual salary is computed as the average salary of the Parish Sheriff, Clerk of Court and Assessor; as certified annually by the Human Resources Director.
 - Eliminate one (1) Citizen Inquiry Coordinator, Grade 207
- Capital (\$40,000): - Approved.
 - Two (2) computers for videographers, \$8,000
 - Vehicle, \$30,000
 - Laptop for live streaming, \$2,000

151-131 - PARISH PRESIDENT

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parish President	1	1	1	1	N/A	****	****	****
Parish Manager	1	1	1	1	V	87,955	122,998	158,040
Public Safety Director	1	1	1	1	IV	81,440	114,813	148,185
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Citizen Inquiry Coordinator	1	0	0	0	207	41,305	51,632	61,958
Grants Writer	1	1	1	1	206	38,967	48,709	58,451
Parish Pres. Secretary	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin. Tech. II	1	1	1	1	102	21,206	26,508	31,810
TOTAL	9	8	8	8				



151-141 - REGISTRAR OF VOTERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting early voting and absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana and the Parish. The parish is mandated by the state to pay a portion of the employee's salaries. The Registrar of Voters' office continues to hold the integrity for elections in Terrebonne parish, thereby maintaining trust from voters and candidates. Regarding our changing system, it is our responsibility to stay educated and well trained by attending meetings and trainings throughout the state and country when such opportunities are presented. It is in the best interest of our voters that our staff remains professionally trained and educated in current election trends in order to continue to run elections in Terrebonne Parish with the integrity that our voters and candidates expect and deserve.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To facilitate voter registration and voting for citizens of Terrebonne Parish.</i>			
a. Number of Elections	2	4	4
b. Number of Registered Voters	63,500	64,000	64,500
<i>2. To facilitate special events as required by Louisiana State Law</i>			
a. Annual Canvass of the Voter Rolls	100%	100%	100%
b. Redistricting - as needed	100%	100%	100%
c. Voter outreach	100%	100%	100%
d. Early Voting - both by mail and in person	100%	100%	100%
e. Public Records Requests	100%	100%	100%
<i>3. Precinct Changes - Merges, Polling Location changes</i>			
	100%	100%	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	138,334	149,059	159,620	153,818	153,818
Supplies and Materials	1,863	9,500	6,000	5,000	5,000
Other Services and Charges	19,431	19,842	18,165	19,399	19,399
Capital Outlay	2,455	0	0	0	0
TOTAL EXPENDITURES	162,083	178,401	183,785	178,217	178,217
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.10%

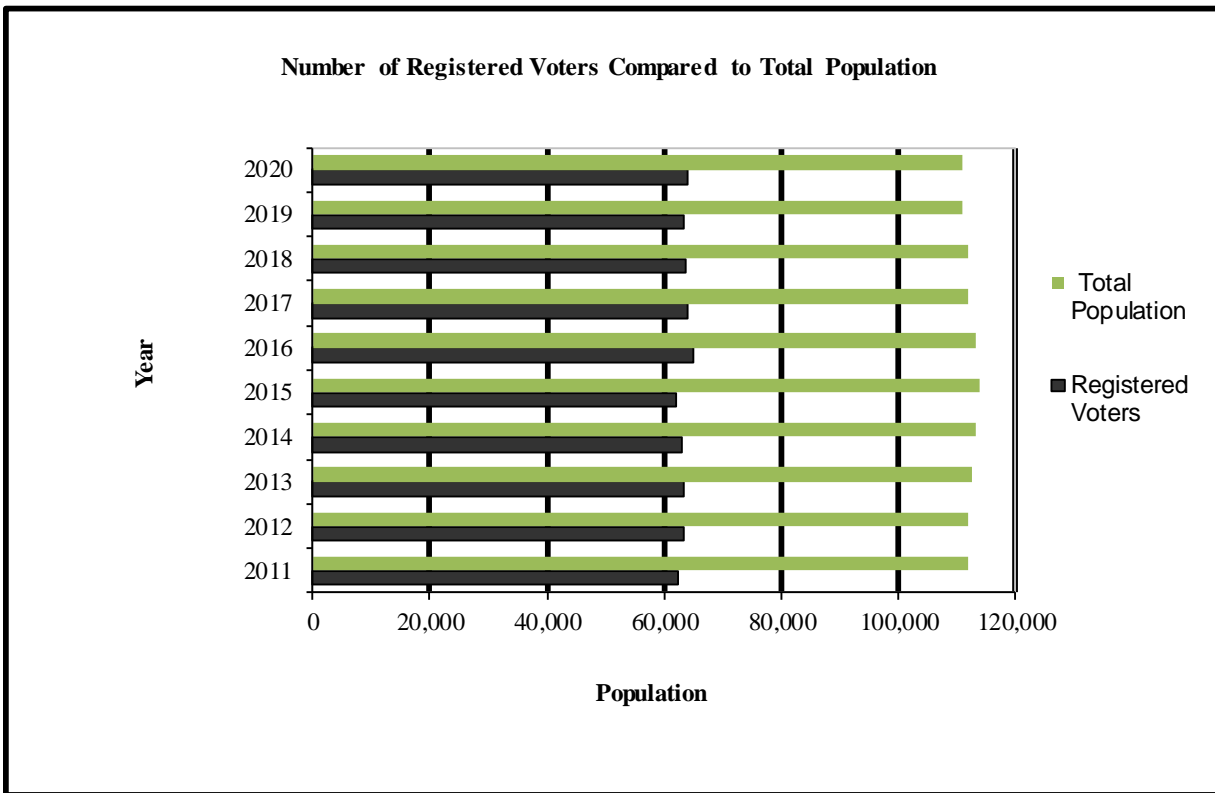
BUDGET HIGHLIGHTS

- No significant changes.

151-141 - REGISTRAR OF VOTERS

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				



151-142 - ELECTIONS

PURPOSE OF APPROPRIATION

The Elections category of the General Fund is used to record direct expenditures for holding general, primary, and special elections.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	<u>18,908</u>	<u>5,000</u>	<u>38,404</u>	<u>17,000</u>	<u>17,000</u>
TOTAL EXPENDITURES	<u><u>18,908</u></u>	<u><u>5,000</u></u>	<u><u>38,404</u></u>	<u><u>17,000</u></u>	<u><u>17,000</u></u>
% CHANGE OVER PRIOR YEAR					240.00%

BUDGET HIGHLIGHTS

- No significant changes.



151-151 - FINANCE/ACCOUNTING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service, and Information Technologies Divisions. The Accounting Division staffed with 18 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects and receives all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
1. To prepare financial documents in accordance with the best-recognized principles and standards. a. Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program. b. Prepare the Annual Operating Budget consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award program.	22 yrs. 17 yrs.	23 yrs. 18 yrs.	24 yrs. 19 yrs.
2. To increase governmental accountability and disclosure. a. Promote fiscal responsibility in all departments through the preparation of and compliance with budgets that are prepared with the best recognized principles of government finance > Number of department/agency accounts budgeted, monitored and analyzed > Dollar amount of department/agency accounts originally budgeted, monitored and analyzed > Number of budget amendments prepared and adopted a. Audited Financial Reports on the Parish website b. Adopted Budgets on the Parish website c. Parish Bond Rating with Fitch Investor Service d. Parish Bond Rating with Standard and Poor's e. List of Ad Valorem Taxes Levied (Property Taxes) on website f. Sales Tax Distribution Chart on website	148 \$217M 29 13 19 AA AA & AA- 100% 100%	148 \$219M 35 14 20 AA AA & AA- 100% 100%	150 \$209M 30 15 21 AA AA & AA- 100% 100%
3. To recruit and retain superior employees in the Finance Department / Accounting Division and enhance employee morale. a. Average number of years of service for employees. b. Years of Service > 10-19 Years of service > 20-29 Years of service > 30-39 Years of service > 40 Years of service c. Number of employees with professional degrees.	17 1 4 2 0 6	18 2 4 2 0 6	19 2 4 1 1 6
4. To automate efficiently processes through technology improvements. a. Percentage of employees on direct deposit payroll	80%	90%	100%

151-151 - FINANCE/ ACCOUNTING

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	1,003,802	1,014,617	1,005,101	1,005,583	1,005,583
Supplies and Materials	31,671	31,060	30,775	32,080	32,080
Other Services and Charges	46,498	47,901	48,804	49,304	49,304
Repair and Maintenance	2,724	4,500	4,100	4,300	4,300
Allocated Expenditures	(661,055)	(636,908)	(661,055)	(661,055)	(661,055)
Capital Outlay	30,725	4,618	4,618	0	0
TOTAL EXPENDITURES	454,365	465,788	432,343	430,212	430,212
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-0.62%

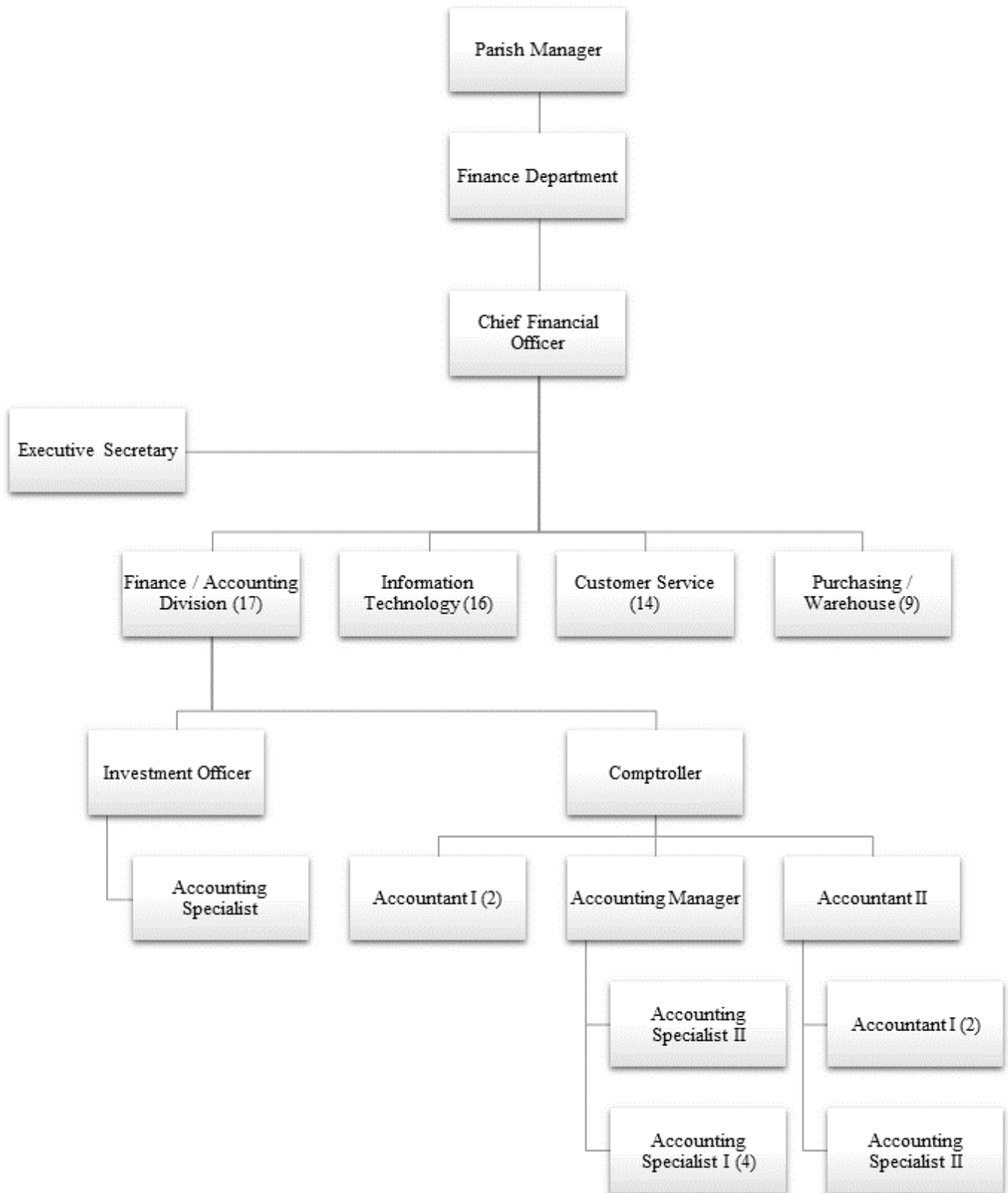
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) Accounting Specialist I, Grade 105.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	114,813	148,185
Comptroller	1	1	1	1	212	62,954	78,693	94,431
Accounting Manager (Acct III)	1	1	1	1	210	52,028	65,035	78,042
Investment/Finance Officer	1	1	1	1	208	44,197	55,246	66,295
Accountant II	1	1	1	1	208	44,197	55,246	66,295
Accountant I	4	4	4	4	206	38,967	48,709	58,451
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Acct. Specialist II	2	2	2	2	106	27,275	34,094	40,913
Acct. Specialist I	6	5	5	5	105	25,255	31,569	37,883
TOTAL	18	17	17	17				





151-152 - FINANCE/ CUSTOMER SERVICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Department’s Customer Service Division has always served as a “one-stop” central point of contact for the public wishing to conduct business throughout the City of Houma / Parish of Terrebonne via entering the Government Tower. This office strives on ensuring superior *customer service* while providing definitive communications and collection efforts for each of the following Terrebonne Parish public services: Utility billings & collections for Electric / Gas Department services (collection of special sewer and/or paving assessments), issuance of Special Event Applications for alcohol related events, issue Certificate of Registration Application for public solicitation throughout the Houma and Terrebonne Parish, issue Electrician, Plumber / Gas Fitter, and Mechanical Contractor Licenses via the Planning Departments approval process, issue Liquor Applications & Licenses, Issue Bar Card Applications and Cards via the HPD, seek restitution of “Final Utility Balances Left Owing” before and after placement of such accounts with a Collection Agency, seek restitution of all “Worthless Checks” issued to Terrebonne Parish Consolidated Government for various government services, share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To issue various licenses and certificates.</i>			
a. Certificates of registration for solicitation permits	24	4	42
b. Number of insurance licenses issued	645	621	643
c. Liquor licenses issued	358	341	355
d. Electrician / plumber / gas fitter / mechanical contractor licenses issued	133/42/13/18	103/33/11/9	117/36/12/14
e. Ambulance Licenses issued	7	7	7
<i>2. To provide various services to the public and government offices.</i>			
a. Electric and gas customers serviced	21,586	21,744	21,823
b. Departments and agencies of the parish served	20	20	20
c. Number of outgoing mail pieces processed for government offices	66,524	70,325	72,225
<i>3. To provide assistance to our customers in an efficient and courteous manner.</i>			
a. Participation in the utility average billing program (Monthly Average)	671	767	815
b. Participation in direct payment / bank draft program (Monthly Average)	2,013	2,906	3,352
c. Payments through credit cards (in-house)*	13,980	6,557	12,000
d. Payments taken over the telephone via IVR *	5,679	11,218	8,000
e. NSF checks returned/paid	403 / 397	219 / 212	400 / 390
f. Telephone calls fielded	40,320	35,224	44,000
g. Walk-in customers serviced*	52,402	9,991	53,000
h. Utility customers paying through local banks*	28,844	25,796	27,320
i. Payments through the drop box*	6,938	5,633	6,285
j. Utility payments received through the mail	54,645	49,247	56,000
k. Utility payments paid through on-line service (monthly average)	3,842	4,241	3,600
l. Ebill Customers (Service began December 2011)	990	1,050	1,200
m. Drive-thru Payments (started May 2019)*	9,894	27,567	28,000

*Due to the COVID-19 pandemic, the Government Towers has been closed to the Public. The Public has the opportunity to pay utility bills online, through local banks, a drop box, or the drive-thru. These numbers will continue to vary depending on the status of Government Towers.

151-152 - FINANCE/ CUSTOMER SERVICE

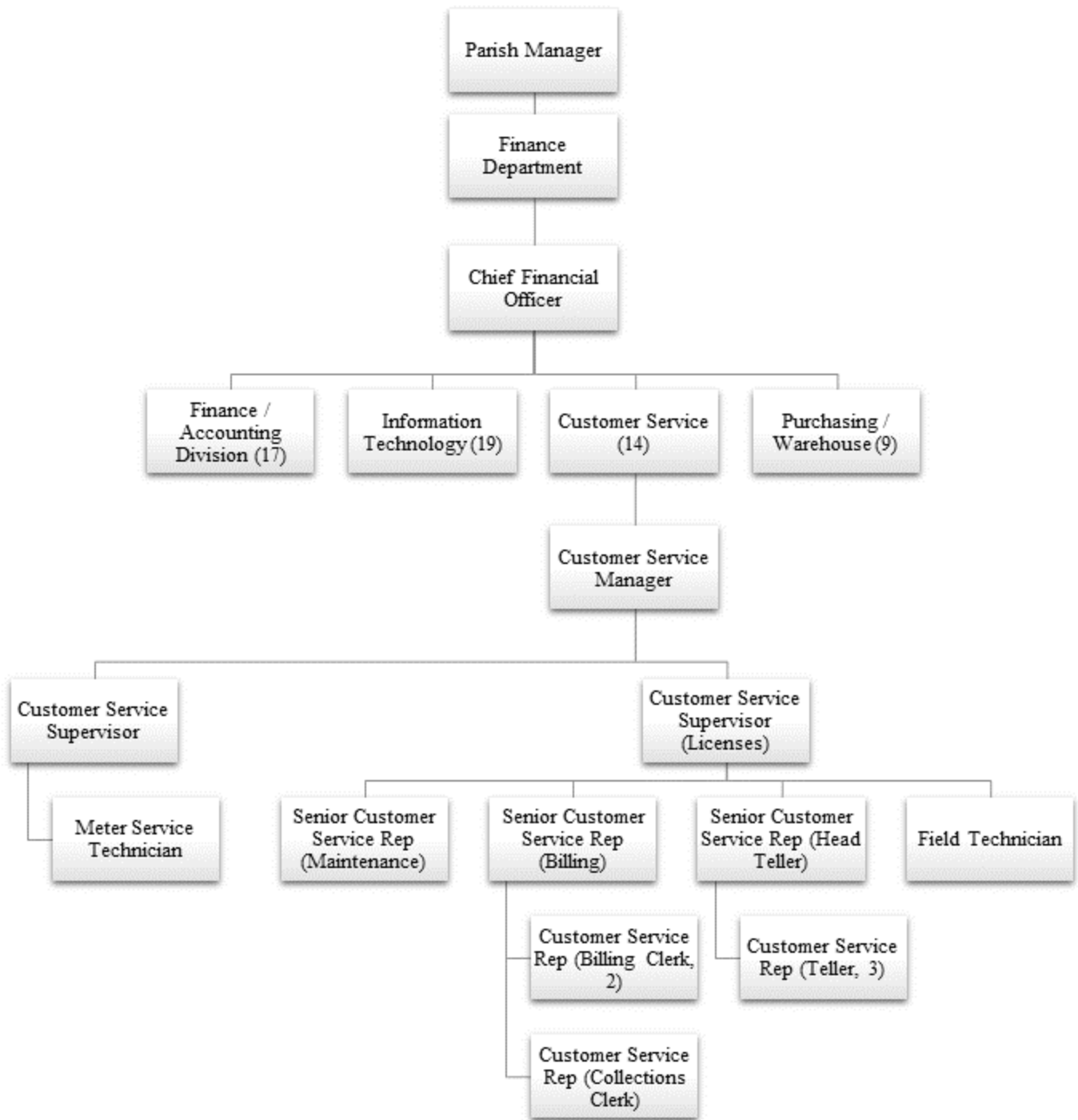
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	779,840	794,941	795,291	803,078	803,078
Supplies and Materials	59,708	77,554	67,279	78,370	78,370
Other Services and Charges	569,167	602,630	563,104	604,636	604,636
Repair and Maintenance	11,148	8,350	8,350	8,300	8,300
Allocated Expenditures	(1,407,395)	(1,471,064)	(1,419,330)	(1,479,690)	(1,479,690)
Capital Outlay	0	21,500	21,500	0	0
TOTAL EXPENDITURES	12,468	33,911	36,194	14,694	14,694
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.74%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	57,231	71,539	85,847
Customer Service Supv.	2	2	2	2	109	35,974	44,967	53,960
Meter Serv. Technician	1	1	1	1	106	27,275	34,094	40,913
Sr. Customer Service Rep.	3	3	3	3	106	27,275	34,094	40,913
Customer Service Rep.	6	6	6	6	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	14	14	14	14				

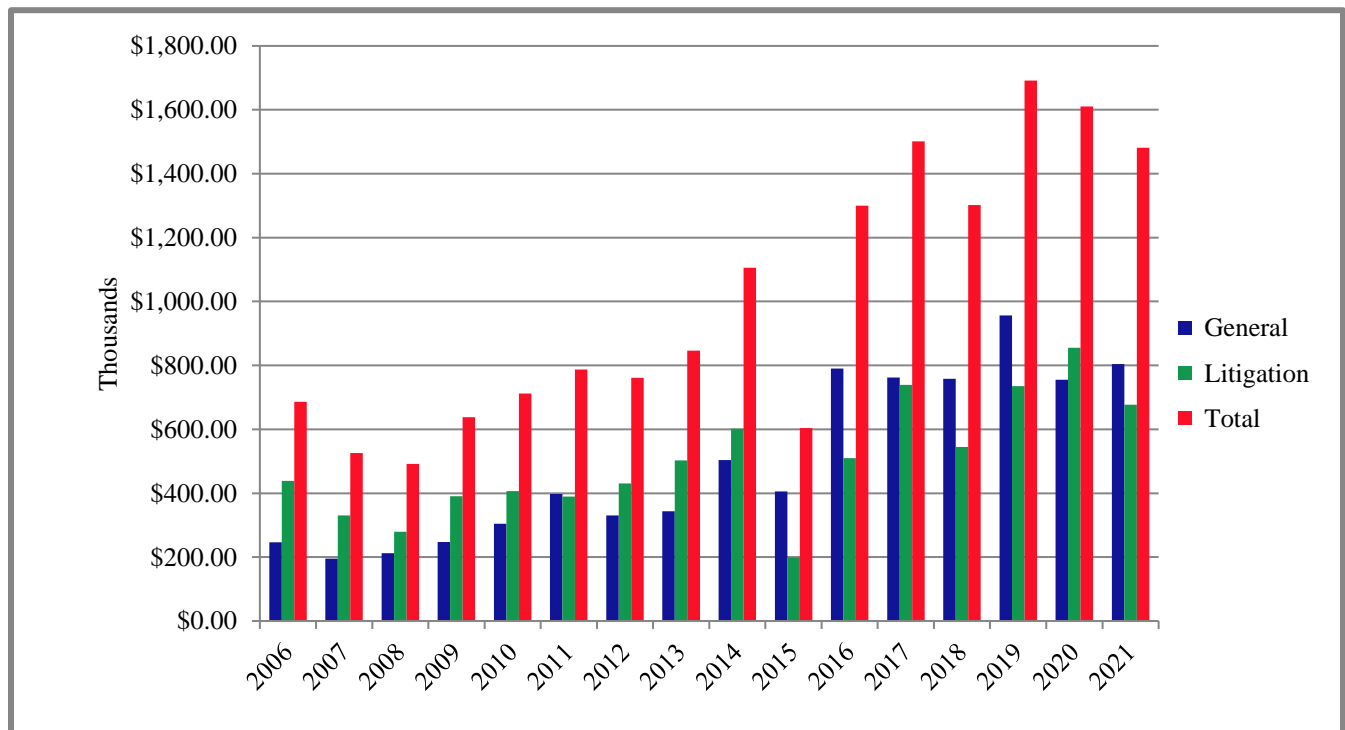


151-157 - LEGAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances, condemnations, the Louisiana public bid law, open meetings law, the Louisiana public records law, and the property law and rights acquisitions in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters. The Legal Department presently consists of the Parish Attorney and nine Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Effective and Efficient Government			
1. To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.	100%	100%	100%
2. To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.	100%	100%	100%
3. To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.	100%	100%	100%
4. To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made.	100%	100%	100%



151-157 - LEGAL SERVICES

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	626,110	485,704	828,003	648,199	648,199
TOTAL EXPENDITURES	626,110	485,704	828,003	648,199	648,199
% CHANGE OVER PRIOR YEAR					33.46%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	2017	2018	2019	2020 Estimated	2021 Estimated
General	761,664	757,811	956,796	755,035	804,390
Litigation	739,405	544,300	734,926	855,047	676,621
	\$ 1,501,069	\$ 1,302,111	\$ 1,691,721	\$ 1,610,082	\$ 1,481,011

- Legal Assistance to low-income persons, \$30,000, Southeast LA Legal Services, same as 2020, approved.

151-193 - PLANNING & ZONING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

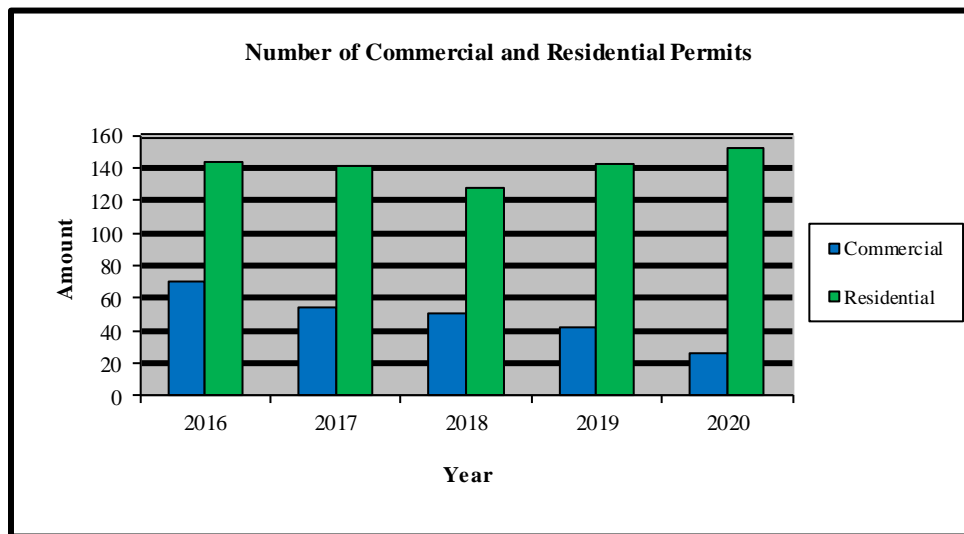
GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To create sustainable Planning efforts by the issuance of Building Permits, and development of Long-Term plans.</i>			
a. Complete 5 yr. Comprehensive Master Plan update	10%	20%	100%
b. Number of building permits issued (all)	2,886	2,796	2,841
c. Number of permits for new residential construction	143	152	148
d. Number of permits for mobile homes issued	113	114	114
e. Number of building permits for new commercial construction	42	26	34
f. Number of permits for renovations, additions, or certificate of occupancy	999	890	945
g. Number of applications for subdivisions and redivisions of property	63	40	45
h. Number of applications for zoning map amendments, home occupations, planning approvals, and planned building group approvals	12	15	12
i. Number of applications for structural variance	25	30	20
<i>2. To promote non structural flood protection within special flood hazard areas of Terrebonne Parish</i>			
a. Elevate structures to DFIRM+1	15	20	15
b. Close out HMA Grants-Severely Repetitive Loss (SRL)	3	2	1
c. Sell buyout properties (including LA SAFE in 2021)	1	3	15
d. Hazard Mitigation Application Approvals	7 pending	0	0
e. Work with NFIP/FEMA/State personnel to improve Community Rating System from Class 7 (being moved towards Class 6 in 2021)(mailing cost)	\$500	\$9,030	\$10,000
f. Implement LA SAFE Living Mitigation Project	Engineering Policy & Procedure	Engineering Recruit Applicants	Construction Purchase Homes
g. Implement LA SAFE Buyout Program	Plan adopted 6/17/2020	Revise HAZUS	Incorp. Watershed Initiative Models
h. Implement Mitigation Plan Maintenance Program	Funding	Permits	Recruit Applicants
i. Introduce private marsh restoration and tax credit program**			
j. Generator Program for Critical Facilities.	26	2	1
k. Rental Elevation Program.*	5	2	2

*there is no specific target as we are taking rentals among all other eligible parties for most of the grants.

**made progress, but have not identified or launched the suggested initiatives.

151-193 - PLANNING & ZONING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Public Safety			
<i>1. To Create an orderly development of the Terrebonne Parish Public Cemeteries.</i>			
a. Number of pauper burials	3	3	4
b. Number of burial permits	56	41	48
c. Burial permit fee revenue	\$560	\$410	\$480
Quality of Community & Family Life			
<i>1. To enhance the quality of life in Terrebonne Parish</i>			
a. Development of Bayou Country Sports Park and Airbase Park	Ongoing	Ongoing	Ongoing
b. Southdown Loop Bike Trail (aggregate trail improvement)	0%	10%	100%
c. Walk ability of Downtown (safety improvements) & Complete Street policy adoption	Ongoing	Ongoing	Ongoing
d. Downtown/Main Street Corridor Master Plan	10%	60%	100%
Economic Development			
<i>1. To promote Tourism and Economic Development</i>			
a. Improve way finding signage including African American Museum info and gateway sign in north parish Hwy 24 entry	75%	100%	100%
b. Promoted and sponsored Downtown Demonstration Day & Rougarou Festivals	100%	25%	100%
c. Promoted and sponsored HDDC events and Christmas Festival (Live After 5, cook offs)	100%	25%	100%



151-193 - PLANNING & ZONING

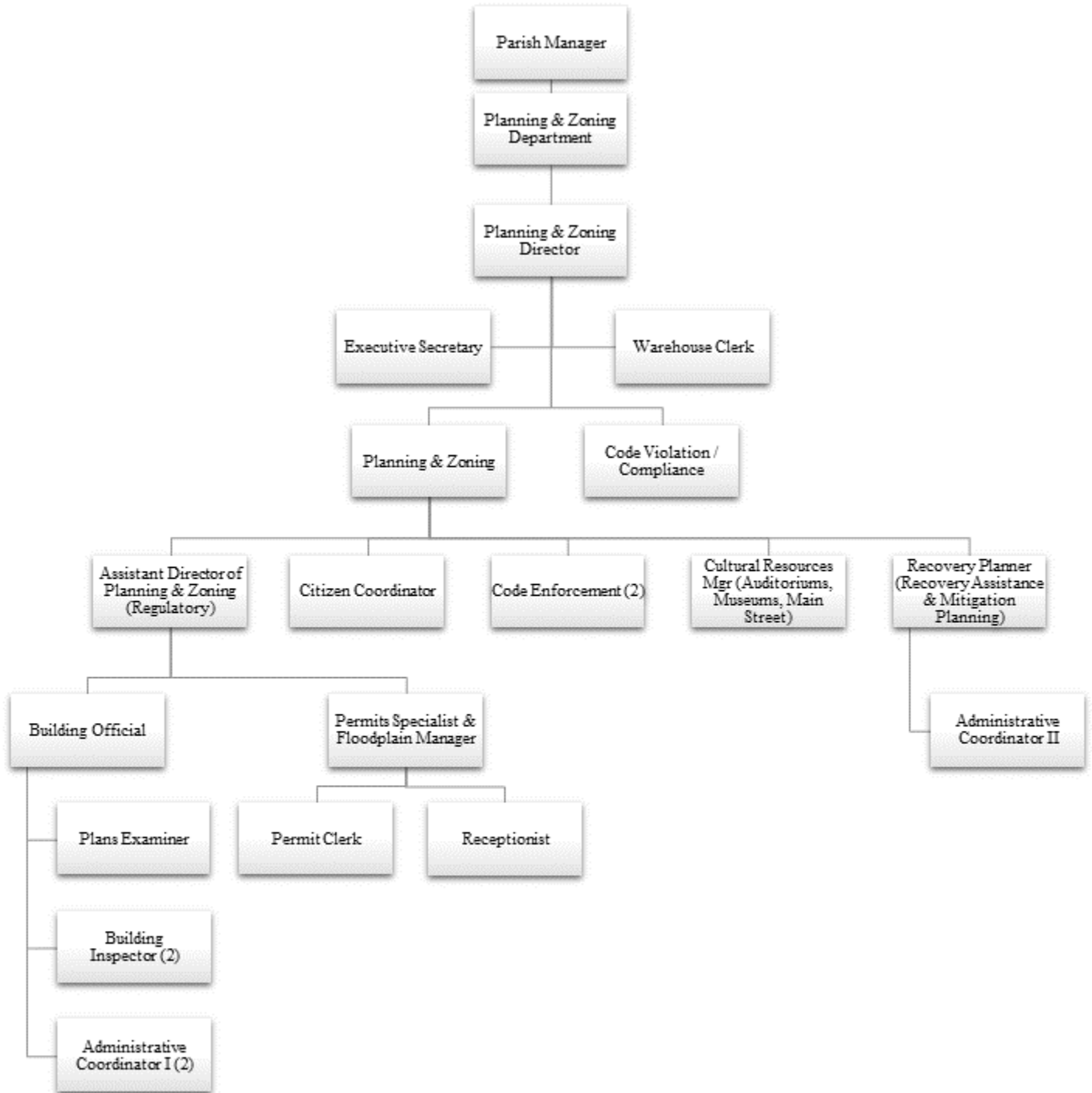
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	1,470,064	1,507,352	1,433,574	1,484,455	1,484,455
Supplies and Materials	71,000	80,350	68,183	81,200	81,200
Other Services and Charges	148,544	133,207	141,430	181,503	181,503
Repair and Maintenance	2,566	4,700	4,700	5,400	5,400
Capital Outlay	8,150	63,391	63,391	0	0
TOTAL EXPENDITURES	1,700,324	1,789,000	1,711,278	1,752,558	1,752,558
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.56%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) Planner II, Grade 209.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	107,234	139,060
Building Official	1	1	1	1	213	69,250	86,562	103,874
Assistant Planning Director	1	1	1	1	212	62,954	78,693	94,431
Building Plans Examiner	1	1	1	1	212	62,954	78,693	94,431
Recovery Planner	1	1	1	1	212	62,954	78,693	94,431
Building Code Inspector	2	2	2	2	210	52,028	65,035	78,042
Planner II	2	1	1	1	209	47,732	59,665	71,599
Cultural Resource Manager	1	1	1	1	209	47,732	59,665	71,599
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Code Enforcement Officer II	2	2	2	2	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	2	1	2	2	106	27,275	34,094	40,913
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Admin. Tech. I	1	0	1	1	101	20,197	25,246	30,295
TOTAL FULL-TIME	19	16	18	18				
Foreman I/Warehouse Clerk	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	20	17	19	19				



151-194 - GOVERNMENT BUILDINGS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide and support maintenance services and improvement projects at 42 Parish facilities. The buildings division is responsible for the repair, routine, and preventive maintenance programs, renovations or modifications of all government buildings utilizing parish employees and contract personnel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To improve TPCG Buildings for public usage.</i>			
a. Upgrade/Modernization of Government Tower elevators.	75%	100%	N/A
b. Establish parish work order program for all parish buildings owned or leased.	20%	70%	100%
c. Establish air filtration program at all buildings.	30%	85%	100%
<i>2. Improve Emergency Disaster Services for TPCG buildings.</i>			
a. Install Generator to operate entire Government Tower.	25%	100%	N/A
b. Install Generator to operate entire Dumas Auditorium.	100%	N/A	N/A
c. Continue to provide Emergency Generator services at designated parish schools.	100%	100%	100%
Public Safety			
<i>1. To improve the safety for employees and public within public buildings.</i>			
a. Fire alarm inspections and testing to be completed annually.	N/A	N/A	100%
b. Fire extinguisher inspections.	N/A	N/A	100%
c. Exit lights and emergency lighting inspections.	N/A	N/A	100%
d. Fire sprinklers inspection and testing.	N/A	N/A	100%
e. Emergency generator inspections and testing.	N/A	N/A	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	618,998	623,480	646,735	649,228	649,228
Supplies and Materials	27,819	34,910	29,605	33,790	33,790
Other Services and Charges	1,230,861	1,253,618	1,175,048	1,343,071	1,343,071
Repair and Maintenance	254,683	331,105	249,417	249,417	249,417
Capital Outlay	57,036	620,847	620,847	0	0
TOTAL EXPENDITURES	2,189,397	2,863,960	2,721,652	2,275,506	2,275,506
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.44%

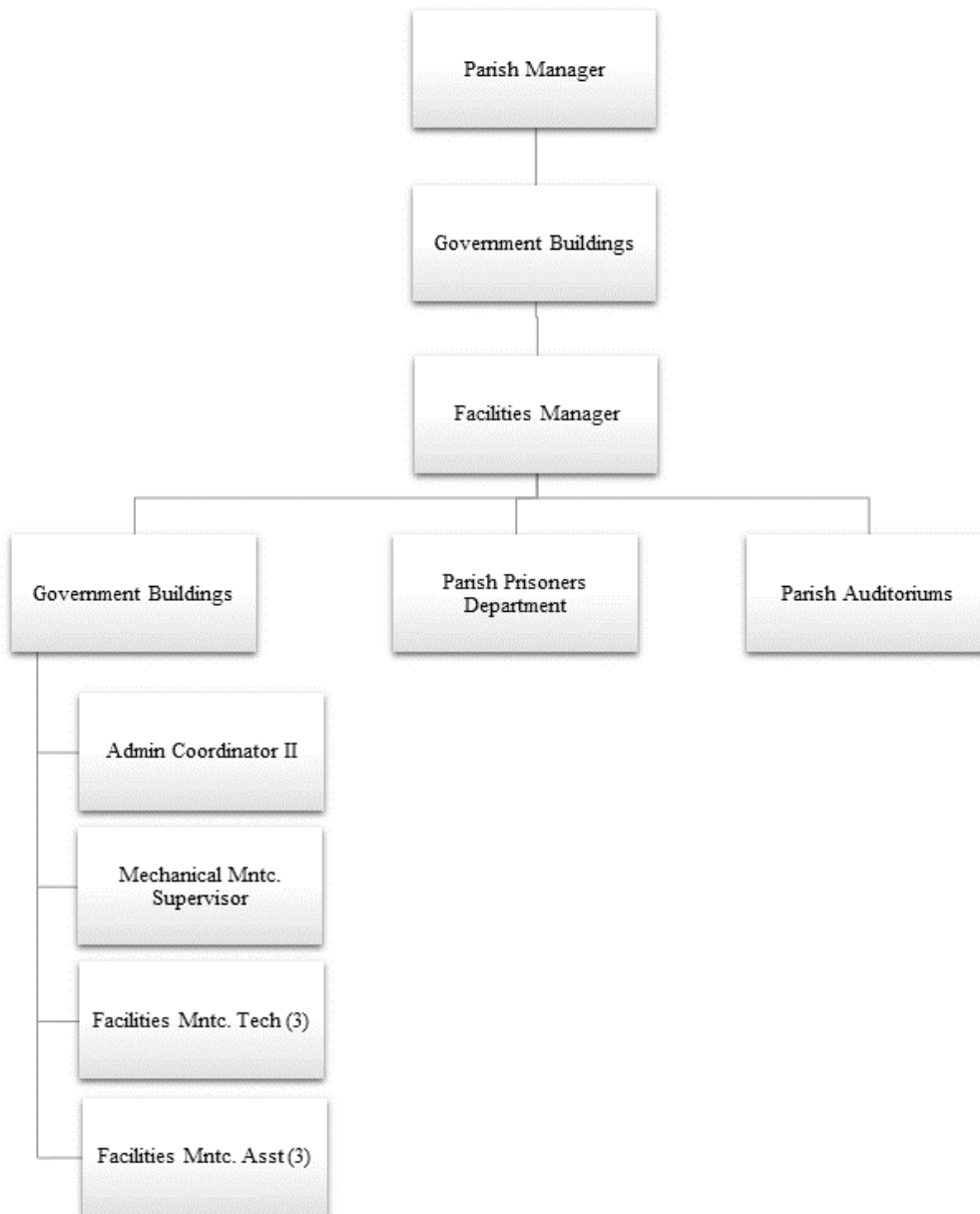
BUDGET HIGHLIGHTS

- No Significant changes.

151-194 - GOVERNMENT BUILDINGS

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Manager	1	1	1	1	212	62,954	78,693	94,431
Mechanical Maint. Supervisor	1	1	1	1	208	44,197	55,246	66,295
Facilities Maintenance Tech	3	3	3	3	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Facilities Maintenance Asst	3	3	3	3	101	20,197	25,246	30,295
TOTAL	9	9	9	9				



151-195 - CODE VIOLATION/COMPLIANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen's complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Effective and Efficient Government			
1. Education of Council members of functions of division especially condemnations.	50%	50%	100%
2. Use IT/Website/Video to improve & streamline NA remedies	0%	60%	100%
3. Explore new aspects of MyPermitNow & MyGovernment Online software to enhance its utilization abilities.	0%	0%	100%
Infrastructure Enhancement/Growth Management			
1. To address all vacant, blighted properties and dilapidated and dangerous structures reported to Nuisance Abatement.			
a. Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	952	860	1,000
b. Number of abandoned/derelict structure violations processed	142	150	150
c. Number of liens placed on tax notices for tall grass violators	158	160	160
d. Number of abandoned/derelict structures condemned by Council.	20	18	50
e. Number of abandoned/derelict structures demolished TPCG	9	30	30
2. Streamline visitors to Government Tower	0%	50%	100%
3. Budgetary responsibility/AS400/Invoicing, etc.	0%	25%	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	164,055	170,101	175,711	177,614	177,614
Supplies and Materials	6,437	7,600	5,586	7,600	7,600
Other Services and Charges	246,887	329,283	252,343	329,683	329,683
Repair and Maintenance	70	1,000	1,000	1,000	1,000
Capital Outlay	2,334	0	3,163	0	0
TOTAL EXPENDITURES	419,783	507,984	437,803	515,897	515,897
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.56%

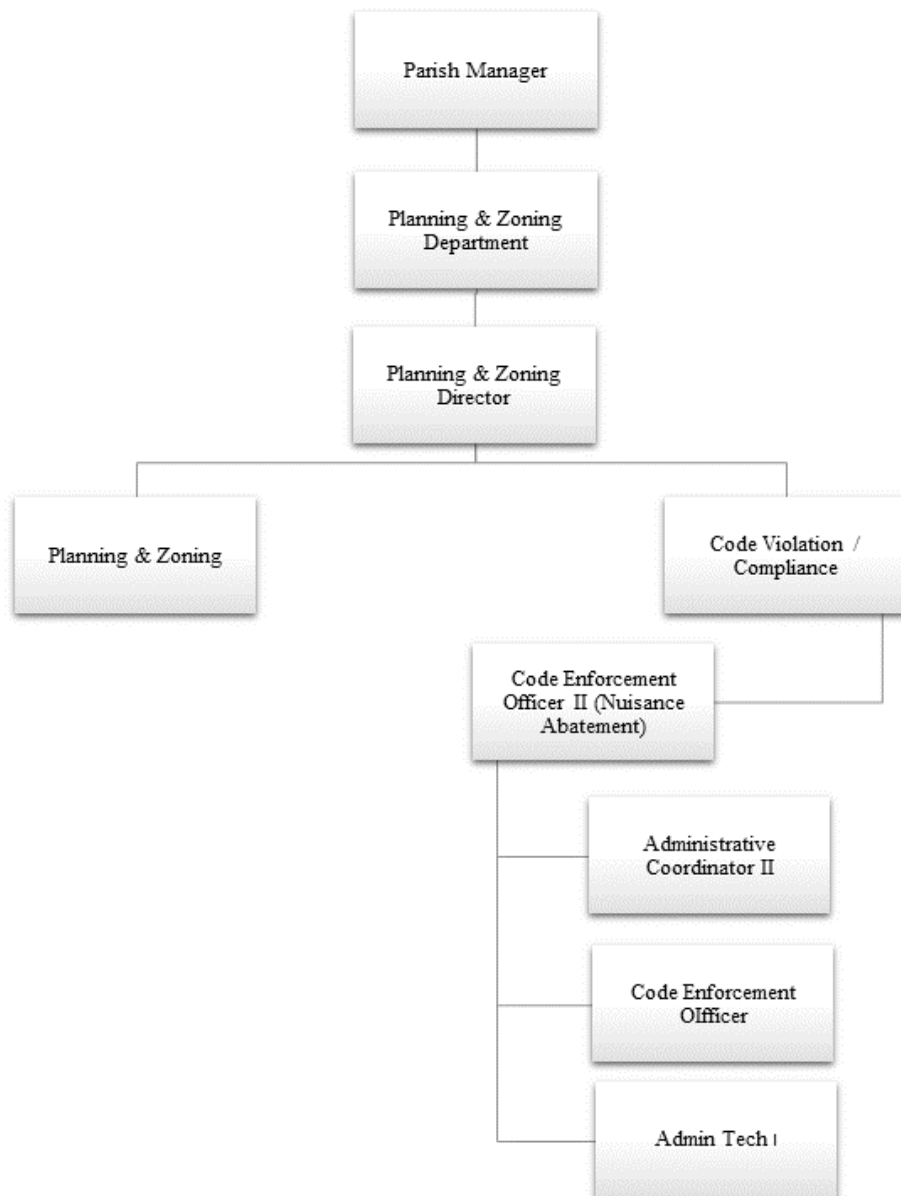
BUDGET HIGHLIGHTS

- No significant changes.

151-195 - CODE VIOLATION/COMPLIANCE

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Code Enforcement Officer II	1	1	1	1	108	32,703	40,879	49,055
Code Enforcement Officer	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL FULL-TIME	3	3	3	3				
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	4	4				



151-198 - JANITORIAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 42 government buildings. Our mission is to provide our Parish Employees and the public with a clean and healthy environment in the most economical manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
1. To continue providing janitorial services at TPCG facilities in an efficient and cost effective manner.			
a. Coordinate and obtain janitorial service contracts under the direction of TPCG Purchasing Director.	N/A	N/A	100%
2. Continue to evaluate cost saving measures for all TPCG facilities.			
a. Utilize warehouse inventory for all custodial paper products and chemicals.	N/A	100%	100%
b. Obtain competitive pricing for entry rug services located at TPCG facilities.	N/A	100%	100%
3. To improve the floor maintenance program at the Courthouse and the Annex.			
a. Continue the program in which hard floors are stripped, waxed and buffed on quarterly basis.	100%	100%	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	9,352	8,991	9,601	9,601	9,601
Supplies and Materials	19,322	22,300	22,000	22,300	22,300
Other Services and Charges	246,370	256,232	242,801	255,772	255,772
TOTAL EXPENDITURES	275,044	287,523	274,402	287,673	287,673
% CHANGE OVER PRIOR YEAR					0.05%

BUDGET HIGHLIGHTS

- The General Fund share of the contract for cleaning services is \$248,430, same as 2020, approved.
-

151-199 - GENERAL – OTHER

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Supplies and Materials	490	1,000	353	800	800
Other Services and Charges	1,359,476	1,372,767	1,375,354	1,368,917	1,368,917
Repair and Maintenance	(2,392)	(1,000)	(900)	(1,500)	(1,500)
Capital Outlay	<u>19,456</u>	<u>20,700</u>	<u>20,700</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>1,377,030</u>	<u>1,393,467</u>	<u>1,395,507</u>	<u>1,368,217</u>	<u>1,368,217</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.33%

BUDGET HIGHLIGHTS

- No significant changes.

151-205 – CORONER

PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	740,120	740,120	740,120	740,120	740,120
Capital Outlay	22,011	0	0	0	0
TOTAL EXPENDITURES	762,131	740,120	740,120	740,120	740,120
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.



151-302 - PUBLIC WORKS/ ENGINEERING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department's capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To provide for the effective construction of assigned capital projects:</i>			
a. Number of Capital Projects	44	34	39
b. Number of Change Orders done for projects	40	44	42
c. Number of engineering/architectural appointments	10	7	8
d. Number of Amendments to Capital Projects	13	21	17
e. Number of Substantial Completions	19	17	18
f. Dollar Amount of Capital Projects (Millions)	\$148M	\$125M	\$136M
g. Invoices dollar amount for Capital Projects (Millions)	\$27M	\$27M	\$27M
<i>2. To provide for the effective review of subdivision submitted and to inform the Planning Commission of any design deficiencies:</i>			
a. Number of engineering reviews of subdivisions	9	21	15
b. Number of engineering reviews of building permits	48	33	40
c. Number of Final Inspections of subdivisions	10	5	8
d. Number of Process "D"	23	19	21
<i>3. To improve the drainage in the Parish:</i>			
a. Six Foot Ditch Levee Reconstruction	90%	100%	N/A
b. Sylvia Street Drainage	90%	100%	N/A
c. Valhi Drainage Improvements	80%	100%	N/A
d. Petit Caillou Lock	70%	100%	N/A
e. Hanson Canal Pump Station	50%	100%	N/A
f. 1-1A Pump Station	50%	100%	N/A
g. Bayou Terrebonne Lock	0%	90%	100%
h. Petit Caillou Drainage	0%	75%	100%
i. Lower Little Caillou Pump Station (Lashbrooke)	0%	25%	100%
j. Westside Alma Drainage Phase 3	0%	5%	100%
k. Elliot Jones Pump Station	0%	5%	95%
l. Dularge West Pump Station	0%	0%	50%

151-302 - PUBLIC WORKS/ ENGINEERING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Infrastructure Enhancement/Growth Management (continued)</i>			
4. To upgrade the infrastructure of the Parish:			
a. Polk Street Bridge Replacement	50%	100%	N/A
b. Government Tower Generator	5%	100%	N/A
c. American Legion Roof	0%	100%	N/A
d. Government Tower Elevators	0%	90%	100%
e. Industrial Ave Bridge Replacement	0%	90%	100%
f. South Louisiana Wetlands Discovery Center	0%	90%	100%
g. Brady Road Bridge	0%	0%	100%
h. LA 24 Sidewalk Rehab	0%	0%	75%
i. Civic Center Sidewalks	0%	0%	75%
j. Hollywood Road Extension Bridge	0%	0%	75%
k. Le Petit Renovations	0%	0%	50%
l. New Health Unit	0%	0%	50%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	599,661	607,682	576,878	549,718	549,718
Supplies and Materials	17,219	53,940	22,910	39,000	39,000
Other Services and Charges	101,976	192,949	112,751	174,888	174,888
Repair and Maintenance	5,756	14,290	33,271	26,700	26,700
Allocated Expenditures	(611,517)	(653,758)	(611,517)	(611,517)	(611,517)
Capital Outlay	15,825	2,410	2,410	0	0
TOTAL EXPENDITURES	128,920	217,513	136,703	178,789	178,789
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-9.04%

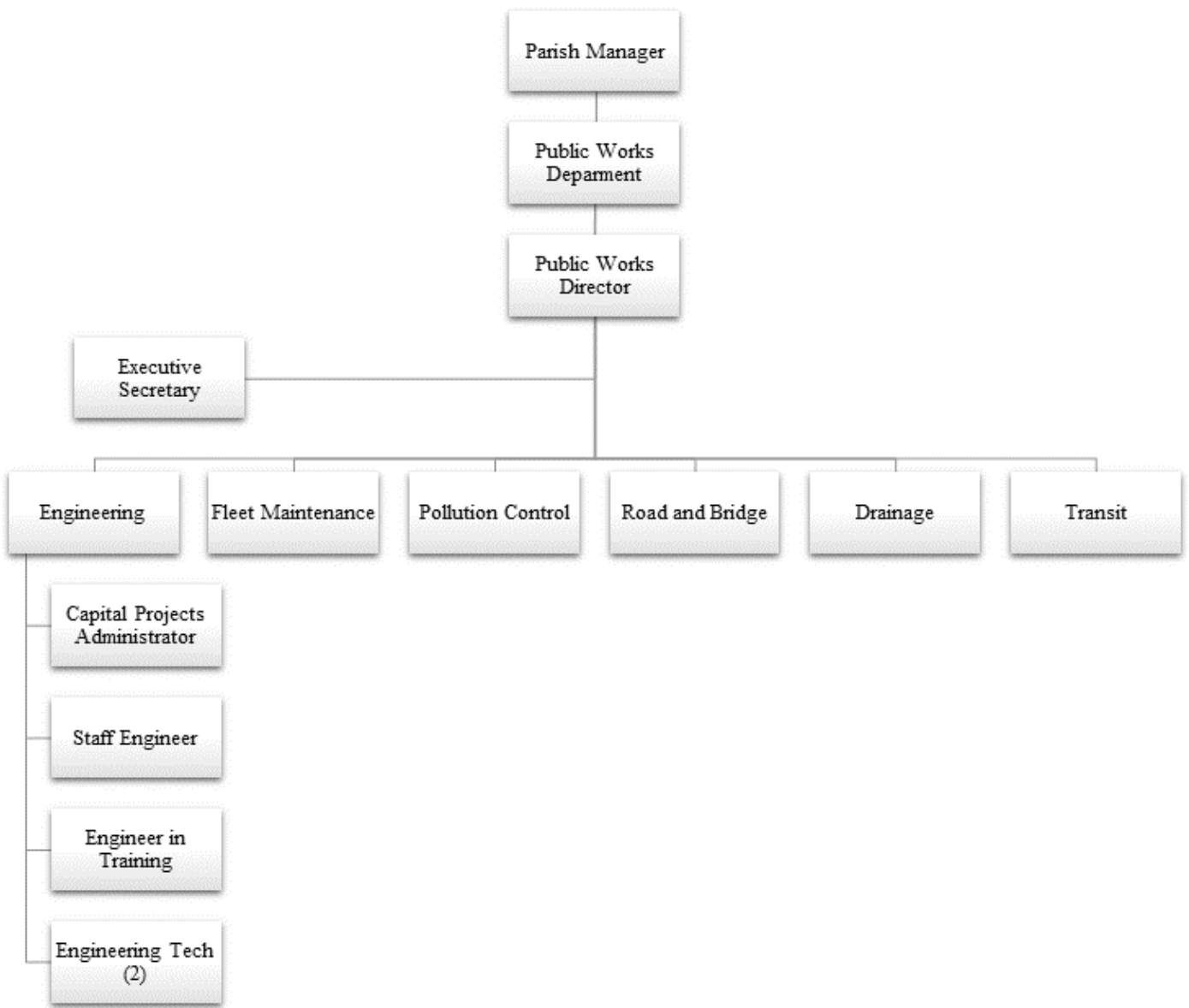
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) Engineer in Training, Grade 205.

151-302 - PUBLIC WORKS/ ENGINEERING

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	107,234	139,060
Capital Projects Administrator	1	1	1	1	212	62,954	78,693	94,431
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
Engineer in Training	2	1	1	1	205	37,112	46,390	55,667
Engineering Tech	2	2	2	2	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
TOTAL	8	7	7	7				



151-408 - PARISH VA SERVICE OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	24,138	24,138	23,784	23,784	23,784
TOTAL EXPENDITURES	<u>24,138</u>	<u>24,138</u>	<u>23,784</u>	<u>23,784</u>	<u>23,784</u>
% CHANGE OVER PRIOR YEAR					-1.47%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$23,784, \$354 decrease from 2020, approved.

151-409 - HEALTH & WELFARE – OTHER

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

VETERANS HOMELESS SHELTER. The Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with START Corporation to partially fund the services and operations of the shelter for Veterans of the armed forces in need.

LENOX HOTARD POST #31. Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with the Lenox Hotard Post #31 (American Legion) to partially fund the services and operations of the post.

HOUMA-TERREBONNE MARINE CORPS LEAGUE. Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with the Marine Corps League to partially fund the repairs to their building.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	61,421	53,000	48,146	78,000	78,000
TOTAL EXPENDITURES	61,421	53,000	48,146	78,000	78,000
% CHANGE OVER PRIOR YEAR					47.17%

BUDGET HIGHLIGHTS

- Veterans Homeless Shelter, \$28,000, same as 2020, approved.
- Lenox Hotard Post #31 (American Legion) operating, \$25,000, same as 2020, approved.
- Houma-Terrebonne Marine Corps League, \$25,000, approved.

151-442 - ANIMAL CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hour, weekend and holiday emergencies.

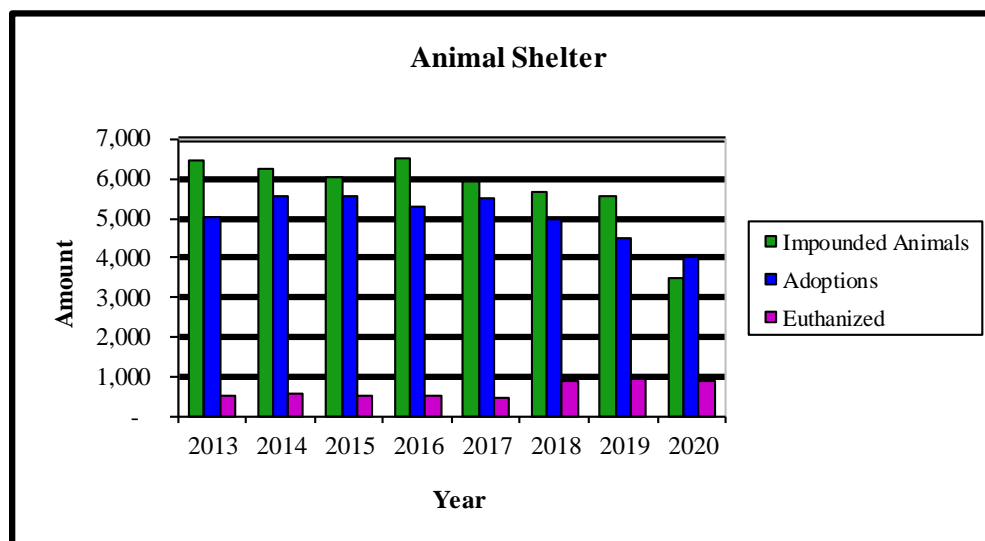
GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Effective and Efficient Government			
<i>1. To enhance animal care and control services to the public</i>			
a. Number of impounded animals*	5,540	3,500	4,000
b. Number of complaints responded to by animal control*	4,178	3,000	3,500
c. Number of after hour complaints responded to by animal control	208	200	200
d. Number of bite cases investigated by animal control	111	100	100
e. Number of cruelty investigations handled by animal control	302	250	250
f. Number of dangerous/vicious dog investigations handled by animal control	43	25	30
<i>2. To increase the live release rate</i>			
a. Number of animals adopted by the public	947	900	900
b. Number of animals transferred to adoption agencies/organizations for adoption	760	600	600
c. Number of animals redeemed by their owners	353	250	350
d. Number of community cats trapped-neutered-returned (TNR)**	137	700	1,500
<i>3. To reduce the over population through public awareness and programs</i>			
a. Number of animals spayed/neutered through low-cost program***	1,363	1,000	1,300
b. Number of Facebook Followers	19,812	21,960	24,000
<i>4. To enhance quality of care for shelter animals</i>			
a. Spay/neuter surgeries performed in-house for adopted/transferred animals	1,341	1,100	1,400
b. Exams completed in-house by veterinary team****	8,213	5,500	5,000
c. Animals treated for illness/injury in-house by veterinarian	2,077	1,500	1,000

*Normal operations and closed intake/ACO responses to emergency cases only due to COVID on March 16, 2020 to June 25, 2020 which caused decrease in intake

**Implemented Community Cat Program where stray cats are TNR'd

***LA/SPCA's spay/neuter clinic closed due to COVID March 18, 2020 and is not offering spay/neuter transports as of the time this report (Aug 14, 2020)

****New software tracks medical differently; pre-surgery exam is combine with surgery notes in new software (beginning Oct 2019)



151-442 - ANIMAL CONTROL

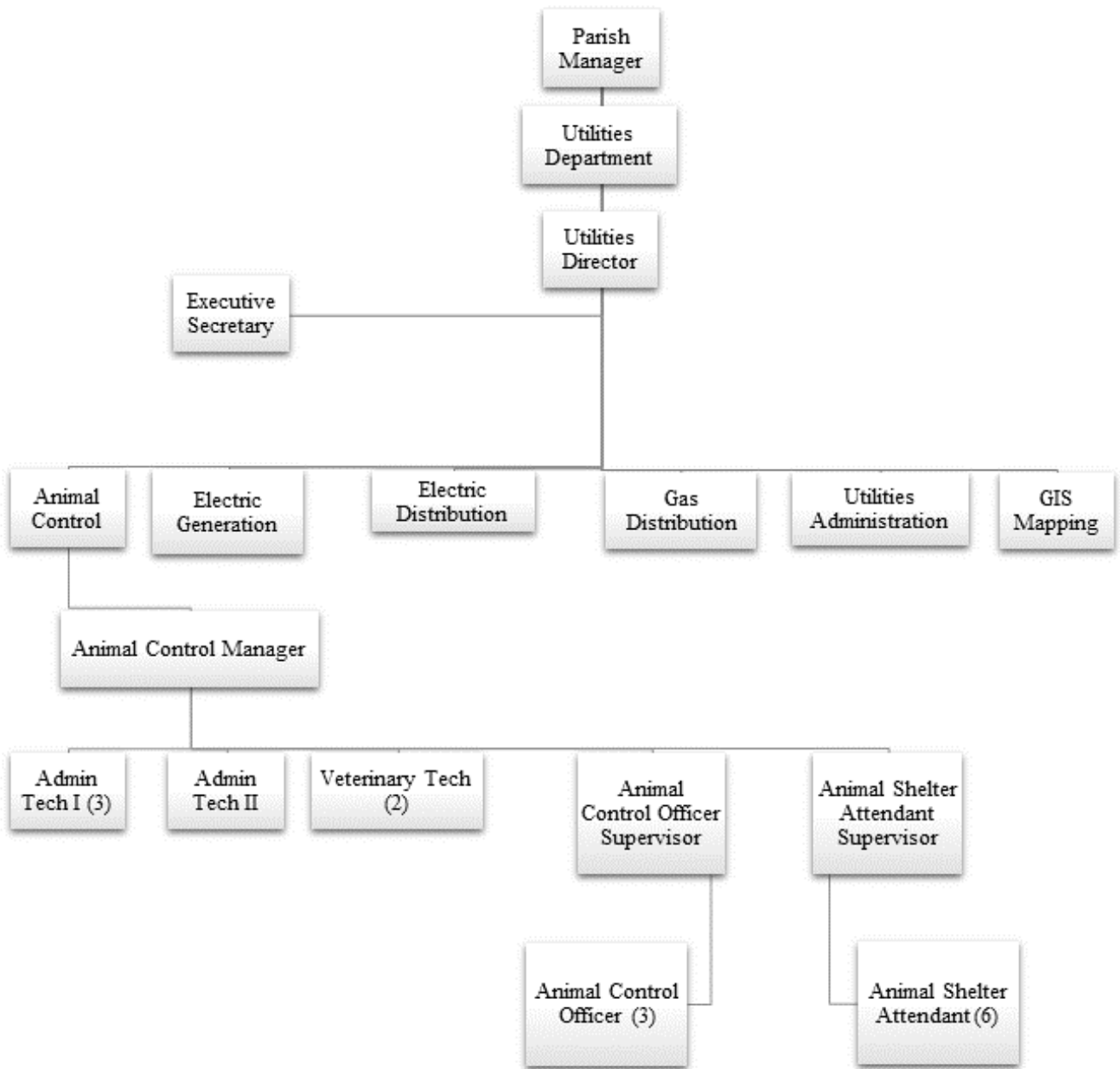
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	687,816	791,450	795,371	848,200	848,200
Supplies and Materials	187,380	167,111	127,650	158,050	158,050
Other Services and Charges	330,516	378,368	338,991	343,835	343,835
Repair & Maintenance	19,343	58,271	15,500	12,150	12,150
Capital Outlay	62,082	84,744	84,744	0	0
TOTAL EXPENDITURES	1,287,137	1,479,944	1,362,256	1,362,235	1,362,235
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.36%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Add one (1) Full-time Admin. Tech. I, Grade 101
 - Add one (1) Full-time Animal Shelter Attendant, Grade 102
 - Eliminate one (1) Part-time Admin. Tech I, Grade 101
 - Eliminate one (1) Part-time Animal Shelter Attendant, Grade 102

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	209	47,732	59,665	71,599
Veterinarian Technician	2	2	2	2	107	29,730	37,163	44,595
Animal Control Supervisor	1	1	1	1	106	27,275	34,094	40,913
Animal Shelter Attd. Supv	1	1	1	1	106	27,275	34,094	40,913
Animal Control Officer	3	3	3	3	105	25,255	31,569	37,883
Admin Tech II	1	1	1	1	102	21,206	26,508	31,810
Animal Shelter Attendant	3	3	4	4	102	21,206	26,508	31,810
Admin Tech I	2	2	3	3	101	20,197	25,246	30,295
TOTAL FULL TIME	14	14	16	16				
Animal Shelter Attendant	3	3	2	2	102	10,603	13,254	15,905
Admin Tech I	1	1	0	0	101	10,099	12,623	15,148
TOTAL PART TIME	4	4	2	2				
TOTAL	18	18	18	18				



151-560 - BAYOU TERREBONNE WATERLIFE MUSEUM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana's bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the "America's Wetland" national campaign, and effort to save coastal Louisiana.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Quality of Community & Family Life			
<i>1. To promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region's development and growth.</i>			
a. Amount of individual visitors to museum	2,900	1,075	2,900
b. Amount of Group Tours to museum	10	0	10
c. Amount of Special Events held at museum	10	2	10
d. Dollar amount of admissions to the museum	\$1,075	\$700	\$2,000
<i>2. To bring new exhibits to the museum.</i>			
a. Apply for grants to make exhibits possible	0	0%	10%
b. Partnering with non-profits to make new exhibits possible	0%	0%	10%
<i>3. Weekly Cajun Dancing on Tuesdays & Wednesdays</i>			
Effective and Efficient Government			
<i>1. To promote the museum as an alternative rental facility for small parties, receptions, weddings, etc.</i>			
a. Dollar amount from rentals of the museum	\$1,200	\$400	\$3,000
<i>2. Department's use of Waterlife Museum banquet room for monthly meetings</i>			
	24	3	24



151-560 - BAYOU TERREBONNE WATERLIFE MUSEUM

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	44,364	49,369	46,431	65,339	65,339
Supplies and Materials	574	1,150	768	2,100	2,100
Other Services and Charges	30,018	35,904	29,279	33,515	33,515
Repair & Maintenance	2,379	3,000	3,000	8,000	8,000
Capital Outlay	0	6,944	6,944	0	0
TOTAL EXPENDITURES	77,335	96,367	86,422	108,954	108,954
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					21.84%

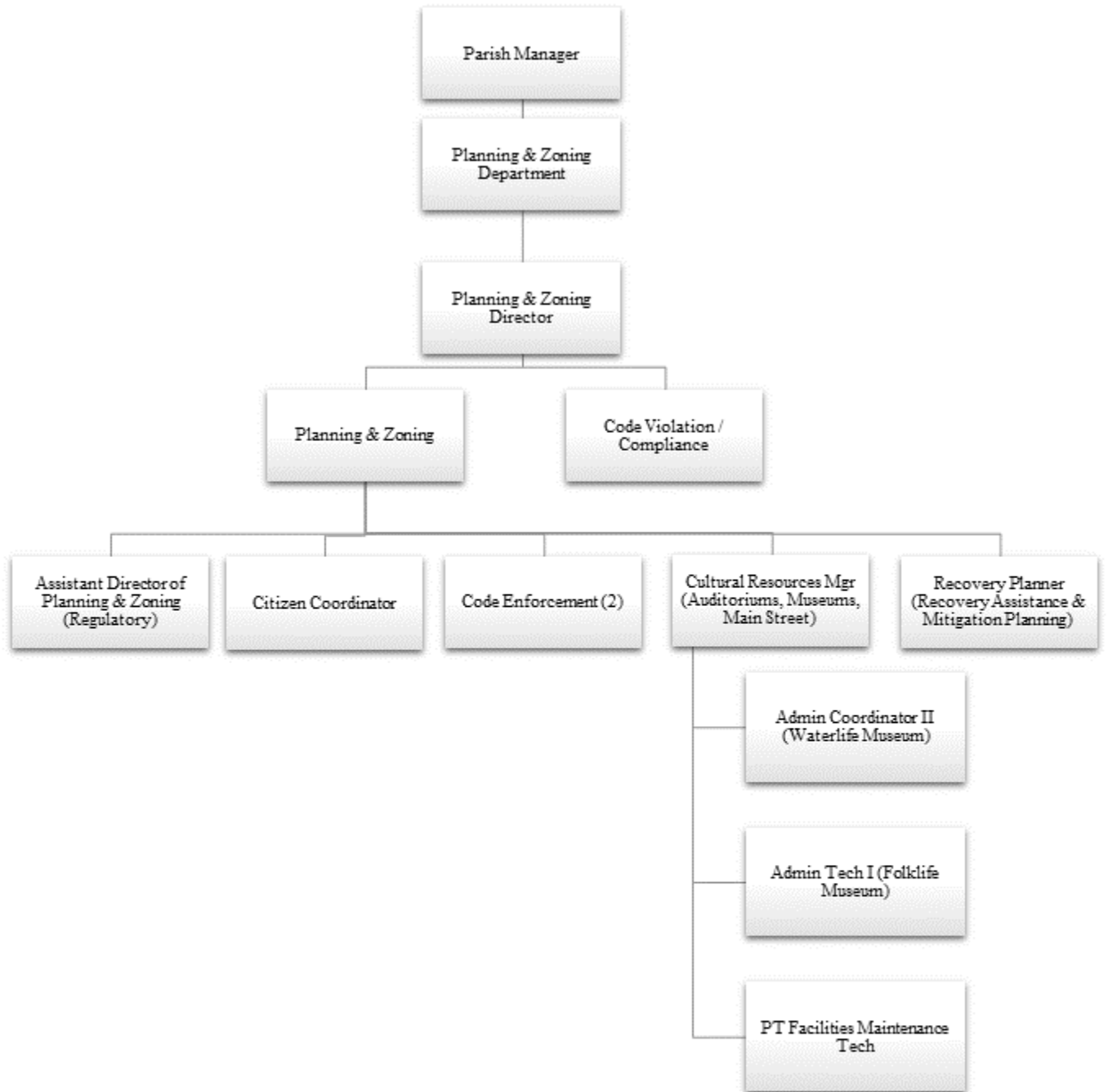
BUDGET HIGHLIGHTS

- Self-generated revenue through the gift shop, concessions, commissions, rentals, admissions, membership fees and donations are projected for 2021 at \$500, approved.
- Publicity and promotions, \$1,500, approved.
- Personnel: - Approved.
 - Add one (1) Part-time Facilities Maintenance Tech, Grade 106

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL FULL-TIME	1	1	1	1				
Facilities Maintenance Tech	0	0	1	1	106	13,638	17,047	20,457
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	2	2				
TOTAL	2	2	3	3				

151-560 - BAYOU TERREBONNE WATERLIFE MUSEUM



151-651 - PUBLICITY

MISSION STATEMENT

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

To preserve and protect the existing healthy trees in Terrebonne Parish which play an important ecological role in controlling soil erosion and storm water runoff. To promote trees as enhancing air quality by reducing air pollution, noise and water pollution. To further promote for the benefit of our community an understanding of the value of trees new and old as an important economic asset, environmental asset and as creating a positive image of a caring community. The Tree Board raises public awareness about the value of trees through the creation of educational materials, programs such as the annual Arbor Day Tree Giveaway and community citizen awards such as the Tree-Mendous Citizen award by utilizing partnerships with other organizations and businesses, grants and their annual operating budget. In 2016, the Tree Board plans to continue with Highway 311 planting, maintenance and repairs, Civic Center median planting, Highway 182 live oak pruning and treatment. Plans for 2017 include tree planting and maintenance, master plan for Airbase Park and median plantings along Prospect Blvd. and East Tunnel Blvd. The Tree Board is also responsible for the review and approval of permits to remove or prune trees on public properties and rights of way.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	231,012	250,194	194,024	154,800	154,800
TOTAL EXPENDITURES	<u>231,012</u>	<u>250,194</u>	<u>194,024</u>	<u>154,800</u>	<u>154,800</u>
% CHANGE OVER PRIOR YEAR					-38.13%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$40,000, same as 2020, approved.
- Beautification Program, \$10,000, same as 2020, approved.
- Co-sponsorships of various events, \$25,000, same as 2020, approved.
- Independence Day Celebration, \$10,000, same as 2020, approved.
- Rougarou Festival, \$20,000, same as 2020, approved.
- Various afterschool programs, \$40,000, \$55,000 decrease, approved.

151-652 - ECONOMIC DEVELOPMENT/ OTHER

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Quality of Community and Family Life</i>			
<i>1. To continue revitalization of Historic Downtown Houma.</i>			
a. Parking lots on Park Ave, electrical, water, cleanup, & mulching annually	4	3	4
b. Downtown Houma grant from Keep Terrebonne Beautiful 5 garbage receptacles	5	5	5
c. 50 Planters purchased for downtown Houma with Demonstration days	0	50	20
d. Folklife Culture Center classes & activities per month	20	20	20
e. Number of times per year Court Square landscaping/sprinkler upkeep done	3	3	3
f. Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	3	3	3
g. Number of sponsorships in the amount of \$500 for non profits	10	2	10
h. Incorporating signage and historical markers	10%	10%	50%
i. Downtown Live After 5 Concerts	7	7	7
j. Art After Dark sponsorship, community band, entertainment, marketing	1	0	1
k. Picnic benches for citizens to have the option to eat outside	5	2	5
l. Pedestrian Crosswalks on Main Street, currently temporary	2	0	2
m. Marketing by use of FB & Instagram on a monthly base	100%	100%	100%
n. Utilization of a website to market the multi-facets of downtown area	100%	100%	100%
o. Farmer's market downtown Houma weekly	48%	40%	60%
p. New Christmas Decorations for historic district	2%	0%	2%
q. Implementation of a partnership with the Downtown Merchants quarterly meetings	100%	0%	100%
r. Face Book Posts for downtown events & merchants	100%	100%	100%
s. Bayouwalk maintenance, pressure washing, electrical issues, & banners	60%	40%	60%
t. Creative Place Making/Public Art	2	4	4
u. Started a Christmas festival to enhance parade	50%	0%	100%
v. Demonstration Days (2)	2	0	2
w. White Boot Cleanup with Keep Terrebonne Beautiful	0	1	1
x. White Boot Stroll downtown to work with merchants & eateries along side of Tourist comm.	0%	100%	100%

151-652 - ECONOMIC DEVELOPMENT/ OTHER

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	14,847	54,251	17,243	0	0
Supplies and Materials	88,969	66,599	36,763	0	0
Other Services and Charges	601,648	661,213	630,719	520,285	520,285
Repair and Maintenance	17,741	56,441	7,420	0	0
Capital Outlay	39,775	40,140	40,140	0	0
TOTAL EXPENDITURES	762,980	878,644	732,285	520,285	520,285
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-37.95%

BUDGET HIGHLIGHTS

- South Central Planning Commission: - Approved.
 - \$43,000, Regional Membership.
 - \$70,000, Local match for Urban System Grant Administration.
- TEDA, \$372,500, same as 2020, approved.
- African American Museum, \$15,000, a \$30,000 decrease from 2020, approved.



151-653 - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs that assist low income residents of the Parish. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, In-Fill Housing Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Multi-Family Housing Development, Disability Housing Development, Head Start, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Rapid Re-Housing, and the Low Income Home Energy Assistance Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Quality of Community & Family Life</i>			
<i>I. To provide programs which improve the quality of life for the low-income population of Terrebonne Parish and to seek new funding opportunities for new initiatives/ services that address prevalent community issues when feasible and available.</i>			
a. Number of programs implemented	21	21	21

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	216,527	240,306	226,373	214,547	214,547
Supplies & Materials	13,568	14,320	12,886	11,600	11,600
Other Services and Charges	39,770	218,796	200,558	39,368	39,368
Repair & Maintenance	(7,082)	(1,530)	(1,530)	(2,530)	(2,530)
Capital Outlay	8,027	44,058	25,993	0	0
TOTAL EXPENDITURES	270,810	515,950	464,280	262,985	262,985
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-44.27%

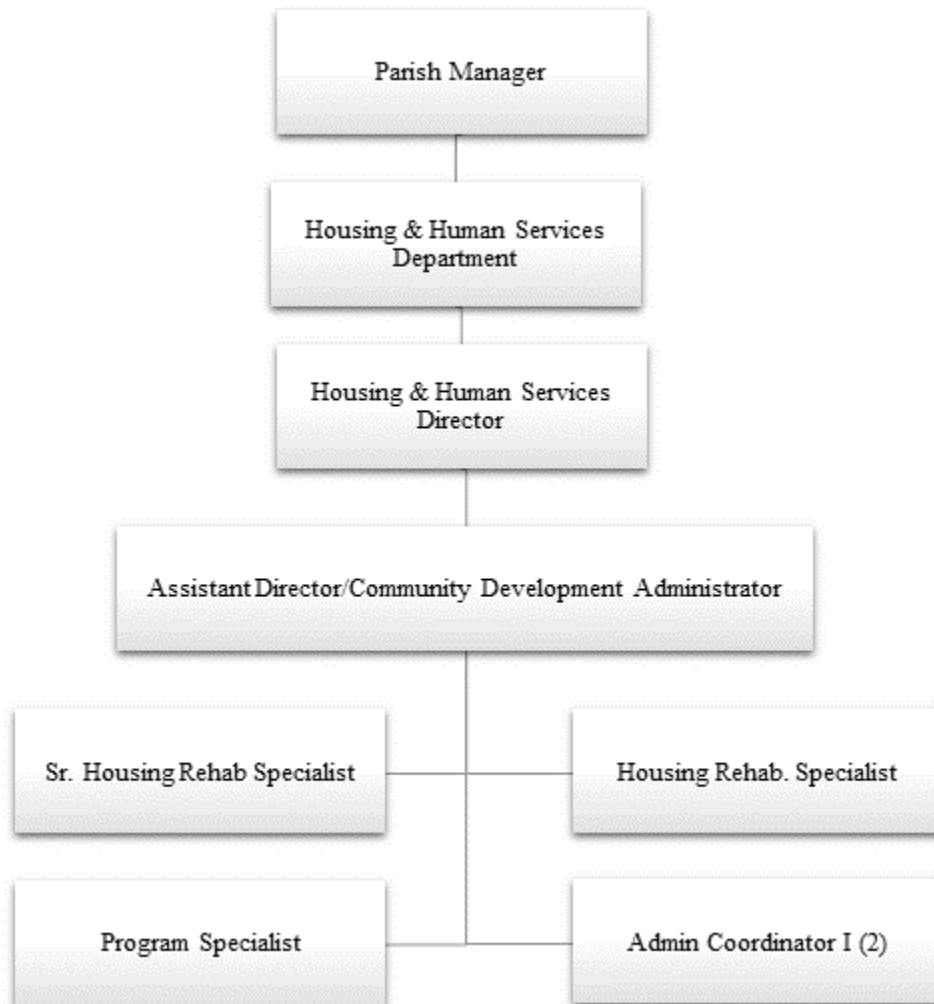
BUDGET HIGHLIGHTS

- No significant changes.

151-653 - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

PERSONNEL SUMMARY

JOB TITLE	2020	2020	2021	2021	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	107,234	139,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	62,954	78,693	94,431
Sr. Housing Rehab Specialist	1	1	1	1	209	47,732	59,665	71,599
Housing Rehab. Specialist	1	1	1	1	208	44,197	55,246	66,295
Program Specialist	1	1	1	1	206	38,967	48,709	58,451
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
TOTAL	7	7	7	7				



151-654 - PARISH FARM AGENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state's economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Quality of Community & Family Life			
1. To assist, train and teach Terrebonne Citizens skills that will enable them to be more productive, to improve their quality of life, and to provide positive economic impacts to individuals, families and the parish through educational programs. a. Number of residents given assistance and educational training in matters relating to Agriculture, Horticulture and Fisheries.	14,300	14,100	14,100
2. To build leaders and good citizens through the 4-H Youth Development Program. a. Number of youth receiving leadership skills and character education training. b. Number of youth participating in 4-H Programs.	1,289	600	1,200
3. To strengthen families and communities and to implement nutrition, diet, food safety and health programs for better and healthier living. a. Number of residents trained in healthy lifestyles and habits and nutrition education.	2,300	2,500	2,500
Effective and Efficient Government			
1. To facilitate the wise use of natural resources and protection of the environment through educational programs. a. Number of contacts made to promote Best Management Practices in Agriculture, Horticulture and Natural Resources.	12,00	12,100	12,100
2. To increase the overall health and wealth of citizen of Terrebonne Parish. a. Number of residents provided with information and resources to live better lives in the community.	68,000	70,000	70,000

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	73,441	75,512	71,000	75,512	75,512
TOTAL EXPENDITURES	<u>73,441</u>	<u>75,512</u>	<u>71,000</u>	<u>75,512</u>	<u>75,512</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.



151-680 - WATERWAYS & MARINA

PURPOSE OF APPROPRIATION

As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	35,208	53,321	41,302	37,150	37,150
Repair and Maintenance	1,916	0	0	0	0
Capital Outlay	7,688	11,915	11,915	0	0
TOTAL EXPENDITURES	44,812	65,236	53,217	37,150	37,150
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-30.33%

BUDGET HIGHLIGHTS

- No significant changes.

151-912 - OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish's Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To increase training of office staff.</i>			
a. Outside Training (days)	25	12	25
b. Web-based Training	48	48	48
<i>2. To increase Public Participation and Volunteerism.</i>			
a. Community Emergency Response Team (members)	130	115	130
b. Medical Reserve Corp	0	25%	50%
c. Public meetings and presentation	25	2	24
d. Facebook Followers	19,000	19,500	19,750
e. Twitter Followers	2,500	2,725	2,925
<i>Public Safety</i>			
<i>1. To increase training of first responders and ESFs.</i>			
a. National Incident Management System Classes	4	2	4
b. Parish Rapid Assessment Team Training	18	6	24
<i>2. To continue all-hazard Planning and Exercises.</i>			
a. Planning Meetings (hours)	750	1,000	1,500
b. Exercises (days)	4	6	4
c. Implementation of TACCS Software	95%	0%	0%
d. Implementation of ESRI Emergency Management Software	0%	0%	0%
<i>3. To maintain equipment.</i>			
a. Calibrate and inspect hazmat detection equipment	12	12	12
b. Inspect and perform communication checks	24	24	24
<i>4. To Increase Coordination and Interaction.</i>			
a. With Intergovernmental Agencies (meetings)	64	16	64
b. With Public/Private Entities (meetings)	12	2	24
c. School Safety & Active Shooter Trainings	12	0	12
d. Active Shooter Training - Private	12	2	12
<i>5. To continue construction of the Safe Room.</i>			
a. Study and Design	100%	100%	0%
b. Construction	50%	100%	0%
<i>5. Helicopter Landing Pad.</i>			
a. Study and Design	0%	10%	100%
b. Construction	0%	0%	25%

151-912 – OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	218,447	217,015	217,371	202,853	202,853
Supplies and Materials	72,003	112,171	76,945	78,400	78,400
Other Services and Charges	332,583	381,644	370,501	416,897	416,897
Repair and Maintenance	16,806	21,961	20,200	17,200	17,200
Capital Outlay	100,549	16,000	16,000	0	0
TOTAL EXPENDITURES	740,388	748,791	701,017	715,350	715,350
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.38%

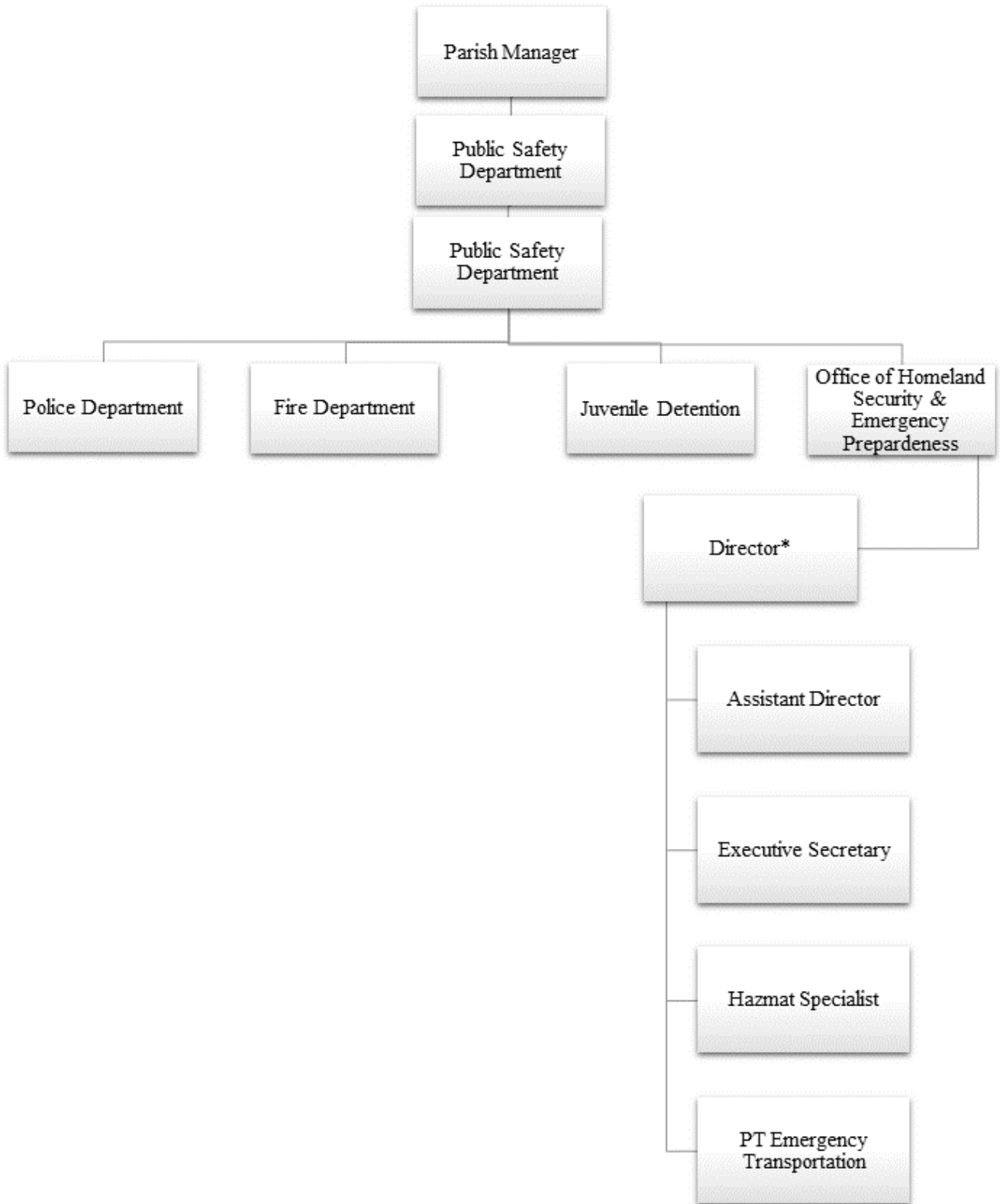
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Prep Dir.	1	1	1	1	210	52,028	65,035	78,042
Hazard Material Responder	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
TOTAL FULL-TIME	3	3	3	3				
Bus Operation	1	1	1	1	104	11,802	14,752	17,702
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	4	4				





*The Director is not a Parish Employee.

151-999 - OPERATING TRANSFERS

BUDGET HIGHLIGHTS

DEDICATED EMERGENCY FUND - \$0

A transfer equal to 3% General Fund revenues (2019 Audit) is required when funds are below the minimum cap of \$3,000,000. The balance in 2021 will be \$3,000,000.

TERREBONNE JUVENILE DETENTION FUND – \$1,089,553 (Increase of \$479,553)

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$4,131,810 (Decrease of \$671,768)

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

PUBLIC SAFETY FUND - \$2,916,147 (Increase of \$283,864)

Due to the losses in sales tax revenues and the continued high rates for employer contribution rates of the Municipal Police and Fire Employees' Retirement Systems, General Fund continues to supplement the Public Safety Fund.

NON-DISTRICT RECREATION FUND – \$118,968 (Decrease of \$109,732)

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well-being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND - \$375,088 (Decrease of \$60,000)

The General Fund supplements the operation of this Department.

COASTAL ZONE MANAGEMENT - \$129,452 (Same as 2020)

To supplement the development and implementation of policies, plans and programs for multiple uses of coastal zones.

SECTION 8 HOUSING PROGRAM - \$40,000 (Same as 2020)

To assist in rental assistance program.

TERREBONNE HOMELESS SHELTER - \$18,400 (Same as 2020)

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$50,874 (Same as 2020)

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT- \$0 (Decrease of \$504,965)

Local match funds transferred from General Fund Revenues for the operation of an urban public transit system in Terrebonne Parish. For 2020 the Parish received a Cares Act grant that doesn't require a local match to be used for operations.

HEAD START PROGRAM - \$490,785 (Same as 2020)

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children.

RURAL TRANSPORTATION - \$12,188 (Same as 2020)

The General Fund supplement to the Rural Transportation Program covering the Insurance premiums on the buses used by Council on Aging to manage operations of the program.

151-999 - OPERATING TRANSFERS

BUDGET HIGHLIGHTS (Continued)

ROAD & BRIDGE FUND – \$523,000 (*Decrease of \$192,000*)

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

CRIMINAL COURT FUND - \$2,305,018 (*Increase of \$306,846*)

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

CIVIC CENTER O & M FUND - \$986,915 (*Same as 2020*)

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

SPECIAL REVENUE FUNDS

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses. Due to GASB 34 being implemented, the funds listed below that are considered to be major funds are reflected below.

***Dedicated Emergency Fund.** An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures. Once there is a balance of at least one million five hundred thousand dollars (\$1,500,000) the appropriation becomes discretionary to meet the required cap amount.

Terrebonne Juvenile Detention Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

***Parish Prisoners Fund.** Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund. A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining, and purchasing any necessary equipment for the police and fire departments. This is considered to be a major fund.

***Non-District Recreation Fund.** Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well-being of the City's youth.

***Marshal's Fund.** Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

G.I.S. Technology Fund (Assessor). Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

***Coastal Restoration and Preservation Fund.** Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects.

Parish Transportation Fund. Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining, and constructing roads and bridges.

Road and Bridge Fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges. This is considered to be a major fund.

Drainage Tax Fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works. This is considered to be a major fund.

¼% Capital Improvements Sales Tax Revenue Fund. This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M. To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Road Lighting District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

Health Unit Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

*These funds are combined with General Fund for year-end financials; however, kept separate for monitoring activity.

SPECIAL REVENUE FUNDS (continued)

Terrebonne Council on Aging, Inc. (TCOA) Monies in this fund are received from the proceeds of ad valorem taxes accessed by the Parish. Proceeds from the tax shall be used for the purpose of acquiring, constructing, operating and maintaining capital improvements to serve the elderly; and for operating and maintaining programs for the elderly and disabled persons in Terrebonne Parish through the Terrebonne Council on Aging, Inc.

Terrebonne-ARC. (TARC) TARC is infused with businesses creating jobs for adults with intellectual and other developmental disabilities since 1962. For 50 years, TARC has become a premier and leading ARC in the nation with its innovative job opportunities and services that include Pre-Vocational Training, Health Services, Residential Services, Therapies, and Transportation.

Parishwide Recreation Fund. Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit. Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Mental Health Unit. The General Fund supplements the program.

Terrebonne Levee & Conservation District. To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

Bayou Country Sports Park. Monies in this Fund are primarily from a 1% Hotel-Motel Tax collected and used for recreation and tourism infrastructure.

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

Grant Funds. (See page 148 for more information on Grant Funds.) This is considered to be a major fund.

200 DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the Dedicated Emergency Fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	606,013	17,036,405	17,036,405	0	0
Miscellaneous Revenue	87,840	40,000	33,645	35,000	35,000
Operating Transfers In	83,333	163,875	163,876	95,000	95,000
TOTAL REVENUES	777,186	17,240,280	17,233,926	130,000	130,000
EXPENDITURES:					
Repair & Maintenance	808,017	0	0	0	0
Emergency Preparedness	0	17,275,571	16,272,378	0	0
Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	808,017	17,275,571	16,272,378	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					0.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(30,831)	(35,291)	961,548	130,000	130,000
FUND BALANCE, JANUARY 1	2,703,624	2,672,793	2,672,793	3,634,341	3,634,341
FUND BALANCE, DECEMBER 31	2,672,793	2,637,502	3,634,341	3,764,341	3,764,341

200 DEDICATED EMERGENCY FUND

BUDGET HIGHLIGHTS

- The minimum cap for 2021 is \$3,000,000. The estimated fund balance at December 31, 2021 is \$3,764,341; therefore, the minimum cap is reached.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

202 TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Justice Complex has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility's goals are the following:

- Provide for the juveniles' basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles' legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Justice Complex is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile's nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile's medical, dental, and mental health needs will be addressed as necessary on an emergency or immediate care basis.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To provide secured environment for those juveniles requiring secured residential detention.</i>			
a. Number of juveniles housed in the facility	654	500	577
b. Number of Escapes	0	0	0
c. Bed Capacity (daily average times days of the month)	6,107	5,616	5,800
d. Average daily population by month	18	18	18
e. Average length of stay per juvenile (LOS)	10	16	13
<i>2. To provide safe environment for those juveniles requiring secured residential detention by maintaining a >90% monthly accuracy on the following:</i>			
a. Classification- Performance Measure	100%	96%	>90%
b. Confinement-Performance Measures	100%	95%	>90%
c. Suicide Protective Protocols-Performance Measures	100%	95%	>90%
d. Critical Incident Reporting Accuracy-Performance Measures	100%	95%	>90%
<i>3. To minimize the use of confinement:</i>			
a. Monthly average use of confinement to $\leq 30N$.	24	15	20
b. Average hours of all isolation events <4.0 hours.	3.4	3	3
<i>4. To develop staff through monthly training.</i>			
a. Annual training >40 hours per year.	40+	>40	>40
b. Safe Crisis Management >12.0 hours per year.	18+	>15	>12

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,843,853	1,844,519	1,916,500	1,919,799	1,919,799
Intergovernmental	55,762	884,911	884,009	44,444	44,444
Charges for Services	298,933	348,000	93,554	200,000	200,000
Miscellaneous Revenue	35,037	7,000	4,670	4,500	4,500
Operating Transfers In	649,953	172,402	172,402	1,152,097	1,152,097
TOTAL REVENUES	2,883,538	3,256,832	3,071,135	3,320,840	3,320,840
EXPENDITURES:					
Personal Services	2,148,024	2,409,434	2,178,670	2,387,709	2,387,709
Supplies & Materials	109,273	135,580	111,857	113,800	113,800
Other Services & Charges	492,312	540,395	539,683	554,948	554,948
Repair & Maintenance	14,031	28,400	25,938	15,700	15,700
Allocated Expenditures	31,896	31,201	31,896	31,896	31,896
Capital Outlay	13,972	64,047	64,047	0	0
Operating Transfers Out	250,000	250,000	250,000	250,000	250,000
TOTAL EXPENDITURES	3,059,508	3,459,057	3,202,091	3,354,053	3,354,053
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-1.34%
INCREASE (DECREASE) TO FUND BALANCE					
	(175,970)	(202,225)	(130,956)	(33,213)	(33,213)
FUND BALANCE, JANUARY 1					
	749,401	573,431	573,431	442,475	442,475
FUND BALANCE, DECEMBER 31					
	573,431	371,206	442,475	409,262	409,262

BUDGET HIGHLIGHTS

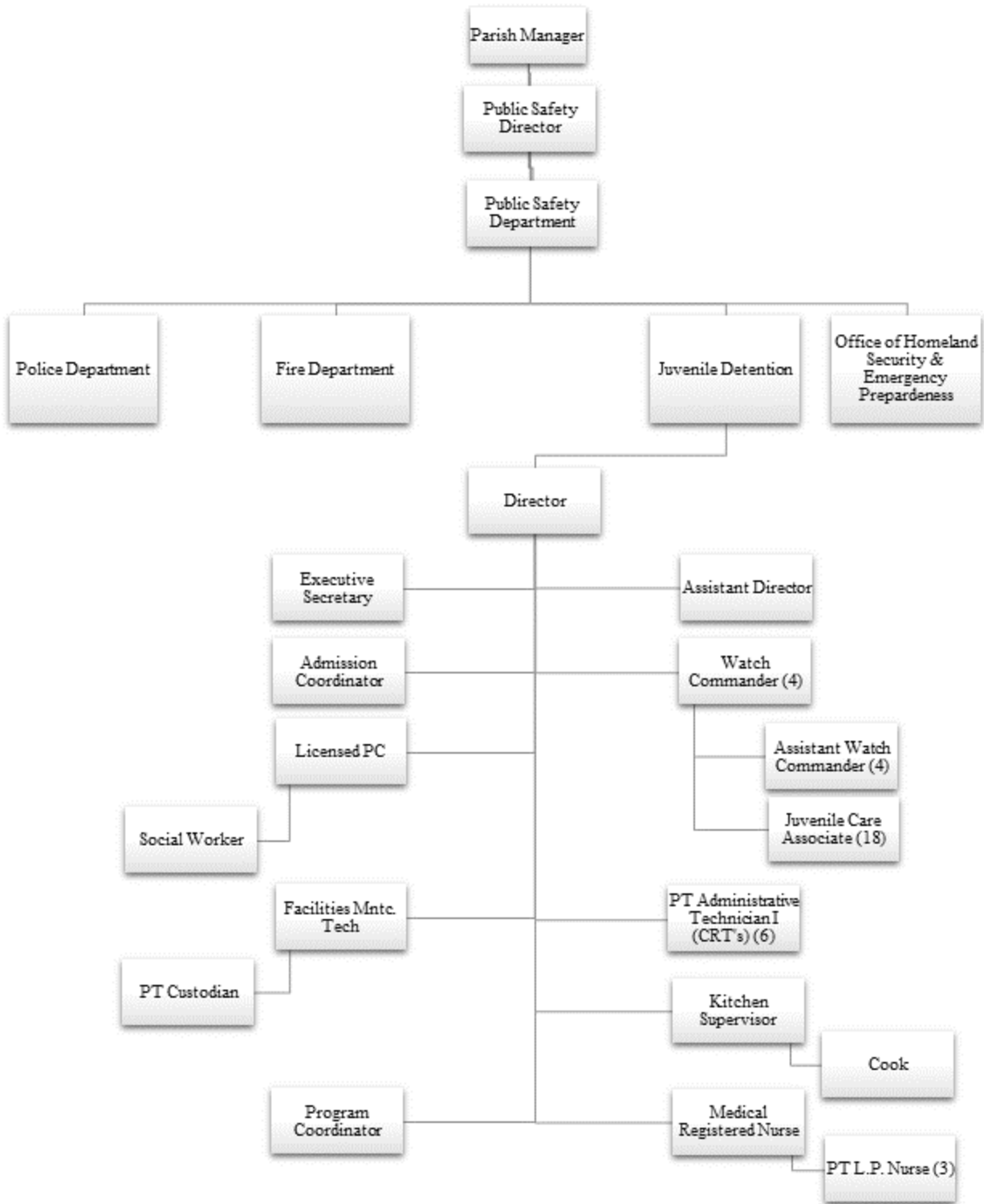
- Ad valorem taxes are levied 20 years through a .95-mill tax renewed by voters on November 16, 2013 (2013-2032), a .93 mills through special state legislation (RS15:1099), renewed November 16, 2013 (2013-2032), approved.
 - \$1,917,299 is proposed for 2021.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$50,000 for 2021, approved.
- Revenue generated from housing out of parish juveniles is estimated at \$150,000 for 2021, approved.
- General Fund Supplement, \$1,089,553, an increase of \$479,553, approved.
- Single Point Assessment and Resource Center (SPARC) - \$250,000, transfers to Criminal Court Fund, approved.
 - Coupled with the state-of-the-art Detention Center will result in lowering the incidence of juvenile detention, reduce recidivism, lower the costs, and enable youth offenders to become permanent productive members of society.
- Personnel: - Approved.
 - Eliminate two (2) Juvenile Care Associates, Grade 104.

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB TITLE	2020	2020	2021	2021	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Director Juvenile Detention	1	1	1	1	I	64,650	93,719	122,788
Asst. Dir./Juvenile Detention	1	1	1	1	211	57,231	71,539	85,847
Registered Nurse Supv	1	1	1	1	211	57,231	71,539	85,847
Licensed Professional Counselor	1	1	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Juvenile Prog. Coordinator	1	1	1	1	208	44,197	55,246	66,295
Watch Commander	4	4	4	4	108	32,703	40,879	49,055
Asst. Watch Commander	4	4	4	4	106	27,275	34,094	40,913
Admin Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Facilities Maint Tech	1	1	1	1	106	27,275	34,094	40,913
Concessions/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Juvenile Care Associate	20	15	18	18	104	23,603	29,504	35,404
Cook	1	1	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	40	35	38	38				
L.P. Nurse	3	3	3	3	107	14,865	18,582	22,298
Administrative Technician I (CRT's)	6	4	6	6	101	10,099	12,623	15,148
Facilities Maintenance Assistant	1	0	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	10	7	10	10				
TOTAL	50	42	48	48				

202 TERREBONNE JUVENILE DETENTION FUND



203 PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner's education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Terrebonne Parish Criminal Justice Complex (Jail) is in charge of the care, custody and control of all inmates. The Jail employee's and the Medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical department has 12 full time nurses and EMT's and 1 medical administrator. Primary medical and psychiatric care is provided on-site. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and ten percent (10%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. Also, there is a large commercial kitchen which prepares the meals for all inmates in the facilities.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. Provide quality healthcare to inmates</i>			
a. Number of physicians at Adult Facility	3	4	4
b. Number of medical support staff at Adult Facility	15	16	16
<i>2. Provide inmates with timely and appropriate medical screening and care</i>			
a. Number of adult detainees provided with medical services	25,500	20,014	24,000
b. Number of physical examinations performed at Adult Facility	3,834	2,178	3,800
c. Number of inmates seen by General Physician	1,688	1,122	1,700
d. Number of inmates seen by Psychiatrist	770	420	750
e. Number of inmates treated via TeleMedicine	15	12	15
<i>Quality of Community & Family Life</i>			
<i>1. Offer re-entry programs for inmates to participate in</i>			
a. Number of educational sessions/presentations for prisoners (per week)	3	3	3
b. Percent of prisoners attending educational sessions	18%	17%	18%

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	1,010,980	1,076,756	1,178,838	667,676	667,676
Charges for Services	36,286	40,000	27,050	27,000	27,000
Miscellaneous Revenue	47,752	0	1,516	10,000	10,000
Other Revenue	5,279	0	0	0	0
Operating Transfers In	4,855,886	3,938,488	3,938,488	4,131,810	4,131,810
TOTAL REVENUES	5,956,183	5,055,244	5,145,892	4,836,486	4,836,486
EXPENDITURES:					
Parish Prisoners	3,878,699	3,866,554	3,672,009	3,204,749	3,204,749
Prisoners Medical Department	1,441,372	1,756,216	1,633,304	1,731,737	1,731,737
Operating Transfers Out	0	405,000	405,000	0	0
TOTAL EXPENDITURES	5,320,071	6,027,770	5,710,313	4,936,486	4,936,486
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-12.21%
INCREASE (DECREASE) TO FUND BALANCE					
	636,112	(972,526)	(564,421)	(100,000)	(100,000)
FUND BALANCE, JANUARY 1					
	356,415	992,527	992,527	428,106	428,106
FUND BALANCE, DECEMBER 31					
	992,527	20,001	428,106	328,106	328,106

BUDGET HIGHLIGHTS

- In September 2020, an agreement (Reference: Ordinance No. 9027) between the Parish Government and the Sheriff of Terrebonne Parish was executed to memorialize their agreed-upon financial obligation for the maintenance and operation of the jails. Parish government agrees to pay a \$12.61 per diem for the maintenance on non-DOC prisoners. The Sheriff shall share with the Parish 50% of the DOC reimbursements, adjusted over time to comply with the current Louisiana Revised Statute's approved reimbursement rate. In addition, the Sheriff agrees to make a continuous good faith effort to maintain a total DOC prisoner population of two hundred (200) inmates, approved.
 - For 2021, the Parish is estimating to receive \$667,676 from the Sheriff of Terrebonne, same as 2020.
- General Fund Supplement, \$4,131,810, a decrease of \$671,768, approved.

203-201 - PARISH PRISONERS

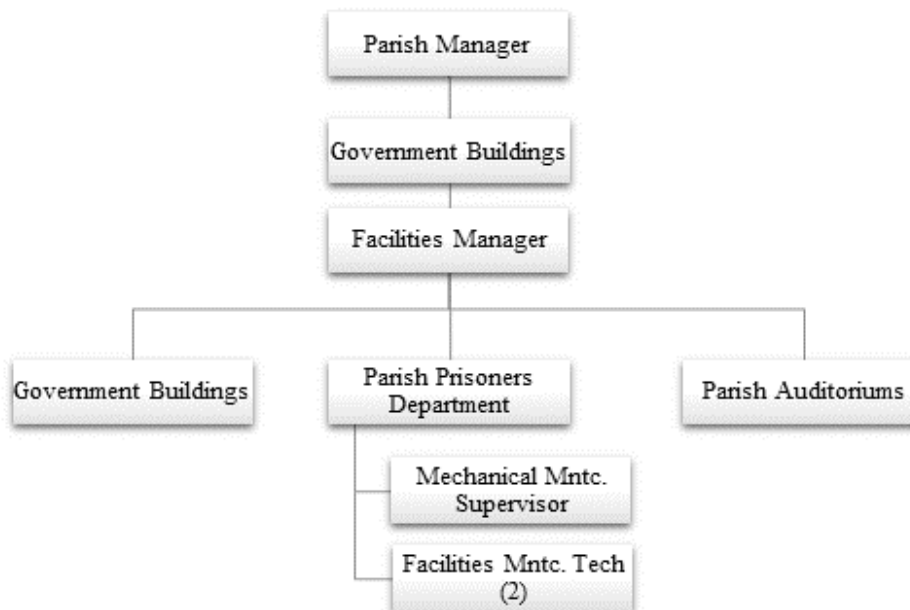
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
EXPENDITURES:					
Personal Services	164,558	216,322	222,648	224,526	224,526
Supplies & Materials	168,593	198,945	192,035	226,100	226,100
Other Services & Charges	3,289,627	3,253,839	3,049,154	2,516,283	2,516,283
Repair & Maintenance	140,331	156,535	154,535	184,203	184,203
Allocated Expenditures	53,637	40,913	53,637	53,637	53,637
Capital Outlay	61,953	0	0	0	0
TOTAL EXPENDITURES	3,878,699	3,866,554	3,672,009	3,204,749	3,204,749
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-17.63%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$12.61 per day for all others. The projected cost for 2021 is \$1,534,192, which is based on an average prison population of 650, approved.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Mechanical Maintenance Supr.	1	1	1	1	208	44,197	55,246	66,295
Facilities Maint Tech	2	2	2	2	106	27,275	34,094	40,913
TOTAL	3	3	3	3				



203-202 - PRISONERS MEDICAL DEPARTMENT

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
EXPENDITURES:					
Personal Services	882,223	938,679	880,355	954,580	954,580
Supplies & Materials	151,491	236,650	203,235	215,506	215,506
Other Services & Charges	407,658	574,887	543,714	561,651	561,651
Capital Outlay	0	6,000	6,000	0	0
TOTAL EXPENDITURES	1,441,372	1,756,216	1,633,304	1,731,737	1,731,737
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-1.06%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians care at \$90,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2021 at \$165,000; and prescriptions and OTC Medications, \$165,000, approved.
- In September 2020, the Parish entered into an Intergovernmental agreement with Terrebonne Parish Sheriff's Office (TPSO) for the medical administrator to become an employee of TPSO. TPCG shall reimburse TPSO for the actual base salary paid to the Medical Administrator by TPSO for only those services rendered to the Parish under the agreement, approved.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Coordinator	1	1	1	1	208	44,197	55,246	66,295
L.P. Nurse	2	2	2	2	206	38,967	48,709	58,451
E.M.T.	12	11	12	12	107	29,730	37,163	44,595
TOTAL	15	14	15	15				

204 PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessment	11,778,358	11,721,220	11,694,878	11,756,518	11,756,518
Licenses & Permits	1,088,248	1,098,325	1,098,325	1,098,325	1,098,325
Intergovernmental	1,000,851	5,743,087	5,649,836	869,579	869,579
Charges for Services	223,786	150,000	88,279	114,500	114,500
Fines & Forfeitures	121,773	106,500	84,500	88,500	88,500
Miscellaneous Revenue	119,394	0	18,658	10,000	10,000
Other Revenue	48,847	26,474	20,517	0	0
Operating Transfers In	3,252,872	730,162	778,651	2,916,147	2,916,147
TOTAL REVENUES	17,634,129	19,575,768	19,433,644	16,853,569	16,853,569
EXPENDITURES:					
General -Other	906,895	903,193	969,665	973,027	973,027
Police	9,921,961	11,119,326	10,409,935	10,339,193	10,339,193
LHSC Year Long	69,406	33,878	33,878	0	0
Fire-Urban	6,257,958	6,927,190	6,554,251	6,501,397	6,501,397
Operating Transfers Out	279,465	0	0	0	0
TOTAL EXPENDITURES	17,435,685	18,983,587	17,967,729	17,813,617	17,813,617
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-6.16%
INCREASE (DECREASE) TO	198,444	592,181	1,465,915	(960,048)	(960,048)
FUND BALANCE, JANUARY 1	2,572,604	2,771,048	2,771,048	4,236,963	4,236,963
FUND BALANCE, DECEMBER 31	2,771,048	3,363,229	4,236,963	3,276,915	3,276,915

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2021 in the amount of \$4,392,512 from the levy of 6.20 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection renewed by voters on November 16, 2013 (2019-2028), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$7,340,006, a 0.3% decrease from 2019 collections and the same as 2020 projections, approved.
- Insurance occupational licenses in the City of Houma are proposed to collect \$815,000, same as 2020, approved.
- Occupational Licenses (50% collected in the City), \$257,000, same as 2020, approved.
- Court fines are proposed at \$80,000, a \$15,000 decrease, approved.
- General Fund Supplement, \$2,916,147, an increase of \$283,864, approved.
- In 2020 \$2,593,034 was received from the State CARES ACT, approved.

204-211 - POLICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
1. Improve efficiency and accountability of crime scene and evidence by:			
a. State certification for FBI Uniform Crime Reports (UCR)	45%	75%	100%
b. Increase storage space for evidence and records	100%	75%	75%
c. Large/Bulk Item Evidence Storage	25%	75%	100%
2. Improve efficiency and accountability of record system by:			
a. Improve accountability of record destruction	50%	100%	100%
b. Reduction in paper usage	50%	70%	70%
c. Security of record management system	20%	20%	80%
3. Improve officer/employee productivity by:			
a. Improve security of the front lobby and Dispatch	0%	75%	100%
b. Reduce paperwork for officers and dispatchers through use of Zuercher program			
< Number of arrest (including summonses)	3,102	1,724	3,100
< Number of complaints dispatched	33,804	39,528	34,000
4. Improve department efficiency through technology by:			
a. Updating software	50%	100%	100%
b. Upgrading body cams and side signals through Axon	50%	75%	100%
c. Purchasing of new computers for the department	0%	0%	25%
5. Promote health and well-being of police employees by:			
a. Offering and Encouraging Wellness Scans	100%	100%	100%
b. Offering Annual Hepatitis, Tuberculosis Shots and Flu Shots	100%	100%	100%
c. Encouraging Covid-19 testing for virus and antibodies	0%	85%	100%
6. Improve employee performance, moral, manpower by:			
a. Identifying and addressing training needs of the department	100%	60%	100%
b. Develop Information Technology Division	75%	100%	100%
c. Developed FTO (Field Training Officer) tracking program for officers and dispatchers	75%	100%	100%
< Number of new hires completing or completed POST training academy	10	13	5
< Number of officers qualifying in weapons training	85	71	71
< Number of new vehicles ordered and received	0	9	0
<i>Quality of Community & Family Life</i>			
1. Improve Safety and Quality of Life in City of Houma by:			
a. Electronic Parking Meter Monitor	0%	0%	50%
b. Food distribution throughout the community	0%	50%	75%
c. "I Am More" campaign	0%	50%	75%
d. Promoting Covid-19 compliance/awareness	0%	100%	100%
e. Permanent Electric Speed Limit and Enforcement Signs	100%	100%	100%
< Number of meters read/maintained per month	343	305	305
< Amount collected in parking meter revenue	\$56,990	\$20,276	\$50,000
< Amount paid in parking meter fines	\$8,625	\$7,000	\$7,000

204-211 - POLICE

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Public Safety			
<i>1. Reduce traffic crashes/injuries by:</i>			
a. Improve traffic flow in City of Houma by implementing plans to deal with tunnel and bridge closures	100%	100%	100%
b. Targeted enforcement of driving while intoxicated, safety belt, child restraint and distracted driver laws	100%	100%	100%
< Number of vehicular accident reports processed	1,188	1,050	1,164
<i>2. Reduce crime through Community Policing and Problem Oriented Policing by:</i>			
a. Improving Neighborhood Watch by pinpointing issues discussed at meetings and following through with a plan of action	100%	60%	100%
b. K-9 in schools to check for narcotics and education	100%	25%	100%
c. Employee Community Policing training through the Department of Justice and LaPost	100%	100%	100%
d. Police Eyes Against Crime Engagement (PEACE) program			
< Installing cameras in neighborhoods	50%	50%	75%
d. Collaborating with other law enforcement agencies to reduce crime			
< Number of Neighborhood Watch Groups	20	20	20
< Number of Violent Crimes	134	146	143
Infrastructure Enhancement/Growth Management			
<i>1. Improve HPD Building and Fleet</i>			
a. Physical improvements to HPD (replacing/adding canopies; change lightening to LED)	0%	80%	100%
b. Increasing office space for Detective Bureau and Uniform Car Patrol	100%	100%	100%
c. Soundproofing areas within HPD (Squad Room; Detective Bureau interview room)	90%	100%	100%
d. Replace or improve elevator	0%	30%	50%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	8,097,667	8,701,610	8,029,048	8,550,157	8,550,157
Supplies and Materials	258,317	280,346	283,237	313,301	313,301
Other Services and Charges	1,187,134	1,368,532	1,318,312	1,316,299	1,316,299
Repair and Maintenance	176,619	210,751	221,251	159,436	159,436
Capital Outlay	202,224	558,087	558,087	0	0
TOTAL EXPENDITURES	9,921,961	11,119,326	10,409,935	10,339,193	10,339,193
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.10%

BUDGET HIGHLIGHTS

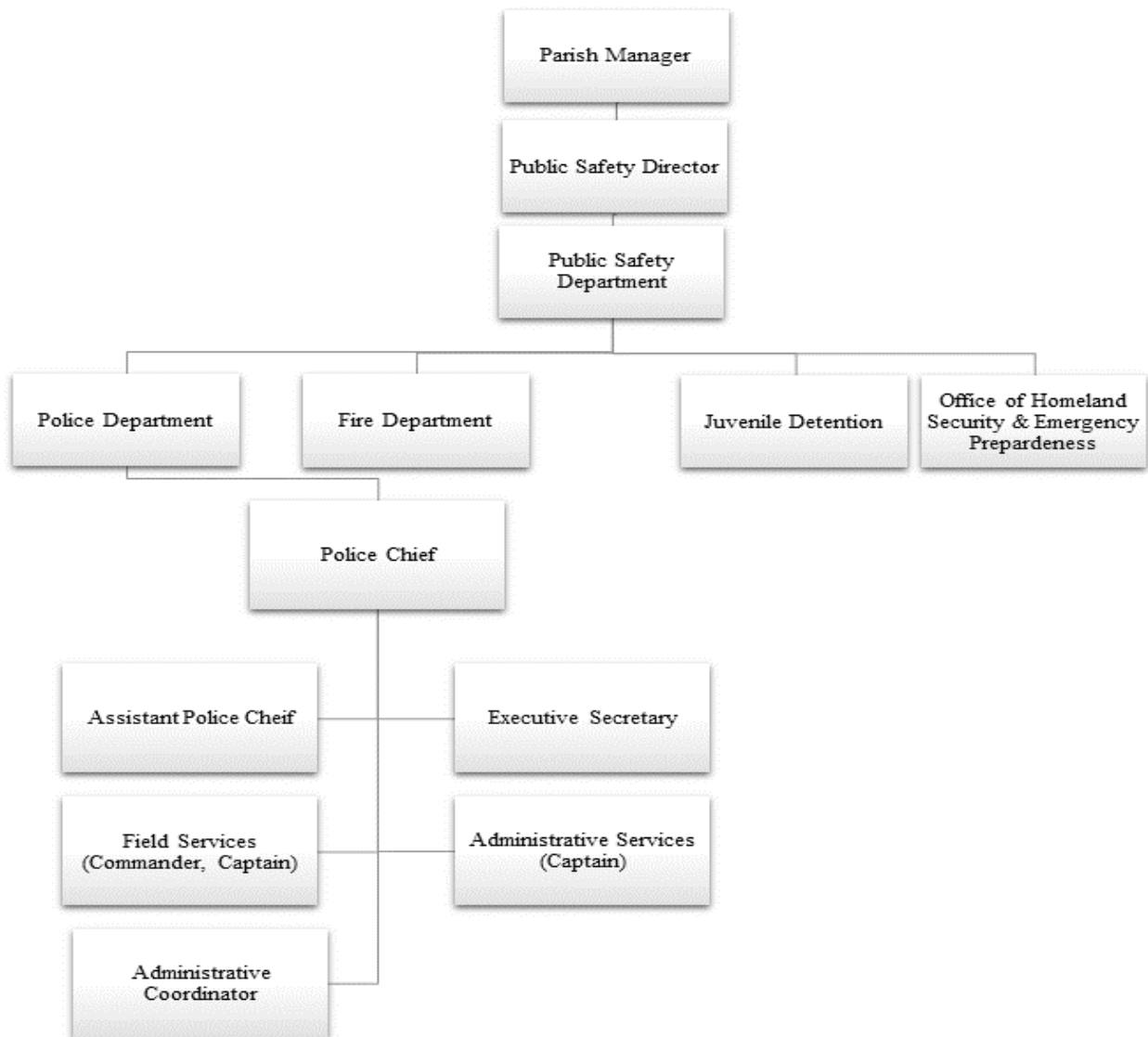
- Personnel: - Approved.
 - Eliminate eight (8) Police Officer/ Officer-1st Class, Grade P-1/P-2
 - 2% adjustment across the board as mandated by State Law.

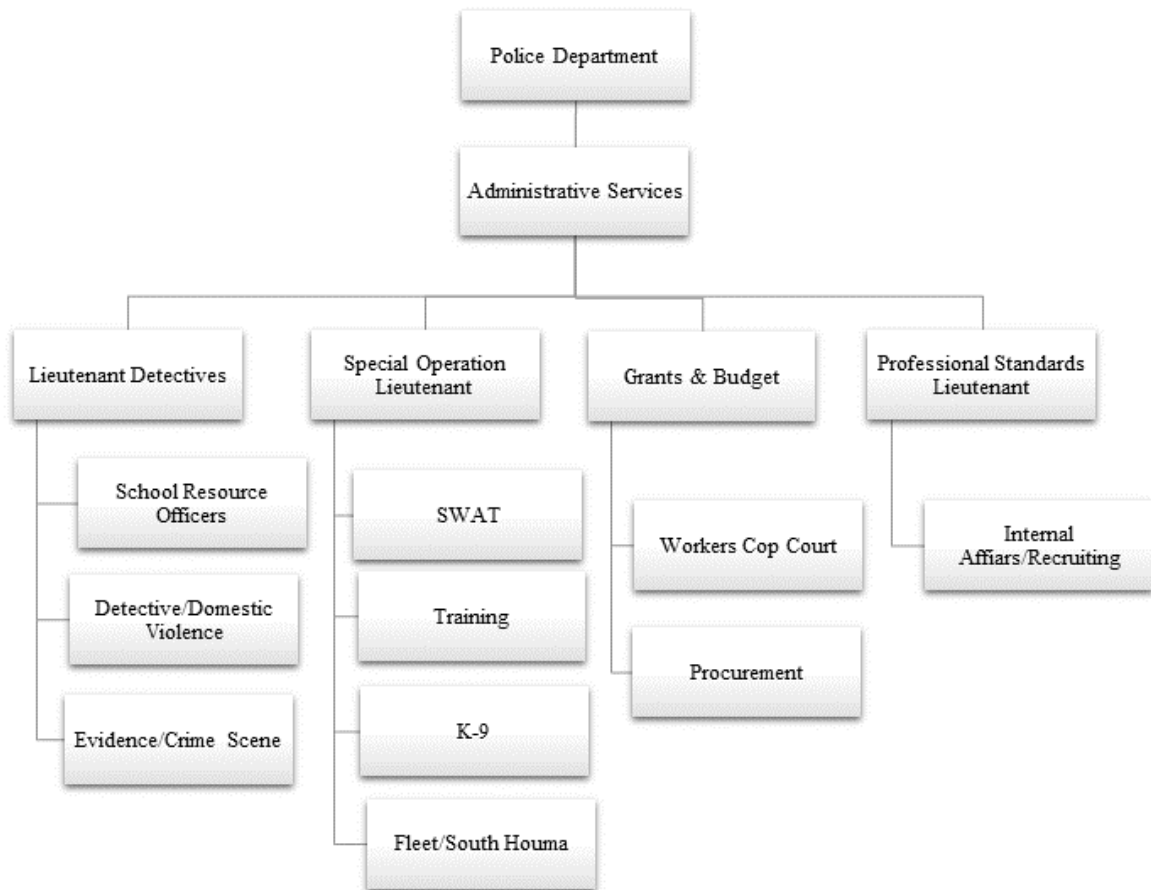
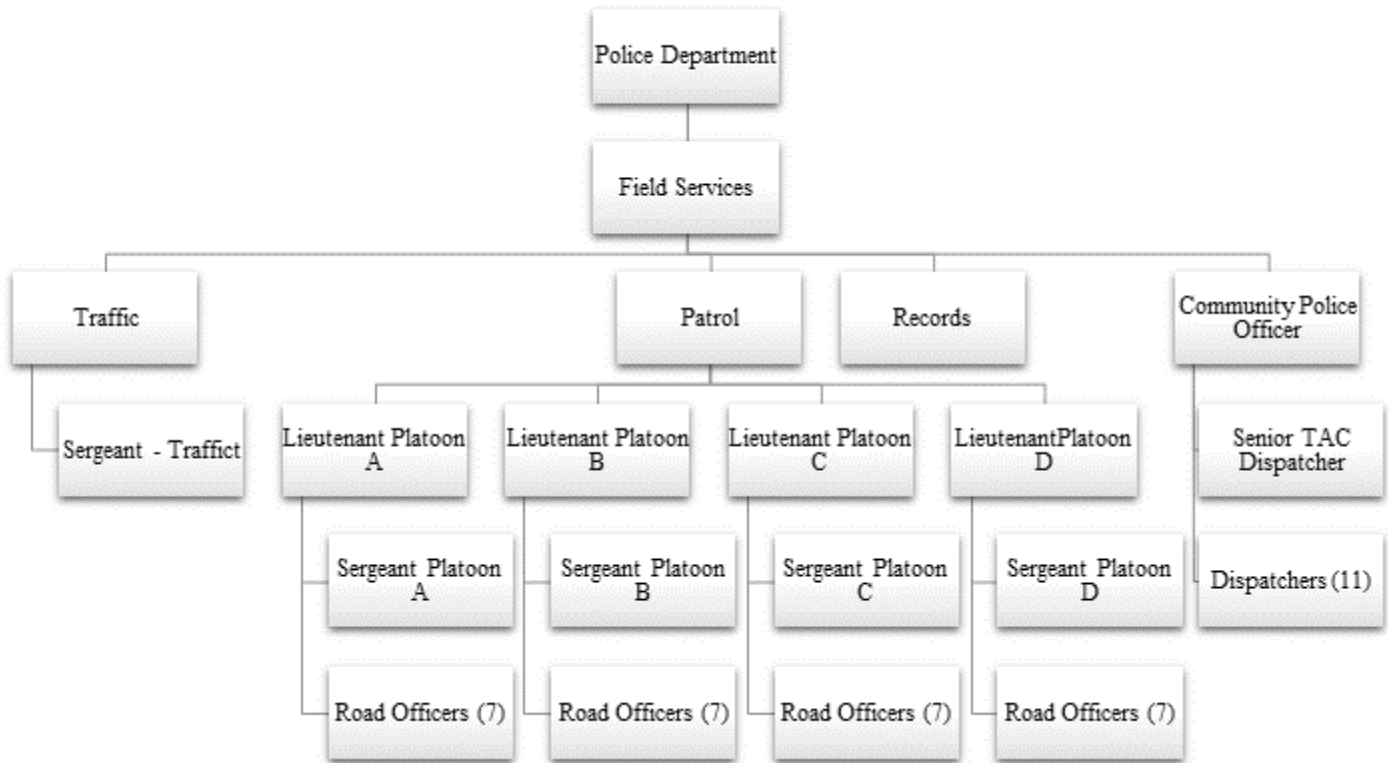


204-211 - POLICE

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Police Chief	1	1	1	1	P-7	71,997	93,596	115,534
Assistant Police Chief	1	1	1	1	P-6	65,395	85,014	105,518
Police Captain	2	2	2	2	P-5	48,144	62,587	77,257
Police Lieutenant	8	8	8	8	P-4	42,118	54,754	67,588
Police Sergeant	9	9	9	9	P-3	38,592	50,170	61,929
Police Officer/Officer-1st Class	58	51	50	50	P-1/P-2	-	-	-
Police Officer-1st Class	-	-	-	-	P-2	33,462	43,500	53,696
Police Officer	-	-	-	-	P-1	28,568	37,139	45,844
Sr. Dispatcher-Public Safety	1	1	1	1	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Dispatcher	12	11	12	12	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Admin Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	97	89	89	89				





204-222 - FIRE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed.

The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Public Safety			
<i>1. To provide fire protection and medical services to the public.</i>			
a. Number of structure fires.	32	30	30
b. Number of non-structure fires.	68	70	70
c. Number of hazardous materials incidents.	33	40	40
d. Number of other emergency/non-emergency dispatches.	476	475	475
e. Number of EMS incidents.	326	290	290
f. Provide smoke alarms and fire extinguishers in residences upon request.	100%	100%	100%
<i>2. To continue to provide public fire safety education classes to schools and the public.</i>			
a. Number of educational programs in schools.	23	15	25
b. Number of persons reached with educational programs in schools.	1,345	1,200	2,000
c. Number of public presentations/programs.	17	8	30
d. Number of persons reached with public presentations/programs.	4,984	500	6,000
Effective and Efficient Government			
<i>1. To promote professional qualifications of Houma Fire Department employees by opportunities for training and education.</i>			
a. Number of certified firefighters.	50	48	52
b. Number of certified driver/operators.	30	29	32
c. Number of certified company officers.	9	9	9
d. Number of certified chief officers.	0	0	1
e. Number of certified hazardous material responders.	48	46	50
f. Number of personnel trained in CPR.	48	46	50
g. Number of personnel trained as Medical First Responder.	40	38	50
h. Number of personnel trained in basic EMT.	7	7	7
i. To continue to maintain Class 2 PIAL rating.	100%	100%	100%
<i>2. To provide safety inspections to all businesses.</i>			
a. Number of inspections.	1,413	1,200	1,450
Infrastructure Enhancement/Growth Management			
<i>1. To improve department efficiency through technology.</i>			
a. Acquire new computers.	0%	50%	100%
<i>2. To improve HFD building, fleet and equipment.</i>			
a. Upgrade nozzles and fire hose on apparatus.	0%	25%	50%
b. Add props to Training Field.	20%	20%	20%
c. Acquire East side Safe Room.	75%	100%	100%
d. Acquire new Ladder apparatus.	20%	20%	20%
e. Repair water damaged walls and remodel day room and office area at Airbase Fire	20%	0%	0%
f. Acquire bunker gear washer and dryer.	20%	50%	100%
h. Establish a bunker gear replacement program.	20%	100%	100%
i. Update and upgrade equipment for Technical Rescue Team.	20%	20%	20%
j. Acquire new SCBA air packs to replace outdated ones.	20%	20%	20%

204-222 - FIRE

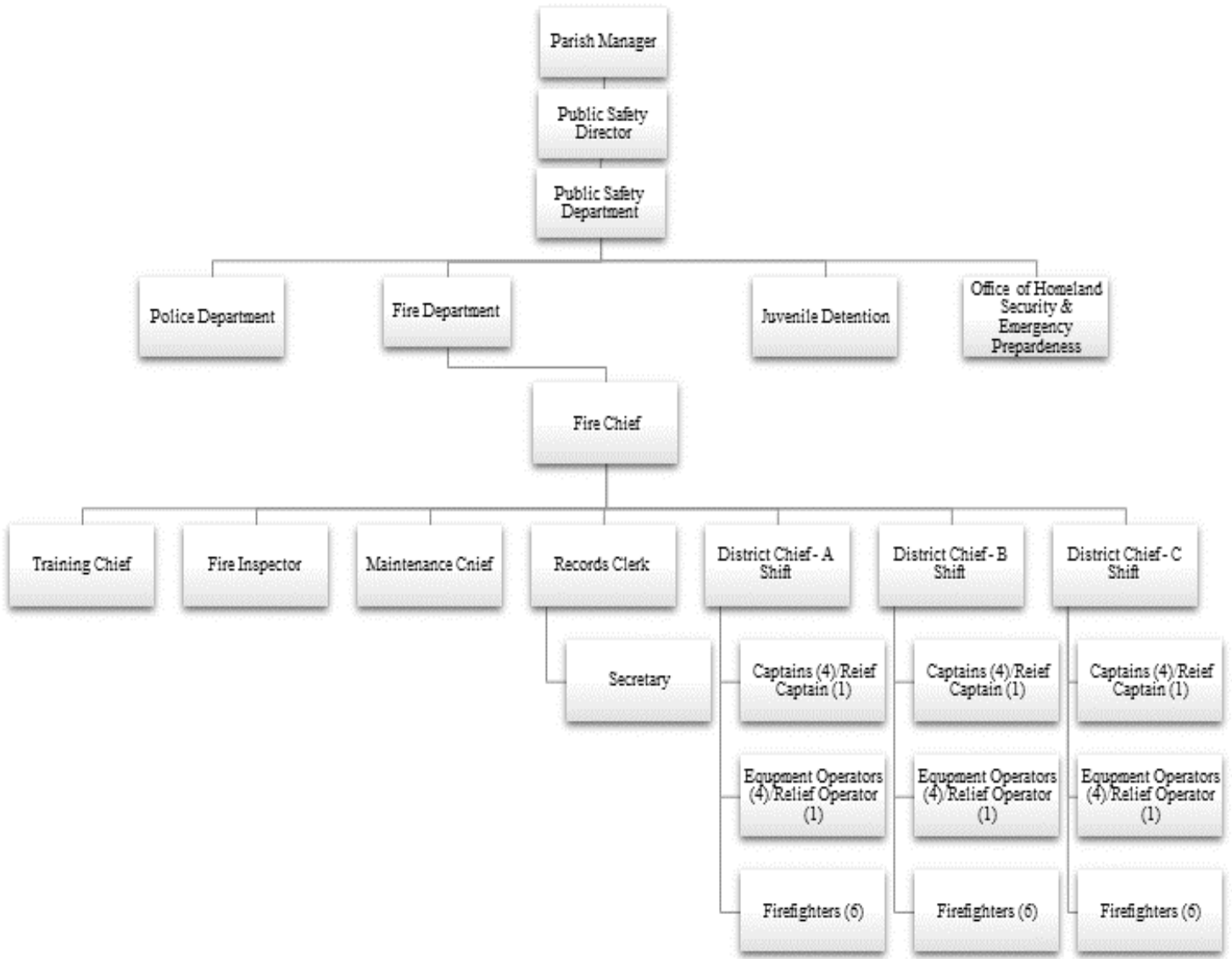
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	5,688,954	5,980,490	5,969,508	6,009,892	6,009,892
Supplies and Materials	98,327	145,000	90,770	103,320	103,320
Other Services and Charges	302,223	249,794	219,778	246,843	246,843
Repair and Maintenance	104,043	107,957	94,950	99,000	99,000
Capital Outlay	64,411	443,949	179,245	42,342	42,342
TOTAL EXPENDITURES	6,257,958	6,927,190	6,554,251	6,501,397	6,501,397
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.37%

BUDGET HIGHLIGHTS

- At the State Firefighters’ Retirement board meeting of May 28, 2020, the following rates were adopted: - Approved.
 - 2019 27.75%
 - 2020 32.25%
- Personnel: - Approved.
 - 2% adjustment across the board as mandated by State Law.
 - Eliminate three (3) Firefighters, Grade F-1.
- Capital: - Approved.
 - Equipment, \$42,342.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	3	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	14	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	18	11	15	15	F-1	26,067	33,887	41,830
Office Manager	0	0	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	0	0	107	29,730	37,163	44,595
Admin Tech I	1	1	0	0	101	20,197	25,246	30,295
TOTAL	57	49	53	53				
Admin Tech I	0	0	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	0	0	1	1				
TOTAL	57	49	54	54				



205 NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish grounds and facilities managed or funded under non-district recreation include: Coteau Park, Presque Isle Park, The Municipal Auditorium and Dumas Auditorium. Functions at Coteau Park and Presque Isle Park are planned by the Recreation Department. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Recreation Department maintains Coteau Park and Presque Isle Park. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings. Grass cutting and trash pick-ups are provided for seventeen (17) parks in accordance with the contracts.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Charges for Services	37,176	5,100	6,000	6,000	6,000
Miscellaneous Revenue	4,465	1,300	1,155	1,155	1,155
Operating Transfers In	240,000	255,700	255,700	323,106	323,106
TOTAL REVENUES	392,641	373,100	373,855	441,261	441,261
EXPENDITURES:					
Auditoriums	233,761	211,011	205,485	229,985	229,985
General-Other	47,422	38,713	47,422	47,422	47,422
Parks & Grounds	137,232	199,446	174,457	180,427	180,427
TOTAL EXPENDITURES	418,415	449,170	427,364	457,834	457,834
% CHANGE OVER PRIOR YEAR					1.93%
INCREASE (DECREASE) TO					
FUND BALANCE	(25,774)	(76,070)	(53,509)	(16,573)	(16,573)
FUND BALANCE, JANUARY 1	119,978	94,204	94,204	40,695	40,695
FUND BALANCE, DECEMBER 31	94,204	18,134	40,695	24,122	24,122

BUDGET HIGHLIGHTS

- General Fund transfer is \$118,968 a decrease of \$109,732, approved.
- Parishwide recreation transfer is \$204,138, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

205-196 - AUDITORIUMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Quality of Community & Family Life			
<i>1. To continue to provide a facility for the community's needs.</i>			
a. Monitor the number of events held at the Municipal Auditorium.	84	100	180
b. Monitor the number of events held at the Dumas Auditorium.	40	60	95
Infrastructure Enhancement/Growth Management			
<i>1. To continue to maintain both Auditoriums in good working condition.</i>			
a. Caulk and seal all existing windows at the Municipal Auditorium.	N/A	75%	100%
b. Replace kitchen countertops at both facilities.	N/A	50%	100%
<i>2. To continue to provide facilities for disaster relief services.</i>			
a. Perform annual state fire marshal inspections.	100%	100%	100%
b. Perform annual red cross review and inspection.	100%	100%	100%
c. Perform generator PM program.	25%	100%	100%
d. Provide Board of Health inspection reports.	100%	100%	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	123,831	118,530	119,402	121,286	121,286
Supplies and Materials	6,320	13,750	6,650	12,250	12,250
Other Services and Charges	70,250	65,481	66,183	83,199	83,199
Repair and Maintenance	13,635	13,250	13,250	13,250	13,250
Capital Outlay	19,725	0	0	0	0
TOTAL EXPENDITURES	233,761	211,011	205,485	229,985	229,985
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					8.99%

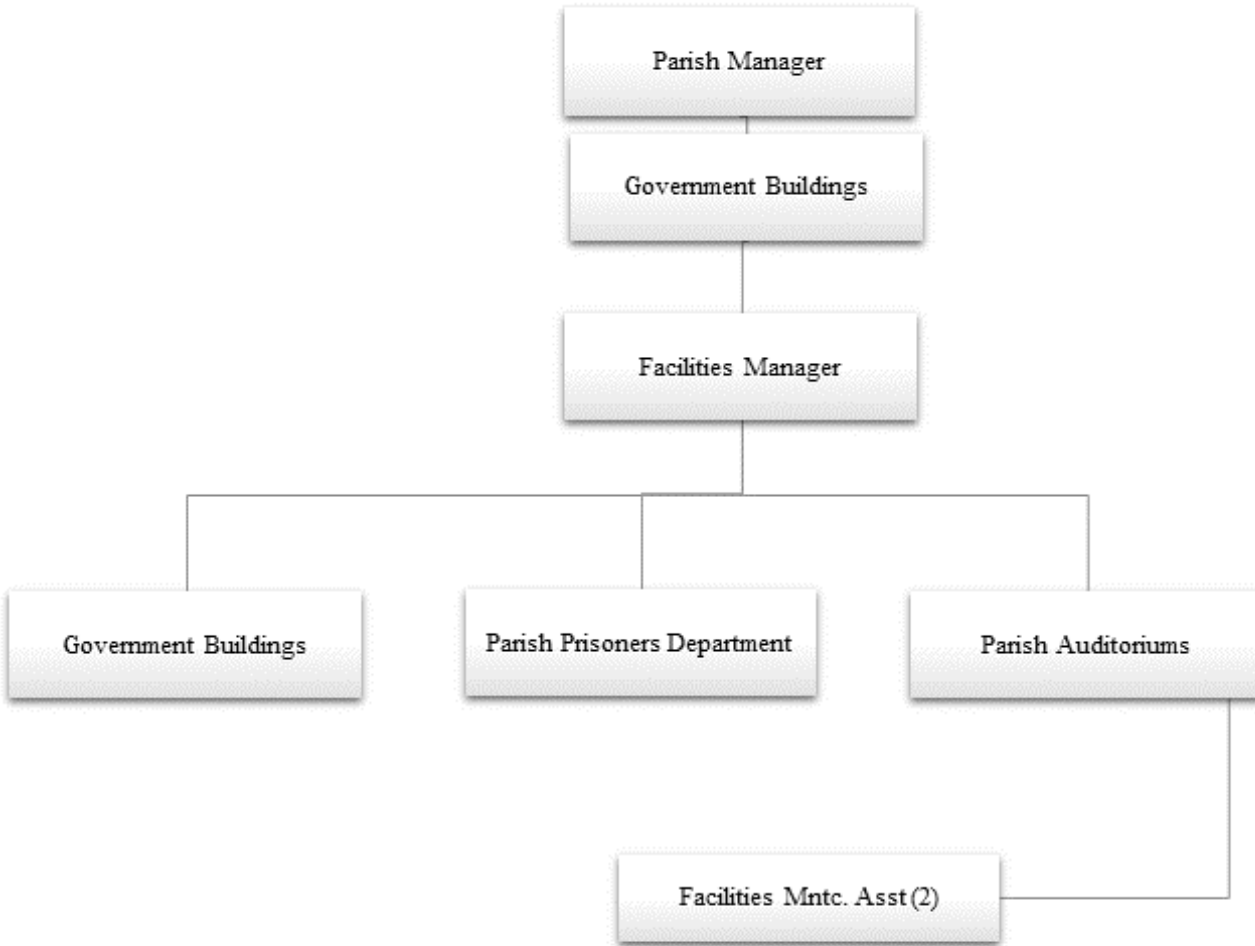
BUDGET HIGHLIGHTS

- No significant changes.

205-196 - AUDITORIUMS

PERSONNEL SUMMARY

JOB TITLE	2020	2020	2021	2021	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Facilities Maintenance Assistant	2	2	2	2	101	20,197	25,246	30,295
TOTAL	2	2	2	2				



205-501 - PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Grass cutting and trash pick-ups are provided for the following eighteen (18) parks in accordance with the contract:

- Authement St. Park
- City Park
- Coteau Park
- Jim Bowie Park
- Lee Avenue Park
- Mahler St. Park
- Mandalay Park
- Maple St. Park
- Mulberry Park
- Parish Park
- Presque Isle Park
- Rio Vista Park
- Rozand Memorial Park
- Shady Oaks Park
- Southdown West Park
- Summerfield Park
- Trailhead-Valhi Blvd
- Westgate Park

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Supplies & Materials	1,444	1,350	1,314	3,600	3,600
Other Services and Charges	118,079	147,055	116,843	145,056	145,056
Repair & Maintenance	3,938	14,250	15,529	18,000	18,000
Allocated Expenditures	13,771	9,791	13,771	13,771	13,771
Capital Outlay	0	27,000	27,000	0	0
TOTAL EXPENDITURES	<u>137,232</u>	<u>199,446</u>	<u>174,457</u>	<u>180,427</u>	<u>180,427</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					2.46%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$122,000, same as 2020, approved.

209 MARSHAL'S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parishwide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff. The Terrebonne Parish City Marshal presently appoints twelve (12) deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property, including garnishment of wages, executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To continue to provide efficient services to the Court in a professional manner.</i>			
a. Total number of deputy marshals	12	12	12
b. Total number of court sessions (adult criminal and civil)	288	258	288
c. Total number of court sessions (juvenile)	167	159	167
d. Total number of criminal and juvenile papers served	2,026	2,268	2,200
e. Total number of civil papers served	7,933	7,000	7,500
f. Total number of Marshal sales and settlements	2	2	2
g. Total number of seizures	15	14	14
h. Total number of garnishments accounts	3,380	3,619	3,600
<i>2. Maintain an aggressive attitude in serving of legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.</i>			
a. Criminal fees collected	\$82,050	\$76,000	\$82,000
b. Amount of commissions on garnishments	\$189,975	\$191,880	\$192,000
c. Civil fees collected	\$149,751	\$145,400	\$147,000
d. Total fees collected	\$421,776	\$413,280	\$421,000

209 MARSHAL'S FUND

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	60,245	62,115	68,115	66,000	66,000
Charge for Services	13,685	0	0	0	0
Fines & Forfeitures	421,776	436,620	391,000	391,000	391,000
Miscellaneous Revenue	5,928	0	0	0	0
Operating Transfers In	435,083	435,088	435,088	375,088	375,088
TOTAL REVENUES	936,717	933,823	894,203	832,088	832,088
EXPENDITURES:					
Personal Services	739,645	823,700	793,950	796,205	796,205
Supplies & Materials	22,846	34,089	20,322	27,600	27,600
Other Services & Charges	84,691	87,910	84,608	84,669	84,669
Repair & Maintenance	9,727	13,717	13,717	11,500	11,500
Allocated Expenditures	9,552	9,517	9,552	9,552	9,552
Capital Outlay	0	1,094	1,094	0	0
TOTAL EXPENDITURES	866,461	970,027	923,243	929,526	929,526
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-4.11%
INCREASE (DECREASE) TO FUND BALANCE	70,256	(36,204)	(29,040)	(97,438)	(97,438)
FUND BALANCE, JANUARY 1	85,397	155,653	155,653	126,613	126,613
FUND BALANCE, DECEMBER 31	155,653	119,449	126,613	29,175	29,175

BUDGET HIGHLIGHTS

- General Fund transfer is \$375,088, a decrease of \$60,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshall	1	1	1	1	N/A	****	****	****
Chief Criminal Deputy	1	1	1	1	N/A	****	****	****
Chief Civil Deputy	1	1	1	1	N/A	****	****	****
Deputy	10	10	10	10	N/A	****	****	****
TOTAL	13	13	13	13				

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	230,000	230,000	230,000	230,000	230,000
Miscellaneous Revenue	337	0	0	0	0
TOTAL REVENUES	230,337	230,000	230,000	230,000	230,000
EXPENDITURES:					
Operating Transfers Out	230,000	230,000	230,000	230,000	230,000
TOTAL EXPENDITURES	230,000	230,000	230,000	230,000	230,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE					
	337	0	0	0	0
FUND BALANCE, JANUARY 1	206,271	206,608	206,608	206,608	206,608
FUND BALANCE, DECEMBER 31	206,608	206,608	206,608	206,608	206,608

BUDGET HIGHLIGHTS

- In 2021, the taxing jurisdictions will be proportionately charged \$230,000 for these estimated expenditures, approved.
- The \$230,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Terrebonne Parish Consolidated Government, approved.

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, the Office of Coastal Restoration & Preservation is funded partially by the parish's General Fund and fees collected via issuance of the TPCG Coastal Impact Certificate, as well as monies received via contract with the State of Louisiana's Department of Natural Resources (DNR) for the continued implementation of the Terrebonne Parish Local Coastal Management Program, which was approved by DNR in April 2000. This department's mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents consistent with the State Comprehensive Master Plan for Coastal Restoration. This office has a similar focus at the Parish level as the Governor's Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish's interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), the Louisiana Department of Natural Resources (DNR), the Corps of Engineers, as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources under the RESTORE Act umbrella, the Gulf of Mexico Energy Security Act (GOMESA), CPRA's Parish Matching Program (RESTORE Spill Component), and other grant programs.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provides on-going support to the Emergency Operations Center during a State of Emergency declared as a result of severe storms, hurricanes, and other natural or man-made disasters with staff serving as Public Information Officer and nighttime Executive Secretary.

The Director of this office is also the officially designated Custodian of Public Records for Terrebonne Parish Consolidated Government.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To continue to Participate in Local Coastal Program Meetings</i>			
a. To achieve 100% Participation in Local Coastal Programs Quarterly Meetings with LA Dept. of Natural Resources.	100%	N/A*	Unknown
<i>2. To secure funding for Coastal Restoration Projects in Terrebonne Parish</i>			
a. Bayou Terrebonne Freshwater Diversion Project (Phase I) Coca Cola Foundation and (others)	N/A	permit	\$107,000
b. RESTORE Act Awards Muti Year Implementation Plan (\$250,000)	N/A	\$31,000	\$30,000
c. RESTORE Act Awards Amendment No. 1 (\$2,710,525)	0%	\$1,710,525	\$1,000,000
d. RESTORE Act Awards Amendment No. 2	N/A	N/A	\$1,177,891
<i>3. To coordinate the Terrebonne Parish Christmas Tree Recycling Program, conjunction with the Barataria-Terrebonne National Estuary Program and Bayou Grace Community Services.</i>			
a. Volunteers Participating	15	15	15
b. Trees Collected	200	200	200
<i>4. To review and process Coastal Impact Certificates</i>			
a. Applications Processed	103	115	130
b. Fees Collected	\$69,000	\$90,000	\$100,000
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To restore wetland habitat in Terrebonne Parish.</i>			
a. Increase beneficial use of dredged material to restore wetland habitat.	10%	25%	25%
<i>2. Utilize RESTORE Act Funding</i>			
a. Develop Multi-year Implementation Plan	Amend No. 1	Amend No. 2	N/A

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Infrastructure Enhancement/Growth Management (continued)			
3. Coordinate with Corps of Engineers			
a. Initiate Section 206 Aquatic Restoration Project with the Corps of Engineers	Monitoring	Monitoring	Monitoring
4. To manage and advance Coastal Restoration Projects in Terrebonne Parish			
a. Attend PPL (Priority Project List) #30 to see.	0%	100%	N/A
b. Review proposed PPL #30 projects with CZM Committee to set priorities for parish.	0%	100%	N/A
c. Vote parish restoration priorities in PPL #30 initial voting	0%	100%	N/A
d. Attend PPL #31 to see proposed restoration projects by federal sponsors	N/A	N/A	100%
e. Review proposed PPL #31 projects with CZM Committee to set priorities for parish.	N/A	N/A	100%
f. Vote parish restoration priorities in PPL #31 initial voting	N/A	N/A	100%
g. Falgout Canal Freshwater Enhancement (CIAP-Coastal Impact Assistance Program)	Monitoring	Monitoring	Monitoring
h. Atchafalaya Long Distance Sediment Pipeline (Proposed for 2023 Master Plan)	Proposed	Modeling	Modeling
i. Lost Lake Marsh Creation & Hydrologic Restoration (CWPPRA); TE-72	100%	Monitoring	Monitoring
j. Barrier Island and Beach Nourishment TE-143	Bid/Constr.	on	on
k. Bayou Terrebonne Ridge Restoration (NRDA); TE-139 E&D	30%	95%	Bid/Constr.
l. Caillou Lake Headlands Restoration (NRDA) (Whiskey Island); TE-100	Monitoring	Monitoring	Monitoring
m. Increase Atchafalaya Flow to Terrebonne (NFWF); TE-110 - Northern Alignment Selected E&D.	65%	95%	Bid/Constr.
n. Raccoon Island Maintenance (CWPPRA/CPRA); TE-48 (Maintenance Construction)	Monitoring	Monitoring	Monitoring
o. Bayou Decade Ridge & Marsh Creation (CWPPRA/NOAA); TE-138	N/A	Bid/Constr.	on
p. Island Road Marsh Creation and Nourishment (CWPPRA/NOAA); TE-117	65%	95%	Bid/Constr.
q. Bayou Dularge Ridge, Marsh and Hydrologic Restoration (RESTORE/NRCS); TE-66	30%	95%	Bid/Constr.
r. Bayou Terrebonne Freshwater diversion Project (In-house public-private partnership)	Subm.	Permit	on
s. Island Road Fishing Piers (NRDA) - TE-144	U/C	U/C	U/C
t. PAC/WMA enhancements (NADA) - TE-146	U/C	U/C	Completion
u. Bayou Little Caillou Conveyance Channel/Pump Station (RESTORE)	N/A	U/C	Completion
v. HNC Lock Complex (RESTORE- STATE) - TE-113	65%	95%	Bid/Constr.
w. FTCC Coastal Workforce Development Program (RESTORE)	Planning	Start Plan	Ongoing Grant
x. Hollywood Road Extension Bridge (RESTORE Amend No. 2	N/A	Approval/	Award/
y. Bay Raccourci Marsh Creation Increment No. 1 (CWPPRA)	E & D	E & D	E & D
z. Bay Raccourci Marsh Creation Increment No. 2 (CWPPRA)	N/A	Planning	E & D

* Program Suspended due to COVID-19 concerns.

U/C = under construction

E & D = Engineer & Design

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

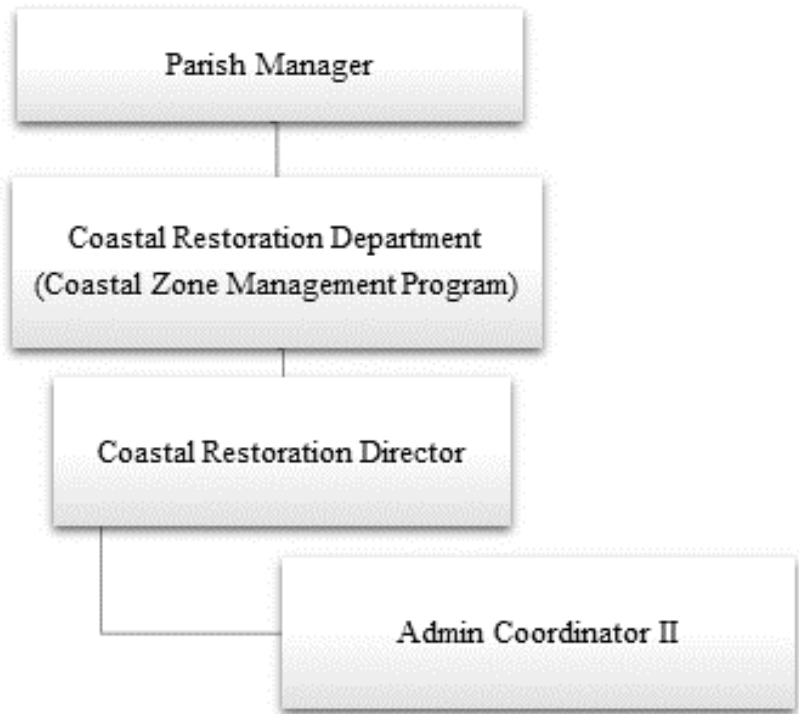
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	30,913	30,913	30,913	30,913	30,913
Charges for Services	69,001	86,300	90,000	90,000	90,000
Operating Transfers In	80,546	129,452	129,452	129,452	129,452
TOTAL REVENUES	180,460	246,665	250,365	250,365	250,365
EXPENDITURES:					
Personal Services	213,055	210,860	218,292	213,644	213,644
Supplies & Materials	1,932	4,185	3,007	3,007	3,007
Other Services & Charges	24,245	44,685	38,524	38,524	38,524
Repair & Maintenance	255	1,475	1,035	1,035	1,035
Allocated Expenditures	1,268	1,081	1,268	1,268	1,268
Capital Outlay	1,539	0	0	0	0
TOTAL EXPENDITURES	242,294	262,286	262,126	257,478	257,478
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-1.91%
INCREASE (DECREASE) TO FUND BALANCE	(61,834)	(15,621)	(11,761)	(7,113)	(7,113)
FUND BALANCE, JANUARY 1	84,590	22,756	22,756	10,995	10,995
FUND BALANCE, DECEMBER 31	22,756	7,135	10,995	3,882	3,882

BUDGET HIGHLIGHTS

- Coastal Impact Fees collections, \$90,000 an increase of \$3,700, approved.
- General Fund Supplement, \$129,452 same as 2020, approved.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Dir	1	1	1	1	I	64,650	93,719	122,788
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	2	2	2	2				



250 PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	857,867	600,000	773,335	600,000	600,000
Miscellaneous Revenue	<u>128,231</u>	<u>5,000</u>	<u>18,046</u>	<u>5,000</u>	<u>5,000</u>
TOTAL REVENUES	<u><u>986,098</u></u>	<u><u>605,000</u></u>	<u><u>791,381</u></u>	<u><u>605,000</u></u>	<u><u>605,000</u></u>
EXPENDITURES:					
Repair & Maintenance	<u>1,103,762</u>	<u>2,909,320</u>	<u>2,909,320</u>	<u>986,098</u>	<u>986,098</u>
TOTAL EXPENDITURES	<u><u>1,103,762</u></u>	<u><u>2,909,320</u></u>	<u><u>2,909,320</u></u>	<u><u>986,098</u></u>	<u><u>986,098</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT AND CAPITAL OUTLAY					-66.11%
INCREASE (DECREASE) TO FUND BALANCE	(117,664)	(2,304,320)	(2,117,939)	(381,098)	(381,098)
FUND BALANCE, JANUARY 1	2,792,325	2,674,661	2,674,661	556,722	556,722
FUND BALANCE, DECEMBER 31	2,674,661	370,341	556,722	175,624	175,624

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2021, approved.
- Direct services for street repairs, \$986,098 are based on the estimated 2021 revenue through June 30th and unallocated fund balance at December 31, 2020, approved.

251 ROAD AND BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund. This fund is a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To continue to upgrade with new technology</i>			
a. Percent of bridge maintenance and inventory program computerized	100%	100%	100%
b. Percent of traffic signals upgraded with new technology	35%	40%	45%
c. Percent of sign inventory program computerized	100%	100%	100%
d. Percent of tree inventory program computerized	20%	20%	20%
<i>2. To continue the upkeep of the grass cutting of the parish.</i>			
a. Number of routes for grass cutting and herbicide spraying	118	120	120
b. Right-of-way acres mowed (yearly)	36,992	21,992	21,000
<i>3. To provide an efficient, safe, and cost effective Roads and Bridges services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	95%	95%	95%
b. Percent of work orders request generated from public in 30 days	20%	20%	20%
c. Number of work orders completed in 30 days	6,040	5,500	5,600
<i>4. To provide an efficient, safe, and cost effective Vegetation services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	95%	97%	100%
b. Percent of work orders request generated from public in 30 days	20%	20%	20%
c. Number of work orders completed in 30 days	1,030	1,040	1,060
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To continue to maintain all bridges, traffic signals, roads, road signs and boat launches.</i>			
a. Number of bridges maintained	86	86	86
b. Number of bridge maintenance work orders	3,000	3,000	3,157
c. Number of bridge replacements	1	3	1
d. Number of traffic signals maintained	15	15	15
e. Number of new traffic signals installed	1	0	0
f. Number of caution lights maintained	160	160	160
g. Number of caution lights installed	2	0	2
h. Number miles of concrete streets	369	369	370
i. Number miles of asphalt streets	191	191	192
j. Number miles of shell roads maintained	22	22	22
k. % of streets striped annually	5%	25%	90%
l. Number of concrete slab replaced (sq. Yds.)	73,000	73,500	76,000
m. Asphalt repairs (tons)	16,000	18,000	18,500
n. Percent of shoulders repaired annually	95%	95%	97%
o. Number of signs in inventory	17,313	17,400	17,500
p. Number of street name signs replaced	300	300	350
q. Number of boat launches maintained	5	5	5

251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,602,774	5,500,000	5,587,158	5,587,158	5,587,158
Intergovernmental	107,341	3,914	3,914	0	0
Miscellaneous Revenue	50,984	20,000	20,000	20,000	20,000
Other Revenue	291,164	1,385	1,385	0	0
Operating Transfers In	305,255	875,000	875,270	523,000	523,000
TOTAL REVENUES	6,357,518	6,400,299	6,487,727	6,130,158	6,130,158
EXPENDITURES:					
Personal Services	3,115,485	3,012,921	2,788,734	2,976,714	2,976,714
Supplies & Materials	363,445	449,350	385,288	400,500	400,500
Other Services & Charges	892,916	1,070,354	1,043,237	965,496	885,496
Repair & Maintenance	2,087,622	2,078,823	2,078,923	2,077,323	2,077,323
Allocated Expenditures	187,852	232,692	187,852	187,852	187,852
Capital Outlay	29,441	986,844	986,844	0	0
TOTAL EXPENDITURES	6,676,761	7,830,984	7,470,878	6,607,885	6,527,885
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-4.11%
INCREASE (DECREASE) TO FUND BALANCE					
	(319,243)	(1,430,685)	(983,151)	(477,727)	(397,727)
FUND BALANCE, JANUARY 1	2,715,901	2,396,658	2,396,658	1,413,507	1,413,507
FUND BALANCE, DECEMBER 31	2,396,658	965,973	1,413,507	935,780	1,015,780

BUDGET HIGHLIGHTS

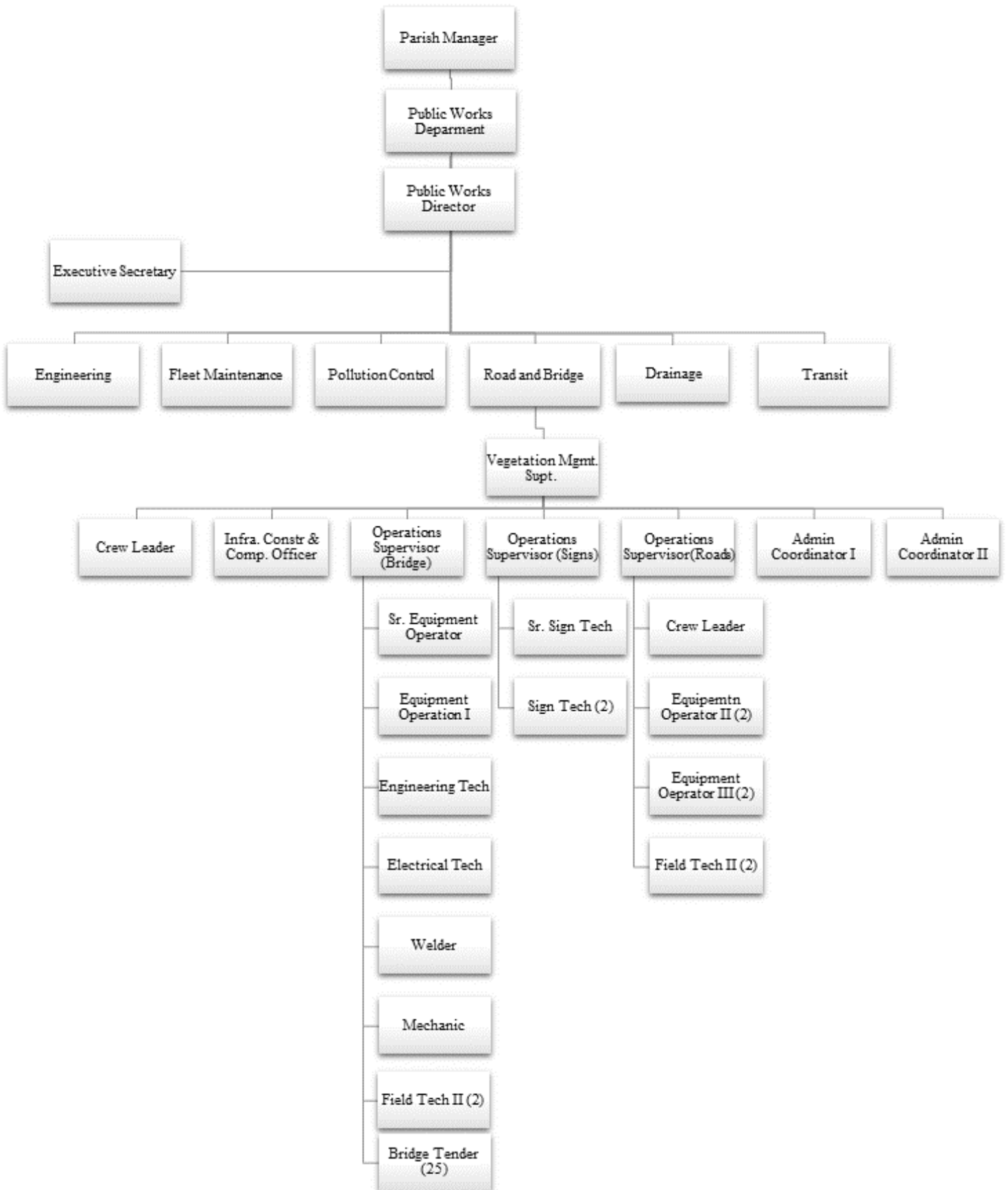
- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2021 revenues are estimated at \$5,587,158, a 0.3% decrease from 2019 collections and the same as 2020 collections, approved.
- General Fund supplements this division annually. The 2020 General Fund supplement is \$523,000, approved.
- Major operating expenditures: - Approved.
 - Gasoline & Oil, \$125,000, same as 2020.
 - Shells, \$175,000, a decrease of \$25,000.
 - Urban Street Lights, \$168,320, same as 2020.
 - Street Repairs – Contractors, \$1,162,621, same as 2020.
- Transfer the Vegetation Division to the Solid Waste Division (Sanitation). The following positions will be transferred: - Approved.
 - One (1) Crew Leader, Grade 107
 - Two (2) Field Tech. II, Grade 104

251 ROAD AND BRIDGE FUND

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Vegetation Mgmt. Supt.	1	1	1	1	211	57,231	71,539	85,847
Infra Constr. & Comp Officer	1	0	1	1	109	35,974	44,967	53,960
Electrical Technician	1	0	1	1	109	35,974	44,967	53,960
Operations Supervisor	3	3	3	3	109	35,974	44,967	53,960
Senior Equipment Operator	1	0	1	1	108	32,703	40,879	49,055
Equip Operator III	2	2	2	2	107	29,730	37,163	44,595
Crew Leader	3	2	2	2	107	29,730	37,163	44,595
Engineering Tech	1	1	1	1	107	29,730	37,163	44,595
Road & Bridge Mechanic	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Welder	1	1	1	1	106	27,275	34,094	40,913
Equip Operator II	2	2	2	2	106	27,275	34,094	40,913
Sr. Sign Tech	1	0	1	1	105	25,255	31,569	37,883
Field Tech II	6	4	4	4	104	23,603	29,504	35,404
Equipment Operator I	1	1	1	1	104	23,603	29,504	35,404
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Sign Technician	2	2	2	2	102	21,206	26,508	31,810
Bridge Tender	25	24	25	25	102	21,206	26,508	31,810
TOTAL	54	46	51	51				

251 ROAD AND BRIDGE FUND



252 DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division currently operates 88 forced drainage pump stations throughout the Parish. This fund is a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To improve and maintain the parish wide drainage system</i>			
a. Number of forced drainage systems in parish	81	87	89
b. Number of forced drainage pumps	176	207	211
c. Number of canals cleaned in forced drainage areas	2	4	5
d. Number roadsides and lateral ditches cleaned	402	590	530
e. Number of culverts installed in ditches	63	49	48
f. Number of pumps rehabilitated/ replaced	5	8	5
g. Number of pump stations online of the telemetry system currently	27	32	27
i. % of Force Drainage requests addressed in 30 days	80%	80%	100%
j. % of Gravity drainage request addressed in 30 days	78%	80%	83%
<i>Quality of Community & Family Life</i>			
<i>1. To educate the public on dumping debris in drains</i>			
a. Place "No Dumping" markers on catch basins/drain boxes.	1,000	1,000	1,000
<i>2. To provide culvert and catch basin cleaning parishwide to alleviate the potential of homes being flooded.</i>			
a. Provide culvert and catch basin inspections and cleaning.	563	466	480

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessment	12,550,489	12,444,372	12,797,622	12,887,889	12,887,889
Intergovernmental	960,339	175,180	171,566	167,253	167,253
Charge for Services	59	0	467	0	0
Miscellaneous Revenue	359,160	5,000	7,842	40,000	40,000
Utility Revenue	33,040	25,000	6,000	10,000	10,000
Other Revenue	11,460	0	0	0	0
Operating Transfers In	265,397	1,637,000	1,637,000	400,000	400,000
TOTAL REVENUES	14,179,944	14,286,552	14,620,497	13,505,142	13,505,142
EXPENDITURES:					
Personal Services	4,781,798	5,608,614	4,779,222	5,521,290	5,521,290
Supplies & Materials	1,173,408	1,525,598	1,276,283	1,631,271	1,631,271
Other Services & Charges	2,656,316	2,280,454	2,570,149	2,983,520	2,983,520
Repair & Maintenance	2,264,098	2,334,086	2,059,054	2,326,920	2,326,920
Allocated Expenditures	964,735	828,419	964,735	964,735	964,735
Capital Outlay	1,069,506	3,091,075	3,091,075	1,910,000	1,910,000
Operating Transfers Out	650,000	927,000	927,000	295,000	295,000
TOTAL EXPENDITURES	13,559,861	16,595,246	15,667,518	15,632,736	15,632,736
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, DEBT SERVICE, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					6.08%
INCREASE (DECREASE) TO FUND BALANCE					
	620,083	(2,308,694)	(1,047,021)	(2,127,594)	(2,127,594)
FUND BALANCE, JANUARY 1	3,731,511	4,351,594	4,351,594	3,304,573	3,304,573
FUND BALANCE, DECEMBER 31	4,351,594	2,042,900	3,304,573	1,176,979	1,176,979

BUDGET HIGHLIGHTS

- 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2021 collections are estimated at \$5,587,158, a 0.3% decrease from 2019 collections and the same as 2020 projected collections, approved.
- On November 16, 2013, an ad valorem tax was renewed for years 2018-2027, (7.15 mills as adjusted for 2019 reassessment) which will generate an estimated \$7,291,856 for 2021, approved.
- Major operating expenditures: - Approved.
 - Other contracts, \$1,214,441 privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force, \$14,441 increase.
 - Gasoline and Oil, \$350,000, same as 2020.
 - Diesel/Pumps, \$975,000, an increase of \$128,002.
 - Pump repairs, \$450,000, same as 2020.
 - Contractors repairs, \$400,000, an increase of \$100,000.
 - Canal and Lateral Ditch Maintenance, \$120,000 an increase of \$40,000.
 - Collection Canal Cleaning, \$20,000, same as 2020.
 - Permit monitoring, \$46,000, same as 2020.
- Transfer the Vegetation Division to the Solid Waste Division (Sanitation). The following positions will be transferred: - Approved.
 - One (1) Operations Supervisor, Grade 109

252 DRAINAGE TAX FUND

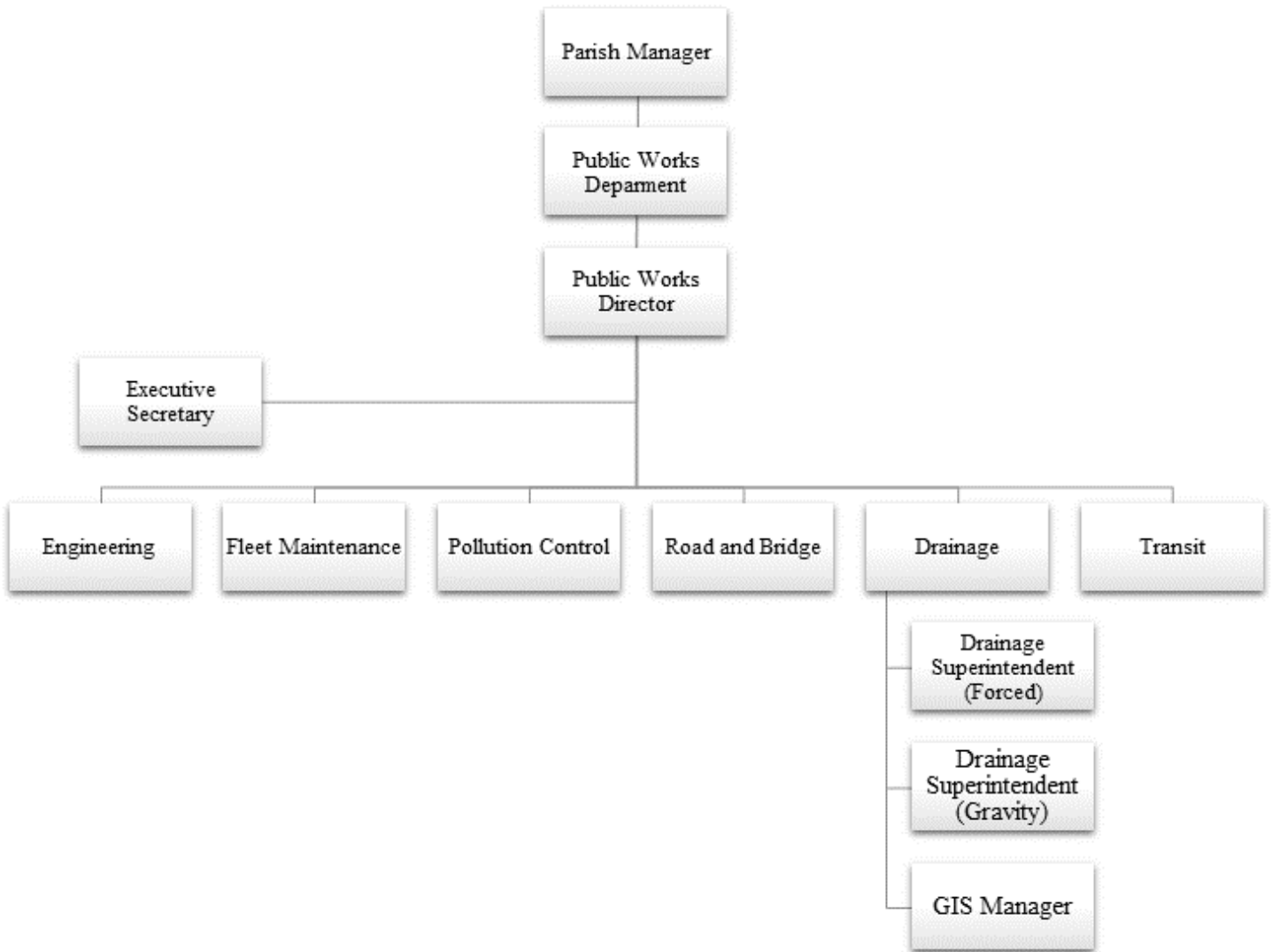
BUDGET HIGHLIGHTS (Continued)

- Two (2) Crew Leaders, Grade 107
- Two (2) Equipment Operator II, Grade 106
- Five (5) Equipment Operator I, Grade 104
- Personnel: - Approved.
 - Add one (1) Automation Analyst Hardware, Grade 108
 - Add one (1) Crew Leader, Grade 107
 - Add one (1) Welder, Grade 106
 - Add two (2) Field Tech. II, Grade 104
- Capital (\$1,910,000): - Approved.
 - Motor Vehicles, \$150,000.
 - Two (2) Tandem Axel Dump Truck, \$270,000.
 - Telemetry, \$300,000.
 - Gradall, \$450,000.
 - 50 ft. Excavator w/Slash Buster, \$340,000.
 - Miscellaneous Drainage Projects (Docks, Fishing Piers, Refurbish/Rebuild Pump Stations), \$400,000.

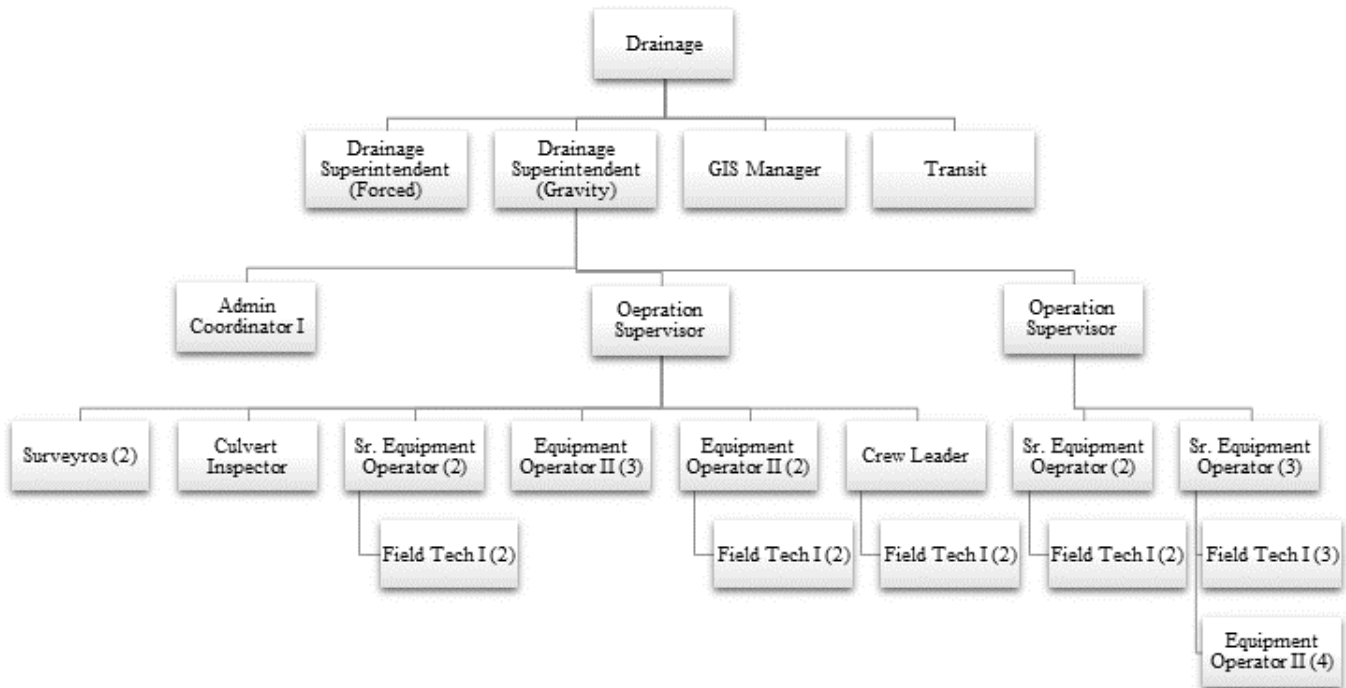
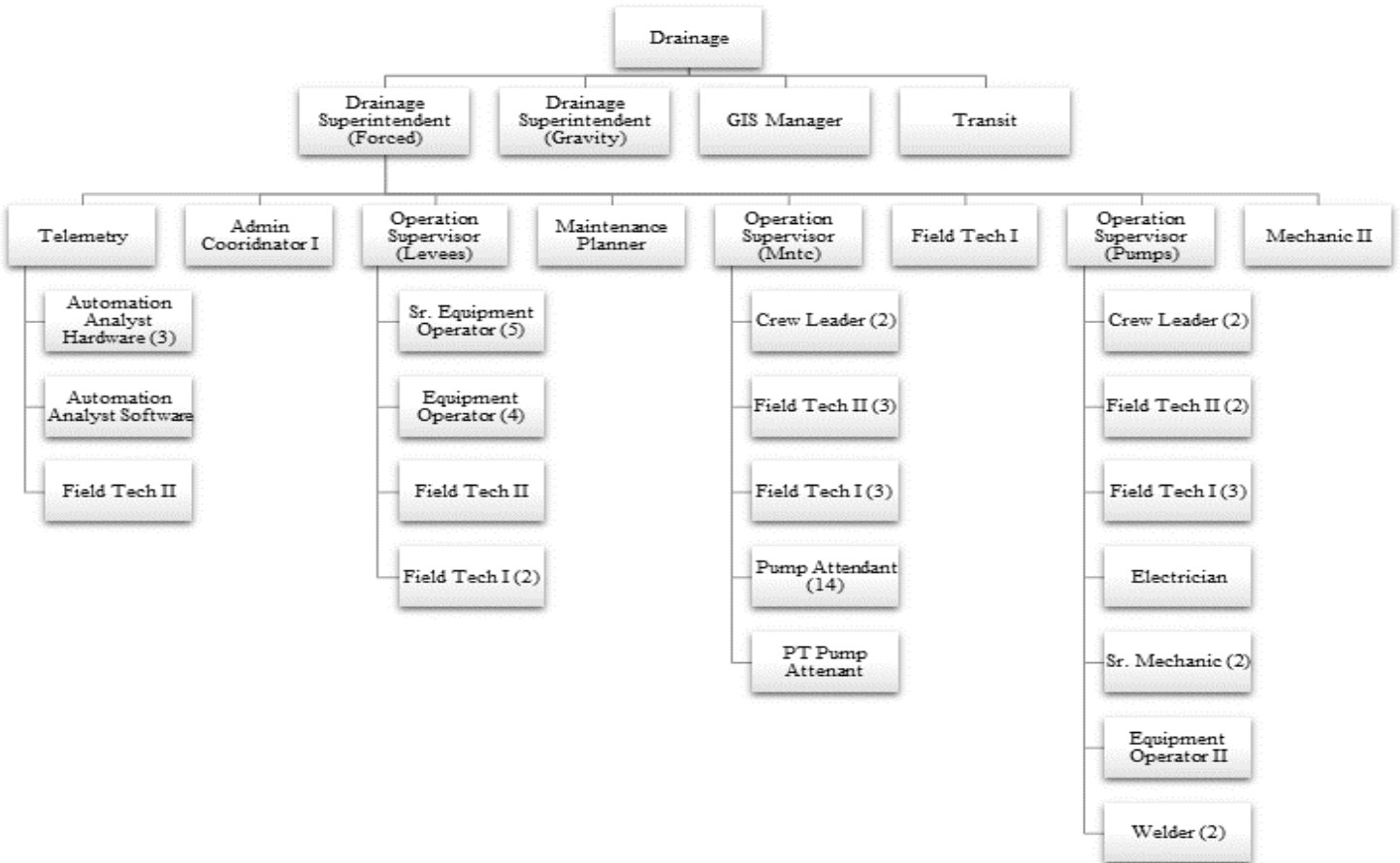
PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Operations Manager	1	0	1	1	212	62,954	78,693	94,431
Drainage Superintendent	2	2	2	2	211	57,231	71,539	85,847
GIS Manager	1	1	1	1	210	52,028	65,035	78,042
Automation/Intergration Supv	1	1	1	1	110	40,290	50,363	60,436
Op. Supv.-Drainage	6	6	5	5	109	35,974	44,967	53,960
Surveyor	2	1	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Automation Analyst Hardware	2	2	3	3	108	32,703	40,879	49,055
Automation Analyst Software	1	1	1	1	108	32,703	40,879	49,055
Sr. Stat Equip Mechanic	2	2	2	2	108	32,703	40,879	49,055
Sr. Stat Equip Operator	12	9	12	12	108	32,703	40,879	49,055
Maintenance/Scheduler Plan	1	0	1	1	108	32,703	40,879	49,055
Crew Leader-Drainage	5	5	4	4	107	29,730	37,163	44,595
Welder	1	1	2	2	106	27,275	34,094	40,913
Equipment Operator II	16	14	14	14	106	27,275	34,094	40,913
Mechanic II	1	1	1	1	106	27,275	34,094	40,913
Culvert Inspector	1	1	1	1	105	25,255	31,569	37,883
Pump Attendant	14	14	14	14	105	25,255	31,569	37,883
Equipment Operator I	5	4	0	0	104	23,603	29,504	35,404
Admin Coord I	2	2	2	2	104	23,603	29,504	35,404
Field Tech II	6	4	8	8	104	23,603	29,504	35,404
Field Tech I	18	9	18	18	103	22,267	27,834	33,400
TOTAL FULL-TIME	101	81	96	96				
Pump Attendant	1	1	1	1	105	12,628	15,785	18,942
TOTAL PART-TIME	1	1	1	1				
TOTAL	102	82	97	97				

252 DRAINAGE TAX FUND



252 DRAINAGE TAX FUND



255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,602,774	5,500,000	5,587,158	5,587,158	5,587,158
Miscellaneous Revenue	60,089	15,000	13,411	0	0
TOTAL REVENUES	5,662,863	5,515,000	5,600,569	5,587,158	5,587,158
EXPENDITURES:					
Operating Transfers Out	4,915,451	5,297,040	5,297,040	5,814,757	5,814,757
TOTAL EXPENDITURES	4,915,451	5,297,040	5,297,040	5,814,757	5,814,757
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	747,412	217,960	303,529	(227,599)	(227,599)
FUND BALANCE, JANUARY 1	2,328,635	3,076,047	3,076,047	3,379,576	3,379,576
FUND BALANCE, DECEMBER 31	3,076,047	3,294,007	3,379,576	3,151,977	3,151,977

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax used to fund capital projects and debt service for capital projects. The 2021 collections are estimated at \$5,587,158, a 0.3% decrease from 2019 collections and the same as 2020 projected collections, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,610,458, approved.
- Maintain a reasonable balance for future bond payments (optimum 60 – 75% of next year’s bond debt), approved.
- Transfer to Drainage Fund, \$400,000, approved.
 - Miscellaneous Drainage Projects (Docks, Fishing Piers, Refurbish/Rebuild Pump Stations).
- Transfer to Capital Projects Control Fund, \$174,600, approved.
 - Oyster Bed Surge Protection, \$24,600.
 - Shoulders Main Project Road, \$150,000.
- Transfer to Parishwide Drainage Construction Fund, \$260,000, approved.
 - Lashbrook Pump Station, \$100,000.
 - Elliot Jones Pump Station, \$160,000.

258 ROAD DISTRICT #6 O & M

PURPOSE OF APPROPRIATION

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	37,716	37,719	40,353	40,668	40,668
Intergovernmental	545	545	534	545	545
Miscellaneous Revenue	7,620	1,500	2,240	1,300	1,300
TOTAL REVENUES	45,881	39,764	43,127	42,513	42,513
EXPENDITURES:					
Other Services & Charges	1,956	1,792	1,998	1,999	1,999
Road & Bridges	0	361,750	361,750	30,000	30,000
TOTAL EXPENDITURES	1,956	363,542	363,748	31,999	31,999
% CHANGE OVER PRIOR YEAR					-91.20%
INCREASE (DECREASE) TO FUND BALANCE	43,925	(323,778)	(320,621)	10,514	10,514
FUND BALANCE, JANUARY 1	303,403	347,328	347,328	26,707	26,707
FUND BALANCE, DECEMBER 31	347,328	23,550	26,707	37,221	37,221

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .82 mills ad valorem tax, generating an estimated \$40,648 for 2021, renewed for the years 2019 to 2028, approved.
- Street repairs in 2021 are proposed at \$30,000, approved.

267 – 276 ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1 - #10

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,775,908	1,686,622	1,818,781	1,692,709	1,692,709
Intergovernmental	45,943	37,881	35,894	28,000	28,000
Miscellaneous Revenue	76,240	42,300	31,408	24,300	24,300
Operating Transfers In	100,000	250,000	250,000	0	0
TOTAL REVENUES	1,998,091	2,016,803	2,136,083	1,745,009	1,745,009
EXPENDITURES:					
General - Other	167,946	160,862	188,212	168,034	168,034
Road Lighting	2,034,081	2,666,161	2,558,714	1,891,900	1,891,900
TOTAL EXPENDITURES	2,202,027	2,827,023	2,746,926	2,059,934	2,059,934
% CHANGE OVER PRIOR YEAR					-27.13%
INCREASE (DECREASE) TO FUND BALANCE	(203,936)	(810,220)	(610,843)	(314,925)	(314,925)
FUND BALANCE, JANUARY 1	2,495,581	2,291,645	2,291,645	1,680,802	1,680,802
FUND BALANCE, DECEMBER 31	2,291,645	1,481,425	1,680,802	1,365,877	1,365,877

267 – 276 ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2021 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes & Special Assmt.	92,361	599,353	222,268	169,532	60,979	74,127	43,887	136,989	85,092	208,121
Intergovernmental	5,000	5,000	4,000	2,500	4,500	500	1,500	1,000	1,500	2,500
Miscellaneous Revenue	1,200	1,500	5,000	2,000	1,300	3,400	5,000	1,200	1,450	2,250
TOTAL REVENUES	98,561	605,853	231,268	174,032	66,779	78,027	50,387	139,189	88,042	212,871
EXPENDITURES:										
General - Other	18,432	37,280	27,693	16,142	7,878	8,358	12,268	12,899	11,718	15,366
Road Lighting	280,000	215,000	464,000	189,000	89,000	128,000	153,200	87,200	106,500	180,000
TOTAL EXPENDITURES	298,432	252,280	491,693	205,142	96,878	136,358	165,468	100,099	118,218	195,366
INCREASE (DECREASE) TO FUND BALANCE										
	(199,871)	353,573	(260,425)	(31,110)	(30,099)	(58,331)	(115,081)	39,090	(30,176)	17,505
BEGINNING FUND BALANCE	660,767	126,424	357,507	74,112	62,739	103,808	172,661	14,650	101,614	6,520
ENDING FUND BALANCE	460,896	479,997	97,082	43,002	32,640	45,477	57,580	53,740	71,438	24,025

District	Date Authorized	Maximum Authorized (See *)	2020 Budget		2021 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	December 8, 2018	6.50	1.00	110,342	0.50	69,913	2029
RLD#2	November 8, 2016	3.86	2.75	508,637	2.75	108,882	2027
RLD#3	October 12, 2019	6.50	1.50	338,867	1.00	237,205	2029
RLD#4	November 8, 2016	4.72	1.50	137,741	2.00	169,332	2027
RLD#5	December 8, 2018	6.50	4.00	105,907	2.00	61,262	2029
RLD#6	October 22, 2011	4.73	2.00	92,528	1.50	74,027	2021
RLD#7	October 22, 2011	6.10	2.00	127,213	0.75	43,737	2023
RLD#8	October 22, 2011	4.54	1.50	58,749	3.50	136,889	2021
RLD#9	October 22, 2011	6.08	3.00	156,605	1.75	84,892	2021
RLD#10	October 22, 2011	4.81	2.00	91,925	4.75	207,921	2021

* As Adjusted in the 2020 Reappraisal

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District's Ad Valorem Tax Revenue (without penalties), maximum authorized, millages levied, and year tax expires, approved.

277 HEALTH UNIT FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Public Safety			
<i>1. Providing Communicable Disease Control for persons residing in Terrebonne Parish</i>			
a. Clinical Preventive Services for Tuberculosis (total visits)	585	616	650
b. Disease Intervention Services for Tuberculosis/Immigrants/Refugees (man hours)	450	425	460
c. Clinical Preventive Services for STD/HIV (total visits)	1,445	1,450	1,500
d. Disease Intervention Services for STD//HIV (man hours)	1,200	1,200	1,300
e. Immunizations and Vaccine Preventable Disease services (Child/Adult immunizations)	915	850	925
f. Open and Closed Points of Distribution (PODs) supported	21	19	22
<i>2. Provide Chronic Disease and Injury Prevention Services</i>			
a. Coalition Support Man-hours	1,250	1,300	150
b. Pregnancy Associated, Fetal,, Infant, Child Mortality Abstract or Reviews (man hours)_	700	700	700
c. Wellspot facilities supported	48	49	50
d. Vital Records, Death Certificates Issued, Homebirth Certificate Assists	6,650	6,296	6,800
e. Public Health Data requests and presentations	20	23	25
<i>3. Provide Environmental Health Services to insure Food Safety and Sanitation</i>			
a. Food Establishment Inspections	2,207	2,300	2,100
b. Food Complaints	25	40	30
c. Sewer Inspections	1,855	2,150	2,200
d. Sewer Permits	324	325	350
e. Sewer Complaints	45	53	55
f. Institution Inspections	226	280	250
<i>4. Provide Services to improve Maternal and Child Health</i>			
a. First-time Mothers receiving Nurse Case Management (patients/visits)	62/1,488	50/1,200	50/1,200
c. Immunization records visits	795	700	800
<i>5. Insuring Access to and Linkage w/ Clinical Care</i>			
a. Referrals to a Medical Home	388	400	450
b. Community Social Worker Partner and Coalition hours	1,000	1,200	1,200
c. Community Health Improvement Coalition hours	1,500	1,200	1,500
d. Public Health and Primary Care Project hours	800	1,100	1,000

** Please note: Across each area/Program, we perform public health services including Disease Surveillance, Epidemiology, Laboratory, Policy Development/Support, Disaster Preparedness planning and response, Communications, Community Partnership Support, Health Equity and Continuous Quality Improvement are performed.

277 HEALTH UNIT FUND

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,577,730	1,577,051	1,634,702	1,695,462	1,695,462
Intergovernmental	38,802	38,802	37,895	37,895	37,895
Miscellaneous Revenue	192,289	1,000	59,835	37,014	37,014
TOTAL REVENUES	1,808,821	1,616,853	1,732,432	1,770,371	1,770,371
EXPENDITURES:					
Personal Services	196,084	351,119	197,893	350,188	350,188
Supplies & Materials	2,580	3,450	2,750	3,450	3,450
Other Services & Charges	561,911	564,048	573,707	579,414	579,414
Repair & Maintenance	0	15,500	15,500	15,500	15,500
Allocated Expenditures	9,224	8,865	9,224	9,224	9,224
Capital Outlay	14,500	0	0	0	0
Operating Transfers Out	500,000	4,000,000	4,000,000	0	0
TOTAL EXPENDITURES	1,284,299	4,942,982	4,799,074	957,776	957,776
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					1.55%
INCREASE (DECREASE) TO FUND BALANCE	524,522	(3,326,129)	(3,066,642)	812,595	812,595
FUND BALANCE, JANUARY 1	4,352,548	4,877,070	4,877,070	1,810,428	1,810,428
FUND BALANCE, DECEMBER 31	4,877,070	1,550,941	1,810,428	2,623,023	2,623,023

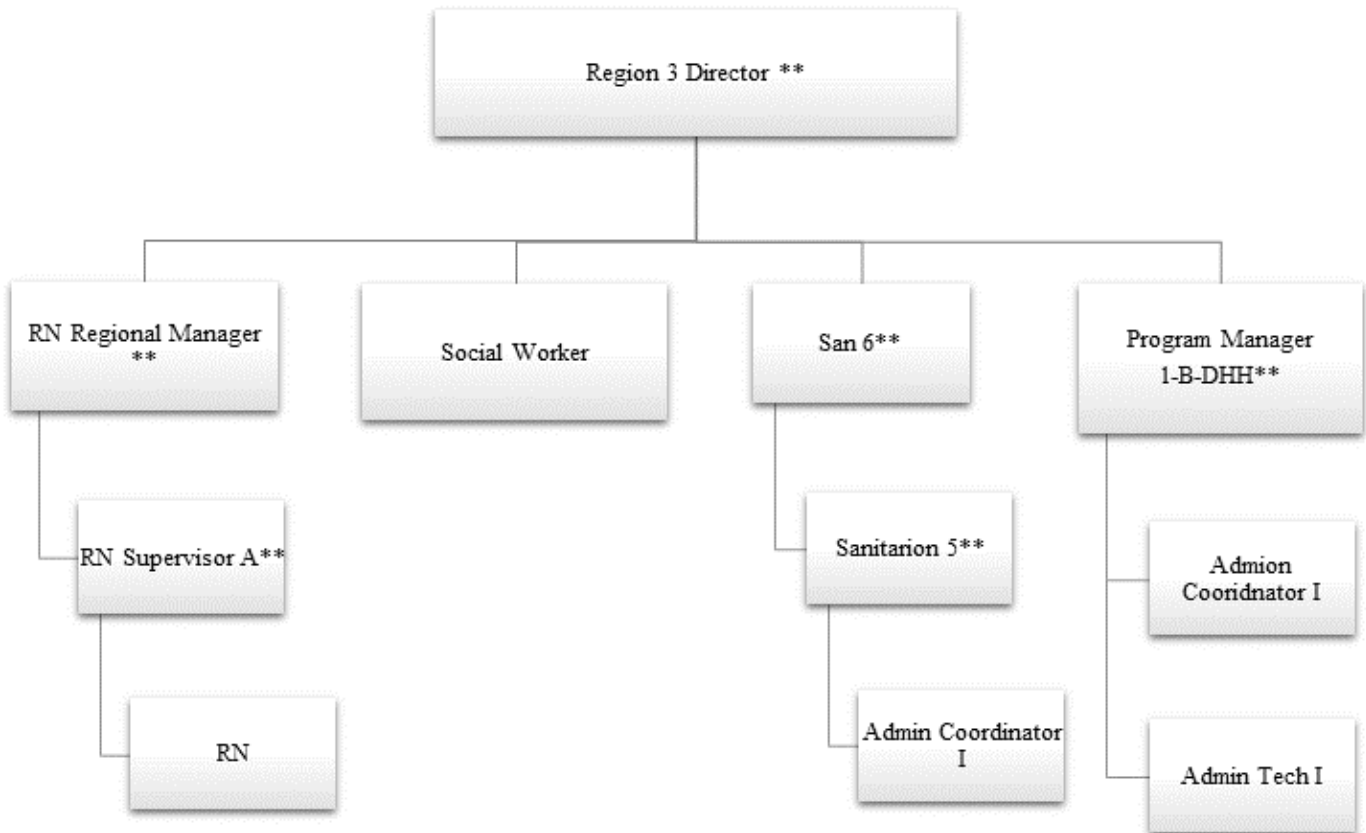
BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 12, 2012 for years 2020-2029. It will generate an estimated \$1,692,934 in 2021, approved.
- Reimbursement of various expenditures incurred by the State, \$400,000, an increase of \$4,000, approved.

277 HEALTH UNIT FUND

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registered Nurse	1	0	1	1	209	47,732	59,665	71,599
Community Health Education Spec	1	0	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	6	4	6	6				



**Not Terrebonne Parish employees.

278 TERREBONNE ELDERLY & DISABLED

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from this tax shall be used for the purpose of acquiring, constructing, operating and maintaining capital improvements to serve the elderly; and for operating and maintaining programs for the elderly and disabled persons in Terrebonne Parish through the Terrebonne Council on Aging, Inc. Terrebonne Council on Aging (TCOA) is governed by a Board of Directors consisting of 11 citizens of Terrebonne Parish that meet on a monthly basis. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana, there are both regional and single-parish planning and service areas. Many Councils on Aging (COAs) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between an AAA and a COA is that the AAA is charged with planning and coordinating a comprehensive system of services, and the COA ensures that those services are provided. This separation of functions provides for an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the "grass roots" involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards, etc. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA; therefore, it must fulfill both functions.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities but also links participants with resources offered by other agencies.

Those who are serviced are participants age 60 years and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services (Home-Delivered Meals, Commodities, Personal Care, Home Maker, Respite, Material Aid, Utility Assistance, and Senior Rx Medication Assistance), Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all the services we provide prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. TCOA also gives assistance to family caregivers overburdened by the responsibility of elderly care.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessment	7,128,299	7,127,000	7,406,599	0	0
Intergovernmental	175,308	175,000	171,697	0	0
Miscellaneous Revenue	202,124	1,500	(4,617)	1,500	1,500
Operating Transfers In	0	100,000	100,000	0	0
TOTAL REVENUES	7,505,731	7,403,500	7,673,679	1,500	1,500
EXPENDITURES:					
General -Other	317,616	338,000	399,237	0	0
Health and Welfare	7,176,221	658,791	658,791	150,000	150,000
TOTAL EXPENDITURES	7,493,837	996,791	1,058,028	150,000	150,000
% CHANGE OVER PRIOR YEAR					-84.95%
INCREASE (DECREASE) TO FUND BALANCE	11,894	6,406,709	6,615,651	(148,500)	(148,500)
FUND BALANCE, JANUARY 1	4,836,281	4,848,175	4,848,175	11,463,826	11,463,826
FUND BALANCE, DECEMBER 31	4,848,175	11,254,884	11,463,826	11,315,326	11,315,326

278 TERREBONNE ELDERLY & DISABLED

BUDGET HIGHLIGHTS

- A 7.50 mill ad valorem tax approved by voters November 16, 2013 (2020-2029). The Parish chose to not levy this millage in 2020 for 2021 Revenue, approved.
- An independent budget is adopted by TCOA governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.
- In 2021, \$150,000 for elderly programs at Mechanicville Community Center, subject to court rulings.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne ARC (TARC) provides innovative services, the opportunity for community inclusion and the enjoyment of a meaningful life for people with intellectual and developmental disabilities in Terrebonne Parish. TARC's mission is accomplished by providing Residential Services, Vocational Services, Day Habilitation Services, Transportation Services, Specialized Services and Social Opportunities.

Residential Services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 13 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy and bakery department), Bon Appétit Cafeteria, The Bayouland Yard Krewe (lawn care service), Lagniappe Cleaning Company (janitorial department), Houma Grown (salsa and pepper jelly department), Cedar Chest Boutique (four thrift store locations), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras bead recycling) and Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment). These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual job placement is also facilitated for individuals in competitive work.

Day Habilitation - Options Plus Program offers services to participants with intellectual and developmental disabilities that do not wish to or cannot be employed, by utilizing innovative techniques in sensory stimulation, creative activities, and volunteerism. Community inclusion is extremely important for this population.

Transportation Services are provided for adult participants to and from our day programs, work sites and various community settings throughout the parish.

Music Therapy strengthens coordination, concentration, social skills, and speech development while providing social opportunities for the participants. The music therapy program's only performing group is the TARC Bell Choir.

Let's Get Together is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of an intellectual or developmental disability. Each individual is screened by staff and officers for eligibility. The club plans and hosts social events that include dances, bowling nights and parties.

Special Services include Advocacy and Family Support services through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling, and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administers daily medications, handles emergency medical situations, monitors health conditions of participants, and when necessary, assists in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

TARC is an internationally accredited agency since June 2003. Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well-known accreditation body within the field of rehabilitation and disabilities. TARC received re-accreditation in June 2018 for various programs, including TARC's Board of Directors which was accredited for the third time. The Board of Directors was an optional accreditation survey; however, surveyors were very impressed with their commitment and participation. Re-accreditation will be sought in 2021.



GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Quality of Community & Family Life			
1. To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Transportation, Music Therapy, Counseling, Nursing Service, Social Work and Advocacy.			
a. Number of participants working the facility based employment.	25	23	20
b. Dollar amount of money made by facility based employment.	\$164,487	\$168,705	\$162,000
c. Number of participants working in mobile work groups.	37	35	35
d. Dollar amount of money made by mobile work groups.	\$210,166	\$159,647	\$165,000
e. Number of participants working in community retail locations.	53	53	62
f. Dollar amount of money made by community retail locations.	\$1,244,746	\$1,096,562	\$1,130,000
g. Total wages paid to participants working in all programs.	\$620,743	\$487,681	\$691,960
h. Number of individuals participating in Community Based Employment Program.	15	14	16
i. Number of individuals participating in Vocational Programs.	173	175	186
j. Number of individuals participating in Residential Programs.	56	56	57
k. Number of programs offered.	11	11	11
2. To continue to provide transportation as required for the success of individuals in TARC programs.			
a. Number of vehicles in transportation fleet.	41	44	44
b. Number of transportation miles.	362,096	267,633	331,000
3. To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet criteria for membership.			
a. Number of participants.	109	118	75
b. Number of events.	6	4	3
4. To continue to seek opportunities to employ participants in supported employment by relocating retail businesses where there is community access.			
a. Number of retail businesses with community access.	7	8	8
b. Number of participants working retail locations with community access.	53	56	62
Infrastructure Enhancement/Growth Management			
1. To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.			
a. Amount of capital improvements budgeted.	\$1,404,864	\$2,723,023	\$2,953,775
b. Amount of capital improvements expended.	\$603,801	\$2,297,676	\$0
2. To design and build a candy/bakery/beignet shop			
a. Budget costs necessary for current stage of planning.	\$1,270,004	N/A	N/A
b. Current percentage of project complete.	100%	N/A	N/A
3. To begin planning, designing and constructing a new restaurant/gift shop			
a. Budget costs necessary for current stage of planning.	\$2,818,629	\$2,818,629	\$2,818,629
b. Current percentage of project complete.	3%	62%	100%
4. To begin planning, designing and remodeling the current restaurant for beads store			
a. Budget costs necessary for current stage of planning.	\$0	\$0	\$385,000
b. Current percentage of project complete.	0%	0%	100%

279 TERREBONNE ARC

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,065,844	5,058,193	5,257,278	5,321,496	5,321,496
Intergovernmental	124,587	125,000	121,872	121,872	121,872
Miscellaneous Revenue	41,406	14,000	5,000	5,000	5,000
TOTAL REVENUES	5,231,837	5,197,193	5,384,150	5,448,368	5,448,368
EXPENDITURES:					
General -Other	225,719	229,000	272,690	267,214	267,214
Transfers to TARC	4,950,000	4,950,000	4,950,000	5,450,000	5,450,000
TOTAL EXPENDITURES	5,175,719	5,179,000	5,222,690	5,717,214	5,717,214
% CHANGE OVER PRIOR YEAR					10.39%
INCREASE (DECREASE) TO FUND BALANCE	56,118	18,193	161,460	(268,846)	(268,846)
FUND BALANCE, JANUARY 1	393,749	449,867	449,867	611,327	611,327
FUND BALANCE, DECEMBER 31	449,867	468,060	611,327	342,481	342,481

BUDGET HIGHLIGHTS

- A 5.21 mill ad valorem tax renewed by voters November 16, 2013 (2018-2027) will generate an estimated \$5,313,366 in 2021, approved.
- Terrebonne Parish currently has a cooperative endeavor agreement with Terrebonne ARC to provide services, \$5,450,000. estimated for 2021, approved.
- An independent Budget is adopted by Terrebonne ARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.

280 PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for youth and adult residents of the parish.</i>			
a. Participants in the Youth sporting programs of Baseball, Basketball, Cheerleading Football, Softball, T-Ball and Volleyball.	4,164	2,242	5,050
b. Participants in the Adult sporting programs of Basketball (Men/Women) and Softball (Men/Women) and Pickelball (Men/Women).	276	250	400
c. Participants in the Special Olympics sporting programs of Aquatics, Bocce, Bowling, Horseshoes, and Softball	95	100	100
d. State events hosted for the Youth Sporting programs	2	0	2
e. Events Special Olympics athletes participate in throughout the year	3	1	3
<i>2. To assist recreation volunteers in planning and organization of activities through out the parish</i>			
a. Volunteers in the Youth sporting programs	679	550	800
b. Volunteers in the Special Olympics sporting programs	98	100	100
<i>3. To promote competition with end of the season tournament with awards.</i>			
a. Youth sporting programs	7	4	7
b. Adult sporting programs	2	2	3
c. Special Olympics sporting programs	5	5	5
<i>4. To promote programs through the parish Arts and Craft division.</i>			
a. Number of Arts Funding Grants awarded for Arts and Crafts	10	10	10
b. Number of programs in the schools	2	2	2
c. Number of individuals participating	260	265	265
d. Number of audience members	6,144	6,100	6,150

* 2020 Numbers= COVID-19 issues for all programs.



280 PARISHWIDE RECREATION FUND

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessment	2,014,920	2,013,952	2,088,781	2,083,703	2,083,703
Intergovernmental	49,555	49,555	48,420	48,420	48,420
Charges for Services	157,760	136,298	83,679	81,016	81,016
Miscellaneous Revenue	73,299	3,000	(2,846)	5,000	5,000
TOTAL REVENUES	2,295,534	2,202,805	2,218,034	2,218,139	2,218,139
EXPENDITURES:					
General - Other	163,809	173,358	188,766	183,292	183,292
Recreation-Other	60	0	0	0	0
Adult Softball	61,960	71,001	66,821	71,001	71,001
Adult Basketball	46,518	46,868	42,318	46,868	46,868
TPR - Administration	741,184	851,787	694,687	888,040	888,040
Sports Officials	(143,468)	0	0	0	0
Quality of Life Program	(212)	7,500	7,500	15,000	15,000
Youth Basketball	143,291	143,849	119,397	146,849	146,849
Football	167,236	200,995	163,859	193,202	193,202
Youth Softball	62,333	91,028	71,805	103,028	103,028
Youth Volleyball	21,744	22,886	20,806	30,679	30,679
Baseball	187,907	191,408	143,898	204,098	204,098
Adult Volleyball	407	0	407	0	0
Special Olympics	12,002	52,185	10,513	52,185	52,185
Summer Camp	191,751	200,000	30,000	200,000	200,000
Tennis Courts	98,237	107,811	105,914	107,811	107,811
Adult Pickleball	0	0	0	6,000	6,000
Adaptive Sports League	876	0	0	5,000	5,000
Operating Transfers Out	245,000	337,000	337,000	204,138	204,138
TOTAL EXPENDITURES	2,000,635	2,497,676	2,003,691	2,457,191	2,457,191
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					4.28%
INCREASE (DECREASE) TO FUND BALANCE					
	294,899	(294,871)	214,343	(239,052)	(239,052)
FUND BALANCE, JANUARY 1					
	828,895	1,123,794	1,123,794	1,338,137	1,338,137
FUND BALANCE, DECEMBER 31					
	1,123,794	828,923	1,338,137	1,099,085	1,099,085

BUDGET HIGHLIGHTS

- A 2.04 mill ad valorem tax for years 2011-2020 was approved by the voters November 4, 2008, \$2,080,474 in 2021. The millage was renewed on December 8, 2018 at 2.21 mills for 2021-2030, approved.
- Registration Fees proposed will generate an estimated \$81,016 in 2021, approved.
- Special Olympics, \$52,185, approved.
- Summer Camps, \$200,000, approved.

280-521 – TPR ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	658,867	763,616	617,219	788,753	788,753
Supplies and Materials	14,933	16,900	13,895	18,000	18,000
Other Services and Charges	55,868	57,080	49,382	72,687	72,687
Repair and Maintenance	2,261	7,500	7,500	8,600	8,600
Capital Outlay	9,255	6,691	6,691	0	0
TOTAL EXPENDITURES	741,184	851,787	694,687	888,040	888,040
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.08%

2021 ADOPTED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	30,000	75,000	35,000	5,000	61,000
Recreation Insurance	12,000	18,000	12,000	5,679	18,500
Other Fees	6,000	12,000	1,000	0	500
Official Fees	61,849	86,202	37,028	20,000	100,098
Travel & Training	37,000	2,000	18,000	0	24,000
TOTAL EXPENDITURES	146,849	193,202	103,028	30,679	204,098

2021 ADOPTED BUDGET SUMMARY	ADULT SOFTBALL	ADULT BASKETBALL	ADULT PICKLEBALL	ADAPTIVE LEAGUE
Operating Supplies	5,000	350	3,000	2,000
Recreation Insurance	7,000	4,200	3,000	3,000
Official Fees	59,001	42,318	0	0
TOTAL EXPENDITURES	71,001	46,868	6,000	5,000

BUDGET HIGHLIGHTS

- No significant changes.

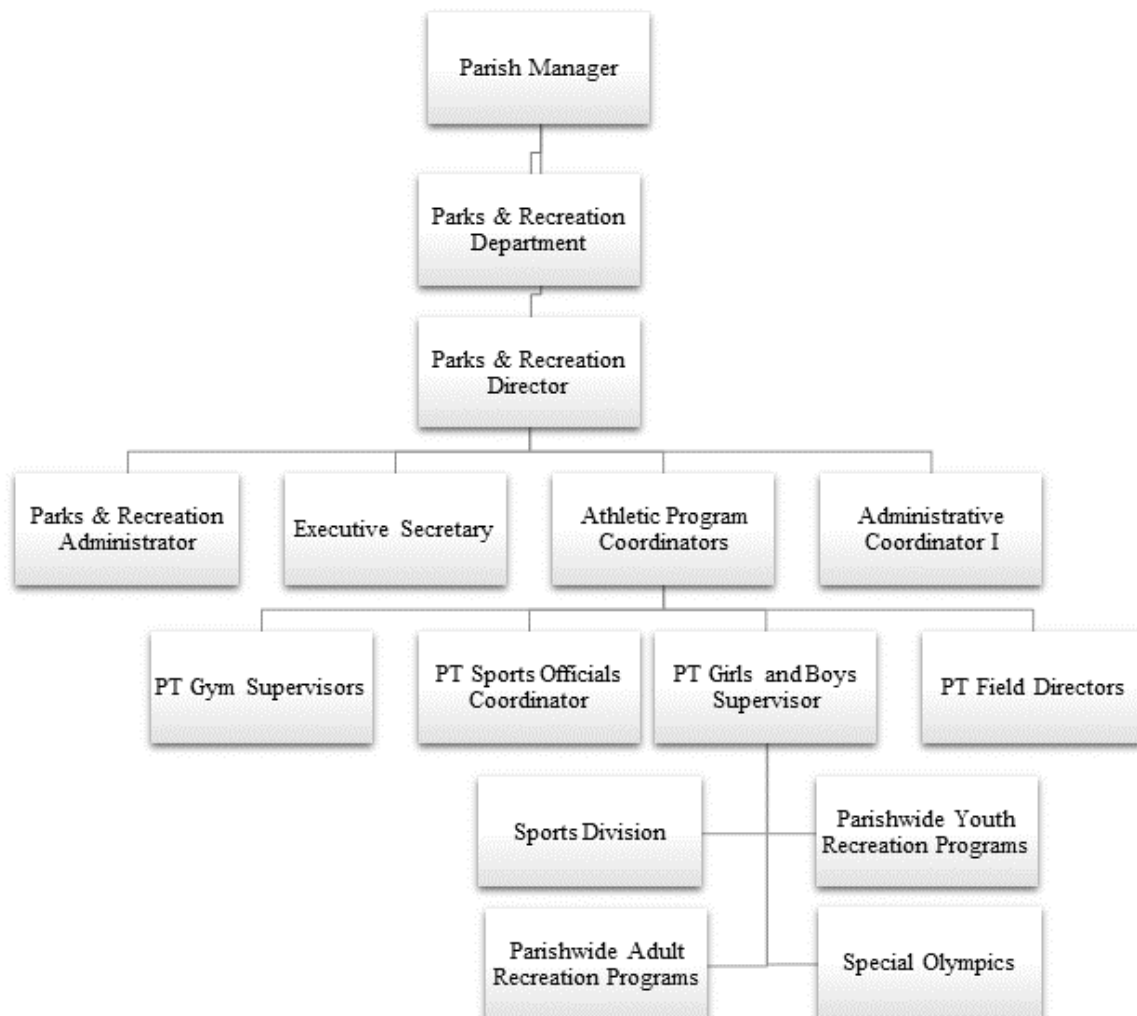
280-521 - TPR ADMINISTRATION

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	1	1	1	II	69,822	100,217	130,612
Parks & Recreation Administrator	1	1	1	1	211	57,231	71,539	85,847
Athletic Program Coord.	2	2	2	2	208	44,197	55,246	66,295
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	1	0	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	6	5	6	6				
Laborer I/General	3	3	3	3	101	10,099	12,623	15,148
Gym Supervisor **	17	18	18	18	101	10,099	12,623	15,148
TOTAL PART-TIME	20	21	21	21				
TOTAL	26	26	27	27				

(Gym Supervisors average 20 hrs/wk)

**Note 2: The gym Supervisors manage the use of each district gym. The number of employees does not represent the number of gyms, most gyms have multiple rotating on call supervisors per one slot budgeted.



280-522 – SPORTS OFFICIALS (Clearing Account)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department is to account for all the officials needed to officiate over the various sports taking place throughout the year.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	(143,468)	0	0	0	0
TOTAL EXPENDITURES	<u>(143,468)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Wages and fringes of \$406,832 are allocated to the various sports programs, approved.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
*Sports Officials	50	50	50	50	101	10,099	12,623	15,148
TOTAL PART-TIME	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>				

**The number of officials is an average needed at any given time.*

280-523 - QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Supplies & Materials	(212)	0	0	0	0
Other Services and Charges	<u>0</u>	<u>7,500</u>	<u>7,500</u>	<u>15,000</u>	<u>15,000</u>
TOTAL EXPENDITURES	<u><u>(212)</u></u>	<u><u>7,500</u></u>	<u><u>7,500</u></u>	<u><u>15,000</u></u>	<u><u>15,000</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish Arts Funding Program, \$15,000 for 2021, approved.

280-532 - SPECIAL OLYMPICS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Supplies and Materials	0	2,935	313	2,935	2,935
Other Services and Charges	<u>12,002</u>	<u>49,250</u>	<u>10,200</u>	<u>49,250</u>	<u>49,250</u>
TOTAL EXPENDITURES	<u><u>12,002</u></u>	<u><u>52,185</u></u>	<u><u>10,513</u></u>	<u><u>52,185</u></u>	<u><u>52,185</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

280-534 - SUMMER CAMPS

The function of the Summer Camps is to provide an organized summertime camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts, and crafts, etc.

Recreation District	2018	2019	2020*
Rec. District #1	28,000	28,000	
Rec. District #2			
Rec. District #3			
Rec. District #4	23,000	23,000	
Rec. District #5			
Rec. District #6			
Rec. District #7	21,000	21,413	
Rec. District #8	17,609	17,740	
Rec. District #9	28,000	28,000	
Rec. District #10	27,000	30,000	
Rec. District #11	30,000	30,000	
Dularge Summer Camp Village East		11,110	
Enrichment Program	15,000	25,776	
	<u>\$189,609</u>	<u>\$215,039</u>	<u>\$0</u>

*No summer camps held in 2020 because of COVID-19.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	191,751	200,000	30,000	200,000	200,000
TOTAL EXPENDITURES	<u>191,751</u>	<u>200,000</u>	<u>30,000</u>	<u>200,000</u>	<u>200,000</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements, \$200,000, approved.

280-535 - TENNIS COURTS

The function of the Tennis Courts is to provide a recreation, multi-court tennis facility complex capable of hosting individual, league, and tournament play.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	9,246	0	0	0	0
Supplies and Materials	3,300	5,000	5,000	5,000	5,000
Other Services and Charges	<u>85,691</u>	<u>102,811</u>	<u>100,914</u>	<u>102,811</u>	<u>102,811</u>
TOTAL EXPENDITURES	<u><u>98,237</u></u>	<u><u>107,811</u></u>	<u><u>105,914</u></u>	<u><u>107,811</u></u>	<u><u>107,811</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

281 MENTAL HEALTH UNIT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Parish Mental Health Unit is to protect and promote health and to ensure access to medical, preventive and rehabilitative services for those in need with a mental illness and/or addictive disorders in a manner that honors the dignity and freedom of all persons involved; and to promise the realization of healthy lifestyles of those served and the health and welfare of their families and the community at large.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	399,184	399,088	413,721	428,973	428,973
Intergovernmental	9,817	9,817	9,591	9,591	9,591
Miscellaneous Revenue	47,550	0	5,500	0	0
TOTAL REVENUES	456,551	408,905	428,812	438,564	438,564
EXPENDITURES:					
General -Other	27,790	32,279	32,298	32,189	32,189
Health & Welfare-Other	177,056	195,128	178,975	195,128	195,128
Terr. Alcohol/Drug Abuse	118,037	118,049	118,049	118,049	118,049
Operating Transfers Out	47,514	47,514	47,514	47,514	47,514
TOTAL EXPENDITURES	370,397	392,970	376,836	392,880	392,880
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-0.03%
INCREASE (DECREASE) TO FUND BALANCE					
	86,154	15,935	51,976	45,684	45,684
FUND BALANCE, JANUARY 1					
	947,332	1,033,486	1,033,486	1,085,462	1,085,462
FUND BALANCE, DECEMBER 31					
	1,033,486	1,049,421	1,085,462	1,131,146	1,131,146

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills was renewed by the voters on November 16, 2013 for years 2020-2029. The estimated Revenue is \$428,333 for 2021, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively, approved.
- Transfer to Criminal Court Fund-Drug Court Dept., \$47,514, approved.

281 MENTAL HEALTH UNIT

PURPOSE OF APPROPRIATION

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY (SCLHSA) The South Central Louisiana Human Services Authority (SCLHSA) was established in 2006 by Legislative Act 449 of the Louisiana Legislature to provide addictive disorder, developmental disability and mental health services to the residents of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist, St. Mary and Terrebonne Parishes. The SCLHSA was created to be responsive to the local needs of the citizens in its respective parishes. It strives to identify and address patient needs through partnerships with local governments, clients, advocates and providers.

The mission of the South Central Louisiana Human Services Authority (SCLHSA) is to promote overall health within the general population by increasing the public awareness and access for individuals with behavioral health and developmental disabilities to integrated primary care and community based services while promoting wellness, recovery and independence through education and the choice of a broad range of programmatic and community resources.

Behavioral Health Services (Mental Health and Addictions) are provided at each of SCLHSA's five outpatient clinics in its seven parish catchment area to include the Terrebonne Behavioral Health Center in Houma. Services are broken down into Assessment and Treatment.

Assessment Services include screenings, behavioral health assessments, diagnosis, and assignment to level of care as warranted by the client's needs. In addition, the Center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the behavioral health assessment. Placement within any point on the continuum of services is implemented contingent upon availability and/or authorization by insurance plans.

Treatment Services include individual, group, and family counseling, psychiatric assessments, medication management, medication and compliance education, nursing services, psychological evaluations, and discharge planning. Case Management Services provided include advocacy and linking to community resources. In addition, SCLHSA provides crisis intervention and facilitates placement at acute psychiatric facilities and at addiction residential units as determined by the crisis assessment.

Contracted Services:

Security Services at Terrebonne Behavioral Health Clinic- Signal 88 Security – 248 operational days; average 9.25 hrs./day at a rate of \$21.60/hour.

Transportation for Clinic Appointments- Bergeron Mobile – Provides transportation to patients who otherwise do not have a mode of transportation to go to the Terrebonne Behavioral Health Center to see the physician/counselor. Transportation was provided for 254 appointments in the last agreement period at a rate of \$75.00/trip.

Mentoring Service to residents of Senator Circle- Gulf Coast Social Services – Program Director – oversight (33%), part-time mentoring staff (7 staff – 50%) includes staff travel through parish, supplies, and rent and utilities to Senator Circle for part time use of building.

Staffing Services- Gulf Coast Social Services – Contractor will provide staffing to the SCLHSA's Terrebonne Behavioral Health Center (TBHC) and SCLSHA's Administrative Office. Staff at the TBHC includes one fulltime Case Manager who is responsible for case management services to patients and one Administrative Coordinator who has reception duties as well as verifying patient insurance information. The staff assigned to the Administrative Office is responsible for custodial duties.

Emergency Shelter Services – The Bunkhouse – Contractor will provide emergency shelter/housing for male clients who are homeless, needy and prisoners on and off probation. Individuals will be provided a place for rest in the evening and meals each morning and evening.

281-409 - HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)

The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 60% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Quality of Community & Family Life</i>			
<i>I. To provide a continuum of services.</i>			
a. Percentage of adults and adolescents with an addictive disorder who successfully complete treatment.	100%	80%	80%
b. Percentage of adults and adolescents with an addictive disorder who report improvement at discharge.	100%	80%	80%
c. Percentage of appointments kept for assessments and ongoing client appointments.	77%	75%	75%
d. Percentage of SCLHSA clients who state they would continue to receive services at our clinics if given the choice to go elsewhere.	98%	90%	90%
e. Appropriate level of care, frequency of service and reasonable duration is consistent with LOCUS and Clinical Justification.	N/A	90%	90%
f. Percentage of child/adolescents with a diagnosis of major depressive disorder who received psychotherapy.	N/A	75%	75%
g. Number of crisis visits in all SCLHSA behavioral Health Clinics.	682%	640%	640%
h. Number of referrals received by SCLHSA outpatient center from local stakeholders/ community.	4,775	3,000	3,000

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	177,056	195,128	178,975	195,128	195,128
TOTAL EXPENDITURES	<u>177,056</u>	<u>195,128</u>	<u>178,975</u>	<u>195,128</u>	<u>195,128</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

281-412 - TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)

The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 40% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To have people with behavioral health issues participate in activities that promote wellness.</i>			
a. Percentage of individuals who are homeless that seek and obtain emergency shelter	15	25	25

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Other Services and Charges	118,037	118,049	118,049	118,049	118,049
TOTAL EXPENDITURES	118,037	118,049	118,049	118,049	118,049
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

282 COASTAL RESTORE BONDS

PURPOSE OF APPROPRIATION

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System. In 2018, the Parish refunded these bonds and issued \$15,312,854 of Sales Tax Bonds for the Morganza Levee Improvement project.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Miscellaneous Revenue	596,123	525	24,125	0	0
TOTAL REVENUES	<u>596,123</u>	<u>525</u>	<u>24,125</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Local Coastal Prgm Dev	11,662,316	1,218,110	1,218,110	500,000	500,000
TOTAL EXPENDITURES	<u>11,662,316</u>	<u>1,218,110</u>	<u>1,218,110</u>	<u>500,000</u>	<u>500,000</u>
% CHANGE OVER PRIOR YEAR					-58.95%
INCREASE (DECREASE) TO FUND BALANCE	(11,066,193)	(1,217,585)	(1,193,985)	(500,000)	(500,000)
FUND BALANCE, JANUARY 1	12,897,917	1,831,724	1,831,724	637,739	637,739
FUND BALANCE, DECEMBER 31	1,831,724	614,139	637,739	137,739	137,739

BUDGET HIGHLIGHTS

- No significant changes.

283 TERREBONNE LEVEE & CONSERVATION DISTRICT

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District based on an intergovernmental agreement.

The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects led by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army Corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project’s purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



283 TERREBONNE LEVEE & CONSERVATION DISTRICT

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	5,602,774	5,500,000	5,587,158	5,587,158	5,587,158
Miscellaneous Revenue	22,707	7,500	5,055	3,500	3,500
TOTAL REVENUES	5,625,481	5,507,500	5,592,213	5,590,658	5,590,658
EXPENDITURES:					
Other Services & Charges	3,643,902	1,642,256	1,642,256	1,344,503	1,344,503
Transfer Out	3,527,348	3,668,324	3,668,324	3,640,109	3,640,109
TOTAL EXPENDITURES	7,171,250	5,310,580	5,310,580	4,984,612	4,984,612
% CHANGE OVER PRIOR YEAR EXCLUDING TRANSFERS OUT					-18.13%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,545,769)	196,920	281,633	606,046	606,046
FUND BALANCE, JANUARY 1	2,415,335	869,566	869,566	1,151,199	1,151,199
FUND BALANCE, DECEMBER 31	869,566	1,066,486	1,151,199	1,757,245	1,757,245

BUDGET HIGHLIGHTS

- In November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project collections in 2020, estimated \$5,587,158, approved.
- The Levee and Conservation District drawdown, \$1,307,988, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$3,640,109 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document, approved.

285 BAYOU COUNTRY SPORTS PARK

PURPOSE OF APPROPRIATION

The Terrebonne Parish Consolidated Government, in collaboration with Recreation District 2-3, initiated and facilitated the study and development of the Master Plan for Bayou Country Sports Park. In 2012, the Parish purchased 114.3 acres (with an option to purchase an additional 39.9 acres) for the construction of the Park. In 2014, the Parish and Houma Area Convention and Visitors Bureau successfully entered a cooperative endeavor to utilize a Hotel-Motel Tax of 1% voted by the people of the Parish to assist with the funding.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	247,344	482,000	492,350	242,000	242,000
Charges for Services	3,100	0	0	0	0
TOTAL REVENUES	250,444	482,000	492,350	242,000	242,000
EXPENDITURES:					
Parks & Grounds	0	250,000	250,000	0	0
Operating Transfer Out	204,800	303,625	303,625	202,375	202,375
TOTAL EXPENDITURES	204,800	553,625	553,625	202,375	202,375
% CHANGE OVER PRIOR YEAR					-33.35%
INCREASE (DECREASE) TO FUND BALANCE	45,644	(71,625)	(61,275)	39,625	39,625
FUND BALANCE, JANUARY 1	88,561	134,205	134,205	72,930	72,930
FUND BALANCE, DECEMBER 31	134,205	62,580	72,930	112,555	112,555

BUDGET HIGHLIGHTS

- Hotel Motel Tax in the amount of \$242,000 is estimated for 2021 to use for the annual debt service of \$202,375 and use any remaining funds to supplement the Bayou Country Sports Park, approved.



299 CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	87,442	73,739	73,739	0	0
Charges for Services	40,088	27,500	21,000	25,000	25,000
Fines and Forfeitures	3,103,021	2,807,500	2,107,918	2,507,500	2,507,500
Miscellaneous Revenue	1,369	0	453	0	0
Operating Transfers In	2,237,660	2,588,428	2,588,428	2,602,532	2,602,532
TOTAL REVENUES	5,469,580	5,497,167	4,791,538	5,135,032	5,135,032
EXPENDITURES:					
Personal Services	3,037,805	3,259,827	3,015,819	3,055,679	3,055,679
Supplies & Materials	85,268	85,000	87,339	111,500	111,500
Other Services & Charges	2,276,265	2,072,198	1,569,750	1,885,365	1,885,365
Repair & Maintenance	0	4,700	2,745	4,500	4,500
Allocated Expenses	30,444	25,000	30,444	30,444	30,444
Capital Outlay	0	18,618	18,618	0	0
Operating Transfers Out	186,953	62,402	62,402	62,544	62,544
TOTAL EXPENDITURES	5,616,735	5,527,745	4,787,117	5,150,032	5,150,032
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY, AND TRANSFERS OUT					-6.73%
INCREASE (DECREASE) TO FUND BALANCE	(147,155)	(30,578)	4,421	(15,000)	(15,000)
FUND BALANCE, JANUARY 1	177,734	30,579	30,579	35,000	35,000
FUND BALANCE, DECEMBER 31	30,579	1	35,000	20,000	20,000

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$2,507,500 for 2021, approved.
- General Fund Supplement, \$2,305,018, an increase of \$306,846, approved.
- Juvenile Detention Supplement, \$250,000 same as 2020, approved.
- Mental Health and Drug Abuse Fund Supplement, \$47,514, same as 2020, approved.
- Personnel: - Approved.
 - Eliminate two (2) caseworkers
 - Eliminate one (1) investigator
 - Eliminate one (1) case manager

299 CRIMINAL COURT FUND

PERSONNEL SUMMARY

299-122 DISTRICT ATTORNEY - JUVENILE SERVICES

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Licensed Professional Counselor	1	1	1	1	N/A	****	****	****
Caseworker	2	2	2	2	N/A	****	****	****
TOTAL FULL-TIME	3	3	3	3				
Admin Tech I	1	1	1	1	N/A	****	****	****
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	4	4				

299-123 DISTRICT ATTORNEY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
Secretary	20	20	20	20	N/A	****	****	****
Receptionist	4	2	2	2	N/A	****	****	****
Caseworker	25	23	23	23	N/A	****	****	****
Investigator	10	9	9	9	N/A	****	****	****
Victim's Assistant Coordinator	1	1	1	1	N/A	****	****	****
Case Manager	1	0	0	0				
Clerks	9	11	11	11	N/A	****	****	****
TOTAL	71	67	67	67				

299-125 DRUG COURT

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director	1	1	1	1	N/A	****	****	****
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Caseworker	3	3	3	3	N/A	****	****	****
Counselor	3	3	3	3	N/A	****	****	****
Case Manager	1	1	1	1	N/A	****	****	****
TOTAL	9	9	9	9				

206 THRU 241 GRANT FUNDS

GRANT FUNDS

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	11,617,329	55,848,318	41,895,664	9,275,259	9,275,259
Charges for Services	296,917	234,779	269,728	188,075	188,075
Miscellaneous Revenue	19,612	1,764	5,193	1,755	1,755
Other Revenue	33,562	0	18,780	0	0
Operating Transfers In	1,252,300	1,079,890	1,079,890	743,247	743,247
TOTAL REVENUES	13,219,720	57,164,751	43,269,255	10,208,336	10,208,336
EXPENDITURES:					
Personal Services	3,683,357	5,123,641	4,115,040	3,966,661	3,966,661
Supplies & Materials	555,174	868,921	801,769	580,652	580,652
Other Services & Charges	7,709,509	41,613,289	30,661,804	5,495,145	5,495,145
Repairs & Maintenance	313,527	2,261,218	1,085,118	286,692	286,692
OJP Hurricane Relief	23,031	58,574	66,874	0	0
CDBG Projects	695,683	1,115,233	618,006	0	0
Capital Outlay	496,853	642,017	568,378	31,305	31,305
Operating Transfers Out	131,230	131,000	179,272	131,000	131,000
TOTAL EXPENDITURES	13,608,364	51,813,893	38,096,261	10,491,455	10,491,455
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-79.76%
INCREASE (DECREASE) TO					
FUND BALANCE	(388,644)	5,350,858	5,172,994	(283,119)	(283,119)
FUND BALANCE, JANUARY 1	3,528,363	3,139,719	3,139,719	8,312,713	8,312,713
FUND BALANCE, DECEMBER 31	3,139,719	8,490,577	8,312,713	8,029,594	8,029,594

BUDGET HIGHLIGHTS

- CDBG-Recovery (Funds 241/ 641) has been established as a companion to Fund 241 to account for infrastructure separately; however, the two funds continue to be considered one program. See Capital Improvements Section for highlights.
- CDBG Entitlement (Fund 225) supplements the following: - Approved.
 - Homeless Shelter, \$120,000
 - Head Start, \$11,000
- The General Fund Supplements the following programs: - Approved.
 - Homeless Shelter (Fund 234), \$18,400, same as 2020.
 - Home Investment Partnership (Fund 235), \$50,874, same as 2020.
 - Head Start Program (Fund 239), \$490,785, same as 2020.
 - Rural Transit (Fund 240), \$12,188, same as 2020.
 - Section 8 (Fund 219), \$40,000, same as 2020.

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES

206 – JAG (Justice Assistance Grant Program). Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

211 – HMGP 4080-109-0001. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Isaac. This grant provides assistance to mitigate and target repetitive loss structures in the Parish.

212 – OCD LMI Cost Share Program/LASAFE. The Louisiana Office of Community Development provides funding to assist qualified low to moderate families in meeting the 25% match requirement of the FEMA Hazard Mitigation Grant Program, which provides home elevation services for qualified properties in flood zone areas. The Louisiana’s Strategic Adaptations for Future Environments project will provide funds for resilient infrastructure and community nonstructural mitigation/flood risk project. These funds will be one of multiple lines of defense that will work together to protect the people and property of Terrebonne Parish, specifically north of Lake Bourdreaux.

216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force). The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

218 - Moderate Rehab Single Room Occupancy. The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual’s income. Priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

219 - Section 8 Vouchers. The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To increase the availability of decent, safe and affordable housing</i>			
a. Number of families being assisted with Housing Choice Vouchers	373	372	375
b. Vouchers issued	31	33	42
c. Landlords participating	192	191	194
<i>2. To promote the Self-Sufficiency Program of assisted households</i>			
a. Clients participating in the Family Self Sufficiency Program	42	45	45

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

219-604 VOUCHER'S PROGRAM

JOB TITLE	2020	2020	2021	2021	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	57,231	71,539	85,847
Administrative Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Administrative Coordinator I	1	1	2	2	104	23,603	29,504	35,404
TOTAL	4	3	4	4				

220 - HUD Assist Portability. The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under Section 8 of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

221 - Department of Health/Human Resources. This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, Child, and Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

223- Flood Mitigation Assistance (FMA). This program is funded through a reimbursable grant from FEMA through the Governor's Office of Homeland Security and Emergency Preparedness. This funding is being used to eliminate long term risk of flood damage to structures insured under the National Flood Insurance Program. This program will elevate and upgrade 14 structures.

225 - Housing /Urban Development Grant. The Community Development Block Grant Program (CDGB) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Quality of Community & Family Life			
1. To provide Housing Rehabilitation/Reconstruction Services to lower income households.			
a. Improved the quality of owner occupant housing by providing Housing Rehabilitation/Reconstruction and Emergency Repair to lower income homeowners.	18	10	10
2. To provide the local match for the Louisiana Emergency Shelter Grant that supports the Beautiful Beginnings Center.			
a. Provided local match for Beautiful Beginnings Center to provide shelter and assist homeless families in becoming self-sufficient.	109	50	50
b. Provided savings match to residents to assist in transition to permanent housing.	6	10	10
3. To provide rental payments for Head Start Classrooms and supplement the cost of service delivery for the Head Start Program			
a. Enhanced services for lower income families by funding rent payments for two Head Start classrooms and other supplemental services required by the Head Start Program.	376	300	300

BUDGET HIGHLIGHTS

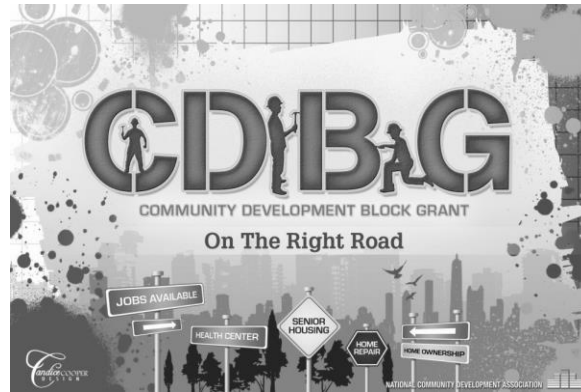
- No significant changes.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARIES

225-619 CDBG HOUSING REHAB

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	2	2	2	2	109	35,974	44,967	53,960
Housing Rehab Tech	4	4	4	4	107	29,730	37,163	44,595
TOTAL	6	6	6	6				



227 - Severe Repetitive Loss Fund. Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100-year flood level which will lower their insurance costs significantly.

228 - Department of Energy – (Weatherization). The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and aids moderate to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

229 - Department of Labor- CSBG Grant (Community Services Block Grant). The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Quality of Community & Family Life			
1. Crisis Intervention Program provides immediate assistance to families that have experienced a family emergency that rendered them unable to pay.			
a. Number of clients assisted with crisis intervention;			
> Rent/Mortgage	26	58	26
> Shelter/Hotel	27	20	30
2. Budgeting Planning Class provides bill paying and saving tools to help clients become more stable and ultimately self-sufficient.			
a. Number of clients who developed family budgets	16	26	16
3. Commodities Program provides food to needy families quarterly to help lessen the burden of food cost.			
a. Number of families received food	2,717	781	2,700

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

229-643 CSBG PROGRAMS

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Human Development Admin.	1	1	1	1	211	57,231	71,539	85,847
Admin Coordinator I	3	2	2	2	104	23,603	29,504	35,404
TOTAL	<u>4</u>	<u>3</u>	<u>3</u>	<u>3</u>				

230 - Department of Health and Human Services – Energy (LIHEAP). The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low-Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

231 - HMGP Gustav (1786). The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

234 – Emergency Solutions Grant. The Emergency Solutions Grants Program funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at-risk individuals. This shelter provides homeless families with shelter and essential supportive services that promote self-sufficiency at the Beautiful Beginnings Center.

235 - Home Investment Partnership Program. The Home Investment Partnership Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities.

236 - FEMA Emergency Food/Shelter. These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

237 - FTA Grant (Urban). The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.</i>			
a. Dollar amount of operating cost/vehicle per revenue mile	\$5.35	\$8.40	\$5.37
b. Dollar amount of operating cost/vehicle per revenue hour	\$100.36	\$157.64	\$100.78
c. Dollar amount of operating cost per passenger trip	\$12.82	\$20.13	\$12.87
d. Passenger Boarding/Revenue mile	0.42	0.42	0.04
e. Passenger Boarding/Revenue hour	7.83	7.83	7.83
f. Total annual passenger boarding	151,878	151,878	151,878
g. Total annual operating costs	\$1,946,350	\$3,057,041	\$1,954,389

206 THRU 241 GRANT FUNDS (Continued)**BUDGET HIGHLIGHTS**

- Eliminate one (1) Bus Driver, Grade 102, approved.

PERSONNEL SUMMARIES**237-690 PLANNING**

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	57,231	71,539	85,847
Office Manager	1	1	1	1	208	44,197	55,246	66,295
TOTAL	2	2	2	2				

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	0	1	0	0	106	27,275	34,094	40,913
Admin Tech II	1	0	1	1	102	21,206	26,508	31,810
TOTAL	1	1	1	1				

237-692 VEHICLE OPERATIONS

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Senior Bus Operator	3	2	3	3	105	25,255	31,569	37,883
Bus Operator	10	7	10	10	104	23,603	29,504	35,404
Para Transit Operators	2	1	2	2	102	21,206	26,508	31,810
TOTAL	16	11	16	16				

237-693 VEHICLE MAINTENANCE

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,974	44,967	53,960
Mechanic I	1	0	1	1	105	25,255	31,569	37,883
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	3	2	3	3				

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	1	0	1	1	103	22,267	27,834	33,400
TOTAL	1	0	1	1				

206 THRU 241 GRANT FUNDS (Continued)

238 - FTA City of Thibodaux. The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

238-792 DIRECT VEHICLE OPERATIONS

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Bus Operator	2	2	2	2	104	23,603	29,504	35,404
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

239 - ACF Head Start Program. The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To successfully transition all children and families into Kindergarten or Pre-Kindergarten services at the end of each school year.</i>			
a. All four year old children enrolled will transition into Kindergarten	9	8	8
b. All three year old children enrolled will transition into Pre-kindergarten services	177	182	182
<i>2. To continue to serve as many children and families as possible in the Head Start Program each school year.</i>			
a. Actual Numbers of Children Enrolled in the Head Start Program by school year	186	190	190

BUDGET HIGHLIGHTS

- Eliminate one (1) Bus Driver, Grade 102, approved.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARY

239-193 HEAD START

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	57,231	71,539	85,847
Education Specialist	1	1	1	1	209	47,732	59,665	71,599
Program Specialist	4	4	4	4	206	38,967	48,709	58,451
Head Start Supv	2	2	2	2	109	35,974	44,967	53,960
Teacher	10	10	10	10	108	32,703	40,879	49,055
Assistant Teacher	10	8	10	10	103	22,267	27,834	33,400
TOTAL FULL-TIME	28	26	28	28				
Substitute Assistant Teacher	10	6	10	10	103	11,134	13,917	16,700
Bus Driver	1	0	0	0	102	10,603	13,254	15,905
Food Service Technician	6	5	6	6	101	10,099	12,623	15,148
TOTAL PART-TIME	17	11	16	16				
TOTAL	45	37	44	44				

240 - Federal Highway Administration (Rural Transit). The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

241/641 - HUD CDBG Recovery – Disaster First Time Homebuyer Program. CDBG Disaster Recovery Program purpose of funding activities under the Parish-Implemented Recovery Program, Affordable Rental Housing Program, the Economic Revitalization Program and the Sustainable Coastal Communities Program within Terrebonne Parish. Fund 641 has been established as a companion fund to account for infrastructure separately; however, the two funds continue to be considered one program, one fund.

ENTERPRISE FUNDS

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund. To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund. To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010 and \$8 million in Taxable limited Tax Bonds in 2016.

Sanitation Fund. Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services and purchasing necessary equipment.

Civic Center Fund. To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance, and marketing.

300 – 306 UTILITIES DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

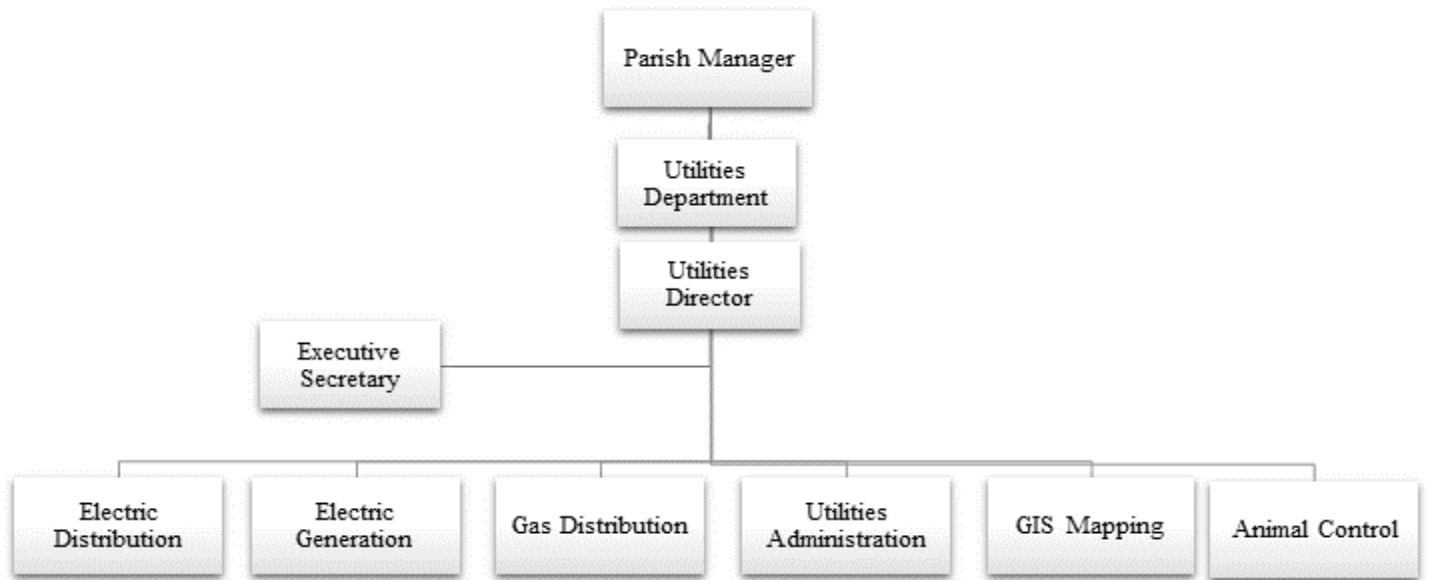
The Department of Utilities' mission is to render reliable and competitively priced electric and gas to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	159,271	475	475	0	0
Charges for Services	(24,478)	(17,500)	(15,909)	(17,500)	(17,500)
Miscellaneous Revenue	473,212	10,000	47,250	5,000	5,000
Utility Revenue	38,263,750	39,599,835	37,880,000	39,099,289	39,099,289
Other Revenue	39,741	7,500	11,787	0	0
Transfer In	230,000	230,000	230,000	230,000	230,000
TOTAL REVENUES	39,141,496	39,830,310	38,153,603	39,316,789	39,316,789
EXPENSES:					
Electric Generation	23,864,003	26,363,162	23,604,228	23,009,061	23,009,061
Electric Distribution	3,738,333	4,423,192	4,057,983	4,804,840	4,804,840
Gas Distribution	8,541,279	7,999,684	7,564,029	8,056,941	8,056,941
Utility Administration	3,212,740	2,988,187	3,076,851	3,053,948	3,053,948
G.I.S. Mapping System	169,962	299,059	210,814	297,363	297,363
Operating Transfer Out	3,969,246	3,969,246	3,969,246	3,969,246	3,969,246
TOTAL EXPENSES	43,495,563	46,042,530	42,483,151	43,191,399	43,191,399
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-6.78%
INCREASE (DECREASE) TO NET POSITION					
	(4,354,067)	(6,212,220)	(4,329,548)	(3,874,610)	(3,874,610)
NET POSITION, JANUARY 1					
	67,581,151	63,227,084	63,227,084	58,897,536	58,897,536
NET POSITION, DECEMBER 31					
	63,227,084	57,014,864	58,897,536	55,022,926	55,022,926

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for year 2021 totals \$15,013,099, approved.
- \$2,350,000 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for year 2021 are estimated to be \$1,800,000, approved.
- Transfer from GIS Technological Fund for the GIS Mapping System is \$230,000, same as 2020, approved.

300 – 306 UTILITIES DEPARTMENT



301 – 802 ELECTRIC GENERATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 85 megawatts. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, LEPA No. 1 in Morgan City, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To Address Major Maintenance Items To Achieve Availability</i>			
a. Number of Turbine/Generator Major Inspections.	1	1	1
b. Number of Motor Testing/Reconditioning.	5	5	5
c.. Number of Instrument Calibrations.	503	503	503
d. Number of Switchgear Buckets Serviced.	3	3	3
<i>2. To Maintain CMMS Workorder System and Safety Awareness.</i>			
a. Total number of Workorders.	2,191	2,191	2,191
b. Number of Job Safety Analysis.	737	737	737
c. Number of Daily Safety Kickoff Meetings.	249	249	249
<i>3. To Maintain Unit Availability Considering Major Work Planning.</i>			
a. Number of Forced Outages.	9	1	1
b. Number of Total Starts.	61	40	40
c. Number of Yearly Available Hours.	23,049	23,652	23,652
d. Number of Unavailable Hours.	3,231	2,628	2,628
e. Percent Available Time.	90%	90%	90%
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To Correct/Improve Major Maintenance Requirements Identified</i>			
a. Unit 16 Overhaul.	0%	100%	0%
b. Wind Harding.	100%	0%	0%
c. Black Start Generators.	100%	0%	0%
d. Unit 16 Aux Transformer.	100%	0%	0%
e. Invertor/ HVAC repair and replacement.	0%	100%	0%
f. Diesel Plant Roof replacement.	0%	100%	0%
<i>2. To Maintain Full Load Capabilities</i>			
a. Unit 14.	100%	100%	100%
b. Unit 15.	100%	100%	100%
c. Unit 16.	90%	90%	90%

301 – 802 ELECTRIC GENERATION

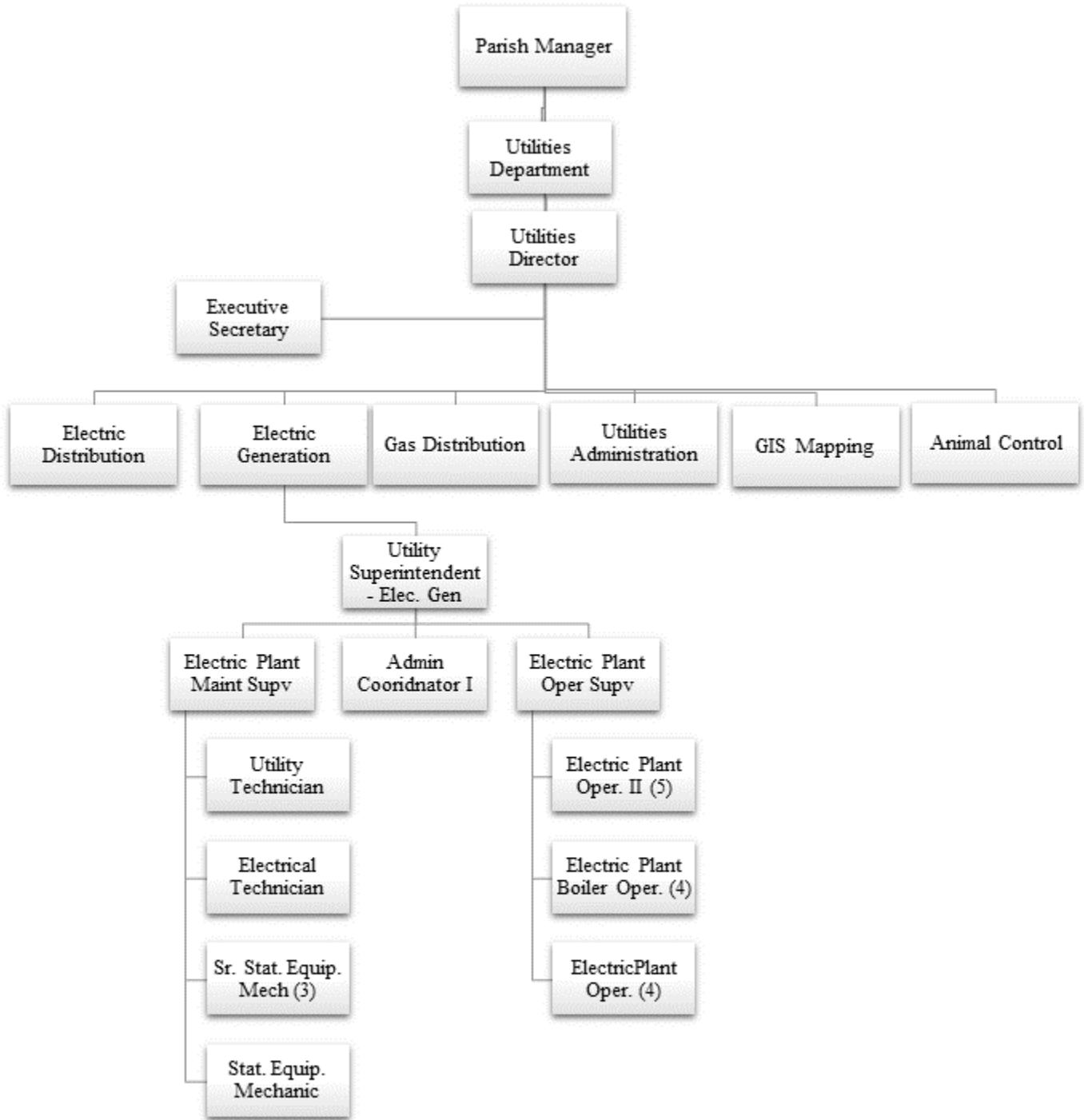
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	1,682,313	1,603,177	1,585,540	1,624,354	1,624,354
Supplies and Materials	161,452	153,834	142,776	161,634	161,634
Other Services and Charges	1,622,086	1,503,975	1,583,980	1,588,502	1,588,502
Repair and Maintenance	263,217	541,750	537,406	372,450	372,450
Capital Outlay (Depreciation)	706,390	587,000	700,000	700,000	700,000
Energy Purchases	19,428,545	21,973,426	19,054,526	18,562,121	18,562,121
TOTAL EXPENSES	23,864,003	26,363,162	23,604,228	23,009,061	23,009,061
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-1.47%

BUDGET HIGHLIGHTS

- Capital (\$515,000): - Approved.
 - Computer network upgrades, \$15,000.
 - Instrument updated, \$500,000.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Gen.	1	1	1	1	212	62,954	78,693	94,431
Electric Plant Oper Supv	1	1	1	1	110	40,290	50,363	60,436
Electric Plant Maint Supv	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	1	1	1	1	110	40,290	50,363	60,436
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Electric Plant Oper II	5	5	5	5	109	35,974	44,967	53,960
Sr. Stat. Equip. Mech	3	3	3	3	108	32,703	40,879	49,055
Electric Plant Boiler Oper.	4	4	4	4	108	32,703	40,879	49,055
Electric Plant Oper.	4	3	4	4	106	27,275	34,094	40,913
Stat. Equip. Mechanic	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	23	22	23	23				



301 – 803 ELECTRIC DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division's mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 13,885 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. Conduct regular inspections of distribution assets and facilities</i>			
a. Substations - monthly	85%	80%	100%
b. Underground components (transformers, pedestals, etc.)	70%	80%	95%
c. Overhead components	75%	85%	95%
d. Infrared survey	60%	100%	100%
e. Poles	40%	65%	90%
f. Maintain SCADA System availability	80%	95%	100%
<i>2. To provide a safe environment for employees.</i>			
a. Maintain American Red Cross CPR certification for all employees	50%	70%	100%
b. Rigging Training	75%	80%	100%
c. OSHA ID	50%	100%	100%
d. Defensive Driving	0%	100%	100%
<i>3. To maintain various statistical information for management reports.</i>			
a. Convert all paper maintenance reports and files to pdf format and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.	85%	100%	100%
b. Number of customers	13,870	13,911	13,950
c. Retail sales (kwh)(millions)	342,028,044	318,064,044	330,000,000

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	330,550	383,693	343,118	384,411	384,411
Supplies & Materials	14,586	75,600	58,100	75,600	75,600
Other Services and Charges	715,783	1,127,659	966,390	1,131,839	1,131,839
Repair & Maintenance	680,430	664,240	518,375	1,040,990	1,040,990
Capital Outlay (Depreciation)	1,996,984	2,172,000	2,172,000	2,172,000	2,172,000
TOTAL EXPENSES	<u>3,738,333</u>	<u>4,423,192</u>	<u>4,057,983</u>	<u>4,804,840</u>	<u>4,804,840</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					16.95%

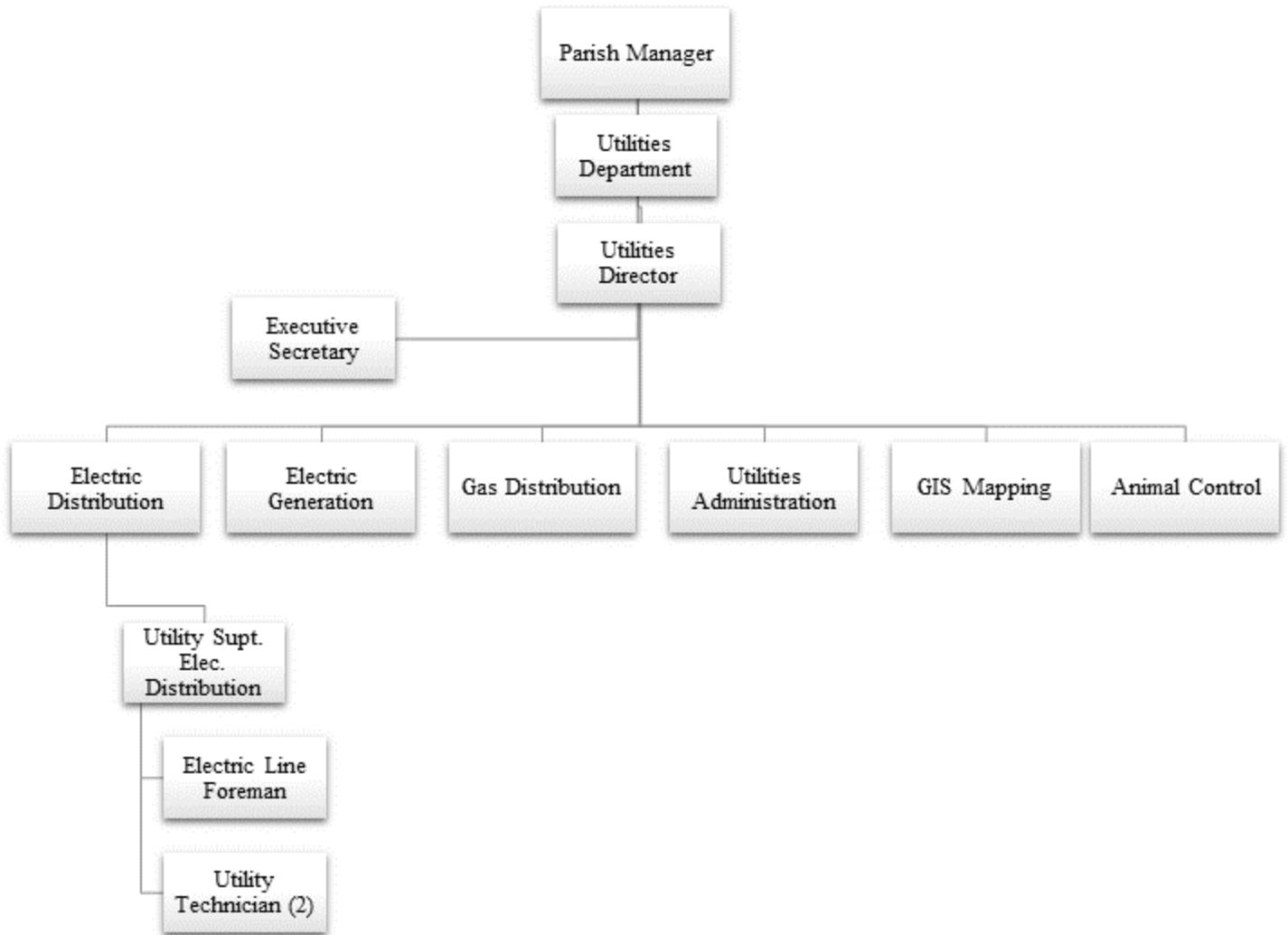
BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Line clearing and maintenance service, \$560,000, same as 2020.
 - Line repairs, \$324,500, same as 2020.
 - Substation repairs, \$110,000, same as 2020.
- Capital (\$2,975,000): - Approved.
 - 15KV transmission line improvement, \$800,000.
 - Reconduct Roselawn and Ashland, \$150,000.
 - Building upgrade, \$10,000.
 - System Repairs, \$1,000,000.
 - System Additions, \$1,000,000.
 - Billing System, \$15,000.

301 – 803 ELECTRIC DISTRIBUTION

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Dist.	1	1	1	1	212	62,954	78,693	94,431
Electric Line Foreman	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	1	2	2	110	40,290	50,363	60,436
TOTAL	4	3	4	4				



301 – 806 GAS DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,800 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To upgrade and enhance ongoing Parish projects</i>			
a. Westside Blvd extension - upgrade gas pressure to MLK Blvd.	0%	50%	100%
<i>2. To upgrade existing gas distribution lines and facilities</i>			
a. Upgrade High St. regulator station	100%	100%	100%
b. Upgrade #9 & Broussard regulator stations	0%	100%	100%
c. Upgrade of gas distribution in Dr. Beatrous area	0%	50%	100%
d. Phase 20 St. Louis / McKinley area gas line improvement	50%	100%	100%
e. Bulkhead repairs center@ICWW and Lois@ICWW	0%	50%	100%
f. Phase 19 Maple / Connely area gas line improvement	100%	100%	100%
g. Phase 1 Copper Replacement Program - State Mandated - planning phase	5%	40%	80%
Effective and Efficient Government			
<i>1. To maintain various statistical information for management reports.</i>			
a. Number of Customers	14,794	15,000	15,500
b. Sales (CCF, in thousands)	852	880	950

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	809,991	1,082,165	972,601	1,120,845	1,120,845
Supplies and Materials	96,793	169,250	148,200	169,250	169,250
Other Services and Charges	417,937	494,369	459,956	501,367	501,367
Repair and Maintenance	126,063	262,900	185,229	274,479	274,479
Capital Outlay (Depreciation)	1,174,850	1,175,000	1,175,000	1,175,000	1,175,000
Energy Purchases	5,915,645	4,816,000	4,623,043	4,816,000	4,816,000
TOTAL EXPENSES	8,541,279	7,999,684	7,564,029	8,056,941	8,056,941
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					2.85%

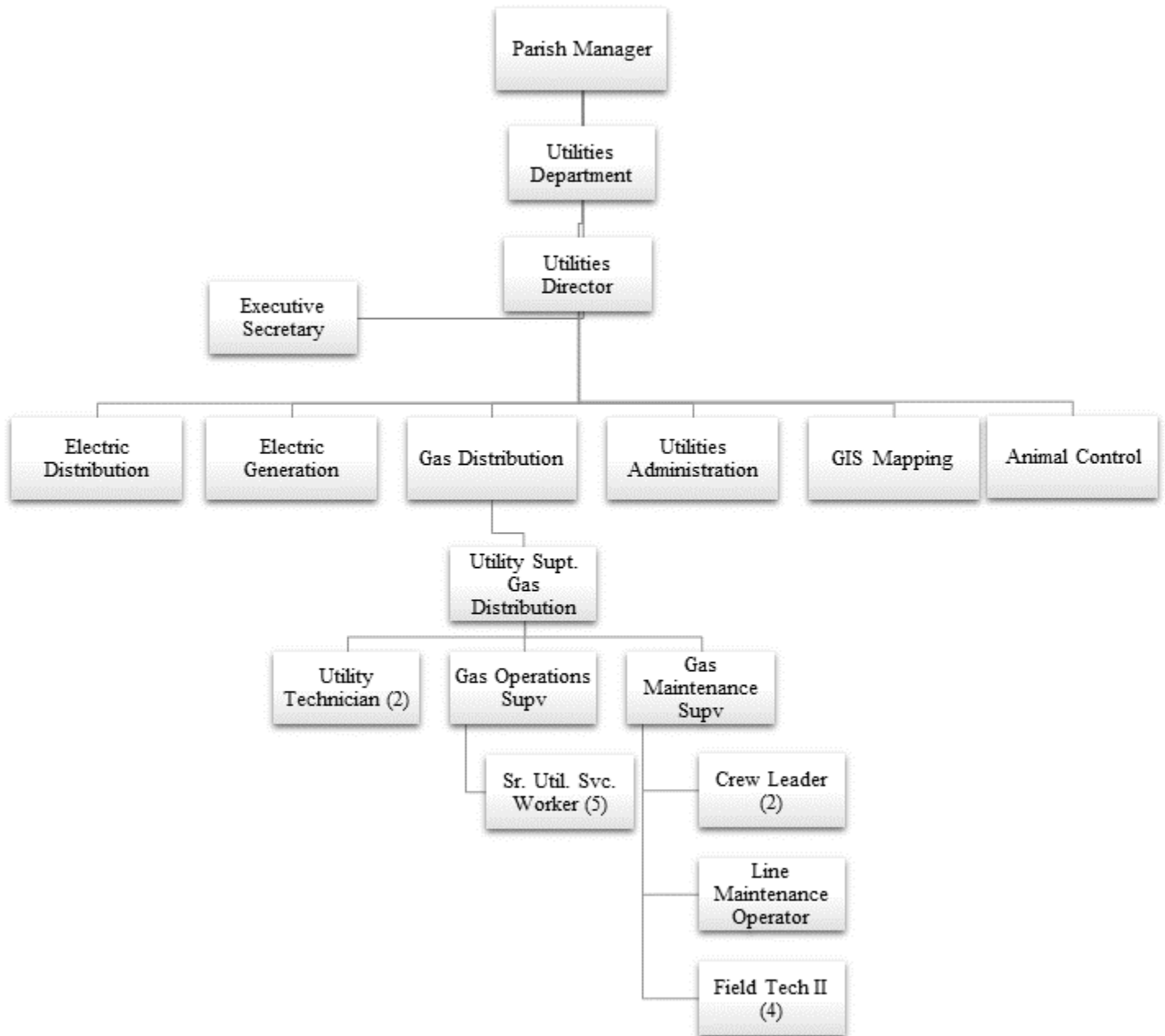
BUDGET HIGHLIGHTS

- Capital (\$620,000): - Approved.
 - System additions, \$200,000.
 - Replace old Regulators, \$50,000.
 - Paint and sandblast two substations, \$50,000.
 - Repair Lucy Street Crossing, \$200,000.
 - Large meters, \$100,000.
 - Billing System, \$20,000.

301 – 806 GAS DISTRIBUTION

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. Gas Distribution	1	1	1	1	212	62,954	78,693	94,431
Gas Maintenance Supv	1	1	1	1	110	40,290	50,363	60,436
Gas Operations Supv	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	2	2	2	110	40,290	50,363	60,436
Sr. Util. Svc. Worker-Gas	5	4	5	5	109	35,974	44,967	53,960
Crew Leader - Gas	2	2	2	2	108	32,703	40,879	49,055
Line Maintenance Operator	1	0	1	1	106	27,275	34,094	40,913
Field Tech. II - General	4	4	4	4	104	23,603	29,504	35,404
TOTAL	17	15	17	17				



301 – 807 UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. Monitor Electric Utility Monthly Performance Metrics</i>			
a. Energy supply and distribution volumes and costs.	90%	93%	95%
b. System losses.	90%	93%	95%
c. Operating expenses and revenues.	90%	93%	95%
d. Weekly status reports.	100%	100%	100%
<i>2. Monitor Gas Utility Monthly Performance Metrics</i>			
a. Gas supply volumes, allocation, and costs;	90%	93%	95%
b. System losses;	90%	93%	95%
c. Operating expenses and revenues;	90%	93%	95%
d. Weekly status reports	100%	100%	100%
<i>3. Monitor Solid Waste Utility Monthly Performance Metrics</i>			
a. Maintain the greenhouse gas reporting program (GHGRP).	90%	93%	95%
e. Operating expenses and revenues;	90%	93%	95%
c. Weekly status reports	100%	100%	100%
<i>4. Monitor Animal Control Division Monthly Performance Metrics</i>			
a. Intake and disposition statistics;	85%	90%	95%
b. Operating expenses and revenues;	85%	90%	95%
c. Weekly & monthly status reports	100%	100%	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	771,677	691,637	705,527	670,764	670,764
Supplies and Materials	10,345	22,795	13,010	21,320	21,320
Other Services and Charges	2,371,454	2,196,805	2,283,214	2,284,914	2,284,914
Repair and Maintenance	8,511	13,950	12,100	13,950	13,950
Capital Outlay (Depreciation)	50,753	63,000	63,000	63,000	63,000
TOTAL EXPENSES	3,212,740	2,988,187	3,076,851	3,053,948	3,053,948
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.25%

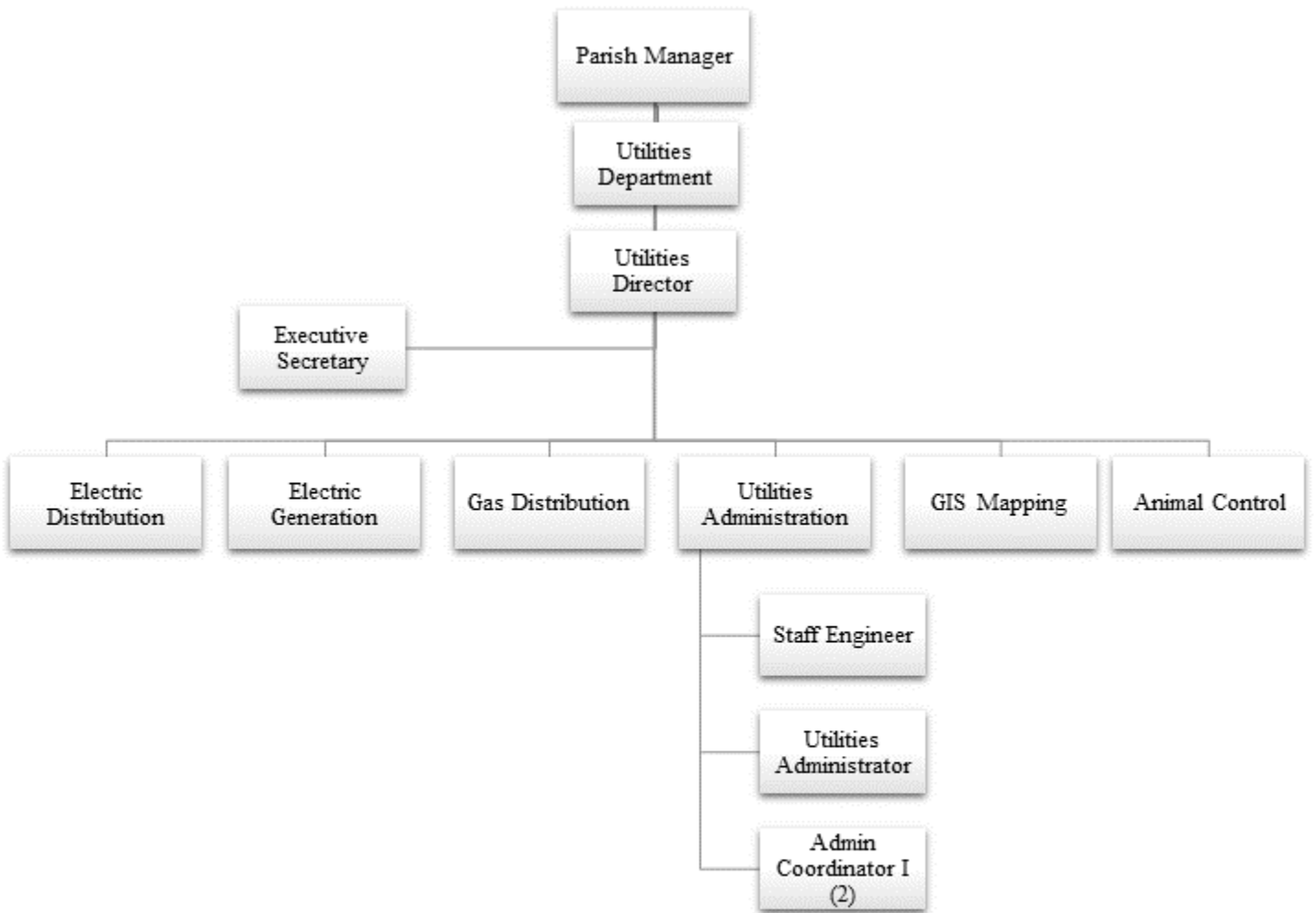
BUDGET HIGHLIGHTS

- Capital (\$109,000): - Approved.
 - A/C Units, \$80,000.
 - Network equipment, \$11,000.
 - Hyperweb work order system, \$18,000.

301 – 807 UTILITY ADMINISTRATION

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utilities Director	1	1	1	1	IV	81,440	114,813	148,185
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
TOTAL	5	5	5	5				



306 – 808 G.I.S. MAPPING SYSTEM

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

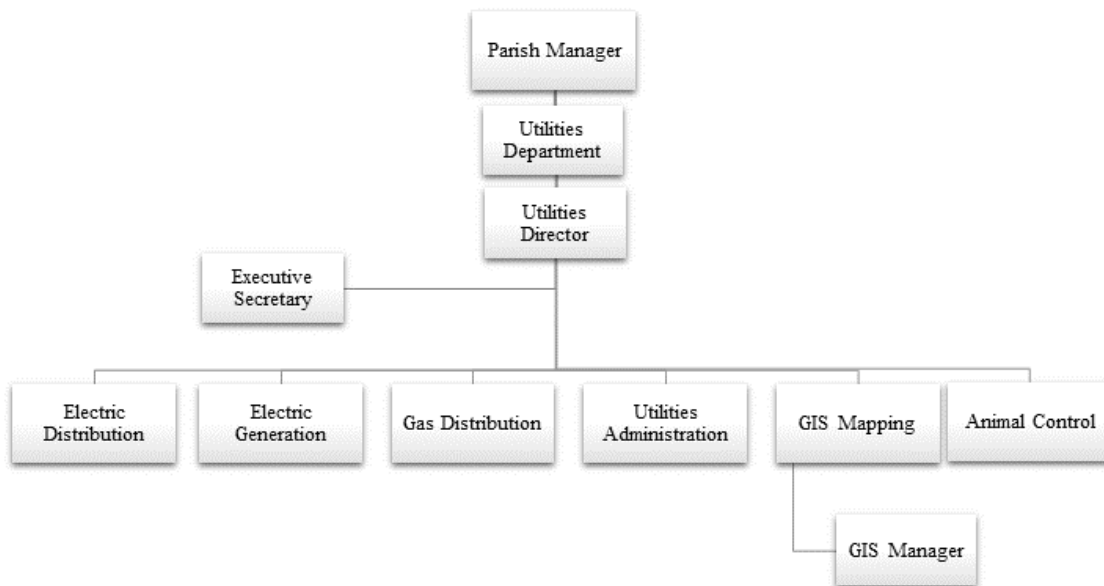
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	44,054	103,287	61,222	76,394	76,394
Supplies and Materials	1,269	1,300	1,300	1,300	1,300
Other Services and Charges	115,704	179,372	133,192	204,569	204,569
Repair & Maintenance	94	100	100	100	100
Capital Outlay (Depreciation)	8,841	15,000	15,000	15,000	15,000
TOTAL EXPENSES	169,962	299,059	210,814	297,363	297,363
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-0.60%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GIS Manager	1	0	1	1	210	52,028	65,035	78,042
TOTAL	1	0	1	1				



310 – 312 POLLUTION CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 275 miles of collection system, 181 lift stations and 13 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To Seek Agency Financing of Projects.</i>			
a. \$8 Million – DEQ Loan – Sewer System Expansion & Holding Basin Renovations	70%	95%	100%
<i>2. To ensure compliance of all treatment plant permits.</i>			
a. Number of permitted treatment facilities	13	13	13
b. Total treatment plant capacity (MGD)	40.40	40.40	40.40
c. Total average plant discharge (MGD)	15.97	15.00	15.00
d. Total Laboratory Tests for Permits	3,833	3,182	3,182
e. Total Laboratory Tests for Quality Assurance	13,367	8,016	8,016
f. Total Laboratory Tests Outsourced	72	72	72
<i>3. To provide sewer service to citizens of the Parish.</i>			
a. Number of customer units	28,973	29,183	29,500
b. Number of miles of gravity line	275	276.0	279.2
c. Number of manholes	6,119	6,129	6,189
d. Number of lift stations	181	183	184
e. Number of miles of force mains	134	134.7	142.7
f. Number of flow holding basins in collection system	7	7	7
<i>4. To provide necessary maintenance for reliable operations.</i>			
a. Number of work orders issued, Collection System	5,627	5,771	5,700
b. Number of work orders issued, Treatment System	5	4	4
c. Number of Infrastructure Locates for LA One Call	5,134	5,091	5,117
d. Number of Main Line Repairs	14	7	12
e. Number of Service Line Repairs	36	30	33
f. Number of Manhole Repairs	23	23	24
g. Number of Force Main Repairs	10	10	10
h. Number of Main Line Stoppages	41	42	42
i. Number of Service Line Stoppages	290	342	316
j. Linear Footage of Gravity Main Videoed, Outsourced	0	0	1,406
k. Linear Footage of Service Line Videoed, Outsourced	0	0	0
l. Linear Footage of Gravity Main Internally Lined	0	0	1,406
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To provide for sewerage system expansion.</i>			
a. Number of Sewerage Systems Accepted	2	2	2
b. Number of subdivision/developments reviewed	31	30	25
<i>2. To reduce the level of Infiltration/Inflow.</i>			
a. Linear Feet of Testing and Video of Gravity Mains and Services	10,842	13,000	10,000
b. Point Repairs performed by Maintenance Contractor	43	24	33

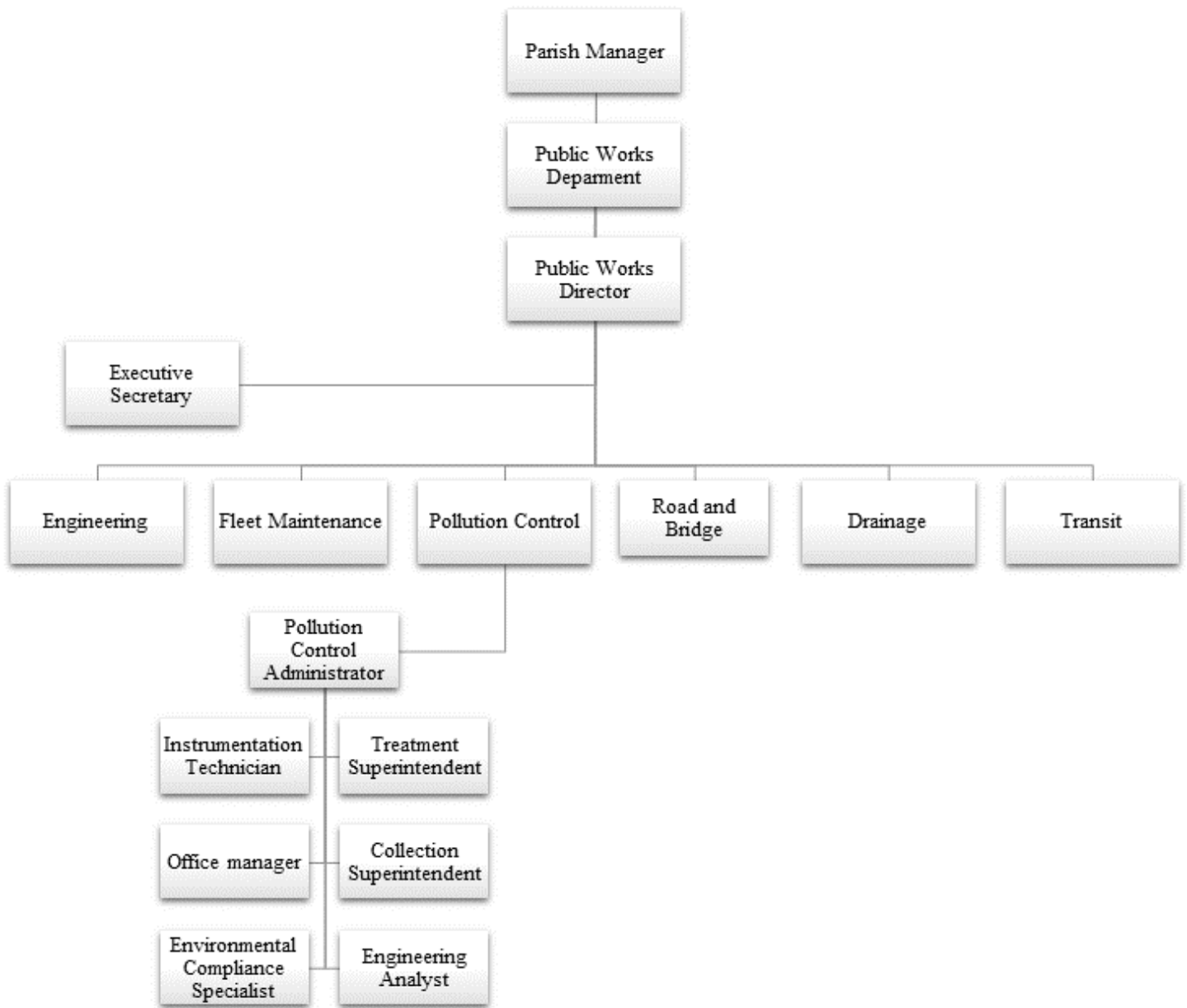
310 – 312 POLLUTION CONTROL

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Infrastructure Enhancement/Growth Management (continued)			
<i>3. To Increase Sewer System Reliability/Efficiency.</i>			
a. Conversion of SCADA Transmission from Phone Line to Radio System	20%	40%	75%
b. Replace six (6) Fixed Aerators at North Plant	5%	20%	100%
c. Renovation of the Polk Street Lift Station, Funding Through an EPA 45% Grant	100%	0%	0%
d. In-House Lift Station Renovations	30%	50%	80%
e. Restoration of Deteriorated Levees at South Treatment Plant	50%	100%	0%
f. Carriage Cove Lift Station Rehabilitation	100%	0%	0%
g. Helena Lift Station Replacement	100%	0%	0%
h. Lafayette Street Gravity Replacement	100%	0%	0%
i. Renovate Afton and Ardoyne Sewer Lift Stations	100%	0%	0%
j. Naquin Sewer Lift Station Relocation	15%	100%	0%
k. Renovate Texas Sewer Lift Station	5%	50%	100%
l. Elevate Cell #1 Levee at South Treatment Plant with new Headworks	90%	100%	0%
m. Renovations of Oakshire & Southdown #2 Sewer Holding Basins	70%	95%	100%
n. Replace Gum Sewer Force Main from Lift Station to North Treatment Plant	0%	10%	30%
o. Renovate South Moss Sewer Lift Station	0%	10%	100%
p. Renovate Grande Sewer Lift Station	0%	10%	100%
q. Renovate Cleveland I Sewer Lift Station	0%	10%	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	329,506	837,123	837,123	0	0
Charges for Services	2,230	5,000	3,500	0	0
Miscellaneous Revenue	212,943	300,500	108,281	75,500	75,500
Utility Revenue	7,463,677	7,505,500	7,290,375	7,400,500	7,400,500
Other Revenue	10,306	5,000	1,540	0	0
Operating Transfers In	1,893,385	2,039,272	2,039,924	1,984,609	1,984,609
TOTAL REVENUES	9,912,047	10,692,395	10,280,743	9,460,609	9,460,609
EXPENSES:					
Sewerage Collection	4,565,972	4,900,139	4,654,515	4,932,439	4,932,439
Treatment Plant	3,088,276	3,664,004	3,144,409	3,665,911	3,665,911
EPA Grant Administration	600,392	723,075	623,553	749,497	749,497
Sewerage Capital Additions	807,478	800,000	800,000	805,000	805,000
Operating Transfers Out	0	225,000	225,000	0	0
TOTAL EXPENSES	9,062,118	10,312,218	9,447,477	10,152,847	10,152,847
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.65%
INCREASE (DECREASE) TO NET POSITION					
	849,929	380,177	833,266	(692,238)	(692,238)
NET POSITION, JANUARY 1	80,825,212	81,675,141	81,675,141	82,508,407	82,508,407
NET POSITION, DECEMBER 31	81,675,141	82,055,318	82,508,407	81,816,169	81,816,169

BUDGET HIGHLIGHTS

- Sewer collections for 2021 are estimated at \$7,400,500, approved.



310 – 431 SEWERAGE COLLECTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at the treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

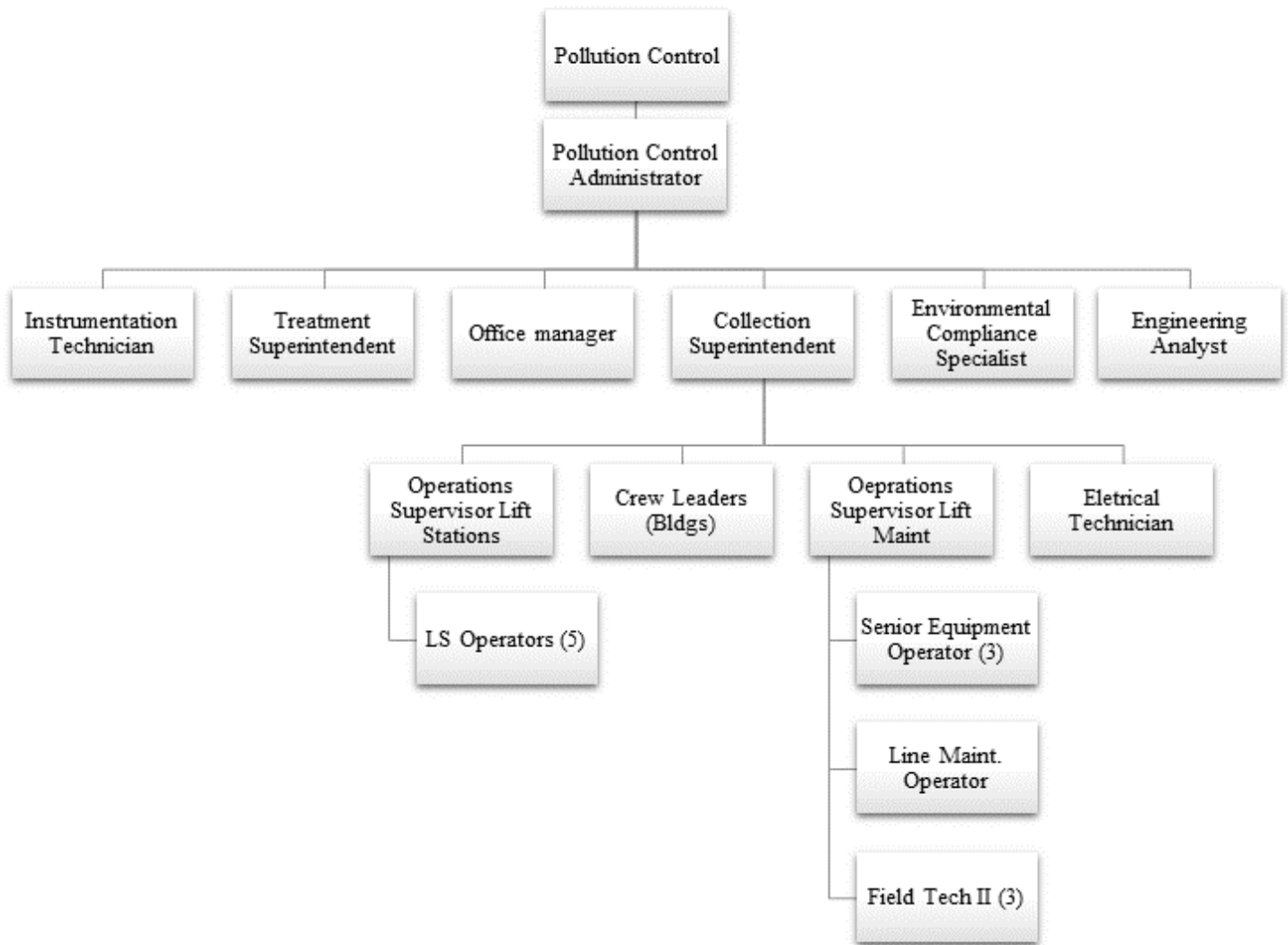
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	1,256,649	1,234,568	1,202,225	1,249,911	1,249,911
Supplies and Materials	101,324	127,630	109,850	126,830	126,830
Other Services and Charges	1,296,730	1,410,219	1,269,330	1,427,976	1,427,976
Repair and Maintenance	273,352	394,265	317,015	394,265	394,265
Capital Outlay (Depreciation)	1,512,010	1,600,000	1,600,000	1,600,000	1,600,000
TOTAL EXPENSES	4,440,065	4,766,682	4,498,420	4,798,982	4,798,982
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					1.02%

BUDGET HIGHLIGHTS

- Major Expenditures: - Approved.
 - Utility cost, \$473,000, decrease of \$22,000.
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$160,000, same as 2020.
 - Sewer Pump Repairs, \$80,000, same as 2020.
 - Contractor's Repairs, \$172,000, same as 2020.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Collect.	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Sr. Equip Operator	3	3	3	3	108	32,703	40,879	49,055
Crew Leader-Poll. Ctrl.	1	1	1	1	107	29,730	37,163	44,595
Pump Station Operator	5	5	5	5	107	29,730	37,163	44,595
Line Maint. Oper - Poll Ctrl	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	3	3	3	3	104	23,603	29,504	35,404
TOTAL	17	17	17	17				



310 – 432 TREATMENT PLANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 11 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

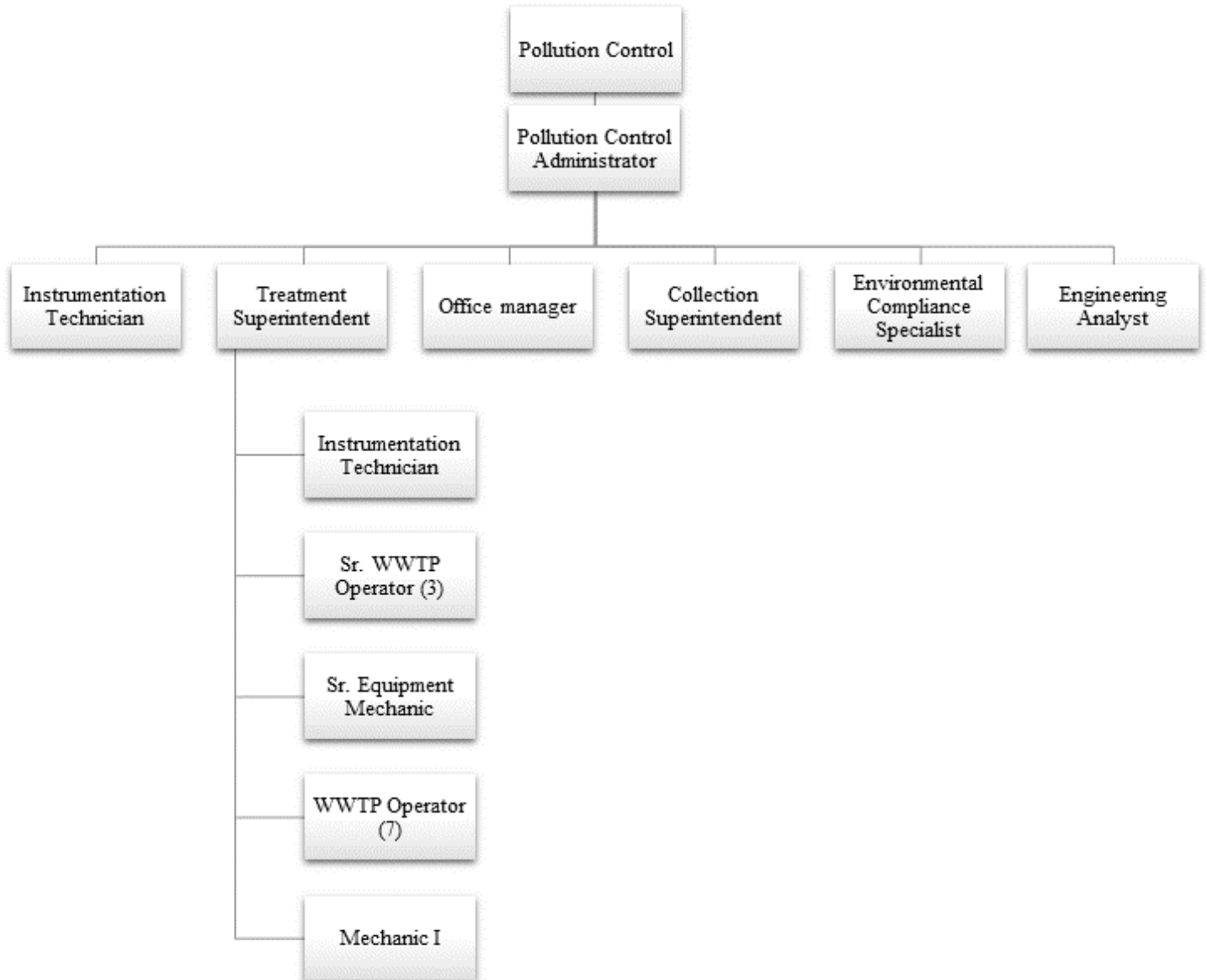
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	816,534	886,445	710,583	894,719	894,719
Supplies & Materials	139,004	331,050	196,552	310,750	310,750
Other Services and Charges	643,447	919,875	722,740	923,808	923,808
Repair & Maintenance	66,481	116,634	104,534	116,634	116,634
Capital Outlay (Depreciation)	1,422,810	1,410,000	1,410,000	1,420,000	1,420,000
TOTAL EXPENSES	3,088,276	3,664,004	3,144,409	3,665,911	3,665,911
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-0.36%

BUDGET HIGHLIGHTS

- Capital (\$150,000): - Approved.
 - Elevate Levee at pond #13, \$150,000.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Treatment	1	1	1	1	211	57,231	71,539	85,847
Instrumentation Technician	1	0	1	1	110	40,290	50,363	60,436
Sr. Stat Equip Mech	1	1	1	1	108	32,703	40,879	49,055
Sr. WWTP Operator	3	2	3	3	108	32,703	40,879	49,055
Mechanic I	1	0	1	1	105	25,255	31,569	37,883
WWTP Operator	7	5	7	7	105	25,255	31,569	37,883
TOTAL	14	9	14	14				



310 – 433 POLLUTION CONTROL ADMINISTRATION

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

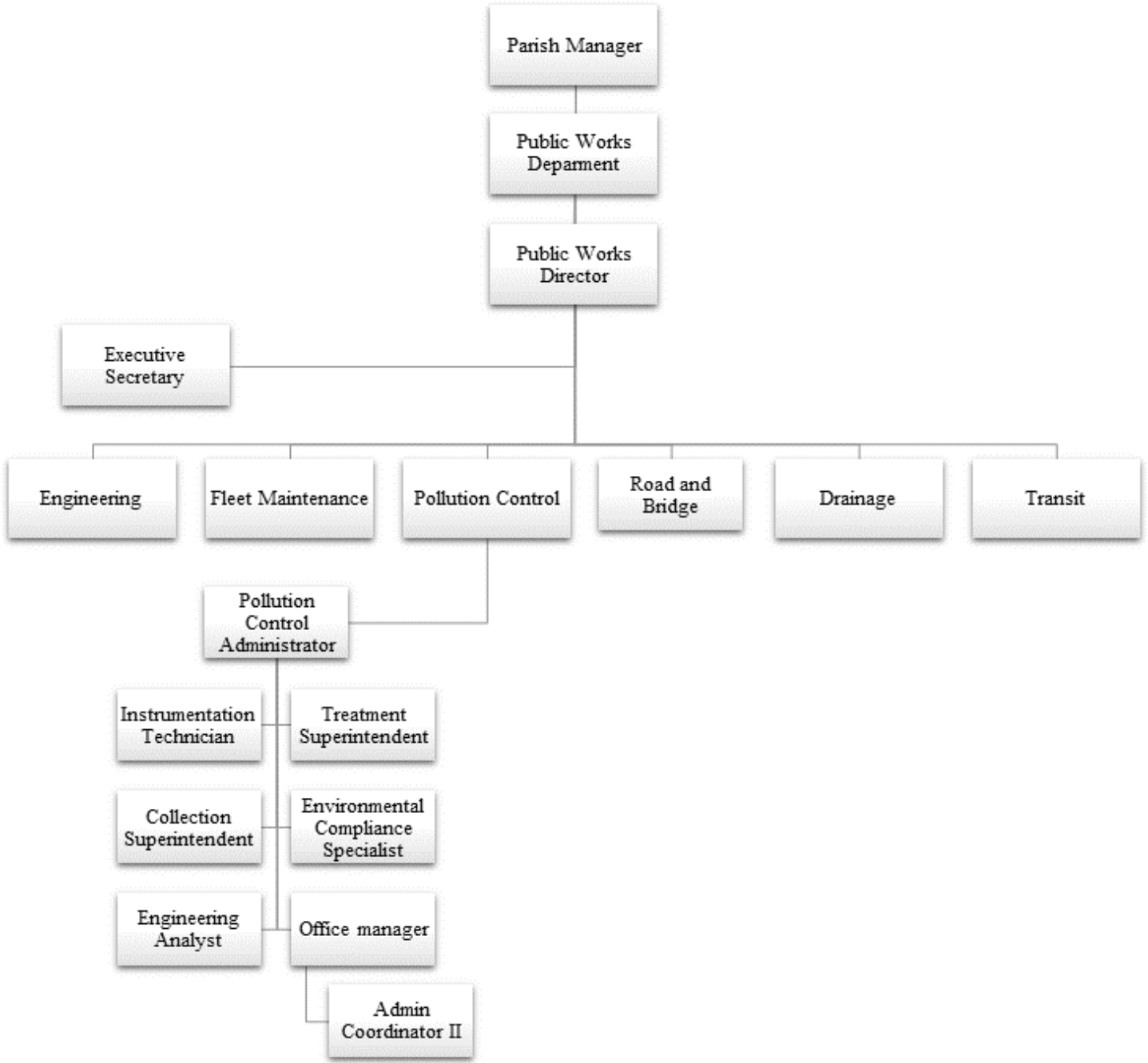
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	573,940	667,916	580,027	692,785	692,785
Supplies and Materials	2,026	8,000	5,085	8,000	8,000
Other Services and Charges	23,593	43,834	35,616	45,387	45,387
Repair and Maintenance	833	3,325	2,825	3,325	3,325
TOTAL EXPENSES	600,392	723,075	623,553	749,497	749,497
% CHANGE OVER PRIOR YEAR					3.65%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Admin.	1	1	1	1	212	62,954	78,693	94,431
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Engineering Analyst	2	2	2	2	108	32,703	40,879	49,055
Engineering Tech	1	0	1	1	107	29,730	37,163	44,595
Environmental Compliance	3	2	3	3	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	10	8	10	10				



311 – 434 SEWERAGE CAPITAL ADDITIONS

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Capital Outlay (Depreciation)	807,478	800,000	800,000	805,000	805,000
TOTAL EXPENSES	807,478	800,000	800,000	805,000	805,000
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital (\$1,450,000): - Approved.
 - o Phase II Gum Force Main replacement, \$1,250,000.
 - o Major repairs, \$200,000.

312 – 431 2010 BOND SINKING FUND

PURPOSE OF APPROPRIATION

The monies in this fund are to pay the debt for the 2010 sewer bonds, for the Pollution Control Department.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Debt Service	125,907	133,457	156,095	133,457	133,457
TOTAL EXPENSES	<u>125,907</u>	<u>133,457</u>	<u>156,095</u>	<u>133,457</u>	<u>133,457</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- \$156,095 of principal interest was paid in 2020 and \$133,457 proposed for 2021, approved.

353 SANITATION FUND

PURPOSE OF APPROPRIATION

This division provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Public Safety			
<i>1. Provide proper disposal of household waste, commercial waste, trash and debris; and to provide a clean environment in Terrebonne Parish.</i>			
a. Number of residential and small commercial unit collection stops.	42,002	42,100	42,300
b. Average amount of tons of waste per year collected (tons).	140,763	140,783	141,000
c. Recycled waste in scrap metal, newspapers, and used oil (ton).	960	960	1,000
d. Dollar amount of hauling contract (millions).	\$1.66	\$1.80	\$1.80
e. Dollar amount of disposal contract (millions).	\$3.79	\$3.68	\$3.68
f. Dollar amount of collection contract (millions)	\$5.08	\$5.27	\$5.38
Effective and Efficient Government			
<i>1. Comply with all EPA/DEQ requirements.</i>			
a. Percentage of Ashland landfill closure complete.	100%	100%	100%
b. Years of maintenance and monitoring functions after closure.	14	11	10
c. Numbers of acres of Ashland landfill site	126	126	126
d. Dollar amount of closure cost.	\$32,131	\$40,784	\$40,784
e. Percentage complied with permits.	100%	100%	100%
f. Percentage met with EPA/DEQ requirements.	100%	100%	100%

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	10,654,430	10,649,302	11,070,422	11,205,645	11,205,645
Intergovernmental	935,919	262,842	257,425	256,610	256,610
Charges for Services	19,756	500	250	250	250
Miscellaneous Revenue	1,288,214	10,000	257,354	100,000	100,000
Utility Revenue	8,658,321	8,300,500	7,755,075	7,755,280	7,755,280
Transfers In	0	0	0	200,000	200,000
TOTAL REVENUES	21,556,640	19,223,144	19,340,526	19,517,785	19,517,785
EXPENDITURES:					
Solid Waste	16,558,782	16,360,896	15,727,839	17,207,324	17,505,660
Landfill Closure	(8,653)	40,784	40,784	40,784	40,784
Operating Transfers Out	5,298,345	3,400,486	3,400,486	3,379,932	3,379,932
TOTAL EXPENDITURES	21,848,474	19,802,166	19,169,109	20,628,040	20,926,376
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					6.98%
INCREASE (DECREASE) TO NET POSITION					
	(291,834)	(579,022)	171,417	(1,110,255)	(1,408,591)
NET POSITION, JANUARY 1	30,734,361	30,442,527	30,442,527	30,613,944	30,613,944
NET POSITION, DECEMBER 31	30,442,527	29,863,505	30,613,944	29,503,689	29,205,353

353 SANITATION FUND

BUDGET HIGHLIGHTS

- Voters approved the 10.97 mills ad valorem tax on November 14, 2009 (2018-2029). It is projected to generate \$11,187,645 in 2021, approved.
- The 42,250 average units will produce approximately \$5,240,000 of collection fees with an \$8.50 per month user fee for garbage collection and \$1.50 for mosquito abatement fee, approved.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,361,780, which has been legislatively enacted from the following: - Approved.

- Per Ordinance # 6538:

Chapter 11, Section 11-34, Disposal Charges, Paragraph (a):

- (a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than forty-two dollars (\$42.00) per ton. Such fee shall be prorated and paid, as set forth in this subsection.

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



353-441 SOLID WASTE SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers' dollars and promote overall customer satisfaction.

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras - provide garbage trucks, Street Sweepers, cleanup crew and litter crew supplies.
- Christmas Parade-provide a dumpster
- Downtown Public Receptacles - collection
- Parish Boat Launches - garbage carts and collection
- Downtown Marina-garbage carts and collection
- Parish Cemeteries – garbage carts and collection
- Terrebonne Parish Sheriff's Office - inmate litter crews
- Supplies for inmate litter crews

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	1,201,731	1,315,577	1,226,625	1,955,912	2,165,472
Supplies and Materials	449,886	309,494	327,444	367,774	367,774
Other Services and Charges	13,440,855	13,851,291	13,185,284	13,981,104	14,069,880
Repair and Maintenance	834,704	234,534	330,406	234,534	234,534
Depreciation	631,606	650,000	658,080	668,000	668,000
TOTAL EXPENDITURES	16,558,782	16,360,896	15,727,839	17,207,324	17,505,660
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					7.17%

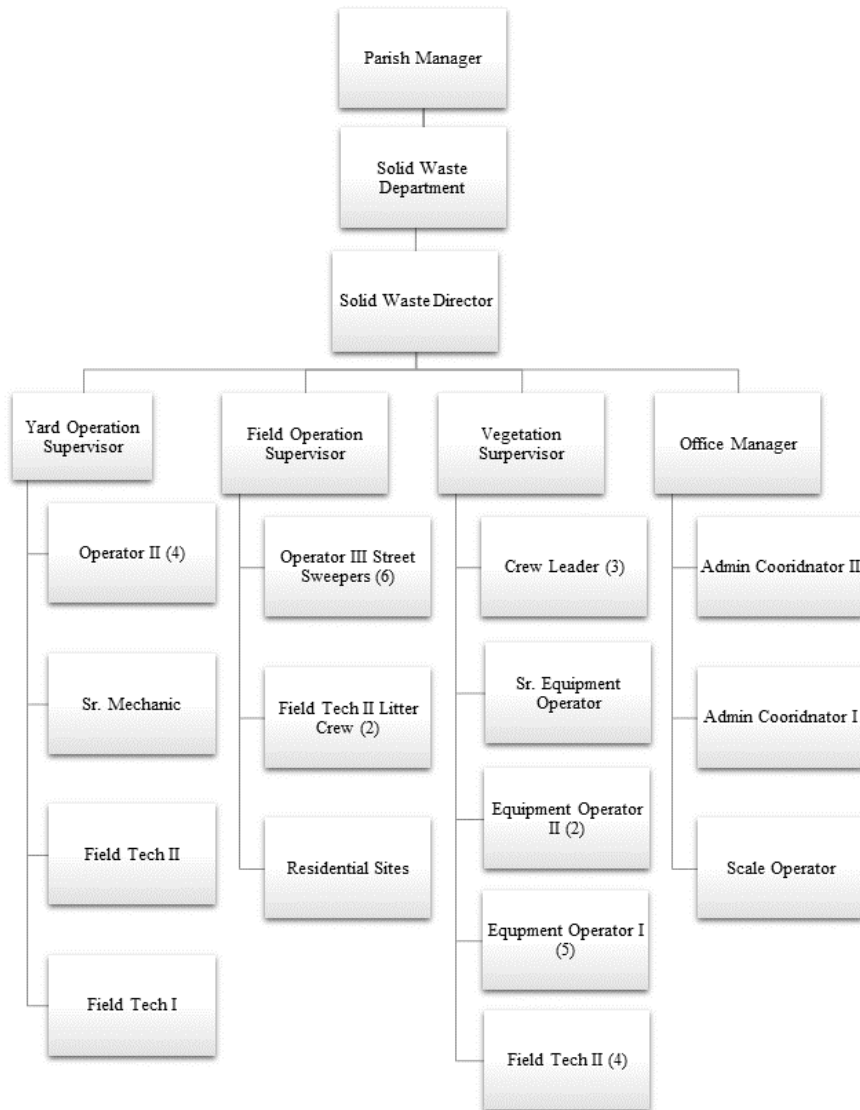
BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - \$3,679,048, disposal expense, same as 2020.
 - \$1,806,508, Transportation, same as 2020.
 - \$5,372,045, Solid Waste Contract, an increase of \$103,950.
 - \$610,080 mosquito abatement, an increase of \$27,672.
- The Vegetation Division is being transferred to the Solid Waste Division. The following positions will be transferred: - Approved.
 - One (1) operational Supervisor, Grade 109.
 - Two (2) Crew Leaders, Grade 107.
 - Two (2) Equipment Operator II, Grade 106.
 - Five (5) Equipment Operator I, Grade 104.
 - Two (2) Field Tech. II, Grade 103.
- Capital (\$633,000): - Approved.
 - Tractor Loader, \$98,000
 - 2500 Pickup Truck, \$35,000.
 - Ashland Landfill road extension, \$500,000.

353-441 SOLID WASTE SERVICES

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	211	57,231	71,539	85,847
Op. Supv-Solid Waste	2	2	3	3	109	35,974	44,967	53,960
Office Manager	1	1	1	1	109	35,974	44,967	53,960
Senior Fleet Mechanic	1	1	1	1	108	32,703	40,879	49,055
Senior Equipment Operator	0	0	0	1	108	32,703	40,879	49,055
Crew Leader	0	0	3	4	107	29,730	37,163	44,595
Equipment Operator III	6	6	6	6	107	29,730	37,163	44,595
Equip Oper II - General	4	4	6	6	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Equipment Operator I	0	0	5	5	104	23,603	29,504	35,404
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Field Technician II	3	2	5	7	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
Scale Operator	1	1	1	1	102	21,206	26,508	31,810
TOTAL	22	21	35	39				



353-444 LANDFILL CLOSURE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
Personal Services	1,711	5,000	5,000	5,000	5,000
Supplies and Materials	10,056	10,500	10,500	10,500	10,500
Other Services and Charges	(29,375)	15,284	15,284	15,284	15,284
Repair and Maintenance	8,955	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	(8,653)	40,784	40,784	40,784	40,784
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds, approved.

385 CIVIC CENTER

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 4,500 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events such as conventions, tradeshow, theater, concerts, banquets, sporting and other community events. The organization is an enterprise fund, meaning that it is a unique department of government, in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Administration, Sales and Marketing, Event Services, Business (Box Office/Food & Beverage) and Operations.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To optimize revenue to the facility by:</i>			
a. Driving business to the local economy by increased hotel stays due to convention and other similar events; Hotel/Motel Tax Share.	\$247,343	\$308,000	\$260,000
b. Increasing operating revenue.	\$629,493	\$326,411	\$602,008
c. Maintaining at least 50% repetitive-occurring events compared to overall number of events.	87%	96%	85%
d. Retaining all marquee advertising sponsorships throughout the year.	100%	100%	100%
<i>2. Control operating expenses by:</i>			
a. Keeping operating expenses within 5% from previous year.	4.40%	-2.70%	7.50%
<i>3. Have a safe, accident free working environment for our employees.</i>			
a. Number of lost time employees injuries.	0	0	0
<i>Economic Development</i>			
<i>1. To optimize and promote the number of events booked at the Civic Center.</i>			
a. Total number of event days throughout the year.	213	123	260
b. National acts/touring events to bring quality performances to the citizens of our area.	1	2	3
c. Wedding business to stay competitive with other facilities in the area.	8	2	8
d. Regional, State or National Conventions/RV Rallies.	11	5	13
<i>2. Increase social media numbers for better reach of advertising events for the Civic Center and our promoters.</i>			
a. Facebook followers.	9,818	10,960	1,200
b. Twitter followers.	2,301	2,500	2,700
c. Instagram followers (estimated- exact tracking numbers unavailable)	8,800	9,800	11,000
<i>3. Increase website traffic for better reach of advertising events for the Civic Center and our promoters, as well as getting more accessible bookings.</i>			
a. Number of sessions on the website.	56,993	36,000	60,000

385 CIVIC CENTER

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	247,344	260,000	308,000	260,000	260,000
Intergovernmental	0	1,450	1,450	0	0
Charges for Services	629,493	564,000	326,411	602,008	602,008
Miscellaneous Revenue	6,754	2,200	1,724	2,200	2,200
Transfers In	1,002,379	986,915	986,915	986,915	986,915
TOTAL REVENUES	1,885,970	1,814,565	1,624,500	1,851,123	1,851,123
EXPENSES:					
Personal Services	1,139,012	1,229,069	1,186,455	1,212,049	1,212,049
Supplies & Materials	138,336	146,165	85,383	132,350	132,350
Other Services & Charges	500,915	526,588	477,748	514,931	514,931
Repair & Maintenance	144,272	138,720	96,070	123,720	123,720
Depreciation	505,135	506,620	502,353	479,548	479,548
TOTAL EXPENSES:	2,427,670	2,547,162	2,348,009	2,462,598	2,462,598
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-2.82%
INCREASE (DECREASE) TO NET POSITION	(541,700)	(732,597)	(723,509)	(611,475)	(611,475)
NET POSITION, JANUARY 1	9,086,825	8,545,125	8,545,125	7,821,616	7,821,616
NET POSITION, DECEMBER 31	8,545,125	7,812,528	7,821,616	7,210,141	7,210,141

BUDGET HIGHLIGHTS

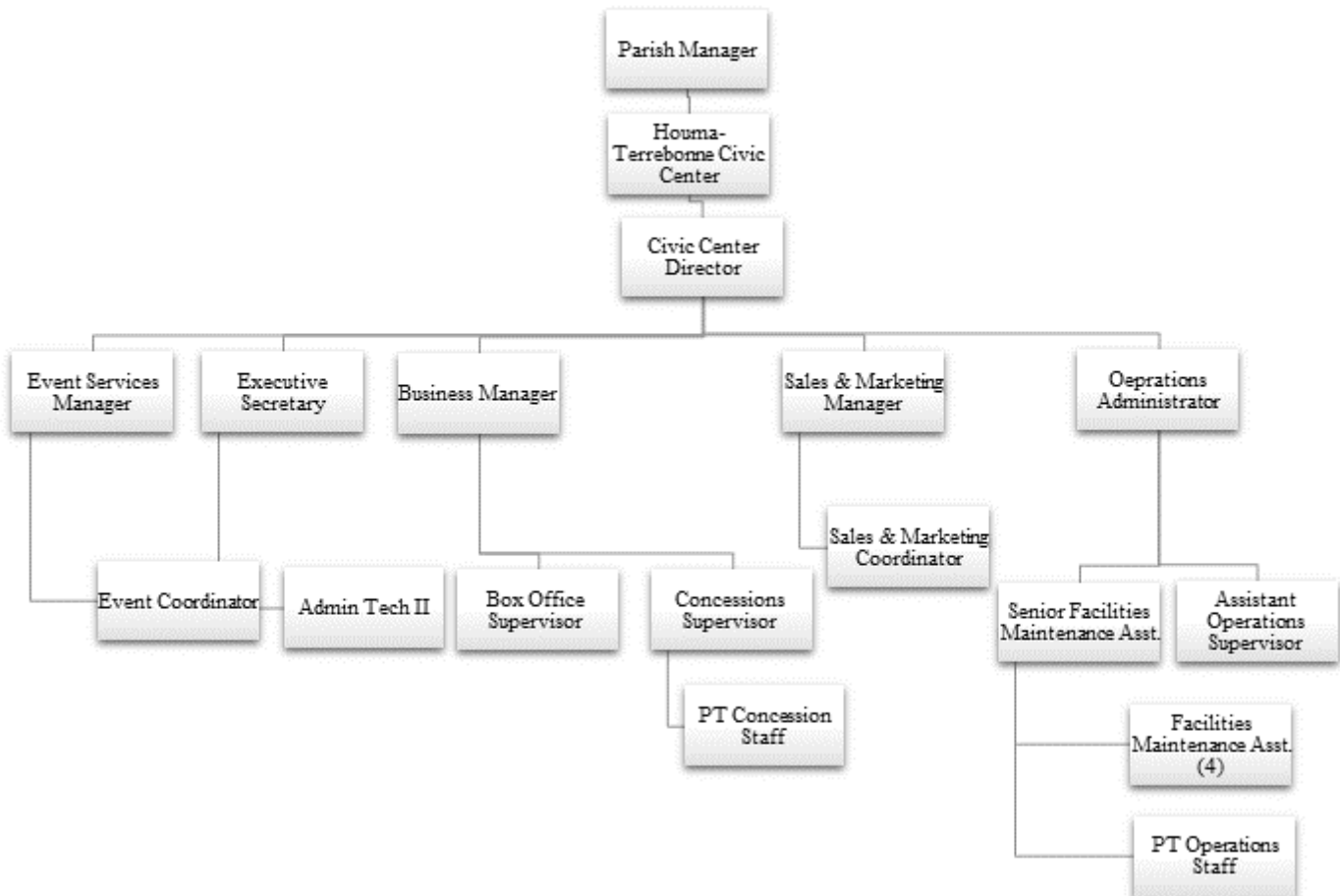
- Receives a special dedicated Hotel/Motel Tax, 2021 proposed, \$260,000, same as 2020, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed at \$602,008, approved.
- General Fund supplement for 2021 is proposed to be \$986,915, same as 2020, approved.



385 CIVIC CENTER

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	93,719	122,788
Event Services Manager	1	1	1	1	210	52,028	65,035	78,042
Operations Administrator	1	1	1	1	210	52,028	65,035	78,042
Business Manager	1	1	1	1	209	47,732	59,665	71,599
Sales and Marketing Manager	1	1	1	1	209	47,732	59,665	71,599
Assistant Operations Supervisor	1	1	1	1	209	47,732	59,665	71,599
Event Coordinator	1	1	1	1	208	44,197	55,246	66,295
Box Office Supervisor	1	1	1	1	207	41,305	51,632	61,958
Sr. Facilities Mtn. Tech	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Sales and Marketing Coordinator	1	1	1	1	106	27,275	34,094	40,913
Concession/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Admin Tech II	1	1	1	1	102	21,206	26,508	31,810
Facilities Mtn. Asst.	4	4	4	4	101	20,197	25,246	30,295
TOTAL FULL-TIME	17	17	17	17				
Event Staff	20	9	20	20	101	10,099	12,623	15,148
TOTAL PART-TIME	20	9	20	20				
TOTAL	37	26	37	37				



INTERNAL SERVICE FUNDS

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management. The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund. The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources. The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing. The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies. The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance. The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

354 & 357 RISK MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible and Self-Insured Retention policies, and transferring risk through various legal agreements and with insurance carriers. Our coverage's are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. Provide Health Insurance and Group Benefits to all employees and their family members.</i>			
a. Number of current employees with family group insurance	510	550	560
b. Number of current employees with single group insurance	612	630	640
c. Number of retired employees with family group insurance	100	105	110
d. Number of retired employees with single group insurance	130	135	140
e. Number of Short-Term Disability claims	70	75	75
f. Number of Long-Term Disability Claims	30	40	42
<i>2. Maintain monthly Director meetings to discuss loss history by department for Workers Compensation, Public Liability, and Automobile Liability. Use statistical data to assist in risk evaluation.</i>			
a. Number of Workers' Compensation claims processed	96	84	84
b. Number of General Liability claims processed	72	62	62
c. Number of Automobile Liability claims processed	63	72	72
d. Number of claim files closed	156	60	60
e. Total dollar amount of Workers' Compensation Medical payments (Millions)	\$0.24M	\$.05M	\$.05M
<i>3. Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and lost time injuries.</i>			
a. Number of Safety Inspections	1450	1284	1284
b. Number of Safety Programs Implemented	1	2	2
c. Number of Safety Training Classes	17	10	12
<i>4. Reduce the number of benefit claims by proactively monitoring and communicating with employees the necessity use of preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.</i>			
a. Total dollar amount of prescription claims paid (Millions)	\$4..M	\$4.3M	\$4.6M
b. Total dollar amount of medical claims paid (Millions)	\$10M	\$10M	\$11M
c. Total dollar amount of dental claims paid	\$674,723	\$600,000	\$650,000
d. Number of life insurance claims paid	10	20	25
e. Total dollar amount of life insurance claims paid	\$90,000	\$95,000	\$100,000
<i>5. Allocate Safety training to Departments based on needs, budgets, and prior history. Implement monthly safety meeting programs.</i>			
a. Number of Employees Trained	200	220	220

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354)

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Charges for Services	7,730,891	8,500,453	8,147,341	8,908,675	8,908,675
Miscellaneous Revenue	339,328	40,000	112,055	25,000	25,000
Other Revenue	132,672	100,000	165,005	110,000	110,000
TOTAL REVENUES	8,202,891	8,640,453	8,424,401	9,043,675	9,043,675
EXPENSES:					
Personal Services	621,788	616,509	587,225	630,560	630,560
Supplies & Materials	20,009	24,100	22,300	24,300	24,300
Other Services & Charges	8,626,379	7,945,191	7,857,641	8,534,299	8,534,299
Repair & Maintenance	148	1,150	1,150	1,150	1,150
Allocated Expenditures	192,713	196,105	192,713	192,713	192,713
Depreciation	13,291	14,037	14,037	14,037	14,037
TOTAL EXPENSES	9,474,328	8,797,092	8,675,066	9,397,059	9,397,059
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					6.83%
INCREASE (DECREASE) TO NET POSITION	(1,271,437)	(156,639)	(250,665)	(353,384)	(353,384)
NET POSITION, JANUARY 1	3,523,649	2,252,212	2,252,212	2,001,547	2,001,547
NET POSITION, DECEMBER 31	2,252,212	2,095,573	2,001,547	1,648,163	1,648,163

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans: - Approved.
 - Workmen’s Compensation, \$1,850,000
 - General Liability, \$2,858,041
 - Vehicle Insurance, \$701,603
 - Physical Plant, \$2,235,443
 - Gas/Electric Liability, \$550,000
 - Boiler Insurance, \$153,500
 - Medical Professional Liability, \$300,000
- Major Expenditures: - Approved.
 - Premiums for excess of our self –insurance retention:
 - Workmen’s Compensation, \$192,985
 - Vehicle Insurance, \$120,806
 - General Liability, \$510,960
 - Boiler, \$153,500
 - Physical Plant, \$2,200,107.
 - Gas /Electric Liability, \$442,950
 - Claims for all coverage, \$4,000,000
 - Actuarial Audit, \$15,000 as required for annual financial reporting.

354 & 357 RISK MANAGEMENT

BUDGET HIGHLIGHTS (Continued)

Special Notes:

The Parish is exposed to various risks of loss related to General liability, Auto liability, Cyber Liability, Aircraft Liability, and Workers' Compensation, Property and Group Health Benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred, and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

Boiler & Machinery Insurance (Fund 354) – For the period March 1, 2020 to March 1, 2021, the Parish is self-insured for the first \$50,000 and included in Combined Deductible Business Income, Extra Expense, and/or Spoilage deductible apply; except \$200,000 of each claim relating to all locations that produce electric power and all other “covered equipment” at substations; and, with a limit of insurance of \$100,000,000.

Protection & Indemnity Insurance (Fund 368) – For the period April 1, 2020 to April 1, 2021, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$500,000 deductible of each claim with an insurance limit of \$1,000,000.

Excess Protection & Indemnity (Fund 368) – For the period April 1, 2020 to April 1, 2021, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$9,000,000 limit of insurance per vessel.

Medical Professional Liability (Fund 369) – For the period April 1, 2020 to April 1, 2021, the Parish has a \$50,000 deductible per claim relating to professional incident also known as medical malpractice, with \$1,000,000 limit; with \$3,000,000 aggregate.

General Liability (Fund 371) – For the period April 1, 2020 to April 1, 2021, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$10,000,000 per claim with a \$20,000,000 aggregate. The Parish pays general liability claims in excess of \$10,000,000. The parish purchased an additional \$6,000,000 of Employers Liability with a \$1,550,000 deductible per occurrence and \$1,750,000 deductible for Police Officers, Firefighters, Gas Company, Electric Light or Power Cooperative.

Automobile Liability (Fund 372) - For the period April 1, 2020 to April 1, 2021, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$10,000,000. Auto claims in excess of \$10,000,000 are paid by the Parish.

Workers' Compensation (Fund 373) – For the period April 1, 2020 to April 1, 2021, the Parish is self-insured for the first \$600,000 per occurrence and \$600,000 each employee for disease and \$750,000 per occurrence for Police, Firemen, Gas and Electrical employees. For liability in excess of \$750,000 for police, fire, gas and electric; and all others \$600,000, the Parish is covered under an insurance contract for claims up to \$25,000,000 per occurrence under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

Property Insurance (Fund 374) – For the period March 1, 2020 to March 1, 2021, the Parish is self-insured for the first \$50,000 of each claim relating to Fire & Extended Perils (excludes Wind/Hail & All pumping stations, Generating Plant & substations-per schedule). The parish is self-insured for the first \$ 50,000 of each claim relating to Fire & Extended perils for Generating Plant (excludes Wind/Hail). The Parish has a 2% of the total insurable value of each “Unit of Insurance” at each building involved in the loss for the peril of “Named Storm”; minimum of \$100,000 deductible any one occurrence for claims relating to Wind/Hail (All scheduled property including Power Generating Facilities). The Parish is covered under insurance contracts for the excess liability up to \$65,000,000. Any claims in excess of \$65,000,000 are to be paid by the Parish.

Special Floater-Inland Marine Coverage (Fund 374) – For the period March 1, 2020 to March 1, 2021, the Parish is self-insured for \$10,000 per occurrence for items valued less than \$25,000 and self-insured for \$25,000 per occurrence for items valued \$25,000 or greater. This policy covers Physical Damage for equipment, pumps submersible, pumps above ground and pumps above ground with building all as submitted to the company on file. No coverage for major facilities as identified on SOV received 12/30/2017. This policy does not provide coverage for pumping stations. The Total Insurable Value is \$ 14,297,047.

Inland Marine coverage (Fund 374) – for the period of March 1, 2020 to March 1, 2021, the parish is self-insured for the first \$1,000 per occurrence for basic, flood, earth movement, and windstorm with limits of \$93,206. This policy covers the equipment on top of the High-Rise Building belonging to HPD, surveillance equipment for Planning at the Marina, and a Communication Tower for OEP (Office of Homeland Security & Emergency Preparedness).

General Liability for Electric and Gas Systems (Fund 375)– For the period April 1, 2020 to April 1, 2021, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems; the first \$500,000 related to pollution liability; and \$200,000 Emergency Assistance Agreement. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$20,000,000 each occurrence, \$20,000,000 products; \$20,000,000 failure to supply, \$20,000,000 pollution aggregate, \$20,000,000 medical malpractice; \$20,000,000 wild Fire Liability Aggregate and \$40,000,000 General aggregate, with any claims over \$20,000,000 to be paid by the Parish.

Employment Practice Liability (Fund 376) - For the period April 1, 2020 to April 1, 2021, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with a \$20,000,000 Aggregate with any claims in excess of the \$10,000,000 to be paid by the Parish. Claims for Sexual Abuse are covered under this policy with limits of \$5,000,000.

Public Officials and Employee’s Liability (Fund 377) – For the period April 1, 2020 to April 1, 2021, the public officials, employee’s liability, and Sexual Harassment self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with \$20,000,000 aggregate. Any claims in excess of \$10,000,000 are paid by the Parish.

Environment Cleanup & Liability (Fund378) – For the period April 1, 2020 to April 1, 2021, the Parish has a \$250,000 deductible each incident, with limits of \$5,000,000 each incident with \$5,000,000 aggregate limit. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations. Any claims in excess of \$5,000,000 are paid by the Parish.

Contractors Pollution Liability (Fund 379) – For the period April 1, 2020 to April 1, 2021, the Parish has a \$5,000 deductible for each loss, with limits of \$1,000,000 each loss and \$2,000,000 aggregate limit. This covers our Housing and Human Services Department for Weatherization exposure.

Cyber Liability (Fund 367)-- for the period of April 1, 2020 to April 1, 2021, the Parish has a \$10,000 SIR and \$10,000 SIR for Event Management Liability with limits of \$1,000,000 per claim, \$1,000,000 Network interruption-per occurrence subject to 12 hour waiting period; \$1,000,000 Event Management-Discovery; and \$1,000,000 Cyber Extortion-per occurrence.

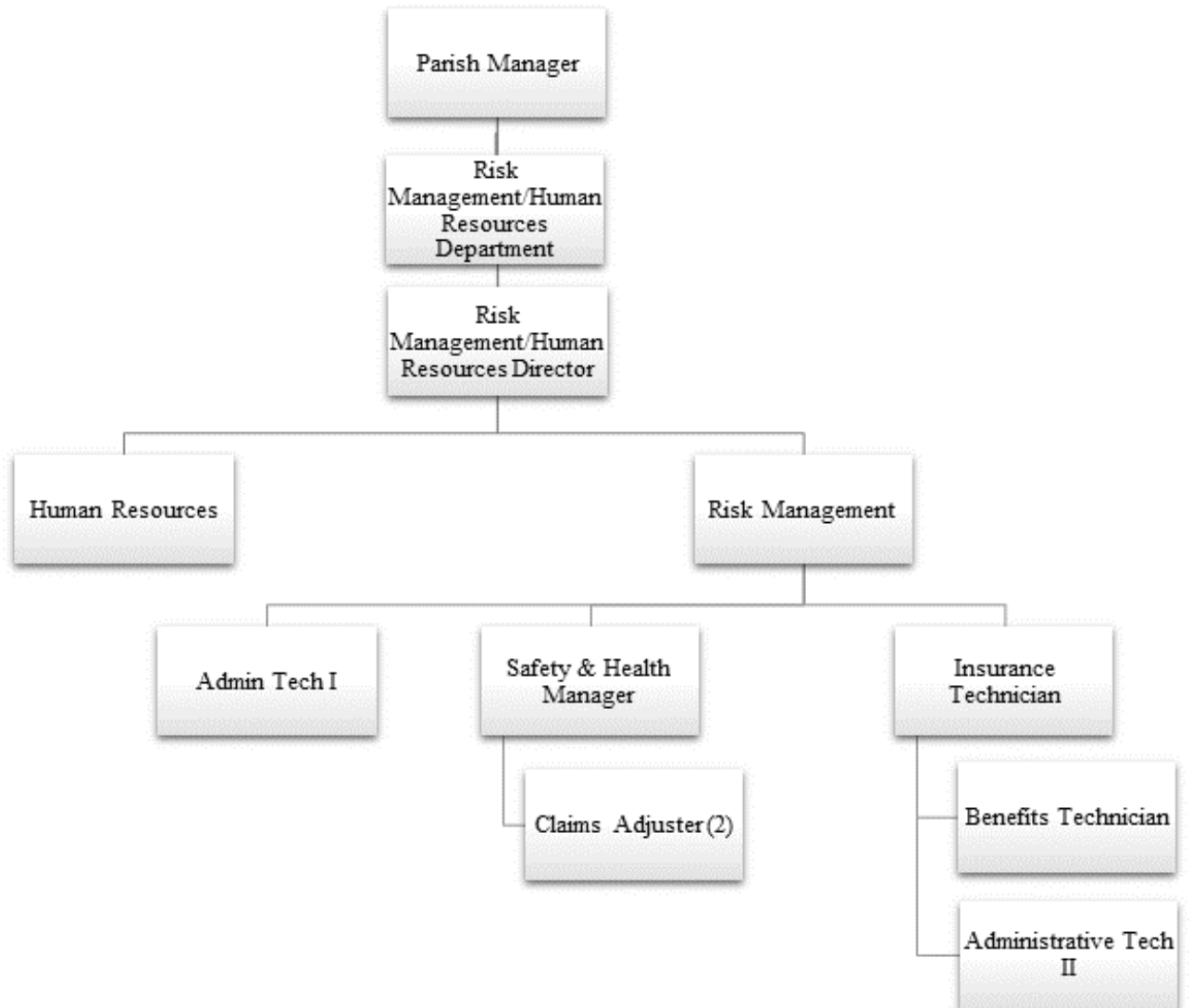
Drone-Aircraft Liability (Fund 366) – for the period of April 1, 2020 to April 1, 2021, the Parish has limits of \$5,000,000 per occurrence combined single limit of Bodily Injury and Property Damage and Medical per person \$5,000 with Medical per occurrence of \$50,000.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	107,234	139,060
Safety & Health Manager	1	1	1	1	209	47,732	59,665	71,599
Claims Adjuster	2	2	2	2	207	41,305	51,632	61,958
Insurance Technician	2	2	2	2	108	32,703	40,879	49,055
Admin Technician II	1	1	1	1	102	21,206	26,508	31,810
Admin Technician I	1	0	1	1	101	20,197	25,246	30,295
TOTAL	8	7	8	8				



354 & 357 RISK MANAGEMENT

GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Charges for Services	17,333,168	17,680,000	17,409,484	17,583,579	17,583,579
Other Revenue	2,175,270	500,000	500,042	500,000	500,000
TOTAL REVENUES	19,508,438	18,180,000	17,909,526	18,083,579	18,083,579
EXPENSES:					
Other Services and Charges	18,713,838	18,564,132	17,931,948	18,436,423	18,436,423
Allocated Expenditures	286,386	255,907	286,386	286,386	286,386
Operating Transfers Out	0	500,000	500,000	500,000	500,000
TOTAL EXPENSES	19,000,224	19,320,039	18,718,334	19,222,809	19,222,809
% CHANGE OVER PRIOR YEAR					-0.52%
INCREASE (DECREASE) TO NET POSITION	508,214	(1,140,039)	(808,808)	(1,139,230)	(1,139,230)
NET POSITION, JANUARY 1	1,781,933	2,290,147	2,290,147	1,481,339	1,481,339
NET POSITION, DECEMBER 31	2,290,147	1,150,108	1,481,339	342,109	342,109

BUDGET HIGHLIGHTS

- Premium Revenue, \$17,583,579, approved.
- Major expenditures: - Approved.
 - Premiums for excess liability including administrative fees, \$3,058,530, \$84,966 more than 2020.
 - Claims, \$15,252,959.

Special Note:

- The Parish is self-insured for the first \$175,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2019 is \$16.4 million. The Parish is covered under an insurance contract for the excess liability up to \$2,000,000 on individual claims. Each covered employee is subject to an unlimited maximum claim.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- Administration has recommended a 5% increase to premiums for 2021. The Parish will continue to review the claims in benefits and reserves through-out the year.
- At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retiree's contribution rate from 15% to 20%. In January 2013, the employee contribution was raised to 17.50%, in January 2014 and 2015 the rate was raised to 18.75% to 20.00% respectively. For employees hired on or after January 1, 2013, post-retirement benefits will only be available to those with thirty years of service and are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)



370 HUMAN RESOURCES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out several Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 950 employees. The department also handles several administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy, and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. Implement & Present on-site employee training seminars at no cost to TPCG employees on various employment topics.</i>			
a. Number of employees trained	345	200	700
b. Number of employee orientations completed	11	6	12
c. Number of employees attending orientation	133	82	110
d. Number of Parish employees that completed the State mandated Ethics Training.	773	800	850
e. To continue to stress the importance of the TPCG Drug Testing Policy	133	82	110
<i>2. Strengthen rapport/working relationships with department directors and management.</i>			
a. Total number of Parish full-time employees	668	655	670
b. Number of Job Openings	139	100	110
c. Number of Vacancies filled	117	85	100
d. Number of Applications received	1,584	1,100	1,350
e. Number of Performance Evaluations Processed	173	175	500
f. Number of Terminations	279	129	170
g. Number of parish full-time hires (permanent)	98	80	95

370 HUMAN RESOURCES

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	0	83	83	0	0
Charges for Services	598,254	596,000	596,096	596,000	596,000
Miscellaneous Revenue	2,711	0	696	0	0
TOTAL REVENUES	600,965	596,083	596,875	596,000	596,000
EXPENSES:					
Personal Services	403,070	361,902	301,330	392,022	392,022
Supplies & Materials	7,834	9,485	7,952	9,180	9,180
Other Services & Charges	160,566	258,249	225,187	229,692	229,692
Allocated Expenditures	82,361	82,037	82,361	82,361	82,361
Capital Outlay (Depreciation)	4,397	4,983	5,667	5,455	5,455
TOTAL EXPENSES	658,228	716,656	622,497	718,710	718,710
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.22%
INCREASE (DECREASE) TO NET POSITION					(122,710)
NET POSITION, JANUARY 1	526,331	469,068	469,068	443,446	443,446
NET POSITION, DECEMBER 31	469,068	348,495	443,446	320,736	320,736

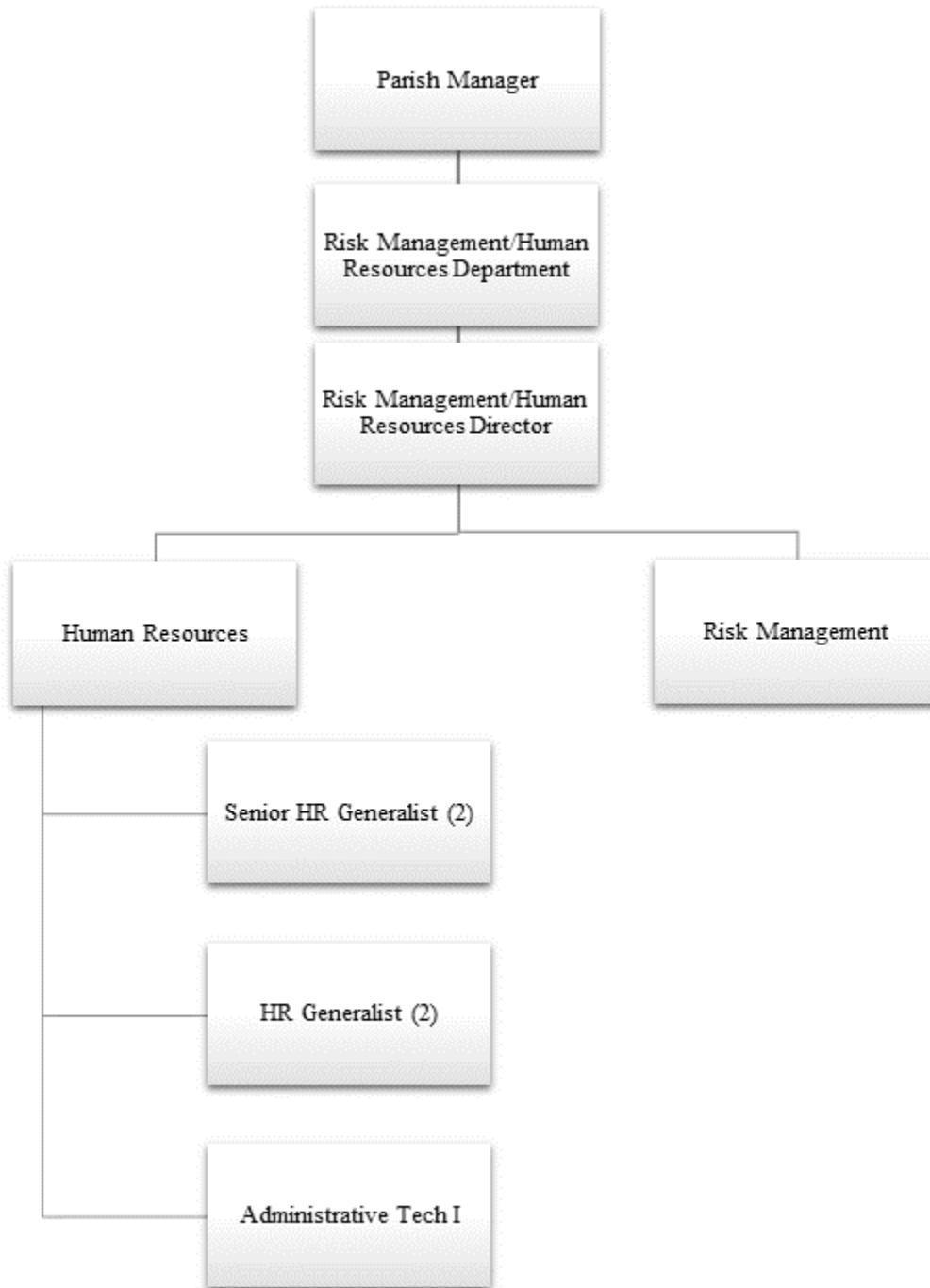
BUDGET HIGHLIGHTS

- Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2021 is 1.5% of salaries and wages or \$596,000, approved.
- Major Expenditures: - Approved.
 - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
 - 2015 - \$26,593
 - 2016 - \$29,733
 - 2017 - \$28,078
 - 2018 - \$23,648
 - 2019 - \$5,626
 - 2020 Estimated - \$20,631
 - 2021 Estimated - \$30,000
 - Legal/Consultant, \$75,000
 - Summer Intern Jumpstart Program (seventh year), \$40,000

370 HUMAN RESOURCES

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior HR Generalist	2	1	2	2	110	40,290	50,363	60,436
HR Generalist	2	2	2	2	108	32,703	40,879	49,055
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	5	4	5	5				



380 FINANCE/ PURCHASING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We provide responsive, professional, and outstanding support services to all our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish's best interest, it is our objective to maximum the value for each tax dollar spent on materials, supplies and/or services.

The mission of the Warehouse Division is to continue to provide all operating departments of the Terrebonne Parish Consolidated Government including all Fire & Recreation Districts with necessary supplies and materials needed daily. Our goal is to have available in our inventory stock control room, supplies which meet the required needs of all users. Items stocked for daily operations vary from general consumables such as janitorial, office, safety, paints and tools. Specialty products are stored for the Parish's Utilities services providing electric generation & distribution, gas distribution, wastewater collection & treatment, and landfill management. Also, all recreation equipment is purchased and stored for TPR's various youth team sports programs. We take pride in supporting the youth sports programs by collecting and storing used equipment. Equipment is inspected for safety reasons and repurposed the next season. The Warehouse provides material deliveries to all departments three days a week.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To respond to requests for assistance</i>			
a. Number of purchase orders issued	30,971	22,000	26,000
b. Dollar value of purchase orders (millions)	\$157	\$156	\$155
c. Number of training events hosted	0	0	1
d. Number of communication work orders processed	73	63	65
<i>2. To maintain response time from receipt of requisitions / requests to issuance of purchase orders</i>			
a. Material & Supply bids advertised	26	25	20
b. Capital projects advertised	20	15	15
c. RFP's, RFQ's, and SOQ's advertised	5	4	6
d. Surplus Property bids advertised	35	26	26
e. Dollar value of surplus property sold	\$289,135	\$200,000	\$215,000
<i>3. To continue revising and improving bidding documents and specifications.</i>			
a. Updated guidelines for standard forms for contracts, solicitations	Annually	Annually	Annually
b. Updated Purchasing Handbook	Annually	Annually	Annually
<i>4. To respond to all government agency Request for assistance</i>			
a. Number of Warehouse Employees	3	3	3
b. Number of Fund/Departments Assisted	94	97	97
c. Number of Stock delivered to various Department	814	400	800
<i>5. To obtain proper materials and equipment in a timely manner, while complying with all local, state, and federal laws.</i>			
a. Number of items stocked in the warehouse	534,306	425,000	400,000
b. Number of Warehouse Requisitions	4,182	4,290	4,200
c. Number of Quotations Solicited	180	190	175
<i>6. To continue to provide using departments with a Warehouse Staff that is professional, experienced and able to address departmental needs.</i>			
a. Dollar value of Warehouse Inventory (Millions)	\$1.7	\$2.5	\$2.1
b. Dollar value of Warehouse Issues (Millions)	\$1.4	\$1.5	\$1.4

380 FINANCE/ PURCHASING

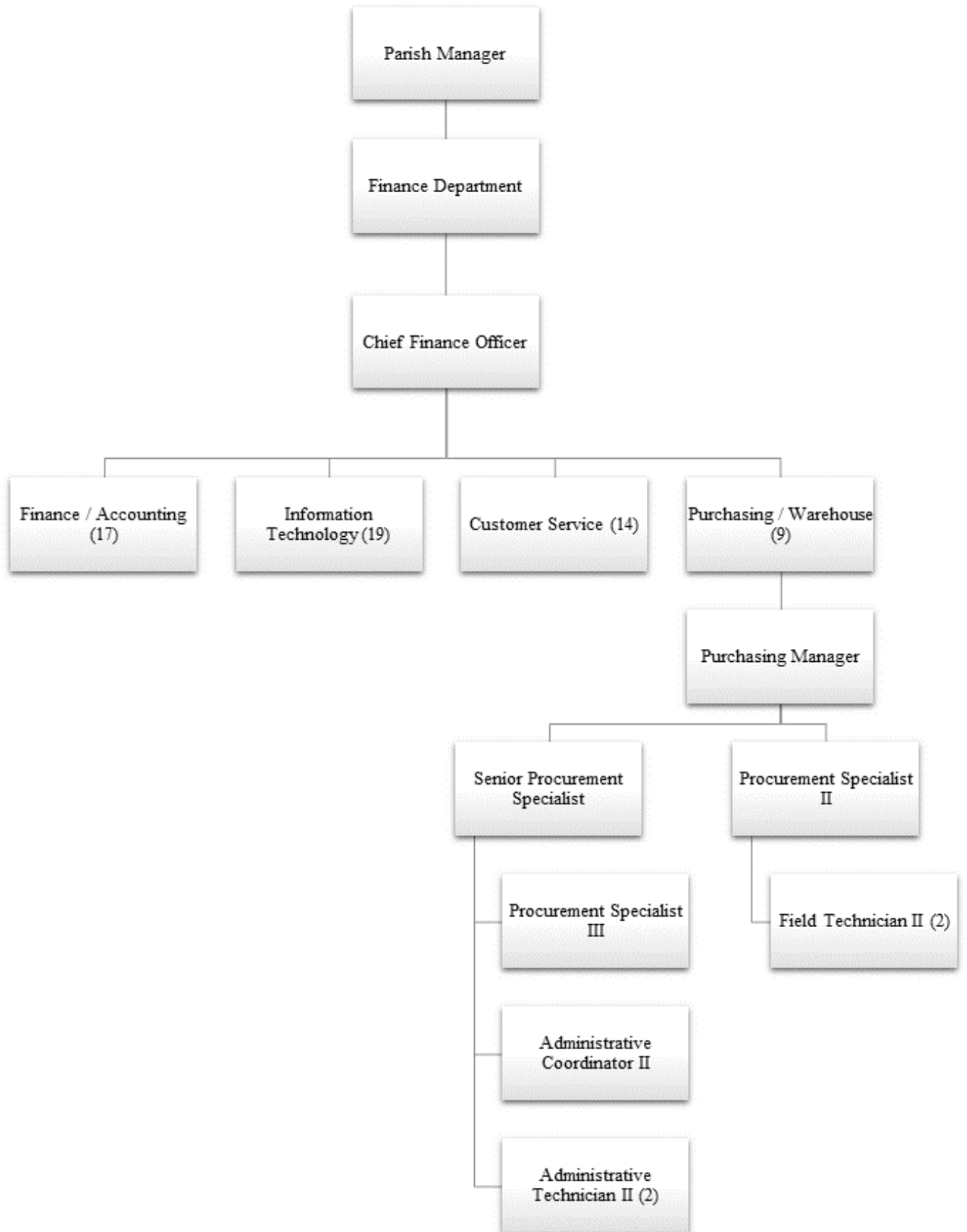
BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	0	32,970	32,970	0	
Charges for Services	836,881	958,369	984,304	1,025,104	1,025,104
Other Revenue	537	0	0	0	0
TOTAL REVENUES	837,418	991,339	1,017,274	1,025,104	1,025,104
EXPENSES:					
Personal Services	596,631	584,944	584,954	611,143	611,143
Supplies & Materials	10,591	14,550	9,938	14,550	14,550
Other Services & Charges	172,848	186,473	173,312	185,928	185,928
Repair & Maintenance	3,372	6,645	6,645	6,445	6,445
Allocated Expenditures	10,089	10,851	10,089	10,089	10,089
Capital Outlay (Depreciation)	52,384	54,906	49,071	46,949	46,949
TOTAL EXPENSES	845,915	858,369	834,009	875,104	875,104
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					3.07%
INCREASE (DECREASE) TO NET POSITION					
	(8,497)	132,970	183,265	150,000	150,000
NET POSITION, JANUARY 1	(204,114)	(212,611)	(212,611)	(29,346)	(29,346)
NET POSITION, DECEMBER 31	(212,611)	(79,641)	(29,346)	120,654	120,654

BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2021, \$1,020,104, approved.
- Capital: - Approved.
 - New covered outdoor area, \$150,000.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	57,231	71,539	85,847
Senior Procurement Officer	1	1	1	1	208	44,197	55,246	66,295
Procurement Specialist III	1	1	1	1	108	32,703	40,879	49,055
Procurement Specialist II	1	1	1	1	107	29,730	37,163	44,595
Admim Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	2	2	2	2	104	23,603	29,504	35,404
Admin Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	9	9	9	9				



390 INFORMATION TECHNOLOGY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides the most innovative, highest quality technology-based services, in the most cost-effective manner, and facilitates the achievement of goals and objectives of each of the parish's departments and various other governmental agencies within the parish. Services provided include consulting; documentation, design, development, and maintenance of all in-house developed applications and websites; purchasing, installing, and maintaining end-user equipment, system servers, and phone systems; and installing, maintaining, and securing the parish's network infrastructure. Additionally, the Information Technology Division is also responsible for the operation of TPTV, Terrebonne Parish's local PEG television channel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
<i>1. To assist departments with their technology needs.</i>			
a. Number of users supported.	1,010	1,025	1,050
b. Number of servers supported.	88	85	90
c. Number of computers supported.	875	978	1,000
d. Number of work order requests for Networking.	2,163	2,170	2,500
e. Ratio of users supported per Technician.	336	256	350
<i>2. To assist departments with their development needs.</i>			
a. Number of applications supported.	115	116	117
b. Number of work order requests for Development.	1,006	1,025	1,050
c. Number of additional users supported for eBusiness (<i>including myTPCG, TPCG utility customers, TPR families, AR-billed customers, vendors online, and Waterworks online</i>).	54,344	63,000	64,500
d. Ratio of government users supported per Development Team.	505	513	525
e. Ratio of applications supported per Development Team.	58	58	59
f. Ratio of applications supported per Technical Writer.	38	39	39
<i>3. To recruit and retain superior employees and enhance employee morale.</i>			
a. Average number of years of service for employees in the division.	9.79	10.76	11.76
b. Years of service in the technology industry.			
15-19 years of service	3	2	2
20-24 years of service	3	3	4
25 years of service or more	3	4	4
c. Number of employees with professional degrees.	14	14	14
<i>4. To enhance and expand the online services provided through myTPCG.org.</i>			
a. Number of active myTPCG accounts.	2,943	10,100	11,500
b. Number of gas and electric services.	2,452	7,500	8,250
c. Number of recreation participants.	523	1,625	2,000
d. Number of TPCG customers invoiced through Accounts Receivable.	N/A	40	80
e. Total number of payments processed.	14,555	31,800	45,500
<i>5. To continue to write user manuals and system documentation on all applications developed in-house by the IT Development staff.</i>			
a. Produce the City Utility Billing Manual.	80%	90%	100%
b. Produce the Human Resources New Employee Setup Manual.	20%	95%	100%
c. Produce the Human Resources Maintenance Manual.	0%	0%	50%
d. Produce the myTPCG Bank Admin Manual.	0%	30%	95%
e. Review and update the Accounts Payable Manual (bi-annual review).	80%	90%	100%
f. Review and update the Accounts Receivable Manual (bi-annual review).	20%	75%	80%
g. Review and update the Investment Manual (bi-annual review).	75%	90%	100%

390 INFORMATION TECHNOLOGY

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government (continued)</i>			
6. To upgrade and enhance capacity of the Parish technology infrastructure.			
a. Upgrade network infrastructure to 10GB to accommodate increase bandwidth demand.	45%	50%	55%
b. Implement gigabit capable network switches.	95%	100%	100%
7. To continue to move all Parish departments to one VoIP phone system.			
a. Percentage of Project Completion.	40%	50%	60%
b. Number of VoIP phones supported.	375	400	600

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	0	5,597	5,597	0	0
Charges for Services	1,845,084	2,180,098	2,219,658	2,291,421	2,291,421
TOTAL REVENUES	1,845,084	2,185,695	2,225,255	2,291,421	2,291,421
EXPENSES:					
Personal Services	1,480,022	1,479,278	1,554,125	1,547,983	1,547,983
Supplies & Materials	41,334	48,465	41,655	48,465	48,465
Other Services & Charges	293,295	356,454	316,036	385,080	385,080
Repair & Maintenance	858	12,625	12,625	13,382	13,382
Allocated Expenditures	20,437	19,879	20,437	20,437	20,437
Capital Outlay (Depreciation)	132,358	132,500	124,780	126,074	126,074
TOTAL EXPENSES	1,968,304	2,049,201	2,069,658	2,141,421	2,141,421
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					5.15%
INCREASE (DECREASE) TO NET POSITION	(123,220)	136,494	155,597	150,000	150,000
NET POSITION, JANUARY 1	(509,630)	(632,850)	(632,850)	(477,253)	(477,253)
NET POSITION, DECEMBER 31	(632,850)	(496,356)	(477,253)	(327,253)	(327,253)

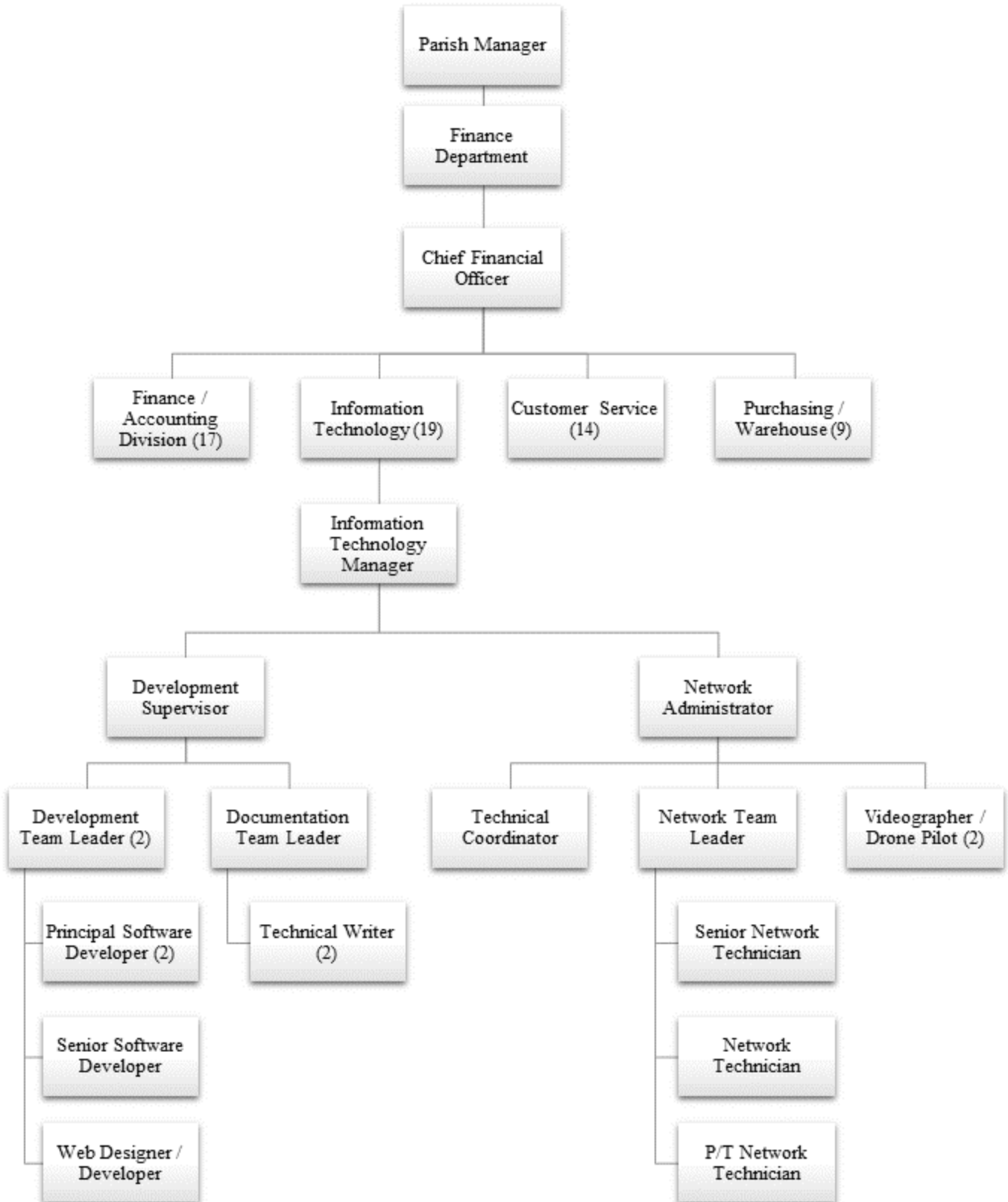
BUDGET HIGHLIGHTS

- Information Systems Fund derives revenues from the departments that it services. 2021 projected user fees, \$2,291,421, approved.
- Capital (\$90,000): - Approved.
 - Firewall, \$20,000.
 - Server upgrade, \$70,000.

390 INFORMATION TECHNOLOGY

PERSONNEL SUMMARY

JOB TITLE	2020	2020	2021	2021	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	62,954	78,693	94,431
System Analyst (Dev. Supv)	1	1	1	1	211	57,231	71,539	85,847
Network Administrator	1	1	1	1	211	57,231	71,539	85,847
Development Team Leader/Sys	2	2	2	2	210	52,028	65,035	78,042
Network Team Leader	1	1	1	1	210	52,028	65,035	78,042
Programmer/Analyst	2	2	2	2	209	47,732	59,665	71,599
Lead Technical Writer	1	1	1	1	209	47,732	59,665	71,599
Senior Programmer	1	1	1	1	208	44,197	55,246	66,295
Programmer	1	1	1	1	206	38,967	48,709	58,451
Technical Writer	2	2	2	2	206	38,967	48,709	58,451
Senior Network Technician	1	1	1	1	109	35,974	44,967	53,960
Videographer/Drone Pilot	2	2	2	2	108	32,703	40,879	49,055
Network Technician	1	1	1	1	108	32,703	40,879	49,055
Technical Coordinator	1	1	1	1	108	32,703	40,879	49,055
TOTAL FULL-TIME	18	18	18	18				
P/T Network Tech	1	1	1	1	108	16,352	20,440	24,528
TOTAL PART TIME	1	1	1	1				
TOTAL	19	19	19	19				



395 CENTRALIZED FLEET MAINTENANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Division, under the direction of the Public Works Department, was created to utilize available resources within the Parish to provide a modern, efficient, and structured support system to all governmental departments. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The following functions of this division are all essential to an oversight of a complete maintenance plan for vehicles and equipment:

- Prepare specification for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines; to promote job application or use of vehicles and equipment.
- Inspect and identify older vehicles and equipment; apply special handling of maintenance requirements to reduce future maintenance costs and prolong the anticipated life expectancy.
- Work with vendors and supervisors to arrange field demonstration of replacement equipment and coordinate training for operators of specialized equipment.
- Maintains an electronic inventory of rolling stock and preventive maintenance and record retention.
- Schedule services and does annual inspections.
- Conducts spot inspections and condition reports on request; maintains fuel station, issue fuel cards and develops usage reports.
- Performs road service and coordinates tire repairs and replacements.
- Installs and maintains GPS units in vehicles and designated equipment to improve transparency and enhance productivity and promote fuel savings.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
1. <i>To replace fueling station located at 1860 Grand Caillou Road.</i>			
a. Have plan engineered.	30%	30%	100%
b. Construct facility.	0%	0%	0%
2. <i>Update and Improve Fleet Maintenance Database Software</i>			
a. Hire a software programmer to convert current SQL database front end to a browser based system	100%	100%	100%
b. Hire programmer to create and install inventory tracking module	50%	50%	50%
3. <i>To return vehicles to service within specific times.</i>			
a. Within 24 hours	95%	95%	95%
b. Within 48 hours	7%	3%	3%
c. After 48 hours	4%	2%	2%

395 CENTRALIZED FLEET MAINTENANCE

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Charges for Services	898,727	1,150,527	1,059,522	1,196,135	1,196,135
TOTAL REVENUES	898,727	1,150,527	1,059,522	1,196,135	1,196,135
EXPENSES:					
Personal Services	682,333	744,993	639,392	763,380	763,380
Supplies & Materials	87,611	94,182	85,021	94,182	94,182
Other Services & Charges	138,148	152,034	138,800	152,264	152,264
Repair & Maintenance	2,303	12,856	12,856	12,856	12,856
Allocated Expenditures	13,453	13,462	13,453	13,453	13,453
Capital Outlay (Depreciation)	24,539	33,000	20,000	10,000	10,000
TOTAL EXPENSES	948,387	1,050,527	909,522	1,046,135	1,046,135
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					1.83%
INCREASE (DECREASE) TO NET POSITION	(49,660)	100,000	150,000	150,000	150,000
NET POSITION, JANUARY 1	(344,129)	(393,789)	(393,789)	(243,789)	(243,789)
NET POSITION, DECEMBER 31	(393,789)	(293,789)	(243,789)	(93,789)	(93,789)

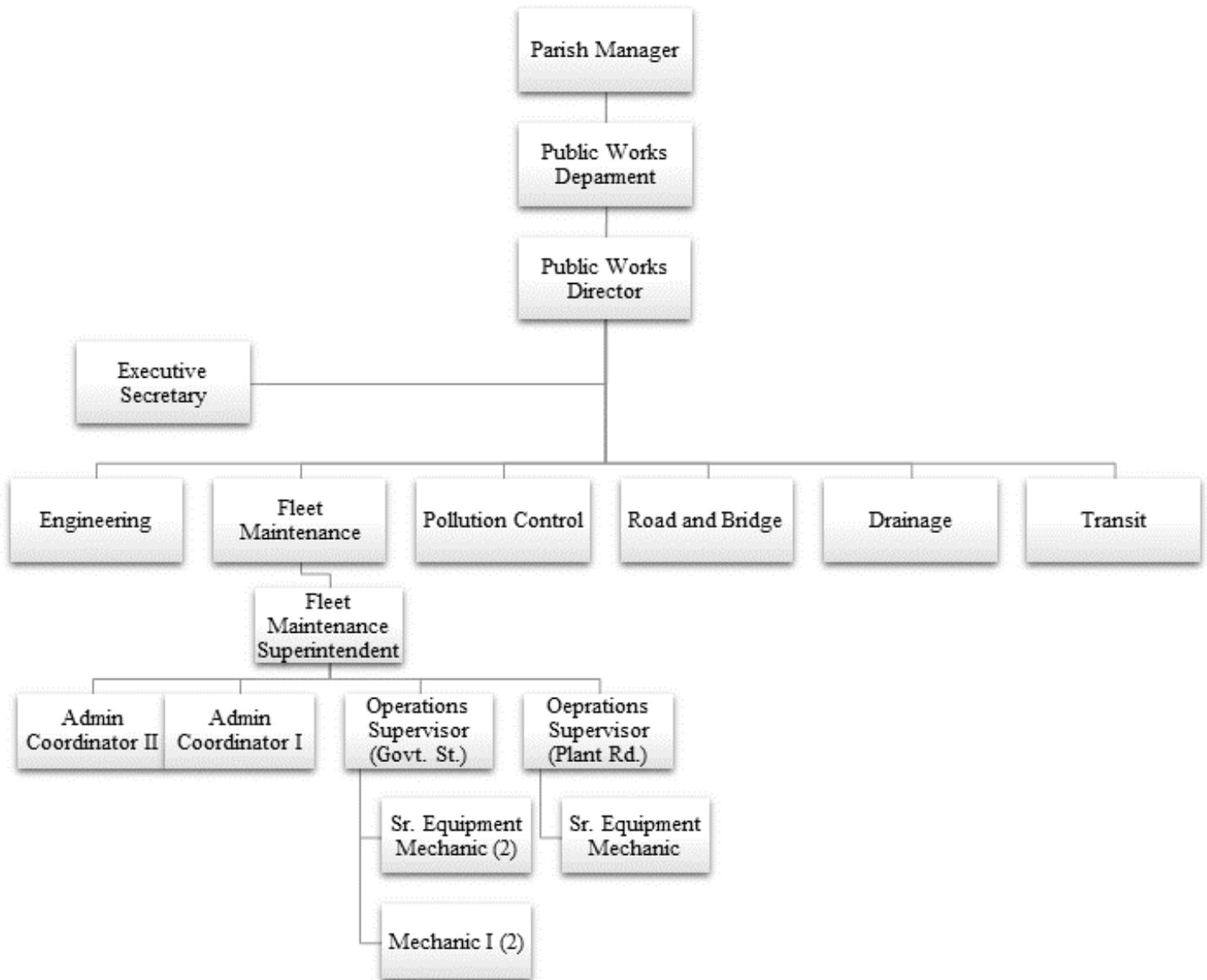
BUDGET HIGHLIGHTS

- Major funding source - \$1,196,135 of user fees charged to user departments, approved.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fleet Maint. Superintendent	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Senior Fleet Mechanic	3	2	3	3	108	32,703	40,879	49,055
Admin Coordinator II	1	1	1	2	106	27,275	34,094	40,913
Mechanic I	2	1	2	1	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	10	8	10	10				

395 CENTRALIZED FLEET MAINTENANCE



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding two issues totaling \$9.7 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2020 is \$1.2 billion, making the present debt limit for any one purpose \$1 billion.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may not exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2020 is \$282 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time, but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however, on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations, \$938,400 was delivered on August 28, 2013, and \$2 million of debt forgiveness bonds were delivered on October 1, 2014. On May 3, 2016, the Parish purchased \$8 million of Sewer Revenue Bonds.

DEBT SERVICE FUNDS

The 1995 Road and Drainage General Obligation bonds were called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. In 2015, \$11.6 million of roads, drainage and sewerage refunding bonds were sold. As of December 31, 2020, the total outstanding principal amount of General Obligation combined Roads, Drainage and Sewerage Bonds are \$8,665,000.

There are eight Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was trifold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400-acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds was sold, \$11,765,000 of Public

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (continued)

Improvement Bonds was also sold in the year 2011, and \$11,275,000 of Public Improvement Bonds was sold in 2013. In 2014, \$2,900,000 of Limited Tax Bonds was sold for the construction of a sports complex. In 2015, \$10,020,000 of Public Improvement Refunding Bonds was sold. In 2018 \$40,425,000 was sold to refinance Series 2011 Morganza Levee Improvement Bonds and \$15,312,854 of Morganza Levee Improvement Bonds was sold. Also, in 2018 \$15,170,000 of Public Improvement Bonds were sold for various drainage projects. The Parish issued \$16,885,000 in Revenue Bonds in 2018. The purposes of these bonds are for the GOMESA project which will develop Hurricane Protection Infrastructure and Coastal Restoration Projects. These bonds are pledged with GOMESA revenues to secure payment. Insufficient funds in GOMESA revenues does not constitute an event of default. In 2020, the Parish refunded the Series ST-2013 and Series ST-2011 bonds as well as issued \$20.0 million in new Public Improvement Bonds (Series 2020).

As of December 31, 2020, the outstanding principal amount of Sales & Use Tax Bonds is \$109,452,854 and the outstanding principal amount of Limited Tax Bonds is \$2,205,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System. These certificates were paid off during the year ended December 31, 2019.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000. On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations and delivered \$938,400 on August 28, 2013 and delivered \$2 million of debt forgiveness bonds on October 1, 2014. On May 3, 2016, \$8,000,000 of Sewer Revenue Bonds was sold.

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Fitch has rated Terrebonne Parish's outlook is stable.

	<u>Underlying Ratings</u>	<u>Insured Ratings</u>
	Standard and Poor's	Standard and Poor's
Public Improvement Bonds:		
2008 Public Improvement Bonds		AA-
2011 Public Improvement Bonds		AA-
2011 Public Improvement Bonds, Morganza Levee	A	AA
2013 Public Improvement Bonds		AA-
2014 Limited Tax Bonds		AA
2015 Public Improvement Refunding Bonds		AA-
2018 A & B Public Improvement Bonds, Morganza Levee	A	AA
2018 Public Improvement Drainage	AA-	AA
2020 Public Improvement		AA-
General Obligation:		
2008 Sewerage	AA	AA
2015 Road/Drainage/Sewerage Refunding Bonds	AA	AA

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund. The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish's debt service funds with a description of each activity:

Bond Trust Fund. To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Pension Debt Service Fund. In 1998, the City of Houma refinanced their indebtedness to the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issue was \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

Capital Improvement Bond Reserve Fund. To account for \$3,537,280 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

Capital Improvement Bond Sinking Fund. To accumulate monies for payment of \$11,275,000 of Public Improvement Series 2013 Bonds, \$11,756,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, Series 2008 \$2,080,000, \$11,850,000 Public Improvement Series 2009 bonds, and \$10,020,000 Public Improvement Refunding Bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish's portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

Sewer Improvement and Paving Sinking Funds. To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated, and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

General Obligation Refunding Sinking Fund. To accumulate monies for the payment of \$8,655,000 General Obligation bonds including roads, drainage and sewerage.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,910,179	1,187,783	1,261,657	1,532,260	1,532,260
Intergovernmental	1,450,355	1,435,475	2,377,137	1,596,876	1,596,876
Miscellaneous Revenue	506,654	20,850	103,741	15,450	15,450
Operating Transfers In	9,003,753	10,487,869	10,624,936	8,660,996	8,660,996
TOTAL REVENUES	12,870,941	13,131,977	14,367,471	11,805,582	11,805,582
EXPENDITURES:					
General - Other	84,522	56,243	67,912	76,950	76,950
Fire-Urban	279,248	0	0	0	0
Drainage	2,039,194	2,339,300	2,340,050	2,320,800	2,320,800
Sewerage Collection	3,677,663	3,709,531	3,706,031	3,729,288	3,729,288
Local Coastal Prgm. Dev	4,597,646	5,030,329	6,075,567	5,186,868	5,186,868
Parks and Grounds	203,050	204,375	204,375	200,625	200,625
Operating Transfers Out	485,197	170,673	308,879	208,054	208,054
TOTAL EXPENDITURES	11,366,520	11,510,451	12,702,814	11,722,585	11,722,585
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					1.54%
INCREASE (DECREASE) TO FUND BALANCE	1,504,421	1,621,526	1,664,657	82,997	82,997
FUND BALANCE, JANUARY 1	11,273,796	12,778,217	12,778,217	14,442,874	14,442,874
FUND BALANCE, DECEMBER 31	12,778,217	14,399,743	14,442,874	14,525,871	14,525,871

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS**

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	TOTAL
2021	8,335,505	1,487,200	9,822,705
2022	8,336,765	1,495,075	9,831,840
2023	8,356,980	1,499,700	9,856,680
2024	8,359,667	1,510,825	9,870,492
2025	8,367,207	1,513,325	9,880,532
2026	8,363,125	1,107,700	9,470,825
2027	6,122,351	1,110,425	7,232,776
2028	6,138,567	309,575	6,448,142
2029	6,155,703		6,155,703
2030	6,168,157		6,168,157
2031	6,174,610		6,174,610
2032	6,166,706		6,166,706
2033	6,169,494		6,169,494
2034	4,735,800		4,735,800
2035	4,534,800		4,534,800
2036	4,536,600		4,536,600
2037	4,537,200		4,537,200
2038	4,536,600		4,536,600
2039	4,539,800		4,539,800
2040	4,541,700		4,541,700
2041	4,542,200		4,542,200
2042	4,541,300		4,541,300
2043	4,539,000		4,539,000
	<u>138,799,837</u>	<u>10,033,825</u>	<u>148,833,662</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary thereof published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state."

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	<u>Roads/ Drainage/ Sewerage</u>
Assessed valuation	<u>\$ 1,041,672,410</u>
Debt limit: 10% of assessed value *	<u>\$ 104,167,241</u>
Less: Debt outstanding	8,655,000
Amounts held in sinking funds	<u>0</u>
Debt applicable to limitation	<u>8,655,000</u>
Legal debt margin	<u>\$ 95,512,241</u>

* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

Source: Comprehensive Annual Financial Audit Report

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

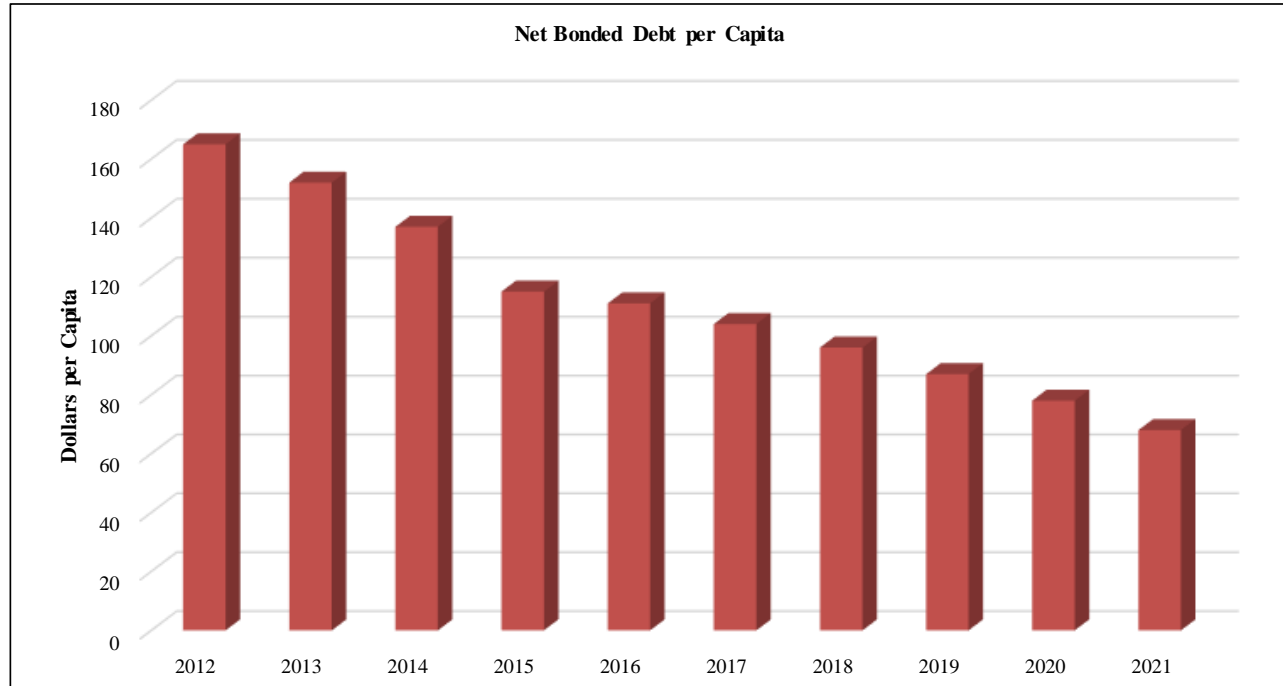
RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND NET AD VALOREM TAX DEBT TO ASSESSED VALUE

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2012	111,917	* 810,700,735	19,825,000	1,400,000	18,425,000	2.45%	165
2013	112,749	* 864,993,550	18,425,000	1,455,000	16,970,000	2.17%	152
2014	113,328	* 893,469,959	16,905,000	1,270,000	15,635,000	1.90%	137
2015	113,972	* 906,647,097	14,385,000	1,315,000	13,070,000	1.44%	115 *
2016	113,220	* 922,511,933	13,770,000	1,175,000	12,595,000	1.36%	111 *
2017	112,086	* 951,124,643	12,595,000	925,000	11,670,000	1.23%	104 *
2018	112,086	* 948,226,968	11,670,000	960,000	10,710,000	1.12%	96 *
2019	111,021	* 1,007,034,509	10,710,000	1,000,000	9,710,000	0.96%	87 *
2020	** 110,461	* 1,041,072,410	9,710,000	1,055,000	8,655,000	0.83%	78 *
2021	*** 110,461	* 1,145,179,651	8,655,000	1,110,000	7,545,000	0.66%	68 *

* Estimated by Terrebonne Parish Consolidated Government.

** Projected amounts for 2020.

*** Budgeted amounts for 2021.



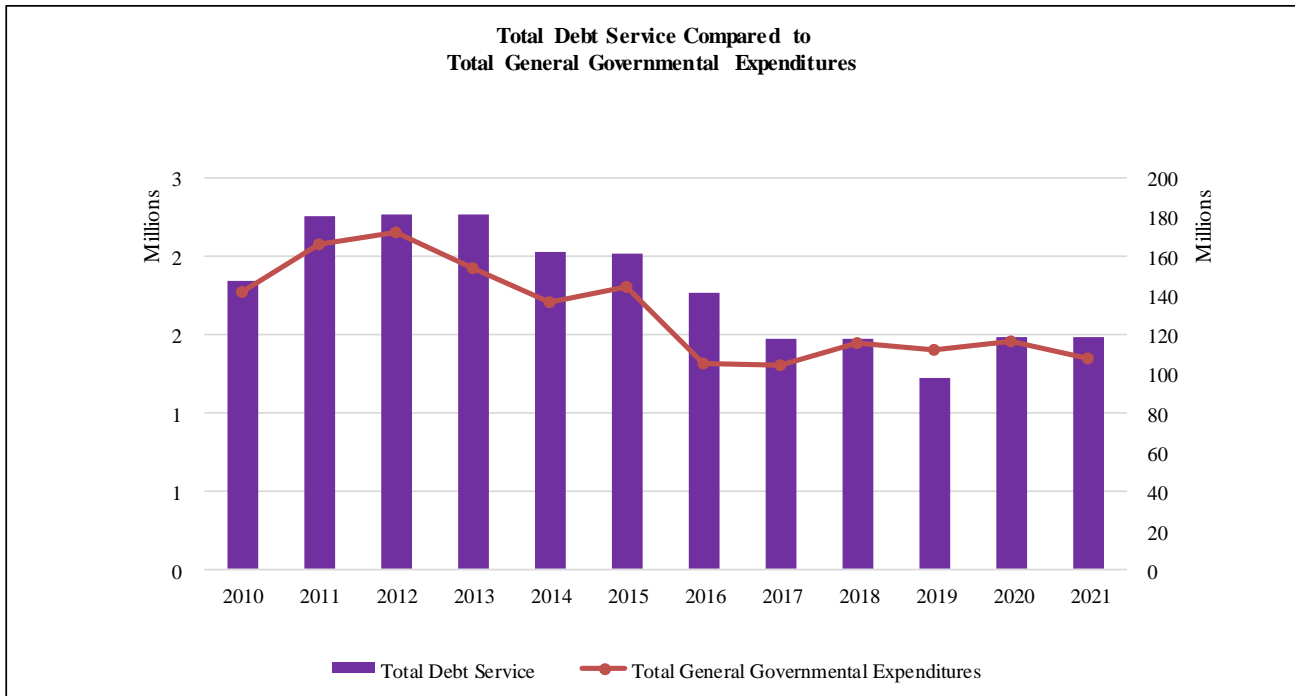
400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2010	1,125,000	715,608	1,840,608	141,922,160	1.30%
2011	1,330,000	925,451	2,255,451	166,559,474	1.35%
2012	1,400,000	870,035	2,270,035	172,337,338	1.32%
2013	1,455,000	812,473	2,267,473	153,773,260	1.47%
2014	1,270,000	756,104	2,026,104	136,824,068	1.48%
2015	1,315,000	700,928	2,015,928	144,436,498	1.40%
2016	1,175,000	592,115	1,767,115	105,018,913	1.68%
2017	925,000	548,645	1,473,645	104,255,046	1.41%
2018	960,000	512,069	1,472,069	115,744,012	1.27%
2019	755,000	469,075	1,224,025	112,342,395	1.09%
2020 *	1,055,000	431,325	1,486,325	116,410,707	1.28%
2021 **	1,110,000	377,200	1,487,200	107,459,646	1.38%

* Projected amounts for 2020.

** Budgeted amounts for 2021.



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 12,886,110	100%	\$ 12,886,110
Overlapping:			
Terrebonne Parish School Board*	10,000,000	100%	10,000,000
Fire Protection No. 5	1,080,000	2.02%	21,816
Fire Protection No. 7	775,000	5.61%	43,478
Fire Protection No. 10	310,000	4.29%	13,299
Schriever Fire Protection District	2,115,000	12.63%	267,125
Recreation District No. 5	2,000,000	2.95%	59,000
Recreation District No. 6	1,125,000	4.89%	55,013
Terrebonne Parish Veterans' Memorial District	<u>2,415,000</u>	100%	<u>2,415,000</u>
Total	<u>\$ 19,820,000</u>	<u>100%</u>	<u>\$ 12,874,731</u>

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.
Overlapping debt is based on June 30, 2019 financial information.



CAPITAL IMPROVEMENT PROJECTS FUNDS

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees.
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish President shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted no later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

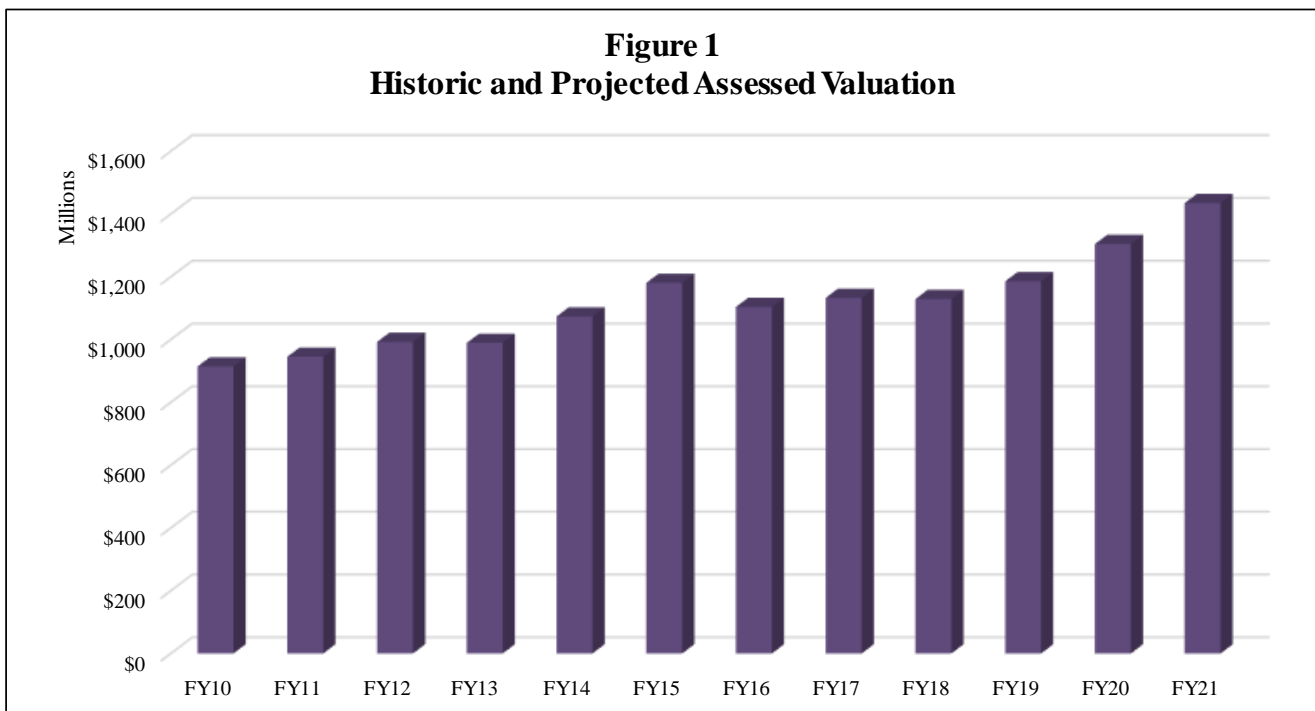
CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (continued)

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct effect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:



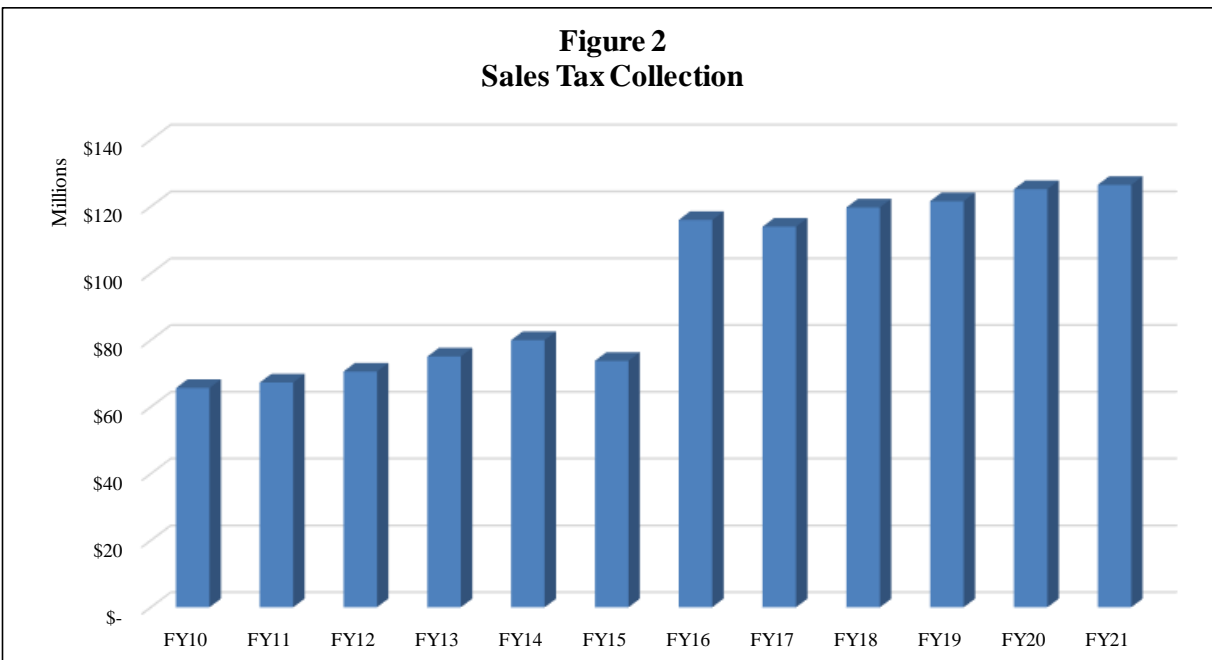
SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 5.5% Sales Tax through 2020.



UTILITY REVENUE BONDS

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Adopted Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds, and \$938,400 on August 28, 2013, \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million of Sewer revenue Bonds on May 3, 2016. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish issued \$2.9 million of Limited Tax Bonds in 2014 and \$8.0 million in 2016.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

DISTRICT DEBT

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts can raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2008, 2009, 2011, 2013, 2015 and 2020 Public Improvement Sales Tax Bonds. The ¼% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

GULF OF MEXICO ENERGY SECURITY ACT (GOMESA) BONDS

The Parish has the authority to issue GOMESA Bonds secured by the GOMESA Revenues. The purpose of the bonds are for (i) paying the costs of additions, acquisitions, repairs and/or expansions needed for coastal restoration, protection and for other activities and endeavors permitted under the provisions of GOMESA, (ii) funding a debt service reserve fund, if any, and (iii) paying costs of issuance and other related costs. The Parish issued \$16.8 million in GOMESA bonds in 2019.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish’s projects have been funded with video poker revenues. The adopted 2021 Revenues will be used for operations.

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$2.0 million in 2021, \$5.4 million in 2010, \$5.94 million in 2011, \$4.83 million for the year 2012, \$5.58 million for the year 2013, \$5.5 million for the year 2014, \$3.2 million in 2015, \$2.0 million in 2016, \$2.3 million in 2017, \$2.7 million in 2018, \$3.0 million in 2019 and estimates \$1.7 million in 2020 and \$2.0 million in 2021. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish's grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local "match," can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2021, the cost was approximately:

- \$1,426 to maintain one acre of park property;
- \$309.53 per garbage customer to maintain the sanitation system;
- \$100.78 operating cost per vehicle per hour, and
- \$11,653 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well-being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne's Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, those associated with the economic boost to downtown gained by promoting tourism.

The 2021 Capital Improvements Budget totals \$52,019,033 a decrease of 52% from the original 2020 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2020" represents new projects, 2019 expenditures, funding increases/decreases and transfer of closed out project balances.

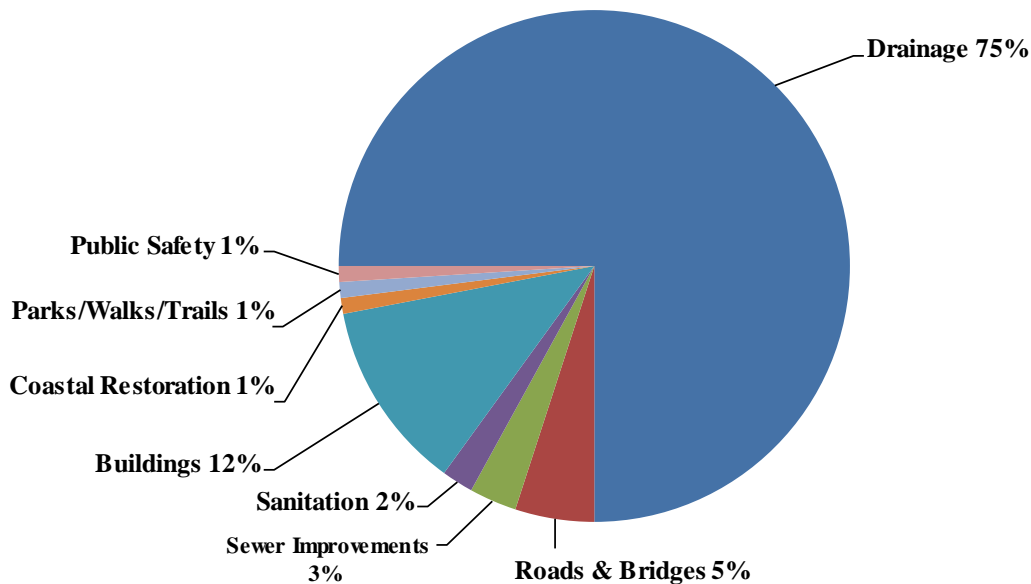
CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

<u>Project Type</u>	<u>2020 Budget</u>	<u>Change for 2020</u>	<u>2021 Budget</u>
Buildings	6,459,500	(345,685)	6,113,815
Roads & Bridges	3,503,876	(701,136)	2,802,740
Drainage	62,944,438	(24,064,770)	38,879,668
Parks/Sidewalks/Trails	2,052,919	(1,454,278)	598,641
Public Safety	764,222	(188,627)	575,595
Coastal Restoration	502,923	236,269	739,192
Sewer Improvements	1,320,872	(71,136)	1,249,736
Sanitation Improvements	1,519,759	(460,113)	1,059,646
Totals	79,068,509	(27,049,476)	52,019,033

Like in 2020, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government must keep the possible dangers of the tropical systems to the forefront of its planning for protection to the citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. This Parish has experienced horrific hurricanes in the past which has proved that we must provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the State of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 75% of our total Capital Improvement Projects as shown on the following chart.

2021 CAPITAL IMPROVEMENT PROJECTS



CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill but is rebounding due to the resilience of our citizens and the local businesses. However, the Gulf oil spill did directly affect our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, were similarly affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. The moratorium on deep-water oil drilling has had an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana has felt some effect of the oil disaster. With the new regulations on issuing deep water drilling permits, the new permits are not forthcoming as quickly as in the past. With a cautious optimism, the Parish is remaining consistent with its 2021 operations and maintenance budget from 2020 budget because of decreases in Sales Taxes and Mineral Lease Payments due to a downturn in the local economy.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2021 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the Lashbrook Pump Station which \$5,094,158 is budgeted to rehabilitate the pump station due to damages from Hurricane Ike. Another project is the 1-1B Drainage Project of various phases to-date has been budgeted at \$17,579,556, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$21,381,622. Approximately, \$21,156,487 has been spent so far on this project.

The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. Another project is the Petit Caillou Drainage with a budget of \$10,140,485 which is the construction of a pump station to improve the drainage in the Chauvin area. The Petit Caillou Lock Structure is a new lock structure with miter gates to allow passage of boats/vessels when the gate is closed. The budget for this project is \$9,770,968. Also, the Bayou Terrebonne Lock Structure is a new lock structure with miter gates to allow passage of boats/vessels when the gate is closed. The budget for this project is \$10,291,633. The Bayou Black pump station project will provide a pump station for Bayou Black on Hanson Canal to give residents relief from flooding and standing water. The budget for this project is \$14,170,715. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2021 operation and maintenance including operating capital expenditures proposed budget of \$14,937,736 compared to the 2020 originally proposed budget of \$13,513,446. This is an increase of \$1,424,290 (10.54%) from 2020 to 2021.

Due to the growth in our area, a demand for our infrastructure is ever increasing. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$2,802,740 that is shown on the chart above at 5%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance budget of the Road and Bridge Department for 2021 is \$6,420,033 which is a decrease of \$190,030 or 2.87% less than the 2020 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. In 2013, the Parish issued \$938,400 Sewer Revenue Bond. In 2016 the Parish issued \$8 million in Taxable Limited Tax Bonds for Sewer Projects. Projects that are still ongoing in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2021 is \$10,152,847 which is an increase of \$65,629 or .65% more than 2020.

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,270,148. The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish regarding the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 12,366,030
Total Levees	69,300,169
Total Forced Drainage	18,330,661
Total Roads	2,616,768
Total Waterworks	883,417
Total Pollution Control/Sewerage	3,160,240
Total Buildings	<u>16,612,863</u>
Total for Projects	<u>\$123,270,148</u>



600 CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds. Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish's construction projects authorized for a particular year. This budget is contained in a separate document but is summarized in the operating budget book.

Below is a list of Terrebonne Parish's Capital Improvement Project funds with a description of each activity:

City Court Building Fund. With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Fund 641/241 HUD CDBG Recovery Construction Fund. Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

Parishwide Drainage Construction Fund. To account for the construction and improvements to Terrebonne Parish's Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund. To account for the construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish sold \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Sewer Bond Construction Fund. Sale of \$17,000,000 Sewer Revenue Bonds in 2010, \$938,000 on August 28, 2013 and \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million in Taxable Limited Tax Bonds in 2016. Being used for renovations/ upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

Capital Projects Control Fund. To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund. To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund. To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund. To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund. To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund. To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund. To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund. To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund. To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund. To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund. To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	0	0	0
Intergovernmental	9,362,628	26,560,665	26,560,665	0	0
Miscellaneous Revenue	1,575,174	38,086	253,480	0	0
Operating Transfers In	7,618,546	27,084,165	27,100,245	804,299	804,299
TOTAL REVENUES	18,556,348	76,020,083	76,099,269	804,299	804,299
EXPENDITURES:					
Juvenile Services	15,218	4,747	4,747	0	0
Government Buildings	1,356,750	7,577,550	7,577,850	0	0
Auditoriums	12,761	2,671,737	2,671,737	0	0
Parish Prisoners	149,550	474,400	474,400	43,000	43,000
Coastal Restoration/Preservation	206,253	357,592	357,592	481,600	481,600
Engineering	273,759	25,879	25,879	0	0
Roads & Bridges	1,646,424	5,575,944	5,575,944	0	0
Drainage	26,308,598	62,250,060	62,254,668	710,000	710,000
Sewerage Collection	36,478	1,249,736	1,249,736	0	0
Parks & Grounds	1,636,478	1,648,641	1,648,641	0	0
Police	0	107,430	107,430	0	0
General - Other	0	305,137	305,137	0	0
Water Projects	0	122,074	122,074	0	0
City Court	44,885	198,649	198,649	0	0
Solid Waste Services	710,113	1,042,572	1,042,572	0	0
Landfill Closure	0	17,074	17,074	0	0
Operating Transfers Out	4,248,134	26,139,407	26,155,487	369,699	369,699
TOTAL EXPENDITURES	36,645,401	109,768,629	109,789,617	1,604,299	1,604,299
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-98.52%
INCREASE (DECREASE) TO FUND BALANCE	(18,089,053)	(33,748,546)	(33,690,348)	(800,000)	(800,000)
FUND BALANCE, JANUARY 1	54,630,594	36,541,541	36,541,541	2,851,193	2,851,193
FUND BALANCE, DECEMBER 31	36,541,541	2,792,995	2,851,193	2,051,193	2,051,193

604 CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall, and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement. The remaining funds are being utilized for a roof replacement.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Operating Transfers In	67,500	30,000	30,000	0	0
TOTAL REVENUES	67,500	30,000	30,000	0	0
EXPENDITURES:					
City Court	44,885	198,649	198,649	0	0
TOTAL EXPENDITURES	44,885	198,649	198,649	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	22,615	(168,649)	(168,649)	0	0
FUND BALANCE, JANUARY 1	159,394	182,009	182,009	13,360	13,360
FUND BALANCE, DECEMBER 31	182,009	13,360	13,360	13,360	13,360

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity

604 CITY COURT BUILDING FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2020	2021	2022	2023	2024	TOTAL
City Court Complex	168,649	30,000	0	0	0	0	198,649
TOTAL EXPENDITURES	168,649	30,000	0	0	0	0	198,649
<i>*Total Funding Less Prior Year Expenditures</i>							

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>City Court Land Purchase</u>	
<p>This project provides for the purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Count. The balance of funds for renovations and improvements will be used for the renovations necessary to accommodate City Court and City Marshal offices.</p>	
<ul style="list-style-type: none"> • Council District: • Funding Source: • Project Appropriation: • Operating Budget Impact: • Projected Year of Completion: 	<p>5 73% City Court Building Fund; 27% General Fund Total Project costs including prior authorizations totals \$1,020,765 Replaces existing high-maintenance building; therefore, expect no financial impact on operations. Continuous</p>

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

On March 19, 2009, HUD approved Louisiana's initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately. However, the two funds continue to be considered one program. See Grant Funds Section.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	4,260,410	591,914	591,914	0	0
Operating Transfers In	0	202,878	214,173	0	0
TOTAL REVENUES	4,260,410	794,792	806,087	0	0
EXPENDITURES:					
Juvenile Services	15,218	0	0	0	0
Engineering	273,759	25,879	25,879	0	0
Roads & Bridges	0	1	1	0	0
Drainage	4,424,940	790,131	790,131	0	0
Operating Transfers Out	11,294	0	0	0	0
TOTAL EXPENDITURES	4,725,211	816,011	816,011	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO					
FUND BALANCE	(464,801)	(21,219)	(9,924)	0	0
FUND BALANCE, JANUARY 1	474,725	9,924	9,924	0	0
FUND BALANCE, DECEMBER 31	9,924	(11,295)	0	0	0

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2020	2021	2022	2023	2024	TOTAL
CDBG Ashland North Levee Improvement & Ext	(1)	0	0	0	0	0	(1)
CDBG Cedar Grove to Ashland Landfill/Wtr Ctrl	1	0	0	0	0	0	1
CDBG Falgout Canal with Bargegate	1	0	0	0	0	0	1
CDBG Falgout Canal Pontoon Bridge	1	0	0	0	0	0	1
CDBG F/D Summerfield P/S	1	0	0	0	0	0	1
CDBG Juvenile Detention Facility	8,597	(8,597)	0	0	0	0	0
CDBG Public Works Administrative Building	25,879	0	0	0	0	0	25,879
CDBG Susie Canal North Levee Extension	362,117	0	0	0	0	0	362,117
CDBG Upper Dularge Pump Station	(1)	0	0	0	0	0	(1)
CDBG Ward 7 Levee Elevation	216,538	211,475	0	0	0	0	428,013
TOTAL EXPENDITURES	613,133	202,878	0	0	0	0	816,011
*Total Funding Less Prior Year Expenditures							

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

CDBG Ashland North Levee Improvements

This project constructs 9,000 Linear Ft. of levee between the proposed Thompson Road Extension and St. Louis Canal.

- Council District: 7
- Funding Source: CDBG Recovery
- Project Number: 10-CDBG-R-LEV-67 & 55-PARA-3305
- Project Appropriation: Total Project costs including prior authorizations totals \$2,635,250
- Engineer/Architect: CB&I Coastal
- Contractor: Phylway Construction
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
- Projected Year of Completion: 2021

CDBG Cedar Grove to Ashland Landfill Levee & Water Control Structure

This project is the construction of a levee in upper Grand Caillou from north end of the proposed Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.

- Council District: 7
- Funding Source: CDBG Recovery
- Project Number: 10-CDBG-WTR-70 & 55-PARA-3308
- Project Appropriation: Total Project costs including prior authorizations totals \$453,500
- Engineer/Architect: T. Baker Smith, LLC
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
- Projected Year of Completion: 2021

CDBG Falgout Canal Pontoon Bridge

This project replaces the existing pontoon bridge.

- Council District: 7
- Funding Source: CDBG Recovery
- Project Number: 12-CDBG-32 & 55-PARA-3308
- Project Appropriation: Total Project costs including prior authorizations totals \$3,903,749
- Engineer/Architect: GSE Associates, LLC
- Contractor: Sealevel Construction
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund.
- Projected Year of Completion: 2021

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

CDBG Falgout Canal with Barge Gate

This project clears the opening for Navigation and 180' hydraulic opening, fabrication and installation of a steel barge gate.

- Council District: 7
- Funding Source: CDBG Recovery
- Project Number: 55-PARA-314
- Project Appropriation: Total Project costs including prior authorizations totals \$16,875,031
- Contractor: Agreement with Terrebonne Levee and Conservation District
- Operating Budget Impact: No operating impact is anticipated.
- Projected Year of Completion: 2021

CDBG Forced Drainage Summerfield Pump Station

This project reconstructs the Summerfield Drainage Pump Station.

- Council District: 6
- Funding Source: CDBG Recovery
- Project Number: 09-DRA-10 & 55-PARA-3405
- Project Appropriation: Total Project costs including prior authorizations totals \$4,115,108
- Engineer/Architect: GSE Associates, LLC
- Contractor: Cecil D. Gassicot, LLC
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
- Projected Year of Completion: 2021

CDBG Juvenile Detention Facility

This project is for the construction of a juvenile justice complex on a 6-acre parcel of land just off LA Highway 24 north of LA Highway 90.

- Council District: Parishwide
- Funding Source: CDBG Recovery
- Project Number: 12-JUVCDBG-38
- Project Appropriation: Total Project costs including prior authorizations totals \$10,370,744
- Engineer/Architect: Duplantis Design Group
- Contractor: Thompson Construction
- Operating Budget Impact: No operating impact is anticipated. The new facility should allow for reduced utility costs and repairs. Routine maintenance funded out of the existing Juvenile Detention Fund.
- Projected Year of Completion: 2020

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (continued)

CDBG Public Works Administrative Building

This project is for the construction of a new public works facility, adequate parking lot, above ground fuel tanks and a wash rack.

- Council District: Parishwide
- Funding Source: CDBG Recovery
- Project Number: 12-PWCDBG-64 & 55-PARA-3203
- Project Appropriation: Total Project costs including prior authorizations totals \$6,185,345
- Engineer/Architect: Duplantis Design Group
- Contractor: B.E.T. Construction/E3 Electrical
- Operating Budget Impact: No operating impact is anticipated. The new building should allow for reduced energy costs and repairs. Routine maintenance funded out of General Fund.
- Projected Year of Completion: 2021

CDBG Susie Canal North Levee Extension

This project constructs a 13,000 linear foot levee from the northern boundary of the Cranebreak Subdivision to Bobtown Bridge. It also refurbishes Cranebreak forced drainage levee and constructs a new levee to provide drainage to Bobtown Bridge.

- Council District: 7
- Funding Source: CDBG Recovery
- Project Number: 10-LEV-31 & 10-CDBG-R-31 & 55-PARA-3303
- Project Appropriation: Total Project costs including prior authorizations totals \$6,603,940
- Engineer/Architect: GSE Associates, LLC
- Contractor: River Road Construction
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
- Projected Year of Completion: 2021

CDBG Upper Dularge Pump Station

This project constructs a new Drainage pump station in Upper Dularge.

- Council District: 7
- Funding Source: CDBG Recovery
- Project Number: 12-DRA-47 & 55-PARA-3301
- Project Appropriation: Total Project costs including prior authorizations totals \$284,100
- Engineer/Architect: GSE Associates, LLC
- Contractor: To be determined; only in design stage
- Operating Budget Impact: To be determined; only in design stage
- Projected Year of Completion: To be determined; only in design stage 2021

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

CDBG Ward 7 Levee

This project is the construction of a 10' lift design for 85,000 linear feet segment of levee that refurbishes the existing upper and lower Little Caillou forced drainage.

- Council District: 8
- Funding Source: CDBG Recovery
- Project Number: 10-CDBG-R-LEV-63 & 55-PARA-3306
- Project Appropriation: Total Project costs including prior authorizations totals \$21,284,500
- Engineer/Architect: CB&I Coastal, Inc./Aptim Coastal
- Contractor: Apeck Construction/Phylway Construction/Ceres Environmental/Coastal Dredging/LA Contracting Enterprise
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
- Projected Year of Completion: 2021

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties' revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	2,841,666	22,566,110	22,566,110	0	0
Charge for Services	12,177	0	0	0	0
Miscellaneous Revenue	1,218,177	0	185,741	0	0
Operating Transfers In	2,677,833	16,099,165	16,099,165	260,000	260,000
TOTAL REVENUES	6,749,853	38,665,275	38,851,016	260,000	260,000
EXPENDITURES:					
Drainage	21,342,380	61,121,736	61,126,344	710,000	710,000
Operating Transfers Out	1,927,005	2,343,878	2,343,878	0	0
TOTAL EXPENDITURES	23,269,385	63,465,614	63,470,222	710,000	710,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-98.84%
INCREASE (DECREASE) TO FUND BALANCE					
	(16,519,532)	(24,800,339)	(24,619,206)	(450,000)	(450,000)
FUND BALANCE, JANUARY 1	42,872,349	26,352,817	26,352,817	1,733,611	1,733,611
FUND BALANCE, DECEMBER 31	26,352,817	1,552,478	1,733,611	1,283,611	1,283,611

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Lacarpe Drainage Loc 'C'- Approved.**
 - Parishwide Drainage Construction Fund- \$250,000
- **Elliot Jones Pump Station- Approved.**
 - ¼% Capital Sales Tax Fund- \$160,000
- **Industrial Road Pump Station Replacement-Approved.**
 - Parishwide Drainage Construction Fund-\$200,000
- **Lashbrook Pump Station-Approved.**
 - ¼% Capital Sales Tax Fund-\$100,000

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	YEARS	2020	2021	2022	2023	2024	TOTAL
1-1A Drainage	1,425,419	205,000	0	0	0	0	1,630,419
Automatic Bar Screen Cleaners	129,502	(129,502)	0	0	0	0	0
Bayou Black Pump Station	5,044,775	400,000	0	0	0	0	5,444,775
Bayou Black Pump Station @ Geraldine	58,830	0	0	0	0	0	58,830
Bayou LaCache (Bayouside Drive Culverts)	0	75,000	0	0	0	0	75,000
Bayou Lacarpe Drainage Loc "C"	250,000	150,000	250,000	0	0	0	650,000
Bayou Terrebonne Clearing and Snagging	0	760,000	0	0	0	0	760,000
Bayou Terrebonne Freshwater Diversion Project	106,500	0	0	0	0	0	106,500
Bayou Terrebonne Lock System	8,969,933	0	0	0	0	0	8,969,933
Bayou Terrebonne Pump Station	290,079	10,200,000	0	0	0	0	10,490,079
Bayouside Dr. Drainage	0	75,000	0	0	0	0	75,000
Bonanza Pump Station Improvements	103,404	(103,404)	0	0	0	0	0
Brady Rd. Drainage Improvements	0	100,000	0	0	0	0	100,000
Cedar Grove to Ashland Lanfill & Wtr Cntrl	500,000	0	0	0	0	0	500,000
Company Canal Road Pump Station	110,667	0	0	0	0	0	110,667
D-18 Pump Station Replacemnt(Dularge West)	500,000	0	0	0	0	0	500,000
Dulac (Parish) Levee	0	190,000	0	0	0	0	190,000
Elliot Jones Canal Pump Station	337,749	11,729,835	160,000	0	0	0	12,227,584
Exhibit 14 Channel Improvements	156,394	0	0	0	0	0	156,394
Hollywood Road Drainage	19,768	(19,768)	0	0	0	0	0
Houma Navigation Canal (HNC) Pump Station	0	75,000	0	0	0	0	75,000
Industrial Road Pump Station Replacement	0	0	200,000	0	0	0	200,000
Lashbrook Pump Station Repairs	4,126,887	900,000	100,000	0	0	0	5,126,887
Levee Improvements (Parish Maintained)	1,910	0	0	0	0	0	1,910
Montegut (Parish) Levee	0	200,000	0	0	0	0	200,000
Mount Pilgrim Forced Drainage (6-3) Humphries	1,803,526	0	0	0	0	0	1,803,526
Petit Caillou Drainage/Conveyance Channel	8,900,525	(150,000)	0	0	0	0	8,750,525
Petite Caillou Lock Structure	2,643,584	(359,000)	0	0	0	0	2,284,584
St. Louis Water Canal	1,365	0	0	0	0	0	1,365
Sylvia Street Phase 3	154,315	(154,312)	0	0	0	0	3
Thompson Rd Levee/Drainage	302,904	(246,640)	0	0	0	0	56,264
Upper Dularge Levee	196,000	0	0	0	0	0	196,000
Upper Little Caillou Pump Station	41,740	(41,740)	0	0	0	0	0
Valhi Draiangne Improvements	117,968	194,640	0	0	0	0	312,608
Upper Ward 7 Mitigation	66,910	159,000	0	0	0	0	225,910
Ward Seven (7) Drainage Levee Phase I, Phase II	270,168	(202,878)	0	0	0	0	67,290
Wauben Subd Drainage	22,432	(22,432)	0	0	0	0	0
Westside Area Drainage	884,683	(400,000)	0	0	0	0	484,683
TOTAL EXPENDITURES	37,537,937	23,583,799	710,000	0	0	0	61,831,736
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

1-1A Drainage

This project consists of the cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Ouiski Bayou (Dry Bayou).

- Council District: 2, 6
- Funding Source: 74% Louisiana Dept. of Transportation & Development, 23% Drainage Tax Fund, 4% ¼% Capital Sales Tax Fund, and 1% Parish Wide Drainage Construction Fund
- Project Number: 02-DRA-28 & 06-DRA-47
- Project Appropriation: Total Project costs including prior authorizations totals \$8,769,670
- Engineer/Architect: T. Baker Smith
- Contractor: Phylway Construction, Inc, Low Land Construction (Phase 8), Byron E. Talbot (Phase 6) and Wilco Industrial Services (Phase 2), RiverRoad Construction
- Operating Budget Impact: \$9,500 annual increase for maintenance costs.
- Projected Year of Completion: 2022

Automatic Bar Screen Cleaners/ Coteau/Smithridge/Montegut P/S Bar Screen

This project consists of the installation of 47 linear feet of bar screens with automatic trash rakes at the Smithridge pump station. Also, install automatic trash rakes at the Coteau pump station.

- Council District: 2, 3, 4, 5, 8, 9
- Funding Source: FEMA
- Project Number: 10-DRA-36
- Project Appropriation: Total project costs including prior authorizations \$3,255,343.
- Engineer/Architect: GSE Associates, LLC
- Contractor: Cecil D. Gassiott, LLC & Sealevel Construction, Inc.
- Operating Budget Impact: Impact on usage is unknow at this time and will fluctuate based on usage.
- Projected Year of Completion: 2020

Bayou Black Pump Station

This project provides a pump station for Bayou Black on the Hanson Canal to provide residents relief from flooding.

- Council District: 8
- Funding Source: 38% ¼% Capital Sales Tax Fund, 31% Drainage Tax Fund, 12% General Fund, 1% Statewide Flood Control, 16% GoMesa Revenue Bonds and 2% Capital Projects Control Fund
- Project Number: 16-DRA-26
- Project Appropriation: Total project costs including prior year authorizations \$13,945,715.
- Engineer/Architect: GIS Engineers, LLC
- Contractor: MR Pittman
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
- Projected Year of Completion: 2022

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Bayou Black Pump Station @ Geraldine

This project consists of the construction of a new Drainage Pump Station in the Bayou Black area.

- Council District: 8
- Funding Source: Drainage Tax Fund
- Project Number: 16-DRA-55
- Project Appropriation: Total project costs including prior year authorizations \$300,000.
- Engineer/Architect: GIS Engineers, LLC
- Operating Budget Impact: To be determined when construction starts.
- Projected Year of Completion: In early design phase.

Bayou LaCache (Bayouside Dr.Culverts)

This project provides improvements to Bayou LaCache Basin as well as culverts along Bayouside Drive.

- Council District: 8, 9
- Funding Source: 100% Public Improvement Bonds
- Project Appropriation: Total project costs including prior year authorizations \$75,000.
- Operating Budget Impact: To be determined upon completion of project design phase
- Projected Year of Completion: In early design phase.

Bayou LaCarpe Drainage Location C

This project provides drainage improvements in the Bayou LaCarpe Area.

- Council District: 1, 2, 6
- Funding Source: 77% Drainage Tax Fund, 23% Public Improvement Bonds
- Project Number: 50-J55-14-02
- Project Appropriation: \$250,000 FY 2021. Total project costs including prior year authorizations \$650,000.
- Engineer/Architect: GSE Associates, LLC
- Operating Budget Impact: To be determined upon completion of project design phase
- Projected Year of Completion: In early design phase.

Bayou Terrebonne Clearing and Snagging

This project provides for the dredging and clearing of Bayou Terrebonne.

- Council District: 2, 3, 4, 5
- Funding Source: 100% Public Improvement Bonds
- Project Appropriation: Total project costs including prior year authorizations \$760,000.
- Engineer/Architect: GSE Associates, LLC
- Operating Budget Impact: No operating budget impact expected.
- Projected Year of Completion: In early design phase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Bayou Terrebonne Freshwater Diversion Project

This project creates a system that could redirect and use freshwater to support wetland restoration in conjunction with TLCD provides drainage improvements in the Bayou LaCarpe Area.

- Council District: 5
- Funding Source: 50% General Fund – Mineral Royalties and 50% TLCD
- Project Appropriation: Total project costs including prior year authorizations \$106,500.
- Operating Budget Impact: To be determined upon completion of project design phase
- Projected Year of Completion: In early design phase

Bayou Terrebonne Pump Station

This project is for a new pump station for Bayou Terrebonne (Shell Oil Property)

- Council District: 5
- Funding Source: 4% ¼% Capital Sales Tax Fund, 5% GoMesa Revenue Bonds, 1% Drainage Tax Fund, 2% Capital Project Control Fund and 88% Public Improvement Bonds
- Project Appropriation: Total project costs including prior year authorizations \$11,377,789.
- Engineer/Architect: GIS Engineering, LLC
- Operating Budget Impact: Not known at this time because this project is in design phase
- Projected Year of Completion: To be determined. Project is in early design phase currently.

Bayou Dr. Drainage

This project is for excavations and cross culverts along Bayou Dr.

- Council District: 8
- Funding Source: 100% Public Improvement Bonds
- Project Appropriation: Total project costs including prior year authorizations \$75,000.
- Engineer/Architect: To be determined
- Operating Budget Impact: Not known at this time because this project is in design phase
- Projected Year of Completion: To be determined. Project is in early design phase currently.

Bonanza Pump Station Improvements

This project is for making improvements to the Bonanza Pump Station.

- Council District: 2, 3, 4
- Funding Source: 62% FEMA and 38% Drainage Tax Fund.
- Project Number: HMGP 1792-109-0003, 13-HMGP-16
- Project Appropriation: Total project costs including prior year authorizations \$878,042.
- Engineer/Architect: T. Baker Smith
- Contractor: LowLand Construction
- Operating Budget Impact: No operating budget impact expected
- Projected Year of Completion: 2020

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Brady Rd. Drainage

This project is to improve the drainage along Brady Road (culverts, flap gates, etc.)

- Council District: 7
- Funding Source: 62% FEMA and 38% Drainage Tax Fund.
- Project Number: HMGP 1792-109-0003
- Project Appropriation: Total project costs including prior year authorizations \$100,000.
- Contractor: To be determined
- Operating Budget Impact: No operating budget impact expected
- Projected Year of Completion: 2020

Cedar Grove to Ashland Landfill Levee & Water Control Structure (CDBG)

This project is the construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.

- Council District: 7
- Funding Source: Drainage Tax Fund.
- Project Number: 10-CDBG-WTR-70
- Project Appropriation: Total project costs including prior year authorizations \$500,000.
- Engineer/Architect: T. Baker Smith
- Operating Budget Impact: Not known at this time because this project is in design phase
- Projected Year of Completion: To be determined. Project is in early design phase currently.

Company Canal Road Pump Station- Bourg Culverts/Gates

This project is for the installation of a pump station on the Company Canal Road and culverts/gates.

- Council District: 9
- Funding Source: 72% Drainage Tax Fund and 28% GoMesa Revenue Bonds
- Project Number: 20-DRA-32
- Project Appropriation: Total project costs \$100,667.
- Engineer/Architect: David Waitz Engineering
- Operating Budget Impact: Not known at this time because this project is in design phase
- Projected Year of Completion: To be determined. Project is in early design phase currently.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

D-18 Pump Station Replacement- Dularge West Pump Station Replacement

This project is a replacement of the pump station and grant of access to Reach B access road.

- Council District: 7
- Funding Source: TLCD
- Project Number: 20-DRA-03
- Project Appropriation: Total project costs including prior year authorizations \$500,000.
- Engineer/Architect: Delta Coast Consulting
- Operating Budget Impact: Not known at this time because this project is in design phase
- Projected Year of Completion: To be determined. Project is in early design phase currently.

Dulac Levee

This project is for the engineering and construction of the Dulac Levee and culverts with Sluice Gates.

- Council District: 7
- Funding Source: 100% Public Improvement Bonds
- Project Appropriation: Total project costs including prior year authorizations \$190,000.
- Engineer/Architect: To be determined
- Operating Budget Impact: Not known at this time because this project is in design phase
- Projected Year of Completion: To be determined. Project is in early design phase currently.

Elliot Jones Canal Pump Station

This project is the construction of a new pump station in the Bayou Black area.

- Council District: 6
- Funding Source: 5% Drainage Tax Fund, 1% Capital Projects Control Fund, 4% GoMesa Revenue Bonds and 77% Public Improvement Bonds.
- Project Number: 18-DRA-44
- Project Appropriation: \$160,000 FY 2021. Total project costs including prior year authorizations \$13,056,540.
- Engineer/Architect: GIS Engineering, LLC
- Contractor: To be determined. Still in design phase.
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
- Projected Year of Completion: 2022

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Hollywood Road Drainage

This project consists of improvements to the Hollywood Road Drainage.

- Council District: 3, 5
- Funding Source: 47% General Fund, 35% Drainage Tax Fund, 15% Parishwide Drainage Construction Fund, and 3% Interest Earnings.
- Project Number: 12-DRA-01
- Project Appropriation: Total project costs including prior year authorizations \$1,429,546.
- Engineer/Architect: Duplantis Design Group
- Contractor: LA Contracting Enterprise, LLC
- Operating Budget Impact: No operating budget impact, improvement to current drainage
- Projected Year of Completion: 2020

Houma Navigation Canal Pump Station

This project is for the engineering and design of a 6,000 cfs pump station at Houma Navigation Canal and Grand Caillou Bayou.

- Council District: Parishwide
- Funding Source: 100% Public Improvement Bonds
- Project Appropriation: Total project costs including prior year authorizations \$75,000.
- Engineer/Architect: To be determined.
- Operating Budget Impact: To be determined. Project is in early design phase
- Projected Year of Completion: To be determined. Project is in early design phase

Industrial Road Pump Station Replacement

This project is a replacement of the pump station on Industrial Road.

- Council District: 7, 8
- Funding Source: Parishwide Drainage Construction Fund.
- Project Appropriation: \$200,000 FY 2021.
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
- Projected Year of Completion: 2021

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Lashbrook Pump Station Repairs (Clinton Street)

This project is the rehabilitation of the Clinton Street (D-04) Pump Station due to damages from Hurricane Ike.

- Council District: 7, 8
- Funding Source: 11% Dedicated Emergency Fund, 7% NRCS, 62% Statewide Flood Control, 13% Drainage Tax Fund, 2% General Fund, 2% Sales Tax Construction Fund and 3% PW Drainage Construction Fund.
- Project Number: 16-DRA-67
- Project Appropriation: \$100,000 FY 2021. Total costs including prior year authorization \$6,094,158.
- Engineer/Architect: T. Baker Smith, GSE Associates, LLC, Delta Coast Consultants
- Contractor: Lowland Construction, SeaLevel Construction
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
- Projected Year of Completion: 2021

Levee Improvements (Parish Maintained)

This project includes funding for Parish maintained levees.

- Council District: Parishwide
- Funding Source: 40% ¼% Capital Sales Tax Fund and 60% General Fund.
- Project Appropriation: Total costs including prior year authorization \$973,240.
- Engineer/Architect: T. Baker Smith, CB&I Coastal, Inc.
- Contractor: Lowland Construction
- Operating Budget Impact: No operating impact. Project is for improvements
- Projected Year of Completion: Continuous

Montegut (Parish) Levee

This project is to lift the Montegut Levee

- Council District: 9
- Funding Source: 100% Public Improvement Bonds
- Project Appropriation: Total costs including prior year authorization \$200,000
- Engineer/Architect: To be determined
- Operating Budget Impact: To be determined after design
- Projected Year of Completion: In early design phase

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Mount Pilgrim Forced Drainage (6-3) Humphries

This project is the preparation of plans to construct a new drainage pump station and to clean out canals, ditches, and install cross drain slide gates.

- Council District: 2
- Funding Source: 67% Louisiana Dept. of Transportation & Development, 13% Parish wide Drainage Construction Fund, 8% ¼% Capital Sales Tax Fund, 10% Drainage Tax Fund, and 2% 2000 Public Improvement Construction Fund.
- Project Number: 01-DRA-44
- Project Appropriation: Total costs including prior year authorization \$2,095,260.
- Engineer/Architect: T. Baker Smith
- Operating Budget Impact: \$15,400 annual increase to operations
- Projected Year of Completion: 2022

Petit Caillou Drainage/LC Conveyance Channel

This project is the engineering, permitting and construction of a drainage system and conveyance channel for Petit Caillou, Chauvin, LA.

- Council District: 8
- Funding Source: 11% Drainage Tax Fund, 1% General Fund, 5% ¼% Capital Sales Tax Fund, 26% GoMesa Revenue Bonds, 30% FEMA and 27% Restore Act
- Project Number: 16-DRA-25
- Project Appropriation: Total costs including prior year authorization \$10,140,485.
- Engineer/Architect: GIS Engineering, LLC
- Contractor: Sealevel Construction Inc.
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund
- Projected Year of Completion: 2021

Petit Caillou Lock Structure

This project designs and constructs a secondary gate in conjunction with the existing Boudreaux Canal Sector Gate to form a lock control.

- Council District: 8
- Funding Source: 7% General Fund, 92% Drainage Sales Tax Bonds and 1% Terrebonne Levee and Conservation District.
- Project Number: 16-LOCK-61
- Project Appropriation: Total costs including prior year authorization \$9,511,968.
- Engineer/Architect: GIS Engineering, LLC
- Contractor: Sealevel Construction
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund
- Projected Year of Completion: 2021

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

St. Louis Water Canal

This project consists of modifying the St. Louis Canal Water Control Structure.

- Council District: 8
- Funding Source: Drainage Tax Fund.
- Project Number: 06-DRA-08
- Project Appropriation: Total costs including prior year authorization \$2,031.
- Operating Budget Impact: No operating impact anticipated
- Projected Year of Completion: 2020

Sylvia Street Phase 3

This project consists of drainage improvements in the Sylvia Street area.

- Council District: 5
- Funding Source: 30% ¼% Capital Sales Tax Fund, 53% Drainage Tax Fund, 10% Parishwide Drainage Construction Fund and 7% 2000 Public Improvement Fund.
- Project Number: 14-DRA-50
- Project Appropriation: Total costs including prior year authorization \$724,826.
- Engineer/Architect: Duplantis Design Group, All South Engineering
- Contractor: LA Contracting
- Operating Budget Impact: No operating impact anticipated
- Projected Year of Completion: 2020

Thompson Rd Levee/Drainage

This project consists of the construction of a road/levee from Hwy 57 to Hwy 56.

- Council District: 1, 8
- Funding Source: 28% CDBG Katrina/Rita, 26% Parishwide Drainage Construction Fund, 2% Drainage Tax Fund and 44% Facility Planning Control.
- Project Number: 07-ROAD-24 & 13-ROAD-37
- Project Appropriation: Total costs including prior year authorization \$12,934,172.
- Engineer/Architect: CB&I Coastal, Inc., T. Baker Smith, LLC, Terracon Consultants, Inc., Neel-Schaffer, Inc.
- Contractor: Great Southern Dredging, Barriere Construction
- Operating Budget Impact: No operating impact anticipated
- Projected Year of Completion: 2020

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Upper Dularge Levee

This project is a proposed levee on East bank of Bayou Dularge from Marmande Canal to Falgout Canal

- Council District: 7
- Funding Source: 27% Drainage Tax Fund, 55% General Fund, and 18% Facility Planning and Control (Construction).
- Project Number: 06-LEV-02, 05-J55-12-01
- Project Appropriation: Total costs including prior year authorization \$1,093,363.
- Engineer/Architect: Shaw Environmental
- Contractor: CB&I Coastal, Inc.
- Operating Budget Impact: No operating impact anticipated
- Projected Year of Completion: 2020

Upper Little Caillou Pump Station

This project is a replacement of the existing pump station (Bayou Nuef) due to failing timber bulkhead.

- Council District: 8
- Funding Source: 67% FEMA, 3% ¼% Capital Sales Tax Fund, 1% General Fund, 10% Drainage Tax Fund, 13% DHAP and 6% Parishwide Drainage Construction Fund.
- Project Number: 13-DRA-22 & HMGP 1792-109-0002
- Project Appropriation: Total costs including prior year authorization \$5,837,745.
- Engineer/Architect: GSE Associates, LLC
- Contractor: Sealevel Construction
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund
- Projected Year of Completion: 2020

Upper Ward 7 Mitigation

This project consists of mitigation for the levee at Upper Ward 7.

- Council District: 8
- Funding Source: 32% General Fund Mineral Royalties and 68% Drainage Tax Fund.
- Project Appropriation: Total costs including prior year authorization \$234,000.
- Engineer/Architect: GIS Engineering, LLC
- Operating Budget Impact: No operating impact is anticipated
- Projected Year of Completion: 2020

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Valhi Drainage Improvements

This project consists of improvements for the drainage along Valhi.

- Council District: 6
- Funding Source: 40% Drainage Tax Fund, 38% Drainage Sales Tax Bonds, 9% Statewide Flood Control, and 13% Public Improvement Construction Fund.
- Project Number: 18-DRA-53
- Project Appropriation: Total costs including prior year authorization \$3,994,515.
- Engineer/Architect: Delta Coast Consultants, LLC
- Contractor: Lowland Construction, Norris & Boudreaux
- Operating Budget Impact: No operating budget impact anticipated
- Projected Year of Completion: 2021

Ward Seven (7) Drainage Levee Phase I, Phase II

This project is to build a levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station.

- Council District: 8
- Funding Source: 28% General Fund, 28% DOTD, 16% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund, 8% Dedicated Emergency Fund, 3% Apache and 1% Bond Issues.
- Project Number: 08-LEV-41, 09-LEV-18, 09-LEV-01
- Project Appropriation: Total costs including prior year authorization \$17,367,473.
- Engineer/Architect: T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II)
- Contractor: Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)
- Operating Budget Impact: \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.
- Projected Year of Completion: 2021

Wauben Subdivision Drainage

This project is to provide a drainage study on the Wauben Subdivision.

- Council District: 4
- Funding Source: 79 % Drainage Tax Fund, 20% General Fund, and 1% Drainage Construction Fund.
- Project Number: 13-DRA-12, 17-DRA-03
- Project Appropriation: Total costs including prior year authorization \$511,057.
- Engineer/Architect: All South Consulting, Providence GSE
- Contractor: KCR Contractors, LLC, Byron E. Talbot Construction
- Operating Budget Impact: No operating impact anticipated.
- Projected Year of Completion: 2020

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Westside Area Drainage

This project is to make drainage improvements at Westside Boulevard and Alma Street.

- Council District: 3
- Funding Source: 51% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund, 1% Capital Projects Control Fund, 6% Facility Planning and Control and 26% GoMesa Revenue Bonds.
- Project Number: 14-DRA-05
- Project Appropriation: Total costs including prior year authorization \$1,108,539.
- Engineer/Architect: All South Consulting Engineers, LLC
- Contractor: Byron E. Talbot Contractor, Inc.
- Operating Budget Impact: No operating impact anticipated.
- Projected Year of Completion: 2021

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Miscellaneous Revenue	26,371	0	5,759	0	0
Operating Transfers In	0	225,000	225,000	0	0
TOTAL REVENUES	26,371	225,000	230,759	0	0
EXPENDITURES:					
Sewerage Collection	36,193	1,073,645	1,073,645	0	0
Operating Transfers Out	89,282	272,299	272,299	0	0
TOTAL EXPENDITURES	125,475	1,345,944	1,345,944	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					0
FUND BALANCE, JANUARY 1	1,370,729	1,271,625	1,271,625	156,440	156,440
FUND BALANCE, DECEMBER 31	1,271,625	150,681	156,440	156,440	156,440

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2020	2021	2022	2023	2024	TOTAL
Ashland North Major Lift Station & Force Main	379,829	(379,829)	0	0	0	0	0
Gray Sewer Facilities	42	0	0	0	0	0	42
Martin Luther King Sewers	692,306	381,297	0	0	0	0	1,073,603
NTP Bio-Filter Pumps Upgrade	20,514	(20,514)	0	0	0	0	0
Wetland Assimilation	15,612	(15,612)	0	0	0	0	0
TOTAL EXPENDITURES	1,108,303	(34,658)	0	0	0	0	1,073,645
*Total Funding Less Prior Year Expenditures							

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Ashland North Major Lift Station

This project is to construct an additional holding basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.

- Council District: 7
- Funding Source: 39% General Fund and 8% Parishwide Sewerage Construction Fund, 7% ¼% Capital Sales Tax and 46% Sewer Maintenance Fund
- Project Number: 06-SEW-14
- Project Appropriation: Total costs including prior year authorization \$6,065,513.
- Engineer/Architect: GSE Associates, LLC
- Contractor: Sealevel Construction, Digco Utility Construction
- Operating Budget Impact: \$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.
- Projected Year of Completion: 2020

Gray Sewer Facilities

This project consists of sewerage along Highway 24 south from Laurel Bridge to Fairlane Drive.

- Council District: 2
- Funding Source: 42% General Fund and 58% Parishwide Sewerage Construction Fund.
- Project Number: 12-CDBG-SEW-55
- Project Appropriation: Total costs including prior year authorization \$344,198.
- Engineer/Architect: Greenpoint Engineering, PSI, Inc.
- Contractor: LA Contracting
- Operating Budget Impact: \$25,000 annual increase for operation and maintenance due to energy pumping costs.
- Projected Year of Completion: 2020

Martin Luther King Sewers

This project provides a major lift station located in the Martin Luther King Boulevard vicinity and force main to be installed within the Westside Boulevard extension (Main to MLK).

- Council District: 3
- Funding Source: 88% Sewerage Fund and 12% General Fund.
- Project Number: 05-SEW-27 & 10-SEW-94
- Project Appropriation: Total costs including prior year authorization \$1,684,319.
- Engineer/Architect: CB&I Coastal, Inc., GSE Associates, LLC
- Contractor: Guy Hopkins Construction
- Operating Budget Impact: \$30,000 annual increase for additional pumping increased energy costs and some minor labor costs.
- Projected Year of Completion: 2021

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

NTP Bio-Filter Pumps Upgrade

This project is the replacement of the existing primary effluent (PE) and return activated sludge (RAS) pumps with modern, high efficiency units, sized to more appropriately match the range of flows expected.

- Council District: 1
- Funding Source: Sewerage Fund.
- Project Appropriation: Total costs including prior year authorization \$179,486.
- Contractor: Sealevel Construction
- Engineer/Architect: Greenpoint Engineering
- Operating Budget Impact: No operating impact anticipated.
- Projected Year of Completion: 2020

Wetland Assimilation

This project is for the discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.

- Council District: Parishwide
- Funding Source: 96% General Fund and 4% Parishwide Sewerage Construction Fund
- Project Number: 10-SEW-96
- Project Appropriation: Total costs including prior year authorization \$330,204.
- Engineer/Architect: GSE Associates, LLC, Providence Engineering
- Operating Budget Impact: \$150,000 annual savings in chemicals and electricity
- Projected Year of Completion: 2021

659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$3,851,781 budgeted through 2018. This project is designed to slow the progression of salt-water intrusion and coastal erosion. Three other major projects include Falgout Canal Freshwater Enhancement and Falgout Restoration and Reach E Levee with a combined budget of \$12,770,842. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2018.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental	2,175,208	3,306,502	3,306,502	0	0
Miscellaneous Revenue	117,424	0	28,083	0	0
Operating Transfers In	967,878	6,165,000	6,165,000	544,299	544,299
TOTAL REVENUES	3,260,510	9,471,502	9,499,585	544,299	544,299
EXPENDITURES:					
Juvenile Services	0	4,747	4,747	0	0
Government Buildings	1,235,474	6,531,402	6,531,702	0	0
Auditoriums	12,761	2,671,737	2,671,737	0	0
Parish Prisoners	149,550	474,400	474,400	43,000	43,000
Public Safety	0	107,430	107,430	0	0
Coastal Restoration/Preservation	206,253	357,592	357,592	481,600	481,600
Roads & Bridges	736,760	441,122	441,122	0	0
Drainage	0	170,853	170,853	0	0
Parks & Grounds	1,636,478	1,648,641	1,648,641	0	0
Water Projects	0	122,074	122,074	0	0
Operating Transfers Out	891,293	785,709	785,709	369,699	369,699
TOTAL EXPENDITURES	4,868,569	13,315,707	13,316,007	894,299	894,299
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-95.81%
INCREASE (DECREASE) TO FUND BALANCE					(350,000)
FUND BALANCE, JANUARY 1	5,826,296	4,218,237	4,218,237	401,815	401,815
FUND BALANCE, DECEMBER 31	4,218,237	374,032	401,815	51,815	51,815

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Fire Alarm (Jail/Bldg 2)- Approved.**
 - Capital Projects Control Fund-\$43,000
- **Oyster Bed Surge Protection System- Approved.**
 - Capital Projects Control Fund-\$307,000
 - ¼% Capital Sales Tax Fund-\$24,600
- **Paved Shoulders Main Project Road – Approved.**
 - ¼% Capital Sales Tax Fund- \$150,000

659 CAPITAL PROJECTS CONTROL FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED	2021	2022	2023	2024	TOTAL
	YEARS	2020					
Adaptive Park Bathroom	0	150,000	0	0	0	0	150,000
Adult Jail Chillers, A/C, & Air Handlers	100,000	(59,636)	0	0	0	0	40,364
Airbase Dog Park	0	60,000	0	0	0	0	60,000
Airbase Splash Park	3,422	20,000	0	0	0	0	23,422
Animal Shelter Building	1	0	0	0	0	0	1
Aviation Road Drainage (HTAC)	20,853	0	0	0	0	0	20,853
Bayou Blue Sidewalks	0	20,000	0	0	0	0	20,000
Belanger Street Park	60,000	(25,000)	0	0	0	0	35,000
Chiller Handler (Jail/Bldg2)	0	175,000	0	0	0	0	175,000
Civic Center Sidewalks	478	70,000	0	0	0	0	70,478
Coastal Restoration (HNC CAP 206)	135,766	0	0	0	0	0	135,766
Courthouse Annex Security	4,527	0	0	0	0	0	4,527
District Court Renovations	6,401	0	0	0	0	0	6,401
East Houma/East Park Walking Trails	183,319	0	0	0	0	0	183,319
Eastside Safe Room	112,585	(112,585)	0	0	0	0	0
Eastside Police Substation	105,000	(89,059)	0	0	0	0	15,941
Falgout Canal Freshwater Enhancement	18,894	0	0	0	0	0	18,894
Falgout Canal Marsh Management Project	48,250	0	0	0	0	0	48,250
Falgout Canal Restoration	39,078	(39,078)	0	0	0	0	0
Fire District 6 Apparatus	0	10,639	0	0	0	0	10,639
Fire Alarm (Jail Bldg 2)	0	0	43,000	0	0	0	43,000
Fire Distict 6 (Combined Generators Project)	0	80,850	0	0	0	0	80,850
GOHSEP Generators (Govt Tower)	756,235	46,770	0	0	0	0	803,005
Government Tower Chillers	121,267	0	0	0	0	0	121,267
Health Unit Construction	1,517,165	4,000,000	0	0	0	0	5,517,165
Jail Plumbing Project	0	175,000	0	0	0	0	175,000
Juvenile Justice Repairs	4,747	0	0	0	0	0	4,747
LA 24 Sidewalks (Linda Ann to Marietta)	46,831	0	0	0	0	0	46,831
LA 24 Sidewalks-Rehab	38,119	60,000	0	0	0	0	98,119
Lake Boudreaux Diversion (CWPR)	17,892	0	0	0	0	0	17,892
Le Petite Facility Improvements	1,074,340	360,000	0	0	0	0	1,434,340
Lower Atchafalaya Pipeline Study	150,000	0	0	0	0	0	150,000
Mechanicville Splash Park	75,354	(20,000)	0	0	0	0	55,354
Oyster Bed Surge Protection	4,124	100,000	331,600	0	0	0	435,724
Palm Avenue (CWEF Agreement)	122,074	0	0	0	0	0	122,074
Parish Sports Park Complex	120,119	250,000	0	0	0	0	370,119
Parish Sports Park Complex (CWEF)	0	222,200	0	0	0	0	222,200
Paved Shoulders Main Project Road	0	0	150,000	0	0	0	150,000
Prospect Blvd Sidewalks	16,028	(16,028)	0	0	0	0	0
Public Works Complex	17,652	50,000	0	0	0	0	67,652
Recreation District 5 Improvements	12,500	0	0	0	0	0	12,500
Safe Room	34,734	(33,216)	0	0	0	0	1,518
Security System Control Upgrades	7,564	0	0	0	0	0	7,564
Segmented Breakwater Rocks @ Timbalier Island	32,666	0	0	0	0	0	32,666
Skateboard Park	16,422	0	0	0	0	0	16,422
South LA Wetlands Discovery Center	160,897	1,041,500	0	0	0	0	1,202,397
Tower Parking Garage Improvements	9,867	0	0	0	0	0	9,867
Valhi Blvd, Multi-use sidewalks	0	20,000	0	0	0	0	20,000
Village East Community Center	0	650,000	0	0	0	0	650,000
West Park Avenue Sidewalks (Royce St to Marietta)	112,857	(110,482)	0	0	0	0	2,375
Westside Bike Trail	88,624	0	0	0	0	0	88,624
Window Replacement Jail	21,472	55,000	0	0	0	0	76,472
TOTAL EXPENDITURES	5,418,124	7,111,875	524,600	0	0	0	13,054,599
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Adaptive Park Bathroom

This project constructs a new bathroom at the Adaptive Park.

- Council District: 6
- Funding Source: 100% Public Improvement Bonds
- Project Appropriation: Total costs including prior year authorization \$150,000.
- Engineer/Architect: To be determined
- Operating Budget Impact: To be determined. Project is in early design phase.
- Projected Year of Completion: To be determined. Project is in early design phase.

Adult Jail Chillers, A/C and Air Handlers

This project is the replacement of the chillers at the jail.

- Council District: 7
- Funding Source: 44% General Fund, 35% ¼% Sales Tax, and 21% Parish Prisoner's Fund.
- Project Number: 11-JAIL-34
- Project Appropriation: Total costs including prior year authorization \$2,842,505.
- Engineer/Architect: Castagnos Goodwin Utley Engineers, LLC
- Contractor: Blanchard Mechanical Contractors, Inc., Bernhard Mechanical Contractors
- Operating Budget Impact: Potential savings with efficient chillers.
- Projected Year of Completion: 2021

Airbase Dog Park

This project provides for a Dog Park on the Houma Airbase.

- Council District: 8
- Funding Source: Parishwide Recreation Fund.
- Project Appropriation: Total costs including prior year authorization \$60,000.
- Engineer/Architect: To be determined.
- Contractor: To be determined.
- Operating Budget Impact: To be determined.
- Projected Year of Completion: To be determined once construction is started

Airbase Splash Park

This project provides for a Splash Park on the Houma Airbase.

- Council District: 8
- Funding Source: Parishwide Recreation Fund.
- Project Number: 18-PARK-43
- Project Appropriation: Total costs including prior year authorization \$748,696.
- Engineer/Architect: David Waitz Engineering
- Contractor: LA Contracting Enterprise, LLC
- Operating Budget Impact: To be determined.
- Projected Year of Completion: 2021

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Animal Shelter Building

This project is the construction of a new animal shelter in Gray (main project being funded by OCD/CDBG grant in fund 641).

- Council District: Parishwide
- Funding Source: 25% Retained Earnings, 44% General Fund, 10% Houma Terrebonne Trust Fund, 9% Facility Planning & Control, 10% Capital Sales Tax and 2% Donations.
- Project Number: 12-ANSL-T-CDBG-61
- Project Appropriation: Total costs including prior year authorization \$5,131,568.
- Engineer/Architect: Perez, APC
- Contractor: BET Construction
- Operating Budget Impact: Increase in utilities and maintenance because of new building, but these additional impacts have been budgeted for in the operations budget.
- Projected Year of Completion: 2020

Aviation Road Drainage (HTAC)

This project consists of drainage improvements along Aviation Road, to be done with HTAC.

- Council District: 8
- Funding Source: Drainage Tax Fund
- Project Appropriation: Total costs including prior year authorization \$75,000.
- Engineer/Architect: Agreement with Houma-Terrebonne Airport Commission
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
- Projected Year of Completion: 2021

Bayou Blue Sidewalks

This project consists of building sidewalks through out the Bayou Blue Area.

- Council District: 4
- Funding Source: 100% Public Improvement Funds
- Project Appropriation: Total costs including prior year authorization \$20,000.
- Engineer/Architect: Agreement with Houma-Terrebonne Airport Commission
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
- Projected Year of Completion: 2021

Belanger Street Park

This project is to create an outdoor park space that will serve the businesses as well as the downtown area.

- Council District: 1, 2
- Funding Source: 51% ¼% Capital Sales Tax Fund and 49% Capital Projects Control Fund.
- Project Appropriation: Total costs including prior year authorization \$35,000.
- Engineer/Architect: Duplantis Design Group
- Operating Budget Impact: To be determined after design is complete
- Projected Year of Completion: To be determined after design is complete

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Chiller Handler (Jail/Bldg2)

This project is the replacement of the chillers at building 2 of the Jail.

- Council District: Parishwide
- Funding Source: Parish Prisoners Fund.
- Project Appropriation: Total costs including prior year authorization \$175,000.
- Engineer/Architect: Not determined yet
- Operating Budget Impact: Potential savings with replacement with an efficient chiller
- Projected Year of Completion: Not determined yet

Civic Center Sidewalks

This project is to design and construct ADA Sidewalks on both sides of Civic Center Blvd from Hwy 311 to LA182 (Barrow St.).

- Council District: Parishwide
- Funding Source: 58% General Fund, 32% DOTD and 60% ¼% Capital Sales Tax Fund.
- Project Appropriation: Total costs including prior year authorization \$116,083.
- Engineer/Architect: Aucoin & Associates, Inc.
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
- Projected Year of Completion: 2021

Coastal Restoration (HNC CAP 206)

This project is to provide match funding for Federal Coastal Restoration projects in the future.

- Council District: Parishwide
- Funding Source: 58% General Fund and 42% ¼% Capital Sales Tax Fund.
- Project Appropriation: Total costs including prior year authorization \$320,000.
- Engineer/Architect: None required
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: Continuous

Courthouse Annex Security

This project consists of installation of all security devices required to provide a safe and secure facility. Modifications to existing entrances and installation of metal detectors.

- Council District: Parishwide
- Funding Source: General Fund.
- Project Appropriation: Total costs including prior year authorization \$260,000.
- Operating Budget Impact: Potential savings with increase in security devices and possibly reducing manpower serving as security.
- Projected Year of Completion: Continuous

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

District Court Renovations

This project is for major renovations to the old Council meeting room in the Courthouse Annex for District Court

- Council District: 5
- Funding Source: General Fund.
- Project Appropriation: Total costs including prior year authorization \$142,187.
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: Continuous

East Houma/East Park Walking Trails

This project consists of the construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.

- Council District: 5
- Funding Source: 59% DOTD, 34% ¼% Capital Sales Tax Fund, and 10% General Fund (Pilot)
- Project Number: 02-WALK-38
- Project Appropriation: Total costs including prior year authorization \$455,993.
- Engineer/Architect: GSE Associates, LLC
- Contractor: Hardrock Construction
- Operating Budget Impact: \$2,000 annual increase.
- Projected Year of Completion: 2021

East Safe Room/Training Center

This project consists of a Terrebonne Parish Safe Room for first responders for the east side.

- Council District: 5
- Funding Source: 68% FEMA/HMGP, 15% DHAP Fees and 8% General Fund and 9% Public Safety Fund.
- Project Number: 15-SAFE-01, HMGP# 1786-109-007
- Project Appropriation: Total costs including prior year authorization \$1,282,996.
- Engineer/Architect: Houston Lirette
- Contractor: Thomassie Construction, LLC
- Operating Budget Impact: Some increase in operations of building depending on the usage of the facility. These increase in operations will be out of the existing Public Safety Fund.
- Projected Year of Completion: 2020

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Eastside Police Substation

This project consists of creating a Substation to have officers on site on the East side of Houma, which would lead to quicker response to all of East Houma.

- Council District: Parishwide
- Funding Source: ¼% Capital Sales Tax Fund
- Project Appropriation: Total costs including prior year authorization \$15,941.
- Engineer/Architect: Not determined yet.
- Operating Budget Impact: Will be determined after design is complete
- Projected Year of Completion: Will be determined after design is complete

Falgout Canal Freshwater Enhancement

This project introduces freshwater into the marshes adjacent to the Houma Navigational Canal Between HNC and Bayou Dularge.

- Council District: Parishwide
- Funding Source: 65% U.S. Dept of Interior (CIAP) and 35% Department of Natural Resources (CPRA).
- Project Number: 08-CR-29
- Project Appropriation: Total costs including prior year authorization \$6,051,471.
- Engineer/Architect: T. Baker Smith, LLC
- Contractor: Hemphill Construction
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: 2020

Falgout Canal Marsh Management Project

This project consists of excavating the canal and building up the levee.

- Council District: 7
- Funding Source: ¼% Capital Sales Tax Fund.
- Project Appropriation: Total costs including prior year authorization \$150,000.
- Engineer/Architect: Delta Coast Consultants, Inc.
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: 2020

Falgout Canal Road Restoration

This project consists of completing an assessment of the east end of the road (Pontoon Bridge to Hwy 57).

- Council District: 7
- Funding Source: Terrebonne Levee and Conservation District
- Project Appropriation: Total costs including prior year authorization \$4,008,369.
- Engineer/Architect: GIS Engineering
- Contractor: Huey P. Stockstill, LLC
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
- Projected Year of Completion: 2020

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Fire Alarm (Jail Bldg. 2)

This project consists of upgrading the fire alarm in building 2 at the Jail.

- Council District: Parishwide
- Funding Source: Capital Projects Control Fund
- Project Appropriation: FY 2021 \$43,000.
- Engineer/Architect: None
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: 2021

Fire District #6 Apparatus

This project is to assist Terrebonne Fire District No. 6 purchase certain apparatuses needed

- Council District: 6
- Funding Source: LGAP
- Project Appropriation: Total costs including prior year authorization \$10,639.
- Engineer/Architect: None
- Operating Budget Impact: None
- Projected Year of Completion: 2021

Fire District #6-Combined Generator Project

This project is to assist Terrebonne Fire District No. 6 acquire a generator

- Council District: 6
- Funding Source: 75% FEMA and 25% Montegut Fire Department
- Project Appropriation: Total costs including prior year authorization \$80,850.
- Engineer/Architect: To be determined
- Operating Budget Impact: None
- Projected Year of Completion: 2021

GOHSEP Statewide Generator Program

This project provides a generator for the Government Tower.

- Council District: 5
- Funding Source: 71% FEMA, 15% ¼ Capital Sales Tax Fund, 8% Capital Projects Fund and 6% Administrative Building Fund.
- Project Number: HMGP-1786-022-002, FEMA 0128
- Project Appropriation: Total costs including prior year authorization \$1,066,571.
- Engineer/Architect: Marrero, Couvillon and Associates
- Contractor: Thamassie Construction
- Operating Budget Impact: To be determined.
- Projected Year of Completion: 2020

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Government Tower Chillers

This project replaces chillers at Government Tower.

- Council District: Parishwide
- Funding Source: 43% General Fund and 57% ¼% Capital Sales Tax Fund.
- Project Appropriation: Total costs including prior year authorization \$211,500.
- Engineer/Architect: To be determined
- Operating Budget Impact: Should be a cost savings with an efficient chiller being installed
- Projected Year of Completion: To be determined

Health Unit Construction

This project is for the construction of a new facility on Williams Avenue.

- Council District: Parishwide
- Funding Source: Health Unit Fund.
- Project Appropriation: Total costs including prior year authorization \$5,740,000.
- Engineer/Architect: Marcello & Associates/Craig Hebert, Architect
- Operating Budget Impact: To be determined after design completed
- Projected Year of Completion: Currently in design phase

Plumbing project at Jail

This project is to repair the plumbing at the Jail

- Council District: 3 & 4
- Funding Source: Parish Prisoners Fund
- Project Appropriation: Total project costs including prior authorizations \$175,000.
- Engineer/Architect: To be determined
- Operating Budget Impact: No operating impact is anticipated.
- Projected Year of Completion: 2020

Juvenile Justice Repairs

This project is to provide for building HVAC systems and other improvements necessary for the day to day operations

- Council District: Parishwide
- Funding Source: 84% General Fund and 16% ¼ Capital Sales Tax Fund.
- Project Appropriation: Total costs including prior year authorization \$570,000.
- Contractor: Triple B Contractor
- Operating Budget Impact: Possible savings because of new improvements
- Projected Year of Completion: 2021

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

LA 24 Sidewalks (Linda Ann St. to Marietta Place)

This project is for the construction of sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place.

- Council District: 4 & 2
- Funding Source: 54% La DOTD Enhancement, 10% ¼ Capital Sales Tax Fund, 23% General Fund and 13% Road & Bridge Fund.
- Project Number: 11-WALK-10
- Project Appropriation: Total costs including prior year authorization \$395,000.
- Engineer/Architect: Duplantis Design Group
- Contractor: Byron E. Talbot Contractors
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
- Projected Year of Completion: 2021

LA 24 Sidewalks-Rehab

This project is for the construction of ADA Sidewalks LA 24 from Barataria Ave. to New Orleans Blvd.

- Council District: 5
- Funding Source: 48% La DOTD Enhancement, 14% General Fund, 36% ¼ Capital Sales Tax Fund and 2% Roads and Bridges
- Project Appropriation: Total costs including prior year authorization \$151,748.
- Contractor: To be determined
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
- Projected Year of Completion: 2021

Lake Boudreaux Diversion (CWPR)

This project consists of Coastal Wetlands planning and restoration.

- Council District: 7
- Funding Source: 47% ¼ Capital Sales Tax Fund, 16% Dept. of Natural Resources and 37% General Fund.
- Project Number: 05-LAND-14, 09-DRA-66
- Project Appropriation: Total costs including prior year authorization \$646,311.
- Engineer/Architect: T. Baker Smith
- Operating Budget Impact: No impact.
- Projected Year of Completion: 2021

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Le Petit Facility Improvements

This project consists of improvements to the Le Petit Theatre de Terrebonne.

- Council District: Parishwide
- Funding Source: 35% Le Petit Theatre, 7% ¼% Capital Sales Tax Fund and 58% Facility Planning and Control.
- Project Appropriation: Total costs including prior year authorization \$1,533,000.
- Engineer/Architect: Duplantis Design Group
- Operating Budget Impact: No impact.
- Projected Year of Completion: 2021

Lower Atchafalaya Pipeline Study

This project is for a study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.

- Council District: Parishwide
- Funding Source: Terrebonne Levee & Conservation District.
- Project Appropriation: Total costs including prior year authorization \$150,000.
- Engineer/Architect: Agreement with Terrebonne Levee and Conservation District
- Operating Budget Impact: To be determined.
- Projected Year of Completion: 2021

Mechanicville Splash Park

This project provides for a Splash Park in the Mechanicville area.

- Council District: 1
- Funding Source: Parishwide Recreation Fund
- Project Appropriation: Total costs including prior year authorization \$82,783.
- Engineer/Architect: David A. Waitz
- Operating Budget Impact: To be determined after designed
- Projected Year of Completion: Currently in design phase

Oyster Bed Surge Protection System

To construct an oyster bed surge protection system that would protect shorelines in Lake Tambour and Lake Chien in Terrebonne Parish.

- Council District: Parishwide
- Funding Source: 24% Parishwide Drainage Construction Fund, 25% CPRA, 2% GoMESA, 36% Capital Projects Control Fund, 10% General Fund and 3% ¼ Capital Sales Fund.
- Project Number: CPRA 2000219599, 17-OYS-37
- Project Appropriation: \$331,600 FY 2021. Total costs including prior year authorization \$850,240.
- Engineer/Architect: T. Baker Smith
- Operating Budget Impact: No operating impact expected.
- Projected Year of Completion: 2021

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Palm Avenue (CWEF Agreement)

This project is the replacement of the water mains along Palm Avenue.

- Council District: 5
- Funding Source: Community Water Enrichment Fund.
- Project Number: 1516-CWEF-TRB-0001
- Project Appropriation: Total costs including prior year authorization \$122,074.
- Engineer/Architect: Agreement with Waterworks
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: 2021

Parish Sports Park (CWEF Agreement)

This project is for a waterline from the concession stand to main highway

- Council District: Parishwide
- Funding Source: Community Water Enrichment Fund.
- Project Number: 2018-2019, 2019-2020 CWEF-LGAP Contract
- Project Appropriation: Total costs including prior year authorization \$222,200.
- Engineer/Architect: All South Engineers
- Operating Budget Impact: No operating impact expected.
- Projected Year of Completion: 2021

Parish Sports Park Complex

This project is to evaluate the merits and feasibility of acquired land in partnership with recreation district 2, 3, for the purpose of developing a major sports park complex.

- Council District: Parishwide
- Funding Source: 37% General Fund, 32% Recreation fund, 4% Recreation District 2-3 and 6% Land & Water Conservation, 19% Bayou Country Sports Park and 2% Statewide Flood Control
- Project Appropriation: Total costs including prior year authorization \$4,770,183.
- Engineer/Architect: Joseph Furr Design, All South Consulting
- Contractor: Lewis Stone, LA Contracting Enterprise, LLC, Norris Boudreaux
- Operating Budget Impact: There will be an increase in operations once fully functioning sports plex, but the revenue coming in for sponsorships and tournaments should exceed the increase.
- Projected Year of Completion: 2022

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Paved Shoulders on Main Project Road

This project is to evaluate the need for paved shoulders and possible construct the shoulders on Main Project Road

- Council District: 4
- Funding Source: ¼% Capital Sales Tax Fund.
- Project Appropriation: \$150,000 FY 2021.
- Engineer/Architect: To be determined
- Operating Budget Impact: To be determined upon completion of project.
- Projected Year of Completion: Project is in design phase

Prospect Blvd. Sidewalks

This project is to construct ADA sidewalks along the eastern side of Prospect Blvd. from LA24 (East Main St.) to Woodside Drive.

- Council District: 1, 8, 9
- Funding Source: DOTD
- Project Number: H.012337
- Project Appropriation: Total project costs including prior authorizations \$25,409.
- Engineer/Architect: GOTECH, Inc.
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
- Projected Year of Completion: 2020

Public Works Complex

This project is to relocate and expand the Public Works Services to an area of the Parish which provides centralized access from flooding during active storm seasons and protection offered.

- Council District: 5
- Funding Source: 47% General Fund and 34% ¼% Capital Sales Tax Fund and 19% Capital Project Control Fund
- Project Number: 12-RDS-04
- Project Appropriation: Total project costs including prior authorizations \$442,468.
- Engineer/Architect: Stantec Consulting Services, Inc.
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Public Works department
- Projected Year of Completion: 2021

Recreation District 5 Improvements

This project is to assist the recreation department to purchase equipment and programs for District 5.

- Council District: 5
- Funding Source: Parishwide Recreation Fund.
- Project Appropriation: Total project costs including prior authorizations \$12,500.
- Operating Budget Impact: None
- Projected Year of Completion: 2021

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Safe Room EOC

This project is the Terrebonne Parish Safe Room for the first responder's project.

- Council District: Parishwide
- Funding Source: 73% FEMA/HMGP, 3% General Fund tax, 1% ¼ Capital Sales Tax Fund and 23% DHAP.
- Project Number: 14-SAFE-02
- Project Appropriation: Total project costs including prior authorizations \$2,674,414.
- Engineer/Architect: Houston J. Lirette, Jr.
- Contractor: Thomassie Construction
- Operating Budget Impact: Some increase in operations of building depending on the usage of the facility. These increase in operations will be out of the existing Emergency Preparedness Budget.
- Projected Year of Completion: 2020

Security System Control Upgrades Jail

This project consists of upgrades to the Jail Security System.

- Council District: Parishwide
- Funding Source: General Fund
- Project Appropriation: Total project costs including prior authorizations \$157,114.
- Engineer/Architect: None
- Operating Budget Impact: No operating impact
- Projected Year of Completion: 2021

Segmented Breakwater Rocks @ Timbalier Island

This project consists of performing work in relation to the Barrier Islands.

- Council District: Parishwide
- Funding Source: 21% General Fund and 79% ¼% Capital Sales Tax Fund.
- Project Appropriation: Total project costs including prior authorizations \$41,156.
- Engineer/Architect: GIS Engineering, LLC
- Operating Budget Impact: To be determined.
- Projected Year of Completion: 2021

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Skateboard Park

This project is to construct Phase I in the Hwy 311 area to encourage access by pedestrian and bicycle transportation.

- Council District: Parishwide
- Funding Source: 76% Parish wide Recreation Fund and 24% Facility Planning and Control
- Project Number: 12-PARK-44
- Project Appropriation: Total project costs including prior authorizations \$1,234,000.
- Engineer/Architect: Duplantis Design Group
- Contractor: Larry Doiron, Inc.
- Operating Budget Impact: No impact on operating budget
- Projected Year of Completion: 2020

South LA Wetlands Discovery Center

This project is for the construction of the South LA Wetlands Discovery Center.

- Council District: Parishwide
- Funding Source: 76% Facility Planning and Control and 24% SLWD.
- Project Number: 15-BLDG-13
- Project Appropriation: Total project costs including prior authorizations \$1,284,000.
- Engineer/Architect: Perez, APC
- Contractor: Legacy Restoration and Referral, LLC.
- Operating Budget Impact: No Impact.
- Projected Year of Completion: 2022

Tower Parking Garage Improvements

This project is to develop a master plan of items needed to expand the life of the structure.

- Council District: 5
- Funding Source: General Fund.
- Project Appropriation: Total project costs including prior authorizations \$25,000.
- Engineer/Architect: Badeaux Engineers
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: Currently in design phase.

Valhi Multi-use Sidewalks

This project is to construct multiuse sidewalks along Valhi.

- Council District: 3, 4
- Funding Source: 100% Public Improvement Bonds
- Project Appropriation: Total project costs including prior authorizations \$20,000.
- Engineer/Architect: To be determined
- Operating Budget Impact: To be determined after design phase is complete
- Projected Year of Completion: To be determined. Project is in early design phase

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Village East Community Center

This project is to construct a community center in Village East

- Council District: 3
- Funding Source: 100% Public Improvement Bonds
- Project Appropriation: Total project costs including prior authorizations \$650,000.
- Engineer/Architect: To be determined
- Operating Budget Impact: To be determined after design phase is complete
- Projected Year of Completion: To be determined. Project is in early design phase

West Park Ave. Sidewalks (Royce Street to Marietta Place)

This project is to develop a master plan of items needed to expand the life of the structure.

- Council District: 3 & 4
- Funding Source: 73% Louisiana DOTD Enhancement Program, 16% General Fund, 4% ¼% Capital Sales Tax Fund and 7% Road and Bridge Fund.
- Project Number: 12-WALK-31
- Project Appropriation: Total project costs including prior authorizations \$644,518.
- Engineer/Architect: Duplantis Design Group
- Contractor: LA Contracting Enterprise, LLC
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2020

Westside Bike Trail

This project is for the expansion of Southdown Trail System (Westside Loop to connect to existing route along Valhi Blvd.)

- Council District: 2, 4, 6, 7
- Funding Source: Federal Highway Administration.
- Project Appropriation: Total project costs including prior authorizations \$89,240.
- Engineer/Architect: To be determined
- Operating Budget Impact: To be determined upon completion of project.
- Projected Year of Completion: Project is in design phase

Window Replacement at Jail

This project consists of changing internal windows at the Jail.

- Council District: 7
- Funding Source: 85% General Fund and 15% Parish Prisoners Fund
- Project Appropriation: Total project costs including prior authorizations \$373,532.
- Engineer/Architect: None
- Operating Budget Impact: No operating impact
- Projected Year of Completion: 2022

661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. Multi-year projects include the Country Drive Improvements, Hollywood Road South 4-Lane, Hollywood Rd Extension (Valhi to Hwy 182) and Thompson Rd Construction. In 2019 an Asphalt Overlay Project throughout the Parish will be started. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	0	0	0
Intergovernmental	85,344	96,139	96,139	0	0
Miscellaneous Revenue	71,621	0	11,880	0	0
Operating Transfers In	1,566,938	3,414,415	3,414,415	0	0
TOTAL REVENUES	1,723,903	3,662,842	3,522,434	0	0
EXPENDITURES:					
Roads & Bridges	909,664	5,134,821	5,134,821	0	0
Operating Transfers Out	754,260	249,822	261,117	0	0
TOTAL EXPENDITURES	1,663,924	5,384,643	5,395,938	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	59,979	(1,721,801)	(1,873,504)	0	0
FUND BALANCE, JANUARY 1	1,873,217	1,933,196	1,933,196	59,692	59,692
FUND BALANCE, DECEMBER 31	1,933,196	211,395	59,692	59,692	59,692

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2020	2021	2022	2023	2024	TOTAL
Asphalt Overlays - Federal Stimulus (ARRA)	45,078	(45,078)	0	0	0	0	0
Ashphalt Overlays Project	7	2,400,000	0	0	0	0	2,400,007
BCSP- Asphalt Road-Valhi Connector	734,888	0	0	0	0	0	734,888
Brady Road Bridge Replacement	200,000	32,638	0	0	0	0	232,638
Concrete Sections II - Federal Stimulus (ARRA)	28,081	(28,081)	0	0	0	0	0
Country Drive Improvements	42,499	0	0	0	0	0	42,499
Hollywood Rd. (South) 4 Lane	327,221	0	0	0	0	0	327,221
Hollywood Road Extension (Valhi to Hwy 182)	41,364	(41,364)	0	0	0	0	0
Hollywood Road Extension- Bridge	46,293	1,009,415	0	0	0	0	1,055,708
Nelo Street Bridge Paving Project	341,860	0	0	0	0	0	341,860
North Hollywood Road Improvements	1,109	(1,109)	0	0	0	0	0
Turning Lanes - Federal Stimulus (ARRA)	43,638	(43,638)	0	0	0	0	0
Valhi Extension Line & Grade Eval	4,837	(4,837)	0	0	0	0	0
Valhi Extension To Bull Run Road	100,000	(100,000)	0	0	0	0	0
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	35,150	(35,150)	0	0	0	0	0
TOTAL EXPENDITURES	1,992,025	3,142,796	0	0	0	0	5,134,821
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Asphalt Overlays – Federal Stimulus (ARRA)

This project is to overlay, patch and stripe Country Dr (Jeff Dr to Klondyke Rd), Southdown Mandalay Rd, (St Charles St to Thacker Dr), Westside Blvd, Bayou Lacache Bridge approaches for Klondyke Rd and Alma Street.

- Council District: Parishwide
- Funding Source: Federal ARRA.
- State Project Number: 742-55-0110, ARRA-5509(505)
- Project Appropriation: Total project costs including prior authorizations \$901,537.
- Engineer/Architect: Huey Stockstill
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2020

Asphalt Overlay Project

This project is to overlay, patch and stripe various roads.

- Council District: Parishwide
- Funding Source: 14% ¼% Capital Sales Tax Fund, 2% Road Construction Fund, 13% Road & Bridge Fund and 71% Public Improvement Bonds.
- Project Appropriation: Total project costs including prior authorizations \$2,800,067.
- Engineer/Architect: David A. Waitz Engineering
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2021

BCSP-Asphalt Road

This project is to asphalt road to connect sports park to Valhi Blvd.

- Council District: Parishwide
- Funding Source: 87% ¼% Sales Tax Fund and 13% Parishwide Recreation Fund.
- Project Number: 07-EXT-22, 19-ROAD-68
- Project Appropriation: Total project costs including prior authorizations \$781,620.
- Engineer/Architect: All South Consulting, LLC
- Contractor: LA Contracting Enterprise, LLC
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2020

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Brady Road Bridge Replacement

This project is the replacement of the Brady Road Bridge.

- Council District: Parishwide
- Funding Source: 14% Road and Bridge Maintenance Fund and 86% Public Improvement Bonds
- Project Appropriation: Total project costs including prior authorizations \$232,638.
- Engineer/Architect: Delta Coast Consultants, LLC
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: Project is in early design phase

Concrete Sections II-Federal Stimulus (ARRA)

This project is to remove and replace damaged concrete panels and stripe select locations.

- Council District: Parishwide
- Funding Source: Federal ARRA
- State Project Number: 742-55-0113, ARRA-5510(501)
- Project Appropriation: Total project costs including prior authorizations \$1,715,110.
- Contractor: Forby Contracting, Inc.
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2020

Country Drive Improvements

This project consists of upgrading the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage and reconstruction of the St. Anne Bridge.

- Council District: 9
- Funding Source: 62% Louisiana Department of Transportation and Development, 17% General Fund, 11% ¼% Capital Sales Tax Fund, 9% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
- Project Number: 97-PAV-21
- Project Appropriation: Total project costs including prior authorizations \$8,174,277.
- Engineer/Architect: T. Baker Smith, Meyer Engineers, LTD
- Contractor: Huey Stockstill, Inc.
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2021

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Hollywood Road (South)- 4 Lane

This project consists of widening .80 miles of roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.

- Council District: 2
- Funding Source: 73% Louisiana Department of Transportation and Development, 14% General Fund, 7% ¼ % Capital Sales Tax Fund, 3% Interest and 3% Road and Bridge Maintenance Fund
- Project Number: 98-WID-25
- Project Appropriation: Total project costs including prior authorizations \$24,730,089.
- Engineer/Architect: Hartman Engineer (Metairie) selected by DOTD & GSE Associates, LLC (Utility Relocation)
- Contractor: Low Land Construction (Utility Relocation) & Conti Enterprises, Inc.
- Operating Budget Impact: \$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.
- Projected Year of Completion: 2021

Hollywood Road Extension (Valhi to LA HWY 182)

This project consists of widening .80 miles of roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.

- Council District: 6
- Funding Source: 90% General Fund, 2% ¼ Capital Sales Tax Fund, 2% Road & Bridge Fund, 4% Road Construction Fund and 2% 2005 Sales Tax Construction Fund.
- Project Number: 14-ROAD-33
- Project Appropriation: Total project costs including prior authorizations \$5,292,686.
- Engineer/Architect: Providence, GSE
- Contractor: LA Contracting Enterprise
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2020

Hollywood Road Extension Bridge

This project provides access of Hollywood Road from LA182.

- Council District: 6
- Funding Source: 9% Road and Bridges Fund, 18% Road Construction Fund, 3% ¼ Capital Sales Tax Fund, 5% General Obligation Bonds, 7% Sales Tax Construction Fund and 58% Public Improvement Bonds
- Project Appropriation: Total project costs including prior authorizations \$1,109,155.
- Engineer/Architect: GIS Engineering, LLC
- Operating Budget Impact: To be determined.
- Projected Year of Completion: 2022

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Nelo Street Paving Project

This project is to make improvements to the pavement on Nelo Street.

- Council District: 3 & 4
- Funding Source: 28% Road and Bridge Maintenance Fund and 72% ¼% Capital Sales Tax Fund.
- Project Number: 19-PAV-15
- Project Appropriation: Total project costs including prior authorizations \$410,000.
- Engineer/Architect: Delta Coast Consultants
- Contractor: Barrier Construction
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2021

North Hollywood Road Improvements

The project consists of shoulder improvements along North Hollywood Road.

- Council District: 3, 4
- Funding Source: 90% Road and Bridge Maintenance Fund, and 10% ¼% Capital Sales Tax Fund.
- Project Number: 07-ROAD-36
- Project Appropriation: Total project costs including prior authorizations \$553,891.
- Engineer/Architect: David A. Waitz
- Contractor: LA Contracting
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2020

Turning Lanes – Federal Stimulus (ARRA)

The project consists of the widening of existing roadways to add turn lanes at 10 intersections in Houma – Country Estates at LA 624, La 660 at LA 24, Bayou Gardens at LA 24, Corporate at LA 3040, Hollywood at LA 24, LA 182 at 6th Street, Polk at LA 311, LA 182 at LA 315 and LA 3040 at Hollywood Road.

- Council District: Parishwide
- Funding Source: Federal ARRA.
- State Project Number: 742-55-0112, 005-05-0075, 065-30-0044, & 855-07-0015
- Project Appropriation: Total project costs including prior authorizations \$928,734.
- Engineer/Architect: ECM Consultants
- Contractor: Byron E. Talbot Contractors, Inc.
- Operating Budget Impact: No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
- Projected Year of Completion: 2020

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Valhi Extension Line & Grade Eval

The project consists of a study to extend Valhi beyond Savanne Rd. and create an intersection at Hwy 311 and Ellendale Blvd.

- Council District: 6
- Funding Source: General Fund
- Project Appropriation: Total project costs including prior authorizations \$20,163.
- Engineer/Architect: To be determined.
- Operating Budget Impact: To be determined.
- Projected Year of Completion: To be determined

Westside Blvd. – (Phase I) to St. Louis Canal Road

The project consists of extending the divided 4-lane road to intersect with St. Louis Canal Road.

- Council District: 3
- Funding Source: 77% Louisiana Department of Transportation, Development and 17% General Fund and 6% Road and Bridge Maintenance Fund.
- Project Number: 99-EXT-58
- Project Appropriation: Total project costs including prior authorizations \$3,398,308.
- Engineer/Architect: GSE & Associates, Inc. and ECM Consultants
- Contractor: Byron E. Talbot Contractors, Inc.
- Operating Budget Impact: \$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.
- Projected Year of Completion: 2020

662 ADMINISTRATIVE BUILDINGS

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$885,000. Other projects include the Courthouse Annex Building Modification, purchase of an emergency generator and the replacement of elevators. Funds remaining are used for Government Buildings.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Transfers In	883,012	697,707	697,707	0	0
TOTAL REVENUES	883,012	697,707	697,707	0	0
EXPENDITURES:					
Government Buildings	121,276	1,046,148	1,046,148	0	0
Operating Transfers Out	0	477,707	477,707	0	0
TOTAL EXPENDITURES	121,276	1,523,855	1,523,855	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	761,736	(826,148)	(826,148)	0	0
FUND BALANCE, JANUARY 1	99,082	860,818	860,818	34,670	34,670
FUND BALANCE, DECEMBER 31	860,818	34,670	34,670	34,670	34,670

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2020	2021	2022	2023	2024	TOTAL
Administrative Building/Renovations	816,987	220,000	0	0	0	0	1,036,987
Old Courthouse Improvements	9,161	0	0	0	0	0	9,161
TOTAL EXPENDITURES	826,148	220,000	0	0	0	0	1,046,148
*Total Funding Less Prior Year Expenditures							

662 ADMINISTRATIVE BUILDINGS

CAPITAL IMPROVEMENT PROJECT DETAIL

Administrative Building – Government Towers Renovation

Renovation of the new government tower building.

- Council District: 5
- Funding Source: General Fund, Interest
- Project Number: 01-GT-02, 19-GT-03
- Project Appropriation: Total project costs including prior authorizations \$12,486,585
- Engineer/Architect: Houston J. Lirette, GSE Associates, LLC
- Contractor: Thompson Construction, M&H Builders, Inc., Blanchard Mechanical Contractors, EMR Services, LLC
- Operating Budget Impact: No impact; possible savings from reduced utilities and maintenance
- Projected Year of Completion: Continuous

Old Courthouse Improvements

To make necessary repairs to the Elevator in the Old Courthouse.

- Council District: 1
- Funding Source: Administrative Building Fund
- Project Appropriation: Total project costs including prior authorizations \$73,296
- Contractor: Various
- Operating Budget Impact: No impact; possible savings from reduced utilities and maintenance
- Projected Year of Completion: Continuous

664 1-1B CONSTRUCTION FUND

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Miscellaneous Revenue	19,339	0	5,227	0	0
Operating Transfers In	405,385	0	0	0	0
TOTAL REVENUES	424,724	0	5,227	0	0
EXPENDITURES:					
Drainage	541,278	167,340	167,340	0	0
Operating Transfers Out	500,000	0	0	0	0
TOTAL EXPENDITURES	1,041,278	167,340	167,340	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(616,554)	(167,340)	(162,113)	0	0
FUND BALANCE, JANUARY 1	837,651	221,097	221,097	58,984	58,984
FUND BALANCE, DECEMBER 31	221,097	53,757	58,984	58,984	58,984

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2020	2021	2022	2023	2024	TOTAL
1-1 B Drainage Project	167,340	0	0	0	0	0	167,340
TOTAL EXPENDITURES	167,340	0	0	0	0	0	167,340
*Total Funding Less Prior Year Expenditures							

664 1-1B CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

1-1B Drainage Project

This project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. It also includes construction of two major pump stations, levee along Intracoastal waterway, and for marsh mitigation. This project prevents local flooding from excessive rainfalls and tidal surges.

- Council District: 2, 3, 4, 5
- Funding Source: 48% Capital Projects Control Fund, 15% ¼% Capital Sales Tax Fund, 20% Drainage Tax Fund, 3% 1-1B Construction Fund, 6% 1998 Public Improvement Bond Fund, 16% State Grant and 1% 2000 Public Improvement Bond Fund
- Project Number: 86-148-01
- Project Appropriation: Total project costs including prior authorizations \$8,874,538
- Engineer/Architect: T. Baker Smith
- Contractor: Lowland Construction and Chet Morrison
- Operating Budget Impact: No impact; possible savings from reduced utilities and maintenance
- Projected Year of Completion: 2021

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

This fund was set up due to sale of General Obligation Bonds in 2005 for \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Miscellaneous Revenue	19,140	0	3,911	0	0
TOTAL REVENUES	19,140	0	3,911	0	0
EXPENDITURES:					
Sewerage Collection	285	107,510	107,510	0	0
Operating Transfer Out	0	50,000	54,785	0	0
TOTAL EXPENDITURES	285	157,510	162,295	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	18,855	(157,510)	(158,384)	0	0
FUND BALANCE, JANUARY 1	156,419	175,274	175,274	16,890	16,890
FUND BALANCE, DECEMBER 31	175,274	17,764	16,890	16,890	16,890

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2020	2021	2022	2023	2024	TOTAL
Grey Sewer Facilities	107,510	0	0	0	0	0	107,510
TOTAL EXPENDITURES	107,510	0	0	0	0	0	107,510
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>Gray Sewer Facilities</u>	
Sewerage along Hwy 24 South from Laurel Bridge to Fairlane Drive.	
• Council District:	2
• Funding Source:	General Obligation Bonds
• Project Number:	12-CDBG-SEW-55
• Project Appropriation:	Total project costs including prior authorizations \$480,802
• Engineer/Architect:	Greenpoint Engineering
• Contractor:	LA Contracting Enterprise
• Operating Budget Impact:	None, current line replaced
• Projected Year of Completion:	2021

667 – SALES TAX CONSTRUCTION FUND

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Miscellaneous Revenue	72,274	38,086	4,682	0	0
TOTAL REVENUES	<u>72,274</u>	<u>38,086</u>	<u>4,682</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Operating Transfers Out	75,000	80,250	80,250	0	0
TOTAL EXPENDITURES	<u>75,000</u>	<u>80,250</u>	<u>80,250</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(2,726)	(42,164)	(75,568)	0	0
FUND BALANCE, JANUARY 1	144,157	141,431	141,431	65,863	65,863
FUND BALANCE, DECEMBER 31	141,431	99,267	65,863	65,863	65,863

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Charge for Services	1,400	0	0	0	0
Miscellaneous Revenue	(1,575)	0	6,838	0	0
Operating Transfers In	1,050,000	250,000	250,000	0	0
TOTAL REVENUES	1,049,825	250,000	256,838	0	0
EXPENDITURES:					
Solid Waste Services	710,113	1,042,572	1,042,572	0	0
TOTAL EXPENDITURES	710,113	1,042,572	1,042,572	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	339,712	(792,572)	(785,734)	0	0
FUND BALANCE, JANUARY 1	521,221	860,933	860,933	75,199	75,199
FUND BALANCE, DECEMBER 31	860,933	68,361	75,199	75,199	75,199

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2020	2021	2022	2023	2024	
Ashland Landfill Office/Warehouse Renovation	6,483	0	0	0	0	0	6,483
Ashland Landfill Road Extension	0	250,000	0	0	0	0	250,000
Ashland Transfer Station	785,902	0	0	0	0	0	785,902
Ashland Weigh Scales and Admin. Building	187	0	0	0	0	0	187
TOTAL EXPENDITURES	792,572	250,000	0	0	0	0	1,042,572
*Total Funding Less Prior Year Expenditures							

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Ashland Landfill Road Extension

This project includes major repairs and construction to the Ashland Landfill Road Extension

- Council District: 7
- Funding Source: Sanitation Maintenance Fund
- Project Number: 20-SW-28
- Project Appropriation: Total project costs including prior authorizations \$250,000
- Engineer/Architect: GIS Engineering, LLC
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: 2021

Ashland Transfer Station

This project includes major repairs to the Ashland transfer station.

- Council District: 7
- Funding Source: 21% 2001 Bond Proceed, 79% Sanitation Maintenance Fund
- Project Number: 10-LDF-76
- Project Appropriation: Total project costs including prior authorizations \$2,141,000
- Engineer/Architect: CB&I Coastal, Inc.
- Contractor: Volute, Inc.
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: 2021

Ashland Weigh Scales and Administration Building

This project installs new weigh scales adjacent to the existing scales and 3 new prefabricated 12 feet by 12 feet modules that are rated up to 150 mph.

- Council District: 7
- Funding Source: Sanitation Maintenance Fund
- Project Number: 13-LNDFL-54
- Project Appropriation: Total project costs including prior authorizations \$1,830,805
- Engineer/Architect: CB&I Coastal, Inc.
- Contractor: Bonneval Construction
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: 2020

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Ashland Landfill Office/Warehouse Renovation

This project demolishes the entire building, replacing it with a new metal building on the current site. Meeting the current IBC codes.

- Council District: 7
- Funding Source: Sanitation Maintenance Fund
- Project Number: 18-LANDFILL-19
- Project Appropriation: Total project costs including prior authorizations \$725,000
- Engineer/Architect: Milford & Associates
- Contractor: Bonneval Construction
- Operating Budget Impact: No operating impact expected
- Projected Year of Completion: 2020

696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$924,511 (\$71,116 and \$853,395, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2017, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Miscellaneous Revenue	3,602	0	975	0	0
TOTAL REVENUES	3,602	0	975	0	0
EXPENDITURES:					
Landfill Closure	0	17,074	17,074	0	0
TOTAL EXPENDITURES	0	17,074	17,074	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	3,602	(17,074)	(16,099)	0	0
FUND BALANCE, JANUARY 1	210,688	214,290	214,290	198,191	198,191
FUND BALANCE, DECEMBER 31	214,290	197,216	198,191	198,191	198,191

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2020	2021	2022	2023	2024	TOTAL
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
TOTAL EXPENDITURES	17,074	0	0	0	0	0	17,074
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

CAPITAL IMPROVEMENT PROJECT DETAIL

Landfill Closure – Final Cap

This project is the construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.

- Council District: 7
- Funding Source: 33% 1.4% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund
- Project Number: 99-SAN-09
- Project Appropriation: Total project costs including prior authorizations \$5,060,051
- Engineer/Architect: Coastal Engineering, T. Baker Smith
- Contractor: Rad-Ton, Inc.
- Operating Budget Impact: No impact expected
- Projected Year of Completion: 2020

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Charge for Services	11,391	0	0		
Miscellaneous Revenue	8,618	0	384	0	0
TOTAL REVENUES	20,009	0	384	0	0
EXPENDITURES:					
Sewerage Collection	0	68,581	68,581	0	0
Operating Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	0	68,581	68,581	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	20,009	(68,581)	(68,197)	0	0
FUND BALANCE, JANUARY 1	84,666	104,675	104,675	36,478	36,478
FUND BALANCE, DECEMBER 31	104,675	36,094	36,478	36,478	36,478

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2020	2021	2022	2023	2024	
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
TOTAL EXPENDITURES	68,581	0	0	0	0	0	68,581
*Total Funding Less Prior Year Expenditures							

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Sanitary Sewer Rehabilitation Projects

This project is for sewer rehabilitation in Mulberry, Barrios, Broadmoor and other areas.

1, 2, 3, 4, 5, 6, 7, 8, 9

- Council District: 1, 2, 3, 4, 5, 6, 7, 8, 9
- Funding Source: Public Improvement Bond Proceeds
- Project Number: 99-SEW-50
- Project Appropriation: Total project costs including prior authorizations \$807,600
- Engineer/Architect: T. Baker Smith
- Contractor: Insituform Technologies
- Operating Budget Impact: \$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.
- Projected Year of Completion: 2020

Sewerage Projects

Public improvements bond proceeds to be allocated to future sewerage projects

- Council District: 1, 2, 3, 4, 5, 6, 7, 8, 9
- Funding Source: Public Improvement Bond Proceeds
- Project Appropriation: Total project costs including prior authorizations \$82,948
- Operating Budget Impact: To be determined upon completion of project design phase.
- Projected Year of Completion: Continuous



TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne Economic Development Authority (TEDA) works to position Terrebonne Parish among the most progressive and growth-focused communities in Louisiana and our region.

TEDA works toward its goals as identified by its strategic plan, as prioritized by its board. This strategic focus is based on several areas:

First, TEDA proactively engages existing local firms to assist them with their growth and expansion plans. This will include one-on-one visitations with companies already operating within the parish as well as outreach through industry organizations.

Second, TEDA works on concepts for the growth and development of entrepreneurs and startups which can create job opportunities in Terrebonne Parish. Various concepts will be developed to identify the most effective way to attract, engage, and retain small businesses and entrepreneurs. These include one-on-one technical assistance and seminar.

Third, TEDA seeks to attract new firms to Terrebonne that complement the parish's existing economic strengths as well as attracting new firms that add a level of economic diversity to the Terrebonne Parish. This goal, along with other key priorities such as heightened profile, increased workforce development, infrastructure needs, and the development of real estate sites for corporate expansion and relocation, are addressed with collaboration and partnership with local business and industry organizations, Louisiana Department of Economic Development, and regional stakeholders and partners including South Louisiana Economic Council (SLEC).

Lastly, TEDA engages with the community on business activities as much as possible. This includes speaking at public events, attendance and participation with community and business organizations, along with having an active social media presence, primarily using Facebook and other platforms as necessary.

Economic Indicators	<i>as of July, 2020</i>
Population	110,461
Total Businesses in Terrebonne Parish	11,373
Total Commercial Building Permits	79
Unemployment Rate	9.5%
Labor Force	40,961
Average Weekly Wage	\$1,005.35



TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Economic Development</i>			
<i>1. Support Local Businesses</i>			
a. Business Retention and Expansion Visits			
1. Number of visits	71	53	60
2. Number of existing jobs represented by companies visited	9,470	4,131	4621
3. Recent job creation represented by companies visited (prior 2 year)	1,184	441	497
4. Projected capital investment (next 3 years)	\$16,851,000	\$13,760,000	\$14,019,622
5. Projected job growth (next 3 years)	326	225	253
6. Real estate growth (acreage needed next 3 years)	59	32	36
b. Technical assistance provided			
1. Incentive applications			
a. Number of applications supported	10	3	5
b. Existing and retained jobs	2,260	425	705
c. New jobs committed	116	36	59
d. Capital investment committed	\$37,780,000	\$24,337,693	\$40,400,570
2. General Technical Assistance			
a. Referral to outside programs (e.g. grant programs, leadership programs, etc.)	51	106	25
b. Other technical assistance provided	222	401	200
<i>2. Support Entrepreneurs and New Business Formations</i>			
a. Consultations with TEDA staff	32	25	22
b. Referrals			
1. Training providers	34	25	15
2. Other general support provided	34	15	10
<i>3. New Business Attraction</i>			
a. Competing for New Business Locations			
1. RFPs received	17	21	17
2. Completed RFPs	5	4	5
b. Real Estate Database Development			
1. Terrebonne Parish properties listed on Louisiana Site Selection Database	15	18	15
2. Promoting local usage of Louisiana Site Selection Database	N/A	9	8
3. Other collaborations with local real estate community	N/A	13	12
<i>4. Community Engagement</i>			
a. Public Speaking Engagements	9	8	8
b. Attendance at events hosted by other community and/or industry organizations	43	28	35

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Occupational Licenses	372,500	542,000	372,500	455,000	455,000
Miscellaneous	0	0	0	0	0
TOTAL REVENUES	372,500	542,000	372,500	455,000	455,000
EXPENDITURES:					
Personal Services	341,386	352,543	342,607	352,291	354,984
Supplies and Materials	6,131	5,750	6,550	5,750	8,750
Other Services and Charges	94,159	208,250	78,692	96,750	85,000
Capital Outlay	931	500	0	1,000	1,000
TOTAL EXPENDITURES	442,607	567,043	427,849	455,791	449,734
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					
					-20.79%
INCREASE (DECREASE) TO FUND BALANCE	(70,107)	(25,043)	(55,349)	(791)	5,266
FUND BALANCE, JANUARY 1	143,183	73,076	73,076	17,727	17,727
FUND BALANCE, DECEMBER 31	73,076	48,033	17,727	16,936	22,993

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior Planner	1	1	1	1	N/A	****	****	****
Marketing Manager	1	1	1	1	N/A	****	****	****
Administrative Coordinator II	1	1	1	1	N/A	****	****	****
TOTAL	3	3	3	3				

CORONER'S OFFICE

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Public Safety			
<i>1. To maintain professional and comprehensive abilities to investigate</i>			
a) Number of investigations - deaths	917	1,166*	1200
b) Number of investigations - mental cases	1,189	1,120	1,212
c) Number of investigations - possible criminal sex offense	12	11	12
<i>2. To perform autopsies as needed to complete investigations</i>			
a) Number of autopsies	88	72**	100
b) Number of views	620	911	925
c) Number of toxicology studies	96	110	120
<i>3. Examinations are performed to evaluate the mentally ill</i>			
a) Number of mental exams	1,038	914	1,000
b) Number of commitments	140	191	200
c) Number of sanity commission exams (court ordered)	11	15	12
<i>4. To effectively provide services to the parish citizens</i>			
a) Average autopsies performed	1 out of 10	1 out of 16	1 out of 12
b) Orders of protective custody produced	1 out of 8	1 out of 6	1 out of 6
c) Estimated case loads	3,156	3,211	3,424

* Increase in deaths due to COVID-19 death reporting guidelines. All COVID-19 deaths are reported to the Coroner's Office whether death occurred in the hospital or elsewhere. Normally the death of an individual in the hospital more than 24 hours is not reported to TPCO.

** Autopsies are down due to safety guidelines during the COVID-19 pandemic.

CORONER'S OFFICE

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Intergovernmental and fees	762,131	740,120	740,120	740,120	740,120
Charges for Services	35,000	42,000	34,800	35,000	35,000
Miscellaneous	38,367	36,010	47,010	46,010	46,010
TOTAL REVENUES	835,498	818,130	821,930	821,130	821,130
EXPENDITURES:					
Personal Services	608,946	610,194	627,667	569,796	569,796
Supplies and Materials	15,223	16,500	14,500	16,500	16,500
Other Services and Charges	227,164	231,007	218,753	223,001	223,001
Repairs and Maintenance	1,465	2,500	2,788	2,500	2,500
Bad Debt	0	200	200	200	200
Capital	22,011	0	0	0	0
TOTAL EXPENDITURES	874,809	860,401	863,908	811,997	811,997
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND BAD DEBT					-5.63%
INCREASE (DECREASE) TO FUND BALANCE	(39,311)	(42,271)	(41,978)	9,133	9,133
FUND BALANCE, JANUARY 1	108,111	68,800	68,800	26,822	26,822
FUND BALANCE, DECEMBER 31	68,800	26,529	26,822	35,955	35,955

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2021 is \$740,120, same as 2020, approved.

PERSONNEL SUMMARY

JOB TITLE	2020 ADPT	2020 CUR	2021 PRO	2021 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Office Administrator	1	1	1	1	N/A	****	****	****
Chief Investigator	0	1	1	1				
Investigators	1	2	2	2	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
TOTAL FULL-TIME	6	8	8	8				
Investigator	1	1	1	1	N/A	****	****	****
TOTAL PART-TIME	1	1	1	1				
TOTAL	7	9	9	9				

TERREBONNE PARISH LIBRARY

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish's diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well-trained and motivated library staff. It will provide resources which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public's freedom of access to knowledge.

The Terrebonne Parish Library was recognized as a finalist for the Nation Medal in 2014, 2015, 2017 and 2018. This prestigious honor is bestowed by the Institute of Museums and Library Services, a federal agency.

BUDGET SUMMARY	2019 ACTUAL	2020 BUDGET	2020 PROJECTED	2021 PROPOSED	2021 ADOPTED
REVENUES:					
Taxes	5,602,663	5,450,000	5,450,000	5,450,000	5,450,000
Grants	23,628	1,000	23,893	1,000	1,000
Charges for Services	48,265	53,000	53,000	53,000	50,000
Fines and Forfeitures	17,474	25,500	25,500	15,500	18,000
Investment Income	80	100	100	100	100
Other	8,883	10,000	10,000	10,000	10,000
TOTAL REVENUES	5,700,993	5,539,600	5,562,493	5,529,600	5,529,100
EXPENDITURES:					
Personal Services	2,998,365	3,101,964	3,101,964	3,142,000	3,191,770
Supplies and Materials	127,022	134,000	129,000	130,000	134,000
Other Services and Charges	722,448	821,919	820,000	827,000	829,955
Repair and Maintenance	327,847	233,350	258,350	260,000	233,350
Capital Outlay	703,480	820,000	805,000	500,000	688,700
Operating Transfers Out	758,480	0	127,063	0	0
TOTAL EXPENDITURES	5,637,642	5,111,233	5,241,377	4,859,000	5,077,775
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					2.28%
INCREASE (DECREASE) TO FUND BALANCE	63,351	428,367	321,116	670,600	451,325
FUND BALANCE, JANUARY 1	886,697	950,048	950,048	1,271,164	1,271,164
FUND BALANCE, DECEMBER 31	950,048	1,378,415	1,271,164	1,941,764	1,722,489

BUDGET HIGHLIGHTS

- Sales & Use Taxes for 2021 is \$5,400,000, same as 2020, approved.

TERREBONNE PARISH LIBRARY

PERSONNEL

JOB TITLE	2020	2020	2021	2021	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Director*	1	1	1	1	III	75,407	94,259	114,060
Assistant Director	1	1	1	1	10	58,614	71,718	86,278
Branch Manager III	1	0	1	1	9	53,268	65,436	78,956
Finance Manager	1	1	1	1	9	53,268	65,436	78,956
Reference Services Supervisor	1	1	1	1	8	48,235	60,403	73,923
Youth Services Supervisor	1	1	1	1	8	48,235	60,403	73,923
Technology Librarian	1	1	1	1	7	43,180	54,412	66,892
Acquisitions Librarian	1	1	1	1	7	43,180	54,412	66,892
Reference Librarian	2	2	2	2	7	43,180	54,412	66,892
Adult Services/Public Relations	1	1	1	1	6	40,955	51,251	62,691
Reference Associate	2	2	2	2	6	40,955	51,251	62,691
Outreach Coordinator	1	1	1	1	6	40,955	51,251	62,691
Main Branch Manager	1	1	1	1	5	36,774	46,134	56,534
Outreach Supervisor	1	1	1	1	5	36,774	46,134	56,534
Technical Processing Supervisor	1	1	1	1	5	36,774	46,134	56,534
Branch Manager II	1	0	1	1	4	31,491	39,915	49,275
Branch Manager I	6	6	6	6	3	27,768	35,256	43,576
Administrative Assistant	1	1	1	1	3	27,768	35,256	43,576
Outreach Clerk	0	1	1	1	3	27,768	35,256	43,576
ILL Clerk	1	1	1	1	2	26,395	32,947	40,227
Clerk 1	13	17	17	17	2	26,395	32,947	40,227
Courier	1	1	1	1	2	26,395	32,947	40,227
Entry Level Clerk	4	0	0	0	1	25,147	31,699	38,979
Custodian	1	1	1	1	1	25,147	31,699	38,979
TOTAL FULL-TIME	45	44	46	46				
Clerk	24	24	23	23		12,470	14,810	17,410
TOTAL PART-TIME	24	24	23	23				
TOTAL	69	68	69	69				

*Director follows parish pay scale



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project (MTG). The MTG Project is a hurricane protection system for Terrebonne and Lafourche Parishes designed to protect developed areas and the remaining fragile marsh from hurricane storm surge. The U.S. Army Corps of Engineers is a federal sponsor for this project, while the CPRA (jointly with the Issuer) serve as the local sponsor. Notwithstanding federal co-sponsorship, the MTG Project to date has received no federal funds and has been funded almost exclusively by State and local funding. State and local funding has been achieved through a combination of sales tax revenues received by the Parish and the Issuer (including the Issuer's special one-half of one percent (1/2%) sales and use tax securing the Bonds) and grants from the State through the CPRA. Nearly \$450 million of flood protection projects comprising the MTG Project have been funded to date.

The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion, and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance, and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. Upon final completion, the MTG Project will consist of approximately ninety-eight (98) miles of earthen levee with twenty-two (22) floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage. To date, approximately forty (45) miles of levees and floodgates comprising the MTG Project have been completed or are under construction.

It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Infrastructure Enhancement/Growth Management			
1. To increase the awareness of the extent of protection this project will provide.	100%	100%	100%
2. To keep the public aware of the progress as the project moves forward.	100%	100%	100%
3. To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program.	90%	90%	95%
4. To continue design and construction of the first lift of the project.	89%	90%	95%



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2020-2021

COMPLETED CAPITAL PROJECTS – FLOODGATES

While TLCD floodgates were built over the last twenty-five years there have been several translations of the vertical datum's used for establishing elevations of these structures. The elevations stated in this report have been adjusted to reflect the current datum and vertical adjustment prepared by TLCD in 2015. These elevations are referenced to the North American Vertical Datum.

1. **Bush Canal "Willis Henry" Floodgate**--This 56 ft. steel barge floodgate was built in 2011 to an 18 ft. elevation. This gate located in Bush Canal at its intersection with Bayou Terrebonne. It is located at the transition between Reach H-3 and Reach I of the MTG alignment. Construction of the gate was completed in 2011 with a cost of \$14 Million.
2. **Placid Canal Floodgate**--This 30 ft. steel floodgate was built in 2011 to an 18 ft. elevation with a cost of \$9 Million. This gate located in Placid Canal at its intersection with Bayou Petit Caillou along the MTG alignment across from LA Hwy 56. It is located at the transition between Reach H-2 and H-3 of the MTG alignment. This is the smallest of all of TLCD's navigable floodgates and is only accessible by boat.
3. **HNC "Bubba Dove" Floodgate**--This 250-ft. steel barge floodgate was built in 2013 to an 18 ft. elevation. This gate located in the Houma Navigation Canal (HNC) in lower Dulac about 16 miles south of Houma. This floodgate is the transition between MTG lower Reach F and Reach G-1 levees. This is the only TLCD floodgate on a Federal waterway in Terrebonne Parish and is the largest of all of TLCD's floodgates. This floodgate was constructed with bond revenue from the ¼% tax of \$50 Million. *Update: The TLCD recently completed a contract to upgrade the winches and cables on the floodgate at a cost of \$2 Million.*
4. **Bayou Grand Caillou Floodgate**--This 200 ft. steel barge floodgate cost \$24.5 Million and was complete in 2013 to an 18 ft. elevation. It is located along MTG Reach F levee and is the transition between what is commonly referred to as upper Reach F and lower Reach F.
5. **Bayou Petit Caillou Floodgate & Hwy 56 Road Gate**--This floodgate and Highway Roller Gate or the newest structures in Terrebonne Parish. They were both built in 2015 to an 18 ft. elevation with a total cost of \$22 Million. TLCD constructed an emergency limestone by-pass ramp on the side of the Hwy gate to allow for motorist who may be on the south side of the road gate to safely drive over the levee. This by-pass ramp is only left open when the Hwy gate will be closed. This gate is the transition between MTG Reach H-1 and H-2 levees. This is at the most southern part of the MTG alignment, about 4 miles north of Cocodrie. This floodgate and road gate are immediately adjacent to LA Hwy 56 and is accessible from that Hwy.
6. **Gibson/Bayou Black Floodgate**--This 56 ft. steel barge floodgate was built by TPCG (Parish Government) in about 1998 to an 8 ft. elevation. In 2015, TLCD assumed the ownership, operations, and maintenance of this floodgate because after the 2014 WRDA bill, this floodgate now falls in the MTG Alignment on the western side of the MTG Western Tie-in.
7. **Pointe-Aux-Chenes Floodgate** – This 56' wide barge gate is located in Bayou Pointe-aux-Chenes between the Terrebonne and Lafourche Parish line. It features an operable road gate with an emergency bypass ramp similar to LA Hwy 56 Roller gate recently constructed in 2017. The total cost of the floodgate is \$13 Million, with Statewide Flood Control Grant supplying \$8 Million toward the project. This gate was complete October 2017.
8. **Falgout Canal Floodgate** – This is a 189' barge gate situated in Falgout Canal on the west side of Bayou Dularge just below Reach B. Bids were awarded in the fall of 2017 for a total amount of \$35.4 Million. The floodgate was completed in June 2019.

COMPLETED CAPITAL PROJECTS – LEVEES

1. **Upper MTG Reach F—3 miles**—This levee runs between the Falgout Canal Road and the Bayou Grand Caillou Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a total cost of \$16.5 Million.
2. **Lower MTG Reach F—1 mile**—This levee runs between the Bayou Grand Caillou Floodgate and the HNC "Bubba Dove" Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a cost of \$4 Million. This levee is only accessible by water.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

3. **MTG Reach G-1**—1 mile—This levee runs east-west between the east side of the HNC "Bubba Dove" Floodgate and the lower parish "Mayfield" levee in lower Dulac. It was built to a 12 ft. elevation for a cost of \$4 Million. Note that the access road to the HNC Floodgate runs on the protected berm of this levee.
4. **MTG Reach G-2-a**—1.3 miles—This levee is between the Reach G-1 levee and Four Point Road in lower Dulac. It runs along the most southern part of the parish Mayfield drainage system. It was built to a 12 ft. elevation with a cost of \$3.5 Million.
5. **MTG Reach G-2-c**—1.3 miles--This levee runs in a southeastern direction parallel to Bayou Salé Road (LA Hwy 57). It is a 12 ft. elevation and cost \$3.5 Million.
6. **MTG Reach H-1**—1 mile—This levee runs east-west between Bayou Salé Road (LA Hwy 57) and LA Hwy 56 adjacent the Bayou Petit Caillou Floodgate and the Hwy 56 road gate. It is a 12 ft. elevation with a cost of \$6.3 Million. This levee has one water control structure:
 - H-1 water control structure--This structure has (4) 72-inch round culverts with sluice gates
7. **MTG Reach H-2**—3.5 miles—This levee is along the west bank of Bayou Petit Caillou (Little Caillou) between the Bayou Petit Caillou Floodgate and the Placid Canal Floodgate. It is approximately at a 12 ft. elevation and cost \$8.5 Million
8. **MTG Reach H-3**—3 miles—This levee is along the west bank of Bayou Petit Caillou and travels diagonally to the west bank of Bayou Terrebonne. It is between the Placid Canal Floodgate and the Bush Canal Floodgate. It has an approximate elevation of 12 ft. and a cost of \$6.5 Million.
9. **Lower MTG Reach I**—1.3 miles—This levee is along the west bank of Bayou Terrebonne between the Bush Canal Floodgate and the Bayou Terrebonne Floodgate. It is approximately 11 ft. in elevation and has been in existence since the early 1990s.
10. **Upper MTG Reach I**—3.5 miles--This levee is along the east bank of Bayou Terrebonne between the Bayou Terrebonne Floodgate and the Humble Canal Floodgate in lower Montegut. It is approximately a 9.5 ft. elevation. This levee has a parish pump station and has no other water control structures.
11. **MTG Reach J-2**—5 miles—This levee runs east-west between Montegut and Pointe-aux-Chenes (PAC) through the PAC Wildlife Management Area. This levee is approximately at a 9 ft. elevation and contains three water control structures. The TLCD has been continuously improving this levee section and has spent approximately \$15 Million on levees and water control structures.
12. **Reach J-1**—3 miles—This levee runs parallel to Hwy 665 in lower PAC up to the Island Road. This levee is approximately 9.5 ft. in elevation and cost \$18 Million to construct. The transition between Reach J-1 and J-3 is Isle de Jean Charles that has a 15 ft. road ramp.
13. **MTG Reach J-3**—1 mile—This levee runs along the west side of PAC from the Island Road to the future PAC floodgate at the Terrebonne/Lafourche Parish line. This levee is at an approximate 7 ft. elevation. It was constructed to a 12 ft. elevation with a much wider base. This construction project was substantially complete Summer 2017. This levee is a parish forced drainage system (formerly known as the 4-3-b levee) with a parish pump station with (2) 20-inch pumps. The total cost for this reach is \$5.8 Million.
14. **MTG Reach G-2-b**—1.7 miles—This levee was substantially complete Summer 2017. It was built to a 13.5 ft. elevation between Four Point Road & Bayou Four Point and Bayou Salé Road (LA Hwy 57). There will be no structure over Bayou Four Point. This levee is crossing open water areas such as Sweetwater Pond. This levee will have three water control structures. The contract for this project is \$14.3 Million.
15. **MTG Reach E-Segment 2** – 1.5 miles--This levee segment was complete early 2017. It begins at Falgout Canal Road westward to the second water control structure along Reach E. It is a 12 ft. elevation. There will be two large water control structures along this levee and parish road. Each of these two structures will have seven (7) 6 ft. X 6 ft. concrete culverts with flap gates on the south side and sluice gates on the north side of the road. These structures were completed Fall 2017 for a total cost of \$7.8 Million. The total cost for this levee was \$7.2 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.
16. **MTG Reach E – Segment 1** – 2.5 miles – This levee segment is currently under construction and expected to be complete by November 2017. It begins at the Lower Dularge East levee and spans eastward to the second water control structure along Falgout Canal Road. It will be built to a 12 ft. elevation with an estimated cost of \$11 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

17. **Falgout Canal North Tie-In – 1 mile** – This new levee will tie in the Falgout Canal Floodgate to Reach B to its north. It is estimated to cost approximately \$5.5 Million. The CPRA recently released \$2.5 Million for this project which will partially fund the initial lift to 8' elevation. It was completed fall 2019.
18. **Falgout Canal South Tie-In – ¾ mile** - This levee was bid late fall of 2017 with a cost of \$3 Million funded by CPRA funds. In addition, this project contained an alternate project which was awarded to be solely funded by the ¼% and ½% tax dollars. This alternate dredged and stockpile the remaining available material from the Lower Dularge West Levee (Brady Road Levee).

IN-PROGRESS CAPITAL PROJECTS

19. **Lower Dularge East Levee – 7 miles** – The draft permit for this levee reach was recently received and authorizes the rehabilitation of the entire levee from Reach E to the Lower Dularge Floodgate to a 12 ft. elevation. Due to funding constraints, this lift will be in three phases from North to South beginning at Reach E to the D-19 Pump Station, approx. 2 miles estimated to cost \$4 Million. The entire cost to lift all phases of this levee is \$12 Million. This project began April 2018 and will be completed by the fall of 2020.
20. **HNC Lock Complex** – The TLCD is acting as an agent of the State of Louisiana for this project. Currently, it is in the engineering and design phase with construction of the \$300 Million complex to begin in 2021 with Restore Act dollars.
21. **MTG Reaches K & L (Lafourche Parish)** --This Levee is in Lafourche Parish and under the jurisdiction of the South Lafourche Levee District. Reach K runs from the parish line in PAC northeastward toward Larose. The existing 6.5-mile levee on Reach K is a low elevation (about 4-5 ft.) marsh management levee on the Grand Bayou Wetland unit of the PAC Wildlife Management Area. This marsh management levee is AKA as the South Lafourche Mitigation levee because it was originally built in the 1980's as the mitigation for the Larose to Golden Meadow Hurricane Protection project. In 2011, TLCD built an 800 ft. levee to an 8 ft. elevation from Bayou PAC (future PAC Floodgate--No 12) to the end of Oak Point Road on the end of the Lafourche side of PAC. South Lafourche Levee District (SLLD) recently completed a construction project to extend this 800 ft. levee for approx. 1600 ft. Further, SLLD awarded a dredge contract to dredge about 6.5 miles of Grand Bayou to build a foundation for the Reach K and the southern part of Reach L levees, for a cost of \$2.1 Million. Reach K has two water control structures that are operated by LA WL&F. The CPRA accepted bids in late September 2017 for a 2-mile section of Reach L totaling \$7 Million. The remaining portion of Reach L is currently under design by the SLLD.
22. **MTG Western Tie-in--12 miles**--In early 2016, TLCD and TPCG jointly built or repaired approx. 12 miles of levees to an approximate 7 ft. elevation in the Bayou Black/Gibson Area. These levees follow the south side and run parallel to LA Hwy 182 and Bayou Black. Included in these levees is about a 1.5-mile levee from the Gibson/Bayou Black Floodgate along Geraldine Road in Gibson built to a 5 ft. level. The other levees along Bayou Black run from about 1.8 miles west of the Jarvis Bridge in Gibson eastward to Daneco Alligator Farm (about 1/2 mile west of Savanne Road Bridge). Thus far, the TLCD spent approximately \$12 Million. TLCD is currently completing construction after the 2019 High River threat.
23. **MTG Reach B--5 miles**--This 5-mile levee is a parish forced drainage levee that falls along the MTG Alignment on the west side of Dularge north of the Falgout Canal Marina. The northern part of this levee has an elevation of approximate 7 ft. However, the most southern part has areas that are at or below a 5 ft. elevation.

MORGANZA PROJECT MANAGEMENT

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manager will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

Terrebonne Parish Consolidated Government

**Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
(modified accrual basis of accounting)**

<u>Year</u>	<u>Ad Valorem Taxes (2)</u>	<u>Sales & Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2012	28,016,809	39,558,954	15,706	1,422,744	69,014,213
2013	26,473,371	43,251,970	27,837	1,446,469	71,199,647
2014	26,726,303	44,756,815	40,952	1,715,772	73,239,842
2015	27,278,054	38,623,466	-	1,681,944	67,583,464
2016	33,804,530	34,810,159	-	1,626,256	70,240,945
2017	35,439,219	34,950,737	-	1,424,713	71,814,669
2018	36,036,675	36,248,137	2,968	1,349,256	73,637,036
2019	35,945,937	37,356,920	-	1,423,226	74,726,083
2020	47,502,363	37,251,444	2,038	1,396,818	86,152,663
2021	40,613,352	37,250,038	2,500	1,389,000	79,254,890

(1) Includes all governmental fund types.

(2) Sanitation maintenance activities were converted to business-type activities on January 1, 2008.

Source: Comprehensive Annual Financial Audit Report

Terbonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Revenues				
Taxes	\$ 68,815,698	\$ 71,028,983	\$ 73,398,504	\$ 67,700,468
Licenses and permits	3,871,740	4,201,367	4,146,687	4,024,732
Intergovernmental	60,801,320	53,481,155	51,160,627	50,101,545
Charges for services	949,755	1,216,183	1,199,929	1,036,761
Fines and forfeitures	4,274,045	4,280,476	3,551,020	4,155,995
Miscellaneous	3,687,894	1,734,906	3,148,949	13,059,728
Total revenues	<u>142,400,452</u>	<u>135,943,070</u>	<u>136,605,716</u>	<u>140,079,229</u>
Expenditures				
General government	19,723,979	19,772,987	18,727,624	21,149,326
Public safety	47,147,065	37,844,243	27,736,884	25,464,963
Streets and drainage	19,621,703	19,780,415	18,295,577	20,084,744
Health and welfare	14,198,832	12,466,424	12,070,501	12,389,502
Culture and recreation	3,184,715	3,851,846	2,107,761	3,605,170
Education	76,462	95,407	101,172	102,403
Urban redevelopment and housing	1,955,779	2,973,838	939,034	887,546
Conservation and development	277,824	252,080	266,486	210,402
Economic development and assistance	19,111,800	12,436,869	16,125,647	10,173,256
Debt service				
Principal	5,100,000	5,315,000	5,060,000	9,215,590
Interest	4,894,468	4,848,321	4,937,431	4,599,725
Other charges		84,170	59,291	347,152
Capital outlay	37,019,719	26,879,016	29,821,590	35,592,575
Intergovernmental	24,992	7,172,644	575,070	614,144
Total expenditures	<u>172,337,338</u>	<u>153,773,260</u>	<u>136,824,068</u>	<u>144,436,498</u>
Excess of revenues over (under) expenditures	<u>(29,936,886)</u>	<u>(17,830,190)</u>	<u>(218,352)</u>	<u>(4,357,269)</u>

<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
\$ 70,274,143	\$ 71,849,460	\$ 73,668,272	\$ 74,757,856	\$ 73,056,567	\$ 67,789,245
3,700,475	3,657,444	3,639,669	3,649,814	3,690,556	3,631,100
79,667,999	39,744,689	53,000,490	34,105,073	20,993,835	19,292,923
1,022,851	1,199,287	1,234,365	1,076,871	1,307,752	964,191
4,677,111	4,933,298	3,935,711	3,911,582	4,449,320	3,250,800
1,747,169	3,253,174	2,877,297	6,011,951	557,680	434,983
<u>161,089,748</u>	<u>124,637,352</u>	<u>138,355,804</u>	<u>123,513,147</u>	<u>104,055,710</u>	<u>95,363,242</u>
19,739,653	20,615,523	19,638,955	20,117,860	28,086,772	27,589,863
33,808,259	31,312,488	31,103,906	43,265,609	31,106,031	29,247,842
29,563,337	17,951,798	19,705,930	22,557,763	23,984,873	24,555,707
17,560,773	17,884,342	17,557,202	19,221,322	5,851,587	5,906,232
2,469,340	3,235,632	2,180,834	2,136,624	2,508,507	2,589,127
103,004	103,844	104,239	73,441	75,512	75,512
1,745,783	2,722,207	1,887,964	2,416,067	344,959	387,732
227,224	228,992	230,925	240,755	1,904,542	2,101,981
16,269,064	9,003,186	7,331,183	3,565,382	2,118,896	2,176,519
5,320,590	5,385,000	5,630,000	6,235,000	7,885,000	7,225,000
4,345,586	4,135,420	3,584,877	4,561,801	4,426,523	4,194,581
-	-	2,079,957	33,702,716	82,412	94,950
63,957,527	23,353,639	41,088,725	20,664	1,299,250	1,234,600
6,088,093	350,544	3,690,149			
<u>201,198,233</u>	<u>136,282,615</u>	<u>155,814,846</u>	<u>158,115,004</u>	<u>109,674,864</u>	<u>107,379,646</u>
<u>(40,108,485)</u>	<u>(11,645,263)</u>	<u>(17,459,042)</u>	<u>(34,601,857)</u>	<u>(5,619,154)</u>	<u>(12,016,404)</u>

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	2012	2013	2014	2015
Other financing sources (uses)				
Transfers in	\$ 29,611,400	\$ 31,478,467	\$ 28,045,924	\$ 37,910,584
Transfers out	(31,092,382)	(28,004,845)	(25,370,533)	(36,920,181)
Public improvement bond proceeds		11,275,000		
Premium on public improvement debt				
General obligation bonds proceeds				
Refunding bonds issued				
Payment to refunded bond escrow agent				
Premium on refunding debt				(25,136,485)
Certificate of indebtedness				2,774,703
Capital leases				
Proceeds of bonds and other debt issued				21,665,000
Bond proceeds			2,900,000	3,910,000
Bond discounts		(78,925)		
Bond premiums		54,613	152,920	
Proceeds of capital asset dispositions	271,002	117,853	48,712	149,667
	(1,209,980)	14,842,163	5,777,023	4,353,288
Total other financing sources (uses)				
Net change in fund balances	(31,146,866)	(2,988,027)	5,558,671	(3,981)
Debt service as a percentage of noncapital expenditures	7.39%	8.01%	9.34%	12.69%

<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
\$ 27,678,743 (24,758,086)	\$ 35,783,497 (31,378,812)	\$ 49,636,662 (45,320,644)	\$ 26,442,420 (21,035,877)	\$ 32,189,761 (27,581,810)	\$ 29,091,042 (24,643,388)
		40,425,000 (43,951,727)			
		47,337,854 203,236 147,622	241,152		
<u>553,622</u>	<u>634,259</u>	<u>147,622</u>	<u>241,152</u>	<u>4,607,951</u>	<u>4,447,654</u>
<u>3,474,279</u>	<u>5,038,944</u>	<u>48,478,003</u>	<u>5,647,695</u>	<u>4,607,951</u>	<u>4,447,654</u>
(36,634,206)	(6,606,319)	31,018,961	(28,954,162)	(1,011,203)	(7,568,750)
7.04%	8.43%	8.03%	6.83%	11.36%	10.76%

Terrebonne Parish Consolidated Government

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2011	507,468,020	351,744,320	86,500,310	175,348,725	770,363,925	409.49	7,765,643,573	12.18%
2012	550,626,415	344,464,845	94,723,300	179,113,825	810,700,735	406.84	8,181,589,650	12.10%
2013	564,671,350	386,160,935	94,103,740	179,942,475	864,993,550	401.50	8,597,534,693	12.15%
2014	576,858,590	404,430,195	92,273,080	180,091,915	893,469,950	392.22	8,833,879,520	12.15%
2015	589,570,570	409,476,187	88,125,070	180,524,711	906,647,116	384.54	8,978,047,227	12.11%
2016	619,132,990	392,532,493	92,385,220	181,538,770	922,511,933	391.47	9,177,754,067	12.03%
2017	627,673,115	411,970,803	93,400,050	181,919,325	951,124,643	404.52	9,396,803,370	12.06%
2018	632,867,070	404,117,903	92,711,940	181,469,945	948,226,968	421.29	9,393,637,813	12.03%
2019	658,280,395	429,417,479	98,323,570	178,986,935	1,007,034,509	414.69	9,838,881,423	12.05%
2020	687,066,010	434,023,160	101,901,160	181,317,920	1,041,672,410	401.01	10,171,752,473	12.02%

*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The total assessed value is estimated to be 15% of actual market value. Tax rates are per \$1,000 of net assessed value.

** Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

Fiscal Year Ended December 31	Real Estate and Improvements (Under 10 Year Exemption)	Exempt Real Estate and Improvements	Total Exempt Properties
2011	309,232,377	61,000,290	370,232,667
2012	297,748,752	57,290,550	355,039,302
2013	361,901,433	61,328,365	423,229,798
2014	343,718,008	62,486,580	406,204,588
2015	398,495,929	65,629,480	464,125,409
2016	431,253,511	67,858,495	499,112,006
2017	343,488,934	69,938,380	413,427,314
2018	304,637,070	72,438,070	377,075,140
2019	268,468,332	77,660,710	346,129,042
2020	182,306,334	82,233,140	264,539,474

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terrebonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2011	368.13	41.36	409.49	9.27	14.43	433.19
2012	367.37	39.47	406.84	9.27	14.58	430.69
2013	364.51	36.99	401.50	9.27	17.04	427.81
2014	365.64	26.58	392.22	9.27	17.04	418.53
2015	373.49	11.05	384.54	9.27	17.04	410.85
2016	376.63	14.84	391.47	9.27	16.99	417.73
2017	384.84	19.68	404.52	9.27	16.93	430.72
2018	398.74	22.55	421.29	9.27	16.98	447.54
2019	395.40	19.29	414.69	9.27	17.04	441.00
2020	386.96	14.05	401.01	9.27	17.03	427.31

Terrebonne Parish Consolidated Government

**Principal Property Taxpayers
Current Year and Nine Years Ago**

<u>Taxpayer</u>	<u>2020</u>			<u>2011</u>		
	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Taxable Assessed Value</u>	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Taxable Assessed Value</u>
Hillcorp Energy Company	\$28,660,750	1	3.01%	41,523,085	1	5.39%
Chevron NA Exploration	30,106,020	2	3.17%			
Zydeco Pipeline Company	28,315,000	3	2.98%			
B P Exploration & Product	25,940,970	4	2.73%			
Entergy Louisiana LLC	18,519,590	5	1.95%	14,090,220	4	1.83%
E R A Helicopters, LLC	18,523,040	6	1.95%			
P H I, Aviation LLC	14,403,230	7	1.51%	24,830,580	2	3.22%
Transcontinental Gas Pipeline	11,011,520	8	1.16%			
South Louisiana Electric	8,589,710	9	0.90%	9,368,060	8	1.22%
Galliano Marine Service	7,642,080	10	0.80%			
Shell Pipeline				21,124,650	3	2.74%
Bell South Communications				12,362,805	5	1.60%
Apache Corporation				12,254,185	6	1.59%
Tennessee Gas Pipeline Co.				11,493,150	7	1.49%
Hercules Drilling Company				8,735,000	9	1.13%
S C F Marine, Inc.				8,650,990	10	1.12%
Totals	<u>\$191,711,910</u>		<u>20.16%</u>	<u>\$ 164,432,725</u>		<u>21.33%</u>

Source: Terrebonne Parish Assessor's Office.

Terrebonne Parish Consolidated Government

**Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Collection Year Ended December 31	Taxes Levied for the Fiscal Year (Original Levy)	Adjustments	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
					Amount	Percentage of Levy		Amount	Percentage of Levy
2011	2012	33,719,387	-	33,719,387	32,664,919	96.87%	4,292,090 (3)	36,957,009	109.60% (2)
2012	2013	34,780,278	-	34,780,278	34,164,340	98.23%	730,407	34,894,747	100.33% (2)
2013	2014	36,137,191	-	36,137,191	35,746,909	98.92%	41,360	35,788,269	99.03%
2014	2015	37,128,457	-	37,128,457	36,730,260	98.93%	111,058	36,841,318	99.23%
2015	2016	43,091,214	-	43,091,214 (4)	42,659,498	99.00%	25,524	42,685,022	99.06%
2016	2017	45,452,117	-	45,452,117	45,211,818	99.47%	39,621	45,251,439	99.56%
2017	2018	46,856,757	-	46,856,757	45,765,277	97.67%	19,782	45,785,059	97.71%
2018	2019	46,731,366	-	46,731,366	46,330,285	99.14%	9,416	46,339,701	99.16%
2019	2020	49,430,052	-	49,430,052	46,933,455	94.95%	1,529	46,934,984	94.95%
2020	2021	41,735,910	-	41,735,910	1,188,677	2.85%		1,188,677	2.85%

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

- (1) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.
- (2) For the Fiscal Years 2011 and 2012, which reflects greater than 100%, these years include the release of protest taxes previously held in escrow. The levy year for the protest taxes is unknown. Therefore, included in the year the taxes were released.
- (3) The collections in 2012 include protest taxes settled during the year.
- (4) Tax assessments and collections of taxes dedicated to the mission of the Terrebonne Council on Aging, Inc. were included based on a change of entity.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Demographic and Economic Statistics
Last Ten Fiscal Years**

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2011	111,860 (4)	4,448,001,040	39,764	35.0 (4)	18,747	5.40%
2012	111,917 (4)	4,608,070,558	41,174	34.0 (4)	18,891	4.80%
2013	112,749 (4)	4,983,167,553	44,197	35.1 (4)	18,564	4.30%
2014	113,328 (4)	4,859,277,984	42,878	35.2 (4)	18,540	4.80%
2015	113,972 (4)	5,123,274,000	44,952	35.3 (5)	18,353	5.40%
2016	113,220 (4)	4,623,243,000	40,834	35.3 (2)	17,995	7.00%
2017	112,086 (4)	4,576,919,724 **	40,834 *	35.4 (4)	17,804	5.70%
2018	112,086 (4)	4,366,618,000	38,958	35.5 (5)	17,399	4.90%
2019	111,021 (3)	4,607,770,000	41,504	35.8 (4)	17,228	4.90%
2020	110,461 (3)	4,668,895,000	42,267	36.2 (4)	16,862	9.50%

Sources:

* Latest available 2018

** Estimated based on 2018 per capita personal income

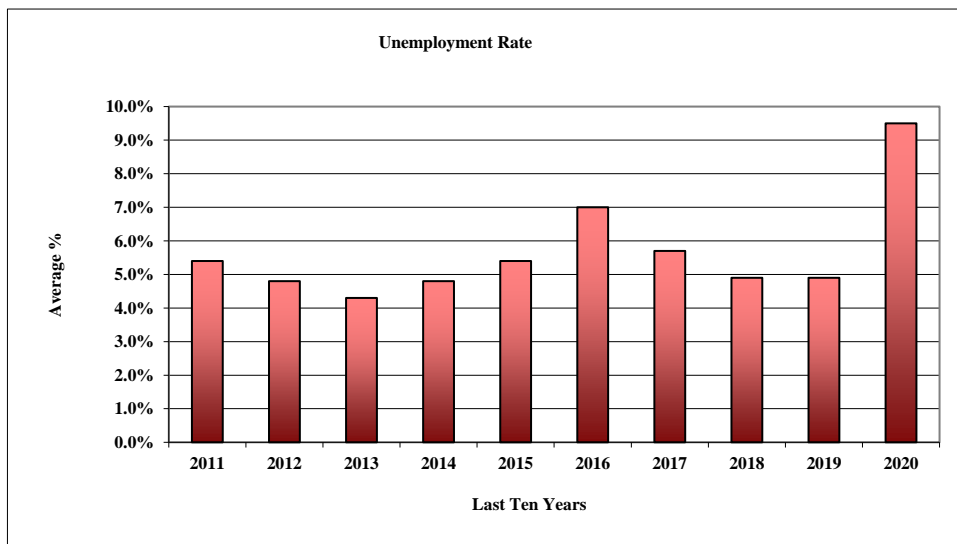
(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor Statistics

(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) U.S. Census Bureau

(5) Louisiana-demographics



Terrebonne Parish Consolidated Government

**Principal Employers
Current Year and Nine Years Ago**

Employer	2020			2011		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Danos	3,000	1	6.40%			
Terrebonne Parish School Board	2,318	2	4.94%	2,690	1	4.99%
Terrebonne General Medical Center	1,500	3	3.20%	1,285	2	2.38%
Diocese of Houma-Thibodaux	1,086	4	2.32%	1,100	4	2.04%
Terrebonne Parish Consolidated Govt.	1,044	5	2.23%	815	7	1.51%
Crosby Energy Services	1,000	6	2.13%			
Gulf Island LLC	900	7	1.92%			
Cardiovascular Institute of the South	847	8	1.81%			
Wal-Mart	804	9	1.71%	980	5	1.82%
Gulf Island Fabrication, Inc.	733	10	1.56%	1,100	3	2.04%
Leonard J. Chabert Medical Center/Ochsner				977	6	1.81%
Haliburton Services				395	10	0.73%
Rouse's Supermarket				730	8	1.35%
North American Fabricators				550	9	1.02%
Total	13,232		28.22%	10,622		19.69%

Source: 2020 - TEDA
*2009 - Houmatoday.com

Terrebonne Parish Consolidated Government

**Full-time Equivalent Parish Government Employees by Function
Last Ten Fiscal Years**

Function	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
General fund	110	164	165	166	171	162	111	115	112	112
Public safety										
Police	100	105	106	94	97	95	92	88	90	90
Fire	71	69	68	68	69	57	54	52	46	46
Grants	79	76	75	81	79	72	74	71	74	74
Road and Bridge	64	65	57	58	54	52	52	53	46	46
Drainage	85	74	84	96	92	86	81	84	83	83
Sanitation	14	15	14	14	15	18	18	19	21	21
Culture & Recreation	277	262	299	307	278	235	213	160	139	140
Sewer	34	39	37	40	37	38	39	38	35	35
Utility Maintenance & Operation	37	38	38	46	49	46	44	43	46	46
Civic Center	26	27	27	29	30	28	29	24	23	23
Internal Service Funds	49	48	52	48	48	49	50	48	49	49
Other Governmental Funds	71	127	122	129	135	148	65	62	62	62
Total	1017	1109	1144	1176	1154	1086	922	857	826	827

Sources: Terrebonne Parish Consolidated Government, Human Resources Department.

Terrebonne Parish Consolidated Government

**Capital Asset Statistics by Function
December 31, 2020**

Function	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Public safety										
Police:										
Stations	1	1	1	1	1	1	1	5	5	6
Patrol units	89	93	87	87	91	105	106	109	127	118
Fire stations	5	5	5	5	5	5	5	5	5	5
Roads & Bridges										
Streets-concrete (miles)	328	334	331	337	341	341	346	348	347	347
Streets-asphalt (miles)	185	186	187	187	187	187	190	190	190	190
Streetlights	3,801	3,801	3,812	3,812	3,831	3,832	3,862	3,864	3,909	3,922
Traffic signals	20	20	14	14	14	14	21	22	21	22
Caution lights	76	76	148	150	164	166	106	112	106	104
Bridges	81	81	82	82	82	83	84	85	82	84
Drainage										
Forced drainage stations	71	71	70	70	69	69	69	80	84	90
Forced drainage pumps	172	173	177	177	174	174	175	187	190	210
Culture and recreation										
Parks	18	5	5	4	3	3	17	17	17	25
Utilities										
Electric:										
Number of distribution stations	9	9	9	9	9	9	9	9	9	9
Circuit miles above ground	298	299	300	304	304	285	286	290	292	292
Circuit miles underground	220	222	223	230	230	214	230	235	224	224
Gas:										
Number of miles of distribution mains	423	424	424	428	428	428	429	429	429	433
Number of gas delivery stations	11	11	12	10	10	10	10	9	9	9
Number of pressure regulator stations	10	10	10	12	12	12	12	16	16	16
Sewer										
Sanitary sewers (miles)	263	234	263	264	270	272	273	273	275	275
Force main transport lines (miles)	122	127	128	128	130	130	132	134	134	134
Pumping stations	162	169	169	169	177	179	179	181	181	181
Manholes	5,950	5,849	5,900	5,817	5,977	6,028	6,081	6,105	6,132	6,142
Maximum daily treatment capacity (thousand of gallons)	24,470	24,470	24,500	24,500	24,000	32,295	32,402	32,402	32,402	32,402

Sources: Various government departments

Terrebonne Parish Consolidated Government

**Operating Indicators by Function
December 31, 2020**

Function	2011	2012	2013	2014
Police				
Physical arrests	1,155	1,087	1,595	1,425
Parking violations	883	1,144	1,223	546
Traffic violations	3,475	2,548	5,629	5,674
Complaints dispatched	28,213	30,262	29,161	28,453
Fire				
Number of calls answered	1,852	1,901	1,899	2,096
Inspections	817	857	878	791
Roads & Bridges				
Street resurfacing (square yards)	19,250	66,203	123,286	753
Potholes repaired	27	129	179	153
Number of signs repaired/installed	64	200	650	412
Number of street name signs replaced	373	335	444	1,730
Drainage				
Number of culverts installed	56	100	106	82
Sanitation				
Refuse collected (tons/year)	121,445	124,976	126,773	134,949
Animal Shelter				
Number of impounded animals	6,920	6,467	6,469	6,243
Number of adoptions	311	510	552	558
Utilities				
Electric:				
Purchase of power	379,300,800	370,088,100	380,223,800	447,310,320
Yearly net generation (kwh)	25,891,563	38,427,334	9,402,714	14,054,760
Gas:				
Purchase of gas (mcf)	980,541,000	872,556,000	1,016,635,000	1,119,681,000
Sewer				
Average daily sewage treatment (thousands of gallons)	8,692	11,877	13,115	12,000
Civic Center				
Event attendance	124,168	124,040	138,967	129,771
Event days	162	167	167	170

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

2015	2016	2017	2018	2019	2020
1,320	1,016	750	778	2,280	1,617
978	1,670	2,153	1,511	1,768	904
3,760	4,515	4,157	4,352	3,286	2,201
29,860	31,541	31,499	31,895	33,898	36,035
2,037	1,916	2,065	1,985	985	1,056
1,259	1,586	1,292	1,402	1,413	1,262
7,948	26,967	11,250	6,490	25,905	84,382
180	156	106	1,430	134	131
637	720	780	378	371	487
1,200	912	420	810	489	846
88	46	48	37	63	78
126,789	121,509	122,228	136,324	140,760	126,452
6,054	6,528	5,954	5,637	5,509	4,104
535	639	1,009	914	954	977
461,102,906	466,985,783	382,112,610	390,633,016	370,995,539	369,772,433
42,644,464	40,650,410	33,308,585	37,270,867	61,750,076	24,005,178
1,017,325,000	811,262,000	934,280,000	980,100,000	1,938,409	1,264,961
7,300	14,500	12,327	16,220	15,560	14,164
121,857	120,659	112,679	136,889	149,088	47,516
173	154	159	209	256	183

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2020**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Safety National Casualty Corporation	Workers' Compensation Deductible: \$600,000 Deductible: \$750,000 Police & Fireman & Auto	\$ 25,000,000 1,000,000 (employer's liability)	4-1-21
American Alternative Insurance Corporation	Special Excess Liability Auto & General Liability Deductible: \$500,000	10,000,000 20,000,000 (General Aggregate)	4-1-21
Associated Electric and Gas Insurance Services, Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	20,000,000 40,000,000 (Aggregate)	4-1-21
American Alternative Insurance Corporation	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	10,000,000 20,000,000 (Aggregate)	4-1-21
Illinois Union Insurance Company	Environmental Pollution Liability Deductible: \$250,000	5,000,000	4-1-21
Travelers Property Casualty Company of America	Boiler and Machinery Policy Deductible: \$200,000 \$25,000 All other "covered equipment"	100,000,000	3-1-21
Great American Insurance Company of New York *	Commercial Property - Fire & Extended Perils (Ex. Wind Deductible: \$50,000 per occurrence	252,758,343 (including auto)	3-1-21
ACE American Insurance Company	* Commercial Property - Fire & Extended Perils (Ex. Wind Generator Plant Deductible: \$50,000 per occurrence; \$100,000 per occurrence as respects Steam Boilers and Turbine Generator Units	65,000,000	3-1-21
Certain Underwriters @ Lloyd's of London; James River Insurance Company	* Commercial Property - Wind/Hail (17.5% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	11,375,000	3-1-21
Velocity- Lloyd's/ Interstate Fire & Casualty	* Commercial Property (10% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	6,500,000	3-1-21
National Fire & Marine	* Commercial Property (25% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	16,250,000	3-1-21

(Continued)

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2020**

Company	Type of Insurance	Amount	Expiration Date
Landmark American Insurance Company	* Commercial Property (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-21
First Specialty Insurance Company	* Commercial Property (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-21
Underwriters' @ Lloyd's of London (Various Underwriters)	* Commercial Property (17.5% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	11,375,000	3-1-21
Great American Insurance Company	Inland Marine Deductible: \$10,000 per occurrence for items <\$25,000 in value; \$25,000 per occurrence for items >\$25,000	14,297,047	3-1-21
Wright National Flood Insurance Company	Flood Insurance (Ashland Jail) Building Contents Deductible	500,000 500,000 1,250	4-8-21
Wright National Flood Insurance Company	Flood Insurance (Juvenile Detention Center) Building Contents Deductible	500,000 500,000 1,250	4-22-21
Wright National Flood Insurance Company	Flood Insurance (Bus Depot) Building Contents Deductible	435,000 11,000 1,250	1-27-21
Wright National Flood Insurance Company	Flood Insurance (Dulac Library) Building Contents Deductible	500,000 500,000 1,250	8-26-21
Wright National Flood Insurance Company	Flood Insurance (614 Woodside Drive) Building Deductible	200,000 5,000	2-20-21
Wright National Flood Insurance Company	Flood Insurance (Pollution Lift Station - 98 Bonnie Street) Building Deductible	35,000 1,000	7-31-21
AIG Specialty Insurance Company	Contractors' Pollution Liability Deductible: \$5,000	\$1,000,000 2,000,000 (Aggregate)	4-1-21
AIG Specialty Insurance Company	Cyber Liability Security and Privacy, Network Interruption Event Management, Cyber Extortion Deductible: \$25,000 (All coverages)	3,000,000	4-1-21

(Continued)

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2020**

Company	Type of Insurance	Amount	Expiration Date
Atlantic Specialty Insurance Company	Protection and Indemnity (Watercraft) Deductible: \$500,000	1,000,000	4-1-21
Lloyd's of London Underwriters	Excess Protection and Indemnity (Watercraft) (In excess of \$1,000,000) Deductible: N/A	9,000,000	4-1-21
Lloyd's of London Insurance Company	Auto Physical Damage Insurance - Scheduled vehicles Deductible: \$2,500 (Comprehensive and Collision) (On 7 scheduled vehicles)	178,559	4-1-21
Syndicates 2623/623 @ Lloyd's of London	Medical Professional Liability Deductible: \$100,000	1,000,000 3,000,000 (Aggregate)	4-1-21
American Alternative Insurance Corporation	Aircraft Liability Deductible: N/A	5,000,000	4-1-21

0

GLOSSARY

503c3 statutes. Internal Revenue Service classification for non-profit status.

ABFE. Advisory Based Flood Elevation.

ACA. American Corrections Association.

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACT. Assertive Children Team.

Actual. Occurring at the time.

ADA. Americans with Disabilities Act.

ADAC. Alcohol Drug Abuse Council.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Amp. Amphibious.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Balanced Budget. A budget in which all funds have a favorable or zero fund balance or net balance or net position.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and

recommendations regarding the financial policy for the coming period.

C & D. Construction and Demolition

Capital Outlay. Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.

Capital Project Funds. The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

CDBG. Community Development Block Grant.

CEDS. Comprehensive Economic Development Strategy.

CHDO. Community Housing Development Organizations.

CNG, Compressed Natural Gas

COE. Corps of Engineers.

CSBG. Community Service Block Grant.

CVA. Crime Victim's Assistance Act.

CWPPRA. Coastal Wetlands Planning and Protection Act.

CZM. Coastal Zone Management.

DBA. Downtown Business Association.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DHH. Department Health & Hospitals.

DNR. Department of Natural Resources.

DOC. Department of Corrections.

DOTD. Department of Transportation and Development – a State of Louisiana Department.

DPW. Department of Public Works.

GLOSSARY

ECD. External Cardiac Defibrillator.

EDA. Economic Development Administration.

EF & S. Emergency Food and Shelter Grant.

EIA. Energy Information Administration.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received or services rendered whether cash payments have been made or accrued.

FEMA. Federal Emergency Management Agency.

FERC. Federal Energy and Regulatory Commission.

FIFO. First in, first out inventory system.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

FMLA. Family Medical Leave Act.

FRS. Firefighters Retirement System.

FSA. Farm Service Agency.

FTA. Federal Transit Administration.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes expenditures made by the Parish President and other top-level

auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

GASB. Governmental Accounting Standards Board.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA. Government Finance Officers Association.

GIS. Geographical Information System.

GIWW. Gulf Intercoastal Waterway.

Goals. Broad aims toward which programs are directed.

GOEA. Governor's Office of Elderly Affairs.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

GPS. Global Positions System.

GLOSSARY

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HDCC. Houma Downtown Development Corporation.

HEZ. Heritage Enterprise Zone.

HHWCP. Household Hazardous Waste Collection Program.

HNC. Houma Navigational Canal.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

HTAHC. Houma Terrebonne Arts & Humanities Council.

HTV. Houma Television System.

HUD. Housing & Urban Development.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

JARC. Job Access Reverse Commute.

JASP. Juvenile Assessment and Services Program.

KAB. Keep America Beautiful.

KLB. Keep Louisiana Beautiful.

KTP. Keep Terrebonne Beautiful.

LAMP. Louisiana Asset Management Pool.

LCA. Louisiana Coastal Area.

LCDA. Louisiana Community Development Authority.

LCLE. Louisiana Commission on Law Enforcement.

LDEQ. Louisiana Department of Environmental Quality.

LEPA. Louisiana Energy and Power Authority.

LEPC. Local Emergency Planning Committee.

LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.

LHFA. Louisiana Housing Finance Agency.

LIHEAP. Low Income Home Energy Assistance Program.

LJDA. Louisiana Juvenile Detention Association.

LLEBG. Louisiana Law Enforcement Block Grant.

LMA. Louisiana Municipal Association.

LPDES. Louisiana Pollutant Discharge Elimination System

LSU. Louisiana State University.

Major Fund. Funds whose revenue, expenditure/expenses, assets or liabilities are at least 10 percent of the total for their fund category and 5 percent of the aggregate of all governmental and enterprise funds in total. Major funds are reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report.

METLAC. Metropolitan Law Enforcement Commission.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and its people.

MPERS. Municipal Police Employees Retirement System.

MS4. Municipal Separate Storm Sewer Systems.

MTG. Morganza to the Gulf Project.

MW. Mega watts.

NACO. National Association of Counties.

NCD. Non-Compliant Discharges.

NFPA. National Fire Protection Association.

NIGP. National Institute of Governmental Purchasing.

NOAA. National Oceanic and Atmospheric Administration.

NPDES. National Pollutant Discharge Elimination.

NRCS. Natural Resources Conservation Service.

NTP. North Treatment Plant.

NSU, Nicholls State University

OAD. Office for Addictive Disorders.

GLOSSARY

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

OEP. Office of Emergency Preparedness.

OJP. Office of Justice Programs.

Ordinance. A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

Pay Grade. Salary level or range for each personnel classification.

PCA. Personal Care Attendant Program.

PCS. Possible Criminal Sex Offense.

Performance Measures. Quantified indication of results obtained from budgeted activities.

Personal Services. Expenditures for gross salaries provided for all persons funded by the government.

Personnel Summary. The number and classifications of employee positions authorized for a given department.

PIAL. Property Insurance Association of Louisiana.

PILOT. Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

PIN. Personal Identification Number

PRISM. Program Review Instrument System Monitoring

Projected. Estimate for the future.

Proposed. To set forth for acceptance or rejection.

Proprietary Fund Type. Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

PSA. Public Service Area.

RELIC. Reading in Literature and Culture.

Retained Earnings. An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenues. Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

SAIDA. System Average Interruption Duration Index.

SAIFA. System Average Interruption Frequency Index.

SCADA. Supervisory Control & Data Acquisition.

SCIA. South Central Industrial Association.

SIL. Supervised Independent Living.

SOP. Standard Operation Procedures.

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

SSDU. Street Sales Disruption Unit.

SSO. Sanitary Sewer Overflows.

STP. South Treatment Plant.

Supplies. All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

TARC. Terrebonne Association for Retarded Citizens.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TBRA. Tenant Based Rental Assistance.

TCOA. Terrebonne Council on Aging.

TEDA. Terrebonne Economic Development Authority.

TLCD. Terrebonne Levee and Conservation District.

TPCG. Terrebonne Parish Consolidated Government.

TPR. Terrebonne Parish Recreation.

VA. Veterans' Affairs.

VAWA. Violence Against Women Act.

VFC. Volunteers for Family and Community.

VFIS. Volunteer Firemen's Insurance Services.

VPN. Virtual Private Network

WIA. Workforce Investment Act.

WRDA. Water Resources Development Appropriation

WWTP. Waste Water Treatment Plant

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