

PARATRANSIT BUS DRIVER

Public Works | Transit



SUMMARY

Operate a paratransit bus in the Houma and Thibodaux areas. Inspect paratransit bus for mechanical defects and safe operation. Assist non-ambulatory patrons when boarding and using the paratransit vehicle safely. Accept fares, maintain a tightly scheduled bus timetable, and properly operate two-way communications radios and other electronic devices.

JOB OVERVIEW

Starting Pay

\$11.67 - \$14.98 per hour

Schedule

Monday - Friday

Must be able to work overtime on short notice.

Shift

6:15 a.m. - 5:15 p.m.

Shift times vary slightly within this time frame.

LOCATION

Transit Facility

REPORTS TO

Paratransit Senior Bus Operator

PHYSICAL DEMANDS

- Lift over 50 lbs. (heavy)
- Drive for extended periods without a break

WORK ENVIRONMENT

Frequent interactions with members of the public

EMERGENCY EVENTS

Required to work during emergency events.



Questions? No problem! Email us at employment@tpcg.org.

ESSENTIAL FUNCTIONS

1. Operate paratransit bus for the safety and comfort of passengers. Assist non-ambulatory patrons with boarding and using the paratransit bus safely and ensure wheelchairs are properly secured.
2. Complete pre-trip inspection reports, as well as various other forms required by the Transit Division.
3. Inspect bus for mechanical defects to ensure safe operation.
4. Accept fares using automated collection machines.
5. Maintain tightly scheduled bus timetable while maintaining safe operation standards.
6. Operate two-way communication radios and other electronic devices according to Transit Division policies.
7. Refuel vehicles and check oil and other fluids as needed.
8. Assist with evacuation and reentry of the public before and after emergency events.
9. Follow safety and security policies and procedures with regards to passenger safety and security, vehicular accidents, on-the-job personal injuries, and accident or injury reporting procedures.
10. Perform other duties as assigned by supervisor.

GENERAL REQUIREMENTS

1. Work any vehicle, schedule, or route as required by the Transit Division.
2. Knowledge of the Houma and Thibodaux areas to operate vehicle and provide travel information to residents and tourists.
3. Maintain good driving record.
4. Read and write legibly.
5. Follow and enforce Transit policies and procedures.
6. Drive large/wide vehicles without hitting curbs, signs, or other fixed objects.
7. Attend paid training sessions on weekends or other days as required.
8. Possess and use an accurate watch set to official Transit time.
9. Position is a Safety Sensitive position and is subject to random drug testing.

EDUCATION, EXPERIENCE, AND LICENSES

1. High school diploma or GED certificate preferred.
2. Experience operating heavy-duty vehicles preferred.
3. Possess and maintain a valid Louisiana Class D chauffeur driver's license.