

2012 Adopted Budget



***Terrebonne Parish
Consolidated Government
Houma, Louisiana***

ADOPTED BUDGET

For the Year 2012



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Michel H. Claudet
PARISH PRESIDENT

Al Levron
PARISH MANAGER

Jamie J. Elfert
CHIEF FINANCIAL OFFICER

Donald Picou
COMPTROLLER

Peggy Pitre
ACCOUNTANT

2011 PARISH COUNCIL MEMBERS

Clayton J. Voisin-Chairman, District 7
Johnny Pizzolatto-Vice-Chairman, District 5
Alvin Tillman, District 1
Arlanda J. Williams, District 2
Billy Hebert, District 3
Teri C. Cavalier, District 4
Kevin Voisin, District 6
Joey Cehan, District 8
Pete Lambert, District 9

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 1, 2011

Linda C. Davison *William P. Egan*

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2011. This was the 9th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

OFFERED BY: Mr. J. Cehan.
SECONDED BY: Mr. B. Hebert.

ORDINANCE NO. 8076

AN ORDINANCE TO ADOPT THE 2012 OPERATIONS AND MAINTENANCE BUDGET, BUDGETED POSITIONS, THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, AND RELATED COMPENSATION PLAN ADJUSTMENTS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2012 Operations and Maintenance Budget, budgeted positions, the Five Year Capital Improvements Budget, and related compensation plan adjustments of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council (see Exhibit I).

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, P. Lambert and A. Tillman.

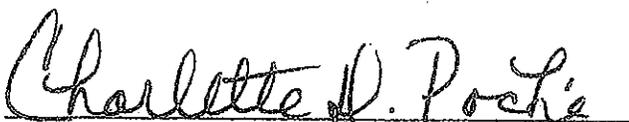
NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: A. Williams.

The Chairman declared the ordinance adopted on this, the 1st day of December, 2011.


CHARLETTE D. POCHÉ, COUNCIL CLERK
TERREBONNE PARISH COUNCIL


CLAYTON J. VOISIN, CHAIRMAN
TERREBONNE PARISH COUNCIL

LEGAL AUTHORIZATION

Date and Time Delivered to Parish President:

12-05-11 8:00 a.m. CP

Approved 

Vetoed

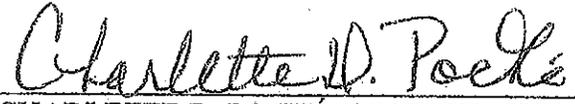
Michel H. Claudet, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12-06-11 4:00 p.m. CP

I, CHARLETTE D. POCHÉ, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 1, 2011, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 6th
DAY OF December, 2011.


CHARLETTE D. POCHÉ, COUNCIL CLERK
TERREBONNE PARISH COUNCIL





OFFICE OF THE PARISH PRESIDENT

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P. O. Box 6097
HOUMA, LOUISIANA 70361-6097



MICHEL H. CLAUDET
PARISH PRESIDENT

(985) 873-6401
FAX: (985) 873-6409
E-MAIL: mhclaudet@lpcg.org

September 28, 2011

Honorable Council Members:

I respectfully submit our proposals for the 2012 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$196.3 million and contains \$14.5 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2011 Adopted budget totaled \$194.5 million with \$11.3 million in Operating Capital and Capital Outlay.

Looking back, during the first 9 months of 2011, Parish residents had to endure two natural disasters. During the spring, collectively we witnessed the Atchafalaya River rise to unprecedented levels, requiring initiation of a riverine "flood fight", the likes of which have not been necessary since the historic 1973 Mississippi River Flood. Now over three months later, we are still addressing the remedial and restoration efforts necessitated to protect the residents of Terrebonne as a result of this disaster. Less than 4 (four) weeks ago, our resilient community withstood the effects of Tropical Storm Lee. While residential flooding was minimal, the recently constructed levee and flood control improvements were put to a test. It should be readily obvious that the Morganza to the Gulf, and Parish funded levee improvements are effective and critical components to the long term sustainability of our community.

I am pleased to report that our economic condition has stabilized since the Gulf drilling and permit moratorium has been somewhat relaxed. With this now clearer economic outlook, I have recommended a 3% Cost of Living Allowance be approved for all Parish personnel. Our employees are our greatest asset and when financially possible, I believe they should be rewarded for their hard work and dedication.

Unfortunately, we have seen a continued increase in the cost of our employee group insurance program over the last 18 month period. It now appears that our self-funded program will have a reduction in the reserves by the end of the year. In order to maintain a fiscally sound program, it may be necessary to adjust employee premiums, or modify the benefit plan to meet budget.

Another area we are monitoring closely is the Public Safety Fund. With retirement contributions continuing to rise, the General Fund will be required to incrementally increase supplements over the next few years. In early 2010, we were notified that the State's Municipal Police and Firefighter's Retirement Systems will substantially increase the employer contributions incrementally over the next few years.

Capital and Special Projects

With funds available, the following non-recurring capital and special projects are proposed in the 2012 Five-Year Capital Outlay Budget, from General Fund, ¼% Capital Sales Taxes, Road and Bridge and Drainage Taxes:

Drainage Improvements

Bayou Chauvin Channel Improvements	260,000
Bayou LaCarpe Drainage Improvements	200,000
High Ridge Levee	200,000
Hollywood Road Drainage	150,000
Summerfield Pump Station	250,000
Aviation Road Drainage	15,000
	<u>\$ 1,075,000</u>

Government Buildings/Land

Downtown Parking	110,000
Adult Jail Roof	1,000,000
Health Unit Construction	450,000
	<u>\$ 1,560,000</u>

Road and Bridge Projects

Highway 24 Sidewalks	80,000
Country Drive Improvements	200,000
Dularge Bridge	350,000
Valhi/Hollywood Extension To Equity, Savanne	1,000,000
	<u>\$ 1,630,000</u>

Recreation / Quality of Life

Skateboard Park	130,000
	<u>\$ 130,000</u>

Public Services and Safety

Transit System - Extension of Weekend/Holiday Service	131,000
Public Safety Programs	100,000
	<u>\$ 231,000</u>

Coastal Restoration

Lake Boudreaux Diversion	200,000
Coastal Restoration	1,000,000
	<u>\$ 1,200,000</u>

Distinguished Budget Presentation

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2011 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

Thus far, the Houma–Thibodaux MSA has resisted the downward national economic and employment trends. Our area recorded an unemployment rate nearly one-half that of the national average of 9.5%, ranking our area as having the 18th lowest metropolitan unemployment rate in the country! Furthermore, sales tax revenues have stabilized over the recent months from the slowdown caused by the Gulf Oil Spill.

As we move into 2012, we have many things to be thankful for, and we look forward to many more exciting things to occur in Terrebonne. As we further reduce flooding risks by elevating homes, building levees, and completing the much-anticipated floodgate on the Houma Navigation Canal, our vulnerability to Tropical weather systems will be minimized.

Our efforts toward enhancing the quality of life have resulted in our designation as the “Salt Water Fishing Capital of the World”. We will further these efforts by partnering with groups that promote the life style, and highlight the things that are “uniquely Terrebonne.”

Sincerely,



Michel H. Claudet
Parish President
Terrebonne Parish Consolidated Government

BUDGET MESSAGE SUPPLEMENT

In the Budget Message submitted by the Parish President, brief highlights for 2012 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader further overviews of various components of the Budget.

ECONOMIC OUTLOOK

In 2003, the Parish Council approved an agreement with the Houma-Terrebonne Chamber of Commerce and the South Central Industrial Association for an organizational assessment to implement an Economic Development Strategic Plan. As part of the implementation of the Strategic Plan, the creation of Terrebonne Economic Development Authority (TEDA) was completed and became active in 2005. The following excerpt on Economic Condition and Executive Summary is from the Terrebonne Economic Development Authority's 2011 Semi-Annual Report, which includes early discussions of the April 2010 BP Oil Spill. The 2011 Annual Report will be issued in early 2012.

Economic Condition

Terrebonne Economic Development Authority (TEDA) conversations with business leaders resulted in a common theme within the oil and gas sector after the Deepwater Horizon Oil Spill; many employees have been kept on the payroll, receiving fewer hours or receiving fewer benefits, as companies reached into cash reserves to help weather the slowdown to maintain their skilled and trained workforce.

Despite the national recession, an oil spill of massive proportions, and the effects of Hurricanes Gustav and Ike, Terrebonne's economy remains relatively stable. Coupled with strategic business practices within local industry, the Terrebonne economy has had an infusion of money from the oil spill clean-up efforts and BP Claims funds. Recent figures show that approximately 6,000 Terrebonne individuals and businesses received money from the BP Claims Fund estimated at approximately \$115 million dollars. In the months following the BP Disaster, TEDA provided support and assistance to businesses that have been affected by the spill. Through TEDA's efforts, business owners and operators are provided technical assistance with preparing their BP claims, navigating the claims process, and understanding the requested information. Additionally, TEDA established the venue for businesses to seek professional advice and counsel to ensure claimants have the information to demonstrate their respective losses.

The oil, natural gas, and seafood industries were the hardest industry sectors hit by the oil spill. Considering nine of the ten largest taxpayers in the parish are tied to the oil and natural gas industry, Terrebonne's economy is heavily reliant on the industry for tax dollars and employment. Additionally, Terrebonne parish backs up to one of the richest fisheries in the world. The lingering effects of those hardest-hit sectors continue to be problematic for Terrebonne. Deepwater drilling permits for the Gulf of Mexico are only being much by the contamination and its reputation suffers from a tainted public perception of the Louisiana Seafood Brand. However, the rising gas prices has translated into higher operating cost for fishermen to the extent that some have chosen not to harvest seafood products until transportation costs are more reasonable.

Once again, despite what would seem to be overwhelming deterrents, the economy has remained relatively stable. The Houma-Thibodaux-Bayou Cane MSA (Houma MSA) was ranked 40th in the nation overall for unemployment, tying for the spot with Lubbock, TX, and Bloomington, IL, MSAs. The Houma MSA, at 5.7% in June 2011, consistently ranks lowest in the State for unemployment month-over-month, year-over-year. The MSA lost 400 jobs between May 2011 and June 2011, but had a jobs gain of 1800 for the year as stated earlier. The greatest sector losses occurred with the mining and government sectors. The largest increase occurred in the construction, service, remediation and retail (minor) industries.

A copy of the detailed 2011 Semi Annual Report can be found on the Terrebonne Economic Development Authority's website has been made available: <http://www.tpeda.org/reports.aspx>.

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS

SHORT TERM GOALS

- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The Parish's short term goal is to complete the engineering for the projects and aggressively begin construction of each phase.
- In 2011, the Parish sold \$49 million of Public Improvement Bonds for the Morganza to the Gulf Hurricane Levees, which will be used to leverage both Federal and State funding for the 72 miles of a levee protection system. (Continued in Long-Term Goals).

BUDGET MESSAGE SUPPLEMENT

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS (continued)

SHORT TERM GOALS (continued)

- In 2011, the Parish sold \$11.8 million of Capital Sales Tax Public Improvement Bonds to finance the completion of two major roads in heavily populated areas (Valhi Extension and Bayou Gardens Extension). Both projects are due to be completed within 18 to 24 months, relieving increasing traffic congestion in these areas.
- In March 2009, the Housing and Urban Development Department approved Louisiana's initial action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings and pollution control/sewerage improvements. Three projects have entered the construction phase totaling \$12.635 million, with short-term completion expected. (Continued discussion below in Long-Term Goals).
- To continue working with the State of Louisiana to identify a permanent source of funding for the expansion of the State Health Unit.
 - Identify the size facility needed for the next 25 years using current growth formulas.
 - Identify the funding for the project and analyze the current operation budget to insure levels are sufficient for the impact of a larger facility.
- At the end of 2011, the parish purchased property in excess of 30 acres. The relocation of critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding will enhance government's ability to respond to emergency events. (Continued in Long-Term Goals)
- The Parish is currently working with the State of Louisiana, Department of Tourism, the Downtown Development Board and the Houma-Terrebonne Tourist Commission revitalize Downtown Houma; expansion of the Bayou Boardwalk and underground utility line relocation; Tourism Marketing Plan; Fairs and Festivals; and Conventions. The Parish received a special funding grant from the State of \$2.1 million for these purposes in early 2011, to be leveraged with other Parish and State funds.
- To update and overhaul the Personnel Manual to include the Fire and Police Department.
 - To continue reviewing the updated Personnel Manual with new policies for formal presentation to the Council.

LONG-TERM GOALS

- To continue working to connect to the I-49 Corridor, which the major Hurricane Evacuation Route for southern Louisiana.
 - Working with the Federal and State Government to implement partnered schedules for completion of each phase.
 - Identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- To search every means of funding and partnerships for providing improved drainage and flood protection to all residents of Terrebonne Parish.
 - Continue meeting with the Levee District officials to identify priorities of all phases and make changes as needed.
 - During the budget process, parish officials will identify long-term funding goals using Terrebonne Parish excess taxes (non-recurring) and utilizing the sale of Public Improvement Bonds scheduled for early 2011. (see Short Term Goal).
- To fund and update the Comprehensive Land Use Master Plan in compliance with the requirement to update every five years.
- Following the purchase of acreage in the northern section of our parish (see short-term goals), the parish will begin site improvements and construction of facilities for essential services.
- To complete major projects funded by the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit. The funding for the following projects is included in the current budget and five-year capital outlay budget, totaling \$135 million: Non-federal levee improvements; Forced Drainage Improvements; Government Buildings; Pollution Control / Sewerage; Housing Assistance; Economic Development; and Recovery Port/Dry Dock
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The long-term goal is to complete the approved projects for sewer lift stations, treatment plant, disposal plant and infiltration / inflow improvements. The recognition of these funds are now included in the current budget and five-year capital outlay budget. Long-term revenue plans have been adopted to include these improvements through sewer rates over a five year period of 2010 through 2014.
- Coordinate with Federal/State/Local officials regarding the Parish's response to the Deepwater Horizon Oil Spill. The Parish continues to monitor the effects of the spill, including the possible loss of tax revenue, oil and gas royalties, and impact of fishing industry. The State of Louisiana, Attorney General has contracted the services of experts in the field of estimating revenue impacts, with offers to assist the coastal parishes.

BUDGET MESSAGE SUPPLEMENT

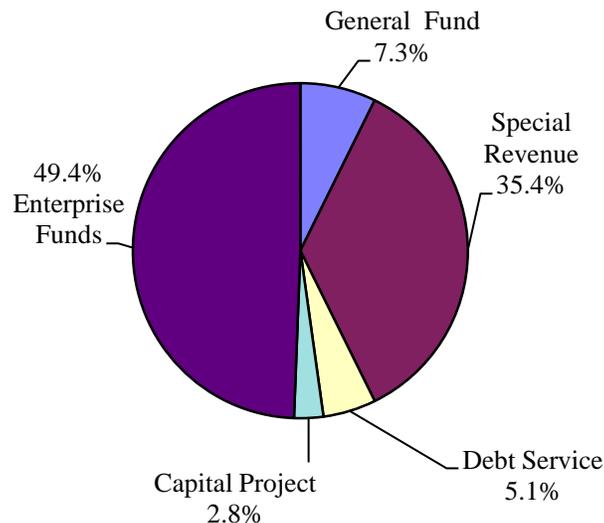
ALL FUND SUMMARY

The adopted budget for the year 2012 for all funds, including the operating capital and capital outlay, totals \$196.3 million. This is an increase of .9%, or \$1.8 million more than the original 2011 adopted budget. For comparison, the final 2011 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart below and the graph that follows depict the total annual operating budget by fund type for the original 2011 budget and the recently adopted 2012 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

2012 ANNUAL APPROPRIATIONS BY FUND TYPE

<u>Fund Type</u>	<u>2011 ADOPTED BUDGET</u>	<u>2012 ADOPTED BUDGET</u>	<u>2012 BUDGET OVER (UNDER) 2011 BUDGET</u>	
General	\$ 13,955,375	\$ 14,296,513	\$ 341,138	2.44%
Special Revenue	66,334,566	69,350,998	3,016,432	4.55%
Debt Service	6,379,207	10,114,467	3,735,260	58.55%
Capital Project	4,352,549	5,595,000	1,242,451	28.55%
Proprietary	103,507,415	96,948,698	(6,558,717)	-6.34%
Grand Total	\$ 194,529,112	\$ 196,305,676	\$ 1,776,564	0.91%

2012 Annual Appropriations by Fund Type



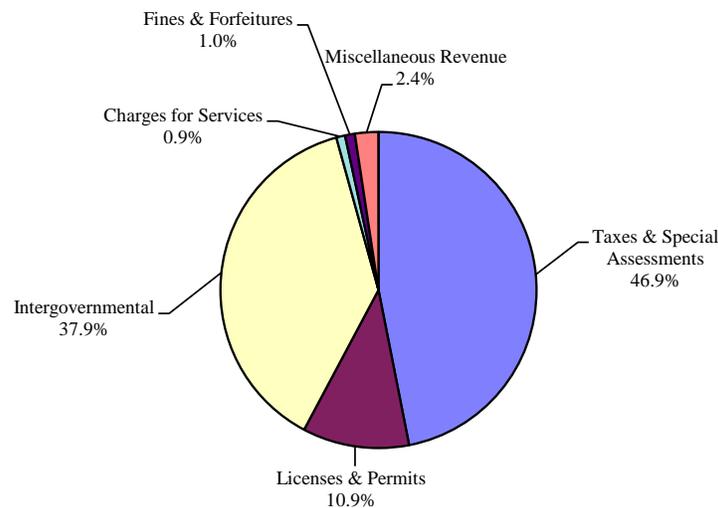
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

GENERAL FUND

As shown in the chart on the previous page, the General Fund makes up 7.3% of the total Parish budget for the year 2012. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown on the following page.

General Fund Funding Sources \$21,196,837



Total appropriations for the General Fund Annual Operating Budget increased by \$.3 million, or 2.44%, compared to the 2011 original budget. At the time the budget was prepared, the Parish did not have an indication of what impact the April 2010 BP Spill would have on the 2011 revenue projections. The overall 2011 budget was decreased based on pre-disaster projections, with some conservative projections. For 2012, the parish was able to project revenues based on the projected sources of 2011 later in the year.

SPECIAL REVENUE FUNDS

Approximately 35.4% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2012 budgets totaling \$69.3 million for Special Revenue Funds increased by \$3.0 million, or 4.6% from the 2011 funding level of \$66.3 million. The change resulted from overall increases in current revenues sources.

DEBT SERVICE FUNDS

Debt service requirements for 2012 increased by \$3.7 million, or 58.6%. Detail discussions are provided in the Debt Service Section of the Budget. In 2011, the Parish \$49.0 million of the Morganza to Gulf Levee public improvement bonds. In addition, the Parish sold \$11.8 million of sales tax public improvement bonds for road improvements.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2012, new projects or additional funding to existing projects totaled \$5.6 million. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005 and 2008. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

PROPRIETARY FUND TYPES

➤ Enterprise Funds

The Utility Fund is the largest of the Enterprise Funds with total operations of \$43.1 million, a decrease of \$6.9 million under the \$50.0 million originally adopted in 2011 due to significant decreases in the cost of purchasing energy. The services provided include both electric and gas and is funded by utility revenue. Based on the provisions set forth in the 1992 Revenue Bonds, the General Fund receives an annual distribution of "payments in lieu of taxes" from this fund in the amount of \$2.5 million for 2012.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$8.46 million, a minimal change compared to \$8.40 million originally adopted in 2011. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

In the fall of 2008, the Parish transferred the Solid Waste Fund from a Special Revenue Fund to an Enterprise Fund. The 2012 budget of \$13.2 million is approximately the same as the 2011 Original Budget of \$13.28 million.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.3 million for the 2012 Budget Year, approximately the same as 2011. Both user charges and a General Fund Supplement of \$872,151 fund this activity.

➤ Internal Service Funds

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$29.9 million, compared to 2011 of \$29.5 million, a 1.0% increase.

Reflected in the chart on the following page, the internal service funds have increases ranging from 1% to 11% and decreases in the Risk Management fund of 13%.

The Human Resources Department collects revenue of 1.9% of gross payroll which is a decrease from the 2011 rate of 2.28% of gross payroll from departments of the parish. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$1.3 million (8.0%) increase.

The Information Technology, Purchasing Divisions of the Finance Department and Fleet Maintenance are all anticipating an increase of 2%, 1% and 11.0% respectively.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

PROPRIETARY FUND TYPES (Continued)

INTERNAL SERVICE FUNDS

	2011 ADOPTED BUDGET	2012 ADOPTED BUDGET	2012 BUDGET OVER (UNDER) 2011 BUDGET	Percent
Risk Management	\$ 8,470,324	\$ 7,342,116	\$ (1,128,208)	-13.0%
Group Management	17,000,000	18,310,979	1,310,979	8.0%
Human Resources	630,975	659,896	28,921	5.0%
Purchasing/Warehouse	951,761	971,105	19,344	2.0%
Information Technology	1,657,186	1,677,636	20,450	1.0%
Fleet Maintenance	821,830	912,115	90,285	11.0%
	<u>\$ 29,532,076</u>	<u>\$ 29,873,847</u>	<u>\$ 341,771</u>	<u>1.0%</u>

DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	<u>Underlying Ratings</u>		<u>Insured Ratings</u>	
	Standard and Poor's	Fitch Ratings	Moody's Investors Service	Standard and Poor's
Public Improvement Bonds:				
Series ST-1998A	AA-	AA-	BAA2	AA-
Sewer Refunding Bonds, Series ST-1998B	AA-	AA-	BAA2	AA-
Series ST-2000	AA-	AA-	BAA2	AA-
Refunding Bonds, Series ST-2003	AA-	AA-	BAA2	AA-
Series ST-2005	AA-	AA-	BAA2	AA-
Series ST-2008	AA-	AA-		AA-
Series ST-2009	AA-	AA-		AA-
Series ST-2011, Morganza Levee	AA-			AA-
Series ST-2011	AA-			AA-
General Obligation:				
Refunding Bonds, Series 2003	AA-	AA-	BAA2	AA-
Series 2005, Drainage/Paving	AA-	AA-	BAA2	AA-
Refunding Bonds, Series 2005	AA-	AA-	BAA2	AA-
Series 2007, Drainage/Paving	AA-	AA-	BAA2	AA-
Series 2008, Drainage/Paving/Sewerage	AA-	AA-		AA-

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the "President-Council" form of government.

THE BUDGET PROCESS

➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expensed.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The operating budget includes proposed expenditures and the means of financing them. The actual dates for the 2012 budget process:

• July 15	Instructional Letter and Budget Packets sent to Departments
• July 29 - August 5	Various deadlines by departments for submission of budget requests
• August, September	President has discussions and reviews with various departments as needed
• September 21	Final draft of the detail budget is balanced
• September 22-27	Narratives and recaps are finalized
• September 28	Presentation of budget to Council
• October 10, 24 & 31	Hearings during the Budget and Finance Committee Meetings
• November 14 & 28	Hearings during the Budget and Finance Committee Meetings
• December 1	Council approval of budget
• January 1, 2012	Effective date of Adopted Budget
- (2) The instructional letters and budget packets sent to the Departments requested budgets to equal the 2011 funding level. Following a mid-way status review in mid-August, the Parish President issued a request for the Finance Department to include a 5% increase for Group Insurance Benefit Costs and a 3% cost of living adjustment. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (3) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget proposals.
- (4) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- (5) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- (6) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (7) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (Continued)

- (8) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (9) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See page 219 for Capital Project Funds budget process.

The 2011 Budget Amendments passed by Council after the submission of the 2012 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2012 Budget will include all 2011 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net assets. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Parish has the following fund types:

➤ **Governmental Funds**

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds).

➤ **Proprietary Funds**

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

UNDERSTANDING THE BUDGET

➤ **Fiduciary Funds**

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets.

All proprietary funds and pension trust funds are accounted for on a flow of economic resources, cost of services or “capital maintenance” measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total assets.

Governmental Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available.

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpendable available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities are expected to be financed from Proprietary Fund operations are accounted for in those funds.

Bond discount and issuance costs for the Utilities Fund are being amortized by the interest method. Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

REVENUE POLICIES

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2010 tax levy is recorded as deferred revenue in the Parish's 2010 financial statements and recorded as revenue in the 2011 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

UNDERSTANDING THE BUDGET

REVENUE POLICIES (Continued)

Sales taxes are considered “measurable” when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred revenues. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such so as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The General Fund also receives an annual “payment-in-lieu-of taxes” from the City Utility System, which is generally used for various government projects and services.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least two million five hundred thousand dollars (\$2,500,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

In order for any appropriation to be made from the emergency fund created by this section, there must be an as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2011 and 2012 total sources of funds is as follows:

2012 SUMMARY OF ALL BY REVENUE TYPE

	2011 BUDGET				2011 PROJECTED	2012		% Inc./Dec.**
	ORIGINAL	%	CHANGES*	FINAL		BUDGET	%	
Taxes & Special Assessments	\$ 63,632,322	33.67%	\$ 1,152,288	\$ 64,784,610	\$ 69,032,524	\$ 66,991,501	35.81%	5.28%
Licenses & Permits	3,259,870	1.73%	68,260	3,328,130	3,516,041	3,392,936	1.81%	4.08%
Intergovernmental	20,638,776	10.92%	230,238,500	250,877,276	257,662,198	21,919,139	11.72%	6.20%
Charges for Services	27,958,484	14.80%	1,057,266	29,015,750	29,155,333	27,758,324	14.84%	-0.72%
Fines & Forfeitures	4,615,600	2.44%	3,215	4,618,815	4,570,448	4,638,800	2.48%	0.50%
Utility Revenue	67,352,563	35.64%	-	67,352,563	56,915,077	61,533,784	32.89%	-8.64%
Miscellaneous Revenue	1,514,430	0.80%	60,862,822	62,377,252	62,309,769	859,615	0.46%	-43.24%
Grand Total	\$ 188,972,045	100.00%	\$ 293,382,351	\$ 482,354,396	\$ 483,161,390	\$ 187,094,099	100.00%	-0.99%

* Changes include 2011 Budget Amendments and prior year commitments carried over from 2010 (including capital and multi-year grants).

** The Percentage (%) Comparison is between the 2011 Original Budget and 2012 Budget.

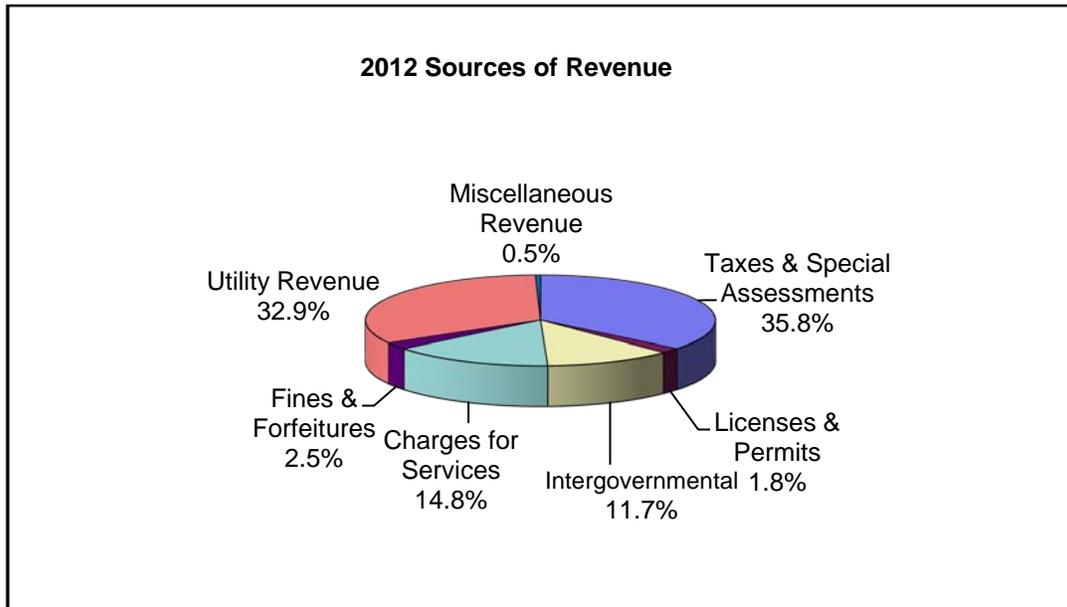


Figure 1

TAXES

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 35.8% of the total sources as shown in Figure 1 above, and is projected to generate \$67.0 million. A ten-year history of all tax revenues may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS

Sales Taxes: Below is a comparison of the sales tax collections from Years 2003 through the Estimated 2012 Budget.

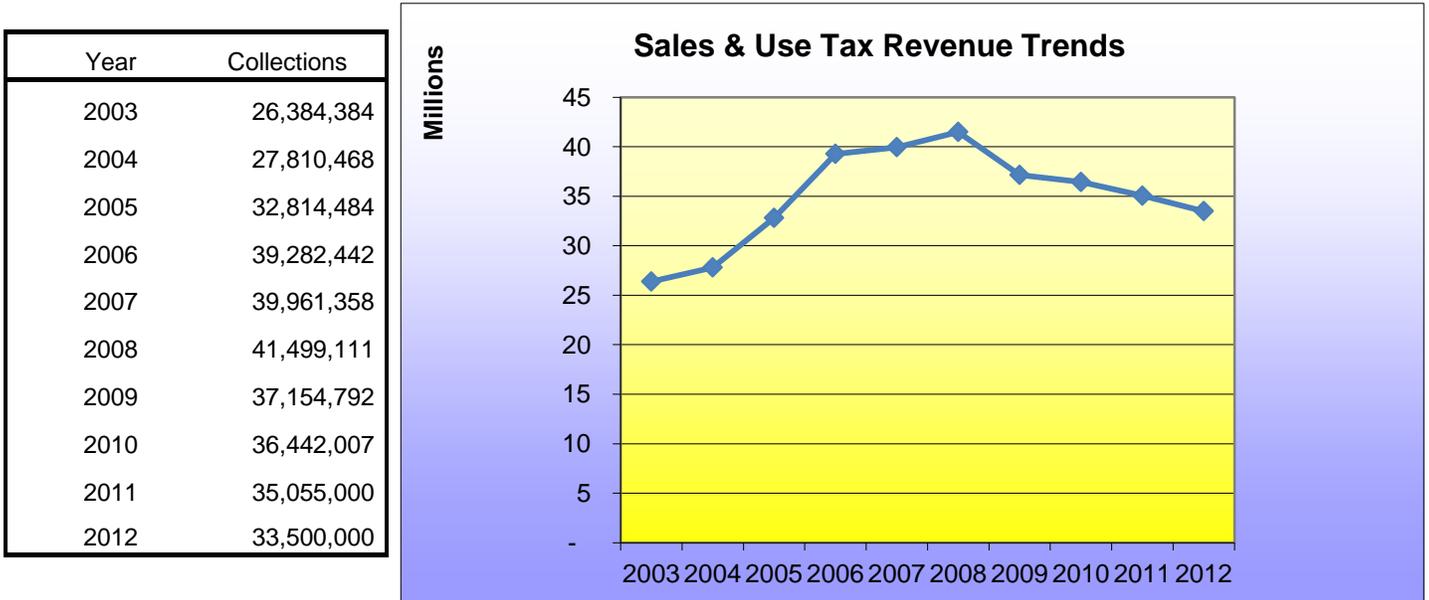


Figure 2

The Sales and Use Tax rate in Terrebonne Parish is presently 8.5% and is distributed as follows in Figure 3:

Sales and Use Tax Distribution 8.5% Total State and Local

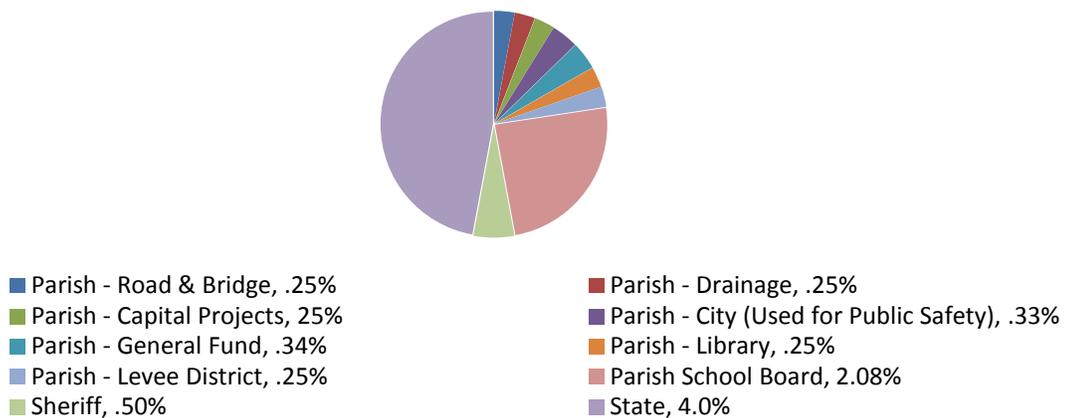


Figure 3

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced in the last six years. The 2012 Budget is proposed with an average increase of 2.5% due to a mandatory parish reassessment in 2011. The total collections are estimated to be \$36.6 million.

Property is reassessed every four years, with 2008 the most recent year of the regular reassessment. In 2011, the parish was required to perform a special reassessment, however the next regular reassessment remains set for year 2012. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

Below is a comparison of the 2010 and 2011 millages and the estimated 2012 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2011 Reappraisal. Road Lighting District’s 6, 7, 8, 9 and 10 are scheduled for renewal in the Fall 2011 Election.

PROPERTY TAXES LEVIED BY TPCG

	Effective Years	Maximum Authorized	2010 Levy	2011 Levy	2012 Estimated Revenue
Parish Tax - Alimony (Outside)	N/A	3.09	3.09	3.09	1,832,846
Parish Tax - Alimony (Inside)	N/A	1.55	1.55	1.55	259,635
Sewerage Tax - Bonds	2008-2024	n/a	0.74	0.74	562,889
Health Unit - Maintenance	2010-2019	1.66	1.66	1.66	1,262,697
Drainage Tax - Maintenance	2008-2017	7.31	7.31	7.31	5,560,429
Drainage Tax - Bonds	2004-2024	n/a	1.62	1.62	1,232,270
Road and Bridge - Bonds	2004-2024	n/a	1.27	1.27	966,039
Mental Health	2010-2019	0.42	0.42	0.42	319,477
Juvenile Detention (Houma) - Maintenance	1998-2017	0.98	0.98	0.98	745,447
Juvenile Detention (Houma) - Maintenance	2003-2012	0.96	0.96	0.96	730,234
Road District No. 6 - Maintenance	2009-2018	0.82	0.81	0.82	38,474
Recreation Tax - Maintenance	2001-2010	2.16	2.06		-
Recreation Tax - Maintenance	2011-2020	2.21	N/A	2.06	1,566,961
Retarded School Tax - Maintenance	2008-2017	5.33	5.33	5.33	4,054,321
Waste Collection & Disposal	2008-2017	11.21	11.21	11.21	8,527,005
Council on Aging	2010-2019	7.50	7.14	7.50	5,704,954
Road Lighting District No. 1 - Maintenance	2010-2019	6.50	5.60	4.00	281,375
Road Lighting District No. 2 - Maintenance	2008-2017	3.99	1.00	1.00	124,949
Road Lighting District No. 3-A - Maintenance	2010-2019	6.50	3.75	3.40	430,523
Road Lighting District No. 4 - Maintenance	2008-2017	4.75	2.11	2.11	132,876
Road Lighting District No. 5 - Maintenance	2010-2019	6.50	5.77	4.70	96,219
Road Lighting District No. 6 - Maintenance	2002-2011	4.79	3.15	3.15	147,795
Road Lighting District No. 7 - Maintenance	2004-2013	6.18	2.10	2.10	139,129
Road Lighting District No. 8 - Maintenance	2002-2011	4.78	2.50	2.50	76,245
Road Lighting District No. 9 - Maintenance	2002-2011	7.43	2.00	2.00	95,843
Road Lighting District No. 10 - Maintenance	2002-2011	5.47	2.30	2.30	98,201
City Ad Valorem Tax (General Alimony)	N/A	6.38	6.38	6.38	1,413,648
City of Houma - Fire Protection District	2009-2018	5.08	5.08	5.08	1,125,601
City of Houma - Police Protection District	2009-2018	5.08	5.08	5.08	1,125,601
					38,651,681

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

INTERGOVERNMENTAL

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

State Mineral Royalties: It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 4 and related chart is a past history of collections and the estimates for 2011 and 2012. As reflected, the collections are not consistent ranging from a low of \$3.97 million to a high of \$9.18 million in just the last 10 years.

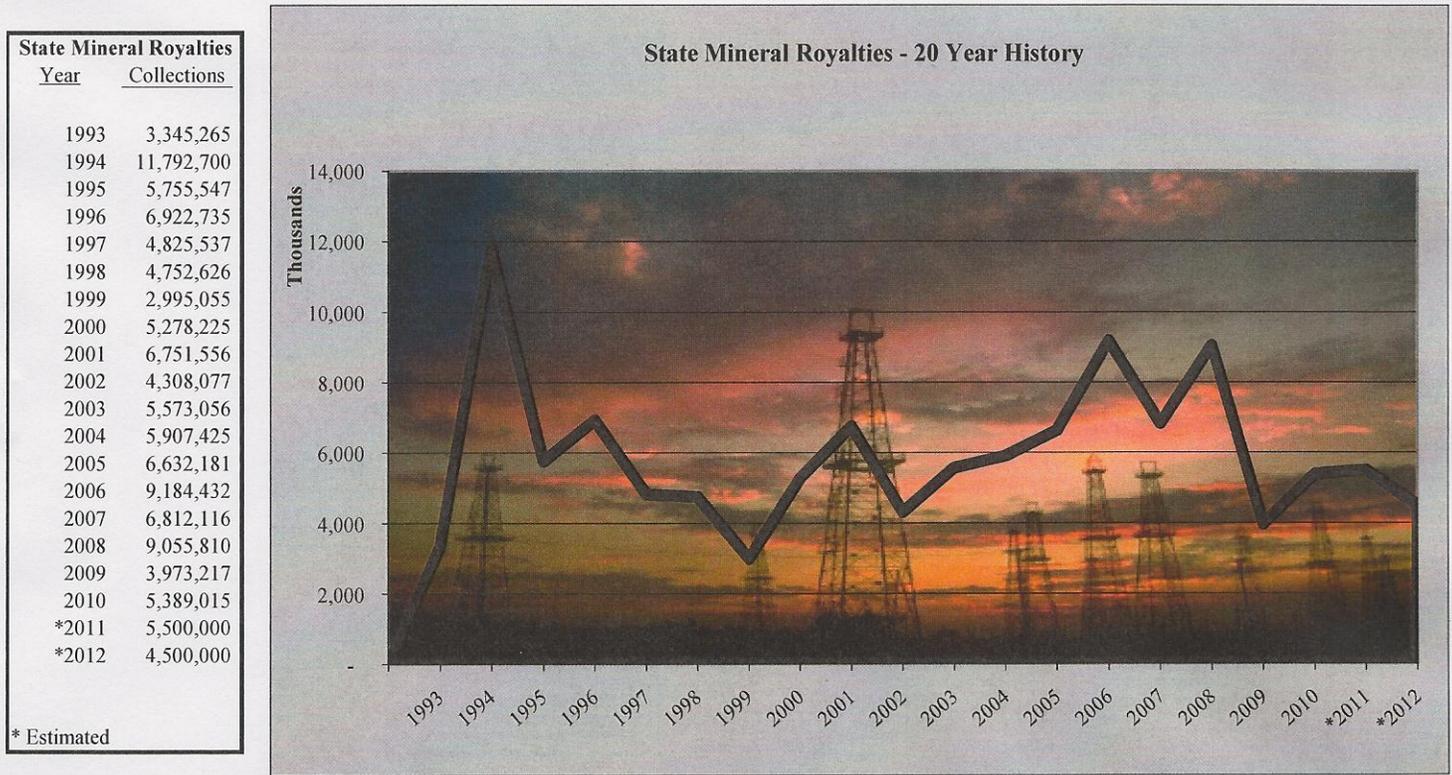


Figure 4

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

Video Poker Proceeds:

Year	Collections	Year	Collections
1993	331,686	2003	2,158,283
1994	655,175	2004	2,190,482
1995	917,030	2005	2,536,444
1996	1,170,851	2006	2,952,235
1997	1,259,196	2007	2,714,301
1998	1,383,506	2008	2,762,322
1999	1,234,439	2009	2,602,913
2000	1,581,535	2010	2,441,515
2001	1,747,424	2011 Estimated	2,356,000
2002	1,955,777	2012 Projected	2,356,000

Video Poker revenue began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 5, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures. One of the largest and most consistent use has been for the Mosquito Abatement Program.

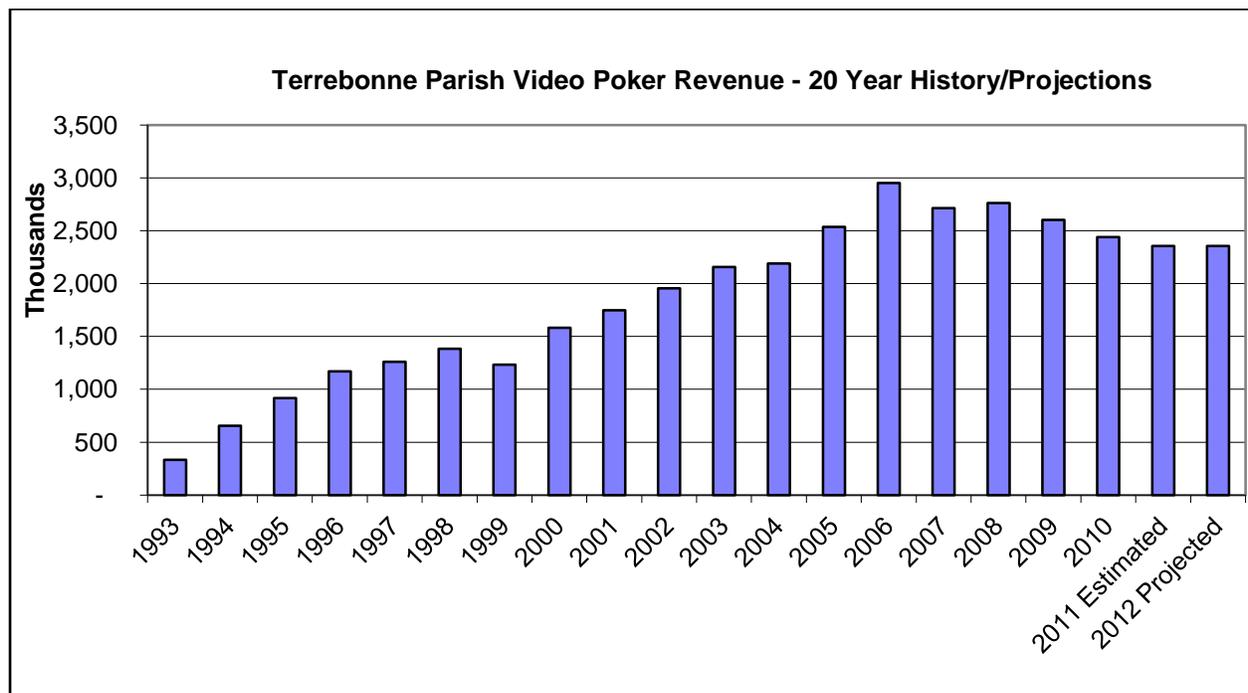


Figure 5

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES

The major charges for services are listed below with a comparison to the estimated 2012 cost of providing the services. The inclusion of this report is the result of a recommendation from the Revenue Review Committee assembled by the Parish President in 2004 and has been made a requirement in the Parish Code of Ordinances.

CHARGES FOR SERVICES		Revenue			Estimated Cost and Supplement		
		2010	2011	2012	2012		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
GENERAL FUND - PLANNING DEPARTMENT							
	Plumbing Permit Fee Parish Code Sec. 6-31	14,538	14,800	11,840			
	Electric Permit Fee Parish Code Sec. 6-56.	100,939	117,000	117,000			
	Mechanical Permit Fee Parish Code Sec. 6-76	9,713	5,000	5,000			
	Gas Permit Fee, Parish Code Sec. 106.5	59,060	35,000	40,000			
	Building Permit Fees. Parish Code Section 108, "Fees".	697,948	630,000	630,000			
	South Central Planning - Inspection Fees				683,264		
	Planning Department - Permits Section				228,980		
	Total	882,198	801,800	803,840	912,244	108,404	General Fund

In compliance with Act 12 of the La. Special Session, new building codes were adopted in April 2006 and included new building permit and inspections fees to reflect expenses in processing and inspecting building construction throughout the Parish. On March 2011, Resolution No. 10-140 was adopted to enter into a Cooperative Endeavor Agreement with South Central Planning and Development Commission (SCP) to provide inspection services. The Agreement calls for SCP to receive 80% of all above permits collected for their inspection efforts.(Ord. No. 7102, § I, 4-12-06; Ord. No. 7279, § I, 3-28-07; Ord. No. 7589, § I, 1-14-09)

JUVENILE DETENTION

	Detention Fees	112,153	108,300	110,000			
	Based on a per bed basis				135,906		
	Total	112,153	108,300	110,000	135,906	25,906	General Fund

Terrebonne Parish Consolidated Government provides for the housing of out of parish delinquents for other governments and sheriff's offices. In order to help reduce the cost of the housing, insurance, fuel and other expenses, a fee in the amount of one hundred five dollars (\$105.00) per day will be charged. (Ord. NO. 7269, § II, 2-28-07)

COASTAL RESTORATION & PRESERVATION

	Coastal Impact Fees	109,400	100,000	100,000	292,119	192,119	Federal & State Grants
--	---------------------	---------	---------	---------	---------	---------	------------------------

Coastal Impact Fees were enacted in 2004 and vary from \$100 to \$5,000 depending on the application and criteria. The Administration of this program is also supplemented with grants from state and local resources. (Ord. No. 4303, § I, 3-8-89; Ord. No. 6877, 5-26-04; Ord. No. 7104, § II, 4-12-06)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2010	2011	2012	2012		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source

PUBLIC SAFETY FUND

Parking Meter Fees (City Code 1965, § 22-67)

	70,647	70,000	70,000	127,327	57,327	Fines & Court Costs
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The Houma Police Department took over the management of the Parking Meters in Downtown Houma in 2006. The transfer has provided the Downtown patrons and merchants a regular presence from the Police Department, at the same time monitoring the parking meters on a regular basis. The fees compared to the estimated costs is both measurable from the dollars saved from dual roles served by the patrolmen.

SANITATION FUND

Solid Waste Collection User Charges is collectible monthly as rendered. Ord. No. 6941 Code Chapter 11, Sections 11-21, 11-33 and 11-34

	4,973,780	5,013,840	5,057,040			
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Landfill Fees is collectible monthly as rendered. Ord. No. 6941 Code Ch. 11 Art. II Sec. 11-34.

	2,282,524	2,500,000	2,520,000			
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Total	7,256,304	7,513,840	7,577,040	13,198,304	5,621,264	Property Tax
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The Sanitation Fund has been a Special Revenue Fund through fiscal year ending December, 2007 that derives its resources from a dedicated property tax (11.21 mills) and user fees. A transition was made for fiscal year December, 2008 to begin accounting for the fund as an "Enterprise" Fund, which is financed and operated in a manner similar to that used in private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charge. (Parish Code 1979, § 9-28; Ord. No. 6538, § I, 12-19-01; Ord. No. 6941, § I, 11-17-04)

Animal Shelter Fees consists of Licensing (\$2.00), Sterilization (\$15 - \$35), Impoundment (\$2.00/day).

	59,794	46,632	50,000	782,063	732,063	Sanitation Fund
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(Parish Code 1979, Chapter 5 -Article II § 5-4) State law references: Levy and collection of local annual per capita license taxes, R.S. 3:2731 et seq.; maximum amount to be paid for dog or cat license, certificate, records, R.S. 3:2772(B); time for paying dog license tax, R.S. 3:2776.

PARISHWIDE RECREATION FUND

Recreational Fees \$20 per child

	105,234	102,380	94,250	1,515,304	1,421,054	Property Tax
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The fees were increased in 2005 from \$10.00 per child. The programs are funded with a property tax of 2.13 mills which pays the substantial portion of the costs. The minimal fee furnishes the participant with a basic supplies in the sport of their choice.

FTA GRANT FUND

Transit Bus Fees

	95,102	99,000	90,000	1,732,731	1,642,731	Federal Grant & General Fund
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The Urban Transit System is funded with Federal and State Grants totaling \$894,978 and a General Fund supplement of \$514,343. The fees are determined by Administration based on a formula approved by the federal granting agency.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2010	2011	2012	2012		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source

DRAINAGE FUND

Culvert Installation Fees	45,471	30,000	40,000	50,000	10,000	Drainage Fund's Tax Collections
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Fee Schedule was adopted in April 2006 (Reference Ordinance 06-7105): Installation fee per foot (\$11.28); Minimum culvert length (16 ft.); Pre-fabricated catch basin installation fee (\$100 each).

CIVIC CENTER FUND

Civic Center Fees charged for various events and the fee varies with the event which are set by Ord Nos. 5747 and 5818	618,950	473,251	482,603	2,330,385	1,847,782	General Fund, Hotel-Motel Tax, Retained Earnings
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As an investment in the Economic Value that the Civic Center brings to the Parish, a supplement from the General Fund is made, which has been proposed for 2010 in the amount of \$918,054.(Ord. No. 6241, § II, 5-24-00; Ord. No. 5747, § 1 (Exh. A (I-IX)), 3-12-97; Ord. No. 5818, § 1, 8-27-97; Ord. No. 6074, § 1--4, 6-23-99; Ord. No. 6481, § I, 9-26-01; Ord. No. 7202, § I, 9-27-06)

SEWERAGE FUND

Sewer User Charges is to be paid monthly which is based on the water consumption. Ord. No. 6940 Code Ch. 23 Art. II Sec. 23-31.	6,476,154	6,709,280	7,959,000	7,994,238	35,238	Retained Earnings
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A sewer user rate study prepared by a local engineering firm during 2010, recommended sewer rates for fiscal years 2010 through 2014. The plan was adopted by council and is to provide necessary funding for projected expenditures. For the period beginning June 1, 2010, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition starting January 1, 2012, each customer shall pay a user charge of two dollars and eighteen cents (\$2.18) per one thousand (1,000) gallons of water used plus energy adjustment charge, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge. The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. (Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04; Ord. No. 7822 § 5-26-10)

UTILITY REVENUE FUND

Electric and Gas Fees are charged monthly, with a customer base in excess of 19,000.	43,507,945	42,411,957	45,647,744	42,756,842	(2,890,902)	Interest, Net Assets
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The Electric and Gas Utility rates are provided based on the customer charge, fixed commodities charge, energy cost and tax additions. (Ord. No. 5888, 3-11-98)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

MISCELLANEOUS

Interest income, sale of surplused assets and bond proceeds are the major sources of the miscellaneous income.

- In 2007, the Finance Department added a Property Clerk in the Purchasing Division. This position is responsible for identifying obsolete, damaged and surplused properties. As part of the duties, physical inventories will be conducted year-round. As adjudicated property has been identified, cleaned up when necessary and surplused for sale. The revenues generated from the surplus of these assets have increased.
- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.
- In 2011, the Parish had two Public Improvement Bond issues in the amount of \$11.765 million for road construction and \$49.0 million for the Morganza to the Gulf Hurricane Protection Levees.

FUND BALANCE

The use of fund balances as a source of financing current operations has been used in the 2012 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In the 2012, estimated ending fund balance, reserved and unreserved designations have been established for the following:

- Reserved, \$101,892
 - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- Unreserved Designations:
 - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. \$3.0 million
 - The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverage's. \$2.0 Million
 - In 2004, the Parish Occupational License was increased to generate revenues dedicated to economic development. Those funds remaining in the fund balance dedicated to economic development is detailed in the "Supplemental" section of this proposal. \$593,249
 - The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. \$1,398,758.

The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2012 is \$1.95 million, which is below the minimum required balance of \$2.5 million. With the balance less than the minimum required, the 2012 Budget includes a transfer from the General Fund of \$703,516 which is equal to 3% of the 2010 General Fund Revenue (less FEMA Reimbursements). The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

2012 SUMMARY OF ALL EXPENDITURE BY TYPE

	2011 BUDGET			FINAL	2011 PROJECTED	2012 BUDGET	%	% Inc/Dec**
	ORIGINAL	%	CHANGES *					
Personal Services	\$ 47,572,457	24.5%	\$ 1,125,817	\$ 48,698,274	\$ 48,028,013	\$ 49,887,360	25.42%	4.87%
Supplies and Materials	5,138,388	2.6%	458,628	5,597,016	5,343,590	5,487,234	2.80%	6.79%
Other Services and Charges	87,247,826	44.9%	118,574,477	205,822,303	204,987,071	89,993,262	45.86%	3.15%
Repair and Maintenance	6,068,748	3.1%	6,870,350	12,939,098	13,687,968	6,626,720	3.38%	9.19%
Subtotal	146,027,419	75.1%	127,029,272	273,056,691	272,046,642	151,994,576	77.45%	4.09%
Energy and Water Purchase	37,115,000	19.1%	-	37,115,000	26,596,040	29,796,040	15.18%	-19.72%
Capital (Operating/Outlay)	11,317,298	5.8%	248,515,441	259,832,739	268,083,707	14,464,764	7.37%	27.81%
Grand Total	\$ 194,459,717	100.0%	\$ 375,544,713	\$ 570,004,430	\$ 566,726,389	\$ 196,255,380	100.00%	0.92%

* Changes include 2010 budget amendments and prior year commitments carried over from 2009 (including capital and multi-year)
 ** The Percentage (%) comparison is between the 2011 Original Budget and 2012 Budget.

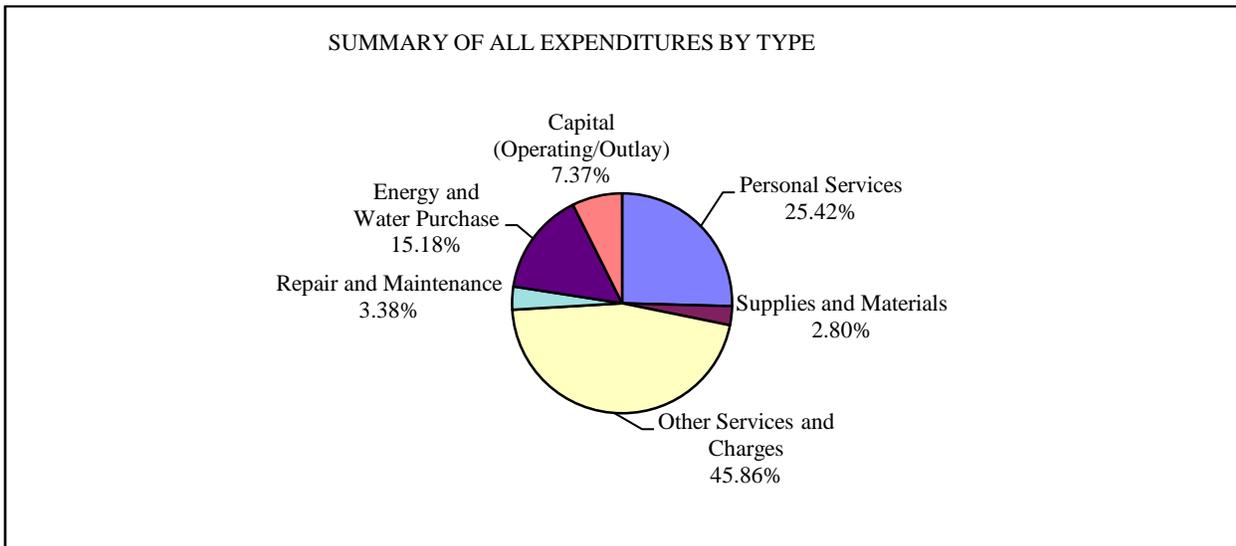


Figure 6

PERSONAL SERVICES

The Personal Services make up 25.42% of the expenditures as reflected in Figure 6, or \$49.9 million. During 2008, the Parish updated the Employee Compensation Plan, which had previously been prepared 10 years prior. The Revised Compensation Plan was adopted by Parish Council in 2009, and appropriately established market pay scales for each budgeted position. The new pay scales have enabled the Parish to recruit and retain qualified employees. Recommendations by the consultant encouraged subsequent adjustments for job seniority and merit increases. In 2012, Administration is recommending a 3% cost of living increase (COLA), which is the first COLA adjustment since March 2009.

A longevity increase on the full-time permanent employee’s hourly rate is based on the number of year’s service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to a percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

The health, dental, and life insurance benefits of our full-time and retired employees will be monitored for a possible increase in 2012. A 5% increase has been anticipated in the 2012 Budget; however Administration will be working with the Benefit consultants to review both the premium structure and the benefit plan. In 2011, the annual average cost for coverage is \$6,000 single and \$15,400 family for the “premium plan”; \$5,030 single and \$12,990 family for the “standard plan”. In 2011, the monthly employee contribution was \$77.70 single and \$212.10 family for “premium”; \$59.04 single and \$162.38 family for “standard”. The parish has established a policy for the employees to contribute 15% towards the cost of the premium.

The retirement contributions for the year 2011/2012 are as follows: Parochial Employees Retirement System remains at 10% of gross payroll. Registrar of Voters Retirement System increased their rates from 14.25% to 15.50%; District Attorney’s Retirement System from 9% to 9.75%, and the City Judge increased from 18.6% to 31.80%.

In early 2010, the La. State Firefighters and Municipal Police Retirement Systems notified the Parish of their first increase from 14% to 21.5%; and 11.00% to 25%, respectively. Future year estimates were also provided (see below) and will be adjusted accordingly. The recent rates became effective in July 2011 to 25.25% for both systems.

Years	Police		Years	Fire
2011-12	25.25%		2011-12	25.25%
2012-13	31.00%		2012-13	24.80%
2013-14	31.50%		2013-14	29.30%
2014-15	33.50%		2014-15	32.00%
2015-16	35.00%			
2016-17	35.25%			
2017-18	32.00%			

The Human Resources rate charged to departments will decrease from 2.28% to 1.90% after a one year reduction in 2010. This rate includes the cost of the Human Resources Department, Payroll processing and self-funded unemployment claims.

The changes listed below in personnel staffing were submitted by Departments and Agencies of the Parish, which results in a net reduction of twenty-three full time employee and reduction of six part time.

Net Changes to Departmental Staffing (Detail listed in the Summary Section of the Budget)

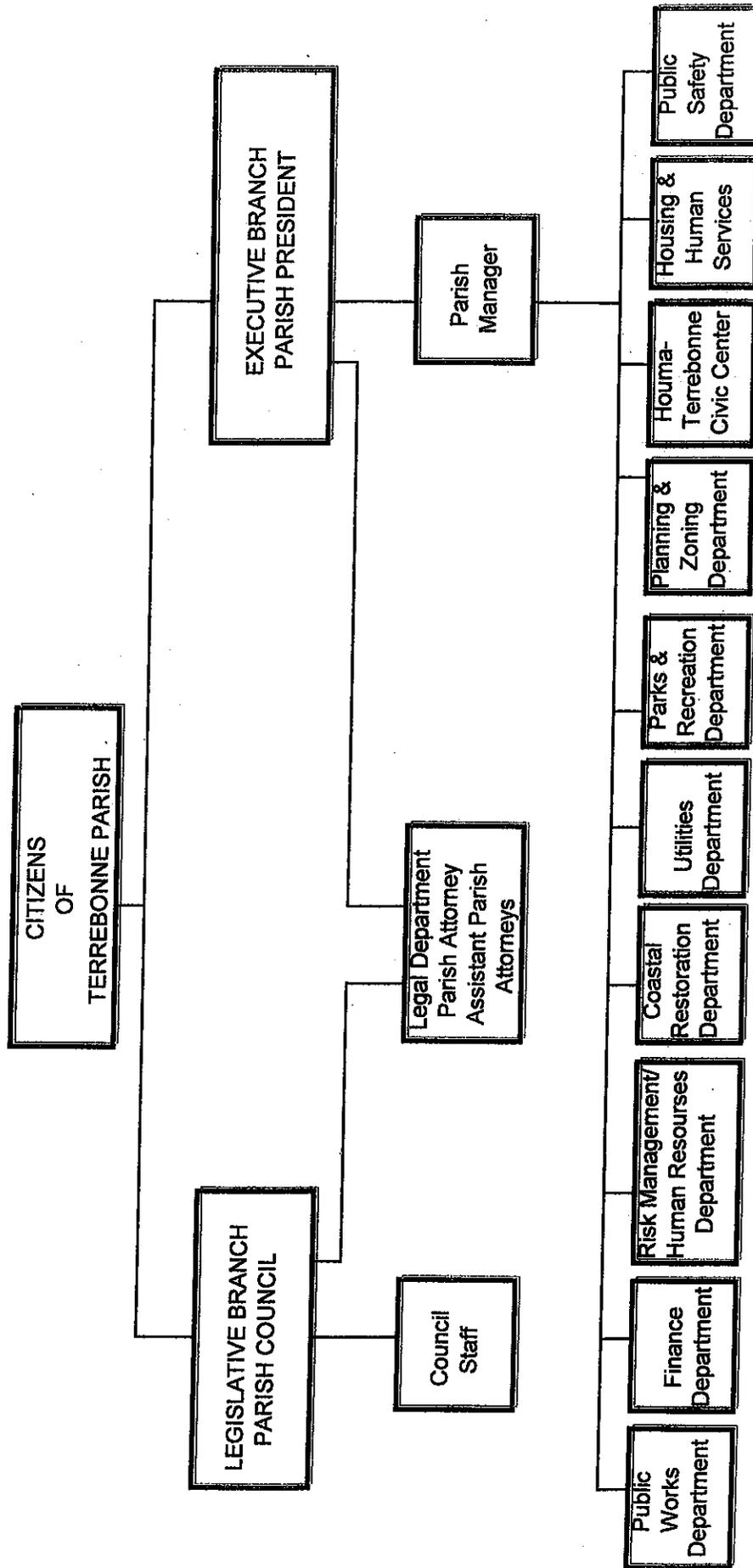
Internally Managed Departments:	Full Time	Part Time
Finance		1
Public Works Department	(1)	
Utilities Department	1	
Public Safety		1
Housing and Human Services Department	(2)	
Net Change	(2)	2
Externally Managed Departments:	Full Time	Part Time
Health Unit		(1)
City Court	(2)	
Net Change	(2)	(1)

SUPPLIES

The capitalization threshold for movable capital assets was increased from \$500 to \$1,000 in 2007, thereby reclassifying all items with a unit cost between those amounts from Capital Outlay to Supplies.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT



TERREBONNE PARISH OFFICIALS

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's fourth since consolidation.



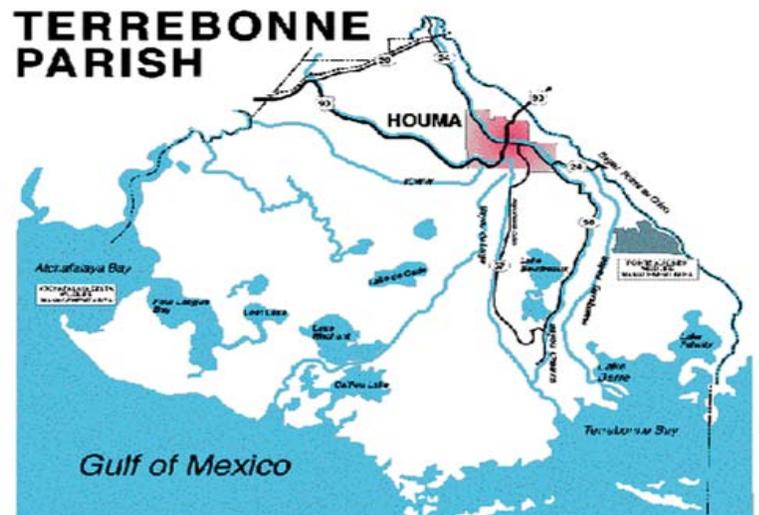
**Mr. Michel H. Claudet,
Parish President,
Executive Branch**



Legislative Branch

**Front Row- Ms.Teri Chatagnier Cavalier, District 4, Mr. Johnny Pizzolatto, District 5, Ms. Arlanda J. Williams, District 2, Mr. Michel H. Claudet, Parish President, and Mr. Alvin Tillman, District 1.
Back Row- Mr. Kevin Voisin, District 6, Mr. Pete Lambert, District 9, Mr. Clayton Voisin, District 7, Mr. Billy Hebert, District 3, and Mr. Joey Cehan, District 8**

TERREBONNE PARISH PROFILE



ENVIRONMENT

Location

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of “Cajun Country”, located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

Geography & Climate

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12’ above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36’0” N latitude and 90 degrees 43’30” longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

History

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because “terre bonne” means “Good Earth”. Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government.

When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged. The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

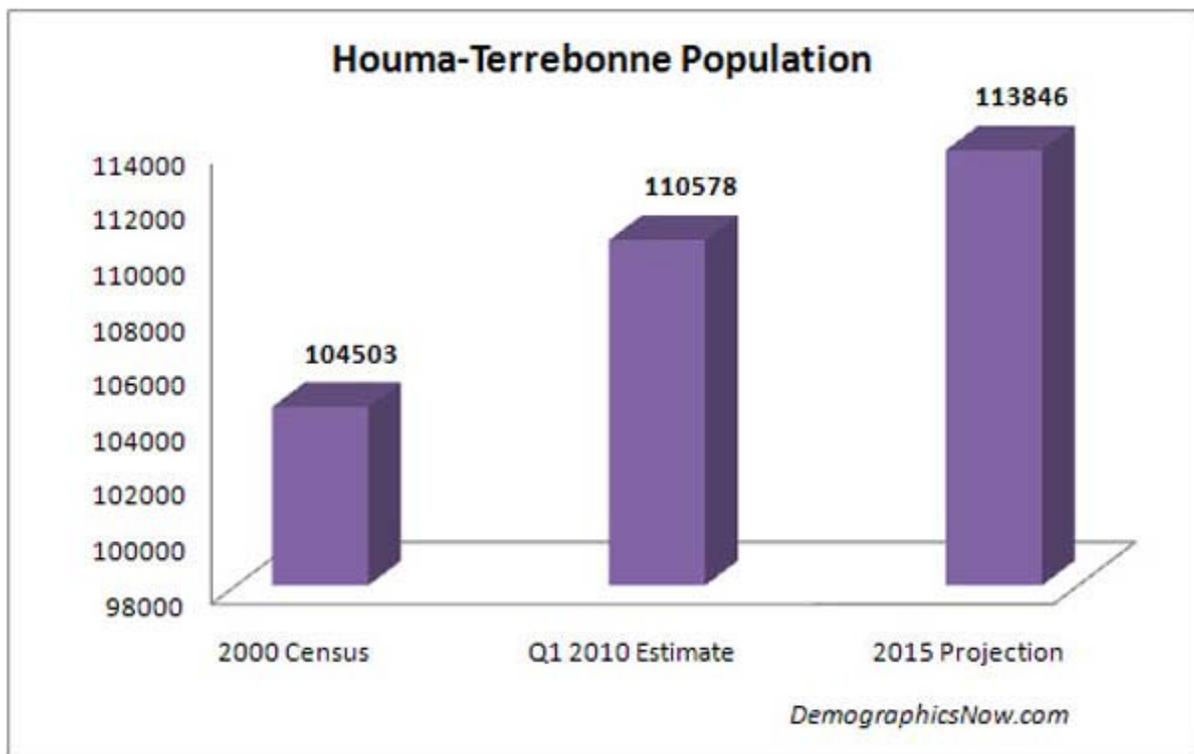
TERREBONNE PARISH PROFILE

Government

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Population

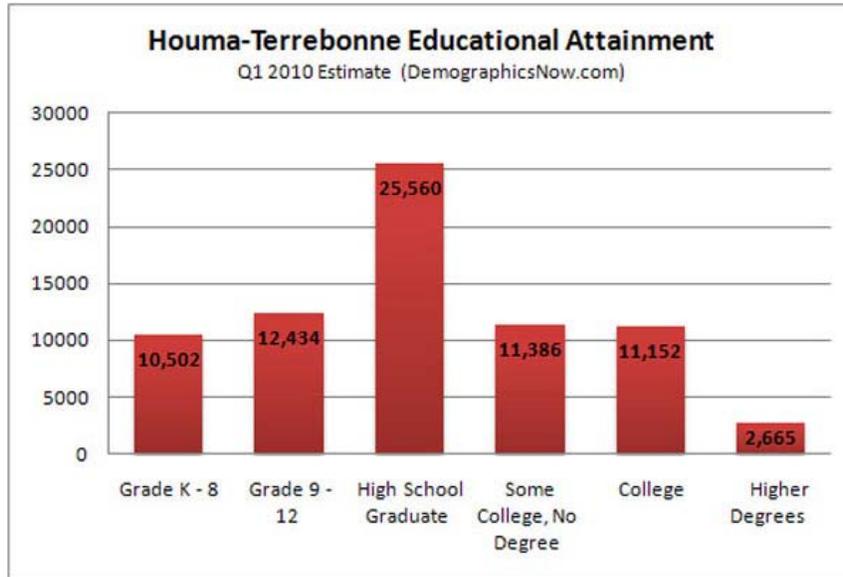
Terrebonne Parish's growth has been consistently showing a positive increase for the past two decades. The 2010 estimated population of Terrebonne Parish is 110,578. More and more people are choosing to live and work in Terrebonne Parish. The chart below indicates a continued 3% growth trend in the next five years. The growth in our region's population came out to about 1% more than it was before Hurricane Katrina. It is a larger gain than our norm had been, although, not all the local growth in late 2005 and 2006 were related to the hurricanes. The local economy was strong both before and especially after the storms, drawing people from areas completely unaffected by the storms.



Education

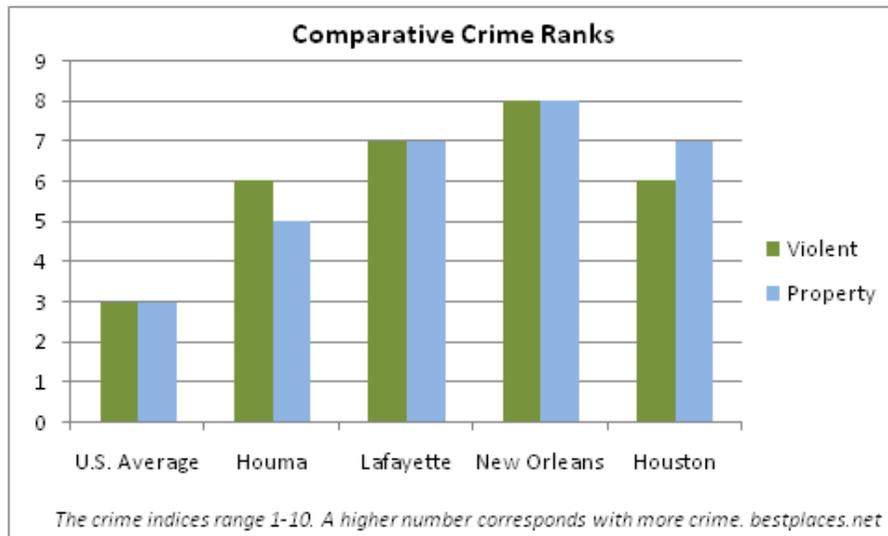
In Terrebonne Parish, our school system consists of 41 school sites, four senior highs, three junior highs, and 30 elementary and middle schools, one vocational training school, one school for exceptional children and two alternative secondary schools. Terrebonne Parish has 19,600 students enrolled in the Terrebonne Parish Public School system and 1,300 qualified teachers. You can get more information about the Terrebonne Parish School System at www.tbsd.org. Terrebonne Parish also had 1 (one) private senior-junior high school and 7 (seven) private elementary and middle schools (Source: Terrebonne Parish School District). L.E. Fletcher Community College is also in Terrebonne Parish and tops the list of the 50 fastest growing two-year institutions in the Nation, (December 4, 2006, edition of Community College Week). The L.E. Fletcher Community College offers a wide variety of curricula and has two campuses.

TERREBONNE PARISH PROFILE



Public Safety

As a full service government, Terrebonne Parish Consolidated Government has jurisdiction over the Houma Police Department, the Fire Department and the Office of Homeland Security and Emergency Preparedness. The Terrebonne Parish Sheriff's Office, a separate entity, is also part of the law enforcement in Terrebonne Parish. The number of violent crimes recorded by the FBI in 2003 was 356. The number of murders and homicides was 2. The violent crime rate was 11 per 1,000 people.



Transportation

Good Earth Transit System is the public transit system in Terrebonne Parish. Terrebonne Parish Consolidated Government's Public Transit System operates a safe, effective, and efficient public transit bus system that enhances the mobility needs of the citizens of Terrebonne Parish.

Health Care

Terrebonne Parish has 3 major hospitals, Terrebonne General Medical Center, Leonard J. Chabert Medical Center, and Physician's Surgical Specialty Hospital. Terrebonne General Medical Center is a nationally recognized health care facility that provides state-of-the-art technology and cutting edge services. The medical center serves as a major economic force for the community with a staff of over 1200 employees. In 2005, the medical center was honored as the best of the best and was a recipient of the prestigious Premier Award for Quality. Leonard J. Chabert Medical Center, another nationally recognized area hospital, is part of the Louisiana State University Medical Center-Health Care Sciences Division and operates as one of the nine charity facilities in the state.

TERREBONNE PARISH PROFILE

The Physician's Surgical Specialty Hospital is a Medi-Care certified, state licensed acute care hospital. This hospital offers most services that you might expect from a larger, more institutionalized facility. Terrebonne Parish is also the home of the Cardiovascular Institute of the South, one of the United States' largest and most comprehensive centers for the nonsurgical and surgical treatment of heart disease.

Culture & Leisure

Local theater, Broadway shows, Art after Dark Program, outdoor concerts on Fridays during summer months, various craft shows and festivals are a few of the activities that take place at different times of the year. This area is named Houma after the Houmas Indians. At different times of the year, the local Indian tribe has a Pow Wow. Locals and tourists alike can attend to see the Indians perform different tribal dances and prepare different crafts. Cajun cuisine is plentiful with lots of restaurants to offer delicious Cajun food.

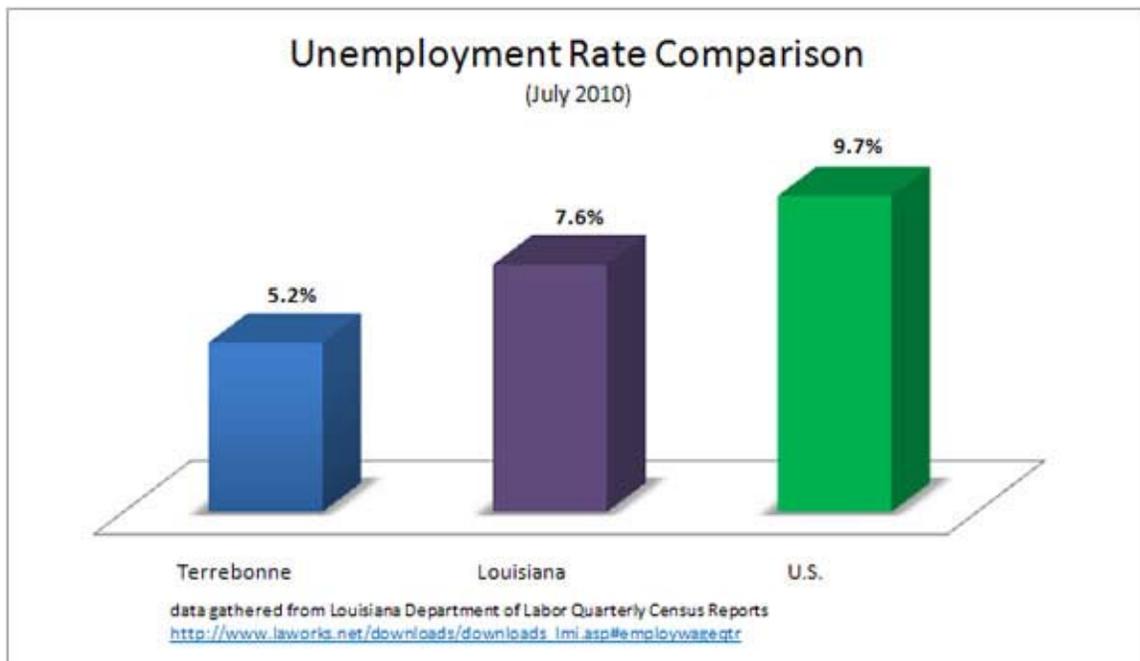
Fishing and other water sports as well as hunting of duck, deer, alligator, and nutria are all abundant in this area. Louisiana and Terrebonne Parish have a lot to offer those who love the outdoors. Fishing rodeos are popular where the fish stories come true. If you are looking for the Sportsman's Capital of the World, come to Terrebonne Parish fishing and hunting is at its best.

Wildlife Gardens is a walk through of a real swamp with authentic Trapper's Cabin as well as native plants and flowers. The birds and other animals are the real highlights. There are several swamp tour boating companies in Terrebonne Parish where one can go deep into the swamp to see the wildlife in its natural habitat.

ECONOMIC OUTLOOK

Employment

The Houma-Thibodaux combined labor force was 94,400 nonfarm workers as of August 2007, which is a record high, according to the Louisiana State Labor Department. The main reason for growth is an increased oilfield and shipbuilding activity. Major hiring by shipbuilders and fabricators will fuel continued job growth locally, according to a report issued by LSU economist Laren Scott. In 2008, the report states, this area should see more than 2,500 jobs created, with thousands more in 2009. In 2007, employment increased by 4,500 jobs. More than 1 in 10 workers in the Houma-Thibodaux area work at jobs the Louisiana State Labor Department classifies as oil and gas extraction and oilfield support. A total of 12,400 workers were employed in those fields in August 2007, about 13% of the labor force. Another 10,300 workers have a job in water transportation or support activities for that industry. There are 13,400 people employed by the local, state, or federal government. These numbers included jobs for Parish governments but also employees at state-run agencies like L. E. Fletcher Community College in Houma. The Terrebonne Parish School Board is among one of the largest employers in the Parish. Unemployment rates for Terrebonne Parish, remained at 5.2 percent in July of 2010, which was significantly lower than both the statewide unemployment rate of 7.6 percent and the national unemployment rate of 9.7 percent.



TERREBONNE PARISH PROFILE

Manufacturing & Retail Trade

Houma-based Gulf Island Fabrication Company has ranked 43rd in the 2007 list of America's 200 Best Small Companies by Forbes Magazine. It's the third time Gulf Island Fabrication has made the list: in 2003 it was ranked the 155th best company; in 2004 it was ranked 132nd (Forbes, October 2007).

At the end of 2007, the Port of Terrebonne, a 400-acre port, has eight tenants. It is on Industrial Blvd. in Houma about a mile west of the Houma-Terrebonne Airport. Situated on the banks of the Houma Navigation Canal near its intersection with the Gulf Intracoastal Waterway, its strategic location provides easy access to vessels on either waterway. The Port is increasing its tenant base, thereby, increasing the workforce of Terrebonne Parish.

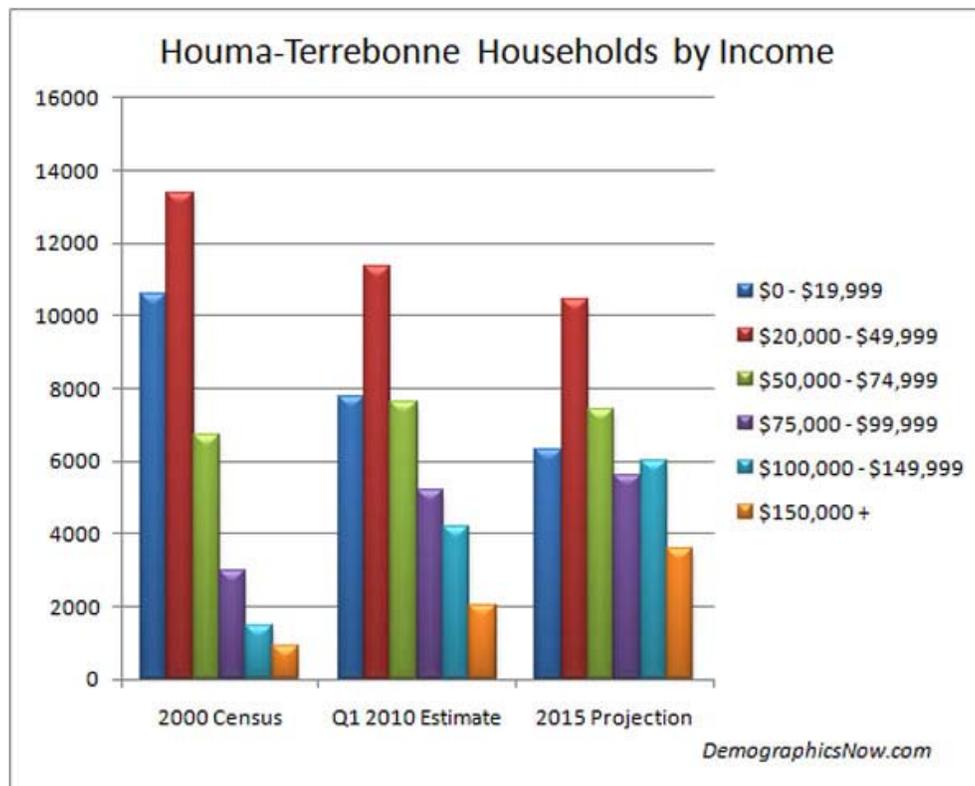
The Houma Navigation Canal is 30 miles long and 15 feet deep. It provides ships necessary access to the Gulf of Mexico. A study is underway to determine if deepening the canal to 20 feet would affect the local economy. Some experts say this could help this area's economy by up to \$400 million. In the future, a lock system will be installed in the canal to protect the area from storm surge without hindering the marine traffic.

The Gulf Intracoastal Waterway is a 1,300-mile waterway that extends from Apalachee Bay, Florida westward along the Gulf Coast to the Mexican Border of Brownsville, Texas. One study says the segment of waterway between the Sabine River (western boundary of Louisiana) and New Orleans is the most active stretch.

All of the waterways described above allow for commerce and trade to "flow" in and out of our area. This is why Terrebonne Parish is such a great site for businesses to prosper.

Income

In the Terrebonne Parish area residents have seen their personal income grow by an average of 17.7%, well above the national average, the U.S. Bureau of Economic Analysis reported in August 2007. There was an increase in oilfield activity, an infusion of federal hurricane-recovery aid and spillover effects in the local economy boosted per-capita income at a greater rate than most of the country. The average per-capita income in Houma-Thibodaux, which covers all of Terrebonne and Lafourche parishes, went from \$26,008 to \$30,610. The Houma-Thibodaux's income growth ranks 212th among the nation's 363 metro areas. In comparison, a year earlier, Houma-Thibodaux per-capita income grew by 1.7%, rising from \$25,581 to \$26,008.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2012

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ADOPTED 2012	PROJECTED 2011	ACTUAL 2010	2012
					FUND TYPES				% CHANGE
					ENTERPRISE				PROJ ACTUAL VS ADOP BUD
REVENUES									
Taxes & Special Assessments	9,944,581	45,942,655	2,756,765	0	8,347,500	66,991,501	69,032,524	69,581,791	-3%
Licenses & Permits	2,306,636	1,086,300	0	0	0	3,392,936	3,516,041	3,130,921	-4%
Intergovernmental	8,043,600	13,585,601	0	0	289,938	21,919,139	257,662,198	45,830,492	-91%
Charges for Services	181,500	741,250	0	0	26,835,574	27,758,324	29,155,333	28,706,364	-5%
Fines & Forfeitures	218,600	4,420,200	0	0	0	4,638,800	4,570,448	4,702,460	1%
Miscellaneous Revenue	501,920	63,100	5,150	0	34,445	604,615	966,673	6,898,016	-37%
Utility Revenue	0	40,000	0	0	61,493,784	61,533,784	56,915,077	57,542,901	8%
Other Revenue	0	40,000	0	0	215,000	255,000	61,343,096	396,442	-100%
TOTAL REVENUES	21,196,837	65,919,106	2,761,915	0	97,216,241	187,094,099	483,161,390	216,789,387	-61%
EXPENDITURES									
Parish Council	88,941	0	0	0	0	88,941	114,694	60,446	-22%
Council Clerk	87,812	0	0	0	0	87,812	135,956	74,949	-35%
Official Fees/Publication	78,945	0	0	0	0	78,945	68,169	37,721	16%
City Court	817,956	0	0	0	0	817,956	1,253,743	910,998	-35%
District Court	607,656	0	0	0	0	607,656	621,744	568,134	-2%
Juvenile Services	0	2,891,988	0	0	0	2,891,988	2,686,051	2,785,060	8%
District Attorney	808,107	5,361,233	0	0	0	6,169,340	6,210,889	6,043,602	-1%
Clerk of Court	148,675	0	0	0	0	148,675	141,724	121,313	5%
Drug Court	0	454,836	0	0	0	454,836	316,034	339,555	44%
Ward Court	357,197	0	0	0	0	357,197	333,296	327,234	7%
City Marshall's Office	0	898,048	0	0	0	898,048	839,681	809,034	7%
Judicial-Other	100,000	0	0	0	0	100,000	110,045	107,325	-9%
Parish President	122,968	0	0	0	0	122,968	124,488	105,317	-1%
Registrar of Voters	172,507	0	0	0	0	172,507	174,925	170,174	-1%
Elections	30,300	0	0	0	0	30,300	30,300	5,190	0%
Accounting	293,412	0	0	0	0	293,412	255,196	439,404	15%
Customer Service	83,004	0	0	0	0	83,004	44,014	24,920	89%
Purchasing	0	0	0	0	971,105	971,105	925,045	974,093	5%
Risk Management	0	0	0	0	19,073,595	19,073,595	17,906,356	15,367,315	7%
Human Resources Admin.	0	0	0	0	659,896	659,896	620,094	619,106	6%
Legal Services	272,268	0	0	0	0	272,268	238,657	170,627	14%
Parishwide Insurance	0	0	0	0	6,579,500	6,579,500	6,576,100	8,271,303	0%
Information Technology	0	0	0	0	1,677,636	1,677,636	1,524,583	1,463,130	10%
Planning	1,577,420	1,151,670	0	0	0	2,729,090	5,355,756	3,450,291	-49%
Government Buildings	2,437,715	0	0	560,000	0	2,997,715	14,019,417	3,107,323	-79%
Code Violation/Compliance	537,936	0	0	0	0	537,936	2,374,939	1,668,715	-77%
Auditoriums	0	239,377	0	0	0	239,377	677,364	272,177	-65%
Civic Center	0	0	0	0	2,330,385	2,330,385	2,274,327	2,489,662	2%
Janitorial Services	328,879	0	0	0	0	328,879	324,309	322,354	1%
General-Other	900,746	1,789,879	121,700	0	0	2,812,325	2,878,130	3,066,176	-2%
Parish Prisoners	0	2,502,935	0	1,000,000	0	3,502,935	2,590,585	2,146,822	35%
Prisoners' Medical Department	0	1,200,641	0	0	0	1,200,641	1,101,465	1,093,328	9%
Coroner	734,350	0	0	0	0	734,350	832,093	773,895	-12%
Jag 2010 Award	0	0	0	0	0	0	36,015	0	-100%
OJP Hurricane Relief	0	0	0	0	0	0	13,994	0	-100%
Jag 2007 Award	0	0	0	0	0	0	0	1,425	0%
Police	0	8,846,447	0	0	0	8,846,447	8,394,066	8,576,154	5%
Jag 2009 Award	0	0	0	0	0	0	25,245	16,660	-100%
LHSC Year Long	0	0	0	0	0	0	56,332	35,896	-100%
Victims Assistance	0	0	421,496	0	0	421,496	422,483	422,969	0%
Multi Task Force	0	0	0	0	0	0	0	81,599	0%

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
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ALL FUND TYPES
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					PROPRIETARY	ADOPTED 2012	PROJECTED 2011	ACTUAL 2010	2012
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES				PROJ ACTUAL VS ADOP BUD
					ENTERPRISE				
Fire-Rural	0	0	0	0	0	0	0	0	0%
Fire-Urban	0	5,820,893	95,268	0	0	5,916,161	6,378,234	6,487,087	-7%
Coastal Restore/Preserv	0	292,119	0	1,200,000	0	1,492,119	4,510,446	407,670	-67%
Engineering	176,550	0	0	0	0	176,550	212,296	65,759	-17%
Garage	0	0	0	0	912,115	912,115	867,407	898,082	5%
Roads & Bridges	0	7,730,223	826,289	1,630,000	0	10,186,512	56,208,476	18,452,304	-82%
Road Lighting	0	1,710,620	0	0	0	1,710,620	1,641,389	1,619,844	4%
Drainage	0	10,466,217	1,023,346	1,075,000	0	12,564,563	110,822,469	26,245,731	-89%
Health Unit	0	979,453	0	0	0	979,453	952,490	699,657	3%
Head Start	0	124,740	0	0	0	124,740	126,456	127,039	-1%
Parish VA Service Office	19,404	0	0	0	0	19,404	17,604	17,604	10%
Health & Welfare-Other	827,947	164,663	0	0	0	992,610	1,301,470	1,315,003	-24%
HMGP 1786-01	0	0	0	0	0	0	9,325,953	0	-100%
Terr Alcohol/Drug Abuse	0	179,060	0	0	0	179,060	196,654	99,086	-9%
TARC	0	3,832,335	0	0	0	3,832,335	3,980,704	5,313,000	-4%
HMGP 1786-03	0	0	0	0	0	0	10,530,714	0	-100%
Sewerage Collection	0	0	4,312,656	0	4,247,881	8,560,537	25,466,270	12,679,092	-66%
Treatment Plant	0	0	0	0	3,335,065	3,335,065	10,737,680	3,200,908	-69%
EPA Grant Administration	0	0	0	0	484,617	484,617	452,077	411,628	7%
Sewerage Capital Addit'n	0	0	0	0	390,000	390,000	416,000	416,217	-6%
Solid Waste Services	0	0	0	0	13,059,804	13,059,804	13,334,897	12,571,342	-2%
Animal Control	782,063	0	0	0	0	782,063	876,918	674,684	-11%
Landfill Closure	0	0	0	0	138,500	138,500	164,869	(246,018)	-16%
Parks & Grounds	0	193,920	0	130,000	0	323,920	456,523	210,036	-29%
Darsey Park	0	0	0	0	0	0	0	0	0%
Adult Softball	0	57,500	0	0	0	57,500	43,763	43,284	31%
Adult Basketball	0	28,425	0	0	0	28,425	29,917	19,055	-5%
TPR-Administration	0	606,194	0	0	0	606,194	579,018	546,205	5%
Quality of Life Program	0	33,500	0	0	0	33,500	33,500	37,452	0%
Grand Bois Park	0	82,666	0	0	0	82,666	148,277	63,837	-44%
Youth Basketball	0	93,000	0	0	0	93,000	84,869	84,713	10%
Football	0	98,000	0	0	0	98,000	91,337	109,238	7%
Youth Softball	0	60,000	0	0	0	60,000	54,664	58,409	10%
Youth Volleyball	0	7,000	0	0	0	7,000	8,890	10,239	-21%
Baseball	0	136,950	0	0	0	136,950	131,234	130,969	4%
Adult Volleyball	0	4,000	0	0	0	4,000	2,432	3,115	64%
Special Olympics	0	27,500	0	0	0	27,500	26,124	61,707	5%
Summer Camps	0	225,000	0	0	0	225,000	200,406	176,778	12%
Museum-O & M	108,794	0	0	0	0	108,794	86,851	92,496	25%
Disaster Voucher Program	0	0	0	0	0	0	0	10,890	0%
Bunk House Inn	0	28,683	0	0	0	28,683	28,125	28,055	2%
Family Self Sufficiency	0	38,784	0	0	0	38,784	38,424	38,333	1%
Vouchers Program	0	3,089,433	0	0	0	3,089,433	2,431,899	2,986,089	27%
Home Administration	0	51,045	0	0	0	51,045	49,817	57,081	2%
Home/Technical Assistant	0	64,947	0	0	0	64,947	132,225	80,663	-51%
Home/Projects	0	324,737	0	0	0	324,737	894,660	147,060	-64%
LiHeap Weather	0	95,581	0	0	0	95,581	36,927	46,059	159%
CDBG Administration	0	223,252	0	0	0	223,252	222,106	243,265	1%
CDBG-Economic Development	0	0	0	0	0	0	458,775	113	-100%
DHAP IKE	0	8,227	0	0	0	8,227	637,265	949,027	-99%
Recovery Construction	0	0	0	0	0	0	66,597,525	31,121	-100%
CDBG Projects	0	10,000	0	0	0	10,000	15,815,961	473,796	-100%

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	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ADOPTED 2012	PROJECTED 2011	ACTUAL 2010	2012
					FUND TYPES ENTERPRISE				% CHANGE PROJ ACTUAL VS ADOP BUD
CDBG Housing Rehab	0	735,129	0	0	0	735,129	1,307,589	673,721	-44%
T & TA (PA4120)	0	19,478	0	0	0	19,478	19,737	17,964	-1%
ARRA Stimulus	0	0	0	0	0	0	6,431,968	5,028,144	-100%
HMGP 1603	0	0	0	0	0	0	760,871	1,782,766	-100%
HMGP 1607	0	0	0	0	0	0	103,501	469,332	-100%
HMGP 1607-109-0001	0	0	0	0	0	0	178,792	153,346	-100%
Elevation 1603C-10	0	0	0	0	0	0	8,941,069	1,944,317	-100%
Essential Services	0	7,776	0	0	0	7,776	7,519	7,218	3%
Shelter Operations	0	176,309	0	0	0	176,309	183,294	167,026	-4%
Fiscal Year 2006 Award	0	507,328	0	0	0	507,328	1,000,042	1,334,453	-49%
SRL 002 & 014	0	0	0	0	0	0	5,890,147	128,547	-100%
CSBG-Administration	0	64,074	0	0	0	64,074	66,907	115,776	-4%
CSBG-Programs	0	281,922	0	0	0	281,922	267,887	222,034	5%
JABG Options for Independence	0	0	0	0	0	0	20,000	0	-100%
Publicity	144,175	0	0	0	0	144,175	154,543	110,735	-7%
Economic Development-Other	753,015	0	0	0	0	753,015	1,068,416	1,114,862	-30%
Housing & Human Service	336,154	0	0	0	0	336,154	379,045	331,670	-11%
Parish Farm Agent	118,600	0	0	0	0	118,600	80,100	70,012	48%
Head Start Administration	0	192,579	0	0	0	192,579	174,069	182,983	11%
Head Start Program	0	450,217	0	0	0	450,217	382,267	355,844	18%
La Tourism Recovery Program	0	929,800	0	0	0	929,800	894,400	0	4%
Public Transit Planning	0	9,500	0	0	0	9,500	148,577	9,836	-94%
Sec 5307 Bus acquisition	0	0	0	0	0	0	197,731	1,600	-100%
JARC Program	0	0	0	0	0	0	284,405	227,120	-100%
Marina	25,000	0	0	0	0	25,000	35,414	14,586	-29%
Local Coastal Prgm Dev.	0	1,440,288	3,313,712	0	0	4,754,000	61,873,827	13,647,620	-92%
Oil Spill 2010	0	0	0	0	0	0	996,276	941,645	-100%
Planning	0	146,182	0	0	0	146,182	1,663,343	1,492,273	-91%
Operation/General Admin	0	483,888	0	0	0	483,888	624,897	437,536	-23%
Vehicle Operations	0	1,031,543	0	0	0	1,031,543	1,182,295	759,574	-13%
Vehicle Maintenance	0	411,867	0	0	0	411,867	732,828	183,159	-44%
Non Vehicle Maintenance	0	101,733	0	0	0	101,733	175,188	61,169	-42%
Rent/Emergency Shelter	0	20,000	0	0	0	20,000	11,670	18,392	71%
Direct Vehicle Operation	0	111,864	0	0	0	111,864	0	0	0%
Direct Vehicle Prev Maint	0	3,700	0	0	0	3,700	0	0	0%
Direct Non Vehicle Prev Maint	0	100	0	0	0	100	0	0	0%
Electric Generation	0	0	0	0	26,375,419	26,375,419	23,767,086	23,700,617	11%
Electric Distribution	0	0	0	0	3,463,010	3,463,010	3,388,527	3,223,319	2%
Telecommunications	0	0	0	0	18,250	18,250	0	0	0%
Gas Distribution	0	0	0	0	9,799,436	9,799,436	8,816,089	8,597,841	11%
Utility Administration	0	0	0	0	3,100,727	3,100,727	3,067,012	3,198,450	1%
G.I.S. Mapping System	0	0	0	0	331,757	331,757	428,620	471,629	-23%
Emergency Preparedness	418,017	0	0	0	418,017	418,017	549,150	398,155	-24%
TOTAL EXPENDITURES	14,296,513	69,350,998	10,114,467	5,595,000	96,948,698	196,305,676	566,726,389	237,111,471	-65%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,900,324	(3,431,892)	(7,352,552)	(5,595,000)	267,543	(9,211,577)	(83,564,999)	(20,322,084)	-89%
OTHER FINANCING SOURCES (USES)									
Operating Transfers In	3,084,668	10,987,874	7,832,852	5,616,000	57,281,369	84,802,763	93,920,371	131,182,395	-10%
Operating Transfers Out	(15,105,115)	(10,432,852)	(21,000)	0	(59,243,886)	(84,802,853)	(93,920,371)	(131,182,396)	-10%
OTHER FINANCING SOURCES (USES)	(12,020,447)	555,022	7,811,852	5,616,000	(1,962,517)	(90)	0	(1)	
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(5,120,123)	(2,876,870)	459,300	21,000	(1,694,974)	(9,211,667)	(83,564,999)	(20,322,085)	-89%
FUND BALANCE / NET ASSETS									
Beginning of Year	13,427,975	20,664,794	14,057,530	877,740	170,294,851	219,322,890	302,887,889	323,209,974	-28%
End of Year	8,307,852	17,787,924	14,516,830	898,740	168,599,877	210,111,223	219,322,890	302,887,889	-4%

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2010 Adopted</u>	<u>2011 Adopted</u>	<u>2011 Current</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>
General Fund:					
Parish Council	9	9	9	9	9
Council Clerk	5	5	4	5	5
City Court	26	26	23	24	24
District Court	7	7	7	7	7
District Attorney	21	21	21	21	21
Ward Court	18	18	16	18	18
Parish President	7	6	6	6	6
Registrar of Voters	5	5	5	5	5
Accounting	20	20	20	20	20
Customer Service	19	19	16	19	19
Legal Services	1	1	1	1	1
Planning & Econ. Dev.	13	12	12	12	12
Government Buildings	10	10	8	10	10
Code Violation/Compliance	5	5	4	5	5
Engineering	11	10	9	10	10
Animal Shelter	12	12	12	12	12
Museum	1	1	1	1	1
Housing & Human Services	12	12	10	10	10
Emergency Preparedness	3	3	3	3	3
Total - General Fund	<u>205</u>	<u>202</u>	<u>187</u>	<u>198</u>	<u>198</u>
Special Revenue Funds					
Terr. Juvenile Detention	50	44	40	44	45
Parish Prisoner Fund					
Parish Prisoners	4	4	3	4	4
Prisoners Medical Department	12	12	11	12	12
Public Safety Fund					
Police Dept.	103	100	96	100	100
Fire Dept.	60	60	59	60	60
Non-District Recreation					
Auditoriums	2	2	2	2	2
Marshall's Fund	13	13	13	13	13
Coastal Restoration/Preservation	3	3	3	3	3
Section 8 Vouchers					
Vouchers Program	4	4	3	4	4
Housing / Urban Dev. Grant					
CDBG Administration	1	1	1	1	1
CDBG Housing Rehab	9	9	9	9	9
Dept. of Labor - CSBG Grant					
CSBG	1	1	1	1	1
CSBG	4	4	4	4	4
DHAP - Ike	2	1	1	1	1

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2010 Adopted</u>	<u>2011 Adopted</u>	<u>2011 Current</u>	<u>2012 Proposed</u>	<u>2012 Proposed</u>
FTA Grant					
Planning	1	1	1	1	1
Operations / General Administration	2	2	2	2	2
Vehicle Operations	16	16	17	16	16
Vehicle Maintenance	2	2	1	2	2
Non Vehicle Maintenance	2	2	2	2	2
FTA City of Thibodaux	0	2	0	2	2
Hud Head Start Program	29	29	28	29	29
Road & Bridge Fund	70	67	66	67	67
Drainage Tax Fund	89	89	78	90	90
Health Unit Fund	4	4	4	4	4
Parishwide Recreation					
TPR Administration	5	5	4	4	4
District Attorney	65	65	60	65	65
Drug Court	9	9	7	9	9
Total - Special Revenue Funds	<u>562</u>	<u>551</u>	<u>516</u>	<u>551</u>	<u>552</u>
Enterprise Funds:					
Utility Fund					
Electric Generation	18	18	16	18	18
Electric Distribution	4	4	4	4	4
Gas Distribution	19	19	12	19	19
Utility Administration	10	10	8	10	10
GIS Mapping System	1	1	1	2	2
Sewerage Fund					
Sewerage Collection	20	17	16	17	17
Treatment Plant	17	17	15	16	16
Sewerage Administration	7	7	7	7	7
Sanitation Fund					
Solid Waste	14	14	14	14	14
Civic Center	17	17	16	17	17
Total - Enterprise Funds	<u>127</u>	<u>124</u>	<u>109</u>	<u>124</u>	<u>124</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	8	8	8	8	8
Human Resources					
Human Resources Admin.	5	5	4	5	5
Centralized Purchasing					
Purchasing	13	12	11	12	12
Information Systems Fund	18	17	16	17	17
Centralized Fleet Maintenance	11	11	9	11	11
Total - Internal Service Funds	<u>55</u>	<u>53</u>	<u>48</u>	<u>53</u>	<u>53</u>
Grand Total - All Operations	<u>949</u>	<u>930</u>	<u>860</u>	<u>926</u>	<u>927</u>

VIDEO POKER REVENUES AND PROJECTS

UNCOLLECTED & PROTEST TAXES

The Uncollected Taxes are taxes, which have not been collected, but are still due.

TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2011	\$ 111,370.06	\$ -	\$ -	\$ -
2010	84,083.86	-	-	-
2009	404,203.15	-	-	-
2008	355,191.90	-	49,011.25	-
2007	278,620.86	-	378,682.13	-
2006	114,273.57	-	397,151.72	-
2005	95,675.98	-	-	-
2004	5,113.84	75,728.41	-	75,728.41
2003	12,976.97	1,552.96	8,265.00	(6,712.04)
2002	410,982.00	296,114.00	283,814.00	12,300.00
2001	81,620.87	160,042.00	89,359.00	70,683.00
2000	107,870.05	1,021,021.73	814,267.00	206,754.73
1999	67,311.29	1,431.31		1,431.31
1998	82,705.42	1,442.56		1,442.56
1997	124,725.95	1,489.05		1,489.05
1996	134,779.71			
1995	27,061.76			
1994	47,173.06			
1993	57,187.70			
1992	47,157.32			

The Terrebonne Parish Sheriff is the Ex-officio tax collector and enforces the collection of all parish and district ad valorem taxes. All ad valorem taxpayers have the option of paying their property taxes under protest if they have a dispute. When taxes are paid in protest, the individual or company has 30 days to hire an attorney to represent them with the Louisiana Tax Commission. If the taxes are paid in protest and an attorney is not hired, the sheriff then remits the taxes to the designated taxing districts. Prior to 2001, the Sheriff's Office held in separate accounts all protest collections. In 2001, the Louisiana Legislature passed legislation instructing the Sheriff's Office to send protest tax collections of certain oil and gas companies to the local taxing districts to hold until the Louisiana Tax Commission settles the protest claim. When the claim is settled, the Sheriff's Office instructs the taxing districts how to distribute the funds.

TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2011		\$ 111,370.06		\$ 111,370.06
2010		\$ 84,083.86		\$ 84,083.86
2009		\$ 404,203.15		\$ 404,203.15
2008		\$ 355,191.90		\$ 355,191.90
2007		\$ 415,914.58		\$ 415,914.58
2006		\$ 382,632.11		\$ 382,632.11
2005		\$ 376,676.59		\$ 376,676.59
2004		\$ 394,243.98		\$ 394,243.98
2003		\$ 142,614.18		\$ 142,614.18
2002		\$ 464,221.00		\$ 464,221.00
2001		\$ 1,231,905.00	\$ 18,576.00	\$ 1,213,329.00

OCCUPATIONAL LICENSE

In 2004, the Parish increased the occupation license rates, Ordinance Number 6926 and directed the total proceeds of the tax to be dedicated equally between economic development efforts in Terrebonne Parish and the Parish General Fund.



<u>Year</u>	<u>Amount</u>
2005	1,130,885
2006	1,234,248
2007	1,319,456
2008	1,354,638
2009	1,783,336
2010	933,828
2011 Projected	1,306,200
Revenues Received To Date	\$ 9,062,591
Dedicated to Economic Development 50%	\$ 4,531,296

Activities Funded With Dedicated Occupational Licenses Collected (50%)

Years 2005 through 2011

TEDA (Terrebonne Economic Development Authority)	3,938,048	\$ 3,938,048
Projects Funded To Date		\$ 3,938,048
DEDICATED BALANCE AT DECEMBER 31, 2011		\$ 593,248

2012 Proposed Collections \$ 1,265,496.00

2012 Proposed Dedicated to Economic Development \$ 632,748

2012 Estimated Activity

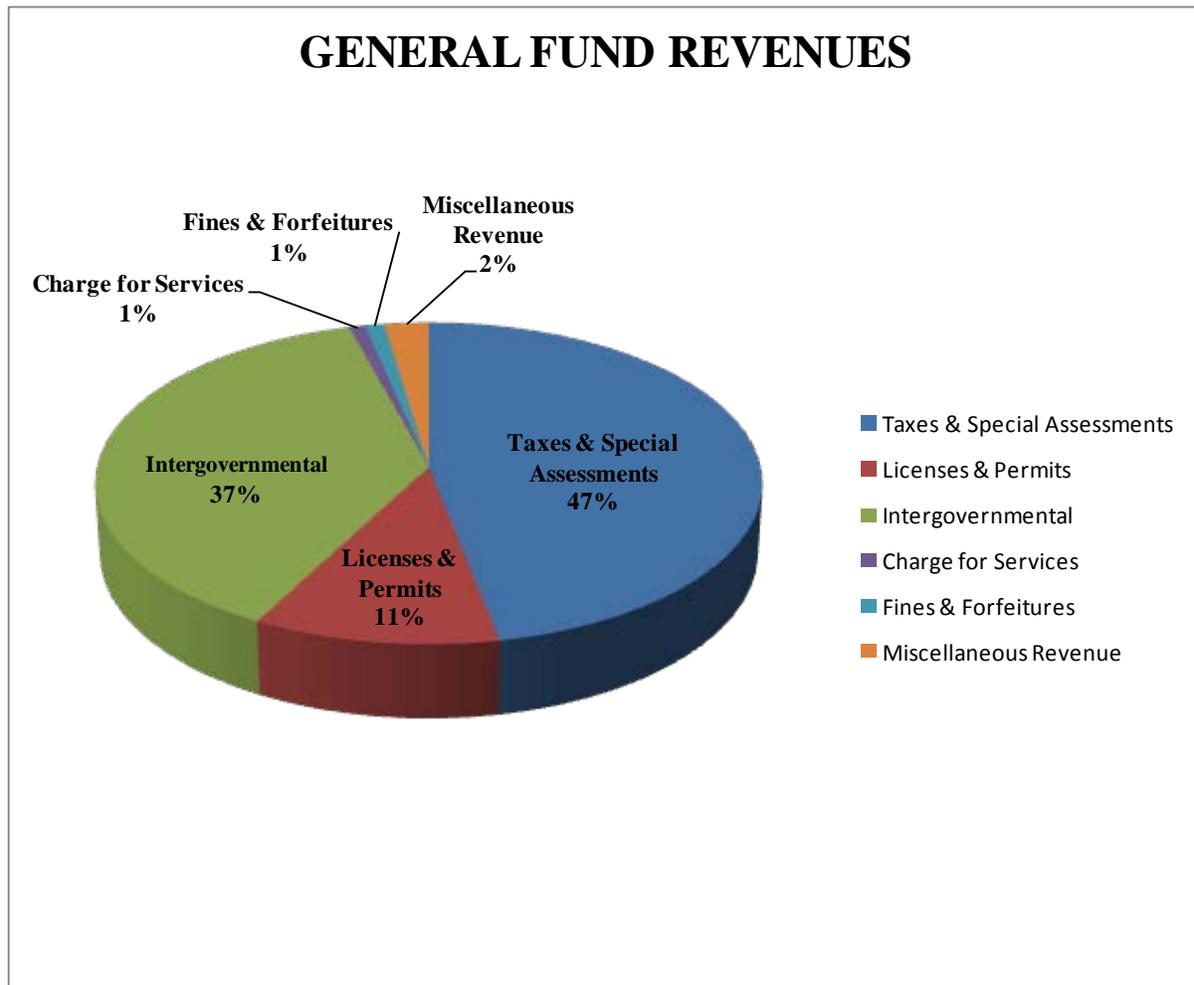
TEDA (Terrebonne Economic Development Authority)	632,748	\$ 632,748
DEDICATED OCCUPATIONAL LICENSE BALANCE ESTIMATED AT 12/31/2012		\$ 593,248

151 GENERAL FUND

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES					
Taxes & Special Assessments	10,450,347	9,504,131	10,208,523	9,944,581	9,944,581
Licenses & Permits	2,080,459	2,295,700	2,405,087	2,306,636	2,306,636
Intergovernmental	11,601,635	11,546,992	13,058,963	8,043,600	8,043,600
Charge for Services	240,153	242,800	158,134	181,500	181,500
Fines & Forfeitures	276,945	193,600	219,508	218,600	218,600
Miscellaneous Revenue	770,581	620,336	594,405	501,920	501,920
Other Revenue	59,313	-	134,576	-	-
TOTAL REVENUES	25,479,433	24,403,559	26,779,196	21,196,837	21,196,837
EXPENDITURES					
Parish Council	60,446	114,694	114,694	88,941	88,941
Council Clerk	74,949	135,956	135,956	87,812	87,812
Official Fees/Publication	37,721	123,721	68,169	78,945	78,945
City Court	895,289	809,400	809,450	817,956	817,956
District Court	568,134	613,307	621,744	607,656	607,656
District Attorney	797,374	778,961	795,214	808,107	808,107
Clerk of Court	121,313	148,675	141,724	148,675	148,675
Ward Court	327,234	348,147	333,296	357,197	357,197
Judicial-Other	107,325	75,075	110,045	100,000	100,000
Parish President	105,317	137,831	124,488	123,614	122,968
Registrar of Voters	170,174	177,296	174,925	172,507	172,507
Elections	5,190	30,300	30,300	30,300	30,300
Accounting	439,404	255,696	255,196	293,412	293,412
Customer Service	24,920	42,743	44,014	83,004	83,004
Legal Services	170,627	271,432	238,657	272,268	272,268
Planning	2,342,443	4,148,744	4,219,029	1,577,420	1,577,420
Government Buildings	2,356,953	3,231,037	3,219,525	2,437,715	2,437,715
Code Violat./Compliance	1,169,991	1,160,044	1,164,642	537,936	537,936
Janitorial Services	322,354	328,879	324,309	328,879	328,879
General-Other	1,054,842	904,846	916,541	900,746	900,746
Coroner	773,895	832,093	832,093	734,350	734,350
Engineering	65,759	212,362	212,296	176,550	176,550
Parish VA Service Off.	17,604	17,604	17,604	19,404	19,404
Health & Welfare-Other	1,072,464	1,073,402	1,073,402	827,947	827,947
Animal Control	674,684	931,884	876,918	782,063	782,063
Waterlife Museum	92,496	108,032	86,851	108,794	108,794
Publicity	110,735	313,589	154,543	144,175	144,175
Economic Devel. Other	927,633	1,038,160	1,028,794	753,015	753,015
Housing & Human Services	331,670	345,840	379,045	336,154	336,154
Parish Farm Agent	70,012	80,100	80,100	118,600	118,600
Port Administration	14,586	35,414	35,414	25,000	25,000
Emergency Preparedness	304,518	513,611	539,878	418,017	418,017
TOTAL EXPENDITURES	15,608,056	19,338,875	19,158,856	14,297,159	14,296,513

151 GENERAL FUND

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 PROPOSED
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	9,871,377	5,064,684	7,620,340	6,899,678	6,900,324
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	4,479,875	2,568,414	2,568,644	3,084,668	3,084,668
Operating Transfer Out	(14,594,811)	(9,036,402)	(9,036,402)	(15,105,115)	(15,105,115)
TOTAL OTHER FINANCING SOURCES (USES)	(10,114,936)	(6,467,988)	(6,467,758)	(12,020,447)	(12,020,447)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(243,559)	(1,403,304)	1,152,582	(5,120,769)	(5,120,123)
BEGINNING FUND BALANCE	12,518,952	12,275,393	12,275,393	13,427,975	13,427,975
ENDING FUND BLANCE	12,275,393	10,872,089	13,427,975	8,307,206	8,307,852



151 GENERAL FUND

MAJOR REVENUE SOURCES

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2011 Projected	2012 Adopted	% Change	2011 Projected	2012 Adopted	% Change
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property, totaling 4.64 mills. (1.55 city and 3.09 rural).	2,044,435	2,044,435	0.0%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	7,011,000	6,700,000	-4.4%	-	-	0%
Cable TV Franchise fee on the local cable services.	1,150,000	1,150,000	0.0%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	454,142	400,000	-11.9%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,119,000	1,080,496	-3%			0%
Building, Plumbing, Electric, Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	766,800	763,840	-0.4%	-	-	0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2011 Projected	2012 Adopted	% Change	2011 Projected	2012 Adopted	% Change
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	5,500,000	4,500,000	-18.2%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,356,000	2,356,000	0.0%
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 56:1543)	907,876	900,000	-0.9%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	160,000	160,000	0.0%	-	-	0%
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	527,000	461,920	-12.3%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	1,896,167	2,540,764	0.0%	-	-	0.0%

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The nine members of the Terrebonne Parish Council represent the legislative branch of the Terrebonne Parish Consolidated Government, and are elected by voters within nine separate districts. By virtue of the reapportionment and redistricting of the Parish according to the 2010 Census, several Council districts have recently been revised in order to make the populations of each as equal as possible, while maintaining two districts containing a majority of minority residents.

The Home Rule Charter, the Parish Code and State and Federal regulations are the official guidelines by which the Council operates and makes decisions for endeavors toward improving the Parish's economic status, while ensuring the continued health, safety and welfare of its residents and taxpayers. The Charter mandates that the Council conduct business as part of the "checks and balances" system of the local government, in a fair and honest manner. The Council is dedicated to performing its duties in a transparent manner in order to continually keep its constituency informed of issues being considered which may affect each individual, and/or the parish as a whole.

DIVISION OVERVIEW

An enormous step forward toward the construction of the Morganza to the Gulf Hurricane Protection System through the issuance of \$49 million in bonds has been an historic measure taken during the past year. Protection of the residents of the parish against emergency events has been a priority of the Council, and will remain so as a work-in-progress as long as the parish remains vulnerable to storm surges from the Gulf of Mexico, flooding as a result of the overflow of the Mississippi River, major rainfall events, etc. In tandem with flood protection is the necessity of continued replacement of and/or improvements to the parish's drainage system. These efforts are often impeded by a downturn in the economy, making it necessary to seek and obtain funding without imposing the burden of these costs onto taxpayers.

The Council continues to work closely with the Parish Administration, the Terrebonne Levee and Conservation District, TEDA, and numerous other organizations in order to maintain and improve the infrastructure and integrity of "The Good Earth".

2010-2011 ACCOMPLISHMENTS

- ✓ The sale of \$49 million of bonds for the construction of the Morganza to the Gulf Levee System, which is historic in the fact that it is the largest monetary amount ever issued by Terrebonne Parish.
- ✓ The redistricting of the Parish Council Districts, as mandated by federal requirements, according to reapportionment based on population figures resulting from the 2010 Census.
- ✓ The completion of the long-awaited restoration of the Isle de Jean Charles Road.
- ✓ Vast Improvements in the ease of traffic flow in and around the Parish, including the extension of several major thoroughfares, and by improved maneuvering capabilities through funding new turning lanes and adjusting traffic control equipment.
- ✓ The renovations and re-opening of the North Branch Library (working in conjunction with the Terrebonne Library Board of Control).
- ✓ The continued work on flood control levees throughout the parish, either by new construction or by the elevation of existing drainage levees and sheet piling.

2012 GOALS AND OBJECTIVES

- The Council will take all measures necessary to ensure efficiency and ease in the voting process by dividing precincts as necessary according to an approved redistricting plan, and by relocating polling places as needed according to ADA requirements.
- The Council will continue to make informed decisions concerning use of federal, state and local funds to improve the parish in various and necessary ways.
- The Council will continue to take steps to ensure the safety of its residents during emergency events, such as hurricanes and/or major flood events, including the implementation of an official procedure for evacuation of its people and pets to a pre-designated location in an orderly and prompt manner.
- The Council will continue to seek training and networking opportunities through active involvement in organizations such as the Police Jury Association of Louisiana, the Louisiana Black Caucus, the National Association of Counties, and the Louisiana Municipal Association.
- The Council will continue to improve upon and provide public accessibility to the local government.
- The Council is charged with protecting the health, safety and welfare of its citizenry, which it will do the best of its ability as the legislative branch of the Terrebonne Parish Consolidated Government.

151-111 GENERAL FUND - PARISH COUNCIL

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of regular Council meetings held and attended	24	24	24
Number of public hearings/special meetings	6	8	7
Number of Committee meetings	103	110	112
Number of Ordinances adopted	175	100	110
Number of Resolutions adopted	585	634	650
Council Member Attendance at Council Meetings	98%	99%	100%

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	222,463	216,695	225,485	229,960	229,960
Supplies and Materials	8,313	26,050	22,855	26,050	26,050
Other Services and Charges	62,514	116,551	90,000	116,551	116,551
Repair and Maintenance	221	6,100	6,100	6,100	6,100
Allocated Expenditures	(233,065)	(281,355)	(260,399)	(295,220)	(295,220)
Capital Outlay	0	30,653	30,653	5,500	5,500
TOTAL EXPENDITURES	60,446	114,694	114,694	88,941	88,941
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					3.63%

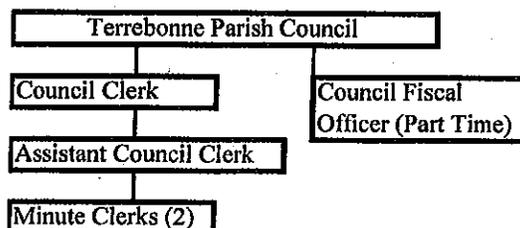
BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1- Desktop Computer, \$1,500
 - 2- Laptop Computer, \$4,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				

The salaries of the council members are established with the maximum salary for members at one thousand fifty-five dollars and fifty-eight cents (\$1,055.58) monthly and; established the maximum salary of its chairman at one thousand one hundred eighty-seven dollars and fifty-three cents (\$1,187.53) monthly. (Parish Code, Section 2-51)



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Council appoints a Council Clerk and all other support personnel deemed necessary, by virtue of provisions of the Home Rule Charter. The Council Staff, in coordination with the Council and Committee Chairpersons, prepares agendas for all public meetings, including back-up information on the items to be discussed, which through the user-friendly NOVUS paperless agenda system, the general public is able to view with ease at any computer workstation having an internet connection. The Council Clerk and Staff also prepares all official documents and correspondence as requested by the Council, and/or by other entities appointed by, or supported by, the Terrebonne Parish Consolidated Government. Assisting the general public is of the utmost importance, as the first line of representation of the Parish Council, which is often achieved immediately, particularly when research of the minutes of past meetings and/or correspondence is required.

DIVISION OVERVIEW

The Council Staff maintains a central file of correspondence, documents and minutes of the Terrebonne Parish Council, the Terrebonne Parish Police Jury and the City of Houma Board of Aldermen, beginning with minute books dated 1822. Additionally, all meetings of the Terrebonne Parish Council are recorded by the Council Staff, and the videos as well as written minutes are available for public viewing on the Parish's website, www.tpcg.org. The Council Staff typically provides documents for litigation purposes, and usually as a response to public records requests. The continual updating of the lists of boards and committees appointed by the Council and Parish President, and informing board members of upcoming expiration of their terms, is routinely performed by the Council Staff, in addition to providing general secretarial work and recording duties for other various Council-related boards and committees.

2010-2011 ACCOMPLISHMENTS

- ✓ The Council Staff completed and implemented an electronic computer file containing all "reading file" documents prepared for the Parish Council, which enhanced its "going green" efforts by negating the need for an additional paper copy of the multitude of correspondence generated and sent out each month.
- ✓ The Council Staff worked in conjunction with South Central Planning and Development Commission to prepare a redistricting plan according to the population numbers resulting from the 2010 Census.
- ✓ The Council Staff prepared all agendas required for Council and Council Committee meetings in a prompt and efficient manner, in order to ensure that the public had immediate access to and knowledge of upcoming issues and proposed legislation, and the background information relating thereto.
- ✓ Council Staff members serve on numerous local and state boards and commissions that allows networking access to other government-related entities when assistance and/or information is required to complete various tasks.
- ✓ Council Staff routinely assists other groups who use the Council Meeting Room with the operation of the audio, video and recording equipment.
- ✓ Council Staff assists the general public in viewing various public documents including agendas, minutes, indexes, resolutions, ordinances, etc. using a computer designated for use by the public located in the Council Staff offices.
- ✓ Council Staff has continued to generate all resolutions, ordinances, and correspondence following Council meetings within a 2-day time frame, thereby expediting action to be taken as a result of decisions/directives made by the assembled Council.

2012 GOALS AND OBJECTIVES

- The preparation of all steps necessary in order to provide for a seamless transition for new members of the Terrebonne Parish Council once the redistricting of the Council Districts have been approved by the U.S. Justice Department and an election held.
- Conduct an orientation for newly-elected officials, according to the operations of the office and performance expected of them, including all aspects of support and assistance available to them by the Council Staff.
- The continued assistance to other Parish Government departments and related entities, whether by providing secretarial services or other tasks requested.
- The continued provision of official documents in an efficient and immediate manner.
- The continued assistance to the public in providing local, state and/or federal contact information.
- The continued performance as "goodwill ambassadors" for the Terrebonne Parish Council when assisting or addressing the general public on behalf of the legislative body of the Terrebonne Parish Consolidated Government, in a diplomatic and congenial manner.

151-115 GENERAL FUND - COUNCIL CLERK

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
% of Council agendas made available within time frame required by Code of Ordinances	100%	100%	100%
% of Council ordinances/resolutions/correspondence prepared within 3 business days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the official journal within 5 days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the Information Technologies staff for display on the website within 5 days	100%	100%	100%
% of Council meeting minutes indexed and placed in the official minute books within 7 days	100%	100%	100%

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	323,436	357,079	267,054	350,988	350,988
Supplies and Materials	15,610	40,350	28,104	34,800	34,800
Other Services and Charges	24,863	31,004	31,166	30,720	30,720
Repair and Maintenance	19	3,300	3,300	3,300	3,300
Allocated Expenditures	(288,979)	(332,434)	(230,325)	(337,996)	(337,996)
Capital Outlay	0	36,657	36,657	6,000	6,000
TOTAL EXPENDITURES	74,949	135,956	135,956	87,812	87,812
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-2.76%

BUDGET HIGHLIGHTS

- 3- Laptop computers, \$6,000, approved.
- Personnel: - Approved.
 - Reclass Assistant Council Clerk from Grade 205 to Grade 208
 - Reclass Minute Clerk, Grade 107 to Senior Minute Clerk, Grade 109

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	61,719	78,692	96,157
Fiscal Officer	1	0	1	1	211	56,109	71,739	87,415
Asst. Council Clerk	0	0	0	1	208	42,542	54,241	66,279
Asst. Council Clerk	1	1	1	0	205	32,850	41,884	51,180
Senior Minute Clerk	0	0	0	1	109	35,268	44,967	54,946
Minute Clerk	2	2	2	1	107	28,369	36,170	44,197
TOTAL FULL-TIME	5	4	5	5				

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Other Services and Charges	183,165	413,361	324,609	375,920	375,920
Allocated Expenditures	<u>(145,444)</u>	<u>(289,640)</u>	<u>(256,440)</u>	<u>(296,975)</u>	<u>(296,975)</u>
TOTAL EXPENDITURES	<u><u>37,721</u></u>	<u><u>123,721</u></u>	<u><u>68,169</u></u>	<u><u>78,945</u></u>	<u><u>78,945</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-9.06%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2012: - Approved.
 - Louisiana Municipal Association: \$11,874
 - Louisiana Conference of Mayors: \$3,000
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,145
 - Police Jury Association: \$12,000, an increase of \$2,400/ based on the 2010 Parish Assessment value.
- Independent Audit Fees: \$206,000, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$36,145, approved.
- Cable Regulation: \$7,600, approved.
- Travel, \$13,500 for Department staff to attend National Conferences deemed to benefit government, approved.
- Legislative Consultant, \$75,000, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has five departments: Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Collections. The Civil Department processes civil suits under \$20,000 or less, small claims under \$3,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families In Need of Services Program and Juvenile Probation. City Court of Houma consistently has the highest juvenile caseload of any City Court in Louisiana. The Collections Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Collections also establish payment plans with individuals unable to make their payments in full.

2010-2011 ACCOMPLISHMENTS

- ✓ Collected over \$400,000 in 2010 from individuals with outstanding warrants via the work of the Collections Department.
- ✓ Maintained a positive revenue flow despite the reduction in cases in the Civil, Criminal, and Juvenile Departments.
- ✓ Made personnel adjustments based on workload within the Juvenile Department that have proven to be a cost savings to City Court and the Terrebonne Parish Consolidated Government.
- ✓ Renovations to the courthouse will be completed to provide office space for City Court probation officers as well as personnel from the Office of Juvenile Justice and the Office of the Public Defenders.
- ✓ Aided the City Marshal's Office in purchasing a new video monitoring system to ensure the safety of public and personnel working at City Court.
- ✓ Worked with the Parish's Information Technology Department to greatly improve and upgrade in the accounting software package which prevented the additional expense of purchasing a new accounting software package.
- ✓ Decided to keep the current court software program and work with the Information Technology Department on upgrading the existing program, thus saving money.

2012 GOALS AND OBJECTIVES

- Continue making technological enhancements, to include the electronic filing of civil matters, with the ultimate goal of becoming "paperless".
- Work with the City Marshal's Office and local law enforcement on developing a workable strategy to contact and apprehend individuals with outstanding warrants.
- Continue to monitor workload in the Departments to determine if any further personnel adjustments need to be made.
- Research and implement effective strategies in the Collections Department to ensure defendants pay their fines/fees as quickly as possible.
- Work with the Terrebonne Parish Consolidated Government to proceed with the replacement of a new roof on City Court Building.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of Civil cases filed	3,912	3,600	3,600
	Number of Criminal cases filed	2,776	2,900	2,900
	Number of Traffic cases filed	5,965	5,350	5,350
	Number of Juvenile cases filed	1,687	1,600	1,600
	Number of Other cases filed	1,434	1,400	1,400
<i>Efficiency & Effectiveness</i>	Dollar amount received through the Collections Department	\$400,000	\$400,000	\$400,000
	Percentage increase in Civil Cases Disposed	1%	5%	0%
	Percentage increase in Criminal Cases Disposed	5%	4%	4%
	Percentage increase in Traffic Cases Disposed	8%	10%	2%
	Percentage increase in Juvenile Cases Disposed	11%	5%	2%
	Percentage increase in Other Cases Disposed	0%	2%	2%

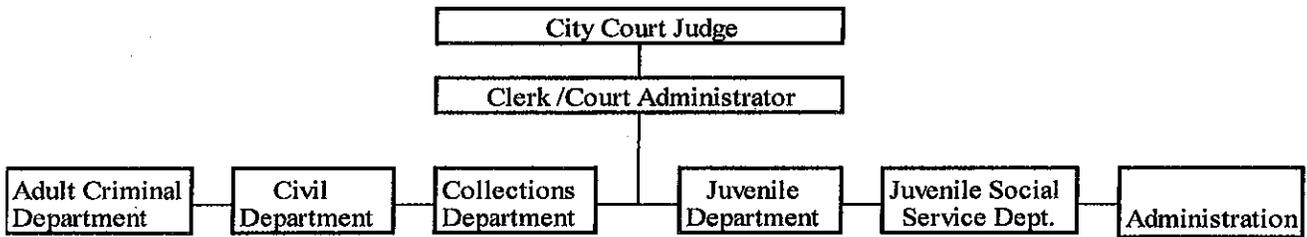
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	1,217,717	1,355,033	1,247,097	1,324,905	1,324,905
Supplies and Materials	111	0	50	0	0
Other Services and Charges	24,409	22,595	21,764	22,614	22,614
Reimbursements	<u>(346,948)</u>	<u>(568,228)</u>	<u>(459,461)</u>	<u>(529,563)</u>	<u>(529,563)</u>
TOTAL EXPENDITURES	<u>895,289</u>	<u>809,400</u>	<u>809,450</u>	<u>817,956</u>	<u>817,956</u>
% CHANGE OVER PRIOR YEAR					
NET REIMBURSEMENTS					1.06%

BUDGET HIGHLIGHTS

- Personnel: - Adopted.
 - Eliminate 1- Deputy Clerk III
 - Eliminate 1- Deputy Clerk IV

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	56,109	71,539	87,415
Chief Deputy Clerk	1	1	1	1	N/A	42,542	54,241	66,279
Social Services Director	1	1	1	1	N/A	46,371	59,123	72,244
Juvenile Officer	4	4	4	4	N/A	35,268	44,967	54,946
Accountant I-City Court	1	1	1	1	N/A	35,807	45,654	55,786
Deputy Clerk of Court V	1	1	1	1	N/A	35,268	44,967	54,946
Deputy Clerk IV	6	5	5	5	N/A	18,104	23,083	28,205
Deputy Clerk III	10	8	9	9	N/A	16,609	21,177	25,876
TOTAL	26	23	24	24				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division "A", George J. Larke, Jr.
- ◆ Division "B", John R. Walker
- ◆ Division "C" Timothy C. Ellender
- ◆ Division "D", David W. Arceneaux
- ◆ Division "E", Randall L. Bethancourt

2010-2011 ACCOMPLISHMENTS

- ✓ Started renovations to Jury Meeting Room.

2012 GOALS AND OBJECTIVES

- To provide prompt and just disposition of all matters handled by this court.
- To complete renovations to Jury Meeting Room.
- Begin the implementation of securing both the old courthouse and courthouse annex.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of Civil cases filed	2,785	3,800	3,950
Number of Criminal and Traffic cases filed	31,196	32,500	34,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	458,916	448,486	460,174	466,224	466,224
Supplies and Materials	18,368	23,000	22,252	25,000	25,000
Other Services and Charges	87,491	112,341	111,503	112,432	112,432
Repair and Maintenance	0	4,000	2,335	4,000	4,000
Capital Outlay	3,359	25,480	25,480	0	0
TOTAL EXPENDITURES	568,134	613,307	621,744	607,656	607,656
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.37%

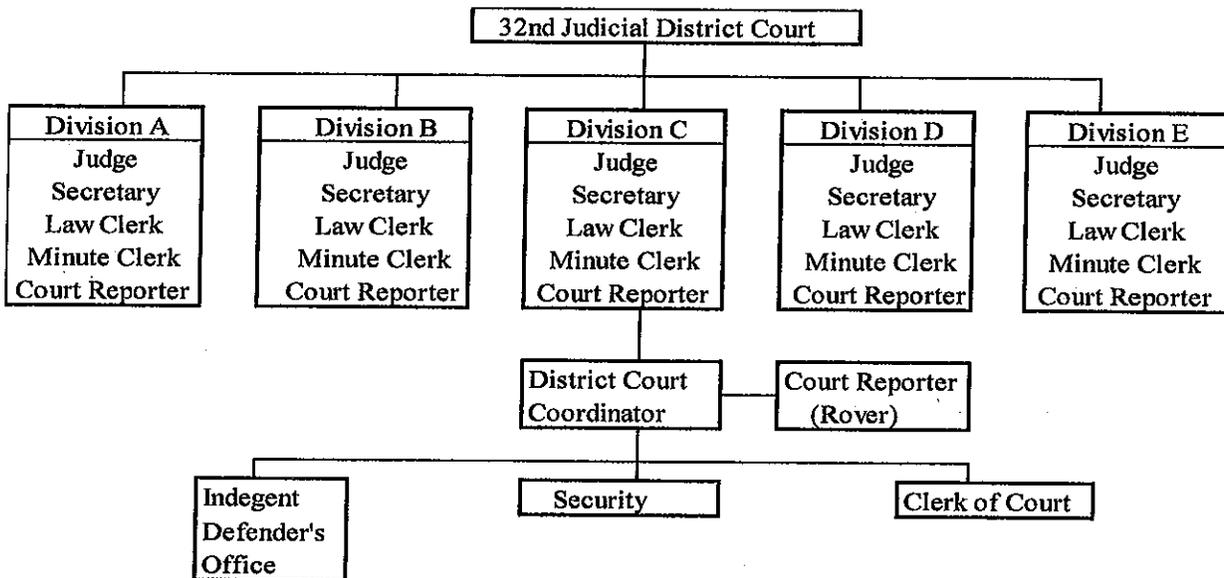
BUDGET HIGHLIGHTS

- No significant changes.

151-121 GENERAL FUND - DISTRICT COURT

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
District Court Coordinator	1	1	1	1	N/A	****	****	****
TOTAL	7	7	7	7				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the State and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32nd Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, worthless Check Department, Pre-Trial Intervention, Investigations Division, Juvenile Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children's Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

2010-2011 ACCOMPLISHMENTS

- ✓ A continued effort to reduce court case volume and to keep dockets at manageable levels by providing a thorough and fair screening process and review of all criminal charges brought into the 32nd Judicial District.
- ✓ Reports from civil boards and public service programs indicating a high quality of service from our staff.
- ✓ An increase in the collections from the efforts of the child support enforcement program.
- ✓ An increase in the enrollment of our Drug Court and DWI Treatment Program.
- ✓ Expanded the services of the Terrebonne Children's Advocacy Center including increased services made available to child victims and their families, offering individual and group counseling, Family Services division to lend assistance in the local school system, including addressing truancy issues and an early intervention program.
- ✓ Expanded the services offered to crime victims to include a prosecutor who acts as the victim's advocate throughout the judicial process, as well as a special prosecutor who handles all elderly victims of crimes.
- ✓ Relocated all probation services to a new 30,000 sq. ft. facility. The new building offers office space and meeting rooms for educational classes, counseling and Drug & DWI treatment sessions.

2012 GOALS AND OBJECTIVES

- Continue to reduce court case volume by providing a thorough and fair screening process and review of all criminal charges brought within the 32nd Judicial District.
- Provide a high level of quality service to all civil boards.
- Ensure that staff members provide quality services to all clients utilizing our public service programs.
- An increase in collections from the efforts of the child support enforcement program and the worthless check program.
- An increase in collections from the efforts of our traffic department.
- Increase enrollment in our Drug Treatment Court and DWI Treatment Court and provide treatment and counseling to those enrolled.
- Expand the services offered at the Terrebonne Children's Advocacy Center to child victims and their families.
- Reduce the number of truants in the Terrebonne Parish School system by enforcing truancy laws.
- Early identification of at risk children through our Early Intervention Program and provide necessary services.

151-123 GENERAL FUND - DISTRICT ATTORNEY

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Derail/Workload</i>	Number of death penalty cases	2	3	2
	Number of criminal jury trials	19	39	38
<i>Efficiency & Effectiveness</i>	% of conviction rate in criminal prosecutions	90%	90%	95%
	Amount collected in child support collections (millions)	\$8.3M	\$9.0M	10.0M
	Amount collected in worthless check program	\$402,000	\$425,000	\$450,000
	Number of offenders referred to Drug Court	33	30	35
	Number of offenders completed Drug Court process	12	12	14
	Number of children referred to Advocacy Center	126	130	145
	Number of victims referred to Victims Assistance Coordinator	1,621	1,800	2,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	783,833	765,411	780,140	793,007	793,007
Other Services and Charges	13,541	13,550	15,074	15,100	15,100
TOTAL EXPENDITURES	797,374	778,961	795,214	808,107	808,107
% CHANGE OVER PRIOR YEAR					3.74%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	19	19	19	19	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	21	21	21	21				

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which he is custodian.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Supplies and Materials	72,104	92,055	91,440	92,055	92,055
Other Services and Charges	49,209	56,620	50,284	56,620	56,620
Capital Outlay	0	0	0	0	0
TOTAL EXPENDITURES	121,313	148,675	141,724	148,675	148,675
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

151-126 GENERAL FUND-WARD COURT (Justices of the Peace and Constables)

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$5,100 group insurance benefits and annual training, listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of marriages performed	155	160	165
Number of evictions	96	100	109
Number of title transfers	147	150	155
Number of acts of donations	30	40	43
Number of bills of sale	96	100	110
Number of rules to show just cause	84	90	95
Number of judgments	101	125	129
Number of citations	119	139	150
Number of claims filed	38	50	55
Number of complaints/disturbance calls	420	450	462
Number of times patrolled area	495	500	510
Number of times advised/gave information	650	685	690

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	314,313	333,839	316,795	342,889	342,889
Other Services and Charges	12,921	14,308	16,501	14,308	14,308
TOTAL EXPENDITURES	327,234	348,147	333,296	357,197	357,197
% CHANGE OVER PRIOR YEAR					2.60%

BUDGET HIGHLIGHTS

- Wages paid to Justice of the Peace's and Constables includes "State Supplemental Pay" which is reimbursed by the State monthly.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LARS. 49:251.1. If one fails to complete mandatory training he/she shall not receive compensation until receipt of a "certificate of completion" from the Attorney General. All eighteen are being requested to attend, \$8,200. The 2012 Annual Justices of the Peace and Constables Training Course is scheduled for February 28 to March 2, 2012 in Baton Rouge, Louisiana.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	8	9	9	N/A	****	****	****
Justice of the Peace	9	8	9	9	N/A	****	****	****
TOTAL	18	16	18	18				

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court's office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
Number of witnesses and jurors fees paid:			
Petit/Civil Cases	2,910	3,100	3,300
Grand Jury Cases	253	300	350
City Court	112	150	175
Officers (Houma Police Dept., Sheriff's Deputies, State Troopers, and Wildlife & Fisheries)	415	500	550
Number of payments to Jury Commissioners	66	100	150
Total dollar amount of reimbursements from court systems	\$14,620	\$15,000	\$15,500
Total dollar amount paid to witnesses and jurors	\$155,180	\$180,000	\$200,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Supplies and Materials	0	75	450	0	0
Other Services and Charges	107,325	75,000	110,000	100,000	100,000
TOTAL EXPENDITURES	107,325	75,075	110,450	100,000	100,000
% CHANGE OVER PRIOR YEAR					33.20%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
 - o 2012 Court Warrants \$100,000, an increase of \$25,000 based on the 2011 activity, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government's Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

2010-2011 ACCOMPLISHMENTS

- ✓ Completion of Phase III of Ward 7 levee improvement project to provide continuous level of protection to Ward 7 residents
- ✓ Aggressively pursue project to demolish derelict structures
- ✓ Finalized Sewer Bond issue in the amount of \$17 million
- ✓ Continued utilization of \$132 million CDBG Action Plan
- ✓ Finalized Cooperative Agreement to provide \$10 million of CDBG grants to Port for LaShip project
- ✓ Completed numerous road improvement projects throughout Parish
- ✓ Coordinated with Federal/State/Local officials regarding Parish response to Deepwater Horizon Oil Spill
- ✓ Aggressive opposition to the Drilling Moratorium enacted by President Obama
- ✓ Aggressive removal of Derelict Vessels
- ✓ Parishwide Drainage Improvements

2012 GOALS AND OBJECTIVES

- Complete construction Valhi Extension to Savanne Road
- Initiate construction of Bayou Gardens Extension
- Aggressively implement projects included in \$132 million CDBG Action Plan
- Advance planning quality of Life projects, including Skate park, bike trails, recreational complex
- Continue coordination with Federal/State/Local officials regarding NRDA assessment, in response to BP Oil Spill
- Complete construction of Thompson Road
- Upgrade parishwide drainage pump stations
- Complete implementation of projects contained in Sewer Bond Issue

151-131 GENERAL FUND - PARISH PRESIDENT

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	454,956	456,159	456,480	466,346	484,050
Supplies and Materials	13,508	22,200	21,557	22,150	22,150
Other Services and Charges	22,162	63,328	51,667	64,148	64,148
Repair and Maintenance	2,402	3,300	4,476	3,300	3,300
Allocated Expenditures	(391,492)	(421,656)	(424,192)	(434,830)	(453,180)
Capital Outlay	3,781	14,500	14,500	2,500	2,500
TOTAL EXPENDITURES	105,317	137,831	124,488	123,614	122,968
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					5.26%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 Admin. Coordinator, Grade 106
 - Add 1 Citizen Inquiry Coordinator, Grade 207
- Capital: - Approved.
 - 1- Laptop Computer, \$2,500

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parish President	1	1	1	1	VI	94,992	118,740	143,683
Parish Manager	1	1	1	1	V	87,955	109,944	133,040
Citizen Inquiry Coordinator	0	0	0	1	207	39,029	49,762	60,806
Parish Pres. Secretary	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	0	106	25,790	32,882	40,179
Admin. Tech. II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	6	6	6	6				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and the rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting absentee voting and early voting. Employees in the Registrar of Voters office are employees of the State of Louisiana, not of the Parish. However, the parish is mandated by the state to pay a portion of the employee's salaries. The Registrar of Voters' office continues to hold the integrity for elections in Terrebonne Parish, thereby maintaining trust from voters and candidates.

2010-2011 ACCOMPLISHMENTS

- ✓ The annual canvass of the voter rolls began January 2011. In a canvass, voter's addresses are compared to the National Change of Address Registry (NCOA) and changed or challenged when necessary. Voters affected by changes in address are mailed new voter identification cards with the corrected/changed addresses and/or precinct information. When it is determined that the voter is registered at an incorrect address and an update is unobtainable, the voter's registration record is coded "inactive". This inactive status causes the voter to confirm or correct the address prior to being allowed to vote, which is necessary to insure fair elections.
- ✓ Publication of "inactive" voters in the local newspaper is required prior to each Federal election cycle (every other year). Following the 2nd Federal election cycle, those records that remain inactive are cancelled from the voting rolls, as these voters have (1) not voted, (2) not responded to mailings and (3) not responded to newspaper publications, all in an attempt to get corrected addresses. Last May, 4,112 names of inactive voters were published. Following the November election, an estimated 1,610 voters will be cancelled from the rolls in Terrebonne Parish.

2012 GOALS AND OBJECTIVES

- To facilitate voter registration and voting for the citizens of Terrebonne Parish.
- To continue and improve implementation of the National Voter Registration Act.
- To effectively serve the citizens of Terrebonne Parish relative to voter registration and elections.
- To prepare voter records and files according to the outcome of Reapportionment.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of citizens eligible to vote in Terrebonne Parish	63,364	65,000	66,000
Number of new voters registered by mail, through the Department of Motor Vehicles, and social service agencies	560	550	500
Number of elections held	3	3	4

151-141 GENERAL FUND - REGISTRAR OF VOTERS

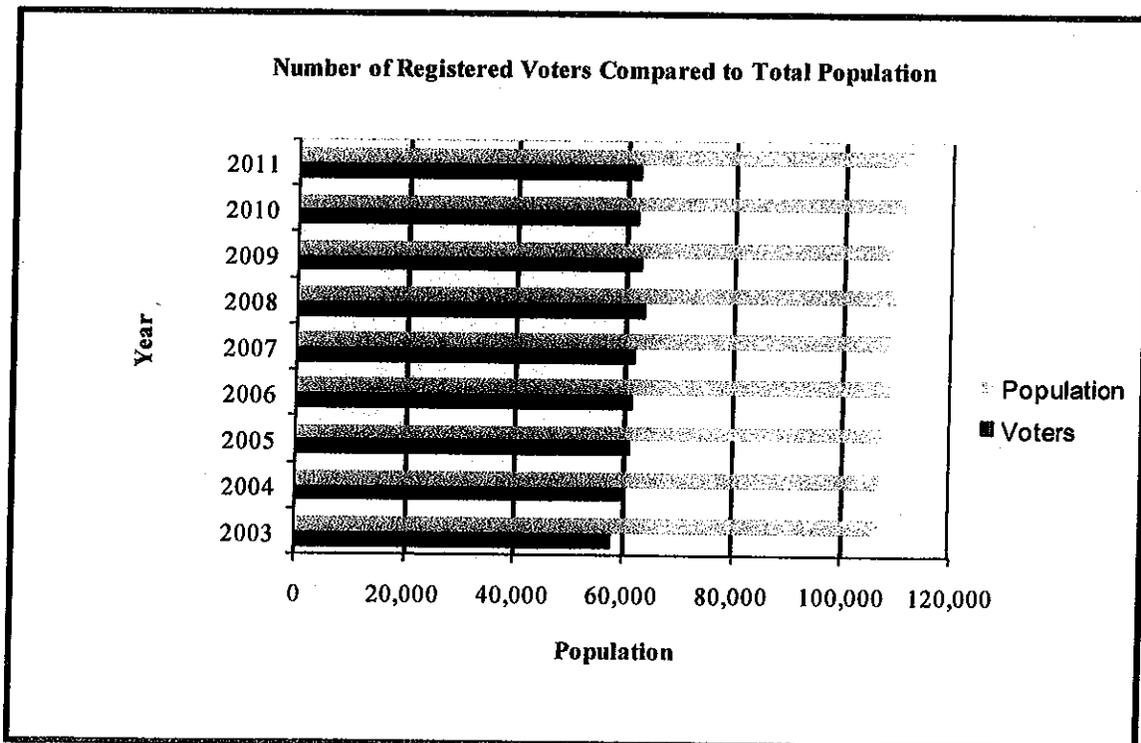
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	159,773	160,221	157,049	159,448	159,448
Supplies and Materials	2,432	3,000	2,160	4,000	4,000
Other Services and Charges	7,969	8,579	10,425	8,559	8,559
Repair and Maintenance	0	500	295	500	500
Capital Outlay	0	4,996	4,996	0	0
TOTAL EXPENDITURES	170,174	177,296	174,925	172,507	172,507
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.12%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				



151-142 GENERAL FUND - ELECTIONS

PURPOSE OF APPROPRIATION

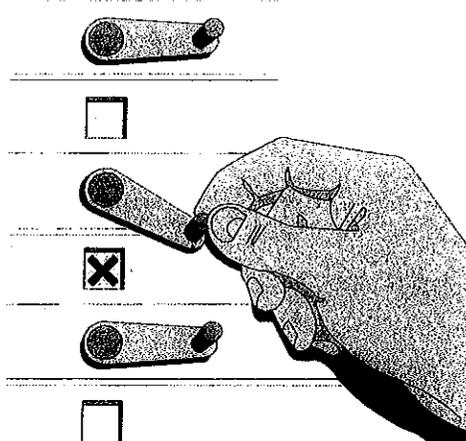
The Elections category of the General Fund is used to record direct expenditures for holding general, primary and special elections.

PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
Number of elections held	3	3	4

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Other Services and Charges	5,190	30,300	30,300	30,300	30,300
TOTAL EXPENDITURES	5,190	30,300	30,300	30,300	30,300
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Special elections to replace 1 constable October 2011 and 1 Justice of the Peace Spring 2012, approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service and Information Technologies Divisions. The Accounting Division staffed with 22 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects, receives, all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

2010-2011 ACCOMPLISHMENTS

- ✓ The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial reporting to the Terrebonne Parish Consolidated Government Finance Department for its Comprehensive Annual Financial Report for the last fourteen (14) years.
- ✓ Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the last Nine (9) years of Adopted Budgets.
- ✓ Added the Terrebonne Parish Consolidated Government's 2011 Adopted Budget to the Parish web site, (www.tpcg.org). Also added the 2010 Comprehensive Annual Financial Report to the Parish website.
- ✓ Established routine annual physical inventories of Parish Assets, working with Purchasing to surplus obsolete and broken assets.
- ✓ Completed the assembly and consolidation of all financial reports through an automated system at year end, in the format of a Comprehensive Annual Financial Report (CAFR).
- ✓ Accounts Payable has implemented ACH to its vendors.
- ✓ Accounts Receivable is in the process of implementing bank drafts to its vendors.

2012 GOALS AND OBJECTIVES

- To restructure the Emergency Organizational structure and operating requirements to enhance the existing functions.
- To increase government accountability and maintain all bond ratings.
- To preserve the public trust and confidence through innovative and practical financial management in accordance with the best-recognized principles and standards.
- To establish additional aggressive collection procedures for accounts receivable through independent local agencies.
- To increase the number of internal compliance audits as a means of preventative maintenance of our internal controls.
- To re-design the detailed budget schedules to include two (2) prior years for historical comparisons.
- To prepare a balanced Annual Operating Budget which is consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award Program.
- To make Parish Financial documents more accessible to the public by internet use.
- To increase the efficiency and response time of work.
- To encourage the employees of the Accounting Department to achieve professional certifications and pursue continuing education.
- To maximize revenue collections lawfully due to Terrebonne Parish.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of Financial reports/documents added to internet website	23	26	29
	Number of Accounts Payable Vendors	10,155	10,500	11,000
	Number of Accounts Payable ACH payments	870	1,000	1,200
	Number of Accounts Receivable Vendors	3,616	3,667	3,700
	Number of documents in accordance with the best-recognized principles and standards	2	2	2
	Number of vendor checks issued	19,592	20,500	21,000
	Number of invoices issued by Accounts Receivable	4,123	4,200	4,275
	Number of manual checks issued	837	900	1,000
	Number of bank statements reconciled	456	480	500
	Number of payroll checks issued	5,996	5,700	5,600
	Number of direct deposits issued	19,591	20,500	20,600
	Number of pension (Police/Fire) paid	21	21	20
	Number of Houma Community Mineral Lease checks issued	2,592	2,750	2,900
	Number of travel business reports processed	779	830	830
	Number of Journal Entries Prepared	2,681	2,850	3,000
	Number of Federal Grants Tracked	77	80	80
	Number of Fixed Assets Processed	1,459	925	860
	Number of Audit Work papers Prepared	248	250	250
<i>Efficiency & Effectiveness</i>	Revenue generated by Finance (Houma Community Mineral Lease)	\$146	\$45	\$1
	Percent of Employees on Direct Deposit	77%	80%	85%
	Number of years received the national Certificate of Achievement for Excellence in Financial Reporting from GFOA for the Comprehensive Annual Financial Report	13	14	15
	Number of years received the national Distinguished Budget Award from GFOA for the Annual Operating Budget	8	9	10
	Parish Bond Rating with Moody's Investor Service	BAA/A1	BAA/A1	BAA/A1
	Parish Bond Rating with Standard and Poor's	AAA/AA-	AAA/AA-	AAA/AA-
	Credit Hours earned through Nicholls State University by staff towards Accounting/ Business degrees	62	68	23



151-151 GENERAL FUND - FINANCE/ ACCOUNTING

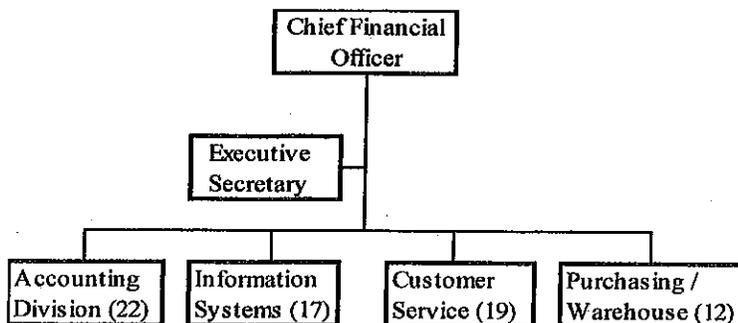
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	978,060	948,902	969,163	1,019,606	1,019,606
Supplies and Materials	42,796	44,950	44,123	46,675	46,675
Other Services and Charges	38,492	46,559	43,181	47,904	47,904
Repair and Maintenance	1,053	0	4,145	4,200	4,200
Allocated Expenditures	(638,733)	(790,715)	(811,416)	(849,973)	(849,973)
Capital Outlay	17,736	6,000	6,000	25,000	25,000
TOTAL EXPENDITURES	439,404	255,696	255,196	293,412	293,412
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					7.49%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Add 1 - Accounting Specialist I (College Intern Part-time), Grade 105
- Capital: - Approved.
 - 6 - Replace Desktop Computers, \$9,000,
 - 3 - Replace Laptop Computers, \$6,000
 - 1 - Copier/printer to replace 11 year old machine, \$10,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	101,800	123,185
Comptroller	1	1	1	1	212	61,719	78,692	96,157
Accounting Manager	1	1	1	1	210	51,008	65,035	79,469
Investment/Finance Officer	1	1	1	1	208	42,542	54,241	66,279
Accountant II	1	1	1	1	208	42,542	54,241	66,279
Accountant I	4	4	4	4	206	35,807	45,654	55,786
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Acct. Specialist II	3	3	3	3	106	25,790	32,882	40,179
Acct. Specialist I	7	7	7	7	105	23,445	29,893	36,527
TOTAL	20	20	20	20				
Acct Specialist I	1	2	2	2	105	11,723	14,947	18,264
TOTAL PART-TIME	1	2	2	2				
TOTAL	21	22	22	22				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Department's Customer Service Division is to serve as a "one-stop" central point of contact for all citizens and prospective clients wishing to conduct business throughout the City of Houma / Parish of Terrebonne. This office strives on ensuring superior customer service while providing definitive communications, and collection efforts for each of the following public services: Utility Billings & Collections for Electric / Gas services - Collection of Special (Sewer / Paving) Assessments - Issuance of Special Event Applications for alcohol related events - Issue Applications for Certificates of Registration for Public Solicitations throughout the Houma-Terrebonne Parish Community - Issue Electrician & Plumber / Contractor Licenses - Issue Liquor Applications & Licenses - Issue Bar Cards - Seek restitution of "Final Utility Balances Left Owing" before & after placement of such accounts with a Collection Agency - Seek restitution of all "Worthless Checks" issued to TPCG for various government services before placement with the District Attorney's Office - share collection duty with the Terrebonne Parish Sheriff's Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

2010-2011 ACCOMPLISHMENTS

- ✓ There was a 0.40% participation decrease in the Average Billing Program, and a 0.11% increase in the Direct Payment/ Bank Draft program from 2009, to 2010. Based on the August 2011, participation in both programs, we estimate a continued decrease in the Average Billings Program, and an increase in the Direct Payment / Bank Draft Program by the year's end.
- ✓ There was a 0.24% decrease in customer (in-house) utility payments by Credit Card.
- ✓ However, there's been an increase in Utility Payments through Bank payments, the Drop-Box, and On-Line payments from 2009, to 2010, and we estimate a continuance of it through 2011.
 - Bank payments-in 2009-17,669 to in 2010-23,132
 - Drop box payments- in 2009-12,057 to in 2010-17,422
 - On-Line payments- in 2009-355 to in 2010-1,003

2012 GOALS AND OBJECTIVES

- Continue promoting "Average Billing" & "Direct Payment / Bank Draft" programs.
- Continue working with various "help" agencies that assist economically disadvantaged utility billing customers; specifically the elderly and disabled.
- Now that the "On-line presentment and pay option have been accomplished", we shall continue promoting it, and we hope to offer "E-Billings" as another On-Line customer service for those wanting paperless bills by the year ending 2011.
- Consider increasing Utility Billing customer information [i.e. how to read bill / meter; how usage is measured / what's a kilo-watt hour; how to control usage; other important information; etc.] by revising the bill format similar to ENTERGY & other utility companies.
- Continue seeking alternative measures for "reducing postage costs", specifically Certified Mailings via Pitney Bowes software and equipment.
- We hope to offer Interactive Voice Response [IVR] service as an additional UB Pay option for telephone customer payments.

151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of utility customers serviced	20,271	20,574	20,726
	Number of insurance licenses issued	654	660	670
	Number of liquor licenses issued	394	384	394
	Number of electrician/plumber licenses issued	211	181/61/12	188/66/17
	Number of NSF checks returned/paid	393/387	267/257	300/290
	Number of customer participation in the average billing program	847	828	928
	Number of customers participating in Direct Payment/Bank Draft program	1,509	1,565	1,600
	Number of customers paying with a credit card (In-house)	13,293	8,887	11,090
	Number of credit card payments made by telephone (Service cancelled 6/1/10)	5,454	0	0
	<i>Efficiency & Effectiveness</i>	Number telephone calls fielded	47,858	45,531
Number of posted outgoing mail pieces		141,232	89,093	99,093
Number of walk-in customers served		85,325	71,210	78,267
Number of bank utility paying customers		23,132	25,639	26,892
Number of utility payment via drop box		17,422	15,362	16,392
Number of utility payments mailed		96,954	84,002	96,952
Number of On-Line Payment (ACH/CC)-Since service began 4/1/09 thru 8/12/09-1,795		1,003	1,698	2,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	842,365	849,685	802,878	869,417	869,417
Supplies and Materials	82,724	86,950	89,557	105,702	105,702
Other Services and Charges	189,889	211,732	205,205	212,300	212,300
Repair and Maintenance	10,261	11,200	11,200	9,970	9,970
Allocated Expenditures	(1,122,893)	(1,128,697)	(1,076,699)	(1,120,885)	(1,120,885)
Capital Outlay	22,574	11,873	11,873	6,500	6,500
TOTAL EXPENDITURES	24,920	42,743	44,014	83,004	83,004
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					3.26%

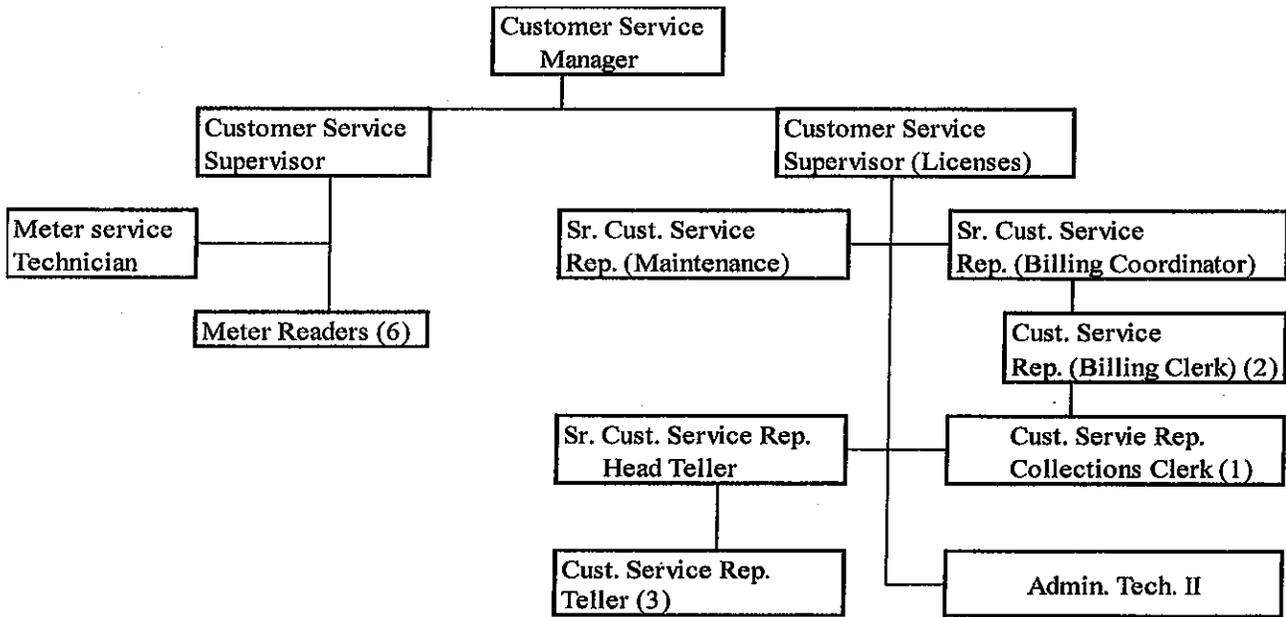
BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 2 - Desktop Computers, \$5,000
 - 1 - Laptop Computer, \$1,500

151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	56,109	71,539	87,415
Customer Service Supv.	2	2	2	2	109	35,268	44,967	54,946
Meter Serv. Technician	1	1	1	1	106	25,790	32,882	40,179
Sr. Customer Service Rep.	3	3	3	3	106	25,790	32,882	40,179
Customer Service Rep.	5	4	5	5	104	21,509	27,424	33,511
Meter Reader	6	4	6	6	103	19,733	25,160	30,744
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	19	16	19	19				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters.

The Legal Department presently consists of the Parish Attorney and four Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions and advise the Houma-Terrebonne Regional Planning Commission.

2010-2011 ACCOMPLISHMENTS

- ✓ In addition to advising on matters related to the proper handling of local natural disasters and this year's threat of river flooding, the Legal Department continues to regularly respond to issues associated with the Parish Charter, the Code of Ordinances, states of emergency, subdivision regulations, the Louisiana Public Bid Law, Open Meetings Law, the Louisiana Code of Ethics, Public Records Law, Employment Law and Property Law. The department also participated in drafting, negotiating and enforcing Public Works contracts, CDBG contracts and acquisitions, servitude agreements, revolving loans, mineral leases, cooperative endeavor agreements, surplus property sales, and intergovernmental agreements on behalf of Terrebonne Parish. Of note, the legal department has assisted with multiple property rights acquisitions in furtherance of various public improvement projects including: Thompson Road, Westside Blvd., Valhi Extension, Dixie Rice Sewer Ponds, Hollywood Road Widening, St. Ann Bridge, Hwy 57 Widening, Sunset Park Project, Waterlife Parking Project, Allemand Subdivision Drainage, Concord Boulevard Drainage Project, Patriot Point donation, 7820 Park Ave. parking property, Baroid Pump Station, 1-1B Drainage Project, CCC Ditch Improvements Project.
- ✓ The Legal Department has, in 2010-2011, provided legal counsel to all council committees, Regular Council meetings, the Terrebonne Parish Veteran's Memorial District, the Board of Adjustments, the Employee Grievance Board, and all departments of the parish administration.
- ✓ The Legal Department assists the Risk Management Department in the handling of lawsuits against the Parish. Our aggressive approach to litigation has been successful in terms of rapidly moving cases to closure or trial, managing attorney's fees and negotiating payout of settlement amounts on lawsuits. The overall file count for litigation files consists of approximately sixty-eight (68) open files in 2011.

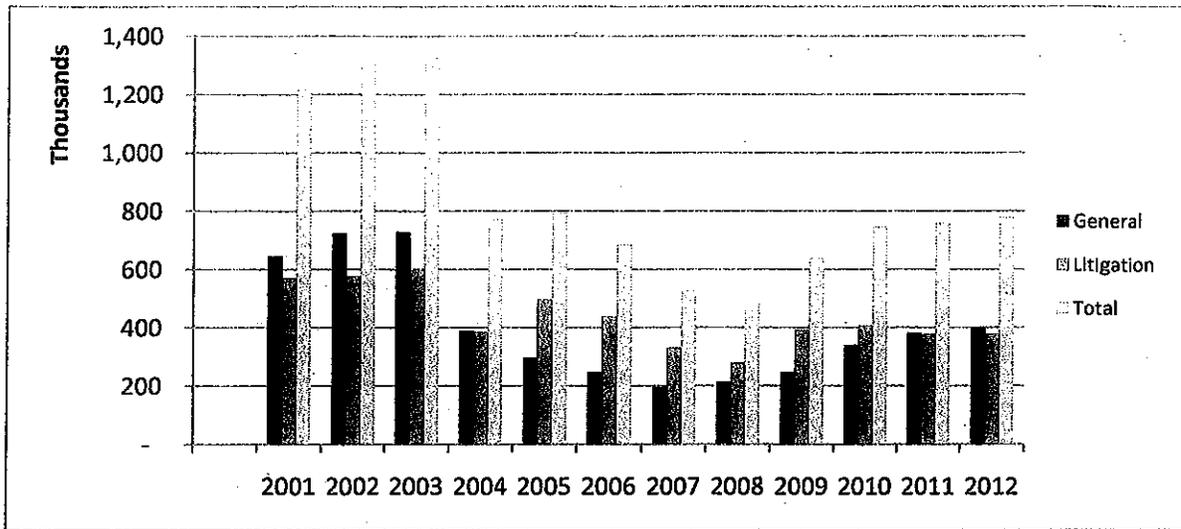
2012 GOALS AND OBJECTIVES

- To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.
- To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.
- To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.
- To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made. The overall goal of the Litigation Department is to reduce the number of pending claims against the Parish, as ultimately, an open file is a continuing expense to Parish Government.

PERFORMANCE MEASURES

- 26 cases closed in 2010-2011.
 - 9 cases dismissed in favor of TPCG without payment;
 - 17 cases closed by settlement or trial;
- 68 cases are presently pending in 2011.

151-157 GENERAL FUND - LEGAL SERVICES



BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	72,686	71,438	73,475	72,274	72,274
Supplies and Materials	5,603	7,200	7,200	7,200	7,200
Other Services and Charges	92,338	192,794	154,157	192,794	192,794
Repairs and Maintenance	0	0	3,825	0	0
TOTAL EXPENDITURES	170,627	271,432	238,657	272,268	272,268
% CHANGE OVER PRIOR YEAR					0.31%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	2008 Actual	2009 Actual	2010 Actual	2011 Estimated*	2012 Estimated*
General	\$ 212,360	\$ 247,651	\$ 340,093	381,479	400,000
Litigation	278,978	390,475	406,957	377,271	378,000
	\$ 491,338	\$ 638,126	\$ 747,050	\$ 758,750	\$ 778,000

- Legal Assistance to low-income persons, \$24,000. In prior years, services were managed by Capital Area Legal; however Terrebonne Parish is now negotiating with new management, Southeast LA Legal Services.

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Asst. District Attorney	1	1	1	1	N/A	****	****	****
TOTAL	1	1	1	1				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

2010-2011 ACCOMPLISHMENTS

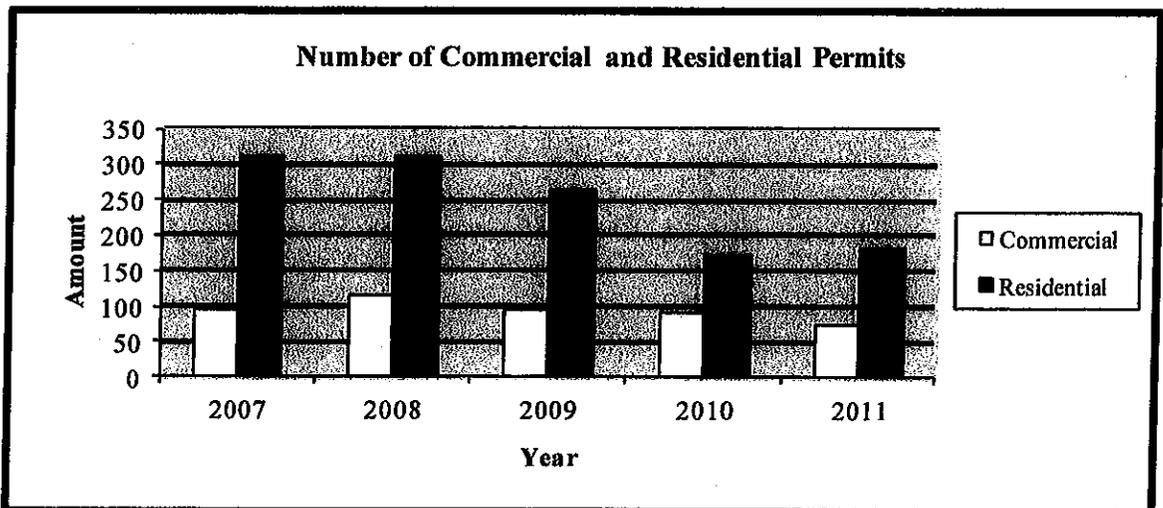
- ✓ Complete the Public Participation Phase to the Comprehensive Plan Update, "Vision 2030".
- ✓ Received a reduction, with the National Flood Insurance Program (NFIP), Community Rating System (CRS) of 6 in October 2011. Flood insurance policies in designated flood zones receive 20% reduction in premiums.
- ✓ Designated Terrebonne Parish as the "Saltwater Fishing Capital of the World" and received Trade Name certification from the Secretary of State.
- ✓ Modified the current building codes to reflect current and proposed legislation.
- ✓ Implemented new permitting software integrated with the Parish GIS system which will also enable online permitting.
- ✓ Implemented new Nuisance Abatement software integrated with the Parish GIS allowing for online processing of tall grass, debris, derelict vessels, and abandoned vehicle complaints.
- ✓ Demolished an additional 359 structures utilizing FEMA Public Assistance (PA) program.
- ✓ Elevated 49 additional structures 1' above current flood map elevations or DFIRM's.
- ✓ Awarded an additional \$100,000 for Phase II of the Southern Bike Trail from the Louisiana Office of Lieutenant Governor, Recreational Tourism Department.
- ✓ Received a \$2.1 million BP Tourist Grant to promote Terrebonne Parish as the "Saltwater Fishing Capital of the World", sponsor tourist events and festivals, and advertise Terrebonne as a tourist destination.
- ✓ Removed an additional 41 derelict vessels from Terrebonne Waterways.
- ✓ Processed over 1,900 Nuisance Abatement violations regarding Tall Grass, Debris, Abandoned Vehicles and Derelict Vessels.

2012 GOALS AND OBJECTIVES

- To complete the Terrebonne Parish Comprehensive Plan Update including the Downtown Master Plan element.
- Amend Zoning and Subdivision Regulations as recommended by Comprehensive Plan.
- Incorporate projects recommended by the Comprehensive Plan into the Capital Improvement Plan (CIP).
- Provide guidance to the Downtown Development Corporation to implement their Master Plan.
- Develop and implement a CDBG Recovery Program to remove over 150 blighted structures throughout Terrebonne Parish.
- Continue to elevate substantially damaged and repetitively damaged structures by utilizing Hazard Mitigation (HMGP) Severely Repetitive Loss (SRL), Flood Mitigation Program (FMP) and Increased Cost Compliance (ICC) grants.
- Continue to work through the National Association of Counties and Coastal State Organization to increase flexibility of HMGP funding to meet coastal needs economically.
- Expand Mitigation Grant applications to include Pre-Disaster Mitigation (PDM) funding.
- Develop and coordinate efforts for a skate park including location, funding and design.
- Assist Recreation District 2, 3 in the development of a multi-use complex to address travel and tournament play for soccer, softball and baseball.
- Reestablish "Downtown on the Bayou Festival" utilizing BP Tourist Grant.
- Further promote Terrebonne Parish as the "Saltwater Fishing Capital of the World" through promotional videos, advertisements, fishing tournaments and other related activities.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of building permits issued	2,084	2,290	2,496
	Number of building permits for new construction residential issued	174	214	254
	Number of permits for mobile homes issued	359	324	289
	Number of building permits for new construction commercial	91	90	89
	Number of permits for renovations, additions, or certificates of occupancy	1,460	1,662	1,864
	Number of applications for subdivisions, redivisions of property, raw land sales and family partitions	53	45	50
	Number of applications for zoning map amendments, home occupations and planned groups approved	28	20	25
	Number of applications for structural variances	42	40	40
<i>Efficiency & Effectiveness</i>	Response time for inspection requests	2 days	2 days	2 days
	Response time for general inquiries from customers	1 day	1 day	1 day
	Number of zoning interpretations completed	1,600	1,600	1,600

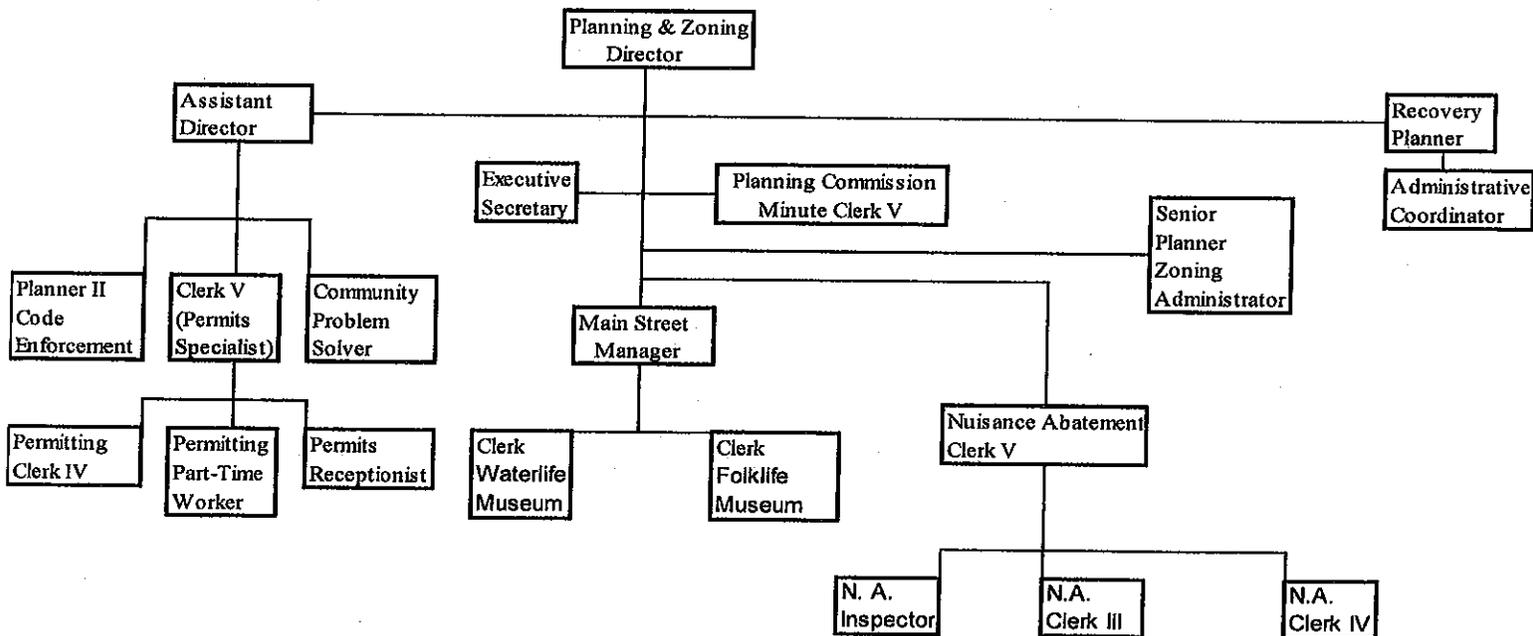
	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of adult pauper burials	5	6	7
	Number of infant pauper burials	0	0	1
	Number of funeral homes handling pauper burials	3	3	3
<i>Efficiency & Effectiveness</i>	Cost of infants pauper burial (\$100.00)	\$0	\$0	\$100
	Cost of adults pauper burial (\$300.00)	\$1,500	\$1,800	\$2,100
	Total cost	\$1,500	\$1,800	\$2,100



BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	808,213	733,230	768,510	768,196	768,196
Supplies and Materials	25,276	59,399	60,565	36,500	36,500
Other Services and Charges	795,127	988,681	1,023,920	770,624	770,624
Repair and Maintenance	713,827	3,500	2,100	2,100	2,100
Non Recurring Federal Program	0	2,317,782	2,317,782	0	0
Capital Outlay	0	46,152	46,152	0	0
TOTAL EXPENDITURES	2,342,443	4,148,744	4,219,029	1,577,420	1,577,420
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND NON RECURRING FEDERAL PROGRAM					-11.62%

BUDGET HIGHLIGHTS

- Long-term Planning Grant, \$79,560, approved.
- Reclassification of 1- Admin. Coordinator II, Grade 106 to Permit Supervisor, Grade 109, approved.
- South Central Planning, \$610,440 based on 80% of estimated permit revenues, approved.



151-193 GENERAL FUND - PLANNING & ZONING

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	94,259	114,060
Assistant Planning Director	1	1	1	1	212	61,719	78,692	96,157
Senior Planner	1	1	1	1	212	61,719	78,692	96,157
Recovery Planner	1	1	1	1	212	61,719	78,692	96,157
Planner II	1	1	1	1	209	46,371	59,123	72,244
Cultural Resource Manager	1	1	1	1	209	46,371	59,123	72,244
Permit Supervisor	0	0	1	1	109	35,268	44,967	54,946
Minute Clerk	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	2	2	1	1	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Admin. Tech. I	1	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	12	12	12	12				
Admin Tech I	1	0	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	1	0	1	1				
TOTAL	13	12	13	13				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Government Buildings division of Public Works provides maintenance on government owned and/or leased buildings. The Government Buildings Department's primary goal is to maintain all 22 Parish facilities in a safe, clean, and economical manner for the benefit of the residents and staff of Terrebonne Parish. This department is responsible for the repair, routine and preventive maintenance programs, renovations or modifications of all government buildings and parish grounds utilizing parish employees and contract personnel. The maintenance staff also ensures that through preventive maintenance programs, all mechanical, electrical, and plumbing equipment operates at safe and optimum efficiency.

2010-2011 ACCOMPLISHMENTS

- ✓ Completed the roof replacement on the Government Tower.
- ✓ Completed the removal and demolition of the Old council area located at the Annex. Walls, floors and lighting were upgraded. Temporary seating was installed while we are awaiting the Judicial Administration decision on a seating arrangement and usage layout.
- ✓ Work has begun on the Government Tower HVAC system and will be completed in the year of 2012.
- ✓ Improvements were made to the Old Courthouse elevator equipment to make it more reliable. Currently evaluating options to replace old system.
- ✓ The Government Tower is scheduled to be cleaned in the fall of 2011.
- ✓ Mechanical improvements were made to the Government Tower elevator system to make it more reliable. Inspections and testing were completed in accordance with current elevator regulations.
- ✓ We have identified several maintenance issues in the Government Tower Parking Garage. We are currently working with a local engineer and a company that specializes in parking garage repairs.
- ✓ Completed roof repairs to the Gibson Head Start facility.
- ✓ Plans and specifications are being put together by GSE to replace the roof on the George Arceneaux Building. This project should go out for bid and be completed by early 2012.

2012 GOALS AND OBJECTIVES

- Replace the roof on the Criminal Justice Complex.
- Begin replacing the doors located at the Criminal Justice Complex.
- Install permanent seating to the Jury Selection Room located in the Courthouse Annex.
- Complete Wind Hardening Project at the Government Tower.
- Complete improvements to the Government Tower Elevator Lobbies once the HVAC Project has been completed.
- Improve City Court parking arrangements.
- Complete the roof replacement on the George Arceneaux Building.

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
	Number of Parish facilities	36	36	36
Efficiency & Effectiveness	Percent of improvements to Registrar of Voters office complete	80%	100%	100%
	Percent of improvements to Jury Selection room, ADA issues, and elevator improvements at Courthouse and Annex	25%	75%	100%
	Percent of improvements to Government Tower elevators	0%	50%	100%
	Percent of generator connections for Government Tower, Courthouse and Annex	0%	66%	100%
	Percent of replacement of air handlers and install sound attenuation in Annex	0%	100%	100%
	Percent of replacement of Government Tower roof.	0%	100%	100%
	Percent of cleaning of the exterior of the Courthouse and painting of all exterior windows and trim.	0%	100%	100%
	Percent of pump system in basement of Annex	0%	100%	100%
	Percent of completion of the HVAC Project for the Government Tower	0%	50%	100%
	Percent of completion for cleaning of the Government Tower	0%	0%	100%
	Percent of completing parking garage repairs and maintenance	0%	50%	100%
	Percent of completing roof repairs to Gibson Head Start building	0%	100%	100%
	Percent of roof replacement at Criminal Justice Complex	0%	0%	100%
	Percent of doors replaced at Criminal Justice Complex	0%	0%	100%

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	524,488	557,947	516,953	564,417	564,417
Supplies and Materials	31,409	42,400	41,224	39,400	39,400
Other Services and Charges	1,470,276	1,535,677	1,563,335	1,555,498	1,555,498
Repair and Maintenance	279,925	600,146	603,146	278,400	278,400
Capital Outlay	50,855	494,867	494,867	0	0
TOTAL EXPENDITURES	2,356,953	3,231,037	3,219,525	2,437,715	2,437,715
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-10.91%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Facilities Manager	1	1	1	1	212	61,719	78,692	96,157
Mechanical Maint. Supervisor	1	0	1	1	208	42,542	54,241	66,279
Rehabilitation Technician	1	0	1	1	107	28,369	36,170	44,197
Facilities Maintenance Tech	3	3	3	3	106	25,790	32,882	40,179
Admin Coordinator II	1	0	1	1	106	25,790	32,882	40,179
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
Facilities Maintenance Asst	2	2	2	2	101	16,609	21,177	25,876
Admin Tech I	0	1	0	0	101	16,609	21,177	25,876
TOTAL	10	8	10	10				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen's complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

2010-2011 ACCOMPLISHMENTS

- ✓ Processed 2017 nuisance abatement violations which include tall grass, junk/debris, abandoned vehicles, derelict vessels, abandoned/derelict structures and placed 200 liens on properties not in compliance.
- ✓ Addressed all active condemnation files for 2010 by calling two (2) Special Condemnation Hearing and four (4) Traditional Condemnation Hearings.
- ✓ Demolition of over 40 blighted structures throughout Terrebonne Parish.
- ✓ Developed a networking of efforts with other Federal, State and local agencies such as U.S. Coast Guard, Corps of Engineers and Terrebonne Parish Sheriff's Office in regards to the removal of derelict vessels.

2012 GOALS AND OBJECTIVES

- Address all structures on the 2011 condemnation list.
- Process all nuisance abatement complaints called into the Nuisance Abatement Office within 30 days.
- Develop new Nuisance Abatement violation software integrated with G.I.S. with report development capacity.
- Develop a comprehensive program addressing derelict vessels through C.D.B.G., Nuisance Abatement and Sheriff's Office.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	1,236	1,300	1,250
Number of abandoned/derelict structure violations processed	190	200	150
Number of liens placed on tax notices for tall grass violators	202	150	150

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	235,398	231,634	232,123	247,376	247,376
Supplies and Materials	3,165	2,000	1,214	2,000	2,000
Other Services and Charges	931,428	926,410	931,305	288,560	288,560
TOTAL EXPENDITURES	1,169,991	1,160,044	1,164,642	537,936	537,936
% CHANGE OVER PRIOR YEAR EXCLUDING NON RECURRING FEMA GRANT PROGRAM					-53.63%

151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

BUDGET HIGHLIGHTS

- Significant Operating Expenses: - Approved.
 - Tall Grass Cutting: \$200,000 (Reimbursements from property owners estimated at \$50,000)
 - Demolition Program: \$70,000

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Citizen Inquiry Coordinator	1	1	1	1	207	39,029	49,762	60,806
Code Enforcement Officer II	1	1	1	1	108	31,489	40,148	49,059
Code Enforcement Officer	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Admin Tech I	1	0	1	1	101	16,609	21,176	25,876
TOTAL	5	4	5	5				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of Public Works provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 22 government buildings.

2010-2011 ACCOMPLISHMENTS

- ✓ Completed the installation of new dispensers at all sites.
- ✓ Continued to participate in the TPCG Recycling Program.
- ✓ Negotiated new waste disposal agreements at various sites. Considerable cost savings was established.
- ✓ Continued to monitor custodial service complaints and the timeliness of responses. Received several compliments from the judicial system at the Annex and Old Courthouse.

2012 GOALS AND OBJECTIVES

- Continue to monitor custodial services and improve as needed.
- Improve the buffing and waxing of hard floors at various sites.
- Continue the carpet cleaning program at various sites to prolong the life of flooring.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Review complaint logs located at various sites every month.	100%	100%	100%
Add at least 2 or more facilities to the recycling program.	100%	100%	100%
Compare services and cost saving for waste disposal services at various facilities.	50%	100%	100%
Monitor custodial complaints/ number of calls**	106	70	50
Monitor response to complaints/ number of days	5%	2%	1%
Number of sites with new dispensers	16%	22	N/A***
Number of sites added to recycling program	2	2	2

**Based on monthly monitoring. Yearly total.

***Drop in 2012

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	21,674	21,900	21,728	21,900	21,900
Supplies and Materials	26,522	31,100	30,104	31,100	31,100
Other Services and Charges	274,158	275,879	272,477	275,879	275,879
TOTAL EXPENDITURES	322,354	328,879	324,309	328,879	328,879
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- The contract for cleaning services is budgeted at \$268,150 in 2012, approved.

151-199 GENERAL FUND - GENERAL - OTHER

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Supplies and Materials	616	1,400	1,247	1,400	1,400
Other Services and Charges	1,054,362	904,846	916,694	900,746	900,746
Repair and Maintenance	(136)	(1,400)	(1,400)	(1,400)	(1,400)
TOTAL EXPENDITURES	1,054,842	904,846	916,541	900,746	900,746
% CHANGE OVER PRIOR YEAR					-0.45%

BUDGET HIGHLIGHTS

- No significant changes.

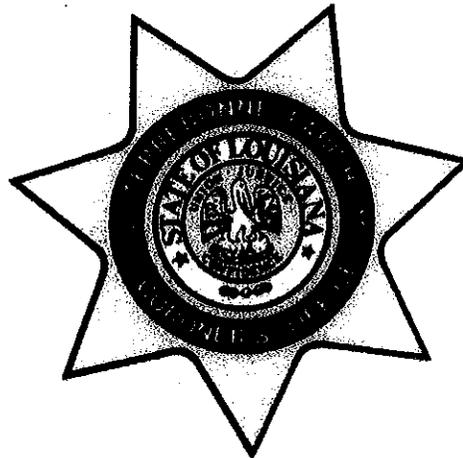
PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Supplies and Materials	616	1,400	1,247	1,400	1,400
Other Services and Charges	1,054,362	904,846	916,694	900,746	900,746
Repair and Maintenance	(136)	(1,400)	(1,400)	(1,400)	(1,400)
TOTAL EXPENDITURES	<u>1,054,842</u>	<u>904,846</u>	<u>916,541</u>	<u>900,746</u>	<u>900,746</u>
% CHANGE OVER PRIOR YEAR					-0.45%

BUDGET HIGHLIGHTS

- General Fund Supplement, \$734,350. (See Miscellaneous Information section for details), approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department's capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

2010-2011 ACCOMPLISHMENTS

- ✓ Completed construction of the Dumas Auditorium ADA Renovations.
- ✓ Completed construction of the Island Road Restoration.
- ✓ Completed construction of the HWY 311/Enterprise Drive Bridge.
- ✓ Started construction on the East Houma Surge Levee.
- ✓ Received approval for 15 CDBG Disaster Recovery Projects totaling \$103M.
- ✓ Initiated construction on two CDBG Disaster Recovery Projects (Ashland and Summerfield Pump Station).
- ✓ Continue to make the Storm Drainage Design Manual (SDDM), Subdivision Regulations, and the subdivision/building permit engineering approval checklist available to the public on the internet.
- ✓ Continue to input existing Public Works infrastructure information into the G.I.S. mapping system.

2012 GOALS AND OBJECTIVES

- To provide for the effective construction of assigned DPW (Department of Public Works) capital projects in general that meets applicable design standards and serves their purpose.
- To provide for the effective review of subdivisions submitted to the Planning Commission for Engineering approval and to inform the Planning Commission of any design deficiencies in the reviewed subdivisions.
- To review applicable building permit drainage plan submissions for compliance with applicable Parish Codes and to inform the Planning Department of any detected drainage plan deficiencies.
- To input existing Public Works infrastructure information into the G.I.S. mapping system so the Public Works Department can effectively manage physical assets.
- To provide the DPW with required technical assistance and to help the DPW improve its technical proficiency.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of Capital Projects	74	66	70
	Number of change orders done for Capital Projects	58	29	44
	Number of engineering/architectural appointments	18	14	16
	Number of amendments to Capital Projects	24	26	25
	Number of engineering reviews of subdivisions	40	58	49
	Number of engineering reviews of building permit applications	16	3	10
<i>Efficiency & Effectiveness</i>	Dollar amount of Capital Projects (Millions)	\$172M	\$145M	\$160M
	Invoices dollar amount for Capital Projects (Millions)	\$23.9M	\$29.3M	\$26.6M
	Number of substantial completions	17	19	18
	Number of final inspections of subdivisions	13	9	11

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

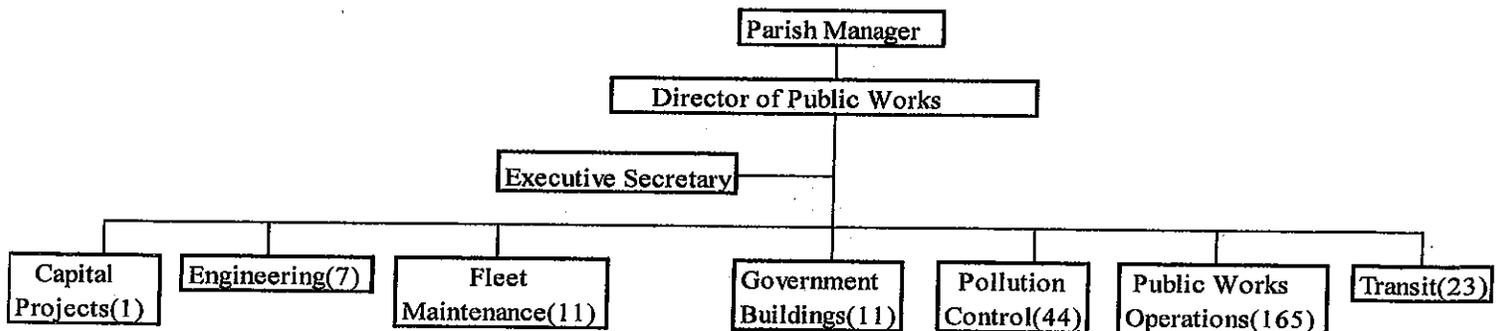
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	576,594	631,449	601,067	637,517	637,517
Supplies and Materials	31,321	61,500	49,027	56,500	56,500
Other Services and Charges	84,566	341,513	226,146	341,513	341,513
Repair and Maintenance	20,136	44,550	48,420	44,550	44,550
Allocated Expenditures	(651,424)	(939,946)	(785,660)	(921,530)	(921,530)
Capital Outlay	4,566	73,296	73,296	18,000	18,000
TOTAL EXPENDITURES	65,759	212,362	212,296	176,550	176,550
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.10%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 2 – Desktop Computers, \$3,000
 - 1 – Copier/Scanner, \$15,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	94,259	114,060
Capital Projects Administrator	1	1	1	1	212	61,719	78,692	96,157
Staff Engineer	1	1	1	1	211	56,109	71,539	87,415
Engineer in Training	3	2	3	3	205	32,850	41,884	51,180
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
GIS & Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Adm. Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	10	9	10	10				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

2010-2011 ACCOMPLISHMENTS

- ✓ Terrebonne Parish Veterans received \$10,700.00 in benefits and our veteran population is about 6,554.
- ✓ The Parish maintained about 1,000 active Veteran case files.
- ✓ There were 1,300 veterans that visited our office for assistance.
- ✓ There were 2,000 telephone contacts that were addressed.
- ✓ This office does outreach quarterly. First quarter Veterans Resource Van in the parking lot giving out information, Second quarter Co-hosted Memorial Day Event at Military Museum, and the third quarter participated in the Terrebonne Parish Health Fair in August.
- ✓ Information about The Veterans' can be found at VA.gov website.

2012 GOALS AND OBJECTIVES

- To see that all veterans and their dependents receive the maximum benefits allowed by law.
- To continue to work with the various veterans' organizations in the community to represent the veterans and their dependents.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Terrebonne Parish's veteran population	6,764	6,554	6,700
Amount of benefit dollars received by Terrebonne veterans (Millions)	\$10.2M	\$10.7M	\$11.2M
Number of active veteran cases maintained	900	1,000	1,100

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Other Services and Charges	17,604	17,604	17,604	19,404	19,404
TOTAL EXPENDITURES	<u>17,604</u>	<u>17,604</u>	<u>17,604</u>	<u>19,404</u>	<u>19,404</u>
% CHANGE OVER PRIOR YEAR					10.22%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$19,404, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

MOSQUITO ABATEMENT PROGRAM. The Terrebonne Parish Consolidated Government presently contracts the services for the Mosquito Abatement Program to reduce populations of annoying and potentially disease-breeding pests and also to locate and assess the population of mosquitoes and implement appropriate integrated pest management techniques. The contract covers Encephalitis Surveillance which is done by dividing into three major categories: Inspection, Sampling and Efficacy Testing and will operate during the months of March through October each year. This is an annual contract.

2010-2011 ACCOMPLISHMENTS

- ✓ The mosquito Abatement Program has performed various tests for encephalitis, especially since there was a rise in the West Nile disease.

2012 GOALS AND OBJECTIVES

- Negotiate a new contract.
- To institute Mosquito Abatement Program through integrated pest management techniques. This includes the establishment of an inspection/surveillance program. Additionally biological and chemical control agents will be employed to reduce mosquito populations. An encephalitis-monitoring program will also be established.
- To provide prompt and efficient pest control services to citizens.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

THE HAVEN. The purpose of The Haven is to provide a community-based response to interpersonal, sexual and family violence through advocacy, education, prevention, resource development, and treatment. The mission of the agency is to empower survivors of family violence and sexual assault to live safe, independent and violence free lives. The Haven is dedicated to break the cycle of violence by changing attitudes and beliefs in order for all people to live free from the threat of violence.

The Haven operates three separate and distinct programs, a domestic violence program, a sexual assault program and a violence prevention program. Although programs work closely together each offers integrated services geared specifically to healing its target populations. Services are provided regardless of availability to pay.

Domestic Violence Program. The domestic violence program offers crises line support 24 hours a day, counseling, parenting education, 24 hour a day legal and medical advocacy, attorney services, crisis intervention, and safe temporary shelter for women and children who are seeking refuge from family violence.

Sexual Assault Program. The Sexual Assault Program offers crisis intervention, 24 hour a day crisis line support, individual and group counseling, 24 hours a day medical and legal advocacy, and information and referrals.

Violence Prevention Program. The violence prevention program provides a series of educational workshops that are geared to teaching pro-social behaviors in order to stop or reduce violence in our community.

2010-2011 ACCOMPLISHMENTS

- ✓ Provided shelter to 189 new adult and child survivors of domestic abuse.
- ✓ Renovated and opened a new facility for additional residential and nonresidential space.
- ✓ Answered and assisted 841 hotline calls in reference to sexual assault or domestic abuse.
- ✓ Provided 3,890 individual and group counseling sessions to adults and child survivors of domestic abuse.
- ✓ Escorted 136 survivors to court proceedings.
- ✓ Staff now includes 4 Mastered Level Counselors.
- ✓ Successful implementation of Violence Prevention Program.
- ✓ Provided 1,072 Violence Prevention Educational Programs to 17,982 elementary, middle, junior, and senior high students.

2012 GOALS AND OBJECTIVES

- The goal is to provide 200 community education presentations to area groups, school, businesses, individuals so that our community will increase its knowledge of the effects of domestic violence and sexual violence on community members; availability of services for community members; and appropriate responses to the complex community issues of sexual and domestic violence.
- To identify families, students, and other individuals who are at risk for domestic and sexual violence and provide them with prevention services to decrease their risk of violence.
- To provide shelter for 225 women and children survivors of domestic abuse in order that they may break free from abusive relationship so that a pattern of abuse is not repeated; they are safe and free from continued threat of violence.
- To provide 4,814 individual/group counseling sessions to individuals whose lives have been affected by violence.
- Increase violence prevention program to reach all Terrebonne Parish School children in grades 4, 6, 8, and 11 with the goal of reduction of violence.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of individual and/or group counseling sessions performed	3,890	4,814	5,200
	Number of individual/group counseling sessions for sexual assault victims	708	962	1,200
	Number of Violence Prevention Education Sessions	1,072	1,500	1,800
	Number of Students (Elementary, Middle, Junior High and High School) Participating in violence prevention curriculum.	17,918	20,000	22,000
	Number of sexual assault victims crisis calls answered	87	102	150
	Number of crisis calls answered and assisted in reference to domestic abuse	754	765	900
	Number of temporary or permanent restraining orders assisted survivors with	140	186	200
	Number of survivors of abuse escorted to court	136	186	200
<i>Efficiency & Effectiveness</i>	Provided community members with education regarding domestic and sexual violence female victims serviced at the Haven residential program	1,858	2,500	4,000
	Provided shelter to survivors of domestic abuse	189	225	320
	Number of persons receiving services not shelter	1,298	1,800	2,000

MISSION STATEMENT / DEPARTMENT DESCRIPTION

THE START CORPORATION The Terrebonne Parish Consolidated Government gives funding to the START Corporation to allow mental health needs to additional persons and to have the ability to create weekend and holiday services. The mission of The START Corp. is to promote opportunities, which enhance the self-sufficiency of people who are impaired in their abilities to live and function independently. Using the Cognitive Behavioral Skills Training model, participants in this program learn to address activities of daily living with which they need assistance including, but not limited to: training opportunities, house cleaning, washing clothes, money management, nutrition, meal preparation, maintaining apartments and appliances, safety, and personal care. These skills are necessary for independent living opportunities and lead to the participants experiencing fuller lives in the community.

2010-2011 ACCOMPLISHMENTS

- ✓ During the last year, this program assisted 35 individual people with severe and persistent mental illness in living independently in the community.
- ✓ 1,032 individual services, ranging from medication prompts, skills training, transportation, and connection to natural supports, were provided to participants of the program.
- ✓ By providing crisis services and individual crisis intervention, this program was able to prevent 12 individuals from being hospitalized.

2012 GOALS AND OBJECTIVES

- For the upcoming year, Start Corporation will provide at least 875 individual services to at least 38 participants.
- Start will maintain LANO Standards of Excellence certification.

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
	Number of days services provided by START Corp.	120	150	160
	Number of client contacts provided by START Corp.	35	38	40
	Number of separate individuals served by START Corp.	1,032	875	900
Efficiency & Effectiveness	Payroll records and time sheets for Weekends & Holiday Coverage (8 hours per day covered)	\$20,000	\$20,000	\$20,000
	Clinical Supervision provided	\$3,170	\$3,170	\$3,170

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Other Services and Charges	1,072,464	1,073,402	1,073,402	827,947	827,947
TOTAL EXPENDITURES	<u>1,072,464</u>	<u>1,073,402</u>	<u>1,073,402</u>	<u>827,947</u>	<u>827,947</u>
% CHANGE OVER PRIOR YEAR					-22.87%

BUDGET HIGHLIGHTS

- Estimated contract for Mosquito Abatement Program, \$767,935 (Source of funding Video Poker), approved.
- Domestic Abuse – The Haven, \$38,000, approved.
- Start Corporation – Mental Health, \$22,012, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter's mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hours, weekend and holiday emergencies.

2010-2011 ACCOMPLISHMENTS

- ✓ Increased surgery capacity by adding additional appointments and removing the geographical restrictions for our low cost spay/neuter program titled "Operation: Reduce Population".
- ✓ Enhanced adoption program to include pre-adoption spay/neuter and comprehensive veterinary care including micro-chipping of all adopted pets.
- ✓ Conducted presentations at schools and community clubs about responsible pet ownership and importance of spay/neuter.
- ✓ Established Facebook presence as additional means of posting adoptable animals and recruited nearly 2,000 followers.
- ✓ Completed partnership with Petsmart Charities Rescue Waggin' to provide for more dog adoption/transfers.
- ✓ Instrumental in the creation and progress of the non-profit animal welfare organization "Friends of the Terrebonne Animal Shelter" that furthers our shelter's efforts.
- ✓ Assisted approximately 200 pets through partnership with the LA/SPCA's Gulf Coast Companion Animal Relief Program created in response to the Deep Water Horizon Oil Spill in April 2010.

2012 GOALS AND OBJECTIVES

- Create and implement a plan to collect license fees through the local veterinarians;
- Increase adoptions by reducing adoption fees and expanding adoption events and advertisement;
- Enhance spay/neuter program to accommodate more animals.
- Continue conducting presentation at schools and community groups about responsible pet ownership and importance of spay/neuter.
- Enhance foster, volunteer, and rescue programs by implementing techniques commonly used by other animal welfare organizations;
- Establish a funding source for a new animal shelter facility.
- Acquire land for new animal shelter facility;
- Employ a veterinarian to provide medical services for shelter animals;
- Revise animal control ordinances comprehensively to better protect citizens and animals.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
Demand/Workload	Number of impounded animals	7,498	7,100	7,000
	Number of animals adopted/rescued	698	750	800
	Number of animals returned to their owners	388	300	350
	Number of animals euthanized and disposed of	6,369	5,900	5,500
	Number of animals quarantined for rabies due to bites	92	100	100
Efficiency & Effectiveness	Number of complaints responded to by animal control	6,440	6,200	6,500
	Number of after hour complaints responded to by animal control	174	150	150



151-442 GENERAL FUND - ANIMAL CONTROL

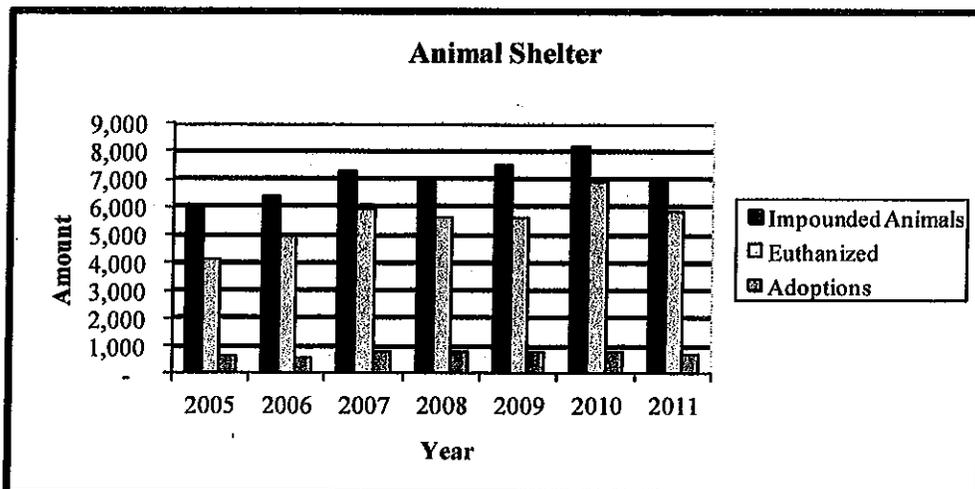
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	474,940	502,327	465,400	484,412	484,412
Supplies and Materials	65,550	69,600	67,000	106,365	106,365
Other Services and Charges	120,385	138,386	123,497	132,386	132,386
Repair & Maintenance	11,824	12,900	12,350	14,900	14,900
Capital Outlay	1,985	208,671	208,671	44,000	44,000
TOTAL EXPENDITURES	674,684	931,884	876,918	782,063	782,063
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.05%

BUDGET HIGHLIGHTS

- Funding: - Approved.
 - Animal Shelter Fees, \$50,000
 - Sanitation Fund, \$543,904
- Capital: - Approved.
 - Medical Equipment, \$25,000
 - 1 - Vehicle, \$17,000
 - 1 - Computer, \$2,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	209	46,371	59,123	72,244
Animal Control Supervisor	1	1	1	1	106	25,790	32,882	40,179
Animal Control Officer	4	6	4	4	105	23,445	29,893	36,527
Animal Shelter Attd. Supv	1	1	1	1	103	19,733	25,160	30,744
Admin Tech II	1	1	1	1	102	18,104	23,803	28,205
Animal Shelter Attendant	3	1	3	3	102	18,104	23,083	28,205
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	12	12	12	12				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana's bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redbfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the "America's Wetland" national campaign, and effort to save coastal Louisiana.

2010-2011 ACCOMPLISHMENTS

- ✓ Exterior was painted.
- ✓ Brought back Cajun Music.
- ✓ Created a Cajun French class on Thursdays.
- ✓ Operated the facility and made certain it was open to the public during the days/hours advertised.
- ✓ More parish departments are utilizing the facility on a monthly base.
- ✓ Provided tourist information and rendered assistance to travelers during the year.
- ✓ The South La Wetlands Discovery Center has rented our facility twice this year for classes.
- ✓ The arts council utilized the facility for summer camp.

2012 GOALS AND OBJECTIVES

- To create a Farmer's market in the parking lot.
- To upgrade present exhibits that are worn out.
- To continue to promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region's development and growth.
- Through promotional efforts provide a focus for tourism in downtown Houma and a gateway for the Atchafalaya Trace Heritage Area.
- To promote and preserve the area's historically important connection with the seafood industry, water transportation, marine fabrication, wetlands, mining/extraction operations, and water-based hunting and gathering through special exhibits and programs.
- To continue outreach programs for area schools to foster increased field trip activity.
- To promote the museum as an alternative rental facility for small parties, receptions, weddings, and the like.
- Work jointly with the Houma-Terrebonne Arts & Humanities Council, housed in the museum, to develop and present cultural programs and events open to the general public at the museum.
- To create more cultural activities.
- To serve as a de facto tourist information satellite center.
- To provide gift shop items handcrafted by local artisans on a consignment basis, and other items appealing to locals and tourist that will stimulate gift shop sales.
- To continue to be a catalyst for economic growth of downtown Houma and to preserve the area historically.
- To provide educational and aesthetic opportunities for all ages in the area.
- To continue to run the museum and its gift shop in an efficient and cost effective manner.
- To continue work with the Arts Council to bring new art and exhibits to the area, which in return will create additional revenue.
- To create a facebook page for the facility.



151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
Demand/ Workload	Amount of visitors to museum:			
	Individuals	1,960	2,000	2,000
	Group Tours	20	20	20
	Special Events	2	2	4
Efficiency & Effectiveness	Number of outreach programs in schools	0	0	0
	Dollar amount of admissions to the museum	\$3,920	\$2,800	\$4,000
	Dollar amount of gift shop sales	\$2,946	\$3,000	\$3,500
	Dollar amount from rentals of the museum	\$5,250	\$3,000	\$7,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	32,375	41,473	33,542	42,385	42,385
Supplies and Materials	3,462	3,950	2,742	3,950	3,950
Other Services and Charges	40,104	51,609	39,567	51,459	51,459
Repair & Maintenance	16,555	11,000	11,000	11,000	11,000
Capital Outlay					
TOTAL EXPENDITURES	<u>92,496</u>	<u>108,032</u>	<u>86,851</u>	<u>108,794</u>	<u>108,794</u>
% CHANGE OVER PRIOR YEAR					0.71%

BUDGET HIGHLIGHTS

- Self generated revenue through the gift shop, concessions, commissions; rentals, admissions, membership fees and donations are projected for 2012 at \$10,000, approved.
- Publicity and promotions, \$7,800, approved.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				
Admin Tech I	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

2010-2011 ACCOMPLISHMENTS

Tree Advisory Board:

- ✓ Partnership with Acorns of Hope and Mr. Bob Thibodeaux in November 2008 to plant 150 live oaks at Southdown Museum, Grand Bois Park and Bayou Black Recreation Center.
- ✓ Hurricanes, Trees and Insects Workshop held on October 28, 2008 with an attendance of 24 people.
- ✓ Planting of two (2) Crape Myrtles and two (2) Sasanquas at Public Works yard on Grand Caillou Road.
- ✓ Educational speech to children at St. Bernadette's on the "Value of Trees."
- ✓ Completed Spring Board Members' Workshop held April 30, 2009
- ✓ Promotion of film "Return To The Forest Where We Live" by coordinating to have the film shown frequently the Government Access Channel.
- ✓ Distribution of "Tree Guides" for the Planning Department to be offered with new construction permits.
- ✓ Participation in Master Gardeners Bonne Terre Garden Fair in May. Tree Board set up displays, gave out educational material on the planting and care of trees, gave away a dozen trees and answered questions from the public.
- ✓ Distributed information on "How to Grow An Oak From An Acorn."
- ✓ The Tree Board has awarded four (4) Storm Recovery Tree Matching Grants, totaling \$5,807.92, to business in the Parish to encourage the replanting of trees after Hurricane Gutav's damage to the urban canopy.
- ✓ The Tree Board has partnered with Apache Corporation for Arbor Day Tree Giveaway, the Houma Downtown Development Corporation for downtown plantings and the Port Commission for tree planning plans.
- ✓ New trees have been purchased and provided to various areas.
- ✓ Several Tree-mendous Citizen Awards have been given.
- ✓ TREE CITY USA recognized Terrebonne Parish and the Tree board for the 4th year and awarded Growth Award for 3rd year.

2011 GOALS AND OBJECTIVES

- Develop Downtown Business Tree Planting and Tree Preservation grant.
- Continuation of TREE-mendous Citizen Awards, to be given on a quarterly basis.
- Continuation of tree plantings in parks and boulevards throughout the parish.
- Continuation of efforts to educate the public about the benefits of trees.
- Begin exploration of an expansion of landscaping requirements to additional commercial and industrial zoning districts beyond the Major Corridor Overlay District and present recommendations to the council.
- To partner with Apache Corp. in 2010 for another Arbor Day Tree giveaway.
- To plant smaller root system trees on San Antonio Blvd. where some tree root damaged utilities.
- To replace oaks that will be removed by the dredging of Bayou Terrebonne.
- To educate the area on the value of Preservation of our natural resource in our urban forest.

151-651 GENERAL FUND - PUBLICITY

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Supplies and Materials	125	4,750	4,750	4,750	4,750
Other Services and Charges	110,610	302,335	143,289	139,425	139,425
Capital Outlay	0	6,504	6,504	0	0
TOTAL EXPENDITURES	110,735	313,589	154,543	144,175	144,175
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-53.05%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$47,500, approved.
- Special Events insurance (co-sponsorship), \$14,250, with various non-profit organizations, \$600 limit for each event, approved.
- Beautification Program, \$23,750, approved.
- General Publicity, \$4,750, approved.
- Tree Master Plan/Board, \$23,750, approved.

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

The *Terrebonne Economic Development Authority (TEDA)* is a public-private partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce, and the South Central Industrial Association (SCIA) to lure jobs to the parish and carry out the economic development strategic plan. (SCIA is a service organization in Terrebonne, Lafourche, and St. Mary parishes that support industrial businesses). TEDA replaces the parish run Economic Development Department, which was disbanded at the end of 2004. (See Miscellaneous Information section for details.)

2010-2011 ACCOMPLISHMENTS

- ✓ Hired part-time employees to keep the Bayouwalk weep holes clean. Maintenance is also being provided in the historic district.
- ✓ Two properties in the historic district have been purchased for future growth in the district.
- ✓ Manicuring flowerbeds at the court house, Waterlife Museum, Culture Center, Bayouwalk and now maintaining the property with the two new properties on Park Avenue for future parking lots.
- ✓ Overseeing the downtown Marina.
- ✓ Updated the pumps and sprinklers in the court house square.
- ✓ Added security cameras in the court square.
- ✓ Security cameras along the 1st phase of the Bayouwalk. (Church St. to Barrow St.)
- ✓ 10th year of Downtown Live After 5.
- ✓ Participated in the Cleanest City Contest downtown.
- ✓ This is our 7th year to receive the National Trust for Historic Preservation award.
- ✓ Our wood carving class with Mr. Gene Hebert has received three (3) \$500 grants for his students to purchase supplies and keep this folk art alive.
- ✓ Our Christmas parade has been downtown and continues to grow.
- ✓ Third year as a Culture District.
- ✓ Folk-art Classes are still growing.
- ✓ Continue to work with TEDA to get state and federal tax credit opportunities for property owners.
- ✓ Installed an irrigation system along the bayou behind the Waterlife Museum to create an iris garden.

2012 GOALS AND OBJECTIVES

- Strive to get Phase 2 of the Bayouwalk funded.
- To create a facebook and Twitter for Main Street info.
- Enhance the sidewalks to be better accessible for all citizens.
- Create more cultural activities for downtown.
- Create more local tax incentives for remodeling projects in the historic district.
- Review and update our local historic ordinance for improvements.
- Continue to partner with TEDA, the Art's Council, SOLA, Chamber of Commerce, Tourist Commission, and our local property owners.
- Bring Downtown on the Bayou Festival back.
- Replace street signs with decorative street signs.
- Create a neighborhood watch for the downtown property owners.
- Purchase more banners.
- Purchase benches and water sprinklers for the Bayouwalk. The sprinklers in the bayou will help with irrigation and give the visitors a view.
- Remove homeless people from the downtown Memorial park.
- Create iris garden throughout the downtown area.

151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Benches in the historic district	0	5	5
Garbage receptacles in historic district	0	5	5
Planters in the historic district	0	5	5
Folklife Culture Center activities for the public	10	13	15
New façade grant(s) up to \$5,000	2	3	3
Incorporating signage and historical markers	15%	30%	40%
Downtown Live After 5 Concerts	9	8	9
Art After Dark	2	2	2
Cleanest City Contest	1	1	1
Main To Main	0	1	1
Pedestrian Crosswalks on Main Street	10%	15%	50%
Number of marketing materials used to promote downtown historic district	4	4	5
Utilization of a website to market the multi-facets of downtown area	1	1	1
New partnerships with local art's agencies in the downtown area	5	5	6
Implementation of a partnership with the Downtown Merchants Association to highlight downtown retail/restaurants and projects	2	2	2
Create Facebook and Twitter Downtown	0%	20%	80%
Create local Tax Incentive for Small Renovations	0%	5%	60%

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Other Services and Charges	927,633	1,034,133	1,024,767	753,015	753,015
Capital Outlay	0	4,027	4,027		
TOTAL EXPENDITURES	<u>927,633</u>	<u>1,038,160</u>	<u>1,028,794</u>	<u>753,015</u>	<u>753,015</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-27.18%

BUDGET HIGHLIGHTS

- South Central Planning Commission: - Approved.
 - \$42,125, Regional Membership.
 - \$7,520, Economic Development "Regional" Revolving Loan Fund Administration.
 - \$38,000, Local match for Urban System Grant Administration.
- Main Street Management: - Approved.
 - \$9,500 Downtown concerts, Art After Dark, Co-sponsorship with Downtown Merchants Association activities.
- TEDA (Terrebonne Economic Development Authority): - Approved.
 - \$617,870, Economic Development Administration using a dedicated portion (50%) of the Occupational License Fees collected parishwide (additional information available in the Miscellaneous Section).
 - \$38,000, Economic Development "Parish" Revolving Loan Fund Administration.

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, Disaster Housing Assistance Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Clearance, Acquisition, Housing Counseling, Public Works Projects, Head Start, Safe Passage Program, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Low Income Home Energy Assistance Program, and Economic Development Loans.

2010-2011 ACCOMPLISHMENTS

- ✓ Implemented Disaster Housing Assistance Program for residents affected by Hurricane Gustav and Ike.
- ✓ Implemented 5 American Recovery Act Grants.
- ✓ Successful in receiving new grant for Family Self Sufficiency.
- ✓ Awarded Grant for bike trail.
- ✓ Completed Housing Study for Affordable Housing.

2012 GOALS AND OBJECTIVES

- To provide programs which improve the quality of life for the low-income population of Terrebonne Parish.
- To seek new funding opportunities for new initiatives/services that address prevalent community issues when feasible and available.
- To serve as an advocate for the vulnerable population in Terrebonne Parish and to provide them access to comprehensive programs and services that enhances the quality of life and promotes self-sufficiency.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of programs implemented	27	29	30
Number of grant applications approved	26	34	35

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	254,721	243,214	283,687	256,951	256,951
Supplies & Materials	9,775	15,050	10,794	10,325	10,325
Other Services and Charges	65,521	87,121	82,786	67,278	67,278
Repair & Maintenance	1,653	(1,400)	(77)	1,600	1,600
Capital Outlay	0	1,855	1,855	0	0
TOTAL EXPENDITURES	331,670	345,840	379,045	336,154	336,154
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.28%

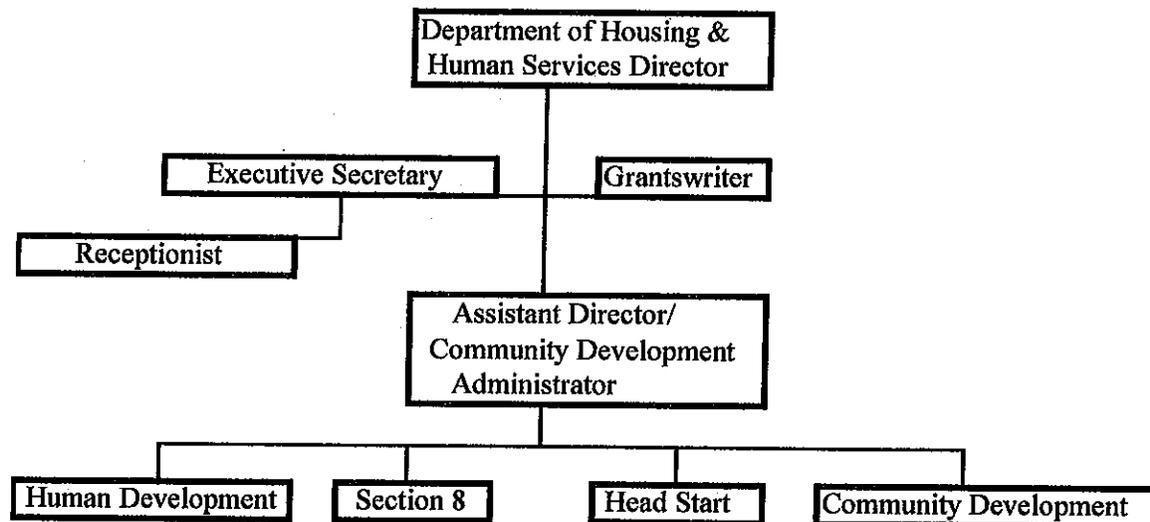
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1- Housing Rehab Specialist, Grade 208
 - Eliminate 1- Grantswriter, Grade 206

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	94,259	114,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	61,719	78,692	96,157
Sr. Housing Rehab Specialist	1	1	1	1	209	46,371	59,123	72,244
Housing Rehab. Specialist	2	1	1	1	208	42,542	54,241	66,279
Sr. Grants Writer	1	1	1	1	207	39,029	49,762	60,806
Home-Homeless Manager	1	1	1	1	207	39,029	49,762	60,806
Grants Writer	1	0	0	0	206	35,807	45,654	55,786
Sr. Code Enforcement Officer	1	1	1	1	110	39,500	50,363	61,540
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
TOTAL	12	10	10	10				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state's economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana -- both rural and urban -- to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

2010-2011 ACCOMPLISHMENTS

During 2010-2011, the Terrebonne Parish office of the LSU (Louisiana State University) Agricultural Center has a total of over 70,000 audience contacts through education workshops, clinics, seminars, farm and home visits, telephone and office visits, distance learning sessions and mass media contacts. Our educational efforts have expanded via mass media contacts also. We are presently utilizing mass media educational efforts that include LSU Agcenter Content Management System, HTV (local Houma Television Station), Radio Stations, The Houma Courier, TPCG Access Channel.

Agricultural and Natural Resources:

- ✓ Completed the Master Gardener Class with 14 new graduates that add to the 88 active members providing community service and volunteer hours in the community. Master gardeners conduct educational and service programs throughout the parish on a monthly basis.
- ✓ Conducted successful Tree Care seminar with 16 Parish Employees and trained them on proper planting, stacking, mulching and care of trees.
- ✓ Conducted Spring Vegetable Field Day with Master Gardeners and USDA personnel. 190 people attended and learned practices on drip irrigation, using black plastic on rows and string weaving tomatoes, peppers and cucumbers. Conducted demonstrations on disease detection, and insect scouting and control for the home gardener.
- ✓ In conjunction with the Tree Board, the Parish Permit Department is now handing out to all citizens that apply for a building permit our Right Tree/ Right Location packet of information that helps in tree planting and care of trees in the parish.
- ✓ Conducted Sugarcane Field Day with USDA, producers and industry to demonstrate the latest research and cultural practices for producers to follow for economic sustainability. 110 people attended and learned practices for economic profits.

Family and Consumer Science and Family Nutrition Program:

- ✓ Terrebonne Volunteers for Family and Community recruit, train, and supervise a strong volunteer base of community leaders to serve as the official volunteer arm of the LSU AgCenter. This group of 120 volunteers receives leadership training three times a year in addition to the hands on training two times a year to improve their leadership skills. These volunteers conduct programs on healthy living choices, healthy nutrition choices, and money management matters. They have reached over 2300 individuals in the parish.
- ✓ Saving and Investing for Life-SAIL. A national award winning curriculum developed, written and field tested by FCS Extension Agents is a series of classes on Budgeting, Saving, Looking for the right fit of an Investor, Selecting investments wisely, and looking at the risk level of investment/insurance. This program has been taught to employees of several companies in Terrebonne Parish along with employees of 2 government agencies. Of the 120 participants trained, 25% improved their credit scores, 75% got copies of their credit reports, 7 participants set up college savings plans for their children, and 1 person started her own business that she works on after hours and on the weekend.
- ✓ SNAP(Supplemental Nutrition Aide Program) with the Office of Family Support- the FNP Para-professional meets with clients 3 days a week at the OFS office to train them in making better food choices for their families. She sees between 60-75 clients a week and enrolls about 5% of those in the program to receive additional nutrition educational information.
- ✓ Head Start Nutrition with Organ Wise Guys is a series of four Organ Wise Guys lessons on good nutrition and is presented at 10 Head Start sites in the parish. The 160 three year olds receive nutrition lessons in a fun and entertaining way that allows them to have hands-on participation in the learning experience.
- ✓ Commodity Food Distribution is held quarterly in the parish through federal programs and the FNP para-professional is invited to be part of the team. The FNP para-professional enrolls each participant in her program along with them signing up for the commodities and she presents educational information on 2 of the commodities that participants are receiving that day. Approximately 1300 participants receive information that week and are enrolled in the program.

4-H Youth Development:

- ✓ Approximately 20 4-H members participated in 5 fashion Workshops. (sewing, math, and team building skills).
- ✓ Approximately 103 PK-3 graders participated in lessons covering the topics of health, Louisiana Wetlands, and teamwork.
- ✓ Over 1200 youth participated in 6 Safety Lessons each month. Youth gained knowledge about bullying, internet safety, food safety, germs, first aid and preparing for disasters.

2010-2011 ACCOMPLISHMENTS (Continued)

- ✓ 27 teen 4-H members visited with the nursing home, residents, playing games. After participating went back on their own to visit.
- ✓ 10 teen 4-H members were tour guides for the annual LSU AgCenter's AgMagic. This experience allowed youth to improve their leadership skills and feel more confident about speaking to groups of all ages.

Leadership and Community Development:

- ✓ All agents conduct multi-parish education meetings on leadership development and community development.
- ✓ Master Gardener 4-H Organizational Club Leaders and VFC members continually provide leadership skills and community services to all facets of the community based on need.
- ✓ All agents conduct educational programs to the Chamber, Rotary, Kiwanis, Garden and other community-based clubs.

2012 GOALS AND OBJECTIVES

- To assist, train, and teach Terrebonne citizens skills that will enable them to be more productive, to improve their quality of life and to provide positive economic impact to individuals, families, and the Parish through educational programs.
- To facilitate the wise use of natural resources and protection of the environment through educational programs.
- To build leaders and good citizens through the 4-H youth development programs.
- To strengthen families and communities and to implement nutrition, diet, food safety and health programs for a better living.
- To increase school gardening projects in parish schools so youth will know where food sources come from and will be able to make healthy food choices.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of residents to be aware of function and value of wetlands	1,620	1,600	1,650
Number of residents given assistance in matters relating to agriculture, horticulture, and fisheries problems	14,000	14,200	14,300
Number of contacts made to promote Best Management Practices in agriculture, horticulture, and natural resources	9,000	9,200	9,400
Number of residents trained in healthy lifestyles and habits to improve health and reduce the incidence of disease	1,000	1,120	1,200
Number of residents trained in parenting skills and nutrition	1,800	1,725	1,700
Number of youth receiving leadership skills and character education training	1,200	1,225	1,250
Number of youth participating in 4-H programs	1,275	1,300	1,300
Number of residents provided with information and various resources.	70,000	71,000	71,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Other Services and Charges	70,012	78,600	78,600	118,600	118,600
Capital Outlay	0	1,500	1,500	0	0
TOTAL EXPENDITURES	70,012	80,100	80,100	118,600	118,600
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					50.89%

BUDGET HIGHLIGHTS

- Building Rent, \$33,600, approved.
- Supplement to Louisiana State University Ag. Center, \$85,000, an increase of \$40,000, approved.

PURPOSE OF APPROPRIATION

As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Other Services and Charges	14,586	35,414	35,414	25,000	25,000
TOTAL EXPENDITURES	14,586	35,414	35,414	25,000	25,000
% CHANGE OVER PRIOR YEAR					-29.41%

BUDGET HIGHLIGHTS

- A \$25,000 supplement is for the Downtown Marina, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

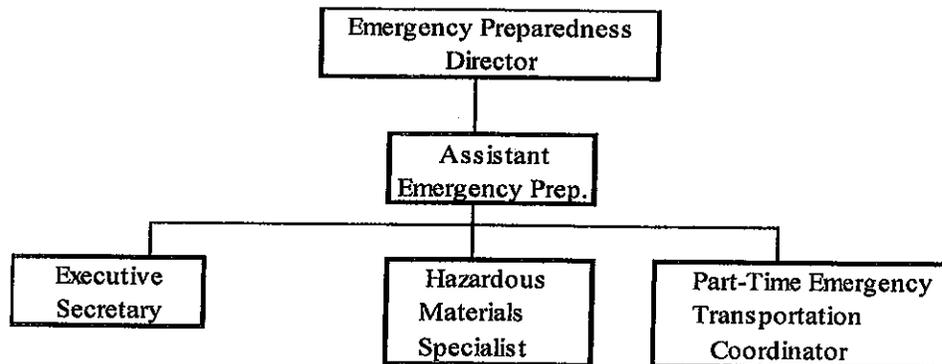
The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish's Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

2010-2011 ACCOMPLISHMENTS

- ✓ Computer Aided Management of Emergency Operations (CAMEO) Programming and Training.
- ✓ Purchased Motorola Monitor V Pagers and Power Flares for the Volunteer Fire Departments.
- ✓ Purchased Mobile Morgue for the Terrebonne Parish Coroner's Office.
- ✓ Upgraded real-time web based weather radar system parishwide through Weatherbug/Earth Networks.
- ✓ Managed 2011 Mississippi/Atchafalaya River Flooding operations within Terrebonne Parish.
- ✓ Scheduled Hurricane Preparedness meetings in each council district.
- ✓ Instituted the Community Emergency Response Team (CERT) training through Citizen Corp Program.
- ✓ Performed community awareness for Shelter-in-Place Training.
- ✓ Purchased Bomb Dog for the Terrebonne Parish Sheriff's Office.
- ✓ Purchased various Homeland Security Equipment for the Terrebonne Parish Sheriff's Office, Houma Police Department, and Louisiana State Police.

2012 GOALS AND OBJECTIVES

- Organize a volunteer medical corps through the Citizen Corps program of the U.S. Homeland Security Department
- Identify and pre-plan all critical infrastructure and key resources with Terrebonne Parish
- Become certified as a National Weather Service "Storm Ready" community to help lower our community flood insurance rating.
- Plan and perform one Improvised Explosive Device tabletop exercise for 2011 and begin planning one full-scale exercise for 2012.
- Continue updating and improving the Terrebonne Parish All Hazards Plan
- Upgrade the Terrebonne Parish Office of Homeland Security and Emergency Preparedness Website.
- Work with State and Parish Officials for Mass Casualty and Fatality Planning.



151-912 GENERAL FUND – OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
Demand/Workload	Hours of All hazards Planning	4,472	4,793	5,000
	Hours of Training	1,040	992	992
	Hours of Equipment Maintenance and Upgrading	520	992	1,100
	Hours of Community Awareness/Public Information	208	496	724
	Number of Emergency Responses to Incidents	136	270	270
	Number of Training Sessions Performed	12	18	24
	Number of Community Awareness/Public Awareness Request	12	30	20
	Number of Equipment Upgrades	50	10	40
	Number of Grant Applications	4	2	2
	Number of On-Scene Emergency Response Incidents	36	12	12
Efficiency & Effectiveness	Amount of times other departments and outside agencies use facility	50	50	50
	Amount of Intergovernmental Coordination and Interaction w/other agencies	530	550	550
	Amount of Management and Administration of daily operations	1,800	1,800	1,800
	Grant Application and Administration	250	250	250
	Grant Awards in Dollars	270,000	\$155,000	\$155,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	113,015	190,019	189,575	198,816	198,816
Supplies and Materials	16,470	81,756	81,389	30,400	30,400
Other Services and Charges	172,073	172,376	199,464	179,626	179,626
Repair and Maintenance	2,960	65,710	65,710	6,175	6,175
Capital Outlay	0	3,750	3,740	3,000	3,000
TOTAL EXPENDITURES	304,518	513,611	539,878	418,017	418,017
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-18.60%

BUDGET HIGHLIGHTS

- Administration Contract, \$80,000 estimate, approved.
- \$3,000 upgrade a/c system at EOP Center, approved.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Prep Dir.	1	1	1	1	210	51,008	65,035	79,469
Hazard Material Responder	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
TOTAL	3	3	3	3				

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS

DEDICATED EMERGENCY FUND - \$703,516

Due to Mississippi River Flood Event and Tropical Storm Lee, the Parish used funds for related emergency projects. A transfer equal to 3% General Fund revenues (2010 Audit) is required when funds are below the minimum cap of \$2,500,000.

TERREBONNE JUVENILE DETENTION FUND - \$1,248,348

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$2,660,000

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

PUBLIC SAFETY FUND - \$1,800,000

Due to the increase in the Employer Contribution Rate of the Municipal Police Employees' Retirement System, General Fund had to assist in supplementing the Public Safety Fund.

NON-DISTRICT RECREATION FUND - \$400,000

Moneys in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND - \$498,043

The General Fund supplements the operation of this Department with PILOT revenues.

COASTAL ZONE MANAGEMENT - \$28,500

For membership and use of services provided to Coastal Advocacy Organizations: Restore or Retreat and Morganza Action Coalition.

TERREBONNE HOMELESS SHELTER - \$15,065

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$7,747

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT - \$514,343

Local match funds transferred from General Fund Revenues for the operation of an urban public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$400,980

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children. An increase of \$43,339 the reduction of allowable in-kind services recognized by the U.S. Office of Head Start and supplements for salary increases not totally covered by the grant.

RURAL TRANSPORTATION - \$57,682

The General Fund supplement to the Rural Transportation Program covering the Insurance premiums on the buses used by Council on Aging to manage operations of the program.

ROAD & BRIDGE FUND - \$1,045,000

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

MENTAL HEALTH FUND - \$47,310

To supplement various services provided by the State Mental Health system.

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS (Continued)

CRIMINAL COURT FUND - \$1,406,430

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

CIVIC CENTER O & M FUND - \$872,151

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

PARISHWIDE DRAINAGE CONSTRUCTION FUND - \$1,060,000

To provide funding for major drainage projects.

CAPITAL PROJECT CONTROL FUND - \$1,990,000

To provide funding for downtown parking, adult jail roof, coastal restoration, and sidewalks

ROAD CONSTRUCTION FUND - \$350,000

To provide funding for major road construction projects.

SPECIAL REVENUE FUNDS

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

Dedicated Emergency Fund. An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

Terrebonne Juvenile Detention Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

Parish Prisoners Fund. Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund. A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

Non-District Recreation Fund. Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

Marshal's Fund. Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

Coastal Restoration and Preservation Fund. Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects. A separate department within this fund is used to account for BP revenues and related expenditures.

G.I.S. Technology Fund (Assessor). Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

Parish Transportation Fund. Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

Road and Bridge Fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges.

Drainage Tax Fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works.

¼% Capital Improvements Sales Tax Revenue Fund. This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M. To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Road Lighting District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

Health Unit Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

SPECIAL REVENUE FUNDS (continued)

Retarded Citizens (TARC). Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating, maintaining and constructing schools for the mentally retarded; and to administer to the health and educational requirements of trainable and below trainable mentally retarded individuals in the Parish.

Parishwide Recreation Fund. Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit. Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center.

Terrebonne Levee & Conservation District. To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the "Morganza To The Gulf".

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

Grant Funds. (See page 144 for more information on Grant Funds.)

200 DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000.00), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000.00) to a maximum cap of five million dollars (\$5,000,000.00).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Miscellaneous Revenue	(7,162)	1,600	1,600	1,000	1,000
Operating Transfers In	0	9,000	9,000	703,516	703,516
TOTAL REVENUES	(7,162)	10,600	10,600	704,516	704,516
EXPENDITURES:					
General - Other	0	0	0	0	0
Transfers Out	0	1,250,000	1,250,000	0	0
TOTAL EXPENDITURES	0	1,250,000	1,250,000	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(7,162)	(1,239,400)	(1,239,400)	704,516	704,516
FUND BALANCE, JANUARY 1	2,489,893	2,482,731	2,482,731	1,243,331	1,243,331
FUND BALANCE, DECEMBER 31	2,482,731	1,243,331	1,243,331	1,947,847	1,947,847

200 DEDICATED EMERGENCY FUND

BUDGET HIGHLIGHTS

- 2012 General Fund Transfer, \$703,516 (3% of 2010 General Fund Revenue – less FEMA Reimbursements), approved.
- The estimated fund balance at December 31, 2011 is \$1,243,331, which is below the minimum balance of \$2.5 million. A transfer equal to 3% of the General Fund Revenue, as reported in the last available audited financial report is required until such time the minimum balance is met, approved.
- In 2011, the Parish transferred \$1.0 million for protection during the Mississippi River Flood Event and \$250,000 immediately following Tropical Storm Lee, approved.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
* 2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Detention Center has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility's goals are the following:

- Provide for the juveniles' basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles' legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Detention Center is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile's nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile's medical, dental, and mental health needs will be handled as necessary on an emergency or immediate care basis.

2010-2011 ACCOMPLISHMENTS

- ✓ Certified employees in CPR, First Aid, and AED use.
- ✓ Held training in (PREA) Prison Rape Elimination Act, De-escalation, Mental Health, Medicine Distribution, Conflict Resolution, Correctional Staff Guideline and Liability.
- ✓ Work on the Louisiana Juvenile Detention Association's Licensing Task Force to complete the standards for state licensing which will govern the state's 16 parish level juvenile detention centers. Licensing is expected to be in place January 1, 2013. The process involve numerous hours on phone conferences and visits to Baton Rouge for two day work sessions.
- ✓ Director obtained "Instructor Certification" in "Safe Crisis Management"- a 40 hour course in Kentucky.
- ✓ Director began instructing staff on "Safe Crisis Management" to all staff on August 9, 2011. Completion of the 18-24 hour training is expected in October of 2011.
- ✓ Continued GED instructional programming that began in the in the fall of 2007. Three students took and passed the GED during the 2010/2011 school year. We have seen a drop off in this number as new department of education rules and shorter stays are now in place which makes our population more fluid than ever.
- ✓ Our Juvenile Programs Director was sworn in as Vice President of the Louisiana Juvenile Detention Center Association.
- ✓ A ring levee was completed around the facility to offer protection against flooding.
- ✓ Entered into a contractual arrangement with Options for Independence to secure Master's level (LPC) counselors to assist our residents with mental health needs and counseling.
- ✓ The spring of 2011 saw our first ACT candidate score a 28 on the ACT test.
- ✓ Completed summer school programming with six teachers using Title-1 funding. Subjects taught during the summer of 2011 were: Math, Language Arts, Nutrition, Personal Finance, Communication (Verbal and Non Verbal), Health and Hygiene, and counseling.
- ✓ Officially worked with city court to drop our population from 60 to 32 juveniles: 24 males and 8 females

2012 GOALS AND OBJECTIVES

To provide a safe facility and maintain the delivery system of academic and life skills instruction to the children housed in the juvenile detention center by:

- Maintain staff training hours at a minimum of 40 hours per year per state licensing requirements
- Maintain the contractual relationship with Options for Independence for mental health services with an eye on possible expansion of this service.
- See a measurable drop in the use of Confinement (number and average time) for disciplinary from 2010 to 2011 to 2012.
- Continue the formulation and design of a new facility built in the northern part of Terrebonne Parish
- Begin teaching "Authentic Manhood" a spiritual based program addressing self conduct, personal relationships and work issues.
- Begin the process of starting and completing of state licensing for juvenile detention centers by creating new policy and procedure that will complete this process.
- Work with the Department of Justice to meet or exceed the settlement requirements required of our facility.
- Having completed the "Safe Crisis Management System" remove the use of chemical agent and safety restraint chair use in the facility. DOJ and state licensing standard utilizing best practices philosophy.
- Develop and implement a token economy (Points System) to encourage positive growth and behavior.
- Elimination of police style uniforms and replacement with more casual and less authoritative look. Philosophy: Move away from institutional feel.

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
To provide secured environment for those juveniles requiring secured residential detention.			
Number of juveniles housed in the facility	996	600	600
Number of Escapes	2	0	0
To provide safe environment for those juveniles requiring secured residential detention.			
Number of Disciplinary Referrals	958	800	750
Incidents of Physical Altercations Requiring Staff Intervention	59	42	24
Incidents of Youth on Youth Violence with Injury requiring Hospital/Doctor	2	1	0
Incidents of Youth on Staff Violence with Injury requiring Hospital/Doctor	0	0	0
To provide each juvenile with medical, dental, and mental health needs as necessary on an emergency care basis.			
Number of suicide precautions	35	32	48
Number of juveniles placed on suicide precaution per admissions screening	6	3	12
Number of juveniles placed on suicide precaution per MA YSI II	8	3	12
Number of juveniles coming to facility with request for precaution	6	5	6
Number of juveniles placed on suicide precaution per employee intervention resulting from serious attempt	0	0	0
Number of juveniles placed on suicide precaution per employee intervention resulting from gesture, ideation, or vocalizing intent to harm.	15	21	24
Number of juveniles PEC (Hospitalized) as the result of a serious attempt	0	0	0
Number of juveniles PEC as the result of a suicidal gesture or ideation	4	2	0
Number of Suicides	0	0	0

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,404,374	1,402,502	1,442,085	1,477,681	1,477,681
Intergovernmental	58,033	50,000	48,694	49,000	49,000
Charges for Services	116,298	130,000	119,755	120,000	120,000
Miscellaneous Revenue	9,056	700	410	100	100
Operating Transfers In	<u>1,314,050</u>	<u>1,248,348</u>	<u>1,248,348</u>	<u>1,248,348</u>	<u>1,248,348</u>
TOTAL REVENUES	<u>2,901,811</u>	<u>2,831,550</u>	<u>2,859,292</u>	<u>2,895,129</u>	<u>2,895,129</u>
EXPENDITURES:					
Personal Services	2,366,542	2,249,110	2,245,357	2,274,841	2,341,749
Supplies & Materials	76,112	92,150	76,832	101,950	101,950
Other Services & Charges	386,580	461,760	405,917	493,085	477,119
Repair & Maintenance	36,778	52,915	53,215	52,300	52,300
Allocated Expenditures	23,505	26,910	23,537	23,535	23,535
Capital Outlay	29,764	10,151	10,896	22,000	22,000
Operating Transfer Out					
TOTAL EXPENDITURES	<u>2,919,281</u>	<u>2,892,996</u>	<u>2,815,754</u>	<u>2,967,711</u>	<u>3,018,653</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					3.95%
INCREASE (DECREASE) TO FUND BALANCE	(17,470)	(61,446)	43,538	(72,582)	(123,524)
FUND BALANCE, JANUARY 1	255,510	238,040	238,040	281,578	281,578
FUND BALANCE, DECEMBER 31	238,040	176,594	281,578	208,996	158,054

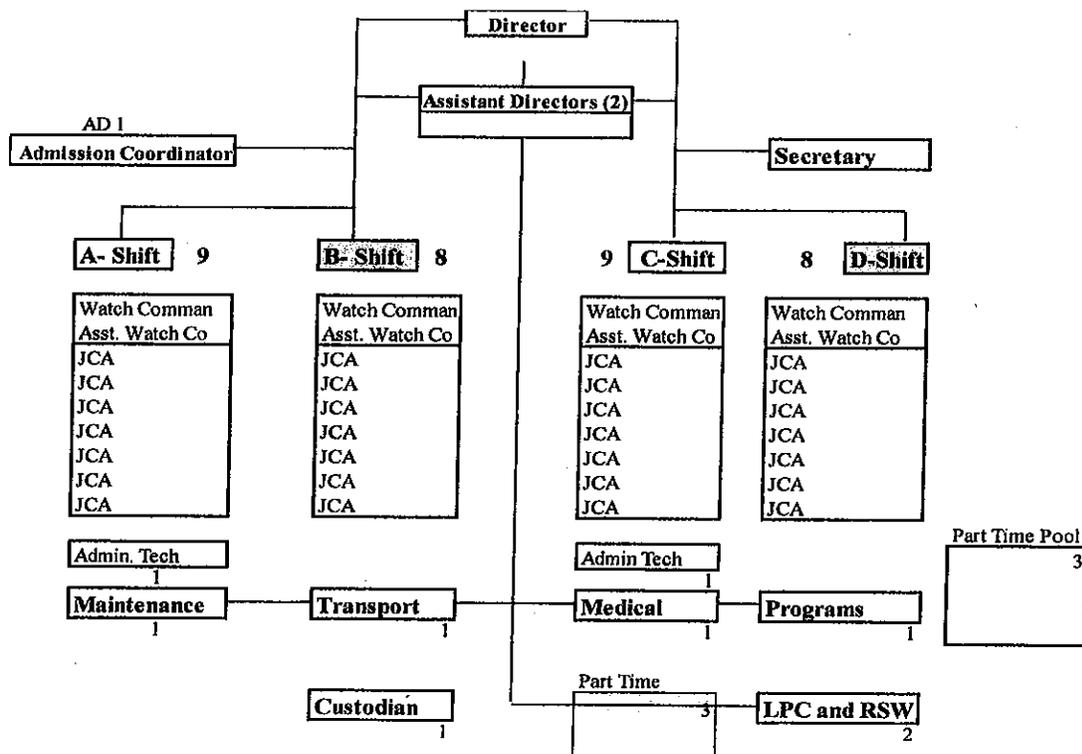
BUDGET HIGHLIGHTS

- Ad valorem taxes are levied 20 years through a .98-mill tax approved by voters on July 18, 1998 (1998 – 2017) and .96 mills through special state legislation (R.S. 15:1099).
 - \$1,475,681 is proposed for 2012, approved.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$110,000 for 2012, approved.
- General Fund Supplement, \$1,248,348, approved.
- Capital: - Approved.
 - 1- Jeep Cherokee, \$22,000 (replace 1999 pool vehicle with miles in excess of 85,000 miles).
- Personnel: - Approved.
 - Add 1 Licensed Professional Counselor, Grade 209.
- Major Expenses: - Approved.
 - Monitor- U.S. Department of Justice Mandate.

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Juvenile Detention Director	1	1	1	1	I	64,650	80,812	97,788
Asst. Dir./Juvenile Detention	2	2	2	2	211	56,109	71,539	87,415
Registered Nurse Supv	1	1	1	1	211	56,109	71,539	87,415
Licensed Professional Conselor	0	0	0	1	209	46,371	59,123	72,244
Social Worker	1	1	1	1	208	42,542	54,241	66,279
Juvenile Prog. Coordinator	1	1	1	1	208	42,542	54,241	66,279
Watch Commander	4	4	4	4	108	31,489	40,149	49,059
Asst. Watch Commander	4	4	4	4	106	25,790	32,882	40,179
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Facilities Maint Tech	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Juvenile Care Associate	26	22	26	26	104	21,509	27,424	33,511
TOTAL FULL-TIME	44	40	44	45				
L.P. Nurse	3	3	3	3	107	14,185	18,085	22,099
EMT	2	2	2	2	107	14,185	18,085	22,099
Juvenile Care Associate	2	3	2	2	104	10,755	13,712	16,756
Facilities Maintenance Assistant	1	0	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	8	8	8	8				
TOTAL	52	48	52	53				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner's education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Jail is in charge of the care, custody and control of all inmates. The Jail employee's and the Medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical Department has 12 full time nurses, 2 part-time nurses, 1 medical administrator, 2 medical physicians and 1 psychiatrist. Primary medical and psychiatric care is provided on-site. Inmates attend outpatient clinics to receive specialty services such as dental, optical and/or complex radiology. Routine laboratory and radiology services are performed by the Terrebonne Parish Criminal Justice Complex Medical Staff. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and ten percent (10%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. There is also a large commercial kitchen which prepares the meals for all inmates in the facility. The GED program gives inmates a chance to get their education prior to being released back into society.

2010-2011 ACCOMPLISHMENTS

- ✓ Maintained high level of inmate care, custody and control
- ✓ Provided a GED program for education of inmates
- ✓ Provide a safer work place for inmates and staff
- ✓ Received Substance Abuse Program certification, which inmates can receive good time credit
- ✓ Completed major plumbing renovation project
- ✓ Established prayer and receiving of sacrament nights
- ✓ Provided inmates with timely and appropriate medical screening and care
- ✓ Reduction of cost in medication therapy
- ✓ Participating in Tele Medicine with LSU Medical for specialty appointments

2012 GOALS AND OBJECTIVES

- Continue formal agreement between TPCG and TPSO for the management of the jail operations and to reduce the funding burden on the TPCG
- Continue to utilize generic prescription drugs whenever possible to reduce costs
- Continue to offer educational programs for inmates
- Continue to offer substance abuse programs along with AA meetings to inmates
- Continue to provide in-house psychiatric services at the facility
- Increase Tele Medicine participation for specialty appointments
- Continue to provide quality healthcare to inmates
- Continue inmate co-pay plan to offset operating costs
- Work collectively with TPCG to maintain aging facility
- Continue to reduce recidivism

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
Demand/Workload	Number of physicians at Adult Facility	3	3	3
	Number of medical support staff at Adult Facility	12	12	14
	Number of adult detainees provided with medical services	18,990	24,696	25,000
	Number of educational sessions/presentations for prisoners	3 per wk	3 per wk	3 per wk
Efficiency & Effectiveness	Percent of prisoners attending educational sessions	3%	3%	3%
	Number of adult prisoners obtaining diploma or equivalent (GED)	8	8	12
	Number of inmates seen per month at Adult Facility	1,884	2,058	2,100
	Number of inmates rescheduled per month (For Doctor referral) at Adult Facility	1,884	1,719	1,750
	Number of in-house radiological procedures performed at Adult Facility	270	220	250
	Number of physical examinations performed at Adult Facility	3,970	4,241	4,300
	Number of x-rays done in-house at the Adult Facility	270	220	250

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	714,286	587,375	580,000	587,375	587,375
Charges for Services	14,853	15,000	40,000	15,000	15,000
Miscellaneous Revenue	3,756	1,000	585	100	100
Operating Transfers In	<u>2,800,000</u>	<u>2,660,000</u>	<u>2,660,000</u>	<u>2,660,000</u>	<u>2,660,000</u>
TOTAL REVENUES	<u>3,532,895</u>	<u>3,263,375</u>	<u>3,280,585</u>	<u>3,262,475</u>	<u>3,262,475</u>
EXPENDITURES:					
Parish Prisoners	2,146,822	2,749,065	2,540,585	2,502,935	2,502,935
Prisoners Medical Department	1,093,328	1,142,118	1,101,465	1,200,641	1,200,641
Operating Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>400,000</u>	<u>400,000</u>
TOTAL EXPENDITURES	<u>3,240,150</u>	<u>3,891,183</u>	<u>3,642,050</u>	<u>4,103,576</u>	<u>4,103,576</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-4.82%
INCREASE (DECREASE) TO FUND BALANCE					
	292,745	(627,808)	(361,465)	(841,101)	(841,101)
FUND BALANCE, JANUARY 1					
	950,290	1,243,035	1,243,035	881,570	881,570
FUND BALANCE, DECEMBER 31					
	1,243,035	615,227	881,570	40,469	40,469

BUDGET HIGHLIGHTS

- In October 1991, an agreement between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail. Each year the Sheriff pays to the Parish the first \$25,000 of all funds received under the Department of Corrections and one-half of all said funds for the remainder of the year. (Reference: Resolution No. 91-454). For 2012, the Parish is estimating to receive \$587,375 from the Sheriff of Terrebonne, approved.
- General Fund Supplement, \$2,660,000, approved.
- \$400,000 is being transferred to Capital Projects Control Fund to be put towards roof replacement of the Parish Jail, approved.

203-201 PARISH PRISONERS FUND - PARISH PRISONERS

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
EXPENDITURES:					
Personal Services	196,159	241,435	173,343	232,442	232,442
Supplies & Materials	188,540	226,275	209,554	211,650	211,650
Other Services & Charges	1,468,637	1,468,910	1,345,129	1,471,338	1,471,338
Repair & Maintenance	253,266	185,650	185,650	210,350	210,350
Allocated Expenditures	27,119	26,930	27,044	27,000	27,000
Capital Outlay	13,101	599,865	599,865	350,155	350,155
TOTAL EXPENDITURES	<u>2,146,822</u>	<u>2,749,065</u>	<u>2,540,585</u>	<u>2,502,935</u>	<u>2,502,935</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.17%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected costs for 2012 are \$739,675, which is based on an average prison population of 657, approved.
- Capital: - Approved.
 - 1 - Chiller, \$180,000
 - Major Plumbing Remodeling, \$125,000
 - 1 - Washer, \$15,216
 - 1 - Dryer, \$6,375
 - 1 - Mower, \$13,564
 - 1 - Man Lift, \$10,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GED Instructor/Counselor	1	1	1	1	208	42,542	54,241	66,279
Operations Supervisor	1	1	1	1	109	35,268	44,967	54,946
Facilities Maint Tech	1	0	1	1	106	25,790	32,882	40,179
Facilities Maint. Asst	1	1	1	1	101	16,609	21,177	25,876
TOTAL	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>				

203-202 PARISH PRISONERS FUND - PRISONERS MEDICAL DEPARTMENT

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
EXPENDITURES:					
Personal Services	733,729	733,818	707,091	763,257	763,257
Supplies & Materials	140,369	198,300	144,220	191,660	191,660
Other Services & Charges	219,230	200,359	240,513	215,724	215,724
Capital Outlay	0	9,641	9,641	30,000	30,000
TOTAL EXPENDITURES	1,093,328	1,142,118	1,101,465	1,200,641	1,200,641
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.37%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians care at \$75,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2012 at \$143,820, approved.
- Personnel: - Approved.
 - Add 1 - Part-time EMT, Grade 107
- Capital: - Approved.
 - 1 - Tele-Medicine System, \$30,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Administrator	1	1	1	1	211	56,109	71,539	87,415
Registered Nurse	1	1	1	1	209	46,371	59,123	72,244
L.P. Nurse	2	2	2	2	206	35,807	45,654	55,786
E.M.T.	8	7	8	8	107	28,369	36,170	44,197
TOTAL FULL-TIME	12	11	12	12				
E.M.T.	1	1	2	2	107	14,185	18,085	22,099
TOTAL PART-TIME	1	1	2	2				
TOTAL	13	12	14	14				

204 PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessment	10,768,099	9,841,050	10,535,838	10,325,350	10,325,350
Licenses & Permits	1,050,462	1,032,430	1,110,954	1,086,300	1,086,300
Intergovernmental	1,557,070	1,094,112	1,047,024	978,420	978,420
Charges for Services	144,210	134,000	133,099	130,000	130,000
Fines & Forfeitures	178,956	161,000	159,133	157,200	157,200
Miscellaneous Revenue	35,330	50,000	29,170	30,000	30,000
Other Revenue	97,536	38,000	64,015	40,000	40,000
Operating Transfers In	0	0	0	1,800,000	1,800,000
TOTAL REVENUES	13,831,663	12,350,592	13,079,233	14,547,270	14,547,270
EXPENDITURES:					
General -Other	662,793	652,865	681,500	688,400	688,400
Police	8,576,154	8,353,545	8,354,066	8,846,447	8,846,447
Multi Juris Task Force	35,896	47,542	56,332	0	0
Fire-Urban	6,392,899	6,052,500	6,163,920	5,820,893	5,820,893
Operating Transfers Out	517,721	517,750	517,750	516,764	516,764
TOTAL EXPENDITURES	16,185,463	15,624,202	15,773,568	15,872,504	15,872,504
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					1.65%
INCREASE (DECREASE) TO	(2,353,800)	(3,273,610)	(2,694,335)	(1,325,234)	(1,325,234)
FUND BALANCE, JANUARY 1	7,721,864	5,368,064	5,368,064	2,673,729	2,673,729
FUND BALANCE, DECEMBER 31	5,368,064	2,094,454	2,673,729	1,348,495	1,348,495

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2011 in the amount of \$3,664,850 from the levy of 6.75 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, (2009 – 2018), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$6,589,000 in 2012, approved.
- Insurance occupational licenses collected in the City of Houma are projected to collect \$850,000, approved.
- Occupational Licenses (50% collected in the City), \$185,000, approved.
- Court fines are proposed at \$150,000, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

2010-2011 ACCOMPLISHMENTS

- ✓ Expanded Community Policing by increasing Neighborhood Watch groups to nineteen; participation in the National Night Out Against Crime; participating with other local law enforcement in an Anti Drug Campaign through education and advertisement; incorporating McGruff into presentations at schools; establishing programs for Houma's youth such as Teen CIRT.
- ✓ Established Operation Walk and Talk, whereas crime patterns and trends are analyzed (CompStat), and brochures created that contain safety tips. The brochures are then distributed to residents of the identified area. Thus far over 6,000 brochures have been distributed.
- ✓ Conducted several operations such as, juvenile roundups, domestic violence roundups, warrant execution roundups, bar checks, prostitution stings and operations (JUDE) targeting the sale of alcoholic beverages to underage persons.
- ✓ Added a certified physical fitness instructor to the Training Division to increase physical and mental well-being of officers, and decrease department liability and officer sick time.
- ✓ Established with other local law enforcement agencies, Bayou Region Crime Stoppers (an invaluable tool used in the identification and apprehension of violent criminals).
- ✓ Established a Water Patrol Division to patrol areas within the City of Houma accessible by waterway, rescue stranded boaters, and respond to crisis on the water.
- ✓ Procured equipment to further aid officers in the performance of their duties, such as a boat for the Water Patrol Division; a recruitment car for the Recruiting Division; 4-Wheelers to be used in severe weather situations and for access to areas not accessible by car or truck for the Special Operations Division.
- ✓ Encouraging employees to become more involved in community projects, such as The Cleanest City Contest (employees chose the Barataria/Central Avenue Bridge to clean and beautify) and Keep Terrebonne Beautiful (employees chose the Special Operations Division office (old South Houma Fire Station) and Jim Bowie Park).
- ✓ Established an Eastside Substation to provide citizens and visitors of the eastside of Houma increased police presence and protection.
- ✓ Revised department programs and operations (i.e. Field Training Officer program; Hurricane Preparedness; Mardi Gras) to keep current with practices and technology to protect the citizens and visitors to the City of Houma.

2012 GOALS AND OBJECTIVES

- To provide citizens and visitors with highly trained officers and to reduce liability to the department by:
 - Providing officers with quarterly firearms training.
 - Providing more training on employee safety issues.
 - Providing physical fitness training to employees.
 - Providing more in-house training opportunities.
 - Providing training to other law enforcement agencies in exchange for training.
- To reduce criminal activity through proactive and community policing by:
 - Conducting quarterly round-ups and operations (juvenile; tobacco; warrant; prostitution; bar check; juvenile underage drinking enforcement (JUDE); domestic violence; DWI and seat belt checkpoints).
 - Identifying criminal patterns and trends through crime analysis (CompStat)
 - Conducting Operation Walk and Talk in areas identified through crime analysis as having patterns or trends.
 - Conducting bicycle patrols in concentrated areas, such as downtown and the boardwalk.
 - Conducting boat patrols in areas accessible by city waterways.
 - Increasing the Neighborhood Watch program by 2 groups, and continuing to mandate officer participation at meetings.

2012 GOALS AND OBJECTIVES (Continued)

- Increasing the Neighborhood Watch program by 2 groups, and continuing to mandate officer participation at meetings.
- Conducting ATV patrols in areas not accessible by car or truck.
- Distributing educational materials to the public, to better equip citizens in the prevention of crime.
- Improving community relations through educational presentations at schools and organizations.
- Assigning an officer to the Downtown Houma area to enforce laws (criminal and parking).
- To improve, maintain and expand on current technology utilized by the police department to aid in the apprehension and prosecution of suspects, and employee safety by:
 - Improving and/or expanding current communications equipment (telephones; radio).
 - Identifying radio weak spots to provide better communications between headquarters and officers in the field.
 - Expanding the Wireless project to include the Communications (Dispatch) Division.
 - Installing an additional (20) twenty cameras in neighborhoods throughout the City, which will be monitored 24 hours a day by the Communications (Dispatch) Division.
 - Increasing radio communications security by going to an Encrypted System.
 - Establishing radio communications with local hospitals.
- To provide citizens with resources to prevent crimes and to anonymously report criminal activity by:
 - Encouraging and providing citizens with the means to report criminal activity through Bayou Region Crime Stoppers.
 - Informing citizen of criminal activity through Operations Walk and Talk, news releases, participation in The Beat and having the media ride with officers during operations.
 - Anti Drug Billboards
 - Displaying resources on the department's webpage.
 - Reporting crime statistics and presenting prevention tips to Neighborhood Watch groups.
 - Posting Houma's Most Wanted in the media and social networking.
- To provide citizens with professional services and greater accountability through quality control by:
 - Placing random calls to victims and citizen to evaluate officer performance.
 - Conducting random reviews of supervisor performance.
 - Computerized management of calls for service from start to finish on all complaints made to the department.
- To provide unity between employees and the community by:
 - Encouraging employee participation in the Red Ribbon project.
 - Encouraging employee participation in Teen CIRT.
 - Encouraging employee participation in City Beautification projects, such as Cleanest City; Keep Terrebonne Beautiful; Kaboom Build.
 - Participating in the National Night Out Against Crime.
- To provide citizens with accountability and fiscal responsibility of the department's budget by:
 - Appointing a budget review committee to conduct quarterly reviews.
- To reduce department liability, increase employee productivity and improve employee safety by:
 - Making safety a priority through constant showing of safety videos in employee common area.
 - Purchasing GPS units for the detective bureau.
 - Providing employees with a departmental physical fitness program.
- To improve employee morale and provide employees with a clear and concise policy and procedures by :
 - Providing employees with access to policy and procedure through an online program.
 - Providing employees with continuous training on policy and procedure.
 - Committee review and updating of the entire policy and procedure manual.
- To ensure citizens have uninterrupted police services in foul weather conditions (hurricanes; tornados, etc.) by:
 - Installing window hardening to existing windows at headquarters.
 - Upgrading the roof at headquarters to sustain hurricane conditions.
 - Providing training for employees on hurricane preparedness.
 - Improving the department's hurricane plan.
 - Securing funds through grants to purchase life vest for all employees.

204-211 PUBLIC SAFETY FUND - POLICE

Demand/Workload	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
	Number of arrest (including summons)	2,486	2,536	2,587
	Number of complaints dispatched	30,581	31,192	31,815
	Number of vehicular accident reports processed	1,646	1,611	1,577
Efficiency & Effectiveness	Number of new-hires completing or completed POST training academy	8	4	4
	Number of officers qualifying in weapons training	68	72	77
	Number of new vehicles ordered and received	8	4	6
	Number of Violent Crimes	258	252	246
	Number of Property Crimes	1,577	1,545	1,514
	Number of Neighborhood Watch Groups	18	20	22

Demand/Workload	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
	Number meters read/maintained per month	367	367	367
Efficiency & Effectiveness	Number of parking tickets issued	1,388	1,415	1,444
	Amount collected in parking meter revenue	\$70,646	\$70,000	\$70,000
	Amount paid in parking meter fines	\$5,815	\$2,600	\$5,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	6,983,987	6,965,684	6,969,792	7,236,882	7,236,882
Supplies and Materials	305,062	316,102	325,458	326,102	326,102
Other Services and Charges	759,600	809,446	796,503	872,344	872,344
Repair and Maintenance	94,043	103,700	103,700	103,700	103,700
Capital Outlay	433,462	158,613	158,613	307,419	307,419
TOTAL EXPENDITURES	8,576,154	8,353,545	8,354,066	8,846,447	8,846,447
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					4.20%

BUDGET HIGHLIGHTS

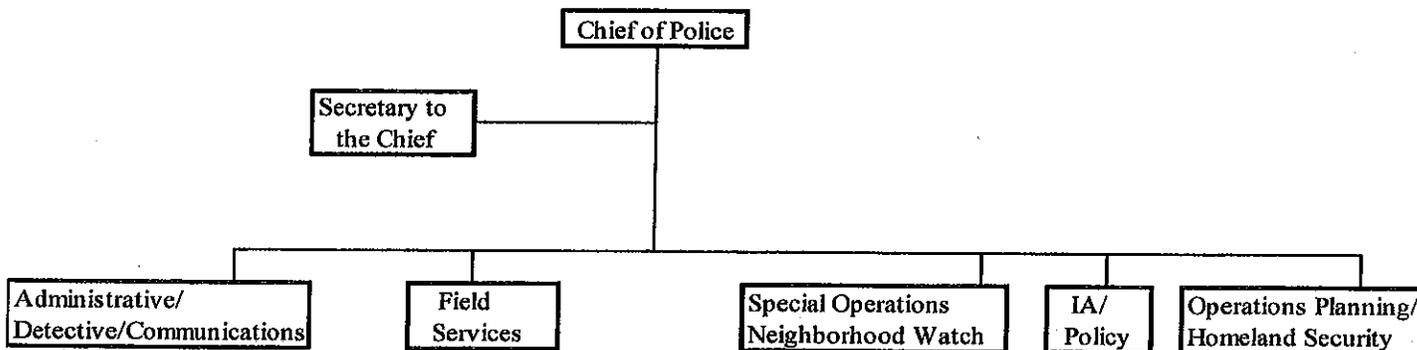
- The City of Houma Police Pension and Relief Plan has sufficient cash and investments to fund the pension benefits until the last payment scheduled August 2012, approved.
- Capital: - Approved.
 - 6- Vehicles (fully equipped), \$217,419
 - Furniture & Fixtures for Substation, \$10,000
 - Replacement of portables-rebanding, \$60,000
 - 4- Desktop computers, \$10,000
 - New wiring for police building, \$10,000

BUDGET HIGHLIGHTS (Continued)

- The Parish has been notified of a substantial increase in the Municipal Police Employee's Retirement: - Approved.
 2011-12 26.50% (updated 6/28/2011)
 2012-13 31.00%
 2013-14 31.50%
 2014-15 33.50%
 2015-16 35.00%
 2016-17 35.25%
 2017-18 32.00%
- Public Safety Program, \$100,000 (District 2), approved.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Police Chief	1	1	1	1	P-6	71,997	93,596	115,534
Police Captain	3	3	3	3	P-5	48,144	62,587	77,257
Police Lieutenant	8	8	8	8	P-4	42,118	54,754	67,588
Police Sergeant	11	11	11	11	P-3	38,592	50,170	61,929
Mech Weed-Seed Prog Dir.	1	1	1	1	P-3	38,592	50,171	61,929
Police Officer-1st Class	59	55	59	59	P-2	33,462	43,500	53,696
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Dispatcher	12	12	12	12	105	23,445	29,893	36,527
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Admin Tech II	2	2	2	2	102	18,104	23,083	28,205
TOTAL FULL-TIME	100	96	100	100				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed. The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

2010-2011 ACCOMPLISHMENTS

- ✓ All suppression personnel maintained training for medical First Responder Level.
- ✓ Continued providing medical and injury accident emergency response.
- ✓ Continued to install smoke alarms and fire extinguishers in residences.
- ✓ Conducted thirty-eight (38) school presentations to speak on “Learn Not to Burn” curriculum.
- ✓ Conducted twenty-four (24) public presentations to speak on issues of fire safety and community awareness.
- ✓ Acquired confined space rescue equipment from OEP.
- ✓ Awarded Fire Prevention grant in the amount of \$54,200.
- ✓ Updated Department Standard Operating Guidelines and Rules and Regulations.
- ✓ Replaced roof at East Houma Station.
- ✓ Rebuilt training tower at Training Field.
- ✓ Purchased new chassis and refurbished Air Truck.

2012 GOALS AND OBJECTIVES

- To continue to promote smoke alarm program and install smoke alarms in residences.
- Work to promote equity of fire service for the citizens of Terrebonne Parish and the City of Houma.
- Continue to work with other agencies to train and update Public Safety / Mutual Response to significant emergencies through pre-planning and NIMS-IS compliance.
- Enlarge North Houma Station for additional personnel working at station.
- Acquire Mobile Data Terminals (MDT) for all response units.
- To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and Education.
- To continue to strive for Class 2 PIAL Rating.
- To continue to provide public fire safety education classes to schools and public.
- To provide safety inspections to all businesses.
- Upgrade SCBA air masks.
- Remodel East Houma Station.
- Construct burn building at Training Field.

	PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
<i>Demand/Workload</i>	Number of education programs in schools	38	45	45
	Number of public presentations/programs	24	25	25
	Number of fire hydrants	1,518	1,518	1,518
	Total incidents requiring response	1,290	1,900	1,900
	Number of structure fires	49	50	50
	Number of non-structure fires	95	100	100
	Number of EMS incidents	639	1200	1200
	Number of hazardous materials incidents	65	50	50
	Number of other emergency/non-emergency dispatches	442	500	500
	Number of inspections	652	800	800
	Number of fires investigated	22	25	30
	Number of recruits trained	2	0	1
	Number of recruit training hours provided	1,072	0	620
	Number of in-service training hours provided	15,019	14,000	16,000
	Number of personnel trained in basic EMT	5	6	6
	Number of certified firefighters	55	55	55
	Number of certified driver operators	25	27	29
	Number of certified company officers	10	10	11
	Number of certified chief officers	1	1	1
	Number of personnel trained in CPR	47	53	54
Number of personnel trained as Medical First Responder	47	48	48	
Number of certified hazardous material responders	44	45	45	
Number of LSU and VFIS training hours	1,130	1,600	2,000	
Number of personnel hours of training per instructor (25 training personnel)	601	560	640	
Number of procedures developed/ revised	8	143	8	
<i>Efficiency & Effectiveness</i>	Dollar amount of firefighting apparatus repairs	\$14,781	\$26,000	\$20,000
	Dollar amount of vehicle repairs (cars/vans)	\$34,997	\$1,500	\$5,000
	Average response time to citizen inquiries (days)	2	2	2
	Average response time - fire calls/Engine co. (minutes)	4:15 Min.	4:06 Min.	4:00 Min.
	Average response time - EMS calls/ medic units (minutes)	4:14 Min.	4:24 Min.	4:00 Min.
	Average time to control all incidents (minutes)	28:28 Min.	29:06 Min.	27 Min.
	Number of people reached with educational programs in schools	2,655	3,000	3,000
	Number of people reached with public presentations/programs	2,623	2,800	2,800
	% of recruits completing academy training	100%	n/a	100%
	% of fire personnel receiving training	100%	100%	100%
	% of citizen inquiries resolved	100%	100%	100%
	% of fire hydrants maintained	100%	100%	100%

204-222 PUBLIC SAFETY FUND - FIRE

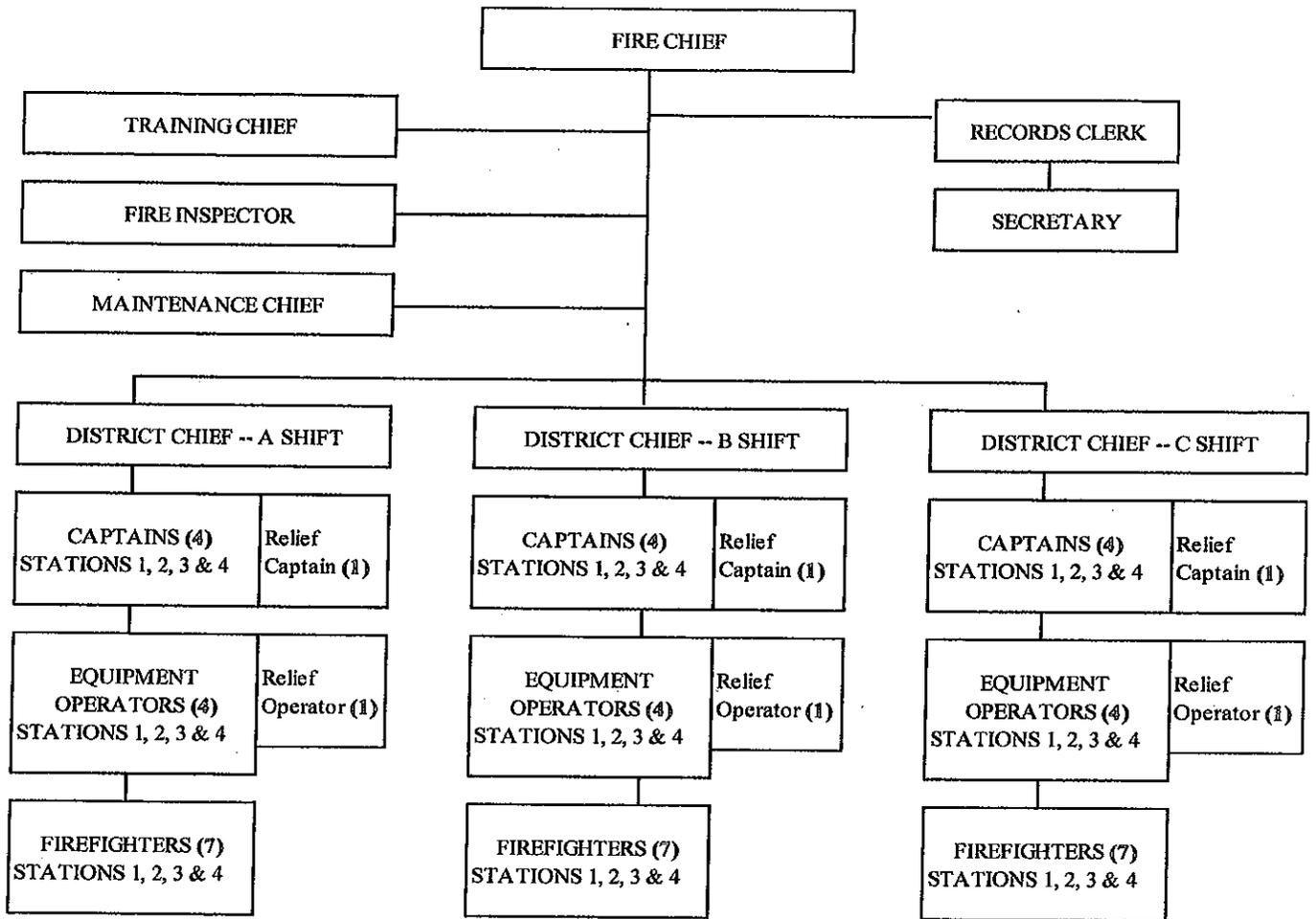
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	4,858,507	4,792,480	4,932,130	5,087,393	5,087,393
Supplies and Materials	119,124	193,780	187,362	182,000	182,000
Other Services and Charges	205,454	236,634	220,021	242,300	242,300
Repair and Maintenance	56,594	104,200	86,568	104,200	104,200
Capital Outlay	1,153,220	725,406	737,839	205,000	205,000
TOTAL EXPENDITURES	6,392,899	6,052,500	6,163,920	5,820,893	5,820,893
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.42%

BUDGET HIGHLIGHTS

- At the State Firefighters' Retirement board meeting of August 12, 2010, the following rates were adopted: - Approved.
 - 2011-12 23.25% (updated 6/29/2011)
 - 2013 24.8%
 - 2014 29.3%
 - 2015 32.0%
- Capital: - Approved.
 - o Training Field Burn Building, \$20,000
 - o Annual Set Aside for Fire Trucks, \$100,000
 - o Communication Equipment-Radios, \$60,000
 - o Bunker Gear, \$25,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	3	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	15	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	21	20	21	21	F-1	26,067	33,887	41,830
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	60	59	60	60				
Volunteer Firemen	0	0	0		N/A	****	****	****
TOTAL PART-TIME	0	0	0	0				
TOTAL	60	59	60	60				



205 NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish playgrounds and facilities not managed or funded by Recreation Districts 1 through 11. This includes 19 parks and playgrounds, the Municipal Auditorium and Dumas Auditorium. Maintenance for parks and playgrounds are under the Recreation Department management. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings.

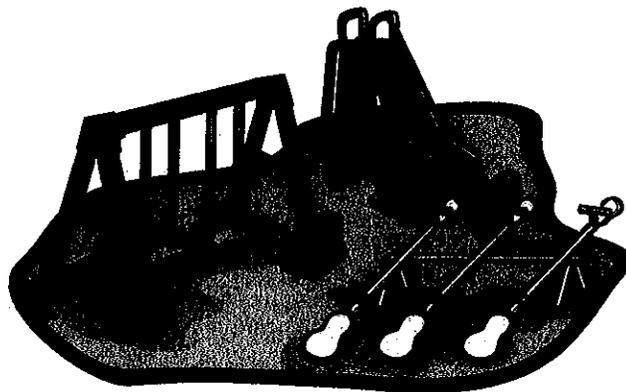
2010-2011 ACCOMPLISHMENTS

- ✓ Maintained trash removal through a contractor.
- ✓ Maintained grass cutting through a contractor.
- ✓ Completed maintenance and repaired equipment at various parks.

2012 GOALS AND OBJECTIVES

- To provide positive play opportunities to the youth and teens of our community through wholesome and well-rounded programs and recreational venues.
- To closely monitor our parks and facilities to ensure a safe and clean environment for the resident users.
- To work with the Parish administration and other Parish departments to help achieve the Parish's goals.
- To upgrade worn park equipment.
- To paint park equipment in need of paint.
- Continue inspections and maintenance of the parks as needed.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of playgrounds maintained	19	19	19
Number of buildings maintained	3	3	3
Number of playgrounds to be upgraded	0	0	0
Number of playground upgrades completed	0	0	0
Dollar amount of cost for parks operation/maintenance (w/o capital)	\$210,036	\$201,991	\$193,920



205 NON-DISTRICT RECREATION

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Intergovernmental	96,214	0	0	0	0
Charges for Services	54,430	40,000	35,942	37,000	37,000
Miscellaneous Revenue	722	500	299	50	50
Operating Transfers In	<u>454,500</u>	<u>431,775</u>	<u>431,776</u>	<u>400,000</u>	<u>400,000</u>
TOTAL REVENUES	<u>716,866</u>	<u>583,275</u>	<u>579,017</u>	<u>548,050</u>	<u>548,050</u>
EXPENDITURES:					
Auditoriums	272,177	679,518	677,364	239,377	239,377
General-Other	34,262	39,385	34,250	34,250	34,250
Parks & Grounds	210,036	232,534	254,025	193,920	193,920
Grand Bois Park	<u>63,837</u>	<u>149,843</u>	<u>148,277</u>	<u>82,666</u>	<u>82,666</u>
TOTAL EXPENDITURES	<u>580,312</u>	<u>1,101,280</u>	<u>1,113,916</u>	<u>550,213</u>	<u>550,213</u>
% CHANGE OVER PRIOR YEAR					-50.04%
INCREASE (DECREASE) TO FUND BALANCE	136,554	(518,005)	(534,899)	(2,163)	(2,163)
FUND BALANCE, JANUARY 1	668,821	805,375	805,375	270,476	270,476
FUND BALANCE, DECEMBER 31	805,375	287,370	270,476	268,313	268,313

BUDGET HIGHLIGHTS

- General Fund transfer is \$400,000 for 2012, decrease of \$31,775, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

2010-2011 ACCOMPLISHMENTS

- ✓ Completed ADA Restroom improvements to the Dumas Auditorium.
- ✓ Painted the entire interior area of the Dumas Auditorium
- ✓ Dumas – Replaced and improved existing lighting systems, as well as, all emergency lighting fixtures.
- ✓ Dumas – Removed old curtains and replaced with commercial grade aluminum blinds. Installed frosted tint to front entrance glass doors.
- ✓ Began the ADA Restroom improvements to the Municipal Auditorium.

2012 GOALS AND OBJECTIVES

- Revamp the contract to better inform deadline dates
- Create a brochure to inform the public what is permissible and prohibited at the Dumas and Municipal Auditoriums. Due to the age of both facilities we have to be more proactive.
- Continue to provide a facility that is in a high state of readiness for government usage as well as the public for various parties, meetings and banquets.
- Complete ADA Restroom improvements to the Municipal Auditorium.
- Complete painting the entire interior area of the Municipal Auditorium.
- Install commercial grade aluminum blinds to all windows.
- Install frosted tint to interior glass doors.
- Complete improvements to the main lobby entrance.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
Demand/Workload	Number of events held at Dumas Auditorium	19	30**	40
	Number of events held at Municipal Auditorium	64	57**	65
Effectiveness & Efficiency	Percent of ADA Improvements at both Municipal and Dumas Auditorium	20%	100%	100%
	Replacement of Chill Water lines at Municipal Auditorium	0%	100%	100%
	Replace interior lighting for municipal	0%	100%	100%
	Pressure wash and paint exterior areas of both Dumas and Municipal Auditoriums	N/A	100%	100%
	Dollar amount collected for use of Dumas Auditorium	\$4,810	\$2,200**	\$3,000
	Dollar amount collected for use of Municipal Auditorium	\$32,267	\$18,500**	\$25,000

**The number of events and dollar amount collected in 2011 will be down due to each facility being renovated. The numbers will go back up in 2012.

205-196 NON-DISTRICT RECREATION - AUDITORIUMS

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	136,363	124,411	129,950	125,521	125,521
Supplies and Materials	10,798	9,850	8,196	9,810	9,810
Other Services and Charges	102,618	84,746	78,707	84,746	84,746
Repair and Maintenance	3,306	19,300	19,300	19,300	19,300
Capital Outlay	19,092	441,211	441,211	0	0
TOTAL EXPENDITURES	272,177	679,518	677,364	239,377	239,377
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.45%

BUDGET HIGHLIGHTS

- Rental fees are expected to generate \$24,500 in 2012, approved.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	2	2	2	2	101	16,609	21,177	25,876
TOTAL	2	2	2	2				

205-501 NON-DISTRICT RECREATION - PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Eight parks are maintained:

- Coteau Park
- Mandalay Park
- Mulberry Park
- Presque Isle Park
- Rozand Memorial Park
- Southdown West Park/ Summerfield Park
- Grand Bois Park
- Valhi Park

2010-2011 ACCOMPLISHMENTS

- ✓ Maintained grass cutting through a contractor.
- ✓ Maintained park equipment at parks.
- ✓ Removed graffiti from various parks playground equipment.
- ✓ Replaced wooden fence boards.
- ✓ Replaced broken swings.
- ✓ Replaced broken playground equipment.

2012 GOALS AND OBJECTIVES

- To continue to maintain all parish parks and to make sure all playground equipment passes all safety inspections.
- To continue to work with the Recreation Districts in 2011 in transferring the parks left in the department.

PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
Number of parish parks maintained	8	8	8
Number of playground safety inspections	4	6	6
% of parks and grounds yearly maintenance complete	100%	100%	100%
% of playground safety inspections completed	100%	100%	100%
Number of parish events barricades are used	20	20	20

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	15,637	15,300	15,637	15,637	15,637
Supplies & Materials	2,967	2,700	3,621	3,800	3,800
Other Services and Charges	170,925	132,537	150,763	152,483	152,483
Repair & Maintenance	15,536	25,363	26,970	17,000	17,000
Allocated Expenditures	4,971	4,600	5,000	5,000	5,000
Capital Outlay	0	52,034	52,034	0	0
TOTAL EXPENDITURES	210,036	232,534	254,025	193,920	193,920
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND ALLOCATIONS					7.40%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$120,000 in 2012, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Grand Bois Park, located in at 470 Bourg-Larose Hwy in Bourg, Louisiana, accommodates individual or group campers and many recreation activities. This Park also can accommodate recreation vehicles. The park is maintained by a resident caretaker and is under the direction of the Recreations Department.

2010-2010 ACCOMPLISHMENTS

- ✓ Removed debris and discarded items by campers.
- ✓ Continued to maintain park.
- ✓ Removed damaged equipment shed.

2012 GOALS AND OBJECTIVES

- To continue to provide the upkeep of the park.
- To provide a large lighted, secured area for camping and recreational activities for the public.
- To provide a park area for meetings and celebrations for the residents of Terrebonne Parish.
- Add playground equipment.
- Replace RV hook-up pedals.
- Replace pavilion roof.
- Continue allowing park ranger to get fuel.
- Replace equipment shed.
- Replace pavilion
- Replace ticket booth.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of custodial man hours for upkeep of park	1,000	1,000	1,000
Number of special events held at Grand Bois Park	3	3	4
Dollar amount of cost for upkeep of Grand Bois Park, before capital	\$56,863	\$24,868	\$27,700
Number of campers using Grand Bois Park	40+	50+	100+
Campsite revenues generated	\$16,503	\$9,657	\$12,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	11,867	12,896	12,666	12,966	12,966
Supplies & Materials	2,911	3,300	2,996	3,450	3,450
Other Services and Charges	28,740	36,250	34,535	38,550	38,550
Repair & Maintenance	13,345	24,000	24,683	27,700	27,700
Capital Outlay	6,974	73,397	73,397	0	0
TOTAL EXPENDITURES	63,837	149,843	148,277	82,666	82,666
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					8.14%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Facilities Maintenance Assistant	1	1	1	1	101	16,609	21,177	25,876
TOTAL	1	1	1	1				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parish wide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff.

The Terrebonne Parish City Marshal presently appoints twelve deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property, including garnishment of wages, executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

2010-2011 ACCOMPLISHMENTS

- ✓ The Marshal's Office is continuing its training program with the Lafourche Parish Sheriff's Department P.O.S.T. Training Academy.

2012 GOALS AND OBJECTIVES

- To continue to provide efficient services to the Court in a professional manner and to the business community that utilizes our services.
- To take advantage of training programs and maintain a good safety record.
- To maintain an aggressive attitude in the serving of the legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
Demand/Workload	Total number of deputy marshals	12	12	12
	Total number of court sessions (adult)	285	285	285
	Total number of court sessions (juvenile)	355	425	425
	Total number of bench warrants	5,000	5,500	5,500
	Total number of civil papers	6,000	6,700	6,700
	Total number of adult subpoenas	1,110	2,000	2,000
	Total number of juvenile summons	4,000	5,000	5,500
	Total number of Marshal sales and settlements	25	25	30
	Total number of seizures	35	35	40
	Total number of garnishments accounts	2,500	3,200	3,500
Efficiency & Effectiveness	Total number of writs of possession	120	155	160
	% of civil papers processed served and completed	90%	90%	90%
	Total amount of bench warrants cleared	1,350	1,350	1,400
	Total criminal fees collected	\$90,000	\$95,000	\$100,000
	Total amount of fines collected per warrants	\$105,000	\$105,000	\$105,000
	Total amount of civil fees collected	\$110,000	\$110,000	\$110,000

209 MARSHAL'S FUND

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	41,247	48,000	48,000	48,000	48,000
Fines & Forfeitures	294,044	261,000	271,882	263,000	263,000
Miscellaneous Revenue	745	0	0	0	0
Other Revenue	3,746	0	0	0	0
Operating Transfers In	<u>524,256</u>	<u>498,043</u>	<u>498,043</u>	<u>498,043</u>	<u>498,043</u>
TOTAL REVENUES	<u>864,038</u>	<u>807,043</u>	<u>817,925</u>	<u>809,043</u>	<u>809,043</u>
EXPENDITURES:					
Personal Services	652,684	691,710	661,328	711,565	711,565
Supplies & Materials	23,557	34,600	33,305	36,300	36,300
Other Services & Charges	94,400	92,044	134,275	91,558	91,558
Repair & Maintenance	4,193	11,600	11,612	11,600	11,600
Allocated Expenditures	7,010	6,875	7,025	7,025	7,025
Capital Outlay	<u>27,190</u>	<u>41,836</u>	<u>42,136</u>	<u>40,000</u>	<u>40,000</u>
TOTAL EXPENDITURES	<u>809,034</u>	<u>878,665</u>	<u>889,681</u>	<u>898,048</u>	<u>898,048</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.54%
INCREASE (DECREASE) TO FUND BALANCE					
	55,004	(71,622)	(71,756)	(89,005)	(89,005)
FUND BALANCE, JANUARY 1	218,177	273,181	273,181	201,425	201,425
FUND BALANCE, DECEMBER 31	273,181	201,559	201,425	112,420	112,420

BUDGET HIGHLIGHTS

- The revenue generated from fines and forfeitures is estimated to be \$263,000 in 2012, approved.
- The General Fund supplements this fund, \$498,043, approved.
- Capital: - Approved.
 - 2 - full size sedans, \$40,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshall	1	1	1	1	N/A	****	****	****
Chief Deputy	1	1	1	1	N/A	****	****	****
Sergeant	1	1	1	1	N/A	****	****	****
Dep. Marshall Secretary	1	1	1	1	N/A	****	****	****
Deputy	8	8	8	8	N/A	****	****	****
Deputy Clerk II	1	1	1	1	N/A	****	****	****
TOTAL	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>				

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	500,000	250,000	250,000	250,000	250,000
Miscellaneous Revenue	5,402	5,000	0	0	0
TOTAL REVENUES	505,402	255,000	250,000	250,000	250,000
EXPENDITURES:					
General - Other	0	0	0	0	0
Operating Transfers Out	500,000	250,000	250,000	250,000	250,000
TOTAL EXPENDITURES	500,000	250,000	250,000	250,000	250,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT				0.00%	0.00%
INCREASE (DECREASE) TO FUND BALANCE					
	5,402	5,000	0	0	0
FUND BALANCE, JANUARY 1	195,722	201,124	201,124	201,124	201,124
FUND BALANCE, DECEMBER 31	201,124	206,124	201,124	201,124	201,124

BUDGET HIGHLIGHTS

- In 2012, the taxing jurisdictions will be proportionately charged \$250,000 for these estimated expenditures, approved.
- The \$250,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Consolidated Government, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, this account is funded by revenues collected via a Coastal Impact Certificate fee, as well as monies received from the U.S. Department of Commerce through the State of Louisiana's Department of Natural Resources for the continued implementation of the Terrebonne Parish Local Coastal Management Program. Its mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents. This office has a similar focus at the Parish level as the Governor's Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish's interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), and the Louisiana Department of Natural Resources (DNR), as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provided on-going support to the Emergency Operations Center during the State of Emergency declared as a result of the Deepwater Horizon explosion on April 20, 2010. The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources.

2010-2011 ACCOMPLISHMENTS

- ✓ Initiated implementation of Terrebonne Parish Comprehensive Plan for Coastal Restoration for Terrebonne Parish. Five priority projects have been submitted to state and federal competitive funding streams for consideration.
- ✓ Successful coordination and implementation of Christmas Tree Recycling Program to benefit the Mandalay National Wildlife Refuge in Terrebonne Parish.
- ✓ Received continued funding and positive performance review from the Louisiana Department of Natural Resources for local coastal zone management program implementation.
- ✓ Successfully advocated for funding of GIWW Bankline Stabilization Project through the CWPPRA Program.
- ✓ Continued implementation of policies and guidelines set forth in the Terrebonne Parish Strategic Plan for Coastal Restoration.
- ✓ 100% participation in DNR programs for Coastal Managers and in Regional Stakeholders Workshops conducted by the Office of Coastal Protection and Restoration for the 2012 Master Plan Revisions.
- ✓ Increased Parish representation and advocacy for coastal protection through strategic support of local coastal advocacy organizations and grass roots efforts.
- ✓ 100% participation in project selection site visits, as well as construction site visits.
- ✓ Increased efforts to educate area residents and students about the pressing need for comprehensive coastal protection, restoration and preservation, the department has participated in local television and radio talk shows, area festivals and special events as well as given presentations to students and local, regional and statewide chapters of area civic organizations.
- ✓ Increased efforts in securing grant funding for in-house restoration and protection efforts such as the Island Road Floating Island Planting Project in Council District 9.

2012 GOALS AND OBJECTIVES

- Continue implementation of projects identified in the Comprehensive Restoration Plan for Terrebonne Parish with the support of State, Federal and private partnerships, as well as appropriate interdepartmental Parish support.
- Continue to develop and submit project proposals suitable for funding as part of the NRDA process, as well as the Long Term Recovery effort for Gulf States. Actively engage stakeholders for broad based advocacy for those projects.
- Facilitate coordination and implementation of projects recommended for funding through the Coastal Impact Assistance Program.
- Develop and advocate project proposals for CWPPRA consistent with Parish priorities as articulated in the Parish Restoration Plan and the State's Master Plan for Coastal Protection and Restoration.
- Continue Parish participation in Christmas tree recycling Program.
- Increase partnerships with area Not-for-Profit Organizations and Non-Governmental Organizations to facilitate and increase on the ground restoration efforts such as vegetative plantings.
- Continue positive working relationships with State and Federal elected and appointed officials.
- To reduce and where possible, stop land loss by managing coastal use permits and coastal impact certificates; and by developing strategies policies which minimize the effects of land loss, erosion, subsidence and natural disasters.
- Continue efforts to educate the residents of Terrebonne Parish about our urgent need comprehensive coastal restoration and protection.
- Develop and initiate Wetlands Garden Education Program in cooperative Terrebonne Parish public & private schools.

PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
Number of public hearings attended	55	50	50
Number of education presentations	10	10	10
Number of presentations to civic organizations	11	10	10
Number of CZM and RAC meetings.	20	20	20
% of local participation in decision making processing of coastal zone issues	100%	100%	100%
Number of Restoration grants submitted (other than CZM)	5	5	5
Number of grants for Coastal Zone Management	2	2	2
% of funds secured from state to administer program	50%	50%	50%
Number of state concern permit applications	119	145	150
Number of local concern permit applications	6	16	20
Number of Parish Coastal Impact Certificates Issued	141	176	175
Number of Other Activities	16	25	25
Number of activities in wetlands	141	176	175

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	44,075	35,260	35,260	35,260	35,260
Charges for Services	1,064,270	1,027,843	1,086,796	100,000	100,000
Miscellaneous Revenue	878	2,000	1,170	1,000	1,000
Operating Transfers In	30,000	28,500	28,500	28,500	28,500
TOTAL REVENUES	1,139,223	1,093,603	1,151,726	164,760	164,760
EXPENDITURES:					
Personal Services	323,254	213,441	198,789	194,632	194,632
Supplies & Materials	15,225	14,450	9,944	14,750	14,750
Other Services & Charges	869,568	990,127	1,066,030	81,287	81,287
Repair & Maintenance	475	1,150	1,150	1,450	1,450
Capital Outlay	2,967	6,890	6,890	0	0
TOTAL EXPENDITURES	1,211,489	1,226,058	1,282,803	292,119	292,119
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-76.14%
INCREASE (DECREASE) TO FUND BALANCE	(72,266)	(132,455)	(131,077)	(127,359)	(127,359)
FUND BALANCE, JANUARY 1	355,651	283,385	283,385	152,308	152,308
FUND BALANCE, DECEMBER 31	283,385	150,930	152,308	24,949	24,949

BUDGET HIGHLIGHTS

- Coastal Impact Fees collections, \$100,000, approved.
- General Fund Supplement, \$28,500, 2012 used to fund: - Approved.
 - o Morganza Coalition, \$15,000
 - o Restore Retreat, \$13,500

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Dir	1	1	1	1	I	64,650	80,812	97,788
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
TOTAL	3	3	3	3				

250 PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	798,855	600,000	600,000	600,000	600,000
Miscellaneous Revenue	5,265	7,000	500	500	500
TOTAL REVENUES	804,120	607,000	600,500	600,500	600,500
EXPENDITURES:					
Other Services and Charges	80				
Repair & Maintenance	3,112,713	1,556,988	1,556,988	791,068	791,068
Capital Outlay	0	24,000	24,000	0	0
TOTAL EXPENDITURES	3,112,793	1,580,988	1,580,988	791,068	791,068
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-49.19%
INCREASE (DECREASE) TO FUND BALANCE	(2,308,673)	(973,988)	(980,488)	(190,568)	(190,568)
FUND BALANCE, JANUARY 1	3,479,729	1,171,056	1,171,056	190,568	190,568
FUND BALANCE, DECEMBER 31	1,171,056	197,068	190,568	0	0

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2012, approve.
- Direct services for street repairs, \$791,068 is based on the estimated 2012 revenue through June 30th and unallocated fund balance, approve.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund.

2010-2011 ACCOMPLISHMENTS

- ✓ Finalized the traffic control sign assessment inventory installed to laptops.
- ✓ Updated traffic signal controllers at selected intersections.
- ✓ Planted trees at Landfill, Transit and along the Twin Span.
- ✓ Built flowerbeds for Gateway Signs.

2012 GOALS AND OBJECTIVES

- To obtain a storage building for sandbags.
- To continue providing job related certification courses for employees.
- To obtain an environmental bagging system for sandbagging.
- To finalize Pontoon Bridge improvements/repairs (dry dock barge, change wiring, electrical and winch).
- To finalize traffic control sign project (maintaining traffic sign retro-reflectivity).
- To finalize downtown Houma sidewalk assessment (establishing areas in need of repair).
- To continue the mapping route system and data base for monitoring mosquito control.
- To continue implementing plan of action on beautification programs for designated areas.
- To purchase new tractors with closed cabs and left-hand reverse to improve cutting time.

251 ROAD AND BRIDGE FUND

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of bridges maintained	80	80	80
	Number of bridge maintenance work orders	500	500	600
	Number of bridge replacements	0	0	0
	Number of traffic signals maintained	25	25	25
	Number of new traffic signals installed	0	0	0
	Number of caution lights maintained	104	104	104
	Number of caution lights installed	0	0	0
	Number miles of concrete streets	323	325	327
	Number miles of asphalt streets	186	186	186
	% of streets striped annually	15%	15%	15%
	Number of concrete slab replaced (sq.yds.)	10,000	12,800	11,000
	Asphalt repairs (tons)	750	1,000	75
	% of shoulders repaired annually	98%	98%	100%
	Number of signs repaired/installed	12,000	13,000	15,000
	Number of street name signs replaced	1,700	800	1,200
Number of boat launches maintained	5	5	5	
<i>Efficiency & Effectiveness</i>	% of bridge maintenance and inventory program computerized	100%	100%	100%
	% of traffic signals upgraded with new technology	100%	100%	100%
	% of sign inventory program computerized	100%	100%	100%
	% of tree inventory program computerized	20%	20%	20%
	Number of routes for grass cutting and herbicide spraying	160	160	148
	Right-of-way acres mowed	4,627	4,800	4,685
	% of requests addressed in 30 days	95%	95%	95%
	% of work orders request generated from public in 30 days	17%	15%	15%
	Number of work orders completed in 30 days	4,863	3,880	3,500

251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,468,314	4,750,000	5,258,250	5,025,000	5,025,000
Intergovernmental	305,267	6,084,581	6,314,266	0	0
Charge for Services	391	0	0	0	0
Miscellaneous Revenue	(12,829)	50,000	1,000	1,000	1,000
Other Revenue	24,622	0	12,950	0	0
Operating Transfers In	4,500,000	2,019,672	2,019,672	1,045,000	1,045,000
TOTAL REVENUES	10,285,765	12,904,253	13,606,138	6,071,000	6,071,000
EXPENDITURES:					
Personal Services	3,474,927	3,339,864	3,262,629	3,386,715	3,386,715
Supplies & Materials	376,911	348,600	329,449	348,600	348,600
Other Services & Charges	980,005	990,487	986,850	968,660	968,660
Repair & Maintenance	1,166,767	2,443,283	2,443,283	1,150,500	1,150,500
Allocated Expenditures	387,197	356,706	356,706	356,666	356,666
Capital Outlay	239,258	628,846	628,846	696,500	696,500
Non Recurring Fema Grant Prog	395,120	6,938,783	6,938,783	0	0
Operating Transfers Out	60,000	3,938,000	3,938,000	0	0
TOTAL EXPENDITURES	7,080,185	18,984,569	18,884,546	6,907,641	6,907,641
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY, NON RECURRING FEMA GRANT PROG AND OPERATING TRANSFERS OUT					
					-16.95%
INCREASE (DECREASE) TO FUND BALANCE	3,205,580	(6,080,316)	(5,278,408)	(836,641)	(836,641)
FUND BALANCE, JANUARY 1	3,880,474	7,086,054	7,086,054	1,807,646	1,807,646
FUND BALANCE, DECEMBER 31	7,086,054	1,005,738	1,807,646	971,005	971,005

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2012 revenues are estimated at \$5,025,000, approved.
- General Fund supplements this division annually. The 2012 supplement is \$1,045,000, same as 2011, approved.
- Major operating expenditures: - Approved.
 - \$175,000-Shells, an increase of \$16,200, same as 2011
 - \$150,000-Urban Street Lights, a decrease of \$20,000, same as 2011
 - \$500,000-Street Repairs, a decrease of \$70,000
 - \$75,000-Sidewalk Repairs, same as 2011
 - \$75,000-Traffic Lights and Sign Repairs, same as 2011
 - \$110,000-Grass Cutting Contract – Boulevards, same as 2011
 - \$100,000-Pavement Markings, same as 2011
- Capital: (Road & Bridge Division) – Approved.
 - 1 – Road Grader, \$186,500
 - 3 – Dump Truck Beds, \$90,000
- Capital: (Vegetation Division) – Approved.
 - 2 – Crew Cab Trucks, \$60,000
 - 4 – Tractors, \$360,000

251 ROAD AND BRIDGE FUND

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Operations Manager	1	1	1	1	212	61,719	78,692	96,157
Road & Bridge Supt.	1	1	1	1	211	56,109	71,539	87,415
Vegetation Mgmt. Supt.	1	1	1	1	211	56,109	71,539	87,415
Infra Constr. & Comp Officer	1	1	1	1	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Senior Equipment Operator	1	1	1	1	108	31,489	40,149	49,059
Equip Operator III	5	5	5	5	107	28,369	36,170	44,197
Crew Leader	6	5	6	6	107	28,369	36,170	44,197
Road & Bridge Mechanic	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Welder	1	1	1	1	106	25,790	32,882	40,179
Equip Operator II	4	4	4	4	106	25,790	32,882	40,179
Sr. Sign Tech	1	1	1	1	105	23,445	29,893	36,527
Field Tech II	6	6	6	6	104	21,509	27,424	33,511
Equipment Operator I	6	6	6	6	104	21,509	27,424	33,511
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
Sign Technician	2	2	2	2	102	18,104	23,083	28,205
Bridge Tender	24	24	24	24	102	18,104	23,083	28,205
TOTAL FULL TIME	<u>67</u>	<u>66</u>	<u>67</u>	<u>67</u>				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 69 forced drainage systems throughout the parish.

2010-2011 ACCOMPLISHMENTS

- ✓ Completed Ephie St. drainage project.
- ✓ Completed Broadmoor drainage project.
- ✓ Completed Bayou Grand Caillou culvert and gate installation near Saadi St.
- ✓ Completed Pendleton culvert replacements.
- ✓ Installed 1000 "Drain to Bayou" fish stickers.
- ✓ Raised roadside levees in Gibson to a +5.00.
- ✓ Continued with weekly collection of recyclables from departments.
- ✓ Completed construction of the Sunrise Gardens levee.
- ✓ Replaced D-53 D&E Ellendale pump station with (1) station.
- ✓ Removed and replaced (4) engines at Bayou Neuf, improving horsepower and fuel efficiency.
- ✓ Built and completed (in-house), 6-1C Deadwood West levee.
- ✓ Elevated Bayou Black Marina levee from graveyard to marina (in-house).
- ✓ Constructed approximately (11) miles of new levee on the westside of the Parish (Gibson).
- ✓ Purchased (6) portable pumps.

2012 GOALS AND OBJECTIVES

- Acquire funding to complete Hollywood Rd. drainage project (survey is complete and plans are being drawn for engineering); providing better drainage for residents and businesses between St. Louis Canal and Park Ave.
- To implement Hayes St. drainage improvement at Prospect St. to remove hazardous standing water on the street.
- Complete ditch-digging requests to 95% in under (30) days providing the best possible response.
- Maintain employee count at 100% for best response time.
- Create project to acquire funding to lower the lines on Klondyke Rd. to slope the ditches to improve drainage.
- To complete the fuel containment program - Phase V.
- To add (10) pump stations to the SCADA program.
- To complete replacement of D-30 pump station (Deadwood West 6-1c).
- To complete replacement of D-55 pump station (Deadwood West 6-1b).
- To purchase new pressure truck and gradall (due to equipment breakdown) to increase productivity.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
Workload/Demand	Number of forced drainage systems in parish	71	71	71
	Number of forced drainage pumps	71	71	71
	Number of canals cleaned in forced drainage areas	N/A	4	10
	Number roadsides and lateral ditches cleaned	301	210	301
	Number of culverts installed in ditches	83	62	80
	Number of pumps rehabilitated	8	2	8
Efficiency & Effectiveness	% of pumps online of the telemetry SCADA system	N/A	1%	8%
	% of forced drainage requests addressed in 30 days	91%	97%	99%
	% of gravity drainage request addressed in 30 days	96%	83%	96%

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessment	10,760,049	10,034,000	10,691,721	10,309,000	10,309,000
Intergovernmental	3,275,120	1,142,871	4,137,221	185,000	185,000
Charge for Services	7,073	0	72,500	0	0
Miscellaneous Revenue	18,060	10,000	14,250	5,000	5,000
Utility Revenue	45,471	42,000	30,000	40,000	40,000
Other Revenue	17,621	0	0	0	0
Operating Transfers In	0	1,041,328	1,041,328	0	0
TOTAL REVENUES	14,123,394	12,270,199	15,987,020	10,539,000	10,539,000
EXPENDITURES:					
Personal Services	4,133,052	4,317,484	4,226,470	4,639,201	4,639,201
Supplies & Materials	723,129	894,050	852,777	894,050	894,050
Other Services & Charges	2,494,560	2,606,144	2,531,205	2,601,050	2,601,050
Repair & Maintenance	1,119,505	2,809,587	3,478,417	1,200,000	1,200,000
Allocated Expenditures	665,535	591,774	665,192	665,192	665,192
Capital Outlay	1,195,738	3,743,688	3,743,688	750,000	750,000
Operating Transfers Out	1,095,000	515,000	7,351,790	15,000	15,000
TOTAL EXPENDITURES	11,426,519	15,477,727	22,849,539	10,764,493	10,764,493
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-10.87%
INCREASE (DECREASE) TO FUND BALANCE	2,696,875	(3,207,528)	(6,862,519)	(225,493)	(225,493)
FUND BALANCE, JANUARY 1	5,007,832	7,704,707	7,704,707	842,188	842,188
FUND BALANCE, DECEMBER 31	7,704,707	4,497,179	842,188	616,695	616,695

BUDGET HIGHLIGHTS

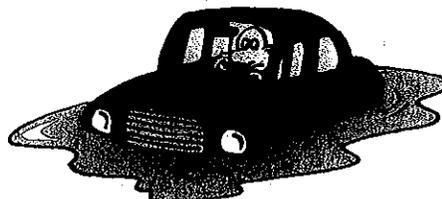
- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2012 sales tax revenues are estimated to generate \$5,025,000, approved.
- On November 7, 2006, the tax was renewed until 2017, 7.31 mills maximum authorized, which will generate an estimated \$5,279,000 for 2012, approved.
- Major operating expenditures: - Approved.
 - Other contracts, \$1,200,000 to increase the privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force.
 - Gasoline and Oil, \$300,000
 - Diesel/Pumps, \$440,000
 - Gravel, sand, dirt, \$50,000
 - Pump repairs, \$300,000
 - Contractors repairs, \$250,000
 - Canal and Lateral Ditch Maintenance, \$80,000
 - Collection Canal Cleaning, \$80,000
 - Permit monitoring, \$46,500
 - Waterworks Agreement -- Bayou Black Maintenance, \$33,000

BUDGET HIGHLIGHTS (Continued)

- Personnel: - Approved.
 - Change Engineering Analyst to Automation/Integration Supervisor, Grade 110
 - Change Equipment Operator II to Automation Analyst Hardware, Grade 108
 - Add 1 – Automation Analyst Software, Grade 108
- Operating Transfers Out: - Approved.
 - Capital Projects Control Fund, \$15,000
 - Aviation Road Drainage HTAC, \$15,000
 - Fund 659- Aviation Road Drainage:
 - 2011 - \$15,000
 - 2012 - \$15,000
 - 2013 - \$15,000
 - 2014 - \$15,000
- Capital: - Approved.
 - 1- Culvert Cleaning Truck, \$250,000
 - 1- Dozer with Winch, \$200,000
 - 1- Gradall, \$300,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drainage Superintendent	2	2	2	2	211	56,109	71,539	87,415
Automation/Intergration Supv	0	0	1	1	110	39,500	50,363	61,540
Op. Supv.-Drainage	5	5	5	5	109	35,268	44,967	54,946
Surveyor	2	2	2	2	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Automation Analyst Hardware	0	0	1	1	108	31,489	40,149	49,059
Automation Analyst Software	0	0	1	1	108	31,489	40,149	49,059
Engineering Analyst	2	2	1	1	108	31,489	40,149	49,059
Sr. Stat Equip Mechanic	2	2	2	2	108	31,489	40,149	49,059
Sr. Equipment Operator	12	11	12	12	108	31,489	40,149	49,059
Maintenance/Scheduler Plan	1	1	1	1	108	31,489	40,149	49,059
Crew Leader-Drainage	3	3	3	3	107	28,369	36,170	44,197
Welder	1	1	1	1	106	25,790	32,882	40,179
Equipment Operator II	15	12	14	14	106	25,790	32,882	40,179
Culvert Inspector	1	1	1	1	105	23,445	29,893	36,527
Pump Attendant	14	13	14	14	105	23,445	29,893	36,527
Admin Coord I	2	2	2	2	104	21,509	27,424	33,511
Field Tech II	7	6	7	7	104	21,509	27,424	33,511
Field Tech I	19	14	19	19	103	19,733	25,160	30,744
TOTAL FULL-TIME	89	78	90	90				
Pump Attendant	3	3	3		105	11,723	14,947	18,264
TOTAL PART-TIME	3	3	3	0				
TOTAL	92	81	93	90				



255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,468,314	4,750,000	5,258,250	5,025,000	5,025,000
Miscellaneous Revenue	5,214	5,000	0	0	0
TOTAL REVENUES	5,473,528	4,755,000	5,258,250	5,025,000	5,025,000
EXPENDITURES:					
Other Services and Charges					
Operating Transfers Out	5,614,068	5,046,179	5,225,337	5,202,376	5,202,376
TOTAL EXPENDITURES	5,614,068	5,046,179	5,225,337	5,202,376	5,202,376
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(140,540)	(291,179)	32,913	(177,376)	(177,376)
FUND BALANCE, JANUARY 1	3,032,604	2,892,064	2,892,064	2,924,977	2,924,977
FUND BALANCE, DECEMBER 31	2,892,064	2,600,885	2,924,977	2,747,601	2,747,601

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax that is estimated to generate \$5,025,000 in 2012, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,002,376 (Fund 453), approved.
- Maintain a reasonable balance for future bond payments (optimum 60 – 75% of next year's bond debt), approved.
- Capital Projects, Approved in prior year for 2012: - Approved.
 - Valhi Extension, Equity, Savanne, \$1,000,000
- Capital Projects Proposed for 2012: - Approved.
 - Country Dr. Improvements, \$200,000

PURPOSE OF APPROPRIATION

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	33,326	33,305	37,859	33,305	33,305
Intergovernmental	600	600	588	600	600
Miscellaneous Revenue	514	500	295	50	50
Operating Transfers In	353	0	0	0	0
TOTAL REVENUES	34,793	34,405	38,742	33,955	33,955
EXPENDITURES:					
Other Services & Charges	3,811	300,658	304,995	33,715	33,715
Repairs & Maintenance					
Allocated Expenditures	112	240	240	240	240
TOTAL EXPENDITURES	3,923	300,898	305,235	33,955	33,955
% CHANGE OVER PRIOR YEAR					-88.72%
INCREASE (DECREASE) TO FUND BALANCE	30,870	(266,493)	(266,493)	0	0
FUND BALANCE, JANUARY 1	235,623	266,493	266,493	0	0
FUND BALANCE, DECEMBER 31	266,493	0	0	0	0

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .80 mills ad valorem tax, which was adjusted and levied at .81 mills, generating an estimated \$33,295 for 2012, renewed for the years 2009 to 2018, approved.
- Street repairs in 2012 are proposed at \$31,514, approved.

267 – 276 ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1 - #10

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,697,849	1,632,575	1,754,646	1,624,905	1,624,905
Intergovernmental	69,745	61,400	69,049	64,400	64,400
Miscellaneous Revenue	34,350	6,885	4,142	3,945	3,945
TOTAL REVENUES	1,801,944	1,700,860	1,827,837	1,693,250	1,693,250
EXPENDITURES:					
General - Other	155,701	148,655	135,089	175,135	175,135
Road Lighting	1,619,844	1,688,520	1,641,389	1,710,620	1,710,620
TOTAL EXPENDITURES	1,775,545	1,837,175	1,776,478	1,885,755	1,885,755
% CHANGE OVER PRIOR YEAR					2.64%
INCREASE (DECREASE) TO FUND BALANCE	26,399	(136,315)	51,359	(192,505)	(192,505)
FUND BALANCE, JANUARY 1	2,582,745	2,609,144	2,609,144	2,660,503	2,660,503
FUND BALANCE, DECEMBER 31	2,609,144	2,472,829	2,660,503	2,467,998	2,467,998

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2012 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes & Special Assmt.	281,775	125,224	431,023	133,126	96,319	147,845	139,179	76,295	95,868	98,251
Intergovernmental	23,000	3,000	15,000	2,800	9,500	2,200	3,300	1,000	3,000	1,600
Miscellaneous Revenue	710	220	1,020	510	60	260	310	210	410	235
TOTAL REVENUES	305,485	128,444	447,043	136,436	105,879	150,305	142,789	77,505	99,278	100,086
EXPENDITURES:										
General - Other	25,625	14,850	29,950	12,400	8,275	11,225	40,960	9,125	12,895	9,830
Road Lighting	278,500	174,950	435,300	152,500	95,400	130,000	151,870	75,800	88,500	127,800
TOTAL EXPENDITURES	304,125	189,800	465,250	164,900	103,675	141,225	192,830	84,925	101,395	137,630
INCREASE (DECREASE) TO FUND BALANCE										
	1,360	(61,356)	(18,207)	(28,464)	2,204	9,080	(50,041)	(7,420)	(2,117)	(37,544)
BEGINNING FUND BALANCE	582,576	134,052	686,169	147,377	156,331	255,930	273,513	78,849	116,795	228,911
ENDING FUND BALANCE	583,936	72,696	667,962	118,913	158,535	265,010	223,472	71,429	114,678	191,367

District	Date Authorized	Maximum Authorized (See *)	2011 Budget		2012 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	November 3, 2008	6.20	5.60	375,625	4.00	281,375	2019
RLD#2	November 15, 2006	3.84	1.00	120,450	1.00	124,949	2017
RLD#3	November 3, 2009	6.33	3.75	462,500	3.40	430,523	2019
RLD#4	November 15, 2006	4.68	2.11	131,465	2.11	132,876	2017
RLD#5	November 3, 2008	6.17	5.77	112,176	4.70	96,219	2019
RLD#6	November 17, 2001	4.77	3.15	147,154	3.15	147,795	2011
RLD#7	November 17, 2001	6.11	2.10	137,865	2.10	139,129	2013
RLD#8	November 17, 2001	4.75	2.50	75,884	2.50	76,245	2011
RLD#9	November 17, 2001	7.26	2.00	93,674	2.00	95,843	2011
RLD#10	November 17, 2001	5.42	2.30	97,353	2.30	98,201	2011

* As Adjusted in the 2011 Special Reappraisal

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District's Ad Valorem Tax Revenue, maximum authorized, millages levied, and year tax expires, approved.
- Renewals for Road Lighting Districts #6, #7, #8, #9, and #10 are scheduled for October 22, 2011 ballot, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

2010-2011 ACCOMPLISHMENTS

- ✓ Clinical Services: Provided preventive public health services to parish residents which included immunizations, family planning, WIC (Women, Infant, and children) Nutritional Services, STD (Sexually Transmitted Diseases), TB (Tuberculosis) and Maternity Test patient visits.
- ✓ Sanitarian Services: Inspected approximately 5,900 establishments within the parish. Also, assisted parish and federal entities in supporting those activities associated with the BP Oil Spill. Focused on the Food Handling, Sewage, and quality of Drinking Water at the locations in which clean-up workers were housed.
- ✓ Continuing the work toward the development of a new health unit facility in the Legion Park location.

2012 GOALS AND OBJECTIVES

- To enhance the quality of life and develop healthy communities by providing information necessary for individuals to assume responsibility for their own health.
- To assure the availability of basic health care services for those in need.
- To provide a work environment for the workforce where teamwork is valued and where employees are encouraged to make collaborative decisions and are enabled to work to the best of their abilities.
- To continue effort of Sanitarians in conducting thorough and routine inspections.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of participants in the family planning program	2,371	2,500	2,550
Number of child health visits	1,445	1,375	1,500
Number of WIC participants seen	6,373	6,250	6,500
Number of patients seen for immunizations	1,891	2,700	2,500
Number of individuals serviced on a monthly basis	1,100	1,250	1,250
Number of patients seen for STD clinics	538	650	600
Number of patients seen for TB clinics	514	600	600
Number of Maternity Pregnancy Test Visits	139	150	150
Number of establishments inspected by the Sanitation (Environmental) Department	5,380	5,363	5,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,201,681	1,200,113	1,233,377	1,200,200	1,200,200
Intergovernmental	42,145	42,000	41,666	42,000	42,000
Miscellaneous Revenue	10,502	7,500	4,375	4,000	4,000
TOTAL REVENUES	1,254,328	1,249,613	1,279,418	1,246,200	1,246,200
EXPENDITURES:					
Personal Services	219,599	222,759	182,425	193,648	193,648
Supplies & Materials	4,054	11,465	4,500	10,100	10,100
Other Services & Charges	550,009	778,912	670,179	814,520	814,520
Repair & Maintenance	270	28,300	28,300	28,300	28,300
Allocated Expenditures	6,148	6,670	6,155	6,155	6,155
Capital Outlay	0	132,084	132,084	0	0
Operating Transfers Out	1,000,000	650,000	650,000	450,000	450,000
TOTAL EXPENDITURES	1,780,080	1,830,190	1,673,643	1,502,723	1,502,723
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					0.44%
INCREASE (DECREASE) TO FUND BALANCE	(525,752)	(580,577)	(394,225)	(256,523)	(256,523)
FUND BALANCE, JANUARY 1	1,352,100	826,348	826,348	432,123	432,123
FUND BALANCE, DECEMBER 31	826,348	245,771	432,123	175,600	175,600

BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 4, 2008 for years 2010-2019, will generate an estimated \$1,198,900 in 2012, approved.
- Reimbursement of various expenditures incurred by the State, \$430,000, approved.
- Personnel: - Approved.
 - Eliminate 1- part-time nurse, Grade 209
- Transfer to Building Fund, \$450,000, approved.
- Major Expense: - Approved.
 - Options for Independence provides nursing staff, \$150,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
Admin Tech I	2	2	2	2	101	16,609	21,177	25,876
TOTAL FULL-TIME	4	4	4	4				
Registered Nurse	2	1	1	1	209	23,186	29,562	36,122
TOTAL PART-TIME	2	1	1	1				
TOTAL	6	5	5	5				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Association for Retarded Citizens (TARC) is committed to securing for all people with intellectual and developmental disabilities the opportunity to develop, function, live, and enjoy life to their fullest potential with dignity. TARC's mission is accomplished by providing Residential Services, Day Habilitation Services, Early Care & Education Services, Transportation Services, Specialized Services and social opportunities.

Residential services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 17 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy department), Le Bon Temps Bakery (baked goods), Bon Terre Enterprises (salsa, jams, and jellies), The Bayouland Yard Krewe (lawn care service), Bayou Packers (packaging department), Lagniappe Cleaning Company (janitorial department), Houma Grown (greenhouse department), Cajun Crate Company (Gemoco crate contract), Cedar Chest Boutique (thrift store), La Maison d'Art (art department), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras Bead Recycling), Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment), The Hen House (fresh yard eggs), Worm Tea, and Worm Castings. These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual job placement is also facilitated for individuals in competitive work.

Day Habilitation offers services to participants with intellectual and developmental disabilities that do not, or cannot be employed, by utilizing innovative techniques in sensory stimulation and creative activities and volunteerism. Community integration is extremely important for this population.

Sunshine Express Early Care & Education Center is TARC's full-inclusion "Class A" Daycare Program offering developmentally appropriate care to 0 to 5 year old children, integrating children with and without disabilities. "Sunshine Express" is a 2 star rated program.

Transportation Services are provided for adult participants to and from work throughout the parish.

Music Therapy strengthens coordination, concentration, social skills & speech development while providing social opportunities for the participants. TARC's music therapy program has two groups: the Bell Choir and TARC Express, our Pop/ Country/ Rock group emphasizing Louisiana music.

The Let's Get Together Club replaced **People First**, a self-advocacy group for individuals with intellectual and other developmental disabilities. **Let's Get Together** is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of Intellectual Disabilities. Each individual is screened by staff and officers for eligibility.

Special Services include Advocacy and Family Support services, through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administer daily medications, handle emergency medical situations, monitor health conditions of the participants, and when necessary, assist in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

TARC is an internationally accredited agency since June 2003. Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well known accreditation body within the field of rehabilitation and disabilities. The surveyors came from Canada, Virginia, and Illinois. Of the 874 standards that were surveyed, TARC had greater than a 98% compliance rate for re-accreditation in June 2009. TARC's next accreditation renewal will be conducted in June 2012.

2010-2011 ACCOMPLISHMENTS

- ✓ TARC continued to provide outstanding services to individuals with intellectual and developmental disabilities. State Licensing surveys in Day Habilitation, Vocational training and Organizational Employment, Supervised Independent Living, Personal Care Services, Community Homes, Supported Employment, Enclave Employment, Mobile Crews, and Respite Care were all outstanding with zero deficiencies.
- ✓ TARC was successful in maintaining an organization/club, the Let's Get Together Club, designed as a recreational program to meet the social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities and meet certain criteria but do not attend any of TARC's programs.

2010-2011 ACCOMPLISHMENTS (Continued)

- ✓ TARC received numerous ARC of Louisiana awards in 2010. TARC Executive Director, Mary Lynn Bisland and several staff attended the ARC of Louisiana Convention in Shreveport, Louisiana in October 2010. TARC received awards on behalf of local businesses and staff that support TARC throughout the year. TARC won the majority of these highly sought after awards by all Louisiana ARCs. Professional of the year was Erica Null, Outstanding Direct Support Professional was Betty Anderson, TARC won the Recreation Award for the Let's Get Together Club, POV Magazine won the News Media Award, and Sonoco won the Employer of the Year Award.
- ✓ Direct Support Worker of the Year, Betty Anderson also won the Governor's Gold Award and the National Nomination from ANCOR from Louisiana.
- ✓ TARC businesses pay client wages and have been instrumental in growing client satisfaction because of the variety of jobs available.
- ✓ The Houma Grown Market Place opened in May 2010. A professional horticulturist was hired in March 2011. Since then, the effort has been to grow more produce from TARC's greenhouse division. Sales have increased because of this expert being hired.

2012 GOALS AND OBJECTIVES

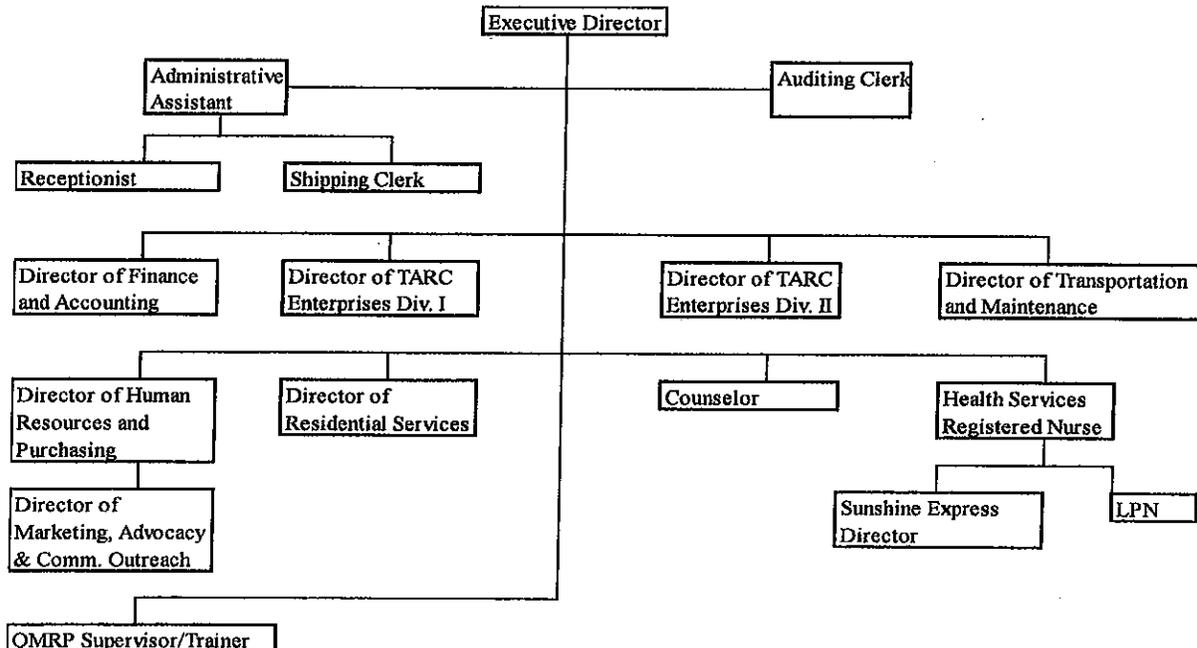
- To maximize the individual's ability, while attempting to minimize the individual's disability.
- To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Day Care, Transportation, Music Therapy, Counseling, Nursing Service, Social Work, and Advocacy.
- To maintain CARF Accreditation by reporting to this body monthly.
- To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.
- To provide advocacy and information on intellectual and developmental disabilities to individuals and families who live in Terrebonne Parish.
- To create new and innovative programs and services to Terrebonne Parish residents with special needs.
- To continue to provide transportation as required for the success of individuals in TARC programs.
- To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities and who meet the criteria for membership.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of adult clients TARC services in all programs	1,122	1,119	1,249
Number of 0-21 year old clients TARC services in all programs	157	162	163
Number of clients working in TARC's facility based employment	89	85	93
Dollar amount of money made by TARC's facility based employment	\$550,445	\$615,290	\$630,000
Number of clients working in TARC's mobile work groups	36	43	46
Dollar amount of money made by TARC's mobile work groups	\$358,135	\$365,424	\$375,000
Total wages paid to clients working in sheltered workshop programs	\$389,239	\$411,515	\$401,000
Number of clients participating in Community Based Employment programs	24	25	28
Number of clients participating in TARC's Vocational Programs	190	193	217
Number of participating in TARC's Residential Programs	84	75	85
Number of clients receiving counseling services	190	193	217
Number of clients receiving nursing services	230	233	260
Number of clients participating in TARC's Music Therapy Program	230	233	260
Number of clients participating in TARC's Infant Program	40	40	43
Number of Transportation Miles	275,373	287,664	291,000
Number of TARC programs	11	11	11

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessment	3,858,409	3,854,200	3,961,862	3,905,000	3,905,000
Intergovernmental	135,320	135,500	133,783	134,000	134,000
Miscellaneous Revenue	26,325	14,000	5,120	125	125
TOTAL REVENUES	4,020,054	4,003,700	4,100,765	4,039,125	4,039,125
EXPENDITURES:					
General -Other	218,774	183,173	193,244	192,843	192,843
Transfers to TARC	5,313,000	3,896,664	3,980,704	3,832,335	3,832,335
TOTAL EXPENDITURES	5,531,774	4,079,837	4,173,948	4,025,178	4,025,178
% CHANGE OVER PRIOR YEAR					-1.34%
INCREASE (DECREASE) TO FUND BALANCE	(1,511,720)	(76,137)	(73,183)	13,947	13,947
FUND BALANCE, JANUARY 1	1,598,850	87,130	87,130	13,947	13,947
FUND BALANCE, DECEMBER 31	87,130	10,993	13,947	27,894	27,894

BUDGET HIGHLIGHTS

- A 5.33 mill ad valorem tax approved by voters November 7, 2006 will generate an estimated \$3,900,000 in 2012. The millage was renewed for years 2008-2017, maximum 5.33 mills, approved.
- Funds are transferred to TARC, as needed, \$3,832,335 estimated for 2012, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

2010-2011 ACCOMPLISHMENTS

- ✓ The regular season games for Basketball, Baseball, and Softball and a tournament was played at the end of their seasons.
- ✓ Provided the All Star Travel Programs which allowed teams to compete at the national level.
- ✓ Co-sponsored All-Star weekend for football teams.

2012 GOALS AND OBJECTIVES

- To provide a variety of programs for the residents. The programs will promote safety first by encouraging fun and friendly competition. These programs will allow youth and adults the opportunity to experience physical functioning, enjoyment, and excitement in their chosen area of recreation.
- To continue to implement all athletics programming.
- To promote public awareness for the overall athletic programs.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of youth participation for baseball	5,300	5,300	5,500
Number of youth baseball games played	10-12	12-14	12-14
Number of youth participation for softball	800	800	850
Number of youth softball teams	50	50	55
Number of youth softball games played	10-12	10-12	10-12
Number of youth participation for football	1,600	1,600	1,800
Number of youth football games played	8	8	8
Number of youth participation for basketball	1,700	1,700	1,800
Number of youth basketball games played	40,463	40,828	40,828
Number of youth participation for volleyball	400	400	500
Number of youth volleyball games played	10	10	10
Number of youth participation for special Olympics	500	500	500
Number of youth special Olympics games played	8	8	8
Number of adults participation in programs	1,500	1,500	1,500

280 PARISHWIDE RECREATION FUND

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessment	1,491,245	1,490,040	1,531,749	1,569,361	1,569,361
Intergovernmental	52,454	51,000	51,706	51,000	51,000
Charges for Services	101,117	94,250	96,200	94,250	94,250
Miscellaneous Revenue	10,302	8,000	5,381	5,000	5,000
Other Revenue	371	0	0	0	0
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	1,655,489	1,643,290	1,685,036	1,719,611	1,719,611
EXPENDITURES:					
General - Other	232,385	192,352	189,424	192,065	192,065
Adult Softball	43,284	55,050	43,763	57,500	57,500
Adult Basketball	19,055	27,165	29,917	28,425	28,425
TPR - Administration	546,205	606,053	579,018	606,194	606,194
Quality of Life Program	37,452	33,500	33,500	33,500	33,500
Youth Basketball	84,713	84,220	84,869	93,000	93,000
Football	109,238	93,000	91,337	98,000	98,000
Youth Softball	58,409	45,500	54,664	60,000	60,000
Youth Volleyball	10,239	7,085	8,890	7,000	7,000
Baseball	130,969	147,456	131,234	136,950	136,950
Adult Volleyball	3,115	4,000	2,432	4,000	4,000
Special Olympics	61,707	27,994	26,124	27,500	27,500
Summer Camp	176,778	200,000	200,406	225,000	225,000
Operating Transfers Out	0	0	0	130,000	130,000
TOTAL EXPENDITURES	1,513,549	1,523,375	1,475,578	1,699,134	1,699,134
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					3.00%
INCREASE (DECREASE) TO FUND BALANCE	141,940	119,915	209,458	20,477	20,477
FUND BALANCE, JANUARY 1	1,320,855	1,462,795	1,462,795	1,672,253	1,672,253
FUND BALANCE, DECEMBER 31	1,462,795	1,582,710	1,672,253	1,692,730	1,692,730

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax for years 2011-2020 was approved by the voters November 4, 2008 (2011 – 2019), which has been levied at 2.16 mills, \$1,566,961 in 2012, approved.
- Registration Fees proposed will generate an estimated \$94,250 in 2012, same as 2011, approved.
- All-Star Program, \$76,000; Special Olympics, \$22,000, approved.
- Skateboard Park, \$130,000, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

2010-2011 ACCOMPLISHMENTS

- ✓ To maintain a regular season’s game schedule and incorporate a tournament into the season.
- ✓ To increase youth and adult participation.
- ✓ Provided All-Star programs and were able to compete at the state and national levels.

2012 GOALS AND OBJECTIVES

- To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for both youth and adults.
- To promote outdoor family style recreation through parish wide activities.
- To assists recreation volunteers in planning and organizing of activities throughout the parish.
- To maintain discipline and encourage compliance for safety and all regulations.
- To keep records of registration and participation of every person taking part in the programs provided.
- To continue to host state qualifying tournaments for all sports whenever possible.
- To have end of season tournaments with awards.
- To provide a variety of programs for the residents of Terrebonne Parish in which they will allow youth and adults the opportunity to experience physical functioning and enjoyment.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of participants registered for TPR programs	16000+	17000+	17500+
Number of recreational activities organized	9	9	9
% of safety and all regulations complied with	100%	100%	100%
Number of preventive maintenance on equipment (man hours)	200	200	200
% of safety and all regulations complied with	100%	100%	100%
Number of special events	0	0	0
Number of parent volunteers helping with programs	1000+	1000+	1000+

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	498,397	525,146	506,724	532,864	532,864
Supplies and Materials	9,090	17,100	14,183	17,100	17,100
Other Services and Charges	37,413	51,250	45,554	51,250	51,250
Repair and Maintenance	1,305	4,980	4,980	4,980	4,980
Capital Outlay	0	7,577	7,577	0	0
TOTAL EXPENDITURES	<u>546,205</u>	<u>606,053</u>	<u>579,018</u>	<u>606,194</u>	<u>606,194</u>
% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS AND CAPITAL OUTLAY					1.29%

280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

2012 ADOPTED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	20,000	45,000	8,000	2,000	50,000
Recreation Insurance	12,000	15,000	9,000	1,500	13,000
Other Fees	1,000	1,000	0	3,500	1,000
Official Fees	30,000	37,000	25,000	0	52,000
Travel & Training	30,000	0	18,000	0	20,000
Repairs & Maintenance					950
TOTAL EXPENDITURES	93,000	98,000	60,000	7,000	136,950

2012 ADOPTED BUDGET SUMMARY	ADULT SOFTBALL	ADULT VOLLEYBALL	ADULT BASKETBALL
Operating Supplies	5,500	500	1,425
Recreation Insurance	25,000	1,500	7,000
Other Fees	0	0	
Official Fees	27,000	2,000	20,000
TOTAL EXPENDITURES	57,500	4,000	28,425

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1- Facilities Maintenance Assistant, Grade 101. This position was a Recreation District #3 employee, reimbursed 100%. The position is no longer accounted for in the Recreation Department.

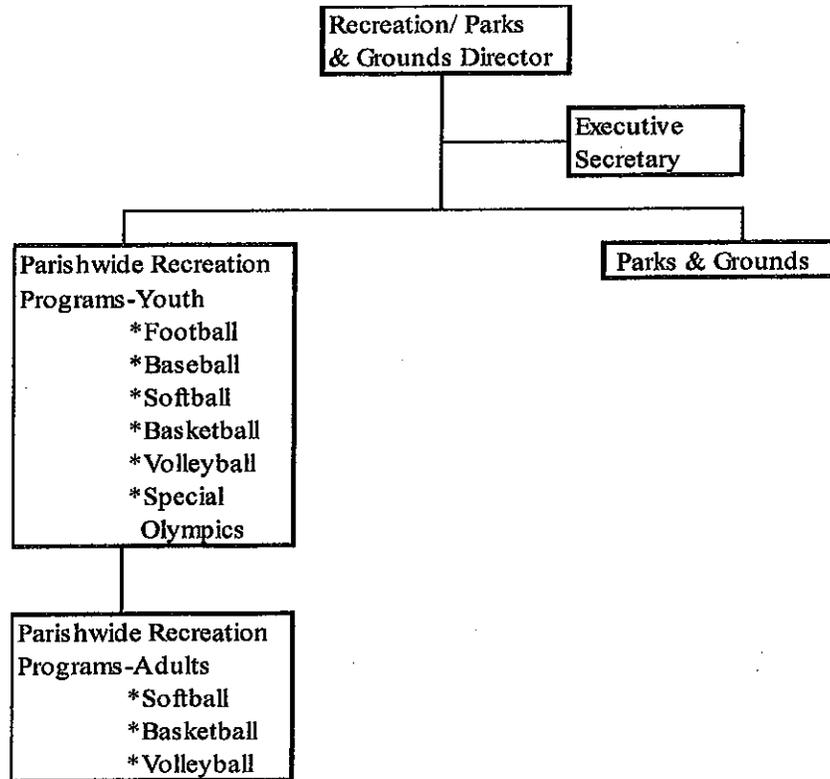


PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	1	1	1	II	69,822	87,277	105,612
Athletic Program Coord.	1	1	1	1	208	42,542	54,241	66,279
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Facilities Maintenance Assistant *	1	0	0	0	101	16,609	21,177	25,876
TOTAL FULL-TIME	5	4	4	4				
Facilities Mtn. Asst. (Prog Supv)	4	4	4	4	101	8,305	10,589	12,938
Gym Supervisor **	17	30	17	17	101	8,305	10,589	12,938
<i>(Gym Supervisors average 16 hrs/wk)</i>								
TOTAL PART-TIME	21	34	21	21				
TOTAL	26	38	25	25				

* Note 1: The Facilities Maintenance Assistant is an employee for Recreation District #3, which is reimbursed 100%.

**Note 2: The gym Supervisors manage the use of each district gym. The number of employees does not represent the number of gyms, most gyms have multiple rotating on call supervisors per one slot budgeted.



280-523 PARISHWIDE RECREATION FUND - QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
To continue to provide programs with various activities.			
Number of Parish Arts Funding Grants awarded (arts & crafts)	25	18	18
Number of programs in schools	1	0	0
Number of organizations funded	6	9	9
Total funds allocated to organizations	\$24,000	\$24,000	\$24,000
Number of people benefiting	20,302	20,000	20,000

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	308	0	0	0	0
Supplies & Materials	4,872	5,000	5,000	5,000	5,000
Other Services and Charges	<u>32,272</u>	<u>28,500</u>	<u>28,500</u>	<u>28,500</u>	<u>28,500</u>
TOTAL EXPENDITURES	<u><u>37,452</u></u>	<u><u>33,500</u></u>	<u><u>33,500</u></u>	<u><u>33,500</u></u>	<u><u>33,500</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- The following programs utilized non-recurring reserves available in the Recreation Fund: - Approved.
 - Easter Program, \$5,000.
 - Art Program, \$28,500

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

2010-2011 ACCOMPLISHMENTS

- ✓ Terrebonne Parish Special Olympics competed in all area and state level events.
- ✓ Efforts continue to reach the numerous intellectually handicapped citizens of our Parish who are not involved in the program.
- ✓ First time local athletes participated at the national level.
- ✓ Primary responsibility of program is under the State Supervision.

2012 GOALS AND OBJECTIVES

- To promote the Special Olympics activities whenever and however possible through local media outlets and with external agencies.
- To continue to provide recreational opportunities for intellectually handicapped citizens of Terrebonne Parish by continuing all Special Olympics programs.
- To participate in Special Olympics Louisiana competitions at the local, area, district and state levels.
- To solicit local, state, and federal funding for additional needs for program services, equipment, etc.
- To continue to provide year-round sports training and athletic competition in a variety of Olympic-type sports and sports for people eight years of age and older that are physically, mentally, and socially challenged.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of volunteers and coaches for Special Olympics	100	110	110
Number of participants in Special Olympic programs	250	260	260
Number of participants in aquatics	10	10	10
Number of participants in athletics	10	12	12
Number of participants in bocce	80	80	80
Number of participants in bowling	60	64	64
Number of participants in horseshoes	10	12	12
Number of participants in softball	60	64	64
Number of participants in volleyball	20	22	22

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	39,704	0	0	0	0
Supplies and Materials	989	3,000	1,780	3,000	3,000
Other Services and Charges	20,552	24,500	23,850	24,500	24,500
Repair and Maintenance	462	0	0	0	0
Capital Outlay	0	494	494	0	0
TOTAL EXPENDITURES	61,707	27,994	26,124	27,500	27,500
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

The function of the Summer Camps is to provide an organized summer time camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts and crafts, etc.

2012 GOALS AND OBJECTIVES

- To provide a Parishwide sponsored Summer Camp Program.
- To provide games and activities that will promote physical movement and mental challenging activities.
- To provide field trips inside and outside of the Parish.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of Camp Sites	7	8	10
Number of Camp Directors	14	16	20
Number of Camp Counselors	50+	60+	70
Number of Kids Participating	800+	1000+	1200+
Number of Field Trips	7	8	10

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Other Services and Charges	176,778	200,000	200,406	225,000	225,000
TOTAL EXPENDITURES	<u>176,778</u>	<u>200,000</u>	<u>200,406</u>	<u>225,000</u>	<u>225,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					12.50%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements with Recreation Districts, \$225,000, an increase of \$25,000, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

South Central Louisiana Human Services Authority (SCLHSA)/Terrebonne Mental Health Center's Mission is to increase public awareness of and to provide access for individuals to integrated behavioral health and community-based services, while promoting wellness, recovery and independence through education and the choice of a broad range of programmatic and community resources. Our vision is to remove barriers to treatment, while focusing on unity and equality of individuals, by implementing collaboration of public and private services, creative resource allocation and advocating for the provision of efficient, effective quality care for people. We will improve our performance through a system of organized feedback for planning and accountability.

Mental health services include any of the following: psychiatric assessment, medication management, provision of psychiatric medications, medication and compliance education, nursing services, individual and group counseling, psychosocial assessment, treatment and discharge planning, advocacy, community outreach, psychiatric rehabilitation, psychological services, financial assistance with basic needs as funding permits, and referral and liaison services with community resources. The Terrebonne Mental Health Center provides crisis intervention and facilitates placement at acute psychiatric facilities and inpatient units as determined by psychiatric assessment. Through contracts with private agencies the following services are also available: telemedicine services for youth, drop-in centers, transitional living, public housing, emergency housing assistance, work readiness and placement, social skills training, respite for consumers and family members, and case management services.

2010-2011 ACCOMPLISHMENTS

- ✓ Implemented a standardized behavioral health assessment.
- ✓ Initiated a RFP for an electronic medical record (EMR) and entered into an agreement in 2011.
- ✓ Continued to participate in a national research program for early intervention with schizophrenia
- ✓ Partnered with Blue Cliff College by providing externship placement for Medical Assistants and Medical Office Assistants.
- ✓ South Central Louisiana Human Services Authority became the state's fifth locally-based, fully operational human services authority on July 1, 2010.
- ✓ Continued an agreement with Tulane University to provide telemedicine services for youth.
- ✓ Continued agreements with Tulane University and Louisiana State University to provide telemedicine services to adults (2010).
- ✓ Provided internship placement for three (3) Counselor-Interns and one (1) Nurse Practitioner.
- ✓ Continued to develop and refine methods for obtaining and measuring service data for utilization management.
- ✓ Submitted application to the Commission on Accreditation of Rehabilitation Facilities (CARF).

2012 GOALS AND OBJECTIVES

- Receive accreditation by CARF.
- Implement EMR throughout agency.
- Successfully transition from Terrebonne Mental Health Center to Terrebonne Access, Crisis and Medication Management Clinic.
- Increase the number of clients receiving group counseling services by 10%.
- Establish 25 hours per week of Peer Support Specialists services.
- Increase psychiatric evaluations by 5%.
- Increase satisfaction outcome survey measures.
- Increase the efficacy of our treatment plans by focusing on the strengths, needs, abilities and preferences of our client population.

281 MENTAL HEALTH UNIT

PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
Total Services provided	17,824	18,500	20,824
Number of psychiatric evaluations provided	452	410	420
Number of group counseling services received	308	330	350
Unduplicated adults served by the Mental Health Center	2,517	2,700	2,825
Unduplicated youth served by the Mental Health Center	95	115	120
Number of new adult admissions	656	650	660
Number of new youth admissions	45	55	60
Number of persons/families unable to pay for services	761	815	825
Number of persons served identified as homeless during assessment	84	90	93
Number of persons served in Co-Occurring Specialty Clinic	N/A	N/A	N/A
How well do you like the services you receive? (SCLHSA Client Satisfaction Outcome Survey) - % of positive responses	96%	97%	97%
If you could go anywhere for services, would you continue to come here? (SCLHSA Client Satisfaction Outcome Survey) - Answered "Yes"	98%	98%	98%
Would you recommend this clinic to your family and friends? (SCLHSA Client Satisfaction Outcome Survey) - Answered "Yes"	99%	99%	99%
Hours per week of Peer Support Specialists services	12	15	15
Prescriber hours per week	88.0	104.0	124.0
Average days between contact date and psychosocial evaluation date	3	6	6

* As SCLHSA will be integrating mental health and addictive disorder services, a specialty clinic is no longer needed.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	304,039	297,550	312,191	311,853	311,853
Intergovernmental	10,663	10,700	10,542	10,700	10,700
Miscellaneous Revenue	1,280	500	295	200	200
Operating Transfers In	49,800	47,310	47,310	47,310	47,310
TOTAL REVENUES	365,782	356,060	370,338	370,063	370,063
EXPENDITURES:					
General -Other	39,511	32,260	34,887	34,210	34,210
Health & Welfare-Other	242,539	228,068	228,068	164,663	164,663
Terr. Alcohol/Drug Abuse	99,086	196,654	196,654	179,060	179,060
TOTAL EXPENDITURES	381,136	456,982	459,609	377,933	377,933
% CHANGE OVER PRIOR YEAR					-17.30%
INCREASE (DECREASE) TO FUND BALANCE	(15,354)	(100,922)	(89,271)	(7,870)	(7,870)
FUND BALANCE, JANUARY 1	218,886	203,532	203,532	114,261	114,261
FUND BALANCE, DECEMBER 31	203,532	102,610	114,261	106,391	106,391

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills for years 2010-2019 approved by the voters November 4, 2008 is estimated to generate \$311,553, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health and Alcohol & Drug Abuse Clinic respectively, approved.
- General Fund transfer, \$47,310, same as 2011, approved.

281-409 MENTAL HEALTH UNIT - HEALTH & WELFARE - OTHER

PURPOSE OF ALLOCATION

The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Other Services and Charges	242,539	228,068	228,068	164,663	164,663
TOTAL EXPENDITURES	<u>242,539</u>	<u>228,068</u>	<u>228,068</u>	<u>164,663</u>	<u>164,663</u>
% CHANGE OVER PRIOR YEAR					-27.80%

BUDGET HIGHLIGHTS

- Transfer from General Fund, \$19,950, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the office of Addictive Disorders (OAD) is to empower the citizens of Louisiana with healthy lifestyles that will reduce the environmental risk for alcohol and other addictions and to provide effective treatment for those individuals affected by alcohol and other addictions. Qualified professional supervisors and qualified professional counselors are available during hours of operation. Outpatient clinics provide non-residential treatment services that require on-going support on a daily, weekly, or bi-weekly basis. The clinics conduct screenings, assessments, evaluations, diagnosis, and assignment to level of care as warranted by the client's needs. Placement within any point on the continuum of services is implemented contingent upon availability and/or interim services are provided until such placement is secured.

2010-2011 ACCOMPLISHMENTS

- ✓ Achieved full authority status as South Central Louisiana Human Services Authority (SCLHSA) in 2011.
- ✓ Developed policies and procedures that are compliant with standards set forth for the Commission on Accreditation of Rehabilitation Facilities (CARF) accreditation.
- ✓ Standardized Behavioral Health Assessment that is used by all behavioral health clinics in SCLHSA.
- ✓ Developed a more person-centered treatment plan by identifying clients' Strengths, needs, Abilities, and Preferences (SNAP).
- ✓ Treated a total of 519 clients in fiscal year 2010 with over 14,093 treatment services provided despite the decrease in the number of providers.
- ✓ Renewed contract of part-time Social Worker/Case Manager with additional Parish funds granted in 2010 to provide a more holistic treatment approach that gives clients access to employment, job skills, housing, food, clothing, medical and other important referral services.
- ✓ Initiated a temporary contract with an Administrative Coordinator Accounting Clerk to provide accounting services following the vacancy of this state position.
- ✓ Initiated a contract with Options for Independence to provide all treatment services for the adolescent population in need of varying levels of care.
- ✓ Established Pregnancy Tests as part of the standard Admission process for all women attending treatment in compliance with the Federal Block Grant.
- ✓ Educated and maintained contact with referral sources and community agencies regarding substance use and available treatment services.
- ✓ Offered paid internships which allowed for student training as well as gaining resources to increase services to clients.

2012 GOALS AND OBJECTIVES

- Obtain CARF accreditation by implementing the standards set forth by CARF.
- Train staff on use of electronic health record software and fully implement the electronic health record by end of the year.
- Fully integrate mental health and addictive disorder services into a combined behavioral health entity.
- The Terrebonne Addictive Disorders Clinic will become the Counseling Facility under the Behavioral Health umbrella serving both substance abuse and mental health populations and will provide counseling services to both populations.
- Maintain service options despite budget cuts and loss of personnel.
- Develop, maintain, and monitor that state and parish budgets are used appropriately and within budget limits.
- Utilize interns and contract employees to aid in the delivery of services. Provide competent and quality treatment services to include intensive therapy, education, individual therapy, group therapy, gambling services, etc.
- Provide initial contact and/or services to clients within one week. Provide services to IV drug users, pregnant women, and other priority client's within 48 hours as established by the Federal Block Grant.
- Implement a gender-specific Women's Program including the establishment of closed therapy groups to increase effectiveness and cohesion.
- Provide HIV, STD, TB screening, pregnancy testing, and referrals for these services as needed for all clients admitted to treatment.
- Provide ongoing outreach services to client and public.

281-412 MENTAL HEALTH UNIT - TERREBONNE ALCOHOL/DRUG ABUSE

PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
Screening and Assessment			
Number of consults completed.	653	597	670
Number of psychosocial evaluations completed.	736	664	50
Number of clients screened by the medical doctor.	595	721	743
Number of STD Screens completed	713	708	732
Number of TB (Tuberculosis) Screens completed	740	716	810
Number of pregnancy tests completed	87	95	125
Number of clients who had Rapid HIV Test service	84	90	98
Percent of clients with no income	66%	70%	75%
Percent of clients with no fee payment	74%	78%	84%
Number of criminal justice referrals.	305	223	267
Individualized Treatment Planning			
Number of clients admitted into treatment	519	464	510
Percent of clients demonstrating improvement during treatment	88%	92%	94%
Number of Individual Counseling Services completed	1,843	1,768	1,751
Number of Group Services completed	6,983	6,623	7,102
Number of Family Services completed	13	14	15
Number of Drug Screens completed	2,375	2,260	2,412
Number of Groups offered every week	20	18	21
Number of Gambling Screens completed	519	523	530
Number of positive gambling screens	35	48	50
Specialty Groups: Offshore Group, Medication Group, Intensive Outpatient Group, Women's Group, 3rd and 4th DWI Groups, Gambling Group, Co-Occurring Group, Men's Group			
Ensure Client Dignity and Provide Effective Services			
Number of reported client rights violations	0	0	0
Percent of clients identifying "Excellent" and "Very Good" satisfaction with treatment program	95%	95%	95%
Drugs of Choice			
Percent of clients identifying Alcohol as primary drug of choice	41%	45%	44%
Percent of clients identifying Marijuana as primary drug of choice	26%	27%	27%
Percent of clients identifying Cocaine as primary drug of choice	14%	15%	16%
Percent of clients identifying other drugs as primary drug of choice	19%	12%	13%

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	16,544	0	0	0	0
Other Services and Charges	82,542	196,654	196,654	179,060	179,060
TOTAL EXPENDITURES	99,086	196,654	196,654	179,060	179,060
% CHANGE OVER PRIOR YEAR					-8.95%

BUDGET HIGHLIGHTS

- Transfer from General Fund, \$27,360, approved.

282 COASTAL RESTORE BONDS

PURPOSE OF APPROPRIATION

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Other Revenue	0	49,000,000	49,000,000	0	0
TOTAL REVENUES	0	49,000,000	49,000,000	0	0
EXPENDITURES:					
Levee Bond Expense	0	45,363,612	45,363,612	0	0
Transfers Out	0	3,636,388	3,636,388	0	0
TOTAL EXPENDITURES	0	49,000,000	49,000,000	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	0	0	0	0	0
FUND BALANCE, JANUARY 1					
	0	0	0	0	0
FUND BALANCE, DECEMBER 31					
	0	0	0	0	0

BUDGET HIGHLIGHTS

- In 2011, the Parish has a total of \$44,884,691 budgeted and projected for the funding of the Levee Board's projects, approved.

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District on the basis of an intergovernmental agreement.

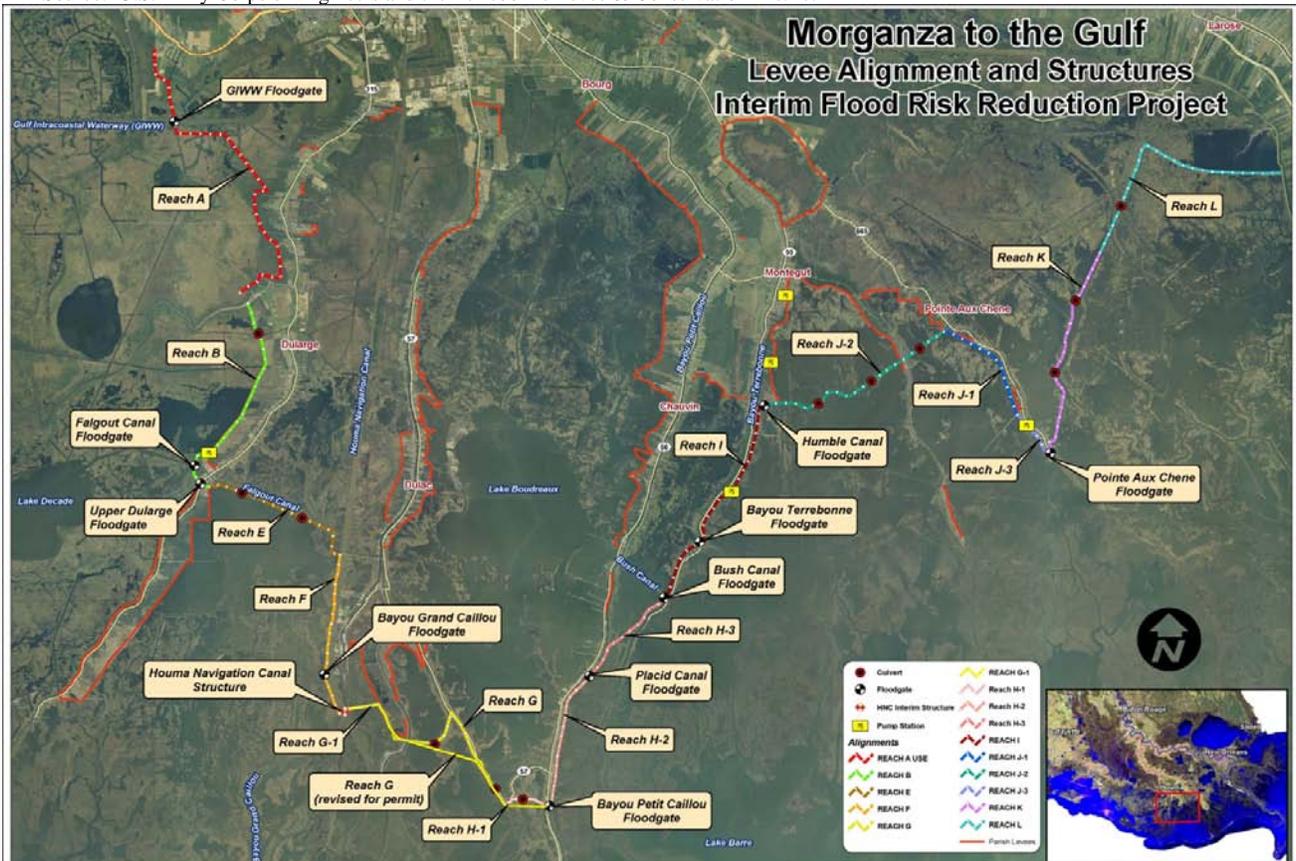
The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects led by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army Corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project’s purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



283 TERREBONNE LEVEE & CONSERVATION DISTRICT

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	5,448,507	4,750,000	5,258,250	5,025,000	5,025,000
Miscellaneous Revenue	(88,145)	4,000	2,335	4,000	4,000
TOTAL REVENUES	<u>5,360,362</u>	<u>4,754,000</u>	<u>5,260,585</u>	<u>5,029,000</u>	<u>5,029,000</u>
EXPENDITURES:					
Other Services & Charges	13,535,711	14,396,870	14,988,119	1,409,198	1,409,198
Allocated Expenditures	90,210	31,090	31,090	31,090	31,090
Transfer Out	0	3,298,416	3,298,416	3,313,712	3,313,712
TOTAL EXPENDITURES	<u>13,625,921</u>	<u>17,726,376</u>	<u>18,317,625</u>	<u>4,754,000</u>	<u>4,754,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND TRANSFERS OUT					-90.21%
INCREASE (DECREASE) TO FUND BALANCE	(8,265,559)	(12,972,376)	(13,057,040)	275,000	275,000
FUND BALANCE, JANUARY 1	22,338,324	14,072,765	14,072,765	1,015,725	1,015,725
FUND BALANCE, DECEMBER 31	14,072,765	1,100,389	1,015,725	1,290,725	1,290,725

BUDGET HIGHLIGHTS

- The Levee and Conservation District drawdown, \$1,440,288, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$3,313,712 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document, approved.

299 CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	35,000	250,000	250,000	309,699	309,699
Charges for Services	72,687	100,000	157,908	100,000	100,000
Fines and Forfeitures	3,952,485	4,003,215	3,919,835	4,000,000	4,000,000
Miscellaneous Revenue	698	30	30	30	30
Operating Transfers In	<u>1,460,026</u>	<u>1,387,028</u>	<u>1,387,028</u>	<u>1,406,340</u>	<u>1,406,340</u>
TOTAL REVENUES	<u>5,520,896</u>	<u>5,740,273</u>	<u>5,714,801</u>	<u>5,816,069</u>	<u>5,816,069</u>
EXPENDITURES:					
Personal Services	2,842,930	3,084,351	2,888,520	3,208,646	3,208,646
Supplies & Materials	65,143	95,050	95,059	91,000	91,000
Other Services & Charges	2,621,527	2,560,898	2,729,332	2,499,423	2,499,423
Repair & Maintenance	16,943	4,000	8,000	4,000	4,000
Allocated Expenses	8,578	13,000	10,798	13,000	13,000
Reimbursements					
Capital Outlay	<u>30,662</u>				
TOTAL EXPENDITURES	<u>5,585,783</u>	<u>5,757,299</u>	<u>5,731,709</u>	<u>5,816,069</u>	<u>5,816,069</u>
% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS AND CAPITAL OUTLAY					1.02%
INCREASE (DECREASE) TO FUND BALANCE	(64,887)	(17,026)	(16,908)	0	0
FUND BALANCE, JANUARY 1	82,095	17,208	17,208	300	300
FUND BALANCE, DECEMBER 31	17,208	182	300	300	300

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$4,000,000 for 2012, approved.
- General Fund Supplement, \$1,406,340, approved.

PERSONNEL SUMMARY

299-123 DISTRICT ATTORNEY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
CAC Director Assistant	1	1	1	1	N/A	****	****	****
Traffic Department Supervisor	1	1	1	1	N/A	****	****	****
Criminal Complaint Supervisor	1	1	1	1	N/A	****	****	****
Criminal Dept Supv	1	1	1	1	N/A	****	****	****
Data Processing Supervisor	1	1	1	1	N/A	****	****	****
Data Processing Clerk	5	5	5	5	N/A	****	****	****
Judge's Secretary	5	5	5	5	N/A	****	****	****
Secretary	16	15	16	16	N/A	****	****	****
Clerk III - Receptionist	3	3	3	3	N/A	****	****	****
Caseworker	13	13	13	13	N/A	****	****	****
Chief Investigator	1	1	1	1	N/A	****	****	****
Investigator Law Enforcement	1	1	1	1	N/A	****	****	****
Investigator	1	1	1	1	N/A	****	****	****
Victim's/Witness Coordinator	1	1	1	1	N/A	****	****	****
Court Liaison	1	1	1	1	N/A	****	****	****
IV-D Coordinator	1	1	1	1	N/A	****	****	****
Probation Officer	1	1	1	1	N/A	****	****	****
Executive Secretary	1	0	1	1	N/A	****	****	****
Intake Supervisor	1	1	1	1	N/A	****	****	****
Intake Clerk	1	1	1	1	N/A	****	****	****
IV-D Senior Secretary	1	1	1	1	N/A	****	****	****
Probation Director	1	1	1	1	N/A	****	****	****
Probation Director Assistant	1	0	1	1	N/A	****	****	****
Forensic Interviewer	1	0	1	1	N/A	****	****	****
Traffic Clerk	3	2	3	3	N/A	****	****	****
TOTAL	65	60	65	65				

PERSONNEL SUMMARY

299-125 DRUG COURT

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Treatment Dir/Counselor	1	1	1	1	N/A	****	****	****
Caseworker	3	3	3	3	N/A	****	****	****
Counselor	3	2	3	3	N/A	****	****	****
Receptionist	1	0	1	1	N/A	****	****	****
TOTAL	9	7	9	9				

206 THRU 241 GRANT FUNDS

GRANT FUNDS

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	17,921,663	135,493,868	135,673,657	10,240,147	10,240,147
Charges for Services	290,375	226,923	333,719	145,000	145,000
Fines and Forfeitures	30	0	90	0	0
Miscellaneous Revenue	15,042	7,000	12,800	7,000	7,000
Other Revenue	11,724	0	25,053	0	0
Operating Transfers In	995,684	989,247	964,247	1,150,817	1,150,817
TOTAL REVENUES	19,234,518	136,717,038	137,009,566	11,542,964	11,542,964
EXPENDITURES:					
Personal Services	3,386,681	3,687,842	3,706,020	3,627,803	3,627,803
Supplies & Materials	560,286	847,103	866,479	692,791	692,791
Other Services & Charges	12,023,297	45,004,153	44,342,029	5,505,313	5,505,313
Repairs & Maintenance	81,041	265,431	271,291	140,381	140,381
La Tourism Recovery Pgm.		844,400	844,400	929,800	929,800
JAG 2010 Award	0	36,015	36,015	0	0
OJP Hurricane Relief	0	13,994	13,994	0	0
JAG 2007 Award	1,425	0	0	0	0
2009 JAG Award	16,660	25,245	25,245	0	0
ARRA/Stimulus	53,940	118,507	118,507	0	0
Recovery Construction	31,121	66,597,126	66,597,525	0	0
CDBG Projects	458,796	15,759,704	15,759,704	0	0
Capital Outlay	2,283,163	3,956,610	3,963,682	0	0
Operating Transfers Out	176,762	180,000	155,000	155,000	155,000
TOTAL EXPENDITURES	19,073,172	137,336,130	136,699,891	11,051,088	11,051,088
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-91.82%
INCREASE (DECREASE) TO FUND BALANCE	161,346	(619,092)	309,675	491,876	491,876
FUND BALANCE, JANUARY 1	2,613,740	2,775,086	2,775,086	3,084,761	3,084,761
FUND BALANCE, DECEMBER 31	2,775,086	2,155,994	3,084,761	3,576,637	3,576,637

BUDGET HIGHLIGHTS

- Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Capital Improvements Section for highlights, approved.
- The FEMA Disaster Housing Assistance Program was granted an extension to January 31, 2012, approved.
- CDBG Entitlement supplements the following: - Approved.
 - Homeless Shelter, \$110,000
 - Transit Vouchers, \$15,000
 - Head Start, \$30,000

BUDGET HIGHLIGHTS (Continued)

- o The General Fund Supplements the following programs: - Approved.
 - o Homeless Shelter, \$15,065
 - o Home Investment Partnership, \$7,747
 - o Urban Transit, \$514,343, an increase of \$164,739 due to the expired grant for weekend/holiday service.
 - o Head Start Program, \$400,980
 - o Rural Transit, \$57,682, an insurance increase of \$13,504 due to addition of 6 buses purchased with ARRA Grant.

PROGRAMS AND PERSONNEL SUMMARIES

206 - JAG (Justice Assistance Grant Program). The Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

207 - Louisiana Recovery Program. On April 20, 2010, the Deepwater Horizon mobile drilling unit exploded in the Gulf of Mexico causing devastating effects. Extensive publicity about the oil spill has had a negative impact on perceptions about Louisiana as a tourism destination. In November 2010, BP Exploration and Production, Inc. provided \$30 million to the State of Louisiana to develop and implement an aggressive tourism program. Terrebonne Parish has been granted \$2.1 million to promote and assist the expansion of tourism to counter the negative publicity.

216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force). The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

218 - Moderate Rehab Single Room Occupancy. The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual's income. First priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

219 - Section 8 Vouchers. The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
To provide adequate and affordable housing assistance, and more economic opportunities using the Voucher Program.			
Number of families being assisted with Housing Choice Voucher Program	436	490	512
Number of vouchers issued during year	56	54	60
Dollar amount of vouchers (Millions)	\$2,508,917	\$2,807,964	\$2,920,610
Number of families applied for Section 8 Assistance (remaining 2008-523)	0	1000	0
Number of landlords participating in program	229	250	270
Number of clients participating in Self Sufficiency Program	32	34	36

219-604 VOUCHER'S PROGRAM

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	56,109	71,539	87,415
Clerk IV	3	2	3	3	104	21,509	27,424	33,511
TOTAL FULL TIME	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>				

220 - HUD Assist Portability. The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under Section 8 of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

221 - Department of Health/Human Resources. This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, child, Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

225 - Housing /Urban Development Grant. The Community Development Block Grant Program (CDGB) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
To provide economic opportunities, affordable housing and housing rehabilitation assistance in a suitable living environment and other various services all targeted to all lower-income persons and neighborhoods.			
Number of business loans provided	0	2	2
Number of jobs created or retained through loan program	38	5	5
Number of households receiving Housing Rehabilitation/Reconstruction	24	20	10
Number of families that received Homeownership Training	114	80	70
Number of Head Start students effected by lease payments made by CDBG grant	373	200	200
Number of families affected by local emergency shelter grant match	112	95	95
Number of families that participated in Savings Match Program	10	12	12
Number of Good Earth Transit rides provided by the Safe Passage Program	8600	7500	7000

225-611 CDBG ADMINISTRATION

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

225-619 CDBG HOUSING REHAB

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	3	3	3	3	109	35,268	44,967	54,946
Housing Rehab Tech	6	6	6	9	107	28,369	36,170	44,197
TOTAL	<u>9</u>	<u>9</u>	<u>9</u>	<u>12</u>				

227 - Severe Repetitive Loss Fund. Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100 year flood level which will lower their insurance costs significantly.

228 - Department of Energy – (Weatherization). The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

229 - Department of Labor- CSBG Grant (Community Services Block Grant). The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
To improve the level of services to the clients; to increase efforts to have clients become self-sufficient and assist low-income clients become financially stabilized.			
Number of clients assisted with crisis intervention	151	86	100
Number of clients assisted with Low Income Home Energy Program	3,557	3,100	3,000
Number of clients assisted with emergency food and shelter services	34	34	34
Number of clients who developed family budgets	124	96	100
Number of families that received information and referrals	5,895	4,300	4,000
% of families that have become self-sufficient	60%	60%	60%
Number of grant applications submitted	5	5	5

229-642 CSBG ADMINISTRATION

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Human Devel Admin	1	1	1	1	211	56,109	71,539	87,415
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

229-643 CSBG PROGRAMS

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	4	4	4	4	104	21,509	27,424	33,511
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>				

230 - Department of Health and Human Services – Energy (LIHEAP). The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

231 - HMGP Gustav (1786). The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

232 - FEMA DHAP-IKE. The Disaster Housing Assistance Program-Ike (DHAP-Ike) provides temporary rental assistance for housing and counseling to persons being assisted with temporary housing.

232-614 DHAP - IKE

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I *	1	1	1	1	104	21,509	27,424	33,511
TOTAL	1	1	1	1				

This program was scheduled to terminate 12/31/2010 however Parish granted and extension through January 31, 2012

233 - FTA American Recovery and Reinvestment ACT (ARRA) Grant. The primary purpose of this grant is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation. Federal Transit Administration operates under the American Recovery and Reinvestment Act for the acquisition of capital relating to the operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.

234 - Terrebonne Homeless Shelter. The Emergency Shelter Grant funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at risk individuals.

235 - Home Investment Partnership. The Home Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities.

236 - FEMA Emergency Food/Shelter. These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels.

237 - FTA Grant (Urban). The primary purpose of this grant is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected	2004 National Average
To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.				
Dollar amount of operating cost/vehicle per revenue mile	\$4.05	\$5.03	\$5.09	\$7.30
Dollar amount of operating cost/vehicle per revenue hour	\$65.85	\$81.76	\$82.67	\$93.30
Dollar amount of operating cost per passenger mile	\$1.73	\$2.15	\$2.18	\$0.70
Dollar amount of operating cost per passenger trip	\$9.83	\$12.21	\$12.34	\$2.70
Passenger Boarding/Revenue mile	\$0.41	\$0.41	\$0.41	\$2.70
Passenger Boarding/Revenue hour	\$6.70	\$6.70	\$6.70	\$34.50
Total annual passenger boarding	149,516	149,516	149,516	N/A
Total annual operating costs	\$1,470,068	\$1,825,027	\$1,845,542	N/A

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

237-690 PLANNING

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	56,109	71,539	87,415
TOTAL	1	1	1	1				

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Manager	1	1	1	1	207	39,029	49,762	60,806
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	2	2	2	2				

237-692 VEHICLE OPERATIONS

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Field Supervisor	1	1	1	1	109	35,268	44,967	54,946
Senior Bus Operator *	2	1	2	2	105	23,445	29,893	36,527
Bus Operator	13	15	13	13	104	21,509	27,424	33,511
TOTAL	16	17	16	16				

* Budget Amendment pending 9/28/2011 adding two new positions to the program.

237-693 VEHICLE MAINTENANCE

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,268	44,967	54,946
Mechanic II	1	0	1	1	106	25,790	32,882	40,179
TOTAL	2	1	2	2				

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	2	2	2	2	103	19,733	25,160	30,744
TOTAL	2	2	2	2				

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

238 - FTA City of Thibodaux. The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

238-792 DIRECT VEHICLE OPERATIONS

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Bus Operator	2	0	2	2	104	21,509	27,424	33,511
TOTAL	2	0	2	2				

* Ordinance 7952 Adopted February 9, 2011

239 - ACF Head Start Program. The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
To provide a high-quality, comprehensive educational program for low-income pre-school children.			
Actual number of children enrolled into the Head Start Program	194	190	200

239-193 PLANNING & ECONOMIC DEVELOPMENT

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	56,109	71,539	87,415
Education Specialist	1	1	1	1	209	46,371	59,123	72,244
Program Specialist	4	5	4	4	206	35,807	45,654	55,786
Head Start Supv	2	2	2	2	109	35,268	44,967	54,946
Teacher	10	10	10	10	108	31,489	40,149	49,059
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Assistant Teacher	10	8	10	10	103	19,733	25,160	30,744
TOTAL FULL-TIME	29	28	29	29				
Substitute Assistant Teacher	7	6	7	7	103	9,867	12,580	15,372
Bus Driver	1	1	1	1	102	9,052	11,542	14,103
Food Service Technician	5	5	5	5	N/A	****	****	****
TOTAL PART-TIME	13	12	13	13				
TOTAL	42	40	42	42				

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

240 - Federal Highway Administration (Rural Transit). The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

241/641 - HUD CDBG Recovery. The primary purpose of this grant is to provide support to First-Time Homebuyers, but also to provide infrastructure for mixed-income owner occupied single-family home developments in addition to the state set aside specifically for affordable rental properties following Hurricanes Gustav and Ike. Fund 641 has been established as a companion fund to account for infrastructure separately; however the two funds continue to be considered one program, one fund.

ENTERPRISE FUNDS

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund - To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund - To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010.

Sanitation Fund - Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing necessary equipment.

Civic Center Fund - To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Department of Utilities' mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

2012 GOALS AND OBJECTIVES

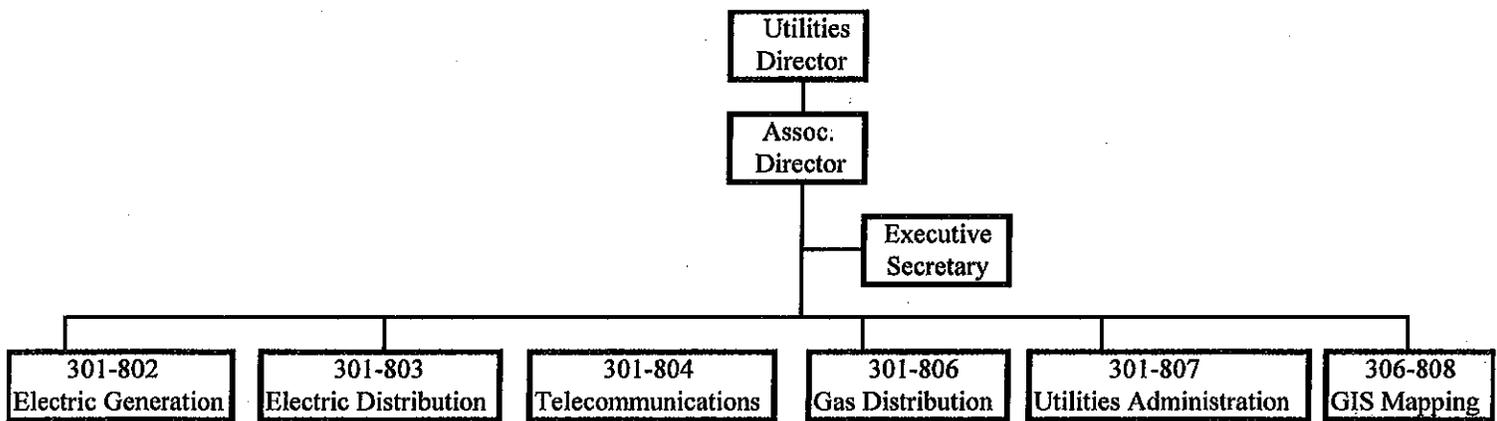
- To obtain and monitor customer input as a benchmark for performance evaluation.
- To effectively communicate the cost and benefits of proposed programs.
- To offer our employees career opportunities with competitive wages, training and recognition based on performance.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of combined customer count (electric & gas)	27,101	27,294	27,440

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	0	0	122,162	0	0
Charges for Services	(24,587)	12,000	(23,994)	(23,500)	(23,500)
Miscellaneous Revenue	60,431	95,050	2,950	50	50
Utility Revenue	43,539,591	52,122,523	42,486,957	45,747,744	45,747,744
Other Revenue	50,649	15,000	29,080	15,000	15,000
Operating Transfer In	500,000	250,000	250,000	250,000	250,000
TOTAL REVENUES	44,126,084	52,494,573	42,867,155	45,989,294	45,989,294
EXPENSES:					
General -Other					
Electric Generation	23,700,617	29,370,056	23,767,086	26,375,419	26,375,419
Electric Distribution	3,223,319	3,346,439	3,388,527	3,463,010	3,463,010
Telecommunications	0	18,250	0	18,250	18,250
Gas Distribution	8,597,841	13,647,281	8,816,089	9,799,436	9,799,436
Utility Administration	3,198,450	3,073,532	3,067,012	3,100,727	3,100,727
G.I.S. Mapping System	471,629	577,561	428,620	331,757	331,757
Operating Transfer Out	1,977,258	1,896,167	1,896,167	2,540,764	2,540,764
TOTAL EXPENSES	41,169,114	51,929,286	41,363,501	45,629,363	45,629,363
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-13.88%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	2,956,970	565,287	1,503,654	359,931	359,931
RETAINED EARNINGS, JANUARY 1	69,357,482	72,314,452	72,314,452	73,818,106	73,818,106
RETAINED EARNINGS, DECEMBER 31	72,314,452	72,879,739	73,818,106	74,178,037	74,178,037

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for fiscal year 2012 totals \$15,683,841, approved.
- \$2,574,253 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for fiscal year 2012 are estimated to be \$2,000,000, approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 77.4 megawatts with annual sale of approximately 400,000 megawatt-hours. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

2010-2011 ACCOMPLISHMENTS

Unit 14

- ✓ Generator Transformer Radiator replacement.

Unit 15

- ✓ Excitation Potential Transformer replacement.

Unit 16

- ✓ Boiler Feed Pump 92) overhauled and repaired.
- ✓ Replaced 51 “D” Floor Tube Bends
- ✓ Cooling Tower Fan #3 Motor Starter repaired.

General

- ✓ Spill Prevention Control and Counter Measure Program training
- ✓ NERC Training
- ✓ High Capacity Fossil Fuel Fired Plant Operator Training

2012 GOALS AND OBJECTIVES

- Plant Street maintenance
- Unit 15-Turbine/Generator Overhaul
- Unit 16-Burner replacement for NOx Control

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Net generation (kwh)	8,747,581	15,078,575	9,972,242
Off system sales (kwh)	523,000	10,625,220	8,500,000
Native peak (Mw)	85.8	84.2	86.0
Number of generators	3	3	3
Number of forced power outages	0	0	0
Station service (Kwh)	3,829,449	6,600,983	4,365,572

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	1,143,524	1,214,184	1,072,485	1,245,856	1,245,856
Supplies and Materials	131,883	145,800	143,496	147,700	147,700
Other Services and Charges	1,145,515	1,199,792	1,511,689	1,212,343	1,212,343
Repair and Maintenance	207,164	215,280	243,376	523,480	523,480
Depreciation	452,808	480,000	450,000	450,000	450,000
Energy Purchases	20,619,723	26,115,000	20,346,040	22,796,040	22,796,040
TOTAL EXPENSES	23,700,617	29,370,056	23,767,086	26,375,419	26,375,419
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					12.77%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Chemical purchases, \$100,000
 - Environmental cost, \$155,710
 - Plant repairs, \$500,000
 - Natural gas purchases to fuel the power plant, \$2,000,000
 - Energy and power costs, \$22,796,040, a decrease of \$3,318,960 which is mainly due to natural gas purchases and replacement energy decreases.
- Capital: - Approved.
 - Unit 16 Burners, \$400,000
 - Plant Sub 1 Cable Tray Structure, \$33,000
 - Plant Sub 1 Panel Board & Auxiliary, \$17,300
 - 1 – Zero Turn Mower, \$8,000
 - 5 – Chart Replacements, \$11,500
 - Black Start/Peaking Capacity, \$750,000
 - Emergency Power Auxiliaries, \$250,000

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Utility Supt.-Elec. Gen.	1	1	1	1	212	61,719	78,692	96,157
Electric Plant Oper Supv	1	1	1	1	110	39,500	50,363	61,540
Instrument Technician	1	1	1	1	110	39,500	50,363	61,540
Electrical Technician	1	0	1	1	109	35,268	44,967	54,946
Electric Plant Oper II	5	5	5	5	109	35,268	44,967	54,946
Sr. Stat. Equip. Mech	3	3	3	3	108	31,489	40,149	49,059
Electric Plant Oper.	4	4	4	4	106	25,790	32,882	40,179
Admin Coordinator II	1	0	0	0	106	25,790	32,882	40,179
Stat. Equip. Mechanic	1	0	1	1	106	25,790	32,882	40,179
Admin Coordinator I	0	1	1	1	104	21,509	27,424	33,511
TOTAL	18	16	18	18				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 12,000 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

2010-2011 ACCOMPLISHMENTS

- ✓ Southdown Substation Upgrade- New Control house with relays and control. Fiber Line to control house for off-site monitoring. Bus upgrade for increased capacity
- ✓ Cummins Road Substation Upgrade-New Control house with relays and controls. Fiber Line to control house for off-site monitoring.
- ✓ Move all paper maintenance reports and files to .pdf documents and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.
- ✓ Continued proactive inspections program and maintenance repairs has minimized and reduced duration of electrical outages
- ✓ Continued certification of employees in American Red Cross CPR.
- ✓ Continued monthly substation inspections. (Ongoing)*

2012 GOALS AND OBJECTIVES

- 115 Kv Transmission Pole/Maintenance
- Re-conduct Cummins Rd. to Van Ave.
- Installation of video surveillance to monitor electrical substations
- Conduct a comprehensive review of the need for and priority of future capital improvements
- Continue to minimize extent and duration of electrical outages by increasing inspections and reporting
- Reporting through Relay download of event files and comparison with outage reports. To be kept on server under \utilities department\electric distribution\maintenance records to be used as tool to accomplish goals.
- Initiate community energy conservation and electrical safety awareness program
- Attain and maintain highest reasonable level of customer service reliability through a systematic and continuous process of monitoring, assessment, and improvement
- Use of reclosers and Manual GOAB switches in strategic places to minimize outage duration. This will be done with a view to customer restoration first and repair to damage second.
- Continue to replace old copper conductors with 13.8 distribution system.
- Substation expansion at Sixth St., Cummins, and Southdown Sub. Installation of vacuum breakers, transformers and control houses.
- Install Fiber from State into Substations for High Speed/Real Time monitoring of Substation Data and Control.

PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
Number of customers	12,674	12,844	12,970
Retail sales (Kwh) (Millions)	358.6	364.3	367.2
Number of circuit miles above ground	128	128	129
Number of circuit miles underground	92	93	94
SAIFI/ SAIDI	.94/.59	1.60/.53	1.20/.65
Number of power outages	19	45	20
Number of substations	11	11	11

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	231,773	274,394	248,905	260,115	260,115
Supplies & Materials	53,844	69,550	61,912	71,550	71,550
Other Services and Charges	1,044,086	945,045	1,005,260	1,003,895	1,003,895
Repair & Maintenance	213,213	372,450	372,450	377,450	377,450
Depreciation	1,680,403	1,685,000	1,700,000	1,750,000	1,750,000
TOTAL EXPENSES	3,223,319	3,346,439	3,388,527	3,463,010	3,463,010
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					3.10%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Line Clearing and Maintenance Service, \$500,000
 - Line repairs, \$175,000
 - Substation Repairs, \$90,000
- Personnel: - Approved.
 - Eliminate 1 Electrical Technician, Grade 109
 - Add 1 Engineering Analyst, Grade 108
- Capital: - Approved.
 - 1 – 34 Kv Breaker, \$50,000
 - 2 – 15 Kv Breaker, \$35,000
 - System maintenance, \$500,000
 - 6th Street Substation Upgrade, \$400,000
 - 115 Kv Transmission Pole Replacement, \$220,000
 - System Additions, \$1,750,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Dist.	1	1	1	1	212	61,719	78,692	96,157
Electric Line Foreman	1	1	1	1	110	39,500	50,363	61,540
Electrical Technician	1	0	0	0	109	35,268	44,967	54,946
Engineering Analyst	0	1	1	1	108	31,489	40,149	49,059
Engineering Technician	1	1	1	1	107	28,369	36,170	44,197
TOTAL	4	4	4	4				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to operate and maintain reliable fiber optics network capable of providing high-speed communications to various Parish Government facilities.

2010-2011 ACCOMPLISHMENTS

- ✓ Installed underground fiber optic cable at the Ashland Landfill to connect the weigh station/pick-up station to the main office for video camera and phone communication.
- ✓ Fiber optics communication between Comcast and TPTV to improve broadcast quality.

2012 GOALS AND OBJECTIVES

- Install fiber optics communication between Entergy Houma substation and Norman St. substation for interchange monitoring.
- Install fiber optics cable between the Power Plant and electric substations to provide fast and secure SCADA communications with added video capabilities.
- Continue to provide high-speed network connections to Parish departments.
- Establish a communication rate to support department for all users.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	0	5,000	0	5,000	5,000
Supplies & Materials	0	250	0	250	250
Other Services and Charges	0	10,500	0	10,500	10,500
Repair & Maintenance	0	2,500	0	2,500	2,500
TOTAL EXPENSES	<u>0</u>	<u>18,250</u>	<u>0</u>	<u>18,250</u>	<u>18,250</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Departmental expense, \$18,250, approved.
- Engineering fees, \$3,000, approved.
- In-house labor from Information Technologies Department, \$5,000, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution's mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,500 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

2010-2011 ACCOMPLISHMENTS

- ✓ Continue the upgrade of odorizer equipment.
- ✓ Completed Levron Street area gas line improvements.
- ✓ Swan Street area gas line improvements.
- ✓ Upgraded Power Plant gas metering.
- ✓ Two (2) tie interconnects with Gulf South Pipeline. Completed Morris Street area gas line improvements, in progress.

2012 GOALS AND OBJECTIVES

- Start Bayou Dularge gas line improvements.
- Morgan Street cast iron gas line improvements.
- Gibson gas line improvements.
- Upgrade odorizer equipment.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of customers	14,427	14,450	14,470
Retail sales (MCF)	92,340	94,225	95,000
Number of miles of distribution mains	423	424	425
Number of gas delivery stations	10	10	10
Number of pressure regulator stations	17	17	17
Number of miles of Cast Iron	31	30	28
Number of leaks detected	416	216	175

BUDGET SUMMARY	2010	2011	2011	2012	2012
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	803,085	1,017,178	823,236	1,097,833	1,097,833
Supplies and Materials	144,207	177,600	158,350	181,600	181,600
Other Services and Charges	272,816	338,603	440,753	344,103	344,103
Repair and Maintenance	182,882	265,900	283,750	315,900	315,900
Depreciation	833,383	848,000	860,000	860,000	860,000
Energy Purchases	6,361,468	11,000,000	6,250,000	7,000,000	7,000,000
TOTAL EXPENSES	8,597,841	13,647,281	8,816,089	9,799,436	9,799,436
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					7.79%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 2 – Trucks, \$55,000
 - GGI/Gas Detector, \$2,300
 - Flame Pack, \$10,000
 - Gas Locator, \$15,000
 - Distribution System, \$250,000
 - System Expansion/Subdivisions, \$150,000
 - Cast Iron Replacement – Morgan Street, \$1,500,000
 - Gibson Area Gas line improvements, \$400,00

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Utility Supt. Gas Distribution	1	0	1	1	212	61,719	78,692	96,157
Gas Maintenance Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Operations Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Systems Technician	2	2	2	2	110	39,500	50,363	61,540
Sr. Util. Svc. Worker-Gas	5	4	5	5	109	35,268	44,967	54,946
Crew Leader - Gas	2	2	2	2	108	31,489	40,149	49,059
Line Maintenance Operators	3	0	3	3	105	23,445	29,893	36,527
Field Tech. II - General	4	2	4	4	104	21,509	27,424	33,511
TOTAL	19	12	19	19				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

2010-2011 ACCOMPLISHMENTS

- ✓ The Council Meeting Room audio/video and voting equipment upgraded.
- ✓ Hired a summer intern to provide additional support to GIS and drafting departments.

2012 GOALS AND OBJECTIVES

- To continue development and implementation additional Geographic Information System (GIS) applications on a cost/benefit priority basis.
- To continue development of a structured magnetic media library of management information and databases.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of records, maps, etc. converted to magnetic media	90%	95%	95%
% of magnetic media library complete	80%	85%	90%

BUDGET SUMMARY	2010	2011	2011	2012	2012
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	859,971	673,667	813,337	807,112	807,112
Supplies and Materials	23,132	30,500	20,800	30,500	30,500
Other Services and Charges	2,088,700	2,191,115	2,079,625	2,190,215	2,190,215
Repair and Maintenance	6,272	17,900	17,900	17,900	17,900
Allocated Expenses					
Depreciation	115,265	115,000	90,000	55,000	55,000
TOTAL EXPENSES	3,093,340	3,028,182	3,021,662	3,100,727	3,100,727
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					4.55%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Utilities Director	1	1	1	1	IV	81,440	101,800	123,185
Assoc. Utilities Director	1	1	1	1	213	67,891	86,562	105,773
Staff Engineer	1	0	1	1	211	56,109	71,539	87,415
Utilities Administrator	1	1	1	1	210	51,008	65,035	79,469
GIS & Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	3	3	3	3	104	21,509	27,424	33,511
Drafter II	1	0	1	1	103	19,733	25,160	30,744
TOTAL	10	8	10	10				

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

2010-2011 ACCOMPLISHMENTS

- ✓ Added 600+ addresses to the Point Addressing database.
- ✓ Mapped the location of Entergy Street Lights.
- ✓ Continued updating the GPS collection of hydrants, street centers, catch basins, sewer manholes, and water valves for the appropriate departments and agencies.
- ✓ Managed the project for removal of 80 derelict vessels.
- ✓ Mapped the location of nonworking Entergy lights.
- ✓ Placed 56 layers on the State Homeland Security Virtual LA website.
- ✓ Updated Recreation District 3-A boundaries.
- ✓ Created emergency data files containing critical facilities, Parish features, and Utilities information for use in storm recovery efforts.
- ✓ Upgraded the GIS Server, Database Management, IMS, and 29 GIS desktop mapping software applications.
- ✓ Mapped the 2012 geopolitical boundaries for the ROV.
- ✓ Completed the conversion of the GIS Maps Intranet site to the updated GIS Internet Mapping System.
- ✓ Created imagery mosaics of the 2010 color images.

2012 GOALS AND OBJECTIVES

- Complete the 2010 Aerial Imagery.
- Edit the Structures Layer.
- Edit the Water bodies Layer.
- Edit the Road Edges Layer.
- Expand the use of GIS data to other Parish applications such as Permits generation using the ArcGIS Server applications.
- Train a replacement for the GIS Manager position.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of agencies using G.I.S. system	*	*	*
Number of parish departments using G.I.S. system	*	*	*
Number of employees trained to use system	*	*	*
% of data completed on system	100%	100%	100%

* The GIS mapping system is available online to both Parish employees and the public.

The public site is averaging 75 hits per day and the site used by Parish employees averages 140 hits per day.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	116,659	126,851	122,485	190,202	190,202
Supplies and Materials	9,991	18,655	17,295	20,000	20,000
Other Services and Charges	329,907	415,055	276,840	109,555	109,555
Repair & Maintenance	945	1,500	1,500	1,500	1,500
Depreciation	14,127	15,500	10,500	10,500	10,500
TOTAL EXPENSES	471,629	577,561	428,620	331,757	331,757
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-42.84%

BUDGET HIGHLIGHTS

- Major Expense – Other Fees: - Approved.
 - Software Maintenance, \$8,000
- Personnel: - Approved.
 - Add an Interim GIS Manager, Grade 210

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GIS Manager	1	1	1	1	210	51,008	65,035	79,469
Interim GIS Manager	0	0	1	1	210	51,008	65,035	79,469
TOTAL FULL TIME	1	1	2	2				
Intern	1	0	1	1	102	9,052	11,542	14,103
TOTAL PART-TIME	1	0	1	1				
TOTAL	2	1	3	3				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 260 miles of collection system, 161 lift stations and 12 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

2010-2011 ACCOMPLISHMENTS

- ✓ Proceeding with projects that are funded with \$17 million State Revolving loan to include, the renovation of 21 lift stations, an infiltration/inflow elimination program and improvements to the North and South Wastewater Treatment Facilities.
- ✓ Constructed a Sewer Extension project in the Industrial area in East Houma with funds derived from an Economic Development Administration (EDA) Grant.
- ✓ Completed a base line study, funded by LA DEQ, for a wetland assimilation project for the South Wastewater Treatment facility.
- ✓ Proceeding with Infrastructure study, land acquisition and discharge permit for the wetland assimilation project for the South Wastewater Treatment Facility.
- ✓ Continued efforts of performing internal projects relating to lift station fence and building repairs, smoke testing and remediation of defective pipe for Infiltration and Inflow reduction, manhole rehabilitation and replacement of lift station control panels, pumps and motors.
- ✓ Completed construction of the Ashland Major Lift Station and a 24-inch force main with an overall capacity of 7,000 gpm.
- ✓ Construction of a major sewer force main from Martin Luther King Boulevard to the North Treatment Plant in conjunction with the project for Westside Boulevard Extension.
- ✓ Implemented design of a Major Lift Station adjacent to the Westside Boulevard Extension project to serve entities along Martin Luther King Boulevard and surrounding area.
- ✓ Authorize design of a project to relocate the force mains from Elysian and Chabert Medical Center Lift Stations to the Ashland Major Lift Station.
- ✓ Authorized a Facility Plan Report for various unsewered areas in conjunction with an application submittal to the LA DEQ for consideration of a 0.95% Clean Water State Revolving Fund (CWSRF) loan.
- ✓ Authorized dredging on a 2-acre Holding Basin known as the Southdown No. 2 Holding Basin.
- ✓ Acquired the property of a 200-acre site, identified as the Valhi Pond, for the purpose of converting into a potential oxidation pond.
- ✓ Authorized a report for the review of the present sewerage connection charges and engineering report to review adequacy of existing sewer user fees, as required by outstanding revenue bond issue.

2012 GOALS AND OBJECTIVES

- Continue to seek opportunities for sewerage system expansion and available funding sources.
- Coordination and implementation of six (6) engineering contracts for the renovation projects associated with 21 lift stations, Infiltration/Inflow projects and improvements to the North and South Plants.
- Continue efforts of reducing the level of Infiltration/Inflow by repairing major defects located through various testing methods.
- Acquire privately owned systems in the vicinity of Martin Luther King Boulevard.
- Complete septage receiving facility at the North Plant and close out of receiving facility at the South Plant.
- Acquire property and complete infrastructure necessary for wetlands assimilation project at the South Plant.
- Address odor concerns at various wastewater facilities.

	PERFORMANCE MEASURES	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand</i>	Number of Customer Units*	28,286	28,650	28,750
	Number of service locations	27,498	27,498	27,750
	Number of collection systems extended	23	3	3
	Number of miles of gravity lines	260	260	261
	Number of manholes	5,725	5,753	5,765
	Number of lift stations	160	161	162
	Number of miles of force mains	121	121	122
	Number of holding basins	7	7	7
	Number of treatment plants	12	13	13
	Total Treatment Capacity (mgd)	24.5	24.5	24.8
<i>Workload</i>	Number of work orders issued	1,655	1,500	1,600
	Number of Locates for Others	4,861	5,200	5,500
	Number of main line blockages	54	50	50
	Number of service line blockages	158	150	150
	Number of odor complaints	81	125	100
<i>Efficiency</i>	Amount of sewer fees (sales) collected	\$6,381,941	\$6,650,000	\$7,900,000
	Amount of sewer fees collected/ Customer Unit	\$225.62	\$232.11	\$274.78
	Amount of Personnel Services	\$2,415,519	\$2,409,442	\$2,424,612
	Personnel Services/ Customer unit	\$85.40	\$84.10	\$84.33
	Amount of Supplies and Material	\$474,545	\$477,201	\$475,150
	Supplies and Material/Customer Unit	\$16.78	\$16.66	\$16.53
	Amount of Other Services and Charges	\$2,308,021	\$2,363,261	\$2,369,873
	Other Services/Customer Unit	\$81.60	\$82.49	\$82.43
	Amount of Repairs and Maintenance	\$859,450	\$866,039	\$838,600
	Repairs and Maintenance/ Customer Unit	\$30.38	\$30.23	\$29.17
<i>Effectiveness</i>	Number of repairs outsourced	86	90	90
	Number of main line repairs	9	15	20
	Number of service line repairs	14	25	26
	Number of manhole repairs	50	12	10
	Number of force main repairs	7	12	15

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.



310 & 311 POLLUTION CONTROL

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes and Special Assessments					
Intergovernmental	56,879	0	9,938	9,938	9,938
Charges for Services	2,790	10,000	5,000	8,500	8,500
Miscellaneous Revenue	5,587,561	53,500	0	0	0
Utility Revenue	6,476,154	7,401,000	6,709,280	7,959,000	7,959,000
Other Revenue	20,348	0	0	0	0
Operating Transfer In	<u>108,888</u>	<u>12,326</u>	<u>12,326</u>		
TOTAL REVENUES	<u>12,252,620</u>	<u>7,476,826</u>	<u>6,736,544</u>	<u>7,977,438</u>	<u>7,977,438</u>
EXPENSES:					
Sewerage Collection	4,259,175	4,169,500	4,107,118	4,247,881	4,247,881
Treatment Plant	3,200,908	3,443,001	3,266,844	3,335,065	3,335,065
EPA Grant Administration	411,628	466,398	452,077	484,617	484,617
Sewerage Capital Add'tn	416,217	395,000	416,000	390,000	390,000
Operating Transfer Out	<u>3,191,408</u>	<u>1,105,000</u>	<u>1,226,214</u>	<u>0</u>	<u>0</u>
TOTAL EXPENSES	<u>11,479,336</u>	<u>9,578,899</u>	<u>9,468,253</u>	<u>8,457,563</u>	<u>8,457,563</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-0.19%
INCREASE (DECREASE) TO NET ASSETS	773,284	(2,102,073)	(2,731,709)	(480,125)	(480,125)
NET ASSETS, JANUARY 1	61,236,486	62,009,770	62,009,770	59,278,061	59,278,061
NET ASSETS, DECEMBER 31	62,009,770	59,907,697	59,278,061	58,797,936	58,797,936

BUDGET HIGHLIGHTS

- Sewer collections for 2012 are proposed at \$7,900,000, which includes the rate increase in 2012, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

2010-2011 ACCOMPLISHMENTS

- ✓ Identified Infiltration/Inflow sources by smoke testing and video inspection with remediation performed by either maintenance crew or Maintenance Contractor.
- ✓ Video sections of gravity main to locate bore throughs by others.
- ✓ Installation of an additional 250 HP, 4500 gpm Pump for the Airbase Lift Station.
- ✓ Installed five (5) new control panels for replacement at existing lift stations.
- ✓ Re-built pumps at approximately fifteen (15) lift stations.
- ✓ Perform cleaning of an average of five (5) lift station wetwells per week.
- ✓ Monthly scheduled cleaning of gravity sewers that have been identified as problematic due to grease build-up.
- ✓ Replaced 50 ft of gravity main at Fahey Lift Station.
- ✓ Periodical addition of bleach at key lift stations and holding basins for odor control.
- ✓ Roof replacement for sixteen (16) lift stations that were damaged by Hurricane Gustav.

2012 GOALS AND OBJECTIVES

- Continue on-going program of eliminating infiltration / inflow by testing and performing the required remediation of defected areas.
- Coordinate activities associated with the renovations to twenty-one (21) lift stations.
- Obtain a 600 KW generator for the Airbase Lift Station.
- Replacement of pumps motors and/or controls for eight (8) lift stations.
- Re-route force main from James Road Lift Station to Patriot Point Lift Station for increase of capacity.
- Replace deteriorated pile bents for overhead crossing of three (3) force mains.
- Coordinate construction of the Westside No. 2 Major Lift Station.
- Video sewer mains beneath proposed street resurfacing project.

310 & 311 POLLUTION CONTROL - 310 - 431 SEWERAGE COLLECTION

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand</i>	Number of Customer Units *	28,286	28,650	28,750
	Miles of Gravity Lines	260	260	261
	Number of Manholes	5,725	5,753	5,765
	Number of Lift Stations	160.0	161.0	162.0
	Miles of Force Mains	121	121	122
	Number of Holding Basins	7	7	7
<i>Workload</i>	Number of Locates for others	4,861	5,200	5,500
	Number of Collection line issues	68	120	125
	Number of Service line issues	548	400	500
	Number of Manhole issues	25	15	25
	Number of Assistance to Treatment	16	10	10
	Number of Assistance to other Governmental Units	25	15	25
<i>Efficiency</i>	Amount of Personal Services	\$1,110,397	\$1,007,649	\$1,044,666
	Personal Services/Customer Unit	\$39.26	\$35.17	\$36.34
	Amount of Supplies and Material	\$131,051	\$141,000	\$141,800
	Supplies and Material /Customer Unit	\$4.63	\$4.92	\$4.93
	Amount of Other Services and Charges	\$1,426,910	\$1,417,394	\$1,450,974
	Other Services/Customer Unit	\$50.45	\$49.47	\$50.47
	Amount of Repairs and Maintenance	\$624,371	\$545,833	\$537,800
	Repairs and Maintenance/Customer Unit	\$22.07	\$19.05	\$18.71
<i>Effectiveness</i>	Number of Gravity Line Cleaning	770	750	700
	Number of Lift Station Wetwell Cleaning	74	80	80
	Number of Treatment Plant Cleaning	9	20	35
	Linear Feet of Gravity Line Smoke Tested	39,988	5,000	7,500
	Number of Manholes Inspected	50	12	25
	Linear Feet of Gravity Line Dye & Video Tested	5,000	15,000	25,000

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	1,110,397	1,008,701	1,073,700	1,068,982	1,068,982
Supplies and Materials	131,051	144,400	141,600	141,800	141,800
Other Services and Charges	1,426,910	1,467,224	1,413,771	1,450,974	1,450,974
Repair and Maintenance	624,371	493,350	505,362	537,800	537,800
Depreciation	966,446	984,000	970,000	975,000	975,000
TOTAL EXPENSES	4,259,175	4,097,675	4,104,433	4,174,556	4,174,556
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.76%

BUDGET HIGHLIGHTS

- Major Expenditures: - Approved.
 - Utility cost, \$519,250
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$185,000.
- Capital: - Approved.
 - Roof Replacement – Admin. Building and Warehouse, \$125,000
 - Office Furniture, \$15,000

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Collect.	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Sr. Equip Operator - General	3	3	3	3	108	31,489	40,149	49,059
Crew Leader-Poll. Ctrl.	1	0	1	1	107	28,369	36,170	44,197
Pump Station Operator	5	5	5	5	107	28,369	36,170	44,197
Line Maint. Oper - Poll Ctrl	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	3	3	3	3	104	21,509	27,424	33,511
TOTAL	17	16	17	17				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 10 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

2010-2011 ACCOMPLISHMENTS

- ✓ Repaired approximately 1,200 ft. of levees at the South Wastewater Treatment Plant.
- ✓ Repaired approximately 750 ft. of levees at the North Plant equalization basin.
- ✓ Acquired a vacuum truck for cleaning treatment basins at all plants.
- ✓ Replaced two (2) diesel engines for the two (2) 750 KW generators at the North Plant.
- ✓ Installed a 4-inch potable water line to serve vapor odor unit at the intake structure.
- ✓ Installed a 4-inch discharge line to pump wastewater from the chlorine contact chamber for cleaning purposes.
- ✓ Replace roof on control room and various other buildings due to damage of Hurricane Gustav.
- ✓ Acquired a 150 KW trailer mounted generator for South Plant and Package Plants.

2012 GOALS AND OBJECTIVES

- Coordinate capital improvement projects, funded by LA DEQ State Revolving Loan to include various equipment replacements and dredging of a 15-acre equalization pond.
- Repair and re-paint or replace four (4) package plants.
- Complete construction of a septage receiving station at the North Plant.
- Close-out septage receiving station at the South Wastewater Treatment Plant with removal of accumulated bio-solids.

	PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
<i>Demand</i>	Number of Customer Units*	28,286	28,650	28,750
	Number of Mechanical Treatment Plants	10	11	11
	Number of Oxidation Pond Treatment Plants	2	2	2
	Total Treatment Permitted Capacity (MGD)	24.5	24.8	24.8
<i>Workload</i>	Total average discharge (MGD)	10.27	10.00	10.50
	Total laboratory samples tested for permits	3,400	3,400	3,600
	Total contact samples tested for Quality Assurance	9,937	9,937	10,000
	Total contact samples tested	52	52	55
	Total discharge monitoring reports (DMR) submitted	120	120	124
	Plant repairs purchase orders issued	308	175	200

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

310 & 311 POLLUTION CONTROL - 310 - 432 TREATMENT PLANT

Efficiency & Effectiveness	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
	Flow/Customer Unit (Gallons/Day)	363	349	365
	Amount of Personal Services	\$922,638	\$986,967	\$943,979
	Personal Services/Customer Unit	\$32.62	\$34.45	\$32.83
	Amount of Supplies and Charges	\$338,979	\$330,901	\$328,150
	Supplies and Material/Customer Unit	\$11.98	\$11.55	\$11.41
	Amount of Other Services and Charges	\$856,588	\$915,796	\$888,828
	Other Services/Customer Unit	\$30.28	\$31.96	\$30.92
	Amount of Repairs and Maintenance	\$234,973	\$319,356	\$299,500
	Repairs and Maintenance/ Customer Unit	\$8.31	\$11.15	\$10.42
	Percent in Permit Compliance	99.82%	99.88%	100.00%

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	922,638	1,024,141	902,850	959,837	959,837
Supplies & Materials	338,979	304,950	291,901	328,150	328,150
Other Services and Charges	856,588	915,328	889,143	897,578	897,578
Repair & Maintenance	234,973	327,950	327,950	299,500	299,500
Depreciation	847,730	870,632	855,000	850,000	850,000
TOTAL EXPENSES	3,200,908	3,443,001	3,266,844	3,335,065	3,335,065
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-3.39%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - Pumping Assembly and Discharge Piping for Dewatering Primary Settling Tanks, \$100,000
 - North Plant Piping Painting, \$100,000
 - Rebuild Belt Press Unit No. 1, \$150,000
 - North Plant Control Wiring Replacement, \$75,000
- Personnel: - Approved.
 - Eliminate 1 - Electrical Technician, Grade 109

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Sewerage Supt.-Treatment	1	1	1	1	211	56,109	71,539	87,415
Instrumentation Technician	1	1	1	1	110	39,500	50,363	61,540
Electrical Tech	1	0	0	0	109	35,268	44,967	54,946
Sr. Stat Equip Mech	1	0	1	1	108	31,489	40,149	49,059
Sr. WWTP Operator	5	4	5	5	108	31,499	40,149	49,059
Environmental Compliance	2	2	2	2	106	25,790	32,882	40,179
WWTP Operator	6	7	6	6	105	23,445	29,893	36,527
TOTAL	17	15	16	16				

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

2010-2011 ACCOMPLISHMENTS

- ✓ Prepared work orders, oversight, and administration for the Infiltration/Inflow Program.
 - Smoke testing of gravity system in key areas for leak detection.
 - Review video of internal pipe inspection and determine priority for repairs.
 - Development of work orders by performing point repairs.
- ✓ Provided inspection and administration for the roof replacement of damaged lift stations.
- ✓ Review design documents for all capital improvement projects associated with the \$17 million CWSRF loan.
- ✓ Provided Engineers with pump performance to reflect existing conditions for preparation of a Facility Plan report.
- ✓ Provided agency administration to the US Department of Interior, Economic Development Administration (EDA) for the Dickson Road Sewer Installation.
- ✓ Reviewed all private developers' sewer design and all reviews through final acceptance by the Parish.
- ✓ Continue to update database and GIS mapping system for record drawing submittal and to provide addressing of manholes for Infiltration/Inflow Elimination testing.

2012 GOALS AND OBJECTIVES

- Ensure compliance of all permits provisions are adhered to, including monitoring, testing and reporting procedures.
- Continue training efforts for certification requirements as mandated by the LA Dept of Health and Hospitals.
- Coordination of wetland assimilation project for the South Treatment Plant.
- Complete implementation of a proposed septage receiving station.
- Coordinate overall project activities for various contracts associated with the \$17 million LA DEQ State Revolving Loan projects.
- Implement those projects identified in the Facility Plan in accordance with provisions and limitations set forth in the LA DEQ State Revolving Loan program.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of Customer Units*	28,286	28,650	28,750
	Total Number of Industrial User Files	30	31	32
	Total Number of Subdivisions reviewed	48	55	50
	Total Number of Purchase Orders processed	1,655	1,600	1,600
<i>Efficiency & Effectiveness</i>	Amount of Personal Service	\$382,484	\$414,826	\$435,967
	Personal Service/ Customer Unit	\$13.52	\$14.48	\$15.16
	Amount of Supplies and Material	\$4,515	\$4,700	\$5,200
	Supplies and Material/Customer Unit	\$0.16	\$0.16	\$0.18
	Amount of Other Services and Charges	\$24,523	\$30,071	\$30,071
	Other Services/Customer Unit	\$0.87	\$1.05	\$1.05
	Amount of Repairs and Maintenance	\$106	\$850	\$1,300
	Repairs and Maintenance/ Customer Unit	\$0.00	\$0.03	\$0.05

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	382,484	429,627	415,298	448,246	448,246
Supplies and Materials	4,515	5,300	4,700	5,200	5,200
Other Services and Charges	24,523	30,171	30,779	29,871	29,871
Repair and Maintenance	106	1,300	1,300	1,300	1,300
TOTAL EXPENSES	411,628	466,398	452,077	484,617	484,617
% CHANGE OVER PRIOR YEAR					3.91%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Admin.	1	1	1	1	212	61,719	78,692	96,157
Office Manager	1	1	1	1	208	42,542	54,241	66,279
Engineering Analyst	2	2	2	2	108	31,489	40,149	49,059
Gis and Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	7	7	7	7				

310 & 311 POLLUTION CONTROL - 311 - 434 SEWERAGE CAPITAL ADDITIONS

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Supplies & Materials	0	0	0	0	0
Depreciation	416,217	395,000	416,000	390,000	390,000
TOTAL EXPENSES	416,217	395,000	416,000	390,000	390,000
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - o 1- ¾ Ton regular Cab Pick-up Truck, \$23,000 (Replace Unit 664, 2003 with 159,000 miles)
 - o Security System and Monitoring Equipment, \$25,000
 - o Security Main Entrance Gate, \$25,000
 - o Package Plant Replacement/Repair & Painting, \$225,000
 - o Airbase Lift Station - 600 Kw Emergency Generator, \$175,000

353 SANITATION FUND

PURPOSE OF APPROPRIATION

This division of the Utilities Department provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	8,114,966	8,107,500	8,331,425	8,107,500	8,107,500
Intergovernmental	650,080	290,000	697,371	280,000	280,000
Charges for Services	68,932	20,000	45,000	20,000	20,000
Miscellaneous Revenue	185,003	30,000	40,000	30,000	30,000
Utility Revenue	7,481,685	7,787,040	7,688,840	7,787,040	7,787,040
Other Revenue	675	0	300	0	0
Transfers In		4,192	4,192		
TOTAL REVENUES	<u><u>16,501,341</u></u>	<u><u>16,238,732</u></u>	<u><u>16,807,128</u></u>	<u><u>16,224,540</u></u>	<u><u>16,224,540</u></u>
EXPENDITURES:					
General -Other					
Solid Waste	12,532,256	13,123,769	12,426,224	13,059,804	13,059,804
Landfill Closure	(246,018)	153,000	147,795	138,500	138,500
Economic Devel. - Other					
Operating Transfers Out	<u>1,166,867</u>	<u>672,247</u>	<u>672,247</u>	<u>543,904</u>	<u>543,904</u>
TOTAL EXPENDITURES	<u><u>13,453,105</u></u>	<u><u>13,949,016</u></u>	<u><u>13,246,266</u></u>	<u><u>13,742,208</u></u>	<u><u>13,742,208</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-0.59%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	3,048,236	2,289,716	3,560,862	2,482,332	2,482,332
RETAINED EARNINGS, JANUARY 1	11,306,788	14,355,024	14,355,024	17,915,886	17,915,886
RETAINED EARNINGS, DECEMBER 31	14,355,024	16,644,740	17,915,886	20,398,218	20,398,218

BUDGET HIGHLIGHTS

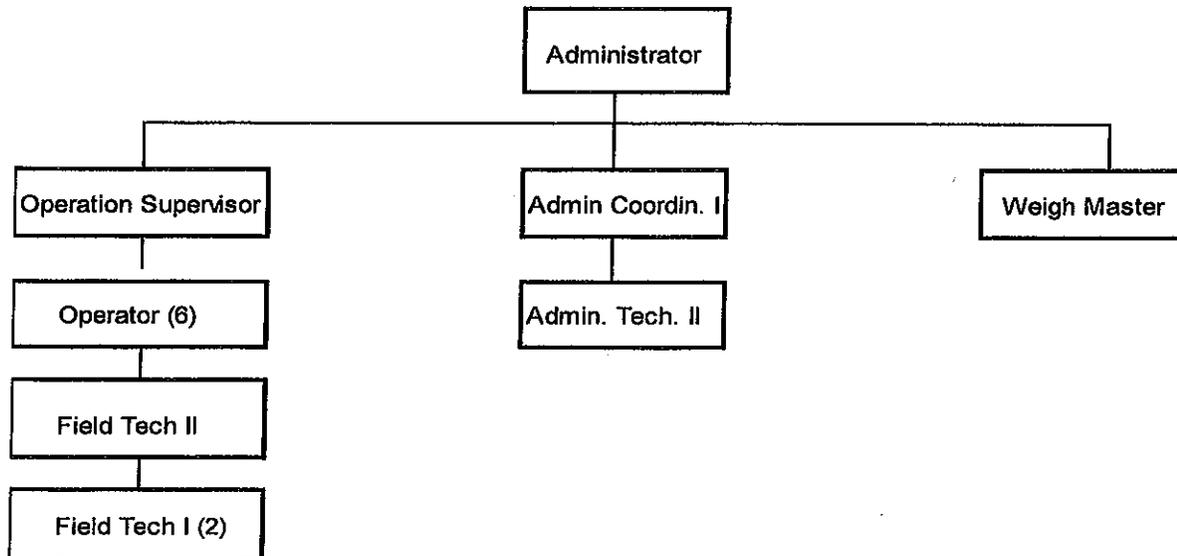
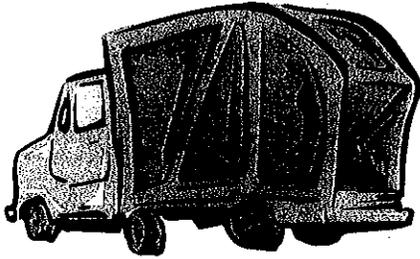
- Voters approved the 11.49 mills ad valorem tax on November 7, 2006 (2008-2017); and November 14, 2009 (2018-2029) the Council levied 11.21 mills, which are projected to generate \$8,100,000 in 2012.
- The 42,250 average units will produce approximately \$5,057,040 of collection fees with a \$10.00 per month user fee.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,520,000, which has been legislatively enacted from the following:

- Per Ordinance # 6538:

Chapter 11, Section 11-33, Disposal Charges, Paragraph (a):

(a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than seventeen dollars (\$27.00) per ton, which rate shall be increased in increments of \$5.00 per year each succeeding January 1 to a maximum of \$42.00 per ton. Such fee shall be prorated and paid, as set forth in this subsection. *(Note: January 1, 2007 maximum rate of \$42.00 was implemented.)*

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers' dollars and promote overall customer satisfaction.

2010-2011 ACCOMPLISHMENTS

- ✓ Replace old out dated air burner with new cleaner burning and more volume burner to meet the needs of Terrebonne Parish.
- ✓ Replaced Guard Services with contract labors to tend Ashland, Crochetville, and Schriever residential drop-off sites.
- ✓ Extended the garbage cart pickup and exchange program to Schriever and Crochetville residential drop-off sites.
- ✓ Added two recycling bins one at Southland Mall and one at the Dularge Recreation Center.
- ✓ Reduced the amount of illegal trash dumped by being proactive in cleaning know illegal dump areas.

2012 GOALS AND OBJECTIVES

- Complete renovations on Transfer Building.
- Start excepting, crushing and stock piling Commercial and Parish cement debris to be used on further Parish projects.
- Reduce the cost of recycling transportation by leasing a 40 yard trash compactor.
- Continue to work on making all three residential drop-off sites a pleasant visit for the public.
- Continue to provide proper disposal of household waste, commercial waste, trash and debris, and to provide a clean environment in Terrebonne Parish

Demand/Workload	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
	Number of residential and small commercial unit collection stops	41,530	41,850	42,250
	Average amount of tons of waste per year collected (tons)	121,223	137,486	140,000
	Recycled waste in scrap metal, newspapers, and used oil (tons)	846	1,000	1,200
Efficiency & Effectiveness	Dollar amount of hauling contract	\$1,189,587	\$1,191,540	\$1,251,117
	Dollar amount of disposal contract	\$3,153,539	\$2,973,708	\$3,122,393
	Dollar amount of user fees (\$10.00 user fee)	\$4,973,779	\$5,013,840	\$5,057,040

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras -- provide barrels, supervisor, 2 employees, 2 garbage trucks, and litter crew bags.
- Downtown Live After Five -- provide barrels and garbage bags
- All Civic Center events we provide 30 barrels
- Waterlife Museum-provide barrels
- Christmas Parade-provide a dumpster
- James Atkins Christmas Giveaway-provide a dumpster
- Downtown Marina-garbage cans
- 5-K run -- provide barrels
- Jody Andre Run-Provide barrels
- Southdown Market Place -- provide dumpster and barrels
- Memorial Day -- provide 4 barrels
- Halloween -- pick up pumpkins

353-441 SANITATION FUND - SOLID WASTE SERVICES

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	686,912	747,106	661,268	741,546	741,546
Supplies and Materials	268,285	221,650	229,028	286,650	286,650
Other Services and Charges	11,009,752	11,736,263	11,117,178	11,612,858	11,612,858
Repair and Maintenance	254,311	123,750	123,750	123,750	123,750
Allocated Expenditures	0	0	0	0	0
Depreciation	312,996	295,000	295,000	295,000	295,000
TOTAL EXPENDITURES	12,532,256	13,123,769	12,426,224	13,059,804	13,059,804
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-0.50%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - \$3,471,470, disposal expense, decrease of \$169,930
 - \$1,241,725, Transportation, decrease of \$262,075.
 - \$4,735,700, Solid Waste Contract (SWDI Contract), an increase of, \$200,000
- Capital: - Approved.
 - 1 – Club Cab Tractor, \$36,788 (Replace 1991 Tractor used for bush hogging)
 - 1 – 197HP Excavator, \$250,000 (To replace 6 broken excavators; to be used for maintenance on landfill and concrete crushing).
 - 1 – Heavy Duty Concrete Crusher, \$27,158
 - 1 – 7400 Truck, \$80,000 (Replace 1997 Roll-Off Truck)

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	210	51,008	65,035	79,469
Op. Supv-Solid Waste	1	1	1	1	109	35,268	44,967	54,946
Equip Oper II - General	6	6	6	6	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Field Technician II	1	1	1	1	104	21,509	27,424	33,511
Field Tech I	2	2	2	2	103	19,733	25,160	30,744
Scale Operator	1	1	1	1	102	18,104	23,083	28,205
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	14	14	14	14				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

2010-2011 ACCOMPLISHMENTS

- ✓ Repaired and maintained erosion on landfill cap.
- ✓ Repaired dewatering system

2012 GOALS AND OBJECTIVES

- Maintain permit closure compliance.
- Maintain maintenance and monitoring functions after closure of Landfill.
- Maintain the vegetation maintenance program on the landfill cap.
- Maintain erosion on landfill cap.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
% of Ashland landfill closure complete	100%	100%	100%
Years of maintenance and monitoring functions after closure	21	20	19
Number of acres of Ashland landfill site	126	126	126
Dollar amount of closure cost	\$143,885	\$111,000	\$171,000
% complied with permits	100%	100%	100%
% met with EPA/DEQ requirements	100%	100%	100%

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
Personal Services	0	10,000	5,835	10,000	10,000
Supplies and Materials	9,664	7,500	6,460	7,500	7,500
Other Services and Charges	(273,402)	108,500	108,500	105,000	105,000
Repair and Maintenance	17,720	27,000	27,000	16,000	16,000
TOTAL EXPENDITURES	<u>(246,018)</u>	<u>153,000</u>	<u>147,795</u>	<u>138,500</u>	<u>138,500</u>
% CHANGE OVER PRIOR YEAR					-9.48%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 5,000 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events ranging from conventions, tradeshow, performing arts, concerts, consumer shows, banquets, outdoor shows and other community events. The organization is an enterprise fund, meaning that it is a unique department of government in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Executive Management, Administration, Sales, Marketing, Event Services, Box Office, and Operations.

2010-2011 ACCOMPLISHMENTS

- ✓ Maintained 71% repetitive event business during this time period, which can be attributed directly to the professional and courteous service of the Civic Center staff and the amenities of the facility that are like no other in the area.
- ✓ 52% of all events held during this time were booked by non-profit, governmental or school organizations.
- ✓ Major Banquets at the HTCC included the Houma Chamber of Commerce's Annual Banquet, NAACP Annual Freedom Fund Banquet, Ducks Unlimited Annual Banquet, and the SLECA Annual Stockholders Meeting & Banquet.
- ✓ Hosted all Terrebonne Parish High School Graduations, as well as Adult Education, L.E. Fletcher Community College, Blue Cliff College and Unitech Training Academy's Graduation ceremonies. Other school sponsored functions include Mulberry Elementary's Veteran's Day & Christmas Celebrations, THS Prom & Homecoming Dances, and Ellender's Prom, all which truly make the HTCC a valuable community asset.
- ✓ Hosted (12) Mardi Gras events for six different local carnival krewes, (7) wedding receptions and (42) corporate functions during this time period, many of which brought in out-of-town guests.
- ✓ Assisted the Houma-Terrebonne Civic Center Development Corporation with producing and/or promoting the following events: Annual Summer Fun Kid's Day, Fear No Evil Bull-Riding, *A Chorus Line* Broadway Show, Thomas & Friends- Live! Broadway Show, Choo Choo Soul Concert, NSU vs. Loyola Basketball Game, and the New Orleans Saints Championship Tour.
- ✓ Created more advertising opportunities by adding one new advertiser, IESI, to the outdoor marquee as a new revenue source for the next three years.
- ✓ Hosted the Louisiana Society of Professional Surveyors Convention and a Bulldog Club Show, all bringing attendees from across the state and beyond to Terrebonne Parish.
- ✓ Brought in new non-repetitive business and provided the community with quality entertainment. Some of the new major events were the Mixed Martial Arts (MMA) Fight event, Save our Coast Concert, *There's One in Every Family* Stage Play, and the Krewe of Houmas' King & Head Duke's Party featuring the band, *Styx*.
- ✓ Trained and certified all Management staff for the Trained Crowd Manager certification program.
- ✓ Received a Product Development Grant from the Houma Area Convention & Visitors Bureau for a multi-purpose sports court, which will help bring quality regional and state sporting tournaments to the area. Total value of the court and this grant was \$59,633.

2012 GOALS AND OBJECTIVES

- Continue to look at new ways to generate revenue, including additional advertising sponsors, such as additional sponsor panels or possible naming rights advertising for the meeting rooms.
- Have maximum communication and respect between all employees to promote teamwork and personal motivation within the organization.
- Use continuing education seminars/training opportunities to enhance the skills and development of the staff's knowledge of Public Assembly Facilities Management.
- Improve the position of the Houma Terrebonne Civic Center as an economic catalyst, both directly and indirectly, by continuing to increase the number of Association/corporate meetings, conventions/conferences and sporting events to Terrebonne Parish, which will be aided by the addition of an adjacent hotel to the property which opened in October 2010.
- Solidify and enhance the relationship with the Convention and Visitors Bureau and the local hotels to cooperatively market and more importantly, sell Terrebonne Parish as a destination to residents from other parts of the region and country.
- Continue to look at maintenance/improvement projects that will enhance and beautify the Civic Center to attract new potential clients to the facility.

2011 GOALS AND OBJECTIVES (Continued)

- Continue to gain new exposure by upgrading the Civic Center’s website, providing more functionality for clients looking to book the facility and also continue to promote the Civic Center’s Facebook page and look at other means of social media that might bring the Civic Center to the doorstep of consumers that use non-traditional means of obtaining information.
- Manage maintenance expenses by the scheduling and performing of preventative maintenance on all systems so as to avoid major failures in the future.
- Work with the Houma Civic Center Development Corporation to bring more quality and diverse entertainment to the community.
- Work with Administration and the Parish Council to improve upon the governance of the facility through changes to the various ordinances, which impact the operations of the Houma Terrebonne Civic Center.

<i>Demand/ Workload</i>	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Amount of event attendance	120,347	120,000	125,000
	Total Number of Event Days	218	200	215
<i>Efficiency & Effectiveness</i>	Total operating revenues	\$972,953	\$713,451	\$722,803
	Sales tax generated from operations	\$44,171	\$58,000	\$50,000
	Amount of General Fund subsidy	\$918,054	\$872,151	\$872,151
	Part-time jobs created	\$95,964	\$50,000	\$50,000
	Food & Beverage Sales and Caterer Commissions	\$284,668	\$140,732	\$145,500
	Beer and Liquor sales	\$63,128	\$26,000	\$28,000



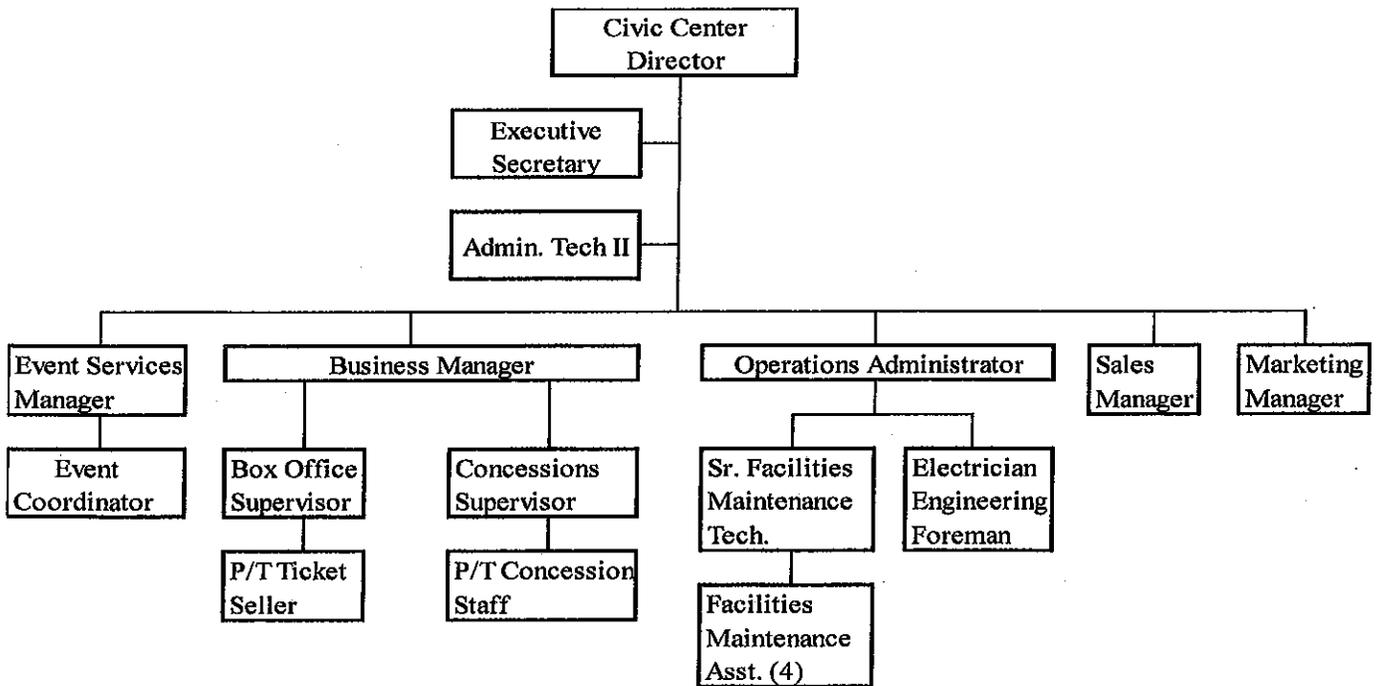
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	354,003	235,000	240,000	240,000	240,000
Intergovernmental	84,897	0	64,291	0	0
Charges for Services	618,950	484,879	473,251	482,603	482,603
Miscellaneous Revenue	3,815	2,500	60,033	400	400
Other Revenue	0	0	140	0	0
Transfers In	918,054	872,151	872,151	872,151	872,151
TOTAL REVENUES	1,979,719	1,594,530	1,709,866	1,595,154	1,595,154
EXPENSES:					
Personal Services	996,321	1,014,887	983,067	985,166	985,166
Supplies & Materials	241,189	127,067	117,933	110,272	110,272
Other Services & Charges	644,575	612,989	574,120	625,517	625,517
Repair & Maintenance	120,206	81,434	92,207	89,430	89,430
Depreciation	487,371	500,000	507,000	520,000	520,000
Operating Transfers Out					
TOTAL EXPENSES:	2,489,662	2,336,377	2,274,327	2,330,385	2,330,385
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					-1.42%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	(509,943)	(741,847)	(564,461)	(735,231)	(735,231)
RETAINED EARNINGS, JANUARY 1	15,279,989	14,770,046	14,770,046	14,205,585	14,205,585
RETAINED EARNINGS, DECEMBER 31	14,770,046	14,028,199	14,205,585	13,470,354	13,470,354

BUDGET HIGHLIGHTS

- Receives a special dedicated Hotel/Motel Tax, 2012 proposed, \$240,000, an increase of 2.1%, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed for 2012, \$482,603 a decrease of \$2,276, approved.
- General Fund supplements: 2012 is proposed to be \$872,151, same as 2011, approved.
- Capital: - Approved.
 - 1- Laptop Computer, \$2,000
 - 1 - LCD Projector, \$1,100
 - 1 - Digital Menu Board, \$10,852
 - 3 - Desktop Computers, \$4,500
 - 1 - Articulating Stage Steps, \$1,590
 - 5 - Stage Decks, \$6,520

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	80,812	97,788
Event Services Manager	1	1	1	1	210	51,008	65,035	79,469
Operations Administrator	1	1	1	1	210	51,008	65,035	79,469
Business Manager	1	1	1	1	209	46,371	59,123	72,244
Event Coordinator	1	1	1	1	208	42,542	54,241	66,279
Marketing Manager	1	1	1	1	208	42,542	54,241	66,279
Sales Manager	1	1	1	1	208	42,542	54,241	66,279
Box Office Supervisor	1	1	1	1	207	39,029	49,762	60,806
Sr. Facilities Mtn.	1	1	1	1	109	35,268	44,967	54,946
Electrician-Eng Foreman	1	1	1	1	108	31,489	40,149	49,059
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Concession/Kitchen Supervisor	1	1	1	1	105	23,445	29,893	36,527
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
Facilities Mtn. Asst.	4	3	4	4	101	16,609	21,177	25,876
TOTAL FULL-TIME	17	16	17	17				
Ticket Seller	1	1	1	1	102	9,052	11,542	14,103
Event Staff	10	5	10	10	101	8,305	10,589	12,938
TOTAL PART-TIME	11	6	11	11				
TOTAL	28	22	28	28				





INTERNAL SERVICE FUNDS

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management. The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen's compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund. The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources. The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing. The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies. The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance. The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible policies, and transferring risk through various legal agreements and with insurance carriers. Our coverages are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

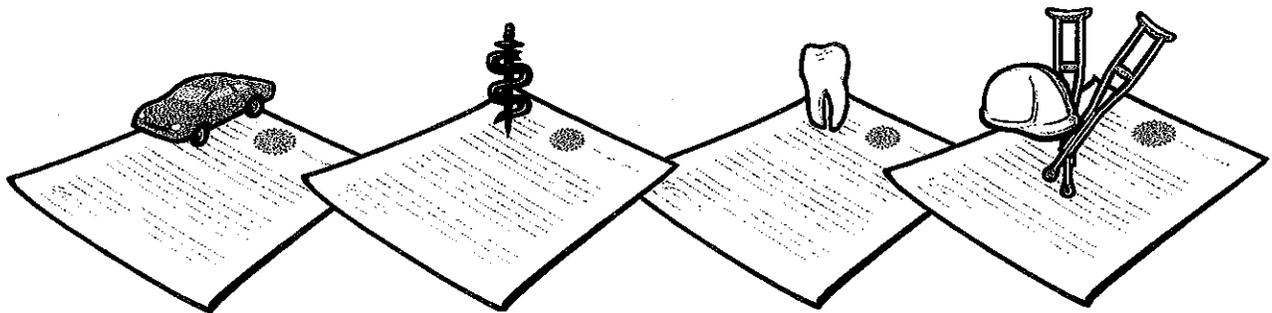
2010-2011 ACCOMPLISHMENTS

- ✓ Continued Monthly Departmental Safety Meetings to discuss accountability for losses and claims.
- ✓ Continued Aggressive Management of Liability claims through legal opinion, statutes, and ordinances.
- ✓ Continued to coordinate between Safety, Department Directors, Supervisors, and Claims to reduce and accelerate return to work programs.
- ✓ Continued close monitoring of Vendor/Contractor/ Tenant Insurance requirements in order to shift liability exposure away from the Parish.
- ✓ Eighth Annual Employee Health Fair held for employees in order to promote wellness prevention in employee lifestyles.
- ✓ Continued to maintain a cost-effective program for Health Care Benefits by stabilizing costs to employees.
- ✓ Continued to reduce number of Worker's Compensation lost time claims by aggressively managing the claim and with effective placement of light duty status employees in cooperation with welcoming departments.
- ✓ Continued to closely monitor the cause and effect of Workers' Compensation claims and developing resolutions to any hazards, which may have contributed, to such incidents.
- ✓ Continued to reduce Workers' Compensation claims by aggressively managing the claim and implementing return to work procedures.

2012 GOALS AND OBJECTIVES

- Continue to Promote, Create Accountability, and Communicate to all Department Director the need to engage Safety at the work site. Promote "stop work" program so employees can stop unsafe work without reprimand.
- Continue to reduce the number of benefit claims by proactively communicating with employees the necessity to use preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.
- Continue to Mitigate and manage large claims by utilizing legal opinions from internal and external sources.
- Continue to Allocate Safety training to Departments based on needs, budgets, and prior loss history. Implement monthly safety meeting programs.
- Continue to meet, negotiate, and structure TPCG's insurance and risk management needs by being aware of new markets and conducting underwriting meetings.
- Continue to reduce the number of vendors we purchase our insurance coverage through and negotiate fees that have real impact to our balance sheet.
- Continue to maintain monthly Director Meetings to discuss loss history by department for Workers Compensation, Special Excess Liability, Employment Practices Liability, and Automobile Liability. Use Statistical data to assist in risk evaluation.
- Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and loss time injuries.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of current employees with family group insurance	655	670	675
	Number of current employees with single group insurance	514	525	530
	Number of retired employees with family group insurance	130	130	135
	Number of retired employees with single group insurance	70	68	66
	Number of workers compensation medical claims	110	110	110
	Number of general liability claims processed	96	92	92
	Number of auto liability claims processed	97	112	112
	Number of claim files closed	189	50	50
	Number of short-term disability claims	82	85	90
	Number of long-term disability claims	69	72	75
	Number of Safety Inspections	804	600	600
	<i>Efficiency & Effectiveness</i>	Dollar amount of workers compensation medical payments	\$277,802	\$147,057
Total dollar amount of prescription claims paid (Millions)		\$3.00	\$3.40	\$3.06
Total dollar amount of medical claims paid (Millions)		\$9.0	\$10.1	\$11.0
Total dollar amount of dental claims paid		\$508,979	\$587,237	\$600,000
Total dollar amount of life insurance claims paid		\$200,000	\$250,000	\$300,000
Number of life insurance claims paid		29	30	35
Number of new Safety Programs implemented		6	3	3
Number of Safety Training Classes		22	15	20
Number of Defensive Driving Classes		8	8	10
Number of Employees Trained		289	200	250



INSURANCE CONTROL FUND (354)

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	62,836	0	0	0	0
Charges for Services	6,602,745	6,959,202	7,077,079	7,079,918	7,079,918
Miscellaneous Revenue	10,961	5,000	39,357	2,920	2,920
Other Revenue	0	0	0	0	0
Operating Transfers In					
TOTAL REVENUES	6,676,542	6,964,202	7,116,436	7,082,838	7,082,838
EXPENSES:					
Personal Services	535,281	563,363	570,178	587,999	587,999
Supplies & Materials	18,343	26,500	24,788	26,550	26,550
Other Services & Charges	8,307,277	6,739,805	6,608,469	6,606,237	6,606,237
Repair & Maintenance	377	1,900	1,297	1,900	1,900
Allocated Expenditures	112,261	123,256	112,430	112,430	112,430
Depreciation	11,306	15,500	10,000	7,000	7,000
Operating Transfer Out					
TOTAL EXPENSES	8,984,845	7,470,324	7,327,162	7,342,116	7,342,116
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					-1.61%
INCREASE (DECREASE) TO NET ASSETS	(2,308,303)	(506,122)	(210,726)	(259,278)	(259,278)
NET ASSETS, JANUARY 1	2,871,650	563,347	563,347	352,621	352,621
NET ASSETS, DECEMBER 31	563,347	57,225	352,621	93,343	93,343

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans: - Approved.
 - Workmen's Compensation, \$981,518
 - General Liability, \$694,808
 - Vehicle Insurance, \$1,382,495
 - Physical Plant, \$1,961,568
 - Gas/Electric Liability, \$325,000
 - Boiler Insurance, \$140,843
- Major Expenditures: - Approved.
 - Premiums for excess of our self-insurance retention:
 - Workmen's Compensation, \$190,000
 - Vehicle Insurance, \$400,000
 - General Liability, \$280,000

BUDGET HIGHLIGHTS (Continued)

- Boiler, \$138,000
- Physical Plant, \$2,000,000
- Gas /Electric Liability, \$200,000
- Claims for all coverage, \$3,000,000
- Actuarial Audit, \$26,000 as required for annual financial reporting.
- Capital: - Approved.
 - 1 – Laptop computer, \$2,000
 - 1 – Desktop computer, \$1,500

Special Notes:

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

General Liability – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$6,000,000. The Parish pays general liability claims in excess of \$6,000,000.

Public Officials and Employee's Liability – For the period April 1, 2011 through April 1, 2012, the public officials and employee's liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000. Any claims in excess of \$6,000,000 are paid by the Parish.

General Liability for Electric and Gas Systems – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems; the first \$500,000 related to pollution liability; and \$200,000 Emergency Assistance. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$10,000,000 each occurrence, \$10,000,000 products; \$10,000,000 failure to supply, \$10,000,000 pollution aggregate, \$10,000,000 medical malpractice; and \$20,000,000 aggregate (New 2011/2012 policy), with any claims over \$10,000,000 to be paid by the Parish.

Automobile Liability - For the period April 1, 2011 through April 1, 2012, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$6,000,000. Auto claims in excess of \$6,000,000 are paid by the Parish.

Workers' Compensation – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for the first \$500,000 of each occurrence and \$500,000 each employee for disease. For liability in excess of \$500,000, the Parish is covered under an insurance contract for claims up to \$25,000,000. Under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

Employment Practice Liability - For the period April 1, 2011 through April 1, 2012, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000, with any claims in excess of the \$6,000,000 to be paid by the Parish.

INSURANCE CONTROL FUND (354) (Continued)

Property Insurance – For the period March 1, 2011 through March 1, 2012, the Parish is self-insured for the first \$100,000 of each claim relating to property insurance except for wind/named storm losses, which will be two percent (2%) of the value at the time of loss of each separate building. If two or more deductible amounts in this policy apply to a single occurrence, the total amount to be deducted shall not exceed the largest deductible applicable. The Parish is covered under insurance contracts for the excess liability up to \$65,000,000. Any claims in excess of \$65,000,000 are to be paid by the Parish.

Pollution Environmental Liability – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for the first \$250,000, with limits of \$5.0 million. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations.

Environmental Cleanup & Liability – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for \$250,000, with \$5,000,000 limit.

Inland Marine – For the period March 1, 2011 through March 1, 2012, the Parish is self-insured for \$100,000 per occurrence for items; \$25,000 in value/\$25,000 per occurrence, all other maximum deductible is \$25,000 per occurrence.

Settled claims have not exceeded the insurance coverage for the excess liability in any of the past three years.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	94,259	114,060
Safety & Health Manager	1	1	1	1	209	46,371	59,123	72,244
Claims Adjuster	2	2	2	2	207	39,029	49,762	60,806
Insurance Technician	2	2	2	2	108	31,489	40,149	49,059
Admin Technician II	1	1	1	1	102	18,104	23,083	28,205
Admin Technician I	1	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	8	8	8	8				
Admin Tech I	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	1	1	1	1				
TOTAL	9	9	9	9				



GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Charges for Services	15,396,098	15,456,853	15,248,756	15,248,800	15,248,800
Miscellaneous Revenue	1,987	8,000	(299)	0	0
Other Revenue	113,888	500,000	310,540	200,000	200,000
TOTAL REVENUES	15,511,973	15,964,853	15,558,997	15,448,800	15,448,800
EXPENSES:					
Personal Services					
Other Services & Charges	14,480,370	16,790,755	16,978,194	18,125,529	18,125,529
Allocated Expenditures	173,403	209,245	177,100	185,450	185,450
Operating Transfer Out	1,800,000				
TOTAL EXPENSES	16,453,773	17,000,000	17,155,294	18,310,979	18,310,979
% CHANGE OVER PRIOR YEAR					7.71%
INCREASE (DECREASE) TO NET ASSETS	(941,800)	(1,035,147)	(1,596,297)	(2,862,179)	(2,862,179)
NET ASSETS, JANUARY 1	5,927,748	4,985,948	4,985,948	3,389,651	3,389,651
NET ASSETS, DECEMBER 31	4,985,948	3,950,801	3,389,651	527,472	527,472

BUDGET HIGHLIGHTS

- Premium Revenue, \$15,248,800, approved.
- Major expenditures: - Approved.
 - Premiums for excess liability including administrative fees, \$2,338,557.
 - Claims, \$15,725,622, 7.8% increase

Special Note:

- The Parish is self-insured for the first \$150,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2011 is \$12.5 million. The Parish is covered under an insurance contract for the excess liability up to \$1,000,000 on individual claims. Each covered employee is subject to a lifetime maximum claims limit of \$2,000,000.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- In 2006, the Parish adopted a policy setting the employee contribution to premiums for core benefits at 15%. (Reference Ordinance No. 7242)
- Our consultants have recommended a 10% increase in premiums, and/or equal benefit adjustment for the anticipated national trends (increase). The Parish will review the possible changes in benefits and reserves prior to year end before increasing premiums.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out a number of Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 992 employees. The department also handles a number of administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

2010-2011 ACCOMPLISHMENTS

- ✓ Implemented and presented three (3) on-site employees Fred Pryor training seminars at no cost to TPCG departments on topics dealing with leading a team, how to defuse anger and calm people down, and professional communication-what message are you sending.
- ✓ Implementation of the active use of the new time keeping system in several new departments which includes Utilities Administration, Purchasing, Gas Distribution, Juvenile Detention, and Animal Shelter. Reprint, educate, and train all hourly employees to make use of this equipment so as to better serve the Accounting department for more efficient employee time management for payroll.
- ✓ Continued to strengthen the working relationship with Louisiana Workforce which gives low risk inmates an opportunity earn money and re-establish themselves in the workplace before being released.
- ✓ Attend and participate in community sponsored job fairs in Terrebonne/Lafourche Parishes to highlight and promote TPCG as a trusted employer and to assure recruitment of the most qualified applicants for the parish government.
- ✓ Participated in Terrebonne/Lafourche Parish School Systems "Job Career Fairs" to highlight TPCG as an employer with long term job security and opportunities available to both parishes' youth.
- ✓ Strengthened rapport/working relationships with department directors and management in the following area: reporting of accidents, incidents involving employees; providing written backup documentation/write-ups for employee disciplinary actions/terminations; consistency in employee evaluation process; communications on handling of TPCG employee issues within departments; better cooperation and assistance in employee investigations.
- ✓ Coordinated parish wide department functions and competitions: "Fill a Box, Feed a Family," (Food Drive for Community Food Bank), "TPCG Biggest Loser Contest," (Wellness Program) and "Greening the Government." (Recycling Awareness Program)
- ✓ Initiated the Human Resources Department's "Helpful Hints" which highlights specific sections of the Personnel Policy, important seasonal information and reminding employees to keep all personal information updated through the quarterly TPCG Employee Newsletter and/or emails to all Departments/Division Heads.
- ✓ Contracted with approximately 75 Emergency Bus Operators and completed the appropriate paperwork to ensure they possess a valid LA Commercial Driver's License with correct endorsements to make certain the safe transportation of our citizens in the event of an emergency.

2012 GOALS AND OBJECTIVES

- Continue to provide on-site training for parish departments on various topics; FMLA, EEOC policies, workplace violence, and Fair Labor practices.
- Maintain the Human Resources Department's personnel filing system by ensuring all records are compliant with federal and state laws. Secure all confidential documents.
- Human Resource staff will continue to be trained on Federal and State law changes, attend HR seminars, and retain their certifications through the HR Certification Institute.
- To fully establish the remaining TPCG departments/divisions on the fingerprint time keeping system.
- Revise TPCG Parish Policy & Procedure Manual.
- Once the revised TPCG Parish Policy & Procedure Manual is approved by the Parish Council create and distribute a TPCG employee handbook and make a copy available to each employee.
- Continue to modify TPCG job descriptions and review accuracy to make certain that all descriptions list up-to-date job duties, job requirements, physical lifting standards, and FLSA status. Risk management needs to be actively engaged in job descriptions and review toad job functions that eliminate future claims.
- Employ Information Technology policies into the Human Resources Department, which will enhance service, communications, and information productivity throughout the Parish. This will assist in maintaining best practices and allow Human Resources to be more effective in delivery to our established departmental needs.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Total number of Parish full-time employees	709	705	700
	Number of job openings	148	150	115
	Number of vacancies filled	110	122	100
	Number of applications received	3,116	2,950	2,650
	Number of performance evaluations processed	380	400	525
	Number of terminations	185	155	130
	Number of parish full-time hires (permanent)	123	110	135
<i>Efficiency & Effectiveness</i>	Number of employees trained	117	170	400
	Number of employee orientations completed	6	4	5
	Number of employees attending orientation	160	120	125
	To create a TPCG handbook and make a copy available to each employee.	0	0	800
	To continue to stress the importance of the TPCG Drug Testing Policy.	160	120	350

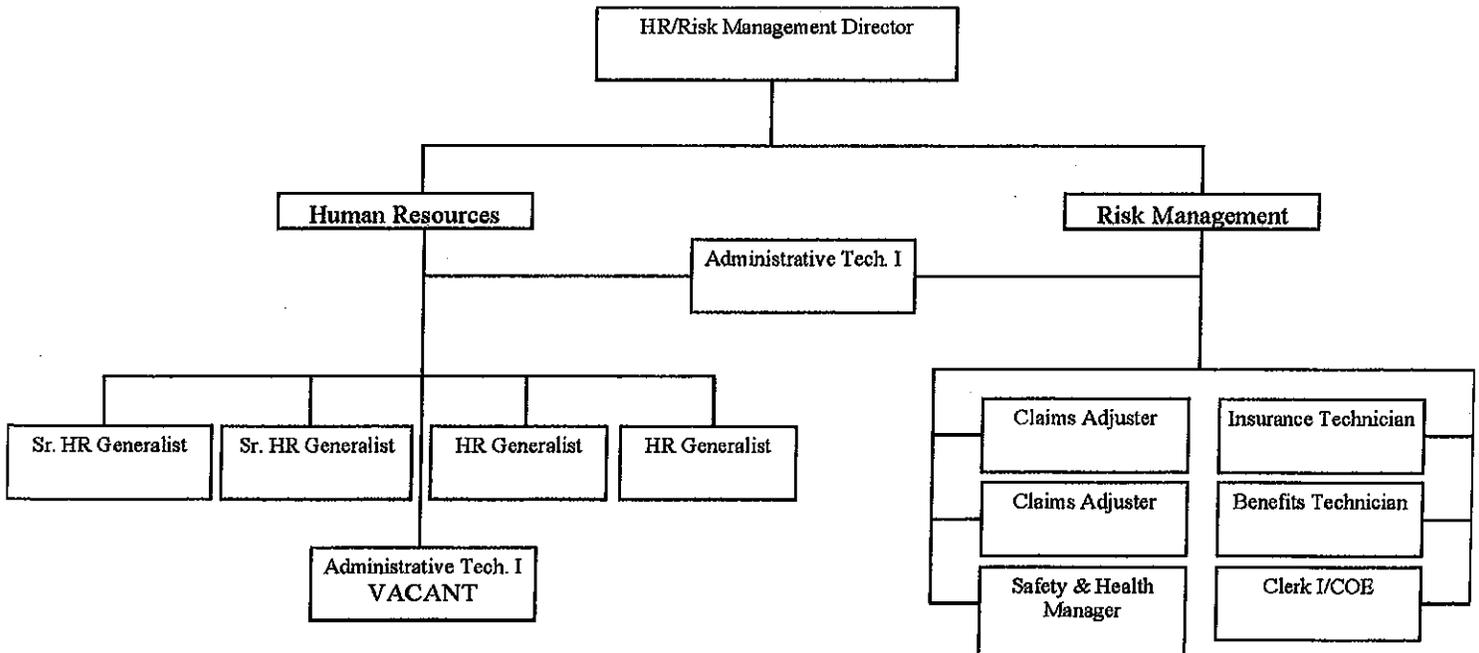
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Charges for Services	679,312	600,000	774,318	645,253	645,253
Miscellaneous Revenue	282	1,000	585	500	500
TOTAL REVENUES	<u>679,594</u>	<u>601,000</u>	<u>774,903</u>	<u>645,753</u>	<u>645,753</u>
EXPENSES:					
Personal Services	288,008	292,037	278,697	309,476	309,476
Supplies & Materials	6,719	7,450	6,649	7,450	7,450
Other Services & Charges	235,923	230,863	237,821	247,545	247,545
Repair & Maintenance	0	200	200	200	200
Allocated Expenditures	59,185	66,725	66,727	66,725	66,725
Capital Outlay (Depreciation)	29,271	33,700	30,000	28,500	28,500
TOTAL EXPENSES	<u>619,106</u>	<u>630,975</u>	<u>620,094</u>	<u>659,896</u>	<u>659,896</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION OPERATING TRANSFERS OUT					
					-5.46%
INCREASE (DECREASE) TO NET ASSETS					
	60,488	(29,975)	154,809	(14,143)	(14,143)
NET ASSETS, JANUARY 1	662,973	723,461	723,461	878,270	878,270
NET ASSETS, DECEMBER 31	723,461	693,486	878,270	864,127	864,127

BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2012 is decreasing from 2.28% to 1.9% of salaries and wages or \$645,253, approved.
- Major Expenditures: - Approved.
 - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
 - 2009 - \$44,910
 - 2010 - \$69,528
 - 2011 Estimated - \$67,000
 - 2012 Estimated - \$67,000
 - Legal/Consultant \$ 46,000
 - Consultant Fees, \$31,000, an increase of \$16,000, 106%.

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	39,500	50,363	61,540
HR Generalist	2	2	2	2	108	31,489	40,149	49,059
Admin Tech I	1	0	1	1	101	16,609	21,177	25,876
TOTAL	5	4	5	5				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish's best interest, it is our objective to maximum the value for each tax dollar spent on materials, supplies and/or services. The Warehouse Division of the Finance Department is to provide the highest level of material support to the operating departments of the Terrebonne Parish Consolidated Government. This includes, but is not limited to, general use consumable support materials such as janitorial supplies, office supplies, safety equipment, first aid supplies, paint supplies and small tools. The Warehouse Division provides material deliveries to all Terrebonne Parish Consolidated Government Departments. In addition to material support and supply deliveries, the Warehouse Division is responsible for Intergovernmental Mail Services.

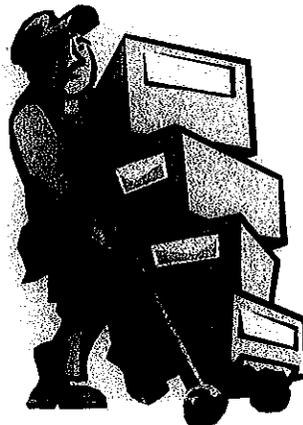
2010-2011 ACCOMPLISHMENTS

- ✓ Provided a fair and transparent procurement process
- ✓ Updated Purchasing Handbook
- ✓ Posted Purchasing Handbook on TPCG Intranet
- ✓ Hosted a Public Bid Law Seminar (presented by LA Attorney General's Office) for departments, divisions and boards.
- ✓ Hosted 1st Annual Vendor Workshop
- ✓ Continued to work aggressively to identify obsolete and/or excess surplus property that can be sold to generate additional revenue for the TPCG
- ✓ Assisting departments / divisions with communication needs in an efficient and effective manner
- ✓ Assisted Fleet Maintenance with GPS System maintenance
- ✓ Bid Surety requirement for public bids for the purchase of materials, supplies and equipment suspension extended
- ✓ Bid Status Board created and updated as needed
- ✓ Worked collectively with Information Technology to post viable contract listing on parish
- ✓ Revised adjudicated property sale documents to include new laws enacted
- ✓ Up to date vendor database available to TPCG divisions and departments
- ✓ Identified and established Requirements Contracts for frequently used supplies, materials and services
- ✓ Provide efficient and customer focused mail services
- ✓ Assist Purchasing Division personnel with the receiving of surplus property
- ✓ Maintained a safe working environment

2012 GOALS AND OBJECTIVES

- Provide a procurement process through full and open competition using sound business practices
- Work collectively with Information Technology to implement bar coding / tracking mechanism for fixed assets
- Work collectively with Information Technology to implement system that would allow requesting divisions / departments to scan procurement documents into AS/400
- Host Annual Vendor Workshop
- Update Vendor Brochure
- Develop training guide for clerical support personnel
- Continue to evaluate and utilize cooperative purchasing agreements when economically feasible and effective
- Continue personal contact with adjudicated property owners to provide notification of property status
- Continue to review and revise solicitation documents as required / necessary
- Continue to work aggressively on identification and disposal of excess surplus property to generate additional revenue for TPCG
- Work collectively with Information Technology to post bid results (tabulations) on parish website
- Upgrade handheld computer equipment
- Revise and upgrade emergency plans to meet every need and/or type of event.
- Conduct regular training sessions with personnel
- To conduct and administer Warehouse operations as they are established in accordance with rules and regulations
- Procure stock items in accordance with applicable state laws, parish policies and procedures
- Continue evaluating inventory products to ensure those stocked are the most beneficial to using division and departments

	PERFORMANCE MEASURES/ INDICATORS	FY2010 Actual	FY2011 Estimated	FY2012 Projected
<i>Demand/Workload</i>	Number of Vendors in master file	3,055	3,100	3,200
	Number of Purchasing employees	7	6	6
	Number of Warehouse employees	6	5	6
	Number of Departments assisted	81	80	81
	Total Purchasing Vendors Registered On-line	2,157	2,300	2,750
	Number of Material & Supply Bids Advertised	34	20	25
	Number of Capital Project Bids Advertised	23	30	24
	Number of SOQ, RFP, RFQ, Service Contract Advertisements	15	20	22
	Number of Cooperative Purchasing Agreements Requiring Council Approval	2	1	2
	Number of Surplus Bids Advertised	4	1	3
	Number of Adjudicated Property Bids Advertised	31	10	20
	Number of Purchase Orders Issued	36,878	24,248	33,000
	Number of Communication Work Orders Processed	118	110	108
	Number of items stocked in the Warehouse	1,501	1,504	1,507
	Number of warehouse requisitions	4,842	4,932	5,000
	Number of quotations solicited	356	350	355
	Number of daily mail deliveries	46	46	47
Number of stock deliveries to various departments	720	724	722	
<i>Efficiency & Effectiveness</i>	Percent of purchase orders processed within 3 days	99%	99%	100%
	Percent of bids conforming with state law	99.9%	100%	100%
	Dollar amount of purchase orders (millions)	\$167.3	\$172.0	\$172.0
	Dollar amount of surplus bid items sold	\$107,257	\$66,162	\$100,000
	Dollar amount of adjudicated property sold	\$77,942	\$70,000	\$75,000
	Dollar value of Warehouse Inventory (Millions)	\$1.5	\$1.5	\$1.5
	Dollar value of Warehouse Issues (Millions)	\$1.37	\$1.33	\$1.35
	Certified Professional Public Buyers on Staff	3	3	3



380 FINANCE/ PURCHASING

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental					
Charges for Services	931,205	1,010,000	1,010,000	1,010,000	1,010,000
Miscellaneous Revenue	(7,621)	100	60	75	75
TOTAL REVENUES	923,584	1,010,100	1,010,060	1,010,075	1,010,075
EXPENSES:					
Personal Services	729,992	656,375	670,912	707,739	707,739
Supplies & Materials	14,930	23,250	20,430	19,350	19,350
Other Services & Charges	173,322	200,306	169,823	181,011	181,011
Repair & Maintenance	2,345	9,225	8,850	6,675	6,675
Allocated Expenditures	26,916	27,605	27,030	27,330	27,330
Capital Outlay (Depreciation)	26,588	35,000	28,000	29,000	29,000
TOTAL EXPENSES	974,093	951,761	925,045	971,105	971,105
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					2.76%
INCREASE (DECREASE) TO NET ASSETS	(50,509)	58,339	85,015	38,970	38,970
NET ASSETS, JANUARY 1	88,386	37,877	37,877	122,892	122,892
NET ASSETS, DECEMBER 31	37,877	96,216	122,892	161,862	161,862

BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2012, \$1,005,000, approved.
- Capital: - Approved.
 - o 3 - Computers, \$4,500
 - o 4 - Hand Held Scanners/Barcode, \$10,784

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	56,109	71,539	87,415
Warehouse Manager	1	1	1	1	210	51,008	65,035	79,469
Senior Procurement Officer	1	1	1	1	208	42,542	54,241	66,279
Procurement Specialist III	1	1	1	1	108	31,489	40,149	49,059
Procurement Specialist II	1	1	1	1	107	28,369	36,170	44,197
Admim Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	2	2	2	2	104	21,509	27,424	33,511
Field Tech I	2	1	2	2	103	19,733	25,160	30,744
Admin Tech II	2	2	2	2	102	18,104	23,083	28,205
TOTAL	12	11	12	12				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides computer related support services to Parish departments, divisions, and other governmental agencies within the Parish. Support services provided include consultant, application/web development and maintenance, application training, security, intranet and Internet access, e-mail system, network infrastructure, and equipment repairs. Additional services consist of the pricing, ordering, setup, and installation of computer hardware and software, data communications equipment, and wireless communications.

2010-2011 ACCOMPLISHMENTS

Major projects performed by Information Technology Division during the previous year include:

- ✓ Improved the website grade from a "C-" to an "A+" through the Sunshine Review by adding the following to the Parish Internet:
 - Lobbying information under Administration.
 - Contracts under Purchasing.
 - Property Taxes Levied and Sales Tax Use Tax Distribution chart under Accounting.
- ✓ Added the following points of interest the Parish Internet site:
 - 2011-2012 Head Start Application under Housing and Human Services.
 - Link to the Louisiana Association of Tax Administrators under Sales and Use Tax.
 - Occupational License and Sales and Use Tax identification application under Sales and Use Tax.
 - Photo Gallery displaying images from the parish and surrounding areas.
 - Terrebonne Parish Video Tour Book on the home page.
 - Terrebonne Parish Comprehensive Master Plan (Vision 2030) updates under Planning and Zoning.
- ✓ Created an electronic reading file for Council Clerk allowing departments to upload documents as well as search.
- ✓ Provided Customer Service with a new application for tracking city and parish licenses.
- ✓ Accounts Receivable vendors can now be setup to have payments drafted directly from their bank account.
- ✓ Installed and configured a FIPS 140-2 Validated Cryptography FTPS server to allow for a secure method of person-to-person file transfers for TPCG employees.
- ✓ Configured TPCG's network infrastructure to permit ITD Staff to offer remote assistance to end users allowing for faster and more cost effective support.
- ✓ Installed an e-mail server at Office of Homeland Security and Emergency Preparedness to be used as a subscription based email list server and to act as a backup email server in the event of an emergency.
- ✓ Added a redundant Internet connection to TPCG's network infrastructure for email services.
- ✓ Implemented new Inventory Management Software to better track all network and computer based hardware and software assets.

2012 GOALS AND OBJECTIVES

- Expand disaster recovery plan to include electronic replication of data at a location outside of the tri-parish.
- Create a shopping cart experience allowing online users to pay multiple bills in a single transaction.
- Upgrade following existing iSeries Applications providing smoother processing for users resulting in simplifying data retrieval: Investments, Mineral Lease, Occupational Licenses, Sales and Use Tax, and Warehouse Inventory and Requisitions.
- In support of the parish's push to "Go Green", provide Utility Billing customers the option to receive electric and gas bills via email and/or SMS text messages.
- Expand network security by configuring more network assets to use Microsoft Active Directory for user authentication.
- Expand network resources by integrating the Statewide Intelligent Transportation Fiber Optic System (ITS).
- Implement bar code inventory system to track fixed assets.
- Create a centralized application to track moveable inventory eliminating data duplication across divisions and departments.

390 INFORMATION TECHNOLOGIES

	PERFORMANCE MEASURES	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
Demand	Number of users supported	925	980	1,000
	Number of servers connected to parish network	49	70	75
	Number of computers supported	712	808	850
	Number of printers supported	435	440	445
	Number of scanners supported for imaging system	87	89	95
	Number of applications supported	117	119	119
Workload	Number of work orders generated - Development Staff	570	560	550
	Number of work orders generated - Networking Technicians	962	640	500
	Number of work orders generated - Other	25	35	35
	Number of work orders completed - Development Staff	574	500	450
	Number of work orders completed - Networking Technicians	915	600	400
	Number of work orders completed - Other	29	25	25
	Number of phone calls - Development Staff*	2,137	1,990	1,850
	Number of phone calls - Networking Technicians	3,056	1,610	1,015
	Number of phone calls - Other	549	400	350
	Number of internet services added (eBusiness)	6	1	2
	Number of web hits**	384,079	450,000	500,000
	Number of emails processed	1,693,083	1,600,000	1,700,000
	Efficiency	Ratio of computers supported to Networking Technicians	237	269
Ratio of users to Development Staff		116	109	111
Ratio of users to Networking Technicians		308	327	333
Number of emails blocked (spam/virus)		4,700,000	3,700,000	4,000,000
Effectiveness	% of problem calls resolved in less than one day - Development	73%	74%	75%
	% of problem calls resolved in less than one day - Networking	80%	75%	77%
	% of uptime-IBM eServer Blade Center	99%	99%	99%
	% of uptime-IBM Midrange System	98%	98%	98%

* Decrease in number of Development phone calls due to increase in electronic requests.

**Web hits for estimated & projected based on home page hits only.

390 INFORMATION TECHNOLOGIES

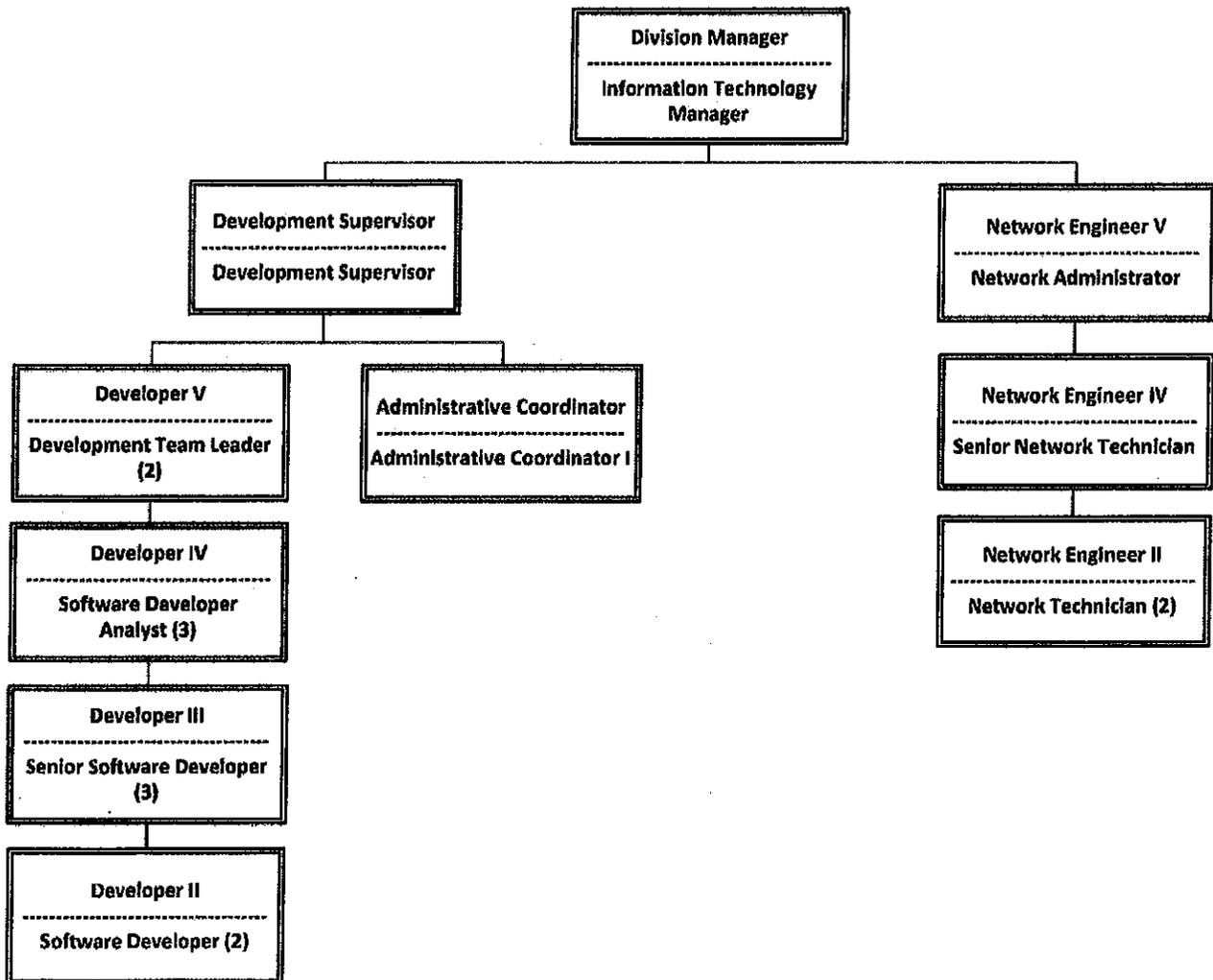
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental					
Charges for Services	1,442,614	1,690,000	1,520,880	1,530,000	1,530,000
Miscellaneous Revenue	(2,125)		33		
TOTAL REVENUES	1,440,489	1,690,000	1,520,913	1,530,000	1,530,000
EXPENSES:					
Personal Services	1,099,150	1,206,666	1,105,913	1,219,889	1,219,889
Supplies & Materials	35,563	44,797	29,395	58,552	58,552
Other Services & Charges	179,206	239,919	213,324	233,801	233,801
Repair & Maintenance	537	12,511	12,511	12,511	12,511
Allocated Expenditures	33,460	28,293	33,440	28,293	28,293
Capital Outlay (Depreciation)	115,214	125,000	130,000	124,590	124,590
TOTAL EXPENSES	1,463,130	1,657,186	1,524,583	1,677,636	1,677,636
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					1.36%
INCREASE (DECREASE) TO RETAINED EARNINGS	(22,641)	32,814	(3,670)	(147,636)	(147,636)
RETAINED EARNINGS, JANUARY 1	249,492	226,851	226,851	223,181	223,181
RETAINED EARNINGS, DECEMBER 31	226,851	259,665	223,181	75,545	75,545

BUDGET HIGHLIGHTS

- Information Systems Fund derives revenues from the departments that it services. 2012 projected user fees, \$1,530,000, approved.
- Personnel: - Approved.
 - Eliminate 1 System Analyst, Grade 211
 - Eliminate 1 Programmer/Analyst (Software Developer), Grade 209
 - Add 2 Development Team Leader, Grade 210
- Capital: - Approved.
 - Power System 520-Midrange Computer System (annual), \$50,000
 - Microsoft Exchange & Communication Server, \$16,266
 - 8 – Personal Computers, \$16,000

PERSONNEL SUMMARY

JOB TITLE	2011	2011	2012	2012	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	61,719	78,692	96,157
System Analyst (Dev. Supv)	2	2	1	1	211	56,109	71,539	87,415
Network Administrator	1	1	1	1	211	56,109	71,539	87,415
Development Team Leader/Sys	0	0	2	2	210	51,008	65,035	79,469
Programmer/Analyst	4	3	3	3	209	46,371	59,123	72,244
Senior Programmer	3	1	3	3	208	42,542	54,241	66,279
Programmer	2	4	2	2	206	35,807	45,654	55,786
Senior Network Technician	1	1	1	1	109	35,268	44,967	54,946
Network Technician	2	2	2	2	108	31,489	40,149	49,059
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	17	16	17	17				



□

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Department, a Division of Public Works, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance has eleven employees with over 110 years of combined experience in the fields of automotive maintenance, clerical and equipment repair work. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The Garage is located at 301 Plant Road, Houma, La. and the Service Center is located at 1860 Grand Cailliou Road, Houma, La. Departmental functions are to prepare specifications for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines. To work with vendors and supervisors to arrange field demonstration of replacement equipment and co-ordinate training for operators of specialized equipment. Fleet Maintenance also maintains Electronic Inventory of rolling stock and preventive maintenance and record retention. This department schedules services and does annual inspections. This department also conducts spot inspections and condition reports on request and to maintain fuel station, issue fuel cards and develop usage reports for Finance Department and other Governmental Agencies. They do road service and coordinate tire repair and replacements. Mechanics are on 24 hour call. Fleet Maintenance assists Purchasing Department in Surplus Item Program and coordinates security for Service Center location.

2010-2011 ACCOMPLISHMENTS

- ✓ The new Parish Wide Work Order System is still in development at this time and Fleet Maintenance is furnishing information to Information Technologies Department on a monthly basis in this effort.
- ✓ Fleet Maintenance has established a list of vendors and contractors who are interested in bidding on surplus items.
- ✓ All departments are currently utilizing the GPS System as outlined by Administration Directive.
- ✓ Fleet Maintenance has worked with user departments during the past year to identify older vehicles and equipment and applied special handling of maintenance requirements in an effort to reduce future maintenance cost and prolong the anticipated life expectancy of this equipment.

2012 GOALS AND OBJECTIVES

- Establish an Oil and Fluids contract with terms for procurement of products that will, along with the new work order program, significantly increase the PM Schedules and allow for increased productivity by requiring less downtime and enhance the overall performance of older equipment.
- Fleet Maintenance will develop a tracking system to expand inventory to stock most commonly used parts and accessories in order to reduce downtime and out of service hours.
- Fleet maintenance will survey shop needs to expand and/or enhance electrical and air pressure services to all parts of the shop.

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
Demand/Workload	Number of Vehicles	405	402	402
	Number of Surplus Vehicles	41	11	20
	Number of Motorcycles, trailers, etc.	5	2	2
	Work orders processed	2,253	2,200	2,350
	Work orders processed per mechanic	355	362	373
	Efficiency & Effectiveness	Vehicles returned serviced within 24 hours	86%	87%
Vehicles returned serviced within 48 hours		8%	7%	6%
Vehicles returned serviced after 48 hours		6%	6%	6%
Road Calls *		100	110	115
Vehicle listing updated		Daily	Daily	Daily

* Projection based on slight increase in average age of equipment.

395 CENTRALIZED FLEET MAINTENANCE

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental					
Charges for Services	830,835	762,000	790,990	834,000	834,000
Miscellaneous Revenue	(8,071)	5,000	500	500	500
Other Revenue	(1,870)	0	1,409		
TOTAL REVENUES	820,894	767,000	792,899	834,500	834,500
EXPENSES:					
Personal Services	644,459	625,652	619,385	643,512	643,512
Supplies & Materials	88,521	79,600	71,862	79,600	79,600
Other Services & Charges	140,118	72,688	135,267	143,163	143,163
Repair & Maintenance	9,281	21,500	23,353	21,600	21,600
Allocated Expenditures	10,937	18,240	10,640	10,640	10,640
Capital Outlay (Depreciation)	4,766	4,150	6,900	13,600	13,600
Operating Transfers Out					
TOTAL EXPENSES	898,082	821,830	867,407	912,115	912,115
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					9.89%
INCREASE (DECREASE) TO NET ASSETS	(77,188)	(54,830)	(74,508)	(77,615)	(77,615)
NET ASSETS, JANUARY 1	262,294	185,106	185,106	110,598	110,598
NET ASSETS, DECEMBER 31	185,106	130,276	110,598	32,983	32,983

BUDGET HIGHLIGHTS

- Major funding source - \$792,000 of user fees charged to user departments, approved.
- Capital: - Approved.
 - 1 – Desktop Computer, \$1,500
 - 2 – ¾ ton Pickup Truck, \$56,000, (Replace Unit 1105, 1994 Pickup with 141,000 miles and Unit 523, 2001 Pickup with 162,000 miles).

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fleet Maint. Superintendent	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	1	2	2	109	35,268	44,967	54,946
Senior Fleet Mechanic	3	3	3	3	108	31,489	40,149	49,059
Mechanic II	1	0	1	1	106	25,790	32,882	40,179
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Mechanic I	2	2	2	2	105	23,445	29,893	36,527
TOTAL	11	9	11	11				



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding nine issues totaling \$19.8 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2011 is \$945 million, making the present debt limit for any one purpose \$94 million.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2011 is \$226 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations.

The City of Houma also has two Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

DEBT SERVICE FUNDS

In 2003 the Parish called for redemption of the 1993 Road and Drainage General Obligation Bonds. The 1995 bonds were also called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. The outstanding balances are as follows:

	<u>ROADS</u>	<u>DRAINAGE</u>	<u>SEWERAGE</u>
2003	\$ 185,000.00	\$ 240,000.00	
2005	1,610,000.00	975,000.00	
2005	1,160,000.00	2,415,000.00	
2007	3,490,000.00	5,220,000.00	
2008			\$4,530,000.00
TOTAL	<u>\$ 6,445,000.00</u>	<u>\$ 8,850,000.00</u>	<u>\$ 4,530,000.00</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS

As of December 31, 2011, the total outstanding principal amount of General Obligation Road Bonds is \$6,445,000, the General Obligation Drainage Bonds is \$8,850,000, and General Obligation Sewer Bonds is \$4,530,000.

There are six Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds were sold and \$11,765,000 of Public Improvement Bonds were also sold.

As of December 31, 2011, the outstanding principal amount of Sales & Use Tax Bonds is \$88,030,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

As of December 31, 2011, the outstanding principal amount of the Certificates for the Police is \$805,000 and for the Firemen is \$1,375,000.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000. On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (Continued)

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Standard & Poor's has rated Terrebonne Parish's outlook as stable.

	Underlying Ratings		Insured Ratings	
	Standard and Poor's	Fitch Ratings	Moody's Investors Service	Standard and Poor's
Public Improvement Bonds:				
Series ST-1998A	AA-	AA-	BAA2	AA-
Sewer Refunding Bonds, Series ST-1998B	AA-	AA-	BAA2	AA-
Series ST-2000	AA-	AA-	BAA2	AA-
Refunding Bonds, Series ST-2003	AA-	AA-	BAA2	AA-
Series ST-2005	AA-	AA-	BAA2	AA-
Series ST-2008	AA-	AA-		AA-
Series ST-2009	AA-	AA-		AA-
Series ST-2011, Morganza Levee	AA-			AA-
Series ST-2011	AA-			AA-
General Obligation:				
Refunding Bonds, Series 2003	AA-	AA-	BAA2	AA-
Series 2005, Drainage/Paving	AA-	AA-	BAA2	AA-
Refunding Bonds, Series 2005	AA-	AA-	BAA2	AA-
Series 2007, Drainage/Paving	AA-	AA-	BAA2	AA-
Series 2008, Drainage/Paving/Sewerage	AA-	AA-		AA-

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund – The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish’s debt service funds with a description of each activity:

Bond Trust Fund - To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Pension Debt Service Fund – In 1998, the City of Houma refinanced their indebtedness to the Municipal Police Employees Retirement System (MPERS) and the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issues were \$2,265,000 Refunding Certificates of Indebtedness for the MPERS obligations and \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

Road and Bridge Bond Sinking Fund - To provide for the accumulation of monies for the retirement of the \$2,395,000 - 2005 Refunding Paving Bonds, \$2,000,000 - 2005 Series Paving Bonds, \$815,000 - 2003 Refunding Bonds and \$4,000,000 - 2007 Series Road Bonds. These bonds will be retired from ad valorem tax assessments.

Capital Improvement Bond Reserve Fund - To account for \$3,986,531 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

Capital Improvement Bond Sinking Fund - To accumulate monies for payment of \$11,765,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, 2003 - \$5,200,000 Public Improvement Refunding Bonds, \$7,495,000 Public Improvement Series 2005 Bonds, Series 2008 \$9,825,000, and \$11,850,000 Public Improvement Series 2009 bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish’s portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

2008 Sewer Bond Sinking Fund – To accumulate monies for payment of \$5,000,000 General Obligation Bonds. These bonds will be retired from ad valorem tax assessments.

Parishwide Drainage Bond Sinking Fund - To provide for the accumulation of monies for the retirement of \$1,030,000 of 2003 Drainage Refunding Bonds, the 2005 - \$2,030,000 Refunding Bonds, and the \$3,000,000 - 2005 Series Paving Bonds and the \$6,000,000 - 2007 Series Drainage Bonds. These bonds will be retired from ad valorem tax assessments.

Sewer Improvement and Paving Sinking Funds - To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	2,647,010	2,639,366	2,713,210	2,756,765	2,756,765
Miscellaneous Revenue	80,487	18,135	14,496	5,150	5,150
Charge for Services					
Other Revenue					
Operating Transfers In	<u>4,457,075</u>	<u>11,460,621</u>	<u>11,709,223</u>	<u>7,832,852</u>	<u>7,832,852</u>
TOTAL REVENUES	<u>7,184,572</u>	<u>14,118,122</u>	<u>14,436,929</u>	<u>10,594,767</u>	<u>10,594,767</u>
EXPENDITURES:					
General - Other	148,996	132,462	129,096	121,700	121,700
Victims Assistance	421,584	422,483	422,483	421,496	421,496
Fire-Urban	94,188	95,268	95,268	95,268	95,268
Roads & Bridges	818,141	818,300	818,300	826,289	826,289
Drainage	1,022,966	1,020,120	1,019,320	1,023,346	1,023,346
Sewerage Collection	3,245,818	3,890,574	3,925,994	4,312,656	4,312,656
Solid Waste Services					
Local Coastal Prgm. Dev	0	1,347,500	1,491,019	3,313,712	3,313,712
Operating Transfers Out	<u>501,473</u>	<u>27,192</u>	<u>96,868</u>	<u>21,000</u>	<u>21,000</u>
TOTAL EXPENDITURES	<u>6,253,166</u>	<u>7,753,899</u>	<u>7,998,348</u>	<u>10,135,467</u>	<u>10,135,467</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					30.90%
INCREASE (DECREASE) TO FUND BALANCE					
	931,406	6,364,223	6,438,581	459,300	459,300
FUND BALANCE, JANUARY 1	6,687,469	7,618,875	7,618,875	14,057,456	14,057,456
FUND BALANCE, DECEMBER 31	7,618,875	13,983,098	14,057,456	14,516,756	14,516,756

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SUMMARY OF UTILITY REVENUE BOND COVERAGE

Year	Net Income	Depreciation	Interest and Fiscal Charges	Available for Debt Service	Debt Service Requirements			Coverage
					Principal	Interest	Total	
1994	1,678,891	1,720,002	783,013 *	4,181,906	630,000	1,079,668	1,709,668	2.45
1995	4,436,280	1,803,691	738,180 *	6,978,151	655,000	1,051,318	1,706,318	4.09
1996	3,184,731	1,769,614	1,020,228	5,974,573	690,000	1,019,878	1,709,878	3.49
1997	4,574,159	1,716,941	985,728	7,276,828	720,000	985,378	1,705,378	4.27
1998	5,513,902	1,933,296	948,288	8,395,486	760,000	947,938	1,707,938	4.92
1999	5,208,715	2,127,485	907,248	8,243,448	800,000	906,898	1,706,898	4.83
2000	1,322,675	2,321,582	863,073	4,507,330	845,000	862,898	1,707,898	2.64
2001	175,634	2,476,251	816,103	3,467,988	890,000	815,578	1,705,578	2.03
2002	980,223	2,313,974	539,052	3,833,249	1,190,000	350,098	1,540,098	2.49
2003	1,616,646	2,371,604	517,230	4,505,480	1,145,000	399,293	1,544,293	2.92
2004	221,462	2,459,701	375,105	3,056,268	1,170,000	373,530	1,543,530	1.98
2005	3,426,767	2,545,007	342,345	6,314,119	1,205,000	340,770	1,545,770	4.08
2006	2,078,699	2,570,991	304,388	4,954,078	1,245,000	302,813	1,547,813	3.20
2007	1,177,811	2,642,000	260,838	4,080,649	1,285,000	259,238	1,544,238	2.64
2008	949,805	2,746,878	213,293	3,909,976	1,335,000	211,693	1,546,693	2.53
2009	427,077	2,925,364	161,203	3,513,644	1,385,000	159,628	1,544,628	2.23
2010	2,068,325	2,835,000	105,110	5,008,435	1,440,000	103,535	1,543,535	3.24
2011	** 1,736,656	3,110,500	43,775	4,890,931	1,030,000	43,775	1,073,775	4.55
2012	*** 434,933	3,125,500		3,560,433				

* Interest paid less interest earned on bond investments are capitalized.

** Projected amounts for 2011.

*** Budgeted amounts for 2012.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	TOTAL
2012	7,717,173	2,270,035	9,987,208
2013	7,764,063	2,267,472	10,031,535
2014	7,566,228	2,026,104	9,592,332
2015	7,485,871	2,015,929	9,501,800
2016	7,517,478	1,840,554	9,358,032
2017	7,541,731	1,552,684	9,094,415
2018	7,564,045	1,554,320	9,118,365
2019	6,640,879	1,557,682	8,198,561
2020	6,385,909	1,568,204	7,954,113
2021	10,271,238	1,565,851	11,837,089
2022	5,046,200	1,575,661	6,621,861
2023	5,044,044	1,582,374	6,626,418
2024	5,048,647	1,590,404	6,639,051
2025	6,451,184	1,594,569	8,045,753
2026	6,467,894	1,189,403	7,657,297
2027	4,299,384	1,190,331	5,489,715
2028	4,299,884	396,309	4,696,193
2029	3,498,894		3,498,894
2030	3,511,769		3,511,769
2031	3,517,894		3,517,894
	<u>123,640,409</u>	<u>27,337,886</u>	<u>150,978,295</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "*Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary there of published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state.*"

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	Roads, Highways and Bridges	Drainage
Assessed valuation	<u>\$ 770,363,925</u>	<u>\$ 770,363,925</u>
Debt limit: 10% of assessed value *	<u>\$ 77,036,392</u>	<u>\$ 77,036,392</u>
Less: Debt outstanding	6,445,000	8,850,000
Amounts held in sinking funds	<u>643,678</u>	<u>748,702</u>
Debt applicable to limitation	<u>7,088,678</u>	<u>9,598,702</u>
Legal debt margin	<u>\$ 69,947,714</u>	<u>\$ 67,437,690</u>

* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

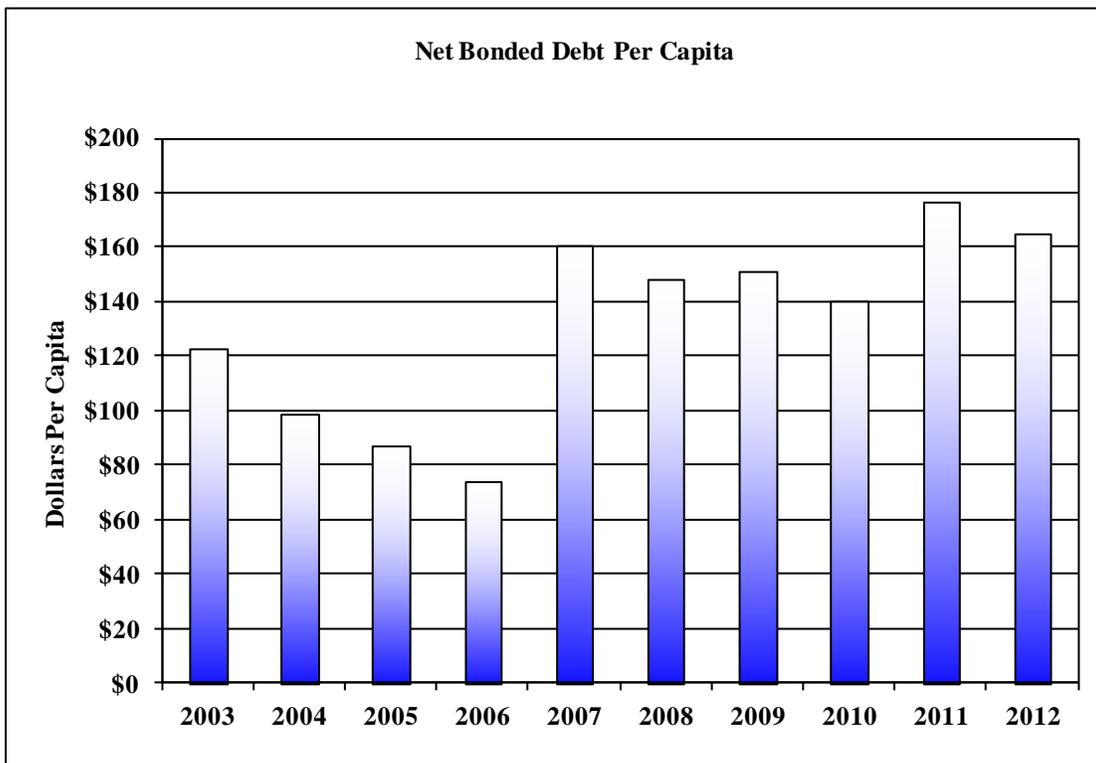
**RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND
NET AD VALOREM TAX DEBT TO ASSESSED VALUE**

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2003	106,823	571,075,180	14,060,000	931,530	13,128,470	2.30%	123
2004	107,127	613,656,650	12,320,000	1,740,000	10,580,000	2.01%	99
2005	107,146	646,663,595	11,110,000	1,825,000	9,285,000	1.44%	87
2006	108,938	693,603,910	10,400,000	2,290,000	8,110,000	1.17%	74
2007	108,424	697,905,630	19,695,000	2,185,000	17,510,000	2.51%	161
2008	108,576	709,298,030	18,660,000	2,590,000	16,070,000	2.27%	148
2009	109,409	722,165,295	17,585,000	1,075,000	16,510,000	2.29%	151
2010	109,561	741,791,975	16,460,000	1,125,000	15,335,000	2.07%	140
2011	** 111,860	* 770,363,925	21,155,000	1,330,000	19,825,000	2.57%	177 *
2012	*** 111,860	* 808,882,121	19,825,000	1,400,000	18,425,000	2.28%	165 *

* Estimated by Terrebonne Parish Consolidated Government.

** Projected amounts for 2011.

*** Budgeted amounts for 2012.



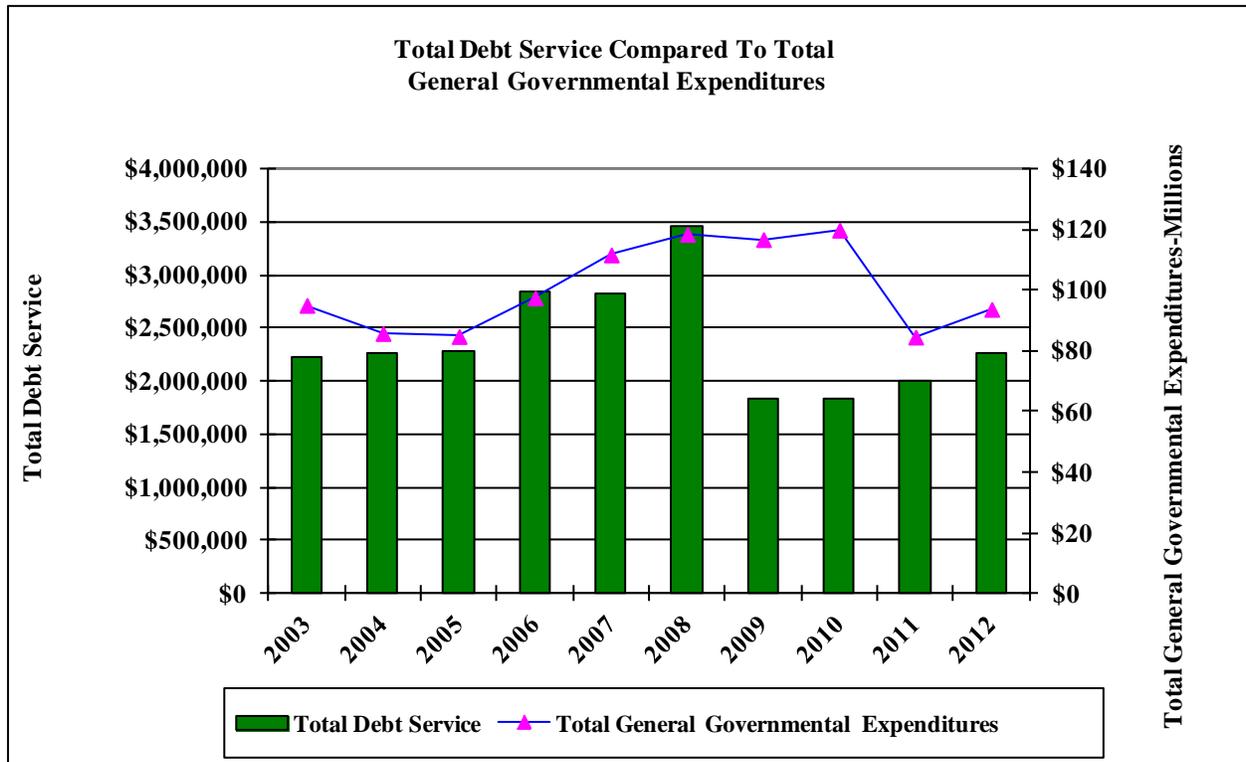
400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2003	1,620,000	598,173	2,218,173	95,081,339	2.33%
2004	1,740,000	523,625	2,263,625	85,802,358	2.64%
2005	1,825,000	460,493	2,285,493	84,811,744	2.69%
2006	2,290,000	549,679	2,839,679	97,517,601	2.91%
2007	2,185,000	633,581	2,818,581	111,713,067	2.52%
2008	2,590,000	871,374	3,461,374	118,492,304	2.92%
2009	1,075,000	755,259	1,830,259	116,777,305	1.57%
2010	1,125,000	715,608	1,840,608	119,877,649	1.54%
2011 *	1,330,000	925,451	2,255,451	86,669,148	2.60%
2012 **	1,400,000	870,035	2,270,035	93,761,978	2.42%

* Projected amounts for 2011.

** Budgeted amounts for 2012.



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 19,825,000	100%	\$ 19,825,000
Overlapping:			
Terrebonne Parish School Board*	<u>0</u>	<u>100%</u>	<u>0</u>
Total	<u>\$ 19,825,000</u>	<u>100%</u>	<u>\$ 19,825,000</u>

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.
Overlapping debt is based on June 30, 2011 financial information.



CAPITAL IMPROVEMENT PROJECTS FUNDS

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish president shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:

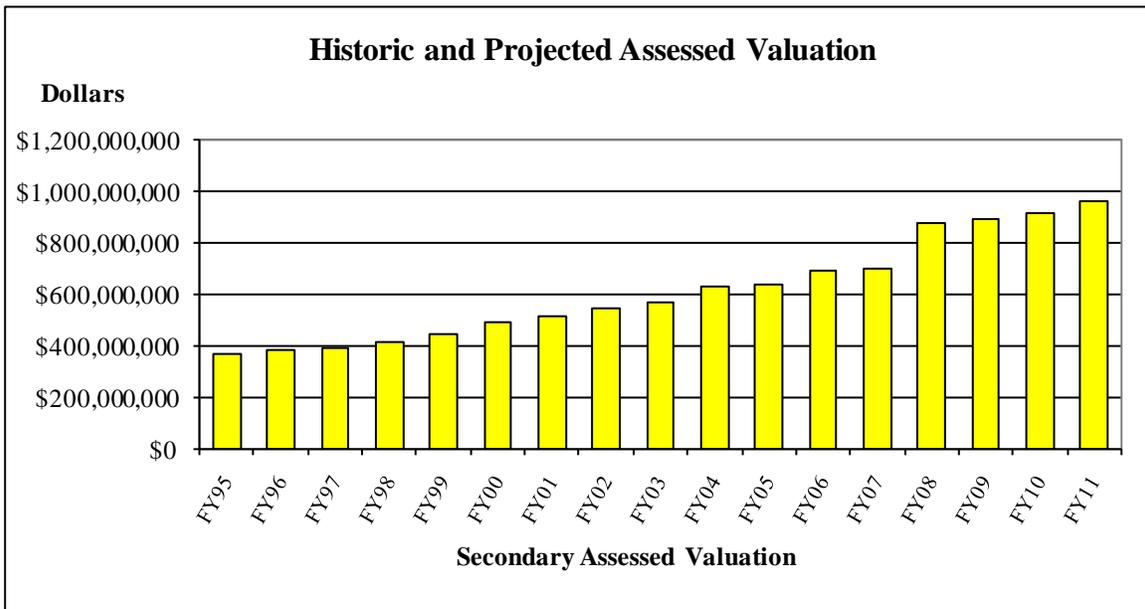


Figure 1

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

The Parish expected the increase in collections to level off in July 2009. The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 3% Sales Tax through 2012, which was in effect in 1988.

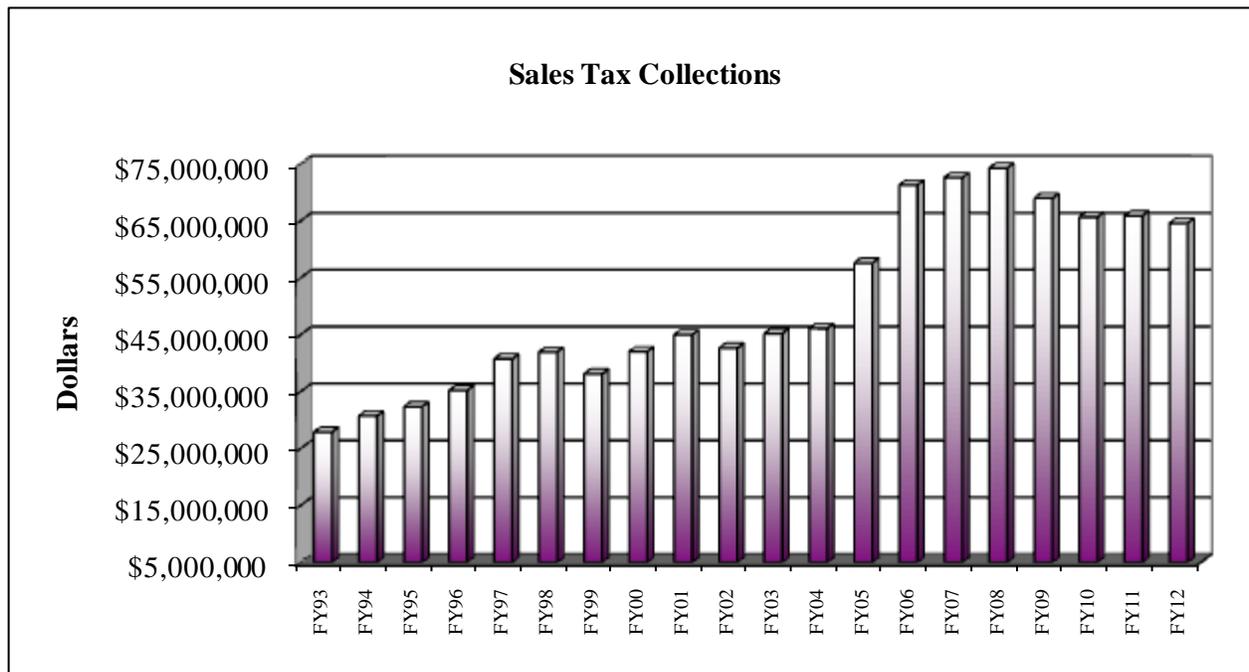


Figure 2

UTILITY REVENUE BONDS

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Proposed Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

UTILITY REVENUE BONDS (continued)

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable therefore are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish has issued no Limited Tax Issue at this time.

DISTRICT DEBT

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2003, 2005, 2008, 2009 and 2011 Public Improvement Sales Tax Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$9 million in 2008, \$3.9 million in 2009, \$5.4 million in 2010, and \$5.94 in 2011. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2011, the cost was approximately:

- \$1,580 to maintain one acre of park property;
- \$293.83 per garbage customer to maintain the sanitation system;
- \$82.67 operating cost per vehicle per hour, and
- \$11,267 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne's Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to downtown gained by promoting tourism.

The 2012 Capital Improvements Budget tips the scale at \$185,288,507, an increase of 56% from the original 2011 budget following the sale of \$49.0 Million Levee Bonds and \$11.7 Million Road Improvements. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2011" represents new projects, 2011 expenditures, funding increases/decreases and transfer of closed out project balances.

5 YEAR CAPITAL OUTLAY BY FUND BY CATEGORY

<u>Project Type</u>	<u>2011 Budget</u>	<u>Change for 2011</u>	<u>2012 Budget</u>
Buildings	11,510,264	293,921	11,804,185
Roads & Bridges	32,031,681	8,101,005	40,132,686
Drainage	54,346,340	41,298,869	95,645,209
Parks/Sidewalks/Trails	600,308	465,698	1,066,006
Public Safety	209,046	1,000,000	1,209,046
Coastal Restoration	3,879,869	1,470,954	5,350,823
Economic Development	226,851	(187,229)	39,622
Miscellaneous	2,148,582	587,357	2,735,939
Sewer Improvements	13,352,305	13,026,939	26,379,244
Sanitation Improvements	476,798	448,949	925,747
Totals	<u>118,782,044</u>	<u>66,506,463</u>	<u>185,288,507</u>

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Like in 2011, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Generally, Terrebonne Parish is poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government has to keep the possible dangers of the tropical systems to the forefront of our planning for protection to our citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. The horrific hurricanes of just three years ago proved that we have to provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the state of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 52% of our total Capital Improvement Projects as shown on the following chart in Figure 3.

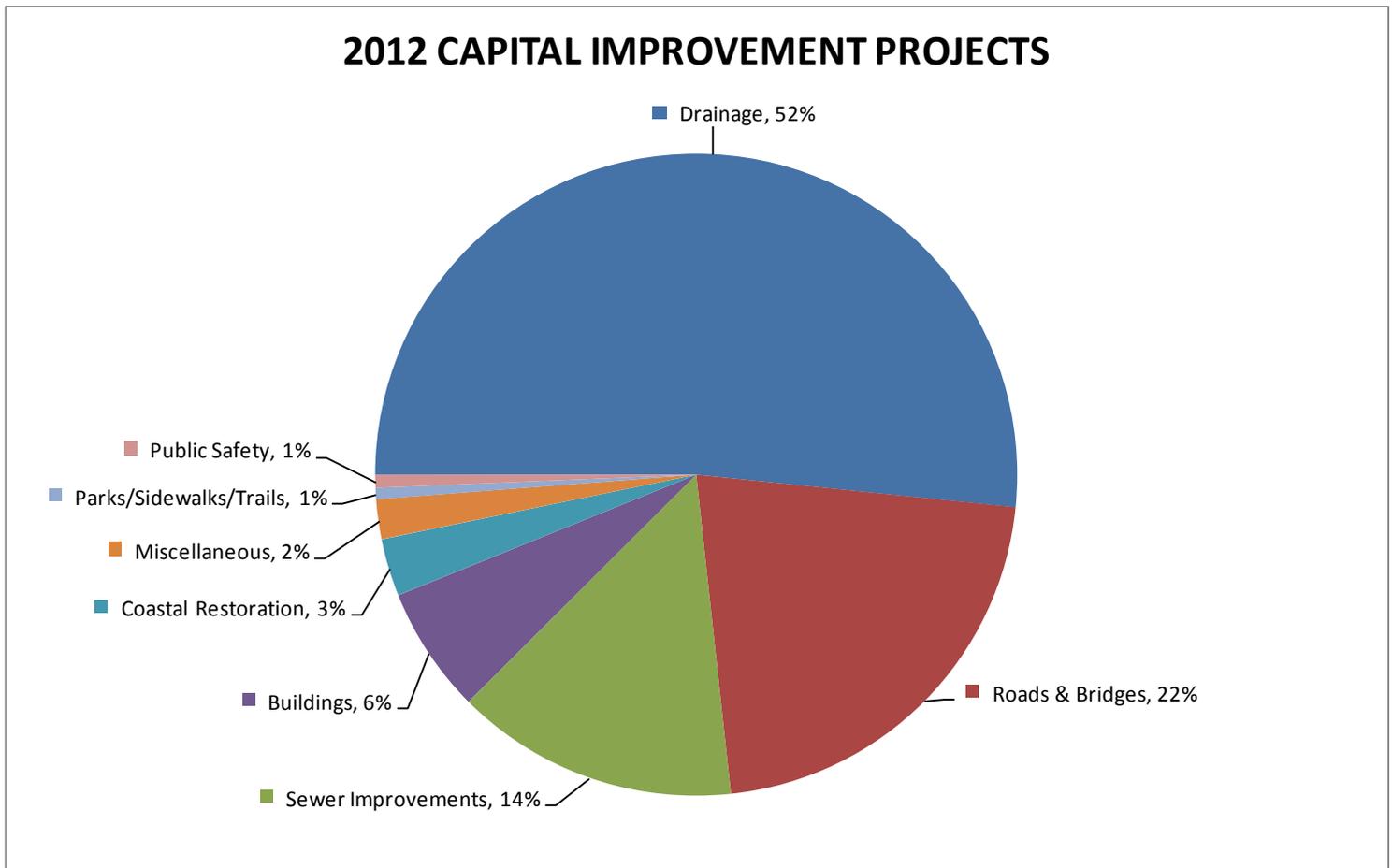


Figure 3

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill but is rebounding due to the resilience of our citizens and the local businesses. However, the Gulf oil spill did directly affect our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, were similarly affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. The moratorium on deepwater oil drilling has had an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana will feel some effect of the oil disaster. With the new regulations on issuing deep water drilling permits, the new permits are not forthcoming as quickly as in the past. In the 2011 budget, the Parish had to reduce its operation and maintenance budget by 5% from the 2010 budget. With a cautious optimism, the Parish is not furthering its reductions but remaining the same in its 2012 operations and maintenance budget. Also, with the overall economy, the estimation of the 2012 capital budget is still minimal amount of new Parish dollars to budget for new major construction projects as it was for the 2011 budget.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2012 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the 1-1A Drainage Project. This project is originally budgeted at \$1,335,470, which is cleaning and deepening of Little Bayou Black from Barrow Street north to Schriever. To prove the importance of drainage projects in this parish, between 2006 and 2011, we allocated another \$4,831,032 to this project. Another project is the 1-1B Drainage Project originally budgeted at \$9,047,606, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$18,138,471. Approximately, \$11,899,402 has been spent so far on this project. The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2012 operation and maintenance including operating capital expenditures proposed budget of \$10,466,217 compared to the 2011 originally proposed budget of \$9,333,758. This is an increase of \$1,132,459 (12.1%) which is mostly due to operating capital budget was zero in 2011.

Due to the growth in our area, a demand for our infrastructure is ever increasing. An increase in funding is allocated for Road and Bridge projects and Sewer Improvement projects as well. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$40,132,686 that is shown on the chart above at 22%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance budget of the Road and Bridge Department for 2012 is \$6,211,141 which is an increase of \$119,984 or 2% over the 2011 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. Projects that are in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2012 is \$7,994,238 which is a decrease of only .2% from 2011.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,270,148. The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish with regard to the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 16,300,000
Total Levees and Drainage	93,092,205
Total Roads	1,000,000
Total Waterworks	984,925
Total Pollution Control/Sewerage	1,818,018
Total Buildings	7,800,000
Total Economic Restoration	2,275,000
Total for Projects	<u>\$123,270,147</u>

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds – Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish’s construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

Below is a list of Terrebonne Parish’s Capital Improvement Project funds with a description of each activity:

City Court Building Fund – With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Fund 241 HUD CDBG Recovery Construction Fund – Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

Parishwide Drainage Construction Fund - To account for the construction and improvements to Terrebonne Parish’s Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund - To account for the construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish is scheduled to sell \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Sewer Bond Construction Fund – Sale of \$17,000,000 Sewer Revenue Bonds in 2010. Being used for renovations/upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

Capital Projects Control Fund - To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund - To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund - To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund - To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund - To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund - To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund - To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund – To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund - To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund – To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund – To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	7,716,408	93,103,017	94,418,017	0	0
Charge for Services	51,600	0	0	0	0
Miscellaneous Revenue	140,689	39,406	130,829	0	0
Other Revenue	0	11,765,000	11,765,000		
Operating Transfers In	<u>16,118,672</u>	<u>8,281,000</u>	<u>15,239,004</u>	<u>5,616,000</u>	<u>5,616,000</u>
TOTAL REVENUES	<u><u>24,027,369</u></u>	<u><u>113,340,711</u></u>	<u><u>121,705,138</u></u>	<u><u>5,616,000</u></u>	<u><u>5,616,000</u></u>
EXPENDITURES:					
Government Buildings	750,370	9,299,892	10,799,892	560,000	560,000
Code Violation/Compliance	498,724	1,210,297	1,210,297	0	0
Parish Prisoners	0	50,000	50,000	1,000,000	1,000,000
Police	0	40,000	40,000	0	0
Fire-Urban	0	119,046	119,046	0	0
Coastal Restoration/Preservation	159,525	4,223,919	4,223,919	1,200,000	1,200,000
Roads & Bridges	7,501,185	35,110,407	38,559,803	1,630,000	1,630,000
Drainage	15,191,291	91,992,815	94,570,209	1,075,000	1,075,000
Sewerage Collection	5,174,099	16,686,948	17,433,158	0	0
Treatment Plant	0	7,470,836	7,470,836	0	0
Parks & Grounds	0	202,498	202,498	130,000	130,000
General - Other	300	95,725	96,025	0	0
Economic Development - Other	187,229	39,622	39,622	0	0
Emergency Preparedness	93,637	9,272	9,272	0	0
ARRA Stimulus	3,301,396	3,594,915	3,594,915	0	0
City Court	15,709	444,293	444,293	0	0
Solid Waste Services	39,086	908,673	908,673	0	0
Landfill Closure	0	17,074	17,074	0	0
Operating Transfers Out	<u>6,516,956</u>	<u>1,790,214</u>	<u>1,790,213</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>39,429,507</u></u>	<u><u>173,306,446</u></u>	<u><u>181,579,745</u></u>	<u><u>5,595,000</u></u>	<u><u>5,595,000</u></u>
% CHANGE OVER PRIOR YEAR					-96.74%
INCREASE (DECREASE) TO FUND BALANCE	(15,402,138)	(59,965,735)	(59,874,607)	21,000	21,000
FUND BALANCE, JANUARY 1	76,154,485	60,752,347	60,752,347	877,740	877,740
FUND BALANCE, DECEMBER 31	60,752,347	786,612	877,740	898,740	898,740

604 CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Miscellaneous Revenue					
TOTAL REVENUES	0	0	0	0	0
EXPENDITURES:					
City Court	15,709	444,293	444,293	0	0
TOTAL EXPENDITURES	15,709	444,293	444,293	0	0
EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(15,709)	(444,293)	(444,293)	0	0
FUND BALANCE, JANUARY 1	473,363	457,654	457,654	13,361	13,361
FUND BALANCE, DECEMBER 31	457,654	13,361	13,361	13,361	13,361

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- The current funding available will be needed for a roof replacement at the City Court building, approved.

604 CITY COURT BUILDING FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2011	2012	2013	2014	2015	
City Court Complex	444,293	0	0	0	0	0	444,293
TOTAL EXPENDITURES	444,293	0	0	0	0	0	444,293
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: City Court Land Purchase
<p>Description: To provide for purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Court. The balance of funds for renovations and improvements will be used for the roof replacement.</p>

Council District: 5

Funding Source: City Court Building Fund.

Project Appropriation: Total project costs including prior authorizations \$678,265.

Operating Budget Impact: Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs will be determined with the purchase of the building and debt service payments funded by both sales tax and dedicated fees. The purchase price of the building is \$2.3 million, which a majority was funded through a 2005 Sales Tax Bond Issuance. This fund will be used for the renovations necessary to accommodate City Court and City Marshal offices.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

On March 19, 2009, HUD approved Louisiana’s initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Grant Funds Section.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	107,439	51,665,386	51,665,386	0	0
TOTAL REVENUES	<u>107,439</u>	<u>51,665,386</u>	<u>51,665,386</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Code Violation/Compliance	0	1,030,047	1,030,047	0	0
Drainage	107,439	50,635,339	50,635,339	0	0
TOTAL EXPENDITURES	<u>107,439</u>	<u>51,665,386</u>	<u>51,665,386</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2011	2012	2013	2014	2015	TOTAL
CDBG Ashland Forced Drainage Pump Station	3,978,750	0	0	0	0	0	3,978,750
CDBG Ashland North Levee Imprv & Extension	558,995	0	0	0	0	0	558,995
CDBG Baroid/Bayou LaCarpe F/D Pump Station	4,675,250	0	0	0	0	0	4,675,250
CDBG Buquest Street Drainage Improvements	97,993	0	0	0	0	0	97,993
CDBG Cedar Grove to Ashland Pump Station	0	4,149,499	0	0	0	0	4,149,499
CDBG Cedar Grove to Ashland Levee/Wtr Cntrl	0	3,420,667	0	0	0	0	3,420,667
CDBG Derelict Vessel Removal	0	1,030,047	0	0	0	0	1,030,047
CDBG East Houma Surge Levee/Thompson Rd	0	2,985,000	0	0	0	0	2,985,000
CDBG Lower 4-1 Levee Improvements	872,139	0	0	0	0	0	872,139
CDBG Shrimpers Row Levee	1,281,390	105,779	0	0	0	0	1,387,169
CDBG Shrimpers Row PumpStation	429,334	0	0	0	0	0	429,334
CDBG Summerfield PumpStation	4,973,750	0	0	0	0	0	4,973,750
CDBG Susie Canal North Levee Extension	218,535	5,786,919	0	0	0	0	6,005,454
CDBG Upper Dularge East Levee	0	14,999,947	0	0	0	0	14,999,947
CDBG Ward 7 Levee Elevation	2,101,392	0	0	0	0	0	2,101,392
TOTAL EXPENDITURES	<u>19,187,528</u>	<u>32,477,858</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>51,665,386</u>
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: CDBG Ashland Forced Drainage Pump Station Project Number: 08-DRA-45 & 55-PARA-3401	
Description: Reconstruction of the Ashland forced drainage pump station. Engineer/Architect: GSE Associates, LLC Contractor: Sealevel Construction, Inc.	

Council District: 1, 7, 8

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$3,978,750.

Operating Budget Impact: To be determined.

Project Name: CDBG Ashland North Levee Improvements & Extension Project Number: 10-CDBG-R-LEV-67 & 55-PARA-3305	
Description: Construction of 8,000 linear feet of levee between the proposed Thompson Road extension and the St. Louis Canal. Engineer/Architect: Shaw Coastal, Inc.	

Council District: 7 & 1

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$560,245.

Operating Budget Impact: To be determined.

Project Name: CDBG Baroid/Bayou LaCarpe Forced Drainage Pump Station Project Number: 06-DRA-45 & 55-PARA-3403	
Description: Reconstruction of the Baroid/Bayou LaCarpe forced drainage pump station. Engineer/Architect: GSE Associates, LLC	

Council District: 1, 2, 6

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$4,676,500.

Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Buquet Street Drainage Project Number: 10-CDBG-R-33 & 55-PARA-3404	
Description:	Construction of resizing drainage culverts that will protect the residences along Buquet Street, Mike Street, and Daigle Street.
Engineer/Architect:	Glenn Shaheen & Associates (GSA)

Council District: 3

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$97,993.

Operating Budget Impact: To be determined.

Project Name: CDBG Cedar Grove To Ashland Drainage Pump Station Project Number: 10-DRA-CDBG-R-35 & 55-PARA-3308	
Description:	Construction of a drainage pump station that will serve an area of approximately 350 acres located on St. Louis Canal near Highway 57 proposed levee system.
Engineer/Architect:	Gulf Engineers Consultants/Krebs-LaSalle (G.E.C., Inc.)

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$4,149,499.

Operating Budget Impact: To be determined.

Project Name: CDBG Cedar Grove To Ashland Landfill Levee & Water Control Structure Project Number: 10-CDBG-WTR-70 & 55-PARA-3308	
Description:	Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.
Engineer/Architect:	T Baker Smith, LLC

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$3,420,667.

Operating Budget Impact: To be determined.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Derelict Vessel Removal
Project Number: 11-CDBG-11 & 55-PARA-3601

Description: Removal of Derelict Vessels in the bayous of Terrebonne Parish.
Contractor: Lawson Environmental Service

Council District: Parishwide
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$1,030,047.
Operating Budget Impact: No impact.

Project Name: CDBG East Houma Surge Levee/Thompson Road
Project Number: 07-ROAD-24

Description: Construction of a levee from Hwy 57 to Hwy 56.
Engineer/Architect: Shaw Coastal, Inc.
Contractor: Great Southern Dredging

Council District: 7, 8
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$2,985,000.
Operating Budget Impact: To be determined.

Project Name: CDBG Point-Aux-Chenes Connection Levee
Project Number: 55-PARA-3304

Description: Project being handled by Terrebonne Levee & Conservation District.

Council District: 9
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$872,139.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Shrimpers Row Pump Station Project Number: 10-CDBG-R-34 & 55-PARA-3402	
Description:	Construct a new 4-bay precast concrete pump station sub-structure, access bridge and demolish the old pump station.
Engineer/Architect:	GSE Associates, LLC

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$459,475.

Operating Budget Impact: To be determined.

Project Name: CDBG Shrimpers Row Levee Project Number: 10-CDBG-R-32 & 55-PARA-3302	
Description:	Construct a 24,200 linear foot levee from Bayou Prevost down the western barrier of Shrimpers Row forced drainage levee to Falgout Canal.
Engineer/Architect:	Camp, Dresser & McKee, Inc. (CDM)

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$1,387,169.

Operating Budget Impact: To be determined

Project Name: CDBG Summerfield Forced Drainage Pump Station Project Number: 09-DRA-10 & 55-PARA-3405	
Description:	Reconstruction of the Summerfield forced drainage pump station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Cecil D Gassiot, LLC

Council District: 6

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$4,975,000.

Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Susie Canal North Levee Extension Project Number: 10-LEV-31& 55-PARA-3303	
Description: Construct a 13,000 linear foot levee from the northern boundary of the Canebreak Subd to Bobtown bridge. Also refurbish Canebreak forced drainage levee and construct new levee to provide forced drainage to Bobtown.	
Engineer/Architect: GSE Associates, LLC	

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$6,079,002.

Operating Budget Impact: To be determined.

Project Name: CDBG Upper Dularge East Levee Project Number: 06-LEV-02 & 55-PARA-3301	
Description: Construction of a new levee between Falgout Canal and Bayou Prevost.	
Engineer/Architect: Shaw Coastal, Inc.	

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$14,999,947.

Operating Budget Impact: To be determined.

Project Name: CDBG Ward 7 Levee Project Number: 10-CDBG-R-63 & 55-PARA-3306	
Description: Construction of 10' lift design for 85,000 linear feet segment of levee that refurbishes the existing upper and lower Little Caillou forced drainage.	
Engineer/Architect: Shaw Coastal, Inc.	

Council District: 8

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$2,101,392.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	3,052,227	10,170,986	11,270,986	0	0
Miscellaneous Revenue	77,999	0	26,500	0	0
Operating Transfers In	<u>3,555,000</u>	<u>800,000</u>	<u>2,277,394</u>	<u>1,060,000</u>	<u>1,060,000</u>
TOTAL REVENUES	<u>6,685,226</u>	<u>10,970,986</u>	<u>13,574,880</u>	<u>1,060,000</u>	<u>1,060,000</u>
EXPENDITURES:					
General - Other					
Drainage	12,792,511	33,638,284	36,215,678	1,060,000	1,060,000
Operating Transfer Out	<u>2,074,528</u>	<u>500,000</u>	<u>500,000</u>		
TOTAL EXPENDITURES	<u>14,867,039</u>	<u>34,138,284</u>	<u>36,715,678</u>	<u>1,060,000</u>	<u>1,060,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-96.85%
INCREASE (DECREASE) TO FUND BALANCE					
	(8,181,813)	(23,167,298)	(23,140,798)	0	0
FUND BALANCE, JANUARY 1	31,380,147	23,198,334	23,198,334	57,536	57,536
FUND BALANCE, DECEMBER 31	23,198,334	31,036	57,536	57,536	57,536

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Chauvin Channel Improvements**
 - 2012 General Fund - \$260,000, approved.
- **Bayou LaCarpe Drainage Improvements**
 - 2012 General Fund - \$200,000, approved.
- **High Ridge Levee**
 - 2012 General Fund - \$200,000, approved.
- **Hollywood Road Drainage**
 - 2012 General Fund - \$150,000, approved.
- **Summerfield Pump Station**
 - 2012 General Fund - \$250,000, approved.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2011	2012	2013	2014	2015	TOTAL
1-1A Drainage	844,920	779,549	0	0	0	0	1,624,469
1-1B Intracoastal Canal Levee	29,505	0	0	0	0	0	29,505
1-1B Systems Channel Project	3,906,512	0	0	0	0	0	3,906,512
2-1A Schriever Drainage Improvements	305,764	0	0	0	0	0	305,764
3-1B Improvements	170,000	0	0	0	0	0	170,000
Allemand Subdivision Drainage Improvements	109,181	0	0	0	0	0	109,181
Ashland Pump Station Improvements	246,430	0	0	0	0	0	246,430
Barataria Drain Line/Bulkhead	68,054	0	0	0	0	0	68,054
Bayou Chauvin Channel Improvements	0	0	260,000	0	0	0	260,000
Bayou Lacache Drainage Improvements	34,747	0	0	0	0	0	34,747
Bayou Lacarpe Drainage Improvements	0	0	200,000	0	0	0	200,000
Bayou Pointe Aux Chenes Clearing & Snagging	25,000	0	0	0	0	0	25,000
Bayou Terrebonne Clearing and Snagging	955,128	0	0	0	0	0	955,128
Bayou Terrebonne Drainage Improvements	66,390	0	0	0	0	0	66,390
Boudreaux Canal Weir Structure	20,233	0	0	0	0	0	20,233
Broadmoor Drng Improvement (Dist 3 Drng)	34,379	0	0	0	0	0	34,379
Buquet Subdivision Mitigation	0	500,000	0	0	0	0	500,000
Cavaness Estates Drainage Improvements	0	70,000	0	0	0	0	70,000
Central Avenue & White Street Drainage	33,004	0	0	0	0	0	33,004
Chris Lane Pump Station Rehab (D-8)	56,138	0	0	0	0	0	56,138
Company Canal Forced Drainage	89,408	0	0	0	0	0	89,408
Concord Road Drainage Improvement	441	0	0	0	0	0	441
Concord Road Levee	435,384	1,150,000	0	0	0	0	1,585,384
Coteau/Smithridge P/S Bar Screen	2,856,214	218,042	0	0	0	0	3,074,256
District 1 Drainage Improvements	1,232	370,000	0	0	0	0	371,232
Engeron Street Drainage	519,601	0	0	0	0	0	519,601
Ephie Street Drainage Improvements	78,181	0	0	0	0	0	78,181
Exhibit 14 Channel Improvements	500,000	457,394	0	0	0	0	957,394
Grand Caillou Flap Gate Feasibility Study	50,000	0	0	0	0	0	50,000
Gum Street Drainage	696,926	0	0	0	0	0	696,926
High Ridge Levee	0	0	200,000	0	0	0	200,000
Highway 56 - Screw Gate	100,000	0	0	0	0	0	100,000
Hollywood Road Drainage	0	0	150,000	0	0	0	150,000
Industrial Blvd. Pump Rehab.	8,100	0	0	0	0	0	8,100
Jail/Juvenile Detention Levee	33,581	0	0	0	0	0	33,581
Lashbrook Pump Station Repairs	231,107	0	0	0	0	0	231,107
Levee Improvements (Parish Maintained)	1,212,080	(350,000)	0	0	0	0	862,080
Lower Montegut Bulkhead	3,815	0	0	0	0	0	3,815
Martin Luther King Drainage Improvements	500,000	0	0	0	0	0	500,000
Mount Pilgrim Forced Drainage (6-3) Humphries	2,412,840	0	0	0	0	0	2,412,840
Mulberry to Hanson Drainage Improvements	50,000	0	0	0	0	0	50,000
Natalie Drive Drainage	0	150,000	0	0	0	0	150,000
Savanne Road Drng Ph 1, 2, & 3 (Dist #6)	124,246	0	0	0	0	0	124,246
SCADA/GIS	12,187	0	0	0	0	0	12,187
Schriever Hazard Mitigation Program	52,714	0	0	0	0	0	52,714
Summerfield Pump Station	77,098	0	250,000	0	0	0	327,098
Sunset Park Area Drainage Improvements	132,597	0	0	0	0	0	132,597
Thompson Rd Levee/Drainage	4,179,306	3,580,024	0	0	0	0	7,759,330
Upper Dularge Levee	825,000	0	0	0	0	0	825,000
Ward Seven (7) Drainage Levee Phase I, Phase II	6,089,069	1,100,000	0	0	0	0	7,189,069
TOTAL EXPENDITURES	28,176,512	8,025,009	1,060,000	0	0	0	37,261,521
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1A Drainage Project Number: 02-DRA-28 & 06-DRA-47	
Description:	The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).
Engineer/Architect:	T. Baker Smith
Contractor:	Phylway Construction, Inc , Low Land Construction, Byron E.Talbot and Wilco Industrial Services

Council District: 2, 6

Funding Source: 71% Louisiana Dept. of Transportation & Development, 25% Drainage Tax Fund, 2% ¼% Capital Sales Tax Fund, and 2% Parishwide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$6,166,502.

Operating Budget Impact: \$9,500 annual increase for maintenance costs.

Project Name: 1-1B Intracoastal Canal Levee Project Number: 07-LEV-31	
Description:	To construct a levee to provide flood protection for a segment of the Intracoastal Canal within the 1-1B Forced Drainage Basin.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Low Land Construction

Council District: 5

Funding Source: 68% General Fund and 32% Drainage Tax Fund

Project Appropriation: Total project costs including prior authorizations \$1,515,000.

Operating Budget Impact: To be determined.

Project Name: 1-1B Systems Channels Project Project Number: 01-DRA-40	
Description:	Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction Co., Inc., Wilco Industrial Services, Fordice Construction, LA Contracting Enterprise

Council District: 2, 3, 4, 5

Funding Source: 66% Drainage Tax Fund, 20% ¼% Capital Sales Tax Fund, 9% General Fund, 4% 2000 Public Improvement Construction Fund, and 1% Hazard Mitigation Grant Program.

Project Appropriation: Total project costs including prior authorizations \$5,156,082.

Operating Budget Impact: No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: 2-1A Schriever Drainage Improvements Project Number: 95-DRA-67	
Description:	Ditch excavation along the northern boundary of Sugarland Subdivision, install drain culverts across Back Project Road and Isle of Cuba Road and replace driveway culverts along Back Project Road between Isle of Cuba Road and Indian Ridge Ranch Road. This is for phase IV of the project.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Phase II - Phylway Construction, Inc., Phase IV - Hebert Brother Engineers, Inc., Phase I, Sealevel Construction, Inc., and Phase 3 Byron E. Talbot

Council District:	6
Funding Source:	51% Drainage Tax Fund, 26% 2000 Public Improvement Bond Fund, 19% of ¼% Capital Sales Tax Fund, 4% Parishwide Drainage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$2,571,634.
Operating Budget Impact:	\$2,500 annual increase to operations; debt service increase of \$31,000.

Project Name: 3-1B Improvements	
Description:	Drainage Improvements in the 3-1B forced drainage system.

Council District:	7
Funding Source:	¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$170,000.
Operating Budget Impact:	To be determined upon completion of project design phase.

Project Name: Allemand Subdivision Drainage Improvements Project Number: 09-DRA-16	
Description:	To provide funding for the study of the drainage issues in the Allemand Subdivision.
Engineer/Architect:	Milford & Associates
Contractor:	G & W Construction

Council District:	4
Funding Source:	Parishwide Drainage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$340,000.
Operating Budget Impact:	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Ashland Pump Station Improvements
Project Number: 08-DRA-25

Description: To provide funding to rehabilitate the Ashland Pump Station (D-09).
Engineer/Architect: GSE Associates, LLC

Council District: 1, 7, 8
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$562,293.
Operating Budget Impact: To be determined.

Project Name: Barataria Drain Line and Bulkhead
Project Number: 07-DRA-11

Description: Repairs to the Barataria Drain line and placing a bulkhead along Little Bayou Black at Barataria and Hwy 311.
Engineer/Architect: GSE Associates, LLC
Contractor: G & W Construction & Sealevel Construction

Council District: 2
Funding Source: 60% ¼% Capital Sales Tax Fund and 40% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,000,000.
Operating Budget Impact: To be determined.

Project Name: Bayou Chauvin Channel Improvements

Description: Increase flow capacity of Bayou Chauvin between Moffet Road, and the pump station.

Council District: 1, 8
Funding Source: General Fund.
Project Appropriation: \$260,000 in FY 2012. Total project costs \$260,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Lacache Drainage Improvements
Project Number: 08-DRA-12

Description: Improvements of the Bayou Lacache drainage.
Engineer/Architect: GSE Associates, LLC

Council District: 8
Funding Source: 56% ¼% Capital Sales Tax Fund and 44% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$89,650.
Operating Budget Impact: To be determined.

Project Name: Bayou LaCarpe Drainage Improvements
Project Number: 01-DRA-11 & 06-DRA-45

Description: Drainage Improvements in the Bayou LaCarpe Area.
Engineer/Architect: GSE Associates, LLC

Council District: 1, 2, 6
Funding Source: 62% General Fund, 20% 1998 Public Improvement Construction Fund, and 18% Parishwide Drainage Construction Fund.
Project Appropriation: \$200,000 in FY 2012. Total project costs including prior authorizations \$325,628.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Bayou Pointe Aux Chenes Clearing and Snagging

Description: Removal of debris, trees and plants along Bayou Pointe Aux Chenes.

Council District: 9
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$25,000.
Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Terrebonne Clearing and Snagging Project Number: 04-DRA-24	
Description: Removal of debris, trees and plants along Bayou Terrebonne.	
Engineer/Architect: Shaw Coastal, Inc.	
Contractor: Coastal Dredging Company	

Council District:	2, 3, 4, 5, 6
Funding Source:	58% ¼% Capital Sales Tax Fund, 36% General Fund and 6% Wal-Mart Donation.
Project Appropriation:	Total project costs including prior authorizations \$1,375,000.
Operating Budget Impact:	No impact.

Project Name: Bayou Terrebonne Drainage Improvements Project Number: 04-DRA-24	
Description: To study the possible removal of the weirs in Bayou Terrebonne and to determine what affects the Boardwalk would have on drainage in the Bayou Terrebonne watershed.	
Engineer/Architect: Shaw Coastal, Inc.	
Contractor: Coastal Dredging Company	

Council District:	4
Funding Source:	93% Drainage Fund, 5% General Fund, and 2% ¼% Capital Sales Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$1,290,334.
Operating Budget Impact:	To be determined.

Project Name: Boudreaux Canal Weir Structure	
Description: Repairs due to continuous tidal exchange between Lake Boudreaux and Little Bayou Grand Caillou.	

Council District:	9
Funding Source:	Drainage Tax Fund
Project Appropriation:	Total project costs including prior authorization \$80,000
Operating Budget Impact:	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Broadmoor Drainage Improvements (Dist 3 Drng)
Project Number: 09-DRA-26 & 03-DRA-22

Description: Prepare the design analysis of a 5 year, 10 year and 25 year rain event for the Broadmoor Drainage System.
Engineer/Architect: Buchart Horn, Inc.
Contractor: Byron E Talbot Contractors

Council District: 3
Funding Source: 55% Drainage Construction Fund, 28% General Fund, and 17% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,057,600
Operating Budget Impact: No Impact.

Project Name: Buquet Subdivision Mitigation

Description: To provide funding for the buyout and mitigation of properties with repetitive flood problems.

Council District: 3
Funding Source: General Fund.
Project Appropriation: \$500,000 in FY 2012. Total project costs \$500,000.
Operating Budget Impact: To be determined.

Project Name: Cavaness Estates Drainage Improvements

Description: To provide better drainage for Gwendolyn Drive.

Council District: 5
Funding Source: Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$70,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Central Avenue & White Street Drainage	
Project Number: 04-DRA-15	
Description: To provide better drainage in the areas of Central Avenue & White Street.	
Engineer/Architect: Milford and Associates, Inc.	
Contractor: Sealevel Construction	

Council District:	5
Funding Source:	65% General Fund, 24% ¼% Capital Sales Tax Fund, 8% Parishwide Drainage Construction Fund and 8% Drainage Tax fund.
Project Appropriation:	Total project costs including prior authorizations \$310,891.
Operating Budget Impact:	\$2,000 annual increase for labor costs.

Project Name: Chris Lane Pump Station Rehab	
Project Number: 07-DRA-12	
Description: Rehabilitate the D-8 Upper Grand Caillou Pump Station.	
Engineer/Architect: Shaw Coastal, Inc.	
Contractor: Larry Doiron, Inc.	

Council District:	7
Funding Source:	54% General Fund and 46% Drainage Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,800,000.
Operating Budget Impact:	No impact, structure already in place.

Project Name: Company Canal Forced Drainage	
Description: Rehabilitate forced drainage system to protect areas north of company canal for tidal flooding.	

Council District:	9
Funding Source:	83% Parishwide Drainage Construction Fund and 17% Drainage Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$108,014.
Operating Budget Impact:	\$5,000 annual increase for maintenance costs.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Concord Levee Project Number: 10-LEV-14	
Description: To establish a levee at a 10' elevation from Hwy 315 to the Concord Pump Station along the current alignment. Engineer/Architect: David A Waitz Contractor: Byron E Talbot Contractors	

Council District:	6
Funding Source:	48% General Fund, 30% Drainage Tax Fund, and 22% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,650,000.
Operating Budget Impact:	To be determined.

Project Name: Concord Road Drainage Improvement Project Number: 03-DRA-15	
Description: To provide for better drainage along the Concord Road area by cleaning ditches, etc. Engineer/Architect: GSE Associates, LLC Contractor: Stranco, Inc., Sealevel Construction, and Lowland Construction.	

Council District:	6
Funding Source:	30% General Fund, 16% 1998 Public Improvement Construction Fund, 14% Louisiana Dept. of Transportation & Development, 13% 2000 Public Improvement Bond Fund, 17% Drainage Tax Fund, and 10% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$2,541,737.
Operating Budget Impact:	\$2,500 annual increase to maintain ditches through an outside source. Annual debt service \$1,600 from dedicated Public Improvement tax. \$3,000 per year for maintaining the drainage pump.

Project Name: Coteau/Smithridge Pump Station Bar Screen Project Number: 10-DRA-36	
Description: Install 47 linear feet of bar screens with automatic trash rakes at the Smithridge Pump Station. Also, install 9 automatic trash rakes at the Coteau pump station. Engineer/Architect: GSE Associates, LLC	

Council District:	2, 3, 4, 5, 8, 9
Funding Source:	FEMA.
Project Appropriation:	Total project costs including prior authorizations \$3,163,000.
Operating Budget Impact:	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District 1 Drainage Improvements

Description: To provide better drainage in District 1 by cleaning and for creating ditches and canals.

Council District: 1
Funding Source: 80 ¼% Capital Sales Tax Fund, and 20% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$375,000.
Operating Budget Impact: No impact, funds to be used for Bayou LaCarpe for future phases.

**Project Name: Engeron Street Drainage
Project Number: 10-DRA-16**

Description: Culverting of Bayou Grand Caillou near Engeron Street.
Engineer/Architect: T. Baker Smith

Council District: 5
Funding Source: 55% Drainage Tax Fund, 27% ¼% Capital Sales Tax Fund, and 18% General Fund.
Project Appropriation: Total project costs including prior authorizations \$550,000.
Operating Budget Impact: To be determined.

**Project Name: Ephie Street Drainage Improvements
Project Number: 09-DRA-49**

Description: To provide funding to improve drainage on Ephie Street.
Engineer/Architect: T. Baker Smith
Contractor: G & W Construction

Council District: 9
Funding Source: Parishwide Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Exhibit 14 Channel Improvements

Description: The new Storm Drainage Design Manual (SDDM) contemplates that the parish will provide on-going improvements to Exhibit 14 channels.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$957,394.
Operating Budget Impact: To be determined.

Project Name: Grand Caillou Flap Gate Feasibility Study

Description: Feasibility study for the placement of a gate in Bayou Grand Caillou near the GIWW.

Council District: 1, 5, 8
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: Clean floodgate maintenance in-house labor, \$500 per year.

**Project Name: Gum Street Drainage
 Project Number: 03-DRA-23**

Description: To provide for better drainage facilities for the Gum Street area.
Engineer/Architect: T. Baker Smith
Contractor: Byron E. Talbot

Council District: 5
Funding Source: 57% General Fund, 27% Louisiana Dept. of Transportation & Development, and 16% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$2,368,064.
Operating Budget Impact: To be determined upon completion of project design phase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: High Ridge Levee
Project Number: 11-LEV-65

Description: Levee improvements to the High Ridge Levee.

Council District: 7
Funding Source: General Fund.
Project Appropriation: \$200,000 in FY 2012. Total project costs \$200,000.
Operating Budget Impact: To be determined.

Project Name: Highway 56 – Screw Gates
Project Number: 09-DRA-49

Description: Drainage Improvements to Ephie Street.
Engineer/Architect: T. Baker Smith
Contractor: G & W Construction

Council District: 9
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: To be determined.

Project Name: Hollywood Road Drainage
Project Number: 12-DRA-01

Description: Improvements to the Hollywood Road Drainage.

Council District: 3, 5
Funding Source: General Fund.
Project Appropriation: \$150,000 in FY 2012. Total project costs \$150,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Industrial Blvd. Pump Rehab
Project Number: 06-DRA-39

Description: To provide better forced drainage along Industrial Blvd. by rehabilitating the pump station.
Engineer/Architect: GSE & Associates, LLC
Contractor: LL&G Construction, Inc.

Council District: 7, 8
Funding Source: 91% ¼% Capital Sales Tax Fund and 9% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorization \$697,891.
Operating Budget Impact: \$1,500 net annual increase for maintenance costs.

Project Name: Jail/Juvenile Detention Levee
Project Number: 09-LEV-24

Description: Construction of a levee around the Criminal Justice Complex and the Juvenile Detention Facility.
Engineer/Architect: Duplantis Design Group
Contractor: Byron E. Talbot Contractors

Council District: 7
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$800,000.
Operating Budget Impact: To be determined.

Project Name: Lashbrook Pump Station Repairs (Clinton Street)
Project Number: 08-NRCS-40

Description: The rehabilitation of the Clinton Street (D-04) Pump Station Due to damages from Hurricane Ike.
Engineer/Architect: T. Baker Smith
Contractor: Lowland Construction

Council District: 7, 8
Funding Source: 63% Dedicated Emergency Fund and 37% NRCS.
Project Appropriation: Total project costs including prior authorization \$921,177.
Operating Budget Impact: \$1,500 net annual increase for maintenance costs.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Levee Improvements (Parish Maintained)

Description: To provide funding for Parish maintained levees

Council District: Parishwide
Funding Source: 48% General Fund, 44% ¼% Capital Sales Tax Fund and 8% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,590,000.
Operating Budget Impact: To be determined.

**Project Name: Lower Montegut Bulkhead
Project Number: 08-DRA-26**

Description: Placing bulkhead at the discharge of the Lower Montegut Pump Station.
Engineer/Architect: T. Baker Smith
Contractor: Low Land Construction

Council District: 9
Funding Source: 59% Drainage Tax Fund, 25% Parishwide Drainage Construction Fund and 16% General Fund.
Project Appropriation: Total project costs including prior authorizations \$680,000.
Operating Budget Impact: To be determined.

Project Name: Martin Luther King Drainage Improvements

Description: Drainage Improvements in the Martin Luther King Boulevard area.

Council District: 3
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries	
Project Number: 01-DRA-44	
Description:	Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.
Engineer/Architect:	T. Baker Smith

Council District:	2
Funding Source:	54% Louisiana Dept. of Transportation & Development, 10% Parishwide Drainage Construction Fund, 10% ¼% Capital Sales Tax Fund, 8% Drainage Tax Fund, 6% General Fund, and 2% 2000 Public Improvement Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$2,595,260.
Operating Budget Impact:	\$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

Project Name: Mulberry to Hanson Drainage Improvements	
Description:	To provide better drainage in the Mulberry/Hanson area by cleaning ditches, etc.

Council District:	7
Funding Source:	Parishwide Drainage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$50,000.
Operating Budget Impact:	No impact.

Project Name: Natalie Drive Drainage	
Description:	Drainage improvements by increasing the outfall ditch capacity in the Natalie Drive area.

Council District:	3
Funding Source:	¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$150,000.
Operating Budget Impact:	No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Savanne Road Drainage Phase 1, 2, & 3 (Dist #6)
Project Number: 10-DRA-21

Description: Drainage Improvements along Savanne Road.
Engineer/Architect: GSE Associates, LLC
Contractor: Sealevel Construction

Council District: 6
Funding Source: Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$252,000.
Operating Budget Impact: To be determined.

Project Name: SCADA/GIS
Project Number: 96-DRAIN-48

Description: Construction of the field portion of the SCADA system for the monitoring of 25 drainage pumping stations within Terrebonne Parish.
Engineer/Architect: GSE Associates, LLC
Contractor: Panel Specialists, Inc.

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: 62% Drainage Tax Fund, 17% Parish wide Drainage Construction Fund, 12% 1996 Bond Issue, and 9% General Fund.
Project Appropriation: Total project costs including prior authorizations \$1,057,212.
Operating Budget Impact: \$67,000 annual impact on operations, including staff monitoring.

Project Name: Schriever Hazard Mitigation Program

Description: To acquire certain parcels of immovable property in the vicinity known as "Fred Leboeuf Subdivision."

Council District: 2
Funding Source: 75% Hazard Mitigation Grant and 25% 2000 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$553,434.
Operating Budget Impact: \$11,500 annual increase in operations; annual debt service \$4,536 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Summerfield Pump Station
Project Number: 09-DRA-10**

Description: Rehabilitation of the bulkhead at the Summerfield (D-29) Pump Station.
Engineer/Architect: GSE Associates, LLC

Council District: 6
Funding Source: 51% Drainage Tax Fund and 49% General Fund.
Project Appropriation: Total project costs including prior authorizations \$513,000.
Operating Budget Impact: To be determined.

**Project Name: Sunset Park Area Drainage Improvements
Project Number: 09-DRA-39**

Description: Construction of a new diversionary ditch between the western boundary of Sunset Park Subd. and the undeveloped property to the north across La Hwy 20 to Bayou Terrebonne.
Engineer/Architect: Milford & Associates
Contractor: G & W Construction

Council District: 4
Funding Source: 63% ¼% Capital Sales Tax Fund and 37% Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$160,000.
Operating Budget Impact: To be determined.

**Project Name: Thompson Rd Levee/Drainage
Project Number: 07-ROAD-24**

Description: To provide better drainage for the Thompson Rd Levee area.
Engineer/Architect: Shaw Coastal Inc.
Contractor: Great Southern Dredging

Council District: 7, 8
Funding Source: 46% CDBG Katrina/Rita, 44% Parishwide Drainage Construction Fund, 7% Drainage Tax Fund and 3% Facility Planning Control.
Project Appropriation: Total project costs including prior authorizations \$7,759,330.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Upper Dularge Levee

Description: Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.

Council District: 7
Funding Source: 61% General Fund and 39% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$825,000.
Operating Budget Impact: To be determined.

Project Name: Ward Seven (7) Drainage Levee Phase I, Phase II
Project Number: 08-LEV-41 and 09-LEV-18

Description: Levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station.
Engineer: T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II)
Contractor: Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)

Council District: 8
Funding Source: 33% General Fund, 20% Drainage Tax Fund, 15% ¼% Capital Sales Tax Fund, 23% DOTD, 5% Dedicated Emergency Fund, 3% Apache and 1% Bond Issues.
Project Appropriation: Total project costs including prior authorizations \$16,988,471.
Operating Budget Impact: \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system are on-going projects of, the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund. In 2011, no new money was budgeted for this fund.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	124,750	1,475,250	1,475,250	0	0
Miscellaneous Revenue	11,295	0	0	0	0
Operating Transfers In	3,191,410	1,105,000	1,730,000	0	0
TOTAL REVENUES	3,327,455	2,580,250	3,205,250	0	0
EXPENDITURES:					
General - Other					
Sewerage Collection	5,103,056	2,232,742	2,857,742	0	0
ARRA/ Stimulus	124,750	1,475,250	1,475,250	0	0
Capital Outlay					
Operating Transfers Out					
TOTAL EXPENDITURES	5,227,806	3,707,992	4,332,992	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(1,900,351)	(1,127,742)	(1,127,742)	0	0
FUND BALANCE, JANUARY 1	3,099,278	1,198,927	1,198,927	71,185	71,185
FUND BALANCE, DECEMBER 31	1,198,927	71,185	71,185	71,185	71,185

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2011	2012	2013	2014	2015	TOTAL
Ashland North Major Lift Station & Force Main	806,027	0	0	0	0	0	806,027
Dickson Wastewater Line Extension	1,475,250	0	0	0	0	0	1,475,250
Grand Caillou Sew Industrial/Thompson Rd	37,546	0	0	0	0	0	37,546
Gray Sewer Pump Station	44,686	0	0	0	0	0	44,686
Highway 24 Sewers	200,000	625,000	0	0	0	0	825,000
Martin Luther King Sewers	39,483	1,105,000	0	0	0	0	1,144,483
TOTAL EXPENDITURES	2,602,992	1,730,000	0	0	0	0	4,332,992
*Total Funding Less Prior Year Expenditures							

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North Major Lift Station Project Number: 06-SEW-14	
Description:	Construct an additional Holding Basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Sealevel Construction

Council District:	7
Funding Source:	99% General Fund and 1% Parishwide Sewerage Construction Fund
Project Appropriation:	Total project costs including prior authorizations \$6,605,342.
Operating Budget Impact:	\$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.

Project Name: Dickson Rd Wastewater Line Extension Project Number: 10-EDA-30	
Description:	To extend the wastewater line to companies along Dickson Road in the Woodlawn Industrial Park and the Port.
Engineer/Architect:	GSE Associates, LLC
Contractor:	LA Contracting Enterprise

Council District:	7
Funding Source:	Federal EDA Grant (ARRA).
Project Appropriation:	Total project costs including prior authorizations \$1,600,000.
Operating Budget Impact:	To be determined.

Project Name: Grand Caillou Sewerage Industrial/Thompson Rd	
Description:	Engineering fees for sewer design in conjunction with a paving/drainage project along Grand Caillou being handled by the State of Louisiana.

Council District:	7, 8
Funding Source:	Parishwide Sewerage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$37,546.
Operating Budget Impact:	To be determined.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Gray Sewer Pump Station
Project Number: 07-SEW-25**

Description: To do a study in the Gray area.
Engineer/Architect: Milford & Associates, Inc.

Council District: 4
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: To be determined.

Project Name: Highway 24 Sewers

Description: Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.
Engineer/Architect: Milford & Associates, Inc.

Council District: 2
Funding Source: 76% General Fund and 24% Parishwide Sewerage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$825,000.
Operating Budget Impact: \$25,000 annual increase for operation and maintenance due to energy pumping costs.

**Project Name: Martin Luther King Sewers
Project Number: 05-SEW-27**

Description: Sewerage along the Martin Luther King Boulevard corridor.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 3
Funding Source: 85% General Fund and 15% Sewerage Fund.
Project Appropriation: Total project costs including prior authorizations \$1,303,022.
Operating Budget Impact: \$30,000 annual increase for additional pumping increased energy costs and some minor labor costs.

657 SEWER BOND CONSTRUCTION FUND

This fund was set up due to sale of Sewer Revenue Bonds in 2010 for the amount of \$17.0 million. This money will be used to improve the Sewer Systems for Terrebonne Parish.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	1	16,595,791	16,595,791	0	0
Miscellaneous Revenue	0	0	0	0	0
Operating Transfers In	113	0	121,214	0	0
TOTAL REVENUES	114	16,595,791	16,717,005	0	0
EXPENDITURES:					
Sewerage Collection	0	9,003,742	9,124,952		
Treatment Plant		7,470,836	7,470,836		
Operating Transfers Out	108,888	12,326	12,326		
TOTAL EXPENDITURES	108,888	16,486,904	16,608,114	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(108,774)	108,887	108,891	0	0
FUND BALANCE, JANUARY 1					
	(113)	(108,887)	(108,887)	4	4
FUND BALANCE, DECEMBER 31					
	(108,887)	0	4	4	4

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2011	2012	2013	2014	2015	TOTAL
Ashland North 1 & 2, South Sewer Lift Station	629,075	0	0	0	0	0	629,075
Bobby Lou, Brittany, Elysian Sewer Lift Station	986,193	0	0	0	0	0	986,193
Disposal Plant/Willow Sewer Lift Station	1,696,925	0	0	0	0	0	1,696,925
Edgewood/Frank Sewer Lift Station	478,159	0	0	0	0	0	478,159
Five Sewer Lift Stations	1,031,219	0	0	0	0	0	1,031,219
Infiltration/Inflow	1,995,400	0	0	0	0	0	1,995,400
North Wastewater Treatment Plant Rehab	6,557,575	0	0	0	0	0	6,557,575
Renovate 3 Sanitary Sewer Lift Stations	1,300,820	0	0	0	0	0	1,300,820
Renovate Village East Sewer Lift Station	380,620	0	0	0	0	0	380,620
South Treatment Plant Levee Renovation	913,261	0	0	0	0	0	913,261
Winn Dixie/Routier Sewer Lift Station	611,783	(12,326)	0	0	0	0	599,457
TOTAL EXPENDITURES	16,581,030	(12,326)	0	0	0	0	16,568,704
*Total Funding Less Prior Year Expenditures							

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North 1 & 2, South Sewer Lift Station
Project Number: 10-SEW-49

Description: Rehabilitate the Ashland North 1, Ashland North 2, and Ashland South Sewer Lift Stations.
Engineer/Architect: Duplantis Design Group

Council District: 7
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$646,725.
Operating Budget Impact: To be determined.

Project Name: Bobby Lou, Brittany, Elysian Sewer Lift Station
Project Number: 10-SEW-47

Description: Rehabilitate the Bobby Lou, Brittany, and Elysian Sewer Lift Station.
Engineer/Architect: H. Davis Cole & Associates, LLC

Council District: 1, 8
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,002,900.
Operating Budget Impact: To be determined.

Project Name: Disposal Plant/Willow Sewer Lift Station
Project Number: 10-SEW-44

Description: Rehabilitate the Disposal Plant Sewer Lift Station and Willow Street Lift Station.
Engineer/Architect: GSE Associates, LLC

Council District: 1
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,751,125.
Operating Budget Impact: To be determined.

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Edgewood/Frank Sewer Lift Station
Project Number: 10-SEW-46

Description: Rehabilitate the Edgewood Sewer Lift Station and Frank Street Sewer Lift Station.
Engineer/Architect: David A Waitz Engineering & Surveying, Inc.

Council District: 1, 8
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$490,025.
Operating Budget Impact: To be determined.

Project Name: Five Sewer Lift Stations (Cleveland 2, East Park, Moffet, Riley, & Smithridge 1)
Project Number: 10-SEW-61

Description: Rehabilitate the Cleveland 2, East Park/Palm, Moffet/Saia, Riley, and Smithridge 1 Sewer Lift Station.
Engineer/Architect: Milford & Associates

Council District: 1, 5, 8
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,051,425.
Operating Budget Impact: To be determined.

Project Name: Infiltration/Inflow
Project Number: 11-SEW-06

Description: Design and implement the sewer system infiltration/inflow elimination program.
Engineer/Architect: T Baker Smith, LLC

Council District: Parishwide
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,995,400.
Operating Budget Impact: To be determined.

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: North Wastewater Treatment Plant Rehab
Project Number: 10-SEW-66

Description: Rehabilitate the North Wastewater Treatment Plant.
Engineer/Architect: Camp, Dresser & McKee (CDM)

Council District: 4
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$6,605,375.
Operating Budget Impact: To be determined.

Project Name: Renovate 3 Sanitary Sewer Lift Stations
Project Number: 08-SEW-24

Description: Renovation of Woodlawn Ranch, American Legion, and Carlos Sanitary Sewer Lift Stations.
Engineer/Architect: Duplantis Design Group

Council District: 5, 7
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,302,928.
Operating Budget Impact: To be determined.

Project Name: Renovate Village East Sewer Lift Station
Project Number: 09-SEW-08

Description: Renovation of the existing Village East Sewer Lift Station consisting of a dry pit and two wet wells.
Engineer/Architect: GSE Associates, LLC

Council District: 1
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$405,010.
Operating Budget Impact: To be determined.

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: South Treatment Plant Renovation
Project Number: 10-SEW-62

Description: Rehabilitate the South Treatment Plant Levee.
Engineer/Architect: Duplantis Design Group

Council District: 7
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$921,625.
Operating Budget Impact: To be determined.

Project Name: Winn Dixie/Routier Sewer Lift Station
Project Number: 09-SEW-09

Description: Renovate the Winn Dixie Sewer Lift Station and Routier Lift Station.
Engineer/Architect: T Baker Smith, LLC

Council District: 1, 2
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$603,474.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$3,010,000 budgeted through 2011. This project is designed to slow the progression of salt-water intrusion and coastal erosion. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2012.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	978,721	3,848,622	4,063,622	0	0
Charge for Services	51,600	0	0	0	0
Miscellaneous Revenue	(17,984)	0	26,927		
Operating Transfers In	4,196,528	845,000	2,345,000	2,985,000	2,985,000
TOTAL REVENUES	5,208,865	4,693,622	6,435,549	2,985,000	2,985,000
EXPENDITURES:					
Government Buildings	629,462	5,888,074	7,388,074	560,000	560,000
Code Violations/Compliance	498,724	180,250	180,250	0	0
Parish Prisoners	0	50,000	50,000	1,000,000	1,000,000
Police	0	40,000	40,000	0	0
Fire-Urban	0	119,046	119,046	0	0
Coastal Restoration/Preservation	159,525	4,223,919	4,223,919	1,200,000	1,200,000
Roads & Bridges	126,371	1,956,800	2,171,800	80,000	80,000
Drainage	262,718	157,282	157,282	15,000	15,000
Sewerage Collection	15,493	381,978	381,978	0	0
Parks & Grounds	0	202,498	202,498	130,000	130,000
Economic Development-Other	187,229	39,622	39,622	0	0
Emergency Preparedness	93,637	9,272	9,272	0	0
Operating Transfers Out	500,000	0	0	0	0
TOTAL EXPENDITURES	2,473,159	13,248,741	14,963,741	2,985,000	2,985,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-77.47%
INCREASE (DECREASE) TO FUND BALANCE	2,735,706	(8,555,119)	(8,528,192)	0	0
FUND BALANCE, JANUARY 1	5,819,413	8,555,119	8,555,119	26,927	26,927
FUND BALANCE, DECEMBER 31	8,555,119	0	26,927	26,927	26,927

659 CAPITAL PROJECTS CONTROL FUND

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Health Unit Renovations**
 - 2012 Health Unit Fund - \$450,000, approved.
- **Aviation Road Drainage (HTAC)**
 - 2012 Drainage Tax Fund - \$15,000 (*Adopted in 2010 Capital Outlay, Ordinance 7798*), approved.
 - 2013 Drainage Tax Fund - \$15,000 (*Adopted in 2010 Capital Outlay, Ordinance 7798*), approved.
 - 2014 Drainage Tax Fund - \$15,000 (*Adopted in 2010 Capital Outlay, Ordinance 7798*), approved.
- **Downtown Parking**
 - 2012 General Fund - \$110,000, approved.
- **Adult Jail Renovations**
 - 2012 Parish Prisoner Fund - \$400,000, approved.
 - 2012 General Fund - \$600,000, approved.
- **Highway 24 Sidewalks**
 - 2012 General Fund - \$80,000, approved.
- **Lake Boudreaux Diversion (CWPR)**
 - 2012 General Fund - \$200,000, approved.
- **Coastal Restoration**
 - 2012 General Fund - \$500,000, approved.
 - 2013 General Fund - \$500,000 (*Adopted in 2010 Capital Outlay, Ordinance 7744*), approved.
 - 2013 General Fund - \$500,000 (*Adopted in 2010 Capital Outlay, Ordinance 7744*), approved.

659 CAPITAL PROJECTS CONTROL FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2011	2012	2013	2014	2015	
Adult Jail Renovations	50,000	0	1,000,000	0	0	0	1,050,000
Aviation Road Drainage (HTAC)	15,000	15,000	15,000	15,000	15,000	0	75,000
Boardwalk - Construction	39,622	0	0	0	0	0	39,622
Boat Launch Wallop-Breaux	48,434	(8,000)	0	0	0	0	40,434
Bourg Company Canal	270,122	0	0	0	0	0	270,122
Central Fire Station Roof	68,211	0	0	0	0	0	68,211
Clendenning Road Drainage HTAC	7,282	0	0	0	0	0	7,282
Coastal Restoration	976,325	0	1,000,000	500,000	0	0	2,476,325
Coastal Wetlands Restoration	79,639	0	0	0	0	0	79,639
Derelict Vessels USCOE	180,250	0	0	0	0	0	180,250
District 5 Basketball Courts	0	30,000	0	0	0	0	30,000
District Court Renovations	131,414	0	0	0	0	0	131,414
District Seven (7) Road Improvements	75,000	0	0	0	0	0	75,000
Downtown Parking	349,813	0	110,000	0	0	0	459,813
Dumas/Legion Pools	64,109	(30,000)	0	0	0	0	34,109
East Houma/East Park Walking Trails	250,298	70,000	0	0	0	0	320,298
Eastside Police Substation	0	40,000	0	0	0	0	40,000
Emergency Generator Connection	47,008	0	0	0	0	0	47,008
Emergency Operations Center	270,600	1,500,000	0	0	0	0	1,770,600
Evacuation Shelter Generator (TPSB)	9,272	0	0	0	0	0	9,272
Falgout Canal Freshwater Enhancement	0	404,168	0	0	0	0	404,168
Falgout Canal Marsh Management Project	150,000	0	0	0	0	0	150,000
Fire Hydrant - Country Estate Drive	1,682	0	0	0	0	0	1,682
Gibson-Jarvies Sewerage	381,978	0	0	0	0	0	381,978
Glenn F Polk Mem Park Walking Track (Williams)	1,707	0	0	0	0	0	1,707
GPS Vehicle Tracking System	73,078	0	0	0	0	0	73,078
Grand Bois Park Improvements	38,682	75,000	0	0	0	0	113,682
Gray Pedestrian Sidewalk	3,248	0	0	0	0	0	3,248
Head Start Building	12,075	0	0	0	0	0	12,075
Health Unit Addition/Renovation	1,682,949	650,000	450,000	0	0	0	2,782,949
H L B Sidewalks & Pedestrian Bridge	135,377	10,000	0	0	0	0	145,377
Horseshoe Drive Drainage	20,000	0	0	0	0	0	20,000
Houma Marina Safe Harbor Mooring	273,409	0	0	0	0	0	273,409
LA 24 Sidewalks	0	215,000	80,000	0	0	0	295,000
Lake Boudreaux Diversion (CWPR)	2,540,691	0	200,000	0	0	0	2,740,691
Land Purchase	2,062,731	0	0	0	0	0	2,062,731
Oakshire School Traffic Improvements	14,929	0	0	0	0	0	14,929
Off-System Bridge Replacement	18	0	0	0	0	0	18
Operation Boat Launch	779,289	8,000	0	0	0	0	787,289
Public Works Complex	249,243	0	0	0	0	0	249,243
Schriever Recreation Center A/C	23,000	0	0	0	0	0	23,000
Skateboard Park	0	0	130,000	0	0	0	130,000
South Houma Memorial Fire Station	89,153	(40,000)	0	0	0	0	49,153
Statewide Generator Program	1,704	0	0	0	0	0	1,704
Sunrise Gardens Levee Closure (Tina Street)	0	100,000	0	0	0	0	100,000
Tower Parking Garage Improvements	430,537	0	0	0	0	0	430,537
Tunnel Blvd Sidewalks	26,694	0	0	0	0	0	26,694
TOTAL EXPENDITURES	11,924,573	3,039,168	2,985,000	515,000	15,000	0	18,478,741
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Adult Jail Renovations

Description: Replace the jail roof and preliminary plans and design for an addition to the Adult Jail facility, including storage and parking.

Council District: 7
Funding Source: 62% General Fund and 38% Parish Prisoners Fund.
Project Appropriation: \$1,000,000 in FY 2012. Total project costs including prior authorizations \$1,050,000.
Operating Budget Impact: To be determined.

Project Name: Aviation Road Drainage (HTAC)

Description: Drainage improvements along Aviation Road, to be done with HTAC.

Council District: 8
Funding Source: Drainage Tax Fund
Project Appropriation: \$15,000 in FY 2012, \$15,000 in FY 2013, \$15,000 FY 2014. Total project costs including prior authorizations \$75,000.
Operating Budget Impact: To be determined.

Project Name: Boardwalk Construction
Project Number: 05-ECD-11

Description: Extend the existing boardwalk, near the marina, to transit bus terminal along Bayou Terrebonne.
Engineer/Architect: GSE Associates, LLC
Contractor: Great Southern Dredging and Sealevel Construction

Council District: 5
Funding Source: 72% General Fund, 25% State Facility Planning & Control, 2% Houma Area Convention/Visitor, and 1% Donations
Project Appropriation: Total project costs including prior authorizations \$3,180,061.
Operating Budget Impact: \$21,000 annual increase for maintaining the structure of the boardwalk.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Boat Launch Wallop-Breaux Project Number: 05-BOAT-21 and 05-BOAT-28	
Description: Improvements to Texas-Gulf Road and South Houma boat launches. Engineer/Architect: Morris P. Hebert, Inc. Contractor: Sealevel Construction	

Council District: 8

Funding Source: 44% La. Dept. of Wildlife & Fisheries, 31% General Fund, 16% ¼% Capital Sales Tax Fund and 9% Road & Bridge Maintenance Fund.

Project Appropriation: Total project costs including prior authorizations \$317,741.

Operating Budget Impact: To be determined upon completion of project.

Project Name: Bourg Company canal Emergency Mooring Piles Project Number: 09-BOAT-81	
Description: The installation of mooring piles along the banks of Company Canal. Will begin at the junction of Company Canal and LA Hwy 24 and will end at the junction of Company Canal and the Gulf Intracoastal Waterway. Engineer/Architect: T Baker Smith, LLC Contractor: Dupre Brothers Construction Co., Inc.	

Council District: 9

Funding Source: CDBG Disaster Recovery.

Project Appropriation: Total project costs including prior authorizations \$300,000.

Operating Budget Impact: To be determined upon completion of project.

Project Name: Central Fire Station Roof Project Number: 07-FIRE-46	
Description: Replace existing roof at the Central Fire Station with a copper roof. Engineer/Architect: The Merlin Group Contractor: Ray Bros., Inc.	

Council District: 5

Funding Source: Public Safety Fund

Project Appropriation: Total project costs including prior authorizations \$200,000.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Clendenning Road Drainage

Description: Drainage Improvements along Clendenning Road to be done with Houma-Terrebonne Airport Commission.

Council District: 8
Funding Source: 80% ¼% Capital Sales Tax Fund and 20% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: No impact.

Project Name: Coastal Restoration (HNC CAP 206)

Description: To provide match funding for Federal Coastal Restoration projects in the future.

Council District: To be determined.
Funding Source: General Fund
Project Appropriation: \$1,000,000 in FY 2012, and \$500,000 in FY 2013. Total project costs including prior authorizations \$2,500,000.
Operating Budget Impact: To be determined.

Project Name: Coastal Wetlands Restoration

Description: Construct Brush Fences for the GIWW Levee Vegetative Plantings.

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: 80% Department of Natural Resources and 20% Coastal Restoration Fund.
Project Appropriation: Total project costs including prior authorizations \$128,269.
Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Derelict Vessels USCOE

Description: To remove derelict vessels from Parish waterways due to Hurricane Rita and Ike.

Council District: Parishwide
Funding Source: 78% FEMA, 11% ¼% Capital Sales Tax Fund and 11% General Fund.
Project Appropriation: Total project costs including prior authorizations \$940,265.
Operating Budget Impact: No impact.

Project Name: District 5 Basketball Courts

Description: Construct ½ court basketball courts in the District 5 area.

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$30,000.
Operating Budget Impact: To be determined.

Project Name: District Court Renovations

Description: Major renovations to the old Council meeting room in the Courthouse Annex for District Court.

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District Seven (7) Road Improvements

Description: Road improvements to be made in District 7.

Council District: 7
Funding Source: Road and Bridge Fund.
Project Appropriation: Total project costs including prior authorizations \$75,000.
Operating Budget Impact: To be determined.

Project Name: Downtown Parking

Description: To increase the parking area for downtown Houma.

Council District: 1, 5
Funding Source: General Fund
Project Appropriation: \$110,000 in FY 2012. Total project costs including prior authorizations \$460,000.
Operating Budget Impact: To be determined.

Project Name: Dumas/Legion Pools

Description: Investigate the feasibility of placing the Dumas and Legion Olympic size pools back into operation.

Council District: 2, 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$109,109.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: East Houma/East Park Walking Trails Project Number: 02-WALK-38	
Description:	Construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.
Engineer/Architect:	GSE Associates, LLC

Council District:	5
Funding Source:	67% DOTD, 20% ¼% Capital Sales Tax Fund, and 13% General Fund (Pilot)
Project Appropriation:	Total project costs including prior authorizations \$343,421.
Operating Budget Impact:	\$2,000 annual increase.

Project Name: Eastside Police Substation	
Description:	A Police substation on the east side of town.

Council District:	1
Funding Source:	Public Safety Fund
Project Appropriation:	Total project costs including prior authorizations \$40,000.
Operating Budget Impact:	No Impact.

Project Name: Emergency Generator Connection Project Number: 09-BLDG-28	
Description:	To implement connections for Government Tower, City Hall (Information Technology Bldg), Courthouse and Courthouse Annex.
Engineer/Architect:	GSE Associates, LLC
Contractor:	HTE Contractors

Council District:	1, 5
Funding Source:	General Fund
Project Appropriation:	Total project costs including prior authorizations \$210,700.
Operating Budget Impact:	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Emergency Operation Center

Description: To centralize emergency operations in Terrebonne Parish.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: \$1,500,000 in FY 2012. Total project costs including prior authorizations \$2,000,000.
Operating Budget Impact: To be determined.

Project Name: Evacuation Shelter Generator (TPSB)

Description: Generators for evacuation shelter being done with the Terrebonne Parish School Board.

Council District: Parishwide
Funding Source: 40% Capital Projects Control Fund, 30% ¼% Capital Sales Tax Fund and 30% General Fund.
Project Appropriation: Total project costs including prior authorizations \$210,000.
Operating Budget Impact: \$10,000 annual increase for energy and maintenance costs.

Project Name: Falgout Canal Freshwater Enhancement

Description: Introduce freshwater into the marshes adjacent to the Houma Navigational Canal between HNC and Bayou Dularge.
Engineer/Architect: T Baker Smith, LLC

Council District: Parishwide
Funding Source: U.S. Dept of Interior (CIAP).
Project Appropriation: Total project costs including prior authorizations \$669,461.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Falgout Canal Marsh Management Project

Description: To excavate canal and build up levee.

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Fire Hydrant – Country Estate Drive

Description: To install a fire hydrant on Country Estate Drive

Council District: 4
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$7,500.
Operating Budget Impact: To be determined upon completion of project.

**Project Name: Gibson-Jarvis Sewerage
Project Number: 09-SEW-54**

Description: Constructing new sewerage facilities, including gravity lines, pump station with SCADA, force main and treatment plant SCADA. Grant funding from CDBG (HUD) has been applied for. The funding suggested will be replaced if it is approved.

Engineer/Architect: T Baker Smith

Council District: 2
Funding Source: 75% Capital Projects Control Fund and 25% General Fund.
Project Appropriation: Total project costs including prior authorizations \$400,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Glenn F. Polk Memorial Park Walking Track (Williams Avenue Walking Track)

Description: Resurfacing track at Williams Avenue Park.
Engineer/Architect: Gulf South Engineers
Contractor: T L James & Co., T & T Asphalt, Inc., G & W Construction

Council District: 5
Funding Source: 58% General Fund and 42% Capital Projects Control Fund.
Project Appropriation: Total project costs including prior authorizations \$84,000.
Operating Budget Impact: No impact.

Project Name: GPS Vehicle Tracking System

Description: Vehicle tracking equipment for parish vehicles.

Council District: Parishwide
Funding Source: 50% ¼% Capital Sales Tax Fund and 50% Capital Projects Control Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: \$10,000 annual increase for maintenance of the tracking equipment.

Project Name: Grand Bois Park Improvements

Description: Park improvements to Grand Bois Park.

Council District: 9
Funding Source: 50% General Fund and 50% 184% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Gray Pedestrian Sidewalk Project Number: 00-WALK-06	
Description:	The installation of 4-foot sidewalks in the Gray area.
Engineer/Architect:	Picciola & Associates
Contractor:	Sealevel Construction and RMD Holdings, LTD

Council District:	2
Funding Source:	69% Louisiana Department of Transportation and Development Enhancement Program, 19% Capital Projects Control Fund, 9% ¼% Capital Sales Tax Fund and 3% Road & Bridge Fund.
Project Appropriation:	Total project costs including prior authorizations \$539,130.
Operating Budget Impact:	\$4,700 annual increase for repairs to sidewalks.

Project Name: Head Start Building Project # 07-CDBG-21	
Description:	Build a two-classroom building in Schriever to provide special education to children in need under the Head Start program.
Engineer/Architect:	Marcello & Associates
Contractor:	M & H Builders, Inc.

Council District:	2
Funding Source:	36% Housing/Urban Dev Grant, 33% CDBG Grant Fund, 15% Terrebonne Homeless Shelter Fund, 9% General Fund and 7% Dept of Urban Community Affairs
Project Appropriation:	Total project costs including prior authorizations \$1,356,546.
Operating Budget Impact:	To be determined.

Project Name: Health Unit Addition/Renovations	
Description:	The renovations and additions to the Health Unit.
Engineer/Architect:	Marcello & Associates

Council District:	Parishwide
Funding Source:	Health Unit Fund
Project Appropriation:	\$450,000 in FY 2012. Total project costs including prior authorizations \$2,790,000.
Operating Budget Impact:	\$7,500 annual increase in utility costs as well as various maintenance expenses.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: HLB Sidewalks and Pedestrian Bridge Project Number: 06-WALK-20	
Description: Construction of sidewalks and a pedestrian bridge at H.L. Bourgeois High School.	
Engineer/Architect: GSE Associates, LLC	

Council District:	4
Funding Source:	57% Louisiana Department of Transportation and Development Enhancement Program, 19% Capital Projects Control Fund, 12% General Fund and 12% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$162,250.
Operating Budget Impact:	\$4,700 annual increase for repairs to sidewalks and bridge.

Project Name: Horseshoe Drive Drainage Improvements	
Description: Improvements for drainage on Horseshoe Drive.	

Council District:	4
Funding Source:	General Fund
Project Appropriation:	Total project costs including prior authorizations \$20,000.
Operating Budget Impact:	To be determined.

Project Name: Houma Marina Safe Harbor Mooring Pedestrian Access Project Number: 09-BOAT-82	
Description: The installation of mooring piles within Bayou Terrebonne including dredging of the existing Houma Marina Docking area and a public fishing pier will also be constructed.	
Engineer/Architect: GSE Associates, LLC	
Contractor: LA Contracting Enterprises, LLC	

Council District:	5
Funding Source:	CDBG Disaster Recovery
Project Appropriation:	Total project costs including prior authorizations \$296,600.
Operating Budget Impact:	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: LA 24 Sidewalks	
Description:	Construct sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place.

Council District: 4 & 2

Funding Source: La DOTD Enhancement and General Fund.

Project Appropriation: \$80,000 in FY 2012. Total project costs including prior authorizations \$295,000.

Operating Budget Impact: To be determined.

Project Name: Lake Boudreaux Diversion (CWPR) Project Number: 05-LAND-14	
Description:	Coastal wetlands planning and restoration.
Engineer/Architect:	T. Baker Smith

Council District: 7

Funding Source: 42% Dept. of Natural Resources, 38% General Fund, 16% ¼% Capital Sales Tax Fund, and 4% Capital Projects Control Fund.

Project Appropriation: \$200,000 in FY 2012. Total project costs including prior authorizations \$3,010,000.

Operating Budget Impact: No impact.

Project Name: Land Purchase	
Description:	A site located on the northern portion of the parish outside of the 100 year floodplain to better serve the parish as population and needs shift for emergency preparedness and response, Juvenile Detention Facility, Public Works, Housing and Human Services, Animal Shelter and cold storage.

Council District: Parishwide

Funding Source: General Fund

Project Appropriation: Total project costs including prior authorizations \$2,062,731.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Oakshire School Traffic Improvements

Description: Concrete paving of the dead end of Vicari Drive.
Engineer/Architect: TPCG/In-house road repair

Council District: 4
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$15,750.
Operating Budget Impact: \$315 annual increase for maintenance costs.

Project Name: Off-System Bridge Replacement

Description: Purchase of right of ways.

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$30,000.
Operating Budget Impact: No impact, included with construction.

Project Name: Operation Boat Launch
Project Number: 09-BOAT-83

Description: The implementation of selected fisheries infrastructure recovery projects.
Engineer/Architect: GSE Associates, LLC
Contractor: Grillot Construction, LLC

Council District: Parishwide
Funding Source: 86% CDBG Disaster Recovery and 14% General Fund
Project Appropriation: Total project costs including prior authorizations \$844,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Public Works Complex

Description: To relocate and expand the public works services to an area of the Parish, which will provide centralized access from flooding during active storm seasons, and offers protection.

Council District: 5
Funding Source: 71% General Fund and 29% ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$350,000.
Operating Budget Impact: To be determined.

Project Name: Schriever Recreation Center A/C

Description: To install air conditioner system in Schriever Recreation Center.

Council District: 6
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$23,000.
Operating Budget Impact: No impact on Terrebonne Parish Consolidated Government; the center belongs to the Recreation District #1.

Project Name: Skateboard Park

Description: Construct Phase I in the area of Hwy 311 within a high growth area near residential neighborhoods to encourage access by pedestrian and bicycle transportation.

Council District: Parishwide
Funding Source: Parishwide Recreation Fund
Project Appropriation: \$130,000 in FY 2012. Total project costs \$130,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: South Houma Memorial Fire Station
Project Number: 03-BLDGS-44

Description: Construction of a new 5,600 square foot fire station on St. Charles Street.
Engineer/Architect: Houston J. Lirette Jr., Architect
Contractor: Bryan Bush Construction Co., Inc.

Council District: 6
Funding Source: Public Safety Fund
Project Appropriation: Total project costs including prior authorizations \$930,083.
Operating Budget Impact: Decrease in maintenance.

Project Name: Statewide Generator Program

Description: To provide generators for strategic locations in the Parish.

Council District: Parishwide
Funding Source: FEMA.
Project Appropriation: Total project costs including prior authorizations \$648,204.
Operating Budget Impact: To be determined.

Project Name: Sunrise Gardens Levee Closure (Tina Street)

Description: The elevation of Tina Street to provide a boundary for the forced drainage system.

Council District: 7
Funding Source: 75% LGAP and 25% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorization \$100,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Tower Parking Garage Improvements

Description: To develop a master plan of items needed to expand the life of the structure.
Engineer/Architect: Badeaux Engineers

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$435,000.
Operating Budget Impact: To be determined.

Project Name: Tunnel Boulevard Sidewalks
Project Number: 04-WALK-25

Description: Constructing sidewalks along Tunnel Boulevard in District 2.
Engineer/Architect: Duplantis Design Group, PC
Contractor: Plus Concrete

Council District: 2
Funding Source: 75% Louisiana DOTD Enhancement Program, 15% Road and Bridge Maintenance Fund, and 10% General Fund.
Project Appropriation: Total project costs including prior authorizations \$209,600.
Operating Budget Impact: To be determined upon completion of project.

661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. New money budgeted for 2012 are to continue improvements to our Parish infrastructure. Multi-year projects include the Hollywood Road 4-Lane, Country Drive Improvements, Bayou Gardens Extension from Coteau to Bayou Blue. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	3,330,770	8,610,982	8,610,982	0	0
Miscellaneous Revenue	5,629	0	21,200	0	0
Operating Transfers In	2,443,441	1,131,000	1,631,000	571,000	571,000
TOTAL REVENUES	5,779,840	9,894,270	10,415,470	571,000	571,000
EXPENDITURES:					
Roads & Bridges	2,223,954	15,626,942	16,126,942	550,000	550,000
ARRA/Stimulus	3,176,646	2,119,665	2,119,665	0	0
Operating Transfers Out	1,372	766,000	766,000	0	0
TOTAL EXPENDITURES	5,401,972	18,512,607	19,012,607	550,000	550,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-96.90%
INCREASE (DECREASE) TO FUND BALANCE	377,868	(8,618,337)	(8,597,137)	21,000	21,000
FUND BALANCE, JANUARY 1	8,314,877	8,692,745	8,692,745	95,608	95,608
FUND BALANCE, DECEMBER 31	8,692,745	74,408	95,608	116,608	116,608

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Country Drive Improvements**
 - 2012 ¼% Capital Sales Tax Fund - \$200,000, approved.
- **Dularge Bridge**
 - 2012 General Fund - \$350,000, approved.

661 ROAD CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2011	2012	2013	2014	2015	
Asphalt Overlays - Federal Stimulus (ARRA)	45,078	0	0	0	0	0	45,078
Bayou Gardens Extension	1,543,366	0	0	0	0	0	1,543,366
Bayou Grand Caillou Bridge	10,000	0	0	0	0	0	10,000
Bonanza Pump Station Road	15,000	0	0	0	0	0	15,000
Concrete Sections I - Federal Stimulus (ARRA)	731,744	0	0	0	0	0	731,744
Concrete Sections II - Federal Stimulus (ARRA)	1,290,592	0	0	0	0	0	1,290,592
Country Drive Improvements	4,573,258	0	200,000	0	0	0	4,773,258
Country Drive Improvements - Phase II	150,000	0	0	0	0	0	150,000
Dularge Bridge	806	500,000	350,000	0	0	0	850,806
Highway 24/Presque Isle Turning Lane	45,814	0	0	0	0	0	45,814
Highway 311/Enterprise Drive Bridge	161,024	0	0	0	0	0	161,024
Hollywood Rd. (South) 4 Lane	5,405,503	570,000	0	0	0	0	5,975,503
Major Turning Lanes	428,036	0	0	0	0	0	428,036
North Hollywood Road Improvements	1,109	0	0	0	0	0	1,109
Pontoon Bridge Major Repairs	89,781	0	0	0	0	0	89,781
Rose Marie Lane	11,534	0	0	0	0	0	11,534
Synergy Center Road Extension (to Main Street)	15,890	0	0	0	0	0	15,890
Texas Gulf Road Bridge	5,356	0	0	0	0	0	5,356
Thompson Road Construction	793,066	0	0	0	0	0	793,066
Toussant/Foret Bridge	85,646	0	0	0	0	0	85,646
Turning Lanes - Federal Stimulus (ARRA)	52,251	0	0	0	0	0	52,251
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	46,494	0	0	0	0	0	46,494
Westside Blvd. - Phase II (To MLK)	1,903,259	(228,000)	0	0	0	0	1,675,259
TOTAL EXPENDITURES	17,404,607	842,000	550,000	0	0	0	18,796,607
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Asphalt Overlays – Federal Stimulus (ARRA)
State Project Number: 742-55-0110

Description: To overlay, patch and stripe Country Dr (Jeff Dr to Klondyke Rd), Southdown Mandalay Rd, (St Charles St to Thacker Dr), Westside Blvd, Bayou Lacache Bridge approaches for Klondyke Rd and Alma Street.
Contractor: Huey Stockstill

Council District: Parishwide
Funding Source: Federal ARRA.
Project Appropriation: Total project costs including prior authorizations \$946,615.
Operating Budget Impact: To be determined

Project Name: Bayou Gardens Extension
Project Number: 07-EXT-22

Description: To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road.
Engineer/Architect: T Baker Smith

Council District: 4
Funding Source: 52% General Fund, 43% Road & Bridge Maintenance Fund and 5% Road and Bridge Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$1,633,000.
Operating Budget Impact: No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

Project Name: Bayou Grand Caillou Bridge

Description: Major repairs to Bayou Grand Caillou Bridge.

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$10,000.
Operating Budget Impact: No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bonanza Pump Station Road

Description: To improve the road to Bonanza Drainage Pump Station.

Council District: 3
Funding Source: General Fund (Mineral Royalties)
Project Appropriation: Total project costs including prior authorizations \$15,000.
Operating Budget Impact: No impact.

**Project Name: Concrete Sections I – Federal Stimulus (ARRA)
State Project Number: 742-55-0111**

Description: To remove and replace damaged concrete panels and stripe select locations on Acadian Ave, Alma St, Bayou Gardens Blvd, Corporate Dr, Dunn St, Enterprise Dr, Jefferson Davis St, Klondyke Rd, Saadi St and Woodlawn Road.
Contractor: JJH Construction Company

Council District: Parishwide
Funding Source: Federal ARRA.
Project Appropriation: Total project costs including prior authorizations \$1,662,214.
Operating Budget Impact: To be determined

**Project Name: Concrete Sections II– Federal Stimulus (ARRA)
State Project Number: 742-55-0113**

Description: To remove and replace damaged concrete panels and stripe select locations. Base bid consists of Acadian Dr (Oaklawn Dr to LA 661) and East St (LA 57 to LA 24); Additive alternative 1 consists of Jefferson Davis St (Wilson Ave to Gouaux Ave) and Sixth St (Gouaux Ave to LA 182); Additive alternate 2 consists of Vicari (Hampton St to Bayou Gardens Blvd); and Additive Alternate 3 consists of Williams Ave (Legion Ave to N Hollywood Rd). The award of alternates will be based upon the availability of Funds.
Contractor: Forby Contracting, Inc.

Council District: Parishwide
Funding Source: Federal ARRA.
Project Appropriation: Total project costs including prior authorizations \$1,715,110.
Operating Budget Impact: To be determined

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Country Drive Improvements Project Number: 97-PAV-21	
Description:	Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.
Engineer/Architect:	T. Baker Smith

Council District:	9
Funding Source:	65% Louisiana Department of Transportation and Development, 15% General Fund, 10% ¼ Capital Sales Tax Fund, 9% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
Project Appropriation:	\$200,000 for FY 2012. Total project cost including prior authorizations \$6,252,000.
Operating Budget Impact:	\$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

Project Name: Country Drive Improvements – Phase II	
Description:	The continuation of upgrading the two lane road way to current standards.

Council District:	9
Funding Source:	Road and Bridge Maintenance Fund.
Project Appropriation:	Total project costs including prior authorizations \$150,000.
Operating Budget Impact:	No impact.

Project Name: Dularge Bridge Project Number: 07-BRG-23	
Description:	Build a new bridge to replace the current Marmande and Dr. Beatrous Bridges.
Engineer/Architect:	GSE & Associates, LLC

Council District:	7
Funding Source:	42% ¼ % Capital Sales Tax Fund, 41% General Fund, and 17% Road & Bridge Maintenance Fund
Project Appropriation:	\$350,000 for FY 2012. Total project costs including prior authorizations \$864,900.
Operating Budget Impact:	To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Highway 24 Presque Isle Turning Lane Project Number: 02-LANE-31	
Description: To construct a turning lane at the intersection of Highway 24 and Presque Isle.	
Engineers/Architects: T. Baker Smith Neel Schaffer, Inc.	
Contractor: Jack B Harper Contractors, Inc.	

Council District:	8, 9
Funding Source:	82% General Fund, and 18% ¼% Capital Sales Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$245,000.
Operating Budget Impact:	\$6,000 annual increase for road surface maintenance and maintaining the stripes on surface.

Project Name: Highway 311/Enterprise Drive Bridge Project Number: 08-BRG-17	
Description: To construct a bridge at the intersection of Highway 311 and Enterprise Drive.	
Engineers/Architects: Milford & Associates	
Contractor: Cecil D Gassiot, LLC	

Council District:	6
Funding Source:	61% ¼ % Capital Sales Tax Fund, 27% General Fund, and 12% Road & Bridge Maintenance Fund
Project Appropriation:	Total project costs including prior authorizations \$1,669,588.
Operating Budget Impact:	No impact.

Project Name: Hollywood Road (South) – 4 Lane Project Number: 98-WID-25	
Description: Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.	
Engineer/Architect: Hartman Engineer (Metairie) selected by DOTD	

Council District:	2
Funding Source:	54% Louisiana Department of Transportation and Development, 19% General Fund, 13% ¼ % Capital Sales Tax Fund, 7% Road Construction Fund, and 6% Road and Bridge Maintenance Fund.
Project Appropriation:	Total project cost including prior authorizations \$7,420,000.
Operating Budget Impact:	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Major Turning Lanes

Description: Several intersections have been chosen for further evaluation to build turning lanes to ease traffic jams.
Contractor: Byron E Talbot

Council District: Parishwide
Funding Source: 89% General Fund, and 11% 1998 Pub Imprv. Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$450,000.
Operating Budget Impact: To be determined.

**Project Name: North Hollywood Road Improvements
Project Number: 07-ROAD-36**

Description: Shoulder improvements along North Hollywood Road.
Engineers/Architects: David A Waitz
Contractor: LA Contracting

Council District: 3, 4
Funding Source: 90% Road and Bridge Maintenance Fund, and 10% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$555,000.
Operating Budget Impact: To be determined.

Project Name: Pontoon Bridge Major Repairs

Description: Major repairs to the Dulac Pontoon Bridge to be repaired by the State.

Council District: 7
Funding Source: 72% Road & Bridge Maintenance Fund and 28% DOTD
Project Appropriation: Total project costs including prior authorizations \$339,571.
Operating Budget Impact: No Impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Rose Marie Lane Project Number: 07-LANE-09	
Description:	Hard surfacing Rose Marie Lane.
Engineers/Architects:	T. Baker Smith
Contractor:	Sealevel Construction

Council District:	2
Funding Source:	73% Road & Bridge Maintenance Fund, 18% Road Construction Fund and 9% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$164,710.
Operating Budget Impact:	\$1,000 annual increase for road surface maintenance costs in future years.

Project Name: Synergy Center Road Extension (To Main Street) Project Number: 06-EXT-48	
Description:	The extension of Synergy Center Boulevard to Main Street.
Engineer/Architect:	Milford & Associates, Inc.
Contractor:	Calongne, Inc.

Council District:	3
Funding Source:	80% Citizens Participation and 20% Road Bridge Maintenance Fund.
Project Appropriation:	Total project costs including prior authorizations \$249,000.
Operating Budget Impact:	This street gives citizens a new access from Main Street to Martin Luther King Blvd. The cost of maintaining is estimated to be \$2,000 for in-house labor and materials.

Project Name: Texas Gulf Road Bridge Project Number: 07-BRG-10	
Description:	Replace bridge at the Texas Gulf Road pump station.
Engineer/Architect:	Milford & Associates, Inc.
Contractor:	Cecil D. Gassiott, LLC

Council District:	9
Funding Source:	87% Road & Bridge Maintenance Fund and 13% Drainage Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$766,000.
Operating Budget Impact:	No impact. The Road and Bridge Department already has this bridge under a maintenance program.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Thompson Road Construction Project Number: 07-ROAD-24	
Description:	Extending Thompson Road from Hwy 57 to Hwy 56.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Great Southern Dredging

Council District:	7, 8
Funding Source:	69% Road & Bridge Maintenance Fund and 31% Road Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$793,110.
Operating Budget Impact:	To be determined

Project Name: Toussant/Foret Bridge Project Number: 08-BRG-50	
Description:	Major repairs to the Toussant/Foret Bridge
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	F. Miller Construction, LLC

Council District:	9
Funding Source:	59% General Fund and 41% Road & Bridge Maintenance Fund.
Project Appropriation:	Total project costs including prior authorizations \$465,000.
Operating Budget Impact:	To be determined

Project Name: Turning Lanes – Federal Stimulus (ARRA) State Project Number: 742-55-0112, 005-05-0075, 065-30-0044, & 855-07-0015	
Description:	The widening of existing roadways to add turn lanes at 10 intersections in Houma – Country Estates at LA 624, La 660 at LA 24, Bayou Gardens at LA 24, Corporate at LA 3040, Hollywood at LA 24, LA 182 at 6 th Street, Polk at LA 311, LA 182 at LA 315, LA 3040 at Hollywood Road.
Engineer/Architect:	ECM Consultants
Contractor:	Byron E Talbot

Council District:	Parishwide
Funding Source:	Federal ARRA.
Project Appropriation:	Total project costs including prior authorizations \$972,372.
Operating Budget Impact:	To be determined

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road	
Project Number: 99-EXT-58	
Description:	Extend the divided 4-lane road to intersect with St. Louis Canal Road.
Engineer/Architect:	GSE & Associates, Inc. and ECM Consultants
Contractor:	Byron E. Talbot Contractors

Council District: 3

Funding Source: 76% Louisiana Department of Transportation and Development, 24% General Fund.

Project Appropriation: Total project cost including prior authorizations \$3,429,758.

Operating Budget Impact: \$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.

Project Name: Westside Blvd. Phase II – to MLK	
Project Number: 99-EXT-58	
Description:	Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.
Engineer/Architect:	Gulf South Engineers
Contractor:	Byron E. Talbot Contractors

Council District: 3

Funding Source: 48% General Fund, 22% Road & Bridge Maintenance Fund, 10% Road Construction Fund, 8% Citizens Participation, 6% Parish Transportation Fund, 4% ¼% Capital Sales Tax Fund, 2% September 1996 Bond Issue, and.

Project Appropriation: Total project costs including prior authorizations \$1,730,000.

Operating Budget Impact: \$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

662 ADMINISTRATIVE BUILDING

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$736,000.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	0	736,000	736,000	0	0
Miscellaneous Revenue	313	0	0	0	0
TOTAL REVENUES	313	736,000	736,000	0	0
EXPENDITURES:					
Government Buildings	120,908	1,674,549	1,674,549	0	0
TOTAL EXPENDITURES	120,908	1,674,549	1,674,549	0	0
% CHANGE OVER PRIOR YEAR				-100.00%	-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(120,595)	(938,549)	(938,549)	0	0
FUND BALANCE, JANUARY 1	1,091,574	970,979	970,979	32,430	32,430
FUND BALANCE, DECEMBER 31	970,979	32,430	32,430	32,430	32,430

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED					TOTAL
		2011	2012	2013	2014	2015	
Administrative Building/Renovations	1,434,549	0	0	0	0	0	1,434,549
Courthouse Annex Building Modification	240,000	0	0	0	0	0	240,000
TOTAL EXPENDITURES	1,674,549	0	0	0	0	0	1,674,549
*Total Funding Less Prior Year Expenditures							

662 ADMINISTRATIVE BUILDING

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Administrative Building – Government Towers Renovations
Project Number: 01-GT-02

Description: Renovation of the new government tower building. (Air handler and chiller replacement phase)
Engineer/Architect: Houston J. Lirette, Jr.

Council District: 5
Funding Source: General Fund, Interest
Project Appropriation: Funds available \$1,463,633.
Operating Budget Impact: No impact, possible savings from reduced utilities and maintenance.

Project Name: Courthouse Annex Building Modification

Description: To modify and upgrade the Courthouse Annex Facility.

Council District: 1
Funding Source: Administrative Building Fund, Unallocated Interest
Project Appropriation: Total project cost including prior authorizations \$240,000.
Operating Budget Impact: No impact.

664 1-1B CONSTRUCTION FUND

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Miscellaneous Revenue	1,682	0	750	0	0
TOTAL REVENUES	1,682	0	750	0	0
EXPENDITURES:					
Drainage	0	817,832	817,832	0	0
TOTAL EXPENDITURES	0	817,832	817,832	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1,682	(817,832)	(817,082)	0	0
FUND BALANCE, JANUARY 1	821,739	823,421	823,421	6,339	6,339
FUND BALANCE, DECEMBER 31	823,421	5,589	6,339	6,339	6,339

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2011	2012	2013	2014	2015	TOTAL
1-1 B Drainage Project	817,832	0	0	0	0	0	817,832
TOTAL EXPENDITURES	817,832	0	0	0	0	0	817,832
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Drainage Project Project Number: 86-148-01	
Description:	Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction and Chet Morrison

Council District: 2, 3, 4, 5

Funding Source: 54% Capital Projects Control Fund, 14% ¼% Capital Sales Tax Fund, 14% Drainage Tax Fund, 8% 1-1B Construction Fund, 5% 1998 Public Improvement Bond Fund, 4% State Grant and 1% 2000 Public Improvement Bond Fund.

Project Appropriation: Total project costs including prior authorizations \$8,969,153.

Operating Budget Impact: \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

This fund was set up due to sale of General Obligation Bonds in 2005 for the amount of \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Miscellaneous Revenue	42,526	0	9,300	0	0
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	42,526	0	9,300	0	0
EXPENDITURES:					
General - Other	300	0	0	0	0
Roads and Bridges	791,685	182,663	182,663	0	0
Drainage	864,347	2,747,667	2,747,667	0	0
Sewerage	95	4,999,905	4,999,905	0	0
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENDITURES	1,656,427	7,930,235	7,930,235	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(1,613,901)	(7,930,235)	(7,920,935)	0	0
FUND BALANCE, JANUARY 1	9,727,330	8,113,429	8,113,429	192,494	192,494
FUND BALANCE, DECEMBER 31	8,113,429	183,194	192,494	192,494	192,494

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2011	2012	2013	2014	2015	TOTAL
Bayouside Drive Bridge (Bayou Petite Caillou)	19,865	0	0	0	0	0	19,865
Dularge Levee Alignment	140,274	0	0	0	0	0	140,274
Land Purchase	900,000	(900,000)	0	0	0	0	0
Major Turning Lane Improvements	162,798	0	0	0	0	0	162,798
MLK/Westside Area Sewers	2,249,905	0	0	0	0	0	2,249,905
Savanne Road Drng Ph 1, 2, & 3 (Dist #6)	0	900,000	0	0	0	0	900,000
St. Louis Bayou Drng (1-1B Systems Channel)	940,955	0	0	0	0	0	940,955
St. Louis Canal Water Control Modification	2,031	0	0	0	0	0	2,031
Thompson Road Levee/Drainage	764,407	0	0	0	0	0	764,407
Wetland Assimilation	500,000	0	0	0	0	0	500,000
Woodlawn Industrial Area Sewer	2,250,000	0	0	0	0	0	2,250,000
TOTAL EXPENDITURES	7,930,235	0	0	0	0	0	7,930,235
*Total Funding Less Prior Year Expenditures							

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Drive Bridge (Bayou Petite Caillou) Project Number: 99-BRG-10	
Description:	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayou Drive and also provide plans and specifications for both east and west approach.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Cecil D. Gassiott, LLC

Council District:	8, 9
Funding Source:	General Obligation Bonds.
Project Appropriation:	Total project costs including prior authorizations \$2,790,348.
Operating Budget Impact:	\$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

Project Name: Dularge Levee Alignment Project Project Number: 06-LEV-02	
Description:	Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.
Engineer/Architect:	Shaw Coastal, Inc.

Council District:	7
Funding Source:	General Obligation Bonds.
Project Appropriation:	Total project costs including prior authorizations \$495,174.
Operating Budget Impact:	\$14,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Major Turning Lane Improvements Project Number: 06-LANE-17	
Description:	The evaluation to build turning lanes to ease traffic jams for a right-turn lane from Country Estates Drive onto Bayou Blue Road, right-turn lane from Valhi Blvd. onto St. Charles Street, right-turn lane from Ninth Street onto North Hollywood Road, left-turn lane from North Hollywood Road onto Ninth Street, two right-turn lanes from Van Avenue onto Grand Caillou Road, right-turn lane from Tunnel Blvd. onto Grand Caillou Road.
Engineer/Architect:	T. Baker Smith
Contractor:	Sealevel Construction

Council District:	Parishwide.
Funding Source:	General Obligation Bonds.
Project Appropriations:	Total project costs including prior authorizations \$990,348.
Operating Budget Impact:	No impact, right of ways is already on maintenance rotation.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: MLK/Westside Area Sewer

Description: To provide a major lift station located in the MLK vicinity and force main to be installed within the proposed Westside Blvd extension (Main to MLK).

Council District: 3
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$2,250,000.
Operating Budget Impact: To be determined.

Project Name: Savanne Road Drainage Ph 1, 2, & 3 (Dist. #6)
Project Number: 08-DRA-13 & 10-DRA-21

Description: Drainage Improvements along Savanne Road.
Engineer/Architect: GSE Associates, LLC
Contractor: Sealevel Construction

Council District: 6
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$900,000.
Operating Budget Impact: To be determined.

Project Name: St. Louis Bayou Drainage (1-1B Systems Channel)

Description: Continuation of widening and deepening of the feeder channels for 1-1B.
Engineer/Architect: T. Baker Smith

Council District: 2, 4, 5
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$1,000,000.
Operating Budget Impact: To be determined.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: St. Louis Canal Water Control Structure Modification
Project Number: 06-DRA-08

Description: Modify the St. Louis Canal water control structure.
Engineer/Architect: Milford and Associates, Inc.

Council District: 8
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$20,778.
Operating Budget Impact: No impact.

Project Name: Thompson Road Levee/Drainage
Project Number: 07-DRA-24

Description: Construction of a levee from Hwy 57 to Hwy 56.
Engineer/Architect: Shaw Coastal, Inc.
Contractor: Great Southern Dredging

Council District: 7, 8
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,549,000.
Operating Budget Impact: To be determined.

Project Name: Wetland Assimilation

Description: Discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.

Council District: Parishwide
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Woodlawn Industrial Area Sewer

Description: To provide the necessary facilities to receive flows from the Industrial corridor between Industrial Blvd. and Thompson Rd.

Engineer/Architect: GSE Associates, LLC

Council District: 7

Funding Source: General Obligation Bonds.

Project Appropriation: Total project costs including prior authorizations \$2,250,000.

Operating Budget Impact: To be determined.

667 – 2005 SALES TAX CONSTRUCTION FUND

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Miscellaneous Revenue	29,987	39,406	38,733	0	0
Other Revenue	0	11,765,000	11,765,000	0	0
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	<u>29,987</u>	<u>11,804,406</u>	<u>11,803,733</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Government Buildings	0	1,737,269	1,737,269	0	0
General - Other	0	95,725	95,725	0	0
Roads and Bridges	1,495,149	12,883,101	12,883,101	0	0
Drainage	1,164,276	3,994,086	3,994,086	0	0
Operating Transfers Out	0	511,888	511,887	0	0
TOTAL EXPENDITURES	<u>2,659,425</u>	<u>19,222,069</u>	<u>19,222,068</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(2,629,438)	(7,417,663)	(7,418,335)	0	0
FUND BALANCE, JANUARY 1	10,067,165	7,437,727	7,437,727	19,392	19,392
FUND BALANCE, DECEMBER 31	7,437,727	20,064	19,392	19,392	19,392

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

667 – 2005 SALES TAX CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED	2012	2013	2014	2015	TOTAL
	YEARS	2011					
Bayou Gardens Blvd Ext	0	4,952,570	0	0	0	0	4,952,570
Bayou Lacarpe Drainage	149,705	0	0	0	0	0	149,705
Bayou Lacarpe Drainage Phase D	1,700,000	0	0	0	0	0	1,700,000
Bonanza Pump Station Bulkhead	500,000	0	0	0	0	0	500,000
Industrial/Chabert Levee	476,381	0	0	0	0	0	476,381
Land Purchase	1,837,269	(100,000)	0	0	0	0	1,737,269
Martin Luther King Drainage	918,000	0	0	0	0	0	918,000
Savanne Road Drng Ph 1, 2, & 3 (Dist #6)	0	100,000	0	0	0	0	100,000
Valhi Blvd Extension	0	6,244,223	0	0	0	0	6,244,223
Ward 7 Levee	150,000	0	0	0	0	0	150,000
Westside Blvd (Main to MLK)	1,686,308	0	0	0	0	0	1,686,308
TOTAL EXPENDITURES	7,417,663	11,196,793	0	0	0	0	18,614,456

*Total Funding Less Prior Year Expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Gardens Extension Project Number: 07-EXT-22	
Description:	To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road.
Engineer/Architect:	T Baker Smith

Council District: 4

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$4,952,570.

Operating Budget Impact: No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

Project Name: Bayou Lacarpe Drainage Project Number: 01-DRA-11	
Description:	Hydrological study of the Barataria/Martin Luther King Blvd drainage systems. This is a drainage study to recommend improvements to the watershed. The study has been amended to include watershed area to the Baroid Pump Station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Low Land Construction Co., Inc.

Council District: 1, 2, 6

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$582,802.

Operating Budget Impact: To be determined upon completion of study.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Lacarpe Drainage Phase D

Description: Drainage Improvements for Phase D of the Bayou LaCarpe Drainage project.
Engineer/Architect: GSE Associates, LLC

Council District: 1, 2, 6
Funding Source: Sales Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,700,000.
Operating Budget Impact: To be determined upon completion of study.

Project Name: Bonanza Pump Station Bulkhead

Description: Improve the integrity of structure of the pump station.

Council District: 3
Funding Source: Sales Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

**Project Name: Industrial/Chabert Levee
 Project # 08-LEV-45**

Description: Construction of a levee along Industrial Boulevard and around Chabert Medical Center.
Engineer: GSE Associates, LLC
Contractor: Byron E Talbot

Council District: 7, 8
Funding Source: Sales Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,400,000.
Operating Budget Impact: No impact.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Land Purchase	
Description: A site located on the northern portion of the parish outside of the 100 year floodplain to better serve the parish as population and needs shift for emergency preparedness and response, Juvenile Detention Facility, Public Works, Housing and Human Services, Animal Shelter and cold storage.	

Council District:	Parishwide
Funding Source:	Sales Tax Bonds.
Project Appropriation:	Total project costs including prior authorizations \$1,737,269.
Operating Budget Impact:	To be determined.

Project Name: Martin Luther King Drainage	
Description: To provide better drainage for the Martin Luther King areas.	

Council District:	2, 3, 4
Funding Source:	Sales Tax Bonds.
Project Appropriations:	Total project costs including prior authorizations \$918,000.
Operating Budget Impact:	No impact.

Project Name: Savanne Road Drainage Phase 1, 2, & 3 (Dist #6) Project Number: 10-DRA-21	
Description: Drainage Improvements along Savanne Road. Engineer/Architect: GSE Associates, LLC Contractor: Sealevel Construction	

Council District:	6
Funding Source:	Sales Tax Bonds.
Project Appropriation:	Total project costs including prior authorizations \$100,000.
Operating Budget Impact:	To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Valhi Blvd Extension Project Number: 97-PAV-31 & 05-EXT-36	
Description:	Build a 4-lane boulevard, grass median, drainage, concrete box culverts with median ditch, and turning lanes. Extend Valhi to Equity Boulevard and then to Savanne Road.
Engineer/Architect:	GSE Associates, LLC

Council District:	6
Funding Source:	Sales Tax Bonds.
Project Appropriation:	Total project costs including prior authorizations \$6,244,223.
Operating Budget Impact:	\$85,000 annual increase to operations. Annual debt service \$135,100 from dedicated Public Improvement tax.

Project Name: Ward 7 Levee Project Number: 08-LEV-41 and 09-LEV-18	
Description:	Construct levees in the Ward 7 area.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Phylway Construction

Council District:	8
Funding Source:	Sales Tax Bonds.
Project Appropriation:	Total project costs including prior authorizations \$1,150,000.
Operating Budget Impact:	\$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Westside Blvd. (Main to MLK) Project Number: 99-EXT-58	
Description:	Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.
Engineer/Architect:	Gulf South Engineers
Contractor:	Byron E. Talbot Contractors

Council District:	3
Funding Source:	Sales Tax Bonds.
Project Appropriation:	Total project costs including prior authorizations \$2,600,000.
Operating Budget Impact:	\$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Miscellaneous Revenue	(15,353)	0	4,400	0	0
Operating Transfers In	488,035	0	0	0	0
TOTAL REVENUES	472,682	0	4,400	0	0
EXPENDITURES:					
Solid Waste Services	39,086	908,673	908,673	0	0
TOTAL EXPENDITURES	39,086	908,673	908,673	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	433,596	(908,673)	(904,273)	0	0
FUND BALANCE, JANUARY 1	488,035	921,631	921,631	17,358	17,358
FUND BALANCE, DECEMBER 31	921,631	12,958	17,358	17,358	17,358

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2011	2012	2013	2014	2015	
Ashland Landfill Machinery and Equipment	7,350	0	0	0	0	0	7,350
Ashland Transfer Station	871,926	0	0	0	0	0	871,926
Lacache Cover/Acquisition	1,807	0	0	0	0	0	1,807
Resident Drop-Off Facility	27,590	0	0	0	0	0	27,590
TOTAL EXPENDITURES	908,673	0	0	0	0	0	908,673
*Total Funding Less Prior Year Expenditures							

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Landfill Machinery and Equipment

Description: To purchase machinery and equipment needed for the Ashland Landfill.

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$629,962.
Operating Budget Impact: To be determined.

**Project Name: Ashland Transfer Station
Project Number: 10-LDF-76**

Description: Major repairs to the Ashland transfer station.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$885,882.
Operating Budget Impact: To be determined.

**Project Name: LaCache Cover Acquisition
Project Number: 04-SAN-12**

Description: To cover the Lacache Landfill.
Engineer: Shaw Coastal, Inc

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$83,228.
Operating Budget Impact: \$6,000 annual increase to operations. Annual debt service \$9,600 from Sanitation Ad Valorem tax.

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Resident Drop-Off Facility
Project Number: 06-LAND-33

Description: Build a drop off facility for the public.

Engineer: Shaw Coast, Inc.

Contractor: Civil Construction

Council District: 7

Funding Source: 2001 Bond Proceeds

Project Appropriation: Total cost including prior authorizations \$2,612,679.

Operating Budget Impact To be determined.

696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$3,699,415 (\$176,274 and \$3,523,141, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2007, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Miscellaneous Revenue	264	0	119	0	0
TOTAL REVENUES	<u>264</u>	<u>0</u>	<u>119</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Landfill Closure	0	17,074	17,074	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>17,074</u>	<u>17,074</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	264	(17,074)	(16,955)	0	0
FUND BALANCE, JANUARY 1	204,600	204,864	204,864	187,909	187,909
FUND BALANCE, DECEMBER 31	204,864	187,790	187,909	187,909	187,909

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2011	2012	2013	2014	2015	TOTAL
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
TOTAL EXPENDITURES	<u>17,074</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,074</u>
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Landfill Closure – Final Cap
Project Number: 99-SAN-09

Description: Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.
Engineer: Coastal Engineering and T. Baker Smith
Contractor: Rad-Ton, Inc.

Council District: 7

Funding Source: 33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

Project Appropriation: Total project costs including prior authorizations \$5,060,051.

Operating Budget Impact: \$100,000 annual increase for grass cutting and soil tests.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	122,500	0	0	0	0
Miscellaneous Revenue	4,331	0	2,900	0	0
Operating Transfer In	<u>2,244,145</u>	<u>4,400,000</u>	<u>7,134,396</u>	<u>1,000,000</u>	<u>1,000,000</u>
TOTAL REVENUES	<u>2,370,976</u>	<u>4,400,000</u>	<u>7,137,296</u>	<u>1,000,000</u>	<u>1,000,000</u>
EXPENDITURES:					
Roads & Bridges	2,864,026	4,460,901	7,195,297	1,000,000	1,000,000
Drainage	0	2,325	2,325	0	0
Sewerage Collection	55,455	68,581	68,581	0	0
Operating Transfers Out	<u>3,832,168</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>6,751,649</u>	<u>4,531,807</u>	<u>7,266,203</u>	<u>1,000,000</u>	<u>1,000,000</u>
% CHANGE OVER PRIOR YEAR					-77.93%
INCREASE (DECREASE) TO FUND BALANCE	(4,380,673)	(131,807)	(128,907)	0	0
FUND BALANCE, JANUARY 1	4,658,297	277,624	277,624	148,717	148,717
FUND BALANCE, DECEMBER 31	277,624	145,817	148,717	148,717	148,717

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Valhi Extension, Equity, Savanne**
 - 2012 ¼ % Capital Sales Tax Fund - \$1,000,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401*), approved.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2011	2012	2013	2014	2015	
Bayou Chauvin Drainage Improvements	2,325	0	0	0	0	0	2,325
Bayouside Dr. Bridge (Bayou Petite Caillou)	24,567	0	0	0	0	0	24,567
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
Valhi Ext, Equity, Savanne	36,334	7,134,396	1,000,000	0	0	0	8,170,730
TOTAL EXPENDITURES	131,807	7,134,396	1,000,000	0	0	0	8,266,203
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Chauvin Drainage Improvements Project Number: 99-DRA-18	
Description:	Improve drainage from Prospect Street to the Woodlawn Ranch Road drainage pump station.
Engineer/Architect:	GSE Associates, Inc.
Contractor:	Volute, Inc.

Council District: 7, 8

Funding Source: 51% 1998 Public Improvement Construction Fund, 14% General Fund, 14% Parishwide Drainage Construction Fund, 12% Drainage Tax Fund, 6% ¼% Capital Sales Tax Fund and 3% Consolidated Waterworks.

Project Appropriation: Total project costs including prior authorizations \$1,757,000.

Operating Budget Impact: \$18,000 annual increase to operations. Annual debt service \$30,000 from dedicated Public Improvement tax.

Project Name: Bayouside Drive Bridge (Bayou Petite Caillou) Project Number: 99-BRG-10	
Description:	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayouside Drive and also provide plans and specifications for both east and west approach.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Cecil D. Gassiott, LLC

Council District: 8, 9

Funding Source: 58% ¼ % Capital Sales Tax Fund, 27% Road and Bridge Maintenance Fund, 10% Public Improvement Bonds, 4% State Facility Planning, and 1% Bayouside Drive Paving Fund.

Project Appropriation: Total project costs including prior authorizations \$2,822,982.

Operating Budget Impact: \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sanitary Sewer Rehabilitation Projects Project Number: 99-SEW-50	
Description:	Sewers in Mulberry, Barrios, Broadmoor and other areas.
Engineer/Architect:	T. Baker Smith
Contractor:	Insituform Technologies

Council District:	1, 2, 3,4,5,6,7,8,9
Funding Source:	Public Improvement Bond Proceeds.
Project Appropriation:	Total project costs including prior authorizations \$807,600.
Operating Budget Impact:	\$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

Project Name: Sewerage Projects	
Description:	Public improvements bond proceeds to be allocated to future sewerage projects.

Council District:	1, 2, 3,4,5,6,7,8,9
Funding Source:	Public Improvement Bond Proceeds.
Project Appropriation:	Total project costs including prior authorizations \$82,948.
Operating Budget Impact:	To be determined upon completion of project design phase.

Project Name: Valhi Ext, Equity, Savanne Project Number: 97-PAV-31 & 05-EXT-36	
Description:	Build a 4-lane boulevard, grass median, drainage, concrete box culverts with median ditch, and turning lanes. Extend Valhi to Equity Boulevard and then to Savanne Road.
Engineer/Architect:	GSE Associates, LLC
Contractors:	Byron E. Talbot Contractors and Jack B. Harper, Inc.

Council District:	6
Funding Source:	35% ¼ % Capital Sales Tax Fund, 32% General Fund, 26% Public Improvement Bonds, and 7% Road & Bridge Maintenance Fund.
Project Appropriation:	\$1,000,000 in FY 2012. Total project costs including prior authorizations \$14,505,072.
Operating Budget Impact:	\$85,000 annual increase to operations. Annual debt service \$135,100 from dedicated Public Improvement tax.



522-581 DOWNTOWN MARINA

MISSION STATEMENT / DEPARTMENT DESCRIPTION

One of the missions of the Downtown Development Board is to maintain a first class Marina to encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina creating economic diversity in a safe and environmentally responsible manner as well as establishing and maintaining a serene park for public use.

2010-2011 ACCOMPLISHMENTS

- ✓ Security cameras were added, less vandalism this year.
- ✓ Security cameras brought us to a partnership with TGMC. We communicate with each other on weekly bases to keep the vandals out.
- ✓ Kaboom playground has brought many citizens to visit the marina and it is utilized on a daily bases.

2012 GOALS AND OJECTIVES

- To advertise in recreational magazines that our marina is family friendly.
- To partner with the Arts Council and South Louisiana Wetlands to have activities for the youth.
- To continue to maintain a public park connecting users with the waterways of the parish.
- To continue establishing a relationship with other modes of transportation for the visitors.
- To continue maintaining and enhancing the existing Marina infrastructure.
- To continue to develop a strategic alliance with other Marinas.
- To encourage citizens utilization of the Park.
- To identify and secure sustainable funding sources to enhance Marina development.
- To continue to create goodwill through ambassadorship to encourage boaters to return for longer stays.
- To actively encourage boaters to venture out into our community, by providing maps and other tourism information for their use as well as keeping the Kiosk with current information.
- To maintain Marina administrative capabilities
- To encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina and maintain a park for public use creating economic diversity.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of vessels docking overnight	98	100	150
Number of transient recreational boaters docking at marina	98	100	150
Number of special events held at Downtown Marina	1	0	1
% of man hours maintaining park and marina	40%	40%	40%
% of information given to public about park and marina	90%	90%	90%
% of park and marina beautification accomplished	90%	90%	90%
% of pump out system used	2%	2%	4%
# of vessels using for safe harbor in storms	0	0	6

522-581 DOWNTOWN MARINA

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	0	35,414	35,414	25,000	25,000
Charge for Services	1,850	2,500	2,500	2,500	2,500
Miscellaneous	0	12,500	12,500	10,000	10,000
TOTAL REVENUES	<u>1,850</u>	<u>50,414</u>	<u>50,414</u>	<u>37,500</u>	<u>37,500</u>
EXPENDITURES:					
Personal Services	0	15,600	15,600	15,600	15,600
Supplies and Materials	0	500	500	500	500
Other Services and Charges	9,752	10,000	10,000	10,000	10,000
Repair and Maintenance	2,561	12,000	12,000	10,000	10,000
TOTAL EXPENDITURES	<u>12,313</u>	<u>38,100</u>	<u>38,100</u>	<u>36,100</u>	<u>36,100</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.25%
INCREASE (DECREASE)TO FUND BALANCE	(10,463)	12,314	12,314	1,400	1,400
FUND BALANCE, JANUARY 1	0	(10,463)	(10,463)	1,851	1,851
FUND BALANCE, DECEMBER 31	(10,463)	1,851	1,851	3,251	3,251

BUDGET HIGHLIGHTS

- Terrebonne Parish Consolidated Government provides a supplement of \$25,000 for the Marina, approved.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Harbor Master	1	1	1	1	N/A	****	****	****
TOTAL PART TIME	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The *Terrebonne Economic Development Authority* (TEDA) was created by the State Legislature and is a public-private partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce, and the South Central Industrial Association (SCIA) to attract and retain jobs to the parish by implementing the economic development strategic plan created by the founding stakeholders. (SCIA is a service organization in Terrebonne, Lafourche, and St. Mary parishes that support industrial businesses). TEDA replaces the parish run Economic Development Department, which was disbanded at the end of 2004. TEDA consist of a board of 14 members, twelve are appointed by the parish council, one appointed by the Parish President, and one is a non-voting appointee by Nicholls State University in Thibodaux, LA. Council appointed commissioners are nominated as follows: three nominated by the South Central Industrial Association, three nominated by the Houma-Terrebonne Chamber of Commerce, one by the Terrebonne Parish Public Schools Superintendent, one by L.E. Fletcher Technical Community College, one by the local chapter of the NAACP, one by the Terrebonne Council at-large, and two from the general public. The funding for TEDA is from occupational license taxes collected from Terrebonne Parish businesses. TEDA's mission as defined and implemented under the Strategic Plan is to work strengthening Terrebonne's economic base through business retention, expansion and growth through the attraction of new business and industry to the parish.

2010-2011 ACCOMPLISHMENTS

- ✓ 22 Graduate from TEDA Contractor's College.
- ✓ BP Claims Assistance Coordinator Assists 60 New Clients since January 2011.
- ✓ TEDA Realtor Protocol created to address Requests for Proposals for Sites and Buildings.
- ✓ BP Tourism Marketing Recovery Grant assistance for vendor identification and wraparound services to the Parish.
- ✓ Ally assistance with acquisition of Foreign Trade Zone Certification for the Houma-Terrebonne Airport FTZ #279.
- ✓ Working with Community Partners to Expand Resources such as QuickBooks and business continuity workshops, tax incentive webinars and, export webinars.
- ✓ Innovation Loan and Technical Assistance Program (ILTAP) contract to provide \$1.3 Million in Loans and \$200,000 in Technical Assistance to new, expanding and potential businesses.
- ✓ TEDA Completes its fifth year of Service to Terrebonne-compiled into a 5-year summarized report.
- ✓ The TEDA E-Solution Newsletter began distribution in April 2011.
- ✓ National and International Advertising to promote Terrebonne and its assets.
- ✓ Celebrating New and Expanding Businesses through groundbreaking, ribbon cuttings, and press releases.
- ✓ Assisted in the K & B Machine Works Consolidation and Expansion.
- ✓ Assisted in the attraction and incentive provisions for Freedom Well Services.
- ✓ CarSmith's Repair and Sales loan through the Terrebonne Revolving Loan Fund to realize the dream of business ownership.

2012 GOALS AND OBJECTIVES

- Continue Economic Development programs and activities to support existing business to promote the economic health of the community.
- Recruit new business to the community and work to further diversify the economy.
- Expand technical assistance services provided to the existing business community as the local economy is impacted by the oil spill in the Gulf of Mexico and the drilling moratorium; pursue more funding mechanisms to do so.
- Continue working to administer the TPCG Revolving Loan program and pursue other loan funding sources to expand available and flexibility of loan dollars to the local business community.
- Continue effort to complete TEDA's Cold Storage/Incubator Facility.
- Continue seeking foundation and public grant applications.
- Provide Technical Assistance and Revolving Loans through the new innovation Loan and Technical Assistance Grant received in 2011 through the State of Louisiana.
- Attract and expand target industry in Terrebonne Parish.
- Diversify and expand Terrebonne's economy with the transition to Foreign Direct Investment and recruitment of Export Industry.
- Continue to assist the Houma-Terrebonne Airport and Port of Terrebonne to acquire a Foreign Trade Zone status for Terrebonne Parish.
- Continue to assist the Houma CVB and Lafourche CVB with its attraction of the motion picture, sound recording and digital media industry.
- Seek additional funding to support existing micro loan and revolving loan programs.
- Provide support to the Houma Downtown Development Corporation in its efforts to enact incentives effective to the revitalization of the Houma Downtown area.
- Seek a positive disposition of the former Weatherford location at 202 Industrial Blvd. to create new jobs for Terrebonne.

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011+	FY2012^
	Actual	Estimated	Projected
Number of businesses receiving technical assistance	240	130	150
Number of advanced notification referrals of State tax incentive programs through the Enterprise Zone and other state programs	12	9	10
Permanent jobs proposed through the EZ (Enterprise Zone) and quality jobs program	216	70	80
Construction jobs proposed through the EZ and quality jobs program	83	30	40
Number of grant applications submitted to state, federal and other agencies for projects in Terrebonne Parish (EDA, Rural Development, etc.)	11	12	12
Marketing efforts to promote TEDA and Terrebonne Parish	19	9	10
Marketing efforts in partnership with the Port of Terrebonne	2	2	2^^
Marketing efforts in partnership with the Houma-Terrebonne Airport	4	3	4
Marketing efforts in partnership with other Parish Strategic Partners^^^	6	5	6
Percent of Job Growth*	1.0%	0.00%	1.0%
Percent of Population Growth**	1.0%	0.0%	0.5%
Percent of Income Growth**	1.5%	0.0%	0.5%
National ranking among emerging Municipalities***	#31	#100	#90

*Information derived from Louisiana Department of Labor-based on total NET new jobs.

**Data Source-DemographicsNow. The source provider is more consistent and timely. The State of Louisiana and TEDA both subscribe to this service provider for all demographic information for the state and parish. Income Growth derived from the comparison of yearly average household income figures.

***The Milken Institute's Annual Report, "20nn " Best Performing Cities"(http://bestcities.mileninstitutie.org)

+ 2011 Estimates take into consideration the Deepwater Horizon events and the national recession.

^ 2012 Projected figures will be based on economic conditions apparent in mid-2011.

^^ The Port of Terrebonne is close to capacity at it's current facility. Plans are in progress to enlarge the Port East Section.

^^^ Strategic Allies: Houma CVB, Houma Downtown Develop., TPCG, Bayou Board of Realtors, South Central Planning & Development, The Chamber , SCIA, LE Fletcher TCC, Nicholls State University, TPSD, The Port, and The Airport

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

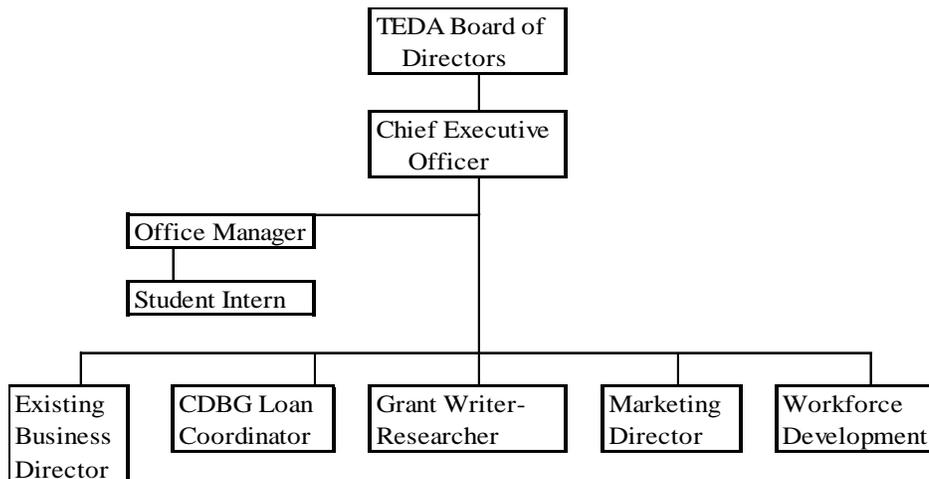
BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental	730,000	699,000	613,435	632,748	632,748
Miscellaneous	95,000	104,441	92,000	112,000	112,000
TOTAL REVENUES	825,000	803,441	705,435	744,748	744,748
EXPENDITURES:					
Personal Services	372,965	364,290	346,895	356,895	356,895
Supplies and Materials	24,000	20,000	20,000	24,000	24,000
Other Services and Charges	428,035	419,151	338,540	363,853	363,853
TOTAL EXPENDITURES	825,000	803,441	705,435	744,748	744,748
% CHANGE OVER PRIOR YEAR					-7.31%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	265,035	265,035	265,035	265,035	265,035
FUND BALANCE, DECEMBER 31	265,035	265,035	265,035	265,035	265,035

BUDGET HIGHLIGHTS

- TEDA is budgeted to receive \$617,870 from the Parish as an Intergovernmental Revenue, which is .7% less than 2011, and represents the total portion of the Occupational License Fees dedicated to Economic Development (50% dedicated), approved.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
CEO	1	1	1	1	N/A	****	****	****
Marketing Director	1	1	1	1	N/A	****	****	****
Existing Business Director	1	1	1	1	N/A	****	****	****
Research Director	1	1	1	1	N/A	****	****	****
Executive Assistant	1	1	1	1	N/A	****	****	****
Business Retention Liaison	1	1	1	1	N/A	****	****	****
TOTAL	6	6	6	6				



TERREBONNE PARISH COUNCIL ON AGING FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund is used to account for the receipt, investment of and payments of monies received by the Parish on behalf of the Terrebonne Council on Aging, Inc. TCOA (Terrebonne Council On Aging) is governed by a Board of Directors consisting of 15 citizens of Terrebonne Parish and meets monthly. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana there are both Regional and Single-Parish planning and service areas, and many Council on Aging's (COA's) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between AAA and COA is that AAA is charged with planning and coordinating a comprehensive system of services, and COA ensures that those services are provided. This separation of functions provides an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the "grass roots" involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards and others. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA and must fulfill both functions.

TCOA is governed by a Board of Directors consisting of 11 citizens of Terrebonne Parish who meet monthly. The Board of Directors establishes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities, but also links participants with resources offered by other agencies.

Those who are serviced are participants who are 60 years old and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, and also with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Nutrition, In-Home Services, Personal Care, Home Maker, Respite, Material Aid, Recreation, Wellness, Telephoning, Visiting, Utility Assistance, Legal Assistance and SeniorRx Medication Assistance. The result of all the services that we provide prevents seniors from being institutionalized, and allows them to remain in their homes as long as possible. We also give assistance to family caregivers overburdened by the responsibility of elderly care.

2010-20011 ACCOMPLISHMENTS

- ✓ Terrebonne Council on Aging (TCOA) has successfully opened a \$5,000,000.00+ HUD 202 Elderly Housing Complex with 49 units for low-income people who are 62 years of age and older. All apartments are rented at this time.
- ✓ Terrebonne Council on Aging completed a grant through the "Local Government Assistance Program" (LGAP) for \$46,800 to purchase security for the Tunnel Warehouse Complex.
- ✓ TCOA is in the design stages of renovating the East Houma Building, which formerly housed Terrebonne Council on Aging's main office, to be used as an East Houma Senior Center. There have been some hindrances during this project which caused a huge delay in the completion of this project.
- ✓ The Department of Transportation awarded 4 new vans to TCOA at 100% funding. TCOA has also been awarded funding for preventative maintenance, computers, a generator that can operate the entire Operations Center, and cameras in all of the vans.
- ✓ TCOA is the host agency for the Bayou Area Readiness and Recovery (BARR), a volunteer organization, which meets monthly along with entities from the parish to discuss hurricane readiness and preparedness for Terrebonne Parish. TCOA is also a member of the Terrebonne Interoperability Committee and Transit Committee.
- ✓ TCOA's Tunnel Warehouse is prepared to assist with disaster relief just as we have in the past. TCOA continues to plan and prepare the warehouse for further disasters. TCOA makes space available in the warehouse for BARR disaster related agencies that are working to assist the community.
- ✓ TCOA hosted the shuffle board competition for the Regional Senior Olympics.
- ✓ TCOA partnered with the Krewe of Hercules to provide the elderly and needy residents of Terrebonne Parish with the 19th Annual Thanksgiving Dinner and 14th Annual Christmas Dinner.
- ✓ TCOA adopted a balanced budget, which was approved by the Governor's Office of Elderly Affairs. TCOA was audited by the Governor's Office of Elderly Affairs, Bourgeois Bennett, L.L.C. and the Legislative Auditors; there were no findings. We are also audited by the Department of Transportation and the Department of Health and Hospitals.
- ✓ TCOA has successfully obtained funds for a \$750,000 wash bay with small maintenance area to be located in the TCOA Warehouse Complex. We are currently in the design stages.
- ✓ TCOA successfully designed and spearheaded a senior park and gardens located at 6516 West Main Street behind our Shady Acres Senior Center. This park and gardens was designed for the exclusive use of the elderly to maintain their health and mobility. We hosted two functions, one in the fall and another in the spring that showcased this beautiful park. There are two walking trails with benches and flower beds that encircle the park's gazebo.

2012 GOALS AND OBJECTIVES

The Governor's Office of Elderly Affairs has approved the following goals and objectives for the PSA (Public Service Area), contained in a 4-year Area Plan (2007-2011). The Older Americans Act provides services for clients 60 years of age and older and mandates that preference be given to clients with the greatest economic and social needs with particular attention to low-income minority and Native American population.

- To maintain and improve transportation services in the PSA and to expand services outside the PSA.
- To prepare and educate residents of Terrebonne Parish on the need to leave during a mandatory evacuation.
- To take action to increase and improve access to available services throughout the planning and service area (PSA) by continuing to provide Transportation, Outreach, and Information and Assistance (I&A) that are easily accessible to seniors, their families, caregivers, and organizations.
- To provide health promotion and disease prevention activities in an effort to maintain independence and keep clients living at home independently.
- To increase the number of families who are supported in their efforts to care for their loved ones at home and in the community.
- To increase the number of older persons who are aware of The Ombudsman Program, which protects and promotes their rights and quality of life while living in nursing homes, assisted living facilities, and personal care homes.
- To increase the number of older persons who benefit from programs that protect their rights and prevent elder abuse, neglect and exploitation.
- To continue existing parish-wide programs with an average of six annually (Mardi Gras Ball, 4th of July, Spring Day at the Park, Fall Day at the Park, Thanksgiving Dinner [partnered with Hercules Carnival Club], Christmas Dinner [partnered with Hercules Carnival Club]).

SOURCES OF FUNDING

- Federal and State Funds
- Local ad-valorem tax, currently at 7.5 mills
- Department of Health & Hospitals (Medicaid)
- Helping Hands (City of Houma utility customers paying extra on utility bills)
- Project Income/Other Donations/Grants
- SenioRx/ADRC Grant
- Louisiana Department of Transportation and Development (DOTD)

TERREBONNE PARISH COUNCIL ON AGING FUND

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Services Supported by Older Americans Act (Title III) and local funds:			
Personal care (Hours)	4,713	6,105	10,753
Homemaker services (Hours)	9,821	9,239	9,651
Chore services (Hours)	330	462	300
Number of home delivered meals	162,759	159,493	168,710
Number of congregate meals served	37,499	34,579	57,730
Transportation (Units)	64,232	65,959	65,000
Legal assistance (Hours)	253	212	210
Nutrition education (Session)	36	30	32
Information and assistance (Units)	2,693	3,192	2,600
Outreach (Units)	409	453	300
Other Title III-Supported Services and local funds:			
Wellness (Units)	9,157	9,257	9,150
Recreation (Units)	20,681	21,210	21,000
Visiting-Contact (Units)	1,107	936	800
Telephoning-Contact (Units)	2,316	1,947	2,000
Material Aid (Units)	50,529	48,910	31,746
Public Education (Sessions)	69	79	60
Family Care Giver (Units)	2,238	2,833	2,973
Utility Assistance (Units)	688	797	526
Medication Management (Medicare Part D, SenioRx/ADRC) (Units)	5,294	5,116	5,050



TERREBONNE PARISH COUNCIL ON AGING FUND

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes	4,960,377	4,956,770	4,348,655	4,954,792	4,954,792
Intergovernmental	1,043,831	1,866,690	1,714,153	1,994,227	1,994,227
Miscellaneous	649,145	812,168	280,111	297,848	297,848
Charges for Services	162,700	126,900	137,544	135,350	135,350
TOTAL REVENUES	6,816,053	7,762,528	6,480,463	7,382,217	7,382,217
EXPENDITURES:					
Personal Services	2,859,366	3,527,412	2,499,542	3,368,014	3,368,014
Supplies and Materials	939,950	1,201,880	826,707	1,257,850	1,257,850
Other Services and Charges	2,302,492	2,036,333	1,332,312	1,937,035	1,937,035
Repair and Maintenance	262,500	262,500	269,103	536,969	536,969
Capital Outlay	1,788,457	875,210	617,015	305,687	305,687
TOTAL EXPENDITURES	8,152,765	7,903,335	5,544,679	7,405,555	7,405,555
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.02%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,336,712)	(140,807)	935,784	(23,338)	(23,338)
FUND BALANCE, JANUARY 1					
	9,940,772	8,604,060	8,604,060	9,539,844	9,539,844
FUND BALANCE, DECEMBER 31					
	8,604,060	8,463,253	9,539,844	9,516,506	9,516,506

BUDGET HIGHLIGHTS

- Tax Revenue for 2012 is \$4,771,543, approved.

TERREBONNE PARISH COUNCIL ON AGING FUND

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Executive Director	1	1	1	1	13	N/A	N/A	N/A
Op Manager	1	1	1	1	12	35,880	53,934	65,811
Bookkeeper/Office Manager	1	1	1	1	11	31,720	42,390	52,728
In-Home Supervisor	1	1	1	1	10	25,480	36,150	44,533
Sr Center/Sp Proj/Vol Coord	1	1	1	1	8	19,240	27,102	33,384
Administrative Secretary	1	1	1	1	8	19,240	27,102	33,384
Secretary III	1	1	1	1	8	19,240	27,102	33,384
Assistant Bookkeeper	1	1	1	1	8	19,240	27,102	33,384
Senior Center Manager	5	5	5	5	7	17,160	22,797	28,392
Transportation Manager	1	1	1	1	7	17,160	22,797	28,392
Secretary II	1	1	1	1	7	17,160	22,797	28,392
Maintenance Manager	1	1	1	1	7	17,160	22,797	28,392
Med Demand Response Driver	17	17	17	17	7	17,160	22,797	28,392
In-Home Services Manager	1	1	1	1	7	17,160	22,797	28,392
Outreach	5	5	5	5	6	16,120	21,382	26,603
Clerk IV	3	3	3	3	6	16,120	21,382	26,603
Nutrition Route Driver II	10	10	10	10	6	16,120	21,382	26,603
Med Demand Response Driver	2	2	2	2	6	16,120	21,382	26,603
Art/Craft/Ceramic Instructor	3	3	3	3	5	15,080	18,824	23,712
Nutrition Route Driver I	2	2	2	2	5	15,080	18,824	23,712
Clerk III	1	1	1	1	5	15,080	18,824	23,712
Nutrition Site Manager II	3	3	3	3	4	14,040	17,472	22,006
Clerk II	3	3	3	3	4	14,040	17,472	22,006
Activity Coordinator	1	1	1	1	4	14,040	17,472	22,006
Receptionist I	1	1	1	1	3	13,520	16,141	20,342
Clerk I	2	2	2	2	3	13,520	16,141	20,342
Homemaker	3	3	3	3	3	13,520	16,141	20,342
Nutrition Site Manager I	4	4	4	4	3	13,520	16,141	20,342
Nutrition Site Aid	2	2	2	2	2	12,480	15,475	19,510
Custodian	2	2	2	2	2	12,480	15,475	19,510
TOTAL	81	81	81	81				

CORONER'S OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

2010-2011 ACCOMPLISHMENTS

- ✓ The Coroner's Office investigated and completed appropriate documentation on all coroner death cases, projected to be 768 for the year 2012.
- ✓ Autopsies are performed as needed to complete an investigation into the cause of death. The number of autopsies for 2012 is projected to be 95.
- ✓ The Coroner's Office strives to operate efficiently when evaluating the mentally ill and the chemically dependent. Psychiatric cases, including investigations of mental illness, examinations and Coroner's Emergency Certificates, and Sanity Commission examinations, are projected to be 1,692 for 2012.
- ✓ The Coroner's Office investigated and completed appropriate documentation on all coroner death cases. All certificates took an average of 6-8 weeks for delivery. Requests for documentation were answered in a timely manner.
- ✓ Autopsies are performed as needed to complete an investigation into the cause of death.
- ✓ The average of autopsies performed is 1:1140 ratio per parish citizen.
- ✓ The Coroner's Office produced 57 Orders for Protective custody in a 6 month period of 2011. The 2012 projected total for this service is 114.
- ✓ The Coroner's Office case load for 2012 is estimated at 1% per every 42 parish citizens.

2012 GOALS AND OBJECTIVES

- To maintain professional and comprehensive abilities to investigate deaths, to evaluate the mentally ill and chemically dependent, and to investigate possible criminal sex offenses.
- To work with outside agencies to deliver a high quality of services; these agencies include the Police Department, Sheriff's Office, State Police, mental health facilities, substance abuse clinics, and other Coroners' offices.
- To maintain high-quality statistical information.
- To maintain and support operative and quality performance of the recently renovated morgue.

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of investigations - Mental cases	660	726	768
Number of investigations - Death cases	717	712	725
Number of mental exams	660	726	768
Number of commitments	86	98	114
Number of autopsies	92	93	95
Number of views without autopsies	233	224	256
Number of toxicology studies	99	122	141
Number of investigation - PCSO (Possible Criminal Sex Offense)	12	15	15
Number of sanity commission exams (court ordered)	32	27	42
Total	2,591	2,743	2,924

CORONER'S OFFICE

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Intergovernmental and fees	822,936	823,962	830,569	818,832	818,832
Miscellaneous	143	175	37	36	36
TOTAL REVENUES	823,079	824,137	830,606	818,868	818,868
EXPENDITURES:					
Personal Services	633,166	599,652	593,388	611,592	611,592
Supplies and Materials	33,455	27,884	18,904	21,145	21,145
Other Services and Charges	146,921	153,900	155,029	153,500	153,500
Capital Outlay	59,265	0	0	0	0
TOTAL EXPENDITURES	872,807	781,436	767,321	786,237	786,237
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.61%
INCREASE (DECREASE) TO FUND BALANCE	(49,728)	42,701	63,285	32,631	32,631
FUND BALANCE, JANUARY 1	80,537	30,809	30,809	94,094	94,094
FUND BALANCE, DECEMBER 31	30,809	73,510	94,094	126,725	126,725

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2012 is \$734,350, same as 2011, approved.

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Administrative Assistant	1	1	1	1	N/A	****	****	****
Senior Investigator	1	1	1	1	N/A	****	****	****
Office Manager	1	1	1	1	N/A	****	****	****
Investigators	2	2	2	2	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
TOTAL FULL TIME	9	9	9	9				
Investigator	1	1	1	1	N/A	****	****	****
TOTAL PART TIME	1	1	1	1				
TOTAL	10	10	10	10				

TERREBONNE PARISH LIBRARY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish's diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources, which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public's freedom of access to knowledge.

2010-2011 ACCOMPLISHMENTS

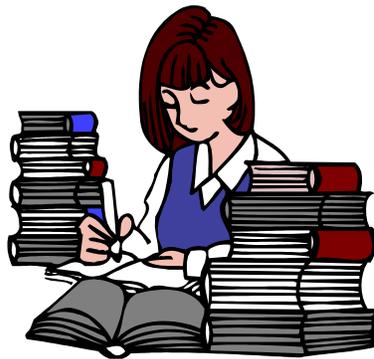
- ✓ A digital media collection (e-books) continues to grow and becomes more popular. It is available through the library's web page to the public with a library card. The digital reference databases are reviewed and updated as public need demands.
- ✓ The library system maintains Facebook and Myspace pages, along with Twitter and Youtube accounts. The reference department has an information blog and the staff has developed instructional videos located on the library's web site to assist patrons with databases and interlibrary loan.
- ✓ A pre-school outreach program continues to bring library materials to approximately 45 licensed day care centers in Terrebonne Parish on a rotational schedule. Additionally, outreach to assisted-living centers and nursing homes has been expanded to provide library service to the residents.
- ✓ The library received one grant from the Louisiana Division of the Arts, Office of Cultural Development, Department of Culture, Recreation and Tourism in cooperation with the Louisiana State Arts Council as administered by the Houma Regional Arts Council and 10 grants from the Terrebonne Parish Consolidated Government's Art Funding Program as administered by the Houma Regional Arts Council.
- ✓ The renovation of the North Terrebonne Branch Library was completed and reopened to the public on December 11, 2010. The expanded and up dated facility contains a whimsical children's area with a special story time section, teen area booths and lots of neon, an expanded adult reading area that includes two reading decks overlooking Bayou Terrebonne. For computer users, there are 26 computers, wireless Internet access throughout the building, along with a computer classroom to teach free computer classes. There is a large meeting room that seats 200 and a smaller meeting room for 50; both are available for local organizations to use. Four study rooms are also available to small groups for individual study.
- ✓ Each semester (spring, summer, and fall), LSU library science classes and a doctoral program for teachers through the University of Louisiana Lafayette are held at branch libraries.
- ✓ Continued increase use of the library resources by the public such as computer and meeting room usage, up-to-date materials borrowed, and expanded programming for all segments of the public.

2012 GOALS AND OJECTIVES

- To promote the expanded services and facilities of the library system. To promote and entice citizens to read, use computer technology, and to see how the Terrebonne Parish Library is a community center for education, recreation and entertainment.
- To continue to expand technological services for the library system; enhance and maintain a library web page; continuing education for staff with the automation system and public computers; market and teach the public the importance of the online public automated catalog system; continue and expand computer workshops for the public; implement statewide interlibrary loan program.
- To promote programming and services for the public; expand programs and increase attendance for the annual summer reading program; to expand activities for teenagers; continue to provide adult programs that are utilized by the public; promote the Knowledge Card to children and adults; continue the Learn Thru Love and Baby Book Worm projects with area hospitals; begin to develop more programming and activities for young adults; offer distance education opportunities for the community; promote and market materials collection and let the public know what we have to offer; more books, DVDs, books-on-CD, magazines, and computers.
- To maintain library branches by keeping a prioritized list of needed maintenance and work on the list throughout the year.

TERREBONNE PARISH LIBRARY

PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
	Actual	Estimated	Projected
Number of total registered borrowers	82,888	84,546	86,237
Number of employees holding a Master's degree	9	10	10
Number of employees holding a Bachelor's degree	12	11	11
Number of library visits	724,336	738,823	753,600
% of increase of library visits	7%	2%	2%
Number of circulation of materials	409,872	418,069	426,430
% of increase of circulation of materials	1%	2%	2%
Number of reference questions answered	115,119	117,421	119,769
Number of program attendance	29,573	29,869	29,158
% of increase of program attendance	0%	1%	1%
Number of programs	1,652	1,669	1,686
% of increase in # of programs	0%	1%	1%
Number amount of computer usage	113,618	115,890	118,208
Number of public computers	175	175	175
% of increase of public computers	18%	0%	0%
Number of materials in the collection	347,534	364,991	383,157
Number of materials being added to collection	22,567	17,377	18,246
Number of magazine subscriptions	1,020	1,020	1,020
Number of magazine subscriptions being added	115	0	0
Per capita spending	\$45.18	\$46.08	\$47.00
Number of virtual website visits to library website	308,290	314,456	320,745
Number of databases	72	72	72



TERREBONNE PARISH LIBRARY

BUDGET SUMMARY	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 PROPOSED	2012 ADOPTED
REVENUES:					
Taxes	5,500,000	5,450,000	5,450,000	5,000,000	5,000,000
Intergovernmental	13,657	13,657	13,657	0	0
Grants		0	0	0	0
Charges for Services	32,000	30,000	30,000	30,000	30,000
Fines and Forfeitures	25,500	27,500	27,500	25,000	25,000
Miscellaneous	115,200	40,000	40,000	25,000	25,000
TOTAL REVENUES	5,686,357	5,561,157	5,561,157	5,080,000	5,080,000
EXPENDITURES:					
Personal Services	2,580,425	2,818,895	2,818,895	2,674,895	2,674,895
Supplies and Materials	118,000	106,000	106,000	100,000	100,000
Other Services and Charges	775,000	836,825	836,825	760,000	760,000
Repair and Maintenance	258,000	257,500	257,500	250,000	250,000
Debt Service - Principal	655,000	615,000	615,000	655,000	655,000
Debt Service - Interest & Fiscal Chgs.	376,131	456,414	456,414	421,325	421,325
Capital Outlay	4,323,000	1,000,000	1,000,000	1,000,000	1,000,000
Operating Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	9,085,556	6,090,634	6,090,634	5,861,220	5,861,220
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-4.51%
INCREASE (DECREASE) TO FUND BALANCE					
	(3,399,199)	(529,477)	(529,477)	(781,220)	(781,220)
FUND BALANCE, JANUARY 1					
	7,069,546	3,670,347	3,670,347	3,140,870	3,140,870
FUND BALANCE, DECEMBER 31					
	3,670,347	3,140,870	3,140,870	2,359,650	2,359,650

BUDGET HIGHLIGHTS

- Tax Revenue for 2012 Budget is \$5,000,000, approved.



TERREBONNE PARISH LIBRARY

PERSONNEL SUMMARY

JOB TITLE	2011 ADPT	2011 CUR	2012 PRO	2012 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director*	1	1	1	1	II	69,822	87,277	105,612
Assistant Director	1	1	1	1	10	58,406	69,638	82,118
Assistant Director Technology	1	1	1	1	10	58,460	69,638	82,118
Branch Manager III	1	1	1	1	9	53,061	63,357	74,797
Reference Services Supervisor	1	1	1	1	8	48,027	58,323	69,763
Computer/Automation Tech	1	1	1	1	7	42,973	52,333	62,733
Youth Services Librarian	1	1	1	1	7	42,973	52,333	62,733
Reference & Acquisitions Librarian	2	2	2	2	7	42,973	52,333	62,733
Adult Services/Public Relations	1	1	1	1	7	42,973	52,333	62,733
Reference Associate	3	3	3	3	6	40,747	49,171	58,531
Business Manager	1	1	1	1	6	40,747	49,171	58,531
ILL Librarian	1	1	1	1	6	40,747	49,171	58,531
Main Branch Manager	1	1	1	1	5	36,566	44,054	52,374
Branch Manager II	1	1	1	1	4	31,283	37,835	45,115
Outreach Services Manager	1	1	1	1	4	31,283	37,835	45,115
Youth Services Manager	1	1	1	1	4	31,283	37,835	45,115
Tech Processing Manager	1	1	1	1	4	31,283	37,835	45,115
Branch Manager I	7	7	7	7	3	27,560	33,176	39,416
Clerk 1	13	13	13	13	2	26,187	30,867	36,067
Courier/Handyman	1	1	1	1	2	26,187	30,867	36,067
Entry Level Clerk	3	3	3	3	1	24,939	29,619	34,819
Receptionist	1	1	1	1	1	24,939	29,619	34,819
TOTAL FULL TIME	45	45	45	45				
Clerk								
TOTAL PART TIME	26	26	26	26	1	12,470	14,810	17,410
TOTAL	71	71	71	71				

*Director follows parish pay scale



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a system of levees and floodgates to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways, 12-environmental structures for environmental enhancement, and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$888 million and would be cost shared 65% Federal/ 35% non-federal with the Louisiana Department of Transportation and Development and the Terrebonne Levee and Conservation District as the local sponsors. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

2010-2011 ACCOMPLISHMENTS

- ✓ Lower Pointe-aux-Chenes Levee Reach J – Segment I provides protection to the community of Lower Terrebonne. The project was completed in April 2008.
- ✓ Lower Pointe-aux-Chenes Levee Reach J – Segment II consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the northern end of Levee Reach J – Segment I on Bayou Pointe-aux-Chenes, which will provide protection to the communities of Montegut and Lower Terrebonne. Although Morganza Reach J, segment II has not yet begun, TLCD has begun improvements along this alignment with FEMA Funds and local dollars for maintenance of the Montegut Marsh Management Levee (MMML).
- ✓ Bayou Pointe-aux-Chenes Floodgate: This project is a 56' sector gate and other associated improvements near the intersection of Bayou Pointe-aux-Chenes and the Cut Off Canal in the community of Lower Pointe-aux-Chenes. Construction of this structure will provide a closed system of interim protection to the Lower Point-aux-Chenes area. The levee work construction began early 2011, and the floodgate is scheduled to begin in 2013.
- ✓ Reach H – Segment III: This project consists of a 2.8-mile levee segment below Bush Canal in the Chauvin area. This portion will provide protection to the community of Chauvin and the Lake Boudreaux area. This project was complete in May 2011.
- ✓ Reach H – Segment II: This project consists of a 3.35-mile levee segment connecting to Reach H – Segment III at the Placid Canal Floodgate south to just below the storage tanks in Lower Chauvin. Construction started early 2010 and should be completed by November 2011.
- ✓ Bush Canal Floodgate: This 56' wide barge auxiliary structure is nestled between Reaches I and H3 in Bush Canal where it intersects Bayou Terrebonne. This project is in the construction phase and includes both the barge structure along with the associated floodwalls. The substantial completion date was August 2011.
- ✓ Placid Canal Floodgate: This 30' wide barge auxiliary structure connects Reaches H2 and H3 where Placid Canal meets Bayou Petit Caillou. This project is also in the construction phase with an estimated completion date of December 2011. Although this project is still in the construction phase, this floodgate is already providing protection for many citizens.
- ✓ System Wide Relocations: The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This act will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.
- ✓ Non-Capital Expenditures: Other portions of the Morganza to the Gulf Project include Project Management Services, Rights of Way/Rights of Entry, and Geotechnical Investigations as they relate to the overall project.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

2012 GOALS AND OBJECTIVES

- To increase the awareness of the extent of protection this project will provide.
- To keep the public aware of the progress as the project moves forward.
- To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program.
- To continue design and construction of this critical project.

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2011-2012

CAPITAL PROJECTS

Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 1

This project consists of a 2.8-mile levee segment, connecting to existing TPCG (Terrebonne Parish Consolidated Government) Drainage Levees in the Point Aux Chenes area. It was initially constructed to a +8 foot elevation providing interim protection to the communities of lower Terrebonne. The initial phase of this project was completed in April, 2008; however, due to some work performed after Hurricane Gustav, it is now at a +11 foot elevation. Note: The COE credit 99% of the construction eligible.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 18,854,792
11-12	
12-13	-
13-14	-
Total Project Cost	<u>\$ 18,854,792</u>

Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 2

This project consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the northern end of Levee Reach J – Segment I on Bayou Pointe-aux-Chenes. This levee, as part of the Morganza to the Gulf Hurricane Protection System will provide protection to the communities of Montegut and lower Terrebonne. It is currently being improved along the Montegut Marsh Management Levee.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 984,032
10-11	3,416,981
11-12	3,192,733
12-13	-
Total Project Cost	<u>\$ 7,593,746</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2011-2012

Bayou Point-aux-Chenes Floodgate and Tie-In Levee

This project is a 56' sector gate and other associated improvements near the intersection of Bayou Point Aux Chenes and the Cut Off Canal and will ultimately provide protection to the communities of Pointe-Aux-Chenes, Montegut and lower Terrebonne and Lafourche. Construction of this structure will provide a closed system of protection to the lower Point-aux-Chenes area. The levee work began in early 2011 in two separate contracts for the Terrebonne and Lafourche sides of the tie-in levee. The floodgate is currently in the design phase.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,013,468
10-11	475,000
11-12	65,000
12-13	-
Total Project Cost	<u>\$ 1,553,468</u>

Reach H – Segment 3 (2.8 miles)

This project consists of a 2.8 mile levee segment below Bush Canal in the Chauvin area. It is initially being constructed to a +10 foot elevation providing interim protection to the community of Chauvin and the Lake Boudreaux area. This project was complete in May 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 6,306,512
10-11	1,500,000
11-12	
12-13	-
Total Project Cost	<u>\$ 7,806,512</u>

Reach H – Segment 2 (3.35 miles)

This project consists of a 3.35-mile levee segment connecting to Reach H – Segment III at the Placid Canal Floodgate south to just below the storage tanks in Lower Chauvin. Construction started early 2010 and should be completed in November 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 7,042,345
10-11	4,500,000
11-12	-
12-13	-
Total Project Cost	<u>\$ 11,542,345</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2011-2012

Bush Canal Floodgate

This 56' wide barge auxiliary structure is nestled between Reaches I and H3 in Bush Canal where it intersects Bayou Terrebonne. This project is in the construction phase and includes both the barge structure along with the associated floodwalls. The project was completed August 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,850,399
10-11	7,551,763
11-12	7,420,000
12-13	-
Total Project Cost	<u>\$ 16,822,162</u>

Placid Canal Floodgate

This structure will be built in Placid Canal between Levee Reaches H-3 and H-2, along Bayou Little Caillou. This structure will be a 30' floodgate, and will provide protection to the communities of Chauvin and Dulac. This structure will be complete December 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	5,363,136
10-11	4,200,000
11-12	-
12-13	-
Total Project Cost	<u>\$ 9,563,136</u>

Reach J – Segment III

This levee reach is approximately 1 mile in length, beginning at Island Road, and ending at the end of Highway 665 in Pointe-aux-Chenes. It will provide protection to the community of Pointe-aux-Chenes. This existing levee will be improved in 2012 and includes some terracing mitigation and a ramp at Island Road connecting to Reach J-1 Levee. The final levee improvement is expected to be completed in 2013-2014.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	814,025
10-11	847,500
11-12	-
12-13	-
Total Project Cost	<u>\$ 1,661,525</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2011-2012

System Wide Relocations

The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This effort will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.

Fiscal Year	Project Funding
Prior Years Actual	\$ 12,285
10-11	3,000,000
11-12	3,000,000
12-13	2,350,000
Total Project Cost	<u>\$ 8,362,285</u>

Legal Expenditures-MTG

Fiscal Year	Project Funding
Prior Years Actual	192,686
10-11	\$ 20,000
11-12	\$ 20,000
12-13	\$ 20,000
13-14	\$ 20,000
14-15	\$ 20,000
Total Project Cost	<u>\$ 292,686</u>

Morganza Project Management

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

Fiscal Year	Project Funding
Prior Years Actual	\$ 1,695,000
10-11	500,000
11-12	500,000
12-13	500,000
13-14	500,000
14-15	500,000
Total Project Cost	<u>\$ 4,195,000</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2011-2012

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manger will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

System Wide Geotechnical Investigations

The TLCD will begin a geotechnical investigation program to support design of various project features. This effort will involve soil borings along the project alignment.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 858,193
10-11	\$ -
11-12	\$ -
12-13	\$ -
Total Project Cost	<u>\$ 858,193</u>

System Wide Right of Way/Right of Entry (ROW/ROE)

The TLCD must provide all rights of way and rights of entry for the project. This effort will include identifying affected landowners and negotiating the necessary land rights for project design and construction.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	920,167
11-12	\$ 500,000
12-13	\$ 500,000
13-14	\$ -
14-15	\$ -
Total Project Cost	<u>\$ 1,920,167</u>

Reach H-2 & H-3 Mitigation

This project consists of mitigation for the wetland impacts of Reaches H-2 and H-3. This project will consist of over 200 acres of marsh creation with the TLCD constructing the containment dikes using in house equipment.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	23,339
10-11	390,808
11-12	6,300,000
12-13	-
Total Project Cost	<u>\$ 6,714,147</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2011-2012

Reach E Levee

This reach is approximately 4 miles long, and parallels Falgout Canal from Bayou Dularge to the Houma Navigational Canal. The levee would be just South of the parish road and will be primarily funded by Federal CDBG Disaster Funds. TLCD will be executing a sub-recipient agreement with TPCG to act as an agent in building the first lift to a +9 elevation. Two environmental water control structures are within the alignment and will be built directly by TPCG and funded by local and state CIAP funds totaling \$6.3 Million, and therefore, not included in the figures below. The water control structures will consist of multiple concrete box culverts. These structures will be used to manage water flow during average tidal conditions.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	504,617
11-12	377,000
12-13	600,000
13-14	8,218,383
14-15	3,750,000
Total Project Cost	<u>\$ 13,450,000</u>

Reach E Mitigation

This project consists of mitigation for the wetland impacts of Reach E South of Falgout Canal Road. The plans involve creating acres of marsh on the south side of Falgout Canal Road between the Houma Navigation Canal and the Lower Dularge Levee.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
11-12	-
12-13	-
13-14	1,625,000
14-15	1,625,000
Total Project Cost	<u>\$ 3,250,000</u>

Reach F

This reach is approximately 3.5 miles long, and will parallel the Houma Navigation Canal south from Falgout Canal Road to Bayou Grand Caillou, and then from Bayou Grand Caillou to the Houma Navigational Canal structure site. It will be built to an elevation of +10.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	1,720,678
11-12	7,608,000
12-13	15,804,650
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 25,133,328</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2011-2012

Reach F Mitigation

This project consists of mitigation for the wetland impacts of Reach F. The proposed plans include marsh creation in the vicinity of Sweet Water Pond. The \$6 million funding below has already been set aside for this project.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
11-12	3,000,000
12-13	3,000,000
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 6,000,000</u>

HNC Structure

The Houma Navigation Canal runs north and south to the Gulf of Mexico. The HNC Structure Complex is located approximately eighteen (18) miles south of Houma, LA. The project's goal is to control the storm surge and resulting crest in the Houma Navigation Canal in concert with the levees on both sides, thereby minimizing storm induced flooding in Terrebonne Parish. The HNC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 300' on either side to the canal banks. The clear opening width of the structure is 250' based on the navigational requirements of traffic in the HNC with a sill elevation of -24.0'. During normal HNC water levels, the gate will be open allowing canal traffic and water flow to pass through the opening. At the threat of impending weather, the Swing Barge Gate will be dewatered to a floating condition, winched into position across the HNC, and ballasted into position in the receiving structure, thereby providing the closure required for Storm Surge Protection. The project began construction in August 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	4,513,690
11-12	37,554,683
12-13	9,415,598
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 51,483,971</u>

Bayou Grand Caillou Structure

The Bayou Grand Caillou Canal runs southwest from the Houma Navigation Canal (HNC) to the Gulf of Mexico. The Bayou Grand Caillou Structure Complex (BGC) is located approximately seventeen (17) miles south of Houma, LA, west of the HNC. The project's goal is to control the storm surge and resulting crest from the west in Bayou Grand Caillou Canal, thereby minimizing storm induced flooding in Terrebonne Parish. The BGC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 225' on either side to the canal banks. The clear opening width of the structure is 200' based on the navigational and flow requirements of the Bayou Grand Caillou Canal, with a sill elevation of -12.0'. During normal Bayou Grand Caillou Canal water levels, the gate will be open allowing canal traffic and water flow to pass through the opening. At the threat of impending weather, the Swing Barge Gate will be dewatered to a floating condition, winched into position across the Bayou Grand Caillou Canal, and ballasted into position in the receiving structure, thereby providing the closure required for Storm Surge Protection.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	1,689,946
11-12	18,944,639
12-13	4,938,489
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 25,573,074</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terbonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2011-2012

Reach G & H-1

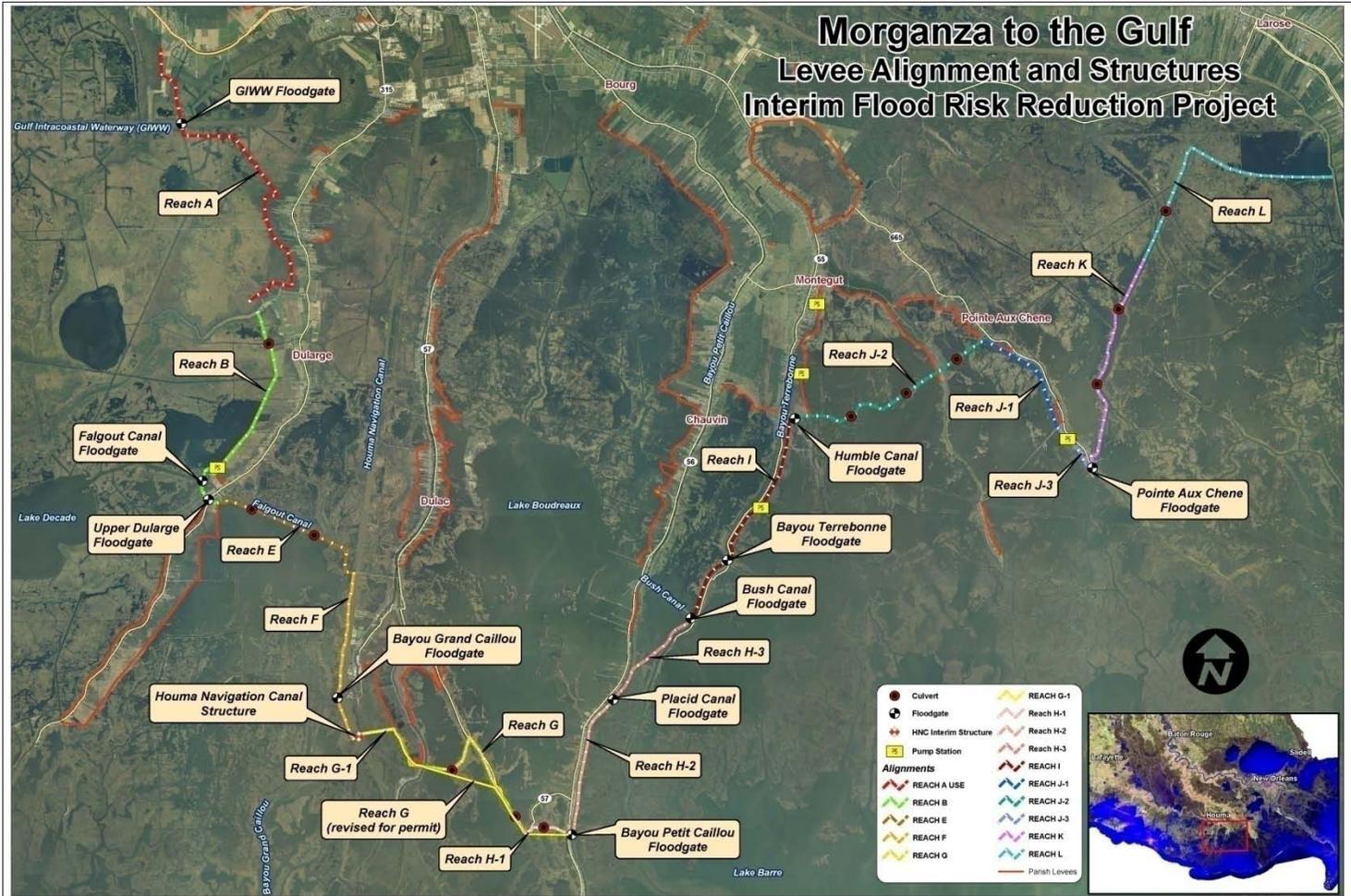
This reach is approximately 4 miles long, and proceeds east ward from the Houma Navigation Canal Structure site. This levee generally proceeds east until it intersects with La Hwy. 57. It follows this highway for a short distance before terminating at levee reach H1. The initial lift will be built to an elevation of +10 and included mitigation.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	1,360,064
11-12	4,760,540
12-13	-
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 6,120,604</u>



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
 Morganza to the Gulf Hurricane Protection Project
 ¼ Cents Sales Tax Budget Request
 Fiscal Year 2011-2012



Source: Army Corps of Engineers

In Terrebonne Parish,

- Land was lost from 1956-78 at a rate of .79% per year.
- From 1978-90, the rate increased to 1.2%.
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them.

Terrebonne Parish Consolidated Government

Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
 (modified accrual basis of accounting)

<u>Year</u>	<u>Ad Valorem Taxes</u>	<u>Sales & Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2003	\$ 18,133,823	\$ 26,730,777	\$ 72,768	\$ 914,507	\$ 45,851,875
2004	18,984,710	27,810,468	26,153	917,556	47,738,887
2005	20,695,015	32,814,484	15,812	826,037	54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060 (2)	41,499,111	21,674	1,058,015	62,180,860
2009	22,908,925 (2) (3)	37,154,791	21,679	1,164,084	61,249,479
2010	23,927,959 (2) (3)	36,442,007	19,267	1,144,872	61,534,105
2011	24,176,247 (2) (3)	35,055,000	14,852	1,215,000	60,461,099
2012	23,912,895 (2) (3)	33,500,000	16,106	1,215,000	58,644,001

(1) Includes all governmental fund types.

(2) In 2008, the Solid Waste Fund became an Enterprise Fund, therefore no longer included with Governmental Activities.

(3) In 2009, Fire District #8 was reclassified as an independent Fire District, with a separate governing board required to submit a separate audited financial report.

Source: Comprehensive Annual Financial Audit Report

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>
Revenues				
Taxes	\$ 45,851,875	\$ 47,738,887	\$ 54,351,348	\$ 62,115,644
Licenses and permits	1,905,475	1,847,839	2,394,934	2,868,680
Intergovernmental	25,631,906	25,525,592	28,467,650	26,800,083
Charges for services	5,218,347	6,304,562	7,714,430	8,634,291
Fines and forfeitures	3,328,302	3,501,788	3,276,891	3,457,721
Miscellaneous	2,615,054	4,430,799	4,789,150	6,712,241
Total revenues	84,550,959	89,349,467	100,994,403	110,588,660
Expenditures				
General government	13,047,512	12,756,811	12,439,419	12,233,732
Public safety	18,145,374	17,096,661	16,821,474	26,143,655
Streets and drainage	16,880,783	13,503,819	14,201,978	12,711,612
Sanitation	11,398,843	10,082,888	10,707,384	11,564,489
Health and welfare	9,352,043	14,579,845	11,338,706	8,567,698
Culture and recreation	2,543,813	2,261,792	1,765,965	1,855,013
Education	29,422	31,059	45,288	43,976
Urban redevelopment and housing	932,669	621,754	390,847	451,530
Economic development and assistance	2,952,985	2,445,259	2,321,860	2,619,770
Conservation and development	63,352	73,997	139,526	171,999
Debt service				
Principal	3,053,142	3,439,535	3,425,600	3,898,715
Interest	1,912,740	1,759,243	1,694,964	1,971,448
Other charges	511,293		109,136	
Capital outlay	13,648,422	7,081,799	9,153,434	10,487,140
Intergovernmental	608,946	67,896	256,163	477,531
Total expenditures	95,081,339	85,802,358	84,811,744	93,198,308
Excess of revenues over (under) expenditures	(10,530,380)	3,547,109	16,182,659	17,390,352

(1) The Sanitation Maintenance Fund was converted to a proprietary fund on January 1, 2008.

2007	2008	2009	2010	2011	2012
\$ 64,340,747	\$ 62,180,860	\$ 61,249,479	\$ 61,112,563	\$ 60,461,099	\$ 58,644,001
3,510,782	3,856,514	4,030,512	3,130,921	3,516,041	3,392,936
29,376,873	39,186,039	34,689,917	44,495,929	256,768,436	21,629,201
9,420,803	1,503,172	1,174,373	1,809,699	2,234,053	922,750
3,715,776	4,427,672	4,584,932	4,702,430	4,570,448	4,638,800
8,249,250	5,076,662	2,980,867	1,983,300	1,090,081	650,170
118,614,231	116,230,919	108,710,080	117,234,842	328,640,158	89,877,858
14,327,778	17,036,261	18,306,618	19,599,386	27,785,656	22,756,312
22,109,524	22,142,841	27,420,652	36,840,410	29,214,865	25,613,696
16,314,758	18,429,618	33,426,296	25,379,209	85,429,255	20,865,673
11,452,522		(1)	(1)	(1)	(1)
11,474,738	12,377,204	14,568,584	16,490,392	96,530,066	7,038,050
1,938,704	2,195,646	2,132,702	2,086,297	3,347,071	2,931,626
47,304	45,228	67,855	70,012	80,100	118,600
755,219	1,236,935	4,103,705	4,634,564	1,076,702	440,729
2,599,703	2,783,286	2,434,889	3,202,721	35,590,409	2,150,418
193,440	213,394	462,176	1,208,521	60,669,335	1,732,407
4,155,746	3,109,170	3,387,760	3,200,000	3,550,000	4,705,000
1,903,176	2,030,191	2,616,716	2,402,696	3,557,714	4,767,603
62,153	123,611	88,491		793,766	641,864
15,431,837	22,734,404	21,811,944	26,598,925	128,124,146	5,595,000
123,958	132,813	285,682	209,027		
102,890,560	104,590,602	131,114,070	141,922,160	475,749,085	99,356,978
15,723,671	11,640,317	(22,403,990)	(24,687,318)	(147,108,927)	(9,479,120)

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	2003	2004	2005	2006
Other financing sources (uses)				
Transfers in	20,930,710	25,087,767	23,051,448	33,758,703
Transfers out	(21,053,460)	(20,779,429)	(22,036,785)	(32,185,891)
Public improvement bond proceeds			7,495,000	
Premium on public improvement debt			31,169	
General obligation bonds proceeds			5,000,000	
Refunding bonds issued	7,045,000		4,425,000	
Payment to refunded bond escrow agent	(6,847,057)		(4,410,300)	
Premium on refunding debt			39,604	
Certificate of indebtedness				
Capital leases	415,915			
Proceeds of bonds and other debt issued				
Proceeds of capital asset dispositions	136,024	61,005	47,118	424,716
Total other financing sources (uses)	627,132	4,369,343	13,642,254	1,997,528
Net change in fund balances	(9,903,248)	7,916,452	29,824,913	19,387,880
Debt service as a percentage of noncapital expenditures	6.73%	6.60%	6.91%	7.10%

**Terrebonne Parish Consolidated Government
General Governmental Tax Revenues By Source
Last Ten Fiscal Years
(modified accrual basis of accounting)
(Unaudited)**

Fiscal Year	Ad Valorem Tax	Sales & Use Tax	Special Assessment Tax	Other Tax	Total
2003	\$ 18,133,823	\$ 26,730,777	\$ 72,768	\$ 914,507	\$ 45,851,875
2004	18,984,710	27,810,468	26,153	917,556	47,738,887
2005	20,695,015	32,814,484	15,812	826,037	54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060 (1)	41,499,111	21,674	1,058,015	62,180,860
2009	22,908,925 (1) (2)	37,154,791	21,679	1,164,084	61,249,479
2010	23,927,959 (1) (2)	36,442,007	19,267	1,144,872	61,534,105
2011	24,176,247 (1) (2)	35,055,000	14,852	1,215,000	60,461,099
2012	23,912,895 (1) (2)	33,500,000	16,106	1,215,000	58,644,001

(1) In 2008, the Solid Waste Fund became an Enterprise Fund, therefore no longer included with Governmental Activities.

(2) In 2009, Fire District #8 was reclassified as an independent Fire District, with a separate governing board required to submit a separate audited financial report.

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
40,357,319	42,574,107	34,285,166	33,548,751	92,781,702	27,521,394
(38,683,142)	(44,022,280)	(32,538,372)	(32,171,848)	(90,125,743)	(25,558,967)
10,000,000	14,825,000			60,765,000	
1,889					
		11,850,000			
		(12,738,594)			
		368,167			
<u>62,749</u>	<u>912,083</u>	<u>513,311</u>	<u>171,551</u>		
<u>11,738,815</u>	<u>14,288,910</u>	<u>1,739,678</u>	<u>1,548,454</u>	<u>63,420,959</u>	<u>1,962,427</u>
27,462,486	25,929,227	(20,664,312)	(23,138,864)	(83,687,968)	(7,516,693)
7.00%	6.43%	5.57%	4.86%	2.27%	10.79%

Terrebonne Parish Consolidated Government

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2002	\$298,585,330	\$186,593,035	\$56,226,580	\$141,038,005	\$400,366,940	\$355.05	\$4,454,713,187	12.15%
2003	313,298,500	201,663,830	56,112,850	145,170,545	425,904,635	335.67	4,701,861,933	12.15%
2004	346,024,525	209,696,065	57,936,060	151,796,400	461,860,250	343.33	5,089,963,257	12.06%
2005	371,393,000	214,347,515	60,923,080	157,674,555	488,989,040	348.68	5,386,605,753	12.01%
2006	391,537,350	231,454,460	70,612,100	160,970,875	532,633,035	365.85	5,740,851,633	12.08%
2007	407,402,445	278,501,270	75,482,880	164,226,815	597,159,780	375.46	6,232,631,103	12.22%
2008	456,080,830	346,767,160	75,970,020	169,519,980	709,298,030	386.42	7,176,469,447	12.25%
2009	468,174,820	347,423,675	77,809,310	171,242,510	722,165,295	399.97	7,309,143,273	12.22%
2010	479,017,105	351,953,280	83,714,000	172,892,410	741,791,975	404.98	7,471,382,250	12.24%
2011	507,468,020	351,744,320	86,500,310	175,348,725	770,363,925	406.94	7,765,643,573	12.18%

***Actual Valuation (Market Value) as computed to Assessed Valuation**

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The overall assessed value is estimated to be 15% of actual market value.

**** Exempt Properties Not Included**

Does not include exempt assessed valuations as follows:

	2011	2010	2009	2008
(a) Real Estate and Improvements (Under 10 Year Exemption)	\$309,232,377	\$241,824,081	\$204,263,485	\$139,832,520
(b) Exempt Real Estate and Improvements	61,000,290	53,304,750	50,964,560	50,285,845
Total Exempt Properties	\$370,232,667	\$295,128,831	\$255,228,045	\$190,118,365

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terrebonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2003	\$318.71	\$16.96	\$335.67	\$9.27	\$14.43	\$359.37
2004	329.25	14.08	343.33	9.27	14.43	367.03
2005	336.47	12.21	348.68	9.04	14.43	372.15
2006	347.72	18.13	365.85	9.27	14.43	389.55
2007	359.98	15.48	375.46	9.27	14.43	399.16
2008	361.24	25.18	386.42	8.83	14.43	409.68
2009	370.04	29.93	399.97	8.83	14.43	423.23
2010	376.15	28.83	404.98	9.27	14.43	428.68
2011	378.11	28.83	406.94	9.27	12.47	428.68
2012	370.45	41.36	411.81	9.27	12.97	434.05

Terrebonne Parish Consolidated Government

**Principal Property Taxpayers
Current Year and Nine Years Ago**

Taxpayer	2011*			2002		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Hilcorp Energy Co.	\$ 41,523,085	1	5.39%			
Petroleum Helicopters, Inc.	24,830,580	2	3.22%			
Shell Pipeline Co.	21,124,650	3	2.74%			
Entergy LA., Inc.	14,090,220	4	1.83%	\$6,974,990	6	1.29%
Bell South	12,362,805	5	1.60%	10,760,790	2	1.99%
Apache Corporation	12,254,185	6	1.59%			
Tennessee Gas Pipeline Co.	11,493,150	7	1.49%			
South La Electric Coop. Assoc.	9,368,060	8	1.22%			
Hercules Drilling Company	8,735,000	9	1.13%			
S C F Marine, Inc	8,650,990	10	1.12%			
Texaco, Inc.				16,675,840	1	3.08%
Tenneco Gas Pipeline Co.				7,451,490	3	1.38%
Transcontinental Gas Pipeline				7,385,690	4	1.36%
Equilon Pipeline Co.				7,062,320	5	1.30%
Poseidon Oil Pipeline Co.				6,478,465	7	1.20%
Helis, William G. (Estate)				5,336,000	8	0.99%
Ship Shoal I & II Systems				4,860,730	9	0.90%
Helis, William G. (Estate)				4,843,640	10	0.89%
Totals	\$ 164,432,725		21.33%	\$ 77,829,955		14.38%

* Latest Available

Source: Terrebonne Parish Assessor's Office.

Terrebonne Parish Consolidated Government

**Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Collection Year Ended December 31	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2002	2003	\$ 18,181,341	\$18,026,402	99.15%	\$188,040	\$ 18,214,442	100.18%
2003	2004	19,028,881	18,825,426	98.93%	6,662	18,832,088	98.97%
2004	2005	20,640,576	20,142,485	97.59%	25,728	20,168,213	97.71%
2005	2006	21,484,806	21,131,299	98.35%	390,100	21,521,399	100.17%
2006	2007	23,497,310	23,306,987	99.19%	(51,085) (1)	23,255,902	98.97%
2007	2008	26,267,972	25,866,447	98.47%	(967) (1)	25,865,480	98.47%
2008	2009	30,968,284	30,638,369	98.93%	157,120	30,795,489	99.44%
2009	2010	31,460,565 (2)	30,955,826	98.40%	24,850	30,980,676	98.47%
2010	2011	32,286,597 (2)	31,834,584	98.60%	25,995	31,860,579	98.68% (3)
2011	2012	32,946,727					

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

(1) The collection in 2006 and 2007 include significant taxes paid in protest that were upheld and refunded during the period.

(2) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.

(3) Estimated based on balances as of December, 2011.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Demographic and Economic Statistics
Last Ten Fiscal Years**

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2002	105,935 (2)	\$ 2,440,318,660	\$ 23,036	33.0 (4)	19,274	3.90%
2003	106,823 (6)	2,547,835,373	23,851	33.0 (4)	18,914	3.80%
2004	107,127 (6)	2,640,252,042	24,646	33.0 (7)	18,792	4.10%
2005	107,146 (6)	2,648,541,974	24,719	33.0 (7)	18,553	6.60%
2006	108,938 (6)	3,360,519,424	30,848	34.2 (5)	18,237	3.30%
2007	108,424 (5)	3,767,083,456	34,744	34.7 (5)	17,935	2.60%
2008	108,576 (5)	4,141,305,792	38,142	34.2 (5)	17,635	3.60%
2009	109,291 (5)	4,267,704,259	39,049	34.9 (5)	18,921	5.50%
2010	111,860 (5)	4,368,021,140	39,049 *	34.4 (5)	18,850	5.30%
2011	111,860 (5)	4,368,021,140	39,049 *	34.4 (5)	18,747	4.30%

Sources:

n/a - Not available

* Latest available 2009

(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor statistics

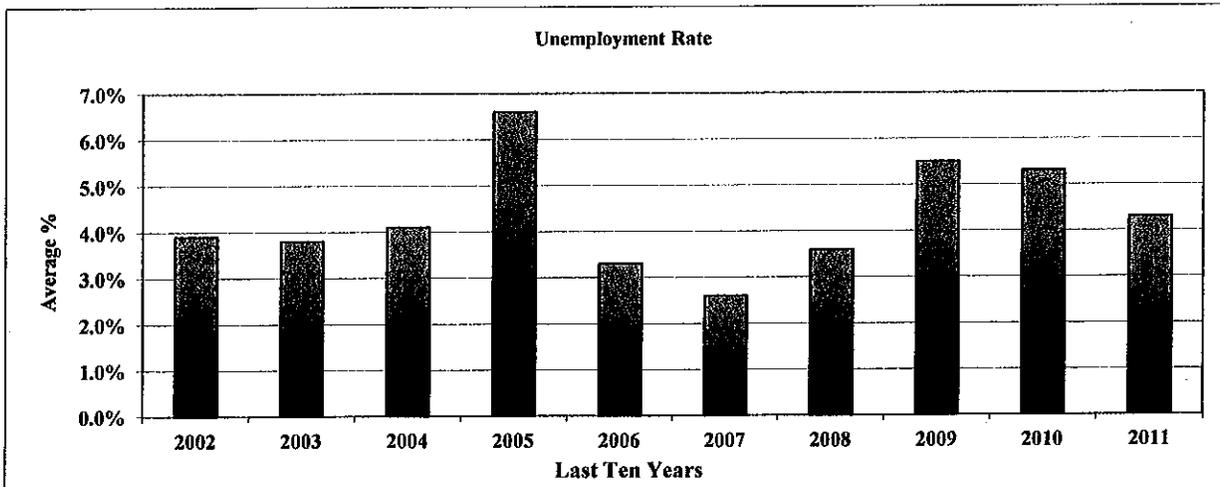
(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) Population Estimates Program, Population Division, U.S. Census Bureau

(5) U. S. Census Bureau

(6) Louisiana Tech University in Ruston, Research Division, College of Administration and Business

(7) Wikipedia



Terrebonne Parish Consolidated Government

**Principal Employers
Current Year and Nine Years Ago**

Employer	2011*			2002		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Terrebonne Parish School Board	2,690	1	4.98%	2,437	1	4.93%
Terrebonne General Medical Center	1,285	2	2.38%	1,212	2	2.45%
Gulf Island Fabrication	1,100	3	2.04%	500	9	1.01%
Diocese of Houma-Thibodaux	1,100	4	2.04%	800	5	1.62%
Wal-Mart	980	5	1.81%	620	8	1.26%
Leonard J. Chabert Medical Center	977	6	1.81%	1,150	3	2.33%
Terrebonne Parish Consolidated Government	815	7	1.51%	1,002	4	2.03%
Rouse's Supermarket	730	8	1.35%	-	-	-
North American Fabricators	550	9	1.02%	-	-	-
Halliburton Services	395	10	0.73%	649	7	1.31%
Pride Offshore	-	-	-	650	6	1.32%
Saia Freight Line, Inc.	-	-	-	330	10	0.67%
Total	10,622		19.67%	9,350		18.93%

* Latest Available 2009

Source: Louisiana Department of Labor

Terrebonne Parish Consolidated Government

**Full-time Equivalent Parish Government Employees by Function
Last Ten Fiscal Years**

Function	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
General fund	127	111	88	90	87	106	111	116	114	112
Public safety										
Police	90	95	95	99	96	96	106	106	95	100
Fire	69	63	62	67	65	65	70	71	70	69
Grants	84	111	91	81	72	69	83	85	83	81
Road and Bridge	83	69	64	60	64	65	68	67	66	66
Drainage	97	81	72	79	73	77	82	85	81	83
Sanitation	22	19	18	16	19	10	9	14	14	14
Culture & Recreation	52	45	42	36	42	46	46	39	38	56
Sewer	37	35	35	31	31	35	38	38	39	37
Utility Maintenance & Operation	59	52	43	42	42	39	43	39	42	41
Civic Center	20	14	17	18	18	25	27	22	23	23
Internal Service Funds	62	51	53	51	54	52	54	50	50	50
Port Commission	3	3	3	4	4	4	1	0	0	0
Other Governmental Funds	72	71	75	79	80	73	74	71	71	71
Total	877	820	758	753	747	762	812	803	786	803

Terrebonne Parish Consolidated Government

Capital Asset Statistics by Function
December 31, 2011

Function	2006	2007	2008	2009	2010	2011
Public safety						
Police:						
Stations	1	1	1	1	1	1
Patrol units	75	78	79	98	94	89
Fire stations	5	5	5	5	5	5
Roads & Bridges						
Streets-concrete (miles)	300	315	318	321	327	328
Streets-asphalt (miles)	200	185	185	202	186	185
Streetlights	3,680	3,724	3,771	3,772	3,791	3,801
Traffic signals	19	18	20	25	12	20
Caution lights	73	72	73	104	112	76
Bridges	79	79	79	79	80	81
Drainage						
Forced drainage stations	69	66	71	71	71	71
Forced drainage pumps	157	160	164	164	164	172
Culture and recreation						
Parks	19	19	19	19	19	18
Utilities						
Electric:						
Number of distribution stations	11	9	9	9	9	9
Circuit miles above ground	289	289	297	323	298	298
Circuit miles underground	198	202	226	210	220	220
Gas:						
Number of miles of distribution mains	416	422	422	422	423	423
Number of gas delivery stations	5	14	14	14	11	11
Number of pressure regulator stations	17	16	16	16	10	10
Sewer						
Sanitary sewers (miles)	258	259	260	260	261	263
Force main transport lines (miles)	120	120	121	121	121	122
Pumping stations	156	158	160	161	162	162
Manholes	5,650	5,714	5,800	5,850	5,900	5,950
Maximum daily treatment capacity (thousands of gallons)	24,500	24,500	24,470	24,470	24,470	24,470

n/a - not available

Sources: Various government departments

Terrebonne Parish Consolidated Government

**Operating Indicators by Function
December 31, 2011**

Function	2002	2003	2004	2005
Police				
Physical arrests	2,228	2,123	1,839	1,735
Parking violations	217	n/a	n/a	n/a
Traffic violations	n/a	n/a	n/a	n/a
Complaints dispatched	29,827	29,619	30,523	31,576
Fire				
Number of calls answered	748	642	769	676
Inspections	376	319	223	279
Roads & Bridges				
Street resurfacing (square yards)	n/a	n/a	n/a	n/a
Potholes repaired	n/a	n/a	n/a	n/a
Number of signs repaired/installed	n/a	n/a	n/a	n/a
Number of street name signs replaced	n/a	n/a	n/a	n/a
Drainage				
Number of culverts installed	n/a	n/a	n/a	n/a
Sanitation				
Refuse collected (tons/year)	n/a	n/a	n/a	n/a
Animal Shelter				
Number of impounded animals	n/a	n/a	n/a	n/a
Number of adoptions	n/a	n/a	n/a	n/a
Utilities				
Electric:				
Purchase of power	275,949,806	291,942,000	266,225,600	314,108,300
Yearly net generation (kwh)	73,303,494	79,724,543	88,073,114	52,785,039
Gas:				
Purchase of gas (mcf)	1,012,245,000	985,594,000	930,451,000	928,738,000
Sewer				
Average daily sewage treatment (thousands of gallons)	n/a	n/a	n/a	n/a
Civic Center				
Event attendance	220,990	200,000	168,615	126,277
Event days	196	200	207	155

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

2006	2007	2008	2009	2010	2011
1,589	1,863	1,986	1,834	2,089	1,155
239	277	632	544	1,384	883
3,576	3,805	4,315	3,387	3,910	3,475
31,848	32,837	33,038	30,939	31,460	28,213
669	686	897	696	1,373	1,852
261	735	404	392	611	817
8,000	8,000	10,200	12,000	64,243	19,250
200	200	300	750	176	27
1,200	1,500	11,000	14,000	13,050	64
1,200	1,400	1,600	2,000	1,900	373
302	154	165	111	96	56
138,000	157,983	149,337	135,963	122,182	121,445
6,348	7,259	7,115	7,806	7,499	6,920
856	418	458	457	384	311
322,061,300	355,496,100	323,953,000	347,495,200	380,299,200	379,300,800
38,731,833	11,101,417	33,879,389	32,502,312	7,504,982	25,891,563
868,532,000	908,612,000	938,055,000	946,882,000	1,048,050,000	980,541,000
10,250	10,077	9,859	10,769	9,980	8,692
163,991	138,298	142,654	130,723	120,347	124,168
190	272	279	222	218	162

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2011**

Company	Type of Insurance	Amount	Expiration Date
Midwest Employers Casualty	Workers' Compensation Deductible: \$500,000	\$ 25,000,000 1,000,000 (employer's liability)	4-1-12
Willis of Louisiana	General Liability Deductible: \$500,000	6,000,000	4-1-12
Associated Electric and Gas Insurance Services, Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	10,000,000	4-1-12
Willis of Louisiana	Excess Auto Liability Deductible: \$500,000	6,000,000	4-1-12
Willis of Louisiana	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	6,000,000	4-1-12
Steadfast Insurance Company	Pollution Liability Deductible: \$250,000	5,000,000	4-1-12
Travelers Property Casualty Company of America	Boiler and Machinery Policy Deductible (Power Plant): \$150,000 Deductible (Water Treatment & Pumping): \$25,000 Deductible (All Other Locations): \$5,000	50,000,000	3-1-12
Underwriters @ Lloyd's of London	* Commercial Property Primary (60% of \$25,000,000)	15,000,000	3-1-12
Allied World Assurance Company	* Commercial Property Primary (20% of \$25,000,000)	2,500,000	3-1-12
Landmark American Insurance Company	* Commercial Property Primary (20% of \$25,000,000) Excess of \$25,000,000	5,000,000	3-1-12
Lexington Insurance Company	* Commercial Property Primary (20% of \$25,000,000) Excess of \$25,000,000	2,500,000	3-1-12
Landmark American Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-12
Alterra Excess and Surplus Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-12
Arch Specialty Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-12

Terrebonne Parish Consolidated Government

Schedule of Insurance in Force - Utilities Fund
December 31, 2011

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Aspen Specialty Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-12
Liberty Surplus Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-12
Arch Specialty Insurance Company	* Commercial Property Part of \$15,000,000 Excess of \$15,000,000	5,000,000	3-1-12
Aspen Specialty Insurance Company	* Commercial Property Part of \$15,000,000 Excess of \$15,000,000	5,000,000	3-1-12
Alterra Excess and Surplus Insurance Company	* Commercial Property Part of \$15,000,000 Excess of \$15,000,000	5,000,000	3-1-12
Fidelity National Property and Casualty	Flood Insurance (Ashland Jail)	500,000	4-8-12
Fidelity National Property and Casualty	Flood Insurance (Juvenile Detention Center)	500,000	4-22-12
Fidelity National Property and Casualty	Flood Insurance (Grand Caillou Library)	500,000	8-26-12
Hartford Insurance Company	Flood Insurance (614 Woodside Drive)	200,000	2-20-12

* Three percent (3 %) of the value at the time of loss of each separate building with respect to named storm losses only.

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
101	Administrative Technician I	Annual	\$16,609	\$21,177	\$25,876	56%
	Facilities Maintenance Assistant	Monthly	\$1,384	\$1,765	\$2,156	
	Fleet Attendant	Hourly	\$7.99	\$10.18	\$12.44	
	Food Service Technician					
	Groundsman					
102	Administrative Technician II	Annual	\$18,104	\$23,083	\$28,205	56%
	Bridge Tender	Monthly	\$1,509	\$1,924	\$2,350	
	Bus Driver-Headstart	Hourly	\$8.70	\$11.10	\$13.56	
	Conversion Custodian					
	Drafter					
	Animal Shelter Attendant					
	Scale Operator					
	Sign Technician					
103	Animal Shelter Attendant Supervisor	Annual	\$19,733	\$25,160	\$30,744	56%
	Assistant Teacher	Monthly	\$1,644	\$2,097	\$2,562	
	Cultural Resources Associate	Hourly	\$9.49	\$12.10	\$14.78	
	Field Technician I					
	Food & Beverage Assistant Meter Reader					
104	Admin Coordinator I	Annual	\$21,509	\$27,424	\$33,511	56%
	Bus Operator	Monthly	\$1,792	\$2,285	\$2,793	
	Caseworker	Hourly	\$10.34	\$13.18	\$16.11	
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate					
105	Accounting Specialist I	Annual	\$23,445	\$29,893	\$36,527	56%
	Animal Control Officer	Monthly	\$1,954	\$2,491	\$3,044	
	Culvert Inspector	Hourly	\$11.27	\$14.37	\$17.56	
	Cruelty Investigator					
	Dispatcher					
	GIS System Planner					
	Mechanic I					
	Pump Attendant					
	Waste Water Treatment Plant Operator					
	Senior Bus Operator					
	Senior Sign Technician					
106	Acctg. Specialist II	Annual	\$25,790	\$32,882	\$40,179	56%
	Admin Coordinator II	Monthly	\$2,149	\$2,740	\$3,348	
	Animal Control Supervisor	Hourly	\$12.40	\$15.81	\$19.32	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II					
	Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT

Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Line Maint. Operator - Gas Line Maint. Operator - Pollution Control Mechanic II Meter Serv. Technician Senior Customer Service Representative Stationary Equipment Mechanic Tax Acctg. Specialist II Welder					
107	Crew Leader E.M.T. (Juvenile & Adult) Engineering Technician Equipment Operator III Executive Secretary GIS and Records Coordinator Housing Rehabilitation Technician Minute Clerk Procurement Specialist II Pump Station Operator Pump Station Technician R & B Mechanic WWTP Mechanic	Annual Monthly Hourly	\$28,369 \$2,364 \$13.64	\$36,170 \$3,014 \$17.39	\$44,197 \$3,683 \$21.25	56%
108	Apprentice Lineman Code Enforcement Officer II Crew Leader -Gas Distribution Electrician-Eng Foreman Engineering Analyst Human Resources Generalist Insurance Technician Maintenance Planner Network Technician Procurement Specialist III Senior Equipment Operator Senior Fleet Mechanic Senior Stationary Equipment Mechanic Senior Wastewater Treatment Plant Operator Senior Code Enforcement Officer Teacher Watch Commander	Annual Monthly Hourly	\$31,489 \$2,624 \$15.14	\$40,149 \$3,346 \$19.30	\$49,059 \$4,088 \$23.59	56%
109	Customer Service Supervisor Electric Plant Operator II Electrical Technician Haz Mat Responder Headstart Supervisor Infrastructure Contract and Compliance Officer Office Manager Operations Supervisor Parish President Secretary Senior Facilities Maintenance Technician Senior Housing Rehabilitation Technician Senior Lineman Sr. Network Technician Sr. Utility Service Worker - Gas Surveyor Transit Field Supervisor Transit Maintenance Supervisor	Annual Monthly Hourly	\$35,268 \$2,939 \$16.96	\$44,967 \$3,747 \$21.62	\$54,946 \$4,579 \$26.42	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
110	Electric Line Foreman	Annual	\$39,500	\$50,363	\$61,540	56%
	Electric Plant Operations Supervisor	Monthly	\$3,292	\$4,197	\$5,128	
	Gas Maintenance Supervisor	Hourly	\$18.99	\$24.21	\$29.59	
	Instrumentation Technician					
	Senior Code Enforcement Officer					
	Sr. Human Resources Generalist					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
204	Auditor I - Sales and Tax	Annual	\$30,138	\$38,426	\$46,954	56%
		Monthly	\$2,511	\$3,202	\$3,913	
		Hourly	\$14.49	\$18.47	\$22.57	
205	Engineer in Training Assistant Council Clerk	Annual	\$32,850	\$41,884	\$51,180	56%
		Monthly	\$2,738	\$3,490	\$4,265	
		Hourly	\$15.79	\$20.14	\$24.61	
206	Accountant I	Annual	\$35,807	\$45,654	\$55,786	56%
	Electrician/Eng Foreman	Monthly	\$2,984	\$3,804	\$4,649	
	Grants Writer	Hourly	\$17.21	\$21.95	\$26.82	
	LP Nurse					
	Program Specialist					
	Programmer					
	Sales and Tax Accounts Supervisor					
207	Auditor II-Sales and Tax	Annual	\$39,029	\$49,762	\$60,806	56%
	Box Office Supervisor	Monthly	\$3,252	\$4,147	\$5,067	
	Citizen Inquiry Coordinator	Hourly	\$18.76	\$23.92	\$29.23	
	Claims Adjuster					
	Home/Homeless Manager					
	Senior Grantswriter					
	Special Olympics Coordinator Transit Manager					
208	Accountant II	Annual	\$42,542	\$54,241	\$66,279	56%
	Animal Shelter Manager	Monthly	\$3,545	\$4,520	\$5,523	
	Athletic Program Coordinator	Hourly	\$20.45	\$26.08	\$31.86	
	Chef					
	Event Coordinator					
	GED Instructor/Counselor					
	Housing Rehabilitation Specialist					
	Investment/Finance Officer					
	Juvenile Program Coordinator					
	Marketing Manager					
	Mechanical Maintenance Supervisor					
	Office Manager					
	Sales Manager					
	Senior Procurement Specialist					
	Senior Programmer					
	Social Worker					
Weed & Seed Program Director						
209	Business Manager	Annual	\$46,371	\$59,123	\$72,244	56%
	Cultural Resources Managers	Monthly	\$3,864	\$4,927	\$6,020	
	Education Specialist	Hourly	\$22.29	\$28.42	\$34.73	
	Food and Beverage Manager Licensed Professional Counselor Planner II					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Programmer/Analyst Registered Nurse Safety and Health Manager Sales and Tax Assistant Director Senior Housing Rehabilitation Specialist					
210	Accounting Manager Event Services Manager GIS Manager Human Development Admin. Operations Administrator Solid Waste Administrator Utilities Administrator Warehouse Manager	Annual Monthly Hourly	\$51,008 \$4,251 \$24.52	\$65,035 \$5,420 \$31.27	\$79,469 \$6,622 \$38.21	56%
211	Council-Fiscal Officer Customer Service Manager Fleet Maintenance Superintendent Forced Drainage Superintendent Gravity Drainage Superintendent Head Start Administrator Juvenile Detention Center Assistant Director Medical Administrator Network Administrator Public Transit Administrator Purchasing Manger Registered Nurse Supervisor Road and Bridge Superintendent Section 8 Administrator Sewerage Superintendent-Collections Sewerage Superintendent-Treatment Staff Engineer System Analyst Vegetation Management Superintendent	Annual Monthly Hourly	\$56,109 \$4,676 \$26.98	\$71,539 \$5,962 \$34.39	\$87,415 \$7,285 \$42.03	56%
212	Assistant Director/Com. Dev. Adm. Assistant Director of Planning & Zoning Capital Projects Admin. Civic Center Assltant Director Comptroller Council Clerk Facilities Manager Information Technology Manager Operations Manager Pollution Control Administrator Recovery Planner Senior Planner Utilities Superintendent-Electric Distribution Utilities Superintendent-Electric Generation Utilities Superintendent-Gas	Annual Monthly Hourly	\$61,719 \$5,143 \$29.67	\$78,692 \$6,558 \$37.83	\$96,157 \$8,013 \$46.23	56%
213	Associate Utilities Director - Electric Parish Engineer	Annual Monthly Hourly	\$67,891 \$67,891 \$32.64	\$86,562 \$86,562 \$41.62	\$105,773 \$105,773 \$50.85	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

EXECUTIVES						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
I	Juvenile Detention Center Director	Annual	\$64,650	\$80,812	\$97,788	51%
	Convention Center Director	Monthly	\$5,387	\$6,734	\$8,149	
	Coastal Restoration Director	Hourly	\$31.08	\$38.85	\$47.01	
II	O.H.S.E.P. Director	Annual	\$69,822	\$87,277	\$105,612	51%
	Parks & Recreation Director	Monthly	\$5,818	\$7,273	\$8,801	
		Hourly	\$33.57	\$41.96	\$50.77	
III	Housing and Human Services Director	Annual	\$75,407	\$94,259	\$114,060	51%
	Planning and Zoning Director	Monthly	\$6,284	\$7,855	\$9,505	
	Public Works Director	Hourly	\$36.25	\$45.32	\$54.84	
	Risk Management & Human Resources Director					
IV	Chief Financial Officer	Annual	\$81,440	\$101,800	\$123,185	51%
	Utilities Director	Monthly	\$6,787	\$8,483	\$10,265	
		Hourly	\$39.15	\$48.94	\$59.22	
V	Parish Manager	Annual	\$87,955	\$109,944	\$133,040	51%
		Monthly	\$7,330	\$9,162	\$11,087	
		Hourly	\$42.29	\$52.86	\$63.96	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - FIRE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
F-1	Firefighter	Annual	\$26,067	\$33,887	\$41,830	60%
		Monthly	\$2,172	\$2,824	\$3,486	
		Hourly	\$9.44	\$12.28	\$15.16	
F-2	Fire Driver/Operator	Annual	\$32,264	\$41,944	\$51,775	60%
		Monthly	\$2,689	\$3,495	\$4,315	
		Hourly 2760	\$11.69	\$15.20	\$18.76	
F-3	Fire Captain	Annual	\$37,536	\$48,797	\$60,234	60%
		Monthly	\$3,128	\$4,066	\$5,020	
		Hourly 2760	\$13.60	\$17.68	\$21.82	
F-4	Fire District Chief	Annual	\$42,316	\$55,011	\$71,514	60%
	Fire Inspector	Monthly	\$3,526	\$4,584	\$5,960	
	Fire Maintenance Chief	Hourly 2080	\$20.34	\$26.45	\$34.38	
	Fire Training Officer	Hourly 2760	\$15.33	\$19.93	\$25.91	
F-5	Assistant Fire Chief	Annual	\$44,797	\$58,236	\$71,886	60%
		Monthly	\$3,733	\$4,853	\$5,990	
		Hourly	\$21.54	\$28.00	\$34.56	
F-6	Fire Chief	Annual	\$57,675	\$74,978	\$92,552	60%
		Monthly	\$57,675	\$74,978	\$92,552	
		Hourly	\$27.73	\$36.05	\$44.50	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - POLICE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
P-1	Police Officer	Annual	\$28,568	\$37,139	\$45,844	60%
		Monthly	\$2,381	\$3,095	\$3,820	
		Hourly	\$13.73	\$17.86	\$22.04	
P-2	Police Officer 1st Class	Annual	\$33,462	\$43,500	\$53,696	60%
		Monthly	\$2,788	\$3,625	\$4,475	
		Hourly	\$16.09	\$20.91	\$25.82	
P-3	Police Sergeant	Annual	\$38,592	\$50,170	\$61,929	60%
		Monthly	\$3,216	\$4,181	\$5,161	
		Hourly	\$18.55	\$24.12	\$29.77	
P-4	Police Lieutenant	Annual	\$42,118	\$54,754	\$67,588	60%
		Monthly	\$3,510	\$4,563	\$5,632	
		Hourly	\$20.25	\$26.32	\$32.49	
P-5	Police Captain	Annual	\$48,144	\$62,587	\$77,257	60%
		Monthly	\$4,012	\$5,216	\$6,438	
		Hourly	\$23.15	\$30.09	\$37.14	
P-6	Police Chief	Annual	\$71,997	\$93,596	\$115,534	60%
		Monthly	\$6,000	\$7,800	\$9,628	
		Hourly	\$34.61	\$45.00	\$55.55	



GLOSSARY

- 503c3 statues.** Internal Revenue Service classification for non-profit status.
- ABFE.** Advisory Based Flood Elevation.
- ACA.** American Corrections Association.
- Accrual Basis.** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.
- ACT.** Assertive Children Team.
- Actual.** Occurring at the time.
- ADA.** Americans with Disabilities Act.
- ADAC.** Alcohol Drug Abuse Council.
- Adopted.** To accept formally and put into effect.
- Ad Valorem Taxes.** Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.
- Allocate.** Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.
- Amp.** Amphibious.
- Appropriation.** A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.
- Assessed Valuation.** A valuation set upon real estate or other property by a government as a basis for levying taxes.
- Assessment.** The process for determining values of real estate and personal property for taxation purposes.
- Bond.** A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).
- Budget.** An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.
- Budget Message.** A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.
- C & D.** Construction and Demolition
- Capital Outlay.** Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.
- Capital Project Funds.** The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.
- CDBG.** Community Development Block Grant.
- CEDS.** Comprehensive Economic Development Strategy.
- CHANE.** Clay Hill and North End, Incorporated.
- CHDO.** Community Housing Development Organizations.
- COE.** Corps of Engineers.
- CSBG.** Community Service Block Grant.
- CVA.** Crime Victim's Assistance Act.
- CWPPRA.** Coastal Wetlands Planning and Protection Act.
- CZM.** Coastal Zone Management.
- DBA.** Downtown Business Association.
- Debt Service.** Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.
- Debt Service Fund.** Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.
- Department.** The largest organizational unit within a fund.
- Depreciation.** Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.
- DHH.** Department Health & Hospitals.
- DNR.** Department of Natural Resources.
- DOC.** Department of Corrections.
- DOTD.** Department of Transportation and Development -- a State of Louisiana Department.
- DPW.** Department of Public Works.

GLOSSARY

ECD. External Cardiac Defibrillator.

EDA. Economic Development Administration.

EF & S. Emergency Food and Shelter Grant.

EIA. Energy Information Administration.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises—where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received or services rendered whether cash payments have been made or accrued.

FEMA. Federal Emergency Management Agency.

FERC. Federal Energy and Regulatory Commission.

FIFO. First in, first out inventory system.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

FMLA. Family Medical Leave Act.

FRS. Firefighters Retirement System.

FSA. Farm Service Agency.

FTA. Federal Transit Administration.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes

expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

GASB. Governmental Accounting Standards Board.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA. Government Finance Officers Association.

GIS. Geographical Information System.

GIWW. Gulf Intercoastal Waterway.

Goals. Broad aims toward which programs are directed.

GOEA. Governor's Office of Elderly Affairs.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

GPS. Global Positions System.

GLOSSARY

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HDDC. Houma Downtown Development Corporation.

HEZ. Heritage Enterprise Zone.

HHWCP. Household Hazardous Waste Collection Program.

HNC. Houma Navigational Canal.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

HTAHC. Houma Terrebonne Arts & Humanities Council.

HTV. Houma Television System.

HUD. Housing & Urban Development.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

JASP. Juvenile Assessment and Services Program.

KAB. Keep America Beautiful.

KLB. Keep Louisiana Beautiful.

KTP. Keep Terrebonne Beautiful.

LAMP. Louisiana Asset Management Pool.

LCA. Louisiana Coastal Area.

LCDA. Louisiana Community Development Authority.

LCLE. Louisiana Commission on Law Enforcement.

LDEQ. Louisiana Department of Environmental Quality.

LEPA. Louisiana Energy and Power Authority.

LEPC. Local Emergency Planning Committee.

LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.

LHFA. Louisiana Housing Finance Agency.

LIHEAP. Low Income Home Energy Assistance Program.

LJDA. Louisiana Juvenile Detention Association.

LLEBG. Louisiana Law Enforcement Block Grant.

LMA. Louisiana Municipal Association.

LPDES. Louisiana Pollutant Discharge Elimination System

LSU. Louisiana State University.

METLAC. Metropolitan Law Enforcement Commission.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and it's people.

MPERS. Municipal Police Employees Retirement System.

MS4. Municipal Separate Storm Sewer Systems.

MTG. Morganza to the Gulf Project.

MW. Mega watts.

NACO. National Association of Counties.

NCD. Non-Compliant Discharges.

NFPA. National Fire Protection Association.

NIGP. National Institute of Governmental Purchasing.

NOAA. National Oceanic and Atmospheric Administration.

NPDES. National Pollutant Discharge Elimination.

NRCS. Natural Resources Conservation Service.

NTP. North Treatment Plant.

OAD. Office for Addictive Disorders.

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

OEP. Office of Emergency Preparedness.

OJP. Office of Justice Programs.

ONE/CHANE. Organized North Easterners and Clay Hill and North End, Inc.

GLOSSARY

- Ordinance.** A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.
- Pay Grade.** Salary level or range for each personnel classification.
- PCA.** Personal Care Attendant Program.
- PCS.** Possible Criminal Sex Offense.
- Performance Measures.** Quantified indication of results obtained from budgeted activities.
- Personal Services.** Expenditures for gross salaries provided for all persons funded by the government.
- Personnel Summary.** The number and classifications of employee positions authorized for a given department.
- PIAL.** Property Insurance Association of Louisiana.
- PILOT.** Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.
- PIN.** Personal Identification Number
- PRISM.** Program Review Instrument System Monitoring
- Projected.** Estimate for the future.
- Proposed.** To set forth for acceptance or rejection.
- Proprietary Fund Type.** Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.
- PSA.** Public Service Area.
- RELIC.** Reading in Literature and Culture.
- Retained Earnings.** An equity account reflecting the accumulated earning of an enterprise or internal service fund.
- Revenues.** Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.
- SAIDA.** System Average Interruption Duration Index.
- SAIFA.** System Average Interruption Frequency Index.
- SCADA.** Supervisory Control & Data Acquisition.
- SCIA.** South Central Industrial Association.
- SIL.** Supervised Independent Living.
- SOP.** Standard Operation Procedures.
- Special Revenue Fund.** A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.
- SSDU.** Street Sales Disruption Unit.
- SSO.** Sanitary Sewer Overflows.
- STP.** South Treatment Plant.
- Supplies.** All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.
- TARC.** Terrebonne Association for Retarded Citizens.
- Taxes.** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.
- TBRA.** Tenant Based Rental Assistance.
- TCOA.** Terrebonne Council on Aging.
- TEDA.** Terrebonne Economic Development Authority.
- TLCD.** Terrebonne Levee and Conservation District.
- TPCG.** Terrebonne Parish Consolidated Government.
- TPR.** Terrebonne Parish Recreation.
- VA.** Veterans' Affairs.
- VAWA.** Violence Against Women Act.
- VFC.** Volunteers for Family and Community.
- VFIS.** Volunteer Firemen's Insurance Services.
- VPN.** Virtual Private Network
- WIA.** Workforce Investment Act.
- WRDA.** Water Resources Development Appropriation
- WWTP.** Waste Water Treatment Plant

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Terrebonne Parish Consolidated Government

Houma, Louisiana