

2010
Adopted
Budget

Terrebonne Parish
Consolidated Government
Houma, Louisiana



About the Front and Back Cover

The twin high-level bridges located in Terrebonne Parish are located on LA 24 and LA 659 and are part of a couplet (two lanes in each direction), which crosses the Intracoastal Waterway at its intersection with Bayou Terrebonne. The bridges replaced two low-level movable bridges that caused a number of serious difficulties for mariners, motorists, and maintenance of the bridges, as well as the public having to tolerate traffic congestions and frequent bridge closures. The twin span bridges are each composed of a three-span continuous steel plate girder and 66-inch concrete type BT girders for the approaches. They provide 73 feet of vertical clearance and a much needed 220-foot navigation span over the channel. The cost was \$19.3 million of federal bridge and state matching dollars and they were completed in late 1996. The downtown marina, a park and boardwalk along Bayou Terrebonne from New Orleans Boulevard to the Intracoastal, and a parking lot used by TGMC (Terrebonne General Medical Center) sit underneath the spans' west side. The marina and park under the western side of the spans bring positive activity to the area, bringing out-of town travelers to Houma-Terrebonne.

Special Acknowledgements:

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Benjamin Smith, Jr.

Design of Budget Layout by:

Ruby LeCompte

ADOPTED BUDGET

For the Year 2010



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Michel H. Claudet
PARISH PRESIDENT

Al Levron
PARISH MANAGER

Jamie J. Elfert
CHIEF FINANCIAL OFFICER

Donald Picou
COMPTROLLER

Peggy Pitre
ACCOUNTANT

2009 PARISH COUNCIL MEMBERS

Arlanda J. Williams,-Chairwoman, District 2

Johnny Pizzolatto-Vice-Chairman, District 5

Alvin Tillman, District 1

Billy Hebert, District 3

Teri C. Cavalier, District 4

Kevin Voisin, District 6

Clayton J. Voisin, District 7

Joey Cehan, District 8

Pete Lambert, District 9

TABLE OF CONTENTS

	<u>Page</u>		<u>Page</u>
Budget Award	i	Special Revenue Funds	
Legal Authorization	ii	Special Revenue Fund Descriptions	85
Budget Message	v	Dedicated Emergency Fund	87
Budget Message Supplement	ix	Terrebonne Juvenile Detention Fund	89
Understanding The Budget	xv	Parish Prisoners Fund	93
Parish Organizational Chart	xxxiv	Parish Prisoners	95
Terrebonne Parish Officials	xxxv	Prisoners Medical Department	96
Terrebonne Parish Profile	xxxvi	Public Safety Fund	97
Summaries		Police Department	98
Combined Statement	1	Fire Department	103
Full-Time Position Allocations	4	Non District Recreation	107
Video Poker Analysis	6	Auditoriums	109
Uncollected & Protest Taxes	10	Parks & Grounds	111
Occupational License	11	Darsey Park and Wildlife Life Sanctuary	113
General Fund		Grand Bois Park	114
General Fund Budget Summary	13	JAG (Justice Assistance Grant Program)	116
General Fund-Major Revenue Sources	16	Marshal's Fund	118
Parish Council	19	GIS Technology Fund (Assessor)	120
Council Clerk	21	Hazard Mitigation Grant	121
Official Fees/Publication	23	COPS Interoperable Communications Techn.	122
City Court	24	Office of Coastal Restoration/Preservation	124
District Court	26	LCLE/METLEC (Multi-Jurisdiction Task Force)	127
District Attorney	28	Hazard Mitigation Grant	129
Clerk of Court	30	Moderate Rehab Single Room Occupancy	131
Ward Court	31	Section 8 Vouchers	132
Judicial-Other	33	HUD Assist Portability	134
Parish President	34	Department of Health/Human Resources	136
Registrar of Voters	36	FEMA DHAP	136
Elections	38	Housing/Urban Development Grant	137
Accounting	39	Department of Energy (Weatherization)	140
Finance/Customer Service	42	Department of Labor-CSBG Grant	142
Legal Services	45	Department of Health and Human Services	144
Planning and Zoning	47	FEMA DHAP - Ike	145
Public Works/Government Buildings	51	FTA American Recovery and Reinvestment Act	146
Code Violation/Compliance	53	Terrebonne Homeless Shelter	147
Public Works/Janitorial Services	55	Home Investment Partnership	149
General-Other	56	FEMA Emergency Food/Shelter	151
Coroner	57	FTA Grant (Urban)	152
Public Works/Engineering	58	ACF/Hud Head Start Program	156
Parish VA Service Off.	60	Federal Highway Administration (Rural Transit)	159
Health & Welfare-Other	61	HUD CDBG Recovery	160
Animal Control	64	Parish Transportation Fund	161
Bayou Terrebonne Waterlife Museum	67	Road & Bridge Fund	162
Publicity	69	Drainage Tax Fund	166
Economic Development/ Other	71	Sanitation Service Fund	169
Housing & Human Services(Federal Programs)	73	Capital Improvements Sales Tax Fund	170
Parish Farm Agent	75	Road District #6 O&M	171
Waterways & Ports	79	Fire District 8	172
Off of Homeland Security & Emergency Prep.	80	Road Lighting Districts	173
General Fund Operating Transfers	83	Health Unit Fund	175

TABLE OF CONTENTS

	<u>Page</u>		<u>Page</u>
Special Revenue Funds (continued)		Computation of Legal Debt Margin	266
Retarded Citizens-TARC	178	Ad Valorem Tax Debt to Assessed Value	267
Parishwide Recreation Fund	181	Ratio of Debt Service to Expenditures	268
TPR Administration	183	Direct and Overlapping Bonded Debt	269
Quality of Life Programs	186	Capital Project Funds	
Special Olympics	187	Introduction	271
Summer Camps	189	Capital Budget Financing	272
Mental Health Fund	190	Impact of the Capital Improvements	276
Health & Welfare-Other	193	Capital Project Fund Descriptions	279
Terrebonne Alcohol/Drug Abuse	194	City Court Building Fund	281
Terrebonne Levee & Conservation District	196	Parishwide Drainage Construction	282
Bayou Terrebonne Waterlife Museum	198	Parishwide Sewerage Construction	301
Criminal Court Fund	199	Capital Projects Control Fund	304
Enterprise Funds		Road Construction Fund	321
Enterprise Fund Descriptions	201	Administrative Building	333
Utilities Department	202	1 - 1B Construction Fund	335
Electric Generation	204	General Obligation Bond Construction Fund	337
Electric Distribution	207	1994 Sewerage Bonds Construction Fund	344
Telecommunications	209	2005 Sales Tax Construction Fund	345
Gas Distribution	210	Sanitation Construction Fund	350
Utility Administration	212	Landfill Closure/Construction	352
GIS Mapping System	214	1998 Public Improvement Construction	354
Pollution Control	216	2000 Public Improvement Construction	358
Sewerage Collection	219	Miscellaneous Information	
Treatment Plant	222	Waterways and Ports	359
Pollution Control Administration	224	Downtown Marina	360
Sewerage Capital Additions	226	TEDA	361
Sanitation Service Fund	227	Terrebonne Parish Council On Aging	365
Solid Waste Services	229	Coroner's Office	370
Landfill Closure	232	Terrebonne Parish Library	372
Economic Development/ Other	233	Morganza to the Gulf Hurricane Protection Dist.	376
Civic Center	235	Governmental Activities Tax Revenue by Source	387
Internal Service Funds		Changes in Fund Balances of Govt. Funds	388
Internal Service Fund Descriptions	239	General Govt. Tax Revenues by Source	390
Risk Management	240	Assessed Value/Estimated Act. of Taxable Prop.	392
Insurance Control Fund	242	Property Tax Rates	393
Group Health Insurance Fund	245	Principal Property Taxpayers	394
Human Resources	246	Property Tax Levies and Collection	395
Finance/ Purchasing Department	249	Demographic and Economic Statistics	396
Information Technologies	253	Principal Employers	397
Centralized Fleet Maintenance	257	Full-time Employees by Function	398
Debt Service Funds		Capital Asset Statistics by Function	399
Legal Debt Margin	259	Operating Indicators by Function	400
Debt Service Fund Descriptions	262	Schedule of Insurance in Force-Utilities Fund	402
Debt Service Consolidated Summary	263	TPCG Compensation and Classification Plan	403
Utility Revenue Bond Coverage Summary	264	Vehicle Listing	415
Bonded Principal & Interest Requirements	265	Glossary	429
		Index	433



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 1, 2009

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2009. This was the 7th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

OFFERED BY: Mr. K. Voisin.
SECONDED BY: Mr. B. Hebert.

ORDINANCE NO. 7744

AN ORDINANCE TO ADOPT THE 2010 OPERATIONS AND MAINTENANCE BUDGET, BUDGETED POSITIONS, THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, AND RELATED COMPENSATION PLAN ADJUSTMENTS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2010 Operations and Maintenance Budget, budgeted positions, the Five Year Capital Improvements Budget, and related compensation plan adjustments of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

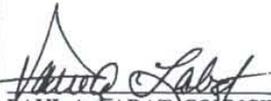
YEAS: J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, P. Lambert, A. Tillman, A. Williams and B. Hebert.

NAYS: None.

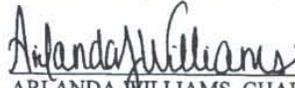
ABSTAINING: None.

ABSENT: T. Cavalier.

The Chairwoman declared the ordinance adopted on this, the 2nd day of December, 2009.



PAUL A. LABAT, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

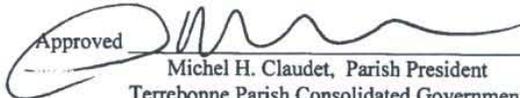


ARLANDA WILLIAMS, CHAIRWOMAN
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

12-4-09 10:30 pm PRC

Approved



Michel H. Claudet, Parish President
Terrebonne Parish Consolidated Government

Vetoed

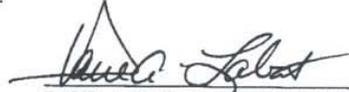
Date and Time Returned to Council Clerk:

12-8-09 9:30 AM PRC

LEGAL AUTHORIZATION

I, PAUL A. LABAT, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 2, 2009, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 2nd
DAY OF December, 2009.



PAUL A. LABAT, COUNCIL CLERK
TERREBONNE PARISH COUNCIL





MICHEL H. GLAUDET
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P. O. Box 6097
HOUMA, LOUISIANA 70361-6097



(985) 873-6401
FAX: (985) 873-6409
E-MAIL: mhclaudet@tpcg.org

September 23, 2009

Honorable Council Members:

It is with great pleasure that I submit the proposed 2010 Terrebonne Parish Consolidated Financial Budget for your review, which totals \$231.1 million. The budget contains \$17.3 million in Operating Capital and Five-Year Capital Outlay. This, compares to the original 2009 Adopted budget of \$204.3 million which contained \$21.3 million in Operating Capital and Capital Outlay. Of special note, the 2010 proposed budget document contains a request by the Terrebonne Levee and Conservation District to drawdown \$27.4 million of the sales tax collected and escrowed by the Parish for the construction of the Morganza to the Gulf Levee Protection System.

Over these last several years, the Parish has been recovering from multiple storm events. During the recovery periods, our sales taxes and state mineral royalties revenues have witnessed record highs. These excess collections have been dedicated to expanding and improving our infrastructure. In 2009, as expected, our sales taxes started to decline. For 2010, we have anticipated further decreases in the excess collections and these decreases are reflected in the proposed budget. The state mineral royalties dropped from \$9.1 million to \$4.0 million during 2009. In the event excess collections are realized during 2010, we will recommend that these funds go to non-recurring projects.

As you travel throughout our parish, "Green" activities are abundantly visible. Strategically placed recycling bins have been overwhelmingly popular. In 2010, our goal is to increase the presence of recycling sites. Our Advisory Tree Board has been increasing their efforts to bring "green spaces in small places", partnering with major businesses in tree giveaways, educating the public on the benefits of trees, hosting workshops and awarded over \$5,000 in Storm Recovery Tree Matching Grants. In 2009, Terrebonne Parish was recognized with the State's Cleanest City Award, an award we will continue to pursue.

During 2008, the Parish contracted to update our Employee Compensation Plan, which was prepared approximately 10 years prior. The Revised Compensation Plan was adopted by Parish Council in 2009, and appropriately established market pay scales for each budgeted position. The new pay scales have enabled the Parish to recruit and retain qualified employees. Although recommendations by the consultant encouraged subsequent adjustments for job seniority and merit increases, Administration believes that we should forego implementation of this aspect of the plan until such time that our sales tax base recovers from recent and anticipated declines.

Throughout 2009 and in the 2010 proposed budget, Administration has limited the request of new positions within the limits of recurring and available revenue sources. In 2009, some of the new positions established were attached to Federal and State Grants and limited to the life of the programs. The 2010 Proposed Budget reflects a net reduction of one full time position, for a total of 950. The part-time employees have a net increase of one, for a total of 74. This total does not account for the contingent of bus drivers that will be contracted to provide for the evacuation of the parish, in the event of a major hurricane.

One of the new positions proposed, a Public Safety Director whose oversight will include the Houma Police Department, Houma Fire Department, Juvenile Justice, Office of Emergency Preparedness, support services by parish government to outside agencies having public safety functions, and code enforcement activities. Since the Parish Code was amended to create this position in 2000, the emphasis on Public Safety has become paramount. Houma-Terrebonne is continuing to prosper despite the harsh economic times in other areas of the country. With this prosperity, the potential for increased crime may not be manageable unless we are progressive and professional in our leadership. Hurricane Planning and response has become a major fact of life for our residents who continue to embrace the life style in Terrebonne Parish. Yes, Terrebonne Parish is a wonderful place to live, work and raise your families, be we should be mindful of our vulnerabilities, and take the necessary steps to overcome these obstacles as they are presented.

A new item added to our budget, is the services of a professional legislative consultant, whose job will be to follow and advise our parish as to federal and state legislation which may have significant impacts on our ability to perform our legal obligations, both physically and financially.

Capital Projects

With funds available, the following non-recurring capital projects are proposed in the 2010 Five-Year Capital Outlay Budget, from General Fund, ¼% Capital Sales Taxes, Road and Bridge Taxes, Drainage Taxes, Recreation District Taxes and Grants:

Drainage Improvements

Engeron Street Drainage Improvements	150,000
Broadmoor Arera Drainage Improvements	750,000
Exhibit 14 (Bayou Terrebonne Dredging)	500,000
Ephie Stree Drainage Improvements	20,000
Sunset Drainage Improvements	100,000
Concord Levee	500,000
Pointe Aux Chene Levee	250,000
Ward 7 Drainage Levee / Mitigation	1,000,000
Lake Boudreaux Diversion	250,000
Bayou LaCarpe Drainage	150,000
	\$ 3,670,000

Government Buildings

Courthouse Annex Building Modifications	240,000
Health Unit Construction	1,000,000
	<u>\$ 1,240,000</u>

Road and Bridge Projects

HLB Sidewalks	20,000
Hollywood Road Widening	500,000
Major Turning Lanes	450,000
Bayou Gardens Extension	500,000
Valhi/Hollywood Extension To Equity, Savannah	1,000,000
Bayou Drive Bridge	644,145
	<u>\$ 3,114,145</u>

Economic Development

Downtown Parking Improvements	350,000
Operation Boat Launches	120,000
	<u>\$ 470,000</u>

Distinguished Budget Presentation

The Finance Department, Accounting Division received the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2009 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

The Parish continues to be in a stable financial position at this time, although there have been signs of a slowdown. In 2010, we are optimistic that the cash infusion of our stimulus and recovery activities will motivate our economic growth.

With the award of \$132 million CDBG Gustav/Ike Recovery Funds, our Parish residents will witness major improvements to our levee, drainage and road infrastructure in addition to our affordable housing and mitigation projects initiatives.

Over the last several months, I have been holding Town Hall Meetings in an effort to bring government to our communities and neighborhoods. I was truly encouraged by the degree of engagement and interest that our citizens have shown in our local government.

In closing, I would like to thank the parish council members, my administration and each employee of the parish government, whose hard work and dedication is truly appreciated. 2010 will be a year of many exciting activities of local government. Never before have we had such an opportunity to create this degree of positive changes.

Sincerely,

A handwritten signature in black ink, consisting of a series of connected, wavy lines that form a stylized representation of the name 'Michel H. Claudet'.

Michel H. Claudet
Parish President
Terrebonne Parish Consolidated Government

BUDGET MESSAGE SUPPLEMENT

In the Budget Message submitted by the Parish President, brief highlights for 2009 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader a detailed overview of various components of the Budget.

ECONOMIC OUTLOOK

In 2009, the Parish continued feeling the impacts from the 2006 Hurricanes Katrina and Rita and 2008 Hurricanes Gustav and Ike. Many of the recurring revenue and expenditure assumptions were based on conditions existing prior to these storms; therefore more realistic projections were made for 2010 with the anticipation of some activities dropping below normal. Revenues collected in our Parish were substantially high from 2006 through the end of 2008, mostly attributed to post-storm inflation and rebuilding. The financial impact of these storms is still unknown at this time.

In 2003, the Parish Council approved an agreement with the Houma-Terrebonne Chamber of Commerce and the South Central Industrial Association for an organizational assessment to implement an Economic Development Strategic Plan. As part of the implementation of the Strategic Plan, the creation of Terrebonne Economic Development Authority (TEDA) was completed and became active in 2005. The following is an excerpt from the Terrebonne Economic Development Authority's 2007 Annual Report, prepared under the direction of Mr. Michael Ferdinand. The 2009 Annual Report will be issued in early 2010.

Terrebonne Parish proved to have one of the strongest economies in the nation in the beginning of 2008.

- ✓ *HOUMA WAS PROJECTED TO BE THE FASTEST GROWING MSA IN THE COUNTRY FOR 2008 – 5.2% - ACCORDING TO THE U.S. CONFERENCE OF MAYORS!*
- ✓ *Houma came in at No. 16 in 2008 up from number No. 33 in 2007 in the list of Top 100 Best Performing Cities. The ranking is based on economic performance and job creation on the Best Performing Small Cities list compiled by Milken Institute.*
- ✓ *The nation's top Metropolitan Statistical Area with the highest rates of appreciation when comparing home prices between the first quarter of 2007 and 2008 Houma-Bayou Cane-Thibodaux, La.: 11.22%.*
- ✓ *In the best of the small cities, Houma-Bayou Cane-Thibodaux is No. 22. The survey results emphasize the robustness of a region's growth and allow the rankings to include all of the metropolitan statistical areas for which the Bureau of Labor Statistics reports monthly employment data.*
- ✓ *In March 2008, Forbes magazine ranked the Houma MSA 133rd of 179 best smaller cities to in which do business or have a career, up from 166th in 2007. In the ranking categories for job growth and cost of doing business, Houma ranked 29th and 74th respectively.*
- ✓ *According to Loren Scott's Economic Outlook study for 2009-2010, he reported that the Houma metropolitan statistical area was so strong in 2007, it moved past Lake Charles to become the fifth largest MSA in the state.*

Terrebonne Parish's economy has continued to grow, with high employment in retail, service and industrial sectors. Terrebonne's unemployment rate, which has for more than three years been the lowest or nearly the lowest in the state, remains low – at 2.2 to 2.6 percent for much of 2008 – as compared to the rest of the state, according to the Louisiana Department of Labor. The state's unemployment rate, comparatively, logged in at 3.9% percent for December 2008. During the storm events unemployment did rise to 6.7 in September '08 but has returned to a relatively low rate of 3.4 for January 2009.

Retail and service operations have continued to grow in west Houma, with the opening of locally owned restaurants, retailers and service companies. The stress or slowing national economy has been reflected in the reduction of stores like Goodies and closing of stores like Circuit City. The east side of Houma has also grown but experienced a reduction in retail driven more by the effects of flooding from Hurricane Ike than the national economy. Other new construction of restaurants and banks is nearly complete.

The oil-and-gas and marine sectors are continuing to remain steady, partially due to corporate reactions to the national markets and global economy. Diversifying their operations will further sustain our economy. The LaShip groundbreaking signifies years of hard work paying off. Gulf Island has announced and started construction of their new marine division, expected to create 200 new jobs. The northern end of Terrebonne Parish has experienced the opening of Weatherford Gemoco's new facility and started to move its manufacturing operations to the La. Hwy. 311 area instead of out of state. The latter means a \$45 million investment by the Company, retention of 400 jobs and creation of 50 more in the new few years. That area is expected to continue growing.

The medical community continues to see growth with the construction of a new Gulf Coast Surgical Center downtown as well as new facilities for Bayou Homecare, Houma-Thibodaux Spine and Rehabilitation Center, and Bayou Surgical Specialists.

BUDGET MESSAGE SUPPLEMENT

ECONOMIC OUTLOOK (Continued)

In 2008, TEDA staff has been working with 224 new clients (local companies and organizations) in Terrebonne Parish, providing direct technical assistance through business counseling, business-plan consultation, assessing local market information and the like. In total, TEDA staff has met with more than 500 Terrebonne Parish businesses since June 2006.

Staff continues working with strategic partners like South Central Industrial Association (SCIA) and the Houma-Terrebonne Chamber of Commerce to address workforce-development and quality-of-place issues. Most notably, TEDA will continue to act as the governmental fiscal agent for a \$351,500 award to SCIA for the administration of the Work It! Louisiana Program to market vocational/technical career opportunities in Terrebonne, St. Mary, Lafourche, and Assumption to K-12 students in the region. For 2008-2009, the program has been expanded and funded through the Louisiana Department of Education and Louisiana Economic Development to include the River Parish Region including St. Charles, St. James, and St. John. In 2008, TEDA also collaborated with South Central Planning and Development Commission in updating the CEDS (Comprehensive Economic Development Strategy).

The organization also continues to support efforts to obtain federal funding for the Morganza-to-the-Gulf Hurricane Protection System, the 72-mile system designed to protect Terrebonne Parish from the devastating effects of a Category 3 hurricane. TEDA also supports and is working to assist local industry in its effort to have the Houma Navigation Canal deepened after a lock is built on the waterway.

In recruitment, TEDA staff has worked to attract business and industry based on target clusters. Target markets have been revised and goals have been set forth by the TEDA board at its 2008 board retreat and are reflected in the revised strategic plan. The ongoing improvement of current marketing tools has been and continues to be a priority for marketing and recruiting efforts.

Current marketing activities include, but are not limited to: trade shows, event partnerships with strategic partners, web redesign and implementation, traditional marketing and advertising, and direct contact management.

Parish infrastructure, asset identification, and quality-of-life development are all necessary ingredients for recruitment of business and industry to Terrebonne Parish. Improvements are continually discussed and planned with strategic partners and government agencies to improve current parish needs.

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS

SHORT TERM GOALS

- To complete a temporary Emergency Operations Center, which began in 2009 until such time funding and location is determined.
 - A critical part of the emergency management process involves preparing to operate an Emergency Operations Center. A well-designed EOC can greatly benefit the coordination of response and recovery activities. Clear operating procedures, staff roles, and responsibilities are required as is an effective workspace and a safe location.
- To continue working with the State of Louisiana to identify a permanent source of funding for the expansion of the State Health Unit.
 - Identify of the size facility needed for the next 25 years using current growth formulas.
 - Identify the funding for the project and analyze the current operation budget to insure levels are sufficient for the impact of a larger facility.
- To locate acreage large enough to relocate critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding. (Continued in Long-Term Goals)
- To maximize and expand on the use of Terrebonne Parish TV channel as a tool to better inform the public on the use of their tax dollars.
 - In March 2010, expansion of the camera and sound system will be in place for improved quality.
 - Notify all parish wide public agencies in Terrebonne Parish of the availability of cameras, meeting room, and times for airing their public meetings.
- To complete the installation of GPS units in all parish vehicles by the first quarter of 2010, which began in 2009.
 - Tracking for most efficient use.
- To update and overhaul the Personnel Manual by the end of the second quarter of 2010.
 - To continue reviewing the updated Personnel Manual with new policies for formal presentation to the Council.

BUDGET MESSAGE SUPPLEMENT

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS (Continued)

LONG-TERM GOALS

- To continue with the expansion of Valhi Boulevard, which will eventually connect to the I-49 Corridor, the major Hurricane Evacuation Route for southern Louisiana.
 - Working with the Federal and State Government to implement partnered schedules for completion of each phase.
 - Identify long-term funding goals using local funds as leverage for Federal and State funding matches.
- To search every means of funding and partnerships for providing improved drainage and flood protection to all residents of Terrebonne Parish.
 - Continue meeting with the Levee District officials to identify priorities of all phases and make changes as needed.
 - Identify long-term funding goals using Terrebonne Parish excess taxes (non-recurring), borrowing funds through the sale of both Public Improvement and General Obligation Bonds.
- To continue with the revitalization of the Downtown Houma; including but not limited to the Bayou Boardwalk and underground utility line relocation.
- To update the Comprehensive Land Use Master Plan in compliance with the requirement to update every five years.
- Following the purchase of acreage in the northern section of our parish (see short-term goals), the parish will begin site improvements and construction of facilities for essential services.
 - During Hurricane Ike in 2008, the Juvenile Detention Center was evacuated to another parish for safety. Flood waters caused enough damage to delay their return. In addition, the Parish Adult Facility, which is next door to the Juvenile Facility, has reached its capacity. The Sheriff has asked to use the Juvenile Facility for housing adult women, while relocating the Juveniles further north. The Parish is in the process of constructing a levee to protect both the occupants and facilities from future tidal flooding.
 - Public Works, is currently located in the south/east portion of the Parish. This area is also prone to tidal flooding. The additional acreage in the northern portion of the parish will allow Public Works to relocate and position heavy equipment for staging during storm events.
 - Housing and Human Services currently leases property and office space in downtown Houma. Construction and relocation of a new facility will centralize these essential services.
 - For many years, the Animal Shelter for Terrebonne Parish has needed a new location and facility. In 2010, it is expected close to 8,000 animals will be impounded, therefore a new facility has been placed in line for long-term consideration.

ALL FUND SUMMARY

The adopted budget for the year 2010 for all funds, including the operating capital and capital outlay, totals \$231.1 million. This is an increase of 13.1% more, or \$26.8 million over the original 2009 adopted budget. For comparison, the final 2009 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart below and the graph that follows depict the total annual operating budget by fund type for the original 2009 budget and the recently adopted 2010 budget. The revenue summary and appropriation assumptions are discussed in the "Understanding the Budget" section of this report.

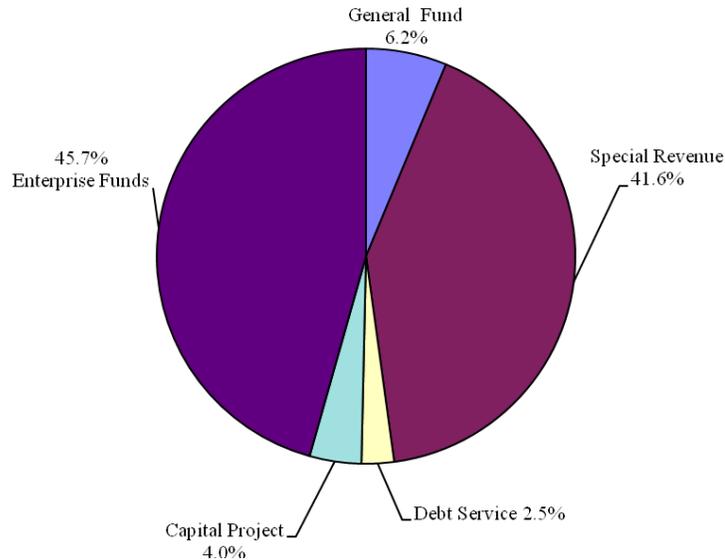
2010 ANNUAL APPROPRIATIONS BY FUND TYPE

<u>Fund Type</u>	<u>2009 ADOPTED BUDGET</u>	<u>2010 PROPOSED BUDGET</u>	<u>2010 BUDGET OVER (UNDER) 2009 BUDGET</u>	
General	\$ 13,994,268	\$ 14,391,835	\$ 397,567	2.84%
Special Revenue	71,320,710	96,195,534	24,874,824	34.88%
Debt Service	5,970,675	5,734,605	(236,070)	-3.95%
Capital Project	11,545,159	9,310,145	(2,235,014)	-19.36%
Proprietary	101,511,016	105,502,267	3,991,251	3.93%
Grand Total	<u>\$ 204,341,828</u>	<u>\$ 231,134,386</u>	<u>\$ 26,792,558</u>	<u>13.11%</u>

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

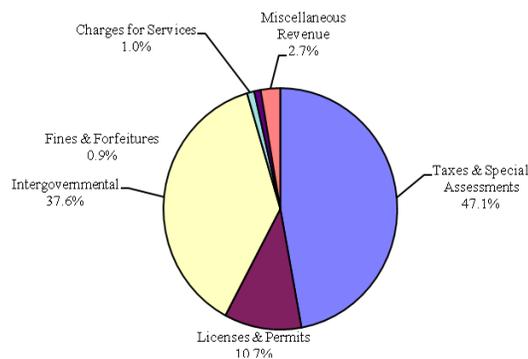
2010 Annual Appropriations By Fund Type



GENERAL FUND

As shown in the chart above, the General Fund makes up 6.2% of the total Parish budget for the year 2010. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown on the following page.

General Fund Funding Sources \$20,680,452



Total appropriations for the General Fund Annual Operating Budget increased by \$.4 million, or 2.8%, compared to the 2009 original budget. The small change is in anticipation of sales tax revenues beginning to decline as expected following a spending surge from 2005 and 2008 storm events.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

SPECIAL REVENUE FUNDS

Approximately 41.6% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2010 budgets for Special Revenue Funds increased by \$24.9 million, or 34.9% from the 2009 funding level of \$71.3 million. The significant change resulted from the request by the Terrebonne Levee and Conservation District to begin drawing on the dedicated sales taxes for the Morganza to the Gulf Hurricane Levee Protection System. At the end of 2009, it is estimated \$22.4 million will be in reserves. With the estimated \$5.0 million collections in 2010, the Levee District has requested a total of \$27.4 million.

DEBT SERVICE FUNDS

Debt service requirements for 2010 decreased by \$236,070 from the prior year or 3.95%. Detail discussions are provided in the Debt Service Section of the Budget.

CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2010, new projects or additional funding to existing projects totaled \$9.3 million. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005 and 2008. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

PROPRIETARY FUND TYPES

➤ Enterprise Funds

The Utility Fund is the largest of the Enterprise Funds with total operations of \$54.5 million, an increase of \$1.6 million over the \$52.9 million originally adopted in 2009. The services provided include both electric and gas and is funded by utility revenue. Based on the provisions set forth in the 1992 Revenue Bonds, the General Fund receives an annual distribution of "payments in lieu of taxes" from this fund in the amount of \$1.98 million for 2010.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations of \$8.6 million, an increase of \$700,000 over \$7.9 million originally adopted in 2009. Sewer fees are charged to users of the services. The sewer rates were increased in 2006 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund, without supplementation from the General Fund. A new study of the sewer fees will be completed in early 2010 to effectively fund the system over the next five years.

In the fall of 2008, the Parish transferred the Solid Waste Fund from a Special Revenue Fund to an Enterprise Fund. The 2010 budget of \$14.65 million is approximately \$1.15 million more than the 2009 Original Budget, or 8.5%.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.7 million, an increase of \$100,000 over the originally adopted in 2009. Both user charges and a General Fund Supplement of \$918,054 fund this activity.

➤ Internal Service Funds

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$28.4 million, compared to 2009 of \$27.9 million, a 2.0% increase.

Reflected in the chart on the following page, each of the internal service funds have increases ranging from 7% to 13% and decreases in the Group Benefits Plan.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

PROPRIETARY FUND TYPES (Continued)

The Human Resources Department collects revenue of 2.0% of gross payroll from departments of the parish, which is used to pay the operations of this department, which also includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Human Resources Fund.

The Risk Management and Group Management Funds are funded by premiums charged to the user departments and agencies. The Parish anticipates an net increase in insurance coverage, therefore a \$4.0 million increase is reflected.

The Information Technology and Purchasing Divisions of the Finance Department are both anticipating an increase of 7% and 13%, respectively. The Information Technology Division has been affected by adjustments to the salary base of staff, in an effort to remain competitive in the salary market.

INTERNAL SERVICE FUNDS

	2009 ADOPTED BUDGET	2010 ADOPTED BUDGET	2010 BUDGET OVER (UNDER) 2009 BUDGET	Percent
Risk Management	\$ 8,186,537	\$ 8,733,386	\$ 546,849	7.0%
Group Management	15,836,800	15,344,850	(491,950)	-3.0%
Human Resources	544,636	609,711	65,075	12.0%
Purchasing/Warehouse	883,209	1,000,432	117,223	13.0%
Information Technology	1,626,420	1,747,593	121,173	7.0%
Fleet Maintenance	823,054	923,528	100,474	12.0%
	<u>\$ 27,900,656</u>	<u>\$ 28,359,500</u>	<u>\$ 458,844</u>	<u>2.0%</u>

DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

Moody's Rating	Rating
Public Improvement Bonds, Series ST-1998A	A2
General Obligation Bonds for Roads and Drainage 2003 and 2005	A2

Standard & Poor's	Rating
\$4.50 million Public Improvement Bonds Ser ST-2000 dated Nov. 1, 2000	AA-
\$12.625 million Public Improvement Bonds Ser ST-1998 A	AA-
\$5.2 million Public Improvement 2003 Series Sales Tax Refunding Bonds	AA-
\$7.495 million Public Improvement Bonds 2005 Series	AA- AA-

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

THE BUDGET PROCESS

➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expended.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The operating budget includes proposed expenditures and the means of financing them. The actual dates for the 2010 budget process:
 - July 1, 2009 – Instructional Letter and Budget Packets sent to Departments
 - August 1 – 30, 2009 – Various Deadlines by departments for submission of budget requests
 - August, September, 2009 – President, Parish Manager, Chief Financial Officer have Discussions/Review with various departments as needed.
 - September 23, 2009 – Presentation of budget to Council.
 - October – December 1, 2009–Council Budget Hearings during the Budget and Finance Committee Meetings
 - December 2, 2009 – Council adopted the 2010 budget
 - January 1, 2010 – Adopted Budget takes effect
- (2) The instructional letters and budget packets sent to the Departments identify target expenditures and in some cases target Revenues. Administration and Human Resources must approve changes in personnel as to the need and correct classification and wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (3) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact.
- (4) The Council conducts public hearings from October through the second Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department’s budget requests.
- (5) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the last regular meeting of the year in progress. The budget is legally enacted through passage of an ordinance.
- (6) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (7) All budgeted amounts, which are not expended, or obligated through contracts, lapse at year-end.
- (8) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (9) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (Continued)

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See page 279 for Capital Project Funds budget process.

The 2009 Budget Amendments passed by Council after the submission of the 2009 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2010 Budget will include all 2009 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net assets. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Parish has the following fund types:

➤ **Governmental Funds**

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds).

➤ **Proprietary Funds**

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

➤ **Fiduciary Funds**

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets.

All proprietary funds and pension trust funds are accounted for on a flow of economic resources, cost of services or “capital maintenance” measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total assets.

Governmental Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available.

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Chief Financial Officer, Parish Manager, and Parish President. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish’s fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish’s fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpendable available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities are expected to be financed from Proprietary Fund operations are accounted for in those funds.

Bond discount and issuance costs for the Utilities Fund are being amortized by the interest method. Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

REVENUE POLICIES

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2009 tax levy is recorded as deferred revenue in the Parish's 2009 financial statements and recorded as revenue in the 2010 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred revenues. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such so as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category. With 2005 and 2008 Storm Seasons, the Parish has experienced a spike in sales tax collections which was not expected to remain constant. These excess collections in sales taxes were used for non-recurring projects.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

The General Fund also receives an annual “payment-in-lieu-of taxes” from the City Utility System, which is generally used various government projects and services.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of twenty thousand dollars (\$20,000) or more annually is approved by the council by resolution. (*Reference Ordinance 06-7103*) In September 2009, a pending change to \$30,000 has been presented to the Parish Council for consideration.

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least two million two hundred fifty thousand dollars (\$2,250,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): “To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed.”

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS AND FACTORS

A comparison of the 2008 Actual, 2009 Budget, 2009 Projected and 2010 Proposed is as follows:

2010 SUMMARY OF ALL BY REVENUE TYPE

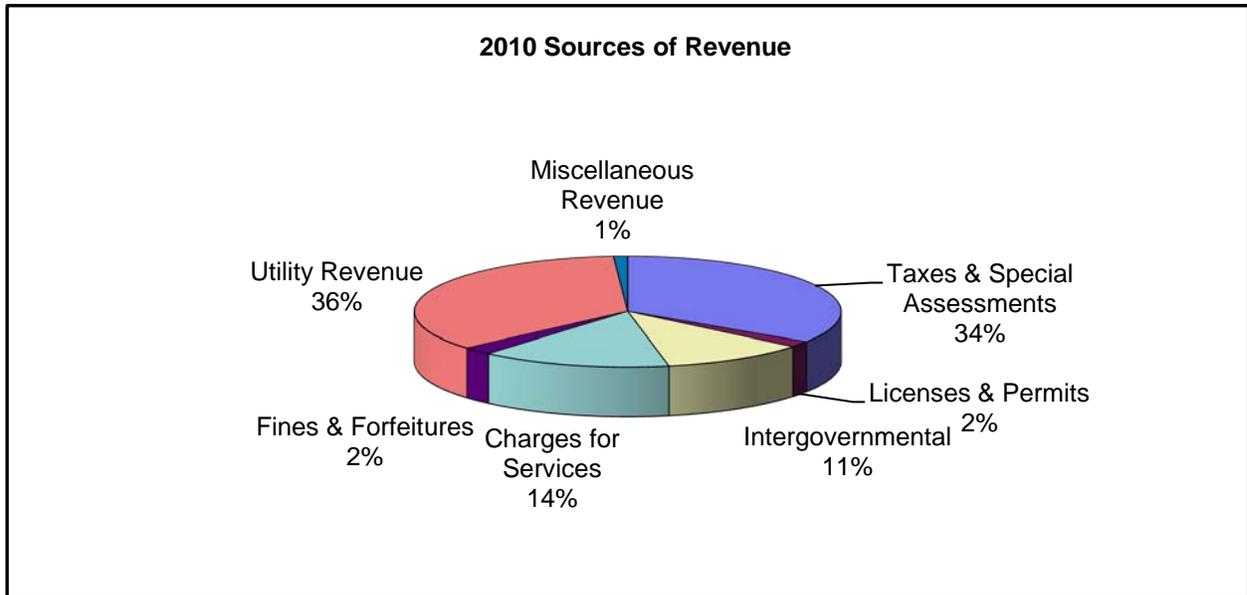
	2008	2009 BUDGET			2009	2010
	ACTUAL	ORIGINAL	CHANGES*	FINAL	PROJECTED	ADOPTED
Taxes & Special Assessments	\$ 67,671,587	\$ 64,347,653	\$ 199,000	\$ 64,546,653	\$ 69,979,882	\$ 65,602,455
Licenses & Permits	3,856,591	3,456,173	-	3,456,173	3,425,256	3,273,800
Intergovernmental	51,539,181	21,104,758	118,185,935	139,290,693	142,286,380	20,942,908
Charges for Services	25,717,745	25,971,395	133,478	26,104,873	26,745,267	27,524,381
Fines & Forfeitures	4,290,357	4,055,600	-	4,055,600	4,353,522	4,326,544
Utility Revenue	72,661,693	66,821,108	-	66,821,108	63,287,817	67,757,860
Miscellaneous Revenue	27,327,977	4,477,669	-	4,477,669	3,537,797	2,043,276
Grand Total	<u>\$ 253,065,131</u>	<u>\$ 190,234,356</u>	<u>\$ 118,518,413</u>	<u>\$ 308,752,769</u>	<u>\$ 313,615,921</u>	<u>\$ 191,471,224</u>

* Changes include 2009 budget amendments and prior year commitments carried over from 2008 (including capital and multi-year grants).

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

Below the pie chart reflects the funding sources by type, with the percentage of the total for each category.

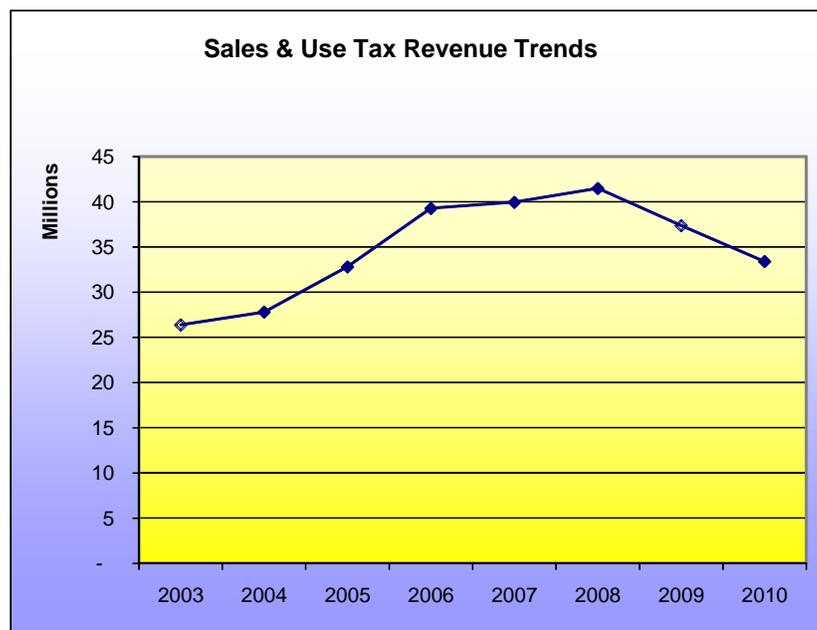


TAXES

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 34% of the total sources as shown above, and is projected to generate \$65.6 million. A ten-year history of the tax revenues may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property are discussed below and on the following pages.

Sales Taxes: Below is a comparison of the sales tax collections from Years 2003 through the Estimated 2010 Budget.

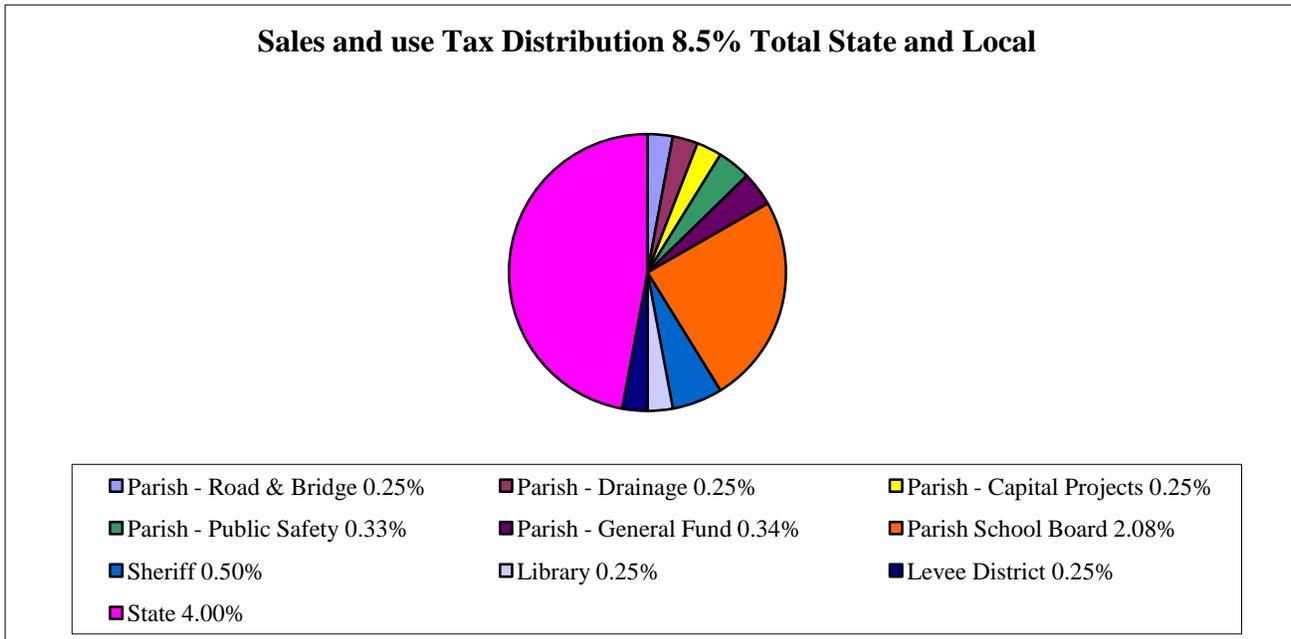
Year	Collections
2003	26,384,384
2004	27,810,468
2005	32,814,484
2006	39,282,442
2007	39,961,358
2008	41,499,111
2009	37,375,225
2010	33,400,000



UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

The Sales and Use Tax rate in Terrebonne Parish is presently 8.5% and is distributed as follows:



UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced in the last six years. The 2010 Budget collections are proposed at the same level as 2009. The total collections are estimated to be \$36.3 million.

Property is reassessed every four years, with 2008 the most recent year of reassessment. The next scheduled reassessment is for year 2012. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

PROPERTY TAXES LEVIED BY TPCG

	Effective Years	Maximum Authorized *	2008 Levy	2009 Levy	Estimated Total Revenue
Parish Tax - Alimony (Outside)	N/A	3.09	3.09	3.09	1,728,493.79
Parish Tax - Alimony (Inside)	N/A	1.55	1.55	1.55	210,110.68
Sewerage Tax - Bonds	2008-2024	n/a	0.87	0.74	524,880.66
Health Unit - Maintenance	2000-2009	1.66	1.66	1.66	1,177,435.00
Health Unit - Maintenance	2010-2019	1.66	N/A	N/A	
Drainage Tax - Bonds	2004-2024	n/a	1.62	1.62	1,149,063.07
Drainage Tax - Maintenance	2008-2017	7.31	7.31	7.31	5,184,969.77
Road and Bridge - Bonds	2004-2024	n/a	1.14	1.27	900,808.70
Mental Health	2000-2009	0.42	0.42	0.42	297,905.24
Mental Health	2010-2019	0.42	N/A	N/A	
Juvenile Detention (Houma) - Maintenance	1998-2017	0.98	0.98	0.98	695,112.23
Juvenile Detention (Houma) - Maintenance	2003-2012	0.96	0.96	0.96	680,926.26
Road District No. 6 - Maintenance	2009-2018	0.82	0.81	0.81	35,089.36
Fire Protection District No. 8 - Maintenance	2001-2010	10.52	10.52	10.52	334,384.41
Fire Protection District No. 8 - Maintenance	2011-2020	10.52	N/A	N/A	
Recreation Tax - Maintenance	2001-2010	2.16	2.06	2.06	1,461,154.27
Recreation Tax - Maintenance	2011-2020	2.21	N/A	N/A	
Retarded School Tax - Maintenance	2008-2017	5.33	5.33	5.33	3,780,559.35
Sanitation District - Maintenance	2008-2017	11.21	11.21	11.21	7,951,232.71
Council on Aging	2000-2009	7.50	7.14	7.14	5,064,389.08
Council on Aging	2010-2019	7.50	N/A	N/A	
Road Lighting District No. 1 - Maintenance	2000-2009	7.48	5.60	5.60	357,451.30
Road Lighting District No. 1 - Maintenance	2010-2019	6.50	N/A	N/A	
Road Lighting District No. 2 - Maintenance	2008-2017	3.99	1.00	1.00	105,536.90
Road Lighting District No. 3-A - Maintenance	2000-2009	7.00	2.92	3.75	432,137.14
Road Lighting District No. 3-A - Maintenance	2010-2019	6.50	Election Oct 2009		-
Road Lighting District No. 4 - Maintenance	2008-2017	4.75	2.11	2.11	126,100.77
Road Lighting District No. 5 - Maintenance	2000-2009	7.85	4.77	5.77	100,594.53
Road Lighting District No. 5 - Maintenance	2010-2019	6.50	N/A	N/A	
Road Lighting District No. 6 - Maintenance	2002-2011	4.80	4.00	3.15	136,456.43
Road Lighting District No. 7 - Maintenance	2004-2013	6.22	2.10	2.10	145,806.36
Road Lighting District No. 8 - Maintenance	2002-2011	4.81	1.75	2.50	79,465.30
Road Lighting District No. 9 - Maintenance	2002-2011	7.57	1.00	2.00	93,482.12
Road Lighting District No. 10 - Maintenance	2002-2011	5.60	2.30	2.30	101,258.14
City Ad Valorem Tax (General Alimony)	N/A	6.75	6.38	6.38	1,320,901.04
City of Houma - Fire Protection District	2009-2018	5.08	4.80	5.08	1,051,751.92
City of Houma - Police Protection District	2009-2018	5.08	4.80	5.08	1,051,751.92
					36,279,208.45

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

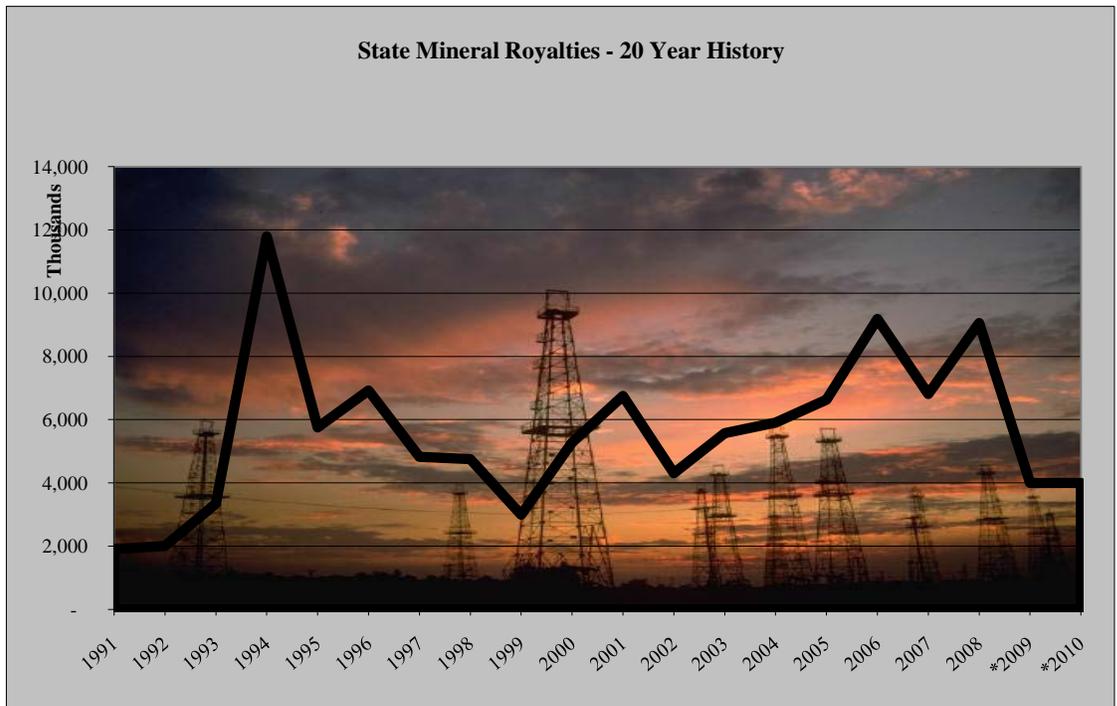
INTERGOVERNMENTAL

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

State Mineral Royalties: It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below is a past history of collections and the estimates for 2009 and 2010. Any royalties received in excess of \$4.00 million in 2010 will be recognized after an assurance of their collection.

State Mineral Royalties	
Year	Collections
1991	1,905,057
1992	2,007,271
1993	3,345,265
1994	11,792,700
1995	5,755,547
1996	6,922,735
1997	4,825,537
1998	4,752,626
1999	2,995,055
2000	5,278,225
2001	6,751,556
2002	4,308,077
2003	5,573,056
2004	5,907,425
2005	6,632,181
2006	9,184,432
2007	6,812,116
2008	9,055,810
*2009	4,000,000
*2010	4,000,000

* Estimated



UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

Video Poker Proceeds:

Year	Collections	Year	Collections
1993	331,686	2001	1,747,424
1994	655,175	2002	1,955,777
1995	917,030	2003	2,158,283
1996	1,170,851	2004	2,190,482
1997	1,259,196	2005	2,536,444
1998	1,383,506	2006	2,952,235
1999	1,234,439	2007	2,714,301
2000	1,581,535	2008	2,762,322
		2009 Estimated	2,602,913
		2010 Estimated	2,480,000

In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish (reflecting a temporary population growth of 10%). Video Poker revenue began in 1993 and has steadily grown from first year collections of \$332,000 to the estimated collections in 2010 of \$2.5 million. Based on the assumption this revenue being difficult to predict, we have only budgeted \$2.48 million for 2010 and will continue to watch the monthly collections. Excess of the budget will be recognized after assurance of collections.



UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES

The major charges for services are listed below with a comparison to the estimated 2009 cost of providing the services. The inclusion of this report is the result of a recommendation from the Revenue Review Committee assembled by the Parish President in 2004 and has been made a requirement in the Parish Code of Ordinances.

CHARGES FOR SERVICES		Revenue			Estimated Cost and Supplement		
		2008	2009	2010	2010		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
GENERAL FUND - PLANNING DEPARTMENT							
	Plumbing Permit Fee Parish Code Sec. 6-31	46,575	24,400	24,000			
	Electric Permit Fee Parish Code Sec. 6-56.	158,750	160,000	140,000			
	Mechanical Permit Fee Parish Code Sec. 6-76	2,125	2,975	5,100			
	Gas Permit Fee, Parish Code Sec. 106.5	2,500	30,000	15,000			
	Building Permit Fees. Parish Code Section 108, "Fees".	978,585	650,000	570,000			
	South Central Planning - Inspection Fees				640,985		
	Planning Department - Permits Section				293,776		
	Total	1,188,535	867,375	754,100	934,761	180,661	General Fund

In compliance with Act 12 of the La. Special Session, new building codes were adopted in April 2006 and included new building permit and inspections fees to reflect expenses in processing and inspecting building construction throughout the Parish. In February 2007, Resolution No. 07-065 was adopted to enter into a Cooperative Endeavor Agreement with South Central Planning and Development Commission (SCP) to provide inspection services. The Agreement calls for SCP to receive 85% of all above permits collected for their inspection efforts. (Ord. No. 7102, § I, 4-12-06; Ord. No. 7279, § I, 3-28-07)

JUVENILE DETENTION

	Detention Fees	521,751	161,670	150,000			
	Based on a per bed basis				440,856		
	Total	521,751	161,670	150,000	440,856	290,856	General Fund

Terrebonne Parish Consolidated Government provides for the housing of out of parish delinquents for other governments and sheriff's offices. In order to help reduce the cost of the housing, insurance, fuel and other expenses, a fee in the amount of one hundred five dollars (\$105.00) per day will be charged. (Ord. NO. 7269, § II, 2-28-07)

COASTAL RESTORATION & PRESERVATION

	Coastal Impact Fees	250,200	125,000	175,000	248,750	73,750	Federal & State Grants
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Coastal Impact Fees were enacted in 2004 and vary from \$100 to \$5,000 depending on the application and criteria. The Administration of this program is also supplemented with grants from state and local resources. (Ord. No. 4303, § I, 3-8-89; Ord. No. 6877, 5-26-04; Ord. No. 7104, § II, 4-12-06)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2008	2009	2010	2010		
		Actual	Projected	Proposed	Estimated Costs	Supplement	Source
FUND	DESCRIPTION						

PUBLIC SAFETY FUND

Parking Meter Fees (City Code 1965, § 22-67)

66,911 80,284 73,000 90,341 17,341

Fines &
Court
Costs

The Houma Police Department took over the management of the Parking Meters in Downtown Houma in 2006. The transfer has provided the Downtown patrons and merchants a regular presence from the Police Department, at the same time monitoring the parking meters on a regular basis. The fees compared to the estimated costs is both measurable from the dollars saved from dual roles served by the patrolmen.

SANITATION FUND

Solid Waste Collection User Charges is collectible monthly as rendered. Ord. No. 6941 Code Chapter 11, Sections 11-21, 11-33 and 11-34

4,964,975 4,900,000 5,057,040

Landfill Fees is collectible monthly as rendered. Ord. No. 6941 Code Ch. 11 Art. II Sec. 11-34.

2,928,018 2,400,000 2,520,000

Total

7,892,993 7,300,000 7,577,040 13,974,319 6,397,279

Property
Tax

The Sanitation Fund has been a Special Revenue Fund through fiscal year ending December, 2007 that derives its resources from a dedicated property tax (11.21 mills) and user fees. A transition was made for fiscal year December, 2008 to begin accounting for the fund as an "Enterprise" Fund, which is financed and operated in a manner similar to that used in private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charge. (Parish Code 1979, § 9-28; Ord. No. 6538, § I, 12-19-01; Ord. No. 6941, § I, 11-17-04)

Animal Shelter Fees consists of Licensing (\$2.00), Sterilization (\$15 - \$35), Impoundment (\$2.00/day).

25,975 35,000 74,300 757,152 682,852

General
Fund

Utility Administration submitted recommended changes to the fees for the Animal Shelter Services in March 2005. The Parish Council "retained the matter relative to amending the Parish Code with respect to Animal Control regulations until such time as the Parish's budget is better realized." Current revisions are being prepared for re-submission to Council.(Parish Code 1979, § 5-4) State law references: Levy and collection of local annual per capita license taxes, R.S. 3:2731 et seq.; maximum amount to be paid for dog or cat license, certificate, records, R.S. 3:2772(B); time for paying dog license tax, R.S. 3:2776.

PARISHWIDE RECREATION FUND

Recreational Fees \$20 per child

107,701 93,072 100,650 1,477,505 1,376,855

Property
Tax

The fees were increased in 2005 from \$10.00 per child. The programs are funded with a property tax of 2.13 mills which pays the substantial portion of the costs. The minimal fee furnishes the participant with a basic supplies in the sport of their choice.

FTA GRANT FUND

Transit Bus Fees

92,915 84,000 90,000 1,757,917 1,667,917

Federal
Grant &
General
Fund

The Urban Transit System is funded with Federal and State Grants totaling \$1,267,633 and a General Fund supplement of \$368,004. The fees are determined by Administration based on a formula approved by the federal granting agency.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2008	2009	2010	2010		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source

DRAINAGE FUND

Culvert Installation Fees	60,249	65,292	62,000	50,000		
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Fee Schedule was adopted in April 2006 (Reference Ordinance 06-7105): Installation fee per foot (\$11.28); Minimum culvert length (16 ft.); Pre-fabricated catch basin installation fee (\$100 each). A new fee, the estimated costs and estimated revenues have not yet established a history for analysis.

CIVIC CENTER FUND

Civic Center Fees charged for various events and the fee varies with the event which are set by Ord Nos. 5747 and 5818

	849,133	679,758	731,457	2,714,216	1,982,759	General Fund, Hotel Motel Tax, Retained Earnings
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As an investment in the Economic Value that the Civic Center brings to the Parish, a supplement from the General Fund is made, which has been proposed for 2010 in the amount of \$918,054.(Ord. No. 6241, § II, 5-24-00; Ord. No. 5747, § I (Exh. A (I-IX)), 3-12-97; Ord. No. 5818, § I, 8-27-97; Ord. No. 6074, § I--4, 6-23-99; Ord. No. 6481, § I, 9-26-01; Ord. No. 7202, § I, 9-27-06)

SEWERAGE FUND

Sewer User Charges is to be paid monthly which is based on the water consumption. Ord. No. 6940 Code Ch. 23 Art. II Sec. 23-31.

	5,896,587	6,050,319	6,101,000	8,272,921	2,171,921	Retained Earnings
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A sewer user rate study prepared by a local engineering firm at the end of 2004, recommended sewer rates for fiscal years 2005 through 2009. The plan was adopted by council and is to provide necessary funding for projected expenditures. For the period beginning January 1, 2005, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition, each customer shall pay a user charge of one dollar and sixty-nine cents (\$1.69) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge. The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and sixty-nine cents (\$1.69) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. (Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2008	2009	2010	2010		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source

UTILITY REVENUE FUND

Electric and Gas Fees are charged monthly, with a customer base in excess of 19,000.

58,485,809	49,581,406	53,697,820	51,113,558	(2,584,262)	Interest, Net Assets
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The Electric and Gas Utility rates are provided based on the customer charge, fixed commodities charge, energy cost and tax additions. The Electric Utility System (Power Plant and Customer Base) was under review by a committee assembled by the Parish President and is scheduled to present Administration and Parish Council a report in 2007. (Ord. No. 5888, 3-11-98)

MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- In 2007, the Finance Department added a Property Clerk in the Purchasing Division. This position is responsible for identifying obsolete, damaged and surplus properties. As part of the duties, physical inventories will be conducted year-round. As adjudicated property has been identified, cleaned up when necessary and surplus for sale. The revenues generated from the surplus of these assets have increased.
- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

FUND BALANCE

The use of fund balances as a source of financing current operations has been used in the 2009 Proposed Budget in several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. It continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In the 2010 ending fund balance, reserved and unreserved designations have been established for the following:

- Reserved, \$123,694
 - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- Unreserved Designations:
 - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. . \$3.0 million

UNDERSTANDING THE BUDGET

FUND BALANCE (Continued)

➤ Unreserved Designations (continued):

- The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds became available to return to General Fund. The General Fund maintains a designation relative to all insurance coverage's. \$2.0 Million
- In 2004, the Parish Occupational License was increased to generate revenues dedicated to economic development. Those funds remaining in the fund balance dedicated to economic development is detailed in the "Supplemental" section of this proposal. \$593,248
- The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. The current formula uses the audited depreciation expense for years 2005 – 2007, less actual replacements for year 2007 and budgeted capital for 2009 and 2010. \$431,449.

The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2010 is \$2.4 million, which is in excess of the required \$2.25 million. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million.

APPROPRIATION ASSUMPTIONS AND FACTORS

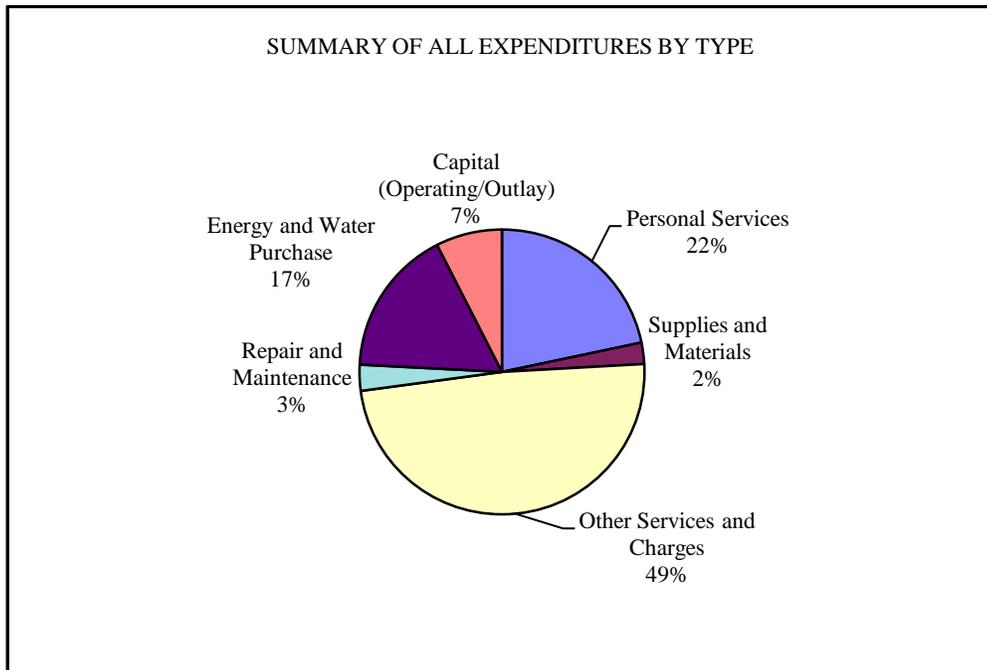
2010 SUMMARY OF ALL EXPENDITURE BY TYPE

	2008 ACTUAL	ORIGINAL	2009 BUDGET CHANGES *	FINAL	2009 PROJECTED	2010 ADOPTED
Personal Services	\$ 43,451,160	\$ 46,379,103	\$ 1,669,490	\$ 48,048,593	\$ 45,095,742	\$ 50,135,241
Supplies and Materials	5,654,517	6,010,218	320,230	6,330,448	5,820,561	5,587,782
Other Services and Charges	81,063,900	85,757,387	32,734,671	118,492,058	116,327,638	112,656,593
Repair and Maintenance	20,888,998	7,407,408	17,675,495	25,082,903	25,658,056	6,852,407
Subtotal	151,058,575	145,554,116	52,399,886	197,954,002	192,901,997	175,232,023
Energy and Water Purchase	44,004,005	37,465,000	-	37,465,000	34,290,000	38,540,000
Capital (Operating/Outlay)	33,762,730	21,322,712	170,341,365	191,664,077	194,545,229	17,337,363
Grand Total	\$ 228,825,310	\$ 204,341,828	\$ 222,741,251	\$ 427,083,079	\$ 421,737,226	\$ 231,109,386

* Changes include 2009 budget amendments and prior year commitments carried over from 2008 (including capital and multi-year grants).

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)



PERSONAL SERVICES

During 2008, the Parish contracted to update our Employee Compensation Plan, which was prepared approximately 10 years prior. The Revised Compensation Plan was adopted by Parish Council in 2009, and appropriately established market pay scales for each budgeted position. The new pay scales have enabled the Parish to recruit and retain qualified employees. Although recommendations by the consultant encouraged subsequent adjustments for job seniority and merit increases, Administration believes that we should forego implementation of this aspect of the plan until such time that our sales tax base recovers from recent and anticipated declines.

A longevity increase on the full-time permanent employee's hourly rate is based on the number of year's service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

The health, dental, and life insurance benefits of our full-time and retired employees have increased for another year. In 2010, the annual average cost for coverage is expected to be \$6,100 single and \$15,400 family for the "premium plan"; \$4,767 single and \$11,948 family for the "standard plan". In 2008, the monthly employee contribution was \$71.10 single and \$194.10 family for "premium"; \$54.03 single and \$148.59 family for "standard". The group insurance premiums budgeted for 2009 includes an increase of 3% based on the recommendations of the Parish Risk Management Department. The actual amount of the increase will be determined in December 2009. The parish has established a policy for the employees to contribute 15% of the premium.

The retirement contributions for the year 2008/2009 are as follows: Parochial Employees Retirement System increased to 10% of gross payroll, La. State Firefighters 14%, and Municipal Police Retirement Systems 11.00%, Registrar of Voters Retirement System 3.50%, District Attorney's Retirement System 7%, and the City Judge 18.6%.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

The personnel rate charged to departments has been reduced to 2.00% in 2009 and will until at this rate through 2010. This rate includes the cost of the Human Resources Department, Payroll processing and self-funded unemployment claims.

The changes listed below in personnel staffing has been submitted by Departments and Agencies of the Parish, which results in a net reduction of one full time employee and increase of one part time.

Net Changes to Departmental Staffing (Detail listed in the Summary Section of the Budget)

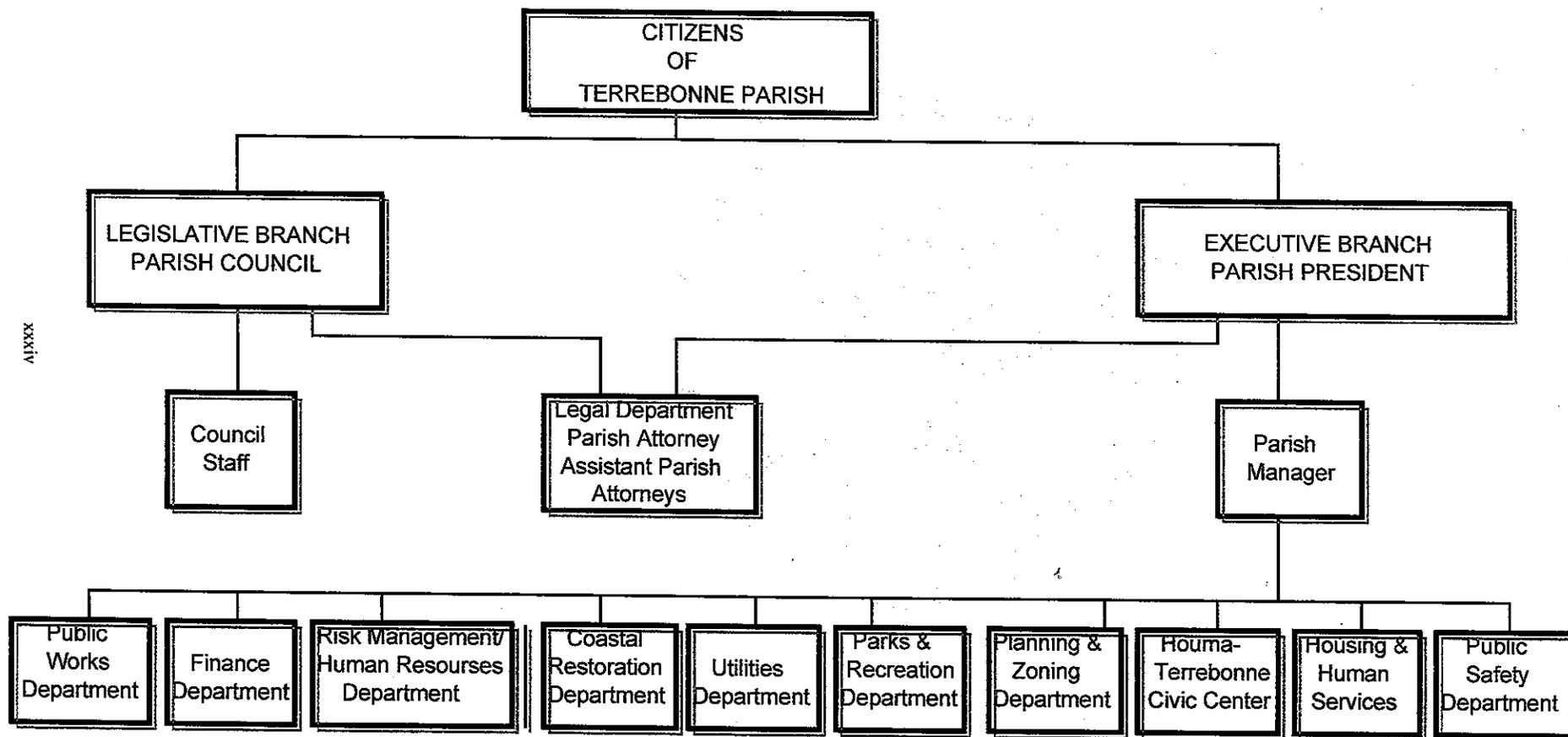
Internally Managed Departments:	Full Time	Part Time
Public Works Department	1	1
Planning Department	(1)	
Juvenile Detention	(1)	1
Housing and Human Services Department		1
Utilities Department	(1)	
Recreation Department		(1)
Net Change	(2)	2
Externally Managed Departments:	Full Time	Part Time
City Court	1	(1)
Net Change	1	(1)

SUPPLIES

The capitalization threshold for movable capital assets was increased from \$500 to \$1,000 in 2007, thereby reclassifying all items with a unit cost between those amounts from Capital Outlay to Supplies.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT



APXXX

TERREBONNE PARISH OFFICIALS

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's fourth since consolidation.



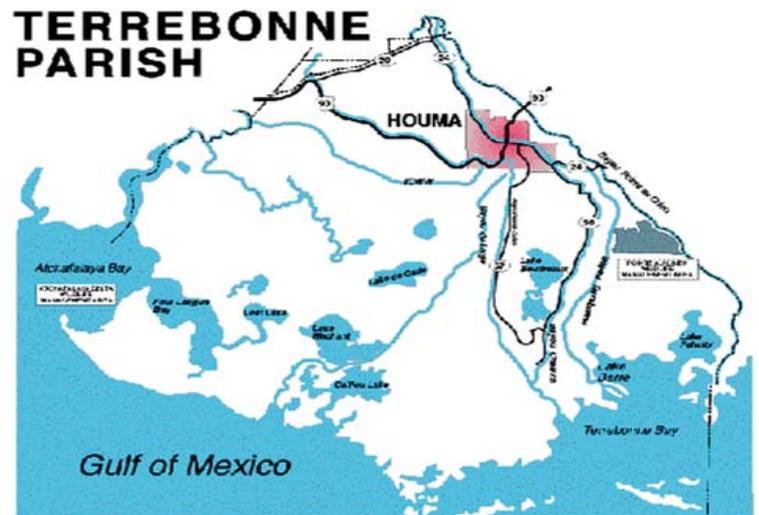
**Mr. Michel H. Claudet,
Parish President,
Executive Branch**



Legislative Branch

**Front Row- Ms.Teri Chatagnier Cavalier, District 4, Mr. Johnny Pissolatto, District 5, Ms. Arlanda J. Williams, District 2, Mr. Michel H. Claudet, Parish President, and Mr. Alvin Tillman, District 1.
Back Row- Mr. Kevin Voisin, District 6, Mr. Pete Lambert, District 9, Mr. Clayton Voisin, District 7, Mr. Billy Hebert, District 3, and Mr. Joey Cehan, District 8**

TERREBONNE PARISH PROFILE



ENVIRONMENT

Location

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of “Cajun Country”, located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

Geography & Climate

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12’ above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36’0” N latitude and 90 degrees 43’30” longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

History

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because “terre bonne” means “Good Earth”. Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government.

When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged. The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

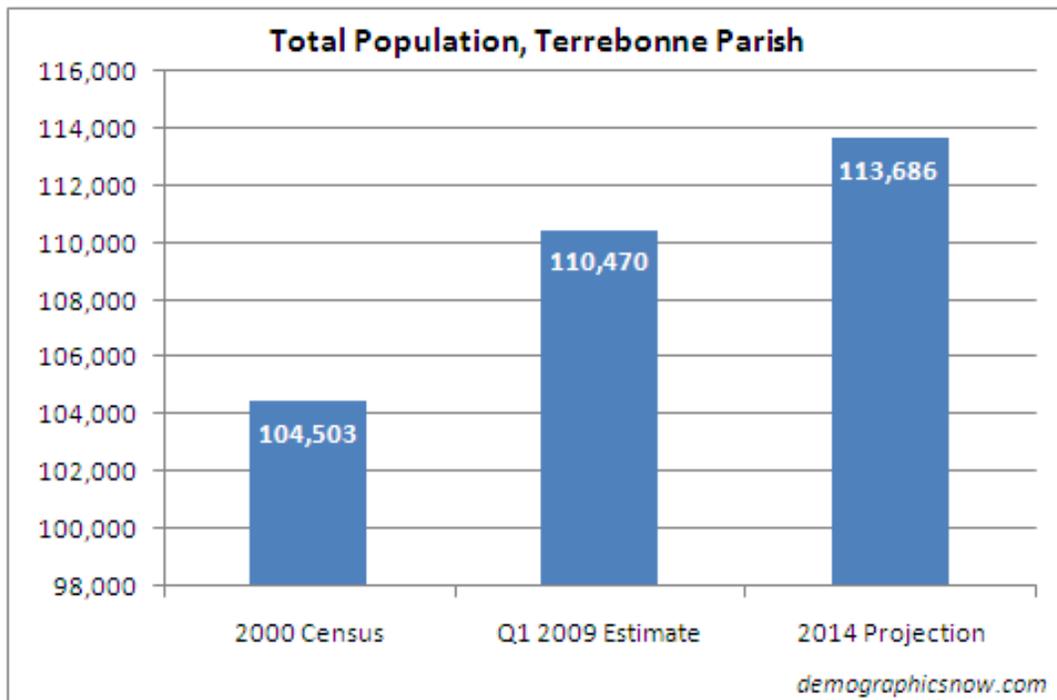
TERREBONNE PARISH PROFILE

Government

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

Population

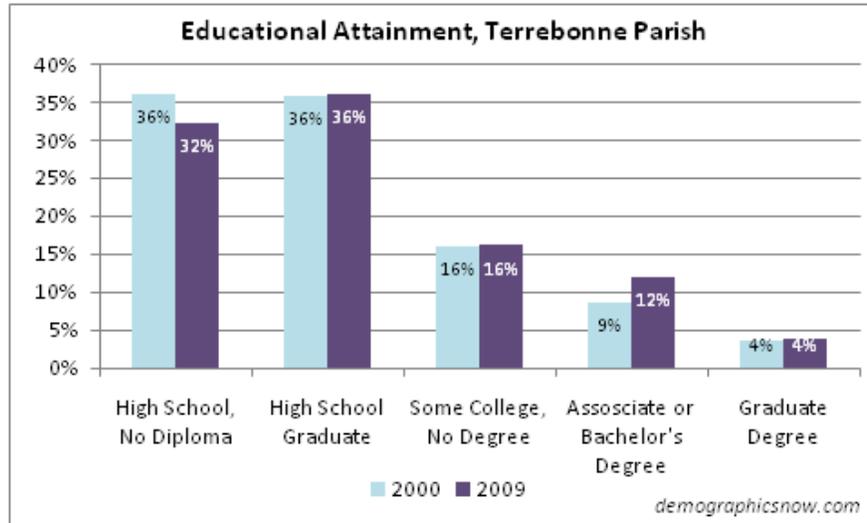
Terrebonne Parish's growth has been consistently showing a positive increase for the past two decades. The 2009 estimated population of Terrebonne Parish is 111,494. More and more people are choosing to live and work in Terrebonne Parish. The chart below indicates a continued 3% growth trend in the next five years. The growth in our region's population came out to about 1% more than it was before Hurricane Katrina. It is a larger gain than our norm had been, although, not all the local growth in late 2005 and 2006 were related to the hurricanes. The local economy was strong both before and especially after the storms, drawing people from areas completely unaffected by the storms.



Education

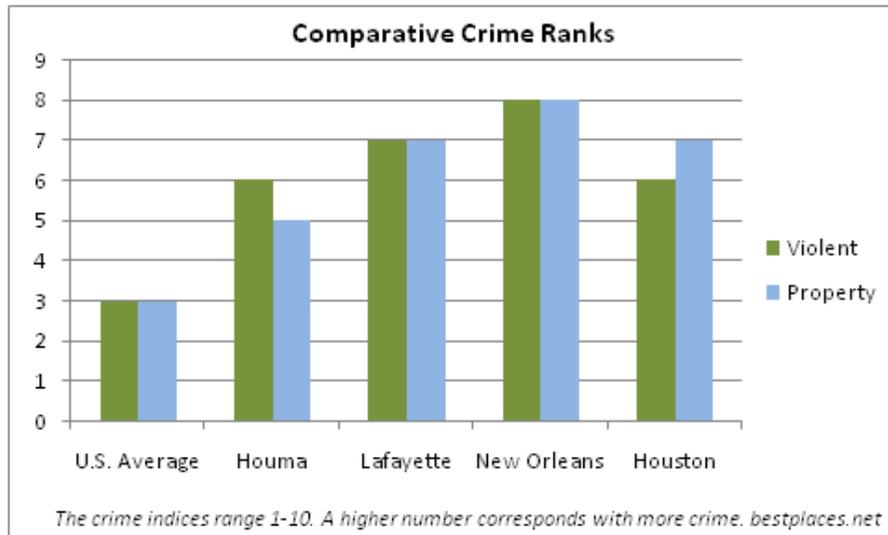
In Terrebonne Parish, our school system consists of 41 school sites, four senior highs, three junior highs, and 30 elementary and middle schools, one vocational training school, one school for exceptional children and two alternative secondary schools. Terrebonne Parish has 19,600 students enrolled in the Terrebonne Parish Public School system and 1,300 qualified teachers. You can get more information about the Terrebonne Parish School System at www.tbsd.org. Terrebonne Parish also had 1 (one) private senior-junior high school and 7 (seven) private elementary and middle schools (Source: Terrebonne Parish School District). L.E. Fletcher Community College is also in Terrebonne Parish and tops the list of the 50 fastest growing two-year institutions in the Nation, (December 4, 2006, edition of Community College Week). The L.E. Fletcher Community College offers a wide variety of curricula and has two campuses.

TERREBONNE PARISH PROFILE



Public Safety

As a full service government, Terrebonne Parish Consolidated Government has jurisdiction over the Houma Police Department, the Fire Department and the Office of Homeland Security and Emergency Preparedness. The Terrebonne Parish Sheriff's Office, a separate entity, is also part of the law enforcement in Terrebonne Parish. The number of violent crimes recorded by the FBI in 2003 was 356. The number of murders and homicides was 2. The violent crime rate was 11 per 1,000 people.



Transportation

Good Earth Transit System is the public transit system in Terrebonne Parish. Terrebonne Parish Consolidated Government's Public Transit System operates a safe, effective, and efficient public transit bus system that enhances the mobility needs of the citizens of Terrebonne Parish.

Health Care

Terrebonne Parish has 3 major hospitals, Terrebonne General Medical Center, Leonard J. Chabert Medical Center, and Physician's Surgical Specialty Hospital. Terrebonne General Medical Center is a nationally recognized health care facility that provides state-of-the-art technology and cutting edge services. The medical center serves as a major economic force for the community with a staff of over 1200 employees. In 2005, the medical center was honored as the best of the best and was a recipient of the prestigious Premier Award for Quality. Leonard J. Chabert Medical Center, another nationally recognized area hospital, is part of the Louisiana State University Medical Center-Health Care Sciences Division and operates as one of the nine charity facilities in the state.

TERREBONNE PARISH PROFILE

The Physician's Surgical Specialty Hospital is a Medi-Care certified, state licensed acute care hospital. This hospital offers most services that you might expect from a larger, more institutionalized facility. Terrebonne Parish is also the home of the Cardiovascular Institute of the South, one of the United States' largest and most comprehensive centers for the nonsurgical and surgical treatment of heart disease.

Culture & Leisure

Local theater, Broadway shows, Art after Dark Program, outdoor concerts on Fridays during summer months, various craft shows and festivals are a few of the activities that take place at different times of the year. This area is named Houma after the Houmas Indians. At different times of the year, the local Indian tribe has a Pow Wow. Locals and tourists alike can attend to see the Indians perform different tribal dances and prepare different crafts. Cajun cuisine is plentiful with lots of restaurants to offer delicious Cajun food.

Fishing and other water sports as well as hunting of duck, deer, alligator, and nutria are all abundant in this area. Louisiana and Terrebonne Parish have a lot to offer those who love the outdoors. Fishing rodeos are popular where the fish stories come true. If you are looking for the Sportsman's Capital of the World, come to Terrebonne Parish fishing and hunting is at its best.

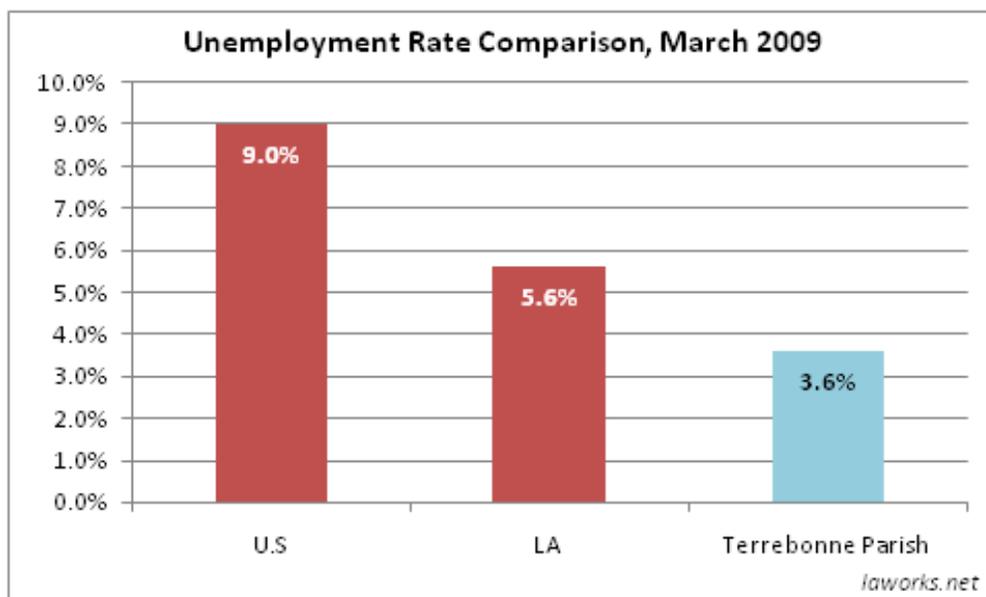
Waterland USA Water Park is a seven-acre water park that features a kiddie activity pool with water guns and a rope bridge. It has a 350-foot long Blue Runner water slide, a 32-foot long Sonic Chute water slide, wave pool, and a 52-foot high tower. It also has a miniature golf course and batting cages.

Wildlife Gardens is a walk through of a real swamp with authentic Trapper's Cabin as well as native plants and flowers. The birds and other animals are the real highlights. There are several swamp tour boating companies in Terrebonne Parish where one can go deep into the swamp to see the wildlife in its natural habitat.

ECONOMIC OUTLOOK

Employment

The Houma-Thibodaux combined labor force was 94,400 nonfarm workers as of August 2007, which is a record high, according to the Louisiana State Labor Department. The main reason for growth is an increased oilfield and shipbuilding activity. Major hiring by shipbuilders and fabricators will fuel continued job growth locally, according to a report issued by LSU economist Laren Scott. In 2008, the report states, this area should see more than 2,500 jobs created, with thousands more in 2009. In 2007, employment increased by 4,500 jobs. More than 1 in 10 workers in the Houma-Thibodaux area work at jobs the Louisiana State Labor Department classifies as oil and gas extraction and oilfield support. A total of 12,400 workers were employed in those fields in August 2007, about 13% of the labor force. Another 10,300 workers have a job in water transportation or support activities for that industry. There are 13,400 people employed by the local, state, or federal government. These numbers included jobs for Parish governments but also employees at state-run agencies like L. E. Fletcher Community College in Houma. The Terrebonne Parish School Board is among one of the largest employers in the Parish. Unemployment rates for Terrebonne Parish, remained at 2.7 percent in August 2007, which was significantly lower than both the statewide unemployment rate of 3.8 % and the national unemployment rate of 4.6%.



TERREBONNE PARISH PROFILE

Manufacturing & Retail Trade

Houma-based Gulf Island Fabrication Company has ranked 43rd in the 2007 list of America's 200 Best Small Companies by Forbes Magazine. It's the third time Gulf Island Fabrication has made the list: in 2003 it was ranked the 155th best company; in 2004 it was ranked 132nd (Forbes, October 2007).

At the end of 2007, the Port of Terrebonne, a 400-acre port, has eight tenants. It is on Industrial Blvd. in Houma about a mile west of the Houma-Terrebonne Airport. Situated on the banks of the Houma Navigation Canal near its intersection with the Gulf Intracoastal Waterway, its strategic location provides easy access to vessels on either waterway. The Port is increasing its tenant base, thereby, increasing the workforce of Terrebonne Parish.

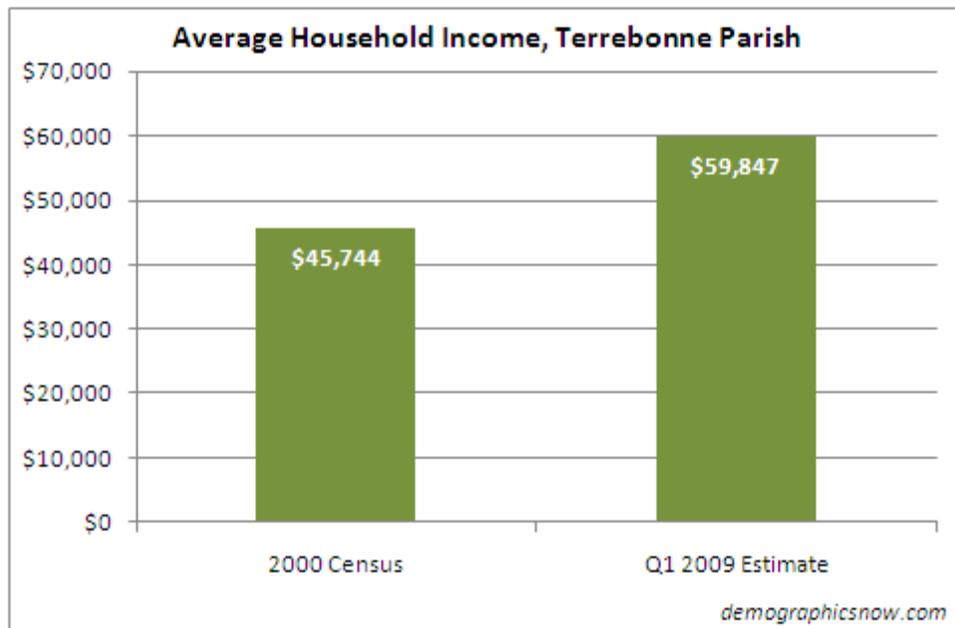
The Houma Navigation Canal is 30 miles long and 15 feet deep. It provides ships necessary access to the Gulf of Mexico. A study is underway to determine if deepening the canal to 20 feet would affect the local economy. Some experts say this could help this area's economy by up to \$400 million. In the future, a lock system will be installed in the canal to protect the area from storm surge without hindering the marine traffic.

The Gulf Intracoastal Waterway is a 1,300-mile waterway that extends from Apalachee Bay, Florida westward along the Gulf Coast to the Mexican Border of Brownsville, Texas. One study says the segment of waterway between the Sabine River (western boundary of Louisiana) and New Orleans is the most active stretch.

All of the waterways described above allow for commerce and trade to "flow" in and out of our area. This is why Terrebonne Parish is such a great site for businesses to prosper.

Income

In the Terrebonne Parish area residents have seen their personal income grow by an average of 17.7%, well above the national average, the U.S. Bureau of Economic Analysis reported in August 2007. There was an increase in oilfield activity, an infusion of federal hurricane-recovery aid and spillover effects in the local economy boosted per-capita income at a greater rate than most of the country. The average per-capita income in Houma-Thibodaux, which covers all of Terrebonne and Lafourche parishes, went from \$26,008 to \$30,610. The Houma-Thibodaux's income growth ranks 212th among the nation's 363 metro areas. In comparison, a year earlier, Houma-Thibodaux per-capita income grew by 1.7%, rising from \$25,581 to \$26,008.





TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2010

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ADOPTED 2010	PROJECTED 2009	ACTUAL 2008
					FUND TYPES ENTERPRISE			
Fire-Rural	0	0	0	0	0	0	781,083	211,235
Fire-Urban	0	5,628,736	95,438	0	0	5,724,174	7,260,207	5,413,420
Coastal Restore/Preserv	0	311,962	0	250,000	0	561,962	4,461,953	346,207
Engineering	33,407	0	0	0	0	33,407	214,558	123,498
Garage	0	0	0	0	923,528	923,528	792,017	755,725
Roads & Bridges	0	7,347,136	819,441	3,200,280	0	11,386,722	46,450,623	14,361,614
Road Lighting	0	1,841,520	0	0	0	1,841,520	1,754,485	1,770,402
Drainage	0	10,843,903	1,023,767	4,250,000	0	16,117,670	86,569,558	20,162,509
Health Unit	0	887,723	0	0	0	887,723	868,944	695,827
Head Start	0	100,600	0	0	0	100,600	100,600	95,763
Parish VA Service Office	15,681	0	0	0	0	15,681	16,596	16,620
Health & Welfare-Other	762,170	203,010	0	0	0	965,180	1,054,192	935,605
Terr Alcohol/Drug Abuse	0	166,654	0	0	0	166,654	158,904	91,588
TARC	0	5,316,460	0	0	0	5,316,460	4,196,541	2,275,000
Sewerage Collection	0	0	3,248,879	0	4,329,736	7,578,615	18,079,989	7,152,368
Treatment Plant	0	0	0	0	3,461,999	3,461,999	3,169,310	3,215,140
EPA Grant Administration	0	0	0	0	481,186	481,186	410,158	381,514
Sewerage Capital Add'n	0	0	0	0	355,000	355,000	290,000	299,457
Solid Waste Services	0	0	0	0	13,812,319	13,812,319	13,980,090	26,648,807
Animal Control	757,152	0	0	0	0	757,152	875,521	494,157
Landfill Closure	0	0	0	0	162,000	162,000	147,086	(146,070)
Parks & Grounds	0	191,557	0	0	0	191,557	456,698	462,492
Darsey Park	0	0	0	0	0	0	0	4,426
Adult Softball	0	55,200	0	0	0	55,200	53,749	44,156
Adult Basketball	0	18,200	0	0	0	18,200	18,393	17,711
TPR-Administration	0	604,530	0	0	0	604,530	577,559	527,174
Quality of Life Program	0	95,075	0	0	0	95,075	34,783	101,992
Grand Bois Park	0	74,786	0	0	0	74,786	187,281	69,184
Youth Basketball	0	84,000	0	0	0	84,000	72,410	46,791
Football	0	88,000	0	0	0	88,000	89,140	70,937
Youth Softball	0	57,500	0	0	0	57,500	50,216	35,081
Youth Volleyball	0	7,000	0	0	0	7,000	7,259	9,905
Baseball	0	161,000	0	0	0	161,000	129,804	132,411
Adult Volleyball	0	5,700	0	0	0	5,700	4,675	0
Special Olympics	0	93,909	0	0	0	93,909	93,355	67,068
Summer Camps	0	200,000	0	0	0	200,000	185,565	0
Museum-O & M	113,734	0	0	0	0	113,734	114,601	86,222
Disaster Voucher Program	0	0	0	0	0	0	49,955	246,934
Bunk House Inn	0	28,616	0	0	0	28,616	25,686	22,087
HVC Priority I Families	0	49,206	0	0	0	49,206	49,101	0
Family Self Sufficiency	0	37,722	0	0	0	37,722	30,527	21,147
Vouchers Program	0	2,614,579	0	0	0	2,614,579	2,553,608	2,559,751
Home Administration	0	69,338	0	0	0	69,338	75,622	68,836
Home/Technical Assistant	0	74,196	0	0	0	74,196	66,683	218,572
Home/Projects	0	370,981	0	0	0	370,981	603,235	949,527
LiHeap Weather	0	60,000	0	0	0	60,000	318,300	59,598
CDBG Administration	0	246,845	0	0	0	246,845	246,868	213,372
CDBG-Economic Development	0	0	0	0	0	0	384,876	140,148
DHAP IKE	0	1,179,751	0	0	0	1,179,751	1,357,553	24,617
Recovery Construction	0	0	0	0	0	0	77,729,927	0
CDBG Projects	0	15,000	0	0	0	15,000	91,758	330,518

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

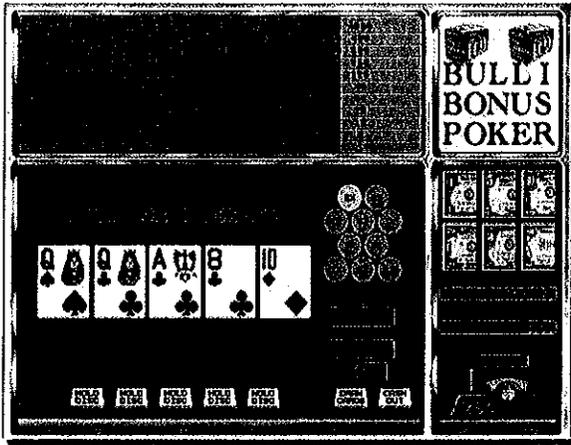
	<u>2008 Adopted</u>	<u>2009 Adopted</u>	<u>2009 Current</u>	<u>2010 Proposed</u>	<u>2010 Adopted</u>
General Fund:					
Parish Council	9	9	9	9	9
Council Clerk	5	5	4	5	5
City Court	23	25	24	26	26
District Court	7	7	7	7	7
District Attorney	19	21	21	21	21
Ward Court	18	18	18	18	18
Parish President	7	7	6	7	7
Registrar of Voters	5	5	5	5	5
Accounting	19	20	19	20	20
Customer Service	19	19	19	19	19
Legal Services	1	1	1	1	1
Planning & Econ. Dev.	16	18	17	12	13
Government Buildings	8	11	8	10	10
Code Violation/Compliance	0	0	0	5	5
Engineering	10	10	9	10	10
Animal Shelter	10	12	12	12	12
Museum	0	0	1	1	1
Housing & Human Services	11	12	11	12	12
Emergency Preparedness	4	3	2	3	3
Total - General Fund	<u>191</u>	<u>203</u>	<u>193</u>	<u>203</u>	<u>204</u>
Special Revenue Funds					
Terr. Juvenile Detention	50	50	43	49	49
Parish Prisoner Fund					
Parish Prisoners	4	4	3	4	4
Prisoners Medical Department	11	12	12	12	12
Public Safety Fund					
Police Dept.	98	102	103	103	103
Fire Dept.	61	61	52	60	60
Non-District Recreation					
Auditoriums	2	2	2	2	2
Marshall's Fund	13	13	10	13	13
Coastal Restoration/Preservation	3	3	3	3	3
Section 8 Vouchers					
Vouchers Program	4	4	4	4	4
Housing / Urban Dev. Grant					
CDBG Administration	1	1	1	1	1
CDBG Housing Rehab	9	9	7	9	9
Dept. of Labor - CSBG Grant					
CSBG	1	1	1	1	1
CSBG	4	4	4	4	4
DHAP - Ike	0	2	2	2	2

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2008 Adopted</u>	<u>2009 Adopted</u>	<u>2009 Current</u>	<u>2010 Proposed</u>	<u>2010 Adopted</u>
FTA Grant					
Planning	1	1	1	1	1
Operations / General Administration	2	2	2	2	2
Vehicle Operations	13	16	16	16	16
Vehicle Maintenance	1	1	1	2	2
Non Vehicle Maintenance	2	2	2	2	2
Hud Head Start Program	29	29	29	29	29
Road & Bridge Fund	70	70	67	70	70
Drainage Tax Fund	89	89	81	89	89
Health Unit Fund	5	4	4	4	4
Parishwide Recreation					
TPR Administration	5	5	5	5	5
Special Olympics	1	1	1	1	1
Mental Health Fund					
Health & Welfare	1	0	0	0	0
Terr. Alcohol / Drug Abuse	1	1	1	1	1
Bayou Terr. Waterlife Museum	1	1	0	0	0
District Attorney	65	65	59	65	65
Drug Court	9	9	7	9	9
Total - Special Revenue Funds	<u>556</u>	<u>564</u>	<u>523</u>	<u>563</u>	<u>563</u>
Enterprise Funds:					
Utility Fund					
Electric Generation	18	18	16	18	18
Electric Distribution	10	6	3	4	4
Gas Distribution	18	18	15	19	19
Utility Administration	10	10	8	10	10
GIS Mapping System	2	1	1	1	1
Sewerage Fund					
Sewerage Collection	20	20	18	20	20
Treatment Plant	17	17	16	17	17
Sewerage Administration	6	6	6	7	7
Sanitation Fund					
Solid Waste	14	14	10	14	14
Civic Center	19	19	17	19	19
Total - Enterprise Funds	<u>134</u>	<u>129</u>	<u>110</u>	<u>129</u>	<u>129</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	8	8	8	8	8
Human Resources					
Human Resources Admin.	5	5	5	5	5
Centralized Purchasing					
Purchasing	13	13	13	13	13
Information Systems Fund					
Centralized Fleet Maintenance	17	18	17	18	18
Centralized Fleet Maintenance	11	11	10	11	11
Total - Internal Service Funds	<u>54</u>	<u>55</u>	<u>53</u>	<u>55</u>	<u>55</u>
Grand Total - All Operations	<u>935</u>	<u>951</u>	<u>879</u>	<u>950</u>	<u>951</u>

VIDEO POKER REVENUES AND PROJECTS

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes.



Year	Amount
1993	\$ 331,686
1994	655,175
1995	917,030
1996	1,170,851
1997	1,259,196
1998	1,383,506
1999	1,234,439
2000	1,581,535
2001	1,747,423
2002	1,955,777
2003	2,158,283
2004	2,190,482
2005	2,536,444
2006	2,952,235
2007	2,714,301
2008	2,762,323
2009 Projected	2,602,913

Revenues Received To
Date **\$ 30,153,599**

Projects Funded With Video Poker Revenues

Year 1993

Government Building Improvements	147,129	
Dizzy Dean	14,000	
Jail - Copy Machine	11,745	
South Central Planning	4,397	\$ 177,271

Year 1994

ADA Handicap Improvements	335,705	
3% Dedicated Emergency Fund	9,951	\$ 345,656

Year 1995

ADA Handicap Improvements	57,045	
3% Dedicated Emergency Fund	19,655	\$ 76,700

Year 1996

ADA Handicap Improvements	100,000	
Juvenile Detention	970,095	
3% Dedicated Emergency Fund	27,511	\$ 1,097,606

Year 1997

St. Charles St. Widening	1,000,000	
ADA Handicap Improvements	150,000	
3% Dedicated Emergency Fund	35,126	\$ 1,185,126

VIDEO POKER REVENUES AND PROJECTS

Projects Funded With Video Poker Revenues (Continued)

Year 1998

Juvenile Detention	(500,000)	
Civic Center Storage	500,000	
Administrative Complex	565,251	
Port Commission	580,000	
3% Dedicated Emergency Fund	37,776	\$ 1,183,027

Year 1999

Civic Center Grand Opening	200,000	
Westside Blvd. Extension	68,800	
Country Drive Improvements	200,000	
3% Dedicated Emergency Fund	41,505	\$ 510,305

Year 2000

Mosquito Control (Adjusted to Actual)	470,160	
Port Commission Administration (Adjusted to Actual)	9,991	
Port Construction	619,000	
Fire Dispatchers	113,724	
Grand Bois Park Renovations	15,000	
Business Incubator Program	20,000	
Girl's Softball Complex Parking Lot	126,000	
Agriculture Building Repairs	50,000	
Consultant - Houma Navigational Canal	14,000	
Saints Camp	50,000	
Soccer Field Complex	80,000	
Friendswood Park Playground Equipment	30,000	
Recreation District #7 Improvements	57,000	
Boys & Girls Club	25,000	\$ 1,679,875

Year 2001

Mosquito Control (Adjusted to Actual)	484,125	
Port Commission Administration (Adjusted to Actual)	122,890	
Port Construction Project	481,000	
Fire Dispatchers	60,130	
Juvenile Detention Gym	250,000	
Comprehensive Regional Plan	400,000	
Civic Center Landscaping & Irrigation System	60,508	
Energy Assistance Program for Disadvantaged	30,000	
Weed & Seed Technical Assistance	15,000	
Local Match - FTA Rural Transit Buses	26,920	
Landfill Closure	500,000	\$ 2,430,573

VIDEO POKER REVENUES AND PROJECTS

Projects Funded With Video Poker Revenues (Continued)

Year 2002

Mosquito Control (Adjusted to Actual)	494,750		
Port Commission Administration (Adjusted to Actual)	137,397		
Port Construction Project	590,500		
Animal Shelter Preliminary Design	150,000		
Hollywood Road	40,000		
Country Drive	700,000		
Sanitation Fund	350,000	\$	2,462,647

Year 2003

Mosquito Control (Adjusted to actual)	554,692		
Port Commission Administration (Adjusted to actual)	249,238		
Westside Blvd.	100,000		
Sewerage Construction Fund (Year 1 of 5, Ordinance #6609)	1,079,142		
Hollywood Road South	360,000		
Recreation District #4 Swimming	15,000		
General Fund-Group Insurance Reserve (Actual)	1,000,000		
Dedicated Emergency Fund Supplement (Actual)	609,572	\$	3,967,644

Year 2004

Mosquito Control (Adjusted to actual)	565,181		
Sewerage Construction Fund (Year 2 of 5, Ordinance # 6609)	1,095,241		
Port Commission Administration	186,408		
Westside Blvd.	400,000		
Dedicated Emergency Fund (3% of 2003 VP Revenue)	64,748	\$	2,311,578

Year 2005

Mosquito Control (Actual)	583,812		
Port Commission Administration	126,000		
Sewerage Construction Fund (Year 3 of 5, Ordinance # 6609)	1,268,222		
Terrebonne Economic Development	122,000		
The Haven (Supplement)	5,000		
Start Corporation (Supplement)	5,000		
Mental Health (Supplement)	8,000		
Dedicated Emergency Fund (3% of 2004 VP Revenue)	65,714	\$	2,183,748

VIDEO POKER REVENUES AND PROJECTS

Projects Funded With Video Poker Revenues (Continued)

Year 2006

Mosquito Control (Actual)	603,661	
Port Commission Administration	126,000	
Sewerage Construction Fund (Year 4 of 5, Ordinance # 6609)	690,903	
Drainage Construction Fund (Year 4 of 5, Ordinance # 6609)	785,215	
Drainage/Chris Lane Pump Station Rehab	380,000	
	-	\$ 2,585,779

Year 2007

Mosquito Control (Projected Net of State Reimbursement)	534,265	
Port Commission Administration	154,410	
Drainage Construction Fund (Year 5 of 5, Ordinance # 6609)	1,250,000	
		\$ 1,938,675

Year 2008

Mosquito Control	644,122	
Port Commission Administration	100,000	
Utility Assistance	100,000	
Drainage Construction Fund (Year 5 of 5, Ordinance # 6609)	2,200,000	
		\$ 3,044,122

Year 2009

Mosquito Control	676,325	
Port Commission - Marina	50,000	
Drainage Construction Fund	1,900,000	
		\$ 2,626,325
Projects Funded To Date		\$ 29,806,657

VIDEO POKER BALANCE ESTIMATED AT 12/31/2009

\$ 346,942

2010 Proposed Revenue

\$ 2,480,000

2010 Proposed Activity

Mosquito Control	699,000	
Port Commission - Marina	50,000	
Drainage Construction Fund	1,790,000	
Road Construction Fund	250,000	
		\$ 2,789,000

VIDEO POKER BALANCE ESTIMATED AT 12/31/2010

\$ 37,942

UNCOLLECTED & PROTEST TAXES

The Uncollected Taxes are taxes, which have not been collected, but are still due.

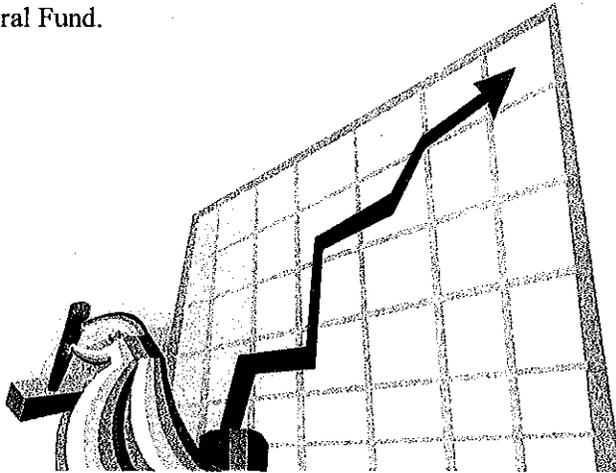
TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2008	\$ 355,191.90	\$ -	\$ 49,011.25	\$ -
2007	278,620.86	-	378,682.13	-
2006	114,273.57	-	397,151.72	-
2005	95,675.98	-	-	-
2004	5,113.84	75,728.41	-	75,728.41
2003	12,976.97	1,552.96	8,265.00	(6,712.04)
2002	410,982.00	296,114.00	283,814.00	12,300.00
2001	81,620.87	160,042.00	89,359.00	70,683.00
2000	107,870.05	1,021,021.73	814,267.00	206,754.73
1999	67,311.29	1,431.31	-	1,431.31
1998	82,705.42	1,442.56	-	1,442.56
1997	124,725.95	1,489.05	-	1,489.05
1996	134,779.71	-	-	-
1995	27,061.76	-	-	-
1994	47,173.06	-	-	-
1993	57,187.70	-	-	-
1992	47,157.32	-	-	-

The Terrebonne Parish Sheriff is the Ex-officio tax collector and enforces the collection of all parish and district ad valorem taxes. All ad valorem taxpayers have the option of paying their property taxes under protest if they have a dispute. When taxes are paid in protest, the individual or company has 30 days to hire an attorney to represent them with the Louisiana Tax Commission. If the taxes are paid in protest and an attorney is not hired, the sheriff then remits the taxes to the designated taxing districts. Prior to 2001, the Sheriff's Office held in separate accounts all protest collections. In 2001 the Louisiana Legislature passed legislation instructing the Sheriff's Office to send protest tax collections of certain oil and gas companies to the local taxing districts to hold until the Louisiana Tax Commission settles the protest claim. When the claim is settled, the Sheriff's Office instructs the taxing districts how to distribute the funds.

TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2009		\$ 355,191.90		\$ 355,191.90
2008		\$ 404,203.15		\$ 404,203.15
2007		\$ 415,914.58		\$ 415,914.58
2006		\$ 382,632.11		\$ 382,632.11
2005		\$ 376,676.59		\$ 376,676.59
2004		\$ 394,243.98		\$ 394,243.98
2003		\$ 142,614.18		\$ 142,614.18
2002		\$ 464,221.00		\$ 464,221.00
2001		\$ 1,231,905.00	\$ 18,576.00	\$ 1,213,329.00

OCCUPATIONAL LICENSE

In 2004, the Parish increased the occupation license rates, Ordinance Number 6926 and directed the total proceeds of the tax to be dedicated equally between economic development efforts in Terrebonne Parish and the Parish General Fund.



<u>Year</u>	<u>Amount</u>
2005	1,130,885
2006	1,234,248
2007	1,319,456
2008	1,354,638
<u>2009 Projected</u>	<u>1,441,310</u>
<u>Revenues Received To Date</u>	<u>\$ 6,480,537</u>
<u>Dedicated to Economic Development 50%</u>	<u>\$ 3,240,269</u>

Activities Funded With Dedicated Occupational Licenses Collected (50%)

Years 2005 through 2009

TEDA (Terrebonne Economic Development Authority)	2,647,021	\$ 2,647,021
Projects Funded To Date		<u>\$ 2,647,021</u>
DEDICATED BALANCE AT DECEMBER 31, 2009		<u>\$ 593,248</u>
<u>2010 Proposed Collections</u>	\$ 1,300,000.00	
<u>2010 Proposed Dedicated to Economic Development</u>		\$ 650,000
<u>2010 Estimated Activity</u>		
TEDA (Terrebonne Economic Development Authority)	650,000	\$ 650,000
DEDICATED OCCUPATIONAL LICENSE BALANCE ESTIMATED AT 12/31/2010		<u>\$ 593,248</u>



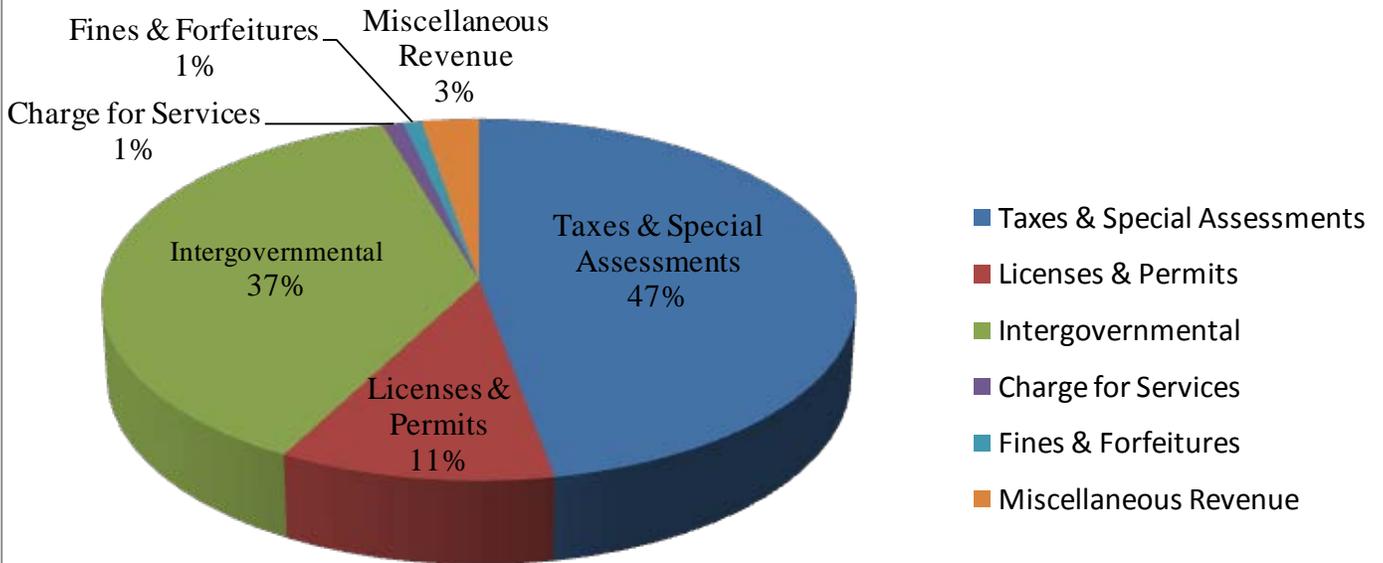
151 GENERAL FUND

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES					
Taxes & Special Assessments	10,955,754	9,891,389	10,430,811	9,743,997	9,743,997
Licenses & Permits	2,736,066	2,351,673	2,341,041	2,209,300	2,209,300
Intergovernmental	13,774,495	8,908,922	8,895,254	7,778,500	7,778,500
Charge for Services	242,065	165,755	153,413	206,055	206,055
Fines & Forfeitures	235,159	174,600	189,500	179,600	179,600
Miscellaneous Revenue	1,175,957	1,024,396	585,484	563,000	563,000
Other Revenue	821,026	-	432,956	-	-
TOTAL REVENUES	29,940,522	22,516,735	23,028,459	20,680,452	20,680,452
EXPENDITURES					
Parish Council	73,104	110,939	107,464	81,218	106,218
Council Clerk	84,259	136,811	123,263	102,538	102,538
Official Fees/Publication	40,423	181,349	69,396	148,736	148,736
City Court	821,023	846,697	846,697	852,000	852,000
District Court	589,156	560,494	568,107	596,955	596,955
District Attorney	659,766	728,221	716,152	813,364	813,364
Clerk of Court	127,382	216,500	197,179	156,500	156,500
Ward Court	297,623	330,517	328,025	330,478	330,478
Judicial-Other	81,209	135,100	70,060	75,100	75,100
Parish President	103,410	238,388	147,406	112,702	112,702
Registrar of Voters	154,175	165,611	171,388	173,095	173,095
Elections	28,771	80,300	35,300	30,300	30,300
Accounting	290,878	433,578	400,873	287,331	287,331
Customer Service	35,585	40,045	44,392	59,838	59,838
Legal Services	184,982	285,970	245,524	285,951	285,951
Planning	1,774,257	2,117,040	2,163,815	1,627,997	1,627,997
Government Buildings	2,814,288	3,311,322	3,185,397	2,605,236	2,605,236
Code Violat./Compliance	217,912	270,000	271,962	514,867	514,867
Janitorial Services	329,601	348,077	347,988	345,215	345,215
General-Other	949,565	735,345	809,446	912,702	912,702
Coroner	633,070	784,952	784,952	773,000	773,000
Engineering	123,498	195,115	214,558	33,407	33,407
Parish VA Service Off.	16,620	16,596	16,596	15,681	15,681
Health & Welfare-Other	797,843	858,045	858,045	762,170	762,170
Animal Control	494,157	908,757	875,521	757,152	757,152
Waterlife Museum		124,410	114,601	113,734	113,734
Publicity	73,758	246,203	246,203	125,450	125,450
Economic Devel. Other	1,015,938	1,121,897	1,121,897	788,700	788,700
Housing & Human Services	326,272	374,087	303,890	368,909	368,909
Parish Farm Agent	45,228	58,900	69,900	78,600	78,600
Port Administration	100,018	50,000	50,000	50,000	50,000
Emergency Preparedness	467,539	936,140	931,024	412,909	412,909
TOTAL EXPENDITURES	13,751,310	16,947,406	16,437,021	14,391,835	14,416,835

151 GENERAL FUND

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 PROPOSED
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	16,189,212	5,569,329	6,591,438	6,288,617	6,263,617
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	3,161,018	4,168,798	5,731,897	2,662,845	2,662,845
Operating Transfer Out	(17,495,775)	(20,288,591)	(19,804,806)	(13,293,608)	(13,293,608)
TOTAL OTHER FINANCING SOURCES (USES)	(14,334,757)	(16,119,793)	(14,072,909)	(10,630,763)	(10,630,763)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	1,854,455	(10,550,464)	(7,481,471)	(4,342,146)	(4,367,146)
BEGINNING FUND BALANCE	17,969,586	19,824,041	19,824,041	12,342,570	12,342,570
ENDING FUND BALANCE	19,824,041	9,273,577	12,342,570	8,000,424	7,975,424
FUND BALANCE, DECEMBER 31					
Reserved	117,138	117,192	117,192	123,694	123,694
Reserved for Projects Subsequent Years	1,024,089				
Unreserved, designated for:					
Fixed Asset Replacement Program	967,309	431,449	431,449	431,449	431,449
Occupation Licenses to Economic Dev.	586,440	545,174	593,248	593,248	593,248
Grant Funds	2,300,000	3,500,000	3,000,000	3,000,000	3,000,000
Insurance Loss Funds	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Undesignated, Reserve Stabilization	12,829,065	2,679,762	6,200,681	1,852,033	1,827,033
TOTAL ENDING FUND BALANCE	19,824,041	9,273,577	12,342,570	8,000,424	7,975,424

GENERAL FUND REVENUES



151 GENERAL FUND

MAJOR REVENUE SOURCES

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2009 Projected	2010 Adopted	% Change	2009 Projected	2010 Adopted	% Change
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property for 2007 and 2008, totaling 4.64 mills (1.55 city and 3.09 rural). Year 2008 was a reappraisal year, which resulted in a roll-back of 4.42 mills (1.47 city and 2.95 rural) with the vote of the council; a roll-forward to 4.64 was approved by 2/3rds, dedicating \$79,000 to drainage pumps.	1,873,897	1,873,897	0.0%	79,000	79,000	0.0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	7,381,932	6,700,000	-9.2%	-	-	0.0%
Cable TV Franchise fee on the local cable services.	1,093,606	1,089,000	-0.4%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	326,000	300,000	-8.0%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,111,000	1,100,000	-1%			0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2009 Projected	2010 Adopted	% Change	2009 Projected	2010 Adopted	% Change
Building, Plumbing, Electric, Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	837,375	739,100	-11.7%	-	-	0%
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	4,000,000	4,000,000	0.0%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,602,913	2,480,000	-4.7%
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 56:1543)	850,000	850,000	0.0%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	160,000	160,000	0.0%	-	-	0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2009 Projected	2010 Adopted	% Change	2009 Projected	2010 Adopted	% Change
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	425,000	425,000	0.0%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	3,247,545	1,977,258	0.0%	-	-	0.0%

**151 GENERAL FUND
111 PARISH COUNCIL**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Legislative Branch of the Terrebonne Parish Consolidated Government is represented by the nine-member Terrebonne Parish Council. Members of the Council are elected by the voters of nine separate districts that mirror the districts used by the Terrebonne Parish School Board. While helping to convey the wishes and needs of their constituents, individual Council members, as well as the Council as a whole, must adhere to the provisions of the Home Rule Charter, the Parish Code and State and Federal regulations. The Council is often faced with difficult decisions, choosing between the needs of the parish and the desires of individual citizens. The Charter mandates that the Council is a vital part of the "checks and balances" system in local government in that the Council has approval authority in many of the decisions of the Parish Government. The Council is dedicated to the philosophy that the government is for the people of this Parish and has made great strides in informing the general public of the activities of their government.

DIVISION OVERVIEW

The continued improvement of current drainage systems, the restoration of the Barrier Islands and the consistent push to move the Morganza to the Gulf Hurricane Protection Project forward remain the top priorities of the Parish Council. Providing the residents and Property owners of this Parish with a substantial hurricane protection plan is no longer a wish of the local government, but is a dire need to keep Terrebonne Parish vital in the next few decades. The Council, working closely with the Parish Administration and the Terrebonne Levee and Conservation District, forged ahead in informing state and federal leaders aware of the plight of our situation.

The Council continues to forge ahead to improve the overall transportation system in Terrebonne by working closely with state officials and reminding Parish staff to search for any and all available grant sources. Working with TEDA (Terrebonne Economic Development Authority) to continue economic development is also a working goal for the Council.

2008-2009 ACCOMPLISHMENTS

- ✓ The completion of the Non-Federal Levee System in the Grand Caillou community.
- ✓ The continued work on the Ward 7 (upper and lower) Levee System.
- ✓ The completion of the Montegut Levee Armoring Project and the Bush Canal Stabilization Project.
- ✓ The major cleaning of ditches and drainage arteries throughout the parish.
- ✓ The improvement of the local transportation system including, but not limited to the connection of Valhi Boulevard to Venture; the connection of Westside Boulevard to St. Louis Canal Road; the refurbishing of the Bayou Black Bridge; etc.
- ✓ The rebuilding of the Grand Caillou Branch Library (working with the Terrebonne Library Board of Control).

2010 GOALS AND OBJECTIVES

- The Council is charged with utilizing the Federal Economic Stimulus money to better the Parish in a variety of ways.
- The Council is anticipating the beginning of many projects designed to help provide hurricane protection to local residents.
- By working with the Parish Office of Homeland Security and other local agencies, the Council is trying to make all residents prepared in the event of natural disasters, such as hurricanes.
- The Council stands ready to begin work on the 2010 Census and the subsequent re-apportionment of Terrebonne Parish, as mandated by federal requirements.

**151 GENERAL FUND
111 PARISH COUNCIL**

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of regular Council meetings held and attended	24	24	24
Number of public hearings/special meetings	5	5	6
Number of Committee meetings	105	105	105
Number of Ordinances adopted	164	160	180
Number of Resolutions adopted	500	525	1,075
Council Member Attendance at Council Meetings	98%	100%	100%

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	219,256	232,991	221,032	242,589	242,589
Supplies and Materials	10,096	25,050	20,066	25,050	25,050
Other Services and Charges	54,299	90,879	85,473	93,051	118,051
Repair and Maintenance	2,991	6,100	4,202	6,100	6,100
Allocated Expenditures	(223,505)	(278,775)	(258,003)	(285,572)	(285,572)
Capital Outlay	9,967	34,694	34,694		
TOTAL EXPENDITURES	73,104	110,939	107,464	81,218	106,218
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					10.36%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				

The salaries of the council members are established with the maximum salary for members at one thousand fifty-five dollars and fifty-eight cents (\$1,055.58) monthly and; established the maximum salary of its chairman at one thousand one hundred eighty-seven dollars and fifty-three cents (\$1,187.53) monthly. (Parish Code, Section 2-51)

**151 GENERAL FUND
115 COUNCIL CLERK**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Section 2-10 of the Home Rule Charter provides for support staff to the Terrebonne Parish Council in the form of a Council Clerk and proper support staff. The Staff, along with the Council and Committee Chairpersons, prepare agendas for all public meetings, including back-up information on the items to be discussed. Thanks to the Council and Staff's implementation of the NOVUS system, the general public is able to view all support documents to better inform them of the operation of their government. Council Staff is often the first contact the general public has when attempting to communicate with their elected representative and frequently is able to address the issue for the caller, providing more immediate assistance. The Staff maintains a central file of correspondence, documents and minutes of the Terrebonne Parish Council, the Terrebonne Parish Police Jury and the City of Houma Board of Aldermen, with minutes dating back to 1822. Staff also is the keeper of the lists of boards and committees appointed by the Council and Parish President and routinely informs board members of upcoming expiration of their terms. Staff also provides general and recording secretarial duties for other various Council-related boards and committees.

2008-2009 ACCOMPLISHMENTS

- ✓ Staff had all minutes of the Terrebonne Parish Council, City of Houma Board of Aldermen and Terrebonne Parish Police Jury, dating back to 1822, scanned and saved onto compact disks so that in the event of a disaster which would destroy the actual books, the records would be preserved permanently. Duplicate disks have also been placed at the Main Branch of the Terrebonne Parish Library for use by the general public.
- ✓ Staff continues to work to make the public more aware of the operation of the legislative body of the Terrebonne Parish Consolidated Government, by placing more information on-line through the Parish Government's website address.
- ✓ Staff continues to monitor the financial records of the Parish Government to assure a proper system of "checks and balances".
- ✓ Staff members continue to serve on numerous local and state boards and commissions that assure a better quality of life for the residents of this parish and this state.
- ✓ Staff has installed a separate computer in the Council Office to allow the general public to view various public documents including agendas, minutes, indexes, resolutions, ordinances, etc.
- ✓ Staff continues to process letters, minutes, resolutions and ordinances within three days of the Council meeting.

2010 GOALS AND OBJECTIVES

- To attempt to upgrade the recording equipment, both visual and audio, in the Parish Council Meeting Room in order to better allow public viewing of meetings.
- To assure that the recording equipment will allow for meetings to be preserved in a digital format.
- To prepare for the upcoming census in 2010 and the subsequent re-apportionment process.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
% of Council agendas made available within time frame required by Code of Ordinances	100%	100%	100%
% of Council ordinances/resolutions/correspondence prepared within 3 business days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the official journal within 5 days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the Information Technologies staff for display on the website within 5 days	100%	100%	100%
% of Council meeting minutes indexed and placed in the official minute books within 7 days	100%	100%	100%

**151 GENERAL FUND
115 COUNCIL CLERK**

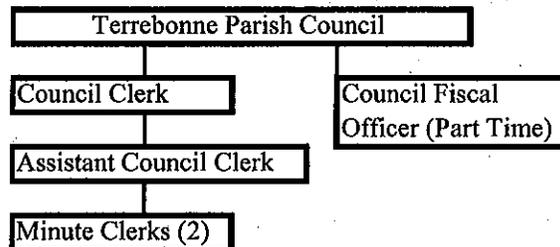
BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	286,291	345,651	299,606	389,264	389,264
Supplies and Materials	7,567	40,350	32,721	40,350	40,350
Other Services and Charges	33,267	29,329	30,009	30,954	30,954
Repair and Maintenance	1,914	3,300	3,300	3,300	3,300
Allocated Expenditures	(256,563)	(324,642)	(285,196)	(361,330)	(361,330)
Capital Outlay	11,783	42,823	42,823	0	0
TOTAL EXPENDITURES	84,259	136,811	123,263	102,538	102,538
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					10.81%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	61,719	78,692	96,157
Fiscal Officer	1	0	1	1	211	56,109	71,739	87,415
Asst. Council Clerk	1	1	1	1	205	32,850	41,884	51,180
Minute Clerk	2	2	2	2	107	28,369	36,170	44,197
TOTAL FULL-TIME	5	4	5	5				
Fiscal Officer	0	1	0	0	211	28,055	35,870	43,708
TOTAL PART-TIME	0	1	0	0				
TOTAL	5	5	5	5				



**151 GENERAL FUND
119 OFFICIAL FEES/PUBLICATION**

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Supplies & Materials	0	1,400	2,100	0	0
Other Services and Charges	182,707	443,809	313,338	410,164	410,164
Allocated Expenditures	(142,284)	(263,860)	(246,042)	(261,428)	(261,428)
TOTAL EXPENDITURES	40,423	181,349	69,396	148,736	148,736
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-7.87%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2010: - Approved.
 - Louisiana Municipal Association: \$11,874
 - Louisiana Conference of Mayors: \$3,000
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,145
 - Police Jury Association: \$9,600
- Independent Audit Fees: \$235,000, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$40,000, approved.
- Cable Regulation: \$15,000, approved.
- Travel, \$15,000 for Department staff to attend National Conferences deemed to benefit government, approved.
- Legislative Consultant, \$75,000, approved.

**151 GENERAL FUND
120 CITY COURT**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has four departments: Civil, Criminal/Traffic, Juvenile, and Collections. The Civil Department processes civil suits under \$20,000 or less, small claims under \$3,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. City Court of Houma consistently has the highest juvenile caseload of any City Court in Louisiana. The Collections Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Collections also establish payment plans with individuals unable to make their payments in full.

2008-2009 ACCOMPLISHMENTS

- ✓ Purchased two new digital audio recorders for the main and juvenile courtrooms to continue providing technological enhancements.
- ✓ Received over \$96,000 since June 2008 from individuals with outstanding warrants via the work of the Collections Department. Over \$76,000 has been collected in FY 2009.
- ✓ Hired an additional Families In Need of Services Officer and a juvenile Probation Officer in order to better handle the caseload and reduce delinquency rates.
- ✓ Had a 17% increase in Civil filings in 2008, with an overall five year Civil filing increase of 154%. Hired an additional Deputy Clerk III in the Civil Department to help process the additional filings.
- ✓ Established the ability to accept online payments of traffic tickets via ncourt.com.

2010 GOALS AND OBJECTIVES

- Obtain a software program for the court that is both user friendly and accurate and that can be used by the Judge and attorneys in the courtrooms.
- Continue making technological enhancements, with the ultimate goal of becoming "paperless".
- Seek accounting package software that is both user friendly and accurate and is compatible with a new court software program.
- Complete renovations in the courthouse to provide office space for personnel from the Office of Juvenile Justice and the Office of Public Defenders.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
Demand / Workload	Number of Civil cases filed	3,178	4,500	5,000
	Number of Criminal cases filed	3,992	5,200	5,700
	Number of Traffic cases filed	6,795	4,100	4,500
	Number of Juvenile cases filed	1,918	2,500	2,800
	Number of Other cases filed	1,107	1,100	1,200
Efficiency & Effectiveness	Number of offenders referred to perform community service *	928	1,000	1,000
	% of offenders successfully completing community service *	82%	85%	85%
	Dollar value of work performed by community service *	\$79,648	\$98,600	\$98,600
	Number of offenders referred to educational programs	523	550	550
	% of offenders successfully completing educational programs	92%	90%	90%
	Dollar amount of grant funding received	\$58,709	\$49,000	\$49,000

* This represents only those doing community service on the City Court community service bus.

**151 GENERAL FUND
120 CITY COURT**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	1,132,070	1,283,840	1,232,698	1,375,092	1,375,092
Supplies and Materials	2,529	3,150	3,054	3,300	3,300
Other Services and Charges	16,770	24,318	22,550	26,083	26,083
Repair and Maintenance	0	150	110	150	150
Reimbursements	<u>(330,346)</u>	<u>(464,761)</u>	<u>(411,715)</u>	<u>(552,625)</u>	<u>(552,625)</u>
TOTAL EXPENDITURES	<u>821,023</u>	<u>846,697</u>	<u>846,697</u>	<u>852,000</u>	<u>852,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS					7.10%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 (one) Part-time Judge
 - Eliminate 1 (one) Staff Psychologist
 - Add 1 (one) Deputy Clerk III
 - Add 1 (one) Juvenile Probation Officer
 - Reclass 1 (one) Deputy Clerk IV to Deputy Clerk III

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	56,109	71,539	87,415
Chief Deputy Clerk	1	1	1	1	N/A	42,542	54,241	66,279
Psychologist	1	1	0	0	N/A	51,008	65,035	79,469
Social Services Director	1	1	1	1	N/A	46,371	59,123	72,244
Juvenile Officer	3	3	4	4	N/A	35,268	44,967	54,946
Accountant I-City Court	1	1	1	1	N/A	35,807	45,654	55,786
Deputy Clerk of Court V	1	1	1	1	N/A	35,268	44,967	54,946
Deputy Clerk IV	7	6	6	6	N/A	18,104	23,083	28,205
Deputy Clerk III	8	8	10	10	N/A	16,609	21,177	25,876
TOTAL FULL-TIME	<u>25</u>	<u>24</u>	<u>26</u>	<u>26</u>				
Judge	1	1	0	0	N/A	****	****	****
Comm. Service Work Supv.	3	1	3	3	N/A	9,867	12,580	15,372
TOTAL PART-TIME	<u>4</u>	<u>2</u>	<u>3</u>	<u>3</u>				
TOTAL	<u>29</u>	<u>26</u>	<u>29</u>	<u>29</u>				

**151 GENERAL FUND
121 DISTRICT COURT**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division "A", George J. Larke, Jr.
- ◆ Division "B", John R. Walker
- ◆ Division "C" Timothy C. Ellender
- ◆ Division "D", David W. Arceneaux
- ◆ Division "E", Randall L. Bethancourt

2008-2009 ACCOMPLISHMENTS

- ✓ Re-carpeted Judge Walker's offices.
- ✓ Completed contract with architect for jury room renovation project

2010 GOALS AND OBJECTIVES

- To provide prompt and just disposition of all matters handled by this court.
- To begin planning and implementation of renovations to Jury Meeting Rooms.
- Begin the implementation of securing both the old courthouse and courthouse annex.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of Civil cases filed	3,482	3,800	3,900
Number of Criminal and Traffic cases filed	28,367	31,000	31,050

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	432,267	428,715	440,859	458,614	458,614
Supplies and Materials	16,122	30,000	22,152	30,000	30,000
Other Services and Charges	74,357	93,782	98,554	104,841	104,841
Repair and Maintenance	468	3,500	2,045	3,500	3,500
Capital Outlay	65,942	4,497	4,497	0	0
TOTAL EXPENDITURES	589,156	560,494	568,107	596,955	596,955
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					7.37%

**151 GENERAL FUND
121 DISTRICT COURT**

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Reëclass Secretary to District Court Coordinator.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
Secretary	0	1	0	0	N/A	****	****	****
District Court Coordinator	1	0	1	1	N/A	****	****	****
TOTAL	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>				

**151 GENERAL FUND
123 DISTRICT ATTORNEY**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the State and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32nd Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to, child support, enforcement, worthless check collections, pre-trial intervention, investigations division, juvenile division, data processing, traffic department, special prosecution division, sex crimes and child abuse unit, children's advocacy center and crime victims assistance unit, Drug Court and DWI Treatment Programs, and a Truancy Reduction Intervention Program and Early Intervention Program.

2008-2009 ACCOMPLISHMENTS

- ✓ Court case volume reduced to manageable levels by providing a thorough and fair screening process and review of all criminal charges brought into the 32nd Judicial District.
- ✓ Reports from civil boards and public service programs indicating a high quality of service from our staff.
- ✓ An increase in the collections from the efforts of the child support enforcement program and the worthless check program.
- ✓ An increase in the enrollment of our Drug Court and DWI Treatment Program.
- ✓ Expanded the facility housing the Terrebonne Children's Advocacy Center to accommodate the increased services made available to child victims and their families, including individual and group counseling, and a Family Services division to lend assistance in the local school system, including truancy and an early intervention program.
- ✓ Expanded the services offered to crime victims to include a prosecutor who acts as the victim's advocate throughout the judicial process, as well as a special prosecutor who handles all elderly victims of crimes.
- ✓ Established a DWI Treatment Court, enrolling and treating persons in the DWI Treatment Court.
- ✓ Expanded the services offered by the Terrebonne Children's Advocacy Center to include the enforcement of truancy laws, and providing assistance to at risk children through our Early Intervention Program.

2010 GOALS AND OBJECTIVES

- Reduce court case volume by providing a thorough and fair screening process and review of all criminal charges brought within the 32nd Judicial District.
- Reports from civil boards and public service programs indicating a high quality of service from our staff.
- An increase in collections from the efforts of the child support enforcement program and the worthless check program.
- An increase in collections from the efforts of our traffic department.
- Increase enrollment in our Drug Treatment Court and DWI Treatment Court and provide treatment and counseling to those enrolled.
- Expand the services offered at the Terrebonne Children's Advocacy Center to accommodate the services available to children victims and their families.
- Reduce the number of truants in the Terrebonne Parish School system by enforcing truancy laws.
- Early identification of at risk children through our Early Intervention Program and provide services necessary.

**151 GENERAL FUND
123 DISTRICT ATTORNEY**

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
Demand/ Workload	Number of death penalty cases	1	1	1
	Number of criminal jury trials	18	25	30
Efficiency & Effectiveness	% of conviction rate in criminal prosecutions	88%	90%	95%
	Amount collected in child support collections (millions)	\$8.9M	\$9.1M	\$9.4M
	Amount collected in worthless check program	\$471,339	\$475,000	\$485,000
	Number of offenders referred to Drug Court	67	70	85
	Number of offenders completed Drug Court process	12	15	18
	Number of children referred to Advocacy Center	79	117	130
	Number of victims referred to Victims Assistance Coordinator	842	1,100	1,000

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	650,083	715,534	703,465	799,823	799,823
Other Services and Charges	9,683	12,687	12,687	13,541	13,541
TOTAL EXPENDITURES	659,766	728,221	716,152	813,364	813,364
% CHANGE OVER PRIOR YEAR					11.69%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	19	19	19	19	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	21	21	21	21				

**151 GENERAL FUND
124 CLERK OF COURT**

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which he is custodian.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Supplies and Materials	74,841	96,900	80,906	96,900	96,900
Other Services and Charges	46,981	59,600	56,273	59,600	59,600
Capital Outlay	5,560	60,000	60,000	0	0
TOTAL EXPENDITURES	127,382	216,500	197,179	156,500	156,500
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

151 GENERAL FUND
126 WARD COURT (Justices of the Peace and Constables)

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. These officials spend many hours encouraging peaceful resolution of neighborhood and family disputes. Except for the items listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of marriages performed	143	156	159
Number of evictions	86	96	99
Number of title transfers	120	130	134
Number of acts of donations	15	18	18
Number of bills of sale	81	85	86
Number of rules to show just cause	67	74	77
Number of judgments	74	71	72
Number of citations	121	124	126
Number of claims filed	12	12	14
Number of complaints/disturbance calls	389	401	420
Number of times patrolled area	466	470	480
Number of times advised/gave information	622	650	685

**151 GENERAL FUND
126 WARD COURT (Justices of the Peace and Constables)**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	285,217	315,785	313,293	315,670	315,670
Other Services and Charges	12,406	14,732	14,732	14,808	14,808
TOTAL EXPENDITURES	297,623	330,517	328,025	330,478	330,478
% CHANGE OVER PRIOR YEAR					-0.01%

BUDGET HIGHLIGHTS

- Wages paid to Justice of the Peace's and Constables includes "State Supplemental Pay" which is reimbursed by the State monthly.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LARS. 49:251.1. If one fails to complete mandatory training he/she shall not receive compensation until receipt of a "certificate of completion" from the Attorney General. All eighteen are being requested to attend, \$8,700. The 2010 Annual Justices of the Peace and Constables Training Course is scheduled for February 24-26, 2010, at the Paragon Resort in Marksville, Louisiana.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	18	18	18	18				

**151 GENERAL FUND
129 JUDICIAL – OTHER**

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court's office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of witnesses and jurors fees paid:			
Petit/Civil Cases	2,352	1,352	1,460
Grand Jury Cases	191	419	453
City Court	242	130	140
Officers (Houma Police Dept., Sheriff's Deputies, State Troopers, and Wildlife & Fisheries)	387	189	204
Number of payments to Jury Commissioners	148	168	181
Total dollar amount of reimbursements from court systems	\$19,350	\$9,450	\$10,200
Total dollar amount paid to witnesses and jurors	\$118,858	\$86,310	\$93,215

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Supplies and Materials	0	100	60	100	100
Other Services and Charges	81,209	135,000	70,000	75,000	75,000
TOTAL EXPENDITURES	<u>81,209</u>	<u>135,100</u>	<u>70,060</u>	<u>75,100</u>	<u>75,100</u>
% CHANGE OVER PRIOR YEAR					-44.41%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases. An internal review of procedures resulted in new policies and a potential savings. As a result, the 2010 Budget is proposed in the amount of \$70,000.

**151 GENERAL FUND
131 PARISH PRESIDENT**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government's Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

2008-2009 ACCOMPLISHMENTS

- ✓ Strategically placed six (6) recycling bins through-out the parish as an effort to increase our "Going Green" efforts.
- ✓ Awarded the 2009 Cleanest City Award by the State of Louisiana.
- ✓ Awarded \$132 million CDBG Recovery Grant, of which \$10 million is dedicated to affordable housing.
- ✓ Awarded \$16 million from the FEMA Hazard Mitigation Grant Program, with at least \$15 million dedicated to home elevations.
- ✓ Held several Town Hall meetings in various locations throughout the parish as an effort to bring government to the people.
- ✓ Expanded transit services to weekends and holidays.

2010 GOALS AND OBJECTIVES

- Staff the position of Public Safety Director
- To fully implement ITS system.
- Initiate project development and construction of levee improvements contained in CDBG Action Plan
- Acquire land necessary to provide expansion/relocation of critical parish facilities.
- Break Ground on new OEP facility.
- To advocate for authorization of HNC Lock.
- Completion of ARRA stimulus projects to reduce traffic congestion.
- Upgrade sewerage system through low interest loan from DEQ.
- Continue elevation of Repetitive Loss structures.
- Elimination of Slum and Blight by demolishing derelict structures.
- Continued implementation of Nuisance Abatement Efforts and Beautification programs.
- Advocate development of projects to provide quality housing for our citizens.

**151 GENERAL FUND
131 PARISH PRESIDENT**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	383,343	480,357	466,744	451,370	451,370
Supplies and Materials	19,098	22,910	22,508	22,910	22,910
Other Services and Charges	37,375	33,706	30,384	23,053	23,053
Repair and Maintenance	2,494	3,300	3,800	3,300	3,300
Allocated Expenditures	(344,919)	(334,000)	(408,280)	(387,931)	(387,931)
Capital Outlay	6,019	32,115	32,250	0	0
TOTAL EXPENDITURES	103,410	238,388	147,406	112,702	112,702
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-7.34%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Addition of the Public Safety Director who shall supervise the Houma Police Department; Houma Fire Department; Office of Emergency Preparedness; Juvenile Justice; support services by Parish government to outside agencies having public safety functions; and code enforcement activities (Reference: Parish Code-Chapter 2 Administration, Article IV, Section 2-79 Public Safety Department.
 - Transfer 1 (one) Citizen Inquiry Coordinator, Grade 207 to Code Violation/Compliance Department, 151-195.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parish President	1	1	1	1	VI	94,992	118,740	143,683
Parish Manager	1	1	1	1	V	87,955	109,944	133,040
Public Safety Director	0	0	1	1	IV	81,440	101,800	123,185
Citizen Inquiry Coordinator	1	1	0	0	207	39,029	49,762	60,806
Parish Pres. Secretary	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	2	1	2	2	107	28,369	36,170	44,197
Admin. Tech. II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	7	6	7	7				

**151 GENERAL FUND
141 REGISTRAR OF VOTERS**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and the rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana, not of the Parish. However, the parish is mandated by the state to pay a portion of the employee's salaries. The Registrar of Voters' office continues to hold the integrity for elections in Terrebonne Parish, thereby maintaining trust from voters and candidates.

2008-2009 ACCOMPLISHMENTS

- ✓ Hurricanes Gustav and Ike caused disruptions to the 2008 elections in Terrebonne Parish. The October election was postponed and combined with the November Presidential election. Voters had to be relocated due to damage at several voting precincts, and an additional election date was added to the elections calendar. Through it all, elections went well in Terrebonne Parish.
- ✓ All voter registration records throughout the state will be scanned into the State computer system. Terrebonne Parish Registrar of Voters Office was selected by the Secretary of State's office to pilot the scanning program of voter records. Last May, the Registrar and 2 staff members traveled daily to Baton Rouge to accomplish the scanning project for Terrebonne Parish's voter records. The original documents are now stored in the Secretary of State Archives. This has freed up much-needed space in the office, and eliminates the need to transport records to Baton Rouge to store for safe-keeping when hurricanes threaten our Parish. We were honored to be selected for the pilot program and labeled the first in the State for this important project.
- ✓ The annual canvass of the voter rolls began June 2009. In a canvass, voter's addresses are compared to the National Change of Address Registry (NCOA) and changed or challenged when necessary. Voters affected by changes in address are mailed new voter identification cards with the corrected information. When it is determined that the voter is registered at an incorrect address and no updated address is available through NCOA or according to NCOA, the voter no longer resides in Terrebonne Parish, the record is coded "inactive". This inactive status causes the voter to confirm or correct the address prior to being allowed to vote, which is necessary to insure fair elections.

2010 GOALS AND OBJECTIVES

- To facilitate voter registration throughout the parish to increase number of registered voters.
- To further streamline office procedures to continue and improve implementation of the National Voter Registration Act.
- To effectively serve the citizens of Terrebonne Parish relative to voter registration and elections.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of citizens eligible to vote in Terrebonne Parish	63,531	65,000	65,000
Number of new voters registered by mail, through the Department of Motor Vehicles, and social service agencies	1,000	800	500
Number of elections held	4	5	7

**151 GENERAL FUND
141 REGISTRAR OF VOTERS**

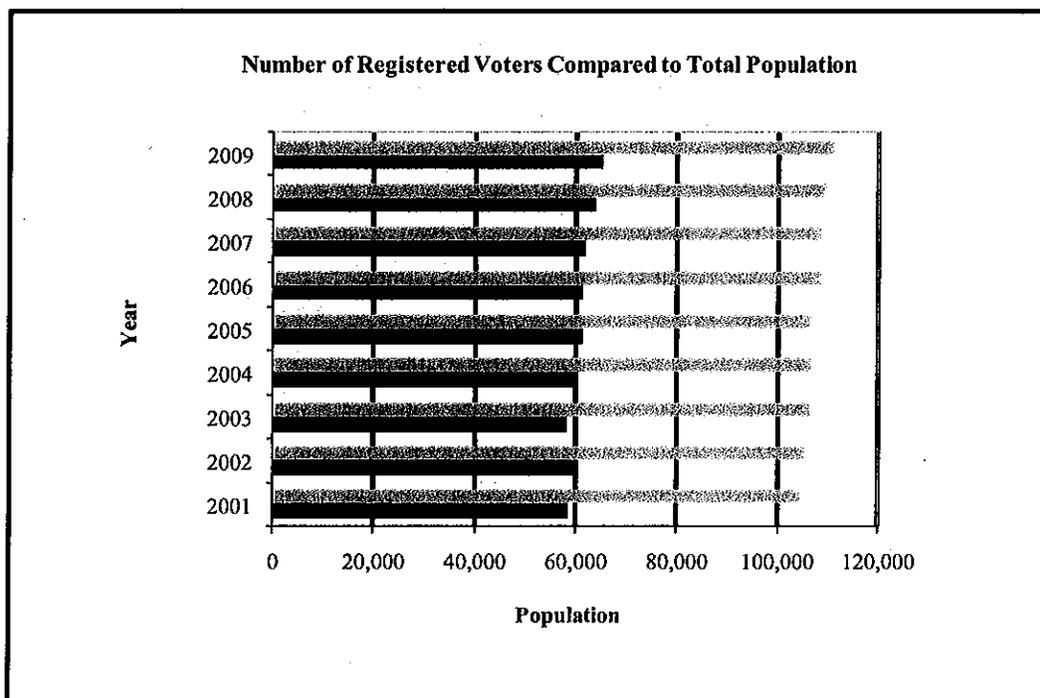
BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	146,908	147,726	153,973	159,061	159,061
Supplies and Materials	1,476	3,700	3,599	4,700	4,700
Other Services and Charges	5,700	8,689	8,525	8,834	8,834
Repair and Maintenance	91	500	295	500	500
Capital Outlay	0	4,996	4,996	0	0
TOTAL EXPENDITURES	154,175	165,611	171,388	173,095	173,095
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					7.77%

BUDGET HIGHLIGHTS

- No significant change.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				



**151 GENERAL FUND
142 ELECTIONS**

PURPOSE OF APPROPRIATION

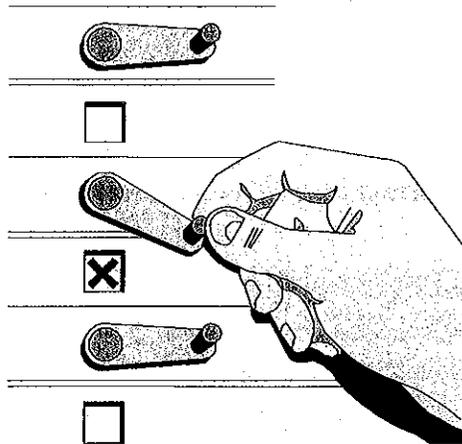
The Elections category of the General Fund is used to record direct expenditures for holding general, primary and special elections.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of elections held	4	5	7

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	28,771	80,300	35,300	30,300	30,300
TOTAL EXPENDITURES	28,771	80,300	35,300	30,300	30,300
% CHANGE OVER PRIOR YEAR					-62.27%

BUDGET HIGHLIGHTS

- No significant changes, next major elections Fall 2011.



**151 GENERAL FUND
151 FINANCE/ ACCOUNTING**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service and Information Technologies Divisions. The Accounting Division staffed with 19 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects, receives, all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

2008-2009 ACCOMPLISHMENTS

- ✓ The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial reporting to the Terrebonne Parish Consolidated Government Finance Department for its Comprehensive Annual Financial Report for the last eleven (11) years.
- ✓ Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the last seven (7) years of Adopted Budgets.
- ✓ Added the Terrebonne Parish Consolidated Government's 2009 Adopted Budget to the Parish web site, (www.tpcg.org). Also added the 2008 Comprehensive Annual Financial Report to the Parish website.
- ✓ Completed the requirements of the Governmental Accounting Standards Board (GASB) Statement 34, which required the recording of all infrastructure assets purchased by the Parish since 1980. It should be noted; a team of dedicated employees accomplished the three-year project in-house.
- ✓ Completed the early implementation of GASB Statement 45, which required an actuarial calculation of "Post Retirement Benefits".
- ✓ Completed the expansion of the statistical data required in the 2008 Comprehensive Annual Financial Report.
- ✓ Expanded the existing imaging system to incorporate day-to-day correspondence and paper-less exchange of important documents.
- ✓ Established routine annual physical inventories of Parish Assets, working with Purchasing to surplus obsolete and broken assets.

2010 GOALS AND OBJECTIVES

- To restructure the Emergency Organizational structure and operating requirements to enhance the existing functions.
- To complete the assembly and consolidation of all financial reports through an automated system at year end, in the format of A Comprehensive Annual Financial Report (CAFR).
- To increase government accountability and maintain all bond ratings.
- To preserve the public trust and confidence through innovative and practical financial management in accordance with the best-recognized principles and standards.
- To establish additional aggressive collection procedures for accounts receivable through independent local agencies.
- To increase the number of internal compliance audits as a means of preventative maintenance of our internal controls.
- To re-design the detailed budget schedules to include two (2) prior years for historical comparisons.
- To prepare a balanced Annual Operating Budget which is consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award Program.
- To make Parish Financial documents more accessible to the public by internet use.
- To increase the efficiency and response time of work.
- To encourage the employees of the Accounting Department to achieve professional certifications and pursue continuing education.
- To maximize revenue collections lawfully due to Terrebonne Parish.

**151 GENERAL FUND
151 FINANCE/ ACCOUNTING**

	PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
<i>Demand Workload</i>	Number of Financial reports/documents added to internet website	17	20	23
	Number of Accounts Payable Vendors	9,102	9,500	10,000
	Number of Accounts Receivable Vendors	3,600	3,700	3,800
	Number of documents in accordance with the best-recognized principles and standards	2	2	2
	% of GASB 34 implemented	100%	100%	100%
	Number of vendor checks issued	15,077	15,100	15,100
	Number of invoices issued by Accounts Receivable	4,564	4,800	5,000
	Number of manual checks issued	1,158	1,125	1,115
	Number of bank statements reconciled	460	573	573
	Number of payroll checks issued	6,901	6,592	6,200
	Number of direct deposits issued	19,091	18,616	19,000
	Number of pension (Police/Fire) paid	25	23	22
	Number of Houma Community Mineral Lease checks issued	2,668	2,750	2,750
	Number of travel business reports processed	868	870	875
	Number of Journal Entries Prepared	1,852	2,020	2,050
	Number of Federal Grants Tracked	67	76	77
	Number of Fixed Assets Processed	221	350	275
	Number of Audit Workpapers Prepared	235	240	240
<i>Efficiency & Effectiveness</i>	Revenue generated by Finance (Houma Community Mineral Lease)	\$47,511	\$39,430	\$30,000
	Cost of Payroll Service Per Employee	\$66	\$80	\$80
	Percent of Employees on Direct Deposit	73%	75%	80%
	Number of years received the national Certificate of Achievement for Excellence in Financial Reporting from GFOA for the Comprehensive Annual Financial Report	11	12	13
	Number of years received the national Distinguished Budget Award from GFOA for the Annual Operating Budget	6	7	8
	Parish Bond Rating with Moody's Investor Service	AAA/A2	AAA/A2	AAA/A2
	Parish Bond Rating with Standard and Poor's	AAA/AA-	AAA/AA-	AAA/AA-
	Credit Hours earned through Nicholls State University by staff towards Accounting/ Business degrees	64	66	51



**151 GENERAL FUND
151 FINANCE/ ACCOUNTING**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	981,168	907,715	914,573 #	1,004,797 #	1,004,797
Supplies and Materials	38,172	52,700	52,183	52,700	52,700
Other Services and Charges	30,471	44,999	47,581	48,899	48,899
Repair and Maintenance	9,175	2,250	2,515	2,500	2,500
Allocated Expenditures	(775,868)	(595,000)	(636,893)	(838,065)	(838,065)
Capital Outlay	7,760	20,914	20,914	16,500	16,500
TOTAL EXPENDITURES	290,878	433,578	400,873	287,331	287,331
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					10.05%

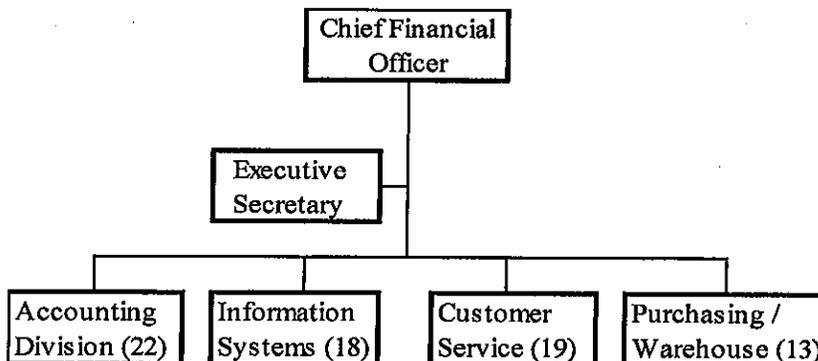
BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 9 (nine) Computers, \$16,500.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	101,800	123,185
Comptroller	1	1	1	1	212	61,719	78,692	96,157
Accounting Manager	1	1	1	1	210	51,008	65,035	79,469
Investment/Finance Officer	1	1	1	1	208	42,542	54,241	66,279
Accountant II	1	1	1	1	208	42,542	54,241	66,279
Accountant I *	4	3	4	4	206	35,807	45,654	55,786
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Acct. Specialist II	3	3	3	3	106	25,790	32,882	40,179
Acct. Specialist I	7	7	7	7	105	23,445	29,893	36,527
TOTAL	20	19	20	20				
Acct Specialist I *	2	2	2	2	105	11,723	14,947	18,264
TOTAL PART-TIME	2	2	2	2				
TOTAL	22	21	22	22				

* 2009 Ordinance adopted on September 23, 2009



**151 GENERAL FUND
152 FINANCE/ CUSTOMER SERVICE**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Departments Customer Service Division is to serve as a “one-stop” central point of contact for all citizens and prospective clients wishing to conduct business throughout the City of Houma/Parish of Terrebonne. This office strives on ensuring superior customer service while providing definitive communications, and collection efforts for each of the following public services: Utility Billings and Collections for Electric/Gas services - Collection of Special (Sewer/Paving) Assessments - Issuance of Special Event Applications – Issue Applications for Certificate of Registration for Solicitors – Issue Electrician and Plumber / Contractor Licenses – Issue Liquor Applications & Licenses – Issue Bar Cards (via HPD Application process) - Seek restitution of “Final Utility Balances Left Owing” before and after placement of such accounts with a Collection Agency – Seek restitution of all “Worthless Checks” issued to TPCG for various government services before placement with the District Attorney’s Office - share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

2008-2009 ACCOMPLISHMENTS

- ✓ There was a 6.25% participation increase in the Average Billing Program, and a 9.1% increase in the Direct Payment/ Bank Draft program from 2007, to 2008. Based on the August 2009, participation in both programs, we estimate a continued increase by the year’s end.
- ✓ Also, there was a 23.1% increase in customer (in-house) payments by Credit Card, and a 29.4% increase in payments as such by telephone from the year ending 2007, to 2008. Thus far, we estimate a continued increase by the year’s end.
- ✓ As per the 2009, Goal to have in place an **On-Line & Presentment Program** that allows Utility Billing customers to view and pay their bills by ACH / Credit Card, which was approved via the Parish Council on 8/13/08, it was established on 4/1/2009.
- ✓ Also, per the 2009, Goal, our Information Technology Division has created an On-Line Application to present to those impending utility customers from out of town / state seeking utility services, specifically for those Commercial vendors whose main office is out of town / state that has a local satellite location. They’re also able to obtain all the necessary Permits via our Planning Department for total compliance.

2010 GOALS AND OBJECTIVES

- Continue promoting the “Average Billing” and “Direct Payment / Bank Draft” programs associated with Utility Billings for increased customer participation.
- Define and implement the “Pick-A-Date” payment program offered by other utility companies to better serve our customer, thus creating a more dependable payment process.
- Continue working with various “help” agencies that assist economically disadvantaged utility customers, specifically the elderly and disabled.
- Now that the “On-line presentment and pay option have been accomplished”, we shall continue informing our customer of this new pay option.

**151 GENERAL FUND
152 FINANCE/ CUSTOMER SERVICE**

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of utility customers serviced	20,017	20,034	20,100
	Number of insurance licenses issued	625	619	628
	Number of liquor licenses issued	399	372	386
	Number of electrician/plumber licenses issued	211/67	205/64	210/70
	Number of NSF checks returned/paid	316/291	288/274	300/285
	Number of customer participation in the average billing program	850	900	875
	Number of customers participating in Direct Payment/Bank Draft program	1,310	1,325	1,340
	Number of customers paying with a credit card (In-house)	14,913	17,777	16,345
<i>Efficiency & Effectiveness</i>	Number of credit card payments made by telephone	10,552	12,281	11,417
	Number telephone calls fielded	46,419	49,040	50,000
	Number of posted outgoing mail pieces	145,379	144,723	151,949
	Number of walk-in customers served	90,800	91,337	91,069
	Number of bank utility paying customers	17,791	17,239	17,515
	Number of utility payment via drop box	15,405	10,750	13,078
	Number of utility payments mailed	109,524	111,451	110,488
	Number of On-Line Payment (ACH/CC)-Since service began 4/1/09 thru 8/12/09-1,795	N/A	3591	5388

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	737,150	792,380	854,575	889,406	889,406
Supplies and Materials	107,810	97,250	98,818	97,550	97,550
Other Services and Charges	210,647	232,778	200,318	214,496	214,496
Repair and Maintenance	5,950	8,350	8,545	12,250	12,250
Allocated Expenditures	(1,031,262)	(1,106,044)	(1,133,195)	(1,181,864)	(1,181,864)
Capital Outlay	5,290	15,331	15,331	28,000	28,000
TOTAL EXPENDITURES	35,585	40,045	44,392	59,838	59,838
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					7.34%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 7 (seven) Handheld Meter Reading, \$25,000
 - 2 (two) Desktop Computers, \$3,000

**151 GENERAL FUND
152 FINANCE/ CUSTOMER SERVICE**

PERSONNEL SUMMARY

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	56,109	71,539	87,415
Customer Service Supv.	2	2	2	2	109	35,268	44,967	54,946
Meter Serv. Technician	1	1	1	1	106	25,790	32,882	40,179
Sr. Customer Service Rep.	3	3	3	3	106	25,790	32,882	40,179
Customer Service Rep.	6	6	6	6	104	21,509	27,424	33,511
Meter Reader	6	6	6	6	103	19,733	25,160	30,744
TOTAL	19	19	19	19				

**151 GENERAL FUND
157 LEGAL SERVICES**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters.

The Legal Department presently consists of the Parish Attorney, four Assistant Parish Attorneys, and two transitional Assistant Parish Attorneys, all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions and, advise the Houma-Terrebonne Regional Planning Commission.

2008-2009 ACCOMPLISHMENTS

- ✓ In addition to advising on matters related to the proper handling of local natural disasters, the Legal Department continues to regularly respond to issues associated with the Parish Charter, the Code of Ordinances, states of emergency, subdivision regulations, the Louisiana Public Bid Law, Open Meetings Law, the Louisiana Code of Ethics, Public Records Law, Employment Law and Property Law. The department also participated in drafting, negotiating and enforcing Public Works contracts, servitude agreements, revolving loans, mineral leases, cooperative endeavor agreements, surplus property sales, and intergovernmental agreements on behalf of Terrebonne Parish.
- ✓ The Legal Department has, in 2008-2009, provided legal counsel to all council committees, general council meetings, the Subdivision Review Committee, the Board of Adjustments, and all departments of the parish administration.
- ✓ The Legal Department assists the Risk Management Department in the handling of lawsuits against the Parish. Our aggressive approach to litigation has been successful in terms of rapidly moving cases to closure or trial, managing attorney's fees and negotiating payout of settlement amounts on lawsuits. The overall file count for litigation files remains low at forty-two (42) open files in 2009.

2010 GOALS AND OBJECTIVES

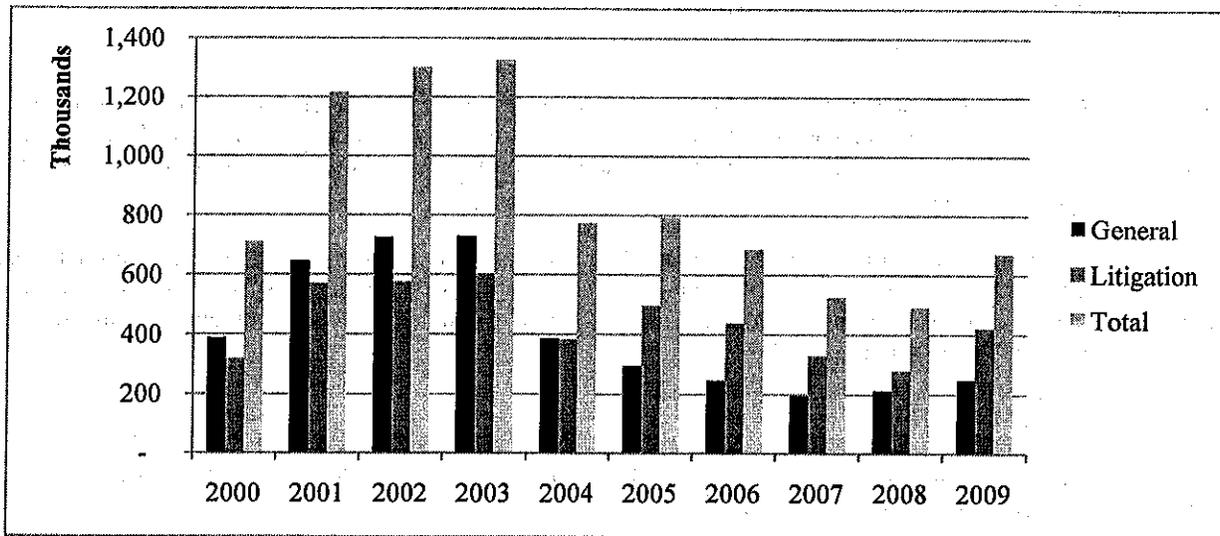
- To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.
- To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.
- To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.
- To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made. The overall goal of the Litigation Department is to reduce the number of pending claims against the Parish, as ultimately, an open file is a continuing expense to Parish Government.

PERFORMANCE MEASURES

- 20 cases closed in 2008-2009.
 - 11 cases dismissed in favor of TPCG without payment;
 - 9 cases closed by settlement or trial;
- 42 cases are presently pending in 2009.



**151 GENERAL FUND
157 LEGAL SERVICES**



BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	76,687	76,717	78,810	81,754	81,754
Supplies and Materials	5,207	7,200	7,200	7,200	7,200
Other Services and Charges	103,088	202,053	159,514	196,997	196,997
TOTAL EXPENDITURES	184,982	285,970	245,524	285,951	285,951
% CHANGE OVER PRIOR YEAR					-0.01%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	2006 Actual	2007 Actual	2008 Actual	2009 Projected	2010 Estimated*
General	\$ 246,767	\$ 195,668	\$ 212,360	\$ 248,806	\$ 225,900
Litigation	438,912	330,294	278,978	420,913	367,274
	\$ 685,679	\$ 525,962	\$ 491,338	\$ 669,719	\$ 593,175

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Asst. District Attorney	1	1	1	1	N/A	****	****	****
TOTAL	1	1	1	1				

**151 GENERAL FUND
193 PLANNING & ZONING**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

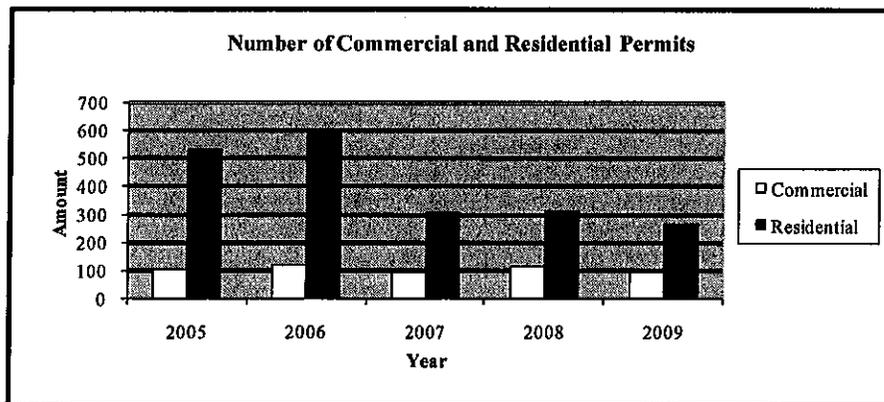
To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization and Transportation Planning. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

2008-2009 ACCOMPLISHMENTS

- ✓ The Planning Department has applied for numerous Hazard Mitigation Grants Programs (HMGP) to assist homeowners in elevating their flood damaged homes. The Planning Department is anticipating receiving \$23 million for this activity.
- ✓ Completed the Hurricane Lili \$15 million Hazard Mitigation Program which elevated and purchased numerous substantially damaged structures.
- ✓ Hired Providence Engineers to complete Phase I and II of the Comprehensive Plan Update.
- ✓ Applied for and received a \$62,000.00 GOSHEP reimbursable grant for permitting software and other related recovery permitting efforts.
- ✓ The Nuisance Abatement Division of the Planning Department processed over 1,800 nuisance abatement complaints concerning tall grass, debris, abandoned houses, and derelict vessels.
- ✓ Applied to FEMA for Public Assistance to remove 650 flooded structures in the southern end of the Parish. Anticipate FEMA funding within the next several months.
- ✓ Applied to NOAA for the removal of derelict structures not affected by Hurricanes Gustav/Ike.
- ✓ The Planning Department and Planning Commission have prepared and submitted subdivision regulation changes to the Parish Council in regards to "Residential Parks".
- ✓ The Planning Department applied for \$130 million in CDBG Recovery efforts and received approval in July of 2009. Funds will be utilized for levee construction, drainage projects, Juvenile Detention Center and an assortment of affordable housing and mitigation projects.

2010 GOALS AND OBJECTIVES

- To Complete Phases I and II of the Comprehensive Plan update and will proceed with Phase III, the final Phase, in 2011.
- Mitigate as many structures as possible by utilizing HMGP, SRL, ICC and CDBG funding.
- Remove or remodel all structures on the Nuisance Abatement Condemnation list.
- Remove all derelict vessels through Federal funding, Nuisance Abatement and the Sheriff's Office.
- Create an educational program for Nuisance Abatement.
- Complete an online permitting software application program which would allow all permitting to be conducted online.
- Pursue the Community Rating System (CRS) rate of 6. If approved, residents of Terrebonne will have a 20% benefit compared to other surrounding Parishes.



**151 GENERAL FUND
193 PLANNING & ZONING**

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of building permits issued	7,133	5,822	6,129
	Number of building permits for new construction residential issued	311	249	311
	Number of permits for mobile homes issued	273	466	287
	Number of building permits for new construction commercial	115	75	105
	Number of permits for renovations, additions, or certificates of occupancy	3,207	1,714	2,346
	Number of inspections made for electric	10	0	0
	Number of inspections made for gas	0	0	0
	Number of inspections made for plumbing	10	0	0
	Number of inspections made for elevation requirements	100	100	100
	Number of applications for subdivisions, redivisions of property, raw land sales and family partitions	93	45	50
	Number of applications for zoning map amendments, home occupations and planned groups approved	73	77	80
	Number of applications for structural variances	22	50	50
<i>Efficiency & Effectiveness</i>	Response time for inspection requests	2 days	2 days	2 days
	Response time for general inquiries from customers	1 day	1 day	1 day
	Number of zoning interpretations completed	1,600	1,600	1,600

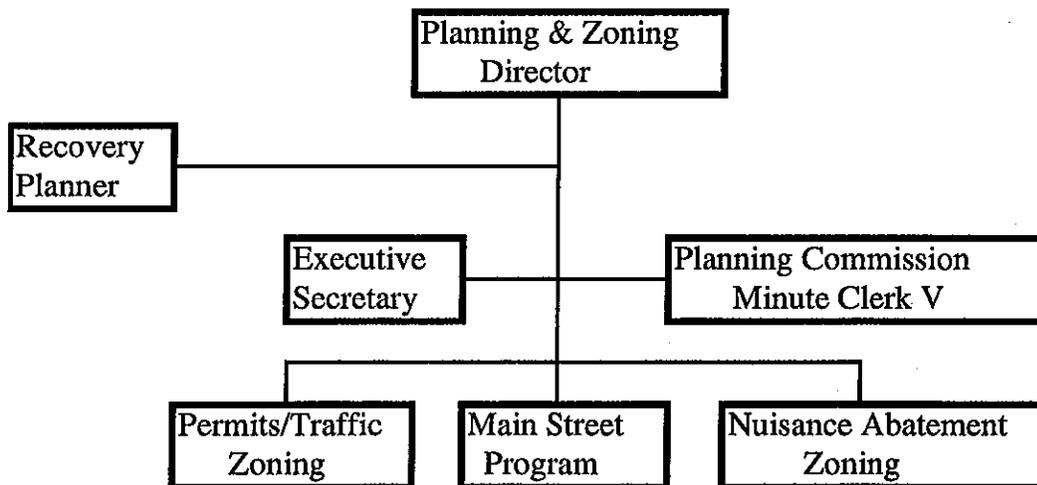
	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of adult pauper burials	1	2	3
	Number of infant pauper burials	0	0	1
	Number of funeral homes handling pauper burials	3	3	3
<i>Efficiency & Effectiveness</i>	Cost of infants pauper burial (\$100.00)	\$0	\$0	\$100
	Cost of adults pauper burial (\$300.00)	\$300	\$600	\$900
	Total cost	\$300	\$600	\$1,000

**151 GENERAL FUND
193 PLANNING & ZONING**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	675,560	878,017	860,864	815,697	815,697
Supplies and Materials	26,552	67,060	65,654	24,300	24,300
Other Services and Charges	1,062,136	1,107,850	1,174,578	784,500	784,500
Repair and Maintenance	2,272	3,200	1,806	3,500	3,500
Capital Outlay	7,737	60,913	60,913	0	0
TOTAL EXPENDITURES	1,774,257	2,117,040	2,163,815	1,627,997	1,627,997
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-20.82%

BUDGET HIGHLIGHTS

- Significant Operating Expenses: - Approved.
 - In 2007, the Parish entered into an agreement with South Central Planning to perform all building inspections. The 2010 estimated fees for the inspection services of \$628.235 are based on 85% of the permit revenue.
- Personnel: - Approved.
 - Transferred the Nuisance Abatement Personnel to the Code Violation/Compliance Section 151-195 to separately account for the cost.
 - Code Enforcement Officer II
 - Code Enforcement Officer I
 - Admin. Coordinator II
 - Admin. Tech. I



**151 GENERAL FUND
193 PLANNING & ZONING**

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning & Zoning Director	1	1	1	1	III	75,407	94,259	114,060
Asst. Planning Director *	1	1	1	1	212	61,719	78,692	96,157
Senior Planner	2	2	2	2	212	61,719	78,692	96,157
Recovery Planner	1	1	1	1	212	61,719	78,692	96,157
Planner II	1	1	1	1	209	46,371	59,123	72,244
Cultural Resource Manager	1	1	1	1	209	46,371	59,123	72,244
Code Enforcement Officer II	1	1	0	0	108	31,489	40,149	49,059
Minute Clerk	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II *	3	2	2	2	106	25,790	32,882	36,527
Code Enforcement Officer	1	1	0	0	106	25,790	32,882	40,179
Admin Coordinator I	2	2	1	1	104	21,509	27,424	33,511
Admin Tech I	2	2	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	18	17	13	13				

*2009 Ordinance #7644, adds assistant planning director

*2009 Ordinance adopted on September 23, 2009 adds one(1) Admin Coord II

**151 GENERAL FUND
194 PUBLIC WORKS/ GOVERNMENT BUILDINGS**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Government Buildings division of Public Works provides maintenance on government owned and/or leased buildings. The Government Buildings Department's primary goal is to maintain all 22 Parish facilities in a safe, clean, and economical manner for the benefit of the residents and staff of Terrebonne Parish. This department is responsible for the repair, routine and preventive maintenance programs, renovations or modifications of all government buildings and parish grounds utilizing parish employees and contract personnel. The maintenance staff also ensures that through preventive maintenance programs, all mechanical, electrical, and plumbing equipment operates at safe and optimum efficiency.

2008-2009 ACCOMPLISHMENTS

- ✓ Provided and assisted Fleet Maintenance with office renovations at the Public Works garage and the auto garage located at 301 Plant Road.
- ✓ Renovated 112 Capital Boulevard to accommodate the Office of Emergency Preparedness operations. Included installation of standby power generator and future permanent generator to be installed.
- ✓ Provided renovations to 3rd floor at the Government Tower for the Finance Department.
- ✓ Installed new flooring throughout first and second levels of Judge Walker's office in the courthouse annex.
- ✓ Architects and Engineers have been assigned to the following improvement projects: Courthouse Annex Jury Selection room, old Courthouse elevator improvements, fire alarm and ADA issues at each facility. Dumas and Municipal Auditoriums ADA/restrooms.
- ✓ Renovated Shady Oaks facility located at 876 Verret Street to accommodate the Terrebonne Parish Recreation Department.
- ✓ Renovated the U.S. Probation and Customs office space located within the George Arceneaux building at 8046 Main Street.
- ✓ Provided and assisted with improvements to the warehouse office located at 301 Plant Road.
- ✓ Installed two new package HCAC units for the George Arceneaux Building.
- ✓ Provided and assisted with building improvements to Ashland Landfill Administration offices.
- ✓ Reviewed and revised procedures to be followed as it relates to hurricane and storm preparations.
- ✓ Worked with GOHSEP and FEMA on recovery funding for numerous repairs and improvements to various facilities owned by Terrebonne Parish Consolidated Government.

2010 GOALS AND OBJECTIVES

- Complete office improvements for the Registrar of voters located in the Courthouse Annex.
- Complete jury selection room improvements, ADA issues, fire alarm system up-grade and elevator improvements at the Courthouse and Courthouse Annex.
- Provide elevator improvements at the Government Tower for more efficient and reliable elevator service.
- Complete the installation of Emergency Power Quick connects at the Government Tower, Courthouse and Courthouse Annex.
- Complete the relocation of Transformers from inside the Government Tower to the rear parking lot for safety measures.
- Complete the HVAC project for the Government Tower.
- Complete the installation of the air handler serving Judge Walker's area and to provide for sound attenuating of same.
- Complete replacement of Government Tower's roof.
- Complete the cleaning of the exterior of the Courthouse and to paint the exterior of all windows.
- Replace pump system located in basement of Government Tower.

**151 GENERAL FUND
194 PUBLIC WORKS/ GOVERNMENT BUILDINGS**

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand Workload</i>	Number of Parish facilities	22	22	22
<i>Efficiency & Effectiveness</i>	Percent of improvements to Registrar of Voters office complete	N/A	100%	100%
	Percent of improvements to Jury Selection room, ADA issues, and elevator improvements at Courthouse and Annex	N/A	25%	100%
	Percent of improvements to Government Tower elevators	N/A	25%	100%
	Percent of generator connections for Government Tower, Courthouse and Annex	N/A	50%	100%
	Percent of replacement of air handlers and install sound attenuation in Annex	N/A	0%	100%
	Percent of replacement of Government Tower roof.	N/A	25%	100%
	Percent of cleaning of the exterior of the Courthouse and painting of all exterior windows and trim.	N/A	0%	100%
	Percent of pump system in basement of Annex	N/A	0%	100%

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	378,380	508,507	419,226	545,462	545,462
Supplies and Materials	32,320	38,050	35,855	39,050	39,050
Other Services and Charges	1,622,950	1,693,870	1,660,442	1,663,624	1,663,624
Repair and Maintenance	750,451	519,782	518,492	309,100	309,100
Capital Outlay	30,187	551,113	551,382	48,000	48,000
TOTAL EXPENDITURES	2,814,288	3,311,322	3,185,397	2,605,236	2,605,236
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-7.35%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 (one) Truck w/ Mechanics Bed Replacement, \$20,000
 - Replace Lift Station Annex Basement, 28,000
- Personnel: - Approved.
 - Eliminate Facilities Maintenance Assistant

PERSONNEL SUMMARY

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Facilities Manager	1	1	1	1	212	61,719	78,692	96,157
Mechanical Maint. Supervisor	1	1	1	1	208	42,542	54,241	66,279
Rehabilitation Technician	1	0	1	1	107	28,369	36,170	44,197
Facilities Maintenance Tech	3	2	3	3	106	25,790	32,882	40,179
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
Facilities Maintenance Asst	3	2	2	2	101	16,609	21,177	25,876
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	11	8	10	10				

**151 GENERAL FUND
195 CODE VIOLATION/COMPLIANCE**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning are responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen's complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

2008-2009 ACCOMPLISHMENTS

- ✓ Processed over 800 nuisance abatement complaints.
- ✓ Processed over 300 condemnation complaints.
- ✓ Created specific procedure for the removal of derelict vessels with criminal prosecution.

2010 GOALS AND OBJECTIVES

- To develop a more proactive approach to the elimination of unsightly vacant lots and substandard structures that exists throughout Terrebonne Parish.
- Address all vacant and dilapidated structures throughout the Parish through conventional condemnation process and all State and Federal programs.
- Secure \$250,000 grant from National Oceanic and Atmospheric Administration for the removal of derelict vessels.
- To develop an educational program to deter further development of all Nuisance in Terrebonne Parish.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	1,160	1,800	2,500
Number of abandoned/derelict structure violations processed	189	300	200
Number of liens placed on tax notices for tall grass violators	77	150	300

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	0	0	0	238,307	238,307
Supplies and Materials	0	843	843	3,000	3,000
Other Services and Charges	211,167	269,157	271,119	273,560	273,560
Repairs and Maintenance	6,745	0	0	0	0
TOTAL EXPENDITURES	217,912	270,000	271,962	514,867	514,867
% CHANGE OVER PRIOR YEAR					90.69%

BUDGET HIGHLIGHTS

- Significant Operating Expenses: - Approved.
 - Tall Grass Cutting: \$200,000 (Reimbursements from property owners estimated at \$50,000). Includes \$70,000 for properties purchased through Hazard Mitigation Grant.
 - Demolition Program: \$70,000

**151 GENERAL FUND
195 CODE VIOLATION/COMPLIANCE**

PERSONNEL SUMMARY

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Citizen Inquiry Coordinator	0	0	1	1	207	39,029	49,762	60,806
Code Enforcement Officer II	0	0	1	1	108	31,489	40,148	49,059
Code Enforcement Officer	0	0	1	1	106	25,790	32,882	40,179
Admin Coordinator II	0	0	1	1	106	25,790	32,882	40,179
Admin Tech I	0	0	1	1	101	16,609	21,176	25,876
TOTAL	<u>0</u>	<u>0</u>	<u>5</u>	<u>5</u>				

**151 GENERAL FUND
198 PUBLIC WORKS/ JANITORIAL SERVICES**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of Public Works provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 22 government buildings.

2008-2009 ACCOMPLISHMENTS

- ✓ Established Quality Assurance inspections.
- ✓ Improved inventory control measures to save on waste or misuse of paper products.
- ✓ Met with warehouse manager and have finalized a program utilizing a new dispenser system for paper products.
- ✓ Purchased additional waste containers at various buildings to aid in the appearance of building entrances.
- ✓ Actively involved in recycling program for the Government Tower.

2010 GOALS AND OBJECTIVES

- Continue to monitor contract services and resolve or correct all deficiencies noted.
- Continue participation in the recycling program and try to implement at additional facilities.
- Evaluate the cost of current waste disposal at various facilities and determine cost savings if any. If possible negotiate agreements with new company.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Review complaint logs located at various sites every month.	N/A	100%	100%
Add at least 2 or more facilities to the recycling program.	N/A	N/A	100%
Compare services and cost saving for waste disposal services at various facilities.	N/A	N/A	100%

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	29,681	19,802	21,900	21,900	21,900
Supplies and Materials	32,604	30,650	30,545	35,650	35,650
Other Services and Charges	266,833	295,675	295,543	287,665	287,665
Repair and Maintenance	483	1,950	0	0	0
TOTAL EXPENDITURES	329,601	348,077	347,988	345,215	345,215
% CHANGE OVER PRIOR YEAR					-0.82%

BUDGET HIGHLIGHTS

- The contract for cleaning services is budgeted at \$280,000 in 2010, approved.

**151 GENERAL FUND
199 GENERAL – OTHER**

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	949,565	735,345	809,446	912,702	912,702
TOTAL EXPENDITURES	<u>949,565</u>	<u>735,345</u>	<u>809,446</u>	<u>912,702</u>	<u>912,702</u>
% CHANGE OVER PRIOR YEAR					24.12%

BUDGET HIGHLIGHTS

- No significant changes.

**151 GENERAL FUND
205 CORONER**

PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	633,070	705,000	705,000	773,000	773,000
Capital Outlay	0	79,952	79,952	0	0
TOTAL EXPENDITURES	633,070	784,952	784,952	773,000	773,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					9.65%

BUDGET HIGHLIGHTS

- General Fund Supplement, \$773,000, approved. (See Miscellaneous Information section for details), increasing by 9.65% to upgrade the personnel of the Coroner's office.



**151 GENERAL FUND
302 PUBLIC WORKS/ ENGINEERING**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department's capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President

2008-2009 ACCOMPLISHMENTS

- ✓ Completed construction of Valhi Extension to Equity Boulevard.
- ✓ Completed construction of the final phase of the Concord Road Drainage Improvements Project.
- ✓ Started construction on the Bayou Drive Bridge Project.
- ✓ Received bids on Phase 1 of the Bayou Terrebonne Dredging Project.
- ✓ Continue to make the Storm Drainage Design Manual (SDDM), Subdivision Regulations, and the subdivision/building permit engineering approval checklist available to the public on the internet.

2010 GOALS AND OBJECTIVES

- To provide for the effective construction of assigned DPW (Department of Public Works) capital projects in general that meets applicable design standards and serves their purpose.
- To provide for the effective review of subdivisions submitted to the Planning Commission for engineering approval and to inform the Planning Commission for engineering approval and to inform the Planning Commission of any design deficiencies in the reviewed subdivisions.
- To review applicable building permit drainage plan submissions for compliance with applicable Parish Codes and to inform the Planning Department of any detected drainage plan deficiencies.
- To input existing Public Works infrastructure information into the G.I.S. mapping system so the Public Works Department can effectively manage physical assets.
- To provide the DPW with required technical assistance and to help the DPW improve its technical proficiency.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
Demand/ Workload	Number of Capital Projects	68	74	71
	Number of change orders done for Capital Projects	21	38	30
	Number of engineering/architectural appointments	16	31	24
	Number of amendments to Capital Projects	8	10	9
	Number of engineering reviews of subdivisions	24	27	26
	Number of engineering reviews of building permit applications	73	48	60
Efficiency & Effectiveness	Dollar amount of Capital Projects (Millions)	\$113M	\$177M	\$145M
	Invoices dollar amount for Capital Projects (Millions)	\$14M	\$24.4M	\$19.2M
	Number of substantial completions	16	27	22
	Number of final inspections of subdivisions	11	46	28

**151 GENERAL FUND
302 PUBLIC WORKS/ ENGINEERING**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	598,474	703,711	684,865	758,584	758,584
Supplies and Materials	57,896	64,400	58,180	61,500	61,500
Other Services and Charges	98,548	272,826	187,511	285,960	285,960
Repair and Maintenance	9,937	18,200	30,281	19,200	19,200
Allocated Expenditures	(732,825)	(991,885)	(900,000)	(1,101,137)	(1,101,137)
Capital Outlay	91,468	127,863	153,721	9,300	9,300
TOTAL EXPENDITURES	123,498	195,115	214,558	33,407	33,407
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					6.24%

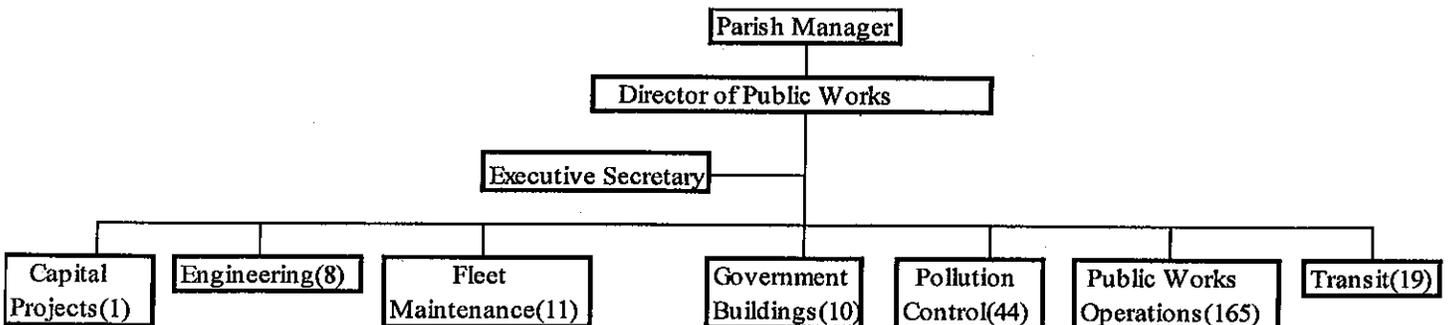
BUDGET HIGHLIGHTS

- Capital: - Approved.
 - o 1 (one) Laser Printer (replacement), \$1,200
 - o 2 (two) GPS Cameras, \$3,000
 - o 1 (one) Color Scanner, \$3,100
 - o 1 (one) Computer (replacement), \$2,000

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	94,259	114,060
Capital Projects Administrator	1	0	1	1	212	61,719	78,692	96,157
Staff Engineer	2	2	2	2	211	56,109	71,539	87,415
Engineer in Training	2	2	2	2	205	32,850	41,884	51,180
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
GIS & Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Adm. Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	10	9	10	10				

**Ordinance adopted on September 23, 2009*



**151 GENERAL FUND
408 PARISH VA SERVICE OFFICE**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

2008-2009 ACCOMPLISHMENTS

- ✓ Terrebonne Parish Veterans received \$15,681,000 in benefits and our veteran population is about 6,970.
- ✓ The Parish maintained about 915 active Veteran case files.
- ✓ There were 914 veterans that visited our office for assistance.
- ✓ There were 1,516 telephone contacts that were addressed.

2010 GOALS AND OBJECTIVES

- To see that all veterans and their dependents receive the maximum benefits allowed by law.
- To continue to work with the various veterans' organizations in the community to represent the veterans and their dependents.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Terrebonne Parish's veteran population	6,790	7,000	6,900
Amount of benefit dollars received by Terrebonne veterans (Millions)	\$15.6M	\$16.0M	\$16.0M
Number of active veteran cases maintained	918	900	900

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	16,620	16,596	16,596	15,681	15,681
TOTAL EXPENDITURES	16,620	16,596	16,596	15,681	15,681
% CHANGE OVER PRIOR YEAR					-5.51%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$15,681, approved.

**151 GENERAL FUND
409 HEALTH & WELFARE – OTHER**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

MOSQUITO ABATEMENT PROGRAM. The Terrebonne Parish Consolidated Government presently contracts the services of Cajun Mosquito Control, L.L.C. to reduce populations of annoying and potentially disease-breeding pests and also to locate and assess the population of mosquitoes and implement appropriate integrated pest management techniques. The contract covers Encephalitis Surveillance which is done by dividing into three major categories: Inspection, Sampling and Efficacy Testing and will operate during the months of March through October each year. This is an annual contract.

2008-2009 ACCOMPLISHMENTS

- ✓ The mosquito Abatement Program has performed various tests for encephalitis, especially since there was a rise in the West Nile disease.

2010 GOALS AND OBJECTIVES

- Negotiate a new contract.
- To institute Mosquito Abatement Program through integrated pest management techniques. This includes the establishment of an inspection/surveillance program. Additionally biological and chemical control agents will be employed to reduce mosquito populations. An encephalitis-monitoring program will also be established.
- To provide prompt and efficient pest control services to citizens.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

THE HAVEN. The purpose of The Haven is to provide a community-based response to interpersonal, sexual and family violence through advocacy, education, prevention, resource development, and treatment. The mission of the agency is to empower survivors of family violence and sexual assault to live safe, independent and violence free lives. The Haven is dedicated to break the cycle of violence by changing attitudes and beliefs in order for all people to live free from the threat of violence.

The Haven operates two separate and distinct programs, a domestic violence program and a sexual assault program. Although the two programs work closely together each offers integrated services geared specifically to healing its target populations. Services are provided regardless of availability to pay.

Domestic Violence Program. The domestic violence program offers crises line support 24 hours a day, counseling, parenting education, 24 hour a day legal and medical advocacy, attorney services, crisis intervention, and safe temporary shelter for women and children who are seeking refuge from family violence.

Sexual Assault Program. The Sexual Assault Program offers crisis intervention, 24 hour a day crisis line support, individual and group counseling, 24 hours a day medical and legal advocacy, and information and referrals.

2008-2009 ACCOMPLISHMENTS

- ✓ The Haven provided 6,164 community members with community education regarding domestic and sexual violence.
- ✓ Provided shelter to 103 new adult survivors of domestic abuse and 29 child survivors of domestic abuse.
- ✓ Provided non-residential services, including assistance with filing for protection from further abuse, individual counseling, group counseling, and crisis intervention to 470 adult and 29 child survivors of domestic abuse.
- ✓ Answered and assisted 1,000 hotline calls in reference to domestic abuse.
- ✓ Assisted 329 survivors in filing for petitions for temporary or permanent restraining orders.
- ✓ Provided 2,797 individual and group counseling sessions to adults and child survivors of domestic abuse.
- ✓ Escorted 329 survivors of abuse to court.
- ✓ Provided services including individual and group counseling to 64 new survivors of sexual assault.
- ✓ Provided 1,216 support services including medical and legal advocacy
- ✓ Provided 279 individual and group counseling sessions to adult and child survivors of sexual assault.
- ✓ Answered and assisted 341 hotline calls in reference to sexual assault.
- ✓ Staff now includes 4 Mastered Level Counselors.
- ✓ Started a violence prevention program and healthy family program

**151 GENERAL FUND
409 HEALTH & WELFARE – OTHER**

2010 GOALS AND OBJECTIVES

- The goal is to provide 100 community education presentations to area groups, school, businesses, individuals so that our community will increase its knowledge of the effects of domestic violence and sexual violence on community members; availability of services for community members; and appropriate responses to the complex community issues of sexual and domestic violence.
- To identify families who are at risk for domestic and sexual violence and provide them with prevention services to decrease their risk of violence.
- To provide shelter for 180 women and children survivors of domestic abuse in order that they may break free from abusive relationship so that a pattern of abuse is not repeated; they are safe and free from continued threat of violence.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
Demand Workload	Number of individual and/or group counseling sessions performed	2,797	2,900	3,000
	Number of individual/group counseling sessions for sexual assault victims	279	285	290
	Number of non-residential services provided to female survivors at the Haven	499	510	415
	Number of sexual assault victims referred to medical and legal services	16	20	25
	Number of sexual assault victims crisis calls answered	341	360	375
	Number of crisis calls answered and assisted in reference to domestic abuse	921	975	1,000
	Number of temporary or permanent restraining orders assisted survivors with	329	330	340
	Number of survivors of abuse escorted to court	320	325	330
Efficiency & Effectiveness	Provided community members with education regarding domestic and sexual violence female victims serviced at the Haven residential program	6,164	6,500	6,800
	Provided shelter to survivors of domestic abuse	132	140	145
	Provided services individual/ group counseling to new survivors of sexual assault	64	75	80

MISSION STATEMENT / DEPARTMENT DESCRIPTION

THE START CORPORATION The Terrebonne Parish Consolidated Government gives funding to the START Corporation to allow mental health needs to additional persons and to have the ability to create weekend and holiday services. The START Corp. is designed to teach a variety of psychosocial recovery skills in the field and the community. These skills are required of the serious mentally ill adult client for a successful recovery process. Skills include a wide range of psychosocial skills that enhance the individual client's capacity to negotiate his/her environment in the most independent manner possible. The program operates in conjunction with a group of individual apartments in two clustered settings operated by START Corporation as well as in community housing settings. The emphasis of the contract will be assistance to community living in a new setting while maintaining adequate recovery from the serious mental illness.

2008-2009 ACCOMPLISHMENTS

- ✓ To continue Certification by Louisiana Association of Non-Profits, received Seal-Standards of Excellence.
- ✓ Recognized by HUD as an excellent example of property management for multi-family disability housing.
- ✓ START Corporation currently continues to serve 60 plus adult and seriously mentally ill clients for particular programs.

**151 GENERAL FUND
409 HEALTH & WELFARE – OTHER**

2010 GOALS AND OBJECTIVES

- To provide a network of services and supports which afford disabled persons the opportunity for an acceptable quality of life.
- To encourage clients' development by increasing opportunities for independent living, leisure activities increased self-esteem, and involvement in the community.
- To provide opportunities to those in our community who are disadvantaged physically, emotionally, or economically.
- To create community awareness and support.

Demand Workload	PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
		Number of days services provided by START Corp.	112	112
	Number of client contacts provided by START Corp.	896	850	850
	Number of separate individuals served by START Corp.	36	35	35
Efficiency & Effectiveness	Resource Materials for Mental Health Resource & Advocacy Center (including videos, printed material, etc.)	\$3,500	\$3,500	\$3,500
	Printing & Postage for Newsletter for Mental Health Resource & Advocacy Center (\$120 per month)	\$0	\$0	\$0

* Expansion of program days= weekends - 104 days; holidays - 8 days

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	784,343	858,045	858,045	762,170	762,170
Capital Outlay	13,500	0	0	0	0
TOTAL EXPENDITURES	797,843	858,045	858,045	762,170	762,170
% CHANGE OVER PRIOR YEAR					-11.17%

BUDGET HIGHLIGHTS

- Estimated contract for Mosquito Control, \$699,000 (Source of funding Video Poker), approved.
- Domestic Abuse – The Haven, \$40,000, approved.
- Start Corporation – Mental Health, \$23,170, approved.

**151 GENERAL FUND
442 ANIMAL CONTROL**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter's mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. The Animal Control Program also euthanizes and disposes of impounded animal. The parish also responds to animal complaints and vicious and cruelty to animal reports with a local law enforcement officer on call for assistance.

2008-2009 ACCOMPLISHMENTS

- ✓ Completed Phase III of the "Three Year Plan" to bring the level of staffing up to a level comparable to other animal care and control agencies.
- ✓ In process of purchasing portable office building for employee housing.
- ✓ In process of revising disaster plan for the animals of Terrebonne Parish. Implemented plan for Hurricane Gustav.
- ✓ Establishing a partnership with Pets R Our World mobile veterinary clinic for low cost spay/neuter for Terrebonne Parish animals.
- ✓ Establishing a partnership with LA/SPCA for low cost veterinary care for adopted animals.
- ✓ Aided informing of non-profit organization called Friends of Terrebonne Animal Shelter that will directly benefit the TPAS.
- ✓ Added four full-time employees.
- ✓ Replaced three older vehicles and added one vehicle for new position.
- ✓ Educated school children at local elementary schools about pet responsibility and spay/neuter through presentations about the animal shelter.
- ✓ Attended weekend pet adoption days at our local Petsmart and Petco stores (doubled the amount of off-site adoption days).
- ✓ Attended two National Adoption Days for Petsmart and the Santa Claws Photo fundraiser event.
- ✓ Site improvements includes: created employee parking area in back of property (cleared area for public parking), repaired Wild Cat House (WCH) ceiling, added A/C to WCH for employee/animal comfort, added ceiling fans and industrial fans for comfort.

2010 GOALS AND OBJECTIVES

- Revise all Terrebonne animal ordinances.
- Create and implement a plan to collect license fees through the local veterinarians.
- Cooperate with local vets to implement an annual rabies vaccination clinic.
- Increase adoptions by having adoption days with local pet stores.
- Increase percentage of adopted animals spayed/neutered after adoption to 100% by partnering with the LA/SPCA.
- Implement a low cost spay/neuter program for Terrebonne Parish.
- Continue to educate children through more animal programs during school by giving presentations on pet care, spay/neuter, identification, etc.
- Acquire new rescue organizations and continue to work with current rescue organizations.

**151 GENERAL FUND
442 ANIMAL CONTROL**

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of impounded animals	6,996	7,500	7,500
	Number of animals adopted/rescued	756	800	850
	Number of animals returned to their owners	366	450	450
	Number of animals euthanized and disposed of	5,625	5,600	5,600
	Number of animals quarantined for rabies due to bites	56	75	80
<i>Efficiency & Effectiveness</i>	Number of complaints responded to by animal control	6,052	6,100	6,200
	Number of after hour complaints responded to by animal control	156	150	150

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	334,215	464,613	427,432	485,038	485,038
Supplies and Materials	77,119	80,300	82,967	92,800	92,800
Other Services and Charges	51,033	87,231	87,414	141,014	141,014
Repair & Maintenance	17,839	15,300	16,395	18,300	18,300
Capital Outlay	13,951	261,313	261,313	20,000	20,000
TOTAL EXPENDITURES	<u>494,157</u>	<u>908,757</u>	<u>875,521</u>	<u>757,152</u>	<u>757,152</u>
% CHANGE OVER PRIOR YEAR					13.86%

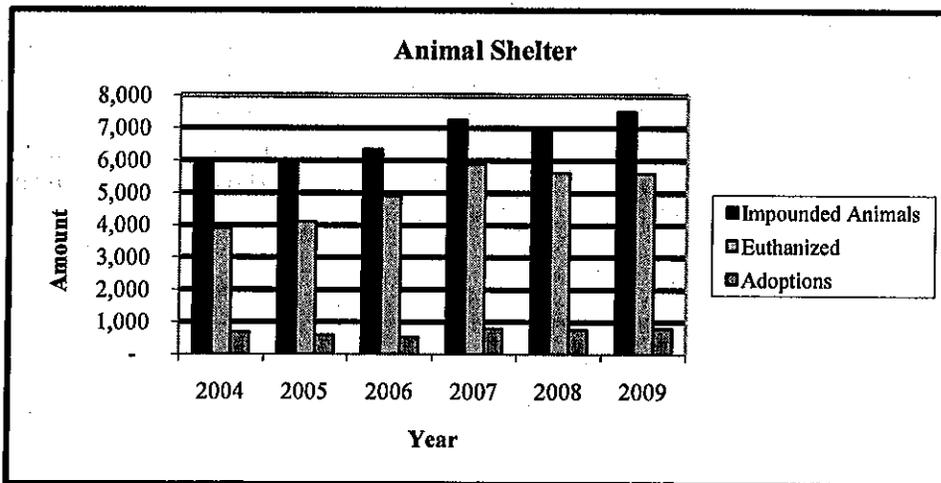
BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 (one) Backup Generator, \$20,000

**151 GENERAL FUND
442 ANIMAL CONTROL**

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	208	46,371	59,123	72,244
Animal Control Supervisor	1	1	1	1	106	25,790	32,882	40,179
Animal Control Officer	4	4	4	4	105	23,445	29,893	36,527
Animal Shelter Attd. Supv	1	1	1	1	103	19,733	25,160	30,744
Admin Tech II	1	1	1	1	102	18,104	23,803	28,205
Animal Shelter Attendant	3	3	3	3	102	18,104	23,083	28,205
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	12	12	12	12				



**151 GENERAL FUND
560 BAYOU TERREBONNE WATERLIFE MUSEUM**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana's bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redbfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the "America's Wetland" national campaign, and effort to save coastal Louisiana.

2008-2009 ACCOMPLISHMENTS

- ✓ This year we partnered with the Art's Council and brought an art exhibit from P.H. Polk to the Waterlife Museum for Black History month.
- ✓ Attended week long training in Dahlonga, Georgia to help rebrand ourselves.
- ✓ Operated the facility and made certain it was open to the public during the days/hours advertised.
- ✓ Continued the popular and growing weekly Cajun music and dancing sessions on Tuesday and Thursday nights. French classes are also held during these time periods.
- ✓ Provided tourist information and rendered assistance to travelers during the year.

2010 GOALS AND OBJECTIVES

- To partner again with the Art's Council to bring an Indian and Mardi Gras exhibit.
- To possibly upgrade the interior to expand on the rental venue.
- To continue to promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region's development and growth.
- Through promotional efforts provide a focus for tourism in downtown Houma and a gateway for the Atchafalaya Trace Heritage Area.
- To promote and preserve the area's historically important connection with the seafood industry, water transportation, marine fabrication, wetlands, mining/extraction operations, and water-based hunting and gathering through special exhibits and programs.
- To continue outreach programs for area schools to foster increased field trip activity.
- To promote the museum as an alternative rental facility for small parties, receptions, weddings, and the like.
- Work jointly with the Houma-Terrebonne Arts & Humanities Council, housed in the museum, to develop and present cultural programs and events open to the general public at the museum.
- To continue to hold cultural activities, such as Cajun music and dancing, at the museum that is attractive to locals and tourist alike.
- To serve as a de facto tourist information satellite center.
- To provide gift shop items handcrafted by local artisans on a consignment basis, and other items appealing to locals and tourist that will stimulate gift shop sales.
- To continue to be a catalyst for economic growth of downtown Houma and to preserve the area historically.
- To provide educational and aesthetic opportunities for all ages in the area.
- To continue to run the museum and its gift shop in an efficient and cost effective manner.
- To continue work with the Arts Council to bring new art and exhibits to the area, which in return will create additional revenue.



**151 GENERAL FUND
560 BAYOU TERREBONNE WATERLIFE MUSEUM**

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Amount of visitors to museum:			
	Individuals	1,500	2,800	3,000
	Group Tours	20	5	10
	Special Events	1	3	4
<i>Efficiency & Effectiveness</i>	Number of outreach programs in schools	10	10	10
	Dollar amount of admissions to the museum	\$4,659	\$3,791	\$5,000
	Dollar amount of gift shop sales	\$3,669	\$3,830	\$5,000
	Dollar amount from rentals of the museum	\$4,300	\$5,050	\$6,000

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	0	44,501	32,096	44,075	44,075
Supplies and Materials	0	3,950	3,848	3,950	3,950
Other Services and Charges	0	52,882	55,580	55,709	55,709
Repair & Maintenance	0	10,000	10,000	10,000	10,000
Capital Outlay	0	13,077	13,077	0	0
TOTAL EXPENDITURES	0	124,410	114,601	113,734	113,734
% CHANGE OVER PRIOR YEAR					2.16%

BUDGET HIGHLIGHTS

- Self generated revenue through the gift shop, concessions, commissions; rentals, admissions, membership fees and donations are projected for 2010 at \$10,755, approved.
- Publicity and promotions, \$7,800, approved.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	0	1	1	1	106	25,790	32,882	40,179
TOTAL	0	1	1	1				
Admin Tech I	0	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	0	1	1	1				
TOTAL	0	2	2	2				

**151 GENERAL FUND
651 PUBLICITY**

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

2008-2009 ACCOMPLISHMENTS

Tree Advisory Board:

- ✓ Partnership with Acorns of Hope and Mr. Bob Thibodeaux in November 2008 to plant 150 live oaks at Southdown Museum, Grand Bois Park and Bayou Black Recreation Center.
- ✓ Hurricanes, Trees and Insects Workshop held on October 28, 2008 with an attendance of 24 people.
- ✓ Planting of two (2) Crape Myrtles and two (2) Sasanquas at Public Works yard on Grand Caillou Road.
- ✓ Educational speech to children at St. Bernadette's on the "Value of Trees."
- ✓ Completed Spring Board Members' Workshop held April 30, 2009
- ✓ Promotion of film "Return To The Forest Where We Live" by coordinating to have the film shown frequently the Government Access Channel.
- ✓ Distribution of "Tree Guides" for the Planning Department to be offered with new construction permits.
- ✓ Participation in Master Gardeners Bonne Terre Garden Fair in May. Tree Board set up displays, gave out educational material on the planting and care of trees, gave away a dozen trees and answered questions from the public.
- ✓ Distributed information on "How to Grow An Oak From An Acorn."
- ✓ The Tree Board has awarded four (4) Storm Recovery Tree Matching Grants, totaling \$5,807.92, to business in the Parish to encourage the replanting of trees after Hurricane Gutav's damage to the urban canopy.
- ✓ The Tree Board has partnered with Apache Corporation for Arbor Day Tree Giveaway, the Houma Downtown Development Corporation for downtown plantings and the Port Commission for tree planning plans.
- ✓ New trees have been purchased and provided to various areas.
- ✓ Several Tree-mendous Citizen Awards have been given.
- ✓ TREE CITY USA recognized Terrebonne Parish and the Tree board for the 4th year and awarded Growth Award for 3rd year.

2010 GOALS AND OBJECTIVES

- Develop Downtown Business Tree Planting and Tree Preservation grant.
- Continuation of TREE-mendous Citizen Awards, to be given on a quarterly basis.
- Continuation of tree plantings in parks and boulevards throughout the parish.
- Continuation of efforts to educate the public about the benefits of trees.
- Begin exploration of an expansion of landscaping requirements to additional commercial and industrial zoning districts beyond the Major Corridor Overlay District and present recommendations to the council.
- To partner with Apache Corp. in 2010 for another Arbor Day Tree giveaway.
- To plant smaller root system trees on San Antonio Blvd. where some tree root damaged utilities.
- To replace oaks that will be removed by the dredging of Bayou Terrebonne.
- To educate the area on the value of Preservation of our natural resource in our urban forest.

**151 GENERAL FUND
651 PUBLICITY**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Supplies and Materials	2,595	5,000	5,000	5,000	5,000
Other Services and Charges	71,163	231,954	231,954	120,450	120,450
Capital Outlay	0	9,249	9,249	0	0
TOTAL EXPENDITURES	73,758	246,203	246,203	125,450	125,450
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-47.06%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$50,000, approved.
- Special Events insurance (co-sponsorship), \$15,000, with various non-profit organizations, \$600 limit each event, approved.
- Beautification Program, \$50,000, of which \$25,000 dedicated for use by the Terrebonne Parish Tree Board and \$25,000 for entrance signage into the Parish, approved.
- General Publicity, \$5,000, approved.

**151 GENERAL FUND
652 ECONOMIC DEVELOPMENT/ OTHER**

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

The *Terrebonne Economic Development Authority* (TEDA) is a public-private partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce, and the South Central Industrial Association (SCIA) to lure jobs to the parish and carry out the economic development strategic plan. (SCIA is a service organization in Terrebonne, Lafourche, and St. Mary parishes that support industrial businesses). TEDA replaces the parish run Economic Development Department, which was disbanded at the end of 2004. (See Miscellaneous Information section for details.)

2008-2009 ACCOMPLISHMENTS

- ✓ JB Sweeping street sweeps five days a week.
- ✓ Phase I of the Bayouwalk will be complete by December 2009 which is from Church St. to Barrow St. Bridge.
- ✓ Maintained flowerbeds at Court House, Waterlife Museum, Folklife Cultural Center, and Blue Marker on New Orleans Blvd.
- ✓ Purchased 5 planters on Main Street and maintaining plants.
- ✓ Fixed irrigation system at Court House and Waterlife Museum due to vandalism.
- ✓ Downtown Live After Five continues in its 9th year.
- ✓ Won Cleanest City contest.
- ✓ Storm one day event at marina with Port Commission.
- ✓ Received one state façade grant this year for Timmy Ellender's building on Barrow St.
- ✓ Received a \$50,000 grant from the tourist commission for the Bayouwalk.
- ✓ Received a total of \$5,000 for small grants with Tourist Commission.
- ✓ This is our 5th year to receive the National Trust for Historic Preservation Award.
- ✓ Continue to work to make the Christmas parade more successful.
- ✓ Became a Cultural Arts District.
- ✓ Started a knitting, crocheting, and square dancing class at the Folklife Cultural Center.
- ✓ Partnered with Art's Council to bring a P.H. Polk exhibit to the Waterlife Museum.
- ✓ Work is in progress with the state for tax credits to property owners.

2010 GOALS AND OBJECTIVES

- To complete work on Phase II of the Bayouwalk.
- To finish our website for the Main St. Program.
- To encourage more cultural activities downtown.
- Upgrade our 5 year plan for Main Street.
- Upgrade our sidewalks and replace wooden poles with decorative lighting.
- To continue to apply for grants through the Tourist Commission.
- To continue to apply for façade grants through state CRT.
- To get security for downtown.
- To have continual cleanup.
- To continue to partner with TEDA, the Art's Council, The Chamber of Commerce, the Tourist Commission, and local merchants.
- To better partnership with the state to ensure all possible tax credit for property owners in the historic district.
- To look at bringing a festival in downtown Houma.
- To have more street scapes.

**151 GENERAL FUND
652 ECONOMIC DEVELOPMENT/ OTHER**

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
The Boardwalk Project (Phase I)	50%	100%	100%
Benches in the historic district	5	0	5
Garbage receptacles in historic district	0	0	5
Planters in the historic district	5	5	5
Folklife Culture Center activities for the public	10	10	12
Number of times per year Court Square landscaping/sprinkler upkeep done	1	12	12
Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	12	12	12
Number of bricks sold and/or replaced at the Main Street Memorial Park	0	0	0
Dollar amount received from selling of Bricks (sold @ \$50 a brick)	\$0	\$0	\$0
New façade grant(s) up to \$5,000	4	0	4
Incorporating signage and historical markers	0%	0%	5%
Downtown Live After 5 Concerts	10	9	10
Art After Dark	2	2	2
Cleanest City Contest	1	1	1
Main To Main	1	1	1
Pedestrian Crosswalks on Main Street	100%	100%	100%
Number of marketing materials used to promote downtown historic district	5	5	5
Utilization of a website to market the multi-facets of downtown area	1	1	1
New partnerships with local art's agencies in the downtown area	5	5	5
Implementation of a partnership with the Downtown Merchants Association to highlight downtown retail/restaurants and projects	2	2	2

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	1,015,938	1,117,870	1,117,870	788,700	788,700
Capital Outlay	0	4,027	4,027	0	0
TOTAL EXPENDITURES	<u>1,015,938</u>	<u>1,121,897</u>	<u>1,121,897</u>	<u>788,700</u>	<u>788,700</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-29.45%

BUDGET HIGHLIGHTS

- South Central Planning Commission: - Approved.
 - \$41,200, Regional Membership.
 - \$7,500, Economic Development "Regional" Revolving Loan Fund Administration.
 - \$40,000, Local match for Urban System Grant Administration.
- Main Street Management: - Approved.
 - \$10,000 Downtown concerts, Art After Dark, Co-sponsorship with Downtown Merchants Association activities.
- TEDA (Terrebonne Economic Development Authority): - Approved.
 - \$650,000, Economic Development Administration using a dedicated portion (50%) of the Occupational License Fees collected parishwide (additional information available in the Miscellaneous Section).
 - \$40,000, Economic Development "Parish" Revolving Loan Fund Administration.

**151 GENERAL FUND
653 HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, Disaster Housing Assistance Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Clearance, Acquisition, Housing Counseling, Public Works Projects, Head Start, Safe Passage Program, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Low Income Home Energy Assistance Program, and Economic Development Loans.

2008-2009 ACCOMPLISHMENTS

- ✓ Coordinated sheltering of Parish residents for Hurricane Gustav and Ike.
- ✓ Implemented Disaster Housing Assistance Program for residents affected by Hurricane Gustav and Ike.
- ✓ Implementation of Stimulus funded programs.

2010 GOALS AND OBJECTIVES

- To provide programs which improve the quality of life for the low-income population of Terrebonne Parish.
- To seek new funding opportunities for new initiatives/services that address prevalent community issues when feasible and available.
- To serve as an advocate for the vulnerable population in Terrebonne Parish and to provide them access to comprehensive programs and services that enhances the quality of life and promotes self-sufficiency.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of programs implemented	22	22	25
Number of grant applications approved	15	17	22
Number of grant applications researched for other departments and agencies	28	50	55

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	206,370	271,346	219,526	290,730	290,730
Supplies & Materials	13,083	19,579	11,383	7,050	7,050
Other Services and Charges	64,663	67,452	58,339	72,029	72,029
Repair & Maintenance	42,156	4,400	3,332	(900)	(900)
Capital Outlay	0	11,310	11,310	0	0
TOTAL EXPENDITURES	326,272	374,087	303,890	368,909	368,909
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.69%

**151 GENERAL FUND
653 HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)**

BUDGET HIGHLIGHTS

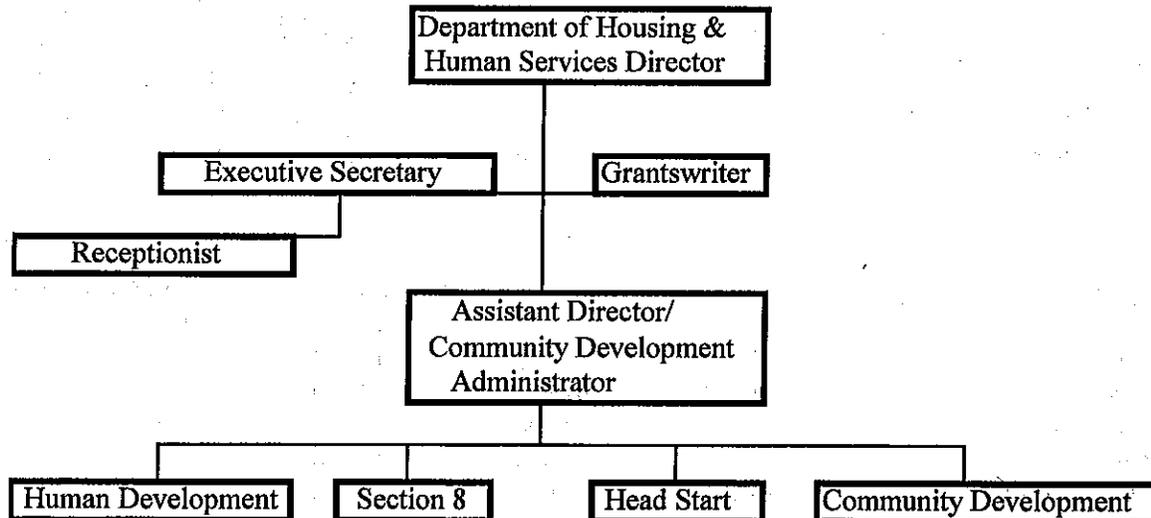
- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	94,259	114,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	61,719	78,692	96,157
Sr. Housing Rehab Specialist	1	1	1	1	209	46,371	59,123	72,244
Housing Rehab. Specialist	*	2	1	2	208	42,542	54,241	66,279
Sr. Grants Writer	**	1	1	1	208	42,542	54,241	66,279
Home-Homeless Manager	1	1	1	1	207	39,029	49,762	60,806
Grants Writer	1	1	1	1	206	35,807	45,654	55,786
Sr. Code Enforcement Officer	1	1	1	1	110	39,500	50,363	61,540
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	2	2	2	2	104	20,494	26,704	32,897
TOTAL	12	11	12	12				

*2009 Ordinance adopted on September 23, 2009 adds one (1) Housing Rehab Spec

** 2009 Ordinance #7644 adopted on June 10, 2009



151 GENERAL FUND 654 PARISH FARM AGENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state's economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

2008-2009 ACCOMPLISHMENTS

During 2008-2009, the Terrebonne Parish office of the LSU (Louisiana State University) Agricultural Center has a total of over 68,000 audience contacts through education workshops, clinics, seminars, farm and home visits, telephone and office visits, distance learning sessions and mass media contacts. Our educational efforts have expanded via mass media contacts also. We are presently utilizing mass media educational efforts that include HTV (local Houma Television Station). Radio Stations and The Houma Courier (local Terrebonne Parish Newspaper) articles and Houma.com website.

Agricultural and Natural Resources:

- ✓ Conducted 25 educational programs dealing on Urban Tree Care in South Central Region. Conducted pre and post hurricane tree care practices which reached 30,000 viewers.
- ✓ Conducted Master Gardener classes to 18 members and reached 78 master gardeners in training on tree care, and termites.
- ✓ Tree Program Giveaway – Organized this project for second year which involves giving away 2000 seedling trees and over 100 container grown trees. Teamed up with Apache Oil, Tree Board, Houma library, LA Urban Forestry Council, and Master Gardeners to distribute trees. Educational efforts focused on Right Tree, Right location and how to care for trees in the landscape.
- ✓ Tree City USA – This is our fourth year to receive Tree City USA in Parish and second year to receive the growth award. Received a grant which has allowed the parish to fund a senior planner with Urban Forestry responsibility.
- ✓ Conducted Homeowner Vegetable Field Day with over 200 participants in conjunction with Master Gardeners, USDA Sugarcane Research and LSU AgCenter to give recommendation on vegetable production practices.
- ✓ Conducted Commercial Vegetable Field Day for 30 producers on recommended tomato varieties with LSU AgCenter personnel, producers and Master Gardeners.
- ✓ Acorns of Hope Tree Planting – Acorns of Hope was conducted with 4-H members, master gardeners and tree board members planting over 700 live oaks as part of a coastal restoration project. 4-H Junior Leaders and 4-H Members were educated on how to properly plant a tree and the values that the trees provide to the ecosystem.
- ✓ Conducted 4 programs to 275 residents on horticulture related topics to Kiwanis, Federal Teachers Retirement Group and Chamber of Commerce.
- ✓ Promote area farmers market for local farmer grown produce that provides economic stimulus to producers and farm fresh produce to the public.
- ✓ Conducted program to citrus producers on Asian Citrus Psyllid damage and released parasitic wasp in Terrebonne/Lafourche to combat citrus black fly populations.
- ✓ Successfully conducted the Bonne Terre Garden Fair put on by the Master Gardeners with over 1,200 participants. Educational production practices were held throughout the day on horticulture related topics.
- ✓ 165 residents have completed and graduated from the LaTerre Master Gardner Program and devoted many hours of volunteering back to the community.
- ✓ Conducted Sugarcane Field Day providing 130 members with the latest research information on sugarcane production.
- ✓ Conducted Tomato Spotted Wilt Virus training for 7 AgCenter Agents to better equip them to recognize signs and symptoms of this disease on tomatoes.
- ✓ Conducted a program on termite control in and around the home for 30 FCS members.
- ✓ Conducted four hurricane storm surge modeling programs attended by over 400 clients to educate them on potential flood problems in the parish from storm surge.
- ✓ Documented damage to fisheries community from Hurricanes to receive federal funding for some losses. 19 million was dedicated for direct aid to fishermen.
- ✓ Coastal Roots Teacher Workshops – Planned and Conducted two teacher workshops attended by 5 teachers who learned 24 hours of professional improvement credit in the area of wetlands restoration education. One CR teacher received national recognition for their work.
- ✓ Coastal Roots Program – Planned arranged and conducted an educational field trip and planting for 67 students, teachers and chaperones. Over 600 mangrove and spartina plants were planted and are protecting 5 acres.
- ✓ 30 students learned and demonstrated several dilution techniques and the basics of GPS for use at future plantings.

**151 GENERAL FUND
654 PARISH FARM AGENT**

2008-2009 ACCOMPLISHMENTS (Continued)

- ✓ 300 students learned vegetative propagation techniques by potting 1,200 starter plants and pulled 3,000 starter plants for 5 new schools joining the Coastal Roots Program.
- ✓ Instituted a Monofilament Fishing Line Recycling Program. 40 recovery bins were installed at local boat launches to collect the lines from the bins to be shipped back to the manufacturer for recycling. This resulted in cleaner waters with less chance of fish or wildlife entanglement.
- ✓ Participate in a quarterly, live call-in radio broadcast concerning fisheries issues.
- ✓ Recreational fish pond seminar. Conducted spring seminar for clients who learned the proper design, construction, stocking rates and maintenance procedures.
- ✓ Conducted educational programs on Urban forestry, horticulture, vegetables, crops, seafood and fisheries production, and coastal wetlands issues in the parish through technical and field assistance to parish residents.
- ✓ 1,200 students learned to identify invasive species plants and animals at the Terrebonne Aquatic Clinic.

Home Economics:

- ✓ Residents of Habitat for Humanities of Bon Jovi Village received training to make them better home owners following a series of 4 classes featuring budgeting, money management, credit card reduction and credit history, shopping for the best buys for their consumer dollar, identity theft protection, and the responsibilities of home ownership. 60 Habitat for Humanities residents and 4 Rural Development clients received training.
- ✓ With healthcare costs foremost in the minds of residents of Terrebonne Parish, 45 leaders received training on such health care issues as sleep apnea, stress management, breast cancer, and physical therapy from medical staff at Terrebonne General Medical Center.
- ✓ Through the supervision of a Family Nutrition Program para-professional, limited-income audiences received nutrition information via the Office of Family Support – Food Stamp recipients, Weed and Seed Youth after – school program, HIPPY youth enrichment program, Head Start, the Food Bank, and commodity distributions throughout the parish.
- ✓ During 2 Dollar Defense programs in Terrebonne Parish and Jefferson Parish (Hispanic and other diversity audiences) for the elderly, approximately 150 participants received financial management information on Identity Theft, Predatory Lending, non-mortgage lending scams to avoid and other financial matters.
- ✓ Presented financial resource management information to 125 participants who gained knowledge on supermarket shopping strategies on selecting and using organic food products and how to identify these products at the supermarket.
- ✓ Taught financial resource management skills to 152 area 4-H members who participated in a Consumer Scavenger Hunt on making good consumer choices during the Commodity Cookery contest with all Terrebonne Parish Southland Mall merchants participating.
- ✓ With the advent of the Digital television transition looming on the telecommunication horizon, 125 persons received information on making an educational decision about selecting equipment, converter boxes, and cable services before the February 17, 2009 cut-off date.
- ✓ Through the High School Financial Participation Program (HSFPP), trained 13 area high school teachers who taught more than 150 hours of the financial literacy curriculum to high school students.
- ✓ Employees (22) of the Terrebonne Office of Family Support received financial information through the series Saving and Investing for Life (SAIL). This 4 lesson series presented classes on budgeting, credit management, saving for the future, and making sound investing decisions.
- ✓ Area residents increased Family Resource Management knowledge through 13 FRM news articles in the local paper, 13 FRM articles on houmatoday.com and on houma.com.
- ✓ Conducted education programs on basic babysitting, mosquito safety, disaster preparedness, nutrition, diet and health issues and, financial issues through technical and field assistance to parish residents.

4-H Youth Development:

- ✓ 28 4-H members learned the importance of wearing lifejackets during a boating safety workshop conducted by the Terrebonne Parish Sheriff's Office Water Patrol held in conjunction with the 4-H Fishing clinic at Top Water Charters.
- ✓ 35 4-H members attended a holiday workshop where they learned the importance and benefits of recycling and created Christmas ornaments from old CD's
- ✓ 15 4-H Junior Leaders learned how to properly plant trees and planted oak trees with the Acorns of Hope Program to aide in coastal restoration and beautification in Terrebonne Parish.
- ✓ 125 4-H members participated in 4-H Officer Training Workshops and learned how to properly conduct business meetings at their prospective schools. These members also learned the duties and responsibilities that were required to perform for each of their respective offices.

151 GENERAL FUND 654 PARISH FARM AGENT

2008-2009 ACCOMPLISHMENTS (Continued)

- ✓ 72 4-H members participated in food and fitness, science-engineering-technology, ATV Safety, Character Education, Outdoor skills and Louisiana Wetlands educational tracks while attending 4-H Summer Camp in Pollock, LA.
- ✓ 1,372 4-H members attended 4-H meetings. They received educational lessons on health and fitness. Many of these students are now reading nutrition labels and making healthier choices when selecting meals. They are aware of the consequences and health problems that occur due to poor eating habits.
- ✓ Five 4-H members learned about cattle selection, forage selection and maintenance by participating in the 4-H Beef Grazing project. Terrebonne Parish had the three State Champion pens in the 4-H Beef Grazing project. These 3 4-H members along with 1 additional 4-H member were recognized at the Louisiana Cattlemen's association annual convention for their accomplishments.
- ✓ 45 public and parochial schools received "After the Storm" (A guide to help children cope with the psychological effects of a hurricane) and "How Am I" (A booklet about stress for kids) publications from the LSU AgCenter for teachers to utilize in their schools to assist students with storm recovery.
- ✓ 26 4-H members were trained in various contest areas and attended 4-H University and Clover College to compete in a wide range of subject matter based contest and workshops. Resulting in the State Champion Consumer Decision Making Team and nine other members receiving blue ribbon awards.
- ✓ 25 school clubs participated in the 4-H Wreath Decorating Contest by designing environmental friends Christmas wreaths which were donated to the residents of the Oaks of Houma Nursing Home.
- ✓ 35 4-H members participated in the 4-H Portfolio Workshop. Members learned valuable social, organizational and record keeping skills while compiling their 4-H Portfolio's.
- ✓ 75 4-H members raised 4-H Livestock and Broiler Projects in Terrebonne Parish. These projects teach members valuable life skills and character education. Participants learn responsibility, caring, trustworthiness, respect, citizenship, and fairness as well as selection, nutrition, handling and grooming.
- ✓ 8 Junior High and High School Students competed on the state level for the State Records Contest. Youth work throughout the year in a project area of their choice. They are to record their work from their project work and other 4-H and non-4-H work throughout the year as well. As a result of their hard work, they learn organizational skills that can help them as they go through life. Two youth from Terrebonne placed blue ribbon with their records.
- ✓ 300 youth participated in the Seafood, Sugar, Egg, Beef, and Poultry Cookeries. The 4-H members became familiar with recipes that used local commodities. The youth gained knowledge about reading recipes, reading and using measuring utensils, and the nutritional value of the dishes they cooked.
- ✓ 300 youth participated in educational workshops while attending the cookeries. They workshops taught the youth about food safety, hand washing, portion control, and healthy snacks. Youth now make healthier food choices daily.
- ✓ 50 4-H members and 25 volunteers participated in a Fashion workshop where youth learned basic sewing skills and constructed a wall organizer out of an old pair of jeans. Youth took an appreciation to sewing and began working on sewing projects at home. By constructing the wall organizer, youth saw how to take old items often thrown away to make creative "new" things they can use around their home.
- ✓ 50 4-H members and 25 volunteers participated in a Fashion Scavenger Hunt at the Southland Mall. Youth were given questions to answer by visiting different stores. Participating in this activity taught the youth consumer decision making skills, how to care for different types of clothing, and tested their fashion styles. Youth also worked together and were respectful to shoppers and store owners at the mall.
- ✓ 20 4-H Junior Leaders attended the Oaks of Houma Nursing Home for four consecutive months. Youth visited with the residents, played BINGO, popped popcorn and watched movies with them and also constructed crafts with the residents. Youth formed friendships with the residents and looked forward to returning each month.
- ✓ 25 4-H Junior Leaders hosted a booth at the annual CASA Festival. They created games and crafts for the young children who attended the festival. The young children learned facts about Ireland. The Junior Leaders learned how to work with different types of people, while increasing their social skills.
- ✓ 400 4-H Youth attended 4-H Achievement Day where youth are tested in the project area in which they worked in all year. Youth also competed in groups contest as 4-H Clubs. Youth who participated learned the importance of team work, commitment, and fairness.

Leadership and Community Development:

- ✓ All agents contact multi-parish education meetings on leadership development and community development.
- ✓ Master Gardener and VFC members continually provide leadership skills and community services to all facets of the community based on need.
- ✓ All agents conduct educational programs to the Chamber, Rotary, Kiwanis, Garden and other community-based clubs.

**151 GENERAL FUND
654 PARISH FARM AGENT**

2010 GOALS AND OBJECTIVES

- To assist, train, and teach Terrebonne citizens skills that will enable them to be more productive, to improve their quality of life and to provide economic impact to individuals, families, and the Parish through educational programs.
- To strengthen the productivity and profitability of Louisiana citizens, to facilitate the wise use of natural resources and protection of the environment.
- To develop new Agriculture and value-added products.
- To build leaders and good citizens through 4-H youth development.
- To strengthen families and communities and to implement nutrition, diet, food safety and health programs for a better living.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Number of residents to be aware of function and value of wetlands	1,400	1,450	1,500
Number of residents given assistance in matters relating to agriculture, horticulture, and fisheries problems	13,000	13,500	14,000
Number of contacts made to promote Best Management Practices in agriculture, horticulture, and natural resources	9,300	9,325	9,500
Number of residents trained in healthy lifestyles and habits to improve health and reduce the incidence of disease	1,250	1,350	1,400
Number of residents trained in parenting skills and nutrition	2,200	2,350	2,400
Number of youth receiving leadership skills and character education training	1,100	1,120	1,175
Number of youth participating in 4-H programs	1,200	1,250	1,275
Number of residents provided with information and various resources.	68,000	68,100	68,400

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	45,228	57,400	68,400	78,600	78,600
Capital Outlay	0	1,500	1,500	0	0
TOTAL EXPENDITURES	45,228	58,900	69,900	78,600	78,600
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					36.93%

BUDGET HIGHLIGHTS

- Requesting a \$19,200 increase to pay for increase in rent for office space, which was approved in 2009 with the new lease agreement, approved.
- Requesting a \$2,000 increase for various supplies to continue its service to the public, approved.

**151 GENERAL FUND
680 WATERWAYS & PORTS**

PURPOSE OF APPROPRIATION

The Port of Terrebonne's mission is to be a powerful catalyst of parishwide economic growth and hub of trade-related activity, by developing diversified and competitive shipping facilities and conducting maritime-related activities in a profitable, safe, and environmentally responsible manner. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Office Supplies	18	0	0	0	0
Other Services and Charges	100,000	50,000	50,000	50,000	50,000
TOTAL EXPENDITURES	100,018	50,000	50,000	50,000	50,000
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- The Terrebonne Port Commission is a separate political subdivision of the State of Louisiana under provisions of Act 485 of 1964. A \$50,000 supplement is for the Downtown Marina. (See Miscellaneous Information section for details on the Downtown Marina), approved.

151 GENERAL FUND

912 OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish's Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

2008-2009 ACCOMPLISHMENTS

- ✓ Revised the Terrebonne Parish All-Hazards Plan
- ✓ Revised the Standard Operating Guidelines for Hurricanes and Tropical Systems
- ✓ Instituted the National Incident Management System and Unified Incident Command System
- ✓ Relocated OHSEP office to a 5,336 sq. ft. building with upgraded technology
- ✓ Reinstating the Community Emergency Response Team (CERT) through grants from the U.S. Department of Homeland Security
- ✓ Developed plans for the Cities Readiness Initiative for the distribution of antidotes in case of a bioterrorism incident
- ✓ Developed plans for H1N1 Pandemic
- ✓ Instituted a point-to-point sheltering program for Terrebonne Parish residents with the City of Monroe for mandatory hurricane evacuations
- ✓ Upgraded communications equipment with an IP-based telephone system, additional 700 MHz radios for Parish departments, satellite phone and data capabilities and a departmental computer network and server.
- ✓ Obtained a Hazardous Material Response Unit / Command Post for use during hazardous material responses or as requested by local first responders
- ✓ Instituted a reverse 911 system to notify residents through telephone, cellular phone, text messaging and email of emergencies within their neighborhoods.
- ✓ Instituted an electronic registration system for evacuees

2010 GOALS AND OBJECTIVES

- Institute Computer Aided Management of Emergency Operations (CAMEO) program within all first responder agencies
- Organize a volunteer medical corps through the Citizen Corps program of the U.S. Homeland Security Department
- Provide National Information Management System training on a monthly basis.
- Purchase additional 700 MHz two-way radio equipment for first responder agencies.
- Identify and pre-plan all critical infrastructure and key resources with Terrebonne Parish
- Become certified as a National Weather Service "Storm Ready" community to help lower our community flood insurance rating.
- Establish monitoring of the Intracoastal Waterway and the Houma Navigation Canal through the use of real-time, computer monitoring of vessel traffic to accommodate the planning for hazardous material transportation incidents on waterways traversing through the City of Houma and other communities in Terrebonne Parish.
- Plan and perform one tabletop exercise for 2010 and begin planning one full-scale exercise for 2011
- Continue updating and improving the Terrebonne Parish All Hazards Plan
- Perform community awareness for shelter-in-place training

**151 GENERAL FUND
912 OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS**

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Hours of All hazards Planning	N/A	N/A	4,472
	Hours of Training	N/A	N/A	1,040
	Hours of Equipment Maintenance and Upgrading	N/A	N/A	520
	Hours of Community Awareness/Public Information	N/A	N/A	208
	Number of Emergency Responses to Incidents	N/A	N/A	156
	Number of Training Sessions Performed	N/A	N/A	24
	Number of Community Awareness/Public Awareness Request	N/A	N/A	128
	Number of Equipment Upgrades	N/A	N/A	10
	Number of Grant Applications	N/A	N/A	12
	Number of On-Scene Emergency Response Incidents	N/A	N/A	12
<i>Efficiency & Effectiveness</i>	Amount of times other departments and outside agencies use facility	N/A	N/A	18
	Amount of Intergovernmental Coordination and Interaction w/other agencies	N/A	N/A	520
	Amount of Management and Administration of daily operations	N/A	N/A	824
	Grant Application and Administration	N/A	N/A	260
	Grant Awards in Dollars	N/A	N/A	\$300,000

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	216,086	152,178	135,723	184,736	184,736
Supplies and Materials	21,245	139,998	141,723	16,300	16,300
Other Services and Charges	54,451	143,936	143,186	202,898	202,898
Repair and Maintenance	166,207	206,101	206,374	6,475	6,475
Capital Outlay	9,550	293,927	304,018	2,500	2,500
TOTAL EXPENDITURES	467,539	936,140	931,024	412,909	412,909
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-36.09%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 (one) laptop computer, \$2,500.

**151 GENERAL FUND
912 OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS**

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Prep Dir.	1	0	1	1	210	51,008	65,035	79,469
Hazard Material Responder	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
TOTAL	3	2	3	3				

151 GENERAL FUND

999 OPERATING TRANSFERS

BUDGET HIGHLIGHTS

TERREBONNE JUVENILE DETENTION FUND - \$1,314,050

Terrebonne Parish was in need of a juvenile detention facility that would assist and afford opportunities to children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$2,800,000

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

NON-DISTRICT RECREATION FUND - \$454,500

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND - \$524,256

The General Fund supplements the operation of this Department with PILOT revenues.

COASTAL ZONE MANAGEMENT - \$30,000

To supplement for the restore and Retreat Program.

TERREBONNE HOMELESS SHELTER - \$8,000

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$19,874

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT - \$368,004

Local match funds transferred from General Fund PILOT Revenues for the operation of an urban public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$368,000

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children. An increase of \$43,339 the reduction of allowable in-kind services recognized by the U.S. Office of Head Start and supplements for salary increases not totally covered by the grant.

RURAL TRANSPORTATION - \$55,044

The General Fund is supplementing to assist Council on Aging.

ROAD & BRIDGE FUND - \$1,100,000

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

MENTAL HEALTH FUND - \$49,800

To supplement for counselor position.

CRIMINAL COURT FUND - \$1,460,026

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

151 GENERAL FUND
999 OPERATING TRANSFERS – (continued)

BUDGET HIGHLIGHTS

CIVIC CENTER O & M FUND - \$918,054

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

P/W DRAINAGE CONSTRUCTION FUND - \$1,790,000

To supplement various drainage projects using Video Poker proceeds, Mineral Royalties, and excess fund balance.

CAPITAL PROJECT CONTROL FUND - \$1,107,000

To supplement various projects: Lake Boudreaux Diversion, HLB Sidewalks, Operation Boat Launch, and Downtown Parking.

ROAD CONSTRUCTION FUND - \$927,000

Monies in this fund are used to supplement various road construction projects.

SPECIAL REVENUE FUNDS

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

Dedicated Emergency Fund. An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

Terrebonne Juvenile Detention Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

Parish Prisoners Fund. Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund. Due to GASB 34 being implemented, the Public Safety Fund is considered a major fund. Monies in this fund are revenues dedicated to the City of Houma. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

Non-District Recreation Fund. Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

Marshal's Fund. Monies in this Fund are received from city court and the General Fund for the operation and maintenance of the City Marshal.

Coastal Restoration and Preservation Fund. Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects.

G.I.S. Technology Fund (Assessor). Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

Grant Funds. Made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

Miscellaneous grant funds received from the federal and state governments are accounted for in the Grants Fund. Collectively these funds are considered as a major fund. Some of the programs funded are:

- JAG (Justice Assistance Grant Program)
- State of Louisiana Division of Arts
- Hazard Mitigation Grant
- Department of Natural Resources (Coastal Zone Management)
- Department of Justice COPS Technology Grant
- LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force)
- Section 8 Vouchers
- Department of Health/Human Resources
- OJP Weed and Seed
- Flood Mitigation Assistance
- Housing/Urban Development Grant
- Department of Urban/Community Affairs
- Workforce Investment Act (WIA) Assistance
- Department of Health and Hospitals (Weatherization)
- Department of Labor - CSBG Grant
- Department of Health/Hospitals - Energy (LIHEAP)
- DHAP-IKE
- FTA-ARRA
- Terrebonne Homeless Shelter
- Home Investment Partnership
- FEMA Emergency Food/Shelter
- FTA Grant (Urban)
- Head Start Program

SPECIAL REVENUE FUNDS (continued)

Grant Funds. (Continued)

Federal Highway Administration (Rural Transit)
HUD CDBG Recovery

Parish Transportation Fund. Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

Road and Bridge Fund. Due to GASB 34 being implemented, the Road and Bridge Fund is considered a major fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges.

Drainage Tax Fund. Due to GASB 34 being implemented, the Drainage Tax Fund is considered a major fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works.

¼% Capital Improvements Sales Tax Revenue Fund. This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of the 1994 Civic and Community Center Bonds and the 1998 Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M. To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Fire Protection District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts), assessed by the Parish. Proceeds from the taxes shall be used for the purpose of acquiring; constructing, maintaining and operating said District's fire protection facilities and paying the cost of obtaining water for fire protection purposes.

Road Lighting District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

Health Unit Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

Retarded Citizens (TARC). Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating, maintaining and constructing schools for the mentally retarded; and to administer to the health and educational requirements of trainable and below trainable mentally retarded individuals in the Parish.

Parishwide Recreation Fund. Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit. Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center.

Terrebonne Levee & Conservation District. To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the "Morganza To The Gulf".

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

200 DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000.00), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000.00) to a maximum cap of five million dollars (\$5,000,000.00).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	80,837	105,000	767	767	767
Operating Transfers In	0	822,885	822,885	0	0
TOTAL REVENUES	80,837	927,885	823,652	767	767
EXPENDITURES:					
General - Other	3	0	0	0	0
Transfers Out	2,482,500	0	0	0	0
TOTAL EXPENDITURES	2,482,503	0	0	0	0
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(2,401,666)	927,885	823,652	767	767
FUND BALANCE, JANUARY 1	3,967,437	1,565,771	1,565,771	2,389,423	2,389,423
FUND BALANCE, DECEMBER 31	1,565,771	2,493,656	2,389,423	2,390,190	2,390,190

200 DEDICATED EMERGENCY FUND

BUDGET HIGHLIGHTS

- The minimum cap for 2010 is \$2,250,000. The estimated fund balance at January 1, 2010 is \$2,380,190, which is more than the minimum balance required, approved.
- Based on the 2008 Audited Financial Report, 3% of General Fund Revenues is equated to \$873,538. Because the Dedicated Emergency Fund has met its minimum cap, no General Fund transfer is required at this time, approved.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

202 TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Detention Center has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility's goals are the following:

- Provide for the juveniles' basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles' legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Detention Center is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile's nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile's medical, dental, and mental health needs will be handled as necessary on an emergency or immediate care basis.

2008-2009 ACCOMPLISHMENTS

- ✓ Expanded leisure/recreational classroom.
 - Art activities
 - Additional games that require cerebral involvement.
- ✓ Continued and expanded GED instructional programming that began in the in the fall of 2007. Five students took and passed the GED during the 2008/2009 school year. As of August 19, 2009, eleven students are enrolled in the program. This program continues to be an industry leading program for juvenile detention centers.
- ✓ E & T Sr. Instructor taught Crisis Prevention Management.
- ✓ The facility is maintaining a contract with the State of Louisiana, the Office of Juvenile Justice, to house up to eight adjudicated delinquent females.
- ✓ Spring/Summer 2009 training topics included: Crisis Prevention, Anger Management, Human Resources sponsored Sexual Harassment Class, Verbal De-escalation, Behavior Management, and Mental Health.
- ✓ Completed summer school programming with six teachers using Title-1 funding. Subjects taught during the summer of 2009 were: Math, Language Arts, Nutrition, Personal Finance, Communication (Verbal and Non Verbal), Health and Hygiene.
- ✓ Conducted LEAP, GEE, and I-LEAP testing during the spring and summer of 2009.
- ✓ Provided numerous tours for private citizens, community groups, and law enforcement agencies on an as needed basis.
- ✓ 2009 still continued to be a challenge with staffing needs. This is the result of a smaller candidate pool and a deliberate effort on administration to be more diligent in the hiring process in order to identify the best possible candidates.
- ✓ Participated in several community education programs both in house and out of facility activities.
- ✓ Terrebonne Parish hosted the Louisiana Juvenile Detention's Association training at the Quality Inn. Ninety-five participates from across the state participated in this event.
- ✓ Successfully negotiated two evacuations as result of two hurricanes in 2008.
- ✓ Began upgrading camera system by placing 16 cameras on DVR recording system. With completion of this upgrade all cameras in the facility are on DVR recording systems.
- ✓ Use Title One funding to replace all classroom televisions with LCD flat screens that can be used for computer monitors and televisions.
- ✓ 30 hours of training through August 6 have been provided with monthly trainings being offered on the first Tuesday and Thursday of each month.
- ✓ Used Title One funding to provide Alcohol and Substance Abuse Counseling provided by a certified counselor.
- ✓ Used Title One funding to create a new community/school liaison person through the Office of Independence to improve transition services for those identified students leaving the facility.
- ✓ Used Title One funding to add two paraprofessionals in the two alternative schools to improve the transition or our students being released back into the school system.

202 TERREBONNE JUVENILE DETENTION FUND

2010 GOALS AND OBJECTIVES

To provide a safe facility and maintain the delivery system of academic and life skills instruction to the children housed in the juvenile detention center by:

- Maintaining staff training hours at a minimum of 40 hours per year.
- Maintain the contractual relationship with the Office of Juvenile Justice.
- Using Title One funding to increase our GED program success rate by 10 candidates for the 2008-2009 school year.
- Begin the formulation and design of a new facility built in the northern part of Terrebonne Parish
- To maintain at least a 70 percent GED success rate on first attempted test.
- Expand religious services beyond Thursday nights.
- Expand Title one tutorials to include Saturday study hall for GED students and Saturday Life-Skill subjects.
- Increase community involvement through participation in organizations such as School Presentations, Rotary and Children's Coalition.
- Decrease number of confinements by continuing training on mental health, behavior management, and other pertinent training topics.
- Continue to meet the staffing needs of our facility.
- As creation for new facility becomes more evident we would create work groups to determine the future of how juvenile justice is being delivered in Terrebonne Parish.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of tours of detention center	60	25	25
	Number of juveniles housed in center	871	952	952
	Number of classrooms	4	4	4
	Number of disciplinary referrals	700	1002	800
<i>Efficiency & Effectiveness</i>	Number of educational and prevention programs	5	6	6
	Number of suicides	0	0	0
	Number of escapes	0	0	0
	Number of youths requiring isolation for health reasons	5	2	0
	Percent of juveniles drug screened	100%	100%	100%

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,159,981	1,217,915	1,376,262	1,376,500	1,376,500
Intergovernmental	94,127	52,000	50,327	52,000	52,000
Charges for Services	525,256	357,000	164,322	150,000	150,000
Miscellaneous Revenue	39,196	35,000	9,000	10,000	10,000
Operating Transfers In	929,372	1,109,021	1,109,021	1,314,050	1,314,050
TOTAL REVENUES	2,747,932	2,770,936	2,708,932	2,902,550	2,902,550
EXPENDITURES:					
Personal Services	2,248,903	2,412,455	2,187,791	2,494,577	2,494,577
Supplies & Materials	122,811	125,750	119,262	128,500	128,500
Other Services & Charges	380,130	453,389	436,962	472,481	472,481
Repair & Maintenance	134,570	34,650	55,113	37,500	37,500
Allocated Expenditures	28,122	29,280	28,325	28,325	28,325
Capital Outlay	1,869	9,241	11,191	20,000	20,000
Operating Transfer Out					
TOTAL EXPENDITURES	2,916,405	3,064,765	2,838,644	3,181,383	3,181,383
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					3.53%
INCREASE (DECREASE) TO FUND BALANCE	(168,473)	(293,829)	(129,712)	(278,833)	(278,833)
FUND BALANCE, JANUARY 1	577,018	408,545	408,545	278,833	278,833
FUND BALANCE, DECEMBER 31	408,545	114,716	278,833	0	0

BUDGET HIGHLIGHTS

- Ad valorem taxes are levied through a .98-mill tax approved by voters on July 18, 1998 and .96 mills through special state legislation (R.S. 15:1099).
 - \$1,375,000 is proposed for 2010, approved.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$150,000 for 2010, approved.
- A General Fund supplement is proposed in the amount of \$1,314,050, an increase of \$205,029, 18%, approved.
- Capital: - Approved.
 - 1 (one) Replacement Vehicle, \$20,000
- Personnel: - Approved.
 - Full Time Positions:
 - Eliminate 1 (one) Admissions Coordinator II, Grade 106
 - Add 1 (one) Administrative Coordinator II, Grade 106
 - Eliminate 2 (two) Transportation Assoc., Grade 104
 - Add 1 (one) Administrative Coordinator I, Grade 104
 - Part-Time Positions:
 - Add 2 (two) EMT, Grade 107
 - Eliminate 1 (one) Juvenile Care Associate, Grade 104

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Juvenile Detention Director	1	1	1	1	I	64,650	80,812	97,788
Asst. Dir./Juvenile Detention	1	1	1	1	211	56,109	71,539	87,415
Registered Nurse Supv	1	1	1	1	211	56,109	71,539	87,415
Licensed Prof Counselor	1	1	1	1	209	46,371	59,123	72,244
Social Worker	1	1	1	1	208	42,542	54,241	66,279
Juvenile Prog. Coordinator	1	1	1	1	208	42,542	54,241	66,279
Watch Commander	4	2	4	4	108	31,489	40,149	49,059
Admissions Coordinator II	1	0	0	0	106	25,790	32,882	40,179
Asst. Watch Commander	4	3	4	4	106	25,790	32,882	40,179
Admin Coordinator II	1	2	2	2	106	25,790	32,882	40,179
Facilities Maint Tech	1	1	1	1	106	25,790	32,882	40,179
Transportation Assoc.	2	0	0	0	104	21,509	27,424	33,511
Admin Coordinator I	1	2	2	2	104	21,509	27,424	33,511
Juvenile Care Associate	28	25	28	28	104	21,509	27,424	33,511
Admin Tech. I	2	2	2	2	101	16,609	21,177	25,876
TOTAL FULL-TIME	50	43	49	49				
L.P. Nurse	3	3	3	3	107	14,185	18,085	22,099
EMT	0	2	2	2	107	14,185	18,085	22,099
Juvenile Care Associate	5	2	4	4	104	10,755	13,712	16,756
Facilities Maintenance Assistant	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	9	8	10	10				
TOTAL	59	51	59	59				

203 PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner's education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Jail is in charge of the inmate's care, custody and control. The Jail employee's and the Medical staff have a great working relationship all working towards the care of inmates. The Maintenance Department also has a great working relationship with jail employees. The Medical Department of the Adult Detention Facility was first established in 1986 and comprises 12 medical support professionals and three contracted physicians. This department provides medical services to 636 adult detainees and 50 juvenile inmates, housed in a separate facility. The Juvenile Detention Center has three medical professionals and one contracted physician. In addition to the aforementioned, the adult facility has an in-house radiology department, which allows for on-site diagnosis of alleged injuries and illnesses without the need to transport inmates outside the security of the facility.

2008-2009 ACCOMPLISHMENTS

- ✓ Maintained high level of inmate care, custody, and control.
- ✓ Provided a GED program for education of inmates.
- ✓ Provided a safer work place for inmates and staff.
- ✓ Installed razor wire in dog runs 4 feet wide and 5 feet tall at 1/3 of the bid cost using inmates and jail personnel.
- ✓ Donated the dogs to Angola State Prison and are no longer at the jail.
- ✓ Gym was reclassified as storage for records to get rid of the 6 storage buildings.
- ✓ Had inmates repaint the inside of the jail during storm repairs.
- ✓ Changed the floor tiles and went with a floor that does not need to be waxed.
- ✓ Installing cameras in all pods and halls for security and civil litigations.
- ✓ Substance abuse and religion tapes are played on a regular schedule.
- ✓ Reduction of cost of medication therapy.

2010 GOALS AND OBJECTIVES

- To continue a formal agreement between the Parish of Terrebonne for the management and of the Jail operations and to try to lessen some of the funding burden from the Parish.
- To continue to decrease cost by utilizing generic products and comparing prices.
- To continue educational programs for inmates.
- To continue GED programs for inmates.
- To keep civil litigations down.
- To continue AA & Substance Abuse classes once a week.
- To continue to decrease cost by utilizing generic products and comparing prices.
- To continue providing adequate and appropriate medical care to the inmates of the adult facilities through the use of our local support facilities.
- To continue psychiatric care at the facility, to avoid using outside support facilities.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of physicians at Adult Facility	3	3	3
	Number of medical support staff at Adult Facility	16	12	14
	Number of adult detainees provided with medical services	23,000	18,790	18,000
	Number of educational sessions/presentations for prisoners	3 per wk	3 per wk	3 per wk
<i>Efficiency & Effectiveness</i>	Percent of prisoners attending educational sessions	3%	3%	5%
	Number of adult prisoners obtaining diploma or equivalent (GED)	4	8	8
	Number of inmates seen per month at Adult Facility	1,860	1,400	1,400
	Number of inmates rescheduled per month (For Doctor referral) at Adult Facility	90	85	92
	Number of in-house radiological procedures performed at Adult Facility	360	160	240
	Number of physical examinations performed at Adult Facility	3,400	2,800	4,000
	Number of x-rays done in-house at the Adult Facility	360	186	220

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	500,540	468,565	570,000	570,000	570,000
Charges for Services	16,477	18,000	5,000	10,000	10,000
Miscellaneous Revenue	1,168	5,000	1,127	1,000	1,000
Operating Transfers In	2,550,000	3,199,458	2,800,000	2,800,000	2,800,000
TOTAL REVENUES	3,068,185	3,691,023	3,376,127	3,381,000	3,381,000
EXPENDITURES:					
Parish Prisoners	2,330,361	2,626,946	2,435,296	2,429,322	2,429,322
Prisoners Medical Department	992,987	1,152,868	1,017,603	1,158,127	1,158,127
Operating Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	3,323,348	3,779,814	3,452,899	3,587,449	3,587,449
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-5.09%
INCREASE (DECREASE) TO FUND BALANCE	(255,163)	(88,791)	(76,772)	(206,449)	(206,449)
FUND BALANCE, JANUARY 1	630,952	375,789	375,789	299,017	299,017
FUND BALANCE, DECEMBER 31	375,789	286,998	299,017	92,568	92,568

BUDGET HIGHLIGHTS

- In October 1991, an agreement between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail. Each year the Sheriff pays to the Parish the first \$25,000 of all funds received under the Department of Corrections and one-half of all said funds for the remainder of the year. (Reference: Resolution No. 91-454). For 2010, the Parish is estimating to receive \$570,000 from the Sheriff of Terrebonne, approved.
- General Fund Supplement, \$2,800,000, a decrease of \$399,458 or 12%, approved.

**203 PARISH PRISONERS FUND
201 PARISH PRISONERS**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
EXPENDITURES:					
Personal Services	184,934	234,048	195,984	239,904	239,904
Supplies & Materials	179,086	228,000	219,466	227,775	227,775
Other Services & Charges	1,606,602	1,494,643	1,317,083	1,613,673	1,613,673
Repair & Maintenance	219,455	155,650	193,320	182,650	182,650
Allocated Expenditures	29,091	34,440	29,278	29,280	29,280
Capital Outlay	111,193	480,165	480,165	136,040	136,040
TOTAL EXPENDITURES	<u>2,330,361</u>	<u>2,626,946</u>	<u>2,435,296</u>	<u>2,429,322</u>	<u>2,429,322</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					7.18%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected costs for 2010 are \$801,630, which is based on an average prison population of 636, approved.
- Capital: - Approved.
 - Chillers, \$115,895
 - 1 (one) Washer, \$14,104
 - 1 (one) Dryer, \$6,041

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GED Instructor/Counselor	1	1	1	1	208	42,542	54,241	66,279
Operations Supervisor	1	1	1	1	109	35,268	44,967	54,946
Facilities Maint Tech	1	0	1	1	106	25,790	32,882	40,179
Facilities Maint. Asst	1	1	1	1	101	16,609	21,177	25,876
TOTAL	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>				

**203 PARISH PRISONERS FUND
202 PRISONERS MEDICAL DEPARTMENT**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
EXPENDITURES:					
Personal Services	650,898	692,715	686,254	738,038	738,038
Supplies & Materials	179,123	243,300	170,652	223,300	223,300
Other Services & Charges	162,966	207,212	151,056	196,789	196,789
Capital Outlay	0	9,641	9,641	0	0
TOTAL EXPENDITURES	992,987	1,152,868	1,017,603	1,158,127	1,158,127
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.30%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians care at \$75,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2010 at \$123,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Administrator	1	1	1	1	211	56,109	71,539	87,415
Registered Nurse	1	1	1	1	209	46,371	59,123	72,244
L.P. Nurse	2	2	2	2	206	35,807	45,654	55,786
E.M.T.	8	8	8	8	107	28,369	36,170	44,197
TOTAL FULL-TIME	12	12	12	12				
E.M.T.	2	1	2	2	107	14,185	18,085	22,099
TOTAL PART-TIME	2	1	2	2				
TOTAL	14	13	14	14				

204 PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessment	11,306,185	10,182,513	10,603,166	9,983,964	9,983,964
Licenses & Permits	1,120,525	1,104,500	1,084,215	1,064,500	1,064,500
Intergovernmental	924,513	847,125	867,467	1,019,000	1,019,000
Charges for Services	170,274	83,000	148,587	139,400	139,400
Fines & Forfeitures	239,839	147,000	188,995	172,000	172,000
Miscellaneous Revenue	206,696	190,000	48,250	75,000	75,000
Other Revenue	32,802	0	18,293	0	0
Operating Transfers In	1,100,000	0	0	0	0
TOTAL REVENUES	15,100,834	12,554,138	12,958,973	12,453,864	12,453,864
EXPENDITURES:					
General -Other	604,231	594,985	687,599	639,360	639,360
Police	8,140,263	8,807,702	8,382,370	8,810,919	8,810,919
Multi Juris Task Force	56,484	0	20,372	0	0
Fire-Urban	5,179,924	7,253,354	7,005,723	5,628,736	5,628,736
Operating Transfers Out	523,113	520,065	520,065	517,721	517,721
TOTAL EXPENDITURES	14,504,015	17,176,106	16,616,129	15,596,736	15,596,736
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-9.47%
INCREASE (DECREASE) TO	596,819	(4,621,968)	(3,657,156)	(3,142,872)	(3,142,872)
FUND BALANCE, JANUARY 1	8,280,453	8,877,272	8,877,272	5,220,116	5,220,116
FUND BALANCE, DECEMBER 31	8,877,272	4,255,304	5,220,116	2,077,244	2,077,244

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2010 in the amount of \$3,308,464 from the levy of 6.75 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, renewal thru 2018, approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$6,589,000 in 2010, approved.
- Insurance occupational licenses collected in the City of Houma are projected to collect \$805,000, approved.
- Occupational Licenses (50% collected in the City), \$200,000, approved.
- Court fines are proposed at \$160,000, approved.

**204 PUBLIC SAFETY FUND
211 POLICE**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

2008-2009 ACCOMPLISHMENTS

- ✓ Developed agency wide reorganization to utilize department personnel more efficiently and effectively by creating an Operational Planning Bureau to enhance headquarters planning initiatives; improved organizational span of control; conducted a staff study to determine the best approach to communications dispatch and determined that the current decentralized option was in the best interest of citizens; reduced additional duties on sworn personnel so they may engage in crime fighting tasks by making better use of civilian staff.
- ✓ Implemented new Community Policing Initiatives to reduce criminal activity by developing an agency mission statement that clearly supports the philosophy of community policing; expanding current policing initiatives; established new Neighborhood Watch Groups (currently there are 9).
- ✓ Expanded on current technology utilized by the police department by increasing the number of in car cameras in fully marked units and surveillance cameras in areas identified as high crime areas.
- ✓ Assigned a fulltime police officer to the department's Training Division to access and provide needed training to police officers in the field; making available to officers monthly training sessions at the shooting range; set up a video training program for officers and support staff, outside instructors were brought to the police department for training session so more officers are able to take advantage of quality training by experts in their fields; provided training for specialized divisions of the police department (CAT 5; C.I.R.T.).
- ✓ Updated technology within the Investigation Services Division to better assist the investigative and judicial process by purchasing digital recorders to assist investigators with on scene interviews and interrogation of jailed suspects.
- ✓ The process of providing an equal, fair and disciplined off-duty detail system for members of the police department has been study and evaluated to determine the best approach to consolidating all details into one source for proper management (currently 25 percent of off-duty details are scheduled manually).
- ✓ 4 of the 8 department vacancies have been filled. Improved employee retention by evenly distributing workloads, analyzing and establishing a fair pay scale for employees through the Waters Study.
- ✓ Conducted study to identify congested corridors and time frames and forwarded to DOTD for action in reducing traffic related crashes and death, and improve traffic flow. Teamed with Louisiana Highway Safety Commission, State Police and Sheriff's Office in implementing impaired driving initiatives (checkpoints, saturated patrols). Increased traffic safety presentations to improve public awareness and education. (ATV safety, Fatal Vision, driver safety classes).
- ✓ Established an organizational chart following NIMS guidelines and integrated HPD plan into OEP for natural and manmade disasters. Established plan for the relocation and re-entry of department personnel and equipment for category 5 hurricanes. Established working relations with other agencies through MOU's.
- ✓ Established a Crimes Prevention Unit to target high crime areas and crime trends.

2010 GOALS AND OBJECTIVES

- To provide clear, accurate and fair guidance/discipline to employees by:
 - Revising format and completing policy and procedure manual.
 - Enrolling with CALEA.
 - Assign CALEA team with tasks and responsibilities to ensure that the department is ready for its 2011 goal of applying for recognition.
 - Purchasing server to handle the needs of the department and CALEA certification.
 - Reorganization of Internal Affairs files to active and in-active status.
- To provide the citizens and visitors with highly trained officers and to reduce liability to the department by:
 - Fully implementing the Law Enforcement Training Network (LETN) and adding it to policy and procedure.
 - Improving the training file system through computerization.
 - Reorganizing the training committee to provide employees with more fair and equitable training opportunities.
 - Implementing an incentive based "Fit Force" program to provide employees with motivation to get/stay in shape.
 - Providing employees with foreign language classes to better serve the non-English speaking members of the community.
 - Providing more training by Internal Affairs Division to employees as it relates to department policy and procedure to ensure that employees are aware of current and changed policies.
 - Providing more training to officers on the department's philosophy of community policing.
 - Provide specialized training to members of the Crisis I Response Team.
 - Provide water rescue/survival training to members of the CAT5 Team.
- To implement new proactive policing initiatives to reduce criminal activity by:
 - Establishing a Crime Prevention Unit (CPU) to target high crime areas.
 - Establishing a Bike Patrol Unit.
 - Fulfilling Louisiana Highway Safety grant obligations with saturated patrols and checkpoints to reduce traffic related injuries and fatalities.
 - Work towards 24 month goal of a Metro Wi Fi system.
 - Conducting quarterly juvenile round-ups, domestic violence round-ups, bar checks, execution of warrants, prostitution stings and downtown Houma saturated foot patrols (to be executed by Investigative Services Division with assistance of car patrol and specialized divisions).
 - Implemented use of Field Identification Cards (FIC) as a tool to aid in investigations of criminal activity.
- To improve, maintain and expand on current technology utilized by the police department by:
 - Installing 30 additional surveillance cameras in high crime areas throughout city.
 - Procure server to insure the integrity of evidence.
 - Procure Photo Evidence Manager software (contingent upon procurement of server) to better manage digital evidence collected.
 - Installing communication software that automatically uploads calls for service into the ARMMS system, so that Dispatchers no longer have to manually enter the information.
 - Procure software to manage 100% of off-duty details to ensure equality, fairness and discipline (currently 25% being manually scheduled.)
 - Installing digital recording equipment to record police radio and telephone communications.
- To fill all vacant positions within the police department and continue to improve employee retention rate by:
 - Establishing an employee satisfaction survey where employees can voice concerns and make suggestions to enhance the relationship between administration and all employees of the department.
 - Recruiting qualified candidates to fill vacant positions through advertising and job fairs.
- To expand on current Community Policing initiatives to reduce criminal activity by:
 - Contacting residents and establishing new Neighborhood Watch Groups (increase number of groups from 9 to 11).
 - Employee training and education of community policing.
 - Educating the public on the importance of community and police partnerships in dealing with criminal activity.
- Improve, expand and provide a more secure police headquarters by:
 - Erecting a fence around back of police headquarters and installing cameras and lighting to be secure police department property.
 - Acquire storage buildings for the proper storage of police department property (i.e. Deuce, Rescue, Boat, Records).
 - Relocating Homeland Security/Fleet Maintenance and Grant Coordinator offices to the old OEP office at rear of the police department (where fleet equipment will also be stored, freeing up much needed space in Procurement and allowing for office space for the Procurement clerk and Shift Lieutenants).
 - Replacing broken generator.

**204 PUBLIC SAFETY FUND
211 POLICE**

2010 GOALS AND OBJECTIVES (Continued)

- To provide employees with updated equipment to aid in the apprehension of suspects, prosecution of suspects and employee safety by:
 - Purchasing 10 new fully equipped police units.
 - Purchasing 5 in car cameras.
 - Purchasing 10 handheld radars (converting all radars from dash mounted handheld).
 - Purchasing new body armor for members of CIRT.
 - Research and plan for 2012 conversion from Ford police units to E7 Carbon Motors police units.
- To implement strategic operation plans to better protect our children and teachers by:
 - Establishing a plan for active shooters in all schools located within the City Limits of Houma.

<i>Demand/Workload</i>	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
	Number of arrest (including summons)	2,738	3,166	3,197
	Number of complaints dispatched	33,038	32,500	33,475
	Number of vehicular accident reports processed	2,026	1,894	1,913
<i>Efficiency & Effectiveness</i>	Number of new-hires completing or completed POST training academy	10	7	10
	Number of officers qualifying in weapons training	79	79	81
	Number of new vehicles ordered and received	10	10	15
	Average cost of new fully marked Police vehicle	\$42,000	\$42,000	\$42,000
	Percentage of CALEA recognition accomplished	N/A	15%	40%
	Percentage of improvements to Impound completed	N/A	5%	100%
	Percentage of paperless records management system conversion	80%	100%	N/A

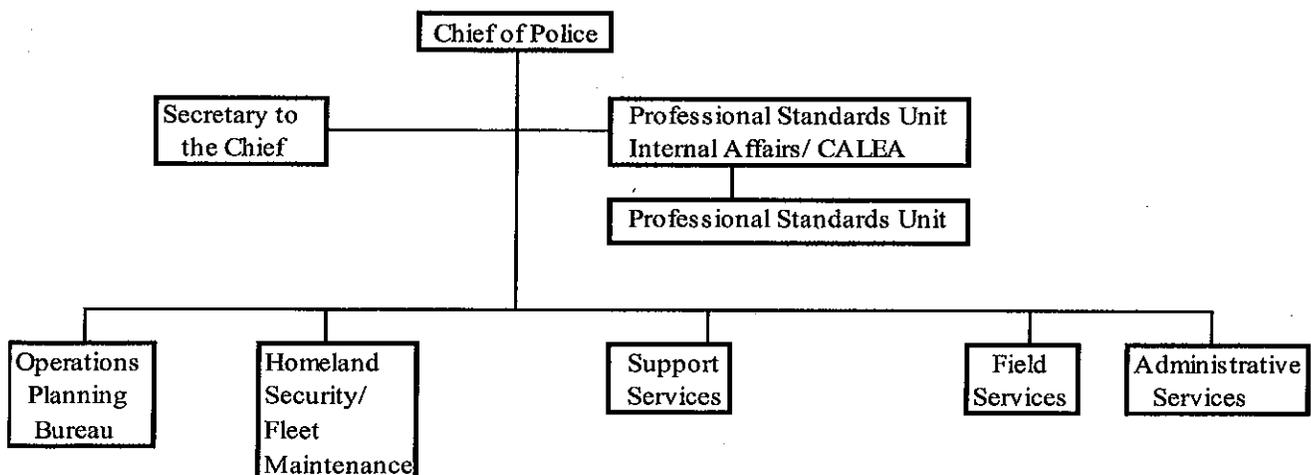
<i>Demand/Workload</i>	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
	Number meters read/maintained per month	367	367	367
<i>Efficiency & Effectiveness</i>	Number of parking tickets issued	1,069	1,100	1,133
	Amount collected in parking meter revenue	\$66,910	\$80,000	\$85,000
	Amount paid in parking meter fines	\$4,620	\$2,500	\$5,000

**204 PUBLIC SAFETY FUND
211 POLICE**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	6,647,238	6,803,785	6,390,409	6,941,810	6,941,810
Supplies and Materials	359,416	412,354	383,410	372,354	372,354
Other Services and Charges	578,671	798,080	805,182	860,517	860,517
Repair and Maintenance	190,169	123,550	133,436	123,700	123,700
Capital Outlay	364,769	669,933	669,933	512,538	512,538
TOTAL EXPENDITURES	8,140,263	8,807,702	8,382,370	8,810,919	8,810,919
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.97%

BUDGET HIGHLIGHTS

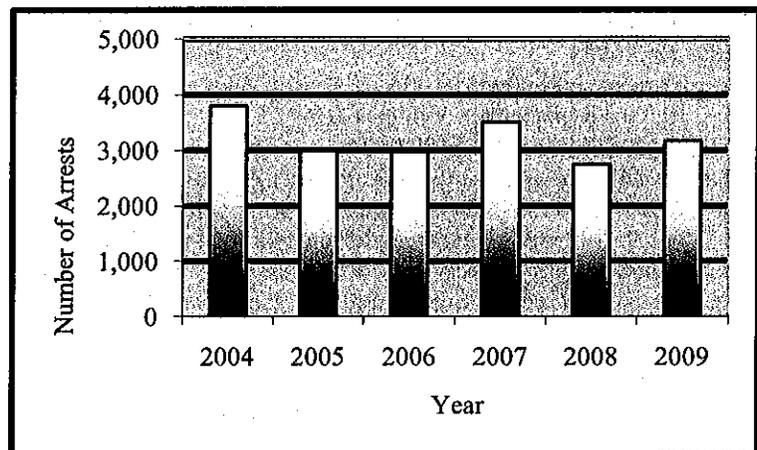
- The City of Houma Police Pension and Relief Plan has sufficient cash and investments to fund the pension benefits until the last payment scheduled of August 2012, approved.
- Personnel: - Approved.
 - Add 1 (one) Police Sergeant, Grade P-3
 - Reclass 2 (two) Administrative Coordinator, Grade 104 to Administrative Technician, Grade 102
 - Transfer Administrative Assistant, Grade P-3 to Police Officer, Grade P-2
 - Note: The Houma Police Department has applied for a COPS Universal Grant which will add 4 (four) Police Officers 1st Class positions paid at 100% for three years and 100% Parish match the fourth year. If awarded HPD Will return to Council to increase budgeted positions and recognize grant award.
- Capital: - Approved.
 - Evidence building, \$50,000
 - 10 (ten) Replacement Vehicles, \$362,538
 - Replace Air in-take, \$100,000
- Weed and Seed Program (non-grant program) – Approved.
 - Westside Public Safety Program in partnership with the Sheriff, \$50,000
 - The Parish will be seeking assistance through a Federal Grant.
 - Continuation of Weed and Seed Program by local tax dollars for the Manager position for both the Eastside and Westside Weed and Seed Program, \$71,398, which is no longer funded by Federal Grant (after 9/30/07).



**204 PUBLIC SAFETY FUND
211 POLICE**

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Police Chief	1	2	1	1	P-6	71,997	93,596	115,534
Police Captain	3	3	3	3	P-5	48,144	62,587	77,257
Police Lieutenant	8	7	8	8	P-4	42,118	54,754	67,588
Police Sergeant	11	11	12	12	P-3	38,592	50,170	61,929
Administrative Assistant	1	0	0	0	P-3	38,592	50,171	61,929
Mech Weed-Seed Prog Dir.	1	1	1	1	P-3	38,592	50,171	61,929
Police Officer-1st Class	58	59	59	60	P-2	33,462	43,500	53,696
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Dispatcher	12	12	12	12	105	23,445	29,893	36,527
Admin Coordinator I	4	2	2	1	104	21,509	27,424	33,511
Admin Tech II	1	3	3	3	102	18,104	23,083	28,205
TOTAL FULL-TIME	102	102	103	103				



204 PUBLIC SAFETY FUND
222 FIRE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed. The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

2008-2009 ACCOMPLISHMENTS

- ✓ Updated radio communications to 700 MHz and issued all personnel a portable radio.
- ✓ Added a service truck to suppression division.
- ✓ Purchased a new Maintenance truck.
- ✓ Upgraded air conditioning system at North Houma Station.
- ✓ Purchased and installed emergency generators at Central, East Houma, and Airbase Stations.
- ✓ Made parking lot at Central.
- ✓ Placed storage buildings at Central, South Houma, North Houma, and East Houma Stations.
- ✓ Updated hurricane plan.
- ✓ Continued to install smoke alarms and fire extinguishers in residences.
- ✓ Conducted forty-one (41) school presentations to speak on "Learn Not to Burn" curriculum.
- ✓ Conducted twenty-four (24) public presentations to speak on issues of fire safety and community awareness.

2010 GOALS AND OBJECTIVES

- To continue to promote smoke alarm program and install smoke alarms in residences.
- Work to promote equity of fire service for the citizens of Terrebonne Parish and the City of Houma.
- Continue to work with other agencies to train and update Public Safety / Mutual Response to significant emergencies through pre-planning and NIMS-IS compliance.
- Institute a computerized inspection system (Firehouse) for code compliance.
- Continue to update Department Standard Operating Guidelines and Rules and Regulations.
- Acquire Mobile Data Terminals (MDT) for all response units.
- To promote ownership of the fire department by its membership by providing opportunities for input.
- To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and education.
- To provide enhanced fire equipment training.
- To continue to strive for Class 2 PIAL Rating.
- Work to have all suppression personnel trained for medical First Responder Level.
- To begin providing medical and injury accident emergency response.
- To acquire a tanker/pumper fire truck.
- To build a new Airbase Fire Station.
- To continue to provide public fire safety education classes to schools and public.
- To provide safety inspections to all businesses.
- To begin a preventive maintenance program for trucks and stations.

**204 PUBLIC SAFETY FUND
222 FIRE**

	PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
<i>Demand/ Workload</i>	Number of education programs in schools	41	50	50
	Number of public presentations/programs	24	25	25
	Number of fire hydrants	1,423	1,423	1,423
	Total incidents requiring response	897	700	650
	Number of structure fires	62	50	50
	Number of non-structure fires	121	100	75
	Number of EMS incidents	75	50	50
	Number of hazardous materials incidents	47	40	40
	Number of other emergency/non-emergency dispatches	592	460	435
	Number of inspections	404	450	500
	Number of fires investigated	62	50	50
	Number of recruits trained	4	6	3
	Number of recruit training hours provided	1,696	3,720	1,860
	Number of in-service training hours provided	13,148	15,000	18,000
	Number of personnel trained in basic EMT	5	5	5
	Number of certified firefighters	49	55	58
	Number of certified driver operators	20	22	24
	Number of certified company officers	13	15	18
	Number of certified chief officers	1	1	3
	Number of personnel trained in CPR	45	51	54
	Number of certified hazardous material responders	37	37	40
	Number of LSU and VFIS training hours	280	1,000	2,000
Number of personnel hours of training per instructor (25 training personnel)	526	600	720	
Number of procedures developed/revised	0	5	All	
<i>Efficiency & Effectiveness</i>	Dollar amount of firefighting apparatus repairs	\$29,914	\$20,000	\$25,000
	Dollar amount of vehicle repairs (cars/vans)	\$5,833	\$10,000	\$2,000
	Average response time to citizen inquiries (days)	2	2	2
	Average response time - fire calls/Engine co. (minutes)	3.44 Min.	4.22 Min.	3.45 Min.
	Average response time - EMS calls/ medic units (minutes)	3.41 Min.	3.43 Min.	3.40 Min.
	Average time to control all incidents (minutes)	32.40 Min.	41.25 Min.	32 Min.
	Number of people reached with educational programs in schools	2,728	2,800	3,000
	Number of people reached with public presentations/programs	2,367	2,800	2,500
	% of recruits completing academy training	100%	100%	100%
	% of fire personnel receiving training	100%	100%	100%
	% of citizen inquiries resolved	100%	100%	100%
	% of fire hydrants maintained	100%	100%	100%

**204 PUBLIC SAFETY FUND
222 FIRE**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	4,748,738	4,738,102	4,543,181	5,010,736	5,010,736
Supplies and Materials	106,345	183,900	180,490	148,100	148,100
Other Services and Charges	162,756	271,700	217,552	277,500	277,500
Repair and Maintenance	65,809	107,200	112,048	117,400	117,400
Capital Outlay	96,276	1,952,452	1,952,452	75,000	75,000
TOTAL EXPENDITURES	5,179,924	7,253,354	7,005,723	5,628,736	5,628,736
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					4.77%

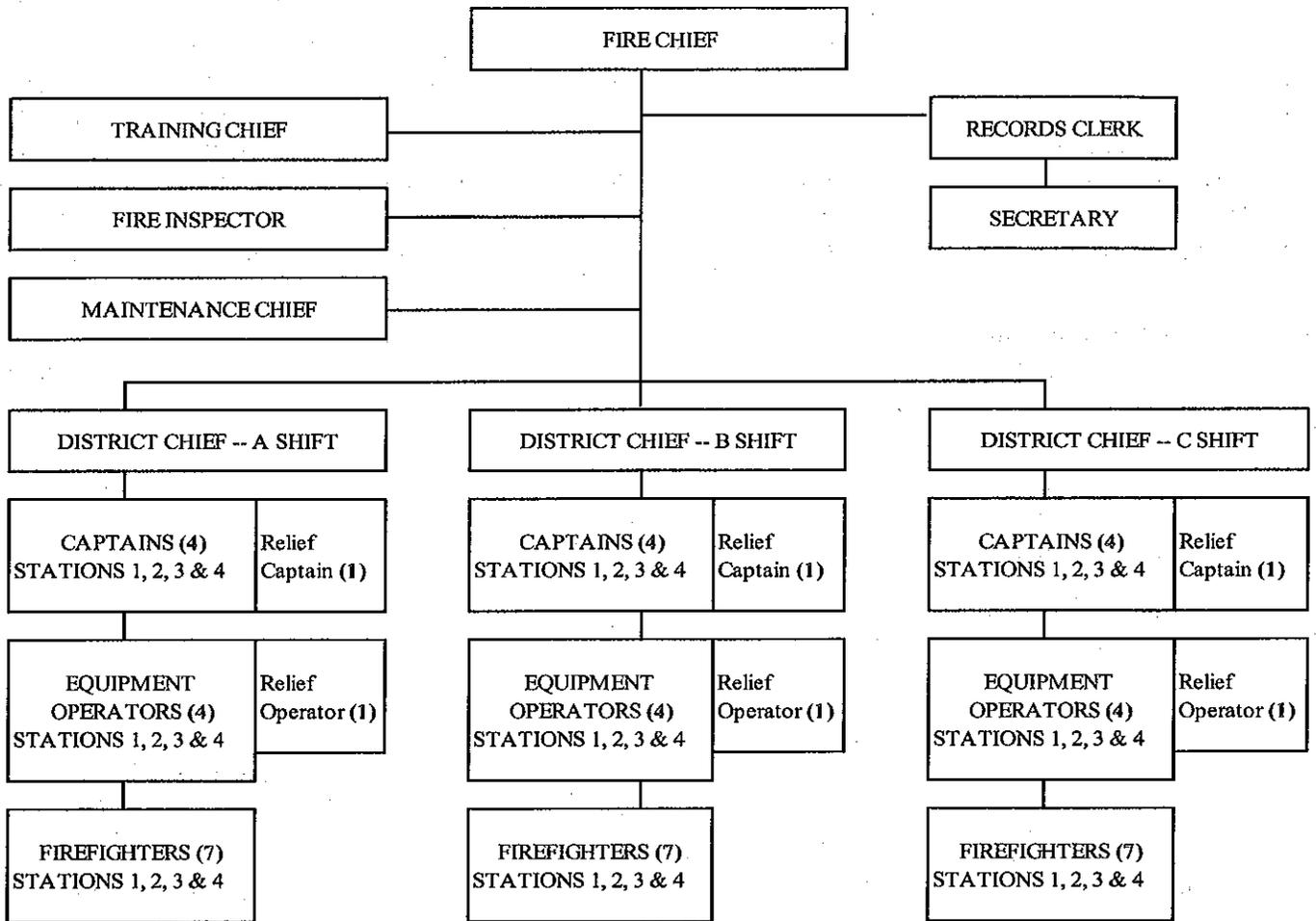
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 (one) Fire Inspector
- Capital: - Approved.
 - Annual set aside for Fire Trucks, \$50,000
 - 10 (ten) Computers for Fire Trucks, \$25,000

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	3	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	2	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	15	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	21	13	21	21	F-1	26,067	33,887	41,830
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	61	52	60	60				
Volunteer Firemen	0	11	0	0	N/A	****	****	****
TOTAL PART-TIME	0	11	0	0				
TOTAL	61	63	60	0				

204 PUBLIC SAFETY FUND
222 FIRE



205 NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish playgrounds and facilities not managed or funded by Recreation Districts 1 through 11. This includes 19 parks and playgrounds, the Municipal Auditorium and Dumas Auditorium. Maintenance for parks and playgrounds are under the Recreation Department management. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings.

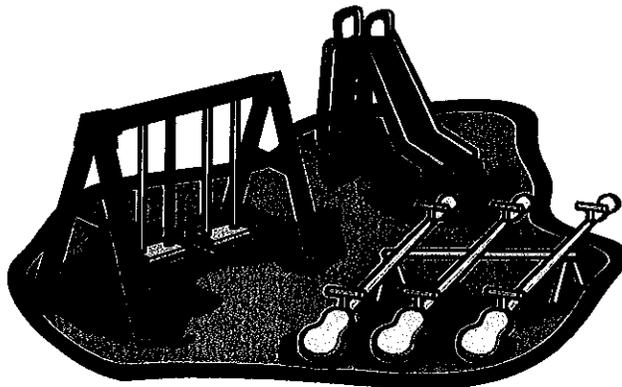
2008-2009 ACCOMPLISHMENTS

- ✓ Maintained grass cutting through a contractor.
- ✓ Completed maintenance and upgrading of various parks with walking tracks and repaired equipment

2010 GOALS AND OBJECTIVES

- To provide positive play opportunities to the youth and teens of our community through wholesome and well-rounded programs and recreational venues.
- To closely monitor our parks and facilities to ensure a safe and clean environment for the resident users.
- To work with the Parish administration and other Parish departments to help achieve the Parish's goals.
- To upgrade worn park equipment.
- To paint park equipment in need of paint.
- Continue inspections and maintenance of the parks as needed.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of playgrounds maintained	19	19	0
Number of buildings maintained	3	3	2
Number of playgrounds to be upgraded	2	1	0
Number of playground upgrades completed	2	0	0
Dollar amount of cost for parks operation/maintenance (w/o capital)	\$380,000	\$400,000	\$20,000



205 NON-DISTRICT RECREATION

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Intergovernmental	255,311	0	0	0	0
Charges for Services	42,050	65,700	39,484	40,500	40,500
Miscellaneous Revenue	11,020	12,000	700	700	700
Other Revenue	311	0	0	0	0
Operating Transfers In	454,500	454,500	454,500	454,500	454,500
TOTAL REVENUES	874,192	643,200	605,684	606,700	606,700
EXPENDITURES:					
Auditoriums	399,760	476,977	470,741	294,011	294,011
General-Other	54,690	36,785	41,460	41,460	41,460
Parks & Grounds	380,261	383,231	261,959	191,557	191,557
Darsey Park	4,426	0	0	0	0
Grand Bois Park	69,184	145,117	187,281	74,786	74,786
TOTAL EXPENDITURES	908,321	1,042,110	961,441	601,814	601,814
% CHANGE OVER PRIOR YEAR					-42.25%
INCREASE (DECREASE) TO FUND BALANCE	(34,129)	(398,910)	(355,757)	4,886	4,886
FUND BALANCE, JANUARY 1	659,842	625,713	625,713	269,956	269,956
FUND BALANCE, DECEMBER 31	625,713	226,803	269,956	274,842	274,842

BUDGET HIGHLIGHTS

- General Fund transfer is \$325,000 for 2010, decrease of \$129,500, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

**205 NON-DISTRICT RECREATION
196 AUDITORIUMS**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

2008-2009 ACCOMPLISHMENTS

- ✓ Assigned Architectural firm to provide specs and scope of work to bring Dumas and Municipal Auditoriums up to current ADA codes. This will include restrooms and fire alarm system.
- ✓ Completed the installation of new cooling towers at the Dumas Auditorium.
- ✓ Made necessary repairs to Municipal Auditorium caused by Hurricane Gustav.
- ✓ Organized and assisted the Red Cross with setting up both the Municipal and Dumas as a Red Cross Operation Center and a shelter for the Terrebonne High Rise tenants.

2010 GOALS AND OBJECTIVES

- Complete the ADA improvements project for both Dumas and Municipal Auditoriums.
- Continue to provide a facility that is in a high state of readiness for government usage as well as the public for various parties, meetings and banquets.

<i>Demand/ Workload</i>	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of events held at Dumas Auditorium	40	65	65
	Number of events held at Municipal Auditorium	75	86	86
<i>Effectiveness & Efficiency</i>	Percent of ADA Improvements at both Municipal and Dumas Auditorium	0%	0%	100%
	Replacement of Chill Water lines at Municipal Auditorium	0%	0%	100%
	Dollar amount collected for use of Dumas Auditorium	\$6,825	\$5,015	\$7,000
	Dollar amount collected for use of Municipal Auditorium	\$19,293	\$22,800	\$25,000

* Both Dumas & Municipal Auditoriums were out of service for around 3 months due to Hurricanes Gustav & Ike in 2008.

**205 NON-DISTRICT RECREATION
196 AUDITORIUMS**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	129,279	122,478	130,798	132,732	132,732
Supplies and Materials	8,394	10,850	10,717	11,850	11,850
Other Services and Charges	112,429	118,216	107,643	119,129	119,129
Repair and Maintenance	132,768	20,000	16,150	30,300	30,300
Capital Outlay	16,890	205,433	205,433	0	0
TOTAL EXPENDITURES	399,760	476,977	470,741	294,011	294,011
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					8.27%

BUDGET HIGHLIGHTS

- Rental fees are expected to generate \$25,000 in 2010, a decrease from 2009 Budget of \$40,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	2	2	2	2	101	16,609	21,177	25,876
TOTAL	2	2	2	2				

**205 NON-DISTRICT RECREATION
501 PARKS & GROUNDS**

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Eight parks are maintained:

- Coteau Park
- Mandalay Park
- Mulberry Park
- Presque Isle Park
- Rozand Memorial Park
- Southdown West Park/ Summerfield Park
- Grand Bois Park
- Valhi Park

2008-2009 ACCOMPLISHMENTS

- ✓ Maintained grass cutting through a contractor.
- ✓ Maintained park equipment at parks.
- ✓ Removed graffiti from various parks playground equipment.
- ✓ Replaced wooden fence boards.
- ✓ Transferred 9 parks in the city to Recreation District 11.
- ✓ Returned Darcey Park to the Darcey Family.

2010 GOALS AND OBJECTIVES

- To continue to maintain all parish parks and to make sure all playground equipment passes all safety inspections.
- To have all parks transferred to the Recreation Districts in 2010.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of parish parks maintained	8	8	1
Number of playground safety inspections	2	4	1
% of parks and grounds yearly maintenance complete	100%	100%	100%
% of playground safety inspections completed	100%	100%	100%
Number of parish events barricades are used	20	20	20

**205 NON-DISTRICT RECREATION
501 PARKS & GROUNDS**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	23,987	110,437	15,044	15,044	15,044
Supplies & Materials	3,255	6,500	4,573	6,500	6,500
Other Services and Charges	115,565	184,560	143,278	144,713	144,713
Repair & Maintenance	228,316	16,000	27,622	15,300	15,300
Allocated Expenditures	9,138	13,700	19,408	10,000	10,000
Capital Outlay	0	52,034	52,034	0	0
TOTAL EXPENDITURES	380,261	383,231	261,959	191,557	191,557
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-42.82%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$114,000 in 2010, approved.



**205 NON-DISTRICT RECREATION
502 DARSEY PARK AND WILD LIFE SANCTUARY**

PURPOSE OF ALLOCATION

The Darsey Park and Wild Life Sanctuary was donated by Mr. Elton A. Darsey and his wife Clothilde Ostendorf Darsey, in August 1986 in memory of his family, Aurestile O. Darsey and Angelle Malbrough Darsey, and Philip Bannon Darce' and Honorine Lirette Darce', his father and mother and his paternal grandfather and grandmother. The donation is recorded with the Clerk of Court, Parish of Terrebonne, in Conveyance Book No. 1064, folio 664 et seq., entry number 787402. The Terrebonne Parish Council accepted the donation on behalf of the Terrebonne Parish Consolidated Government, Ordinance Number 3878, August 1986. The park and sanctuary is located at Tupelo and Cecile Streets in Houma provides for the neighborhood and community residents.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	4,426	0	0	0	0
TOTAL EXPENDITURES	4,426	0	0	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- In 1986 and in 1991, the property comprising the Darsey Park was donated to the Parish by Mr. Elton Darsey. Over the years, the Park's use declined. Therefore, on July 23, 2008, the dedication of the Darsey Park was revoked. The property was reverted back to the Elton Darsey family, approved.

**205 NON-DISTRICT RECREATION
524 GRAND BOIS PARK**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Grand Bois Park, located in at 470 Bourg-Larose Hwy in Bourg, Louisiana, accommodates individual or group campers and many recreation activities. This Park also can accommodate recreation vehicles. The park is maintained by a resident caretaker and is under the direction of the Recreations Department.

2008-2009 ACCOMPLISHMENTS

- ✓ Removed debris and discarded items by campers.
- ✓ Replaced roof on back Backhouse.
- ✓ Continued to maintain park.

2010 GOALS AND OBJECTIVES

- To continue to provide the upkeep of the park.
- To provide a large lighted, secured area for camping and recreational activities for the public.
- To provide a park area for meetings and celebrations for the residents of Terrebonne Parish.
- Add playground equipment.
- Replace RV hook-up pedals.
- Replace pavilion roof.
- Continue allowing park ranger to get fuel.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of custodial man hours for upkeep of park	1,000	1,000	1,000
Number of special events held at Grand Bois Park	2	3	4
Dollar amount of cost for upkeep of Grand Bois Park, before capital	\$69,179	\$78,675	\$70,000
Number of campers using Grand Bois Park	100+	100+	100+
Campsite revenues generated	\$ 15,362	\$ 18,000	\$ 20,000

**205 NON-DISTRICT RECREATION
524 GRAND BOIS PARK**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	12,490	12,518	12,683	12,607	12,607
Supplies & Materials	2,826	2,650	2,761	3,300	3,300
Other Services and Charges	28,942	32,252	33,539	34,879	34,879
Repair & Maintenance	20,484	24,300	64,901	24,000	24,000
Capital Outlay	4,442	73,397	73,397	0	0
TOTAL EXPENDITURES	69,184	145,117	187,281	74,786	74,786
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					4.27%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	2	2	2	2	101	16,609	21,177	25,876
TOTAL	2	2	2	2				

206 JAG (Justice Assistance Grant Program)

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The monies in this fund are received from the U.S. Department of Justice and are based on population and crime statistics to ensure that each state and territory receives an appropriate share. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications. In order to avoid the kinds of increases in violent crime as experienced in nearby bigger cities and the surrounding areas, it is incumbent upon the police department to take aggressive action to identify locations of drug trafficking, suppliers of illegal narcotics, methamphetamine-labs and such before such activities take firm hold in our community. The need for more police officers and neighborhood watch programs are evident more than ever. This requires interoperability with each of these agencies to combat the ever-growing drug problems and violent crimes in Houma. In addition, advanced surveillance operations must be performed using state of the art technology and equipment to obtain sufficient and needed probable cause.

2008-2009 ACCOMPLISHMENTS

- ✓ Established a direct microwave connection between the police department headquarters and surveillance cameras situated at the Bayou Towers site, which enables 24/7 viewing capabilities in the police department's Dispatch section.
- ✓ Added additional surveillance cameras to the Bayou Towers and Downtown Houma sites.
- ✓ Collaborated with other law enforcement agencies in conducting structured operations in targeted drug trafficking areas.
- ✓ Purchased mobile radios for police department vehicles.
- ✓ Added additional surveillance cameras to the Downtown Houma sites.
- ✓ Added additional surveillance cameras to the Westside of Houma.

2010 GOALS AND OBJECTIVES

- To cripple the organized and unorganized drug-trafficking conspiracies and individual street level offenders by:
 - Identifying and gathering intelligence and evidence that can be used to prosecute at least ten (10) first time drug offenders, and thirty-five (35) drug offenders through undercover and enforcement cases.
 - Confiscating and removing twenty-five thousand dollars (\$25,000) worth of street value drugs from the community.
 - Seizing or forfeiture of two thousand dollars (\$2,000.00) in cash from drug deals.
 - Enrolling five (5) confidential informants to assist in drug related cases.
 - Educating and gathering support from citizens of the community and surrounding areas, and making them aware of the current drug related activity within their communities.
 - Training and educating officers as to the latest techniques and procedures for confiscating and seizing drugs and related paraphernalia.
- To maintain viable communications and working relationships with local, state and federal drug enforcement agencies by:
 - Increasing the capabilities of interoperable communications between agencies.
 - Conducting at least six (6) inter-agency exchanges on case advancement.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of arrests specifically related to operational objectives	45	45	45
Number of New Confidential Informants registered	1	1	1
Value of drugs seized	\$25,000	\$25,000	\$25,000

206 JAG (Justice Assistance Grant Program)

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	46,874	191,112	191,112	0	0
Miscellaneous Revenue	254	0	1	0	0
TOTAL REVENUES	47,128	191,112	191,113	0	0
EXPENDITURES:					
JAG 2005 Award	4,168	0	0	0	0
OJP Hurricane Relief	0	13,994	13,994	0	0
JAG 2007 Award	36,148	4,442	4,671	0	0
2004 Award	7,318	0	0	0	0
JAG 2006 Award	0	172,447	172,447	0	0
TOTAL EXPENDITURES	47,634	190,883	191,112	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(506)	229	1	0	0
FUND BALANCE, JANUARY 1	7,606	7,100	7,100	7,101	7,101
FUND BALANCE, DECEMBER 31	7,100	7,329	7,101	7,101	7,101

BUDGET HIGHLIGHTS

- No grant awarded for 2010.

209 MARSHAL'S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parish wide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff.

The Terrebonne Parish City Marshal presently appoints eleven deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property (including garnishment of wages), executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

2008-2009 ACCOMPLISHMENTS

- ✓ The Marshal's Office is continuing its training program with the Lafourche Parish Sheriff's Department P.O.S.T. Training Academy.

2010 GOALS AND OBJECTIVES

- To continue to provide efficient services to the Court in a professional manner and to the business community that utilizes our services.
- To take advantage of training programs and maintain a good safety record.
- To maintain an aggressive attitude in the serving of the legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.

	PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Demand/Workload	Total number of deputy marshals	12	12	12
	Total number of court sessions (adult)	285	285	285
	Total number of court sessions (juvenile)	255	255	355
	Total number of bench warrants	4,800	5,000	5,000
	Total number of civil papers	5,700	5,700	6,000
	Total number of adult subpoenas	1,110	1,110	1,110
	Total number of juvenile summons	3,800	3,800	4,000
	Total number of Marshal sales and settlements	20	20	25
	Total number of seizures	30	30	35
	Total number of garnishments accounts	2,000	2,000	2,500
	Total number of writs of possession	116	116	120
Efficiency & Effectiveness	% of civil papers processed served and completed	90%	90%	90%
	Total amount of bench warrants cleared	1,350	1,350	1,350
	Total criminal fees collected	\$90,000	\$90,000	\$90,000
	Total amount of fines collected per warrants	\$105,000	\$105,000	\$105,000
	Total amount of civil fees collected	\$110,000	\$110,000	\$110,000

209 MARSHAL'S FUND

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	14,907	18,000	18,000	18,000	18,000
Fines & Forfeitures	244,467	227,000	221,027	220,000	220,000
Miscellaneous Revenue	175	0	0	0	0
Other Revenue	733	0	1,599	0	0
Operating Transfers In	<u>524,256</u>	<u>524,256</u>	<u>524,256</u>	<u>524,256</u>	<u>524,256</u>
TOTAL REVENUES	<u>784,538</u>	<u>769,256</u>	<u>764,882</u>	<u>762,256</u>	<u>762,256</u>
EXPENDITURES:					
Personal Services	564,928	635,330	558,652	672,838	672,838
Supplies & Materials	27,657	31,300	25,840	32,100	32,100
Other Services & Charges	62,805	79,167	82,671	82,299	82,299
Repair & Maintenance	6,687	11,150	11,232	11,250	11,250
Allocated Expenditures	7,172	8,105	7,555	7,555	7,555
Capital Outlay	<u>56,956</u>	<u>39,776</u>	<u>39,776</u>	<u>36,500</u>	<u>36,500</u>
TOTAL EXPENDITURES	<u>726,205</u>	<u>804,828</u>	<u>725,726</u>	<u>842,542</u>	<u>842,542</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					5.49%
INCREASE (DECREASE) TO FUND BALANCE	58,333	(35,572)	39,156	(80,286)	(80,286)
FUND BALANCE, JANUARY 1	79,100	137,433	137,433	176,589	176,589
FUND BALANCE, DECEMBER 31	137,433	101,861	176,589	96,303	96,303

BUDGET HIGHLIGHTS

- The revenue generated from fines and forfeitures is estimated to be \$220,000 in 2010, a decrease of \$7,000, approved.
- The General Fund supplements this fund, \$524,256, which is the same as 2009, approved.
- Capital: - Approved.
 - 2 (two) – 4 Door full size sedans, (replacements), \$35,000
 - 1 (one) Computer, \$1,500

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshall	1	1	1	1	N/A	****	****	****
Chief Deputy	1	1	1	1	N/A	****	****	****
Sergeant	1	1	1	1	N/A	****	****	****
Dep. Marshall Secretary	1	1	1	1	N/A	****	****	****
Deputy	8	6	8	8	N/A	****	****	****
Deputy Clerk II	1	0	1	1	N/A	****	****	****
TOTAL	<u>13</u>	<u>10</u>	<u>13</u>	<u>13</u>				

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	225,000	304,000	500,000	500,000	500,000
Miscellaneous Revenue	5,488	18,400	10,997	10,000	10,000
TOTAL REVENUES	230,488	322,400	510,997	510,000	510,000
EXPENDITURES:					
General - Other	1				
Operating Transfers Out	279,250	304,000	500,000	500,000	500,000
TOTAL EXPENDITURES	279,251	304,000	500,000	500,000	500,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(48,763)	18,400	10,997	10,000	10,000
FUND BALANCE, JANUARY 1	231,970	183,207	183,207	194,204	194,204
FUND BALANCE, DECEMBER 31	183,207	201,607	194,204	204,204	204,204

BUDGET HIGHLIGHTS

- In 2010, the taxing jurisdictions will be proportionately charged \$500,000 for these estimated expenditures, approved.
- The \$500,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Consolidated Government, approved.

213 HAZARD MITIGATION GRANT

PURPOSE OF ALLOCATION

In August of 2003, Terrebonne Parish was awarded \$13,421,300 for mitigation of substantially damaged structures from Tropical Storm Isidore and Hurricane Lili. In July of 2004, the grant was increased to \$18,087,967 to mitigate an additional 50 to 70 flood prone structures. The largest Hazard Mitigation Grant ever awarded to a Louisiana Community. The grant provides assistance to mitigate target repetitive loss structures in the parish. The funds for the grant are 75% federal share (FEMA) in the amount of \$13,565,975 and a 25% homeowner match in the amount of \$4,521,992. The grant will elevate homes to or above base floor elevation or buy out the property and demolish the structures.

All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future Federal disaster assistance will be made available to it. Terrebonne Parish is the sub-grantee and sponsor of the Program to greatly reduce or eliminate flood damages to approximately 200 substantially damaged residential structures in high flood hazard areas. The performance period for this grant is for a period of three (3) years, beginning on August 29, 2003 and ending on August 29, 2006. Terrebonne Parish requested an extension and was approved to extend the grant until September 30, 2008.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	2,125,121	0	0	0	0
TOTAL REVENUES	2,125,121	0	0	0	0
EXPENDITURES:					
Other Services & Charges	1,359,475	0	0	0	0
Capital Outlay	917,107	0	0	0	0
TOTAL EXPENDITURES	2,276,582	0	0	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(151,461)	0	0	0	0
FUND BALANCE, JANUARY 1	200,331	48,870	48,870	48,870	48,870
FUND BALANCE, DECEMBER 31	48,870	48,870	48,870	48,870	48,870

BUDGET HIGHLIGHTS

- Program ended September 2008.

214 COPS INTEROPERABLE COMMUNICATIONS TECHNOLOGY PROGRAM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Department of Justice COPS Technology grant provides funding to the police department and other local law enforcement agencies for the continued development of technologies and automated systems that help prevent, respond to, and investigate crime. This funding allows agencies to purchase technologies to advance communications interoperability, information sharing, crime analysis, intelligence gathering, and crime prevention in their communities. The police department applied for and received one million seven hundred thousand dollars (\$1,700,000.00) for the City of Houma and surrounding jurisdictions, including the Terrebonne Parish Sheriff's Office, Thibodaux Police Department, Houma Fire Department, Lafourche Parish Sheriff's Office and many other Region 3 First Responder agencies. An interoperability subcommittee for Region 3 was formed for the purpose of fund allocation and integration with the statewide interoperable communications system.

2008-2009 ACCOMPLISHMENTS

- ✓ Completed equipment move from the Troop C tower site (150' tower) to the Gray Tower site (600' tower), which increased radio communication coverage by 10-15 miles in the central and upper south Terrebonne area. Also increased coverage area for Lafourche Parish in the upper and central areas of the Parish.
- ✓ Completed the build out of the Theriot tower site which increases the radio coverage area in the southwest and south central areas of Terrebonne Parish. Secured an additional three-hundred thousand dollars (\$300,000.00) from the State to complete the Theriot Tower site project by attending SIEC Committee meetings and presenting an immediate need for funding in order to provide coverage in dead spots in the lower Terrebonne Parish area).
- ✓ Assisted the Greater Lafourche Port Fouchon in applying for and receiving a one-million two-hundred thousand dollar (\$1,200,000.00) grant for Interoperable Communications, which will increase radio coverage within the southern parts of Terrebonne and Lafourche Parishes, thereby working towards the goal of Statewide Interoperability.
- ✓ Completed Radio Dispatching unit for Terrebonne 911 to operate on the Statewide Interoperable Communication System.
- ✓ Completed Radio Dispatching unit for Thibodaux Police Department to operate on the Statewide Interoperable Communication System.
- ✓ Completed Radio Dispatching unit for Lafourche Parish Sheriff Office to operate on the Statewide Interoperable Communication System.
- ✓ Completed Radio Dispatching unit for the Greater Lafourche Port Fouchon Police Department to operate on the Statewide Interoperable Communication System.
- ✓ Completed Radio Dispatching unit for the NSU Police Department to operate on the Statewide Interoperable Communication System.
- ✓ Completed Radio Dispatching console for Houma Police Department to operate on the Statewide Interoperable Communication System.
- ✓ Completed Radio Dispatching console for Terrebonne Parish Sheriff Office to operate on the Statewide Interoperable Communication System.

2010 GOALS AND OBJECTIVES

- To establish interoperable voice communications for all first responders and governmental agencies within Terrebonne and Lafourche Parishes in a manner compatible with UASI Region I (Orleans, Jefferson, Plaquemines, and St. Bernard Parishes) by:
 - Establishing public safety radio system coverage throughout Terrebonne and Lafourche Parishes.
 - Establish new eight-hundred (800) MHz Project 25 repeater installations (tower sites are Bayou Towers, Audubon and Dularge) to provide high quality two-way voice radio communications for first responders.
 - Applying for four (4) NPSAC channels (reserved by APCO Region 18 Committee for public safety radio communications through the FCC.
 - Providing "natural" push-to-talk (PTT) capability on subscriber level in areas required for public safety. NOTE: Where multiple agencies interface on a daily basis, the best communications interoperability is subscriber initiated PTT with no outside intervention. The single uniform two-way radio system developed here provides this natural interoperability (procedural discipline is necessary for subscriber interoperability).
 - Establishing a P25 system to provide desirable interoperability.
 - Providing Interoperability with UASI Region I by connecting the local repeater sites to the larger Regional P25 system (expanding overall coverage and function).
 - Providing expandable data links and infrastructure suitable for high-speed public safety wireless data implementations.
 - Terrebonne and Lafourche Parishes will build a communications network that has expandability and capacity for video and broadband wireless data in the future.

214 COPS INTEROPERABLE COMMUNICATIONS TECHNOLOGY PROGRAM

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	302,988	318,606	296,698	0	0
TOTAL REVENUES	<u>302,988</u>	<u>318,606</u>	<u>296,698</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Personal Services	0	0	0	0	0
Other Services & Charges	68,003	81,999	54,296	0	0
Capital Outlay	234,985	214,699	242,402	0	0
TOTAL EXPENDITURES	<u>302,988</u>	<u>296,698</u>	<u>296,698</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-100.00%
INCREASE (DECREASE) TO					
FUND BALANCE	0	21,908	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	21,908	0	0	0

BUDGET HIGHLIGHTS

- This is a four-year grant with any budgets remaining after 2009 will be carried forward, approved.

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, this fund accounts for monies received from the U.S. Department of Commerce through the State Department of Natural Resources for the development of a local Coastal Management Program as well as revenues collected from the Coastal Impact Certificates fees. Its mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and nourishment of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents. This office has a similar focus at the Parish level as the Governor's Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish's interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), and the Louisiana Department of Natural Resources (DNR), as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

2008-2009 ACCOMPLISHMENTS

- Completed development of comprehensive Plan for Coastal Restoration for Terrebonne Parish. This plan is consistent with the State of Louisiana's Master Plan for Comprehensive Coastal Protection, as well as the Policies established in the Strategic Plan for Coastal Restoration as approved by the Coastal Zone Management and Restoration Advisory Committee. This plan has been presented to the Louisiana Coastal Protection Authority, and has been accepted for presentation at the American Shore and Beach Protection Association's 2009 National Conference.
- Initiated implementation of Feasibility Study for the Conveyance of Sediments from the Atchafalaya River to the Marshes of Terrebonne Parish.
- ✓ Received continued funding from Louisiana Department of Natural Resources for coastal progress.
- ✓ Continued implementation of policies and guidelines set forth in the Terrebonne Parish Strategic Plan for Coastal Restoration.
- ✓ Received an acceptable performance evaluation from Louisiana Department of Natural Resources for the operations of the local Coastal Zone Management Program.
- ✓ Increased participation in DNR programs for Coastal Managers. The Comprehensive Plan for Coastal Restoration for Terrebonne Parish was presented at a Quarterly Program Managers Meeting attended by State Officials as well as local program managers from a state-wide audience.
- ✓ Increased Parish participation in Geologic Reviews of Coastal Use Permit applications.
- ✓ Increased Parish representation and participation in state and federal activities to obtain funding for restoration needs, including America's Wetland activities, CPRA, the Louisiana Recovery Authority (LRA) LCA public hearings; CWPPRA Technical Committee and Task Force meetings and P.A.C.E. (Parishes Against Coastal Erosion).
- ✓ Increased Parish participation in on the ground restoration efforts by providing financial, logistic and volunteer support for vegetative plantings in selected project areas.
- ✓ Increased participation in project selection site visits, as well as construction site visits.
- ✓ To increase awareness of and to educate area residents and students about the pressing need for comprehensive coastal protection, restoration and preservation, the department has participated in local television and radio talk shows, area festivals and special events as well as given presentations to students and local, regional and statewide chapters of area civic organizations. Particularly, the Department has provided educational videos for airing on TPTV addressing specific coastal issues and identifying potential solutions, and has initiated the airing of the monthly meetings of the Coastal Zone Management and Restoration Advisory Committee meetings.
- ✓ Participated in the America's Wetland Foundation Storm Warning Event in Houma, LA in partnership with the Terrebonne Port Commission and the Downtown Development Corporation.
- ✓ Increased communication and coordination of efforts between the Coastal Zone Management and Restoration Advisory Committee and the Terrebonne Levee and Conservation District with the creation of a Projects Subcommittee and Levee Subcommittee.

2010 GOALS AND OBJECTIVES

- Begin implementation of projects identified in the Comprehensive Restoration Plan for Terrebonne Parish that with the support of State, Federal and private partnerships, as well as appropriate interdepartmental Parish support.
- Facilitate coordination and implementation of projects recommended for funding through the Coastal Impact Assistance Program and Minerals Management Service.
- Develop and advocate project proposals for CWPPRA consistent with Parish priorities as articulated in the Parish Restoration Plan and the State's Master Plan for Coastal Protection and Restoration.
- Coordinate with State and Federal agencies on implementation of LCA Near-Term Program.
- Continue Development of and advocacy for project proposals for LCA and CPRA Demonstration Projects.
- Increase Parish participation in Christmas tree recycling Program.
- Increase public participation in restoration efforts by applications for Community Based Restoration funds through the National Oceanic and Atmospheric Administration (NOAA).
- Increase partnerships with area Not-for-Profit Organizations and Non-Governmental Organizations to facilitate and increase on the ground restoration efforts such as vegetative plantings.
- Conduct Feasibility evaluation of small dredge program for Terrebonne Parish to facilitate implementation of small-scale restoration projects.
- Continue positive working relationships with State and Federal elected and appointed officials.
- To reduce and where possible, stop land loss by managing coastal use permits and coastal impact certificates; and by developing strategies policies which minimize the effects of land loss, erosion, subsidence and natural disasters.
- Continued development of policies, procedures and projects that preserve our wetlands and estuaries, including marshes and barrier islands, and provide protection to homes, businesses and critical infrastructure.
- Continue efforts to educate the residents of Terrebonne Parish about our urgent need comprehensive coastal restoration and protection.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of public hearings attended	44	48	50
Number of education presentations	14	10	10
Number of presentations to civic organizations	12	10	10
Number of CZM and RAC meetings.	18	20	20
% of local participation in decision making processing of coastal zone issues	100%	100%	100%
Number of Restoration grants submitted (other than CZM)	2	2	4
Number of grants for Coastal Zone Management	2	2	2
% of funds secured from state to administer program	50%	50%	50%
Number of state concern permit applications	159	125	125
Number of local concern permit applications	13	13	13
Number of Parish Coastal Impact Certificates Issued	198	150	150
Number of Other Activities	26	13	13
Number of activities in wetlands	198	150	150

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	39,703	42,000	33,315	33,315	33,315
Charges for Services	250,200	250,000	126,158	175,000	175,000
Miscellaneous Revenue	3,011	2,500	1,876	2,000	2,000
Other Revenue	1,251	0	0	30,000	30,000
TOTAL REVENUES	294,165	294,500	161,349	240,315	240,315
EXPENDITURES:					
Personal Services	187,355	192,440	212,245	222,277	222,277
Supplies & Materials	7,558	14,450	13,874	14,450	14,450
Other Services & Charges	18,095	250,147	259,982	71,585	71,585
Repair & Maintenance	386	1,150	1,150	1,150	1,150
Capital Outlay	0	4,000	4,000	2,500	2,500
Operating Transfer Out					
TOTAL EXPENDITURES	213,394	462,187	491,251	311,962	311,962
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-32.46%
INCREASE (DECREASE) TO FUND BALANCE	80,771	(167,687)	(329,902)	(71,647)	(71,647)
FUND BALANCE, JANUARY 1	547,071	627,842	627,842	297,940	297,940
FUND BALANCE, DECEMBER 31	627,842	460,155	297,940	226,293	226,293

BUDGET HIGHLIGHTS

- The estimated grant for the year 2010 is \$33,315 from the Department of Natural Resources, to be used for the Coastal Zone Management Program, approved.
- Coastal Impact Fees collections, \$175,000, approved.
- Capital: - Approved.
 - 1 (one) Laptop Computer, \$2,500
- Major Expense: - Approved.
 - Restore & Retreat, \$30,000 (funded by General Fund), for the interaction with various government and non-governmental constituency groups to ensure the implementation of meaningful restoration projects in the Terrebonne Basin, as well as the education of the public and parish officials on the impacts of coastal land loss and available restoration solutions.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Dir	1	1	1	1	I	64,650	80,812	97,788
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
TOTAL	3	3	3	3				

216 LCLE/METLEC (MULTI-JURISDICTION TASK FORCE)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Commission on Law Enforcement, METLEC District, Multi-Jurisdiction Task Force allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The monies in this fund are received from the U.S. Department of Justice and are based on population and crime statistics to ensure that each state and territory receives an appropriate share. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P.E.A.C.E. (Police Eye's Against Criminal Engagement)*, and first responder police interoperable communications. In order to avoid the kinds of increases in violent crime as experienced in nearby bigger cities and the surrounding areas, it is incumbent upon the police department to take aggressive action to identify locations of drug trafficking, suppliers of illegal narcotics, methamphetamine-labs and such before such activities take firm hold in our community. The need for more police officers and neighborhood watch programs are evident more than ever. There is also a greater need for coordination with state, Federal, and regional narcotics agents as well as other Multi-Jurisdictional Drugs Task Forces. This requires interoperability with each of these agencies to combat the ever-growing drug problems and violent crimes in Houma. In addition, advanced surveillance operations must be performed using state of the art technology and equipment to obtain sufficient and needed probable cause.

2008-2009 ACCOMPLISHMENTS

- ✓ The Houma Police Department has developed a Criminal Patrol Unit to assist in addressing criminal matters of all kinds.

2010 GOALS AND OBJECTIVES

- To cripple organized and unorganized drug-trafficking conspiracies and individual street-level offenders by:
 - Working with the Assumption Parish Sheriff's Office (in Terrebonne and Assumption Parishes) on narcotic related cases.
 - Making seventy-five (75) arrest undercover and enforcement cases (in Terrebonne and Assumption Parishes combined).
 - Confiscating and removing one hundred thousand dollars (\$100,000.00) street value narcotics from Terrebonne and Assumption Parishes.
 - Seizing or forfeiture of five thousand dollars (\$5,000.00) cash from drug dealings.
 - Enrolling ten (10) confidential informants.
 - Conducting six (6) inter-agency information exchanges on case advancement.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of arrests specifically related to operational objectives	N/A	N/A	75
Number of New Confidential Informants registered	N/A	N/A	10
Value of drugs seized	N/A	N/A	\$25,000

216 LCLE/METLEC (MULTI-JURISDICTION TASK FORCE)

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	0	106,676	106,676	0	0
Charge for Services	0	0	0	0	0
Miscellaneous Revenue	41	0	0	0	0
Operating Transfers In	0	2,402	2,402	0	0
TOTAL REVENUES	41	109,078	109,078	0	0
EXPENDITURES:					
Personal Services	0	0	0	0	0
Supplies & Materials	0	7,336	7,336	0	0
Capital Outlay	0	101,742	101,742	0	0
TOTAL EXPENDITURES	0	109,078	109,078	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	41	0	0	0	0
FUND BALANCE, JANUARY 1	9,012	9,053	9,053	9,053	9,053
FUND BALANCE, DECEMBER 31	9,053	9,053	9,053	9,053	9,053

BUDGET HIGHLIGHTS

- No allocation in 2010.

217 HAZARD MITIGATION GRANT

624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01

PURPOSE OF ALLOCATION

HMGP 1603-01 - In December of 2007, Terrebonne Parish was awarded \$4,127,741 for mitigation of substantially damaged structures from Hurricane Katrina and Rita. The grant provides assistance to mitigate target repetitive loss structures in the parish. The grant will acquire approximately 33 homes. All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future federal disaster assistance will be made available to it. The performance period for this grant is for a period of three (3) years, beginning on December 21, 2007 and ending on December 21, 2010. In an effort to reduce the financial burden placed on local governments as a result of Hurricanes Katrina and Rita, the State is utilizing global match to assist parishes with meeting the 25% non-federal cost share. Therefore, Terrebonne Parish will not be obligated to provide any funding toward eligible activities approved in the above referenced project. The State will reimburse the jurisdiction 100% of the Total Funds available that are expended on eligible activities.

HMGP 1607-02 - In October of 2007, Terrebonne Parish was awarded \$699,702 for mitigation of substantially damaged structures from Hurricane Katrina and Rita. The grant provides assistance to mitigate target repetitive loss structures in the parish. The grant will acquire approximately 4 homes. All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future federal disaster assistance will be made available to it. The performance period for this grant is for a period of three (3) years, beginning on October 15, 2007 and ending on September 30, 2010. In an effort to reduce the financial burden placed on local governments as a result of Hurricanes Katrina and Rita, the State is utilizing global match to assist parishes with meeting the 25% non-federal cost share. Therefore, Terrebonne Parish will not be obligated to provide any funding toward eligible activities approved in the above referenced project. The State will reimburse the jurisdiction 100% of the Total Funds available that are expended on eligible activities.

HMGP 1607-01 - In May of 2008, Terrebonne Parish was awarded \$1,391,011 for mitigation of substantially damaged structures from Hurricane Katrina and Rita. The grant provides assistance to mitigate target repetitive loss structures in the parish. The grant will acquire approximately 11 homes. All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future federal disaster assistance will be made available to it. The performance period for this grant is for a period of three (3) years, beginning on May 22, 2008 and ending on May 22, 2011. In an effort to reduce the financial burden placed on local governments as a result of Hurricanes Katrina and Rita, the State is utilizing global match to assist parishes with meeting the 25% non-federal cost share. Therefore, Terrebonne Parish will not be obligated to provide any funding toward eligible activities approved in the above referenced project. The State will reimburse the jurisdiction 100% of the Total Funds available that are expended on eligible activities.

**217 HAZARD MITIGATION GRANT
624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	242,350	6,166,803	7,508,664	0	0
Charge for Services	0	87,069	87,069	0	0
Miscellaneous Revenue	0	0	0	0	0
TOTAL REVENUES	242,350	6,253,872	7,595,733	0	0
EXPENDITURES:					
Other Services & Charges	214	1,668,565	66,057	0	0
Capital Outlay	242,350	4,585,093	6,187,601	0	0
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENDITURES	242,564	6,253,658	6,253,658	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(214)	214	1,342,075	0	0
FUND BALANCE, JANUARY 1	0	(214)	(214)	1,341,861	1,341,861
FUND BALANCE, DECEMBER 31	(214)	0	1,341,861	1,341,861	1,341,861

BUDGET HIGHLIGHTS

- No allocation in 2010. All mitigation grants will carry over to the next year, approved.

218 MODERATE REHAB SINGLE ROOM OCCUPANCY

PURPOSE OF ALLOCATION

The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual's income. First priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish there are presently 10 units of single room occupancy at the Bunk House in Houma.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	26,254	29,880	30,481	33,252	33,252
TOTAL REVENUES	26,254	29,880	30,481	33,252	33,252
EXPENDITURES:					
Personal Services	1,004	1,259	1,046	1,736	1,736
Other Services and Charges	21,083	24,630	24,640	26,880	26,880
Repair and Maintenance	0	500	0	0	0
TOTAL EXPENDITURES	22,087	26,389	25,686	28,616	28,616
% CHANGE OVER PRIOR YEAR				8.44%	11.41%
INCREASE (DECREASE) TO FUND BALANCE	4,167	3,491	4,795	4,636	4,636
FUND BALANCE, JANUARY 1	8,696	12,863	12,863	17,658	17,658
FUND BALANCE, DECEMBER 31	12,863	16,354	17,658	22,294	22,294

BUDGET HIGHLIGHTS

- For 2010, the grant is \$33,252, approved.
- 2010 Housing Assistance Payment Proposed is \$26,880, approved.

219 SECTION 8 VOUCHERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

2008-2009 ACCOMPLISHMENTS

- ✓ Awarded new Family Self-Sufficiency Grant.
- ✓ Increased payment standards to 120%.
- ✓ Applied for 128 Vouchers.
- ✓ The Housing Choice Voucher Program maintained an 88% lease up rate.
- ✓ Family Self-Sufficiency participation was above grant requirement.
- ✓ Six Family Self-Sufficiency participants completed contract requirements and received escrow payments in the amount of \$20,779.
- ✓ Implemented the Disaster Housing Assistance Program and initiated case management for individuals and families that are transitioning from FEMA Housing.
- ✓ Initiated new software program that will enhance Section 8 operations.

2010 GOALS AND OBJECTIVES

- To increase the availability of decent, safe and affordable housing.
- To expand the supply of assisted housing.
- To increase assisted housing choices.
- To provide an improved living environment and promote self-sufficiency of assisted households.
- To provide safe, decent, and sanitary housing for very low income families while maintaining rental payments at an affordable level.
- To apply for additional rental vouchers when available and increase customer satisfaction.
- To conduct outreach efforts to potential landlords.
- To promote program availability in the community.
- To provide assistance to increase independence for the elderly or families with disabilities.
- To provide adequate and affordable housing assistance, and more economic opportunities using the Voucher Program.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of families being assisted with Housing Choice Voucher Program	455	470	495
Number of vouchers issued during year	60	180	100
Dollar amount of vouchers (Millions)	\$2.2	\$2.5	\$2.7
Number of families applied for Section 8 Assistance	781	N/A	N/A
Number of landlords participating in program	202	210	212

219 SECTION 8 VOUCHERS

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	2,594,715	2,525,253	2,662,393	2,693,249	2,693,249
Charges for Services	(2,481)	0	3,000	0	0
Miscellaneous Revenue	2,223	0	1,003	0	0
TOTAL REVENUES	2,594,457	2,525,253	2,666,396	2,693,249	2,693,249
EXPENDITURES:					
Personal Services	193,238	222,013	218,646	230,676	230,676
Supplies & Materials	24,482	11,000	17,407	13,000	13,000
Other Services & Charges	2,354,784	2,287,041	2,393,450	2,457,531	2,457,531
Repair & Maintenance	47	300	173	300	300
Capital Outlay	8,347	0	3,560	0	0
TOTAL EXPENDITURES	2,580,898	2,520,354	2,633,236	2,701,507	2,701,507
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					7.19%
INCREASE (DECREASE) TO FUND BALANCE	13,559	4,899	33,160	(8,258)	(8,258)
FUND BALANCE, JANUARY 1	402,846	416,405	416,405	449,565	449,565
FUND BALANCE, DECEMBER 31	416,405	421,304	449,565	441,307	441,307

BUDGET HIGHLIGHTS

- The funding of this department is generated from a grant through the Housing and Urban Development Department, Voucher Program. For the year ending 2010, the Parish is projecting to receive \$2,593,625, which is an increase from 2009 by 4%, approved.
- Direct housing assistant payments are estimated to be \$2,293,155 for the year 2010, approved.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	56,109	71,539	87,415
Clerk IV	3	3	3	3	104	21,509	27,424	33,511
TOTAL FULL TIME	4	4	4	4				

220 HUD ASSIST PORTABILITY

PURPOSE OF APPROPRIATION

The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under section 8 (o) of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	18,980	9,821	10,927	0	0
TOTAL REVENUES	18,980	9,821	10,927	0	0
EXPENDITURES:					
Personal Services	1,524	12,980	13,548	0	0
Other Services & Charges	17,455	8,928	9,934	0	0
TOTAL EXPENDITURES	18,979	21,908	23,482	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1	(12,087)	(12,555)	0	0
FUND BALANCE, JANUARY 1	13,278	13,279	13,279	724	724
FUND BALANCE, DECEMBER 31	13,279	1,192	724	724	724

BUDGET HIGHLIGHTS

- No allocation in 2010.

221 DEPARTMENT OF HEALTH/HUMAN RESOURCES

PURPOSE OF APPROPRIATION

This Department is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, child, Adult Care Food Program. The program provides hot nutritious meals to children and adults participating in the Head Start Program to ensure that these children and adults receive a nutritious breakfast, lunch and snack.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	99,640	100,471	100,600	100,600	100,600
Miscellaneous	5	0	0	0	0
TOTAL REVENUES	99,645	100,471	100,600	100,600	100,600
EXPENDITURES:					
Supplies & Materials	95,763	100,471	100,600	100,600	100,600
TOTAL EXPENDITURES	95,763	100,471	100,600	100,600	100,600
% CHANGE OVER PRIOR YEAR					0.13%
INCREASE (DECREASE) TO FUND BALANCE	3,882	0	0	0	0
FUND BALANCE, JANUARY 1	3,244	7,126	7,126	7,126	7,126
FUND BALANCE, DECEMBER 31	7,126	7,126	7,126	7,126	7,126

BUDGET HIGHLIGHTS

- For 2010, TPCG has received a grant of \$100,600 to provide meals for Head Start children, approved.

224 FEMA DHAP – DISASTER VOUCHER PROGRAM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Disaster Voucher Program provides families displaced by disasters with adequate housing solutions. This program remains vital for helping families rebuild their lives, get on a path to self-sufficiency and have the opportunity to return home, if they choose.

2008-2009 ACCOMPLISHMENTS

- ✓ Converted ten (10) families from Disaster Assistance to HCV (Housing Choice Voucher Program).

2010 GOALS AND OBJECTIVES

- To continue to offer rental assistance to families who have experienced lost of housing due to a disaster.
- To continue to refer families to services that will help restore their lives and once again become a contributing member of the community.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	270,306	85,560	32,863	0	0
TOTAL REVENUES	<u>270,306</u>	<u>85,560</u>	<u>32,863</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Personal Services	44,929	9,900	3,877	0	0
Other Services and Charges	183,026	60,010	22,596	0	0
TOTAL EXPENDITURES	<u>227,955</u>	<u>69,910</u>	<u>26,473</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	42,351	15,650	6,390	0	0
FUND BALANCE, JANUARY 1	34,755	77,106	77,106	83,496	83,496
FUND BALANCE, DECEMBER 31	77,106	92,756	83,496	83,496	83,496

BUDGET HIGHLIGHTS

- No allocation in 2010.

225 HOUSING/URBAN DEVELOPMENT GRANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Community Development Block Grant Program (CDGB) is to provide financial assistance for primarily low and moderate households to develop viable communities by providing decent housing, improved facilities and services, economic development and elimination of slum and blight. The monies in this fund are received from the U.S. Department of Housing and Urban Development.

2008-2009 ACCOMPLISHMENTS

- ✓ Enhanced services for one-hundred ninety (190) lower income families by funding the rent payments for two Head Start classrooms.
- ✓ Provided local match for Beautiful Beginnings Center in an effort to end chronic homelessness.
- ✓ Improved access to affordable owner housing by funding a housing counseling and certificate training program provided by Catholic Housing Services that one hundred fifty (150) participants.
- ✓ Improved the quality of owner occupant housing by providing Housing Rehabilitation/Reconstruction and Emergency Repair for thirty-six (36) lower income households.
- ✓ Improved services and economic opportunities to five-hundred eighty (580) lower income persons through the Safe Passage Program. This program provided thirteen thousand five hundred (13,500) bus passes via participating agencies for transportation to work, school, medical facilities, job search, etc.

2010 GOALS AND OBJECTIVES

- To provide Housing Rehabilitation/Reconstruction Services to lower income households.
- To provide Economic Development loans funds for the creation or sustainability of jobs for lower income individuals.
- To provide the local match for the Louisiana Emergency Shelter Grant which supports the Beautiful Beginnings Center and provides Homeless Prevention Services.
- To provide the rental payments for two Head Start Classrooms and supplement the cost of service delivery for the Head Start Program.
- To fund the Housing Counseling and Certificate Program provided by Catholic Social Services.
- To provide bus passes to lower income households through the Safe Passage Program.
- To eliminate slum and blight.
- To provide a suitable living environment.
- To continue to provide other various housing and human services targeted to lower-income persons and neighborhoods.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of business loans provided	2	2	2
Number of jobs created or retained through loan program	6	6	6
Number of households receiving Housing Rehabilitation/Reconstruction	36	20	20
Number of families that received Homeownership Training	40	40	40
Number of Head Start students effected by lease payments made by CDBG grant	100	190	200
Number of families affected by local emergency shelter grant match	92	90	90
Number of families that participated in Savings Match Program	9	10	10

225 HOUSING/URBAN DEVELOPMENT GRANT

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	1,883,806	2,057,346	2,107,346	1,221,736	1,221,736
Charges for Services	139,218	50,000	48,838	50,000	50,000
Fines and Forfeitures	15	0	0	0	0
Miscellaneous Revenue	13,028	12,000	7,263	12,000	12,000
TOTAL REVENUES	2,036,067	2,119,346	2,163,447	1,283,736	1,283,736
EXPENDITURES:					
Personal Services	301,985	327,005	327,937	470,517	470,517
Supplies & Materials	23,123	43,067	42,135	25,330	25,330
Other Services & Charges	943,839	1,748,729	1,749,086	557,590	557,590
Repair & Maintenance	(1,646)	2,089	2,089	100	100
Capital Outlay	1,469	76,563	76,206	0	0
Operating Transfers Out	763,295	168,260	163,060	168,000	168,000
TOTAL EXPENDITURES	2,032,065	2,365,713	2,360,513	1,221,537	1,221,537
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-50.33%
INCREASE (DECREASE) TO	4,002	(246,367)	(197,066)	62,199	62,199
FUND BALANCE, JANUARY 1	272,198	276,200	276,200	79,134	79,134
FUND BALANCE, DECEMBER 31	276,200	29,833	79,134	141,333	141,333

BUDGET HIGHLIGHTS

- Special Programs:
 - Housing Rehab, \$450,256, approved.
 - Homeownership Assistance, \$15,000, approved.

225 HOUSING/URBAN DEVELOPMENT GRANT

PERSONNEL SUMMARY

225-611 CDBG ADMINISTRATION

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

PERSONNEL SUMMARY

225-619 CDBG HOUSING REHAB

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	3	3	3	3	109	35,268	44,967	54,946
Housing Rehab Tech	6	4	6	6	107	28,369	36,170	44,197
TOTAL	<u>9</u>	<u>7</u>	<u>9</u>	<u>9</u>				

228 DEPARTMENT OF ENERGY - (WEATHERIZATION)

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms. The homes of 17 low-income clients were weatherized this past year.

2008-2009 ACCOMPLISHMENTS

- ✓ One-hundred Two (102) family's homes were improved by making them more energy efficient.

2010 GOALS AND OBJECTIVES

- To increase the energy efficiency of dwellings owned by low-income persons.
- To improve their health and safety.
- To decrease household's high energy burdens through conservation.
- To provide weatherization improvements of dwellings occupied by low-income persons as well as repairs of substandard housing.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of clients receiving weatherization assistance	24	78	24
Number of clients receiving new insulation to homes	18	50	24
Number of low-income families homes made energy efficient	24	78	24

228 DEPARTMENT OF ENERGY - (WEATHERIZATION)

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2010 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	59,597	123,306	318,300	60,000	60,000
TOTAL REVENUES	59,597	123,306	318,300	60,000	60,000
EXPENDITURES:					
Personal Services	37,656	57,431	41,265	19,390	19,390
Other Services & Charges	21,942	49,375	260,535	40,610	40,610
Capital Outlay	0	16,500	16,500	0	0
TOTAL EXPENDITURES	59,598	123,306	318,300	60,000	60,000
% CHANGE OVER PRIOR YEAR					-43.82%
INCREASE (DECREASE) TO FUND BALANCE	(1)	0	0	0	0
FUND BALANCE, JANUARY 1	1	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The monies in this fund are received from the U.S. Department of Energy through the Louisiana Housing Finance Agency, which are estimated for 2010, \$60,000, approved.

229 DEPARTMENT OF LABOR – CSBG GRANT (COMMUNITY SERVICES BLOCK GRANT)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Service Department.

2008-2009 ACCOMPLISHMENTS

- ✓ Thirty-four (34) families received crisis intervention to help with either rental of utility assistance.
- ✓ Sixty-six (66) families received emergency food and shelter assistance.
- ✓ Serviced over 2,776 families with food from the commodities program.
- ✓ Developed new distribution system for commodities.
- ✓ Budget development services were provided to one hundred twenty (120) applicants demonstrating the lack of having or using a budget. More than half of the participating households had their budgets stabilized.
- ✓ Over 60% of families serviced became self-sufficient.

2010 GOALS AND OBJECTIVES

- To improve the level of services to the clients.
- To continue to apply for grant funding to continue services.
- To provide self-sufficiency to assist low-income people to become financially stabilized through budget management planning and economic intervention of the program with regards to housing, utility services, employment, and other options that may be available to them. Enabling the applicant to continue dependence upon privately or governmentally sponsored aid will be discouraged in favor of self-reliance.
- To provide family stability by providing assistance to low-income persons to achieve their potential by encouraging family support toward independence. Stability is achieved by requiring the applicant to demonstrate the ability to continue to pay regular necessary financial obligations once assistance has been provided.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of clients assisted with crisis intervention	20	14	50
Number of clients assisted with Low Income Home Energy Program	1,412	2,776	1,388
Number of clients assisted with emergency food and shelter services	28	38	44
Number of clients who developed family budgets	60	60	60
Number of families that received information and referrals	1,412	2,776	1,388
% of families that have become self-sufficient	60%	60%	60%
Number of grant applications submitted	5	5	5

229 DEPARTMENT OF LABOR – CSBG GRANT (COMMUNITY SERVICES BLOCK GRANT)

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	307,384	349,587	317,008	364,766	364,766
TOTAL REVENUES	307,384	349,587	317,008	364,766	364,766
EXPENDITURES:					
Personal Services	217,722	261,562	224,914	264,341	264,341
Supplies & Materials	11,534	7,700	10,192	12,100	12,100
Other Services and Charges	77,950	79,505	80,934	87,225	87,225
Repair & Maintenance	180	820	968	1,100	1,100
Allocated Expenditures					
TOTAL EXPENDITURES	307,386	349,587	317,008	364,766	364,766
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					4.34%
INCREASE (DECREASE) TO	(2)	0	0	0	0
FUND BALANCE, JANUARY 1	2	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The 2010 grant is estimated at \$364,766, approved.
- Although a major component of this grant relates to personnel services, direct services are offered as follows:
 - Crisis Intervention, \$7,000, approved.

PERSONNEL SUMMARY

229-642 CSBG ADMINISTRATION

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Human Devel Admin	1	1	1	1	211	56,109	71,539	87,415
TOTAL	1	1	1	1				

PERSONNEL SUMMARY

229-643 CSBG PROGRAMS

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	4	4	4	4	104	21,509	27,424	33,511
TOTAL	4	4	4	4				

230 DEPARTMENT OF HEALTH AND HUMAN SERVICES – ENERGY (LIHEAP)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

2008-2009 ACCOMPLISHMENTS

- ✓ Provided up to \$1,644,522.90 in funds to assist 4,188 families throughout the parish to help improve their ability to meet energy cost.

2010 GOALS AND OBJECTIVES

- To continue to provide assistance with utility payments to low-income households and disadvantaged families.
- To provide weatherization techniques for conserving home energy.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of households assisted with utility payments	1,412	2,776	1,388
Dollar amount paid in utility assistance payments	\$516,947	\$999,575	\$500,000
Number of utility service providers to be paid	7	7	7

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	601,790	1,091,906	1,091,096	400,000	400,000
Charge for Services	9,750	0	0	0	0
Operating Transfers In	200,000	0	0	0	0
TOTAL REVENUES	811,540	1,091,906	1,091,096	400,000	400,000
EXPENDITURES:					
Personal Services	49,210	85,521	84,711	30,632	30,632
Other Services & Charges	762,147	999,575	999,758	369,368	369,368
Operating Transfers Out	0	6,810	6,810	0	0
TOTAL EXPENDITURES	811,357	1,091,906	1,091,279	400,000	400,000
% CHANGE OVER PRIOR YEAR					-63.14%
INCREASE (DECREASE) TO FUND BALANCE	183	0	(183)	0	0
FUND BALANCE, JANUARY 1	0	183	183	0	0
FUND BALANCE, DECEMBER 31	183	183	0	0	0

BUDGET HIGHLIGHTS

- The LIHEAP grant is expected to generate \$400,000 in 2010, approved.

232 FEMA DHAP-IKE

PURPOSE OF APPROPRIATION

The Disaster Housing Assistance Program-Ike (DHAP-Ike) provides temporary rental assistance for housing and counseling to persons being assisted with temporary housing.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	41,119	2,441,644	1,481,605	1,120,500	1,120,500
Charge for Services	0	0	0	0	0
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	41,119	2,441,644	1,481,605	1,120,500	1,120,500
EXPENDITURES:					
Personal Services	4,831	181,001	157,974	153,987	153,987
Supplies & Materials	0	5,000	7,000	2,500	2,500
Other Services & Charges	19,786	1,865,958	1,187,937	1,023,264	1,023,264
Capital Outlay	0	3,600	4,642	0	0
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENDITURES	24,617	2,055,559	1,357,553	1,179,751	1,179,751
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT				-42.51%	-12.80%
INCREASE (DECREASE) TO FUND BALANCE	16,502	386,085	124,052	(59,251)	(59,251)
FUND BALANCE, JANUARY 1	0	16,502	16,502	140,554	140,554
FUND BALANCE, DECEMBER 31	16,502	402,587	140,554	81,303	81,303

BUDGET HIGHLIGHT

- The grant funds from FEMA are expected to be \$1,120,500 for 2010, approved.

PERSONNEL SUMMARY

JOB TITLE		2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
							MIN	MID	MAX
Admin Coordinator I	*	2	2	2	2	104	21,509	27,424	33,511
TOTAL		2	2	2	2				
Admin Coordinator I	*	1	1	1	1	104	21,509	27,424	33,511
TOTAL PART-TIME		1	1	1	1				
TOTAL		3	3	3	1				

* 2009 Ordinance #7606 DHAP Ike Program

233 FTA AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) GRANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this mission, Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation. Federal Transit Administration under the American Recovery and Reinvestment Act for the acquisition of capital relating to the operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.

2010 GOALS AND OBJECTIVES

- To preserve and create jobs and promote economic recovery.
- To assist those impacted by the recession.
- To invest in public transit infrastructure that will provide long-term economic benefits.
- To increase the size of the transit fleet to extend the life of the existing equipment.
- To provide additional equipment and resources to maintain the public transit system in the Houma Urbanized Area.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	0	0	2,052,316	0	0
TOTAL REVENUES	0	0	2,052,316	0	0
EXPENDITURES:					
Capital Outlay	0	0	2,052,316	0	0
TOTAL EXPENDITURES	0	0	2,052,316	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- In 2009, a budget amendment was done to accept a grant from American Recovery and Reinvestment Act in the amount of \$2,052,316. Any unspent monies from 2009 will be carried forward to 2010, approved.

234 TERREBONNE HOMELESS SHELTER

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Emergency Shelter Grant funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at risk individuals. The parish's Department of Housing and Human Services administers this grant.

2008-2009 ACCOMPLISHMENTS

- ✓ Provided temporary shelter and essential services to promote self-sufficiency to ninety-two (92) families at the Beautiful Beginnings Center.
- ✓ Nine (9) shelter families received savings match assistance up to \$500.00. Savings funds are matched when families exit the shelter. These funds are used to assist families with initial permanent housing expenses such as deposits, first month's rent, etc.

2010 GOALS AND OBJECTIVES

- To assist in the prevention of homelessness in Terrebonne Parish by providing temporary shelter and essential services to homeless families that promote self-sufficiency.
- To provide a savings match program for families residing at the Beautiful Beginnings Center.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of families receiving emergency shelter and essential services	92	90	90
Number of families that participated in savings match program	9	10	10



234 TERREBONNE HOMELESS SHELTER

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	94,922	593,586	582,237	57,000	57,000
Miscellaneous Revenue	894	0	100	0	0
Operating Transfers In	83,514	98,260	98,260	106,000	106,000
TOTAL REVENUES	179,330	691,846	680,597	163,000	163,000
EXPENDITURES:					
Personal Services	18,556	17,283	16,868	14,644	14,644
Supplies & Materials	2,278	2,000	1,044	3,000	3,000
Other Services & Charges	151,423	664,142	663,710	164,500	164,500
Repair & Maintenance	5,149	9,000	3,550	7,000	7,000
Capital Outlay	1,030	0	0	0	0
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENDITURES	178,436	692,425	685,172	189,144	189,144
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT				-72.68%	-72.39%
INCREASE (DECREASE) TO FUND BALANCE	894	(579)	(4,575)	(26,144)	(26,144)
FUND BALANCE, JANUARY 1	30,477	31,371	31,371	26,796	26,796
FUND BALANCE, DECEMBER 31	31,371	30,792	26,796	652	652

BUDGET HIGHLIGHTS

- General Fund Supplement, \$8,000 and Community Development Block Grant, \$98,000, approved.
- Partial funding for this program comes from a grant through Emergency Shelter Grant Program, Office of Community Services \$57,000, approved.
- Management Contract, \$83,000, Start Corporation, approved.
- Security Contract, \$50,000, approved.

235 HOME INVESTMENT PARTNERSHIP

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Home Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities. The Parish Department of Housing and Human Services administers this program.

2008-2009 ACCOMPLISHMENTS

- ✓ Eleven (11) lower income families received down payment and closing cost assistance through the First Time Homebuyers Program.
- ✓ Community Housing Development Organization (CHDO) funds were loaned to Concerned Clergy and Laity of Christian Churches for the creation of two (2) units of affordable housing.
- ✓ Fifteen (15) families participated in the Tenant Based Rental Assistance (TBRA) Program.

2010 GOALS AND OBJECTIVES

- To continue to assist in the creation of affordable housing for low and very low income families.
- To continue to provide down payment and closing cost assistance to first-time homebuyers.
- To continue to provide Tenant Based Rental Assistance to eligible homeless families.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of first -time homebuyers assisted	11	15	15
Number of CHDO affordable housing projects	2	2	2
Number of families assisted through Tenant Based Rental Assistance (TBRA)	15	15	15



235 HOME INVESTMENT PARTNERSHIP

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	1,041,266	714,365	714,365	494,641	494,641
Charges for Services	72,877	0	54,479	0	0
Miscellaneous Revenue	2,781	0	3,540	0	0
Operating Transfers In	24,358	31,175	31,175	19,874	19,874
TOTAL REVENUES	1,141,282	745,540	803,559	514,515	514,515
EXPENDITURES:					
Personal Services	54,669	60,477	60,477	56,247	56,247
Supplies & Materials	154	500	500	500	500
Other Services & Charges	1,181,872	684,553	684,553	457,568	457,568
Repair & Maintenance	240	10	10	200	200
TOTAL EXPENDITURES	1,236,935	745,540	745,540	514,515	514,515
% CHANGE OVER PRIOR YEAR					-30.99%
INCREASE (DECREASE) TO FUND BALANCE	(95,653)	0	58,019	0	0
FUND BALANCE, JANUARY 1	266,829	171,176	171,176	229,195	229,195
FUND BALANCE, DECEMBER 31	171,176	171,176	229,195	229,195	229,195

BUDGET HIGHLIGHTS

- HUD Home Program grant for 2010, \$494,641, approved.
- A General Fund supplement is proposed for \$19,874, a decrease of \$11,301 from year 2009, approved.
- Direct services: - Approved.
 - \$74,196, Community Housing Development Organization (CHDO) Loan Program
 - \$300,000, First-Time Homebuyer's Assistance
 - \$70,981, Tennant Based Rental Assistance

236 FEMA EMERGENCY FOOD/SHELTER

MISSION STATEMENT

These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

2008-2009 ACCOMPLISHMENTS

- ✓ Ten (10) families received assistance for emergency utility assistance.
- ✓ Fifty-six (56) families received assistance for emergency rent/mortgage payments.

2010 GOALS AND OBJECTIVES

- To provide assistance to households experiencing financial stress to meet short-term needs like rent or utility assistance.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of clients receiving assistance for emergency utility assistance	8	2	4
Number of clients receiving assistance for emergency rent/mortgage payments	20	36	40

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	16,984	8,500	21,280	20,000	20,000
TOTAL REVENUES	16,984	8,500	21,280	20,000	20,000
EXPENDITURES:					
Other Services & Charges	16,984	8,500	21,280	20,000	20,000
TOTAL EXPENDITURES	16,984	8,500	21,280	20,000	20,000
% CHANGE OVER PRIOR YEAR					135.29%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGETS HIGHLIGHTS

- FEMA/United Way grant for 2010, \$20,000, approved.
- Direct Services: - Approved.
 - Rent/Home Mortgage Payments, \$20,000.

237 FTA GRANT (URBAN)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this mission, Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.

2008-2009 ACCOMPLISHMENTS

- ✓ Secured additional federal funding to complete office and maintenance facility project.
- ✓ Acquired all new bus shelters and benches to enhance system appearance, community acceptance, and promote bus usage.
- ✓ Ordered two new paratransit buses to replace the older models in fleet.
- ✓ Acquired 100% Federal funding to acquire additional transit buses and other capital equipment.
- ✓ Began operating weekend and holiday service.
- ✓ Implemented a new in-house transit bus advertising program to help increase the public transit system's sources of self-generated revenue.

2010 GOALS AND OBJECTIVES

- To increase the mobility of residents and positively influence the development of Terrebonne Parish.
- To provide an efficient, reliable, safe, and cost effective public transit service throughout Terrebonne Parish.
- To increase bus usage and improve transit's community image.
- To improve the cleanliness and maintenance of the bus shelters, bus benches, and bus stops.
- To acquire up to seven new buses and other capital equipment with ARRA funding.
- To begin construction of a new transit office and maintenance facility.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected	2004 National Average
Dollar amount of operating cost/vehicle per revenue mile	\$3.89	\$4.51	\$4.39	\$7.30
Dollar amount of operating cost/vehicle per revenue hour	\$68.33	\$80.02	\$78.00	\$93.30
Dollar amount of operating cost per passenger mile	\$1.53	\$2.04	\$2.09	\$0.70
Dollar amount of operating cost per passenger trip	\$8.38	\$11.22	\$11.45	\$2.70
Passenger Boarding/Revenue mile	0.46	0.40	0.38	2.70
Passenger Boarding/Revenue hour	8.15	7.13	6.81	34.50
Total annual passenger boarding	142,819	142,819	142,819	N/A
Total annual operating costs	\$1,196,640	\$1,602,661	\$1,635,280	N/A

237 FTA GRANT (URBAN)

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	3,324,200	5,333,322	5,225,050	1,267,633	1,267,633
Charges for Services	92,915	96,800	96,448	90,000	90,000
Miscellaneous Revenue	1,232	0	90	0	0
Other Revenue	11,521	0	17,600	0	0
Operating Transfers In	350,194	535,939	530,739	388,004	388,004
TOTAL REVENUES	<u>3,780,062</u>	<u>5,966,061</u>	<u>5,869,927</u>	<u>1,745,637</u>	<u>1,745,637</u>
EXPENDITURES:					
Personal Services	736,320	1,351,330	1,289,145	1,021,402	1,021,402
Supplies & Materials	237,739	490,841	525,938	272,632	272,632
Other Services & Charges	204,489	649,625	652,084	355,641	355,641
Repair & Maintenance	112,329	199,382	188,039	63,242	63,242
Capital Outlay	2,534,633	3,564,232	3,566,623	45,000	45,000
TOTAL EXPENDITURES	<u>3,825,510</u>	<u>6,255,410</u>	<u>6,221,829</u>	<u>1,757,917</u>	<u>1,757,917</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-36.35%
INCREASE (DECREASE) TO FUND BALANCE	(45,448)	(289,349)	(351,902)	(12,280)	(12,280)
FUND BALANCE, JANUARY 1	661,031	615,583	615,583	263,681	263,681
FUND BALANCE, DECEMBER 31	615,583	326,234	263,681	251,401	251,401

BUDGET HIGHLIGHTS

- Intergovernmental Grants: - Approved.
 - Parish Transportation Fund, \$100,000
 - FTA Grant-Operational Assistance, \$402,208
 - FTA Grant-Planning and Capital, \$496,529
 - Estimated Bus Fare revenue, \$90,000
- General Fund supplement, \$368,000, a decrease of \$147,939, approved.
- Capital: - Approved.
 - Bus, \$45,000, an annual set-aside
- Personnel: - Approved.
 - Add 1 (one) Mechanic II, Grade 106

237 FTA GRANT (URBAN)

PERSONNEL SUMMARY

237-690 PLANNING

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	56,109	71,539	87,415
TOTAL	1	1	1	1				

PERSONNEL SUMMARY

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Transit Manager	1	1	1	1	207	39,029	49,762	60,806
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	2	2	2	2				

PERSONNEL SUMMARY

237-692 VEHICLE OPERATIONS

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Transit Field Supervisor	1	1	1	1	109	35,268	44,967	54,946
Bus Operator	15	15	15	15	104	21,509	27,424	33,511
TOTAL	16	16	16	16				

**Ordinance #7628 adopted on April 22, 2009*

237 FTA GRANT (URBAN)

PERSONNEL SUMMARY

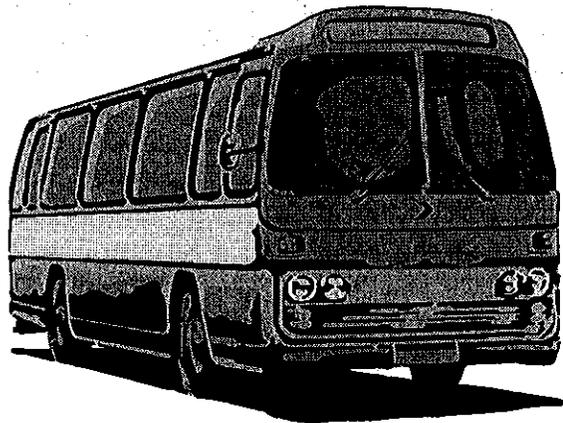
237-693 VEHICLE MAINTENANCE

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,268	44,967	54,946
Mechanic II	0	0	1	1	106	25,790	32,882	40,179
TOTAL	1	1	2	2				

PERSONNEL SUMMARY

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	2	2	2	2	103	19,733	25,160	30,744
TOTAL	2	2	2	2				



239 ACF HEAD START PROGRAM

MISSION STATEMENT / DESCRIPTION

The mission of the AFC (Administration for Children and Families) Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

2008-2009 ACCOMPLISHMENTS

- ✓ The Terrebonne Parish Head Start Program successfully passed the audit by the Office of Head Start with “zero” deficiencies.
- ✓ Thirteen (13) children will successfully transition to the Kindergarten program and one hundred sixty-seven children (167) will transition into Pre-Kindergarten services offered by the local school district.
- ✓ The Terrebonne Parish Head Start Program opened a new center in Schriever located at 162 Hwy 311. The building was built with funds from Terrebonne Parish Consolidated Government and the Community Development Block Grant. The Head Start Program is allowed to use this building which helps in meeting the Non-Federal share match requirement. This center serves thirty-four (34) children and their families.
- ✓ The Terrebonne Parish Head Start successfully transitioned from a predominately four-year old program to a predominately three-year old program by serving more three-year olds in this community now that the local school district is providing “universal” pre-kindergarten services for Terrebonne Parish.

2010 GOALS AND OBJECTIVES

- To successfully re-open the Senator Circle Head Start Center and to serve the full capacity of thirty-four (34) children and families. This center was closed due to flooding from Hurricane Ike last fall. It has been renovated by the Houma-Terrebonne Housing Authority for use by the Head Start Program.
- To open a third classroom at the Church Street Head Start Center if needed to meet the funded enrollment to serve an additional seventeen (17) children and families in Houma, LA.
- To continue to serve as an advocate for the vulnerable population in Terrebonne Parish and to provide them access to comprehensive programs and services that enhances the quality of life and promotes self-sufficiency.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Actual number of children enrolled into the Head Start Program	210	190	200



239 AFC HEAD START PROGRAM

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	1,382,904	1,372,846	1,418,338	1,271,614	1,271,614
Miscellaneous Revenue	1,551	0	0	0	0
Other Revenue	1,000	0	0	0	0
Operating Transfers In	261,418	365,017	365,017	418,000	418,000
TOTAL REVENUES	1,646,873	1,737,863	1,783,355	1,689,614	1,689,614
EXPENDITURES:					
Personal Services	1,174,733	1,404,464	1,378,336	1,402,970	1,402,970
Supplies & Materials	92,728	101,757	157,439	98,745	98,745
Other Services & Charges	195,109	194,864	216,685	190,106	190,106
Repair & Maintenance	43,646	10,500	18,315	10,700	10,700
Capital Outlay	117,774	26,278	26,278	0	0
TOTAL EXPENDITURES	1,623,990	1,737,863	1,797,053	1,702,521	1,702,521
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.53%
INCREASE (DECREASE) TO FUND BALANCE	22,883	0	(13,698)	(12,907)	(12,907)
FUND BALANCE, JANUARY 1	3,722	26,605	26,605	12,907	12,907
FUND BALANCE, DECEMBER 31	26,605	26,605	12,907	0	0

BUDGET HIGHLIGHTS

- HUD Head Start Grant estimated for 2010, \$1,271,614, approved.
- General Fund supplement for 2010, \$368,000, an increase of \$52,983, approved.
- Personnel: - Approved.
 - Add 1(one) Part-time Food Service Technician.

239 AFC HEAD START PROGRAM

PERSONNEL SUMMARY

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	56,109	71,539	87,415
Education Specialist	1	1	1	1	209	46,371	59,123	72,244
Program Specialist	4	4	4	4	206	35,807	45,654	55,786
Head Start Supv	2	3	2	2	109	35,268	44,967	54,946
Teacher	10	10	10	10	108	31,489	40,149	49,059
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Assistant Teacher	10	9	10	10	103	19,733	25,160	30,744
TOTAL FULL-TIME	29	29	29	29				
Substitute Assistant Teacher	7	8	7	7	103	9,867	12,580	15,372
Bus Driver	1	1	1	1	102	9,052	11,542	14,103
Food Service Technician	4	4	5	5	N/A	****	****	****
TOTAL PART-TIME	12	13	13	13				
TOTAL	41	42	42	42				

240 FEDERAL HIGHWAY ADMINISTRATION (RURAL TRANSIT)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this mission, Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	165,098	180,000	234,000	234,000	234,000
Operating Transfers In	27,391	38,194	53,033	55,044	55,044
TOTAL REVENUES	192,489	218,194	287,033	289,044	289,044
EXPENDITURES:					
Other Services & Charges	192,489	218,194	287,033	289,044	289,044
TOTAL EXPENDITURES	192,489	218,194	287,033	289,044	289,044
% CHANGE OVER PRIOR YEAR					32.47%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	11	11	11	11	11
FUND BALANCE, DECEMBER 31	11	11	11	11	11

BUDGET HIGHLIGHTS

- General Fund Supplement, \$55,044, to assist with insurance on the buses, an increase of \$16,850, approved.
- FTA- Operating Assistance revenue for 2010 is \$234,000, approved.

241 HUD CDBG RECOVERY

PUPOSE OF APPROPRIATION

The CDBG Disaster Recovery Assistance helps rebuild the affected areas and provide crucial seed money to start the recovery process in the declared disaster areas. The assistance provided can be utilized on infrastructure, housing, and other needs of the community.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	0	77,729,927	77,729,927	0	0
TOTAL REVENUES	0	77,729,927	77,729,927	0	0
EXPENDITURES:					
Personal Services	0	133,507	133,507	0	0
Supplies & Materials	0	3,300	3,300	0	0
Other Services & Charges	0	23,931,218	23,931,218	0	0
Capital Outlay	0	53,661,902	53,661,902	0	0
TOTAL EXPENDITURES	0	77,729,927	77,729,927	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- A budget amendment was done in 2009 to recognize the funding from the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit in the amount of \$77,729,927. It is mandatory that \$10,000,000 of the total shall be used through the Parish-Implemented Affordable Rental Housing Program. The remainder, \$67,729,927, is to be used to implement the Terrebonne Parish Gustav/Ike Disaster Recovery Program for the following categories: - Approved.
 - Non-Federal Levee Improvements, \$37,474,652
 - Forced Drainage Improvements, \$15,471,000
 - Government Buildings, \$477,500
 - Pollution Control/ Sewerage, \$238,750
 - Housing Assistance, \$10,314,000
 - Economic Development and Recovery, \$525,000
 - Administration, Planning and Project Delivery, \$3,229,025

250 PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	964,276	600,000	600,000	600,000	600,000
Miscellaneous Revenue	32,163	50,000	12,000	12,000	12,000
TOTAL REVENUES	996,439	650,000	612,000	612,000	612,000
EXPENDITURES:					
Other Services and Charges	1	0	19	0	0
Repair & Maintenance	1,538	3,062,263	3,062,263	705,420	705,420
Capital Outlay	0	24,000	24,000	0	0
TOTAL EXPENDITURES	1,539	3,086,263	3,086,282	705,420	705,420
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-76.96%
INCREASE (DECREASE) TO FUND BALANCE					
	994,900	(2,436,263)	(2,474,282)	(93,420)	(93,420)
FUND BALANCE, JANUARY 1	1,572,802	2,567,702	2,567,702	93,420	93,420
FUND BALANCE, DECEMBER 31	2,567,702	131,439	93,420	0	0

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2010, approved.
- Direct services for street repairs, \$705,420 is based on the estimated 2010 revenue through June 30th and carries over from prior year, approved.

251 ROAD AND BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

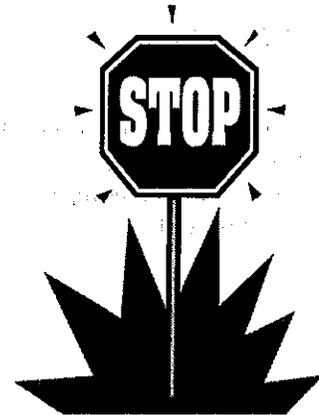
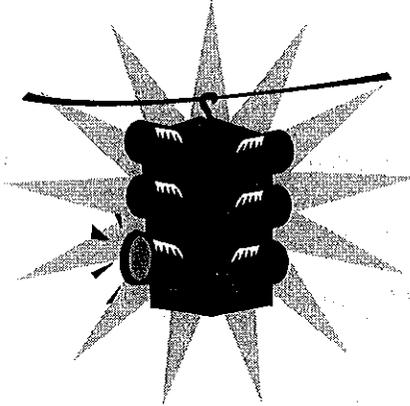
The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the parish. Funding is derived from a ¼ percent parish wide sales tax with supplemental funding from General Fund.

2008-2009 ACCOMPLISHMENTS

- ✓ Created maintenance routes for tree trimming on north side of Parish.
- ✓ Devised plans of action to be taken on beautification programs for desired areas.
- ✓ Employees attended certification programs: *"Tree Troopers"*, *"Arboriculture Programs"* & *"People Skills"*.
- ✓ Updated traffic controllers at selected intersections to improve efficiency.

2010 GOALS AND OBJECTIVES

- To create a mapping route system and data base for monitoring mosquito control.
- To continue implementing the plan of action on beautification programs for desired areas.
- To continue the educational training programs offered by the Tree Board and LSU Extension Service
- To finalize installation and operation of laptop computers.



251 ROAD AND BRIDGE FUND

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of bridges maintained	79	79	79
	Number of bridge maintenance work orders	500	500	500
	Number of bridge replacements	4	4	4
	Number of traffic signals maintained	25	25	25
	Number of new traffic signals installed	0	0	0
	Number of caution lights maintained	103	104	104
	Number of caution lights installed	0	1	0
	Number miles of concrete streets	319	321	323
	Number miles of asphalt streets	201	202	202
	% of streets striped annually	30%	15%	15%
	Number of concrete slab replaced (sq.yds.)	4,117	10,000	10,000
	Asphalt repairs (tons)	254	750	1,200
	% of shoulders repaired annually	98%	98%	98%
	Number of signs repaired/installed	11,000	14,000	12,000
	Number of street name signs replaced	1,600	2,000	1,700
	Number of boat launches maintained	5	5	5
<i>Efficiency & Effectiveness</i>	% of bridge maintenance and inventory program computerized	80%	90%	100%
	% of traffic signals upgraded with new technology	70%	80%	100%
	% of sign inventory program computerized	0%	0%	100%
	% of tree inventory program computerized	20%	20%	20%
	Number of routes for grass cutting and herbicide spraying	145	160	160
	Right-of-way acres mowed	4,100	4,627	4,800
	% of requests addressed in 30 days	95%	95%	95%
	% of work orders request generated from public in 30 days	10%	15%	17%
	Number of work orders completed in 30 days	3,587	5,000	4,000

251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessment	6,227,198	5,303,000	5,651,250	5,000,000	5,000,000
Intergovernmental	512,325	3,516,832	3,516,832	0	0
Charge for Services	0	31,409	31,409	0	0
Miscellaneous Revenue	136,050	121,000	47,895	50,000	50,000
Other Revenue	43,762	0	4,146	0	0
Operating Transfers In	2,401,978	1,100,000	1,100,000	1,100,000	1,100,000
TOTAL REVENUES	9,321,313	10,072,241	10,351,532	6,150,000	6,150,000
EXPENDITURES:					
Personal Services	3,032,736	3,335,380	3,210,291	3,516,520	3,516,520
Supplies & Materials	363,150	449,165	352,189	332,400	332,400
Other Services & Charges	860,087	985,316	978,759	1,014,274	1,014,274
Repair & Maintenance	1,637,524	6,155,075	6,199,277	1,175,500	1,175,500
Allocated Expenditures	375,162	233,090	375,480	375,480	375,480
Capital Outlay	172,811	789,385	789,385	170,000	170,000
Operating Transfers Out	1,504,379	830,000	830,108	0	0
TOTAL EXPENDITURES	7,945,849	12,777,411	12,735,489	6,584,174	6,584,174
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					-44.73%
INCREASE (DECREASE) TO FUND BALANCE					
	1,375,464	(2,705,170)	(2,383,957)	(434,174)	(434,174)
FUND BALANCE, JANUARY 1					
	2,654,540	4,030,004	4,030,004	1,646,047	1,646,047
FUND BALANCE, DECEMBER 31					
	4,030,004	1,324,834	1,646,047	1,211,873	1,211,873

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2010 revenues are estimated at \$5,000,000, approved.
- Capital Outlay: - Approved
 - o Bridge House-Foret Bridge, \$10,000
 - o Vegetation-2 (two) Long Arm Tractor (replacement), \$160,000
- General Fund supplements this division annually. The 2010 supplement is \$1,100,000, same amount as 2009, approved.
- Major operating expenditures: - Approved.
 - o \$158,800-Shells a decrease of \$119,400
 - o \$170,000-Urban Street Lights
 - o \$500,000-Street Repairs a decrease of \$100,000
 - o \$75,000-Sidewalk Repairs (same as 2009)
 - o \$100,000-Traffic Lights and Sign Repairs (decrease of \$40,000)
 - o \$140,000-Grass Cutting Contract – Boulevards (same as 2009)
 - o \$100,000-Pavement Markings (decreased by \$150,000)

251 ROAD AND BRIDGE FUND

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Operations Manager	1	1	1	1	212	61,719	78,692	96,157
Road & Bridge Supt.	1	1	1	1	211	56,109	71,539	87,415
Vegetation Mgmt. Supt.	1	1	1	1	211	56,109	71,539	87,415
Infra Constr. & Comp Officer	0	1	1	1	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Engineering Analyst	1	0	0	0	108	31,489	40,149	49,059
Senior Equipment Operator	1	1	1	1	108	31,489	40,149	49,059
Equip Operator III	7	3	5	5	107	28,369	36,170	44,197
Crew Leader	6	6	6	6	107	28,369	36,170	44,197
Road & Bridge Mechanic	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Welder	1	1	1	1	106	25,790	32,882	40,179
Equip Operator II	8	6	5	5	106	25,790	32,882	40,179
Sr. Sign Tech	0	1	1	1	105	23,445	29,893	36,527
Field Tech II	8	7	7	7	104	21,509	27,424	33,511
Equipment Operator I	0	6	5	5	104	21,509	27,424	33,511
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
Sign Technician	4	1	3	3	102	18,104	23,083	28,205
Bridge Tender	24	23	24	24	102	18,104	23,083	28,205
Admin Tech I	0	1	1	1	101	16,609	21,177	25,876
TOTAL FULL TIME	70	67	70	70				
Engineering Analyst	0	1	1	1	108	15,745	20,075	24,530
TOTAL PART TIME	0	1	1	1				
TOTAL	70	68	71	71				

252 DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 69 forced drainage systems throughout the parish.

2008-2009 ACCOMPLISHMENTS

- ✓ Purchased 1,000 "Dump No Waste" stickers and placed throughout parish near catch basins to discourage the dumping of pollutants in drains.
- ✓ Purchased dump-type truck for Leaf Crew to increase productivity for cleaning catch basin tops for better drainage.
- ✓ Incorporated the Culvert Permitting process into the AS400 System with customer Service for installation fees.
- ✓ Completed the elevation lift of the Orange St. Levee from D-8 to Orange St.
- ✓ Completed the elevation lift of the High Ridge Levee.

2010 GOALS AND OBJECTIVES

- Perform survey of roadways to determine elevation of flood stages during storm events.
- Continue monitoring and documenting elevation of levees to determine subsidence.
- To continue surveying roadways and levees to determine elevation of flood stages during storm events.
- To improve existing pump roads that has poor access during storm events.
- To reintroduce maintenance programs on roadside ditches for restoration of proper grades in order to remove stagnant water and assist in mosquito control.
- To establish ongoing labor crews to clean debris and trash from the bayous and roads in order to assist with the beautification of Terrebonne Parish for its' residents as well as tourism.
- To convert from a Telemetry System to a SCADA System with full remote controls for the pump stations in Terrebonne Parish.
- To find inventive ways to improve productivity and reduce overall cost.
- To upgrade office facilities to reduce energy cost.
- To upgrade drainage pumping facilities to be more consistent making operations easier.
- To find a way to monitor government facilities to protect property and goods from vandalism.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
Workload/ Demand	Number of forced drainage systems in parish	70	70	70
	Number of forced drainage pumps	69	70	71
	Number of canals cleaned in forced drainage areas	20	20	N/A
	Number roadsides and lateral ditches cleaned	406	200	420
	Number of culverts installed in ditches	115	110	120
	Number of pumps rehabilitated	8	20	8
Efficiency & Effectiveness	% of pumps online of the telemetry SCADA system	N/A	N/A	N/A
	% of forced drainage requests addressed in 30 days	99%	99%	91%
	% of gravity drainage request addressed in 30 days	86%	94%	96%

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessment	10,490,429	9,779,663	10,842,018	10,191,025	10,191,025
Intergovernmental	2,266,784	1,316,635	1,326,272	180,000	180,000
Charge for Services	1	0	(259)	0	0
Miscellaneous Revenue	345,252	410,000	78,218	44,000	44,000
Utility Revenue	60,249	60,000	65,292	62,000	62,000
Other Revenue	74,424	0	0	0	0
Operating Transfers In	8,974,123	2,960,000	2,960,000	0	0
TOTAL REVENUES	22,211,262	14,526,298	15,271,541	10,477,025	10,477,025
EXPENDITURES:					
Personal Services	3,548,113	4,248,801	3,690,107	4,486,055	4,486,055
Supplies & Materials	1,392,279	984,050	817,212	894,050	894,050
Other Services & Charges	1,958,014	2,404,584	2,232,560	2,721,578	2,721,578
Repair & Maintenance	2,065,286	11,560,077	11,577,822	1,510,000	1,510,000
Allocated Expenditures	625,905	395,035	622,920	622,920	622,920
Capital Outlay	1,431,009	5,395,762	5,395,762	881,300	881,300
Operating Transfers Out	1,700,000	3,769,656	3,769,656	1,080,000	1,080,000
TOTAL EXPENDITURES	12,720,606	28,757,965	28,106,039	12,195,903	12,195,903
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-49.93%
INCREASE (DECREASE) TO FUND BALANCE					
	9,490,656	(14,231,667)	(12,834,498)	(1,718,878)	(1,718,878)
FUND BALANCE, JANUARY 1	5,916,883	15,407,539	15,407,539	2,573,041	2,573,041
FUND BALANCE, DECEMBER 31	15,407,539	1,175,872	2,573,041	854,163	854,163

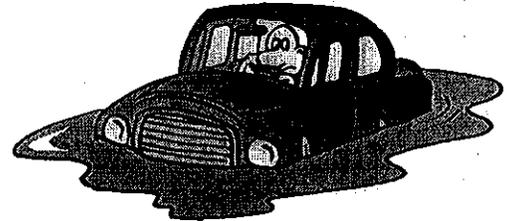
BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2010 sales tax revenues are estimated to generate \$5,000,000, approved.
- On November 7, 2006, the tax was renewed until 2017, 7.31 mills maximum authorized, which will generate an estimated \$5,185,025 for 2010, approved.
- Major operating expenditures: - Approved.
 - Other contracts, \$1,300,000 to increase the privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force.
 - Gasoline and Oil, \$300,000
 - Diesel/Pumps, \$440,000
 - Gravel, sand, dirt, \$50,000
 - Pump repairs, \$300,000
 - Contractors repairs, \$250,000
 - Canal and Lateral Ditch Maintenance, \$100,000
 - Collection Canal Cleaning, \$100,000
 - Permit monitoring, \$75,000
 - Waterworks Agreement – Bayou Black Maintenance, Year 3 of a 3 year contract, \$33,000

252 DRAINAGE TAX FUND

BUDGET HIGHLIGHTS (Continued)

- Capital: - Approved.
 - 4 (four) Diesel Motor, replaces older unit @ Bayou Neuf, \$120,000
 - 2 (two) Pumps, replaces older units, \$100,000
 - 2 (two) Gear Drives, spares, \$40,000
 - 1 (one) ½ T. F4-Wheel Drive pick-up truck, replaces unit #3119, \$25,000
 - 1 (one) Van, replaces unit #3129, \$25,000
 - 2 (two) Portable Pumps, \$90,000
 - Pump Station/ First Containment, \$300,000
 - 2 (two) Computers/Software, \$6,000
 - 1 (one) Data Collector, \$6,800
 - Barataria pump station, \$50,000
 - Emergency Response Equipment, \$118,500
- Operating Transfers Out: - Approved.
 - P/W Drainage Construction Fund, \$1,080,000
 - \$380,000 Ashland Pump Station
 - \$700,000 Summerfield Pump Station



PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drainage Superintendent	2	2	2	2	211	56,109	71,539	87,415
Op. Supv.-Drainage	5	5	5	5	109	35,268	44,967	54,946
Surveyor	2	1	2	2	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Engineering Analyst	2	2	2	2	108	31,489	40,149	49,059
Sr. Stat Equip Mechanic	2	2	2	2	108	31,489	40,149	49,059
Sr. Equipment Operator	12	9	12	12	108	31,489	40,149	49,059
Maintenance/Scheduler Plan	1	1	1	1	108	31,489	40,149	49,059
Crew Leader-Drainage	2	1	2	2	107	28,369	36,170	44,197
Welder	1	1	1	1	106	25,790	32,882	40,179
Equipment Operator II	16	16	16	16	106	25,790	32,882	40,179
Culvert Inspector	1	1	1	1	105	23,445	29,893	36,527
Pump Attendant	14	14	14	14	105	23,445	29,893	36,527
Admin Coord I	2	2	2	2	104	21,509	27,424	33,511
Field Tech II	7	5	7	7	104	21,509	27,424	33,511
Field Tech I	19	18	19	19	103	19,733	25,160	30,744
TOTAL FULL-TIME	89	81	89	89				
Pump Attendant	5	2	5	5	105	11,723	14,947	18,264
TOTAL PART-TIME	5	2	5	5				
TOTAL	94	83	94	94				

253 SANITATION FUND

PURPOSE OF APPROPRIATION

This division of the Utilities Department provides for the maintaining of garbage collection and disposal services, Ashland Landfill Closure, and Animal Control. Prior to 2008, the Sanitation Fund was reported as a Special Revenue Fund. In 2008, the Parish reclassified the Sanitation Fund to an Enterprise Fund. The major source of revenue is a monthly garbage user fee from each household and landfill fees, totaling more than the ad valorem taxes (general revenue). As an Enterprise Fund, the Sanitation Fund will be accounted for as a business-type fund. The Animal Control Division will remain under the direction of the Utilities Department/ Sanitation Division; however will now be accounted for in General Fund.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Operating Transfers In	287,518	0	0	0	0
TOTAL REVENUES	287,518	0	0	0	0
EXPENDITURES:					
Operating Transfers Out	3,833,370	0	0	0	0
TOTAL EXPENDITURES	3,833,370	0	0	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(3,545,852)	0	0	0	0
FUND BALANCE, JANUARY 1	3,545,852	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- Changed the Sanitation Fund from a Special Revenue Fund type to an Enterprise Fund in 2008. See activity 2009-2010 in Fund 353 in the Enterprise Section of this budget, approved.
- The Animal Shelter operations were moved to General Fund in 2008, approved.

255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement sales tax is for the retirement of the 1994 Civic and Community Center Bonds, the 1998 Public Improvement Bonds, and the 2000 Public Improvement Bonds. The ¼ % Capital Improvement Sales Taxes has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessment	6,227,198	5,302,717	5,650,993	5,000,000	5,000,000
Miscellaneous Revenue	181,568	200,000	30,700	20,000	20,000
TOTAL REVENUES	6,408,766	5,502,717	5,681,693	5,020,000	5,020,000
EXPENDITURES:					
Other Services and Charges	2	0	97,475	0	0
Operating Transfers Out	5,578,488	6,235,177	6,101,289	5,480,180	5,480,180
TOTAL EXPENDITURES	5,578,490	6,235,177	6,198,764	5,480,180	5,480,180
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					0.00%
INCREASE (DECREASE) TO FUND BALANCE	830,276	(732,460)	(517,071)	(460,180)	(460,180)
FUND BALANCE, JANUARY 1	2,660,347	3,490,623	3,490,623	2,973,552	2,973,552
FUND BALANCE, DECEMBER 31	3,490,623	2,758,163	2,973,552	2,513,372	2,513,372

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax that is estimated to generate \$5,000,000 in 2010, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$3,351,035 (Fund 453), approved.
- Maintain a balance equal to at least 90% of the 2010 total bond obligation payments, approved.
- Capital Projects, Approved in prior year for 2010: - Approved.
 - \$1,000,000 Valhi Extension
 - \$644,145 Bayou Drive Bridge
- Capital Projects Proposed for 2010: - Approved.
 - Engeron St. Drainage, \$150,000
 - District 3 Drainage (Broadmoor), \$175,000
 - Sunset Drainage, \$100,000
 - Concord Levee, \$60,000

258 ROAD DISTRICT #6 O & M

PURPOSE OF APPROPRIATION

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	27,703	29,035	35,093	35,090	35,090
Intergovernmental	625	630	618	620	620
Miscellaneous Revenue	4,620	4,000	2,208	2,000	2,000
Operating Transfers In	20,297	0	353	0	0
TOTAL REVENUES	53,245	33,665	38,272	37,710	37,710
EXPENDITURES:					
Other Services & Charges	12,152	206,640	207,372	60,257	60,257
Repairs & Maintenance					
Allocated Expenditures	377	285	255	255	255
TOTAL EXPENDITURES	12,529	206,925	207,627	60,512	60,512
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-70.84%
INCREASE (DECREASE) TO FUND BALANCE	40,716	(173,260)	(169,355)	(22,802)	(22,802)
FUND BALANCE, JANUARY 1	151,441	192,157	192,157	22,802	22,802
FUND BALANCE, DECEMBER 31	192,157	18,897	22,802	0	0

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .80 mills ad valorem tax, which was adjusted and levied at .81 mills, generating an estimated \$35,090 for 2010, renewed for the years 2009 to 2018, approved.
- Street repairs in 2009 are proposed at \$57,542, approved.

264 FIRE DISTRICT 8

PURPOSE OF APPROPRIATION

The monies in this fund are primarily from the proceeds of ad valorem taxes, assessed by the Parish. Proceeds from the taxes shall be used for the purpose of acquiring, constructing, maintaining, and operating Fire District No. 8's fire protection facilities and paying the cost of obtaining water for protection purposes. Fire District No. 8 is located in Gibson/Donner, Louisiana.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	306,544	321,820	334,558	0	0
Intergovernmental	16,298	15,300	15,674	0	0
Charge for Services	957	0	0	0	0
Miscellaneous Revenue	12,728	11,500	4,498	0	0
Other Revenue	0	0	0	0	0
TOTAL REVENUES	336,527	348,620	354,730	0	0
EXPENDITURES:					
Personal Services	1,011	1,700	3,935	0	0
Supplies & Materials	15,170	25,500	33,599	0	0
Other Services & Charges	81,433	84,625	569,912	0	0
Repair & Maintenance	37,545	131,600	90,805	0	0
Debt Service	81,523	81,524	81,524	0	0
Allocated Expenditures	2,047	2,330	3,258	0	0
Capital Outlay	8,143	17,572	17,572	0	0
TOTAL EXPENDITURES	226,872	344,851	800,605	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	109,655	3,769	(445,875)	0	0
FUND BALANCE, JANUARY 1	336,220	445,875	445,875	0	0
FUND BALANCE, DECEMBER 31	445,875	449,644	0	0	0

BUDGET HIGHLIGHTS

- On September 1, 2009, Fire District 8 became an autonomous board. Therefore, this fund is reflecting an equity transfer to the Fire District Board who is now responsible for the accounting records, approved.

267 – 276 ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1 - #10

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,817,657	1,350,811	1,530,878	1,671,757	1,671,757
Intergovernmental	77,355	79,781	64,026	66,510	66,510
Miscellaneous Revenue	83,372	64,300	12,979	15,540	15,540
TOTAL REVENUES	1,978,384	1,494,892	1,607,883	1,753,807	1,753,807
EXPENDITURES:					
General - Other	162,230	136,590	161,093	163,317	163,317
Road Lighting	1,770,402	1,832,000	1,754,485	1,841,520	1,841,520
TOTAL EXPENDITURES	1,932,632	1,968,590	1,915,578	2,004,837	2,004,837
% CHANGE OVER PRIOR YEAR					1.84%
INCREASE (DECREASE) TO FUND BALANCE	45,752	(473,698)	(307,695)	(251,030)	(251,030)
FUND BALANCE, JANUARY 1	2,495,965	2,541,717	2,541,717	2,234,022	2,234,022
FUND BALANCE, DECEMBER 31	2,541,717	2,068,019	2,234,022	1,982,992	1,982,992

267 – 276 ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2010 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes & Special Assmt.	357,898	105,637	429,875	126,200	96,536	135,450	145,856	79,490	93,507	101,308
Intergovernmental	25,000	3,420	15,000	3,000	8,500	3,300	3,600	1,000	1,690	2,000
Miscellaneous Revenue	2,050	1,090	2,600	3,050	100	1,550	1,750	700	1,300	1,350
TOTAL REVENUES	384,948	110,147	447,475	132,250	105,136	140,300	151,206	81,190	96,497	104,658
EXPENDITURES:										
General - Other	27,440	12,275	27,730	13,355	8,275	15,310	34,025	6,120	6,530	12,257
Road Lighting	302,000	168,800	480,700	160,000	100,250	148,000	177,170	76,500	91,300	136,800
TOTAL EXPENDITURES	329,440	181,075	508,430	173,355	108,525	163,310	211,195	82,620	97,830	149,057
INCREASE (DECREASE) TO FUND BALANCE										
	55,508	(70,928)	(60,955)	(41,105)	(3,389)	(23,010)	(59,989)	(1,430)	(1,333)	(44,399)
BEGINNING FUND BALANCE	316,081	212,145	527,878	194,257	91,547	199,582	262,870	74,748	95,663	259,251
ENDING FUND BALANCE	371,589	141,217	466,923	153,152	88,158	176,572	202,881	73,318	94,330	214,852

District	Date Authorized	Maximum Authorized	2009		2010		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	November 3, 1998	6.50	5.60	313,690	5.60	357,898	2019
RLD#2	November 15, 1997	3.99	1.00	89,400	1.00	105,637	2017
RLD#3	November 3, 1998	7.00	2.92	322,394	3.75	429,875 *	2019
RLD#4	November 15, 1997	4.75	2.11	103,244	2.11	126,200	2017
RLD#5	November 3, 1998	7.85	4.77	79,700	5.77	96,536	2019
RLD#6	November 17, 2001	4.80	4.00	136,856	3.15	135,450	2011
RLD#7	November 17, 2001	6.22	2.10	114,074	2.10	145,856	2013
RLD#8	November 17, 2001	4.81	1.75	51,336	2.50	79,490	2011
RLD#9	November 17, 2001	7.57	1.00	40,246	2.00	93,507	2011
RLD#10	November 17, 2001	5.60	2.30	97,561	2.30	101,308	2011

* Election to be held on October 17, 2009

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District's Ad Valorem Tax Revenue, maximum authorized, millages levied, and year tax expires, approved.

277 HEALTH UNIT FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

2008-2009 ACCOMPLISHMENTS

- ✓ Participated in various outreach activities in Terrebonne Parish:
 - April 2009 - Municipal Auditorium Headstart Health Fair
 - August 2009 – Southland Mall Safe and Healthy Kids Day Health Fair
- ✓ 2008
 - Staffed Special Needs Shelter at the First United Pentecostal Church in Houma following Hurricanes Gustav and Ike.
- ✓ 2009
 - Began planning for new health unit facility in Legion Park location.
 - Participated in various hurricane preparedness planning activities.
 - Participated in Point of Distribution (POD) planning process. PODs are the designated sites in Terrebonne Parish that would be utilized to dispense antibiotics or vaccines to the general public if a disease outbreak or bioterrorism event occurred.
 - 2009-Staffed an Emergency Operations Center at OPH Regional Office to respond to the H1N1 Novel Swine Flu pandemic
 - 2009-Upgrade of Internet capability from T1 to Metro-E capability (up to 10 GBPS) initiated. This upgrade will allow much faster access to Internet software programs and enhance the ability to process patients more quickly.

2010 GOALS AND OBJECTIVES

- To enhance the quality of life and develop healthy communities by providing information necessary for individuals to assume responsibility for their own health.
- To assure the availability of basic health care services for those in need.
- To provide a work environment for the workforce where teamwork is valued and where employees are encouraged to make collaborative decisions and are enabled to work to the best of their abilities.
- To conduct thorough and routine inspections by the Sanitation Department.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of participants in the family planning program	2278	2314	2500
Number of child health visits	1,254	1,650	1,750
Number of WIC participants seen	6,687	6,826	7,000
Number of patients seen for immunizations	2,337	2,550	2,700
Number of individuals serviced on a monthly basis	1,100	1,200	1,250
Number of patients seen for STD clinics	660	692	725
Number of patients seen for TB clinics	512	598	625
Number of Maternity Pregnancy Test Visits	134	150	175
Number of establishments inspected by the Sanitation (Environmental) Department	5768	5929	7376

+Decrease due to reduction in one FTE Sanitarian position for a period of 8 months

#Decrease in number of Family Planning participants due to illness of one APRN (Advanced Paractice Registered Nurse) and resignation of another APRN.

277 HEALTH UNIT FUND

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	992,562	1,041,856	1,178,787	1,178,750	1,178,750
Intergovernmental	44,981	42,000	43,064	42,000	42,000
Miscellaneous Revenue	48,784	40,000	10,492	9,000	9,000
TOTAL REVENUES	1,086,327	1,123,856	1,232,343	1,229,750	1,229,750
EXPENDITURES:					
Personal Services	218,816	202,403	209,850	213,091	213,091
Supplies & Materials	4,866	11,065	8,846	10,495	10,495
Other Services & Charges	518,810	660,694	588,732	687,935	687,935
Repair & Maintenance	9,022	32,300	32,300	28,300	28,300
Allocated Expenditures	6,947	8,060	7,025	7,025	7,025
Capital Outlay	2,597	110,732	110,732	16,000	16,000
Operating Transfers Out	0	0	0	1,000,000	1,000,000
TOTAL EXPENDITURES	761,058	1,025,254	957,485	1,962,846	1,962,846
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					3.68%
INCREASE (DECREASE) TO FUND BALANCE	325,269	98,602	274,858	(733,096)	(733,096)
FUND BALANCE, JANUARY 1	595,012	920,281	920,281	1,195,139	1,195,139
FUND BALANCE, DECEMBER 31	920,281	1,018,883	1,195,139	462,043	462,043

BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voter's fall of 2008 for years 2010-2019, will generate an estimated \$1,177,450 in 2010, approved.
- Reimbursement of various expenditures incurred by the State, \$474,000, approved.
- Capital: - Approved.
 - 5 (five) Computers, \$6,000.
 - Boiler upgrade, \$10,000.
 - Transfer \$1,000,000 to the Health Unit Building Fund.

277 HEALTH UNIT FUND

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Clerk IV	2	2	2	2	105	23,445	29,893	36,527
Clerk III - Receptionist	1	1	1	1	104	21,509	27,424	33,511
Clerk II	1	1	1	1	103	19,733	25,160	30,744
TOTAL FULL-TIME	4	4	4	4				
Registered Nurse	2	2	2	2	209	23,186	29,562	36,122
TOTAL PART-TIME	2	2	2	2				
TOTAL	6	6	6	6				



279 RETARDED CITIZENS – TARC

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Association for Retarded Citizens (TARC) is committed to securing for all people with intellectual and developmental disabilities the opportunity to develop, function, live, and enjoy life to their fullest potential with dignity. Our mission is accomplished by providing Residential Services, Day Habilitation Services, Early Care & Education Services, Transportation Services, Specialized Services, a Summer Camp, and social opportunities.

Residential services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 15 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy department), Le Bon Temps Bakery (tea cakes and other baked good), Bon Terre Enterprises (salsa, jams and jellies), The Bayouland Yard Krewe (lawn care service), Bayou Packers (packaging department), Lagniappe Cleaning Company (janitorial department), Houma Grown (greenhouse department), Cajun Crate Company (Gemoco crate contract), Cedar Chest Boutique (thrift store), La Maison d'Art (art department), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras Bead Recycling), Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment) and The Hen House (fresh yard eggs). These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual Job placement is also facilitated for individuals in competitive work.

Day Habilitation offers services to participants with intellectual and developmental disabilities in the severe and profound range by utilizing innovative techniques in sensory stimulation and creative activities and volunteerism. Helping Hands giving back to the community by picking up donations to local food banks.

Sunshine Express Early Care & Education Center is TARC's full-inclusion "Class A" Daycare Program offering developmentally appropriate care to 0 to 5 year old children, integrating children with and without disabilities.

Transportation Services are provided for adult participants to and from work throughout the parish.

Music Therapy strengthens coordination, concentration, social skills & speech development while providing social opportunities for the participants. TARC's music therapy program has two groups: the Bell Choir and TARC Express, our Pop/ Country/ Rock group emphasizing Louisiana music.

People First is a self-advocacy organization, supported by TARC through our transportation department, and use of our facilities.

Specialized Services include Advocacy and Family Support services, through our Licensed Professional Counselor and Social Worker. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC's nursing staff, consisting of a RN and a LPN, administer daily medications, handles emergency medical situations, and monitors health conditions of the participants, and when necessary, assists in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve.

TARC is an internationally accredited agency.

2008-2009 ACCOMPLISHMENTS

- ✓ During 2008-2009, TARC has continued to provide quality services to clients in our residential programs, vocational programs, daycare program and music programs. TARC administration and staff are actively pursuing excellence in the field of Intellectual and Developmental Disabilities. TARC is years ahead of other agencies with the same mission to provide services to the developmental population of Louisiana. TARC services are outstanding and exemplary! It is a model for the rest of the state and the nation.
- ✓ TARC continues to exceed milestones set forth by funders in the areas of residential services, supported employment services, day habilitation services, vocational services and day care services. All divisions have performed with exemplary evaluations by state and federal auditors.
- ✓ With a social worker and counselor on staff, TARC continued to provide our specialized services to families and program participants in need of family support and advocacy. Anger management, grief counseling, social relations and relationship training are but a few of the topics that these professional assist with on a daily basis.

279 RETARDED CITIZENS – TARC

2008-2009 ACCOMPLISHMENTS (Continued)

- ✓ TARC was successful in maintaining an organization/club, the Let's Get Together Club, designed as a recreational program to meet the social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities and meet certain criteria but do not attend any of TARC's programs.
- ✓ TARC opened Grand Designs, a screen printing business; The Hen House, fresh yard egg; Buy-U-Beads, recycling; moved the Cajun Crate Builders to Weatherford as an enclave on Hwy 311, and started a vermiculture business with worm farming.
- ✓ TARC is constructing a new community home in the northern part of the parish to replace one of our community homes located below the Intracoastal Waterway.
- ✓ Our transportation fleet was upgraded with the purchase of two vans to transport clients to Gemoco, a bus and two shuttle buses.
- ✓ We were able to complete a project to replace all waterlines on campus. We replaced several air conditioning units, purchased additional equipment for our screen printing business; replaced several of our older computers and purchased equipment for other programs.

2010 GOALS AND OBJECTIVES

- To maximize the individual's ability, while attempting to minimize the individual's disability.
- To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Day Care, Transportation, Music Therapy, Counseling, Nursing Service, Social Work and Advocacy.
- To maintain CARF Accreditation, an international accrediting organization
- To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.
- To provide advocacy and information on intellectual and developmental disabilities to individuals and families who live in Terrebonne Parish.
- To create new and innovative programs and services to Terrebonne Parish residents with special needs
- To continue to provide transportation as required for the success of individuals in TARC programs.
- To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet the criteria for membership.
- To complete construction of a new community home on the northern part of Terrebonne Parish as a replacement for the home located in a flood zone in East Houma and to provide a "Safe House" for participants in Supervised Independent Living and Community Homes who live south of the Intracoastal Waterway.
- To begin selling TARC products online.

279 RETARDED CITIZENS – TARC

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Number of adult clients TARC services in all programs	1,118	1,145	1,242
Number of 0-21 year old clients TARC services in all programs	225	167	156
Number of clients working in TARC's facility based employment	113	110	101
Dollar amount of money made by TARC's facility based employment	\$585,925	\$629,001	\$648,000
Number of clients working in TARC's mobile work groups	18	18	43
Dollar amount of money made by TARC's mobile work groups	\$189,904	\$230,355	\$238,000
Total wages paid to clients working in sheltered workshop programs	\$348,776	\$347,968	\$360,000
Number of clients participating in Community Based Employment programs	23	22	24
Number of clients participating in TARC's Vocational Programs	193	191	213
Number of participating in TARC's Residential Programs	74	81	88
Number of clients receiving counseling services	193	191	213
Number of clients receiving nursing services	242	235	253
Number of clients participating in TARC's Music Therapy Program	282	235	253
Number of clients participating in TARC's Infant Program	48	44	40
Number of Transportation Miles	286,089	280,109	282,910
Number of TARC programs	12	12	12

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessment	3,186,959	3,345,815	3,784,059	3,784,059	3,784,059
Intergovernmental	136,762	135,000	138,272	138,272	138,272
Miscellaneous Revenue	86,687	50,000	18,998	25,000	25,000
TOTAL REVENUES	3,410,408	3,530,815	3,941,329	3,947,331	3,947,331
EXPENDITURES:					
General -Other	164,559	166,379	238,900	194,771	194,771
Transfers to TARC	2,275,000	4,196,541	4,196,541	5,316,460	5,316,460
TOTAL EXPENDITURES	2,439,559	4,362,920	4,435,441	5,511,231	5,511,231
% CHANGE OVER PRIOR YEAR					26.32%
INCREASE (DECREASE) TO FUND BALANCE	970,849	(832,105)	(494,112)	(1,563,900)	(1,563,900)
FUND BALANCE, JANUARY 1	1,087,163	2,058,012	2,058,012	1,563,900	1,563,900
FUND BALANCE, DECEMBER 31	2,058,012	1,225,907	1,563,900	0	0

BUDGET HIGHLIGHTS

- A 5.33 mill ad valorem tax approved by voters November 7, 2006 will generate an estimated \$3,780,559 in 2010. The millage was renewed for years 2008-2017, maximum 5.33 mills, approved.
- Funds are transferred to Terrebonne Association, as needed, \$5,316,460 estimated for 2010, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.

280 PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

2008-2009 ACCOMPLISHMENTS

- ✓ The season was extended for Basketball, Baseball, and Softball and a tournament was played at the end of their seasons.
- ✓ Provided the All Star Travel Programs which allowed teams to compete at the national level.

2010 GOALS AND OBJECTIVES

- To provide variety of programs for the residents. The programs will promote safety first by encouraging fun and friendly competition. These programs will allow youth and adults the opportunity to experience physical functioning, enjoyment, and excitement in their chosen area of recreation.
- To continue to implement all athletics' programming.
- To promote public awareness for the overall athletic programs.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Number of youth participation for baseball	5,000	5,200	5,300
Number of youth baseball games played	15-20	15-20	15-20
Number of youth participation for softball	1,000	1,000	1,100
Number of youth softball teams	70	70	75
Number of youth softball games played	12-15	12-15	12-15
Number of youth participation for football	1,500	1,500	1,600
Number of youth football games played	8	8	8
Number of youth participation for basketball	1,700	1,700	1,800
Number of youth basketball games played	14	14	14
Number of youth participation for volleyball	400	400	450
Number of youth volleyball games played	10	10	10
Number of youth participation for special olympics	600	500	600
Number of youth special olympics games played	8	8	8
Number of adults participation in programs	1,400	1,500	1,600

280 PARISHWIDE RECREATION FUND

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessment	1,291,526	1,355,970	1,462,341	1,462,370	1,462,370
Intergovernmental	55,475	55,000	53,441	55,000	55,000
Charges for Services	107,701	108,150	93,072	100,650	100,650
Miscellaneous Revenue	50,680	25,000	9,954	10,000	10,000
Other Revenue	0	0	25	0	0
Operating Transfers In	7,000	0	0	0	0
TOTAL REVENUES	1,512,382	1,544,120	1,618,833	1,628,020	1,628,020
EXPENDITURES:					
General - Other	182,869	186,695	212,987	198,380	198,380
Adult Softball	44,156	48,200	53,749	55,200	55,200
Adult Basketball	17,711	18,000	18,393	18,200	18,200
TPR - Administration	527,174	517,482	577,559	604,530	604,530
Quality of Life Program	101,992	38,500	34,783	95,075	95,075
Youth Basketball	46,791	95,000	72,410	84,000	84,000
Football	70,937	87,000	89,140	88,000	88,000
Youth Softball	35,081	77,360	50,216	57,500	57,500
Youth Volleyball	9,905	10,362	7,259	7,000	7,000
Baseball	132,411	170,460	129,804	161,000	161,000
Adult Volleyball	0	5,700	4,675	5,700	5,700
Special Olympics	67,068	78,102	93,355	93,909	93,909
Summer Camp	0	180,000	185,565	200,000	200,000
Operating Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	1,236,095	1,512,861	1,529,895	1,668,494	1,668,494
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					10.29%
INCREASE (DECREASE) TO FUND BALANCE					
	276,287	31,259	88,938	(40,474)	(40,474)
FUND BALANCE, JANUARY 1	933,097	1,209,384	1,209,384	1,298,322	1,298,322
FUND BALANCE, DECEMBER 31	1,209,384	1,240,643	1,298,322	1,257,848	1,257,848

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax for years 1999-2010 approved by the voters May 5, 2001, which has been levied at 2.16 mills, \$1,461,170 in 2009. The millage was renewed for years 2011-2019 in the Fall of 2008, approved.
- Registration Fees proposed will generate an estimated \$100,400 in 2010, a decrease of \$7,500, approved.
- Allstar Program, \$91,000, approved.

**280 PARISHWIDE RECREATION FUND
521 TPR ADMINISTRATION**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

2008-2009 ACCOMPLISHMENTS

- ✓ To maintain a regular season's game schedule and incorporate a tournament into the season.
- ✓ To increase youth and adult participation.
- ✓ Provided All-Star programs and were able to compete at the state and national levels.

2010 GOALS AND OBJECTIVES

- To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for both youth and adults.
- To promote outdoor family style recreation through parish wide activities.
- To assist recreation volunteers in planning and organizing of activities throughout the parish.
- To maintain discipline and encourage compliance for safety and all regulations.
- To keep records of registration and participation of every person taking part in the programs provided.
- To continue to host state qualifying tournaments for all sports whenever possible.
- To have end of season tournaments with awards.
- To provide a variety of programs for the residents of Terrebonne Parish in which they will allow youth and adults the opportunity to experience physical functioning and enjoyment.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of participants registered for TPR programs	15000+	16000+	17000+
Number of recreational activities organized	8	9	9
% of safety and all regulations complied with	100%	100%	100%
Number of preventive maintenance on equipment (man hours)	200	200	200
% of safety and all regulations complied with	100%	100%	100%
Number of special events	0	0	0
Number of parent volunteers helping with programs	1000+	1000+	1000+

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	471,190	427,214	484,124	528,796	528,796
Supplies and Materials	13,577	21,020	18,386	19,500	19,500
Other Services and Charges	41,281	53,460	57,290	50,434	50,434
Repair and Maintenance	1,126	4,500	4,565	5,800	5,800
Capital Outlay	0	11,288	13,194	0	0
TOTAL EXPENDITURES	527,174	517,482	577,559	604,530	604,530
% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS AND CAPITAL OUTLAY					19.43%

**280 PARISHWIDE RECREATION FUND
521 TPR ADMINISTRATION**

2010 ADOPTED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	12,000	38,000	12,000	2,000	50,000
Recreation Insurance	10,000	15,000	15,000	1,500	17,000
Other Fees	1,000	1,000	500	0	2,000
Official Fees	35,000	34,000	25,000	3,500	62,000
Travel & Training	26,000	0	5,000	0	30,000
TOTAL EXPENDITURES	84,000	88,000	57,500	7,000	161,000

2010 ADOPTED BUDGET SUMMARY	ADULT SOFTBALL	ADULT VOLLEYBALL	ADULT BASKETBALL
Operating Supplies	3,000	500	1,500
Recreation Insurance	25,000	2,000	7,500
Other Fees	200	200	0
Official Fees	27,000	3,000	9,200
TOTAL EXPENDITURES	55,200	5,700	18,200



BUDGET HIGHLIGHTS

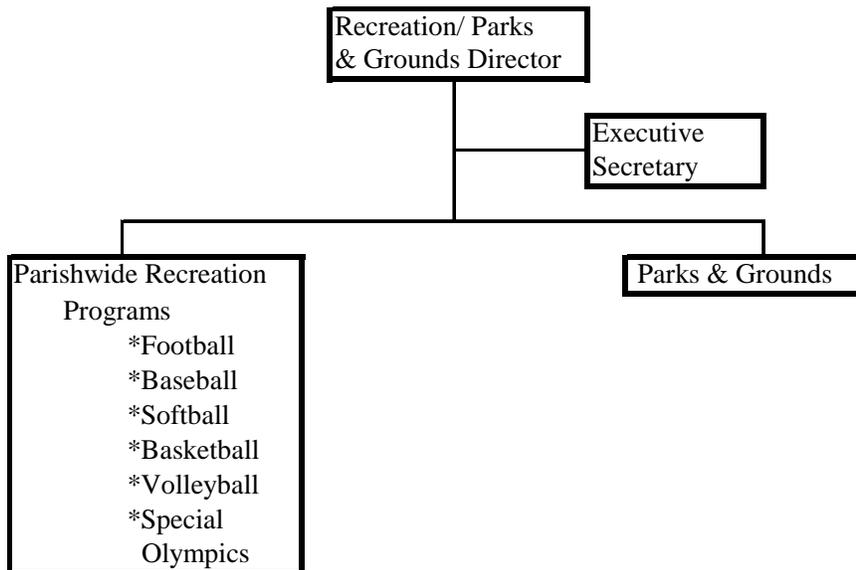
- No significant changes.

**280 PARISHWIDE RECREATION FUND
521 TPR ADMINISTRATION**

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	1	1	1	II	69,822	87,277	105,612
Athletic Program Coord.	1	1	1	1	208	42,542	54,241	66,279
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Facilities Maintenance Assistant	1	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	5	5	5	5				
Facilities Mtn. Asst. (Prog Supv)	3	4	4	4	101	8,305	10,589	12,938
Gym Supervisor	18	17	17	17	101	8,305	10,589	12,938
<i>(Gym Supervisors average 16 hrs/wk)</i>								
TOTAL PART-TIME	21	21	21	21				
TOTAL	26	26	26	26				

*Note: The Facilities Maintenance Assistant is an employee for Recreation District # 3, which is reimbursed 100%.



280 PARISHWIDE RECREATION FUND
523 QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
To continue to provide programs with various activities.			
Number of Parish Arts Funding Grants awarded (arts & crafts)	26	25	35
Number of programs in schools	1	8	12
Number of organizations funded	18	14	25
Total funds allocated to organizations	\$24,000	\$24,000	\$34,000
Number of people benefiting	10,237	12,000	18,000

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	293	0	83	75	75
Supplies & Materials	5,296	8,500	4,700	5,000	5,000
Other Services and Charges	96,403	30,000	30,000	90,000	90,000
TOTAL EXPENDITURES	<u>101,992</u>	<u>38,500</u>	<u>34,783</u>	<u>95,075</u>	<u>95,075</u>
% CHANGE OVER PRIOR YEAR					146.95%

BUDGET HIGHLIGHTS

- The following programs utilized non-recurring reserves available in the Recreation Fund: - Approved.
 - Administration fee paid to H-T Arts and Humanities, \$6,000.
 - Direct services to Recreation Districts for Arts and Crafts Programs, \$24,000.
 - Easter Program, \$5,000.
 - Community Programs, \$60,000

**280 PARISHWIDE RECREATION FUND
532 SPECIAL OLYMPICS**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older that are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

2008-2009 ACCOMPLISHMENTS

- ✓ Terrebonne Parish Special Olympics competed in all area and state level events.
- ✓ Efforts continue to reach the numerous intellectually handicapped citizens of our parish that are not involved in the program.

2010 GOALS AND OBJECTIVES

- To promote the Special Olympics activities whenever and however possible through local media outlets and with external agencies.
- To continue to provide recreational opportunities for intellectually handicapped citizens of Terrebonne Parish by continuing all Special Olympics programs.
- To participate in Special Olympics Louisiana competitions at the local, area, district and state levels.
- To solicit local, state, and federal funding for additional needs for program services, equipment, etc.
- To continue to provide year-round sports training and athletic competition in a variety of Olympic-type sports and sports for people eight years of age and older that are physically, mentally, and socially challenged.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Number of volunteers and coaches for Special Olympics	150	100	100
Number of participants in Special Olympic programs	255	250	250
Number of participants in aquatics	10	10	10
Number of participants in athletics	25	10	10
Number of participants in bocce	80	80	80
Number of participants in bowling	60	60	60
Number of participants in horseshoes	20	10	10
Number of participants in softball	60	60	60
Number of participants in volleyball	0	20	20

**280 PARISHWIDE RECREATION FUND
532 SPECIAL OLYMPICS**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	45,430	43,902	59,728	60,109	60,109
Supplies and Materials	4,307	6,200	4,974	5,000	5,000
Other Services and Charges	17,331	25,800	26,533	28,600	28,600
Repair and Maintenance	0	200	120	200	200
Capital Outlay	0	2,000	2,000	0	0
TOTAL EXPENDITURES	67,068	78,102	93,355	93,909	93,909
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					23.40%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Special Olympics Coordinator	1	1	1	1	207	39,029	49,762	60,806
TOTAL	1	1	1	1				

**280 PARISHWIDE RECREATION FUND
534 SUMMER CAMPS**

The function of the Summer Camps is to provide an organized summer time camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts and crafts, etc.

2010 GOALS AND OBJECTIVES

- To provide a Parishwide sponsored Summer Camp Program.
- To provide games and activities that will promote physical movement and mental challenging activities.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Number of Camp Sites	N/A	7	7
Number of Camp Directors	N/A	14	14
Number of Camp Counselors	N/A	50+	50+
Number of Kids Participating	N/A	800+	1000+
Number of Field Trips	N/A	7	14

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	0	180,000	185,565	200,000	200,000
TOTAL EXPENDITURES	<u>0</u>	<u>180,000</u>	<u>185,565</u>	<u>200,000</u>	<u>200,000</u>
 % CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					11.11%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements with Recreation Districts, \$200,000, approved.

281 MENTAL HEALTH UNIT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Region III O.M.H. / Terrebonne Mental Health Center Mission is to preserve the dignity and hope of our clients and their families who are seeking recovery from mental illness and addictions. We will strive to heal, preserve, and respect the whole person recognizing their unique needs and choices. We will educate and collaborate with the supporting community to develop a caring, organized holistic approach to recovery and resiliency. We will improve our performance through a system of organized feedback for planning and accountability. Mental health services include any of the following: Psychiatric assessment, medication management, provision of psychiatric medications, medication and compliance education, nursing services, individual and group counseling, psychosocial assessment, treatment and discharge planning, advocacy, community outreach, psychiatric rehabilitation, psychological services, financial assistance with basic needs as funding permits, and referral and liaison services with community resources. The Terrebonne Mental Health Center provides crisis intervention and facilitates placement at acute psychiatric facilities and inpatient units as determined by psychiatric assessment. Through contracts with private agencies the following services are also available: ACT (Assertive Children's Team), Drop-in centers, transitional living, public housing, emergency housing assistance, work readiness and placement, social skills training, respite for consumers and family members, and case management services.

2008-2009 ACCOMPLISHMENTS

- ✓ Initiated a collaborative agreement with Tulane University to implement a telemedicine program for youth.
- ✓ Completed a C'est Bon customer satisfaction survey.
- ✓ Implemented new intake procedures which have led to initial interview appointments usually on the same day as the initial request for services, but no more than 3 days after the request.
- ✓ Participated and supported the application for and development of the South Central Louisiana Human Services Authority.
- ✓ Specialized training for identified therapist and implementation of Dialectical Behavioral Therapy.
- ✓ Provided internship placement for six counselor interns.
- ✓ Provided job training and placement opportunities through agreements with the Work Connection and Intertribal Council.
- ✓ Continued to develop and refine methods for obtaining and measuring service data for utilization management.
- ✓ Revised job descriptions and performance expectations based upon specific competencies defined for each position.
- ✓ Increased utilization of Patient Assistance Programs to assist clients with financial difficulties in obtaining needed medications.
- ✓ Further implementation of centralized scheduling to improve service accessibility and management of provider schedules.
- ✓ Hired two master-level counselors through parish funding.
- ✓ Trained all clinicians and implement LOCUS Functional Assessment as part of intake process.

2010 GOALS AND OBJECTIVES

- Remain at the current location
- Continue to request a public transportation route on Hwy 311 near current location.
- Increase direct service time provided by clinical staff by 5%.
- Reduce the number of no-show and cancelled appointments by 5%
- Continue to educate employees and the community on the Recovery Model and further the integration of Recovery principles in day to day activities.
- Seek additional funding in order to increase staff to meet the demands of the community.
- Continue to seek resources / funding for additional psychiatrist and counseling services.
- Continue to improve ability to provide comprehensive services for persons with co-occurring disorders and continue to enhance the collaborative effort to do this with Terrebonne Addictive Disorders and other community stakeholders.
- Become part of the South Louisiana Human Services Authority and develop effective collaborative approaches with Office of Citizens with Developmental Disabilities.

281 MENTAL HEALTH UNIT

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Number of adults screened/assessed per week	54	43.7	50
Number of children screened/assessed per week	0.4	3	4
Number of full-time counselors	6.6	7	7
Number of outreach services	1,597	1,683	1,700
Unduplicated adults served by the mental health center	2,008	2,248	2,250
Unduplicated children served by the mental health center	26	51	55
Number of new adult admissions	398	420	450
Number of new youth admissions	3	26	28
Number of mental health services provided	22,320	27,193	27,250
Number of medical services provided	14,810	19,150	19,250
Number of psychiatric/ other medical evaluations provided	1,525	667	700
Number of individual/group counseling sessions to adults	3,842	5,279	5,300
Number of individual/group counseling sessions to youth	20	331	340
Number of persons/families unable to pay for services	1,017	1,237	12,150
Number of persons served identified as homeless during assessment	53	77	75
Percent of persons served reporting being victim of abuse/assault	32.3%	25%	30%
Percent of persons served reporting alcohol abuse/drug abuse	29.1%	27%	30%
Percent of persons served reporting involvement in the legal system	7.0%	8%	8%
Percent of persons served identified with developmental disability	4.3%	4%	4%
Percent of adults served reporting not finishing high school	22%	26%	25%
Percent of adults served reporting to be disabled or unemployed	69.9%	68%	68%
% of sample of clients reporting stabilization of symptoms (C'est Bon Survey "Meds Control Symptoms")	94%	N/A	N/A
% Clients reporting improved independence since receiving services (C'est Bon Survey "Become Independent")	92%	N/A	N/A
% Clients reporting improvement in family relations since receiving services (C'est Bon Survey "Get Along With Family")	89%	N/A	N/A
% Clients reporting improvement in work since receiving services (C'est Bon Survey "Better in Work")	92%	N/A	N/A
% Clients reporting improved ability to cope with crisis (C'est Bon Survey "Cope With a Crisis")	93%	N/A	N/A
% Clients reporting improvement in situations that used to be a problem (C'est Bon Survey "Situations that used to be a problem")	93%	N/A	N/A
% Clients stating they would recommend clinic to a friend	94%	N/A	N/A

281 MENTAL HEALTH UNIT

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	251,130	263,650	297,939	298,209	298,209
Intergovernmental	10,777	10,700	10,896	10,700	10,700
Miscellaneous Revenue	5,593	7,000	4,719	7,000	7,000
Operating Transfers In	85,000	75,200	75,200	49,800	49,800
TOTAL REVENUES	352,500	356,550	388,754	365,709	365,709
EXPENDITURES:					
General -Other	28,836	26,800	30,552	31,025	31,025
Health & Welfare-Other	137,762	196,822	196,147	203,010	203,010
Terr. Alcohol/Drug Abuse	91,588	159,570	158,904	166,654	166,654
TOTAL EXPENDITURES	258,186	383,192	385,603	400,689	400,689
% CHANGE OVER PRIOR YEAR					4.57%
INCREASE (DECREASE) TO FUND BALANCE	94,314	(26,642)	3,151	(34,980)	(34,980)
FUND BALANCE, JANUARY 1	92,549	186,863	186,863	190,014	190,014
FUND BALANCE, DECEMBER 31	186,863	160,221	190,014	155,034	155,034

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills for years 2000-2009 approved by the voters November 3, 1998 is estimated to generate \$298,209. The property tax was renewed in the fall of 2008 for years 2010-2019, approved.
- Based on previous precedent, the allocation of the ad valorem tax is 60-40%, Mental Health and Alcohol & Drug Abuse Clinic respectively, approved.
- General Fund transfer, \$49,800, approved.

281 MENTAL HEALTH UNIT
409 HEALTH & WELFARE - OTHER

PURPOSE OF ALLOCATION

The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	137,762	195,202	195,202	203,010	203,010
Repairs and Maintenance	<u>0</u>	<u>1,620</u>	<u>945</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>137,762</u></u>	<u><u>196,822</u></u>	<u><u>196,147</u></u>	<u><u>203,010</u></u>	<u><u>203,010</u></u>
% CHANGE OVER PRIOR YEAR					3.14%

BUDGET HIGHLIGHTS

- This department will use Counselors on a contract basis, approved.

281 MENTAL HEALTH UNIT 412 TERREBONNE ALCOHOL/DRUG ABUSE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the office of Addictive Disorders (OAD) is to empower the citizens of Louisiana with healthy lifestyles that will reduce the environmental risk for alcohol and other addictions and to provide effective treatment for those individuals affected by alcohol and other addictions. Qualified professional supervisors and qualified professional counselors are available during hours of operation. Outpatient clinics provide non-residential treatment services that require on-going support on a daily, weekly, or bi-weekly basis. The clinics conduct screenings, assessments, evaluations, diagnosis, and assignment to level of care as warranted by the client's needs. Placement within any point on the continuum of services is implemented contingent upon availability and/or interim services are provided until such placement is secured.

2008-2009 ACCOMPLISHMENTS

- ✓ Treated a total of 662 clients in fiscal year 2008 with over 16,119 treatment service provided.
- ✓ Modified and implemented the intensive Outpatient Program.
- ✓ Implemented the evidence-based matrix Model Program into all pre-treatment, education, and therapy groups.
- ✓ Developed and implemented a Medication Group to provide services to clients entering treatment on prescribed narcotic and addictive medications.
- ✓ Hired a contract nurse and medical doctor to conduct medical, STD, and TB screenings along with conducting follow-up on medical issues such as blood pressure and HIV.
- ✓ Increased the number of clients who were offered and received a Rapid HIV test.
- ✓ Educated and maintained contact with referral sources and community agencies regarding substance use and available treatment services.
- ✓ Provided on-going training and supervision opportunities for staff development in assessment, diagnosing, treatment planning, and case management.
- ✓ 3% of every staff member's work week is devoted to prevention efforts.
- ✓ Offered 3 paid internships which allowed for student training as well as gaining resources to increase services to clients.
- ✓ Initiated a contract with options for independence to provide intensive outpatient services for the adolescent population.

2010 GOALS AND OBJECTIVES

- The Terrebonne Addictive Disorders Clinic will provide services to all clients and other customers according to Executive Order MJF 97-39 standards, the Department of Health and Hospitals, and Office for Addictive Disorders Customer Service Plans.
- Ensure that all staff receives required hours of training to meet DHH Licensing Division standards and/or their qualifications of their position/certification.
- Conduct in-service trainings throughout the fiscal year by utilizing e-learning technology and presentations related to evidenced-based practices.
- Maintain present service options despite budget cuts and loss of personnel.
- Develop, maintain, and monitor that state and parish budgets are used appropriately and within budget limits.
- Utilize interns and contract employees to aid in the delivery of services. Provide competent and quality treatment services to include intensive therapy, education, individual therapy, group therapy, gambling service, etc.
- Develop, implement, and monitor a more effective educational program. Provide educational topics dictated by licensure and by the needs of the clients served.
- Provide initial contact and/or services to clients within one week. Provide services to IV drug users, pregnant women, and other priority client's within the time frame established by the Federal Block Grant.
- Ensure clients are following up with medical and mental health issues and taking their prescribed medication(s) by providing case management/care coordination as needed and completing the follow-up care form weekly.
- Assess the need for, develop, and implement additional specialty groups.
- Provide HIV, STD, TB screening, pregnancy testing, and referrals for these services as needed for all clients admitted to treatment.
- Provide ongoing outreach services to client and public.
- Utilize webcam and videoconferencing equipment to increase contact between treatment facilities to provide a better continuum of care and enhance service deliver.
- Incorporate educational and family components into the Gambling Program along with enhancing the assessment process.

**281 MENTAL HEALTH UNIT
412 TERREBONNE ALCOHOL/DRUG ABUSE**

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Number of consults completed.	856	718	787
Number of psychosocial evaluations completed.	761	872	920
Number of clients screened by the medical doctor.	368	752	775
Number of STD Screens completed	758	917	975
Number or TB (Tuberculosis) Screens completed	765	916	976
Number of pregnancy tests completed	92	126	135
Number of clients who had Rapid HIV Test service	17	34	50
Percent of clients with no income	57%	59%	61%
Percent of clients with no fee payment	66%	69%	71%
Number of individual counseling services completed.	1,393	1,708	1,720
Number of group services completed.	7,128	9,126	9,150
Number of family services completed.	93	95	98
Number of criminal justice referrals.	418	518	575
Number of drug screens completed.	2,365	2,664	2,750
Number of groups offered every week	18	20	21
Number of gambling screens completed	641	726	750
Number of positive gambling screens	24	40	50
Number of clients admitted into treatment	662	715	750
% of clients completing recovery treatment.	44%	45%	46%
Number of reported client rights violations	0	0	0
% of clients identifying "Excellent" and "Very Good" satisfaction with treatment program	95%	95%	95%
% of clients identifying Alcohol as primary drug of choice.	36%	27%	25%
% of clients identifying Marijuana as primary drug of choice.	38%	44%	45%
% of clients identifying Cocaine as primary drug of choice.	14%	14%	14%
% of other drugs as primary drug of choice.	12%	15%	16%

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	70,682	71,990	71,672	75,609	75,609
Other Services and Charges	20,906	87,580	87,232	91,045	91,045
TOTAL EXPENDITURES	91,588	159,570	158,904	166,654	166,654
% CHANGE OVER PRIOR YEAR					4.44%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fam. Skills Train. Coord.	1	1	1	1	N/A	****	****	****
TOTAL	1	1	1	1				

283 TERREBONNE LEVEE & CONSERVATION DISTRICT

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District on the basis of an intergovernmental agreement.

The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects lead by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a Hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes, as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



283 TERREBONNE LEVEE & CONSERVATION DISTRICT

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	6,206,001	5,302,717	5,715,000	5,000,000	5,000,000
Miscellaneous Revenue	229,375	250,000	170,000	20,000	20,000
TOTAL REVENUES	6,435,376	5,552,717	5,885,000	5,020,000	5,020,000
EXPENDITURES:					
Other Services & Charges	1,161	5,001,000	5,001,200	27,358,196	27,358,196
Allocated Expenditures	7,002	30,725	32,480	33,030	33,030
TOTAL EXPENDITURES	8,163	5,031,725	5,033,680	27,391,226	27,391,226
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					447.05%
INCREASE (DECREASE) TO FUND BALANCE					
	6,427,213	520,992	851,320	(22,371,226)	(22,371,226)
FUND BALANCE, JANUARY 1	15,092,693	21,519,906	21,519,906	22,371,226	22,371,226
FUND BALANCE, DECEMBER 31	21,519,906	22,040,898	22,371,226	0	0

BUDGET HIGHLIGHTS

- The Levee & Conservation District is requesting the drawdown of \$27.4 million in 2010 for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- Highlights are in the Miscellaneous Information section of this document.

284 BAYOU TERREBONNE WATERLIFE MUSEUM

PURPOSE OF ALLOCATION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana's bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redbird diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the "America's Wetland" national campaign, and effort to save coastal Louisiana.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	450				
Charges for Services	12,660	0	0	0	0
Miscellaneous Revenue	2,743	0	0	0	0
Operating Transfers In	99,166	0	0	0	0
TOTAL REVENUES	115,019	0	0	0	0
EXPENDITURES:					
Personal Services	31,248	0	0	0	0
Supplies & Materials	2,743	0	0	0	0
Other Services & Charges	46,544	0	0	0	0
Repair & Maintenance	4,564	0	0	0	0
Capital Outlay	1,123	0	0	0	0
Transfer Out	0	68,403	68,403	0	0
TOTAL EXPENDITURES	86,222	68,403	68,403	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%
INCREASE (DECREASE) TO FUND BALANCE	28,797	(68,403)	(68,403)	0	0
FUND BALANCE, JANUARY 1	39,606	68,403	68,403	0	0
FUND BALANCE, DECEMBER 31	68,403	0	0	0	0

BUDGET HIGHLIGHTS

- The Waterlife Museum has been reclassified in 2009 from a Special Revenue Fund to the General Fund. It was initially established as a Special Revenue Fund due to the anticipated revenues under the direction of the Arts Council who managed the museum in the beginning. The operations of the museum are now managed by the Planning Department within the General Fund. The revenue and expenses of the museum will be recorded in the same manner but under the General Fund, approved.

299 CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	137,272	200,000	200,000	250,000	250,000
Charges for Services	293,506	60,000	175,000	110,000	110,000
Fines and Forfeitures	3,570,877	3,507,000	3,754,000	3,754,944	3,754,944
Miscellaneous Revenue	1,618	0	30	30	30
Operating Transfers In	1,117,736	1,460,026	1,460,026	1,460,026	1,460,026
TOTAL REVENUES	5,121,009	5,227,026	5,589,056	5,575,000	5,575,000
EXPENDITURES:					
Personal Services	2,597,661	3,031,243	2,656,389	3,118,191	3,118,191
Supplies & Materials	113,368	71,000	115,000	95,050	95,050
Other Services & Charges	2,403,421	2,114,592	2,563,250	2,568,878	2,568,878
Repair & Maintenance	8,473	5,000	4,000	4,000	4,000
Allocated Expenses	6,484	12,645	12,645	13,000	13,000
Reimbursements	(7,200)	(14,400)	0	0	0
Capital Outlay	15,915	7,500	8,694	0	0
TOTAL EXPENDITURES	5,138,122	5,227,580	5,359,978	5,799,119	5,799,119
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, REIMBURSEMENTS AND CAPITAL OUTLAY					10.81%
INCREASE (DECREASE) TO FUND BALANCE	(17,113)	(554)	229,078	(224,119)	(224,119)
FUND BALANCE, JANUARY 1	19,460	2,347	2,347	231,425	231,425
FUND BALANCE, DECEMBER 31	2,347	1,793	231,425	7,306	7,306

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$3,754,944 for 2010, approved.
- General Fund Supplement, \$1,460,026, same as 2009, approved.

299 CRIMINAL COURT FUND

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Accountant	1	1	1	1	N/A	****	****	****
Traffic Department Supervisor	1	1	1	1	N/A	****	****	****
Criminal Complaint Supervisor	1	0	0	0	N/A	****	****	****
Criminal Dept Supv	1	0	1	1	N/A	****	****	****
Collections Supervisor	1	0	0	0	N/A	****	****	****
Data Processing Supervisor	1	0	1	1	N/A	****	****	****
Data Processing Clerk	2	2	6	6	N/A	****	****	****
Secretary	22	28	22	22	N/A	****	****	****
Clerk III - Receptionist	3	4	4	4	N/A	****	****	****
Senior Caseworker	2	0	2	2	N/A	****	****	****
Caseworker	12	9	12	12	N/A	****	****	****
Chief Investigator	1	0	1	1	N/A	****	****	****
Investigator Law Enforcement	6	5	7	7	N/A	****	****	****
Probation Case Worker	2	1	2	2	N/A	****	****	****
Victim's/Witness Coordinator	1	1	1	1	N/A	****	****	****
IV-D Coordinator	1	0	0	0	N/A	****	****	****
Probation Officer	0	0	1	1	N/A	****	****	****
IV-D Senior Secretary	1	0	0	0	N/A	****	****	****
Probation Director	1	0	0	0	N/A	****	****	****
PTI Supervisor	1	0	0	0	N/A	****	****	****
Forensic Interviewer	1	0	0	0	N/A	****	****	****
Traffic Clerk	3	5	3	3	N/A	****	****	****
TOTAL	<u>65</u>	<u>57</u>	<u>65</u>	<u>65</u>				

PERSONNEL SUMMARY

299-125 DRUG COURT

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Treatment Dir/Counselor	1	1	1	1	N/A	****	****	****
Assistant Treatment Dir.	0	0	1	1	N/A	****	****	****
Caseworker	2	1	3	3	N/A	****	****	****
Counselor	4	2	2	2	N/A	****	****	****
Receptionist	1	2	1	1	N/A	****	****	****
TOTAL	<u>9</u>	<u>7</u>	<u>9</u>	<u>9</u>				

ENTERPRISE FUNDS

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund - To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund - To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges.

Sanitation Fund. Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing necessary equipment.

Civic Center Fund - To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

300 – 306 UTILITIES DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Department of Utilities' mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

2010 GOALS AND OBJECTIVES

- To obtain and monitor customer input as a benchmark for performance evaluation.
- To effectively communicate the cost and benefits of proposed programs.
- To offer our employees career opportunities with competitive wages, training and recognition based on performance.

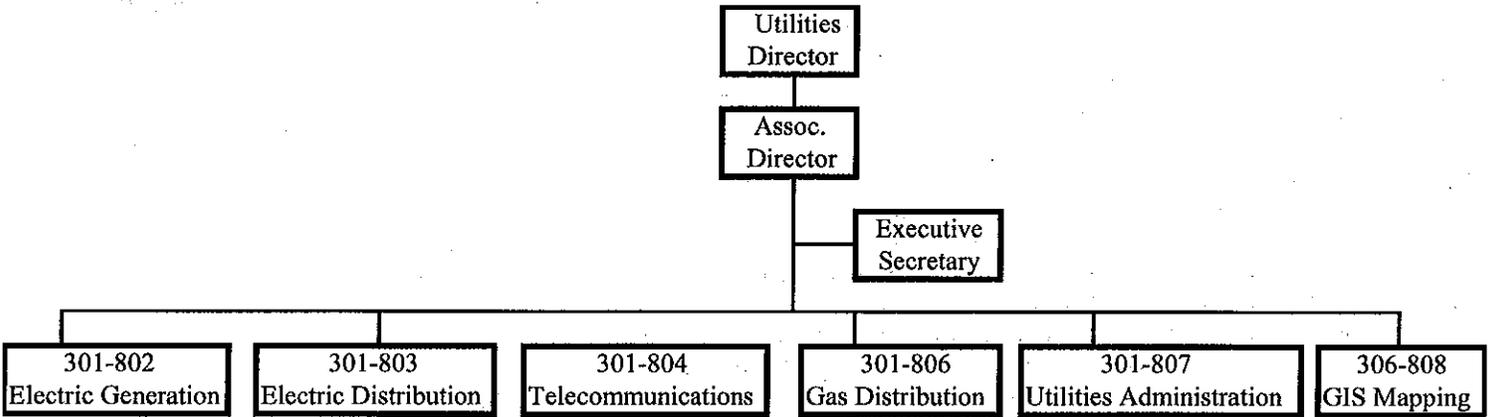
PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of combined customer count (electric & gas)	26,776	26,925	27,040

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	2,115,632	0	0	0	0
Charges for Services	15,636	12,000	(22,905)	(20,000)	(20,000)
Miscellaneous Revenue	510,550	398,077	118,088	195,200	195,200
Utility Revenue	58,605,754	52,729,108	49,651,406	53,797,820	53,797,820
Other Revenue	20,363	117,500	25,000	17,500	17,500
Operating Transfer In	279,250	304,000	500,000	500,000	500,000
TOTAL REVENUES	61,547,185	53,560,685	50,271,589	54,490,520	54,490,520
EXPENSES:					
General -Other	8				
Electric Generation	33,437,238	28,337,560	25,151,960	29,125,355	29,125,355
Electric Distribution	4,696,210	3,001,347	2,898,770	3,099,727	3,099,727
Telecommunications		20,250	8,963	20,250	20,250
Gas Distribution	16,439,647	14,948,072	14,788,727	15,669,725	15,669,725
Utility Administration	3,095,569	3,059,641	3,178,955	3,303,611	3,303,611
G.I.S. Mapping System	207,805	407,260	512,488	607,143	607,143
Operating Transfer Out	2,720,908	3,247,545	3,247,545	1,977,258	1,977,258
TOTAL EXPENSES	60,597,385	53,021,675	49,787,408	53,803,069	53,803,069
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					4.12%
INCREASE (DECREASE) TO RETAINED EARNINGS	949,800	539,010	484,181	687,451	687,451
RETAINED EARNINGS, JANUARY 1	67,994,238	68,944,038	68,944,038	69,428,219	69,428,219
RETAINED EARNINGS, DECEMBER 31	68,944,038	69,483,048	69,428,219	70,115,670	70,115,670

300 – 306 UTILITIES DEPARTMENT

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for fiscal year 2010 totals \$15,241,070, approved.
- \$2,449,600 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for fiscal year 2009 are estimated to be \$4,500,000, approved.



300 – 306 UTILITIES DEPARTMENT
301 – 802 ELECTRIC GENERATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division's mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 77.4 megawatts with annual sale of approximately 400,000 megawatt-hours. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle, natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

2008-2009 ACCOMPLISHMENTS

Unit 14

- ✓ Complete Electric Test 350 HP Forced Draft Fan Motor.
- ✓ Replaced Forced Draft Fan Inboard and Outboard Bearings, bearing races and thrust rings.
- ✓ Replaced FDF Motor Control Center Breaker, motor starter contacts and protection relay.
- ✓ Removed and cleaned fuel gas flow control valve.
- ✓ Upgraded spraywater control valve positioner to electric signal positioned.
- ✓ Changed faulted generating tube on boiler located next to economizer section.
- ✓ Replaced leaking section on 1st stage shell instrument line.
- ✓ Installed pressure test gauges on steam seal line for troubleshooting and steam pressure monitoring.
- ✓ Performed calibration and test of protection relays through third party testing firm.
- ✓ Changed High Pressure Feedwater heater head gasket and conditioned gasket seat surface.
- ✓ #14 Cooling tower repair to Louvers, louver support arms, and side casing panels (Hurricane Gustav).

Unit 15

- ✓ Performed calibration and test of protection relays through third party testing firm.
- ✓ Major Cooling Tower damage repair to cooling tower (Hurricane Gustav).
- ✓ Refurbished Cooling Tower fan #2 motor inspected gearbox.
- ✓ Refurbished six water box hatch covers on condenser circulating water water box.
- ✓ Installed by-pass strainer on Gland Exhauster intake line.
- ✓ Replace Hot Gas Expansion joint lower section and lagging support arm glides.
- ✓ Inspected and Replaced Burner foundation pillar grout.

Unit 16

- ✓ Performed calibration and test of protection relays through third party testing firm.
- ✓ Major Cooling Tower damage repair to cooling tower (Hurricane Gustav).
- ✓ Refurbish Boiler Feed Pump Motors for boiler feed pumps #1 and #2.
- ✓ Refurbished Boiler main steam stop valve and testing of motorized unit.
- ✓ Perform inspection and mag particle testing, and repair of deaerator, welds and fittings.
- ✓ Performed in-line disk replacement on all boiler and superheater safety valves.
- ✓ Refurbished Fisher Spraywater control valve.
- ✓ Refurbished six water box hatch covers on unit #16 condenser circulating water water box.
- ✓ Repaired boiler roof metal on unit 16.
- ✓ Performed benchmark UT (boiler tube thickness) readings on boiler 16 waterwalls.
- ✓ Steam Plant Building Roof Repair over section of building (Hurricane Gustav).

General

- ✓ Initiated plant wide Computerized Maintenance Management Software.
- ✓ Completed Spill Prevention Control and Countermeasure (SPCC) program.
- ✓ Continued Joint Regulation efforts with LEPA utility plants to reduce the KWH energy charge to the consumer.
- ✓ Converted over 85 percent of all chemical used to semi-bulk applications (400 gallons or less) to reduce environmental spill risk.
- ✓ Conducted minimum of 80 hours of power plant system training with 40 hours of said services provided by outside training services.

**300 – 306 UTILITIES DEPARTMENT
301 – 802 ELECTRIC GENERATION**

2008-2009 ACCOMPLISHMENTS (Continued)

- ✓ Fire extinguisher inspection and service of all portable fire extinguishing equipment.
- ✓ Fire extinguisher training conducted by Houma Fire Department for HGS employees.
- ✓ Filed Title V Renewal application
- ✓ Removed Gaseous and Liquid Chlorine for the safety of local area residence and businesses.
- ✓ Performed unit safety valve test through third party testing firm.
- ✓ Forklift training for all employees not certified.
- ✓ Aerial manlift training for employees not certified.
- ✓ Main Water line weld-joint repairs.
- ✓ Expanded Lockout equipment to include small portable electric equipment.
- ✓ Initiated Plant wide Stop Work Program to include contractors also.
- ✓ Initiated Cooling Tower Hurricane Mitigation efforts.
- ✓ Performed calibration and test of Plant Sub #1, 34.5 KV Feeder protection relays through third party testing firm.
- ✓ Replaced broken louver supports on units 14, 15, and 16 cooling towers.
- ✓ Equipment rest prevention program.

2010 GOALS AND OBJECTIVES

- Unit 16 Boiler Feed Pumps (2) inspection and possible overhaul.
- Valve Identification tags and Color Layout Program.
- Completion of Emergency Operation Procedures and Decision Tree
- Emergency Black Start Contingency connection equipment in place.
- Rust Prevention and Countermeasure program.
- Advancing CMMS program to include preventive and reactive maintenance.
- Unit #16 Turbine Stop Valve and Governor Valve inspection.
- Maximize plant unit efficiency.
- Conduct leak checks of all condenser vacuum fittings using smoke test equipment
- Transformer cooling fin Fan replacement.
- Interactive computerized steam plant training for all employees.
- High Capacity Fossil Fuel Fired Plant Operator Training Program for all senior operators.
- Initiate research of licensing plant personnel to trade standards.
- Transformer oil sampling and benchmark of all oil filled transformers (second year) and graph of analysis.
- Infrared scanning of electrical component as yearly preventive maintenance function.
- Finalizing of on-line vibration monitoring program for all rotating equipment.
- Storm protection of staff employees to include shelter.
- Continued feasibility of alternate generating options.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Net generation (kwh)	34,010,236	14,500,500	12,000,000
Off system sales (kwh)	1,887,400	2,000,000	1,500,000
Native peak (Mw)	77.2	84.6	85.0
Number of generators	3	3	3
Number of forced power outages	0	0	0
Station service (Kwh)	6,542,154	3,850,000	2,500,000

**300 – 306 UTILITIES DEPARTMENT
301 – 802 ELECTRIC GENERATION**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	1,068,534	1,117,540	992,360	1,206,694	1,206,694
Supplies and Materials	118,267	142,950	140,473	146,100	146,100
Other Services and Charges	1,088,971	1,194,620	1,286,623	1,315,461	1,315,461
Repair and Maintenance	1,061,972	392,450	417,504	392,100	392,100
Depreciation	516,295	525,000	525,000	525,000	525,000
Energy Purchases	29,583,199	24,965,000	21,790,000	25,540,000	25,540,000
TOTAL EXPENSES	33,437,238	28,337,560	25,151,960	29,125,355	29,125,355
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					7.47%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Chemical purchases, \$94,000
 - Environmental cost, \$65,000
 - Plant repairs, \$375,000
 - Natural gas purchases to fuel the power plant, \$4,500,000
 - Energy and power costs, \$21,040,000 (an increase of \$575,000 or 2.8 %)
- Capital Outlay: (@ 303 – 802) - Approved.
 - Machinery & Equipment, \$73,800
 - Utility Plant, \$638,130
 - Instruments, \$11,000

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Gen.	1	1	1	1	212	61,719	78,692	96,157
Electric Plant Oper Supv	1	1	1	1	110	31,793	42,799	53,803
Instrument Technician	1	0	1	1	110	31,793	42,799	53,803
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Electric Plant Oper II	5	5	5	5	109	35,268	44,967	54,946
Sr. Stat. Equip. Mech	3	3	3	3	108	31,489	40,149	49,059
Electric Plant Oper.	4	3	4	4	106	25,790	32,882	40,179
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Stat. Equip. Mechanic	1	1	1	1	106	25,790	32,882	40,179
TOTAL	18	16	18	18				

**300 – 306 UTILITIES DEPARTMENT
301 – 803 ELECTRIC DISTRIBUTION**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division's mission is to distribute electric supply to connected customers safety, efficiently, and reliability with a focus on customer service satisfaction. Electric service is provided to approximately 12,000 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

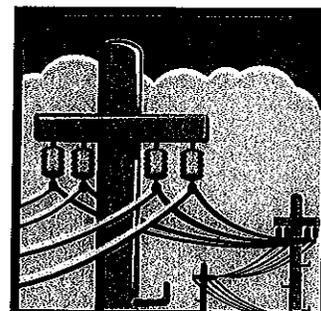
2008-2009 ACCOMPLISHMENTS

- ✓ Installed a 34.5 Kv line from Norman Substation to Cummins Rd. Substation.
- ✓ Continued proactive inspections program and maintenance repairs has minimized and reduced duration of electrical outages
- ✓ Continued certification of employees in American Red Cross CPR.
- ✓ Continued monthly substation inspections. (Ongoing)

2010 GOALS AND OBJECTIVES

- 115 Kv Transmission Pole/Maintenance
- Re-conduct Cummins Rd. to Van Ave.
- Installation of video surveillance to monitor electrical substations
- Conduct a comprehensive review of the need for and priority of future capital improvements
- Continue to minimize extent and duration of electrical outages by increasing inspections and reporting
- *Reporting through Relay download of event files and comparison with outage reports. To be kept on server under utilities department\electric distribution\maintenance records to be used as tool to accomplish goals.
- Initiate community energy conservation and electrical safety awareness program
- Attain and maintain highest reasonable level of customer service reliability through a systematic and continuous process of monitoring, assessment, and improvement
- Move all paper maintenance reports and files to .pdf documents and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.
- Use of reclosers and Manual GOAB (Gang Operated Air Brake) switches in strategic places to minimize outage duration. This will be done with a view to customer restoration first and repair to damage second.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of customers	12,436	12,544	12,555
Retail sales (Kwh) (Millions)	329.5	335.4	342.2
Number of circuit miles above ground	127	128	129
Number of circuit miles underground	92	93	94
SAIFI/ SAIDI	2.18/.81	1.93/.93	1.85/.75
Number of power outages	46	63	30
Number of substations	11	11	11



**300 – 306 UTILITIES DEPARTMENT
301 – 803 ELECTRIC DISTRIBUTION**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	269,900	337,543	223,095	280,181	280,181
Supplies & Materials	73,574	101,750	59,150	102,750	102,750
Other Services and Charges	640,073	840,204	789,817	859,946	859,946
Repair & Maintenance	2,343,409	401,850	446,708	466,850	466,850
Depreciation	1,369,254	1,320,000	1,380,000	1,390,000	1,390,000
TOTAL EXPENSES	4,696,210	3,001,347	2,898,770	3,099,727	3,099,727
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					1.69%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Line Clearing and Maintenance Service, \$300,000
 - Line repairs, \$175,000
 - Substation Repairs, \$175,000
- Capital Outlay: (@ 303-803) - Approved.
 - Systems Additions, \$1,750,000
 - Machinery & Equipment, \$182,000
 - Distribution System, \$520,000
 - Reconduct Loop #1 Phase 2, \$875,000
 - Communication Equipment, \$30,000
- Personnel: - Approved.
 - Eliminate 1 (one) Technician, Grade 107
 - Eliminate 1 (one) Senior Lineman, Grade 106

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Dist.	1	1	1	1	212	61,719	78,692	96,157
Electric Line Foreman	1	1	1	1	110	39,500	50,363	61,540
Electrical Technician	1	0	1	1	109	35,268	44,967	54,946
Instrumentation Technician	1	0	0	0	107	28,369	36,170	44,197
Engineering Technician	1	1	1	1	107	28,369	36,170	44,197
Sr. Lineman	1	0	0	0	106	25,790	32,882	40,179
TOTAL	6	3	4	4				

300 – 306 UTILITIES DEPARTMENT
301 – 804 TELECOMMUNICATIONS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to operate and maintain reliable fiber optics network capable of providing high-speed communications to various Parish Government facilities.

2008-2009 ACCOMPLISHMENTS

- ✓ Installed fiber optic cable to the Government Tower 7th floor to establish communication with the relocated TPTV with Charter Communications.
- ✓ Cable installation provided by Comcast for a communication link with TPTV with the added benefit of providing Government Tower with upgraded TV and broadband internet service.

2010 GOALS AND OBJECTIVES

- Install fiber optics communication between Entergy Houma substation and Norman St. substation for interchange monitoring.
- Install fiber optics communication from North Houma Fire Station to Information Technologies.
- Continue to provide high-speed network connections to parish departments.
- Establish a communication rate to support department for all users.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	0	5,000	5,000	5,000	5,000
Supplies & Materials	0	250	0	250	250
Other Services and Charges	0	12,500	2,503	12,500	12,500
Repair & Maintenance	0	2,500	1,460	2,500	2,500
TOTAL EXPENSES	0	20,250	8,963	20,250	20,250
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Departmental expense, \$20,250, approved.
- Engineering fees, \$5,000, approved.
- In-house labor from Information Technologies Department, \$5,000, approved.

300 – 306 UTILITIES DEPARTMENT
301 – 806 GAS DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution's mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,500 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

2008-2009 ACCOMPLISHMENTS

- ✓ Number of staff has increased, currently there are 3 openings.
- ✓ Morris Street area cast iron project has been completed.
- ✓ We have started the upgrade of odorizer equipment.
- ✓ Started on Levron Street area gas line improvements.

2010 GOALS AND OBJECTIVES

- Complete Levron Street area gas line improvements.
- Complete Morris Street area gas line improvements.
- Complete upgrading aging odorizer equipment.
- Start Bayou Dularge gas line improvements.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of customers	14,340	14,375	14,400
Retail sales (MCF)	850,814	860,000	865,000
Number of miles of distribution mains	423	430	440
Number of gas delivery stations	10	10	10
Number of pressure regulator stations	17	17	17
Number of miles of Cast Iron	41	36	29
Number of leaks detected	306	300	300

**300 – 306 UTILITIES DEPARTMENT
301 – 806 GAS DISTRIBUTION**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	730,893	939,079	747,045	1,073,600	1,073,600
Supplies and Materials	121,590	162,100	152,100	163,100	163,100
Other Services and Charges	238,855	329,993	318,682	351,125	351,125
Repair and Maintenance	192,004	306,900	306,900	306,900	306,900
Depreciation	735,499	710,000	764,000	775,000	775,000
Energy Purchases	14,420,806	12,500,000	12,500,000	13,000,000	13,000,000
TOTAL EXPENSES	16,439,647	14,948,072	14,788,727	15,669,725	15,669,725
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					9.01%

BUDGET HIGHLIGHTS

- Natural gas purchases, \$13,000,000, approved.
- Capital Outlay: (@ 303 – 806) – Approved.
 - One replacement truck, \$26,000
 - Cast Iron Replacement, \$1,900,000 (Peach Street Area)
 - Distribution System, \$200,000 (Thompson Area)
 - Machinery and Equipment, \$57,300
 - System Additions, \$250,000
- Personnel: - Approved.
 - Add 1 (one) Utility Superintendent- Gas, Grade 212

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. Gas Distribution	0	0	1	1	212	61,719	78,692	96,157
Gas Maintenance Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Operations Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Systems Technician	2	2	2	2	110	39,500	50,363	61,540
Sr. Util. Svc. Worker-Gas	5	3	5	5	109	35,268	44,967	54,946
Crew Leader - Gas	2	2	2	2	108	31,489	40,149	49,059
Line Maintenance Operators	3	0	3	3	105	25,790	32,882	40,179
Field Tech. II - General	4	6	4	4	104	21,509	27,424	33,511
TOTAL	18	15	19	19				

300 – 306 UTILITIES DEPARTMENT
301 – 807 UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

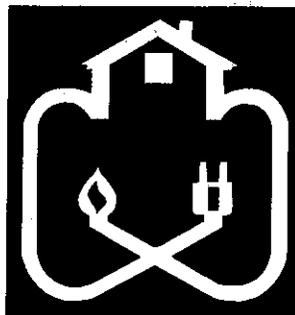
2008-2009 ACCOMPLISHMENTS

- ✓ The Government Access Channel (TPTV) has been relocated to the 7th floor of Government Tower. Training of Administration personnel has begun and will be completed by the end of 2009.
- ✓ Acquired a wide format scanner to facilitate the conversion of older maps and drawings into the magnetic media library. Library file information is stored in a data base for inventory and ease of locating specific maps and drawings.
- ✓ Hired a summer intern to scan maps and drawings.

2010 GOALS AND OBJECTIVES

- To continue development and implementation additional Geographic Information System (GIS) applications on a cost/benefit priority basis.
- To continue development of a structured magnetic media library of management information and databases.
- Explore the feasibility of a parish wide centrally based work order program.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of records, maps, etc. converted to magnetic media	85%	86%	90%
% of magnetic media library complete	8%	70%	80%



300 – 306 UTILITIES DEPARTMENT
301 – 807 UTILITY ADMINISTRATION

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	551,192	627,408	615,830	704,733	704,733
Supplies and Materials	41,913	41,820	33,550	30,500	30,500
Other Services and Charges	2,164,958	2,094,910	2,234,722	2,328,968	2,328,968
Repair and Maintenance	12,147	14,300	13,650	14,300	14,300
Allocated Expenses	0	0	0	0	0
Depreciation	112,091	120,000	120,000	120,000	120,000
TOTAL EXPENSES	2,882,301	2,898,438	3,017,752	3,198,501	3,198,501
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					10.80%

BUDGET HIGHLIGHTS

- Capital: (@ 303 – 807) – Approved.
 - Communication Equipment, \$30,000
 - Site and building improvements, \$15,000

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utilities Director	1	1	1	1	IV	81,440	101,800	123,185
Assoc. Util. Director - Gas	1	1	1	1	213	67,891	86,562	105,773
Staff Engineer	1	0	1	1	211	56,109	71,539	87,415
Utilities Administrator	1	1	1	1	210	51,008	65,035	79,469
GIS & Records Coordinataor	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	3	3	3	3	104	21,509	27,424	33,511
Drafter II	1	0	1	1	103	19,733	25,160	30,744
TOTAL FULL TIME	10	8	10	10				
Intern	0	1	0	0	101	8,305	10,589	12,938
TOTAL PART TIME	0	1	0	0				
TOTAL	10	9	10	10				

300 – 306 UTILITIES DEPARTMENT
306 – 808 G.I.S. MAPPING SYSTEM

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

2008-2009 ACCOMPLISHMENTS

- ✓ Added 600+ addresses to the Point Addressing database.
- ✓ Mapped Marine Debris on Bayou Grand Caillou and Bayou Dularge.
- ✓ Managed the removal of IKE related debris and derelict vessels.
- ✓ Created 3 videos of the operating instructions for the Internet GIS Map.
- ✓ Installed an updated GIS map that is user friendly.
- ✓ Updated the Gas Service layer.
- ✓ Mapped the location of Entergy Street Lights.
- ✓ Completed the development of the master address database and the revision of individual departmental address databases to a common format allowing cross-departmental communication.
- ✓ Continued updating the GPS collection of hydrants, street centers, catch basins, sewer manholes, and water valves for the appropriate departments and agencies.
- ✓ Placed 20 layers on the State Homeland Security
- ✓ Updated the mapping and descriptions of Road Lighting District 3A, Recreation Districts 9 and 2-3.
- ✓ Worked with the Louisiana GIS subcommittee on creating Digital Data for the entire state.
- ✓ Updated the Precincts layer for the Registrar of Voters.
- ✓ Worked on getting high speed communication for 30 government buildings through the Intelligent Transportation System fiber optic cables.

2010 GOALS AND OBJECTIVES

- Complete the 2010 Aerial Imagery.
- Edit the Structures Layer.
- Edit the Water bodies Layer.
- Edit the Road Edges Layer.
- Complete the connection of 30 government buildings to IT.
- Expand the use of GIS data to other Parish applications such as Permits generation using the ArcGIS Server applications.
- Work with the LA Geographic Information Council Digital Data Committee to build a state-wide digital map combining local, State, and Federal layers.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of agencies using G.I.S. system	6	6	6
Number of parish departments using G.I.S. system	17	18	18
% of data completed on system	90%	92%	95%

300 – 306 UTILITIES DEPARTMENT
306 – 808 G.I.S. MAPPING SYSTEM

BUDGET SUMMARY	2008	2009	2009	2010	2010
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	108,828	147,175	121,281	133,788	133,788
Supplies and Materials	10,569	22,000	12,488	20,000	20,000
Other Services and Charges	74,404	222,585	362,419	436,355	436,355
Repair & Maintenance	265	1,500	800	1,500	1,500
Depreciation	13,739	14,000	15,500	15,500	15,500
TOTAL EXPENSES	207,805	407,260	512,488	607,143	607,143
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					50.45%

BUDGET HIGHLIGHTS

Major Expense – Other Fees

- Software Maintenance, \$12,000
- Omnistar – GPS, \$1,500
- Assessor Services, \$262,839

PERSONNEL SUMMARY

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
GIS Manager	1	1	1	1	210	51,008	65,035	79,469
TOTAL	1	1	1	1				

310 & 311 POLLUTION CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible in providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customer's property through an infrastructure consisting of approximately 260 miles of collection system, 161 lift stations and 12 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

2008-2009 ACCOMPLISHMENTS

- ✓ Completed a sewer rate study to provide sufficient revenues for operation and maintenance objectives and proposed bond debt.
- ✓ Applied for and received favorable response for a \$15,000,000 State Revolving Loan to improve the sewerage system.
- ✓ Evaluation of existing private sewerage systems for possible incorporation into the Parish's System.
- ✓ Received an EDA grant of \$1.6 million to provide sewers in an industrial area in East Houma.
- ✓ Implemented a base line study, funded by La DEQ, for a wetland assimilation project at the South Wastewater Treatment Facility.
- ✓ Proceeded with a sewer extension project in the Gibson Community.
- ✓ Completed design and proceeded with construction of a major lift station and force main to provide additional capacity and reliability in the East Houma Service Area.
- ✓ Replaced major treatment equipment at the North Plant in order to maintain operating function and reliability.
- ✓ Implemented six (6) lift station renovation projects.
- ✓ Implemented internal projects relating to lift station fence and building repairs, smoke testing and remediation of defective pipe for Infiltration and Inflow reduction, manhole rehabilitation and replacement of lift station control panels, pumps and motors.

2010 GOALS AND OBJECTIVES

- Continue to seek opportunities for sewerage system expansion and available funding sources.
- Implement an aggressive program of existing system replacements/upgrades for improvements in performance and reliability.
- Continue efforts of reducing the level of Infiltration/Inflow by repairing major defects location through various testing methods.
- Address the need for a septage system to accommodate the citizenry with septic tanks and commercial establishments, while meeting compliance requirements of the La DEQ.
- Complete a database of lift stations in order to review available capacity.

	PERFORMANCE MEASURES	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
Demand	Number of Customer Units*	28,110	28,174	28,300
	Number of service locations	27,203	27,300	27,500
	Number of collection systems extended	5	4	5
	Number of miles of gravity lines	259	260	261
	Number of manholes	5,719	5,734	5,800
	Number of lift stations	159	161	162
	Number of miles of force mains	120	120	121
	Number of holding basins	7	7	7
	Number of treatment plants	12	12	12
	Total Treatment Capacity (mgd)	24.5	24.5	24.5

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

310 & 311 POLLUTION CONTROL

	PERFORMANCE MEASURES	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Workload</i>	Number of work orders issued	6,596	7,000	7,000
	Number of Locates for Others	5,080	6,500	7,000
	Number of main line blockages	408	350	350
	Number of service line blockages	451	400	400
	Number of odor complaints	60	75	75
<i>Efficiency</i>	Amount of sewer fees (sales) collected	\$5,862,016	\$6,010,000	\$6,015,000
	Amount of sewer fees collected/ Customer Unit	\$208.54	\$213.32	\$212.54
	Amount of Personnel Services	\$2,039,322	\$2,438,944	\$2,614,661
	Personnel Services/ Customer unit	\$72.55	\$86.57	\$92.39
	Amount of Supplies and Material	\$464,684	\$460,100	\$480,200
	Supplies and Material/Customer Unit	\$16.53	\$16.33	\$16.97
	Amount of Other Services and Charges	\$2,319,717	\$2,419,089	\$2,409,750
	Other Services/Customer Unit	\$82.52	\$85.86	\$85.15
	Amount of Repairs and Maintenance	\$1,048,847	\$903,050	\$926,300
Repairs and Maintenance/ Customer Unit	\$37.31	\$32.05	\$32.73	
<i>Effectiveness</i>	Number of repairs outsourced	76	75	75
	Number of main line repairs	6	20	20
	Number of service line repairs	60	65	70
	Number of manhole repairs	8	35	35
	Number of force main repairs	27	20	25



310 & 311 POLLUTION CONTROL

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes and Special Assessments					
Intergovernmental	210,546	0	0	0	0
Charges for Services	26,299	10,000	10,034	10,000	10,000
Miscellaneous Revenue	670,581	215,000	76,279	82,500	82,500
Utility Revenue	5,896,587	6,166,000	6,050,319	6,101,000	6,101,000
Other Revenue	3,625	0	11,718	0	0
Operating Transfer In	556	350,000	350,013	0	0
TOTAL REVENUES	6,808,194	6,741,000	6,498,363	6,193,500	6,193,500
EXPENSES:					
Sewerage Collection	4,007,752	4,173,708	3,912,314	4,329,736	4,329,736
Treatment Plant	3,215,140	3,382,794	3,169,310	3,461,999	3,461,999
EPA Grant Administration	381,514	384,692	410,158	481,186	481,186
Sewerage Capital Add't'n	299,457	290,000	290,000	335,000	355,000
Operating Transfer Out					
TOTAL EXPENSES	7,903,863	8,231,194	7,781,782	8,607,921	8,627,921
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					4.82%
INCREASE (DECREASE) TO NET ASSETS	(1,095,669)	(1,490,194)	(1,283,419)	(2,414,421)	(2,434,421)
NET ASSETS, JANUARY 1	62,650,535	61,554,866	61,554,866	60,271,447	60,271,447
NET ASSETS, DECEMBER 31	61,554,866	60,064,672	60,271,447	57,857,026	57,837,026

BUDGET HIGHLIGHTS

- Sewer collections for 2010 are proposed at \$6,015,000, approved.

310 & 311 POLLUTION CONTROL 310 – 431 SEWERAGE COLLECTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

2008-2009 ACCOMPLISHMENTS

- ✓ Increased pumping capacity and system reliability as a result of improvements to the following lift stations:
 - Woodlawn Ranch – Conversion from above ground to submersible station to mitigate flooded condition.
 - Carlos – Conversion from above ground to submersible station to remove deteriorated building.
 - American Legion – Conversion from above ground to submersible station to improve area.
 - Village East – conversion from dry-pit below ground to submersible station to eliminate confined space pump chamber.
 - Winn Dixie – Conversion from above ground to submersible station to remove deteriorated fiberglass hut.
 - Routier – Conversion from above ground to submersible station to mitigate flooded conditions.
- ✓ Identified Infiltration/Inflow sources by smoke testing and video inspection with remediation performed by either point repair or internal lining.
- ✓ Developed standard specifications and schematic drawings for control system of lift stations.
- ✓ Identified all hurricane damaged facilities and tabulated results for insurance and FEMA processing.
- ✓ Relocations of East Street Lift Station force main to relieve flow into other downstream lift station.
- ✓ Extended the sewer system in the Gibson Community.

2010 GOALS AND OBJECTIVES

- Continue on-going program of eliminating infiltration / inflow by testing and performing the required remediation of defected areas.
- Renovations of the Disposal Plant Lift Station to increase pumping, reliability and removal of deteriorated building.
- Obtain a vacuum truck replacement.
- Replacement of pumps and motors for five (5) lift stations.
- Replacement of controls for thirteen (13) lift stations.
- Installation of fuel spill containment system for four (4) diesel tanks.
- Acquire an additional video camera for internal pipe inspection.
- Acquire four (4) aerators for replacement.

**310 & 311 POLLUTION CONTROL
310 - 431 SEWERAGE COLLECTION**

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand</i>	Number of Customer Units*	28,110	28,174	28,300
	Miles of Gravity Lines	259	260	261
	Number of Manholes	5,719	5,734	5,800
	Number of Lift Stations	159.0	161.0	162.0
	Miles of Force Mains	120	120	121
	Number of Holding Basins	7	7	7
<i>Workload</i>	Number of Locates for others	5,080	6,500	7,000
	Number of Collection line issues	411	500	500
	Number of Service line issues	463	525	525
	Number of Manhole issues	28	15	15
	Number of Assistance to Treatment	46	20	20
	Number of Assistance to other Governmental Units	13	35	40
<i>Efficiency</i>	Amount of Personal Services	\$909,181	\$1,094,856	\$1,149,779
	Personal Services/Customer Unit	\$32.34	\$38.86	\$40.63
	Amount of Supplies and Material	\$171,885	\$164,250	\$171,250
	Supplies and Material /Customer Unit	\$6.11	\$5.83	\$6.05
	Amount of Other Services and Charges	\$1,447,625	\$1,510,302	\$1,504,213
	Other Services/Customer Unit	\$51.50	\$53.61	\$53.15
	Amount of Repairs and Maintenance	\$551,902	\$494,300	\$512,300
Repairs and Maintenance/Customer Unit	\$19.63	\$17.54	\$18.10	
<i>Effectiveness</i>	Number of Gravity Line Cleaning	408	350	300
	Number of Lift Station Wetwell Cleaning	231	200	150
	Number of Treatment Plant Cleaning	17	15	15
	Linear Feet of Gravity Line Smoke Tested	7,500	10,200	35,000
	Number of Manholes Inspected	50	350	2,500
	Linear Feet of Gravity Line Dye & Video Tested	29,000	15,000	35,000

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

**310 & 311 POLLUTION CONTROL
310 - 431 SEWERAGE COLLECTION**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	909,181	1,094,856	992,096	1,164,458	1,164,458
Supplies and Materials	171,885	164,250	137,868	171,250	171,250
Other Services and Charges	1,447,625	1,510,302	1,314,917	1,511,728	1,511,728
Repair and Maintenance	551,902	494,300	512,433	512,300	512,300
Depreciation	927,159	910,000	955,000	970,000	970,000
TOTAL EXPENSES	4,007,752	4,173,708	3,912,314	4,329,736	4,329,736
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.94%

BUDGET HIGHLIGHTS

- Major Expenditures: - Approved.
 - Utility cost, \$615,000
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$132,000.
- Personnel: - Approved.
 - Add 1 (one) Senior Equipment Operator - General, Grade 108
 - Eliminate 1 (one) Equipment Operator II, Grade 106
- Capital: - Approved.
 - Camera Equipment, \$38,500
 - Pipe Locator, \$6,500
 - Aerators, \$57,000
 - Disposal Plant Renovations, \$750,000
 - In-House Lift Station upgrade pumps, motors, \$325,000
 - 8 (eight) Control Replacement, \$120,000
 - 4 (four) Fuel Leak Containment System, \$60,000

PERSONNEL SUMMARY

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Sewerage Supt.-Collect.	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Sr. Equip Operator - General	2	2	3	3	108	31,489	40,149	49,059
Crew Leader-Poll. Ctrl.	1	1	1	1	107	28,369	36,170	44,197
Pump Station Operator	5	5	5	5	107	28,369	36,170	44,197
Equipment Operator II/General	1	1	0	0	106	25,790	32,882	40,179
Line Maint. Oper - Poll Ctrl	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	6	4	6	6	104	21,509	27,424	33,511
TOTAL	20	18	20	20				

**310 & 311 POLLUTION CONTROL
310 – 432 TREATMENT PLANT**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 10 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements

2008-2009 ACCOMPLISHMENTS

- ✓ Authorized a feasibility report to identify septage collecting requirements in accordance with regulatory guidelines.
- ✓ Prepared Risk Management Plan for North and South Wastewater Treatment Plants, pertaining to on-site chemicals.
- ✓ Repaired approximately 1,200 ft. Of levees at the South Wastewater Treatment Plant.
- ✓ Replaced one (1) main pump at the North Wastewater Treatment Plant.
- ✓ Acquired a heavy duty crane truck for lifting of heavy equipment in lieu of rental.
- ✓ Replaced the chemical feed systems at the North and South Wastewater Treatment Plants.
- ✓ Replaced air conditioning units for the North Wastewater Treatment Plant Control Room and Lab.

2010 GOALS AND OBJECTIVES

- Provide for the removal, de-watering and disposal of accumulated sludge in an adjacent holding pond (Pond #13), at North Treatment Plant.
- Replace Drainage pump and motor at South Treatment Plant property to maintain operations during extreme wet conditions.
- Develop laboratory analyses capability for testing of nutrients, as a precursor to proposed regulations.
- Authorize a comprehensive study of the capabilities and improvements necessary to increase treatment efficiency at the North Wastewater Treatment Plant in light of proposed regulatory changes and most recent technology available.
- Acquire auxiliary power unit for South Wastewater Treatment Plant effluent pumps.
- Acquire automatic transfer switch for generators at the North Wastewater Treatment Plant.
- Repair and re-paint three (3) package plants.
- Acquire a vacuum truck to clean treatment units at all plants.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand</i>	Number of Customer Units*	28,110	28,174	28,300
	Number of Mechanical Treatment Plants	10	10	10
	Number of Oxidation Pond Treatment Plants	2	2	2
	Total Treatment Permitted Capacity (MGD)	24.5	24.5	24.5
<i>Workload</i>	Total average discharge (MGD)	9.86	10.30	10.50
	Total laboratory samples tested for permits	3,175	3,700	3,800
	Total contact samples tested for Quality Assurance	8,826	8,800	8,800
	Total contact samples tested	23	25	35
	Total discharge monitoring reports (DMR) submitted	130	130	130
	Plant repairs purchase orders issued	589	400	400

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

**310 & 311 POLLUTION CONTROL
310 - 432 TREATMENT PLANT**

Efficiency & Effectiveness	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
	Flow/Customer Unit (Gallons/Day)	351	366	371
	Amount of Personal Services	\$769,760	\$995,205	\$1,023,002
	Personal Services/Customer Unit	\$27.38	\$35.32	\$36.15
	Amount of Supplies and Charges	\$287,348	\$290,050	\$302,650
	Supplies and Material/Customer Unit	\$10.22	\$10.29	\$10.69
	Amount of Other Services and Charges	\$856,886	\$880,039	\$876,589
	Other Services/Customer Unit	\$30.48	\$31.24	\$30.97
	Amount of Repairs and Maintenance	\$496,466	\$407,500	\$412,500
	Repairs and Maintenance/ Customer Unit	\$17.66	\$14.46	\$14.58
	Percent in Permit Compliance	98.83%	99.80%	100.00%

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	769,760	995,205	887,696	1,046,280	1,046,280
Supplies & Materials	287,348	293,050	280,936	302,650	302,650
Other Services and Charges	856,886	880,039	808,065	885,569	885,569
Repair & Maintenance	496,466	404,500	387,613	412,500	412,500
Depreciation	804,680	810,000	805,000	815,000	815,000
TOTAL EXPENSES	3,215,140	3,382,794	3,169,310	3,461,999	3,461,999
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.88%

BUDGET HIGHLIGHTS

- Major Expenditures: - Approved.
 - Chemical purchases, \$185,000
 - Treatment Plant utility cost, \$585,000
 - Various plant repairs, \$350,000
- Capital: - Approved.
 - 2 (two) Influent Meters, \$7,000
 - Equalization Basin Peir Construction, \$50,000
 - 4 (four) Gear Drive & Clutch - Prim Settling Tanks, \$100,000
 - 2 (two) Auto Transfer Switch for generators, \$116,000
 - Main Pump Replacement, \$100,000

PERSONNEL SUMMARY

JOB TITLE	2009				2010			
	ADPT	CUR	PRO	ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Treatment	1	1	1	1	211	56,109	71,539	87,415
Asst. Sewerage Supt.	1	0	1	1	209	46,371	59,123	72,244
Electrical Tech	1	1	1	1	109	35,268	44,967	54,946
Sr. Stat Equip Mech	1	1	1	1	108	31,489	40,149	49,059
Sr. WWTP Operator	4	4	4	4	108	31,499	40,149	49,059
Environmental Compliance	2	2	2	2	106	25,790	32,882	40,179
WWTP Operator	7	7	7	7	105	23,445	29,893	36,527
TOTAL	17	16	17	17				

310 & 311 POLLUTION CONTROL
310 – 433 POLLUTION CONTROL ADMINISTRATION

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

2008-2009 ACCOMPLISHMENTS

- ✓ Developed work order database to identify work activities and defective pipe locations utilizing GIS mapping system.
- ✓ Prepared work orders, oversight, and administration for the Infiltration/Inflow Program.
 - Smoke testing of gravity system in key areas for leak detection.
 - Video/dye testing for locating leaks from house services.
 - Manhole rehabilitation of approximately 35 manholes.
 - Development of repair work orders by either point repair or internal lining.
- ✓ Prepared specifications for the following projects:
 - Lift station fence repairs to 35 stations that were damaged by hurricanes.
 - Lift station roof repairs to 14 stations that were damaged by hurricanes.
 - Smoke Testing for contractor services.
 - Manhole rehabilitation.
- ✓ Implemented a sewer rate study.
- ✓ Identified capital projects to be funded by a proposed low interest La DEQ state Revolving Loan.
- ✓ Identified key areas as possible candidates for inclusion into the Parish's system.

2010 GOALS AND OBJECTIVES

- Ensure compliance of all permits provisions are adhered to, including monitoring, testing and reporting procedures.
- Continue training efforts to promote safety, security and emergency procedures of the Division.
- Coordination of wetland assimilation project for the South Treatment Plant.
- Comply with requirements identified in the storm water management plan.
- Complete implementation of a proposed septage receiving station.
- Identify possibilities for system expansion.
- Develop a prioritized list of proposed capital improvement projects and funding sources.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of Customer Units*	28,110	28,174	28,300
	Total Number of Industrial User Files	32	32	32
	Total Number of Subdivisions reviewed	65	50	50
	Total Number of Purchase Orders processed	2,475	3,000	3,000
<i>Efficiency & Effectiveness</i>	Amount of Personal Service	\$360,381	\$348,894	\$441,880
	Personal Service/ Customer Unit	\$12.82	\$12.38	\$15.61
	Amount of Supplies and Material	\$5,451	\$5,800	\$6,300
	Supplies and Material/Customer Unit	\$0.19	\$0.21	\$0.22
	Amount of Other Services and Charges	\$15,203	\$28,748	\$28,948
	Other Services/Customer Unit	\$0.54	\$1.02	\$1.02
	Amount of Repairs and Maintenance	\$479	\$1,250	\$1,500
Repairs and Maintenance/ Customer Unit	\$0.02	\$0.04	\$0.05	

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

310 & 311 POLLUTION CONTROL
310 – 433 POLLUTION CONTROL ADMINISTRATION

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	360,381	348,894	378,495	443,333	443,333
Supplies and Materials	5,451	5,800	5,667	6,300	6,300
Other Services and Charges	15,203	28,748	24,926	30,053	30,053
Repair and Maintenance	479	1,250	1,070	1,500	1,500
TOTAL EXPENSES	381,514	384,692	410,158	481,186	481,186
% CHANGE OVER PRIOR YEAR					25.08%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Add 1 (one) Administrative Coordinator II, Grade 106
 - Eliminate 1 (one) Administrative Coordinator I, Grade 104
 - Add 1 (one) GIS and Records Coordinator, Grade 107

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Admin.	1	1	1	1	212	61,719	78,692	96,157
Office Manager	1	1	1	1	208	42,542	54,241	66,279
Engineering Analyst	2	2	2	2	108	31,489	40,149	49,059
Gis and Records Coordinator	0	0	1	1	107	28,369	36,170	44,197
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	0	0	1	1	106	25,790	32,882	40,179
Admin Coordinator I	1	1	0	0	104	21,509	27,424	33,511
TOTAL	6	6	7	7				

**310 & 311 POLLUTION CONTROL
311 – 434 SEWERAGE CAPITAL ADDITIONS**

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Supplies & Materials	53	0	0	0	0
Depreciation	299,404	290,000	290,000	355,000	355,000
TOTAL EXPENSES	299,457	290,000	290,000	355,000	355,000
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - o 1 (one) Vehicle (Replacement), \$18,000
 - o South Plant improvements:
 - Drainage Pumping Unit, \$45,000
 - 150 KW Generator, \$65,000
 - Main Effluent Pump, \$50,000
 - Repairs and repainting of package plants (3), \$225,000
 - Computer system - GIS personnel, \$3,000
 - ARC View Editor, \$7,500
 - Sewer replacements, \$50,000
 - Major repairs – capitalized, \$100,000
 - Vacuum Truck Replacement \$310,000
 - 1 ton cab & chassis, \$25,000
 - Vacuum Truck, \$150,000
 - 2 – ½ Ton Pick-up Trucks, \$35,000

353 SANITATION FUND

PURPOSE OF APPROPRIATION

This division of the Utilities Department provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

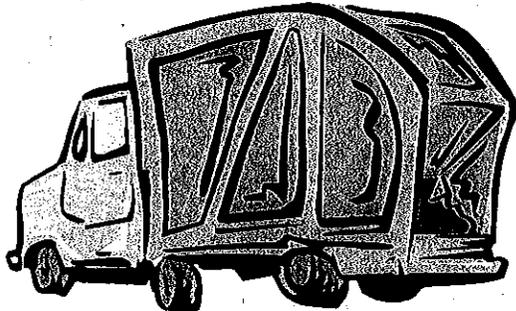
BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	6,702,779	7,036,410	7,958,818	7,958,820	7,958,820
Intergovernmental	8,731,726	287,000	290,812	290,000	290,000
Charges for Services	44,730	15,000	21,000	8,900	8,900
Miscellaneous Revenue	2,537,812	133,000	50,633	60,000	60,000
Utility Revenue	8,099,103	7,766,000	7,520,800	7,797,040	7,797,040
Other Revenue	5,600	0	1,783	0	0
Transfers In	3,545,852	0	4,192	0	0
TOTAL REVENUES	<u>29,667,602</u>	<u>15,237,410</u>	<u>15,848,038</u>	<u>16,114,760</u>	<u>16,114,760</u>
EXPENDITURES:					
General -Other	346,097	0	0	0	0
Solid Waste	22,698,859	13,359,908	13,403,495	13,812,319	13,812,319
Landfill Closure	(146,070)	159,200	130,012	162,000	162,000
Economic Devel. - Other	208	500	500	500	500
Operating Transfers Out	2,116,229	839,065	839,065	678,832	678,832
TOTAL EXPENDITURES	<u>25,015,323</u>	<u>14,358,673</u>	<u>14,373,072</u>	<u>14,653,651</u>	<u>14,653,651</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS					
					3.37%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	4,652,279	878,737	1,474,966	1,461,109	1,461,109
RETAINED EARNINGS, JANUARY 1					
	4,059,931	8,712,210	8,712,210	10,187,176	10,187,176
RETAINED EARNINGS, DECEMBER 31					
	8,712,210	9,590,947	10,187,176	11,648,285	11,648,285

353 SANITATION FUND

BUDGET HIGHLIGHTS

- Voters approved the 11.49 mills ad valorem tax on November 7, 2006 (2008-2017); and November 14, 2009 (2018-2029) the Council levied 11.21 mills, which are projected to generate \$7,951,320 in 2010.
- The 42,142 average units will produce approximately \$5,057,040 of collection fees with a \$10.00 per month user fee.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,520,000, which has been legislatively enacted from the following:
 - Per Ordinance # 6538:
Chapter 11, Section 11-33, Disposal Charges, Paragraph (a):
(a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than seventeen dollars (\$27.00) per ton, which rate shall be increased in increments of \$5.00 per year each succeeding January 1 to a maximum of \$42.00 per ton. Such fee shall be prorated and paid, as set forth in this subsection. *(Note: January 1, 2007 maximum rate of \$42.00 will be implemented.)*

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



**353 SANITATION FUND
441 SOLID WASTE SERVICES**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers' dollars and promote overall customer satisfaction.

2008-2009 ACCOMPLISHMENTS

- ✓ Made billing and collections of fees more efficient and cost effective.
- ✓ Made monthly reconciliation of customer billings with SWDI.
- ✓ Secured a contract with WB Co. for transportation of solid waste to River Birch disposal site.
- ✓ Installed standby generator at Ashland for emergency conditions.
- ✓ Made the Ashland Landfill more accessible to all citizens.

2010 GOALS AND OBJECTIVES

- Educate personnel through computer training courses.
- Develop and promote educational literature.
- Complete closure of LaCache dumpsite.
- Inform the public on proper method of preparing bulky waste for pick-up.
- Create a Solid Waste website to provide information to the public about all aspects of solid waste collection and disposal.
- Update Solid Waste code and bring Solid Waste contract in compliance with code.
- Modify the existing scale system.
- To continue to provide proper disposal of household waste, commercial waste, trash and debris, and to provide a clean, safe and enjoyable environment in Terrebonne Parish.
- Install work lights under pick-up station.
- Replace existing office building.
- Have bulky waste picked on routed schedules.

Demand/Workload	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
	Number of residential and small commercial unit collection stops	40,086	40,126	40,846
	Average amount of tons of waste per year collected (tons)	145,963	147,000	149,000
	Recycled waste in scrap metal, newspapers, and used oil (tons)	1,493	1,613	1,743
Efficiency & Effectiveness	Dollar amount of hauling contract	\$1,337,796	\$3,895,500	\$3,948,500
	Dollar amount per ton of disposal contract	\$26.50	\$26.50	\$26.50
	Dollar amount of user fees (\$10.00 user fee)	\$4,964,837	\$4,980,000	\$5,057,040

**353 SANITATION FUND
441 SOLID WASTE SERVICES**

PERFORMANCE MEASURES (continued)

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras – provide barrels, supervisor, 2 employees, 2 garbage trucks, and litter crew bags.
- Downtown live After Five – provide barrels and garbage bags
- All Civic Center events we provide 30 barrels
- Waterlife Museum-provide barrels
- Christmas Parade-provide a dumpster
- James Atkins Christmas Giveaway-provide a dumpster
- Downtown Marina-garbage cans
- 5-K run – provide barrels
- Jody Andre Run-Provide barrels
- Southdown Market Place – provide dumpster and barrels
- Memorial Day – provide 4 barrels
- Halloween – pick up pumpkins

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	718,799	765,614	624,706	795,643	795,643
Supplies and Materials	293,223	302,950	274,050	276,750	276,750
Other Services and Charges	11,315,454	12,035,894	11,669,283	12,293,126	12,293,126
Repair and Maintenance	10,158,164	160,450	555,456	141,800	141,800
Allocated Expenditures	0	0	0	0	0
Depreciation	213,219	95,000	280,000	305,000	305,000
TOTAL EXPENDITURES	<u>22,698,859</u>	<u>13,359,908</u>	<u>13,403,495</u>	<u>13,812,319</u>	<u>13,812,319</u>
EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.83%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - \$3,945,000, disposal expense, same as 2009
 - \$1,460,000 Transportation, an increase of 8.7%
 - \$4,800,120, Solid Waste Contract (SWDI Contract), an increase of 7%
- Capital: - Approved.
 - 1 (one) Excavator, \$127,000
 - Roll Off Truck, \$145,000
 - Pick-up Truck, \$25,000
 - Drainage System, \$25,000
 - Generator, \$40,000
 - Building repairs, \$15,000
 - 5 (five) Roll Off Containers, \$25,000
 - Trailer, \$16,000
 - Office Furniture, \$5,000
 - Office Equipment (Printer), \$2,000
 - Mobile Vac, \$30,000
 - Schriever and Crochetville Building replacement, \$25,000

**353 SANITATION FUND
441 SOLID WASTE SERVICES**

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	210	51,008	65,035	79,469
Op. Supv-Solid Waste	1	1	1	1	109	35,268	44,967	54,946
Equip Oper II - General	6	4	6	6	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Field Technician II	1	0	1	1	104	21,509	27,424	33,511
Field Tech I	2	2	2	2	103	19,733	25,160	30,744
Scale Operator	1	1	1	1	102	18,104	23,083	28,205
Admin Tech II	1	0	1	1	102	18,104	23,083	28,205
TOTAL	14	10	14	14				

**353 SANITATION FUND
444 LANDFILL CLOSURE**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

2008-2009 ACCOMPLISHMENTS

- ✓ Closure of the Ashland Sanitary Landfill is complete.

2010 GOALS AND OBJECTIVES

- To maintain permit closure compliance.
- To maintain maintenance and monitoring functions after closure of Landfill.
- To continue with an environmentally safe site with a pleasurable appearance.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
% of Ashland landfill closure complete	100%	100%	100%
Years of maintenance and monitoring functions after closure	30	30	30
Number of acres of Ashland landfill site	126	126	126
Dollar amount of closure cost	\$155,100	\$162,200	\$150,200
% complied with permits	100%	100%	100%
% met with EPA/DEQ requirements	100%	100%	100%

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	0	15,000	8,750	15,000	15,000
Supplies and Materials	4,497	10,000	5,840	10,000	10,000
Other Services and Charges	(152,431)	129,200	110,422	132,000	132,000
Repair and Maintenance	1,864	5,000	5,000	5,000	5,000
TOTAL EXPENDITURES	(146,070)	159,200	130,012	162,000	162,000
% CHANGE OVER PRIOR YEAR					1.76%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds.

**353 SANITATION FUND
652 ECONOMIC DEVELOPMENT – OTHER**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Keep Terrebonne Beautiful is a parish wide group of concerned citizens who organize community awareness about local litter problems. Keep Terrebonne Beautiful's mission is "To empower the citizens of Terrebonne Parish to take personal responsibility to prevent litter and beautify our parish. Keep Terrebonne Beautiful (KTB) is a 501 (c) 3 non-profit organization affiliated with Keep America Beautiful and aligned with our state program, Keep Louisiana Beautiful. In order to accomplish our mission, we emphasize environmental education, support beautification projects around the parish, and sponsor events that heighten awareness of Terrebonne Parish's litter problem.

2008-2009 ACCOMPLISHMENTS

- ✓ Teacher workshop "Litter In Our Waterways" and "Teachers' Training for Litter Abatement Workshop
- ✓ Participated in the Great American Clean-Up, 1 tons of litter, 100 volunteers, 30 hours, 10 miles of parish roads, neighborhoods, school yards, marinas, parks and recreations grounds and downtown Houma. (*Low Participation due to storm*)
- ✓ Two area fishing rodeos-encouraging anglers to bring in their own trash and also trash seen floating.
- ✓ Attended two KLB conferences (Baton Rouge and Lafayette) with the state.
- ✓ Participated in the cleanest city contest.

2010 GOALS AND OBJECTIVES

- To continue to prevent litter and beautify the parish whenever possible.
- To add two (2) workshops- 1 for teachers and 1 for law enforcement.
- To start an "Adopt a Highway Program".
- To survey local business along MLK about commitment to helping solve litter problem.
- To change the mind-set of citizens that believes it is okay to litter.
- Acknowledge publicly the effort of individual citizens and public officials to rid Terrebonne Parish of litter.

PERFORMANCE MEASURES/ INDICATORS	FY2008 Actual	FY2009 Estimated	FY2010 Projected
Great American Clean Up	1	1	1
Inland Water Clean Up	0	1	1
Participate in Wild Life & Fisheries Crab Trap Removal Project	0	1	1
Fishing Rodeo (prizes given for most litter brother in)	1	1	1
Beautification of a site in Terrebonne Parish	1	1	1
Hosted a booth at "Kid's Fest"	0	1	1
Hosted a booth at "LSU Ag Garden Forum"	0	1	1
Number of Litter Abatement presentations to groups	0	1	1
Implement survey for businesses along MLK Blvd to find solution for litter	0	1	1
Acknowledge local citizens and public officials who promote litter abatement	0	1	1
Educational Workshops	0	1	1
Participation at KLB (state)	0	1	1
Number of businesses that keep parking areas clean	5	10	25
Events with Young Marines for levee clean-up	5	0	0
Participated in Cleanest City Contest with Terrebonne Garden Club	1	0	1
Partnership with Chamber and Parish Beautification Project	0	1	1
Partnership with Young Marines to recycle print cartridges	1	1	1
Supplied bedding plants to 4-H Club for School Beautification Project	1	0	1

**353 SANITATION FUND
652 ECONOMIC DEVELOPMENT – OTHER**

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Other Services and Charges	208	500	500	500	500
TOTAL EXPENDITURES	208	500	500	500	500
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.



385 CIVIC CENTER

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most important, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 5,000 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events ranging from conventions, tradeshow, performing arts, concerts, consumer shows, theatre, banquets, outdoor shows and other community events. The organization is an enterprise fund, meaning that it is a unique department of government in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Executive Management, Administration, Sales, Marketing, Event Services, Box Office, Operations and Food and Beverage Services.

2008-2009 ACCOMPLISHMENTS

- ✓ Was used for over a month as Terrebonne Parish Government's distribution site of relief aid from Hurricanes Gustav & Ike.
- ✓ 63% of all events during this time period were repeat events, which can be contributed directly to the professional and courteous service of the Civic Center staff and the amenities of the facility that are like no other in the area.
- ✓ 37% of all events held during this time period were non-profit organizations.
- ✓ Hosted new events to the area, some of which include the Broadway musical, My Little Pony Live, TOPS (Taking Off Pounds Sensibly) State Convention, Sisterhood Celebration (Red Hatters), Assembly of God Ministries Convention, LA State Lions Club Convention, Sunburst Media Home, Health and Garden Show, Salon 360 Hair Show, Renaissance MMA (Mixed Martial Arts) Fights, Sunburst Media's Beatlemania Concert, District 6200 Rotary Food Fest, Krewe of Tut Mardi Gras Festivities, Terrebonne General's Ladies Night Out, and the Physician's Breast Cancer Fundraiser.
- ✓ Major Banquets at the HTCC included the Houma Chamber of Commerce's Annual Banquet, NAACP Annual Banquet, Ducks Unlimited Annual Banquet, CCA Annual Banquet, SLECA Annual Stockholders Banquet, and TFAE Annual Teacher Awards Banquet.
- ✓ Hosted inauguration ceremonies for Terrebonne Parish President, Terrebonne Parish Council, and Terrebonne Parish Sheriff Vernon Bourgeois.
- ✓ Hosted all Terrebonne Parish High School Graduations, as well as Nicholls State University, L.E. Fletcher Community College, and Blue Cliff College's Graduation ceremonies. Other school sponsored functions include Mulberry Elementary's Veteran's Day & Christmas Celebrations, Teacher Seminars, and Summer Literary Symposium.
- ✓ Hosted five (5) local Dance Recitals. An additional recital is contracted for 2010.
- ✓ Host twelve (12) wedding receptions during this time period, many of which brought in out-of-town guests, providing business to local hotels and economic impact to the area.
- ✓ Assisted the Houma-Terrebonne Civic Center Development Corporation with producing and promoting the Annual Summer Fun Kid's Day event, LSU AllStar Basketball Game, and the Fear No Evil Bull-Riding event. Attendance for the 2009 Kid's Day event was the second largest over its 10 years history.
- ✓ Worked in close cooperation with the Houma Terrebonne Convention and Visitors Bureau to promote the Civic Center and Terrebonne Parish as a destination for State Associations and Corporate meetings.
- ✓ Hosted 24 Corporate Functions, many of which brought attendees from out of town, thus increasing the economic impact to Terrebonne Parish.

2010 GOALS AND OBJECTIVES

- Look at new ways to generate revenue, such as additional advertising dollars and/or building rate adjustments to help offset budget deficiencies.
- Have maximum communication and respect between all employees to promote teamwork and personal motivation within the organization.
- Use continuing education seminars/training opportunities to enhance the skills and development of the staff's knowledge of Public Assembly Facilities and its operations.
- Create and support a working environment whereby each employee understands the necessity of and strives to achieve and perfect an efficient and safe workplace.
- To improve upon the services rendered to our clients and their customers so that we develop the image and reputation as the most hospitable, professional facility in the area.
- Improve the position of the Houma Terrebonne Civic Center as an economic catalyst, both directly and indirectly, by continuing to increase the number of Association/ corporate meetings and conferences and sporting events to Terrebonne Parish.
- Solidify and enhance the relationship with the Convention and Visitors Bureau and the local hotels to cooperatively market and more importantly, to sell Terrebonne Parish as a destination to residents from other parts of the Region and Country.
- Continue to work closely with TPCG's Risk Management Department and FEMA to have all storm damage repairs from Hurricane Gustav completed within the timeliest manner.
- Work on maintenance/improvement projects that will enhance and beautify the Civic Center to attract new potential clients to the facility.
- Manage maintenance expenses by the scheduling and performing of preventative maintenance on all systems so as to avoid major failures in the future.
- Review the last ten years of Food & Beverage Operations and propose measures to bring efficiency and greater revenue to the facility within the Food & Beverage Department.
- To improve the image of the Houma Terrebonne Civic Center in the community by enhancing media relations/advertising and to demonstrate the true value of a terrific facility to our local community.
- Work with the Houma Civic Center Development Corporation and organizations such as the Houma Regional Arts Council to bring more quality entertainment to the community.
- Work with Administration and the Parish Council to improve upon the governance of the facility through changes to the various ordinances, which impact the operations of the Houma Terrebonne Civic Center.

Demand Workload	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
	Amount of event attendance	142,654	135,000	135,000
	Percent of Occupancy rate (/sq.ft)	35%	35%	34%
Efficiency & Effectiveness	Total operating revenues	\$1,167,906	\$927,392	\$976,007
	Sales tax generated from operations	\$65,289	\$45,716	\$50,000
	Amount of General Fund subsidy	\$860,000	\$918,054	\$918,054
	Part-time jobs created	\$128,490	\$161,842	\$133,036
	Food and Beverage Sales	\$498,661	\$389,267	\$411,465
	Beer and Liquor sales	\$97,347	\$69,776	\$76,042

385 CIVIC CENTER

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	279,692	211,518	220,000	209,000	209,000
Intergovernmental	27,969	0	0	0	0
Charges for Services	849,133	850,344	679,758	731,457	731,457
Miscellaneous Revenue	11,122	11,358	4,600	4,550	4,550
Other Revenue	0	0	73	0	0
Transfers In	860,000	918,054	918,054	918,054	918,054
TOTAL REVENUES	2,027,916	1,991,274	1,822,485	1,863,061	1,863,061
EXPENSES:					
Personal Services	919,570	1,051,633	1,020,771	1,153,990	1,153,990
Supplies & Materials	312,505	318,570	274,943	316,831	316,831
Other Services & Charges	584,083	681,964	642,475	661,961	661,961
Repair & Maintenance	95,273	99,150	74,160	81,434	81,434
Depreciation	509,152	508,200	499,021	500,000	500,000
Operating Transfers Out					
TOTAL EXPENSES:	2,420,583	2,659,517	2,511,370	2,714,216	2,714,216
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					2.92%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	(392,667)	(668,243)	(688,885)	(851,155)	(851,155)
RETAINED EARNINGS, JANUARY 1	16,090,270	15,697,603	15,697,603	15,008,718	15,008,718
RETAINED EARNINGS, DECEMBER 31	15,697,603	15,029,360	15,008,718	14,157,563	14,157,563

BUDGET HIGHLIGHTS

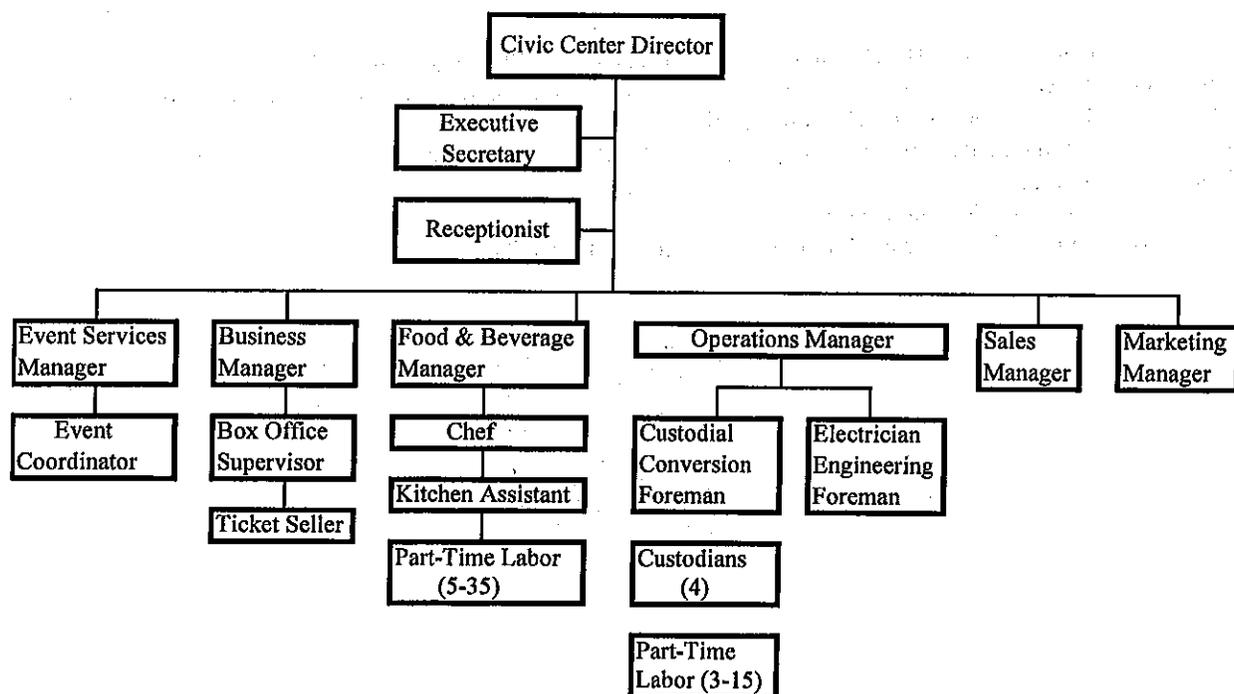
- Receives a special dedicated Hotel/Motel Tax, 2010 proposed, \$209,000, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed for 2010, \$731,457 an increase of \$118,887 or 16%, approved.
- General Fund supplements: 2010 is proposed to be \$918,054, same as 2009, approved.
- Capital: - Approved.
 - Wet-Dry Vac 18 Gallon, \$1,586
 - Retractable Motor System for Hall A (replacement), \$100,000



385 CIVIC CENTER

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	80,812	97,788
Event Services Manager	1	1	1	1	210	51,008	65,035	79,469
Operations Administrator	1	1	1	1	210	51,008	65,035	79,469
Business Manager	1	1	1	1	209	46,371	59,123	72,244
Food & Beverage Mgr/Chef	1	1	1	1	209	46,371	59,123	72,244
Event Coordinator	1	1	1	1	208	42,542	54,241	66,279
Marketing Manager	1	1	1	1	208	42,542	54,241	66,279
Sales Manager	1	1	1	1	208	42,542	54,241	66,279
Chef	1	1	1	1	208	42,542	54,241	66,279
Box Office Supervisor	1	1	1	1	207	39,029	49,762	60,806
Sr. Facilities Mtn.	1	1	1	1	109	35,268	44,967	54,946
Electrician-Eng Foreman	1	1	1	1	108	31,489	40,149	49,059
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Food & Beverage Assistant	1	1	1	1	103	19,733	25,160	30,744
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
Facilities Mtn. Asst.	4	2	4	4	101	16,609	21,177	25,876
TOTAL FULL-TIME	19	17	19	19				
Ticket Seller	1	1	1	1	102	9,052	11,542	14,103
Event Staff	10	8	10	10	101	8,305	10,589	12,938
TOTAL PART-TIME	11	9	11	11				
TOTAL	30	26	30	30				



INTERNAL SERVICE FUNDS

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management. The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen's compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund. The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources. The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing. The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies. The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance. The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

354 & 357 RISK MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible policies, and transferring risk through various legal agreements and with insurance carriers. Our coverage's are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

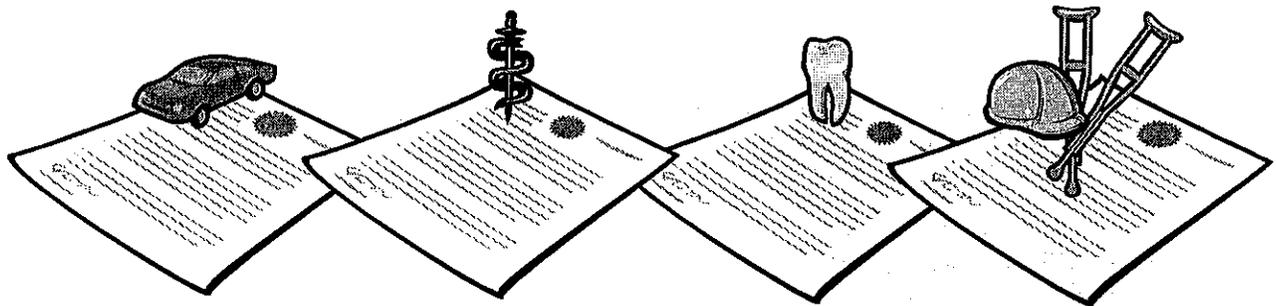
2008-2009 ACCOMPLISHMENTS

- ✓ Monthly Departmental Safety Meetings to discuss accountability for losses and claims.
- ✓ Safety Committee meetings with all departments were conducted to meet and discuss losses and what corrective action would take place.
- ✓ Aggressive management of liability claims through legal opinion, statutes, or ordinances.
- ✓ Coordination between Safety, Department Directors, Supervisors, and Claims to reduce and accelerate return to work programs.
- ✓ Revisions made to vendor and contractor specifications to ensure that TPCG has adequate underlying coverage from contractors.
- ✓ Employee Health Fair held which promoted wellness for employees.
- ✓ Complete review of Insurance coverage's, specifications, and broker/agent relationships to look for inadequate coverage, expense burdens, duplication of fees and efforts and elimination of excess fees paid for inadequate service.
- ✓ Maintained a cost-effective program for Health Care benefits by stabilizing costs to employees.
- ✓ Reduction in Workers Compensation claims by aggressively managing the claim and implementing return to work procedures.

2010 GOALS AND OBJECTIVES

- Promote, Create Accountability, Budget and communicate to all Department Director the need to engage Safety at the work site. Promote "stop work" program so employees can stop unsafe work without reprimand.
- Reduce the number of benefit claims by proactively communicating with employees the necessity use preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.
- Mitigate and manage large claims by utilizing legal opinions from internal and external sources.
- Allocate Safety training to Departments based on needs, budgets, and prior loss history. Implement monthly safety meeting programs.
- Meet, negotiate, and structure TPCG's insurance and Risk management needs by being aware of new markets, conducting underwriting meetings.
- Reduce the number of vendors we purchase our insurance coverage through and negotiate fees that have real impact to our balance sheet.
- Safety manual revisions that provide the marketplace, our own internal Departments and our employees a greater understanding of what Best Practices should be in place to eliminate claims and severe injuries.
- Maintain monthly Director meetings to discuss loss history by department for Workers Compensation, Public Liability, and Automobile Liability. Use Statistical data to assist in risk evaluation.
- Use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and loss time injuries.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Number of current employees with family group insurance	695	654	660
	Number of current employees with single group insurance	492	498	510
	Number of retired employees with family group insurance	140	130	130
	Number of retired employees with single group insurance	87	90	95
	Number of workers compensation medical claims	81	158	158
	Number of general liability claims processed	139	150	150
	Number of auto liability claims processed	115	84	84
	Number of claim files closed	275	178	178
	Number of short-term disability claims	80	85	90
	Number of long-term disability claims	50	55	60
	Number of Safety Inspections	183	400	400
	<i>Efficiency & Effectiveness</i>	Dollar amount of workers compensation medical payments	\$129,511	\$52,903
Total dollar amount of prescription claims paid (Millions)		\$1.90	\$2.00	\$2.00
Total dollar amount of medical claims paid (Millions)		\$8.90	\$9.00	\$9.00
Total dollar amount of dental claims paid		\$520,000	\$520,000	\$530,000
Total dollar amount of life insurance claims paid		\$150,000	\$175,000	\$200,000
Number of life insurance claims paid		20	25	25
Number of new Safety Programs implemented		6	8	2
Number of Safety Training Classes		21	14	20
Number of Defensive Driving Classes		4	2	4
Number of Employees Trained		204	250	250



354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354)

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	736,615	864,883	864,883	0	0
Charges for Services	5,948,671	6,721,646	6,659,457	7,136,419	7,136,419
Miscellaneous Revenue	131,972	111,300	105,411	110,400	110,400
Other Revenue	2,877,167	0	710,919	0	0
Operating Transfers In	775,000	0	0	0	0
TOTAL REVENUES	10,469,425	7,697,829	8,340,670	7,246,819	7,246,819
EXPENSES:					
Personal Services	509,052	595,921	569,258	597,419	597,419
Supplies & Materials	21,208	32,000	25,905	34,500	34,500
Other Services & Charges	11,554,741	7,556,528	7,521,243	8,107,624	8,107,624
Repair & Maintenance	1,214	3,500	3,500	3,600	3,600
Depreciation	15,343	14,000	15,225	15,500	15,500
Allocated Expenditures	(24,119)	6,695	(25,257)	(25,257)	(25,257)
Operating Transfer Out					
TOTAL EXPENSES	12,077,439	8,208,644	8,109,874	8,733,386	8,733,386
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION, ALLOCATIONS AND OPERATING TRANSFERS OUT					6.78%
INCREASE (DECREASE) TO NET ASSETS	(1,608,014)	(510,815)	230,796	(1,486,567)	(1,486,567)
NET ASSETS, JANUARY 1	2,975,260	1,367,246	1,367,246	1,598,042	1,598,042
NET ASSETS, DECEMBER 31	1,367,246	856,431	1,598,042	111,475	111,475

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans: - Approved.
 - Workmen's Compensation, \$1,000,000
 - General Liability, \$434,500
 - Vehicle Insurance, \$1,350,000
 - Physical Plant, \$2,500,000
 - Gas/Electric Liability, \$215,000
 - Boiler Insurance, \$136,272
- Major Expenditures: - Approved.
 - Premiums for excess of our self-insurance retention: - Approved.
 - Workmen's Compensation, \$220,000
 - Vehicle Insurance, \$350,000
 - General Liability, \$200,000

354 & 357 RISK MANAGEMENT

BUDGET HIGHLIGHTS (Continued)

- Boiler, \$136,272
- Physical Plant, \$2,500,000
- Gas /Electric Liability, \$164,000
- Claims for all coverage, \$3,952,500, approved.
- Actuarial Audit, \$20,000 as required for annual financial reporting, approved.
- Capital: - Approved.
 - 1 (one) Printer, \$1,800
 - 1 (one) computer, \$1,500

Special Notes:

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

General Liability – For the period April 1, 2008 through April 1, 2009, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$6,000,000. The Parish pays general liability claims in excess of \$6,000,000.

Public Officials and Employee's Liability – For the period April 1, 2008 through April 1, 2009, the public officials and employee's liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000. Any claims in excess of \$6,000,000 are paid by the Parish.

General Liability for Electric and Gas Systems – For the period April 1, 2008 through April 1, 2009, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems and the first \$500,000 related to pollution liability. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$10,000,000, with any claims over \$10,000,000 to be paid by the Parish.

Automobile Liability - For the period April 1, 2008 through April 1, 2009, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$6,000,000. Auto claims in excess of \$6,000,000 are paid by the Parish.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

Workers' Compensation – For the period April 1, 2008 through April 1, 2009, the Parish is self-insured for the first \$500,000 of each claim relating to workers' compensation insurance. For liability in excess of \$500,000, the Parish is covered under an insurance contract for claims up to \$25,000,000. Under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

Employment Practice Liability - For the period April 1, 2008 through April 1, 2009, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000, with any claims in excess of the \$6,000,000 to be paid by the Parish.

Property Insurance – For the period March 1, 2008 through March 1, 2009, the Parish is self-insured for the first \$100,000 of each claim relating to property insurance except for wind/named storm losses, which will be two percent (2%) of the value at the time of loss of each separate building. If two or more deductible amounts in this policy apply to a single occurrence, the total amount to be deducted shall not exceed the largest deductible applicable. The Parish is covered under insurance contracts for the excess liability up to \$50,000,000. Any claims in excess of \$50,000,000 are to be paid by the Parish.

Pollution Environmental Liability – For the period April 1, 2008 through April 1, 2009, the Parish is self-insured for the first \$250,000, with limits of \$5.0 million. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations.

Settled claims have not exceeded the insurance coverage for the excess liability in any of the past three years.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	94,259	114,060
Safety & Health Manager	1	1	1	1	209	46,371	59,123	72,244
Claims Adjuster	2	2	2	2	207	39,029	49,762	60,806
Insurance Technician	2	2	2	2	108	31,489	40,149	49,059
Admin Technician II	1	1	1	1	102	18,104	23,083	28,205
Admin Technician I	1	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	8	8	8	8				
Admin Tech I	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	1	1	1	1				
TOTAL	9	9	9	9				



354 & 357 RISK MANAGEMENT

GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Charges for Services	13,183,121	13,300,000	14,257,650	14,250,000	14,250,000
Miscellaneous Revenue	49,197	75,000	10,717	25,000	25,000
Other Revenue	571,629	700,000	600,000	600,000	600,000
TOTAL REVENUES	13,803,947	14,075,000	14,868,367	14,875,000	14,875,000
EXPENSES:					
Personal Services	15,000	0	0	0	0
Other Services & Charges	12,744,867	15,605,400	13,783,357	15,108,350	15,108,350
Allocated Expenditures	220,878	231,400	229,280	236,500	236,500
Operating Transfer Out			1,700,000		
TOTAL EXPENSES	12,980,745	15,836,800	15,712,637	15,344,850	15,344,850
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-3.19%
INCREASE (DECREASE) TO NET ASSETS	823,202	(1,761,800)	(844,270)	(469,850)	(469,850)
NET ASSETS, JANUARY 1	3,994,689	4,817,891	4,817,891	3,973,621	3,973,621
NET ASSETS, DECEMBER 31	4,817,891	3,056,091	3,973,621	3,503,771	3,503,771

BUDGET HIGHLIGHTS

- Premium Revenue, \$14,250,000, approved.
- Major expenditures: - Approved.
 - Premiums for excess liability including administrative fees, \$1,973,400
 - Claims, \$13,112,000

Special Note:

- The Parish is self-insured for the first \$125,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2008 is \$11,760,000. The Parish is covered under an insurance contract for the excess liability up to \$1,000,000 on individual claims. Each covered employee is subject to a lifetime maximum claims limit of \$2,000,000.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- In 2006, the Parish adopted a policy setting the employee contribution to premiums for core benefits at 15%. (Reference Ordinance No. 7242)
- In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until such time the benefits plan became stable. In 2009, Administration recommended the return of \$1.7 million to General Fund.

370 HUMAN RESOURCES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out a number of Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 800 employees. The department also handles a number of administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

2008-2009 ACCOMPLISHMENTS

- ✓ Implementation of on-site trainings at no costs to any TPCG departments on topics dealing with exceptional customer service, personnel law, team-building, sexual harassment in the workplace, FMLA, and EEOC policies.
- ✓ Implementation of the active use of the new time keeping system. Reprint, educate, and train all hourly employees to make use of this equipment so as to better serve the Accounting department for more efficient employee time management for payroll.
- ✓ Continue to monitor TPCG Commercial Driver's License (CDL) database for all TPCG employees who possess a commercial driver's license. This ensures compliance with state license practices and requirements.
- ✓ Attend and participate in community sponsored job fairs in Terrebonne/Lafourche parishes to highlight and promote TPCG as a trusted employer and to assure recruitment of the most qualified applicants for the parish government. Identified with administration's assistance, eight new candidates to work as interns in TPCG.
- ✓ Participate in Terrebonne/Lafourche Parish School Systems "Job Career Fairs" to highlight TPCG as an employer with long term job security and opportunities available to both parishes' youth.
- ✓ Successfully completed and implemented the Water's Classification and Compensation Study to conclusion and adoption by the Terrebonne Parish Council. Continue to evaluate and outside agency employees for proper classification of position and compensation of comparative pay.

2010 GOALS AND OBJECTIVES

- Provide on-site training for parish departments on various topics; FMLA, EEOC policies, workplace violence, and Fair Labor practices. Have every TPCG employee trained in sexual harassment identifications and how to protect themselves.
- Monitor the Human Resources Department's personnel filing system by organizing all records into one consolidated system so that each file is easily identified and managed.
- Overhaul of the Human Resources Department's personnel filing system by ensuring all records are compliant with federal and state laws. Secure all confidential documents.
- Human Resource staff will continue to be trained on Federal and State law changes, attend HR seminars, and retain their certifications through the HR Certification Institute.
- Redo and revise TPCG Parish Policy & Procedure Manual. Distribute once approved and accepted by the Parish Council to all TPCG employees.
- Enforce the Parish Drug Testing Policy by Increasing and updating the list of TPCG positions placed in the random drug testing pool. Ensure that all employees in a safety/security sensitive job are randomly tested to promote a drug-free workplace and employee safety.
- Implement TPCG job descriptions and review accuracy to make certain that all descriptions list up-to-date job duties, job requirements, physical lifting standards, and FLSA status. Risk management needs to be actively engaged in job descriptions and review toad job functions that eliminate future claims.
- Employ IT technology and policies into the Human Resources Department, which will enhance service, communications and productivity throughout the Parish. This will assist in maintaining best practices and allow Human Resources to be more effective in delivery to our established departmental needs.

370 HUMAN RESOURCES

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/Workload</i>	Total number of Parish full-time employees	665	705	685
	Number of job openings	130	130	120
	Number of vacancies filled	94	100	95
	Number of applications received	1,503	2,100	1,750
	Number of performance evaluations processed	300	275	500
	Number of terminations	198	100	100
	Number of parish full-time hires (permanent)	141	145	120
<i>Efficiency & Effectiveness</i>	Number of employees trained	450	450	500
	Number of employee orientations completed	5	5	7
	Number of employees attending orientation	99	130	120
	To create a TPCG handbook and make a copy available to each employee.	0	0	800
	To continue to stress the importance of the TPCG Drug Testing Policy.	99	130	120

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Charges for Services	750,603	635,000	641,000	600,000	600,000
Miscellaneous Revenue	7,326	11,500	5,706	7,000	7,000
TOTAL REVENUES	757,929	646,500	646,706	607,000	607,000
EXPENSES:					
Personal Services	285,929	243,059	268,915	291,701	291,701
Supplies & Materials	6,563	12,050	9,230	9,800	9,800
Other Services & Charges	201,574	171,251	150,697	168,050	168,050
Repair & Maintenance	66	200	200	200	200
Capital Outlay (Depreciation)	31,795	32,500	30,500	31,000	31,000
Allocated Expenditures	108,848	101,275	108,960	108,960	108,960
TOTAL EXPENSES	634,775	560,335	568,502	609,711	609,711
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION, ALLOCATED EXPENDITURES AND OPERATING TRANSFERS OUT					
					10.13%
INCREASE (DECREASE) TO NET ASSETS	123,154	86,165	78,204	(2,711)	(2,711)
NET ASSETS, JANUARY 1	395,379	518,533	518,533	596,737	596,737
NET ASSETS, DECEMBER 31	518,533	604,698	596,737	594,026	594,026

370 HUMAN RESOURCES

BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2010 is 2.0% of salaries and wages or \$600,000, approved.
- Capital: - Approved.
 - 1 (one) Printer/Scanner, \$4,300
 - 1 (one) Laptop Computer, \$2,500
- Major Expenditures: - Approved.
 - Legal Fees, \$30,000, decrease of \$5,000, 14%.
 - Unemployment Claims, \$20,000, decrease of \$10,000, 33%.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	39,500	50,363	61,540
HR Generalist	2	2	2	2	108	31,489	40,149	49,059
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition storage, distribution, reutilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish's best interest, it is our objective to maximize the value for each tax dollar spent on materials, supplies and services.

The Finance Department also includes the Parish Warehouse Division, which maintains all inventory stock. The central storeroom is located at the Utility complex. The Warehouse Inventory's mission is to control stock levels, economic cost factors and departmental account charges through the AS/400 System. The Warehouse continues to utilize State Contract Purchasing options whenever possible.

2008-2009 ACCOMPLISHMENTS

- ✓ Worked collectively with Information Technology Division to implement electronic bid submittal option as mandated by the State (effective 1/1/09)
- ✓ Worked aggressively in identifying and liquidating obsolete and/or excess surplus property.
- ✓ Assist departments / divisions with communication needs in an efficient and effective manner
- ✓ Revision of bid documents completed by Parish Attorney
- ✓ Personal contact with adjudicated property owners to inform them of adjudicated status of property
- ✓ Utilization of cooperative purchasing agreements when economically feasible and effective
- ✓ Provide Purchasing / Encumbrance System training for incoming AS/400 users
- ✓ Implementation of automated work flow (Request for Bids)
- ✓ Implementation of multiple pre/post emergency contracts for services, rentals, supplies
- ✓ Worked collectively with TEDA personnel on contractor / vendor re-entry badge program
- ✓ Promotion of HMGP property lease program to neighboring HMGP property owners

2010 GOALS AND OBJECTIVES

- Work collectively with Information Technology to develop a "live" TPCG Surplus Auction site
- Conduct on-line vendor registration campaign
- Improve work flow / information accessibility in Purchasing through use of technology
- Expedite the purchasing process
- Continuously update additional changes of Purchasing Handbook
- Develop questionnaire for obtaining feedback from using departments
- Continue to evaluate and utilize cooperative purchasing agreements when economically feasible and effective
- Continue to develop a training module for incoming and current AS/400 users
- Continue personal contact with adjudicated property owners to provide notification of property status
- Improve relationships with outside groups and agencies
- Work collectively with Information Technology to implement bar coding for fixed assets
- Continue to identify and establish requirements contracts for frequently used supplies, materials and services
- Continue to work aggressively on identification and disposal of excess surplus property to generate additional revenue for TPCG
- Encourage certification for all Purchasing Division staff members

380 FINANCE/ PURCHASING

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of Vendors in master file	2,281	2,500	3,000
	Number of Purchasing employees	7	7	7
	Number of Departments assisted	47	47	47
	Number of Sealed Bids Advertised	60	75	100
	Number of Surplus Bids Advertised	4	5	12
	Number of Adjudicated Property Bids Advertised	6	20	20
	Number of Communication work orders	189	175	150
	Number of Purchase Orders issued	32,976	37,500	37,000
	Number of registered DBE Vendors	45	48	75
	Purchasing Vendors registered on-line	1,393	1,600	2,500
	Number of items stocked in warehouse	1,459	1,481	1,500
	Number of Fund/Depts.. using warehouse	78	85	87
	Number of warehouse requisitions	6,185	5,478	5,500
	Number of quotations solicited	500	250	300
	Number of Purchases for stock	940	744	790
	Number of mail run daily deliveries	41	45	46
<i>Efficiency & Effectiveness</i>	Percent of purchase orders processed within 3 days	95%	95%	97%
	Percent of bids conforming with state law	100%	100%	100%
	Dollar amount of purchase orders (millions)	\$114.5	\$124.0	\$130.0
	Dollar amount of surplus bid items sold	\$88,736	\$500,000	\$50,000
	Dollar amount of adjudicated property sold	\$20,452	\$25,000	\$100,000
	Dollar amount of stock at warehouse	\$1.5M	\$1.6M	\$1.79M
	Total cost of warehouse issues	\$1.8M	\$1.29M	\$1.41M
	Total stock deliveries to various departments	928	936	950
	Certified Professional Public Buyers on Staff	3	3	3
	Number of credit hours earned through Nicholls State University by staff	12	3	0

380 FINANCE/ PURCHASING

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	2,513	0	0	0	0
Charges for Services	814,553	880,000	953,120	1,070,000	1,070,000
Miscellaneous Revenue	2,436	8,000	50	100	100
TOTAL REVENUES	819,502	888,000	953,170	1,070,100	1,070,100
EXPENSES:					
Personal Services	664,739	667,964	661,096	725,348	725,348
Supplies & Materials	23,949	21,850	20,002	23,250	23,250
Other Services & Charges	131,484	131,865	138,430	151,489	151,489
Repair & Maintenance	3,858	9,225	8,745	9,225	9,225
Capital Outlay (Depreciation)	22,585	24,500	31,800	35,040	35,040
Allocated Expenditures	56,614	27,805	56,080	56,080	56,080
TOTAL EXPENSES	903,229	883,209	916,153	1,000,432	1,000,432
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION, ALLOCATED EXPENDITURES AND OPERATING TRANSFERS OUT					9.44%
INCREASE (DECREASE) TO NET ASSETS	(83,727)	4,791	37,017	69,668	69,668
NET ASSETS, JANUARY 1	153,483	69,756	69,756	106,773	106,773
NET ASSETS, DECEMBER 31	69,756	74,547	106,773	176,441	176,441

BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions. Total allocated revenues projected for 2010, \$1,045,000, approved.
- Capital: - Approved.
 - o Phone System, \$7,900

380 FINANCE/ PURCHASING

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	56,109	71,539	87,415
Warehouse Manager	1	1	1	1	210	51,008	65,035	79,469
Procurement Specialist III	2	2	2	2	108	31,489	40,149	49,059
Procurement Specialist II	2	2	2	2	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	3	3	3	3	104	21,509	27,424	33,511
Field Tech I	1	1	1	1	103	19,733	25,160	30,744
Admin Tech II	2	2	2	2	102	18,104	23,083	28,205
TOTAL	13	13	13	13				



390 INFORMATION TECHNOLOGIES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides computer related support services to Parish departments, divisions, and other governmental agencies within the Parish. Support services provided include consultant, design, application development and maintenance, application training, security, Intranet and Internet access, web page development and maintenance, e-mail system, networking, and equipment repairs. Additional services consist of the pricing, ordering, setup, and installation of computer hardware and software, data communications equipment, and wireless communications. Responsible for monitoring, performing user audits, enforcement recommendations of Parish's Electronic Communications Policy, and providing overview of policy at new employee orientation.

2008-2009 ACCOMPLISHMENTS

Major projects performed by Information Technology Division during the previous year include:

- ✓ Continued to add document types and user access to the imaging system.
- ✓ Continued Information Technology Staff training, which include various aspects of development and management training seminars, courses, webinars, and webcasts.
- ✓ Expanded Disk storage capacity and added new blade to IBM eServer Blade Center.
- ✓ Upgraded IBM Midrange System Operating system to V6R1.
- ✓ Implemented electronic documentation and flowcharting tool for all iSeries applications.
- ✓ Completely redesigned and developed the Terrebonne Parish Consolidated Government's web site (www.tpcg.org).
- ✓ Converted Terrebonne Parish Sheriff's Office's Tax Notice, Sex Offenders, and Most Wanted sections to their newly designed website (www.tpsa.net).
- ✓ Modified Consolidated Waterworks District general ledger application to integrate the utility billing transactions.
- ✓ Modified Parish Purchasing and Warehouse requisition applications to utilize expanded commodity codes.
- ✓ Automated electronic returns and payments from Louisiana Department of Revenue for Sales and Use Tax.
- ✓ Developed Emergency Call Center software for the Office of Homeland Security and Emergency Preparedness.
- ✓ Developed mobile version of the Parish web site (<http://m.tpcg.org>).
- ✓ Added the following points of interest the Parish Internet site:
 - Information for FEMA to improve national flood insurance score for parish.
 - Recycling and comprehensive plan surveys.
 - Women's Commission and Committee for Disability Affairs.
 - Broadcasted Parish Council and Planning Commission meetings using streaming video.
 - Floodproofing Your Home or Business to assist in recovering from flood damage, Planning Commission, and Board of Adjustment under Planning and Zoning.
- ✓ Added a citizen survey to Houma Police Department's web site (www.houmapd.com).
- ✓ Developed a new Scale Application for the Parish Solid Waste Division which can be run independently.
- ✓ Upgraded Firehouse software to web based system for the Houma Fire Department.
- ✓ Upgraded parish computers to Microsoft Office 2007.
- ✓ Upgraded data communication infrastructure to a cable management system.
- ✓ Deployed new email archive system.
- ✓ Enhanced security measures by adding encryption to tape backups.

2010 GOALS AND OBJECTIVES

- Continue to review current network infrastructure for improvements in:
 - Reducing the time for setup of new computers
 - Data communication by converting to fiber optic connections
 - Current inventory system by tracking additional information
 - Network security
 - Computer lockdowns
- Continue to expand Information Technology Division staff abilities with training on various platforms and languages.
- Complete the development of the Parish-wide work order system linked to the GIS to assist departments in working together to resolve parish wide issues.
- Completely redesign and develop Parish's internal Intranet site.
- Completely redesign and develop the new Civic Center web site.

- Completely redesign and develop Consolidated Waterworks District's work order application.
- Develop a user friendly interface for Road, Bridge, and Vegetation sign inventory application.

2010 GOALS AND OBJECTIVES (Continued)

Provide Consolidated Waterworks District Utility Billing System customers access to view billing history and make payments through worldwide web.

- Add the following points of interest the Parish Internet site:
 - Parish Accounts Payable vendors access to view invoices and payments.
 - Auctions of surplus property.
 - Photo Gallery.
 - Allow city utility customers the ability to calculate what their average billing would be based on prior 12 months.
- Track fixed asset inventory using a bar code inventory system for Parish Purchasing Division.
- Convert Terrebonne Parish Sheriff's Office Tax Notice, Sex Offenders, and Most Wanted sections of the original website to the new website.
- Track fixed asset inventory for Parish Purchasing Division using bar codes.

	PERFORMANCE MEASURES	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
<i>Demand</i>	Number of users supported	710	902	925
	Number of servers connected to parish network	38	48	53
	Number of computers supported	700	815	825
	Number of printers supported	390	450	470
	Number of scanners supported for imaging system	83	85	87
	Number of applications supported	113	115	119
<i>Workload</i>	Number of workorders generated - Development Staff	309	555	777
	Number of workorders generated - Networking Technicians	667	1,108	1,551
	Number of workorders generated - Other	13	19	27
	Number of workorders completed - Development Staff	288	495	693
	Number of workorders completed - Networking Technicians	679	1,008	1,411
	Number of workorders completed - Other	14	10	14
	Number of phone calls - Development Staff	2,787	3,465	3,708
	Number of phone calls - Networking Technicians	4,313	4,139	4,430
	Number of phone calls - Other	626	730	781
	Number of new applications implemented	3	2	4
	Number of internet services added (eBusiness)	16	6	5
	Number of web hits	2,128,139	474,950	525,000
	Number of emails processed	1,239,000	1,366,161	1,400,000

390 INFORMATION TECHNOLOGIES

Efficiency	Ratio of computers supported to Networking Technicians	175	204	206
	Ratio of users to Development Staff	118	134	116
	Ratio of users to Networking Technicians	178	226	231
	Number of emails blocked (spam/virus)	6,448,705	7,000,000	7,500,000
Effectiveness	% of problem calls resolved in less than one day - Development	78%	80%	80%
	% of problem calls resolved in less than one day - Networking	88%	88%	88%
	% of uptime-IBM eServer Blade Center	99%	99%	99%
	% of uptime-IBM Midrange System	98%	98%	98%

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	9,818	0	0	0	0
Charges for Services	1,324,577	1,577,000	1,588,794	1,876,000	1,876,000
Miscellaneous Revenue	5,113	5,000	1,000	1,000	1,000
TOTAL REVENUES	1,339,508	1,582,000	1,589,794	1,877,000	1,877,000
EXPENSES:					
Personal Services	1,036,370	1,170,620	1,073,824	1,272,164	1,272,164
Supplies & Materials	31,547	61,792	44,387	42,660	42,660
Other Services & Charges	147,521	231,662	193,206	240,423	240,423
Repair & Maintenance	16,028	29,761	29,761	12,511	12,511
Capital Outlay (Depreciation)	119,630	103,000	120,000	129,000	129,000
Allocated Expenditures	50,419	29,585	49,835	50,835	50,835
TOTAL EXPENSES	1,401,515	1,626,420	1,511,013	1,747,593	1,747,593
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ALLOCATED EXPENDITURES					4.95%
INCREASE (DECREASE) TO RETAINED EARNINGS	(62,007)	(44,420)	78,781	129,407	129,407
RETAINED EARNINGS, JANUARY 1	266,175	204,168	204,168	282,949	282,949
RETAINED EARNINGS, DECEMBER 31	204,168	159,748	282,949	412,356	412,356

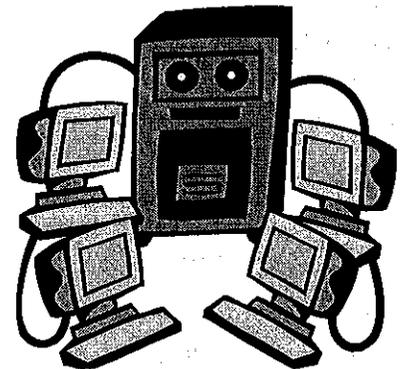
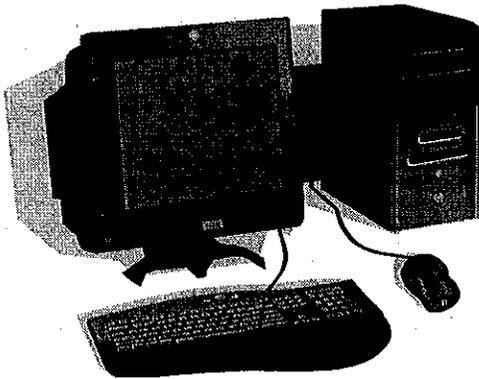
INFORMATION TECHNOLOGIES

BUDGET HIGHLIGHTS

- Information Systems Fund derives revenues from the departments that it services. 2010 projected user fees, \$1,876,000, approved.
- Capital Outlay: - Approved.
 - 1 (one) Power System 520-Midrange Computer System, \$50,000
 - IBM eServer Blade Center-Replacement Blade, \$4,800
 - IBM eServer Blade Center-Expansion Cabinet, \$20,000
 - Sonicwall NSA 5500 Firewall, \$10,000
 - 5 (five) Personal Computers, \$10,000

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	61,719	78,692	96,157
Network Administrator	1	1	1	1	211	56,109	71,539	87,415
System Analyst	2	2	2	2	211	56,109	71,539	87,415
Programmer/Analyst	4	2	4	4	209	46,371	59,123	72,244
Senior Programmer	3	0	3	3	208	42,542	54,241	66,279
Programmer	2	6	2	2	206	35,807	45,654	55,786
Senior Network Technician	1	1	1	1	109	35,268	44,967	54,946
Network Technician	3	3	3	3	108	31,489	40,149	49,059
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	18	17	18	18				



395 CENTRALIZED FLEET MAINTENANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Department, a Division of Public Works, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance has twelve employees with over 120 years of combined experience in the fields of automotive maintenance, clerical and equipment repair work. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The Garage is located at 301 Plant Road, Houma, La. and the Service Center is located at 1860 Grand Cailliou Road, Houma, La. Departmental functions are to prepare specifications for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines. To work with vendors and supervisors to arrange field demonstration of replacement equipment and co-ordinate training for operators of specialized equipment. Fleet Maintenance also maintains Electronic Inventory of rolling stock and preventive maintenance and record retention. This department schedules services and does annual inspections. This department also conducts spot inspections and condition reports on request and to maintain fuel station, issue fuel cards and develop usage reports for Finance Department and other Governmental Agencies. They do road service and coordinate tire repair and replacements. Mechanics on 24 hour call. Fleet Maintenance assists Purchasing Department in Surplus Item Program and coordinates Security for Service Center location.

2008-2009 ACCOMPLISHMENTS

- ✓ Fleet Maintenance has exceeded production for 8 straight years.
- ✓ Fleet Maintenance had completely remodeled offices.
- ✓ Fleet Maintenance has enhanced its diagnostic capabilities by purchasing scanning tools and training employees to use them.
- ✓ Continued vendor based training programs that were initiated in 2005 and continues to effect all departments.

2010 GOALS AND OBJECTIVES

- To purchase software enhancements to improve reports and fuel station monitoring.
- Fleet Maintenance will continue to research state contracts, contract purchasing and piggyback options to improve pricing and speed up the purchasing process.
- Fleet Maintenance will extend the new signage and vehicle identification program to include all parish vehicles and equipment.
- Fleet maintenance is committed to aiding and supporting administration effects to economically and fully develop a system for tracking equipment.

	PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
		Actual	Estimated	Projected
Demand/Workload	Number of Vehicles	400	400	410
	Number of Surplus Vehicles	42	30	25
	Number of Motorcycles, trailers, etc.	5	5	5
	Work orders processed	2,080	2,100	2,200
	Work orders processed per mechanic	338	350	366
Efficiency & Effectiveness	Vehicles returned serviced within 24 hours	86%	86%	88%
	Vehicles returned serviced within 48 hours	8%	8%	8%
	Vehicles returned serviced after 48 hours	6%	6%	4%
	Road Calls*	101	95	85
	Vehicle listing updated	Daily	Daily	Daily

* Objective is to reduce road calls.

395 CENTRALIZED FLEET MAINTENANCE

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	1,037	0	0	0	0
Charges for Services	786,996	731,000	731,389	790,000	790,000
Miscellaneous Revenue	3,450	7,000	4,085	0	0
Other Revenue	1,252	0	0	0	0
TOTAL REVENUES	792,735	738,000	735,474	790,000	790,000
EXPENSES:					
Personal Services	532,414	568,486	532,651	655,873	655,873
Supplies & Materials	78,131	72,600	82,936	79,600	79,600
Other Services & Charges	115,256	138,538	131,895	143,355	143,355
Repair & Maintenance	7,798	21,500	21,335	21,500	21,500
Capital Outlay (Depreciation)	3,133	4,000	4,000	4,000	4,000
Allocated Expenditures	18,993	17,930	19,200	19,200	19,200
Operating Transfers Out					
TOTAL EXPENSES	755,725	823,054	792,017	923,528	923,528
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION, ALLOCATED EXPENDITURES AND OPERATING TRANSFERS OUT					12.38%
INCREASE (DECREASE) TO NET ASSETS	37,010	(85,054)	(56,543)	(133,528)	(133,528)
NET ASSETS, JANUARY 1	226,924	263,934	263,934	207,391	207,391
NET ASSETS, DECEMBER 31	263,934	178,880	207,391	73,863	73,863

BUDGET HIGHLIGHTS

- Major funding source - \$750,000 of user fees charged to user departments, approved.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fleet Maint. Superintendent	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Senior Fleet Mechanic	3	3	3	3	108	31,489	40,149	49,059
Mechanic II	1	0	1	1	106	25,790	32,882	40,179
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Mechanic I	2	2	2	2	105	23,445	29,893	36,527
TOTAL	11	10	11	11				

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding nine issues totaling \$26.2 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2009 is \$900 million, making the present debt limit for any one purpose \$90 million.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2009 is \$210 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City has also issued Utilities Revenue Bonds that are payable from the net revenues of the combined electric and natural gas systems of the City. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds.

The Parish also has a Limited Tax Certificate of Indebtedness issue, Sanitation Certificates. The net revenues of a separate ad valorem tax, secures the Sanitation Certificates issue. Certificates of Indebtedness may not be issued if the highest future year's principal and interest payment exceeds 75% of the anticipated revenues of the issuers tax collections of the particular tax for the year they are issued. The City has no such debt outstanding.

The City of Houma also has two Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

DEBT SERVICE FUNDS

A form of debt the Parish has incurred is General Obligation Bonds, which are direct obligations of the Parish. Principal and Interest are paid from ad valorem tax collections which is levied on all taxable property within the Parish.

Terrebonne Parish issued \$10 million in General Obligation Bonds for drainage and road improvements. These bonds were issued in 1993, 1995, and 1996 and were being paid from ad valorem tax collections levied parish wide.

	<u>ROADS</u>	<u>DRAINAGE</u>
1993	\$900,000.00	\$1,600,000.00
1995	1,600,000.00	2,400,000.00
1996	<u>2,500,000.00</u>	<u>1,000,000.00</u>
TOTAL	\$5,000,000.00	\$5,000,000.00

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS

In 2003 the Parish called for redemption of the 1993 Road and Drainage General Obligation Bonds. The 1995 bonds were also called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. The outstanding balances are as follows:

	<u>ROADS</u>	<u>DRAINAGE</u>
2003	\$ 355,000.00	\$ 460,000.00
2005	1,755,000.00	1,375,000.00
2005	1,625,000.00	2,630,000.00
2007	<u>3,760,000.00</u>	<u>5,625,000.00</u>
TOTAL	\$ 7,495,000.00	\$ 10,090,000.00

As of December 31, 2009, the total outstanding principal amount of General Obligation Road Bonds is \$7,495,000 and the General Obligation Drainage Bonds is \$10,090,000. The Parish is currently experiencing a delay in Capital Projects being started and completed because of the reconstruction in the area. The \$5 million Sewer Bonds were sold on November 13, 2008.

There are four Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds.

As of December 31, 2009, the outstanding principal amount of Sales & Use Tax Bonds is \$43,515,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,310,000 of Certificates for the Police and \$3,625,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

As of December 31, 2009, the outstanding principal amount of the Certificates for the Police is \$1,550,000 and for the Firemen is \$1,375,000.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (Continued)

The City of Houma currently has outstanding \$2,470,000 of Utility Revenue Bonds, which are funded from utility revenues of the city. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,420,000. Numerous projects have been completed and there are many still ongoing. A power plant boiler and cooling tower were replaced for approximately \$5 million, the electrical system was upgraded for approximately \$4 million, and the City is about to complete Phase II of changing the cast iron gas lines to polyethylene, with the cost exceeding \$7 million to date. In 2007 it is expected Phase 13 will be complete with Phase 14, 15 and 16 not to be completed until 2009. The Norman & Cummins Substations will be connected for efficiency in 2007 and Southdown Substation will be looped into the system in 2008. Units 15 and 16 Cooling Towers will be refurbished in 2007 with the Continuous Emissions Monitoring System being upgraded in 2008.

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Standard & Poor's has rated Terrebonne Parish's outlook as stable.

	Underlying Ratings			Insured Ratings		
	Moody's			Moody's		
	Investors Service	Standard and Poor's	Fitch Ratings	Investors Service	Standard and Poor's	Fitch Ratings
Public Improvement Bonds:						
Series ST-1998A	A2	AA-	A+	Aaa	AAA	AAA
Sewer Refunding Bonds, Series ST-1998B	A2	AA-	A+	Aa3	AAA	AAA
Series ST-2000	A2	AA-	A+	A2	AAA	AAA
Refunding Bonds, Series ST-2003	A3	AA-	A+	A3	AAA	AAA
Series ST-2005	Aaa	AA-	A+	Aaa	AAA	AAA
Series ST-2008		AA-	A+		AAA	AAA
Series ST-2009		AA-	A+		AAA	AAA
General Obligation:						
Refunding Bonds, Series 2003	A3	AA-	A+	A3	AAA	AAA
Series 2005, Drainage/Paving	A3	AA-	A+	A3	AAA	AAA
Refunding Bonds, Series 2005	Aaa	AA-	A+	Aaa	AAA	AAA
Series 2007, Drainage/Paving	Aaa	AA-	A+	Baa1	AAA	AAA
Series 2008, Drainage/Paving/Sewerage		AA-	A+		AAA	AAA

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund – The Debt Service Funds are considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish’s debt service funds with a description of each activity:

Bond Trust Fund - To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Pension Debt Service Fund – In 1998 the City of Houma refinanced their indebtedness to the Municipal Police Employees Retirement System (MPERS) and the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issues were \$2,265,000 Refunding Certificates of Indebtedness for the MPERS obligations and \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

Road and Bridge Bond Sinking Fund - To provide for the accumulation of monies for the retirement of the \$2,395,000 - 2005 Refunding Paving Bonds, \$2,000,000 - 2005 Series Paving Bonds, \$815,000 - 2003 Refunding Bonds and \$4,000,000 - 2007 Series Road Bonds. These bonds will be retired from ad valorem tax assessments.

Capital Improvement Bond Reserve Fund - To account for \$2,852,154 of bond proceeds from the 1998 - \$12,625,000 Public Improvement Bonds, the 2000 - \$4,500,000 Public Improvement Bonds, the 2003 - \$5,200,000 Public Improvement Refunding Bonds, \$7,495,000 Public Improvement Series 2005 Bonds, and \$11,850,000 Public Improvement Series 2009 bonds. Amounts equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues are required to be held in reserve.

Capital Improvement Bond Sinking Fund - To accumulate monies for payment of the 1998 - \$12,625,000 Public Improvement Bonds, the 2000 - \$4,500,000 Public Improvement Bonds, and the 2003 - \$5,200,000 Public Improvement Refunding Bonds, \$7,495,000 Public Improvement Series 2005 Bonds, and \$11,850,000 Public Improvement Series 2009 bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish’s portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

Sanitation Bond Sinking Fund – To accumulate monies for payment of \$8,865,000 General Obligation Bonds. These bonds are now retired from ad valorem tax assessment.

2008 Sewer Bond Sinking Fund – To accumulate monies for payment of \$5,000,000 General Obligation Bonds. These bonds will be retired from ad valorem tax assessments.

2008 Public Improvement Bonds – To accumulate monies for payment of \$9,825,000 for the purpose of Drainage and Road and Bridge Projects. The bonds will be retired from ¼ % Sales Tax.

Parishwide Drainage Bond Sinking Fund - To provide for the accumulation of monies for the retirement of \$1,030,000 of 2003 Drainage Refunding Bonds, the 2005 - \$2,030,000 Refunding Bonds, and the \$3,000,000 - 2005 Series Paving Bonds and the \$6,000,000 - 2007 Series Drainage Bonds. These bonds will be retired from ad valorem tax assessments.

Sewer Improvement and Paving Sinking Funds - To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,624,123	2,299,854	2,597,909	2,597,914	2,597,914
Miscellaneous Revenue	36,660	118,838	56,888	50,989	50,989
Charge for Services	0	0	(50)	0	0
Operating Transfers In	<u>5,589,357</u>	<u>3,833,695</u>	<u>3,770,646</u>	<u>3,908,756</u>	<u>3,908,756</u>
TOTAL REVENUES	<u>7,250,140</u>	<u>6,252,387</u>	<u>6,425,393</u>	<u>6,557,659</u>	<u>6,557,659</u>
EXPENDITURES:					
General - Other	82,525	70,400	261,508	124,246	124,246
Victims Assistance	426,765	422,225	422,225	422,834	422,834
Fire-Urban	96,348	95,438	95,438	95,438	95,438
Roads & Bridges	808,713	812,411	811,581	819,441	819,441
Drainage	1,001,745	1,020,448	1,019,618	1,023,767	1,023,767
Sewerage Collection	2,723,776	3,549,753	3,574,358	3,248,879	3,248,879
Solid Waste Services	1,585,041	0	0	0	0
Operating Transfers Out	<u>99,633</u>	<u>73,963</u>	<u>149,175</u>	<u>68,461</u>	<u>68,461</u>
TOTAL EXPENDITURES	<u>6,824,546</u>	<u>6,044,638</u>	<u>6,333,903</u>	<u>5,803,066</u>	<u>5,803,066</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-3.95%
INCREASE (DECREASE) TO FUND BALANCE					
	425,594	207,749	91,490	754,593	754,593
FUND BALANCE, JANUARY 1	6,552,586	6,978,180	6,978,180	7,069,670	7,069,670
FUND BALANCE, DECEMBER 31	6,978,180	7,185,929	7,069,670	7,824,263	7,824,263

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SUMMARY OF UTILITY REVENUE BOND COVERAGE

Year	Net Income	Depreciation	Interest and Fiscal Charges	Available for Debt Service	Debt Service Requirements			Coverage
					Principal	Interest	Total	
1994	1,678,891	1,720,002	783,013 *	4,181,906	630,000	1,079,668	1,709,668	2.45
1995	4,436,280	1,803,691	738,180 *	6,978,151	655,000	1,051,318	1,706,318	4.09
1996	3,184,731	1,769,614	1,020,228	5,974,573	690,000	1,019,878	1,709,878	3.49
1997	4,574,159	1,716,941	985,728	7,276,828	720,000	985,378	1,705,378	4.27
1998	5,513,902	1,933,296	948,288	8,395,486	760,000	947,938	1,707,938	4.92
1999	5,208,715	2,127,485	907,248	8,243,448	800,000	906,898	1,706,898	4.83
2000	1,322,675	2,321,582	863,073	4,507,330	845,000	862,898	1,707,898	2.64
2001	175,634	2,476,251	816,103	3,467,988	890,000	815,578	1,705,578	2.03
2002	980,223	2,313,974	539,052	3,833,249	1,190,000	350,098	1,540,098	2.49
2003	1,616,646	2,371,604	517,230	4,505,480	1,145,000	399,293	1,544,293	2.92
2004	221,462	2,459,701	375,105	3,056,268	1,170,000	373,530	1,543,530	1.98
2005	3,426,767	2,545,007	342,345	6,314,119	1,205,000	340,770	1,545,770	4.08
2006	2,078,699	2,570,991	304,388	4,954,078	1,245,000	302,813	1,547,813	3.20
2007	1,177,811	2,642,000	260,838	4,080,649	1,285,000	259,238	1,544,238	2.64
2008	949,805	2,746,878	213,293	3,909,976	1,335,000	211,693	1,546,693	2.53
2009	** 484,181	2,804,500	161,203	3,449,884	1,385,000	159,628	1,544,628	2.23
2010	*** 719,451	2,825,500	105,110	3,650,061	1,440,000	103,535	1,543,535	2.36

* Interest paid less interest earned on bond investments are capitalized.

** Projected amounts for 2009.

*** Budgeted amounts for 2010.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SCHEDULE OF NEXT 20 YEARS BONDED PRINCIPAL & INTEREST REQUIREMENTS

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	UTILITY REVENUE BONDS	TOTAL
2010	3,126,213	2,256,526	1,543,535	6,926,274
2011	3,981,433	2,255,451	1,073,775	7,310,659
2012	3,978,873	2,270,035	0	6,248,908
2013	3,977,063	2,267,472	0	6,244,535
2014	3,757,153	2,026,104	0	5,783,257
2015	3,428,696	2,015,929	0	5,444,625
2016	3,423,128	1,840,554	0	5,263,682
2017	3,410,581	1,552,684	0	4,963,265
2018	3,425,095	1,554,320	0	4,979,415
2019	2,122,629	1,557,682	0	3,680,311
2020	1,844,809	1,568,204	0	3,413,013
2021	1,469,631	1,565,851	0	3,035,482
2022	1,463,537	1,575,661	0	3,039,198
2023	1,449,362	1,582,374	0	3,031,736
2024	1,452,022	1,590,404	0	3,042,426
2025	1,441,534	1,594,569	0	3,036,103
2026	836,772	1,189,403	0	2,026,175
2027	823,297	1,190,331	0	2,013,628
2028	808,059	396,309	0	1,204,368
2029	0	0	0	0
	<u>46,219,887</u>	<u>31,849,863</u>	<u>2,617,310</u>	<u>80,687,060</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary thereof published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state."

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	Roads, Highways and Bridges	Drainage
Assessed valuation	\$ 722,165,295	\$ 722,165,295
Debt limit: 10% of assessed value *	\$ 72,216,529	\$ 72,216,529
Less: Debt outstanding	7,495,000	10,090,000
Amounts held in sinking funds	637,382	613,957
Debt applicable to limitation	8,132,382	10,703,957
Legal debt margin	\$ 64,084,147	\$ 61,512,572

* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

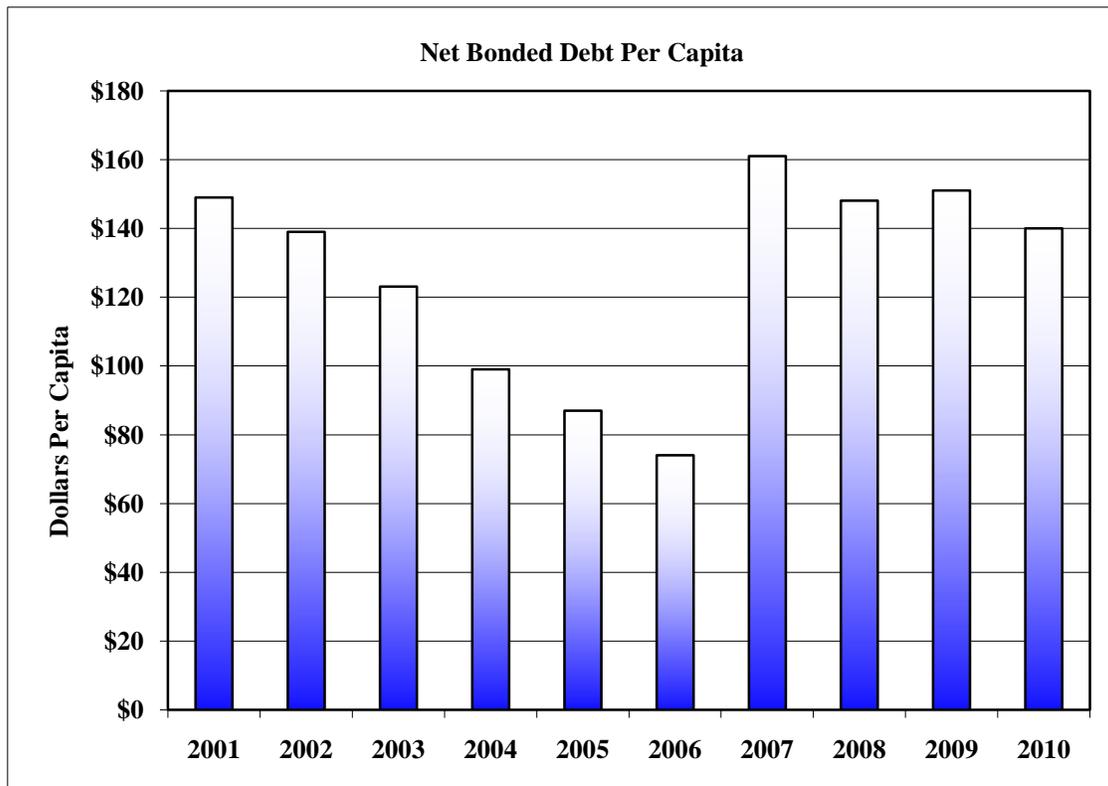
RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND NET AD VALOREM TAX DEBT TO ASSESSED VALUE

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt pe Capita
2001	105,123	518,268,420	16,605,000	964,894	15,640,106	3.02%	149
2002	105,935	541,404,945	15,620,000	889,586	14,730,414	2.72%	139
2003	106,823	571,075,180	14,060,000	931,530	13,128,470	2.30%	123
2004	107,127	613,656,650	12,320,000	1,740,000	10,580,000	2.01%	99
2005	107,146	646,663,595	11,110,000	1,825,000	9,285,000	1.44%	87
2006	108,938	693,603,910	10,400,000	2,290,000	8,110,000	1.17%	74
2007	108,424	697,905,630	19,695,000	2,185,000	17,510,000	2.51%	161
2008	108,576	709,298,030	18,660,000	2,590,000	16,070,000	2.27%	148
2009	** 109,409	* 722,165,295	17,585,000	1,075,000	16,510,000	2.29%	151
2010	*** 109,561	* 732,082,830	16,460,000	1,125,000	15,335,000	2.09%	140

* Estimated by Terrebonne Parish Consolidated Government.

** Projected amounts for 2009.

*** Budgeted amounts for 2010.



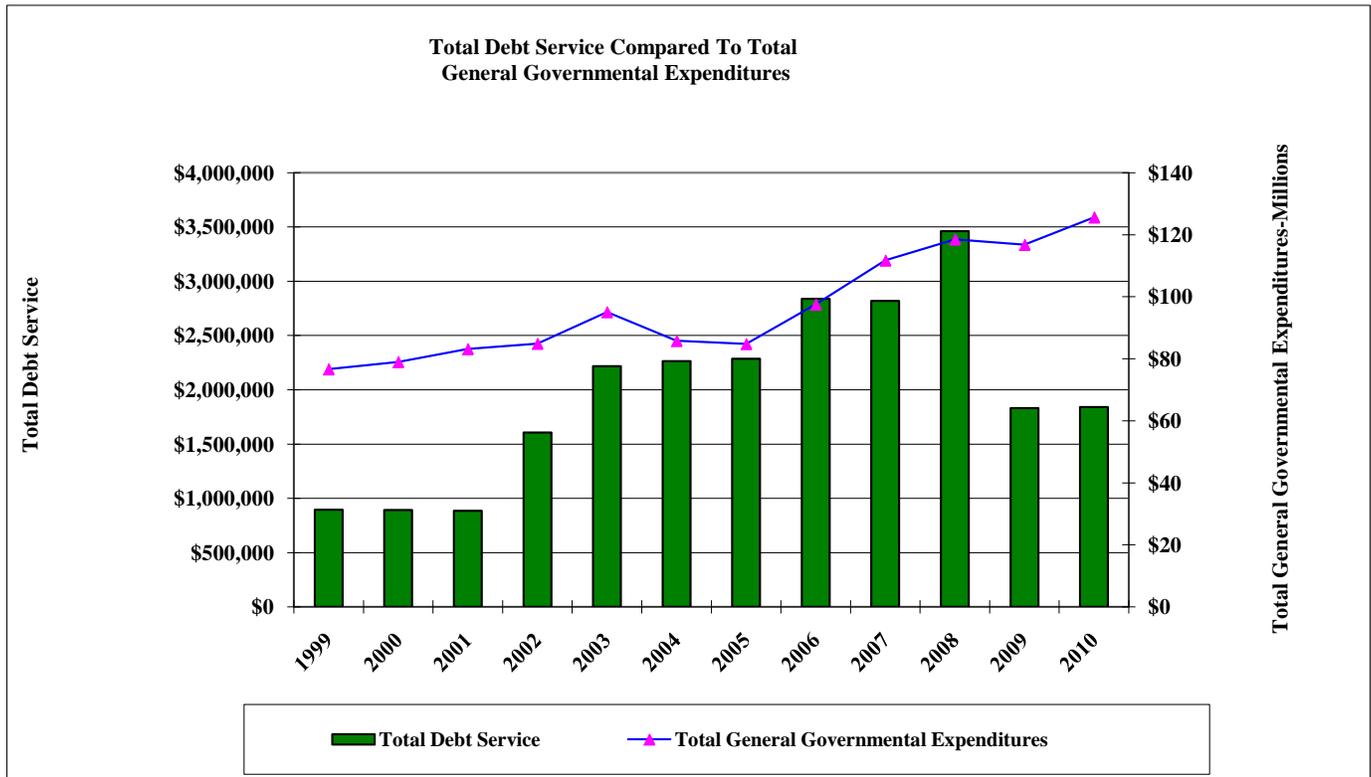
400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
1999	385,000	508,936	893,936	76,672,086	1.17%
2000	415,000	477,721	892,721	78,998,496	1.13%
2001	440,000	445,426	885,426	83,166,590	1.06%
2002	985,000	622,096	1,607,096	84,906,653	1.89%
2003	1,620,000	598,173	2,218,173	95,081,339	2.33%
2004	1,740,000	523,625	2,263,625	85,802,358	2.64%
2005	1,825,000	460,493	2,285,493	84,811,744	2.69%
2006	2,290,000	549,679	2,839,679	97,517,601	2.91%
2007	2,185,000	633,581	2,818,581	111,713,067	2.52%
2008	2,590,000	871,374	3,461,374	118,492,304	2.92%
2009 *	1,075,000	755,259	1,830,259	116,777,305	1.57%
2010 **	1,125,000	715,608	1,840,608	125,607,119	1.47%

* Projected amounts for 2009.

** Budgeted amounts for 2010.



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 16,460,000	100%	\$ 16,460,000
Overlapping:			
Terrebonne Parish School Board*	<u>0</u>	<u>100%</u>	<u>0</u>
Total	<u>\$ 16,460,000</u>	<u>100%</u>	<u>\$ 16,460,000</u>

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.
Overlapping debt is based on June 30, 2009 financial information.



CAPITAL IMPROVEMENT PROJECTS FUNDS

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage Improvements and Levees
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish president shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the five (5) fiscal years next ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL IMPROVEMENT PROJECTS FUNDS

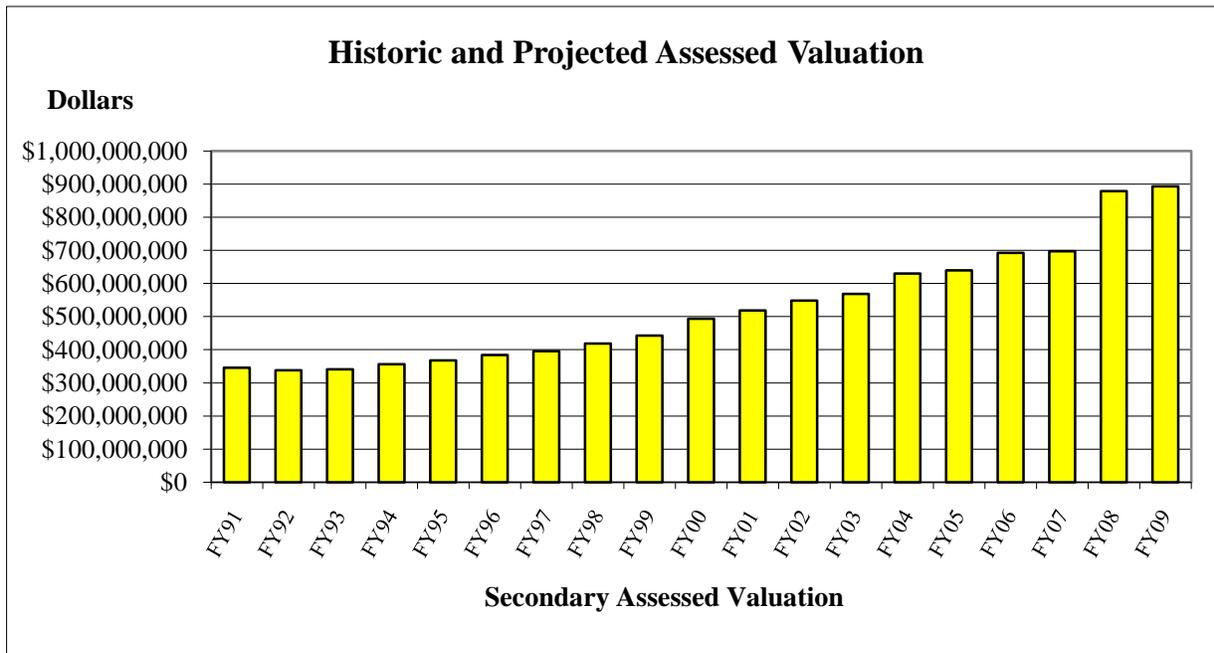
CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph shows the historic and projected assessed valuations for Terrebonne Parish:



CAPITAL IMPROVEMENT PROJECTS FUNDS

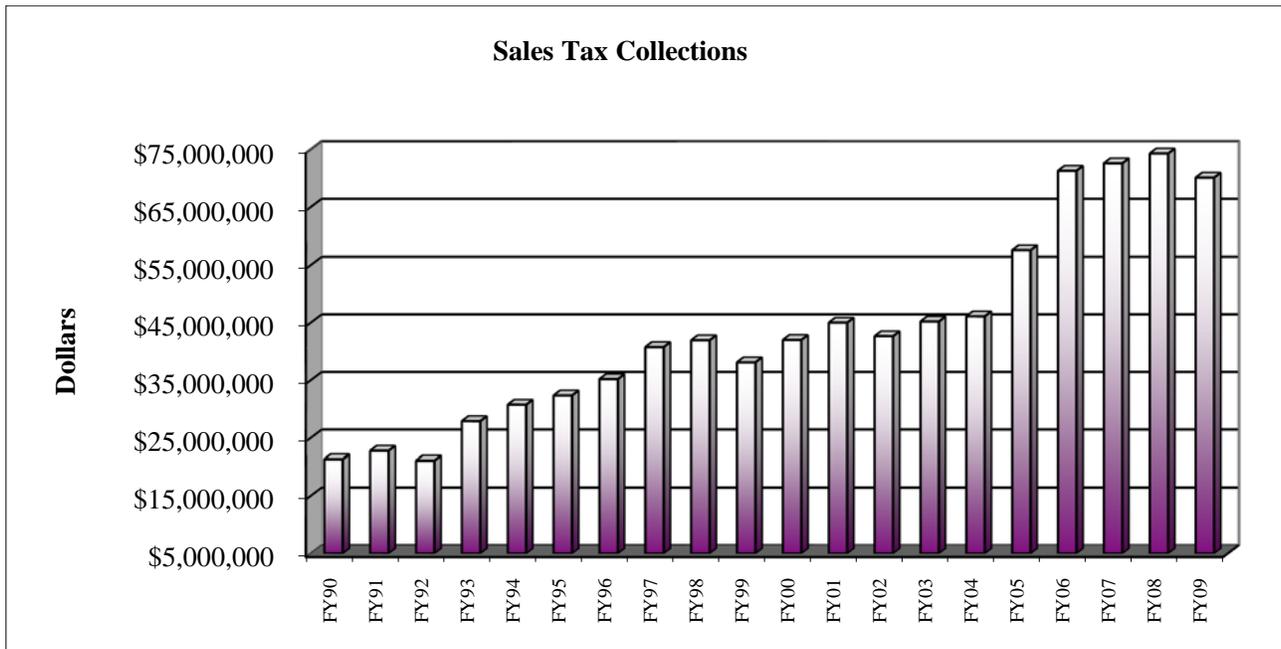
CAPITAL BUDGET FINANCING (Continued)

SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

The Parish's economy has dictated the collections over the years with highs and lows, however the past 2 ½ years has brought about unusual changes, which have actually benefited the parish. Immediately following hurricanes Katrina and Rita, our collections rose as much as 45%, and did stay steady with a 24.29% increase through December 2006. This increase has enabled our Parish Government to finance increases in labor cost and several non-recurring capital improvements.

The Parish has expected the increase in collections to level off in 2007, and as of July 2007, increase in collections has leveled off to a 3% increase. The following graph is a history of sales tax revenues collected in the Parish using a constant rate of the 3% Sales Tax through 2008, which was in effect in 1988.



UTILITY REVENUE BONDS

The Parish currently has no utility or utilities revenue bonds (Revenue Bonds) outstanding. The City of Houma has outstanding Utilities Revenue Refunding Bonds payable from its electric and gas systems. Such bonds are payable from electric and gas revenues and are not a claim on any other revenues of the City or Parish. The revenues of the system are almost entirely derived from user charges for retail electric and gas service. The City relies upon an interest in a coal fired generating plant in Boyce, Louisiana and its own gas powered electric plant for a majority of its power needs. The natural gas distribution system is located within and partially outside of the City limits.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

UTILITY REVENUE BONDS (continued)

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable therefore are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish has issued one Limited Tax Issue, which is the Sanitation Bonds.

DISTRICT DEBT

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 1998, the 2000, and the 2005 Public Improvement Sales Tax Bonds, and the 2003 Public Improvement Sales Tax Refunding Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. We received \$9 million for the Year 2008 based on the collections to date and \$3.9 million for the year 2009. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm (Katrina and Rita) conditions.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from five to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2007, the cost was approximately:

- \$1,690 to maintain one acre of park property;
- \$323.37 per garbage customer to maintain the sanitation system;
- \$78.00 operating cost per vehicle per hour, and
- \$11,502 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne's Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to downtown gained by promoting tourism.

The 2010 Capital Improvements Budget tips the scale at \$123,053,460, a decrease of 10% from the original 2009 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2010" represents new projects, 2009 expenditures, funding increases/decreases and transfer of closed out project balances.

5 YEAR CAPITAL OUTLAY BY FUND BY CATEGORY

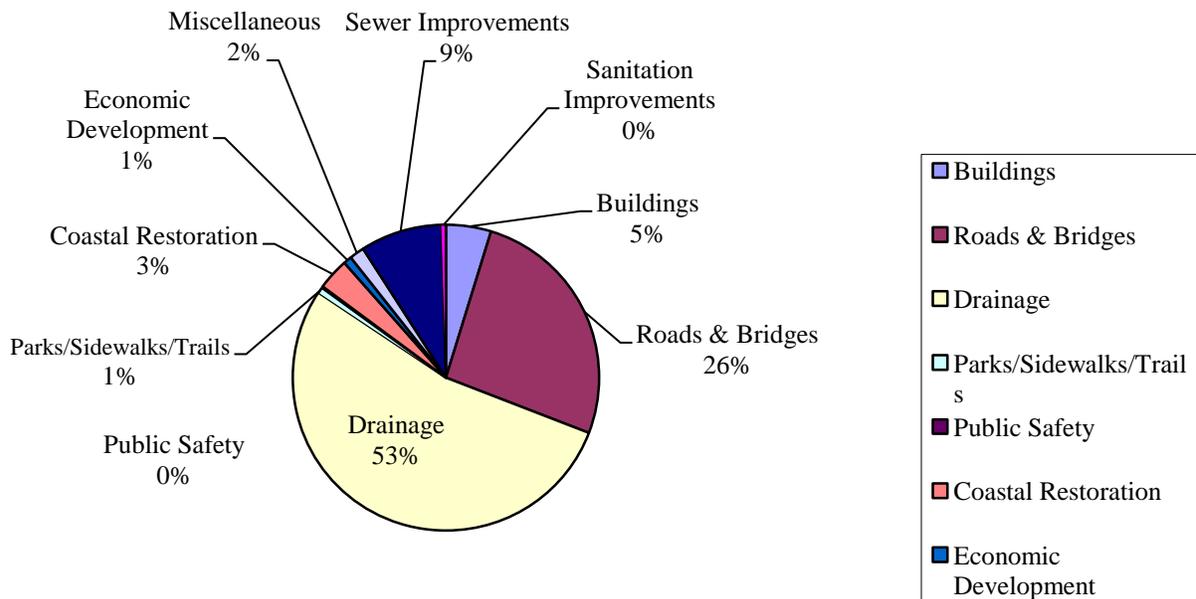
<u>Project Type</u>	<u>2009 Budget</u>	<u>Change for 2009</u>	<u>2010 Budget</u>
Buildings	5,991,227	(122,844)	5,868,383
Roads & Bridges	36,436,722	(4,307,080)	32,129,642
Drainage	70,831,016	(5,017,358)	65,813,658
Parks/Sidewalks/Trails	762,364	(4,625)	757,739
Public Safety	346,194	(137,148)	209,046
Coastal Restoration	3,987,497	117,187	4,104,684
Economic Development	2,282,879	(1,229,021)	1,053,858
Miscellaneous	504,947	1,424,517	1,929,464
Sewer Improvements	13,100,258	(2,506,941)	10,593,317
Sanitation Improvements	2,558,576	(1,964,907)	593,669
Totals	<u>136,801,680</u>	<u>(13,748,220)</u>	<u>123,053,460</u>

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Like in 2009, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Generally, Terrebonne Parish is poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. The year of 2005 is still a vivid memory of the very active year of hurricanes to say the least. Hurricanes Katrina and Rita have devastated coastal Louisiana. Even though these two storms happened four years ago and were not a direct hit to Terrebonne Parish, this government has to keep the possible dangers to the forefront of our planning for protection to our citizens of this great parish. Then, in 2008, this Parish received a direct hit from Hurricane Gustav and suffered a great deal of wind damage. All citizens feared the worst of the possible storm surge. However, just like a repeat of four years ago from Hurricane Rita, approximately two weeks later from Hurricane Gustav, Terrebonne Parish felt the brush of yet another hurricane, Hurricane Ike. As with Hurricane Rita, a tidal surge covered most of south Terrebonne Parish. Because of the coastal erosion, the surge came further north pushing its way into the southern parts of the City of Houma, which had never happened before. These horrific hurricanes proved that we have to provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River, the largest input of freshwater, flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the state of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 53% of our total Capital Improvement Projects as shown on the following chart.

2010 CAPITAL IMPROVEMENTS PROJECTS



CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Although Houma/Terrebonne area has fared well in comparison to the rest of the nation, we are feeling some affects of the economic downturn. The overall budget for capital projects for the 2010 fiscal year has slowed in comparison to the most recent years. The operation and maintenance budgets of most departments including the Road and Bridge Department and Drainage Departments had to “tighten their belts” along with the capital projects’ counterparts. Along with the economic conditions, the Parish had to amend the 2009 budget and remove dollars from the capital projects to help assist in the Parish’s recovery from the 2005 and 2008 hurricanes. If the parish will receive reimbursements from FEMA for the repairs/rebuilding, the monies would be returned to the projects.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. We are located about an hour southwest of New Orleans where Hurricane Katrina hit and two hours east of the area where Hurricane Rita hit directly. Because of our proximity of where the 2005 hurricanes hit in Louisiana, construction work was at a premium. Most of the construction that was ongoing was in New Orleans and Southwest Louisiana. Contractors, engineers, and architects were very busy in those areas. Enough time has now passed and we are able to get our projects off the ground. The necessity of amending our project dollars for hurricane cleanups, the ability to have contractors, engineers, and architects available for work, the economic situation are reasons why our budgeted project total has decreased from 2009 to 2010.

As already mentioned above, you will notice in the 2010 Capital Improvement Projects Chart a large percentage is drainage projects. This government has placed major importance on drainage projects such as the 1-1A Drainage Project. This project is originally budgeted at \$1,335,470, which is cleaning and deepening of Little Bayou Black from Barrow Street north to Schriever. To prove the importance of drainage projects in this parish, between 2006 and 2007, we allocated another \$3,951,483 to this project while in 2008; we are proposing yet another \$100,000. Another project is the 1-1B Drainage Project originally budgeted at \$12,383,368, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$7,939,108. Approximately, \$2,313,418 has been spent so far on this project. The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2010 operation and maintenance including operating capital expenditures proposed budget of \$11,115,903 compared to the 2009 originally proposed budget of \$11,355,153. This is a minimal decrease of \$239,250 (2%).

Due to the growth in our area, a demand for our infrastructure is ever increasing. An increase in funding is allocated for Road and Bridge projects and Sewer Improvement projects as well. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$32,129,642 that is shown on the chart above at 26%. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance as well as operating capital of the Road and Bridge Department is \$6,584,174 which is a decrease of \$373,909 or 5% over the 2009 original budget.



600 CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds – Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

Below is a list of Terrebonne Parish's Capital Improvement Project funds with a description of each activity:

City Court Building Fund – With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Parishwide Drainage Construction Fund - To account for the construction and improvements to Terrebonne Parish's Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund - To account for the construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish is scheduled to sell \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Capital Projects Control Fund - To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund - To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund - To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund - To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund - To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund - To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund - To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund – To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund - To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund – To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund – To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

604 CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	10,364	0	800	0	0
TOTAL REVENUES	10,364	0	800	0	0
EXPENDITURES:					
City Court	11,969	479,872	479,872	0	0
TOTAL EXPENDITURES	11,969	479,872	479,872	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,605)	(479,872)	(479,072)	0	0
FUND BALANCE, JANUARY 1	494,100	492,495	492,495	13,423	13,423
FUND BALANCE, DECEMBER 31	492,495	12,623	13,423	13,423	13,423

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

604 CITY COURT BUILDING FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
City Court Complex	479,872	0	0	0	0	0	479,872
TOTAL EXPENDITURES	479,872	0	0	0	0	0	479,872
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: City Court Land Purchase

Description: To provide for purchase of land for the construction of a new building for City Court.

Council District:

5

Funding Source:

City Court Building Fund.

Project Appropriation:

Total project costs including prior authorizations \$678,265.

Operating Budget Impact:

Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs will be determined with the purchase of the building and debt service payments funded by both sales tax and dedicated fees. The purchase price of the building is \$2.3 million, which a majority was funded through a 2005 Sales Tax Bond Issuance. This fund will be used for the renovations necessary to accommodate City Court and City Marshal offices.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements. In addition, 50% of the Video Poker collections have been transferred from the General Fund to the Drainage Construction Projects.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	2,081,663	6,422,987	6,455,828	0	0
Miscellaneous Revenue	208,818	0	55,203	0	0
Operating Transfers In	12,111,170	9,644,656	9,644,656	3,855,000	3,855,000
TOTAL REVENUES	14,401,651	16,067,643	16,155,687	3,855,000	3,855,000
EXPENDITURES:					
General - Other	1	0	0	0	0
Drainage	5,544,703	45,888,017	45,888,017	3,950,000	3,950,000
Operating Transfer Out	2,720,000	2,650,000	2,650,000	0	0
TOTAL EXPENDITURES	8,264,704	48,538,017	48,538,017	3,950,000	3,950,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-91.39%
INCREASE (DECREASE) TO FUND BALANCE	6,136,947	(32,470,374)	(32,382,330)	(95,000)	(95,000)
FUND BALANCE, JANUARY 1	26,342,243	32,479,190	32,479,190	96,860	96,860
FUND BALANCE, DECEMBER 31	32,479,190	8,816	96,860	1,860	1,860

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Engeron Street Drainage**
 - 2010 ¼% Capital Sales Tax Fund - \$150,000, approved.
- **Ward 7 Levee/Mitigation**
 - 2010 General Fund - \$850,000, approved.
- **Exhibit 14 Channel Improvements**
 - 2010 Capital Projects Control Fund - \$500,000, approved.
- **Ephie Street Drainage Improvements**
 - 2010 Parishwide Drainage Construction Fund - \$20,000, approved.
- **Sunset Drainage**
 - 2010 ¼% Capital Sales Tax Fund - \$100,000, approved.
- **Broadmoor Drainage Improvements (Dist. 3 Drng)**
 - 2010 Parishwide Drainage Construction Fund - \$575,000, approved.
 - 2010 ¼% Capital Sales Tax Fund - \$175,000, approved.
- **Concord Levee**
 - 2010 General Fund - \$440,000, approved.
 - 2010 ¼% Capital Sales Tax Fund - \$60,000, approved.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Pointe Aux Chenes Levee**
 - 2010 Parishwide Drainage Construction Fund - \$250,000, approved.
- **Levee Improvements (Parish Maintained)**
 - 2010 Parishwide Drainage Construction Fund - (\$250,000), approved.
- **Ashland Pump Station**
 - 2010 Drainage Tax Fund - \$380,000 (*Adopted in 2009 Capital Outlay, Ordinance 7566*), approved.
 - 2011 Drainage Tax Fund - \$380,000 (*Adopted in 2009 Capital Outlay, Ordinance 7566*), approved.
 - 2012 Drainage Tax Fund - \$380,000 (*Adopted in 2009 Capital Outlay, Ordinance 7566*), approved.
- **Summerfield Pump Station**
 - 2010 Drainage Tax Fund - \$700,000 (*Adopted in 2009 Capital Outlay, Ordinance 7566*), approved.
 - 2011 Drainage Tax Fund - \$700,000 (*Adopted in 2009 Capital Outlay, Ordinance 7566*), approved.
 - 2012 Drainage Tax Fund - \$700,000 (*Adopted in 2009 Capital Outlay, Ordinance 7566*), approved.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
1-1A Drainage	2,815,137	0	0	0	0	0	2,815,137
1-1B Intracoastal Canal Levee	1,316,264	0	0	0	0	0	1,316,264
1-1B Systems Channel Project	4,514,101	0	0	0	0	0	4,514,101
2-1A Schriever Drainage Improvements	718,324	0	0	0	0	0	718,324
3-1B Improvements	170,000	0	0	0	0	0	170,000
4-1 Levee Rehabilitation	500,000	175,000	0	0	0	0	675,000
Allemand Subdivision Drainage Improvements	3,388	350,000	0	0	0	0	353,388
Ashland Pump Station Improvements	797,511	0	380,000	380,000	380,000	0	1,937,511
Barataria Drain Line/Bulkhead	673,747	0	0	0	0	0	673,747
Bayou Lacache Drainage Improvements	47,173	0	0	0	0	0	47,173
Bayou Lacarpe Drainage Improvements	4,475,024	(2,650,000)	0	0	0	0	1,825,024
Bayou Pointe Aux Chenes Clearing & Snagging	25,000	0	0	0	0	0	25,000
Bayou Terrebonne Clearing and Snagging	374,680	400,000	0	0	0	0	774,680
Bayou Terrebonne Drainage Improvements	1,247,500	0	0	0	0	0	1,247,500
Boudreaux Canal Weir Structure	0	80,000	0	0	0	0	80,000
Central Avenue & White Street Drainage	33,004	0	0	0	0	0	33,004
Chris Lane Pump Station Rehab	1,703,651	0	0	0	0	0	1,703,651
Company Canal Forced Drainage	89,408	0	0	0	0	0	89,408
Concord Road Levee	0	0	500,000	0	0	0	500,000
Concord Road Drainage Improvement	595,123	70,300	0	0	0	0	665,423
District 1 Drainage Improvements	1,232	0	0	0	0	0	1,232
Broadmoor Drng Improvement (Dist 3 Drng)	101,593	0	750,000	0	0	0	851,593
Engeron Street Drainage	0	300,000	150,000	0	0	0	450,000
Ephie Street Drainage Improvements	80,000	0	20,000	0	0	0	100,000
Exhibit 14 Channel Improvements	0	500,000	500,000	0	0	0	1,000,000
FMA Acquisition/Elevation	101,245	0	0	0	0	0	101,245
Grand Caillou Flap Gate Feasibility Study	50,000	0	0	0	0	0	50,000
Gum Street Drainage	1,205,671	500,000	0	0	0	0	1,705,671
Industrial Blvd. Pump Rehab.	8,100	0	0	0	0	0	8,100
Jail/Juvenile Detention Levee	0	800,000	0	0	0	0	800,000
Lashbrook Pump Station Repairs	242,861	0	0	0	0	0	242,861
Levee Improvements (Parish Maintained)	1,261,532	1,000,000	(250,000)	0	0	0	2,011,532
Lower Montegut Bulkhead	137,776	300,000	0	0	0	0	437,776
Martin Luther King Drainage Improvements	500,000	0	0	0	0	0	500,000
Mount Pilgrim Forced Drainage (6-3) Humphries	2,239,264	200,000	0	0	0	0	2,439,264
Mulberry to Hanson Drainage Improvements	50,000	0	0	0	0	0	50,000
Pointe-Aux-Chene Levee	0	0	250,000	0	0	0	250,000
SCADA/GIS	85,627	0	0	0	0	0	85,627
Schriever Hazard Mitigation Program	52,714	0	0	0	0	0	52,714
Summerfield Pump Station	0	400,000	700,000	700,000	700,000	0	2,500,000
Sunset Park Area Drainage Improvements	0	30,000	100,000	0	0	0	130,000
Suzie Canal & Suzie Canal Extension	458,909	0	0	0	0	0	458,909
Sylvia Street Drainage Outfall	36,116	0	0	0	0	0	36,116
Thompson Rd Levee/Drainage	3,934,306	245,000	0	0	0	0	4,179,306
Upper Dularge Levee	325,000	500,000	0	0	0	0	825,000
Ward Seven (7) Drainage Levee Phase I, Phase II	5,322,177	6,394,559	850,000	0	0	0	12,566,736
TOTAL EXPENDITURES	36,293,158	9,594,859	3,950,000	1,080,000	1,080,000	0	51,998,017
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1A Drainage
Project Number: 02-DRA-28 & 06-DRA-47

Description: The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).

Engineer/Architect: T. Baker Smith

Contractor: Phylway Construction, Inc , Lowland Construction, Byron E.Talbot and Wilco Industrial Services

Council District: 2, 6

Funding Source: 66% Louisiana Dept. of Transportation & Development, 30% Drainage Tax Fund, 2% ¼% Capital Sales Tax Fund, and 2% Parishwide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$5,386,953.

Operating Budget Impact: \$9,500 annual increase for maintenance costs.

Project Name: 1-1B Intracoastal Canal Levee
Project Number: 07-LEV-31

Description: To construct a levee to provide flood protection for a segment of the Intracoastal Canal within the 1-1B Forced Drainage Basin.

Engineer/Architect: GSE Associates, Inc.

Council District: 5

Funding Source: General Fund

Project Appropriation: Total project costs including prior authorizations \$1,360,000.

Operating Budget Impact: To be determined.

Project Name: 1-1B Systems Channels Project
Project Number: 01-DRA-40

Description: Modeling & Improvements of the 1-1B Forced Drainage System Channels Project

Engineer/Architect: T. Baker Smith

Contractor: Low Land Construction Co., Inc.

Council District: 2, 3, 4, 5

Funding Source: 66% Drainage Tax Fund, 20% ¼% Capital Sales Tax Fund, 9% General Fund, 4% 2000 Public Improvement Construction Fund, and 1% Hazard Mitigation Grant Program.

Project Appropriation: Total project costs including prior authorizations \$5,311,082.

Operating Budget Impact: No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: 2-1A Schriever Drainage Improvements
Project Number: 95-DRA-67**

Description: Ditch excavation along the northern boundary of Sugarland Subdivision, install drain culverts across Back Project Road and Isle of Cuba Road and replace driveway culverts along Back Project Road between Isle of Cuba Road and Indian Ridge Ranch Road. This is for phase IV of the project.

Engineer/Architect: GSE Associates, Inc.

Contractor: Phase II - Phylway Construction, Inc., Phase IV - Hebert Brother Engineers, Inc., Phase I, Sealevel Construction, Inc., and Phase 3 Byron E. Talbot

Council District: 6

Funding Source: 54% Drainage Tax Fund, 24% 2000 Public Improvement Bond Fund, 18% of ¼% Capital Sales Tax Fund, 4% Parishwide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$2,686,634.

Operating Budget Impact: \$2,500 annual increase to operations; debt service increase of \$31,000.

Project Name: 3-1B Improvements

Description: Drainage Improvements in the 3-1B forced drainage system.

Council District: 7

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$170,000.

Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: 4-1 Levee Rehabilitation

Description: Renourish existing levee serving the Point-Aux-Chenes area, to provide additional elevation.

Council District: 9

Funding Source: 74% Dedicated Emergency Fund and 26% General Fund.

Project Appropriation: Total project costs including prior authorizations \$675,000.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Allemand Subdivision Drainage Improvements **Project Number: 09-DRA-16**

Description: To provide funding for the study of the drainage issues in the Allemand Subdivision.

Engineer/Architect: Milford & Associates

Council District: 4

Funding Source: Parishwide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$370,000.

Operating Budget Impact: To be determined.

Project Name: Ashland Pump Station Improvements **Project Number: 08-DRA-16**

Description: To provide funding to rehabilitate the Ashland Pump Station (D-09).

Engineer/Architect: Gulf South Engineers

Council District: 1, 7, 8

Funding Source: 41% General Fund and 59% Drainage Tax Fund

Project Appropriation: \$380,000 in FY 2010, \$380,000 in FY 2011, \$380,000 in FY 2012.
Total project costs including prior authorizations \$1,940,000.

Operating Budget Impact: To be determined.

Project Name: Barataria Drain Line and Bulkhead **Project Number: 07-DRA-11**

Description: Repairs to the Barataria Drain line and placing a bulkhead along Little Bayou Black at Barataria and Hwy 311.

Engineer/Architect: GSE Associates, Inc.

Contractor: G & W Construction & Sealevel Construction

Council District: 2

Funding Source: 60% ¼% Captial Sales Tax Fund and 40% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$1,000,000.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Lacache Drainage Improvements
Project Number: 08-DRA-12

Description: Improvements of the Bayou Lacache drainage.
Engineer/Architect: GSE Associates, Inc.

Council District: 8
Funding Source: 56% ¼% Capital Sales Tax Fund and 44% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$89,650.
Operating Budget Impact: To be determined.

Project Name: Bayou Lacarpe Drainage Improvements
Project Number: 01-DRA-11

Description: Improvements of the Bayou Lacarpe drainage systems.
Engineer/Architect: GSE Associates, Inc.

Council District: 1, 2, 6
Funding Source: 54% Drainage Tax Fund, 28% Parishwide Drainage Construction Fund, 11% 1998 Public Improvement Construction Fund and 7% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,950,652.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Bayou Pointe Aux Chenes Clearing and Snagging

Description: Removal of debris, trees and plants along Bayou Pointe Aux Chenes.

Council District: 9
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$25,000.
Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Terrebonne Clearing and Snagging Project Number: 04-DRA-24

Description: Removal of debris, trees and plants along Bayou Terrebonne.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 2, 3, 4, 5, 6
Funding Source: 91% ¼% Capital Sales Tax Fund and 9% Wal-Mart Donation.
Project Appropriation: Total project costs including prior authorizations \$875,000.
Operating Budget Impact: No impact.

Project Name: Bayou Terrebonne Drainage Improvements Project Number: 04-DRA-24

Description: To study the possible removal of the weirs in Bayou Terrebonne and to determine what affects the Boardwalk would have on drainage in the Bayou Terrebonne watershed.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 4
Funding Source: 98% General Fund and 2% ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$1,290,334.
Operating Budget Impact: To be determined.

Project Name: Boudreaux Canal Weir Structure

Description: Repairs due to continuous tidal exchange between Lake Boudreaux and Little Bayou Grand Caillou.

Council District: 9
Funding Source: Drainage Tax Fund
Project Appropriation: \$80,000 in FY 2010. Total project costs \$80,000
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Broadmoor Drainage Improvements (Dist 3 Drng)
Project Number: 09-DRA-26 & 03-DRA-22

Description: Prepare the design analysis of a 5 year, 10 year and 25 year rain event for the Broadmoor Drainage System.
Engineer/Architect: Buchart Horn, Inc.

Council District: 3

Funding Source: 68% Drainage Construction Fund, 21% ¼% Capital Sales Tax Fund, and 11% General Fund.

Project Appropriation: \$750,000 in FY 2010. Total project costs including prior authorizations \$851,593

Operating Budget Impact: No Impact.

Project Name: Central Avenue & White Street Drainage
Project Number: 04-DRA-15

Description: To provide better drainage in the areas of Central Avenue & White Street.
Engineer/Architect: Milford and Associates, Inc.
Contractor: Sealevel Construction

Council District: 5

Funding Source: 65% General Fund, 24% ¼% Capital Sales Tax Fund, 8% Parishwide Drainage Construction Fund and 8% Drainage Tax fund.

Project Appropriation: Total project costs including prior authorizations \$310,891.

Operating Budget Impact: \$2,000 annual increase for labor costs.

Project Name: Chris Lane Pump Station Rehab
Project Number: 07-DRA-12

Description: Rehabilitate the D-8 Upper Grand Caillou Pump Station.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 7

Funding Source: 54% General Fund and 46% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$1,800,000.

Operating Budget Impact: No impact, structure already in place.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Company Canal Forced Drainage

Description: Rehabilitate forced drainage system to protect areas north of company canal for tidal flooding.

Council District: 9

Funding Source: 83% Parishwide Drainage Construction Fund and 17% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$108,014.

Operating Budget Impact: \$5,000 annual increase for maintenance costs.

Project Name: Concord Levee

Description: To establish a levee at a 10' elevation from Hwy 315 to the Concord Pump Station along the current alignment.

Council District: 6

Funding Source: 88% General Fund and 12% Parishwide Drainage Construction Fund.

Project Appropriation: \$500,000 in FY 2010. Total project costs \$500,000.

Operating Budget Impact: To be determined.

Project Name: Concord Road Drainage Improvement Project Number: 03-DRA-15

Description: To provide for better drainage along the Concord Road area by cleaning ditches, etc.
Engineer/Architect: GSE Associates, Inc.
Contractor: Stranco, Inc., Sealevel Construction, and Lowland Construction.

Council District: 6

Funding Source: 30% General Fund, 16% 1998 Public Improvement Construction Fund, 14% Louisiana Dept. of Transportation & Development, 13% 2000 Public Improvement Bond Fund, 17% Drainage Tax Fund, and 10% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$2,541,737.

Operating Budget Impact: \$2,500 annual increase to maintain ditches through an outside source. Annual debt service \$1,600 from dedicated Public Improvement tax. \$3,000 per year for maintaining the drainage pump.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District 1 Drainage Improvements

Description: To provide better drainage in District 1 by cleaning and for creating ditches and canals.

Council District: 1
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$5,000.
Operating Budget Impact: No impact, funds to be used for Bayou LaCarpe for future phases.

Project Name: Engeron Street Drainage

Description: Culverting of Bayou Grand Caillou near Engeron Street.

Council District: 5
Funding Source: 67% Drainage Tax Fund and 33% ¼% Capital Sales Tax Fund.
Project Appropriation: \$150,000 in FY 2010. Total project costs including prior authorizations \$450,000.
Operating Budget Impact: To be determined.

Project Name: Ephie Street Drainage Improvements Project Number: 09-DRA-49

Description: To provide funding to improve drainage on Ephie Street.
Engineer/Architect: T. Baker Smith

Council District: 9
Funding Source: Parishwide Drainage Construction Fund.
Project Appropriation: \$20,000 in FY 2010. Total project costs including prior authorizations \$100,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Exhibit 14 Channel Improvements

Description: The new Storm Drainage Design Manual (SDDM) contemplates that the parish will provide on-going improvements to Exhibit 14 channels.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: \$500,000 in FY 2010. Total project costs including prior authorizations \$1,000,000.
Operating Budget Impact: To be determined.

Project Name: FMA Acquisition/Elevation Project Number: FMA.02-109-0001

Description: Work with homeowners in flood areas to procure funding for structure elevation or acquisition.
Engineer/Architect: Aegis Innovative Solutions, LLC

Council District: Parishwide
Funding Source: 75% FEMA, 13% Public Improvement Construction Fund, and 12% Citizen's Participation.
Project Appropriation: Total project costs including prior authorizations \$741,667.
Operating Budget Impact: No impact, homeowners responsible for maintenance.

Project Name: Grand Caillou Flap Gate Feasibility Study

Description: Feasibility study for the placement of a gate in Bayou Grand Caillou near the GIWW.

Council District: 1, 5, 8
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: Clean floodgate maintenance in-house labor, \$500 per year.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Gum Street Drainage
Project Number: 03-DRA-23

Description: To provide for better drainage facilities for the Gum Street area.

Engineer/Architect: T. Baker Smith

Contractor: Byron E. Talbot

Council District: 5

Funding Source: 57% General Fund, 27% Louisiana Dept. of Transportation & Development, and 16% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$2,368,064.

Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Industrial Blvd. Pump Rehab
Project Number: 06-DRA-39

Description: To provide better forced drainage along Industrial Blvd. by rehabilitating the pump station.

Engineer/Architect: GSE & Associates, Inc.

Contractor: LL&G Construction, Inc.

Council District: 7, 8

Funding Source: 91% ¼% Capital Sales Tax Fund and 9% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorization \$697,891.

Operating Budget Impact: \$1,500 net annual increase for maintenance costs.

Project Name: Jail/Juvenile Detention Levee

Description: Construction of a levee around the Criminal Justice Complex and the Juvenile Detention Facility.

Council District: 7

Funding Source: General Fund

Project Appropriation: Total project costs including prior authorizations \$800,000.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lashbrook Pump Station Repairs (Clinton Street)
Project Number: 08-NRCS-40

Description: The rehabilitation of the Clinton Street (D-04) Pump Station Due to damages from Hurricane Ike.
Engineer/Architect: T. Baker Smith
Contractor: Lowland Construction

Council District: 7, 8
Funding Source: 63% Dedicated Emergency Fund and 37% NRCS.
Project Appropriation: Total project costs including prior authorization \$921,177.
Operating Budget Impact: \$1,500 net annual increase for maintenance costs.

Project Name: Levee Improvements (Parish Maintained)

Description: To provide funding for Parish maintained levees

Council District: Parishwide
Funding Source: 51% General Fund, 41% ¼% Capital Sales Tax Fund and 8% Drainage Tax Fund.
Project Appropriation: (\$250,000) in FY 2010. Total project costs including prior authorizations \$2,050,000.
Operating Budget Impact: To be determined.

Project Name: Lower Montegut Bulkhead
Project Number: 08-DRA-26

Description: Placing bulkhead at the discharge of the Lower Montegut Pump Station.
Engineer/Architect: T. Baker Smith
Contractor: Lowland Construction

Council District: 9
Funding Source: 70% Parishwide Drainage Construction Fund and 30% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$570,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Martin Luther King Drainage Improvements

Description: Drainage Improvements in the Martin Luther King Boulevard area.

Council District: 3
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries Project Number: 01-DRA-44

Description: Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.

Engineer/Architect: T. Baker Smith

Council District: 2
Funding Source: 54% Louisiana Dept. of Transportation & Development, 10% Parishwide Drainage Construction Fund, 10% ¼% Capital Sales Tax Fund, 8% Drainage Tax Fund, 6% General Fund, and 2% 2000 Public Improvement Construction Fund.
Project Appropriation: \$200,000 in FY 2009. Total project costs including prior authorizations \$2,595,260.
Operating Budget Impact: \$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

Project Name: Mulberry to Hanson Drainage Improvements

Description: To provide better drainage in the Mulberry/Hanson area by cleaning ditches, etc.

Council District: 7
Funding Source: Parishwide Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Pointe Aux Chenes Levee

Description: To elevate the Lower PAC levee.

Council District: 9
Funding Source: Parishwide Drainage Construction Fund.
Project Appropriation: \$250,000 in FY 2010. Total project costs \$250,000.
Operating Budget Impact: To be determined.

Project Name: SCADA/GIS Project Number: 96-DRAIN-48

Description: Construction of the field portion of the SCADA system for the monitoring of 25 drainage pumping stations within Terrebonne Parish.
Engineer/Architect: GSE Associates, Inc.
Contractor: Panel Specialists, Inc.

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: 62% Drainage Tax Fund, 17% Parish wide Drainage Construction Fund, 12% 1996 Bond Issue, and 9% General Fund.
Project Appropriation: Total project costs including prior authorizations \$1,057,212.
Operating Budget Impact: \$67,000 annual impact on operations, including staff monitoring.

Project Name: Schriever Hazard Mitigation Program

Description: To acquire certain parcels of immovable property in the vicinity known as "Fred Leboeuf Subdivision."

Council District: 2
Funding Source: 75% Hazard Mitigation Grant and 25% 2000 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$553,434.
Operating Budget Impact: \$11,500 annual increase in operations; annual debt service \$4,536 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Summerfield Pump Station
Project Number: 07-DRA-10**

Description: Rehabilitation of the bulkhead at the Summerfield (D-29) Pump Station.
Engineer/Architect: Gulf South Engineers

Council District: 6
Funding Source: Drainage Tax Fund.
Project Appropriation: \$700,000 in FY 2010, \$700,000 in FY 2011, and \$700,000 in FY 2012. Total project costs including prior authorizations \$2,500,000.
Operating Budget Impact: To be determined.

**Project Name: Sunset Park Area Drainage Improvements
Project Number: 09-DRA-39**

Description: Construction of a new diversionary ditch between the western boundary of Sunset Park Subd and the undeveloped property to the north across La Hwy 20 to Bayou Terrebonne.
Engineer/Architect: Milford & Associates

Council District: 4
Funding Source: Parishwide Drainage Construction Fund.
Project Appropriation: \$100,000 in FY 2010. Total project costs including prior authorizations \$130,000.
Operating Budget Impact: To be determined.

**Project Name: Suzie Canal & Suzie Canal Extension
Project Number: 09-LAND-33**

Description: Construct certain drainage improvements along left descending bank of Bayou Grand Caillou from forced drainage 3-1B to Bobtown.
Engineer/Architect: Aquaterra Engineering

Council District: 7
Funding Source: 87% Dedicated Emergency Fund, and 13% General Fund.
Project Appropriation: Total project costs including prior authorizations \$464,035.
Operating Budget Impact: \$81,000 annual increase for labor and maintenance costs; no increase to debt service, surpluses from completed projects used.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sylvia Street Drainage Outfall
Project Number: 06-DRA-38 & 03-DRA-16

Description: Improvements to increase the capacity of the Sylvia Street Outfall.
Engineer/Architect: Duplantis Design Group and King & Associates, LLC
Contractor: Ronald Adams Contractor, Inc., L.L.C., and Sealevel Construction

Council District: 5
Funding Source: 51% ¼% Capital Sales Tax Fund, 30% Parishwide Drainage Construction Fund, and 5% General Fund (Pilot).
Project Appropriation: Total project costs including prior authorizations \$351,000.
Operating Budget Impact: No impact.

Project Name: Thompson Rd Levee/Drainage
Project Number: 07-ROAD-24

Description: To provide better drainage for the Thompson Rd Levee area.
Engineer/Architect: Shaw Coastal

Council District: 7, 8
Funding Source: 81% Parishwide Drainage Construction Fund, 14% Drainage Tax Fund and 5% Facility Planning Control.
Project Appropriation: Total project costs including prior authorizations \$4,179,306.
Operating Budget Impact: To be determined.

Project Name: Upper Dularge Levee

Description: Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.

Council District: 7
Funding Source: 61% General Fund and 39% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$825,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Ward Seven (7) Drainage Levee Phase I, Phase II
Project Number: 08-LEV-41 and 09-LEV-18

Description: Levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station.
Contractor: Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)
Engineer: T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II)

Council District: 8

Funding Source: 38% General Fund, 23% Drainage Tax Fund, 17% ¼% Capital Sales Tax Fund, 15% DOTD, 6% Dedicated Emergency Fund, and 1% Bond Issues.

Project Appropriation: \$850,000 in FY 2010. Total project costs including prior authorizations \$15,930,759.

Operating Budget Impact: \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund. In 2009 and 2010, no new money was budgeted for this fund.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	0	1,600,000	1,600,000	0	0
Miscellaneous Revenue	264,701	0	28,750	0	0
Operating Transfers In	26,366	2,798,057	2,798,059		
TOTAL REVENUES	291,067	4,398,057	4,426,809	0	0
EXPENDITURES:					
General - Other	1	0	0	0	0
Sewerage Collection	0	0	0	0	0
Capital Outlay	120,653	5,069,281	5,069,281		
Operating Transfers Out	5,811,101	236,454	236,455	0	0
TOTAL EXPENDITURES	5,931,755	5,305,735	5,305,736	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(5,640,688)	(907,678)	(878,927)	0	0
FUND BALANCE, JANUARY 1	6,574,425	933,737	933,737	54,810	54,810
FUND BALANCE, DECEMBER 31	933,737	26,059	54,810	54,810	54,810

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR		PROJECTED				TOTAL
	YEARS	2009	2010	2011	2012	2013	
Ashland North Major Lift Station & Force Main	349,509	2,798,057	0	0	0	0	3,147,566
Dickson Wastewater Line Extension	0	1,600,000	0	0	0	0	1,600,000
Grand Caillou Sew Industrial/Thompson Rd	0	37,546	0	0	0	0	37,546
Gray Sewer Pump Station	44,686	0	0	0	0	0	44,686
Highway 24 Sewers	0	200,000	0	0	0	0	200,000
Martin Luther King Sewers	39,483	0	0	0	0	0	39,483
TOTAL EXPENDITURES	433,678	4,635,603	0	0	0	0	5,069,281
*Total Funding Less Prior Year Expenditures							

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North Major Lift Station
Project Number: 06-SEW-14

Description: Construct an additional Holding Basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.

Engineer/Architect: GSE Associates, Inc.

Council District: 7

Funding Source: 99% General Fund and 1% Parishwide Sewerage Construction Fund

Project Appropriation: Total project costs including prior authorizations \$3,147,566.

Operating Budget Impact: \$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.

Project Name: Dickson Rd Wastewater Line Extension

Description: To extend the wastewater line to companies along Dickson Road in the Woodlawn Industrial Park and the Port.

Council District: 7

Funding Source: Parishwide Sewerage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$1,600,000.

Operating Budget Impact: To be determined.

Project Name: Grand Caillou Sewerage Industrial/Thompson Rd

Description: Engineering fees for sewer design in conjunction with a paving/drainage project along Grand Caillou being handled by the State of Louisiana.

Council District: 7, 8

Funding Source: Parishwide Sewerage Construction Fund.

Project Appropriation: \$274,000 in FY 2009. Total project costs \$274,000.

Operating Budget Impact: To be determined.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Gray Sewer Pump Station Project Number: 07-SEW-25

Description: To do a study in the Gray area.
Engineer/Architect: Milford & Associates, Inc.

Council District: 4
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: To be determined.

Project Name: Highway 24 Sewers

Description: Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.

Council District: 2
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$200,000. Previous budget was re-allocated to repair damages due to Hurricanes Gustav and Ike.
Operating Budget Impact: \$25,000 annual increase for operation and maintenance due to energy pumping costs.

Project Name: Martin Luther King Sewers Project Number: 05-SEW-27

Description: Sewerage along the Martin Luther King Boulevard corridor.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 3
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$198,022.
Operating Budget Impact: \$30,000 annual increase for additional pumping, increased energy costs and some minor labor costs.

659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$2,110,000 budgeted through 2007. This project is designed to slow the progression of salt-water intrusion and coastal erosion. To provide match funding for federal coastal restoration projects in the future, the Parish has aggressively proposed to fund \$250,000 for 2010. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2010.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	683,189	4,754,539	4,717,104	0	0
Miscellaneous Revenue	98,947	0	12,072	0	0
Operating Transfers In	<u>2,066,395</u>	<u>2,185,700</u>	<u>2,185,700</u>	<u>2,107,000</u>	<u>2,107,000</u>
TOTAL REVENUES	<u>2,848,531</u>	<u>6,940,239</u>	<u>6,914,876</u>	<u>2,107,000</u>	<u>2,107,000</u>
EXPENDITURES:					
Government Buildings	1,046,018	2,978,994	2,978,994	1,350,000	1,350,000
Code Violations/Compliance	0	740,000	740,000	0	0
Parish Prisoners	0	50,000	50,000	0	0
Fire-Urban	137,148	159,046	159,046	0	0
Coastal Restoration/Preservation	132,813	3,970,702	3,970,702	250,000	250,000
Roads & Bridges	263,984	1,498,555	1,498,555	126,000	126,000
Drainage	20,000	560,000	560,000	0	0
Sewerage Collection	0	400,000	400,000	0	0
Parks & Grounds	82,231	193,472	194,739	0	0
Economic Development-Other	1,709,021	1,053,858	1,053,858	0	0
Emergency Preparedness	0	102,909	102,909	0	0
Operating Transfers Out	<u>659,840</u>	<u>0</u>		<u>500,000</u>	<u>500,000</u>
TOTAL EXPENDITURES	<u>4,051,055</u>	<u>11,707,536</u>	<u>11,708,803</u>	<u>2,226,000</u>	<u>2,226,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-85.26%
INCREASE (DECREASE) TO FUND BALANCE	(1,202,524)	(4,767,297)	(4,793,927)	(119,000)	(119,000)
FUND BALANCE, JANUARY 1	6,116,162	4,913,638	4,913,638	119,711	119,711
FUND BALANCE, DECEMBER 31	4,913,638	146,341	119,711	711	711

659 CAPITAL PROJECTS CONTROL FUND

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Health Unit Renovations**
 - 2010 Health Unit Fund - \$1,000,000, approved.
- **Lake Boudreaux Diversion (CWPR)**
 - 2010 General Fund - \$250,000, approved.
- **HLB Sidewalks**
 - 2010 General Fund - \$20,000, approved.
- **Operation Boat Launch**
 - 2010 General Fund - \$106,000, approved.
- **Downtown Parking**
 - 2010 General Fund - \$350,000, approved.
- **Coastal Restoration**
 - 2010 General Fund - \$500,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401*), approved.
 - 2011 General Fund - \$500,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401*), approved.
 - 2012 General Fund - \$500,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401*), approved.
 - 2013 General Fund - \$500,000, approved.

659 CAPITAL PROJECTS CONTROL FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
Adult Jail Renovations	50,000	0	0	0	0	0	50,000
Boardwalk - Construction	448,858	605,000	0	0	0	0	1,053,858
Boat Launch Wallop-Breaux	48,517	0	0	0	0	0	48,517
Central Fire Station Roof	68,211	0	0	0	0	0	68,211
Chabert Hospital Levee	500,000	0	0	0	0	0	500,000
Clendenning Road Drainage HTAC	20,000	20,000	0	0	0	0	40,000
Coastal Restoration	500,000	500,000	0	500,000	500,000	500,000	2,500,000
Coastal Wetlands Restoration	81,080	0	0	0	0	0	81,080
Derelict Vessels USCOE	200,000	540,000	0	0	0	0	740,000
District Court Renovations	150,000	0	0	0	0	0	150,000
District Seven (7) Road Improvements	75,000	0	0	0	0	0	75,000
Downtown Parking	0	0	350,000	0	0	0	350,000
Dumas/Legion Pools	64,109	0	0	0	0	0	64,109
Emergency Generator Connection	0	210,700	0	0	0	0	210,700
Emergency Operations Center	0	500,000	0	0	0	0	500,000
Evacuation Shelter Generator (TPSB)	102,909	0	0	0	0	0	102,909
Falgout Canal Freshwater Enhancement	132,104	0	0	0	0	0	132,104
Falgout Canal Marsh Management Project	150,000	0	0	0	0	0	150,000
Fire Hydrant - Country Estate Drive	1,682	0	0	0	0	0	1,682
Gibson-Jarvies Sewerage	300,000	100,000	0	0	0	0	400,000
Glenn F Polk Mem Park Walking Track (Williams)	17,707	0	0	0	0	0	17,707
GPS Vehicle Tracking System	100,000	0	0	0	0	0	100,000
Grand Bois Park Improvements	38,682	0	0	0	0	0	38,682
Gray Pedestrian Sidewalk	336,359	0	0	0	0	0	336,359
Head Start Building	14,334	0	0	0	0	0	14,334
Health Unit Addition/Renovation	688,434	0	1,000,000	0	0	0	1,688,434
H L B Sidewalks & Pedestrian Bridge	124,014	0	20,000	0	0	0	144,014
Horseshoe Drive Drainage	20,000	0	0	0	0	0	20,000
Lake Boudreaux Diversion (CWPR)	2,241,500	250,000	250,000	0	0	0	2,741,500
Oakshire School Traffic Improvements	14,929	0	0	0	0	0	14,929
Off-System Bridge Replacement	16,018	0	0	0	0	0	16,018
Operation Boat Launch	0	730,000	106,000	0	0	0	836,000
Public Works Complex	332,322	0	0	0	0	0	332,322
Recreation Dist #6 & #7 Park Repairs	43,968	0	0	0	0	0	43,968
Schriever Recreation Center A/C	23,000	0	0	0	0	0	23,000
South Houma Memorial Fire Station	89,153	0	0	0	0	0	89,153
Statewide Generator Program	648,204	0	0	0	0	0	648,204
Tower Parking Garage Improvements	435,000	0	0	0	0	0	435,000
Tunnel Blvd Sidewalks	91,242	78,494	0	0	0	0	169,736
Valhi Lagoon Recreational Park	6,006	0	0	0	0	0	6,006
TOTAL EXPENDITURES	8,173,342	3,534,194	1,726,000	500,000	500,000	500,000	14,933,536
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Adult Jail Renovations

Description: Preliminary plans and design for an addition to the Adult Jail facility, including storage and parking.

Council District: 7
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: To be determined.

Project Name: Boardwalk Construction Project Number: 05-ECD-11

Description: Extend the existing boardwalk, near the marina, to transit bus terminal along Bayou Terrebonne.
Engineer/Architect: GSE Associates, Inc.
Contractor: Great Southern Dredging and Sealevel Construction

Council District: 5
Funding Source: 73% General Fund, 26% State Facility Planning & Control, and 1% Donations
Project Appropriation: Total project costs including prior authorizations \$3,128,461.
Operating Budget Impact: \$21,000 annual increase for maintaining the structure of the boardwalk.

Project Name: Boat Launch Wallop-Breaux Project Number: 05-BOAT-21 and 05-BOAT-28

Description: Improvements to Texas-Gulf Road, and South Houma boat launches.
Engineer/Architect: Morris P. Hebert, Inc.
Contractor: Sealevel Construction

Council District: 8
Funding Source: 43% La. Dept. of Wildlife & Fisheries, 32% General Fund, 15% ¼% Capital Sales Tax Fund and 9% Road & Bridge Maintenance Fund.
Project Appropriation: Total project costs including prior authorizations \$325,741.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Central Fire Station Roof
Project Number: 07-FIRE-46**

Description: Replace existing roof at the Central Fire Station with a copper roof.
Engineer/Architect: The Merlin Group
Contractor: Ray Bros., Inc.

Council District: 5
Funding Source: Public Safety Fund
Project Appropriation: Total project costs including prior authorizations \$200,000.
Operating Budget Impact: To be determined.

**Project Name: Chabert Hospital Levee
Project Number: 08-LEV-45**

Description: Construction of a segment of the levee around Chabert Medical Center.
Engineer/Architect: Gulf South Engineers

Council District: Parishwide
Funding Source: Department of Natural Resources
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

Project Name: Clendenning Road Drainage

Description: Drainage Improvements along Clendenning Road to be done with Houma-Terrebonne Airport Commission.

Council District: 8
Funding Source: 80% ¼% Capital Sales Tax Fund and 20% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Coastal Restoration

Description: To provide match funding for Federal Coastal Restoration projects in the future.

Council District: To be determined.
Funding Source: General Fund
Project Appropriation: (\$500,000) in FY 2010, \$500,000 in FY 2011, \$500,000 in FY 2012, and \$500,000 in FY 2013. Total project costs including prior authorizations \$2,500,000.
Operating Budget Impact: To be determined.

Project Name: Coastal Wetlands Restoration

Description: Construct Brush Fences for the GIWW Levee Vegetative Plantings.

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: 80% Department of Natural Resources and 20% Coastal Restoration Fund.
Project Appropriation: Total project costs including prior authorizations \$128,269.
Operating Budget Impact: No impact.

Project Name: Derelict Vessels USCOE

Description: To remove derelict vessels from Parish waterways.

Council District: Parishwide
Funding Source: 72% FEMA, 14% ¼% Capital Sales Tax Fund and 14% General Fund.
Project Appropriation: Total project costs including prior authorizations \$740,000.
Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District Court Renovations

Description: Major renovations to the old Council meeting room in the Courthouse Annex for District Court.

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

Project Name: District Seven (7) Road Improvements

Description: Road improvements to be made in District 7.

Council District: 7
Funding Source: Road and Bridge Fund.
Project Appropriation: Total project costs including prior authorizations \$75,000.
Operating Budget Impact: To be determined.

Project Name: Downtown Parking

Description: To increase the parking area for downtown Houma.

Council District: 1, 5
Funding Source: General Fund
Project Appropriation: \$350,000 in FY 2010. Total project costs \$350,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Dumas/Legion Pools

Description: Investigate the feasibility of placing the Dumas and Legion Olympic size pools back into operation.

Council District: 2, 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$139,109.
Operating Budget Impact: To be determined.

Project Name: Emergency Generator Connection

Description: To implement connections for Government Tower, City Hall (Information Technology Bldg), Courthouse and Courthouse Annex.

Council District: 1, 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$210,700.
Operating Budget Impact: To be determined.

Project Name: Emergency Operation Center

Description: To centralize emergency operations in Terrebonne Parish.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Evacuation Shelter Generator (TPSB)

Description: Generators for evacuation shelter being done with the Terrebonne Parish School Board.

Council District: Parishwide
Funding Source: 40% Capital Projects Control Fund, 30% ¼% Capital Sales Tax Fund and 30% General Fund.
Project Appropriation: Total project costs including prior authorizations \$210,000.
Operating Budget Impact: \$10,000 annual increase for energy and maintenance costs.

**Project Name: Falgout Canal Freshwater Enhancement
Project Number: 08-CR-29**

Description: To introduce freshwater into the marshes adjacent to the Houma Navigation Canal (HNC) between HNC and Bayou Dularge.

Engineer/Architect: T. Baker Smith

Council District: Parishwide
Funding Source: U S Department of Interior (CIAP).
Project Appropriation: Total project costs including prior authorizations \$264,896.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Falgout Canal Marsh Management Project

Description: To excavate canal and build up levee.

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Fire Hydrant – Country Estate Drive

Description: To install a fire hydrant on Country Estate Drive

Council District: 4
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$7,500.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Gibson-Jarvis Sewerage

Description: Constructing new sewerage facilities, including gravity lines, pump station with SCADA, force main and treatment plant SCADA. Grant funding from CDBG (HUD) has been applied for. The funding suggested will be replaced if it is approved.

Council District: 2
Funding Source: 75% Capital Projects Control Fund and 25% General Fund.
Project Appropriation: Total project costs including prior authorizations \$400,000.
Operating Budget Impact: To be determined.

Project Name: Glenn F. Polk Memorial Park Walking Track (Williams Avenue Walking Track)

Description: Resurfacing track at Williams Avenue Park.

Council District: 5
Funding Source: 65% General Fund and 35% Capital Projects Control Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: GPS Vehicle Tracking System

Description: Vehicle tracking equipment for parish vehicles.

Council District: Parishwide
Funding Source: 50% ¼% Capital Sales Tax Fund and 50% Capital Projects Control Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: \$10,000 annual increase for maintenance of the tracking equipment.

Project Name: Grand Bois Park Improvements

Description: Park improvements to Grand Bois Park.

Council District: 9
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$75,000.
Operating Budget Impact: To be determined.

**Project Name: Gray Pedestrian Sidewalk
Project Number: 00-WALK-06**

Description: The installation of 4-foot sidewalks in the Gray area.
Engineer/Architect: Picciola & Associates
Contractor: Sealevel Construction and RMD Holdings, LTD

Council District: 2
Funding Source: 65% Louisiana Department of Transportation and Development Enhancement Program, 19% Capital Projects Control Fund, 8% ¼% Capital Sales Tax Fund and 8% Road & Bridge Fund.
Project Appropriation: Total project costs including prior authorizations \$616,779.
Operating Budget Impact: \$4,700 annual increase for repairs to sidewalks.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Head Start Building Project # 07-CDBG-21

Description: Build a two-classroom building in Schriever to provide special education to children in need under the Head Start program.

Engineer/Architect: Marcello & Associates

Contractor: M & H Builders, Inc.

Council District:

2

Funding Source:

36% Housing/Urban Dev Grant, 33% CDBG Grant Fund, 15% Terrebonne Homeless Shelter Fund, 9% General Fund and 7% Dept of Urban Community Affairs

Project Appropriation:

Total project costs including prior authorizations \$1,356,546.

Operating Budget Impact:

To be determined.

Project Name: Health Unit Addition/Renovations

Description: The renovations and additions to the Health Unit.

Engineer/Architect: Marcello & Associates

Council District:

Parishwide

Funding Source:

Health Unit Fund

Project Appropriation:

\$1,000,000 in FY 2010. Total project costs including prior authorizations \$1,690,000.

Operating Budget Impact:

\$7,500 annual increase in utility costs as well as various maintenance expenses.

Project Name: HEB Sidewalks and Pedestrian Bridge Project Number: 06-WALK-20

Description: Construction of sidewalks and a pedestrian bridge at H.L. Bourgeois High School.

Engineer/Architect: GSE Associates, Inc.

Council District:

4

Funding Source:

60% Louisiana Department of Transportation and Development Enhancement Program, 20% Capital Projects Control Fund, 13% General Fund and 7% ¼% Capital Sales Tax Fund.

Project Appropriation:

\$20,000 in FY 2010. Total project costs including prior authorizations \$152,250.

Operating Budget Impact:

\$4,700 annual increase for repairs to sidewalks and bridge.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Horseshoe Drive Drainage Improvements

Description: Improvements for drainage on Horseshoe Drive.

Council District: 4
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$20,000.
Operating Budget Impact: To be determined.

Project Name: Lake Boudreaux Diversion (CWPR)

Project Number: 05-LAND-14

Description: Coastal wetlands planning and restoration.
Engineer/Architect: T. Baker Smith

Council District: 7
Funding Source: 45% Dept. of Natural Resources, 37% General Fund, and 18% ¼% Capital Sales Tax Fund.
Project Appropriation: \$250,000 in FY 2010. Total project costs including prior authorizations \$2,810,000.
Operating Budget Impact: No impact.

Project Name: Oakshire School Traffic Improvements

Description: Concrete paving of the dead end of Vicari Drive.
Engineer/Architect: TPCG/In-house road repair

Council District: 4
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$15,750.
Operating Budget Impact: \$315 annual increase for maintenance costs.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Off-System Bridge Replacement

Description: Purchase of right of ways.

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$30,000.
Operating Budget Impact: No impact, included with construction.

Project Name: Operation Boat Launch

Description: The implementation of selected fisheries infrastructure recovery projects.

Council District: Parishwide
Funding Source: 87% CDBG Disaster Recovery and 13% General Fund
Project Appropriation: Total project costs including prior authorizations \$836,000.
Operating Budget Impact: To be determined.

Project Name: Public Works Complex

Description: To relocate and expand the public works services to an area of the Parish, which will provide centralized access from flooding during active storm seasons, and protection offers.

Council District: 5
Funding Source: 71% General Fund and 29% ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$350,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Recreation Dist. No. 6 & 7 Park Repairs

Description: Repair damages to the parks in Recreation District #6 and #7 due to hurricanes.

Council District: 9
Funding Source: Lions Club
Project Appropriation: Total project costs including prior authorizations \$98,353.
Operating Budget Impact: To be determined.

Project Name: Schriever Recreation Center A/C

Description: To install air conditioner system in Schriever Recreation Center.

Council District: 6
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$23,000.
Operating Budget Impact: No impact on Terrebonne Parish Consolidated Government; the center belongs to the Recreation District #1.

**Project Name: South Houma Memorial Fire Station
Project Number: 03-BLDGS-44**

Description: Construction of a new 5,600 square foot fire station on St. Charles Street.
Engineer/Architect: Houston J. Lirette Jr., Architect
Contractor: Bryan Bush Construction Co., Inc.

Council District: 6
Funding Source: Public Safety Fund
Project Appropriation: Total project costs including prior authorizations \$970,083.
Operating Budget Impact: Decrease in maintenance.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Statewide Generator Program

Description: To provide generators for strategic locations in the Parish.

Council District: Parishwide
Funding Source: FEMA.
Project Appropriation: Total project costs including prior authorizations \$648,204.
Operating Budget Impact: To be determined.

Project Name: Tower Parking Garage Improvements

Description: To provide funding to improve various items to the Government Tower parking garage facility.

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$435,000.
Operating Budget Impact: To be determined.

Project Name: Tunnel Boulevard Sidewalks
Project Number: 04-WALK-25

Description: Constructing sidewalks along Tunnel Boulevard in District 2.
Engineer/Architect: Duplantis Design Group, PC

Council District: 2
Funding Source: 89% Louisiana DOTD Enhancement Program and 11% General Fund.
Project Appropriation: Total project costs including prior authorizations \$179,600.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Valhi Lagoon Recreational Park
Project Number: 04-PARK-10

Description: To create a recreational parks in the Valhi Lagoon area. Phase II is to add a basketball court.
Engineer/Architect: GSE & Associates, Inc.
Contractor: Sealevel Construction, Inc.

Council District: 6

Funding Source: 52% ¼% Capital Sales Tax Fund, 22% General Fund, 13% Road Construction Fund, and 13% Capital Projects Control Fund.

Project Appropriation: Total project costs including prior authorizations \$193,000.

Operating Budget Impact: \$500 annual increase for grass cutting and other miscellaneous items to maintain a clean park.

661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. New projects budgeted for 2010 are introduced as improvements to our Parish infrastructure. Multi-year projects include the Hollywood Road 4-Lane, Country Drive Improvements, Westside Blvd. Extension to Martin Luther King and Waterproof Bridge Replacement. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	199,000	199,000	0	0
Intergovernmental	2,220,779	7,221,013	7,221,013	0	0
Miscellaneous Revenue	84,814	0	25,518	0	0
Operating Transfers In	1,891,204	951,988	952,146	1,348,706	1,348,706
TOTAL REVENUES	4,196,797	8,372,001	8,397,677	1,348,706	1,348,706
EXPENDITURES:					
Roads & Bridges	4,512,165	18,842,044	18,872,096	1,450,000	1,450,000
Operating Transfers Out	500,000	147,192	147,192	0	0
TOTAL EXPENDITURES	5,012,165	18,989,236	19,019,288	1,450,000	1,450,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
INCREASE (DECREASE) TO FUND BALANCE	(815,368)	(10,617,235)	(10,621,611)	(101,294)	(101,294)
FUND BALANCE, JANUARY 1	11,560,868	10,745,500	10,745,500	123,889	123,889
FUND BALANCE, DECEMBER 31	10,745,500	128,265	123,889	22,595	22,595

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Hollywood Road Widening**
 - 2010 General Fund - \$500,000, approved.
- **Major Turning Lanes**
 - 2010 1998 Public Improvement Construction Fund, Unallocated Interest - \$400,000, approved.
 - 2010 Road Construction Fund, Unallocated Interest - \$50,000, approved.
- **Bayou Gardens Extension**
 - 2010 General Fund - \$427,000, approved.
 - 2010 Road Construction Fund, Unallocated Interest - \$73,000, approved.

661 ROAD CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
Bayou Gardens Extension	648,380	0	500,000	0	0	0	1,148,380
Bayou Grand Caillou Bridge	10,000	0	0	0	0	0	10,000
Bonanza Pump Station Road	15,000	0	0	0	0	0	15,000
Country Drive Improvements	5,429,422	0	0	0	0	0	5,429,422
Country Drive Improvements - Phase II	150,000	0	0	0	0	0	150,000
Dularge Bridge	867	0	0	0	0	0	867
Highway 24/Presque Isle Turning Lane	100,814	0	0	0	0	0	100,814
Highway 311/Enterprise Drive Bridge	1,287,093	0	0	0	0	0	1,287,093
Hollywood Rd. (South) 4 Lane	5,587,305	0	500,000	0	0	0	6,087,305
Industrial Blvd Rehab/Turn Lanes	901	0	0	0	0	0	901
Major Turning Lanes	0	0	450,000	0	0	0	450,000
North Hollywood Road Improvements	500,000	0	0	0	0	0	500,000
North Main Project Road	60,001	0	0	0	0	0	60,001
Pontoon Bridge Major Repairs	90,152	0	0	0	0	0	90,152
Prospect Street Rehabilitation	70,656	0	0	0	0	0	70,656
Rose Marie Lane	11,534	0	0	0	0	0	11,534
Savanne Road Elevation	67,680	0	0	0	0	0	67,680
St. Louis Canal Road Rehab	453,948	0	0	0	0	0	453,948
Synergy Center Road Extension (to Main Street)	15,890	0	0	0	0	0	15,890
Texas Gulf Road Bridge	663,656	100,000	0	0	0	0	763,656
Thompson Road Construction	793,066	0	0	0	0	0	793,066
Toussant/Foret Bridge	275,000	130,000	0	0	0	0	405,000
Tucker Street Overlay	32,808	0	0	0	0	0	32,808
Verna & Willie Lou Street Connection	40,000	0	0	0	0	0	40,000
Waterproof Bridge	662,236	0	0	0	0	0	662,236
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	333,376	0	0	0	0	0	333,376
Westside Blvd. - Phase II (To MLK)	312,259	900,000	0	0	0	0	1,212,259
Westside Blvd. - Phase III (To Highway 311)	100,000	0	0	0	0	0	100,000
TOTAL EXPENDITURES	17,712,044	1,130,000	1,450,000	0	0	0	20,292,044
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Gardens Extension
Project Number: 07-EXT-22

Description: To continue the four lanes to St. Louis Canal Road.
Engineer/Architect: T Baker Smith

Council District: 4

Funding Source: 58% Road & Bridge Maintenance Fund, 36% General Fund and 6% Road and Bridge Construction Fund.

Project Appropriation: \$500,000 in FY 2010. Total project costs including prior authorizations \$1,208,000.

Operating Budget Impact: No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

Project Name: Bayou Grand Caillou Bridge

Description: Major repairs to Bayou Grand Caillou Bridge.

Council District: 7

Funding Source: ¼% Capital Sales Tax Fund

Project Appropriation: Total project costs including prior authorizations \$10,000.

Operating Budget Impact: No impact.

Project Name: Bonanza Pump Station Road

Description: To improve the road to Bonanza Drainage Pump Station.

Council District: 3

Funding Source: General Fund (Mineral Royalties)

Project Appropriation: Total project costs including prior authorizations \$15,000.

Operating Budget Impact: No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Country Drive Improvements
Project Number: 97-PAV-21

Description: Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.

Engineer/Architect: T. Baker Smith

Council District: 9

Funding Source: 65% Louisiana Department of Transportation and Development, 15% General Fund, 10% ¼% Capital Sales Tax Fund, 9% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.

Project Appropriation: Total project cost including prior authorizations \$6,052,000.

Operating Budget Impact: \$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

Project Name: Country Drive Improvements – Phase II

Description: The continuation of upgrading the two lane road way to current standards.

Council District: 9

Funding Source: Road and Bridge Maintenance Fund.

Project Appropriation: Total project costs including prior authorizations \$150,000.

Operating Budget Impact: No impact.

Project Name: Dularge Bridge
Project Number: 07-BRG-23

Description: Build a new bridge to replace the current Marmande and Dr. Beatrous Bridges.

Engineer/Architect: GSE & Associates, Inc.

Council District: 7

Funding Source: 80% ¼ % Capital Sales Tax Fund and 20% Road & Bridge Maintenance Fund

Project Appropriation: Total project costs including prior authorizations \$14,900.

Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Highway 24 Presque Isle Turning Lane
Project Number: 02-LANE-31

Description: To construct a turning lane at the intersection of Highway 24 and Presque Isle.

Engineers/Architects: T. Baker Smith
Neel Schaffer, Inc.

Contractor: Jack B Harper Contractors, Inc.

Council District: 8, 9

Funding Source: General Fund

Project Appropriation: Total project costs including prior authorizations \$300,000.

Operating Budget Impact: \$6,000 annual increase for road surface maintenance and maintaining the stripes on surface.

Project Name: Highway 311/Enterprise Drive Bridge

Description: To construct a bridge at the intersection of Highway 311 and Enterprise Drive.

Council District: 6

Funding Source: 66% $\frac{1}{4}$ % Capital Sales Tax Fund, 26% General Fund, and 8% Road & Bridge Maintenance Fund

Project Appropriation: Total project costs including prior authorizations \$1,288,100.

Operating Budget Impact: No impact.

Project Name: Hollywood Road (South) – 4 Lane
Project Number: 98-WID-25

Description: Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.

Engineer/Architect: Hartman Engineer (Metairie) selected by DOTD

Council District: 2

Funding Source: 58% Louisiana Department of Transportation and Development, 13% $\frac{1}{4}$ % Capital Sales Tax Fund, 13% General Fund, 8% Road Construction Fund, and 8% Road and Bridge Maintenance Fund.

Project Appropriation: \$500,000 in FY 2010. Total project cost including prior authorizations \$6,850,000.

Operating Budget Impact: \$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Industrial Blvd. Rehab/Turning Lanes Project Number: 07-LANE-09

Description: Rehabilitation of Industrial Boulevard.
Engineers/Architects: T. Baker Smith
Contractor: Sealevel Construction

Council District: 7, 8
Funding Source: 90% ¼ % Capital Sales Tax Fund, 5% Road Construction Fund, 3% General Fund, and 2% Road & Bridge Maintenance Fund.
Project Appropriation: Total project costs including prior authorizations \$453,645.
Operating Budget Impact: To be determined.

Project Name: Major Turning Lanes

Description: Several intersections have been chosen for further evaluation to build turning lanes to ease traffic jams.

Council District: Parishwide
Funding Source: 89% General Fund, and 11% 1998 Pub Imprv. Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$450,000.
Operating Budget Impact: To be determined.

Project Name: North Hollywood Road Improvements

Description: Shoulder improvements along North Hollywood Road.

Council District: 3, 4
Funding Source: Road and Bridge Maintenance Fund
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: North Main Project Road

Description: Rehabilitation of North Main Project Road.

Contractor: Uretek USA, Inc.

Council District: 4, 6

Funding Source: ¼ % Capital Sales Tax Fund

Project Appropriation: Total project costs including prior authorizations \$200,000.

Operating Budget Impact: To be determined.

Project Name: Pontoon Bridge Major Repairs

Description: Major repairs to the Dulac Pontoon Bridge to be repaired by the State.

Council District: 7

Funding Source: 72% Road & Bridge Maintenance Fund and 28% DOTD

Project Appropriation: Total project costs including prior authorizations \$339,571.

Operating Budget Impact: No Impact.

Project Name: Prospect Street Rehabilitation

Description: Rehabilitate Prospect Street.

Contractor: G & W Construction Co., Inc.

Council District: 1

Funding Source: Road and Bridge Maintenance Fund.

Project Appropriation: Total project costs including prior authorizations \$400,000.

Operating Budget Impact: No impact, savings from resurfacing the road will offset general maintenance.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Rose Marie Lane
Project Number: 07-LANE-09

Description: Hard surfacing Rose Marie Lane.
Engineers/Architects: T. Baker Smith
Contractor: Sealevel Construction

Council District: 2

Funding Source: 73% Road & Bridge Maintenance Fund, 18% Road Construction Fund and 9% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$164,710.

Operating Budget Impact: \$1,000 annual increase for road surface maintenance costs in future years.

Project Name: Savanne Road Elevation
Project Number: 07-LANE-09

Description: Improvements to the low section along Savanne Road.
Engineers/Architects: T. Baker Smith
Contractor: Sealevel Construction

Council District: 2

Funding Source: 83% ¼% Capital Sales Tax Fund and 17% Road and Bridge Maintenance Fund.

Project Appropriation: Total project costs including prior authorizations \$239,645.

Operating Budget Impact: To be determined.

Project Name: St. Louis Canal Road Rehab
Project Number: 07-ROAD-36

Description: Rehabilitation of St. Louis Canal Road.
Engineers/Architects: David A. Waitz
Contractor: LA Contracting

Council District: 3

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$500,000.

Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Synergy Center Road Extension (To Main Street)
Project Number: 06-EXT-48

Description: The extension of Synergy Center Boulevard to Main Street.
Engineer/Architect: Milford & Associates, Inc.
Contractor: Calongne, Inc.

Council District: 3

Funding Source: 80% Citizens Participation and 20% Road Bridge Maintenance Fund.

Project Appropriation: Total project costs including prior authorizations \$249,000.

Operating Budget Impact: This street gives citizens a new access from Main Street to Martin Luther King Blvd. The cost of maintaining is estimated to be \$2,000 for in-house labor and materials.

Project Name: Texas Gulf Road Bridge
Project Number: 07-BRG-10

Description: Replace bridge at the Texas Gulf Road pump station.
Engineer/Architect: Milford & Associates, Inc.
Contractor: Cecil D. Gassiot, LLC

Council District: 9

Funding Source: 88% Road & Bridge Maintenance Fund and 12% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$802,000.

Operating Budget Impact: No impact. The Road and Bridge Department already has this bridge under a maintenance program.

Project Name: Thompson Road Construction
Project Number: 07-ROAD-24

Description: Extending Thompson Road from Hwy 57 to Hwy 56.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 7, 8

Funding Source: 69% Road & Bridge Maintenance Fund and 31% Road Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$793,110.

Operating Budget Impact: To be determined

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Toussant/Foret Bridge
Project Number: 08-BRG-50

Description: Major repairs to the Toussant/Foret Bridge
Engineer/Architect: Shaw Coastal, Inc.
Contractor: F. Miller Construction, LLC

Council District: 9
Funding Source: 68% General Fund and 32% Road & Bridge Maintenance Fund.
Project Appropriation: Total project costs including prior authorizations \$405,000.
Operating Budget Impact: To be determined

Project Name: Tucker Street Overlay

Description: Overlay Tucker Street with 5" asphalt.
Contractor: G & W Construction

Council District: 5
Funding Source: Road Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$32,808.
Operating Budget Impact: To be determined

Project Name: Verna & Willie Lou Streets Connection

Description: To improve the intersection at Willie Lou and Verna Street.

Council District: 3
Funding Source: General Fund (Mineral Royalties)
Project Appropriation: Total project costs including prior authorizations \$40,000.
Operating Budget Impact: \$800 annual increase for road surface maintenance costs.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Waterproof Bridge
Project Number: 05-BRG-34

Description: To improve the bridge for Fire District #8 fire trucks.

Engineer/Architect: David A Waitz

Council District: 7

Funding Source: 68% Road & Bridge Maintenance Fund and 32% ¼% Capital Sales Tax Fund

Project Appropriation: Total project costs including prior authorizations \$885,100.

Operating Budget Impact: No impact.

Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road
Project Number: 99-EXT-58

Description: Extend the divided 4-lane road to intersect with St. Louis Canal Road.

Engineer/Architect: GSE & Associates, Inc. and ECM Consultants

Contractor: Byron E. Talbot Contractors

Council District: 3

Funding Source: 79% Louisiana Department of Transportation and Development, 21% General Fund.

Project Appropriation: Total project cost including prior authorizations \$3,715,000.

Operating Budget Impact: \$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.

Project Name: Westside Blvd. Phase II – to MLK
Project Number: 99-EXT-58

Description: Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.

Engineer/Architect: Gulf South Engineers

Council District: 3

Funding Source: 56% General Fund, 20% Road Construction Fund, 12% Parish Transportation Fund, 8% ¼% Capital Sales Tax Fund, 3% September 1996 Bond Issue, and 1% Road & Bridge Maintenance Fund.

Project Appropriation: Total project costs including prior authorizations \$1,267,000.

Operating Budget Impact: \$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Blvd. Phase III to Highway 311

Description: To extend Westside Boulevard from Martin Luther King Boulevard to Highway 311.

Council District:	2, 3
Funding Source:	¼% Capital Sales Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$100,000.
Operating Budget Impact:	\$7,500 annual increase for road surface, neutral ground, pavement markings and road signs.

662 ADMINISTRATIVE BUILDING

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	22,677	0	890	0	0
TOTAL REVENUES	22,677	0	890	0	0
EXPENDITURES:					
Government Buildings	13,761	819,517	819,517	240,000	240,000
TOTAL EXPENDITURES	13,761	819,517	819,517	240,000	240,000
% CHANGE OVER PRIOR YEAR					-70.71%
INCREASE (DECREASE) TO FUND BALANCE	8,916	(819,517)	(818,627)	(240,000)	(240,000)
FUND BALANCE, JANUARY 1	1,081,910	1,090,826	1,090,826	272,199	272,199
FUND BALANCE, DECEMBER 31	1,090,826	271,309	272,199	32,199	32,199

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Courthouse Annex Building Modification**
 - 2010 Administrative Building Fund, unallocated interest - \$240,000, approved.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
Administrative Building/Renovations	819,517	(75,000)	0	0	0	0	744,517
Council Meeting Room Camera System	0	75,000	0	0	0	0	75,000
Courthouse Annex Building Modification	0	0	240,000	0	0	0	240,000
TOTAL EXPENDITURES	819,517	0	240,000	0	0	0	1,059,517
*Total Funding Less Prior Year Expenditures							

662 ADMINISTRATIVE BUILDING

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Administrative Building – Government Towers Renovations
Project Number: 01-GT-02

Description: Renovation of the new government tower building. (Air handler and chiller replacement phase)
Engineer/Architect: Houston J. Lirette, Jr.

Council District: 5
Funding Source: General Fund, Interest
Project Appropriation: Funds available \$744,517.
Operating Budget Impact: No impact, possible savings from reduced utilities and maintenance.

Project Name: Council Meet Room Camera System

Description: To upgrade the camera system in the Council meeting room.

Council District: 5
Funding Source: Administrative Building Fund, Unallocated Interest
Project Appropriation: Total project cost including prior authorizations \$75,000.
Operating Budget Impact: No impact.

Project Name: Courthouse Annex Building Modification

Description: To modify and upgrade the Courthouse Annex Facility.

Council District: 1
Funding Source: Administrative Building Fund, Unallocated Interest
Project Appropriation: \$240,000 in FY 2010. Total project cost \$240,000.
Operating Budget Impact: No impact.

664 1-1B CONSTRUCTION FUND

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	22,778	0	3,700	0	0
TOTAL REVENUES	22,778	0	3,700	0	0
EXPENDITURES:					
Drainage	0	817,832	817,832	0	0
TOTAL EXPENDITURES	0	817,832	817,832	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	22,778	(817,832)	(814,132)	0	0
FUND BALANCE, JANUARY 1	795,132	817,910	817,910	3,778	3,778
FUND BALANCE, DECEMBER 31	817,910	78	3,778	3,778	3,778

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
1-1 B Drainage Project	613,867	203,965	0	0	0	0	817,832
TOTAL EXPENDITURES	613,867	203,965	0	0	0	0	817,832
*Total Funding Less Prior Year Expenditures							

664 1-1B CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Drainage Project
Project Number: 86-148-01

Description: Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.

Engineer/Architect: T. Baker Smith

Contractor: Low Land Construction and Chet Morrison

Council District: 2, 3, 4, 5

Funding Source: 54% Capital Projects Control Fund, 14% ¼% Capital Sales Tax Fund, 14% Drainage Tax Fund, 8% 1-1B Construction Fund, 5% 1998 Public Improvement Bond Fund, 4% State Grant and 1% 2000 Public Improvement Bond Fund.

Project Appropriation: \$207,265 in FY 2009. Total project costs including prior authorizations \$8,969,153.

Operating Budget Impact: \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND

This fund was set up due to sale of General Obligation Bonds in 2005 for the amount of \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	401,394	0	22,646	0	0
Other Revenue	5,000,000	0	0	0	0
Operating Transfers In		0	0	0	0
TOTAL REVENUES	5,401,394	0	22,646	0	0
EXPENDITURES:					
General - Other	43,577	0	2,640	0	0
Roads and Bridges	119,042	2,805,917	2,805,917	0	0
Drainage	1,436,161	4,795,041	4,748,785	0	0
Sewerage	0	5,000,000	5,000,000	0	0
Operating Transfer Out	2,309,550	0	0		
TOTAL EXPENDITURES	3,908,330	12,600,958	12,557,342	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1,493,064	(12,600,958)	(12,534,696)	0	0
FUND BALANCE, JANUARY 1	11,161,935	12,654,999	12,654,999	120,303	120,303
FUND BALANCE, DECEMBER 31	12,654,999	54,041	120,303	120,303	120,303

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
1-1B Systems Channel	440,000	0	0	0	0	0	440,000
Ashland Pump Station	0	900,000	0	0	0	0	900,000
Bayouside Drive Bridge (Bayou Petite Caillou)	2,358,427	0	0	0	0	0	2,358,427
Bayou Terrebonne Permits/Landrights	457,591	0	0	0	0	0	457,591
Cortez Subdivision Drainage Improvements	42,181	(42,181)	0	0	0	0	0
Crozier Drive Drainage Improvements	4,075	(4,075)	0	0	0	0	0
Hwy 311 Bridge (Little Bayou Black Bridge)	59,354	0	0	0	0	0	59,354
Dularge Levee Alignment	409,771	0	0	0	0	0	409,771
Major Turning Lane Improvements	381,414	0	0	0	0	0	381,414
MLK/Westside Area Sewers	2,250,000	0	0	0	0	0	2,250,000
St. Louis Bayou Drng (1-1B Systems Channel)	1,000,000	0	0	0	0	0	1,000,000
St. Louis Canal Water Control Modification	2,031	0	0	0	0	0	2,031
Thompson Road Construction	6,722	0	0	0	0	0	6,722
Thompson Road Levee/Drainage	1,539,392	0	0	0	0	0	1,539,392
Wetland Assimilation	500,000	0	0	0	0	0	500,000
Woodlawn Industrial Area Sewer	2,250,000	0	0	0	0	0	2,250,000
TOTAL EXPENDITURES	11,700,958	853,744	0	0	0	0	12,554,702
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Systems Channels Project Project Number: 01-DRA-40	
Description: Modeling & Improvements of the 1-1B Forced Drainage System Channels Project Engineer/Architect: T. Baker Smith Contractor: Wilco Industrial Services and Fordice Construction	

- Council District:** 2, 3, 4, 5
- Funding Source:** Public Improvement Bonds.
- Project Appropriation:** Total project costs including prior authorizations \$440,000.
- Operating Budget Impact:** No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Ashland Pump Station
Project Number: 08-DRA-57

Description: Rehabilitation of the Ashland (D-09) Pump Station.
Engineer/Architect: Gulf South Engineers

Council District: 1, 7, 8
Funding Source: Public Improvement Bonds.
Project Appropriation: Total project costs including prior authorizations \$900,000.
Operating Budget Impact: To be determined.

Project Name: Bayou Drive Bridge (Bayou Petite Caillou)
Project Number: 99-BRG-10

Description: Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayou Drive and also provide plans and specifications for both east and west approach.
Engineer/Architect: Shaw Coastal, Inc.
Contractor: Cecil D. Gassiott, LLC

Council District: 8, 9
Funding Source: Public Improvement Bonds.
Project Appropriation: Total project costs including prior authorizations \$2,790,348.
Operating Budget Impact: \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

Project Name: Bayou Terrebonne Permits/Landright
Project Number: 04-DRA-24

Description: To obtain permits and landrights for the dredging of Bayou Terrebonne.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 2, 3, 4, 5, 6
Funding Source: Public Improvement Bonds.
Project Appropriation: Total project costs including prior authorizations \$792,279.
Operating Budget Impact: No impact.

665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Dularge Levee Alignment Project
Project Number: 06-LEV-02

Description: Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 7
Funding Source: Public Improvement Bonds.
Project Appropriation: Total project costs including prior authorizations \$495,174.
Operating Budget Impact: \$14,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Highway 311 Bridge
Project Number: 08-BRG-17

Description: To construct a bridge at the intersection of Highway 311 at the future Westside Blvd Extension.
Engineer/Architect: Milford & Associates

Council District: 2, 6
Funding Source: Public Improvement Bonds
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: To be determined.

Project Name: Major Turning Lane Improvements
Project Number: 06-LANE-17

Description: The evaluation to build turning lanes to ease traffic jams for a right-turn lane from Country Estates Drive onto Bayou Blue Road, right-turn lane from Valhi Blvd. onto St. Charles Street, right-turn lane from Ninth Street onto North Hollywood Road, left-turn lane from North Hollywood Road onto Ninth Street, two right-turn lanes from Van Avenue onto Grand Caillou Road, right-turn lane from Tunnel Blvd. onto Grand Caillou Road.
Engineer/Architect: T. Baker Smith
Contractor: Sealevel Construction

Council District: Parishwide.
Funding Source: Public Improvement Bonds.
Project Appropriations: Total project costs including prior authorizations \$990,348.
Operating Budget Impact: No impact, right of ways is already on maintenance rotation.

665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: MLK/Westside Area Sewer

Description: To provide a major lift station located in the MLK vicinity and force main to be installed within the proposed Westside Blvd extension (Main to MLK).

Council District: 3
Funding Source: Public Improvement Bonds.
Project Appropriation: Total project costs including prior authorizations \$2,250,000.
Operating Budget Impact: To be determined.

Project Name: St. Louis Bayou Drainage (1-1B Systems Channel)

Description: Continuation of widening and deepening of the feeder channels for 1-1B.

Council District: 2, 4, 5
Funding Source: Public Improvement Bonds.
Project Appropriations: Total project costs including prior authorizations \$1,000,000.
Operating Budget Impact: To be determined.

Project Name: St. Louis Canal Water Control Structure Modification
Project Number: 06-DRA-08

Description: Modify the St. Louis Canal water control structure.
Engineer/Architect: Milford and Associates, Inc.

Council District: 8
Funding Source: Public Improvement Bonds.
Project Appropriations: Total project costs including prior authorizations \$20,778.
Operating Budget Impact: No impact.

665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Thompson Road Construction
Project Number: 07-ROAD-24

Description: Extending Thompson Road from Hwy 57 to Hwy 56 on top of the levee.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 7, 8
Funding Source: Public Improvement Bonds.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: To be determined.

Project Name: Thompson Road Levee/Drainage

Description: Construction of a levee from Hwy 57 to Hwy 56.

Council District: 7, 8
Funding Source: Public Improvement Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,549,000.
Operating Budget Impact: To be determined.

Project Name: Wetland Assimilation

Description: Discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.

Council District: Parishwide
Funding Source: Public Improvement Bonds.
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Woodlawn Industrial Area Sewer

Description: To provide the necessary facilities to receive flows from the Industrial corridor between Industrial Blvd. and Thompson Rd.

Council District: 7

Funding Source: Public Improvement Bonds.

Project Appropriation: Total project costs including prior authorizations \$2,250,000.

Operating Budget Impact: To be determined.

666 – 1994 SEWERAGE BONDS CONSTRUCTION FUND

The Parish is doing major rehabilitation and/or repair of existing sewage treatment plants, pump stations and collectors and transportation lines. This fund has been closed out in 2008. The remaining funds of \$26,130 have been transferred to Parishwide Sewerage Construction Fund.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	425	0	0	0	0
Operating Transfers In	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>425</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Operating Transfers Out	<u>26,130</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>26,130</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(25,705)	0	1	0	0
FUND BALANCE, JANUARY 1	25,704	(1)	(1)	0	0
FUND BALANCE, DECEMBER 31	(1)	(1)	0	0	0

667 – 2005 SALES TAX CONSTRUCTION FUND

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	57,213	0	39,889	0	0
Other Revenue	9,825,000	0	0	0	0
Operating Transfers In	2,309,550	0	0	0	0
TOTAL REVENUES	12,191,763	0	39,889	0	0
EXPENDITURES:					
General - Other	79,734	0	(90)	0	0
Roads and Bridges	0	3,052,000	3,052,000	0	0
Drainage	1,340,804	9,514,531	9,514,531	300,000	300,000
Operating Transfers Out	685,000	0	0	0	0
TOTAL EXPENDITURES	2,105,538	12,566,531	12,566,441	300,000	300,000
% CHANGE OVER PRIOR YEAR					-97.61%
INCREASE (DECREASE) TO FUND BALANCE	10,086,225	(12,566,531)	(12,526,552)	(300,000)	(300,000)
FUND BALANCE, JANUARY 1	2,755,059	12,841,284	12,841,284	314,732	314,732
FUND BALANCE, DECEMBER 31	12,841,284	274,753	314,732	14,732	14,732

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Ward 7 Levee/Mitigation**
 - 2010 Sales Tax Construction Fund (Interest) - \$150,000, approved.
- **Bayou LaCarpe Drainage**
 - 2010 Sales Tax Construction Fund (Interest) - \$150,000, approved.

667 – 2005 SALES TAX CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
1-1B Forced Drainage	334,799	0	0	0	0	0	334,799
Bayou Lacarpe Drainage	3,391,421	0	150,000	0	0	0	3,541,421
Bayouside Drive Bridge	452,000	0	0	0	0	0	452,000
Bayou Terrebonne Dredging	1,318,000	0	0	0	0	0	1,318,000
Bonanza Pump Station Bulkhead	500,000	0	0	0	0	0	500,000
Industrial/Chabert Levee	1,617,533	0	0	0	0	0	1,617,533
Martin Luther King Drainage	918,000	0	0	0	0	0	918,000
Summerfield Pump Station	500,000	0	0	0	0	0	500,000
Westside Blvd (Main to MLK)	2,500,000	100,000	0	0	0	0	2,600,000
Ward 7 Levee	934,778	0	150,000	0	0	0	1,084,778
TOTAL EXPENDITURES	12,466,531	100,000	300,000	0	0	0	12,866,531
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

**Project Name: 1-1B Forced Drainage
Project Number: 01-DRA-40**

Description: Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
Engineer/Architect: T. Baker Smith
Contractor: Wilco Industrial Services and Fordice Construction.

Council District: 2, 3, 4, 5
Funding Source: 2005 Sales Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,918,000.
Operating Budget Impact: No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

**Project Name: Bayou Lacarpe Drainage
Project Number: 01-DRA-11**

Description: Hydrological study of the Barataria/Martin Luther King Blvd drainage systems. This is a drainage study to recommend improvements to the watershed. The study has been amended to include watershed area to the Baroid Pump Station.
Engineer/Architect: GSE Associates, Inc.
Contractor: Low Land Construction Co., Inc.

Council District: 1, 2, 6
Funding Source: 2005 Sales Tax Bonds.
Project Appropriation: \$150,000 in FY 2010. Total project costs including prior authorizations \$3,688,000.
Operating Budget Impact: To be determined upon completion of study.

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Drive Bridge
Project Number: 99-BRG-10

Description: Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayou Drive and also provide plans and specifications for both east and west approach.

Engineer/Architect: Shaw Coastal, Inc.

Contractor: Cecil D. Gassiott, LLC

Council District: 8, 9

Funding Source: 2005 Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$452,000.

Operating Budget Impact: \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

Project Name: Bayou Terrebonne Dredging
Project Number: 04-DRA-24

Description: To dredge Bayou Terrebonne from Thibodaux to New Orleans Blvd (La. Hwy 182). The purpose of dredging the waterway is to alleviate drainage issues within the surrounding areas.

Engineer/Architect: Shaw Coastal, Inc.

Council District: 2, 3, 4, 5, 6

Funding Source: 2005 Public Improvement Bonds.

Project Appropriation: Total project costs including prior authorizations \$1,318,000.

Operating Budget Impact: No impact.

Project Name: Bonanza Pump Station Bulkhead

Description: Improve the integrity of structure of the pump station.

Council District: 3

Funding Source: Public Improvement Bonds.

Project Appropriation: Total project costs including prior authorizations \$500,000.

Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Industrial/Chabert Levee
Project # 08-LEV-45

Description: Construction of a levee along Industrial Boulevard and around Chabert Medical Center.
Engineer: Gulf South Engineers

Council District: 7, 8
Funding Source: Public Improvement Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,700,000.
Operating Budget Impact: No impact.

Project Name: Martin Luther King Drainage

Description: To provide better drainage for the Martin Luther King areas.

Council District: 2, 3, 4
Funding Source: Public Improvement Bonds.
Project Appropriations: Total project costs including prior authorizations \$918,000.
Operating Budget Impact: No impact.

Project Name: Summerfield Pump Station
Project Number: 09-DRA-10

Description: Rehabilitation of the bulkhead at the Summerfield (D-29) Pump Station.
Engineer: Gulf South Engineers

Council District: 6
Funding Source: Public Improvement Bonds.
Project Appropriations: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ward 7 Levee

Project Number: 08-LEV-41 and 09-LEV-18

Description: Construct levees in the Ward 7 area.
Engineer/Architect: Shaw Coastal, Inc.
Contractor: Phylway Construction

Council District: 8
Funding Source: Public Improvement Bonds.
Project Appropriation: \$150,000 in FY 2010. Total project costs including prior authorizations \$1,150,000.
Operating Budget Impact: \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Westside Blvd (Main to MLK)

Project Number: 99EXT-58

Description: Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.
Engineer/Architect: Gulf South Engineers

Council District: 3
Funding Source: Public Improvement Bonds.
Project Appropriations: Total project costs including prior authorizations \$2,600,000.
Operating Budget Impact: \$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	35,415	0	8,630	0	0
TOTAL REVENUES	35,415	0	8,630	0	0
EXPENDITURES:					
General - Other	1	0	0	0	0
Solid Waste Services	2,364,907	176,595	576,595	0	0
TOTAL EXPENDITURES	2,364,908	176,595	576,595 #	0 #	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(2,329,493)	(176,595)	(567,965)	0	0
FUND BALANCE, JANUARY 1	2,947,288	617,795	617,795	49,830	49,830
FUND BALANCE, DECEMBER 31	617,795	441,200	49,830	49,830	49,830

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
Ashland Landfill Machinery and Equipment	7,350	0	0	0	0	0	7,350
Lacache Cover/Acquisition	0	400,000	0	0	0	0	400,000
Resident Drop-Off Facility	169,245	0	0	0	0	0	169,245
TOTAL EXPENDITURES	176,595	400,000	0	0	0	0	576,595
*Total Funding Less Prior Year Expenditures							

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Landfill Machinery and Equipment

Description: To purchase machinery and equipment needed for the Ashland Landfill.

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$629,962.
Operating Budget Impact: To be determined.

Project Name: LaCache Cover Acquisition
Project Number: 04-SAN-12

Description: To cover the Lacache Landfill.
Engineer: Shaw Coast, Inc

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$456,075.
Operating Budget Impact: \$6,000 annual increase to operations. Annual debt service \$9,600 from Sanitation Ad Valorem tax.

Project Name: Resident Drop-Off Facility
Project Number: 06-LAND-33

Description: Build a drop off facility for the public.
Engineer: Shaw Coast, Inc.
Contractor: Civil Construction

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$2,612,679.
Operating Budget Impact: To be determined.

696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$3,699,415 (\$176,274 and \$3,523,141, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2007, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	4,552	0	650	0	0
TOTAL REVENUES	4,552	0	650	0	0
EXPENDITURES:					
Landfill Closure	0	17,074	17,074	0	0
TOTAL EXPENDITURES	0	17,074	17,074	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	4,552	(17,074)	(16,424)	0	0
FUND BALANCE, JANUARY 1	199,342	203,894	203,894	187,470	187,470
FUND BALANCE, DECEMBER 31	203,894	186,820	187,470	187,470	187,470

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2009	2010	2011	2012	2013	TOTAL
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
TOTAL EXPENDITURES	17,074	0	0	0	0	0	17,074
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Landfill Closure – Final Cap
Project Number: 99-SAN-09

Description: Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.
Engineer: Coastal Engineering and T. Baker Smith
Contractor: Rad-Ton, Inc.

Council District:

7

Funding Source:

33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

Project Appropriation:

Total project costs including prior authorizations \$5,060,051.

Operating Budget Impact:

\$100,000 annual increase for grass cutting and soil tests.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. "Segment I" (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. "Segment II" (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. "Segment III" (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2010, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	19,420	0	0	0	0
Miscellaneous Revenue	84,362	0	8,591	0	0
Operating Transfer In	1,000,000	1,791,337	1,791,337	1,644,145	1,644,145
TOTAL REVENUES	1,103,782	1,791,337	1,799,928	1,644,145	1,644,145
EXPENDITURES:					
Roads & Bridges	2,205,023	4,214,466	4,214,466	1,644,145	1,644,145
Drainage	18,582	34,493	34,493	0	0
Sewerage Collection	300,187	124,036	124,036	0	0
Operating Transfers Out	1,245,000	436,603	436,603	400,000	400,000
TOTAL EXPENDITURES	3,768,792	4,809,598	4,809,598	2,044,145	2,044,145
% CHANGE OVER PRIOR YEAR					-62.40%
INCREASE (DECREASE) TO FUND BALANCE	(2,665,010)	(3,018,261)	(3,009,670)	(400,000)	(400,000)
FUND BALANCE, JANUARY 1	6,093,276	3,428,266	3,428,266	418,596	418,596
FUND BALANCE, DECEMBER 31	3,428,266	410,005	418,596	18,596	18,596

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Valhi Extension, Equity, Savanne**
 - 2010 ¼ % Capital Sales Tax Fund - \$1,000,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401, approved.*)
 - 2011 ¼ % Capital Sales Tax Fund - \$1,000,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401, approved.*)
 - 2012 ¼ % Capital Sales Tax Fund - \$1,000,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401, approved.*)
- **Bayou Drive Bridge (Bayou Petite Caillou)**
 - 2010 ¼ % Capital Sales Tax Fund - \$644,145 (*Adopted in 2009 Capital Outlay, Ordinance 7585, approved.*)

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2009	2010	2011	2012	2013	
Bayou Chauvin Drainage Improvements	2,325	0	0	0	0	0	2,325
Bayouside Dr. Bridge (Bayou Petite Caillou)	2,052,287	0	644,145	0	0	0	2,696,432
East Coteau/Bayou Blue Holding Basin	288,546	(288,546)	0	0	0	0	0
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Savanne/Hwy 311 Hydrological Study	32,168	0	0	0	0	0	32,168
Sewerage Projects	82,948	0	0	0	0	0	82,948
South WWTP Effluent Line Repair/Repl.	148,057	(148,057)	0	0	0	0	0
Valhi Ext, Equity, Savanne	1,162,179	1,000,000	1,000,000	1,000,000	1,000,000	0	5,162,179
TOTAL EXPENDITURES	3,809,598	563,397	1,644,145	1,000,000	1,000,000	0	8,017,140
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

<p>Project Name: Bayou Chauvin Drainage Improvements Project Number: 99-DRA-18</p>
<p>Description: Improve drainage from Prospect Street to the Woodlawn Ranch Road drainage pump station. Engineer/Architect: GSE Associates, Inc. Contractor: Volute, Inc.</p>

Council District: 7, 8

Funding Source: 51% 1998 Public Improvement Construction Fund, 14% General Fund, 14% Parishwide Drainage Construction Fund, 12% Drainage Tax Fund, 6% ¼% Capital Sales Tax Fund and 3% Consolidated Waterworks.

Project Appropriation: Total project costs including prior authorizations \$1,757,000.

Operating Budget Impact: \$18,000 annual increase to operations. Annual debt service \$30,000 from dedicated Public Improvement tax.

<p>Project Name: Bayouside Drive Bridge (Bayou Petite Caillou) Project Number: 99-BRG-10</p>
<p>Description: Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayouside Drive and also provide plans and specifications for both east and west approach. Engineer/Architect: Shaw Coastal, Inc. Contractor: Cecil D. Gassiott, LLC</p>

Council District: 8, 9

Funding Source: 58% ¼ % Capital Sales Tax Fund, 27% Road and Bridge Maintenance Fund, 10% Public Improvement Bonds, 4% State Facility Planning, and 1% Bayouside Drive Paving Fund.

Project Appropriation: \$644,145 in FY 2010. Total project costs including prior authorizations \$2,822,982.

Operating Budget Impact: \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sanitary Sewer Rehabilitation Projects
Project Number: 99-SEW-50

Description: Sewers in Mulberry, Barrios, Broadmoor and other areas.
Engineer/Architect: T. Baker Smith

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: Public Improvement Bond Proceeds.
Project Appropriation: Total project costs including prior authorizations \$807,600.
Operating Budget Impact: \$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

Project Name: Savanne/Hwy 311 Hydrological Study

Description: To do a hydrological study on Savanne Road and Highway 311.

Council District: 6
Funding Source: Road and Bridge Maintenance Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: No impact.

Project Name: Sewerage Projects

Description: Public improvements bond proceeds to be allocated to future sewerage projects.

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: Public Improvement Bond Proceeds.
Project Appropriation: Total project costs including prior authorizations \$82,948.
Operating Budget Impact: To be determined upon completion of project design phase.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Valhi Ext, Equity, Savanne
Project Number: 97-PAV-31 & 05-EXT-36

Description: Build a 4-lane boulevard, grass median, drainage, concrete box culverts with median ditch, and turning lanes.
Extend Valhi to Equity Boulevard and then to Savanne Road.

Engineer/Architect: GSE Associates, Inc.

Contractors: Byron E. Talbot Contractors and Jack B. Harper, Inc.

Council District: 6

Funding Source: 41% ¼ % Capital Sales Tax Fund, 31% Public Improvement Bonds, 20% General Fund, and 8% Road & Bridge Maintenance Fund.

Project Appropriation: \$1,000,000 in FY 2010, \$1,000,000 in FY 2011, and \$1,000,000 in FY 2012. Total project costs including prior authorizations \$11,170,676.

Operating Budget Impact: \$85,000 annual increase to operations. Annual debt service \$135,100 from dedicated Public Improvement tax.

699 – 2000 PUBLIC IMPROVEMENT CONSTRUCTION FUND

To date, the 2000 Public Improvement Construction Fund has transferred \$1,000,000 to the Parishwide Drainage Construction Fund and Administrative Building Fund to supplement on-going projects.

BUDGET SUMMARY	2009 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Miscellaneous Revenue	7,042	0	0	0	0
TOTAL REVENUES	7,042	0	0	0	0
EXPENDITURES:					
Operating Transfers Out	58,874	0	143	0	0
TOTAL EXPENDITURES	58,874	0	143	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(51,832)	0	(143)	0	0
FUND BALANCE, JANUARY 1	51,975	143	143	0	0
FUND BALANCE, DECEMBER 31	143	143	0	0	0

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No activity proposed.

501 WATERWAYS & PORT 581 DOWNTOWN MARINA

MISSION STATEMENT / DEPARTMENT DESCRIPTION

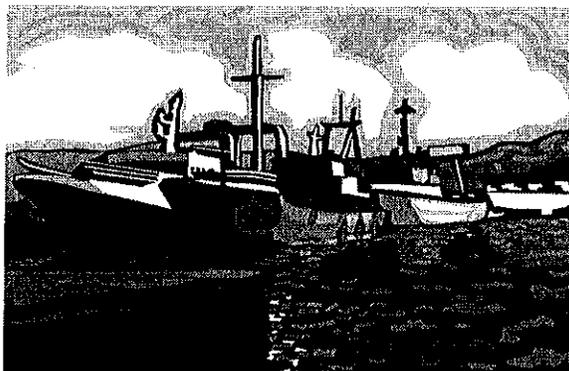
The mission of the Terrebonne Port Commission is to create a first class Marina to encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina creating economic diversity in a safe and environmentally responsible manner as well as establishing and maintaining a serene park for public use.

2008-2009 ACCOMPLISHMENTS

- ✓ Total vessels for the year 2007 – 1159, 2008 – 1168, and estimated for 2009 -300.
- ✓ The Marina no longer allows stays over two weeks. This caused the decrease in the amount of overnight vessels. A few houseboats used to park at the marina almost permanently.
- ✓ The Marina hosted an America's Wetland Foundation Event. The event included a free concert and educational booths on wetland related materials. The event was well attended.
- ✓ The Marina acted as a safe harbor for Hurricanes Gustav and Ike. Boats were allowed to moor up to the marina for weeks after the storm.
- ✓ The Marina received a Clean Marina Award from the Louisiana DNR.
- ✓ Landscaping is now being cared for on a regular basis and it shows. All gardens have been weeded and trees trimmed.
- ✓ Have created good relations with other Marinas on the Gulf Intracoastal Waterway and help each other. Have had several other Port Directors compliment our Marina after hearing about it from visiting boaters.
- ✓ A kiosk at the Marina provides boaters and the public with information about activities in the area as well as provides maps and emergency phone numbers.
- ✓ Produces tax revenue for Parish from visiting boats that go into town to dine and shop.
- ✓ The traveling wind symphony provided entertainment to residents.
- ✓ Formed a study group to discuss future plans for marina.

2010 GOALS AND OBJECTIVES

- To continue to maintain a public park connecting users with the waterways of the parish.
- To continue establishing a relationship with other modes of transportation for the visitors.
- To continue maintaining and enhancing the existing Marina infrastructure.
- To continue to develop a strategic alliance with other Marinas.
- To encourage citizens utilization of the Park.
- To identify and secure sustainable funding sources to enhance Marina development.
- To continue to create goodwill through ambassadorship to encourage boaters to return for longer stays.
- To actively encourage boaters to venture out into our community, by providing maps and other tourism information for their use as well as keeping the Kiosk with current information.
- To maintain Marina administrative capabilities
- To encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina and maintain a park for public use creating economic diversity.



**501 WATERWAYS & PORT
581 DOWNTOWN MARINA**

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of vessels docking overnight	1,168	300	300
Number of transient recreational boaters docking at marina	1,168	300	300
Number of special events held at Downtown Marina	2	2	2
% of man hours maintaining park and marina	40%	40%	40%
% of information given to public about park and marina	90%	90%	90%
% of park and marina beautification accomplished	90%	90%	100%
% of pump out system used	2%	2%	2%
# of vessels using for safe harbor in storms	15-25	15-25	12-25

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
Personal Services	17,839	16,400	16,400	16,400	16,400
Supplies and Materials	1,000	500	1,000	1,000	1,000
Other Services and Charges	22,500	18,500	25,500	25,500	25,500
Repair and Maintenance	10,500	10,500	11,500	11,500	11,500
TOTAL EXPENDITURES	51,839	45,900	54,400	54,400	54,400
% CHANGE OVER PRIOR YEAR					18.52%

BUDGET HIGHLIGHTS

- Terrebonne Parish Consolidated Government provides a supplement of \$50,000 for the Marina, approved.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Foreman I	2	2	2	2	104	21,509	27,424	33,511
TOTAL PART-TIME	2	2	2	2				

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The *Terrebonne Economic Development Authority* (TEDA) is a public-private partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce, and the South Central Industrial Association (SCIA) to lure jobs to the parish and carry out the economic development strategic plan. (SCIA is a service organization in Terrebonne, Lafourche, and St. Mary parishes that support industrial businesses). TEDA replaces the parish run Economic Development Department, which was disbanded at the end of 2004. TEDA consist of a board of 13 members, four appointed by the parish council, three appointed by the SCIA, three appointed by the chamber, one appointed by the Parish President, one appointed by the Parish Public Schools Superintendent, one from L.E. Fletcher Technical Community College in Houma, and one nonvoting member appointed by Nicholls State University in Thibodaux, LA. The funding for TEDA will be from occupational license taxes collected from Terrebonne Parish businesses. TEDA's mission as defined and implemented under the Strategic plan is to work strengthening Terrebonne's economic base through business retention, expansion and growth.

2008-2009 ACCOMPLISHMENTS

- ✓ Competitive Strategies Group has been retained to do a comprehensive detailed update of the Parish's 2002 Strategic Plan for Economic Development. It is scheduled for completion in November 2008.
- ✓ Expanding the economy with assistance to new business.
- ✓ Assisting strategic partners on economic development issues, projects, and recruitment efforts.
- ✓ Implementing marketing plan and recruitment strategy outlined in the Strategic Plan to actively recruit companies and industries from outside the region to expand, create joint ventures, relocate or acquire business in Louisiana via Terrebonne Parish.
- ✓ Working with strategic partners to secure funding to support efforts to address workforce-development issues. Serving as fiscal agent for a pilot labor recruitment project with the South Central Industrial Association called Work It! Louisiana.
- ✓ Organization, presentation, and hosting of educational seminars for local companies on various programs including USDA's housing* and business programs, a credit seminar, customer service training for the hospitality industry, a three week small business series, and a five week QuickBooks training series. *USDA events have resulted in more than 30 housing loan closings for a total of \$4 million from Terrebonne residents utilizing the program.
- ✓ Administered state and local grant capital to partially fund a road and waterline project on the site of the new Weatherford Gemoco facility on Hwy. 311.
- ✓ Provided technical assistance for the retention, expansion, and/or startup of B&G Food Enterprises, Sweet Creations, Gulf Island, as well as several other business projects and more than 200 small businesses and startups in educational seminars.
- ✓ Established a portal of information for new and existing business through a physical, staffed, and accessible location as well as through the launching of an expanded and interactive web site.
- ✓ Administering a CDBG grant from the state's Technical Assistance program to expand existing business outreach to hurricane affected businesses.
- ✓ Administering and executing nearly \$1.2 million in state infrastructure dollars and \$300,000 in CDBG through Terrebonne Parish to assist local companies including building a road and water line for Weatherford Gemoco's new \$45 million expansion project on La. 311; and Eagle Dry Dock located at the Port of Terrebonne.
- ✓ Sought, received, and administering matching grant funds from the state's Tier II Marketing Matching Grant Program.
- ✓ Worked with the Houma Area Convention and Visitors Bureau to attract film projects and conduct hospitality training.
- ✓ Worked with the Houma Terrebonne Chamber of Commerce, the Houma Downtown Development Corporation, and the Houma Area Convention and Visitors Bureau on quality of life issues.
- ✓ Continued to administer TPCG's Revolving Loan Fund, closed two small business loans, and currently have two pending closings.
- ✓ Continued efforts to facilitate a Go Zone bond issuance for the expansion of Buquet Distributing.
- ✓ Continued to provide technical assistance to the Terrebonne Port and the Houma Terrebonne Airport Commission in pursuit of funding. Assisted in cooperation with the South Central Planning and Development Commission in applying for and being awarded a \$700,000 federal EDA grant for sewer infrastructure at the Port.
- ✓ Assisted the Southwest Trade Adjustment Center to identify and visit with local companies negatively impacted by trade to provide information for possible financial assistance.
- ✓ Assisted Operation Hope in the marketing and recruitment of local small businesses for a volunteer CPA event, available through hurricane-recovery efforts. Approximately 20 small businesses and startups took advantage of the opportunity to meet with CPAs for one-on-one assistance, outpacing the average number of clients served in New Orleans on the trip.
- ✓ In cooperation with the Terrebonne Parish Council, endorsed participation in the Team City Program sponsored by Entergy Louisiana.

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

2008-2009 ACCOMPLISHMENTS (Continued)

- ✓ Assisted South Central Planning and Development Commission in the promotion and execution of the state's Small Firm Loan and Grant Program.
- ✓ Gustav/Ike Recovery Efforts:
 - Assisted parish government in placement of generators to get essential businesses back online quickly.
 - Assisted parish personnel and provided backup personnel to the parish before during and after the storm events.
 - Provided temporary offices for the sales and use tax office to issue occupational licenses to out of town contractors.
 - Worked with the Terrebonne Parish District Attorney's office to identify and reduce the potential for fraud related to incoming contractors and price gouging.
 - Worked with the Houma Terrebonne Chamber of Commerce, the South Central Industrial Association, and Louisiana Economic Development to survey and assess hurricane-impacted businesses, gathering data from approximately 200 local companies.
 - Working to create a micro-loan program to assist hurricane-affected businesses, having earmarked \$70,000 from TEDA's budget as seed capital.
 - In cooperation with the parish government and the sheriff, developed and are administering a badge system for re-entry to Terrebonne in the event of a hurricane or other disaster.
- ✓ For more detailed information on TEDA's accomplishments, go to TEDA's website at <http://www.tpeda.org/AboutUs.aspx> for full copies of annual and semi-annual reports.

2010 GOALS AND OBJECTIVES

- Continue strategies to retain and expand existing industrial manufacturing business
- Vertical integration of seafood, agricultural, and traditional industries
- Enhance portal of information for existing and new businesses
 - Existing incentives
 - Clearinghouse for business-related issues
- Work closely with the Louisiana Workforce Commission and the local Work Connection to enhance the job placement market
- Expand economy with discrete event manufacturers
- Provide technical assistance and direction to TEDA's strategic allies on issues related to quality of life, workforce development, recruitment, and infrastructure improvement
- Identify and communicate effective incentive programs for new and existing businesses
- Effectively administer Terrebonne Parish's CDBG Revolving Loan Fund
- Provide technical assistance directly to local businesses and business start-ups
- Seek grants and other funding to supplement TEDA's budget as well as assist companies in applying for funds through state, federal, and private sources
- Assist the Houma-Terrebonne Tourist Commission in enhancing Houma-Terrebonne as a film industry destination
- Work with our strategic partner, SCIA, to administer marketing funds for the workforce development initiative Work It! Louisiana funded by the State Legislature
- Provide support and technical assistance to businesses affected by storm events Gustav and Ike
- Expand other lending resources and opportunities
- Seek alternative funding to continue Work It! Louisiana
- Continue to seek Stimulus funding and other Federal dollars
- Secure full funding to complete TEDA's Cold Storage/Incubator Facility

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of businesses receiving technical assistance	224	100	100
Number of advanced notification referrals of State tax incentive programs through the Enterprise Zone and other state programs	24	30	26
Permanent jobs proposed through the EZ (Enterprise Zone) and quality jobs program	743	505	434
Construction jobs proposed through the EZ and quality jobs program	426	395	340
Number of grant applications submitted to state, federal and other agencies for projects in Terrebonne Parish (EDA, Rural Development, etc.)	12	12	12
Marketing efforts to promote TEDA and Terrebonne Parish	17	8	8
Marketing efforts in partnership with the Port of Terrebonne	4	2	2
Marketing efforts in partnership with the Houma-Terrebonne Airport	3	2	2
Marketing efforts in partnership with other Parish Strategic Partners	3	4	4
Percent of Job Growth*	2.1%	2.5%	2.2%
Percent of Population Growth**	2.9%	1.0%	1.3%
Percent of Income Growth**	4.9%	3.0%	2.6%
National ranking among emerging Municipalities	#140	#83	#75

*Information derived from Louisiana Department of Labor

**Data Source has changed from The Milken Institute of DemographicsNow. The source provider is more consistent and timely. The State of Louisiana and TEDA both subscribe to this service provider for all demographic information for the state and parish.

***The Milken Institute's Annual Report, "20nm " Best Performing Cities"

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	660,309	727,360	727,360	730,000	730,000
Miscellaneous	90,000	90,000	90,000	79,962	79,962
TOTAL REVENUES	750,309	817,360	817,360	809,962	809,962
EXPENDITURES:					
Personal Services	326,053	333,553	333,553	357,927	357,927
Supplies and Materials	18,000	21,000	21,000	24,000	24,000
Other Services and Charges	406,256	462,807	462,807	428,035	428,035
TOTAL EXPENDITURES	750,309	817,360	817,360	809,962	809,962
% CHANGE OVER PRIOR YEAR					-0.91%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	265,035	265,035	265,035	265,035	265,035
FUND BALANCE, DECEMBER 31	265,035	265,035	265,035	265,035	265,035

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

BUDGET HIGHLIGHTS

- TEDA receives \$650,000 from the Parish as an Intergovernmental Revenue, which is 10% less than 2009, and represents the total portion of the Occupational License Fees dedicated to Economic Development (50% dedicated), approved.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
CEO	1	1	1	1	N/A	****	****	****
Marketing Director	1	1	1	1	N/A	****	****	****
Existing Business Director	1	1	1	1	N/A	****	****	****
Research Director	1	1	1	1	N/A	****	****	****
Executive Assistant	1	1	1	1	N/A	****	****	****
Business Retention Liaison	1	1	1	1	N/A	****	****	****
TOTAL	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>				

TERREBONNE PARISH COUNCIL ON AGING FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund is used to account for the receipt, investment of and payments of monies received by the Parish on behalf of the Terrebonne Council on Aging, Inc. TCOA (Terrebonne Council On Aging) is governed by a Board of Directors consisting of 15 citizens of Terrebonne Parish and meets monthly. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana there are both Regional and Single-Parish planning and service areas, and many Council on Aging's (COA's) are also designated single-parish Area Agencies on Aging (AAA). Very generally speaking, the essential difference between AAA and COA is that AAA is charged with planning and coordinating a comprehensive system of services, and COA ensures that those services are provided. This separation of functions provides an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the "grass roots" involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards and others. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA and must fulfill both functions.

TCOA is governed by a Board of Directors consisting of 15 citizens of Terrebonne Parish and meets monthly. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities, but also links participants with resources offered by other agencies.

Those who are serviced are participants of which are 60 years and older, and also for their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, and also with particular attention given to disabled, low-income minority individuals including the Native American population.

At TCOA we offer services in the departments of Transportation, Nutrition, In-Home Services, SenioRx Medication Assistance, and Administration. The result of all the services that we provide assists seniors from being institutionalized and allows them to remain in their homes as long as possible. We also give assistance to family caregivers overburdened by the responsibility of elderly care.

2008-2009 ACCOMPLISHMENTS

- ✓ Terrebonne Council on Aging (TCOA) is in the last stages of construction of a \$4,000,000.00 HUD 202 Elderly Housing Complex with 49 units for low-income people who are 60 + years old, plus a 2 bedroom unit for an on-site manager. The projected completion date for this project is July 2010.
 - TCOA signed the Federal Home Loan for the HUD 202 Elderly Housing Complex through Synergy Bank for \$343,000
 - TCOA has received a section 202 Demonstration Pre-Development grant for \$280,000 through HUD
 - TCOA has received \$300,000 from the Community Development Building Grant (CDBG) through Terrebonne Parish Consolidated Government
 - TCOA has contributed \$300,000 of its own local funding for the TCOA Elderly Housing Project
- ✓ TCOA has completed the Tunnel Warehouse and it was used after Hurricanes Gustav and Ike. Approximately \$3 million dollars worth of hurricane relief items were received and distributed to those who needed assistance in recovery and rebuilding their lives after Hurricanes Gustav and Ike. TCOA was entrusted to warehouse these items by The BARR coalition which includes TCOA, TRAC, American Red Cross, United Way, United Houma Nations, Isle de Jean Charles Tribe, TPCG, and Rotary. Food, water, blankets, pillows, sheets sets, pillows, towels, pots, pans, dishes, utensils, furniture, and such items were also provided for those who were in need at Bayou Towers as well. At the present time TCOA is storing approximately \$500,000 worth of food and water, which will be distributed to those who will be transported out of the parish in the event of a disaster.
- ✓ Terrebonne Council on Aging received a grant titled "Local Government Assistance Program" (LGAP) for \$46,800 to purchase security for the Tunnel Warehouse project which will be used to store and distribute dry goods assisting in hurricane readiness and recovery.
- ✓ TCOA is in the preliminary stages of renovating the East Houma Building which formerly housed Terrebonne Council on Aging's main office to be used as an East Houma Senior Center. There have been some redirections during this project which caused a big delay in seeing this project through to completion. The previous architect closed his business which caused TCOA to have to hire another architect to take over the project. The new architect is steadily working on this project at present time and is making great progress.
- ✓ The Department of Transportation awarded TCOA 3 new vans with an 80/20 match. These vans will be added to our fleet to be used in the 5310 Elderly and Disabled Program and 5311 Rural Program

TERREBONNE PARISH COUNCIL ON AGING FUND

2008-2009 ACCOMPLISHMENTS (Continued)

- ✓ TCOA is a lead agency in the Bayou Area Readiness and Recovery (BARR) volunteer organization, which meets monthly along with entities from the parish to discuss hurricane readiness and preparedness for Terrebonne Parish. The Amateur Radio Emergency Service will also be stationed in the TCOA Conference Room to assist in disasters
- ✓ TCOA's Conference Room was used to host a Community Challenge Telethon to encourage citizens of Terrebonne Parish to pre-register for transportation in the event of a disaster. Transportation will be provided from citizens homes to the staging area at HL Bourgeois High School as well as transportation to shelters for the general population and special needs shelters.
- ✓ TCOA hosted the shuffle board competition for the Regional Senior Olympics. The TCOA dance team, Les Danseur de Bonne Terre, from the Schriever Senior Center, placed 2nd place in state competition
- ✓ Partnered with the Krewe of Hercules – provided the elderly and needy residents of Terrebonne Parish with Thanksgiving and Christmas dinners
- ✓ Adopted a balanced budget which was approved by the Governor's Office of Elderly Affairs
- ✓ TCOA was audited by the Governor's Office of Elderly Affairs and there were no findings
- ✓ TCOA was audited by Department of Health and Hospitals (DHH) with no findings

2010 GOALS AND OBJECTIVES

The Governor's Office of Elderly Affairs has approved the following goals and objectives for the PSA, contained in a 4-year Area Plan (2007-2011). The Older Americans Act mandates that preference be given to clients with the greatest economic and social needs with particular attention to low-income minority and Native American residents.

- To maintain and improve services in the PSA and to expand services outside the PSA.
- To renovate an existing building into a multi-purpose Senior Center facility for the East Houma area. This goal was not completed during the last Area Plan due to many factors including hiring a new architect and Hurricanes Gustav and Ike.
- To complete the construction of a low-income housing facility in the PSA. TCOA has received a grant and is preparing to begin the last phase of construction for a HUD 202 Housing Facility Grant. The Grant has been awarded for the purpose of building a 49-unit Low-Income Elderly Housing Complex with one two-bedroom unit for the manager on the property behind the new Shady Acres Senior Center.
- Completed and stocked a 25,000+ sq. ft. warehouse to be used by Terrebonne AAA/COA for the purpose of predominately storing supplies to be distributed in the event of a disaster.
- Take action to provide Emergency/Short Term Homemaker Service to clients who are temporarily incapacitated.
- To assist medically and financially needy older adults in the PSA in acquiring a medical alert device (*e.g. Acadian on Call*) at no cost.
- To continue existing Parish-Wide programs with an average of four annually. Proposed expansion will include quarterly recreational, cultural, and/or wellness activities for senior adults, with staff supervision.
- To ensure elderly individuals in the PSA access to proper education and representation in legal matters pertaining to their health and well-being to persons with the greatest economic and social need, with particular attention to low-income minority and Native Americans.
- To continue to target, for service delivery, rural areas such as Gray, Gibson, East Houma, Dulac, Smithridge, lower Montegut, lower Pointe-Aux-Chenes and Isle-de-Jean Charles, with significant population of low-income minority or Native American residents.
- To continue to expand priority services such as Meals, Transportation, Personal Care, Homemaker and Respite to Caregivers.
- To continue to assist seniors with enrollment into the Medicare Part D Prescription Program. Helping and educating seniors in finding the program that best fits their needs. To continue assisting in the SenioRx Program to those who are 21 and older.
- To continue to seek and search for funding for Adult Day Care.
- To continue to seek and search for funding build a building to house all Transportation Maintenance equipment and supplies and build a covered area to wash TCOA Buses.

SOURCES OF FUNDING

- Federal and State Funds
- Local ad-valorem tax, currently at 7.5 mills
- Department of Health & Hospitals (Medicaid)
- Helping Hands
- Project Income/Other Donations
- SenioRx Grant
- Louisiana Department of Transportation and Development (DOTD)

TERREBONNE PARISH COUNCIL ON AGING FUND

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Services Supported by Older Americans Act (Title III) and local funds:			
Personal care (Hours)	7,225	5,660	11,152
Homemaker services (Hours)	8,925	8,975	8,865
Chore services (Hours)	410	366	300
Number of home delivered meals	170,852	148,131	168,710
Number of congregate meals served	37,248	34,610	57,730
Transportation (Units)	69,162	55,007	55,000
Legal assistance (Hours)	238	254	210
Nutrition education (Session)	40	31	32
Information and assistance	7,434	3,132	2,600
Outreach	69	106	180
Other Title III-Supported Services and local funds:			
Wellness	9,719	7,254	7,000
Recreation	23,435	19,120	18,000
Visiting-Contact	1,472	705	800
Telephoning-Contact	2,761	3,519	2,000
Material Aid	35,081	53,369	31,746
Family Care Giver	2,853	2,371	3,084
Utility Assistance	862	647	500
Medication Management (Medicare Part D, SenioRx/ADRC)	221	326	350
Medication Management (Outreach)	451	414	400
SenioRx (Pharmaceutical Program):			
Applications	371	445	N/A
Dollars	\$282,032	\$401,609	N/A



TERREBONNE PARISH COUNCIL ON AGING FUND

BUDGET SUMMARY	2008-2009 ACTUAL	2009-2010 BUDGET	2009-2010 ACTUAL	2010-2011 PROPOSED	2010-2011 ADOPTED
REVENUES:					
Taxes	4,171,443	4,671,140	4,960,377	5,249,616	5,249,616
Intergovernmental	810,280	1,048,647	1,043,831	1,041,712	1,041,712
Miscellaneous	530,695	806,490	649,145	818,411	818,411
Charges for Services	307,300	175,900	162,700	162,700	162,700
TOTAL REVENUES	5,819,718	6,702,177	6,816,053	7,272,439	7,272,439
EXPENDITURES:					
Personal Services	2,692,903	3,032,678	2,859,366	3,262,828	3,262,828
Supplies and Materials	1,064,752	1,129,350	939,950	1,126,950	1,126,950
Other Services and Charges	2,563,957	4,617,506	2,302,492	5,474,026	5,474,026
Repair and Maintenance	225,000	262,500	262,500	262,500	262,500
Capital Outlay	460,000	2,943,292	601,563	3,661,000	3,661,000
TOTAL EXPENDITURES	7,006,612	11,985,326	6,965,871	13,787,304	13,787,304
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					11.99%
INCREASE (DECREASE) TO FUND BALANCE	(1,186,894)	(5,283,149)	(149,818)	(6,514,865)	(6,514,865)
FUND BALANCE, JANUARY 1	7,851,577	6,664,683	6,664,683	6,514,865	6,514,865
FUND BALANCE, DECEMBER 31	6,664,683	1,381,534	6,514,865	0	0

BUDGET HIGHLIGHTS

- Tax Revenue for 2010 is \$5,064,494, approved.

TERREBONNE PARISH COUNCIL ON AGING FUND

PERSONNEL SUMMARY

JOB TITLE	2009	2009	2010	2010	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Executive Director	1	1	1	1	13	N/A	N/A	N/A
Op Manager	1	1	1	1	12	35,880	53,934	65,811
Bookkeeper/Office Manager	1	1	1	1	11	31,720	42,390	52,728
In-Home Supervisor	1	1	1	1	10	25,480	36,150	44,533
Assistant Bookkeeper	1	1	1	1	8	19,240	27,102	33,384
Secretary III	1	1	1	1	8	19,240	27,102	33,384
Administrative Secretary	1	1	1	1	8	19,240	27,102	33,384
Sr Center/Sp Proj/Vol Coord	1	1	1	1	8	19,240	27,102	33,384
In-Home Services Manager	1	1	1	1	7	17,160	22,797	28,392
Med Demand Response Driver	17	17	17	17	7	17,160	22,797	28,392
Maintenance Manager	1	1	1	1	7	17,160	22,797	28,392
Secretary II	1	1	1	1	7	17,160	22,797	28,392
Transportation Manager	1	1	1	1	7	17,160	22,797	28,392
Senior Center Manager	5	5	5	5	7	17,160	22,797	28,392
Med Demand Response Driver	2	2	2	2	6	16,120	21,382	26,603
Nutrition Route Driver II	10	10	10	10	6	16,120	21,382	26,603
Clerk IV	3	3	3	3	6	16,120	21,382	26,603
Outreach	5	5	5	5	6	16,120	21,382	26,603
Clerk III	1	1	1	1	5	15,080	18,824	23,712
Nutrition Route Driver I	2	2	2	2	5	15,080	18,824	23,712
Art/Craft/Ceramic Instructor	3	3	3	3	5	15,080	18,824	23,712
Nutrition Site Manager II	3	3	3	3	4	14,040	17,472	22,006
Clerk III	3	3	3	3	4	14,040	17,472	22,006
Activity Coordinator	1	1	1	1	4	14,040	17,472	22,006
Receptionist I	1	1	1	1	3	13,520	16,141	20,342
Clerk I	2	2	2	2	3	13,520	16,141	20,342
Homemaker	3	3	3	3	3	13,520	16,141	20,342
Nutrition Site Manager I	4	4	4	4	3	13,520	16,141	20,342
Nutrition Site Aid	2	2	2	2	2	12,480	15,475	19,510
Custodian	2	2	2	2	2	12,480	15,475	19,510
TOTAL	81	81	81	81				

CORONER'S OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

2008-2009 ACCOMPLISHMENTS

- ✓ The Coroner's Office investigated and completed appropriate documentation on all coroner death cases. All certificates took an average of 6-8 weeks for delivery. Requests for documentation were answered in a timely manner.
- ✓ Autopsies are performed as needed to complete an investigation into the cause of death.
- ✓ The average of autopsies performed is 1:687 ratio per parish citizen.
- ✓ The Coroner's Office produced 58 Orders for Protective custody in a 6 month period of 2009. The 2010 projected total for this service is 114.
- ✓ The Coroner's Office case load for 2010 is estimated at 1% per 1,271 parish citizens.

2010 GOALS AND OBJECTIVES

- To maintain professional and comprehensive abilities to investigate deaths, to evaluate the mentally ill and chemically dependent, and to investigate possible criminal sex offenses.
- To work with outside agencies to deliver a high quality of services; these agencies include the Police Department, Sheriff's Office, State Police, District Attorney, mental health facilities, substance abuse clinics, and other coroners' offices.
- To maintain high-quality statistical information.
- To maintain upgraded computer system and software in order to increase efficiency to handle the increased volume of case work documentation.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of investigations - Mental cases	575	650	615
Number of investigations - Death cases	635	650	680
Number of mental exams	575	650	615
Number of commitments	109	85	114
Number of autopsies	108	112	115
Number of views without autopsies	238	250	250
Number of toxicology studies	109	100	115
Number of investigation - PCSO (Possible Criminal Sex Offense)	18	22	20
Number of sanity commission exams (court ordered)	17	12	18
Total	2,384	2,531	2,542

CORONER'S OFFICE

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Intergovernmental	649,775	705,000	705,000	705,000	705,000
Miscellaneous	33,624	37,728	37,728	37,728	37,728
TOTAL REVENUES	683,399	742,728	742,728	742,728	742,728
EXPENDITURES:					
Personal Services	488,391	470,445	470,445	613,210	613,210
Supplies and Materials	54,125	59,428	59,428	73,161	73,161
Other Services and Charges	122,578	124,469	124,469	103,407	103,407
Repair and Maintenance	3,600	3,600	3,600	3,600	3,600
Capital Outlay	0	0	0	0	0
TOTAL EXPENDITURES	668,694	657,942	657,942	793,378	793,378
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					20.58%
INCREASE (DECREASE) TO FUND BALANCE					
	14,705	84,786	84,786	(50,650)	(50,650)
FUND BALANCE, JANUARY 1					
	14,500	29,205	29,205	113,991	113,991
FUND BALANCE, DECEMBER 31					
	29,205	113,991	113,991	63,341	63,341

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2010 is \$773,000, an increase of 7%, approved.

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Administrative Assistant	1	1	1	1	N/A	****	****	****
Senior Investigator	1	1	1	1	N/A	****	****	****
Office Manager	1	1	1	1	N/A	****	****	****
Investigators	2	2	2	2	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
Autopsy Assistants	2	2	2	2	N/A	****	****	****
TOTAL FULL TIME	11	11	11	11				
Investigator	1	1	1	1	N/A	****	****	****
TOTAL PART TIME	1	1	1	1				
TOTAL	12	12	12	12				

TERREBONNE PARISH LIBRARY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish's diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources, which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public's freedom of access to knowledge.

2008-2009 ACCOMPLISHMENTS

- ✓ Library director attended Libraries Gulf South meetings, which is funded by Bill and Melinda Gates Foundation, to aid in the recovery of libraries destroyed by hurricanes Katrina and Rita. The mobile library, awarded by the foundation, continues to serve the residents in the Grand Caillou area until the library building can be rebuilt. It is serving the northern Terrebonne Parish area while the North Terrebonne Branch is being renovated. The mobile library also makes stops at assisted-living and nursing homes as an outreach program to senior citizens.
- ✓ A digital media collection (e-books) is available through the library's web page to the public with a library card. A digital reference database for children and teens has been also been added.
- ✓ The library system maintains facebook and myspace pages, along with twitter and Youtube accounts. The reference department has an information blog and the staff has developed instructional videos located on the library's web site to assist patrons with databases and interlibrary loan.
- ✓ A pre-school outreach program continues to bring library materials to approximately 40 licensed day care centers in Terrebonne Parish on a rotational schedule.
- ✓ The library received three grants from the Louisiana Division of the Arts, Office of Cultural Development, Department of Culture, Recreation and Tourism in cooperation with the Louisiana State Arts Council as administered by the Houma Regional Arts Council; 15 grants from the Terrebonne Parish Consolidated Government's Art Funding Program as administered by the Houma Regional Arts Council; 1 grant from the Louisiana Endowment for the Humanities for an adult reading discussion program; grant from American Library Association for an adult reading series; 2 grants from American Library Association for national traveling exhibits
- ✓ The Dularge Branch Library reopened in March 2008 after extensive renovations to the building that provides improved library services and more computers for public use.
- ✓ At the end of February 2009, the North Terrebonne Branch Library closed to the public for major expansion and renovation.
- ✓ Each semester (spring, summer, and fall), LSU library science classes and a master's program for teachers through the University of Louisiana Lafayette are held in the distance education classroom.
- ✓ Continued increase use of the library resources by the public such as computer and meeting room usage, up-to-date materials borrowed, and expanded programming for all segments of the public.
- ✓ A Storm Ready Day with information and presentations was implemented to help parish residents prepare for hurricane season.

TERREBONNE PARISH LIBRARY

2010 GOALS AND OBJECTIVES

- To promote the expanded services and facilities of the library system. To promote and entice citizens to read, use computer technology, and to see how the Terrebonne Parish Library is a community center for education, recreation and entertainment.
- To continue to expand technological services for the library system; enhance and maintain a library web page; continuing education for staff with the automation system and public computers; market and teach the public the importance of the online public automated catalog system; continue and expand computer workshops for the public; implement statewide interlibrary loan program.
- To promote programming and services for the public; expand programs and increase attendance for the annual summer reading program; to expand activities for teenagers; continue to provide adult programs that are utilized by the public; promote the Knowledge Card to children and adults; continue the Learn Thru Love and Baby Book Worm projects with area hospitals; begin to develop more programming and activities for young adults; offer distance education opportunities for the community; promote and market materials collection and let the public know what we have to offer; more books, DVDs, books-on-CD, magazines, and computers.
- To maintain library branches by keeping a prioritized list of needed maintenance and work on the list throughout the year.

PERFORMANCE MEASURES/ INDICATORS	FY2008	FY2009	FY2010
	Actual	Estimated	Projected
Number of total registered borrowers	71,518	75,094	78,849
Number of employees holding a Master's degree	7	7	7
Number of employees holding a Bachelor's degree	11	11	11
Number of library visits	678,070	691,630	705,463
% of increase of library visits		2%	2%
Number of circulation of materials	392,786	396,714	400,681
% of increase of circulation of materials		1%	1%
Number of reference questions answered	112,286	114,532	116,822
Number of program attendance	33,576	34,248	34,932
% of increase of program attendance		2%	2%
Number of programs	1,512	1,527	1,542
% of increase in # of programs		1%	1%
Number amount of computer usage	102,189	104,233	208,466
Number of public computers	134	143	143
% of increase of public computers		6%	Same
Number of materials in the collection	332,722	365,994	402,594
Number of materials being added to collection	25,036	27,540	30,294
Number of magazine subscriptions	963	973	983
Number of magazine subscriptions being added		10	10
Per capita spending	\$48.32	\$49.29	\$50.28
Number of virtual website visits to library website	151,475	154,505	157,595
Number of databases	77	77	77

TERREBONNE PARISH LIBRARY

BUDGET SUMMARY	2008 ACTUAL	2009 BUDGET	2009 PROJECTED	2010 PROPOSED	2010 ADOPTED
REVENUES:					
Taxes	6,227,198	6,000,000	6,400,000	6,400,000	6,400,000
Intergovernmental	64,671	110,130	96,830	96,830	96,830
Charges for Services	23,549	25,000	25,000	25,000	25,000
Fines and Forfeitures	25,358	34,500	34,500	34,500	34,500
Miscellaneous	347,332	272,000	372,000	372,000	372,000
TOTAL REVENUES	6,688,108	6,441,630	6,928,330	6,928,330	6,928,330
EXPENDITURES:					
Personal Services	2,395,000	2,395,000	2,682,315	2,682,315	2,682,315
Supplies and Materials	127,000	127,000	122,000	122,000	122,000
Other Services and Charges	779,100	779,100	857,400	857,400	857,400
Repair and Maintenance	330,500	330,500	335,500	335,500	335,500
Capital Outlay	1,860,000	1,860,000	2,215,000	2,215,000	2,215,000
Operating Transfers Out	994,400	994,400	1,027,000	1,027,000	1,027,000
TOTAL EXPENDITURES	6,486,000	6,486,000	7,239,215	7,239,215	7,239,215
EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					10.07%
INCREASE (DECREASE) TO FUND BALANCE	202,108	(44,370)	(44,370)	(310,885)	(310,885)
FUND BALANCE, JANUARY 1	7,892,655	8,094,763	8,050,393	8,006,023	8,006,023
FUND BALANCE, DECEMBER 31	8,094,763	8,050,393	8,006,023	7,695,138	7,695,138

BUDGET HIGHLIGHTS

- Tax Revenue for 2010 Budget compared to 2009 original budget is the same for a total of \$6,400,000, approved.



TERREBONNE PARISH LIBRARY

PERSONNEL SUMMARY

JOB TITLE	2009 ADPT	2009 CUR	2010 PRO	2010 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	2	2	2	2	N/A	****	****	****
Youth Service Associate	1	1	1	1	N/A	****	****	****
Preschool Outreach Manager	1	1	1	1	N/A	****	****	****
Adult Services Coordinator	1	1	1	1	N/A	****	****	****
Clerk I	5	5	5	5	N/A	****	****	****
Custodian	1	1	1	1	N/A	****	****	****
Bookkeeper	1	1	1	1	N/A	****	****	****
Assistant Branch Libraries	5	5	5	5	N/A	****	****	****
Branch Librarian	6	6	6	6	N/A	****	****	****
Librarian	5	5	5	5	N/A	****	****	****
Mobile Library Manager	1	1	1	1	N/A	****	****	****
Mobile Library Assistant	1	1	1	1	N/A	****	****	****
Library Clerical Assistant	37	37	37	37	N/A	****	****	****
Reference Reader	1	1	1	1	N/A	****	****	****
Assistant Director	1	1	1	1	N/A	****	****	****
TOTAL	69	69	69	69				



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a system of levees and floodgates to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

The citizens of Terrebonne Parish have voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways, 12-environmental structures for environmental enhancement, and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$888 million and would be cost shared 65% Federal/ 35% non-federal with the Louisiana Department of Transportation and Development and the Terrebonne Levee and Conservation District as the local sponsors. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

2008-2009 ACCOMPLISHMENTS

- ✓ Lower Pointe-aux-Chenes Levee Reach J – Segment I will provide protection to the community of Lower Terrebonne. The project was completed in April 2008.
- ✓ Lower Pointe-aux-Chenes Levee Reach J – Segment II consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the northern end of Levee Reach J – Segment I on Bayou Pointe-aux-Chenes, which will provide protection to the communities of Montegut and lower Terrebonne. This project is in the design phase and scheduled for construction is scheduled to begin in the fall of 2009.
- ✓ Bayou Pointe-aux-Chenes Floodgate: This project is a 56' sector gate and other associated improvements near the intersection of Bayou Pointe-aux-Chenes and the Cut Off Canal in the community of lower Pointe-aux-Chenes. Construction of this structure will provide a closed system of interim protection to the lower Point-aux-Chenes area. This project is in the design phase and scheduled for construction on the levee work beginning in late 2009, and the floodgate is scheduled to begin in 2010.
- ✓ Reach H – Segment III: This project consists of a 2.8-mile levee segment below Bush Canal in the Chauvin area. This portion will provide protection to the community of Chauvin and the Lake Boudreaux area. This project is in the construction phase with an estimated completion date of April 2010.
- ✓ System Wide Relocations: The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This act will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.
- ✓ Non-Capital Expenditures: Other portions of the Morganza to the Gulf Project include Project Management Services, Rights of Way/Rights of Entry, and Geotechnical Investigations as they relate to the overall project.

2010 GOALS AND OBJECTIVES

- To increase the awareness of the extent of protection this project will provide.
- To keep the public aware of the progress as the project moves forward.
- To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program.
- To continue design and initiate construction of this critical project.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2009-2010

CAPITAL PROJECTS

Lower Pointe-aux-Chenes Hurricane Levee Reach J – Segment 1

This project consists of a 2.8-mile levee segment, connecting to existing TPCG (Terrebonne Parish Consolidated Government) Drainage Levees in the Point Aux Chenes area. It will initially be constructed to a +8 foot elevation providing interim protection to the communities of lower Terrebonne. This project was completed in April 2008.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 18,721,792
08-09	133,000
09-10	-
10-11	-
11-12	-
12-13	-
Total Project Cost	<u>\$ 18,854,792</u>

Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 2

This project consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the northern end of Levee Reach J – Segment I on Bayou Pointe-aux-Chenes. This levee, as part of the Morganza to the Gulf Hurricane Protection System will provide protection to the communities of Montegut and lower Terrebonne. This project is in the design phase and scheduled for construction to commence in March 2009.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 549,406
08-09	5,119,556
09-10	16,000,000
10-11	-
11-12	-
12-13	-
Total Project Cost	<u>\$ 21,668,962</u>

Bayou Point-aux-Chenes Floodgate and Levee

This project is a 56' sector gate and other associated improvements near the intersection of Bayou Point Aux Chenes and the Cut Off Canal and will ultimately provide protection to the communities of Point Aux Chenes, Montegut and lower Terrebonne and Lafourche. Construction of this structure will provide a closed system of protection to the lower Point-aux-Chenes area. This project is in the design phase with the levee construction to begin in February 2009, and the floodgate structure construction commencing in December 2009.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 672,730
08-09	-
09-10	1,009,634
10-11	7,949,542
11-12	4,472,290
12-13	-
Total Project Cost	<u>\$ 14,104,196</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2008-2009

Reach H-Segment 3 (2.8 miles)

This project consists of a 2.8 mile levee segment below Bush Canal in the Chauvin area. It will initially be constructed to a +10 foot elevation providing interim protection to the community of Chauvin and the Lake Boudreaux area. This project is in the design phase and scheduled for construction initiation in December 2008.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,276,266
08-09	1,899,348
09-10	5,050,652
10-11	-
11-12	-
12-13	-
Total Project Cost	<u>\$ 8,226,266</u>

System Wide Relocations

The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This effort will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 12,285
08-09	-
09-10	-
10-11	-
11-12	-
12-13	-
Total Project Cost	<u>\$ 12,285</u>

Legal Expenditures-MTG

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	91,802
08-09	\$ 20,000
09-10	\$ 20,000
10-11	\$ 20,000
11-12	\$ 20,000
12-13	\$ 20,000
Total Project Cost	<u>\$ 191,802</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2009-2010

NON-CAPITAL PROJECTS

Morganza Project Management

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

Fiscal Year	Project Funding
Prior Years Actual	\$ 777,630
08-09	200,000
09-10	200,000
10-11	200,000
11-12	200,000
12-13	200,000
Total Project Cost	<u>\$ 1,777,630</u>

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manger will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

System Wide Geotechnical Investigations

The TLCD will begin a geotechnical investigation program to support design of various project features. This effort will involve soil borings along the project alignment.

Fiscal Year	Project Funding
Prior Years Actual	\$ 799,462
08-09	\$ 707,641
09-10	\$ 50,032
10-11	\$ 259,585
11-12	\$ -
12-13	\$ -
Total Project Cost	<u>\$ 1,816,720</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District Morganza to the Gulf Hurricane Protection Project ¼ Cents Sales Tax Budget Request Fiscal Year 2009-2010

System Wide Right of Way/Right of Entry (ROW/ROE)

The TLCD must provide all rights of way and rights of entry for the project. This effort will include identifying affected landowners and negotiating the necessary land rights for project design and construction.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	32,933
08-09	\$ 225,282
09-10	\$ -
10-11	\$ 60,000
11-12	\$ -
12-13	\$ -
Total Project Cost	\$ 318,215

Reach J-2 Water Control Structures

Levee Reach J-2 includes three water control structures within the alignment. The water control structures will consist of multiple 6' x 6' concrete box culverts. These structures will be used to manage water flow during average tidal conditions. These structures will be constructed in 2010.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
08-09	-
09-10	-
10-11	1,750,468
11-12	5,668,943
12-13	\$ -
Total Project Cost	\$ 7,419,411

Reach J - Segment III

This levee reach is approximately 1 mile in length, beginning at Island Road, and ending at the end of Highway 665 in Pointe-aux-Chenes. It will provide protection to the community of Pointe-aux-Chenes. This levee will be constructed in 2009.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
08-09	320,000
09-10	2,468,675
10-11	1,531,325
11-12	-
12-13	\$ -
Total Project Cost	\$ 4,320,000

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2009-2010

Reach H - Segment II

This levee reach begins at Placid Canal and continues south parallel to Bayou Little Caillou for approximately 4 miles. This levee will connect Levee Reach H-3 with the floodgate at Bayou Little Caillou. This levee will be constructed in 2009.

Fiscal Year	Project Funding
Prior Years Actual	-
08-09	204,429
09-10	4,620,000
10-11	5,034,184
11-12	-
12-13	\$ -
Total Project Cost	\$ 9,858,613

Bush Canal Floodgate

This floodgate will be constructed at the intersection of Bush Canal and Bayou Terrebonne. This structure will consist of a 56' floodgate with three-45' Tainter gates. This structure will connect Reach H with Reach I, and will be constructed in 2011.

Fiscal Year	Project Funding
Prior Years Actual	-
08-09	301,704
09-10	9,554,506
10-11	4,095,050
11-12	19,665,077
12-13	\$ -
Total Project Cost	\$ 33,616,337

Placid Canal Floodgate

This structure will be built in Placid Canal between Levee Reaches H-3 and H-2, along Bayou Little Caillou. This structure will be a 56' floodgate, and will provide protection to the communities of Chauvin and Dulac. This structure will be built in 2011.

Fiscal Year	Project Funding
Prior Years Actual	-
08-09	168,942
09-10	4,146,530
10-11	5,617,187
11-12	4,237,041
12-13	\$ -
Total Project Cost	\$ 14,169,700

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2009-2010

Reach J-2 Mitigation

This project will consist of mitigation for the wetland impacts of Levee Reach J-2. This project will consist of over 100 acres of marsh creation in South Terrebonne. This project will be constructed in 2010.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	2,898
08-09	-
09-10	-
10-11	1,416,914
11-12	-
12-13	\$ -
Total Project Cost	<u>\$ 1,419,812</u>

Reach H-3 Mitigation

This project consists of mitigation for the wetland impacts of Reaches H-2 and H-3. This project will consist of over 200 acres of marsh creation, and should be constructed in 2010.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	23,339
08-09	90,000
09-10	4,860,000
10-11	-
11-12	-
12-13	\$ -
Total Project Cost	<u>\$ 4,973,339</u>

Reach E

This reach is approximately 4 miles long, and parallels Falgout Canal from Bayou Dularge to the Houma Navigational Canal. The levee would be just South of the Parish road. The first lift will be built to an elevation of +10. Two environmental water control structures are within the alignment. The water control structures will consist of multiple concrete box culverts. These structures will be used to manage water flow during average tidal conditions.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
08-09	-
09-10	697,625
10-11	-
11-12	-
12-13	\$ -
Total Project Cost	<u>\$ 697,625</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2009-2010

Reach F

This reach is approximately 3.5 miles long, and will parallel the Houma Navigation Canal south from Falgout Canal Road to Bayou Grand Caillou to the Houma Navigation Canal structure site. It will be built to an elevation of +10.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
08-09	369,001
09-10	7,269,130
10-11	-
11-12	-
12-13	\$ -
Total Project Cost	<u>\$ 7,638,131</u>

HNC Structure

The Houma Navigation Canal runs north and south to the Gulf of Mexico. The HNC Structure Complex is located approximately eighteen (18) miles south of Houma, LA. The project's goal is to control the storm surge and resulting crest in the Houma Navigation Canal in concert with the levees on both sides, thereby minimizing storm induced flooding in Terrebonne Parish. The HNC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 300' on either side to the canal banks. The clear opening width of the structure is 250' based on the navigational requirements of traffic in the HNC with a sill elevation of -24.0'. During normal HNC water levels, the gate will be open allowing canal traffic and water flow to pass through the opening. At the threat of impending weather, the Swing Barge Gate will be dewatered to a floating condition, winched into position across the HNC, and ballasted into position in the receiving structure, thereby providing the closure required for Storm Surge Protection.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
08-09	535,820
09-10	10,009,832
10-11	-
11-12	-
12-13	\$ -
Total Project Cost	<u>\$ 10,545,652</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2009-2010

Bayou Grand Caillou Structure

The Bayou Grand Caillou Canal runs southwest from the Houma Navigation Canal (HNC) to the Gulf of Mexico. The Bayou Grand Caillou Structure Complex (BGC) is located approximately seventeen (17) miles south of Houma, LA, west of the HNC. The project's goal is to control the storm surge and resulting crest from the west in Bayou Grand Caillou Canal, thereby minimizing storm induced flooding in Terrebonne Parish. The BGC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 225' on either side to the canal banks. The clear opening width of the structure is 200' based on the navigational and flow requirements of the Bayou Grand Caillou Canal, with a sill elevation of -12.0'. During normal Bayou Grand Caillou Canal water levels, the gate will be open allowing canal traffic and water flow to pass through the opening. At the threat of impending weather, the Swing Barge Gate will be dewatered to a floating condition, winched into position across the Bayou Grand Caillou Canal, and ballasted into position in the receiving structure, thereby providing the closure required for Storm Surge Protection.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
08-09	278,677
09-10	9,082,119
10-11	-
11-12	-
12-13	\$ -
Total Project Cost	<u>\$ 9,360,796</u>

Reach G & H-1

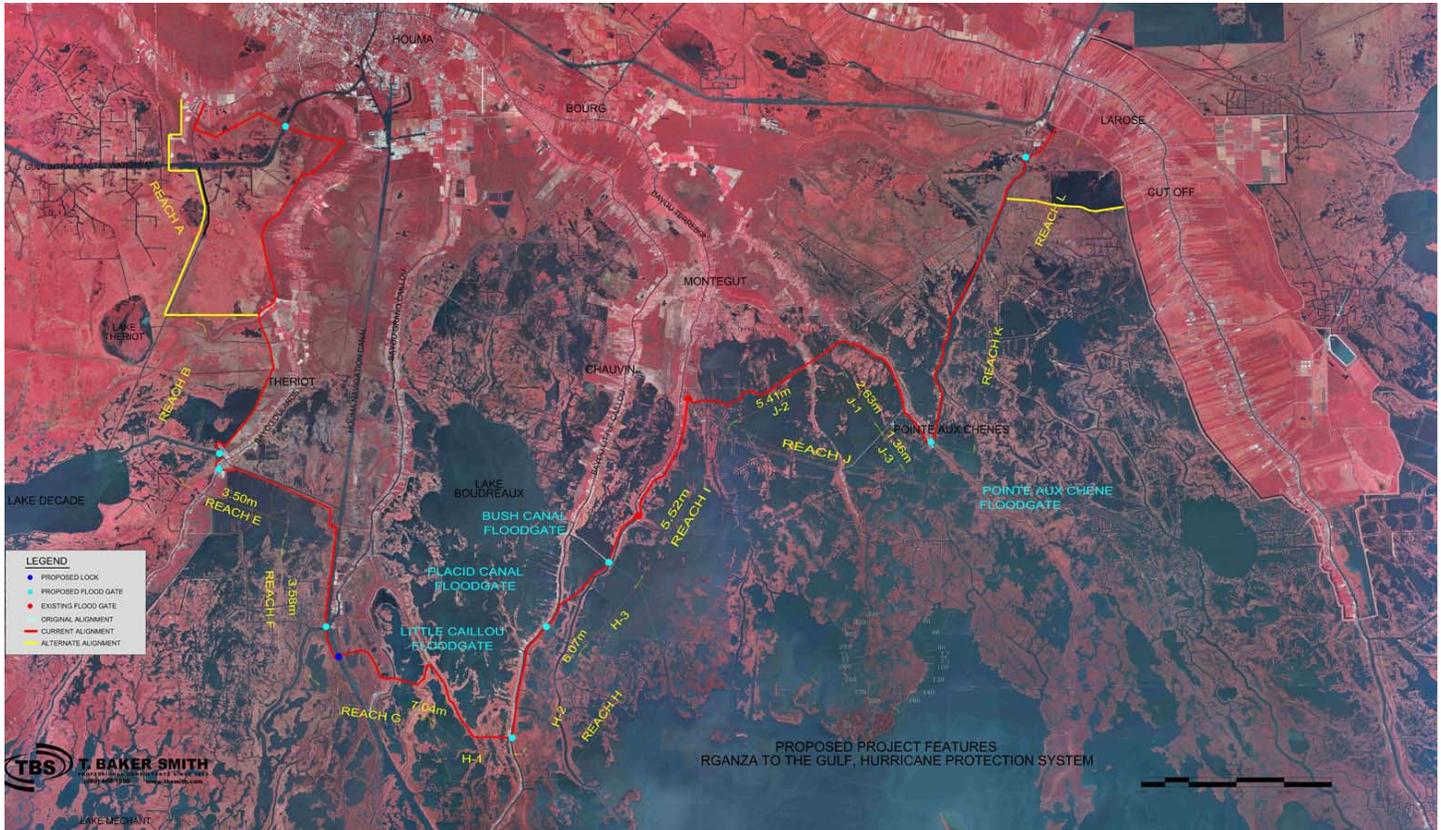
This reach is approximately 4 miles long, and proceeds east ward from the Houma Navigation Canal Structure site. This levee generally proceeds east until it intersects with La Hwy. 57. It follows this highway for a short distance before terminating at levee reach H1. The initial lift will be built to an elevation of +10.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
08-09	-
09-10	1,046,000
10-11	-
11-12	-
12-13	\$ -
Total Project Cost	<u>\$ 1,046,000</u>



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District Morganza to the Gulf Hurricane Protection Project ¼ Cents Sales Tax Budget Request Fiscal Year 2009-2010



Source: Army Corps of Engineers

In Terrebonne Parish,

- Land was lost from 1956-78 at a rate of .79% per year.
- From 1978-90, the rate increased to 1.2%.
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them.



Terrebonne Parish Consolidated Government

Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
(modified accrual basis of accounting)

Year	Ad Valorem Taxes	Sales & Use Taxes	Special Assessment Taxes	Other Taxes	Total
2001	\$ 15,901,587	\$ 22,595,815	\$ 74,326	\$ 807,445	\$ 39,379,173
2002	16,977,979	24,527,064	49,251	860,402	42,414,696
2003	18,133,823	26,730,777	72,768	914,507	45,851,875
2004	18,984,710	27,810,468	26,153	917,556	47,738,887
2005	20,695,015	32,814,484	15,812	826,037	54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060 (2)	41,499,111	21,674	1,058,015	62,180,860
2009	23,469,592 (2) (3)	37,154,795	23,824	1,166,444	61,814,655
2010	23,469,592 (2) (3)	33,400,000	23,161	1,169,000	58,061,753

(1) Includes all governmental fund types.

(2) In 2008, the Solid Waste Fund became an Enterprise Fund, therefore no longer included with Governmental Activities.

(3) In 2009, Fire District #8 was reclassified as an independent Fire District, with a separate governing board required to submit a separate audited financial report.

Source: Comprehensive Annual Financial Audit Report

Terrebonne Parish Consolidated Government

Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2001	2002	2003	2004
Revenues				
Taxes	\$ 39,379,173	\$ 42,414,696	\$ 45,851,875	\$ 47,738,887
Licenses and permits	1,467,571	1,646,544	1,905,475	1,847,839
Intergovernmental	23,199,358	24,065,631	25,631,906	25,525,592
Charges for services	4,263,916	5,927,779	5,218,347	6,304,562
Fines and forfeitures	3,727,994	3,441,376	3,328,302	3,501,788
Miscellaneous	4,903,003	2,973,411	2,615,054	4,430,799
Total revenues	76,941,015	80,469,437	84,550,959	89,349,467
Expenditures				
General government	13,500,167	12,446,779	13,047,512	12,756,811
Public safety	15,345,410	15,300,815	18,145,374	17,096,661
Streets and drainage	13,096,808	14,108,373	16,880,783	13,503,819
Sanitation	11,992,079	12,801,901	11,398,843	10,082,888
Health and welfare	7,223,749	7,550,774	9,352,043	14,579,845
Culture and recreation	2,515,736	2,520,886	2,543,813	2,261,792
Education	29,627	27,172	29,422	31,059
Urban redevelopment and housing	640,225	1,045,426	932,669	621,754
Economic development and assistance	2,796,264	2,583,114	2,952,985	2,445,259
Conservation and development	59,066	63,669	63,352	73,997
Debt service				
Principal	1,649,816	2,344,553	3,053,142	3,439,535
Interest	2,052,134	2,127,627	1,912,740	1,759,243
Other charges			511,293	
Capital outlay	12,265,509	11,985,564	13,648,422	7,081,799
Intergovernmental			608,946	67,896
Total expenditures	83,166,590	84,906,653	95,081,339	85,802,358
Excess of revenues over (under) expenditures	(6,225,575)	(4,437,216)	(10,530,380)	3,547,109

(1) The Sanitation Maintenance Fund was converted to a proprietary fund on January 1, 2008.

2005	2006	2007	2008	2009	2010
\$ 54,351,348	\$ 62,115,644	\$ 64,340,747	\$ 62,180,860	\$ 61,801,064	\$ 57,434,635
2,394,934	2,868,680	3,510,782	3,856,514	3,425,256	3,273,800
28,467,650	26,800,083	29,376,873	39,186,039	141,130,685	20,652,908
7,714,430	8,634,291	9,420,803	1,503,172	1,225,970	1,071,605
3,276,891	3,457,721	3,715,776	4,427,672	4,353,522	4,326,544
4,789,150	6,712,241	8,249,250	5,076,662	1,877,027	1,002,026
100,994,403	110,588,660	118,614,231	116,230,919	213,813,524	87,761,518
12,439,419	12,233,732	14,327,778	17,036,261	24,267,643	24,400,092
16,821,474	26,143,655	22,109,524	22,142,841	31,608,976	25,152,974
14,201,978	12,711,612	16,314,758	18,429,618	32,431,995	20,823,118
10,707,384	11,564,489	11,452,522			
11,338,706	8,567,698	11,474,738	12,377,204	9,358,908	8,089,291
1,765,965	1,855,013	1,938,704	2,195,646	2,351,490	2,144,202
45,288	43,976	47,304	45,228	69,900	78,600
390,847	451,530	755,219	1,236,935	16,502,562	28,548,430
2,321,860	2,619,770	2,599,703	2,783,286	1,121,897	788,700
139,526	171,999	193,440	213,394	491,251	561,962
3,425,600	3,898,715	4,155,746	3,109,170	3,310,000	3,200,000
1,694,964	1,971,448	1,903,176	2,030,191	2,602,130	2,398,359
109,136		62,153	123,611	272,598	136,246
9,153,434	10,487,140	15,431,837	22,734,404	123,340,731	9,290,280
256,163	477,531	123,958	132,813	77,729,927	
84,811,744	93,198,308	102,890,560	104,590,602	325,460,008	125,612,254
16,182,659	17,390,352	15,723,671	11,640,317	(111,646,484)	(37,850,736)

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>
Other financing sources (uses)				
Transfers in	23,045,544	27,168,900	20,930,710	25,087,767
Transfers out	(20,228,653)	(28,077,202)	(21,053,460)	(20,779,429)
Public improvement bond proceeds				
Premium on public improvement debt				
General obligation bonds proceeds				
Refunding bonds issued			7,045,000	
Payment to refunded bond escrow agent			(6,847,057)	
Premium on refunding debt				
Certificate of indebtedness				
Capital leases			415,915	
Proceeds of bonds and other debt issued	8,865,000			
Proceeds of capital asset dispositions	103,763	21,427	136,024	61,005
Total other financing sources (uses)	<u>11,785,654</u>	<u>(886,875)</u>	<u>627,132</u>	<u>4,369,343</u>
Net change in fund balances	5,560,079	(5,324,091)	(9,903,248)	7,916,452
Debt service as a percentage of noncapital expenditures	5.22%	6.13%	6.73%	6.60%

**Terrebonne Parish Consolidated Government
General Governmental Tax Revenues By Source
Last Ten Fiscal Years
(modified accrual basis of accounting)
(Unaudited)**

<u>Fiscal Year</u>	<u>Ad Valorem Tax</u>	<u>Sales & Use Tax</u>	<u>Special Assessment Tax</u>	<u>Other Tax</u>	<u>Total</u>
2001	\$ 15,901,587	\$ 22,595,815	\$ 74,326	\$ 807,445	\$ 39,379,173
2002	16,977,979	24,527,064	49,251	860,402	42,414,696
2003	18,133,823	26,730,777	72,768	914,507	45,851,875
2004	18,984,710	27,810,468	26,153	917,556	47,738,887
2005	20,695,015	32,814,484	15,812	826,037	54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060 (1)	41,499,111	21,674	1,058,015	62,180,860
2009	23,469,592 (1) (2)	37,154,795	23,824	1,166,444	61,814,656
2010	23,469,592 (1) (2)	33,400,000	23,161	1,169,000	58,061,753

(1) In 2008, the Solid Waste Fund became an Enterprise Fund, therefore no longer included with Governmental Activities.

(2) In 2009, Fire District #8 was reclassified as an independent Fire District, with a separate governing board required to submit a separate audited financial report.

<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
23,051,448	33,758,703	40,357,319	42,574,107	93,204,784	24,246,006
(22,036,785)	(32,185,891)	(38,683,142)	(44,022,280)	(89,327,240)	(23,007,970)
7,495,000		10,000,000	14,825,000		
31,169		1,889			
5,000,000					
4,425,000					
(4,410,300)					
39,604					
<u>47,118</u>	<u>424,716</u>	<u>62,749</u>	<u>912,083</u>		
<u>13,642,254</u>	<u>1,997,528</u>	<u>11,738,815</u>	<u>14,288,910</u>	<u>3,877,544</u>	<u>1,238,036</u>
29,824,913	19,387,880	27,462,486	25,929,227	(107,768,940)	(36,612,700)
6.91%	7.10%	7.00%	6.43%	3.06%	4.93%

Terrebonne Parish Consolidated Government

Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2000	\$ 273,005,900	\$ 165,843,730	\$ 54,574,620	\$ 131,856,605	\$ 361,567,645	\$319.52	\$ 4,053,982,347	12.17%
2001	284,012,085	176,539,365	57,716,970	135,668,170	382,600,250	341.07	4,247,917,830	12.20%
2002	298,585,330	186,593,035	56,226,580	141,038,005	400,366,940	355.05	4,454,713,187	12.15%
2003	313,298,500	201,663,830	56,112,850	145,170,545	425,904,635	335.67	4,701,861,933	12.15%
2004	346,024,525	209,696,065	57,936,060	151,796,400	461,860,250	343.33	5,089,963,257	12.06%
2005	371,393,000	214,347,515	60,923,080	157,674,555	488,989,040	348.68	5,386,605,753	12.01%
2006	391,537,350	231,454,460	70,612,100	160,970,875	532,633,035	365.85	5,740,851,633	12.08%
2007	407,402,445	278,501,270	75,482,880	164,226,815	597,159,780	375.46	6,232,631,103	12.22%
2008	456,080,830	346,767,160	75,970,020	169,519,980	709,298,030	386.42	7,176,469,447	12.25%
2009	468,174,820	347,423,675	77,809,310	171,242,510	722,165,295	386.42	7,309,143,273	12.22%

*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The overall assessed value is estimated to be 15% of actual market value.

** Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

	2009	2008	2007	2006
(a) Real Estate and Improvements (Under 10 Year Exemption)	\$204,263,485	\$139,832,520	\$138,318,175	\$123,815,790
(b) Exempt Real Estate and Improvements	50,964,560	50,285,845	49,666,925	46,762,965
Total Exempt Properties	<u>\$255,228,045</u>	<u>\$190,118,365</u>	<u>\$187,985,100</u>	<u>\$170,578,755</u>

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terrebonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2001	\$315.25	\$25.82	\$341.07	\$9.27	\$14.43	\$364.77
2002	319.94	35.11	355.05	9.27	14.43	378.75
2003	318.71	16.96	335.67	9.27	14.43	359.37
2004	329.25	14.08	343.33	9.27	14.43	367.03
2005	336.47	12.21	348.68	9.04	14.43	372.15
2006	347.72	18.13	365.85	9.27	14.43	389.55
2007	359.98	15.48	375.46	9.27	14.43	399.16
2008	361.24	25.18	386.42	8.83	14.43	409.68
2009	361.24	25.18	386.42	8.83	12.47	407.72
2010	366.49	25.18	391.67	8.83	12.47	412.97

Terrebonne Parish Consolidated Government

Principal Property Taxpayers
Current Year and Nine Years Ago

Taxpayer	2008*			1999		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Hilcorp Energy Co.	\$ 23,291,080	1	3.28%			
Petroleum Helicopters, Inc.	21,124,865	2	2.98%			
Apache Corporation	15,442,455	3	2.18%			
Louisiana Land & Exploration	10,668,515	4	1.50%			
Bell South	9,987,140	5	1.41%	\$ 11,049,870	2	2.49%
Hercules Drilling Company	9,247,605	6	1.30%			
Shell Pipeline Co.	8,951,030	7	1.26%			
Transcontinental Gas Pipeline	8,931,900	8	1.26%	7,105,180	4	1.60%
Helis Oil & Gas Company	8,695,175	9	1.23%			
Tennessee Gas Pipeline Co.	8,600,040	10	1.21%			
Entergy L.A., Inc.				6,896,390	5	1.56%
Texaco, Inc.				15,686,415	1	3.54%
Tenneco Gas Pipeline Co.				7,298,790	3	1.65%
Bank One				6,447,860	6	1.46%
Poseidon Oil Pipeline Co.				5,198,615	7	1.17%
Equiva Services, LLC				4,752,210	8	1.07%
South La Electric Coop. Assoc.				4,551,200	9	1.03%
Hibernia National Bank				4,248,825	10	0.96%
Totals	\$ 124,939,805		17.61%	\$ 73,235,355		16.53%

* Latest Available

Terrebonne Parish Consolidated Government

**Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Collection Year Ended December 31	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections In Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2000	2001	\$ 16,079,675	\$ 14,818,497	92.16%	\$ 43,000	\$ 14,861,497	92.42%
2001	2002	17,360,965	16,331,611	94.07%	461,135	16,792,746	96.73%
2002	2003	18,181,341	18,026,402	99.15%	188,040	18,214,442	100.18%
2003	2004	19,028,881	18,825,426	98.93%	6,662	18,832,088	98.97%
2004	2005	20,640,576	20,142,485	97.59%	25,728	20,168,213	97.71%
2005	2006	21,484,806	21,131,299	98.35%	390,100	21,521,399	100.17%
2006	2007	23,497,310	23,306,987	99.19%	(51,085) (1)	23,255,902	98.97%
2007	2008	26,267,972	25,866,447	98.47%	(967) (1)	25,865,480	98.47%
2008	2009	30,968,284	30,638,369	98.93%	157,120	30,795,489	99.44%
2009	2010	31,779,697					

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

(1) The collection in 2006 include significant taxes paid in protest that were upheld and refunded during the period.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Demographic and Economic Statistics
Last Ten Fiscal Years**

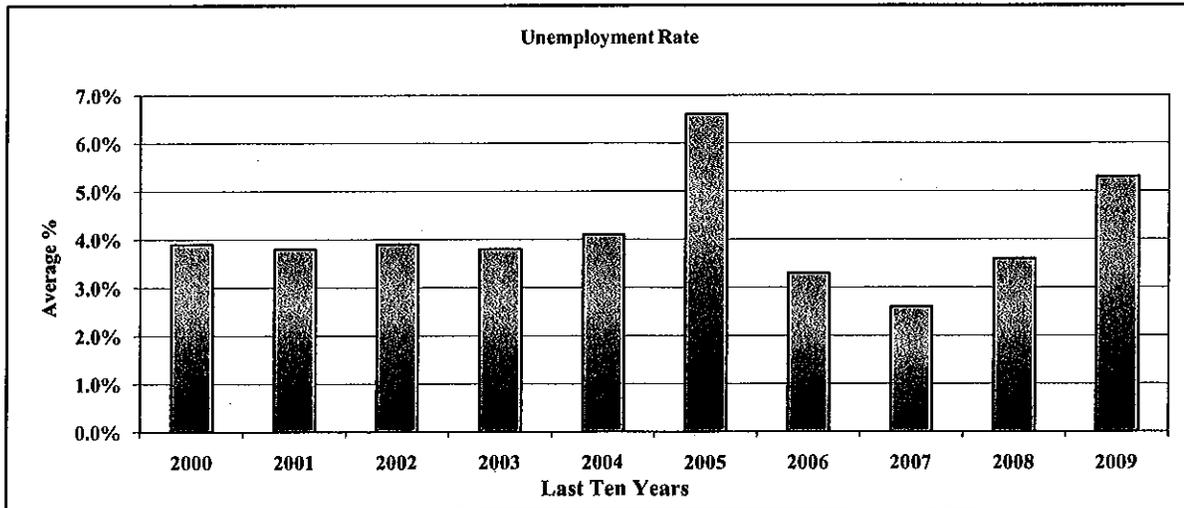
Fiscal Year	Population	Personal Income	Per Capita Personal Income (5)	Median Age	Public School Enrollment (3)	Average % Unemployment Terrebonne Parish (4)
2000	104,503 (7)	\$ 2,256,010,764	\$ 21,588	29.3 (2)	19,633	3.90%
2001	105,123 (7)	2,477,118,372	23,564	33.0 (6)	19,257	3.80%
2002	105,935 (4)	2,440,318,660	23,036	33.0 (6)	19,274	3.90%
2003	106,823 (8)	2,547,835,373	23,851	33.0 (6)	18,914	3.80%
2004	107,127 (8)	2,640,252,042	24,646	33.0 (9)	18,792	4.10%
2005	107,146 (8)	2,648,541,974	24,719	33.0 (9)	18,553	6.60%
2006	108,938 (7)	3,360,519,424	30,848	35.2 (10)	18,237	3.30%
2007	108,424 (7)	3,767,083,456	34,744 *	33.4 (10)	17,935	2.60%
2008	108,576 (7)	3,772,364,544	34,744 *	34.7 (7)	17,635	3.60%
2009	108,576 (7)	3,772,364,544	34,744 *	34.2 (7)	18,921	5.30%

Sources:

n/a - Not available

* Latest available 2007

- (1) Houma-Terrebonne Chamber of Commerce
- (2) University of New Orleans, Division of Business and Economic Research
- (3) Terrebonne Parish School Board
- (4) Louisiana Department of Labor statistics
- (5) U.S. Department of Commerce, Bureau of Economic Analysis
- (6) Population Estimates Program, Population Division, U.S. Census Bureau
- (7) U. S. Census Bureau
- (8) Louisiana Tech University in Ruston, Research Division, College of Administration and Business
- (9) Wikipedia
- (10) Sperling's Best Places



Terrebonne Parish Consolidated Government

Principal Employers
Current Year and Nine Years Ago

Employer	2009*			2000		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Terrebonne Parish School Board	2,690	1	4.93%	2,400	1	4.97%
Terrebonne General Medical Center	1,285	2	2.36%	1,578	2	3.27%
Gulf Island Fabrication	1,100	3	2.02%	481	10	1.00%
Diocese of Houma-Thibodaux	1,100	4	2.02%	800	6	1.66%
Wal-Mart	980	5	1.80%	532	9	1.10%
Leonard J. Chabert Medical Center	977	6	1.79%	930	5	1.93%
Terrebonne Parish Consolidated Government	815	7	1.49%	1,300	3	2.69%
Rouse's Supermarket	730	8	1.34%	-	-	-
North American Fabricators	550	9	1.01%	690	7	1.43%
Halliburton Services	395	10	0.72%	649	8	1.34%
Pride Offshore	-	-	-	1,100	4	2.28%
Total	10,622		19.48%	10,460		21.66%

Source: Louisiana Department of Labor

* Latest Available

Terrebonne Parish Consolidated Government

**Full-time Equivalent Parish Government Employees by Function
Last Ten Fiscal Years**

Function	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
General fund	134	137	127	111	88	90	87	106	111	113
Public safety										
Police	75	87	90	95	95	99	96	96	106	105
Fire	65	75	69	63	62	67	65	65	70	70
Grants	93	86	84	111	91	81	72	69	83	83
Road and Bridge	77	89	83	69	64	60	64	65	68	68
Drainage	87	93	97	81	72	79	73	77	82	84
Sanitation	17	22	22	19	18	16	19	10	9	10
Culture & Recreation	56	50	52	45	42	36	42	46	46	39
Sewer	36	38	37	35	35	31	31	35	38	39
Utility Maintenance & Operation	62	62	59	52	43	42	42	39	43	42
Civic Center	17	18	20	14	17	18	18	25	27	26
Internal Service Funds	57	59	62	51	53	51	54	52	54	53
Port Commission	1	2	3	3	3	4	4	4	1	1
Other Governmental Funds	79	72	72	71	75	79	80	73	74	74
Total	856	890	877	820	758	753	747	762	812	807

Terrebonne Parish Consolidated Government

Capital Asset Statistics by Function
December 31, 2009

Function	2006	2007	2008	2009
Public safety				
Police:				
Stations	1	1	1	1
Patrol units	75	78	79	98
Fire stations	5	5	5	5
Roads & Bridges				
Streets-concrete (miles)	300	315	318	321
Streets-asphalt (miles)	200	185	185	202
Streetlights	3,680	3,724	3,771	3,772
Traffic signals	19	18	20	25
Caution lights	73	72	73	104
Bridges	79	79	79	79
Drainage				
Forced drainage stations	69	66	71	71
Forced drainage pumps	157	160	164	164
Culture and recreation				
Parks	19	19	19	19
Utilities				
Electric:				
Number of distribution stations	11	9	9	9
Circuit miles above ground	289	289	297	323
Circuit miles underground	198	202	226	210
Gas:				
Number of miles of distibution mains	416	422	422	422
Number of gas delivery stations	5	14	14	14
Number of pressure regulator stations	17	16	16	16
Sewer				
Sanitary sewers (miles)	258	259	260	260
Force main transport lines (miles)	120	120	121	121
Pumping stations	156	158	160	161
Manholes	5,650	5,714	5,800	5,850
Maximum daily treatment capacity (thousands of gallons)	24,500	24,500	24,470	24,470

n/a - not available

Sources: Various government departments

Terrebonne Parish Consolidated Government

Operating Indicators by Function
December 31, 2009

Function	2000	2001	2002	2003
Police				
Physical arrests	n/a	n/a	2,228	2,123
Parking violations	n/a	n/a	217	n/a
Traffic violations	n/a	n/a	n/a	n/a
Complaints dispatched	n/a	n/a	29,827	29,619
Fire				
Number of calls answered	692	711	748	642
Inspections	372	600	376	319
Roads & Bridges				
Street resurfacing (square yards)	n/a	n/a	n/a	n/a
Potholes repaired	n/a	n/a	n/a	n/a
Number of signs repaired/installed	n/a	n/a	n/a	n/a
Number of street name signs replaced	n/a	n/a	n/a	n/a
Drainage				
Number of culverts installed	n/a	n/a	n/a	n/a
Sanitation				
Refuse collected (tons/year)	n/a	n/a	n/a	n/a
Animal Shelter				
Number of impounded animals	n/a	n/a	n/a	n/a
Number of adoptions	n/a	n/a	n/a	n/a
Utilities				
Electric:				
Purchase of power	218,306,900	255,927,200	275,949,806	291,942,000
Yearly net generation (kwh)	121,975,079	63,980,338	73,303,494	79,724,543
Gas:				
Purchase of gas (mcf)	969,829,000	924,402,000	1,012,245,000	985,594,000
Sewer				
Average daily sewage treatment (thousands of gallons)	n/a	n/a	n/a	n/a
Civic Center				
Event attendance	163,644	226,252	220,990	200,000
Event days	163	184	196	200

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

2004	2005	2006	2007	2008	2009
1,839	1,735	1,589	1,863	1,986	1,834
n/a	n/a	239	277	632	544
n/a	n/a	3,576	3,805	4,315	3,387
30,523	31,576	31,848	32,837	33,038	30,939
769	676	669	686	897	696
223	279	261	735	404	392
n/a	n/a	8,000	8,000	10,200	12,000
n/a	n/a	200	200	300	300
n/a	n/a	1,200	1,500	11,000	14,000
n/a	n/a	1,200	1,400	1,600	2,000
n/a	n/a	302	154	165	165
n/a	n/a	138,000	157,983	149,337	135,963
n/a	n/a	6,348	7,259	7,115	7,806
n/a	n/a	856	418	458	457
266,225,600	314,108,300	322,061,300	355,496,100	323,953,000	347,495,200
88,073,114	52,785,039	38,731,833	11,101,417	33,879,389	32,502,312
930,451,000	928,738,000	868,532,000	908,612,000	938,055,000	946,882,000
n/a	n/a	10,250	10,077	9,859	10,769
168,615	126,277	163,991	138,298	142,654	130,723
207	155	190	272	279	222

Terrebonne Parish Consolidated Government

Schedule of Insurance in Force - Utilities Fund
December 31, 2009

Company	Type of Insurance	Amount	Expiration Date
Eagan Insurance Group	Workers' Compensation Deductible: \$500,000	\$ 25,000,000 1,000,000 (employer's liability)	4-01-10
Eagan Insurance Group	General Liability Deductible: \$500,000	6,000,000	4-01-10
Associated Electric and Gas Insurance Services, Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	10,000,000	4-01-10
Associated Electric & Gas Insurance Services, Inc.	Design Professional Wrongful Act Deductible: \$50,000	1,000,000	4-01-10
Eagan Insurance Group	Excess Auto Liability Deductible: \$500,000	6,000,000	4-01-10
Eagan Insurance Group	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	6,000,000	4-01-10
Steadfast Insurance Company	Pollution Liability Deductible: \$250,000	5,000,000	4-01-10
Travelers Property Casualty Company of America	Boiler and Machinery Policy Deductible (Power Plant): \$150,000 Deductible (Water Treatment & Pumping): \$25,000 Deductible (All Other Locations): \$5,000	35,000,000	4-01-10
Landmark American Insurance Company (Primary Layer)	* Commercial Property Deductible - \$100,000	10,000,000	3-1-10
Lexington Insurance Company	* Commercial Property Excess of \$100,000	10,000	3-1-10
Westchester Surplus Lines Insurance Company	* Commercial Property Excess of \$20,000,000	15,000,000	3-1-10
Arch Insurance Company	* Commercial Property Excess of \$20,000,000	15,000,000	3-1-10
Fidelity National Property and Casualty	* Flood Insurance (Ashland Jail)	500,000	4-01-10
Max Specialty Insurance Company	* Commercial Property Excess of \$35,000,000	15,000,000	3-1-10
Aspen Specialty Insurance Company	* Commercial Property Excess of \$35,000,000	15,000,000	3-1-10
Eagan Insurance Group	Contractors' Pollution Liability Deductible - \$5,000	1,000,000	4-01-10

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
101	Administrative Technician I	Annual	\$16,609	\$21,177	\$25,876	56%
	Facilities Maintenance Assistant	Monthly	\$1,384	\$1,765	\$2,156	
	Fleet Attendant	Hourly	\$7.99	\$10.18	\$12.44	
	Food Service Technician Groundsman					
102	Administrative Technician II	Annual	\$18,104	\$23,083	\$28,205	56%
	Bridge Tender	Monthly	\$1,509	\$1,924	\$2,350	
	Bus Driver-Headstart	Hourly	\$8.70	\$11.10	\$13.56	
	Conversion Custodian					
	Drafter					
	Animal Shelter Attendant					
	Scale Operator					
	Sign Technician					
103	Animal Shelter Attendant Supervisor	Annual	\$19,733	\$25,160	\$30,744	56%
	Assistant Teacher	Monthly	\$1,644	\$2,097	\$2,562	
	Cultural Resources Associate	Hourly	\$9.49	\$12.10	\$14.78	
	Field Technician I					
	Food & Beverage Assistant					
	Meter Reader					
104	Admin Coordinator I	Annual	\$21,509	\$27,424	\$33,511	56%
	Bus Operator	Monthly	\$1,792	\$2,285	\$2,793	
	Caseworker	Hourly	\$10.34	\$13.18	\$16.11	
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate					
105	Accounting Specialist I	Annual	\$23,445	\$29,893	\$36,527	56%
	Animal Control Officer	Monthly	\$1,954	\$2,491	\$3,044	
	Culvert Inspector	Hourly	\$11.27	\$14.37	\$17.56	
	Cruelty Investigator					
	Dispatcher					
	GIS System Planner					
	Mechanic I					
	Pump Attendant					
	Waste Water Treatment Plant Operator					
	Senior Bus Operator					
	Senior Sign Technician					
106	Acctg. Specialist II	Annual	\$25,790	\$32,882	\$40,179	56%
	Admin Coordinator II	Monthly	\$2,149	\$2,740	\$3,348	
	Animal Control Supervisor	Hourly	\$12.40	\$15.81	\$19.32	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II					
	Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Line Maint. Operator - Gas Line Maint. Operator - Pollution Control Mechanic II Meter Serv. Technician Senior Customer Service Representative Stationary Equipment Mechanic Tax Acctg. Specialist II Welder					
107	Crew Leader E.M.T. (Juvenile & Adult) Engineering Technician Equipment Operator III Executive Secretary GIS and Records Coordinator Housing Rehabilitation Technician Minute Clerk Procurement Specialist II Pump Station Operator Pump Station Technician R & B Mechanic WWTP Mechanic	Annual Monthly Hourly	\$28,369 \$2,364 \$13.64	\$36,170 \$3,014 \$17.39	\$44,197 \$3,683 \$21.25	56%
108	Apprentice Lineman Code Enforcement Officer II Crew Leader -Gas Distribution Electrician-Eng Foreman Engineering Analyst Human Resources Generalist Insurance Technician Maintenance Planner Network Technician Procurement Specialist III Senior Equipment Operator Senior Fleet Mechanic Senior Stationary Equipment Mechanic Senior Wastewater Treatment Plant Operator Senior Code Enforcement Officer Teacher Watch Commander	Annual Monthly Hourly	\$31,489 \$2,624 \$15.14	\$40,149 \$3,346 \$19.30	\$49,059 \$4,088 \$23.59	56%
109	Customer Service Supervisor Electric Plant Operator II Electrical Technician Haz Mat Responder Headstart Supervisor Infrastructure Contract and Compliance Officer Office Manager Operations Supervisor Parish President Secretary Senior Facilities Maintenance Technician Senior Housing Rehabilitation Technician Senior Lineman Sr. Network Technician	Annual Monthly Hourly	\$35,268 \$2,939 \$16.96	\$44,967 \$3,747 \$21.62	\$54,946 \$4,579 \$26.42	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Sr. Utility Service Worker - Gas Surveyor Transit Field Supervisor Transit Maintenance Supervisor					
110	Electric Line Foreman Electric Plant Operations Supervisor Gas Maintenance Supervisor Instrumentation Technician Senior Code Enforcement Officer Sr. Human Resources Generalist	Annual Monthly Hourly	\$39,500 \$3,292 \$18.99	\$50,363 \$4,197 \$24.21	\$61,540 \$5,128 \$29.59	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
101	Administrative Technician I	Annual	\$16,609	\$21,177	\$25,876	56%
	Facilities Maintenance Assistant	Monthly	\$1,384	\$1,765	\$2,156	
	Fleet Attendant	Hourly	\$7.99	\$10.18	\$12.44	
	Food Service Technician					
	Groundsman					
102	Administrative Technician II	Annual	\$18,104	\$23,083	\$28,205	56%
	Bridge Tender	Monthly	\$1,509	\$1,924	\$2,350	
	Bus Driver-Headstart	Hourly	\$8.70	\$11.10	\$13.56	
	Conversion Custodian					
	Drafter					
	Animal Shelter Attendant					
	Scale Operator					
Sign Technician						
103	Animal Shelter Attendant Supervisor	Annual	\$19,733	\$25,160	\$30,744	56%
	Assistant Teacher	Monthly	\$1,644	\$2,097	\$2,562	
	Cultural Resources Associate	Hourly	\$9.49	\$12.10	\$14.78	
	Field Technician I					
	Food & Beverage Assistant					
	Meter Reader					
104	Admin Coordinator I	Annual	\$21,509	\$27,424	\$33,511	56%
	Bus Operator	Monthly	\$1,792	\$2,285	\$2,793	
	Caseworker	Hourly	\$10.34	\$13.18	\$16.11	
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate					
105	Accounting Specialist I	Annual	\$23,445	\$29,893	\$36,527	56%
	Animal Control Officer	Monthly	\$1,954	\$2,491	\$3,044	
	Culvert Inspector	Hourly	\$11.27	\$14.37	\$17.56	
	Cruelty Investigator					
	Dispatcher					
	GIS System Planner					
	Mechanic I					
	Pump Attendant					
	Waste Water Treatment Plant Operator					
	Senior Bus Operator					
	Senior Sign Technician					
106	Acctg. Specialist II	Annual	\$25,790	\$32,882	\$40,179	56%
	Admin Coordinator II	Monthly	\$2,149	\$2,740	\$3,348	
	Animal Control Supervisor	Hourly	\$12.40	\$15.81	\$19.32	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II					
	Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Line Maint. Operator - Gas Line Maint. Operator - Pollution Control Mechanic II Meter Serv. Technician Senior Customer Service Representative Stationary Equipment Mechanic Tax Acctg. Specialist II Welder					
107	Crew Leader E.M.T. (Juvenile & Adult) Engineering Technician Equipment Operator III Executive Secretary GIS and Records Coordinator Housing Rehabilitation Technician Minute Clerk Procurement Specialist II Pump Station Operator Pump Station Technician R & B Mechanic WWTP Mechanic	Annual Monthly Hourly	\$28,369 \$2,364 \$13.64	\$36,170 \$3,014 \$17.39	\$44,197 \$3,683 \$21.25	56%
108	Apprentice Lineman Code Enforcement Officer II Crew Leader -Gas Distribution Electrician-Eng Foreman Engineering Analyst Human Resources Generalist Insurance Technician Maintenance Planner Network Technician Procurement Specialist III Senior Equipment Operator Senior Fleet Mechanic Senior Stationary Equipment Mechanic Senior Wastewater Treatment Plant Operator Senior Code Enforcement Officer Teacher Watch Commander	Annual Monthly Hourly	\$31,489 \$2,624 \$15.14	\$40,149 \$3,346 \$19.30	\$49,059 \$4,088 \$23.59	56%
109	Customer Service Supervisor Electric Plant Operator II Electrical Technician Haz Mat Responder Headstart Supervisor Infrastructure Contract and Compliance Officer Office Manager Operations Supervisor Parish President Secretary Senior Facilities Maintenance Technician Senior Housing Rehabilitation Technician Senior Lineman Sr. Network Technician	Annual Monthly Hourly	\$35,268 \$2,939 \$16.96	\$44,967 \$3,747 \$21.62	\$54,946 \$4,579 \$26.42	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Sr. Utility Service Worker - Gas Surveyor Transit Field Supervisor Transit Maintenance Supervisor					
110	Electric Line Foreman Electric Plant Operations Supervisor Gas Maintenance Supervisor Instrumentation Technician Senior Code Enforcement Officer Sr. Human Resources Generalist	Annual Monthly Hourly	\$39,500 \$3,292 \$18.99	\$50,363 \$4,197 \$24.21	\$61,540 \$5,128 \$29.59	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
204	Auditor I - Sales and Tax	Annual	\$30,138	\$38,426	\$46,954	56%
		Monthly	\$2,511	\$3,202	\$3,913	
		Hourly	\$14.49	\$18.47	\$22.57	
205	Engineer in Training Assistant Council Clerk	Annual	\$32,850	\$41,884	\$51,180	56%
		Monthly	\$2,738	\$3,490	\$4,265	
		Hourly	\$15.79	\$20.14	\$24.61	
206	Accountant I Electrician/Eng Foreman Grants Writer LP Nurse Program Specialist Programmer Sales and Tax Accounts Supervisor	Annual	\$35,807	\$45,654	\$55,786	56%
		Monthly	\$2,984	\$3,804	\$4,649	
		Hourly	\$17.21	\$21.95	\$26.82	
207	Auditor II-Sales and Tax Box Office Supervisor Citizen Inquiry Coordinator Claims Adjuster Home/Homeless Manager Senior Grantswriter Special Olympics Coordinator Transit Manager	Annual	\$39,029	\$49,762	\$60,806	56%
		Monthly	\$3,252	\$4,147	\$5,067	
		Hourly	\$18.76	\$23.92	\$29.23	
208	Accountant II Animal Shelter Manager Athletic Program Coordinator Chef Event Coordinator GED Instructor/Counselor Housing Rehabilitation Specialist Investment/Finance Officer Juvenile Program Coordinator Marketing Manager Mechanical Maintenance Supervisor Office Manager Sales Manager Senior Procurement Specialist Senior Programmer Social Worker Weed & Seed Program Director	Annual	\$42,542	\$54,241	\$66,279	56%
		Monthly	\$3,545	\$4,520	\$5,523	
		Hourly	\$20.45	\$26.08	\$31.86	
		209	Business Manager Cultural Resources Managers Education Specialist Food and Beverage Manager Licensed Professional Counselor Planner II	Annual	\$46,371	
Monthly	\$3,864			\$4,927	\$6,020	
Hourly	\$22.29			\$28.42	\$34.73	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Programmer/Analyst Registered Nurse Safety and Health Manager Sales and Tax Assistant Director Senior Housing Rehabilitation Specialist					
210	Accounting Manager Event Services Manager GIS Manager Human Development Admin. Operations Administrator Solid Waste Administrator Utilities Administrator Warehouse Manager	Annual Monthly Hourly	\$51,008 \$4,251 \$24.52	\$65,035 \$5,420 \$31.27	\$79,469 \$6,622 \$38.21	56%
211	Council-Fiscal Officer Customer Service Manager Fleet Maintenance Superintendent Forced Drainage Superintendent Gravity Drainage Superintendent Head Start Administrator Juvenile Detention Center Assistant Director Medical Administrator Network Administrator Public Transit Administrator Purchasing Manger Registered Nurse Supervisor Road and Bridge Superintendent Section 8 Administrator Sewerage Superintendent-Collections Sewerage Superintendent-Treatment Staff Engineer System Analyst Vegetation Management Superintendent	Annual Monthly Hourly	\$56,109 \$4,676 \$26.98	\$71,539 \$5,962 \$34.39	\$87,415 \$7,285 \$42.03	56%
212	Assistant Director/Com. Dev. Adm. Assistant Director of Planning & Zoning Capital Projects Admin. Civic Center Assistant Director Comptroller Council Clerk Facilities Manager Information Technology Manager Operations Manager Pollution Control Administrator Recovery Planner Senior Planner Utilities Superintendent-Electric Distribution Utilities Superintendent-Electric Generation Utilities Superintendent-Gas	Annual Monthly Hourly	\$61,719 \$5,143 \$29.67	\$78,692 \$6,558 \$37.83	\$96,157 \$8,013 \$46.23	56%
213	Associate Utilities Director - Electric Parish Engineer	Annual Monthly Hourly	\$67,891 \$67,891 \$32.64	\$86,562 \$86,562 \$41.62	\$105,773 \$105,773 \$50.85	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

EXECUTIVES						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
I	Juvenile Detention Center Director	Annual	\$64,650	\$80,812	\$97,788	51%
	Convention Center Director	Monthly	\$5,387	\$6,734	\$8,149	
	Coastal Restoration Director	Hourly	\$31.08	\$38.85	\$47.01	
II	O.H.S.E.P. Director	Annual	\$69,822	\$87,277	\$105,612	51%
	Parks & Recreation Director	Monthly	\$5,818	\$7,273	\$8,801	
		Hourly	\$33.57	\$41.96	\$50.77	
III	Housing and Human Services Director	Annual	\$75,407	\$94,259	\$114,060	51%
	Planning and Zoning Director	Monthly	\$6,284	\$7,855	\$9,505	
	Public Works Director	Hourly	\$36.25	\$45.32	\$54.84	
	Risk Management & Human Resources Director					
IV	Chief Financial Officer	Annual	\$81,440	\$101,800	\$123,185	51%
	Utilities Director	Monthly	\$6,787	\$8,483	\$10,265	
		Hourly	\$39.15	\$48.94	\$59.22	
V	Parish Manager	Annual	\$87,955	\$109,944	\$133,040	51%
		Monthly	\$7,330	\$9,162	\$11,087	
		Hourly	\$42.29	\$52.86	\$63.96	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

PUBLIC SAFETY - FIRE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
F-1	Firefighter	Annual	\$26,067	\$33,887	\$41,830	60%
		Monthly	\$2,172	\$2,824	\$3,486	
		Hourly	\$9.44	\$12.28	\$15.16	
F-2	Fire Driver/Operator	Annual	\$32,264	\$41,944	\$51,775	60%
		Monthly	\$2,689	\$3,495	\$4,315	
		Hourly 2760	\$11.69	\$15.20	\$18.76	
F-3	Fire Captain	Annual	\$37,536	\$48,797	\$60,234	60%
		Monthly	\$3,128	\$4,066	\$5,020	
		Hourly 2760	\$13.60	\$17.68	\$21.82	
F-4	Fire District Chief	Annual	\$42,316	\$55,011	\$0	60%
	Fire Inspector	Monthly	\$3,526	\$4,584	\$0	
	Fire Maintenance Chief	Hourly 2080	\$20.34	\$26.45	\$0.00	
	Fire Training Officer	Hourly 2760	\$15.33	\$19.93	\$0.00	
F-5	Assistant Fire Chief	Annual	\$44,797	\$58,236	\$71,886	60%
		Monthly	\$3,733	\$4,853	\$5,990	
		Hourly	\$21.54	\$28.00	\$34.56	
F-6	Fire Chief	Annual	\$57,675	\$74,978	\$92,552	60%
		Monthly	\$57,675	\$74,978	\$92,552	
		Hourly	\$27.73	\$36.05	\$44.50	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

PUBLIC SAFETY - POLICE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
P-1	Police Officer	Annual	\$28,568	\$37,139	\$45,844	60%
		Monthly	\$2,381	\$3,095	\$3,820	
		Hourly	\$13.73	\$17.86	\$22.04	
P-2	Police Officer 1st Class	Annual	\$33,462	\$43,500	\$53,696	60%
		Monthly	\$2,788	\$3,625	\$4,475	
		Hourly	\$16.09	\$20.91	\$25.82	
P-3	Police Sergeant	Annual	\$38,592	\$50,170	\$61,929	60%
		Monthly	\$3,216	\$4,181	\$5,161	
		Hourly	\$18.55	\$24.12	\$29.77	
P-4	Police Lieutenant	Annual	\$42,118	\$54,754	\$67,588	60%
		Monthly	\$3,510	\$4,563	\$5,632	
		Hourly	\$20.25	\$26.32	\$32.49	
P-5	Police Captain	Annual	\$48,144	\$62,587	\$77,257	60%
		Monthly	\$4,012	\$5,216	\$6,438	
		Hourly	\$23.15	\$30.09	\$37.14	
P-6	Police Chief	Annual	\$71,997	\$93,596	\$115,534	60%
		Monthly	\$6,000	\$7,800	\$9,628	
		Hourly	\$34.61	\$45.00	\$55.55	



GLOSSARY

503c3 status. Internal Revenue Service classification for non-profit status.

ABFE. Advisory Based Flood Elevation.

ACA. American Corrections Association.

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACT. Assertive Children Team.

Actual. Occurring at the time.

ADA. Americans with Disabilities Act.

ADAC. Alcohol Drug Abuse Council.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Amp. Amphibious.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and

recommendations regarding the financial policy for the coming period.

C & D. Construction and Demolition

Capital Outlay. Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.

Capital Project Funds. The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

CDBG. Community Development Block Grant.

CEDS. Comprehensive Economic Development Strategy.

CHANE. Clay Hill and North End, Incorporated.

CHDO. Community Housing Development Organizations.

COE. Corps of Engineers.

CSBG. Community Service Block Grant.

CVA. Crime Victim's Assistance Act.

CWPPRA. Coastal Wetlands Planning and Protection Act.

CZM. Coastal Zone Management.

DBA. Downtown Business Association.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DHH. Department Health & Hospitals.

DNR. Department of Natural Resources.

DOC. Department of Corrections.

DOTD. Department of Transportation and Development – a State of Louisiana Department.

DPW. Department of Public Works.

GLOSSARY

ECD. External Cardiac Defibrillator.

EDA. Economic Development Administration.

EF & S. Emergency Food and Shelter Grant.

EIA. Energy Information Administration.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises—where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received or services rendered whether cash payments have been made or accrued.

FEMA. Federal Emergency Management Agency.

FERC. Federal Energy and Regulatory Commission.

FIFO. First in, first out inventory system.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

FMLA. Family Medical Leave Act.

FRS. Firefighters Retirement System.

FSA. Farm Service Agency.

FTA. Federal Transit Administration.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes

expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

GASB. Governmental Accounting Standards Board.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA. Government Finance Officers Association.

GIS. Geographical Information System.

GIWW. Gulf Intercoastal Waterway.

Goals. Broad aims toward which programs are directed.

GOEA. Governor's Office of Elderly Affairs.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

GPS. Global Positions System.

GLOSSARY

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HDDC. Houma Downtown Development Corporation.

HEZ. Heritage Enterprise Zone.

HHWCP. Household Hazardous Waste Collection Program.

HNC. Houma Navigational Canal.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

HTAHC. Houma Terrebonne Arts & Humanities Council.

HTV. Houma Television System.

HUD. Housing & Urban Development.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

JASP. Juvenile Assessment and Services Program.

KAB. Keep America Beautiful.

KLB. Keep Louisiana Beautiful.

KTP. Keep Terrebonne Beautiful.

LAMP. Louisiana Asset Management Pool.

LCA. Louisiana Coastal Area.

LCDA. Louisiana Community Development Authority.

LCLE. Louisiana Commission on Law Enforcement.

LDEQ. Louisiana Department of Environmental Quality.

LEPA. Louisiana Energy and Power Authority.

LEPC. Local Emergency Planning Committee.

LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.

LHFA. Louisiana Housing Finance Agency.

LIHEAP. Low Income Home Energy Assistance Program.

LJDA. Louisiana Juvenile Detention Association.

LLEBG. Louisiana Law Enforcement Block Grant.

LMA. Louisiana Municipal Association.

LPDES. Louisiana Pollutant Discharge Elimination System

LSU. Louisiana State University.

METLAC. Metropolitan Law Enforcement Commission.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and it's people.

MPERS. Municipal Police Employees Retirement System.

MS4. Municipal Separate Storm Sewer Systems.

MTG. Morganza to the Gulf Project.

MW. Mega watts.

NACO. National Association of Counties.

NCD. Non-Compliant Discharges.

NFPA. National Fire Protection Association.

NIGP. National Institute of Governmental Purchasing.

NOAA. National Oceanic and Atmospheric Administration.

NPDES. National Pollutant Discharge Elimination.

NRCS. Natural Resources Conservation Service.

NTP. North Treatment Plant.

OAD. Office for Addictive Disorders.

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

OEP. Office of Emergency Preparedness.

OJP. Office of Justice Programs.

ONE/CHANE. Organized North Easterners and Clay Hill and North End, Inc.

GLOSSARY

- Ordinance.** A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.
- Pay Grade.** Salary level or range for each personnel classification.
- PCA.** Personal Care Attendant Program.
- PCS.** Possible Criminal Sex Offense.
- Performance Measures.** Quantified indication of results obtained from budgeted activities.
- Personal Services.** Expenditures for gross salaries provided for all persons funded by the government.
- Personnel Summary.** The number and classifications of employee positions authorized for a given department.
- PIAL.** Property Insurance Association of Louisiana.
- PILOT.** Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.
- PIN.** Personal Identification Number
- PRISM.** Program Review Instrument System Monitoring
- Projected.** Estimate for the future.
- Proposed.** To set forth for acceptance or rejection.
- Proprietary Fund Type.** Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.
- PSA.** Public Service Area.
- RELIC.** Reading in Literature and Culture.
- Retained Earnings.** An equity account reflecting the accumulated earning of an enterprise or internal service fund.
- Revenues.** Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.
- SAIDA.** System Average Interruption Duration Index.
- SAIFA.** System Average Interruption Frequency Index.
- SCADA.** Supervisory Control & Data Acquisition.
- SCIA.** South Central Industrial Association.
- SIL.** Supervised Independent Living.
- SOP.** Standard Operation Procedures.
- Special Revenue Fund.** A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.
- SSDU.** Street Sales Disruption Unit.
- SSO.** Sanitary Sewer Overflows.
- STP.** South Treatment Plant.
- Supplies.** All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.
- TARC.** Terrebonne Association for Retarded Citizens.
- Taxes.** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.
- TBRA.** Tenant Based Rental Assistance.
- TCOA.** Terrebonne Council on Aging.
- TEDA.** Terrebonne Economic Development Authority.
- TLCD.** Terrebonne Levee and Conservation District.
- TPCG.** Terrebonne Parish Consolidated Government.
- TPR.** Terrebonne Parish Recreation.
- VA.** Veterans' Affairs.
- VAWA.** Violence Against Women Act.
- VFC.** Volunteers for Family and Community.
- VFIS.** Volunteer Firemen's Insurance Services.
- VPN.** Virtual Private Network
- WIA.** Workforce Investment Act.
- WRDA.** Water Resources Development Appropriation
- WWTP.** Waste Water Treatment Plant

INDEX

	<u>Page</u>		<u>Page</u>
1 - 1B Construction Fund	335	Elections	38
1994 Sewerage Bonds Construction Fund	344	Electric Distribution	207
1998 Public Improvement Construction	354	Electric Generation	204
2000 Public Improvement Construction	358	Enterprise Fund Descriptions	201
2005 Sales Tax Construction Fund	345	Federal Highway Administration (Rural Transit)	159
Accounting	39	FEMA DHAP	136
ACF/Hud Head Start Program	156	FEMA DHAP - Ike	145
Ad Valorem Tax Debt to Assessed Value	267	FEMA Emergency Food/Shelter	151
Administrative Building	333	Finance/ Purchasing Department	249
Animal Control	64	Finance/Customer Service	42
Assessed Value/Estimated Act.of Taxable Prop.	392	Fire Department	103
Auditoriums	109	Fire District 8	172
Bayou Terrebonne Waterlife Museum	67	FTA American Recovery and Reinvestment Act	146
Bayou Terrebonne Waterlife Museum	198	FTA Grant (Urban)	152
Bonded Principal & Interest Requirements	265	Full-time Employees by Function	398
Budget Award	i	Full-Time Position Allocations	4
Budget Message	v	Gas Distribution	210
Budget Message Supplement	ix	General Fund Budget Summary	13
Capital Asset Statistics by Function	399	General Fund Operating Transfers	83
Capital Budget Financing	272	General Fund-Major Revenue Sources	16
Capital Improvements Sales Tax Fund	170	General Govt. Tax Revenues by Source	390
Capital Project Fund Descriptions	279	General Obligation Bond Construction Fund	337
Capital Projects Control Fund	304	General-Other	56
Centralized Fleet Maintenance	257	GIS Mapping System	214
Changes in Fund Balances of Govt. Funds	388	GIS Technology Fund (Assessor)	120
City Court	24	Glossary	429
City Court Building Fund	281	Governmental Activities Tax Revenue by Source	387
Civic Center	235	Grand Bois Park	114
Clerk of Court	30	Group Health Insurance Fund	245
Code Violation/Compliance	53	Hazard Mitigation Grant	121
Combined Statement	1	Hazard Mitigation Grant	129
Computation of Legal Debt Margin	266	Health & Welfare-Other	61
COPS Interoperable Communications Techn.	122	Health & Welfare-Other	193
Coroner	57	Health Unit Fund	175
Coroner's Office	370	Home Investment Partnership	149
Council Clerk	21	Housing & Human Services(Federal Programs)	73
Criminal Court Fund	199	Housing/Urban Development Grant	137
Darsey Park and Wildlife Life Sanctuary	113	HUD Assist Portability	134
Debt Service Consolidated Summary	263	HUD CDBG Recovery	160
Debt Service Fund Descriptions	262	Human Resources	246
Dedicated Emergency Fund	87	Impact of the Capital Improvements	276
Demographic and Economic Statistics	396	Index	433
Department of Energy (Weatherization)	140	Information Technologies	253
Department of Health and Human Services	144	Insurance Control Fund	242
Department of Health/Human Resources	136	Internal Service Fund Descriptions	239
Department of Labor-CSBG Grant	142	Introduction	271
Direct and Overlapping Bonded Debt	269	JAG (Justice Assistance Grant Program)	116
District Attorney	28	Judicial-Other	33
District Court	26	Landfill Closure	232
Downtown Marina	360	Landfill Closure/Construction	352
Drainage Tax Fund	166	LCLE/METLEC (Multi-Jurisdiction Task Force)	127
Economic Development/ Other	71	Legal Authorization	ii
Economic Development/ Other	233	Legal Debt Margin	259

INDEX

	<u>Page</u>		<u>Page</u>
Legal Services	45	Solid Waste Services	229
Marshal's Fund	118	Special Olympics	187
Mental Health Fund	190	Special Revenue Fund Descriptions	85
Moderate Rehab Single Room Occupancy	131	Summer Camps	189
Morganza to the Gulf Hurricane Protection Dist.	376	TEDA	361
Non District Recreation	107	Telecommunications	209
Occupational License	11	Terrebonne Alcohol/Drug Abuse	194
Off of Homeland Security & Emergency Prep.	80	Terrebonne Homeless Shelter	147
Office of Coastal Restoration/Preservation	124	Terrebonne Juvenile Detention Fund	89
Official Fees/Publication	23	Terrebonne Levee & Conservation District	196
Operating Indicators by Function	400	Terrebonne Parish Council On Aging	365
Parish Council	19	Terrebonne Parish Library	372
Parish Farm Agent	75	Terrebonne Parish Officials	xxxv
Parish Organizational Chart	xxxiv	Terrebonne Parish Profile	xxxvi
Parish President	34	TPCG Compensation and Classification Plan	403
Parish Prisoners	95	TPR Administration	183
Parish Prisoners Fund	93	Treatment Plant	222
Parish Transportation Fund	161	Uncollected & Protest Taxes	10
Parish VA Service Off.	60	Understanding The Budget	xv
Parishwide Drainage Construction	282	Utilities Department	202
Parishwide Recreation Fund	181	Utility Administration	212
Parishwide Sewerage Construction	301	Utility Revenue Bond Coverage Summary	264
Parks & Grounds	111	Video Poker Analysis	6
Planning and Zoning	47	Vehicle Listing	415
Police Department	98	Ward Court	31
Pollution Control	216	Waterways & Ports	79
Pollution Control Administration	224	Waterways and Ports	359
Principal Employers	397		
Principal Property Taxpayers	394		
Prisoners Medical Department	96		
Property Tax Levies and Collection	395		
Property Tax Rates	393		
Public Safety Fund	97		
Public Works/Engineering	58		
Public Works/Government Buildings	51		
Public Works/Janitorial Services	55		
Publicity	69		
Quality of Life Programs	186		
Ratio of Debt Service to Expenditures	268		
Registrar of Voters	36		
Retarded Citizens-TARC	178		
Risk Management	240		
Road & Bridge Fund	162		
Road Construction Fund	321		
Road District #6 O&M	171		
Road Lighting Districts	173		
Sanitation Construction Fund	350		
Sanitation Service Fund	227		
Sanitation Service Fund	169		
Schedule of Insurance in Force-Utilities Fund	402		
Section 8 Vouchers	132		
Sewerage Capital Additions	226		
Sewerage Collection	219		