

# *2011 Adopted Budget*



*Terrebonne Parish  
Consolidated Government  
Houma, Louisiana*

# **ADOPTED BUDGET**

## **For the Year 2011**



### **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

**Michel H. Claudet**  
PARISH PRESIDENT

**Al Levron**  
PARISH MANAGER

**Jamie J. Elfert**  
CHIEF FINANCIAL OFFICER

**Donald Picou**  
COMPTROLLER

**Peggy Pitre**  
ACCOUNTANT

### **2010 PARISH COUNCIL MEMBERS**

**Arlanda J. Williams,-Chairwoman, District 2**

**Clayton J. Voisin-Vice-Chairman, District 7**

**Alvin Tillman, District 1**

**Billy Hebert, District 3**

**Teri C. Cavalier, District 4**

**Johnny Pizzolatto, District 5**

**Kevin Voisin, District 6**

**Joey Cehan, District 8**

**Pete Lambert, District 9**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government  
Louisiana**

For the Fiscal Year Beginning

**January 1, 2010**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2010. This was the 8<sup>th</sup> consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## LEGAL AUTHORIZATION

OFFERED BY: Mr. A. Tillman.  
SECONDED BY: Mr. J. Cehan.

ORDINANCE NO. 7932

AN ORDINANCE TO ADOPT THE 2011 OPERATIONS AND MAINTENANCE BUDGET, BUDGETED POSITIONS, THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, AND RELATED COMPENSATION PLAN ADJUSTMENTS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO APPOINT A COUNCIL CLERK, ASSISTANT COUNCIL CLERK, COUNCIL FISCAL OFFICER AND CLERICAL ASSISTANTS; TO SET THE SALARIES OF THE COUNCIL STAFF; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

### SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2011 Operations and Maintenance Budget, budgeted positions, the Five Year Capital Improvements Budget, and related compensation plan adjustments of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

### SECTION II

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that effective January 1, 2011, the following individuals be appointed to the respective positions as members of the Council Staff:

Council Clerk: Charlette D. Poché  
Assistant Council Clerk: Venita H. Chauvin  
Council Fiscal Officer: Georgette Millet  
Clerical Assistant (Minute Clerk): Suzette Thomas  
Clerical Assistant (Minute Clerk): Tammy E. Triggs

and that the salaries of the aforementioned individuals be set as per Exhibit A, effective December 26, 2010.

### SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

**LEGAL AUTHORIZATION**

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

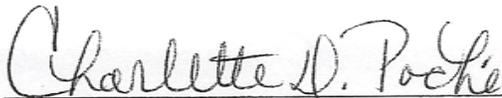
YEAS: C. Voisin, J. Cehan, P. Lambert, A. Tillman, A. Williams, B. Hebert and T. Cavalier.

NAYS: None.

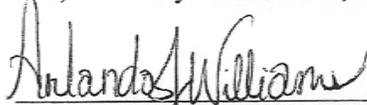
ABSTAINING: None.

ABSENT: K. Voisin and J. Pizzolatto.

The Chairwoman declared the ordinance adopted on this, the 1<sup>st</sup> day of December, 2010.



CHARLETTE D. POCHÉ  
ASSISTANT COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



ARLANDA WILLIAMS, CHAIRWOMAN  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

Date and Time Delivered to Parish President:

12-3-10 8:00a.m. CP

 Approved

Michel H. Claudet, Parish President  
Terrebonne Parish Consolidated Government

Vetoed

Date and Time Returned to Council Clerk:

12-3-10 11:30a.m. CP

\*\*\*\*\*

I, CHARLETTE D. POCHÉ, Assistant Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 1, 2010, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 3<sup>rd</sup>  
DAY OF December, 2010.



CHARLETTE D. POCHÉ  
ASSISTANT COUNCIL CLERK  
TERREBONNE PARISH COUNCIL





MICHEL H. GLAUDET  
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
P. O. Box 6097  
HOUMA, LOUISIANA 70361-6097



(985) 873-6401  
FAX: (985) 873-6409  
E-MAIL: mhclaudet@tpcg.org

September 22, 2010

Honorable Council Members:

I respectfully submit our proposals for the 2011 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$194.5 million and contains \$11.3 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2010 Adopted budget totaled \$231.1 million with \$21.3 million in Operating Capital and Capital Outlay.

In an effort to provide a balanced budget as required by law, Administration has been placed in a position of making difficult decisions as it relates to the delivery of services, and the retention of Terrebonne Parish Government employees. The uncertainties of the national economy, the impact of the Gulf Oil spill, and the drilling moratorium have had a chilling effect on our revenue forecast for 2011. As a result of these negative financial indicators, I instructed all Department Heads to prepare their 2011 budgets to reflect reductions from the amounts contained in the prior year's budget.

It now appears that economic and business circumstances dictate that a reduction in the size of the workforce is imminent. Administration is exploring all available alternatives to avoid any reduction of services and to minimize the impact on employees of the Parish. In most cases, Department Heads propose to eliminate jobs through attrition, and/or eliminating unfilled positions to meet budgetary constraints. However, we have identified sectors of Government where the workload will not support current staff and workforce reduction based on seniority is required. We have also substantially reduced or eliminated operating capital requests, with hopes of mid-year financial changes.

In specific areas, it is noted that the Public Safety Fund anticipates using \$2.4 million of their \$3.9 million surplus. We are also anticipating that in 2012, additional funding from the General Fund will be needed. The City of Houma Police and Fire Departments have been further strained by the State's Pension boards. In early 2010, we were notified that the State's Municipal Police increased retirement contribution rates from 11% to 25%. In August, we were notified of further anticipated increases over the next five years reaching 35.25% of payroll costs. Earlier this year, the State's Firefighter Retirement System increased rates from 14% to 21.5%. In August, we were again notified of incremental increases reaching 32% by 2014. With no additional sources of revenue currently anticipated in the General Fund or Public Safety Fund, this Administration will be faced with redistributing revenues to ensure continuity of public safety and services.

An additional area to be monitored is the cost of health benefits as a result of the Federal Health Care Reform Act on our employees and retirees. Administration will continue to monitor these costs and work towards managing any increase costs, related to this Federal mandate.

### Capital Projects

With funds available, the following non-recurring capital projects are proposed in the 2011 Five-Year Capital Outlay Budget, from General Fund, ¼% Capital Sales Taxes, Road and Bridge Taxes, Drainage Taxes:

#### Drainage Improvements

Cavaness Estates Drainage Improvements	70,000
Concord Levee	500,000
Sunrise Gardens Levee Closure	100,000
	<b>\$ 670,000</b>

#### Government Buildings

Municipal Auditorium/ADA Bathroom Upgrades	234,000
Health Unit Construction (dedicated funds)	650,000
	<b>\$ 884,000</b>

#### Road and Bridge Projects

HLB Sidewalks	10,000
East Houma Walking Trails	70,000
Hollywood Road	570,000
Westside Blvd. Phase II to MLK	538,000
Valhi/Hollywood Extension To Savanne	1,000,000
	<b>\$ 2,188,000</b>

#### Public Safety

Eastside Police Substation	40,000
Public Safety Programs	40,000
	<b>\$ 80,000</b>

In addition to the 2011 Proposed Capital and Special Projects, the Parish is scheduled to sell \$17.0 million of Sewer Revenue Bonds on September 23, 2010, which will substantially improve the existing sewer system.

The major projects proposed are as follows:

#### Sewer System

Infiltration/Inflow Elimination	2,000,000
Lift Station/Plant Improvements	15,000,000
	<b>\$ 17,000,000</b>

## **Distinguished Budget Presentation**

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2010 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

## **Conclusion**

Although the Parish has been through rough times in 2010, we have continued to aggressively pursue projects to demolish derelict structures and vessels; road improvements; and drainage improvements. This week, we will be accepting delivery of \$17 million in revenue bonds at record low interest rates. The \$132 million CDBG Action Plan is well underway and will assist the Parish in our efforts to recover. We have been aggressively advocating for equitable settlements of damage claims associated with the Deepwater Horizon Oil Spill, while aggressively opposing the Drilling Moratorium enacted by President Obama.

As we look forward to the New Year and beyond we must recognize the reality of our current situation. Terrebonne has been in the fortuitist position of resisting national economic trends over the last several years. With the recent events in the Gulf of Mexico, and in Washington the messages are clear; we must continue to budget accordingly and be thoughtful and prudent managers of taxpayer funds.

We are encouraged, however, that with construction of major flood risk reduction projects by the Levee Board, and the Parish, we remain optimistic about the long term viability of our community.

Sincerely,



Michel H. Claudet  
Parish President  
Terrebonne Parish Consolidated Government

## BUDGET MESSAGE SUPPLEMENT

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In the Budget Message submitted by the Parish President, brief highlights for 2011 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader further overviews of various components of the Budget.

### ECONOMIC OUTLOOK

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In April 2010, the Parish was impacted by the BP Oil Spill, which combined with post-storm activity (2005 Hurricanes Katrina and Rita and 2008 Hurricanes Gustav and Ike) has continued to provide the Parish with a slightly elevated sales tax. Many of the recurring revenue and expenditure assumptions were based on conditions existing prior to these storms; therefore more realistic projections were made for 2010 with the anticipation of some activities dropping below normal. Revenues collected in our Parish were substantially high from 2006 through the end of 2008, mostly attributed to post-storm inflation and rebuilding. The financial impact of these storms is still unknown at this time.

In 2003, the Parish Council approved an agreement with the Houma-Terrebonne Chamber of Commerce and the South Central Industrial Association for an organizational assessment to implement an Economic Development Strategic Plan. As part of the implementation of the Strategic Plan, the creation of Terrebonne Economic Development Authority (TEDA) was completed and became active in 2005. The following excerpt on Economic Condition and Executive Summary is from the Terrebonne Economic Development Authority's 2010 Semi-Annual Report, which includes early discussions of the April 2010 BP Oil Spill. The 2010 Annual Report will be issued in early 2011.

#### *Economic Condition*

*Terrebonne Parish's economy began the year with continued high employment as well as some retail and modest industrial growth. Seasonal swings were observed and some effects from the national economic down turn could be observed in the available capital for new projects.*

*Retail and service operations continued to grow in Houma, but at a slower pace than in previous years.*

*The fisheries sector was poised to rebound after setbacks from the storms Gustav/Ike. Seasonal predictions indicated that an exceptional catch was on the horizon for the spring after an exceptionally cold winter.*

*The oil-and-gas sector was initially sluggish in early 2010 but started to improve significantly in March and April with the announcement by the White House that additional leases would be issued expanding opportunities for deepwater drilling. This trend reversed itself when on April 20th, the Deepwater Horizon Drilling Platform exploded, killing 11 crew members and in the following hours, sinking causing the largest release of hydrocarbons in to U.S. waters to date. Due to the complexity of operations on a deepwater drilling rig, many levels of management and oversight are represented; and in addition to BP's role in the explosion, TransOcean, Halliburton, and Cameron are also involved.*

*BP's preservation and maintenance facility (which consolidates offshore equipment into a single location from multiple locations around the state) and BP's Training Center became the center of operations in responding to the resulting oil spill. BP, being the leaseholder, has accepted full responsibility for the accident and has, in concert with the Coast Guard, launched containment and cleanup operations as related to the spill.*

A copy of the detailed 2010 Semi Annual Report can be found on the Terrebonne Economic Development Authority's website has been made available: <http://www.tpeda.org/reports.aspx>.

### ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS

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#### SHORT TERM GOALS

- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The Parish's short term goal is to complete the engineering for the projects and aggressively begin construction of each phase.
- To sell \$49 million of Public Improvement Bonds in early 2011 for the Morganza to the Gulf Hurricane Levees, which will be used to leverage both Federal and State funding for the 72 miles of a levee protection system, which includes major floodgates. (Continued in Long-Term Goals).

## **BUDGET MESSAGE SUPPLEMENT**

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### **ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS (continued)**

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#### **SHORT TERM GOALS (continued)**

- To continue working with the State of Louisiana to identify a permanent source of funding for the expansion of the State Health Unit.
  - Identify the size facility needed for the next 25 years using current growth formulas.
  - Identify the funding for the project and analyze the current operation budget to insure levels are sufficient for the impact of a larger facility.
- To locate acreage large enough to relocate critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding. (Continued in Long-Term Goals)
- To update and overhaul the Personnel Manual to include the Fire and Police Department.
  - To continue reviewing the updated Personnel Manual with new policies for formal presentation to the Council.

#### **LONG-TERM GOALS**

- To continue with the expansion of Valhi Boulevard, which will eventually connect to the I-49 Corridor, the major Hurricane Evacuation Route for southern Louisiana.
  - Working with the Federal and State Government to implement partnered schedules for completion of each phase.
  - Identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- To search every means of funding and partnerships for providing improved drainage and flood protection to all residents of Terrebonne Parish.
  - Continue meeting with the Levee District officials to identify priorities of all phases and make changes as needed.
  - During the budget process, parish officials will identify long-term funding goals using Terrebonne Parish excess taxes (non-recurring) and utilizing the sale of Public Improvement Bonds scheduled for early 2011. (see Short Term Goal).
- The Parish is currently working with the State of Louisiana, Department of Tourism, the Downtown Development Board and the Houma-Terrebonne Tourist Commission to expand and create a strategic plan, including the continued revitalization of Downtown Houma; expansion of the Bayou Boardwalk and underground utility line relocation; Tourism Marketing Plan; Fairs and Festivals; and Conventions. The Parish is expecting a special funding grant from the State of \$2.1 million for these purposes in early 2011, to be leveraged with other Parish and State funds.
- To fund and update the Comprehensive Land Use Master Plan in compliance with the requirement to update every five years.
- Following the purchase of acreage in the northern section of our parish (see short-term goals), the parish will begin site improvements and construction of facilities for essential services.
- To complete major projects funded by the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit. The funding for the following projects is included in the current budget and five-year capital outlay budget, totaling \$135 million:
  - Non-federal levee improvements
  - Forced Drainage Improvements
  - Government Buildings
  - Pollution Control / Sewerage
  - Housing Assistance
  - Economic Development and Recovery
  - Port/Dry Dock
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The long-term goal is to complete the approved projects for sewer lift stations, treatment plant, disposal plant and infiltration / inflow improvements. The recognition of these funds are now included in the current budget and five-year capital outlay budget. Long-term revenue plans have been adopted to include these improvements through sewer rates over a five year period of 2010 through 2014.
- Coordinate with Federal/State/Local officials regarding the Parish's response to the Deepwater Horizon Oil Spill. The Parish continues to monitor the effects of the spill, including the possible loss of tax revenue, oil and gas royalties, and impact of fishing industry. The State of Louisiana, Attorney General has contracted the services of experts in the field of estimating revenue impacts, with offers to assist the coastal parishes.
- Continue with the removal of derelict vessels throughout the parish waterways, which cause an obstruction to the drainage system. This program has been funded through the Federal Emergency Management Agency.

# BUDGET MESSAGE SUPPLEMENT

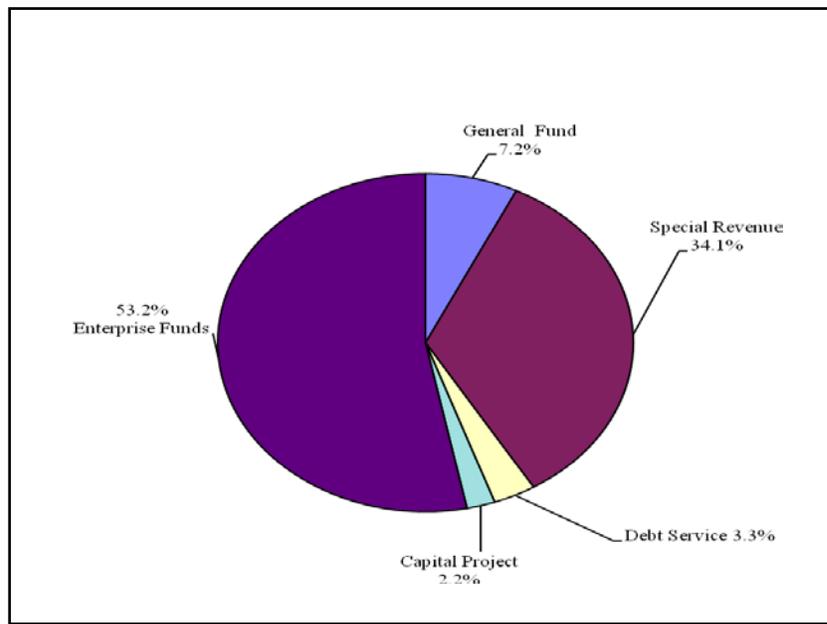
## ALL FUND SUMMARY

The adopted budget for the year 2011 for all funds, including the operating capital and capital outlay, totals \$194.5 million. This is a decrease of 15.84%, or \$36.6 million less than the original 2010 adopted budget. For comparison, the final 2010 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart below and the graph that follows depict the total annual operating budget by fund type for the original 2010 budget and the recently adopted 2011 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

### 2011 ANNUAL APPROPRIATIONS BY FUND TYPE

<u>Fund Type</u>	<u>2010 ADOPTED BUDGET</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 BUDGET OVER (UNDER) 2010 BUDGET</u>	
General	\$ 14,391,835	\$ 13,955,375	\$ (436,460)	-3.03%
Special Revenue	96,195,534	66,334,566	(29,860,968)	-31.04%
Debt Service	5,734,605	6,379,207	644,602	11.24%
Capital Project	9,310,145	4,352,549	(4,957,596)	-53.25%
Proprietary	<u>105,502,267</u>	<u>103,507,415</u>	<u>(1,994,852)</u>	<u>-1.89%</u>
Grand Total	<u>\$ 231,134,386</u>	<u>\$ 194,529,112</u>	<u>\$ (36,605,274)</u>	<u>-15.84%</u>

2011 Annual Appropriations By Fund Type



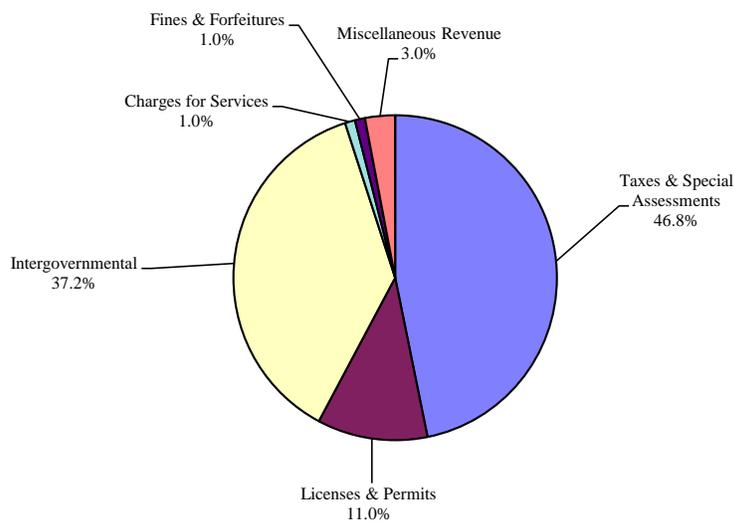
## BUDGET MESSAGE SUPPLEMENT

### ALL FUND SUMMARY (continued)

#### GENERAL FUND

As shown in the chart on the previous page, the General Fund makes up 7.2% of the total Parish budget for the year 2011. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown on the following page.

**General Fund Funding Sources**  
**\$20,308,779**



Total appropriations for the General Fund Annual Operating Budget decreased by \$.4 million, or 3.03%, compared to the 2010 original budget. At the time the budget was prepared, the Parish did not have an indication of what impact the April 2010 BP Spill would have on the revenue projections. The overall budget was decreased based on pre-disaster projections, with some conservative projections.

#### SPECIAL REVENUE FUNDS

Approximately 34.1% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2011 budgets for Special Revenue Funds decreased by \$29.9 million, or 31.0% from the 2010 funding level of \$96.2 million. The significant change resulted from a non-recurring draw in 2010 by the Terrebonne Levee and Conservation District to of dedicated sales taxes for the Morganza to the Gulf Hurricane Levee Protection System.

#### DEBT SERVICE FUNDS

Debt service requirements for 2011 increased by \$644,602, or 11.24%. Detail discussions are provided in the Debt Service Section of the Budget. In April 2011, the Parish is expected to take delivery of \$49.0 million from the proceeds of the Morganza To Gulf Levee Public Improvement Bonds. These bonds are not reflected in the original 2011 Adopted Budget, however will be added as a budget amendment upon delivery.

## BUDGET MESSAGE SUPPLEMENT

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### ALL FUND SUMMARY (Continued)

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#### CAPITAL PROJECT FUNDS

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The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2011, new projects or additional funding to existing projects totaled \$4.4 million. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005 and 2008. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

#### PROPRIETARY FUND TYPES

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➤ Enterprise Funds

The Utility Fund is the largest of the Enterprise Funds with total operations of \$51.9 million, a decrease of \$2.6 million under the \$54.5 million originally adopted in 2010. The services provided include both electric and gas and is funded by utility revenue. Based on the provisions set forth in the 1992 Revenue Bonds, the General Fund receives an annual distribution of "payments in lieu of taxes" from this fund in the amount of \$1.9 million for 2011.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations of \$8.4 million, a decrease of \$200,000 under \$8.6 million originally adopted in 2010. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

In the fall of 2008, the Parish transferred the Solid Waste Fund from a Special Revenue Fund to an Enterprise Fund. The 2011 budget of \$13.9 million is approximately \$750,000 less than the 2010 Original Budget, or 5.1%.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.3 million, a decrease of \$400,000 under the originally adopted in 2010. Both user charges and a General Fund Supplement of \$872,151 fund this activity.

➤ Internal Service Funds

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$29.5 million, compared to 2010 of \$28.4 million, a 4.0% increase.

Reflected in the chart on the following page, the internal service funds have decreases ranging from 3% to 11% and increases in the Group Benefits and Human Resources funds of 11.0% and 3.0%, respectively.

The Human Resources Department collects revenue of 2.28% which is an increase from the 2010 rate of 2.0% of gross payroll from departments of the parish. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net increase in insurance coverage; therefore a net \$1.4 million (6.0%) increase is reflected.

The Information Technology and Purchasing Divisions of the Finance Department are both anticipating a decrease of 5%, as part of the overall reduction in the Parish operations.

# BUDGET MESSAGE SUPPLEMENT

## ALL FUND SUMMARY (Continued)

### PROPRIETARY FUND TYPES (Continued)

#### INTERNAL SERVICE FUNDS

	<b>2010 ADOPTED BUDGET</b>	<b>2011 ADOPTED BUDGET</b>	<b>2011 BUDGET OVER (UNDER) 2010 BUDGET</b>	<b>Percent</b>
Risk Management	\$ 8,733,386	\$ 8,470,324	\$ (263,062)	-3.0%
Group Management	15,344,850	17,000,000	1,655,150	11.0%
Human Resources	609,711	630,975	21,264	3.0%
Purchasing/Warehouse	1,000,432	951,761	(48,671)	-5.0%
Information Technology	1,747,593	1,657,186	(90,407)	-5.0%
Fleet Maintenance	923,528	821,830	(101,698)	-11.0%
	<b>\$ 28,359,500</b>	<b>\$ 29,532,076</b>	<b>\$ 1,172,576</b>	<b>4.0%</b>

### DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	<u>Underlying Ratings</u>			<u>Insured Ratings</u>		
	Moody's Investors Service	Standard and Poor's	Fitch Ratings	Moody's Investors Service	Standard and Poor's	Fitch Ratings
<b>Public Improvement Bonds:</b>						
Series ST-1998A	BAA	AA-	AA-	AA3	AAA	AAA
Sewer Refunding Bonds, Series ST-1998B	BAA	AA-	AA-	AA3	AAA	AAA
Series ST-2000	BAA	AA-	AA-	AA3	AAA	AAA
Refunding Bonds, Series ST-2003	BAA	AA-	AA-	AA3	AAA	AAA
Series ST-2005	BAA	AA-	AA-	AA3	AAA	AAA
Series ST-2008		AA-	AA-		AAA	AAA
Series ST-2009		AA-	AA-		AAA	AAA
<b>General Obligation:</b>						
Refunding Bonds, Series 2003	BAA	AA-	AA-	AA3	AAA	AAA
Series 2005, Drainage/Paving	BAA	AA-	AA-	AA3	AAA	AAA
Refunding Bonds, Series 2005	BAA	AA-	AA-	AA3	AAA	AAA
Series 2007, Drainage/Paving	BAA	AA-	AA-	AA3	AAA	AAA
Series 2008, Drainage/Paving/Sewerage		AA-	AA-		AAA	AAA

## UNDERSTANDING THE BUDGET

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The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the "President-Council" form of government.

## THE BUDGET PROCESS

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### ➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expensed.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The operating budget includes proposed expenditures and the means of financing them. The actual dates for the 2011 budget process:
  - July 13 Instructional Letter and Budget Packets sent to Departments
  - July 29 - August 6 Various deadlines by departments for submission of budget requests
  - August, September President has discussions and reviews with various departments as needed
  - September 17 Final draft of the detail budget is balanced
  - September 18 – 22 Narratives and recaps are finalized
  - September 22 Presentation of budget to Council
  - October 11 & 25 Hearings during the Budget and Finance Committee Meetings
  - November 8, 15 & 29 Hearings during the Budget and Finance Committee Meetings
  - December 1 Council approval of budget
  - January 1, 2011 Effective date of Adopted Budget
- (2) The instructional letters and budget packets sent to the Departments initially requested budgets equal the 2010 funding level for Proposal I. The departments were also asked to be prepared to submit a second proposal later in the process as the economic impact of the BP spill became apparent. In mid-August, the Parish President issued the request for all departments to reduce their budgets by at least five (5) percent less than their 2010 budget. Administration and Human Resources must approve changes in personnel as to the need and correct classification and wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (3) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget proposals.
- (4) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- (5) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the last regular meeting of the year in progress. The budget is legally enacted through passage of an ordinance.
- (6) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (7) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.

## UNDERSTANDING THE BUDGET

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### THE BUDGET PROCESS (Continued)

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- (8) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (9) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See page 279 for Capital Project Funds budget process.

The 2010 Budget Amendments passed by Council after the submission of the 2011 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2011 Budget will include all 2010 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

### BUDGETARY STRUCTURE

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The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net assets. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Parish has the following fund types:

#### ➤ **Governmental Funds**

**General Fund** - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

**Debt Service Funds** - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

**Capital Projects Funds** - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds).

#### ➤ **Proprietary Funds**

**Enterprise Funds** - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Internal Service Funds** - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

## UNDERSTANDING THE BUDGET

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### ➤ **Fiduciary Funds**

**Trust and Agency Funds** - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time

## FINANCIAL POLICIES

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### **Accounting and Financial Reporting**

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets.

All proprietary funds and pension trust funds are accounted for on a flow of economic resources, cost of services or “capital maintenance” measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total assets.

Governmental Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available.

### **Basis of Budgeting**

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

## UNDERSTANDING THE BUDGET

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### FINANCIAL POLICIES (Continued)

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#### **Budgetary Accounting**

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Chief Financial Officer, Parish Manager, and Parish President. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

#### **Debt and Cash Management**

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpended available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities are expected to be financed from Proprietary Fund operations are accounted for in those funds.

Bond discount and issuance costs for the Utilities Fund are being amortized by the interest method. Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

## UNDERSTANDING THE BUDGET

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### FINANCIAL POLICIES (Continued)

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Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

### REVENUE POLICIES

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Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2009 tax levy is recorded as deferred revenue in the Parish's 2009 financial statements and recorded as revenue in the 2010 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred revenues. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such so as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The General Fund also receives an annual "payment-in-lieu-of taxes" from the City Utility System, which is generally used for various government projects and services.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

### EXPENDITURE POLICIES

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Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

## UNDERSTANDING THE BUDGET

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### FINANCIAL POLICIES (Continued)

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The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least two million five hundred thousand dollars (\$2,500,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

*Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."*

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

**UNDERSTANDING THE BUDGET**

**REVENUE ASSUMPTIONS AND FACTORS**

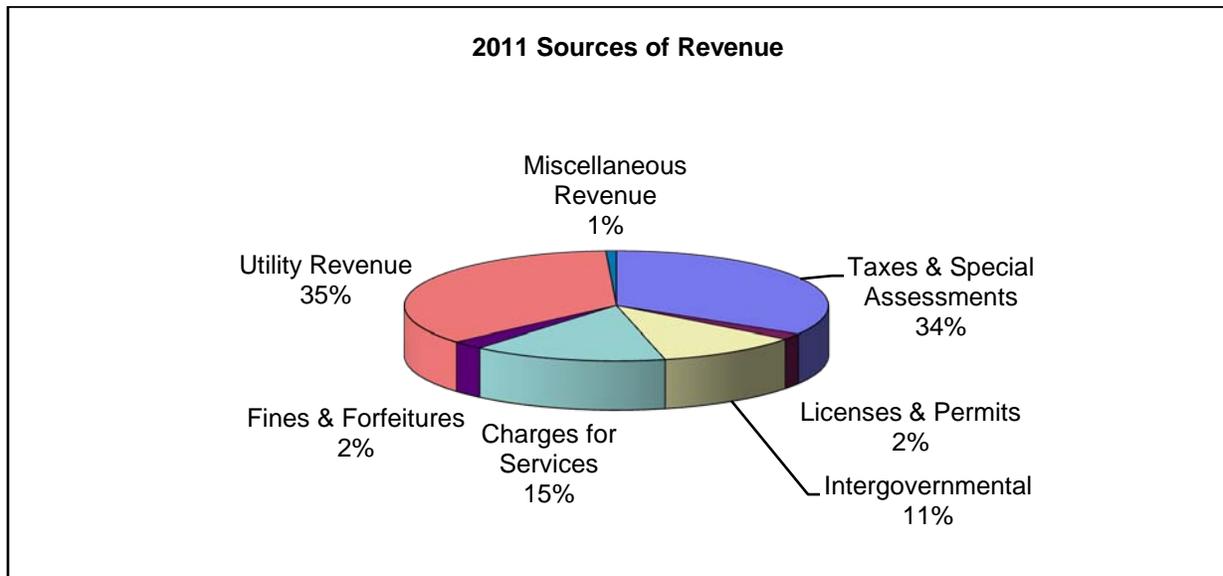
A comparison of the 2009 Actual, 2010 Budget, 2010 Projected and 2011 Adopted is as follows:

**2011 SUMMARY OF ALL BY REVENUE TYPE**

	2009	2010 BUDGET			2010	2011
	ACTUAL	ORIGINAL	CHANGES*	FINAL	PROJECTED	ADOPTED
Taxes & Special Assessments	\$ 69,059,802	\$ 65,602,455	\$ 211,194	\$ 65,813,649	\$ 67,704,584	\$ 63,632,322
Licenses & Permits	4,030,537	3,273,800	-	3,273,800	2,991,717	3,259,870
Intergovernmental	33,317,737	20,942,908	137,369,329	158,312,237	216,721,923	20,638,776
Charges for Services	27,771,995	27,524,381	1,059,967	28,584,348	29,005,812	27,958,484
Fines & Forfeitures	4,584,932	4,326,544	142,024	4,468,568	4,506,851	4,615,600
Utility Revenue	53,728,944	67,757,860	-	67,757,860	60,051,892	67,352,563
Miscellaneous Revenue	17,982,324	2,043,276	43,746	2,087,022	2,587,083	1,514,430
<b>Grand Total</b>	<b>\$ 210,476,271</b>	<b>\$ 191,471,224</b>	<b>\$ 138,826,260</b>	<b>\$ 330,297,484</b>	<b>\$ 383,569,862</b>	<b>\$ 188,972,045</b>

\* Changes include 2010 budget amendments and prior year commitments carried over from 2008 (including capital and multi-year grants).

Below the pie chart reflects the funding sources by type, with the percentage of the total for each category.



## UNDERSTANDING THE BUDGET

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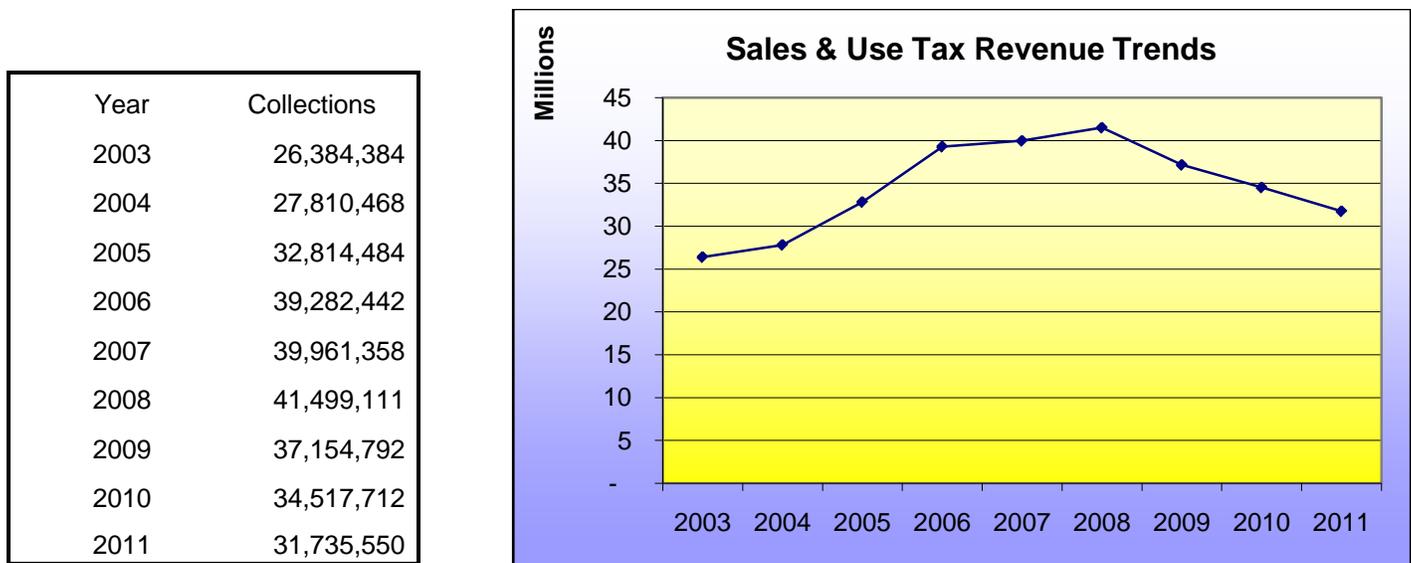
### REVENUE ASSUMPTIONS AND FACTORS

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#### TAXES

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 34% of the total sources as shown above, and is projected to generate \$63.6 million. A ten-year history of the tax revenues may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property are discussed below and on the following pages.

*Sales Taxes:* Below is a comparison of the sales tax collections from Years 2003 through the Estimated 2011 Budget.



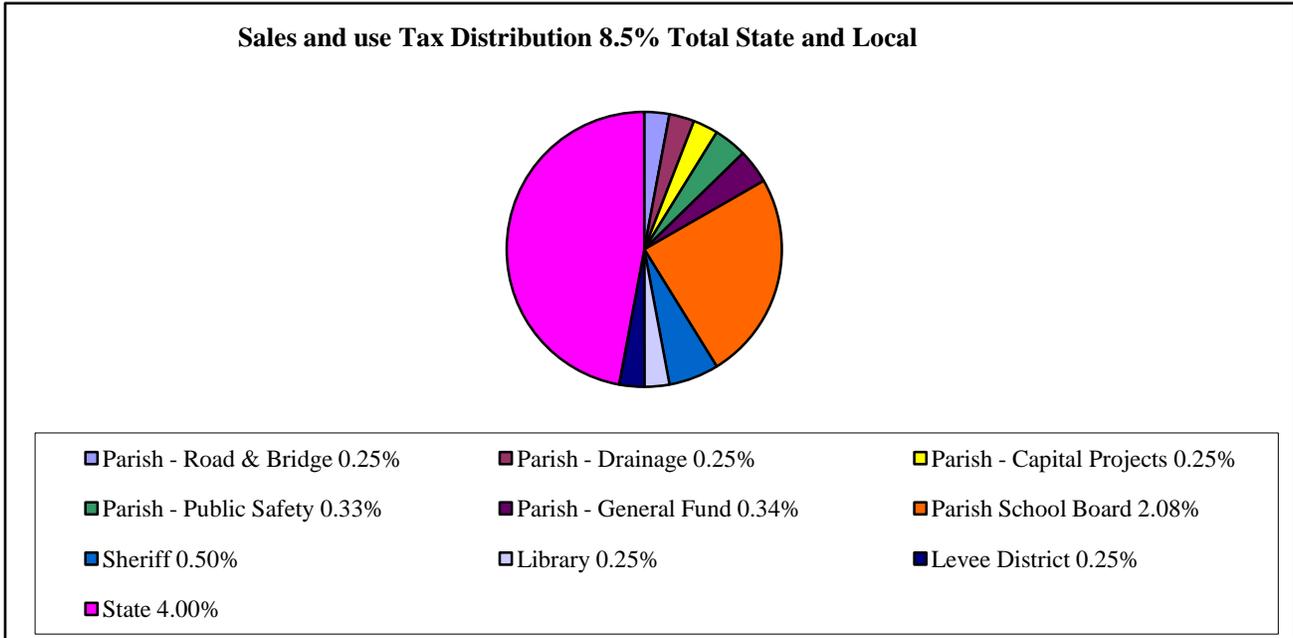
UNDERSTANDING THE BUDGET

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REVENUE ASSUMPTIONS AND FACTORS (Continued)

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The Sales and Use Tax rate in Terrebonne Parish is presently 8.5% and is distributed as follows:



## UNDERSTANDING THE BUDGET

### REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced in the last six years. The 2011 Budget collections are proposed at the same level as 2010. The total collections are estimated to be \$36.6 million.

Property is reassessed every four years, with 2008 the most recent year of reassessment. The next scheduled reassessment is for year 2012. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

### PROPERTY TAXES LEVIED BY TPCG

	Effective Years	Maximum Authorized	2009 Levy	2010 Levy	Estimated Total Revenue
Parish Tax - Alimony (Outside)	N/A	3.09	3.09	3.09	1,740,978.80
Parish Tax - Alimony (Inside)	N/A	1.55	1.55	1.55	246,049.69
Sewerage Tax - Bonds	2008-2024	n/a	0.74	0.74	534,402.32
Health Unit - Maintenance	2000-2009	1.66	1.66		-
Health Unit - Maintenance	2010-2019	1.66	-	1.66	1,198,794.39
Drainage Tax - Bonds	2004-2024	n/a	1.62	1.62	1,169,907.78
Drainage Tax - Maintenance	2008-2017	7.31	7.31	7.31	5,279,028.31
Road and Bridge - Bonds	2004-2024	n/a	1.27	1.27	917,149.92
Mental Health	2000-2009	0.42	0.42		-
Mental Health	2010-2019	0.42	-	0.42	303,309.42
Juvenile Detention (Houma) - Maintenance	1998-2017	0.98	0.98	0.98	707,721.99
Juvenile Detention (Houma) - Maintenance	2003-2012	0.96	0.96	0.96	693,278.68
Road District No. 6 - Maintenance	2009-2018	0.82	0.81	0.81	33,292.95
Recreation Tax - Maintenance	2001-2010	2.16	2.06	2.06	1,487,660.51
Recreation Tax - Maintenance	2011-2020	2.21	N/A	N/A	
Retarded School Tax - Maintenance	2008-2017	5.33	5.33	5.33	3,849,141.02
Sanitation District - Maintenance	2008-2017	11.21	11.21	11.21	8,095,472.96
Council on Aging	2000-2009	7.50	7.14		-
Council on Aging	2010-2019	7.50	-	7.14	5,156,260.21
Road Lighting District No. 1 - Maintenance	2000-2009	7.48	5.60		-
Road Lighting District No. 1 - Maintenance	2010-2019	6.50	-	5.60	359,798.43
Road Lighting District No. 2 - Maintenance	2008-2017	3.99	1.00	1.00	86,544.37
Road Lighting District No. 3-A - Maintenance	2000-2009	7.00	3.75		-
Road Lighting District No. 3-A - Maintenance	2010-2019	6.50		3.75	450,769.59
Road Lighting District No. 4 - Maintenance	2008-2017	4.75	2.11	2.11	115,214.16
Road Lighting District No. 5 - Maintenance	2000-2009	7.85	5.77		-
Road Lighting District No. 5 - Maintenance	2010-2019	6.50		5.77	99,197.18
Road Lighting District No. 6 - Maintenance	2002-2011	4.80	3.15	3.15	129,472.59
Road Lighting District No. 7 - Maintenance	2004-2013	6.22	2.10	2.10	138,470.47
Road Lighting District No. 8 - Maintenance	2002-2011	4.81	2.50	2.50	75,839.28
Road Lighting District No. 9 - Maintenance	2002-2011	7.57	2.00	2.00	74,113.53
Road Lighting District No. 10 - Maintenance	2002-2011	5.60	2.30	2.30	106,249.18
City Ad Valorem Tax (General Alimony)	N/A	6.75	6.38	6.38	1,353,862.00
City of Houma - Fire Protection District	2009-2018	5.08	5.08	5.08	1,077,996.70
City of Houma - Police Protection District	2009-2018	5.08	5.08	5.08	1,077,996.70
					<b>36,557,973.12</b>

## UNDERSTANDING THE BUDGET

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### REVENUE ASSUMPTIONS AND FACTORS (Continued)

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#### INTERGOVERNMENTAL

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

*State Mineral Royalties:* It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below is a past history of collections and the estimates for 2010 and 2011.

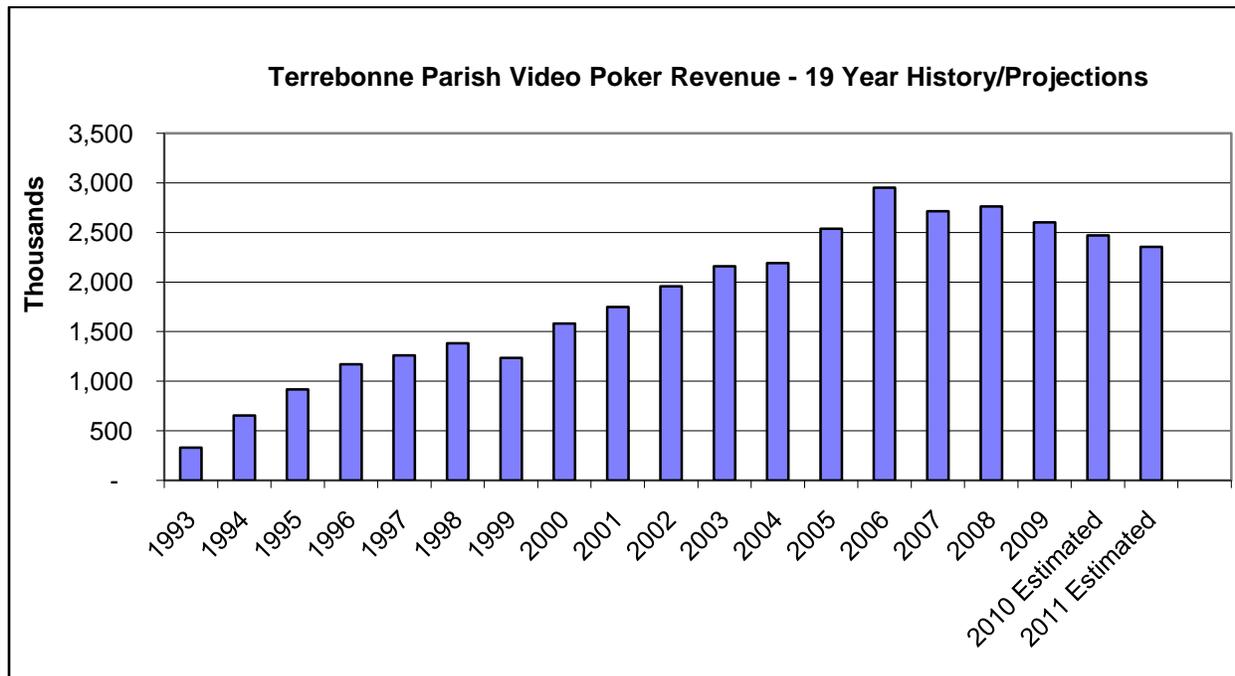
UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

***Video Poker Proceeds:***

Year	Collections	Year	Collections
1993	331,686	2003	2,158,283
1994	655,175	2004	2,190,482
1995	917,030	2005	2,536,444
1996	1,170,851	2006	2,952,235
1997	1,259,196	2007	2,714,301
1998	1,383,506	2008	2,762,322
1999	1,234,439	2009	2,602,913
2000	1,581,535	2010 Estimated	2,469,716
2001	1,747,424	2011 Estimated	2,356,000
2002	1,955,777		

In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish (reflecting a temporary population growth of 10%). Video Poker revenue began in 1993 and has steadily grown from first year collections of \$332,000. Through August 2010, we have collected \$1.5 million, with an additional \$1.0 million anticipated before year end, for a total of \$2.5 million. As this type of revenue is difficult to predict, only 50% has been allocated to projects. If collected, the remaining funds will be available in 2012.



UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

**CHARGES FOR SERVICES**

The major charges for services are listed below with a comparison to the estimated 2009 cost of providing the services. The inclusion of this report is the result of a recommendation from the Revenue Review Committee assembled by the Parish President in 2004 and has been made a requirement in the Parish Code of Ordinances.

CHARGES FOR SERVICES		Revenue			Estimated Cost and Supplement		
		2009	2010	2011	2011		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
<b>GENERAL FUND - PLANNING DEPARTMENT</b>							
	Plumbing Permit Fee Parish Code Sec. 6-31	24,775	15,000	15,000			
	Electric Permit Fee Parish Code Sec. 6-56.	151,475	140,000	140,000			
	Mechanical Permit Fee Parish Code Sec. 6-76	750	1,400	1,400			
	Gas Permit Fee, Parish Code Sec. 106.5	59,060	35,000	40,000			
	Building Permit Fees. Parish Code Section 108, "Fees".	767,905	570,000	570,000			
	South Central Planning - Inspection Fees				651,440		
	Planning Department - Permits Section				237,055		
	<b>Total</b>	<b>1,003,965</b>	<b>761,400</b>	<b>766,400</b>	<b>888,495</b>	<b>122,095</b>	<b>General Fund</b>
<p><i>In compliance with Act 12 of the La. Special Session, new building codes were adopted in April 2006 and included new building permit and inspections fees to reflect expenses in processing and inspecting building construction throughout the Parish. On March 2011, Resolution No. 10-140 was adopted to enter into a Cooperative Endeavor Agreement with South Central Planning and Development Commission (SCP) to provide inspection services. The Agreement calls for SCP to receive 80% of all above permits collected for their inspection efforts.(Ord. No. 7102, § I, 4-12-06; Ord. No. 7279, § I, 3-28-07; Ord. No. 7589, § I, 1-14-09)</i></p>							
<b>JUVENILE DETENTION</b>							
	Detention Fees	152,273	111,167	130,000			
	Based on a per bed basis				160,092		
	<b>Total</b>	<b>152,273</b>	<b>111,167</b>	<b>130,000</b>	<b>160,092</b>	<b>30,092</b>	<b>General Fund</b>
<p><i>Terrebonne Parish Consolidated Government provides for the housing of out of parish delinquents for other governments and sheriff's offices. In order to help reduce the cost of the housing, insurance, fuel and other expenses, a fee in the amount of one hundred five dollars \$105.00 per day will be charged. (Ord. NO. 7269, § II, 2-28-07)</i></p>							
<b>COASTAL RESTORATION &amp; PRESERVATION</b>							
	Coastal Impact Fees	153,000	100,000	100,000	295,825	195,825	Federal & State Grants
<p><i>Coastal Impact Fees were enacted in 2004 and vary from \$100 to \$5,000 depending on the application and criteria. The Administration of this program is also supplemented with grants from state and local resources. (Ord. No. 4303, § I, 3-8-89; Ord. No. 6877, 5-26-04; Ord. No. 7104, § II, 4-12-06)</i></p>							

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2009	2010	2011	2011		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
<b>PUBLIC SAFETY FUND</b>							
	Parking Meter Fees (City Code 1965, § 22-67)	77,852	71,147	72,000	125,807	53,807	Fines & Court Costs
<p><i>The Houma Police Department took over the management of the Parking Meters in Downtown Houma in 2006. The transfer has provided the Downtown patrons and merchants a regular presence from the Police Department, at the same time monitoring the parking meters on a regular basis. The fees compared to the estimated costs is both measurable from the dollars saved from dual roles served by the patrolmen.</i></p>							
<b>SANITATION FUND</b>							
	Solid Waste Collection User Charges is collectible monthly as rendered. Ord. No. 6941 Code Chapter 11, Sections 11-21, 11-33 and 11-34	4,944,345	5,013,840	5,057,040			
	Landfill Fees is collectible monthly as rendered. Ord. No. 6941 Code Ch. 11 Art. II Sec. 11-34.	2,528,473	2,500,000	2,520,000			
	<b>Total</b>	<b>7,472,818</b>	<b>7,513,840</b>	<b>7,577,040</b>	<b>13,276,769</b>	<b>5,699,729</b>	Property Tax
<p><i>The Sanitation Fund has been a Special Revenue Fund through fiscal year ending December, 2007 that derives its resources from a dedicated property tax (11.21 mills) and user fees. A transition was made for fiscal year December, 2008 to begin accounting for the fund as an "Enterprise" Fund, which is financed and operated in a manner similar to that used in private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charge. (Parish Code 1979, § 9-28; Ord. No. 6538, § I, 12-19-01; Ord. No. 6941, § I, 11-17-04)</i></p>							
	Animal Shelter Fees consists of Licensing (\$2.00), Sterilization (\$15 - \$35), Impoundment (\$2.00/day).	33,380	74,300	74,300	786,313	712,013	Sanitation Fund
<p><i>(Parish Code 1979, Chapter 5 -Article II § 5-4) State law references: Levy and collection of local annual per capita license taxes, R.S. 3:2731 et seq.; maximum amount to be paid for dog or cat license, certificate, records, R.S. 3:2772(B); time for paying dog license tax, R.S. 3:2776.</i></p>							
<b>PARISHWIDE RECREATION FUND</b>							
	Recreational Fees \$20 per child	105,234	102,380	94,250	1,515,304	1,421,054	Property Tax
<p><i>The fees were increased in 2005 from \$10.00 per child. The programs are funded with a property tax of 2.13 mills which pays the substantial portion of the costs. The minimal fee furnishes the participant with a basic supplies in the sport of their choice.</i></p>							
<b>FTA GRANT FUND</b>							
	Transit Bus Fees	100,023	115,403	110,000	1,254,995	1,144,995	Federal Grant & General Fund
<p><i>The Urban Transit System is funded with Federal and State Grants totaling \$809,080 and a General Fund supplement of \$349,604. The fees are determined by Administration based on a formula approved by the federal granting agency.</i></p>							

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2009	2010	2011	2011		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
<b>DRAINAGE FUND</b>							
	Culvert Installation Fees	67,169	42,000	42,000	50,000	8,000	Drainage Fund's Tax Collections
<p><i>Fee Schedule was adopted in April 2006 (Reference Ordinance 06-7105): Installation fee per foot (\$11.28); Minimum culvert length (16 ft.); Pre-fabricated catch basin installation fee (\$100 each).</i></p>							
<b>CIVIC CENTER FUND</b>							
	Civic Center Fees charged for various events and the fee varies with the event which are set by Ord Nos. 5747 and 5818	875,498	584,212	484,879	2,297,502	1,812,623	General Fund, Hotel-Motel Tax, Retained Earnings
<p><i>As an investment in the Economic Value that the Civic Center brings to the Parish, a supplement from the General Fund is made, which has been proposed for 2010 in the amount of \$918,054.(Ord. No. 6241, § II, 5-24-00; Ord. No. 5747, § 1 (Exh. A (I-IX)), 3-12-97; Ord. No. 5818, § 1, 8-27-97; Ord. No. 6074, § 1--4, 6-23-99; Ord. No. 6481, § I, 9-26-01; Ord. No. 7202, § I, 9-27-06)</i></p>							
<b>SEWERAGE FUND</b>							
	Sewer User Charges is to be paid monthly which is based on the water consumption. Ord. No. 6940 Code Ch. 23 Art. II Sec. 23-31.	6,105,301	6,711,000	7,401,000	8,007,074	606,074	Retained Earnings
<p><i>A sewer user rate study prepared by a local engineering firm during 2010, recommended sewer rates for fiscal years 2010 through 2014. The plan was adopted by council and is to provide necessary funding for projected expenditures. For the period beginning June 1, 2010, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition, each customer shall pay a user charge of one dollar and eighty-two cents (\$1.82) per one thousand (1,000) gallons of water used plus energy adjustment charge, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge. The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. (Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04; Ord. No. 7822 § 5-26-10)</i></p>							

**UNDERSTANDING THE BUDGET**

**REVENUE ASSUMPTIONS AND FACTORS (Continued)**

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2009	2010	2011	2011		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
<b>UTILITY REVENUE FUND</b>							
	Electric and Gas Fees are charged monthly, with a customer base in excess of 19,000.	39,773,458	45,554,750	52,022,523	49,337,208	(2,685,315)	Interest, Net Assets
<i>The Electric and Gas Utility rates are provided based on the customer charge, fixed commodities charge, energy cost and tax additions. The Electric Utility System (Power Plant and Customer Base) was under review by a committee assembled by the Parish President and is scheduled to present Administration and Parish Council a report in 2007. (Ord. No. 5888, 3-11-98)</i>							

**MISCELLANEOUS**

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- In 2007, the Finance Department added a Property Clerk in the Purchasing Division. This position is responsible for identifying obsolete, damaged and surplus properties. As part of the duties, physical inventories will be conducted year-round. As adjudicated property has been identified, cleaned up when necessary and surplus for sale. The revenues generated from the surplus of these assets have increased.
- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

**FUND BALANCE**

The use of fund balances as a source of financing current operations has been used in the 2011 Proposed Budget in several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. It continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In the 2011 estimated ending fund balance, reserved and unreserved designations have been established for the following:

- Reserved, \$123,694
  - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- Unreserved Designations:
  - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. With the addition of a \$134 million Community Development Block Grant (reimbursable), the cash flow reserve has been increased \$5.0 million

## UNDERSTANDING THE BUDGET

### FUND BALANCE (Continued)

➤ Unreserved Designations (continued):

- The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverage's. \$2.0 Million
- In 2004, the Parish Occupational License was increased to generate revenues dedicated to economic development. Those funds remaining in the fund balance dedicated to economic development is detailed in the "Supplemental" section of this proposal. \$593,249
- The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. The current formula uses the audited depreciation expense for years 2005 – 2009, less actual replacements for years 2007 through 2009 and budgeted capital for 2010 and 2011. \$431,449.

The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2011 is \$2.5 million, which is equal to the required \$2.5 million, which will increase in Year 2011 from \$2.25 million. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million.

### APPROPRIATION ASSUMPTIONS AND FACTORS

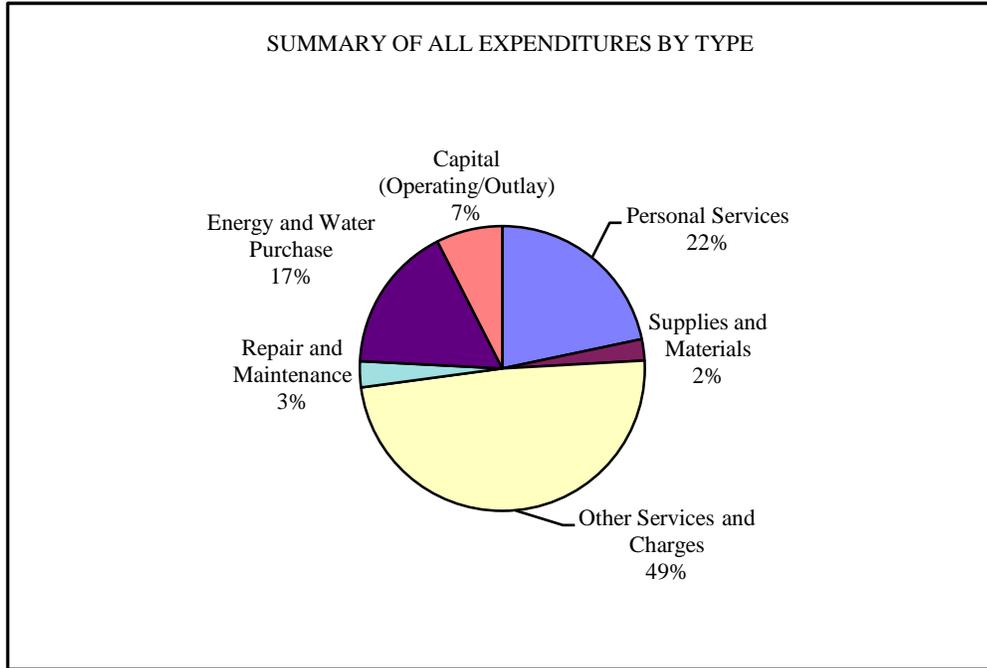
#### 2011 SUMMARY OF ALL EXPENDITURE BY TYPE

	2009 ACTUAL	2010 BUDGET ORIGINAL	2010 BUDGET CHANGES *	FINAL	2010 PROJECTED	2011 ADOPTED
Personal Services	\$ 45,335,025	\$ 50,135,241	\$ 766,264	\$ 50,901,505	\$ 48,965,217	\$ 47,572,457
Supplies and Materials	4,972,069	5,587,782	377,789	5,965,571	5,716,847	5,138,388
Other Services and Charges	100,344,665	112,656,593	45,550,115	158,206,708	152,406,688	87,247,826
Repair and Maintenance	19,626,496	6,852,407	9,560,352	16,412,759	16,514,610	6,068,748
<b>Subtotal</b>	<b>170,278,255</b>	<b>175,232,023</b>	<b>56,254,520</b>	<b>231,486,543</b>	<b>223,603,362</b>	<b>146,027,419</b>
Energy and Water Purchase	24,647,974	38,540,000	76,000	38,616,000	29,731,000	37,115,000
Capital (Operating/Outlay)	34,281,287	17,337,363	174,265,317	191,602,680	252,805,760	11,317,298
<b>Grand Total</b>	<b>\$ 229,207,516</b>	<b>\$ 231,109,386</b>	<b>\$ 230,595,837</b>	<b>\$ 461,705,223</b>	<b>\$ 506,140,122</b>	<b>\$ 194,459,717</b>

\* Changes include 2010 budget amendments and prior year commitments carried over from 2009 (including capital and multi-year grants).

**UNDERSTANDING THE BUDGET**

**APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)**



**PERSONAL SERVICES**

During 2008, the Parish contracted to update our Employee Compensation Plan, which was prepared approximately 10 years prior. The Revised Compensation Plan was adopted by Parish Council in 2009, and appropriately established market pay scales for each budgeted position. The new pay scales have enabled the Parish to recruit and retain qualified employees. Although recommendations by the consultant encouraged subsequent adjustments for job seniority and merit increases, Administration believes that we should forego implementation of this aspect of the plan until such time that our sales tax base recovers from recent and anticipated declines.

A longevity increase on the full-time permanent employee’s hourly rate is based on the number of year’s service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

The health, dental, and life insurance benefits of our full-time and retired employees have increased for another year. In 2011, the annual average cost for coverage is expected to be \$6,168 single and \$16,968 family for the “premium plan”; \$4,723 single and \$12,990 family for the “standard plan”. In 2008, the monthly employee contribution was \$77.70 single and \$212.10 family for “premium”; \$59.04 single and \$162.38 family for “standard”. The group insurance premiums budgeted for 2011 does not include an increase at this time. The actual amount of the increase will be determined in December 2010. The parish has established a policy for the employees to contribute 15% of the premium.

The retirement contributions for the year 2008/2009 are as follows: Parochial Employees Retirement System remains at 10% of gross payroll. Registrar of Voters Retirement System increased their rates from 3.50% to 14.25%; District Attorney’s Retirement System from 7% to 9%, and the City Judge stayed the same at 18.6%.

**UNDERSTANDING THE BUDGET**

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**APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)**

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In early 2010, the La. State Firefighters and Municipal Police Retirement Systems notified the Parish of their increase from 14% to 21.5%; and 11.00% to 25%, respectively. These new rates became effective in July 2010, with the budgets adjusted accordingly. In early August 2010, the Parish was notified by both the Firefighters and Police Systems of further estimated increases as follows:

<b>Years</b>	<b>Police</b>		<b>Years</b>	<b>Fire</b>
2011-12	27.00%		2011-12	21.50%
2012-13	31.00%		2012-13	24.80%
2013-14	31.50%		2013-14	29.30%
2014-15	33.50%		2014-15	32.00%
2015-16	35.00%			
2016-17	35.25%			
2017-18	32.00%			

The personnel rate charged to departments will increase back to 2.28% from 2.00% after a one year reduction in 2010. This rate includes the cost of the Human Resources Department, Payroll processing and self-funded unemployment claims.

The changes listed below in personnel staffing were submitted by Departments and Agencies of the Parish, which results in a net reduction of twenty-three full time employee and reduction of six part time.

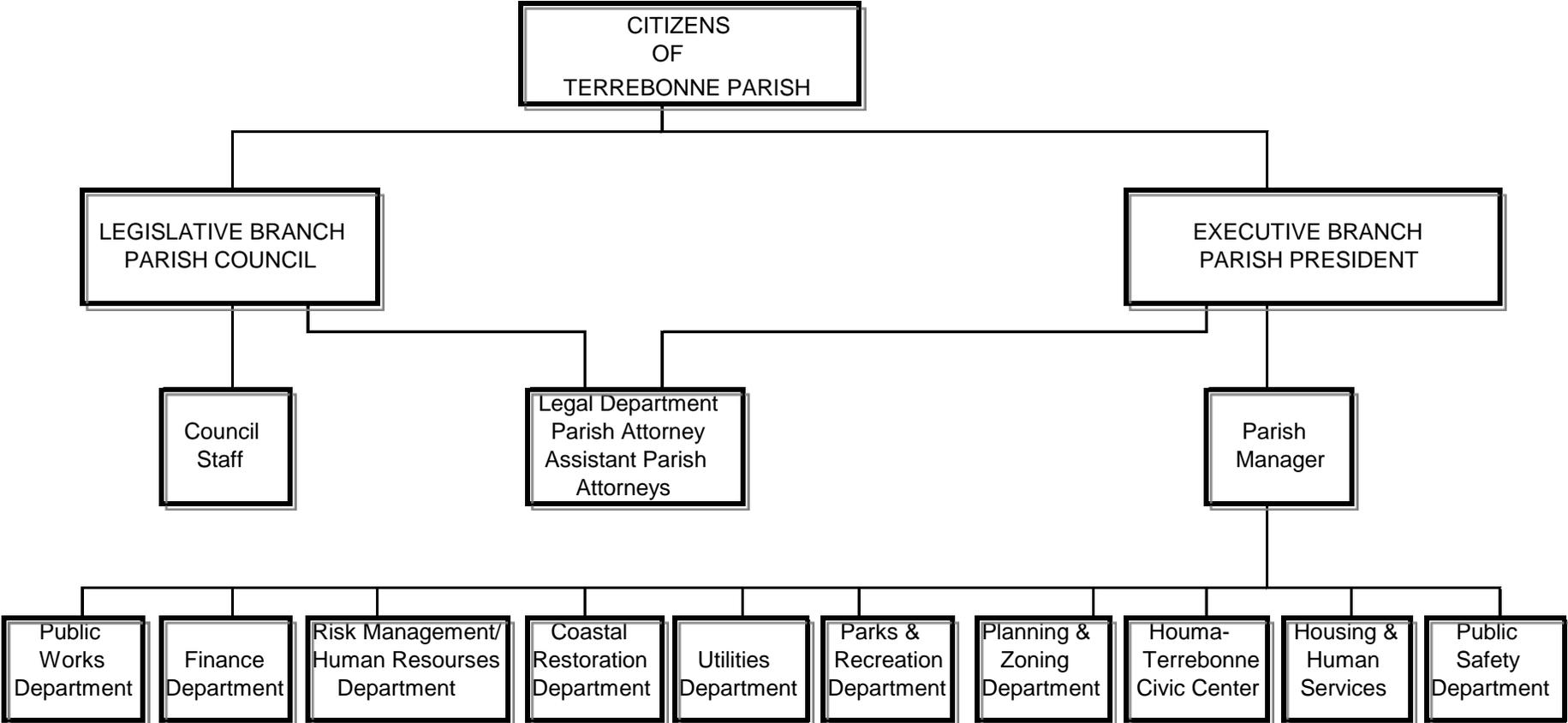
**Net Changes to Departmental Staffing (Detail listed in the Summary Section of the Budget)**

<b>Internally Managed Departments:</b>	<b>Full Time</b>	<b>Part Time</b>
Administration	(1)	
Finance	(2)	(1)
Public Works Department	(7)	(3)
Planning Department	(1)	1
Public Safety	(9)	(2)
Housing and Human Services Department	(2)	(1)
Recreation Department	(1)	
<b>Net Change</b>	<b>(23)</b>	<b>(6)</b>
<b>Externally Managed Departments:</b>	<b>Full Time</b>	<b>Part Time</b>
Mental Health	(1)	
City Court		(3)
<b>Net Change</b>	<b>1</b>	<b>(3)</b>

**SUPPLIES**

The capitalization threshold for movable capital assets was increased from \$500 to \$1,000 in 2007, thereby reclassifying all items with a unit cost between those amounts from Capital Outlay to Supplies.

# TERREBONNE PARISH CONSOLIDATED GOVERNMENT



## TERREBONNE PARISH OFFICIALS

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The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's fourth since consolidation.



**Mr. Michel H. Claudet,  
Parish President,  
Executive Branch**

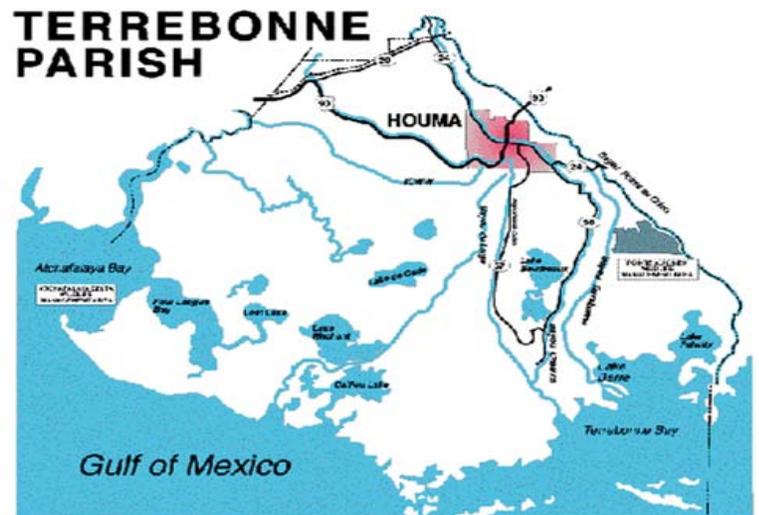


### **Legislative Branch**

**Front Row- Ms.Teri Chatagnier Cavalier, District 4, Mr. Johnny Pizzolatto, District 5, Ms. Arlanda J. Williams, District 2, Mr. Michel H. Claudet, Parish President, and Mr. Alvin Tillman, District 1.  
Back Row- Mr. Kevin Voisin, District 6, Mr. Pete Lambert, District 9, Mr. Clayton Voisin, District 7, Mr. Billy Hebert, District 3, and Mr. Joey Cehan, District 8**

## TERREBONNE PARISH PROFILE

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### ENVIRONMENT

#### **Location**

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of “Cajun Country”, located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

#### **Geography & Climate**

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12’ above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36’0” N latitude and 90 degrees 43’30” longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

#### **History**

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because “terre bonne” means “Good Earth”. Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government.

When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged. The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

## TERREBONNE PARISH PROFILE

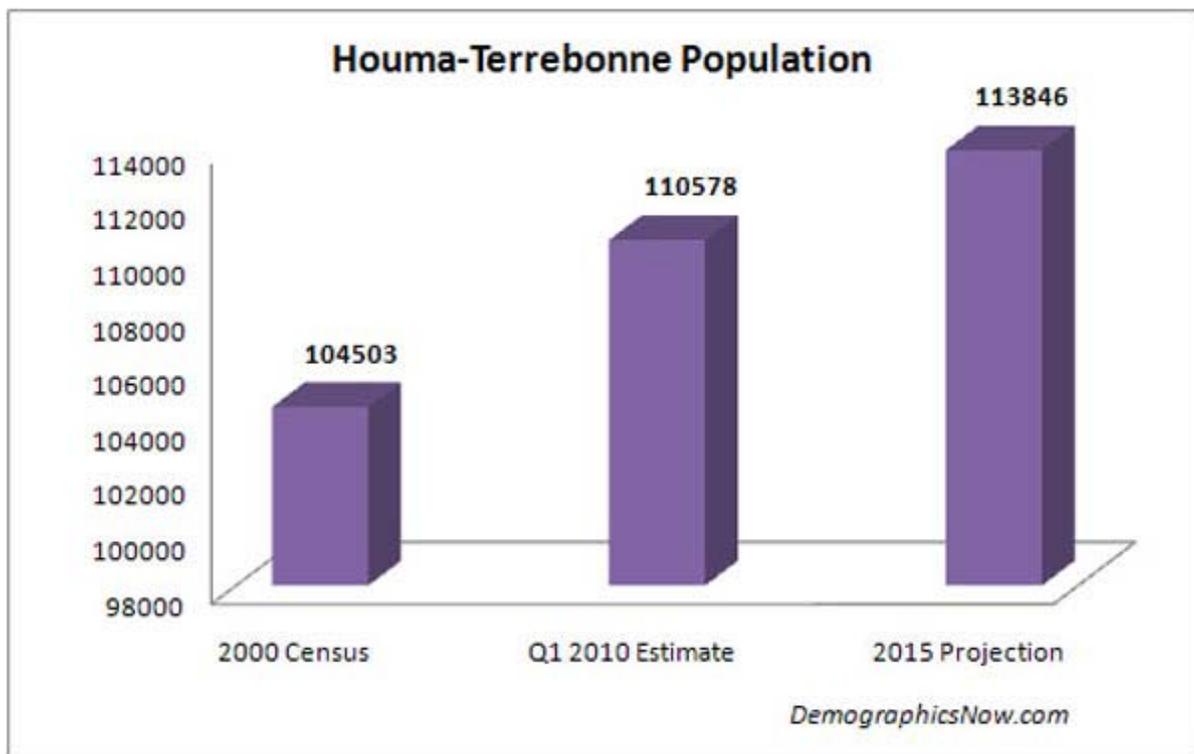
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### Government

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

### Population

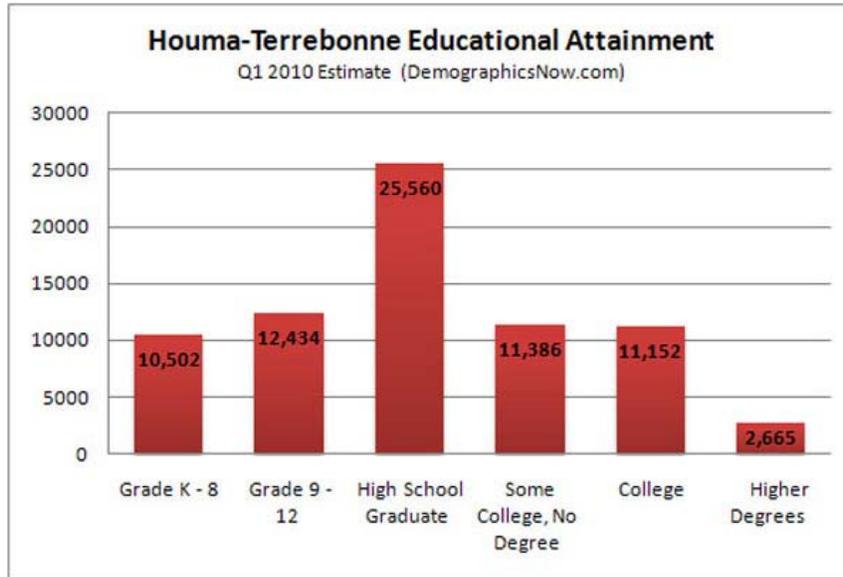
Terrebonne Parish's growth has been consistently showing a positive increase for the past two decades. The 2010 estimated population of Terrebonne Parish is 110,578. More and more people are choosing to live and work in Terrebonne Parish. The chart below indicates a continued 3% growth trend in the next five years. The growth in our region's population came out to about 1% more than it was before Hurricane Katrina. It is a larger gain than our norm had been, although, not all the local growth in late 2005 and 2006 were related to the hurricanes. The local economy was strong both before and especially after the storms, drawing people from areas completely unaffected by the storms.



### Education

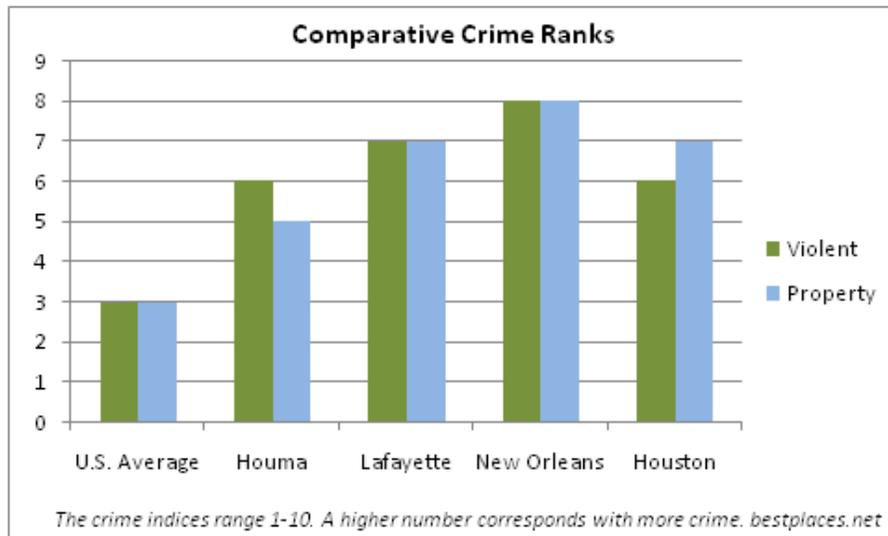
In Terrebonne Parish, our school system consists of 41 school sites, four senior highs, three junior highs, and 30 elementary and middle schools, one vocational training school, one school for exceptional children and two alternative secondary schools. Terrebonne Parish has 19,600 students enrolled in the Terrebonne Parish Public School system and 1,300 qualified teachers. You can get more information about the Terrebonne Parish School System at [www.tbsd.org](http://www.tbsd.org). Terrebonne Parish also had 1 (one) private senior-junior high school and 7 (seven) private elementary and middle schools (Source: Terrebonne Parish School District). L.E. Fletcher Community College is also in Terrebonne Parish and tops the list of the 50 fastest growing two-year institutions in the Nation, (December 4, 2006, edition of Community College Week). The L.E. Fletcher Community College offers a wide variety of curricula and has two campuses.

# TERREBONNE PARISH PROFILE



## Public Safety

As a full service government, Terrebonne Parish Consolidated Government has jurisdiction over the Houma Police Department, the Fire Department and the Office of Homeland Security and Emergency Preparedness. The Terrebonne Parish Sheriff's Office, a separate entity, is also part of the law enforcement in Terrebonne Parish. The number of violent crimes recorded by the FBI in 2003 was 356. The number of murders and homicides was 2. The violent crime rate was 11 per 1,000 people.



## Transportation

Good Earth Transit System is the public transit system in Terrebonne Parish. Terrebonne Parish Consolidated Government's Public Transit System operates a safe, effective, and efficient public transit bus system that enhances the mobility needs of the citizens of Terrebonne Parish.

## Health Care

Terrebonne Parish has 3 major hospitals, Terrebonne General Medical Center, Leonard J. Chabert Medical Center, and Physician's Surgical Specialty Hospital. Terrebonne General Medical Center is a nationally recognized health care facility that provides state-of-the-art technology and cutting edge services. The medical center serves as a major economic force for the community with a staff of over 1200 employees. In 2005, the medical center was honored as the best of the best and was a recipient of the prestigious Premier Award for Quality. Leonard J. Chabert Medical Center, another nationally recognized area hospital, is part of the Louisiana State University Medical Center-Health Care Sciences Division and operates as one of the nine charity facilities in the state.

## TERREBONNE PARISH PROFILE

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The Physician's Surgical Specialty Hospital is a Medi-Care certified, state licensed acute care hospital. This hospital offers most services that you might expect from a larger, more institutionalized facility. Terrebonne Parish is also the home of the Cardiovascular Institute of the South, one of the United States' largest and most comprehensive centers for the nonsurgical and surgical treatment of heart disease.

### Culture & Leisure

Local theater, Broadway shows, Art after Dark Program, outdoor concerts on Fridays during summer months, various craft shows and festivals are a few of the activities that take place at different times of the year. This area is named Houma after the Houmas Indians. At different times of the year, the local Indian tribe has a Pow Wow. Locals and tourists alike can attend to see the Indians perform different tribal dances and prepare different crafts. Cajun cuisine is plentiful with lots of restaurants to offer delicious Cajun food.

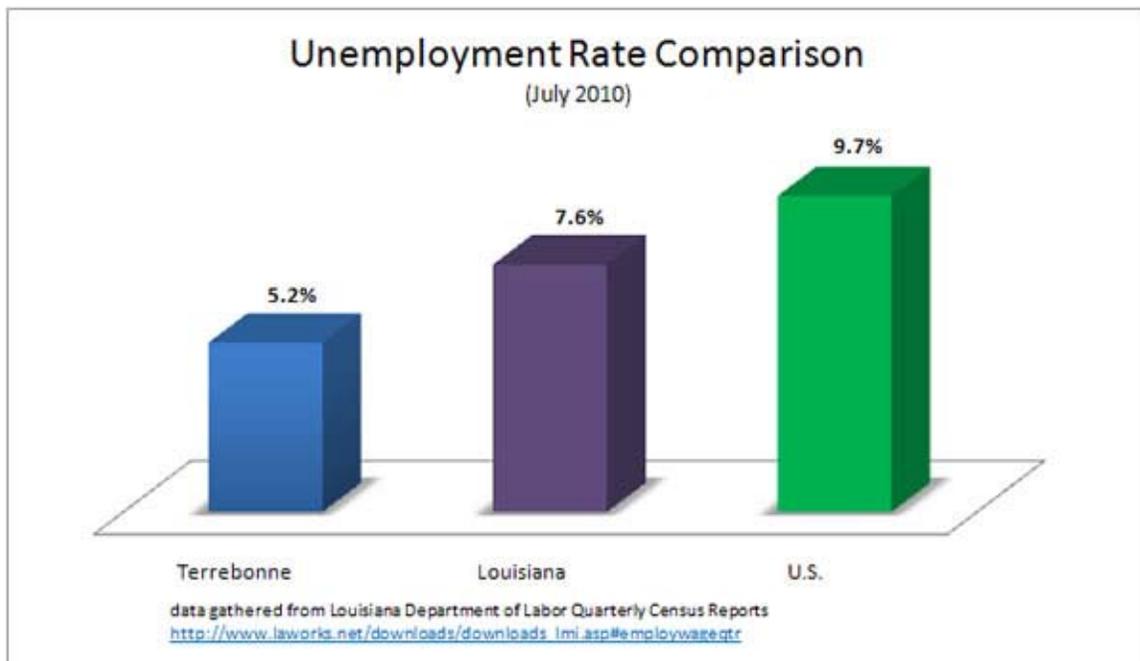
Fishing and other water sports as well as hunting of duck, deer, alligator, and nutria are all abundant in this area. Louisiana and Terrebonne Parish have a lot to offer those who love the outdoors. Fishing rodeos are popular where the fish stories come true. If you are looking for the Sportsman's Capital of the World, come to Terrebonne Parish fishing and hunting is at its best.

Wildlife Gardens is a walk through of a real swamp with authentic Trapper's Cabin as well as native plants and flowers. The birds and other animals are the real highlights. There are several swamp tour boating companies in Terrebonne Parish where one can go deep into the swamp to see the wildlife in its natural habitat.

### ECONOMIC OUTLOOK

#### Employment

The Houma-Thibodaux combined labor force was 94,400 nonfarm workers as of August 2007, which is a record high, according to the Louisiana State Labor Department. The main reason for growth is an increased oilfield and shipbuilding activity. Major hiring by shipbuilders and fabricators will fuel continued job growth locally, according to a report issued by LSU economist Laren Scott. In 2008, the report states, this area should see more than 2,500 jobs created, with thousands more in 2009. In 2007, employment increased by 4,500 jobs. More than 1 in 10 workers in the Houma-Thibodaux area work at jobs the Louisiana State Labor Department classifies as oil and gas extraction and oilfield support. A total of 12,400 workers were employed in those fields in August 2007, about 13% of the labor force. Another 10,300 workers have a job in water transportation or support activities for that industry. There are 13,400 people employed by the local, state, or federal government. These numbers included jobs for Parish governments but also employees at state-run agencies like L. E. Fletcher Community College in Houma. The Terrebonne Parish School Board is among one of the largest employers in the Parish. Unemployment rates for Terrebonne Parish, remained at 5.2 percent in July of 2010, which was significantly lower than both the statewide unemployment rate of 7.6 percent and the national unemployment rate of 9.7 percent.



# TERREBONNE PARISH PROFILE

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## Manufacturing & Retail Trade

Houma-based Gulf Island Fabrication Company has ranked 43<sup>rd</sup> in the 2007 list of America's 200 Best Small Companies by Forbes Magazine. It's the third time Gulf Island Fabrication has made the list: in 2003 it was ranked the 155<sup>th</sup> best company; in 2004 it was ranked 132<sup>nd</sup> (Forbes, October 2007).

At the end of 2007, the Port of Terrebonne, a 400-acre port, has eight tenants. It is on Industrial Blvd. in Houma about a mile west of the Houma-Terrebonne Airport. Situated on the banks of the Houma Navigation Canal near its intersection with the Gulf Intracoastal Waterway, its strategic location provides easy access to vessels on either waterway. The Port is increasing its tenant base, thereby, increasing the workforce of Terrebonne Parish.

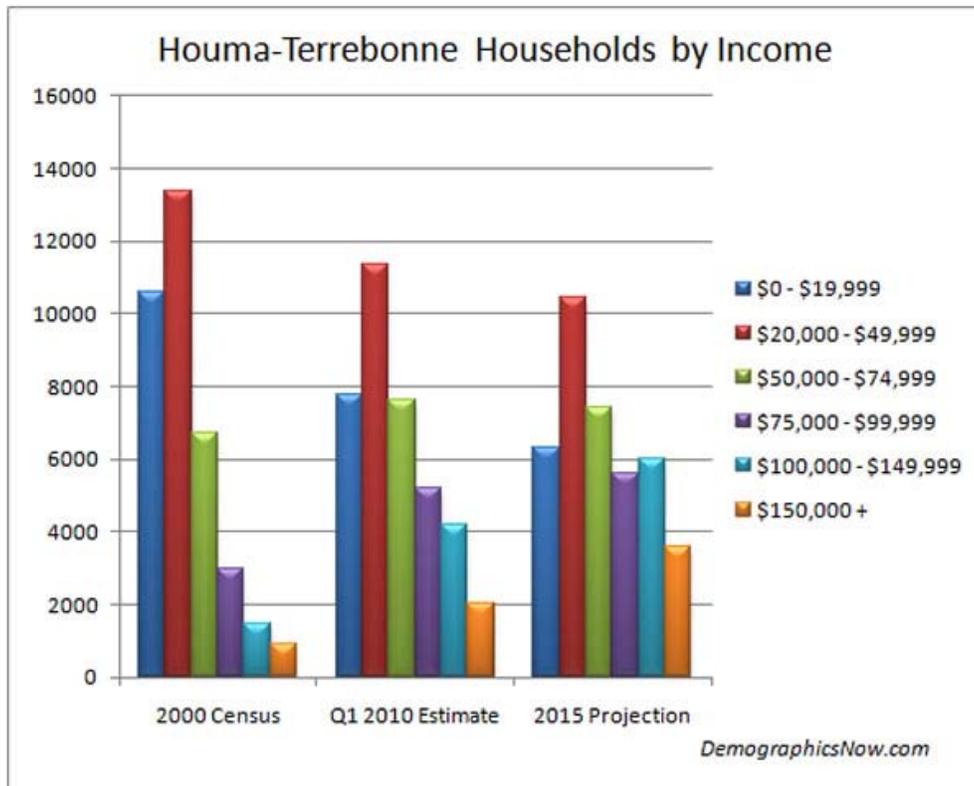
The Houma Navigation Canal is 30 miles long and 15 feet deep. It provides ships necessary access to the Gulf of Mexico. A study is underway to determine if deepening the canal to 20 feet would affect the local economy. Some experts say this could help this area's economy by up to \$400 million. In the future, a lock system will be installed in the canal to protect the area from storm surge without hindering the marine traffic.

The Gulf Intracoastal Waterway is a 1,300-mile waterway that extends from Apalachee Bay, Florida westward along the Gulf Coast to the Mexican Border of Brownsville, Texas. One study says the segment of waterway between the Sabine River (western boundary of Louisiana) and New Orleans is the most active stretch.

All of the waterways described above allow for commerce and trade to "flow" in and out of our area. This is why Terrebonne Parish is such a great site for businesses to prosper.

## Income

In the Terrebonne Parish area residents have seen their personal income grow by an average of 17.7%, well above the national average, the U.S. Bureau of Economic Analysis reported in August 2007. There was an increase in oilfield activity, an infusion of federal hurricane-recovery aid and spillover effects in the local economy boosted per-capita income at a greater rate than most of the country. The average per-capita income in Houma-Thibodaux, which covers all of Terrebonne and Lafourche parishes, went from \$26,008 to \$30,610. The Houma-Thibodaux's income growth ranks 212<sup>th</sup> among the nation's 363 metro areas. In comparison, a year earlier, Houma-Thibodaux per-capita income grew by 1.7%, rising from \$25,581 to \$26,008.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS  
ALL FUND TYPES  
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2011**

					PROPRIETARY		ADOPTED 2011	PROJECTED 2010	ACTUAL 2009
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES				
					ENTERPRISE				
<b>REVENUES</b>									
Taxes & Special Assessments	9,504,131	43,146,335	2,639,356	0	8,342,500	63,632,322	67,704,584	69,059,802	
Licenses & Permits	2,227,440	1,032,430	0	0	0	3,259,870	2,991,717	4,030,537	
Intergovernmental	7,562,788	12,006,439	0	779,549	290,000	20,638,776	216,721,923	33,317,737	
Charges for Services	205,300	748,250	0	0	27,004,934	27,958,484	29,005,812	27,771,995	
Fines & Forfeitures	193,600	4,422,000	0	0	0	4,615,600	4,506,851	4,584,932	
Miscellaneous Revenue	615,520	181,215	18,145	0	200,150	1,015,030	1,213,704	3,199,713	
Utility Revenue	0	42,000	0	0	67,310,563	67,352,563	60,051,892	53,728,944	
Other Revenue	0	0	0	0	515,000	515,000	1,373,379	14,782,611	
<b>TOTAL REVENUES</b>	<b>20,308,779</b>	<b>61,578,669</b>	<b>2,657,501</b>	<b>779,549</b>	<b>103,663,147</b>	<b>188,987,645</b>	<b>383,569,862</b>	<b>210,476,271</b>	
<b>EXPENDITURES</b>									
Parish Council	84,041	0	0	0	0	84,041	107,615	69,504	
Council Clerk	99,299	0	0	0	0	99,299	126,149	85,598	
Official Fees/Publication	86,516	0	0	0	0	86,516	66,567	48,375	
City Court	809,400	0	0	0	0	809,400	1,312,002	811,019	
District Court	620,307	0	0	0	0	620,307	591,748	560,389	
Juvenile Services	0	2,702,249	0	0	0	2,702,249	3,008,280	2,715,569	
District Attorney	778,961	5,328,021	0	0	0	6,106,982	6,213,756	5,883,390	
Clerk of Court	148,675	0	0	0	0	148,675	128,654	187,926	
Drug Court	0	429,278	0	0	0	429,278	353,227	315,501	
Ward Court	330,078	0	0	0	0	330,078	327,237	326,394	
City Marshall's Office	0	860,829	0	0	0	860,829	835,709	711,978	
Judicial-Other	75,075	0	0	0	0	75,075	75,060	101,952	
Parish President	123,331	0	0	0	0	123,331	116,894	120,861	
Registrar of Voters	172,300	0	0	0	0	172,300	180,458	165,084	
Elections	30,300	0	0	0	0	30,300	30,300	48,138	
Accounting	255,696	0	0	0	0	255,696	288,763	410,956	
Customer Service	33,870	0	0	0	0	33,870	63,162	13,490	
Purchasing	0	0	0	0	951,761	951,761	1,008,262	949,215	
Risk Management	0	0	0	0	17,767,508	17,767,508	17,118,680	15,880,045	
Human Resources Admin.	0	0	0	0	630,975	630,975	621,378	557,669	
Legal Services	271,432	0	0	0	0	271,432	240,152	219,170	
Parishwide Insurance	0	0	0	0	7,702,816	7,702,816	7,349,101	5,237,968	
Information Technology	0	0	0	0	1,657,186	1,657,186	1,530,522	1,457,722	
Planning	1,469,959	1,187,618	0	0	0	2,657,577	4,148,394	3,515,684	
Government Buildings	2,427,624	0	0	650,000	0	3,077,624	13,763,316	2,912,300	
Code Violation/Compliance	522,194	0	0	0	0	522,194	3,404,218	783,489	
Auditoriums	0	517,851	0	0	0	517,851	457,277	274,262	
Civic Center	0	0	0	0	2,336,377	2,336,377	2,478,704	2,516,485	
Janitorial Services	328,879	0	0	0	0	328,879	328,996	303,986	
General-Other	904,846	1,743,717	132,462	0	0	2,781,025	3,083,085	3,028,248	
Parish Prisoners	0	2,299,200	0	0	0	2,299,200	2,966,085	1,921,119	
Prisoners' Medical Department	0	1,132,477	0	0	0	1,132,477	1,156,897	985,037	
Coroner	832,093	0	0	0	0	832,093	793,000	764,949	
Jag 2005 Award	0	0	0	0	0	0	0	0	
OJP Hurricane Relief	0	0	0	0	0	0	13,994	0	
Jag 2007 Award	0	0	0	0	0	0	1,152	3,522	
Police	0	8,194,932	0	40,000	0	8,234,932	8,935,197	8,326,712	
Jag 2006 Award	0	0	0	0	0	0	41,905	0	
LHSC Year Long	0	0	0	0	0	0	24,836	40,436	
Victims Assistance	0	0	422,483	0	0	422,483	430,784	422,055	
VAWA Domestic Violence	0	0	0	0	0	0	0	9,534	
Multi Task Force	0	0	0	0	0	0	21,087	0	
Cops Interoperability	0	0	0	0	0	0	0	296,697	

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 ALL FUND TYPES  
 REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2011**

					PROPRIETARY		ADOPTED 2011	PROJECTED 2010	ACTUAL 2009
	GENERAL	SPECIAL	DEBT	CAPITAL	FUND TYPES				
		REVENUE	SERVICE	PROJECTS	ENTERPRISE				
Fire-Rural	0	0	0	0	0	0	0	0	
Fire-Urban	0	5,272,480	95,268	0	0	5,367,748	7,155,607	5,509,182	
Coastal Restore/Preserv	0	295,825	0	0	0	295,825	4,258,282	705,142	
Engineering	129,141	0	0	0	0	129,141	199,124	150,485	
Garage	0	0	0	0	821,830	821,830	891,344	811,840	
Roads & Bridges	0	7,031,558	818,300	2,188,000	0	10,037,858	45,172,923	15,802,521	
Road Lighting	0	1,688,520	0	0	0	1,688,520	1,628,703	1,472,172	
Drainage	0	9,333,758	1,020,120	1,464,549	0	11,818,427	68,942,551	36,159,819	
Health Unit	0	832,734	0	0	0	832,734	864,379	718,599	
Head Start	0	120,000	0	0	0	120,000	119,671	99,330	
Parish VA Service Office	17,604	0	0	0	0	17,604	17,604	16,008	
Health & Welfare-Other	798,411	228,068	0	0	0	1,026,479	1,238,302	1,299,358	
Terr Alcohol/Drug Abuse	0	196,654	0	0	0	196,654	166,654	90,260	
TARC	0	2,896,664	0	0	0	2,896,664	5,316,460	4,195,000	
Sewerage Collection	0	0	3,890,574	0	4,097,675	7,988,249	19,132,239	20,616,716	
Treatment Plant	0	0	0	0	3,443,001	3,443,001	3,432,758	2,954,184	
EPA Grant Administration	0	0	0	0	466,398	466,398	447,893	414,146	
Sewerage Capital Add'n	0	0	0	0	395,000	395,000	385,000	369,186	
Solid Waste Services	0	0	0	0	13,123,769	13,123,769	13,634,513	13,235,528	
Animal Control	801,913	0	0	0	0	801,913	830,830	774,338	
Landfill Closure	0	0	0	0	153,000	153,000	152,574	(143,163)	
Parks & Grounds	0	180,500	0	0	0	180,500	362,715	248,335	
Darsey Park	0	0	0	0	0	0	0	110	
Adult Softball	0	55,050	0	0	0	55,050	48,657	63,235	
Adult Basketball	0	17,165	0	0	0	17,165	19,631	18,646	
TPR-Administration	0	598,476	0	0	0	598,476	568,625	562,434	
Quality of Life Program	0	33,500	0	0	0	33,500	102,663	18,408	
Grand Bois Park	0	72,246	0	0	0	72,246	143,809	100,567	
Youth Basketball	0	84,220	0	0	0	84,220	93,778	84,783	
Football	0	93,000	0	0	0	93,000	93,361	103,216	
Youth Softball	0	45,500	0	0	0	45,500	59,587	46,421	
Youth Volleyball	0	7,085	0	0	0	7,085	7,082	10,042	
Baseball	0	157,456	0	0	0	157,456	140,377	131,341	
Adult Volleyball	0	4,000	0	0	0	4,000	3,644	2,759	
Special Olympics	0	27,500	0	0	0	27,500	84,238	81,749	
Summer Camps	0	200,000	0	0	0	200,000	200,000	185,565	
Museum-O & M	108,032	0	0	0	0	108,032	91,219	82,816	
Disaster Voucher Program	0	0	0	0	0	0	12,048	50,328	
Bunk House Inn	0	28,660	0	0	0	28,660	28,060	27,872	
HVC Priority 1 Families	0	0	0	0	0	0	0	48,981	
Family Self Suffiency	0	17,827	0	0	0	17,827	38,367	31,612	
Vouchers Program	0	3,154,477	0	0	0	3,154,477	3,072,583	2,720,860	
Home Administration	0	56,902	0	0	0	56,902	69,029	62,804	
Home/Technical Assistant	0	73,733	0	0	0	73,733	152,958	0	
Home/Projects	0	368,665	0	0	0	368,665	700,628	368,765	
LiHeap Weather	0	95,078	0	0	0	95,078	60,325	305,145	
CDBG Administration	0	266,246	0	0	0	266,246	266,246	219,455	
CDBG-Economic Development	0	0	0	0	0	0	430,327	992	
DHAP IKE	0	0	0	0	0	0	824,517	1,555,889	
Recovery Construction	0	0	0	0	0	0	115,397,992	576	
CDBG Projects	0	15,000	0	0	0	15,000	16,259,757	61,288	

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ALL FUND TYPES  
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	PROPRIETARY							
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES	ADOPTED 2011	PROJEC TED 2010	ACTUAL 2009
					ENTERPRISE			
CDBG Housing Rehab	0	869,986	0	0	0	869,986	1,246,002	793,271
T & TA (PA4120)	0	19,478	0	0	0	19,478	19,478	14,244
ARRA Stimulus	0	0	0	0	0	0	11,542,442	136,978
HMGP Lilli/Isadore	0	0	0	0	0	0	0	0
HMGP 1603	0	0	0	0	0	0	2,543,638	1,864,373
HMGP 1607	0	0	0	0	0	0	564,983	267,394
HMGP 1607-109-0001	0	0	0	0	0	0	332,138	1,540,370
Elevation 1603C-10							10,525,386	0
Essential Services	0	732	0	0	0	732	7,607	9,349
Shelter Operations	0	173,996	0	0	0	173,996	170,123	153,453
LIHEAP Hurricane Crisis	0	0	0	0	0	0	0	0
TANF Energy Assistance	0	0	0	0	0	0	0	0
LIHEAP	0	0	0	0	0	0	0	184
LHFA	0	0	0	0	0	0	0	0
Fiscal Year 2006 Award	0	1,000,042	0	0	0	1,000,042	1,342,199	1,084,022
SRL OJ-06-LA-2009-002	0	0	0	0	0	0	536,944	0
CSBG-Administration	0	42,754	0	0	0	42,754	98,382	161,628
CSBG-Programs	0	242,269	0	0	0	242,269	158,111	144,122
Publicity	119,175	0	0	0	0	119,175	313,626	85,273
Economic Development-Other	750,580	0	0	0	0	750,580	1,121,978	1,851,421
Housing & Human Service	310,985	0	0	0	0	310,985	332,554	310,980
Parish Farm Agent	78,600	0	0	0	0	78,600	80,100	67,855
Head Start Administration	0	182,323	0	0	0	182,323	186,722	181,767
Head Start Program	0	375,094	0	0	0	375,094	388,116	120,856
Public Transit Planning	0	9,220	0	0	0	9,220	148,078	33,528
Sec 5307 Bus acquisition	0	0	0	0	0	0	196,941	71,533
JARC Program	0	0	0	0	0	0	268,896	156,285
Port Administration	25,000	0	0	0	0	25,000	50,000	50,000
Local Coastal Prgm Dev.	0	3,904,000	0	0	0	3,904,000	27,536,702	5,041,304
Oil Spill 2010	0	0	0	0	0	0	1,000,000	0
Planning	0	130,068	0	0	0	130,068	2,977,469	578,138
Operation/General Admin	0	385,567	0	0	0	385,567	596,169	430,917
Vehicle Operations	0	741,233	0	0	0	741,233	1,199,970	640,795
Vehicle Maintenance	0	233,773	0	0	0	233,773	682,216	281,630
Non Vehicle Maintenance	0	59,312	0	0	0	59,312	177,043	65,206
Rent/Emergency Shelter	0	20,000	0	0	0	20,000	18,309	21,670
Electric Generation	0	0	0	0	29,370,056	29,370,056	24,035,424	21,743,071
Electric Distribution	0	0	0	0	3,331,439	3,331,439	2,971,840	2,964,659
Telecommunications	0	0	0	0	18,250	18,250	20,250	12,537
Gas Distribution	0	0	0	0	13,589,281	13,589,281	11,320,435	8,314,328
Utility Administration	0	0	0	0	3,073,532	3,073,532	3,227,137	3,363,726
G.I.S. Mapping System	0	0	0	0	577,561	577,561	539,964	474,871
Emergency Preparedness	411,058	0	0	0	0	411,058	600,513	747,705
<b>TOTAL EXPENDITURES</b>	<b>13,955,375</b>	<b>66,334,566</b>	<b>6,379,207</b>	<b>4,342,549</b>	<b>103,507,415</b>	<b>194,519,112</b>	<b>506,140,122</b>	<b>229,207,516</b>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,353,404	(4,755,897)	(3,721,706)	(3,563,000)	155,732	(5,531,467)	(122,570,260)	(18,731,245)
<b>OTHER FINANCING SOURCES (USES)</b>								
Operating Transfers In	2,568,414	8,544,251	4,013,929	3,476,000	64,999,926	83,602,520	96,722,922	98,260,059
Operating Transfers Out	(9,036,402)	(7,596,929)	(23,000)	(500,000)	(66,446,189)	(83,602,520)	(96,722,922)	(98,260,058)
<b>OTHER FINANCING SOURCES (USES)</b>	<b>(6,467,988)</b>	<b>947,322</b>	<b>3,990,929</b>	<b>2,976,000</b>	<b>(1,446,263)</b>	<b>0</b>	<b>0</b>	<b>1</b>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(114,584)	(3,808,575)	269,223	(587,000)	(1,290,531)	(5,531,467)	(122,570,260)	(18,731,244)
<b>FUND BALANCE/ NET ASSETS</b>								
Beginning of Year	8,504,226	20,006,526	7,639,213	1,687,040	163,381,514	201,218,519	323,788,779	342,520,023
End of Year	8,389,642	16,197,951	7,908,436	1,100,040	162,090,983	195,687,052	201,218,519	323,788,779

**SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT**

	<u>2009 Adopted</u>	<u>2010 Adopted</u>	<u>2010 Current</u>	<u>2011 Proposed</u>	<u>2011 Adopted</u>
<b>General Fund:</b>					
Parish Council	9	9	9	9	9
Council Clerk	5	5	4	5	5
City Court	25	26	22	26	26
District Court	7	7	7	7	7
District Attorney	21	21	21	21	21
Ward Court	18	18	18	18	18
Parish President	7	7	6	6	6
Registrar of Voters	5	5	5	5	5
Accounting	20	20	20	20	20
Customer Service	19	19	19	19	19
Legal Services	1	1	1	1	1
Planning & Econ. Dev.	18	13	13	12	12
Government Buildings	11	10	9	10	10
Code Violation/Compliance	0	5	5	5	5
Engineering	10	11	10	10	10
Animal Shelter	12	12	11	12	12
Museum	0	1	1	1	1
Housing & Human Services	12	12	12	12	12
Emergency Preparedness	3	3	3	3	3
<b>Total - General Fund</b>	<u>203</u>	<u>205</u>	<u>196</u>	<u>202</u>	<u>202</u>
<b>Special Revenue Funds</b>					
Terr. Juvenile Detention	50	50	48	44	44
Parish Prisoner Fund					
Parish Prisoners	4	4	3	4	4
Prisoners Medical Department	12	12	12	12	12
Public Safety Fund					
Police Dept.	102	103	101	100	100
Fire Dept.	61	60	60	60	60
Non-District Recreation					
Auditoriums	2	2	2	2	2
Marshall's Fund	13	13	13	13	13
Coastal Restoration/Preservation	3	3	3	3	3
Section 8 Vouchers					
Vouchers Program	4	4	4	4	4
Housing / Urban Dev. Grant					
CDBG Administration	1	1	1	1	1
CDBG Housing Rehab	9	9	8	9	9
Dept. of Labor - CSBG Grant					
CSBG	1	1	1	1	1
CSBG	4	4	4	4	4
DHAP - Ike	2	2	2	0	0

**SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT**

	<u>2009 Adopted</u>	<u>2010 Adopted</u>	<u>2010 Current</u>	<u>2011 Proposed</u>	<u>2011 Adopted</u>
FTA Grant					
Planning	1	1	1	1	1
Operations / General Administration	2	2	2	2	2
Vehicle Operations	16	16	14	16	16
Vehicle Maintenance	1	2	1	2	2
Non Vehicle Maintenance	2	2	2	2	2
Hud Head Start Program	29	29	27	29	29
Road & Bridge Fund	70	70	68	67	67
Drainage Tax Fund	89	89	83	89	89
Health Unit Fund	4	4	4	4	4
Parishwide Recreation					
TPR Administration	5	5	5	5	5
Special Olympics	1	1	1	0	0
Mental Health Fund					
Health & Welfare	0	1	0	0	0
Terr. Alcohol/ Drug Abuse	1	0	0	0	0
District Attorney	65	65	57	65	65
Drug Court	9	9	9	9	9
<b>Total - Special Revenue Funds</b>	<u>563</u>	<u>564</u>	<u>536</u>	<u>548</u>	<u>548</u>
<b>Enterprise Funds:</b>					
Utility Fund					
Electric Generation	18	18	17	18	18
Electric Distribution	6	4	3	4	4
Gas Distribution	18	19	14	19	19
Utility Administration	10	10	9	10	10
GIS Mapping System	1	1	1	1	1
Sewerage Fund					
Sewerage Collection	20	20	17	17	17
Treatment Plant	17	17	17	17	17
Sewerage Administration	6	7	6	7	7
Sanitation Fund					
Solid Waste	14	14	13	14	14
Civic Center	19	17	14	17	17
<b>Total - Enterprise Funds</b>	<u>129</u>	<u>127</u>	<u>111</u>	<u>124</u>	<u>124</u>
<b>Internal Service Funds</b>					
Insurance Control Fund					
Risk Management	8	8	8	8	8
Human Resources					
Human Resources Admin.	5	5	5	5	5
Centralized Purchasing					
Purchasing	13	13	13	12	12
Information Systems Fund	18	18	16	17	17
Centralized Fleet Maintenance	11	11	10	11	11
<b>Total - Internal Service Funds</b>	<u>55</u>	<u>55</u>	<u>52</u>	<u>53</u>	<u>53</u>
<b>Grand Total - All Operations</b>	<u>950</u>	<u>951</u>	<u>895</u>	<u>927</u>	<u>927</u>

## VIDEO POKER REVENUES AND PROJECTS

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## VIDEO POKER REVENUES AND PROJECTS

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### Projects Funded With Video Poker Revenues (Continued)

#### Year 1998

Juvenile Detention	(500,000)		
Civic Center Storage	500,000		
Administrative Complex	565,251		
Port Commission	580,000		
3% Dedicated Emergency Fund	37,776	\$	1,183,027

#### Year 1999

Civic Center Grand Opening	200,000		
Westside Blvd. Extension	68,800		
Country Drive Improvements	200,000		
3% Dedicated Emergency Fund	41,505	\$	510,305

#### Year 2000

Mosquito Control (Adjusted to Actual)	470,160		
Port Commission Administration (Adjusted to Actual)	9,991		
Port Construction	619,000		
Fire Dispatchers	113,724		
Grand Bois Park Renovations	15,000		
Business Incubator Program	20,000		
Girl's Softball Complex Parking Lot	126,000		
Agriculture Building Repairs	50,000		
Consultant - Houma Navigational Canal	14,000		
Saints Camp	50,000		
Soccer Field Complex	80,000		
Friendswood Park Playground Equipment	30,000		
Recreation District #7 Improvements	57,000		
Boys & Girls Club	25,000	\$	1,679,875

#### Year 2001

Mosquito Control (Adjusted to Actual)	484,125		
Port Commission Administration (Adjusted to Actual)	122,890		
Port Construction Project	481,000		
Fire Dispatchers	60,130		
Juvenile Detention Gym	250,000		
Comprehensive Regional Plan	400,000		
Civic Center Landscaping & Irrigation System	60,508		
Energy Assistance Program for Disadvantaged	30,000		
Weed & Seed Technical Assistance	15,000		
Local Match - FTA Rural Transit Buses	26,920		
Landfill Closure	500,000	\$	2,430,573

## VIDEO POKER REVENUES AND PROJECTS

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### Projects Funded With Video Poker Revenues (Continued)

#### Year 2002

Mosquito Control (Adjusted to Actual)	494,750	
Port Commission Administration (Adjusted to Actual)	137,397	
Port Construction Project	590,500	
Animal Shelter Preliminary Design	150,000	
Hollywood Road	40,000	
Country Drive	700,000	
Sanitation Fund	350,000	\$ 2,462,647

#### Year 2003

Mosquito Control (Adjusted to actual)	554,692	
Port Commission Administration (Adjusted to actual)	249,238	
Westside Blvd.	100,000	
Sewerage Construction Fund (Year 1 of 5, Ordinance #6609)	1,079,142	
Hollywood Road South	360,000	
Recreation District #4 Swimming	15,000	
General Fund-Group Insurance Reserve (Actual)	1,000,000	
Dedicated Emergency Fund Supplement (Actual)	609,572	\$ 3,967,644

#### Year 2004

Mosquito Control (Adjusted to actual)	565,181	
Sewerage Construction Fund (Year 2 of 5, Ordinance # 6609)	1,095,241	
Port Commission Administration	186,408	
Westside Blvd.	400,000	
Dedicated Emergency Fund (3% of 2003 VP Revenue)	64,748	\$ 2,311,578

#### Year 2005

Mosquito Control (Actual)	583,812	
Port Commission Administration	126,000	
Sewerage Construction Fund (Year 3 of 5, Ordinance # 6609)	1,268,222	
Terrebonne Economic Development	122,000	
The Haven (Supplement)	5,000	
Start Corporation (Supplement)	5,000	
Mental Health (Supplement)	8,000	
Dedicated Emergency Fund (3% of 2004 VP Revenue)	65,714	\$ 2,183,748

#### Year 2006

Mosquito Control (Actual)	603,661	
Port Commission Administration	126,000	
Sewerage Construction Fund (Year 4 of 5, Ordinance # 6609)	690,903	
Drainage Construction Fund (Year 4 of 5, Ordinance # 6609)	785,215	
Drainage/Chris Lane Pump Station Rehab	380,000	
	-	\$ 2,585,779

**VIDEO POKER REVENUES AND PROJECTS**

**Projects Funded With Video Poker Revenues (Continued)**

**Year 2007**

Mosquito Control (Projected Net of State Reimbursement)	534,265	
Port Commission Administration	154,410	
Drainage Construction Fund (Year 5 of 5, Ordinance # 6609)	1,250,000	
		\$ 1,938,675

**Year 2008**

Mosquito Control	644,122	
Port Commission Administration	100,000	
Utility Assistance	100,000	
Drainage Construction Fund (Year 5 of 5, Ordinance # 6609)	2,200,000	
		\$ 3,044,122

**Year 2009**

Mosquito Control	697,745	
Port Commission - Marina	50,000	
Drainage Construction Fund	1,900,000	
		\$ 2,647,745

**Year 2010**

Mosquito Control	738,399	
Port Commission/Downtown Development Corp - Marina	50,000	
Drainage Construction Fund	1,790,000	
Road Construction Fund	250,000	
		\$ 2,828,399
Projects Funded To Date		\$ 32,656,476

**VIDEO POKER BALANCE ESTIMATED AT 12/31/2010** **\$ (102,739)**

**2011 Proposed Revenue** **\$ 2,356,000**

**2011 Proposed Activity**

Mosquito Control	738,399	
Downtown Development Corporation - Marina	25,000	
The Haven	38,000	
Auditoriums - ADA Upgrades	234,044	
The Start Corporation - Mental Health	22,012	
Dedicated Emergency Fund	9,000	
		\$ 1,066,455

**VIDEO POKER BALANCE ESTIMATED AT 12/31/2011** **\$ 1,186,806**

**UNCOLLECTED & PROTEST TAXES**

The Uncollected Taxes are taxes, which have not been collected, but are still due.

<b>TAX YEAR</b>	<b>UNCOLLECTED TAXES</b>	<b>PROTEST TAXES</b>	<b>COLLECTED</b>	<b>PROPERTY TAXES BALANCE</b>
2009	\$ 404,203.15	\$ -	\$ 84,083.86	\$ -
2008	355,191.90	-	49,011.25	-
2007	278,620.86	-	378,682.13	-
2006	114,273.57	-	397,151.72	-
2005	95,675.98	-	-	-
2004	5,113.84	75,728.41	-	75,728.41
2003	12,976.97	1,552.96	8,265.00	(6,712.04)
2002	410,982.00	296,114.00	283,814.00	12,300.00
2001	81,620.87	160,042.00	89,359.00	70,683.00
2000	107,870.05	1,021,021.73	814,267.00	206,754.73
1999	67,311.29	1,431.31		1,431.31
1998	82,705.42	1,442.56		1,442.56
1997	124,725.95	1,489.05		1,489.05
1996	134,779.71			
1995	27,061.76			
1994	47,173.06			
1993	57,187.70			
1992	47,157.32			

The Terrebonne Parish Sheriff is the Ex-officio tax collector and enforces the collection of all parish and district ad valorem taxes. All ad valorem taxpayers have the option of paying their property taxes under protest if they have a dispute. When taxes are paid in protest, the individual or company has 30 days to hire an attorney to represent them with the Louisiana Tax Commission. If the taxes are paid in protest and an attorney is not hired, the sheriff then remits the taxes to the designated taxing districts. Prior to 2001, the Sheriff's Office held in separate accounts all protest collections. In 2001 the Louisiana Legislature passed legislation instructing the Sheriff's Office to send protest tax collections of certain oil and gas companies to the local taxing districts to hold until the Louisiana Tax Commission settles the protest claim. When the claim is settled, the Sheriff's Office instructs the taxing districts how to distribute the funds.

<b>TAX YEAR</b>	<b>UNCOLLECTED TAXES</b>	<b>PROTEST TAXES</b>	<b>COLLECTED</b>	<b>PROPERTY TAXES BALANCE</b>
2009		\$ 404,203.15		\$ 404,203.15
2008		\$ 355,191.90		\$ 355,191.90
2007		\$ 415,914.58		\$ 415,914.58
2006		\$ 382,632.11		\$ 382,632.11
2005		\$ 376,676.59		\$ 376,676.59
2004		\$ 394,243.98		\$ 394,243.98
2003		\$ 142,614.18		\$ 142,614.18
2002		\$ 464,221.00		\$ 464,221.00
2001		\$ 1,231,905.00	\$ 18,576.00	\$ 1,213,329.00

**OCCUPATIONAL LICENSE**

In 2004, the Parish increased the occupation license rates, Ordinance Number 6926 and directed the total proceeds of the tax to be dedicated equally between economic development efforts in Terrebonne Parish and the Parish General Fund.



<b>Year</b>	<b>Amount</b>
2005	1,130,885
2006	1,234,248
2007	1,319,456
2008	1,354,638
2009	1,783,336
<b>2010 Projected</b>	<b>895,000</b>
<b>Revenues Received To Date</b>	<b>\$ 7,717,563</b>
<b>Dedicated to Economic Development 50%</b>	<b>\$ 3,858,782</b>

**Activities Funded With Dedicated Occupational Licenses Collected (50%)**

**Years 2005 through 2010**

TEDA (Terrebonne Economic Development Authority)	3,265,533	\$ 3,265,533
Projects Funded To Date		\$ 3,265,533
<b>DEDICATED BALANCE AT DECEMBER 31, 2010</b>		<b>\$ 593,249</b>
<b><u>2011 Proposed Collections</u></b>	<b>\$ 1,226,870.00</b>	
<b><u>2011 Proposed Dedicated to Economic Development</u></b>		<b>\$ 613,435</b>
<b><u>2011 Estimated Activity</u></b>		
TEDA (Terrebonne Economic Development Authority)	613,435	\$ 613,435
<b>DEDICATED OCCUPATIONAL LICENSE BALANCE ESTIMATED AT 12/31/2011</b>		<b>\$ 593,249</b>

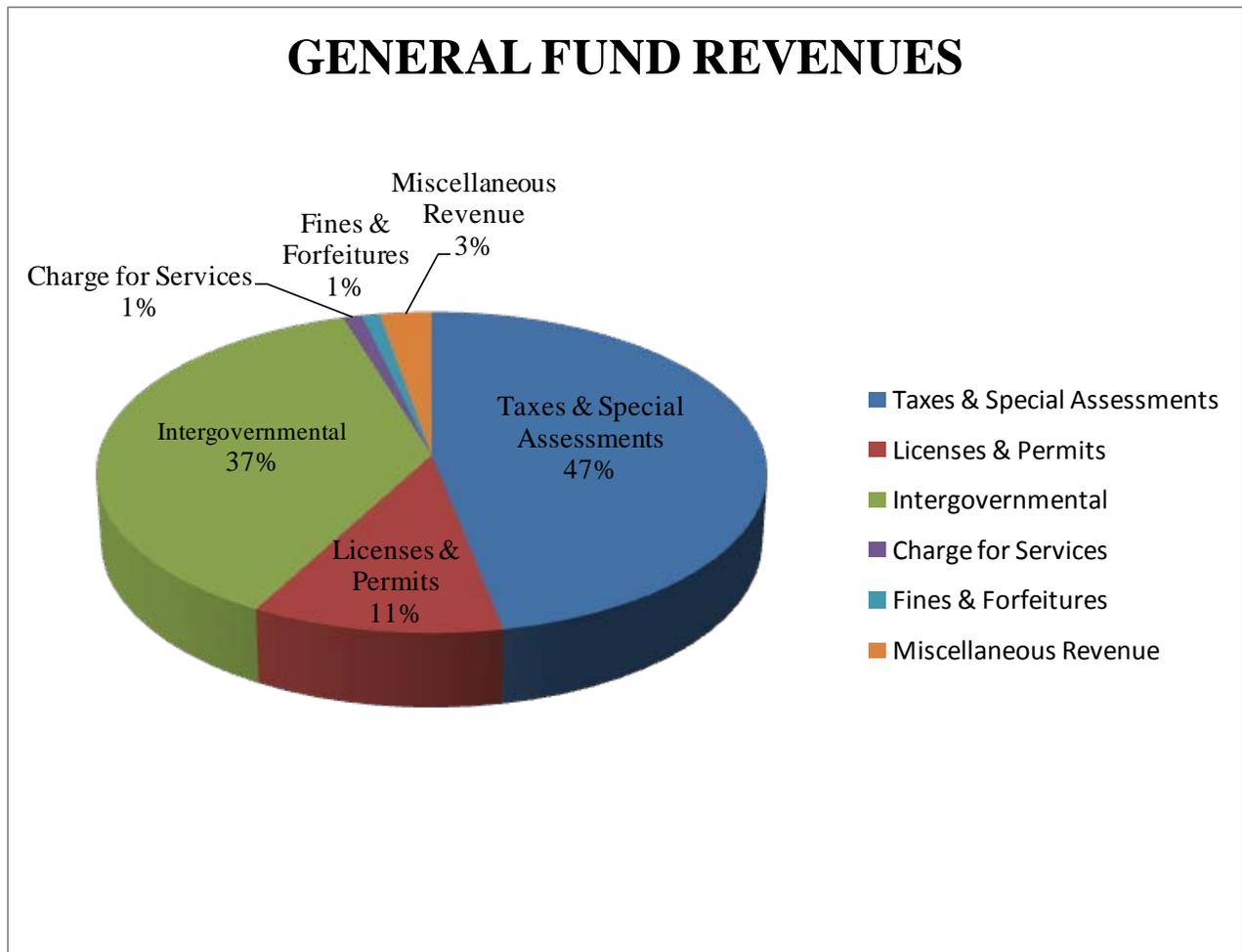


**151 GENERAL FUND**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES</b>					
Taxes & Special Assessments	10,482,971	9,743,997	10,063,198	9,504,131	9,504,131
Licenses & Permits	2,887,063	2,209,300	1,950,095	2,227,440	2,227,440
Intergovernmental	8,805,977	16,461,209	13,252,662	7,562,788	7,562,788
Charge for Services	146,696	206,055	228,621	205,300	205,300
Fines & Forfeitures	239,598	195,142	201,129	193,600	193,600
Miscellaneous Revenue	740,779	595,983	657,831	599,920	615,520
Other Revenue	449,982	741	25,379	-	-
<b>TOTAL REVENUES</b>	<b>23,753,066</b>	<b>29,412,427</b>	<b>26,378,915</b>	<b>20,293,179</b>	<b>20,308,779</b>
<b>EXPENDITURES</b>					
Parish Council	69,504	136,871	107,615	84,041	84,041
Council Clerk	85,598	139,195	126,149	99,299	99,299
Official Fees/Publication	48,375	121,755	66,567	86,516	86,516
City Court	791,149	852,000	852,000	809,400	809,400
District Court	560,389	599,807	591,748	620,307	620,307
District Attorney	747,799	813,364	783,719	778,961	778,961
Clerk of Court	187,926	156,500	128,654	148,675	148,675
Ward Court	326,394	330,478	327,237	330,078	330,078
Judicial-Other	101,952	90,642	75,060	75,075	75,075
Parish President	120,861	114,394	116,894	123,331	123,331
Registrar of Voters	165,084	178,091	180,458	172,300	172,300
Elections	48,138	30,300	30,300	30,300	30,300
Accounting	410,956	287,331	288,763	255,696	255,696
Customer Service	13,490	63,285	63,162	33,870	33,870
Legal Services	219,170	285,951	240,152	271,432	271,432
Planning	2,139,571	3,346,109	3,103,729	1,469,959	1,469,959
Government Buildings	2,388,051	3,491,961	3,363,054	2,427,624	2,427,624
Code Violat./Compliance	522,198	1,536,708	2,725,244	522,194	522,194
Janitorial Services	303,986	345,215	328,996	328,879	328,879
General-Other	1,080,389	912,702	1,099,526	904,846	904,846
Coroner	764,949	793,000	793,000	832,093	832,093
Engineering	150,485	250,044	199,124	129,141	129,141
Parish VA Service Off.	16,008	15,681	17,604	17,604	17,604
Health & Welfare-Other	1,072,014	995,893	1,035,292	798,411	798,411
Animal Control	774,338	879,549	830,830	786,313	801,913
Waterlife Museum	82,816	113,734	91,219	108,032	108,032
Publicity	85,273	313,651	313,626	119,175	119,175
Economic Devel. Other	972,814	944,845	894,832	750,580	750,580
Housing & Human Services	310,980	370,764	332,554	310,985	310,985
Parish Farm Agent	67,855	80,100	80,100	78,600	78,600
Port / Marina Administration	50,000	50,000	50,000	25,000	25,000
Emergency Preparedness	747,705	631,542	497,604	411,058	411,058
<b>TOTAL EXPENDITURES</b>	<b>15,426,217</b>	<b>19,271,462</b>	<b>19,734,812</b>	<b>13,939,775</b>	<b>13,955,375</b>

**151 GENERAL FUND**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	8,326,849	10,140,965	6,644,103	6,353,404	6,353,404
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	4,169,034	4,462,845	4,459,532	2,568,414	2,568,414
Operating Transfer Out	(19,790,281)	(15,093,608)	(15,118,344)	(9,036,402)	(9,036,402)
TOTAL OTHER FINANCING SOURCES (USES)	(15,621,247)	(10,630,763)	(10,658,812)	(6,467,988)	(6,467,988)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(7,294,398)	(489,798)	(4,014,709)	(114,584)	(114,584)
BEGINNING FUND BALANCE	19,813,333	12,518,935	12,518,935	8,504,226	8,504,226
ENDING FUND BLANCE	12,518,935	12,029,137	8,504,226	8,389,642	8,389,642



151 GENERAL FUND

MAJOR REVENUE SOURCES

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2010 Projected	2011 Adopted	% Change	2010 Projected	2011 Adopted	% Change
A Parish Alimony Tax ( <b>Ad Valorem Tax</b> ) levied annually on parish property for 2007 and 2008, totaling 4.64 mills (1.55 city and 3.09 rural). Year 2008 was a reappraisal year, which resulted in a roll-back of 4.42 mills (1.47 city and 2.95 rural) with the vote of the council; a roll-forward to 4.64 was approved by 2/3rds, dedicating \$79,000 to drainage pumps.	1,987,031	1,987,031	0.0%	79,000	79,000	0.0%
A tax levied in 1965 from a 1% <b>Sales Tax</b> divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	6,919,796	6,365,000	-8.0%	-	-	0.0%
<b>Cable TV Franchise</b> fee on the local cable services.	1,153,000	1,150,000	-0.3%	-	-	0%
An annual <b>Insurance License</b> is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	326,000	300,000	-8.0%	-	-	0%
An annual <b>Occupational License</b> tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,111,000	1,100,000	-1%			0%
<b>Building, Plumbing, Electric, Mechanical Permits</b> are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	837,375	739,100	-11.7%	-	-	0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2010 Projected	2011 Adopted	% Change	2010 Projected	2011 Adopted	% Change
<b>State Mineral Royalties</b> represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	4,880,992	4,000,000	-18.0%	-	-	0%
<b>Video Draw Poker</b> Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,469,716	2,356,000	-4.6%
<b>Severance taxes</b> levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 56:1543)	909,171	900,000	-1.0%	-	-	0%
<b>State Beer Tax</b> collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	160,000	160,000	0.0%	-	-	0%
<b>Rental/Use Income</b> from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	481,029	461,920	-4.0%	-	-	0%
<b>PILOT</b> (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	1,977,258	1,896,167	0.0%	-	-	0.0%

## 151-111 GENERAL FUND - PARISH COUNCIL

### MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balance” for the administrative branch of government. While attending the twice-monthly regular meetings of the Council and the many committee meetings held during each month, Council Members must often make difficult decisions to work on the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to stand as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and for their direct involvement in local government.

### DIVISION OVERVIEW

The Parish Council will be faced with many important decisions during 2011. Naturally, working on improving drainage systems throughout the parish and the continued fight to get Morganza to the Gulf Hurricane Protection levees in place will be of utmost importance to the legislative and Administrative branches of government. Another important task before the Council will be to tackle the re-apportionment of the nine Council districts. As soon as the 2010 census information is received, hopefully by the end of March 2011, the Council’s consultant will have to begin establishing districts into somewhat equal population groupings, which will not be an easy task considering the great shifts of population in the southernmost areas of the parish. These, along with attempting to control governmental spending in a dwindling national economy, will provide a challenging year for both Administration and Council.

### 2009-2010 ACCOMPLISHMENTS

- ✓ Lashbrook Pump Station Repairs in Chauvin.
- ✓ Gum Street Drainage Improvements Project in Houma.
- ✓ Barataria Roadway and Drainage Rehabilitation.
- ✓ Concord Road Drainage Improvements.
- ✓ 1-1A Forced Drainage, Phases 1, 2, 6 and 8.
- ✓ Westside Boulevard Extension
- ✓ Waterproof Bridge.
- ✓ Texas Gulf Road Bridge in Bourg.
- ✓ Valhi/Hollywood Road Extension Project.
- ✓ Head Start Classroom Building in Schriever.
- ✓ Upgrade of Council Meeting Room Video/Audio Equipment.

### 2011 GOALS AND OBJECTIVES

- Assure that the redistricting of the parish is done as quickly and as efficiently as possible.
- Work to help stimulate the local economy.
- Work closely with Administration to ensure that all federal funding is spent in a manner which helps the greatest number of people of the parish.
- Work with local, state, and federal government officials to ensure that the Morganza to the Gulf Hurricane Protection Plan is put into place as soon as possible.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of regular Council meetings held and attended	24	24	24
Number of public hearings/special meetings	5	7	8
Number of Committee meetings	105	110	115
Number of Ordinances adopted	164	195	200
Number of Resolutions adopted	500	624	625
Council Member Attendance at Council Meetings	98%	98%	100%

**151-111 GENERAL FUND - PARISH COUNCIL**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	225,322	242,589	225,403	216,695	216,695
Supplies and Materials	10,276	25,050	18,650	26,050	26,050
Other Services and Charges	49,405	118,051	84,466	116,551	116,551
Repair and Maintenance	496	6,100	6,100	6,100	6,100
Allocated Expenditures	(220,036)	(285,572)	(257,657)	(281,355)	(281,355)
Capital Outlay	4,041	30,653	30,653	0	0
<b>TOTAL EXPENDITURES</b>	<b>69,504</b>	<b>136,871</b>	<b>107,615</b>	<b>84,041</b>	<b>84,041</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-6.74%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Council Members	9	9	9	9	N/A	****	****	****
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>				

The salaries of the council members are established with the maximum salary for members at one thousand fifty-five dollars and fifty-eight cents (\$1,055.58) monthly and; established the maximum salary of its chairman at one thousand one hundred eighty-seven dollars and fifty-three cents (\$1,187.53) monthly. (Parish Code, Section 2-51)

**151-115 GENERAL FUND - COUNCIL CLERK**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of the Council Clerk and Staff is to provide support for the elected members of the Legislative Branch of Parish Government. The Staff, along with the Council and Committee Chairpersons, prepare agendas for all public meetings. In accord with the Council’s wishes, the Staff makes certain that the agendas and all back-up information are made available to the general public through the “Novus Agenda System”. This allows the citizens of this parish to be more aware of the proposed actions of the government through the use of technological equipment, most notably the Parish Government website. Videos of all Council and Committee meetings are also placed on the Parish website to better inform the public of the actions of the governing body. The Staff also maintains a record of the membership of all boards and commissions and often provides support staff to these entities. Minutes of the City of Houma and Terrebonne Parish Governments are maintained by the Council Staff in hard copy beginning with April of 1822 up to and including computer files to date.

**DIVISION OVERVIEW**

Since the Council Office is normally the first place many individuals call to obtain needed services or contact information on Parish Government, the Council Clerk and Staff must have a working knowledge of virtually all aspects of Parish Government and must stand ready to assist members of the general public with whatever manner of questions they pose. Often that means contacting or referring individuals to a variety of agencies or governmental entities. All four of the senior staff members are graduates of Leadership Terrebonne and all serve on various not- for-profit agencies in the Parish.

**2009-2010 ACCOMPLISHMENTS**

- ✓ The Council Meeting Room Video and audio recording equipment was upgraded during 2010 so that the general public may better view the actions of their governing body.
- ✓ Mrs. Venita Chauvin is the third staff member to serve on the Organization of Parish Administrative Officials, an affiliate to the Police Jury Association of Louisiana. Long-time Council Clerk Paul Labat received his retirement award from the organization after thirty-eight years of service to local government.
- ✓ Assistant Council Clerk Charlette Poché was appointed to serve as the Police Jury Association of Louisiana representative on the Louisiana Geographic Information Systems Council by Governor Bobby Jindal, a state agency which oversees efforts towards a central database of geospatial information, and which governs the Louisiana Geographic Information Center housed on the campus of LSU-Baton Rouge.

**2011 GOALS AND OBJECTIVES**

- The staff continues to monitor the latest technology so that the recording of public meetings and the maintenance of public documents is preserved for future generations of Terrebonne Parish residents.
- The staff stands ready to assist the Council Members in the reapportionment of the Parish based on the 2010 census information.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
% of Council agendas made available within time frame required by Code of Ordinances	100%	100%	100%
% of Council ordinances/resolutions/correspondence prepared within 3 business days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the official journal within 5 days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the Information Technologies staff for display on the website within 5 days	100%	100%	100%
% of Council meeting minutes indexed and placed in the official minute books within 7 days	100%	100%	100%

**151-115 GENERAL FUND - COUNCIL CLERK**

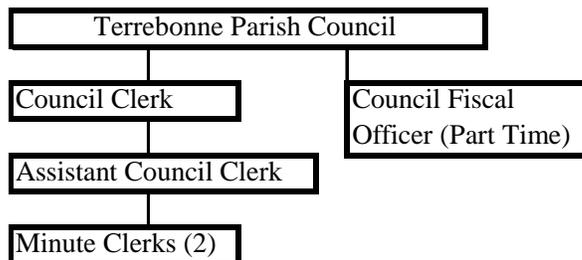
<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	299,410	389,264	324,147	357,079	357,079
Supplies and Materials	21,152	40,350	31,281	40,350	40,350
Other Services and Charges	25,421	30,954	30,574	31,004	31,004
Repair and Maintenance	433	3,300	3,095	3,300	3,300
Allocated Expenditures	(266,984)	(361,330)	(299,605)	(332,434)	(332,434)
Capital Outlay	6,166	36,657	36,657	0	0
<b>TOTAL EXPENDITURES</b>	<b>85,598</b>	<b>139,195</b>	<b>126,149</b>	<b>99,299</b>	<b>99,299</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-6.93%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Council Clerk	1	1	1	1	212	61,719	78,692	96,157
Fiscal Officer	1	0	1	1	211	56,109	71,739	87,415
Asst. Council Clerk	1	1	1	1	205	32,850	41,884	51,180
Minute Clerk	2	2	2	2	107	28,369	36,170	44,197
<b>TOTAL FULL-TIME</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>5</b>				
Fiscal Officer	0	1	0	0	211	28,055	35,870	43,708
<b>TOTAL PART-TIME</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>				
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>				



**151-119 GENERAL FUND - OFFICIAL FEES/PUBLICATION**

**PURPOSE OF APPROPRIATION**

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Supplies & Materials	2,071	0	0	0	0
Other Services and Charges	208,904	383,183	289,423	376,156	376,156
Allocated Expenditures	(162,600)	(261,428)	(222,856)	(289,640)	(289,640)
<b>TOTAL EXPENDITURES</b>	<b>48,375</b>	<b>121,755</b>	<b>66,567</b>	<b>86,516</b>	<b>86,516</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-1.83%

**BUDGET HIGHLIGHTS**

- Membership Dues for the year 2011: - Approved.
  - Louisiana Municipal Association: \$11,874
  - Louisiana Conference of Mayors: \$3,000
  - METLEC (Metropolitan Law Enforcement Commission): \$3,545
  - National Association of Counties: \$2,145
  - Police Jury Association: \$9,600
- Independent Audit Fees: \$206,000, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$36,145, approved.
- Cable Regulation: \$10,000, approved.
- Travel, \$13,500 for Department staff to attend National Conferences deemed to benefit government, approved.
- Legislative Consultant, \$75,000, approved.
- Redistricting Consultant, \$5,236, approved.

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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City Court of Houma consists of one elected City Judge and his support staff. City Court has five departments: Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Collections. The Civil Department processes civil suits under \$20,000 or less, small claims under \$3,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families In Need of Services Program and Juvenile Probation. City Court of Houma consistently has the highest juvenile caseload of any City Court in Louisiana. The Collections Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Collections also establish payment plans with individuals unable to make their payments in full.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ Collected over \$143,000 in 2009 from individuals with outstanding warrants via the work of the Collections Department. Thus far in 2010, the Collections Department collected over \$214,000 from both individuals with outstanding warrants and those set up on payment plans.
- ✓ Had a 34% increase in Civil filings and other filings in 2009 over 2008 filings and they were handled timely and appropriately.
- ✓ Made personnel adjustments based on workload between the Criminal and Civil Departments that have proven to be a cost savings to City Court and the Terrebonne Parish Consolidated Government.
- ✓ Renovations to the courthouse will be completed by September 10, 2010 and will provide office space for personnel from the Office of Juvenile Justice and the Office of the Public Defenders.
- ✓ Worked with the City Marshal's Office to establish a policy that will benefit courtroom security and provide a more professional atmosphere.

**2011 GOALS AND OBJECTIVES**

- When determined to be fiscally feasible, obtain a software program for the court that is both user friendly and accurate and that can be used by the Judge and attorneys as well as the Deputy Clerks in the courtrooms.
- Continue making technological enhancements, to include the electronic filing of civil matters, with the ultimate goal of becoming "paperless".
- When determined to be fiscally feasible, obtain an accounting software package that is both user friendly and accurate and is compatible with a new court software program.
- Work with the City Marshal's Office on developing a workable strategy to contact and apprehend individuals with outstanding warrants.
- Monitor workload in the Departments to determine if any further personnel adjustments need to be made.

151-120 GENERAL FUND - CITY COURT

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of Civil cases filed	4,426	4,500	4,500
	Number of Criminal cases filed	3,369	3,400	3,500
	Number of Traffic cases filed	5,930	5,900	5,800
	Number of Juvenile cases filed	2,068	2,100	2,000
	Number of Other cases filed	1,452	1,500	1,400
<i>Efficiency &amp; Effectiveness</i>	Dollar amount received through the Collections Department	\$143,000	\$400,000	\$420,000
	Percentage increase in Civil Cases Disposed	23%	5%	5%
	Percentage increase in Criminal Cases Disposed	28%	15%	10%
	Percentage increase in Traffic Cases Disposed	0%	0%	0%
	Percentage increase in Juvenile Cases Disposed	24%	15%	10%
	Percentage increase in Other Cases Disposed	62%	15%	15%

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	1,230,193	1,375,092	1,249,128	1,355,033	1,355,033
Supplies and Materials	2,418	3,300	100	0	0
Other Services and Charges	23,572	26,083	24,682	22,595	22,595
Repair and Maintenance	29	150	0	0	0
Reimbursements	(465,063)	(552,625)	(421,910)	(568,228)	(568,228)
<b>TOTAL EXPENDITURES</b>	<b>791,149</b>	<b>852,000</b>	<b>852,000</b>	<b>809,400</b>	<b>809,400</b>
% CHANGE OVER PRIOR YEAR NET REIMBURSEMENTS					-5.00%

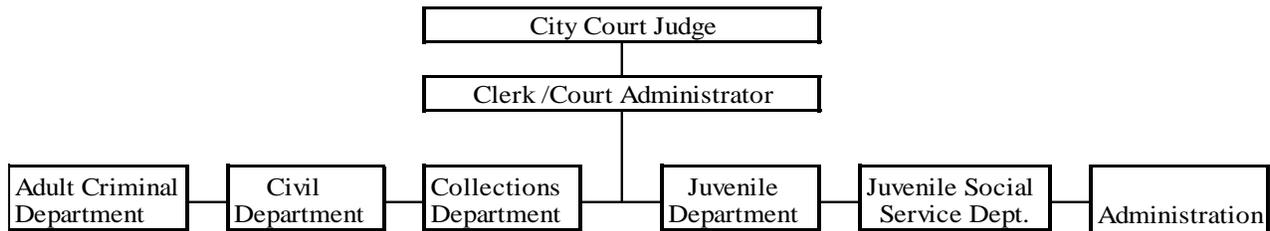
**BUDGET HIGHLIGHTS**

- No significant changes.

151-120 GENERAL FUND - CITY COURT

PERSONNEL SUMMARY

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	56,109	71,539	87,415
Chief Deputy Clerk	1	1	1	1	N/A	42,542	54,241	66,279
Social Services Director	1	1	1	1	N/A	46,371	59,123	72,244
Juvenile Officer	4	4	4	4	N/A	35,268	44,967	54,946
Accountant I-City Court	1	1	1	1	N/A	35,807	45,654	55,786
Deputy Clerk of Court V	1	1	1	1	N/A	35,268	44,967	54,946
Deputy Clerk IV	6	5	6	6	N/A	18,104	23,083	28,205
Deputy Clerk III	10	7	10	10	N/A	16,609	21,177	25,876
<b>TOTAL FULL-TIME</b>	<b>26</b>	<b>22</b>	<b>26</b>	<b>26</b>				
Judge	0	1	0	0	N/A	****	****	****
Comm. Service Work Supv.	3	0	0	0	N/A	9,867	12,580	15,372
<b>TOTAL PART-TIME</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>				
<b>TOTAL</b>	<b>29</b>	<b>23</b>	<b>26</b>	<b>26</b>				



**151-121 GENERAL FUND - DISTRICT COURT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division “A”, George J. Larke, Jr.
- ◆ Division “B”, John R. Walker
- ◆ Division “C” Timothy C. Ellender
- ◆ Division “D”, David W. Arceneaux
- ◆ Division “E”, Randall L. Bethancourt

**2009-2010 ACCOMPLISHMENTS**

- ✓ Updated Emergency Preparedness Plan for the 32<sup>nd</sup> JDC.
- ✓ Secured additional parking area for 32<sup>nd</sup> JDC staff.

**2011 GOALS AND OBJECTIVES**

- To provide prompt and just disposition of all matters handled by this court.
- To begin planning and implementation of renovations to Jury Meeting Rooms.
- Begin the implementation of securing both the old courthouse and courthouse annex.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of Civil cases filed	3,754	3,854	3,954
Number of Criminal and Traffic cases filed	28,964	29,114	29,264

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	447,875	458,614	452,504	448,486	448,486
Supplies and Materials	19,787	30,000	28,589	30,000	30,000
Other Services and Charges	89,708	104,841	105,251	112,341	112,341
Repair and Maintenance	1,374	3,500	2,045	4,000	4,000
Capital Outlay	1,645	2,852	3,359	25,480	25,480
<b>TOTAL EXPENDITURES</b>	<b>560,389</b>	<b>599,807</b>	<b>591,748</b>	<b>620,307</b>	<b>620,307</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.36%

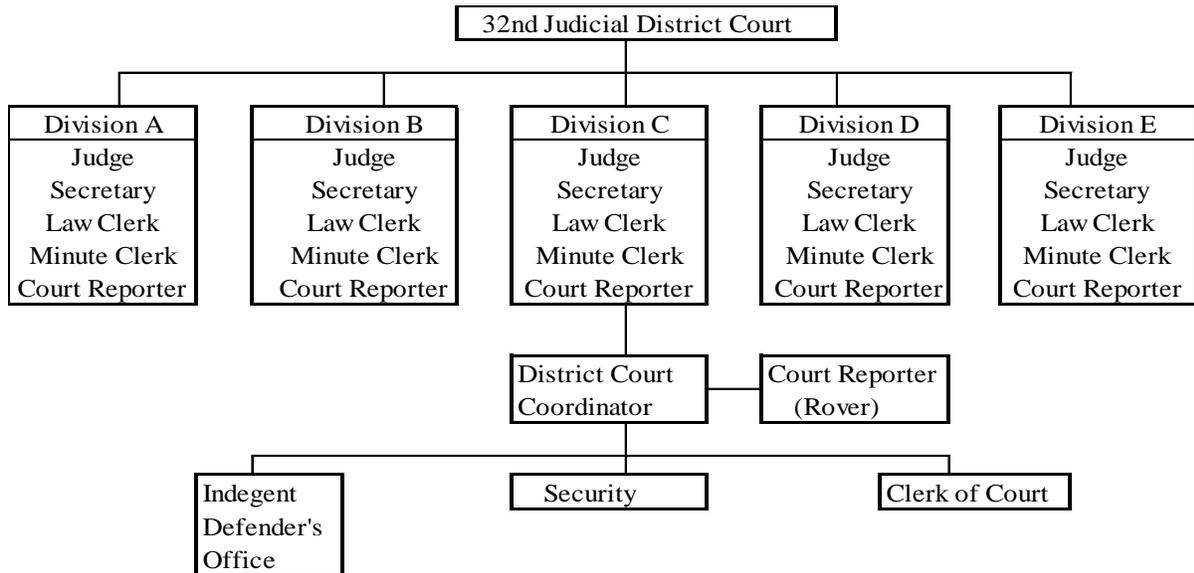
**BUDGET HIGHLIGHTS**

- Capital:
  - 5 - Digital Recording Systems, \$25,480, approved.

151-121 GENERAL FUND - DISTRICT COURT

PERSONNEL SUMMARY

JOB TITLE	2010	2010	2011	2011	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
Secretary	0	1	0	0	N/A	****	****	****
District Court Coordinator	1	0	1	1	N/A	****	****	****
TOTAL	7	7	7	7				



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The District Attorney of the 32<sup>nd</sup> Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32<sup>nd</sup> Judicial District Court. The District Attorney also serves as the State and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32<sup>nd</sup> Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, worthless Check Department, Pre-Trial Intervention, Investigations Division, Juvenile Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children's Advocacy Center and Crime Victims Assistance Unit, Drug Court and DWI Treatment Programs, and a Truancy Reduction Intervention Program and Early Intervention Program.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ Court case volume reduced to manageable levels by providing a thorough and fair screening process and review of all criminal charges brought into the 32<sup>nd</sup> Judicial District.
- ✓ Reports from civil boards and public service programs indicating a high quality of service from our staff.
- ✓ An increase in the collections from the efforts of the child support enforcement program and the worthless check program.
- ✓ An increase in the enrollment of our Drug Court and DWI Treatment Program.
- ✓ Expanded the facility housing the Terrebonne Children's Advocacy Center to accommodate the increased services made available to child victims and their families, including individual and group counseling, and a Family Services division to lend assistance in the local school system, including truancy and an early intervention program.
- ✓ Expanded the services offered to crime victims to include a prosecutor who acts as the victim's advocate throughout the judicial process, as well as a special prosecutor who handles all elderly victims of crimes.

**2011 GOALS AND OBJECTIVES**

- Reduce court case volume by providing a thorough and fair screening process and review of all criminal charges brought within the 32<sup>nd</sup> Judicial District.
- Reports from civil boards and public service programs indicating a high quality of service from our staff.
- An increase in collections from the efforts of the child support enforcement program and the worthless check program.
- An increase in collections from the efforts of our traffic department.
- Increase enrollment in our Drug Treatment Court and DWI Treatment Court and provide treatment and counseling to those enrolled.
- Expand the services offered at the Terrebonne Children's Advocacy Center to accommodate the services available to children victims and their families.
- Reduce the number of truants in the Terrebonne Parish School system by enforcing truancy laws.
- Early identification of at risk children through our Early Intervention Program and provide services necessary.

151-123 GENERAL FUND - DISTRICT ATTORNEY

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
	Number of death penalty cases	2	3	3
	Number of criminal jury trials	19	35	35
Efficiency & Effectiveness	% of conviction rate in criminal prosecutions	90%	90%	95%
	Amount collected in child support collections (millions)	\$8.3M	\$9.0M	\$9.2M
	Amount collected in worthless check program	\$489,904	\$490,000	\$500,000
	Number of offenders referred to Drug Court	46	50	55
	Number of offenders completed Drug Court process	15	18	20
	Number of children referred to Advocacy Center	123	130	145
	Number of victims referred to Victims Assistance Coordinator	1,100	1,500	1,800

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	735,112	799,823	770,178	765,411	765,411
Other Services and Charges	12,687	13,541	13,541	13,550	13,550
<b>TOTAL EXPENDITURES</b>	<b>747,799</b>	<b>813,364</b>	<b>783,719</b>	<b>778,961</b>	<b>778,961</b>
% CHANGE OVER PRIOR YEAR					-4.23%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	19	19	19	19	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>				

## 151-124 GENERAL FUND - CLERK OF COURT

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### PURPOSE OF APPROPRIATION

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The Clerk of Court is the administrative officer of the 32<sup>nd</sup> Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which he is custodian.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Supplies and Materials	76,986	96,900	77,659	92,055	92,055
Other Services and Charges	51,136	59,600	50,995	56,620	56,620
Capital Outlay	59,804	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>187,926</b>	<b>156,500</b>	<b>128,654</b>	<b>148,675</b>	<b>148,675</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.00%

### BUDGET HIGHLIGHTS

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- No significant changes.

**151-126 GENERAL FUND-WARD COURT (Justices of the Peace and Constables)**

**MISSION STATEMENT**

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. These officials spend many hours encouraging peaceful resolution of neighborhood and family disputes. Except for the items listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of marriages performed	126	138	142
Number of evictions	78	88	89
Number of title transfers	121	131	135
Number of acts of donations	19	22	22
Number of bills of sale	73	77	80
Number of rules to show just cause	62	68	71
Number of judgments	84	84	86
Number of citations	135	138	139
Number of claims filed	16	20	22
Number of complaints/disturbance calls	391	400	410
Number of times patrolled area	452	464	480
Number of times advised/gave information	616	625	630

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	312,434	315,670	314,316	315,770	315,770
Other Services and Charges	13,960	14,808	12,921	14,308	14,308
<b>TOTAL EXPENDITURES</b>	<b>326,394</b>	<b>330,478</b>	<b>327,237</b>	<b>330,078</b>	<b>330,078</b>
% CHANGE OVER PRIOR YEAR					-0.12%

**BUDGET HIGHLIGHTS**

- Wages paid to Justice of the Peace’s and Constables includes “State Supplemental Pay” which is reimbursed by the State monthly.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LARS. 49:251.1. If one fails to complete mandatory training he/she shall not receive compensation until receipt of a “certificate of completion” from the Attorney General. All eighteen are being requested to attend, \$8,200. The 2011 Annual Justices of the Peace and Constables Training Course is scheduled for March 2-4, 2011, at the L’Auberge du lac, Lake Charles, Louisiana.

**151-126 GENERAL FUND - WARD COURT (Justices of the Peace and Constables)**

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>				

**151-129 GENERAL FUND - JUDICIAL – OTHER**

**PURPOSE OF APPROPRIATION**

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
<b>Number of witnesses and jurors fees paid:</b>			
Petit/Civil Cases	1,991	2,200	2,500
Grand Jury Cases	257	300	350
City Court	147	200	250
Officers (Houma Police Dept., Sheriff's Deputies, State Troopers, and Wildlife & Fisheries)	212	250	300
Number of payments to Jury Commissioners	70	100	125
Total dollar amount of reimbursements from court systems	\$5,250	\$5,500	\$6,000
Total dollar amount paid to witnesses and jurors	\$122,967	\$150,000	\$165,000

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Supplies and Materials	0	100	60	75	75
Other Services and Charges	101,952	90,542	75,000	75,000	75,000
<b>TOTAL EXPENDITURES</b>	<b>101,952</b>	<b>90,642</b>	<b>75,060</b>	<b>75,075</b>	<b>75,075</b>
<b>% CHANGE OVER PRIOR YEAR</b>					<b>-17.17%</b>

**BUDGET HIGHLIGHTS**

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases. An internal review of procedures resulted in new policies and a potential savings. As a result, the 2011 Budget is proposed in the amount of \$75,000, approved.

## 151-131 GENERAL FUND - PARISH PRESIDENT

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government's Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ Completion of Phase III of Ward 7 levee improvement project to provide continuous level of protection to Ward 7 residents
- ✓ Aggressively pursue project to demolish derelict structures
- ✓ Finalized Sewer Bond issue in the amount of \$17 million
- ✓ Continued utilization of \$132 million CDBG Action Plan
- ✓ Finalized Cooperative Agreement to provide \$10 million of CDBG grants to Port for LaShip project
- ✓ Completed numerous road improvement projects throughout Parish
- ✓ Coordinated with Federal/State/Local officials regarding Parish response to Deepwater Horizon Oil Spill
- ✓ Aggressive opposition to the Drilling Moratorium enacted by President Obama
- ✓ Aggressive removal of Derelict Vessels
- ✓ Parishwide Drainage Improvements

### 2011 GOALS AND OBJECTIVES

- Completion of Phase III of Ward 7 levee improvement project to provide continuous level of protection to Ward 7 residents
- Aggressively pursue project to demolish derelict structures
- Finalized Sewer Bond issue in the amount of \$17 million
- Continued utilization of \$132 million CDBG Action Plan
- Finalized Cooperative Agreement to provide \$10 million of CDBG grants to Port for LaShip project
- Completed numerous road improvement projects throughout Parish
- Coordinated with Federal/State/Local officials regarding Parish response to Deepwater Horizon Oil Spill
- Aggressive opposition to the Drilling Moratorium enacted by President Obama
- Aggressive removal of Derelict Vessels
- Parishwide Drainage Improvements

**151-131 GENERAL FUND - PARISH PRESIDENT**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	468,413	451,370	445,565	456,159	456,159
Supplies and Materials	19,063	22,910	21,353	22,200	22,200
Other Services and Charges	30,075	23,053	23,397	63,328	63,328
Repair and Maintenance	2,782	3,300	3,270	3,300	3,300
Allocated Expenditures	(402,588)	(387,931)	(381,887)	(421,656)	(421,656)
Capital Outlay	3,116	1,692	5,196	0	0
<b>TOTAL EXPENDITURES</b>	<b>120,861</b>	<b>114,394</b>	<b>116,894</b>	<b>123,331</b>	<b>123,331</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					8.86%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Eliminate Public Service Director, Grade IV
  - Reclass 1- Executive Secretary, Grade 107 to Administrative Tech II, Grade 106
  - Other Contracts and Leases – Production Technician, \$40,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Parish President	1	1	1	1	VI	94,992	118,740	143,683
Parish Manager	1	1	1	1	V	87,955	109,944	133,040
Public Safety Director	1	0	0	0	IV	81,440	101,800	123,185
Parish Pres. Secretary	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	2	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	0	1	1	1	106	25,790	32,882	40,179
Admin. Tech. II	1	1	1	1	102	18,104	23,083	28,205
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>				

**151-141 GENERAL FUND - REGISTRAR OF VOTERS**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and the rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting absentee voting and early voting. Employees in the Registrar of Voters office are employees of the State of Louisiana, not of the Parish. However, the parish is mandated by the state to pay a portion of the employee’s salaries. The Registrar of Voters’ office continues to hold the integrity for elections in Terrebonne Parish, thereby maintaining trust from voters and candidates.

**2009-2010 ACCOMPLISHMENTS**

- ✓ The annual canvass of the voter rolls began June 2010. In a canvass, voter’s addresses are compared to the National Change of Address Registry (NCOA) and changed or challenged when necessary. Voters affected by changes in address are mailed new voter identification cards with the corrected/changed addresses and/or precinct information. When it is determined that the voter is registered at an incorrect address and an update is unobtainable, the voter’s registration record is coded “inactive”. This inactive status causes the voter to confirm or correct the address prior to being allowed to vote, which is necessary to insure fair elections.
- ✓ Publication of “inactive” voters in the local newspaper is required prior to each Federal election cycle (every other year). Following the 2<sup>nd</sup> Federal election cycle, those records that remain inactive are cancelled from the voting rolls, as these voters have (1) not voted, (2) not responded to mailings and (3) not responded to newspaper publications, all in an attempt to get corrected addresses. Last May, 4,112 names of inactive voters were published. Following the November election, an estimated 1,500 voters or more will be cancelled from the rolls in Terrebonne parish.
- ✓ The Registrar of Voters staff is benefiting from the newly designed office, which is certain to allow better working conditions during busy election periods. The office was renovated in the early months of 2010 with the help of the Building Maintenance staff.

**2011 GOALS AND OBJECTIVES**

- To facilitate voter registration and voting for the citizens of Terrebonne Parish.
- To continue and improve implementation of the National Voter Registration Act.
- To effectively serve the citizens of Terrebonne Parish relative to voter registration and elections.
- To prepare voter records and files according to the outcome of Reapportionment.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
Number of citizens eligible to vote in Terrebonne Parish	62,522	63,000	65,000
Number of new voters registered by mail, through the Department of Motor Vehicles, and social service agencies	800	500	550
Number of elections held	5	3	4

**151-141 GENERAL FUND - REGISTRAR OF VOTERS**

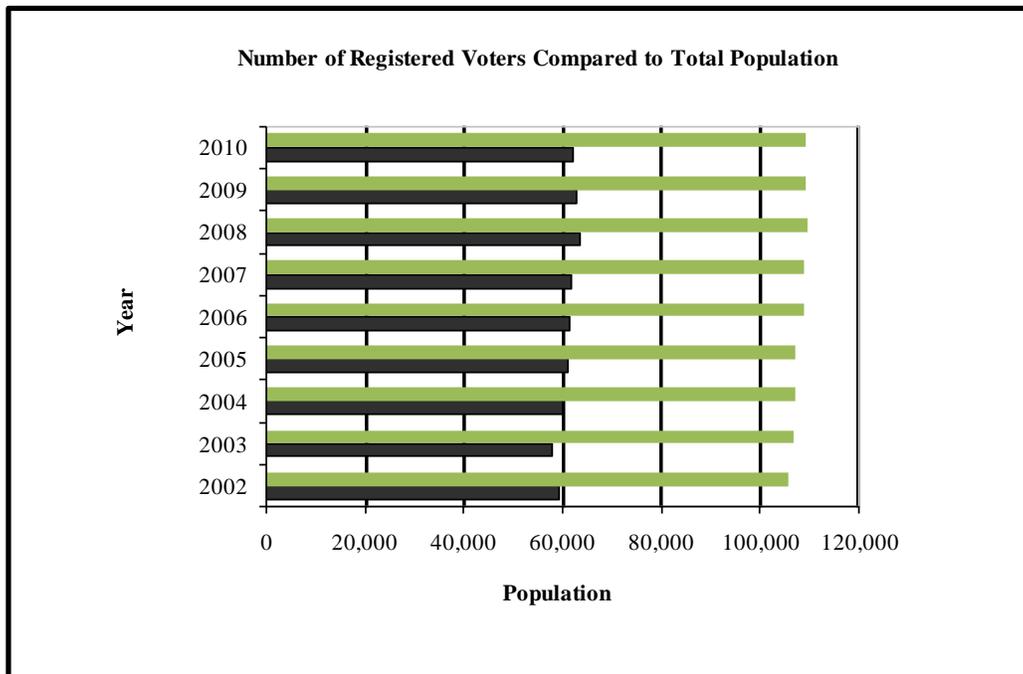
<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	154,590	159,061	162,673	160,410	160,410
Supplies and Materials	3,236	4,700	3,681	3,000	3,000
Other Services and Charges	7,258	8,834	8,608	8,390	8,390
Repair and Maintenance	0	500	500	500	500
Capital Outlay	0	4,996	4,996	0	0
<b>TOTAL EXPENDITURES</b>	<b>165,084</b>	<b>178,091</b>	<b>180,458</b>	<b>172,300</b>	<b>172,300</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					<b>-0.46%</b>

**BUDGET HIGHLIGHTS**

- Reduced travel/training from \$3,000 to \$2,500, approved.
- Did not budget for State imposed cost of living adjustments, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>				



**151-142 GENERAL FUND - ELECTIONS**

**PURPOSE OF APPROPRIATION**

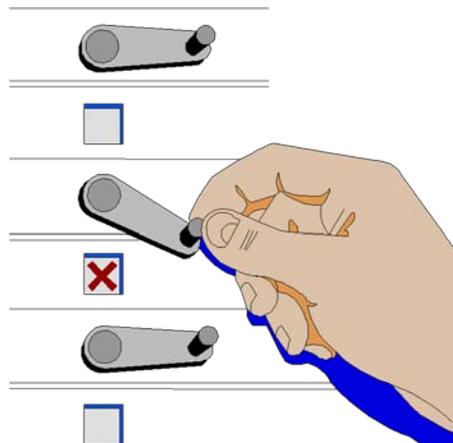
The Elections category of the General Fund is used to record direct expenditures for holding general, primary and special elections.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of elections held	5	3	4

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Other Services and Charges	48,138	30,300	30,300	30,300	30,300
<b>TOTAL EXPENDITURES</b>	<b>48,138</b>	<b>30,300</b>	<b>30,300</b>	<b>30,300</b>	<b>30,300</b>
% CHANGE OVER PRIOR YEAR					0.00%

**BUDGET HIGHLIGHTS**

- Fall 2011, elections for Parish and State officials will be held.



## 151-151 GENERAL FUND - FINANCE/ACCOUNTING

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service and Information Technologies Divisions. The Accounting Division staffed with 20 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects, receives, all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial reporting to the Terrebonne Parish Consolidated Government Finance Department for its Comprehensive Annual Financial Report for the last twelve (12) years.
- ✓ Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the last eight (8) years of Adopted Budgets.
- ✓ Added the Terrebonne Parish Consolidated Government's 2010 Adopted Budget to the Parish web site, ([www.tpcg.org](http://www.tpcg.org)). Also added the 2009 Comprehensive Annual Financial Report to the Parish website.
- ✓ Established routine annual physical inventories of Parish Assets, working with Purchasing to surplus obsolete and broken assets.
- ✓ Completed the assembly and consolidation of all financial reports through an automated system at year end, in the format of a Comprehensive Annual Financial Report (CAFR).
- ✓ Accounts Payable has implemented ACH to its vendors.
- ✓ Accounts Receivable is in the process of implementing bank drafts to its vendors.

### 2011 GOALS AND OBJECTIVES

- To restructure the Emergency Organizational structure and operating requirements to enhance the existing functions.
- To increase government accountability and maintain all bond ratings.
- To preserve the public trust and confidence through innovative and practical financial management in accordance with the best-recognized principles and standards.
- To establish additional aggressive collection procedures for accounts receivable through independent local agencies.
- To increase the number of internal compliance audits as a means of preventative maintenance of our internal controls.
- To re-design the detailed budget schedules to include two (2) prior years for historical comparisons.
- To prepare a balanced Annual Operating Budget which is consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award Program.
- To make Parish Financial documents more accessible to the public by internet use.
- To increase the efficiency and response time of work.
- To encourage the employees of the Accounting Department to achieve professional certifications and pursue continuing education.
- To maximize revenue collections lawfully due to Terrebonne Parish.

151-151 GENERAL FUND - FINANCE/ ACCOUNTING

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of Financial reports/documents added to internet website	20	23	26
	Number of Accounts Payable Vendors	10,176	10,600	11,100
	Number of Accounts Receivable Vendors	3,897	4,000	4,100
	Number of documents in accordance with the best-recognized principles and standards	2	2	2
	% of GASB 34 implemented	100%	100%	100%
	Number of vendor checks issued	17,890	20,400	20,500
	Number of invoices issued by Accounts Receivable	4,027	4,200	4,300
	Number of manual checks issued	973	1,000	1,100
	Number of bank statements reconciled	535	456	500
	Number of payroll checks issued	6,374	5,518	5,000
	Number of direct deposits issued	19,197	18,764	19,000
	Number of pension (Police/Fire) paid	20	21	20
	Number of Houma Community Mineral Lease checks issued	2,678	2,750	2,800
	Number of travel business reports processed	1,437	1,000	1,000
	Number of Journal Entries Prepared	2,027	2,175	2,200
	Number of Federal Grants Tracked	66	72	75
	Number of Fixed Assets Processed	823	525	500
	Number of Audit Work papers Prepared	240	246	250
<i>Efficiency &amp; Effectiveness</i>	Revenue generated by Finance (Houma Community Mineral Lease)	\$17,457	\$21,381	\$19,419
	Cost of Payroll Service Per Employee	\$53	\$67	\$67
	Percent of Employees on Direct Deposit	75%	80%	85%
	Number of years received the national Certificate of Achievement for Excellence in Financial Reporting from GFOA for the Comprehensive Annual Financial Report	12	13	14
	Number of years received the national Distinguished Budget Award from GFOA for the Annual Operating Budget	7	8	9
	Parish Bond Rating with Moody's Investor Service	BAA/A1	BAA/A1	BAA/A1
	Parish Bond Rating with Standard and Poor's	AAA/AA-	AAA/AA-	AAA/AA-
	Credit Hours earned through Nicholls State University by staff towards Accounting/ Business degrees	103	46	43



151-151 GENERAL FUND - FINANCE/ ACCOUNTING

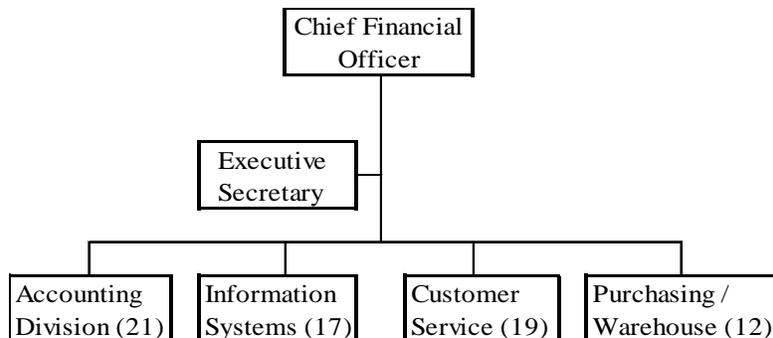
BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	900,503	1,004,797	985,752	948,902	948,902
Supplies and Materials	43,860	51,700	42,240	44,950	44,950
Other Services and Charges	44,045	48,899	43,093	46,559	46,559
Repair and Maintenance	3,050	2,500	0	0	0
Allocated Expenditures	(602,953)	(838,065)	(801,254)	(790,715)	(790,715)
Capital Outlay	22,451	17,500	18,932	6,000	6,000
<b>TOTAL EXPENDITURES</b>	<b>410,956</b>	<b>287,331</b>	<b>288,763</b>	<b>255,696</b>	<b>255,696</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-6.09%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Eliminate 1 - Accounting Specialist I (Part-time)
- Capital: - Approved.
  - 4 - Desktop Computers, \$6,000

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	101,800	123,185
Comptroller	1	1	1	1	212	61,719	78,692	96,157
Accounting Manager	1	1	1	1	210	51,008	65,035	79,469
Investment/Finance Officer	1	1	1	1	208	42,542	54,241	66,279
Accountant II	1	1	1	1	208	42,542	54,241	66,279
Accountant I	4	4	4	4	206	35,807	45,654	55,786
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Acct. Specialist II	3	3	3	3	106	25,790	32,882	40,179
Acct. Specialist I	7	7	7	7	105	23,445	29,893	36,527
<b>TOTAL</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>				
Acct Specialist I	2	1	1	1	105	11,723	14,947	18,264
<b>TOTAL PART-TIME</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>				
<b>TOTAL</b>	<b>22</b>	<b>21</b>	<b>21</b>	<b>21</b>				



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The mission of the Finance Department’s Customer Service Division is to serve as a “one-stop” central point of contact for all citizens and prospective clients wishing to conduct business throughout the City of Houma / Parish of Terrebonne. This office strives on ensuring superior customer service while providing definitive communications, and collection efforts for each of the following public services: Utility Billings & Collections for Electric / Gas services - Collection of Special (Sewer / Paving) Assessments - Issuance of Special Event Applications for alcohol related events – Issue Applications for Certificates of Registration for Public Solicitations throughout the Houma-Terrebonne Parish Community – Issue Electrician & Plumber / Contractor Licenses – Issue Liquor Applications & Licenses – Issue Bar Cards (via HPD Application process) - Seek restitution of “Final Utility Balances Left Owing” before & after placement of such accounts with a Collection Agency – Seek restitution of all “Worthless Checks” issued to TPCG for various government services before placement with the District Attorney’s Office - share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ There was a 3.40% participation increase in the Average Billing Program, and a 5.72% increase in the Direct Payment/ Bank Draft program from 2008, to 2009. Based on the August 2010, participation in both programs, we estimate a continued increase by the year’s end.
- ✓ There was an 18.60% increase in customer (in-house) utility payments by Credit Card, and a 39.5% increase in utility payments by telephone from the year ending 2008, to 2009. However, effective 6/1/10, we “suspended” the Credit Card Payment service by telephone in lieu of both the FTC Red Flag Rules for Identity Theft {based on our processing method of storing this data}, & the (unexpected) volume of such calls that affected employee job performances by shortening their work schedules in completing deadlines.

**2011 GOALS AND OBJECTIVES**

- Continue promoting the “Average Billing” & “Direct Payment / Bank Draft” programs associated with Utility Billings for increased customer participation.
- Continue efforts to define & implement the “Pick-A-Date” utility payment program offered by other companies to better serve our customer, thus creating a more dependable payment process.
- Continue working with various “help” agencies that assist economically disadvantaged utility billing customers; specifically the elderly and disabled.
- Now that the “On-line presentment and pay option have been accomplished”, we shall continue promoting its use, and we shall now seek “E-Billings” as another On-Line customer service for those wanting paperless bills.
- Consider increasing Utility Billing customer information [i.e. how to read bill / meter; how usage is measured / what’s a kilo-watt hour; how to control usage; other important information; etc.] by revising the bill format similar to ENTERGY & other utility companies.
- Presently seek alternative measures for “reducing postage costs”, specifically Certified Mailings via Pitney Bowes software and equipment.
- Seeking costs for an Interactive Voice Response [IVR] contractual service as an additional utility billing payment tool for telephone payments.

151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of utility customers serviced	20,110	20,227	20,299
	Number of insurance licenses issued	621	636	628
	Number of liquor licenses issued	394	394	389
	Number of electrician/plumber licenses issued	215/68	205/70	210/69
	Number of NSF checks returned/paid	356/341	375/360	366/359
	Number of customer participation in the average billing program	879	880	900
	Number of customers participating in Direct Payment/Bank Draft program	1,356	1,550	1,500
	Number of customers paying with a credit card (In-house)	17,614	16,435	16,000
	Number of credit card payments made by telephone (Service cancelled 6/1/10)	11,950	5,454	0
<i>Efficiency &amp; Effectiveness</i>	Number telephone calls fielded	51,860	54,164	55,316
	Number of posted outgoing mail pieces	140,811	94,409	106,009
	Number of walk-in customers served	90,158	86,628	88,393
	Number of bank utility paying customers	17,669	21,182	19,426
	Number of utility payment via drop box	12,057	17,818	19,258
	Number of utility payments mailed	108,200	96,955	99,766
	Number of On-Line Payment (ACH/CC)-Since service began 4/1/09 thru 8/12/09-1,795	4,263	9,800	10,000

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	848,225	889,406	866,031	849,685	849,685
Supplies and Materials	92,738	97,550	86,206	86,950	86,950
Other Services and Charges	223,363	214,496	211,153	211,732	211,732
Repair and Maintenance	8,671	12,250	11,245	11,200	11,200
Allocated Expenditures	(1,170,690)	(1,181,864)	(1,142,920)	(1,128,697)	(1,128,697)
Capital Outlay	11,183	31,447	31,447	3,000	3,000
<b>TOTAL EXPENDITURES</b>	<b>13,490</b>	<b>63,285</b>	<b>63,162</b>	<b>33,870</b>	<b>33,870</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-4.46%

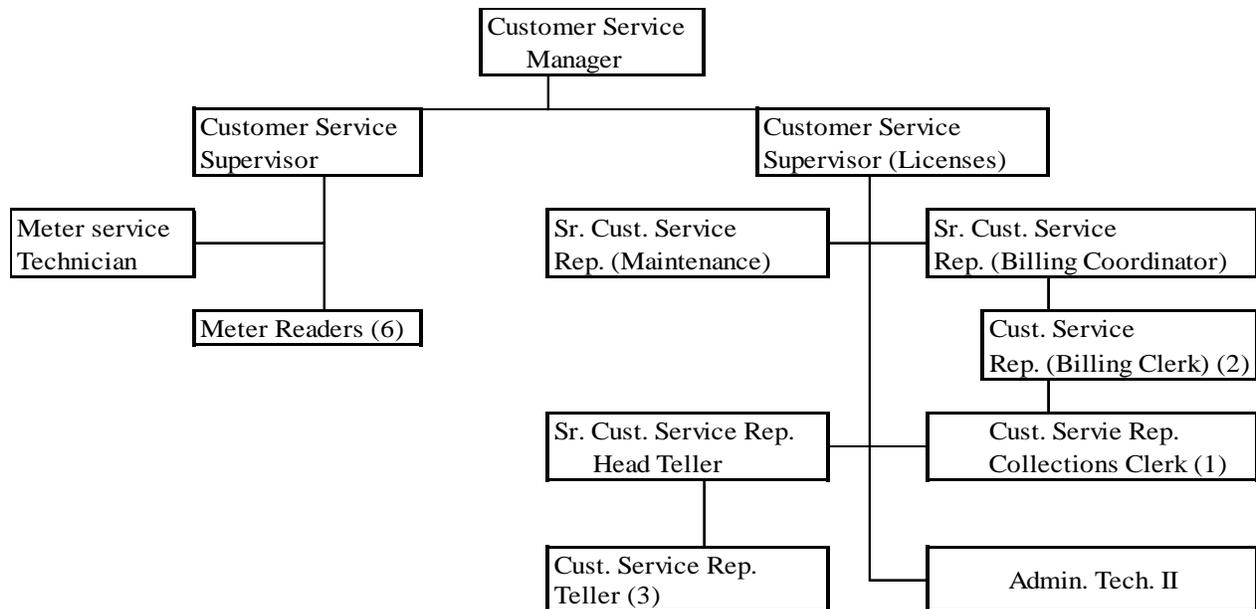
**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Eliminate 1 - Customer Service Rep., Grade 104
  - Add Admin. Tech. II, shared cost with Public Safety
- Capital: - Approved.
  - 2 - Desktop Computers, \$3,000

151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

PERSONNEL SUMMARY

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	56,109	71,539	87,415
Customer Service Supv.	2	2	2	2	109	35,268	44,967	54,946
Meter Serv. Technician	1	1	1	1	106	25,790	32,882	40,179
Sr. Customer Service Rep.	3	3	3	3	106	25,790	32,882	40,179
Customer Service Rep.	6	6	5	5	104	21,509	27,424	33,511
Meter Reader	6	6	6	6	103	19,733	25,160	30,744
Admin Tech II	0	0	1	1	102	18,104	23,083	28,205
TOTAL	19	19	19	19				



## 151-157 GENERAL FUND - LEGAL SERVICES

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters.

The Legal Department presently consists of the Parish Attorney and four Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions and advise the Houma-Terrebonne Regional Planning Commission.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ In addition to advising on matters related to the proper handling of local natural disasters and this year's Deepwater Horizon Oil Spill, the Legal Department continues to regularly respond to issues associated with the Parish Charter, the Code of Ordinances, states of emergency, subdivision regulations, the Louisiana Public Bid Law, Open Meetings Law, the Louisiana Code of Ethics, Public Records Law, Employment Law and Property Law. The department also participated in drafting, negotiating and enforcing Public Works contracts, CDBG contracts and acquisitions, servitude agreements, revolving loans, mineral leases, cooperative endeavor agreements, surplus property sales, and intergovernmental agreements on behalf of Terrebonne Parish.
- ✓ The Legal Department has, in 2008-2009, provided legal counsel to all council committees, general council meetings, the Subdivision Review Committee, the Board of Adjustments, and all departments of the parish administration.
- ✓ The Legal Department assists the Risk Management Department in the handling of lawsuits against the Parish. Our aggressive approach to litigation has been successful in terms of rapidly moving cases to closure or trial, managing attorney's fees and negotiating payout of settlement amounts on lawsuits. The overall file count for litigation files consists of approximately fifty-nine (59) open files in 2010.

### 2011 GOALS AND OBJECTIVES

- To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.
- To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.
- To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.
- To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made. The overall goal of the Litigation Department is to reduce the number of pending claims against the Parish, as ultimately, an open file is a continuing expense to Parish Government.

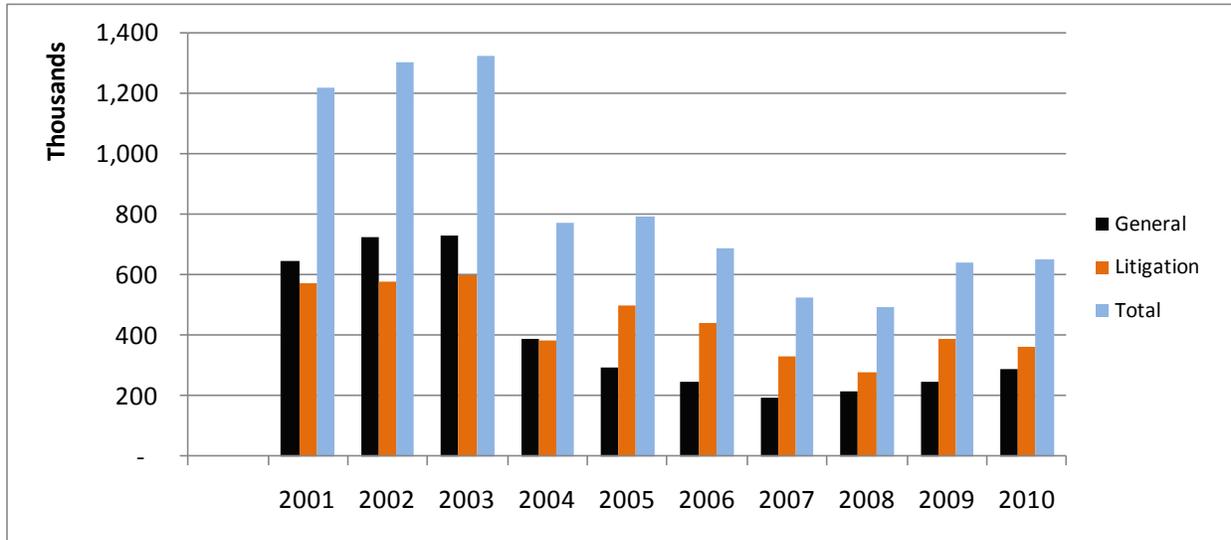
### PERFORMANCE MEASURES

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- 26 cases closed in 2009-2010.
  - 14 cases dismissed in favor of TPCG without payment;
  - 12 cases closed by settlement or trial;
- 59 cases are presently pending in 2010.



**151-157 GENERAL FUND - LEGAL SERVICES**



<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	77,137	81,754	72,454	71,438	71,438
Supplies and Materials	5,498	7,200	7,200	7,200	7,200
Other Services and Charges	136,535	196,997	160,498	192,794	192,794
<b>TOTAL EXPENDITURES</b>	<b>219,170</b>	<b>285,951</b>	<b>240,152</b>	<b>271,432</b>	<b>271,432</b>
<b>% CHANGE OVER PRIOR YEAR</b>					<b>-5.08%</b>

**BUDGET HIGHLIGHTS**

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	<b>2007 Actual</b>	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimated*</b>	<b>2011 Estimated*</b>
General	\$ 195,668	\$ 212,360	\$ 247,651	\$ 290,724	269,188
Litigation	330,294	278,978	390,475	360,705	375,590
	<b>\$ 525,962</b>	<b>\$ 491,338</b>	<b>\$ 638,126</b>	<b>\$ 651,429</b>	<b>\$ 644,778</b>

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Asst. District Attorney	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				

## 151-193 GENERAL FUND - PLANNING & ZONING

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

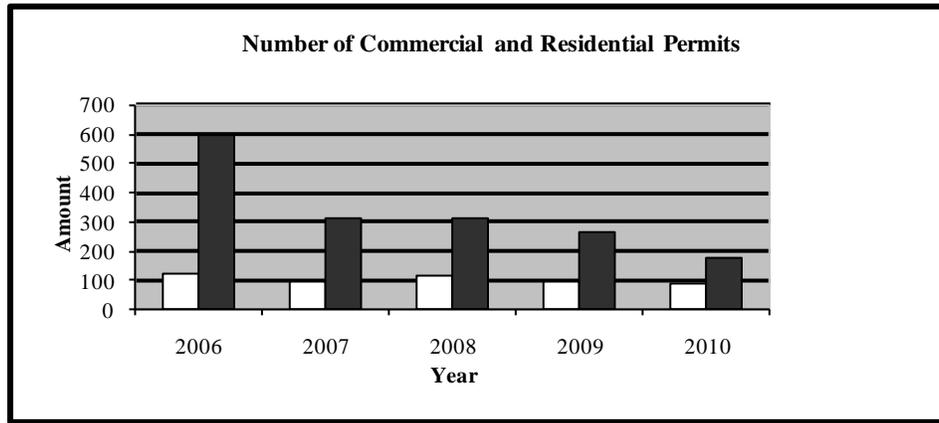
### 2009-2010 ACCOMPLISHMENTS

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- ✓ Completed Phases I and II of the Comprehensive Plan Updates and received \$222,200.00 from the Office of Community Development Disaster Recovery Unit for the final phase of the Comprehensive Plan and Flood Ordinance Update.
- ✓ Awarded \$91,790.00 for the Southern Bike Trail from the Louisiana Office of Lieutenant Governor, Recreational Touring.
- ✓ Completed a GOHSEP reimbursement grant for permitting software.
- ✓ Demolished 274 structures on the verge of collapse utilizing FEMA Public Assistance funding with no cost to property owners or Terrebonne Parish and 40 blighted structures through the Parish conventional condemnation programs.
- ✓ Processed 2000 Nuisance Abatement violations which include tall grass, junk/debris, junked/ abandoned vehicles, derelict vessels, abandoned/derelict structures and placed 200 liens on properties not in compliance.
- ✓ Developed Recovery Programs to address buy-out of flooded properties, elevate homes and removal of derelict vessels.
- ✓ Added a Citizen Inquiry Coordinator to develop Civic Pride Program and work as a liaison to “Keep Terrebonne Beautiful” Committee.
- ✓ New Gateway Signs have been constructed and installed at three main entrances to Terrebonne Parish.
- ✓ The Main Street Program has completed the Bayouwalk along Bayou Terrebonne from Church Street to Barrow Street and the Downtown Marina has a new Kaboom Playground.
- ✓ Received \$11 million to elevate 60 structures, applied for \$25 million in addition to elevate 115 structures, and provided outreach to 1,000 residents concerning mitigation funding.
- ✓ Developed \$5.5 million in programs for buyouts and demolitions to eliminate slum and blight addressing 225 units.

### 2011 GOALS AND OBJECTIVES

- Completed Southdown Bike Trail funded by the La. Office of Recreation and Tourism.
- Anticipate the reduction in the Community Rating System (CRS) rate of 6 by October of 2011. Residents of Terrebonne will have a 20% reduction in flood insurance compared to surrounding Parishes.
- Create an educational outreach program for Civic Pride and Nuisance Abatement.
- Develop a comprehensive program addressing derelict vessels through CDBG, Nuisance Abatement and Sheriff’s Office.
- Demolish an additional 100 blighted structures throughout the Parish.
- Simplify and amend building code related ordinances to reflect current and proposed legislation.
- Implement on line permitting utilizing new permitting software.
- Develop new Nuisance Abatement violation software integrated with G.I.S. with report development capacity.
- Expand Mitigation Grant applications to include Pre-Disaster Mitigation (PDM) funding.
- Work through the National Association of Counties and Coastal States Organization to increase flexibility of HMGP funding to meet coastal needs economically.



	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of building permits issued	5,241	4,253	3,759
	Number of building permits for new construction residential issued	265	190	152
	Number of permits for mobile homes issued	432	364	330
	Number of building permits for new construction commercial	94	55	35
	Number of permits for renovations, additions, or certificates of occupancy	1,558	1,185	998
	Number of inspections made for electric	0	0	0
	Number of inspections made for gas	0	0	0
	Number of inspections made for plumbing	0	0	0
	Number of inspections made for elevation requirements	544	938	1,135
	Number of applications for subdivisions, redivisions of property, raw land sales and family partitions	79	70	75
	Number of applications for zoning map amendments, home occupations and planned groups approved	37	35	40
	Number of applications for structural variances	50	50	50
<i>Efficiency &amp; Effectiveness</i>	Response time for inspection requests	2 days	2 days	2 days
	Response time for general inquiries from customers	1 day	1 day	1 day
	Number of zoning interpretations completed	1,600	1,600	1,600

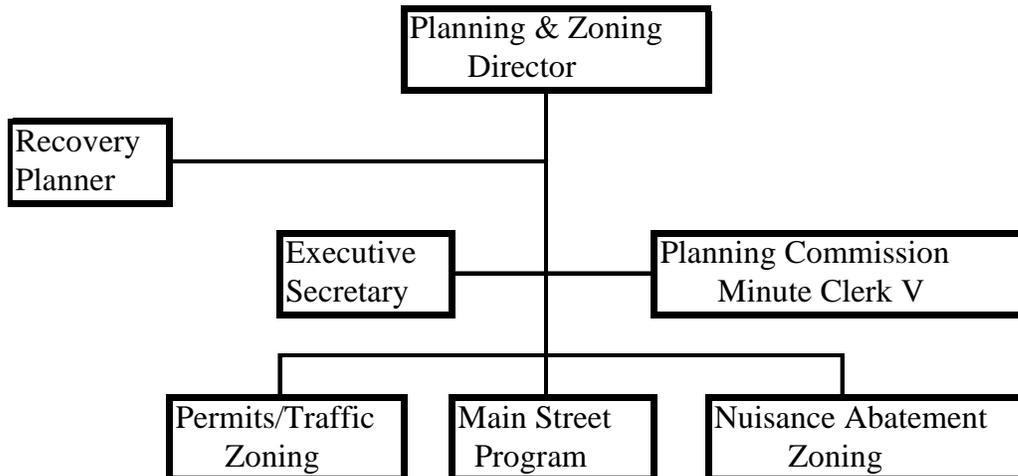
	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of adult pauper burials	4	5	6
	Number of infant pauper burials	0	0	1
	Number of funeral homes handling pauper burials	3	3	3
<i>Efficiency &amp; Effectiveness</i>	Cost of infants pauper burial (\$100.00 )	\$0	\$0	\$100
	Cost of adults pauper burial (\$300.00)	\$1,200	\$1,500	\$1,800
	Total cost	\$1,200	\$1,500	\$1,900

**151-193 GENERAL FUND - PLANNING & ZONING**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	832,025	804,697	797,240	733,230	733,230
Supplies and Materials	33,055	24,300	48,812	36,500	36,500
Other Services and Charges	1,258,628	1,059,939	800,504	696,729	696,729
Repair and Maintenance	1,102	3,500	3,500	3,500	3,500
Non Recurring Federal Program	0	1,407,521	1,407,521	0	0
Capital Outlay	14,761	46,152	46,152	0	0
<b>TOTAL EXPENDITURES</b>	<b>2,139,571</b>	<b>3,346,109</b>	<b>3,103,729</b>	<b>1,469,959</b>	<b>1,469,959</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND NON RECURRING FEDERAL PROGRAM					-22.32%

**BUDGET HIGHLIGHTS**

- Note 2010 included a Vessel Removal Program (\$1,407,521) funded by FEMA, which is non-recurring, approved.
- Personnel: - Approved.
  - Eliminate 1 - Senior Planner, Grade 212
  - Add 1 - Part-time Admin. Tech. 1, Grade 101 (Intern)



151-193 GENERAL FUND - PLANNING & ZONING

PERSONNEL SUMMARY

JOB TITLE	2010	2010	2011	2011	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	94,259	114,060
Assistant Planning Director	1	1	1	1	212	61,719	78,692	96,157
Senior Planner	2	1	1	1	212	61,719	78,692	96,157
Recovery Planner	1	1	1	1	212	61,719	78,692	96,157
Planner II	1	1	1	1	209	46,371	59,123	72,244
Cultural Resource Manager	1	1	1	1	209	46,371	59,123	72,244
Minute Clerk	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	20,494	26,704	32,897
Admin. Tech. I	1	2	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	<u>13</u>	<u>13</u>	<u>12</u>	<u>12</u>				
Admin Tech I	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>	101	8,305	10,589	12,938
TOTAL PART-TIME	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>				
TOTAL	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>				

## 151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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The Government Buildings division of Public Works provides maintenance on government owned and/or leased buildings. The Government Buildings Department's primary goal is to maintain all 22 Parish facilities in a safe, clean, and economical manner for the benefit of the residents and staff of Terrebonne Parish. This department is responsible for the repair, routine and preventive maintenance programs, renovations or modifications of all government buildings and parish grounds utilizing parish employees and contract personnel. The maintenance staff also ensures that through preventive maintenance programs, all mechanical, electrical, and plumbing equipment operates at safe and optimum efficiency.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ Completed office renovations for the Registrar of Voters located in the Courthouse Annex.
- ✓ Architectural Firm was hired and is completing specifications and renovations for the old Courthouse elevator service.
- ✓ Improved Government Tower elevator equipment through elevator service contractor. Equipment is now more reliable. Additional improvements to be made in late 2010.
- ✓ Completed the installation of an Emergency Quick Connection to the Government Tower.
- ✓ Completed the removal and replacement of transformers serving the Government Tower.
- ✓ Although we have not completed the HVAC project for the government Tower, we have received a grant which will pay for an estimated 65% of the project and should complete the project by mid 2011.
- ✓ Secured proposals for replacing one Air Handler Unit at the Courthouse Annex to be installed during the fall of 2010.
- ✓ Plans and specs for the Government Tower roof replacement have been completed with bids being received in September 2010. A PW has been written and obligated.
- ✓ Received proposals for painting all exterior windows of the old Courthouse with work to be completed in October 2010.
- ✓ Modifications were made to the pump system located in the basement of the Courthouse Annex.
- ✓ Acquired emergency standby generator for Information Technologies Department. Unit and system to be installed by September 30, 2010.

### 2011 GOALS AND OBJECTIVES

- Complete the HVAC Project for the Government Tower.
- Complete the roof replacement for the Government Tower.
- Complete elevator improvements to the old Courthouse.
- Complete the cleaning of the Government Tower exterior surfaces.
- Continue to improve elevator service equipment for the Government Tower.
- Address and correct maintenance issues to the Government Tower parking garage.
- Complete roof repairs to the Gibson Head Start facility.
- Complete roof repairs to the George Arceneaux Building.

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2009 Actual	FY2010 Estimated	FY2011 Projected
		Number of Parish facilities	36	36
Efficiency & Effectiveness	Percent of improvements to Registrar of Voters office complete	0%	100%	100%
	Percent of improvements to Jury Selection room, ADA issues, and elevator improvements at Courthouse and Annex	0%	25%	100%
	Percent of improvements to Government Tower elevators	0%	25%	100%
	Percent of generator connections for Government Tower, Courthouse and Annex	0%	50%	100%
	Percent of replacement of air handlers and install sound attenuation in Annex	0%	100%	100%
	Percent of replacement of Government Tower roof.	0%	100%	100%
	Percent of cleaning of the exterior of the Courthouse and painting of all exterior windows and trim.	0%	100%	100%
	Percent of pump system in basement of Annex	0%	100%	100%
	Percent of completion of the HVAC Project for the Government Tower	0%	50%	100%
	Percent of completion for cleaning of the Government Tower	0%	0%	100%
	Percent of completing parking garage repairs and maintenance	0%	20%	100%
Percent of completing roof repairs to Gibson Head Start building	0%	0%	100%	

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	426,578	545,462	530,366	557,947	557,947
Supplies and Materials	28,758	39,050	36,285	39,400	39,400
Other Services and Charges	1,509,692	1,663,624	1,543,828	1,535,677	1,535,677
Repair and Maintenance	354,632	713,103	713,103	294,600	294,600
Capital Outlay	68,391	530,722	539,472	0	0
<b>TOTAL EXPENDITURES</b>	<b>2,388,051</b>	<b>3,491,961</b>	<b>3,363,054</b>	<b>2,427,624</b>	<b>2,427,624</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-18.02%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Reclass Administrative Tech. 1, Grade 101 to Administrative Coordinator II, Grade 106

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Manager	1	1	1	1	212	61,719	78,692	96,157
Mechanical Maint. Supervisor	1	1	1	1	208	42,542	54,241	66,279
Rehabilitation Technician	1	0	1	1	107	28,369	36,170	44,197
Facilities Maintenance Tech	3	3	3	3	106	25,790	32,882	40,179
Admin Coordinator II	0	0	1	1	106	25,790	32,882	40,179
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
Facilities Maintenance Asst	2	2	2	2	101	16,609	21,177	25,876
Admin Tech I	1	1	0	0	101	16,609	21,177	25,876
<b>TOTAL</b>	<b>10</b>	<b>9</b>	<b>10</b>	<b>10</b>				

**151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Code Violation and Compliance Division of Planning are responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen’s complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Processed 2000 nuisance abatement violations which include tall grass, junk/debris, abandoned vehicles, derelict vessels, abandoned/derelict structures and placed 200 liens on properties not in compliance.
- ✓ Addressed all active condemnation files for 2009 by calling two (2) Special Condemnation Hearing and four (4) Traditional Condemnation Hearings.
- ✓ Demolition of over 40 blighted structures throughout Terrebonne Parish.
- ✓ Developed a networking of efforts with other Federal, State and local agencies such as U.S. Coast Guard, Corps of Engineers and Terrebonne Parish Sheriff’s Office in regards to the removal of derelict vessels.

**2011 GOALS AND OBJECTIVES**

- Address all structures on the 2010 condemnation list.
- Process all nuisance abatement complaints called into the Nuisance Abatement Office within 30 days.
- Develop new Nuisance Abatement violation software integrated with G.I.S. with report development capacity.
- Develop a comprehensive program addressing derelict vessels through C.D.B.G., Nuisance Abatement and Sheriff’s Office.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	1,781	1,800	2,000
Number of abandoned/derelict structure violations processed	284	200	150
Number of liens placed on tax notices for tall grass violators	113	180	200

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	2,451	238,307	232,155	231,634	231,634
Supplies and Materials	0	3,000	2,000	2,000	2,000
Other Services and Charges	519,747	273,560	287,040	288,560	288,560
Non Recurring Fema Grant Prog	0	1,021,841	2,204,049	0	0
<b>TOTAL EXPENDITURES</b>	<b>522,198</b>	<b>1,536,708</b>	<b>2,725,244</b>	<b>522,194</b>	<b>522,194</b>
% CHANGE OVER PRIOR YEAR EXCLUDING NON RECURRING FEMA GRANT PROGRAM					1.42%

**BUDGET HIGHLIGHTS**

- Significant Operating Expenses: - Approved.
  - Tall Grass Cutting: \$200,000 (Reimbursements from property owners estimated at \$50,000). Includes \$70,000 for properties purchased through Hazard Mitigation Grant.
  - Demolition Program: \$70,000
  - Note 2010 included a Vessel Removal Program (\$2,204,049) funded by FEMA, which is non-recurring

151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

PERSONNEL SUMMARY

JOB TITLE	2010	2010	2011	2011	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Citizen Inquiry Coordinator	1	1	1	1	207	39,029	49,762	60,806
Code Enforcement Officer II	1	1	1	1	108	31,489	40,148	49,059
Code Enforcement Officer	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Admin Tech I	1	1	1	1	101	16,609	21,176	25,876
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>				

**151-198 GENERAL FUND - PUBLIC WORKS/ JANITORIAL SERVICES**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

This division of Public Works provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 22 government buildings.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Monitored contracted services and made corrections and resolved issues immediately.
- ✓ Added Old Courthouse and Annex to the buildings recycling program.
- ✓ Reviewed waste disposal charges from current vendors to determine cost savings.
- ✓ Continued to install new dispensers at various facilities to allow for 100% usage of paper products as well as cost savings.

**2011 GOALS AND OBJECTIVES**

- Complete the installation of dispensers at all 22 sites.
- Add 2 or more facilities to the recycling program in 2011.
- Set up complaint log through facility manager's office which tracks the timeliness of responses to complaints.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Review complaint logs located at various sites every month.	100%	100%	100%
Add at least 2 or more facilities to the recycling program.	N/A	100%	100%
Compare services and cost saving for waste disposal services at various facilities.	N/A	100%	100%
Monitor custodial complaints/ number of calls	N/A	50%	100%
Monitor response to complaints/ number of days	N/A	50%	100%
Number of sites with new dispensers	N/A	10	22
Number of sites added to recycling program	N/A	2	2

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	21,674	21,900	21,728	21,900	21,900
Supplies and Materials	35,573	35,650	31,395	31,100	31,100
Other Services and Charges	<u>246,739</u>	<u>287,665</u>	<u>275,873</u>	<u>275,879</u>	<u>275,879</u>
<b>TOTAL EXPENDITURES</b>	<u><u>303,986</u></u>	<u><u>345,215</u></u>	<u><u>328,996</u></u>	<u><u>328,879</u></u>	<u><u>328,879</u></u>
% CHANGE OVER PRIOR YEAR					-4.73%

**BUDGET HIGHLIGHTS**

- The contract for cleaning services is budgeted at \$268,150 in 2011, approved.

**151-199 GENERAL FUND - GENERAL – OTHER**

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**PURPOSE OF APPROPRIATION**

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This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Supplies and Materials	0	0	800	1,400	1,400
Other Services and Charges	1,080,072	912,702	1,099,526	904,846	904,846
Repair and Maintenance	317	0	(800)	(1,400)	(1,400)
<b>TOTAL EXPENDITURES</b>	<u>1,080,072</u>	<u>912,702</u>	<u>1,099,526</u>	<u>904,846</u>	<u>904,846</u>
% CHANGE OVER PRIOR YEAR					-0.86%

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**BUDGET HIGHLIGHTS**

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- No significant changes.

**151-205 GENERAL FUND - CORONER**

**PURPOSE OF APPROPRIATION**

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Other Services and Charges	764,949	773,000	773,000	734,350	734,350
Capital Outlay	0	20,000	20,000	97,743	97,743
<b>TOTAL EXPENDITURES</b>	<b>764,949</b>	<b>793,000</b>	<b>793,000</b>	<b>832,093</b>	<b>832,093</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.00%

**BUDGET HIGHLIGHTS**

- General Fund Supplement, \$734,350. (See Miscellaneous Information section for details), decrease of 5%, approved.
- Capital Outlay: - Approved.
  - Morgue cooler to replace existing cooler, \$97,743



**151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department’s capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Completed construction of the Bayouside Drive Bridge Project.
- ✓ Completed construction of the Industrial Avenue/Chabert Levee.
- ✓ Started construction on Phase 1 of the Bayou Terrebonne Dredging Project.
- ✓ Started construction on four ARRA (American Recovery and Reinvestment Act) Road projects.
- ✓ Continue to make the Storm Drainage Design Manual (SDDM), Subdivision Regulations, and the subdivision/building permit engineering approval checklist available to the public on the internet.

**2011 GOALS AND OBJECTIVES**

- To provide for the effective construction of assigned DPW (Department of Public Works) capital projects in general that meets applicable design standards and serves their purpose.
- To provide for the effective review of subdivisions submitted to the Planning Commission for Engineering approval and to inform the Planning Commission of any design deficiencies in the reviewed subdivisions.
- To review applicable building permit drainage plan submissions for compliance with applicable Parish Codes and to inform the Planning Department of any detected drainage plan deficiencies.
- To input existing Public Works infrastructure information into the G.I.S. mapping system so the Public Works Department can effectively manage physical assets.
- To provide the DPW with required technical assistance and to help the DPW improve its technical proficiency.

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<b>Demand/ Workload</b>	Number of Capital Projects	74	88	81
	Number of change orders done for Capital Projects	47	77	62
	Number of engineering/architectural appointments	32	15	24
	Number of amendments to Capital Projects	17	33	25
	Number of engineering reviews of subdivisions	52	43	48
	Number of engineering reviews of building permit applications	37	22	30
<b>Efficiency &amp; Effectiveness</b>	Dollar amount of Capital Projects (Millions)	\$177M	\$186M	\$182M
	Invoices dollar amount for Capital Projects (Millions)	\$24.9M	\$29M	\$27M
	Number of substantial completions	28	22	25
	Number of final inspections of subdivisions	43	12	28

**151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING**

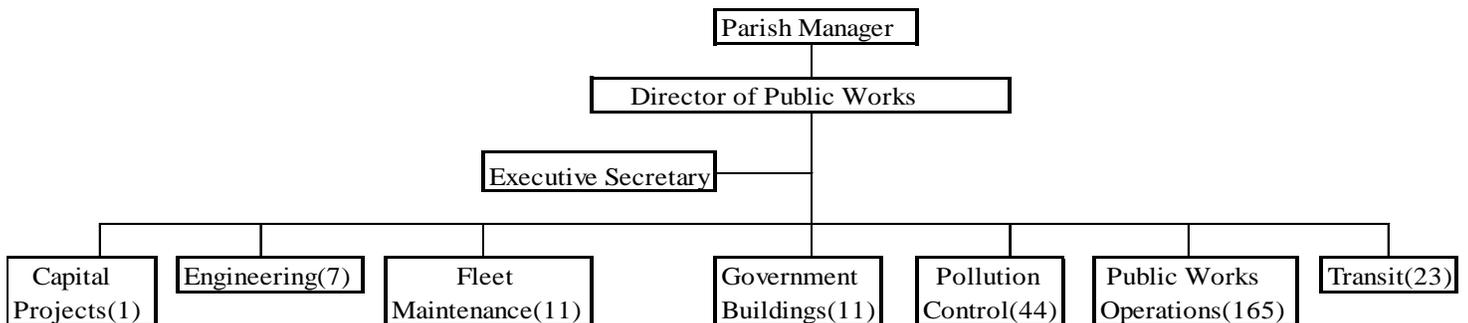
<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	575,089	758,584	601,514	631,449	631,449
Supplies and Materials	33,614	61,500	58,050	61,500	61,500
Other Services and Charges	105,883	432,610	428,161	341,513	341,513
Repair and Maintenance	21,272	27,625	27,592	27,625	27,625
Allocated Expenditures	(651,674)	(1,101,137)	(987,055)	(939,946)	(939,946)
Capital Outlay	66,301	70,862	70,862	7,000	7,000
<b>TOTAL EXPENDITURES</b>	<b>150,485</b>	<b>250,044</b>	<b>199,124</b>	<b>129,141</b>	<b>129,141</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-17.05%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Reclass 1 - Staff Engineer, Grade 211 to Engineer in Training, Grade 205
  - Eliminate CDBGR Adm. Tech I
- Capital: - Approved.
  - 2 - GPS Cameras, \$3,000
  - 2 - Computers, \$4,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Public Works Director	1	1	1	1	III	75,407	94,259	114,060
Capital Projects Administrator	1	1	1	1	212	61,719	78,692	96,157
Staff Engineer	2	1	1	1	211	56,109	71,539	87,415
Engineer in Training	2	3	3	3	205	32,850	41,884	51,180
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
GIS & Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Adm. Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Adm. Tech I	1	0	0	0	101	16,609	21,176	25,876
<b>TOTAL</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10</b>				



**151-408 GENERAL FUND - PARISH VA SERVICE OFFICE**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

**2008-2009 ACCOMPLISHMENTS**

- ✓ Terrebonne Parish Veterans received \$10,205,000 in benefits and our veteran population is about 6,764.
- ✓ The Parish maintained about 915 active Veteran case files.
- ✓ There were 1,000 veterans that visited our office for assistance.
- ✓ There were 1,700 telephone contacts that were addressed.
- ✓ This office does outreach quarterly. First quarter Veterans Resource Van in the parking lot giving out information, Second quarter Co-hosted Memorial Day Event at Military Museum, and the Third quarter participated in the Terrebonne Parish Health Fair in August.
- ✓ Louisiana Honor Medals-gave out a total of 1,000 medals to date in this parish.

**2011 GOALS AND OBJECTIVES**

- To see that all veterans and their dependents receive the maximum benefits allowed by law.
- To continue to work with the various veterans' organizations in the community to represent the veterans and their dependents.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Terrebonne Parish's veteran population	6,764	6,800	6,900
Amount of benefit dollars received by Terrebonne veterans (Millions)	\$10.2M	\$11.0M	\$12.0M
Number of active veteran cases maintained	900	1,000	1,100

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Other Services and Charges	16,008	15,681	17,604	17,604	17,604
<b>TOTAL EXPENDITURES</b>	<u>16,008</u>	<u>15,681</u>	<u>17,604</u>	<u>17,604</u>	<u>17,604</u>
% CHANGE OVER PRIOR YEAR					12.26%

**BUDGET HIGHLIGHTS**

- Parish supplement for State Veterans Service Office, \$17,604, approved.

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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**MOSQUITO ABATEMENT PROGRAM.** The Terrebonne Parish Consolidated Government presently contracts the services of Cajun Mosquito Control, L.L.C. to reduce populations of annoying and potentially disease-breeding pests and also to locate and assess the population of mosquitoes and implement appropriate integrated pest management techniques. The contract covers Encephalitis Surveillance which is done by dividing into three major categories: Inspection, Sampling and Efficacy Testing and will operate during the months of March through October each year. This is an annual contract.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ The mosquito Abatement Program has performed various tests for encephalitis, especially since there was a rise in the West Nile disease.

**2011 GOALS AND OBJECTIVES**

- Negotiate a new contract.
- To institute Mosquito Abatement Program through integrated pest management techniques. This includes the establishment of an inspection/surveillance program. Additionally biological and chemical control agents will be employed to reduce mosquito populations. An encephalitis-monitoring program will also be established.
- To provide prompt and efficient pest control services to citizens.

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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**THE HAVEN.** The purpose of The Haven is to provide a community-based response to interpersonal, sexual and family violence through advocacy, education, prevention, resource development, and treatment. The mission of the agency is to empower survivors of family violence and sexual assault to live safe, independent and violence free lives. The Haven is dedicated to break the cycle of violence by changing attitudes and beliefs in order for all people to live free from the threat of violence.

The Haven operates three separate and distinct programs, a domestic violence program, a sexual assault program and a violence prevention program. Although programs work closely together each offers integrated services geared specifically to healing its target populations. Services are provided regardless of availability to pay.

**Domestic Violence Program.** The domestic violence program offers crises line support 24 hours a day, counseling, parenting education, 24 hour a day legal and medical advocacy, attorney services, crisis intervention, and safe temporary shelter for women and children who are seeking refuge from family violence.

**Sexual Assault Program.** The Sexual Assault Program offers crisis intervention, 24 hour a day crisis line support, individual and group counseling, 24 hours a day medical and legal advocacy, and information and referrals.

**Violence Prevention Program.** The violence prevention program provides a series of educational workshops that are geared to teaching pro-social behaviors in order to stop or reduce violence in our community.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ The Haven provided 8,500 community members with community education regarding domestic and sexual violence.
- ✓ Provided shelter to 190 new adult and child survivors of domestic abuse.
- ✓ Acquired a new facility to be renovated for additional residential and nonresidential space.
- ✓ Answered and assisted 1,000 hotline calls in reference to sexual assault or domestic abuse.
- ✓ Provided 3,034 individual and group counseling sessions to adults and child survivors of domestic abuse.
- ✓ Escorted 178 survivors to court proceedings.
- ✓ Provided 299 individual and group counseling sessions to adult and child survivors of sexual assault.
- ✓ Staff now includes 4 Mastered Level Counselors.
- ✓ Successful implementation of Violence Prevention Program.
- ✓ Provided 59 Violence Prevention Educational Programs to 514 elementary, middle, junior, and senior high students.

**2011 GOALS AND OBJECTIVES**

- The goal is to provide 200 community education presentations to area groups, school, businesses, individuals so that our community will increase its knowledge of the effects of domestic violence and sexual violence on community members; availability of services for community members; and appropriate responses to the complex community issues of sexual and domestic violence.
- To identify families, students, and other individuals who are at risk for domestic and sexual violence and provide them with prevention services to decrease their risk of violence.
- To provide shelter for 190 women and children survivors of domestic abuse in order that they may break free from abusive relationship so that a pattern of abuse is not repeated; they are safe and free from continued threat of violence.
- To provide 3,500 individual/group counseling sessions to individuals who lives have been affected by violence.
- Secure funds to renovate newly acquired facility allowing for additional beds to provide housing to an increased number of violence survivors each year.

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<b>Demand/ Workload</b>	Number of individual and/or group counseling sessions performed	3,034	3,500	4,000
	Number of individual/group counseling sessions for sexual assault victims	299	400	450
	Number of non-residential services provided to female survivors at the Haven	59	500	700
	Number of sexual assault victims referred to medical and legal services	514	7,275	10,000
	Number of sexual assault victims crisis calls answered	204	300	310
	Number of crisis calls answered and assisted in reference to domestic abuse	842	900	900
	Number of temporary or permanent restraining orders assisted survivors with	178	185	190
	Number of survivors of abuse escorted to court	178	185	190
<b>Efficiency &amp; Effectiveness</b>	Provided community members with education regarding domestic and sexual violence female victims serviced at the Haven residential program	8,500	9,000	10,500
	Provided shelter to survivors of domestic abuse	184	190	190
	Provided services individual/ group counseling to new survivors of sexual assault	113	120	150

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

**THE START CORPORATION** The Terrebonne Parish Consolidated Government gives funding to the START Corporation to allow mental health needs to additional persons and to have the ability to create weekend and holiday services. The START Corp. is designed to teach a variety of psychosocial recovery skills in the field and the community. These skills are required of the serious mentally ill adult client for a successful recovery process. Skills include a wide range of psychosocial skills that enhance the individual client’s capacity to negotiate his/her environment in the most independent manner possible. The program operates in conjunction with a group of individual apartments in two clustered settings operated by START Corporation as well as in community housing settings. The emphasis of the contract will be assistance to community living in a new setting while maintaining adequate recovery from the serious mental illness.

**2009-2010 ACCOMPLISHMENTS**

- ✓ To continue Certification by Louisiana Association of Non-Profits, received Seal-Standards of Excellence.
- ✓ Recognized by HUD as an excellent example of property management for multi-family disability housing.
- ✓ START Corporation currently continues to serve 60 plus adult and seriously mentally ill clients for particular programs.

**2011 GOALS AND OBJECTIVES**

- To provide a network of services and supports which afford disabled persons the opportunity for an acceptable quality of life.
- To encourage clients’ development by increasing opportunities for independent living, leisure activities increased self-esteem, and involvement in the community.
- To provide opportunities to those in our community who are disadvantaged physically, emotionally, or economically.

<i>Demand/ Workload</i>	<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
		<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
	Number of days services provided by START Corp.	112	120	150
	Number of client contacts provided by START Corp.	872	850	875
	Number of separate individuals served by START Corp.	37	30	35
<i>Efficiency &amp; Effectiveness</i>	Payroll records and time sheets for Weekends & Holiday Coverage (8 hours per day covered)	\$13,260	\$13,260	\$13,260
	Mileage records and calculations to show area traveled while servicing clients.	\$2,280	\$2,280	\$2,280

\* Expansion of program days= weekends - 104 days, holidays - 8 days

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Other Services and Charges	<u>1,072,014</u>	<u>995,893</u>	<u>1,035,292</u>	<u>798,411</u>	<u>798,411</u>
<b>TOTAL EXPENDITURES</b>	<u><u>1,072,014</u></u>	<u><u>995,893</u></u>	<u><u>1,035,292</u></u>	<u><u>798,411</u></u>	<u><u>798,411</u></u>
% CHANGE OVER PRIOR YEAR					-19.83%

**BUDGET HIGHLIGHTS**

- Estimated contract for Mosquito Control, \$738,399 (Source of funding Video Poker), approved.
- Domestic Abuse – The Haven, \$38,000, 5% reduction, approved.
- Start Corporation – Mental Health, \$22,012, 5% reduction, approved.

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hours, weekend and holiday emergencies.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Transitioned to injection for the sole method of euthanasia.
- ✓ Constructed new offices facilitating better reception accommodations for visitors and completed other site improvements including ventilation and air conditioning of holding areas.
- ✓ Revised disaster plan to include evacuation of shelter animals;
- ✓ Developed and implemented a low cost spay/neuter program for residents.
- ✓ Enhanced adoption program to include pre-adoption spay/neuter and comprehensive veterinary care including micro-chipping of all adopted pets;
- ✓ Conducted presentations at elementary schools about responsible pet ownership and importance of spay/neuter.
- ✓ Established Facebook presence as additional means of posting adoptable animals and recruited nearly 1,000 fans.

**2011 GOALS AND OBJECTIVES**

- Create and implement a plan to collect license fees through the local veterinarians;
- Increase adoptions by expanding advertisement, acquiring more foster homes, etc.
- Partner with Petsmart Charities Rescue Waggin’ program to save more animals by transporting to low volume shelters for adoption;
- Enhance spay/neuter program to accommodate more animals.
- Continue conducting presentation at elementary schools about responsible pet ownership and importance of spay/neuter.
- Acquire new rescue organizations and continue to work with current rescue organizations.
- Establish a funding source for a new animal shelter facility.
- Site improvements include: repainting the kennels, walkways, and patio areas.

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
	Number of impounded animals	7,806	8,200	8,000
	Number of animals adopted/rescued	791	750	800
	Number of animals returned to their owners	500	500	500
	Number of animals euthanized and disposed of	6,369	6,900	6,700
	Number of animals quarantined for rabies due to bites	99	100	100
Efficiency & Effectiveness	Number of complaints responded to by animal control	6,791	7,000	7,000
	Number of after hour complaints responded to by animal control	190	70	75



151-442 GENERAL FUND - ANIMAL CONTROL

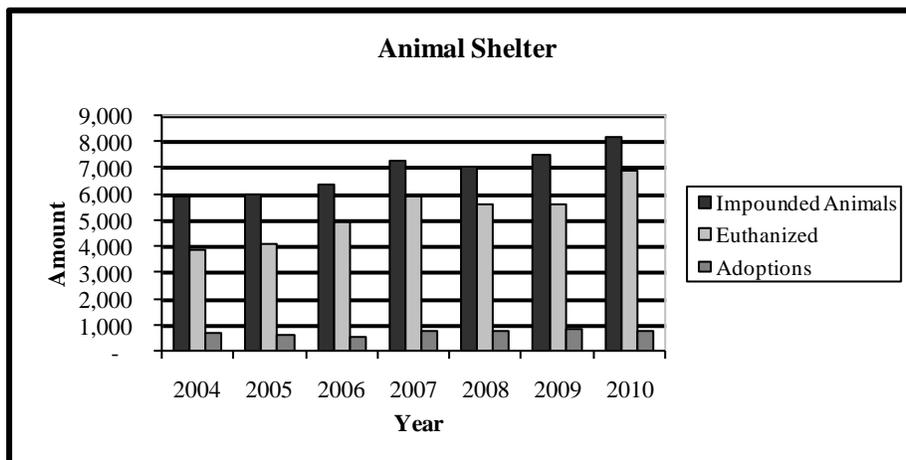
<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	445,510	485,038	476,638	502,327	502,327
Supplies and Materials	87,502	92,800	72,860	69,600	69,600
Other Services and Charges	71,933	151,014	131,886	122,486	138,086
Repair & Maintenance	16,308	19,041	17,790	12,900	12,900
Capital Outlay	153,085	131,656	131,656	79,000	79,000
<b>TOTAL EXPENDITURES</b>	<b>774,338</b>	<b>879,549</b>	<b>830,830</b>	<b>786,313</b>	<b>801,913</b>
% CHANGE OVER PRIOR YEAR					-3.34%

**BUDGET HIGHLIGHTS**

- Funding: - Approved.
  - Animal Shelter Fees, \$74,300
  - Sanitation Fund, \$672,247
- Capital: - Approved.
  - New Animal Shelter Facility, \$50,000
  - 3 - Truck Kennel bodies, \$9,000
  - 1 - Vehicle (replacement), \$18,000
  - 2 - Computers, \$2,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Animal Shelter Manager	1	1	1	1	209	46,371	59,123	72,244
Animal Control Supervisor	1	1	1	1	106	25,790	32,882	40,179
Animal Control Officer	4	4	4	4	105	23,445	29,893	36,527
Animal Shelter Attd. Supv	1	0	1	1	103	19,733	25,160	30,744
Admin Tech II	1	1	1	1	102	18,104	23,803	28,205
Animal Shelter Attendant	3	3	3	3	102	18,104	23,083	28,205
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
<b>TOTAL</b>	<b>12</b>	<b>11</b>	<b>12</b>	<b>12</b>				



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana’s bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the “America’s Wetland” national campaign, and effort to save coastal Louisiana.

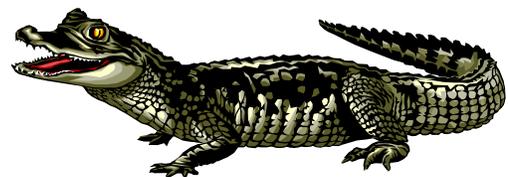
**2009-2010 ACCOMPLISHMENTS**

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- ✓ Exterior was painted.
- ✓ Brought back Cajun Music.
- ✓ Created a Cajun French class on Thursdays.
- ✓ Operated the facility and made certain it was open to the public during the days/hours advertised.
- ✓ More parish departments are utilizing the facility on a monthly base.
- ✓ Provided tourist information and rendered assistance to travelers during the year.
- ✓ The South La Wetlands Discovery Center has rented our facility twice this year for classes.
- ✓ The arts council utilized the facility for summer camp.

**2011 GOALS AND OBJECTIVES**

- To create a Farmer’s market in the parking lot.
- To upgrade present exhibits that are wore out.
- To continue to promote and pay tribute to the parish’s and region’s unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region’s development and growth.
- Through promotional efforts provide a focus for tourism in downtown Houma and a gateway for the Atchafalaya Trace Heritage Area.
- To promote and preserve the area’s historically important connection with the seafood industry, water transportation, marine fabrication, wetlands, mining/extraction operations, and water-based hunting and gathering through special exhibits and programs.
- To continue outreach programs for area schools to foster increased field trip activity.
- To promote the museum as an alternative rental facility for small parties, receptions, weddings, and the like.
- Work jointly with the Houma-Terrebonne Arts & Humanities Council, housed in the museum, to develop and present cultural programs and events open to the general public at the museum.
- To create more cultural activities.
- To serve as a de facto tourist information satellite center.
- To provide gift shop items handcrafted by local artisans on a consignment basis, and other items appealing to locals and tourist that will stimulate gift shop sales.
- To continue to be a catalyst for economic growth of downtown Houma and to preserve the area historically.
- To provide educational and aesthetic opportunities for all ages in the area.
- To continue to run the museum and its gift shop in an efficient and cost effective manner.
- To continue work with the Arts Council to bring new art and exhibits to the area, which in return will create additional revenue.
- To create a facebook page for the facility.



151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
	<b>Amount of visitors to museum:</b>			
	Individuals	1,600	1,400	2,000
	Group Tours	15	18	20
	Special Events	1	2	4
Efficiency & Effectiveness	Number of outreach programs in schools	10	10	10
	Dollar amount of admissions to the museum	\$4,749	\$2,500	\$2,800
	Dollar amount of gift shop sales	\$3,865	\$3,492	\$3,000
	Dollar amount from rentals of the museum	\$4,050	\$3,000	\$3,000

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	31,238	44,075	31,810	41,473	41,473
Supplies and Materials	2,635	3,950	2,964	3,950	3,950
Other Services and Charges	48,143	55,709	46,445	51,609	51,609
Repair & Maintenance	800	10,000	10,000	11,000	11,000
Capital Outlay	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<u>82,816</u>	<u>113,734</u>	<u>91,219</u>	<u>108,032</u>	<u>108,032</u>
% CHANGE OVER PRIOR YEAR					-5.01%

**BUDGET HIGHLIGHTS**

- Self generated revenue through the gift shop, concessions, commissions; rentals, admissions, membership fees and donations are projected for 2011 at \$10,000, approved.
- Publicity and promotions, \$7,800, approved.

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				
Admin Tech I	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

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**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

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To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

**2009-2010 ACCOMPLISHMENTS**

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**Tree Advisory Board:**

- ✓ Partnership with Acorns of Hope and Mr. Bob Thibodeaux in November 2008 to plant 150 live oaks at Southdown Museum, Grand Bois Park and Bayou Black Recreation Center.
- ✓ Hurricanes, Trees and Insects Workshop held on October 28, 2008 with an attendance of 24 people.
- ✓ Planting of two (2) Crape Myrtles and two (2) Sasanquas at Public Works yard on Grand Caillou Road.
- ✓ Educational speech to children at St. Bernadette's on the "Value of Trees."
- ✓ Completed Spring Board Members' Workshop held April 30, 2009
- ✓ Promotion of film "Return To The Forest Where We Live" by coordinating to have the film shown frequently the Government Access Channel.
- ✓ Distribution of "Tree Guides" for the Planning Department to be offered with new construction permits.
- ✓ Participation in Master Gardeners Bonne Terre Garden Fair in May. Tree Board set up displays, gave out educational material on the planting and care of trees, gave away a dozen trees and answered questions from the public.
- ✓ Distributed information on "How to Grow An Oak From An Acorn."
- ✓ The Tree Board has awarded four (4) Storm Recovery Tree Matching Grants, totaling \$5,807.92, to business in the Parish to encourage the replanting of trees after Hurricane Gutav's damage to the urban canopy.
- ✓ The Tree Board has partnered with Apache Corporation for Arbor Day Tree Giveaway, the Houma Downtown Development Corporation for downtown plantings and the Port Commission for tree planning plans.
- ✓ New trees have been purchased and provided to various areas.
- ✓ Several Tree-mendous Citizen Awards have been given.
- ✓ TREE CITY USA recognized Terrebonne Parish and the Tree board for the 4<sup>th</sup> year and awarded Growth Award for 3<sup>rd</sup> year.

**2011 GOALS AND OBJECTIVES**

- Develop Downtown Business Tree Planting and Tree Preservation grant.
- Continuation of TREE-mendous Citizen Awards, to be given on a quarterly basis.
- Continuation of tree plantings in parks and boulevards throughout the parish.
- Continuation of efforts to educate the public about the benefits of trees.
- Begin exploration of an expansion of landscaping requirements to additional commercial and industrial zoning districts beyond the Major Corridor Overlay District and present recommendations to the council.
- To partner with Apache Corp. in 2010 for another Arbor Day Tree giveaway.
- To plant smaller root system trees on San Antonio Blvd. where some tree root damaged utilities.
- To replace oaks that will be removed by the dredging of Bayou Terrebonne.
- To educate the area on the value of Preservation of our natural resource in our urban forest.

**151-651 GENERAL FUND - PUBLICITY**

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<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Supplies and Materials	125	5,301	5,301	4,750	4,750
Other Services and Charges	85,148	299,101	299,076	114,425	114,425
Capital Outlay	0	9,249	9,249	0	0
<b>TOTAL EXPENDITURES</b>	<b>85,273</b>	<b>313,651</b>	<b>313,626</b>	<b>119,175</b>	<b>119,175</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-60.85%

**BUDGET HIGHLIGHTS**

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- Holiday Expenses/ Parades, \$47,500, approved.
- Special Events insurance (co-sponsorship), \$14,250, with various non-profit organizations, \$600 limit for each event, approved.
- Beautification Program, \$47,500, approved.
- General Publicity, \$4,750, approved.

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**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

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The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

The *Terrebonne Economic Development Authority (TEDA)* is a public-private partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce, and the South Central Industrial Association (SCIA) to lure jobs to the parish and carry out the economic development strategic plan. (SCIA is a service organization in Terrebonne, Lafourche, and St. Mary parishes that support industrial businesses). TEDA replaces the parish run Economic Development Department, which was disbanded at the end of 2004. (See Miscellaneous Information section for details.)

**2009-2010 ACCOMPLISHMENTS**

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- ✓ Phase I of the Bayouwalk has been completed in January 2010.
- ✓ Maintained flowerbeds at Court House, Waterlife Museum, Folklife Cultural Center, and Blue Marker on New Orleans Blvd.
- ✓ Will purchase banners for Bayouwalk.
- ✓ Hired Ponds Plus to maintain the court square and memorial park on Main St.
- ✓ Overseeing the Marina.
- ✓ Recipient of a Kaboom Playground grant.
- ✓ Created four flowerbeds for the bayouwalk.
- ✓ Cameras in the court square.
- ✓ Started a wood carving exhibit downtown.
- ✓ Downtown Live After Five continues in its 9<sup>th</sup> year.
- ✓ Participated in the Cleanest City Contest.
- ✓ Received a \$15,000 grant for designing a downtown.
- ✓ Received one state façade grant in the amount of \$10,000 for Lori Davis/ City Court building.
- ✓ Received money from the Tourist Commission and purchased one clock for downtown.
- ✓ This is our 6<sup>th</sup> year to receive the National Trust for Historic Preservation Award.
- ✓ Continue to work to make the Christmas parade more successful.
- ✓ Second year as a Cultural District.
- ✓ Our classes at the Folklife Culture Center are strong.
- ✓ Partnered with the Arts council to bring the New Orleans Youth Orchestra downtown.
- ✓ Work is in progress with the state for tax credits to property owners.
- ✓ Working on creating more parking downtown with TEDA.

**2011 GOALS AND OBJECTIVES**

- Strive to get Phase 2 of the Bayouwalk funded.
- To create a facebook for Main Street
- To encourage more cultural activities downtown.
- Upgrade our 5 year plan for Main Street.
- Upgrade our sidewalks and replace wooden poles with decorative lighting.
- To continue to apply for grants through the Tourist Commission.
- To continue to apply for façade grants through state CRT.
- To get security cameras downtown and on the Bayouwalk.
- To create more events at the marina.
- To continue to partner with TEDA, the Art's Council, Chamber of Commerce, the Tourist Commission, and local merchants.
- To better partnership with the state to ensure all possible tax credit for property owners in the historic district.
- To look at bringing a festival in downtown Houma.
- To have more street scapes.
- Create a Farmer's market downtown.
- Get Wi-Fi downtown.

**151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER**

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
The Boardwalk Project (Phase I)	90%	100%	100%
Benches in the historic district	0	5	5
Garbage receptacles in historic district	0	5	5
Planters in the historic district	0	0	0
Folklife Culture Center activities for the public	10	12	13
Number of times per year Court Square landscaping/sprinkler upkeep done	12	6	6
Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	12	6	6
Number of bricks sold and/or replaced at the Main Street Memorial Park	0	10	0
Dollar amount received from selling of Bricks (sold @ \$50 a brick)	\$0	\$500	\$500
New façade grant(s) up to \$5,000	1	2	2
Incorporating signage and historical markers	0%	4%	4%
Downtown Live After 5 Concerts	9	10	9
Art After Dark	2	2	2
Cleanest City Contest	1	1	1
Main To Main	0	0	0
Pedestrian Crosswalks on Main Street	0%	0%	0%
Number of marketing materials used to promote downtown historic district	5	5	5
Utilization of a website to market the multi-facets of downtown area	1	1	1
New partnerships with local art's agencies in the downtown area	5	5	5
Implementation of a partnership with the Downtown Merchants Association to highlight downtown retail/restaurants and projects	2	2	2

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Other Services and Charges	972,814	940,818	890,805	750,580	750,580
Capital Outlay	0	4,027	4,027	0	0
<b>TOTAL EXPENDITURES</b>	<b>972,814</b>	<b>944,845</b>	<b>894,832</b>	<b>750,580</b>	<b>750,580</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-20.22%

**BUDGET HIGHLIGHTS**

- South Central Planning Commission: - Approved.
  - \$42,195, Regional Membership.
  - \$7,520, Economic Development “Regional” Revolving Loan Fund Administration.
  - \$40,000, Local match for Urban System Grant Administration.
- Main Street Management: - Approved.
  - \$9,500 Downtown concerts, Art After Dark, Co-sponsorship with Downtown Merchants Association activities.
- TEDA (Terrebonne Economic Development Authority): - Approved.
  - \$613,435, Economic Development Administration using a dedicated portion (50%) of the Occupational License Fees collected parishwide (additional information available in the Miscellaneous Section).
  - \$38,000, Economic Development “Parish” Revolving Loan Fund Administration.

**151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, Disaster Housing Assistance Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Clearance, Acquisition, Housing Counseling, Public Works Projects, Head Start, Safe Passage Program, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Low Income Home Energy Assistance Program, and Economic Development Loans.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Coordinated sheltering of Parish residents for Hurricane Gustav and Ike.
- ✓ Implemented Disaster Housing Assistance Program for residents affected by Hurricane Gustav and Ike.
- ✓ Implemented 5 American Recovery Act Grants.
- ✓ Successful in receiving new grant for Family Self Sufficiency.
- ✓ Awarded Grant for bike trail.

**2011 GOALS AND OBJECTIVES**

- To provide programs which improve the quality of life for the low-income population of Terrebonne Parish.
- To seek new funding opportunities for new initiatives/services that address prevalent community issues when feasible and available.
- To serve as an advocate for the vulnerable population in Terrebonne Parish and to provide them access to comprehensive programs and services that enhances the quality of life and promotes self-sufficiency.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of programs implemented	24	26	25
Number of grant applications approved	22	25	30
Number of grant applications researched for other departments and agencies	41	50	60

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	245,405	290,730	261,179	243,214	243,214
Supplies & Materials	5,628	7,050	5,824	7,050	7,050
Other Services and Charges	49,586	72,029	64,184	62,121	62,121
Repair & Maintenance	906	(900)	(488)	(1,400)	(1,400)
Capital Outlay	9,455	1,855	1,855	0	0
<b>TOTAL EXPENDITURES</b>	<b>310,980</b>	<b>370,764</b>	<b>332,554</b>	<b>310,985</b>	<b>310,985</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-15.70%

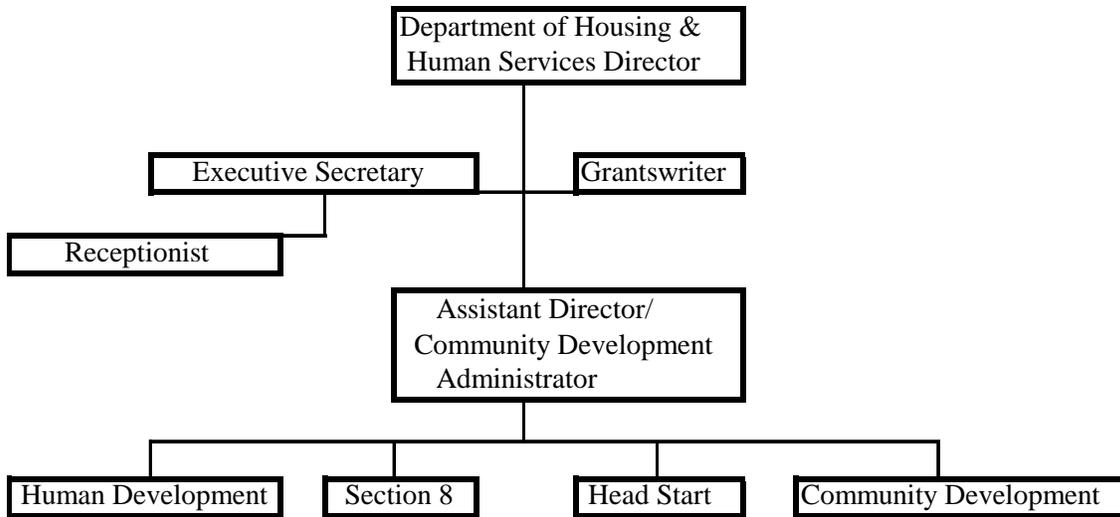
**BUDGET HIGHLIGHTS**

- No significant changes.

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

PERSONNEL SUMMARY

JOB TITLE	2010	2010	2011	2011	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	94,259	114,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	61,719	78,692	96,157
Sr. Housing Rehab Specialist	1	1	1	1	209	46,371	59,123	72,244
Housing Rehab. Specialist	2	2	2	2	208	42,542	54,241	66,279
Sr. Grants Writer	1	1	1	1	208	42,542	54,241	66,279
Home-Homeless Manager	1	1	1	1	207	39,029	49,762	60,806
Grants Writer	1	1	1	1	206	35,807	45,654	55,786
Sr. Code Enforcement Officer	1	1	1	1	110	39,500	50,363	61,540
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	2	2	2	2	104	20,494	26,704	32,897
TOTAL	12	12	12	12				



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state's economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

**2009-2010 ACCOMPLISHMENTS**

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During 2009-2010, the Terrebonne Parish office of the LSU (Louisiana State University) Agricultural Center has a total of over 72,000 audience contacts through education workshops, clinics, seminars, farm and home visits, telephone and office visits, distance learning sessions and mass media contacts. Our educational efforts have expanded via mass media contacts also. We are presently utilizing mass media educational efforts that include LSU Agcenter Content Management System, HTV (local Houma Television Station), Radio Stations, The Houma Courier, TPCG Access Channel.

**Agricultural and Natural Resources:**

- ✓ Completed the Master Gardener Class with 13 new graduates that add to the 75 active members providing community service and volunteer hours in the community.
- ✓ Conducted the first Fall Vegetable Field Day in conjunction with Master Gardeners and USDA Sugarcane Research Station. 150 people attended and learned how to plant, grow, and harvest fall vegetables. Demonstrations were given on healthy preparation of fresh fall vegetables and economic benefits of growing your own fresh vegetables and savings achieved by doing this.
- ✓ Conducted Spring Vegetable Field Day with Master Gardeners and USDA personnel. 175 people attended and learned practices on drip irrigation, using black plastic on rows and string weaving tomatoes, peppers and cucumbers. Conducted demonstrations on disease detection, and insect scouting and control for the home gardener.
- ✓ Conducted Storm Surge Model program at three locations in the parish so residents can better be prepared for hurricane flood damage.
- ✓ Conducted Sugarcane Field Day with USDA, producers and industry to demonstrate the latest research and cultural practices for producers to follow for economic sustainability. 120 people attended and learned practices for economic profits.
- ✓ Tree Giveaway Program. Teamed up with Tree Board, Apache Oil, Houma Library, Master Gardeners, and Louisiana Urban Forestry Council and gave away 200 large container tree and 2000 seedling trees to over 200 people in the parish. Educational materials were developed on planting, care and importance of what trees provide- wind resistance, water absorption by roots reducing storm surges etc.
- ✓ Acorns of Hope. This program is in its fourth year providing community service and citizens realizing the importance of live oaks along the coast as it relates to wind and storm surge protection. Live oaks with their massive canopy and root system buffer the area from wind damage and utilize ground water by the root system reducing flooding impacts. Over 700 live oaks have been planted along the lower area in Terrebonne. This year we focused on planting 25 oaks around the civic center and library. Also educated 60 participants on proper planting and care and value that these trees provide to the community.
- ✓ Farm, Home, and Office visits. We are a resource and educational organization providing information to the public. Personally conducted over 2500 contacts providing information to Terrebonne residents on tree care, lawn and landscape issues, disease, insect and weed control practices, and fruit and vegetable production practices so the citizens of Terrebonne.

**Family and Consumer Science and Family Nutrition Program:**

- ✓ Chart Your Course to Home Ownership. First Time Home Buyers Education Series. This national award winning series of 4(3-hour) classes gives prospective home buyers the confidence and skills to select and purchase a home. Working with Habitat for Humanities and Rural Development has educated 75 families for Habitat and 10 families for Rural Development on all aspects of home ownership. All families were placed in homes with only one family falling into default and losing home.
- ✓ Saving and Investing for Life-SAIL. A national award winning curriculum developed, written and field tested by FCS Extension Agents is a series of classes on Budgeting, Saving, Looking for the right fit of an Investor, Selecting investments wisely, and looking at the risk level of investment/insurance. This program has been taught to employees of several companies in Terrebonne Parish along with employees of 2 government agencies. Of the 122 participants trained, 25% improved their credit scores, 75% got copies of their credit reports, 7 participants set up college savings plans for their children, and 1 person started her own business that she works on after hours and on the weekend.
- ✓ SNAP(Supplemental Nutrition Aide Program) with the Office of Family Support- the FNP Para-professional meets with clients 3 days a week at the OFS office to train them in making better food choices for their families. She sees between 60-75 clients a week and enrolls about 5% of those in the program to receive additional nutrition educational information.

## 151-654 GENERAL FUND - PARISH FARM AGENT

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### 2009-2010 ACCOMPLISHMENTS (Continued)

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- ✓ Terrebonne Volunteers for Family and Community. Recruit, train, and supervise a strong volunteer base of community leaders to serve as the official volunteer arm of the LSU AgCenter. This group of 122 volunteers receives leadership training 4 times a year in addition to the hands on training 3 times a year to improve their leadership skills. As a result, numerous members of this group serve on the state Louisiana Volunteers for Family and Community, Inc. as state officers or community chairmen and also serve in key leadership roles in various community advisory groups throughout the parish.
- ✓ Home and Garden Trends. This 20-year annual event was organized to bring forward the newest information about the home and garden for presentation to the public. Working cooperatively with Nichols State University, the FCS agents from Terrebonne and Lafourche parishes organized the Terrebonne Volunteers for Family and Community, the Lafourche Volunteers for Family and Community, and the La.Terre Master Gardeners to plan, present and evaluate the program each year. Between 80 to 100 each year participate in this program.
- ✓ Commodity Food Distribution is held quarterly in Terrebonne Parish through federal programs and the FNP para-professional is invited to be part of the team. FNP para-professional enrolls each participant in her program along with them signing up for the commodities and she presents educational information of 1 or 2 of the commodities that the participants are receiving that day. Approximately 1200 participants receive information that week and are enrolled in the program.
- ✓ Head Start Nutrition with Organ wise Guys. A series of 4 Organ wise Guys lessons on good nutrition are presented at the 6 Head Start sites in Terrebonne parish throughout the school year. The 180 three year old receive nutrition lessons in a fun and entertaining way that allows them to have hands-on participation in the learning experience.

#### **4-H Youth Development:**

- ✓ 14 youth gained knowledge and understanding about Louisiana Coastal Wetlands after participating in the Terrebonne 4-H Wetlands Weekend in Grand Isle at the Wildlife and Fisheries Marine Lab. The youth were able to see the impact the storms have on the coast of Louisiana. They learned the importance of the wetlands as well as their
- ✓ Function and values. The youth identified different vegetation that were found in the maritime forest and were able to gain an appreciation for the wetlands and to see firsthand the projects going on to restore the beaches.
- ✓ Fifty 4-H members participated in five fashion workshops. These members gained sewing skills, math skills, and team building. They also worked on two community service projects.
- ✓ 103 PK-3 graders participated in lessons covering the topics of health, Louisiana Wetlands, and teamwork. Because of their participation, these members can make a healthier food choice, will be able to plant marsh grass in their coastal community and work better with a variety of young people.
- ✓ 27 teen 4-H members visited the nursing homes, interacting with the residents, playing games and coloring with them. After participating in this community service project, youth had a better appreciation for the residents living there and went back on their own to visit with some that they met there.
- ✓ 10 teen 4-H members were tour guides for the annual LSU AgCenter's AgMagic. These youth were tour guides and station helpers. This experience allowed youth to improve their leadership skills and feel more confident about speaking to groups of all ages.
- ✓ Over 1300 youth participated in 6 Money Wise Lessons each month. Youth will be able to make budgets and become wise savers throughout their elementary and high school years, which will help them be more confident when dealing with finances when they are on their own.
- ✓ Over 650 youth participated in Smart Bodies/Body Walk. Youth who participated in Smart Bodies/Body Walk increased their knowledge of the benefits of physical activity and were more willing to begin eating a variety of fruits and vegetables. The youth learned the importance of taking care of their bodies starting now continuing with a healthily lifestyle throughout their adult life.
- ✓ 31 youth participated in the annual 4-H University. The youth spend many hours in the weeks before preparing for their selected contest. Terrebonne Parish came home with 13 blue ribbon winners. Because of their participation and involvement in this event, the youth have developed better leadership skills, organizational skills, and independence.
- ✓ 500 4-H youth participated in beef, poultry, and seafood contest.
- ✓ 125 4-H youth participated in livestock, poultry, horse and pet educational workshops, meetings, community service projects and shows.
- ✓ 28 4-H members attended the 4-H fishing workshop and learned lessons on boating safety and coastal conservation.

#### **Leadership and Community Development:**

- ✓ All agents conduct multi-parish education meetings on leadership development and community development.
- ✓ Master Gardener and VFC members continually provide leadership skills and community services to all facets of the community based on need.
- ✓ All agents conduct educational programs to the Chamber, Rotary, Kiwanis, Garden and other community-based clubs.

**2011 GOALS AND OBJECTIVES**

- To assist, train, and teach Terrebonne citizens skills that will enable them to be more productive, to improve their quality of life and to provide positive economic impact to individuals, families, and the Parish through educational programs.
- To facilitate the wise use of natural resources and protection of the environment through educational programs.
- To build leaders and good citizens through the 4-H youth development programs.
- To strengthen families and communities and to implement nutrition, diet, food safety and health programs for a better living.
- To increase school gardening projects in parish schools so youth will know where food sources come from and will be able to make healthy food choices.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of residents to be aware of function and value of wetlands	1,400	1,450	1,500
Number of residents given assistance in matters relating to agriculture, horticulture, and fisheries problems	13,000	13,500	14,000
Number of contacts made to promote Best Management Practices in agriculture, horticulture, and natural resources	9,300	9,325	9,500
Number of residents trained in healthy lifestyles and habits to improve health and reduce the incidence of disease	1,250	1,350	1,400
Number of residents trained in parenting skills and nutrition	2,200	2,350	2,400
Number of youth receiving leadership skills and character education training	1,100	1,120	1,175
Number of youth participating in 4-H programs	1,200	1,250	1,275
Number of residents provided with information and various resources.	68,000	68,100	68,400

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Other Services and Charges	67,855	78,600	78,600	78,600	78,600
Capital Outlay	0	1,500	1,500	0	0
<b>TOTAL EXPENDITURES</b>	<u>67,855</u>	<u>80,100</u>	<u>80,100</u>	<u>78,600</u>	<u>78,600</u>
% CHANGE OVER PRIOR YEAR					
EXCLUDING CAPITAL OUTLAY					0.00%

**BUDGET HIGHLIGHTS**

- No significant changes.

**151-680 GENERAL FUND - WATERWAYS & PORTS**

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**PURPOSE OF APPROPRIATION**

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The Port of Terrebonne’s mission is to be a powerful catalyst of parishwide economic growth and hub of trade-related activity by developing diversified and competitive shipping facilities and conducting maritime-related activities in a profitable, safe, and environmentally responsible manner. (See Miscellaneous Information section for details)

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Other Services and Charges	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>25,000</u>	<u>25,000</u>
<b>TOTAL EXPENDITURES</b>	<u><u>50,000</u></u>	<u><u>50,000</u></u>	<u><u>50,000</u></u>	<u><u>25,000</u></u>	<u><u>25,000</u></u>
% CHANGE OVER PRIOR YEAR					-50.00%

**BUDGET HIGHLIGHTS**

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- The Terrebonne Port Commission is a separate political subdivision of the State of Louisiana under provisions of Act 485 of 1964. A \$25,000 supplement is for the Downtown Marina. (See Miscellaneous Information section for details on the Downtown Marina). The Houma Downtown Development Corporation (HDDC) has a cooperative endeavor agreement with the Parish to oversee and maintain the Downtown Marina, approved.

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

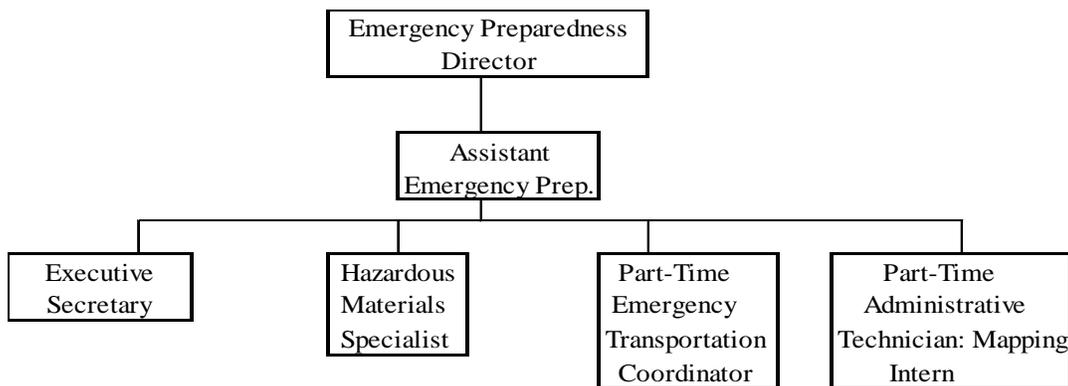
The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish’s Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Completed Computer Aided Management of Emergency Operations (CAMEO) Programing.
- ✓ Instituted the National Incident Management Trainer to teach NIMS 300 & 400 classes.
- ✓ Purchased 700 MHz two-way radios for the Volunteer Fire Departments.
- ✓ Established monitoring of the Parish waterways through the use of real-time, computer monitoring of vessel traffic to accommodate the planning for hazardous material transportation incidents on waterways traversing through the City of Houma and other communities in Terrebonne Parish through Portvision.
- ✓ Implemented OEP phone message system through IT to track phone calls in the event of an incident.
- ✓ Purchased laptops for all ESF managers and call-takers for the EOC center.
- ✓ Purchased real-time web based weather radar system.
- ✓ Managed BP Oil Spill operations within Terrebonne Parish.
- ✓ Scheduled Hurricane Preparedness meetings in each council district.
- ✓ Reinstated the Community Emergency Response Team (CERT) through grants from the U.S. Department of Homeland Security

**2011 GOALS AND OBJECTIVES**

- Organize a volunteer medical corps through the Citizen Corps program of the U.S. Homeland Security Department
- Identify and pre-plan all critical infrastructure and key resources with Terrebonne Parish
- Become certified as a National Weather Service “Storm Ready” community to help lower our community flood insurance rating.
- Establish monitoring of the Intracoastal Waterway and the Houma Navigation Canal through the use of real-time, computer monitoring of vessel traffic to accommodate the planning for hazardous material transportation incidents on waterways traversing through the City of Houma and other communities in Terrebonne Parish.
- Plan and perform one tabletop exercise for 2011 and begin planning one full-scale exercise for 2012
- Continue updating and improving the Terrebonne Parish All Hazards Plan
- Perform community awareness for shelter-in-place training



151-912 GENERAL FUND – OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Hours of All hazards Planning	N/A	4,472	4,793
	Hours of Training	N/A	1,040	992
	Hours of Equipment Maintenance and Upgrading	N/A	520	992
	Hours of Community Awareness/Public Information	N/A	208	496
	Number of Emergency Responses to Incidents	N/A	156	270
	Number of Training Sessions Performed	N/A	24	18
	Number of Community Awareness/Public Awareness Request	N/A	128	30
	Number of Equipment Upgrades	N/A	10	10
	Number of Grant Applications	N/A	12	2
	Number of On-Scene Emergency Response Incidents	N/A	12	12
<i>Efficiency &amp; Effectiveness</i>	Amount of times other departments and outside agencies use facility	N/A	18	18
	Amount of Intergovernmental Coordination and Interaction w/other agencies	N/A	520	600
	Amount of Management and Administration of daily operations	N/A	824	1,800
	Grant Application and Administration	N/A	260	250
	Grant Awards in Dollars	N/A	\$300,000	\$300,000

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	134,622	184,736	128,684	190,019	190,019
Supplies and Materials	43,458	106,383	60,350	42,488	42,488
Other Services and Charges	186,015	202,898	171,045	172,376	172,376
Repair and Maintenance	158,248	66,460	66,460	6,175	6,175
Capital Outlay	225,362	71,065	71,065	0	0
<b>TOTAL EXPENDITURES</b>	<b>747,705</b>	<b>631,542</b>	<b>497,604</b>	<b>411,058</b>	<b>411,058</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-26.66%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Prep Dir.	1	1	1	1	210	51,008	65,035	79,469
Hazard Material Responder	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>				

## 151-999 GENERAL FUND - OPERATING TRANSFERS

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### BUDGET HIGHLIGHTS

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#### TERREBONNE JUVENILE DETENTION FUND – \$1,248,348

Terrebonne Parish was in need of a juvenile detention facility that would assist and afford opportunities to children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

#### PARISH PRISONERS FUND - \$2,660,000

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

#### NON-DISTRICT RECREATION FUND – \$431,775

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

#### MARSHAL'S FUND - \$498,043

The General Fund supplements the operation of this Department with PILOT revenues.

#### COASTAL ZONE MANAGEMENT - \$28,500

To supplement for the restore and Retreat Program.

#### TERREBONNE HOMELESS SHELTER - \$7,000

The General Fund supplements to help the homeless program.

#### HOME INVESTMENT PARTNERSHIP - \$7,747

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

#### FTA GRANT URBAN TRANSIT- \$349,604

Local match funds transferred from General Fund PILOT Revenues for the operation of an urban public transit system in Terrebonne Parish.

#### HEAD START PROGRAM - \$400,718

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children. An increase of \$43,339 the reduction of allowable in-kind services recognized by the U.S. Office of Head Start and supplements for salary increases not totally covered by the grant.

#### RURAL TRANSPORTATION - \$44,178

The General Fund is supplementing to assist Council on Aging.

#### ROAD & BRIDGE FUND – \$1,045,000

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

#### MENTAL HEALTH FUND - \$47,310

To supplement for counselor position.

#### CRIMINAL COURT FUND - \$1,387,028

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

#### CIVIC CENTER O & M FUND - \$872,151

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.



## SPECIAL REVENUE FUNDS

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**Special Revenue Fund.** A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

**Dedicated Emergency Fund.** An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

**Terrebonne Juvenile Detention Fund.** Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

**Parish Prisoners Fund.** Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

**Public Safety Fund.** Due to GASB 34 being implemented, the Public Safety Fund is considered a major fund. Monies in this fund are revenues dedicated to the City of Houma. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

**Non-District Recreation Fund.** Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

**Marshal's Fund.** Monies in this Fund are received from city court and the General Fund for the operation and maintenance of the City Marshal.

**Coastal Restoration and Preservation Fund.** Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects.

**G.I.S. Technology Fund (Assessor).** Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

**Grant Funds.** Made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

Miscellaneous grant funds received from the federal and state governments are accounted for in the Grants Fund. Collectively these funds are considered as a major fund. Some of the programs funded are:

- JAG (Justice Assistance Grant Program)
- State of Louisiana Division of Arts
- Hazard Mitigation Grant
- Department of Natural Resources (Coastal Zone Management)
- Department of Justice COPS Technology Grant
- LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force)
- Section 8 Vouchers
- Department of Health/Human Resources
- OJP Weed and Seed
- Flood Mitigation Assistance
- Housing/Urban Development Grant
- Department of Urban/Community Affairs
- Workforce Investment Act (WIA) Assistance
- Department of Health and Hospitals (Weatherization)
- Department of Labor – CSBG Grant
- Department of Health/Hospitals – Energy (LIHEAP)
- DHAP-IKE
- FTA-ARRA
- Terrebonne Homeless Shelter
- Home Investment Partnership
- FEMA Emergency Food/Shelter
- FTA Grant (Urban)
- Head Start Program

## SPECIAL REVENUE FUNDS (continued)

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### **Grant Funds. (Continued)**

Federal Highway Administration (Rural Transit)  
HUD CDBG Recovery

**Parish Transportation Fund.** Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

**Road and Bridge Fund.** Due to GASB 34 being implemented, the Road and Bridge Fund is considered a major fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges.

**Drainage Tax Fund.** Due to GASB 34 being implemented, the Drainage Tax Fund is considered a major fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works.

**¼% Capital Improvements Sales Tax Revenue Fund.** This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of the 1994 Civic and Community Center Bonds and the 1998 Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

**Road District No. 6 O & M.** To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

**Fire Protection District Maintenance Funds.** Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts), assessed by the Parish. Proceeds from the taxes shall be used for the purpose of acquiring; constructing, maintaining and operating said District's fire protection facilities and paying the cost of obtaining water for fire protection purposes.

**Road Lighting District Maintenance Funds.** Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

**Health Unit Fund.** Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

**Retarded Citizens (TARC).** Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating, maintaining and constructing schools for the mentally retarded; and to administer to the health and educational requirements of trainable and below trainable mentally retarded individuals in the Parish.

**Parishwide Recreation Fund.** Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

**Mental Health Unit.** Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center.

**Terrebonne Levee & Conservation District.** To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the "Morganza To The Gulf".

**Criminal Court Fund.** To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

**200 DEDICATED EMERGENCY FUND**

**PURPOSE OF APPROPRIATION**

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000.00), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000.00) to a maximum cap of five million dollars (\$5,000,000.00).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

*Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."*

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	101,237	767	1,873	1,600	1,600
Operating Transfers In	822,885	0	0	9,000	9,000
<b>TOTAL REVENUES</b>	<b>924,122</b>	<b>767</b>	<b>1,873</b>	<b>10,600</b>	<b>10,600</b>
<b>EXPENDITURES:</b>					
General - Other	0	0	0	0	0
Transfers Out		0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>% CHANGE OVER PRIOR YEAR</b>					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>924,122</b>	<b>767</b>	<b>1,873</b>	<b>10,600</b>	<b>10,600</b>
FUND BALANCE, JANUARY 1	1,565,770	2,489,892	2,489,892	2,491,765	2,491,765
FUND BALANCE, DECEMBER 31	2,489,892	2,490,659	2,491,765	2,502,365	2,502,365

## 200 DEDICATED EMERGENCY FUND

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### BUDGET HIGHLIGHTS

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- The minimum cap for 2011 is \$2,500,000. The estimated fund balance at January 1, 2011 is \$2,491,765, which a transfer of \$9,000 from General Fund is needed to meet the minimum of \$2,500,000, approved.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
* 2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

## 202 TERREBONNE JUVENILE DETENTION FUND

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Detention Center has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility's goals are the following:

- Provide for the juveniles' basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles' legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Detention Center is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile's nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile's medical, dental, and mental health needs will be handled as necessary on an emergency or immediate care basis.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ Expanded leisure/recreational classroom.
  - Art activities
  - Additional games that require cerebral involvement
- ✓ Continued and expanded GED instructional programming that began in the in the fall of 2007. Twelve students took and passed the GED during the 2009/2010 school year. As of August 12, 2010, five students are enrolled in the program. This program continues to be an industry leading program for juvenile detention centers. Presently, the Terrebonne Parish School system and the state of Louisiana are revisiting the Options program. Changes are expected.
- ✓ E & T Sr. Instructor taught Crisis Prevention Management.
- ✓ Fall 2009 and spring 2010 training topics included: Prison Rape Elimination Act I and II, Teen Sex Trends, Today's Music-beyond the lyrics, Interpersonal Communication, Report Writing, Common Problems Facing Correction Officers, Juvenile Manipulation, Learning Disabilities, Behavior Observation and Reporting, and Sexual Harassment.
- ✓ Completed summer school programming with six teachers using Title-I funding. Subjects taught during the summer of 2010 were: Math, Language Arts, Nutrition, Personal Finance, Communication (Verbal and Non Verbal), Health and Hygiene.
- ✓ Two teachers became certified in adult education (GED), and we now have our own testing agent for GED.
- ✓ 2010 still continued to be a challenge with staffing needs. This is the result of a smaller candidate pool and a deliberate effort on administration to be more diligent in the hiring process in order to identify the best possible candidates. Administration also began implementing IMPACT pre-employment testing.
- ✓ Participated in several community education programs both in house and out of facility activities, Leadership Terrebonne, Kiwanis, Rotary, Casa/
- ✓ Successfully negotiated with Ouachita Parish to serve a fourth evacuation site in the event of a hurricane evacuation.
- ✓ Added eight more cameras to the facility. Presently, 40 cameras are being used and on DVD recorders. Use Title One funding to replace all classroom televisions with LCD flat screens that can be used for computer monitors and televisions.
- ✓ 30 hours of training through August 6 have been provided with monthly trainings being offered on the first Tuesday and Thursday of each month.
- ✓ Used Title One funding to provide Alcohol and Substance Abuse Counseling provided by a certified counselor.
- ✓ Used Title One funding to create a new community/school liaison person through the Office of Independence to improve transition services for those identified students leaving the facility.
- ✓ Used Title One funding to add two paraprofessionals to the two alternative schools to improve the transition or our students being released back into the school system.
- ✓ Attended Louisiana Juvenile Detention Association Training Conference in Lafayette.
- ✓ Director presently serving on LJDA committee to establish licensing for juvenile detention centers.
- ✓ Added a second Assistant Director to expand administrative coverage during evening hours.

**2011 GOALS AND OBJECTIVES**

To provide a safe facility and maintain the delivery system of academic and life skills instruction to the children housed in the juvenile detention center by:

- Maintaining staff training hours at a minimum of 40 hours per year.
- Maintain the contractual relationship with the Office of Juvenile Justice.
- Using Title One funding to increase our GED program success rate by 10 candidates for the 2008-2009 school year.
- Begin the formulation and design of a new facility built in the northern part of Terrebonne Parish
- To maintain at least a 70 percent GED success rate on first attempted test.
- Expand religious services beyond Thursday nights.
- Expand Title one tutorials to include Saturday study hall for GED students and Saturday Life-Skill subjects.
- Increase community involvement through participation in organizations such as School Presentations, Rotary and Children’s Coalition.
- Decrease number of confinements by continuing training on mental health, behavior management, and other pertinent training topics.
- Continue to meet the staffing needs of our facility.
- As creation for new facility becomes more evident we would create work groups to determine the future of how juvenile justice is being delivered in Terrebonne Parish.

<i>Demand/ Workload</i>	<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
		Number of tours of detention center	25	25
	Number of juveniles housed in center	1,012	1,200	1,100
	Number of classrooms	0	0	0
	Number of disciplinary referrals	1,000	958	800
<i>Efficiency &amp; Effectiveness</i>	Number of educational and prevention programs	0	2	0
	Number of suicides	5	6	6
	Number of escapes	4	4	4
	Number of youths requiring isolation for health reasons	5	2	0
	Percent of juveniles drug screened	100%	100%	100%

**202 TERREBONNE JUVENILE DETENTION FUND**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	1,368,596	1,402,502	1,402,752	1,402,502	1,402,502
Intergovernmental	55,132	52,000	58,033	50,000	50,000
Charges for Services	152,273	150,000	111,167	130,000	130,000
Miscellaneous Revenue	5,760	10,000	602	700	700
Operating Transfers In	1,109,021	1,314,050	1,314,051	1,248,348	1,248,348
<b>TOTAL REVENUES</b>	<b>2,690,782</b>	<b>2,928,552</b>	<b>2,886,605</b>	<b>2,831,550</b>	<b>2,831,550</b>
<b>EXPENDITURES:</b>					
Personal Services	2,260,785	2,494,577	2,478,522	2,249,110	2,249,110
Supplies & Materials	104,280	125,000	117,050	95,950	95,950
Other Services & Charges	395,137	468,081	450,132	430,509	430,509
Repair & Maintenance	51,568	37,500	37,500	29,300	29,300
Allocated Expenditures	24,623	28,325	28,325	26,910	26,910
Capital Outlay	7,426	29,715	30,295	0	0
Operating Transfer Out	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>2,843,819</b>	<b>3,183,198</b>	<b>3,141,824</b>	<b>2,831,779</b>	<b>2,831,779</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-10.20%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(153,037)</b>	<b>(254,646)</b>	<b>(255,219)</b>	<b>(229)</b>	<b>(229)</b>
FUND BALANCE, JANUARY 1	408,547	255,510	255,510	291	291
FUND BALANCE, DECEMBER 31	255,510	864	291	62	62

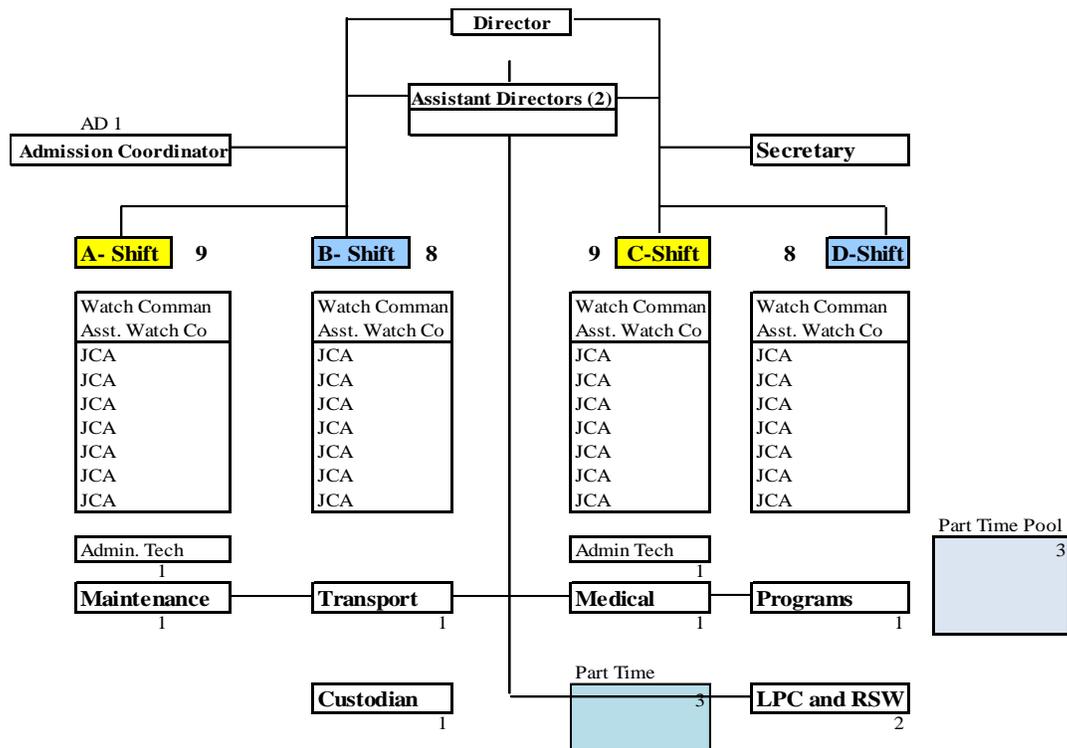
**BUDGET HIGHLIGHTS**

- Ad valorem taxes are levied through a .98-mill tax approved by voters on July 18, 1998 and .96 mills through special state legislation (R.S. 15:1099).
  - \$1,401,002 is proposed for 2011, approved.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$110,000 for 2011, approved.
- General Fund Supplement, \$1,248,348, a decrease of \$65,702 or 5%, approved.
- Personnel: - Approved.
  - Eliminate 1 - Administrative Coordinator I, Grade 104
  - Eliminate 2 - Juvenile Care Associates, Grade 104
  - Eliminate 2 - Administrative Tech I, Grade 101
  - Eliminate 1 - Licensed Counselor, Grade 209
  - Eliminate 3 - Part-time Juvenile Care Associate, Grade 104
  - Add 2 - Part-time EMT, Grade 107

**202 TERREBONNE JUVENILE DETENTION FUND**

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Juvenile Detention Director	1	1	1	1	I	64,650	80,812	97,788
Asst. Dir./Juvenile Detention	2	1	2	2	211	56,109	71,539	87,415
Registered Nurse Supv	1	1	1	1	211	56,109	71,539	87,415
Licensed Prof Counselor	1	1	0	0	209	46,371	59,123	72,244
Social Worker	1	1	1	1	208	42,542	54,241	66,279
Juvenile Prog. Coordinator	1	1	1	1	208	42,542	54,241	66,279
Watch Commander	4	4	4	4	108	31,489	40,149	49,059
Asst. Watch Commander	4	4	4	4	106	25,790	32,882	40,179
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Facilities Maint Tech	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator I	2	1	1	1	104	21,509	27,424	33,511
Juvenile Care Associate	28	28	26	26	104	21,509	27,424	33,511
Admin Tech. I	2	2	0	0	101	16,609	21,177	25,876
<b>TOTAL FULL-TIME</b>	<b>50</b>	<b>48</b>	<b>44</b>	<b>44</b>				
L.P. Nurse	3	3	3	3	107	14,185	18,085	22,099
EMT	0	2	2	2	107	14,185	18,085	22,099
Juvenile Care Associate	5	2	2	2	104	10,755	13,712	16,756
Facilities Maintenance Assistant	1	1	1	1	101	8,305	10,589	12,938
<b>TOTAL PART-TIME</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>				
<b>TOTAL</b>	<b>59</b>	<b>56</b>	<b>52</b>	<b>52</b>				



**203 PARISH PRISONERS FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner’s education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Jail is in charge of the care, custody and control of all inmates. The Jail employee’s and the Medical staff have a great working relationship. The Medical department has 11 nurses and 1 medical administrator and three medical doctors. The Medical department and the staff at the adult facility care for 681 inmates. The Medical department also has an in-house radiology department, which allows on-site diagnosis of alleged injuries and illnesses without the need to transport inmates outside the security of the facility. There is also a large commercial kitchen which prepares the meals for all inmates in the facility. The GED program gives inmates a chance to get their education prior to being released back into society.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Maintained high level of inmate care, custody, and control.
- ✓ Provided a GED program for education of inmates.
- ✓ Provide a safer work place for inmates and staff.
- ✓ Installed razor wire in dog runs 4 feet wide and 5 feet tall at 1/3 of the bid cost using inmates and jail personnel and inmate labor.
- ✓ Had the gym that was not being used reclassified as storage and got rid of the 6 mini-storage units that were being rented.
- ✓ Finished installing cameras in all pods and halls for security and civil litigations.
- ✓ Substance abuse and religion tapes are played on a regular schedule.
- ✓ Reduction of cost in medication therapy.

**2011 GOALS AND OBJECTIVES**

- To continue a formal agreement between the Parish of Terrebonne for the management and of the Jail operations and to try to lessen some of the funding burden from the Parish.
- To continue to decrease cost by utilizing generic products and comparing prices.
- To continue educational programs for inmates and substance abuse along with AA classes.
- To continue to supply the best medical care available for inmates and use the local support facilities.
- To continue psychiatric care at the facility, to avoid using outside support facilities.
- In the process of setting up the PREA system into the jail.
- Looking into starting a reentry program for inmates to be in prior to their release to assist with returning back to society.
- Minimize the transport of inmates for certain appointments.

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of physicians at Adult Facility	3	3	3
	Number of medical support staff at Adult Facility	12	12	12
	Number of adult detainees provided with medical services	18,790	22,600	22,800
	Number of educational sessions/presentations for prisoners	3 per wk	3 per wk	3 per wk
<i>Efficiency &amp; Effectiveness</i>	Percent of prisoners attending educational sessions	3%	3%	3%
	Number of adult prisoners obtaining diploma or equivalent (GED)	8	8	12
	Number of inmates seen per month at Adult Facility	1,400	1,884	2,089
	Number of inmates rescheduled per month (For Doctor referral) at Adult Facility	85	105	120
	Number of in-house radiological procedures performed at Adult Facility	160	270	290
	Number of physical examinations performed at Adult Facility	2,800	3,976	4,679
	Number of x-rays done in-house at the Adult Facility	186	270	310

**203 PARISH PRISONERS FUND**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	651,154	570,000	581,659	587,375	587,375
Charges for Services	16,298	10,000	17,000	15,000	15,000
Miscellaneous Revenue	13,203	1,000	585	1,000	1,000
Operating Transfers In	<u>2,800,000</u>	<u>2,800,000</u>	<u>2,800,000</u>	<u>2,660,000</u>	<u>2,660,000</u>
<b>TOTAL REVENUES</b>	<b><u>3,480,655</u></b>	<b><u>3,381,000</u></b>	<b><u>3,399,244</u></b>	<b><u>3,263,375</u></b>	<b><u>3,263,375</u></b>
<b>EXPENDITURES:</b>					
Parish Prisoners	1,921,119	2,906,248	2,916,085	2,299,200	2,299,200
Prisoners Medical Department	985,037	1,167,768	1,156,897	1,132,477	1,132,477
Operating Transfers Out					
<b>TOTAL EXPENDITURES</b>	<b><u>2,906,156</u></b>	<b><u>4,074,016</u></b>	<b><u>4,072,982</u></b>	<b><u>3,431,677</u></b>	<b><u>3,431,677</u></b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-15.77%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	574,499	(693,016)	(673,738)	(168,302)	(168,302)
<b>FUND BALANCE, JANUARY 1</b>					
	375,792	950,291	950,291	276,553	276,553
<b>FUND BALANCE, DECEMBER 31</b>					
	950,291	257,275	276,553	108,251	108,251

**BUDGET HIGHLIGHTS**

- In October 1991, an agreement between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail. Each year the Sheriff pays to the Parish the first \$25,000 of all funds received under the Department of Corrections and one-half of all said funds for the remainder of the year. (Reference: Resolution No. 91-454). For 2011, the Parish is estimating to receive \$587,375 from the Sheriff of Terrebonne, approved.
- General Fund Supplement, \$2,660,000, a decrease of \$140,000 or 5%, approved.

**203-201 PARISH PRISONERS FUND - PARISH PRISONERS**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>EXPENDITURES:</b>					
Personal Services	190,045	239,904	204,938	241,435	241,435
Supplies & Materials	213,594	233,775	226,468	228,275	228,275
Other Services & Charges	1,282,063	1,607,673	1,510,100	1,466,910	1,466,910
Repair & Maintenance	205,459	332,650	334,671	185,650	185,650
Allocated Expenditures	26,719	29,280	26,942	26,930	26,930
Capital Outlay	3,239	462,966	612,966	150,000	150,000
<b>TOTAL EXPENDITURES</b>	<u>1,921,119</u>	<u>2,906,248</u>	<u>2,916,085</u>	<u>2,299,200</u>	<u>2,299,200</u>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					-12.04%

**BUDGET HIGHLIGHTS**

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected costs for 2011 are \$729,500, which is based on an average prison population of 657, approved.
- Capital: - Approved.
  - 1 - Chiller, \$150,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
GED Instructor/Counselor	1	1	1	1	208	42,542	54,241	66,279
Operations Supervisor	1	1	1	1	109	35,268	44,967	54,946
Facilities Maint Tech	1	0	1	1	106	25,790	32,882	40,179
Facilities Maint. Asst	1	1	1	1	101	16,609	21,177	25,876
<b>TOTAL</b>	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>				

**203-202 PARISH PRISONERS FUND - PRISONERS MEDICAL DEPARTMENT**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>EXPENDITURES:</b>					
Personal Services	695,303	738,038	738,340	733,818	733,818
Supplies & Materials	97,880	223,300	206,857	198,300	198,300
Other Services & Charges	191,854	196,789	202,059	200,359	200,359
Capital Outlay	0	9,641	9,641	0	0
<b>TOTAL EXPENDITURES</b>	<b>985,037</b>	<b>1,167,768</b>	<b>1,156,897</b>	<b>1,132,477</b>	<b>1,132,477</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					<b>-2.21%</b>

**BUDGET HIGHLIGHTS**

- The Parish currently contracts the Haydel Clinic for physicians care at \$75,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2011 at \$144,220, approved.
- Personnel: - Approved.
  - Eliminate 1 - Part-time EMT, Grade 107

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Medical Administrator	1	1	1	1	211	56,109	71,539	87,415
Registered Nurse	1	1	1	1	209	46,371	59,123	72,244
L.P. Nurse	2	2	2	2	206	35,807	45,654	55,786
E.M.T.	8	8	8	8	107	28,369	36,170	44,197
<b>TOTAL FULL-TIME</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>				
E.M.T.	2	1	1	1	107	14,185	18,085	22,099
<b>TOTAL PART-TIME</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>				
<b>TOTAL</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>13</b>				

**204 PUBLIC SAFETY FUND**

**PURPOSE OF APPROPRIATION**

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	10,710,470	9,983,964	10,373,009	9,841,050	9,841,050
Licenses & Permits	1,143,474	1,064,500	1,041,622	1,032,430	1,032,430
Intergovernmental	1,510,352	1,290,810	1,533,135	989,000	989,000
Charges for Services	161,910	139,400	143,517	134,000	134,000
Fines & Forfeitures	181,162	172,000	177,714	161,000	161,000
Miscellaneous Revenue	55,193	75,000	28,293	50,000	50,000
Other Revenue	34,600	40,000	64,713	0	0
Operating Transfers In	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>13,797,161</b>	<b>12,765,674</b>	<b>13,362,003</b>	<b>12,207,480</b>	<b>12,207,480</b>
<b>EXPENDITURES:</b>					
General -Other	651,446	639,360	750,891	652,865	652,865
Police	8,326,712	9,023,612	8,935,197	8,194,932	8,194,932
Multi Juris Task Force	40,436	83,582	24,836	0	0
Fire-Urban	5,413,914	7,409,172	6,941,293	5,272,480	5,272,480
Operating Transfers Out	520,065	517,721	517,721	517,750	517,750
<b>TOTAL EXPENDITURES</b>	<b>14,952,573</b>	<b>17,673,447</b>	<b>17,169,938</b>	<b>14,638,027</b>	<b>14,638,027</b>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-17.69%
INCREASE (DECREASE) TO	(1,155,412)	(4,907,773)	(3,807,935)	(2,430,547)	(2,430,547)
FUND BALANCE, JANUARY 1	8,877,275	7,721,863	7,721,863	3,913,928	3,913,928
FUND BALANCE, DECEMBER 31	7,721,863	2,814,090	3,913,928	1,483,381	1,483,381

**BUDGET HIGHLIGHTS**

- Ad valorem taxes are proposed for 2011 in the amount of \$3,510,000 from the levy of 6.75 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, renewal thru 2018, approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$6,259,550 in 2011, approved.
- Insurance occupational licenses collected in the City of Houma are projected to collect \$800,000, approved.
- Occupational Licenses (50% collected in the City), \$176,130, approved.
- Court fines are proposed at \$150,000, approved.

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ Assigned CALEA team tasked with ensuring that the department receives CALEA Accreditation.
- ✓ Provide citizens and visitors of Houma with highly trained officer by fully implementing the Law Enforcement Training Network (LETN).
- ✓ Provided employees with training by the Internal Affairs Division to ensure that employees are aware of current and changed policies.
- ✓ Established a Crime Prevention Unit (CPU) to target high crime areas.
- ✓ Established a Bicycle Patrol Unit as part of the department’s proactive policing approach.
- ✓ Conducted several juvenile roundups, domestic violence roundups, warrant execution roundup, bar checks, prostitution stings and operations targeting the sale of alcoholic beverages to underage persons.
- ✓ 100% management of off-duty details to ensure equality, fairness and discipline.
- ✓ Installed digital recording equipment to record police radio and telephone communications.
- ✓ Expanded Community Policing by increasing the number of Neighborhood Watch Groups to sixteen and participation in a weekly- televised broadcast of a Neighborhood Watch type program on HTV.
- ✓ Renovated the old South Houma Fire Station to house the Special Operations Division (Fleet; Hurricane Preparedness; CAT5; CIRT) personnel and equipment (Deuce; Rescue Boats; 4-Wheelers, etc).

**2011 GOALS AND OBJECTIVES**

- To provide clear, accurate and fair guidance/discipline to employees by:
  - Carefully reviewing and revising the Policy and Procedure manual to ensure adequacy in the context of the CALEA standards governing written directives.
- To provide citizens and visitors with highly trained officers and to reduce liability to the department by:
  - Providing tactical type training to patrol officers to address terrorism, multiple active shooters and active shooters in school.
  - Providing more employee training on community policing, policy and procedures, and CALEA.
- To implement new proactive policing initiatives to reduce criminal activity by:
  - Conducting quarterly round-ups and operations (juvenile; tobacco; warrant; prostitution; bar check; underage alcohol sales; domestic violence warrant).
  - Conducting foot patrols (uniform and non uniform officers) downtown and monitoring the boardwalk area.
- To improve, maintain and expand on current technology utilized by the police department by:
  - Implementing the case management system through the Automated Records Management System (ARMMS) to track cases from start to finish.
  - Completing the WIFI system so officers are able to complete paperwork on department laptops anywhere within the city.
- To fill all vacant positions within the police department and continue to improve employee retention rate by:
  - Creating an on-line application process and job opening announcements through the department’s website.
- To expand on current Community Policing initiatives to reduce criminal activity by:
  - Adding a link to the current on-line Citizen Satisfaction Survey that would allow citizens to submit problems and concerns in neighborhoods to the Neighborhood Watch Director.
  - Joining Bayou Region Crime Stoppers to encourage citizens to identify and report criminals.

**2011 GOALS AND OBJECTIVES (Continued)**

- To provide employees with updated and well maintained equipment to aid in the apprehension of suspects, prosecution of suspects and employee safety by:
  - Conducting police vehicle inspections and line inspections of equipment at the South Houma facility.
  - Providing all officers assigned to car patrol with a VIDMIC (personal audio/video recording system), which would replace the use of the in-car camera (which is substantially higher in cost).
- To provide greater accountability within the agency; reduce risk and liability exposure; provide a stronger defense against civil lawsuits; obtain staunch support from government officials; and increase community advocacy by:
  - Establishing a “punch list” for proof of compliance for each CALEA standard and assign employee responsibility.
  - The Operational Planning Bureau conducting day and night operations that consist of monitoring policing actions and conducting on-spot citizen surveys.

<i>Demand/ Workload</i>	<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
		<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
<i>Demand/ Workload</i>	Number of arrest (including summons)	3,379	2,462	2,487
	Number of complaints dispatched	32,040	30,768	31,691
	Number of vehicular accident reports processed	1,906	1,570	1,586
<i>Efficiency &amp; Effectiveness</i>	Number of new-hires completing or completed POST training academy	7	8	8
	Number of officers qualifying in weapons training	70	75	75
	Number of new vehicles ordered and received	10	8	10
	Average cost of new fully marked Police vehicle	\$42,000	\$42,000	\$42,000
	Percentage of CALEA recognition accomplished (changed from recognition to full law enforcement accreditation)	5%	33%	66%
	Percentage of improvements to impound completed (funding redirected to South Houma)	N/A	N/A	N/A
	Percentage of paperless records management system conversion	100%	N/A	N/A

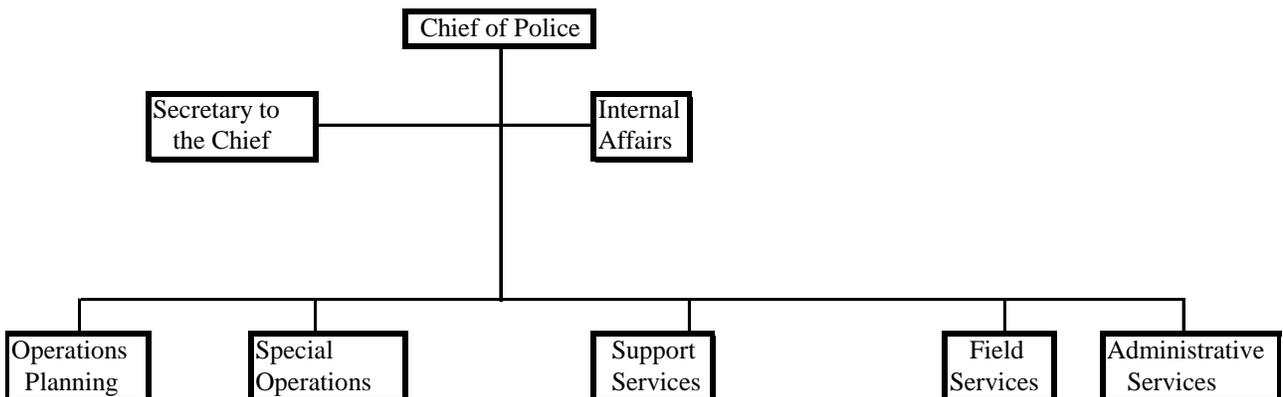
<i>Demand/ Workload</i>	<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
		<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
<i>Demand/ Workload</i>	Number meters read/maintained per month	367	367	367
<i>Efficiency &amp; Effectiveness</i>	Number of parking tickets issued	614	1,818	1,836
	Amount collected in parking meter revenue	\$77,851	\$71,147	\$72,000
	Amount paid in parking meter fines	\$2,985	\$6,830	\$7,000

**204-211 PUBLIC SAFETY FUND - POLICE**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	6,478,859	7,082,986	7,079,242	6,965,684	6,965,684
Supplies and Materials	283,777	369,276	353,102	316,102	316,102
Other Services and Charges	759,186	869,595	801,058	809,446	809,446
Repair and Maintenance	114,834	123,700	123,740	103,700	103,700
Capital Outlay	690,056	578,055	578,055	0	0
<b>TOTAL EXPENDITURES</b>	<b>8,326,712</b>	<b>9,023,612</b>	<b>8,935,197</b>	<b>8,194,932</b>	<b>8,194,932</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.97%

**BUDGET HIGHLIGHTS**

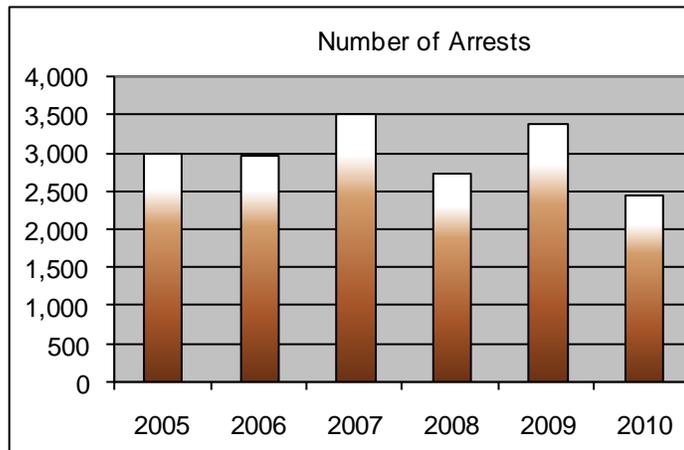
- The City of Houma Police Pension and Relief Plan has sufficient cash and investments to fund the pension benefits until the last payment scheduled of August 2012.
- The Parish has been notified of a substantial increase in the State Police Pension:
  - 2011-12 27.00%
  - 2012-13 31.00%
  - 2013-14 31.50%
  - 2014-15 33.50%
  - 2015-16 35.00%
  - 2016-17 35.25%
  - 2017-18 32.00%
- Public Safety Program, \$40,000, approved.
- Personnel: - Approved.
  - o Eliminate 1 - Police Sergeant, Grade P-3
  - o Eliminate 1 - Police Officer, Grade P-2
  - o Eliminate 1 – Administrative Tech II, Grade 102, transferred to Customer Service, sharing in the cost 50/50



204-211 PUBLIC SAFETY FUND - POLICE

PERSONNEL SUMMARY

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Police Chief	1	1	1	1	P-6	71,997	93,596	115,534
Police Captain	3	3	3	3	P-5	48,144	62,587	77,257
Police Lieutenant	8	8	8	8	P-4	42,118	54,754	67,588
Police Sergeant	12	12	11	11	P-3	38,592	50,170	61,929
Mech Weed-Seed Prog Dir.	1	1	1	1	P-3	38,592	50,171	61,929
Police Officer-1st Class	60	58	59	59	P-2	33,462	43,500	53,696
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Dispatcher	12	12	12	12	105	23,445	29,893	36,527
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Admin Tech II	3	3	2	2	102	18,104	23,083	28,205
<b>TOTAL FULL-TIME</b>	<b>103</b>	<b>101</b>	<b>100</b>	<b>100</b>				



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed. The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

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**2009-2010 ACCOMPLISHMENTS**

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- ✓ Purchased a new Inspection and Training vehicle.
- ✓ Purchased a new Ladder fire truck.
- ✓ Remodeled Airbase Station.
- ✓ Updated windows, entry doors, floors, and new paint at Central Station.
- ✓ Updated floors and new paint at North Houma Station.
- ✓ Updated windows and floors at East Houma Station.
- ✓ Purchased forty (40) pagers for members to respond to off duty calls.
- ✓ All suppression personnel trained for medical First Responder Level.
- ✓ Began providing medical and injury accident emergency response.
- ✓ Purchased new work uniforms.
- ✓ Instituted a computerized inspection system (Firehouse) for code compliance.
- ✓ Continued to install smoke alarms and fire extinguishers in residences.
- ✓ Conducted forty-three (43) school presentations to speak on “Learn Not to Burn” curriculum.
- ✓ Conducted twenty-one (21) public presentations to speak on issues of fire safety and community awareness.

**2011 GOALS AND OBJECTIVES**

- To continue to promote smoke alarm program and install smoke alarms in residences.
- Work to promote equity of fire service for the citizens of Terrebonne Parish and the City of Houma.
- Continue to work with other agencies to train and update Public Safety / Mutual Response to significant emergencies through pre-planning and NIMS-IS compliance.
- Continue to update Department Standard Operating Guidelines and Rules and Regulations.
- To replace roof at East Houma Station.
- To rebuild training tower at Training Field.
- To purchase new chassis and refurbish Air Truck.
- Enlarge North Houma Station for additional personnel working at station.
- Acquire Mobile Data Terminals (MDT) for all response units.
- To promote ownership of the fire department by its membership by providing opportunities for input.
- To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and education.
- To provide enhanced fire equipment training.
- To continue to strive for Class 2 PIAL Rating.
- To build a new Airbase Fire Station.
- To continue to provide public fire safety education classes to schools and public.
- To provide safety inspections to all businesses.

204-222 PUBLIC SAFETY FUND - FIRE

	<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
<i>Demand/ Workload</i>	Number of education programs in schools	43	50	50
	Number of public presentations/programs	21	25	26
	Number of fire hydrants	1,423	1,423	1,423
	Total incidents requiring response	696	1,200	1,300
	Number of structure fires	70	60	50
	Number of non-structure fires	93	120	100
	Number of EMS incidents	53	50	60
	Number of hazardous materials incidents	35	50	50
	Number of other emergency/non-emergency dispatches	445	470	500
	Number of inspections	392	500	500
	Number of fires investigated	31	25	40
	Number of recruits trained	5	2	1
	Number of recruit training hours provided	3,100	1,240	620
	Number of in-service training hours provided	12,608	16,000	18,000
	Number of personnel trained in basic EMT	5	6	6
	Number of certified firefighters	53	55	58
	Number of certified driver operators	22	24	26
	Number of certified company officers	11	10	12
	Number of certified chief officers	1	1	1
	Number of personnel trained in CPR	47	47	50
	Number of personnel trained as Medical First Responder	0	54	55
	Number of certified hazardous material responders	42	44	45
	Number of LSU and VFIS training hours	1,418	1,000	2,000
Number of personnel hours of training per instructor (25 training personnel)	504	640	720	
Number of procedures developed/revised	6	All	5	
<i>Efficiency &amp; Effectiveness</i>	Dollar amount of firefighting apparatus repairs	\$22,526	\$10,240	\$20,000
	Dollar amount of vehicle repairs (cars/vans)	\$14,376	\$7,000	\$5,000
	Average response time to citizen inquiries (days)	2	2	2
	Average response time - fire calls/Engine co. (minutes)	4:11 Min.	4:11 Min.	3:50 Min.
	Average response time - EMS calls/ medic units (minutes)	3:41 Min.	4:08 Min.	3:45 Min.
	Average time to control all incidents (minutes)	34:37 Min.	29:24 Min.	30 Min.
	Number of people reached with educational programs in schools	3,149	3,000	3,000
	Number of people reached with public presentations/programs	3,831	3,000	3,000
	% of recruits completing academy training	100%	100%	100%
	% of fire personnel receiving training	100%	100%	100%
	% of citizen inquiries resolved	100%	100%	100%
	% of fire hydrants maintained	100%	100%	100%

**204-222 PUBLIC SAFETY FUND - FIRE**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	4,567,985	5,010,736	4,869,219	4,792,480	4,792,480
Supplies and Materials	172,392	148,100	148,832	145,000	145,000
Other Services and Charges	186,028	292,250	217,272	230,800	230,800
Repair and Maintenance	87,120	117,400	78,907	104,200	104,200
Capital Outlay	400,389	1,840,686	1,627,063	0	0
<b>TOTAL EXPENDITURES</b>	<b>5,413,914</b>	<b>7,409,172</b>	<b>6,941,293</b>	<b>5,272,480</b>	<b>5,272,480</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.32%

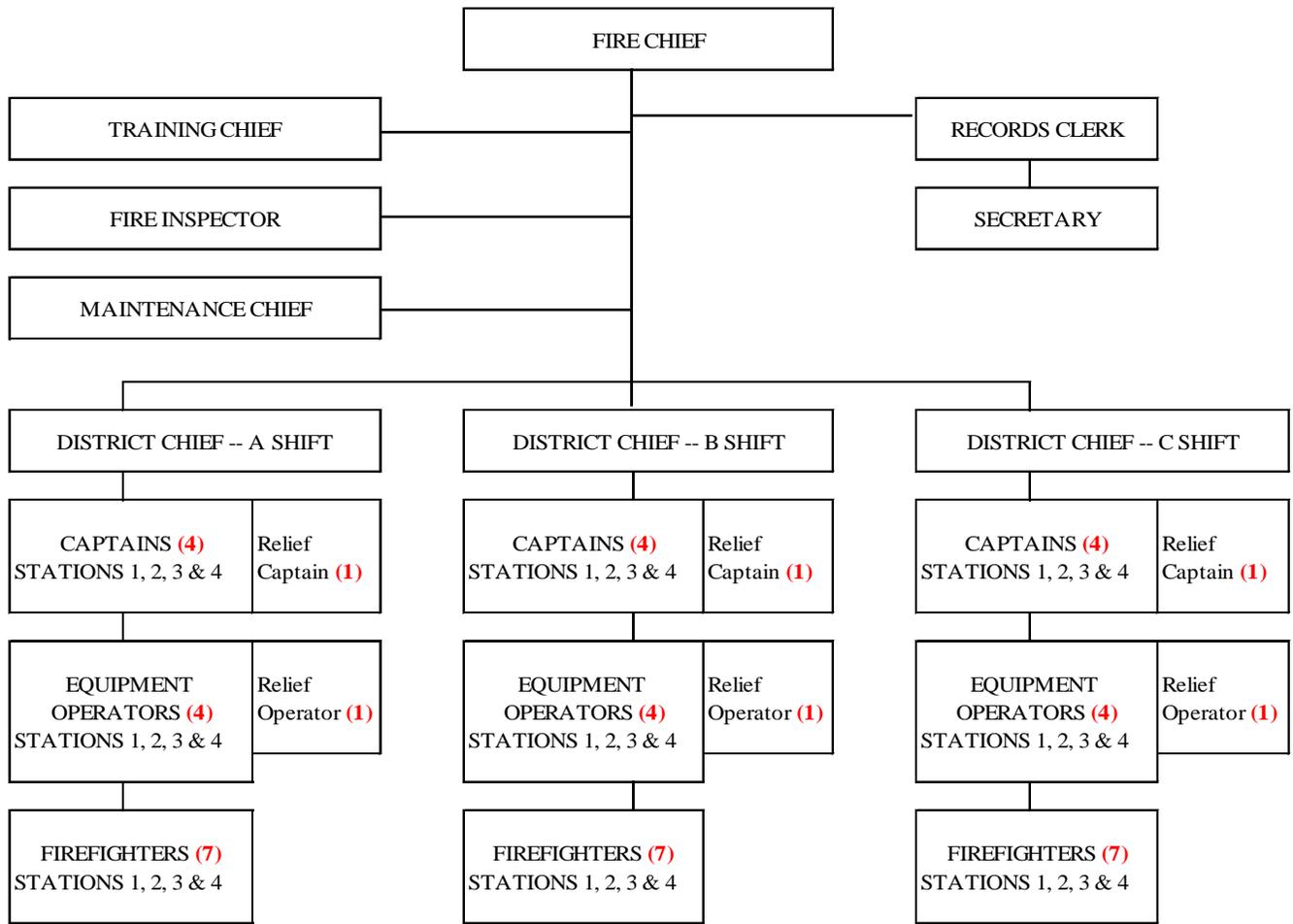
**BUDGET HIGHLIGHTS**

- At the State Firefighters' Retirement board meeting of August 12, 2010, the following rates were adopted:
 

2011-12	21.5%
2013	24.8%
2014	29.3%
2015	32.0%

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	3	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	15	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	21	21	21	21	F-1	26,067	33,887	41,830
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
<b>TOTAL</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>				
Volunteer Firemen	0	11	0	0	N/A	****	****	****
<b>TOTAL PART-TIME</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>0</b>				
<b>TOTAL</b>	<b>60</b>	<b>71</b>	<b>60</b>	<b>60</b>				



**205 NON-DISTRICT RECREATION**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

Parish playgrounds and facilities not managed or funded by Recreation Districts 1 through 11. This includes 19 parks and playgrounds, the Municipal Auditorium and Dumas Auditorium. Maintenance for parks and playgrounds are under the Recreation Department management. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Maintained grass cutting through a contractor.
- ✓ Completed maintenance and upgrading of various parks with walking tracks and repaired equipment

**2011 GOALS AND OBJECTIVES**

- To provide positive play opportunities to the youth and teens of our community through wholesome and well-rounded programs and recreational venues.
- To closely monitor our parks and facilities to ensure a safe and clean environment for the resident users.
- To work with the Parish administration and other Parish departments to help achieve the Parish’s goals.
- To upgrade worn park equipment.
- To paint park equipment in need of paint.
- Continue inspections and maintenance of the parks as needed.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of playgrounds maintained	19	19	19
Number of buildings maintained	3	3	3
Number of playgrounds to be upgraded	2	0	0
Number of playground upgrades completed	0	0	0
Dollar amount of cost for parks operation/maintenance (w/o capital)	\$297,600	\$379,026	\$252,746



**205 NON-DISTRICT RECREATION**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Intergovernmental	26,267	0	93,046	0	0
Charges for Services	34,164	40,500	50,572	40,000	40,000
Miscellaneous Revenue	12,076	700	455	500	500
Operating Transfers In	454,500	454,500	454,500	431,775	431,775
<b>TOTAL REVENUES</b>	<b>638,007</b>	<b>606,700</b>	<b>709,573</b>	<b>583,275</b>	<b>583,275</b>
<b>EXPENDITURES:</b>					
Auditoriums	274,262	474,770	457,277	517,851	517,851
General-Other	23,039	41,460	39,569	39,385	39,385
Parks & Grounds	197,033	243,591	235,217	180,500	180,500
Grand Bois Park	100,567	148,183	143,809	72,246	72,246
<b>TOTAL EXPENDITURES</b>	<b>594,901</b>	<b>908,004</b>	<b>875,872</b>	<b>809,982</b>	<b>809,982</b>
<b>% CHANGE OVER PRIOR YEAR</b>					<b>-10.80%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>43,106</b>	<b>(301,304)</b>	<b>(166,299)</b>	<b>(226,707)</b>	<b>(226,707)</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>625,714</b>	<b>668,820</b>	<b>668,820</b>	<b>502,521</b>	<b>502,521</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>668,820</b>	<b>367,516</b>	<b>502,521</b>	<b>275,814</b>	<b>275,814</b>

**BUDGET HIGHLIGHTS**

- General Fund transfer is \$431,775 for 2011, decrease of \$22,725, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

**205-196 NON-DISTRICT RECREATION - AUDITORIUMS**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Completed the replacement of chill water lines for the Municipal Auditorium HVAC System.
- ✓ Completed painting the interior of the Dumas Auditorium.
- ✓ Received projected costs for ADA/restroom improvements for the Municipal and Dumas Auditorium. Recommendation to proceed with Dumas Auditorium improvements and budget for Municipal in 2011. Project to be completed in 2011.
- ✓ Completed painting the interior of the Dumas Auditorium.
- ✓ Received quotes on chill water lines which are scheduled to be replaced in October 2010 at the Municipal Auditorium.
- ✓ Continued to provide facilities in a high state of readiness for government usage, as well as the public for various parties, meetings and banquets. It should be noted that the staff at each one of these facilities sacrifices numerous weekends away from their families to facilitate events. They were commended numerous times throughout the year for their efforts, not only from the public but also government agencies.

**2011 GOALS AND OBJECTIVES**

- Continue to provide a facility that is in a high state of readiness for government usage as well as the public for various parties, meetings and banquets.
- Complete ADA improvements to the Dumas Auditorium.
- Secure funding for ADA improvements to the Municipal Auditorium.
- Improve interior lighting at the Municipal Auditorium.
- Complete ADA restroom improvements at both the Municipal and Dumas Auditoriums.
- Improve lighting inside of the Municipal hall and wings.
- Pressure wash and paint exterior areas of both facilities.

<i>Demand/ Workload</i>	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
	Number of events held at Dumas Auditorium	29	35	40
	Number of events held at Municipal Auditorium	62	72	80
<i>Effectiveness &amp; Efficiency</i>	Percent of ADA Improvements at both Municipal and Dumas Auditorium	N/A	20%	100%
	Replacement of Chill Water lines at Municipal Auditorium	N/A	100%	100%
	Replace interior lighting for municipal	N/A	0%	100%
	Pressure wash and paint exterior areas of both Dumas and Municipal Auditorium	N/A	0%	100%
	Dollar amount collected for use of Dumas Auditorium	\$3,465	\$4,920	\$5,000
	Dollar amount collected for use of Municipal Auditorium	\$20,475	\$30,595	\$20,000

**205-196 NON-DISTRICT RECREATION - AUDITORIUMS**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	129,967	132,732	130,739	124,411	124,411
Supplies and Materials	9,787	11,850	8,418	9,850	9,850
Other Services and Charges	100,128	119,129	107,061	111,746	111,746
Repair and Maintenance	9,706	30,300	30,300	29,300	29,300
Capital Outlay	24,674	180,759	180,759	242,544	242,544
<b>TOTAL EXPENDITURES</b>	<b>274,262</b>	<b>474,770</b>	<b>457,277</b>	<b>517,851</b>	<b>517,851</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-6.36%

**BUDGET HIGHLIGHTS**

- Rental fees are expected to generate \$25,000 in 2011, approved.
- Capital: - Approved.
  - ADA Bathrooms, \$234,044
  - Tables and chairs, \$8,500.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Facilities Maintenance Assistant	2	2	2	2	101	16,609	21,177	25,876
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>				

**205-501 NON-DISTRICT RECREATION - PARKS & GROUNDS**

**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Eight parks are maintained:

- Coteau Park
- Mandalay Park
- Mulberry Park
- Presque Isle Park
- Rozand Memorial Park
- Southdown West Park/ Summerfield Park
- Grand Bois Park
- Valhi Park

**2009-2010 ACCOMPLISHMENTS**

- ✓ Maintained grass cutting through a contractor.
- ✓ Maintained park equipment at parks.
- ✓ Removed graffiti from various parks playground equipment.
- ✓ Replaced wooden fence boards.

**2011 GOALS AND OBJECTIVES**

- To continue to maintain all parish parks and to make sure all playground equipment passes all safety inspections.
- To continue to work with the Recreation Districts in 2011 in transferring the parks left in the department.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of parish parks maintained	8	8	8
Number of playground safety inspections	4	6	6
% of parks and grounds yearly maintenance complete	100%	100%	100%
% of playground safety inspections completed	100%	100%	100%
Number of parish events barricades are used	20	20	20

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	15,774	15,044	15,637	15,300	15,300
Supplies & Materials	1,581	6,500	4,305	5,200	5,200
Other Services and Charges	149,202	144,713	143,341	143,100	143,100
Repair & Maintenance	25,950	15,300	15,300	12,300	12,300
Allocated Expenditures	4,526	10,000	4,600	4,600	4,600
Capital Outlay	0	52,034	52,034	0	0
<b>TOTAL EXPENDITURES</b>	<b>197,033</b>	<b>243,591</b>	<b>235,217</b>	<b>180,500</b>	<b>180,500</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.77%

**BUDGET HIGHLIGHTS**

- Maintenance Contract – Grass cutting and park maintenance, \$107,000 in 2011, approved.

**205-524 NON-DISTRICT RECREATION - GRAND BOIS PARK**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

Grand Bois Park, located in at 470 Bourg-Larose Hwy in Bourg, Louisiana, accommodates individual or group campers and many recreation activities. This Park also can accommodate recreation vehicles. The park is maintained by a resident caretaker and is under the direction of the Recreations Department.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Removed debris and discarded items by campers.
- ✓ Continued to maintain park.

**2011 GOALS AND OBJECTIVES**

- To continue to provide the upkeep of the park.
- To provide a large lighted, secured area for camping and recreational activities for the public.
- To provide a park area for meetings and celebrations for the residents of Terrebonne Parish.
- Add playground equipment.
- Replace RV hook-up pedals.
- Replace pavilion roof.
- Continue allowing park ranger to get fuel.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of custodial man hours for upkeep of park	1,000	1,000	1,000
Number of special events held at Grand Bois Park	3	2	4
Dollar amount of cost for upkeep of Grand Bois Park, before capital	\$100,567	\$70,412	\$72,246
Number of campers using Grand Bois Park	100+	100+	100+
Campsite revenues generated	\$9,659	\$14,512	\$14,500

BUDGET SUMMARY	2009	2010	2010	2011	2011
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	12,567	12,607	12,864	12,896	12,896
Supplies & Materials	2,770	3,300	3,250	3,300	3,300
Other Services and Charges	24,035	34,879	30,298	32,050	32,050
Repair & Maintenance	61,195	24,000	24,000	24,000	24,000
Capital Outlay	0	73,397	73,397	0	0
<b>TOTAL EXPENDITURES</b>	<b>100,567</b>	<b>148,183</b>	<b>143,809</b>	<b>72,246</b>	<b>72,246</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-3.40%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

JOB TITLE	2010	2010	2011	2011	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Facilities Maintenance Assistant	1	1	1	1	101	16,609	21,177	25,876
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				

**206 JAG (Justice Assistance Grant Program)**

**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

The Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The monies in this fund are received from the U.S. Department of Justice and are based on population and crime statistics to ensure that each state and territory receives an appropriate share. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications. In order to avoid the kinds of increases in violent crime as experienced in nearby bigger cities and the surrounding areas, it is incumbent upon the police department to take aggressive action to identify locations of drug trafficking, suppliers of illegal narcotics, methamphetamine-labs and such before such activities take firm hold in our community. The need for more police officers and neighborhood watch programs are evident more than ever. This requires interoperability with each of these agencies to combat the ever-growing drug problems and violent crimes in Houma. In addition, advanced surveillance operations must be performed using state of the art technology and equipment to obtain sufficient and needed probable cause.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Established a direct microwave connection between the police department headquarters and surveillance cameras situated at the Bayou Towers site, which enables 24/7 viewing capabilities in the police department’s Dispatch section.
- ✓ Added additional surveillance cameras to the Bayou Towers and Downtown Houma sites.
- ✓ Collaborated with other law enforcement agencies in conducting structured operations in targeted drug trafficking areas.
- ✓ Purchased mobile radios for police department vehicles.
- ✓ Crippled the organized and unorganized drug-trafficking conspiracies and individual street level offenders by identifying and gathering intelligence and evidence that used to prosecute drug offenders.
- ✓ Confiscating and removing thousands of dollars of street value drugs from the community.
- ✓ Conducted inter-agency exchanges on case advancement.

**2011 GOALS AND OBJECTIVES**

- To cripple the organized and unorganized drug-trafficking conspiracies and individual street level offenders by:
  - Identifying and gathering intelligence and evidence that can be used to prosecute at least ten (10) first time drug offenders, and thirty-five (35) drug offenders through undercover and enforcement cases.
  - Confiscating and removing twenty-five thousand dollars (\$25,000) worth of street value drugs from the community.
  - Seizing or forfeiture of two-thousand dollars (\$2,000.00) in cash from drug deals.
  - Enrolling five (5) confidential informants to assist in drug related cases.
  - Educating and gathering support from citizens of the community and surrounding areas, and making them aware of the current drug related activity within their communities.
  - Training and educating officers as to the latest techniques and procedures for confiscating and seizing drugs and relate paraphernalia.
- To maintain viable communications and working relationships with local, state and federal drug enforcement agencies by:
  - Increasing the capabilities of interoperable communications between agencies.
  - Conducting at least six (6) inter-agency exchanges on case advancement.
  - Conducting at least six (6) inter-agency exchanges on case advancement.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of arrests specifically related to operational objectives	35	40	45
Number of New Confidential Informants registered	4	4	5
Value of drugs seized	\$20,000	\$23,000	\$25,000

**206 JAG (Justice Assistance Grant Program)**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	3,518	265,513	229,498	0	0
Miscellaneous Revenue	3	0	1	0	0
<b>TOTAL REVENUES</b>	<b>3,521</b>	<b>265,513</b>	<b>229,499</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
JAG 2010 Award	0	36,015	0	0	0
OJP Hurricane Relief	0	13,994	13,994	0	0
JAG 2007 Award	3,522	1,152	1,152	0	0
2009 JAG Award	0	41,905	41,905	0	0
ARRA/Stimulus	0	172,447	172,447	0	0
<b>TOTAL EXPENDITURES</b>	<b>3,522</b>	<b>265,513</b>	<b>229,498</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(1)	0	1	0	0
FUND BALANCE, JANUARY 1	7,101	7,100	7,100	7,101	7,101
FUND BALANCE, DECEMBER 31	7,100	7,100	7,101	7,101	7,101

**BUDGET HIGHLIGHTS**

- No grant awarded for 2011.

**209 MARSHAL’S FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The City Marshal’s Office is a Parish wide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff.

The Terrebonne Parish City Marshal presently appoints eleven deputy marshals. The Marshal’s jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property (including garnishment of wages), executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal’s Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal’s sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal’s Office.

**2009-2010 ACCOMPLISHMENTS**

- ✓ The Marshal’s Office is continuing its training program with the Lafourche Parish Sheriff’s Department P.O.S.T. Training Academy.

**2011 GOALS AND OBJECTIVES**

- To continue to provide efficient services to the Court in a professional manner and to the business community that utilizes our services.
- To take advantage of training programs and maintain a good safety record.
- To maintain an aggressive attitude in the serving of the legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.

	<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
<b>Demand/ Workload</b>	Total number of deputy marshals	12	12	12
	Total number of court sessions (adult)	285	285	285
	Total number of court sessions (juvenile)	255	355	425
	Total number of bench warrants	5,000	5,000	5,500
	Total number of civil papers	5,700	6,000	6,700
	Total number of adult subpoenas	1,110	1,110	2,000
	Total number of juvenile summons	3,800	4,000	5,000
	Total number of Marshal sales and settlements	20	25	25
	Total number of seizures	30	35	35
	Total number of garnishments accounts	2,000	2,500	3,200
	Total number of writs of possession	116	120	155
	<b>Efficiency &amp; Effectiveness</b>	% of civil papers processed served and completed	90%	90%
Total amount of bench warrants cleared		1,350	1,350	1,350
Total criminal fees collected		\$90,000	\$90,000	\$95,000
Total amount of fines collected per warrants		\$105,000	\$105,000	\$105,000
Total amount of civil fees collected		\$110,000	\$110,000	\$100,000

**209 MARSHAL'S FUND**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	11,169	18,000	18,000	48,000	48,000
Fines & Forfeitures	254,782	220,000	230,000	261,000	261,000
Miscellaneous Revenue	(712)	0	0	0	0
Other Revenue	3,227	0	0	0	0
Operating Transfers In	524,256	524,256	524,256	498,043	498,043
<b>TOTAL REVENUES</b>	<b>792,722</b>	<b>762,256</b>	<b>772,256</b>	<b>807,043</b>	<b>807,043</b>
<b>EXPENDITURES:</b>					
Personal Services	561,963	672,838	652,595	691,710	691,710
Supplies & Materials	20,054	32,100	27,320	34,600	34,600
Other Services & Charges	86,712	82,299	92,503	92,044	92,044
Repair & Maintenance	5,213	11,250	11,250	11,600	11,600
Allocated Expenditures	6,786	7,555	7,015	6,875	6,875
Capital Outlay	31,250	45,026	45,026	24,000	24,000
<b>TOTAL EXPENDITURES</b>	<b>711,978</b>	<b>851,068</b>	<b>835,709</b>	<b>860,829</b>	<b>860,829</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					3.82%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	80,744	(88,812)	(63,453)	(53,786)	(53,786)
<b>FUND BALANCE, JANUARY 1</b>	137,433	218,177	218,177	154,724	154,724
<b>FUND BALANCE, DECEMBER 31</b>	218,177	129,365	154,724	100,938	100,938

**BUDGET HIGHLIGHTS**

- The revenue generated from fines and forfeitures is estimated to be \$261,000 in 2011, an increase of \$41,000, approved.
- The General Fund supplements this fund, \$498,043, a decrease of 5%, approved.
- Capital: - Approved.
  - 1 - full size sedan (replacement), \$20,000
  - 2 - Computers, \$3,000
  - 1 - Printer, \$1,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
City Marshall	1	1	1	1	N/A	****	****	****
Chief Deputy	1	1	1	1	N/A	****	****	****
Sergeant	1	1	1	1	N/A	****	****	****
Dep. Marshall Secretary	1	1	1	1	N/A	****	****	****
Deputy	8	8	8	8	N/A	****	****	****
Deputy Clerk II	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>				

**210 G.I.S. TECHNOLOGY FUND (ASSESSOR)**

**PURPOSE OF ALLOCATION**

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	500,000	500,000	500,000	250,000	250,000
Miscellaneous Revenue	12,515	10,000	5,835	5,000	5,000
<b>TOTAL REVENUES</b>	<b>512,515</b>	<b>510,000</b>	<b>505,835</b>	<b>255,000</b>	<b>255,000</b>
<b>EXPENDITURES:</b>					
General - Other					
Operating Transfers Out	500,000	500,000	500,000	250,000	250,000
<b>TOTAL EXPENDITURES</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>250,000</b>	<b>250,000</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>12,515</b>	<b>10,000</b>	<b>5,835</b>	<b>5,000</b>	<b>5,000</b>
FUND BALANCE, JANUARY 1	183,207	195,722	195,722	201,557	201,557
FUND BALANCE, DECEMBER 31	195,722	205,722	201,557	206,557	206,557

**BUDGET HIGHLIGHTS**

- In 2011, the taxing jurisdictions will be proportionately charged \$250,000 for these estimated expenditures, approved.
- The \$250,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Consolidated Government, approved.

## 213 HAZARD MITIGATION GRANT

### PURPOSE OF ALLOCATION

In August of 2003, Terrebonne Parish was awarded \$13,421,300 for mitigation of substantially damaged structures from Tropical Storm Isidore and Hurricane Lili. In July of 2004, the grant was increased to \$18,087,967 to mitigate an additional 50 to 70 flood prone structures. The largest Hazard Mitigation Grant ever awarded to a Louisiana Community. The grant provides assistance to mitigate target repetitive loss structures in the parish. The funds for the grant are 75% federal share (FEMA) in the amount of \$13,565,975 and a 25% homeowner match in the amount of \$4,521,992. The grant will elevate homes to or above base floor elevation or buy out the property and demolish the structures.

All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future Federal disaster assistance will be made available to it. Terrebonne Parish is the sub-grantee and sponsor of the Program to greatly reduce or eliminate flood damages to approximately 200 substantially damaged residential structures in high flood hazard areas. The performance period for this grant is for a period of three (3) years, beginning on August 29, 2003 and ending on August 29, 2006. Terrebonne Parish requested an extension and was approved to extend the grant until September 30, 2008.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental					
<b>TOTAL REVENUES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Other Services & Charges					
Capital Outlay					
<b>TOTAL EXPENDITURES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	0	0	0	0	0
<b>FUND BALANCE, JANUARY 1</b>	48,870	48,870	48,870	48,870	48,870
<b>FUND BALANCE, DECEMBER 31</b>	48,870	48,870	48,870	48,870	48,870

### BUDGET HIGHLIGHTS

- Program ended September 2008.

## 214 COPS INTEROPERABLE COMMUNICATIONS TECHNOLOGY PROGRAM

### MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Department of Justice COPS Technology grant provides funding to the police department and other local law enforcement agencies for the continued development of technologies and automated systems that help prevent, respond to, and investigate crime. This funding allows agencies to purchase technologies to advance communications interoperability, information sharing, crime analysis, intelligence gathering, and crime prevention in their communities. The police department applied for and received one-million seven-hundred thousand dollars (\$1,700,000.00) for the City of Houma and surrounding jurisdictions, including the Terrebonne Parish Sheriff's Office, Thibodaux Police Department, Houma Fire Department, Lafourche Parish Sheriff's Office and many other Region 3 First Responder agencies. An interoperability subcommittee for Region 3 was formed for the purpose of fund allocation and integration with the statewide interoperable communications system.

### 2009-2010 ACCOMPLISHMENTS

- ✓ Established public safety radio system coverage throughout Terrebonne and Lafourche Parishes.
- ✓ Established new eight-hundred (800) MHz Project 25 repeater installations (tower sites are Bayou Towers, Audubon and Dularge) to provide high quality two-way voice radio communications for first responders.
- ✓ Applied for and received four (4) NPSPAC channels (reserved by APCO Region 18 Committee for public safety radio communications through the FCC).
- ✓ Provided "natural" push-to-talk (PTT) capability on subscriber level in areas required for public safety. NOTE: Where multiple agencies interface on a daily basis, the best communications interoperability is subscriber initiated PTT with no outside intervention. The single uniform two-way radio system developed here provides this natural interoperability (procedural discipline is necessary for subscriber interoperability).
- ✓ Established a P25 system to provide desirable interoperability.
- ✓ Provided Interoperability with UASI Region I by connecting the local repeater sites to the larger Regional P25 system (expanding overall coverage and function).
- ✓ Provided expandable data links and infrastructure suitable for high speed public safety wireless data implementation.
  - Terrebonne and Lafourche Parishes will build a communications network that has expandability and capacity for video and broadband wireless data in the future.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	296,696	0	0	0	0
<b>TOTAL REVENUES</b>	<u>296,696</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Personal Services					
Other Services & Charges	54,296				
Capital Outlay	242,401				
<b>TOTAL EXPENDITURES</b>	<u>296,697</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(1)	0	0	0	0
FUND BALANCE, JANUARY 1	1	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

### BUDGET HIGHLIGHTS

- No significant changes.

## 215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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Established in 2004 as a separate department of the Parish, this account is funded by revenues collected via a Coastal Impact Certificate fee, as well as monies received from the U.S. Department of Commerce through the State of Louisiana's Department of Natural Resources for the continued implementation of the Terrebonne Parish Local Coastal Management Program. Its mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents. This office has a similar focus at the Parish level as the Governor's Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish's interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), and the Louisiana Department of Natural Resources (DNR), as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provided on-going support to the Emergency Operations Center during the State of Emergency declared as a result of the Deepwater Horizon explosion on April 20, 2010.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ Initiated implementation of Terrebonne Parish Comprehensive Plan for Coastal Restoration for Terrebonne Parish. Five priority projects have been submitted to state and federal competitive funding streams for consideration.
- ✓ Received funding from the State of Louisiana Restoration Partnership Fund for implementation of Vegetative Planting Projects in Terrebonne Parish.
- ✓ Successful coordination and implementation of Christmas Tree Recycling Program to benefit the Mandalay National Wildlife Refuge in Terrebonne Parish.
- ✓ Received continued funding and positive performance review from the Louisiana Department of Natural Resources for local coastal zone management program implementation.
- ✓ Successfully advocated for funding of GIWW Bankline Stabilization Project through the CWPPRA Program.
- ✓ Continued implementation of policies and guidelines set forth in the Terrebonne Parish Strategic Plan for Coastal Restoration.
- ✓ 100% participation in DNR programs for Coastal Managers. Presentations were given on implementation of Parish planting programs at a Quarterly Program Managers Meeting attended by State Officials as well as local program managers from a state-wide audience.
- ✓ 100% Participation in Regional Stakeholders Workshops conducted by the Office of Coastal Protection and Restoration for the 2012 Master Plan Revisions.
- ✓ Increased Parish representation and advocacy for coastal protection through strategic support of local coastal advocacy organizations and grass roots efforts.
- ✓ 100% participation in project selection site visits, as well as construction site visits.
- ✓ Increased efforts to educate area residents and students about the pressing need for comprehensive coastal protection, restoration and preservation, the department has participated in local television and radio talk shows, area festivals and special events as well as given presentations to students and local, regional and statewide chapters of area civic organizations.

**2011 GOALS AND OBJECTIVES**

- Continue implementation of projects identified in the Comprehensive Restoration Plan for Terrebonne Parish with the support of State, Federal and private partnerships, as well as appropriate interdepartmental Parish support.
- Develop and submit project proposals suitable for funding as part of the NRDA process, as well as the Long Term Recovery effort for Gulf States. Actively engage stakeholders for broad based advocacy for those projects.
- Facilitate coordination and implementation of projects recommended for funding through the Coastal Impact Assistance Program.
- Develop and advocate project proposals for CWPPRA consistent with Parish priorities as articulated in the Parish Restoration Plan and the State’s Master Plan for Coastal Protection and Restoration.
- Coordinate with State and Federal agencies on implementation of LCA Near-Term Program.
- Continue Development of and advocacy for project proposals for LCA and CPRA Demonstration Projects.
- Continue Parish participation in Christmas tree recycling Program.
- Continue public participation in restoration efforts by applications for Community Based Restoration funds through the National Oceanic and Atmospheric Administration (NOAA).
- Increase partnerships with area Not-for-Profit Organizations and Non-Governmental Organizations to facilitate and increase on the ground restoration efforts such as vegetative plantings.
- Continue positive working relationships with State and Federal elected and appointed officials.
- To reduce and where possible, stop land loss by managing coastal use permits and coastal impact certificates; and by developing strategies policies which minimize the effects of land loss, erosion, subsidence and natural disasters.
- Continued development of policies, procedures and projects that preserve our wetlands and estuaries, including marshes and barrier islands, and provide protection to homes, businesses and critical infrastructure.
- Continue efforts to educate the residents of Terrebonne Parish about our urgent need comprehensive coastal restoration and protection.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of public hearings attended	52	64	60
Number of education presentations	12	10	10
Number of presentations to civic organizations	12	11	10
Number of CZM and RAC meetings.	20	22	20
% of local participation in decision making processing of coastal zone issues	100%	100%	100%
Number of Restoration grants submitted (other than CZM)	2	5	4
Number of grants for Coastal Zone Management	2	2	2
% of funds secured from state to administer program	50%	50%	50%
Number of state concern permit applications	131	125	120
Number of local concern permit applications	15	10	10
Number of Parish Coastal Impact Certificates Issued	172	150	150
Number of Other Activities	26	15	15
Number of activities in wetlands	172	150	150

**215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	26,445	33,315	35,260	35,260	35,260
Charges for Services	154,344	1,095,000	1,100,000	100,000	100,000
Miscellaneous Revenue	10,336	2,000	1,170	2,000	2,000
Operating Transfers In	0	30,000	30,000	28,500	28,500
<b>TOTAL REVENUES</b>	<b>191,125</b>	<b>1,160,315</b>	<b>1,166,430</b>	<b>165,760</b>	<b>165,760</b>
<b>EXPENDITURES:</b>					
Personal Services	215,178	237,277	242,619	213,441	213,441
Supplies & Materials	7,977	19,450	12,363	14,450	14,450
Other Services & Charges	238,845	91,585	127,054	62,284	62,284
Repair & Maintenance	176	961,150	893,528	1,150	1,150
Capital Outlay	1,143	5,357	5,357	4,500	4,500
Operating Transfer Out	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>463,319</b>	<b>1,314,819</b>	<b>1,280,921</b>	<b>295,825</b>	<b>295,825</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-77.75%
INCREASE (DECREASE) TO FUND BALANCE	(272,194)	(154,504)	(114,491)	(130,065)	(130,065)
FUND BALANCE, JANUARY 1	627,843	355,649	355,649	241,158	241,158
FUND BALANCE, DECEMBER 31	355,649	201,145	241,158	111,093	111,093

**BUDGET HIGHLIGHTS**

- Coastal Impact Fees collections, \$100,000, approved.
- General Fund Supplement, \$28,500, reduced 5% from 2010, used to fund: - Approved.
  - Morganza Coalition, \$15,000
  - Restore Retreat, \$13,500
- Capital: - Approved.
  - 1- Computer & Printer, \$2,500
  - 1- Digital Camera with GPS Encryption, \$2,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Coastal Restoration Dir	1	1	1	1	I	64,650	80,812	97,788
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>				

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Louisiana Commission on Law Enforcement, METLEC District, Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The monies in this fund are received from the U.S. Department of Justice and are based on population and crime statistics to ensure that each state and territory receives an appropriate share. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications. In order to avoid the kinds of increases in violent crime as experienced in nearby bigger cities and the surrounding areas, it is incumbent upon the police department to take aggressive action to identify locations of drug trafficking, suppliers of illegal narcotics, methamphetamine-labs and such before such activities take firm hold in our community. The need for more police officers and neighborhood watch programs are evident more than ever. There is also a greater need for coordination with state, Federal, and regional narcotics agents as well as other Multi-Jurisdictional Drug Task Forces. This requires interoperability with each of these agencies to combat the ever-growing drug problems and violent crimes in Houma. In addition, advanced surveillance operations must be performed using state of the art technology and equipment to obtain sufficient and needed probable cause.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Confiscated and removed thousands of dollars of street value narcotics from Terrebonne and Assumption Parishes.
- ✓ Seized and forfeiture of thousands of dollars cash from drug dealings.
- ✓ Conducted several inter-agency information exchanges to advance cases.

**2011 GOALS AND OBJECTIVES**

- To cripple organized and unorganized drug-trafficking conspiracies and individual street-level offenders by:
  - Working with the Assumption Parish Sheriff’s Office (in Terrebonne and Assumption Parishes) on narcotic related cases.
  - Making seventy-five (75) arrest undercover and enforcement cases (in Terrebonne and Assumption Parishes combined).
  - Confiscating and removing one-hundred thousand dollars (\$100,000.00) street value narcotics from Terrebonne and Assumption Parishes.
  - Seizing or forfeiture of five-thousand dollars (\$5,000.00) cash from drug dealings.
  - Enrolling ten (10) confidential informants.
  - Conducting six (6) inter-agency information exchanges on case advancement.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of arrests specifically related to operational objectives	N/A	75	75
Number of New Confidential Informants registered	N/A	10	10
Value of drugs seized	N/A	\$25,000	\$25,000

216 LCLE/METLEC (MULTI-JURISDICTION TASK FORCE)

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	7,205	145,179	145,179	0	0
Charge for Services	0	0	0	0	0
Miscellaneous Revenue	0	0	0	0	0
Operating Transfers In	2,402	0	0	0	0
<b>TOTAL REVENUES</b>	<b>9,607</b>	<b>145,179</b>	<b>145,179</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Personal Services	0	26,207	26,207	0	0
Supplies & Materials	7,640	360	360	0	0
Other Services & Charges	0	3,000	3,000	0	0
Capital Outlay	1,894	122,508	122,508	0	0
<b>TOTAL EXPENDITURES</b>	<b>9,534</b>	<b>152,075</b>	<b>152,075</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	73	(6,896)	(6,896)	0	0
FUND BALANCE, JANUARY 1	9,053	9,126	9,126	2,230	2,230
FUND BALANCE, DECEMBER 31	9,126	2,230	2,230	2,230	2,230

**BUDGET HIGHLIGHTS**

- No allocation in 2011.

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**PURPOSE OF ALLOCATION**

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**HMGP 1603-01** - In December of 2007, Terrebonne Parish was awarded \$4,127,741 for mitigation of substantially damaged structures from Hurricane Katrina and Rita. The grant provides assistance to mitigate target repetitive loss structures in the parish. The grant will acquire approximately 33 homes. All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future federal disaster assistance will be made available to it. The performance period for this grant is for a period of three (3) years, beginning on December 21, 2007 and ending on December 21, 2010. In an effort to reduce the financial burden placed on local governments as a result of Hurricanes Katrina and Rita, the State is utilizing global match to assist parishes with meeting the 25% non-federal cost share. Therefore, Terrebonne Parish will not be obligated to provide any funding toward eligible activities approved in the above referenced project. The State will reimburse the jurisdiction 100% of the Total Funds available that are expended on eligible activities.

**HMGP 1607-02** - In October of 2007, Terrebonne Parish was awarded \$699,702 for mitigation of substantially damaged structures from Hurricane Katrina and Rita. The grant provides assistance to mitigate target repetitive loss structures in the parish. The grant will acquire approximately 4 homes. All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future federal disaster assistance will be made available to it. The performance period for this grant is for a period of three (3) years, beginning on October 15, 2007 and ending on September 30, 2010. In an effort to reduce the financial burden placed on local governments as a result of Hurricanes Katrina and Rita, the State is utilizing global match to assist parishes with meeting the 25% non-federal cost share. Therefore, Terrebonne Parish will not be obligated to provide any funding toward eligible activities approved in the above referenced project. The State will reimburse the jurisdiction 100% of the Total Funds available that are expended on eligible activities.

**HMGP 1607-01** - In May of 2008, Terrebonne Parish was awarded \$1,391,011 for mitigation of substantially damaged structures from Hurricane Katrina and Rita. The grant provides assistance to mitigate target repetitive loss structures in the parish. The grant will acquire approximately 11 homes. All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future federal disaster assistance will be made available to it. The performance period for this grant is for a period of three (3) years, beginning on May 22, 2008 and ending on May 22, 2011. In an effort to reduce the financial burden placed on local governments as a result of Hurricanes Katrina and Rita, the State is utilizing global match to assist parishes with meeting the 25% non-federal cost share. Therefore, Terrebonne Parish will not be obligated to provide any funding toward eligible activities approved in the above referenced project. The State will reimburse the jurisdiction 100% of the Total Funds available that are expended on eligible activities.

**HMGP 1603C-10** - In February of 2010, Terrebonne Parish was awarded \$10,525,386 for mitigation of substantially damaged structures from Hurricane Katrina and Rita. The grant provides assistance to mitigate target repetitive loss structures in the parish. The grant will elevate approximately 61 homes. The performance period for this grant is for a period of three (3) years, beginning on January 21, 2010 and ending on January 21, 2013. In an effort to reduce the financial burden placed on local governments as a result of Hurricanes Katrina and Rita, the State is utilizing global match to assist parishes with meeting the 25% non-federal cost share. Therefore, Terrebonne Parish will not be obligated to provide any funding toward eligible activities approved in the above referenced project. The State will reimburse the jurisdiction 100% of the Total Funds available that are expended on eligible activities.

217 HAZARD MITIGATION GRANT - 624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	605,835	14,116,435	13,876,435	0	0
Charge for Services	0	89,923	89,924	0	0
<b>TOTAL REVENUES</b>	<b>605,835</b>	<b>14,206,358</b>	<b>13,966,359</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Other Services & Charges	2,221,588	12,370,164	12,370,164	0	0
Capital Outlay	1,450,549	1,595,981	1,595,981	0	0
Operating Transfer Out	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>3,672,137</b>	<b>13,966,145</b>	<b>13,966,145</b>	<b>0</b>	<b>0</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-100.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(3,066,302)</b>	<b>240,213</b>	<b>214</b>	<b>0</b>	<b>0</b>
FUND BALANCE, JANUARY 1	3,066,088	(214)	(214)	0	0
FUND BALANCE, DECEMBER 31	(214)	239,999	0	0	0

**BUDGET HIGHLIGHTS**

- No allocation in 2011. Incomplete mitigation grants will carry over to the next year.

## 218 MODERATE REHAB SINGLE ROOM OCCUPANCY

### PURPOSE OF ALLOCATION

The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual's income. First priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish there are presently 10 units of single room occupancy at the Bunk House in Houma.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
REVENUES:					
Intergovernmental	33,668	33,252	34,193	34,193	34,193
<b>TOTAL REVENUES</b>	<b>33,668</b>	<b>33,252</b>	<b>34,193</b>	<b>34,193</b>	<b>34,193</b>
EXPENDITURES:					
Personal Services	983	1,736	1,180	1,780	1,780
Other Services and Charges	26,889	26,880	26,880	26,880	26,880
<b>TOTAL EXPENDITURES</b>	<b>27,872</b>	<b>28,616</b>	<b>28,060</b>	<b>28,660</b>	<b>28,660</b>
% CHANGE OVER PRIOR YEAR					0.15%
INCREASE (DECREASE) TO FUND BALANCE	5,796	4,636	6,133	5,533	5,533
FUND BALANCE, JANUARY 1	12,863	18,659	18,659	24,792	24,792
FUND BALANCE, DECEMBER 31	18,659	23,295	24,792	30,325	30,325

### BUDGET HIGHLIGHTS

- For 2011, the grant is \$34,193, approved.
- 2011 Housing Assistance Payment Proposed is \$26,880, approved.

**219 SECTION 8 VOUCHERS**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Continuing Family Self-Sufficiency Grant.
- ✓ Applied for 71 Non-elderly disabled vouchers (June 23, 2010).
- ✓ The Housing Choice Voucher Program maintained a 98% lease up rate.
- ✓ Family Self-Sufficiency participation was above grant requirement.
- ✓ Four Family Self-Sufficiency participants completed contract requirements and received escrow payments in the amount of \$17,479.
- ✓ Concluding the Disaster Housing Assistance Program and case management for individuals and families that transition from FEMA Housing. Many returned to their homes.

**2011 GOALS AND OBJECTIVES**

- To increase the availability of decent, safe and affordable housing.
- To expand the supply of assisted housing.
- To increase assisted housing choices.
- To provide an improved living environment and promote self-sufficiency of assisted households.
- To provide safe, decent, and sanitary housing for very low income families while maintaining rental payments at an affordable level.
- To apply for additional rental vouchers when available and increase customer satisfaction.
- To conduct outreach efforts to potential landlords.
- To promote program availability in the community.
- To provide assistance to increase independence for the elderly or families with disabilities.
- To provide adequate and affordable housing assistance, and more economic opportunities using the Voucher Program.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of families being assisted with Housing Choice Voucher Program	532	410	463
Number of vouchers issued during year	174	11	0
Dollar amount of vouchers (Millions)	\$2,507,910.0	\$2,579,085.0	\$2,958,664.0
Number of families applied for Section 8 Assistance (remaining 2008-523)	0	0	0
Number of landlords participating in program	248	250	260
Number of clients participating in Self Sufficiency Program	34	31	34

**219 SECTION 8 VOUCHERS**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	2,696,122	2,693,249	2,897,171	2,891,594	2,891,594
Charges for Services	4,180	0	6,229	0	0
Miscellaneous Revenue	945	0	660	0	0
Operating Transfer In	0	0	0	200,000	200,000
<b>TOTAL REVENUES</b>	<b>2,701,247</b>	<b>2,693,249</b>	<b>2,904,060</b>	<b>3,091,594</b>	<b>3,091,594</b>
<b>EXPENDITURES:</b>					
Personal Services	212,868	230,676	204,206	230,145	230,145
Supplies & Materials	17,351	13,000	10,320	13,000	13,000
Other Services & Charges	2,566,536	2,457,531	2,896,119	2,928,859	2,928,859
Repair & Maintenance	53	300	305	300	300
Capital Outlay	4,645	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>2,801,453</b>	<b>2,701,507</b>	<b>3,110,950</b>	<b>3,172,304</b>	<b>3,172,304</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					17.43%
INCREASE (DECREASE) TO FUND BALANCE	(100,206)	(8,258)	(206,890)	(80,710)	(80,710)
FUND BALANCE, JANUARY 1	416,403	316,197	316,197	109,307	109,307
FUND BALANCE, DECEMBER 31	316,197	307,939	109,307	28,597	28,597

**BUDGET HIGHLIGHTS**

- The funding of this department is generated from a grant through the Housing and Urban Development Department, Voucher Program. For the year ending 2011, the Parish is projecting to receive \$2,848,550, which is an increase from 2010 by 9.8%, approved.
- Direct housing assistant payments are estimated to be \$2,800,000 for the year 2011, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Section 8 Administrator	1	1	1	1	211	56,109	71,539	87,415
Clerk IV	3	3	3	3	104	21,509	27,424	33,511
<b>TOTAL FULL TIME</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>				

## 220 HUD ASSIST PORTABILITY

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### PURPOSE OF APPROPRIATION

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The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under section 8 (o) of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	14,346	0	8,278	0	0
<b>TOTAL REVENUES</b>	<u>14,346</u>	<u>0</u>	<u>8,278</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Personal Services	12,952	0	4,522	0	0
Other Services & Charges	10,903	0	7,526	0	0
<b>TOTAL EXPENDITURES</b>	<u>23,855</u>	<u>0</u>	<u>12,048</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(9,509)	0	(3,770)	0	0
FUND BALANCE, JANUARY 1	13,279	3,770	3,770	0	0
FUND BALANCE, DECEMBER 31	3,770	3,770	0	0	0

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### BUDGET HIGHLIGHTS

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- No allocation in 2011.

**221 DEPARTMENT OF HEALTH/HUMAN RESOURCES****PURPOSE OF APPROPRIATION**

This Department is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, child, Adult Care Food Program. The program provides hot nutritious meals to children and adults participating in the Head Start Program to ensure that these children and adults receive a nutritious breakfast, lunch and snack.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	109,198	100,600	119,671	120,000	120,000
<b>TOTAL REVENUES</b>	<b>109,198</b>	<b>100,600</b>	<b>119,671</b>	<b>120,000</b>	<b>120,000</b>
<b>EXPENDITURES:</b>					
Supplies & Materials	99,330	100,600	119,671	120,000	120,000
<b>TOTAL EXPENDITURES</b>	<b>99,330</b>	<b>100,600</b>	<b>119,671</b>	<b>120,000</b>	<b>120,000</b>
% CHANGE OVER PRIOR YEAR					19.28%
INCREASE (DECREASE) TO FUND BALANCE	9,868	0	0	0	0
FUND BALANCE, JANUARY 1	7,126	16,994	16,994	16,994	16,994
FUND BALANCE, DECEMBER 31	16,994	16,994	16,994	16,994	16,994

**BUDGET HIGHLIGHTS**

- For 2011, TPCG has received a grant of \$120,000 to provide meals for Head Start children, approved.

**224 FEMA DHAP – DISASTER VOUCHER PROGRAM**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Disaster Voucher Program provides families displaced by disasters with adequate housing solutions. This program remains vital for helping families rebuild their lives, get on a path to self-sufficiency and have the opportunity to return home, if they choose.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Converted nine (9) families from Disaster Assistance to HCV (Housing Choice Voucher Program).

**2011 GOALS AND OBJECTIVES**

- To continue to offer rental assistance to families who have experienced lost of housing due to a disaster.
- To continue to refer families to services that will help restore their lives and once again become a contributing member of the community.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	80,483	0	0	0	0
<b>TOTAL REVENUES</b>	<u>80,483</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Personal Services	3,877				
Other Services and Charges	22,596				
<b>TOTAL EXPENDITURES</b>	<u>26,473</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%
INCREASE (DECREASE) TO FUND BALANCE	54,010	0	0	0	0
FUND BALANCE, JANUARY 1	77,106	131,116	131,116	131,116	131,116
FUND BALANCE, DECEMBER 31	131,116	131,116	131,116	131,116	131,116

**BUDGET HIGHLIGHTS**

- No allocation in 2011.

**225 HOUSING/URBAN DEVELOPMENT GRANT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of the Terrebonne Community Development Block Grant Program (CDGB) is to provide financial assistance for primarily low and moderate households to develop viable communities by providing decent housing, improved facilities and services, economic development and elimination of slum and blight. The monies in this fund are received from the U.S. Department of Housing and Urban Development.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Enhanced services for five-hundred (500) lower income families by funding the rent payments for two Head Start classrooms and other supplemental services required by the Head Start Program.
- ✓ Provided local match for Beautiful Beginnings Center in an effort to end chronic homelessness.
- ✓ Improved access to affordable owner housing by funding a housing counseling and certificate training program provided by Catholic Housing Services. One hundred (100) persons attending counseling and/or certification training.
- ✓ Improved the quality of owner occupant housing by providing Housing Rehabilitation/Reconstruction and Emergency Repair for thirty (30) lower income households.
- ✓ Improved services and economic opportunities to eleven-hundred (1,100) lower income persons through the Safe Passage Program. This program provided thirteen thousand five hundred (13,500) bus passes via participating agencies for transportation to work, school, medical facilities, job search, etc.

**2011 GOALS AND OBJECTIVES**

- To provide Housing Rehabilitation/Reconstruction Services to lower income households.
- To provide Economic Development loans funds for the creation or sustainability of jobs for lower income individuals.
- To provide the local match for the Louisiana Emergency Shelter Grant which supports the Beautiful Beginnings Center.
- To provide the rental payments for Head Start Classrooms and supplement the cost of service delivery for the Head Start Program.
- To fund the Housing Counseling and Certificate Program provided by Catholic Social Services.
- To provide bus passes to lower income households through the Safe Passage Program.
- To eliminate slum and blight.
- To provide a suitable living environment.
- To continue to provide other various housing and human services targeted to lower-income persons and neighborhoods.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of business loans provided	2	2	2
Number of jobs created or retained through loan program	5	5	5
Number of households receiving Housing Rehabilitation/Reconstruction	16	20	20
Number of families that received Homeownership Training	73	70	70
Number of Head Start students effected by lease payments made by CDBG	348	240	250
Number of families affected by local emergency shelter grant match	97	95	98
Number of families that participated in Savings Match Program	13	12	14
Number of Good Earth Transit rides provided by the Safe Passage Program	593	585	595

**225 HOUSING/URBAN DEVELOPMENT GRANT**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	1,278,266	2,218,242	2,218,242	1,331,232	1,331,232
Charges for Services	39,178	50,000	21,000	25,000	25,000
Fines and Forfeitures	0	0	30	0	0
Miscellaneous Revenue	18,184	12,000	8,483	7,000	7,000
<b>TOTAL REVENUES</b>	<b>1,335,628</b>	<b>2,280,242</b>	<b>2,247,755</b>	<b>1,363,232</b>	<b>1,363,232</b>
<b>EXPENDITURES:</b>					
Personal Services	313,480	298,893	297,293	267,676	267,676
Supplies & Materials	16,411	31,210	32,810	26,346	26,346
Other Services & Charges	697,716	1,952,522	1,952,522	851,776	851,776
Repair & Maintenance	(2,907)	6,747	6,747	5,434	5,434
Capital Outlay	50,306	26,257	26,257	0	0
Operating Transfers Out	146,326	180,000	180,000	180,000	180,000
<b>TOTAL EXPENDITURES</b>	<b>1,221,332</b>	<b>2,495,629</b>	<b>2,495,629</b>	<b>1,331,232</b>	<b>1,331,232</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					<b>-49.71%</b>
<b>INCREASE (DECREASE) TO</b>	<b>114,296</b>	<b>(215,387)</b>	<b>(247,874)</b>	<b>32,000</b>	<b>32,000</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>276,200</b>	<b>390,496</b>	<b>390,496</b>	<b>142,622</b>	<b>142,622</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>390,496</b>	<b>175,109</b>	<b>142,622</b>	<b>174,622</b>	<b>174,622</b>

**BUDGET HIGHLIGHTS**

- Special Programs: - Approved.
  - Housing Rehab, \$749,986.
  - Homeownership Assistance, \$15,000.

**225 HOUSING/URBAN DEVELOPMENT GRANT**

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**PERSONNEL SUMMARY**

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**225-611 CDBG ADMINISTRATION**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

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**PERSONNEL SUMMARY**

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**225-619 CDBG HOUSING REHAB**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	3	3	3	3	109	35,268	44,967	54,946
Housing Rehab Tech	6	5	6	6	107	28,369	36,170	44,197
TOTAL	<u>9</u>	<u>8</u>	<u>9</u>	<u>9</u>				

**227-640 SEVERE REPETITIVE LOSS FUND**

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**MISSION STATEMENT /DEPARTMENT DESCRIPTION**

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Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100 year flood level which will lower their insurance costs significantly.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	0	6,187,061	536,944	0	0
<b>TOTAL REVENUES</b>	<u>0</u>	<u>6,187,061</u>	<u>536,944</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Other Services and Charges	0	6,187,061	536,944		
<b>TOTAL EXPENDITURES</b>	<u>0</u>	<u>6,187,061</u>	<u>536,944</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

**BUDGET HIGHLIGHTS**

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- No new grants at this time.

**228 DEPARTMENT OF ENERGY - (WEATHERIZATION)**

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**MISSION STATEMENT /DEPARTMENT DESCRIPTION**

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The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ One-hundred forty-eight (148) family's homes were improved by making them more energy efficient.

**2011 GOALS AND OBJECTIVES**

- To increase the energy efficiency of dwellings owned by low-income persons.
- To improve their health and safety.
- To decrease household's high energy burdens through conservation.
- To provide weatherization improvements of dwellings occupied by low-income persons as well as repairs of substandard housing.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of clients receiving weatherization assistance	78	50	55
Number of clients receiving new insulation to homes	50	35	30
Number of low-income families homes made energy efficient	78	50	55

228 DEPARTMENT OF ENERGY - (WEATHERIZATION)

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	351,259	987,403	987,728	95,078	95,078
<b>TOTAL REVENUES</b>	<b>351,259</b>	<b>987,403</b>	<b>987,728</b>	<b>95,078</b>	<b>95,078</b>
<b>EXPENDITURES:</b>					
Personal Services	34,930	75,714	57,927	1,603	1,603
Supplies & Materials	205	0	652	0	0
Other Services & Charges	316,122	827,045	844,505	93,475	93,475
Capital Outlay	0	84,644	84,644	0	0
<b>TOTAL EXPENDITURES</b>	<b>351,257</b>	<b>987,403</b>	<b>987,728</b>	<b>95,078</b>	<b>95,078</b>
% CHANGE OVER PRIOR YEAR					-89.47%
INCREASE (DECREASE) TO FUND BALANCE	2	0	0	0	0
FUND BALANCE, JANUARY 1	(2)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

**BUDGET HIGHLIGHTS**

- The monies in this fund are received from the U.S. Department of Energy through the Louisiana Housing Finance Agency, which are estimated for 2011, \$95,078, approved.

**229 DEPARTMENT OF LABOR – CSBG GRANT (COMMUNITY SERVICES BLOCK GRANT)**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of the CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Twenty-two (22) families received crisis intervention to help with either rental or utility assistance.
- ✓ Seventy (70) families received emergency food and shelter assistance.
- ✓ Serviced over 3,462 families with food from the commodities program.
- ✓ Budget development services were provided to one hundred twenty-eight (128) applicants demonstrating the lack of having or using a budget. More than half of the participating households had their budgets stabilized.
- ✓ Over 60% of families serviced became self-sufficient.

**2011 GOALS AND OBJECTIVES**

- To improve the level of services to the clients.
- To continue to apply for grant funding to provide services.
- To provide self-sufficiency to assist low-income people to become financially stabilized through budget management planning and economic intervention of the program with regards to housing, utility services, employment, and other options that may be available to them. Enabling the applicant to continue dependence upon privately or governmentally sponsored aid will be discouraged in favor of self-reliance.
- To provide family stability by providing assistance to low-income persons to achieve their potential by encouraging family support toward independence. Stability is achieved by requiring the applicant to demonstrate the ability to continue to pay regular necessary financial obligations once assistance has been provided.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of clients assisted with crisis intervention	22	100	20
Number of clients assisted with Low Income Home Energy Program	2,749	2,462	2,222
Number of clients assisted with emergency food and shelter services	34	36	36
Number of clients who developed family budgets	68	60	60
Number of families that received information and referrals	2,749	3,462	2,222
% of families that have become self-sufficient	60%	60%	60%
Number of grant applications submitted	7	5	5

**229 DEPARTMENT OF LABOR – CSBG GRANT (COMMUNITY SERVICES BLOCK GRANT)**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	306,175	878,409	770,136	285,023	285,023
<b>TOTAL REVENUES</b>	<b>306,175</b>	<b>878,409</b>	<b>770,136</b>	<b>285,023</b>	<b>285,023</b>
<b>EXPENDITURES:</b>					
Personal Services	199,135	264,341	161,216	113,244	113,244
Supplies & Materials	8,485	15,793	13,718	5,844	5,844
Other Services and Charges	98,476	597,175	595,710	166,285	166,285
Repair & Maintenance	83	1,100	(508)	(350)	(350)
Allocated Expenditures					
<b>TOTAL EXPENDITURES</b>	<b>306,179</b>	<b>878,409</b>	<b>770,136</b>	<b>285,023</b>	<b>285,023</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS</b>					<b>-67.55%</b>
INCREASE (DECREASE) TO	(4)	0	0	0	0
FUND BALANCE, JANUARY 1	4	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

**BUDGET HIGHLIGHTS**

- The 2011 grant is estimated at \$285,023, approved.
- Although a major component of this grant relates to personnel services, direct services are offered as follows: - Approved.
  - Crisis Intervention, \$107,039.

**PERSONNEL SUMMARY**

**229-642 CSBG ADMINISTRATION**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Human Devel Admin	1	1	1	1	211	56,109	71,539	87,415
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				

**PERSONNEL SUMMARY**

**229-643 CSBG PROGRAMS**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Admin Coordinator I	4	4	4	4	104	21,509	27,424	33,511
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>				

**230 DEPARTMENT OF HEALTH AND HUMAN SERVICES – ENERGY (LIHEAP)**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Provided up to \$2,245,816 in funds to assist 6,211 families throughout the parish to help improve their ability to meet energy cost.

**2011 GOALS AND OBJECTIVES**

- To continue to provide assistance with utility payments to low-income households and disadvantaged families.

PERFORMANCE MEASURES/ INDICATORS	FY2009 Actual	FY2010 Estimated	FY2011 Projected
Number of households assisted with utility payments	2,749	3,462	2,222
Dollar amount paid in utility assistance payments	\$999,575	\$1,246,241	\$800,000
Number of utility service providers to be paid	7	7	7

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
<b>REVENUES:</b>					
Intergovernmental	1,090,832	1,383,225	1,342,199	1,000,042	1,000,042
<b>TOTAL REVENUES</b>	<u>1,090,832</u>	<u>1,383,225</u>	<u>1,342,199</u>	<u>1,000,042</u>	<u>1,000,042</u>
<b>EXPENDITURES:</b>					
Personal Services	85,430	98,891	74,958	83,855	83,855
Other Services & Charges	998,776	1,284,334	1,267,241	916,187	916,187
Operating Transfers Out	6,810	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<u>1,091,016</u>	<u>1,383,225</u>	<u>1,342,199</u>	<u>1,000,042</u>	<u>1,000,042</u>
% CHANGE OVER PRIOR YEAR					-27.70%
INCREASE (DECREASE) TO FUND BALANCE	(184)	0	0	0	0
FUND BALANCE, JANUARY 1	184		0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

**BUDGET HIGHLIGHTS**

- The LIHEAP grant is expected to generate \$1,000,042 in 2011, approved.

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**PURPOSE OF APPROPRIATION**


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The Disaster Housing Assistance Program-Ike (DHAP-Ike) provides temporary rental assistance for housing and counseling to persons being assisted with temporary housing.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	2,038,048	1,120,500	874,521	0	0
<b>TOTAL REVENUES</b>	<b>2,038,048</b>	<b>1,120,500</b>	<b>874,521</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Personal Services	119,657	153,987	86,358	0	0
Supplies & Materials	6,175	2,500	500	0	0
Other Services & Charges	1,429,015	1,023,264	735,476	0	0
Capital Outlay	1,042	0	2,183	0	0
Operating Transfer Out				200,000	200,000
<b>TOTAL EXPENDITURES</b>	<b>1,555,889</b>	<b>1,179,751</b>	<b>824,517</b>	<b>200,000</b>	<b>200,000</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-100.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>482,159</b>	<b>(59,251)</b>	<b>50,004</b>	<b>(200,000)</b>	<b>(200,000)</b>
FUND BALANCE, JANUARY 1	16,500	498,659	498,659	548,663	548,663
FUND BALANCE, DECEMBER 31	498,659	439,408	548,663	348,663	348,663

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**BUDGET HIGHLIGHT**


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- The conclusion date of this grant is October 31, 2010. There will be no allocation for 2011.

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**PERSONNEL SUMMARY**


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<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Admin Coordinator I	2	2	0	0	104	21,509	27,424	33,511
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>				
Admin Coordinator I	1	0	0	0	104	10,755	13,712	16,756
<b>TOTAL PART-TIME</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>0</b>				

**233 FTA AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) GRANT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish’s residents. To achieve this mission, Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation. Federal Transit Administration operates under the American Recovery and Reinvestment Act for the acquisition of capital relating to the operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.

**2011 GOALS AND OBJECTIVES**

- To preserve and create jobs and promote economic recovery.
- To assist those impacted by the recession.
- To invest in public transit infrastructure that will provide long-term economic benefits.
- To increase the size of the transit fleet to extend the life of the existing equipment.
- To provide additional equipment and resources to maintain the public transit system in the Houma Urbanized Area.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	0	2,052,316	2,052,316	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>2,052,316</b>	<b>2,052,316</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Capital Outlay	0	2,052,316	2,052,316		
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>2,052,316</b>	<b>2,052,316</b>	<b>0</b>	<b>0</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	0	0	0	0	0
<b>FUND BALANCE, JANUARY 1</b>					
	0	0	0	0	0
<b>FUND BALANCE, DECEMBER 31</b>					
	0	0	0	0	0

**BUDGET HIGHLIGHTS**

- In 2009, a budget amendment was done to accept a grant from American Recovery and Reinvestment Act in the amount of \$2,052,316. Any unspent monies from 2010 will be carried forward to 2011, approved.

**234 TERREBONNE HOMELESS SHELTER**

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Emergency Shelter Grant funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at risk individuals. The Parish’s Department of Housing and Human Services administers this grant.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ Provided temporary shelter and essential services to promote self-sufficiency to two hundred (200) families at the Beautiful Beginnings Center.
- ✓ Twenty (20) shelter families received savings match assistance up to \$500.00. Savings funds are matched when families exit the shelter. These funds are used to assist families with initial permanent housing expenses such as deposits, first month’s rent, etc.

**2011 GOALS AND OBJECTIVES**

- To assist in the prevention of homelessness in Terrebonne Parish by providing temporary shelter and essential services to homeless families that promote self-sufficiency.
- To provide a savings match program for families residing at the Beautiful Beginnings Center.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of families receiving emergency shelter and essential services	97	90	98
Number of families that participated in savings match program	13	10	14



**234 TERREBONNE HOMELESS SHELTER**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	97,980	530,768	542,679	58,425	58,425
Miscellaneous Revenue	100	0	600	0	0
Operating Transfers In	98,260	118,000	118,000	117,000	117,000
<b>TOTAL REVENUES</b>	<b>196,340</b>	<b>648,768</b>	<b>661,279</b>	<b>175,425</b>	<b>175,425</b>
<b>EXPENDITURES:</b>					
Personal Services	17,022	30,076	30,122	7,478	7,478
Supplies & Materials	1,236	3,000	2,936	2,100	2,100
Other Services & Charges	174,061	622,836	614,323	161,150	161,150
Repair & Maintenance	4,120	7,000	4,117	4,000	4,000
Capital Outlay					
Operating Transfer Out					
<b>TOTAL EXPENDITURES</b>	<b>196,439</b>	<b>662,912</b>	<b>651,498</b>	<b>174,728</b>	<b>174,728</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					<b>-73.64%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(99)</b>	<b>(14,144)</b>	<b>9,781</b>	<b>697</b>	<b>697</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>31,370</b>	<b>31,271</b>	<b>31,271</b>	<b>41,052</b>	<b>41,052</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>31,271</b>	<b>17,127</b>	<b>41,052</b>	<b>41,749</b>	<b>41,749</b>

**BUDGET HIGHLIGHTS**

- General Fund Supplement, \$7,000 and Community Development Block Grant, \$110,000, approved.
- Partial funding for this program comes from a grant through Emergency Shelter Grant Program, Office of Community Services \$58,425, approved.
- Management Contract, \$83,000, Start Corporation, approved.
- Security Contract, \$50,000, approved.

**235 HOME INVESTMENT PARTNERSHIP**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Home Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities. The Parish Department of Housing and Human Services administers this program.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Eight (8) lower income families received down payment and closing cost assistance through the First Time Homebuyers Program.
- ✓ Community Housing Development Organization (CHDO) funds were loaned to Concerned Clergy and Laity of Christian Churches for the creation of one (1) unit of affordable housing.
- ✓ Forty-five (45) families participated in the Tenant Based Rental Assistance (TBRA) Program.

**2011 GOALS AND OBJECTIVES**

- To continue to assist in the creation of affordable housing for low and very low income families.
- To continue to provide down payment and closing cost assistance to first-time homebuyers.
- To continue to provide Tenant Based Rental Assistance to eligible homeless families.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of first-time homebuyers assisted	7	5	6
Number of CHDO affordable housing projects	0	1	1
Number of families assisted through Tenant Based Rental Assistance (TBRA)	3	45	48



**235 HOME INVESTMENT PARTNERSHIP**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	358,359	897,722	897,722	491,553	491,553
Charges for Services	58,029	0	18,918	0	0
Miscellaneous Revenue	3,740	0	1,839	0	0
Operating Transfers In	31,175	19,874	19,874	7,747	7,747
<b>TOTAL REVENUES</b>	<b>451,303</b>	<b>917,596</b>	<b>938,353</b>	<b>499,300</b>	<b>499,300</b>
<b>EXPENDITURES:</b>					
Personal Services	55,288	56,247	56,247	44,120	44,120
Supplies & Materials	14	500	500	500	500
Other Services & Charges	376,262	865,668	865,668	454,480	454,480
Repair & Maintenance	5	200	200	200	200
<b>TOTAL EXPENDITURES</b>	<b>431,569</b>	<b>922,615</b>	<b>922,615</b>	<b>499,300</b>	<b>499,300</b>
% CHANGE OVER PRIOR YEAR					-45.88%
INCREASE (DECREASE) TO FUND BALANCE	19,734	(5,019)	15,738	0	0
FUND BALANCE, JANUARY 1	171,178	190,912	190,912	206,650	206,650
FUND BALANCE, DECEMBER 31	190,912	185,893	206,650	206,650	206,650

**BUDGET HIGHLIGHTS**

- HUD Home Program grant for 2010, \$494,641, approved.
- A General Fund supplement is proposed for \$19,874, a decrease of \$11,301 from year 2009, approved.
- Direct services: - Approved.
  - \$74,196, Community Housing Development Organization (CHDO) Loan Program
  - \$300,000, First-Time Homebuyer's Assistance
  - \$70,981, Tenant Based Rental Assistance

**236 FEMA EMERGENCY FOOD/SHELTER**

**MISSION STATEMENT**

These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Two (2) families received assistance for emergency utility assistance.
- ✓ Seventy (70) families received assistance for emergency rent/mortgage payments.

**2011 GOALS AND OBJECTIVES**

- To provide assistance to households experiencing financial stress to meet short-term needs like rent or utility assistance.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of clients receiving assistance for emergency utility assistance	0	2	2
Number of clients receiving assistance for emergency rent/mortgage paym	34	36	36

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	21,670	20,000	18,396	20,000	20,000
<b>TOTAL REVENUES</b>	<b>21,670</b>	<b>20,000</b>	<b>18,396</b>	<b>20,000</b>	<b>20,000</b>
<b>EXPENDITURES:</b>					
Other Services & Charges	21,670	20,000	18,309	20,000	20,000
<b>TOTAL EXPENDITURES</b>	<b>21,670</b>	<b>20,000</b>	<b>18,309</b>	<b>20,000</b>	<b>20,000</b>
<b>% CHANGE OVER PRIOR YEAR</b>					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	0	0	87	0	0
<b>FUND BALANCE, JANUARY 1</b>	0	0	0	87	87
<b>FUND BALANCE, DECEMBER 31</b>	0	0	87	87	87

**BUDGETS HIGHLIGHTS**

- FEMA/United Way grant for 2011, \$20,000, approved.
- Direct Services: - Approved.
  - Rent/Home Mortgage Payments, \$20,000.

**237 FTA GRANT (URBAN)**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this mission, Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Constructed a transit office and bus maintenance facility.
- ✓ Installed new passenger waiting shelters and benches throughout the bus system.
- ✓ Acquired two new replacement paratransit buses.
- ✓ Completed procurement process for four new thirty foot heavy duty buses.
- ✓ Completed procurement process for three new emergency evacuation buses.
- ✓ Completed procurement for new fareboxes.

**2011 GOALS AND OBJECTIVES**

- To move transit operation into new office and maintenance facility.
- To upgrade fare collection equipment and install bus fareboxes.
- To procure and install an interoperable bus radio system in fleet of vehicles.
- To acquire and install new maintenance shop equipment.
- To improve the cleanliness and maintenance of transit passenger amenities.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>	<b>2004 National Average</b>
Dollar amount of operating cost/vehicle per revenue mile	\$3.89	\$4.61	\$5.12	\$7.30
Dollar amount of operating cost/vehicle per revenue hour	\$62.25	\$75.40	\$82.92	\$93.30
Dollar amount of operating cost per passenger mile	\$1.79	\$2.14	\$2.37	\$0.70
Dollar amount of operating cost per passenger trip	\$9.89	\$11.33	\$12.80	\$2.70
Passenger Boarding/Revenue mile	\$0.39	\$0.41	\$0.41	\$2.70
Passenger Boarding/Revenue hour	\$7.00	\$6.66	\$6.63	\$34.50
Total annual passenger boarding	139,531	145,938	145,938	N/A
Total annual operating costs	\$1,379,736	\$1,653,983	\$1,825,027	N/A

**237 FTA GRANT (URBAN)**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	1,567,266	5,168,461	4,938,389	809,080	809,080
Charges for Services	100,023	90,000	115,403	110,000	110,000
Miscellaneous Revenue	(1,405)	0	0	0	0
Other Revenue	40,896	0	533	0	0
Operating Transfers In	<u>531,393</u>	<u>388,004</u>	<u>388,004</u>	<u>369,604</u>	<u>369,604</u>
<b>TOTAL REVENUES</b>	<b><u>2,238,173</u></b>	<b><u>5,646,465</u></b>	<b><u>5,442,329</u></b>	<b><u>1,288,684</u></b>	<b><u>1,288,684</u></b>
<b>EXPENDITURES:</b>					
Personal Services	849,769	1,454,722	1,370,285	812,682	812,682
Supplies & Materials	219,729	614,180	591,212	233,249	233,249
Other Services & Charges	278,051	742,694	724,199	189,972	189,972
Repair & Maintenance	61,699	300,074	195,902	19,092	19,092
Capital Outlay	<u>523,200</u>	<u>3,061,006</u>	<u>3,061,006</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b><u>1,932,448</u></b>	<b><u>6,172,676</u></b>	<b><u>5,942,604</u></b>	<b><u>1,254,995</u></b>	<b><u>1,254,995</u></b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-59.67%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	305,725	(526,211)	(500,275)	33,689	33,689
FUND BALANCE, JANUARY 1	615,584	921,309	921,309	421,034	421,034
FUND BALANCE, DECEMBER 31	921,309	395,098	421,034	454,723	454,723

**BUDGET HIGHLIGHTS**

- Intergovernmental Grants: - Approved.
  - Parish Transportation Fund, \$100,000
  - FTA Grant-Operational Assistance, \$640,368
  - FTA Grant-Planning and Capital, \$68,712
  - Estimated Bus Fare revenue, \$90,000
- General Fund supplement, \$349,604, a decrease of \$18,396, approved.

237 FTA GRANT (URBAN)

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**PERSONNEL SUMMARY**

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**237-690 PLANNING**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	56,109	71,539	87,415
TOTAL	1	1	1	1				

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**PERSONNEL SUMMARY**

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**237-691 OPERATION / GENERAL ADMINISTRATION**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Manager	1	1	1	1	207	39,029	49,762	60,806
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	2	2	2	2				

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**PERSONNEL SUMMARY**

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**237-692 VEHICLE OPERATIONS**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Field Supervisor	1	1	1	1	109	35,268	44,967	54,946
Bus Operator	15	13	15	15	104	21,509	27,424	33,511
TOTAL	16	14	16	16				

*\*Ordinance #7628 adopted on April 22, 2009*

237 FTA GRANT (URBAN)

**PERSONNEL SUMMARY**

**237-693 VEHICLE MAINTENANCE**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,268	44,967	54,946
Mechanic II	1	0	1	1	106	25,790	32,882	40,179
TOTAL	<u>2</u>	<u>1</u>	<u>2</u>	<u>2</u>				

**PERSONNEL SUMMARY**

**237-694 NON VEHICLE MAINTENANCE**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	2	2	2	2	103	19,733	25,160	30,744
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				



**239 ACF HEAD START PROGRAM**

**MISSION STATEMENT / DESCRIPTION**

The mission of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

**2009-2010 ACCOMPLISHMENTS**

- ✓ The Terrebonne Parish Head Start Program successfully passed the financial audit with “zero” deficiencies.
- ✓ Seven children will successfully transition to the Kindergarten program and one hundred fifty-seven children will transition into Pre-kindergarten services offered by the local school district. Six children are returning to the Head Start Program for a second year of service.
- ✓ The Terrebonne Parish Head Start Program was fully enrolled all year with 170 children. 194 children were actually served. The Gibson Head Start Center was fully enrolled throughout the entire school year.
- ✓ The Senator Circle Head Start Center re-opened in November 2009 and was fully enrolled with 34 children.
- ✓ A third classroom was added to the Church Street Head Start Center increasing the capacity from 34 to 51 children. These children were formally served on the TARC, Inc. campus.

**2011 GOALS AND OBJECTIVES**

- To successfully pass the OHS Federal Monitoring Review in 2011.
- To successfully complete a Strategic Plan for the Head Start Program by setting short and long-term goals and objectives to continue to find ways to serve as many 3 and 4 year olds and their families in Terrebonne Parish.
- To continue to serve as an advocate for the vulnerable population in Terrebonne Parish and to provide them access to comprehensive programs and services that will enhance the quality of life and promote self-sufficiency.
- To continue to meet the funded enrollment of 170 children and families.
- To successfully prepare for and pass the OHS Federal Monitoring in 2011.
- To successfully complete the Strategic Planning Process so that the Terrebonne Parish Head Start Program has short and long-terms goals and objectives to use in continuing to build a strong program that provides quality services to low-income children and families in Terrebonne Parish.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Actual number of children enrolled into the Head Start Program	190	194	200



**239 AFC HEAD START PROGRAM**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	1,408,837	1,320,143	1,339,621	1,313,795	1,313,795
Operating Transfers In	347,629	418,000	418,000	450,718	450,718
<b>TOTAL REVENUES</b>	<b>1,756,466</b>	<b>1,738,143</b>	<b>1,757,621</b>	<b>1,764,513</b>	<b>1,764,513</b>
<b>EXPENDITURES:</b>					
Personal Services	1,302,045	1,456,278	1,332,797	1,439,800	1,439,800
Supplies & Materials	171,701	98,857	107,479	104,145	104,145
Other Services & Charges	206,214	200,304	231,612	209,868	209,868
Repair & Maintenance	40,342	10,700	15,563	10,700	10,700
Capital Outlay	29,478	2,461	3,419	0	0
<b>TOTAL EXPENDITURES</b>	<b>1,749,780</b>	<b>1,768,600</b>	<b>1,690,870</b>	<b>1,764,513</b>	<b>1,764,513</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.09%
INCREASE (DECREASE) TO FUND BALANCE	6,686	(30,457)	66,751	0	0
FUND BALANCE, JANUARY 1	26,603	33,289	33,289	100,040	100,040
FUND BALANCE, DECEMBER 31	33,289	2,832	100,040	100,040	100,040

**BUDGET HIGHLIGHTS**

- HUD Head Start Grant estimated for 2011, \$1,313,795, approved.
- General Fund supplement for 2011, \$400,718, an increase of \$32,718, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Head Start Admin.	1	1	1	1	211	56,109	71,539	87,415
Education Specialist	1	0	1	1	209	46,371	59,123	72,244
Program Specialist	4	4	4	4	206	35,807	45,654	55,786
Head Start Supv	2	2	2	2	109	35,268	44,967	54,946
Teacher	10	10	10	10	108	31,489	40,149	49,059
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Assistant Teacher	10	9	10	10	103	19,733	25,160	30,744
<b>TOTAL FULL-TIME</b>	<b>29</b>	<b>27</b>	<b>29</b>	<b>29</b>				
Substitute Assistant Teacher	7	8	7	7	103	9,867	12,580	15,372
Bus Driver	1	1	1	1	102	9,052	11,542	14,103
Food Service Technician	5	5	5	5	N/A	****	****	****
<b>TOTAL PART-TIME</b>	<b>13</b>	<b>14</b>	<b>13</b>	<b>13</b>				
<b>TOTAL</b>	<b>42</b>	<b>41</b>	<b>42</b>	<b>42</b>				

## 240 FEDERAL HIGHWAY ADMINISTRATION (RURAL TRANSIT)

### MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this mission, Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	287,390	245,000	260,000	260,000	260,000
Operating Transfers In	38,194	55,044	55,044	44,178	44,178
<b>TOTAL REVENUES</b>	<b>325,584</b>	<b>300,044</b>	<b>315,044</b>	<b>304,178</b>	<b>304,178</b>
<b>EXPENDITURES:</b>					
Other Services & Charges	325,584	289,044	304,178	304,178	304,178
Capital Outlay	0	11,000	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>325,584</b>	<b>300,044</b>	<b>304,178</b>	<b>304,178</b>	<b>304,178</b>
% CHANGE OVER PRIOR YEAR					5.24%
INCREASE (DECREASE) TO FUND BALANCE	0	0	10,866	0	0
FUND BALANCE, JANUARY 1	11	11	11	10,877	10,877
FUND BALANCE, DECEMBER 31	11	11	10,877	10,877	10,877

### BUDGET HIGHLIGHTS

- General Fund Supplement, \$44,178, to assist with insurance on the buses, a decrease of \$10,866, approved.
- FTA- Operating Assistance revenue for 2011 is \$260,000, an increase of \$26,000, approved.

**241/ 641 HUD CDBG RECOVERY**

**PUPOSE OF APPROPRIATION**

The CDBG Disaster Recovery Assistance helps rebuild the affected areas and provide crucial seed money to start the recovery process in the declared disaster areas. The assistance provided can be utilized on infrastructure, housing, and other needs of the community.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	577	134,619,572	134,619,572	0	0
<b>TOTAL REVENUES</b>	<b>577</b>	<b>134,619,572</b>	<b>134,619,572</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Personal Services	188	385,865	385,865	0	0
Supplies & Materials	0	9,300	9,165	0	0
Other Services & Charges	388	18,752,735	18,752,870	0	0
Capital Outlay	0	115,471,672	112,468,592	0	0
Operating Transfers Out	0	0	3,003,080		
<b>TOTAL EXPENDITURES</b>	<b>576</b>	<b>134,619,572</b>	<b>134,619,572</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1	0	0	0	0
FUND BALANCE, JANUARY 1	(1)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

**BUDGET HIGHLIGHTS**

- A budget amendment was done in 2009 to recognize the funding from the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit in the amount of \$77,729,927. The remainder (pending final approval Amendment #1), \$56,890,221, is to be used to implement the Terrebonne Parish Gustav/Ike Disaster Recovery Program for the following categories: - Approved.
  - Non-Federal Levee Improvements, \$76,507,744
  - Forced Drainage Improvements, \$16,119,000
  - Government Buildings, \$7,761,000
  - Pollution Control/ Sewerage, \$1,808,928
  - Housing Assistance, \$16,218,500
  - Economic Development and Recovery, \$2,263,626
  - Administration, Planning and Project Delivery, \$665,774
  - Port/Dry Dock, \$10.0 million
  - Roads, \$995,000
  - Waterworks, waterways, \$980,000
  - Sustainable Coastal Communities, \$1,300,000
- Operating Transfer Out: Fund 641 has been established as a companion fund to account for infrastructure separately; however this will be reported as combined fund, approved.

## 250 PARISH TRANSPORTATION FUND

### PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	894,741	600,000	600,000	600,000	600,000
Miscellaneous Revenue	17,572	12,000	7,000	7,000	7,000
<b>TOTAL REVENUES</b>	<b>912,313</b>	<b>612,000</b>	<b>607,000</b>	<b>607,000</b>	<b>607,000</b>
<b>EXPENDITURES:</b>					
Other Services and Charges	19	0	27	0	0
Repair & Maintenance	268	3,767,415	3,767,415	902,286	902,286
Capital Outlay	0	24,000	24,000	0	0
<b>TOTAL EXPENDITURES</b>	<b>287</b>	<b>3,791,415</b>	<b>3,791,442</b>	<b>902,286</b>	<b>902,286</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-76.05%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>912,026</b>	<b>(3,179,415)</b>	<b>(3,184,442)</b>	<b>(295,286)</b>	<b>(295,286)</b>
FUND BALANCE, JANUARY 1	2,567,702	3,479,728	3,479,728	295,286	295,286
FUND BALANCE, DECEMBER 31	3,479,728	300,313	295,286	0	0

### BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2011, approved.
- Direct services for street repairs, \$902,286 is based on the estimated 2011 revenue through June 30<sup>th</sup> and unallocated fund balance, approved.

**251 ROAD AND BRIDGE FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Finalized the traffic control sign assessment inventory was installed to laptops.
- ✓ Finalized the database set up to all vehicles with laptops.

**2011 GOALS AND OBJECTIVES**

- To reestablish the Sign Shop and Road & Bridge office building.
- To continue providing training courses for employees.
- To update all sign equipment (hydraulic/air pole driver/puller).
- To finalize Pontoon Bridge improvements/repairs (dry dock barge, change wiring and electrical).
- To continue the mapping route system and database for monitoring mosquito control.

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of bridges maintained	79	80	80
	Number of bridge maintenance work orders	500	500	510
	Number of bridge replacements	0	0	0
	Number of traffic signals maintained	25	25	25
	Number of new traffic signals installed	0	0	0
	Number of caution lights maintained	104	104	104
	Number of caution lights installed	1	0	0
	Number miles of concrete streets	321	323	325
	Number miles of asphalt streets	186	186	186
	% of streets striped annually	15%	15%	15%
	Number of concrete slab replaced (sq.yds.)	10,000	10,000	12,800
	Asphalt repairs (tons)	750	1,200	1,000
	% of shoulders repaired annually	98%	98%	98%
	Number of signs repaired/installed	14,000	12,000	13,000
	Number of street name signs replaced	2,000	1,700	800
	Number of boat launches maintained	5	5	5
<i>Efficiency &amp; Effectiveness</i>	% of bridge maintenance and inventory program computerized	90%	100%	100%
	% of traffic signals upgraded with new technology	80%	100%	100%
	% of sign inventory program computerized	0%	100%	100%
	% of tree inventory program computerized	20%	20%	20%
	Number of routes for grass cutting and herbicide spraying	160	148	148
	Right-of-way acres mowed	4,799	4,800	5,000
	% of requests addressed in 30 days	95%	95%	95%
	% of work orders request generated from public in 30 days	15%	17%	15%
	Number of work orders completed in 30 days	5,913	4,863	3,880

**251 ROAD AND BRIDGE FUND**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	5,581,209	5,000,000	5,175,625	4,750,000	4,750,000
Intergovernmental	2,517,351	1,824,868	1,822,945	0	0
Charge for Services	259	0	0	0	0
Miscellaneous Revenue	60,636	50,000	30,439	50,000	50,000
Other Revenue	18,842	5,636	1,216	0	0
Operating Transfers In	1,100,000	4,500,000	4,500,000	1,045,000	1,045,000
<b>TOTAL REVENUES</b>	<b>9,278,297</b>	<b>11,380,504</b>	<b>11,530,225</b>	<b>5,845,000</b>	<b>5,845,000</b>
<b>EXPENDITURES:</b>					
Personal Services	3,316,846	3,516,520	3,496,072	3,339,864	3,339,864
Supplies & Materials	414,933	362,400	371,737	353,600	353,600
Other Services & Charges	917,225	994,274	1,009,226	990,487	990,487
Repair & Maintenance	3,493,696	1,576,063	1,193,965	1,050,500	1,050,500
Allocated Expenditures	363,847	375,480	364,605	356,706	356,706
Capital Outlay	91,281	3,822,342	4,268,104	0	0
Non Recurring Fema Grant Prog	0	3,310,572	3,310,572	0	0
Operating Transfers Out	830,000	60,000	0	538,000	538,000
<b>TOTAL EXPENDITURES</b>	<b>9,427,828</b>	<b>14,017,651</b>	<b>14,014,281</b>	<b>6,629,157</b>	<b>6,629,157</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY, NON RECURRING FEMA GRANT PROG AND OPERATING TRANSFERS OUT</b>					
					-10.75%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	(149,531)	(2,637,147)	(2,484,056)	(784,157)	(784,157)
<b>FUND BALANCE, JANUARY 1</b>					
	4,030,006	3,880,475	3,880,475	1,396,419	1,396,419
<b>FUND BALANCE, DECEMBER 31</b>					
	3,880,475	1,243,328	1,396,419	612,262	612,262

**BUDGET HIGHLIGHTS**

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2010 revenues are estimated at \$4,750,000, approved.
- General Fund supplements this division annually. The 2010 supplement is \$1,045,000, a reduction of 5%, approved.
- Major operating expenditures: - Approved.
  - \$175,000-Shells, an increase of \$16,200
  - \$150,000-Urban Street Lights, a decrease of \$20,000
  - \$500,000-Street Repairs, a decrease of \$100,000
  - \$75,000-Sidewalk Repairs, same as 2009
  - \$100,000-Traffic Lights and Sign Repairs, decrease of \$40,000
  - \$140,000-Grass Cutting Contract – Boulevards, same as 2010
  - \$100,000-Pavement Markings, a decrease of \$150,000
- Personnel: - Approved.
  - Eliminate 1 – Equipment Operator II, Grade 106
  - Eliminate 1 – Field Technician I, Grade 104
  - Eliminate 1 – Sign Technician, Grade 102
  - Eliminate 1 – Admin. Tech. I, Grade 101
  - Eliminate 1 – Part-time Engineering Analyst, Grade 108
  - Add 1 – Equipment Operator I, Grade 104
- Transfer to Capital Fund, \$538,000: - Approved.
  - Westside Blvd. Phase II to Martin Luther King Blvd.

**251 ROAD AND BRIDGE FUND**

**PERSONNEL SUMMARY**

JOB TITLE	2010	2010	2011	2011	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Operations Manager	1	1	1	1	212	61,719	78,692	96,157
Road & Bridge Supt.	1	1	1	1	211	56,109	71,539	87,415
Vegetation Mgmt. Supt.	1	1	1	1	211	56,109	71,539	87,415
Infra Constr. & Comp Officer	1	1	1	1	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Senior Equipment Operator	1	1	1	1	108	31,489	40,149	49,059
Equip Operator III	5	5	5	5	107	28,369	36,170	44,197
Crew Leader	6	6	6	6	107	28,369	36,170	44,197
Road & Bridge Mechanic	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Welder	1	1	1	1	106	25,790	32,882	40,179
Equip Operator II	5	4	4	4	106	25,790	32,882	40,179
Sr. Sign Tech	1	1	1	1	105	23,445	29,893	36,527
Field Tech II	7	7	6	6	104	21,509	27,424	33,511
Equipment Operator I	5	5	6	6	104	21,509	27,424	33,511
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
Sign Technician	3	3	2	2	102	18,104	23,083	28,205
Bridge Tender	24	23	24	24	102	18,104	23,083	28,205
Admin Tech I	1	1	0	0	101	16,609	21,177	25,876
TOTAL FULL TIME	<u>70</u>	<u>68</u>	<u>67</u>	<u>67</u>				
Engineering Analyst	1	1	0	0	108	15,745	20,075	24,530
TOTAL PART TIME	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>				
TOTAL	<u>71</u>	<u>69</u>	<u>67</u>	<u>67</u>				

**252 DRAINAGE TAX FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 69 forced drainage systems throughout the parish.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Completed replacement and reconstruction of D-33 (St. Louis Canal) Pump Station.
- ✓ Completed replacement and reconstruction of D-43 (Gulf Access) Pump Station.
- ✓ Completed replacement and reconstruction of D-49 (Deadwood-D) Pump Station.
- ✓ Completed the widening of the Linda Ann By-Pass Canal CCC to St. Louis Canal.
- ✓ Completed construction of the Sunrise Gardens Levee.
- ✓ Completed replacement of D-8 Pump Station through GSE.
- ✓ Added a stripper pump to the Williams St. Pump Station.
- ✓ Completed the installation of flap gates in Butler Canal and elevated the no-work zone areas on the NFL Levee.
- ✓ Completed the removal of HMS culverts and catch basin to improve flow in the Broadmoor area.
- ✓ Completed the installation of the Motivated Seafood bulkhead.

**2011 GOALS AND OBJECTIVES**

- To automate (10) ten pump stations.
- To continue the monitoring of levees in the Parish to determine maintenance needed.
- To conduct a complete inventory of the pump stations in Terrebonne Parish.
- To complete the fuel containment program.
- To catch up on the outstanding work orders for lateral maintenance.
- To reduce operational cost by finding and utilizing cost effective equipment.
- To complete the removal of downed trees from Hurricane Ike in all drainage arteries.
- To fill all positions with qualified people.
- To upgrade the High Ridge Levee to improve flood protection.

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<b>Workload/ Demand</b>	Number of forced drainage systems in parish	70	70	70
	Number of forced drainage pumps	70	71	71
	Number of canals cleaned in forced drainage areas	4	10	10
	Number roadsides and lateral ditches cleaned	179	168	180
	Number of culverts installed in ditches	110	100	110
	Number of pumps rehabilitated	8	20	8
<b>Efficiency &amp; Effectiveness</b>	% of pumps online of the telemetry SCADA system	N/A	N/A	N/A
	% of forced drainage requests addressed in 30 days	67%	80%	90%
	% of gravity drainage request addressed in 30 days	94%	97%	96%

**252 DRAINAGE TAX FUND**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	10,738,127	10,191,025	10,462,059	10,034,000	10,034,000
Intergovernmental	227,169	1,297,549	1,469,487	185,589	185,589
Charge for Services	364	0	3,400	0	0
Miscellaneous Revenue	124,053	44,000	70,574	10,000	10,000
Utility Revenue	67,169	62,000	42,000	42,000	42,000
Other Revenue	26,398	0	10,767	0	0
Operating Transfers In	<u>2,960,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<u><b>14,143,280</b></u>	<u><b>11,594,574</b></u>	<u><b>12,058,287</b></u>	<u><b>10,271,589</b></u>	<u><b>10,271,589</b></u>
<b>EXPENDITURES:</b>					
Personal Services	3,834,415	4,463,055	4,414,609	4,317,484	4,317,484
Supplies & Materials	856,123	894,050	894,050	894,050	894,050
Other Services & Charges	2,150,076	2,744,578	2,734,822	2,606,144	2,606,144
Repair & Maintenance	12,350,376	1,528,446	1,618,544	1,200,000	1,200,000
Allocated Expenditures	709,502	622,920	666,405	591,774	591,774
Capital Outlay	872,845	4,979,116	4,979,116	0	0
Operating Transfers Out	<u>3,769,656</u>	<u>1,095,000</u>	<u>1,095,000</u>	<u>515,000</u>	<u>515,000</u>
<b>TOTAL EXPENDITURES</b>	<u><b>24,542,993</b></u>	<u><b>16,327,165</b></u>	<u><b>16,402,546</b></u>	<u><b>10,124,452</b></u>	<u><b>10,124,452</b></u>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					<b>-6.28%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(10,399,713)</b>	<b>(4,732,591)</b>	<b>(4,344,259)</b>	<b>147,137</b>	<b>147,137</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>15,407,542</b>	<b>5,007,829</b>	<b>5,007,829</b>	<b>663,570</b>	<b>663,570</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>5,007,829</b>	<b>275,238</b>	<b>663,570</b>	<b>810,707</b>	<b>810,707</b>

**BUDGET HIGHLIGHTS**

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2011 sales tax revenues are estimated to generate \$4,750,000, approved.
- On November 7, 2006, the tax was renewed until 2017, 7.31 mills maximum authorized, which will generate an estimated \$5,279,000 for 2011, approved.
- Major operating expenditures: - Approved.
  - Other contracts, \$1,200,000 to increase the privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force.
  - Gasoline and Oil, \$300,000
  - Diesel/Pumps, \$440,000
  - Gravel, sand, dirt, \$50,000
  - Pump repairs, \$300,000
  - Contractors repairs, \$250,000
  - Canal and Lateral Ditch Maintenance, \$80,000
  - Collection Canal Cleaning, \$80,000
  - Permit monitoring, \$60,000
  - Waterworks Agreement – Bayou Black Maintenance, \$33,000

**252 DRAINAGE TAX FUND**

**BUDGET HIGHLIGHTS (Continued)**

- Personnel: - Approved.
  - Eliminate 1 – Equip. Operator II, Grade 106
  - Add 1 – Crew Leader, Grade 107
  - Eliminate 2 – Part-time Pump Attendants, Grade 105
- Operating Transfers Out: - Approved.
  - P/W Drainage Construction Fund, \$500,000
    - Concord Road Levee, \$500,000
  - Capital Projects Control Fund, \$15,000
    - Aviation Road Drainage HTAC, \$15,000

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drainage Superintendent	2	2	2	2	211	56,109	71,539	87,415
Op. Supv.-Drainage	5	5	5	5	109	35,268	44,967	54,946
Surveyor	2	1	2	2	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Engineering Analyst	2	2	2	2	108	31,489	40,149	49,059
Sr. Stat Equip Mechanic	2	2	2	2	108	31,489	40,149	49,059
Sr. Equipment Operator	12	11	12	12	108	31,489	40,149	49,059
Maintenance/Scheduler Plan	1	1	1	1	108	31,489	40,149	49,059
Crew Leader-Drainage	2	2	3	3	107	28,369	36,170	44,197
Welder	1	1	1	1	106	25,790	32,882	40,179
Equipment Operator II	16	16	15	15	106	25,790	32,882	40,179
Culvert Inspector	1	1	1	1	105	23,445	29,893	36,527
Pump Attendant	14	15	14	14	105	23,445	29,893	36,527
Admin Coord I	2	2	2	2	104	21,509	27,424	33,511
Field Tech II	7	6	7	7	104	21,509	27,424	33,511
Field Tech I	19	15	19	19	103	19,733	25,160	30,744
<b>TOTAL FULL-TIME</b>	<b>89</b>	<b>83</b>	<b>89</b>	<b>89</b>				
Pump Attendant	5	2	3	3	105	11,723	14,947	18,264
<b>TOTAL PART-TIME</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>3</b>				
<b>TOTAL</b>	<b>94</b>	<b>85</b>	<b>92</b>	<b>92</b>				



**255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND**

**PURPOSE OF APPROPRIATION**

The ¼ % Capital Improvement Sales Tax is for the retirement of the 1994 Civic and Community Center Bonds, the 1998 Public Improvement Bonds, and the 2000 Public Improvement Bonds. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	5,581,235	5,000,000	5,175,625	4,750,000	4,750,000
Miscellaneous Revenue	62,036	20,000	5,000	5,000	5,000
<b>TOTAL REVENUES</b>	<b>5,643,271</b>	<b>5,020,000</b>	<b>5,180,625</b>	<b>4,755,000</b>	<b>4,755,000</b>
<b>EXPENDITURES:</b>					
Other Services and Charges					
Operating Transfers Out	6,101,290	5,480,180	5,614,068	4,746,179	4,746,179
<b>TOTAL EXPENDITURES</b>	<b>6,101,290</b>	<b>5,480,180</b>	<b>5,614,068</b>	<b>4,746,179</b>	<b>4,746,179</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(458,019)</b>	<b>(460,180)</b>	<b>(433,443)</b>	<b>8,821</b>	<b>8,821</b>
FUND BALANCE, JANUARY 1	3,490,624	3,032,605	3,032,605	2,599,162	2,599,162
FUND BALANCE, DECEMBER 31	3,032,605	2,572,425	2,599,162	2,607,983	2,607,983

**BUDGET HIGHLIGHTS**

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax that is estimated to generate \$4,750,000 in 2011, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$3,496,179 (Fund 453), approved.
- Maintain a balance equal to at least 75% of the 2011 total bond obligation payments, approved.
- Capital Projects, Approved in prior year for 2011: - Approved.
  - Valhi Extension, Equity, Savanne, \$1,000,000
- Capital Projects Proposed for 2011: - Approved.
  - Sunrise Gardens Levee Closure, \$100,000
  - East Houma Walking Trails, \$70,000
  - HLB Sidewalks, \$10,000
  - Hollywood Road Widening, \$70,000

**258 ROAD DISTRICT #6 O & M**

**PURPOSE OF APPROPRIATION**

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	34,507	33,290	33,309	33,305	33,305
Intergovernmental	618	620	600	600	600
Miscellaneous Revenue	10,570	520	521	500	500
Operating Transfers In	0	0	353	0	0
<b>TOTAL REVENUES</b>	<b>45,695</b>	<b>34,430</b>	<b>34,783</b>	<b>34,405</b>	<b>34,405</b>
<b>EXPENDITURES:</b>					
Other Services & Charges	2,080	264,602	263,753	40,316	40,316
Repairs & Maintenance					
Allocated Expenditures	148	255	150	240	240
<b>TOTAL EXPENDITURES</b>	<b>2,228</b>	<b>264,857</b>	<b>263,903</b>	<b>40,556</b>	<b>40,556</b>
% CHANGE OVER PRIOR YEAR					-84.69%
INCREASE (DECREASE) TO FUND BALANCE	43,467	(230,427)	(229,120)	(6,151)	(6,151)
FUND BALANCE, JANUARY 1	192,157	235,624	235,624	6,504	6,504
FUND BALANCE, DECEMBER 31	235,624	5,197	6,504	353	353

**BUDGET HIGHLIGHTS**

- On November 7, 2006, the voters of Ward 6 approved a .80 mills ad valorem tax, which was adjusted and levied at .81 mills, generating an estimated \$33,295 for 2011, renewed for the years 2009 to 2018, approved.
- Street repairs in 2011 are proposed at \$38,115, approved.

**267 – 276 ROAD LIGHTING DISTRICTS**

**PURPOSE OF APPROPRIATION**

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

**COMBINED STATEMENT – DISTRICTS #1 - #10**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	1,521,815	1,671,757	1,697,139	1,632,575	1,632,575
Intergovernmental	64,026	66,510	69,745	61,400	61,400
Miscellaneous Revenue	64,200	15,540	7,598	6,885	6,885
<b>TOTAL REVENUES</b>	<b>1,650,041</b>	<b>1,753,807</b>	<b>1,774,482</b>	<b>1,700,860</b>	<b>1,700,860</b>
<b>EXPENDITURES:</b>					
General - Other	136,842	163,317	146,969	148,655	148,655
Road Lighting	1,472,172	1,841,520	1,628,703	1,688,520	1,688,520
<b>TOTAL EXPENDITURES</b>	<b>1,609,014</b>	<b>2,004,837</b>	<b>1,775,672</b>	<b>1,837,175</b>	<b>1,837,175</b>
<b>% CHANGE OVER PRIOR YEAR</b>					-8.36%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	41,027	(251,030)	(1,190)	(136,315)	(136,315)
FUND BALANCE, JANUARY 1	2,541,716	2,582,743	2,582,743	2,581,553	2,581,553
FUND BALANCE, DECEMBER 31	2,582,743	2,331,713	2,581,553	2,445,238	2,445,238

**267 – 276 ROAD LIGHTING DISTRICTS**

**INDIVIDUAL ROAD LIGHTING DISTRICTS**

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2011 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
<b>REVENUES:</b>										
Taxes & Special Assmt.	344,400	112,402	434,737	116,326	100,342	124,736	134,215	73,025	90,013	102,379
Intergovernmental	23,000	3,000	13,000	2,800	8,500	2,200	3,300	1,000	3,000	1,600
Miscellaneous Revenue	1,020	230	1,550	1,630	75	325	320	230	730	775
<b>TOTAL REVENUES</b>	<b>368,420</b>	<b>115,632</b>	<b>449,287</b>	<b>120,756</b>	<b>108,917</b>	<b>127,261</b>	<b>137,835</b>	<b>74,255</b>	<b>93,743</b>	<b>104,754</b>
<b>EXPENDITURES:</b>										
General - Other	26,275	12,115	29,110	13,095	9,090	10,475	21,400	7,550	7,355	12,190
Road Lighting	283,000	160,800	419,350	158,000	93,400	130,000	151,870	75,800	88,500	127,800
<b>TOTAL EXPENDITURES</b>	<b>309,275</b>	<b>172,915</b>	<b>448,460</b>	<b>171,095</b>	<b>102,490</b>	<b>140,475</b>	<b>173,270</b>	<b>83,350</b>	<b>95,855</b>	<b>139,990</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>59,145</b>	<b>(57,283)</b>	<b>827</b>	<b>(50,339)</b>	<b>6,427</b>	<b>(13,214)</b>	<b>(35,435)</b>	<b>(9,095)</b>	<b>(2,112)</b>	<b>(35,236)</b>
<b>BEGINNING FUND BALANCE</b>	<b>439,896</b>	<b>185,319</b>	<b>676,034</b>	<b>173,114</b>	<b>136,246</b>	<b>228,878</b>	<b>292,494</b>	<b>83,363</b>	<b>111,192</b>	<b>255,017</b>
<b>ENDING FUND BALANCE</b>	<b>499,041</b>	<b>128,036</b>	<b>676,861</b>	<b>122,775</b>	<b>142,673</b>	<b>215,664</b>	<b>257,059</b>	<b>74,268</b>	<b>109,080</b>	<b>219,781</b>

District	Date Authorized	Maximum Authorized	2010		2011		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	November 3, 2008	6.50	5.60	358,987	5.60	344,400	2019
RLD#2	November 15, 2006	3.99	1.00	116,769	1.00	112,402	2017
RLD#3	November 3, 2009	6.50	3.75	451,514	3.75	434,737	2019
RLD#4	November 15, 2006	4.75	2.11	120,937	2.11	116,326	2017
RLD#5	November 3, 2008	6.50	5.77	104,317	5.77	100,342	2019
RLD#6	November 17, 2001	4.80	3.15	129,542	3.15	124,736	2011
RLD#7	November 17, 2001	6.22	2.10	139,391	2.10	134,215	2013
RLD#8	November 17, 2001	4.81	2.50	75,883	2.50	73,025	2011
RLD#9	November 17, 2001	7.57	2.00	93,483	2.00	90,013	2011
RLD#10	November 17, 2001	5.60	2.30	106,316	2.30	102,379	2011

**BUDGET HIGHLIGHTS**

- The above table highlights the Road Lighting District’s Ad Valorem Tax Revenue, maximum authorized, millages levied, and year tax expires, approved.
- Renewals for Road Lighting Districts #6, #7, #8, #9, and #10 will be scheduled for October 22, 2011, approved.

**277 HEALTH UNIT FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Participated in outreach activities in Terrebonne Parish:  
January 2010 – Provided H1N1 and Flu Immunizations for TPCG Employees.  
August 2010 – Participated in TPCG Health Fair.
- ✓ 2010
  - Continued planning for new Health Unit facility in Legion Park location.
  - Participated in various hurricane preparedness planning activities.
  - Participated in Point of Distribution (POD) planning process. PODs are the designated sites in Terrebonne Parish that would be utilized to dispense antibiotics or vaccines to the general public if a disease outbreak or bioterrorism event occurred.
  - April- Ongoing: Staffing assistance to the Office of Public Health Environmental Liaison support for the BP (British Petroleum) oil spill.
  - Terrebonne Parish Health Unit Environmental Section is conducting ongoing inspections of BP’s (British Petroleum’s) temporary facilities responding to the oil spill.

**2011 GOALS AND OBJECTIVES**

- To enhance the quality of life and develop healthy communities by providing information necessary for individuals to assume responsibility for their own health.
- To assure the availability of basic health care services for those in need.
- To provide a work environment for the workforce where teamwork is valued and where employees are encouraged to make collaborative decisions and are enabled to work to the best of their abilities.
- To conduct thorough and routine inspections by the Sanitation Department.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of participants in the family planning program	2,319	2,450	2,500
Number of child health visits	1,345	1,375	1,400
Number of WIC participants seen	6,172	6,250	6,350
Number of patients seen for immunizations	2,657	2,700	2,800
Number of individuals serviced on a monthly basis	1,200	1,250	1,300
Number of patients seen for STD clinics	617	650	700
Number of patients seen for TB clinics	574	600	625
Number of Maternity Pregnancy Test Visits	129	150	175
Number of establishments inspected by the Sanitation (Environmental) Department	+4,562	5,363	5,925

+Decrease due to reduction in one FTE Sanitarian position for a period of 8 months

**277 HEALTH UNIT FUND**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	1,171,066	1,178,750	1,200,925	1,200,113	1,200,113
Intergovernmental	43,064	42,000	42,145	42,000	42,000
Miscellaneous Revenue	10,093	9,000	5,589	7,500	7,500
<b>TOTAL REVENUES</b>	<b>1,224,223</b>	<b>1,229,750</b>	<b>1,248,659</b>	<b>1,249,613</b>	<b>1,249,613</b>
<b>EXPENDITURES:</b>					
Personal Services	213,230	213,091	218,158	222,759	222,759
Supplies & Materials	4,322	10,495	6,750	11,465	11,465
Other Services & Charges	547,770	687,935	552,832	629,955	629,955
Repair & Maintenance	18,564	28,300	28,300	28,300	28,300
Allocated Expenditures	6,867	7,025	6,895	6,670	6,670
Capital Outlay	1,648	125,084	125,084	7,000	7,000
Operating Transfers Out	0	1,000,000	1,000,000	650,000	650,000
<b>TOTAL EXPENDITURES</b>	<b>792,401</b>	<b>2,071,930</b>	<b>1,938,019</b>	<b>1,556,149</b>	<b>1,556,149</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					<b>-5.04%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>431,822</b>	<b>(842,180)</b>	<b>(689,360)</b>	<b>(306,536)</b>	<b>(306,536)</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>920,279</b>	<b>1,352,101</b>	<b>1,352,101</b>	<b>662,741</b>	<b>662,741</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>1,352,101</b>	<b>509,921</b>	<b>662,741</b>	<b>356,205</b>	<b>356,205</b>

**BUDGET HIGHLIGHTS**

- A 1.66 mill ad valorem tax approved by voters November 4, 2008 for years 2010-2019, will generate an estimated \$1,198,813 in 2011, approved.
- Reimbursement of various expenditures incurred by the State, \$438,000, approved.
- Personnel: - Approved.
  - Reclass Clerk IV to Admin. Coordinator I, Grade 104
  - Reclass Clerk IV to Admin. Technician I, Grade 101
- Transfer to Building Fund, \$650,000, approved.

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Clerk IV	2	0	0	0	105	23,445	29,893	36,527
Admin Coordinator I	1	2	2	2	104	21,509	27,424	33,511
Admin Tech I	1	2	2	2	103	19,733	25,160	30,744
<b>TOTAL FULL-TIME</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>				
Registered Nurse	2	2	2	2	209	23,186	29,562	36,122
<b>TOTAL PART-TIME</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>				
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>				



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Terrebonne Association for Retarded Citizens (TARC) is committed to securing for all people with intellectual and developmental disabilities the opportunity to develop, function, live, and enjoy life to their fullest potential with dignity. TARC’s mission is accomplished by providing Residential Services, Day Habilitation Services, Early Care & Education Services, Transportation Services, Specialized Services and social opportunities.

**Residential services** are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

**Vocational Services** are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 15 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy department), Le Bon Temps Bakery (baked goods), Bon Terre Enterprises (salsa, jams, and jellies), The Bayouland Yard Krewe (lawn care service), Bayou Packers (packaging department), Lagniappe Cleaning Company (janitorial department), Houma Grown (greenhouse department), Cajun Crate Company (Gemoco crate contract), Cedar Chest Boutique (thrift store), La Maison d’Art (art department), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras Bead Recycling), Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment), and The Hen House (fresh yard eggs). These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual job placement is also facilitated for individuals in competitive work.

**Day Habilitation** offers services to participants with intellectual and developmental disabilities that do not, or cannot be employed, by utilizing innovative techniques in sensory stimulation and creative activities and volunteerism. Community integration is extremely important for this population.

**Sunshine Express Early Care & Education Center** is TARC’s full-inclusion “Class A” Daycare Program offering developmentally appropriate care to 0 to 5 year old children, integrating children with and without disabilities. “Sunshine Express” is a 2 star rated program, the only one at present in Terrebonne Parish.

**Transportation Services** are provided for adult participants to and from work throughout the parish.

**Music Therapy** strengthens coordination, concentration, social skills & speech development while providing social opportunities for the participants. TARC’s music therapy program has two groups: the Bell Choir and TARC Express, our Pop/ Country/ Rock group emphasizing Louisiana music. TARC’s Music Therapist is certified through the Music Therapy Association of the US to provide internship trainings for individuals desiring to become certified music therapists. TARC engages 2 music graduates per year.

**The Let’s Get Together Club** replaced **People First**, a self-advocacy group for individuals with intellectual and other developmental disabilities. **Let’s Get Together** is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of Intellectual Disabilities. Each individual is screened by staff and officers for eligibility.

**Special Services** include Advocacy and Family Support services, through TARC’s Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC’s nursing staff, consisting of an RN and an LPN, administer daily medications, handle emergency medical situations, monitor health conditions of the participants, and when necessary, assist in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

**TARC is an internationally accredited agency since June 2003.** Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well known accreditation body within the field of rehabilitation and disabilities. The surveyors came from Canada, Virginia, and Illinois. Of the 874 standards that were surveyed, TARC had greater than a 98% compliance rate for re-accreditation in June 2009.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ TARC continued to provide outstanding services to individuals with intellectual and developmental disabilities. State Licensing surveys in Day Habilitation, Vocational training and Organizational Employment, Supervised Independent Living, Personal Care Services, Community Homes, Supported Employment, Enclave Employment, Mobile Crews, and Respite Care were all outstanding with zero deficiencies.
- ✓ TARC was successful in maintaining an organization/club, the Let’s Get Together Club, designed as a recreational program to meet the social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities and meet certain criteria but do not attend any of TARC’s programs.

**2009-2010 ACCOMPLISHMENTS (Continued)**

- ✓ TARC received 5 awards at the ARC of Louisiana’s annual awards luncheon in Baton Rouge in September 2009. Once again, because of the outstanding participation by local businesses and groups in Terrebonne Parish, TARC’s nominees were awarded State awards. Those awards went to Weatherford for “Special Recognition” as a business supporting an enclave of individuals working in their plant. Jim and Shirley Crowley of Creole Lanes won for the Outstanding Recreation Award (Jim died shortly after receiving the award) for their involvement with the NO-TAP Bowling League. The Houma Daily Courier again won the Outstanding Media Award for their coverage of TARC throughout the year. Maggie Zschiedrich, TARC Manager, was selected to receive the “Professional of the Year Award” because of her on-going efforts in growing “Cajun Confections” to new heights. TARC won the “Outstanding Local Unit Award” for the second time (back-to-back years); Melissa Foret won the Outstanding Direct Support Worker Award.
- ✓ TARC is constructing a new community home in the northern part of the Parish to replace one of our community homes located below the Intracoastal Waterway. This project is complete except for the State Department of Health Standards approval. The project encountered many obstacles that had to be addressed because of the “new” International Building codes.
- ✓ TARC’s transportation fleet was upgraded with the purchase of two vans to transport clients to Gemoco, a bus and two shuttle buses.
- ✓ The Houma Grown Market Place opened in May 2010. Produce from TARC’s greenhouse division is sold and many products made in different TARC businesses sell from the market which is open daily from 7 AM until 11:30 AM. Local farmers are invited to sell their produce at no cost.

**GOALS AND OBJECTIVES**

- To maximize the individual’s ability, while attempting to minimize the individual’s disability.
- To continue to provide outstanding, quality services according to each participant’s needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Day Care, Transportation, Music Therapy, Counseling, Nursing Service, Social Work, and Advocacy.
- To maintain CARF Accreditation by reporting to this body monthly.
- To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.
- To provide advocacy and information on intellectual and developmental disabilities to individuals and families who live in Terrebonne Parish.
- To create new and innovative programs and services to Terrebonne Parish residents with special needs.
- To continue to provide transportation as required for the success of individuals in TARC programs.
- To continue the Let’s Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities and who meet the criteria for membership.

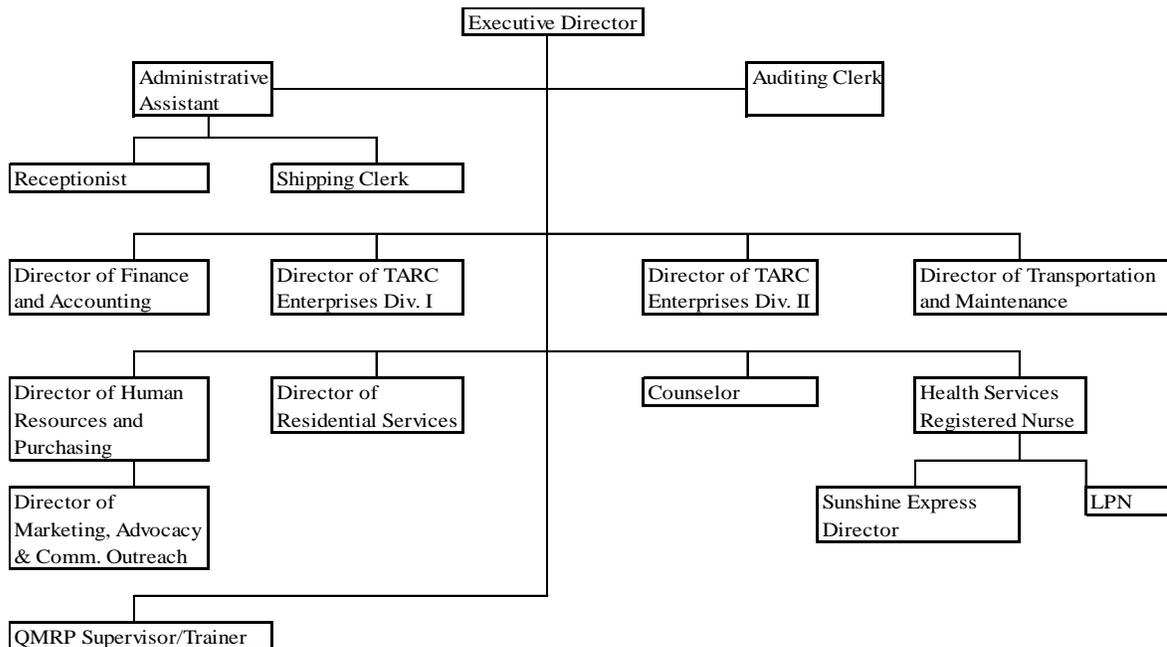
<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of adult clients TARC services in all programs	1,144	1,122	1,161
Number of 0-21 year old clients TARC services in all programs	156	157	178
Number of clients working in TARC's facility based employment	109	89	103
Dollar amount of money made by TARC's facility based employment	\$629,001	\$625,165	\$640,000
Number of clients working in TARC's mobile work groups	18	36	34
Dollar amount of money made by TARC's mobile work groups	\$230,355	\$283,415	\$290,000
Total wages paid to clients working in sheltered workshop programs	\$349,229	\$389,239	\$400,000
Number of clients participating in Community Based Employment programs	22	24	20
Number of clients participating in TARC's Vocational Programs	191	190	200
Number of participating in TARC's Residential Programs	81	84	83
Number of clients receiving counseling services	191	190	200
Number of clients receiving nursing services	231	230	245
Number of clients participating in TARC's Music Therapy Program	231	230	245
Number of clients participating in TARC's Infant Program	40	40	45
Number of Transportation Miles	280,109	275,373	278,127
Number of TARC programs	11	11	11

279 RETARDED CITIZENS – TARC

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	3,760,110	3,784,059	3,854,530	2,854,200	2,854,200
Intergovernmental	138,272	138,272	135,320	135,500	135,500
Miscellaneous Revenue	30,190	25,000	14,894	14,000	14,000
<b>TOTAL REVENUES</b>	<b>3,928,572</b>	<b>3,947,331</b>	<b>4,004,744</b>	<b>3,003,700</b>	<b>3,003,700</b>
<b>EXPENDITURES:</b>					
General -Other	192,732	194,771	197,050	197,120	197,120
Transfers to TARC	4,195,000	5,316,460	5,316,460	2,896,664	2,896,664
<b>TOTAL EXPENDITURES</b>	<b>4,387,732</b>	<b>5,511,231</b>	<b>5,513,510</b>	<b>3,093,784</b>	<b>3,093,784</b>
% CHANGE OVER PRIOR YEAR					-43.86%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(459,160)</b>	<b>(1,563,900)</b>	<b>(1,508,766)</b>	<b>(90,084)</b>	<b>(90,084)</b>
FUND BALANCE, JANUARY 1	2,058,010	1,598,850	1,598,850	90,084	90,084
FUND BALANCE, DECEMBER 31	1,598,850	34,950	90,084	0	0

**BUDGET HIGHLIGHTS**

- A 5.33 mill ad valorem tax approved by voters November 7, 2006 will generate an estimated \$2,849,200 in 2011. The millage was renewed for years 2008-2017, maximum 5.33 mills, approved.
- Funds are transferred to TARC, as needed, \$2,896,664 estimated for 2011, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30<sup>th</sup> and is submitted annually to the appointing authority, approved.



**280 PARISHWIDE RECREATION FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

**2009-2010 ACCOMPLISHMENTS**

- ✓ The regular season games for Basketball, Baseball, and Softball and a tournament was played at the end of their seasons.
- ✓ Provided the All Star Travel Programs which allowed teams to compete at the national level.
- ✓ Co-sponsored All-Star weekend for football teams.

**2011 GOALS AND OBJECTIVES**

- To provide a variety of programs for the residents. The programs will promote safety first by encouraging fun and friendly competition. These programs will allow youth and adults the opportunity to experience physical functioning, enjoyment, and excitement in their chosen area of recreation.
- To continue to implement all athletics programming.
- To promote public awareness for the overall athletic programs.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of youth participation for baseball	5,200	5,300	5,300
Number of youth baseball games played	15-20	10-12	12-14
Number of youth participation for softball	1,000	800	800
Number of youth softball teams	70	50	50
Number of youth softball games played	12-15	10-12	10-12
Number of youth participation for football	1,500	1,600	1,600
Number of youth football games played	8	8	8
Number of youth participation for basketball	1,700	1,700	1,700
Number of youth basketball games played	14	40,463	40,463
Number of youth participation for volleyball	400	400	400
Number of youth volleyball games played	10	10	10
Number of youth participation for special Olympics	500	500	500
Number of youth special Olympics games played	8	8	8
Number of adults participation in programs	1,500	1,500	1,500

**280 PARISHWIDE RECREATION FUND**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	1,453,255	1,462,370	1,490,040	1,490,040	1,490,040
Intergovernmental	53,441	55,000	52,300	51,000	51,000
Charges for Services	105,234	100,650	102,380	94,250	94,250
Miscellaneous Revenue	14,249	10,000	7,266	8,000	8,000
Other Revenue	686	0	233	0	0
Operating Transfers In	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>1,626,865</b>	<b>1,628,020</b>	<b>1,652,219</b>	<b>1,643,290</b>	<b>1,643,290</b>
<b>EXPENDITURES:</b>					
General - Other	206,799	198,380	201,867	192,352	192,352
Adult Softball	63,235	55,200	48,657	55,050	55,050
Adult Basketball	18,646	18,200	19,631	17,165	17,165
TPR - Administration	562,434	612,107	568,625	598,476	598,476
Quality of Life Program	18,408	111,366	102,663	33,500	33,500
Youth Basketball	84,783	84,000	93,778	84,220	84,220
Football	103,216	88,000	93,361	93,000	93,000
Youth Softball	46,421	57,500	59,587	45,500	45,500
Youth Volleyball	10,042	7,000	7,082	7,085	7,085
Baseball	131,341	161,000	140,377	157,456	157,456
Adult Volleyball	2,759	5,700	3,644	4,000	4,000
Special Olympics	81,749	94,403	84,238	27,500	27,500
Summer Camp	185,565	200,000	200,000	200,000	200,000
Operating Transfers Out					
<b>TOTAL EXPENDITURES</b>	<b>1,515,398</b>	<b>1,692,856</b>	<b>1,623,510</b>	<b>1,515,304</b>	<b>1,515,304</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-10.49%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	111,467	(64,836)	28,709	127,986	127,986
<b>FUND BALANCE, JANUARY 1</b>	<b>1,209,386</b>	<b>1,320,853</b>	<b>1,320,853</b>	<b>1,349,562</b>	<b>1,349,562</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>1,320,853</b>	<b>1,256,017</b>	<b>1,349,562</b>	<b>1,477,548</b>	<b>1,477,548</b>

**BUDGET HIGHLIGHTS**

- A 2.21 mill ad valorem tax for years 2011-2020 was approved by the voters November 4, 2008, which has been levied at 2.16 mills, \$1,487,662 in 2011. The millage was renewed for years 2011-2019 in the fall of 2008, approved.
- Registration Fees proposed will generate an estimated \$94,000 in 2011, a decrease of \$6,400, approved.
- All-Star Program, \$69,000; Special Olympics, \$22,000, approved.

**280-521 PARISHWIDE RECREATION FUND – TPR ADMINISTRATION**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

**2009-2010 ACCOMPLISHMENTS**

- ✓ To maintain a regular season’s game schedule and incorporate a tournament into the season.
- ✓ To increase youth and adult participation.
- ✓ Provided All-Star programs and were able to compete at the state and national levels.

**2011 GOALS AND OBJECTIVES**

- To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for both youth and adults.
- To promote outdoor family style recreation through parish wide activities.
- To assists recreation volunteers in planning and organizing of activities throughout the parish.
- To maintain discipline and encourage compliance for safety and all regulations.
- To keep records of registration and participation of every person taking part in the programs provided.
- To continue to host state qualifying tournaments for all sports whenever possible.
- To have end of season tournaments with awards.
- To provide a variety of programs for the residents of Terrebonne Parish in which they will allow youth and adults the opportunity to experience physical functioning and enjoyment.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of participants registered for TPR programs	16000+	17000+	17000+
Number of recreational activities organized	9	9	9
% of safety and all regulations complied with	100%	100%	100%
Number of preventive maintenance on equipment (man hours)	200	200	200
% of safety and all regulations complied with	100%	100%	100%
Number of special events	0	0	0
Number of parent volunteers helping with programs	1000+	1000+	1000+

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	487,837	528,796	495,683	525,146	525,146
Supplies and Materials	12,372	19,500	15,884	17,100	17,100
Other Services and Charges	55,857	50,434	43,101	51,250	51,250
Repair and Maintenance	2,657	5,800	6,380	4,980	4,980
Capital Outlay	3,711	7,577	7,577	0	0
<b>TOTAL EXPENDITURES</b>	<b>562,434</b>	<b>612,107</b>	<b>568,625</b>	<b>598,476</b>	<b>598,476</b>
% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS AND CAPITAL OUTLAY					-1.00%

280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

2011 ADOPTED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	9,000	40,000	6,000	2,000	50,000
Recreation Insurance	20,220	15,000	9,000	1,585	13,000
Other Fees	1,000	1,000	500	0	1,500
Official Fees	28,000	37,000	25,000	3,500	62,000
Travel & Training	26,000	0	5,000	0	30,000
Repairs & Maintenance	0	0	0	0	956
<b>TOTAL EXPENDITURES</b>	<b>84,220</b>	<b>93,000</b>	<b>45,500</b>	<b>7,085</b>	<b>157,456</b>

2011 ADOPTED BUDGET SUMMARY	ADULT SOFTBALL	ADULT VOLLEYBALL	ADULT BASKETBALL
Operating Supplies	2,850	500	1,425
Recreation Insurance	25,000	1,500	7,000
Other Fees	200	0	0
Official Fees	27,000	2,000	8,740
<b>TOTAL EXPENDITURES</b>	<b>55,050</b>	<b>4,000</b>	<b>17,165</b>



**BUDGET HIGHLIGHTS**

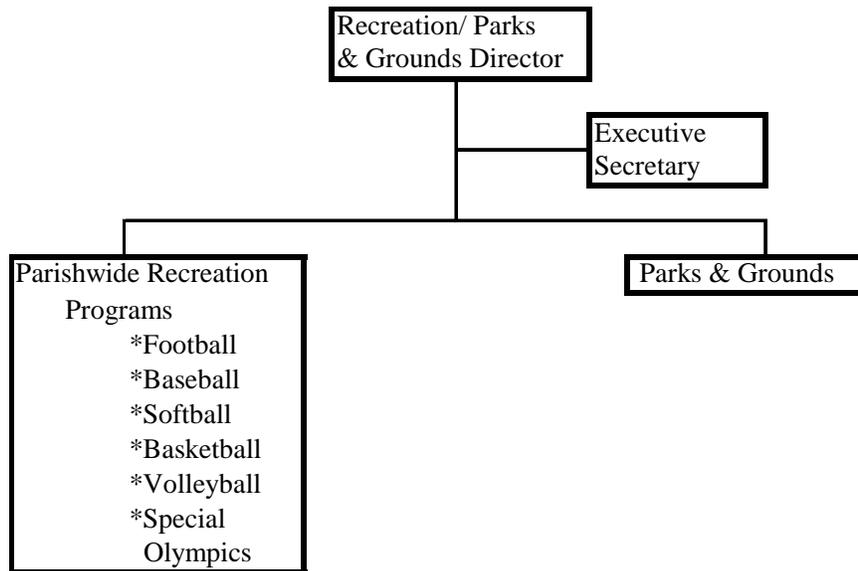
- No significant changes.

280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

PERSONNEL SUMMARY

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	1	1	1	II	69,822	87,277	105,612
Athletic Program Coord.	1	1	1	1	208	42,542	54,241	66,279
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Facilities Maintenance Assistant	1	1	1	1	101	16,609	21,177	25,876
<b>TOTAL FULL-TIME</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>				
Facilities Mtn. Asst. (Prog Supv)	3	4	4	4	101	8,305	10,589	12,938
Gym Supervisor	18	17	17	17	101	8,305	10,589	12,938
<i>(Gym Supervisors average 16 hrs/wk)</i>								
<b>TOTAL PART-TIME</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>				
<b>TOTAL</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>				

\*Note: The Facilities Maintenance Assistant is an employee for Recreation District # 3, which is reimbursed 100%.



**280-523 PARISHWIDE RECREATION FUND - QUALITY OF LIFE PROGRAMS**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
To continue to provide programs with various activities.			
Number of Parish Arts Funding Grants awarded (arts & crafts)	25	26	25
Number of programs in schools	8	9	8
Number of organizations funded	14	15	15
Total funds allocated to organizations	\$24,000	\$24,000	\$25,000
Number of people benefiting	13,024	17,966	18,000

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	83	75	50	0	0
Supplies & Materials	4,616	5,000	4,822	5,000	5,000
Other Services and Charges	13,709	106,291	97,791	28,500	28,500
<b>TOTAL EXPENDITURES</b>	<b>18,408</b>	<b>111,366</b>	<b>102,663</b>	<b>33,500</b>	<b>33,500</b>
% CHANGE OVER PRIOR YEAR					-69.92%

**BUDGET HIGHLIGHTS**

- The following programs utilized non-recurring reserves available in the Recreation Fund: - Approved.
  - Easter Program, \$5,000.
  - Art Program, \$28,500

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Terrebonne Parish Special Olympics competed in all area and state level events.
- ✓ Efforts continue to reach the numerous intellectually handicapped citizens of our Parish who are not involved in the program.
- ✓ First time local athletes participated at the national level.

**2011 GOALS AND OBJECTIVES**

- To promote the Special Olympics activities whenever and however possible through local media outlets and with external agencies.
- To continue to provide recreational opportunities for intellectually handicapped citizens of Terrebonne Parish by continuing all Special Olympics programs.
- To participate in Special Olympics Louisiana competitions at the local, area, district and state levels.
- To solicit local, state, and federal funding for additional needs for program services, equipment, etc.
- To continue to provide year-round sports training and athletic competition in a variety of Olympic-type sports and sports for people eight years of age and older that are physically, mentally, and socially challenged.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of volunteers and coaches for Special Olympics	100	100	110
Number of participants in Special Olympic programs	250	250	260
Number of participants in aquatics	10	10	10
Number of participants in athletics	10	10	12
Number of participants in bocce	80	80	80
Number of participants in bowling	60	60	64
Number of participants in horseshoes	10	10	12
Number of participants in softball	60	60	64
Number of participants in volleyball	20	20	22

**280-532 PARISHWIDE RECREATION FUND - SPECIAL OLYMPICS**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	60,965	60,109	53,305	0	0
Supplies and Materials	5,504	5,000	3,529	3,000	3,000
Other Services and Charges	13,774	28,600	26,790	24,500	24,500
Repair and Maintenance	0	200	120	0	0
Capital Outlay	1,506	494	494	0	0
<b>TOTAL EXPENDITURES</b>	<b>81,749</b>	<b>94,403</b>	<b>84,238</b>	<b>27,500</b>	<b>27,500</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-70.72%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Eliminate 1 – Special Olympics Coordinator, Grade 207

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Special Olympics Coordinator	1	1	0	0	207	39,029	49,762	60,806
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>				

**280-534 PARISHWIDE RECREATION FUND - SUMMER CAMPS**

The function of the Summer Camps is to provide an organized summer time camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts and crafts, etc.

**2011 GOALS AND OBJECTIVES**

- To provide a Parishwide sponsored Summer Camp Program.
- To provide games and activities that will promote physical movement and mental challenging activities.
- To provide field trips inside and outside of the Parish.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of Camp Sites	7	7	8
Number of Camp Directors	14	14	16
Number of Camp Counselors	50+	50+	60+
Number of Kids Participating	800+	1000+	1000+
Number of Field Trips	7	8	8

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Other Services and Charges	185,565	200,000	200,000	200,000	200,000
<b>TOTAL EXPENDITURES</b>	<u>185,565</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

**BUDGET HIGHLIGHTS**

- Summer Camp Programs through Cooperative Endeavor Agreements with Recreation Districts, \$200,000, approved.

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Region III O.M.H. / Terrebonne Mental Health Center’s Mission is to preserve the dignity and hope of our clients and their families who are seeking recovery from mental illness and addictions. We will strive to heal, preserve, and respect the whole person recognizing their unique needs and choices. We will educate and collaborate with the supporting community to develop a caring, organized holistic approach to recovery and resiliency. We will improve our performance through a system of organized feedback for planning and accountability.

Mental health services include any of the following: psychiatric assessment, medication management, provision of psychiatric medications, medication and compliance education, nursing services, individual and group counseling, psychosocial assessment, treatment and discharge planning, advocacy, community outreach, psychiatric rehabilitation, psychological services, financial assistance with basic needs as funding permits, and referral and liaison services with community resources. The Terrebonne Mental Health Center provides crisis intervention and facilitates placement at acute psychiatric facilities and inpatient units as determined by psychiatric assessment. Through contracts with private agencies the following services are also available: telemedicine services for youth, drop-in centers, transitional living, public housing, emergency housing assistance, work readiness and placement, social skills training, respite for consumers and family members, and case management services.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ Continued an agreement with Tulane University to provide telemedicine services for youth.
- ✓ Initiated agreements with Tulane University and Louisiana State University to provide telemedicine services to adults.
- ✓ Maintained intake procedures which all persons seeking services for the first time to be seen the same day of their request for services.
- ✓ South Central Louisiana Human Services Authority officially assumed control of Region 3 OMH, OAD, and OCDD.
- ✓ Specialized training for identified therapist and implementation of Dialectical Behavioral Therapy.
- ✓ Terrebonne Mental Health Center enrolled in a national research program for early intervention with schizophrenia.
- ✓ Provided internship placement for five counselor interns.
- ✓ Provided job training and placement opportunities through agreements with the Work Connection and Intertribal Council.
- ✓ Implemented LOCUS level of care assessments for clients at the time of intake and every six months to help improve and standardize level of care determinations.
- ✓ Continued to develop and refine methods for obtaining and measuring service data for utilization management.
- ✓ Implemented TOMS (TeleSage Outcome Measurement System). This is a self-administered outcome and satisfaction survey done on a computer.
- ✓ Public transportation route added in front of TMHC. (Special thanks to Mickey Fonseca for his dedication and work on this)

**2011 GOALS AND OBJECTIVES**

- Increase direct services provided by 5%
- Increase psychiatric evaluations provided by 5%
- Increase psychiatric prescriber coverage by 32 additional hours per week.
- Increase number of clients receiving group counseling services by 5%
- Psychosocial evaluations will be completed within 3 days of registration or sooner.
- Establish 25 hours per week of Peer Support Specialists services.
- Serve 50 clients in the co-occurring specialty clinic in collaboration with TADC
- Increase C’est Bon performance and satisfaction measures.

**281 MENTAL HEALTH UNIT**

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Total Services provided	22,567	2,100	24,000
Number of psychiatric evaluations provided	444	570	560
Number of group counseling services received	902	590	700
Unduplicated adults served by the Mental Health Center	2,248	2,500	2,600
Unduplicated youth served by the Mental Health Center	51	108	120
Number of new adult admissions	420	690	700
Number of new youth admissions	26	55	60
Number of persons/families unable to pay for services	726	853	900
Number of persons served identified as homeless during assessment	77	86	90
Number of persons served in C-Occurring Specialty Clinic	N/A	N/A	50%
% of sample of clients reporting stabilization of symptoms (C'est Bon Survey "Meds Control Symptoms")	83%	N/A	88%
% Clients reporting improvement in family relations since receiving services (C'est Bon Survey "Get Along With Family")	83%	N/A	85%
% Clients stating they would recommend clinic to a friend (C'est Bon)	96%	N/A	97%
Hours per week of Peer Support Specialists services	N/A	N/A	25
Prescriber hours per week	2.2	2.5	3.3
Average days between contact date and psychosocial evaluation date	8	1	1

\* C'est Bon Survey results are typically not available for several months to a year after the surveys. This accounts for the N/A entries for the current year estimates.

**281 MENTAL HEALTH UNIT**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	296,293	298,209	303,690	297,550	297,550
Intergovernmental	10,896	10,700	10,663	10,700	10,700
Miscellaneous Revenue	2,774	7,000	531	500	500
Operating Transfers In	75,200	49,800	49,800	47,310	47,310
<b>TOTAL REVENUES</b>	<b>385,163</b>	<b>365,709</b>	<b>364,684</b>	<b>356,060</b>	<b>356,060</b>
<b>EXPENDITURES:</b>					
General -Other	35,536	31,025	33,140	32,260	32,260
Health & Welfare-Other	227,344	203,010	203,010	228,068	228,068
Terr. Alcohol/Drug Abuse	90,260	166,654	166,654	196,654	196,654
<b>TOTAL EXPENDITURES</b>	<b>353,140</b>	<b>400,689</b>	<b>402,804</b>	<b>456,982</b>	<b>456,982</b>
<b>% CHANGE OVER PRIOR YEAR</b>					14.05%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	32,023	(34,980)	(38,120)	(100,922)	(100,922)
<b>FUND BALANCE, JANUARY 1</b>	186,862	218,885	218,885	180,765	180,765
<b>FUND BALANCE, DECEMBER 31</b>	218,885	183,905	180,765	79,843	79,843

**BUDGET HIGHLIGHTS**

- An ad valorem tax of .42 mills for years 2000-2009 approved by the voters November 3, 1998 is estimated to generate \$297,550. The property tax was renewed in the fall of 2008 for years 2010-2019, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health and Alcohol & Drug Abuse Clinic respectively, approved.
- General Fund transfer, \$47,310, reduced \$2,490 or 5%, approved.

**281-409 MENTAL HEALTH UNIT - HEALTH & WELFARE - OTHER**

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**PURPOSE OF ALLOCATION**

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The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Other Services and Charges	<u>227,344</u>	<u>203,010</u>	<u>203,010</u>	<u>228,068</u>	<u>228,068</u>
<b>TOTAL EXPENDITURES</b>	<u><u>227,344</u></u>	<u><u>203,010</u></u>	<u><u>203,010</u></u>	<u><u>228,068</u></u>	<u><u>228,068</u></u>
% CHANGE OVER PRIOR YEAR					12.34%

**BUDGET HIGHLIGHTS**

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- Transfer from General Fund, \$19,950, approved.

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The mission of the office of Addictive Disorders (OAD) is to empower the citizens of Louisiana with healthy lifestyles that will reduce the environmental risk for alcohol and other addictions and to provide effective treatment for those individuals affected by alcohol and other addictions. Qualified professional supervisors and qualified professional counselors are available during hours of operation. Outpatient clinics provide non-residential treatment services that require on-going support on a daily, weekly, or bi-weekly basis. The clinics conduct screenings, assessments, evaluations, diagnosis, and assignment to level of care as warranted by the client's needs. Placement within any point on the continuum of services is implemented contingent upon availability and/or interim services are provided until such placement is secured.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ Treated a total of 713 clients in fiscal year 2008 with over 28,244 treatment services provided. (In 2008, we had 662 clients with 16,119 treatment services.)
- ✓ Hired an experienced Social Worker with Parish funds after the loss of 2 state positions and 1 full-time Parish employee.
- ✓ Hired a part-time Social Worker/Case Manager with additional Parish funds granted in 2009 to provide a more holistic treatment approach that gives clients access to employment, job skills, housing, food, clothing, medical and other important referral services.
- ✓ Initiated part-time contracts with 2 Social Service Counselors to provide assessment, individual and group treatment services. This has aided in maintaining expectations mandated by federal block grant funds.
- ✓ Initiated a part-time contract with an Administrative Coordinator Accounting Clerk to provide accounting services following the loss of this state position.
- ✓ Initiated a contract with Options for Independence to provide all treatment services for the adolescent population in need of varying levels of care.
- ✓ 78 additional clients received a Rapid HIV Test from contract nurse. This represents a 458% increase in this service.
- ✓ Coordinated a Specialty Clinic with Terrebonne Mental Health in order that substance abuse clients who need mental health treatment have easier and quicker access to that service.
- ✓ Educated and maintained contact with referral sources and community agencies regarding substance use and available treatment services.
- ✓ Offered paid internships which allowed for student training as well as gaining resources to increase services to clients.

**2011 GOALS AND OBJECTIVES**

- The Terrebonne Addictive Disorders Clinic will provide services to all clients and other customers in compliance with Executive Order MJF 97-39 standards, the Department of Health and Hospitals, and Office for Addictive Disorders Customer Service Plans.
- Maintain present service options despite budget cuts and loss of personnel.
- Develop, maintain, and monitor that state and parish budgets are used appropriately and within budget limits.
- Utilize interns and contract employees to aid in the delivery of services. Provide competent and quality treatment services to include intensive therapy, education, individual therapy, group therapy, gambling services, etc.
- Provide initial contact and/or services to clients within one week. Provide services to IV drug users, pregnant women, and other priority client's within 48 hours as established by the Federal Block Grant.
- Implement a gender-specific Women's Program including the establishment of closed therapy groups to increase effectiveness and cohesion.
- Ensure clients are following up with medical and mental health issues and taking their prescribed medication(s) by providing case management/care coordination as needed and completing the follow-up care form weekly.
- Provide HIV, STD, TB screening, pregnancy testing, and referrals for these services as needed for all clients admitted to treatment.
- Provide ongoing outreach services to client and public.

PERFORMANCE MEASURES/ INDICATORS	FY2009 Actual	FY2010 Estimated	FY2011 Projected
<b>Screening and Assessment</b>			
Number of consults completed.	762	776	780
Number of psychosocial evaluations completed.	883	796	825
Number of clients screened by the medical doctor.	754	680	705
Number of STD Screens completed	910	810	860
Number of TB (Tuberculosis) Screens completed	913	826	860
Number of pregnancy tests completed	119	106	110
Number of clients who had Rapid HIV Test service	95	86	90
Percent of clients with no income	67%	69%	69%
Percent of clients with no fee payment	67%	69%	69%
Number of criminal justice referrals.	444	464	475
<b>Individualized Treatment Planning</b>			
Number of clients admitted into treatment	713	662	700
Percent of clients demonstrating improvement during treatment	74%	77%	80%
Number of Individual Counseling Services completed	1,578	1,598	1,650
Number of Group Services completed	9,575	8,332	9,000
Number of Family Services completed	103	20	60
Number of Drug Screens completed	2,694	2,562	2,600
Number of Groups offered every week	22	22	22
Number of Gambling Screens completed	713	662	700
Number of positive gambling screens	50	50	60
Specialty Groups: Offshore Group, Medication Group, Intensive Outpatient Group, Women's Group, 3rd and 4th DWI Groups, Gambling Group, Co-Occurring Group, Men's Group			
<b>Ensure Client Dignity and Provide Effective Services</b>			
Number of reported client rights violations	0	0	0
Percent of clients identifying "Excellent" and "Very Good" satisfaction with treatment program	95%	95%	95%
<b>Drugs of Choice</b>			
Percent of clients identifying Alcohol as primary drug of choice	24%	42%	35%
Percent of clients identifying Marijuana as primary drug of choice	42%	29%	33%
Percent of clients identifying Cocaine as primary drug of choice	14%	10%	12%
Percent of clients identifying other drugs as primary drug of choice	20%	19%	20%

281-412 MENTAL HEALTH UNIT - TERREBONNE ALCOHOL/DRUG ABUSE

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	74,031	75,609	16,544	0	0
Other Services and Charges	16,229	91,045	150,110	196,654	196,654
<b>TOTAL EXPENDITURES</b>	<b>90,260</b>	<b>166,654</b>	<b>166,654</b>	<b>196,654</b>	<b>196,654</b>
% CHANGE OVER PRIOR YEAR					18.00%

**BUDGET HIGHLIGHTS**

- Transfer from General Fund, \$27,360, approved.
- Personnel: - Approved.
  - Eliminate Family Skills Training Coordinator Position (services will be contracted as needed)

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2010 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Fam. Skills Train. Coord.	1	0	0	0	N/A	****	****	****
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>				

## 283 TERREBONNE LEVEE & CONSERVATION DISTRICT

### PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District on the basis of an intergovernmental agreement.

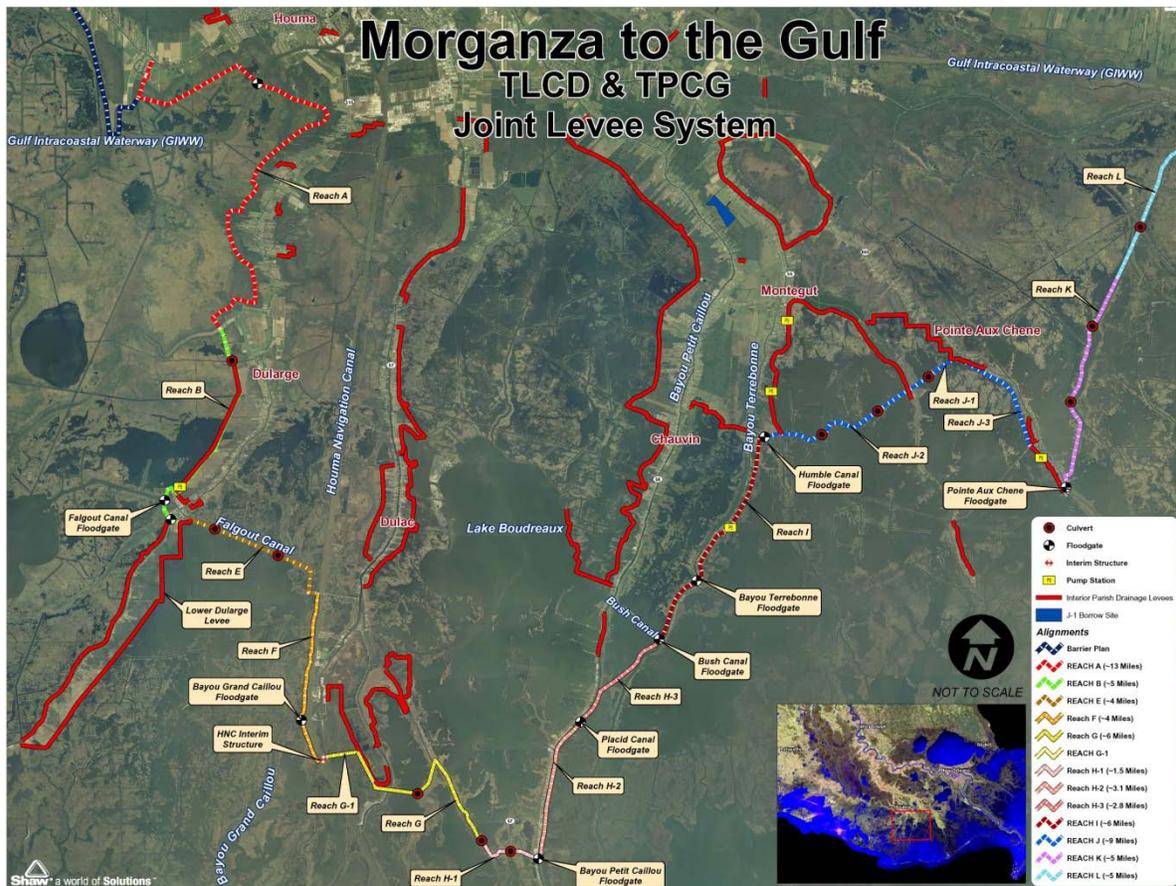
The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects led by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army Corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project’s purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

### BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

\*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



**283 TERREBONNE LEVEE & CONSERVATION DISTRICT**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	5,521,912	5,032,904	5,175,625	4,750,000	4,750,000
Miscellaneous Revenue	337,809	20,000	20,840	4,000	4,000
<b>TOTAL REVENUES</b>	<b>5,859,721</b>	<b>5,052,904</b>	<b>5,196,465</b>	<b>4,754,000</b>	<b>4,754,000</b>
<b>EXPENDITURES:</b>					
Other Services & Charges	5,001,003	27,358,196	27,494,377	3,872,910	3,872,910
Allocated Expenditures	40,301	33,030	40,410	31,090	31,090
<b>TOTAL EXPENDITURES</b>	<b>5,041,304</b>	<b>27,391,226</b>	<b>27,534,787</b>	<b>3,904,000</b>	<b>3,904,000</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS</b>					<b>-85.75%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>818,417</b>	<b>(22,338,322)</b>	<b>(22,338,322)</b>	<b>850,000</b>	<b>850,000</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>21,519,905</b>	<b>22,338,322</b>	<b>22,338,322</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>22,338,322</b>	<b>0</b>	<b>0</b>	<b>850,000</b>	<b>850,000</b>

**BUDGET HIGHLIGHTS**

- The Levee and Conservation District drawdown, \$3.8 million, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$850,000 has been retained in reserve in anticipation of the Sale of Sales Tax Bonds in early 2011, approved.
- Highlights are in the Miscellaneous Information section of this document.

## 299 CRIMINAL COURT FUND

### PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	(1,200)	250,000	250,000	250,000	250,000
Charges for Services	162,485	110,000	114,189	100,000	100,000
Fines and Forfeitures	3,909,390	3,896,968	3,897,978	4,000,000	4,000,000
Miscellaneous Revenue	137	30	723	30	30
Operating Transfers In	1,460,026	1,460,026	1,460,030	1,387,028	1,387,028
<b>TOTAL REVENUES</b>	<b>5,530,838</b>	<b>5,717,024</b>	<b>5,722,920</b>	<b>5,737,058</b>	<b>5,737,058</b>
<b>EXPENDITURES:</b>					
Personal Services	2,675,612	3,118,191	2,850,325	3,084,351	3,084,351
Supplies & Materials	97,331	95,050	87,920	95,050	95,050
Other Services & Charges	2,652,613	2,568,878	2,785,611	2,560,898	2,560,898
Repair & Maintenance	1,443	4,000	15,746	4,000	4,000
Allocated Expenses	1,269	13,000	13,000	13,000	13,000
Reimbursements	0	0	0	0	0
Capital Outlay	22,824	0	30,662	0	0
<b>TOTAL EXPENDITURES</b>	<b>5,451,092</b>	<b>5,799,119</b>	<b>5,783,264</b>	<b>5,757,299</b>	<b>5,757,299</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS AND CAPITAL OUTLAY</b>					<b>-0.72%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>79,746</b>	<b>(82,095)</b>	<b>(60,344)</b>	<b>(20,241)</b>	<b>(20,241)</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>2,349</b>	<b>82,095</b>	<b>82,095</b>	<b>21,751</b>	<b>21,751</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>82,095</b>	<b>0</b>	<b>21,751</b>	<b>1,510</b>	<b>1,510</b>

### BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$4,000,000 for 2011, approved.
- General Fund Supplement, \$1,387,028, decrease of 5%, approved.

299 CRIMINAL COURT FUND

PERSONNEL SUMMARY

299-123 DISTRICT ATTORNEY

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Accountant	1	0	0	0	N/A	****	****	****
Administrative Assistant	0	1	1	1	N/A	****	****	****
CAC Director Assistant	0	1	1	1	N/A	****	****	****
Traffic Department Supervisor	1	1	1	1	N/A	****	****	****
Criminal Complaint Supervisor	0	1	1	1	N/A	****	****	****
Criminal Dept Supv	1	1	1	1	N/A	****	****	****
Data Processing Supervisor	1	1	1	1	N/A	****	****	****
Data Processing Clerk	6	5	5	5	N/A	****	****	****
Judge's Secretary	0	5	5	5	N/A	****	****	****
Secretary	22	8	16	16	N/A	****	****	****
Clerk III - Receptionist	4	3	3	3	N/A	****	****	****
Senior Caseworker	2	0	0	0	N/A	****	****	****
Caseworker	12	13	13	13	N/A	****	****	****
Chief Investigator	1	1	1	1	N/A	****	****	****
Investigator Law Enforcement	7	1	1	1	N/A	****	****	****
Investigator	0	1	1	1	N/A	****	****	****
Probation Case Worker	2	0	0	0	N/A	****	****	****
Victim's/Witness Coordinator	1	1	1	1	N/A	****	****	****
Court Liaison	0	1	1	1	N/A	****	****	****
IV-D Coordinator	0	1	1	1	N/A	****	****	****
Probation Officer	1	1	1	1	N/A	****	****	****
Executive Secretary	0	1	1	1	N/A	****	****	****
Intake Supervisor	0	1	1	1	N/A	****	****	****
Intake Clerk	0	1	1	1	N/A	****	****	****
IV-D Senior Secretary	0	1	1	1	N/A	****	****	****
Probation Director	0	1	1	1	N/A	****	****	****
Probation Director Assistant	0	1	1	1	N/A	****	****	****
Forensic Interviewer	0	1	1	1	N/A	****	****	****
Traffic Clerk	3	3	3	3	N/A	****	****	****
TOTAL	65	57	65	65				

PERSONNEL SUMMARY

299-125 DRUG COURT

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Treatment Dir/Counselor	1	1	1	1	N/A	****	****	****
Assistant Treatment Dir.	1	0	0	0	N/A	****	****	****
Caseworker	3	3	3	3	N/A	****	****	****
Counselor	2	3	3	3	N/A	****	****	****
Receptionist	1	1	1	1	N/A	****	****	****
TOTAL	9	9	9	9				

## ENTERPRISE FUNDS

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**Enterprise Fund** - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

**Utilities Fund** - To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

**Sewerage Fund** - To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges.

**Sanitation Fund** - Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing necessary equipment.

**Civic Center Fund** - To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

**300 – 306 UTILITIES DEPARTMENT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Department of Utilities’ mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

**2011 GOALS AND OBJECTIVES**

- To obtain and monitor customer input as a benchmark for performance evaluation.
- To effectively communicate the cost and benefits of proposed programs.
- To offer our employees career opportunities with competitive wages, training and recognition based on performance.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of combined customer count (electric & gas)	26,899	26,978	27,058

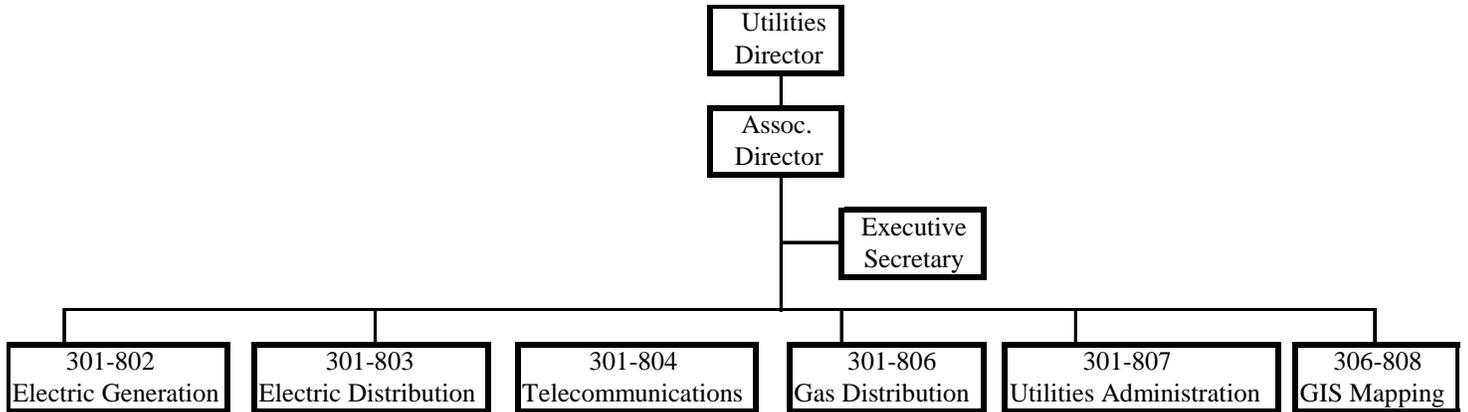
<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	4,406	0	0	0	0
Charges for Services	6,941	(20,000)	(25,700)	12,000	12,000
Miscellaneous Revenue	154,424	190,200	75,050	95,050	95,050
Utility Revenue	39,839,146	53,797,820	45,584,750	52,122,523	52,122,523
Other Revenue	42,897	17,500	26,033	15,000	15,000
Operating Transfer In	500,000	500,000	500,000	250,000	250,000
<b>TOTAL REVENUES</b>	<u>40,547,814</u>	<u>54,485,520</u>	<u>46,160,133</u>	<u>52,494,573</u>	<u>52,494,573</u>
<b>EXPENSES:</b>					
General -Other	0	0	0	0	0
Electric Generation	21,743,071	29,201,355	24,035,424	29,370,056	29,370,056
Electric Distribution	2,964,659	3,099,727	2,971,840	3,331,439	3,331,439
Telecommunications	12,537	20,250	20,250	18,250	18,250
Gas Distribution	8,314,328	15,669,725	11,320,435	13,589,281	13,589,281
Utility Administration	3,363,726	3,198,501	3,227,137	3,073,532	3,073,532
G.I.S. Mapping System	474,871	607,143	539,964	577,561	577,561
Operating Transfer Out	3,247,545	1,977,258	1,977,258	1,896,167	1,896,167
<b>TOTAL EXPENSES</b>	<u>40,120,737</u>	<u>53,773,959</u>	<u>44,092,308</u>	<u>51,856,286</u>	<u>51,856,286</u>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					-3.55%
<b>INCREASE (DECREASE) TO RETAINED EARNINGS</b>	427,077	711,561	2,067,825	638,287	638,287
<b>RETAINED EARNINGS, JANUARY 1</b>	68,944,038	69,371,115	69,371,115	71,438,940	71,438,940
<b>RETAINED EARNINGS, DECEMBER 31</b>	69,371,115	70,082,676	71,438,940	72,077,227	72,077,227

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**BUDGET HIGHLIGHTS**

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- Electric residential and commercial sales revenue for fiscal year 2011 totals \$14,982,029, approved.
- \$2,320,844 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for fiscal year 2011 are estimated to be \$4,000,000, approved.



**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 77.4 megawatts with annual sale of approximately 400,000 megawatt-hours. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

**2009-2010 ACCOMPLISHMENTS**

**Unit 14**

- ✓ Upgraded loss of Field Generator Protection Relay.

**Unit 16**

- ✓ Boiler Feed Pump capacity and efficiency testing conducted by Turbo Pump.
- ✓ Boiler Combustion Engineering study conducted by GDS.

**General**

- ✓ Title V Environmental Permit renewed.
- ✓ Applied for and granted Exemption to Test Permit status for Environmental and efficiency evaluation.
- ✓ Plant wide valve position color indication program initiated.
- ✓ Maintained total plant availability during abnormal frigid temperatures.
- ✓ Renewed Spill Prevention Control and Counter Measure Program and training.
- ✓ Initiated Hourly Review Database for Senior Operators to review and aid in plant heat rate measurement for monitoring plant efficiency.

**2011 GOALS AND OBJECTIVES**

- Plant Security System Upgrade.
- High Capacity Fossil Fuel Fired Plant Operator training or equivalent.
- Unit 14 – Station Service Transformer Radiator replacement.
- Unit 15 – Excitation Potential Transformer evaluation, repair or replacement.
- Unit 15 - Generator Test / Inspection.
- Unit 15 – Turbine Generator Bearing inspections.
- Unit 16 – Boiler Feed Pumps (2) repair and possible overhaul.
- Unit 16 - Replace 51 “D” Floor Tube Bends.
- Unit 16 – Replace Cooling Tower Fan #3 Motor Starter contacts or bucket.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Net generation (kwh)	32,489,863	14,000,000	10,000,000
Off system sales (kwh)	10,265,900	4,500,000	4,000,000
Native peak (Mw)	84.6	90.0	87.0
Number of generators	3	3	30
Number of forced power outages	3	1	0
Station service (Kwh)	6,467,987	3,500,000	3,000,000

**300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	1,052,186	1,206,694	1,143,133	1,214,184	1,214,184
Supplies and Materials	142,611	146,100	138,430	145,800	145,800
Other Services and Charges	1,233,519	1,335,461	1,120,301	1,199,792	1,199,792
Repair and Maintenance	332,385	372,100	377,560	215,280	215,280
Depreciation	493,328	525,000	525,000	480,000	480,000
Energy Purchases	18,489,042	25,616,000	20,731,000	26,115,000	26,115,000
<b>TOTAL EXPENSES</b>	<b>21,743,071</b>	<b>29,201,355</b>	<b>24,035,424</b>	<b>29,370,056</b>	<b>29,370,056</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-9.32%

**BUDGET HIGHLIGHTS**

- Major operating expenses: - Approved.
  - Chemical purchases, \$98,700
  - Environmental cost, \$155,710
  - Plant repairs, \$200,000
  - Natural gas purchases to fuel the power plant, \$4,000,000
  - Energy and power costs, \$26,115,000 (an increase of \$499,000 or 1.9 %)

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Utility Supt.-Elec. Gen.	1	1	1	1	212	61,719	78,692	96,157
Electric Plant Oper Supv	1	1	1	1	110	31,793	42,799	53,803
Instrument Technician	1	1	1	1	110	31,793	42,799	53,803
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Electric Plant Oper II	5	4	5	5	109	35,268	44,967	54,946
Sr. Stat. Equip. Mech	3	3	3	3	108	31,489	40,149	49,059
Electric Plant Oper.	4	4	4	4	106	25,790	32,882	40,179
Admin Coordinator II	1	0	1	1	106	25,790	32,882	40,179
Stat. Equip. Mechanic	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator I	0	1	0	0	104	21,509	27,424	33,511
<b>TOTAL</b>	<b>18</b>	<b>17</b>	<b>18</b>	<b>18</b>				

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 12,000 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

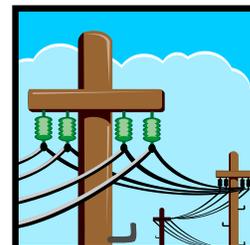
**2009-2010 ACCOMPLISHMENTS**

- ✓ Installed a 34.5 Kv line form Norman Substation to Cummins Rd. Substation.
- ✓ Continued proactive inspections program and maintenance repairs has minimized and reduced duration of electrical outages.
- ✓ Continued certification of employees in American Red Cross CPR.
- ✓ Continued monthly substation inspections. (Ongoing)\*.

**2011 GOALS AND OBJECTIVES**

- 115 Kv Transmission Pole/Maintenance.
- Re-conduct Cummins Rd. to Van Ave.
- Installation of video surveillance to monitor electrical substations.
- Conduct a comprehensive review of the need for and priority of future capital improvements.
- Continue to minimize extent and duration of electrical outages by increasing inspections and reporting.
- \*Reporting through Relay download of event files and comparison with outage reports. To be kept on server under utilities department\electric distribution\maintenance records to be used as tool to accomplish goals.
- Initiate community energy conservation and electrical safety awareness program.
- Attain and maintain highest reasonable level of customer service reliability through a systematic and continuous process of monitoring, assessment, and improvement.
- Move all paper maintenance reports and files to .pdf documents and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.
- Use of reclosers and Manual GOAB switches in strategic places to minimize outage duration. This will be done with a view to customer restoration first and repair to damage second.
- Continue to replace old copper conductors with 13.8 distribution system.
- Substation expansion at Sixth St., Cummins, and Southdown Sub. Installation of vacuum breakers, transformers and control houses.
- Install Fiber from State into Substations for High Speed/Real Time monitoring of Substation Data and Control.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of customers	12,496	12,544	12,570
Retail sales (Kwh) (Millions)	342.5	345.4	347.2
Number of circuit miles above ground	127	128	129
Number of circuit miles underground	92	93	94
SAIFI/ SAIDI	1.90/.95	1.29/.93	1.20/85
Number of power outages	54	24	20
Number of substations	11	11	11



**300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	226,867	280,181	226,542	274,394	274,394
Supplies & Materials	39,205	102,750	69,625	69,550	69,550
Other Services and Charges	822,824	984,946	985,651	940,045	940,045
Repair & Maintenance	347,404	341,850	300,022	377,450	377,450
Depreciation	1,528,359	1,390,000	1,390,000	1,670,000	1,670,000
<b>TOTAL EXPENSES</b>	<b>2,964,659</b>	<b>3,099,727</b>	<b>2,971,840</b>	<b>3,331,439</b>	<b>3,331,439</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-2.82%

**BUDGET HIGHLIGHTS**

- Major operating expenses: - Approved.
  - Line Clearing and Maintenance Service, \$420,000
  - Line repairs, \$175,000
  - Substation Repairs, \$90,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Utility Supt.-Elec. Dist.	1	1	1	1	212	61,719	78,692	96,157
Electric Line Foreman	1	1	1	1	110	39,500	50,363	61,540
Electrical Technician	1	0	1	1	109	35,268	44,967	54,946
Engineering Technician	1	1	1	1	107	28,369	36,170	44,197
<b>TOTAL</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>				

**300 – 306 UTILITIES DEPARTMENT - 301 – 804 TELECOMMUNICATIONS**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of this division is to operate and maintain reliable fiber optics network capable of providing high-speed communications to various Parish Government facilities.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Installed underground fiber optic cable at the Ashland Landfill to connect the weigh station/pick-up station to the main office for video camera and phone communication.

**2011 GOALS AND OBJECTIVES**

- Install fiber optics communication between Entergy Houma substation and Norman St. substation for interchange monitoring.
- Install fiber optics cable between the Power Plant and electric substations to provide fast and secure SCADA communications with added video capabilities.
- Install fiber optics communication between Comcast and TPTV to improve broadcast quality.
- Continue to provide high-speed network connections to Parish departments.
- Establish a communication rate to support department for all users.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	0	5,000	5,000	5,000	5,000
Supplies & Materials	0	250	250	250	250
Other Services and Charges	12,537	12,500	12,500	10,500	10,500
Repair & Maintenance	0	2,500	2,500	2,500	2,500
<b>TOTAL EXPENSES</b>	<u>12,537</u>	<u>20,250</u>	<u>20,250</u>	<u>18,250</u>	<u>18,250</u>
% CHANGE OVER PRIOR YEAR					-9.88%

**BUDGET HIGHLIGHTS**

- Departmental expense, \$18,250, approved.
- Engineering fees, \$3,000, approved.
- In-house labor from Information Technologies Department, \$5,000, approved.

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,500 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Continue the upgrade of odorizer equipment.
- ✓ Completed Levron Street area gas line improvements.
- ✓ Completed upgrading aging odorizer equipment.
- ✓ Completed Levron Street area gas line improvements.
- ✓ Two (2) tie interconnects with Gulf South Pipeline.

**2011 GOALS AND OBJECTIVES**

- Complete Morris Street area gas line improvements, in progress.
- Start Bayou Dularge gas line improvements.
- Swan Street area gas line improvements.
- Upgrade Power Plant gas metering.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of customers	14,403	14,513	14,600
Retail sales (MCF)	761,058	773,244	778,000
Number of miles of distribution mains	422	423	424
Number of gas delivery stations	10	10	10
Number of pressure regulator stations	17	17	17
Number of miles of Cast Iron	34	32	30
Number of leaks detected	189	180	175

**300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	767,475	1,073,600	789,902	1,017,178	1,017,178
Supplies and Materials	145,490	163,100	148,708	177,600	177,600
Other Services and Charges	281,002	351,125	284,925	348,603	348,603
Repair and Maintenance	185,750	306,900	306,900	255,900	255,900
Depreciation	775,679	775,000	790,000	790,000	790,000
Energy Purchases	6,158,932	13,000,000	9,000,000	11,000,000	11,000,000
<b>TOTAL EXPENSES</b>	<b>8,314,328</b>	<b>15,669,725</b>	<b>11,320,435</b>	<b>13,589,281</b>	<b>13,589,281</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-5.04%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Utility Supt. Gas Distribution	1	1	1	1	212	61,719	78,692	96,157
Gas Maintenance Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Operations Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Systems Technician	2	2	2	2	110	39,500	50,363	61,540
Sr. Util. Svc. Worker-Gas	5	4	5	5	109	35,268	44,967	54,946
Crew Leader - Gas	2	2	2	2	108	31,489	40,149	49,059
Line Maintenance Operators	3	0	3	3	105	25,790	32,882	40,179
Field Tech. II - General	4	3	4	4	104	21,509	27,424	33,511
<b>TOTAL</b>	<b>19</b>	<b>14</b>	<b>19</b>	<b>19</b>				

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

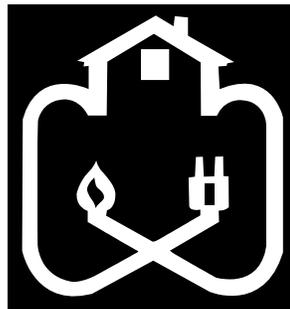
**2009-2010 ACCOMPLISHMENTS**

- ✓ The Council Meeting Room audio/video and voting equipment has been upgraded.
- ✓ Hired a summer intern to provide additional support to GIS and drafting departments.

**2011 GOALS AND OBJECTIVES**

- To continue development and implementation additional Geographic Information System (GIS) applications on a cost/benefit priority basis.
- To continue development of a structured magnetic media library of management information and databases.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of records, maps, etc. converted to magnetic media	85%	90%	95%
% of magnetic media library complete	8%	80%	85%



**300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	638,845	704,733	645,753	673,667	673,667
Supplies and Materials	43,370	30,500	26,556	30,500	30,500
Other Services and Charges	2,390,747	2,327,968	2,320,418	2,195,215	2,195,215
Repair and Maintenance	16,485	15,300	14,300	13,800	13,800
Allocated Expenses	0	0	0	0	0
Depreciation	113,076	120,000	115,000	115,000	115,000
<b>TOTAL EXPENSES</b>	<b>3,202,523</b>	<b>3,198,501</b>	<b>3,122,027</b>	<b>3,028,182</b>	<b>3,028,182</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-2.17%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Utilities Director	1	1	1	1	IV	81,440	101,800	123,185
Assoc. Utilities Director	1	1	1	1	213	67,891	86,562	10,773
Staff Engineer	1	1	1	1	211	56,109	71,539	87,415
Utilities Administrator	1	1	1	1	210	51,008	65,035	79,469
GIS & Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	3	3	3	3	104	21,509	27,424	33,511
Drafter II	1	0	1	1	103	19,733	25,160	30,744
<b>TOTAL</b>	<b>10</b>	<b>9</b>	<b>10</b>	<b>10</b>				

**MISSION STATEMENT**

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Added 600+ addresses to the Point Addressing database.
- ✓ Mapped the location of Entergy Street Lights.
- ✓ Continued updating the GPS collection of hydrants, street centers, catch basins, sewer manholes, and water valves for the appropriate departments and agencies.
- ✓ Completed work with the Louisiana GIS subcommittee on creating a Digital Data format for the entire state.
- ✓ Created map books and hydrant maps for the Houma Fire Department.
- ✓ Verified minimal subsidence on the 17 NOAA monuments.
- ✓ Identified 90 private TPCG lights being billed to a Road Lighting District.
- ✓ Identified 190 private Entergy lights being billed to a Road Lighting District.
- ✓ Identified 55 private SLECA lights being billed to a Road Lighting District.
- ✓ Managed the project for removal of 18 Ike related derelict vessels.
- ✓ Identified 2 additional vessels as being Ike related and eligible for removal with FEMA reimbursement.
- ✓ Mapped 45 vessels in 18 locations for potential removal using HUD funding.
- ✓ Mapped 8 steel vessels for potential removal as scrap.
- ✓ Updated Recreation District 3-A boundaries.
- ✓ Created emergency data files containing critical facilities, Parish features, and Utilities information for use in storm recovery efforts.
- ✓ Updated the GIS server to ArcGIS Server Standard Edition.

**2011 GOALS AND OBJECTIVES**

- Complete the 2010 Aerial Imagery.
- Edit the Structures Layer.
- Edit the Water bodies Layer.
- Edit the Road Edges Layer.
- Expand the use of GIS data to other Parish applications such as Permits generation using the ArcGIS Server applications.
- Complete the conversion of the GIS Maps Intranet site to the updated GIS Internet Mapping System.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
Number of agencies using G.I.S. system	N/A	*	*
Number of parish departments using G.I.S. system	N/A	*	*
Number of employees trained to use system	N/A	*	*
% of data completed on system	95%	100%	100%

**300 – 306 UTILITIES DEPARTMENT - 306 – 808 G.I.S. MAPPING SYSTEM**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	119,945	133,788	121,525	126,851	126,851
Supplies and Materials	18,304	20,000	8,344	18,655	18,655
Other Services and Charges	321,547	436,355	393,095	415,055	415,055
Repair & Maintenance	153	1,500	1,500	1,500	1,500
Depreciation	14,922	15,500	15,500	15,500	15,500
<b>TOTAL EXPENSES</b>	<b>474,871</b>	<b>607,143</b>	<b>539,964</b>	<b>577,561</b>	<b>577,561</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-5.00%

**BUDGET HIGHLIGHTS**

Major Expense – Other Fees: - Approved.

- Software Maintenance, \$8,000
- Assessor Services, \$255,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
GIS Manager	1	1	1	1	210	51,008	65,035	79,469
<b>TOTAL FULL TIME</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				
Drafter	1	1	1	1	102	9,052	11,542	14,103
<b>TOTAL PART-TIME</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>				

## 310 & 311 POLLUTION CONTROL

### MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 260 miles of collection system, 161 lift stations and 12 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

### 2009-2010 ACCOMPLISHMENTS

- ✓ Received approval for funding from a \$17,000,000 State Revolving Loan to improve the existing sewerage system.
- ✓ Implemented a Sewer Extension project in the Industrial area in East Houma with funds derived from an Economic Development Administration (EDA) Grant.
- ✓ Proceeding with a base line study, funded by LA DEQ, for a wetland assimilation project at the South Wastewater Treatment Facility.
- ✓ Proceeding with construction of a major lift station with a rated capacity of approximately 8,000 GPM and 24-inch force main to provide additional capacity and reliability in the East Houma service area.
- ✓ Continued efforts of performing internal projects relating to lift station fence and building repairs, smoke testing and remediation of defective pipe for Infiltration and Inflow reduction, manhole rehabilitation and replacement of lift station control panels, pumps and motors.
- ✓ Adopted a new sewer user fee and septage fee to meet projected operational objectives of the Division.
- ✓ Authorized design of a major sewer force main from Martin Luther King Boulevard to the North Treatment Plant in conjunction with the project for Westside Boulevard Extension.
- ✓ Received six (6) trailer mounted 50 KW generators and one (1) 135 KW generator from proceeds of a hazard mitigation grant.

### 2011 GOALS AND OBJECTIVES

- Continue to seek opportunities for sewerage system expansion and available funding sources.
- Coordination of six (6) engineering contracts for the renovation projects associated with twenty-one (21) lift stations and improvements to the North Plant and South Plant.
- Continue efforts of reducing the level of Infiltration/Inflow by repairing major defects located through various testing methods.
- Develop standards for engineering of privately-owned development.
- Obtain bio-solids permit for receiving and disposal of septage at the North Plant.
- Complete infrastructure necessary for wetlands assimilation project at the South Treatment Plant.

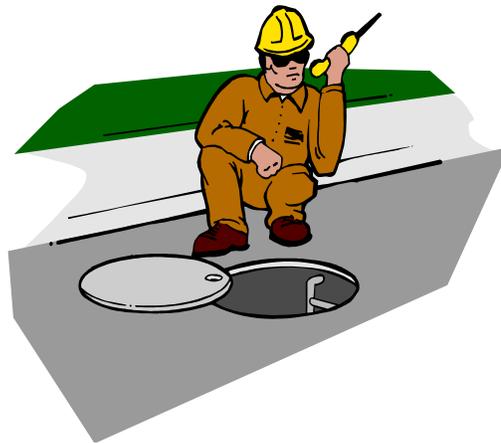
	PERFORMANCE MEASURES	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<b>Demand</b>	Number of Customer Units*	28,091	28,250	28,600
	Number of service locations	27,424	27,650	27,750
	Number of collection systems extended	2	4	4
	Number of miles of gravity lines	260	261	262
	Number of manholes	5,755	5,900	6,200
	Number of lift stations	161	162	163
	Number of miles of force mains	121	121	122
	Number of holding basins	7	7	7
	Number of treatment plants	12	12	12
	Total Treatment Capacity (mgd)	24.5	24.5	24.5

\* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

310 & 311 POLLUTION CONTROL

	PERFORMANCE MEASURES	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Workload</i>	Number of work orders issued	6,716	7,400	7,500
	Number of Locates for Others	5,096	5,500	5,700
	Number of main line blockages	327	400	425
	Number of service line blockages	516	500	500
	Number of odor complaints	71	74	50
<i>Efficiency</i>	Amount of sewer fees (sales) collected	\$6,025,319	\$6,650,000	\$7,350,000
	Amount of sewer fees collected/ Customer Unit	\$214.49	\$235.40	\$256.99
	Amount of Personnel Services	\$2,316,629	\$2,524,570	\$2,570,119
	Personnel Services/ Customer unit	\$82.47	\$89.37	\$89.86
	Amount of Supplies and Material	\$431,542	\$483,018	\$490,300
	Supplies and Material/Customer Unit	\$15.36	\$17.10	\$17.14
	Amount of Other Services and Charges	\$1,975,447	\$2,302,409	\$2,564,448
	Other Services/Customer Unit	\$70.32	\$81.50	\$89.67
	Amount of Repairs and Maintenance	\$836,480	\$890,271	\$935,800
	Repairs and Maintenance/ Customer Unit	\$29.78	\$31.51	\$32.72
<i>Effectiveness</i>	Number of repairs outsourced	78	110	115
	Number of main line repairs	16	20	25
	Number of service line repairs	66	74	75
	Number of manhole repairs	22	28	35
	Number of force main repairs	17	14	15

\* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.



### 310 & 311 POLLUTION CONTROL

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes and Special Assessments	0	0	0	0	0
Intergovernmental	323,491	0	0	0	0
Charges for Services	7,865	10,000	7,000	10,000	10,000
Miscellaneous Revenue	586,559	82,500	58,000	53,500	53,500
Utility Revenue	6,105,301	6,101,000	6,711,000	7,401,000	7,401,000
Other Revenue	13,018	0	0	0	0
Operating Transfer In	350,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>7,386,234</b>	<b>6,193,500</b>	<b>6,776,000</b>	<b>7,464,500</b>	<b>7,464,500</b>
<b>EXPENSES:</b>					
Sewerage Collection	3,967,102	4,481,535	4,131,556	4,097,675	4,097,675
Treatment Plant	2,954,184	3,461,999	3,432,758	3,443,001	3,443,001
EPA Grant Administration	414,146	481,186	447,893	466,398	466,398
Sewerage Capital Addt'n	369,186	355,000	385,000	395,000	395,000
Operating Transfer Out	0	3,191,408	3,191,408	0	0
<b>TOTAL EXPENSES</b>	<b>7,704,618</b>	<b>11,971,128</b>	<b>11,588,615</b>	<b>8,402,074</b>	<b>8,402,074</b>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-4.30%
INCREASE (DECREASE) TO NET ASSETS	(318,384)	(5,777,628)	(4,812,615)	(937,574)	(937,574)
NET ASSETS, JANUARY 1	61,554,866	61,236,482	61,236,482	56,423,867	56,423,867
NET ASSETS, DECEMBER 31	61,236,482	55,458,854	56,423,867	55,486,293	55,486,293

### BUDGET HIGHLIGHTS

- Sewer collections for 2011 are proposed at \$7,350,000, which includes the rate increase in 2010, approved.

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ Identified Infiltration/Inflow sources by smoke testing and video inspection with remediation performed by either maintenance crew or Maintenance Contractor.
- ✓ Video sections of gravity main to locate house services for record drawings/GIS mapping.
- ✓ Relocation of East Street Lift Station force main to relieve flow into other downstream lift station.
- ✓ Re-built lift station for the Utility Complex Facility.
- ✓ Re-built TGMC Lift Station.
- ✓ Acquired fourteen (14) new control panels for replacement at existing lift stations.
- ✓ Re-built pumps at approximately twenty-five (25) lift stations.
- ✓ Perform cleaning of an average of five (5) lift station wetwells per week.
- ✓ Monthly scheduled cleaning of gravity sewers that have been identified as problematic due to grease build-up.
- ✓ Providing new clean-out covers that were missing as located from smoke testing.

**2011 GOALS AND OBJECTIVES**

- Continue on-going program of eliminating infiltration / inflow by testing and performing the required remediation of defected areas.
- Coordinate activities associated with the renovations to twenty-one (21) lift stations.
- Obtain a 500 KW generator for the Airbase Lift Station.
- Replacement of pumps motors and/or controls for fifteen (15) lift stations.
- Provide storage facility for trailer-mounted generators, pumps and motors.
- Re-route force main from Airbase Jr. Lift Station to Patriot Point Lift Station for increase of capacity.
- Replace deteriorated pile bents for overhead crossing of three (3) force mains.

310 & 311 POLLUTION CONTROL - 310 – 431 SEWERAGE COLLECTION

	<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
<i>Demand</i>	Number of Customer Units*	28,091	28,250	28,600
	Miles of Gravity Lines	260	261	262
	Number of Manholes	5,755	5,900	6,200
	Number of Lift Stations	160.0	162.0	163.0
	Miles of Force Mains	121	121	122
	Number of Holding Basins	7	7	7
<i>Workload</i>	Number of Locates for others	5,096	5,500	7,000
	Number of Collection line issues	330	400	500
	Number of Service line issues	563	535	530
	Number of Manhole issues	22	16	18
	Number of Assistance to Treatment	12	10	15
	Number of Assistance to other Governmental Units	56	40	45
<i>Efficiency</i>	Amount of Personal Services	\$1,020,148	\$1,112,108	\$1,125,974
	Personal Services/Customer Unit	\$3,632.00	\$39.37	\$39.37
	Amount of Supplies and Material	\$136,599	\$136,811	\$171,250
	Supplies and Material /Customer Unit	\$4.86	\$4.84	\$5.99
	Amount of Other Services and Charges	\$1,272,437	\$1,381,607	\$1,601,899
	Other Services/Customer Unit	\$45.30	\$48.91	\$56.01
	Amount of Repairs and Maintenance	\$593,251	\$539,730	\$521,800
	Repairs and Maintenance/Customer Unit	\$21.12	\$19.11	\$18.24
<i>Effectiveness</i>	Number of Gravity Line Cleaning	327	400	500
	Number of Lift Station Wetwell Cleaning	170	180	200
	Number of Treatment Plant Cleaning	8	10	12
	Linear Feet of Gravity Line Smoke Tested	42,000	110,000	100,000
	Number of Manholes Inspected	211	520	800
	Linear Feet of Gravity Line Dye & Video Tested	0	15,000	20,000

\* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

**310 & 311 POLLUTION CONTROL - 310 – 431 SEWERAGE COLLECTION**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	1,020,152	1,164,458	1,112,108	1,008,701	1,008,701
Supplies and Materials	136,606	171,250	136,811	144,400	144,400
Other Services and Charges	1,272,449	1,476,728	1,378,907	1,467,224	1,467,224
Repair and Maintenance	593,259	699,099	539,730	493,350	493,350
Depreciation	944,636	970,000	964,000	984,000	984,000
<b>TOTAL EXPENSES</b>	<b>3,967,102</b>	<b>4,481,535</b>	<b>4,131,556</b>	<b>4,097,675</b>	<b>4,097,675</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-11.33%

**BUDGET HIGHLIGHTS**

- Major Expenditures: - Approved.
  - Utility cost, \$535,000
  - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$183,750.
- Personnel: - Approved.
  - Eliminate 3 – Field Tech. II, Grade 104
- Capital: - Approved.
  - In-House Lift Station Upgrade, \$395,000
  - Pile Bent Replacement, \$80,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Sewerage Supt.-Collect.	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Sr. Equip Operator - General	3	3	3	3	108	31,489	40,149	49,059
Crew Leader-Poll. Ctrl.	1	1	1	1	107	28,369	36,170	44,197
Pump Station Operator	5	5	5	5	107	28,369	36,170	44,197
Line Maint. Oper - Poll Ctrl	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	6	3	3	3	104	21,509	27,424	33,511
<b>TOTAL</b>	<b>20</b>	<b>17</b>	<b>17</b>	<b>17</b>				

**310 & 311 POLLUTION CONTROL - 310 – 432 TREATMENT PLANT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 10 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements

**2009-2010 ACCOMPLISHMENTS**

- ✓ Obtained permit to receive septage at the South Treatment Plant.
- ✓ Repaired approximately 1,200 ft. of levees at the South Wastewater Treatment Plant.
- ✓ Repaired approximately 750 ft. of levees at the North Plant equalization basin.
- ✓ Replaced one (1) main pump at the North Wastewater Treatment Plant.
- ✓ Replaced one (1) main pump at the South Wastewater Treatment Plant.
- ✓ Acquired a vacuum truck for cleaning treatment basins at all plants.
- ✓ Replaced diesel engine for 750 KW generator at the North Wastewater Treatment Plant.
- ✓ Installed an automatic transfer switch for generator start-up at the North Wastewater Treatment Plant.
- ✓ Acquired a drainage pump for the ring ditch at the South Wastewater Treatment Plant.

**2011 GOALS AND OBJECTIVES**

- Coordinate capital improvement projects, funded by LA DEQ State Revolving Loan.
- Acquire auxiliary power unit for the South Wastewater Treatment Plant effluent pumps.
- Replace two (2) 750 KW generators at the North Wastewater Treatment Plant.
- Repair and re-paint two (2) package plants.
- Acquire auxiliary power unit for South Wastewater Treatment Plant effluent pumps.
- Provide a septage receiving station at the North Wastewater Treatment Plant.
- Close-out septage receiving station at the South Wastewater Treatment Plant with removal of accumulated bio-solids.

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand</i>	Number of Customer Units*	28,091	28,250	28,600
	Number of Mechanical Treatment Plants	10	10	10
	Number of Oxidation Pond Treatment Plants	2	2	2
	Total Treatment Permitted Capacity (MGD)	24.5	24.5	24.8
<i>Workload</i>	Total average discharge (MGD)	10.80	11.30	11.50
	Total laboratory samples tested for permits	3,400	3,500	3,800
	Total contact samples tested for Quality Assurance	9,937	9,950	10,000
	Total contact samples tested	37	50	50
	Total discharge monitoring reports (DMR) submitted	149	150	160
	Plant repairs purchase orders issued	325	375	350

\* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

**310 & 311 POLLUTION CONTROL - 310 – 432 TREATMENT PLANT**

Efficiency & Effectiveness	PERFORMANCE MEASURES/ INDICATORS	FY2009 Actual	FY2010 Estimated	FY2011 Projected
	Flow/Customer Unit (Gallons/Day)	384	400	402
	Amount of Personal Services	\$769,760	\$995,205	\$1,023,002
	Personal Services/Customer Unit	\$27.40	\$35.23	\$35.77
	Amount of Supplies and Charges	\$287,348	\$290,050	\$302,650
	Supplies and Material/Customer Unit	\$10.23	\$10.27	\$10.58
	Amount of Other Services and Charges	\$856,886	\$880,039	\$876,589
	Other Services/Customer Unit	\$30.50	\$31.15	\$30.65
	Amount of Repairs and Maintenance	\$496,466	\$407,500	\$412,500
	Repairs and Maintenance/ Customer Unit	\$17.67	\$14.42	\$14.42
Percent in Permit Compliance	99.8%	99.8%	100%	

\* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	906,465	1,046,280	996,823	1,024,141	1,024,141
Supplies & Materials	291,012	352,650	341,835	304,950	304,950
Other Services and Charges	683,328	875,569	893,718	915,328	915,328
Repair & Maintenance	242,747	372,500	349,750	327,950	327,950
Depreciation	830,632	815,000	850,632	870,632	870,632
<b>TOTAL EXPENSES</b>	<b>2,954,184</b>	<b>3,461,999</b>	<b>3,432,758</b>	<b>3,443,001</b>	<b>3,443,001</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-2.82%

**BUDGET HIGHLIGHTS**

- Capital: - Approved.
  - Land, \$72,000, down payment of \$40,000 plus installments of \$32,000 over 5-year period.
  - 2 – ¾ Ton Pick-Up Trucks w/Utility Bed (replacement), \$56,000
  - 1 – Generator Diesel Engine, \$165,000
- Personnel: - Approved.
  - Eliminate 1 – Assistant Sewerage Superintendent, Grade 209
  - Reclass 1 – WWTP Operator, Grade 105 to Sr. WWTP Operator, Grade 108
  - Add 1 – Instrument Tech. Grade 110

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Treatment	1	1	1	1	211	56,109	71,539	87,415
Asst. Sewerage Supt.	1	0	0	0	209	46,371	59,123	72,244
Instrumentation Technician	0	1	1	1	110	39,500	50,363	61,540
Electrical Tech	1	1	1	1	109	35,268	44,967	54,946
Sr. Stat Equip Mech	1	1	1	1	108	31,489	40,149	49,059
Sr. WWTP Operator	4	4	5	5	108	31,499	40,149	49,059
Environmental Compliance	2	2	2	2	106	25,790	32,882	40,179
WWTP Operator	7	7	6	6	105	23,445	29,893	36,527
<b>TOTAL</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>				

**310 & 311 POLLUTION CONTROL - 310 – 433 POLLUTION CONTROL ADMINISTRATION**

**MISSION STATEMENT /DEPARTMENT DESCRIPTION**

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

**2008-2009 ACCOMPLISHMENTS**

- ✓ Prepared work orders, oversight, and administration for the Infiltration/Inflow Program.
  - Smoke testing of gravity system in key areas for leak detection.
  - Review video of internal pipe inspection and determine priority for repairs.
  - Development of work orders by performing point repairs.
- ✓ Prepared specifications for the following projects:
  - Lift station roof repairs to 14 stations that were damaged by hurricanes.
  - Drainage Pump/Motor for South Wastewater Treatment Plant drainage ditch.
  - Internal lining of sewer gravity lines.
- ✓ Identified capital projects to be funded by a proposed low interest La DEQ State Revolving Loan.
- ✓ Provided Engineers with pump design information for numerous renovation projects.
- ✓ Obtained field measurements for existing lift station database.

**2011 GOALS AND OBJECTIVES**

- Ensure compliance of all permits provisions are adhered to, including monitoring, testing and reporting procedures.
- Continue training efforts for certification requirements as mandated by the LA Dept of Health and Hospitals.
- Coordination of wetland assimilation project for the South Treatment Plant.
- Complete implementation of a proposed septage receiving station.
- Identify possibilities for system expansion.
- Coordinate overall project activities for \$15 million LA DEQ State Revolving Loan projects.

<i>Demand/ Workload</i>	<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
		Number of Customer Units*	28,091	28,250
	Total Number of Industrial User Files	32	32	32
	Total Number of Subdivisions reviewed	72	60	65
	Total Number of Purchase Orders processed	1,724	1,700	1,725
<i>Efficiency &amp; Effectiveness</i>	Amount of Personal Service	\$390,019	\$415,639	\$429,627
	Personal Service/ Customer Unit	\$13.88	\$14.71	\$15.02
	Amount of Supplies and Material	\$3,938	\$4,372	\$6,300
	Supplies and Material/Customer Unit	\$0.14	\$0.15	\$0.22
	Amount of Other Services and Charges	\$19,693	\$27,091	\$30,371
	Other Services/Customer Unit	\$0.70	\$0.96	\$1.06
	Amount of Repairs and Maintenance	\$488	\$791	\$1,500
	Repairs and Maintenance/ Customer Unit	\$0.02	\$0.03	\$0.05

\* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

**310 & 311 POLLUTION CONTROL - 310 – 433 POLLUTION CONTROL ADMINISTRATION**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	390,023	443,333	415,639	429,627	429,627
Supplies and Materials	3,940	6,300	4,372	5,300	5,300
Other Services and Charges	19,695	30,053	27,091	30,171	30,171
Repair and Maintenance	488	1,500	791	1,300	1,300
<b>TOTAL EXPENSES</b>	<b>414,146</b>	<b>481,186</b>	<b>447,893</b>	<b>466,398</b>	<b>466,398</b>
<b>% CHANGE OVER PRIOR YEAR</b>					<b>-3.07%</b>

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Pollution Control Admin.	1	1	1	1	212	61,719	78,692	96,157
Office Manager	1	1	1	1	208	42,542	54,241	66,279
Engineering Analyst	2	2	2	2	108	31,489	40,149	49,059
Gis and Records Coordinator	1	0	1	1	107	28,369	36,170	44,197
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	0	1	1	106	25,790	32,882	40,179
Admin Coordinator I	0	1	0	0	104	21,509	27,424	33,511
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>7</b>				

**310 & 311 POLLUTION CONTROL - 311 – 434 SEWERAGE CAPITAL ADDITIONS**

**PURPOSE OF APPROPRIATION**

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Supplies & Materials	53	0	0	0	0
Depreciation	<u>369,133</u>	<u>355,000</u>	<u>385,000</u>	<u>395,000</u>	<u>395,000</u>
<b>TOTAL EXPENSES</b>	<u><u>369,186</u></u>	<u><u>355,000</u></u>	<u><u>385,000</u></u>	<u><u>395,000</u></u>	<u><u>395,000</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

**BUDGET HIGHLIGHTS**

- Capital: - Approved.
  - o Equipment Storage Shed, \$135,000
  - o Main Effluent Pump, \$50,000
  - o Major Repairs to Levytown and Bobtown Plants, \$75,000
  - o James Road Lift Station Force Main Re-routing, \$115,000
  - o Airbase Lift Station Renovation, \$200,000
  - o Sewerage Rehabilitation, \$150,000
  - o Septage Receiving Station at North Plant, \$250,000

**353 SANITATION FUND**

**PURPOSE OF APPROPRIATION**

This division of the Utilities Department provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	7,908,226	7,958,820	8,106,805	8,107,500	8,107,500
Intergovernmental	597,186	290,000	463,978	290,000	290,000
Charges for Services	29,556	8,900	27,325	20,000	20,000
Miscellaneous Revenue	226,251	60,000	30,000	30,000	30,000
Utility Revenue	7,717,328	7,797,040	7,714,142	7,787,040	7,787,040
Other Revenue	4,089	0	0	0	0
Transfers In					
<b>TOTAL REVENUES</b>	<u>16,482,636</u>	<u>16,114,760</u>	<u>16,342,250</u>	<u>16,234,540</u>	<u>16,234,540</u>
<b>EXPENDITURES:</b>					
General -Other	98,495	0	0	0	0
Solid Waste	13,093,657	13,834,466	13,174,789	13,123,769	13,123,769
Landfill Closure	(143,163)	162,000	135,500	153,000	153,000
Economic Devel. - Other		500	295		
Operating Transfers Out	839,065	1,166,867	678,832	672,247	672,247
<b>TOTAL EXPENDITURES</b>	<u>13,888,054</u>	<u>15,163,833</u>	<u>13,989,416</u>	<u>13,949,016</u>	<u>13,949,016</u>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-5.15%
<b>INCREASE (DECREASE) TO RETAINED EARNINGS</b>	2,594,582	950,927	2,352,834	2,285,524	2,285,524
<b>RETAINED EARNINGS, JANUARY 1</b>	8,712,211	11,306,793	11,306,793	13,659,627	13,659,627
<b>RETAINED EARNINGS, DECEMBER 31</b>	11,306,793	12,257,720	13,659,627	15,945,151	15,945,151

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**BUDGET HIGHLIGHTS**

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- Voters approved the 11.49 mills ad valorem tax on November 7, 2006 (2008-2017); and November 14, 2009 (2018-2029) the Council levied 11.21 mills, which are projected to generate \$8,100,000 in 2011.
- The 42,250 average units will produce approximately \$5,057,040 of collection fees with a \$10.00 per month user fee.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,520,000, which has been legislatively enacted from the following:

- Per Ordinance # 6538:

Chapter 11, Section 11-33, Disposal Charges, Paragraph (a):

- (a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than seventeen dollars (\$27.00) per ton, which rate shall be increased in increments of \$5.00 per year each succeeding January 1 to a maximum of \$42.00 per ton. Such fee shall be prorated and paid, as set forth in this subsection. *(Note: January 1, 2007 maximum rate of \$42.00 will be implemented.)*

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



**353-441 SANITATION FUND - SOLID WASTE SERVICES**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers' dollars and promote overall customer satisfaction.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Secured a contract with SWDI for the roll off container pulls at a reduced rate.
- ✓ Secured a contract with SWDI for garbage collection at a reduced rate.
- ✓ Secured a contract with River Birch for garbage disposal at a reduced rate.
- ✓ Secured a contract with WB Company to transport solid waste to River Birch.
- ✓ Completed the closure of LaCache dumpsite.
- ✓ Replaced and upgraded buildings and services at Schriever and Crochetville drop-off sites.
- ✓ Placed form on TPCG website for the public to report bulky waste and complaints.
- ✓ Secured Ashland Landfill Facility with fencing and cameras.

**2011 GOALS AND OBJECTIVES**

- Replace old out dated air burner with new cleaner burning and more volume burner to meet the needs of Terrebonne Parish.
- Develop and promote educational literature on recycling program and the use of the residential drop-off sites.
- Hire full time Parish employees to tend the residential drop-off sites.
- Have garbage carts available for pickup and exchanges at the Schriever and Crochetville residential drop-off sites.
- Continue to work on making all three residential drop-off sites a pleasant visit for the public.
- Continue to provide proper disposal of household waste, commercial waste, trash and debris, and to provide a clean environment in Terrebonne Parish

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
	Number of residential and small commercial unit collection stops	41,393	41,850	42,250
	Average amount of tons of waste per year collected (tons)	133,064	140,000	140,000
	Recycled waste in scrap metal, newspapers, and used oil (tons)	116	348	425
Efficiency & Effectiveness	Dollar amount of hauling contract	\$1,241,312	\$1,395,057	\$1,503,800
	Dollar amount of disposal contract	\$3,529,941.00	\$3,745,000.00	\$3,957,775.00
	Dollar amount of user fees (\$10.00 user fee)	\$4,944,344	\$5,013,840	\$557,040

**Services provided for Parish Events Paid with Parish Funds:**

- Mardi Gras – provide barrels, supervisor, 2 employees, 2 garbage trucks, and litter crew bags.
- Downtown Live After Five – provide barrels and garbage bags
- All Civic Center events we provide 30 barrels
- Waterlife Museum-provide barrels
- Christmas Parade-provide a dumpster
- James Atkins Christmas Giveaway-provide a dumpster
- Downtown Marina-garbage cans
- 5-K run – provide barrels
- Jody Andre Run-Provide barrels
- Southdown Market Place – provide dumpster and barrels
- Memorial Day – provide 4 barrels
- Halloween – pick up pumpkins

**353-441 SANITATION FUND - SOLID WASTE SERVICES**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services	553,570	795,643	683,169	747,106	747,106
Supplies and Materials	190,185	276,750	275,550	221,650	221,650
Other Services and Charges	11,412,575	12,293,126	11,680,613	11,736,263	11,736,263
Repair and Maintenance	664,832	141,800	250,457	123,750	123,750
Allocated Expenditures					
Depreciation	272,495	327,147	285,000	295,000	295,000
<b>TOTAL EXPENDITURES</b>	<b>13,093,657</b>	<b>13,834,466</b>	<b>13,174,789</b>	<b>13,123,769</b>	<b>13,123,769</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-5.02%

**BUDGET HIGHLIGHTS**

- Major operating expenses: - Approved.
  - \$3,641,400, disposal expense, decrease of 7.7%
  - \$1,503,800 Transportation, an increase of 3%
  - \$4,535,700, Solid Waste Contract (SWDI Contract), a decrease of 5.5%
- Capital: - Approved.
  - 2 – Pick-up Trucks (replacement), \$38,000
  - Air burner, \$350,000
  - Compact Track Loader, \$60,000
  - Major Improvements to Crochetville /Schriever Loading Ramps, \$80,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Solid Waste Admin.	1	1	1	1	210	51,008	65,035	79,469
Op. Supv-Solid Waste	1	1	1	1	109	35,268	44,967	54,946
Equip Oper II - General	6	4	6	6	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Field Technician II	1	2	1	1	104	21,509	27,424	33,511
Field Tech I	2	2	2	2	103	19,733	25,160	30,744
Scale Operator	1	1	1	1	102	18,104	23,083	28,205
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
<b>TOTAL</b>	<b>14</b>	<b>13</b>	<b>14</b>	<b>14</b>				

**353-444 SANITATION FUND - LANDFILL CLOSURE**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Closure of the Ashland Sanitary implemented a vegetation maintenance program for the landfill cap.

**2011 GOALS AND OBJECTIVES**

- Maintain permit closure compliance.
- Maintain maintenance and monitoring functions after closure of Landfill.
- Maintain the vegetation maintenance program on the landfill cap.
- Repair and maintain erosion on landfill cap.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009 Actual</b>	<b>FY2010 Estimated</b>	<b>FY2011 Projected</b>
% of Ashland landfill closure complete	100%	100%	100%
Years of maintenance and monitoring functions after closure	21	20	19
Number of acres of Ashland landfill site	126	126	126
Dollar amount of closure cost	\$143,885	\$111,000	\$171,000
% complied with permits	100%	100%	100%
% met with EPA/DEQ requirements	100%	100%	100%

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
Personal Services		15,000	2,000	10,000	10,000
Supplies and Materials	5,746	10,000	7,500	7,500	7,500
Other Services and Charges	(153,059)	132,000	121,000	130,500	130,500
Repair and Maintenance	4,150	5,000	5,000	5,000	5,000
<b>TOTAL EXPENDITURES</b>	<b>(143,163)</b>	<b>162,000</b>	<b>135,500</b>	<b>153,000</b>	<b>153,000</b>
% CHANGE OVER PRIOR YEAR					-5.56%

**BUDGET HIGHLIGHTS**

- The landfill closure costs are accounted for in the construction funds.

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

**Keep Terrebonne Beautiful** is a parish wide group of concerned citizens who organize community awareness about local litter problems. Keep Terrebonne Beautiful’s mission is “To empower the citizens of Terrebonne Parish to take personal responsibility to prevent litter and beautify our parish. Keep Terrebonne Beautiful (KTB) is a 501 (c) 3 non-profit organization affiliated with Keep America Beautiful and aligned with our state program, Keep Louisiana Beautiful. In order to accomplish our mission, we emphasize environmental education, support beautification projects around the parish, and sponsor events that heighten awareness of Terrebonne Parish’s litter problem.

**2009-2010 ACCOMPLISHMENTS**

- ✓ Sponsored the Great American Cleanup parishwide.
- ✓ Worked with Shell Oil to beautify Jim Bowie Park.
- ✓ Hosted a booth at Kid’s Day at the Civic Center to hand out promotional materials.
- ✓ Attended the Keep Louisiana Beautiful annual conference in Baton Rouge.
- ✓ Join the Promote Parish Pride Project as a partner with the parish.

**2011 GOALS AND OBJECTIVES**

- To continue to fight litter and beautify the parish whenever possible.
- To change the mind-set of citizens who believe it is okay to litter.
- To commit KTB to the Parish’s Promote Parish Pride project which includes writing grants to sustain the project.
- To participate in the Cleanest City contest.

PERFORMANCE MEASURES/ INDICATORS	FY2009 Actual	FY2010 Estimated	FY2011 Projected
Great American Clean Up	1	1	1
Beautification of a site in Terrebonne Parish	1	1	1
Participate in community events to promote KTB	1	1	1
Continuing education opportunities	1	1	1
Partnership with Promote Parish Pride Project	1	1	1

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Other Services and Charges	0	500	295		
TOTAL EXPENDITURES	0	500	295	0	0
% CHANGE OVER PRIOR YEAR					-100.00%

**BUDGET HIGHLIGHTS**

- No significant changes.



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 5,000 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events ranging from conventions, tradeshow, performing arts, concerts, consumer shows, banquets, outdoor shows and other community events. The organization is an enterprise fund, meaning that it is a unique department of government in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Executive Management, Administration, Sales, Marketing, Event Services, Box Office, and Operations.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ 71% of all events during this time period were repeat events, which can be attributed directly to the professional and courteous service of the Civic Center staff and the amenities of the facility that are like no other in the area.
- ✓ 39% of all events held during this time period were booked by non-profit organizations.
- ✓ Major Banquets at the HTCC included the Houma Chamber of Commerce’s Annual Banquet, NAACP Annual Banquet, Ducks Unlimited Annual Banquet, SLECA Annual Stockholders Banquet, and the LA National Guard Deployment Supper.
- ✓ Hosted all Terrebonne Parish High School Graduations, as well as L.E. Fletcher Community College and Blue Cliff College’s Graduation ceremonies. Other school sponsored functions include Mulberry Elementary’s Veteran’s Day & Christmas Celebrations and Teacher Training/Seminars.
- ✓ Hosted twelve (12) wedding receptions during this time period, many of which brought in out-of-town guests, providing business to local hotels and economic impact to the area.
- ✓ Assisted the Houma-Terrebonne Civic Center Development Corporation with producing and promoting the Annual Summer Fun Kid’s Day event, Fear No Evil Bull-Riding event, “Simply Sinatra” concert, and “Hot Flashes” Play.
- ✓ Food & Beverage Division- Became a non-exclusive beverage facility, selling both Coke and Pepsi products throughout the facility, which will likely increase revenue by giving consumers a choice of product. Outsourced catering in June 2010 to four local vendors- Cannatas Catering, Premier Catering and Events Services, Cypress Columns, and Heads and Tails Catering, while keeping concessions an in-house operation. Savings to the 2010 budget from July-December for the catering transition total over \$59,000.
- ✓ Created more advertising opportunities by adding two new advertisers to the outdoor marquee as a new revenue source, adding \$11,000 each year for the next three years. Also created a new Facebook page to enhance exposure of the Civic Center through social media.
- ✓ Hosted 55 corporate functions, many of which brought attendees from out of town, thus increasing the economic impact to Terrebonne Parish.
- ✓ Hosted an indoor football league team, the Houma Conquerors, for six home football games.
- ✓ Added new landscaping to the back of the facility using a \$950 grant provided by the Tree Board. Also planted 20 crepe myrtle trees around the facility completely paid for by a grant from the Tree Board.

**2011 GOALS AND OBJECTIVES**

- Continue to look at new ways to generate revenue, including additional advertising sponsors.
- Have maximum communication and respect between all employees to promote teamwork and personal motivation within the organization.
- Use continuing education seminars/training opportunities to enhance the skills and development of the staff’s knowledge of Public Assembly Facilities Management.
- Improve upon the services rendered to our clients and their customers so that we develop the image and reputation as the most hospitable, professional facility in the area.
- Improve the position of the Houma Terrebonne Civic Center as an economic catalyst, both directly and indirectly, by continuing to increase the number of Association/ **corporate meetings and conferences and sporting events to Terrebonne Parish.**
- **Solidify and enhance the relationship with the Convention and Visitors Bureau and the local hotels to cooperatively market and more importantly, sell Terrebonne Parish as a destination to residents from other parts of the region and country.**
- Continue to look at maintenance/improvement projects that will enhance and beautify the Civic Center to attract new potential clients to the facility.

**2011 GOALS AND OBJECTIVES (Continued)**

- Continue to gain new exposure by upgrading the Civic Center’s website, providing more functionality for clients looking to book the facility and also continue to promote the Civic Center’s Facebook page and look at other means of social media that might bring the Civic Center to the doorstep of consumers that use non-traditional means of obtaining information.
- Manage maintenance expenses by the scheduling and performing of preventative maintenance on all systems so as to avoid major failures in the future.
- Work with the Houma Civic Center Development Corporation and organizations such as the Houma Regional Arts Council to bring more quality entertainment to the community.
- Work with Administration and the Parish Council to improve upon the governance of the facility through changes to the various ordinances, which impact the operations of the Houma Terrebonne Civic Center.

<i>Demand/ Workload</i>	<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
		<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
<i>Demand/ Workload</i>	Amount of event attendance	130,723	125,000	130,000
	Total Number of Event Days	222	218	220
<i>Efficiency &amp; Effectiveness</i>	Total operating revenues	\$1,180,815	\$871,426	\$724,379
	Sales tax generated from operations	\$53,377	\$35,000	\$21,000
	Amount of General Fund subsidy	\$918,054	\$918,054	\$872,151
	Part-time jobs created	\$95,470	\$79,000	\$55,000
	Food and Beverage Sales	\$382,474	\$274,000	\$132,000
	Beer and Liquor sales	\$78,397	\$60,000	\$46,000

**385 CIVIC CENTER**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	236,504	209,000	282,192	235,000	235,000
Intergovernmental	62,142	0	0	0	0
Charges for Services	875,498	649,901	584,212	484,879	484,879
Miscellaneous Revenue	4,786	4,550	3,138	2,500	2,500
Other Revenue	1,900	60,000	0	0	0
Transfers In	918,054	918,054	918,054	872,151	872,151
<b>TOTAL REVENUES</b>	<b>2,098,884</b>	<b>1,841,505</b>	<b>1,787,596</b>	<b>1,594,530</b>	<b>1,594,530</b>
<b>EXPENSES:</b>					
Personal Services	1,067,148	1,075,117	1,019,899	1,014,887	1,014,887
Supplies & Materials	245,213	243,669	240,257	127,067	127,067
Other Services & Charges	624,271	661,961	630,723	574,114	612,989
Repair & Maintenance	87,072	81,434	87,825	81,434	81,434
Depreciation	492,781	1,068,013	500,000	500,000	500,000
Operating Transfers Out					
<b>TOTAL EXPENSES:</b>	<b>2,516,485</b>	<b>3,130,194</b>	<b>2,478,704</b>	<b>2,297,502</b>	<b>2,336,377</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT</b>					<b>-10.95%</b>
<b>INCREASE (DECREASE) TO RETAINED EARNINGS</b>	<b>(417,601)</b>	<b>(1,288,689)</b>	<b>(691,108)</b>	<b>(702,972)</b>	<b>(741,847)</b>
RETAINED EARNINGS, JANUARY 1	15,697,597	15,279,996	15,279,996	14,588,888	14,588,888
RETAINED EARNINGS, DECEMBER 31	15,279,996	13,991,307	14,588,888	13,885,916	13,847,041

**BUDGET HIGHLIGHTS**

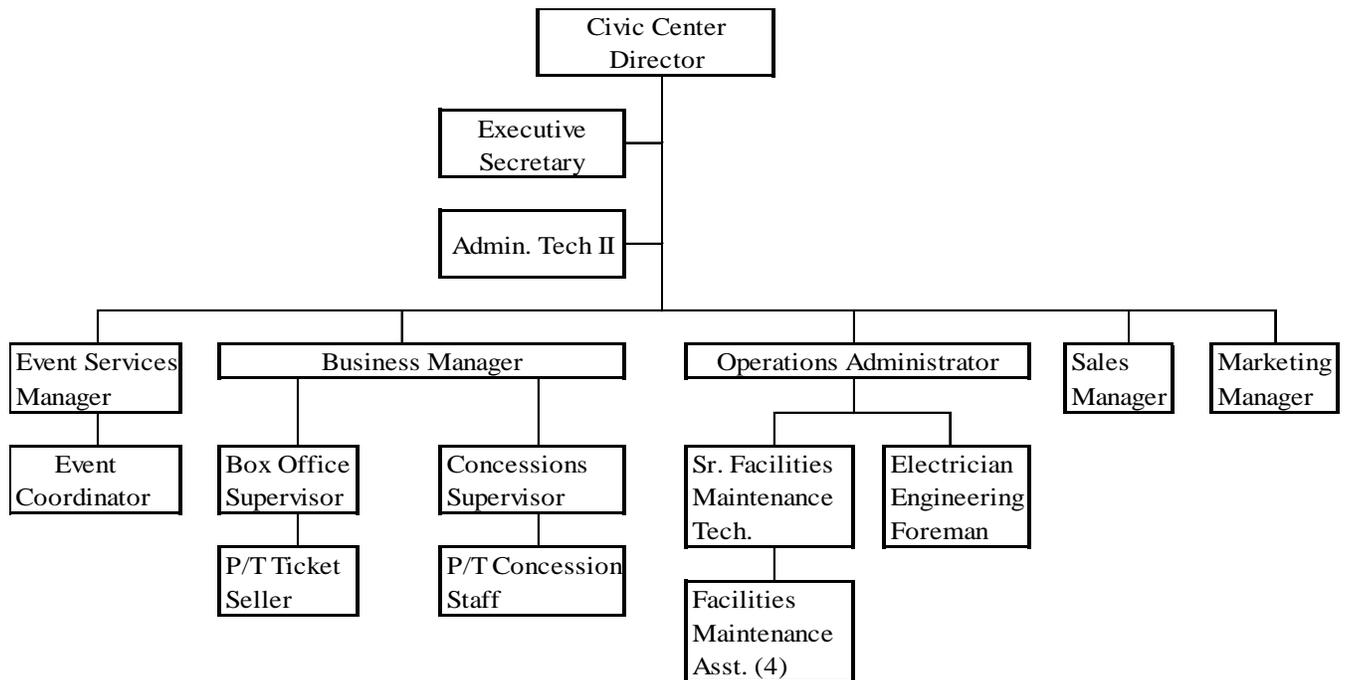
- Receives a special dedicated Hotel/Motel Tax, 2011 proposed, \$235,000, an increase of \$26,000 or 1.2%, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed for 2011, \$731,457 a decrease of \$165,022 or 25% due to catering function being discontinued, approved.
- General Fund supplements: 2011 is proposed to be \$872,151, decrease of \$45,903 or 5%, approved.
- Capital: - Approved.
  - Building Improvements for Wind Rating, \$115,000
  - 2 – Desktop Computers, \$2,400
  - Point of Sale System, \$5,000



385 CIVIC CENTER

PERSONNEL SUMMARY

JOB TITLE	2010	2010	2011	2011	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	80,812	97,788
Event Services Manager	1	1	1	1	210	51,008	65,035	79,469
Operations Administrator	1	1	1	1	210	51,008	65,035	79,469
Business Manager	1	1	1	1	209	46,371	59,123	72,244
Event Coordinator	1	1	1	1	208	42,542	54,241	66,279
Marketing Manager	1	1	1	1	208	42,542	54,241	66,279
Sales Manager	1	1	1	1	208	42,542	54,241	66,279
Box Office Supervisor	1	1	1	1	207	39,029	49,762	60,806
Sr. Facilities Mtn.	1	1	1	1	109	35,268	44,967	54,946
Electrician-Eng Foreman	1	1	1	1	108	31,489	40,149	49,059
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Concession/Kitchen Supervisor	1	0	1	1	105	23,445	29,893	36,527
Admin Tech II	1	0	1	1	102	18,104	23,083	28,205
Facilities Mtn. Asst.	4	3	4	4	101	16,609	21,177	25,876
<b>TOTAL FULL-TIME</b>	<b>17</b>	<b>14</b>	<b>17</b>	<b>17</b>				
Ticket Seller	1	0	1	1	102	9,052	11,542	14,103
Event Staff	10	8	10	10	101	8,305	10,589	12,938
<b>TOTAL PART-TIME</b>	<b>11</b>	<b>8</b>	<b>11</b>	<b>11</b>				
<b>TOTAL</b>	<b>28</b>	<b>22</b>	<b>28</b>	<b>28</b>				





## INTERNAL SERVICE FUNDS

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**Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.**

**Risk Management.** The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

**Group Health Insurance Fund.** The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

**Human Resources.** The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

**Purchasing.** The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

**Information Technologies.** The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

**Centralized Fleet Maintenance.** The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible policies, and transferring risk through various legal agreements and with insurance carriers. Our coverage's are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

**2009-2010 ACCOMPLISHMENTS**

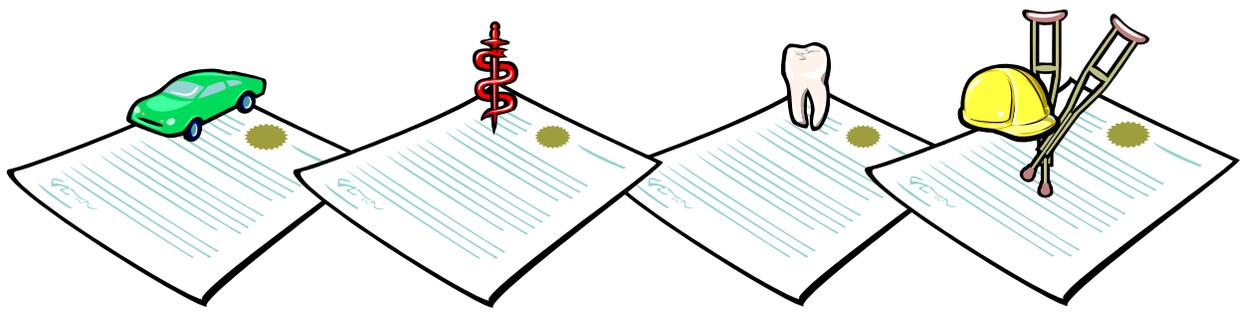
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- ✓ Continued Monthly Departmental Safety Meetings to discuss accountability for losses and claims.
- ✓ Continued Aggressive Management of Liability claims through legal opinion, statutes, and ordinances.
- ✓ Continued to coordinate between Safety, Department Directors, Supervisors, and Claims to reduce and accelerate return to work programs.
- ✓ Continued close monitoring of Vendor/Contractor/ Tenant Insurance requirements in order to shift liability exposure away from the Parish.
- ✓ 7<sup>th</sup> Annual Employee Health Fair held for employees in order to promote wellness prevention in employee lifestyles.
- ✓ Continued to maintain a cost-effective program for Health Care Benefits by stabilizing costs to employees.
- ✓ Continued to reduce number of Worker's Compensation lost time claims by aggressively managing the claim and with effective placement of light duty status employees in cooperation with welcoming departments.
- ✓ Continued to closely monitor the cause and effect of Workers' Compensation claims and developing resolutions to any hazards, which may have contributed, to such incidents.
- ✓ Continued to reduce Workers' Compensation claims by aggressively managing the claim and implementing return to work procedures.

**2011 GOALS AND OBJECTIVES**

- Continue to Promote, Create Accountability, and Budget and communicate to all Department Director the need to engage Safety at the work site. Promote "stop work" program so employees can stop unsafe work without reprimand.
- Continue to reduce the number of benefit claims by proactively communicating with employees the necessity use preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.
- Continue to Mitigate and manage large claims by utilizing legal opinions from internal and external sources.
- Continue to Allocate Safety training to Departments based on needs, budgets, and prior loss history. Implement monthly safety meeting programs.
- Continue to meet, negotiate, and structure TPCG's insurance and Risk management needs by being aware of new markets, conducting underwriting meetings.
- Continue to reduce the number of vendors we purchase our insurance coverage through and negotiate fees that have real impact to our balance sheet.
- Continue to maintain monthly Director Meetings to discuss loss history by department for Workers Compensation, Special Excess Liability, Employment Practices Liability, and Automobile Liability. Use Statistical data to assist in risk evaluation.
- Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and loss time injuries.

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of current employees with family group insurance	668	670	675
	Number of current employees with single group insurance	549	552	555
	Number of retired employees with family group insurance	130	130	133
	Number of retired employees with single group insurance	87	90	95
	Number of workers compensation medical claims	97	152	152
	Number of general liability claims processed	139	80	80
	Number of auto liability claims processed	101	92	92
	Number of claim files closed	251	42	42
	Number of short-term disability claims	80	85	90
	Number of long-term disability claims	50	70	75
	Number of Safety Inspections	688	500	500
	<i>Efficiency &amp; Effectiveness</i>	Dollar amount of workers compensation medical payments	\$97,466	\$62,318
Total dollar amount of prescription claims paid (Millions)		\$3.00	\$3.50	\$3.40
Total dollar amount of medical claims paid (Millions)		\$10.1	\$10.7	\$11.0
Total dollar amount of dental claims paid		\$520,000	\$520,000	\$550,000
Total dollar amount of life insurance claims paid		\$130,000	\$200,000	\$250,000
Number of life insurance claims paid		22	27	30
Number of new Safety Programs implemented		6	2	1
Number of Safety Training Classes		13	14	5
Number of Defensive Driving Classes		4	8	3
Number of Employees Trained		274	200	100



**354 & 357 RISK MANAGEMENT**

**INSURANCE CONTROL FUND (354)**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	7,977	0	17,800	0	0
Charges for Services	6,664,069	7,136,419	6,730,354	6,959,202	6,959,202
Miscellaneous Revenue	44,540	110,400	5,000	5,000	5,000
Other Revenue	710,603	0	831,912	0	0
Operating Transfers In					
<b>TOTAL REVENUES</b>	<b>7,427,189</b>	<b>7,246,819</b>	<b>7,585,066</b>	<b>6,964,202</b>	<b>6,964,202</b>
<b>EXPENSES:</b>					
Personal Services	528,761	597,419	579,695	563,363	563,363
Supplies & Materials	23,549	34,500	26,560	26,500	26,500
Other Services & Charges	5,248,299	7,952,624	7,377,923	7,739,805	7,739,805
Repair & Maintenance	1,407	3,600	450	1,900	1,900
Allocated Expenditures	105,340	129,743	129,743	123,256	123,256
Depreciation	12,253	15,500	15,500	15,500	15,500
Operating Transfer Out					
<b>TOTAL EXPENSES</b>	<b>5,919,609</b>	<b>8,733,386</b>	<b>8,129,871</b>	<b>8,470,324</b>	<b>8,470,324</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					-3.02%
<b>INCREASE (DECREASE) TO NET ASSETS</b>	<b>1,507,580</b>	<b>(1,486,567)</b>	<b>(544,805)</b>	<b>(1,506,122)</b>	<b>(1,506,122)</b>
NET ASSETS, JANUARY 1	1,367,248	2,874,828	2,874,828	2,330,023	2,330,023
NET ASSETS, DECEMBER 31	2,874,828	1,388,261	2,330,023	823,901	823,901

**BUDGET HIGHLIGHTS**

- Premium Revenue from departments and user agencies for major self-insured plans: - Approved.
  - Workmen’s Compensation, \$1,064,497
  - General Liability, \$436,566
  - Vehicle Insurance, \$1,323,805
  - Physical Plant, \$2,196,170
  - Gas/Electric Liability, \$280,000
  - Boiler Insurance, \$136,272
- Major Expenditures: - Approved.
  - Premiums for excess of our self –insurance retention:
    - Workmen’s Compensation, \$222,777
    - Vehicle Insurance, \$400,000
    - General Liability, \$171,600

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**BUDGET HIGHLIGHTS (Continued)**

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- Boiler, \$136,272
- Physical Plant, \$2,200,000
- Gas /Electric Liability, \$200,000
- Claims for all coverage, \$4,000,000
- Actuarial Audit, \$24,000 as required for annual financial reporting.
- Capital: - Approved.
  - 1- Copier, \$8,000

**Special Notes:**

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

*General Liability* – For the period April 1, 2008 through April 1, 2009, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$6,000,000. The Parish pays general liability claims in excess of \$6,000,000.

*Public Officials and Employee's Liability* – For the period April 1, 2008 through April 1, 2009, the public officials and employee's liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000. Any claims in excess of \$6,000,000 are paid by the Parish.

*General Liability for Electric and Gas Systems* – For the period April 1, 2008 through April 1, 2009, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems and the first \$500,000 related to pollution liability. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$10,000,000, with any claims over \$10,000,000 to be paid by the Parish.

*Automobile Liability* - For the period April 1, 2008 through April 1, 2009, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$6,000,000. Auto claims in excess of \$6,000,000 are paid by the Parish.

**354 & 357 RISK MANAGEMENT**

**INSURANCE CONTROL FUND (354) (Continued)**

*Workers' Compensation* – For the period April 1, 2008 through April 1, 2009, the Parish is self-insured for the first \$500,000 of each claim relating to workers' compensation insurance. For liability in excess of \$500,000, the Parish is covered under an insurance contract for claims up to \$25,000,000. Under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

*Employment Practice Liability* - For the period April 1, 2008 through April 1, 2009, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000, with any claims in excess of the \$6,000,000 to be paid by the Parish.

*Property Insurance* – For the period March 1, 2008 through March 1, 2009, the Parish is self-insured for the first \$100,000 of each claim relating to property insurance except for wind/named storm losses, which will be two percent (2%) of the value at the time of loss of each separate building. If two or more deductible amounts in this policy apply to a single occurrence, the total amount to be deducted shall not exceed the largest deductible applicable. The Parish is covered under insurance contracts for the excess liability up to \$50,000,000. Any claims in excess of \$50,000,000 are to be paid by the Parish.

*Pollution Environmental Liability* – For the period April 1, 2008 through April 1, 2009, the Parish is self-insured for the first \$250,000, with limits of \$5.0 million. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations.

Settled claims have not exceeded the insurance coverage for the excess liability in any of the past three years.

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	94,259	114,060
Safety & Health Manager	1	1	1	1	209	46,371	59,123	72,244
Claims Adjuster	2	2	2	2	207	39,029	49,762	60,806
Insurance Technician	2	2	2	2	108	31,489	40,149	49,059
Admin Technician II	1	1	1	1	102	18,104	23,083	28,205
Admin Technician I	1	1	1	1	101	16,609	21,177	25,876
<b>TOTAL FULL-TIME</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>				
Admin Tech I	1	1	1	1	101	8,305	10,589	12,938
<b>TOTAL PART-TIME</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>				



**354 & 357 RISK MANAGEMENT**

**GROUP HEALTH INSURANCE FUND (357)**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Charges for Services	15,094,594	14,250,000	15,456,853	15,456,853	15,456,853
Miscellaneous Revenue	17,405	25,000	8,000	8,000	8,000
Other Revenue	1,196,260	600,000	410,360	500,000	500,000
<b>TOTAL REVENUES</b>	<b>16,308,259</b>	<b>14,875,000</b>	<b>15,875,213</b>	<b>15,964,853</b>	<b>15,964,853</b>
<b>EXPENSES:</b>					
Personal Services					
Other Services & Charges	14,989,159	15,108,350	16,128,665	16,790,755	16,790,755
Allocated Expenditures	209,245	236,500	209,245	209,245	209,245
Operating Transfer Out	0	1,800,000	1,800,000		
<b>TOTAL EXPENSES</b>	<b>15,198,404</b>	<b>17,144,850</b>	<b>18,137,910</b>	<b>17,000,000</b>	<b>17,000,000</b>
<b>% CHANGE OVER PRIOR YEAR</b>					10.79%
<b>INCREASE (DECREASE) TO NET ASSETS</b>	1,109,855	(2,269,850)	(2,262,697)	(1,035,147)	(1,035,147)
<b>NET ASSETS, JANUARY 1</b>	4,817,891	5,927,746	5,927,746	3,665,049	3,665,049
<b>NET ASSETS, DECEMBER 31</b>	5,927,746	3,657,896	3,665,049	2,629,902	2,629,902

**BUDGET HIGHLIGHTS**

- Premium Revenue, \$15,456,853, approved.
- Major expenditures: - Approved.
  - Premiums for excess liability including administrative fees, \$2,144,319
  - Claims, \$14,589,726, 11.3% increase

**Special Note:**

- The Parish is self-insured for the first \$150,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2010 is \$12.5 million. The Parish is covered under an insurance contract for the excess liability up to \$1,000,000 on individual claims. Each covered employee is subject to a lifetime maximum claims limit of \$2,000,000.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- In 2006, the Parish adopted a policy setting the employee contribution to premiums for core benefits at 15%. (Reference Ordinance No. 7242)

## 370 HUMAN RESOURCES

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out a number of Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 800 employees. The department also handles a number of administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ Implemented and presented (5) on-site employee Fred Pryor training seminars at no cost to TPCG departments on topics dealing with assertive leadership skills, team communication tactics, recruiting, interviewing, and hiring employees, management skills for administrative assistants, and dealing with unacceptable employee behavior.
- ✓ Implementation of the active use of the new time keeping system in several departments. Reprint, educate, and train all hourly employees to make use of this equipment so as to better serve the Accounting Department for more efficient employee time management for payroll.
- ✓ Continue to monitor TPCG Commercial Driver's License (CDL) database for all TPCG employees who possess a commercial driver's license. This ensures compliance with state license practices and requirements.
- ✓ Attend and participate in community sponsored job fairs in Terrebonne/Lafourche parishes to highlight and promote TPCG as a trusted employer and to assure recruitment of the most qualified applicants for the parish government. Identified with administration's assistance, eight new candidates to work as interns in TPCG.
- ✓ Participated in Terrebonne/Lafourche Parish School Systems "Job Career Fairs" to highlight TPCG as an employer with long term job security and opportunities available to both parishes' youth.
- ✓ Implemented and trained 363 TPCG employees in identifying and handling sexual harassment in the workplace.
- ✓ Improved rapport/working relationships with department directors and management in the following area: reporting of accidents, incidents involving employees; providing written backup documentation/write-ups for employee disciplinary actions/terminations; consistency in employee evaluation process; communications on handling of TPCG employee issues within departments; better cooperation and assistance in employee investigations.
- ✓ Coordinated parish wide department functions and competitions: "Fill a Box, Feed a Family," (Food Drive for Community Food Bank), "Relay for Life and CASA," participation to raise funds for community outreach, "TPCG Biggest Loser Contest," (Wellness Program) and "Greening the Government." (Recycling Awareness Program)

### 2011 GOALS AND OBJECTIVES

- Continue to provide on-site training for parish departments on various topics; FMLA, EEOC policies, workplace violence, and Fair Labor practices.
- Overhaul of the Human Resources Department's personnel filing system by ensuring all records are compliant with federal and state laws. Secure all confidential documents.
- Human Resource staff will continue to be trained on Federal and State law changes, attend HR seminars, and retain their certifications through the HR Certification Institute.
- To fully establish TPCG departments/divisions on the fingerprint time keeping system.
- Redo and revise TPCG Parish Policy & Procedure Manual. Distribute once approved and accepted by the Parish Council to all TPCG employees.
- Create and distribute a TPCG employee handbook and make a copy available to each employee.
- Implement TPCG job descriptions and review accuracy to make certain that all descriptions list up-to-date job duties, job requirements, physical lifting standards, and FLSA status. Risk management needs to be actively engaged in job descriptions and review toad job functions that eliminate future claims.
- Employ IT technology and policies into the Human Resources Department, which will enhance service, communications and productivity throughout the Parish. This will assist in maintaining best practices and allow Human Resources to be more effective in delivery to our established departmental needs.

370 HUMAN RESOURCES

	PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Total number of Parish full-time employees	706	720	700
	Number of job openings	146	135	125
	Number of vacancies filled	93	110	100
	Number of applications received	3,038	3,300	2,500
	Number of performance evaluations processed	325	400	500
	Number of terminations	163	130	130
	Number of parish full-time hires (permanent)	157	120	100
<i>Efficiency &amp; Effectiveness</i>	Number of employees trained	112	450	500
	Number of employee orientations completed	4	5	6
	Number of employees attending orientation	167	130	110
	To create a TPCG handbook and make a copy available to each employee.	0	0	800
	To continue to stress the importance of the TPCG Drug Testing Policy.	167	130	110

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
REVENUES:					
Charges for Services	701,035	600,000	610,591	600,000	600,000
Miscellaneous Revenue	1,073	7,000	1,000	1,000	1,000
<b>TOTAL REVENUES</b>	<b>702,108</b>	<b>607,000</b>	<b>611,591</b>	<b>601,000</b>	<b>601,000</b>
EXPENSES:					
Personal Services	273,080	291,701	284,391	292,037	292,037
Supplies & Materials	7,670	9,800	8,393	7,450	7,450
Other Services & Charges	189,238	168,050	229,669	230,863	230,863
Repair & Maintenance	0	200	200	200	200
Allocated Expenditures	57,336	108,960	67,725	66,725	66,725
Capital Outlay (Depreciation)	30,345	31,000	31,000	33,700	33,700
<b>TOTAL EXPENSES</b>	<b>557,669</b>	<b>609,711</b>	<b>621,378</b>	<b>630,975</b>	<b>630,975</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION OPERATING TRANSFERS OUT <span style="float: right;">3.21%</span>					
INCREASE (DECREASE) TO NET ASSETS	144,439	(2,711)	(9,787)	(29,975)	(29,975)
NET ASSETS, JANUARY 1	518,534	662,973	662,973	653,186	653,186
NET ASSETS, DECEMBER 31	662,973	660,262	653,186	623,211	623,211

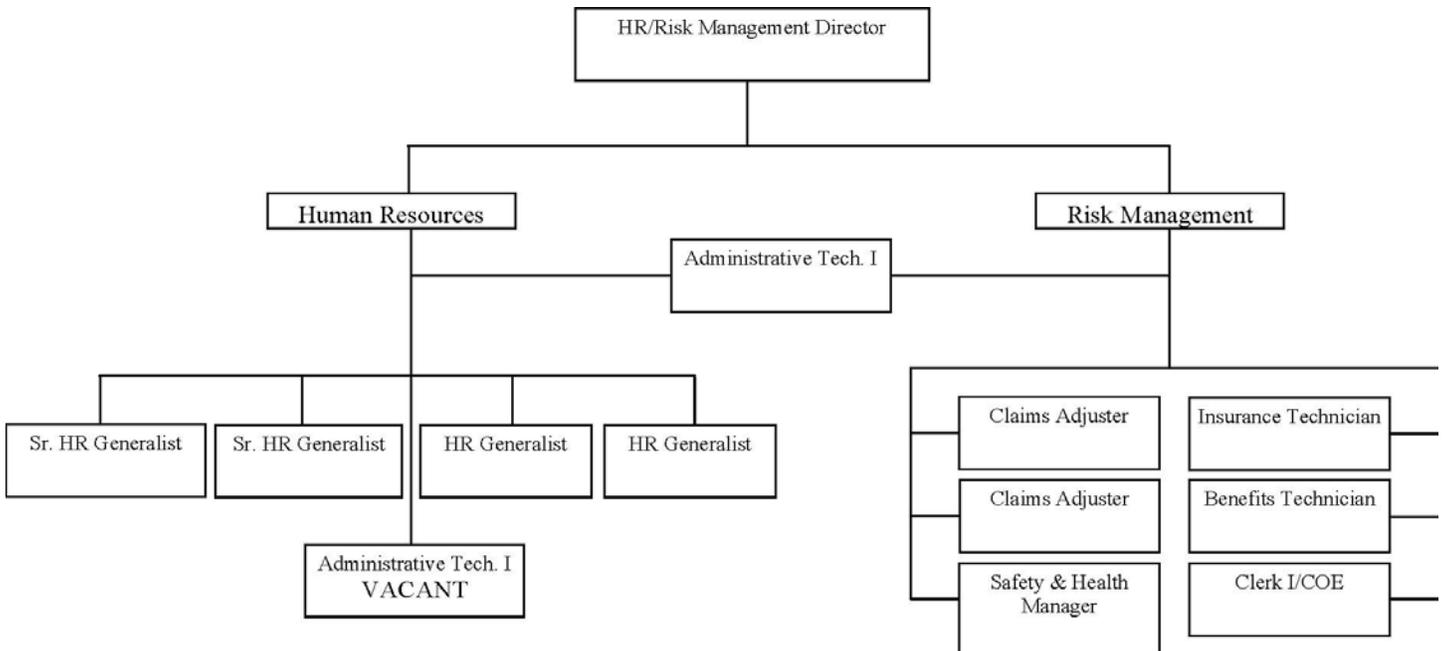
### 370 HUMAN RESOURCES

#### BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2011 is increasing from 2% to 2.28% of salaries and wages or \$600,000, approved.
- Capital: - Approved.
  - 1 (one) Laptop Computer, \$2,500
- Major Expenditures: - Approved.
  - Legal Fees, \$17,500, decrease of \$12,500, 42%.
  - Unemployment Claims, \$77,000, an increase of \$47,000, 156%.

#### PERSONNEL SUMMARY

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	39,500	50,363	61,540
HR Generalist	2	2	2	2	108	31,489	40,149	49,059
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>				



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition storage, distribution, reutilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish's best interest, it is our objective to maximize the value for each tax dollar spent on materials, supplies and services. The Finance Department also includes the Parish Warehouse Division, which maintains all inventory stock. The central storeroom is located at the Utility complex. The Warehouse Inventory's mission is to control stock levels, economic cost factors and departmental account charges through the AS/400 System. The Warehouse continues to utilize State Contract Purchasing options whenever possible. The Warehouse Division provides the highest level of material support to the operating departments of the Terrebonne Parish Consolidated Government. This includes, but is not limited to, general use consumable support materials such as janitorial supplies, office supplies, safety equipment, first aid supplies, paint supplies and small tools. The Warehouse Division provides material deliveries to all Terrebonne Parish Consolidated Government Departments. In addition to material support and supply deliveries, the Warehouse Division is responsible for Intergovernmental Mail Services.

**2009-2010 ACCOMPLISHMENTS**

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- ✓ Provided a fair and transparent procurement process.
- ✓ Updated Purchasing Handbook.
- ✓ Implemented the electronic routing of Request for Bid Form.
- ✓ Hosted a Public Bid Law Seminar (presented by LA Attorney General's Office) for departments, divisions and boards.
- ✓ Established internal timelines to expedite procurement process.
- ✓ Worked aggressively to identify obsolete and/or excess surplus property that can be sold to generate additional revenue for the TPCG.
- ✓ Assisted departments / divisions with communication needs in an efficient and effective manner.
- ✓ Assisted Fleet Maintenance with GPS System implementation and maintenance.
- ✓ Transferred the oversight of TPCG Off-Site Fueling Program to Fleet Maintenance.
- ✓ Division participated in Vendor / Small Business meeting.
- ✓ Suspended Bid Surety requirement for public bids for the purchase of materials and supplies for 12 months.
- ✓ Created a Bid Status Board.
- ✓ Revised adjudicated property sale documents to include new laws enacted.
- ✓ Up to date vendor database available to TPCG divisions and departments.
- ✓ Division personnel attended several TPCG hosted seminars.
- ✓ Identified and established Requirements Contracts for frequently used supplies, materials and services.
- ✓ Provided mail services on time and in a customer-focused manner.
- ✓ Assist Purchasing Division personnel with the receiving of surplus property.
- ✓ Maintained a safe working environment.

**2011 GOALS AND OBJECTIVES**

- Provide a procurement process through full and open competition using sound business practices.
- Work collectively with Information Technology to implement bar coding / tracking mechanism for fixed assets.
- Update Vendor Brochure.
- Host a Vendor Fair to provide education on how to conduct business with TPCG.
- Continue to evaluate and utilize cooperative purchasing agreements when economically feasible and effective.
- Continue personal contact with adjudicated property owners to provide notification of property status.
- Continue to review and revise solicitation documents as required / necessary.
- Continue to work aggressively on identification and disposal of excess surplus property to generate additional revenue for TPCG.
- Work collectively with Information Technology to post bid results (tabulations) on parish website.
- Work collectively with Information Technology to post viable contract listing on parish website.
- To conduct and administer Warehouse operations as they are established in accordance with rules and regulations
- Procure stock items in accordance with applicable state laws, parish policies and procedures
- Continue evaluating inventory products to ensure those stocked are the most beneficial to using division and departments
- Continue assisting Purchasing Division personnel with the receiving of surplus property
- Continue providing efficient and customer-focused mail services
- Maintaining a safe working environment

380 FINANCE/ PURCHASING

	PERFORMANCE MEASURES/ INDICATORS	FY2009 Actual	FY2010 Estimated	FY2011 Projected
<i>Demand/ Workload</i>	Number of Vendors in master file	4,273	4,878	5,000
	Number of Purchasing employees	13	13	13
	Number of Departments assisted	81	80	80
	Number of Material & Supply Bids Advertised	26	32	30
	Number of Capital Project Bids Advertised	24	25	25
	Number of SOQ, RFP, RFQ, Service Contract Advertisements	15	18	18
	Number of Cooperative Purchasing Agreements Requiring Council Approval	6	3	4
	Number of Surplus Bids Advertised	4	5	5
	Number of Adjudicated Property Bids Advertised	23	25	25
	Number of Purchase Orders Issued	37,643	32,000	31,000
	Number of Communication Work Orders Processed	157	150	125
	Number of items stocked in the Warehouse	1,504	1,510	1,512
	Number of warehouse requisitions	5,687	5,134	5,000
	Number of quotations solicited	309	325	250
	Number of daily mail deliveries	39	41	41
	Number of stock deliveries to various departments	876	688	660
	<i>Efficiency &amp; Effectiveness</i>	Percent of purchase orders processed within 3 days	99%	99%
Percent of bids conforming with state law		99.9%	100%	100%
Dollar amount of purchase orders (millions)		\$163.8	\$172.0	\$172.0
Dollar amount of surplus bid items sold		\$503,679	\$80,000	\$100,000
Dollar amount of adjudicated property sold		\$11,501	\$30,000	\$50,000
Dollar value of Warehouse Inventory (Millions)		\$1.5	\$1.49	\$1.5
Dollar value of Warehouse Issues (Millions)		\$1.5	\$1.25	\$1.3
Certified Professional Public Buyers on Staff		3	3	3
Number of credit hours earned through Nicholls State University by staff		15	0	0



**380 FINANCE/ PURCHASING**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental					
Charges for Services	964,866	1,070,000	1,050,000	1,010,000	1,010,000
Miscellaneous Revenue	2,977	100	1,301	100	100
<b>TOTAL REVENUES</b>	<b>967,843</b>	<b>1,070,100</b>	<b>1,051,301</b>	<b>1,010,100</b>	<b>1,010,100</b>
<b>EXPENSES:</b>					
Personal Services	697,480	725,348	724,335	656,375	656,375
Supplies & Materials	15,192	23,250	20,720	23,250	23,250
Other Services & Charges	175,856	151,489	194,377	200,306	200,306
Repair & Maintenance	1,667	9,225	9,225	9,225	9,225
Allocated Expenditures	27,425	56,080	27,605	27,605	27,605
Capital Outlay (Depreciation)	31,595	35,040	32,000	35,000	35,000
<b>TOTAL EXPENSES</b>	<b>949,215</b>	<b>1,000,432</b>	<b>1,008,262</b>	<b>951,761</b>	<b>951,761</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					-5.04%
INCREASE (DECREASE) TO NET ASSETS	18,628	69,668	43,039	58,339	58,339
NET ASSETS, JANUARY 1	69,756	88,384	88,384	131,423	131,423
NET ASSETS, DECEMBER 31	88,384	158,052	131,423	189,762	189,762

**BUDGET HIGHLIGHTS**

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions. Total allocated revenues projected for 2011, \$1,005,000, approved.
- Capital: - Approved.
  - o 1 – Printer, \$1,400
  - o 1 – Laptop/software, \$3,000
- Personnel: - Approved.
  - o Eliminate 1 – Procurement Specialist II, Grade 107
  - o Reclass Field Tech. II, Grade 104 to Field Tech. I, Grade 103

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Purchasing Manager	1	1	1	1	211	56,109	71,539	87,415
Warehouse Manager	1	1	1	1	210	51,008	65,035	79,469
Senior Procurement Officer	0	1	1	1	208	42,542	54,241	66,279
Procurement Specialist III	2	1	1	1	108	31,489	40,149	49,059
Procurement Specialist II	2	2	1	1	107	28,369	36,170	44,197
Admim Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	3	3	2	2	104	21,509	27,424	33,511
Field Tech I	1	1	2	2	103	19,733	25,160	30,744
Admin Tech II	2	2	2	2	102	18,104	23,083	28,205
<b>TOTAL</b>	<b>13</b>	<b>13</b>	<b>12</b>	<b>12</b>				

## 390 INFORMATION TECHNOLOGIES

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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The Information Technology Division provides computer related support services to Parish departments, divisions, and other governmental agencies within the Parish. Support services provided include consultant, application/web development and maintenance, application training, security, intranet and Internet access, e-mail system, network infrastructure, and equipment repairs. Additional services consist of the pricing, ordering, setup, and installation of computer hardware and software, data communications equipment, and wireless communications.

### 2009-2010 ACCOMPLISHMENTS

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Major projects performed by Information Technology Division during the previous year include:

- ✓ Added the following points of interest the Parish Internet site:
  - Link to Louisiana Department of Transportation Traveler Information including traffic cameras.
  - Debris and garbage complaint form under Solid Waste.
  - Public Records Request form under Administration.
  - Allowed city utility customers the ability to calculate what their average billing would be based on prior 12 months.
- ✓ Changed email system to Microsoft Exchange 2010 and added a server to provide Blackberry support.
- ✓ Added a missing person section along with crime data from 2002 to the present to Houma Police Department's web site ([www.houmapd.com](http://www.houmapd.com)).
- ✓ Upgraded Government Tower, Information Technology Division, and Utilities Department to Gigabit Ethernet networking.
- ✓ Created a web based Document Management Application to track documentation for the CDBG Gustav/Ike Recovery Grant.
- ✓ Upgraded wireless communications at Government Tower to handle the latest Wi-Fi standards increasing capacity to 100Mbps.
- ✓ Modified Parish Accounts Payable application allowing vendors to receive direct deposit payments in lieu of payments by check as well as view invoices and payments online.
- ✓ Upgraded Internet bandwidth from 6Mbps to 20Mbps.
- ✓ Provided Consolidated Waterworks District Utility Billing System customers access to view billing history and make payments through worldwide web.
- ✓ Replaced three blade servers increasing VMware's performance up to five times and upgraded SAN disks which nearly doubled storage capacity.

### 2011 GOALS AND OBJECTIVES

- Expand disaster recovery plan to include electronic replication of data at a location outside of the tri-parish.
- Modify the existing accounts receivable application with two additional payment options for vendors which include bank draft payments and online bill pay.
- Improve network infrastructure in areas of network security, fiber optic connections, and redundant communication links.
- Develop an online form providing merchants with the option to e-file LAT forms directly to the Assessor's Office through the Internet.
- Establish a team to evaluate current method of storing data on the network and provide recommendations for improvement to each division, department, and user agency.
- Implement bar code inventory system to track fixed assets.
- Create a centralized application to track moveable inventory eliminating data duplication across divisions and departments.

390 INFORMATION TECHNOLOGIES

	PERFORMANCE MEASURES	FY2009	FY2010	FY2011
		Actual	Estimated	Projected
<i>Demand</i>	Number of users supported	902	925	975
	Number of servers connected to parish network	48	49	49
	Number of computers supported	1,020	712	715
	Number of printers supported	450	435	440
	Number of scanners supported for imaging system	85	87	89
	Number of applications supported	115	117	119
<i>Workload</i>	Number of work orders generated - Development Staff	553	620	700
	Number of work orders generated - Networking Technicians	965	1,100	1,250
	Number of work orders generated - Other	19	25	35
	Number of work orders completed - Development Staff	489	615	780
	Number of work orders completed - Networking Technicians	952	950	1,000
	Number of work orders completed - Other	12	25	40
	Number of phone calls - Development Staff*	2,585	2,300	2,000
	Number of phone calls - Networking Technicians	2,484	3,100	3,600
	Number of phone calls - Other	704	575	450
	Number of new applications implemented	2	2	2
	Number of internet services added (eBusiness)	6	15	5
	Number of web hits**	474,950	444,000	500,000
	Number of emails processed	1,366,161	2,014,000	2,500,000
<i>Efficiency</i>	Ratio of computers supported to Networking Technicians	255	237	238
	Ratio of users to Development Staff	134	154	108
	Ratio of users to Networking Technicians	226	308	325
	Number of emails blocked (spam/virus)	4,382,451	4,700,000	4,800,000
<i>Effectiveness</i>	% of problem calls resolved in less than one day - Development	40%	40%	42%
	% of problem calls resolved in less than one day - Networking	79%	72%	70%
	% of uptime-IBM eServer Blade Center	99%	99%	99%
	% of uptime-IBM Midrange System	98%	98%	98%

\* Decrease in number of Development phone calls due to increase in electronic requests.

\*\*Web hits for 2009 estimated & 2010 projected based on home page hits only.

**390 INFORMATION TECHNOLOGIES**

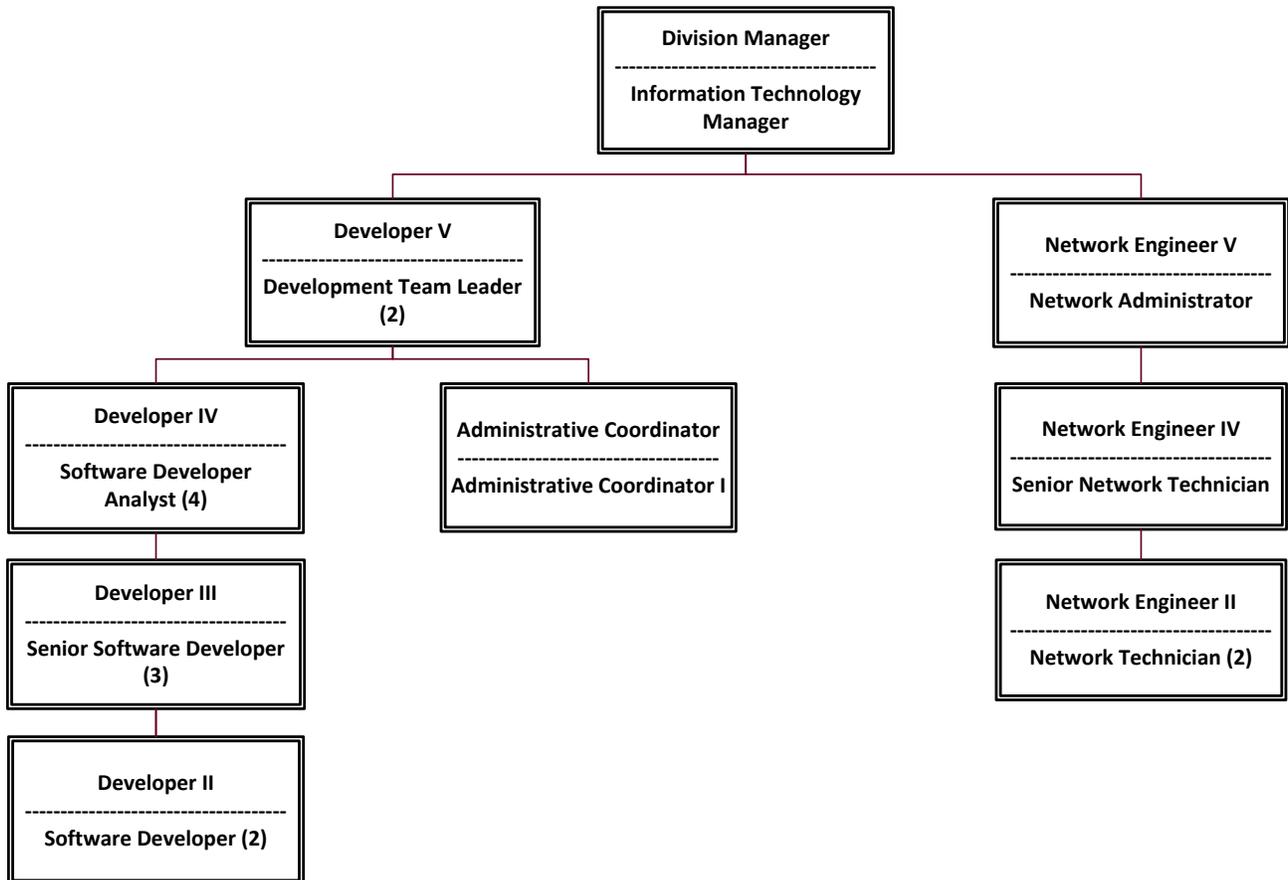
<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental					
Charges for Services	1,503,133	1,876,000	1,611,844	1,690,000	1,690,000
Miscellaneous Revenue	(88)	1,000	585		
<b>TOTAL REVENUES</b>	<b>1,503,045</b>	<b>1,877,000</b>	<b>1,612,429</b>	<b>1,690,000</b>	<b>1,690,000</b>
<b>EXPENSES:</b>					
Personal Services	1,108,608	1,272,164	1,112,049	1,206,666	1,206,666
Supplies & Materials	23,781	42,660	27,728	44,797	44,797
Other Services & Charges	175,088	240,423	227,159	239,919	239,919
Repair & Maintenance	492	12,511	12,446	12,511	12,511
Allocated Expenditures	28,739	50,835	29,140	28,293	28,293
Capital Outlay (Depreciation)	121,014	129,000	122,000	125,000	125,000
<b>TOTAL EXPENSES</b>	<b>1,457,722</b>	<b>1,747,593</b>	<b>1,530,522</b>	<b>1,657,186</b>	<b>1,657,186</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION</b>					-5.34%
<b>INCREASE (DECREASE) TO RETAINED EARNINGS</b>	<b>45,323</b>	<b>129,407</b>	<b>81,907</b>	<b>32,814</b>	<b>32,814</b>
<b>RETAINED EARNINGS, JANUARY 1</b>	<b>204,169</b>	<b>249,492</b>	<b>249,492</b>	<b>331,399</b>	<b>331,399</b>
<b>RETAINED EARNINGS, DECEMBER 31</b>	<b>249,492</b>	<b>378,899</b>	<b>331,399</b>	<b>364,213</b>	<b>364,213</b>

**BUDGET HIGHLIGHTS**

- Information Systems Fund derives revenues from the departments that it services. 2011 projected user fees, \$1,690,000, approved.
- Personnel: - Approved.
  - Eliminate 1 – Network Technician, Grade 108
- Capital: - Approved.
  - 1 – Power System 520-Midrange Computer System, \$50,000
  - IBM eServer Blade Center-Expansion Cabinet, \$35,000
  - IBM TS3100 Tape Library, \$20,000
  - 2 – IBM (Brocade SAN Fabric (8 Ports), \$10,200
  - Microsoft Exchange & Communication Server, \$16,266
  - 7 – Personal Computers (replacements), \$14,000

PERSONNEL SUMMARY

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	61,719	78,692	96,157
Network Administrator	1	1	1	1	211	56,109	71,539	87,415
System Analyst	2	2	2	2	211	56,109	71,539	87,415
Programmer/Analyst	4	3	4	4	209	46,371	59,123	72,244
Senior Programmer	3	1	3	3	208	42,542	54,241	66,279
Programmer	2	4	2	2	206	35,807	45,654	55,786
Senior Network Technician	1	1	1	1	109	35,268	44,967	54,946
Network Technician	3	2	2	2	108	31,489	40,149	49,059
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
<b>TOTAL</b>	<b>18</b>	<b>16</b>	<b>17</b>	<b>17</b>				



## 395 CENTRALIZED FLEET MAINTENANCE

### MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Department, a Division of Public Works, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance has twelve employees with over 120 years of combined experience in the fields of automotive maintenance, clerical and equipment repair work. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The Garage is located at 301 Plant Road, Houma, La. and the Service Center is located at 1860 Grand Cailliou Road, Houma, La. Departmental functions are to prepare specifications for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines. To work with vendors and supervisors to arrange field demonstration of replacement equipment and co-ordinate training for operators of specialized equipment. Fleet Maintenance also maintains Electronic Inventory of rolling stock and preventive maintenance and record retention. This department schedules services and does annual inspections. This department also conducts spot inspections and condition reports on request and to maintain fuel station, issue fuel cards and develop usage reports for Finance Department and other Governmental Agencies. They do road service and coordinate tire repair and replacements. Mechanics are on 24 hour call. Fleet Maintenance assists Purchasing Department in Surplus Item Program and coordinates security for Service Center location.

### 2009-2010 ACCOMPLISHMENTS

- ✓ Fleet Maintenance has established a new signage and vehicle numbering program that has allowed for easier identification of all Parish vehicles and equipment.
- ✓ Fleet Maintenance has installed GPS units in designated user department equipment in an effort to improve transparency, enhance productivity and promote fuel savings. This is an ongoing endeavor.
- ✓ Fleet Maintenance has refocused efforts in the areas of specifications writing and the procurement of equipment to promote proper job application or use of vehicles and equipment.
- ✓ Fleet Maintenance is currently working with the Information Technology Department to finalize improvements to reporting and fuel station monitoring.

### 2011 GOALS AND OBJECTIVES

- Fleet Maintenance would like to partner with the Information Technology Department in the development of a Parish Wide Work Order System as it applies to our department functions.
- Working to enhance our current Preventive Maintenance Program to include electronic notification of services due and other vehicle or equipment related matters.
- Fleet Maintenance would like to establish a database consisting of vendors, contractors and other interested parties with a goal in mind of offering surplus vehicles and equipment to more qualified bidders for the best interest of Terrebonne Parish.
- Fleet Maintenance will work with user departments to identify older and/or underutilized vehicles or equipment in an effort to reduce operating cost and future maintenance expense.

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2009 Actual	FY2010 Estimated	FY2011 Projected
	Number of Vehicles	400	405	420
Number of Surplus Vehicles	45	50	55	
Number of Motorcycles, trailers, etc.	2	5	3	
Work orders processed	2,216	2,246	2,268	
Work orders processed per mechanic	349	374	385	
Efficiency & Effectiveness	Vehicles returned serviced within 24 hours	85%	86%	87%
	Vehicles returned serviced within 48 hours	7%	7%	7%
	Vehicles returned serviced after 48 hours	8%	7%	6%
	Road Calls*	99	105	110
	Vehicle listing updated	Daily	Daily	Daily

\* Projection based on slight increase in average age of equipment.

**395 CENTRALIZED FLEET MAINTENANCE**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	3,077	0	0	0	0
Charges for Services	789,051	790,000	779,413	762,000	762,000
Miscellaneous Revenue	17,782	0	8,750	5,000	5,000
Other Revenue	292	0	0	0	0
<b>TOTAL REVENUES</b>	<b>810,202</b>	<b>790,000</b>	<b>788,163</b>	<b>767,000</b>	<b>767,000</b>
<b>EXPENSES:</b>					
Personal Services	581,700	655,873	622,827	625,652	625,652
Supplies & Materials	75,545	79,600	84,256	79,600	79,600
Other Services & Charges	122,825	143,355	151,173	72,688	72,688
Repair & Maintenance	15,484	21,500	15,908	21,500	21,500
Allocated Expenditures	12,861	19,200	13,010	18,240	18,240
Capital Outlay (Depreciation)	3,425	4,000	4,170	4,150	4,150
Operating Transfers Out					
<b>TOTAL EXPENSES</b>	<b>811,840</b>	<b>923,528</b>	<b>891,344</b>	<b>821,830</b>	<b>821,830</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					-11.08%
<b>INCREASE (DECREASE) TO NET ASSETS</b>					
	(1,638)	(133,528)	(103,181)	(54,830)	(54,830)
<b>NET ASSETS, JANUARY 1</b>					
	263,932	262,294	262,294	159,113	159,113
<b>NET ASSETS, DECEMBER 31</b>					
	262,294	128,766	159,113	104,283	104,283

**BUDGET HIGHLIGHTS**

- Major funding source - \$720,000 of user fees charged to user departments, approved.
- Capital: - Approved.
  - 2 – Desktop Computers, \$3,000
  - 1 – Laptop Computer, \$2,500

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Fleet Maint. Superintendent	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Senior Fleet Mechanic	3	3	3	3	108	31,489	40,149	49,059
Mechanic II	1	0	1	1	106	25,790	32,882	40,179
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Mechanic I	2	2	2	2	105	23,445	29,893	36,527
<b>TOTAL</b>	<b>11</b>	<b>10</b>	<b>11</b>	<b>11</b>				



## 400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

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### LEGAL DEBT MARGIN

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Terrebonne Parish has issued and has outstanding nine issues totaling \$21.2 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2010 is \$914 million, making the present debt limit for any one purpose \$91 million.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2010 is \$212 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City has also issued Utilities Revenue Bonds that are payable from the net revenues of the combined electric and natural gas systems of the City. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations.

The City of Houma also has two Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

### DEBT SERVICE FUNDS

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In 2003 the Parish called for redemption of the 1993 Road and Drainage General Obligation Bonds. The 1995 bonds were also called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. The outstanding balances are as follows:

	<u>ROADS</u>	<u>DRAINAGE</u>	<u>SEWERAGE</u>
<b>2003</b>	\$ 270,000.00	\$ 350,000.00	
<b>2005</b>	1,685,000.00	1,180,000.00	
<b>2005</b>	1,395,000.00	2,525,000.00	
<b>2007</b>	3,630,000.00	5,425,000.00	
<b>2008</b>			\$4,695,000.00
<b>TOTAL</b>	<u>\$ 6,980,000.00</u>	<u>\$ 9,480,000.00</u>	<u>\$ 4,695,000.00</u>

## 400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

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### DEBT SERVICE FUNDS

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As of December 31, 2010, the total outstanding principal amount of General Obligation Road Bonds is \$6,980,000, the General Obligation Drainage Bonds is \$9,480,000, and General Obligation Sewer Bonds is \$4,695,000.

There are four Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds.

As of December 31, 2010, the outstanding principal amount of Sales & Use Tax Bonds is \$29,485,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

As of December 31, 2010, the outstanding principal amount of the Certificates for the Police is \$1,185,000 and for the Firemen is \$1,375,000.

The City of Houma currently has outstanding \$1,030,000 of Utility Revenue Bonds, which are funded from utility revenues of the city. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000. Numerous projects have been completed and there are many still ongoing. A power plant boiler and cooling tower were replaced for approximately \$5 million, the electrical system was upgraded for approximately \$4 million, and the City is about to complete Phase II of changing the cast iron gas lines to polyethylene, with the cost exceeding \$7 million to date. In 2007, Phase 13 was completed. Phase 14, 15 and 16 was completed in 2009. The Norman & Cummins Substations was connected for efficiency in 2007 and Southdown Substation was looped into the system in 2008. Units 15 and 16 Cooling Towers have been refurbished in 2007 while the Continuous Emissions Monitoring System was being upgraded in 2008. On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations.

**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

**DEBT SERVICE FUNDS (Continued)**

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Standard & Poor's has rated Terrebonne Parish's outlook as stable.

	Underlying Ratings			Insured Ratings		
	Moody's Investors Service	Standard and Poor's	Fitch Ratings	Moody's Investors Service	Standard and Poor's	Fitch Ratings
<b>Public Improvement Bonds:</b>						
Series ST-1998A	BAA	AA-	AA-	AA3	AAA	AAA
Sewer Refunding Bonds, Series ST-1998B	BAA	AA-	AA-	AA3	AAA	AAA
Series ST-2000	BAA	AA-	AA-	AA3	AAA	AAA
Refunding Bonds, Series ST-2003	BAA	AA-	AA-	AA3	AAA	AAA
Series ST-2005	BAA	AA-	AA-	AA3	AAA	AAA
Series ST-2008		AA-	AA-		AAA	AAA
Series ST-2009		AA-	AA-		AAA	AAA
<b>General Obligation:</b>						
Refunding Bonds, Series 2003	BAA	AA-	AA-	AA3	AAA	AAA
Series 2005, Drainage/Paving	BAA	AA-	AA-	AA3	AAA	AAA
Refunding Bonds, Series 2005	BAA	AA-	AA-	AA3	AAA	AAA
Series 2007, Drainage/Paving	BAA	AA-	AA-	AA3	AAA	AAA
Series 2008, Drainage/Paving/Sewerage		AA-	AA-		AAA	AAA

## 400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

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### DEBT SERVICE FUNDS DESCRIPTIONS

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**Debt Service Fund – The Debt Service Funds are considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.**

Below is a list of Terrebonne Parish’s debt service funds with a description of each activity:

**Bond Trust Fund** - To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

**Public Safety Pension Debt Service Fund** – In 1998, the City of Houma refinanced their indebtedness to the Municipal Police Employees Retirement System (MPERS) and the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issues were \$2,265,000 Refunding Certificates of Indebtedness for the MPERS obligations and \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

**Road and Bridge Bond Sinking Fund** - To provide for the accumulation of monies for the retirement of the \$2,395,000 - 2005 Refunding Paving Bonds, \$2,000,000 - 2005 Series Paving Bonds, \$815,000 - 2003 Refunding Bonds and \$4,000,000 - 2007 Series Road Bonds. These bonds will be retired from ad valorem tax assessments.

**Capital Improvement Bond Reserve Fund** - To account for \$3,474,644 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

**Capital Improvement Bond Sinking Fund** - To accumulate monies for payment of the 1998 - \$12,625,000 Public Improvement Bonds, the 2000 - \$4,500,000 Public Improvement Bonds, and the 2003 - \$5,200,000 Public Improvement Refunding Bonds, \$7,495,000 Public Improvement Series 2005 Bonds, Series 2008 \$9,825,000 and \$11,850,000 Public Improvement Series 2009 bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish’s portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

**Sanitation Bond Sinking Fund** – To accumulate monies for payment of \$8,865,000 General Obligation Bonds. These bonds are now retired from ad valorem tax assessment.

**2008 Sewer Bond Sinking Fund** – To accumulate monies for payment of \$5,000,000 General Obligation Bonds. These bonds will be retired from ad valorem tax assessments.

**Parishwide Drainage Bond Sinking Fund** - To provide for the accumulation of monies for the retirement of \$1,030,000 of 2003 Drainage Refunding Bonds, the 2005 - \$2,030,000 Refunding Bonds, and the \$3,000,000 - 2005 Series Paving Bonds and the \$6,000,000 - 2007 Series Drainage Bonds. These bonds will be retired from ad valorem tax assessments.

**Sewer Improvement and Paving Sinking Funds** - To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

**2010 Sewer Bond Sinking Fund** - To accumulate monies for payment to \$17,000,000 sewer revenue bonds. These bonds will be retired from sewer user fees.

**2010 Sewer Bond Reserve Fund** - To account for \$459,558.75 of required reserve, which equals to 1/2 of the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sewer user fee revenue.

**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	2,582,456	2,597,914	2,644,773	2,639,356	2,639,356
Miscellaneous Revenue	162,494	50,989	48,344	18,145	18,145
Charge for Services					
Other Revenue	12,218,167				
Operating Transfers In	3,770,853	3,908,756	4,181,047	4,013,929	4,013,929
<b>TOTAL REVENUES</b>	<b>18,733,970</b>	<b>6,557,659</b>	<b>6,874,164</b>	<b>6,671,430</b>	<b>6,671,430</b>
<b>EXPENDITURES:</b>					
General - Other	131,921	124,246	134,021	132,462	132,462
Victims Assistance	422,055	422,834	422,664	422,483	422,483
Fire-Urban	95,268	95,438	95,268	95,268	95,268
Roads & Bridges	858,319	819,441	818,141	818,300	818,300
Drainage	1,153,881	1,023,767	1,023,767	1,020,120	1,020,120
Sewerage Collection	16,217,194	3,248,879	3,248,378	3,890,574	3,890,574
Solid Waste Services					
Operating Transfers Out	145,833	68,462	180,263	23,000	23,000
<b>TOTAL EXPENDITURES</b>	<b>19,024,471</b>	<b>5,803,067</b>	<b>5,922,502</b>	<b>6,402,207</b>	<b>6,402,207</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					11.24%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(290,501)</b>	<b>754,592</b>	<b>951,662</b>	<b>269,223</b>	<b>269,223</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>6,977,972</b>	<b>6,687,471</b>	<b>6,687,471</b>	<b>7,639,133</b>	<b>7,639,133</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>6,687,471</b>	<b>7,442,063</b>	<b>7,639,133</b>	<b>7,908,356</b>	<b>7,908,356</b>

**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

**SUMMARY OF UTILITY REVENUE BOND COVERAGE**

Year	Net Income	Depreciation	Interest and Fiscal Charges	Available for Debt Service	Debt Service Requirements			Coverage
					Principal	Interest	Total	
1994	1,678,891	1,720,002	783,013 *	4,181,906	630,000	1,079,668	1,709,668	2.45
1995	4,436,280	1,803,691	738,180 *	6,978,151	655,000	1,051,318	1,706,318	4.09
1996	3,184,731	1,769,614	1,020,228	5,974,573	690,000	1,019,878	1,709,878	3.49
1997	4,574,159	1,716,941	985,728	7,276,828	720,000	985,378	1,705,378	4.27
1998	5,513,902	1,933,296	948,288	8,395,486	760,000	947,938	1,707,938	4.92
1999	5,208,715	2,127,485	907,248	8,243,448	800,000	906,898	1,706,898	4.83
2000	1,322,675	2,321,582	863,073	4,507,330	845,000	862,898	1,707,898	2.64
2001	175,634	2,476,251	816,103	3,467,988	890,000	815,578	1,705,578	2.03
2002	980,223	2,313,974	539,052	3,833,249	1,190,000	350,098	1,540,098	2.49
2003	1,616,646	2,371,604	517,230	4,505,480	1,145,000	399,293	1,544,293	2.92
2004	221,462	2,459,701	375,105	3,056,268	1,170,000	373,530	1,543,530	1.98
2005	3,426,767	2,545,007	342,345	6,314,119	1,205,000	340,770	1,545,770	4.08
2006	2,078,699	2,570,991	304,388	4,954,078	1,245,000	302,813	1,547,813	3.20
2007	1,177,811	2,642,000	260,838	4,080,649	1,285,000	259,238	1,544,238	2.64
2008	949,805	2,746,878	213,293	3,909,976	1,335,000	211,693	1,546,693	2.53
2009	427,077	2,925,364	161,203	3,513,644	1,385,000	159,628	1,544,628	2.23
2010	** 2,068,325	2,835,000	105,110	5,008,435	1,440,000	103,535	1,543,535	3.24
2011	*** 638,787	3,070,500	43,775	3,753,062	1,030,000	43,775	1,073,775	3.49

\* Interest paid less interest earned on bond investments are capitalized.

\*\* Projected amounts for 2010.

\*\*\* Budgeted amounts for 2011.

**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

**SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS**

	<b>PUBLIC IMPROVEMENT BONDS</b>	<b>GENERAL OBLIGATION BONDS</b>	<b>UTILITY REVENUE BONDS</b>	<b>TOTAL</b>
2011	3,981,433	2,255,451	1,073,775	7,310,659
2012	3,978,873	2,270,035	0	6,248,908
2013	3,977,063	2,267,472	0	6,244,535
2014	3,757,153	2,026,104	0	5,783,257
2015	3,428,696	2,015,929	0	5,444,625
2016	3,423,128	1,840,554	0	5,263,682
2017	3,410,581	1,552,684	0	4,963,265
2018	3,425,095	1,554,320	0	4,979,415
2019	2,122,629	1,557,682	0	3,680,311
2020	1,844,809	1,568,204	0	3,413,013
2021	1,469,631	1,565,851	0	3,035,482
2022	1,463,537	1,575,661	0	3,039,198
2023	1,449,362	1,582,374	0	3,031,736
2024	1,452,022	1,590,404	0	3,042,426
2025	1,441,534	1,594,569	0	3,036,103
2026	836,772	1,189,403	0	2,026,175
2027	823,297	1,190,331	0	2,013,628
2028	808,059	396,309	0	1,204,368
	<u>43,093,674</u>	<u>29,593,337</u>	<u>1,073,775</u>	<u>73,760,786</u>

#### 400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

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The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "*Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary thereof published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state.*"

#### COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

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Purpose:	Roads, Highways and Bridges	Drainage
Assessed valuation	<u>\$ 741,791,975</u>	<u>\$ 741,791,975</u>
Debt limit: 10% of assessed value *	<u>\$ 74,179,198</u>	<u>\$ 74,179,198</u>
Less: Debt outstanding	6,980,000	9,480,000
Amounts held in sinking funds	<u>711,381</u>	<u>867,790</u>
Debt applicable to limitation	<u>7,691,381</u>	<u>10,347,790</u>
Legal debt margin	<u>\$ 66,487,817</u>	<u>\$ 63,831,408</u>

\* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

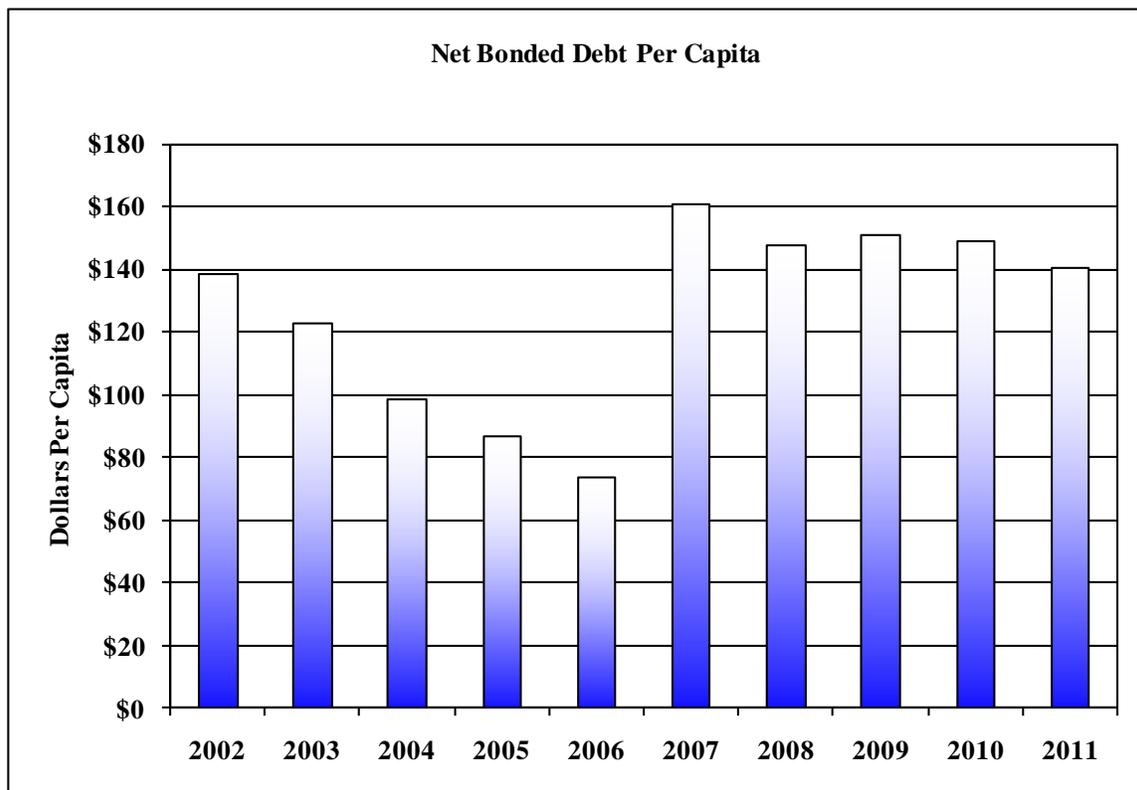
**RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND  
NET AD VALOREM TAX DEBT TO ASSESSED VALUE**

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2002	105,935	541,404,945	15,620,000	889,586	14,730,414	2.72%	139
2003	106,823	571,075,180	14,060,000	931,530	13,128,470	2.30%	123
2004	107,127	613,656,650	12,320,000	1,740,000	10,580,000	2.01%	99
2005	107,146	646,663,595	11,110,000	1,825,000	9,285,000	1.44%	87
2006	108,938	693,603,910	10,400,000	2,290,000	8,110,000	1.17%	74
2007	108,424	697,905,630	19,695,000	2,185,000	17,510,000	2.51%	161
2008	108,576	709,298,030	18,660,000	2,590,000	16,070,000	2.27%	148
2009	109,409	722,165,295	17,585,000	1,075,000	16,510,000	2.29%	151
2010	** 109,561	* 741,791,975	16,460,000	1,125,000	15,335,000	2.07%	149 *
2011	*** 109,561	* 778,881,574	21,155,000	1,330,000	19,825,000	2.54%	141 *

\* Estimated by Terrebonne Parish Consolidated Government.

\*\* Projected amounts for 2010.

\*\*\* Budgeted amounts for 2011.



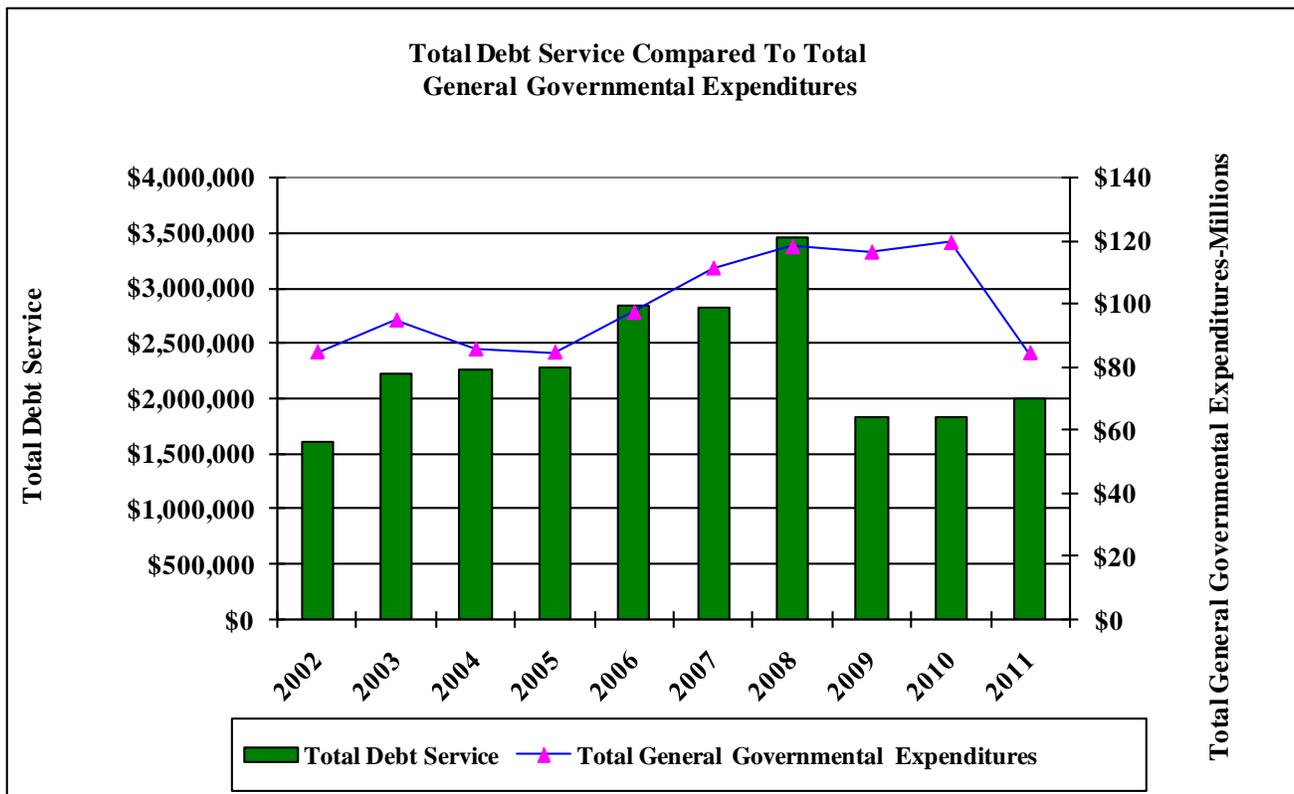
**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES**

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2000	415,000	477,721	892,721	78,998,496	1.13%
2001	440,000	445,426	885,426	83,166,590	1.06%
2002	985,000	622,096	1,607,096	84,906,653	1.89%
2003	1,620,000	598,173	2,218,173	95,081,339	2.33%
2004	1,740,000	523,625	2,263,625	85,802,358	2.64%
2005	1,825,000	460,493	2,285,493	84,811,744	2.69%
2006	2,290,000	549,679	2,839,679	97,517,601	2.91%
2007	2,185,000	633,581	2,818,581	111,713,067	2.52%
2008	2,590,000	871,374	3,461,374	118,492,304	2.92%
2009	1,075,000	755,259	1,830,259	116,777,305	1.57%
2010 *	1,125,000	715,608	1,840,608	119,877,649	1.54%
2011 **	1,330,000	670,720	2,000,720	84,616,890	2.36%

\* Projected amounts for 2010.

\*\* Budgeted amounts for 2011.



**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

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**COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS**

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<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terbonne Parish Consolidated Government	\$ 21,155,000	100%	\$ 21,155,000
Overlapping:			
Terbonne Parish School Board*	<u>0</u>	<u>100%</u>	<u>0</u>
Total	<u>\$ 21,155,000</u>	<u>100%</u>	<u>\$ 21,155,000</u>

\*The fiscal year of the Terrebonne Parish School Board ends on June 30th.  
Overlapping debt is based on June 30, 2010 financial information.



## **CAPITAL IMPROVEMENT PROJECTS FUNDS**

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### **INTRODUCTION**

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The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

### **CAPITAL IMPROVEMENT BUDGET AND POLICIES**

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Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish president shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the five (5) fiscal years next ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

## CAPITAL IMPROVEMENT PROJECTS FUNDS

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### CAPITAL BUDGET FINANCING

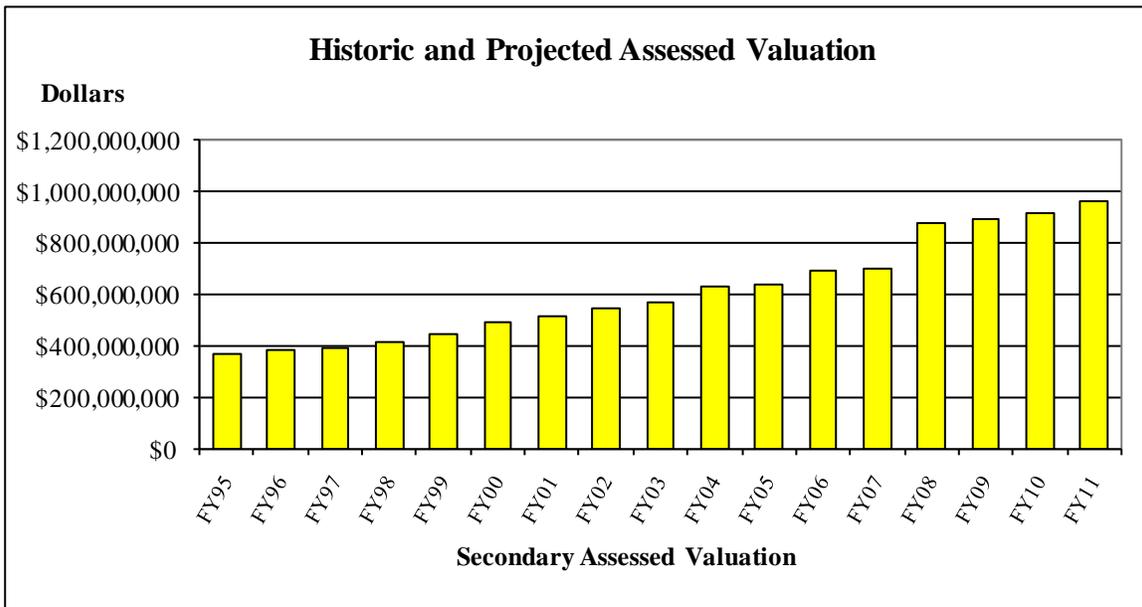
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Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

#### GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph shows the historic and projected assessed valuations for Terrebonne Parish:



## CAPITAL IMPROVEMENT PROJECTS FUNDS

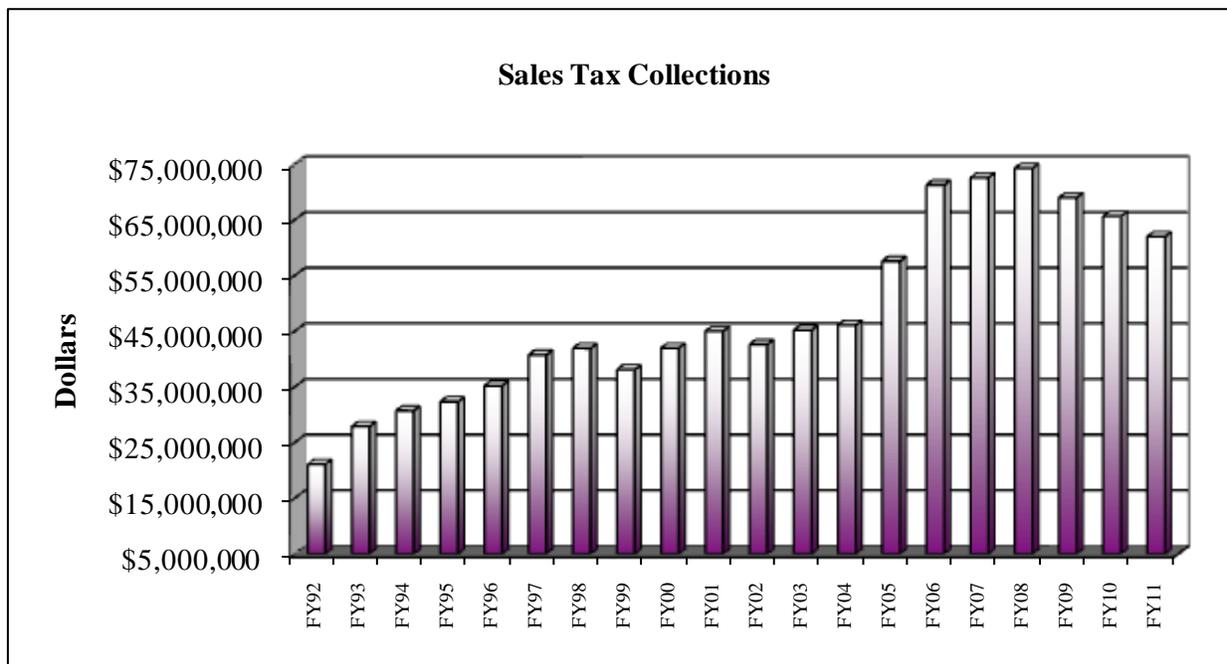
### CAPITAL BUDGET FINANCING (Continued)

#### SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

The Parish's economy has dictated the collections over the years with highs and lows, however the past 5 years has brought about unusual changes, which have actually benefited the parish. Immediately following hurricanes Katrina and Rita in 2005, our collections rose as much as 45%, and did stay steady with a 24.29% increase through December 2006. This increase to finance several non-recurring capital improvements.

The Parish expected the increase in collections to level off in July 2009. The following graph is a history of sales tax revenues collected in the Parish using a constant rate of the 3% Sales Tax through 2011, which was in effect in 1988.



#### UTILITY REVENUE BONDS

The Parish currently has no utility or utilities revenue bonds (Revenue Bonds) outstanding at the time of presentation of the Proposed Budget, however on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations. The City of Houma has outstanding Utilities Revenue Refunding Bonds payable from its electric and gas systems. Such bonds are payable from electric and gas revenues and are not a claim on any other revenues of the City or Parish. The revenues of the system are almost entirely derived from user charges for retail electric and gas service. The City relies upon an interest in a coal fired generating plant in Boyce, Louisiana and its own gas powered electric plant for a majority of its power needs. The natural gas distribution system is located within and partially outside of the City limits.

## **CAPITAL IMPROVEMENT PROJECTS FUNDS**

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### **CAPITAL BUDGET FINANCING (Continued)**

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#### **UTILITY REVENUE BONDS (continued)**

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

#### **LIMITED TAX BONDS**

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable therefore are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish has issued one Limited Tax Issue, which is the Sanitation Bonds.

#### **DISTRICT DEBT**

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

#### **ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS**

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 1998A, 1998B, 2000, 2003, 2005, 2008, and 2009 Public Improvement Sales Tax Bonds, and the 2003 Public Improvement Sales Tax Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

#### **NON-RECURRING SURPLUS FUNDS**

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues.

## CAPITAL IMPROVEMENT PROJECTS FUNDS

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### CAPITAL BUDGET FINANCING (Continued)

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- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$9 million in 2008, \$3.9 million in 2009, and \$2.8 million to date in 2010. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm (Katrina and Rita) conditions.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

### STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

## CAPITAL IMPROVEMENT PROJECTS FUNDS

### IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2010, the cost was approximately:

- \$1,510 to maintain one acre of park property;
- \$295.85 per garbage customer to maintain the sanitation system;
- \$82.92 operating cost per vehicle per hour, and
- \$11,220 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish along with the Downtown Development Corporation has a Bayou Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne's Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to downtown gained by promoting tourism.

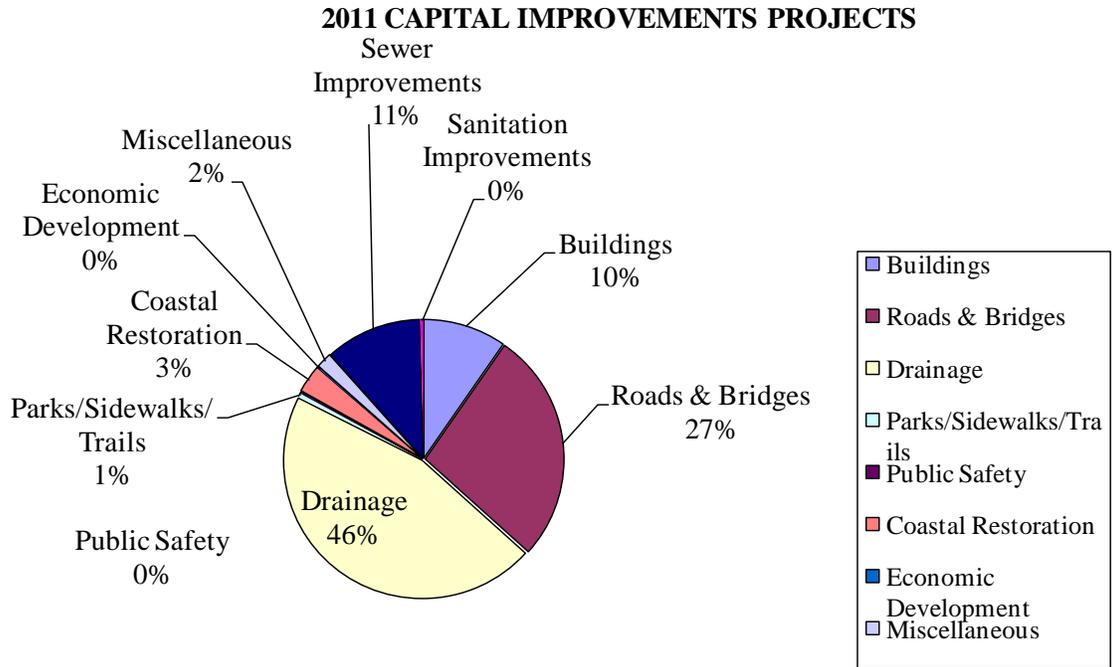
The 2011 Capital Improvements Budget tips the scale at \$123,053,460, a decrease of 10% from the original 2010 budget. As reported in the chart below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2011" represents new projects, 2010 expenditures, funding increases/decreases and transfer of closed out project balances.

5 YEAR CAPITAL OUTLAY BY FUND BY CATEGORY				
	2010	Change for	2011	
Project Type	Budget	2010	Budget	
Buildings	5,868,383	5,641,881	11,510,264	
Roads & Bridges	32,129,642	(97,961)	32,031,681	
Drainage	65,813,658	(11,467,318)	54,346,340	
Parks/Sidewalks/Trails	757,739	(157,431)	600,308	
Public Safety	209,046	-	209,046	
Coastal Restoration	4,104,684	(224,815)	3,879,869	
Economic Development	1,053,858	(827,007)	226,851	
Miscellaneous	1,929,464	219,118	2,148,582	
Sewer Improvements	10,593,317	2,758,988	13,352,305	
Sanitation Improvements	593,669	(116,871)	476,798	
Totals	123,053,460	(4,271,416)	118,782,044	

**CAPITAL IMPROVEMENT PROJECTS FUNDS**

**IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)**

Like in 2009, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Generally, Terrebonne Parish is poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. The year of 2005 is still a vivid memory of the very active year of hurricanes to say the least. Hurricanes Katrina and Rita have devastated coastal Louisiana. Even though these two storms happened four years ago and were not a direct hit to Terrebonne Parish, this government has to keep the possible dangers to the forefront of our planning for protection to our citizens of this great parish. Then, in 2008, this Parish received a direct hit from Hurricane Gustav and suffered a great deal of wind damage. All citizens feared the worst of the possible storm surge. However, just like a repeat of four years ago from Hurricane Rita, approximately two weeks later from Hurricane Gustav, Terrebonne Parish felt the brush of yet another hurricane, Hurricane Ike. As with Hurricane Rita, a tidal surge covered most of south Terrebonne Parish. Because of the coastal erosion, the surge came further north pushing its way into the southern parts of the City of Houma, which had never happened before. These horrific hurricanes proved that we have to provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River, the largest input of freshwater, flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the state of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 46% of our total Capital Improvement Projects as shown on the following chart.



## CAPITAL IMPROVEMENT PROJECTS FUNDS

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### IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

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Sales Taxes and Ad Valorem Taxes obviously play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. The Gulf oil spill directly affected our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, have similarly been affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. A moratorium on deepwater oil drilling will likely have an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana will feel some effect of the oil disaster. Due to the oil spill and the moratorium and the overall economy, the estimation of our 2011 budget is that there is minimal amount of dollars to budget for new major construction projects.

The overall budget for capital projects for the 2011 fiscal year has slowed in comparison to the most recent years. The operation and maintenance budgets of most departments including the Road and Bridge Department and Drainage Departments had to “tighten their belts” along with the capital projects’ counterparts. Along with the economic conditions, the Parish had to amend the 2009 budget and remove dollars from the capital projects to help assist in the Parish’s recovery from the 2005 and 2008 hurricanes. If the parish will receive reimbursements from FEMA for the repairs/rebuilding, the monies would be returned to the projects.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. We are located about an hour southwest of New Orleans where Hurricane Katrina hit and two hours east of the area where Hurricane Rita hit directly. Because of our proximity of where the 2005 hurricanes hit in Louisiana, construction work was at a premium. Most of the construction that was ongoing was in New Orleans and Southwest Louisiana. Contractors, engineers, and architects were very busy in those areas. Enough time has now passed and we are able to get our projects off the ground. The necessity of amending our project dollars for hurricane cleanups, the ability to have contractors, engineers, and architects available for work, the economic situation are reasons why our budgeted project total has decreased from 2010 to 2011.

As already mentioned above, you will notice in the 2011 Capital Improvement Projects Chart a large percentage is drainage projects. This government has placed major importance on drainage projects such as the 1-1A Drainage Project. This project is originally budgeted at \$1,335,470, which is cleaning and deepening of Little Bayou Black from Barrow Street north to Schriever. To prove the importance of drainage projects in this parish, between 2006 and 2007, we allocated another \$3,951,483 to this project while in 2008; we are proposing yet another \$100,000. Another project is the 1-1B Drainage Project originally budgeted at \$12,383,368, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$7,939,108. Approximately, \$2,313,418 has been spent so far on this project. The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2011 operation and maintenance including operating capital expenditures proposed budget of \$9,609,452 compared to the 2010 originally proposed budget of \$11,115,403. This is a decrease of \$1,506,451 (13.5%).

Due to the growth in our area, a demand for our infrastructure is ever increasing. An increase in funding is allocated for Road and Bridge projects and Sewer Improvement projects as well. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$32,129,642 that is shown on the chart above at 27%. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance as well as operating capital of the Road and Bridge Department for 2011 is \$6,091,157 which is a decrease of \$493,017 or 7.5% over the 2010 original budget.

## 600 CAPITAL IMPROVEMENT PROJECTS FUNDS

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**Capital Project Funds – Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish’s construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.**

Below is a list of Terrebonne Parish’s Capital Improvement Project funds with a description of each activity:

**City Court Building Fund** – With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

**Fd 241 HUD CDBG Recovery Construction Fund** – Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

**Parishwide Drainage Construction Fund** - To account for the construction and improvements to Terrebonne Parish’s Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

**Parishwide Sewerage Construction Fund** - To account for the construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish is scheduled to sell \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

**Capital Projects Control Fund** - To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

**Road and Bridge Construction Fund** - To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

**Administrative Building Construction Fund** - To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

**1-1B Construction Fund** - To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

**General Obligation Bond Construction Fund** - To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

**1994 Sewerage Construction Fund** - To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

**2005 Sales Tax Construction Fund** - To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

**2001 Sanitation Bond Construction Fund** – To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

**Landfill Closure Construction Fund** - To account for projects associated with the closure of the Ashland Landfill.

**1998 Public Improvement Construction Fund** – To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

**2000 Public Improvement Construction Fund** – To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

**600 CAPITAL IMPROVEMENT PROJECTS FUNDS**

**CAPITAL PROJECTS RECAP**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments		152,288	152,288		
Intergovernmental	4,130,854	27,167,672	27,006,255	779,549	779,549
Charge for Services	0	51,600	51,600	0	0
Miscellaneous Revenue	297,201	16,263	97,567	0	0
Other Revenue					
Operating Transfers In	17,739,544	19,071,035	19,079,815	3,476,000	3,476,000
<b>TOTAL REVENUES</b>	<b>22,167,599</b>	<b>46,458,858</b>	<b>46,387,525</b>	<b>4,255,549</b>	<b>4,255,549</b>
<b>EXPENDITURES:</b>					
Government Buildings	524,249	10,400,262	10,400,262	650,000	650,000
Code Violation/Compliance	261,291	678,974	678,974	0	0
Parish Prisoners	0	50,000	50,000	0	0
Police				40,000	40,000
Fire-Urban		159,046	119,046		
Coastal Restoration/Preservation	241,823	3,979,276	3,979,276		
Roads & Bridges	6,346,087	26,287,172	26,287,172	2,188,000	2,188,000
Drainage	14,496,932	52,983,036	52,881,791	1,464,549	1,464,549
Sewerage Collection	432,420	11,752,305	11,752,305	0	0
Parks & Grounds	51,302	127,498	127,498	0	0
General - Other	2,550		300		
Economic Development - Other	878,607	226,851	226,851	0	0
Emergency Preparedness		102,909	102,909		
ARRA Stimulus	0	6,896,311	6,896,311	0	0
City Court	19,870	460,002	460,002	0	0
Solid Waste Services	141,871	459,724	459,724	0	0
Landfill Closure	0	17,074	17,074	0	0
Operating Transfers Out	3,837,149	6,406,696	6,415,476	500,000	500,000
<b>TOTAL EXPENDITURES</b>	<b>27,234,151</b>	<b>120,987,136</b>	<b>120,854,971</b>	<b>4,842,549</b>	<b>4,842,549</b>
% CHANGE OVER PRIOR YEAR					-96.21%
INCREASE (DECREASE) TO FUND BALANCE	(5,066,552)	(74,528,278)	(74,467,446)	(587,000)	(587,000)
FUND BALANCE, JANUARY 1	81,221,151	76,154,599	76,154,599	1,687,153	1,687,153
FUND BALANCE, DECEMBER 31	76,154,599	1,626,321	1,687,153	1,100,153	1,100,153

**604 CITY COURT BUILDING FUND**

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	(738)				
<b>TOTAL REVENUES</b>	<b>(738)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
City Court	19,870	460,002	460,002		
<b>TOTAL EXPENDITURES</b>	<b>19,870</b>	<b>460,002</b>	<b>460,002</b>	<b>0</b>	<b>0</b>
EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(20,608)	(460,002)	(460,002)	0	0
FUND BALANCE, JANUARY 1	493,971	473,363	473,363	13,361	13,361
FUND BALANCE, DECEMBER 31	473,363	13,361	13,361	13,361	13,361

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

**604 CITY COURT BUILDING FUND**

**SUMMARY OF CAPITAL PROJECTS**

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2010	2011	2012	2013	2014	
City Court Complex	460,002	0	0	0	0	0	460,002
TOTAL EXPENDITURES	460,002	0	0	0	0	0	460,002
*Total Funding Less Prior Year Expenditures							

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: City Court Land Purchase</b>
<b>Description:</b> To provide for purchase of land for the construction of a new building for City Court.

**Council District:** 5

**Funding Source:** City Court Building Fund.

**Project Appropriation:** Total project costs including prior authorizations \$678,265.

**Operating Budget Impact:** Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs will be determined with the purchase of the building and debt service payments funded by both sales tax and dedicated fees. The purchase price of the building is \$2.3 million, which a majority was funded through a 2005 Sales Tax Bond Issuance. This fund will be used for the renovations necessary to accommodate City Court and City Marshal offices.

**641 FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

On March 19, 2009, HUD approved Louisiana’s initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Transfers In	0	3,003,080	3,003,080		
<b>TOTAL REVENUES</b>	<b>0</b>	<b>3,003,080</b>	<b>3,003,080</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Drainage	0	3,003,080	3,003,080		
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>3,003,080</b>	<b>3,003,080</b>	<b>0</b>	<b>0</b>
<b>EXCLUDING OPERATING TRANSFERS OUT</b>					-100.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	0	0	0	0	0
<b>FUND BALANCE, JANUARY 1</b>	0	0	0	0	0
<b>FUND BALANCE, DECEMBER 31</b>	0	0	0	0	0

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

**SUMMARY OF CAPITAL PROJECTS**

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>TOTAL</b>
CDBG Buquest Street Drainage Improvements	0	97,993	0	0	0	0	97,993
CDBG Lower 4-1 Levee Improvements	0	872,139	0	0	0	0	872,139
CDBG Shrimpers Row Levee	0	1,281,390	0	0	0	0	1,281,390
CDBG Shrimpers Row PumpStation	0	459,475	0	0	0	0	459,475
CDBG Susie Canal North Levee Extension	0	292,083	0	0	0	0	292,083
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>3,003,080</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,003,080</b>
<b>*Total Funding Less Prior Year Expenditures</b>							

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: CDBG Susie Canal North Levee</b> <b>Project Number: 10-LEV-31</b>	
<b>Description:</b>	Construct a 13,000 linear foot levee from the northern boundary of the Canebreak Subd to Bobtown bridge. Also refurbish Canebreak forced drainage levee and construct new levee to provide forced drainage to Bobtown.
<b>Engineer/Architect:</b>	GSE Associates, LLC

<b>Council District:</b>	7
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$292,083.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: CDBG Shrimpers Row Pump Station</b> <b>Project Number: 10-CDBG-R-34</b>	
<b>Description:</b>	Construct a new 4-bay precast concrete pump station sub-structure, access bridge and demolish the old pump station.
<b>Engineer/Architect:</b>	GSE Associates, LLC

<b>Council District:</b>	7
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$459,475.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: CDBG Shrimpers Row Levee</b> <b>Project Number: 10-CDBG-R-32</b>	
<b>Description:</b>	Construct a 24,200 linear foot levee from Bayou Prevost down the western barrier of Shrimpers Row forced drainage levee to Falgout Canal.
<b>Engineer/Architect:</b>	Camp, Dresser & McKee, Inc. (CDM)

<b>Council District:</b>	7
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,281,390.
<b>Operating Budget Impact:</b>	To be determined.

**641 FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: CDBG Buquet Street Drainage</b> <b>Project Number: 10-CDBG-R-34</b>	
<b>Description:</b>	Construct a new 4-bay precast concrete pump station sub-structure, access bridge and demolish the old pump station.
<b>Engineer/Architect:</b>	Glenn Shaheen & Associates (GSA)

<b>Council District:</b>	3
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$97,993.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: CDBG Lower 4-1 Levee Improvements</b> <b>Project Number: 10-CDBG-R-34</b>	
<b>Description:</b>	Construct ion of refurbishment of 12,000 linear feet of Point Aux Chenes forced drainage Levee from Point Farm Ridge and J-1 levee located in Ward 6.
<b>Engineer/Architect:</b>	T Baker Smith

<b>Council District:</b>	9
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$872,139.
<b>Operating Budget Impact:</b>	To be determined.

## 655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements. In addition, 50% of the Video Poker collections have been transferred from the General Fund to the Drainage Construction Projects.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	1,666,190	8,807,033	8,645,598	779,549	779,549
Miscellaneous Revenue	56,585	0	31,785	0	0
Operating Transfers In	9,644,656	4,055,000	4,055,000	500,000	500,000
<b>TOTAL REVENUES</b>	<b>11,367,431</b>	<b>12,862,033</b>	<b>12,732,383</b>	<b>1,279,549</b>	<b>1,279,549</b>
<b>EXPENDITURES:</b>					
General - Other					
Drainage	9,816,474	41,084,423	40,983,178	1,349,549	1,349,549
Operating Transfer Out	2,650,000	2,074,528	2,074,528	500,000	500,000
<b>TOTAL EXPENDITURES</b>	<b>12,466,474</b>	<b>43,158,951</b>	<b>43,057,706</b>	<b>1,849,549</b>	<b>1,849,549</b>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-96.72%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(1,099,043)</b>	<b>(30,296,918)</b>	<b>(30,325,323)</b>	<b>(570,000)</b>	<b>(570,000)</b>
FUND BALANCE, JANUARY 1	32,479,189	31,380,146	31,380,146	1,054,823	1,054,823
FUND BALANCE, DECEMBER 31	31,380,146	1,083,228	1,054,823	484,823	484,823

## 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Concord Levee**
  - 2011 Drainage Tax Fund - \$500,000
- **Cavaness Estates Drainage Improvements**
  - 2010 Parishwide Drainage Construction Fund - \$70,000
- **1-1A Drainage**
  - DOTD Statewide Flood Control - \$779,549.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**SUMMARY OF CAPITAL PROJECTS**

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2010	2011	2012	2013	2014	
1-1A Drainage	928,377	0	779,549	0	0	0	1,707,926
1-1B Intracoastal Canal Levee	1,291,836	0	0	0	0	0	1,291,836
1-1B Systems Channel Project	4,359,101	0	0	0	0	0	4,359,101
2-1A Schriever Drainage Improvements	677,953	(115,000)	0	0	0	0	562,953
3-1B Improvements	170,000	0	0	0	0	0	170,000
4-1 Levee Rehabilitation	0	0	0	0	0	0	0
Allemand Subdivision Drainage Improvements	328,944	0	0	0	0	0	328,944
Ashland Pump Station Improvements	557,780	(237,707)	0	0	0	0	320,073
Barataria Drain Line/Bulkhead	68,054	0	0	0	0	0	68,054
Bayou Lacache Drainage Improvements	36,288	0	0	0	0	0	36,288
Bayou Lacarpe Drainage Improvements	1,825,024	(1,825,024)	0	0	0	0	0
Bayou Pointe Aux Chenes Clearing & Snagging	25,000	0	0	0	0	0	25,000
Bayou Terrebonne Clearing and Snagging	774,680	0	0	0	0	0	774,680
Bayou Terrebonne Drainage Improvements	1,247,500	0	0	0	0	0	1,247,500
Boudreaux Canal Weir Structure	20,233	0	0	0	0	0	20,233
Broadmoor Drng Improvement (Dist 3 Drng)	21,154	750,000	0	0	0	0	771,154
Cavaness Estates Drainage Improvements	0	0	70,000	0	0	0	70,000
Central Avenue & White Street Drainage	33,004	0	0	0	0	0	33,004
Chris Lane Pump Station Rehab (D-8)	1,465,736	0	0	0	0	0	1,465,736
Company Canal Forced Drainage	89,408	0	0	0	0	0	89,408
Concord Road Levee	0	500,000	500,000	0	0	0	1,000,000
Concord Road Drainage Improvement	4,644	0	0	0	0	0	4,644
Coteau/Smithridge P/S Bar Screen	0	2,959,683	0	0	0	0	2,959,683
District 1 Drainage Improvements	1,232	0	0	0	0	0	1,232
Engeron Street Drainage	300,000	250,000	0	0	0	0	550,000
Ephie Street Drainage Improvements	73,396	20,000	0	0	0	0	93,396
Exhibit 14 Channel Improvements	500,000	500,000	0	0	0	0	1,000,000
FMA Acquisition/Elevation	101,245	(101,245)	0	0	0	0	0
Grand Caillou Flap Gate Feasibility Study	50,000	0	0	0	0	0	50,000
Gum Street Drainage	696,926	0	0	0	0	0	696,926
Highway 56 - Screw Gate	0	100,000	0	0	0	0	100,000
Industrial Blvd. Pump Rehab.	8,100	0	0	0	0	0	8,100
Jail/Juvenile Detention Levee	722,947	0	0	0	0	0	722,947
Lashbrook Pump Station Repairs	231,107	0	0	0	0	0	231,107
Levee Improvements (Parish Maintained)	1,972,918	(250,000)	0	0	0	0	1,722,918
Lower Montegut Bulkhead	12,865	0	0	0	0	0	12,865
Martin Luther King Drainage Improvements	500,000	0	0	0	0	0	500,000
Mount Pilgrim Forced Drainage (6-3) Humphries	2,419,510	0	0	0	0	0	2,419,510
Mulberry to Hanson Drainage Improvements	50,000	0	0	0	0	0	50,000
Pointe-Aux-Chene Levee	0	250,000	0	0	0	0	250,000
Ssvanne Road Drng Ph 1 (Dist #6)	0	252,000	0	0	0	0	252,000
SCADA/GIS	27,194	0	0	0	0	0	27,194
Schriever Hazard Mitigation Program	52,714	0	0	0	0	0	52,714
Summerfield Pump Station	387,469	(137,000)	0	0	0	0	250,469
Sunset Park Area Drainage Improvements	15,235	100,000	0	0	0	0	115,235
Suzie Canal & Suzie Canal Extension	0	0	0	0	0	0	0
Sylvia Street Drainage Outfall	11,797	(11,797)	0	0	0	0	0
Thompson Rd Levee/Drainage	4,179,306	0	0	0	0	0	4,179,306
Upper Dularge Levee	825,000	0	0	0	0	0	825,000
Ward Seven (7) Drainage Levee Phase I, Phase II	9,007,879	1,907,712	0	0	0	0	10,915,591
<b>TOTAL EXPENDITURES</b>	<b>36,071,556</b>	<b>4,911,622</b>	<b>1,349,549</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,332,727</b>
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: 1-1A Drainage</b> <b>Project Number: 02-DRA-28 &amp; 06-DRA-47</b>	
<b>Description:</b>	The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Phylway Construction, Inc , Low Land Construction, Byron E.Talbot and Wilco Industrial Services

<b>Council District:</b>	2, 6
<b>Funding Source:</b>	71% Louisiana Dept. of Transportation & Development, 25% Drainage Tax Fund, 2% ¼% Capital Sales Tax Fund, and 2% Parishwide Drainage Construction Fund.
<b>Project Appropriation:</b>	\$779,549 in FY 2011. Total project costs including prior authorizations \$6,166,502.
<b>Operating Budget Impact:</b>	\$9,500 annual increase for maintenance costs.

<b>Project Name: 1-1B Intracoastal Canal Levee</b> <b>Project Number: 07-LEV-31</b>	
<b>Description:</b>	To construct a levee to provide flood protection for a segment of the Intracoastal Canal within the 1-1B Forced Drainage Basin.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractor:</b>	Low Land Construction

<b>Council District:</b>	5
<b>Funding Source:</b>	68% General Fund and 32% Drainage Tax Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,515,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: 1-1B Systems Channels Project</b> <b>Project Number: 01-DRA-40</b>	
<b>Description:</b>	Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Low Land Construction Co., Inc., Wilco Industrial Services, Fordice Construction, LA Contracting Enterprise

<b>Council District:</b>	2, 3, 4, 5
<b>Funding Source:</b>	66% Drainage Tax Fund, 20% ¼% Capital Sales Tax Fund, 9% General Fund, 4% 2000 Public Improvement Construction Fund, and 1% Hazard Mitigation Grant Program.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$5,156,082.
<b>Operating Budget Impact:</b>	No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: 2-1A Schriever Drainage Improvements</b> <b>Project Number: 95-DRA-67</b>	
<b>Description:</b>	Ditch excavation along the northern boundary of Sugarland Subdivision, install drain culverts across Back Project Road and Isle of Cuba Road and replace driveway culverts along Back Project Road between Isle of Cuba Road and Indian Ridge Ranch Road. This is for phase IV of the project.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractor:</b>	Phase II - Phylway Construction, Inc., Phase IV - Hebert Brother Engineers, Inc., Phase I, Sealevel Construction, Inc., and Phase 3 Byron E. Talbot

<b>Council District:</b>	6
<b>Funding Source:</b>	51% Drainage Tax Fund, 26% 2000 Public Improvement Bond Fund, 19% of ¼% Capital Sales Tax Fund, 4% Parishwide Drainage Construction Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$2,571,634.
<b>Operating Budget Impact:</b>	\$2,500 annual increase to operations; debt service increase of \$31,000.

<b>Project Name: 3-1B Improvements</b>	
<b>Description:</b>	Drainage Improvements in the 3-1B forced drainage system.

<b>Council District:</b>	7
<b>Funding Source:</b>	¼% Capital Sales Tax Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$170,000.
<b>Operating Budget Impact:</b>	To be determined upon completion of project design phase.

<b>Project Name: Allemand Subdivision Drainage Improvements</b> <b>Project Number: 09-DRA-16</b>	
<b>Description:</b>	To provide funding for the study of the drainage issues in the Allemand Subdivision.
<b>Engineer/Architect:</b>	Milford & Associates
<b>Contractor:</b>	G & W Construction

<b>Council District:</b>	4
<b>Funding Source:</b>	Parishwide Drainage Construction Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$370,000.
<b>Operating Budget Impact:</b>	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Ashland Pump Station Improvements**  
**Project Number: 08-DRA-25**

**Description:** To provide funding to rehabilitate the Ashland Pump Station (D-09).  
**Engineer/Architect:** GSE Associates, LLC

**Council District:** 1, 7, 8  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$562,293.  
**Operating Budget Impact:** To be determined.

**Project Name: Barataria Drain Line and Bulkhead**  
**Project Number: 07-DRA-11**

**Description:** Repairs to the Barataria Drain line and placing a bulkhead along Little Bayou Black at Barataria and Hwy 311.  
**Engineer/Architect:** GSE Associates, LLC  
**Contractor:** G & W Construction & Sealevel Construction

**Council District:** 2  
**Funding Source:** 60% ¼% Capital Sales Tax Fund and 40% Drainage Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$1,000,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Bayou Lacache Drainage Improvements**  
**Project Number: 08-DRA-12**

**Description:** Improvements of the Bayou Lacache drainage.  
**Engineer/Architect:** GSE Associates, LLC

**Council District:** 8  
**Funding Source:** 56% ¼% Capital Sales Tax Fund and 44% Drainage Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$89,650.  
**Operating Budget Impact:** To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Bayou Pointe Aux Chenes Clearing and Snagging**

**Description:** Removal of debris, trees and plants along Bayou Pointe Aux Chenes.

**Council District:** 9  
**Funding Source:** ¼% Capital Sales Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$25,000.  
**Operating Budget Impact:** No impact.

**Project Name: Bayou Terrebonne Clearing and Snagging**  
**Project Number: 04-DRA-24**

**Description:** Removal of debris, trees and plants along Bayou Terrebonne.  
**Engineer/Architect:** Shaw Coastal, Inc.  
**Contractor:** Coastal Dredging Company

**Council District:** 2, 3, 4, 5, 6  
**Funding Source:** 91% ¼% Capital Sales Tax Fund and 9% Wal-Mart Donation.  
**Project Appropriation:** Total project costs including prior authorizations \$875,000.  
**Operating Budget Impact:** No impact.

**Project Name: Bayou Terrebonne Drainage Improvements**  
**Project Number: 04-DRA-24**

**Description:** To study the possible removal of the weirs in Bayou Terrebonne and to determine what affects the Boardwalk would have on drainage in the Bayou Terrebonne watershed.  
**Engineer/Architect:** Shaw Coastal, Inc.  
**Contractor:** Coastal Dredging Company

**Council District:** 4  
**Funding Source:** 98% Drainage Fund and 2% ¼% Capital Sales Tax Fund  
**Project Appropriation:** Total project costs including prior authorizations \$1,290,334.  
**Operating Budget Impact:** To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Boudreaux Canal Weir Structure**

**Description:** Repairs due to continuous tidal exchange between Lake Boudreaux and Little Bayou Grand Caillou.

**Council District:** 9  
**Funding Source:** Drainage Tax Fund  
**Project Appropriation:** Total project costs including prior authorization \$80,000  
**Operating Budget Impact:** To be determined.

**Project Name: Broadmoor Drainage Improvements (Dist 3 Drng)**  
**Project Number: 09-DRA-26 & 03-DRA-22**

**Description:** Prepare the design analysis of a 5 year, 10 year and 25 year rain event for the Broadmoor Drainage System.  
**Engineer/Architect:** Buchart Horn, Inc.  
**Contractor:** Byron E Talbot Contractors

**Council District:** 3  
**Funding Source:** 68% Drainage Construction Fund, 21% ¼% Capital Sales Tax Fund, and 11% General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$1,057,600  
**Operating Budget Impact:** No Impact.

**Project Name: Cavaness Estates Drainage Improvements**

**Description:** To provide better drainage for Gwendolyn Drive.

**Council District:** 5  
**Funding Source:** Drainage Construction Fund.  
**Project Appropriation:** \$70,000 in FY 2011. Total project costs \$70,000.  
**Operating Budget Impact:** To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Central Avenue & White Street Drainage**  
**Project Number: 04-DRA-15**

**Description:** To provide better drainage in the areas of Central Avenue & White Street.  
**Engineer/Architect:** Milford and Associates, Inc.  
**Contractor:** Sealevel Construction

**Council District:** 5  
**Funding Source:** 65% General Fund, 24% ¼% Capital Sales Tax Fund, 8% Parishwide Drainage Construction Fund and 8% Drainage Tax fund.  
**Project Appropriation:** Total project costs including prior authorizations \$310,891.  
**Operating Budget Impact:** \$2,000 annual increase for labor costs.

**Project Name: Chris Lane Pump Station Rehab**  
**Project Number: 07-DRA-12**

**Description:** Rehabilitate the D-8 Upper Grand Caillou Pump Station.  
**Engineer/Architect:** Shaw Coastal, Inc.

**Council District:** 7  
**Funding Source:** 54% General Fund and 46% Drainage Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$1,800,000.  
**Operating Budget Impact:** No impact, structure already in place.

**Project Name: Company Canal Forced Drainage**

**Description:** Rehabilitate forced drainage system to protect areas north of company canal for tidal flooding.

**Council District:** 9  
**Funding Source:** 83% Parishwide Drainage Construction Fund and 17% Drainage Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$108,014.  
**Operating Budget Impact:** \$5,000 annual increase for maintenance costs.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Concord Levee</b> <b>Project Number: 10-LEV-14</b>	
<b>Description:</b> To establish a levee at a 10' elevation from Hwy 315 to the Concord Pump Station along the current alignment. <b>Engineer/Architect:</b> David A Waitz	

<b>Council District:</b>	6
<b>Funding Source:</b>	50% Drainage Tax Fund, 44% General Fund and 6% Parishwide Drainage Construction Fund.
<b>Project Appropriation:</b>	\$500,000 in FY 2011. Total project costs including prior authorizations \$1,000,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Concord Road Drainage Improvement</b> <b>Project Number: 03-DRA-15</b>	
<b>Description:</b> To provide for better drainage along the Concord Road area by cleaning ditches, etc. <b>Engineer/Architect:</b> GSE Associates, LLC <b>Contractor:</b> Stranco, Inc., Sealevel Construction, and Lowland Construction.	

<b>Council District:</b>	6
<b>Funding Source:</b>	30% General Fund, 16% 1998 Public Improvement Construction Fund, 14% Louisiana Dept. of Transportation & Development, 13% 2000 Public Improvement Bond Fund, 17% Drainage Tax Fund, and 10% ¼% Capital Sales Tax Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$2,541,737.
<b>Operating Budget Impact:</b>	\$2,500 annual increase to maintain ditches through an outside source. Annual debt service \$1,600 from dedicated Public Improvement tax. \$3,000 per year for maintaining the drainage pump.

<b>Project Name: Coteau/Smithridge Pump Station Bar Screen</b> <b>Project Number: 10-DRA-36</b>	
<b>Description:</b> Install 47 linear feet of bar screens with automatic trash rakes at the Smithridge Pump Station. Also, install 9 automatic trash rakes at the Coteau pump station. <b>Engineer/Architect:</b> GSE Associates, LLC	

<b>Council District:</b>	2, 3, 4, 5, 8, 9
<b>Funding Source:</b>	FEMA.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$2,959,683.
<b>Operating Budget Impact:</b>	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: District 1 Drainage Improvements**

**Description:** To provide better drainage in District 1 by cleaning and for creating ditches and canals.

**Council District:** 1  
**Funding Source:** ¼% Capital Sales Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$5,000.  
**Operating Budget Impact:** No impact, funds to be used for Bayou LaCarpe for future phases.

**Project Name: Engeron Street Drainage  
Project Number: 10-DRA-16**

**Description:** Culverting of Bayou Grand Caillou near Engeron Street.  
**Engineer/Architect:** T. Baker Smith

**Council District:** 5  
**Funding Source:** 55% General Fund, 27% Drainage Tax Fund and 18% ¼% Capital Sales Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$550,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Ephie Street Drainage Improvements  
Project Number: 09-DRA-49**

**Description:** To provide funding to improve drainage on Ephie Street.  
**Engineer/Architect:** T. Baker Smith

**Council District:** 9  
**Funding Source:** Parishwide Drainage Construction Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$100,000.  
**Operating Budget Impact:** To be determined.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Exhibit 14 Channel Improvements</b>	
<b>Description:</b>	The new Storm Drainage Design Manual (SDDM) contemplates that the parish will provide on-going improvements to Exhibit 14 channels.

<b>Council District:</b>	Parishwide
<b>Funding Source:</b>	General Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,000,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Grand Caillou Flap Gate Feasibility Study</b>	
<b>Description:</b>	Feasibility study for the placement of a gate in Bayou Grand Caillou near the GIWW.

<b>Council District:</b>	1, 5, 8
<b>Funding Source:</b>	General Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$50,000.
<b>Operating Budget Impact:</b>	Clean floodgate maintenance in-house labor, \$500 per year.

<b>Project Name: Gum Street Drainage Project Number: 03-DRA-23</b>	
<b>Description:</b>	To provide for better drainage facilities for the Gum Street area.
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Byron E. Talbot

<b>Council District:</b>	5
<b>Funding Source:</b>	57% General Fund, 27% Louisiana Dept. of Transportation & Development, and 16% ¼% Capital Sales Tax Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$2,368,064.
<b>Operating Budget Impact:</b>	To be determined upon completion of project design phase.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Hwy 56 – Screw Gates</b>	
<b>Description:</b> To provide better drainage for Gwendolyn Drive.	

**Council District:** 9

**Funding Source:** General Fund.

**Project Appropriation:** Total project costs including prior authorizations \$100,000.

**Operating Budget Impact:** To be determined.

<b>Project Name: Industrial Blvd. Pump Rehab</b> <b>Project Number: 06-DRA-39</b>	
<b>Description:</b> To provide better forced drainage along Industrial Blvd. by rehabilitating the pump station. <b>Engineer/Architect:</b> GSE & Associates, LLC <b>Contractor:</b> LL&G Construction, Inc.	

**Council District:** 7, 8

**Funding Source:** 91% ¼% Capital Sales Tax Fund and 9% Drainage Tax Fund.

**Project Appropriation:** Total project costs including prior authorization \$697,891.

**Operating Budget Impact:** \$1,500 net annual increase for maintenance costs.

<b>Project Name: Jail/Juvenile Detention Levee</b> <b>Project Number: 09-LEV-24</b>	
<b>Description:</b> Construction of a levee around the Criminal Justice Complex and the Juvenile Detention Facility. <b>Engineer/Architect:</b> Duplantis Design Group <b>Contractor:</b> Byron E. Talbot Contractors	

**Council District:** 7

**Funding Source:** General Fund

**Project Appropriation:** Total project costs including prior authorizations \$800,000.

**Operating Budget Impact:** To be determined.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Lashbrook Pump Station Repairs (Clinton Street)</b> <b>Project Number: 08-NRCS-40</b>	
<b>Description:</b>	The rehabilitation of the Clinton Street (D-04) Pump Station Due to damages from Hurricane Ike.
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Lowland Construction

**Council District:** 7, 8

**Funding Source:** 63% Dedicated Emergency Fund and 37% NRCS.

**Project Appropriation:** Total project costs including prior authorization \$921,177.

**Operating Budget Impact:** \$1,500 net annual increase for maintenance costs.

<b>Project Name: Levee Improvements (Parish Maintained)</b>	
<b>Description:</b>	To provide funding for Parish maintained levees

**Council District:** Parishwide

**Funding Source:** 48% General Fund, 44% ¼% Capital Sales Tax Fund and 8% Drainage Tax Fund.

**Project Appropriation:** Total project costs including prior authorizations \$1,940,000.

**Operating Budget Impact:** To be determined.

<b>Project Name: Lower Montegut Bulkhead</b> <b>Project Number: 08-DRA-26</b>	
<b>Description:</b>	Placing bulkhead at the discharge of the Lower Montegut Pump Station.
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Low Land Construction

**Council District:** 9

**Funding Source:** 59% Drainage Tax Fund , 25% Parishwide Drainage Construction Fund and 16% General Fund.

**Project Appropriation:** Total project costs including prior authorizations \$680,000.

**Operating Budget Impact:** To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Martin Luther King Drainage Improvements**

**Description:** Drainage Improvements in the Martin Luther King Boulevard area.

**Council District:** 3  
**Funding Source:** Drainage Tax Fund  
**Project Appropriation:** Total project costs including prior authorizations \$500,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries  
Project Number: 01-DRA-44**

**Description:** Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.  
**Engineer/Architect:** T. Baker Smith

**Council District:** 2  
**Funding Source:** 54% Louisiana Dept. of Transportation & Development, 10% Parishwide Drainage Construction Fund, 10% ¼% Capital Sales Tax Fund, 8% Drainage Tax Fund, 6% General Fund, and 2% 2000 Public Improvement Construction Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$2,595,260.  
**Operating Budget Impact:** \$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

**Project Name: Mulberry to Hanson Drainage Improvements**

**Description:** To provide better drainage in the Mulberry/Hanson area by cleaning ditches, etc.

**Council District:** 7  
**Funding Source:** Parishwide Drainage Construction Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$50,000.  
**Operating Budget Impact:** No impact.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

**Project Name: Pointe Aux Chenes Levee**

**Description:** To elevate the Lower PAC levee.

**Council District:** 9  
**Funding Source:** Parishwide Drainage Construction Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$250,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Savanncce Road Drainage Phase I**  
**Project Number: 10-DRA-21**

**Description:** Drainage Improvements along Savanne Road.  
**Engineer/Architect:** GSE Associates, LLC  
**Contractor:** Sealevel Construction

**Council District:** 6  
**Funding Source:** Drainage Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$252,000.  
**Operating Budget Impact:** To be determined.

**Project Name: SCADA/GIS**  
**Project Number: 96-DRAIN-48**

**Description:** Construction of the field portion of the SCADA system for the monitoring of 25 drainage pumping stations within Terrebonne Parish.  
**Engineer/Architect:** GSE Associates, LLC  
**Contractor:** Panel Specialists, Inc.

**Council District:** 1, 2, 3,4,5,6,7,8,9  
**Funding Source:** 62% Drainage Tax Fund, 17% Parish wide Drainage Construction Fund, 12% 1996 Bond Issue, and 9% General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$1,057,212.  
**Operating Budget Impact:** \$67,000 annual impact on operations, including staff monitoring.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Schriever Hazard Mitigation Program</b>	
<b>Description:</b>	To acquire certain parcels of immovable property in the vicinity known as “Fred Leboeuf Subdivision.”

<b>Council District:</b>	2
<b>Funding Source:</b>	75% Hazard Mitigation Grant and 25% 2000 Public Improvement Construction Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$553,434.
<b>Operating Budget Impact:</b>	\$11,500 annual increase in operations; annual debt service \$4,536 from dedicated Public Improvement tax.

<b>Project Name: Summerfield Pump Station Project Number: 09-DRA-10</b>	
<b>Description:</b>	Rehabilitation of the bulkhead at the Summerfield (D-29) Pump Station.
<b>Engineer/Architect:</b>	GSE Associates, LLC

<b>Council District:</b>	6
<b>Funding Source:</b>	Drainage Tax Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$263,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Sunset Park Area Drainage Improvements Project Number: 09-DRA-39</b>	
<b>Description:</b>	Construction of a new diversionary ditch between the western boundary of Sunset Park Subd and the undeveloped property to the north across La Hwy 20 to Bayou Terrebonne.
<b>Engineer/Architect:</b>	Milford & Associates

<b>Council District:</b>	4
<b>Funding Source:</b>	Parishwide Drainage Construction Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$130,000.
<b>Operating Budget Impact:</b>	To be determined.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

**Project Name: Thompson Rd Levee/Drainage  
Project Number: 07-ROAD-24**

**Description:** To provide better drainage for the Thompson Rd Levee area.  
**Engineer/Architect:** Shaw Coastal Inc.

**Council District:** 7, 8

**Funding Source:** 81% Parishwide Drainage Construction Fund, 14% Drainage Tax Fund and 5% Facility Planning Control.

**Project Appropriation:** Total project costs including prior authorizations \$4,179,306.

**Operating Budget Impact:** To be determined.

**Project Name: Upper Dularge Levee**

**Description:** Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.

**Council District:** 7

**Funding Source:** 61% General Fund and 39% Drainage Tax Fund.

**Project Appropriation:** Total project costs including prior authorizations \$825,000.

**Operating Budget Impact:** To be determined.

**Project Name: Ward Seven (7) Drainage Levee Phase I, Phase II  
Project Number: 08-LEV-41 and 09-LEV-18**

**Description:** Levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station.  
**Engineer:** T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II)  
**Contractor:** Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)

**Council District:** 8

**Funding Source:** 38% General Fund, 23% Drainage Tax Fund, 17% ¼% Capital Sales Tax Fund, 17% DOTD, 4% Dedicated Emergency Fund, and 1% Bond Issues.

**Project Appropriation:** Total project costs including prior authorizations \$16,988,471.

**Operating Budget Impact:** \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

**656 PARISHWIDE SEWERAGE CONSTRUCTION FUND**

New construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund. In 2011, no new money was budgeted for this fund.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	0	1,600,000	1,600,000	0	0
Miscellaneous Revenue	33,831	0	8,979	0	0
Operating Transfers In	2,798,056	3,191,408	3,191,408	0	0
<b>TOTAL REVENUES</b>	<b>2,831,887</b>	<b>4,791,408</b>	<b>4,800,387</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
General - Other					
Sewerage Collection	429,891	6,230,798	6,230,798	0	0
Capital Outlay	0	1,600,000	1,600,000	0	0
Operating Transfers Out	236,454	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>666,345</b>	<b>7,830,798</b>	<b>7,830,798</b>	<b>0</b>	<b>0</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					<b>-100.00%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>2,165,542</b>	<b>(3,039,390)</b>	<b>(3,030,411)</b>	<b>0</b>	<b>0</b>
FUND BALANCE, JANUARY 1	933,738	3,099,280	3,099,280	68,869	68,869
FUND BALANCE, DECEMBER 31	3,099,280	59,890	68,869	68,869	68,869

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

**SUMMARY OF CAPITAL PROJECTS**

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>TOTAL</b>
Ashland North Major Lift Station & Force Main	2,717,675	3,191,408	0	0	0	0	5,909,083
Dickson Wastewater Line Extension	1,600,000	0	0	0	0	0	1,600,000
Grand Caillou Sew Industrial/Thompson Rd	37,546	0	0	0	0	0	37,546
Gray Sewer Pump Station	44,686	0	0	0	0	0	44,686
Highway 24 Sewers	200,000	0	0	0	0	0	200,000
Martin Luther King Sewers	39,483	0	0	0	0	0	39,483
<b>TOTAL EXPENDITURES</b>	<b>4,639,390</b>	<b>3,191,408</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,830,798</b>
<b>*Total Funding Less Prior Year Expenditures</b>							

**656 PARISHWIDE SEWERAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: Ashland North Major Lift Station</b> <b>Project Number: 06-SEW-14</b>	
<b>Description:</b>	Construct an additional Holding Basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractor:</b>	Sealevel Construction

<b>Council District:</b>	7
<b>Funding Source:</b>	99% General Fund and 1% Parishwide Sewerage Construction Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$3,147,566.
<b>Operating Budget Impact:</b>	\$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.

<b>Project Name: Dickson Rd Wastewater Line Extension</b>	
<b>Description:</b>	To extend the wastewater line to companies along Dickson Road in the Woodlawn Industrial Park and the Port.
<b>Engineer/Architect:</b>	GSE Associates, LLC

<b>Council District:</b>	7
<b>Funding Source:</b>	Federal EDA Grant (ARRA).
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,600,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Grand Caillou Sewerage Industrial/Thompson Rd</b>	
<b>Description:</b>	Engineering fees for sewer design in conjunction with a paving/drainage project along Grand Caillou being handled by the State of Louisiana.

<b>Council District:</b>	7, 8
<b>Funding Source:</b>	Parishwide Sewerage Construction Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$37,546.
<b>Operating Budget Impact:</b>	To be determined.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Gray Sewer Pump Station**  
**Project Number: 07-SEW-25**

**Description:** To do a study in the Gray area.  
**Engineer/Architect:** Milford & Associates, Inc.

**Council District:** 4  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$50,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Highway 24 Sewers**

**Description:** Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.  
**Engineer/Architect:** Milford & Associates, Inc.

**Council District:** 2  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$200,000. Previous budget was re-allocated to repair damages due to Hurricanes Gustav and Ike.  
**Operating Budget Impact:** \$25,000 annual increase for operation and maintenance due to energy pumping costs.

**Project Name: Martin Luther King Sewers**  
**Project Number: 05-SEW-27**

**Description:** Sewerage along the Martin Luther King Boulevard corridor.  
**Engineer/Architect:** Shaw Coastal, Inc.

**Council District:** 3  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$198,022.  
**Operating Budget Impact:** \$30,000 annual increase for additional pumping, increased energy costs and some minor labor costs.

**659 CAPITAL PROJECTS CONTROL FUND**

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$2,810,000 budgeted through 2010. This project is designed to slow the progression of salt-water intrusion and coastal erosion. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2011.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	1,981,082	4,082,887	4,082,887	0	0
Charge for Services	0	51,600	51,600	0	0
Miscellaneous Revenue	16,866	0	2,612	0	0
Operating Transfers In	2,185,700	4,196,528	4,196,528	845,000	845,000
<b>TOTAL REVENUES</b>	<b>4,183,648</b>	<b>8,331,015</b>	<b>8,333,627</b>	<b>845,000</b>	<b>845,000</b>
<b>EXPENDITURES:</b>					
Government Buildings	524,189	5,867,536	5,867,536	650,000	650,000
Code Violations/Compliance	261,291	678,974	678,974	0	0
Parish Prisoners	0	50,000	50,000	0	0
Police	0	0	0	40,000	40,000
Fire-Urban	0	159,046	119,046	0	0
Coastal Restoration/Preservation	241,823	3,979,276	3,979,276	0	0
Roads & Bridges	428,132	1,750,820	1,750,820	80,000	80,000
Drainage	890,000	305,000	305,000	115,000	115,000
Sewerage Collection	2,529	397,471	397,471	0	0
Parks & Grounds	51,302	127,498	127,498	0	0
Economic Development-Other	878,607	226,851	226,851	0	0
Emergency Preparedness	0	102,909	102,909	0	0
Operating Transfers Out		500,000	500,000		
<b>TOTAL EXPENDITURES</b>	<b>3,277,873</b>	<b>14,145,381</b>	<b>14,105,381</b>	<b>885,000</b>	<b>885,000</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-93.51%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	905,775	(5,814,366)	(5,771,754)	(40,000)	(40,000)
FUND BALANCE, JANUARY 1	4,913,638	5,819,413	5,819,413	47,659	47,659
FUND BALANCE, DECEMBER 31	5,819,413	5,047	47,659	7,659	7,659

## 659 CAPITAL PROJECTS CONTROL FUND

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### 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

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- **Health Unit Renovations**
  - 2011 Health Unit Fund - \$650,000.
- **East Houma Walking Trails**
  - 2011 ¼% Capital Sales Tax Fund - \$70,000
- **HLB Sidewalks**
  - 2011 ¼% Capital Sales Tax Fund - \$10,000
- **Sunrise Gardens Levee Closure**
  - 2011 ¼% Capital Sales Tax Fund - \$100,000
- **Eastside Police Substation**
  - 2011 Public Safety Fund - \$40,000
- **Coastal Restoration**
  - 2011 General Fund – (\$500,000) Reverse 2011 budget.
  - 2011 General Fund - \$500,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401, approved.*)
  - 2012 General Fund - \$500,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401, approved.*)
  - 2013 General Fund - \$500,000 (*Adopted in 2010 Capital Outlay, Ordinance 7744, approved.*)

**659 CAPITAL PROJECTS CONTROL FUND**

**SUMMARY OF CAPITAL PROJECTS**

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2010	2011	2012	2013	2014	
Adult Jail Renovations	50,000	0	0	0	0	0	50,000
Aviation Road Drainage (HTAC)	0	15,000	15,000	15,000	15,000	15,000	75,000
Boardwalk - Construction	175,251	51,600	0	0	0	0	226,851
Boat Launch Wallop-Breaux	48,434	0	0	0	0	0	48,434
Central Fire Station Roof	68,211	0	0	0	0	0	68,211
Chabert Hospital Levee	0	250,000	0	0	0	0	250,000
Cledenning Road Drainage HTAC	20,000	0	0	0	0	0	20,000
Coastal Restoration	986,890	0	0	500,000	500,000	0	1,986,890
Coastal Wetlands Restoration	81,080	0	0	0	0	0	81,080
Derelict Vessels USCOE	582,274	96,700	0	0	0	0	678,974
District Court Renovations	150,000	0	0	0	0	0	150,000
District Seven (7) Road Improvements	75,000	0	0	0	0	0	75,000
Downtown Parking	0	350,000	0	0	0	0	350,000
Dumas/Legion Pools	64,109	0	0	0	0	0	64,109
Eastside Police Substation	0	0	40,000	0	0	0	40,000
East Houma/East Park Walking Trails	0	257,797	70,000	0	0	0	327,797
Emergency Generator Connection	206,822	0	0	0	0	0	206,822
Emergency Operations Center	275,259	0	0	0	0	0	275,259
Evacuation Shelter Generator (TPSB)	102,909	0	0	0	0	0	102,909
Falgout Canal Marsh Management Project	150,000	0	0	0	0	0	150,000
Fire Hydrant - Country Estate Drive	1,682	0	0	0	0	0	1,682
Gibson-Jarvies Sewerage	397,471	0	0	0	0	0	397,471
Glenn F Polk Mem Park Walking Track (Williams)	17,707	(16,000)	0	0	0	0	1,707
GPS Vehicle Tracking System	83,389	0	0	0	0	0	83,389
Grand Bois Park Improvements	38,682	0	0	0	0	0	38,682
Gray Pedestrian Sidewalk	81,108	(30,000)	0	0	0	0	51,108
Head Start Building	12,075	0	0	0	0	0	12,075
Health Unit Addition/Renovation	682,949	1,000,000	650,000	0	0	0	2,332,949
H L B Sidewalks & Pedestrian Bridge	118,180	20,000	10,000	0	0	0	148,180
Horseshoe Drive Drainage	20,000	0	0	0	0	0	20,000
Houma Marina Safe Harbor Mooring	0	296,600	0	0	0	0	296,600
Lake Boudreaux Diversion (CWPR)	2,411,899	250,000	0	0	0	0	2,661,899
Land Purchase	0	2,062,731	0	0	0	0	2,062,731
Oakshire School Traffic Improvements	14,929	0	0	0	0	0	14,929
Off-System Bridge Replacement	16,018	0	0	0	0	0	16,018
Operation Boat Launch	729,938	106,000	0	0	0	0	835,938
Public Works Complex	258,243	0	0	0	0	0	258,243
Schriever Recreation Center A/C	23,000	0	0	0	0	0	23,000
South Houma Memorial Fire Station	89,153	(40,000)	0	0	0	0	49,153
Statewide Generator Program	434,457	0	0	0	0	0	434,457
Sunrise Gardens Levee Closure	0	0	100,000	0	0	0	100,000
Tower Parking Garage Improvements	435,000	0	0	0	0	0	435,000
Tunnel Blvd Sidewalks	2,834	30,000	0	0	0	0	32,834
<b>TOTAL EXPENDITURES</b>	<b>8,904,953</b>	<b>4,700,428</b>	<b>885,000</b>	<b>515,000</b>	<b>515,000</b>	<b>15,000</b>	<b>15,535,381</b>
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

**Project Name: Adult Jail Renovations**

**Description:** Preliminary plans and design for an addition to the Adult Jail facility, including storage and parking.

**Council District:** 7  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$50,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Aviation Road Drainage (HTAC)**

**Description:** Drainage improvements along Aviation Road, to be done with HTAC.

**Council District:** 8  
**Funding Source:** Drainage Tax Fund  
**Project Appropriation:** \$15,000 in FY 2011, \$15,000 in FY 2012, \$15,000 in FY 2013, \$15,000 FY 2014. Total project costs including prior authorizations \$75,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Boardwalk Construction**  
**Project Number: 05-ECD-11**

**Description:** Extend the existing boardwalk, near the marina, to transit bus terminal along Bayou Terrebonne.  
**Engineer/Architect:** GSE Associates, LLC  
**Contractor:** Great Southern Dredging and Sealevel Construction

**Council District:** 5  
**Funding Source:** 72% General Fund, 25% State Facility Planning & Control, 2% Houma Area Convention/Visitor, and 1% Donations  
**Project Appropriation:** Total project costs including prior authorizations \$3,180,061.  
**Operating Budget Impact:** \$21,000 annual increase for maintaining the structure of the boardwalk.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: Boat Launch Wallop-Breaux</b> <b>Project Number: 05-BOAT-21 and 05-BOAT-28</b>	
<b>Description:</b> Improvements to Texas-Gulf Road, and South Houma boat launches. <b>Engineer/Architect:</b> Morris P. Hebert, Inc. <b>Contractor:</b> Sealevel Construction	

**Council District:** 8

**Funding Source:** 43% La. Dept. of Wildlife & Fisheries, 32% General Fund, 15% ¼% Capital Sales Tax Fund and 9% Road & Bridge Maintenance Fund.

**Project Appropriation:** Total project costs including prior authorizations \$325,741.

**Operating Budget Impact:** To be determined upon completion of project.

<b>Project Name: Central Fire Station Roof</b> <b>Project Number: 07-FIRE-46</b>	
<b>Description:</b> Replace existing roof at the Central Fire Station with a copper roof. <b>Engineer/Architect:</b> The Merlin Group <b>Contractor:</b> Ray Bros., Inc.	

**Council District:** 5

**Funding Source:** Public Safety Fund

**Project Appropriation:** Total project costs including prior authorizations \$200,000.

**Operating Budget Impact:** To be determined.

<b>Project Name: Chabert Hospital Levee</b> <b>Project Number: 08-LEV-45</b>	
<b>Description:</b> Construction of a segment of the levee around Chabert Medical Center. <b>Engineer/Architect:</b> Gulf South Engineers <b>Contractor:</b> Byron E. Talbot	

**Council District:** Parishwide

**Funding Source:** 45% Department of Natural Resources, 33% LSU Health Care System, 22% Facility Planning and Control.

**Project Appropriation:** Total project costs including prior authorizations \$1,120,000.

**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Clendenning Road Drainage**

**Description:** Drainage Improvements along Clendenning Road to be done with Houma-Terrebonne Airport Commission.

**Council District:** 8  
**Funding Source:** 80% ¼% Capital Sales Tax Fund and 20% Drainage Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$100,000.  
**Operating Budget Impact:** No impact.

**Project Name: Coastal Restoration**

**Description:** To provide match funding for Federal Coastal Restoration projects in the future.

**Council District:** To be determined.  
**Funding Source:** General Fund  
**Project Appropriation:** (\$500,000) in FY 2011, \$500,000 in FY 2012, and \$500,000 in FY 2013. Total project costs including prior authorizations \$2,000,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Coastal Wetlands Restoration**

**Description:** Construct Brush Fences for the GIWW Levee Vegetative Plantings.

**Council District:** 1, 2, 3,4,5,6,7,8,9  
**Funding Source:** 80% Department of Natural Resources and 20% Coastal Restoration Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$128,269.  
**Operating Budget Impact:** No impact.

659 CAPITAL PROJECTS CONTROL FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Derelict Vessels USCOE**

**Description:** To remove derelict vessels from Parish waterways due to Hurricane Rita and Ike.

**Council District:** Parishwide  
**Funding Source:** 78% FEMA, 11% ¼% Capital Sales Tax Fund and 11% General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$940,265.  
**Operating Budget Impact:** No impact.

**Project Name: District Court Renovations**

**Description:** Major renovations to the old Council meeting room in the Courthouse Annex for District Court.

**Council District:** 5  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$150,000.  
**Operating Budget Impact:** To be determined.

**Project Name: District Seven (7) Road Improvements**

**Description:** Road improvements to be made in District 7.

**Council District:** 7  
**Funding Source:** Road and Bridge Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$75,000.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Downtown Parking**

**Description:** To increase the parking area for downtown Houma.

**Council District:** 1, 5  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$350,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Dumas/Legion Pools**

**Description:** Investigate the feasibility of placing the Dumas and Legion Olympic size pools back into operation.

**Council District:** 2, 5  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$139,109.  
**Operating Budget Impact:** To be determined.

**Project Name: East Houma/East Park Walking Trails**  
**Project Number: 02-WALK-38**

**Description:** Construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.  
**Engineer/Architect:** GSE Associates, LLC

**Council District:** 5  
**Funding Source:** 67% DOTD, 20% ¼% Capital Sales Tax Fund, and 13% General Fund (Pilot)  
**Project Appropriation:** \$70,000 in FY 2011. Total project costs including prior authorizations \$343,421.  
**Operating Budget Impact:** \$2,000 annual increase.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Eastside Police Substation**

**Description:** A Police substation on the east side of town.

**Council District:** 1  
**Funding Source:** Public Safety Fund  
**Project Appropriation:** \$40,000 in FY 2011. Total project costs \$40,000.  
**Operating Budget Impact:** No Impact.

**Project Name: Emergency Generator Connection**

**Description:** To implement connections for Government Tower, City Hall (Information Technology Bldg), Courthouse and Courthouse Annex.  
**Engineer/Architect:** GSE Associates, LLC  
**Contractor:** HTE Contractors

**Council District:** 1, 5  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$210,700.  
**Operating Budget Impact:** To be determined.

**Project Name: Emergency Operation Center**

**Description:** To centralize emergency operations in Terrebonne Parish.

**Council District:** Parishwide  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$500,000.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Evacuation Shelter Generator (TPSB)**

**Description:** Generators for evacuation shelter being done with the Terrebonne Parish School Board.

**Council District:** Parishwide  
**Funding Source:** 40% Capital Projects Control Fund, 30% ¼% Capital Sales Tax Fund and 30% General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$210,000.  
**Operating Budget Impact:** \$10,000 annual increase for energy and maintenance costs.

**Project Name: Falgout Canal Marsh Management Project**

**Description:** To excavate canal and build up levee.

**Council District:** 7  
**Funding Source:** ¼% Capital Sales Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$150,000.  
**Operating Budget Impact:** To be determined upon completion of project.

**Project Name: Fire Hydrant – Country Estate Drive**

**Description:** To install a fire hydrant on Country Estate Drive

**Council District:** 4  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$7,500.  
**Operating Budget Impact:** To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: Gibson-Jarvis Sewerage Project Number: 09-SEW-54</b>	
<b>Description:</b>	Constructing new sewerage facilities, including gravity lines, pump station with SCADA, force main and treatment plant SCADA. Grant funding from CDBG (HUD) has been applied for. The funding suggested will be replaced if it is approved.
<b>Engineer/Architect:</b>	T Baker Smith

<b>Council District:</b>	2
<b>Funding Source:</b>	75% Capital Projects Control Fund and 25% General Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$400,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Glenn F. Polk Memorial Park Walking Track (Williams Avenue Walking Track)</b>	
<b>Description:</b>	Resurfacing track at Williams Avenue Park.
<b>Engineer/Architect:</b>	Gulf South Engineers
<b>Contractor:</b>	T L James & Co., T & T Asphalt, Inc., G & W Construction

<b>Council District:</b>	5
<b>Funding Source:</b>	58% General Fund and 42% Capital Projects Control Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$84,000.
<b>Operating Budget Impact:</b>	No impact.

<b>Project Name: GPS Vehicle Tracking System</b>	
<b>Description:</b>	Vehicle tracking equipment for parish vehicles.

<b>Council District:</b>	Parishwide
<b>Funding Source:</b>	50% ¼% Capital Sales Tax Fund and 50% Capital Projects Control Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$100,000.
<b>Operating Budget Impact:</b>	\$10,000 annual increase for maintenance of the tracking equipment.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Grand Bois Park Improvements**

**Description:** Park improvements to Grand Bois Park.

**Council District:** 9  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$75,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Gray Pedestrian Sidewalk  
Project Number: 00-WALK-06**

**Description:** The installation of 4-foot sidewalks in the Gray area.  
**Engineer/Architect:** Picciola & Associates  
**Contractor:** Sealevel Construction and RMD Holdings, LTD

**Council District:** 2  
**Funding Source:** 69% Louisiana Department of Transportation and Development Enhancement Program, 19% Capital Projects Control Fund, 9% ¼% Capital Sales Tax Fund and 3% Road & Bridge Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$586,779.  
**Operating Budget Impact:** \$4,700 annual increase for repairs to sidewalks.

**Project Name: Head Start Building  
Project # 07-CDBG-21**

**Description:** Build a two-classroom building in Schriever to provide special education to children in need under the Head Start program.  
**Engineer/Architect:** Marcello & Associates  
**Contractor:** M & H Builders, Inc.

**Council District:** 2  
**Funding Source:** 36% Housing/Urban Dev Grant, 33% CDBG Grant Fund, 15% Terrebonne Homeless Shelter Fund, 9% General Fund and 7% Dept of Urban Community Affairs  
**Project Appropriation:** Total project costs including prior authorizations \$1,356,546.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: Health Unit Addition/Renovations</b>	
<b>Description:</b> The renovations and additions to the Health Unit.	
<b>Engineer/Architect:</b> Marcello & Associates	

<b>Council District:</b>	Parishwide
<b>Funding Source:</b>	Health Unit Fund
<b>Project Appropriation:</b>	\$650,000 in FY 2011. Total project costs including prior authorizations \$2,340,000.
<b>Operating Budget Impact:</b>	\$7,500 annual increase in utility costs as well as various maintenance expenses.

<b>Project Name: HLB Sidewalks and Pedestrian Bridge Project Number: 06-WALK-20</b>	
<b>Description:</b> Construction of sidewalks and a pedestrian bridge at H.L. Bourgeois High School.	
<b>Engineer/Architect:</b> GSE Associates, LLC	

<b>Council District:</b>	4
<b>Funding Source:</b>	57% Louisiana Department of Transportation and Development Enhancement Program, 19% Capital Projects Control Fund, 12% General Fund and 12% ¼% Capital Sales Tax Fund.
<b>Project Appropriation:</b>	\$10,000 in FY 2011. Total project costs including prior authorizations \$162,250.
<b>Operating Budget Impact:</b>	\$4,700 annual increase for repairs to sidewalks and bridge.

<b>Project Name: Horseshoe Drive Drainage Improvements</b>	
<b>Description:</b> Improvements for drainage on Horseshoe Drive.	

<b>Council District:</b>	4
<b>Funding Source:</b>	General Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$20,000.
<b>Operating Budget Impact:</b>	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Houma Marina Safe harbor Mooring Pedestrian Access**

**Description:** The installation of mooring piles within Bayou Terrebonne including dredging of the existing Houma Marina Docking area and a public fishing pier will also be constructed.

**Engineer/Architect:** GSE Associates, LLC

**Council District:** 5  
**Funding Source:** CDBG Disaster Recovery  
**Project Appropriation:** Total project costs including prior authorizations \$296,600.  
**Operating Budget Impact:** To be determined.

**Project Name: Lake Boudreaux Diversion (CWPR)**  
**Project Number: 05-LAND-14**

**Description:** Coastal wetlands planning and restoration.

**Engineer/Architect:** T. Baker Smith

**Council District:** 7  
**Funding Source:** 45% Dept. of Natural Resources, 37% General Fund, and 18% ¼% Capital Sales Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$2,810,000.  
**Operating Budget Impact:** No impact.

**Project Name: Land Purchase**

**Description:** A site located on the northern portion of the parish outside of the 100 year floodplain to better serve the parish as population and needs shift for emergency preparedness and response, Juvenile Detention Facility, Public Works, Housing and Human Services, Animal Shelter and cold storage.

**Council District:** Parishwide  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$2,062,731.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Oakshire School Traffic Improvements**

**Description:** Concrete paving of the dead end of Vicari Drive.  
**Engineer/Architect:** TPCG/In-house road repair

**Council District:** 4  
**Funding Source:** Capital Projects Control Fund  
**Project Appropriation:** Total project costs including prior authorizations \$15,750.  
**Operating Budget Impact:** \$315 annual increase for maintenance costs.

**Project Name: Off-System Bridge Replacement**

**Description:** Purchase of right of ways.

**Council District:** 1, 2, 3,4,5,6,7,8,9  
**Funding Source:** Capital Projects Control Fund  
**Project Appropriation:** Total project costs including prior authorizations \$30,000.  
**Operating Budget Impact:** No impact, included with construction.

**Project Name: Operation Boat Launch**  
**Project Number: 09-BOAT-83**

**Description:** The implementation of selected fisheries infrastructure recovery projects.  
**Engineer/Architect:** GSE Associates, LLC

**Council District:** Parishwide  
**Funding Source:** 87% CDBG Disaster Recovery and 13% General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$836,000.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Public Works Complex	
<b>Description:</b>	To relocate and expand the public works services to an area of the Parish, which will provide centralized access from flooding during active storm seasons, and protection offers.

**Council District:** 5

**Funding Source:** 71% General Fund and 29% ¼% Capital Sales Tax Fund

**Project Appropriation:** Total project costs including prior authorizations \$350,000.

**Operating Budget Impact:** To be determined.

Project Name: Schriever Recreation Center A/C	
<b>Description:</b>	To install air conditioner system in Schriever Recreation Center.

**Council District:** 6

**Funding Source:** Capital Projects Control Fund

**Project Appropriation:** Total project costs including prior authorizations \$23,000.

**Operating Budget Impact:** No impact on Terrebonne Parish Consolidated Government; the center belongs to the Recreation District #1.

Project Name: South Houma Memorial Fire Station Project Number: 03-BLDGS-44	
<b>Description:</b>	Construction of a new 5,600 square foot fire station on St. Charles Street.
<b>Engineer/Architect:</b>	Houston J. Lirette Jr., Architect
<b>Contractor:</b>	Bryan Bush Construction Co., Inc.

**Council District:** 6

**Funding Source:** Public Safety Fund

**Project Appropriation:** Total project costs including prior authorizations \$930,083.

**Operating Budget Impact:** Decrease in maintenance.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Statewide Generator Program**

**Description:** To provide generators for strategic locations in the Parish.

**Council District:** Parishwide  
**Funding Source:** FEMA.  
**Project Appropriation:** Total project costs including prior authorizations \$648,204.  
**Operating Budget Impact:** To be determined.

**Project Name: Sunrise Gardens Levee Closure**

**Description:** The elevation of Tina Street to provide a boundary for the forced drainage system.

**Council District:** 7  
**Funding Source:** ¼% Capital Sales Tax Fund.  
**Project Appropriation:** \$100,000 in FY 2011. Total project costs \$100,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Tower Parking Garage Improvements**

**Description:** To develop a master plan of items needed to expand the life of the structure.  
**Engineer/Architect:** Badeaux Engineers

**Council District:** 5  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$435,000.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Tunnel Boulevard Sidewalks**  
**Project Number: 04-WALK-25**

**Description:** Constructing sidewalks along Tunnel Boulevard in District 2.

**Engineer/Architect:** Duplantis Design Group, PC

**Contractor:** Plus Concrete

**Council District:** 2

**Funding Source:** 75% Louisiana DOTD Enhancement Program, 15% Road and Bridge Maintenance Fund, and 10% General Fund.

**Project Appropriation:** Total project costs including prior authorizations \$209,600.

**Operating Budget Impact:** To be determined upon completion of project.

## 661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. New projects budgeted for 2011 are introduced as improvements to our Parish infrastructure. Multi-year projects include the Hollywood Road 4-Lane, Country Drive Improvements, Westside Blvd. Extension to Martin Luther King. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	483,582	11,941,752	11,941,770	0	0
Miscellaneous Revenue	63,278	0	6,963	0	0
Operating Transfers In	953,037	2,380,874	2,380,874	1,131,000	1,131,000
<b>TOTAL REVENUES</b>	<b>1,499,897</b>	<b>14,474,914</b>	<b>14,481,895</b>	<b>1,131,000</b>	<b>1,131,000</b>
<b>EXPENDITURES:</b>					
Roads & Bridges	3,783,327	17,448,896	17,448,896	1,108,000	1,108,000
Operating Transfers Out	147,192	5,296,311	5,296,311	0	0
<b>TOTAL EXPENDITURES</b>	<b>3,930,519</b>	<b>22,745,207</b>	<b>22,745,207</b>	<b>1,108,000</b>	<b>1,108,000</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-93.65%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	(2,430,622)	(8,270,293)	(8,263,312)	23,000	23,000
FUND BALANCE, JANUARY 1	10,745,499	8,314,877	8,314,877	51,565	51,565
FUND BALANCE, DECEMBER 31	8,314,877	44,584	51,565	74,565	74,565

## 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Hollywood Road Widening**
  - 2011 Parishwide Drainage Construction Fund (General Fund) - \$500,000
  - 2011 ¼% Capital Sales Tax Fund - \$70,000
- **Westside Blvd. Phase II – To MLK**
  - 2011 Road & Bridge Operation and Maintenance Fund, - \$538,000, presented for approval 9-23-2010 meeting.

**661 ROAD CONSTRUCTION FUND**

**SUMMARY OF CAPITAL PROJECTS**

PROJECT TITLE	*PRIOR	PROJECTED	2011	2012	2013	2014	TOTAL
	YEARS	2010					
Asphalt Overlays - Federal Stimulus (ARRA)	0	946,615	0	0	0	0	946,615
Bayou Gardens Extension	630,375	925,000	0	0	0	0	1,555,375
Bayou Grand Caillou Bridge	10,000	0	0	0	0	0	10,000
Bonanza Pump Station Road	15,000	0	0	0	0	0	15,000
Concrete Sections I - Federal Stimulus (ARRA)	0	1,662,214	0	0	0	0	1,662,214
Concrete Sections II - Federal Stimulus (ARRA)	0	1,715,110	0	0	0	0	1,715,110
Country Drive Improvements	4,788,628	0	0	0	0	0	4,788,628
Country Drive Improvements - Phase II	150,000	0	0	0	0	0	150,000
Dularge Bridge	806	0	0	0	0	0	806
Highway 24/Presque Isle Turning Lane	100,814	(55,000)	0	0	0	0	45,814
Highway 311/Enterprise Drive Bridge	1,208,392	381,488	0	0	0	0	1,589,880
Hollywood Rd. (South) 4 Lane	5,357,308	500,000	570,000	0	0	0	6,427,308
Industrial Blvd Rehab/Turn Lanes	(30,052)	30,052	0	0	0	0	0
Major Turning Lanes	0	450,000	0	0	0	0	450,000
North Hollywood Road Improvements	34,230	55,000	0	0	0	0	89,230
North Main Project Road	9,970	(9,970)	0	0	0	0	0
Pontoon Bridge Major Repairs	89,781	0	0	0	0	0	89,781
Rose Marie Lane	11,534	0	0	0	0	0	11,534
Savanne Road Elevation	67,680	(67,680)	0	0	0	0	0
Synergy Center Road Extension (to Main Street)	15,890	0	0	0	0	0	15,890
Texas Gulf Road Bridge	41,356	(36,000)	0	0	0	0	5,356
Thompson Road Construction	793,066	0	0	0	0	0	793,066
Toussant/Foret Bridge	31,474	0	0	0	0	0	31,474
Turning Lanes - Federal Stimulus (ARRA)	0	972,372	0	0	0	0	972,372
Verna & Willie Lou Street Connection	40,000	(40,000)	0	0	0	0	0
Waterproof Bridge	48,469	(48,469)	0	0	0	0	0
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	48,748	(2,253)	0	0	0	0	46,495
Westside Blvd. - Phase II (To MLK)	1,212,259	691,000	538,000	0	0	0	2,441,259
Westside Blvd. - Phase III (To Highway 311)	100,000	(100,000)	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>14,775,728</b>	<b>7,969,479</b>	<b>1,108,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,853,207</b>
*Total Funding Less Prior Year Expenditures							

**661 ROAD CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL**

**Project Name: Asphalt Overlays – Federal Stimulus (ARRA)  
State Project Number: 742-55-0110**

**Description:** To overlay, patch and stripe Country Dr (Jeff Dr to Klondyke Rd), Southdown Mandalay Rd, (St Charles St to Thacker Dr), Westside Blvd, Bayou Lacache Bridge approaches for Klondyke Rd and Alma Street.  
**Contractor:** Huey Stockstill

**Council District:** Parishwide  
**Funding Source:** Federal ARRA.  
**Project Appropriation:** Total project costs including prior authorizations \$946,615.  
**Operating Budget Impact:** To be determined

**Project Name: Bayou Gardens Extension  
Project Number: 07-EXT-22**

**Description:** To continue the four lanes to St. Louis Canal Road.  
**Engineer/Architect:** T Baker Smith

**Council District:** 4  
**Funding Source:** 52% General Fund, 43% Road & Bridge Maintenance Fund, and 5% Road and Bridge Construction Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$1,633,000.  
**Operating Budget Impact:** No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

**Project Name: Bayou Grand Caillou Bridge**

**Description:** Major repairs to Bayou Grand Caillou Bridge.

**Council District:** 7  
**Funding Source:** ¼% Capital Sales Tax Fund  
**Project Appropriation:** Total project costs including prior authorizations \$10,000.  
**Operating Budget Impact:** No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Bonanza Pump Station Road**

**Description:** To improve the road to Bonanza Drainage Pump Station.

**Council District:** 3  
**Funding Source:** General Fund (Mineral Royalties)  
**Project Appropriation:** Total project costs including prior authorizations \$15,000.  
**Operating Budget Impact:** No impact.

**Project Name: Concrete Sections I – Federal Stimulus (ARRA)**  
**State Project Number: 742-55-0111**

**Description:** To remove and replace damaged concrete panels and stripe select locations on Acadian Ave, Alma St, Bayou Gardens Blvd, Corporate Dr, Dunn St, Enterprise Dr, Jefferson Davis St, Klondyke Rd, Saadi St and Woodlawn Road.  
**Contractor:** JJH Construction Company

**Council District:** Parishwide  
**Funding Source:** Federal ARRA.  
**Project Appropriation:** Total project costs including prior authorizations \$1,662,214.  
**Operating Budget Impact:** To be determined

**Project Name: Concrete Sections II– Federal Stimulus (ARRA)**  
**State Project Number: 742-55-0113**

**Description:** To remove and replace damaged concrete panels and stripe select locations. Base bid consists of Acadian Dr (Oaklawn Dr to LA 661) and East St (LA 57 to LA 24); Additive alternative 1 consists of Jefferson Davis St (Wilson Ave to Gouaux Ave) and Sixth St (Gouaux Ave to LA 182); Additive alternate 2 consists of Vicari (Hampton St to Bayou Gardens Blvd); and Additive Alternate 3 consists of Williams Ave (Legion Ave to N Hollywood Rd). The award of alternates will be based upon the availability of Funds.

**Council District:** Parishwide  
**Funding Source:** Federal ARRA.  
**Project Appropriation:** Total project costs including prior authorizations \$1,715,110.  
**Operating Budget Impact:** To be determined

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: Country Drive Improvements</b> <b>Project Number: 97-PAV-21</b>	
<b>Description:</b>	Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.
<b>Engineer/Architect:</b>	T. Baker Smith

<b>Council District:</b>	9
<b>Funding Source:</b>	65% Louisiana Department of Transportation and Development, 15% General Fund, 10% ¼% Capital Sales Tax Fund, 9% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
<b>Project Appropriation:</b>	Total project cost including prior authorizations \$6,052,000.
<b>Operating Budget Impact:</b>	\$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

<b>Project Name: Country Drive Improvements – Phase II</b>	
<b>Description:</b>	The continuation of upgrading the two lane road way to current standards.

<b>Council District:</b>	9
<b>Funding Source:</b>	Road and Bridge Maintenance Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$150,000.
<b>Operating Budget Impact:</b>	No impact.

<b>Project Name: Dularge Bridge</b> <b>Project Number: 07-BRG-23</b>	
<b>Description:</b>	Build a new bridge to replace the current Marmande and Dr. Beatrous Bridges.
<b>Engineer/Architect:</b>	GSE & Associates, LLC

<b>Council District:</b>	7
<b>Funding Source:</b>	80% ¼ % Capital Sales Tax Fund and 20% Road & Bridge Maintenance Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$14,900.
<b>Operating Budget Impact:</b>	To be determined.

**661 ROAD CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Highway 24 Presque Isle Turning Lane</b> <b>Project Number: 02-LANE-31</b>	
<b>Description:</b> To construct a turning lane at the intersection of Highway 24 and Presque Isle.	
<b>Engineers/Architects:</b> T. Baker Smith Neel Schaffer, Inc.	
<b>Contractor:</b> Jack B Harper Contractors, Inc.	

<b>Council District:</b>	8, 9
<b>Funding Source:</b>	82% General Fund, and 18% ¼% Capital Sales Tax Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$245,000.
<b>Operating Budget Impact:</b>	\$6,000 annual increase for road surface maintenance and maintaining the stripes on surface.

<b>Project Name: Highway 311/Enterprise Drive Bridge</b> <b>Project Number: 08-BRG-17</b>	
<b>Description:</b> To construct a bridge at the intersection of Highway 311 and Enterprise Drive.	
<b>Engineers/Architects:</b> Milford & Associates	
<b>Contractor:</b> Cecil D Gassiott, LLC	

<b>Council District:</b>	6
<b>Funding Source:</b>	61% ¼ % Capital Sales Tax Fund, 27% General Fund, and 12% Road & Bridge Maintenance Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,669,588.
<b>Operating Budget Impact:</b>	No impact.

<b>Project Name: Hollywood Road (South) – 4 Lane</b> <b>Project Number: 98-WID-25</b>	
<b>Description:</b> Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.	
<b>Engineer/Architect:</b> Hartman Engineer (Metairie) selected by DOTD	

<b>Council District:</b>	2
<b>Funding Source:</b>	54% Louisiana Department of Transportation and Development, 19% General Fund, 13% ¼ % Capital Sales Tax Fund, 7% Road Construction Fund, and 6% Road and Bridge Maintenance Fund.
<b>Project Appropriation:</b>	\$570,000 in FY 2011. Total project cost including prior authorizations \$7,420,000.
<b>Operating Budget Impact:</b>	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Major Turning Lanes**

**Description:** Several intersections have been chosen for further evaluation to build turning lanes to ease traffic jams.

**Council District:** Parishwide  
**Funding Source:** 89% General Fund, and 11% 1998 Pub Imprv. Construction Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$450,000.  
**Operating Budget Impact:** To be determined.

**Project Name: North Hollywood Road Improvements**  
**Project Number: 07-ROAD-36**

**Description:** Shoulder improvements along North Hollywood Road.  
**Engineers/Architects:** David A Waitz  
**Contractor:** LA Contracting

**Council District:** 3, 4  
**Funding Source:** 90% Road and Bridge Maintenance Fund, and 10% ¼% Capital Sales Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$555,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Pontoon Bridge Major Repairs**

**Description:** Major repairs to the Dulac Pontoon Bridge to be repaired by the State.

**Council District:** 7  
**Funding Source:** 72% Road & Bridge Maintenance Fund and 28% DOTD  
**Project Appropriation:** Total project costs including prior authorizations \$339,571.  
**Operating Budget Impact:** No Impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: Rose Marie Lane</b> <b>Project Number: 07-LANE-09</b>	
<b>Description:</b>	Hard surfacing Rose Marie Lane.
<b>Engineers/Architects:</b>	T. Baker Smith
<b>Contractor:</b>	Sealevel Construction

<b>Council District:</b>	2
<b>Funding Source:</b>	73% Road & Bridge Maintenance Fund, 18% Road Construction Fund and 9% ¼% Capital Sales Tax Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$164,710.
<b>Operating Budget Impact:</b>	\$1,000 annual increase for road surface maintenance costs in future years.

<b>Project Name: Synergy Center Road Extension (To Main Street)</b> <b>Project Number: 06-EXT-48</b>	
<b>Description:</b>	The extension of Synergy Center Boulevard to Main Street.
<b>Engineer/Architect:</b>	Milford & Associates, Inc.
<b>Contractor:</b>	Calongne, Inc.

<b>Council District:</b>	3
<b>Funding Source:</b>	80% Citizens Participation and 20% Road Bridge Maintenance Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$249,000.
<b>Operating Budget Impact:</b>	This street gives citizens a new access from Main Street to Martin Luther King Blvd. The cost of maintaining is estimated to be \$2,000 for in-house labor and materials.

<b>Project Name: Texas Gulf Road Bridge</b> <b>Project Number: 07-BRG-10</b>	
<b>Description:</b>	Replace bridge at the Texas Gulf Road pump station.
<b>Engineer/Architect:</b>	Milford & Associates, Inc.
<b>Contractor:</b>	Cecil D. Gassiott, LLC

<b>Council District:</b>	9
<b>Funding Source:</b>	87% Road & Bridge Maintenance Fund and 13% Drainage Tax Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$766,000.
<b>Operating Budget Impact:</b>	No impact. The Road and Bridge Department already has this bridge under a maintenance program.

**661 ROAD CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

**Project Name: Thompson Road Construction  
Project Number: 07-ROAD-24**

**Description:** Extending Thompson Road from Hwy 57 to Hwy 56.  
**Engineer/Architect:** Shaw Coastal, Inc.

**Council District:** 7, 8  
**Funding Source:** 69% Road & Bridge Maintenance Fund and 31% Road Construction Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$793,110.  
**Operating Budget Impact:** To be determined

**Project Name: Toussant/Foret Bridge  
Project Number: 08-BRG-50**

**Description:** Major repairs to the Toussant/Foret Bridge  
**Engineer/Architect:** Shaw Coastal, Inc.  
**Contractor:** F. Miller Construction, LLC

**Council District:** 9  
**Funding Source:** 68% General Fund and 32% Road & Bridge Maintenance Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$405,000.  
**Operating Budget Impact:** To be determined

**Project Name: Turning Lanes – Federal Stimulus (ARRA)  
State Project Number: 742-55-0112, 005-05-0075, 065-30-0044, & 855-07-0015**

**Description:** The widening of existing roadways to add turn lanes at 10 intersections in Houma – Country Estates at LA 624, La 660 at LA 24, Bayou Gardens at LA 24, Corporate at LA 3040, Hollywood at LA 24, LA 182 at 6<sup>th</sup> Street, Polk at LA 311, LA 182 at LA 315, LA 3040 at Hollywood Road.  
**Engineer/Architect:** ECM Consultants  
**Contractor:** Byron E Talbot

**Council District:** Parishwide  
**Funding Source:** Federal ARRA.  
**Project Appropriation:** Total project costs including prior authorizations \$972,372.  
**Operating Budget Impact:** To be determined

**661 ROAD CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road</b>	
<b>Project Number: 99-EXT-58</b>	
<b>Description:</b>	Extend the divided 4-lane road to intersect with St. Louis Canal Road.
<b>Engineer/Architect:</b>	GSE & Associates, Inc. and ECM Consultants
<b>Contractor:</b>	Byron E. Talbot Contractors

**Council District:** 3

**Funding Source:** 76% Louisiana Department of Transportation and Development, 24% General Fund.

**Project Appropriation:** Total project cost including prior authorizations \$3,429,758.

**Operating Budget Impact:** \$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.

<b>Project Name: Westside Blvd. Phase II – to MLK</b>	
<b>Project Number: 99-EXT-58</b>	
<b>Description:</b>	Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.
<b>Engineer/Architect:</b>	Gulf South Engineers

**Council District:** 3

**Funding Source:** 48% General Fund, 22% Road & Bridge Maintenance Fund, 10% Road Construction Fund, 8% Citizens Participation, 6% Parish Transportation Fund, 4% ¼% Capital Sales Tax Fund, 2% September 1996 Bond Issue, and.

**Project Appropriation:** \$538,000 in FY 2011. Total project costs including prior authorizations \$2,496,000.

**Operating Budget Impact:** \$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

## 662 ADMINISTRATIVE BUILDING

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	0	736,000	736,000	0	0
Miscellaneous Revenue	809	0	0	0	0
<b>TOTAL REVENUES</b>	<b>809</b>	<b>736,000</b>	<b>736,000</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Government Buildings	60	1,795,457	1,795,457	0	0
<b>TOTAL EXPENDITURES</b>	<b>60</b>	<b>1,795,457</b>	<b>1,795,457</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	749	(1,059,457)	(1,059,457)	0	0
FUND BALANCE, JANUARY 1	1,090,825	1,091,574	1,091,574	32,117	32,117
FUND BALANCE, DECEMBER 31	1,091,574	32,117	32,117	32,117	32,117

## 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

## SUMMARY OF CAPITAL PROJECTS

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>TOTAL</b>
Administrative Building/Renovations	744,457	719,116	0	0	0	0	1,463,573
Council Meeting Room Camera System	75,000	16,884	0	0	0	0	91,884
Courthouse Annex Building Modification	0	240,000	0	0	0	0	240,000
<b>TOTAL EXPENDITURES</b>	<b>819,457</b>	<b>976,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,795,457</b>
*Total Funding Less Prior Year Expenditures							

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: Administrative Building – Government Towers Renovations</b>	
<b>Project Number: 01-GT-02</b>	
<b>Description:</b>	Renovation of the new government tower building. (Air handler and chiller replacement phase)
<b>Engineer/Architect:</b>	Houston J. Lirette, Jr.

**Council District:** 5

**Funding Source:** General Fund, Interest

**Project Appropriation:** Funds available \$1,463,633.

**Operating Budget Impact:** No impact, possible savings from reduced utilities and maintenance.

<b>Project Name: Council Meet Room Camera System</b>	
<b>Description:</b>	To upgrade the camera system in the Council meeting room.

**Council District:** 5

**Funding Source:** Administrative Building Fund, Unallocated Interest

**Project Appropriation:** Total project cost including prior authorizations \$91,884.

**Operating Budget Impact:** No impact.

<b>Project Name: Courthouse Annex Building Modification</b>	
<b>Description:</b>	To modify and upgrade the Courthouse Annex Facility.

**Council District:** 1

**Funding Source:** Administrative Building Fund, Unallocated Interest

**Project Appropriation:** Total project cost including prior authorizations \$240,000.

**Operating Budget Impact:** No impact.

**664 1-1B CONSTRUCTION FUND**

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	3,829	0	1,142	0	0
<b>TOTAL REVENUES</b>	<b>3,829</b>	<b>0</b>	<b>1,142</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Drainage	0	817,832	817,832	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>817,832</b>	<b>817,832</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	3,829	(817,832)	(816,690)	0	0
FUND BALANCE, JANUARY 1	817,910	821,739	821,739	5,049	5,049
FUND BALANCE, DECEMBER 31	821,739	3,907	5,049	5,049	5,049

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

**SUMMARY OF CAPITAL PROJECTS**

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>TOTAL</b>
1-1 B Drainage Project	817,832	0	0	0	0	0	817,832
<b>TOTAL EXPENDITURES</b>	<b>817,832</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>817,832</b>
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: 1-1B Drainage Project</b> <b>Project Number: 86-148-01</b>	
<b>Description:</b>	Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Low Land Construction and Chet Morrison

**Council District:** 2, 3, 4, 5

**Funding Source:** 54% Capital Projects Control Fund, 14% ¼% Capital Sales Tax Fund, 14% Drainage Tax Fund, 8% 1-1B Construction Fund, 5% 1998 Public Improvement Bond Fund, 4% State Grant and 1% 2000 Public Improvement Bond Fund.

**Project Appropriation:** Total project costs including prior authorizations \$8,969,153.

**Operating Budget Impact:** \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

**665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND**

This fund was set up due to sale of General Obligation Bonds in 2005 for the amount of \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	42,145	0	30,798	0	0
Other Revenue					
Operating Transfers In	366,758	0	8,780		
<b>TOTAL REVENUES</b>	<u>408,903</u>	<u>0</u>	<u>39,578</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
General - Other	2,640	0	300	0	0
Roads and Bridges	1,830,403	981,070	981,070	0	0
Drainage	1,136,771	3,612,014	3,612,014	0	0
Sewerage	0	5,000,000	5,000,000	0	0
Operating Transfer Out	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<u>2,969,814</u>	<u>9,593,084</u>	<u>9,593,384</u>	<u>0</u>	<u>0</u>
<b>% CHANGE OVER PRIOR YEAR</b>					-100.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	(2,560,911)	(9,593,084)	(9,553,806)	0	0
<b>FUND BALANCE, JANUARY 1</b>	12,288,241	9,727,330	9,727,330	173,524	173,524
<b>FUND BALANCE, DECEMBER 31</b>	9,727,330	134,246	173,524	173,524	173,524

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

**665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND**

**SUMMARY OF CAPITAL PROJECTS**

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>TOTAL</b>
1-1B Systems Channel	440,000	0	0	0	0	0	440,000
Ashland Pump Station	900,000	(900,000)	0	0	0	0	0
Bayouside Drive Bridge (Bayou Petite Caillou)	708,733	0	0	0	0	0	708,733
Dularge Levee Alignment	349,301	0	0	0	0	0	349,301
Major Turning Lane Improvements	272,337	0	0	0	0	0	272,337
Martin Luther King Drainage	0	900,000	0	0	0	0	900,000
MLK/Westside Area Sewers	2,250,000	0	0	0	0	0	2,250,000
St. Louis Bayou Drng (1-1B Systems Channel)	1,000,000	0	0	0	0	0	1,000,000
St. Louis Canal Water Control Modification	2,031	0	0	0	0	0	2,031
Thompson Road Levee/Drainage	920,682	0	0	0	0	0	920,682
Wetland Assimilation	500,000	0	0	0	0	0	500,000
Woodlawn Industrial Area Sewer	2,250,000	0	0	0	0	0	2,250,000
<b>TOTAL EXPENDITURES</b>	<b>9,593,084</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,593,084</b>
*Total Funding Less Prior Year Expenditures							

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: 1-1B Systems Channels Project</b>	
<b>Project Number: 01-DRA-40</b>	
<b>Description:</b>	Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Wilco Industrial Services and Fordice Construction

**Council District:** 2, 3, 4, 5

**Funding Source:** Public Improvement Bonds.

**Project Appropriation:** Total project costs including prior authorizations \$440,000.

**Operating Budget Impact:** No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

<b>Project Name: Bayouside Drive Bridge (Bayou Petite Caillou)</b>	
<b>Project Number: 99-BRG-10</b>	
<b>Description:</b>	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayouside Drive and also provide plans and specifications for both east and west approach.
<b>Engineer/Architect:</b>	Shaw Coastal, Inc.
<b>Contractor:</b>	Cecil D. Gassiott, LLC

**Council District:** 8, 9

**Funding Source:** Public Improvement Bonds.

**Project Appropriation:** Total project costs including prior authorizations \$2,790,348.

**Operating Budget Impact:** \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Dularge Levee Alignment Project</b> <b>Project Number: 06-LEV-02</b>	
<b>Description:</b>	Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.
<b>Engineer/Architect:</b>	Shaw Coastal, Inc.

<b>Council District:</b>	7
<b>Funding Source:</b>	Public Improvement Bonds.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$495,174.
<b>Operating Budget Impact:</b>	\$14,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

<b>Project Name: Major Turning Lane Improvements</b> <b>Project Number: 06-LANE-17</b>	
<b>Description:</b>	The evaluation to build turning lanes to ease traffic jams for a right-turn lane from Country Estates Drive onto Bayou Blue Road, right-turn lane from Valhi Blvd. onto St. Charles Street, right-turn lane from Ninth Street onto North Hollywood Road, left-turn lane from North Hollywood Road onto Ninth Street, two right-turn lanes from Van Avenue onto Grand Caillou Road, right-turn lane from Tunnel Blvd. onto Grand Caillou Road.
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Sealevel Construction

<b>Council District:</b>	Parishwide.
<b>Funding Source:</b>	Public Improvement Bonds.
<b>Project Appropriations:</b>	Total project costs including prior authorizations \$990,348.
<b>Operating Budget Impact:</b>	No impact, right of ways is already on maintenance rotation.

<b>Project Name: Martin Luther King Drainage</b>	
<b>Description:</b>	To provide better drainage for the Martin Luther King areas.

<b>Council District:</b>	2, 3, 4
<b>Funding Source:</b>	Public Improvement Bonds.
<b>Project Appropriations:</b>	Total project costs including prior authorizations \$900,000.
<b>Operating Budget Impact:</b>	No impact.

665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: MLK/Westside Area Sewer**

**Description:** To provide a major lift station located in the MLK vicinity and force main to be installed within the proposed Westside Blvd extension (Main to MLK).

**Council District:** 3  
**Funding Source:** Public Improvement Bonds.  
**Project Appropriation:** Total project costs including prior authorizations \$2,250,000.  
**Operating Budget Impact:** To be determined.

**Project Name: St. Louis Bayou Drainage (1-1B Systems Channel)**

**Description:** Continuation of widening and deepening of the feeder channels for 1-1B.  
**Engineer/Architect:** T. Baker Smith

**Council District:** 2, 4, 5  
**Funding Source:** Public Improvement Bonds.  
**Project Appropriations:** Total project costs including prior authorizations \$1,000,000.  
**Operating Budget Impact:** To be determined.

**Project Name: St. Louis Canal Water Control Structure Modification**  
**Project Number: 06-DRA-08**

**Description:** Modify the St. Louis Canal water control structure.  
**Engineer/Architect:** Milford and Associates, Inc.

**Council District:** 8  
**Funding Source:** Public Improvement Bonds.  
**Project Appropriations:** Total project costs including prior authorizations \$20,778.  
**Operating Budget Impact:** No impact.

665 – GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Thompson Road Levee/Drainage**  
**Project Number: 07-DRA-24**

**Description:** Construction of a levee from Hwy 57 to Hwy 56.  
**Engineer/Architect:** Shaw Coastal, Inc.

**Council District:** 7, 8  
**Funding Source:** Public Improvement Bonds.  
**Project Appropriation:** Total project costs including prior authorizations \$1,549,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Wetland Assimilation**

**Description:** Discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.

**Council District:** Parishwide  
**Funding Source:** Public Improvement Bonds.  
**Project Appropriation:** Total project costs including prior authorizations \$500,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Woodlawn Industrial Area Sewer**

**Description:** To provide the necessary facilities to receive flows from the Industrial corridor between Industrial Blvd. and Thompson Rd.

**Council District:** 7  
**Funding Source:** Public Improvement Bonds.  
**Project Appropriation:** Total project costs including prior authorizations \$2,250,000.  
**Operating Budget Impact:** To be determined.

**666 – 1994 SEWERAGE BONDS CONSTRUCTION FUND**

The Parish is doing major rehabilitation and/or repair of existing sewage treatment plants, pump stations and collectors and transportation lines. This fund has been closed out in 2008. The remaining funds of \$26,130 have been transferred to Parishwide Sewerage Construction Fund.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue					
Operating Transfers In					
<b>TOTAL REVENUES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Operating Transfers Out	<u>(1)</u>				
<b>TOTAL EXPENDITURES</b>	<u>(1)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	1	0	0	0	0
FUND BALANCE, JANUARY 1	(1)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

**667 – 2005 SALES TAX CONSTRUCTION FUND**

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	50,019	16,263	11,618	0	0
Other Revenue					
Operating Transfers In					
<b>TOTAL REVENUES</b>	<u>50,019</u>	<u>16,263</u>	<u>11,618</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Government Buildings	0	2,737,269	2,737,269	0	0
General - Other	(90)	0	0	0	0
Roads and Bridges	170,542	3,181,458	3,181,458	0	0
Drainage	2,653,687	4,158,362	4,158,362	0	0
Operating Transfers Out					
<b>TOTAL EXPENDITURES</b>	<u>2,824,139</u>	<u>10,077,089</u>	<u>10,077,089</u>	<u>0</u>	<u>0</u>
<b>% CHANGE OVER PRIOR YEAR</b>					-100.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	(2,774,120)	(10,060,826)	(10,065,471)	0	0
<b>FUND BALANCE, JANUARY 1</b>	12,841,284	10,067,164	10,067,164	1,693	1,693
<b>FUND BALANCE, DECEMBER 31</b>	10,067,164	6,338	1,693	1,693	1,693

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

667 – 2005 SALES TAX CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED	2011	2012	2013	2014	TOTAL
	YEARS	2010					
Bayou Lacarpe Drainage	3,329,807	(2,955,198)	0	0	0	0	374,609
Bayou Lacarpe Drainage Phase D	0	1,700,000	0	0	0	0	1,700,000
Bayouside Drive Bridge	452,000	0	0	0	0	0	452,000
Bayou Terrebonne Dredging	751,656	0	0	0	0	0	751,656
Bonanza Pump Station Bulkhead	500,000	0	0	0	0	0	500,000
Equity Bridge	0	300,000	0	0	0	0	300,000
Industrial/Chabert Levee	964,097	(300,000)	0	0	0	0	664,097
Land Purchase	0	2,737,269	0	0	0	0	2,737,269
Martin Luther King Drainage	918,000	(900,000)	0	0	0	0	18,000
Summerfield Pump Station	415,808	(415,808)	0	0	0	0	0
Westside Blvd (Main to MLK)	2,429,458	0	0	0	0	0	2,429,458
Ward 7 Levee	0	150,000	0	0	0	0	150,000
<b>TOTAL EXPENDITURES</b>	<b>9,760,826</b>	<b>316,263</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,077,089</b>
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: Bayou Lacarpe Drainage</b>	
<b>Project Number: 01-DRA-11</b>	
<b>Description:</b>	Hydrological study of the Barataria/Martin Luther King Blvd drainage systems. This is a drainage study to recommend improvements to the watershed. The study has been amended to include watershed area to the Baroid Pump Station.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractor:</b>	Low Land Construction Co., Inc.

**Council District:** 1, 2, 6

**Funding Source:** Sales Tax Bonds.

**Project Appropriation:** Total project costs including prior authorizations \$582,802.

**Operating Budget Impact:** To be determined upon completion of study.

<b>Project Name: Bayou Lacarpe Drainage Phase D</b>	
<b>Description:</b>	Drainage Improvements for Phase D of the Bayou LaCarpe Drainage project.
<b>Engineer/Architect:</b>	GSE Associates, LLC

**Council District:** 1, 2, 6

**Funding Source:** Sales Tax Bonds.

**Project Appropriation:** Total project costs including prior authorizations \$1,700,000.

**Operating Budget Impact:** To be determined upon completion of study.

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Bayou Drive Bridge</b> <b>Project Number: 99-BRG-10</b>	
<b>Description:</b>	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayou Drive and also provide plans and specifications for both east and west approach.
<b>Engineer/Architect:</b>	Shaw Coastal, Inc.
<b>Contractor:</b>	Cecil D. Gassiott, LLC

<b>Council District:</b>	8, 9
<b>Funding Source:</b>	Sales Tax Bonds.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$452,000.
<b>Operating Budget Impact:</b>	\$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

<b>Project Name: Bayou Terrebonne Dredging</b> <b>Project Number: 04-DRA-24</b>	
<b>Description:</b>	To dredge Bayou Terrebonne from Thibodaux to New Orleans Blvd (La. Hwy 182). The purpose of dredging the waterway is to alleviate drainage issues within the surrounding areas.
<b>Engineer/Architect:</b>	Shaw Coastal Inc
<b>Contractor:</b>	Coastal Dredging Company

<b>Council District:</b>	2, 3, 4, 5, 6
<b>Funding Source:</b>	Sales Tax Bonds.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,318,000.
<b>Operating Budget Impact:</b>	No impact.

<b>Project Name: Bonanza Pump Station Bulkhead</b>	
<b>Description:</b>	Improve the integrity of structure of the pump station.

<b>Council District:</b>	3
<b>Funding Source:</b>	Sales Tax Bonds.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$500,000.
<b>Operating Budget Impact:</b>	To be determined.

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Equity Bridge Project # 08-BRG-17</b>	
<b>Description:</b> Construction of a bridge crossing Little Bayou Black at the future Westside Blvd Extension	
<b>Engineer/Architect:</b> Milford & Associates	
<b>Contractor:</b> Cecil D. Gassiott, LLC	

**Council District:** 2, 6

**Funding Source:** Sales Tax Bonds.

**Project Appropriation:** Total project costs including prior authorizations \$300,000.

**Operating Budget Impact:** To be determined.

<b>Project Name: Industrial/Chabert Levee Project # 08-LEV-45</b>	
<b>Description:</b> Construction of a levee along Industrial Boulevard and around Chabert Medical Center.	
<b>Engineer:</b> GSE Associates, LLC	
<b>Contractor:</b> Byron E Talbot	

**Council District:** 7, 8

**Funding Source:** Sales Tax Bonds.

**Project Appropriation:** Total project costs including prior authorizations \$1,400,000.

**Operating Budget Impact:** No impact.

<b>Project Name: Land Purchase</b>	
<b>Description:</b> A site located on the northern portion of the parish outside of the 100 year floodplain to better serve the parish as population and needs shift for emergency preparedness and response, Juvenile Detention Facility, Public Works, Housing and Human Services, Animal Shelter and cold storage.	

**Council District:** Parishwide

**Funding Source:** Sales Tax Bonds.

**Project Appropriation:** Total project costs including prior authorizations \$2,737,269.

**Operating Budget Impact:** To be determined.

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

**Project Name: Martin Luther King Drainage**

**Description:** To provide better drainage for the Martin Luther King areas.

**Council District:** 2, 3, 4  
**Funding Source:** Sales Tax Bonds.  
**Project Appropriations:** Total project costs including prior authorizations \$18,000.  
**Operating Budget Impact:** No impact.

**Project Name: Ward 7 Levee**  
**Project Number: 08-LEV-41 and 09-LEV-18**

**Description:** Construct levees in the Ward 7 area.  
**Engineer/Architect:** Shaw Coastal, Inc.  
**Contractor:** Phylway Construction

**Council District:** 8  
**Funding Source:** Sales Tax Bonds.  
**Project Appropriation:** Total project costs including prior authorizations \$1,150,000.  
**Operating Budget Impact:** \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

**Project Name: Westside Blvd (Main to MLK)**  
**Project Number: 99EXT-58**

**Description:** Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.  
**Engineer/Architect:** GSE Associates, LLC

**Council District:** 3  
**Funding Source:** Sales Tax Bonds.  
**Project Appropriations:** Total project costs including prior authorizations \$2,600,000.  
**Operating Budget Impact:** \$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

**695 SANITATION 2001 BOND CONSTRUCTION FUND**

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	12,110	0	601	0	0
<b>TOTAL REVENUES</b>	<b>12,110</b>	<b>0</b>	<b>601</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
General - Other					
Solid Waste Services	141,871	459,724	459,724	0	0
<b>TOTAL EXPENDITURES</b>	<b>141,871</b>	<b>459,724</b>	<b>459,724</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(129,761)	(459,724)	(459,123)	0	0
FUND BALANCE, JANUARY 1	617,796	488,035	488,035	28,912	28,912
FUND BALANCE, DECEMBER 31	488,035	28,311	28,912	28,912	28,912

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

**SUMMARY OF CAPITAL PROJECTS**

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>TOTAL</b>
Ashland Landfill Machinery and Equipment	7,350	0	0	0	0	0	7,350
Ashland Transfer Station	0	397,847					
Lacache Cover/Acquisition	424,784	(397,847)	0	0	0	0	26,937
Resident Drop-Off Facility	27,590	0	0	0	0	0	27,590
<b>TOTAL EXPENDITURES</b>	<b>459,724</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61,877</b>
<i>*Total Funding Less Prior Year Expenditures</i>							

**CAPITAL IMPROVEMENT PROJECT DETAIL**

**Project Name: Ashland Landfill Machinery and Equipment**

**Description:** To purchase machinery and equipment needed for the Ashland Landfill.

**Council District:** 7  
**Funding Source:** 2001 Bond Proceeds  
**Project Appropriation:** Total cost including prior authorizations \$629,962.  
**Operating Budget Impact:** To be determined.

**Project Name: Ashland Transfer Station**

**Description:** Major repairs to the Ashland transfer station.

**Council District:** 7  
**Funding Source:** 2001 Bond Proceeds  
**Project Appropriation:** Total cost including prior authorizations \$397,847.  
**Operating Budget Impact:** To be determined.

**Project Name: LaCache Cover Acquisition**  
**Project Number: 04-SAN-12**

**Description:** To cover the Lacache Landfill.  
**Engineer:** Shaw Coastal, Inc

**Council District:** 7  
**Funding Source:** 2001 Bond Proceeds  
**Project Appropriation:** Total cost including prior authorizations \$83,228.  
**Operating Budget Impact:** \$6,000 annual increase to operations. Annual debt service \$9,600 from Sanitation Ad Valorem tax.

695 SANITATION 2001 BOND CONSTRUCTION FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Resident Drop-Off Facility**  
**Project Number: 06-LAND-33**

**Description:** Build a drop off facility for the public.

**Engineer:** Shaw Coast, Inc.

**Contractor:** Civil Construction

**Council District:** 7

**Funding Source:** 2001 Bond Proceeds

**Project Appropriation:** Total cost including prior authorizations \$2,612,679.

**Operating Budget Impact** To be determined.

## 696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$3,699,415 (\$176,274 and \$3,523,141, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2007, represents the total estimated remaining cost of closure and post-closure and post-closure care.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	706	0	179	0	0
<b>TOTAL REVENUES</b>	<b>706</b>	<b>0</b>	<b>179</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Landfill Closure	0	17,074	17,074	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>17,074</b>	<b>17,074</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	706	(17,074)	(16,895)	0	0
FUND BALANCE, JANUARY 1	203,894	204,600	204,600	187,705	187,705
FUND BALANCE, DECEMBER 31	204,600	187,526	187,705	187,705	187,705

## 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

## SUMMARY OF CAPITAL PROJECTS

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>TOTAL</b>
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
<b>TOTAL EXPENDITURES</b>	<b>17,074</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,074</b>
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: Landfill Closure – Final Cap</b> <b>Project Number: 99-SAN-09</b>	
<b>Description:</b>	Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.
<b>Engineer:</b>	Coastal Engineering and T. Baker Smith
<b>Contractor:</b>	Rad-Ton, Inc.

**Council District:** 7

**Funding Source:** 33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

**Project Appropriation:** Total project costs including prior authorizations \$5,060,051.

**Operating Budget Impact:** \$100,000 annual increase for grass cutting and soil tests.

**698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND**

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	0	0	0	0	0
Miscellaneous Revenue	8,981	0	2,890	0	0
Operating Transfer In	1,791,337	2,244,145	2,244,145	1,000,000	1,000,000
<b>TOTAL REVENUES</b>	<b>1,800,318</b>	<b>2,244,145</b>	<b>2,247,035</b>	<b>1,000,000</b>	<b>1,000,000</b>
<b>EXPENDITURES:</b>					
Roads & Bridges	133,683	2,924,928	2,924,928	1,000,000	1,000,000
Drainage	0	2,325	2,325	0	0
Sewerage Collection	0	124,036	124,036	0	0
Operating Transfers Out	436,603	3,832,168	3,832,168	0	0
<b>TOTAL EXPENDITURES</b>	<b>570,286</b>	<b>6,883,457</b>	<b>6,883,457</b>	<b>1,000,000</b>	<b>1,000,000</b>
<b>% CHANGE OVER PRIOR YEAR</b>					<b>-67.23%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>1,230,032</b>	<b>(4,639,312)</b>	<b>(4,636,422)</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>3,428,266</b>	<b>4,658,298</b>	<b>4,658,298</b>	<b>21,876</b>	<b>21,876</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>4,658,298</b>	<b>18,986</b>	<b>21,876</b>	<b>21,876</b>	<b>21,876</b>

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- **Valhi Extension, Equity, Savanne**
  - 2011 ¼ % Capital Sales Tax Fund - \$1,000,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401*), approved.
  - 2012 ¼ % Capital Sales Tax Fund - \$1,000,000 (*Adopted in 2008 Capital Outlay, Ordinance 7401*), approved.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2010	2011	2012	2013	2014	
Bayou Chauvin Drainage Improvements	2,325	0	0	0	0	0	2,325
Bayouside Dr. Bridge (Bayou Petite Caillou)	2,052,287	644,145	0	0	0	0	2,696,432
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Savanne/Hwy 311 Hydrological Study	32,168	(32,168)	0	0	0	0	0
Sewerage Projects	82,948	0	0	0	0	0	82,948
Valhi Ext, Equity, Savanne	2,028,496	(1,800,000)	1,000,000	1,000,000	0	0	2,228,496
<b>TOTAL EXPENDITURES</b>	<b>4,239,312</b>	<b>(1,188,023)</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>5,051,289</b>
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: Bayou Chauvin Drainage Improvements</b> <b>Project Number: 99-DRA-18</b>	
<b>Description:</b>	Improve drainage from Prospect Street to the Woodlawn Ranch Road drainage pump station.
<b>Engineer/Architect:</b>	GSE Associates, Inc.
<b>Contractor:</b>	Volute, Inc.

- Council District:** 7, 8
- Funding Source:** 51% 1998 Public Improvement Construction Fund, 14% General Fund, 14% Parishwide Drainage Construction Fund, 12% Drainage Tax Fund, 6% ¼% Capital Sales Tax Fund and 3% Consolidated Waterworks.
- Project Appropriation:** Total project costs including prior authorizations \$1,757,000.
- Operating Budget Impact:** \$18,000 annual increase to operations. Annual debt service \$30,000 from dedicated Public Improvement tax.

<b>Project Name: Bayouside Drive Bridge (Bayou Petite Caillou)</b> <b>Project Number: 99-BRG-10</b>	
<b>Description:</b>	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayouside Drive and also provide plans and specifications for both east and west approach.
<b>Engineer/Architect:</b>	Shaw Coastal, Inc.
<b>Contractor:</b>	Cecil D. Gassiott, LLC

- Council District:** 8, 9
- Funding Source:** 58% ¼ % Capital Sales Tax Fund, 27% Road and Bridge Maintenance Fund, 10% Public Improvement Bonds, 4% State Facility Planning, and 1% Bayouside Drive Paving Fund.
- Project Appropriation:** Total project costs including prior authorizations \$2,822,982.
- Operating Budget Impact:** \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Sanitary Sewer Rehabilitation Projects</b> <b>Project Number: 99-SEW-50</b>	
<b>Description:</b>	Sewers in Mulberry, Barrios, Broadmoor and other areas.
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Insituform Technologies

<b>Council District:</b>	1, 2, 3,4,5,6,7,8,9
<b>Funding Source:</b>	Public Improvement Bond Proceeds.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$807,600.
<b>Operating Budget Impact:</b>	\$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

<b>Project Name: Sewerage Projects</b>	
<b>Description:</b>	Public improvements bond proceeds to be allocated to future sewerage projects.

<b>Council District:</b>	1, 2, 3,4,5,6,7,8,9
<b>Funding Source:</b>	Public Improvement Bond Proceeds.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$82,948.
<b>Operating Budget Impact:</b>	To be determined upon completion of project design phase.

<b>Project Name: Valhi Ext, Equity, Savanne</b> <b>Project Number: 97-PAV-31 &amp; 05-EXT-36</b>	
<b>Description:</b>	Build a 4-lane boulevard, grass median, drainage, concrete box culverts with median ditch, and turning lanes. Extend Valhi to Equity Boulevard and then to Savanne Road.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractors:</b>	Byron E. Talbot Contractors and Jack B. Harper, Inc.

<b>Council District:</b>	6
<b>Funding Source:</b>	45% Public Improvement Bonds, 38% ¼ % Capital Sales Tax Fund, 15% General Fund, and 2% Road & Bridge Maintenance Fund.
<b>Project Appropriation:</b>	\$1,000,000 in FY 2011, and \$1,000,000 in FY 2012. Total project costs including prior authorizations \$8,370,676.
<b>Operating Budget Impact:</b>	\$85,000 annual increase to operations. Annual debt service \$135,100 from dedicated Public Improvement tax.

**699 – 2000 PUBLIC IMPROVEMENT CONSTRUCTION FUND**

To date, the 2000 Public Improvement Construction Fund has transferred \$1,000,000 to the Parishwide Drainage Construction Fund and Administrative Building Fund to supplement on-going projects.

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	0	0	0	0	0
<b>TOTAL REVENUES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Operating Transfers Out	143	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<u>143</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	(143)	0	0	0	0
<b>FUND BALANCE, JANUARY 1</b>					
	143	0	0	0	0
<b>FUND BALANCE, DECEMBER 31</b>					
	0	0	0	0	0

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No activity proposed.



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The mission of the Terrebonne Port Commission is to create a first class Marina to encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina creating economic diversity in a safe and environmentally responsible manner as well as establishing and maintaining a serene park for public use.

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**2009-2010 ACCOMPLISHMENTS**

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- ✓ Total vessels for the year 2007 – 1,159 vessels, 2008 – 1,168 vessels, and for 2009 – 300 vessels.
- ✓ The Marina no longer allows stays over two weeks. This caused the decrease in the amount of overnight vessels. A few houseboats used to park at the marina almost permanently.
- ✓ The Marina hosted an America’s Wetland Foundation Event. The event included a free concert and educational booths on wetland related materials. The event was well attended.
- ✓ The Marina acted as a safe harbor for Hurricanes Gustav and Ike. Boats were allowed to moor up to the marina for weeks after the storm.
- ✓ The Marina received a Clean Marina Award from the Louisiana DNR.
- ✓ Landscaping is now being cared for on a regular basis and it shows. All gardens have been weeded and trees trimmed.
- ✓ Have created good relations with other Marinas on the Gulf Intracoastal Waterway and help each other. Have had several other Port Directors compliment our Marina after hearing about it from visiting boaters.
- ✓ A kiosk at the Marina provides boaters and the public with information about activities in the area as well as provides maps and emergency phone numbers.
- ✓ Produces tax revenue for Parish from visiting boats that go into town to dine and shop.
- ✓ The traveling wind symphony provided entertainment to residents.
- ✓ Formed a study group to discuss future plans for marina.
- ✓ The Downtown Marina has a new Kaboom Playground with new playground equipment for activities for the public that was recently completed.

**2011 GOALS AND OBJECTIVES**

- To advertise in recreational magazines that our marina is family friendly.
- To partner with the Arts Council and South Louisiana Wetlands to have activities for the youth.
- To continue to maintain a public park connecting users with the waterways of the parish.
- To continue establishing a relationship with other modes of transportation for the visitors.
- To continue maintaining and enhancing the existing Marina infrastructure.
- To continue to develop a strategic alliance with other Marinas.
- To encourage citizens utilization of the Park.
- To identify and secure sustainable funding sources to enhance Marina development.
- To continue to create goodwill through ambassadorship to encourage boaters to return for longer stays.
- To actively encourage boaters to venture out into our community, by providing maps and other tourism information for their use as well as keeping the Kiosk with current information.
- To maintain Marina administrative capabilities
- To encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina and maintain a park for public use creating economic diversity.



**522-581 DOWNTOWN MARINA**

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of vessels docking overnight	305	100	200
Number of transient recreational boaters docking at marina	305	100	200
Number of special events held at Downtown Marina	1	1	2
% of man hours maintaining park and marina	40%	40%	40%
% of information given to public about park and marina	90%	90%	90%
% of park and marina beautification accomplished	90%	90%	90%
% of pump out system used	2%	2%	2%
# of vessels using for safe harbor in storms	0	0	12

BUDGET SUMMARY	2009 ACTUAL	2010 BUDGET	2010 PROJECTED	2011 PROPOSED	2011 ADOPTED
Personal Services	16,400	16,400	12,618	0	0
Supplies and Materials	500	1,000	1,000	0	0
Other Services and Charges	18,500	25,500	25,000	25,000	25,000
Repair and Maintenance	10,500	11,500	11,000	0	0
<b>TOTAL EXPENDITURES</b>	<b>45,900</b>	<b>54,400</b>	<b>49,618</b>	<b>25,000</b>	<b>25,000</b>
% CHANGE OVER PRIOR YEAR					-54.04%

**BUDGET HIGHLIGHTS**

- Terrebonne Parish Consolidated Government provides a supplement of \$25,000 for the Marina, approved.

## **TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)**

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### **MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

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The *Terrebonne Economic Development Authority* (TEDA) is a public-private partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce, and the South Central Industrial Association (SCIA) to lure jobs to the parish and carry out the economic development strategic plan. (SCIA is a service organization in Terrebonne, Lafourche, and St. Mary parishes that support industrial businesses). TEDA replaces the parish run Economic Development Department, which was disbanded at the end of 2004. TEDA consist of a board of 14 members, four appointed by the parish council, three appointed by the SCIA, three appointed by the chamber, one appointed by the Parish President, one appointed by the Parish Public Schools Superintendent, one from L.E. Fletcher Technical Community College in Houma, and one nonvoting member appointed by Nicholls State University in Thibodaux, LA. The funding for TEDA is from occupational license taxes collected from Terrebonne Parish businesses. TEDA's mission as defined and implemented under the Strategic Plan is to work strengthening Terrebonne's economic base through business retention, expansion and growth.

### **2009-2010 ACCOMPLISHMENTS**

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- ✓ TEDA retention and expansion staff has worked with 162 clients (local companies and organizations) in Terrebonne Parish, providing direct technical assistance through business counseling, business plan consultation, assessing local market information, and other business services.
- ✓ Staff worked closely with strategic partners such as the South Central Industrial Association to administer state funds for the Work It! Louisiana program, totaling \$557,500 for an 18-month term which ended December 31, 2009.
- ✓ TEDA continues to work with strategic allies in a community branding initiative to bring marketing strategies for various agencies together in an effort to align all marketing messages. Work was completed on a parish video to be used as a gateway into Terrebonne Parish through and with Terrebonne Parish Government.
- ✓ Industry, TEDA is providing resources and making effort to bring a Foreign Trade Zone to the Houma-Terrebonne area to attract Foreign Direct Investment and Exporting Industries.
- ✓ TEDA worked with Terrebonne Parish officials to enact a policy to provide guidelines for Tax Increment, which will offer additional incentives beyond current Parish offerings for new and existing business development.
- ✓ TEDA worked with Gulf Island Marine Fabricators in the fiscal administration of an EDAP award for \$2.3 million toward the construction an industrial-grade roadway, drainage system, a sewerage collection system, and a larger waterline. Gulf Island committed to creating 200 jobs in its \$29 million expansion project, which involves upgrades to an existing facility as well as a new corporate headquarters. Additionally, TEDA facilitated the execution of a \$5 million Go Zone Bond for Buquet Distributing to enable the company to update and expand its beverage-distribution operation in Houma. The investment is enabling the company to add to its product lines and is expected to create 10 new jobs.
- ✓ Terrebonne Parish became a certified LED Development Ready Community through an effort between TEDA and Terrebonne Parish and our strategic partners in the community.
- ✓ Completed the technical assistance grant funded through Katrina/Rita CDBG recovery funds, completed a successful proposal for BP funds to provide technical assistance to oil spill claimants, and continue to provide regular business TA to existing Terrebonne Business and startups.
- ✓ In an effort to improve the awareness and visibility of Terrebonne Parish, TEDA acted as fiscal agent for improvements to both the Houma-Terrebonne Airport and the Port of Terrebonne website, it created The Reel Bayou Region website, and is developing upgrades to its own website through grant funding. Additionally, in a partial list of efforts, TEDA staff attended 18 tradeshows and conferences, and placed ads in several national, international, and local print media sources.
- ✓ TEDA created a micro loan program to assist hurricane-affected business. Two loans have been funded through the micro loan program.
- ✓ Administration of the Badge Re-Entry Program and facilitated 547 companies.
- ✓ Worked to support the Parish's recovery efforts from Gustav/Ike and the Deepwater Horizon Oil Spill.

**2011 GOALS AND OBJECTIVES**

- Continue Economic Development programs and activities that support existing business and promote the economic health of the community.
- Recruit new business to the community and work to further diversify the economy.
- Expand technical assistance services provided to the existing business community as the local economy is impacted by the oil spill in the Gulf of Mexico and the drilling moratorium; pursue more funding mechanisms to do so.
- Continue working to administer the TPCG Revolving Loan program and pursue other loan funding sources to expand available and flexibility of loan dollars to the local business community.
- Continue effort to complete TEDA’s Cold Storage/Incubator Facility.
- Continue seeking foundation and public grant applications.
- To transition the LED Development Ready Communities steering committee into a post disaster economic task force for the BP oil spill incident and future disasters, and to serve as a working group to review the Terrebonne Parish Comprehensive Plan for sustainability and resiliency.
- Attract and expand target industry in Terrebonne Parish.
- Attract discrete event manufacturing to Terrebonne Parish.
- Diversify and expand Terrebonne’s economy with the transition to Foreign Direct Investment and recruitment of Export Industry.
- Continue to assist the Houma-Terrebonne Airport and Port of Terrebonne to acquire a Foreign Trade Zone status for Terrebonne Parish.
- Continue to assist the Houma CVB and Lafourche CVB with its attraction of the motion picture, sound recording and digital media industry.
- Seek additional funding to support existing micro loan and revolving loan programs.

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
Number of businesses receiving technical assistance	224	100	130
Number of advanced notification referrals of State tax incentive programs through the Enterprise Zone and other state programs	24	26	9
Permanent jobs proposed through the EZ (Enterprise Zone) and quality jobs program	743	434	70
Construction jobs proposed through the EZ and quality jobs program	426	340	30
Number of grant applications submitted to state, federal and other agencies for projects in Terrebonne Parish (EDA, Rural Development, etc.)	12	12	12
Marketing efforts to promote TEDA and Terrebonne Parish	17	8	9
Marketing efforts in partnership with the Port of Terrebonne	4	2	2
Marketing efforts in partnership with the Houma-Terrebonne Airport	3	2	3
Marketing efforts in partnership with other Parish Strategic Partners	3	4	5
Percent of Job Growth*	2.1%	2.15%	0.0%
Percent of Population Growth**	2.9%	1.3%	0.0%
Percent of Income Growth**	4.9%	2.6%	0.0%
National ranking among emerging Municipalities	#140	#75	#100

\*Information derived from Louisiana Department of Labor-based on total NET new jobs.

\*\*Data Source-DemographicsNow. The source provider is more consistent and timely. The State of Louisiana and TEDA both subscribe to this service provider for all demographic information for the state and parish. Income Growth derived from the comparison of yearly average household income figures.

\*\*\*The Milken Institute's Annual Report, "2011 " Best Performing Cities"

**TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)**

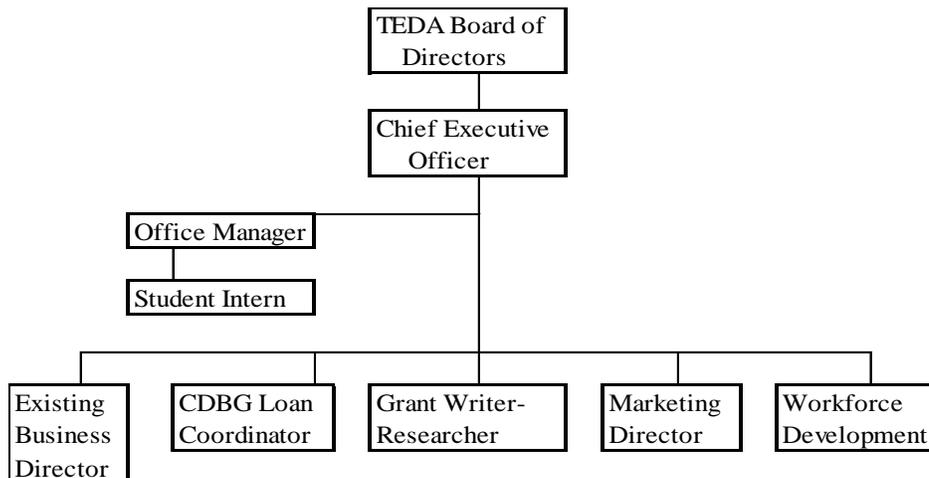
<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	722,285	699,000	699,000	684,882	684,882
Miscellaneous	164,031	104,441	104,441	62,500	62,500
<b>TOTAL REVENUES</b>	<b>886,316</b>	<b>803,441</b>	<b>803,441</b>	<b>747,382</b>	<b>747,382</b>
<b>EXPENDITURES:</b>					
Personal Services	348,575	364,290	364,290	364,290	364,290
Supplies and Materials	15,581	20,000	20,000	20,000	20,000
Other Services and Charges	522,160	419,151	419,151	363,092	363,092
<b>TOTAL EXPENDITURES</b>	<b>886,316</b>	<b>803,441</b>	<b>803,441</b>	<b>747,382</b>	<b>747,382</b>
% CHANGE OVER PRIOR YEAR					-6.98%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	265,035	265,035	265,035	265,035	265,035
FUND BALANCE, DECEMBER 31	265,035	265,035	265,035	265,035	265,035

**BUDGET HIGHLIGHTS**

- TEDA receives \$613,435 from the Parish as an Intergovernmental Revenue, which is 5.6% less than 2010, and represents the total portion of the Occupational License Fees dedicated to Economic Development (50% dedicated), approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
CEO	1	1	1	1	N/A	****	****	****
Marketing Director	1	1	1	1	N/A	****	****	****
Existing Business Director	1	1	1	1	N/A	****	****	****
Research Director	1	1	1	1	N/A	****	****	****
Executive Assistant	1	1	1	1	N/A	****	****	****
Business Retention Liaison	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>				



## TERREBONNE PARISH COUNCIL ON AGING FUND

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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This fund is used to account for the receipt, investment of and payments of monies received by the Parish on behalf of the Terrebonne Council on Aging, Inc. TCOA (Terrebonne Council On Aging) is governed by a Board of Directors consisting of 15 citizens of Terrebonne Parish and meets monthly. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana there are both Regional and Single-Parish planning and service areas, and many Council on Aging's (COA's) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between AAA and COA is that AAA is charged with planning and coordinating a comprehensive system of services, and COA ensures that those services are provided. This separation of functions provides an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the "grass roots" involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards and others. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA and must fulfill both functions.

TCOA is governed by a Board of Directors consisting of 11 citizens of Terrebonne Parish who meet monthly. The Board of Directors establishes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities, but also links participants with resources offered by other agencies.

Those who are serviced are participants who are 60 years old and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, and also with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Nutrition, In-Home Services, Personal Care, Home Maker, Respite, Material Aid, Recreation, Wellness, Telephoning, Visiting, Utility Assistance, Legal Assistance and SeniorRx Medication Assistance. The result of all the services that we provide prevents seniors from being institutionalized, and allows them to remain in their homes as long as possible. We also give assistance to family caregivers overburdened by the responsibility of elderly care.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ Terrebonne Council on Aging (TCOA) has successfully opened a \$5,000,000.00+ HUD 202 Elderly Housing Complex with 49 units for low-income people who are 62 + years old, plus a 2 bedroom unit for an on-site manager. All apartments are rented at this time.
- ✓ TCOA's Tunnel Warehouse is prepared to assist with disaster relief as we have done in the past with approximately \$500,000 worth of food and water, which will be distributed to those who will be transported out of the parish in the event of a disaster. TCOA continues to receive items on a regular basis to prepare the warehouse for any further disasters. TCOA makes space available in the warehouse for other community disaster related agencies who are working to assist the public in disaster relief to store items.
- ✓ Terrebonne Council on Aging received a grant titled "Local Government Assistance Program" (LGAP) for \$46,800 to Purchase security for the Tunnel Warehouse project and is in the final stages of completing that project.
- ✓ TCOA is in the preliminary stages of renovating the East Houma Building which formerly housed Terrebonne Council on Aging's main office to be used as an East Houma Senior Center. There have been some redirections during this project which caused a big delay in seeing this project through to completion. The economy has been a major factor in the progress of this faculty. The new architect is steadily working on this project at present time and is making great progress.
- ✓ The Department of Transportation awarded 10 new vans to TCOA with 100% funding. These vans will be added to our fleet to be used in the 5311 Rural Program. Also TCOA has been awarded funding for preventative maintenance, computers, a generator to operate the entire Operations Center and cameras in all the busses.
- ✓ TCOA is the host agency for the Bayou Area Readiness and Recovery (BARR) volunteer organization, which meets monthly along with entities from the parish to discuss hurricane readiness and preparedness for Terrebonne Parish. TCOA is also a member of the Terrebonne Interoperability Committee and Transit Committee.
- ✓ TCOA hosted the shuffle board competition for the Regional Senior Olympics. The TCOA dance team, Les Danseur de Bonne Terre, from the Schriever Senior Center, placed 2<sup>nd</sup> place in state competition
- ✓ Partnered with the Krewe of Hercules – provided the elderly and needy residents of Terrebonne Parish with 18 Annual Thanksgiving Dinners and 13 Annual Christmas Dinners.
- ✓ Adopted a balanced budget which was approved by the Governor's Office of Elderly Affairs. TCOA was audited by the Governor's Office of Elderly Affairs, Bourgeois Bennet and the Legislative Auditors and there were no findings.
- ✓ TCOA has successfully obtained funds for a \$750,000 wash bay with an area to house equipment and supplies to be located in the TCOA warehouse complex.

### 2011 GOALS AND OBJECTIVES

The Governor's Office of Elderly Affairs has approved the following goals and objectives for the PSA (Public Service Area), contained in a 4-year Area Plan (2007-2011). The Older Americans Act provides services for clients 60 years of age and older and mandates that preference be given to clients with the greatest economic and social needs with particular attention to low-income minority and Native American population.

- To maintain and improve services in the PSA and to expand services outside the PSA.
- To renovate an existing building into a multi-purpose Senior Center facility for the East Houma area. This goal was not completed during the last Area Plan due to many factors including hiring a new architect, Hurricanes Gustav and Ike and the economy.
- Restocking a 25,000+ sq. ft. warehouse to be used by Terrebonne AAA/COA for the purpose of predominately storing supplies to be distributed in the event of a disaster.
- To assist medically and financially needy older adults in the PSA in acquiring a medical alert device (*e.g. Acadian on Call*) at no cost.
- To continue existing Parish-Wide programs with an average of four annually. Proposed expansion will include quarterly recreational, cultural, and/or wellness activities for senior adults, with staff supervision.
- To ensure elderly individuals in the PSA access to proper education and representation in legal matters pertaining to their health and well-being to persons with the greatest economic and social need, with particular attention to low-income minority and Native Americans.
- To continue to target, for service delivery, rural areas such as Gray, Gibson, East Houma, Dulac, Smithridge, lower Montegut, lower Pointe-Aux-Chenes and Isle-de-Jean Charles, with significant population of low-income minority or Native American population.
- To continue to expand priority services such as Meals, Transportation, Personal Care, Homemaker and Respite to Caregivers.
- To continue to assist seniors with enrollment into the Medicare Part D Prescription Program. Helping and educating seniors in finding the program that best fits their needs. To continue assisting in the SenioRx Program to those who are 21 and older.
- To continue to seek and search for funding to build a building to house all Transportation Maintenance equipment and supplies and build a covered area to wash TCOA Buses.

### SOURCES OF FUNDING

- Federal and State Funds
- Local ad-valorem tax, currently at 7.5 mills
- Department of Health & Hospitals (Medicaid)
- Helping Hands
- Project Income/Other Donations/Grants
- SenioRx/ADRC Grant
- Louisiana Department of Transportation and Development (DOTD)

TERREBONNE PARISH COUNCIL ON AGING FUND

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
<b>Services Supported by Older Americans Act (Title III) and local funds:</b>			
Personal care (Hours)	5,660	4,713	10,753
Homemaker services (Hours)	8,975	9,821	9,651
Chore services (Hours)	366	330	300
Number of home delivered meals	148,044	162,759	168,710
Number of congregate meals served	34,435	37,499	57,730
Transportation (Units)	55,007	64,232	65,000
Legal assistance (Hours)	254	253	210
Nutrition education (Session)	31	36	32
Information and assistance	3,132	2,693	2,600
Outreach	106	409	300
<b>Other Title III-Supported Services and local funds:</b>			
Wellness	7,254	9,157	9,150
Recreation	19,120	20,681	21,000
Visiting-Contact	705	1,107	800
Telephoning-Contact	3,519	2,316	2,000
Material Aid	53,369	50,529	31,746
Family Care Giver	2,371	2,238	2,973
Utility Assistance	647	688	526
Medication Management (Medicare Part D, SenioRx/ADRC)	414	347	350



**TERREBONNE PARISH COUNCIL ON AGING FUND**

<b>BUDGET SUMMARY</b>	<b>2009-2010 ACTUAL</b>	<b>2010-2011 BUDGET</b>	<b>2010-2011 PROJECTED</b>	<b>2011-2012 PROPOSED</b>	<b>2011-2012 ADOPTED</b>
<b>REVENUES:</b>					
Taxes	4,960,377	4,956,770	4,956,770	4,956,770	4,956,770
Intergovernmental	1,043,831	1,194,402	1,194,402	1,866,690	1,866,690
Miscellaneous	649,145	956,930	956,930	812,168	812,168
Charges for Services	162,700	818,411	818,411	126,900	126,900
<b>TOTAL REVENUES</b>	<b>6,816,053</b>	<b>7,926,513</b>	<b>7,926,513</b>	<b>7,762,528</b>	<b>7,762,528</b>
<b>EXPENDITURES:</b>					
Personal Services	2,859,366	3,077,694	3,077,694	3,527,412	3,527,412
Supplies and Materials	939,950	1,045,250	1,045,250	1,201,880	1,201,880
Other Services and Charges	2,302,492	9,826,949	9,826,949	2,036,333	2,036,333
Repair and Maintenance	262,500	212,500	212,500	262,500	262,500
Capital Outlay	1,788,457	981,062	981,062	875,210	875,210
<b>TOTAL EXPENDITURES</b>	<b>8,152,765</b>	<b>15,143,455</b>	<b>15,143,455</b>	<b>7,903,335</b>	<b>7,903,335</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					<b>-50.37%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	(1,336,712)	(7,216,942)	(7,216,942)	(140,807)	(140,807)
<b>FUND BALANCE, JANUARY 1</b>					
	9,723,291	8,386,579	8,386,579	1,169,637	1,169,637
<b>FUND BALANCE, DECEMBER 31</b>					
	8,386,579	1,169,637	1,169,637	1,028,830	1,028,830

**BUDGET HIGHLIGHTS**

- Tax Revenue for 2011 is \$5,156,340, approved.

**TERREBONNE PARISH COUNCIL ON AGING FUND**

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Executive Director	1	1	1	1	13	N/A	N/A	N/A
Op Manager	1	1	1	1	12	35,880	53,934	65,811
Bookkeeper/Office Manager	1	1	1	1	11	31,720	42,390	52,728
In-Home Supervisor	1	1	1	1	10	25,480	36,150	44,533
Assistant Bookkeeper	1	1	1	1	8	19,240	27,102	33,384
Secretary III	1	1	1	1	8	19,240	27,102	33,384
Administrative Secretary	1	1	1	1	8	19,240	27,102	33,384
Sr Center/Sp Proj/Vol Coord	1	1	1	1	8	19,240	27,102	33,384
In-Home Services Manager	1	1	1	1	7	17,160	22,797	28,392
Med Demand Response Driver	17	17	17	17	7	17,160	22,797	28,392
Maintenance Manager	1	1	1	1	7	17,160	22,797	28,392
Secretary II	1	1	1	1	7	17,160	22,797	28,392
Transportation Manager	1	1	1	1	7	17,160	22,797	28,392
Senior Center Manager	5	5	5	5	7	17,160	22,797	28,392
Med Demand Response Driver	2	2	2	2	6	16,120	21,382	26,603
Nutrition Route Driver II	10	10	10	10	6	16,120	21,382	26,603
Clerk IV	3	3	3	3	6	16,120	21,382	26,603
Outreach	5	5	5	5	6	16,120	21,382	26,603
Clerk III	1	1	1	1	5	15,080	18,824	23,712
Nutrition Route Driver I	2	2	2	2	5	15,080	18,824	23,712
Art/Craft/Ceramic Instructor	3	3	3	3	5	15,080	18,824	23,712
Nutrition Site Manager II	3	3	3	3	4	14,040	17,472	22,006
Clerk III	3	3	3	3	4	14,040	17,472	22,006
Activity Coordinator	1	1	1	1	4	14,040	17,472	22,006
Receptionist I	1	1	1	1	3	13,520	16,141	20,342
Clerk I	2	2	2	2	3	13,520	16,141	20,342
Homemaker	3	3	3	3	3	13,520	16,141	20,342
Nutrition Site Manager I	4	4	4	4	3	13,520	16,141	20,342
Nutrition Site Aid	2	2	2	2	2	12,480	15,475	19,510
Custodian	2	2	2	2	2	12,480	15,475	19,510
<b>TOTAL</b>	<b>81</b>	<b>81</b>	<b>81</b>	<b>81</b>				

## CORONER'S OFFICE

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ The Coroner's Office investigated and completed appropriate documentation on all coroner death cases, projected to be 748 for the year 2011.
- ✓ Autopsies are performed as needed to complete an investigation into the cause of death. The number of autopsies for 2011 is projected to be 90.
- ✓ The Coroner's Office strives to operate efficiently when evaluating the mentally ill and the chemically dependent. Mental cases, including investigations of mental illness, examinations and Coroner's Emergency Certificates, and Sanity Commission examinations, are projected to be 1,427 for 2011.
- ✓ All death certificates took an average of 6-8 weeks for delivery. Requests for documentation were answered in a timely manner.
- ✓ The average autopsies performed is 1:1,211 ratio per parish citizen.
- ✓ The Coroner's Office produced 47 Orders for Protective custody in a 6 month period of 2010. The 2011 projected total for this service is 98.
- ✓ The Coroner's Office case load for 2011 is estimated at 1% per 1,685 parish citizens.

### 2011 GOALS AND OBJECTIVES

- To maintain professional and comprehensive abilities to investigate deaths, to evaluate the mentally ill and chemically dependent, and to investigate possible criminal sex offenses.
- To work with outside agencies to deliver a high quality of services; these agencies include the Police Department, Sheriff's Office, State Police, District Attorney, mental health facilities, substance abuse clinics, and other Coroners offices.
- To maintain high-quality statistical information.
- To maintain and support operative and quality performance of the recently renovated morgue.

PERFORMANCE MEASURES/ INDICATORS	FY2009	FY2010	FY2011
	Actual	Estimated	Projected
Number of investigations - Mental cases	651	615	642
Number of investigations - Death cases	650	680	748
Number of mental exams	651	615	642
Number of commitments	95	114	98
Number of autopsies	114	115	90
Number of views without autopsies	242	250	282
Number of toxicology studies	107	115	99
Number of investigation - PCSO (Possible Criminal Sex Offense)	20	20	20
Number of sanity commission exams (court ordered)	12	18	40
Total	2,531	2,542	2,661

**CORONER'S OFFICE**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	705,000	705,000	705,000	734,350	734,350
Miscellaneous	37,728	37,728	37,728	43,935	43,935
<b>TOTAL REVENUES</b>	<b>742,728</b>	<b>742,728</b>	<b>742,728</b>	<b>778,285</b>	<b>778,285</b>
<b>EXPENDITURES:</b>					
Personal Services	470,445	613,210	613,200	596,052	596,052
Supplies and Materials	59,428	73,161	73,100	51,259	51,259
Other Services and Charges	124,469	103,407	103,334	103,316	103,316
Repair and Maintenance	3,600	3,600	3,600	2,400	2,400
Capital Outlay	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>657,942</b>	<b>793,378</b>	<b>793,234</b>	<b>753,027</b>	<b>753,027</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					-5.09%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	84,786	(50,650)	(50,506)	25,258	25,258
FUND BALANCE, JANUARY 1	14,500	99,286	99,286	48,780	48,780
FUND BALANCE, DECEMBER 31	99,286	48,636	48,780	74,038	74,038

**BUDGET HIGHLIGHTS**

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2011 is \$734,350, a decrease of 5%, approved.
- Capital: - Approved.
  - 1 – Cooler, \$97,943

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2010 ADPT</b>	<b>2010 CUR</b>	<b>2011 PRO</b>	<b>2011 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Administrative Assistant	1	1	1	1	N/A	****	****	****
Senior Investigator	1	1	1	1	N/A	****	****	****
Office Manager	1	1	1	1	N/A	****	****	****
Investigators	2	2	2	2	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
Autopsy Assistants	2	2	2	2	N/A	****	****	****
<b>TOTAL FULL TIME</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>				
Investigator	1	1	1	1	N/A	****	****	****
<b>TOTAL PART TIME</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				
<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>				

## TERREBONNE PARISH LIBRARY

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish's diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources, which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public's freedom of access to knowledge.

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### 2009-2010 ACCOMPLISHMENTS

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- ✓ The Grand Caillou Branch Library reopened its doors in November 2009. It is a state-of-the-art building to better withstand flooding and winds from future hurricanes. It replaces the original building at that location heavily damaged by a tidal surge from Hurricane Rita in September 2005. The new facility is equipped with a new book collection and extensive DVDs. Six computers are available for public use, and a spacious open area will allow programming for adults, teens, and children.
- ✓ The mobile library is serving the northern part of Terrebonne Parish until renovations of the North Terrebonne Branch Library are complete. It also makes stops at assisted-living and nursing homes as an outreach program to senior citizens.
- ✓ A digital media collection (e-books) is growing and becoming more popular. It is available through the library's web page to the public with a library card. The digital reference databases are reviewed and updated as public need demands.
- ✓ The library system maintains facebook and myspace pages, along with twitter and Youtube accounts. The reference department has an information blog and the staff has developed instructional videos located on the library's web site to assist patrons with databases and interlibrary loan.
- ✓ A pre-school outreach program continues to bring library materials to approximately 45 licensed day care centers in Terrebonne Parish on a rotational schedule.
- ✓ The library received four grants from the Louisiana Division of the Arts, Office of Cultural Development, Department of Culture, Recreation and Tourism in cooperation with the Louisiana State Arts Council as administered by the Houma Regional Arts Council and 14 grants from the Terrebonne Parish Consolidated Government's Art Funding Program as administered by the Houma Regional Arts Council.
- ✓ The renovation of the North Terrebonne Branch Library is expected to be completed at the end of 2010.
- ✓ Each semester (spring, summer, and fall), LSU library science classes and a doctoral program for teachers through the University of Louisiana Lafayette are held in the distance education classroom.
- ✓ Continued increase use of the library resources by the public such as computer and meeting room usage, up-to-date materials borrowed, and expanded programming for all segments of the public.

### 2011 GOALS AND OBJECTIVES

- To promote the expanded services and facilities of the library system. To promote and entice citizens to read, use computer technology, and to see how the Terrebonne Parish Library is a community center for education, recreation and entertainment.
- To continue to expand technological services for the library system; enhance and maintain a library web page; continuing education for staff with the automation system and public computers; market and teach the public the importance of the online public automated catalog system; continue and expand computer workshops for the public; implement statewide interlibrary loan program.
- To promote programming and services for the public; expand programs and increase attendance for the annual summer reading program; to expand activities for teenagers; continue to provide adult programs that are utilized by the public; promote the Knowledge Card to children and adults; continue the Learn Thru Love and Baby Book Worm projects with area hospitals; begin to develop more programming and activities for young adults; offer distance education opportunities for the community; promote and market materials collection and let the public know what we have to offer; more books, DVDs, books-on-CD, magazines, and computers.
- To maintain library branches by keeping a prioritized list of needed maintenance and work on the list throughout the year.

**TERREBONNE PARISH LIBRARY**

<b>PERFORMANCE MEASURES/ INDICATORS</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
Number of total registered borrowers	77,536	81,413	85,483
Number of employees holding a Master's degree	7	9	10
Number of employees holding a Bachelor's degree	11	9	8
Number of library visits	671,143	684,566	698,257
% of increase of library visits	2%	2%	2%
Number of circulation of materials	405,783	413,899	422,177
% of increase of circulation of materials	1%	2%	2%
Number of reference questions answered	121,861	124,298	126,784
Number of program attendance	34,607	35,299	36,005
% of increase of program attendance	2%	2%	2%
Number of programs	1,739	1,756	1,774
% of increase in # of programs	1%	1%	1%
Number amount of computer usage	113,344	115,611	117,923
Number of public computers	126	176	176
% of increase of public computers	6%	2%	2%
Number of materials in the collection	328,073	356,073	369,073
Number of materials being added to collection	16,858	24,000	17,000
Number of magazine subscriptions	905	1,020	1,020
Number of magazine subscriptions being added	10	15	15
Per capita spending	\$43.48	\$44.35	\$45.24
Number of virtual website visits to library website	228,226	232,791	237,447
Number of databases	74	91	91



**TERREBONNE PARISH LIBRARY**

<b>BUDGET SUMMARY</b>	<b>2009 ACTUAL</b>	<b>2010 BUDGET</b>	<b>2010 PROJECTED</b>	<b>2011 PROPOSED</b>	<b>2011 ADOPTED</b>
<b>REVENUES:</b>					
Taxes	5,580,871	5,500,000	5,500,000	5,450,000	5,450,000
Intergovernmental	41,450	13,657	13,657	13,657	13,657
Grants	80,272	0	0	0	0
Charges for Services	24,969	32,000	32,000	30,000	30,000
Fines and Forfeitures	23,276	25,500	25,500	27,500	27,500
Miscellaneous	347,881	115,200	115,200	40,000	40,000
<b>TOTAL REVENUES</b>	<b>6,098,719</b>	<b>5,686,357</b>	<b>5,686,357</b>	<b>5,561,157</b>	<b>5,561,157</b>
<b>EXPENDITURES:</b>					
Personal Services	2,637,429	2,580,425	2,580,425	2,818,895	2,818,895
Supplies and Materials	144,749	118,000	118,000	106,000	106,000
Other Services and Charges	930,918	775,000	775,000	836,825	836,825
Repair and Maintenance	252,238	258,000	258,000	257,500	257,500
Debt Service - Principal	620,000	655,000	655,000	615,000	615,000
Debt Service - Interest & Fiscal Chgs.	411,660	376,131	376,131	456,414	456,414
Capital Outlay	4,020,154	4,323,000	4,323,000	1,000,000	1,000,000
Operating Transfers Out	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>9,017,148</b>	<b>9,085,556</b>	<b>9,085,556</b>	<b>6,090,634</b>	<b>6,090,634</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					7.71%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(2,918,429)</b>	<b>(3,399,199)</b>	<b>(3,399,199)</b>	<b>(529,477)</b>	<b>(529,477)</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>9,987,975</b>	<b>7,069,546</b>	<b>7,069,546</b>	<b>3,670,347</b>	<b>3,670,347</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>7,069,546</b>	<b>3,670,347</b>	<b>3,670,347</b>	<b>3,140,870</b>	<b>3,140,870</b>

**BUDGET HIGHLIGHTS**

- Tax Revenue for 2011 Budget is \$5,450,000, approved.



**TERREBONNE PARISH LIBRARY**

**PERSONNEL SUMMARY**

JOB TITLE	2010 ADPT	2010 CUR	2011 PRO	2011 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director*	1	1	1	1	II	69,822	87,277	105,612
Assistant Director	1	1	1	1	10	58,406	69,638	82,118
Assistant Director Technology	1	1	1	1	10	58,460	69,638	82,118
Branch Manager III	1	1	1	1	9	53,061	63,357	74,797
Reference Services Supervisor	1	1	1	1	8	48,027	58,323	69,763
Computer/Automation Tech	1	1	1	1	7	42,973	52,333	62,733
Youth Services Librarian	1	1	1	1	7	42,973	52,333	62,733
Reference & Acquisitions Librarian	2	2	2	2	7	42,973	52,333	62,733
Adult Services/Public Relations	1	1	1	1	7	42,973	52,333	62,733
Reference Associate	3	3	3	3	6	40,747	49,171	58,531
Business Manager	1	1	1	1	6	40,747	49,171	58,531
ILL Librarian	1	1	0	0	6	40,747	49,171	58,531
Main Branch Manager	1	1	1	1	5	36,566	44,054	52,374
Branch Manager II	1	1	1	1	4	31,283	37,835	45,115
Outreach Services Manager	1	1	1	1	4	31,283	37,835	45,115
Youth Services Manager	1	1	1	1	4	31,283	37,835	45,115
Tech Processing Manager	1	1	1	1	4	31,283	37,835	45,115
Branch Manager I	7	7	6	6	3	27,560	33,176	39,416
Clerk 1	13	13	14	14	2	26,187	30,867	36,067
Courier/Handyman	1	1	1	1	2	26,187	30,867	36,067
Entry Level Clerk	3	3	3	3	1	24,939	29,619	34,819
Receptionist	1	1	1	1	1	24,939	29,619	34,819
<b>TOTAL FULL TIME</b>	<b>45</b>	<b>45</b>	<b>44</b>	<b>44</b>				
Clerk					1	12,470	14,810	17,410
<b>TOTAL PART TIME</b>	<b>26</b>	<b>26</b>	<b>27</b>	<b>27</b>				
<b>TOTAL</b>	<b>71</b>	<b>71</b>	<b>71</b>	<b>71</b>				

\*Director follows parish pay scale



## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a system of levees and floodgates to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

The citizens of Terrebonne Parish have voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways, 12-environmental structures for environmental enhancement, and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$888 million and would be cost shared 65% Federal/ 35% non-federal with the Louisiana Department of Transportation and Development and the Terrebonne Levee and Conservation District as the local sponsors. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

### 2009-2010 ACCOMPLISHMENTS

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- ✓ Lower Pointe-aux-Chenes Levee Reach J – Segment I provides protection to the community of Lower Terrebonne. The project was completed in April 2008.
- ✓ Lower Pointe-aux-Chenes Levee Reach J – Segment II consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the northern end of Levee Reach J – Segment I on Bayou Pointe-aux-Chenes, which will provide protection to the communities of Montegut and Lower Terrebonne. This project is in the design phase and scheduled for construction is scheduled to begin in the Spring of 2011.
- ✓ Bayou Pointe-aux-Chenes Floodgate: This project is a 56' sector gate and other associated improvements near the intersection of Bayou Pointe-aux-Chenes and the Cut Off Canal in the community of Lower Pointe-aux-Chenes. Construction of this structure will provide a closed system of interim protection to the Lower Point-aux-Chenes area. This project is in the design phase and scheduled for construction on the levee work beginning in late 2010, and the floodgate is scheduled to begin in 2011.
- ✓ Reach H – Segment III: This project consists of a 2.8-mile levee segment below Bush Canal in the Chauvin area. This portion will provide protection to the community of Chauvin and the Lake Boudreaux area. This project is in the construction phase with an estimated completion date of September 2010.
- ✓ Reach H – Segment II: This project consists of a 3.35-mile levee segment connecting to Reach H – Segment III at the Placid Canal Floodgate south to just below the storage tanks in Lower Chauvin. Construction started early 2010 and should be completed by July 2011.
- ✓ Bush Canal Floodgate: This 56' wide barge auxiliary structure is nestled between Reaches I and H3 in Bush Canal where it intersects Bayou Terrebonne. This project is in the construction phase and includes both the barge structure along with the associated floodwalls. The estimated completion date is July 2011.
- ✓ Placid Canal Floodgate: This 30' wide barge auxiliary structure connects Reaches H2 and H3 where Placid Canal meets Bayou Petit Caillou. This project is also in the construction phase with an estimated completion date of July 2011.
- ✓ System Wide Relocations: The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This act will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.
- ✓ Non-Capital Expenditures: Other portions of the Morganza to the Gulf Project include Project Management Services, Rights of Way/Rights of Entry, and Geotechnical Investigations as they relate to the overall project.

## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

### 2011 GOALS AND OBJECTIVES

- To increase the awareness of the extent of protection this project will provide.
- To keep the public aware of the progress as the project moves forward.
- To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program.
- To continue design and construction of this critical project.

Terrebonne Levee and Conservation District  
Morganza to the Gulf Hurricane Protection Project  
¼ Cents Sales Tax Budget Request  
**Fiscal Year 2010-2011**

### CAPITAL PROJECTS

#### Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 1

This project consists of a 2.8-mile levee segment, connecting to existing TPCG (Terrebonne Parish Consolidated Government) Drainage Levees in the Point Aux Chenes area. It was initially constructed to a +8 foot elevation providing interim protection to the communities of lower Terrebonne. The initial phase of this project was completed in April, 2008; however, due to some work performed after Hurricane Gustav, it is now at a +11 foot elevation.

Fiscal Year	Project Funding
Prior Years Actual	\$ 18,854,792
10-11	25,000
11-12	-
12-13	-
Total Project Cost	<u>\$ 18,879,792</u>

#### Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 2

This project consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the northern end of Levee Reach J – Segment I on Bayou Pointe-aux-Chenes. This levee, as part of the Morganza to the Gulf Hurricane Protection System will provide protection to the communities of Montegut and lower Terrebonne. This project is in the design phase and scheduled for construction to commence in Fall 2010.

Fiscal Year	Project Funding
Prior Years Actual	\$ 984,032
10-11	65,000
11-12	15,000,000
12-13	9,000,000
Total Project Cost	<u>\$ 25,049,032</u>

## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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Terrebonne Levee and Conservation District  
Morganza to the Gulf Hurricane Protection Project  
¼ Cents Sales Tax Budget Request  
**Fiscal Year 2010-2011**

### **Bayou Point-aux-Chenes Floodgate and Levee**

This project is a 56' sector gate and other associated improvements near the intersection of Bayou Point Aux Chenes and the Cut Off Canal and will ultimately provide protection to the communities of Pointe-Aux-Chenes, Montegut and lower Terrebonne and Lafourche. Construction of this structure will provide a closed system of protection to the lower Point-aux-Chenes area. This project is in the design phase with the levee construction to begin in September 2010.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,013,468
10-11	350,000
11-12	65,000
12-13	-
Total Project Cost	<u>\$ 1,428,468</u>

<u>Fiscal Year</u>	<u>Project Funding</u>
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### **Reach H – Segment 3 (2.8 miles)**

This project consists of a 2.8 mile levee segment below Bush Canal in the Chauvin area. It is initially being constructed to a +10 foot elevation providing interim protection to the community of Chauvin and the Lake Boudreaux area. This project is in the construction phase and scheduled for completion in Fall 2010.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 7,748,000
10-11	3,169,415
11-12	-
12-13	-
Total Project Cost	<u>\$ 10,917,415</u>

### **Reach H – Segment 2 (3.35 miles)**

This project consists of a 3.35-mile levee segment connecting to Reach H – Segment III at the Placid Canal Floodgate south to just below the storage tanks in Lower Chauvin. Construction started early 2010 and should be completed in Summer 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,282,898
10-11	9,305,000
11-12	1,088,000
12-13	-
Total Project Cost	<u>\$ 11,675,898</u>

## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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Terbonne Levee and Conservation District  
Morganza to the Gulf Hurricane Protection Project  
¼ Cents Sales Tax Budget Request  
**Fiscal Year 2010-2011**

### **Bush Canal Floodgate**

This 56' wide barge auxiliary structure is nestled between Reaches I and H3 in Bush Canal where it intersects Bayou Terrebonne. This project is in the construction phase and includes both the barge structure along with the associated floodwalls. The estimated completion date is July 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,183,178
10-11	12,695,000
11-12	2,500,000
12-13	-
Total Project Cost	<u>\$ 16,378,178</u>

### **Placid Canal Floodgate**

This 30' wide barge auxiliary structure connects Reaches H2 and H3 where Placid Canal meets Bayou Petit Caillou. This project is also in the construction phase with an estimated completion date of July 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,276,266
10-11	7,120,000
11-12	1,500,000
12-13	-
Total Project Cost	<u>\$ 9,896,266</u>

### **System Wide Relocations**

The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This effort will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 12,285
10-11	3,000,000
11-12	3,000,000
12-13	2,350,000
Total Project Cost	<u>\$ 8,362,285</u>

## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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Terrebonne Levee and Conservation District  
Morganza to the Gulf Hurricane Protection Project  
¼ Cents Sales Tax Budget Request  
**Fiscal Year 2010-2011**

### **Legal Expenditures-MTG**

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	151,654
10-11	\$ 20,000
11-12	\$ 20,000
12-13	\$ 20,000
13-14	\$ 20,000
14-15	\$ 20,000
Total Project Cost	<u>\$ 251,654</u>

### **Morganza Project Management**

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,275,423
10-11	300,000
11-12	300,000
12-13	300,000
13-14	300,000
14-15	300,000
Total Project Cost	<u>\$ 2,775,423</u>

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manger will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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Terrebonne Levee and Conservation District  
Morganza to the Gulf Hurricane Protection Project  
¼ Cents Sales Tax Budget Request  
**Fiscal Year 2010-2011**

### **System Wide Geotechnical Investigations**

The TLCD will begin a geotechnical investigation program to support design of various project features. This effort will involve soil borings along the project alignment.

Fiscal Year	Project Funding
Prior Years Actual	\$ 799,462
08-09	\$ 707,641
09-10	\$ 50,032
10-11	\$ 259,585
11-12	\$ -
12-13	\$ -
Total Project Cost	<u>\$ 1,816,720</u>

### **System Wide Right of Way/Right of Entry (ROW/ROE)**

The TLCD must provide all rights of way and rights of entry for the project. This effort will include identifying affected landowners and negotiating the necessary land rights for project design and construction.

Fiscal Year	Project Funding
Prior Years Actual	562,545
10-11	\$ 630,000
11-12	\$ 5,000
12-13	\$ 5,000
13-14	\$ 5,000
14-15	\$ 5,000
Total Project Cost	<u>\$ 1,212,545</u>

### **Reach J-2 Water Control Structures**

Levee Reach J-2 includes three water control structures within the alignment. The water control structures will consist of multiple 6' x 6' concrete box culverts. These structures will be used to manage water flow during average tidal conditions. These structures will be constructed in 2010.

Fiscal Year	Project Funding
Prior Years Actual	-
10-11	-
11-12	1,750,468
12-13	5,668,943
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 7,419,411</u>

## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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Terrebonne Levee and Conservation District  
Morganza to the Gulf Hurricane Protection Project  
¼ Cents Sales Tax Budget Request  
**Fiscal Year 2010-2011**

### **Reach J – Segment III**

This levee reach is approximately 1 mile in length, beginning at Island Road, and ending at the end of Highway 665 in Pointe-aux-Chenes. It will provide protection to the community of Pointe-aux-Chenes. This levee will be constructed in 2010 and includes some terracing mitigation.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	814,025
10-11	847,500
11-12	650,000
12-13	2,500,000
Total Project Cost	<u>\$ 4,811,525</u>

### **Placid Canal Floodgate**

This structure will be built in Placid Canal between Levee Reaches H-3 and H-2, along Bayou Little Caillou. This structure will be a 56' floodgate, and will provide protection to the communities of Chauvin and Dulac. This structure will be built in 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	2,026,321
10-11	7,120,000
11-12	1,500,000
12-13	-
Total Project Cost	<u>\$ 10,646,321</u>

### **Reach H-3 Mitigation**

This project consists of mitigation for the wetland impacts of Reaches H-2 and H-3. This project will consist of over 200 acres of marsh creation, and should be constructed in 2010 by In-House efforts.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	23,339
10-11	1,500,000
11-12	8,675,000
12-13	8,675,000
Total Project Cost	<u>\$ 18,873,339</u>

## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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Terrebonne Levee and Conservation District  
Morganza to the Gulf Hurricane Protection Project  
¼ Cents Sales Tax Budget Request  
**Fiscal Year 2010-2011**

### Reach E

This reach is approximately 4 miles long, and parallels Falgout Canal from Bayou Dularge to the Houma Navigational Canal. The levee would be just South of the parish road. The first lift will be built to an elevation of +10. Two environmental water control structures are within the alignment. The water control structures will consist of multiple concrete box culverts. These structures will be used to manage water flow during average tidal conditions.

Fiscal Year	Project Funding
Prior Years Actual	415,420
10-11	-
11-12	335,000
12-13	2,900,000
	1,000,000
	\$ -
Total Project Cost	\$ 4,650,420

### Reach F

This reach is approximately 3.5 miles long, and will parallel the Houma Navigation Canal south from Falgout Canal Road to Bayou Grand Caillou, and then from Bayou Grand Caillou to the Houma Navigational Canal structure site. It will be built to an elevation of +10. The figures below include mitigation.

Fiscal Year	Project Funding
Prior Years Actual	1,588,439
10-11	4,500,000
11-12	18,900,000
12-13	12,400,000
13-14	-
14-15	\$ -
Total Project Cost	\$ 37,388,439

### HNC Structure

The Houma Navigation Canal runs north and south to the Gulf of Mexico. The HNC Structure Complex is located approximately eighteen (18) miles south of Houma, LA. The project's goal is to control the storm surge and resulting crest in the Houma Navigation Canal in concert with the levees on both sides, thereby minimizing storm induced flooding in Terrebonne Parish. The HNC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 300' on either side to the canal banks. The clear opening width of the structure is 250' based on the navigational requirements of traffic in the HNC with a sill elevation of -24.0'. During normal HNC water levels, the gate will be open allowing canal traffic and water flow to pass through the opening. At the threat of impending weather, the Swing Barge Gate will be dewatered to a floating condition, winched into position across the HNC, and ballasted into position in the receiving structure, thereby providing the closure required for Storm Surge Protection.

Fiscal Year	Project Funding
Prior Years Actual	2,660,000
10-11	10,000,000
11-12	28,800,000
12-13	9,625,000
13-14	-
14-15	\$ -
Total Project Cost	\$ 51,085,000

**MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT**

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Terrebonne Levee and Conservation District  
Morganza to the Gulf Hurricane Protection Project  
¼ Cents Sales Tax Budget Request  
**Fiscal Year 2010-2011**

**Bayou Grand Caillou Structure**

The Bayou Grand Caillou Canal runs southwest from the Houma Navigation Canal (HNC) to the Gulf of Mexico. The Bayou Grand Caillou Structure Complex (BGC) is located approximately seventeen (17) miles south of Houma, LA, west of the HNC. The project’s goal is to control the storm surge and resulting crest from the west in Bayou Grand Caillou Canal, thereby minimizing storm induced flooding in Terrebonne Parish. The BGC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 225’ on either side to the canal banks. The clear opening width of the structure is 200’ based on the navigational and flow requirements of the Bayou Grand Caillou Canal, with a sill elevation of -12.0’. During normal Bayou Grand Caillou Canal water levels, the gate will be open allowing canal traffic and water flow to pass through the opening. At the threat of impending weather, the Swing Barge Gate will be dewatered to a floating condition, winched into position across the Bayou Grand Caillou Canal, and ballasted into position in the receiving structure, thereby providing the closure required for Storm Surge Protection.

Fiscal Year	Project Funding
Prior Years Actual	1,689,946
10-11	340,000
11-12	13,800,000
12-13	2,300,000
13-14	-
14-15	\$ -
<b>Total Project Cost</b>	<b>\$ 18,129,946</b>

**Reach G & H-1**

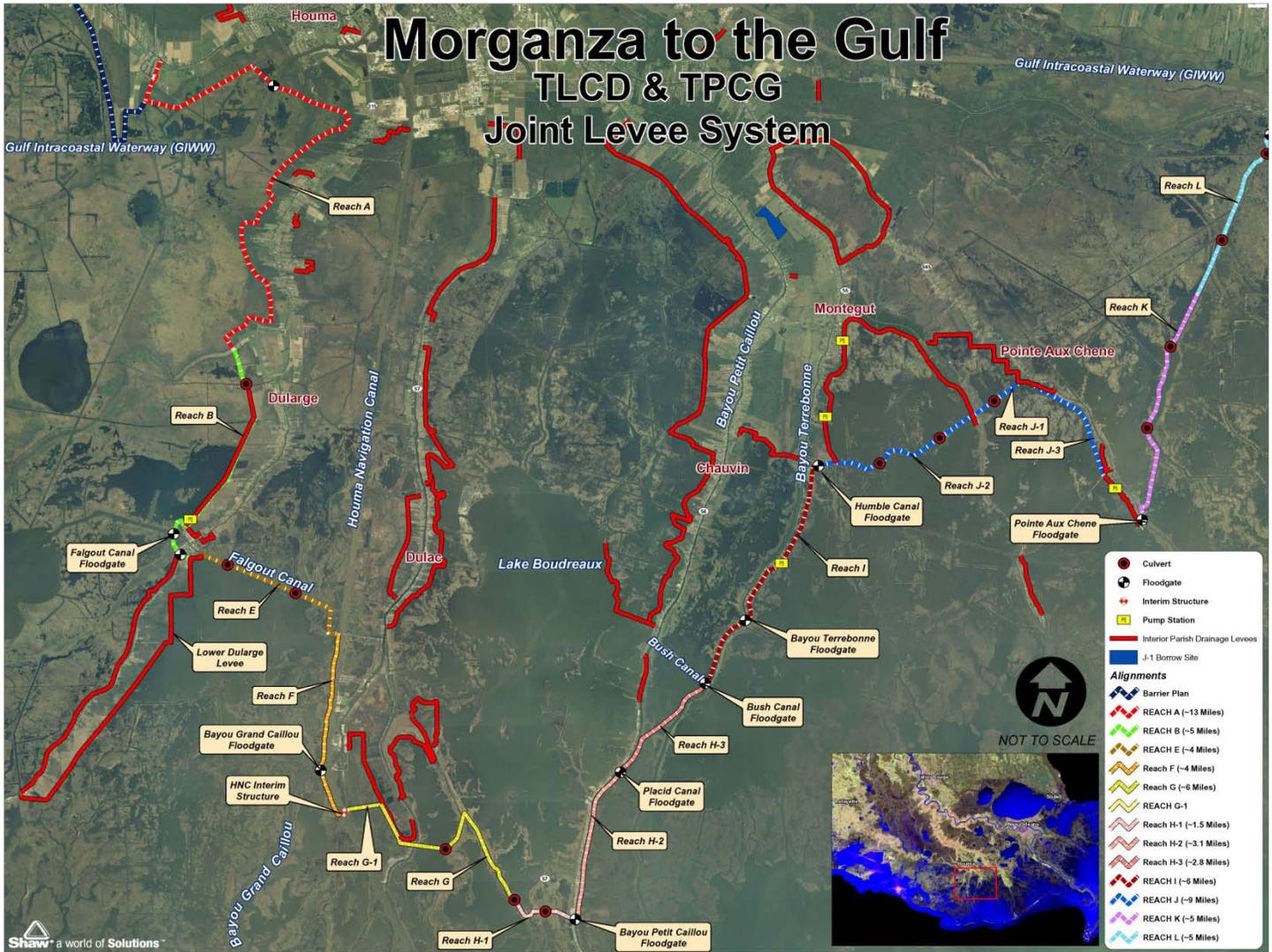
This reach is approximately 4 miles long, and proceeds east ward from the Houma Navigation Canal Structure site. This levee generally proceeds east until it intersects with La Hwy. 57. It follows this highway for a short distance before terminating at levee reach H1. The initial lift will be built to an elevation of +10 and included mitigation.

Fiscal Year	Project Funding
Prior Years Actual	668,784
10-11	260,540
11-12	1,116,000
12-13	3,100,000
13-14	3,100,000
14-15	\$ -
<b>Total Project Cost</b>	<b>\$ 8,245,324</b>



**MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT**

Terrebonne Levee and Conservation District  
 Morganza to the Gulf Hurricane Protection Project  
 ¼ Cents Sales Tax Budget Request  
 Fiscal Year 2010-2011



Source: Army Corps of Engineers

**In Terrebonne Parish,**

- Land was lost from 1956-78 at a rate of .79% per year.
- From 1978-90, the rate increased to 1.2%.
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them.

**Terrebonne Parish Consolidated Government**

**Governmental Activities Tax Revenues by Source (1)**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**

<u>Year</u>	<u>Ad Valorem Taxes</u>	<u>Sales &amp; Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2002	\$ 16,977,979	\$ 24,527,064	\$ 49,251	\$ 860,402	\$ 42,414,696
2003	18,133,823	26,730,777	72,768	914,507	45,851,875
2004	18,984,710	27,810,468	26,153	917,556	47,738,887
2005	20,695,015	32,814,484	15,812	826,037	54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060 (2)	41,499,111	21,674	1,058,015	62,180,860
2009	22,908,925 (2) (3)	37,154,791	21,679	1,164,084	61,249,479
2010	23,558,561 (2) (3)	34,517,712	19,900	1,219,414	59,315,587
2011	22,323,066 (2) (3)	31,735,550	16,206	1,215,000	55,289,822

(1) Includes all governmental fund types.

(2) In 2008, the Solid Waste Fund became an Enterprise Fund, therefore no longer included with Governmental Activities.

(3) In 2009, Fire District #8 was reclassified as an independent Fire District, with a separate governing board required to submit a separate audited financial report.

Source: Comprehensive Annual Financial Audit Report

**Terrebonne Parish Consolidated Government**

**Changes in Fund Balances of Governmental Funds  
Last Ten Fiscal Years  
(modified accrual basis of accounting)**

	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
<b>Revenues</b>				
Taxes	\$ 42,414,696	\$ 45,851,875	\$ 47,738,887	\$ 54,351,348
Licenses and permits	1,646,544	1,905,475	1,847,839	2,394,934
Intergovernmental	24,065,631	25,631,906	25,525,592	28,467,650
Charges for services	5,927,779	5,218,347	6,304,562	7,714,430
Fines and forfeitures	3,441,376	3,328,302	3,501,788	3,276,891
Miscellaneous	2,973,411	2,615,054	4,430,799	4,789,150
Total revenues	<u>80,469,437</u>	<u>84,550,959</u>	<u>89,349,467</u>	<u>100,994,403</u>
<b>Expenditures</b>				
General government	12,446,779	13,047,512	12,756,811	12,439,419
Public safety	15,300,815	18,145,374	17,096,661	16,821,474
Streets and drainage	14,108,373	16,880,783	13,503,819	14,201,978
Sanitation	12,801,901	11,398,843	10,082,888	10,707,384
Health and welfare	7,550,774	9,352,043	14,579,845	11,338,706
Culture and recreation	2,520,886	2,543,813	2,261,792	1,765,965
Education	27,172	29,422	31,059	45,288
Urban redevelopment and housing	1,045,426	932,669	621,754	390,847
Economic development and assistance	2,583,114	2,952,985	2,445,259	2,321,860
Conservation and development	63,669	63,352	73,997	139,526
Debt service				
Principal	2,344,553	3,053,142	3,439,535	3,425,600
Interest	2,127,627	1,912,740	1,759,243	1,694,964
Other charges		511,293		109,136
Capital outlay	11,985,564	13,648,422	7,081,799	9,153,434
Intergovernmental		608,946	67,896	256,163
Total expenditures	<u>84,906,653</u>	<u>95,081,339</u>	<u>85,802,358</u>	<u>84,811,744</u>
Excess of revenues over (under) expenditures	<u>(4,437,216)</u>	<u>(10,530,380)</u>	<u>3,547,109</u>	<u>16,182,659</u>

(1) The Sanitation Maintenance Fund was converted to a proprietary fund on January 1, 2008.

<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
\$ 62,115,644	\$ 64,340,747	\$ 62,180,860	\$ 61,249,479	\$ 57,434,635	\$ 55,289,822
2,868,680	3,510,782	3,856,514	4,030,512	3,273,800	3,259,870
26,800,083	29,376,873	39,186,039	34,689,917	20,652,908	20,348,776
8,634,291	9,420,803	1,503,172	1,174,373	1,071,605	953,550
3,457,721	3,715,776	4,427,672	4,584,932	4,326,544	4,615,600
6,712,241	8,249,250	5,076,662	2,980,867	1,002,026	856,880
<u>110,588,660</u>	<u>118,614,231</u>	<u>116,230,919</u>	<u>108,710,080</u>	<u>87,761,518</u>	<u>85,324,498</u>
12,233,732	14,327,778	17,036,261	18,306,618	24,267,630	22,090,697
26,143,655	22,109,524	22,142,841	27,420,652	25,152,974	23,822,242
12,711,612	16,314,758	18,429,618	33,426,296	20,823,118	24,475,859
11,564,489	11,452,522				
8,567,698	11,474,738	12,377,204	14,568,584	8,089,291	7,421,537
1,855,013	1,938,704	2,195,646	2,132,702	2,144,202	2,201,581
43,976	47,304	45,228	67,855	78,600	78,600
451,530	755,219	1,236,935	4,103,705	28,548,430	499,300
2,619,770	2,599,703	2,783,286	2,434,889	788,700	2,197,461
171,999	193,440	213,394	462,176	561,962	3,904,000
3,898,715	4,155,746	3,109,170	3,387,760	3,200,000	3,930,000
1,971,448	1,903,176	2,030,191	2,616,716	2,398,359	2,212,697
	62,153	123,611	88,491	134,021	141,242
10,487,140	15,431,837	22,734,404	21,811,944	9,290,280	101,983,541
477,531	123,958	132,813	285,682		
<u>93,198,308</u>	<u>102,890,560</u>	<u>104,590,602</u>	<u>131,114,070</u>	<u>125,477,567</u>	<u>194,958,757</u>
<u>17,390,352</u>	<u>15,723,671</u>	<u>11,640,317</u>	<u>(22,403,990)</u>	<u>(37,716,049)</u>	<u>(109,634,259)</u>

**Terrebonne Parish Consolidated Government**

**Changes in Fund Balances of Governmental Funds  
Last Ten Fiscal Years  
(modified accrual basis of accounting)**

	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
<b>Other financing sources (uses)</b>				
Transfers in	27,168,900	20,930,710	25,087,767	23,051,448
Transfers out	(28,077,202)	(21,053,460)	(20,779,429)	(22,036,785)
Public improvement bond proceeds				7,495,000
Premium on public improvement debt				31,169
General obligation bonds proceeds				5,000,000
Refunding bonds issued		7,045,000		4,425,000
Payment to refunded bond escrow agent		(6,847,057)		(4,410,300)
Premium on refunding debt				39,604
Certificate of indebtedness				
Capital leases		415,915		
Proceeds of bonds and other debt issued				
Proceeds of capital asset dispositions	21,427	136,024	61,005	47,118
<b>Total other financing sources (uses)</b>	<u>(886,875)</u>	<u>627,132</u>	<u>4,369,343</u>	<u>13,642,254</u>
<b>Net change in fund balances</b>	(5,324,091)	(9,903,248)	7,916,452	29,824,913
<b>Debt service as a percentage of noncapital expenditures</b>	6.13%	6.73%	6.60%	6.91%

**Terrebonne Parish Consolidated Government  
General Governmental Tax Revenues By Source  
Last Ten Fiscal Years  
(modified accrual basis of accounting)  
(Unaudited)**

<u>Fiscal Year</u>	<u>Ad Valorem Tax</u>	<u>Sales &amp; Use Tax</u>	<u>Special Assessment Tax</u>	<u>Other Tax</u>	<u>Total</u>
2002	\$ 16,977,979	\$ 24,527,064	\$ 49,251	\$ 860,402	\$ 42,414,696
2003	18,133,823	26,730,777	72,768	914,507	45,851,875
2004	18,984,710	27,810,468	26,153	917,556	47,738,887
2005	20,695,015	32,814,484	15,812	826,037	54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060 (1)	41,499,111	21,674	1,058,015	62,180,860
2009	22,908,925 (1) (2)	37,154,791	21,679	1,164,084	61,249,479
2010	23,558,561 (1) (2)	34,517,712	19,900	1,219,414	59,315,587
2011	22,323,066	31,735,550	16,206	1,215,000	55,289,822

(1) In 2008, the Solid Waste Fund became an Enterprise Fund, therefore no longer included with Governmental Activities.

(2) In 2009, Fire District #8 was reclassified as an independent Fire District, with a separate governing board required to submit a separate audited financial report.

(Continued)

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<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
33,758,703	40,357,319	42,574,107	34,285,166	24,246,006	18,602,594
(32,185,891)	(38,683,142)	(44,022,280)	(32,538,372)	(23,007,970)	(17,156,331)
	10,000,000	14,825,000			
	1,889				
			11,850,000		
			(12,738,594)		
			368,167		
<u>424,716</u>	<u>62,749</u>	<u>912,083</u>	<u>513,311</u>		
<u>1,997,528</u>	<u>11,738,815</u>	<u>14,288,910</u>	<u>1,739,678</u>	<u>1,238,036</u>	<u>1,446,263</u>
19,387,880	27,462,486	25,929,227	(20,664,312)	(36,478,013)	(108,187,996)
7.10%	7.00%	6.43%	5.57%	4.93%	6.76%

**Terrebonne Parish Consolidated Government**

**Assessed Value and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years**

<b>Fiscal Year Ended December 31</b>	<b>Real Property</b>	<b>Movable Property</b>	<b>Other</b>	<b>Less: Tax Exempt Real Property</b>	<b>Total Taxable Assessed Value</b>	<b>Total Direct Tax Rate</b>	<b>Estimated Actual Taxable Value</b>	<b>Assessed Value as a Percentage of Actual Value</b>
2001	\$284,012,085	\$176,539,365	\$57,716,970	\$135,668,170	\$382,600,250	\$341.07	\$4,247,917,830	12.20%
2002	298,585,330	186,593,035	56,226,580	141,038,005	400,366,940	355.05	4,454,713,187	12.15%
2003	313,298,500	201,663,830	56,112,850	145,170,545	425,904,635	335.67	4,701,861,933	12.15%
2004	346,024,525	209,696,065	57,936,060	151,796,400	461,860,250	343.33	5,089,963,257	12.06%
2005	371,393,000	214,347,515	60,923,080	157,674,555	488,989,040	348.68	5,386,605,753	12.01%
2006	391,537,350	231,454,460	70,612,100	160,970,875	532,633,035	365.85	5,740,851,633	12.08%
2007	407,402,445	278,501,270	75,482,880	164,226,815	597,159,780	375.46	6,232,631,103	12.22%
2008	456,080,830	346,767,160	75,970,020	169,519,980	709,298,030	386.42	7,176,469,447	12.25%
2009	468,174,820	347,423,675	77,809,310	171,242,510	722,165,295	399.97	7,309,143,273	12.22%
2010	479,017,105	351,953,280	83,714,000	172,892,410	741,791,975	406.94	7,471,382,250	12.24%

\*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The overall assessed value is estimated to be 15% of actual market value.

\*\* Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>
(a) Real Estate and Improvements (Under 10 Year Exemption)	\$241,824,081	\$204,263,485	\$139,832,520	\$138,318,175
(b) Exempt Real Estate and Improvements	53,304,750	50,964,560	50,285,845	49,666,925
<b>Total Exempt Properties</b>	<b>\$295,128,831</b>	<b>\$255,228,045</b>	<b>\$190,118,365</b>	<b>\$187,985,100</b>

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

**Terrebonne Parish Consolidated Government**

**Property Tax Rates  
Direct and Overlapping Governments  
Last Ten Fiscal Years**

<b>Fiscal Year</b>	<b>Terrebonne Parish Consolidated Government</b>			<b>Overlapping Rates</b>		<b>Total Direct &amp; Overlapping Rates</b>
	<b>Operating Millage</b>	<b>Debt Service Millage</b>	<b>Total Parish Millage</b>	<b>Total School Millage</b>	<b>Other Districts</b>	
2002	\$319.94	\$35.11	\$355.05	\$9.27	\$14.43	\$378.75
2003	318.71	16.96	335.67	9.27	14.43	359.37
2004	329.25	14.08	343.33	9.27	14.43	367.03
2005	336.47	12.21	348.68	9.04	14.43	372.15
2006	347.72	18.13	365.85	9.27	14.43	389.55
2007	359.98	15.48	375.46	9.27	14.43	399.16
2008	361.24	25.18	386.42	8.83	14.43	409.68
2009	370.04	29.93	399.97	8.83	14.43	423.23
2010	378.11	28.83	406.94	9.27	12.47	428.68
2011	378.11	28.83	406.94	9.27	12.47	428.68

**Terrebonne Parish Consolidated Government**

**Principal Property Taxpayers  
Current Year and Nine Years Ago**

<u>Taxpayer</u>	<u>2010*</u>			<u>2001</u>		
	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Taxable Assessed Value</u>	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Taxable Assessed Value</u>
Hilcorp Energy Co.	\$ 35,064,375	1	4.73%			
Petroleum Helicopters, Inc.	22,109,665	2	2.98%			
Shell Pipeline Co.	19,710,210	3	2.66%			
Hercules Drilling Company	15,655,565	4	2.11%			
Apache Corporation	13,714,825	5	1.85%			
Entergy LA., Inc.	13,652,010	6	1.84%	\$10,067,760	4	1.94%
Bell South	12,434,460	7	1.68%	13,520,350	2	2.61%
Tennessee Gas Pipeline Co.	10,495,630	8	1.41%			
South La Electric Coop. Assoc.	9,306,355	9	1.25%	6,040,460	8	1.17%
S C F Marine, Inc	8,758,560	10	1.18%			
Texaco, Inc.				15,980,605	1	3.08%
Equilon Pipeline Co.				10,371,890	3	2.00%
Transcontinental Gas Pipeline				8,321,540	5	1.61%
Tenneco Gas Pipeline Co.				8,020,340	6	1.55%
Poseidon Oil Pipeline Co.				6,186,365	7	1.19%
Ship Shoal I & II Systems				4,889,180	9	0.94%
Helis, William G. (Estate				4,804,685	10	0.93%
Totals	<u>\$ 160,901,655</u>		<u>21.69%</u>	<u>\$ 88,203,175</u>		<u>17.02%</u>

\* Latest Available

Source: Terrebonne Parish Assessor's Office.

Terrebonne Parish Consolidated Government

**Property Tax Levies and Collections  
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Collection Year Ended December 31	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2001	2002	\$ 17,360,965	\$ 16,331,611	94.07%	\$461,135	\$ 16,792,746	96.73%
2002	2003	18,181,341	18,026,402	99.15%	188,040	18,214,442	100.18%
2003	2004	19,028,881	18,825,426	98.93%	6,662	18,832,088	98.97%
2004	2005	20,640,576	20,142,485	97.59%	25,728	20,168,213	97.71%
2005	2006	21,484,806	21,131,299	98.35%	390,100	21,521,399	100.17%
2006	2007	23,497,310	23,306,987	99.19%	(51,085) (1)	23,255,902	98.97%
2007	2008	26,267,972	25,866,447	98.47%	(967) (1)	25,865,480	98.47%
2008	2009	30,968,284	30,638,369	98.93%	157,120	30,795,489	99.44%
2009	2010	31,779,697	31,270,946	98.40%	24,973	31,295,919	98.48%
2010	2011	32,605,552					

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

(1) The collection in 2006 and 2007 include significant taxes paid in protest that were upheld and refunded during the period.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

**Terrebonne Parish Consolidated Government**

**Demographic and Economic Statistics  
Last Ten Fiscal Years**

<b>Fiscal Year</b>	<b>Population</b>	<b>Personal Income (4)</b>	<b>Per Capita Personal Income (4)</b>	<b>Median Age</b>	<b>Public School Enrollment (2)</b>	<b>Average % Unemployment Terrebonne Parish (3)</b>
2001	105,123 (6)	\$ 2,477,118,372	\$ 23,564	33.0 (5)	19,257	3.80%
2002	105,935 (3)	2,440,318,660	23,036	33.0 (5)	19,274	3.90%
2003	106,823 (7)	2,547,835,373	23,851	33.0 (5)	18,914	3.80%
2004	107,127 (7)	2,640,252,042	24,646	33.0 (8)	18,792	4.10%
2005	107,146 (7)	2,648,541,974	24,719	33.0 (8)	18,553	6.60%
2006	108,938 (7)	3,360,519,424	30,848	34.2 (6)	18,237	3.30%
2007	108,424 (6)	3,767,083,456	34,744	34.7 (6)	17,935	2.60%
2008	108,576 (6)	4,126,430,880	38,005 *	34.2 (6)	17,635	3.60%
2009	109,291 (6)	4,153,604,455	38,005 *	34.9 (6)	18,921	5.50%
2010	111,860 (6)	4,251,239,300	38,005 *	34.9 (6)	18,850	5.30%

Sources:

n/a - Not available

\* Latest available 2008

(1) University of New Orleans, Division of Business and Economic Research

(2) Terrebonne Parish School Board

(3) Louisiana Department of Labor statistics

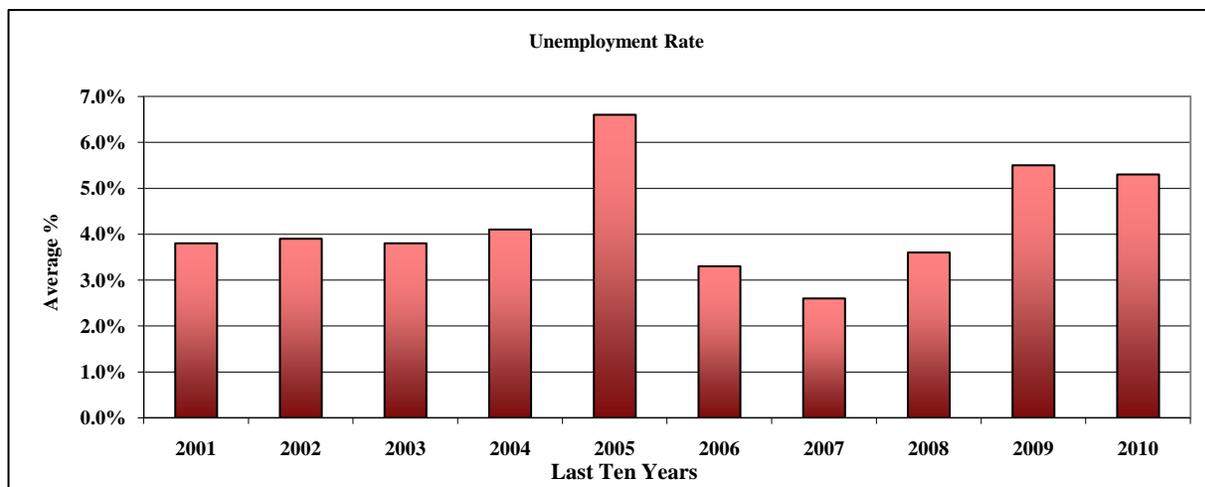
(4) U.S. Department of Commerce, Bureau of Economic Analysis

(5) Population Estimates Program, Population Division, U.S. Census Bureau

(6) U. S. Census Bureau

(7) Louisiana Tech University in Ruston, Research Division, College of Administration and Business

(8) Wikipedia



**Terrebonne Parish Consolidated Government**

**Principal Employers  
Current Year and Nine Years Ago**

<b>Employer</b>	<b>2009*</b>			<b>2001</b>		
	<b>Employees</b>	<b>Rank</b>	<b>Percentage of Total Parish Employment</b>	<b>Employees</b>	<b>Rank</b>	<b>Percentage of Total Parish Employment</b>
Terrebonne Parish School Board	2,690	1	5.03%	2,400	1	4.97%
Terrebonne General Medical Center	1,285	2	2.40%	1,578	2	3.27%
Gulf Island Fabrication	1,100	3	2.06%	481	10	1.00%
Diocese of Houma-Thibodaux	1,100	4	2.06%	800	6	1.66%
Wal-Mart	980	5	1.83%	532	9	1.10%
Leonard J. Chabert Medical Center	977	6	1.83%	930	5	1.93%
Terrebonne Parish Consolidated Government	815	7	1.52%	1,300	3	2.69%
Rouse's Supermarket	730	8	1.37%	-		
North American Fabricators	550	9	1.03%	690	7	1.43%
Halliburton Services	395	10	0.74%	649	8	1.34%
Pride Offshore	-		-	1,100	4	2.28%
<b>Total</b>	<b>10,622</b>		<b>19.87%</b>	<b>10,460</b>		<b>21.67%</b>

\* Latest Available

Source: Louisiana Department of Labor

**Terrebonne Parish Consolidated Government**

**Full-time Equivalent Parish Government Employees by Function  
Last Ten Fiscal Years**

<b>Function</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
General fund	137	127	111	88	90	87	106	111	116	118
Public safety										
Police	87	90	95	95	99	96	96	106	106	105
Fire	75	69	63	62	67	65	65	70	71	71
Grants	86	84	111	91	81	72	69	83	85	86
Road and Bridge	89	83	69	64	60	64	65	68	67	66
Drainage	93	97	81	72	79	73	77	82	85	87
Sanitation	22	22	19	18	16	19	10	9	14	14
Culture & Recreation	50	52	45	42	36	42	46	46	39	39
Sewer	38	37	35	35	31	31	35	38	38	36
Utility Maintenance & Operation	62	59	52	43	42	42	39	43	39	39
Civic Center	18	20	14	17	18	18	25	27	22	25
Internal Service Funds	59	62	51	53	51	54	52	54	50	49
Port Commission	2	3	3	3	4	4	4	1	0	0
Other Governmental Funds	72	72	71	75	79	80	73	74	71	72
<b>Total</b>	<b>890</b>	<b>877</b>	<b>820</b>	<b>758</b>	<b>753</b>	<b>747</b>	<b>762</b>	<b>812</b>	<b>803</b>	<b>807</b>

**Terrebonne Parish Consolidated Government**

**Capital Asset Statistics by Function  
December 31, 2010**

<b>Function</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
Public safety					
Police:					
Stations	1	1	1	1	1
Patrol units	75	78	79	98	94
Fire stations	5	5	5	5	5
Roads & Bridges					
Streets-concrete (miles)	300	315	318	321	327
Streets-asphalt (miles)	200	185	185	202	186
Streetlights	3,680	3,724	3,771	3,772	3,791
Traffic signals	19	18	20	25	12
Caution lights	73	72	73	104	112
Bridges	79	79	79	79	80
Drainage					
Forced drainage stations	69	66	71	71	71
Forced drainage pumps	157	160	164	164	164
Culture and recreation					
Parks	19	19	19	19	19
Utilities					
Electric:					
Number of distribution stations	11	9	9	9	9
Circuit miles above ground	289	289	297	323	298
Circuit miles underground	198	202	226	210	220
Gas:					
Number of miles of distribution mains	416	422	422	422	423
Number of gas delivery stations	5	14	14	14	11
Number of pressure regulator stations	17	16	16	16	10
Sewer					
Sanitary sewers (miles)	258	259	260	260	261
Force main transport lines (miles)	120	120	121	121	121
Pumping stations	156	158	160	161	162
Manholes	5,650	5,714	5,800	5,850	5,900
Maximum daily treatment capacity (thousands of gallons)	24,500	24,500	24,470	24,470	24,470

n/a - not available

Sources: Various government departments

**Terrebonne Parish Consolidated Government**

**Operating Indicators by Function  
December 31, 2010**

<b>Function</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
<b>Police</b>				
Physical arrests	n/a	2,228	2,123	1,839
Parking violations	n/a	217	n/a	n/a
Traffic violations	n/a	n/a	n/a	n/a
Complaints dispatched	n/a	29,827	29,619	30,523
<b>Fire</b>				
Number of calls answered	711	748	642	769
Inspections	600	376	319	223
<b>Roads &amp; Bridges</b>				
Street resurfacing (square yards)	n/a	n/a	n/a	n/a
Potholes repaired	n/a	n/a	n/a	n/a
Number of signs repaired/installed	n/a	n/a	n/a	n/a
Number of street name signs replaced	n/a	n/a	n/a	n/a
<b>Drainage</b>				
Number of culverts installed	n/a	n/a	n/a	n/a
<b>Sanitation</b>				
Refuse collected (tons/year)	n/a	n/a	n/a	n/a
<b>Animal Shelter</b>				
Number of impounded animals	n/a	n/a	n/a	n/a
Number of adoptions	n/a	n/a	n/a	n/a
<b>Utilities</b>				
Electric:				
Purchase of power	255,927,200	275,949,806	291,942,000	266,225,600
Yearly net generation (kwh)	63,980,338	73,303,494	79,724,543	88,073,114
Gas:				
Purchase of gas (mcf)	924,402,000	1,012,245,000	985,594,000	930,451,000
<b>Sewer</b>				
Average daily sewage treatment (thousands of gallons)	n/a	n/a	n/a	n/a
<b>Civic Center</b>				
Event attendance	226,252	220,990	200,000	168,615
Event days	184	196	200	207

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

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<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
1,735	1,589	1,863	1,986	1,834	2,089
n/a	239	277	632	544	1,384
n/a	3,576	3,805	4,315	3,387	3,910
31,576	31,848	32,837	33,038	30,939	31,460
676	669	686	897	696	1,373
279	261	735	404	392	611
n/a	8,000	8,000	10,200	12,000	64,243
n/a	200	200	300	750	176
n/a	1,200	1,500	11,000	14,000	13,050
n/a	1,200	1,400	1,600	2,000	1,900
n/a	302	154	165	111	96
n/a	138,000	157,983	149,337	135,963	122,182
n/a	6,348	7,259	7,115	7,806	7,499
n/a	856	418	458	457	384
314,108,300	322,061,300	355,496,100	323,953,000	347,495,200	380,299,200
52,785,039	38,731,833	11,101,417	33,879,389	32,502,312	7,504,982
928,738,000	868,532,000	908,612,000	938,055,000	946,882,000	1,048,050,000
n/a	10,250	10,077	9,859	10,769	9,980
126,277	163,991	138,298	142,654	130,723	120,347
155	190	272	279	222	218

**Terrebonne Parish Consolidated Government**

**Schedule of Insurance in Force - Utilities Fund  
December 31, 2010**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Midwest Employers Casualty	Workers' Compensation Deductible: \$500,000	\$ 25,000,000 1,000,000 (employer's liability)	4-1-11
Willis of Louisiana	General Liability Deductible: \$500,000	6,000,000	4-1-11
Associated Electric and Gas Insurance Services, Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	10,000,000	4-1-11
Willis of Louisiana	Excess Auto Liability Deductible: \$500,000	6,000,000	4-1-11
Willis of Louisiana	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	6,000,000	4-1-11
Steadfast Insurance Company	Pollution Liability Deductible: \$250,000	5,000,000	4-1-11
Travelers Property Casualty Company of America	Boiler and Machinery Policy Deductible (Power Plant): \$150,000 Deductible (Water Treatment & Pumping): \$25,000 Deductible (All Other Locations): \$5,000	50,000,000	4-1-11
Underwriters @ Lloyd's of London	* Commercial Property Primary (60% of \$25,000,000)	15,000,000	3-1-11
Allied World Assurance Company	* Commercial Property Primary (20% of \$25,000,000)	5,000,000	3-1-11
Landmark American Insurance Company	* Commercial Property Primary (20% of \$25,000,000) Excess of \$25,000,000	10,000,000	3-1-11
Westchester Surplus Lines	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-11
Max Specialty Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-11
Arch Specialty Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-11
Aspen Specialty Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-11

**Terrebonne Parish Consolidated Government**

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**Schedule of Insurance in Force - Utilities Fund  
December 31, 2010**

<b>Company</b>	<b>Type of Insurance</b>	<b>Amount</b>	<b>Expiration Date</b>
Fidelity National Property and Casualty	Flood Insurance (Ashland Jail)	500,000	4-8-11
Fidelity National Property and Casualty	Flood Insurance (Juvenile Detention Center)	500,000	4-22-11
Fidelity National Property and Casualty	Flood Insurance (Grand Caillou Library)	500,000	8-26-11
Hartford Insurance Company	Flood Insurance (614 Woodside Drive)	200,000	2-20-11

\* Three percent (3 %) of the value at the time of loss of each separate building with respect to named storm losses only.

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
<b>101</b>	Administrative Technician I	Annual	\$16,609	\$21,177	\$25,876	56%
	Facilities Maintenance Assistant	Monthly	\$1,384	\$1,765	\$2,156	
	Fleet Attendant	Hourly	\$7.99	\$10.18	\$12.44	
	Food Service Technician					
	Groundsman					
<b>102</b>	Administrative Technician II	Annual	\$18,104	\$23,083	\$28,205	56%
	Bridge Tender	Monthly	\$1,509	\$1,924	\$2,350	
	Bus Driver-Headstart	Hourly	\$8.70	\$11.10	\$13.56	
	Conversion Custodian					
	Drafter					
	Animal Shelter Attendant					
	Scale Operator					
	Sign Technician					
<b>103</b>	Animal Shelter Attendant Supervisor	Annual	\$19,733	\$25,160	\$30,744	56%
	Assistant Teacher	Monthly	\$1,644	\$2,097	\$2,562	
	Cultural Resources Associate	Hourly	\$9.49	\$12.10	\$14.78	
	Field Technician I					
	Food & Beverage Assistant					
	Meter Reader					
<b>104</b>	Admin Coordinator I	Annual	\$21,509	\$27,424	\$33,511	56%
	Bus Operator	Monthly	\$1,792	\$2,285	\$2,793	
	Caseworker	Hourly	\$10.34	\$13.18	\$16.11	
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate					
<b>105</b>	Accounting Specialist I	Annual	\$23,445	\$29,893	\$36,527	56%
	Animal Control Officer	Monthly	\$1,954	\$2,491	\$3,044	
	Culvert Inspector	Hourly	\$11.27	\$14.37	\$17.56	
	Cruelty Investigator					
	Dispatcher					
	GIS System Planner					
	Mechanic I					
	Pump Attendant					
	Waste Water Treatment Plant Operator					
	Senior Bus Operator					
	Senior Sign Technician					
<b>106</b>	Acctg. Specialist II	Annual	\$25,790	\$32,882	\$40,179	56%
	Admin Coordinator II	Monthly	\$2,149	\$2,740	\$3,348	
	Animal Control Supervisor	Hourly	\$12.40	\$15.81	\$19.32	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II					
	Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Line Maint. Operator - Gas Line Maint. Operator - Pollution Control Mechanic II Meter Serv. Technician Senior Customer Service Representative Stationary Equipment Mechanic Tax Acctg. Specialist II Welder					
<b>107</b>	Crew Leader E.M.T. (Juvenile & Adult) Engineering Technician Equipment Operator III Executive Secretary GIS and Records Coordinator Housing Rehabilitation Technician Minute Clerk Procurement Specialist II Pump Station Operator Pump Station Technician R & B Mechanic WWTP Mechanic	Annual Monthly Hourly	\$28,369 \$2,364 \$13.64	\$36,170 \$3,014 \$17.39	\$44,197 \$3,683 \$21.25	56%
<b>108</b>	Apprentice Lineman Code Enforcement Officer II Crew Leader -Gas Distribution Electrician-Eng Foreman Engineering Analyst Human Resources Generalist Insurance Technician Maintenance Planner Network Technician Procurement Specialist III Senior Equipment Operator Senior Fleet Mechanic Senior Stationary Equipment Mechanic Senior Wastewater Treatment Plant Operator Senior Code Enforcement Officer Teacher Watch Commander	Annual Monthly Hourly	\$31,489 \$2,624 \$15.14	\$40,149 \$3,346 \$19.30	\$49,059 \$4,088 \$23.59	56%
<b>109</b>	Customer Service Supervisor Electric Plant Operator II Electrical Technician Haz Mat Responder Headstart Supervisor Infrastructure Contract and Compliance Officer Office Manager Operations Supervisor Parish President Secretary Senior Facilities Maintenance Technician Senior Housing Rehabilitation Technician Senior Lineman Sr. Network Technician	Annual Monthly Hourly	\$35,268 \$2,939 \$16.96	\$44,967 \$3,747 \$21.62	\$54,946 \$4,579 \$26.42	56%

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Sr. Utility Service Worker - Gas Surveyor Transit Field Supervisor Transit Maintenance Supervisor					
<b>110</b>	Electric Line Foreman Electric Plant Operations Supervisor Gas Maintenance Supervisor Instrumentation Technician Senior Code Enforcement Officer Sr. Human Resources Generalist	Annual Monthly Hourly	\$39,500 \$3,292 \$18.99	\$50,363 \$4,197 \$24.21	\$61,540 \$5,128 \$29.59	56%

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
<b>204</b>	Auditor I - Sales and Tax	Annual	\$30,138	\$38,426	\$46,954	56%
		Monthly	\$2,511	\$3,202	\$3,913	
		Hourly	\$14.49	\$18.47	\$22.57	
<b>205</b>	Engineer in Training Assistant Council Clerk	Annual	\$32,850	\$41,884	\$51,180	56%
		Monthly	\$2,738	\$3,490	\$4,265	
		Hourly	\$15.79	\$20.14	\$24.61	
<b>206</b>	Accountant I Electrician/Eng Foreman Grants Writer LP Nurse Program Specialist Programmer Sales and Tax Accounts Supervisor	Annual	\$35,807	\$45,654	\$55,786	56%
		Monthly	\$2,984	\$3,804	\$4,649	
		Hourly	\$17.21	\$21.95	\$26.82	
<b>207</b>	Auditor II-Sales and Tax Box Office Supervisor Citizen Inquiry Coordinator Claims Adjuster Home/Homeless Manager Special Olympics Coordinator Transit Manager	Annual	\$39,029	\$49,762	\$60,806	56%
		Monthly	\$3,252	\$4,147	\$5,067	
		Hourly	\$18.76	\$23.92	\$29.23	
<b>208</b>	Accountant II Animal Shelter Manager Athletic Program Coordinator Chef Event Coordinator GED Instructor/Counselor Housing Rehabilitation Specialist Investment/Finance Officer Juvenile Program Coordinator Marketing Manager Mechanical Maintenance Supervisor Office Manager Sales Manager Senior Programmer Social Worker	Annual	\$42,542	\$54,241	\$66,279	56%
		Monthly	\$3,545	\$4,520	\$5,523	
		Hourly	\$20.45	\$26.08	\$31.86	
		<b>209</b>	Business Manager Cultural Resources Managers Education Specialist Food and Beverage Manager Licensed Professional Counselor Planner II Programmer/Analyst Registered Nurse Safety and Health Manager Sales and Tax Assistant Director Senior Housing Rehabilitation Specialist	Annual	\$46,371	
Monthly	\$3,864			\$4,927	\$6,020	
Hourly	\$22.29			\$28.42	\$34.73	

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
<b>210</b>	Accounting Manager	Annual	\$51,008	\$65,035	\$79,469	56%
	Event Services Manager	Monthly	\$4,251	\$5,420	\$6,622	
	GIS Manager	Hourly	\$24.52	\$31.27	\$38.21	
	Human Development Admin.					
	Operations Administrator					
	Solid Waste Administrator					
	Utilities Administrator					
	Warehouse Manager					
<b>211</b>	Council-Fiscal Officer	Annual	\$56,109	\$71,539	\$87,415	56%
	Customer Service Manager	Monthly	\$4,676	\$5,962	\$7,285	
	Fleet Maintenance Superintendent	Hourly	\$26.98	\$34.39	\$42.03	
	Forced Drainage Superintendent					
	Gravity Drainage Superintendent					
	Head Start Administrator					
	Juvenile Detention Center Assistant Director					
	Medical Administrator					
	Network Administrator					
	Public Transit Administrator					
	Purchasing Manger					
	Registered Nurse Supervisor					
	Road and Bridge Superintendent					
	Section 8 Administrator					
	Sewerage Superintendent-Collections					
	Sewerage Superintendent-Treatment					
Staff Engineer						
System Analyst						
Vegetation Management Superintendent						
<b>212</b>	Assistant Director/Com. Dev. Adm.	Annual	\$61,719	\$78,692	\$96,157	56%
	Capital Projects Admin.	Monthly	\$5,143	\$6,558	\$8,013	
	Civic Center Assistant Director	Hourly	\$29.67	\$37.83	\$46.23	
	Comptroller					
	Council Clerk					
	Facilities Manager					
	Information Technology Manager					
	Operations Manager					
	Pollution Control Administrator					
	Recovery Planner					
	Senior Planner					
	Utilities Superintendent-Electric Distribution					
Utilities Superintendent-Electric Generation						
Utilities Superintendent-Gas						
<b>213</b>	Associate Utilities Director - Electric	Annual	\$67,891	\$86,562	\$105,773	56%
	Parish Engineer	Monthly	\$67,891	\$86,562	\$105,773	
		Hourly	\$32.64	\$41.62	\$50.85	

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

EXECUTIVES						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
I	Juvenile Detention Center Director	Annual	\$64,650	\$80,812	\$97,788	51%
	Convention Center Director	Monthly	\$5,387	\$6,734	\$8,149	
	Coastal Restoration Director	Hourly	\$31.08	\$38.85	\$47.01	
II	O.H.S.E.P. Director	Annual	\$69,822	\$87,277	\$105,612	51%
	Parks & Recreation Director	Monthly	\$5,818	\$7,273	\$8,801	
		Hourly	\$33.57	\$41.96	\$50.77	
III	Housing and Human Services Director	Annual	\$75,407	\$94,259	\$114,060	51%
	Planning and Zoning Director	Monthly	\$6,284	\$7,855	\$9,505	
	Public Works Director	Hourly	\$36.25	\$45.32	\$54.84	
	Risk Management & Human Resources Director					
IV	Chief Financial Officer	Annual	\$81,440	\$101,800	\$123,185	51%
	Utilities Director	Monthly	\$6,787	\$8,483	\$10,265	
		Hourly	\$39.15	\$48.94	\$59.22	
V	Parish Manager	Annual	\$87,955	\$109,944	\$133,040	51%
		Monthly	\$7,330	\$9,162	\$11,087	
		Hourly	\$42.29	\$52.86	\$63.96	

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - FIRE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
<b>F-1</b>	Firefighter	Annual	\$26,067	\$33,887	\$41,830	60%
		Monthly	\$2,172	\$2,824	\$3,486	
		Hourly	\$9.44	\$12.28	\$15.16	
<b>F-2</b>	Fire Driver/Operator	Annual	\$32,264	\$41,944	\$51,775	60%
		Monthly	\$2,689	\$3,495	\$4,315	
		Hourly 2760	\$11.69	\$15.20	\$18.76	
<b>F-3</b>	Fire Captain	Annual	\$37,536	\$48,797	\$60,234	60%
		Monthly	\$3,128	\$4,066	\$5,020	
		Hourly 2760	\$13.60	\$17.68	\$21.82	
<b>F-4</b>	Fire District Chief	Annual	\$42,316	\$55,011	\$0	60%
	Fire Inspector	Monthly	\$3,526	\$4,584	\$0	
	Fire Maintenance Chief	Hourly 2080	\$20.34	\$26.45	\$0.00	
	Fire Training Officer	Hourly 2760	\$15.33	\$19.93	\$0.00	
<b>F-5</b>	Assistant Fire Chief	Annual	\$44,797	\$58,236	\$71,886	60%
		Monthly	\$3,733	\$4,853	\$5,990	
		Hourly	\$21.54	\$28.00	\$34.56	
<b>F-6</b>	Fire Chief	Annual	\$57,675	\$74,978	\$92,552	60%
		Monthly	\$57,675	\$74,978	\$92,552	
		Hourly	\$27.73	\$36.05	\$44.50	

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - POLICE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
P-1	Police Officer	Annual	\$28,568	\$37,139	\$45,844	60%
		Monthly	\$2,381	\$3,095	\$3,820	
		Hourly	\$13.73	\$17.86	\$22.04	
P-2	Police Officer 1st Class	Annual	\$33,462	\$43,500	\$53,696	60%
		Monthly	\$2,788	\$3,625	\$4,475	
		Hourly	\$16.09	\$20.91	\$25.82	
P-3	Police Sergeant	Annual	\$38,592	\$50,170	\$61,929	60%
		Monthly	\$3,216	\$4,181	\$5,161	
		Hourly	\$18.55	\$24.12	\$29.77	
P-4	Police Lieutenant	Annual	\$42,118	\$54,754	\$67,588	60%
		Monthly	\$3,510	\$4,563	\$5,632	
		Hourly	\$20.25	\$26.32	\$32.49	
P-5	Police Captain	Annual	\$48,144	\$62,587	\$77,257	60%
		Monthly	\$4,012	\$5,216	\$6,438	
		Hourly	\$23.15	\$30.09	\$37.14	
P-6	Police Chief	Annual	\$71,997	\$93,596	\$115,534	60%
		Monthly	\$6,000	\$7,800	\$9,628	
		Hourly	\$34.61	\$45.00	\$55.55	

## GLOSSARY

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**503c3 statutes.** Internal Revenue Service classification for non-profit status.

**ABFE.** Advisory Based Flood Elevation.

**ACA.** American Corrections Association.

**Accrual Basis.** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**ACT.** Assertive Children Team.

**Actual.** Occurring at the time.

**ADA.** Americans with Disabilities Act.

**ADAC.** Alcohol Drug Abuse Council.

**Adopted.** To accept formally and put into effect.

**Ad Valorem Taxes.** Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

**Allocate.** Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

**Amp.** Amphibious.

**Appropriation.** A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

**Assessed Valuation.** A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Assessment.** The process for determining values of real estate and personal property for taxation purposes.

**Bond.** A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

**Budget.** An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

**Budget Message.** A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and

recommendations regarding the financial policy for the coming period.

**C & D.** Construction and Demolition

**Capital Outlay.** Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.

**Capital Project Funds.** The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

**CDBG.** Community Development Block Grant.

**CEDS.** Comprehensive Economic Development Strategy.

**CHANE.** Clay Hill and North End, Incorporated.

**CHDO.** Community Housing Development Organizations.

**COE.** Corps of Engineers.

**CSBG.** Community Service Block Grant.

**CVA.** Crime Victim's Assistance Act.

**CWPPRA.** Coastal Wetlands Planning and Protection Act.

**CZM.** Coastal Zone Management.

**DBA.** Downtown Business Association.

**Debt Service.** Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

**Debt Service Fund.** Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

**Department.** The largest organizational unit within a fund.

**Depreciation.** Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

**DHH.** Department Health & Hospitals.

**DNR.** Department of Natural Resources.

**DOC.** Department of Corrections.

**DOTD.** Department of Transportation and Development – a State of Louisiana Department.

**DPW.** Department of Public Works.

## GLOSSARY

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**ECD.** External Cardiac Defibrillator.

**EDA.** Economic Development Administration.

**EF & S.** Emergency Food and Shelter Grant.

**EIA.** Energy Information Administration.

**Enterprise Fund.** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises—where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

**Expenditure.** The cost of goods received or services rendered whether cash payments have been made or accrued.

**FEMA.** Federal Emergency Management Agency.

**FERC.** Federal Energy and Regulatory Commission.

**FIFO.** First in, first out inventory system.

**Financial Accounting Standards Board (FASB).** A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

**Fiscal Year.** A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

**FMLA.** Family Medical Leave Act.

**FRS.** Firefighters Retirement System.

**FSA.** Farm Service Agency.

**FTA.** Federal Transit Administration.

**Function.** A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

*Culture-Recreation.* All cultural and recreational activities maintained for the benefit of residents and visitors.

*Economic Development & Assistance.* Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

*General Government.* All governmental expenditures for the legislative and judicial branch of a government. Also includes

expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

*Health and Welfare.* All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

*Public Safety.* A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

*Sanitation.* All activities involved in the removal and disposal of sewage and other types of waste.

*Streets & Drainage.* All activities involved in maintaining roadways, walkways, bridges, and canals.

**Fund.** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Balance.** Amounts that remain unspent after all budgeted expenditures have been made.

**GASB.** Governmental Accounting Standards Board.

**General Fund.** The fund used to account for all financial resources except those required to be accounted for in another fund.

**GFOA.** Government Finance Officers Association.

**GIS.** Geographical Information System.

**GIWW.** Gulf Intercoastal Waterway.

**Goals.** Broad aims toward which programs are directed.

**GOEA.** Governor's Office of Elderly Affairs.

**Governmental Accounting Standards Board (GASB).** A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

**Governmental Fund Types.** Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

**GPS.** Global Positions System.

## GLOSSARY

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**Grant.** Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

**HDCC.** Houma Downtown Development Corporation.

**HEZ.** Heritage Enterprise Zone.

**HHWCP.** Household Hazardous Waste Collection Program.

**HNC.** Houma Navigational Canal.

**Homestead Exemption.** Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

**HTAHC.** Houma Terrebonne Arts & Humanities Council.

**HTV.** Houma Television System.

**HUD.** Housing & Urban Development.

**Intergovernmental Revenue.** Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**Internal Service Fund.** A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

**JASP.** Juvenile Assessment and Services Program.

**KAB.** Keep America Beautiful.

**KLB.** Keep Louisiana Beautiful.

**KTP.** Keep Terrebonne Beautiful.

**LAMP.** Louisiana Asset Management Pool.

**LCA.** Louisiana Coastal Area.

**LCDA.** Louisiana Community Development Authority.

**LCLE.** Louisiana Commission on Law Enforcement.

**LDEQ.** Louisiana Department of Environmental Quality.

**LEPA.** Louisiana Energy and Power Authority.

**LEPC.** Local Emergency Planning Committee.

**LERRD.** Lands, Easements Right of Ways, Relocations, and Disposals.

**LHFA.** Louisiana Housing Finance Agency.

**LIHEAP.** Low Income Home Energy Assistance Program.

**LJDA.** Louisiana Juvenile Detention Association.

**LLEBG.** Louisiana Law Enforcement Block Grant.

**LMA.** Louisiana Municipal Association.

**LPDES.** Louisiana Pollutant Discharge Elimination System

**LSU.** Louisiana State University.

**METLAC.** Metropolitan Law Enforcement Commission.

**Mill/Millage.** A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

**Mission Statement.** Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and it's people.

**MPERS.** Municipal Police Employees Retirement System.

**MS4.** Municipal Separate Storm Sewer Systems.

**MTG.** Morganza to the Gulf Project.

**MW.** Mega watts.

**NACO.** National Association of Counties.

**NCD.** Non-Compliant Discharges.

**NFPA.** National Fire Protection Association.

**NIGP.** National Institute of Governmental Purchasing.

**NOAA.** National Oceanic and Atmospheric Administration.

**NPDES.** National Pollutant Discharge Elimination.

**NRCS.** Natural Resources Conservation Service.

**NTP.** North Treatment Plant.

**OAD.** Office for Addictive Disorders.

**Objectives.** Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

**OEP.** Office of Emergency Preparedness.

**OJP.** Office of Justice Programs.

**ONE/CHANE.** Organized North Easterners and Clay Hill and North End, Inc.

## GLOSSARY

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**Ordinance.** A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

**Pay Grade.** Salary level or range for each personnel classification.

**PCA.** Personal Care Attendant Program.

**PCS.** Possible Criminal Sex Offense.

**Performance Measures.** Quantified indication of results obtained from budgeted activities.

**Personal Services.** Expenditures for gross salaries provided for all persons funded by the government.

**Personnel Summary.** The number and classifications of employee positions authorized for a given department.

**PIAL.** Property Insurance Association of Louisiana.

**PILOT.** Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

**PIN.** Personal Identification Number

**PRISM.** Program Review Instrument System Monitoring

**Projected.** Estimate for the future.

**Proposed.** To set forth for acceptance or rejection.

**Proprietary Fund Type.** Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

**PSA.** Public Service Area.

**RELIC.** Reading in Literature and Culture.

**Retained Earnings.** An equity account reflecting the accumulated earning of an enterprise or internal service fund.

**Revenues.** Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

**SAIDA.** System Average Interruption Duration Index.

**SAIFA.** System Average Interruption Frequency Index.

**SCADA.** Supervisory Control & Data Acquisition.

**SCIA.** South Central Industrial Association.

**SIL.** Supervised Independent Living.

**SOP.** Standard Operation Procedures.

**Special Revenue Fund.** A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

**SSDU.** Street Sales Disruption Unit.

**SSO.** Sanitary Sewer Overflows.

**STP.** South Treatment Plant.

**Supplies.** All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

**TARC.** Terrebonne Association for Retarded Citizens.

**Taxes.** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**TBRA.** Tenant Based Rental Assistance.

**TCOA.** Terrebonne Council on Aging.

**TEDA.** Terrebonne Economic Development Authority.

**TLCD.** Terrebonne Levee and Conservation District.

**TPCG.** Terrebonne Parish Consolidated Government.

**TPR.** Terrebonne Parish Recreation.

**VA.** Veterans' Affairs.

**VAWA.** Violence Against Women Act.

**VFC.** Volunteers for Family and Community.

**VFIS.** Volunteer Firemen's Insurance Services.

**VPN.** Virtual Private Network

**WIA.** Workforce Investment Act.

**WRDA.** Water Resources Development Appropriation

**WWTP.** Waste Water Treatment Plant

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