

A close-up photograph of a magnolia tree. The image is dominated by large, dark green, glossy leaves with prominent veins. In the center, a large, fully bloomed white magnolia flower is the focal point, showing its five petals and a bright yellow stamen. To the left and right, there are other flowers in various stages of bloom, including a partially open one and a closed bud. The background is slightly blurred, showing a red brick wall. The overall lighting is bright, highlighting the textures of the leaves and petals.

2013
Adopted Budget

Terrebonne Parish Consolidated Government
Houma, Louisiana

ADOPTED BUDGET

For the Year 2013



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Michel H. Claudet
PARISH PRESIDENT

Al Levron
PARISH MANAGER

Jamie J. Elfert
CHIEF FINANCIAL OFFICER

Donald Picou
COMPTROLLER

Peggy Pitre
ACCOUNTANT

2012 PARISH COUNCIL MEMBERS

Arlanda Williams-Chairwoman, District 2
Pete Lambert-Vice-Chairman, District 9
John Navy, District 1
Capt. Greg C. Hood, Sr. (Ret.), District 3
Beryl A. Amedée, District 4
Christa M. Duplantis, District 5
Russell "Red" Hornsby, District 6
Danny Babin, District 7
Dirk Guidry, District 8

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 1, 2012

Christopher P. Morill

President

Jeffrey R. Egan

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2012. This was the 10th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

OFFERED BY: Mr. D. Guidry.
SECONDED BY: Mr. D. Babin.

ORDINANCE NO. 8247

AN ORDINANCE TO ADOPT THE 2013 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO NAME AND TO SET THE SALARIES OF THE COUNCIL STAFF; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2013 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following individuals be appointed to the respective positions as members of the Council Staff:

Council Clerk: Charlette D. Poché
Assistant Council Clerk: Venita H. Chauvin
Clerical Assistant (Senior Minute Clerk): Suzette Thomas
Clerical Assistant (Minute Clerk): Tammy E. Triggs

and that the salaries of the aforementioned individuals be set as per Exhibit A, attached hereto.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: C. Duplantis, R. Hornsby, D. Babin, D. Guidry, P. Lambert, A. Williams, G. Hood, Sr. and B. Amedée.

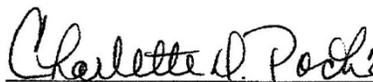
NAYS: None.

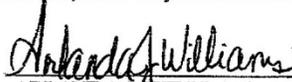
ABSTAINING: None.

NOT VOTING: None.

ABSENT: J. Navy.

The Chairwoman declared the ordinance adopted on this, the 5th day of December, 2012.

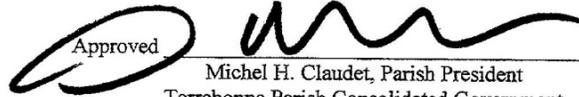

CHARLETTE D. POCHÉ, COUNCIL CLERK
TERREBONNE PARISH COUNCIL


ARLANDA J. WILLIAMS, CHAIRWOMAN
TERREBONNE PARISH COUNCIL

LEGAL AUTHORIZATION

Date and Time Delivered to Parish President:

12-6-12 3:15 p.m. CP

Approved  Vetoed
Michel H. Claudet, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12-7-12 9:05 a.m. CP

I, CHARLETTE D. POCHÉ, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 5, 2012, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 7th
DAY OF December, 2012.


CHARLETTE D. POCHÉ, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



October 2, 2012

Honorable Council Members:

I respectfully submit our proposals for the 2013 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$202.6 million and contains \$20.1 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2012 Adopted budget totaled \$196.3 million with \$14.5 million in Operating Capital and Capital Outlay.

Despite the parish's vulnerability to hurricanes, and land loss, our local economy continues to grow. During the first 8 months of 2012, sales taxes, which are an indicator of economic activity increased over 12% from the same period of 2011. Although we are optimistic that this trend will continue, this Administration continues to implement conservative budget practices and maintaining status quo budgets whenever possible.

Nationally, health costs continue to rise. On the local level, we have seen a continued increase in the cost of our employee group insurance program over the last 30 month period. It now appears that our self-funded program will have a reduction in the reserves by the end of the year. In order to maintain a fiscally sound program, it may be necessary to adjust employee premiums, or modify the benefit plan to meet budget.

Another area we are monitoring closely is the Public Safety Fund. With retirement contributions continuing to rise, the General Fund will be required to incrementally increase supplements over the next few years. In early 2010, we were notified that the State's Municipal Police and Firefighter's Retirement Systems will substantially increase the employer contributions incrementally over the next few years.

Capital and Special Projects

With funds available, the following non-recurring capital and special projects are proposed in the 2013 Five-Year Capital Outlay Budget, from General Fund, ¼% Capital Sales Taxes, Road and Bridge and Drainage Taxes:

Drainage Improvements

Bayou LaCarpe Drainage Improvements, Phase A	1,620,000
Bayou LaCarpe Drainage Improvements, Phase D	1,200,000
High Ridge Levee	400,000
IEB Broadmoor/Lisa Park	100,000
Upper Dularge Levee	300,000
Wauben Drainage Study	30,000
Westside Area Drainage	30,000
Ziegler Street Culverts	50,000
Aviation Road Drainage	15,000

\$ 3,745,000

Government Buildings/Land

Courthouse Annex Generator	400,000
Civic Center Roof	446,503
Government Tower Chillers	90,500
Adult Jail Chillers and A/C	384,184
Health Unit Construction	450,000

\$ 1,771,187

Road and Bridge Projects

Highway 24 Sidewalks (Marietta to Linda Ann)	10,000
West Park Avenue Sidewalks (Royce to Marietta)	60,000
Aviation Road Rehab	27,000
Chateau Crescent Median Removal	30,000
Hollywood Road (South) - 4 Lane	500,000
Westside Blvd. Ph III to Hwy 311	250,000
Thompson Road Construction	500,000
Valhi/Hollywood Extension To Equity, Savanne	158,000

\$ 1,535,000

Recreation / Quality of Life

Skateboard Park	630,000
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\$ 630,000

Sewerage Projects

Gibson-Jarvis Sewerage	88,000
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\$ 88,000

Public Services and Safety

Public Safety Programs / Crime Cameras	100,000
--	---------

\$ 100,000

Coastal Restoration

Lake Boudreaux Diversion	2,802,683
Coastal Restoration	500,000

\$ 3,302,683

Distinguished Budget Presentation

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2012 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

One should begin to notice that we are changing the culture of Terrebonne Parish and Terrebonne Parish Consolidated Government to that of a progressive and forward looking mindset. The essence of this cultural shift can be clearly seen in our proactive and aggressive pursuit of priorities to make a lasting positive impact on our area. This aggressive approach can be seen in our focus on large goals such as restoring our coast and improving hurricane protection or on other projects such as enhancing roads and improving the quality of life of our residents.

While the challenges that we face are great, the strength of our ever-resilient residents and our stable economy provide a solid foundation for our future.

Certainly this progress could not have been made without the hard work of everyone working for Terrebonne Parish Consolidated Government. It is with their help and dedication that we are moving in the right direction. I would also like to express my deep gratitude to you all (the Terrebonne Parish Council). As committed public servants you are true partners in the building of a community worthy of our great people.

Sincerely,



Michel H. Claudet
Parish President
Terrebonne Parish Consolidated Government

BUDGET MESSAGE SUPPLEMENT

In the Budget Message submitted by the Parish President, brief highlights for 2013 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader further overviews of various components of the Budget.

ECONOMIC OUTLOOK

In 2003, the Terrebonne Economic Development Authority (TEDA) was created by the state legislature and operates within a partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce and the South Central Industrial Association (SCIA) to attract and retain jobs in the parish by implementing the economic development strategic plan created by the founding stakeholders. TEDA accomplishes its mission by strengthening Terrebonne's economic base through business retention and expansion; the creation of new jobs by working with entrepreneurs; and by attracting new business and industry to the Parish. The following excerpt on Economic Condition and Executive Summary is from the Terrebonne Economic Development Authority's 2012 Annual Report, issued by Mr. Steve Vassallo, Chief Executive Officer.

Economic Condition

"Despite a "sluggish" national economy in 2012, the economy of Terrebonne Parish remained relatively stable. The monthly employment for the Bayou Region (Assumption; Lafourche; St. Mary; and Terrebonne Parishes) increased steadily throughout 2012. In the fourth quarter of 2012, Terrebonne's unemployment percentage was right at 4%. Most all economic indicators were "up" in 2012 for the nation which included consumer confidence; sales of existing homes; retail sales; and housing starts.

The two primary concerns facing Terrebonne Parish as 2013 begins from an economic perspective are (a) affordable housing and (b) available, skilled workers. Regarding the latter, TEDA initiated a two-state project in February, 2013 to visit 26 cities throughout Louisiana and Mississippi in an attempt to showcase available job opportunities. This task could not have been completed without the assistance of SLEC and South Central Planning. Individuals met with included Educators; Workforce Development officials; and Economic Development officials. The response and expanded network that the initiative accomplished was encouraging. Expansion of the Terrebonne Parish workforce is critical to our local employers in order to expand and even maintain current production levels.

As to affordable housing, Options for Independence (in conjunction with Terrebonne Parish) has begun a process which will rebuild and replace residential homes in existing neighborhoods. This process is encouraging as the necessary infrastructure is already in place. Additional apartment complexes and rental units offering affordable monthly rents will greatly enhance Terrebonne's ability to attract new workers.

Most all indicators are 'encouraging' for 2013 as to job growth and economic outlook. With activity increasing in the Gulf of Mexico relating to deepwater oil rigs, the local and regional economy should continue to prosper accordingly."

A copy of the detailed 2012 Annual Report can be found on the Terrebonne Economic Development Authority's website: <http://tpeda.org/Reports.aspx>

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS

SHORT TERM GOALS

- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The Parish's short term goal was to complete the engineering for the projects and aggressively begin construction of each phase. The subject program consists of fifteen (15) construction contracts; five (5) of which are completed. The largest contract was for construction and equipment replacement at the North Wastewater Treatment Plant in the amount of \$3.2 million, and is presently 85% complete.
- In 2011, the Parish sold \$49 million of Public Improvement Bonds for the Morganza to the Gulf Hurricane Levees, which will be used to leverage both Federal and State funding for the 72 miles of a levee protection system. (Continued in Long-Term Goals).

BUDGET MESSAGE SUPPLEMENT

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS (continued)

SHORT TERM GOALS (continued)

- In 2011, the Parish sold \$11.8 million of Capital Sales Tax Public Improvement Bonds to finance the completion of two major roads in heavily populated areas (Valhi Extension and Bayou Gardens Extension). The Valhi Extension was completed in 2012, however the Bayou Gardens Extension will be in two phases. Phase I has been designed, requiring an embankment of +5 elevation and 10 month settlement period. Phase II, will be designed and completed within 2 years after Phase I has been completed.
- In early 2013, the Parish will sell \$11.3 million of Capital Sales Tax Public Improvement Bonds to finance Phase III of the Westside Boulevard Extension, which will tie into a major state highway. The design phase will be finished in 4 – 6 months. Following the acquisition of right of ways, construction bids should be ready, with an estimated completion date within 12 months.
- In March 2009, the Housing and Urban Development Department approved Louisiana’s initial action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings and pollution control/sewerage improvements. Three projects have entered the construction phase totaling \$12.635 million, with short-term completion expected. (Continued discussion below in Long-Term Goals).
- At the end of 2011, the parish purchased property in excess of 30 acres. The relocation of critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding will enhance government’s ability to respond to emergency events. The short term goal includes the engineering phases of the Emergency Center, Animal Shelter, Juvenile Detention and Public Works Administration Buildings. (Continued in Long-Term Goals)
- To update and overhaul the Personnel Manual to include the Fire and Police Department.
 - To continue reviewing the updated Personnel Manual with new policies for formal presentation to the Council.

LONG-TERM GOALS

- To continue working to connect to the I-49 Corridor, which the major Hurricane Evacuation Route for southern Louisiana.
 - Working with the Federal and State Government to implement partnered schedules for completion of each phase.
 - Identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- To search every means of funding and partnerships for providing improved drainage and flood protection to all residents of Terrebonne Parish.
 - Continue meeting with the Levee District officials to identify priorities of all phases and make changes as needed.
 - During the budget process, parish officials will identify long-term funding goals using Terrebonne Parish excess taxes (non-recurring) and utilizing the sale of Public Improvement Bonds scheduled for early 2013. (see Short Term Goal).
- To fund and update the Comprehensive Land Use Master Plan in compliance with the requirement to update every five years.
- Following the purchase of acreage in the northern section of our parish (see short-term goals), the parish will begin site improvements and construction of facilities for essential services.
- To complete major projects funded by the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit. The funding for the following projects is included in the current budget and five-year capital outlay budget, totaling \$135 million: Non-federal levee improvements; Forced Drainage Improvements; Government Buildings; Pollution Control / Sewerage; Housing Assistance; Economic Development; and Recovery Port/Dry Dock
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The long-term goal is to complete the approved projects for sewer lift stations, treatment plant, disposal plant and infiltration / inflow improvements. The recognition of these funds are now included in the current budget and five-year capital outlay budget. Long-term revenue plans have been adopted to include these improvements through sewer rates over a five year period of 2010 through 2014.
- To complete the Hollywood Road widening (2 lane to 4 lane). The clearing and grubbing will be completed in early 2013 to ready the area for utility relocations scheduled for bidding in late 2013. The magnitude of this project places a finish date well into future years, conservatively estimating between Year 2015 – 2016.
- Coordinate with Federal/State/Local officials regarding the Parish’s response to the Deepwater Horizon Oil Spill. The Parish continues to monitor the effects of the spill, including the possible loss of tax revenue, oil and gas royalties, and impact of fishing industry. The State of Louisiana, Attorney General has contracted the services of experts in the field of estimating revenue impacts, with offers to assist the coastal parishes.

BUDGET MESSAGE SUPPLEMENT

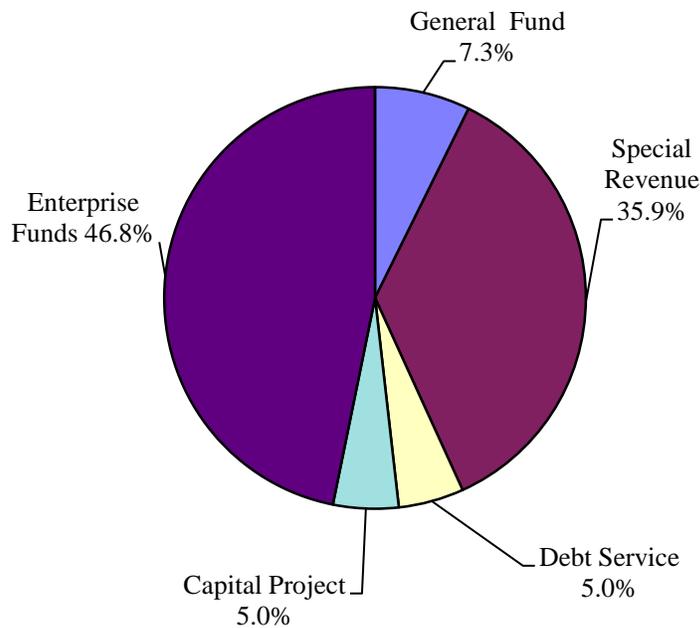
ALL FUND SUMMARY

The adopted budget for the year 2013 for all funds, including the operating capital and capital outlay, totals \$202.65 million. This is an increase of 3.2%, or \$6.35 million more than the original 2012 adopted budget. For comparison, the final 2012 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart below and the graph that follows depict the total annual operating budget by fund type for the original 2012 budget and the recently adopted 2013 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

2013 ANNUAL APPROPRIATIONS BY FUND TYPE

<u>Fund Type</u>	<u>2012 ADOPTED BUDGET</u>	<u>2013 ADOPTED BUDGET</u>	<u>2013 BUDGET OVER (UNDER) 2012 BUDGET</u>	
General	\$ 14,296,513	\$ 14,840,868	\$ 544,355	3.81%
Special Revenue	69,350,998	72,785,760	3,434,762	4.95%
Debt Service	10,114,467	10,175,005	60,538	0.60%
Capital Project	5,595,000	10,117,890	4,522,890	80.84%
Proprietary	<u>96,948,698</u>	<u>94,732,274</u>	<u>(2,216,424)</u>	<u>-2.29%</u>
Grand Total	<u>\$ 196,305,676</u>	<u>\$ 202,651,797</u>	<u>\$ 6,346,121</u>	<u>3.23%</u>

2013 Annual Appropriations by Fund Type



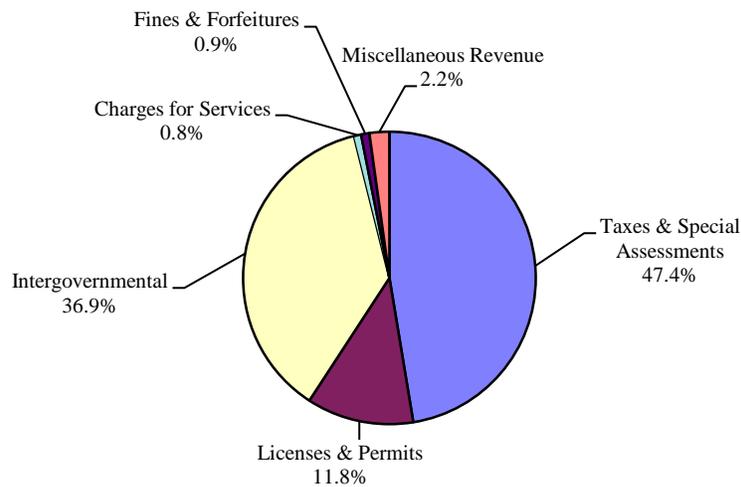
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

GENERAL FUND

As shown in the chart on the previous page, the General Fund makes up 7.3% of the total Parish budget for the year 2013. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown below.

General Fund Funding Sources
\$23,302,165



Total appropriations for the General Fund Annual Operating Budget increased from \$14.3 million in 2012 to \$14.8 million in 2013, or 3.8%. At the time the budget was prepared, the Parish did not have an indication of the financial impact from 2012's Hurricane Isaac, therefore the overall 2013 budget was increased only slightly based on pre-disaster projections. The transfers out to other funds for grant matches and operation supplements in Special Revenue Funds and non-recurring capital decreased from \$15.1 million in 2012 to \$13.9 million in 2013, or an 8% decrease.

SPECIAL REVENUE FUNDS

Approximately 35.9% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2013 budgets totaling \$72.8 million for Special Revenue Funds increased by \$3.4 million, or 5.0% from the 2012 funding level of \$69.3 million. The change resulted from overall increases in current revenues sources.

DEBT SERVICE FUNDS

Debt service requirements for 2013 basically stayed the same, with only a slight increase of \$60,538, or .6%. In 2013, the Parish is scheduled to sell \$11.3 million of sales tax public improvement bonds for road improvements.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2013, new projects or additional funding to existing projects totaled \$5.6 million. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005, 2008 and 2012. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

PROPRIETARY FUND TYPES

➤ Enterprise Funds

The Utility Fund is the largest of the Enterprise Funds with total operations of \$37.9 million, a decrease of \$5.2 million under the \$43.1 million originally adopted in 2012 due to significant decreases in the cost of purchasing energy. The services provided include both electric and gas and is funded by utility revenue. Based on the provisions set forth in the 1992 Revenue Bonds, the General Fund receives an annual distribution of "payments in lieu of taxes" from this fund in the amount of \$2.3 million for 2013.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$8.7 million, a minimal change compared to \$8.5 million originally adopted in 2012. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

In the fall of 2008, the Parish transferred the Solid Waste Fund from a Special Revenue Fund to an Enterprise Fund. The 2013 budget of \$13.2 million is approximately the same as the 2012 Original Budget of \$13.2 million.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.3 million for the 2013 Budget Year, approximately the same as 2012. Both user charges and a General Fund Supplement of \$872,151 fund this activity.

➤ Internal Service Funds

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$32.7 million, compared to 2012 of \$29.9 million, a 9.0% increase.

Reflected in the chart on the following page, the internal service funds have increases ranging from 3% to 11%.

The Human Resources Department collects revenue of 1.9% of gross payroll which is the same rate as 2012. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$2.6 million (10.0%) increase.

The Information Technology, a division of the Finance Department and Fleet Maintenance are anticipating an increase of 6% and 9.0% respectively.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

PROPRIETARY FUND TYPES (Continued)

INTERNAL SERVICE FUNDS

	2012 ADOPTED BUDGET	2013 ADOPTED BUDGET	2013 BUDGET OVER (UNDER) 2012 BUDGET	Percent
Risk Management	\$ 7,342,116	\$ 8,184,431	\$ 842,315	11.0%
Group Management	18,310,979	20,098,033	1,787,054	10.0%
Human Resources	659,896	681,162	21,266	3.0%
Purchasing/Warehouse	971,105	970,701	(404)	0.0%
Information Technology	1,677,636	1,779,938	102,302	6.0%
Fleet Maintenance	912,115	994,430	82,315	9.0%
	<u>\$ 29,873,847</u>	<u>\$ 32,708,695</u>	<u>\$ 2,834,848</u>	<u>9.0%</u>

DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	<u>Underlying Ratings</u>		<u>Insured Ratings</u>	
	Standard and Poor's	Fitch Ratings	Moody's Investors Service	Standard and Poor's
Public Improvement Bonds:				
Series ST-1998A	AA-	AA-	BAA2	AA-
Sewer Refunding Bonds, Series ST-1998B	AA-	AA-	BAA2	AA-
Series ST-2000	AA-	AA-	BAA2	AA-
Refunding Bonds, Series ST-2003	AA-	AA-	BAA2	AA-
Series ST-2005	AA-	AA-	BAA2	AA-
Series ST-2008	AA-	AA-		AA-
Series ST-2009	AA-	AA-		AA-
Series ST-2011, Morganza Levee	AA-			AA-
Series ST-2011	AA-			AA-
General Obligation:				
Refunding Bonds, Series 2003	AA-	AA-	BAA2	AA-
Series 2005, Drainage/Paving	AA-	AA-	BAA2	AA-
Refunding Bonds, Series 2005	AA-	AA-	BAA2	AA-
Series 2007, Drainage/Paving	AA-	AA-	BAA2	AA-
Series 2008, Drainage/Paving/Sewerage	AA-	AA-		AA-

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

THE BUDGET PROCESS

➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expended.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Home Rule Charter, Section 5-02. - Operating budget preparation and adoption.
 - a. *At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.*
 - b. *Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.*
- (2) Under normal conditions, the President submits to the Council a proposed operating budget and five-year capital outlay budget at the 2nd regular meeting of September each year. With the arrival of Hurricane Isaac in the later days of August, Administration requested and was granted the date of October 2, 2012 to present the 2013 Proposed Budget at a special meeting. This date is 90 days prior to the beginning of the fiscal year commencing January 1st. The operating budget includes proposed expenditures and the means of financing them. The actual dates for the 2013 budget process:

July 9, 10	Instructional Letter and Budget Packets sent to Departments for personnel services; supplies and materials; other services and charges; repairs and maintenance; and operating capital.
July 27 - August 7	Various deadlines by departments for submission of budget requests.
August 1	Council Members asked to prepare a list of top 3 priorities for their districts.
August 6-9	Instructional letters for current accomplishments; goals and objectives; and performance measures/indicators.
August, September	President and his Administration review the various department budgets.
September 28	Final draft of the detail budget is balanced.
September 22 – October 1	Narratives and recaps are finalized.
October 2	Presentation of budget to Council at a Special Meeting
October 8, 22; November 17, 28; December 3	Hearings during the Budget and Finance Committee Meetings
December 5	Council approval of budget
January 1, 2013	Effective date of Adopted Budget

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (Continued)

- (3) The instructional letters and budget packets sent to the Departments requested budgets to equal the 2011 funding level. Following a mid-way status review in mid-August, the Parish President issued a request for the Finance Department to include a 5% increase for Group Insurance Benefit Costs. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (4) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget proposals.
- (5) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- (6) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- (7) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (8) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.
- (9) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (10) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See page 219 for Capital Project Funds budget process.

The 2012 Budget Amendments passed by Council after the submission of the 2013 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2013 Budget will include all 2012 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net assets. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

The Parish has the following fund types:

➤ **Governmental Funds**

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds).

➤ **Proprietary Funds**

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

➤ **Fiduciary Funds**

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

All proprietary funds and pension trust funds are accounted for on a flow of economic resources, cost of services or “capital maintenance” measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total assets.

Governmental Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available.

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish’s fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish’s fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund’s obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt are performed to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpended available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities are expected to be financed from Proprietary Fund operations are accounted for in those funds.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

Bond discount and issuance costs for the Utilities Fund are being amortized by the interest method. Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

REVENUE POLICIES

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2012 tax levy is recorded as deferred revenue in the Parish's 2012 financial statements and recorded as revenue in the 2013 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred revenues. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such so as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The General Fund also receives an annual "payment-in-lieu-of taxes" from the City Utility System, which is generally used for various government projects and services.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least two million five hundred thousand dollars (\$2,500,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2012 and 2013 total sources of funds is as follows:

2013 SUMMARY OF ALL BY REVENUE TYPE

	2012 BUDGET				2012 PROJECTED	2013 BUDGET	%	%
	ORIGINAL	%	CHANGES*	FINAL				
Taxes & Special Assessments	\$ 66,991,501	35.81%	\$ 152,288	\$ 67,143,789	\$ 73,491,731	\$ 73,826,621	38.47%	10.20%
Licenses & Permits	3,392,936	1.81%	-	3,392,936	3,830,201	3,834,675	2.00%	13.02%
Intergovernmental	21,919,139	11.72%	213,232,380	235,151,519	239,245,527	20,790,571	10.83%	-5.15%
Charges for Services	27,758,324	14.84%	104,573	27,862,897	28,408,395	29,810,774	15.54%	7.39%
Fines & Forfeitures	4,638,800	2.48%	-	4,638,800	4,617,788	4,623,800	2.41%	-0.32%
Utility Revenue	61,533,784	32.89%	-	61,533,784	58,521,380	57,050,830	29.73%	-7.29%
Miscellaneous Revenue	859,615	0.46%	47,261	906,876	2,956,423	1,952,693	1.02%	127.16%
Grand Total	\$ 187,094,099	100.00%	\$ 213,536,502	\$ 400,630,601	\$ 411,071,445	\$ 191,889,964	100.00%	2.56%

* Changes include 2012 Budget Amendments and prior year commitments carried over from 2011 (including capital and multi-year grants).

** The Percentage (%) Comparison is between the 2012 Original Budget and 2013 Budget.

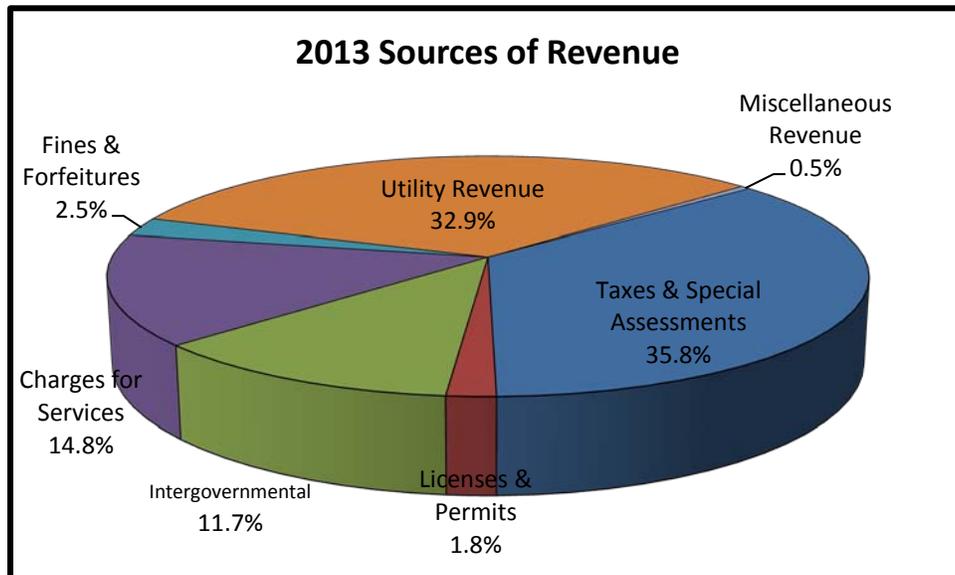


Figure 1

TAXES

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 35.8% of the total sources as shown in Figure 1 above, and is projected to generate \$73.8 million. A ten-year history of all tax revenues may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS

Sales Taxes: Below is a comparison of the sales tax collections from Years 2004 through the Estimated 2013 Budget.

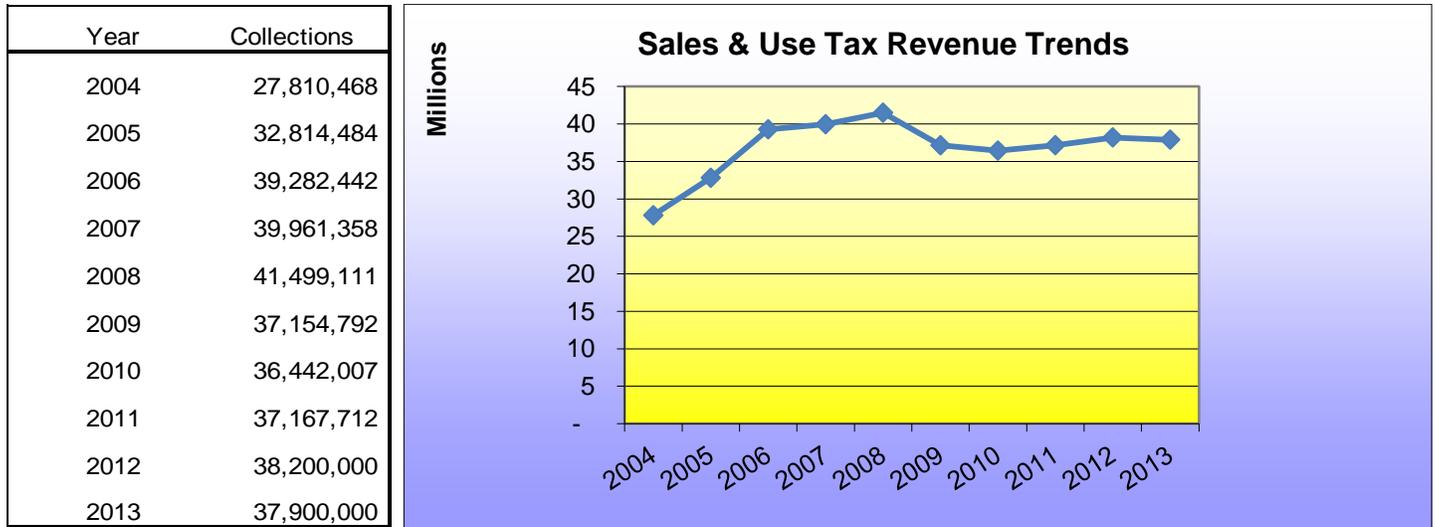


Figure 2

The Sales and Use Tax rate in Terrebonne Parish is presently 8.5% and is distributed as follows in Figure 3:

Sales and Use Tax Distribution 8.5% Total State and Local

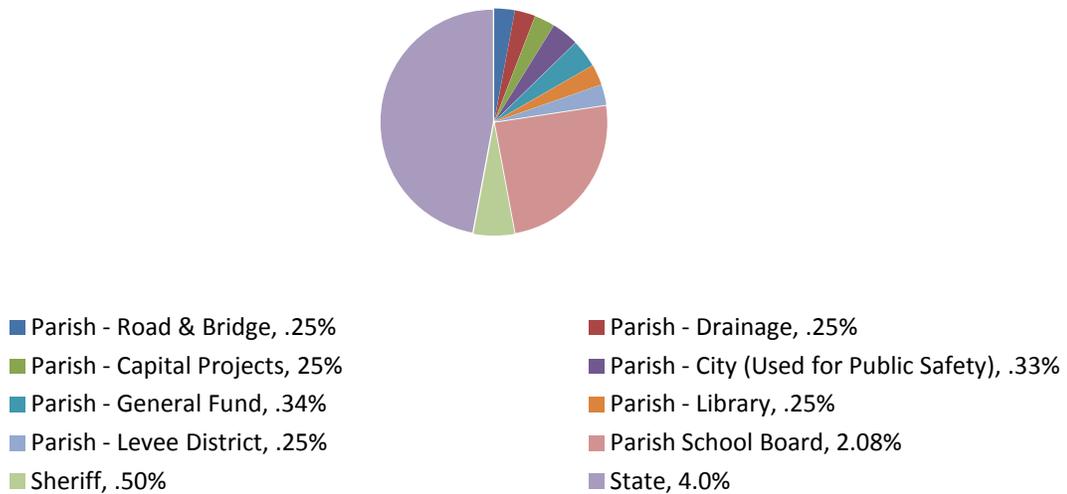


Figure 3

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced in the last six years. The 2013 Budget is proposed with an average increase of 4.0% due to a mandatory parish reassessment in 2012. The total collections are estimated to be \$40.5 million.

Property is reassessed every four years, with 2012 the most recent year of the regular reassessment. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

Below is a comparison of the 2011 and 2012 millages and the estimated 2013 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2012 Reappraisal.

PROPERTY TAXES LEVIED BY TPCG

	Effective Years	Maximum Authorized	2011 Levy	2012 Levy	2013 Estimated Revenue
Parish Tax - Alimony (Outside)	N/A	3.09	3.09	3.09	2,187,678
Parish Tax - Alimony (Inside)	N/A	1.55	1.55	1.55	289,687
Sewerage Tax - Bonds	2008-2024	n/a	0.74	0.48	384,688
Health Unit - Maintenance	2010-2019	1.66	1.66	1.66	1,330,380
Drainage Tax - Maintenance	2008-2017	7.31	7.31	7.31	5,858,481
Drainage Tax - Bonds	2004-2024	n/a	1.62	1.29	1,033,850
Road and Bridge - Bonds	2004-2024	n/a	1.27	1.02	817,462
Mental Health	2010-2019	0.42	0.42	0.42	336,602
Juvenile Detention (Houma) - Maintenance	1998-2017	0.98	0.98	0.98	769,376
Juvenile Detention (Houma) - Maintenance	2003-2012	0.96	0.96	0.96	785,405
Road District No. 6 - Maintenance	2009-2018	0.82	0.82	0.82	38,474
Recreation Tax - Maintenance	2011-2020	2.21	2.06	2.06	1,650,954
Terrebonne ARC Maintenance	2008-2017	5.33	5.33	5.33	4,271,642
Waste Collection & Disposal	2008-2017	11.21	11.21	11.21	8,984,073
Council on Aging	2010-2019	7.50	7.50	7.50	6,010,753
Road Lighting District No. 1 - Maintenance	2010-2019	5.95	4.00	3.84	294,517
Road Lighting District No. 2 - Maintenance	2008-2017	3.59	1.00	1.50	207,703
Road Lighting District No. 3-A - Maintenance	2010-2019	6.12	3.40	3.00	395,144
Road Lighting District No. 4 - Maintenance	2008-2017	4.64	2.11	2.50	157,809
Road Lighting District No. 5 - Maintenance	2010-2019	5.84	4.70	4.00	90,611
Road Lighting District No. 6 - Maintenance	2002-2011	4.79	3.15		
Road Lighting District No. 6 - Maintenance	2012-2021	4.77		2.80	130,158
Road Lighting District No. 7 - Maintenance	2004-2013	6.04	2.10	2.10	193,798
Road Lighting District No. 8 - Maintenance	2002-2011	4.78	2.50		
Road Lighting District No. 8 - Maintenance	2012-2021	4.63		2.50	78,674
Road Lighting District No. 9 - Maintenance	2002-2011	7.43	2.00		
Road Lighting District No. 9 - Maintenance	2012-2021	6.50		2.00	101,626
Road Lighting District No. 10 - Maintenance	2002-2011	5.47	2.30		
Road Lighting District No. 10 - Maintenance	2012-2021	4.89		2.30	98,227
City Ad Valorem Tax (General Alimony)	N/A	6.38	6.38	6.38	1,547,202
City of Houma - Fire Protection District	2009-2018	5.08	5.08	5.08	1,231,942
City of Houma - Police Protection District	2009-2018	5.08	5.08	5.08	1,231,942
					40,508,858

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

INTERGOVERNMENTAL

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

State Mineral Royalties: It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 4 and related chart is a past history of collections and the estimates for 2012 and 2013. As reflected, the collections are not consistent ranging from a low of \$3.97 million to a high of \$9.18 million in just the last 10 years.

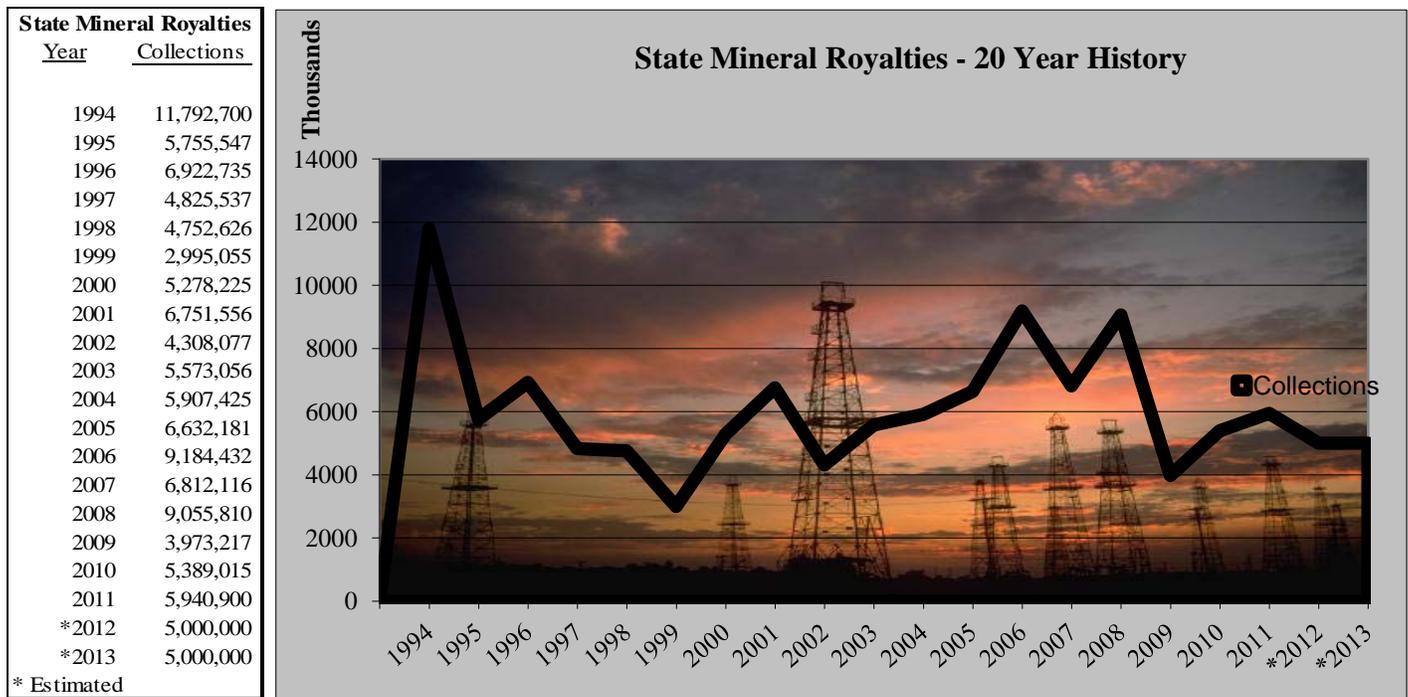


Figure 4

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

Video Poker Proceeds:

Year	Collections	Year	Collections
1993	331,686	2004	2,190,482
1994	655,175	2005	2,536,444
1995	917,030	2006	2,952,235
1996	1,170,851	2007	2,714,301
1997	1,259,196	2008	2,762,322
1998	1,383,506	2009	2,602,913
1999	1,234,439	2010	2,441,515
2000	1,581,535	2011	2,457,721
2001	1,747,424	2012 Estimated	2,400,000
2002	1,955,777	2013 Proposed	2,400,000
2003	2,158,283		
Actual Collections To Date			37,452,835

Video Poker revenue began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 5, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures. One of the largest and most consistent use has been for the Mosquito Abatement Program.

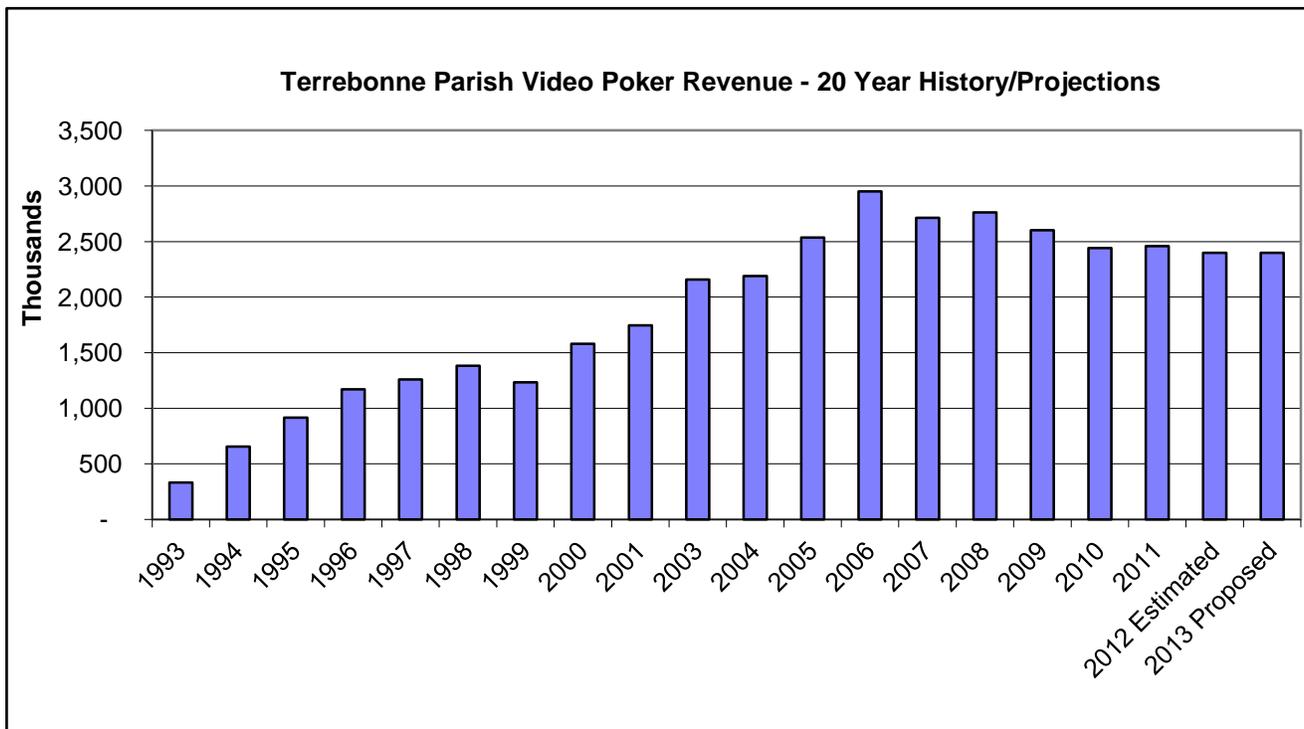


Figure 5

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES

The major charges for services are listed below with a comparison to the estimated 2013 cost of providing the services. The inclusion of this report is the result of a recommendation from the Revenue Review Committee assembled by the Parish President in 2004 and has been made a requirement in the Parish Code of Ordinances.

CHARGES FOR SERVICES		Revenue			Estimated Cost and Supplement		
		2011	2012	2013	2013		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
GENERAL FUND - PLANNING DEPARTMENT							
	Plumbing Permit Fee Parish Code Sec. 6-31	14,250	7,875	8,000			
	Electric Permit Fee Parish Code Sec. 6-56.	113,513	96,300	96,300			
	Mechanical Permit Fee Parish Code Sec. 6-76	5,250	4,500	4,500			
	Gas Permit Fee, Parish Code Sec. 106.5	43,475	30,675	30,675			
	Building Permit Fees. Parish Code Section 108, "Fees".	791,140	943,487	950,000			
	South Central Planning - Inspection Fees				926,054		
	Planning Department - Permits Section				229,061		
	Total	967,628	1,082,837	1,089,475	1,155,114	65,639	General Fund

In compliance with Act 12 of the La. Special Session, new building codes were adopted in April 2006 and included new building permit and inspections fees to reflect expenses in processing and inspecting building construction throughout the Parish. On March 2011, Resolution No. 10-140 was adopted to enter into a Cooperative Endeavor Agreement with South Central Planning and Development Commission (SCP) to provide inspection services. The Agreement calls for SCP to receive 80% of all above permits collected for their inspection efforts.(Ord. No. 7102, § I, 4-12-06; Ord. No. 7279, § I, 3-28-07; Ord. No. 7589, § I, 1-14-09)

JUVENILE DETENTION

	Detention Fees	106,758	53,000	75,000			
	Based on a per bed basis				93,396		
	Total	106,758	53,000	75,000	93,396	18,396	General Fund

Terrebonne Parish Consolidated Government provides for the housing of out of parish delinquents for other governments and sheriff's offices. In order to help reduce the cost of the housing, insurance, fuel and other expenses, a fee in the amount of one hundred five dollars (\$105.00) per day will be charged. (Ord. NO. 7269, § II, 2-28-07)

COASTAL RESTORATION & PRESERVATION

	Coastal Impact Fees	123,700	105,135	100,000	301,752	201,752	Federal & State Grants
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Coastal Impact Fees were enacted in 2004 and vary from \$100 to \$5,000 depending on the application and criteria. The Administration of this program is also supplemented with grants from state and local resources. (Ord. No. 4303, § 1, 3-8-89; Ord. No. 6877, 5-26-04; Ord. No. 7104, § II, 4-12-06)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2011	2012	2013	2013		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source

PUBLIC SAFETY FUND

Parking Meter Fees (City Code 1965, § 22-67)

	65,467	60,000	60,000	131,725	71,725	Fines & Court Costs
--	--------	--------	--------	---------	--------	---------------------

The Houma Police Department took over the management of the Parking Meters in Downtown Houma in 2006. The transfer has provided the Downtown patrons and merchants a regular presence from the Police Department, at the same time monitoring the parking meters on a regular basis. The fees compared to the estimated costs is both measurable from the dollars saved from dual roles served by the patrolmen.

SANITATION FUND

Solid Waste Collection User Charges is collectible monthly as rendered. Ord. No. 6941 Code Chapter 11, Sections 11-21, 11-33 and 11-34

5,014,922 5,010,000 5,057,040

Landfill Fees is collectible monthly as rendered. Ord. No. 6941 Code Ch. 11 Art. II Sec. 11-34.

2,259,399 2,225,000 2,520,000

Total	7,274,321	7,235,000	7,577,040	13,160,017	5,582,977	Property Tax
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The Sanitation Fund has been a Special Revenue Fund through fiscal year ending December, 2007 that derives its resources from a dedicated property tax (11.21 mills) and user fees. A transition was made for fiscal year December, 2008 to begin accounting for the fund as an "Enterprise" Fund, which is financed and operated in a manner similar to that used in private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charge. (Parish Code 1979, § 9-28; Ord. No. 6538, § I, 12-19-01; Ord. No. 6941, § I, 11-17-04)

Animal Shelter Fees consists of Licensing (\$2.00), Sterilization (\$15 - \$35), Impoundment (\$2.00/day).

	51,412	65,054	60,000	772,027	712,027	Sanitation Fund
--	--------	--------	--------	---------	---------	-----------------

(Parish Code 1979, Chapter 5 -Article II § 5-4) State law references: Levy and collection of local annual per capita license taxes, R.S. 3:2731 et seq.; maximum amount to be paid for dog or cat license, certificate, records, R.S. 3:2772(B); time for paying dog license tax, R.S. 3:2776.

PARISHWIDE RECREATION FUND

Recreational Fees \$20 per child

	106,906	97,380	95,250	1,665,937	1,570,687	Property Tax
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The fees were increased in 2005 from \$10.00 per child. The programs are funded with a property tax of 2.13 mills which pays the substantial portion of the costs. The minimal fee furnishes the participant with a basic supplies in the sport of their choice.

FTA GRANT FUND

Transit Bus Fees

	112,333	123,720	100,000	1,986,654	1,886,654	Federal Grant & General Fund
--	---------	---------	---------	-----------	-----------	------------------------------

The Urban Transit System is funded with Federal and State Grants totaling \$894,978 and a General Fund supplement of \$514,343. The fees are determined by Administration based on a formula approved by the federal granting agency.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2011	2012	2013	2013		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source

DRAINAGE FUND

Culvert Installation Fees	30,386	44,465	40,000	50,000	10,000	Drainage Fund's Tax Collections
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Fee Schedule was adopted in April 2006 (Reference Ordinance 06-7105): Installation fee per foot (\$11.28); Minimum culvert length (16 ft.); Pre-fabricated catch basin installation fee (\$100 each).

CIVIC CENTER FUND

Civic Center Fees charged for various events and the fee varies with the event which are set by Ord Nos. 5747 and 5818	492,963	449,352	481,103	2,328,549	1,847,446	General Fund, Hotel-Motel Tax, Net Assets
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As an investment in the Economic Value that the Civic Center brings to the Parish, a supplement from the General Fund is made, which has been proposed for 2010 in the amount of \$918,054.(Ord. No. 6241, § II, 5-24-00; Ord. No. 5747, § 1 (Exh. A (I-IX)), 3-12-97; Ord. No. 5818, § 1, 8-27-97; Ord. No. 6074, § 1--4, 6-23-99; Ord. No. 6481, § I, 9-26-01; Ord. No. 7202, § I, 9-27-06)

SEWERAGE FUND

Sewer User Charges is to be paid monthly which is based on the water consumption. Ord. No. 6940 Code Ch. 23 Art. II Sec. 23-31.	7,355,846	7,096,424	7,676,000	8,224,911	548,911	Net Assets
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A sewer user rate study prepared by a local engineering firm during 2010, recommended sewer rates for fiscal years 2010 through 2014. The plan was adopted by council and is to provide necessary funding for projected expenditures. For the period beginning June 1, 2010, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition starting January 1, 2012, each customer shall pay a user charge of two dollars and eighteen cents (\$2.18) per one thousand (1,000) gallons of water used plus energy adjustment charge, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge. The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. (Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04; Ord. No. 7822 § 5-26-10)

UTILITY REVENUE FUND

Electric and Gas Fees are charged monthly, with a customer base in excess of 19,000.	42,777,752	43,854,632	41,427,896	37,529,953	(3,897,943)	Interest, Net Assets
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The Electric and Gas Utility rates are provided based on the customer charge, fixed commodities charge, energy cost and tax additions. (Ord. No. 5888, 3-11-98)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

FUND BALANCE

The use of fund balances as a source of financing current operations has been used in the 2013 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In the 2013, estimated ending fund balance, reserved and unreserved designations have been established for the following:

- Reserved, **\$101,892**
 - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- Unreserved Designations:
 - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. **\$3.0 million**
 - The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverage's. **\$2.0 Million**
 - In 2004, the Parish Occupational License was increased to generate revenues dedicated to economic development. Those funds remaining in the fund balance dedicated to economic development is detailed in the "Supplemental" section of this proposal. **\$593,249**
 - The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. **\$1,398,758.**

The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2012 is \$2.08 million, which is below the minimum required balance of \$2.5 million. With the balance less than the minimum required, the 2013 Budget includes a transfer from the General Fund of \$88,389. The remaining balance of \$335,006 is due from the Drainage, which is pending final reconciliation from FEMA for a Mississippi Flood Project. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

2013 SUMMARY OF ALL EXPENDITURE BY TYPE

	2012 BUDGET		2012		2013		%	
	ORIGINAL	%	CHANGES *	FINAL	PROJECTED	BUDGET	%	Inc/Dec**
Personal Services	\$ 49,887,360	25.4%	\$ 1,555,444	\$ 51,442,804	\$ 49,903,647	\$ 51,451,633	25.39%	3.14%
Supplies and Materials	5,487,234	2.8%	342,673	5,829,907	6,139,811	5,582,088	2.75%	1.73%
Other Services and Charge	89,993,262	45.9%	94,842,265	184,835,527	188,417,918	94,724,718	46.74%	5.26%
Repair and Maintenance	6,626,720	3.4%	4,839,516	11,466,236	10,790,159	6,611,824	3.26%	-0.22%
Subtotal	151,994,576	77.4%	101,579,898	253,574,474	255,251,535	158,370,263	78.15%	4.19%
Energy and Water Purchas	29,796,040	15.2%	-	29,796,040	29,651,352	24,217,935	11.95%	-18.72%
Capital (Operating/Outlay)	14,464,764	7.4%	225,923,577	240,388,341	241,605,046	20,063,599	9.90%	38.71%
Grand Total	\$ 196,255,380	100.0%	\$ 327,503,475	\$ 523,758,855	\$ 526,507,933	\$ 202,651,797	100.00%	3.26%

* Changes include 2012 budget amendments and prior year commitments carried over from 2011 (including capital and multi-
 ** The Percentage (%) comparison is between the 2012 Original Budget and 2013 Budget.

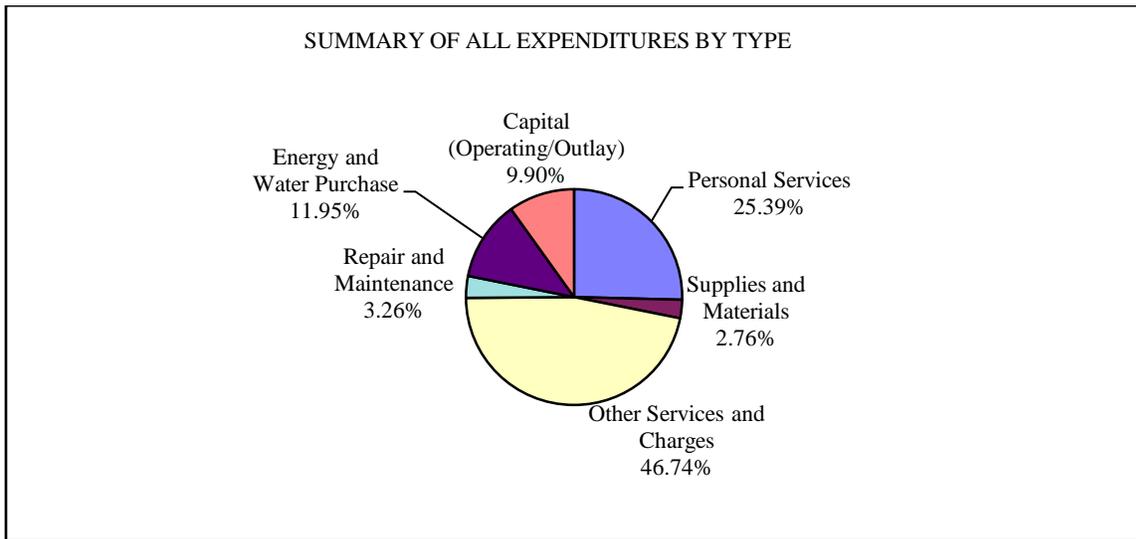


Figure 6

PERSONAL SERVICES

The Personal Services make up 25.39% of the expenditures as reflected in Figure 6, or \$54.5 million. During 2008, the Parish updated the Employee Compensation Plan, which had previously been prepared 10 years prior. The Revised Compensation Plan was adopted by Parish Council in 2009, and appropriately established market pay scales for each budgeted position. The new pay scales have enabled the Parish to recruit and retain qualified employees. Recommendations by the consultant encouraged subsequent adjustments for job seniority and merit increases.

A longevity increase on the full-time permanent employee’s hourly rate is based on the number of year’s service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to a percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

The health, dental, and life insurance benefits of our full-time and retired employees will be monitored for a possible increase in 2013. An increase has been anticipated in the 2013 Budget; however Administration will be working with the Benefit consultants to review both the premium structure and the benefit plan. In 2013, the annual average cost for coverage is \$6,500 single and \$16,650 family for the “premium plan”; \$5,700 single and \$13,200 family for the “standard plan”. In 2012, the monthly employee contribution was \$77.70 single and \$220.24 family for “premium”; \$61.31 single and \$168.60 family for “standard”. The parish has established a policy for the employees to contribute 15% towards the cost of the premium.

The retirement contributions for the year 2011/2012 are as follows: Parochial Employees Retirement System remains at 10% of gross payroll. Registrar of Voters Retirement System increased their rates from 15.50% to 19.75%; District Attorney’s Retirement System from 9.75% to 10.25%, and the City Judge is 31.80%.

In early 2010, the La. State Firefighters and Municipal Police Retirement Systems notified the Parish of their first increase from 14% to 21.5%; and 11.00% to 25%, respectively. Future year estimates were also provided (see below) and will be adjusted accordingly. The recent rates became effective in July 2011 to 25.25% for both systems.

Years	Police		Years	Fire
2011-12	25.25%		2011-12	25.25%
2012-13	31.00%		2012-13	24.80%
2013-14	31.50%		2013-14	29.30%
2014-15	33.50%		2014-15	32.00%
2015-16	35.00%			
2016-17	35.25%			
2017-18	32.00%			

The Human Resources rate charged to departments is 1.90% in 2013, which is the same as 2012. This rate includes the cost of the Human Resources Department, Payroll processing and self-funded unemployment claims.

The changes listed below in personnel staffing were submitted by Departments and Agencies of the Parish, which results in a net reduction of twenty-three full time employee and reduction of six part time.

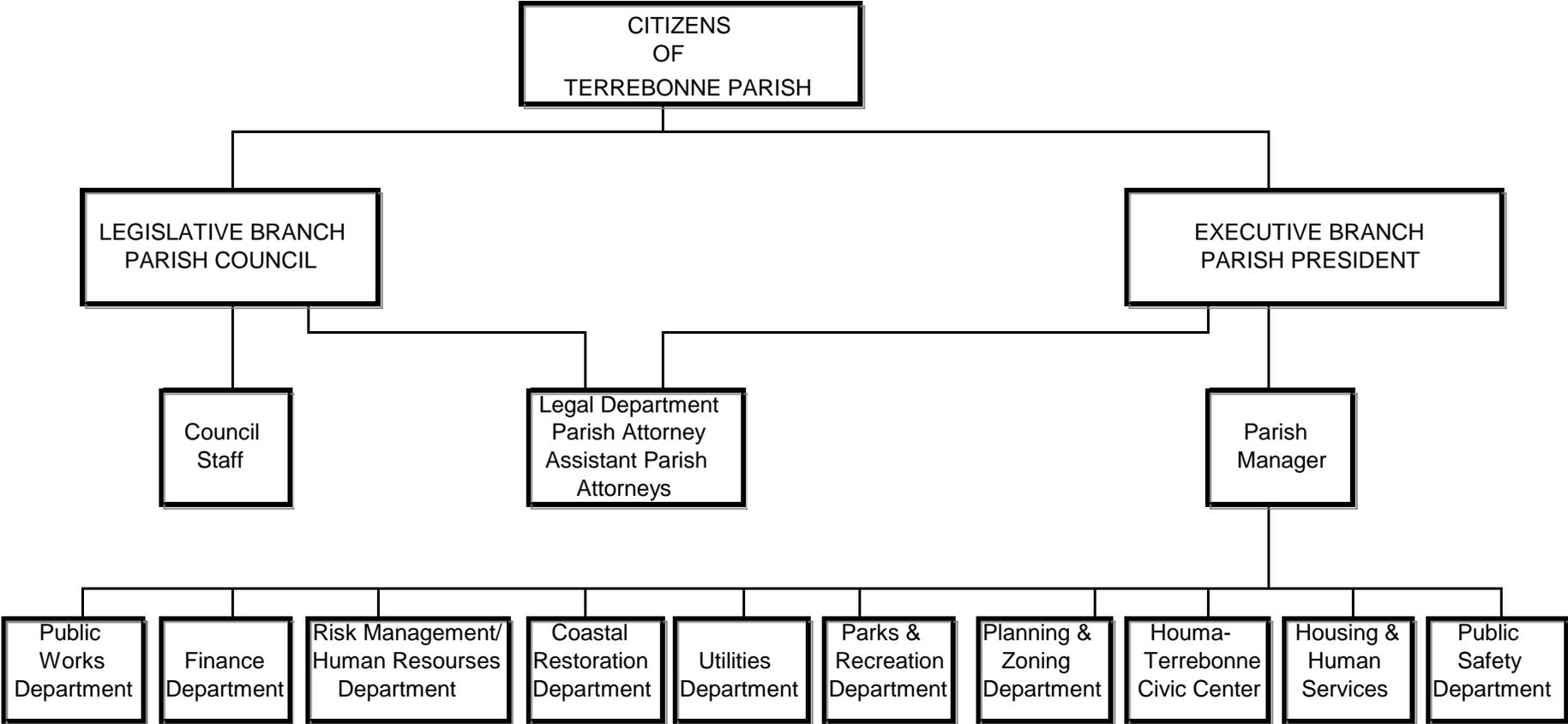
Net Changes to Departmental Staffing (Detail listed in the Summary Section of the Budget)

Internally Managed Departments:	Full Time	Part Time
Finance		1
Planning Department	1	
Public Works Department	1	
Utilities Department	(2)	(1)
Public Safety	1	
Housing and Human Services Department	(3)	3
Net Change	(2)	3
Externally Managed Departments:	Full Time	Part Time
District Court		1
City Court	(2)	
Net Change	(2)	1

SUPPLIES

The capitalization threshold for movable capital assets was increased from \$500 to \$1,000 in 2007, thereby reclassifying all items with a unit cost between those amounts from Capital Outlay to Supplies.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT



TERREBONNE PARISH OFFICIALS

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's fourth since consolidation.



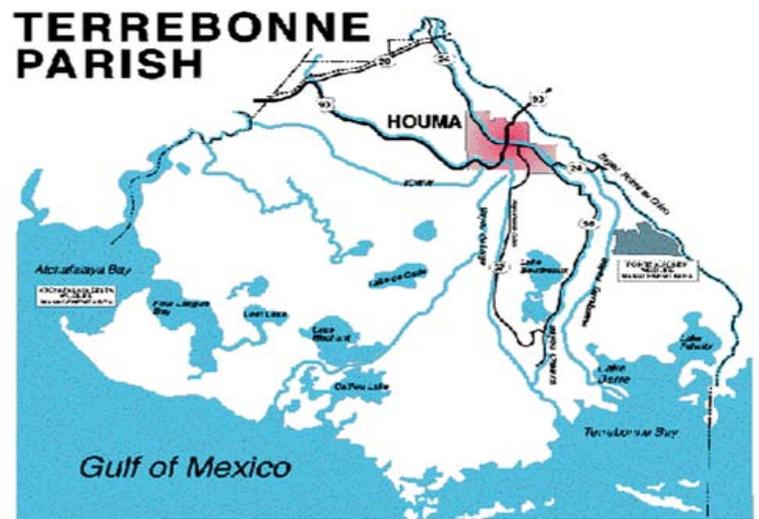
**Michel H. Claudet,
Parish President,
Executive Branch**



Legislative Branch

**Front Row- Pete Lambert, District 9, Arlanda Williams, District 2, Mr. Michel H. Claudet, Parish President.
Back Row- Capt. Greg C. Hood, Sr. (Ret.), District 3, John Navy, District 1, Beryl A. Amedée, District 4,
Russell “Red” Hornsby, District 6, Christa M. Duplantis, District 5, Dirk Guidry, District 8, Danny Babin, District 7**

TERREBONNE PARISH PROFILE



ENVIRONMENT

Location

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of “Cajun Country”, located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

Geography & Climate

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12’ above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36’0” N latitude and 90 degrees 43’30” longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

History

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because “terre bonne” means “Good Earth”. Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government.

When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged. The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

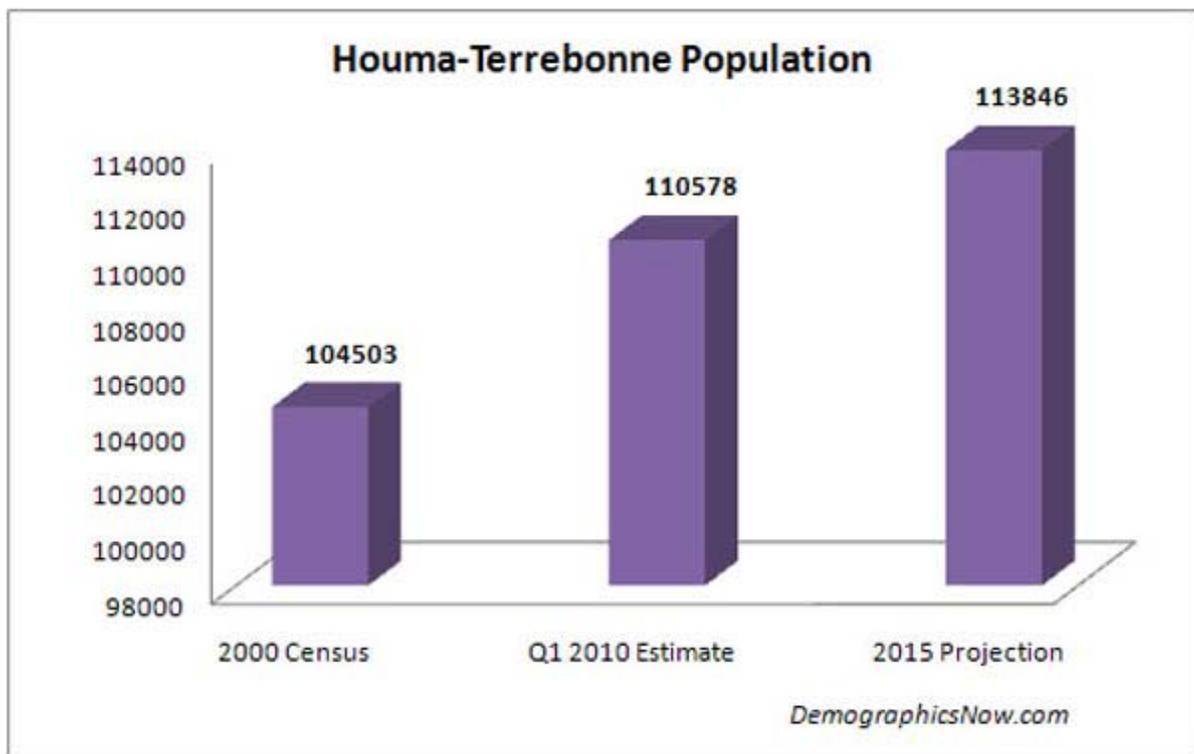
TERREBONNE PARISH PROFILE

Government

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Population

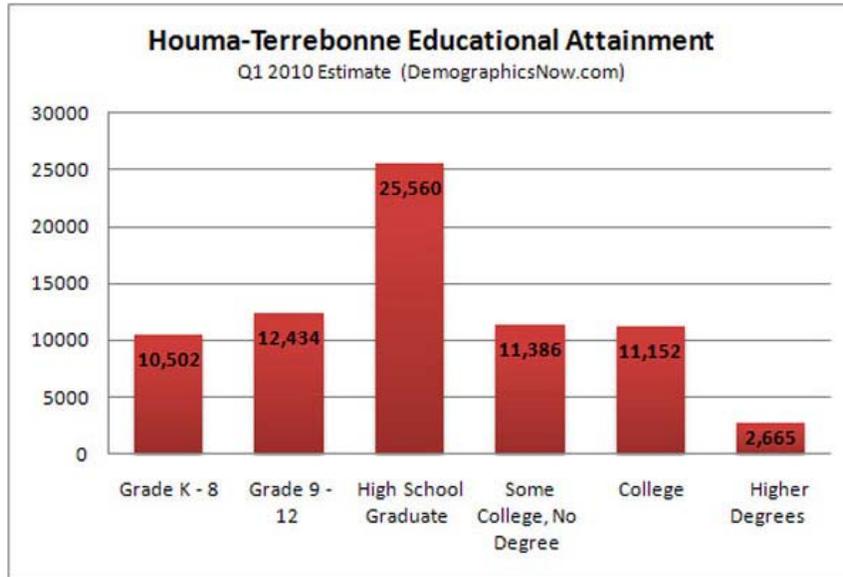
Terrebonne Parish's growth has been consistently showing a positive increase for the past two decades. The 2010 estimated population of Terrebonne Parish is 110,578. More and more people are choosing to live and work in Terrebonne Parish. The chart below indicates a continued 3% growth trend in the next five years. The growth in our region's population came out to about 1% more than it was before Hurricane Katrina. It is a larger gain than our norm had been, although, not all the local growth in late 2005 and 2006 were related to the hurricanes. The local economy was strong both before and especially after the storms, drawing people from areas completely unaffected by the storms.



Education

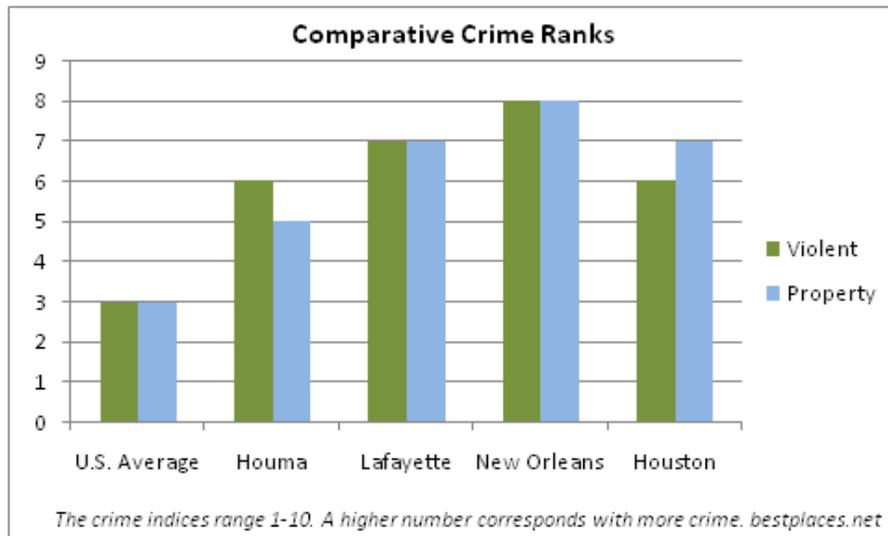
In Terrebonne Parish, our school system consists of 41 school sites, four senior highs, three junior highs, and 30 elementary and middle schools, one vocational training school, one school for exceptional children and two alternative secondary schools. Terrebonne Parish has 19,600 students enrolled in the Terrebonne Parish Public School system and 1,300 qualified teachers. You can get more information about the Terrebonne Parish School System at www.tbsd.org. Terrebonne Parish also had 1 (one) private senior-junior high school and 7 (seven) private elementary and middle schools (Source: Terrebonne Parish School District). L.E. Fletcher Community College is also in Terrebonne Parish and tops the list of the 50 fastest growing two-year institutions in the Nation, (December 4, 2006, edition of Community College Week). The L.E. Fletcher Community College offers a wide variety of curricula and has two campuses.

TERREBONNE PARISH PROFILE



Public Safety

As a full service government, Terrebonne Parish Consolidated Government has jurisdiction over the Houma Police Department, the Fire Department and the Office of Homeland Security and Emergency Preparedness. The Terrebonne Parish Sheriff's Office, a separate entity, is also part of the law enforcement in Terrebonne Parish. The number of violent crimes recorded by the FBI in 2003 was 356. The number of murders and homicides was 2. The violent crime rate was 11 per 1,000 people.



Transportation

Good Earth Transit System is the public transit system in Terrebonne Parish. Terrebonne Parish Consolidated Government's Public Transit System operates a safe, effective, and efficient public transit bus system that enhances the mobility needs of the citizens of Terrebonne Parish.

Health Care

Terrebonne Parish has 3 major hospitals, Terrebonne General Medical Center, Leonard J. Chabert Medical Center, and Physician's Surgical Specialty Hospital. Terrebonne General Medical Center is a nationally recognized health care facility that provides state-of-the-art technology and cutting edge services. The medical center serves as a major economic force for the community with a staff of over 1200 employees. In 2005, the medical center was honored as the best of the best and was a recipient of the prestigious Premier Award for Quality. Leonard J. Chabert Medical Center, another nationally recognized area hospital, is part of the Louisiana State University Medical Center-Health Care Sciences Division and operates as one of the nine charity facilities in the state.

TERREBONNE PARISH PROFILE

The Physician's Surgical Specialty Hospital is a Medi-Care certified, state licensed acute care hospital. This hospital offers most services that you might expect from a larger, more institutionalized facility. Terrebonne Parish is also the home of the Cardiovascular Institute of the South, one of the United States' largest and most comprehensive centers for the nonsurgical and surgical treatment of heart disease.

Culture & Leisure

Local theater, Broadway shows, Art after Dark Program, outdoor concerts on Fridays during summer months, various craft shows and festivals are a few of the activities that take place at different times of the year. This area is named Houma after the Houmas Indians. At different times of the year, the local Indian tribe has a Pow Wow. Locals and tourists alike can attend to see the Indians perform different tribal dances and prepare different crafts. Cajun cuisine is plentiful with lots of restaurants to offer delicious Cajun food.

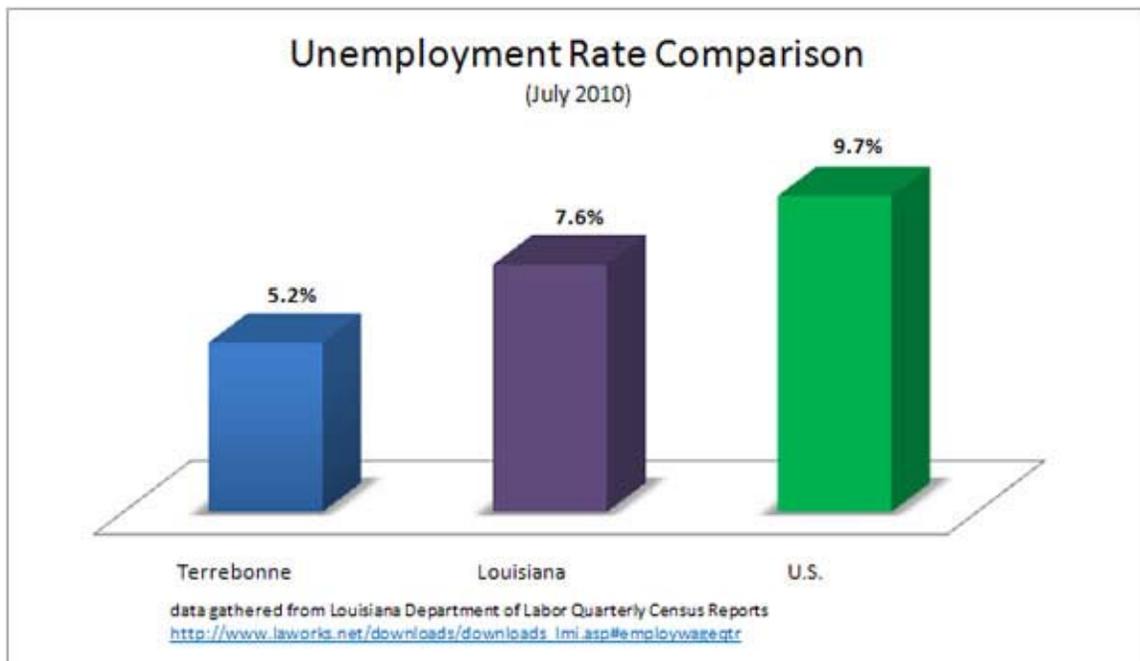
Fishing and other water sports as well as hunting of duck, deer, alligator, and nutria are all abundant in this area. Louisiana and Terrebonne Parish have a lot to offer those who love the outdoors. Fishing rodeos are popular where the fish stories come true. If you are looking for the Sportsman's Capital of the World, come to Terrebonne Parish fishing and hunting is at its best.

Wildlife Gardens is a walk through of a real swamp with authentic Trapper's Cabin as well as native plants and flowers. The birds and other animals are the real highlights. There are several swamp tour boating companies in Terrebonne Parish where one can go deep into the swamp to see the wildlife in its natural habitat.

ECONOMIC OUTLOOK

Employment

The Houma-Thibodaux combined labor force was 94,400 nonfarm workers as of August 2007, which is a record high, according to the Louisiana State Labor Department. The main reason for growth is an increased oilfield and shipbuilding activity. Major hiring by shipbuilders and fabricators will fuel continued job growth locally, according to a report issued by LSU economist Laren Scott. In 2008, the report states, this area should see more than 2,500 jobs created, with thousands more in 2009. In 2007, employment increased by 4,500 jobs. More than 1 in 10 workers in the Houma-Thibodaux area work at jobs the Louisiana State Labor Department classifies as oil and gas extraction and oilfield support. A total of 12,400 workers were employed in those fields in August 2007, about 13% of the labor force. Another 10,300 workers have a job in water transportation or support activities for that industry. There are 13,400 people employed by the local, state, or federal government. These numbers included jobs for Parish governments but also employees at state-run agencies like L. E. Fletcher Community College in Houma. The Terrebonne Parish School Board is among one of the largest employers in the Parish. Unemployment rates for Terrebonne Parish, remained at 5.2 percent in July of 2010, which was significantly lower than both the statewide unemployment rate of 7.6 percent and the national unemployment rate of 9.7 percent.



TERREBONNE PARISH PROFILE

Manufacturing & Retail Trade

Houma-based Gulf Island Fabrication Company has ranked 43rd in the 2007 list of America's 200 Best Small Companies by Forbes Magazine. It's the third time Gulf Island Fabrication has made the list: in 2003 it was ranked the 155th best company; in 2004 it was ranked 132nd (Forbes, October 2007).

At the end of 2007, the Port of Terrebonne, a 400-acre port, has eight tenants. It is on Industrial Blvd. in Houma about a mile west of the Houma-Terrebonne Airport. Situated on the banks of the Houma Navigation Canal near its intersection with the Gulf Intracoastal Waterway, its strategic location provides easy access to vessels on either waterway. The Port is increasing its tenant base, thereby, increasing the workforce of Terrebonne Parish.

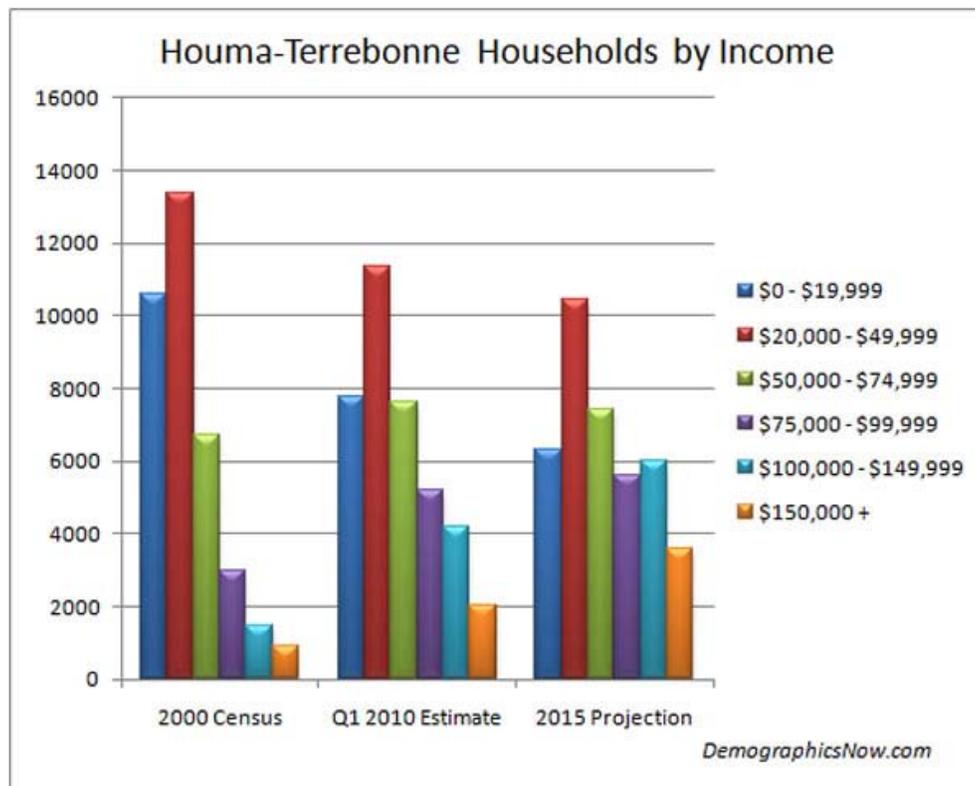
The Houma Navigation Canal is 30 miles long and 15 feet deep. It provides ships necessary access to the Gulf of Mexico. A study is underway to determine if deepening the canal to 20 feet would affect the local economy. Some experts say this could help this area's economy by up to \$400 million. In the future, a lock system will be installed in the canal to protect the area from storm surge without hindering the marine traffic.

The Gulf Intracoastal Waterway is a 1,300-mile waterway that extends from Apalachee Bay, Florida westward along the Gulf Coast to the Mexican Border of Brownsville, Texas. One study says the segment of waterway between the Sabine River (western boundary of Louisiana) and New Orleans is the most active stretch.

All of the waterways described above allow for commerce and trade to "flow" in and out of our area. This is why Terrebonne Parish is such a great site for businesses to prosper.

Income

In the Terrebonne Parish area residents have seen their personal income grow by an average of 17.7%, well above the national average, the U.S. Bureau of Economic Analysis reported in August 2007. There was an increase in oilfield activity, an infusion of federal hurricane-recovery aid and spillover effects in the local economy boosted per-capita income at a greater rate than most of the country. The average per-capita income in Houma-Thibodaux, which covers all of Terrebonne and Lafourche parishes, went from \$26,008 to \$30,610. The Houma-Thibodaux's income growth ranks 212th among the nation's 363 metro areas. In comparison, a year earlier, Houma-Thibodaux per-capita income grew by 1.7%, rising from \$25,581 to \$26,008.





**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2013**

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ADOPTED 2013	PROPOSAL #1 2013	PROJECTED 2012	ACTUAL 2011
					FUND TYPES ENTERPRISE				
REVENUES									
Taxes & Special Assessments	11,040,370	51,294,775	2,254,906	0	9,236,570	73,826,621	73,826,621	73,491,731	71,170,737
Licenses & Permits	2,743,375	1,091,300	0	0	0	3,834,675	3,834,675	3,830,201	3,781,582
Intergovernmental	8,598,400	11,769,441	0	142,730	280,000	20,790,571	20,790,571	239,245,527	65,286,242
Charges for Services	192,500	750,750	0	0	28,867,524	29,810,774	29,810,774	28,408,395	28,560,652
Fines & Forfeitures	215,600	4,408,200	0	0	0	4,623,800	4,623,800	4,617,788	4,622,971
Miscellaneous Revenue	511,920	134,278	7,600	0	563,895	1,217,693	1,217,693	2,053,105	6,246,307
Utility Revenue	0	40,000	0	0	57,010,830	57,050,830	57,050,830	58,521,380	57,734,583
Other Revenue	0	0	0	0	735,000	735,000	735,000	903,318	62,748,117
TOTAL REVENUES	23,302,165	69,488,744	2,262,506	142,730	96,693,819	191,889,964	191,889,964	411,071,445	300,151,191
EXPENDITURES									
Parish Council	60,168	0	0	0	0	60,168	60,168	91,397	49,768
Council Clerk	74,957	0	0	0	0	74,957	84,570	103,552	50,284
Official Fees/Publication	77,844	0	0	0	0	77,844	77,844	63,783	37,068
City Court	857,956	0	0	0	0	857,956	857,956	1,379,520	997,767
District Court	635,911	0	0	0	0	635,911	635,911	612,534	584,639
Juvenile Services	0	2,863,536	0	0	0	2,863,536	2,863,536	2,874,849	2,703,911
District Attorney	860,280	5,622,880	0	0	0	6,483,160	6,483,160	6,210,190	6,231,924
Clerk of Court	175,450	0	0	0	0	175,450	175,450	146,000	129,378
Drug Court	0	452,827	0	0	0	452,827	452,827	366,845	333,678
Ward Court	376,199	0	0	0	0	376,199	376,199	365,158	330,167
City Marshall's Office	0	892,538	0	0	0	892,538	892,538	915,654	810,686
Judicial-Other	105,000	0	0	0	0	105,000	105,000	109,318	129,620
Parish President	124,931	0	0	0	0	124,931	124,931	138,971	88,910
Registrar of Voters	176,329	0	0	0	0	176,329	176,329	171,458	168,923
Elections	30,300	0	0	0	0	30,300	30,300	30,300	49,961
Accounting	273,408	0	0	0	0	273,408	273,408	283,870	452,515
Customer Service	26,800	0	0	0	0	26,800	26,800	38,422	20,841
Purchasing	0	0	0	0	970,701	970,701	970,701	953,962	895,568
Risk Management	0	0	0	0	20,860,485	20,860,485	20,860,485	19,670,237	17,528,779
Human Resources Admin.	0	0	0	0	681,162	681,162	681,162	647,625	588,196
Legal Services	233,889	0	0	0	0	233,889	233,889	237,894	216,516
Parishwide Insurance	0	0	0	0	7,421,979	7,421,979	7,421,979	6,888,910	5,011,646
Information Technology	0	0	0	0	1,779,938	1,779,938	1,779,938	1,582,812	1,462,709
Planning	1,852,205	1,112,871	0	0	0	2,965,076	2,965,076	4,884,482	3,796,379
Government Buildings	2,410,707	0	0	1,088,615	0	3,499,322	3,499,322	11,213,089	5,503,513
Code Violation/Compliance	549,033	0	0	0	0	549,033	549,033	1,513,508	1,661,690
Auditoriums	0	360,021	0	0	0	360,021	360,021	321,859	544,567
Civic Center	0	0	0	446,503	2,328,549	2,775,052	2,775,052	2,230,634	2,220,761
Janitorial Services	278,400	0	0	0	0	278,400	278,400	260,763	335,903
General-Other	1,020,055	1,833,793	136,509	0	0	2,990,357	2,990,357	2,965,891	3,743,978
Parish Prisoners	0	2,214,011	0	384,184	0	2,598,195	2,598,195	4,129,674	1,987,955
Prisoners' Medical Department	0	1,197,399	0	0	0	1,197,399	1,197,399	1,184,604	1,063,984
Coroner	762,087	0	0	0	0	762,087	762,087	832,093	733,714
Jag 2010 Award	0	0	0	0	0	0	0	33,204	2,812
OJP Hurricane Relief	0	0	0	0	0	0	0	0	13,994
Police	0	9,589,476	0	0	0	9,589,476	9,589,476	9,239,274	8,012,972
Jag 2009 Award	0	0	0	0	0	0	0	10,043	15,202
Jag 2012 Award	0	0	0	0	0	0	0	23,287	0
LHSC Year Long	0	0	0	0	0	0	0	219,225	53,546
Victims Assistance	0	0	419,690	0	0	419,690	419,690	424,990	428,603
Multi Task Force	0	0	0	0	0	0	0	712,213	82,858

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
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	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ADOPTED 2013	PROPOSAL #1 2013	PROJECTED 2012	ACTUAL 2011
					FUND TYPES ENTERPRISE				
Fire-Urban	0	6,162,529	95,268	0	0	6,257,797	6,257,797	6,705,785	5,771,728
Coastal Restore/Preserv	0	301,752	0	3,302,683	0	3,604,435	3,604,435	12,484,001	498,997
Engineering	245,165	0	0	0	0	245,165	245,165	130,399	158,360
Garage	0	0	0	0	994,430	994,430	994,430	872,506	855,159
Roads & Bridges	0	7,840,871	818,454	1,535,000	0	10,194,325	10,194,325	44,837,958	21,900,502
Road Lighting	0	1,730,120	0	0	0	1,730,120	1,730,120	1,762,570	1,685,851
Drainage	0	11,734,445	1,026,268	2,557,605	0	15,318,318	15,318,318	112,334,121	29,881,713
Health Unit	0	973,045	0	0	0	973,045	973,045	1,023,806	761,451
Parish VA Service Office	19,404	0	0	0	0	19,404	19,404	19,404	17,604
Health & Welfare-Other	827,947	185,008	0	0	0	1,012,955	1,012,955	1,205,686	1,123,592
HMGP 1786-01	0	0	0	0	0	0	0	6,854,685	2,471,268
Terr Alcohol/Drug Abuse	0	122,901	0	0	0	122,901	122,901	179,060	63,281
TARC	0	4,200,187	0	0	0	4,200,187	4,200,187	4,047,587	3,853,233
HMGP 1786-02	0	0	0	0	0	0	0	275,911	8,394
HMGP 1786-03	0	0	0	0	0	0	0	8,569,281	1,961,434
HMGP 1786-04	0	0	0	0	0	0	0	1,094,885	0
Sewerage Collection	0	0	4,405,003	88,000	4,440,041	8,933,044	8,933,044	23,695,943	9,694,776
Treatment Plant	0	0	0	0	3,321,981	3,321,981	3,321,981	10,269,903	3,059,460
EPA Grant Administration	0	0	0	0	514,389	514,389	514,389	480,107	455,250
Sewerage Capital Addt'n	0	0	0	0	401,000	401,000	401,000	400,500	423,363
Solid Waste Services	0	0	0	0	13,022,017	13,022,017	13,022,017	13,930,595	12,960,218
Animal Control	831,027	0	0	0	0	831,027	831,027	946,816	673,603
Landfill Closure	0	0	0	0	138,000	138,000	138,000	148,708	(405,499)
Parks & Grounds	0	191,155	0	630,000	0	821,155	821,155	659,620	204,478
Adult Softball	0	64,546	0	0	0	64,546	64,546	58,796	58,457
Adult Basketball	0	34,500	0	0	0	34,500	34,500	34,125	32,345
TPR-Administration	0	609,261	0	0	0	609,261	609,261	604,905	571,024
Sports Officials	0	0	0	0	0	0	0	42,327	0
Quality of Life Program	0	23,000	0	0	0	23,000	23,000	16,785	31,885
Grand Bois Park	0	81,081	0	0	0	81,081	81,081	131,299	82,222
Youth Basketball	0	101,000	0	0	0	101,000	101,000	92,739	90,854
Football	0	136,500	0	0	0	136,500	136,500	137,398	120,323
Youth Softball	0	67,000	0	0	0	67,000	67,000	48,978	56,004
Youth Volleyball	0	13,800	0	0	0	13,800	13,800	12,768	13,721
Baseball	0	146,720	0	0	0	146,720	146,720	135,728	133,743
Adult Volleyball	0	2,500	0	0	0	2,500	2,500	2,327	296
Special Olympics	0	26,150	0	0	0	26,150	26,150	22,582	16,337
Summer Camps	0	225,000	0	0	0	225,000	225,000	225,000	198,411
Museum-O & M	99,435	0	0	0	0	99,435	99,435	89,364	73,869
Disaster Voucher Program	0	0	0	0	0	0	0	10,008	0
Bunk House Inn	0	28,495	0	0	0	28,495	28,495	27,186	29,600
Family Self Sufficiency	0	39,285	0	0	0	39,285	39,285	28,788	38,687
Vouchers Program	0	2,637,648	0	0	0	2,637,648	2,637,648	2,668,837	2,398,917
Home Administration	0	37,045	0	0	0	37,045	37,045	43,269	48,013
Home/Technical Assistant	0	52,096	0	0	0	52,096	52,096	257,146	86,346
Home/Projects	0	244,102	0	0	0	244,102	244,102	741,707	296,154
LiHeap Weather	0	124,730	0	0	0	124,730	124,730	114,418	25,067
CDBG Administration	0	176,339	0	0	0	176,339	176,339	176,339	224,610
CDBG-Economic Development	0	0	0	0	0	0	0	473,664	21,424
DHAP IKE	0	0	0	0	0	0	0	95,393	607,640
Recovery Construction	0	0	0	0	0	0	0	57,780,937	338,113
CDBG Projects	0	0	0	0	0	0	0	14,711,772	1,109,156

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					FUND TYPES ENTERPRISE				
CDBG Housing Rehab	0	573,106	0	0	0	573,106	573,106	1,155,411	709,884
T & TA (PA4120)	0	19,478	0	0	0	19,478	19,478	19,478	16,043
ARRA Stimulus	0	0	0	0	0	0	0	563,636	5,837,770
HMGP 1603	0	0	0	0	0	0	0	751,958	8,914
HMGP 1607	0	0	0	0	0	0	0	88,126	15,375
HMGP 1607-109-0001	0	0	0	0	0	0	0	359,077	9,753
Elevation 1603C-10	0	0	0	0	0	0	0	6,315,636	2,400,433
Essential Services	0	7,813	0	0	0	7,813	7,813	7,469	7,141
Shelter Operations	0	178,855	0	0	0	178,855	178,855	167,720	184,586
Non-Grant Reimburse Exp	0	39,600	0	0	0	39,600	39,600	39,707	914
Fiscal Year 2006 Award	0	816,500	0	0	0	816,500	816,500	816,500	925,413
SRL 002 & 014	0	0	0	0	0	0	0	6,127,224	3,941,613
CSBG-Administration	0	64,371	0	0	0	64,371	64,371	64,371	97,387
CSBG-Programs	0	257,485	0	0	0	257,485	257,485	257,485	263,940
JABG Options for Independence	0	0	0	0	0	0	0	0	14,190
Publicity	116,250	0	0	0	0	116,250	116,250	172,857	88,216
Economic Development-Other	803,145	0	0	0	0	803,145	803,145	1,071,245	1,040,476
Housing & Human Service	367,009	0	0	0	0	367,009	367,009	355,267	357,248
Parish Farm Agent	120,000	0	0	0	0	120,000	120,000	120,100	70,185
Head Start Administration	0	190,765	0	0	0	190,765	190,765	162,869	158,749
Head Start Program	0	423,234	0	0	0	423,234	423,234	423,234	388,774
La Tourism Recovery Program	0	0	0	0	0	0	0	1,860,821	306,163
Public Transit Planning	0	9,128	0	0	0	9,128	9,128	135,563	21,398
Sec 5307 Bus acquisition	0	0	0	0	0	0	0	195,694	2,037
JARC Program	0	0	0	0	0	0	0	115,874	243,830
Marina	25,000	0	0	0	0	25,000	25,000	25,000	35,398
Local Coastal Prgm Dev.	0	3,421,255	3,273,813	0	0	6,695,068	6,695,068	40,990,307	24,693,231
Oil Spill 2010	0	0	0	0	0	0	0	35,687	18,137
Planning	0	154,284	0	0	0	154,284	154,284	1,464,156	789,357
Operation/General Admin	0	474,860	0	0	0	474,860	474,860	720,213	416,916
Vehicle Operations	0	1,080,716	0	0	0	1,080,716	1,080,716	1,588,231	828,830
Vehicle Maintenance	0	372,504	0	0	0	372,504	372,504	1,042,229	297,246
Non Vehicle Maintenance	0	110,748	0	0	0	110,748	110,748	238,390	61,523
Rent/Emergency Shelter	0	7,589	0	0	0	7,589	7,589	3,852	6,470
Direct Planning	0	0	0	0	0	0	0	0	4,274
Direct General Admin	0	0	0	0	0	0	0	0	33
Direct Vehicle Operation	0	102,606	0	0	0	102,606	102,606	216,135	20,913
Direct Vehicle Prev Maint	0	28,450	0	0	0	28,450	28,450	3,700	3,054
Direct Non Vehicle Prev Maint	0	250	0	0	0	250	250	100	1,641
Electric Generation	0	0	0	0	22,751,991	22,751,991	22,751,991	26,495,161	24,534,781
Electric Distribution	0	0	0	0	3,336,461	3,336,461	3,336,461	3,174,551	2,950,506
Water Projects	0	0	0	85,300	0	85,300	85,300	0	0
Gas Distribution	0	0	0	0	8,422,240	8,422,240	8,422,240	9,608,884	8,654,227
Utility Administration	0	0	0	0	3,019,261	3,019,261	3,019,261	2,808,806	2,839,252
G.I.S. Mapping System	0	0	0	0	327,649	327,649	327,649	454,831	364,955
Emergency Preparedness	414,964	0	0	0	0	414,964	414,964	536,096	434,562
TOTAL EXPENDITURES	14,831,255	72,785,760	10,175,005	10,117,890	94,732,274	202,642,184	202,651,797	526,550,260	257,923,057
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	8,470,910	(3,297,016)	(7,912,499)	(9,975,160)	1,961,545	(10,752,220)	(10,761,833)	(115,478,815)	42,228,134
					PROPRIETARY				
					FUND TYPES				
					ENTERPRISE				
						ADOPTED	PROPOSAL #1	PROJECTED	ACTUAL
						2,013	2,013	2,012	2,011
OTHER FINANCING SOURCES (USES)									
Operating Transfers In	2,848,399	10,458,752	7,848,455	9,837,160	42,891,731	73,884,497	73,884,497	70,603,403	84,371,857
Operating Transfers Out	(13,919,649)	(15,326,869)	(20,000)	0	(44,617,979)	(73,884,497)	(73,884,497)	(70,603,403)	(84,371,856)
OTHER FINANCING SOURCES (USES)	(11,071,250)	(4,868,117)	7,828,455	9,837,160	(1,726,248)	0	0	0	1
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(2,600,340)	(8,165,133)	(84,044)	(138,000)	235,297	(10,752,220)	(10,761,833)	(115,478,815)	42,228,135
FUND BALANCE / NET ASSETS									
Beginning of Year	11,108,941	26,786,503	14,075,593	857,833	176,633,341	229,462,211	229,462,211	344,941,026	302,712,891
End of Year	8,508,601	18,621,370	13,991,549	719,833	176,868,638	218,709,991	218,700,378	229,462,211	344,941,026

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2011 Adopted</u>	<u>2012 Adopted</u>	<u>2012 Current</u>	<u>2013 Proposed</u>	<u>2013 Adopted</u>
General Fund:					
Parish Council	9	9	9	9	9
Council Clerk	5	5	4	5	4
City Court	26	24	23	24	24
District Court	7	7	7	7	7
District Attorney	21	21	19	21	21
Ward Court	18	18	18	18	18
Parish President	7	6	6	6	6
Registrar of Voters	5	5	5	5	5
Accounting	20	20	19	20	20
Customer Service	19	19	18	19	19
Legal Services	1	1	1	1	1
Planning & Econ. Dev.	13	12	11	13	13
Government Buildings	10	10	10	10	10
Code Violation/Compliance	5	5	6	5	5
Engineering	11	10	9	10	10
Animal Shelter	12	12	12	12	12
Museum	1	1	1	1	1
Housing & Human Services	12	10	9	9	9
Emergency Preparedness	3	3	3	3	3
Total - General Fund	<u>205</u>	<u>198</u>	<u>190</u>	<u>198</u>	<u>197</u>
Special Revenue Funds					
Terr. Juvenile Detention	50	45	41	45	45
Parish Prisoner Fund					
Parish Prisoners	4	4	3	4	4
Prisoners Medical Department	12	12	11	12	12
Public Safety Fund					
Police Dept.	103	100	98	101	101
Fire Dept.	60	60	60	60	60
Non-District Recreation					
Auditoriums	2	2	1	2	2
Marshall's Fund	13	13	13	13	13
Coastal Restoration/Preservation	3	3	3	3	3
Section 8 Vouchers					
Vouchers Program	4	4	3	3	3
Housing / Urban Dev. Grant					
CDBG Administration	1	1	1	1	1
CDBG Housing Rehab	9	9	8	9	9
Dept. of Labor - CSBG Grant					
CSBG	1	1	1	1	1
CSBG	4	4	4	4	4
DHAP - Ike	2	1	0	0	0

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2011 Adopted</u>	<u>2012 Adopted</u>	<u>2012 Current</u>	<u>2013 Proposed</u>	<u>2013 Proposed</u>
FTA Grant					
Planning	1	1	1	1	1
Operations / General Administration	2	2	2	2	2
Vehicle Operations	16	16	15	16	16
Vehicle Maintenance	2	2	1	2	2
Non Vehicle Maintenance	2	2	1	2	2
FTA City of Thibodaux	0	2	2	2	2
Hud Head Start Program	29	29	28	29	29
Road & Bridge Fund	70	67	65	68	68
Drainage Tax Fund	89	90	79	90	90
Health Unit Fund	4	4	4	4	4
Parishwide Recreation					
TPR Administration	5	4	4	4	4
District Attorney	65	65	54	65	65
Drug Court	9	9	7	9	9
Total - Special Revenue Funds	<u>562</u>	<u>552</u>	<u>510</u>	<u>552</u>	<u>552</u>
Enterprise Funds:					
Utility Fund					
Electric Generation	18	18	17	18	18
Electric Distribution	4	4	4	4	4
Gas Distribution	19	19	13	19	19
Utility Administration	10	10	8	10	10
GIS Mapping System	1	2	1	0	0
Sewerage Fund					
Sewerage Collection	20	17	15	17	17
Treatment Plant	17	16	15	16	16
Sewerage Administration	7	7	7	7	7
Sanitation Fund					
Solid Waste	14	15	14	15	15
Civic Center	17	17	16	17	17
Total - Enterprise Funds	<u>127</u>	<u>125</u>	<u>110</u>	<u>123</u>	<u>123</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	8	8	8	8	8
Human Resources					
Human Resources Admin.	5	5	4	5	5
Centralized Purchasing					
Purchasing	13	12	12	12	12
Information Systems Fund	18	17	16	17	17
Centralized Fleet Maintenance	11	11	10	11	11
Total - Internal Service Funds	<u>55</u>	<u>53</u>	<u>50</u>	<u>53</u>	<u>53</u>
Grand Total - All Operations	<u>949</u>	<u>928</u>	<u>860</u>	<u>926</u>	<u>925</u>

UNCOLLECTED & PROTEST TAXES

The Uncollected Taxes are taxes, which have not been collected, but are still due.

TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2012	\$ 111,370.06	\$ -	\$ -	\$ -
2011	739,096.00			
2010	84,083.86	-	-	-
2009	404,203.15	-	-	-
2008	355,191.90	-	49,011.25	-
2007	278,620.86	-	378,682.13	-
2006	114,273.57	-	397,151.72	-
2005	95,675.98	-	-	-
2004	5,113.84	75,728.41	-	75,728.41
2003	12,976.97	1,552.96	8,265.00	(6,712.04)
2002	410,982.00	296,114.00	283,814.00	12,300.00
2001	81,620.87	160,042.00	89,359.00	70,683.00
2000	107,870.05	1,021,021.73	814,267.00	206,754.73
1999	67,311.29	1,431.31		1,431.31
1998	82,705.42	1,442.56		1,442.56
1997	124,725.95	1,489.05		1,489.05
1996	134,779.71			
1995	27,061.76			
1994	47,173.06			
1993	57,187.70			
1992	47,157.32			

The Terrebonne Parish Sheriff is the Ex-officio tax collector and enforces the collection of all parish and district ad valorem taxes. All ad valorem taxpayers have the option of paying their property taxes under protest if they have a dispute. When taxes are paid in protest, the individual or company has 30 days to hire an attorney to represent them with the Louisiana Tax Commission. If the taxes are paid in protest and an attorney is not hired, the sheriff then remits the taxes to the designated taxing districts. Prior to 2001, the Sheriff's Office held in separate accounts all protest collections. In 2001, the Louisiana Legislature passed legislation instructing the Sheriff's Office to send protest tax collections of certain oil and gas companies to the local taxing districts to hold until the Louisiana Tax Commission settles the protest claim. When the claim is settled, the Sheriff's Office instructs the taxing districts how to distribute the funds.

TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2012		\$ 739,096.00		
2011		\$ 1,702,719.00		\$ 111,370.06
2010		\$ 84,083.86		\$ 84,083.86
2009		\$ 404,203.15		\$ 404,203.15
2008		\$ 355,191.90		\$ 355,191.90
2007		\$ 415,914.58		\$ 415,914.58
2006		\$ 382,632.11		\$ 382,632.11
2005		\$ 376,676.59		\$ 376,676.59
2004		\$ 394,243.98		\$ 394,243.98
2003		\$ 142,614.18		\$ 142,614.18
2002		\$ 464,221.00		\$ 464,221.00
2001		\$ 1,231,905.00	\$ 18,576.00	\$ 1,213,329.00

OCCUPATIONAL LICENSE

In 2004, the Parish increased the occupation license rates, Ordinance Number 6926 and directed the total proceeds of the tax to be dedicated equally between economic development efforts in Terrebonne Parish and the Parish General Fund.



<u>Year</u>	<u>Amount</u>
2005	1,130,885
2006	1,234,248
2007	1,319,456
2008	1,354,638
2009	1,783,336
2010	933,828
2011	1,382,603
2012 Projected	1,324,110
Revenues Received To Date	\$ 10,463,104
Dedicated to Economic Development 50%	\$ 5,231,552

Activities Funded With Dedicated Occupational Licenses Collected (50%)

Years 2005 through 2012

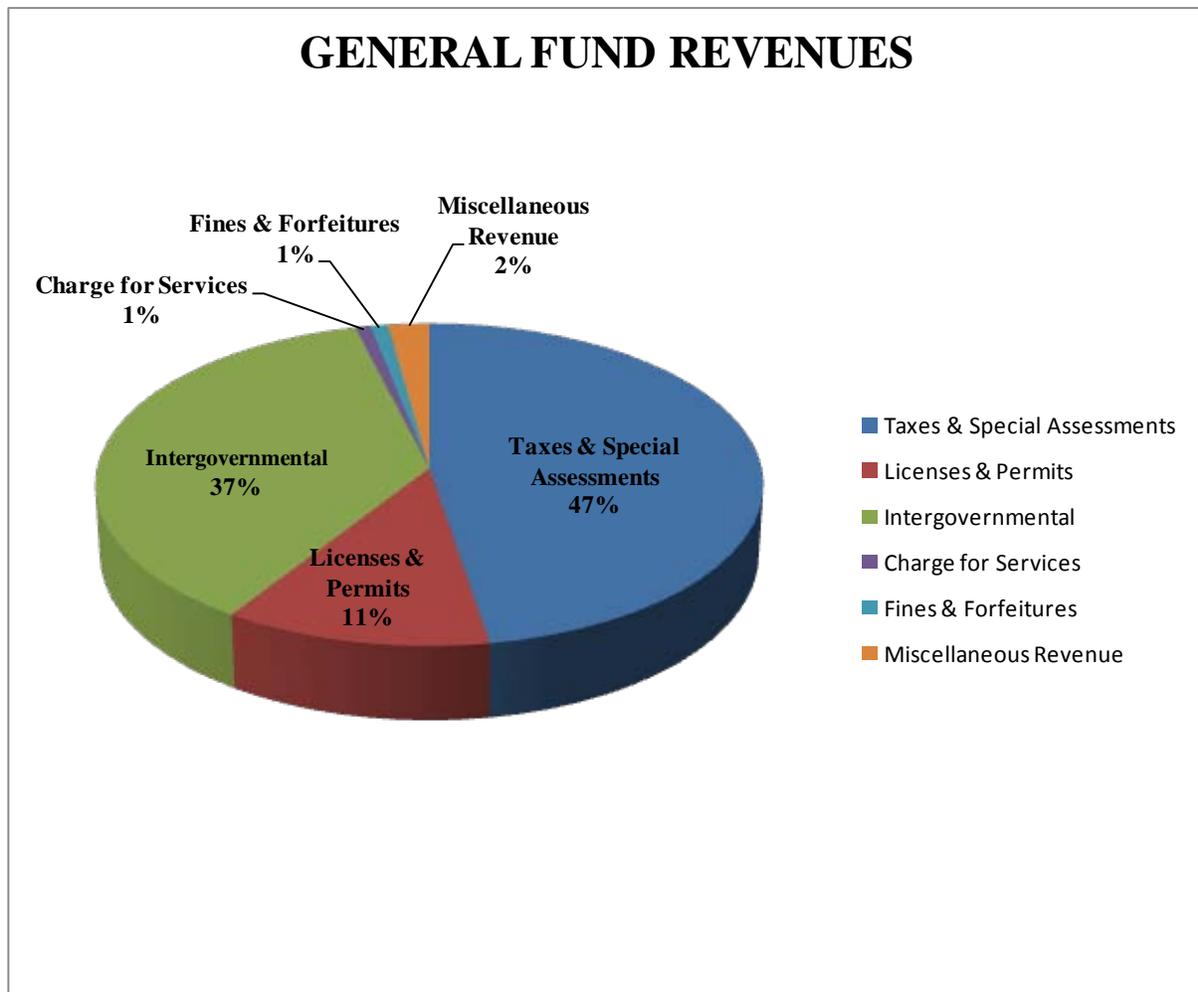
TEDA (Terrebonne Economic Development Authority)	4,638,305	\$ 4,638,305
Projects Funded To Date		\$ 4,638,305
DEDICATED BALANCE AT DECEMBER 31, 2012		\$ 593,248
<u>2013 Proposed Collections</u>	\$ 1,330,000.00	
<u>2013 Proposed Dedicated to Economic Development</u>		\$ 665,000
<u>2013 Estimated Activity</u>		
TEDA (Terrebonne Economic Development Authority)	665,000	\$ 665,000
DEDICATED OCCUPATIONAL LICENSE BALANCE ESTIMATED AT 12/31/2012		\$ 593,248

151 GENERAL FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES					
Taxes & Special Assessments	10,777,999	9,944,581	10,950,721	11,040,370	11,040,370
Licenses & Permits	2,635,067	2,306,636	2,735,801	2,743,375	2,743,375
Intergovernmental	11,355,975	10,720,637	11,289,437	8,598,400	8,598,400
Charge for Services	180,686	185,500	210,562	192,500	192,500
Fines & Forfeitures	236,741	218,600	209,648	215,600	215,600
Miscellaneous Revenue	739,964	528,350	614,452	511,920	511,920
Other Revenue	192,036	16,756	79,701	-	-
TOTAL REVENUES	26,118,468	23,921,060	26,090,322	23,302,165	23,302,165
EXPENDITURES					
Parish Council	49,768	116,192	91,397	60,168	60,168
Council Clerk	50,284	124,469	103,552	84,570	74,957
Official Fees/Publication	37,068	81,362	63,783	77,844	77,844
City Court	959,895	817,956	728,099	857,956	857,956
District Court	584,639	607,656	612,534	635,911	635,911
District Attorney	808,957	808,107	795,007	860,280	860,280
Clerk of Court	129,378	163,915	146,000	175,450	175,450
Ward Court	330,167	357,197	365,158	376,199	376,199
Judicial-Other	129,620	100,000	109,318	105,000	105,000
Parish President	88,910	161,302	138,971	124,931	124,931
Registrar of Voters	168,923	177,503	171,458	176,329	176,329
Elections	49,961	30,300	30,300	30,300	30,300
Accounting	452,515	285,836	283,870	273,408	273,408
Customer Service	20,841	90,681	38,422	26,800	26,800
Legal Services	216,516	276,836	237,894	233,889	233,889
Planning	2,626,040	3,474,251	3,762,079	1,852,205	1,852,205
Government Buildings	2,415,368	2,899,426	2,792,342	2,410,707	2,410,707
Code Violat./Compliance	1,068,843	885,937	896,058	549,033	549,033
Janitorial Services	335,903	328,879	260,763	278,400	278,400
General-Other	1,082,271	900,746	995,953	1,020,055	1,020,055
Coroner	733,714	832,093	832,093	762,087	762,087
Engineering	158,360	280,399	130,399	245,165	245,165
Parish VA Service Off.	17,604	19,404	19,404	19,404	19,404
Health & Welfare-Other	954,754	1,070,559	1,041,023	827,947	827,947
Animal Control	673,603	1,026,383	946,816	831,027	831,027
Waterlife Museum	73,869	108,794	89,364	99,435	99,435
Publicity	88,216	171,109	172,857	116,250	116,250
Economic Devel. Other	1,039,907	1,006,073	1,032,192	803,145	803,145
Housing & Human Services	357,248	367,009	355,267	367,009	367,009
Parish Farm Agent	70,185	120,100	120,100	120,000	120,000
Marina	35,398	25,000	25,000	25,000	25,000
Emergency Preparedness	434,562	597,309	526,824	414,964	414,964
TOTAL EXPENDITURES	16,243,287	18,312,783	17,914,297	14,840,868	14,831,255

151 GENERAL FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	9,875,181	5,608,277	8,176,025	8,461,297	8,470,910
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	2,568,910	3,084,668	3,084,867	2,848,399	2,848,399
Operating Transfer Out	(9,155,343)	(15,597,611)	(15,716,102)	(13,919,649)	(13,919,649)
TOTAL OTHER FINANCING SOURCES (USES)	(6,586,433)	(12,512,943)	(12,631,235)	(11,071,250)	(11,071,250)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	3,288,748	(6,904,666)	(4,455,210)	(2,609,953)	(2,600,340)
BEGINNING FUND BALANCE	12,275,403	15,564,151	15,564,151	11,108,941	11,108,941
ENDING FUND BLANCE	15,564,151	8,659,485	11,108,941	8,498,988	8,508,601



151 GENERAL FUND

MAJOR REVENUE SOURCES

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2012 Projected	2013 Adopted	% Change	2012 Projected	2013 Adopted	% Change
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property, totaling 4.64 mills. (1.55 city and 3.09 rural).	2,111,221	2,200,870	4.2%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	7,500,000	7,500,000	0.0%	-	-	0%
Cable TV Franchise fee on the local cable services.	1,300,000	1,300,000	0.0%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	450,000	420,000	-6.7%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,131,100	1,140,000	1%			0%
Building, Plumbing, Electric, Gas, and Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	1,082,837	1,089,475	0.6%	-	-	0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2012 Projected	2013 Adopted	% Change	2012 Projected	2013 Adopted	% Change
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	5,000,000	5,000,000	0.0%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,400,000	2,400,000	0.0%
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 56:1543)	923,083	923,000	0.0%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	155,224	150,000	-3.4%	-	-	0%
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	506,763	461,920	-8.8%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	2,540,764	2,299,158	0.0%	-	-	0.0%

151-111 GENERAL FUND - PARISH COUNCIL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balances” with the administrative branch of government. While attending the twice-monthly regular meetings of the Council and the many committee meetings held during each month, Council Members must often make difficult decisions to resolve the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to stand as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and for their direct involvement in local government.

DIVISION OVERVIEW

The year 2013 will present the Parish Council with various challenges for which they will have to make well-informed decisions. The ongoing effort to get Morganza to the Gulf Hurricane Protection levees in place will be of utmost importance to the Council, along with areas needing improved drainage and other flood-control measures. The Parish’s ever-aging infrastructure continually needs attention, and all of these endeavors must be undertaken with a suffering economy in mind. The Terrebonne Parish Council’s quest, then, is to provide all of the needs, emergent and otherwise, of the residents of the Good Earth in an efficient and cost-effective way.

2011-2012 ACCOMPLISHMENTS

- ✓ Negotiated the acquisition of property and began plans to construct a new, more “user-friendly” Government Complex.
- ✓ Assisted in obtaining the trademark “Louisiana’s Bayou Country” and an accompanying logo for purposes of promoting and marketing Terrebonne Parish.
- ✓ Created a Task Force to monitor and resolve issues relating to drainage and flooding in and around the Parish specifically during hurricane season.
- ✓ Authorized construction of the Valhi Boulevard Extension to south of The Lakes Subdivision.
- ✓ Expanded the Good Earth Transit route to encompass areas whose residents rely solely upon public transit as a means of travel.
- ✓ Completion of the Gibson-Jarvis Sewerage Project.
- ✓ Re-activation of the Youth Advisory Council, and of the Children and Youth Services Planning Board.

2013 GOALS AND OBJECTIVES

- Implementation of economic stimulus projects and programs.
- Ensure that all state and federal funding, particularly any Clean Water Act Funds received, is spent in a manner which helps the greatest number of people in all areas of the parish.
- Work towards the earliest possible completion of a permitted Morganza to the Gulf Hurricane Protection Plan.
- Completion of the Valhi Extension Project to Savanne Road.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of regular Council meetings held and attended	24	24	24
Number of public hearings/special meetings	8	5	8
Number of Committee meetings	115	108	110
Number of Ordinances adopted	145	100	95
Number of Resolutions adopted	585	450	525
Council Member Attendance at Council Meetings	95%	99%	100%

151-111 GENERAL FUND - PARISH COUNCIL

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	222,666	229,960	194,105	190,983	190,983
Supplies and Materials	15,015	26,050	27,847	26,050	26,050
Other Services and Charges	36,766	116,501	116,927	130,801	130,801
Repair and Maintenance	242	6,150	6,100	6,100	6,100
Allocated Expenditures	(228,323)	(295,220)	(286,333)	(293,766)	(293,766)
Capital Outlay	3,402	32,751	32,751	0	0
TOTAL EXPENDITURES	49,768	116,192	91,397	60,168	60,168
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-6.53%

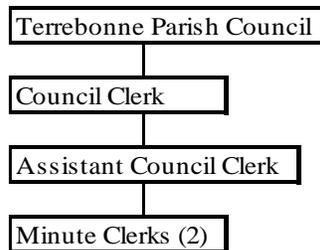
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				

The salaries of the council members are established with the maximum salary for members at one thousand fifty-five dollars and fifty-eight cents (\$1,055.58) monthly and; established the maximum salary of its chairman at one thousand one hundred eighty-seven dollars and fifty-three cents (\$1,187.53) monthly. (Parish Code, Section 2-51)



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Council Clerk and Staff is to provide support for the elected members of the Legislative Branch of Parish Government. The Staff, along with the Council and Committee Chairpersons, prepare agendas for all public meetings. In accord with the Council’s wishes, the Staff makes certain that the agendas and all back-up information are made available to the general public through the “Novus Agenda System”. This allows the citizens of this parish to be more aware of the proposed actions of the government through the use of technological equipment, most notably the Parish Government website. Videos of all Council and Committee meetings are also maintained on the Parish website to better inform the public of the actions of the governing body. The Staff also maintains a record of the membership of all boards and commissions appointed by the Council, and often provides support services to these entities. Minutes of the City of Houma and Terrebonne Parish Governments are maintained by the Council Staff in hard copy, beginning with April of 1822 up to and including computer files to date.

DIVISION OVERVIEW

Since the Council Office is normally the first place many individuals call to obtain needed services or contact information on Parish Government, the Council Clerk and Staff must have a working knowledge of virtually all aspects of Parish Government and must stand ready to assist members of the general public with whatever questions they pose. Often that means contacting for or referring individuals to a variety of other local government departments, agencies or government-affiliated entities.

2011-2012 ACCOMPLISHMENTS

- ✓ Ms. Charlette Poché was appointed as the Terrebonne Parish Council Clerk effective January 1, 2011. Ms. Venita Chauvin became the Assistant Council Clerk at that time. Both ladies have been members of the Council Staff for many years – Ms. Poché since 1982, and Ms. Chauvin since 1989. These appointments were made during the process of preparing, submitting and seeking approval of the redistricting of Council districts as per the 2010 Census – approval was given to the first submission to the U.S. Justice Department, allowing November elections to be held as planned.
- ✓ During the November election, seven of the nine incumbent Council Members were either unable to seek their positions because of term limitations, or were unsuccessful in their bids for re-election. As a result, the Council Staff began 2012 under a majority of new Council Members, only three of whom had served before. Due in part to a detailed orientation program prepared and hosted by the Council Staff, and individual guidance thereafter, the 2012-2016 Council has been able to “hit the ground running”, and has already resolved many parish wide problems and issues, as well as begun planning new projects for the future which will benefit Terrebonne Parish.
- ✓ Senior Staff Member Suzette Thomas implemented a new, paperless method of disseminating routine correspondence by electronic transmission, which has become the preferred way of keeping department directors and employees abreast of actions taken by the Terrebonne Parish Council as they pertain to plans and projects being performed by Parish forces. As these transmissions are considered public records, retrieval for litigation and other purposes is prompt and almost effortless.
- ✓ Council Staff Member Tammy Triggs has created and maintains a monthly file containing meeting notices, agendas, financial statements and other important documents submitted by boards, committees and commissions whose members are appointed by the Terrebonne Parish Council. This allows Council Members to have immediate access to information regarding the bodies that are appointed to oversee fire protection, recreation, etc. within their districts, as well as parish wide.

2013 GOALS AND OBJECTIVES

- The Staff will continue to assist the Terrebonne Parish Council in any and all endeavors undertaken by them, collectively as well as individually, in order to serve the citizens of Houma-Terrebonne and to protect everyone’s health, safety and welfare.
- Through the use of the most modern technology available, new and innovative methods of performing duties incumbent upon the Council Staff will serve to expedite and ensure the efficiency of the provision of documents and services.

151-115 GENERAL FUND - COUNCIL CLERK

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
% of Council agendas made available within time frame required by Code of Ordinances	100%	100%	100%
% of Council ordinances/resolutions/correspondence prepared within 3 business days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the official journal within 5 days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the Information Technologies staff for display on the website within 5 days	100%	100%	100%
% of Council meeting minutes indexed and placed in the official minute books within 7 days	100%	100%	100%

BUDGET SUMMARY	2011	2012	2012	2013	2013
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	273,698	350,988	301,767	367,150	317,853
Supplies and Materials	8,908	34,800	24,517	31,800	31,800
Other Services and Charges	21,045	30,720	28,622	31,440	31,440
Repair and Maintenance	289	3,300	3,300	3,300	3,300
Allocated Expenditures	(253,656)	(337,996)	(297,311)	(349,120)	(309,436)
Capital Outlay	<u>0</u>	<u>42,657</u>	<u>42,657</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>50,284</u>	<u>124,469</u>	<u>103,552</u>	<u>84,570</u>	<u>74,957</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-8.44%

BUDGET HIGHLIGHTS

- Eliminate one (1) Fiscal Officer, Grade 211, approved.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	61,719	78,692	96,157
Fiscal Officer	1	0	1	0	211	56,109	71,739	87,415
Asst. Council Clerk	1	1	1	1	208	42,542	54,241	66,279
Senior Minute Clerk	1	1	1	1	109	35,268	44,967	54,946
Minute Clerk	1	1	1	1	107	28,369	36,170	44,197
TOTAL FULL-TIME	<u>5</u>	<u>4</u>	<u>5</u>	<u>4</u>				

151-119 GENERAL FUND - OFFICIAL FEES/PUBLICATION

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	241,857	378,337	296,664	362,064	362,064
Allocated Expenditures	(204,789)	(296,975)	(232,881)	(284,220)	(284,220)
TOTAL EXPENDITURES	37,068	81,362	63,783	77,844	77,844
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-4.30%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2013: - Approved.
 - Louisiana Municipal Association: \$11,874
 - Louisiana Conference of Mayors: \$3,000
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,145
 - Police Jury Association: \$12,000.
- Independent Audit Fees: \$206,000, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$33,000, approved.
- Cable Regulation: \$2,000, approved.
- Travel, \$13,500 for Department staff to attend National Conferences deemed to benefit government, approved.
- Legislative Consultant, \$75,000, approved.

151-120 GENERAL FUND - CITY COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has six departments: Administration, Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Collections. The Civil Department processes civil suits under \$20,000 or less, small claims under \$5,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families In Need of Services Program and Juvenile Probation. City Court of Houma consistently has the highest juvenile caseload of any City Court in Louisiana. The Collections Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Collections also establish payment plans with individuals unable to make their payments in full on their court date.

2011-2012 ACCOMPLISHMENTS

- ✓ Collected over \$150,000 in 2011 via the work of the Collection Department.
- ✓ Maintained a positive revenue flow despite the reduction in cases in the Civil and Criminal/Traffic Departments due, in part to personnel adjustments and collections procedures.
- ✓ Coordinated with the Houma Police Department and the City Marshal’s Office to perform a series of warrant roundups, which will continue on a regular basis.
- ✓ Coordinated with the Houma Police Department to have individuals with outstanding warrants brought to City Court during business hours so that matters could be handled quickly.
- ✓ Established a procedure to collect outstanding fines, fees, and court costs by garnishing state income tax returns.
- ✓ Coordinated with TPCG to have a new roof placed on the City Courthouse.
- ✓ The Collections Department increased the amount paid per transaction in 2011 by 18% with adults and 41% with juveniles.

2013 GOALS AND OBJECTIVES

- Continue making technological enhancements, to include the electronic filing of civil matters, with the ultimate goal of becoming “paperless”.
- Continue to monitor workload in the departments and have deputy clerks cross trained in other departments.
- Continue to research and implement effective strategies in the Collections Department to ensure defendants pay their fines/fees as quickly as possible.
- Garnish state income tax returns on those individuals who have outstanding warrants for failure to pay fines/fees/court costs.

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of Civil cases filed	3,616	3,600	3,600
	Number of Criminal cases filed	2,687	2,700	2,700
	Number of Traffic cases filed	5,882	7,000	5,800
	Number of Juvenile cases filed	1,719	1,600	1,600
	Number of Other cases filed	1,356	1,350	1,350
<i>Efficiency & Effectiveness</i>	Dollar amount received through the Collections Department	\$150,000	\$200,000	\$225,000
	Percentage increase in Civil Cases Disposed	10%	2%	0%
	Percentage increase in Criminal Cases Disposed	6%	4%	5%
	Percentage increase in Traffic Cases Disposed	11%	10%	5%
	Percentage increase in Juvenile Cases Disposed	0%	0%	0%
	Percentage increase in Other Cases Disposed	4%	0%	0%

151-120 GENERAL FUND - CITY COURT

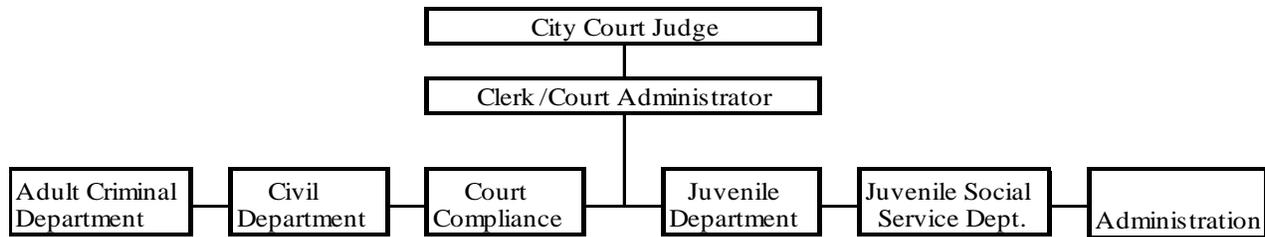
BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	1,247,146	1,324,905	1,248,046	1,375,312	1,375,312
Supplies and Materials	104	0	105	100	100
Other Services and Charges	21,310	22,614	23,399	23,399	23,399
Reimbursements	(308,665)	(529,563)	(543,451)	(540,855)	(540,855)
TOTAL EXPENDITURES	959,895	817,956	728,099	857,956	857,956
% CHANGE OVER PRIOR YEAR NET REIMBURSEMENTS					4.89%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	56,109	71,539	87,415
Chief Deputy Clerk	1	1	1	1	N/A	42,542	54,241	66,279
Social Services Director	1	1	1	1	N/A	46,371	59,123	72,244
Juvenile Officer	4	4	4	4	N/A	35,268	44,967	54,946
Accountant I-City Court	1	1	1	1	N/A	35,807	45,654	55,786
Deputy Clerk of Court V	1	1	1	1	N/A	35,268	44,967	54,946
Deputy Clerk IV	5	5	5	5	N/A	18,104	23,083	28,205
Deputy Clerk III	9	8	9	9	N/A	16,609	21,177	25,876
TOTAL	24	23	24	24				



151-121 GENERAL FUND - DISTRICT COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division "A", George J. Larke, Jr.
- ◆ Division "B", John R. Walker
- ◆ Division "C" Timothy C. Ellender
- ◆ Division "D", David W. Arceneaux
- ◆ Division "E", Randall L. Bethancourt

2011-2012 ACCOMPLISHMENTS

- ✓ Created Courthouse Security Committee.
- ✓ Completed most renovations to jury room with the exception of the permanent seating.

2013 GOALS AND OBJECTIVES

- To provide prompt and just disposition of all matters handled by this court.
- To complete renovations to Jury Meeting Room (permanent seating).
- Continue implementation of securing both the old courthouse and courthouse annex.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of Civil cases filed	2,999	3,100	3,300
Number of Criminal and Traffic cases filed	27,637	32,000	34,000

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	460,016	466,224	472,999	487,368	487,368
Supplies and Materials	11,519	25,000	23,233	25,000	25,000
Other Services and Charges	87,625	112,432	112,302	119,543	119,543
Repair and Maintenance	0	4,000	4,000	4,000	4,000
Capital Outlay	25,479	0	0	0	0
TOTAL EXPENDITURES	584,639	607,656	612,534	635,911	635,911
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					4.65%

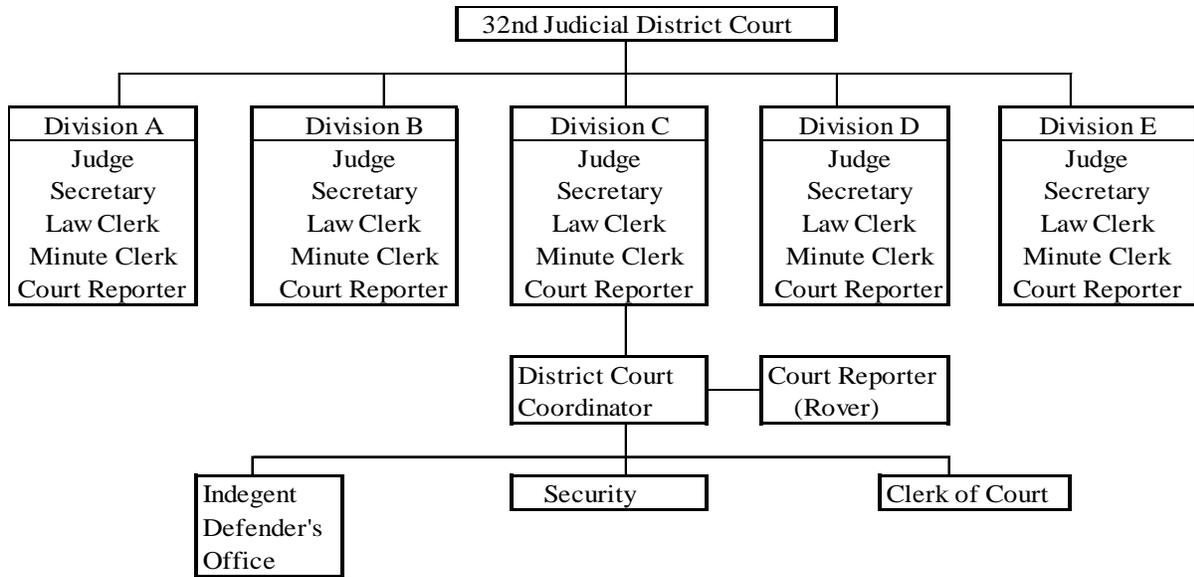
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Add 1 Part-Time Administrative Technician I

151-121 GENERAL FUND - DISTRICT COURT

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
District Court Coordinator	1	1	1	1	N/A	****	****	****
TOTAL	7	7	7	7				
Admin Tech I	0	0	1	1	N/A	****	****	****
TOTAL PART-TIME	0	0	1	1				
TOTAL	7	7	8	8				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the state and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32nd Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, worthless Check Department, Pre-Trial Intervention, Investigations Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children's Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

2011-2012 ACCOMPLISHMENTS

- ✓ A continued effort to reduce court case volume and to keep dockets at manageable levels by providing a thorough and fair screening process and review of all criminal charges brought into the 32nd Judicial District.
- ✓ Reports from civil boards and public service programs indicating a high quality of service from our staff.
- ✓ An increase in the collections from the efforts of the child support enforcement program.
- ✓ An increase in the enrollment of our Drug Court and DWI Treatment Program.
- ✓ Expanded the services of the Terrebonne Children's Advocacy Center including increased services made available to child victims and their families, offering individual and group counseling, Family Services division to lend assistance in the local school system, including addressing truancy issues and an early intervention program.
- ✓ Expanded the services offered to crime victims to include a prosecutor who acts as the victim's advocate throughout the judicial process, as well as a special prosecutor who handles all elderly victims of crimes.
- ✓ Relocated all probation services to a new 30,000 sq. ft. facility. The new building offers office space and meeting rooms for educational classes, counseling and Drug & DWI treatment sessions.

2013 GOALS AND OBJECTIVES

- Continue to reduce court case volume by providing a thorough and fair screening process and review of all criminal charges brought with the 32nd Judicial District.
- Provide a high level of quality service to all civil boards.
- Ensure that staff members provide quality services to all clients utilizing our public service programs.
- An increase in collections from the efforts of the child support enforcement program and the worthless check program.
- An increase in collections from our traffic department. Complete on-line and credit card payment program.
- Increase enrollment in our Drug Treatment Court and DWI Treatment Court and provide treatment and counseling to those enrolled.
- Expand the services offered at the Terrebonne Children's Advocacy Center to child victims and their families.
- Reduce the number of truants in the Terrebonne Parish School system by enforcing truancy laws.
- Early identification of at risk children through our Early intervention Program and provide necessary services.

151-123 GENERAL FUND - DISTRICT ATTORNEY

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
	Number of death penalty cases	2	2	2
	Number of criminal jury trials	40	37	42
Efficiency & Effectiveness	% of conviction rate in criminal prosecutions	80%	90%	95%
	Amount collected in child support collections (millions)	\$8.6M	\$8.7M	\$9.0
	Amount collected in worthless check program	\$400K	\$400K	\$450K
	Number of offenders referred to Drug Court	40	30	15
	Number of offenders completed Drug Court process	11	10	15
	Number of children referred to Advocacy Center	101	115	120
	Number of victims referred to Victims Assistance Coordinator	2,246	2,300	2,350

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	793,883	793,007	778,710	843,980	843,980
Other Services and Charges	15,074	15,100	16,297	16,300	16,300
TOTAL EXPENDITURES	808,957	808,107	795,007	860,280	860,280
% CHANGE OVER PRIOR YEAR					6.46%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	19	17	19	19	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	21	19	21	21				

151-124 GENERAL FUND - CLERK OF COURT

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which he is custodian.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Supplies and Materials	80,291	92,055	80,000	80,000	80,000
Other Services and Charges	49,087	71,860	66,000	77,450	77,450
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>18,000</u>	<u>18,000</u>
TOTAL EXPENDITURES	<u>129,378</u>	<u>163,915</u>	<u>146,000</u>	<u>175,450</u>	<u>175,450</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-3.94%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 12 – Computers, \$18,000.

151-126 GENERAL FUND-WARD COURT (Justices of the Peace and Constables)

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$5,100 group insurance benefits and annual training, listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of marriages performed	160	195	220
Number of evictions	100	128	140
Number of title transfers	150	50	40
Number of acts of donations	40	40	20
Number of bills of sale	100	72	70
Number of rules to show just cause	90	80	90
Number of judgments	125	14	20
Number of citations	139	2	10
Number of claims filed	50	4	10
Number of complaints/disturbance calls	450	398	450
Number of times patrolled area	500	2598	2700
Number of times advised/gave information	685	430	500

BUDGET SUMMARY	2011	2012	2012	2013	2013
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	313,666	342,889	350,270	361,299	361,299
Other Services and Charges	16,501	14,308	14,888	14,900	14,900
TOTAL EXPENDITURES	330,167	357,197	365,158	376,199	376,199
% CHANGE OVER PRIOR YEAR					5.32%

BUDGET HIGHLIGHTS

- Wages paid to Justices of the Peace and Constables includes “State Supplemental Pay” which is reimbursed by the State monthly, approved.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LRS. 49:251.1. If one fails to complete mandatory training he/she shall not receive compensation until receipt of a “certificate of completion” from the Attorney General. All eighteen are being requested to attend, \$8,200. The 2013 Annual Justices of the Peace and Constables Training Course is scheduled for February 26 to March 1, 2013 in Marksville, Louisiana, approved.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	18	18	18	18				

151-129 GENERAL FUND - JUDICIAL – OTHER

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of witnesses and jurors fees paid:			
Petit/Civil Cases	2,521	2,340	2,430
Grand Jury Cases	243	199	221
City Court	104	120	112
Officers (Houma Police Dept., Sheriff's Deputies, State Troopers, and Wildlife & Fisheries)	198	160	180
Number of payments to Jury Commissioners	99	108	115
Total dollar amount of reimbursements from court systems	\$8,210	\$9,800	\$11,500
Total dollar amount paid to witnesses and jurors	\$137,830	\$119,118	\$116,500

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	129,620	100,000	109,318	105,000	105,000
TOTAL EXPENDITURES	<u>129,620</u>	<u>100,000</u>	<u>109,318</u>	<u>105,000</u>	<u>105,000</u>
% CHANGE OVER PRIOR YEAR					5.00%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
 - 2013 Court Warrants \$105,000, an increase of \$5,000 based on the 2012 activity, approved.

151-131 GENERAL FUND - PARISH PRESIDENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government's Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

2011-2012 ACCOMPLISHMENTS

- ✓ Completed numerous road improvement and turn lane projects throughout Parish
- ✓ Parish wide Drainage Improvements
- ✓ Continued advocacy for local coastal restoration and hurricane protection projects
- ✓ Continued work on Deepwater Horizon Oil Spill Natural Resource Damage Assessment process
- ✓ Hurricane Isaac preparation and response
- ✓ Increased government transparency through town hall and public meetings
- ✓ Recorded statewide low unemployment rates
- ✓ Focus on increasing tourism related activity through attracting regional meetings and conventions
- ✓ New parish branding strategy
- ✓ Aggressive removal of derelict vessels
- ✓ Aggressively demolish derelict structures
- ✓ Continued utilization of CDBG Action Plan

2013 GOALS AND OBJECTIVES

- Continue to advocate for increased coastal restoration and hurricane protection
- Continue coordination with Federal/State/Local officials regarding NRDA assessment, in response to BP Oil Spill
- Continue road and transportation artery improvements
- Continue to upgrade parish wide drainage
- Aggressively implement projects included in CDBG Action Plan
- Advance quality of life projects, including skate park, bike trails, recreational complex
- Continue to aggressively promote Terrebonne Parish to visitors and new businesses

151-131 GENERAL FUND - PARISH PRESIDENT

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	469,335	484,050	499,637	514,725	514,725
Supplies and Materials	17,043	22,150	19,119	22,900	22,900
Other Services and Charges	52,666	87,982	87,815	83,729	83,729
Repair and Maintenance	2,443	3,300	3,300	3,300	3,300
Allocated Expenditures	(452,577)	(453,180)	(487,900)	(499,723)	(499,723)
Capital Outlay	0	17,000	17,000	0	0
TOTAL EXPENDITURES	88,910	161,302	138,971	124,931	124,931
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					4.55%

BUDGET HIGHLIGHTS

- PEG Channel Services, \$15,000, approved.
- Education Video Production, \$43,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parish President	1	1	1	1	VI	94,992	118,740	143,683
Parish Manager	1	1	1	1	V	87,955	109,944	133,040
Citizen Inquiry Coordinator	1	1	1	1	207	39,029	49,762	60,806
Parish Pres. Secretary	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin. Tech. II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	6	6	6	6				

151-141 GENERAL FUND - REGISTRAR OF VOTERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting early voting and absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana and the Parish. The parish is mandated by the state to pay a portion of the employee’s salaries. The Registrar of Voters’ office continues to hold the integrity for elections in Terrebonne parish, thereby maintaining trust from voters and candidates.

2011-2012 ACCOMPLISHMENTS

- ✓ The annual canvas of the voter rolls began January 2012. In a canvas, voter’s addresses are compared to the National Change of Address Registry (NCOA) and changed or challenged when necessary. Voters affected by changes in address are mailed new voter identification cards with the corrected /or/ changed address and/or precinct information. When it is determined that the voter is registered at an incorrect address and an update is unobtainable from NCOA, the voter’s registration record is coded “inactive”. This “inactive” status requires that the voter confirm /or/ correct the address on record prior to being allowed to vote. This is done to insure fair elections.
- ✓ Parish Council elections were held according to the 2011 Council Redistricting plan. Redistricting is required following census in accordance with Section 5 of the Voting Rights Act, with intent to insure that lawmakers represent an equal number of citizens. Council redistricting 2011 created an additional 28 election-day precincts, bringing the total number of precincts from 93 to 115. In an effort to inform voters of their perspective Council districts and polling locations, new Voter Information Cards were mailed to each voter prior to the 2011 Council elections.
- ✓ The 2012 U. S. Congressional reapportionment caused major changes in Terrebonne Parish. The new Congressional districts are in effect for the 2012 Congressional elections, causing change to Terrebonne parish voters to vote in either the 1st or 6th Congressional District. In an effort to inform voters of their perspective Congressional district, new Voter Information Cards were mailed (again) to voters in June, 2012.

2013 GOALS AND OBJECTIVES

- To facilitate voter registration and voting for citizens of Terrebonne Parish.
- To continue and improve implementation of the National Voter Registration Act.
- To effectively serve the citizens of Terrebonne Parish relative to voter registration and elections.
- To prepare voter records and files according to the adopted Redistricting plans.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of citizens eligible to vote in Terrebonne Parish	62,998	65,000	65,000
Number of new voters registered by mail, through the Department of Motor Vehicles, and social service agencies	1,323	1,600	1,000
Number of elections held	3	4	4

151-141 GENERAL FUND - REGISTRAR OF VOTERS

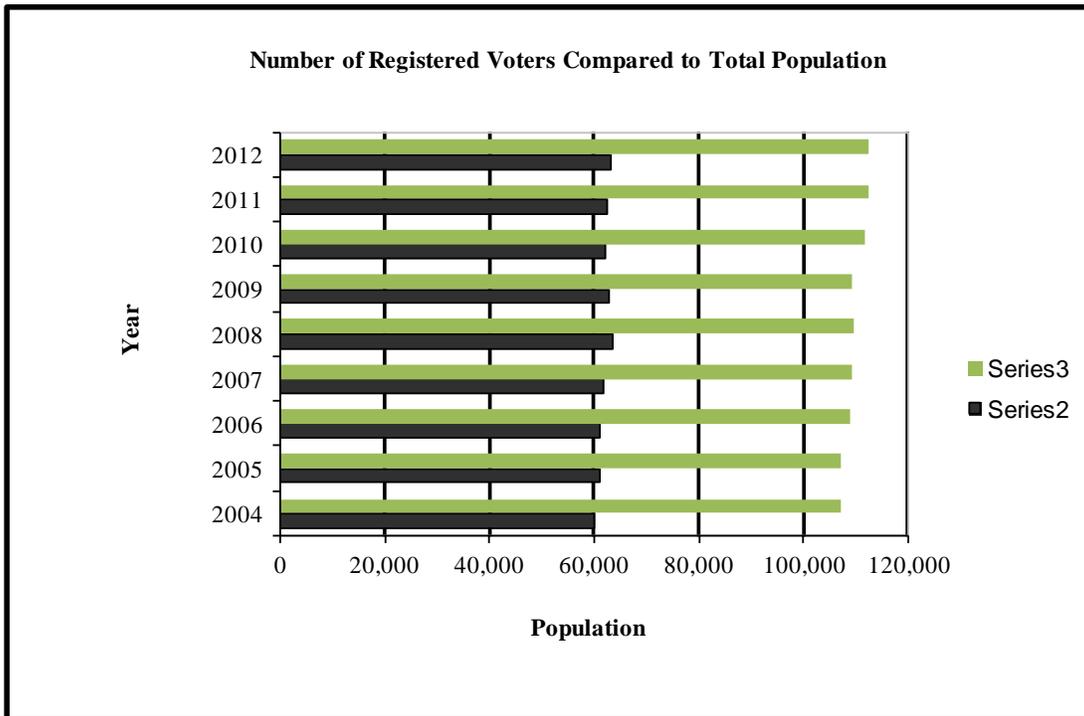
BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	160,357	159,448	155,288	162,689	162,689
Supplies and Materials	1,738	4,000	2,660	4,000	4,000
Other Services and Charges	6,828	8,559	8,014	9,140	9,140
Repair and Maintenance	0	500	500	500	500
Capital Outlay	0	4,996	4,996	0	0
TOTAL EXPENDITURES	168,923	177,503	171,458	176,329	176,329
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.22%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				



151-142 GENERAL FUND - ELECTIONS

PURPOSE OF APPROPRIATION

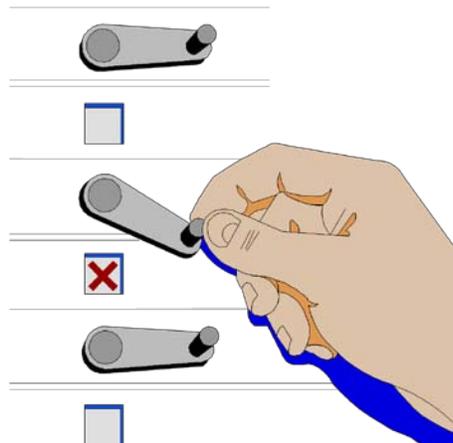
The Elections category of the General Fund is used to record direct expenditures for holding general, primary and special elections.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of elections held	3	4	4

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	49,961	30,300	30,300	30,300	30,300
TOTAL EXPENDITURES	49,961	30,300	30,300	30,300	30,300
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.



151-151 GENERAL FUND - FINANCE/ACCOUNTING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service and Information Technologies Divisions. The Accounting Division staffed with 22 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects, receives, all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

2011-2012 ACCOMPLISHMENTS

- ✓ The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial reporting to the Terrebonne Parish Consolidated Government Finance Department for its Comprehensive Annual Financial Report for the last fifteen (15) years.
- ✓ Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the last ten (10) years of Adopted Budgets.
- ✓ Added the Terrebonne Parish Consolidated Government's 2012 Adopted Budget to the Parish web site, (www.tpcg.org). Also added the 2011 Comprehensive Annual Financial Report to the Parish website.
- ✓ Established routine annual physical inventories of Parish Assets, working with Purchasing to surplus obsolete and broken assets.
- ✓ Completed the assembly and consolidation of all financial reports through an automated system at year end, in the format of a Comprehensive Annual Financial Report (CAFR).
- ✓ Accounts Payable has implemented ACH to its vendors.
- ✓ Accounts Receivable is in the process of implementing bank drafts to its vendors.

2013 GOALS AND OBJECTIVES

- To restructure the Emergency Organizational structure and operating requirements to enhance the existing functions.
- To increase government accountability and maintain all bond ratings.
- To preserve the public trust and confidence through innovative and practical financial management in accordance with the best-recognized principles and standards.
- To establish additional aggressive collection procedures for accounts receivable through independent local agencies.
- To increase the number of internal compliance audits as a means of preventative maintenance of our internal controls.
- To re-design the detailed budget schedules to include two (2) prior years for historical comparisons.
- To prepare a balanced Annual Operating Budget which is consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award Program.
- To make Parish Financial documents more accessible to the public by internet use.
- To increase the efficiency and response time of work.
- To encourage the employees of the Finance Department to achieve professional certifications and pursue continuing education.
- To maximize revenue collections lawfully due to Terrebonne Parish.
- To mandate 100% direct deposit of payroll.

151-151 GENERAL FUND - FINANCE/ ACCOUNTING

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of Financial reports/documents added to internet website	26	29	32
	Number of Accounts Payable Vendors	12,740	13,500	14,000
	Number of Accounts Receivable Vendors	4,400	4,900	5,200
	Number of Accounts Payable ACH Payments	1,198	1,225	1,250
	Number of documents in accordance with the best-recognized principles and standards	2	2	2
	Number of vendor checks issued	18,450	18,500	18,600
	Number of invoices issued by Accounts Receivable	4,468	4,500	4,700
	Number of manual checks issued	893	890	990
	Number of bank statements reconciled	456	468	480
	Number of payroll checks issued	5,321	5,765	6,000
	Number of direct deposits issued	24,243	24,467	24,600
	Number of pension (Police/Fire) paid	21	20	19
	Number of Houma Community Mineral Lease checks issued	2,529	2,529	2,529
	Number of travel business reports processed	641	750	750
	Number of Journal Entries Prepared	3,074	2,650	3,000
	Number of Federal Grants Tracked	83	81	78
	Number of Fixed Assets Processed	381	575	480
Number of Audit Work papers Prepared	245	248	248	
<i>Efficiency & Effectiveness</i>	Revenue generated by Finance (Houma Community Mineral Lease)	\$105	\$100	\$100
	Percent of Employees on Direct Deposit	68%	66%	67%
	Number of years received the national Certificate of Achievement for Excellence in Financial Reporting from GFOA for the Comprehensive Annual Financial Report	14	15	16
	Number of years received the national Distinguished Budget Award from GFOA for the Annual Operating Budget	9	10	11
	Parish Bond Rating with Fitch Investor Service	AA-	AA-	AA-
	Parish Bond Rating with Standard and Poor's	AAA/AA-	AAA/AA-	AAA/AA-
	Credit Hours earned through Nicholls State University by staff towards Accounting/ Business degrees	129	129	24



151-151 GENERAL FUND - FINANCE/ ACCOUNTING

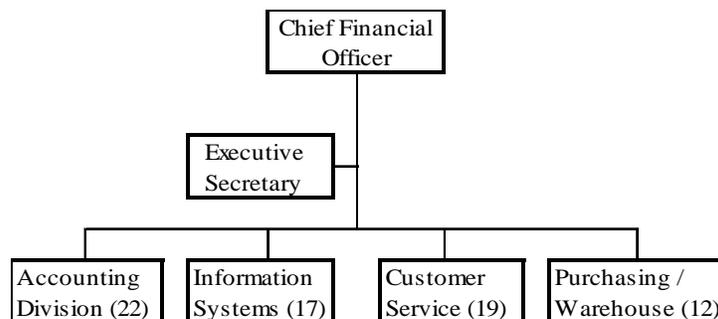
BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	969,319	1,019,606	1,017,164	1,049,689	1,049,689
Supplies and Materials	40,049	46,675	46,655	41,325	41,325
Other Services and Charges	38,644	46,904	42,177	45,405	45,405
Repair and Maintenance	4,306	5,200	4,200	4,200	4,200
Allocated Expenditures	(613,379)	(849,973)	(843,750)	(887,656)	(887,656)
Capital Outlay	13,576	17,424	17,424	20,445	20,445
TOTAL EXPENDITURES	452,515	285,836	283,870	273,408	273,408
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.99%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Add 1 - Accounting Specialist I (Part-time College Intern), Grade 105
- Capital: - Approved.
 - 1 - Scanner, \$1,245
 - 1 - Lexmark Printer, \$2,500
 - 6 - Laptop Computers, \$10,700
 - 5 - Desktop computers, \$6,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	101,800	123,185
Comptroller	1	1	1	1	212	61,719	78,692	96,157
Accounting Manager	1	1	1	1	210	51,008	65,035	79,469
Investment/Finance Officer	1	1	1	1	208	42,542	54,241	66,279
Accountant II	1	1	1	1	208	42,542	54,241	66,279
Accountant I	4	4	4	4	206	35,807	45,654	55,786
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Acct. Specialist II	3	3	3	3	106	25,790	32,882	40,179
Acct. Specialist I	7	6	7	7	105	23,445	29,893	36,527
TOTAL	20	19	20	20				
Acct Specialist I	2	3	3	3	105	11,723	14,947	18,264
TOTAL PART-TIME	2	3	3	3				
TOTAL	22	22	23	23				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Department's **Customer Service Division** has always served as a "one-stop" central point of contact for the public wishing to conduct business throughout the City of Houma / Parish of Terrebonne. This office strives on ensuring superior *customer service* while providing definitive communications, and collection efforts for each of the following TPCG public services: Utility Billings & Collections for Electric / Gas services - Collection of Special (Sewer / Paving) Assessments - Issuance of Special Event Applications for alcohol related events – Issue Applications for Certificates of Registration for Public Solicitations throughout the Houma-Terrebonne Parish Community – Issue Electrician & Plumber / Contractor Licenses – Issue Liquor Applications & Licenses – Issue Bar Cards - Seek restitution of "Final Utility Balances Left Owing" before & after placement of such accounts with a Collection Agency – Seek restitution of all "Worthless Checks" issued to TPCG for various government services before placement with the District Attorney's Office - share collection duty with the Terrebonne Parish Sheriff's Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

2011-2012 ACCOMPLISHMENTS

- ✓ There was a 0.07% increase in the Direct Payment/ Bank Draft Program from 2010, to 2011. Based on the total August 2012, participation in both these programs, we estimate an increase by the year's end.
- ✓ There was a 0.33% decrease in the customer (in-house) utility payments by Credit Card, but there's a 3.50% increase of On-Line Credit Card payments for Utility Billings.
- ✓ Also there's been a 0.01% increase in Utility Payments through **Banks**, but a decrease in same via the Drop-Box, and USPO from 2010, to 2011, and we estimate a continuance of it all through 2012.

2013 GOALS AND OBJECTIVES

- Continue promoting "Average Billing" & "Direct Payment / Bank Draft" programs, and On-Line Payment services.
- Continue working with various "help" agencies that assist economically disadvantaged utility billing customers; specifically the elderly and disabled.
- NEWS: As of December 2011, we now offer "E-Billings" as another On-Line UB customer service for those wanting paperless bills.
- Effective April 2012, we've added customer information that's recorded on back of the UB Statement detailing Office Hours; After-Hour Reinstates; Pay Options; additional UB Service; etc., and we hope to include other relevant information [i.e.: how to read bill / meter; how usage is measured / what's a kilo-watt hour; how to control usage; etc.].
- Seeking alternative measures for "reducing postage costs", specifically Certified Mailings via Pitney Bowes software and equipment.
- To offer Interactive Voice Response [IVR] service as an additional UB Pay option for telephone customer payments.

151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of utility customers serviced	20,817	20,905	21,000
	Number of insurance licenses issued	669	631	650
	Number of liquor licenses issued	394	378	386
	Number of electrician/plumber/gas fitter licenses issued	198/71/12	175/62/13	186/66/12
	Number of NSF checks returned/paid	329/308	319/300	330/310
	Number of customer participation in the average billing program	847	817	832
	Number of customers participating in Direct Payment/Bank Draft program	1,411	1,455	1,477
	Number of customers paying with a credit card (In-house)	9,080	10,503	11,214
	Number of credit card payments made by telephone (Service cancelled 6/1/10)	0	0	0
	Number of Certificates of Registration for Solicitation Permits	72	72	72
<i>Efficiency & Effectiveness</i>	Number telephone calls fielded	47,829	47,672	50,583
	Number of posted outgoing mail pieces	192,310	180,348	181,344
	Number of walk-in customers served	73,632	76,498	77,931
	Number of bank utility paying customers	26,526	28,210	29,894
	Number of utility payment via drop box	15,438	15,785	15,958
	Number of utility payments mailed	83,508	81,063	82,285
	Number of On-Line Payment (ACH/CC)-Since service began 4/1/09 thru 8/12/09-1,795	1,804	2,239	2,456
	Number of Ebill Customers (Service began 12/2011)	11	40	100

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	801,709	869,417	886,483	886,567	886,567
Supplies and Materials	81,556	105,702	105,748	108,850	108,850
Other Services and Charges	212,595	212,300	210,044	214,600	214,600
Repair and Maintenance	12,586	9,970	9,970	9,970	9,970
Allocated Expenditures	(1,091,801)	(1,120,885)	(1,188,000)	(1,195,587)	(1,195,587)
Capital Outlay	4,196	14,177	14,177	2,400	2,400
TOTAL EXPENDITURES	20,841	90,681	38,422	26,800	26,800
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.89%

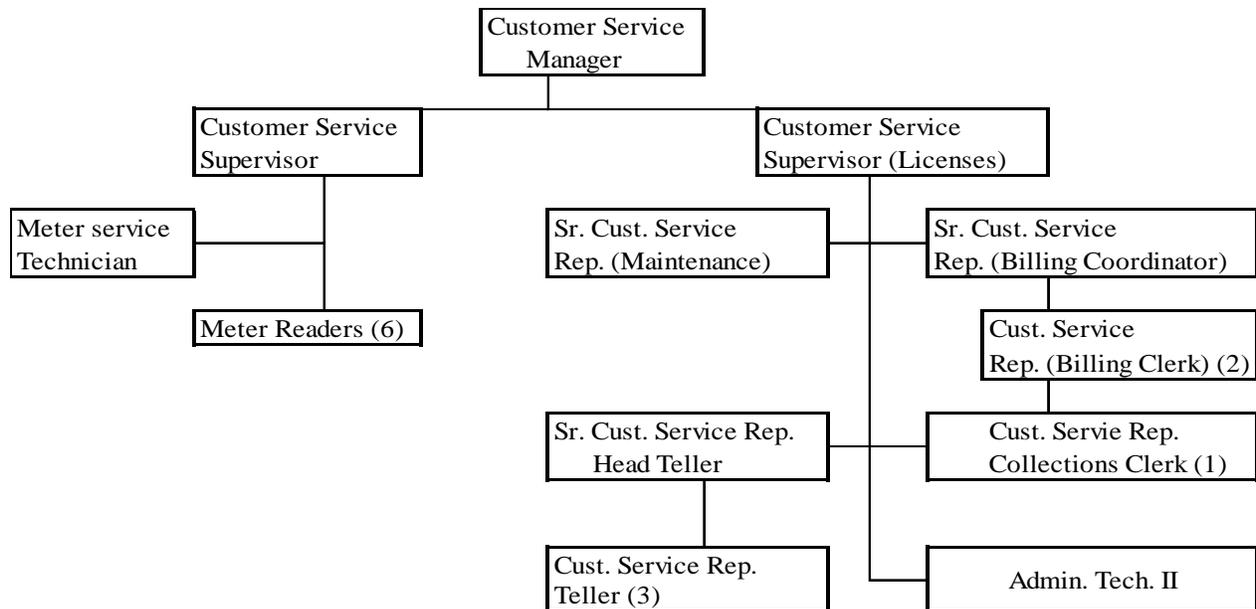
BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 2 - Desktop Computers, \$2,400

151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	56,109	71,539	87,415
Customer Service Supv.	2	2	2	2	109	35,268	44,967	54,946
Meter Serv. Technician	1	1	1	1	106	25,790	32,882	40,179
Sr. Customer Service Rep.	3	3	3	3	106	25,790	32,882	40,179
Customer Service Rep.	5	5	5	5	104	21,509	27,424	33,511
Meter Reader	6	5	6	6	103	19,733	25,160	30,744
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	19	18	19	19				



151-157 GENERAL FUND - LEGAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters.

The Legal Department presently consists of the Parish Attorney and four Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions and advise the Houma-Terrebonne Regional Planning Commission.

2011-2012 ACCOMPLISHMENTS

- ✓ In addition to handling procedures to declare and certify over 100 vessels as abandoned, the Legal Department continues to regularly respond to issues associated with the Parish Charter, the Code of Ordinances, states of emergency, subdivision regulations, the Louisiana Public Bid Law, Open Meetings Law, the Louisiana Code of Ethics, Public Records Law, Employment Law and Property Law. The department also participated in drafting, negotiating and enforcing Public Works contracts, CDBG contracts and acquisitions, servitude agreements, revolving loans, mineral leases, cooperative endeavor agreements, surplus property sales, and intergovernmental agreements on behalf of Terrebonne Parish.
 - Of note, the legal department has assisted with multiple property rights acquisitions in furtherance of various public improvement projects including: North Terrebonne Public Campus, Valhi Extension, Hollywood Road Widening, St. Ann Bridge, Concord Boulevard Drainage Project, 7820 Park Ave. parking property, Baroid Pump Station, 1-1B Drainage Project, CCC Ditch Improvements Project, Downtown Parking Lots, Bayou Gardens to Bayou Blue Roadway Extension, Bayou Gardens to Coteau Road Drainage, Country Drive Widening.
- ✓ The Legal Department has, in 2011-2012, provided legal counsel to all council committees, Regular Council meetings, the Terrebonne Parish Veteran's Memorial District, the Board of Adjustments, the Employee Grievance Board, and all departments of the parish administration.
- ✓ The Legal Department assists the Risk Management Department in the handling of lawsuits against the Parish. Our aggressive approach to litigation has been successful in terms of rapidly moving cases to closure or trial, managing attorney's fees and negotiating payout of settlement amounts on lawsuits. The overall file count for litigation files consists of approximately sixty-eight (68) open files in 2011.

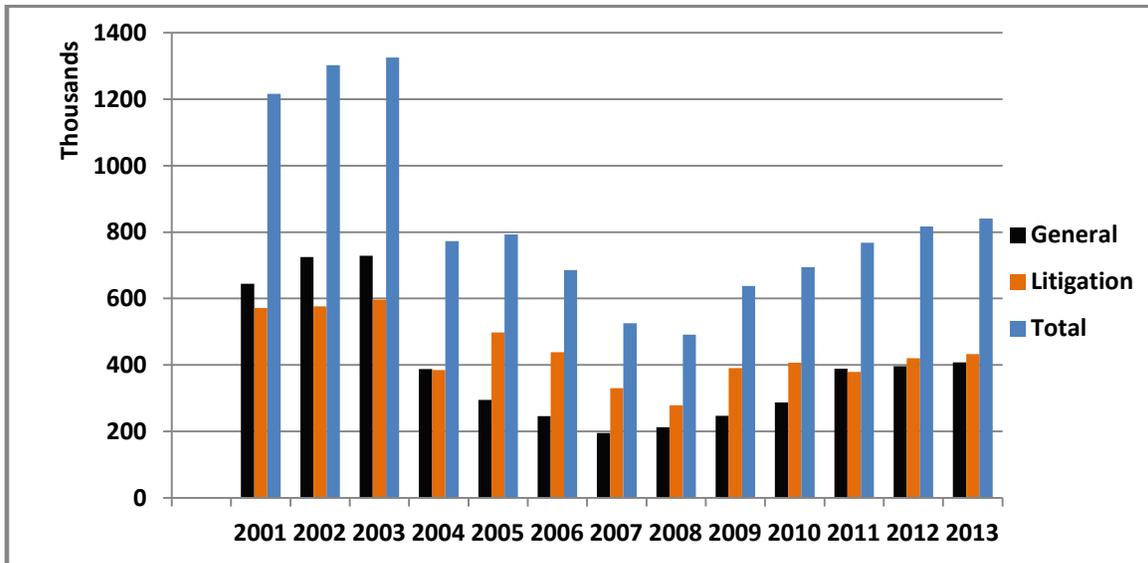
2013 GOALS AND OBJECTIVES

- To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.
- To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.
- To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.
- To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made. The overall goal of the Litigation Department is to reduce the number of pending claims against the Parish, as ultimately, an open file is a continuing expense to Parish Government.

PERFORMANCE MEASURES

- 38 cases closed in 2011-2012.
- 77 cases are presently pending in 2012.

151-157 GENERAL FUND - LEGAL SERVICES



BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	74,123	72,274	74,528	74,689	74,689
Supplies and Materials	6,397	7,200	7,200	7,200	7,200
Other Services and Charges	126,455	197,362	156,166	152,000	152,000
Repairs and Maintenance	9,541	0	0	0	0
TOTAL EXPENDITURES	216,516	276,836	237,894	233,889	233,889
% CHANGE OVER PRIOR YEAR					-15.51%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:- Approved.

	2009 Actual	2010 Actual	2011 Actual	2012 Estimated	2013 Estimated
General	\$ 247,651	\$ 340,093	389,334	396,131	408,014
Litigation	390,475	406,957	379,033	420,206	432,812
	\$ 638,126	\$ 747,050	\$ 768,367	\$ 816,336	\$ 840,826

- Legal Assistance to low-income persons, \$24,000, Southeast LA Legal Services, approved.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Asst. District Attorney	1	1	1	1	N/A	****	****	****
TOTAL	1	1	1	1				

151-193 GENERAL FUND - PLANNING & ZONING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

2011-2012 ACCOMPLISHMENTS

- ✓ Finalized the Comprehensive Master Plan Update “Vision 2030”.update, “Vision 2030”.
- ✓ Received an award from AARP for “Great Places to Live in Louisiana”.
- ✓ Established a new Brand and Logo for Terrebonne Parish in conjunction with BP Tourist Recovery funds.
- ✓ Implemented “My Permit Now” permitting software with South Central Planning to enable online permitting and update to permit processing.
- ✓ Completed final phase of the FEMA Public Assistance Program which removed over 800 dilapidated structures in the Parish.
- ✓ Processed over 2000 building permits with a collective community investment of over \$200million.
- ✓ Completed third phase of Terrebonne Clean Waterways project by removing over 100 derelict vessels.
- ✓ Mitigated approximately 123 homes by elevating above the Base Flood Elevation (BFE).
- ✓ CDBG Recovery Buyout program has started; a \$4 million project to buyout approximately 30 structures damaged by Gustav/Ike.
- ✓ First annual Courthouse Chili Cook-off was kicked off to address Downtown Beautification projects.
- ✓ Started in May a Farmer’s market on Saturday’s at Waterlife Museum.
- ✓ Worked extensively with the Chamber of Commerce to start the first annual “Best of the Bayou” downtown festival. Vision 2030 Comprehensive Master Plan Update Submitted to Planning Commission for review and adoption.
- ✓ Fireman’s Skate & Bike Park Feasibility Study.
- ✓ Awarded Southdown Bike Trail Loop Grant (begin construction Fall 2012).
- ✓ Field of Dreams (FOD) Master Plan (completed Nov 2012).

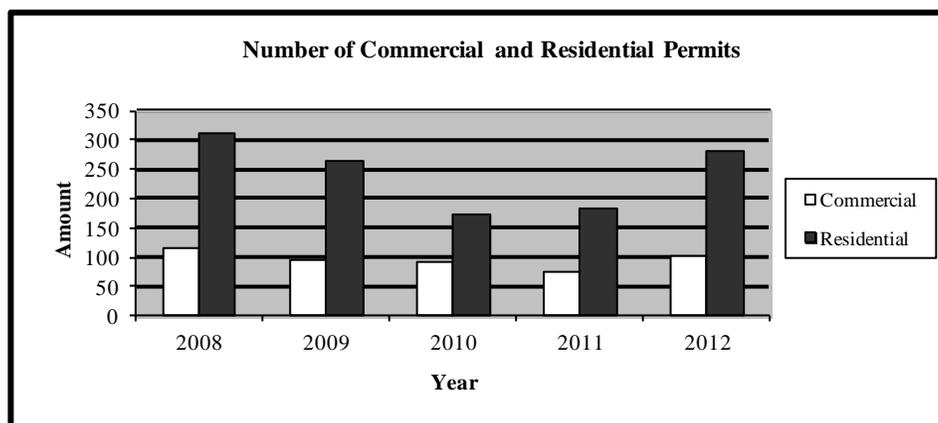
2013 GOALS AND OBJECTIVES

- Implement strategies developed within the “Action Plan” of the Comprehensive Plan Update.
- Address changes to the subdivision and zoning regulations in conformity with the strategies within the Comprehensive Plan.
- Continue the 2nd year with the Courthouse Chili Cook-off, Farmer’s Market, and Best of the Bayou Festival.
- Streamline and integrate regulatory provisions governing the construction and property maintenance activity within the Parish, providing common administration processed and violation penalties.
- Complete outreach for Flood Ordinance Amendment to maximize resilience and CRS savings.
- Assist OEP to bring new OEP and Safe Room to fruition and guide TEDA to implement Generator Program for critical commercial redundant power.
- Complete a fourth phase of Terrebonne Clean Waterways project and receive NOAA funds.
- Develop preliminary elevation and reconstruction applications in anticipation of future funds.
- Seek more SRL funds and identify other available funding sources.
- Replace old street polls with new decorative polls for the downtown area.
- Have Farmer’s Market open for twelve (12) months to bring new visitors each week downtown.
- Create more art and entertainment downtown for people to enjoy.
- Bring Kayaking to the downtown area and create a venue for the sport.
- Construct a pedestrian bridge from Park Avenue parking lot to Le Petit Theater, then work on landscaping parking lot.
- Implementation of Comprehensive Plan objective of preserving and enhancing scenic areas and entries to Parish.
- Complete 1st round of quality of life projects: skate park, bike trails, 1st phase of FOD (quality of life projects).
- Incorporate Parish branding efforts into all new planning projects (create sense of place).
- Improve Planning Commission/Board of Adjustment members’ knowledge of emerging planning and zoning trends.
- Improve clarity and applicability of zoning ordinance and subdivision regulations.

151-193 GENERAL FUND - PLANNING & ZONING

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of building permits issued	1,953	2,276	2,599
	Number of building permits for new construction residential issued	183	336	489
	Number of permits for mobile homes issued	269	232	193
	Number of building permits for new construction commercial	74	116	158
	Number of permits for renovations, additions, or certificates of occupancy	1,427	1,592	1,759
	Number of applications for subdivisions, redivisions of property, raw land sales and family partitions	52	60	50
	Number of applications for zoning map amendments, home occupations and planned groups approved	22	23	25
	Number of applications for structural variances	26	45	40
<i>Efficiency & Effectiveness</i>	Response time for inspection requests	2 days	2 days	2 days
	Response time for general inquiries from customers	1 day	1 day	1 day
	Number of zoning interpretations completed	1,600	1,600	1,600

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of adult pauper burials	0	5	4
	Number of infant pauper burials	3	3	3
	Number of funeral homes handling pauper burials	3	3	3
<i>Efficiency & Effectiveness</i>	Cost of infants pauper burial (\$300.00)	\$900	\$900	\$900
	Cost of adults pauper burial (\$500.00)	\$0	\$2,500	\$2,000
	Total cost	\$900	\$3,400	\$2,900

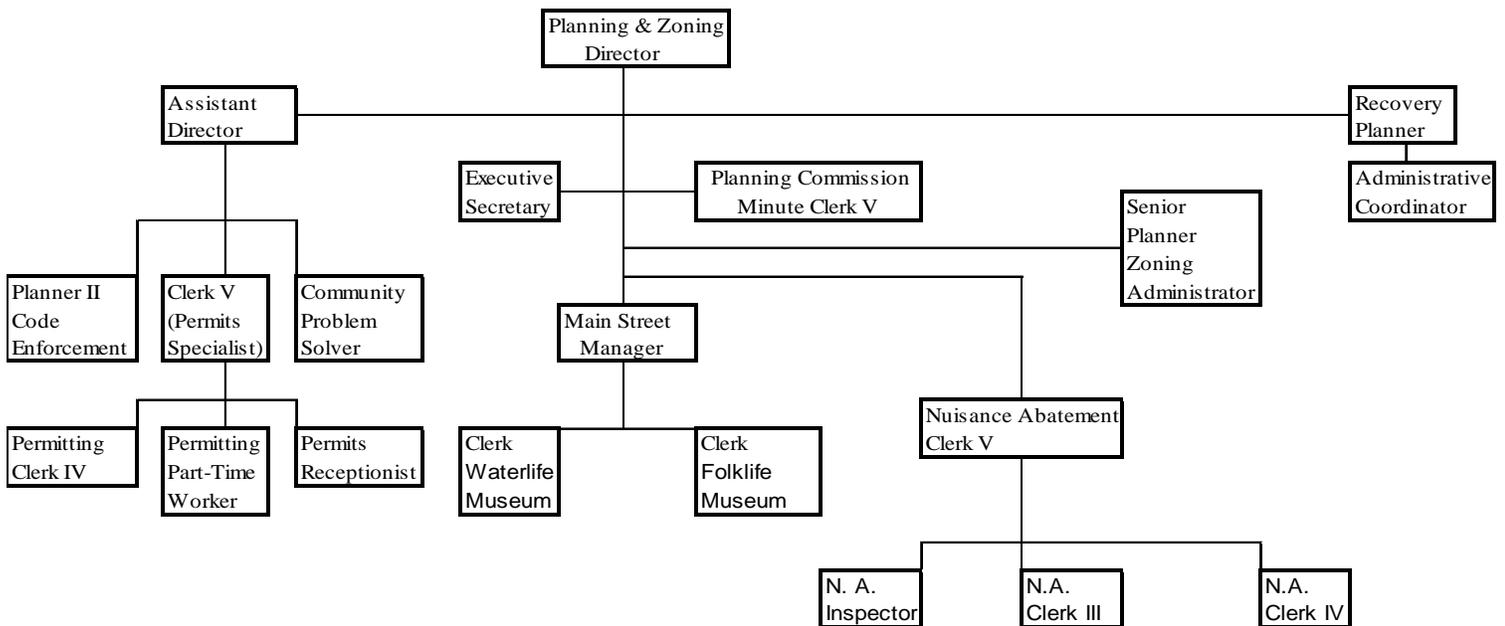


151-193 GENERAL FUND - PLANNING & ZONING

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	738,079	768,196	788,620	857,314	857,314
Supplies and Materials	40,267	36,500	38,880	34,500	34,500
Other Services and Charges	1,120,881	1,056,671	1,321,695	958,291	958,291
Repair and Maintenance	2,002	2,100	2,100	2,100	2,100
Non Recurring Federal Program	723,704	1,594,079	1,594,079	0	0
Capital Outlay	1,107	16,705	16,705	0	0
TOTAL EXPENDITURES	2,626,040	3,474,251	3,762,079	1,852,205	1,852,205
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND NON RECURRING FEDERAL PROGRAM					-0.60%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Add 1 Administrative Coordinator 1, Grade 104



151-193 GENERAL FUND - PLANNING & ZONING

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	94,259	114,060
Assistant Planning Director	1	1	1	1	212	61,719	78,692	96,157
Senior Planner	1	1	1	1	212	61,719	78,692	96,157
Recovery Planner	1	1	1	1	212	61,719	78,692	96,157
Planner II	1	1	1	1	209	46,371	59,123	72,244
Cultural Resource Manager	1	1	1	1	209	46,371	59,123	72,244
Permit Supervisor	1	0	1	1	109	35,268	44,967	54,946
Minute Clerk	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator I	1	1	2	2	104	21,509	27,424	33,511
Admin. Tech. I	1	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	<u>12</u>	<u>11</u>	<u>13</u>	<u>13</u>				
Admin Tech I	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				
TOTAL	<u>13</u>	<u>12</u>	<u>14</u>	<u>14</u>				

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Government Buildings division of Public Works provides maintenance on government owned and/or leased buildings. The Government Buildings Department's primary goal is to maintain all 22 Parish facilities in a safe, clean, and economical manner for the benefit of the residents and staff of Terrebonne Parish. This department is responsible for the repair, routine and preventive maintenance programs, renovations or modifications of all government buildings and parish grounds utilizing parish employees and contract personnel. The maintenance staff also ensures that through preventive maintenance programs, all mechanical, electrical, and plumbing equipment operates at safe and optimum efficiency.

2011-2012 ACCOMPLISHMENTS

- ✓ Criminal Justice Complex roof replacements bids were received in September 2012. Project will begin in late 2012 and will be completed in early 2013.
- ✓ Government Tower HVAC Project was completed in February 2012.
- ✓ A definitive scope and specifications has been developed for Government Tower Wind Hardening. The project should go out for bid and be completed in 2013.
- ✓ The George Arceneaux Building is currently having a new roof installed with a new roof and will be completed in October 2012.
- ✓ Cleaning and repainting is currently underway for the Government Tower Parking Garage. The sealing/waterproofing of upper decks to follow in October 2012.
- ✓ The old Courthouse had four HVAC System Air handlers replaced in 2012.
- ✓ The Clerk of Court had several areas and offices that were renovated in the Old Courthouse to allow for the new Clerk of Court to implement her office operations.

2013 GOALS AND OBJECTIVES

- Complete Wind Hardening of the Government Tower.
- Complete the roof replacement on the Criminal Justice Complex.
- Improve signage throughout the Government Tower, Old Courthouse and Annex.
- Complete the painting of Judge Ellender's and Judge Arceneaux's Courtrooms, as well as the common areas of the old Courthouse.
- Complete improvements to the Government Tower Elevator lobbies.
- Continue to work on the Wind Hardening of the Courthouse Annex, Old Courthouse and IT Buildings.
- Complete the installation of an emergency generator to run the entire Annex Building.

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
		Number of Parish facilities	36	36
Efficiency & Effectiveness	Improve signage at Government Tower, Courthouse, and Annex	N/A	0%	100%
	Percent of roof replacement at Criminal Justice Complex	N/A	50%	100%
	Complete painting of Courtrooms at Courthouse	N/A	N/A	100%
	Percent of generator connections for Government Tower, Courthouse and Annex	100%	100%	100%
	Complete elevator lobby improvements at the Government Tower-levels 1 to 5	N/A	50%	100%
	Percent of replacement of Government Tower roof.	100%	100%	100%
	Percent of cleaning of the exterior of the Courthouse and painting of all exterior windows and trim.	N/A	50%	100%
	Complete installation of Annex Generator	N/A	50%	100%
	Percent of completion of the HVAC Project for the Government Tower	80%	100%	100%
	Percent of completing parking garage repairs and maintenance	0%	50%	100%
	Percent of completing roof repairs to Gibson Head Start building	0%	100%	100%

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	469,953	564,417	542,525	591,270	591,270
Supplies and Materials	31,927	39,400	38,628	38,150	38,150
Other Services and Charges	1,361,352	1,553,798	1,461,455	1,472,087	1,472,087
Repair and Maintenance	436,615	362,565	370,488	280,200	280,200
Capital Outlay	115,521	522,636	379,246	29,000	29,000
TOTAL EXPENDITURES	2,415,368	3,042,816	2,792,342	2,410,707	2,410,707
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.49%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 – Pickup Truck, \$29,000 (CNG), replaces 1997 Dodge with >120,000 miles

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Manager	1	1	1	1	212	61,719	78,692	96,157
Mechanical Maint. Supervisor	1	1	1	1	208	42,542	54,241	66,279
Rehabilitation Technician	1	1	1	1	107	28,369	36,170	44,197
Facilities Maintenance Tech	3	3	3	3	106	25,790	32,882	40,179
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
Facilities Maintenance Asst	2	2	2	2	101	16,609	21,177	25,876
TOTAL	10	10	10	10				

151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen’s complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

2011-2012 ACCOMPLISHMENTS

- ✓ Processed more than 1080 violations which include tall grass, junk/debris, junked/abandoned vehicles, and sunken vessels.
- ✓ Processed 140 dilapidated and dangerous structure complaints
- ✓ Condemned 11 dilapidated and dangerous structures, 7 of which were demolished by. Terrebonne Parish.
- ✓ Filed 37 liens against properties in an effort to recoup cost incurred for the abatement of properties.
- ✓ Developed a plan which involves the Sheriff’s Office as it relates to addressing Sunken Vessels
- ✓ Revised the ordinance

2013 GOALS AND OBJECTIVES

- Continue to develop Nuisance Abatement software with report development capacity.
- Address all vacant, blighted properties and dilapidated and dangerous structures reported to Nuisance Abatement.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	1,151	1,400	1,400
Number of abandoned/derelict structure violations processed	174	190	180
Number of liens placed on tax notices for tall grass violators	134	160	160

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	231,390	247,376	254,697	255,673	255,673
Supplies and Materials	44	2,000	5,000	5,000	5,000
Other Services and Charges	837,409	636,561	636,361	288,360	288,360
TOTAL EXPENDITURES	1,068,843	885,937	896,058	549,033	549,033
% CHANGE OVER PRIOR YEAR EXCLUDING NON RECURRING FEMA GRANT PROGRAM					-38.03%

151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

BUDGET HIGHLIGHTS

- Significant Operating Expenses: - Approved.
 - Tall Grass Cutting: \$200,000 (Reimbursements from property owners estimated at \$50,000)
 - Demolition Program: \$70,000

PERSONNEL SUMMARY

JOB TITLE	2012	2012	2013	2013	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Citizen Inquiry Coordinator	1	1	1	1	207	39,029	49,762	60,806
Code Enforcement Officer II	1	1	1	1	108	31,489	40,148	49,059
Code Enforcement Officer	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Admin Tech I	1	2	1	1	101	16,609	21,176	25,876
TOTAL	<u>5</u>	<u>6</u>	<u>5</u>	<u>5</u>				

151-198 GENERAL FUND - PUBLIC WORKS/ JANITORIAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of Public Works provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 26 government buildings. Our mission is to provide our Parish Employees and the public with a clean and healthy environment in the most economical manner.

2011-2012 ACCOMPLISHMENTS

- ✓ Monitored custodial services at all buildings. Addressed issues on an as needed basis.
- ✓ Developed a schedule for buffing and waxing of hard floors at various locations.
- ✓ Added several areas to the current monthly carpet cleaning program.

2013 GOALS AND OBJECTIVES

- Continue to monitor custodial services through complaint logs and calls.
- Evaluate ways of improving the cleanliness and sanitizing of public and departmental restrooms.
- Continue to improve floor care programs thus extending their life.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Review complaint logs located at various sites every month.	100%	100%	100%
Monitor custodial complaints/ number of calls/annually	36	40	40
Monitor response to complaints/ number of days	1	1	1

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	21,907	21,900	22,513	22,800	22,800
Supplies and Materials	27,347	31,100	29,204	30,500	30,500
Other Services and Charges	286,639	275,879	209,046	225,100	225,100
Repair and Maintenance	10	0	0	0	0
TOTAL EXPENDITURES	335,903	328,879	260,763	278,400	278,400
% CHANGE OVER PRIOR YEAR					-15.35%

BUDGET HIGHLIGHTS

- The contract for cleaning services is estimated to be \$410,000 in 2013 with a share of \$217,500 for General Fund. The services are allocated by funding source, approved.

151-199 GENERAL FUND - GENERAL – OTHER

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Supplies and Materials	1,526	1,400	2,000	2,000	2,000
Other Services and Charges	1,083,968	900,746	996,080	1,019,855	1,019,855
Repair and Maintenance	<u>(3,223)</u>	<u>(1,400)</u>	<u>(2,127)</u>	<u>(1,800)</u>	<u>(1,800)</u>
TOTAL EXPENDITURES	<u>1,082,271</u>	<u>900,746</u>	<u>995,953</u>	<u>1,020,055</u>	<u>1,020,055</u>
% CHANGE OVER PRIOR YEAR					13.25%

BUDGET HIGHLIGHTS

- No significant changes.

151-205 GENERAL FUND - CORONER

PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	733,714	734,350	734,350	762,087	762,087
Capital Outlay	0	97,743	97,743	0	0
TOTAL EXPENDITURES	733,714	832,093	832,093	762,087	762,087
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.78%

BUDGET HIGHLIGHTS

- General Fund Supplement, \$762,087, an increase of 3.8%. (See Miscellaneous Information section for details), approved.



151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department’s capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

2011-2012 ACCOMPLISHMENTS

- ✓ Started construction of Valhi Extension to Savanne Road.
- ✓ Completed ADA Renovations to the Municipal and Dumas Auditoriums.
- ✓ Started construction on the Ashland, Baroid and Summerfield Pump Stations.
- ✓ Completed the last phase of the Fuel Containment Project.
- ✓ Received updated permit for the 1-1B system and completed several phases of the System Channels project.
- ✓ Continue to make the Storm Drainage Design Manual (SDDM), Subdivision Regulations, and the subdivision/building permit engineering approval checklist available to the public on the internet.
- ✓ Continue to input existing Public Works infrastructure information into the G.I.S. mapping system.

2013 GOALS AND OBJECTIVES

- To provide for the effective construction of assigned DPW (Department of Public Works) capital projects in general that meets applicable design standards and serves their purpose.
- To provide for the effective review of subdivisions submitted to the Planning Commission for engineering approval and to inform the Planning Commission of any design deficiencies in the reviewed subdivisions.
- To review applicable building permit drainage plan submissions for compliance with applicable Parish Codes and to inform the Planning Department of any detected drainage plan deficiencies.
- To input existing Public Works infrastructure information into the G.I.S. mapping system so the Public Works Department can effectively manage physical assets.
- To provide the DPW with required technical assistance and to help the DPW improve its technical proficiency.

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
Demand/ Workload	Number of Capital Projects	66	60	63
	Number of change orders done for Capital Projects	34	45	40
	Number of engineering/architectural appointments	13	18	15
	Number of amendments to Capital Projects	25	21	23
	Number of engineering reviews of subdivisions	7	33	20
	Number of engineering reviews of building permit applications	56	7	63
Efficiency & Effectiveness	Dollar amount of Capital Projects (Millions)	\$200M	\$210M	\$205M
	Invoices dollar amount for Capital Projects (Millions)	\$30.6M	\$29.3M	\$30.0M
	Number of substantial completions	15	17	16
	Number of final inspections of subdivisions	11	5	8

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

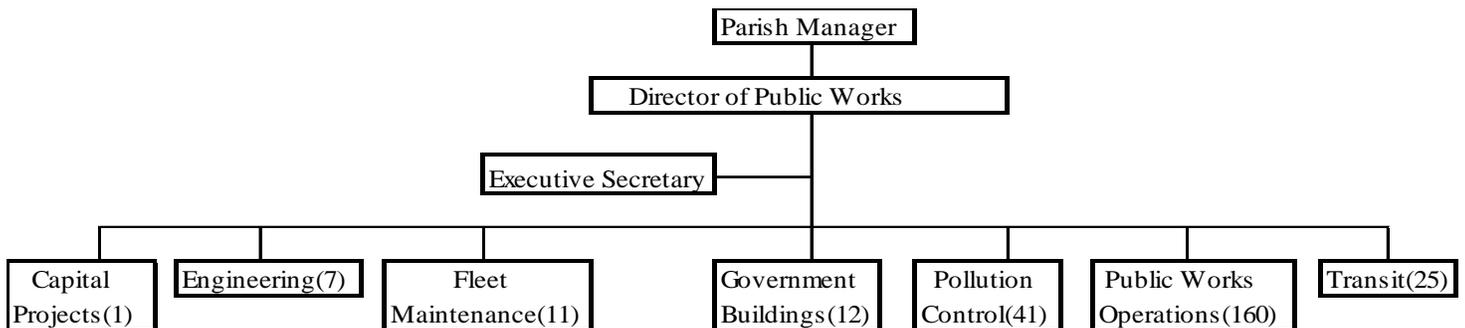
BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	569,050	637,517	568,928	652,466	652,466
Supplies and Materials	38,023	56,500	47,162	56,500	56,500
Other Services and Charges	112,086	341,513	267,774	314,808	314,808
Repair and Maintenance	16,108	78,400	78,400	9,200	9,200
Allocated Expenditures	(580,204)	(921,530)	(919,864)	(836,709)	(836,709)
Capital Outlay	3,297	87,999	87,999	48,900	48,900
TOTAL EXPENDITURES	158,360	280,399	130,399	245,165	245,165
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-7.27%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 – Copier/Scanner, \$15,000
 - 1 – ½ Ton 4x4 Pickup Truck, \$30,500 (CNG), replaces 2006 Dodge 1500 Quad Pickup, >93,000 mileage
 - 2 – Laptop Computers, \$3,400

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	94,259	114,060
Capital Projects Administrator	1	1	1	1	212	61,719	78,692	96,157
Staff Engineer	1	1	1	1	211	56,109	71,539	87,415
Engineer in Training	3	2	3	3	205	32,850	41,884	51,180
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
GIS & Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Adm. Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	10	9	10	10				



151-408 GENERAL FUND - PARISH VA SERVICE OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

2011-2012 ACCOMPLISHMENTS

- ✓ Terrebonne Parish Veterans benefits increased by \$2,686,000 up from \$10,700,000 (2010) to \$13,386,000 (2011) in monetary benefits.
- ✓ We did show a decrease in statewide veterans population by 174, which can be attributed to our older veteran population (World War II) dying due to age related diseases, and an estimated increase in the parish of 440.
- ✓ The parish maintains that over 1,000 active Veterans Files.
- ✓ There were 1,600 veterans that visited this office for assistance which was an increase of over 300 veterans.
- ✓ There were 2,250 telephone contacts that were addressed.
- ✓ This office co-sponsored the Annual Memorial Day Ceremony with the Regional Military Museum which had an estimated total 400 visitors in attendance.
- ✓ This office sponsored the Terrebonne Parish 1st Annual Veterans Health and Benefits Fair at the Parish Library. This event had over 35 different agencies from federal and state that provided essential information to the area veterans. The event had over 375 veterans and family members in attendance.

2013 GOALS AND OBJECTIVES

- To see that all veterans and their dependents receive the maximum benefits allowed by law.
- To continue to work with the various veterans' organizations in the community to represent the veterans and their dependents.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Terrebonne Parish's veteran population	6,380	6,820	7,200
Amount of benefit dollars received by Terrebonne veterans (Millions)	\$13.3M	\$15.0M	\$18.3M
Number of active veteran cases maintained	1,000	1,440	1,820

	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
BUDGET SUMMARY					
Other Services and Charges	17,604	19,404	19,404	19,404	19,404
TOTAL EXPENDITURES	<u>17,604</u>	<u>19,404</u>	<u>19,404</u>	<u>19,404</u>	<u>19,404</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$19,404, same as 2012, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

MOSQUITO ABATEMENT PROGRAM. The Terrebonne Parish Consolidated Government presently contracts the services for the Mosquito Abatement Program to reduce populations of annoying and potentially disease-breeding pests and also to locate and assess the population of mosquitoes and implement appropriate integrated pest management techniques. The contract covers Encephalitis Surveillance which is done by dividing into three major categories: Inspection, Sampling and Efficacy Testing and will operate during the months of March through October each year. This is an annual contract.

2011-2012 ACCOMPLISHMENTS

- ✓ The Mosquito Abatement Program has performed various tests for encephalitis, especially since there was a rise in the West Nile disease.

2013 GOALS AND OBJECTIVES

- Negotiate a new contract.
- To institute Mosquito Abatement Program through integrated pest management techniques. This includes the establishment of an inspection/surveillance program. Additionally biological and chemical control agents will be employed to reduce mosquito populations. An encephalitis-monitoring program will also be established.
- To provide prompt and efficient pest control services to citizens.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

THE HAVEN The purpose of The Haven is to provide a community-based response to interpersonal, sexual and family violence through advocacy, education, prevention, resource development, and treatment. The mission of the agency is to empower survivors of family violence and sexual assault to live safe, independent and violence free lives. The Haven is dedicated to break the cycle of violence by changing attitudes and beliefs in order for all people to live free from the threat of violence.

The Haven operates three separate and distinct programs, a domestic violence program, a sexual assault program and a violence prevention program. Although programs work closely together each offers integrated services geared specifically to healing its target populations. Services are provided regardless of availability to pay.

Domestic Violence Program. The domestic violence program offers crises line support 24 hours a day, counseling, parenting education, 24 hour a day legal and medical advocacy, attorney services, crisis intervention, and safe temporary shelter for women and children who are seeking refuge from family violence.

Sexual Assault Program. The Sexual Assault Program offers crisis intervention, 24 hour a day crisis line support, individual and group counseling, 24 hours a day medical and legal advocacy, and information and referrals.

Violence Prevention Program. The violence prevention program provides a series of educational workshops that are geared to teaching pro-social behaviors in order to stop or reduce violence in our community.

2011-2012 ACCOMPLISHMENTS

- ✓ Provided shelter to 189 new adult and child survivors of domestic abuse.
- ✓ Renovated and opened a new facility for additional residential and nonresidential space.
- ✓ Answered and assisted 841 hotline calls in reference to sexual assault or domestic abuse.
- ✓ Provided 3,890 individual and group counseling sessions to adults and child survivors of domestic abuse.
- ✓ Escorted 136 survivors to court proceedings.
- ✓ Successful implementation of Violence Prevention Program.
- ✓ Provided 1,072 Violence Prevention Educational Programs to 17,982 elementary, middle, junior, and senior high students.

2013 GOALS AND OBJECTIVES

- The goal is to provide 300 community education presentations to area groups, school, businesses, individuals so that our community will increase its knowledge of the effects of domestic violence and sexual violence on community members; availability of services for community members; and appropriate responses to the complex community issues of sexual and domestic violence.
- To identify families, students, and other individuals who are at risk for domestic and sexual violence and provide them with prevention services to decrease their risk of violence.
- To provide shelter for 245 women and children survivors of domestic abuse in order that they may break free from abusive relationship so that a pattern of abuse is not repeated; they are safe and free from continued threat of violence.
- To provide 4,814 individual/group counseling sessions to individuals whose lives have been affected by sexual and/or domestic 6450 violence.
- Increase violence prevention program by 3% to reach all Terrebonne Parish School children in grades 4, 6, 8, and 11 with the goal of reduction of violence.

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
Demand/ Workload	Number of individual and/or group counseling sessions performed	4,072	5,000	5,250
	Number of individual/group counseling sessions for sexual assault victims	918	1,100	1,200
	Number of Violence Prevention Education Sessions	909	1,000	1,000
	Number of Students (Elementary, Middle, Junior High, and High School) participating in violence prevention curriculum	22,391	25,000	26,500
	Number of sexual assault victims crisis calls answered	102	120	125
	Number of crisis calls answered and assisted in reference to domestic abuse	870	900	950
	Number of temporary or permanent restraining orders assisted survivors with	180	191	200
	Number of survivors of abuse escorted to court	170	180	190
Efficiency & Effectiveness	Provided community members with education regarding domestic and sexual violence	3,200	4,000	5,000
	Provided shelter to survivors of domestic abuse	214	240	245
	Number of persons receiving services not shelter	1,801	1,900	2,000

MISSION STATEMENT / DEPARTMENT DESCRIPTION

THE START CORPORATION The Terrebonne Parish Consolidated Government gives funding to the START Corporation to allow mental health needs to additional persons and to have the ability to create weekend and holiday services. The mission of The START Corp. is to promote opportunities, which enhance the self-sufficiency of people who are impaired in their abilities to live and function independently. The Start Corporation is designed to teach a variety of psychosocial recovery skills in the field and the community. These skills are required the serious mentally ill adult client for a successful recovery process. Skills include a wide range of psychosocial skills that enhance the individual client’s capacity to negotiate his/her environment in the most independent manner possible. The program operates in conjunction with a group of individual apartments in two clustered settings operated by Start Corporation as well as in community housing settings. The emphasis of the contract will be assistance to community living in a new setting while maintaining adequate recovery from the serious mental illness. Using the Cognitive Behavioral Social Skills Training (CBSST) model, participants in this program learn to address activities of daily living with which they need assistance including, but not limited to: training opportunities, house cleaning, washing clothes, money management, nutrition, meal preparation, maintaining apartments, safety, and personal care. These skills are necessary for independent living opportunities and lead to the participants experiencing fuller lives in the community.

151-409 GENERAL FUND - HEALTH & WELFARE – OTHER (Continued)

2011-2012 ACCOMPLISHMENTS

- ✓ During the last year, this program assisted 42 individual people with severe and persistent mental illness in living independently in the community.
- ✓ 1,224 individual services, ranging from medication prompts, skills training, transportation, and connection to natural supports, were provided to participants of the program.
- ✓ By providing crisis services and individuals crisis intervention, this program was able to prevent 15 individuals from being hospitalized.

2013 GOALS AND OBJECTIVES

- To provide at least 900 individual services to at least 45 participants this coming year.
- To maintain LANO Standards of Excellence certification.
- To continue to provide housing to serve 65 plus adult and seriously mentally ill clients for particular programs.

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
	Number of days services provided by START Corp.	150	150	150
	Number of client contacts provided by START Corp.	42	45	47
	Number of separate individuals served by START Corp.	1,224	900	1,000
Efficiency & Effectiveness	Payroll records and time sheets for Weekends & Holiday Coverage (8 hours per day covered)	\$20,000	\$20,000	\$20,000
	Mileage records and calculations to show area traveled while servicing clients.	\$3,170	\$3,170	\$3,170

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	954,754	1,070,559	1,041,023	827,947	827,947
TOTAL EXPENDITURES	<u>954,754</u>	<u>1,070,559</u>	<u>1,041,023</u>	<u>827,947</u>	<u>827,947</u>
% CHANGE OVER PRIOR YEAR					-22.66%

BUDGET HIGHLIGHTS

- Estimated contract for Mosquito Abatement Program, \$767,935 (Source of funding Video Poker), approved.
- Domestic Abuse – The Haven, \$38,000, approved.
- Start Corporation – Mental Health, \$22,012, approved.
- 2012 included non-recurring state grants for Veteran’s Bulkhead, approved.

151-442 GENERAL FUND - ANIMAL CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hour, weekend and holiday emergencies.

2011-2012 ACCOMPLISHMENTS

- ✓ Completed over 2,800 spays/neuters to-date through our low cost spay/neuter program titled “Operation: Reduce Population”;
- ✓ Established a funding source for a new animal shelter facility;
- ✓ Acquired land for new animal shelter facility;
- ✓ Began in-house spay/neuter for adoptions utilizing grant funds given for surgery equipment/supplies
- ✓ Employed a veterinarian to provide medical services for shelter animals;
- ✓ Revised animal control ordinances comprehensively to better protect citizens and animals.
- ✓ Conducted presentations at schools and community clubs about responsible pet ownership and importance of spay/neuter;
- ✓ Established Facebook presence as additional means of posting adoptable animals and recruited over 3,000 followers;
- ✓ Increased frequency of transports with Petsmart Charities Rescue Waggin’ to provide for more dog adoptions/transfers;
- ✓ Instrumental in the creation and progress of the non-profit animal welfare organization “Friends of the Terrebonne Animal Shelter” that furthers our shelter’s efforts.

2013 GOALS AND OBJECTIVES

- Complete a total of 3,000 spays/neuters through our low cost spay/neuter program titled “Operation: Reduce Population” by year’s end;
- Create and implement a plan to collect license fees through the local veterinarians;
- Increase adoptions by reducing adoption fees and expanding adoption events and advertisement;
- Continue conducting presentation at schools and community groups about responsible pet ownership and importance of spay/neuter;
- Enhance foster, volunteer, and rescue programs by implementing techniques commonly used by other animal welfare organizations;
- Complete new facility’s project scope and blue prints and begin working towards obtaining a general contractor

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
	Number of impounded animals	6,968	6,700	6,500
	Number of animals adopted/rescued	693	900	1,000
	Number of animals returned to their owners	278	250	300
	Number of animals euthanized and disposed of	5,841	5,400	5,200
	Number of animals quarantined for rabies due to bites	91	65	75
Efficiency & Effectiveness	Number of complaints responded to by animal control	5,644	5,700	5,700
	Number of after hour complaints responded to by animal control	103	140	150



151-442 GENERAL FUND - ANIMAL CONTROL

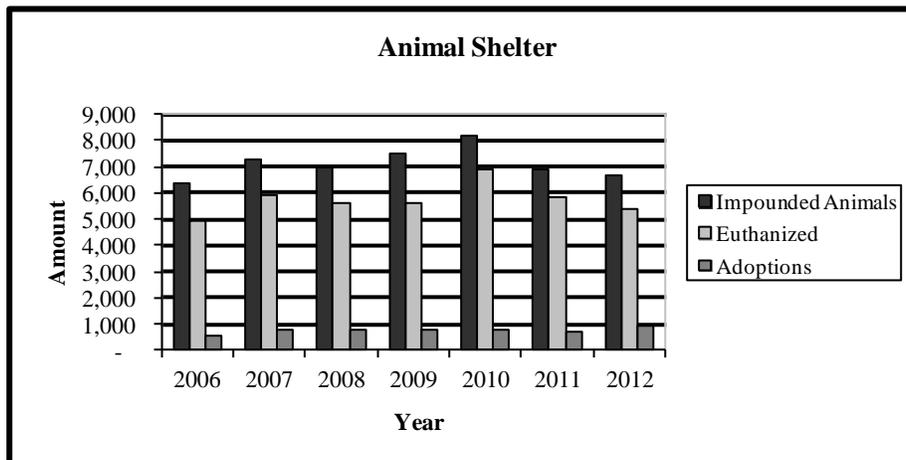
BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	451,967	477,412	411,106	475,452	475,452
Supplies and Materials	70,403	116,065	111,372	112,350	112,350
Other Services and Charges	139,050	139,386	130,818	169,325	169,325
Repair & Maintenance	11,076	14,900	14,900	14,900	14,900
Capital Outlay	1,107	71,733	278,620	59,000	59,000
TOTAL EXPENDITURES	673,603	819,496	946,816	831,027	831,027
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.24%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 Animal control Officer, Grade 105
 - Add 1 Administrative Technician, Grade 101
- Capital: - Approved.
 - 2 – New Vehicles, \$59,000 (CNG), replacing 2003 Ford, > 40,000 miles (bed of truck in bad shape) and replacing 2009 Ford, > 62,000 miles (kennel body made in 2003)

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	209	46,371	59,123	72,244
Animal Control Supervisor	1	0	1	1	106	25,790	32,882	40,179
Animal Cruelty Investigator	0	1	0	0	106	25,790	32,882	40,179
Animal Control Officer	4	3	3	3	105	23,445	29,893	36,527
Animal Shelter Attd. Supv	1	1	1	1	103	19,733	25,160	30,744
Admin Tech II	1	1	1	1	102	18,104	23,803	28,205
Animal Shelter Attendant	3	3	3	3	102	18,104	23,083	28,205
Admin Tech I	1	2	2	2	101	16,609	21,177	25,876
TOTAL	12	12	12	12				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

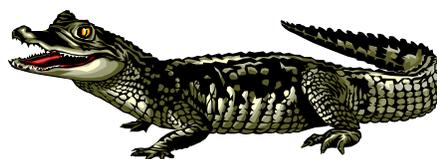
The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana’s bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redbfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the “America’s Wetland” national campaign, and effort to save coastal Louisiana.

2011-2012 ACCOMPLISHMENTS

- ✓ Exterior was painted.
- ✓ Brought back Cajun Music.
- ✓ Created a Cajun French class on Thursdays.
- ✓ Operated the facility and made certain it was open to the public during the days/hours advertised.
- ✓ More parish departments are utilizing the facility on a monthly base.
- ✓ Provided tourist information and rendered assistance to travelers during the year.
- ✓ The South La Wetlands Discovery Center has rented our facility twice this year for classes.
- ✓ The arts council utilized the facility for summer camp.

2013 GOALS AND OBJECTIVES

- To place two new doors on side of building to bring more light in and see Bayouwalk.
- To add lighting in side room. Space is being utilized by TPCG departments for meetings.
- To add more dates to the Farmer’s Market.
- To continue to partner with Arts Council for additional public art.
- To upgrade present exhibits and replace those aging.
- To continue to promote and pay tribute to the parish’s and region’s unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region’s development and growth.
- Through promotional efforts provide a focus for tourism in downtown Houma and a gateway for the Atchafalaya Trace Heritage Area.
- To promote and preserve the area’s historically important connection with the seafood industry, water transportation, marine fabrication, wetlands, mining/extraction operations, and water-based hunting and gathering through special exhibits and programs.
- To continue outreach programs for area schools to foster increased field trip activity.
- To promote the museum as an alternative rental facility for small parties, receptions, weddings, and the like.
- Work jointly with the Houma-Terrebonne Arts & Humanities Council, housed in the museum, to develop and present cultural programs and events open to the general public at the museum.
- To create more cultural activities.
- To serve as a de facto tourist information satellite center.
- To provide gift shop items handcrafted by local artisans on a consignment basis, and other items appealing to locals and tourist that will stimulate gift shop sales.
- To continue to be a catalyst for economic growth of downtown Houma and to preserve the area historically.
- To provide educational and aesthetic opportunities for all ages in the area.
- To continue to run the museum and its gift shop in an efficient and cost effective manner.
- To continue work with the Arts Council to bring new art and exhibits to the area, which in return will create additional revenue.
- To create a facebook page for the facility.



151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
	Amount of visitors to museum:			
	Individuals	2,000	2,000	2,500
	Group Tours	15	20	20
	Special Events	2	2	2
Efficiency & Effectiveness	Number of outreach programs in schools	2	0	2
	Dollar amount of admissions to the museum	\$5,473	\$4,327	\$4,000
	Dollar amount of gift shop sales	\$3,324	\$2,802	\$3,000
	Dollar amount from rentals of the museum	\$5,850	\$4,167	\$4,000

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	32,831	42,385	32,374	34,541	34,541
Supplies and Materials	2,710	3,950	3,950	3,950	3,950
Other Services and Charges	34,620	51,459	42,040	44,444	44,444
Repair & Maintenance	3,708	9,270	9,270	9,500	9,500
Capital Outlay	0	1,730	1,730	7,000	7,000
TOTAL EXPENDITURES	73,869	108,794	89,364	99,435	99,435
% CHANGE OVER PRIOR YEAR					-13.66%

BUDGET HIGHLIGHTS

- Self generated revenue through the gift shop, concessions, commissions; rentals, admissions, membership fees and donations are projected for 2013 at \$11,000, approved.
- Publicity and promotions, \$8,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	1	1	1	1				
Admin Tech I	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	1	1	1	1				
TOTAL	2	2	2	2				

151-651 GENERAL FUND - PUBLICITY

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

To preserve and protect the existing healthy trees in Terrebonne Parish which play an important ecological role in controlling soil erosion and storm water runoff. To promote trees as enhancing air quality by reducing air pollution, noise and water pollution. To further promote for the benefit of our community an understanding of the value of trees new and old as an important economic asset, environmental asset and as creating a positive image of a caring community. The Tree Board raises public awareness about the value of trees through the creation of educational materials, programs and community citizen awards by utilizing partnerships with other organizations and businesses, grants and their annual operating budget. The Tree Board is also responsible for the review and approval of permits to remove or prune trees on public properties and rights of way.

2011-2012 ACCOMPLISHMENTS

Tree Advisory Board:

- ✓ Partnered with Apache on 4th Annual Tree Giveaway on Arbor Day (1,300 trees and saplings distributed)
- ✓ Partnered with DDC to complete Conceptual Landscape Master Plan for Bayou Walk through a \$5,000 grant from the Louisiana Department of Agriculture and Forestry's Urban Forestry Grant Program
- ✓ Sponsoring participant in annual Acorns of Hope planting at Visitors Center and State Trooper facility
- ✓ Over 200 trees planted on public sites such as Bayou Terrebonne Twin Spans, S Hollywood Road median, Ashland Landfill and Transit Bldg and Bayou Terrebonne near Methodist Children's Home
- ✓ Completed conceptual landscape plans for US-90 community gateway sites at Hwys 311, 316 and 24
- ✓ Installed a drip irrigation system along South Hollywood Road planting as a pilot project
- ✓ Recognized the following TREE-mendous Citizen Awards winners: - Buquet Distributing and Ganier's Southdown Gardens
- ✓ TREE CITY USA recognized Terrebonne Parish and the Tree Board for the 7th year in a row and awarded the Growth Award for the 5th year

2013 GOALS AND OBJECTIVES

- Secure grant funding for Bayou Walk & other projects
- Increase plantings in public medians and along public roadways
- Increase public education for adults & children on the benefits of trees & proper maintenance thru local partnerships
- Work with the LA DOTD to plant gateway signage at US-90 highway interchanges
- Increase the TREE-mendous Citizen awards to a quarterly basis
- Finalize the Notable Trees of Terrebonne Parish Booklet
- Develop Tree Preservation Ordinance for Parish

PERFORMANCE MEASURES

- Installation of plant material at surface parking lots along Park Ave based on Bayou Walk plan - \$9,500.
- 213 trees planted along public roadways and medians - \$2,500.
- Installation of planting plan at US-90 and Hwy 311 interchange - \$6,000.
- 4 TREE-Mendous Citizen awards distributed - \$500.
- Printing and distribution of Notable Trees of Terrebonne Parish booklet - \$1,000.
- Irrigation and Maintenance of Projects - \$4,500.

151-651 GENERAL FUND - PUBLICITY

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Supplies and Materials	0	4,750	4,750	4,750	4,750
Other Services and Charges	88,216	174,943	161,603	111,500	111,500
Capital Outlay	0	6,504	6,504	0	0
TOTAL EXPENDITURES	88,216	186,197	172,857	116,250	116,250
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-35.31%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$47,500, approved.
- Special Events (co-sponsorship), \$19,000, with various non-profit organizations, \$600 limit for each event which includes but not limited to insurance, parish facility rental barricades, security, approved.
- Beautification Program, \$15,000, approved.
- Tree Board, \$5,000, approved.
- Independence Day Celebration, \$25,000, approved.

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

The *Terrebonne Economic Development Authority* (TEDA) is a public-private partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce, and the South Central Industrial Association (SCIA) to lure jobs to the parish and carry out the economic development strategic plan. (SCIA is a service organization in Terrebonne, Lafourche, and St. Mary parishes that support industrial businesses). TEDA replaces the parish run Economic Development Department, which was disbanded at the end of 2004. (See Miscellaneous Information section for details.)

2011-2012 ACCOMPLISHMENTS

- ✓ New pedestrian bridge behind People's Drug Store.
- ✓ Held a Chili Cook-off which was successful.
- ✓ Rudolph's Route, shopping experience downtown Houma in November.
- ✓ Cultural Arts District in April.
- ✓ Received public art that is housed on Bayouwalk.
- ✓ Maintaining monthly maintenance on Bayouwalk, 1st phase.
- ✓ Handy man walks downtown area three days a week, picks up trash.
- ✓ New banners on Bayouwalk.
- ✓ Farmer's Market at Waterlife Museum.
- ✓ Comcast Grant to add 4 picnic benches at marina.
- ✓ Partnering with Garden Club for assistance with new parking lots.
- ✓ Partnering with Tree board for assistance with new landscaping downtown.
- ✓ Three façade grants were distributed in the downtown area. Help with economic development.
- ✓ Security cameras allocated for Waterlife Museum and parking lot, Memorial Park on Main St. and parking lot.
- ✓ Funding granted for second phase of Bayouwalk.
- ✓ Attended neighbor hood watch meetings, created new friendships for volunteer base.
- ✓ Partnering with HPD to help assist homeless people at Memorial park and give the information needed to better their lives.
- ✓ Purchased benches for Bayouwalk.

2013 GOALS AND OBJECTIVES

- To continue Chili Cook off and increase community participation.
- Get drawings to start bulb-outs downtown.
- Have two Cultural District art walks with Arts Council.
- Bring more public art downtown.
- Keep Cleanest City Contest going. Bring awareness downtown.
- Focus on pedestrian bridge for new parking lot on Park Avenue.
- Way finding Signage.
- Decorative light polls to enhance downtown.
- To continue Rudolph's Route and increase participation.
- To continue to work with HPD to keep downtown safe.
- To do landscaping for parking lots.
- To continue the Downtown Live, 12th year.
- To work on 2nd phase of Bayouwalk.
- To create a facebook page for Main Street Program.
- To work with property owners to get security cameras.
- To enhance sidewalks for pedestrians.

151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Benches in the historic district	0	10	0
Garbage receptacles in historic district	0	5	0
Planters in the historic district	0	12	10
Folklife Culture Center activities for the public	13	13	15
Number of times per year Court Square landscaping/sprinkler upkeep done	10	12	12
Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	4	5	3
New façade grant(s) up to \$5,000	3	3	5
Incorporating signage and historical markers	0%	5%	5%
Downtown Live After 5 Concerts	8	9	10
Art After Dark	1	1	1
Cleanest City Contest	1	1	1
Main To Main	1	1	1
Pedestrian Crosswalks on Main Street	0%	2%	2%
Number of marketing materials used to promote downtown historic district	4	5	5
Utilization of a website to market the multi-facets of downtown area	1	1	1
New partnerships with local art's agencies in the downtown area	2	2	3
Implementation of a partnership with the Downtown Merchants Association to highlight downtown retail/restaurants and projects	60%	70%	70%
Bayouwalk maintenance	40%	60%	90%
Parking Lots	20%	60%	90%

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	1,039,907	1,004,546	1,028,165	803,145	803,145
Capital Outlay	0	4,027	4,027	0	0
TOTAL EXPENDITURES	1,039,907	1,008,573	1,032,192	803,145	803,145
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-20.05%

BUDGET HIGHLIGHTS

- South Central Planning Commission: - Approved.
 - \$42,125, Regional Membership.
 - \$15,020, Economic Development “Regional” Revolving Loan Fund Administration.
 - \$38,000, Local match for Urban System Grant Administration.
- Main Street Management: - Approved.
 - \$5,000 Downtown concerts, Art After Dark, Co-sponsorship with Downtown Merchants Association activities.
- TEDA (Terrebonne Economic Development Authority): - Approved.
 - \$665,000, Economic Development Administration using a dedicated portion (50%) of the Occupational License Fees collected parishwide (additional information available in the Miscellaneous Section).
 - \$38,000, Economic Development “Parish” Revolving Loan Fund Administration.

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, Disaster Housing Assistance Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Clearance, Acquisition, Housing Counseling, Public Works Projects, Head Start, Safe Passage Program, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Low Income Home Energy Assistance Program, and Economic Development Loans.

2011-2012 ACCOMPLISHMENTS

- ✓ Implemented Disaster Housing Assistance Program for residents affected by Hurricane Gustav and Ike.
- ✓ Implemented 5 American Recovery Act Grants.
- ✓ Successful in receiving new grant for Family Self Sufficiency.
- ✓ Awarded Grant for bike trail.
- ✓ Completed Housing Study for Affordable Housing.
- ✓ Awarded a grant for \$25,000 from Wells Fargo for the installation of handicap ramps.

2013 GOALS AND OBJECTIVES

- To provide programs which improve the quality of life for the low-income population of Terrebonne Parish.
- To seek new funding opportunities for new initiatives/services that address prevalent community issues when feasible and available.
- To serve as an advocate for the vulnerable population in Terrebonne Parish and to provide them access to comprehensive programs and services that enhances the quality of life and promotes self-sufficiency.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	286,941	256,951	255,952	268,793	268,793
Supplies & Materials	14,817	14,325	17,580	18,899	18,899
Other Services and Charges	58,322	92,278	84,384	77,717	77,717
Repair & Maintenance	(2,832)	1,600	(2,649)	1,600	1,600
Capital Outlay	0	1,855	0	0	0
TOTAL EXPENDITURES	357,248	367,009	355,267	367,009	367,009
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.51%

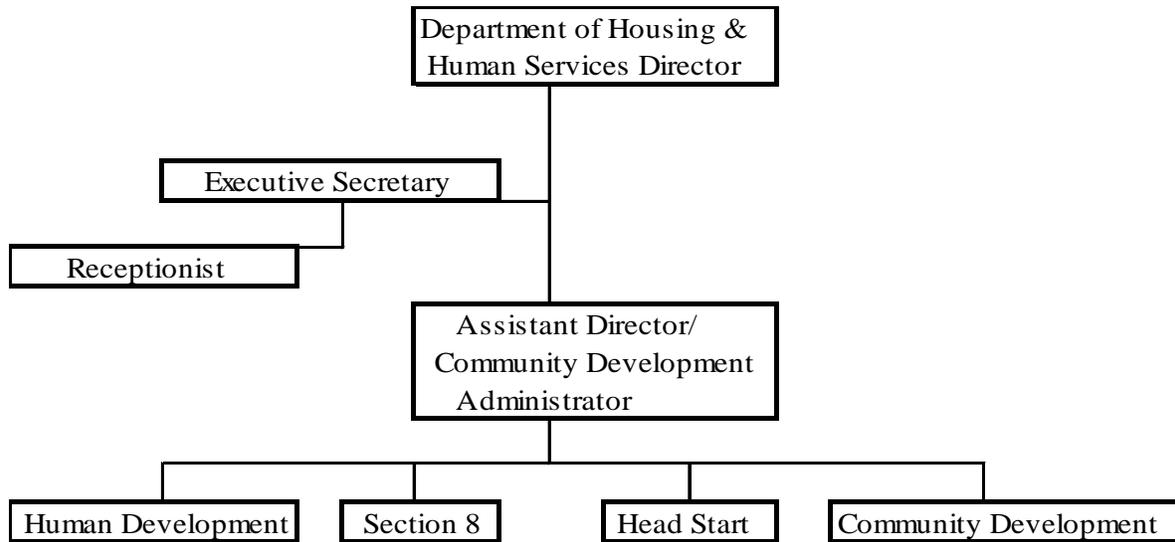
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1- Senior Grants Writer position, Grade 207

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	94,259	114,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	61,719	78,692	96,157
Sr. Housing Rehab Specialist	1	1	1	1	209	46,371	59,123	72,244
Housing Rehab. Specialist	1	1	1	1	208	42,542	54,241	66,279
Sr. Grants Writer	1	0	0	0	207	39,029	49,762	60,806
Home-Homeless Manager	1	1	1	1	207	39,029	49,762	60,806
Sr. Code Enforcement Officer	1	1	1	1	110	39,500	50,363	61,540
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
TOTAL FULL TIME	10	9	9	9				
Home-Homeless Mgr.	0	1	0	0				
TOTAL PART TIME	0	1	0	0				
TOTAL	10	10	9	9				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state's economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

2011-2012 ACCOMPLISHMENTS

During 2011-2012, the Terrebonne Parish office of the LSU (Louisiana State University) Agricultural Center has a total of over 68,000 audience contacts through education workshops, clinics, seminars, farm and home visits, telephone and office visits, distance learning sessions and mass media contacts. Our educational efforts have expanded via mass media contacts also. We are presently utilizing mass media educational efforts that include LSU AgCenter Content Management System, HTV (local Houma Television Station), Radio Stations, The Houma Courier, TPCG Access Channel.

Agricultural and Natural Resources:

- ✓ Completed the Master Gardener Class with 13 new graduates that add to the 75 active members providing community service and volunteer hours in the community.
- ✓ Conducted a series of seven Library Programs in Terrebonne and Lafourche Parishes on home vegetable gardening, home lawn care and tree care practices. 150 in attendance.
- ✓ Conducted Spring Vegetable Field Day with Master Gardeners and USDA personnel. 180 people attended and learned practices on drip irrigation, using black plastic on rows and string weaving tomatoes, peppers and cucumbers. Conducted demonstrations on disease detection, and insect scouting and control for the home gardener.
- ✓ In conjunction with the Tree Board, the Parish Permit Department is now handing out to all citizens that apply for a building permit our Right Tree/Right Location packet of information that helps in tree planting and care of trees in the parish.
- ✓ Conducted Sugarcane Field Day with USDA, producers and industry to demonstrate the latest research and cultural practices for producers to follow for economic sustainability. 120 people attended and learned practices for economic profits.
- ✓ Fisheries agent conducted a two day summit to help commercial shrimpers to get up to date on current industry issues. 170 in attendance.
- ✓ Five Radio Programs discussing horticulture programs and fisheries programs.

Family and Consumer Science and Family Nutrition Program:

- ✓ Terrebonne Volunteers for Family and Community recruit, train, and supervise a strong volunteer base of community leaders to serve as the official volunteer arm of the LSU AgCenter. This group of 75 volunteers receives leadership training three times a year in addition to the hands on training two times a year to improve their leadership skills. These volunteers conduct programs on healthy living choices, healthy nutrition choices, and money management matters. They have reached over 2,000 individuals in the parish.
- ✓ SNAP(Supplemental Nutrition Aide Program) with the Office of Family Support- the FNP Para-professional meets with clients 3 days a week at the OFS office to train them in making better food choices for their families. She sees between 60-75 clients a week and enrolls about 5% of those in the program to receive additional nutrition educational information.
- ✓ Head Start Nutrition with Organ Wise Guys is a series of four Organ Wise Guys lessons on good nutrition and is presented at 10 Head Start sites in the parish. The 180 three year olds receive nutrition lessons in a fun and entertaining way that allows them to have hands-on participation in the learning experience.
- ✓ Commodity Food Distribution is held quarterly in the parish through federal programs and the FNP para-professional is invited to be part of the team. The FNP para-professional enrolls each participant in her program along with them signing up for the commodities and she presents educational information on 2 of the commodities that participants are receiving that day. Approximately 1,350 participants receive information that week and are enrolled in the program.

4-H Youth Development

- ✓ Approximately 30 4-H members participated in 5 fashion workshops (sewing, math, and team-building skills).
- ✓ Approximately 125 PK-3 graders participated in lessons covering the topics of health, Louisiana Wetlands, and teamwork.
- ✓ Over 1,300 youth participated in 6 Safety Lessons each month. Youth gained knowledge about bullying, internet safety, food safety, germs, first aid and preparing for disasters.
- ✓ 39 4-H members attended and participated in 4-H University at LSU. 1 State Winner and 35 Blue Ribbon Winners.
- ✓ 35 teen 4-H members visited with the nursing home residents, playing games. After participating, they went back on their own to visit.
- ✓ 15 teen 4-H members were tour guides for the annual LSU AgCenter's AgMagic. This experience allowed youth to improve their leadership skills and feel more confident about speaking to groups of all ages.

151-654 GENERAL FUND - PARISH FARM AGENT

2011-2012 ACCOMPLISHMENTS (Continued)

Leadership and Community Development:

- ✓ All agents conduct multi-parish education meetings on leadership development and community development.
- ✓ Master Gardener and VFC members continually provide leadership skills and community services to all facets of the Community based on need.
- ✓ All agents conduct educational programs to the Chamber, Rotary, Kiwanis, Garden and other community-based clubs.

2013 GOALS AND OBJECTIVES

- To assist, train, and teach Terrebonne citizens skills that will enable them to be more productive, to improve their quality of life and to provide positive economic impact to individuals, families, and the Parish through educational programs.
- To facilitate the wise use of natural resources and protection of the environment through educational programs.
- To build leaders and good citizens through the 4-H youth development programs.
- To strengthen families and communities and to implement nutrition, diet, food safety and health programs for a better living.
- To increase school gardening projects in parish schools so youth will know where food sources come from and will be able to make healthy food choices.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of residents to be aware of function and value of wetlands	1,600	1,650	1,670
Number of residents given assistance in matters relating to agriculture, horticulture, and fisheries problems	14,000	14,200	14,250
Number of contacts made to promote Best Management Practices in agriculture, horticulture, and natural resources	9,000	9,400	10,000
Number of residents trained in healthy lifestyles and habits to improve health and reduce the incidence of disease	1,000	1,050	1,100
Number of residents trained in parenting skills and nutrition	1,000	1,110	1,200
Number of youth receiving leadership skills and character education training	1,200	1,250	1,275
Number of youth participating in 4-H programs	1,275	1,300	1,300
Number of residents provided with information and various resources.	68,000	68,500	68,700

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	70,185	118,600	118,600	118,600	118,600
Capital Outlay	0	1,500	1,500	1,400	1,400
TOTAL EXPENDITURES	<u>70,185</u>	<u>120,100</u>	<u>120,100</u>	<u>120,000</u>	<u>120,000</u>
% CHANGE OVER PRIOR YEAR					
EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 – Stove and 1 Refrigerator, \$1,400

151-680 GENERAL FUND - WATERWAYS & MARINA

PURPOSE OF APPROPRIATION

As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	35,398	25,000	25,000	25,000	25,000
TOTAL EXPENDITURES	<u>35,398</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- A \$25,000 supplement is for the Downtown Marina, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

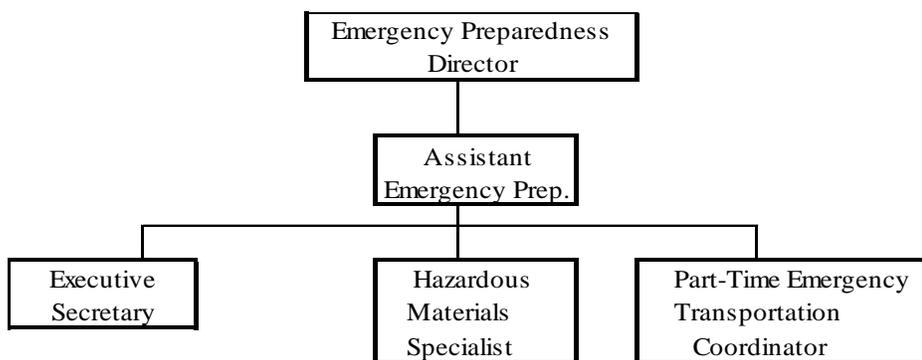
The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish’s Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

2011-2012 ACCOMPLISHMENTS

- ✓ Purchased Motorola Minitor V Pagers for the Volunteer Fire Departments.
- ✓ Performed Community Emergency Response Team (CERT) training through Citizen Corp Program.
- ✓ Purchased various Homeland Security Equipment for the Terrebonne Parish Sheriff’s Office, Houma Police Department, and Volunteer Fire Departments.
- ✓ Completed and distributed the Emergency Preparedness Brochure.
- ✓ Upgraded the Terrebonne Parish Office of Homeland Security and Emergency Preparedness Website.
- ✓ Performed a Hurricane Tabletop Exercise with the ESF Managers, GOHSEP, and the National Weather Service.
- ✓ Conducted two (2) Business Seminars for Hurricane Awareness.
- ✓ Performed a Full Scale Exercise for Improvised Explosive Devices and Columbia Gulf Pipeline

2013 GOALS AND OBJECTIVES

- Establish Public/Private Partnerships with Local Industry.
- Organize a volunteer medical corps through the Citizen Corps program of the U.S. Homeland Security Department
- Identify and pre-plan all critical infrastructure and key resources with Terrebonne Parish
- Become certified as a National Weather Service “Storm Ready” community to help lower our community flood insurance rating.
- Continue updating and improving the Terrebonne Parish All Hazards Plan
- Work with State and Parish Officials for Mass Casualty and Fatality Planning.



151-912 GENERAL FUND – OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Hours of All hazards Planning	4,793	5,000	5,610
	Hours of Training	992	992	935
	Hours of Equipment Maintenance and Upgrading	992	1,100	267
	Hours of Community Awareness/Public Information	496	724	200
	Number of Emergency Responses to Incidents	270	270	270
	Number of Training Sessions Performed	18	24	24
	Number of Community Awareness/Public Awareness Request	30	20	20
	Number of Equipment Upgrades	10	40	25
	Number of Grant Applications	2	2	4
	Number of On-Scene Emergency Response Incidents	12	12	12
<i>Efficiency & Effectiveness</i>	Amount of times other departments and outside agencies use facility	50	50	50
	Amount of Intergovernmental Coordination and Interaction w/other agencies	550	550	550
	Amount of Management and Administration of daily operations	1,800	1,800	1,800
	Grant Application and Administration	250	250	250
	Grant Awards in Dollars	\$165,872	\$163,437	\$163,437

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	191,677	198,816	194,033	200,387	200,387
Supplies and Materials	52,998	150,157	138,443	23,800	23,800
Other Services and Charges	178,560	179,626	185,173	184,602	184,602
Repair and Maintenance	7,732	65,710	6,175	6,175	6,175
Capital Outlay	3,595	3,000	3,000	0	0
TOTAL EXPENDITURES	434,562	597,309	526,824	414,964	414,964
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-30.18%

BUDGET HIGHLIGHTS

- Administration Contract, \$80,000 estimate, approved.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Prep Dir.	1	1	1	1	210	51,008	65,035	79,469
Hazard Material Responder	1	1	1	1	109	35,268	44,967	54,946
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
TOTAL	3	3	3	3				

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS

DEDICATED EMERGENCY FUND - \$88,389

Due to Mississippi River Flood Event and Tropical Storm Lee, the Parish used funds for related emergency projects. A transfer equal to 3% General Fund revenues (2010 Audit) is required when funds are below the minimum cap of \$2,500,000.

TERREBONNE JUVENILE DETENTION FUND – \$1,248,348

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$2,660,000

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

PUBLIC SAFETY FUND - \$1,800,000

Due to the increase in the Employer Contribution Rate of the Municipal Police Employees' Retirement System, General Fund had to assist in supplementing the Public Safety Fund.

NON-DISTRICT RECREATION FUND – \$319,000

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND - \$498,043

The General Fund supplements the operation of this Department with PILOT revenues.

COASTAL ZONE MANAGEMENT - \$84,900

For membership and use of services provided to Coastal Advocacy Organizations: Restore or Retreat and Morganza Action Coalition.

TERREBONNE HOMELESS SHELTER - \$15,065

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$40,297

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT- \$559,163

Local match funds transferred from General Fund Revenues for the operation of an urban public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$400,980

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children. An increase of \$43,339 the reduction of allowable in-kind services recognized by the U.S. Office of Head Start and supplements for salary increases not totally covered by the grant.

RURAL TRANSPORTATION - \$61,892

The General Fund supplement to the Rural Transportation Program covering the Insurance premiums on the buses used by Council on Aging to manage operations of the program.

ROAD & BRIDGE FUND – \$1,045,000

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

MENTAL HEALTH FUND - \$47,310

To supplement various services provided by the State Mental Health system.

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS (Continued)

CRIMINAL COURT FUND - \$1,458,111

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

CIVIC CENTER O & M FUND - \$872,151

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

PARISHWIDE DRAINAGE CONSTRUCTION FUND - \$434,813

To provide funding for major drainage projects.

CAPITAL PROJECT CONTROL FUND - \$2,036,187

To provide funding for downtown parking, adult jail roof, coastal restoration, and sidewalks

ROAD CONSTRUCTION FUND - \$250,000

To provide funding for major road construction projects.



SPECIAL REVENUE FUNDS

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

Dedicated Emergency Fund. An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

Terrebonne Juvenile Detention Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

Parish Prisoners Fund. Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund. A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

Non-District Recreation Fund. Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

Marshal's Fund. Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

Coastal Restoration and Preservation Fund. Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects. A separate department within this fund is used to account for BP revenues and related expenditures.

G.I.S. Technology Fund (Assessor). Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

Parish Transportation Fund. Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

Road and Bridge Fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges.

Drainage Tax Fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works.

¼% Capital Improvements Sales Tax Revenue Fund. This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M. To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Road Lighting District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

Health Unit Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

SPECIAL REVENUE FUNDS (continued)

Terrebonne-ARC. TARC (Terrebonne-ARC) is infused with businesses creating jobs for adults with intellectual and other developmental disabilities since 1962. For 50 years, TARC has become a premier and leading ARC in the nation with its innovative job opportunities and services that include Pre-Vocational Training, Health Services, Residential Services, Therapies, and Transportation.

Parishwide Recreation Fund. Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit. Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center. The General Fund supplements the program.

Terrebonne Levee & Conservation District. To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

Grant Funds. (See page 144 for more information on Grant Funds.)

200 DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000.00), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000.00) to a maximum cap of five million dollars (\$5,000,000.00).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): “To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed.”

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the Dedicated Emergency Fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Miscellaneous Revenue	16,609	1,000	1,607	1,000	1,000
Operating Transfers In	9,000	815,658	815,658	88,389	88,389
TOTAL REVENUES	25,609	816,658	817,265	89,389	89,389
EXPENDITURES:					
Transfers Out	1,250,000	0	0	0	0
TOTAL EXPENDITURES	1,250,000	0	0	0	0
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(1,224,391)	816,658	817,265	89,389	89,389
FUND BALANCE, JANUARY 1	2,482,731	1,258,340	1,258,340	2,075,605	2,075,605
FUND BALANCE, DECEMBER 31	1,258,340	2,074,998	2,075,605	2,164,994	2,164,994

200 DEDICATED EMERGENCY FUND

BUDGET HIGHLIGHTS

- 2013 General Fund Transfer, \$88,389, with a pending transfer due from the Drainage Fund of \$335,006, approved.
- The estimated fund balance at December 31, 2013 is \$2,164,994 however with the Drainage Fund transfer expected in the 1st half of 2013, the minimum balance required of \$2.5 million will be met, approved.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
* 2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

202 TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Detention Center has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility's goals are the following:

- Provide for the juveniles' basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles' legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Detention Center is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile's nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile's medical, dental, and mental health needs will be handled as necessary on an emergency or immediate care basis.

2011-2012 ACCOMPLISHMENTS

- ✓ Certified employees in CPR, First Aid, and AED use.
- ✓ Certified Assistant Director as a CPR, First Aid, and AED in-house instructor.
- ✓ Held training in (PREA) Prison Rape Elimination Act, Verbal De-escalation, Mental Health, Medicine Distribution, Conflict Resolution, Safe Crisis Management, and Liability.
- ✓ Certified Training Officer as a certified in-house PRIA instructor.
- ✓ Staff Completing 12+ hours of Safe Crisis Management re-certification for Use of Force and verbal de-escalation.
- ✓ Director recertified as an instructor in "Safe Crisis Management"- a 16 hour course in Missouri.
- ✓ Work on the Louisiana Juvenile Detention Association's Licensing Task Force to complete the standards for state licensing which will govern the state's 16 parish level juvenile detention centers. Licensing is expected to be in place July 1, 2013.
- ✓ Refined our in house incentives programs to increase positive behavior and which has led to a drastic reduction in the need for isolation
- ✓ Hired a full time Licensed Professional Counselor to meet the Mental Health needs of our youth.
- ✓ Begin adjusting policy and procedure to meet the goals of licensing and the US Department of Justice.
- ✓ Remove the use of chemical agent and the safety restraint chair. Completed February 2012.

2013 GOALS AND OBJECTIVES

To provide a safe facility and maintain the delivery system of academic and life skills instruction to the children housed in the juvenile detention center by:

- Maintain staff training hours at a minimum of 40 hours per year per state licensing requirements
- See a measurable drop in the use of Confinement (number and average time) for disciplinary from 2010 to 2011 to 2012.
- Continue the formulation and design of a new facility built in the northern part of Terrebonne Parish
- Begin the process of completing of state licensing for juvenile detention centers by creating new policy and procedure that will complete this process.
- Work with the Department of Justice to meet or exceed the settlement requirements required of our facility.
- Having completed the "Safe Crisis Management System" remove the use of chemical agent and safety restraint chair use in the facility. DOJ and state licensing standard utilizing best practices philosophy.
- Develop and implement a token economy (Points System) to encourage positive growth and behavior.
- Elimination of police style uniforms and replacement with more casual and less authoritative look. Philosophy: Move away from institutional feel.
- Maintain Safe Crisis Management Instructor Certification.
- Be in Substantial Compliance on all DOJ requirements.

202 TERREBONNE JUVENILE DETENTION FUND

GOALS / OBJECTIVES/ PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
To provide secured environment for those juveniles requiring secured residential detention.			
Number of juveniles housed in the facility	748	525	600
Number of Escapes	0	0	0
To provide safe environment for those juveniles requiring secured residential detention.			
Number of Disciplinary Referrals	958	800	750
Incidents of Physical Altercations Requiring Staff Intervention	***	70	24
Incidents of Youth on Youth Violence without injury	***	50	14
Incidents of Youth on Youth Violence with injury Requiring First Aid	***	18	8
Incidents of Youth on Youth Violence with injury requiring Hospital/ Doctor	0	2	2
Incidents of Youth on Staff Violence with injury requiring First Aid	***	6	5
Incidents of Youth on Staff Violence with injury requiring Hospital/Doctor	0	1	1
To provide each juvenile with medical, dental, and mental health needs as necessary on an emergency or immediate care basis.			
Number of juveniles seen by RN, LPN, or EMT	***	675	600
Number of juveniles seen by Doctor	***	5	12
Number of juveniles seen by Emergency Room	***	5	6
Number of suicide precautions	***	31	30
Number of juveniles placed on suicide precaution per admissions screening	***	8	8
Number of juveniles placed on Suicide precaution per MAYSI II	***	8	8
Number of juveniles coming to facility with request for precaution	***	2	2
Number of juveniles placed on Suicide precaution per employee intervention resulting from serious attempt.	***	0	0
Number of juveniles placed on Suicide precaution per employee intervention resulting from gesture, ideation, or vocalizing intent to harm.	***	13	10
Number of juveniles PEC (Hospitalized) as the result of a serious attempt	***	0	0
Number of juveniles PEC as the result of a suicidal gesture or ideation	***	2	2
Number of suicides	0	0	0
*** New Base Lines being established as part of Quality Assurance Program.			

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,443,357	1,477,681	1,496,794	1,556,781	1,556,781
Intergovernmental	39,915	60,061	59,206	49,000	49,000
Charges for Services	111,155	120,000	59,733	75,000	75,000
Miscellaneous Revenue	6,477	100	580	100	100
Operating Transfers In	<u>1,248,348</u>	<u>1,248,348</u>	<u>1,248,348</u>	<u>1,248,348</u>	<u>1,248,348</u>
TOTAL REVENUES	<u>2,849,252</u>	<u>2,906,190</u>	<u>2,864,661</u>	<u>2,929,229</u>	<u>2,929,229</u>
EXPENDITURES:					
Personal Services	2,290,813	2,341,749	2,341,414	2,322,396	2,322,396
Supplies & Materials	73,725	101,950	90,074	104,200	104,200
Other Services & Charges	448,904	512,331	464,398	488,463	488,463
Repair & Maintenance	43,130	52,300	52,576	52,350	52,350
Allocated Expenditures	22,512	23,535	23,535	23,535	23,535
Capital Outlay	<u>2,706</u>	<u>30,945</u>	<u>30,945</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>2,881,790</u>	<u>3,062,810</u>	<u>3,002,942</u>	<u>2,990,944</u>	<u>2,990,944</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-1.36%
INCREASE (DECREASE) TO FUND BALANCE	(32,538)	(156,620)	(138,281)	(61,715)	(61,715)
FUND BALANCE, JANUARY 1	238,042	205,504	205,504	67,223	67,223
FUND BALANCE, DECEMBER 31	205,504	48,884	67,223	5,508	5,508

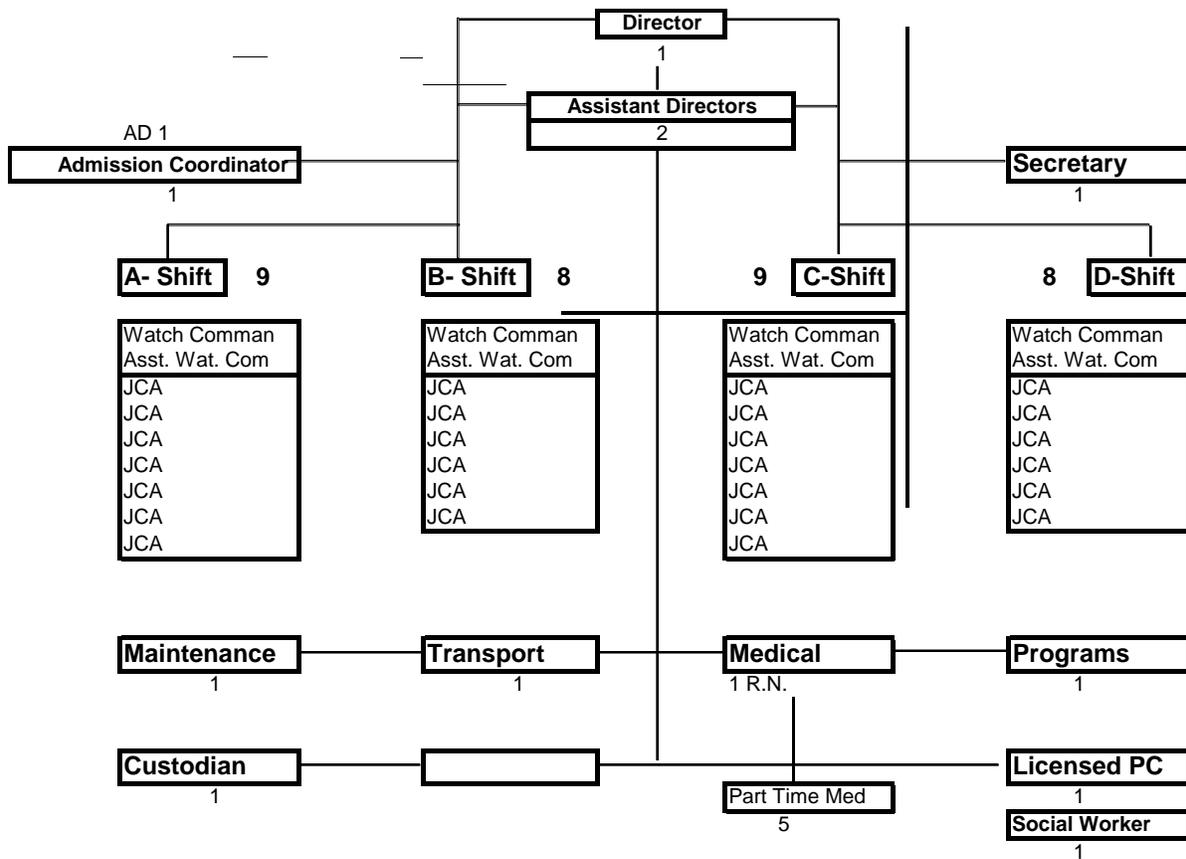
BUDGET HIGHLIGHTS

- Ad valorem taxes are levied 20 years through a .98-mill tax approved by voters on July 18, 1998 (1998 – 2017) and .96 mills through special state legislation (R.S. 15:1099), approved.
 - \$1,554,781 is proposed for 2013.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$75,000 for 2013, approved.
- General Fund Supplement, \$1,248,348, approved.

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Juvenile Detention Director	1	1	1	1	I	64,650	80,812	97,788
Asst. Dir./Juvenile Detention	2	2	2	2	211	56,109	71,539	87,415
Registered Nurse Supv	1	1	1	1	211	56,109	71,539	87,415
Licensed Professional Conselor	1	1	1	1	209	46,371	59,123	72,244
Social Worker	1	1	1	1	208	42,542	54,241	66,279
Juvenile Prog. Coordinator	1	1	1	1	208	42,542	54,241	66,279
Watch Commander	4	4	4	4	108	31,489	40,149	49,059
Asst. Watch Commander	4	3	4	4	106	25,790	32,882	40,179
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Facilities Maint Tech	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Juvenile Care Associate	26	23	26	26	104	21,509	27,424	33,511
TOTAL FULL-TIME	45	41	45	45				
L.P. Nurse	3	3	3	3	107	14,185	18,085	22,099
EMT	2	2	2	2	107	14,185	18,085	22,099
Juvenile Care Associate	2	4	2	2	104	10,755	13,712	16,756
Facilities Maintenance Assistant	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	8	10	8	8				
TOTAL	53	51	53	53				



203 PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner’s education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Terrebonne Parish Criminal Justice Complex (Jail) is in charge of the care, custody and control of all inmates. The Jail employee’s and the Medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical Department has 12 full time nurses, 2 part-time nurses, 1 medical administrator. Primary medical and psychiatric care is provided on-site. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and ten percent (10%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. There is also a large commercial kitchen which prepares the meals for all inmates in the facility. The GED program gives inmates a chance to get their education prior to being released back into society.

2011-2012 ACCOMPLISHMENTS

- ✓ Maintained high level of inmate care, custody and control
- ✓ Provided a safer work place for inmates and staff
- ✓ Maintained Substance Abuse Program Certification, which inmates can earn good time credit upon completion
- ✓ Provided inmates with timely and appropriate medical screening and care
- ✓ Continued to provide medication therapy at a reduced cost
- ✓ Implemented Cardiology, Dermatology, ENT and Post Surgical Examinations utilizing TeleMedicine partnership with LSU Medical Centers
- ✓ Conducting monthly continuing education training sessions / classes for medical staff at facility

2013 GOALS AND OBJECTIVES

- Find alternative health care providers for OB/GYN patients affected by state budget cuts
- Continue to provide quality in-house psychiatric services to inmates in the facility
- Increase TeleMedicine participation for specialty appointments, which would reduce transportation costs
- Continue to provide quality healthcare to inmates
- Continue inmate co-pay plan to offset operating costs
- Offer Anger Management Program, which inmates can earn good time credit upon completion
- Implement policies to comply with DOC guidelines
- Completion of major building repair projects
- Work collectively with District Attorney’s Office and Judges regarding inmate population

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of physicians at Adult Facility	3	3	3
	Number of medical support staff at Adult Facility	14	14	14
	Number of adult detainees provided with medical services	24,696	25,000	23,700
	Number of educational sessions/presentations for prisoners	3 per wk	3 per wk	3 per wk
<i>Efficiency & Effectiveness</i>	Percent of prisoners attending educational sessions	3%	3%	3%
	Number of adult prisoners obtaining diploma or equivalent (GED)	8	8	12
	Number of inmates seen by General Physician	1,076	1,300	1,350
	Number of inmates seen by Psychiatrist	400	420	400
	Number of in-house radiological procedures performed at Adult Facility	270	290	290
	Number of physical examinations performed at Adult Facility	4,241	3,190	3,500
	Number of x-rays done in-house at the Adult Facility	220	350	350
	Number of inmates treated via TeleMedicine	0	80	110
Number of inmates processed via Video Magistrate	5,791	5,800	5,800	

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	608,232	587,375	610,000	587,375	587,375
Charges for Services	56,252	15,000	25,000	15,000	15,000
Miscellaneous Revenue	752	100	2,981	300	300
Operating Transfers In	<u>2,660,000</u>	<u>2,660,000</u>	<u>2,660,000</u>	<u>2,660,000</u>	<u>2,660,000</u>
TOTAL REVENUES	<u>3,325,236</u>	<u>3,262,475</u>	<u>3,297,981</u>	<u>3,262,675</u>	<u>3,262,675</u>
EXPENDITURES:					
Parish Prisoners	1,987,955	2,490,352	2,417,028	2,214,011	2,214,011
Prisoners Medical Department	1,063,984	1,210,282	1,184,604	1,197,399	1,197,399
Operating Transfers Out	<u>0</u>	<u>1,062,646</u>	<u>1,062,646</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>3,051,939</u>	<u>4,763,280</u>	<u>4,664,278</u>	<u>3,411,410</u>	<u>3,411,410</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-7.82%
INCREASE (DECREASE) TO FUND BALANCE					
	273,297	(1,500,805)	(1,366,297)	(148,735)	(148,735)
FUND BALANCE, JANUARY 1					
	1,243,035	1,516,332	1,516,332	150,035	150,035
FUND BALANCE, DECEMBER 31					
	1,516,332	15,527	150,035	1,300	1,300

BUDGET HIGHLIGHTS

- In October 1991, an agreement between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail. Each year the Sheriff pays to the Parish the first \$25,000 of all funds received under the Department of Corrections and one-half of all said funds for the remainder of the year. (Reference: Resolution No. 91-454). For 2013, the Parish is estimating to receive \$587,375 from the Sheriff of Terrebonne, approved.
- General Fund Supplement, \$2,660,000, same as 2012, approved.

203-201 PARISH PRISONERS FUND - PARISH PRISONERS

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
EXPENDITURES:					
Personal Services	163,805	232,442	178,754	234,621	234,621
Supplies & Materials	211,216	211,650	205,330	211,500	211,500
Other Services & Charges	1,336,182	1,471,338	1,493,160	1,498,290	1,498,290
Repair & Maintenance	150,988	210,350	174,787	210,350	210,350
Allocated Expenditures	25,962	27,000	27,425	27,425	27,425
Capital Outlay	99,802	337,572	337,572	31,825	31,825
TOTAL EXPENDITURES	<u>1,987,955</u>	<u>2,490,352</u>	<u>2,417,028</u>	<u>2,214,011</u>	<u>2,214,011</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.36%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected costs for 2013 are \$739,675, which is based on an average prison population of 657, approved.
- Capital: - Approved.
 - 1 – Double ovens, \$6,400, replaces 20 year old unit
 - 1 – Frymaster 80 lbs. Model, \$4,165, replaces 20 year old unit
 - 1 – Garbage Disposal, \$3,100
 - 1 – Dishwasher, \$18,160

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GED Instructor/Counselor	1	1	1	1	208	42,542	54,241	66,279
Operations Supervisor	1	1	1	1	109	35,268	44,967	54,946
Facilities Maint Tech	1	0	1	1	106	25,790	32,882	40,179
Facilities Maint. Asst	1	1	1	1	101	16,609	21,177	25,876
TOTAL	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>				

203-202 PARISH PRISONERS FUND - PRISONERS MEDICAL DEPARTMENT

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
EXPENDITURES:					
Personal Services	733,257	763,257	757,714	791,989	791,989
Supplies & Materials	116,891	191,660	161,805	167,260	167,260
Other Services & Charges	213,836	215,724	225,444	231,000	231,000
Capital Outlay	0	39,641	39,641	7,150	7,150
TOTAL EXPENDITURES	1,063,984	1,210,282	1,184,604	1,197,399	1,197,399
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.67%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians care at \$75,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2013 at \$150,820; and prescriptions and OTC Medications, \$145,000, approved.
- Capital: - Approved.
 - 1 – Stethoscope for Telemedicine System, \$1,650
 - 1 – Exam Camera for Telemedicine System, \$5,500

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Administrator	1	1	1	1	211	56,109	71,539	87,415
Registered Nurse	1	1	1	1	209	46,371	59,123	72,244
L.P. Nurse	2	2	2	2	206	35,807	45,654	55,786
E.M.T.	8	7	8	8	107	28,369	36,170	44,197
TOTAL FULL-TIME	12	11	12	12				
E.M.T.	2	2	2	2	107	14,185	18,085	22,099
TOTAL PART-TIME	2	2	2	2				
TOTAL	14	13	14	14				

204 PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessment	10,961,981	10,325,350	11,222,281	11,471,585	11,471,585
Licenses & Permits	1,146,515	1,086,300	1,094,400	1,091,300	1,091,300
Intergovernmental	774,574	1,843,597	1,906,002	973,000	973,000
Charges for Services	148,692	135,000	138,563	120,000	120,000
Fines & Forfeitures	158,530	157,200	138,578	137,200	137,200
Miscellaneous Revenue	50,317	30,000	28,319	25,000	25,000
Other Revenue	61,444	55,078	31,000	0	0
Operating Transfers In	0	1,800,000	1,800,000	1,800,000	1,800,000
TOTAL REVENUES	13,302,053	15,432,525	16,359,143	15,618,085	15,618,085
EXPENDITURES:					
General -Other	657,733	688,400	700,585	693,460	693,460
Police	7,972,972	9,216,962	9,209,247	9,589,476	9,589,476
LHSC Year Long	53,546	219,225	219,225	0	0
Cops UHP	81,235	629,177	629,177	0	0
Fire-Urban	5,676,460	6,521,779	6,491,471	6,162,529	6,162,529
Operating Transfers Out	517,750	521,487	521,487	514,958	514,958
TOTAL EXPENDITURES	14,959,696	17,797,030	17,771,192	16,960,423	16,960,423
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-4.80%
INCREASE (DECREASE) TO	(1,657,643)	(2,364,505)	(1,412,049)	(1,342,338)	(1,342,338)
FUND BALANCE, JANUARY 1	5,368,070	3,710,427	3,710,427	2,298,378	2,298,378
FUND BALANCE, DECEMBER 31	3,710,427	1,345,922	2,298,378	956,040	956,040

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2013 in the amount of \$4,011,085 from the levy of 6.75 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, (2009 – 2018), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$7,389,000 in 2013, approved.
- Insurance occupational licenses in the City of Houma are projected to collect \$850,000, approved.
- Occupational Licenses (50% collected in the City), \$190,000, approved.
- Court fines are proposed at \$130,000, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

2011-2012 ACCOMPLISHMENTS

- ✓ Provided highly trained officers and reduced liability to the department by: Assigning an officer to work with the Lafourche Parish Sheriff's Office Training Division; NIMS/DWI certifying all personnel; Providing EVOC, defensive driving training; Bicycle training; Monthly firearms training; training of teens for emergency situations through Teen CERT; Completed State Required Ethics Training.
- ✓ Reduced criminal activity and better equipped citizens in the prevention of crime by: Conducting operations for juvenile underage drinking/tobacco, outstanding warrants, and prostitution; Analyzing crime patterns/trends through CompStat; Increasing citizen and officer participation in the Neighborhood Watch program; Assigning an officer full time to the Downtown Houma area; Providing specialized patrols through the use of ATVs, boats and bicycles, Distributing educational material through schools, Neighborhood Watch, and Operation Walk and Talk
- ✓ Expanded current technology utilized by the police department by: Installing new phone system; Continuous work on tunnel radio coverage; Installing surveillance cameras (8) in neighborhoods, Encrypted radio communications; Continuous work on establishing radio communications with local hospitals.
- ✓ Provided citizens with resources to prevent crimes by: Establishing Bayou Regions Crimes Stoppers; Distributing crime prevention material through Operation Walk and Talk; News releases; Anti drug billboards, Displaying resources on department's webpage; Reporting crime statistics and prevention tips to Neighborhood Watch groups; Posting Houma's Most Wanted on department's FaceBook.
- ✓ Providing citizens with professional services and greater accountability through quality control by: Requiring administrative staff to review/approve all police reports.
- ✓ Providing unity between employees and community by: Employee participation in the Red Ribbon, National Citizen Corps Council, Citizen Core (2nd place in Nationwide contest), Cleanest City, Keep Terrebonne Beautiful, Kaboom Build, and National Night Out Against Crime.
- ✓ Providing citizens with accountability and fiscal responsibility through a balanced department budget.
- ✓ Reduced department liability and increased employee productivity by: Providing monthly safety training; Departmental keyless entry system, Repaired damaged sidewalks, Improvements to landscape (tree removal, new sidewalk, ground leveling).
- ✓ Improving employee morale and providing employees with a clear and concise policy and procedures by: Providing all employees with on line access to policy and procedure through Power DMS; Committee review and updating of entire policy and procedure manual.
- ✓ Ensuring citizens have uninterrupted police services in foul weather conditions (hurricanes, tornados, etc) by: Continuous work on window hardening at HPD Headquarters; Upgrading the roof to sustain hurricane conditions; Providing training for employees on hurricane preparedness; Purchasing life vests for all employees; Improving hurricane plan.

2013 GOALS AND OBJECTIVES

- To provide citizens and visitors with highly trained officers and to reduce liability to the department by:
 - Providing officers and staff with the necessary equipment to do their jobs properly, such as personal cameras, in car cameras, wireless internet access, Tasers, and monthly inspections.
 - Implement Wellness program by encouraging employees to take yearly health exams and participate in parish health fair.
 - Providing specialized training for employees such as interview and interrogation, Intoxilyzer 5000, CIRT, and CPR.
- To reduce criminal activity through proactive and community policing by:
 - Applying for various grants which the department can utilize for more effective criminal enforcement ranging from Underage Alcohol Sales, purchases, possession, victims' assistance, traffic enforcement (DWI, Seat Belt, Speeding), and Neighborhood Watch cameras.

2013 GOALS AND OBJECTIVES (Continued)

- To improve, maintain and expand on current technology utilized by the police department to aid in the apprehension and prosecution of suspects, and employee safety by:
 - Coordinating with OEP and Everbridge to implement a Homeland Security alert system throughout the parish.
 - Working with the parish IT department in obtaining an IT position dedicated fully to the police department.
 - Improving the communications system (radio, data, cameras and wireless systems).
- To provide citizens with resources to prevent crimes, anonymously report criminal activity and/or more efficient access to police services by:
 - Providing on line crash report access to citizens.
- To provide citizens with professional services and greater accountability by:
 - Restructuring extra duty detail system.
 - Improve officer response times by providing an Eastside Sub Station and monitoring GPS through random audits to ensure officers are patrolling assigned zones.
- To provide unity between employees and the community by:
 - Employee participation in the Department’s Community Policing efforts, such as Neighborhood Watch meetings, CompStat meetings, Teen CERT, Downtown Development meetings, RAD (Rape Aggression Defense), Brother and Sisters in Blue.
- To provide citizens with safe and uninterrupted passage through the City of Houma by :
 - Implementing traffic plans to address traffic flow for congested areas, Houma Tunnel, closure of Dularge Overpass and Navigational Bridges.
- To ensure student, teacher and employee safety in schools, and crisis response by:
 - Forming a school crisis team, consisting of school administrators and SROs.
 - Improving school emergency plans through specialized training and mock exercises within the schools, which includes plans for each individual school.
- To improve employee morale and provide employees with a clear and concise policy and procedures by :
 - Committee review and updating of standard operation procedures.
 - Implementing a merit program to recognize outstanding achievements through merit badges, ribbons, and citations.
- To ensure citizens have uninterrupted police services in foul weather conditions (hurricanes; tornados, etc.) by:
 - Improve the hurricane plan by teaming with the US Coast Guard.

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of arrest (including summons)	2,307	2,664	2,717
	Number of complaints dispatched	28,939	29,664	30,257
	Number of vehicular accident reports processed	1,558	1,656	1,689
<i>Efficiency & Effectiveness</i>	Number of new-hires completing or completed POST training academy	2	5	5
	Number of officers qualifying in weapons training	80	82	83
	Number of new vehicles ordered and received	0	10	10
	Number of Violent Crimes	173	176	172
	Number of Property Crimes	1540	1416	1388
	Number of Neighborhood Watch Groups	21	24	26

204-211 PUBLIC SAFETY FUND - POLICE

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
	Number meters read/maintained per month	367	367	367
Efficiency & Effectiveness	Number of parking tickets issued	989	1,380	1,408
	Amount collected in parking meter revenue	\$65,466	\$60,000	\$60,000
	Amount paid in parking meter fines	\$3,130	\$5,233	\$5,000

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	6,848,716	7,241,882	7,251,003	7,709,847	7,709,847
Supplies and Materials	268,953	326,102	322,188	328,602	328,602
Other Services and Charges	737,814	878,878	877,034	884,447	884,447
Repair and Maintenance	79,134	114,200	104,700	103,700	103,700
Capital Outlay	38,355	655,900	654,322	562,880	562,880
TOTAL EXPENDITURES	<u>7,972,972</u>	<u>9,216,962</u>	<u>9,209,247</u>	<u>9,589,476</u>	<u>9,589,476</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.44%

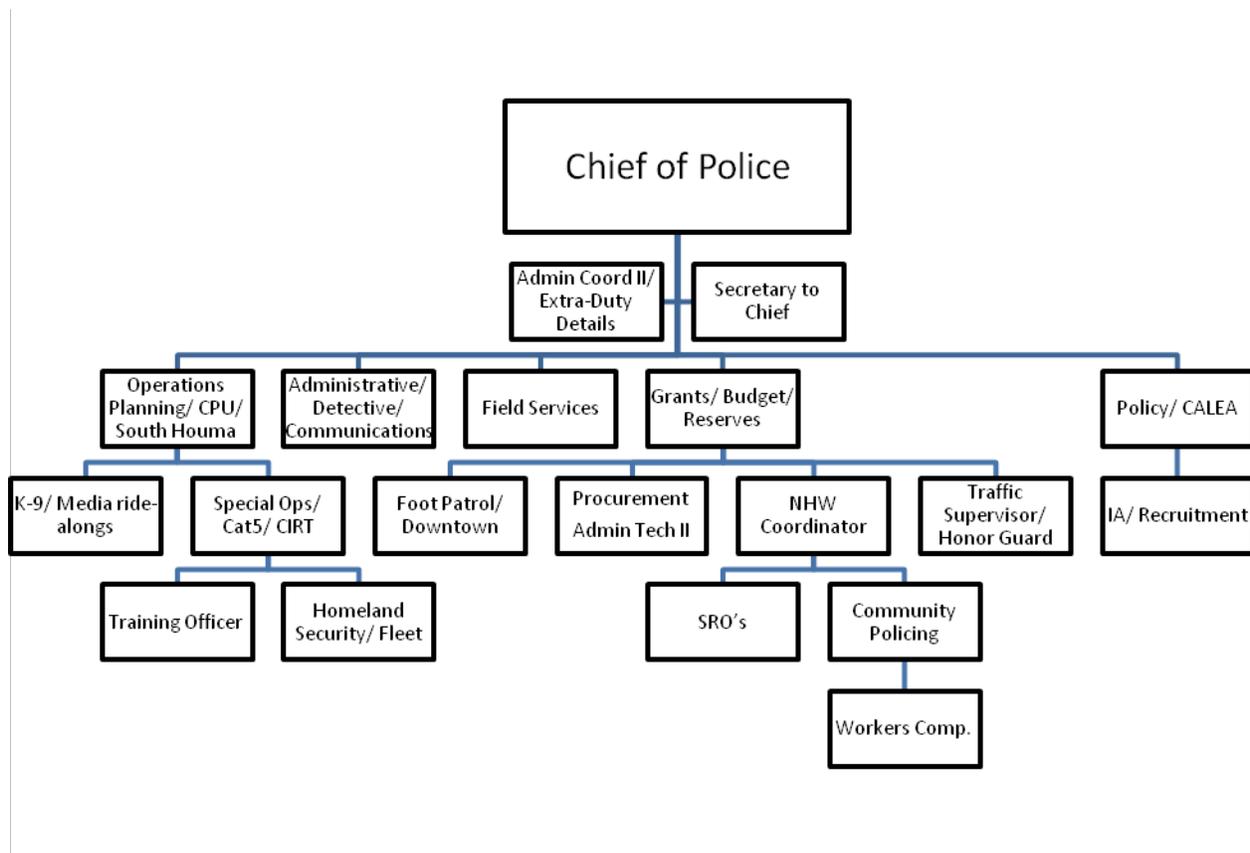
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Add 1 Police Officer, Grade P-2
- Capital: - Approved.
 - 10 – Vehicles including lights, etc., \$472,880(CNG)
 - Various Furniture Items for Station, \$10,000
 - Portable Radios for the 2013 Rebanding, \$60,000
 - 5 – Laptop Computers, \$10,000
 - Electrical Work at Police Building, \$10,000
- The Parish has been notified of a substantial increase in the Municipal Police Employee’s Retirement: - Approved.
 - 2012-13 31.00%
 - 2013-14 31.50%
 - 2014-15 33.50%
 - 2015-16 35.00%
 - 2016-17 35.25%
 - 2017-18 32.00%
- Public Safety Program, \$100,000, of which \$2,500 is for security lights/cameras, approved.

204-211 PUBLIC SAFETY FUND - POLICE

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Police Chief	1	1	1	1	P-6	71,997	93,596	115,534
Police Captain	3	3	3	3	P-5	48,144	62,587	77,257
Police Lieutenant	8	8	8	8	P-4	42,118	54,754	67,588
Police Sergeant	11	11	11	11	P-3	38,592	50,170	61,929
Mech Weed-Seed Prog Dir.	1	1	1	1	P-3	38,592	50,171	61,929
Police Officer-1st Class	59	58	60	60	P-2	33,462	43,500	53,696
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Dispatcher	12	11	12	12	105	23,445	29,893	36,527
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Admin Tech II	2	2	2	2	102	18,104	23,083	28,205
TOTAL	100	98	101	101				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed. The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

2011-2012 ACCOMPLISHMENTS

- ✓ All suppression personnel maintained training for medical First Responder Level.
- ✓ Continued providing medical and injury accident emergency response.
- ✓ Continued to install smoke alarms and fire extinguishers in residences.
- ✓ Conducted thirty-one (31) school presentations to speak on “Learn Not to Burn” curriculum.
- ✓ Conducted twenty-six (26) public presentations to speak on issues of fire safety and community awareness.
- ✓ Acquired mobile data terminals (MDT) for all response units.
- ✓ Obtained Class 2 PIAL rating.
- ✓ Upgraded SCBA air masks.
- ✓ Remodeled East Houma Station.
- ✓ Acquired multi gas meter for Confined Space Rescue from OEP.
- ✓ Acquired digital vehicle repeater for District Chief unit to enhance communications from OEP.
- ✓ Installed storm shutters at Central Station.

2013 GOALS AND OBJECTIVES

- To continue to promote smoke alarm program and install smoke alarms in residences.
- Work to promote equity of fire service for the citizens of Terrebonne Parish and the City of Houma.
- Continue to work with other agencies to train and update Public Safety / Mutual Response to significant emergencies through pre-planning and NIMS-IS compliance.
- Enlarge North Houma Station for additional personnel working at station.
- To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and education.
- To continue to provide public fire safety education classes to schools and public.
- To provide safety inspections to all businesses.
- Construct burn building at Training Field.
- Acquire new breathing air compressor.
- Acquire light tower for fire scene lighting.
- Acquire new set of rescue tools and hose reels.
- To continue to maintain Class 2 PIAL rating.

204-222 PUBLIC SAFETY FUND - FIRE

	PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
<i>Demand/ Workload</i>	Number of education programs in schools	31	45	45
	Number of public presentations/programs	26	28	28
	Number of fire hydrants	1,548	1,548	1,548
	Total incidents requiring response	1,776	1,850	1,900
	Number of structure fires	44	45	50
	Number of non-structure fires	73	75	100
	Number of EMS incidents	1105	1200	1200
	Number of hazardous materials incidents	50	50	50
	Number of other emergency/non-emergency dispatches	504	480	500
	Number of inspections	817	850	850
	Number of fires investigated	20	20	30
	Number of recruits trained	0	0	1
	Number of recruit training hours provided	0	0	620
	Number of in-service training hours provided	14,397	16,000	16,000
	Number of personnel trained in basic EMT	5	6	6
	Number of certified firefighters	54	56	57
	Number of certified driver operators	25	25	27
	Number of certified company officers	10	10	11
	Number of certified chief officers	1	1	1
	<i>Efficiency & Effectiveness</i>	Number of personnel trained in CPR	47	52
Number of personnel trained as Medical First Responder		47	46	54
Number of certified hazardous material responders		44	45	48
Number of LSU and VFIS training hours		1,454	1,600	2,000
Number of personnel hours of training per instructor (25 training personnel)		576	640	640
Number of procedures developed/ revised		143	12	8
Dollar amount of firefighting apparatus repairs		\$38,714	\$35,000	\$20,000
Dollar amount of vehicle repairs (cars/vans)		\$4,794	\$3,000	\$5,000
Average response time to citizen inquiries (days)		2	2	2
Average response time - fire calls/Engine co. (minutes)		4:04 Min.	4:37 Min.	4:21 Min.
Average response time - EMS calls/ medic units (minutes)		4:24 Min.	:25 Min.	4:25 Min.
Average time to control all incidents (minutes)		24:33 Min.	25:05 Min.	25 Min.
Number of people reached with educational programs in schools		3,032	3,000	3,000
Number of people reached with public presentations/programs	1,938	2,800	2,800	
% of recruits completing academy training	n/a	n/a	100%	
% of fire personnel receiving training	100%	100%	100%	
% of citizen inquiries resolved	100%	100%	100%	
% of fire hydrants maintained	100%	100%	100%	

204-222 PUBLIC SAFETY FUND - FIRE

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	5,098,673	5,087,393	5,110,253	5,271,154	5,271,154
Supplies and Materials	132,280	235,772	215,023	204,850	204,850
Other Services and Charges	204,237	242,300	209,881	249,325	249,325
Repair and Maintenance	76,115	104,200	104,200	104,200	104,200
Capital Outlay	165,155	852,114	852,114	333,000	333,000
TOTAL EXPENDITURES	5,676,460	6,521,779	6,491,471	6,162,529	6,162,529
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.82%

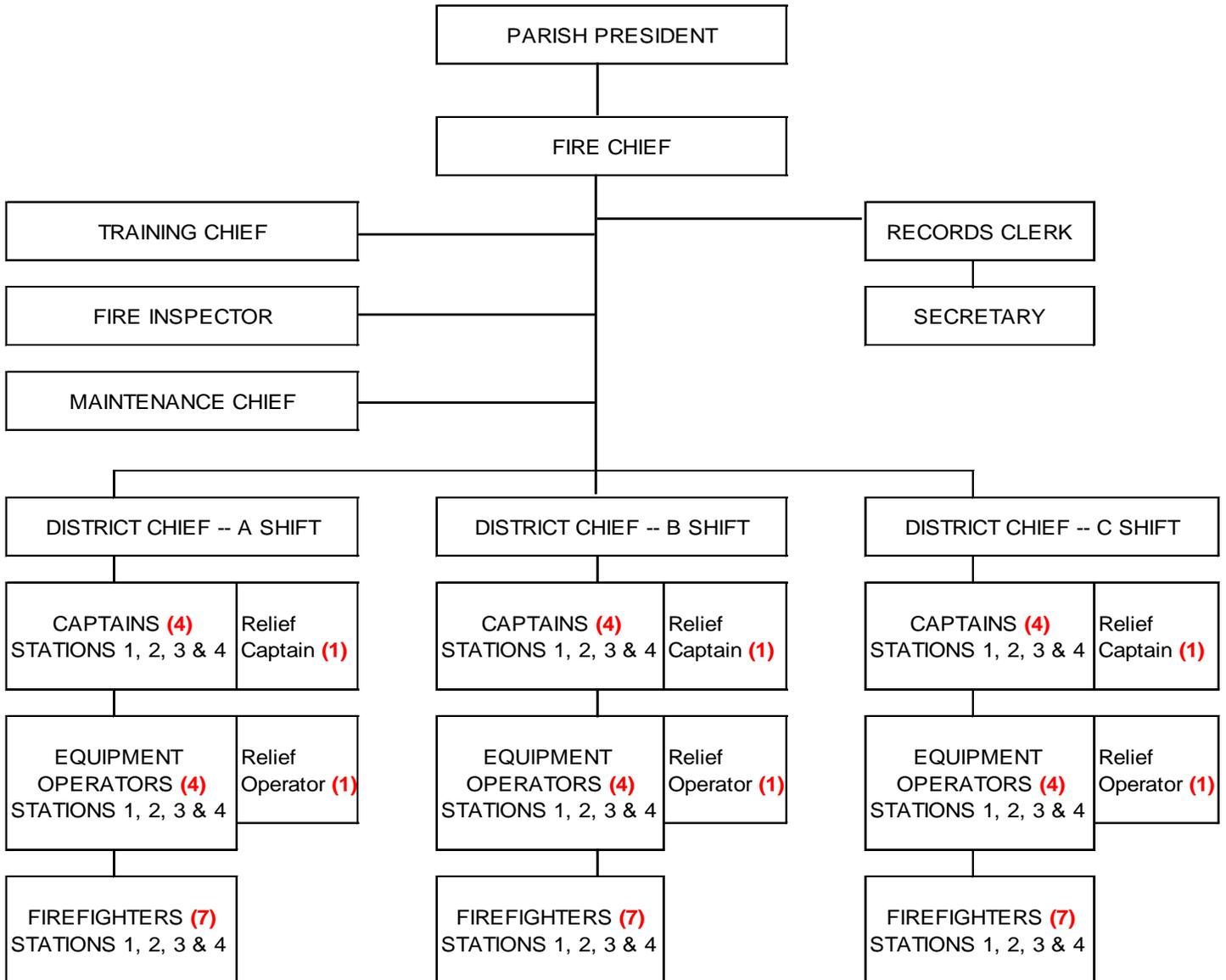
BUDGET HIGHLIGHTS

- At the State Firefighters’ Retirement board meeting of August 12, 2010, the following rates were adopted: - Approved.
 - 2013 24.8%
 - 2014 29.3%
 - 2015 32.0%
- Capital: Approved.
 - Training Field Burn Building, \$40,000
 - Annual Set-Aside – Fire Trucks, \$100,000
 - Radio Equipment, \$60,000
 - Bunker Gear, \$25,000
 - Breather Air Compressor, \$40,000
 - Light Tower, \$12,000
 - Set of Rescue Tools with Hose Reels, \$26,000
 - 30 – SCBA Cylinders, \$30,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	3	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	15	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	21	21	21	21	F-1	26,067	33,887	41,830
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Tech I	1	1	1	1	101	16,609	21,177	25,876
TOTAL	60	60	60	60				

HOUMA FIRE DEPARTMENT ORGANIZATIONAL CHART



205 NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish playgrounds and facilities not managed or funded by Recreation Districts 1 through 11. This includes 19 parks and playgrounds, the Municipal Auditorium and Dumas Auditorium. Maintenance for parks and playgrounds are under the Recreation Department management. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings.

2011-2012 ACCOMPLISHMENTS

- ✓ Maintained trash removal through a contractor.
- ✓ Maintained grass cutting through a contractor.
- ✓ Completed maintenance and repaired equipment at various parks.

2013 GOALS AND OBJECTIVES

- To provide positive play opportunities to the youth and teens of our community through wholesome and well-rounded programs and recreational venues.
- To closely monitor our parks and facilities to ensure a safe and clean environment for the resident users.
- To work with the Parish administration and other Parish departments to help achieve the Parish’s goals.
- To upgrade worn park equipment.
- To paint park equipment in need of paint.
- Continue inspections and maintenance of the parks as needed.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of playgrounds maintained	19	19	19
Number of buildings maintained	3	3	3
Number of playgrounds to be upgraded	0	0	0
Number of playground upgrades completed	0	0	0
Dollar amount of cost for parks operation/maintenance (w/o capital)	\$379,026	\$252,746	\$200,000



205 NON-DISTRICT RECREATION

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Intergovernmental	(93,046)	0	0	0	0
Charges for Services	23,818	37,000	52,500	50,500	50,500
Miscellaneous Revenue	86	50	858	50	50
Operating Transfers In	431,775	400,000	400,000	319,000	319,000
TOTAL REVENUES	473,633	548,050	564,358	480,550	480,550
EXPENDITURES:					
Auditoriums	544,567	349,720	321,859	360,021	360,021
General-Other	34,993	34,250	37,542	37,540	37,540
Parks & Grounds	191,382	245,954	242,425	191,155	191,155
Grand Bois Park	82,222	133,930	131,299	81,081	81,081
Operating Transfers Out	0	52,000	52,000	0	0
TOTAL EXPENDITURES	853,164	815,854	785,125	669,797	669,797
% CHANGE OVER PRIOR YEAR					-12.31%
INCREASE (DECREASE) TO FUND BALANCE					(189,247)
FUND BALANCE, JANUARY 1	805,379	425,848	425,848	205,081	205,081
FUND BALANCE, DECEMBER 31	425,848	158,044	205,081	15,834	15,834

BUDGET HIGHLIGHTS

- General Fund transfer is \$319,000 for 2013, decrease of \$81,000, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

205-196 NON-DISTRICT RECREATION - AUDITORIUMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

2011-2012 ACCOMPLISHMENTS

- ✓ Continued to provide two facilities in a high state of readiness for government usage as well as the public for various events.
- ✓ Completed ADA Restroom improvements at the Municipal Auditorium.
- ✓ Completed painting of the entire interior of both facilities.
- ✓ Completed the installation of new commercial grade blinds at Municipal Auditorium.
- ✓ Completed the installation of frost tint to foyer doors.
- ✓ Completed improvements to the main foyer.

2013 GOALS AND OBJECTIVES

- Address several areas of minor roof leaks at Municipal Auditorium.
- Replace air handler equipment at Municipal.
- Continue to keep both facilities in high state of readiness for Government and Public usage.
- To have the exterior of each facility cleaned and painted utilizing the inmate work program. They may be able to assist in late 2012 or early 2013.

Demand/ Workload	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
	Number of events held at Dumas Auditorium	35	40	45
	Number of events held at Municipal Auditorium	58	57	65
Efficiency & Effectiveness	Replacement of Chill Water lines at Municipal Auditorium	0%	0%	100%
	Pressure wash and paint exterior areas of both Dumas and Municipal Auditoriums	0%	0%	100%
	Dollar amount collected for use of Dumas Auditorium	\$2,410	\$7,000	\$5,000
	Dollar amount collected for use of Municipal Auditorium	\$14,975	\$35,000	\$35,000

205-196 NON-DISTRICT RECREATION - AUDITORIUMS

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	112,738	125,521	103,385	124,886	124,886
Supplies and Materials	4,146	9,810	8,939	9,510	9,510
Other Services and Charges	79,743	84,746	77,882	80,325	80,325
Repair and Maintenance	17,072	19,300	21,310	21,300	21,300
Capital Outlay	330,868	110,343	110,343	124,000	124,000
TOTAL EXPENDITURES	544,567	349,720	321,859	360,021	360,021
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-1.40%

BUDGET HIGHLIGHTS

- Capital:- Approved.
 - 2 – Airhandlers at Municipal Auditorium, \$98,000
 - Electrical Work at Dumas Auditorium, \$26,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	2	1	2	2	101	16,609	21,177	25,876
TOTAL	2	1	2	2				

205-501 NON-DISTRICT RECREATION - PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Five parks are maintained:

- Coteau Park
- Mandalay Park
- Mulberry Park
- Presque Isle Park
- Grand Bois Park

2011-2012 ACCOMPLISHMENTS

- ✓ Maintained grass cutting and trash removal through a contractor.
- ✓ Maintained park equipment at parks.
- ✓ Removed graffiti from various parks playground equipment.

2013 GOALS AND OBJECTIVES

- To continue to maintain all parish parks and to make sure all playground equipment passes all safety inspections.
- To continue to work with the Recreation Districts in 2013 in transferring the parks left in the department.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of parish parks maintained	8	8	5
Number of playground safety inspections	6	6	1
% of parks and grounds yearly maintenance complete	100%	100%	100%
% of playground safety inspections completed	100%	100%	100%
Number of parish events barricades are used	20	20	18

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	15,637	15,637	15,892	15,900	15,900
Supplies & Materials	1,136	3,800	2,847	2,950	2,950
Other Services and Charges	140,364	152,483	149,652	150,305	150,305
Repair & Maintenance	30,262	17,000	17,000	17,000	17,000
Allocated Expenditures	3,983	5,000	5,000	5,000	5,000
Capital Outlay	0	52,034	52,034	0	0
TOTAL EXPENDITURES	191,382	245,954	242,425	191,155	191,155
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND ALLOCATIONS					-1.46%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$120,000 in 2013, approved.

205-524 NON-DISTRICT RECREATION - GRAND BOIS PARK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Grand Bois Park, located in at 470 Bourg-Larose Hwy in Bourg, Louisiana, accommodates individual or group campers and many recreation activities. This Park also can accommodate recreation vehicles. The park is maintained by a resident caretaker and is under the direction of the Recreations Department.

2011-2012 ACCOMPLISHMENTS

- ✓ Removed debris and discarded items by campers.
- ✓ Continued to maintain park.
- ✓ Removed damaged equipment shed.

2013 GOALS AND OBJECTIVES

- To continue to provide the upkeep of the park.
- To provide a large lighted, secured area for camping and recreational activities for the public.
- To provide a park area for meetings and celebrations for the residents of Terrebonne Parish.
- Add playground equipment.
- Replace RV hook-up pedals.
- Replace pavilion roof.
- Continue allowing park ranger to get fuel.
- Replace equipment shed.
- Replace pavilion
- Replace ticket booth.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of custodial man hours for upkeep of park	1,000	1,000	1,000
Number of special events held at Grand Bois Park	3	4	4
Dollar amount of cost for upkeep of Grand Bois Park, before capital	\$82,222	\$80,035	\$81,081
Number of campers using Grand Bois Park	50+	100+	75+
Campsite revenues generated	\$6,418	\$10,000	\$10,000

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	12,694	12,966	13,032	13,001	13,001
Supplies & Materials	2,584	3,450	3,423	3,700	3,700
Other Services and Charges	35,993	38,550	35,880	36,680	36,680
Repair & Maintenance	30,951	27,700	27,700	27,700	27,700
Capital Outlay	0	51,264	51,264	0	0
TOTAL EXPENDITURES	82,222	133,930	131,299	81,081	81,081
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-1.92%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	1	1	1	1	101	16,609	21,177	25,876
TOTAL	1	1	1	1				

209 MARSHAL’S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal’s Office is a Parish wide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff.

The Terrebonne Parish City Marshal presently appoints twelve deputy marshals. The Marshal’s jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property, including garnishment of wages, executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal’s Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal’s sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal’s Office.

2011-2012 ACCOMPLISHMENTS

- ✓ The Marshal’s Office is continuing its training program with the Lafourche Parish Sheriff’s Department P.O.S.T. Training Academy.

2013 GOALS AND OBJECTIVES

- To continue to provide efficient services to the Court in a professional manner and to the business community that utilizes our services.
- To take advantage of training programs and maintain a good safety record.
- To maintain an aggressive attitude in the serving of the legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.

		PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Demand/ Workload		Total number of deputy marshals	12	12	12
		Total number of court sessions (adult)	300	300	300
		Total number of court sessions (juvenile)	400	450	450
		Total number of bench warrants	6,500	6,500	6,500
		Total number of civil papers	5,700	7,000	7,000
		Total number of adult subpoenas	2,000	2,500	2,500
		Total number of juvenile summons	5,000	6,000	6,000
		Total number of Marshal sales and settlements	25	35	35
		Total number of seizures	25	35	35
		Total number of garnishments accounts	3,200	3,500	3,500
		Total number of writs of possession	155	200	200
	Efficiency & Effectiveness		% of civil papers processed served and completed	90%	90%
		Total amount of bench warrants cleared	1,350	1,500	1,500
		Total criminal fees collected	\$95,368	\$87,425	\$86,000
		Total amount of fines collected per warrants	\$126,363	\$105,462	\$110,000
		Total amount of civil fees collected	\$72,048	\$74,430	\$75,000

209 MARSHAL'S FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	45,231	48,000	48,000	48,000	48,000
Charge for Services	159	0	162	0	0
Fines & Forfeitures	293,779	263,000	267,317	271,000	271,000
Miscellaneous Revenue	(93)	0	660	0	0
Operating Transfers In	<u>498,043</u>	<u>498,043</u>	<u>498,043</u>	<u>498,043</u>	<u>498,043</u>
TOTAL REVENUES	<u>837,119</u>	<u>809,043</u>	<u>814,182</u>	<u>817,043</u>	<u>817,043</u>
EXPENDITURES:					
Personal Services	673,502	711,565	714,366	737,763	737,763
Supplies & Materials	30,053	36,300	34,749	39,300	39,300
Other Services & Charges	77,913	91,558	83,638	89,300	89,300
Repair & Maintenance	5,788	11,600	10,077	11,300	11,300
Allocated Expenditures	7,043	7,025	7,375	7,375	7,375
Capital Outlay	<u>16,387</u>	<u>65,449</u>	<u>65,449</u>	<u>7,500</u>	<u>7,500</u>
TOTAL EXPENDITURES	<u>810,686</u>	<u>923,497</u>	<u>915,654</u>	<u>892,538</u>	<u>892,538</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY				3.13%	4.13%
INCREASE (DECREASE) TO FUND BALANCE	26,433	(114,454)	(101,472)	(75,495)	(75,495)
FUND BALANCE, JANUARY 1	273,179	299,612	299,612	198,140	198,140
FUND BALANCE, DECEMBER 31	299,612	185,158	198,140	122,645	122,645

BUDGET HIGHLIGHTS

- The revenue generated from fines and forfeitures is estimated to be \$271,000 in 2013, approved.
- The General Fund supplements this fund, \$498,043, approved.
- Capital: - Approved.
 - Desktop Computer/Printer, \$2,500
 - Copy Machine, \$5,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshall	1	1	1	1	N/A	****	****	****
Chief Deputy	1	1	1	1	N/A	****	****	****
Sergeant	1	1	1	1	N/A	****	****	****
Dep. Marshall Secretary	1	1	1	1	N/A	****	****	****
Deputy	8	9	9	9	N/A	****	****	****
Deputy Clerk II	1	0	0	0	N/A	****	****	****
TOTAL	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>				

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	250,000	250,000	250,000	250,000	250,000
Miscellaneous Revenue	0	0	0	0	0
TOTAL REVENUES	250,000	250,000	250,000	250,000	250,000
EXPENDITURES:					
General - Other	0	0	0	0	0
Operating Transfers Out	250,000	250,000	250,000	250,000	250,000
TOTAL EXPENDITURES	250,000	250,000	250,000	250,000	250,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE					
	0	0	0	0	0
FUND BALANCE, JANUARY 1	201,124	201,124	201,124	201,124	201,124
FUND BALANCE, DECEMBER 31	201,124	201,124	201,124	201,124	201,124

BUDGET HIGHLIGHTS

- In 2013, the taxing jurisdictions will be proportionately charged \$250,000 for these estimated expenditures, approved.
- The \$250,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Consolidated Government, approved.

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, this account is funded by revenues collected via a Coastal Impact Certificate fee, as well as monies received from the U.S. Department of Commerce through the State of Louisiana's Department of Natural Resources for the continued implementation of the Terrebonne Parish Local Coastal Management Program. Its mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents. This office has a similar focus at the Parish level as the Governor's Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish's interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), and the Louisiana Department of Natural Resources (DNR), as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provided on-going support to the Emergency Operations Center during the State of Emergency declared as a result of the Deepwater Horizon explosion on April 20, 2010. The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources.

2011-2012 ACCOMPLISHMENTS

- ✓ Received continued funding and positive performance review from the Louisiana Department of Natural Resources for local coastal zone management program implementation.
- ✓ Secured matching funds to begin engineering & design of a Long Distance Sediment Pipeline to deliver sediment from the Atchafalaya River to areas of critical need in Terrebonne Parish Wetlands.
- ✓ Successfully coordinated and implemented Christmas Tree Recycling Program to benefit the Mandalay National Wildlife Refuge in Terrebonne Parish.
- ✓ Ensured Terrebonne Parish priorities were included in Louisiana's 2012 Coastal Master Plan
- ✓ Continued implementation of policies and guidelines set forth in the Terrebonne Parish Strategic Plan for Coastal Restoration.
- ✓ 100% participation in DNR programs for Coastal Managers, and in Regional Stakeholders Workshops conducted by the Coastal Protection & Restoration Authority for the 2012 Master Plan Revisions.
- ✓ Increased Parish representation and advocacy for coastal protection through strategic support of local coastal advocacy organizations and grass roots efforts.
- ✓ Increased efforts to educate area residents and students about the pressing need for comprehensive coastal protection, restoration and preservation, the department has participated in local television and radio talk shows, area festivals and special events as well as given presentations to students and local, regional and statewide chapters of area civic organizations.
- ✓ Coordinated efforts to implement Wetland Garden Program in Terrebonne Parish Schools to begin in the 2012-2013 School Year.
- ✓ Increased efforts in securing grant funding for in-house restoration and protection efforts such as the Island Road Floating Island planting Project in Councilmatic District 9.

2013 GOALS AND OBJECTIVES

- Continue implementation of projects identified in the Terrebonne Parish Comprehensive Plan for Coastal Restoration with the support of State, Federal and private partnerships, as well as appropriate interdepartmental Parish support.
- Finalize conceptual design and cost estimates of the Atchafalaya Long Distance Sediment Pipeline in order to increase the available sediment crucial for the survival of the Terrebonne Hydrologic Basin.
- Update Terrebonne Parish Comprehensive Plan for Coastal Restoration to reflect projects accomplished and new priorities.
- Continue to develop and submit project proposals suitable for funding as part of the Natural Resources Damage Assessment process, the RESTORE Act, and the Long Term Recovery effort for Gulf States. Continue to actively engage stakeholders for broad based advocacy for those projects.
- Facilitate coordination and implementation of projects recommended for funding through the Coastal Impact Assistance Program.
- Develop and advocate project proposals for CWPPRA consistent with Parish priorities as articulated in the Parish Restoration Plan and the State’s Master Plan for Coastal Protection and Restoration.
- Continue Parish participation in Christmas tree recycling Program.
- Increase partnerships with area Not-for-Profit Organizations and Non-Governmental Organizations to facilitate and increase on the ground restoration efforts such as vegetative plantings.
- Continue efforts to educate the residents of Terrebonne Parish about our urgent need comprehensive coastal restoration and protection.
- Formally implement Wetlands Garden Education Program in cooperative Terrebonne Parish public & private schools in partnership with Bayou Land Resource Conservation & Development Council, LUMCON, and the South Louisiana Wetlands Discovery Center.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of public hearings attended	55	50	50
Number of education presentations	5	5	5
Number of presentations to civic organizations	7	10	10
Number of CZM and RAC meetings.	20	20	20
% of local participation in decision making processing of coastal zone issues	100%	100%	100%
Number of Restoration grants submitted (other than CZM)	5	5	5
Number of grants for Coastal Zone Management	2	2	2
% of funds secured from state to administer program	50%	50%	50%
Number of state concern permit applications	132	150	175
Number of local concern permit applications	10	18	25
Number of Parish Coastal Impact Certificates Issued	144	183	185
Number of Other Activities	16	25	25
Number of activities in wetlands	141	175	175

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	35,260	35,260	35,260	35,260	35,260
Charges for Services	1,111,879	100,000	105,135	100,000	100,000
Miscellaneous Revenue	2,152	1,000	1,900	0	0
Operating Transfers In	28,500	28,500	28,500	84,900	84,900
TOTAL REVENUES	1,177,791	164,760	170,795	220,160	220,160
EXPENDITURES:					
Personal Services	193,455	194,632	208,063	206,285	206,285
Supplies & Materials	4,452	14,750	9,905	12,750	12,750
Other Services & Charges	75,485	116,974	113,248	81,267	81,267
Repair & Maintenance	72	1,450	850	1,450	1,450
Allocated Expenditures	483	0	0	0	0
Capital Outlay	1,880	5,010	5,010	0	0
Operating Transfers Out	0	0	0	937,475	937,475
TOTAL EXPENDITURES	275,827	332,816	337,076	1,239,227	1,239,227
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-7.98%
INCREASE (DECREASE) TO FUND BALANCE	901,964	(168,056)	(166,281)	(1,019,067)	(1,019,067)
FUND BALANCE, JANUARY 1	283,384	1,185,348	1,185,348	1,019,067	1,019,067
FUND BALANCE, DECEMBER 31	1,185,348	1,017,292	1,019,067	0	0

BUDGET HIGHLIGHTS

- Coastal Impact Fees collections, \$100,000, approved.
- General Fund Supplement, \$84,900, approved.
- Memberships: - Approved.
 - Morganza Coalition, \$15,000
 - Restore Retreat, \$13,500
- Transfer of \$937,475 for the Lake Boudreaux Diversion Project which is from the BP discretionary funds from the Gulf Oil Spill in 2010, approved.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Dir	1	1	1	1	I	64,650	80,812	97,788
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
TOTAL	3	3	3	3				

250 PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	835,184	600,000	600,000	600,000	600,000
Miscellaneous Revenue	664	500	793	500	500
TOTAL REVENUES	835,848	600,500	600,793	600,500	600,500
EXPENDITURES:					
Other Services and Charges					
Repair & Maintenance	457,522	2,098,883	2,098,883	600,793	600,793
Capital Outlay	0	24,000	24,000	0	0
Operating Transfers Out	0	27,000	27,000	0	0
TOTAL EXPENDITURES	457,522	2,149,883	2,149,883	600,793	600,793
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-71.38%
INCREASE (DECREASE) TO FUND BALANCE	378,326	(1,549,383)	(1,549,090)	(293)	(293)
FUND BALANCE, JANUARY 1	1,171,057	1,549,383	1,549,383	293	293
FUND BALANCE, DECEMBER 31	1,549,383	0	293	0	0

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2013, approved.
- Direct services for street repairs, \$600,793 is based on the estimated 2013 revenue through June 30th and unallocated fund balance, approved.

251 ROAD AND BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund.

2011-2012 ACCOMPLISHMENTS

- ✓ Finalized the traffic control sign project (maintaining traffic sign retro-reflectivity).
- ✓ Finalized downtown Houma sidewalk assessment (establishing areas in need of repair).
- ✓ Implemented plan of action on beautification programs for designated areas.
- ✓ Vegetation increased maintenance by 111.52 acres.
- ✓ Upgraded (4) side-mowers to closed cabs with left-hand reverse to improve cutting time.

2013 GOALS AND OBJECTIVES

- To continue establishing large street name signs (DOTD Mask Arm Poles).
- To finalize Terrebonne Parish School District sidewalk assessment for areas needing repair.
- To maintain and implement a plan of action for record keeping for the metal barricades.
- To continue educational training for employees.
- To continue the mapping route system and data base for monitoring mosquito control.
- To continue implementing plan of action on beautification programs for designated areas.

251 ROAD AND BRIDGE FUND

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of bridges maintained	80	80	80
	Number of bridge maintenance work orders	500	1,200	1,200
	Number of bridge replacements	0	2	2
	Number of traffic signals maintained	25	25	25
	Number of new traffic signals installed	0	2	2
	Number of caution lights maintained	104	107	110
	Number of caution lights installed	0	3	3
	Number miles of concrete streets	323	325	331
	Number miles of asphalt streets	186	186	186
	% of streets striped annually	15%	15%	15%
	Number of concrete slab replaced (sq.yds.)	12,800	11,000	900
	Asphalt repairs (tons)	1,000	75	90
	% of shoulders repaired annually	98%	100%	100%
	Number of signs repaired/installed	13,000	15,000	17,000
	Number of street name signs replaced	860	1,200	1,300
	Number of boat launches maintained	5	5	5
	<i>Efficiency & Effectiveness</i>	% of bridge maintenance and inventory program computerized	100%	100%
% of traffic signals upgraded with new technology		100%	100%	100%
% of sign inventory program computerized		100%	100%	100%
% of tree inventory program computerized		20%	20%	20%
Number of routes for grass cutting and herbicide spraying		160	160	148
Right-of-way acres mowed		4,627	4,800	4,949
% of requests addressed in 30 days		95%	95%	95%
% of work orders request generated from public in 30 days		15%	15%	15%
Number of work orders completed in 30 days		3,880	3,500	3,500

251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,574,137	5,025,000	5,800,000	5,800,000	5,800,000
Intergovernmental	5,014,381	0	160,701	0	0
Charge for Services	(24)	5,650	9,289	0	0
Miscellaneous Revenue	56,425	1,000	32,012	31,978	31,978
Other Revenue	24,247	0	5,892	0	0
Operating Transfers In	<u>2,019,672</u>	<u>1,045,000</u>	<u>1,045,000</u>	<u>1,045,000</u>	<u>1,045,000</u>
TOTAL REVENUES	<u>12,688,838</u>	<u>6,076,650</u>	<u>7,052,894</u>	<u>6,876,978</u>	<u>6,876,978</u>
EXPENDITURES:					
Personal Services	3,334,794	3,386,715	3,369,798	3,472,198	3,472,198
Supplies & Materials	386,693	348,600	416,566	412,400	412,400
Other Services & Charges	936,014	968,660	970,715	1,013,085	1,013,085
Repair & Maintenance	1,079,636	2,317,870	1,811,515	1,255,500	1,255,500
Allocated Expenditures	533,767	356,666	382,895	382,895	382,895
Capital Outlay	8,108	1,164,731	1,317,238	639,000	639,000
Non Recurring Fema Grant Prog	6,647,066	291,717	4,382	0	0
Operating Transfers Out	<u>3,938,000</u>	<u>152,507</u>	<u>152,507</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>16,864,078</u>	<u>8,987,466</u>	<u>8,425,616</u>	<u>7,175,078</u>	<u>7,175,078</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY, NON RECURRING FEMA GRANT PROG AND OPERATING TRANSFERS OUT					
					-11.42%
INCREASE (DECREASE) TO FUND BALANCE					
	(4,175,240)	(2,910,816)	(1,372,722)	(298,100)	(298,100)
FUND BALANCE, JANUARY 1					
	7,086,057	2,910,817	2,910,817	1,538,095	1,538,095
FUND BALANCE, DECEMBER 31					
	2,910,817	1	1,538,095	1,239,995	1,239,995

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2013 revenues are estimated at \$5,800,000, approved.
- General Fund supplements this division annually. The 2013 supplement is \$1,045,000, same as 2012, approved.
- Major operating expenditures: - Approved.
 - Gasoline & Oil, \$170,000, increase of \$63,700
 - Shells, \$175,000, same as 2012.
 - Urban Street Lights, \$166,550, increase of \$16,550.
 - Grass cutting Blvd., \$110,000, same as 2012.
 - Street Repairs – Contractors, \$600,000, increase of \$200,000
 - Sidewalk Repairs, \$75,000, same as 2012.
 - Pavement markings, \$100,000 same as 2012.
- Personnel: - Approved.
 - Add 1 Operations Supervisor, Grade 109

251 ROAD AND BRIDGE FUND

BUDGET HIGHLIGHTS (Continued)

- Capital: (Road & Bridge Division) – Approved.
 - 1 – 1 Tone Aerial Lift, \$85,000
 - 1 – Single Axle Dump Truck Bed, \$99,000 (CNG), replaces Unit #2101 – Surplused
 - 1 – 1 Ton Crew Cab Truck, \$46,000 (CNG), replaces 2003, > 183,000 miles
 - 1 – ½ Ton Pickup, \$25,500 (CNG), replaces 2002, >141,000 miles
- Capital: (Vegetation Division) – Approved.
 - 4 – Tractors with side mowers, \$320,000, replacements
 - 1 – Ton Pickup Truck, \$25,500 (CNG), replaces 2002, > 94,000 miles
 - 1 – Ton Crew Cab Truck, \$38,000 (CNG), replaces 1998, >151,000 miles

PERSONNEL SUMMARY

JOB TITLE	2012	2012	2013	2013	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Operations Manager	1	1	1	1	212	61,719	78,692	96,157
Road & Bridge Supt.	1	1	1	1	211	56,109	71,539	87,415
Vegetation Mgmt. Supt.	1	1	1	1	211	56,109	71,539	87,415
Infra Constr. & Comp Officer	1	1	1	1	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Operations Supervisor	2	2	3	3	109	35,268	44,967	54,946
Senior Equipment Operator	1	1	1	1	108	31,489	40,149	49,059
Equip Operator III	5	4	5	5	107	28,369	36,170	44,197
Crew Leader	6	7	6	6	107	28,369	36,170	44,197
Road & Bridge Mechanic	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Welder	1	1	1	1	106	25,790	32,882	40,179
Equip Operator II	4	4	4	4	106	25,790	32,882	40,179
Sr. Sign Tech	1	1	1	1	105	23,445	29,893	36,527
Field Tech II	6	6	6	6	104	21,509	27,424	33,511
Equipment Operator I	6	4	6	6	104	21,509	27,424	33,511
Admin Coordinator I	2	2	2	2	104	21,509	27,424	33,511
Sign Technician	2	2	2	2	102	18,104	23,083	28,205
Bridge Tender	24	24	24	24	102	18,104	23,083	28,205
TOTAL FULL TIME	67	65	68	68				

252 DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 69 forced drainage systems throughout the parish.

2011-2012 ACCOMPLISHMENTS

- ✓ Provided surveying assistance with Buquet Street, Hollywood Road, and Westside Blvd. Capital Projects.
- ✓ Surveyed ditches and culverts on MLK Blvd. to assist with drainage improvements.
- ✓ Surveyed Landfill area to drain the ponds and create retention for force drainage system.
- ✓ Replaced D-9 (Ashland) Pump Station and increased capacity.
- ✓ Replaced D-24 (Baroid) Pump Station and increased capacity.
- ✓ Replaced D-29 (Summerfield) Pump Station and increased capacity.
- ✓ Increased Reservoir capacity at Ashland North Pump System with assisted pump capacity.
- ✓ Completed Fuel Containment Project Phase V.
- ✓ Completed the removal of downed trees from Hurricane Ike in all drainage arteries.

2013 GOALS AND OBJECTIVES

- To have a study done on MLK Blvd. to determine a solution to the drainage problem in area.
- To continue to install “Drain to Bayou” fish stickers (MS-4).
- To complete requested work orders to 95% in (30) days.
- To continue road elevation to form profile of all parish roads to determine affects of high water to low lying areas.
- To survey levees for comparison with past levels to determine where elevating is needed.
- To purchase camera truck to help diagnose problems and save money with maintenance contract work.
- To automate (10) pump stations with new telemetry system.
- To add pump at D-13 (Industrial) Pump Station to improve capacity and reliability.
- To replace (8) engines at 1-1b Pump Station.
- To replace and refurbish pump at D-55 (Geraldine Rd.) Pump Station.
- To refurbish pumps at the Donner-Chacahoula pump system.

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
Workload/ Demand	Number of forced drainage systems in parish	71	71	71
	Number of forced drainage pumps	173	173	179
	Number of canals cleaned in forced drainage areas	4	5	4
	Number roadsides and lateral ditches cleaned	226	240	240
	Number of culverts installed in ditches	55	90	80
	Number of pumps rehabilitated	5	7	8
Efficiency & Effectiveness	% of pumps online of the telemetry SCADA system	0%	1%	3%
	% of forced drainage requests addressed in 30 days	97%	96%	100%
	% of gravity drainage request addressed in 30 days	85%	87%	90%

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessment	11,012,788	10,309,000	11,438,495	11,663,480	11,663,480
Intergovernmental	5,386,621	185,000	490,402	183,000	183,000
Charge for Services	5,188	0	2,452	0	0
Miscellaneous Revenue	63,348	5,000	4,878	5,000	5,000
Utility Revenue	30,386	40,000	44,465	40,000	40,000
Other Revenue	6,379	0	1,723	0	0
Operating Transfers In	1,041,328	110,365	110,365	0	0
TOTAL REVENUES	17,546,038	10,649,365	12,092,780	11,891,480	11,891,480
EXPENDITURES:					
Personal Services	4,249,378	4,626,525	4,244,866	4,696,283	4,696,283
Supplies & Materials	992,633	1,073,050	1,055,526	1,056,550	1,056,550
Other Services & Charges	2,689,569	2,601,050	2,471,131	2,751,955	2,751,955
Repair & Maintenance	3,421,040	1,639,678	1,360,440	1,380,000	1,380,000
Allocated Expenditures	633,780	665,192	634,412	634,412	634,412
Capital Outlay	1,200,194	2,891,664	2,891,664	1,491,000	1,491,000
Operating Transfers Out	7,351,790	15,000	15,000	2,515,000	2,515,000
TOTAL EXPENDITURES	20,538,384	13,512,159	12,673,039	14,525,200	14,525,200
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-0.81%
INCREASE (DECREASE) TO FUND BALANCE	(2,992,346)	(2,862,794)	(580,259)	(2,633,720)	(2,633,720)
FUND BALANCE, JANUARY 1	7,704,707	4,712,361	4,712,361	4,132,102	4,132,102
FUND BALANCE, DECEMBER 31	4,712,361	1,849,567	4,132,102	1,498,382	1,498,382

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2013 sales tax revenues are estimated to generate \$5,800,000, approved.
- On November 7, 2006, the tax was renewed until 2017, 7.31 mills maximum authorized, which will generate an estimated \$5,858,480 for 2013, approved.
- Major operating expenditures: - Approved.
 - Other contracts, \$1,200,000 to increase the privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force.
 - Gasoline and Oil, \$300,000, same as 2012.
 - Diesel/Pumps, \$600,000, increase of \$160,000.
 - Pump repairs, \$300,000, same as 2012.
 - Contractors repairs, \$275,000, increase of \$25,000
 - Canal and Lateral Ditch Maintenance, \$80,000, same as 2012
 - Collection Canal Cleaning, \$80,000, same as 2012
 - Permit monitoring, \$46,500, same as 2012
 - Waterworks Agreement – Bayou Black Maintenance, \$33,000, same as 2012

252 DRAINAGE TAX FUND

BUDGET HIGHLIGHTS (Continued)

- Operating Transfers Out: - Approved.
 - Capital Projects Control Fund – Aviation Road Drainage (HTAC)
 - 2012-\$15,000
 - 2013-\$15,000
 - 2014-\$15,000
 - Bayou Lacarpe PHA, \$1,320,000
 - Bayou Lacarpe PHD, \$277,792
 - IEB Broadmoor /Lisa Park, \$100,000
 - Wauben Subdivision Drainage Study, \$30,000
 - Westside Area Drainage, \$30,000
 - Lake Boudreaux Diversion, \$692,208
 - Ziegler Street Culverts, \$50,000
- Capital: - Approved.
 - 2 – T/A Dump Trucks, \$270,000 (CNG), replaces (2) 1993 Units
 - 2 – ½ Ton 4 Wheel Drive Trucks, \$66,000 (CNG), replaces 1998, 1999 Units, >270,000, 160,000 miles
 - 1 – Ton Crew Cab, \$35,000, replaces 2000 Units, >160,000 miles
 - 1 – Gradall – 4100, \$350,000, replacement
 - 1 – Forklift, \$70,000, replacement
 - 8 – Pump Engines (replacements), \$400,000
 - Telemetry, \$300,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drainage Superintendent	2	2	2	2	211	56,109	71,539	87,415
Automation/Intergration Supv	1	1	1	1	110	39,500	50,363	61,540
Op. Supv.-Drainage	5	5	5	5	109	35,268	44,967	54,946
Surveyor	2	2	2	2	109	35,268	44,967	54,946
Electrical Technician	1	0	1	1	109	35,268	44,967	54,946
Automation Analyst Hardware	1	1	1	1	108	31,489	40,149	49,059
Automation Analyst Software	1	0	1	1	108	31,489	40,149	49,059
Engineering Analyst	1	1	1	1	108	31,489	40,149	49,059
Sr. Stat Equip Mechanic	2	2	2	2	108	31,489	40,149	49,059
Sr. Equipment Operator	12	12	12	12	108	31,489	40,149	49,059
Maintenance/Scheduler Plan	1	1	1	1	108	31,489	40,149	49,059
Crew Leader-Drainage	3	3	3	3	107	28,369	36,170	44,197
Welder	1	1	1	1	106	25,790	32,882	40,179
Equipment Operator II	14	11	14	14	106	25,790	32,882	40,179
Culvert Inspector	1	1	1	1	105	23,445	29,893	36,527
Pump Attendant	14	13	14	14	105	23,445	29,893	36,527
Admin Coord I	2	2	2	2	104	21,509	27,424	33,511
Field Tech II	7	6	7	7	104	21,509	27,424	33,511
Field Tech I	19	15	19	19	103	19,733	25,160	30,744
TOTAL FULL-TIME	90	79	90	90				
Pump Attendant	3	3	3	3	105	11,723	14,947	18,264
TOTAL PART-TIME	3	3	3	3				
TOTAL	93	82	93	93				



255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,574,137	5,025,000	5,800,000	5,800,000	5,800,000
Miscellaneous Revenue	34,559	0	25,000	10,000	10,000
TOTAL REVENUES	5,608,696	5,025,000	5,825,000	5,810,000	5,810,000
EXPENDITURES:					
Other Services and Charges	0	0	0	0	0
Operating Transfers Out	5,225,337	5,202,376	5,202,376	6,590,194	6,590,194
TOTAL EXPENDITURES	5,225,337	5,202,376	5,202,376	6,590,194	6,590,194
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					0.00%
INCREASE (DECREASE) TO FUND BALANCE	383,359	(177,376)	622,624	(780,194)	(780,194)
FUND BALANCE, JANUARY 1	2,892,064	3,275,423	3,275,423	3,898,047	3,898,047
FUND BALANCE, DECEMBER 31	3,275,423	3,098,047	3,898,047	3,117,853	3,117,853

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax that is estimated to generate \$5,800,000 in 2013, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,026,509 (Fund 453), approved.
- Maintain a reasonable balance for future bond payments (optimum 60 – 75% of next year’s bond debt), approved.
- Capital Projects Proposed for 2013: - Approved.
 - Lake Boudreaux Diversion, \$1,173,000
 - North Campus Land/Land Improvements, \$60,415
 - Rosemarie Lane Waterline, \$30,270
 - Hollywood, Road, \$500,000
 - Thompson Road, \$500,000
 - Bayou Lacarpe PHA, \$300,000

258 ROAD DISTRICT #6 O & M

PURPOSE OF APPROPRIATION

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	37,855	33,305	37,471	38,484	38,484
Intergovernmental	588	600	600	600	600
Miscellaneous Revenue	350	50	105	50	50
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	38,793	33,955	38,176	39,134	39,134
EXPENDITURES:					
Other Services & Charges	3,957	307,880	308,409	67,690	67,690
Allocated Expenditures	121	240	240	240	240
TOTAL EXPENDITURES	4,078	308,120	308,649	67,930	67,930
% CHANGE OVER PRIOR YEAR					-77.95%
INCREASE (DECREASE) TO FUND BALANCE	34,715	(274,165)	(270,473)	(28,796)	(28,796)
FUND BALANCE, JANUARY 1	266,493	301,208	301,208	30,735	30,735
FUND BALANCE, DECEMBER 31	301,208	27,043	30,735	1,939	1,939

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .80 mills ad valorem tax, which was adjusted and levied at .81 mills, generating an estimated \$38,474 for 2013, renewed for the years 2009 to 2018, approved.
- Street repairs in 2013 are proposed at \$65,000, approved.

267 – 276 ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1 - #10

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,756,963	1,624,905	1,643,018	1,754,867	1,754,867
Intergovernmental	69,235	64,400	58,210	57,700	57,700
Miscellaneous Revenue	8,952	3,945	3,847	3,900	3,900
TOTAL REVENUES	1,835,150	1,693,250	1,705,075	1,816,467	1,816,467
EXPENDITURES:					
General - Other	209,792	175,135	163,535	170,210	170,210
Road Lighting	1,685,851	1,785,620	1,762,570	1,730,120	1,730,120
TOTAL EXPENDITURES	1,895,643	1,960,755	1,926,105	1,900,330	1,900,330
% CHANGE OVER PRIOR YEAR					-3.08%
INCREASE (DECREASE) TO FUND BALANCE	(60,493)	(267,505)	(221,030)	(83,863)	(83,863)
FUND BALANCE, JANUARY 1	2,609,151	2,548,658	2,548,658	2,327,628	2,327,628
FUND BALANCE, DECEMBER 31	2,548,658	2,281,153	2,327,628	2,243,765	2,243,765

267 – 276 ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2013 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes & Special Assmt.	294,916	207,854	395,645	158,063	90,708	131,224	197,804	78,724	101,651	98,278
Intergovernmental	17,500	3,200	15,000	2,800	7,800	2,200	3,300	1,200	3,000	1,700
Miscellaneous Revenue	760	150	1,015	500	100	250	300	200	400	225
TOTAL REVENUES	313,176	211,204	411,660	161,363	98,608	133,674	201,404	80,124	105,051	100,203
EXPENDITURES:										
General - Other	23,800	12,605	28,600	12,450	7,400	11,825	40,900	8,900	14,200	9,530
Road Lighting	284,500	174,250	432,500	157,500	97,400	125,000	161,870	76,800	90,500	129,800
TOTAL EXPENDITURES	308,300	186,855	461,100	169,950	104,800	136,825	202,770	85,700	104,700	139,330
INCREASE (DECREASE) TO FUND BALANCE										
	4,876	24,349	(49,440)	(8,587)	(6,192)	(3,151)	(1,366)	(5,576)	351	(39,127)
BEGINNING FUND BALANCE	578,000	84,548	597,686	115,319	159,375	272,680	175,971	68,800	102,067	173,182
ENDING FUND BALANCE	582,876	108,897	548,246	106,732	153,183	269,529	174,605	63,224	102,418	134,055

District	Date Authorized	Maximum Authorized (See *)	2012 Budget		2013 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	November 3, 2008	5.95	4.00	281,375	3.84	294,516	2019
RLD#2	November 15, 2006	3.59	1.00	124,949	1.50	207,704	2017
RLD#3	November 3, 2009	6.12	3.40	430,523	3.00	395,145	2019
RLD#4	November 15, 2006	4.64	2.11	132,876	2.50	157,813	2017
RLD#5	November 3, 2008	5.84	4.70	96,219	4.00	90,708	2019
RLD#6	October 22, 2011	4.77	3.15	147,795	2.80	131,174	2021
RLD#7	October 22, 2011	6.04	2.10	139,129	2.94	197,754	2023
RLD#8	October 22, 2011	4.63	2.50	76,245	2.50	78,674	2021
RLD#9	October 22, 2011	6.50	2.00	95,843	2.00	101,651	2021
RLD#10	October 22, 2011	4.89	2.30	98,201	2.30	98,278	2021

* As Adjusted in the 2012 Special Reappraisal

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District’s Ad Valorem Tax Revenue, maximum authorized, millages levied, and year tax expires, approved.

277 HEALTH UNIT FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

2011-2012 ACCOMPLISHMENTS

- ✓ Clinical Services: Provided preventive public health services to parish residents which included immunizations, family planning, WIC (Women, Infant, and children) Nutritional Services, STD (Sexually Transmitted Diseases), TB (Tuberculosis) and Maternity Test patient visits. Participating in the Tulane University Human Research Project/Health/National Institute of Environmental Health Sciences, in regards to pregnancy after the BP Oil Spill.
- ✓ Sanitarian Services: Inspected approximately 5,100 establishments within the parish. Also, inspected restaurants and hurricane shelters for health and safety issues post Hurricane Isaac. Conducted phone surveys for the boil water advisory during and after Hurricane Isaac.
- ✓ Continuing the work toward the development of a new health unit facility in the Legion Park location.

2013 GOALS AND OBJECTIVES

- To enhance the quality of life and develop healthy communities by providing information necessary for individuals to assume responsibility for their own health.
- To assure the availability of basic health care services for those in need and refer to community partners as indicated.
- To provide a work environment for the workforce where teamwork is valued and where employees are encouraged to make collaborative decisions and are enabled to work to the best of their abilities.
- To continue effort of Sanitarians in conducting thorough and routine inspections.
- To work toward the development of a new health unit facility in the Legion Park location.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of participants in the family planning program	2,063	2,100	2,200
Number of child health visits	1,238	1,250	1,275
Number of WIC participants seen	6,350	6,450	6,550
Number of patients seen for immunizations	1,277	1,200	1,250
Number of individuals serviced on a monthly basis	1,000	1,100	1,175
Number of patients seen for STD clinics	620	650	700
Number of patients seen for TB clinics	367	450	500
Number of Maternity Pregnancy Test Visits	88	100	125
Number of establishments inspected by the Sanitation (Environmental) Department	5,135	5,366	5,602

+Decrease due to reduction in one FTE Sanitarian position for a period of 8 months

#Decrease in number of Family Planning participants due to illness of one APRN (Advanced Practice Registered Nurse) and resignation of another APRN.

277 HEALTH UNIT FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,235,044	1,200,200	1,280,341	1,331,680	1,331,680
Intergovernmental	41,666	42,000	41,196	42,000	42,000
Miscellaneous Revenue	12,837	4,000	2,923	4,000	4,000
Operating Transfer In	0	2,000,000	0	0	0
TOTAL REVENUES	1,289,547	3,246,200	1,324,460	1,377,680	1,377,680
EXPENDITURES:					
Personal Services	186,252	193,648	200,434	201,240	201,240
Supplies & Materials	939	10,100	7,925	10,100	10,100
Other Services & Charges	687,790	2,814,520	722,348	805,760	805,760
Repair & Maintenance	0	28,300	28,300	28,300	28,300
Allocated Expenditures	6,681	6,155	7,125	7,110	7,110
Capital Outlay	0	132,084	132,084	0	0
Operating Transfers Out	650,000	450,000	450,000	450,000	450,000
TOTAL EXPENDITURES	1,531,662	3,634,807	1,548,216	1,502,510	1,502,510
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-65.52%
INCREASE (DECREASE) TO FUND BALANCE	(242,115)	(388,607)	(223,756)	(124,830)	(124,830)
FUND BALANCE, JANUARY 1	826,347	584,232	584,232	360,476	360,476
FUND BALANCE, DECEMBER 31	584,232	195,625	360,476	235,646	235,646

BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 4, 2008 for years 2010-2019, will generate an estimated \$1,330,380 in 2013. An election is pending in November 2012 which will extend the millage to 2029 and allow the Parish to bond finance a new Health Unit, approved.
- Reimbursement of various expenditures incurred by the State, \$430,000, approved.
- Personnel: - Approved.
 - Eliminate 1 Administrative Technician, Grade 101
 - Add 1 Administrative Coordinator, Grade 104
- Transfer to Building Fund, (Annual Set-Aside), \$450,000, approved.
- Major Expense: - Approved.
 - Options for Independence provides nursing staff, \$160,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	2	3	3	3	104	21,509	27,424	33,511
Admin Tech I	2	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	4	4	4	4				
Registered Nurse	1	1	1	1	209	23,186	29,562	36,122
TOTAL PART-TIME	1	1	1	1				
TOTAL	5	5	5	5				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne ARC (TARC) is committed to securing for all people with intellectual and developmental disabilities the opportunity to enjoy a meaningful life. TARC's mission is accomplished by providing Residential Services, Vocational Services, Day Habilitation Services, Early Care & Education Services, Transportation Services, Specialized Services and Social Opportunities.

Residential Services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 17 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy department), Cajun Confections Bakery (baked goods), Bon Appétit Cafeteria, Bon Terre Enterprises (salsa, jams and jellies), The Bayouland Yard Krewe (lawn care service), Bayou Packers (packaging department), Lagniappe Cleaning Company (janitorial department), Houma Grown (greenhouse department), Cajun Crate Company (Gemoco crate contract), Cedar Chest Boutique (thrift store), La Maison d'Art (art department), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras bead recycling), Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment), Sunshine Express Early Care and Education Center (preschool) and The Hen House (fresh yard eggs). These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual job placement is also facilitated for individuals in competitive work.

Day Habilitation - Options Plus program offers services to participants with intellectual and developmental disabilities that do not or cannot be employed, by utilizing innovative techniques in sensory stimulation, creative activities and volunteerism. Community integration is extremely important for this population.

Sunshine Express Early Care & Education Center is TARC's licensed "Class A" Center offering developmentally appropriate care from 15 months to 5 years. Sunshine Express is an inclusion center which includes children with and without disabilities. "Sunshine Express" is a 2 star rated program through the Louisiana Quality Star Rating System.

Transportation Services are provided for adult participants to and from work throughout the parish.

Music Therapy strengthens coordination, concentration, social skills and speech development while providing social opportunities for the participants. TARC's music therapy program has two groups: the Bell Choir and TARC Express, our Pop/ Country/ Rock group emphasizing Louisiana music. TARC's Music Therapist is board certified through the American Music Therapy Association.

Let's Get Together is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of Intellectual Disabilities. Each individual is screened by staff and officers for eligibility. The club plans and hosts social events that also include guest speakers at meetings to discuss different topics such as relationships, drugs and alcohol, fire safety, hygiene and social security.

Special Services include Advocacy and Family Support services through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administer daily medications, handle emergency medical situations, monitors health conditions of participants, and when necessary, assist in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

TARC is an internationally accredited agency since June 2003. Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well known accreditation body within the field of rehabilitation and disabilities. TARC received re-accreditation in June 2012 for various programs, including TARC's Board of Directors which was accredited for the first time. The Board of Directors was an optional accreditation survey; however, surveyors were very impressed with their commitment and participation.

2011-2012 ACCOMPLISHMENTS

- ✓ TARC continued to provide outstanding services to individuals with intellectual and developmental disabilities. State Licensing surveys in Day Habilitation, Vocational Training and Organizational Employment, Supervised Independent Living, Personal Care Services, Community Homes, Supported Employment, Enclave Employment, Mobile Crews and Respite Care were all outstanding with zero deficiencies.
- ✓ TARC was successful in maintaining a social organization/club, the Let’s Get Together Club, designed as a recreational program to meet the social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities and meet certain criteria.
- ✓ TARC garnered many State awards. Professional of the Year went to Ann Eschete, RN; Direct Support Professional of the Year was Carla Rhodes; TARC won the Chapter Innovation Award from the ARC of Louisiana; Family of the Year Award, from both the Arc of Louisiana and the Governor’s Office of Disability Affairs, went to Donna and Marvin Redmond; and Volunteer of the Year from the Arc of Louisiana was Shirley Watkins.
- ✓ TARC purchased 3 new transportation shuttle buses through a grant from the Louisiana Department of Transportation and Development. TARC also purchased one full size bus for client transportation.
- ✓ TARC’s Houma Grown division has a new greenhouse which will increase sales and production. A new line of dried tomatoes and dried herbs grown at TARC are now available in the TARC Restaurant & Gift Shop.

2013 GOALS AND OBJECTIVES

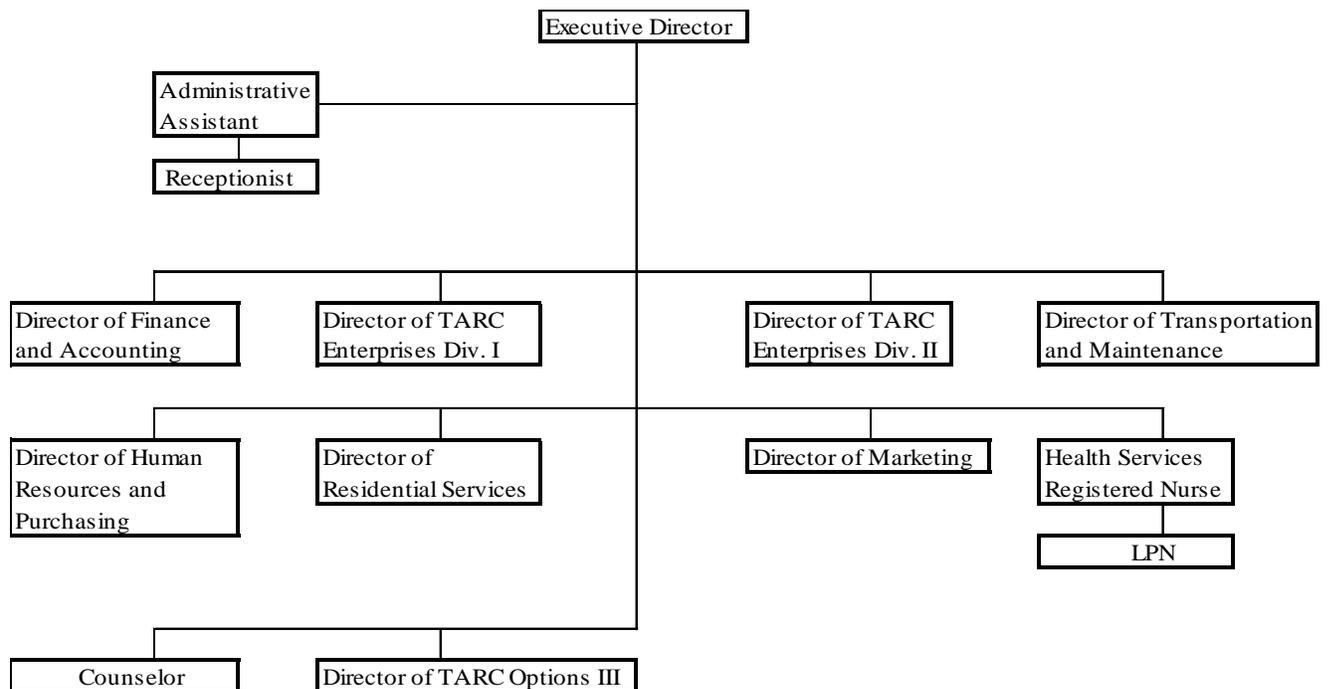
- To maximize the individual’s ability, while attempting to minimize the individual’s disability.
- To continue to provide outstanding, quality services according to each participant’s needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Day Care, Transportation, Music Therapy, Counseling, Nursing Service, Social Work and Advocacy.
- To maintain CARF Accreditation by reporting to this body monthly.
- To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.
- To create new and innovative programs and services to Terrebonne Parish residents with special needs.
- To continue to provide transportation as required for the success of individuals in TARC programs.
- To continue the Let’s Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet the criteria for membership.
- To begin planning and designing a new and larger restaurant and shopping center for TARC retail businesses.
- To purchase a building to relocate TARC’s thrift store, The Cedar Chest Boutique, to a new location on the west side.
- To purchase another full size bus for client transportation.
- To expand the employment opportunities available to participants by establishing a commercial laundry business.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of adult clients TARC services in all programs	1,119	1,096	1,221
Number of 0-21 year old clients TARC services in all programs	162	147	112
Number of clients working in TARC's facility based employment	85	82	108
Dollar amount of money made by TARC's facility based employment	\$615,290	\$688,426	\$843,000
Number of clients working in TARC's mobile work groups	43	42	33
Dollar amount of money made by TARC's mobile work groups	\$365,424	\$412,233	\$291,000
Total wages paid to clients working in sheltered workshop programs	\$411,515	\$400,062	\$412,000
Number of clients participating in Community Based Employment programs	25	24	24
Number of clients participating in TARC's Vocational Programs	193	188	213
Number of participating in TARC's Residential Programs	75	82	82
Number of clients receiving counseling services	193	188	213
Number of clients receiving nursing services	233	227	250
Number of clients participating in TARC's Music Therapy Program	233	227	250
Number of clients participating in TARC's Infant Program	40	39	37
Number of Transportation Miles	287,664	293,823	299,000
Number of TARC programs	11	11	11

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessment	3,965,529	3,905,000	4,114,573	4,276,642	4,276,642
Intergovernmental	133,783	134,000	132,274	132,000	132,000
Miscellaneous Revenue	12,659	125	452	200	200
TOTAL REVENUES	4,111,971	4,039,125	4,247,299	4,408,842	4,408,842
EXPENDITURES:					
General -Other	345,867	192,843	199,712	199,655	199,655
Transfers to TARC	3,853,233	3,832,335	4,047,587	4,200,187	4,200,187
TOTAL EXPENDITURES	4,199,100	4,025,178	4,247,299	4,399,842	4,399,842
% CHANGE OVER PRIOR YEAR					9.31%
INCREASE (DECREASE) TO FUND BALANCE	(87,129)	13,947	0	9,000	9,000
FUND BALANCE, JANUARY 1	87,129	0	0	0	0
FUND BALANCE, DECEMBER 31	0	13,947	0	9,000	9,000

BUDGET HIGHLIGHTS

- A 5.33 mill ad valorem tax approved by voters November 7, 2006 will generate an estimated \$4,271,642 in 2013. The millage was renewed for years 2008-2017, maximum 5.33 mills, approved.
- Terrebonne Parish currently has a cooperative endeavor agreement with Terrebonne ARC to provide services., 4,200,187 estimated for 2013, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.



280 PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

2011-2012 ACCOMPLISHMENTS

- ✓ The regular season games for Basketball, Baseball, and Softball and a tournament was played at the end of their seasons.
- ✓ Provided the All Star Travel Programs which allowed teams to compete at the national level.
- ✓ Co-sponsored All-Star weekend for football teams.

2013 GOALS AND OBJECTIVES

- To provide a variety of programs for the residents. The programs will promote safety first by encouraging fun and friendly competition. These programs will allow youth and adults the opportunity to experience physical functioning, enjoyment, and excitement in their chosen area of recreation.
- To continue to implement all athletics programming.
- To promote public awareness for the overall athletic programs.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of youth participation for baseball	5,300	5,500	5,300
Number of youth baseball games played	12-14	12-14	12-14
Number of youth participation for softball	800	850	850
Number of youth softball teams	50	55	55
Number of youth softball games played	10-12	10-12	10-12
Number of youth participation for football	1,600	1,800	1,800
Number of youth football games played	8	8	8
Number of youth participation for basketball	1,700	1,800	1,800
Number of youth basketball games played	40,828	40,828	41,194
Number of youth participation for volleyball	400	500	400
Number of youth volleyball games played	10	10	500
Number of youth participation for Special Olympics	500	500	8
Number of youth Special Olympics games played	8	8	30
Number of adults participation in programs	1,500	1,500	1,500

280 PARISHWIDE RECREATION FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessment	1,532,648	1,569,361	1,589,534	1,653,354	1,653,354
Intergovernmental	51,706	51,000	51,123	51,000	51,000
Charges for Services	106,906	94,250	97,380	95,250	95,250
Miscellaneous Revenue	11,856	5,000	6,955	5,000	5,000
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	1,703,116	1,719,611	1,744,992	1,804,604	1,804,604
EXPENDITURES:					
General - Other	272,591	192,065	216,141	215,960	215,960
Adult Softball	58,457	57,500	58,796	64,546	64,546
Adult Basketball	32,345	28,425	34,125	34,500	34,500
TPR - Administration	571,024	611,898	604,905	609,261	609,261
Sports Officials	0	0	42,327	0	0
Quality of Life Program	31,885	33,500	16,785	23,000	23,000
Youth Basketball	90,854	93,000	92,739	101,000	101,000
Football	120,323	98,000	137,398	136,500	136,500
Youth Softball	56,004	60,000	48,978	67,000	67,000
Youth Volleyball	13,721	7,000	12,768	13,800	13,800
Baseball	133,743	136,950	135,728	146,720	146,720
Adult Volleyball	296	4,000	2,327	2,500	2,500
Special Olympics	16,337	27,500	22,582	26,150	26,150
Summer Camp	198,411	225,000	225,000	225,000	225,000
Operating Transfers Out	0	1,177,500	177,500	630,000	630,000
TOTAL EXPENDITURES	1,595,991	2,752,338	1,828,099	2,295,937	2,295,937
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					5.78%
INCREASE (DECREASE) TO FUND BALANCE					
	107,125	(1,032,727)	(83,107)	(491,333)	(491,333)
FUND BALANCE, JANUARY 1					
	1,462,796	1,569,921	1,569,921	1,486,814	1,486,814
FUND BALANCE, DECEMBER 31					
	1,569,921	537,194	1,486,814	995,481	995,481

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax for years 2011-2020 was approved by the voters November 4, 2008 (2011 – 2019), which has been levied at 2.16 mills, \$1,650,954 in 2013, approved.
- Registration Fees proposed will generate an estimated \$95,000 in 2013, approved.
- All-Star Program, \$82,000; Special Olympics, \$22,000, approved.
- Major Capital: - Approved.
 - Skateboard Park, \$630,000.

280-521 PARISHWIDE RECREATION FUND – TPR ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

2011-2012 ACCOMPLISHMENTS

- ✓ To maintain a regular season’s game schedule and incorporate a tournament into the season.
- ✓ To increase youth and adult participation.
- ✓ Provided All-Star programs and were able to compete at the state and national levels.

2013 GOALS AND OBJECTIVES

- To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for both youth and adults.
- To promote outdoor family style recreation through parish wide activities.
- To assists recreation volunteers in planning and organizing of activities throughout the parish.
- To maintain discipline and encourage compliance for safety and all regulations.
- To keep records of registration and participation of every person taking part in the programs provided.
- To continue to host state qualifying tournaments for all sports whenever possible.
- To have end of season tournaments with awards.
- To provide a variety of programs for the residents of Terrebonne Parish in which they will allow youth and adults the opportunity to experience physical functioning and enjoyment.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of participants registered for TPR programs	17000+	17500+	20000+
Number of recreational activities organized	9	9	9
% of safety and all regulations complied with	100%	100%	100%
Number of preventive maintenance on equipment (man hours)	200	200	200
% of safety and all regulations complied with	100%	100%	100%
Number of special events	0	0	0
Number of parent volunteers helping with programs	1000+	1000+	1000+

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	516,200	532,864	538,032	545,181	545,181
Supplies and Materials	7,312	17,100	14,520	15,500	15,500
Other Services and Charges	42,616	51,250	41,669	43,600	43,600
Repair and Maintenance	3,023	4,980	4,980	4,980	4,980
Capital Outlay	1,873	5,704	5,704	0	0
TOTAL EXPENDITURES	571,024	611,898	604,905	609,261	609,261
% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS AND CAPITAL OUTLAY					0.51%

280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

2013 PROPOSED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	20,000	52,000	20,000	3,000	50,000
Recreation Insurance	12,000	15,500	6,000	3,400	13,000
Other Fees	1,000	1,000	0	0	1,000
Official Fees	38,000	58,000	23,000	7,400	61,720
Travel & Training	30,000	10,000	18,000	0	20,000
Repairs & Maintenance	0	0	0	0	1,000
TOTAL EXPENDITURES	101,000	136,500	67,000	13,800	146,720

2013 PROPOSED BUDGET SUMMARY	ADULT SOFTBALL	ADULT VOLLEYBALL	ADULT BASKETBALL
Operating Supplies	8,000	500	1,500
Recreation Insurance	20,000	0	7,000
Other Fees	0	0	0
Official Fees	36,546	2,000	26,000
TOTAL EXPENDITURES	64,546	2,500	34,500

BUDGET HIGHLIGHTS

- No significant changes.



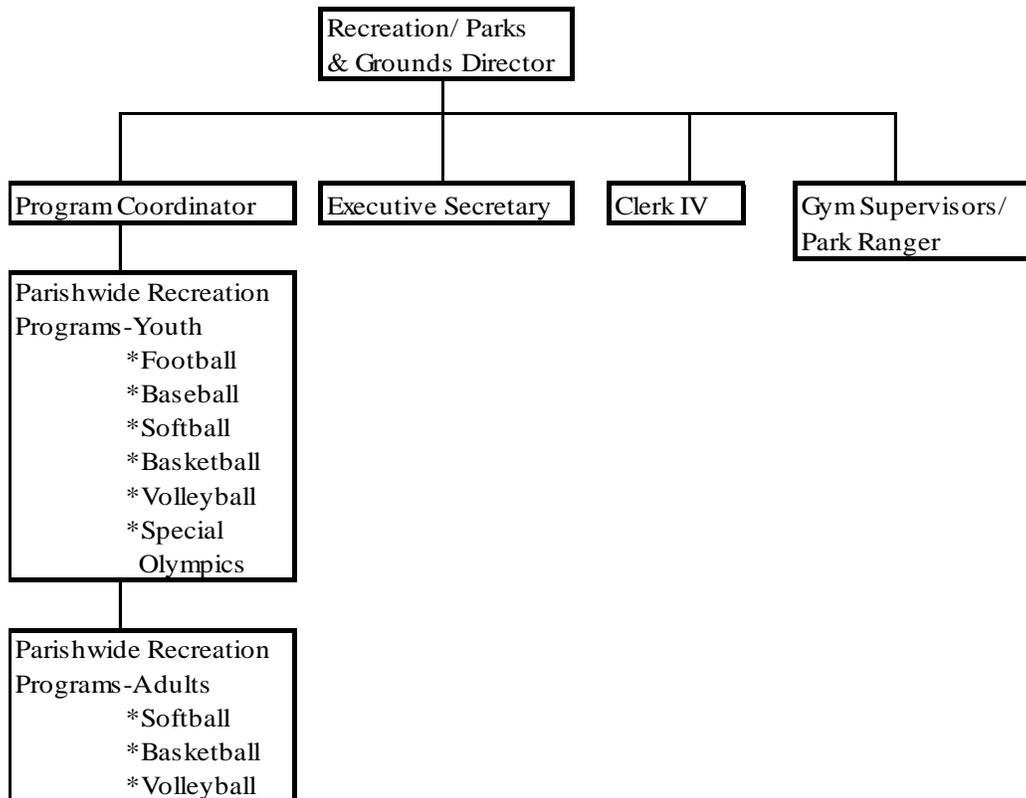
280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	1	1	1	II	69,822	87,277	105,612
Athletic Program Coord.	1	1	1	1	208	42,542	54,241	66,279
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL FULL-TIME	4	4	4	4				
Facilities Mtn. Asst. (Prog Supv)	4	4	4	4	101	8,305	10,589	12,938
Gym Supervisor **	17	17	17	17	101	8,305	10,589	12,938
TOTAL PART-TIME	21	21	21	21				
TOTAL	25	25	25	25				

(Gym Supervisors average 16 hrs/wk)

**Note 2: The gym Supervisors manage the use of each district gym. The number of employees does not represent the number of gyms, most gyms have multiple rotating on call supervisors per one slot budgeted.



280-522 PARISHWIDE RECREATION FUND – SPORTS OFFICIALS (Clearing Account)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department is to account for all the officials needed to officiate over the various sports taking place throughout the year.

BUDGET HIGHLIGHTS

- Wages and fringes of \$247,740 are allocated to the various sports programs, approved.

PERSONNEL SUMMARY

JOB TITLE	2012	2012	2013	2013	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
*Sports Officials	50	50	50	50	101	8,305	10,589	12,938
TOTAL PART-TIME	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>				

**The number of officials is an average needed at any given time.*

280-523 PARISHWIDE RECREATION FUND - QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
To continue to provide programs with various activities.			
Number of Parish Arts Funding Grants awarded (arts & crafts)	18	21	20
Number of programs in schools	3	2	3
Number of organizations funded	17	17	17
Total funds allocated to organizations	\$24,000	\$24,000	\$18,000
Number of people benefiting	16,467	20,000	20,000

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	202	0	160	0	0
Supplies & Materials	4,581	5,000	0	5,000	5,000
Other Services and Charges	27,102	28,500	16,625	18,000	18,000
TOTAL EXPENDITURES	31,885	33,500	16,785	23,000	23,000
% CHANGE OVER PRIOR YEAR					-31.34%

BUDGET HIGHLIGHTS

- The following programs utilized non-recurring reserves available in the Recreation Fund: - Approved.
 - Easter Program, \$5,000.
 - Art Program, \$18,000

280-532 PARISHWIDE RECREATION FUND - SPECIAL OLYMPICS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

2011-2012 ACCOMPLISHMENTS

- ✓ Terrebonne Parish Special Olympics competed in all area and state level events.
- ✓ Efforts continue to reach the numerous intellectually handicapped citizens of our Parish who are not involved in the program.
- ✓ First time local athletes participated at the national level.
- ✓ Primary responsibility of program is under the State Supervision.

2013 GOALS AND OBJECTIVES

- To promote the Special Olympics activities whenever and however possible through local media outlets and with external agencies.
- To continue to provide recreational opportunities for intellectually handicapped citizens of Terrebonne Parish by continuing all Special Olympics programs.
- To participate in Special Olympics Louisiana competitions at the local, area, district and state levels.
- To solicit local, state, and federal funding for additional needs for program services, equipment, etc.
- To continue to provide year-round sports training and athletic competition in a variety of Olympic-type sports and sports for people eight years of age and older that are physically, mentally, and socially challenged.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of volunteers and coaches for Special Olympics	110	110	100
Number of participants in Special Olympic programs	260	260	250
Number of participants in aquatics	10	10	10
Number of participants in athletics	12	12	12
Number of participants in bocce	80	80	80
Number of participants in bowling	64	64	60
Number of participants in horseshoes	12	12	20
Number of participants in softball	64	64	60
Number of participants in volleyball	22	22	20

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Supplies and Materials	30	3,000	1,750	1,500	1,500
Other Services and Charges	16,307	24,500	20,832	24,650	24,650
TOTAL EXPENDITURES	16,337	27,500	22,582	26,150	26,150
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-4.91%

BUDGET HIGHLIGHTS

- No significant changes.

280-534 PARISHWIDE RECREATION FUND - SUMMER CAMPS

The function of the Summer Camps is to provide an organized summer time camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts and crafts, etc.

<u>Recreation District</u>	<u>2011</u>	<u>2012</u>
Rec Dist #1	32,000	44,000
Rec Dist #3	9,588	11,183
Rec Dist #4	32,000	23,000
Rec Dist #7	15,000	20,000
Rec Dist #8	15,000	10,000
Rec Dist #9	32,000	30,000
Rec Dist #10	31,000	30,000
Rec Dist #11	31,000	34,963
	<u>197,588</u>	<u>203,146</u>

2013 GOALS AND OBJECTIVES

- To provide a Parishwide sponsored Summer Camp Program.
- To provide games and activities that will promote physical movement and mental challenging activities.
- To provide field trips inside and outside of the Parish.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of Camp Sites	8	11	12
Number of Camp Directors	16	11	12
Number of Camp Counselors	60+	60+	70+
Number of Kids Participating	1000+	1100+	1200+
Number of Field Trips	8	30+	33

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	198,411	225,000	225,000	225,000	225,000
TOTAL EXPENDITURES	<u>198,411</u>	<u>225,000</u>	<u>225,000</u>	<u>225,000</u>	<u>225,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements with Recreation Districts, \$225,000, same as 2012, approved.

281 MENTAL HEALTH UNIT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of South Central Louisiana Human Services Authority (SCLHSA) To provide a continuum of services that are high quality, innovative and cost effective through effective leadership, efficient management of costs and a comprehensive data driven quality management program.

Assessment services include screenings, behavioral health assessments, diagnosis, and assignment to level of care as warranted by the client's needs. In addition, the center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the behavioral health assessment. Placement within any point on the continuum of services is implemented contingent upon availability and/or authorization by Statewide Management Organization (SMO). For those needing outpatient addictions, mental health or co-occurring treatment, a referral to outpatient treatment is made to Terrebonne Treatment Center.

Treatment services include individual, group, and family counseling, psychiatric assessments, medication management, medication and compliance education, nursing services, psychological evaluations, and discharge planning. Case management services provided include advocacy and linking to community resources. In addition, the center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the crisis assessment.

2011-2012 ACCOMPLISHMENTS

- ✓ Obtained CARF accreditation.
- ✓ Began implementation of an electronic health record.
- ✓ Integrated mental health and addictive disorder services into a combined behavioral health entity.
- ✓ The Terrebonne Addictive Disorders Clinic became the Terrebonne Assessment Center serving both addiction and mental health populations.
- ✓ The Terrebonne Mental Health Clinic became the Terrebonne Treatment Center treating addiction, mental health, co-occurring and gambling clients.
- ✓ Maintained service options despite budget cuts and loss of personnel.
- ✓ Developed, maintained, and monitored that state and parish budgets are used appropriately and within budget limits.
- ✓ Utilized interns and contract employees to aid in the delivery of services. Provided competent and quality assessments based on SMO guidelines.
- ✓ Provided initial contact and/or services to clients within one week. Provide services to IV drug users, pregnant women, and other priority client's within 48 hours as established by the Federal Block Grant.
- ✓ Implemented a gender-specific Women's Program including the establishment of closed therapy groups to increase effectiveness and cohesion.
- ✓ Provide HIV, STD, TB screening, pregnancy testing, and referrals for these services as needed for all clients admitted to treatment.
- ✓ Provided ongoing outreach services to client and public.
- ✓ Increased the number of clients receiving group counseling services by more than 10%.
- ✓ Increased psychiatric evaluations by 5%.
- ✓ Satisfaction outcome survey measures showed 90% satisfied.
- ✓ Increased the efficacy of our treatment plans by focusing on the strengths, needs, abilities and preferences of our client population.

2013 GOALS AND OBJECTIVES

- Fully implement electronic case record.
- Increase reimbursed assessments by 25%.
- Increase reimbursed treatment services by 25%.
- Maintain services with decreased funding.
- Increase referrals to community resources.
- Increase types of groups offered.
- Improve services to children by coordinating better with ECSS services and statewide implementation of CSOC.

281 MENTAL HEALTH UNIT

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	312,481	311,853	323,940	336,902	336,902
Intergovernmental	10,542	10,700	10,423	10,700	10,700
Miscellaneous Revenue	1,288	200	290	200	200
Operating Transfers In	47,310	47,310	47,310	47,310	47,310
TOTAL REVENUES	371,621	370,063	381,963	395,112	395,112
EXPENDITURES:					
General -Other	38,932	34,210	31,077	31,410	31,410
Health & Welfare-Other	168,838	164,663	164,663	185,008	185,008
Terr. Alcohol/Drug Abuse	63,281	179,060	179,060	122,901	122,901
TOTAL EXPENDITURES	271,051	377,933	374,800	339,319	339,319
% CHANGE OVER PRIOR YEAR					-10.22%
INCREASE (DECREASE) TO FUND BALANCE	100,570	(7,870)	7,163	55,793	55,793
FUND BALANCE, JANUARY 1	203,532	304,102	304,102	311,265	311,265
FUND BALANCE, DECEMBER 31	304,102	296,232	311,265	367,058	367,058

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills for years 2010-2019 approved by the voters November 4, 2008 is estimated to generate \$336,602, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively, approved.
- General Fund supplement, \$47,310, same as 2012, approved.

281-409 MENTAL HEALTH UNIT - HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)

PURPOSE OF ALLOCATION

The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 60% of the Ad Valorem Taxes.

PERFORMANCE MEASURES/ INDICATORS	*FY2011 Actual	**FY2012 Estimated	***FY2013 Projected
Total Services provided	12,032	18,500	20,824
Number of psychiatric evaluations provided	3,135	410	2,070
Number of group counseling services provided	1,553	330	9,000
Number of individual counseling services provided	1,650	1,650	1,800
Active Clients Adult served by the Treatment Center	2,000	2,700	***N/A
Unduplicated youth served by the Mental Health Center	115	115	***N/A
Number of new adult admissions	656	650	660
Number of new youth admissions	55	55	60
Number of Persons/families unable to pay for services	815	815	825
Number of persons served identified as homeless during assessment	90	90	93
How well do you like the services you receive? (SCLHSA Client Satisfaction Outcome Survey)- % of positive response	96%	97%	97%
For AD clients, how satisfied are you overall with the treatment program? (SCLHSA Client Satisfaction Outcome Survey) - % of positive response	N/A	N/A	95%
Since receiving services, how are you dealing with stress? (SCLHSA Client Satisfaction Outcome Survey) - % of positive response	N/A	N/A	80%
Hours per week of Peer Support Specialists services	15	15	15
Physician/Physician Extender per week per week	124	124	124
Average days between contact date and initial appointment date	3	3	3

* FY2011- Data For Terrebonne Mental Health Center.

**FY2012-Reorganization March 1, 2012- Data inaccurate due to new system implemented. Both AD/Mental Health populations served.

***FY2013- Current Data System unable to generate reports for accurate projection to include Addiction and Mental Health Services exclusively at Terrebonne Treatment Center.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	14,233	0	0	0	0
Other Services and Charges	154,605	164,663	164,663	185,008	185,008
TOTAL EXPENDITURES	168,838	164,663	164,663	185,008	185,008
% CHANGE OVER PRIOR YEAR					12.36%

BUDGET HIGHLIGHTS

- General Fund Supplement, \$28,386, approved.

281-412 MENTAL HEALTH UNIT- TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)

The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 40% of the Ad Valorem Taxes.

PERFORMANCE MEASURES/ INDICATORS	*FY2011 Actual	**FY2012 Estimated	***FY2013 Projected
Total Assessments Provided	624	796	800
Other Services provided	21,374	18,500	***800
Number of group cooounseling services received	8,837	9,000	***N/A
Number of new adult admissions	400	660	***N/A
Number of new youth admissions	49	60	***N/A
Number of persons/families unable to pay for services	103	297	800
Number of persons served identified as homeless during assessment	90	93	93
Were you satisfied with your assessment counselor? (SCLHSA Client Satisfaction Outcome Survey)- % of positive response	N/A	N/A	90%
How well did you like the services received? (SCLHSA Client Satisfaction Outcome Survey) - % of positive response	N/A	N/A	90%
Average days between contact date and psyshosocial evaluation date	6%	6%	10%

* FY2011- Data For Terrebonne Addictive Disorders Clinic

**FY2012-Reorganization March 1, 2012- Data inaccurate due to new system implemented. Both AD/Mental Health populations served.

***FY2013- Terrebonne Assessment Center services provided are assessments and crisis and case management; ongoing treatment is provided at other center.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Other Services and Charges	63,281	179,060	179,060	122,901	122,901
TOTAL EXPENDITURES	63,281	179,060	179,060	122,901	122,901
% CHANGE OVER PRIOR YEAR					-31.36%

BUDGET HIGHLIGHTS

- General Fund Supplement, \$18,924, approved.

282 COASTAL RESTORE BONDS

PURPOSE OF APPROPRIATION

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Other Revenue	49,021,009	0	3,653	0	0
TOTAL REVENUES	<u>49,021,009</u>	<u>0</u>	<u>3,653</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Levee Bond Expense	18,867,152	26,497,409	26,501,062	0	0
Transfers Out	3,636,388				
TOTAL EXPENDITURES	<u>22,503,540</u>	<u>26,497,409</u>	<u>26,501,062</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	26,517,469	(26,497,409)	(26,497,409)	0	0
FUND BALANCE, JANUARY 1	0	26,517,469	26,517,469	20,060	20,060
FUND BALANCE, DECEMBER 31	26,517,469	20,060	20,060	20,060	20,060

BUDGET HIGHLIGHTS

- In 2012, the Parish has a total of \$26,497,409 budgeted and projected for the funding of the Levee Board's Bond Construction projects, approved.

283 TERREBONNE LEVEE & CONSERVATION DISTRICT

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District on the basis of an intergovernmental agreement.

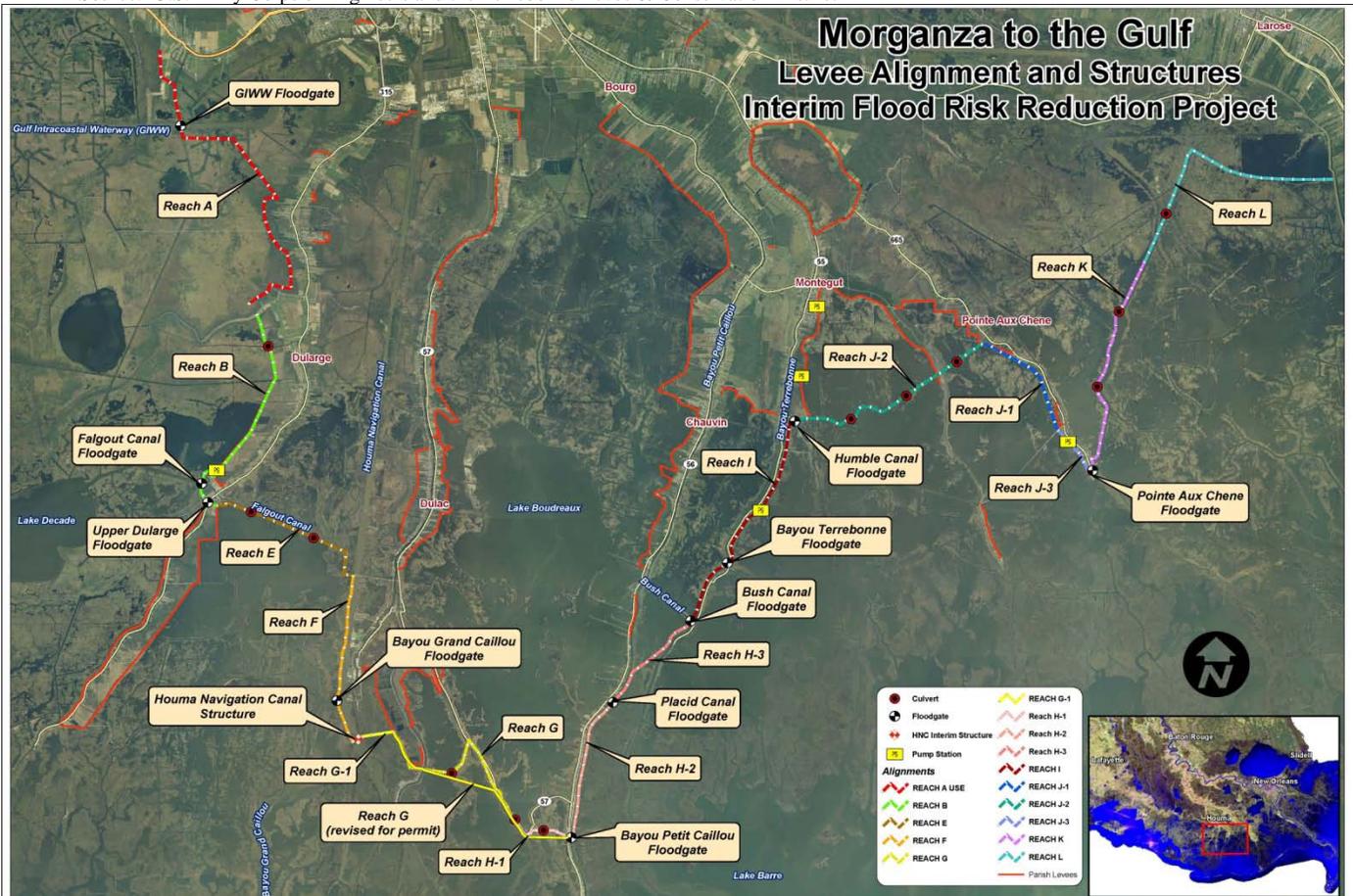
The purpose of this fund is the “collection and disbursement” point of the 1/4% sales tax, however the Miscellaneous Section of this document serves to detail the projects led by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army Corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project’s purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



283 TERREBONNE LEVEE & CONSERVATION DISTRICT

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	5,574,137	5,025,000	5,800,000	5,500,000	5,500,000
Miscellaneous Revenue	232,257	4,000	39,634	40,000	40,000
TOTAL REVENUES	5,806,394	5,029,000	5,839,634	5,540,000	5,540,000
EXPENDITURES:					
Other Services & Charges	4,666,397	11,139,548	11,139,608	3,385,830	3,385,830
Allocated Expenditures	35,258	31,090	35,425	35,425	35,425
Transfer Out	2,473,814	3,313,712	3,222,695	3,306,988	3,306,988
TOTAL EXPENDITURES	7,175,469	14,484,350	14,397,728	6,728,243	6,728,243
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND TRANSFERS OUT					-69.61%
INCREASE (DECREASE) TO FUND BALANCE	(1,369,075)	(9,455,350)	(8,558,094)	(1,188,243)	(1,188,243)
FUND BALANCE, JANUARY 1	14,072,765	12,703,690	12,703,690	4,145,596	4,145,596
FUND BALANCE, DECEMBER 31	12,703,690	3,248,340	4,145,596	2,957,353	2,957,353

BUDGET HIGHLIGHTS

- In November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project collections in 2013, estimated \$5.5 million, approved.
- The Levee and Conservation District drawdown, \$3,421,255, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$3,306,988 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document, approved.

299 CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	230,000	309,699	154,850	517,601	517,601
Charges for Services	157,733	100,000	103,135	100,000	100,000
Fines and Forfeitures	3,933,831	4,000,000	4,002,050	4,000,000	4,000,000
Miscellaneous Revenue	39	30	20	0	0
Operating Transfers In	1,419,028	1,521,430	1,521,340	1,458,111	1,458,111
TOTAL REVENUES	5,740,631	5,931,159	5,781,395	6,075,712	6,075,712
EXPENDITURES:					
Personal Services	2,858,193	3,208,646	2,818,761	3,256,007	3,256,007
Supplies & Materials	96,115	75,840	75,750	68,000	68,000
Other Services & Charges	2,689,942	2,499,423	2,850,401	2,736,000	2,736,000
Repair & Maintenance	13,706	4,000	6,184	4,000	4,000
Allocated Expenses	9,572	13,000	11,698	11,700	11,700
Capital Outlay	89,117	15,160	19,234	0	0
TOTAL EXPENDITURES	5,756,645	5,816,069	5,782,028	6,075,707	6,075,707
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					4.74%
INCREASE (DECREASE) TO FUND BALANCE	(16,014)	115,090	(633)	5	5
FUND BALANCE, JANUARY 1	17,209	1,195	1,195	562	562
FUND BALANCE, DECEMBER 31	1,195	116,285	562	567	567

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$4,000,000 for 2013, approved.
- General Fund Supplement, \$1,458,111, approved.

299 CRIMINAL COURT FUND

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
CAC Director Assistant	1	0	1	1	N/A	****	****	****
Traffic Department Supervisor	1	0	1	1	N/A	****	****	****
Criminal Complaint Supervisor	1	0	1	1	N/A	****	****	****
Criminal Dept Supv	1	0	1	1	N/A	****	****	****
Data Processing Supervisor	1	1	1	1	N/A	****	****	****
Data Processing Clerk	5	5	5	5	N/A	****	****	****
Judge's Secretary	5	0	5	5	N/A	****	****	****
Secretary	16	19	16	16	N/A	****	****	****
Clerk III - Receptionist	3	3	3	3	N/A	****	****	****
Caseworker	13	12	13	13	N/A	****	****	****
Chief Investigator	1	1	1	1	N/A	****	****	****
Investigator Law Enforcement	1	5	1	1	N/A	****	****	****
Investigator	1	0	1	1	N/A	****	****	****
Victim's/Witness Coordinator	1	1	1	1	N/A	****	****	****
Court Liaison	1	1	1	1	N/A	****	****	****
IV-D Coordinator	1	0	1	1	N/A	****	****	****
Probation Officer	1	0	1	1	N/A	****	****	****
Executive Secretary	1	0	1	1	N/A	****	****	****
Intake Supervisor	1	1	1	1	N/A	****	****	****
Intake Clerk	1	1	1	1	N/A	****	****	****
IV-D Senior Secretary	1	0	1	1	N/A	****	****	****
Probation Director	1	1	1	1	N/A	****	****	****
Probation Director Assistant	1	0	1	1	N/A	****	****	****
Forensic Interviewer	1	0	1	1	N/A	****	****	****
Traffic Clerk	3	2	3	3	N/A	****	****	****
TOTAL	65	54	65	65				

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Treatment Dir/Counselor	1	1	1	1	N/A	****	****	****
Caseworker	3	2	3	3	N/A	****	****	****
Counselor	3	2	3	3	N/A	****	****	****
Receptionist	1	1	1	1	N/A	****	****	****
TOTAL	9	7	9	9				

206 THRU 241 GRANT FUNDS

GRANT FUNDS

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	25,199,718	114,810,660	116,916,047	8,242,205	8,242,205
Charges for Services	271,835	259,223	361,455	185,000	185,000
Fines and Forfeitures	90	0	195	0	0
Miscellaneous Revenue	11,243	7,000	16,439	7,000	7,000
Other Revenue	30,062	75	4,311	0	0
Operating Transfers In	1,059,475	1,523,048	1,523,977	1,209,651	1,209,651
TOTAL REVENUES	26,572,423	116,600,006	118,822,424	9,643,856	9,643,856
EXPENDITURES:					
Personal Services	3,264,491	4,259,902	4,277,143	3,573,805	3,573,805
Supplies & Materials	584,344	1,012,340	901,751	491,112	491,112
Other Services & Charges	17,250,735	36,512,172	37,901,467	5,182,872	5,182,872
Repairs & Maintenance	129,530	242,823	252,185	116,810	116,810
La Tourism Recovery Pgm.	306,163	929,800	1,860,821	0	0
JAG 2010 Award	2,812	33,204	33,204	0	0
OJP Hurricane Relief	13,994	0	0	0	0
Police	0	30,027	30,027	0	0
2009 JAG Award	15,202	10,043	10,043	0	0
2012 JAG Award	0	23,287	23,287	0	0
ARRA/Stimulus	101,213	17,294	17,294	0	0
Recovery Construction	338,113	46,580,937	57,780,937	0	0
CDBG Projects	1,080,585	24,679,113	14,679,515	0	0
Capital Outlay	2,453,897	2,102,211	2,120,556	354	354
Operating Transfers Out	154,942	139,254	139,254	132,254	132,254
TOTAL EXPENDITURES	25,696,021	116,572,407	120,027,484	9,497,207	9,497,207
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-91.81%
INCREASE (DECREASE) TO FUND BALANCE	876,402	27,599	(1,205,060)	146,649	146,649
FUND BALANCE, JANUARY 1	2,648,835	3,525,237	3,525,237	2,320,177	2,320,177
FUND BALANCE, DECEMBER 31	3,525,237	3,552,836	2,320,177	2,466,826	2,466,826

BUDGET HIGHLIGHTS

- Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Capital Improvements Section for highlights.
- Personnel: - Approved.
 - Section 8 Voucher Program 219-604- Eliminate 1 Administrative Coordinator, Grade 104
 - DHAP IKE 232-614- Eliminate 1 Administrative Coordinator, Grade 104
 - HUD Head Start Program 239-193- Add 3 Substitute Assistant Teachers, Grade 103
- CDBG Entitlement supplements the following: - Approved.
 - Homeless Shelter, \$110,000
 - Head Start, \$22,254

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS (Continued)

- The General Fund Supplements the following programs: - Approved.
 - Homeless Shelter, \$15,065
 - Home Investment Partnership, \$40,297
 - Urban Transit, \$559,163, an increase of \$44,820.
 - Head Start Program, \$400,980
 - Rural Transit, \$61,892, an increase of \$4,210.

PROGRAMS AND PERSONNEL SUMMARIES

206 - JAG (Justice Assistance Grant Program). The Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

207 - Louisiana Recovery Program. On April 20, 2010, the Deepwater Horizon mobile drilling unit exploded in the Gulf of Mexico causing devastating effects. Extensive publicity about the oil spill has had a negative impact on perceptions about Louisiana as a tourism destination. In November 2010, BP Exploration and Production, Inc. provided \$30 million to the State of Louisiana to develop and implement an aggressive tourism program. Terrebonne Parish has been granted \$2.1 million to promote and assist the expansion of tourism to counter the negative publicity.

216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force). The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

218 - Moderate Rehab Single Room Occupancy. The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual's income. First priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

219 - Section 8 Vouchers. The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
To provide adequate and affordable housing assistance, and more economic opportunities using the Voucher Program.			
Number of families being assisted with Housing Choice Voucher Program	376	404	512
Number of vouchers issued during year	94	28	60
Dollar amount of vouchers (Millions)	\$2.2	\$2.1	\$2.1
Number of landlords participating in program	212	191	197
Number of clients participating in Self Sufficiency Program	35	45	50

219-604 VOUCHER'S PROGRAM

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	56,109	71,539	87,415
Clerk IV	3	2	2	2	104	21,509	27,424	33,511
TOTAL	<u>4</u>	<u>3</u>	<u>3</u>	<u>3</u>				

220 - HUD Assist Portability. The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under Section 8 of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

221 - Department of Health/Human Resources. This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, child, Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

225 - Housing /Urban Development Grant. The Community Development Block Grant Program (CDGB) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
To provide economic opportunities, affordable housing and housing rehabilitation assistance in a suitable living environment and other various services all targeted to all lower-income persons and neighborhoods.			
Number of business loans provided	1	1	2
Number of jobs created or retained through loan program	4	2	4
Number of households receiving Housing Rehabilitation/Reconstruction	23	20	20
Number of Head Start students effected by lease payments made by CDBG grant	462	200	200
Number of families affected by local emergency shelter grant match	100	100	100
Number of families that participated in Savings Match Program	17	12	12

225-611 CDBG ADMINISTRATION

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

225-619 CDBG HOUSING REHAB

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	3	3	3	3	109	35,268	44,967	54,946
Housing Rehab Tech	6	5	6	6	107	28,369	36,170	44,197
TOTAL	<u>9</u>	<u>8</u>	<u>9</u>	<u>9</u>				

227 - Severe Repetitive Loss Fund. Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100 year flood level which will lower their insurance costs significantly.

228 - Department of Energy – (Weatherization). The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

229 - Department of Labor- CSBG Grant (Community Services Block Grant). The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
To improve the level of services to the clients; to increase efforts to have clients become self-sufficient and assist low-income clients become financially stabilized.			
Number of clients assisted with crisis intervention	110	91	100
Number of clients assisted with Low Income Home Energy Program	2,546	2,333	2,000
Number of clients assisted with emergency food and shelter services	19	0	25
Number of clients who developed family budgets	53	30	30
Number of families that received information and referrals	6,445	4,908	4,000
% of families that have become self-sufficient	60%	60%	60%
Number of grant applications submitted	5	5	5

229-642 CSBG ADMINISTRATION

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Human Devel Admin	1	1	1	1	211	56,109	71,539	87,415
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

229-643 CSBG PROGRAMS

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator I	4	4	4	4	104	21,509	27,424	33,511
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>				

230 - Department of Health and Human Services – Energy (LIHEAP). The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

231 - HMGP Gustav (1786). The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

232 - FEMA DHAP-IKE. The Disaster Housing Assistance Program-Ike (DHAP-Ike) provides temporary rental assistance for housing and counseling to persons being assisted with temporary housing.

232-614 DHAP - IKE

JOB TITLE		2012	2012	2013	2013	PAY GRADE	ANNUAL SALARY		
		ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Admin Coordinator I	*	1	0	0	0	104	21,509	27,424	33,511
	TOTAL	1	0	0	0				

This program terminated January 31, 2012.

233 - FTA American Recovery and Reinvestment ACT (ARRA) Grant. The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation. Federal Transit Administration operates under the American Recovery and Reinvestment Act for the acquisition of capital relating to the operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.

234 - Terrebonne Homeless Shelter. The Emergency Shelter Grant funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at risk individuals. This shelter provides homeless families with shelter and essential supportive services at the Beautiful Beginnings Center.

235 - Home Investment Partnership. The Home Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities.

236 - FEMA Emergency Food/Shelter. These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

237 - FTA Grant (Urban). The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.			
Dollar amount of operating cost/vehicle per revenue mile	\$4.39	\$5.09	\$4.30
Dollar amount of operating cost/vehicle per revenue hour	\$76.22	\$82.67	\$74.97
Dollar amount of operating cost per passenger mile	\$1.81	\$2.18	\$2.09
Dollar amount of operating cost per passenger trip	\$9.69	\$12.34	\$11.22
Passenger Boarding/Revenue mile	\$0.45	\$0.41	\$0.38
Passenger Boarding/Revenue hour	\$7.86	\$6.70	\$6.68
Total annual passenger boarding	176,361	149,516	176,361
Total annual operating costs	\$1,709,390	\$1,845,542	\$1,979,068

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

237-690 PLANNING

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	56,109	71,539	87,415
TOTAL	1	1	1	1				

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Manager	1	1	1	1	207	39,029	49,762	60,806
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	2	2	2	2				

237-692 VEHICLE OPERATIONS

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Field Supervisor	1	1	1	1	109	35,268	44,967	54,946
Senior Bus Operator *	2	2	2	2	105	23,445	29,893	36,527
Bus Operator	13	12	13	13	104	21,509	27,424	33,511
TOTAL	16	15	16	16				

237-693 VEHICLE MAINTENANCE

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,268	44,967	54,946
Mechanic II	1	0	1	1	106	25,790	32,882	40,179
TOTAL FULL TIME	2	1	2	2				
Mechanic II	0	1	0	0				
TOTAL PART TIME	0	1	0	0				
TOTAL	2	2	2	2				

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	2	1	2	2	103	19,733	25,160	30,744
TOTAL	2	1	2	2				

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

238 - FTA City of Thibodaux. The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

238-792 DIRECT VEHICLE OPERATIONS

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Bus Operator	2	2	2	2	104	21,509	27,424	33,511
TOTAL	2	2	2	2				

239 - ACF Head Start Program. The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS / OBJECTIVES / PERFORMANCE MEASURES / INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
To provide a high-quality, comprehensive educational program for low-income preschool children.			
Actual number of children enrolled into the Head Start Program	190	194	200

239-193 PLANNING & ECONOMIC DEVELOPMENT

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	56,109	71,539	87,415
Education Specialist	1	1	1	1	209	46,371	59,123	72,244
Program Specialist	4	4	4	4	206	35,807	45,654	55,786
Head Start Supv	2	2	2	2	109	35,268	44,967	54,946
Teacher	10	10	10	10	108	31,489	40,149	49,059
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Assistant Teacher	10	9	10	10	103	19,733	25,160	30,744
TOTAL FULL-TIME	29	28	29	29				
Program Specialist	0	1	0	0	206	17,904	22,827	27,893
Substitute Assistant Teacher	7	10	10	10	103	9,867	12,580	15,372
Bus Driver	1	1	1	1	102	9,052	11,542	14,103
Food Service Technician	5	3	5	5	N/A	****	****	****
TOTAL PART-TIME	13	15	16	16				
TOTAL	42	43	45	45				

206 THRU 241 GRANT FUNDS (Continued)

PROGRAMS AND PERSONNEL SUMMARIES (Continued)

240 - Federal Highway Administration (Rural Transit). The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

241/641 - HUD CDBG Recovery. The primary purpose of this grant is to provide support to First-Time Homebuyers, but also to provide infrastructure for mixed-income owner occupied single-family home developments in addition to the state set aside specifically for affordable rental properties following Hurricanes Gustav and Ike. Fund 641 has been established as a companion fund to account for infrastructure separately; however the two funds continue to be considered one program, one fund.



ENTERPRISE FUNDS

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund - To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund - To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010.

Sanitation Fund - Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing necessary equipment.

Civic Center Fund - To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Department of Utilities’ mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

2013 GOALS AND OBJECTIVES

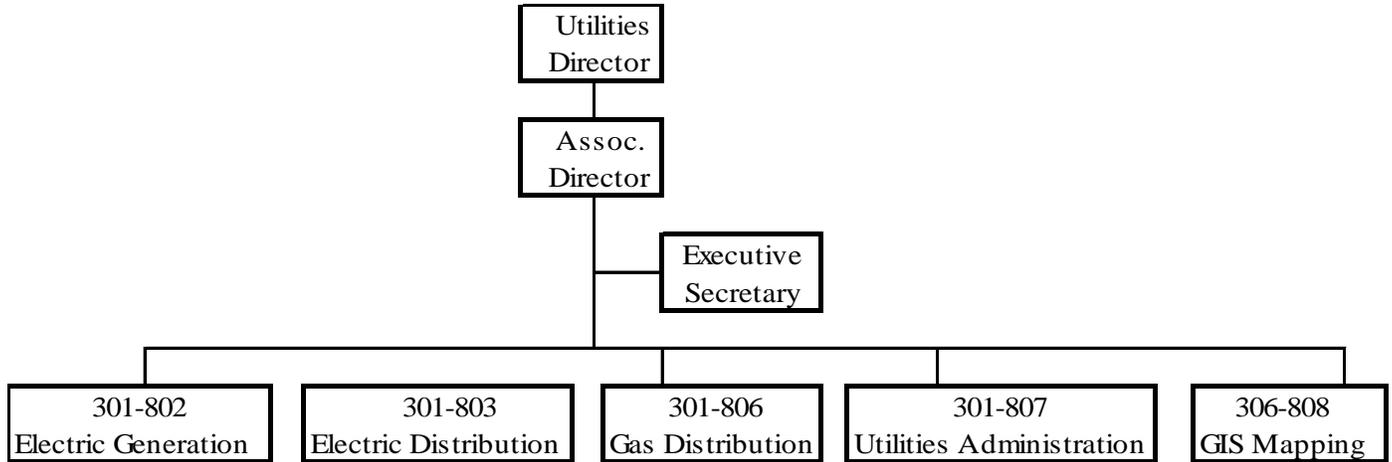
- To effectively communicate the cost and benefits of proposed programs.
- To offer our employees career opportunities with competitive wages, training and recognition based on performance.

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of combined customer count (electric & gas)	20,817	20,905	21,005

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	66,752	31,582	0	0	0
Charges for Services	33,525	(23,500)	(15,000)	(18,000)	(18,000)
Miscellaneous Revenue	92,858	50	44,448	20,050	20,050
Utility Revenue	42,864,831	45,747,744	43,954,632	41,552,290	41,552,290
Other Revenue	(103,507)	15,000	15,000	15,000	15,000
Operating Transfer In	250,000	250,000	250,000	250,000	250,000
TOTAL REVENUES	43,204,459	46,020,876	44,249,080	41,819,340	41,819,340
EXPENSES:					
General -Other	0	0	0	0	0
Electric Generation	24,534,781	26,375,419	26,495,161	22,751,991	22,751,991
Electric Distribution	2,950,506	3,463,010	3,174,551	3,336,461	3,336,461
Telecommunications	0	0	0	0	0
Gas Distribution	8,654,227	9,799,436	9,608,884	8,422,240	8,422,240
Utility Administration	2,839,252	3,118,977	2,808,806	3,019,261	3,019,261
G.I.S. Mapping System	364,955	335,182	454,831	327,649	327,649
Operating Transfer Out	1,904,512	2,540,764	2,540,764	2,299,158	2,299,158
TOTAL EXPENSES	41,248,233	45,632,788	45,082,997	40,156,760	40,156,760
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-12.15%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	1,956,226	388,088	(833,917)	1,662,580	1,662,580
RETAINED EARNINGS, JANUARY 1	72,314,444	74,270,670	74,270,670	73,436,753	73,436,753
RETAINED EARNINGS, DECEMBER 31	74,270,670	74,658,758	73,436,753	75,099,333	75,099,333

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for fiscal year 2013 totals \$15,849,160, approved.
- \$2,317,768 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for fiscal year 2013 are estimated to be \$1,930,036, approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 77.4 megawatts with annual sale of approximately 22,142 megawatt-hours. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

2011-2012 ACCOMPLISHMENTS

Unit 14

- ✓ Boiler tuning aiding in the emission reduction and full load capacity of unit.
- ✓ Overhaul of #2 Condensate Pump.

Unit 15

- ✓ Obtained full load capacity capabilities after permit modification and stack testing.
- ✓ Cooling tower circulating water pump motor #1 major repair.
- ✓ Cooling tower circulating water pump motor #2 reconditioned.
- ✓ Forced draft fan slow speed motor repair.
- ✓ Major switchgear maintenance.
- ✓ RATA testing.

Unit 16

- ✓ Repaired boiler roof metal on unit 16.
- ✓ Boiler outlet breeching repair.
- ✓ Cooling tower fan gearbox refurbished.
- ✓ Boiler feed pump #2 warm-up orifice installed.
- ✓ RATA testing.

General

- ✓ Continued Joint Regulation efforts with LEPA utility plants to reduce the KWH energy charge to the consumer.
- ✓ Fire extinguisher inspection and service of all portable fire extinguishing equipment.
- ✓ Fire extinguisher training conducted by Houma Fire Department for HGS employees.
- ✓ Title V Permit modification.
- ✓ Renewed LPDES Permit.
- ✓ CEMS replacement and commissioning.
- ✓ Unit instrumentation review, calibration and repair.
- ✓ Performed unit safety valve test through third party testing firm.
- ✓ Forklift training for all employees not certified.
- ✓ Aerial manlift training for employees not certified.
- ✓ Lockout/Tagout program to include small portable electric equipment.
- ✓ Plant wide Stop Work Program to include contractors also.
- ✓ Job Safety Analysis Program.
- ✓ Equipment rust prevention program.
- ✓ Resurfaced Neutralization/Chemical loading/offloading area.
- ✓ Emissions stack testing of all units.
- ✓ Converted decommissioned water plant to storm shelter for employees.
- ✓ Emergency Black Start Contingency connection equipment in place.

2013 GOALS AND OBJECTIVES

- Unit 14 gas valve internal inspection/repair.
- Unit 14 burner wall brick repair/replacement.
- Unit 15 cooling tower fill repair/replacement.
- Unit 15 boiler supply and discharge duct replacement.
- Unit 15 boiler stack repair.
- Unit 15 Feedwater valve repair.
- Unit 15 turbine/generator inspection/repair completion
- Unit 16 cooling tower fill repair/replacement.
- Unit 16 cooling tower fan gearbox inspection/repair.
- Unit 16 burner modification to comply with emission reduction/full load capacity.
- Unit 16 forced draft fan intake repair/replacement.
- Unit 16 boiler supply and discharge duct replacement.
- Unit 16 turbine stop valve and governor valve inspection.
- Unit 16 feedwater heater #5 retube.
- Rust Prevention and Countermeasure program.
- Conduct leak checks of all condenser vacuum fittings using smoke test equipment
- Continued feasibility of alternate generating options.
- Facility wide breaker relay testing.
- Install permanent black start transformer.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Net generation (kwh)	25,884,874	33,357,800	35,000,000
Off system sales (kwh)	15,505,700	22,141,700	25,000,000
Native peak (Mw)	84.4	85.9	87.0
Number of generators	3	3	3
Number of forced power outages	3	4	0
Station service (Kwh)	5,523,986	6,000,000	6,100,000

BUDGET SUMMARY	2011	2012	2012	2013	2013
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	1,098,514	1,245,856	1,206,400	1,278,125	1,278,125
Supplies and Materials	127,647	147,700	146,693	167,700	167,700
Other Services and Charges	1,405,381	1,212,343	1,497,236	1,534,021	1,534,021
Repair and Maintenance	259,628	523,480	523,480	522,730	522,730
Depreciation	453,797	450,000	470,000	490,000	490,000
Energy Purchases	21,189,814	22,796,040	22,651,352	18,759,415	18,759,415
TOTAL EXPENSES	<u>24,534,781</u>	<u>26,375,419</u>	<u>26,495,161</u>	<u>22,751,991</u>	<u>22,751,991</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					11.93%

300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Chemical purchases, \$120,000
 - Environmental cost, \$155,710
 - Plant repairs, \$500,000
 - Natural gas purchases to fuel the power plant, \$1,930,036
 - Energy and power costs, \$18,759,415, a decrease of \$4,036,625 which is mainly due to natural gas reimbursement and replacement energy decreases.
- Capital: - Approved.
 - Various building, Power Plant and Equipment Renovations, \$1,469,652

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Gen.	1	1	1	1	212	61,719	78,692	96,157
Electric Plant Oper Supv	1	1	1	1	110	39,500	50,363	61,540
Instrument Technician	1	1	1	1	110	39,500	50,363	61,540
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Electric Plant Oper II	5	5	5	5	109	35,268	44,967	54,946
Sr. Stat. Equip. Mech	3	3	3	3	108	31,489	40,149	49,059
Electric Plant Oper.	4	3	4	4	106	25,790	32,882	40,179
Stat. Equip. Mechanic	1	1	1	1	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	<u>18</u>	<u>17</u>	<u>18</u>	<u>18</u>				

300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 12,000 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

2011-2012 ACCOMPLISHMENTS

- ✓ Continued proactive inspections program and maintenance repairs has minimized and reduced duration of electrical outages.
- ✓ Continued certification of employees in American Red Cross CPR.
- ✓ Continued monthly substation inspections. (Ongoing)*.
- ✓ Added 10.5 MVA Transformer to Cummins Road to meet growth.
- ✓ Upgraded Bus Size in Southdown Substation to match transformer size.
- ✓ Installed Tattletale Alarms systems in substations for security.

2013 GOALS AND OBJECTIVES

- 115 Kv Transmission Pole/Maintenance
- Re-conduct Cummins Rd. to Van Ave.
- Installation of video surveillance to monitor electrical substations
- Conduct a comprehensive review of the need for and priority of future capital improvements
- Continue to minimize extent and duration of electrical outages by increasing inspections and reporting
- *Reporting through Relay download of event files and comparison with outage reports. To be kept on server under W:\utilities department\electric distribution\maintenance records to be used as tool to accomplish goals.
- Initiate community energy conservation and electrical safety awareness program
- Attain and maintain highest reasonable level of customer service reliability through a systematic and continuous process of monitoring, assessment, and improvement
- Move all paper maintenance reports and files to .pdf documents and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.
- Use of reclosers and Manual GOAB switches in strategic places to minimize outage duration. This will be done with a view to customer restoration first and repair to damage second.
- Purchase a server for SCADA system alarm and data storage for outage monitoring and growth evaluation

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of customers	13,008	13,336	13,850
Retail sales (Kwh) (Millions)	361,299,181.0	284,619,138.0	320,000,000.0
Number of circuit miles above ground	129	129	130
Number of circuit miles underground	94	94	95
SAIFI/ SAIDI	1.74/56	1.26/45	1.00/35
Number of power outages	85	75	50
Number of substations	11	11	11

300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	264,681	260,115	262,821	274,219	274,219
Supplies & Materials	33,220	71,550	55,459	74,550	74,550
Other Services and Charges	938,387	1,003,895	925,467	1,030,242	1,030,242
Repair & Maintenance	173,960	377,450	370,804	377,450	377,450
Depreciation	1,540,258	1,750,000	1,560,000	1,580,000	1,580,000
TOTAL EXPENSES	2,950,506	3,463,010	3,174,551	3,336,461	3,336,461
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.54%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Line Clearing and Maintenance Service, \$485,000, decrease of \$15,000.
 - Line repairs, \$175,000, same as 2012.
 - Substation Repairs, \$90,000, same as 2012.
- Personnel: - Approved.
 - Eliminate 1 Engineering Technician, Grade 107
 - Add 1 Engineering Analyst, Grade 108
- Capital: - Approved.
 - 1 – Pickup Truck, \$20,000, replacing 2000 Dodge Durango Mileage >90,000
 - 115 Kv Steel Pole Project, \$350,000
 - Loop 1 Reconduct, \$250,000
 - Cummins Road Transformer Upgrade, \$600,000
 - Breaker Replacement Project, \$120,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Dist.	1	1	1	1	212	61,719	78,692	96,157
Electric Line Foreman	1	1	1	1	110	39,500	50,363	61,540
Engineering Analyst	1	1	2	2	108	31,489	40,149	49,059
Engineering Technician	1	1	0	0	107	28,369	36,170	44,197
TOTAL	4	4	4	4				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,500 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

2011-2012 ACCOMPLISHMENTS

- ✓ Complete Swan Street area line improvement.
- ✓ Start Phase 16 Morgan Street gas line improvement.
- ✓ Complete Gibson area gas line project.
- ✓ Construct additional City regulator station at Highway 311.
- ✓ Complete upgrade of gas measurement equipment at Power Plant regulator station No. 11.

2013 GOALS AND OBJECTIVES

- Complete phase 16 Morgan Street area gas line improvement
- Start Phase 17 cast iron improvement
- Upgrade High Street regulator station
- Upgrade Marmande and Broussard regulator stations

PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
Number of customers	14,437	14,600	14,650
Retail sales (MCF)	9,086,813	9,000,000	9,000,000
Number of miles of distribution mains	423	427	450
Number of gas delivery stations	10	10	10
Number of pressure regulator stations	17	17	17
Number of miles of Cast Iron	26	19	12
Number of leaks detected	151	180	130

300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	790,013	1,097,833	799,199	1,129,986	1,129,986
Supplies and Materials	174,867	181,600	176,861	189,300	189,300
Other Services and Charges	449,525	344,103	353,438	388,534	388,534
Repair and Maintenance	276,363	355,900	354,386	330,900	330,900
Depreciation	895,810	860,000	925,000	925,000	925,000
Energy Purchases	6,067,649	7,000,000	7,000,000	5,458,520	5,458,520
TOTAL EXPENSES	8,654,227	9,839,436	9,608,884	8,422,240	8,422,240
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					2.99%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - 1 – Crew Cab Pickup Truck, \$36,000 (CNG), replacing 2003 Truck Mileage >156,000
 - 2 – ¾ Ton Pickup Truck, \$56,000 (CNG), replacing 2006, > 7119,000 and 2004, > 128,000
 - Enclosure for Hollywood Regulator Station , \$10,000
 - Metering communication upgrade, \$30,000
 - Odorizer Replacement Marmande and Broussard Stations, \$30,000, replacing two Locators, \$10,000
 - Gasoline Improvements Martin Luther King Blvd. Area \$100,000
 - Gasoline Extensions/Service Lines, \$150,000
 - Roselawn Street Area Cast Iron Replacement, \$1,000,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. Gas Distribution	1	0	1	1	212	61,719	78,692	96,157
Gas Maintenance Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Operations Supv	1	1	1	1	110	39,500	50,363	61,540
Gas Systems Technician	2	2	2	2	110	39,500	50,363	61,540
Sr. Util. Svc. Worker-Gas	5	4	5	5	109	35,268	44,967	54,946
Crew Leader - Gas	2	2	2	2	108	31,489	40,149	49,059
Line Maintenance Operators	3	1	3	3	105	23,445	29,893	36,527
Field Tech. II - General	4	2	4	4	104	21,509	27,424	33,511
TOTAL	19	13	19	19				

300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

2011-2012 ACCOMPLISHMENTS

- ✓ Hired a summer engineering intern to provide additional support to Electric Distribution.
- ✓ Developed and implemented more standardized organization of electronic files.

2013 GOALS AND OBJECTIVES

- To continue development of a structured magnetic media library of management information and databases.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of records, maps, etc. converted to magnetic media	95%	95%	950%
% of magnetic media library complete	85%	90%	95%

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	761,025	812,112	730,576	902,926	902,926
Supplies and Materials	16,699	30,750	21,433	26,150	26,150
Other Services and Charges	1,910,376	2,200,715	1,977,825	2,017,285	2,017,285
Repair and Maintenance	18,176	20,400	23,972	17,900	17,900
Depreciation	86,051	55,000	55,000	55,000	55,000
TOTAL EXPENSES	<u>2,792,327</u>	<u>3,118,977</u>	<u>2,808,806</u>	<u>3,019,261</u>	<u>3,019,261</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-3.25%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - Office Furniture, \$2,500
 - 1 – Network Printer, \$1,500
 - Computer Equipment, \$7,500
 - Fencing at the Utilities/Warehouse yard, \$50,000 (Purchasing Department is sharing the cost - \$25,000)

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utilities Director	1	1	1	1	IV	81,440	101,800	123,185
Assoc. Utilities Director	1	1	1	1	213	67,891	86,562	105,773
Staff Engineer	1	0	1	1	211	56,109	71,539	87,415
Intern	0	1	0	0	211	56,109	71,539	87,415
Utilities Administrator	1	0	1	1	210	51,008	65,035	79,469
GIS & Records Coordinator	1	1	1	1	107	28,369	36,170	44,197
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator I	3	3	3	3	104	21,509	27,424	33,511
Drafter II	1	0	1	1	103	19,733	25,160	30,744
TOTAL	<u>10</u>	<u>8</u>	<u>10</u>	<u>10</u>				

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

2011-2012 ACCOMPLISHMENTS

- ✓ Added 7000+ addresses to the Point Addressing database.
- ✓ Presented Entergy with incorrectly billed Street Light maps and information.
- ✓ Continued updating the GPS collection of hydrants, street centers, catch basins, sewer manholes, and water valves for the appropriate departments and agencies.
- ✓ Created map books for various Fire Departments.
- ✓ Managed the project for removal of 44 derelict vessels.
- ✓ Updated emergency data files containing critical facilities, Parish features, and Utilities information for use in storm recovery efforts.
- ✓ Provided the Census with corrected Council and City boundary data.
- ✓ Upgraded the GIS and IMS Servers and 31 GIS desktop mapping software applications.
- ✓ Edited the 2012 geopolitical boundaries for the ROV.
- ✓ Published 2010 Aerial Imagery to Parish GIS users.
- ✓ Implemented the My Address now and My Permit now applications.
- ✓ Edited Structures, Parcel, Road Edge, and Hydrant layers.
- ✓ Current website visits from Jan. 1, 2012 till current is 11,462.
- ✓

2013 GOALS AND OBJECTIVES

- Expand the use of GIS data to other Parish applications using the ArcGIS Server applications.
- Add an improvement layer to the Parcel database.
- Continue working with NSU on a regional database.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	187,529	190,202	277,001	0	0
Supplies and Materials	16,839	22,425	13,557	21,600	21,600
Other Services and Charges	149,588	109,555	157,278	300,049	300,049
Repair & Maintenance	327	1,500	995	0	0
Depreciation	10,672	11,500	6,000	6,000	6,000
TOTAL EXPENSES	364,955	335,182	454,831	327,649	327,649
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-0.63%

300 – 306 UTILITIES DEPARTMENT - 306 – 808 G.I.S. MAPPING SYSTEM

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 GIS Manager, Grade 210
 - Eliminate 1 GIS Manager – Intern, Grade 210
 - Eliminate 1 GIS Intern, Grade 102
 - Cooperative Endeavor Agreement with Assessor to provide staffing, \$206,693
- Capital:- Approved.
 - ITS Computer Hardware, \$17,276

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GIS Manager	1	1	0	0	210	51,008	65,035	79,469
Interim GIS Manager	1	0	0	0	210	51,008	65,035	79,469
TOTAL FULL TIME	2	1	0	0				
Intern	1	1	0	0	102	9,052	11,542	14,103
TOTAL PART-TIME	1	1	0	0				
TOTAL	3	2	0	0				

310 & 311 POLLUTION CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 261 miles of collection system, 165 lift stations and 13 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

2011-2012 ACCOMPLISHMENTS

- ✓ Implementation of construction for all projects that were funded with \$17 million State Revolving Loan, to include the renovation of twenty-one (21) lift stations, an infiltration/inflow elimination program and improvements to the North and South Wastewater Treatment Facilities.
- ✓ Completed a Sewer Extension project in the industrial area in East Houma with funds derived from an Economic Development Administration (EDA) Grant.
- ✓ Received a \$2 million loan, 100% forgivable, from LDEQ for a wetland assimilation project at the South Wastewater Treatment Facility.
- ✓ Continued efforts of performing internal projects relating to lift station fence and building repairs, smoke testing and remediation of defective pipe for infiltration and inflow reduction, manhole rehabilitation and replacement of lift station controls, pumps and motors.
- ✓ Completed construction of a major sewer force main from Martin Luther King Boulevard to the North Treatment Plant in conjunction with the project for Westside Boulevard Extension.
- ✓ Completed construction of a major lift station adjacent to the Westside Boulevard Extension project to serve entities along Martin Luther King Boulevard and surrounding area.
- ✓ Construction proceeding to relocate the force mains from Elysian and Chabert Medical Center Lift Stations to the Ashland Major Lift Station.
- ✓ Completed a Facility Plan Report for various unsewered areas in conjunction with an application submittal to the LDEQ for consideration of a 0.95% Clean Water State Revolving Fund (CWSRF) Loan.
- ✓ Completed the dredging of a 2-acre Holding Basin known as the Southdown No. 2 Holding Basin.
- ✓ Implemented a sewerage extension project for the Gray Community as part of a CDBG program.

2013 GOALS AND OBJECTIVES

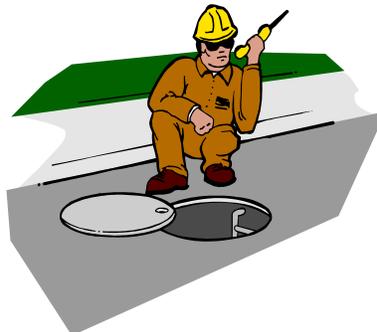
- Continue to seek opportunities for sewerage system expansion and available funding sources.
- Continue coordination of eight (8) construction contracts for the renovation projects associated with twenty-one (21) lift stations, Infiltration/Inflow projects and improvements to the North Plant and South Plants.
- Complete the installation of aerators and electrical upgrades for addressing odors at the Southdown No. 2 Holding Basin.
- Continue efforts of reducing the level of Infiltration/Inflow by repairing major defects located through various testing methods and utilization of specialized equipment.
- Acquire privately owned systems in the vicinity of Martin Luther King Boulevard.
- Complete septage receiving facility at the North Plant and close out of septage receiving facility at South Plant.
- Complete infrastructure installation necessary for wetlands assimilation project at the South Plant.
- Address odor concerns at various wastewater facilities.
- Acquire a computer server to improve file maintenance and to provide data back-ups.
- Improve facility security at North Plant by acquisition of security cameras and coded entry gate.

310 & 311 POLLUTION CONTROL

	PERFORMANCE MEASURES	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand</i>	Number of Customer Units*	28,353	28,950	29,200
	Number of service locations	27,150	27,549	27,750
	Number of collection systems extended	48	50	50
	Number of miles of gravity lines	261	263	265
	Number of manholes	5,775	5,826	5,950
	Number of lift stations	165	168	169
	Number of miles of force mains	126	128	129
	Number of holding basins	7	7	7
	Number of treatment plants	12	13	13
	Total Treatment Capacity (mgd)	24.5	24,525.0	24,475.0
<i>Workload</i>	Number of work orders issued	6,467	1,500	1,600
	Number of Locates for Others	4,943	5,150	5,200
	Number of main line blockages	176	398	400
	Number of service line blockages	205	146	175
	Number of odor complaints	127	50	50
<i>Efficiency</i>	Amount of sewer fees (sales) collected	\$7,110,625	\$7,035,395	\$7,500,000
	Amount of sewer fees collected/ Customer Unit	\$250.79	\$253.89	\$256.85
	Amount of Personnel Services	\$2,389,324	\$2,441,000	\$2,522,785
	Personnel Services/ Customer unit	\$84.27	\$84.32	\$86.40
	Amount of Supplies and Material	\$448,699	\$454,500	\$482,150
	Supplies and Material/Customer Unit	\$15.83	\$15.70	\$16.51
	Amount of Other Services and Charges	\$2,206,271	\$2,305,000	\$2,363,198
	Other Services/Customer Unit	\$77.81	\$79.62	\$80.93
	Amount of Repairs and Maintenance	\$674,160	\$791,300	\$776,350
Repairs and Maintenance/ Customer Unit	\$23.78	\$26.30	\$26.59	
<i>Effectiveness</i>	Number of repairs outsourced	111	150	150
	Number of main line repairs	5	2	5
	Number of service line repairs	22	18	20
	Number of manhole repairs	10	12	15
	Number of force main repairs	10	10	10

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

** Added a .025 mgd plant in 2012 and a reduction reflecting plant modifications of .05 mgd during 2013.



310 & 311 POLLUTION CONTROL

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	12,239	15,658,271	15,654,131	0	0
Charges for Services	6,690	8,500	4,623	7,500	7,500
Miscellaneous Revenue	4,450,154	0	992,093	502,000	502,000
Utility Revenue	7,355,846	7,959,000	7,096,424	7,676,000	7,676,000
Other Revenue	14,688	0	5,735	0	0
Operating Transfer In	0	0	0	0	0
TOTAL REVENUES	11,839,617	23,625,771	23,753,006	8,185,500	8,185,500
EXPENSES:					
Sewerage Collection	4,127,251	12,885,286	12,714,812	4,440,041	4,440,041
Treatment Plant	3,059,460	10,345,993	10,269,903	3,321,981	3,321,981
EPA Grant Administration	455,250	484,617	480,107	514,389	514,389
Sewerage Capital Add't'n	423,363	390,000	400,500	401,000	401,000
Operating Transfer Out	1,105,000	0	0	0	0
TOTAL EXPENSES	9,170,324	24,105,896	23,865,322	8,677,411	8,677,411
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-64.00%
INCREASE (DECREASE) TO NET ASSETS	2,669,293	(480,125)	(112,316)	(491,911)	(491,911)
NET ASSETS, JANUARY 1	61,900,882	64,570,175	64,570,175	64,457,859	64,457,859
NET ASSETS, DECEMBER 31	64,570,175	64,090,050	64,457,859	63,965,948	63,965,948

BUDGET HIGHLIGHTS

- Sewer collections for 2013 are proposed at \$7,500,000, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

2011-2012 ACCOMPLISHMENTS

- ✓ Identified Infiltration/Inflow sources in key designated areas as part of the Clean Water State Revolving Fund Program; consisted of video inspection, database I.D. of deficiencies, and work order development for subsequent remediation by internal lining and point repairs.
- ✓ Video sections of gravity main that have frequent maintenance issues and implementation of necessary repairs.
- ✓ Replaced 250 HP, 4500 gpm pump and automatic valve actuator for the Airbase Lift Station.
- ✓ As part of the Clean Water State Revolving Fund Program, completed renovations to the Village East Lift Station and began construction for renovations to twenty (20) other lift stations.
- ✓ Rebuilt pumps at several lift stations.
- ✓ Perform cleaning of an average of five (5) lift station wet wells per week.
- ✓ Monthly scheduled cleaning of gravity sewers that have been identified as problematic, due to grease build-up.
- ✓ Periodical addition of bleach at key lift stations and holding basins for odor control.
- ✓ Construction of 500 KW generators for the Airbase Lift Station to energize all pumps when required.
- ✓ Replace deteriorated pile bents for overhead crossing of three (3) force mains and replacement of an 18-inch pressure concrete force main at same crossing.
- ✓ Completed construction of the Westside Major Lift Station.
- ✓ Completed 18-inch force main from Westside Major Lift Station to the North Treatment Plant.

2013 GOALS AND OBJECTIVES

- Continue on-going program of eliminating infiltration/inflow by testing and performing the required remediation of defected areas.
- Coordinate activities associated with the renovations to twenty (20) lift stations, including testing and programming of all associated control panels.
- Replacement of pumps, motors and/or controls for eight (8) lift stations.
- Reroute force main from Duet Lift Station to the new Westside Major Lift Station to eliminate overflows along Westview Boulevard.
- Reroute force main from Bergeron Street Lift Station to the American Legion Lift Station to eliminate overflows along Sixth Street.

310 & 311 POLLUTION CONTROL - 310 – 431 SEWERAGE COLLECTION

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand</i>	Number of Customer Units*	28,353	28,950	29,200
	Miles of Gravity Lines	261	263	265
	Number of Manholes	5,775	5,826	5,950
	Number of Lift Stations	165	168	169
	Miles of Force Mains	126	128	129
	Number of Holding Basins	7	7	7
<i>Workload</i>	Number of Locates for others	4,943	5,150	5,200
	Number of Collection line issues	516	400	450
	Number of Service line issues	498	530	500
	Number of Manhole issues	26	30	30
	Number of Assistance to Treatment	3	3	3
	Number of Assistance to other Governmental Units	10	10	10
<i>Efficiency</i>	Amount of Personal Services	\$1,043,637	\$1,068,000	\$1,103,440
	Personal Services/Customer Unit	\$36.81	\$36.89	\$37.79
	Amount of Supplies and Material	\$160,019	\$149,300	\$151,950
	Supplies and Material/Customer Unit	\$5.64	\$5.16	\$5.20
	Amount of Other Services and Charges	\$1,362,771	\$1,425,000	\$1,437,674
	Other Services/Customer Unit	\$48.06	\$49.22	\$43.24
	Amount of Repairs and Maintenance	\$501,373	\$510,000	\$515,750
	Repairs and Maintenance/Customer Unit	\$17.68	\$17.62	\$17.66
<i>Effectiveness</i>	Number of Gravity Line Cleaning	176	390	400
	Number of Lift Station Wetwell Cleaning	148	150	150
	Linear Feet of Gravity Line Smoke Tested	111	150	150
	Number of Manholes Inspected	10	12	15
	Linear Feet of Gravity Line Dye & Video Tested	36,126	72,252	43,351

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

310 & 311 POLLUTION CONTROL - 310 – 431 SEWERAGE COLLECTION

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	1,043,637	1,068,982	909,372	1,151,060	1,151,060
Supplies and Materials	160,019	159,300	155,066	156,450	156,450
Other Services and Charges	1,362,771	1,450,974	1,332,833	1,415,281	1,415,281
Repair and Maintenance	501,373	520,300	534,808	515,750	515,750
Depreciation	<u>1,056,506</u>	<u>975,000</u>	<u>1,140,000</u>	<u>1,150,000</u>	<u>1,150,000</u>
TOTAL EXPENSES	<u>4,124,306</u>	<u>4,174,556</u>	<u>4,072,079</u>	<u>4,388,541</u>	<u>4,388,541</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					1.22%

BUDGET HIGHLIGHTS

- Major Expenditures: - Approved.
 - Utility cost, \$432,200
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$190,000.
- Capital: - Approved.
 - 2 – SCADA Server Computers, \$16,000
 - SCADA Modems, \$45,000
 - 1 – Video Camera with Accessories, \$36,000
 - 1 – GPS Handheld Trimble Unit, \$10,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Collect.	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Electrical Technician	1	1	1	1	109	35,268	44,967	54,946
Sr. Equip Operator - General	3	3	3	3	108	31,489	40,149	49,059
Crew Leader-Poll. Ctrl.	1	0	1	1	107	28,369	36,170	44,197
Pump Station Operator	5	5	5	5	107	28,369	36,170	44,197
Line Maint. Oper - Poll Ctrl	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	3	2	3	3	104	21,509	27,424	33,511
TOTAL	<u>17</u>	<u>15</u>	<u>17</u>	<u>17</u>				

310 & 311 POLLUTION CONTROL - 310 – 432 TREATMENT PLANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 11 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

2011-2012 ACCOMPLISHMENTS

- ✓ Replaced roof on control room and various other buildings due to damage of Hurricane Gustav.
- ✓ Dredged and disposed of approximately 6,000 dry tons of solids within a 15-acre equalization basin at North Plant.
- ✓ Removal of major treatment components in North Treatment Plant and replaced with newer efficient units.
- ✓ Replacement of package treatment plants for Indian Ridge and Dulac Plants; downsize Dulac Plant from 50,000 gpd to 25,000 gpd.
- ✓ Complete construction of a septage receiving station at the North Plant.
- ✓ Accepted the new Rebecca Plant into the Public System.
- ✓ Authorized and implemented a wetland assimilation project for discharge of treated wastewater into adjacent wetlands from the South Treatment Plant ponds.

2013 GOALS AND OBJECTIVES

- Replacement of Orange Street Package Plant and downsize from 50,000 gpd to 15,000 gpd.
- Close-out septage receiving station at South Plant with removal of accumulated biosolids.
- Provide training for wastewater operators to achieve Class IV certification as required by LDEQ.
- Re-painting of four (4) package plants.
- Replace existing main electrical service to aerator basin.

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand</i>	Number of Customer Units*	28,353	28,950	29,200
	Number of Mechanical Treatment Plants	10	11	11
	Number of Oxidation Pond Treatment Plants	2	2	2
	Total Treatment Permitted Capacity (MGD)	24.5	24.5	24.4
<i>Workload</i>	Total average discharge (MGD)	8.7	11.8	11.0
	Total laboratory samples tested for permits	2,887	3,292	3,200
	Total contact samples tested for Quality Assurance	11,786	12,029	12,000
	Total contact samples tested	29	28	28
	Total discharge monitoring reports (DMR) submitted	132	133	135
	Plant repairs purchase orders issued	164	175	180

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

310 & 311 POLLUTION CONTROL - 310 – 432 TREATMENT PLANT

Efficiency & Effectiveness	PERFORMANCE MEASURES/ INDICATORS	FY2011 Actual	FY2012 Estimated	FY2013 Projected
	Flow/Customer Unit (Gallons/Day)	306	409	375
	Amount of Personal Services	\$919,371	\$925,000	\$963,021
	Personal Services/Customer Unit	\$32.43	\$31.95	\$32.98
	Amount of Supplies and Charges	\$283,868	\$300,000	\$324,350
	Supplies and Material/Customer Unit	\$10.01	\$10.36	\$11.11
	Amount of Other Services and Charges	\$819,602	\$850,000	\$894,353
	Other Services/Customer Unit	\$28.91	\$29.36	\$30.63
	Amount of Repairs and Maintenance	\$172,563	\$250,000	\$259,300
	Repairs and Maintenance/ Customer Unit	\$6.09	\$9.64	\$8.88
Percent in Permit Compliance	99.9%	99.9%	100%	

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	919,371	959,837	918,730	993,978	993,978
Supplies & Materials	283,868	328,150	346,713	324,350	324,350
Other Services and Charges	819,602	897,578	888,616	894,353	894,353
Repair & Maintenance	172,563	299,500	254,916	259,300	259,300
Depreciation	864,056	850,000	850,000	850,000	850,000
TOTAL EXPENSES	3,059,460	3,335,065	3,258,975	3,321,981	3,321,981
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-0.53%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - AC Unit for North Plant Control Room, \$25,000
 - Various North Plant Improvements, \$623,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Treatment	1	1	1	1	211	56,109	71,539	87,415
Instrumentation Technician	1	1	1	1	110	39,500	50,363	61,540
Sr. Stat Equip Mech	1	1	1	1	108	31,489	40,149	49,059
Sr. WWTP Operator	5	4	5	5	108	31,499	40,149	49,059
Environmental Compliance	2	2	2	2	106	25,790	32,882	40,179
WWTP Operator	6	6	6	6	105	23,445	29,893	36,527
TOTAL	16	15	16	16				

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

2011-2012 ACCOMPLISHMENTS

- ✓ Prepared work orders, oversight, and administration for the Infiltration/Inflow Program.
 - Review video of internal pipe inspection and determine priority for repairs.
 - Development of work orders by performing point repairs and internal lining.
- ✓ Provide inspection and administration for the roof replacement of Treatment’s control room and other miscellaneous buildings.
- ✓ Provided agency administration to the US Department of Interior, Economic Development Administration (EDA) for the Dickson Road Sewer Installation.
- ✓ Reviewed all private developers sewer design and all reviews through final acceptance by the Parish.
- ✓ Provided testing and software programming for all new lift station control panel installations.
- ✓ Provided an ordinance to establish new sewer connection charge and front foot assessment fees.
- ✓ Developed scope of sewer facilities required for extension of sewers in the Gray Community as part of a CDBG program.
- ✓ Assisted Engineer for the development of a Facility Plan as required for an application of a \$23 million, 0.95%, loan to provide sewerage in various unsewered areas.
- ✓ Replaced roof of warehouse and Administration building and construction of a generator and truck shelter.

2013 GOALS AND OBJECTIVES

- Ensure compliance of all permits provisions are adhered to, including monitoring, testing and reporting procedures.
- Continue training efforts for certification requirements as mandated by the LA Dept of Health and Hospitals.
- Coordination of wetland assimilation project for the South Treatment Plant, to include facility plan development.
- Complete implementation of septage facility close-out at the South Treatment Plant.
- Continued coordination of overall project activities for various contracts associated with the \$17 million LDEQ State Revolving Loan projects.
- Implement those projects identified in the Facility Plan in accordance with provisions and limitations set forth in the LDEQ State Revolving Loan, \$23 million program.

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of Customer Units*	28,353	28,950	29,200
	Total Number of Industrial User Files	28	32	35
	Total Number of Subdivisions reviewed	48	50	50
	Total Number of Purchase Orders processed	1,359	1,300	1,350
<i>Efficiency & Effectiveness</i>	Amount of Personal Service	\$426,316	\$448,000	\$456,324
	Personal Service/ Customer Unit	\$15.04	\$15.47	\$15.63
	Amount of Supplies and Material	\$4,812	\$5,200	\$5,850
	Supplies and Material/Customer Unit	\$0.17	\$0.18	\$0.20
	Amount of Other Services and Charges	\$23,898	\$30,000	\$31,171
	Other Services/Customer Unit	\$0.84	\$1.04	\$1.07
	Amount of Repairs and Maintenance	\$224	\$1,300	\$1,300
	Repairs and Maintenance/ Customer Unit	\$0.01	\$0.04	\$0.04

* Customer units consists of metered accounts plus units of apartments, hotels and trailer spaces.

310 & 311 POLLUTION CONTROL - 310 – 433 POLLUTION CONTROL ADMINISTRATION

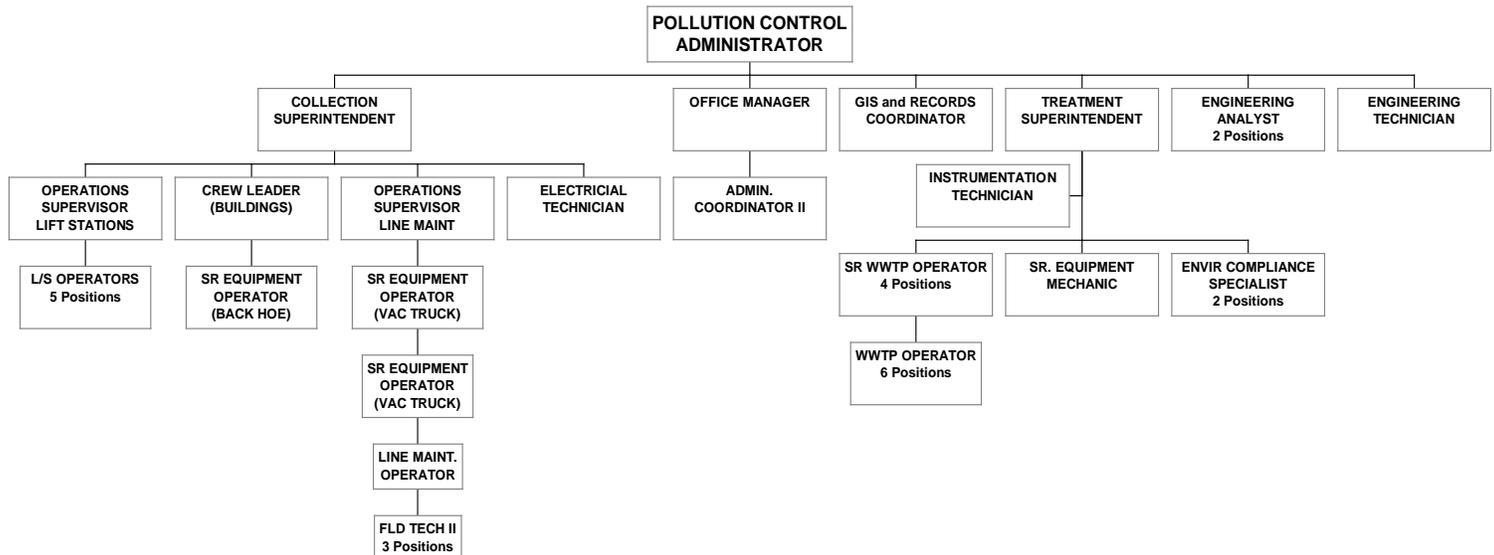
BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	426,316	448,246	442,809	476,068	476,068
Supplies and Materials	4,812	5,200	4,773	5,850	5,850
Other Services and Charges	23,898	29,871	31,716	31,171	31,171
Repair and Maintenance	224	1,300	809	1,300	1,300
TOTAL EXPENSES	455,250	484,617	480,107	514,389	514,389
% CHANGE OVER PRIOR YEAR					6.14%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate 1 GIS and Records Coordinator, Grade 107
 - Add 1 Engineering Analyst, Grade 108

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Admin.	1	1	1	1	212	61,719	78,692	96,157
Office Manager	1	1	1	1	208	42,542	54,241	66,279
Engineering Analyst	2	2	3	3	108	31,489	40,149	49,059
Gis and Records Coordinator	1	1	0	0	107	28,369	36,170	44,197
Engineering Tech	1	1	1	1	107	28,369	36,170	44,197
Admin Coordinator II	1	1	1	1	106	25,790	32,882	40,179
TOTAL	7	7	7	7				



310 & 311 POLLUTION CONTROL - 311 – 434 SEWERAGE CAPITAL ADDITIONS

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Supplies & Materials	0	0	0	0	0
Depreciation	423,363	390,000	400,500	401,000	401,000
TOTAL EXPENSES	423,363	390,000	400,500	401,000	401,000
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - o 1- ¾ Ton regular Cab/Chassis, \$32,000 (CNG), replace Unit > 147,000 mileage
 - o 1 – Utility Truck, \$32,000 (CNG), replace Unit > 170,000 mileage
 - o Vacuum Truck Replacement, \$115,000 (CNG)
 - o 1 -1/2 Ton 4-Door Truck, \$32,000 (CNG), for field observation & investigations
 - o 1 – Computer Server, \$20,000
 - o 1 – Plotter, \$12,000
 - o 2- Chemical Scales (one for each Plant), \$40,000
 - o South Plant Chemical Building Renovations, \$12,000
 - o Repainting Levytown and Johnson Ridge Package Treatment Plants, \$100,000
 - o Orange Street Package Treatment Plant Replacement, \$125,000
 - o Infiltration/Inflow Elimination, \$500,000
 - o Bergeron Lift Station Force Main Relocation, \$275,000
 - o Duet Lift Station Force Main Relocation, \$400,000
 - o Various Sewer Systems Major Repairs, \$150,000

353 SANITATION FUND

PURPOSE OF APPROPRIATION

This division of the Utilities Department provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	8,340,261	8,107,500	8,646,042	8,991,570	8,991,570
Intergovernmental	520,539	280,000	278,198	280,000	280,000
Charges for Services	66,925	20,000	34,944	20,000	20,000
Miscellaneous Revenue	42,697	30,000	27,211	30,000	30,000
Utility Revenue	7,483,520	7,787,040	7,425,859	7,782,540	7,782,540
Other Revenue	51	0	14,933	0	0
Transfers In	4,192				
TOTAL REVENUES	<u>16,458,185</u>	<u>16,224,540</u>	<u>16,427,187</u>	<u>17,104,110</u>	<u>17,104,110</u>
EXPENDITURES:					
General -Other	1,333	0	210	0	0
Solid Waste	12,891,447	13,024,477	12,793,981	13,022,017	13,022,017
Landfill Closure	(405,499)	138,500	131,634	138,000	138,000
Economic Devel. - Other					
Operating Transfers Out	833,958	753,735	678,904	549,241	549,241
TOTAL EXPENDITURES	<u>13,321,239</u>	<u>13,916,712</u>	<u>13,604,729</u>	<u>13,709,258</u>	<u>13,709,258</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-0.02%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	3,136,946	2,307,828	2,822,458	3,394,852	3,394,852
RETAINED EARNINGS, JANUARY 1	14,355,028	17,491,974	17,491,974	20,314,432	20,314,432
RETAINED EARNINGS, DECEMBER 31	17,491,974	19,799,802	20,314,432	23,709,284	23,709,284

BUDGET HIGHLIGHTS

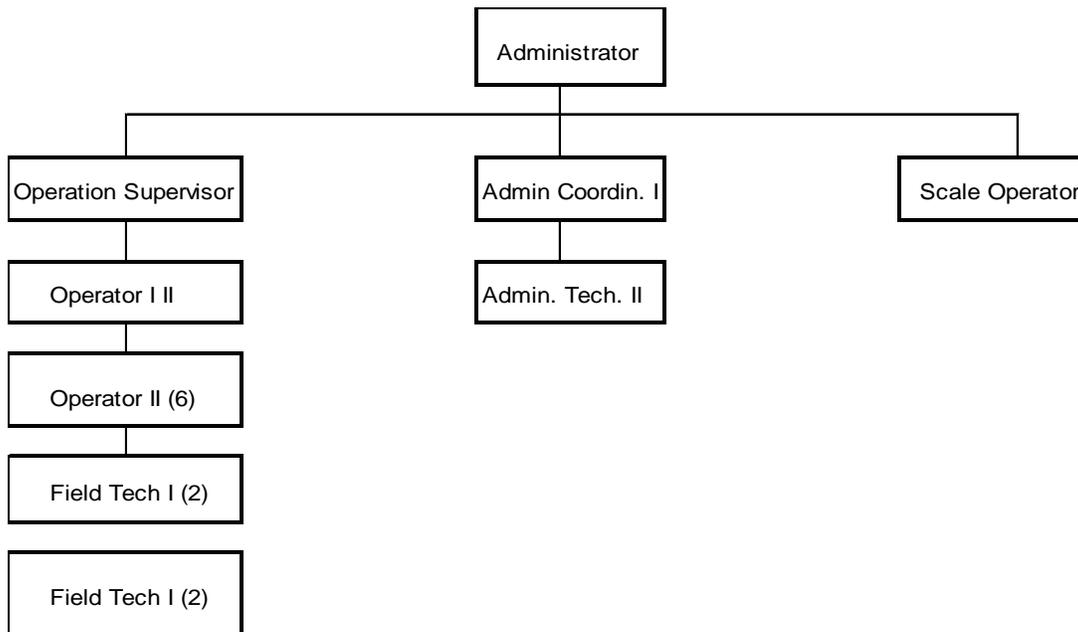
- Voters approved the 11.49 mills ad valorem tax on November 7, 2006 (2008-2017); and November 14, 2009 (2018-2029) the Council levied 11.21 mills, which are projected to generate \$8,984,070 in 2013, approved.
- The 42,250 average units will produce approximately \$5,057,040 of collection fees with a \$10.00 per month user fee, approved.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,520,000, which has been legislatively enacted from the following: - Approved.

o Per Ordinance # 6538:

Chapter 11, Section 11-33, Disposal Charges, Paragraph (a):

(a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than seventeen dollars (\$27.00) per ton, which rate shall be increased in increments of \$5.00 per year each succeeding January 1 to a maximum of \$42.00 per ton. Such fee shall be prorated and paid, as set forth in this subsection. (Note: January 1, 2007 maximum rate of \$42.00 was implemented.)

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



353-441 SANITATION FUND - SOLID WASTE SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers' dollars and promote overall customer satisfaction.

2011-2012 ACCOMPLISHMENTS

- ✓ Completed the Transfer Station Rehab Project
- ✓ Started receiving cement to crush and stock pile for Parish Projects
- ✓ Reduced the cost of recycling transportation by renting a compactor
- ✓ Added a Curbside Trash loader truck to fleet (Knuckle Boom)

2013 GOALS AND OBJECTIVES

- Complete repairs to Crochetville fence and repair cracked loading ramp.
- Extend the loading ramp at Isle of Cuba for easier and safer unloading.
- Continue to work on making all three residential drop-off sites a pleasant visit for the public.
- Continue to provide proper disposal of household waste, commercial waste, trash and debris, and to provide a clean environment in Terrebonne Parish.

<i>Demand/ Workload</i>	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
	Number of residential and small commercial unit collection stops	41,443	41,630	42,500
	Average amount of tons of waste per year collected (tons)	131,445	124,128	140,000
	Recycled waste in scrap metal, newspapers, and used oil (tons)	1,100	1,200	1,450
<i>Efficiency & Effectiveness</i>	Dollar amount of hauling contract	\$1,228,083	\$1,228,017	\$1,352,400
	Dollar amount of disposal contract	\$3,065,804	\$3,136,079	\$3,677,800
	Dollar amount of user fees (\$10.00 user fee)	\$414,430	\$416,300	\$425,000

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras – provide barrels, supervisor, 2 employees, 2 garbage trucks, and litter crew bags.
- Downtown Live After Five – provide barrels and garbage bags
- All Civic Center events we provide 30 barrels
- Waterlife Museum-provide barrels
- Christmas Parade-provide a dumpster
- James Atkins Christmas Giveaway-provide a dumpster
- Downtown Marina-garbage cans
- 5-K run – provide barrels
- Jody Andre Run-Provide barrels
- Southdown Market Place – provide dumpster and barrels
- Memorial Day – provide 4 barrels
- Halloween – pick up pumpkins

353-441 SANITATION FUND - SOLID WASTE SERVICES

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	733,387	761,607	705,512	761,325	761,325
Supplies and Materials	319,367	313,750	319,682	300,650	300,650
Other Services and Charges	11,372,985	11,478,470	11,305,037	11,496,292	11,496,292
Repair and Maintenance	118,827	160,650	123,750	123,750	123,750
Depreciation	346,881	310,000	340,000	340,000	340,000
TOTAL EXPENDITURES	12,891,447	13,024,477	12,793,981	13,022,017	13,022,017
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-0.26%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - \$3,250,365, disposal expense, decrease of \$221,105
 - \$1,274,604, Transportation, increase of \$32,879.
 - \$5,036,131, Solid Waste Contract (SWDI Contract), an increase of, \$300,431
- Personnel: - Approved.
 - Eliminate 1 Field Technician, Grade 103
 - Add 1 Senior Equipment Operator, Grade 108
- Capital: - Approved.
 - 1 – Front Loader Utility Tractor, \$40,000
 - 1 – Mule Truck, \$65,000, >179,000 miles
 - 2 – Regular Cab 4x4 Pickup Trucks, \$56,000 (CNG), 1997 & 1999, > 102,000 & 51,000 miles
 - 1 – Dozer (Replacing 2 John Deer #755B and 650C), \$70,000
 - Extend Isle of Cuba Site Dumping Ramp, \$150,000
 - Solid Waste Office/Warehouse Roof Repair, \$25,000
 - Broadband Radio Connection, \$6,500

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	210	51,008	65,035	79,469
Op. Supv-Solid Waste	1	1	1	1	109	35,268	44,967	54,946
Senior Equipment Operator	0	0	1	1	108	31,489	40,149	49,059
Equipment Operator III	*	1	1	1	107	28,369	36,170	44,197
Equip Oper II - General	6	5	6	6	106	25,790	32,882	40,179
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
Field Technician II	1	1	1	1	104	21,509	27,424	33,511
Field Tech I	2	2	1	1	103	19,733	25,160	30,744
Scale Operator	1	1	1	1	102	18,104	23,083	28,205
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
TOTAL	15	14	15	15				

* 2012 Ordinance #8139

353-444 SANITATION FUND - LANDFILL CLOSURE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

2011-2012 ACCOMPLISHMENTS

- ✓ Repaired and maintained erosion on landfill cap.
- ✓ Repaired dewatering system

2013 GOALS AND OBJECTIVES

- Maintain permit closure compliance.
- Maintain maintenance and monitoring functions after closure of Landfill.
- Maintain the vegetation maintenance program on the landfill cap.
- Maintain erosion on landfill cap.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
% of Ashland landfill closure complete	100%	100%	100%
Years of maintenance and monitoring functions after closure	20	19	18
Number of acres of Ashland landfill site	126	126	126
Dollar amount of closure cost	\$111,000	\$171,000	\$138,000
% complied with permits	100%	100%	100%
% met with EPA/DEQ requirements	100%	100%	100%

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
Personal Services	0	10,000	5,835	20,000	20,000
Supplies and Materials	5,408	7,500	9,380	11,800	11,800
Other Services and Charges	(441,199)	105,000	100,419	96,200	96,200
Repair and Maintenance	30,292	16,000	16,000	10,000	10,000
TOTAL EXPENDITURES	(405,499)	138,500	131,634	138,000	138,000
% CHANGE OVER PRIOR YEAR					-0.36%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 5,000 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events ranging from conventions, tradeshow, performing arts, concerts, consumer shows, banquets, outdoor shows and other community events. The organization is an enterprise fund, meaning that it is a unique department of government in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Administration, Sales and Marketing, Event Services, Box Office/Business, Food & Beverage, and Operations.

2011-2012 ACCOMPLISHMENTS

- ✓ During this July 2011-June 2012 time period, hosted 170 event days.
- ✓ Maintained 59% repetitive event business during this time period, which can be attributed directly to the professional and courteous service of the Civic Center staff and the amenities of the facility that are like no other in the area.
- ✓ 58% of all events held during this time were booked by non-profit, governmental or school organizations.
- ✓ Major Banquets at the HTCC included the Houma Chamber of Commerce’s Annual Banquet, NAACP Annual Freedom Fund Banquet, Ducks Unlimited Annual Banquet, Coastal Conservation Assn (CCA) Annual Banquet and the SLECA Annual Stockholders Meeting & Banquet.
- ✓ Hosted all Terrebonne Parish High School Graduations, as well as Adult Education, L.E. Fletcher Community College, Blue Cliff College and Unitech Training Academy’s Graduation ceremonies. Other school sponsored functions include Mulberry Elementary Veteran’s Day & Christmas Celebrations, THS Prom & Homecoming Dances, all which truly make the HTCC a valuable community asset.
- ✓ Hosted (13) Mardi Gras events for six different local carnival krewes and doubled the wedding receptions from last year to (14) during this time period, many of which brought in out-of-town guests. Also hosted a record number of dance recitals of (7) within a five-week period that including all the high school graduation ceremonies during that time as well.
- ✓ Assisted the Houma-Terrebonne Civic Center Development Corporation with producing and/or promoting the following events: Annual Summer Fun Kid’s Day, Fear No Evil Bull-Riding and Dance Night.
- ✓ Created more advertising opportunities by adding one new advertiser, Orleans Shoring, to the outdoor marquee as a new revenue source for the next three years, filling all four available spots.
- ✓ Hosted the LA State Fireman’s Convention, LA Police Jury Assn State Convention and the LA Gas Assn Convention, all bringing attendees from across the state and beyond to Terrebonne Parish.
- ✓ Brought in new non-repetitive business and provided the community with quality entertainment. Some of the new major events were the Pink Floyd Music- Laser Spectacular, Justin Moore Listener Appreciation Concert, Queen of Cleopatra’s Night Ranger/Three Dog Night Concert, Harlem Globetrotters, Irish/Italian After-Parade Bash, Bayou Region Public Safety Expo, and the Gulf Coast Marketplace Festival.
- ✓ Continued to maintain the facility by updating and maintaining the landscape, updating the concession stands by painting and installing new digital menu boards, and painting all exterior doors.

2013 GOALS AND OBJECTIVES

- Improve the position of the Houma Terrebonne Civic Center as an economic catalyst, both directly and indirectly, by continuing to increase the number of Association/corporate meetings, conventions/conferences and sporting events to Terrebonne Parish.
- Have maximum communication and respect between all employees to promote teamwork and personal motivation within the organization.
- Continue to look at new or more efficient ways to maximize revenue potential.
- Use continuing education seminars/training opportunities to enhance the skills and development of the staff’s knowledge of Public Assembly Facilities Management.
- Continue to look at maintenance/improvement projects that will enhance and beautify the Civic Center to attract new potential clients to the facility and keep current clients pleased with the facility.
- Continue to promote the Civic Center’s Facebook page and use other means of social media that might bring the Civic Center to the doorstep of consumers that use non-traditional means of obtaining information.
- Manage maintenance expenses by the scheduling and performing of preventative maintenance on major equipment/systems so as to avoid major failures in the future.

2013 GOALS AND OBJECTIVES (Continued)

- Work to enhance our Food & Beverage Dept with more options for clients to gain a greater client base, more efficient procedures with our approved caterers, and revenue optimization through our in-house concessions.
- Work with the Houma Civic Center Development Corporation to bring more quality and diverse entertainment to the community.
- Maintain and enhance the relationship with the Houma Area Convention and Visitors Bureau and the local hotels to cooperatively market and more importantly, sell Terrebonne Parish as a destination to residents from other parts of the region and country.

<i>Demand/ Workload</i>	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
	Amount of event attendance	124,168	120,000	120,000
	Total Number of Event Days	162	170	170
<i>Efficiency & Effectiveness</i>	Total operating revenues	\$736,434	\$719,621	\$726,503
	Sales tax generated from operations	\$53,120	\$45,498	\$50,000
	Amount of General Fund subsidy	\$872,151	\$872,151	\$872,151
	Part-time jobs created	\$64,715	\$65,000	\$65,000
	Food and Beverage Sales	\$148,066	\$132,595	\$133,000
	Beer and Liquor sales	\$31,009	\$23,202	\$28,000



385 CIVIC CENTER

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	247,460	240,000	269,777	245,000	245,000
Intergovernmental	(64,291)	0	0	0	0
Charges for Services	492,963	482,603	449,352	481,103	481,103
Miscellaneous Revenue	60,162	400	692	400	400
Other Revenue	140	0	193		
Transfers In	872,151	872,151	872,151	872,151	872,151
TOTAL REVENUES	1,608,585	1,595,154	1,592,165	1,598,654	1,598,654
EXPENSES:					
Personal Services	963,874	985,166	936,677	1,029,493	1,029,493
Supplies & Materials	114,408	110,272	112,336	105,140	105,140
Other Services & Charges	559,396	625,517	575,923	573,081	573,081
Repair & Maintenance	84,088	89,430	88,398	86,730	86,730
Depreciation	498,995	520,000	517,300	534,105	534,105
Operating Transfers Out	0	129,594	129,594	0	0
TOTAL EXPENSES:	2,220,761	2,459,979	2,360,228	2,328,549	2,328,549
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					-0.88%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	(612,176)	(864,825)	(768,063)	(729,895)	(729,895)
RETAINED EARNINGS, JANUARY 1	14,770,046	14,157,870	14,157,870	13,389,807	13,389,807
RETAINED EARNINGS, DECEMBER 31	14,157,870	13,293,045	13,389,807	12,659,912	12,659,912

BUDGET HIGHLIGHTS

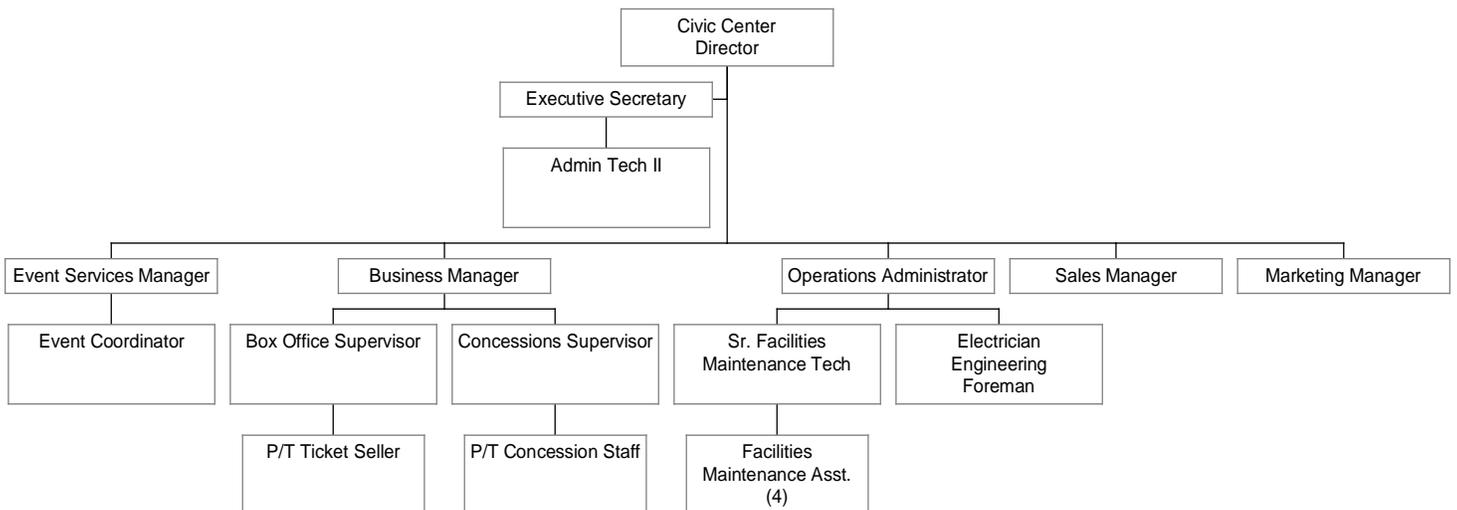
- Receives a special dedicated Hotel/Motel Tax, 2013 proposed, \$245,000, an increase of 2.1%, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed for 2013, \$481,103 a decrease of \$1,500, approved.
- General Fund supplements: 2013 is proposed to be \$872,151, same as 2012, approved.
- Capital: - Approved.
 - 2 – Desktop Computers, \$2,400
 - 1 – 4-Door SUV, \$25,000, replaces 1998 Truck and 1999 Automobile, > 70,000 & 123,000 miles
 - 6 – Outdoor Directional Signage, \$7,000
 - 4 – Stage Decks, \$5,352
 - 2 – Stage Deck Caddy, \$2,632

385 CIVIC CENTER

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	80,812	97,788
Event Services Manager	1	1	1	1	210	51,008	65,035	79,469
Operations Administrator	1	1	1	1	210	51,008	65,035	79,469
Business Manager	1	1	1	1	209	46,371	59,123	72,244
Sales and Marketing Manager	* 1	0	1	1	209	46,371	59,123	72,244
Event Coordinator	1	1	1	1	208	42,542	54,241	66,279
Marketing Manager	* 0	1	0	0	208	42,542	54,241	66,279
Sales Manager	* 0	0	0	0	208	42,542	54,241	66,279
Box Office Supervisor	1	1	1	1	207	39,029	49,762	60,806
Sr. Facilities Mtn.	1	1	1	1	109	35,268	44,967	54,946
Electrician-Eng Foreman	1	1	1	1	108	31,489	40,149	49,059
Executive Secretary	1	1	1	1	107	28,369	36,170	44,197
Sales and Marketing Coordinator	* 1	0	1	1	106	25,790	32,882	40,179
Concession/Kitchen Supervisor	1	1	1	1	105	23,445	29,893	36,527
Admin Tech II	1	1	1	1	102	18,104	23,083	28,205
Facilities Mtn. Asst.	4	4	4	4	101	16,609	21,177	25,876
TOTAL FULL-TIME	17	16	17	17				
Ticket Seller	1	1	1	1	102	9,052	11,542	14,103
Event Staff	20	20	20	20	101	8,305	10,589	12,938
Facilities Mtn. Asst.	0	2	0	0	101	8,305	10,589	12,938
TOTAL PART-TIME	21	23	21	21				
TOTAL	38	39	38	38				

*Ordinance #8203 adopted on October 10, 2012





INTERNAL SERVICE FUNDS

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management. The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund. The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources. The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing. The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies. The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance. The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible policies, and transferring risk through various legal agreements and with insurance carriers. Our coverage's are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

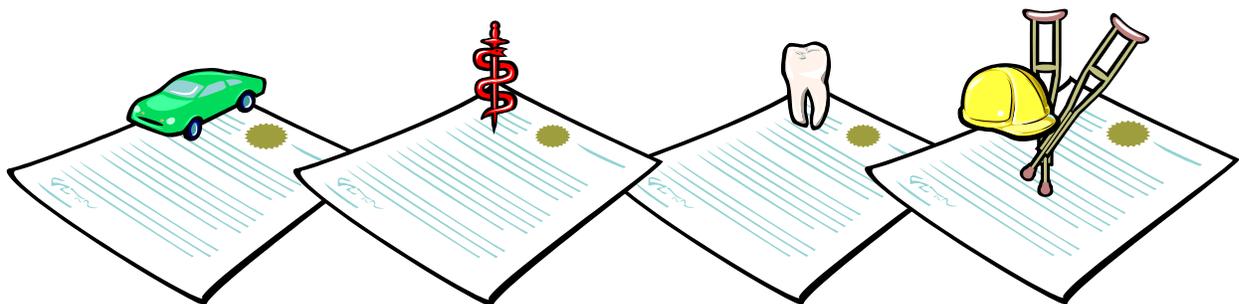
2011-2012 ACCOMPLISHMENTS

- ✓ Managed monthly Departmental Safety Meetings to discuss accountability for losses and claims.
- ✓ Continued Aggressive Management of Liability claims through legal opinion, statutes, and ordinances.
- ✓ Continued to coordinate between Safety, Department Directors, Supervisors, and Claims to reduce and accelerate return to work programs.
- ✓ Continued close monitoring of Vendor/Contractor/ Tenant Insurance requirements in order to shift liability exposure away from the Parish.
- ✓ 9th Annual Employee Health Fair held for employees in order to promote wellness prevention in employee lifestyles.
- ✓ Maintain a cost-effective program for Health Care Benefits by stabilizing costs to employees.
- ✓ Reduce number of Worker's Compensation lost time claims by aggressively managing the claim and with effective placement of light duty status employees in cooperation with welcoming departments.
- ✓ Closely monitor the cause and effect of Workers' Compensation claims and developing resolutions to any hazards, which may have contributed, to such incidents.
- ✓ Continued to reduce Workers' Compensation claims by aggressively managing the claim and implementing return to work procedures.
- ✓ Thru diligent work of our department we collected \$110,083.00 in Subrogation Claims.

2013 GOALS AND OBJECTIVES

- Continue to Promote, Create Accountability, and Budget and communicate to all Department Director the need to engage Safety at the work site. Promote "stop work" program so employees can stop unsafe work without reprimand.
- Continue to reduce the number of benefit claims by proactively communicating with employees the necessity use preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.
- Continue to Mitigate and manage large claims by utilizing legal opinions from internal and external sources.
- Continue to Allocate Safety training to Departments based on needs, budgets, and prior loss history. Implement monthly safety meeting programs.
- Continue to meet, negotiate, and structure TPCG's insurance and Risk management needs by being aware of new markets, conducting underwriting meetings.
- Continue to reduce the number of vendors we purchase our insurance coverage through and negotiate fees that have real impact to our balance sheet.
- Continue to maintain monthly Director Meetings to discuss loss history by department for Workers Compensation, Special Excess Liability, Employment Practices Liability, and Automobile Liability. Use Statistical data to assist in risk evaluation.
- Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and loss time injuries.

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand/ Workload</i>	Number of current employees with family group insurance	661	670	675
	Number of current employees with single group insurance	500	510	520
	Number of retired employees with family group insurance	140	154	160
	Number of retired employees with single group insurance	60	62	65
	Number of workers compensation medical claims	35	70	70
	Number of general liability claims processed	82	66	66
	Number of auto liability claims processed	87	86	86
	Number of claim files closed	143	70	70
	Number of short-term disability claims	56	75	90
	Number of long-term disability claims	45	65	70
	Number of Safety Inspections	762	500	500
	<i>Efficiency & Effectiveness</i>	Dollar amount of workers compensation medical payments	\$241,195	\$175,579
Total dollar amount of prescription claims paid (Millions)		\$3,500,000	\$3,700,000	\$4,100,000
Total dollar amount of medical claims paid (Millions)		\$8,700,000	\$10,300,000	\$11,100,000
Total dollar amount of dental claims paid		\$577,822	\$612,124	\$661,914
Total dollar amount of life insurance claims paid		\$500,000	\$550,000	\$600,000
Number of life insurance claims paid		25	30	35
Number of new Safety Programs implemented		3	3	1
Number of Safety Training Classes		19	20	21
Number of Defensive Driving Classes		7	0	0
Number of Employees Trained		222	200	200



354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354)

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	47,878	0	0	0	0
Charges for Services	6,722,278	7,079,918	6,715,392	7,441,871	7,441,871
Miscellaneous Revenue	22,524	2,920	11,507	11,170	11,170
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	6,792,680	7,082,838	6,726,899	7,453,041	7,453,041
EXPENSES:					
Personal Services	585,198	587,999	612,044	630,225	630,225
Supplies & Materials	21,973	26,550	24,784	26,550	26,550
Other Services & Charges	4,992,509	6,606,237	6,872,442	7,410,156	7,410,156
Repair & Maintenance	508	1,900	1,900	1,900	1,900
Allocated Expenditures	106,756	112,430	108,300	108,800	108,800
Depreciation	8,089	7,000	7,000	6,800	6,800
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENSES	5,715,033	7,342,116	7,626,470	8,184,431	8,184,431
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					11.49%
INCREASE (DECREASE) TO NET ASSETS	1,077,647	(259,278)	(899,571)	(731,390)	(731,390)
NET ASSETS, JANUARY 1	563,348	1,640,995	1,640,995	741,424	741,424
NET ASSETS, DECEMBER 31	1,640,995	1,381,717	741,424	10,034	10,034

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans:- Approved.
 - Workmen’s Compensation, \$996,000
 - General Liability, \$2,500,000
 - Vehicle Insurance, \$1,236,200
 - Physical Plant, \$1,977,000
 - Gas/Electric Liability, \$325,000
 - Boiler Insurance, \$142,251
- Major Expenditures: - Approved.
 - Premiums for excess of our self –insurance retention:
 - Workmen’s Compensation, \$140,000
 - Vehicle Insurance, \$365,747
 - General Liability, \$366,356

BUDGET HIGHLIGHTS (Continued)

- Boiler, \$139,380
- Physical Plant, \$1,920,000
- Gas /Electric Liability, \$256,230
- Claims for all coverage, \$3,860,000
- Actuarial Audit, \$26,000 as required for annual financial reporting.
- Capital: - Approved.
 - 3 – Desktop Computers, \$3,600
 - 2 – Laptop Computers, \$3,400

Special Notes:

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

General Liability – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$6,000,000. The Parish pays general liability claims in excess of \$6,000,000.

Public Officials and Employee's Liability – For the period April 1, 2011 through April 1, 2012, the public officials and employee's liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000. Any claims in excess of \$6,000,000 are paid by the Parish.

General Liability for Electric and Gas Systems – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems; the first \$500,000 related to pollution liability; and \$200,000 Emergency Assistance. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$10,000,000 each occurrence, \$10,000,000 products; \$10,000,000 failure to supply, \$10,000,000 pollution aggregate, \$10,000,000 medical malpractice; and \$20,000,000 aggregate (New 2011/2012 policy), with any claims over \$10,000,000 to be paid by the Parish.

Automobile Liability - For the period April 1, 2011 through April 1, 2012, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$6,000,000. Auto claims in excess of \$6,000,000 are paid by the Parish.

Workers' Compensation – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for the first \$500,000 of each occurrence and \$500,000 each employee for disease. For liability in excess of \$500,000, the Parish is covered under an insurance contract for claims up to \$25,000,000. Under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

Employment Practice Liability - For the period April 1, 2011 through April 1, 2012, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000, with any claims in excess of the \$6,000,000 to be paid by the Parish.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

Property Insurance – For the period March 1, 2011 through March 1, 2012, the Parish is self-insured for the first \$100,000 of each claim relating to property insurance except for wind/named storm losses, which will be two percent (2%) of the value at the time of loss of each separate building. If two or more deductible amounts in this policy apply to a single occurrence, the total amount to be deducted shall not exceed the largest deductible applicable. The Parish is covered under insurance contracts for the excess liability up to \$65,000,000. Any claims in excess of \$65,000,000 are to be paid by the Parish.

Pollution Environmental Liability – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for the first \$250,000, with limits of \$5.0 million. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations.

Environmental Cleanup & Liability – For the period April 1, 2011 through April 1, 2012, the Parish is self-insured for \$250,000, with \$5,000,000 limit.

Inland Marine – For the period March 1, 2011 through March 1, 2012, the Parish is self-insured for \$100,000 per occurrence for items; \$25,000 in value/\$25,000 per occurrence, all other maximum deductible is \$25,000 per occurrence.

Settled claims have not exceeded the insurance coverage for the excess liability in any of the past three years.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	94,259	114,060
Safety & Health Manager	1	1	1	1	209	46,371	59,123	72,244
Claims Adjuster	2	2	2	2	207	39,029	49,762	60,806
Insurance Technician	2	2	2	2	108	31,489	40,149	49,059
Admin Technician II	1	1	1	1	102	18,104	23,083	28,205
Admin Technician I	1	1	1	1	101	16,609	21,177	25,876
TOTAL FULL-TIME	8	8	8	8				
Admin Tech I	1	1	1	1	101	8,305	10,589	12,938
TOTAL PART-TIME	1	1	1	1				
TOTAL	9	9	9	9				



354 & 357 RISK MANAGEMENT

GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Charges for Services	15,203,250	15,248,800	15,841,000	16,633,050	16,633,050
Miscellaneous Revenue	(363)	0	0	0	0
Other Revenue	1,756,127	200,000	720,000	720,000	720,000
TOTAL REVENUES	16,959,014	15,448,800	16,561,000	17,353,050	17,353,050
EXPENSES:					
Personal Services	16,602,882	18,125,529	18,699,027	19,864,383	19,864,383
Allocated Expenditures	222,510	185,450	233,650	233,650	233,650
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENSES	16,825,392	18,310,979	18,932,677	20,098,033	20,098,033
% CHANGE OVER PRIOR YEAR					9.76%
INCREASE (DECREASE) TO NET ASSETS	133,622	(2,862,179)	(2,371,677)	(2,744,983)	(2,744,983)
NET ASSETS, JANUARY 1	4,985,949	5,119,571	5,119,571	2,747,894	2,747,894
NET ASSETS, DECEMBER 31	5,119,571	2,257,392	2,747,894	2,911	2,911

BUDGET HIGHLIGHTS

- Premium Revenue, \$16,633,050, approved.
- Major expenditures: - Approved.
 - Premiums for excess liability including administrative fees, \$2,472,950.
 - Claims, \$17,326,496, 10.27% increase

Special Note:

- The Parish is self-insured for the first \$150,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2012 is \$16.3 million. The Parish is covered under an insurance contract for the excess liability up to \$1,000,000 on individual claims. Each covered employee is subject to a lifetime maximum claims limit of \$2,000,000.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- In 2006, the Parish adopted a policy setting the employee contribution to premiums for core benefits at 15%. (Reference Ordinance No. 7242) For 2013, Administration will be recommending changes to sustain benefits to both employees and retirees.
- Our consultants have recommended a 10% increase in premiums, and/or equal benefit adjustment for the anticipated national trends (increase). The Parish will review the possible changes in benefits and reserves prior to year end before increasing premiums.

370 HUMAN RESOURCES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out a number of Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 950 employees. The department also handles a number of administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

2011-2012 ACCOMPLISHMENTS

- ✓ Implemented and presented (3) on-site employee Fred Pryor training seminars at no cost to TPCG departments on topics dealing with how to manage diversity in the workplace, positive thinking and peak performance, and how to manage conflict and confrontation.
- ✓ Continued to strengthen the working relationship with Louisiana Workforce which gives low risk inmates an opportunity earn money and re-establish themselves in the workplace before being released.
- ✓ Attend and participate in community sponsored job fairs in Terrebonne/Lafourche parishes to highlight and promote TPCG as a trusted employer and to assure recruitment of the most qualified applicants for the parish government.
- ✓ Strengthened rapport/working relationships with department directors and management in the following area: reporting of accidents, incidents involving employees; providing written backup documentation/write-ups for employee disciplinary actions/terminations; consistency in employee evaluation process; communications on handling of TPCG employee issues within departments; better cooperation and assistance in employee investigations.
- ✓ Coordinated parish wide department functions and competitions: "Fill a Box, Feed a Family," (Food Drive for Community Food Bank), "TPCG Biggest Loser Contest," (Wellness Program) and "Give a Toy, Get A Smile." (Toy Drive for Local Toys for Tots program)
- ✓ Contracted with approximately 100 Emergency Bus Operators and completed the appropriate paperwork to ensure they possess a valid LA Commercial Driver's License with correct endorsements to make certain the safe transportation of our citizens in the event of an emergency.
- ✓ Successfully added 195 part-time recreation officials to the parish's payroll in accordance with Federal tax laws.
- ✓ Complied with the state's new legislation requiring all parish employees to complete a one (1) hour Ethics training course.

2013 GOALS AND OBJECTIVES

- Continue to provide on-site training for parish departments on various topics; FMLA, EEOC policies, workplace violence, and Fair Labor practices.
- Maintain the Human Resources Department's personnel filing system by ensuring all records are compliant with federal and state laws. Secure all confidential documents.
- Human Resource staff will continue to be trained on Federal and State law changes, attend HR seminars, and retain their certifications through the HR Certification Institute.
- To fully establish the remaining TPCG departments/divisions on the fingerprint time keeping system.
- Create and distribute a TPCG employee handbook and make a copy available to each employee.
- Continue to modify TPCG job descriptions and review accuracy to make certain that all descriptions list up-to-date job duties, job requirements, physical lifting standards, and FLSA status. Risk management needs to be actively engaged in job descriptions and review toad job functions that eliminate future claims.
- Employ IT technology and policies into the Human Resources Department, which will enhance service, communications and productivity throughout the Parish. This will assist in maintaining best practices and allow Human Resources to be more effective in delivery to our established departmental needs.

370 HUMAN RESOURCES

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
Demand/ Workload	Total number of Parish full-time employees	701	710	700
	Number of job openings	138	158	125
	Number of vacancies filled	137	135	110
	Number of applications received	2,708	2,350	2,100
	Number of performance evaluations processed	383	285	500
	Number of terminations	184	165	145
	Number of parish full-time hires (permanent)	107	105	100
Efficiency & Effectiveness	Number of employees trained	213	185	350
	Number of employee orientations completed	5	5	12
	Number of employees attending orientation	105	145	135
	Number of parish employees that completed the State mandated Ethics Training	N/A	950	980
	To create a TPCG handbook and make a copy available to each employee.	0	0	800
To continue to stress the importance of the TPCG Drug Testing Policy.	105	145	250	

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Charges for Services	768,648	645,253	645,259	650,000	650,000
Miscellaneous Revenue	127	500	374	130	130
TOTAL REVENUES	768,775	645,753	645,633	650,130	650,130
EXPENSES:					
Personal Services	276,638	309,476	283,840	325,247	325,247
Supplies & Materials	5,503	7,450	6,854	7,450	7,450
Other Services & Charges	210,772	247,545	261,506	265,910	265,910
Repair & Maintenance	0	200	200	200	200
Allocated Expenditures	66,804	66,725	66,725	66,855	66,855
Capital Outlay (Depreciation)	28,479	28,500	28,500	15,500	15,500
TOTAL EXPENSES	588,196	659,896	647,625	681,162	681,162
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					5.43%
INCREASE (DECREASE) TO NET ASSETS	180,579	(14,143)	(1,992)	(31,032)	(31,032)
NET ASSETS, JANUARY 1	723,462	904,041	904,041	902,049	902,049
NET ASSETS, DECEMBER 31	904,041	889,898	902,049	871,017	871,017

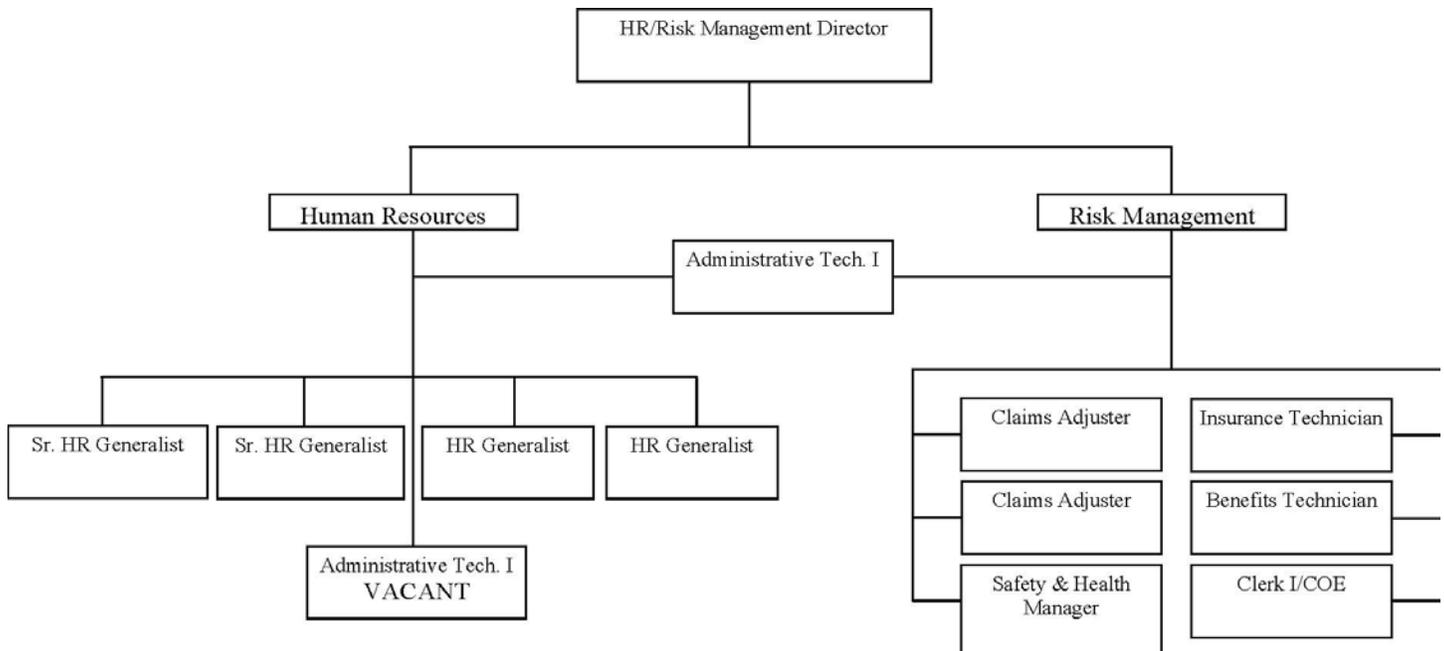
370 HUMAN RESOURCES

BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2013 is 1.9% of salaries and wages or \$650,000, approved.
- Major Expenditures: - Approved.
 - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
 - 2010 - \$69,528
 - 2011 - \$31,443
 - 2012 Estimated - \$67,000
 - 2013 Estimated - \$67,000
 - Legal/Consultant \$ 18,000
- Consultant Fees, \$31,000, same as 2012, approved.
- Capital: - Approved.
 - 2 – Desktop Computers, \$2,400
 - 1 – Laptop Computer, \$1,700

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	39,500	50,363	61,540
HR Generalist	2	2	2	2	108	31,489	40,149	49,059
Admin Tech I	1	0	1	1	101	16,609	21,177	25,876
TOTAL	<u>5</u>	<u>4</u>	<u>5</u>	<u>5</u>				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish's best interest, it is our objective to maximum the value for each tax dollar spent on materials, supplies and/or services.

The mission of the Warehouse Division of the Finance Department is to provide the highest level of material support to the operating departments of the Terrebonne Parish Consolidated Government. This includes, but is not limited to, general use consumable support materials such as janitorial supplies, office supplies, safety equipment, first aid supplies, paint supplies and small tools. The Warehouse Division provides material deliveries to all Terrebonne Parish Consolidated Government Departments. In addition to material support and supply deliveries, the Warehouse Division is responsible for Intergovernmental Mail Services.

2011-2012 ACCOMPLISHMENTS

- ✓ Held surplus vehicle, equipment and supplies public auction
- ✓ Revised bid documents to include new laws enacted
- ✓ Updated Purchasing Handbook
- ✓ Provided a fair and transparent procurement process
- ✓ Continued to work aggressively to identify obsolete and/or excess surplus property that can be sold to generate additional revenue for the TPCG
- ✓ Assisting departments / divisions with communication needs in an efficient and effective manner
- ✓ Bid Surety requirement for public bids for the purchase of materials, supplies and equipment suspension extended
- ✓ Continue posting viable contract listing on Parish website
- ✓ Up to date vendor database available to TPCG divisions and departments
- ✓ Worked collectively with Information Technology to implement system that allows some requesting divisions / departments to scan procurement documents into AS/400
- ✓ Identified and established Requirements Contracts for frequently used supplies, materials and services
- ✓ Conducted regular training sessions with personnel
- ✓ Provide efficient and customer focused mail services
- ✓ Maintained a safe working environment
- ✓ Revised and upgraded emergency plans to meet every need and/or type of event
- ✓ Reviewed and revised specifications of stock items (i.e. wire, transformers)

2013 GOALS AND OBJECTIVES

- Provide a procurement process through full and open competition using sound business practices
- Work collectively with Transit Division to increase DBE and SEB vendor registration.
- Hold annual surplus vehicle, equipment and supplies public auction
- To implement tracking mechanism for emergency operations fixed assets
- Work collectively with Information Technology to implement system that would allow additional requesting divisions / departments to scan procurement documents into AS/400
- Continue to evaluate and utilize cooperative purchasing agreements when economically feasible and effective
- Continue personal contact with adjudicated property owners to provide notification of property status
- Continue to review and revise solicitation documents as required / necessary
- Continue to work aggressively on identification and disposal of excess surplus property to generate additional revenue for TPCG
- Host a Public Bid Law Seminar (presented by LA Attorney General's Office) for departments, divisions and boards.
- Implement a new bar coding system for warehouse inventory
- To conduct and administer Warehouse operations as they are established in accordance with rules and regulations
- Procure stock items in accordance with applicable state laws, parish policies and procedures
- Continue evaluating inventory products to ensure those stocked are the most beneficial to using division and departments

380 FINANCE/ PURCHASING

	PERFORMANCE MEASURES/ INDICATORS	FY2010	FY2011	FY2012
		Actual	Estimated	Projected
<i>Workload/ Demand</i>	Number of Vendors in master file	3,100	3,200	3,300
	Number of Purchasing employees	6	6	6
	Number of Warehouse employees	6	6	6
	Number of Departments assisted	81	81	81
	Total Purchasing Vendors Registered On-line	2,248	2,500	2,775
	Number of Material & Supply Bids Advertised	20	25	25
	Number of Capital Project Bids Advertised	41	30	30
	Number of SOQ, RFP, RFQ, Service Contract Advertisements	10	20	22
	Number of Surplus Bids Advertised	5	2	3
	Number of Adjudicated Property Bids Advertised	17	3	13
	Number of Purchase Orders Issued	34,732	32,000*	32,000*
	Number of Communication Work Orders Processed	150	140	135
	Number of items stocked in the Warehouse	1,509	1,515	1,517
	Number of warehouse requisitions	5,123	5,376	5,400
	Number of quotations solicited	348	300	300
	Number of daily mail deliveries	46	46	46
	Number of stock deliveries to various departments	726	720	725
	<i>Effectiveness/Efficiency</i>	Percent of purchase orders processed within 3 days	99%	99%
Percent of bids conforming with state law		100.0%	100%	100%
Dollar amount of purchase orders (millions)		\$181.4	\$190.0	\$190.0
Dollar amount of surplus bid items sold		\$26,162	\$305,744	\$100,000
Dollar amount of adjudicated property sold		\$48,313	\$24,789	\$75,000
Dollar value of Warehouse Inventory (Millions)		\$1.5	\$1.6	\$1.7
Dollar value of Warehouse Issues (Millions)		\$1.53	\$1.49	\$1.60
Certified Professional Public Buyers on Staff		3	2	2

*Reduction due to Recreation Department officials, scorekeepers, etc. now being paid as parish employees.



380 FINANCE/ PURCHASING

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Charges for Services	884,189	1,010,000	1,178,483	1,010,000	1,010,000
Miscellaneous Revenue	0	75	24,917	45	45
TOTAL REVENUES	884,189	1,010,075	1,203,400	1,010,045	1,010,045
EXPENSES:					
Personal Services	649,291	707,739	701,716	694,526	694,526
Supplies & Materials	16,864	19,350	17,498	19,150	19,150
Other Services & Charges	170,183	181,011	171,108	184,185	184,185
Repair & Maintenance	2,459	6,675	6,675	6,675	6,675
Allocated Expenditures	27,669	27,330	27,965	27,965	27,965
Capital Outlay (Depreciation)	29,102	29,000	29,000	38,200	38,200
TOTAL EXPENSES	895,568	971,105	953,962	970,701	970,701
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-1.02%
INCREASE (DECREASE) TO NET ASSETS					
	(11,379)	38,970	249,438	39,344	39,344
NET ASSETS, JANUARY 1	37,878	26,499	26,499	275,937	275,937
NET ASSETS, DECEMBER 31	26,499	65,469	275,937	315,281	315,281

BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2013, \$1,005,000, approved.
- Capital: - Approved.
 - o 1 - Delivery Van, \$42,750, replaces 1999 Van, > 80,000 miles
 - o 5 - Desktop Computers, \$6,000
 - o 1 - Laptop Computer, \$1,700
 - o Bar coding System for the Warehouse, \$10,000
 - o 1 - Pallet Jack, \$1,000
 - o Fencing around Utilities/Warehouse Yard, \$25,000, (Utilities Department is sharing the cost - \$50,000)
- Personnel: - Approved.
 - o Eliminate 1 Field Technician 1, Grade 103
 - o Add 1 Field Technician II, Grade 104

380 FINANCE/ PURCHASING

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	56,109	71,539	87,415
Warehouse Manager	1	1	1	1	210	51,008	65,035	79,469
Senior Procurement Officer	1	1	1	1	208	42,542	54,241	66,279
Procurement Specialist III	1	1	1	1	108	31,489	40,149	49,059
Procurement Specialist II	1	1	1	1	107	28,369	36,170	44,197
Admim Coordinator II	1	1	1	1	106	25,790	32,882	40,179
Field Tech II	2	2	3	3	104	21,509	27,424	33,511
Field Tech I	2	2	1	1	103	19,733	25,160	30,744
Admin Tech II	2	2	2	2	102	18,104	23,083	28,205
TOTAL	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>				

390 INFORMATION TECHNOLOGIES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides computer related support services to Parish departments, divisions, and other governmental agencies within the Parish. Support services provided include consultant, application/web development and maintenance, application training, security, intranet and Internet access, e-mail system, network infrastructure, and equipment repairs. Additional services consist of the pricing, ordering, setup, and installation of computer hardware and software, data communications equipment, and wireless communications.

2011-2012 ACCOMPLISHMENTS

Major projects performed by Information Technology Division during the previous year include:

- ✓ Added the following points of interest the Parish Internet site:
 - Ground Elevation link to the Home Page.
 - Gas Safety Tips and Public Awareness Information under the Gas Department.
 - Tree Board under Planning and Zoning.
 - Title VI information, 2012 bus schedule, and the new City of Thibodaux route under Transit.
- ✓ Added the following educational video links to the Parish Internet site:
 - Installing culverts
 - Disposing of wastes
 - Riding a bus
 - Getting a permit
 - Reporting a nuisance
 - Emergency preparedness
- ✓ Updated the Arts and Humanities website (www.houmaterrebonne.org).
- ✓ Implemented the newly designed Parish Intranet site.
- ✓ In support of the parish's push to "Go Green", provided Utility Billing customers the option to receive electric and gas bills via email and/or SMS text messages.
- ✓ Upgraded the existing iSeries Application for the Warehouse Inventory and Requisitions.
- ✓ Changed Government Tower's and City Court's networks to operate over newly run underground fiber optic cables to decrease chances of possible outages.
- ✓ Changed Housing and Human Services' network to operate over a point to point wireless connect replacing a slower leased connection.
- ✓ Upgraded Hard Drives on the IBM Blade Center SAN which will allow for more usable file storage for Government employees.
- ✓ Installed and configured Windows Updates servers (WSUS) which will allow for faster and managed distribution of Microsoft updates and patches on client computers.

2013 GOALS AND OBJECTIVES

- Expand disaster recovery plan to include electronic replication of data at a location outside of the tri-parish.
- Upgrade following existing iSeries Applications providing smoother processing for users resulting in simplifying data retrieval: Investments, Mineral Lease, Occupational Licenses, and Sales and Use Tax.
- Expand network resources by integrating the Statewide Intelligent Transportation Fiber Optic System (ITS).
- Improve data retrieval speeds of remote locations by adding replication servers at these locations.
- Upgrade the Warehouse Distribution hardware and software to simplify the process of pulling orders and generating manual work tickets.
- Update the look of the Parish Internet site incorporating the Terrebonne Parish logo.

390 INFORMATION TECHNOLOGIES

	PERFORMANCE MEASURES	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
<i>Demand</i>	Number of users supported	1,002	1,075	1,100
	Number of servers connected to parish network	57	62	65
	Number of computers supported	991	995	1,000
	Number of scanners supported for imaging system	88	89	90
	Number of applications supported	119	120	120
<i>Workload</i>	Number of work orders generated - Development Staff	623	688	760
	Number of work orders generated - Networking	1,182	1,213	1,244
	Number of work orders generated - Other	27	18	12
	Number of work orders completed - Development	562	669	796
	Number of work orders completed - Networking	1,083	1,171	1,266
	Number of work orders completed - Other	28	15	8
	Number of phone calls - Development*	2,032	1,406	1,017
	Number of phone calls - Networking*	1,590	725	360
	Number of phone calls - Other*	671	142	55
	Number of internet services added (eBusiness)	6	1	2
	Number of web hits**	354,929	400,000	500,000
	Number of emails processed	1,718,647	1,900,000	2,100,000
<i>Efficiency</i>	Ratio of computers supported to Networking Technicians	29	30	30
	Ratio of users to Development Staff	6	7	7
	Ratio of users to Networking Technicians	19	21	22
	Number of emails blocked (spam/virus)	4,700,000	5,800,000	6,000,000
<i>Effectiveness</i>	% of problem calls resolved in less than one day - Development	80%	91%	82%
	% of problem calls resolved in less than one day - Networking	82%	83%	84%
	% of uptime-IBM eServer Blade Center	98%	99%	99%
	% of uptime-IBM Midrange System	98%	98%	98%

* Decrease in number of phone calls due to increase in electronic requests.

**Web hits for estimated & projected based on home page hits only.

390 INFORMATION TECHNOLOGIES

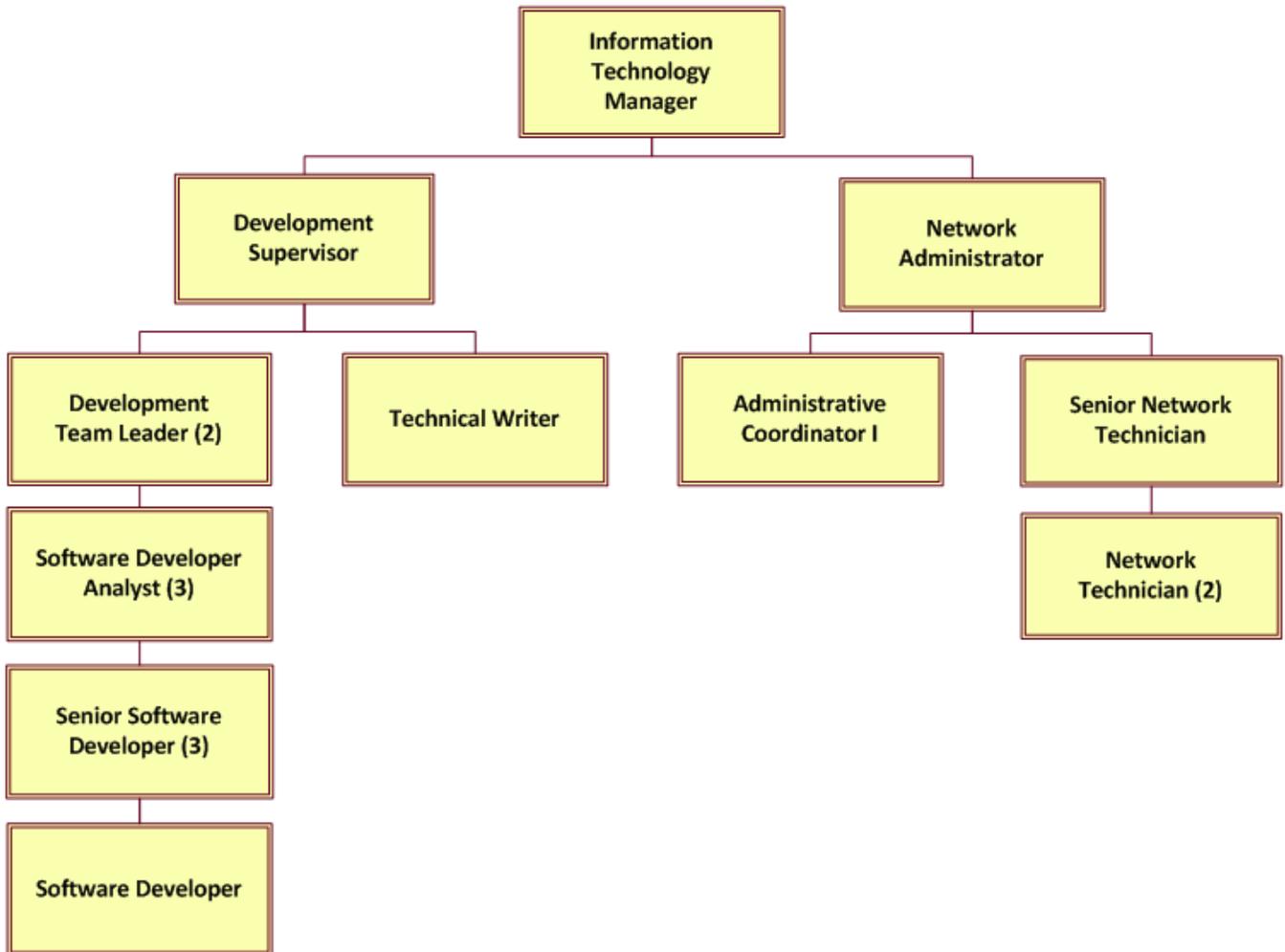
BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Charges for Services	1,370,117	1,530,000	1,543,000	1,710,000	1,710,000
Miscellaneous Revenue	<u>33</u>	<u>0</u>	<u>15</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>1,370,150</u>	<u>1,530,000</u>	<u>1,543,015</u>	<u>1,710,000</u>	<u>1,710,000</u>
EXPENSES:					
Personal Services	1,096,363	1,219,889	1,153,537	1,241,665	1,241,665
Supplies & Materials	35,832	58,552	56,819	58,589	58,589
Other Services & Charges	197,419	230,001	218,570	287,048	287,048
Repair & Maintenance	1,028	12,511	12,511	12,511	12,511
Allocated Expenditures	30,008	28,293	30,125	30,125	30,125
Capital Outlay (Depreciation)	102,059	111,250	111,250	150,000	150,000
Operating Transfers Out	<u>0</u>	<u>3,512</u>	<u>3,512</u>	<u>0</u>	<u>0</u>
TOTAL EXPENSES	<u>1,462,709</u>	<u>1,664,008</u>	<u>1,586,324</u>	<u>1,779,938</u>	<u>1,779,938</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					5.21%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	(92,559)	(134,008)	(43,309)	(69,938)	(69,938)
RETAINED EARNINGS, JANUARY 1					
	226,855	134,296	134,296	90,987	90,987
RETAINED EARNINGS, DECEMBER 31					
	134,296	288	90,987	21,049	21,049

BUDGET HIGHLIGHTS

- Information Systems Fund derives revenues from the departments that it services. 2013 projected user fees, \$1,600,000, approved.
- Personnel: - Approved.
 - Eliminate 1 Programmer, Grade 206
 - Add 1 Technical Writer, Grade 206
- Capital: - Approved.
 - Power System 520-Midrange Computer System (annual set-aside), \$95,000
 - 3 – Laptop Computers, \$5,100
 - 1 – Fire Escape with Roof Access, \$30,000
 - HVAC System for Server Room, \$9,000
 - Disk Based Backup System, \$25,000
 - 1 – Vehicle (Add to current budget of \$15,000), \$9,000, replace 1997 Van, >57,000 miles

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	61,719	78,692	96,157
System Analyst (Dev. Supv)	1	1	1	1	211	56,109	71,539	87,415
Network Administrator	1	1	1	1	211	56,109	71,539	87,415
Development Team Leader/Sys	2	2	2	2	210	51,008	65,035	79,469
Programmer/Analyst	3	2	3	3	209	46,371	59,123	72,244
Senior Programmer	3	2	3	3	208	42,542	54,241	66,279
Programmer	2	3	2	2	206	35,807	45,654	55,786
Senior Network Technician	1	1	1	1	109	35,268	44,967	54,946
Network Technician	2	2	2	2	108	31,489	40,149	49,059
Admin Coordinator I	1	1	1	1	104	21,509	27,424	33,511
TOTAL	17	16	17	17				



395 CENTRALIZED FLEET MAINTENANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Division, under the direction of the Public Works Department, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The following functions of this division are all essential to an oversight of a complete maintenance plan for vehicles and equipment:

- Prepare specification for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines; to promote job application or use of vehicles and equipment.
- Inspect and identify older vehicles and equipment; apply special handling of maintenance requirements in an effort to reduce future maintenance costs and prolong the anticipated life expectancy.
- Work with vendors and supervisors to arrange field demonstration of replacement equipment and coordinate training for operators of specialized equipment.
- Maintains an electronic inventory of rolling stock and preventive maintenance and record retention.
- Schedule services and does annual inspections.
- Conducts spot inspections and condition reports on request; maintains fuel station, issue fuel cards and develops usage reports.
- Performs road service and coordinates tire repairs and replacements.
- Installs and maintains GPS units in vehicles and designated equipment in an effort to improve transparency and enhance productivity and promote fuel savings.

2011-2012 ACCOMPLISHMENTS

- ✓ Parish wide work order system has been adapted within Fleet Maintenance and is 100% functional.
- ✓ Fleet Maintenance has established and implemented an Oils & Fluids Contract with terms for procurement of products designed to enhance pm schedules and increase productivity with the fleet.
- ✓ Fleet Maintenance has completed a shop equipment survey undertaken in late 2011 and made changes to electrical and air handling systems to improve safety and productivity.
- ✓ Fleet Maintenance has worked closely with all departments to obtain maximum results from GPS Tracking System.

2013 GOALS AND OBJECTIVES

- Our first priority is to recruit qualified personnel to fill vacancies to bring departments to 100% staffing and enhance current production levels.
- Fleet maintenance will help in the planning and aid in the design of a new and modern Maintenance facility.
- We will receive training from the State Department of Environmental Quality with regards to Fuel Station Management.

	PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
		Actual	Estimated	Projected
Demand/ Workload	Number of Vehicles	402	377	380
	Number of Surplus Vehicles	10	50	15
	Number of Motorcycles, trailers, etc.	2	2	2
	Work orders processed	2,171	2,200	2,200
	Work orders processed per mechanic	434	440	440
Efficiency & Effectiveness	Vehicles returned serviced within 24 hours	87%	88%	88%
	Vehicles returned serviced within 48 hours	7%	5%	5%
	Vehicles returned serviced after 48 hours	6%	7%	7%
	Road Calls*	106	115	115
	Vehicle listing updated	Daily	Daily	Daily

* Projection based on slight increase in average age of equipment.

395 CENTRALIZED FLEET MAINTENANCE

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	2,347	0	0	0	0
Charges for Services	786,634	834,000	834,000	932,000	932,000
Miscellaneous Revenue	0	500	295	100	100
Other Revenue	1,409	0	0	0	0
TOTAL REVENUES	790,390	834,500	834,295	932,100	932,100
EXPENSES:					
Personal Services	612,693	638,296	598,833	713,052	713,052
Supplies & Materials	85,092	77,600	80,736	85,200	85,200
Other Services & Charges	131,349	143,163	149,172	143,163	143,163
Repair & Maintenance	10,577	21,600	21,600	21,600	21,600
Allocated Expenditures	10,202	10,640	10,165	10,165	10,165
Capital Outlay (Depreciation)	5,246	13,600	12,000	21,250	21,250
Operating Transfers Out	0	0	0	0	0
TOTAL EXPENSES	855,159	904,899	872,506	994,430	994,430
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					9.19%
INCREASE (DECREASE) TO NET ASSETS	(64,769)	(70,399)	(38,211)	(62,330)	(62,330)
NET ASSETS, JANUARY 1	185,104	120,335	120,335	82,124	82,124
NET ASSETS, DECEMBER 31	120,335	49,936	82,124	19,794	19,794

BUDGET HIGHLIGHTS

- Major funding source - \$872,000 of user fees charged to user departments, approved.
- Capital: - Approved.
 - Emergency Generator, \$25,000
 - 1 – Desktop Computer, \$1,500
 - 1 – Scanner, \$2,000

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fleet Maint. Superintendent	1	1	1	1	211	56,109	71,539	87,415
Operations Supervisor	2	2	2	2	109	35,268	44,967	54,946
Senior Fleet Mechanic	3	3	3	3	108	31,489	40,149	49,059
Mechanic II	1	0	1	1	106	25,790	32,882	40,179
Admin Coordinator II	2	2	2	2	106	25,790	32,882	40,179
Mechanic I	2	2	2	2	105	23,445	29,893	36,527
TOTAL	11	10	11	11				

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding nine issues totaling \$18.4 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2012 is \$990 million, making the present debt limit for any one purpose \$99 million.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2012 is \$244 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations.

The City of Houma also has two Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

DEBT SERVICE FUNDS

In 2003 the Parish called for redemption of the 1993 Road and Drainage General Obligation Bonds. The 1995 bonds were also called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. The outstanding balances are as follows:

	<u>ROADS</u>	<u>DRAINAGE</u>	<u>SEWERAGE</u>
2003	\$ 95,000.00	\$ 125,000.00	
2005	1,530,000.00	765,000.00	
2005	910,000.00	2,300,000.00	
2007	3,345,000.00	5,000,000.00	
2008			\$4,355,000.00
TOTAL	<u>\$ 5,880,000.00</u>	<u>\$ 8,190,000.00</u>	<u>\$ 4,355,000.00</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS

As of December 31, 2012, the total outstanding principal amount of General Obligation Road Bonds is \$5,880,000, the General Obligation Drainage Bonds is \$8,190,000, and General Obligation Sewer Bonds is \$4,355,000.

There are six Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds were sold and \$11,765,000 of Public Improvement Bonds were also sold.

As of December 31, 2012, the outstanding principal amount of Sales & Use Tax Bonds is \$84,725,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

As of December 31, 2012, the outstanding principal amount of the Certificates for the Police is \$410,000 and for the Firemen is \$1,375,000.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000. On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (Continued)

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Standard & Poor's has rated Terrebonne Parish's outlook as stable.

	Underlying Ratings		Insured Ratings
	Standard and Poor's	Fitch Ratings	Standard and Poor's
Public Improvement Bonds:			
Series ST-1998A	AA-	AA-	AA-
Sewer Refunding Bonds, Series ST-1998B	AA-	AA-	AA-
Series ST-2000	AA-	AA-	AA-
Refunding Bonds, Series ST-2003	AA-	AA-	AA-
Series ST-2005	AA-	AA-	AA-
Series ST-2008	AA-	AA-	AA-
Series ST-2009	AA-	AA-	AA-
Series ST-2011, Morganza Levee	AA-		AA-
Series ST-2011	AA-		AA-
General Obligation:			
Refunding Bonds, Series 2003	AA-	AA-	AA-
Series 2005, Drainage/Paving	AA-	AA-	AA-
Refunding Bonds, Series 2005	AA-	AA-	AA-
Series 2007, Drainage/Paving	AA-	AA-	AA-
Series 2008, Drainage/Paving/Sewerage	AA-	AA-	AA-

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund – The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish’s debt service funds with a description of each activity:

Bond Trust Fund - To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Pension Debt Service Fund – In 1998, the City of Houma refinanced their indebtedness to the Municipal Police Employees Retirement System (MPERS) and the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issues were \$2,265,000 Refunding Certificates of Indebtedness for the MPERS obligations and \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

Road and Bridge Bond Sinking Fund - To provide for the accumulation of monies for the retirement of the \$2,395,000 - 2005 Refunding Paving Bonds, \$2,000,000 - 2005 Series Paving Bonds, \$815,000 - 2003 Refunding Bonds and \$4,000,000 - 2007 Series Road Bonds. These bonds will be retired from ad valorem tax assessments.

Capital Improvement Bond Reserve Fund - To account for \$3,986,531 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

Capital Improvement Bond Sinking Fund - To accumulate monies for payment of \$11,765,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, 2003 - \$5,200,000 Public Improvement Refunding Bonds, \$7,495,000 Public Improvement Series 2005 Bonds, Series 2008 \$9,825,000, and \$11,850,000 Public Improvement Series 2009 bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish’s portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

2008 Sewer Bond Sinking Fund – To accumulate monies for payment of \$5,000,000 General Obligation Bonds. These bonds will be retired from ad valorem tax assessments.

Parishwide Drainage Bond Sinking Fund - To provide for the accumulation of monies for the retirement of \$1,030,000 of 2003 Drainage Refunding Bonds, the 2005 - \$2,030,000 Refunding Bonds, and the \$3,000,000 - 2005 Series Paving Bonds and the \$6,000,000 - 2007 Series Drainage Bonds. These bonds will be retired from ad valorem tax assessments.

Sewer Improvement and Paving Sinking Funds - To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	2,712,960	2,756,765	2,815,456	2,254,906	2,254,906
Miscellaneous Revenue	71,622	5,150	115,242	7,600	7,600
Charge for Services					
Other Revenue					
Operating Transfers In	<u>10,846,096</u>	<u>7,832,852</u>	<u>7,812,180</u>	<u>7,848,455</u>	<u>7,848,455</u>
TOTAL REVENUES	<u>13,630,678</u>	<u>10,594,767</u>	<u>10,742,878</u>	<u>10,110,961</u>	<u>10,110,961</u>
EXPENDITURES:					
General - Other	235,552	121,700	136,601	136,509	136,509
Victims Assistance	422,483	421,496	421,496	419,690	419,690
Fire-Urban	95,268	95,268	95,268	95,268	95,268
Roads & Bridges	818,300	826,289	826,289	818,454	818,454
Drainage	1,019,320	1,023,346	1,023,346	1,026,268	1,026,268
Sewerage Collection	3,926,894	4,312,656	4,313,556	4,405,003	4,405,003
Solid Waste Services					
Local Coastal Prgm. Dev	1,124,437	3,313,712	3,314,212	3,273,813	3,273,813
Operating Transfers Out	<u>52,268</u>	<u>21,000</u>	<u>91,544</u>	<u>20,000</u>	<u>20,000</u>
TOTAL EXPENDITURES	<u>7,694,522</u>	<u>10,135,467</u>	<u>10,222,312</u>	<u>10,195,005</u>	<u>10,195,005</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.60%
INCREASE (DECREASE) TO FUND BALANCE	5,936,156	459,300	520,566	(84,044)	(84,044)
FUND BALANCE, JANUARY 1	7,618,871	13,555,027	13,555,027	14,075,593	14,075,593
FUND BALANCE, DECEMBER 31	13,555,027	14,014,327	14,075,593	13,991,549	13,991,549

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SUMMARY OF UTILITY REVENUE BOND COVERAGE

Year	Net Income	Depreciation	Interest and Fiscal Charges	Available for Debt Service	Debt Service Requirements			Coverage
					Principal	Interest	Total	
1994	1,678,891	1,720,002	783,013 *	4,181,906	630,000	1,079,668	1,709,668	2.45
1995	4,436,280	1,803,691	738,180 *	6,978,151	655,000	1,051,318	1,706,318	4.09
1996	3,184,731	1,769,614	1,020,228	5,974,573	690,000	1,019,878	1,709,878	3.49
1997	4,574,159	1,716,941	985,728	7,276,828	720,000	985,378	1,705,378	4.27
1998	5,513,902	1,933,296	948,288	8,395,486	760,000	947,938	1,707,938	4.92
1999	5,208,715	2,127,485	907,248	8,243,448	800,000	906,898	1,706,898	4.83
2000	1,322,675	2,321,582	863,073	4,507,330	845,000	862,898	1,707,898	2.64
2001	175,634	2,476,251	816,103	3,467,988	890,000	815,578	1,705,578	2.03
2002	980,223	2,313,974	539,052	3,833,249	1,190,000	350,098	1,540,098	2.49
2003	1,616,646	2,371,604	517,230	4,505,480	1,145,000	399,293	1,544,293	2.92
2004	221,462	2,459,701	375,105	3,056,268	1,170,000	373,530	1,543,530	1.98
2005	3,426,767	2,545,007	342,345	6,314,119	1,205,000	340,770	1,545,770	4.08
2006	2,078,699	2,570,991	304,388	4,954,078	1,245,000	302,813	1,547,813	3.20
2007	1,177,811	2,642,000	260,838	4,080,649	1,285,000	259,238	1,544,238	2.64
2008	949,805	2,746,878	213,293	3,909,976	1,335,000	211,693	1,546,693	2.53
2009	427,077	2,925,364	161,203	3,513,644	1,385,000	159,628	1,544,628	2.23
2010	2,068,325	2,835,000	105,110	5,008,435	1,440,000	103,535	1,543,535	3.24
2011	1,956,226	2,986,588	43,775	4,986,589	1,030,000	43,775	1,073,775	4.55
2012	** (844,577)	3,125,500		2,280,923				
2013	*** 1,662,580	3,016,000		4,678,580				

* Interest paid less interest earned on bond investments are capitalized.

** Projected amounts for 2012.

*** Budgeted amounts for 2013.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	TOTAL
2013	7,764,063	2,267,472	10,031,535
2014	7,566,228	2,026,104	9,592,332
2015	7,485,871	2,015,929	9,501,800
2016	7,517,478	1,840,554	9,358,032
2017	7,541,731	1,552,684	9,094,415
2018	7,564,045	1,554,320	9,118,365
2019	6,640,879	1,557,682	8,198,561
2020	6,385,909	1,568,204	7,954,113
2021	6,405,138	1,565,851	7,970,989
2022	6,429,000	1,575,661	8,004,661
2023	6,445,444	1,582,374	8,027,818
2024	6,451,147	1,590,404	8,041,551
2025	6,451,184	1,594,569	8,045,753
2026	6,467,894	1,189,403	7,657,297
2027	4,299,384	1,190,331	5,489,715
2028	4,299,884	396,309	4,696,193
2029	3,498,894		3,498,894
2030	3,511,769		3,511,769
2031	3,517,894		3,517,894
	<u>116,243,836</u>	<u>25,067,851</u>	<u>141,311,687</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "*Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary thereof published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state.*"

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	Roads, Highways and Bridges	Drainage
Assessed valuation	<u>\$ 808,882,121</u>	<u>\$ 808,882,121</u>
Debt limit: 10% of assessed value *	<u>\$ 80,888,212</u>	<u>\$ 80,888,212</u>
Less: Debt outstanding	5,880,000	8,190,000
Amounts held in sinking funds	<u>808,965</u>	<u>1,314,909</u>
Debt applicable to limitation	<u>6,688,965</u>	<u>9,504,909</u>
Legal debt margin	<u>\$ 74,199,247</u>	<u>\$ 71,383,303</u>

* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

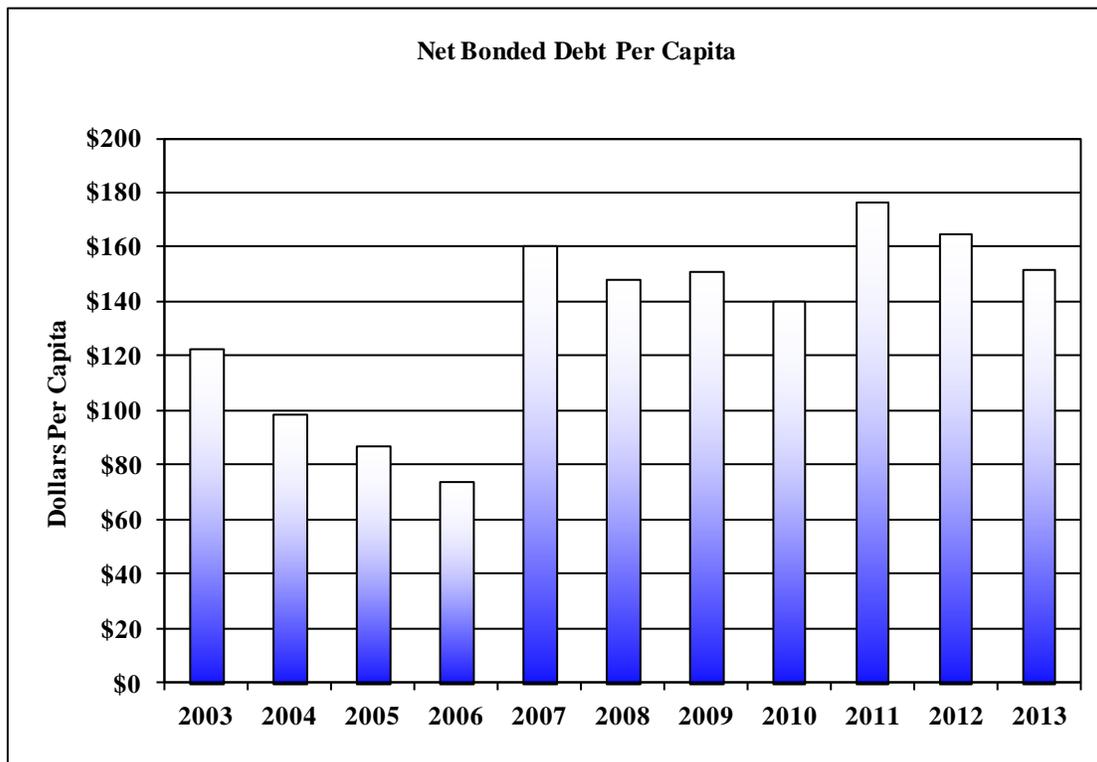
**RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND
NET AD VALOREM TAX DEBT TO ASSESSED VALUE**

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2003	106,823	571,075,180	14,060,000	931,530	13,128,470	2.30%	123
2004	107,127	613,656,650	12,320,000	1,740,000	10,580,000	2.01%	99
2005	107,146	646,663,595	11,110,000	1,825,000	9,285,000	1.44%	87
2006	108,938	693,603,910	10,400,000	2,290,000	8,110,000	1.17%	74
2007	108,424	697,905,630	19,695,000	2,185,000	17,510,000	2.51%	161
2008	108,576	709,298,030	18,660,000	2,590,000	16,070,000	2.27%	148
2009	109,409	722,165,295	17,585,000	1,075,000	16,510,000	2.29%	151
2010	109,561	741,791,975	16,460,000	1,125,000	15,335,000	2.07%	140
2011	111,860 *	770,363,925	21,155,000	1,330,000	19,825,000	2.57%	177 *
2012 **	111,860 *	808,882,121	19,825,000	1,400,000	18,425,000	2.28%	165 *
2013 ***	111,860 *	849,326,227	18,425,000	1,455,000	16,970,000	2.00%	152

* Estimated by Terrebonne Parish Consolidated Government.

** Projected amounts for 2012.

*** Budgeted amounts for 2013.



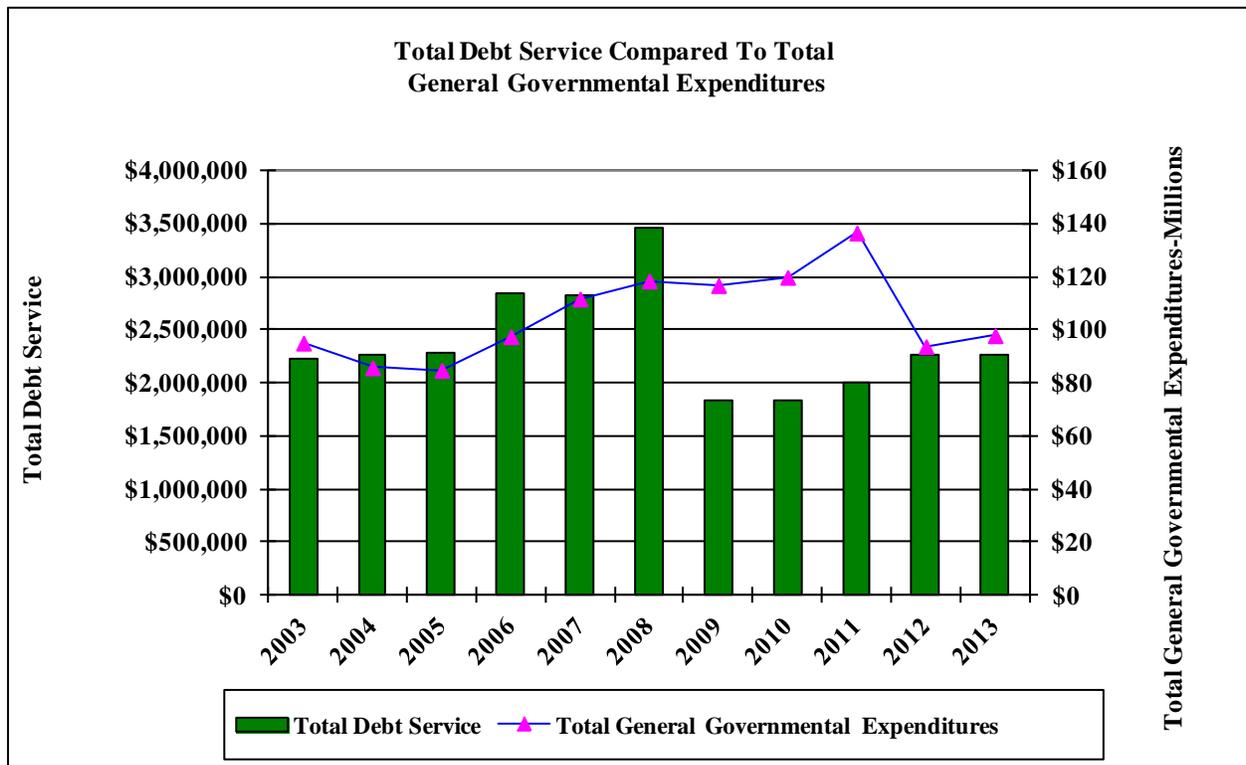
400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2003	1,620,000	598,173	2,218,173	95,081,339	2.33%
2004	1,740,000	523,625	2,263,625	85,802,358	2.64%
2005	1,825,000	460,493	2,285,493	84,811,744	2.69%
2006	2,290,000	549,679	2,839,679	97,517,601	2.91%
2007	2,185,000	633,581	2,818,581	111,713,067	2.52%
2008	2,590,000	871,374	3,461,374	118,492,304	2.92%
2009	1,075,000	755,259	1,830,259	116,777,305	1.57%
2010	1,125,000	715,608	1,840,608	119,877,649	1.54%
2011	1,330,000	925,451	2,255,451	136,580,107	1.65%
2012 *	1,400,000	870,035	2,270,035	93,761,978	2.42%
2013 **	1,455,000	812,473	2,267,473	97,871,027	2.32%

* Projected amounts for 2012.

** Budgeted amounts for 2013.



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 18,425,000	100%	\$ 18,425,000
Overlapping:			
Terrebonne Parish School Board*	<u>0</u>	<u>100%</u>	<u>0</u>
Total	<u>\$ 18,425,000</u>	<u>100%</u>	<u>\$ 18,425,000</u>

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.
Overlapping debt is based on June 30, 2012 financial information.



CAPITAL IMPROVEMENT PROJECTS FUNDS

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish president shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:

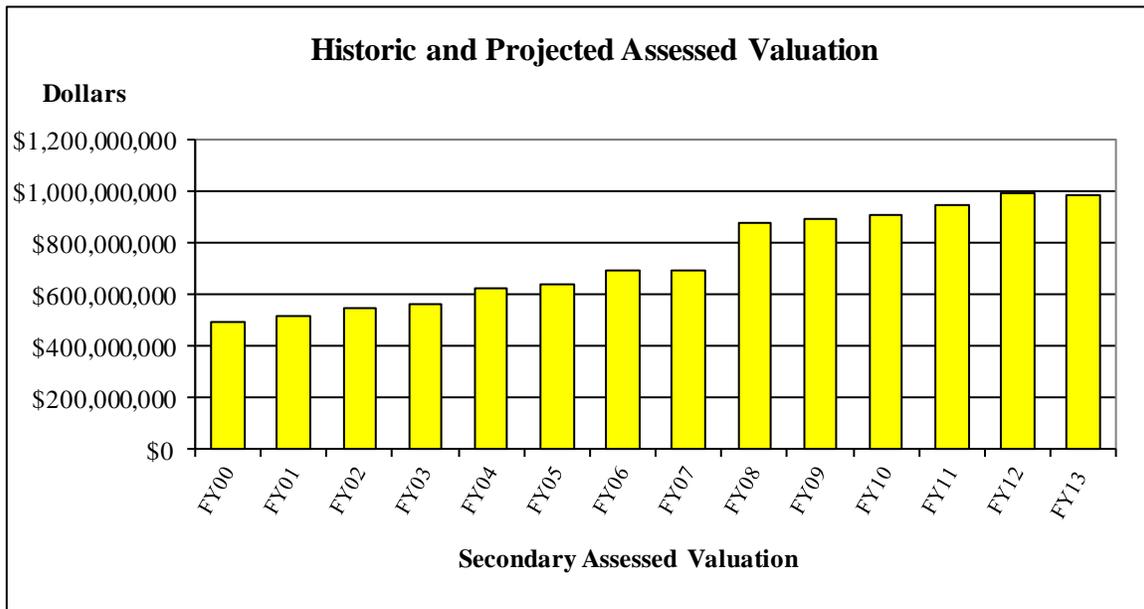


Figure 1

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

The Parish expected the increase in collections to level off in July 2009. The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 3% Sales Tax through 2012, which was in effect in 1988.

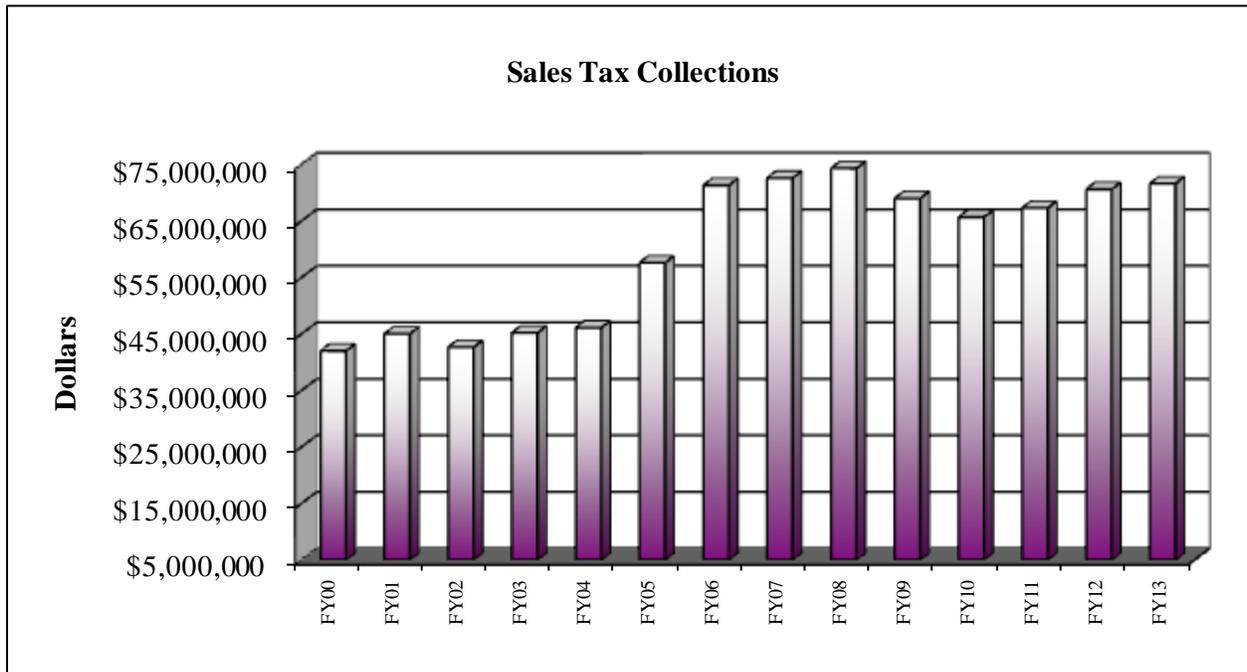


Figure 2

UTILITY REVENUE BONDS

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Proposed Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

UTILITY REVENUE BONDS (continued)

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable therefore are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish has issued no Limited Tax Issue at this time.

DISTRICT DEBT

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2003, 2005, 2008, 2009 and 2011 Public Improvement Sales Tax Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$9 million in 2008, \$3.9 million in 2009, \$5.4 million in 2010, \$5.94 million in 2011, and \$4.83 for the year 2012. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2012, the cost was approximately:

- \$1,557 to maintain one acre of park property;
- \$294.02 per garbage customer to maintain the sanitation system;
- \$74.97 operating cost per vehicle per hour, and
- \$11,901 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne's Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to downtown gained by promoting tourism.

The 2013 Capital Improvements Budget totals \$190,237,732, an increase of 2.7% from the original 2012 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2012" represents new projects, 2012 expenditures, funding increases/decreases and transfer of closed out project balances.

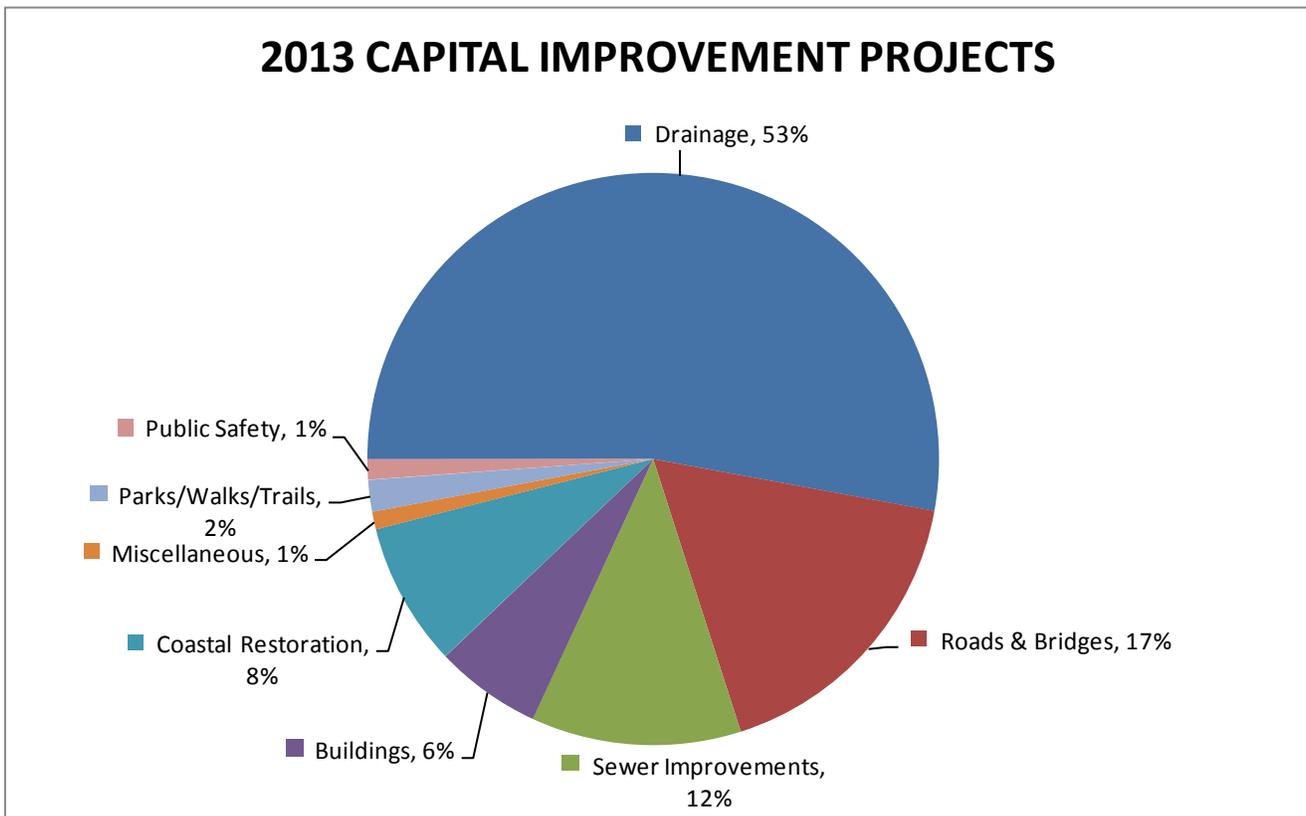
5 YEAR CAPITAL OUTLAY BY FUND BY CATEGORY

<u>Project Type</u>	<u>2012 Budget</u>	<u>Change for 2012</u>	<u>2013 Budget</u>
Buildings	11,804,185	(379,067)	11,425,118
Roads & Bridges	40,132,686	(7,535,904)	32,596,782
Drainage	95,645,209	5,018,928	100,664,137
Parks/Sidewalks/Trails	1,066,006	2,348,667	3,414,673
Public Safety	1,209,046	1,016,102	2,225,148
Coastal Restoration	5,350,823	10,134,454	15,485,277
Economic Development		-	
Miscellaneous	3,701,308	(1,805,817)	1,895,491
Sewer Improvements	26,379,244	(3,848,138)	22,531,106
Sanitation Improvements	-	-	
Totals	<u>185,288,507</u>	<u>4,949,225</u>	<u>190,237,732</u>

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Like in 2012, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Generally, Terrebonne Parish is poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government has to keep the possible dangers of the tropical systems to the forefront of our planning for protection to our citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. The horrific hurricanes of just three years ago proved that we have to provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the State of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 53% of our total Capital Improvement Projects as shown on the following chart.



CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill but is rebounding due to the resilience of our citizens and the local businesses. However, the Gulf oil spill did directly affect our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, were similarly affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. The moratorium on deepwater oil drilling has had an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana has felt some effect of the oil disaster. With the new regulations on issuing deep water drilling permits, the new permits are not forthcoming as quickly as in the past. With a cautious optimism, the Parish is remaining the same in its 2013 operations and maintenance budget as it was for 2012. Also, with the overall economy, the estimation of the 2013 capital budget is still minimal amount of new Parish dollars to budget for new major construction projects as it was for the 2012 budget.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2013 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the Bayou Lacarpe Phases A and D which \$2,820,000 is budgeted for 2013 to assist in the drainage improvements of this bayou community. Another project is the 1-1B Drainage Project originally budgeted at \$9,047,606, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$18,138,471. Approximately, \$16,324,239 has been spent so far on this project. The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. A major coastal restoration project, Lake Boudreaux Diversion, is receiving an additional budget of \$2,802,683 for 2013 bringing the total budget of \$5,812,683. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2013 operation and maintenance including operating capital expenditures proposed budget of \$12,010,200 compared to the 2012 originally proposed budget of \$10,736,817. This is an increase of \$1,273,383 (11.9%) from 2012 to 2013.

Due to the growth in our area, a demand for our infrastructure is ever increasing. An increase in funding is allocated for Road and Bridge projects and Sewer Improvement projects as well. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$40,132,686 that is shown on the chart above at 22%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance budget of the Road and Bridge Department for 2013 is \$7,175,078 which is an increase of \$267,437 or 3.9% over the 2012 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. Projects that are still ongoing in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2013 is \$8,224,911 which is an increase of \$230,673 or 2.9% from 2012.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,270,148. The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish with regard to the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 16,300,000
Total Levees and Drainage	93,092,205
Total Roads	1,000,000
Total Waterworks	984,925
Total Pollution Control/Sewerage	1,818,018
Total Buildings	7,800,000
Total Economic Restoration	2,275,000
Total for Projects	<u>\$123,270,148</u>

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds – Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish’s construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

Below is a list of Terrebonne Parish’s Capital Improvement Project funds with a description of each activity:

City Court Building Fund – With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Fund 241 HUD CDBG Recovery Construction Fund – Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

Parishwide Drainage Construction Fund - To account for the construction and improvements to Terrebonne Parish’s Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund - To account for the construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish is scheduled to sell \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Sewer Bond Construction Fund – Sale of \$17,000,000 Sewer Revenue Bonds in 2010. Being used for renovations/upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

Capital Projects Control Fund - To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund - To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund - To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund - To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund - To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund - To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund - To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund – To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund - To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund – To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund – To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	14,717,525	91,954,736	90,519,937	142,730	142,730
Miscellaneous Revenue	218,922	71,798	64,291	0	0
Other Revenue	11,765,000	0	0	0	0
Operating Transfers In	15,273,163	7,427,975	7,069,073	9,837,160	9,837,160
TOTAL REVENUES	41,974,610	99,606,797	97,805,589	9,979,890	9,979,890
EXPENDITURES:					
Government Buildings	3,088,145	8,420,747	8,420,747	1,088,615	1,088,615
Code Violation/Compliance	592,847	617,450	617,450	0	0
Civic Center	0	0	0	446,503	446,503
Parish Prisoners	0	1,712,646	1,712,646	384,184	384,184
Police	40,000	0	0	0	0
Fire-Urban	0	119,046	119,046	0	0
Coastal Restoration/Preservation	241,307	12,182,612	12,182,612	3,302,683	3,302,683
Roads & Bridges	7,698,602	33,414,171	33,309,998	1,535,000	1,535,000
Drainage	16,150,151	98,996,162	98,924,364	2,557,605	2,557,605
Sewerage Collection	1,640,631	6,667,575	6,667,575	88,000	88,000
Parks & Grounds	13,096	528,985	417,195	630,000	630,000
General - Other	88,891	7,134	7,434	0	0
Economic Development - Other	569	39,053	39,053	0	0
Water Projects	0	0	0	85,300	85,300
Emergency Preparedness	0	9,272	9,272	0	0
ARRA Stimulus	3,317,888	297,394	246,442	0	0
City Court	37,872	651,421	651,421	0	0
Solid Waste Services	68,771	1,211,445	1,136,614	0	0
Landfill Closure	0	17,074	17,074	0	0
Operating Transfers Out	1,777,888	353,927	353,927	0	0
TOTAL EXPENDITURES	34,756,658	165,246,114	164,832,870	10,117,890	10,117,890
% CHANGE OVER PRIOR YEAR					-93.86%
INCREASE (DECREASE) TO FUND BALANCE	7,217,952	(65,639,317)	(67,027,281)	(138,000)	(138,000)
FUND BALANCE, JANUARY 1	60,861,237	68,079,189	68,079,189	1,051,908	1,051,908
FUND BALANCE, DECEMBER 31	68,079,189	2,439,872	1,051,908	913,908	913,908

604 CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement. The remaining funds are being utilized for a roof replacement.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Miscellaneous Revenue	0	0	0	0	0
Operating Transfers In	0	245,000	245,000	0	0
TOTAL REVENUES	0	245,000	245,000	0	0
EXPENDITURES:					
City Court	37,872	651,421	651,421	0	0
TOTAL EXPENDITURES	37,872	651,421	651,421	0	0
EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(37,872)	(406,421)	(406,421)	0	0
FUND BALANCE, JANUARY 1	457,654	419,782	419,782	13,361	13,361
FUND BALANCE, DECEMBER 31	419,782	13,361	13,361	13,361	13,361

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No significant changes.

604 CITY COURT BUILDING FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2012	2013	2014	2015	2016	
City Court Complex	406,421	245,000	0	0	0	0	651,421
TOTAL EXPENDITURES	406,421	245,000	0	0	0	0	651,421
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: City Court Land Purchase
<p>Description: To provide for purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Court. The balance of funds for renovations and improvements will be used for the roof replacement.</p>

- Council District:** 5
- Funding Source:** 73% City Court Building Fund 27% General Fund.
- Project Appropriation:** Total project costs including prior authorizations \$923,265.
- Operating Budget Impact:** Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs will be determined with the purchase of the building and debt service payments funded by both sales tax and dedicated fees. The purchase price of the building is \$2.3 million, which a majority was funded through a 2005 Sales Tax Bond Issuance. This fund will be used for the renovations necessary to accommodate City Court and City Marshal offices.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

On March 19, 2009, HUD approved Louisiana’s initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Grant Funds Section.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	2,623,325	68,720,138	67,520,138	0	0
TOTAL REVENUES	<u>2,623,325</u>	<u>68,720,138</u>	<u>67,520,138</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Code Violation/Compliance	592,847	437,200	437,200	0	0
Roads & Bridges	0	1,200,000	0	0	0
Drainage	2,030,477	67,082,938	67,082,938	0	0
TOTAL EXPENDITURES	<u>2,623,324</u>	<u>68,720,138</u>	<u>67,520,138</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO					
FUND BALANCE	1	0	0	0	0
FUND BALANCE, JANUARY 1	(1)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2012	2013	2014	2015	2016	TOTAL
CDBG Ashland Drainage Pump Stn Outfall Canal	777,800	0	0	0	0	0	777,800
CDBG Ashland Forced Drainage Pump Station	3,584,630	0	0	0	0	0	3,584,630
CDBG Ashland North Levee Imprv & Extension	415,061	2,940,976	0	0	0	0	3,356,037
CDBG Baroid/Bayou LaCarpe F/D Pump Station	4,656,127	0	0	0	0	0	4,656,127
CDBG Buquest Street Drainage Improvements	467,561	487,000	0	0	0	0	954,561
CDBG Cedar Grove to Ashland Pump Station	4,145,041	0	0	0	0	0	4,145,041
CDBG Cedar Grove to Ashland Levee/Wtr Cntrl	3,289,384	0	0	0	0	0	3,289,384
CDBG Derelict Vessel Removal	437,200	0	0	0	0	0	437,200
CDBG East Houma Surge Levee/Thompson Rd	1,886,532	0	0	0	0	0	1,886,532
CDBG Pointe-Aux-Chenes Connection Levee	872,139	(872,139)	0	0	0	0	0
CDBG Shrimpers Row Levee	1,387,169	(1,387,169)	0	0	0	0	0
CDBG Shrimpers Row PumpStation	262,469	4,690,525	0	0	0	0	4,952,994
CDBG Summerfield PumpStation	4,463,749	0	0	0	0	0	4,463,749
CDBG Susie Canal North Levee Extension	5,936,357	0	0	0	0	0	5,936,357
CDBG Upper Dularge East Levee	14,982,350	0	0	0	0	0	14,982,350
CDBG Ward 7 Levee Elevation	14,097,376	0	0	0	0	0	14,097,376
TOTAL EXPENDITURES	<u>61,660,945</u>	<u>5,859,193</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>67,520,138</u>
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: CDBG Ashland Drainage Pump Station Outfall Canal Improvements Project Number: 55-PARA-3313	
Description:	Excavation of drainage canal and levee improvements along the Ashland drainage pump station outfall canal. Existing elevation of levees is a +5.0. Total length of bas bid is approximately 4,000 linear feet making improvements to the existing levee along the Ashland Drainage Pump Station Outfall Canal. The levee will be built up to a +10.0' elevation with 3:1 side slopes.

Council District: 1, 7, 8
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$777,800.
Operating Budget Impact: To be determined.

Project Name: CDBG Ashland Forced Drainage Pump Station Project Number: 08-DRA-45 & 55-PARA-3401	
Description: Engineer/Architect: Contractor:	Reconstruction of the Ashland forced drainage pump station. GSE Associates, LLC Sealevel Construction, Inc.

Council District: 1, 7, 8
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$3,643,578.
Operating Budget Impact: To be determined.

Project Name: CDBG Ashland North Levee Improvements & Extension Project Number: 10-CDBG-R-LEV-67 & 55-PARA-3305	
Description: Engineer/Architect:	Construction of 8,000 linear feet of levee between the proposed Thompson Road extension and the St. Louis Canal. Shaw Coastal, Inc.

Council District: 7 & 1
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$3,499,971.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Baroid/Bayou LaCarpe Forced Drainage Pump Station Project Number: 06-DRA-45 & 55-PARA-3403	
Description: Reconstruction of the Baroid/Bayou LaCarpe forced drainage pump station. Engineer/Architect: GSE Associates, LLC Contractor: DQSI, LLC	

Council District: 1, 2, 6

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$4,676,500.

Operating Budget Impact: To be determined.

Project Name: CDBG Buquet Street Drainage Project Number: 10-CDBG-R-33 & 55-PARA-3404	
Description: Construction of resizing drainage culverts that will protect the residences along Buquet Street, Mike Street, and Daigle Street. Engineer/Architect: Glenn Shaheen & Associates (GSA) Contractor: Sealevel Construction, Inc.	

Council District: 3

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$984,500.

Operating Budget Impact: To be determined.

Project Name: CDBG Cedar Grove To Ashland Drainage Pump Station Project Number: 10-DRA-CDBG-R-35 & 55-PARA-3308	
Description: Construction of a drainage pump station that will serve an area of approximately 350 acres located on St. Louis Canal near Highway 57 proposed levee system. Engineer/Architect: Gulf Engineers Consultants/Krebs-LaSalle (G.E.C., Inc.)	

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$4,149,499.

Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Cedar Grove To Ashland Landfill Levee & Water Control Structure Project Number: 10-CDBG-WTR-70 & 55-PARA-3308	
Description:	Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.
Engineer/Architect:	T Baker Smith, LLC

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$3,420,667.

Operating Budget Impact: To be determined.

Project Name: CDBG Derelict Vessel Removal Project Number: 11-CDBG-11 & 55-PARA-3601	
Description:	Removal of derelict vessels in the bayous of Terrebonne Parish.
Contractor:	Lawson Environmental Service & Matthews Marine, Inc.

Council District: Parishwide

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$1,030,047.

Operating Budget Impact: No impact.

Project Name: CDBG East Houma Surge Levee/Thompson Road Project Number: 07-ROAD-24	
Description:	Construction of a levee from Hwy 57 to Hwy 56.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Great Southern Dredging

Council District: 1, 8

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$2,985,000.

Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Shrimpers Row Pump Station Project Number: 10-CDBG-R-34 & 55-PARA-3402	
Description:	Construct a new 4-bay precast concrete pump station sub-structure, access bridge and demolish the old pump station.
Engineer/Architect:	GSE Associates, LLC

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$5,150,000.

Operating Budget Impact: To be determined.

Project Name: CDBG Summerfield Forced Drainage Pump Station Project Number: 09-DRA-10 & 55-PARA-3405	
Description:	Reconstruction of the Summerfield forced drainage pump station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Cecil D Gassiot, LLC

Council District: 6

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$4,533,622.

Operating Budget Impact: To be determined.

Project Name: CDBG Susie Canal North Levee Extension Project Number: 10-LEV-31& 55-PARA-3303	
Description:	Construct a 13,000 linear foot levee from the northern boundary of the Canebreak Subd to Bobtown bridge. Also refurbish Canebreak forced drainage levee and construct new levee to provide forced drainage to Bobtown Bridge.
Engineer/Architect:	GSE Associates, LLC

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$6,079,002.

Operating Budget Impact: To be determined.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Upper Dularge East Levee
Project Number: 06-LEV-02 & 55-PARA-3301

Description: Construction of a new levee between Falgout Canal and Bayou Prevost.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 7
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$14,999,947.
Operating Budget Impact: To be determined.

Project Name: CDBG Ward 7 Levee
Project Number: 10-CDBG-R-63 & 55-PARA-3306

Description: Construction of 10' lift design for 85,000 linear feet segment of levee that refurbishes the existing upper and lower Little Caillou forced drainage.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 8
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$14,320,768.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	5,223,759	7,124,022	7,124,022	0	0
Miscellaneous Revenue	51,887	71,798	20,148	0	0
Operating Transfers In	2,277,394	1,061,707	1,061,707	2,492,605	2,492,605
TOTAL REVENUES	7,553,040	8,257,527	8,205,877	2,492,605	2,492,605
EXPENDITURES:					
Drainage	12,603,121	25,569,925	25,498,127	2,492,605	2,492,605
Operating Transfer Out	500,000	252,880	252,880	0	0
TOTAL EXPENDITURES	13,103,121	25,822,805	25,751,007	2,492,605	2,492,605
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-90.25%
INCREASE (DECREASE) TO FUND BALANCE					
	(5,550,081)	(17,565,278)	(17,545,130)	0	0
FUND BALANCE, JANUARY 1	23,198,335	17,648,254	17,648,254	103,124	103,124
FUND BALANCE, DECEMBER 31	17,648,254	82,976	103,124	103,124	103,124

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou LaCarpe Drainage Improvements** - Approved.
 - 2013 General Fund - \$230,000
 - 2013 PW Drainage Construction Fund - \$692,208
 - 2013 Drainage Tax Fund - \$1,597,792
 - 2013 ¼% Capital Sales Tax Fund - \$300,000
- **High Ridge Levee** – Approved.
 - 2013 General Fund - \$204,813
 - 2013 PW Drainage Construction Fund - \$195,187
- **IEB Broadmoor/Lisa Park** - Approved.
 - 2013 Drainage Tax Fund - \$100,000
- **Upper Dularge Levee** - Approved.
 - 2013 PW Drainage Construction Fund - \$300,000
- **Ward 7 Levee Mitigation** – Approved.
 - 2013 PW Drainage Construction Fund – (\$1,187,395)
- **Wauben Drainage Study** – Approved.
 - 2013 Drainage Tax Fund - \$30,000
- **Westside Area Drainage** - Approved.
 - 2013 Drainage Tax Fund - \$30,000

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2012	2013	2014	2015	2016	
1-1A Drainage	1,601,393	0	0	0	0	0	1,601,393
1-1B Intracoastal Canal Levee	29,442	(29,442)	0	0	0	0	0
1-1B Systems Channel Project	3,235,575	0	0	0	0	0	3,235,575
2-1A Schriever Drainage Improvements	305,764	0	0	0	0	0	305,764
3-1B Improvements	170,000	0	0	0	0	0	170,000
Allemand Subdivision Drainage Improvements	108,722	0	0	0	0	0	108,722
Ashland Pump Station Improvements	192,961	0	0	0	0	0	192,961
Barataria Drain Line/Bulkhead	68,054	0	0	0	0	0	68,054
Bayou Chauvin Channel Improvements	0	260,000	0	0	0	0	260,000
Bayou Lacache Drainage Improvements	34,747	0	0	0	0	0	34,747
Bayou Lacarpe Drainage Improvements	0	200,000	2,820,000	0	0	0	3,020,000
Bayou Pointe Aux Chenes Clearing & Snagging	25,000	0	0	0	0	0	25,000
Bayou Terrebonne Clearing and Snagging	955,128	0	0	0	0	0	955,128
Bayou Terrebonne Drainage Improvements	66,390	0	0	0	0	0	66,390
Boudreaux Canal Weir Structure	20,233	0	0	0	0	0	20,233
Broadmoor Drng Improvement (Dist 3 Drng)	23,245	0	0	0	0	0	23,245
Buquet Subdivision Mitigation	500,000	0	0	0	0	0	500,000
Cavaness Estates Drainage Improvements	70,000	(70,000)	0	0	0	0	0
Central Avenue & White Street Drainage	33,004	(33,004)	0	0	0	0	0
Chris Lane Pump Station Rehab (D-8)	46,829	(46,829)	0	0	0	0	0
Company Canal Forced Drainage	89,408	0	0	0	0	0	89,408
Concord Road Drainage Improvement	441	0	0	0	0	0	441
Concord Road Levee	596,403	0	0	0	0	0	596,403
Coteau/Smithridge/Montegut P/S Bar Screen	2,960,782	199,484	0	0	0	0	3,160,266
District 1 Drainage Improvements	371,232	0	0	0	0	0	371,232
Engeron Street Drainage	101,072	(101,072)	0	0	0	0	0
Exhibit 14 Channel Improvements	957,394	0	0	0	0	0	957,394
Grand Caillou Flap Gate Feasibility Study	50,000	(50,000)	0	0	0	0	0
Gum Street Drainage	688,001	(463,933)	0	0	0	0	224,068
High Ridge Levee	0	200,000	400,000	0	0	0	600,000
Highway 56 - Screw Gate	22,397	0	0	0	0	0	22,397
Hollywood Road Drainage	0	709,138	0	0	0	0	709,138
IEB Broadmoor/Lisa Park	0	0	100,000	0	0	0	100,000
Industrial Blvd. Pump Rehab.	8,100	(8,100)	0	0	0	0	0
Jail/Juvenile Detention Levee	27,951	(27,951)	0	0	0	0	0
Lashbrook Pump Station Repairs	231,107	0	0	0	0	0	231,107
Levee Improvements (Parish Maintained)	676,529	0	0	0	0	0	676,529
Lower Montegut Bulkhead	3,815	0	0	0	0	0	3,815
Martin Luther King Drainage Improvements	500,000	0	0	0	0	0	500,000
Mount Pilgrim Forced Drainage (6-3) Humphries	2,393,702	0	0	0	0	0	2,393,702
Mulberry to Hanson Drainage Improvements	50,000	(50,000)	0	0	0	0	0
Savanne Road Drng Ph 1, 2, & 3 (Dist #6)	55,094	0	0	0	0	0	55,094
Schriever Hazard Mitigation Program	52,714	0	0	0	0	0	52,714
Summerfield Pump Station	(12,787)	250,000	0	0	0	0	237,213
Sunset Park Area Drainage Improvements	17,580	0	0	0	0	0	17,580
Thompson Rd Levee/Drainage	3,532,611	0	0	0	0	0	3,532,611
Upper Dularge Levee	825,000	0	300,000	0	0	0	1,125,000
Ward Seven (7) Drainage Levee Phase I, Phase II	664,232	2,046,334	(1,187,395)	0	0	0	1,523,171
Wauben Subd Drainage Study	0	0	30,000	0	0	0	30,000
Westside Area Drainage	150,000	0	30,000	0	0	0	180,000
TOTAL EXPENDITURES	22,499,265	2,984,625	2,492,605	0	0	0	27,976,495
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1A Drainage Project Number: 02-DRA-28 & 06-DRA-47	
Description:	The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).
Engineer/Architect:	T. Baker Smith
Contractor:	Phylway Construction, Inc , Low Land Construction, Byron E.Talbot and Wilco Industrial Services

Council District:	2, 6
Funding Source:	71% Louisiana Dept. of Transportation & Development, 25% Drainage Tax Fund, 2% ¼% Capital Sales Tax Fund, and 2% Parishwide Drainage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$6,166,502.
Operating Budget Impact:	\$9,500 annual increase for maintenance costs.

Project Name: 1-1B Systems Channels Project Project Number: 01-DRA-40	
Description:	Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction Co., Inc., Wilco Industrial Services, Fordice Construction, LA Contracting Enterprise

Council District:	2, 3, 4, 5
Funding Source:	66% Drainage Tax Fund, 20% ¼% Capital Sales Tax Fund, 9% General Fund, 4% 2000 Public Improvement Construction Fund, and 1% Hazard Mitigation Grant Program.
Project Appropriation:	Total project costs including prior authorizations \$5,156,082.
Operating Budget Impact:	No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

Project Name: 2-1A Schriever Drainage Improvements Project Number: 95-DRA-67	
Description:	Ditch excavation along the northern boundary of Sugarland Subdivision, install drain culverts across Back Project Road and Isle of Cuba Road and replace driveway culverts along Back Project Road between Isle of Cuba Road and Indian Ridge Ranch Road.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Phase II - Phylway Construction, Inc., Phase IV - Hebert Brother Engineers, Inc., Phase I, Sealevel Construction, Inc., and Phase III Byron E. Talbot

Council District:	6
Funding Source:	51% Drainage Tax Fund, 26% 2000 Public Improvement Bond Fund, 19% of ¼% Capital Sales Tax Fund, 4% Parishwide Drainage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$2,571,634.
Operating Budget Impact:	\$2,500 annual increase to operations; debt service increase of \$31,000.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: 3-1B Improvements

Description: Drainage Improvements in the 3-1B forced drainage system.

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$170,000.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Allemand Subdivision Drainage Improvements
Project Number: 09-DRA-16

Description: Construct a new ditch from Alcee to the CCC Ditch and to clean and reshape the roadside ditches along Alcee Street south of Royce Street.
Engineer/Architect: Milford & Associates
Contractor: G & W Construction

Council District: 4
Funding Source: Parishwide Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$340,000.
Operating Budget Impact: To be determined.

Project Name: Ashland Pump Station Improvements
Project Number: 08-DRA-25

Description: To provide funding to rehabilitate the Ashland Pump Station (D-09).
Engineer/Architect: GSE Associates, LLC

Council District: 1, 7, 8
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$562,293.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Barataria Drain Line and Bulkhead
Project Number: 07-DRA-11

Description: Repairs to the Barataria Drain line and placing a bulkhead along Little Bayou Black at Barataria and Hwy 311.
Engineer/Architect: GSE Associates, LLC
Contractor: G & W Construction & Sealevel Construction

Council District: 2
Funding Source: 60% ¼% Capital Sales Tax Fund and 40% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,000,000.
Operating Budget Impact: To be determined.

Project Name: Bayou Chauvin Channel Improvements

Description: Increase flow capacity of Bayou Chauvin between Moffet Road, and the pump station.

Council District: 1, 8
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$260,000.
Operating Budget Impact: To be determined.

Project Name: Bayou Lacache Drainage Improvements
Project Number: 08-DRA-12

Description: Improvements of the Bayou Lacache drainage.
Engineer/Architect: GSE Associates, LLC

Council District: 8
Funding Source: 56% ¼% Capital Sales Tax Fund and 44% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$89,650.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou LaCarpe Drainage Improvements
Project Number: 01-DRA-11 & 06-DRA-45

Description: Drainage Improvements in the Bayou LaCarpe Area.
Engineer/Architect: GSE Associates, LLC

Council District: 1, 2, 6
Funding Source: 62% General Fund, 20% 1998 Public Improvement Construction Fund, and 18% Parishwide Drainage Construction Fund.
Project Appropriation: \$2,820,000 in FY 2013. Total project costs including prior authorizations \$3,145,628.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Bayou Pointe Aux Chenes Clearing and Snagging

Description: Removal of debris, trees and plants along Bayou Pointe Aux Chenes.

Council District: 9
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$25,000.
Operating Budget Impact: No impact.

Project Name: Bayou Terrebonne Clearing and Snagging
Project Number: 04-DRA-24

Description: Removal of debris, trees and plants along Bayou Terrebonne.
Engineer/Architect: Shaw Coastal, Inc.
Contractor: Coastal Dredging Company

Council District: 2, 3, 4, 5, 6
Funding Source: 58% ¼% Capital Sales Tax Fund, 36% General Fund and 6% Wal-Mart Donation.
Project Appropriation: Total project costs including prior authorizations \$1,375,000.
Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Terrebonne Drainage Improvements
Project Number: 04-DRA-24

Description: The removal of the weirs in Bayou Terrebonne to promote better drainage.
Engineer/Architect: Shaw Coastal, Inc.
Contractor: Coastal Dredging Company

Council District: 4
Funding Source: 93% Drainage Fund, 5% General Fund, and 2% ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$1,290,334.
Operating Budget Impact: To be determined.

Project Name: Boudreaux Canal Weir Structure

Description: The removal of the weirs in Boudreaux Canal to promote better drainage.

Council District: 9
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs including prior authorization \$80,000
Operating Budget Impact: To be determined.

Project Name: Broadmoor Drainage Improvements (Dist 3 Drng)
Project Number: 09-DRA-26 & 03-DRA-22

Description: Prepare the design analysis of a 5 year, 10 year and 25 year rain event for the Broadmoor Drainage System.
Engineer/Architect: Buchart Horn, Inc.
Contractor: Byron E Talbot Contractors

Council District: 3
Funding Source: 55% Drainage Construction Fund, 28% General Fund, and 17% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,057,600
Operating Budget Impact: No Impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Buquet Subdivision Mitigation

Description: To provide funding for the buyout and mitigation of properties with repetitive flood problems.

Council District: 3
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

Project Name: Company Canal Forced Drainage

Description: Rehabilitate forced drainage system to protect areas north of company canal for tidal flooding.

Council District: 9
Funding Source: 83% Parishwide Drainage Construction Fund and 17% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$108,014.
Operating Budget Impact: \$5,000 annual increase for maintenance costs.

Project Name: Concord Road Levee
Project Number: 10-LEV-14

Description: To establish a levee at a 10' elevation from Hwy 315 to the Concord Pump Station along the current alignment.
Engineer/Architect: David A Waitz
Contractor: Byron E Talbot Contractors

Council District: 6
Funding Source: 48% General Fund, 30% Drainage Tax Fund, and 22% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,650,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Concord Road Drainage Improvement	
Project Number: 03-DRA-15	
Description: To provide better drainage for the area drainage to the Concord Road pump station.	
Engineer/Architect: GSE Associates, LLC	
Contractor: Stranco, Inc., Sealevel Construction, and Lowland Construction.	

Council District:	6
Funding Source:	30% General Fund, 16% 1998 Public Improvement Construction Fund, 14% Louisiana Dept. of Transportation & Development, 13% 2000 Public Improvement Bond Fund, 17% Drainage Tax Fund, and 10% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$2,541,737.
Operating Budget Impact:	\$2,500 annual increase to maintain ditches through an outside source. Annual debt service \$1,600 from dedicated Public Improvement tax. \$3,000 per year for maintaining the drainage pump.

Project Name: Coteau/Smithridge/Montegut Pump Station Bar Screen	
Project Number: 10-DRA-36	
Description: Install 47 linear feet of bar screens with automatic trash rakes at the Smithridge Pump Station. Also, install 9 automatic trash rakes at the Coteau pump station. Install a 3 unit rake system including automatic trash rake controls, sheetpile toe wall, steel screen supports and trash screen at Upper Montegut (D-03).	
Engineer/Architect: GSE Associates, LLC	
Contractor: Cecil D. Gassiott, LLC	

Council District:	2, 3, 4, 5, 8, 9
Funding Source:	FEMA.
Project Appropriation:	Total project costs including prior authorizations \$3,362,484.
Operating Budget Impact:	To be determined.

Project Name: District 1 Drainage Improvements	
Description: To provide better drainage in District 1 by cleaning and for creating ditches and canals.	

Council District:	1
Funding Source:	80 ¼% Capital Sales Tax Fund, and 20% Drainage Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$375,000.
Operating Budget Impact:	No impact, funds to be used for Bayou LaCarpe for future phases.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Exhibit 14 Channel Improvements

Description: The new Storm Drainage Design Manual (SDDM) contemplates that the parish will provide on-going improvements to Exhibit 14 channels.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$957,394.
Operating Budget Impact: To be determined.

**Project Name: Gum Street Drainage
 Project Number: 03-DRA-23**

Description: To provide for better drainage facilities for the Gum Street area.
Engineer/Architect: T. Baker Smith
Contractor: Byron E. Talbot

Council District: 5
Funding Source: 57% General Fund, 27% Louisiana Dept. of Transportation & Development, and 16% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,904,131.
Operating Budget Impact: To be determined upon completion of project design phase.

**Project Name: High Ridge Levee
 Project Number: 11-LEV-65**

Description: Levee improvements to the High Ridge Levee.
Engineer/Architect: GSE Associates, LLC

Council District: 8
Funding Source: 99% General Fund and 1% Drainage Tax Fund.
Project Appropriation: \$400,000 in FY 2013. Total project costs including prior authorizations \$600,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Highway 56 – Screw Gates
Project Number: 09-DRA-49

Description: Drainage Improvements to Ephie Street.
Engineer/Architect: T. Baker Smith
Contractor: G & W Construction

Council District: 9
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: To be determined.

Project Name: Hollywood Road Drainage
Project Number: 12-DRA-01

Description: Improvements to the Hollywood Road Drainage.
Engineer/Architect: Duplantis Design Group

Council District: 3, 5
Funding Source: 79% General Fund, 17% Parishwide Drainage Construction Fund, and 4% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$709,138.
Operating Budget Impact: To be determined.

Project Name: IEB Broadmoor/Lisa Park Drng

Description: To install two additional culvert crossings of a local road at the back of the affected residential area.

Council District: 3, 5
Funding Source: Drainage Tax Fund.
Project Appropriation: \$100,000 in FY 2013. Total project costs \$100,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lashbrook Pump Station Repairs (Clinton Street) Project Number: 08-NRCS-40	
Description:	The rehabilitation of the Clinton Street (D-04) Pump Station Due to damages from Hurricane Ike.
Engineer/Architect:	T. Baker Smith
Contractor:	Lowland Construction

Council District:	7, 8
Funding Source:	63% Dedicated Emergency Fund and 37% NRCS.
Project Appropriation:	Total project costs including prior authorization \$921,177.
Operating Budget Impact:	\$1,500 net annual increase for maintenance costs.

Project Name: Levee Improvements (Parish Maintained)	
Description:	To provide funding for Parish maintained levees

Council District:	Parishwide
Funding Source:	48% General Fund, 44% ¼% Capital Sales Tax Fund and 8% Drainage Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,590,000.
Operating Budget Impact:	To be determined.

Project Name: Lower Montegut Bulkhead Project Number: 08-DRA-26	
Description:	Placing bulkhead at the discharge of the Lower Montegut Pump Station.
Engineer/Architect:	T. Baker Smith LLC
Contractor:	Low Land Construction & JAG Construction

Council District:	9
Funding Source:	59% Drainage Tax Fund, 25% Parishwide Drainage Construction Fund and 16% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$680,000.
Operating Budget Impact:	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Martin Luther King Drainage Improvements	
Description: Drainage Improvements in the Martin Luther King Boulevard area.	

Council District: 3

Funding Source: Drainage Tax Fund

Project Appropriation: Total project costs including prior authorizations \$500,000.

Operating Budget Impact: To be determined.

Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries Project Number: 01-DRA-44	
Description: Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.	
Engineer/Architect: T. Baker Smith	

Council District: 2

Funding Source: 54% Louisiana Dept. of Transportation & Development, 10% Parishwide Drainage Construction Fund, 10% ¼% Capital Sales Tax Fund, 8% Drainage Tax Fund, 6% General Fund, and 2% 2000 Public Improvement Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$2,595,260.

Operating Budget Impact: \$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

Project Name: Savanne Road Drainage Phase 1, 2, & 3 (Dist #6) Project Number: 10-DRA-21 & 08-DRA-13	
Description: Drainage Improvements along Savanne Road.	
Engineer/Architect: GSE Associates, LLC	
Contractor: Sealevel Construction & Byron E Talbot	

Council District: 6

Funding Source: Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$252,000.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Schriever Hazard Mitigation Program

Description: To acquire certain parcels of immovable property in the vicinity known as “Fred Leboeuf Subdivision.”

Council District: 2
Funding Source: 75% Hazard Mitigation Grant and 25% 2000 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$553,434.
Operating Budget Impact: \$11,500 annual increase in operations; annual debt service \$4,536 from Dedicated Public Improvement Tax.

Project Name: Summerfield Pump Station (Dist. #6)
Project Number: 09-DRA-10

Description: Rehabilitation of the bulkhead at the Summerfield (D-29) Pump Station.
Engineer/Architect: GSE Associates, LLC
Contractor: C&C Fontenot Construction

Council District: 6
Funding Source: 51% Drainage Tax Fund and 49% General Fund.
Project Appropriation: Total project costs including prior authorizations \$513,000.
Operating Budget Impact: To be determined.

Project Name: Sunset Park Area Drainage Improvements
Project Number: 09-DRA-39

Description: Construction of a new diversionary ditch between the western boundary of Sunset Park Subd. and the undeveloped property to the north across La Hwy 20 to Bayou Terrebonne.
Engineer/Architect: Milford & Associates
Contractor: G & W Construction

Council District: 4
Funding Source: 63% ¼ Capital Sales Tax Fund and 37% Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$160,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Thompson Rd Levee/Drainage
Project Number: 07-ROAD-24

Description: Construction of a road/levee from Hwy 57 to Hwy 56.
Engineer/Architect: Shaw Coastal Inc.
Contractor: Great Southern Dredging

Council District: 1, 8
Funding Source: 46% CDBG Katrina/Rita, 44% Parishwide Drainage Construction Fund, 7% Drainage Tax Fund and 3% Facility Planning Control.
Project Appropriation: Total project costs including prior authorizations \$7,759,330.
Operating Budget Impact: To be determined.

Project Name: Upper Dularge Levee

Description: Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.
Engineer/Architect: Shaw Coastal

Council District: 7
Funding Source: 61% General Fund and 39% Drainage Tax Fund.
Project Appropriation: \$300,000 in FY 2013. Total project costs including prior authorizations \$825,000.
Operating Budget Impact: To be determined.

Project Name: Ward Seven (7) Drainage Levee Phase I, Phase II
Project Number: 08-LEV-41 and 09-LEV-18

Description: Levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station.
Engineer: T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II)
Contractor: Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)

Council District: 8
Funding Source: 33% General Fund, 20% Drainage Tax Fund, 15% ¼% Capital Sales Tax Fund, 23% DOTD, 5% Dedicated Emergency Fund, 3% Apache and 1% Bond Issues.
Project Appropriation: (\$1,187,395) in FY 2013. Total project costs including prior authorizations \$17,847,410.
Operating Budget Impact: \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Wauben Subd. Drainage Study

Description: To provide a drainage study on the Wauben Subdivision.

Council District: 4

Funding Source: Drainage Tax Fund.

Project Appropriation: \$30,000 in FY 2013. Total project costs \$30,000.

Operating Budget Impact: No impact.

Project Name: Westside Area Drainage

Description: Drainage improvements at Westside Boulevard and Alma Street.

Engineer/Architect: All South Consulting Engineers, LLC

Council District: 3

Funding Source: 83% ¼% Capital Sales Tax Fund and 17% Drainage Tax Fund.

Project Appropriation: \$30,000 in FY 2013. Total project costs including prior authorizations \$180,000.

Operating Budget Impact: No impact.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	1,172,350	302,900	251,949	0	0
Miscellaneous Revenue	2,777	0	2,671	0	0
Operating Transfers In	1,730,000	0	0	0	0
TOTAL REVENUES	2,905,127	302,900	254,620	0	0
EXPENDITURES:					
Sewerage Collection	255,172	2,602,570	2,602,570	0	0
ARRA/ Stimulus	1,297,100	178,150	127,198	0	0
Capital Outlay	0	0	0	0	0
Operating Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	1,552,272	2,780,720	2,729,768	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1,352,855	(2,477,820)	(2,475,148)	0	0
FUND BALANCE, JANUARY 1	1,198,926	2,551,781	2,551,781	76,633	76,633
FUND BALANCE, DECEMBER 31	2,551,781	73,961	76,633	76,633	76,633

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2012	2013	2014	2015	2016	TOTAL
Ashland North Major Lift Station & Force Main	550,855	0	0	0	0	0	550,855
Dickson Wastewater Line Extension	178,150	(50,952)	0	0	0	0	127,198
Grand Caillou Sew Industrial/Thompson Rd	37,546	0	0	0	0	0	37,546
Gray Sewer Pump Station	44,686	0	0	0	0	0	44,686
Highway 24 Sewers	825,000	0	0	0	0	0	825,000
Martin Luther King Sewers	1,144,483	0	0	0	0	0	1,144,483
TOTAL EXPENDITURES	2,780,720	(50,952)	0	0	0	0	2,729,768
*Total Funding Less Prior Year Expenditures							

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North Major Lift Station Project Number: 06-SEW-14	
Description:	Construct an additional holding basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Sealevel Construction

Council District:	7
Funding Source:	99% General Fund and 1% Parishwide Sewerage Construction Fund
Project Appropriation:	Total project costs including prior authorizations \$6,605,342.
Operating Budget Impact:	\$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.

Project Name: Dickson Rd Wastewater Line Extension Project Number: 10-EDA-30	
Description:	To extend the wastewater line to companies along Dickson Road in the Woodlawn Industrial Park and the Port.
Engineer/Architect:	GSE Associates, LLC
Contractor:	LA Contracting Enterprise

Council District:	7
Funding Source:	Federal EDA Grant (ARRA).
Project Appropriation:	Total project costs including prior authorizations \$1,549,048.
Operating Budget Impact:	To be determined.

Project Name: Grand Caillou Sewerage Industrial/Thompson Rd	
Description:	Engineering fees for sewer design in conjunction with a paving/drainage project along Grand Caillou being handled by the State of Louisiana.

Council District:	7, 8
Funding Source:	Parishwide Sewerage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$37,546.
Operating Budget Impact:	To be determined.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Gray Sewer Pump Station
Project Number: 07-SEW-25**

Description: To do a study in the Gray area.
Engineer/Architect: Milford & Associates, Inc.

Council District: 4
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: To be determined.

Project Name: Highway 24 Sewers

Description: Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.

Council District: 2
Funding Source: 76% General Fund and 24% Parishwide Sewerage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$825,000.
Operating Budget Impact: \$25,000 annual increase for operation and maintenance due to energy pumping costs.

**Project Name: Martin Luther King Sewers
Project Number: 05-SEW-27 & 10-SEW-94**

Description: To provide a major lift station located in the Martin Luther King Boulevard vicinity and force main to be installed within the Westside Boulevard extension (Main to MLK).
Engineer/Architect: Shaw Coastal, Inc. & GSE Associates, LLC
Contractor: Guy Hopkins Construction

Council District: 3
Funding Source: 85% General Fund and 15% Sewerage Fund.
Project Appropriation: Total project costs including prior authorizations \$1,303,022.
Operating Budget Impact: \$30,000 annual increase for additional pumping increased energy costs and some minor labor costs.

657 SEWER BOND CONSTRUCTION FUND

This fund was set up due to sale of Sewer Revenue Bonds in 2010 for the amount of \$17.0 million. This money will be used to improve the Sewer Systems for Terrebonne Parish.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	0	15,648,333	15,648,333	0	0
Miscellaneous Revenue					
Operating Transfers In	121,214				
TOTAL REVENUES	<u>121,214</u>	<u>15,648,333</u>	<u>15,648,333</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Sewerage Collection	0	8,637,405	8,637,405	0	0
Treatment Plant	0	7,010,928	7,010,928	0	0
Operating Transfers Out	206,402	0	0	0	0
TOTAL EXPENDITURES	<u>206,402</u>	<u>15,648,333</u>	<u>15,648,333</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(85,188)	0	0	0	0
FUND BALANCE, JANUARY 1	(108,887)	(194,075)	(194,075)	(194,075)	(194,075)
FUND BALANCE, DECEMBER 31	(194,075)	(194,075)	(194,075)	(194,075)	(194,075)

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2012	2013	2014	2015	2016	TOTAL
Ashland North 1 & 2, South Sewer Lift Station	606,325	0	0	0	0	0	606,325
Bobby Lou, Brittany, Elysian Sewer Lift Station	935,760	0	0	0	0	0	935,760
Disposal Plant/Willow Sewer Lift Station	1,643,299	0	0	0	0	0	1,643,299
Edgewood/Frank Sewer Lift Station	454,511	0	0	0	0	0	454,511
Five Sewer Lift Stations	977,921	0	0	0	0	0	977,921
Infiltration/Inflow	1,933,553	0	0	0	0	0	1,933,553
North Wastewater Treatment Plant Rehab	6,159,360	0	0	0	0	0	6,159,360
Renovate 3 Sanitary Sewer Lift Stations	1,299,116	0	0	0	0	0	1,299,116
Renovate Village East Sewer Lift Station	180,797	0	0	0	0	0	180,797
South Treatment Plant Levee Renovation	851,568	0	0	0	0	0	851,568
Winn Dixie/Routier Sewer Lift Station	579,039	0	0	0	0	0	579,039
TOTAL EXPENDITURES	<u>15,621,249</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,621,249</u>
*Total Funding Less Prior Year Expenditures							

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North 1 & 2, South Sewer Lift Station
Project Number: 10-SEW-49

Description: Rehabilitate the Ashland North 1, Ashland North 2, and Ashland South Sewer Lift Stations.
Engineer/Architect: Duplantis Design Group

Council District: 7
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$646,725.
Operating Budget Impact: To be determined.

Project Name: Bobby Lou, Brittany, Elysian Sewer Lift Station
Project Number: 10-SEW-47

Description: Rehabilitate the Bobby Lou, Brittany, and Elysian Sewer Lift Station.
Engineer/Architect: H. Davis Cole & Associates, LLC
Contractor: Volute Inc.

Council District: 1, 8
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,002,900.
Operating Budget Impact: To be determined.

Project Name: Disposal Plant/Willow Sewer Lift Station
Project Number: 10-SEW-44

Description: Rehabilitate the Disposal Plant Sewer Lift Station and Willow Street Lift Station.
Engineer/Architect: GSE Associates, LLC
Contractor: Cecil D Gassiott

Council District: 1
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,751,125.
Operating Budget Impact: To be determined.

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Edgewood/Frank Sewer Lift Station
Project Number: 10-SEW-46

Description: Rehabilitate the Edgewood Sewer Lift Station and Frank Street Sewer Lift Station.
Engineer/Architect: David A Waitz Engineering & Surveying, Inc.
Contractor: Cecil D Gassiott

Council District: 1, 8
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$490,025.
Operating Budget Impact: To be determined.

Project Name: Five Sewer Lift Stations (Cleveland 2, East Park, Moffet, Riley, & Smithridge 1)
Project Number: 10-SEW-61

Description: Rehabilitate the Cleveland 2, East Park/Palm, Moffet/Saia, Riley, and Smithridge 1 Sewer Lift Station.
Engineer/Architect: Milford & Associates
Contractor: Petron LLC

Council District: 1, 5, 8
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,051,425.
Operating Budget Impact: To be determined.

Project Name: Infiltration/Inflow
Project Number: 11-SEW-06

Description: Design and implement the sewer system infiltration/inflow elimination program.
Engineer/Architect: T Baker Smith, LLC
Contractor: Boh Bros Construction

Council District: Parishwide
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,995,400.
Operating Budget Impact: To be determined.

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: North Wastewater Treatment Plant Rehab
Project Number: 10-SEW-66

Description: Rehabilitate the North Wastewater Treatment Plant.
Engineer/Architect: Camp, Dresser & McKee (CDM)
Contractor: Cecil D Gassiott

Council District: 4
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$6,605,375.
Operating Budget Impact: To be determined.

Project Name: Renovate 3 Sanitary Sewer Lift Stations
Project Number: 08-SEW-24

Description: Renovation of Woodlawn Ranch, American Legion, and Carlos Sanitary Sewer Lift Stations.
Engineer/Architect: Duplantis Design Group

Council District: 5, 7
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,302,928.
Operating Budget Impact: To be determined.

Project Name: Renovate Village East Sewer Lift Station
Project Number: 09-SEW-08

Description: Renovation of the existing Village East Sewer Lift Station consisting of a dry pit and two wet wells.
Engineer/Architect: GSE Associates, LLC
Contractor: Cecil D Gassiott

Council District: 1
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$405,010.
Operating Budget Impact: To be determined.

657 SEWER BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: South Treatment Plant Renovation
Project Number: 10-SEW-62

Description: Rehabilitate the South Treatment Plant Levee.
Engineer/Architect: Duplantis Design Group

Council District: 7
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$921,625.
Operating Budget Impact: To be determined.

Project Name: Winn Dixie/Routier Sewer Lift Station
Project Number: 09-SEW-09

Description: Renovate the Winn Dixie Sewer Lift Station and Routier Lift Station.
Engineer/Architect: T Baker Smith, LLC

Council District: 1, 2
Funding Source: Sewer Bonds.
Project Appropriation: Total project costs including prior authorizations \$603,478.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$3,010,000 budgeted through 2011. This project is designed to slow the progression of salt-water intrusion and coastal erosion. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2013.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	1,266,166	10,739,544	10,647,754	142,730	142,730
Charge for Services					
Miscellaneous Revenue	47,662	0	7,526	0	0
Operating Transfers In	2,345,000	4,049,737	3,774,146	6,074,555	6,074,555
TOTAL REVENUES	<u>3,658,828</u>	<u>14,789,281</u>	<u>14,429,426</u>	<u>6,217,285</u>	<u>6,217,285</u>
EXPENDITURES:					
Government Buildings	505,134	7,442,940	7,442,940	1,088,615	1,088,615
Code Violations/Compliance	0	180,250	180,250	0	0
Civic Center	0	0		446,503	446,503
Parish Prisoners	0	1,712,646	1,712,646	384,184	384,184
Police	40,000	0	0	0	0
Fire-Urban	0	119,046	119,046	0	0
Coastal Restoration/Preservation	241,307	12,182,612	12,182,612	3,302,683	3,302,683
Roads & Bridges	598,072	2,294,478	2,294,478	127,000	127,000
Drainage	75,297	222,645	222,645	65,000	65,000
Sewerage Collection	1,634	380,344	380,344	88,000	88,000
Animal Control	0	255,591	0	0	0
Parks & Grounds	13,096	528,985	417,195	630,000	630,000
Economic Development-Other	569	39,053	39,053	0	0
Water Projects	0	0	0	85,300	85,300
Emergency Preparedness	0	9,272	9,272	0	0
Operating Transfers Out	0	101,047	101,047	0	0
TOTAL EXPENDITURES	<u>1,475,109</u>	<u>25,468,909</u>	<u>25,101,528</u>	<u>6,217,285</u>	<u>6,217,285</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-75.49%
INCREASE (DECREASE) TO FUND BALANCE					
	2,183,719	(10,679,628)	(10,672,102)	0	0
FUND BALANCE, JANUARY 1					
	8,555,120	10,738,839	10,738,839	66,737	66,737
FUND BALANCE, DECEMBER 31					
	10,738,839	59,211	66,737	66,737	66,737

659 CAPITAL PROJECTS CONTROL FUND

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Adult Jail Chillers & A/C** – Approved.
 - 2013 General Fund - \$384,184
- **Aviation Road Drainage (HTAC)** – Approved.
 - 2013 Drainage Tax Fund - \$15,000 (*Adopted in 2010 Capital Outlay, Ordinance 7798*), approved.
 - 2014 Drainage Tax Fund - \$15,000 (*Adopted in 2010 Capital Outlay, Ordinance 7798*), approved.
- **Aviation Road Rehab (HTAC)** – Approved.
 - 2013 General Fund - \$27,000 (*Adopted in 2012 Capital Outlay, Ordinance 8157*) approved.
 - 2014 General Fund - \$27,000 (*Adopted in 2012 Capital Outlay, Ordinance 8157*) approved
 - 2015 General Fund - \$27,000 (*Adopted in 2012 Capital Outlay, Ordinance 8157*) approved
 - 2016 General Fund - \$27,000 (*Adopted in 2012 Capital Outlay, Ordinance 8157*) approved
- **Chateau Crescent Median Removal** – Approved.
 - 2013 General Fund - \$30,000
- **Civic Center Roof** - Approved.
 - 2013 General Fund - \$446,503
- **Coastal Restoration** – Approved.
 - 2013 General Fund - \$500,000 (*Adopted in 2010 Capital Outlay, Ordinance 7744*), approved
- **Courthouse Annex Generator** - Approved.
 - 2013 General Fund - \$400,000
- **Gibson-Jarvis Sewerage** – Approved.
 - 2013 General Fund - \$88,000
- **Government Tower Chillers** – Approved.
 - 2013 General Fund - \$90,500
- **Health Unit Renovations** – Approved.
 - 2013 Health Unit Fund - \$450,000
- **LA 24 Sidewalks (Marietta to Linda Ann)** – Approved.
 - 2013 General Fund - \$10,000
- **Lake Boudreaux Diversion (CWPR)** – Approved.
 - 2013 Drainage Tax Fund - \$692,208
 - 2013 ¼% Capital Sales Tax Fund - \$1,173,000
 - 2013 BP Funds - \$937,475
- **North Campus Land/Land Improvements** – Approved.
 - 2013 ¼% Capital Sales Tax Fund - \$60,415
 - 2013 Community Water Enhancement Grant - \$87,700
- **Rosemarie Lane Waterline** – Approved.
 - 2013 ¼% Capital Sales Tax Fund - \$30,270
 - 2013 Community Water Enhancement Grant - \$55,030
- **Skateboard Park** – Approved.
 - 2013 Parishwide Recreation Fund - \$630,000
- **West Park Avenue Sidewalks (Royce to Marietta)** – Approved.
 - 2013 General Fund - \$60,000
- **Ziegler Street Culverts** – Approved.
 - 2013 Drainage Tax Fund - \$50,000

659 CAPITAL PROJECTS CONTROL FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2012	2013	2014	2015	2016	TOTAL
Adult Jail Renovations	50,000	1,217,000	0	0	0	0	1,267,000
Adult Jail Chillers & A/C	0	445,646	384,184	0	0	0	829,830
Aviation Road Drainage (HTAC)	30,000	15,000	15,000	15,000	0	0	75,000
Aviation Road Rehab (HTAC)	0	27,000	27,000	27,000	27,000	27,000	135,000
Boardwalk - Construction	39,053	0	0	0	0	0	39,053
Boat Launch Wallop-Breaux	40,434	0	0	0	0	0	40,434
Bourg Company Canal	136,995	(124,000)	0	0	0	0	12,995
Central Fire Station Roof	68,211	0	0	0	0	0	68,211
Chateau Crescent Median Removal	0	0	30,000	0	0	0	30,000
Civic Center Roof	0	0	446,503	0	0	0	446,503
Clendenning Road Drainage HTAC	7,282	0	0	0	0	0	7,282
Coastal Restoration (HMC CAP 206)	921,927	1,000,000	500,000	0	0	0	2,421,927
Coastal Wetlands Restoration	79,639	0	0	0	0	0	79,639
Courthouse Annex Generator	0	0	400,000	0	0	0	400,000
Derelict Vessels USCOE	180,250	0	0	0	0	0	180,250
District 5 Basketball Courts	16,904	0	0	0	0	0	16,904
District Court Renovations	127,237	0	0	0	0	0	127,237
District Seven (7) Road Improvements	75,000	(75,000)	0	0	0	0	0
Downtown Parking	56,151	689,000	0	0	0	0	745,151
Dumas/Legion Pools	34,109	0	0	0	0	0	34,109
East Houma/East Park Walking Trails	314,664	0	0	0	0	0	314,664
Emergency Generator Connection	44,826	0	0	0	0	0	44,826
Emergency Operations Center	1,770,600	0	0	0	0	0	1,770,600
Evacuation Shelter Generator (TPSB)	9,272	0	0	0	0	0	9,272
Falgout Canal Freshwater Enhancement	231,865	0	0	0	0	0	231,865
Falgout Canal Marsh Management Project	150,000	0	0	0	0	0	150,000
Fire Hydrant - Country Estate Drive	1,682	0	0	0	0	0	1,682
Gibson-Jarvis Sewerage	380,344	0	88,000	0	0	0	468,344
Glenn F Polk Mem Park Walking Track (Williams)	1,707	(1,707)	0	0	0	0	0
GPS Vehicle Tracking System	70,389	0	0	0	0	0	70,389
Government Tower Chillers	0	0	90,500	0	0	0	90,500
Grand Bois Park Improvements	113,682	52,000	0	0	0	0	165,682
Gray Pedestrian Sidewalk	3,248	0	0	0	0	0	3,248
Head Start Building	12,075	0	0	0	0	0	12,075
Health Unit Construction	2,195,173	450,000	450,000	0	0	0	3,095,173
H L B Sidewalks & Pedestrian Bridge	134,463	138,750	0	0	0	0	273,213
Horseshoe Drive Drainage	20,000	0	0	0	0	0	20,000
Houma Marina Safe Harbor Mooring	216,755	(76,600)	0	0	0	0	140,155
LA 24 Sidewalks (Linda Ann to Marietta)	196,332	80,000	10,000	0	0	0	286,332
Lake Boudreaux Diversion (CWPR)	2,528,774	200,000	2,802,683	0	0	0	5,531,457
Lower Atchafalaya Pipeline Study	0	150,000	0	0	0	0	150,000
N Campus Land/Land Improvements	1,995,394	(579,000)	148,115	0	0	0	1,564,509
Oakshire School Traffic Improvements	14,929	0	0	0	0	0	14,929
Off-System Bridge Replacement	18	0	0	0	0	0	18
Operation Boat Launch	414,153	200,600	0	0	0	0	614,753
Parish Sports Park Complex		47,500	0	0	0	0	47,500
Public Works Complex	249,243	0	0	0	0	0	249,243
Rosemarie Lane Waterline	0	0	85,300	0	0	0	85,300
Schriever Recreation Center A/C	23,000	0	0	0	0	0	23,000
Skateboard Park	0	130,000	630,000	0	0	0	760,000
South Houma Memorial Fire Station	49,153	0	0	0	0	0	49,153
Statewide Generator Program	1,704	0	0	0	0	0	1,704
Sunrise Gardens Levee Closure (Tina Street)	24,703	(24,340)	0	0	0	0	363
Tower Parking Garage Improvements	430,537	0	0	0	0	0	430,537
Tunnel Blvd Sidewalks	26,755	0	0	0	0	0	26,755
West Park Avenue Sidewalks (Royce/Marietta)	0	550,000	60,000	0	0	0	610,000
West Caminada Headland/Dune Restoration	0	7,000,000	0	0	0	0	7,000,000
Ziegler Street Culverts	0	0	50,000	0	0	0	50,000
TOTAL EXPENDITURES	13,488,632	11,511,849	6,217,285	42,000	27,000	27,000	31,313,766
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Adult Jail Chillers and A/C
Project Number: 11-JAIL-34

Description: Replace chillers at the jail.
Engineer/Architect: Castagnos Goodwin Utley Engineers, LLC

Council District: 7
Funding Source: 54% Parish Prisoner's Fund and 46% General Fund
Project Appropriation: \$384,184 in FY 2013. Total project costs including prior authorizations \$829,830.
Operating Budget Impact: To be determined.

Project Name: Adult Jail Renovations

Description: Replace the jail roof and preliminary plans and design for an addition to the Adult Jail facility, including storage and parking.

Council District: 7
Funding Source: 51% General Fund and 49% Parish Prisoners Fund.
Project Appropriation: Total project costs including prior authorizations \$1,267,000.
Operating Budget Impact: To be determined.

Project Name: Aviation Road Drainage (HTAC)

Description: Drainage improvements along Aviation Road, to be done with HTAC.

Council District: 8
Funding Source: Drainage Tax Fund
Project Appropriation: \$15,000 in FY 2013, \$15,000 FY 2014. Total project costs including prior authorizations \$75,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Aviation Road Rehabilitation (HTAC)	
Description:	Repairs and overlay improvements along Aviation Road. To be done with HTAC.

Council District:	8
Funding Source:	20% Parish Transportation, 80% General fund
Project Appropriation:	\$27,000 in FY 2013, \$27,000 in FY 2014, \$27,000 in FY 2015, \$27,000 in FY 2016. Total project costs including prior authorizations \$135,000.
Operating Budget Impact:	To be determined.

Project Name: Boardwalk Construction Project Number: 05-ECD-11	
Description:	Extend the existing boardwalk, near the marina, to transit bus terminal along Bayou Terrebonne.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Great Southern Dredging and Sealevel Construction

Council District:	1,2,5
Funding Source:	72% General Fund, 25% State Facility Planning & Control, 2% Houma Area Convention/Visitor, and 1% Donations
Project Appropriation:	Total project costs including prior authorizations \$3,180,061.
Operating Budget Impact:	\$21,000 annual increase for maintaining the structure of the boardwalk.

Project Name: Boat Launch Wallop-Breaux Project Number: 05-BOAT-21 and 05-BOAT-28	
Description:	Improvements to Texas-Gulf Road and South Houma boat launches.
Engineer/Architect:	Morris P. Hebert, Inc.
Contractor:	Sealevel Construction

Council District:	8
Funding Source:	44% La. Dept. of Wildlife & Fisheries, 31% General Fund, 16% ¼% Capital Sales Tax Fund and 9% Road & Bridge Maintenance Fund.
Project Appropriation:	Total project costs including prior authorizations \$317,741.
Operating Budget Impact:	To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bourg Company canal Emergency Mooring Piles
Project Number: 09-BOAT-81

Description: The installation of mooring piles along the banks of Company Canal. Will begin at the junction of Company Canal and LA Hwy 24 and will end at the junction of Company Canal and the Gulf Intracoastal Waterway.
Engineer/Architect: T Baker Smith, LLC
Contractor: Dupre Brothers Construction Co., Inc.

Council District: 9
Funding Source: CDBG Disaster Recovery.
Project Appropriation: Total project costs including prior authorizations \$176,000.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Central Fire Station Roof
Project Number: 07-FIRE-46

Description: Replace existing roof at the Central Fire Station with a copper roof.
Engineer/Architect: The Merlin Group
Contractor: Ray Bros., Inc.

Council District: 5
Funding Source: Public Safety Fund
Project Appropriation: Total project costs including prior authorizations \$200,000.
Operating Budget Impact: To be determined.

Project Name: Chateau Crescent Median Removal

Description: Removal of the Medians on Chateau Crescent.

Council District: 6
Funding Source: General Fund.
Project Appropriation: \$30,000 in FY 2013. Total project costs \$30,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Civic Center Roof

Description: Replace the roof at the Civic Center.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: \$446,503 in FY 2013. Total project costs \$446,503.
Operating Budget Impact: To be determined.

Project Name: Clendenning Road Drainage

Description: Drainage Improvements along Clendenning Road to be done with Houma-Terrebonne Airport Commission.

Council District: 8
Funding Source: 80% ¼% Capital Sales Tax Fund and 20% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: No impact.

Project Name: Coastal Restoration (HNC CAP 206)

Description: To provide match funding for Federal Coastal Restoration projects in the future.

Council District: Parishwide
Funding Source: General Fund
Project Appropriation: \$500,000 in FY 2013. Total project costs including prior authorizations \$2,500,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Coastal Wetlands Restoration

Description: Construct Brush Fences for the GIWW Levee Vegetative Plantings.

Council District: 1, 2, 3,4,5,6,7,8,9
Funding Source: 80% Department of Natural Resources and 20% Coastal Restoration Fund.
Project Appropriation: Total project costs including prior authorizations \$128,269.
Operating Budget Impact: No impact.

Project Name: Courthouse Annex Generator

Description: Install a generator in the Courthouse Annex.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: \$400,000 in FY 2013. Total project costs \$400,000.
Operating Budget Impact: To be determined.

Project Name: Derelict Vessels USCOE

Description: To remove derelict vessels from Parish waterways due to Hurricane Rita and Ike.

Council District: Parishwide
Funding Source: 78% FEMA, 11% ¼% Capital Sales Tax Fund and 11% General Fund.
Project Appropriation: Total project costs including prior authorizations \$940,265.
Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District 5 Basketball Courts

Description: Construct ½ court basketball courts in the District 5 area.

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$30,000.
Operating Budget Impact: To be determined.

Project Name: District Court Renovations

Description: Major renovations to the old Council meeting room in the Courthouse Annex for District Court.

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

Project Name: Downtown Parking

Description: To increase the parking area for downtown Houma.

Council District: 1, 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$1,039,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Dumas/Legion Pools	
Description:	Investigate the feasibility of placing the Dumas and Legion Olympic size pools back into operation.

Council District: 2, 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$109,109.
Operating Budget Impact: To be determined.

Project Name: East Houma/East Park Walking Trails Project Number: 02-WALK-38	
Description:	Construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.
Engineer/Architect:	GSE Associates, LLC

Council District: 5
Funding Source: 67% DOTD, 20% ¼% Capital Sales Tax Fund, and 13% General Fund (Pilot)
Project Appropriation: Total project costs including prior authorizations \$343,421.
Operating Budget Impact: \$2,000 annual increase.

Project Name: Emergency Generator Connection Project Number: 09-BLDG-28	
Description:	To implement connections for Government Tower, City Hall (Information Technology Bldg), Courthouse and Courthouse Annex.
Engineer/Architect:	GSE Associates, LLC
Contractor:	HTE Contractors

Council District: 1, 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$210,700.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Emergency Operation Center

Description: To centralize emergency operations in Terrebonne Parish.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$2,000,000.
Operating Budget Impact: To be determined.

Project Name: Evacuation Shelter Generator (TPSB)

Description: Generators for evacuation shelter being done with the Terrebonne Parish School Board.

Council District: Parishwide
Funding Source: 40% Capital Projects Control Fund, 30% ¼% Capital Sales Tax Fund and 30% General Fund.
Project Appropriation: Total project costs including prior authorizations \$210,000.
Operating Budget Impact: \$10,000 annual increase for energy and maintenance costs.

Project Name: Falgout Canal Freshwater Enhancement

Description: Introduce freshwater into the marshes adjacent to the Houma Navigational Canal between HNC and Bayou Dularge.
Engineer/Architect: T Baker Smith, LLC

Council District: Parishwide
Funding Source: U.S. Dept of Interior (CIAP).
Project Appropriation: Total project costs including prior authorizations \$669,461.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Falgout Canal Marsh Management Project

Description: To excavate canal and build up levee.

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Fire Hydrant – Country Estate Drive

Description: To install a fire hydrant on Country Estate Drive

Council District: 4
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$7,500.
Operating Budget Impact: To be determined upon completion of project.

**Project Name: Gibson-Jarvis Sewerage
Project Number: 09-SEW-54**

Description: Constructing new sewerage facilities, including gravity lines, pump station with SCADA, force main and treatment plant SCADA. Grant funding from CDBG (HUD) has been applied for. The funding suggested will be replaced if it is approved.

Engineer/Architect: T Baker Smith

Council District: 2
Funding Source: 61% Capital Projects Control Fund and 39% General Fund.
Project Appropriation: \$88,000 in FY 2013. Total project costs including prior authorizations \$488,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Glenn F. Polk Memorial Park Walking Track (Williams Avenue Walking Track)

Description: Resurfacing track at Williams Avenue Park.
Engineer/Architect: Gulf South Engineers
Contractor: T L James & Co., T & T Asphalt, Inc., G & W Construction

Council District: 5
Funding Source: 58% General Fund and 42% Capital Projects Control Fund.
Project Appropriation: Total project costs including prior authorizations \$82,293.
Operating Budget Impact: No impact.

Project Name: Government Tower Chillers

Description: Replace chillers in the Government Tower.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: \$90,500 in FY 2013. Total project costs \$90,500.
Operating Budget Impact: To be determined.

Project Name: GPS Vehicle Tracking System

Description: Vehicle tracking equipment for parish vehicles.

Council District: Parishwide
Funding Source: 50% ¼% Capital Sales Tax Fund and 50% Capital Projects Control Fund.
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: \$10,000 annual increase for maintenance of the tracking equipment.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Grand Bois Park Improvements

Description: Park improvements to Grand Bois Park.

Council District: 9

Funding Source: 37% General Fund, 37% Capital Sales Tax Fund, and 26% Non-District Recreation.

Project Appropriation: Total project costs including prior authorizations \$202,000.

Operating Budget Impact: To be determined.

**Project Name: Gray Pedestrian Sidewalk
Project Number: 00-WALK-06**

Description: The installation of 4-foot sidewalks in the Gray area.
Engineer/Architect: Picciola & Associates
Contractor: Sealevel Construction and RMD Holdings, LTD

Council District: 2

Funding Source: 69% Louisiana Department of Transportation and Development Enhancement Program, 19% Capital Projects Control Fund, 9% ¼% Capital Sales Tax Fund and 3% Road & Bridge Fund.

Project Appropriation: Total project costs including prior authorizations \$539,130.

Operating Budget Impact: \$4,700 annual increase for repairs to sidewalks.

**Project Name: Head Start Building
Project # 07-CDBG-21**

Description: Build a two-classroom building in Schriever to provide special education to children in need under the Head Start program.
Engineer/Architect: Marcello & Associates
Contractor: M & H Builders, Inc.

Council District: 2

Funding Source: 36% Housing/Urban Dev Grant, 33% CDBG Grant Fund, 15% Terrebonne Homeless Shelter Fund, 9% General Fund and 7% Dept of Urban Community Affairs

Project Appropriation: Total project costs including prior authorizations \$1,356,546.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Health Unit Construction	
Description: Construction of a new facility on Williams Avenue.	
Engineer/Architect: Marcello & Associates	

Council District:	Parishwide
Funding Source:	Health Unit Fund
Project Appropriation:	\$450,000 in FY 2013. Total project costs including prior authorizations \$3,240,000.
Operating Budget Impact:	\$7,500 annual increase in utility costs as well as various maintenance expenses.

Project Name: HLB Sidewalks and Pedestrian Bridge Project Number: 06-WALK-20	
Description: Construction of sidewalks and a pedestrian bridge at H.L. Bourgeois High School.	
Engineer/Architect: GSE Associates, LLC	
Contractor: LA Contracting	

Council District:	4
Funding Source:	57% Louisiana Department of Transportation and Development Enhancement Program, 19% Capital Projects Control Fund, 12% General Fund and 12% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$301,000.
Operating Budget Impact:	\$4,700 annual increase for repairs to sidewalks and bridge.

Project Name: Horseshoe Drive Drainage Improvements	
Description: Improvements for drainage on Horseshoe Drive.	

Council District:	4
Funding Source:	General Fund
Project Appropriation:	Total project costs including prior authorizations \$20,000.
Operating Budget Impact:	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Houma Marina Safe Harbor Mooring Pedestrian Access Project Number: 09-BOAT-82	
Description: The installation of mooring piles within Bayou Terrebonne including dredging of the existing Houma Marina Docking area and a public fishing pier will also be constructed. Engineer/Architect: GSE Associates, LLC Contractor: LA Contracting Enterprises, LLC	

Council District: 5

Funding Source: CDBG Disaster Recovery

Project Appropriation: Total project costs including prior authorizations \$220,000.

Operating Budget Impact: To be determined.

Project Name: LA 24 Sidewalks (Linda Ann St to Marietta Place) Project Number: 11-WALK-10	
Description: Construct sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place. Engineer/Architect: Duplantis Design Group	

Council District: 4 & 2

Funding Source: 70% La DOTD Enhancement and 30% General Fund.

Project Appropriation: \$10,000 in FY 2013. Total project costs including prior authorizations \$305,000.

Operating Budget Impact: To be determined.

Project Name: Lake Boudreaux Diversion (CWPR) Project Number: 05-LAND-14	
Description: Coastal wetlands planning and restoration. Engineer/Architect: T. Baker Smith	

Council District: 7

Funding Source: 29% ¼% Capital Sales Tax Fund, 22% Dept. of Natural Resources, 19% General Fund, 16% BP Coastal Restoration, 12% Drainage Tax Fund, and 2% Capital Projects Control Fund.

Project Appropriation: \$2,802,683 in FY 2013. Total project costs including prior authorizations \$5,812,683.

Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lower Atchafalaya Pipeline Study

Description: Study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.

Council District: Parishwide
Funding Source: TLCD
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

Project Name: North Campus Land/Land Improvements
Project Number: 12-RDS-04

Description: A site located on the northern portion of the parish outside of the 100 year floodplain to better serve the parish as population and needs shift for emergency preparedness and response, Juvenile Detention Facility, Public Works, Housing and Human Services, Animal Shelter and cold storage.

Engineer/Architect: Milford & Associates

Council District: Parishwide
Funding Source: 95% General Fund and 5% Community Water Enrichment Grant
Project Appropriation: \$148,115 in FY 2013. Total project costs including prior authorizations \$1,631,846.
Operating Budget Impact: To be determined.

Project Name: Oakshire School Traffic Improvements

Description: Concrete paving of the dead end of Vicari Drive.

Engineer/Architect: TPCG/In-house road repair

Council District: 4
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$15,750.
Operating Budget Impact: \$315 annual increase for maintenance costs.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Off-System Bridge Replacement

Description: Purchase of right of ways.

Council District: Parishwide
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$30,000.
Operating Budget Impact: No impact, included with construction.

**Project Name: Operation Boat Launch
Project Number: 09-BOAT-83**

Description: The implementation of selected fisheries infrastructure recovery projects.
Engineer/Architect: GSE Associates, LLC
Contractor: Grillot Construction, LLC

Council District: Parishwide
Funding Source: 86% CDBG Disaster Recovery and 14% General Fund
Project Appropriation: Total project costs including prior authorizations \$1,044,600.
Operating Budget Impact: To be determined.

Project Name: Parish Sports Park Complex

Description: Evaluate the merits and feasibility of acquired land in partnership with recreation district 2, 3 for the purpose of developing a major sports park complex.

Council District: Parishwide
Funding Source: Recreation fund
Project Appropriation: Total project costs including prior authorizations \$47,500.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Public Works Complex

Description: To relocate and expand the public works services to an area of the Parish, which will provide centralized access from flooding during active storm seasons, and offers protection.

Council District: 5
Funding Source: 71% General Fund and 29% ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$350,000.
Operating Budget Impact: To be determined.

Project Name: Rosemarie Lane Waterline

Description: To install a waterline on Rosemarie Lane.

Council District: 2
Funding Source: 35% ¼% Capital Sales Tax Fund and 65% Community Water Enrichment Grant
Project Appropriation: Total project costs including prior authorizations \$85,300.
Operating Budget Impact: To be determined.

Project Name: Schriever Recreation Center A/C

Description: To install air conditioner system in Schriever Recreation Center.

Council District: 6
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$23,000.
Operating Budget Impact: No impact on Terrebonne Parish Consolidated Government; the center belongs to the Recreation District #1.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Skateboard Park	
Description:	Construct Phase I in the area of Hwy 311 within a high growth area near residential neighborhoods to encourage access by pedestrian and bicycle transportation.

Council District: Parishwide

Funding Source: Parishwide Recreation Fund

Project Appropriation: \$630,000 in FY 2013. Total project costs \$760,000.

Operating Budget Impact: To be determined.

Project Name: South Houma Memorial Fire Station Project Number: 03-BLDGS-44	
Description:	Construction of a new 5,600 square foot fire station on St. Charles Street.
Engineer/Architect:	Houston J. Lirette Jr., Architect
Contractor:	Bryan Bush Construction Co., Inc.

Council District: 6

Funding Source: Public Safety Fund

Project Appropriation: Total project costs including prior authorizations \$930,083.

Operating Budget Impact: Decrease in maintenance.

Project Name: Statewide Generator Program	
Description:	To provide generators for strategic locations in the Parish.

Council District: Parishwide

Funding Source: FEMA.

Project Appropriation: Total project costs including prior authorizations \$648,204.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sunrise Gardens Levee Closure (Tina Street)

Description: The elevation of Tina Street to provide a boundary for the forced drainage system.

Council District: 7
Funding Source: 75% LGAP and 25% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorization \$75,660.
Operating Budget Impact: To be determined.

Project Name: Tower Parking Garage Improvements

Description: To develop a master plan of items needed to expand the life of the structure.
Engineer/Architect: Badeaux Engineers

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$435,000.
Operating Budget Impact: To be determined.

Project Name: Tunnel Boulevard Sidewalks
Project Number: 04-WALK-25

Description: Constructing sidewalks along Tunnel Boulevard in District 2.
Engineer/Architect: Duplantis Design Group, PC
Contractor: Plus Concrete

Council District: 2
Funding Source: 75% Louisiana DOTD Enhancement Program, 15% Road and Bridge Maintenance Fund, and 10% General Fund.
Project Appropriation: Total project costs including prior authorizations \$209,600.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: West Caminada Headland/Dune Restoration & Marsh Creation

Description: Restore and protect approximately 246 acres of beach and dune habitat across approximately 5 miles of western Caminada headland through the direct placement of sediment from offshore borrow areas. Sand will also be placed and native beach and marsh vegetation will be planted to stabilize and conserve the newly placed sediment.

Council District: Parishwide
Funding Source: U.S. Department of Interior (Fish/Wildlife)
Project Appropriation: Total project costs including prior authorizations \$7,000,000.
Operating Budget Impact: None.

Project Name: West Park Ave Sidewalks (Royce Street to Marietta Place)
Project Number: 12-WALK-31

Description: Constructing sidewalks along LA 24 from Royce Street to Marietta Place.
Engineer/Architect: Duplantis Design Group

Council District: 3 & 4
Funding Source: 90% Louisiana DOTD Enhancement Program, 10% General Fund.
Project Appropriation: \$60,000 in FY 2013. Total project costs including prior authorizations \$610,000.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Ziegler Street Culverts

Description: Install culverts on Ziegler Street.

Council District: 3
Funding Source: Drainage Tax Fund.
Project Appropriation: \$50,000 in FY 2013. Total project costs \$50,000.
Operating Budget Impact: To be determined upon completion of project.

661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. New money budgeted for 2013 are to continue improvements to our Parish infrastructure. Multi-year projects include the Hollywood Road 4-Lane, Country Drive Improvements, Bayou Gardens Extension from Coteau to Bayou Blue. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	4,028,421	4,582,561	4,482,009	0	0
Miscellaneous Revenue	28,836	0	4,826	0	0
Operating Transfers In	1,624,662	853,220	853,220	1,270,000	1,270,000
TOTAL REVENUES	5,681,919	5,588,069	5,492,343	1,270,000	1,270,000
EXPENDITURES:					
Roads & Bridges	3,710,888	13,248,274	13,144,101	1,250,000	1,250,000
ARRA/Stimulus	2,020,788	119,244	119,244	0	0
Operating Transfers Out	766,000	0	0	0	0
TOTAL EXPENDITURES	6,497,676	13,367,518	13,263,345	1,250,000	1,250,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-90.65%
INCREASE (DECREASE) TO FUND BALANCE					
	(815,757)	(7,779,449)	(7,771,002)	20,000	20,000
FUND BALANCE, JANUARY 1	8,692,745	7,876,988	7,876,988	105,986	105,986
FUND BALANCE, DECEMBER 31	7,876,988	97,539	105,986	125,986	125,986

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Hollywood Road (South) – 4 Lane** – Approved.
 - 2013 ¼% Capital Sales Tax Fund - \$500,000
- **Thompson Road Construction** – Approved.
 - 2013 ¼% Capital Sales Tax Fund - \$500,000
- **Westside Boulevard Phase 3 (MLK to Highway 311)** - Approved.
 - 2012 General Fund - \$250,000

661 ROAD CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2012	2013	2014	2015	2016	
Asphalt Overlays - Federal Stimulus (ARRA)	45,078	0	0	0	0	0	45,078
Bayou Gardens Extension	1,315,343	0	0	0	0	0	1,315,343
Bayou Grand Caillou Bridge	10,000	(10,000)	0	0	0	0	0
Bonanza Pump Station Road	15,000	0	0	0	0	0	15,000
Concrete Sections II - Federal Stimulus (ARRA)	28,081	0	0	0	0	0	28,081
Country Drive Improvements	4,258,222	200,000	0	0	0	0	4,458,222
Country Drive Improvements - Phase II	150,000	0	0	0	0	0	150,000
Dularge Bridge	500,806	642,220	0	0	0	0	1,143,026
Highway 24/Presque Isle Turning Lane	45,814	0	0	0	0	0	45,814
Highway 311/Enterprise Drive Bridge	86,271	0	0	0	0	0	86,271
Hollywood Rd. (South) 4 Lane	4,014,091	0	500,000	0	0	0	4,514,091
Major Turning Lanes	428,036	0	0	0	0	0	428,036
North Hollywood Road Improvements	1,109	0	0	0	0	0	1,109
Pontoon Bridge Major Repairs	89,781	0	0	0	0	0	89,781
Rose Marie Lane	11,534	0	0	0	0	0	11,534
Synergy Center Road Extension (to Main Street)	10,947	0	0	0	0	0	10,947
Texas Gulf Road Bridge	5,356	0	0	0	0	0	5,356
Thompson Road Construction	793,066	0	500,000	0	0	0	1,293,066
Toussant/Foret Bridge	2,913	0	0	0	0	0	2,913
Turning Lanes - Federal Stimulus (ARRA)	46,085	0	0	0	0	0	46,085
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	46,494	0	0	0	0	0	46,494
Westside Blvd. - Phase II (To MLK)	631,271	(104,173)	0	0	0	0	527,098
Westside Blvd. - Phase III (MLK To Hwy 311)	0	0	250,000	0	0	0	250,000
TOTAL EXPENDITURES	12,535,298	728,047	1,250,000	0	0	0	14,513,345
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Asphalt Overlays – Federal Stimulus (ARRA) State Project Number: 742-55-0110	
Description:	To overlay, patch and stripe Country Dr (Jeff Dr to Klondyke Rd), Southdown Mandalay Rd, (St Charles St to Thacker Dr), Westside Blvd, Bayou Lacache Bridge approaches for Klondyke Rd and Alma Street.
Contractor:	Huey Stockstill

Council District:	Parishwide
Funding Source:	Federal ARRA.
Project Appropriation:	Total project costs including prior authorizations \$946,615.
Operating Budget Impact:	To be determined

Project Name: Bayou Gardens Extension Project Number: 07-EXT-22	
Description:	To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road.
Engineer/Architect:	T Baker Smith

Council District:	4
Funding Source:	52% General Fund, 43% Road & Bridge Maintenance Fund and 5% Road and Bridge Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,633,000.
Operating Budget Impact:	No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

Project Name: Bonanza Pump Station Road	
Description:	To improve the road to Bonanza Drainage Pump Station.

Council District:	3
Funding Source:	General Fund (Mineral Royalties)
Project Appropriation:	Total project costs including prior authorizations \$15,000.
Operating Budget Impact:	No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Concrete Sections II– Federal Stimulus (ARRA) State Project Number: 742-55-0113	
Description:	To remove and replace damaged concrete panels and stripe select locations. Base bid consists of Acadian Dr (Oaklawn Dr to LA 661) and East St (LA 57 to LA 24); Additive alternative 1 consists of Jefferson Davis St (Wilson Ave to Gouaux Ave) and Sixth St (Gouaux Ave to LA 182); Additive alternate 2 consists of Vicari (Hampton St to Bayou Gardens Blvd); and Additive Alternate 3 consists of Williams Ave (Legion Ave to N Hollywood Rd). The award of alternates will be based upon the availability of Funds.
Contractor:	Forby Contracting, Inc.

Council District:	Parishwide
Funding Source:	Federal ARRA.
Project Appropriation:	Total project costs including prior authorizations \$1,715,110.
Operating Budget Impact:	To be determined

Project Name: Country Drive Improvements Project Number: 97-PAV-21	
Description:	Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.
Engineer/Architect:	T. Baker Smith

Council District:	9
Funding Source:	65% Louisiana Department of Transportation and Development, 14% General Fund, 12% ¼% Capital Sales Tax Fund, 8% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
Project Appropriation:	Total project cost including prior authorizations \$6,252,000.
Operating Budget Impact:	\$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

Project Name: Country Drive Improvements – Phase II	
Description:	The continuation of upgrading the two lane road way to current standards.

Council District:	9
Funding Source:	Road and Bridge Maintenance Fund.
Project Appropriation:	Total project costs including prior authorizations \$150,000.
Operating Budget Impact:	No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Dularge Bridge Project Number: 07-BRG-23 & 12-BRG-08	
Description:	Build a new bridge to replace the current Marmande and Dr. Beatrous Bridges.
Engineer/Architect:	GSE & Associates, LLC

Council District:	7
Funding Source:	46% General Fund, 36% ¼% Capital Sales Tax Fund, and 18% Road & Bridge Maintenance Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,157,120.
Operating Budget Impact:	To be determined.

Project Name: Highway 24 Presque Isle Turning Lane Project Number: 02-LANE-31	
Description:	To construct a turning lane at the intersection of Highway 24 and Presque Isle.
Engineers/Architects:	T. Baker Smith Neel Schaffer, Inc.
Contractor:	Jack B Harper Contractors, Inc.

Council District:	8, 9
Funding Source:	82% General Fund, and 18% ¼% Capital Sales Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$245,000.
Operating Budget Impact:	\$6,000 annual increase for road surface maintenance and maintaining the stripes on surface.

Project Name: Highway 311/Enterprise Drive Bridge Project Number: 08-BRG-17	
Description:	To construct a bridge at the intersection of Highway 311 and Enterprise Drive.
Engineers/Architects:	Milford & Associates
Contractor:	Cecil D Gassiot, LLC

Council District:	6
Funding Source:	61% ¼ % Capital Sales Tax Fund, 27% General Fund, and 12% Road & Bridge Maintenance Fund
Project Appropriation:	Total project costs including prior authorizations \$1,669,588.
Operating Budget Impact:	No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Hollywood Road (South) – 4 Lane Project Number: 98-WID-25	
Description:	Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.
Engineer/Architect:	Hartman Engineer (Metairie) selected by DOTD

Council District:	2
Funding Source:	51% Louisiana Department of Transportation and Development, 24% ¼ % Capital Sales Tax Fund, 11% General Fund, 7% Road Construction Fund, and 7% Road and Bridge Maintenance Fund.
Project Appropriation:	\$500,000 in FY 2013. Total project cost including prior authorizations \$7,920,000.
Operating Budget Impact:	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.

Project Name: Major Turning Lanes	
Description:	Several intersections have been chosen for further evaluation to build turning lanes to ease traffic jams.
Engineer/Architect:	T. Baker Smith & Milford & Associates
Contractor:	Byron E Talbot & LA Contracting

Council District:	Parishwide
Funding Source:	89% General Fund, and 11% 1998 Pub Imprv. Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$450,000.
Operating Budget Impact:	To be determined.

Project Name: North Hollywood Road Improvements Project Number: 07-ROAD-36	
Description:	Shoulder improvements along North Hollywood Road.
Engineers/Architects:	David A Waitz
Contractor:	LA Contracting

Council District:	3, 4
Funding Source:	90% Road and Bridge Maintenance Fund, and 10% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$555,000.
Operating Budget Impact:	To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Pontoon Bridge Major Repairs

Description: Major repairs to the Dulac Pontoon Bridge to be repaired by the State.

Council District: 7
Funding Source: 72% Road & Bridge Maintenance Fund and 28% DOTD
Project Appropriation: Total project costs including prior authorizations \$339,571.
Operating Budget Impact: No Impact.

**Project Name: Rose Marie Lane
Project Number: 07-LANE-09**

Description: Hard surfacing Rose Marie Lane.
Engineers/Architects: T. Baker Smith
Contractor: Sealevel Construction

Council District: 2
Funding Source: 73% Road & Bridge Maintenance Fund, 18% Road Construction Fund and 9% ¼4% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$164,710.
Operating Budget Impact: \$1,000 annual increase for road surface maintenance costs in future years.

**Project Name: Synergy Center Road Extension (To Main Street)
Project Number: 06-EXT-48**

Description: The extension of Synergy Center Boulevard to Main Street.
Engineer/Architect: Milford & Associates, Inc.
Contractor: Calongne, Inc.

Council District: 3
Funding Source: 80% Citizens Participation and 20% Road Bridge Maintenance Fund.
Project Appropriation: Total project costs including prior authorizations \$249,000.
Operating Budget Impact: This street gives citizens a new access from Main Street to Martin Luther King Blvd. The cost of maintaining is estimated to be \$2,000 for in-house labor and materials.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Texas Gulf Road Bridge Project Number: 07-BRG-10	
Description:	Replace bridge at the Texas Gulf Road pump station.
Engineer/Architect:	Milford & Associates, Inc.
Contractor:	Cecil D. Gassiott, LLC

Council District:	9
Funding Source:	87% Road & Bridge Maintenance Fund and 13% Drainage Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$766,000.
Operating Budget Impact:	No impact. The Road and Bridge Department already has this bridge under a maintenance program.

Project Name: Thompson Road Construction Project Number: 07-ROAD-24	
Description:	Extending Thompson Road from Hwy 57 to Hwy 56.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Great Southern Dredging

Council District:	1, 8
Funding Source:	42% Road & Bridge Maintenance Fund , 39% ¼% Capital Sales Tax Fund, and 19% Road Construction Fund.
Project Appropriation:	\$500,000 in FY 2013. Total project costs including prior authorizations \$1,293,110.
Operating Budget Impact:	To be determined

Project Name: Toussant/Foret Bridge Project Number: 08-BRG-50	
Description:	Major repairs to the Toussant/Foret Bridge
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	F. Miller Construction, LLC

Council District:	9
Funding Source:	59% General Fund and 41% Road & Bridge Maintenance Fund.
Project Appropriation:	Total project costs including prior authorizations \$465,000.
Operating Budget Impact:	To be determined

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Turning Lanes – Federal Stimulus (ARRA) State Project Number: 742-55-0112, 005-05-0075, 065-30-0044, & 855-07-0015	
Description:	The widening of existing roadways to add turn lanes at 10 intersections in Houma – Country Estates at LA 624, La 660 at LA 24, Bayou Gardens at LA 24, Corporate at LA 3040, Hollywood at LA 24, LA 182 at 6 th Street, Polk at LA 311, LA 182 at LA 315, LA 3040 at Hollywood Road.
Engineer/Architect:	ECM Consultants
Contractor:	Byron E Talbot

Council District:	Parishwide
Funding Source:	Federal ARRA.
Project Appropriation:	Total project costs including prior authorizations \$972,372.
Operating Budget Impact:	To be determined

Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road Project Number: 99-EXT-58	
Description:	Extend the divided 4-lane road to intersect with St. Louis Canal Road.
Engineer/Architect:	GSE & Associates, Inc. and ECM Consultants
Contractor:	Byron E. Talbot Contractors

Council District:	3
Funding Source:	76% Louisiana Department of Transportation and Development, 24% General Fund.
Project Appropriation:	Total project cost including prior authorizations \$3,429,758.
Operating Budget Impact:	\$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.

Project Name: Westside Blvd. Phase II – to MLK Project Number: 99-EXT-58	
Description:	Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.
Engineer/Architect:	Gulf South Engineers
Contractor:	Byron E. Talbot Contractors

Council District:	3
Funding Source:	48% General Fund, 22% Road & Bridge Maintenance Fund, 10% Road Construction Fund, 8% Citizens Participation, 6% Parish Transportation Fund, 4% ¼% Capital Sales Tax Fund, 2% September 1996 Bond Issue, and.
Project Appropriation:	Total project costs including prior authorizations \$1,625,827.
Operating Budget Impact:	\$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Blvd. Phase I3 – MLK to Hwy 31

Description: Extend Westside Blvd. from Martin Luther King Blvd. to Highway 311.

Council District: 2, 3

Funding Source: 60% General Fund and 40% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$250,000.

Operating Budget Impact: To be determined.

662 ADMINISTRATIVE BUILDINGS

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$885,000. Other projects include the Courthouse Annex Building Modification and purchase of an emergency generator. Funds remaining are used for Government Buildings.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	399,429	485,571	485,571	0	0
Miscellaneous Revenue	16	0	0	0	0
TOTAL REVENUES	399,445	485,571	485,571	0	0
EXPENDITURES:					
Government Buildings	845,742	977,807	977,807	0	0
TOTAL EXPENDITURES	845,742	977,807	977,807	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(446,297)	(492,236)	(492,236)	0	0
FUND BALANCE, JANUARY 1	970,980	524,683	524,683	32,447	32,447
FUND BALANCE, DECEMBER 31	524,683	32,447	32,447	32,447	32,447

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2012	2013	2014	2015	2016	TOTAL
Administrative Building/Renovations	588,807	149,000	0	0	0	0	737,807
Courthouse Annex Building Modification	240,000	0	0	0	0	0	240,000
TOTAL EXPENDITURES	828,807	149,000	0	0	0	0	977,807
*Total Funding Less Prior Year Expenditures							

662 ADMINISTRATIVE BUILDINGS

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Administrative Building – Government Towers Renovations
Project Number: 01-GT-02

Description: Renovation of the new government tower building. (Air handler and chiller replacement phase)
Engineer/Architect: Houston J. Lirette, Jr. & GSE Associates, LLC

Council District: 5
Funding Source: General Fund, Interest
Project Appropriation: Funds available \$737,807.
Operating Budget Impact: No impact, possible savings from reduced utilities and maintenance.

Project Name: Courthouse Annex Building Modification

Description: To modify and upgrade the Courthouse Annex Facility.

Council District: 1
Funding Source: Administrative Building Fund, Unallocated Interest
Project Appropriation: Total project cost including prior authorizations \$240,000.
Operating Budget Impact: No impact.

664 1-1B CONSTRUCTION FUND

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Miscellaneous Revenue	1,086	0	928	0	0
TOTAL REVENUES	1,086	0	928	0	0
EXPENDITURES:					
Drainage	0	817,832	817,832	0	0
TOTAL EXPENDITURES	0	817,832	817,832	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1,086	(817,832)	(816,904)	0	0
FUND BALANCE, JANUARY 1	823,421	824,507	824,507	7,603	7,603
FUND BALANCE, DECEMBER 31	824,507	6,675	7,603	7,603	7,603

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2012	2013	2014	2015	2016	TOTAL
1-1 B Drainage Project	817,832	0	0	0	0	0	817,832
TOTAL EXPENDITURES	817,832	0	0	0	0	0	817,832
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Drainage Project Project Number: 86-148-01	
Description:	Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction and Chet Morrison

Council District: 2, 3, 4, 5

Funding Source: 54% Capital Projects Control Fund, 14% ¼% Capital Sales Tax Fund, 14% Drainage Tax Fund, 8% 1-1B Construction Fund, 5% 1998 Public Improvement Bond Fund, 4% State Grant and 1% 2000 Public Improvement Bond Fund.

Project Appropriation: Total project costs including prior authorizations \$8,969,153.

Operating Budget Impact: \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

This fund was set up due to sale of General Obligation Bonds in 2005 for the amount of \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Miscellaneous Revenue	16,883	0	6,522	0	0
Operating Transfers In		8,480			
TOTAL REVENUES	<u>16,883</u>	<u>8,480</u>	<u>6,522</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
General - Other	0	0	300	0	0
Roads and Bridges	51,024	131,639	131,639	0	0
Drainage	1,327,320	1,420,347	1,420,347	0	0
Sewerage	1,383,825	3,616,080	3,616,080	0	0
Operating Transfer Out	0	0	0	0	0
TOTAL EXPENDITURES	<u>2,762,169</u>	<u>5,168,066</u>	<u>5,168,366</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(2,745,286)	(5,159,586)	(5,161,844)	0	0
FUND BALANCE, JANUARY 1	8,113,428	5,368,142	5,368,142	206,298	206,298
FUND BALANCE, DECEMBER 31	5,368,142	208,556	206,298	206,298	206,298

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2012	2013	2014	2015	2016	TOTAL
1-1B Systems Channel	2,300	0	0	0	0	0	2,300
Bayou Drive Bridge (Bayou Petite Caillou)	19,865	0	0	0	0	0	19,865
Dickson Road Sewer	149,920	0	0	0	0	0	149,920
Dularge Levee Alignment	24,992	0	0	0	0	0	24,992
Major Turning Lane Improvements	111,774	0	0	0	0	0	111,774
MLK/Westside Area Sewers	1,068,922	0	0	0	0	0	1,068,922
Savanne Road Drng Ph 1, 2, & 3 (Dist #6)	324,690	(300,000)	0	0	0	0	24,690
St. Louis Bayou Drng (1-1B Systems Channel)	920,846	0	0	0	0	0	920,846
St. Louis Canal Water Control Modification	2,031	0	0	0	0	0	2,031
Summerfield Pump Station	0	300,000	0	0	0	0	300,000
Thompson Road Levee/Drainage	145,488	0	0	0	0	0	145,488
Wetland Assimilation	430,684	0	0	0	0	0	430,684
Woodlawn Industrial Area Sewer	1,966,554	0	0	0	0	0	1,966,554
TOTAL EXPENDITURES	<u>5,168,066</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,168,066</u>
*Total Funding Less Prior Year Expenditures							

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Systems Channel Project Number: 01-DRA-40	
Description:	Modeling and improving the 1-1b forced drainage system channels project.
Engineer/Architect:	T. Baker Smith, LLC.
Contractor:	Wilco Industrial Services & Fordice Construction

Council District: 2, 3, 4, 5
Funding Source: General Obligation Bonds
Project Appropriation: Total project costs including prior authorizations \$440,000.
Operating Budget Impact:

Project Name: Bayou Drive Bridge (Bayou Petite Caillou) Project Number: 99-BRG-10	
Description:	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayou Drive and also provide plans and specifications for both east and west approach.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Cecil D. Gassiott, LLC

Council District: 8, 9
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$2,790,348.
Operating Budget Impact: \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

Project Name: Dickson Road Sewer Project Number: 10-EDA-30	
Description:	To extend the wastewater line to companies along Dickson Rd in the Woodlawn industrial part and the port.
Engineer/Architect:	GSE Associates.
Contractor:	LA Contracting Enterprise

Council District: 7
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Dularge Levee Alignment Project Project Number: 06-LEV-02	
Description:	Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.
Engineer/Architect:	Shaw Coastal, Inc.

Council District:	7
Funding Source:	General Obligation Bonds.
Project Appropriation:	Total project costs including prior authorizations \$495,174.
Operating Budget Impact:	\$14,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Major Turning Lane Improvements Project Number: 06-LANE-17	
Description:	Build turning lanes to ease traffic jams for a right-turn lane from Country Estates Drive onto Bayou Blue Road, right-turn lane from Valhi Blvd. onto St. Charles Street, right-turn lane from Ninth Street onto North Hollywood Road, left-turn lane from North Hollywood Road onto Ninth Street, two right-turn lanes from Van Avenue onto Grand Caillou Road, right-turn lane from Tunnel Blvd. onto Grand Caillou Road.
Engineer/Architect:	T. Baker Smith & Milford & Associates
Contractor:	Sealevel Construction, G & W Construction, & LA Construction

Council District:	Parishwide.
Funding Source:	General Obligation Bonds.
Project Appropriations:	Total project costs including prior authorizations \$990,348.
Operating Budget Impact:	No impact, right of ways is already on maintenance rotation.

Project Name: MLK/Westside Area Sewer	
Description:	To provide a major lift station located in the MLK vicinity and force main to be installed within the proposed Westside Blvd extension (Main to MLK).
Engineer/Architect:	GSE Associates, LLC
Contractor:	Guy Hopkins Construction

Council District:	3
Funding Source:	General Obligation Bonds.
Project Appropriation:	Total project costs including prior authorizations \$2,250,000.
Operating Budget Impact:	To be determined.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Savanne Road Drainage Ph 1, 2, & 3 (Dist. #6) Project Number: 08-DRA-13 & 10-DRA-21	
Description: Drainage Improvements along Savanne Road. Engineer/Architect: GSE Associates, LLC Contractor: Sealevel Construction	

Council District: 6

Funding Source: General Obligation Bonds.

Project Appropriations: Total project costs including prior authorizations \$600,000.

Operating Budget Impact: To be determined.

Project Name: St. Louis Bayou Drainage (1-1B Systems Channel)	
Description: Continuation of widening and deepening of the feeder channels for 1-1B. Engineer/Architect: T. Baker Smith	

Council District: 2, 4, 5

Funding Source: General Obligation Bonds.

Project Appropriations: Total project costs including prior authorizations \$1,000,000.

Operating Budget Impact: To be determined.

Project Name: St. Louis Canal Water Control Structure Modification Project Number: 06-DRA-08	
Description: Modify the St. Louis Canal water control structure. Engineer/Architect: Milford and Associates, Inc.	

Council District: 8

Funding Source: General Obligation Bonds.

Project Appropriations: Total project costs including prior authorizations \$20,778.

Operating Budget Impact: No impact.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Summerfield Pump Station
Project Number: 09-DRA-10

Description: Reconstruction of the Summerfield drainage pump station.

Council District: 6
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$300,000.
Operating Budget Impact: To be determined.

Project Name: Thompson Road Levee/Drainage
Project Number: 07-DRA-24

Description: Construction of a levee from Hwy 57 to Hwy 56.
Engineer/Architect: Shaw Coastal, Inc.
Contractor: Great Southern Dredging

Council District: 1, 8
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$1,549,000.
Operating Budget Impact: To be determined.

Project Name: Wetland Assimilation

Description: Discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.
Engineer/Architect: GSE Associates, LLC & Providence Engineering

Council District: Parishwide
Funding Source: General Obligation Bonds.
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Woodlawn Industrial Area Sewer

Description: To provide the necessary facilities to receive flows from the Industrial corridor between Industrial Blvd. and Thompson Rd.

Engineer/Architect: GSE Associates, LLC

Council District: 7

Funding Source: General Obligation Bonds.

Project Appropriation: Total project costs including prior authorizations \$2,100,000.

Operating Budget Impact: To be determined.

667 – 2005 SALES TAX CONSTRUCTION FUND

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Miscellaneous Revenue	45,903	0	20,224	0	0
Other Revenue	11,765,000	0	0	0	0
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	11,810,903	0	20,224	0	0
EXPENDITURES:					
Government Buildings	1,737,269	0	0	0	0
General - Other	88,591	7,134	7,134	0	0
Roads and Bridges	2,775,809	10,107,292	10,107,292	0	0
Drainage	113,936	3,880,150	3,880,150	0	0
Operating Transfers Out	511,888	0	0	0	0
TOTAL EXPENDITURES	5,227,493	13,994,576	13,994,576	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	6,583,410	(13,994,576)	(13,974,352)	0	0
FUND BALANCE, JANUARY 1	7,437,729	14,021,139	14,021,139	46,787	46,787
FUND BALANCE, DECEMBER 31	14,021,139	26,563	46,787	46,787	46,787

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

667 – 2005 SALES TAX CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2012	2013	2014	2015	2016	
Bayou Gardens Blvd Ext	4,640,504	0	0	0	0	0	4,640,504
Ashland Drainage Pump Station	0	100,000	0	0	0	0	100,000
Bayou Lacarpe Drainage	35,769	0	0	0	0	0	35,769
Bayou Lacarpe Drainage Phase D	1,700,000	0	0	0	0	0	1,700,000
Bonanza Pump Station Bulkhead	500,000	0	0	0	0	0	500,000
Boudreaux Canal Fill In	0	76,381	0	0	0	0	76,381
Industrial/Chabert Levee	476,381	(476,381)	0	0	0	0	0
Industrial Road Turn Lane at Denley	0	400,000	0	0	0	0	400,000
Martin Luther King Drainage	918,000	0	0	0	0	0	918,000
Savanne Road Drng Ph 1, 2, & 3 (Dist #6)	100,000	(100,000)	0	0	0	0	0
Valhi Blvd Extension	5,466,788	0	0	0	0	0	5,466,788
Ward 7 Levee	150,000	0	0	0	0	0	150,000
TOTAL EXPENDITURES	13,987,442	0	0	0	0	0	13,987,442
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Drainage Pump Station Outfall
Description: To provide funding to improve the Ashland pump station.

Council District: 1, 7, 8

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$100,000.

Operating Budget Impact: To be determined

Project Name: Bayou Gardens Extension Project Number: 07-EXT-22
Description: To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road. Engineer/Architect: T Baker Smith

Council District: 4

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$4,952,570.

Operating Budget Impact: No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Lacarpe Drainage	
Project Number: 01-DRA-11	
Description:	Hydrological study of the Barataria/Martin Luther King Blvd drainage systems. This is a drainage study to recommend improvements to the watershed. The study has been amended to include watershed area to the Baroid Pump Station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Low Land Construction Co., Inc.

Council District: 1, 2, 6

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$582,802.

Operating Budget Impact: To be determined upon completion of study.

Project Name: Bayou Lacarpe Drainage Phase D	
Description:	Drainage Improvements for Phase D of the Bayou LaCarpe Drainage project.
Engineer/Architect:	GSE Associates, LLC

Council District: 1, 2, 6

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$1,700,000.

Operating Budget Impact: To be determined upon completion of study.

Project Name: Bonanza Pump Station Bulkhead	
Description:	Improve the integrity of structure of the pump station.

Council District: 3

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$500,000.

Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Boudreaux Canal Fill In	
Description:	Filling in the borrow canal along Lake Boudreaux to provide better stabilization to the levee along Lake Boudreaux.

Council District: 8

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$76,381.

Operating Budget Impact: To be determined.

Project Name: Industrial Road Turn Lane at Denely	
Description:	Modification of the intersection of Industrial Blvd @ Denley Road to include a westbound left hand turn lane from Industrial Ave to Denley Road extending to the turning lane at the hospital including striping and traffic control devices.
Engineer/Architect:	Milford & Associates

Council District: 7, 8

Funding Source: Sales Tax Bonds.

Project Appropriation: Total project costs including prior authorizations \$400,000.

Operating Budget Impact: To be determined.

Project Name: Martin Luther King Drainage	
Description:	To provide better drainage for the Martin Luther King areas.

Council District: 2, 3, 4

Funding Source: Sales Tax Bonds.

Project Appropriations: Total project costs including prior authorizations \$918,000.

Operating Budget Impact: No impact.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Valhi Blvd Extension Project Number: 97-PAV-31 & 05-EXT-36	
Description: Build a 4-lane boulevard, grass median, drainage, concrete box culverts with median ditch, and turning lanes. Extend Valhi to Equity Boulevard and then to Savanne Road. Engineer/Architect: GSE Associates, LLC Contractor: Byron E. Talbot	

Council District:	6
Funding Source:	Sales Tax Bonds.
Project Appropriation:	Total project costs including prior authorizations \$6,244,223.
Operating Budget Impact:	\$85,000 annual increase to operations. Annual debt service \$135,100 from dedicated Public Improvement tax.

Project Name: Ward 7 Levee Project Number: 08-LEV-41 and 09-LEV-18	
Description: Construct levees in the Ward 7 area. Engineer/Architect: Shaw Coastal, Inc. Contractor: Phylway Construction	

Council District:	8
Funding Source:	Sales Tax Bonds.
Project Appropriation:	Total project costs including prior authorizations \$1,150,000.
Operating Budget Impact:	\$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Miscellaneous Revenue	23,702	0	1,285	0	0
Operating Transfers In	161,711	209,831	135,000	0	0
TOTAL REVENUES	185,413	209,831	136,285	0	0
EXPENDITURES:					
Solid Waste Services	68,771	1,211,445	1,136,614	0	0
TOTAL EXPENDITURES	68,771	1,211,445	1,136,614	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	116,642	(1,001,614)	(1,000,329)	0	0
FUND BALANCE, JANUARY 1	921,631	1,038,273	1,038,273	37,944	37,944
FUND BALANCE, DECEMBER 31	1,038,273	36,659	37,944	37,944	37,944

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2012	2013	2014	2015	2016	TOTAL
Ashland Landfill Machinery and Equipment	249	(249)	0	0	0	0	0
Ashland Transfer Station	971,968	164,646	0	0	0	0	1,136,614
Lacache Cover/Acquisition	1,807	(1,807)	0	0	0	0	0
Resident Drop-Off Facility	27,590	(27,590)	0	0	0	0	0
TOTAL EXPENDITURES	1,001,614	135,000	0	0	0	0	1,136,614
*Total Funding Less Prior Year Expenditures							

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Transfer Station
Project Number: 10-LDF-76

Description: Major repairs to the Ashland transfer station.
Engineer/Architect: Shaw Coastal, Inc.

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$1,212,239.
Operating Budget Impact: To be determined.

696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$2,476,795 (\$138,500 and \$2,338,295, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2011, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Miscellaneous Revenue	170	0	161	0	0
TOTAL REVENUES	<u>170</u>	<u>0</u>	<u>161</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Landfill Closure	0	17,074	17,074	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>17,074</u>	<u>17,074</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	170	(17,074)	(16,913)	0	0
FUND BALANCE, JANUARY 1	204,864	205,034	205,034	188,121	188,121
FUND BALANCE, DECEMBER 31	205,034	187,960	188,121	188,121	188,121

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2012	2013	2014	2015	2016	TOTAL
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
TOTAL EXPENDITURES	<u>17,074</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,074</u>
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Landfill Closure – Final Cap Project Number: 99-SAN-09	
Description:	Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.
Engineer:	Coastal Engineering and T. Baker Smith
Contractor:	Rad-Ton, Inc.

Council District: 7

Funding Source: 33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

Project Appropriation: Total project costs including prior authorizations \$5,060,051.

Operating Budget Impact: \$100,000 annual increase for grass cutting and soil tests.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	4,075	0	8,494	0	0
Miscellaneous Revenue	0	0	0	0	0
Operating Transfer In	7,134,396	1,000,000	1,000,000	0	0
TOTAL REVENUES	7,138,471	1,000,000	1,008,494	0	0
EXPENDITURES:					
Roads & Bridges	562,809	7,632,488	7,632,488	158,000	158,000
Drainage	0	2,325	2,325	0	0
Sewerage Collection	0	68,581	68,581	0	0
Operating Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	562,809	7,703,394	7,703,394	158,000	158,000
% CHANGE OVER PRIOR YEAR					-97.95%
INCREASE (DECREASE) TO FUND BALANCE	6,575,662	(6,703,394)	(6,694,900)	(158,000)	(158,000)
FUND BALANCE, JANUARY 1	277,625	6,853,287	6,853,287	158,387	158,387
FUND BALANCE, DECEMBER 31	6,853,287	149,893	158,387	387	387

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Valhi Ext., Equity to Savanne** – Approved.
 - 2013 1998 Public Improvement Construction Fund (Unallocated Interest) - \$158,000

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2012	2013	2014	2015	2016	
Bayou Chauvin Drainage Improvements	2,325	0	0	0	0	0	2,325
Bayouside Dr. Bridge (Bayou Petite Caillou)	24,567	0	0	0	0	0	24,567
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
Valhi Ext, Equity, Savanne	6,607,921	1,000,000	158,000	0	0	0	7,765,921
TOTAL EXPENDITURES	6,703,394	1,000,000	158,000	0	0	0	7,861,394
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Chauvin Drainage Improvements Project Number: 99-DRA-18	
Description:	Improve drainage from Prospect Street to the Woodlawn Ranch Road drainage pump station.
Engineer/Architect:	GSE Associates, Inc.
Contractor:	Volute, Inc.

- Council District:** 1, 8
- Funding Source:** 51% 1998 Public Improvement Construction Fund, 14% General Fund, 14% Parishwide Drainage Construction Fund, 12% Drainage Tax Fund, 6% ¼% Capital Sales Tax Fund and 3% Consolidated Waterworks.
- Project Appropriation:** Total project costs including prior authorizations \$1,757,000.
- Operating Budget Impact:** \$18,000 annual increase to operations. Annual debt service \$30,000 from dedicated Public Improvement tax.

Project Name: Bayouside Drive Bridge (Bayou Petite Caillou) Project Number: 99-BRG-10	
Description:	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayouside Drive and also provide plans and specifications for both east and west approach.
Engineer/Architect:	Shaw Coastal, Inc.
Contractor:	Cecil D. Gassiot, LLC

- Council District:** 8, 9
- Funding Source:** 58% ¼ % Capital Sales Tax Fund, 27% Road and Bridge Maintenance Fund, 10% Public Improvement Bonds, 4% State Facility Planning, and 1% Bayouside Drive Paving Fund.
- Project Appropriation:** Total project costs including prior authorizations \$2,822,982.
- Operating Budget Impact:** \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sanitary Sewer Rehabilitation Projects Project Number: 99-SEW-50	
Description:	Sewers in Mulberry, Barrios, Broadmoor and other areas.
Engineer/Architect:	T. Baker Smith
Contractor:	Insituform Technologies

Council District:	1, 2, 3,4,5,6,7,8,9
Funding Source:	Public Improvement Bond Proceeds.
Project Appropriation:	Total project costs including prior authorizations \$807,600.
Operating Budget Impact:	\$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

Project Name: Sewerage Projects	
Description:	Public improvements bond proceeds to be allocated to future sewerage projects.

Council District:	1, 2, 3,4,5,6,7,8,9
Funding Source:	Public Improvement Bond Proceeds.
Project Appropriation:	Total project costs including prior authorizations \$82,948.
Operating Budget Impact:	To be determined upon completion of project design phase.

Project Name: Valhi Ext, Equity, Savanne Project Number: 97-PAV-31 & 05-EXT-36	
Description:	Build a 4-lane boulevard, grass median, drainage, concrete box culverts with median ditch, and turning lanes. Extend Valhi to Equity Boulevard and then to Savanne Road.
Engineer/Architect:	GSE Associates, LLC
Contractors:	Byron E. Talbot Contractors and Jack B. Harper, Inc.

Council District:	6
Funding Source:	35% ¼ % Capital Sales Tax Fund, 32% General Fund, 26% Public Improvement Bonds, and 7% Road & Bridge Maintenance Fund.
Project Appropriation:	\$158,000 in FY 2013. Total project costs including prior authorizations \$14,663,072.
Operating Budget Impact:	\$85,000 annual increase to operations. Annual debt service \$135,100 from dedicated Public Improvement tax.



522-581 DOWNTOWN MARINA

MISSION STATEMENT / DEPARTMENT DESCRIPTION

One of the missions of the Downtown Development Board is to maintain a first class Marina to encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina creating economic diversity in a safe and environmentally responsible manner as well as establishing and maintaining a serene park for public use.

2011-2012 ACCOMPLISHMENTS

- ✓ Received a grant from Comcast to build 4 picnic benches.
- ✓ Received a grant from Kaboom to replace mulch at playground
- ✓ Took over Main Street side of Marina.
- ✓ Replaced rotten rope with new rope at Marina.
- ✓ Received 100% on La Clean Marina & Boat Safety.
- ✓ Citizens are using this area on weekly basis to walk, relax, and visit with others.

2013 GOALS AND OBJECTIVES

- Work with Tourist Commission to get more advertisement out on the Marina.
- To advertise in recreational magazines that our Marina is family friendly.
- To partner with the Arts Council and South Louisiana Wetlands to have activities for the youth.
- To continue to maintain a public park connecting users with the waterways of the parish.
- To continue establishing a relationship with other modes of transportation for the visitors.
- To continue maintaining and enhancing the existing Marina infrastructure.
- To continue to develop a strategic alliance with other Marinas.
- To identify and secure sustainable funding sources to enhance Marina development.
- To continue to create goodwill through ambassadorship to encourage boaters to return for longer stays.
- To actively encourage boaters to venture out into our community, by providing maps and other tourism information for their use as well as keeping the Kiosk with current information.
- To maintain Marina administrative capabilities.
- To encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina and maintain a park for public use creating economic diversity.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of vessels docking overnight	152	150	160
Number of transient recreational boaters docking at Marina	152	150	160
Number of special events held at Downtown Marina	0	1	2
% of man hours maintaining park and Marina	50%	50%	50%
% of information given to public about park and Marina	90%	100%	100%
% of park and Marina beautification accomplished	90%	90%	95%
% of pump out system used	2%	2%	2%
# of vessels using for safe harbor in storms	0	2	6

522-581 DOWNTOWN MARINA

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	35,414	25,000	25,000	25,000	25,000
Charge for Services	2,500	2,500	2,500	2,500	2,500
Miscellaneous	12,500	10,000	10,000	10,000	10,000
TOTAL REVENUES	50,414	37,500	37,500	37,500	37,500
EXPENDITURES:					
Personal Services	15,600	15,600	15,600	15,600	15,600
Supplies and Materials	500	500	500	500	500
Other Services and Charges	10,000	10,000	10,000	10,000	10,000
Repair and Maintenance	12,000	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	38,100	36,100	36,100	36,100	36,100
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%
INCREASE (DECREASE)TO FUND BALANCE	12,314	1,400	1,400	1,400	1,400
FUND BALANCE, JANUARY 1	(10,463)	1,851	1,851	3,251	3,251
FUND BALANCE, DECEMBER 31	1,851	3,251	3,251	4,651	4,651

BUDGET HIGHLIGHTS

- Terrebonne Parish Consolidated Government provides a supplement of \$25,000 for the Marina, approved.

PERSONNEL SUMMARY

JOB TITLE	2012 AD PT	2012 CU R	2013 PR O	2013 AD PT	PAY GRA DE	ANNUAL SALARY		
						MIN	MID	MAX
Harbor Master	1	1	1	1	N/A	****	****	****
TOTAL PART TIME	1	1	1	1				

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The *Terrebonne Economic Development Authority* (TEDA) was created by the State Legislature and is a public-private partnership among the Terrebonne Parish Consolidated Government, the Houma-Terrebonne Chamber of Commerce, and the South Central Industrial Association (SCIA) to attract and retain jobs to the parish by implementing the economic development strategic plan created by the founding stakeholders. (SCIA is a service organization in Terrebonne, Lafourche, and St. Mary Parishes that support industrial businesses. TEDA replaces the parish-run Economic Development Department, which was disbanded at the end of 2004. TEDA consists of a board of 14 members: twelve are appointed by the parish council, one appointed by the Parish President, and one is a non-voting appointee by Nicholls State University in Thibodaux, LA. Council-appointed commissioners are nominated as follows: three nominated by the South Central Industrial Association, three by the Houma-Terrebonne Chamber of Commerce, one by the Terrebonne Parish Public Schools Superintendent, one by L.E. Fletcher Technical Community College, one by the local chapter of the NAACP, one by the Terrebonne Parish Council, and two from the general public. The funding for TEDA is from occupational license taxes collected from Terrebonne Parish businesses. TEDA's mission as defined and implemented under the Strategic Plan is to work to strengthen Terrebonne's economic base through business retention, expansion, and growth through the attraction of new business and industry to the parish.

2011-2012 ACCOMPLISHMENTS

- ✓ 22 Graduates from TEDA Contractor's College.
- ✓ BP Claims Assistance Coordinator assisted 60 new clients since January 2011.
- ✓ TEDA Realtor Protocol created to address Requests for Proposals for Sites and Buildings.
- ✓ BP Tourism Marketing Recovery Grant assistance for vendor identification and wraparound services to the Parish.
- ✓ Ally assistance with acquisition of Foreign Trade Zone Certification for the Houma-Terrebonne Airport FTZ #279.
- ✓ Working with community partners to expand resources such as QuickBooks and business continuity workshops, tax incentive webinars, and export webinars.
- ✓ Innovation Loan and Technical Assistance Program (ILTAP) contract to provide \$1.3 Million in loans and \$200,000 in technical assistance to new, expanding, and potential businesses.
- ✓ TEDA completed its fifth year of service to Terrebonne (compiled into a 5-year summarized report).
- ✓ The TEDA E-Solution Newsletter began distribution in April 2011.
- ✓ National and International Advertising to promote Terrebonne and its assets.
- ✓ Celebrating new and expanding businesses through groundbreaking, ribbon cuttings, and press releases.
- ✓ Assisted in the K & B Machine Works consolidation and expansion.
- ✓ Assisted in the attraction and incentive provisions for Freedom Well Services.
- ✓ CarSmith's Repair and Sales loan through the Terrebonne Revolving Loan Fund to realize the dream of business ownership.

2012 GOALS AND OBJECTIVES

- Continue Economic Development programs and activities to support existing businesses and promote the economic health of the community.
- Recruit new businesses to the community and work to further diversify the economy.
- Expand technical assistance services provided to the existing business community as the local economy is impacted by the oil spill in the Gulf of Mexico and the drilling moratorium; pursue more funding mechanisms to do so.
- Continue working to administer the TPCG Revolving Loan program and pursue other loan funding sources to expand available and flexibility of loan dollars to the local business community.
- Continue seeking foundation and public grant applications.
- Provide Technical Assistance and Revolving Loans through the new innovation Loan and Technical Assistance Grant received in 2011 through the State of Louisiana.
- Attract and expand target industry in Terrebonne Parish.
- Diversify and expand Terrebonne's economy with the transition to Foreign Direct Investment and recruitment of Export Industry. TEDA's economic alliance with Weihai, China is now in the early stages of the initial implementation of projects identified. For the balance of 2012 and for the next 4.5 years, TEDA will be focusing on delivering economic gains to the Parish through this relationship, the only known such relationship in Louisiana with mainland China. TEDA is actively pursuing new retail tenants to occupy existing space as well as the construction of new sites in an attempt to broaden the sales tax and property tax base as well as offering greater diversity to the citizens of Terrebonne Parish. One of the primary focuses is restaurants.
- Continue to assist the Houma-Terrebonne Airport and Port of Terrebonne to acquire a Foreign Trade Zone status for Terrebonne Parish.
- Provide support to the Houma Downtown Development Corporation in its efforts to enact incentives effective to the revitalization of the Houma Downtown area.
- Seek a positive disposition of the former Weatherford location at 202 Industrial Blvd. to create new jobs for Terrebonne.

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012+	FY2013^
	Actual	Estimated	Projected
Number of businesses receiving technical assistance	224	250	275
Number of advanced notification referrals of State tax incentive programs through the Enterprise Zone and other state programs	35	28	30
Permanent jobs proposed through the EZ (Enterprise Zone) and quality jobs program	492	350	385
Construction jobs proposed through the EZ and quality jobs program	136	175	200
Number of grant applications submitted to state, federal and other agencies for projects in Terrebonne Parish (EDA, Rural Development, etc.)	12	7	10
Marketing efforts to promote TEDA and Terrebonne Parish	9	52	100
Marketing efforts in partnership with the Port of Terrebonne	2	5^^	7^^
Marketing efforts in partnership with the Houma-Terrebonne Airport	3	5	6
Marketing efforts in partnership with other Parish Strategic Partners	5	18	20
Percent of Job Growth*	-0.82%	1.25%	1.0%
Percent of Population Growth**	1.45%	-1.10%	0.50%
Percent of Income Growth**	0.00%	0.50%	0.50%
National ranking among emerging Municipalities***	33	50	75

*Information from the Research and Statistics Division of the Louisiana Workforce Commission.

**Data Source-DemographicsNow. The source provider is more consistent and timely. The State of Louisiana and TEDA both subscribe to this service provider for all demographic information for the state and parish. Income Growth derived from the comparison of yearly average household income figures.

***The Milken Institute's Annual Report, " Best Performing Cities" (<http://bestcities.milkeninstitute.org/>)

+2012 Estimates take into consideration the Deepwater Horizon events and the national recession.

^ 2013 Projected figures will be based on economic conditions apparent in mid-2012.

^^The Port of Terrebonne is close to capacity at its current facility. Plans are in progress to enlarge the Port East Section.

TEDA (TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY)

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental	35,414	25,000	25,000	25,000	25,000
Charge for Services	2,500	2,500	2,500	2,500	2,500
Miscellaneous	12,500	10,000	10,000	10,000	10,000
TOTAL REVENUES	50,414	37,500	37,500	37,500	37,500
EXPENDITURES:					
Personal Services	15,600	15,600	15,600	15,600	15,600
Supplies and Materials	500	500	500	500	500
Other Services and Charges	10,000	10,000	10,000	10,000	10,000
Repair and Maintenance	12,000	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	38,100	36,100	36,100	36,100	36,100
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%
INCREASE (DECREASE)TO FUND BALANCE	12,314	1,400	1,400	1,400	1,400
FUND BALANCE, JANUARY 1	(10,463)	1,851	1,851	3,251	3,251
FUND BALANCE, DECEMBER 31	1,851	3,251	3,251	4,651	4,651

BUDGET HIGHLIGHTS

- TEDA is budgeted to receive \$665,000 from the Parish as an Intergovernmental Revenue, which is 7.6% increase over 2012, and represents the total portion of the Occupational License Fees dedicated to Economic Development (50% dedicated), approved.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
CEO	1	1	1	1	N/A	****	****	****
Marketing Director	1	1	1	1	N/A	****	****	****
Existing Business Director	1	1	1	1	N/A	****	****	****
Research Director	1	1	1	1	N/A	****	****	****
Executive Assistant	1	1	1	1	N/A	****	****	****
Business Retention Liaison	1	1	1	1	N/A	****	****	****
TOTAL	6	6	6	6				

TERREBONNE PARISH COUNCIL ON AGING FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund is used to account for the receipts, investments, and payments of money received by the parish on behalf of the Terrebonne Council on Aging, Inc. TCOA (Terrebonne Council On Aging) is governed by the TCOA Board of Directors consisting of 11 citizens of Terrebonne Parish that meet on a monthly basis. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana, there are both regional and single-parish planning and service areas. Many Councils on Aging (COAs) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between an AAA and a COA is that the AAA is charged with planning and coordinating a comprehensive system of services, and the COA ensures that those services are provided. This separation of functions provides for an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the “grass roots” involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards, etc. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA; therefore, it must fulfill both functions.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities but also links participants with resources offered by other agencies.

Those who are serviced are participants age 60 years and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services (Home-Delivered Meals, Commodities, Personal Care, Home Maker, Respite, Material Aid, Utility Assistance, Senior Rx Medication Assistance), Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all the services we provide prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. We also give assistance to family caregivers overburdened by the responsibility of elderly care.

2011-20012 ACCOMPLISHMENTS

- ✓ Terrebonne Council on Aging (TCOA) has been successfully operating a \$5,000,000+ HUD 202 Elderly Housing Complex with 49 units for low-income people who are 62 years of age and older for the last two years. All apartments are occupied and we currently have a waiting list of 40.
- ✓ TCOA is in the design stages of renovating the East Houma Building, which formerly housed TCOA’s Main Office, to be used as an East Houma Senior Center. There have been some hindrances during this project which caused a huge delay in the completion.
- ✓ The LA Department of Transportation awarded 5 new vans to TCOA at 80% funding.
- ✓ TCOA has successfully obtained funds through the LA Department of Transportation for a \$750,000 wash bay with a small maintenance area to be located in the TCOA Warehouse Complex. The project is currently in the design stages.
- ✓ TCOA has recently completed the Generator Project for the Operations Center with funds through the LA Department of Transportation. This generator will allow TCOA to operate the entire building during power outages.
- ✓ TCOA is the host agency for the Bayou Area Readiness and Recovery (BARR), a volunteer organization, which meets monthly along with entities from Terrebonne Parish to discuss hurricane readiness and preparedness for the parish. TCOA is also a member of the Terrebonne Interoperability Committee and Transit Committee.
- ✓ TCOA’s Warehouse Complex is prepared to assist during disasters. TCOA makes space available in the warehouse for BARR disaster related agencies that are working to assist the community. TCOA continues to stay in a readiness mode for disasters.
- ✓ TCOA hosted the shuffle board competition for the Regional Senior Olympics.
- ✓ TCOA partnered with the Krewe of Hercules to provide the elderly and needy residents of Terrebonne Parish with the 19th Annual Thanksgiving Dinner and 14th Annual Christmas Dinner.
- ✓ TCOA successfully designed and spearheaded the creation of a senior park and gardens located at 6516 West Main Street behind our Shady Acres Senior Center. The park and gardens were designed for the exclusive use of the elderly to maintain their health and mobility. TCOA hosted two functions, one in the spring and another in the fall, that showcased this beautiful park. There are two walking trails with benches and flower beds that encircle the park’s gazebo. Currently, the 3rd stage of the park design has been completed.
- ✓ TCOA adopted a balanced budget, which was approved by the Governor’s Office of Elderly Affairs. TCOA was audited by the Governor’s Office of Elderly Affairs, Bourgeois Bennett, and the Legislative Auditors; there were no findings. We were also audited by the Department of Transportation and the Department of Health and Hospitals. TCOA has been designated the “Premier” agency in the state of Louisiana by Paul Colomb, Appointing Authority of the Governor’s Office of Elderly Affairs.

2013 GOALS AND OBJECTIVES

The Governor's Office of Elderly Affairs has approved the following goals and objectives for the PSA (Public Service Area), contained in a 4-year Area Plan (2011-2015). The Older Americans Act provides services for clients 60 years of age and older and mandates that preference be given to clients with the greatest economic and social needs with particular attention to low-income minority and Native American population.

- To maintain and improve transportation services in the PSA and to expand services outside the PSA.
- To prepare and educate residents of Terrebonne Parish on the need to leave during a mandatory evacuation.
- To take action to increase and improve access to available services throughout the planning and service area (PSA) by continuing to provide Transportation, Outreach, and Information and Assistance (I&A) that are easily accessible to seniors, their families, caregivers, and organizations.
- To provide health promotion and disease prevention activities in an effort to maintain independence and keep clients living at home independently.
- To increase the number of families who are supported in their efforts to care for their loved ones at home and in the community.
- To increase the number of older persons who are aware of The Ombudsman Program, which protects and promotes their rights and quality of life while living in nursing homes, assisted living facilities, and personal care homes.
- To increase the number of older persons who benefit from programs that protect their rights and prevent elder abuse, neglect and exploitation.
- To continue existing parish-wide programs with an average of six annually (Mardi Gras Ball, 4th of July, Spring Day at the Park, Fall Day at the Park, Thanksgiving Dinner [partnered with Hercules], Christmas Dinner [partnered with Hercules]).

SOURCES OF FUNDING

- Federal and State Funds
- Local ad-valorem tax, currently at 7.5 mills
- Department of Health & Hospitals (Medicaid)
- Helping Hands (City of Houma utility customers paying extra on utility bills)
- Project Income/Other Donations/Grants
- SenioRx/ADRC Grant
- Louisiana Department of Transportation and Development (DOTD)

TERREBONNE PARISH COUNCIL ON AGING FUND

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Services Supported by Older Americans Act (Title III) and local funds:			
Personal care (Hours)	6,105	8,257	8,333
Homemaker services (Hours)	9,239	9,240	13,362
Number of home delivered meals	159,351	164,439	168,170
Number of congregate meals served	34,579	30,766	57,730
Transportation (Units)	65,961	60,607	65,000
Legal assistance (Hours)	212	104	95
Nutrition education (Session)	30	36	32
Information and assistance (Units)	3,191	3,258	2,600
Outreach (Units)	453	480	300
Other Title III-Supported Services and local funds:			
Wellness (Units)	9,257	8,740	9,150
Recreation (Units)	21,210	20,485	21,000
Visiting-Contact (Units)	936	833	800
Telephoning-Contact (Units)	1,947	1,950	2,000
Material Aid (Units)	50,069	44,746	31,746
Public Education (Sessions)	79	86	60
Family Care Giver (Units)	2,832	2,721	2,470
Utility Assistance (Units)	797	1,031	526
Medication Management (Medicare Part D, Senior Rx/ADRC) (Units)	4,155	4,608	799



TERREBONNE PARISH COUNCIL ON AGING FUND

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes	8,674,557	4,954,792	8,857,806	5,183,249	5,183,249
Intergovernmental	1,197,653	1,994,227	1,557,226	1,936,009	1,936,009
Miscellaneous	258,101	297,848	444,036	386,536	386,536
Charges for Services	101,094	135,350	87,200	15,200	15,200
TOTAL REVENUES	10,231,405	7,382,217	10,946,268	7,520,994	7,520,994
EXPENDITURES:					
Personal Services	2,577,306	3,368,014	3,010,416	3,276,998	3,276,998
Supplies and Materials	923,467	1,257,850	1,047,000	1,203,750	1,203,750
Other Services and Charges	1,704,695	1,937,035	2,121,249	2,449,915	2,449,915
Repair and Maintenance	124,484	536,969	549,021	202,500	202,500
Capital Outlay	201,135	305,687	795,005	335,687	335,687
TOTAL EXPENDITURES	5,531,087	7,405,555	7,522,691	7,468,850	7,468,850
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.47%
INCREASE (DECREASE) TO FUND BALANCE	4,700,318	(23,338)	3,423,577	52,144	52,144
FUND BALANCE, JANUARY 1	6,741,260	11,441,578	11,441,578	14,865,155	14,865,155
FUND BALANCE, DECEMBER 31	11,441,578	11,418,240	14,865,155	14,917,299	14,917,299

BUDGET HIGHLIGHTS

- Tax Revenue for 2013 is \$4,771,543, approved.

TERREBONNE PARISH COUNCIL ON AGING FUND

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Executive Director	1	1	1	1	13	N/A	N/A	N/A
Op Manager	1	1	1	1	12	35,880	53,934	65,811
Bookkeeper/Office Manager	1	1	1	1	11	31,720	42,390	52,728
In-Home Supervisor	1	1	1	1	10	25,480	36,150	44,533
Sr Center/Sp Proj/Vol Coord	1	1	1	1	8	19,240	27,102	33,384
Administrative Secretary	1	1	1	1	8	19,240	27,102	33,384
Secretary III	1	1	1	1	8	19,240	27,102	33,384
Assistant Bookkeeper	1	1	1	1	8	19,240	27,102	33,384
Senior Center Manager	5	5	5	5	7	17,160	22,797	28,392
Transportation Manager	1	1	1	1	7	17,160	22,797	28,392
Secretary II	1	1	1	1	7	17,160	22,797	28,392
Maintenance Manager	1	1	1	1	7	17,160	22,797	28,392
Med Demand Response Driver	17	17	17	17	7	17,160	22,797	28,392
In-Home Services Manager	1	1	1	1	7	17,160	22,797	28,392
Outreach	5	5	5	5	6	16,120	21,382	26,603
Clerk IV	3	3	3	3	6	16,120	21,382	26,603
Nutrition Route Driver II	10	10	10	10	6	16,120	21,382	26,603
Med Demand Response Driver	2	2	2	2	6	16,120	21,382	26,603
Art/Craft/Ceramic Instructor	3	3	3	3	5	15,080	18,824	23,712
Nutrition Route Driver I	2	2	2	2	5	15,080	18,824	23,712
Clerk III	1	1	1	1	5	15,080	18,824	23,712
Nutrition Site Manager II	3	3	3	3	4	14,040	17,472	22,006
Clerk II	3	3	3	3	4	14,040	17,472	22,006
Activity Coordinator	1	1	1	1	4	14,040	17,472	22,006
Receptionist I	1	1	1	1	3	13,520	16,141	20,342
Clerk I	2	2	2	2	3	13,520	16,141	20,342
Homemaker	3	3	3	3	3	13,520	16,141	20,342
Nutrition Site Manager I	4	4	4	4	3	13,520	16,141	20,342
Nutrition Site Aid	2	2	2	2	2	12,480	15,475	19,510
Custodian	2	2	2	2	2	12,480	15,475	19,510
TOTAL	81	81	81	81				

CORONER'S OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

2011-2012 ACCOMPLISHMENTS

- ✓ The Coroner's Office investigated and completed appropriate documentation on all coroner death cases. All certificates took an average of 6-8 weeks for delivery. Requests for documentation were answered in a timely manner.
- ✓ Autopsies are performed as needed to complete an investigation into the cause of death.
- ✓ The average of autopsies performed is 1:1,229 ratio per parish citizen.
- ✓ The Coroner's Office produced 35 Orders for Protective custody in a 6 month period of 2012.

2013 GOALS AND OBJECTIVES

- To maintain professional and comprehensive abilities to investigate deaths, to evaluate the mentally ill and chemically dependent, and to investigate possible criminal sex offenses.
- To work with outside agencies to deliver a high quality of services; these agencies include the Police Department, Sheriff's Office, State Police, mental health facilities, substance abuse clinics, and other Coroners' offices.
- To maintain high-quality statistical information.
- To maintain and support operative and quality performance of the recently renovated morgue.

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of investigations - Mental cases	823	816	840
Number of investigations - Death cases	726	782	805
Number of mental exams	823	816	840
Number of commitments	104	70	73
Number of autopsies	95	88	91
Number of views without autopsies	256	260	268
Number of toxicology studies	112	92	95
Number of investigation - PCSO (Possible Criminal Sex Offense)	13	6	8
Number of sanity commission exams (court ordered)	21	26	27
Total	2,973	2,956	3,047

CORONER'S OFFICE

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Intergovernmental and fees	779,856	778,200	774,754	823,450	823,450
Miscellaneous	30	36	26	26	26
TOTAL REVENUES	779,886	778,236	774,780	823,476	823,476
EXPENDITURES:					
Personal Services	621,313	611,592	631,365	651,015	651,015
Supplies and Materials	19,702	21,145	36,311	38,930	38,930
Other Services and Charges	142,497	153,500	132,612	146,125	146,125
Capital Outlay	0	0	0	0	0
TOTAL EXPENDITURES	783,512	786,237	800,288	836,070	836,070
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.34%
INCREASE (DECREASE) TO FUND BALANCE					
	(3,626)	(8,001)	(25,508)	(12,594)	(12,594)
FUND BALANCE, JANUARY 1	97,720	94,094	94,094	68,586	68,586
FUND BALANCE, DECEMBER 31	94,094	86,093	68,586	55,992	55,992

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2013 is \$762,087, an increase of \$27,737, 3.8% over 2012, approved.

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Administrative Assistant	1	1	1	1	N/A	****	****	****
Senior Investigator	1	1	1	1	N/A	****	****	****
Office Manager	1	1	1	1	N/A	****	****	****
Investigators	2	2	2	2	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
TOTAL FULL TIME	9	9	9	9				
Investigator	1	1	1	1	N/A	****	****	****
TOTAL PART TIME	1	1	1	1				
TOTAL	10	10	10	10				

TERREBONNE PARISH LIBRARY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish's diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public's freedom of access to knowledge.

2011-2012 ACCOMPLISHMENTS

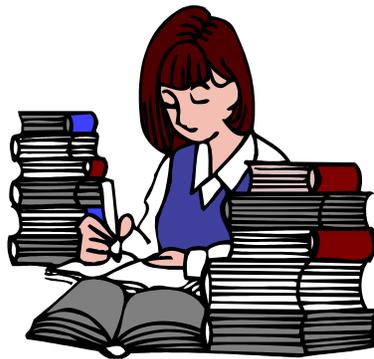
- ✓ A digital media collection (e-books) continues to grow and becomes more popular. Freegal (music downloads) has been added for public use. This is available through the library's web page to individuals with a library card. The digital reference databases are reviewed and updated as public need demands.
- ✓ The library system maintains a Facebook page, along with Twitter and Youtube accounts. The reference department has an information blog and the staff has developed instructional videos located on the library's web site to assist patrons with databases and interlibrary loan.
- ✓ A pre-school outreach program continues to bring library materials to approximately 45 licensed day care centers in Terrebonne Parish on a rotational schedule. Additionally, outreach to assisted-living centers and nursing homes has been expanded to provide library service to the residents.
- ✓ The library received one grant from the Louisiana Division of the Arts, Office of Cultural Development, Department of Culture, Recreation and Tourism in cooperation with the Louisiana State Arts Council as administered by the Houma Regional Arts Council and 11 grants from the Terrebonne Parish Consolidated Government's Art Funding Program as administered by the Houma Regional Arts Council. The library was awarded a grant from National Endowment for the Humanities to be included as one of the places an exhibit is touring nationally.
- ✓ In May 2012, the Gibson Branch Library was remodeled and updated. An interior wall was removed to create more space, new carpet was installed, and restrooms fixtures replaced.
- ✓ Each semester (spring, summer, and fall), LSU library science classes and a doctoral program for teachers through the University of Louisiana Lafayette are held at branch libraries.
- ✓ Continued increase in use of the library resources by the public such as computer and meeting rooms, up-to-date materials borrowed, and expanded programming for all segments of the public.
- ✓ A new library seven-week program entitled "Tools for Teachers" was developed by MLIS library staff to give teachers instructions for using library reference materials in the classroom.

2013 GOALS AND OBJECTIVES

- To promote the expanded services and facilities of the library system. To promote and entice citizens to read, use computer technology, and to see how the Terrebonne Parish Library is a community center for education, recreation and entertainment.
- To continue to expand technological services for the library system; enhance and maintain a library web page; library app; continuing education for staff with the automation system and public computers; market and teach the public the importance of the online public automated catalog system; continue and expand computer workshops for the public; implement statewide interlibrary loan program.
- To promote programming and services for the public; expand programs and increase attendance for the annual summer reading program; to expand activities for teenagers; continue to provide adult programs that are utilized by the public; promote the Knowledge Card to children and adults; continue the Learn Thru Love and Baby Book Worm projects with the hospital; begin to develop more programming and activities for young adults; offer distance education opportunities for the community; promote and market materials collection and let the public know what we have to offer; more books, DVDs, books-on-CD, magazines, and computers.
- To maintain library branches by keeping a prioritized list of needed maintenance and work on the list throughout the year.

TERREBONNE PARISH LIBRARY

PERFORMANCE MEASURES/ INDICATORS	FY2011	FY2012	FY2013
	Actual	Estimated	Projected
Number of total registered borrowers	88,172	89,054	89,945
Number of employees holding a Master's degree	7	8	8
Number of employees holding a Bachelor's degree	10	11	11
Number of library visits	834,211	850,895	867,913
% of increase of library visits	13%	2%	2%
Number of circulation of materials	447,571	456,522	465,652
% of increase of circulation of materials	8%	2%	2%
Number of reference questions answered	165,710	169,024	172,404
Number of program attendance	35,750	36,108	36,469
% of increase of program attendance	17%	1%	1%
Number of programs	2,099	2,120	2,141
% of increase in # of programs	21%	1%	1%
Number amount of computer usage	117,249	119,594	121,986
Number of public computers	264	264	264
% of increase of public computers	34%	0%	0%
Number of materials in the collection	356,845	374,687	393,421
Number of materials being added to collection	9,311	17,842	18,734
Number of magazine subscriptions	994	994	994
Number of magazine subscriptions being added	0	0	0
Per capita spending	\$43.20	\$44.06	\$44.94
Number of virtual website visits to library website	476,510	486,040	495,761
Number of databases	80	80	80



TERREBONNE PARISH LIBRARY

BUDGET SUMMARY	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 PROPOSED	2013 ADOPTED
REVENUES:					
Taxes	5,574,145	5,450,000	5,831,500	5,850,000	5,850,000
Intergovernmental	0	0	0	0	0
Grants	10,000	0	0	0	0
Charges for Services	47,379	45,000	47,700	47,700	47,700
Fines and Forfeitures	32,643	31,000	33,000	31,000	31,000
Investment Income	78,417	15,000	15,000	10,000	10,000
Other	47,080	33,657	31,510	10,000	10,000
TOTAL REVENUES	5,789,664	5,574,657	5,958,710	5,948,700	5,948,700
EXPENDITURES:					
Personal Services	2,835,225	2,876,715	2,956,715	3,114,005	3,114,005
Supplies and Materials	168,860	154,500	154,500	154,500	154,500
Other Services and Charges	848,307	1,193,100	1,199,100	1,201,150	1,201,150
Repair and Maintenance	293,870	290,200	290,700	340,700	340,700
Capital Outlay	688,604	862,000	938,000	862,000	862,000
Operating Transfers Out	1,035,890	1,041,581	1,041,581	1,042,782	1,042,782
TOTAL EXPENDITURES	5,870,756	6,418,096	6,580,596	6,715,137	6,715,137
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					6.55%
INCREASE (DECREASE) TO FUND BALANCE	(81,092)	(843,439)	(621,886)	(766,437)	(766,437)
FUND BALANCE, JANUARY 1	3,634,175	3,067,155	3,553,083	2,931,197	2,931,197
FUND BALANCE, DECEMBER 31	3,553,083	2,223,716	2,931,197	2,164,760	2,164,760

BUDGET HIGHLIGHTS

- Tax Revenue for 2013 Budget is \$5,850,000, approved.



TERREBONNE PARISH LIBRARY

PERSONNEL SUMMARY

JOB TITLE	2012 ADPT	2012 CUR	2013 PRO	2013 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director*	1	1	1	1	II	69,822	87,277	105,612
Assistant Director	1	1	1	1	10	58,406	69,638	82,118
Assistant Director Technology	1	1	1	1	10	58,460	69,638	82,118
Branch Manager III	1	1	1	1	9	53,061	63,357	74,797
Reference Services Supervisor	1	1	1	1	8	48,027	58,323	69,763
Computer/Automation Tech	1	1	1	1	7	42,973	52,333	62,733
Youth Services Librarian	1	1	1	1	7	42,973	52,333	62,733
Reference & Acquisitions Librarian	2	2	2	2	7	42,973	52,333	62,733
Adult Services/Public Relations	1	1	1	1	7	42,973	52,333	62,733
Reference Associate	3	3	3	3	6	40,747	49,171	58,531
Business Manager	1	1	1	1	6	40,747	49,171	58,531
ILL Librarian	1	1	1	1	6	40,747	49,171	58,531
Main Branch Manager	1	1	1	1	5	36,566	44,054	52,374
Branch Manager II	1	1	1	1	4	31,283	37,835	45,115
Outreach Services Manager	1	1	1	1	4	31,283	37,835	45,115
Youth Services Manager	1	1	1	1	4	31,283	37,835	45,115
Tech Processing Manager	1	1	1	1	4	31,283	37,835	45,115
Branch Manager I	7	7	7	7	3	27,560	33,176	39,416
Clerk 1	13	13	13	13	2	26,187	30,867	36,067
Courier/Handyman	1	1	1	1	2	26,187	30,867	36,067
Entry Level Clerk	3	3	3	3	1	24,939	29,619	34,819
Receptionist	1	1	1	1	1	24,939	29,619	34,819
TOTAL FULL TIME	45	45	45	45				
Clerk	26	26	26	26				
TOTAL PART TIME	26	26	26	26	1	12,470	14,810	17,410
TOTAL	71	71	71	71				

*Director follows parish pay scale



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a system of levees and floodgates to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways, 12-environmental structures for environmental enhancement, and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$888 million and would be cost shared 65% Federal/ 35% non-federal with the Louisiana Department of Transportation and Development and the Terrebonne Levee and Conservation District as the local sponsors. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

2011-2012 ACCOMPLISHMENTS

- ✓ Lower Pointe-aux-Chenes Levee Reach J – Segment I provides protection to the community of Lower Terrebonne. The project was completed in April 2008.
- ✓ Lower Pointe-aux-Chenes Levee Reach J – Segment II consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the northern end of Levee Reach J – Segment I on Bayou Pointe-aux-Chenes, which will provide protection to the communities of Montegut and Lower Terrebonne. Although Morganza Reach J, segment II has not yet begun, TLCD has begun improvements along this alignment with FEMA Funds and local dollars for maintenance of the Montegut Marsh Management Levee (MMML).
- ✓ Bayou Pointe-aux-Chenes Floodgate: This project is a 56' sector gate and other associated improvements near the intersection of Bayou Pointe-aux-Chenes and the Cut Off Canal in the community of Lower Pointe-aux-Chenes. Construction of this structure will provide a closed system of interim protection to the Lower Point-aux-Chenes area. The levee work construction was complete early 2012.
- ✓ Reach H – Segment III: This project consists of a 2.8-mile levee segment below Bush Canal in the Chauvin area. This portion provides protection to the community of Chauvin and the Lake Boudreaux area. This project was complete in May 2011.
- ✓ Reach H – Segment II: This project consists of a 3.35-mile levee segment connecting to Reach H – Segment III at the Placid Canal Floodgate south to just below the storage tanks in Lower Chauvin. Construction was completed by November 2011.
- ✓ Bush Canal Floodgate: This 56' wide barge auxiliary structure is nestled between Reaches I and H3 in Bush Canal where it intersects Bayou Terrebonne. The completion date was August 2011, just in time to be operational for Tropical Storm Lee in September 2011.
- ✓ Placid Canal Floodgate: This 30' wide barge auxiliary structure connects Reaches H2 and H3 where Placid Canal meets Bayou Petit Caillou. This project was also completed in late 2011 and is already providing protection for many citizens.
- ✓ System Wide Relocations: The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This act will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.
- ✓ Non-Capital Expenditures: Other portions of the Morganza to the Gulf Project include Project Management Services, Rights of Way/Rights of Entry, and Geotechnical Investigations as they relate to the overall project.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

2013 GOALS AND OBJECTIVES

- To increase the awareness of the extent of protection this project will provide.
- To keep the public aware of the progress as the project moves forward.
- To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program.
- To continue design and construction of this critical project.

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2012-2013

CAPITAL PROJECTS

Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 1 - COMPLETED

This project consists of a 2.8-mile levee segment, connecting to existing TPCG (Terrebonne Parish Consolidated Government) Drainage Levees in the Point Aux Chenes area. It was initially constructed to a +8 foot elevation providing interim protection to the communities of lower Terrebonne. The initial phase of this project was completed in April, 2008; however, due to some work performed after Hurricane Gustav, it is now at a +11 foot elevation. Note: 99% of the construction costs were credited by the COE.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 18,854,792
11-12	
12-13	-
13-14	-
Total Project Cost	<u>\$ 18,854,792</u>

Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 2 - ONGOING

This project consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the northern end of Levee Reach J – Segment I on Bayou Pointe-aux-Chenes. This levee, as part of the Morganza to the Gulf Hurricane Protection System will provide protection to the communities of Montegut and lower Terrebonne. It is currently being improved along the Montegut Marsh Management Levee using FEMA and local monies.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 984,032
10-11	3,416,981
11-12	319,598
12-13	1,800,727
Total Project Cost	<u>\$ 6,521,338</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2012-2013

Bayou Point-aux-Chenes Floodgate and Tie-In Levee

This project is a 56' sector gate and other associated improvements near the intersection of Bayou Point Aux Chenes and the Cut Off Canal and will ultimately provide protection to the communities of Pointe-Aux-Chenes, Montegut and lower Terrebonne and Lafourche. Construction of this structure will provide a closed system of protection to the lower Point-aux-Chenes area. The levee work was completed late 2011 in two separate contracts for the Terrebonne and Lafourche sides of the tie-in levee. The floodgate is currently in the design phase.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,013,468
10-11	475,000
11-12	1,119,523
12-13	-
Total Project Cost	<u>\$ 2,607,991</u>

Reach H – Segment 3 (2.8 miles)

This project consists of a 2.8 mile levee segment below Bush Canal in the Chauvin area. It was initially constructed to a +10 foot elevation providing interim protection to the community of Chauvin and the Lake Boudreaux area. This project was completed in May 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 6,306,512
10-11	1,500,000
11-12	557,900
12-13	-
Total Project Cost	<u>\$ 8,364,412</u>

Reach H – Segment 2 (3.35 miles)

This project consists of a 3.35-mile levee segment connecting to Reach H – Segment III at the Placid Canal Floodgate south to just below the storage tanks in Lower Chauvin. Construction started early 2010 and was completed in November 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 5,489,746
10-11	3,494,000
11-12	1,382,443
12-13	-
Total Project Cost	<u>\$ 10,366,189</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2012-2013

Bush Canal Floodgate

This 56' wide barge auxiliary structure is nestled between Reaches I and H3 in Bush Canal where it intersects Bayou Terrebonne. This project is in the construction phase and includes both the barge structure along with the associated floodwalls. The project was completed August 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,850,399
10-11	7,551,763
11-12	7,420,000
12-13	-
Total Project Cost	<u>\$ 16,822,162</u>

Placid Canal Floodgate

This structure will be built in Placid Canal between Levee Reaches H-3 and H-2, along Bayou Little Caillou. This structure will be a 30' floodgate, and provides protection to the communities of Chauvin and Dulac. This structure was completed in December 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	5,363,136
10-11	4,200,000
11-12	-
12-13	-
Total Project Cost	<u>\$ 9,563,136</u>

Reach J – Segment III

This levee reach is approximately 1 mile in length, beginning at Island Road, and ending at the end of Highway 665 in Pointe-aux-Chenes. It will provide protection to the community of Pointe-aux-Chenes. This existing levee will be improved in 2012 and includes some terracing mitigation and a ramp at Island Road connecting to Reach J-1 Levee. The final levee improvement is expected to be completed in 2013-2014.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	814,025
10-11	-
11-12	-
12-13	850,000
Total Project Cost	<u>\$ 1,664,025</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2012-2013

System Wide Relocations

The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This effort will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 12,285
10-11	3,000,000
11-12	-
12-13	3,000,000
Total Project Cost	<u>\$ 6,012,285</u>

Legal Expenditures-MTG

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	192,686
10-11	\$ 20,000
11-12	\$ 20,000
12-13	\$ 20,000
13-14	\$ 20,000
14-15	\$ 20,000
Total Project Cost	<u>\$ 292,686</u>

Morganza Project Management

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 1,695,000
10-11	500,000
11-12	500,000
12-13	500,000
13-14	500,000
14-15	500,000
Total Project Cost	<u>\$ 4,195,000</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2012-2013

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manger will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

System Wide Geotechnical Investigations

The TLCD will begin a geotechnical investigation program to support design of various project features. This effort will involve soil borings along the project alignment.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	\$ 858,193
10-11	\$ -
11-12	\$ -
12-13	\$ -
Total Project Cost	<u>\$ 858,193</u>

System Wide Right of Way/Right of Entry (ROW/ROE)

The TLCD must provide all rights of way and rights of entry for the project. This effort will include identifying affected landowners and negotiating the necessary land rights for project design and construction.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	920,167
11-12	\$ 500,000
12-13	\$ 250,000
13-14	\$ -
14-15	\$ -
Total Project Cost	<u>\$ 1,670,167</u>

Reach H-2 & H-3 Mitigation

This project consists of mitigation for the wetland impacts of Reaches H-2 and H-3. This project will consist of over 200 acres of marsh creation with the TLCD constructing the containment dikes using in house equipment.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	23,339
10-11	390,808
11-12	193,696
12-13	3,203,869
Total Project Cost	<u>\$ 3,811,712</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2012-2013

Reach E Levee

This reach is approximately 4 miles long, and parallels Falgout Canal from Bayou Dularge to the Houma Navigational Canal. The levee would be just South of the parish road and will be primarily funded by Federal CDBG Disaster Funds. TLCD will be executing a sub-recipient agreement with TPCG to act as an agent in building the first lift to a +9 elevation. Two environmental water control structures are within the alignment and will be built directly by TPCG and funded by local and state CIAP funds totaling \$6.3 Million, and therefore, not included in the figures below. The water control structures will consist of multiple concrete box culverts. These structures will be used to manage water flow during average tidal conditions.

Fiscal Year	Project Funding
Prior Years Actual	504,617
11-12	472,243
12-13	290,057
13-14	8,218,383
14-15	3,750,000
Total Project Cost	\$ 13,235,300

Reach E Mitigation

This project consists of mitigation for the wetland impacts of Reach E South of Falgout Canal Road. The plans involve creating acres of marsh on the south side of Falgout Canal Road between the Houma Navigation Canal and the Lower Dularge Levee.

Fiscal Year	Project Funding
Prior Years Actual	-
11-12	-
12-13	-
13-14	1,625,000
14-15	1,625,000
Total Project Cost	\$ 3,250,000

Reach F

This reach is approximately 3.5 miles long, and will parallel the Houma Navigation Canal south from Falgout Canal Road to Bayou Grand Caillou, and then from Bayou Grand Caillou to the Houma Navigational Canal structure site. It will be built to an elevation of +10.

Fiscal Year	Project Funding
Prior Years Actual	1,720,678
11-12	7,608,000
12-13	15,804,650
13-14	-
14-15	\$ -
Total Project Cost	\$ 25,133,328

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2012-2013

Reach F Mitigation

This project consists of mitigation for the wetland impacts of Reach F. The proposed plans include marsh creation in the vicinity of Sweet Water Pond. The \$6 million funding below has already been set aside for this project.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	-
11-12	-
12-13	3,000,000
13-14	3,000,000
14-15	\$ -
Total Project Cost	<u>\$ 6,000,000</u>

HNC Structure

The Houma Navigation Canal runs north and south to the Gulf of Mexico. The HNC Structure Complex is located approximately eighteen (18) miles south of Houma, LA. The project's goal is to control the storm surge and resulting crest in the Houma Navigation Canal in concert with the levees on both sides, thereby minimizing storm induced flooding in Terrebonne Parish. The HNC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 300' on either side to the canal banks. The clear opening width of the structure is 250' based on the navigational requirements of traffic in the HNC with a sill elevation of -24.0'. During normal HNC water levels, the gate will be open allowing canal traffic and water flow to pass through the opening. At the threat of impending weather, the Swing Barge Gate will be dewatered to a floating condition, winched into position across the HNC, and ballasted into position in the receiving structure, thereby providing the closure required for Storm Surge Protection. The project began construction in August 2011.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	4,513,690
11-12	31,540,416
12-13	17,546,103
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 53,600,209</u>

Bayou Grand Caillou Structure

The Bayou Grand Caillou Structure Complex (BGC) is located approximately seventeen (17) miles south of Houma, LA, west of the HNC. The project's goal is to control the storm surge and resulting crest from the west in Bayou Grand Caillou Canal. The BGC Structure Complex consists of a Swing Barge Gate located at the center of the canal with fixed flood walls extending outward 225' on either side to the canal banks. The clear opening width of the structure is 200' based on the navigational and flow requirements of the Bayou Grand Caillou Canal. Construction is currently underway, with a completion date early 2013.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	1,689,946
11-12	12,992,227
12-13	9,833,000
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 24,515,173</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2012-2013

Reach G & H-1

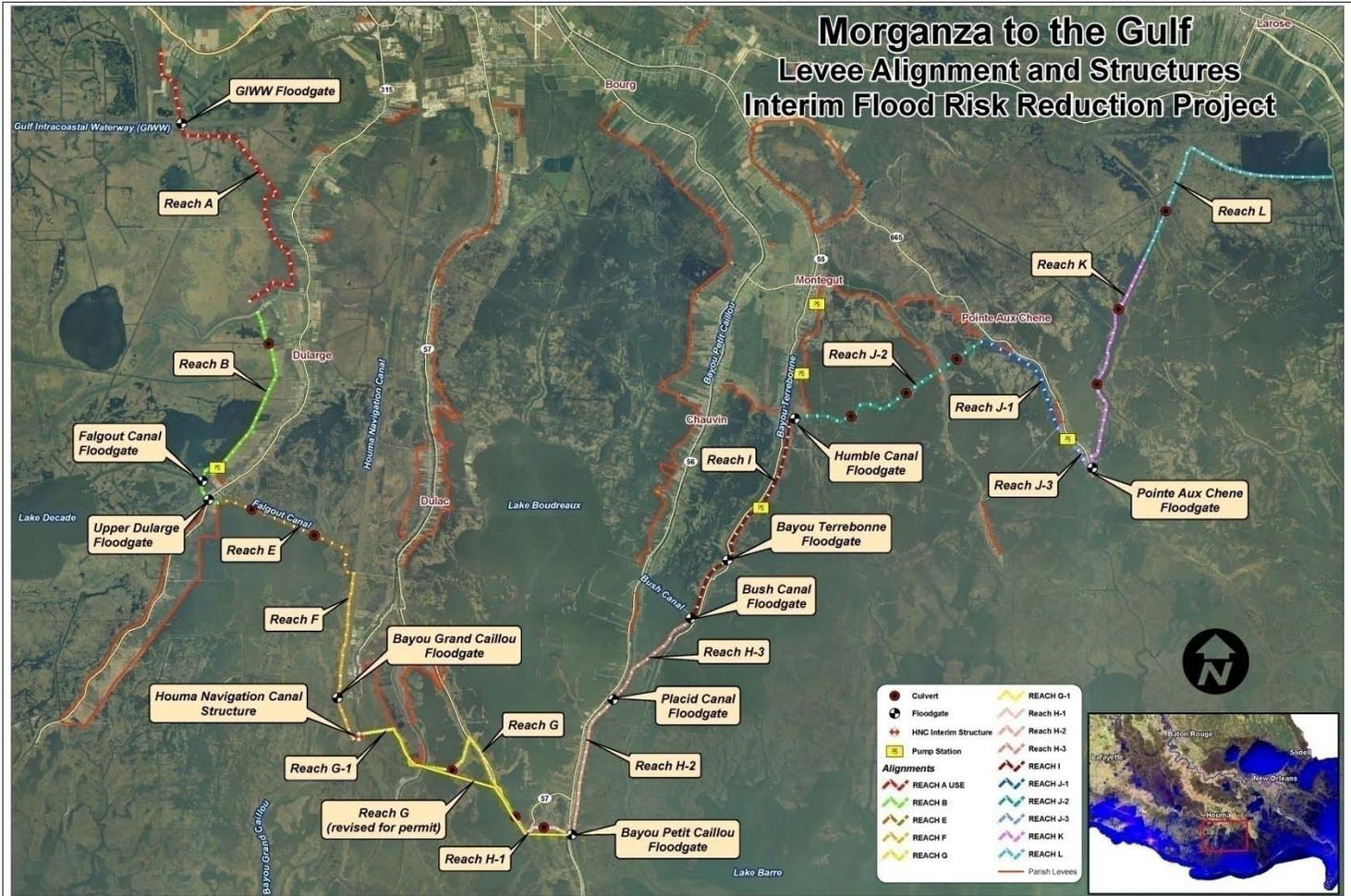
This reach is approximately 4 miles long, and proceeds east ward from the Houma Navigation Canal Structure site. This levee generally proceeds east until it intersects with La Hwy. 57. It follows this highway for a short distance before terminating at levee reach H1. The initial lift will be built to an elevation of +10 and included mitigation.

<u>Fiscal Year</u>	<u>Project Funding</u>
Prior Years Actual	1,360,064
11-12	260,540
12-13	6,058,954
13-14	-
14-15	\$ -
Total Project Cost	<u>\$ 7,679,558</u>



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
 Morganza to the Gulf Hurricane Protection Project
 ¼ Cents Sales Tax Budget Request
 Fiscal Year 2011-2012



Source: Army Corps of Engineers

In Terrebonne Parish,

- Land was lost from 1956-78 at a rate of .79% per year.
- From 1978-90, the rate increased to 1.2%.
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them.

Terrebonne Parish Consolidated Government

**Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
(modified accrual basis of accounting)**

<u>Year</u>	<u>Ad Valorem Taxes (2)</u>	<u>Sales & Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2004	\$ 18,984,710	\$ 27,810,468	\$ 26,153	\$ 917,556	\$ 47,738,887
2005	20,695,015	32,814,484	15,812	826,037	54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060	41,499,111	21,674	1,058,015	62,180,860
2009	22,908,925	37,154,791	21,679	1,164,084	61,249,479
2010	23,927,959	36,442,007	19,267	1,144,872	61,534,105
2011	24,293,542	37,167,712	12,145	1,280,534	62,753,933
2012	24,992,082	38,200,000	18,830	1,365,000	64,575,912
2013	25,306,145	37,900,000	18,906	1,365,000	64,590,051

(1) Includes all governmental fund types.

(2) Sanitation maintenance activities were converted to business-type activities on January 1, 2008.

Source: Comprehensive Annual Financial Audit Report

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Revenues				
Taxes	\$ 47,738,887	\$ 54,351,348	\$ 62,115,644	\$ 64,340,747
Licenses and permits	1,847,839	2,394,934	2,868,680	3,510,782
Intergovernmental	25,525,592	28,467,650	26,800,083	29,376,873
Charges for services	6,304,562	7,714,430	8,634,291	9,420,803
Fines and forfeitures	3,501,788	3,276,891	3,457,721	3,715,776
Miscellaneous	4,430,799	4,789,150	6,712,241	8,249,250
Total revenues	<u>89,349,467</u>	<u>100,994,403</u>	<u>110,588,660</u>	<u>118,614,231</u>
Expenditures				
General government	12,756,811	12,439,419	12,233,732	14,327,778
Public safety	17,096,661	16,821,474	26,143,655	22,109,524
Streets and drainage	13,503,819	14,201,978	12,711,612	16,314,758
Sanitation	10,082,888	10,707,384	11,564,489	11,452,522
Health and welfare	14,579,845	11,338,706	8,567,698	11,474,738
Culture and recreation	2,261,792	1,765,965	1,855,013	1,938,704
Education	31,059	45,288	43,976	47,304
Urban redevelopment and housing	621,754	390,847	451,530	755,219
Economic development and assistance	2,445,259	2,321,860	2,619,770	2,599,703
Conservation and development	73,997	139,526	171,999	193,440
Debt service				
Principal	3,439,535	3,425,600	3,898,715	4,155,746
Interest	1,759,243	1,694,964	1,971,448	1,903,176
Other charges	109,136	109,136		62,153
Capital outlay	7,081,799	9,153,434	10,487,140	15,431,837
Intergovernmental	67,896	256,163	477,531	123,958
Total expenditures	<u>85,802,358</u>	<u>84,811,744</u>	<u>93,198,308</u>	<u>102,890,560</u>
Excess of revenues over (under) expenditures	<u>3,547,109</u>	<u>16,182,659</u>	<u>17,390,352</u>	<u>15,723,671</u>

(1) The Sanitation Maintenance Fund was converted to a proprietary fund on January 1, 2008.

<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
\$ 62,180,860	\$ 61,249,479	\$ 61,112,563	\$ 62,582,933	\$ 58,644,001	\$ 64,590,051
3,856,514	4,030,512	3,130,921	3,781,582	3,392,936	3,834,675
39,186,039	34,689,917	44,495,929	62,687,802	21,629,201	20,510,571
1,503,172	1,174,373	1,809,699	1,876,296	922,750	943,250
4,427,672	4,584,932	4,702,430	4,622,881	4,638,800	4,623,800
5,076,662	2,980,867	1,983,300	4,257,961	650,170	693,798
<u>116,230,919</u>	<u>108,710,080</u>	<u>117,234,842</u>	<u>139,809,455</u>	<u>89,877,858</u>	<u>95,196,145</u>
17,036,261	18,306,618	19,599,386	20,763,806	22,756,312	23,610,819
22,142,841	27,420,652	36,840,410	46,562,638	25,613,696	26,430,086
18,429,618	33,426,296	25,379,209	22,870,206	20,865,673	22,381,628
12,377,204	14,568,584	16,490,392	12,895,875	7,038,050	6,826,835
2,195,646	2,132,702	2,086,297	2,283,302	2,931,626	2,301,669
45,228	67,855	70,012	70,183	118,600	333,243
1,236,935	4,103,705	4,634,564	2,864,988	440,729	2,009,728
2,783,286	2,434,889	3,202,721	273,947	2,150,418	301,752
213,394	462,176	1,208,521	12,350,769	1,732,407	3,421,255
3,109,170	3,387,760	3,200,000	3,930,000	4,705,000	4,905,000
2,030,191	2,616,716	2,402,696	3,476,701	4,767,603	4,613,738
123,611	88,491		231,610	641,864	656,267
22,734,404	21,811,944	26,598,925	37,870,167	5,595,000	10,117,890
132,813	285,682	209,027	115,282		
<u>104,590,602</u>	<u>131,114,070</u>	<u>141,922,160</u>	<u>166,559,474</u>	<u>99,356,978</u>	<u>107,909,910</u>
<u>11,640,317</u>	<u>(22,403,990)</u>	<u>(24,687,318)</u>	<u>(26,750,019)</u>	<u>(9,479,120)</u>	<u>(12,713,765)</u>

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Other financing sources (uses)				
Transfers in	25,087,767	23,051,448	33,758,703	40,357,319
Transfers out	(20,779,429)	(22,036,785)	(32,185,891)	(38,683,142)
Public improvement bond proceeds		7,495,000		10,000,000
Premium on public improvement debt		31,169		1,889
General obligation bonds proceeds		5,000,000		
Refunding bonds issued		4,425,000		
Payment to refunded bond escrow agent		(4,410,300)		
Premium on refunding debt		39,604		
Certificate of indebtedness				
Capital leases				
Proceeds of bonds and other debt issued				
Bond proceeds				
Bond discounts				
Bond premiums				
Proceeds of capital asset dispositions	61,005	47,118	424,716	62,749
Total other financing sources (uses)	<u>4,369,343</u>	<u>13,642,254</u>	<u>1,997,528</u>	<u>11,738,815</u>
Special Items				
Contributions				
Net change in fund balances	7,916,452	29,824,913	19,387,880	27,462,486
Debt service as a percentage of noncapital expenditures	6.60%	6.91%	7.10%	7.00%

**Terrebonne Parish Consolidated Government
General Governmental Tax Revenues By Source
Last Ten Fiscal Years
(modified accrual basis of accounting)
(Unaudited)**

<u>Fiscal Year</u>	<u>Ad Valorem Tax (1)</u>	<u>Sales & Use Tax</u>	<u>Special Assessment Tax</u>	<u>Other Tax</u>	<u>Total</u>
2004	\$18,984,710	\$ 27,810,468	\$ 26,153	\$ 917,556	\$ 47,738,887
2005	20,695,015	32,814,484	15,812	826,037	54,351,348
2006	21,594,375	39,282,442	15,645	1,223,182	62,115,644
2007	23,179,592	39,961,358	46,194	1,153,603	64,340,747
2008	19,602,060	41,499,111	21,674	1,058,015	62,180,861
2009	22,908,925	37,154,791	21,679	1,164,084	61,249,479
2010	23,927,959	36,442,007	19,267	1,144,872	61,534,105
2011	24,293,542	37,167,712	12,145	1,280,534	62,753,933
2012	24,992,082	38,200,000	18,830	1,365,000	64,575,912
2013	25,306,145	37,900,000	18,906	1,365,000	64,590,051

(1) The Sanitation Maintenance Fund was converted to a proprietary fund on January 1, 2008.

<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
42,574,107	34,285,166	33,548,751	34,837,468	27,521,394	30,992,766
(44,022,280)	(32,538,372)	(32,171,848)	(35,119,743)	(25,558,967)	(29,266,518)
14,825,000					
	11,850,000				
	(12,738,594)				
	368,167				
			60,765,000		
			(336,851)		
			39,405		
<u>912,083</u>	<u>513,311</u>	<u>171,551</u>	<u>244,370</u>		
<u>14,288,910</u>	<u>1,739,678</u>	<u>1,548,454</u>	<u>60,429,649</u>	<u>1,962,427</u>	<u>1,726,248</u>
			(565,196)		
25,929,227	(20,664,312)	(23,138,864)	33,114,434	(7,516,693)	(10,987,517)
6.43%	5.57%	4.86%	5.94%	10.79%	10.40%

Terrebonne Parish Consolidated Government

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2003	#####	\$201,663,830	\$56,112,850	\$145,170,545	\$425,904,635	\$335.67	\$4,701,861,933	12.15%
2004	346,024,525	209,696,065	57,936,060	151,796,400	461,860,250	343.33	5,089,963,257	12.06%
2005	371,393,000	214,347,515	60,923,080	157,674,555	488,989,040	348.68	5,386,605,753	12.01%
2006	391,537,350	231,454,460	70,612,100	160,970,875	532,633,035	365.85	5,740,851,633	12.08%
2007	407,402,445	278,501,270	75,482,880	164,226,815	597,159,780	375.46	6,232,631,103	12.22%
2008	456,080,830	346,767,160	75,970,020	169,519,980	709,298,030	386.42	7,176,469,447	12.25%
2009	468,174,820	347,423,675	77,809,310	171,242,510	722,165,295	399.97	7,309,143,273	12.22%
2010	479,017,105	351,953,280	83,714,000	172,892,410	741,791,975	404.98	7,471,382,250	12.24%
2011	507,468,020	351,744,320	86,500,310	175,348,725	770,363,925	409.49	7,765,643,573	12.18%
2012	550,626,415	344,464,845	94,723,300	179,113,825	810,700,735	411.81	8,181,589,650	12.10%

***Actual Valuation (Market Value) as computed to Assessed Valuation**

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The overall assessed value is estimated to be 15% of actual market value.

**** Exempt Properties Not Included**

Does not include exempt assessed valuations as follows:

	2012	2011	2010	2009
(a) Real Estate and Improvements (Under 10 Year Exemption)	\$297,748,752	\$309,232,377	\$241,824,081	\$204,263,485
(b) Exempt Real Estate and Improvements	57,290,550	61,000,290	53,304,750	50,964,560
Total Exempt Properties	\$355,039,302	\$370,232,667	\$295,128,831	\$255,228,045

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terrebonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2004	\$329.25	\$14.08	\$343.33	\$9.27	\$14.43	\$367.03
2005	336.47	12.21	348.68	9.04	14.43	372.15
2006	347.72	18.13	365.85	9.27	14.43	389.55
2007	359.98	15.48	375.46	9.27	14.43	399.16
2008	361.24	25.18	386.42	8.83	14.43	409.68
2009	370.04	29.93	399.97	8.83	14.43	423.23
2010	376.15	28.83	404.98	9.27	14.43	428.68
2011	368.13	41.36	409.49	9.27	14.43	433.19
2012	370.45	41.36	411.81	9.27	12.97	434.05
2013	369.27	39.47	408.74	9.27	12.68	430.69

Terrebonne Parish Consolidated Government

**Principal Property Taxpayers
Current Year and Nine Years Ago**

<u>Taxpayer</u>	<u>2012*</u>			<u>2003</u>		
	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Taxable Assessed Value</u>	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Taxable Assessed Value</u>
Hilcorp Energy Co.	\$ 39,837,890	1	4.91%			
Petroleum Helicopters, Inc.	27,595,305	2	3.40%			
S C F Marine, Inc	14,441,860	3	1.78%			
Shell Pipeline Co.	12,733,875	4	1.57%	\$7,376,130	3	1.29%
Tennessee Gas Pipeline Co.	12,522,060	5	1.54%			
Apache Corporation	12,256,990	6	1.51%			
Hercules Drilling Company	11,536,090	7	1.42%			
Entergy LA., Inc.	9,771,380	8	1.21%	\$7,016,890	6	1.23%
Transcontinental Gas Pipeline	8,848,070	9	1.09%	7,319,150	4	1.28%
Bell South	8,415,830	10	1.04%	10,609,440	2	1.86%
Texaco, Inc.				14,451,180	1	2.53%
Tenneco Gas Pipeline Co.				7,079,360	5	1.24%
The Offshore Co.				6,772,280	7	1.19%
Poseidon Oil Pipeline Co.				6,153,430	8	1.08%
Wal-Mart Stores				5,308,640	9	0.93%
William G. Helis Co., L L C				5,101,795	10	0.89%
Totals	<u>\$157,959,350</u>		<u>19.47%</u>	<u>\$ 77,188,295</u>		<u>13.52%</u>

* Latest Available

Source: Terrebonne Parish Assessor's Office.

Terrebonne Parish Consolidated Government

**Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Collection Year Ended December 31	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2003	2004	\$ 19,028,881	\$ 18,825,426	98.93%	\$ 6,662	\$18,832,088	98.97%
2004	2005	20,640,576	20,142,485	97.59%	25,728	20,168,213	97.71%
2005	2006	21,484,806	21,131,299	98.35%	390,100	21,521,399	100.17% (3)
2006	2007	23,497,310	23,306,987	99.19%	(51,085) (1)	23,255,902	98.97%
2007	2008	26,267,972	25,866,447	98.47%	(967) (1)	25,865,480	98.47%
2008	2009	30,968,284	30,638,369	98.93%	157,120	30,795,489	99.44%
2009	2010	31,460,565 (2)	30,955,826	98.40%	24,850	30,980,676	98.47%
2010	2011	32,286,597 (2)	30,652,266	94.94%	40,167	30,692,433	95.06%
2011	2012	32,946,727	31,068,764	94.30%	40,986	31,109,750	94.42%
2012	2013	34,498,105					

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

- (1) The collection in 2006 and 2007 include significant taxes paid in protest that were upheld and refunded during the period.
- (2) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.
- (3) For the Fiscal Years 2002 and 2005, which reflects greater than 100%, these years include settlements of protest taxes.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Demographic and Economic Statistics
Last Ten Fiscal Years**

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2003	106,823 (6)	\$ 2,547,835,373	\$ 23,851	33.0 (4)	18,914	3.80%
2004	107,127 (6)	2,640,252,042	24,646	33.0 (7)	18,792	4.10%
2005	107,146 (6)	2,648,541,974	24,719	33.0 (7)	18,553	6.60%
2006	108,938 (6)	3,360,519,424	30,848	34.2 (5)	18,237	3.30%
2007	108,424 (5)	3,767,083,456	34,744	34.7 (5)	17,935	2.60%
2008	108,576 (5)	4,141,305,792	38,142	34.2 (5)	17,635	3.60%
2009	109,291 (5)	4,267,704,259	39,049	34.9 (5)	18,921	5.50%
2010	111,860 (5)	4,368,021,140	39,049	34.4 (5)	18,850	5.30%
2011	111,860 (5)	4,448,001,040	39,764	35.0 (5)	18,747	5.40%
2012	111,917 (5)	4,450,267,588	39,764 *	34.0 (5)	18,891	4.80%

Sources:

n/a - Not available

* Latest available 2011

(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor statistics

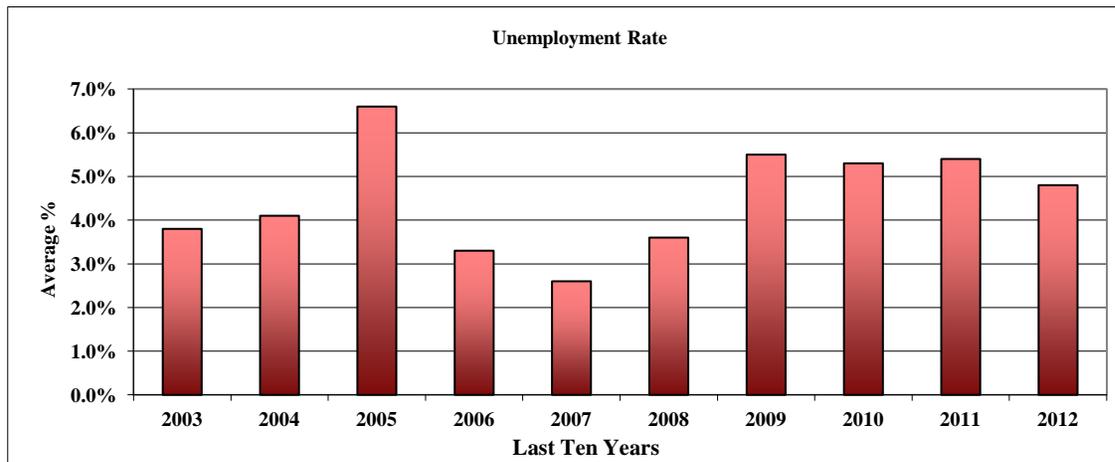
(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) Population Estimates Program, Population Division, U.S. Census Bureau

(5) U. S. Census Bureau

(6) Louisiana Tech University in Ruston, Research Division, College of Administration and Business

(7) Wikipedia



Terrebonne Parish Consolidated Government

Principal Employers
Current Year and Nine Years Ago

Employer	2012*			2003		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Terrebonne Parish School Board	2,460	1	4.40%	2,237	1	4.42%
Gulf Island Fabrication	2,200	2	3.93%	500	8	0.99%
Terrebonne General Medical Center	1,362	3	2.43%	1,012	2	2.00%
Diocese of Houma-Thibodaux	1,100	4	1.97%	800	5	1.58%
Terrebonne Parish Consolidated Government	992	5	1.77%	852	4	1.68%
Leonard J. Chabert Medical Center	840	6	1.50%	950	3	1.88%
Rouse's Supermarket	730	7	1.30%	-	-	-
Wal-Mart	714	8	1.28%	480	9	0.95%
Seacor Marine	620	9	1.11%	-	-	-
Chet Morrison Contractors	600	10	1.07%	-	-	-
Performance Energy Services	600	10	1.07%	-	-	-
Pride Offshore	-	-	-	650	6	1.28%
Halliburton Services	-	-	-	649	7	1.28%
Saia Freight Line, Inc.	-	-	-	330	10	0.65%
Total	12,218		20.77%	8,460		16.71%

* Latest Available 2012

Source: Louisiana Department of Labor

Terrebonne Parish Consolidated Government

**Full-time Equivalent Parish Government Employees by Function
Last Ten Fiscal Years**

Function	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
General fund	111	88	90	87	106	111	116	114	110	107
Public safety										
Police	95	95	99	96	96	106	106	95	100	101
Fire	63	62	67	65	65	70	71	70	71	71
Grants	111	91	81	72	69	83	85	83	79	77
Road and Bridge	69	64	60	64	65	68	67	66	64	65
Drainage	81	72	79	73	77	82	85	81	85	79
Sanitation	19	18	16	19	10	9	14	14	14	13
Culture & Recreation	45	42	36	42	46	46	39	38	277	290
Sewer	35	35	31	31	35	38	38	39	34	35
Utility Maintenance & Operation	52	43	42	42	39	43	39	42	37	38
Civic Center	14	17	18	18	25	27	22	23	26	27
Internal Service Funds	51	53	51	54	52	54	50	50	49	49
Port Commission	3	3	4	4	4	1	0	0	0	0
Other Governmental Funds	71	75	79	80	73	74	71	71	71	66
Total	820	758	753	747	762	812	803	786	1017	1018

Terrebonne Parish Consolidated Government

Capital Asset Statistics by Function
December 31, 2012

Function	2006	2007	2008	2009	2010	2011	2012
Public safety							
Police:							
Stations	1	1	1	1	1	1	1
Patrol units	75	78	79	98	94	89	93
Fire stations	5	5	5	5	5	5	5
Roads & Bridges							
Streets-concrete (miles)	300	315	318	321	327	328	334
Streets-asphalt (miles)	200	185	185	202	186	185	186
Streetlights	3,680	3,724	3,771	3,772	3,791	3,801	3,801
Traffic signals	19	18	20	25	12	20	20
Caution lights	73	72	73	104	112	76	76
Bridges	79	79	79	79	80	81	81
Drainage							
Forced drainage stations	69	66	71	71	71	71	71
Forced drainage pumps	157	160	164	164	164	172	173
Culture and recreation							
Parks	19	19	19	19	19	18	5
Utilities							
Electric:							
Number of distribution stations	11	9	9	9	9	9	9
Circuit miles above ground	289	289	297	323	298	298	299
Circuit miles underground	198	202	226	210	220	220	222
Gas:							
Number of miles of distribution mains	416	422	422	422	423	423	424
Number of gas delivery stations	5	14	14	14	11	11	11
Number of pressure regulator stations	17	16	16	16	10	10	10
Sewer							
Sanitary sewers (miles)	258	259	260	260	261	263	234
Force main transport lines (miles)	120	120	121	121	121	122	127
Pumping stations	156	158	160	161	162	162	169
Manholes	5,650	5,714	5,800	5,850	5,900	5,950	5,849
Maximum daily treatment capacity (thousands of gallons)	24,500	24,500	24,470	24,470	24,470	24,470	24,470

n/a - not available

Sources: Various government departments

Terrebonne Parish Consolidated Government

**Operating Indicators by Function
December 31, 2011**

Function	2003	2004	2005	2006
Police				
Physical arrests	2,123	1,839	1,735	1,589
Parking violations	n/a	n/a	n/a	239
Traffic violations	n/a	n/a	n/a	3,576
Complaints dispatched	29,619	30,523	31,576	31,848
Fire				
Number of calls answered	642	769	676	669
Inspections	319	223	279	261
Roads & Bridges				
Street resurfacing (square yards)	n/a	n/a	n/a	8,000
Potholes repaired	n/a	n/a	n/a	200
Number of signs repaired/installed	n/a	n/a	n/a	1,200
Number of street name signs replaced	n/a	n/a	n/a	1,200
Drainage				
Number of culverts installed	n/a	n/a	n/a	302
Sanitation				
Refuse collected (tons/year)	n/a	n/a	n/a	138,000
Animal Shelter				
Number of impounded animals	n/a	n/a	n/a	6,348
Number of adoptions	n/a	n/a	n/a	856
Utilities				
Electric:				
Purchase of power	291,942,000	266,225,600	314,108,300	322,061,300
Yearly net generation (kwh)	79,724,543	88,073,114	52,785,039	38,731,833
Gas:				
Purchase of gas (mcf)	985,594,000	930,451,000	928,738,000	868,532,000
Sewer				
Average daily sewage treatment (thousands of gallons)	n/a	n/a	n/a	10,250
Civic Center				
Event attendance	200,000	168,615	126,277	163,991
Event days	200	207	155	190

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
1,863	1,986	1,834	2,089	1,155	1,087
277	632	544	1,384	883	1,144
3,805	4,315	3,387	3,910	3,475	2,548
32,837	33,038	30,939	31,460	28,213	30,262
686	897	696	1,373	1,852	1,901
735	404	392	611	817	857
8,000	10,200	12,000	64,243	19,250	66,203
200	300	750	176	27	129
1,500	11,000	14,000	13,050	64	200
1,400	1,600	2,000	1,900	373	335
154	165	111	96	56	100
157,983	149,337	135,963	122,182	121,445	124,976
7,259	7,115	7,806	7,499	6,920	6,467
418	458	457	384	311	510
355,496,100	323,953,000	347,495,200	380,299,200	379,300,800	370,088,100
11,101,417	33,879,389	32,502,312	7,504,982	25,891,563	38,427,334
908,612,000	938,055,000	946,882,000	#####	980,541,000	872,556,000
10,077	9,859	10,769	9,980	8,692	11,877
138,298	142,654	130,723	120,347	124,168	124,040
272	279	222	218	162	167

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2012**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Willis of Louisiana	Workers' Compensation Deductible: \$500,000	\$ 25,000,000 1,000,000 (employer's liability)	4-1-13
Willis of Louisiana	General Liability Deductible: \$500,000	6,000,000	4-1-13
Willis of Louisiana	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	10,000,000	4-1-13
Willis of Louisiana	Excess Auto Liability Deductible: \$500,000	6,000,000	4-1-13
Willis of Louisiana	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	6,000,000	4-1-13
Willis of Louisiana	Pollution Liability Deductible: \$250,000	5,000,000	4-1-13
McGriff, Seibels & Williams, Inc.	Boiler and Machinery Policy Deductible (Power Plant): \$150,000 Deductible (Water Treatment & Pumping): \$25,000 Deductible (All Other Locations): \$5,000	50,000,000	3-1-13
Underwriters @ Lloyd's of London	* Commercial Property Primary (60% of \$25,000,000)	15,000,000	3-1-13
Allied World Assurance Company	* Commercial Property Primary (10% of \$25,000,000)	2,500,000	3-1-13
Landmark American Insurance Company	* Commercial Property Primary (20% of \$25,000,000) Excess of \$25,000,000	5,000,000	3-1-13
Lexington Insurance Company	* Commercial Property Primary (10% of \$25,000,000) Excess of \$25,000,000	2,500,000	3-1-13
Landmark American Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-13
Alterra Excess and Surplus Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-13
Arch Specialty Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-13

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2011**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Aspen Specialty Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-13
Liberty Surplus Insurance Company	* Commercial Property Part of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-13
Arch Specialty Insurance Company	* Commercial Property Part of \$15,000,000 Excess of \$15,000,000	5,000,000	3-1-13
Aspen Specialty Insurance Company	* Commercial Property Part of \$15,000,000 Excess of \$15,000,000	5,000,000	3-1-13
Alterra Excess and Surplus Insurance Company	* Commercial Property Part of \$15,000,000 Excess of \$15,000,000	5,000,000	3-1-13
Fidelity National Property and Casualty	Flood Insurance (Ashland Jail)	500,000	4-8-13
Fidelity National Property and Casualty	Flood Insurance (Juvenile Detention Center)	500,000	4-22-13
Fidelity National Property and Casualty	Flood Insurance (Grand Caillou Library)	500,000	8-26-13
Hartford Insurance Company	Flood Insurance (614 Woodside Drive)	200,000	2-20-13

* Three percent (3 %) of the value at the time of loss of each separate building with respect to named storm losses only.

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
101	Administrative Technician I	Annual	\$16,609	\$21,177	\$25,876	56%
	Facilities Maintenance Assistant	Monthly	\$1,384	\$1,765	\$2,156	
	Fleet Attendant	Hourly	\$7.99	\$10.18	\$12.44	
	Food Service Technician					
	Groundsman					
102	Administrative Technician II	Annual	\$18,104	\$23,083	\$28,205	56%
	Bridge Tender	Monthly	\$1,509	\$1,924	\$2,350	
	Bus Driver-Headstart	Hourly	\$8.70	\$11.10	\$13.56	
	Conversion Custodian					
	Drafter					
	Animal Shelter Attendant					
	Scale Operator					
	Sign Technician					
103	Animal Shelter Attendant Supervisor	Annual	\$19,733	\$25,160	\$30,744	56%
	Assistant Teacher	Monthly	\$1,644	\$2,097	\$2,562	
	Cultural Resources Associate	Hourly	\$9.49	\$12.10	\$14.78	
	Field Technician I					
	Food & Beverage Assistant					
	Meter Reader					
104	Admin Coordinator I	Annual	\$21,509	\$27,424	\$33,511	56%
	Bus Operator	Monthly	\$1,792	\$2,285	\$2,793	
	Caseworker	Hourly	\$10.34	\$13.18	\$16.11	
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate					
105	Accounting Specialist I	Annual	\$23,445	\$29,893	\$36,527	56%
	Animal Control Officer	Monthly	\$1,954	\$2,491	\$3,044	
	Culvert Inspector	Hourly	\$11.27	\$14.37	\$17.56	
	Cruelty Investigator					
	Dispatcher					
	GIS System Planner					
	Mechanic I					
	Pump Attendant					
	Waste Water Treatment Plant Operator					
	Senior Bus Operator					
	Senior Sign Technician					
106	Acctg. Specialist II	Annual	\$25,790	\$32,882	\$40,179	56%
	Admin Coordinator II	Monthly	\$2,149	\$2,740	\$3,348	
	Animal Control Supervisor	Hourly	\$12.40	\$15.81	\$19.32	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II					
	Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Line Maint. Operator - Gas Line Maint. Operator - Pollution Control Mechanic II Meter Serv. Technician Senior Customer Service Representative Stationary Equipment Mechanic Tax Acctg. Specialist II Welder					
107	Crew Leader E.M.T. (Juvenile & Adult) Engineering Technician Equipment Operator III Executive Secretary GIS and Records Coordinator Housing Rehabilitation Technician Minute Clerk Procurement Specialist II Pump Station Operator Pump Station Technician R & B Mechanic WWTP Mechanic	Annual Monthly Hourly	\$28,369 \$2,364 \$13.64	\$36,170 \$3,014 \$17.39	\$44,197 \$3,683 \$21.25	56%
108	Apprentice Lineman Code Enforcement Officer II Crew Leader -Gas Distribution Electrician-Eng Foreman Engineering Analyst Human Resources Generalist Insurance Technician Maintenance Planner Network Technician Procurement Specialist III Senior Equipment Operator Senior Fleet Mechanic Senior Stationary Equipment Mechanic Senior Wastewater Treatment Plant Operator Senior Code Enforcement Officer Teacher Watch Commander	Annual Monthly Hourly	\$31,489 \$2,624 \$15.14	\$40,149 \$3,346 \$19.30	\$49,059 \$4,088 \$23.59	56%
109	Customer Service Supervisor Electric Plant Operator II Electrical Technician Haz Mat Responder Headstart Supervisor Infrastructure Contract and Compliance Officer Office Manager Operations Supervisor Parish President Secretary Senior Facilities Maintenance Technician Senior Housing Rehabilitation Technician Senior Lineman Sr. Network Technician Sr. Utility Service Worker - Gas Surveyor Transit Field Supervisor Transit Maintenance Supervisor	Annual Monthly Hourly	\$35,268 \$2,939 \$16.96	\$44,967 \$3,747 \$21.62	\$54,946 \$4,579 \$26.42	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
110	Electric Line Foreman	Annual	\$39,500	\$50,363	\$61,540	56%
	Electric Plant Operations Supervisor	Monthly	\$3,292	\$4,197	\$5,128	
	Gas Maintenance Supervisor	Hourly	\$18.99	\$24.21	\$29.59	
	Instrumentation Technician					
	Senior Code Enforcement Officer					
	Sr. Human Resources Generalist					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
204	Auditor I - Sales and Tax	Annual	\$30,138	\$38,426	\$46,954	56%
		Monthly	\$2,511	\$3,202	\$3,913	
		Hourly	\$14.49	\$18.47	\$22.57	
205	Engineer in Training Assistant Council Clerk	Annual	\$32,850	\$41,884	\$51,180	56%
		Monthly	\$2,738	\$3,490	\$4,265	
		Hourly	\$15.79	\$20.14	\$24.61	
206	Accountant I Electrician/Eng Foreman Grants Writer LP Nurse Program Specialist Programmer Sales and Tax Accounts Supervisor	Annual	\$35,807	\$45,654	\$55,786	56%
		Monthly	\$2,984	\$3,804	\$4,649	
		Hourly	\$17.21	\$21.95	\$26.82	
207	Auditor II-Sales and Tax Box Office Supervisor Citizen Inquiry Coordinator Claims Adjuster Home/Homeless Manager Senior Grantswriter Special Olympics Coordinator Transit Manager	Annual	\$39,029	\$49,762	\$60,806	56%
		Monthly	\$3,252	\$4,147	\$5,067	
		Hourly	\$18.76	\$23.92	\$29.23	
208	Accountant II Animal Shelter Manager Athletic Program Coordinator Chef Event Coordinator GED Instructor/Counselor Housing Rehabilitation Specialist Investment/Finance Officer Juvenile Program Coordinator Marketing Manager Mechanical Maintenance Supervisor Office Manager Sales Manager Senior Procurement Specialist Senior Programmer Social Worker Weed & Seed Program Director	Annual	\$42,542	\$54,241	\$66,279	56%
		Monthly	\$3,545	\$4,520	\$5,523	
		Hourly	\$20.45	\$26.08	\$31.86	
209	Business Manager Cultural Resources Managers Education Specialist Food and Beverage Manager Licensed Professional Counselor Planner II	Annual	\$46,371	\$59,123	\$72,244	56%
		Monthly	\$3,864	\$4,927	\$6,020	
		Hourly	\$22.29	\$28.42	\$34.73	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
	Programmer/Analyst Registered Nurse Safety and Health Manager Sales and Tax Assistant Director Senior Housing Rehabilitation Specialist					
210	Accounting Manager Event Services Manager GIS Manager Human Development Admin. Operations Administrator Solid Waste Administrator Utilities Administrator Warehouse Manager	Annual Monthly Hourly	\$51,008 \$4,251 \$24.52	\$65,035 \$5,420 \$31.27	\$79,469 \$6,622 \$38.21	56%
211	Council-Fiscal Officer Customer Service Manager Fleet Maintenance Superintendent Forced Drainage Superintendent Gravity Drainage Superintendent Head Start Administrator Juvenile Detention Center Assistant Director Medical Administrator Network Administrator Public Transit Administrator Purchasing Manger Registered Nurse Supervisor Road and Bridge Superintendent Section 8 Administrator Sewerage Superintendent-Collections Sewerage Superintendent-Treatment Staff Engineer System Analyst Vegetation Management Superintendent	Annual Monthly Hourly	\$56,109 \$4,676 \$26.98	\$71,539 \$5,962 \$34.39	\$87,415 \$7,285 \$42.03	56%
212	Assistant Director/Com. Dev. Adm. Assistant Director of Planning & Zoning Capital Projects Admin. Civic Center Assistant Director Comptroller Council Clerk Facilities Manager Information Technology Manager Operations Manager Pollution Control Administrator Recovery Planner Senior Planner Utilities Superintendent-Electric Distribution Utilities Superintendent-Electric Generation Utilities Superintendent-Gas	Annual Monthly Hourly	\$61,719 \$5,143 \$29.67	\$78,692 \$6,558 \$37.83	\$96,157 \$8,013 \$46.23	56%
213	Associate Utilities Director - Electric Parish Engineer	Annual Monthly Hourly	\$67,891 \$67,891 \$32.64	\$86,562 \$86,562 \$41.62	\$105,773 \$105,773 \$50.85	56%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXECUTIVES						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
I	Juvenile Detention Center Director	Annual	\$64,650	\$80,812	\$97,788	51%
	Convention Center Director	Monthly	\$5,387	\$6,734	\$8,149	
	Coastal Restoration Director	Hourly	\$31.08	\$38.85	\$47.01	
II	O.H.S.E.P. Director	Annual	\$69,822	\$87,277	\$105,612	51%
	Parks & Recreation Director	Monthly	\$5,818	\$7,273	\$8,801	
		Hourly	\$33.57	\$41.96	\$50.77	
III	Housing and Human Services Director	Annual	\$75,407	\$94,259	\$114,060	51%
	Planning and Zoning Director	Monthly	\$6,284	\$7,855	\$9,505	
	Public Works Director	Hourly	\$36.25	\$45.32	\$54.84	
	Risk Management & Human Resources Director					
IV	Chief Financial Officer	Annual	\$81,440	\$101,800	\$123,185	51%
	Utilities Director	Monthly	\$6,787	\$8,483	\$10,265	
		Hourly	\$39.15	\$48.94	\$59.22	
V	Parish Manager	Annual	\$87,955	\$109,944	\$133,040	51%
		Monthly	\$7,330	\$9,162	\$11,087	
		Hourly	\$42.29	\$52.86	\$63.96	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - FIRE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
F-1	Firefighter	Annual	\$26,067	\$33,887	\$41,830	60%
		Monthly	\$2,172	\$2,824	\$3,486	
		Hourly	\$9.44	\$12.28	\$15.16	
F-2	Fire Driver/Operator	Annual	\$32,264	\$41,944	\$51,775	60%
		Monthly	\$2,689	\$3,495	\$4,315	
		Hourly 2760	\$11.69	\$15.20	\$18.76	
F-3	Fire Captain	Annual	\$37,536	\$48,797	\$60,234	60%
		Monthly	\$3,128	\$4,066	\$5,020	
		Hourly 2760	\$13.60	\$17.68	\$21.82	
F-4	Fire District Chief	Annual	\$42,316	\$55,011	\$71,514	60%
	Fire Inspector	Monthly	\$3,526	\$4,584	\$5,960	
	Fire Maintenance Chief	Hourly 2080	\$20.34	\$26.45	\$34.38	
	Fire Training Officer	Hourly 2760	\$15.33	\$19.93	\$25.91	
F-5	Assistant Fire Chief	Annual	\$44,797	\$58,236	\$71,886	60%
		Monthly	\$3,733	\$4,853	\$5,990	
		Hourly	\$21.54	\$28.00	\$34.56	
F-6	Fire Chief	Annual	\$57,675	\$74,978	\$92,552	60%
		Monthly	\$57,675	\$74,978	\$92,552	
		Hourly	\$27.73	\$36.05	\$44.50	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - POLICE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
P-1	Police Officer	Annual	\$28,568	\$37,139	\$45,844	60%
		Monthly	\$2,381	\$3,095	\$3,820	
		Hourly	\$13.73	\$17.86	\$22.04	
P-2	Police Officer 1st Class	Annual	\$33,462	\$43,500	\$53,696	60%
		Monthly	\$2,788	\$3,625	\$4,475	
		Hourly	\$16.09	\$20.91	\$25.82	
P-3	Police Sergeant	Annual	\$38,592	\$50,170	\$61,929	60%
		Monthly	\$3,216	\$4,181	\$5,161	
		Hourly	\$18.55	\$24.12	\$29.77	
P-4	Police Lieutenant	Annual	\$42,118	\$54,754	\$67,588	60%
		Monthly	\$3,510	\$4,563	\$5,632	
		Hourly	\$20.25	\$26.32	\$32.49	
P-5	Police Captain	Annual	\$48,144	\$62,587	\$77,257	60%
		Monthly	\$4,012	\$5,216	\$6,438	
		Hourly	\$23.15	\$30.09	\$37.14	
P-6	Police Chief	Annual	\$71,997	\$93,596	\$115,534	60%
		Monthly	\$6,000	\$7,800	\$9,628	
		Hourly	\$34.61	\$45.00	\$55.55	

GLOSSARY

503c3 statutes. Internal Revenue Service classification for non-profit status.

ABFE. Advisory Based Flood Elevation.

ACA. American Corrections Association.

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACT. Assertive Children Team.

Actual. Occurring at the time.

ADA. Americans with Disabilities Act.

ADAC. Alcohol Drug Abuse Council.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Amp. Amphibious.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and

recommendations regarding the financial policy for the coming period.

C & D. Construction and Demolition

Capital Outlay. Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.

Capital Project Funds. The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

CDBG. Community Development Block Grant.

CEDS. Comprehensive Economic Development Strategy.

CHDO. Community Housing Development Organizations.

CNG, Compressed Natural Gas

COE. Corps of Engineers.

CSBG. Community Service Block Grant.

CVA. Crime Victim's Assistance Act.

CWPPRA. Coastal Wetlands Planning and Protection Act.

CZM. Coastal Zone Management.

DBA. Downtown Business Association.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DHH. Department Health & Hospitals.

DNR. Department of Natural Resources.

DOC. Department of Corrections.

DOTD. Department of Transportation and Development – a State of Louisiana Department.

DPW. Department of Public Works.

GLOSSARY

ECD. External Cardiac Defibrillator.

EDA. Economic Development Administration.

EF & S. Emergency Food and Shelter Grant.

EIA. Energy Information Administration.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received or services rendered whether cash payments have been made or accrued.

FEMA. Federal Emergency Management Agency.

FERC. Federal Energy and Regulatory Commission.

FIFO. First in, first out inventory system.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

FMLA. Family Medical Leave Act.

FRS. Firefighters Retirement System.

FSA. Farm Service Agency.

FTA. Federal Transit Administration.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes

expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

GASB. Governmental Accounting Standards Board.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA. Government Finance Officers Association.

GIS. Geographical Information System.

GIWW. Gulf Intercoastal Waterway.

Goals. Broad aims toward which programs are directed.

GOEA. Governor's Office of Elderly Affairs.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

GPS. Global Positions System.

GLOSSARY

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HDCC. Houma Downtown Development Corporation.

HEZ. Heritage Enterprise Zone.

HHWCP. Household Hazardous Waste Collection Program.

HNC. Houma Navigational Canal.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

HTAHC. Houma Terrebonne Arts & Humanities Council.

HTV. Houma Television System.

HUD. Housing & Urban Development.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

JARC. Job Access Reverse Commute.

JASP. Juvenile Assessment and Services Program.

KAB. Keep America Beautiful.

KLB. Keep Louisiana Beautiful.

KTP. Keep Terrebonne Beautiful.

LAMP. Louisiana Asset Management Pool.

LCA. Louisiana Coastal Area.

LCDA. Louisiana Community Development Authority.

LCLE. Louisiana Commission on Law Enforcement.

LDEQ. Louisiana Department of Environmental Quality.

LEPA. Louisiana Energy and Power Authority.

LEPC. Local Emergency Planning Committee.

LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.

LHFA. Louisiana Housing Finance Agency.

LIHEAP. Low Income Home Energy Assistance Program.

LJDA. Louisiana Juvenile Detention Association.

LLEBG. Louisiana Law Enforcement Block Grant.

LMA. Louisiana Municipal Association.

LPDES. Louisiana Pollutant Discharge Elimination System

LSU. Louisiana State University.

METLAC. Metropolitan Law Enforcement Commission.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and it's people.

MPERS. Municipal Police Employees Retirement System.

MS4. Municipal Separate Storm Sewer Systems.

MTG. Morganza to the Gulf Project.

MW. Mega watts.

NACO. National Association of Counties.

NCD. Non-Compliant Discharges.

NFPA. National Fire Protection Association.

NIGP. National Institute of Governmental Purchasing.

NOAA. National Oceanic and Atmospheric Administration.

NPDES. National Pollutant Discharge Elimination.

NRCS. Natural Resources Conservation Service.

NTP. North Treatment Plant.

NSU, Nicholls State University

OAD. Office for Addictive Disorders.

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

OEP. Office of Emergency Preparedness.

OJP. Office of Justice Programs.

GLOSSARY

Ordinance. A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

Pay Grade. Salary level or range for each personnel classification.

PCA. Personal Care Attendant Program.

PCS. Possible Criminal Sex Offense.

Performance Measures. Quantified indication of results obtained from budgeted activities.

Personal Services. Expenditures for gross salaries provided for all persons funded by the government.

Personnel Summary. The number and classifications of employee positions authorized for a given department.

PIAL. Property Insurance Association of Louisiana.

PILOT. Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

PIN. Personal Identification Number

PRISM. Program Review Instrument System Monitoring

Projected. Estimate for the future.

Proposed. To set forth for acceptance or rejection.

Proprietary Fund Type. Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

PSA. Public Service Area.

RELIC. Reading in Literature and Culture.

Retained Earnings. An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenues. Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

SAIDA. System Average Interruption Duration Index.

SAIFA. System Average Interruption Frequency Index.

SCADA. Supervisory Control & Data Acquisition.

SCIA. South Central Industrial Association.

SIL. Supervised Independent Living.

SOP. Standard Operation Procedures.

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

SSDU. Street Sales Disruption Unit.

SSO. Sanitary Sewer Overflows.

STP. South Treatment Plant.

Supplies. All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

TARC. Terrebonne Association for Retarded Citizens.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TBRA. Tenant Based Rental Assistance.

TCOA. Terrebonne Council on Aging.

TEDA. Terrebonne Economic Development Authority.

TLCD. Terrebonne Levee and Conservation District.

TPCG. Terrebonne Parish Consolidated Government.

TPR. Terrebonne Parish Recreation.

VA. Veterans' Affairs.

VAWA. Violence Against Women Act.

VFC. Volunteers for Family and Community.

VFIS. Volunteer Firemen's Insurance Services.

VPN. Virtual Private Network

WIA. Workforce Investment Act.

WRDA. Water Resources Development Appropriation

WWTP. Waste Water Treatment Plant

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*Terrebonne Parish Consolidated Government
Houma, Louisiana*

