

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

In order to receive federal funding as an Entitlement community, Terrebonne Parish Consolidated Government is required by the U.S. Department of Housing and Urban Development (HUD) to establish and implement a Consolidated Plan. The overall goals established by HUD and set forth in the regulations are to provide decent affordable housing, to provide suitable living environments and to expand economic opportunities for very low, low and moderate income individuals. The purpose of the Consolidated Plan is to identify Terrebonne Parish's housing and community development needs, establish goals and objectives for addressing those needs and to identify the programs and funding required to achieve established goals and objectives.

This document, the 2015 Consolidated Annual Performance and Evaluation Report (CAPER), evaluates Terrebonne Parish Consolidated Government's performance in funding and implementing the priority housing and community development activities reported in the 2015 Annual Action Plan and the progress in achieving the overall five-year goals and objectives established in the Consolidated Plan.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

| Goal | Category | Source | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|---|-----------------------------------|--------|--|------------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| CDBG Planning and Administration | Planning and Administration | CDBG | Other | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Community Development Housing Organizations | Affordable Housing | HOME | Rental units constructed | Household Housing Unit | 3 | 0 | 0.00% | 1 | 0 | 0.00% |
| Head Start Operations | Non-Housing Community Development | CDBG | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 1000 | 377 | 37.70% | 200 | 377 | 188.50% |
| HOME Administration | Administration | HOME | Other | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Homeless Shelter Operations | Homeless | CDBG | Homeless Person Overnight Shelter | Persons Assisted | 350 | 73 | 20.86% | 70 | 73 | 104.29% |

| Goal | Category | Source | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|---------------------------------------|-----------------------------------|------------|--|------------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Owner-Occupied Housing Rehabilitation | Affordable Housing | CDBG/ HOME | Homeowner Housing Rehabilitated | Household Housing Unit | 125 | 29 | 23.00% | 25 | 29 | 116.00% |
| Tenant Based Rental Assistance | Affordable Housing Public Housing | HOME | Tenant-based rental assistance / Rapid Rehousing | Households Assisted | 50 | 10 | 20.00% | 10 | 10 | 100.00% |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

76% of the CDBG funds expended in 2015 provided Owner-Occupied Housing Rehabilitation. This program that improved sustainability of decent affordable housing for 29 low-income homeowners brought 10 housing units into code compliance, replaced 8 units that were beyond reasonable repair and eliminated health and safety issues through emergency repair for 11 homeowners.

10% of CDBG funds expended in 2015 supplemented public service activities that include the Beautiful Beginnings Center for homeless families and the Head Start Program. The Beautiful Beginnings Center provided temporary emergency shelter to 73 homeless persons in 2015. The Beautiful Beginnings Center fulfills the objectives adopted by the Louisiana Coastal Homeless Coalition by providing shelter to families with children; increasing the number of homeless persons moving from temporary shelter to permanent housing and increasing the percentage of homeless persons becoming employed.

14% of CDBG funding was expended on administration related costs.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

| | CDBG | HOME |
|---|------------|-----------|
| White | 140 | 3 |
| Black or African American | 398 | 14 |
| Asian | 4 | 0 |
| American Indian or American Native | 15 | 0 |
| Native Hawaiian or Other Pacific Islander | 1 | 0 |
| Total | 558 | 17 |
| Hispanic | 47 | 0 |
| Not Hispanic | 511 | 17 |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Terrebonne Parish Consolidated Government's Housing and Human Services Department identifies priority need and offers services and programs to eligible households regardless of race or ethnicity. This table is generated by the HUD Consolidated Annual Performance and Evaluation Report (CAPER) template and the information reported reflects demographic information provided by participants and is recorded in the HUD reporting system.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|--------|--------------------------|-------------------------------------|
| CDBG | | 1,573,458.25 | 1,286,886 |
| HOME | | 885,420.36 | 442,105 |
| ESG | | | 0 |

Table 3 - Resources Made Available

Narrative

The CDBG and HOME resources available in Table 3 above included program income received in 2015 and carryover funds from 2014. The 2015 CDBG allocation was \$858,352.00, funds in the amount of \$668,098.15 were carried over from the previous year and program income in the amount of \$47,008.10 was collected. The HOME allocation was \$222,531.00, funds in the amount of \$609,626.78 were carried over from the previous year and program income in the amount of \$53,262.58 was collected.

Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|------------------------------------|----------------------------------|---------------------------------|--|
| Houma-Terrebonne Housing Authority | 2 | 0 | Carry-over funds in the amount of \$15,000.00 have been set aside for playground equipment |
| Parishwide | 98 | 100 | Parishwide |

Table 4 – Identify the geographic distribution and location of investments

Narrative

Terrebonne Parish Consolidated Government adheres to the belief that it is important for community development activities to benefit the citizens and areas throughout the parish. As CDBG and HOME funds are targeted to benefit very low to low-income persons, these monies are used for parish-wide projects and programs that directly benefit the intended groups.

\$15,000.00 in CDBG funds carried over from 2014 was set aside for playground equipment at the Senator Circle (family housing) location. The Houma-Terrebonne Housing Authority had not requested the funding as of December 31, 2015.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

2015 CDBG and HOME allocations were leveraged with other federal, state, local and private resources of approximately \$1,330,000.00.

The HOME Program requires that participating jurisdictions provide match funds in an amount equal to no less than 25% of the total HOME funds drawn down for project costs. In accordance with 24 CFR 92.222, Terrebonne Parish Consolidated Government satisfied distress criteria, which provided for a 50% match reduction for FFY 2015, which was from October 1, 2014 – September 30, 2015. During this time period, \$551,030.00 in HOME funds were expended. TPCG's match requirement of 12.5% totalled \$68,878.81. Local general fund dollars provided for the match requirement.

| Fiscal Year Summary – HOME Match | |
|--|--------|
| 1. Excess match from prior Federal fiscal year | 0 |
| 2. Match contributed during current Federal fiscal year | 68,908 |
| 3. Total match available for current Federal fiscal year (Line 1 plus Line 2) | 68,908 |
| 4. Match liability for current Federal fiscal year | 68,879 |
| 5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4) | 29 |

Table 5 – Fiscal Year Summary - HOME Match Report

| Match Contribution for the Federal Fiscal Year | | | | | | | | |
|--|----------------------|----------------------------|-------------------------------|------------------------------|-------------------------|---|----------------|-------------|
| Project No. or Other ID | Date of Contribution | Cash (non-Federal sources) | Foregone Taxes, Fees, Charges | Appraised Land/Real Property | Required Infrastructure | Site Preparation, Construction Materials, Donated labor | Bond Financing | Total Match |
| 1-07012015 | 07/01/2015 | 399 | 0 | 0 | 0 | 0 | 0 | 399 |
| 1-07012015-2 | 07/01/2015 | 25,047 | 0 | 0 | 0 | 0 | 0 | 25,047 |
| 1-07162015 | 07/16/2015 | 6,257 | 0 | 0 | 0 | 0 | 0 | 6,257 |
| 1-08182015 | 08/18/2015 | 500 | 0 | 0 | 0 | 0 | 0 | 500 |
| 1-09092015 | 09/09/2015 | 8,184 | 0 | 0 | 0 | 0 | 0 | 8,184 |
| 1-09222015 | 09/22/2015 | 1,396 | 0 | 0 | 0 | 0 | 0 | 1,396 |
| 1-09222015-2 | 09/22/2015 | 5,860 | 0 | 0 | 0 | 0 | 0 | 5,860 |
| 1-10012014 | 10/01/2014 | 8,236 | 0 | 0 | 0 | 0 | 0 | 8,236 |
| 1-12102014 | 12/10/2014 | 4,161 | 0 | 0 | 0 | 0 | 0 | 4,161 |
| 2-06042015 | 06/04/2015 | 8,621 | 0 | 0 | 0 | 0 | 0 | 8,621 |
| 2-07162015 | 07/16/2015 | 608 | 0 | 0 | 0 | 0 | 0 | 608 |
| 2-09092015 | 09/09/2015 | 1,768 | 0 | 0 | 0 | 0 | 0 | 1,768 |
| 2-10012014 | 10/01/2014 | 7,600 | 0 | 0 | 0 | 0 | 0 | 7,600 |
| 2-10302015 | 10/30/2015 | 247 | 0 | 0 | 0 | 0 | 0 | 247 |

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

| Program Income – Enter the program amounts for the reporting period | | | | |
|---|---|---|--------------------------|--|
| Balance on hand at beginning of reporting period | Amount received during reporting period | Total amount expended during reporting period | Amount expended for TBRA | Balance on hand at end of reporting period |
| \$ | \$ | \$ | \$ | \$ |
| 25,835 | 59,181 | 36,967 | 28,154 | 50,944 |

Table 7 – Program Income

| Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period | | | | | | |
|---|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| | Total | Minority Business Enterprises | | | | White Non-Hispanic |
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Contracts | | | | | | |
| Dollar Amount | 0 | 0 | 0 | 0 | 0 | 0 |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Sub-Contracts | | | | | | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Dollar Amount | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total | Women Business Enterprises | Male | | | |
| Contracts | | | | | | |
| Dollar Amount | 0 | 0 | 0 | | | |
| Number | 0 | 0 | 0 | | | |
| Sub-Contracts | | | | | | |
| Number | 0 | 0 | 0 | | | |
| Dollar Amount | 0 | 0 | 0 | | | |

Table 8 – Minority Business and Women Business Enterprises

| Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted | | | | | | |
|--|--------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| | Total | Minority Property Owners | | | | White Non-Hispanic |
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Number | 10 | 0 | 0 | 4 | 0 | 6 |
| Dollar Amount | 39,620 | 0 | 0 | 12,298 | 0 | 27,321 |

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

| Parcels Acquired | | 0 | 0 | | | |
|---|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| Businesses Displaced | | 0 | 0 | | | |
| Nonprofit Organizations Displaced | | 0 | 0 | | | |
| Households Temporarily Relocated, not Displaced | | 0 | 0 | | | |
| Households Displaced | Total | Minority Property Enterprises | | | | White Non-Hispanic |
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Cost | 0 | 0 | 0 | 0 | 0 | 0 |

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

| | One-Year Goal | Actual |
|--|---------------|-----------|
| Number of Homeless households to be provided affordable housing units | 10 | 10 |
| Number of Non-Homeless households to be provided affordable housing units | 30 | 45 |
| Number of Special-Needs households to be provided affordable housing units | 0 | 0 |
| Total | 40 | 55 |

Table 11 – Number of Households

| | One-Year Goal | Actual |
|--|---------------|-----------|
| Number of households supported through Rental Assistance | 10 | 10 |
| Number of households supported through The Production of New Units | 1 | 0 |
| Number of households supported through Rehab of Existing Units | 20 | 45 |
| Number of households supported through Acquisition of Existing Units | 0 | 0 |
| Total | 31 | 55 |

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

It was estimated that 40 households would be provided with affordable housing during the first year of the Strategic Plan. This goal was exceeded by fifteen as reported in Table 12 above.

The goal to provide affordable housing to homeless households was met by providing Tenant Based Rental Assistance to families successfully exiting a homeless shelter or transitional housing. The goal to provide affordable housing to the non-homeless was met by providing housing rehabilitation services to owner occupied households.

The only problem encountered was the production of a new unit. New units are constructed by Community Housing Development Organizations. A Community Housing Development Organization (CHDO) is a private nonprofit, community-based service organization that has

obtained or intends to obtain staff with the capacity to develop affordable housing for the community it serves. A minimum of 15 percent of HOME allocations are statutorily required to be set-aside for housing development activities in which qualified CHDOs are the owners, developers and/or sponsors of the housing. Options for Affordable Housing submitted an application for funding to construct a new rental unit in November of 2015. The unit is currently under construction and will be completed in 2016.

Discuss how these outcomes will impact future annual action plans.

Overall TPCG exceeded its affordable housing goals during the first year of the 2015-2019 Strategic Plan. Therefore, the Parish intends to continue making a positive impact utilizing the same techniques and strategies in the future.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Persons Served | CDBG Actual | HOME Actual |
|---------------------------------|--------------------|--------------------|
| Extremely Low-income | 17 | 7 |
| Low-income | 28 | 11 |
| Moderate-income | 0 | 0 |
| Total | 45 | 18 |

Table 13 – Number of Persons Served

Narrative Information

CDBG and HOME funds are targeted to benefit very low- to low-income persons by providing parish-wide programs that directly benefit the applicant household of such programs.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Terrebonne Parish Consolidated Government is a member of the Louisiana Coastal Homeless Coalition Continuum of Care. As a member, Terrebonne Parish Consolidated Government adheres to the strategies and goals set forth by the Partnership. The Partnership's vision statement and guiding principles make prevention of homelessness or the potential return to homelessness, an integral part of the Continuum of Care.

A network of service providers and governmental agencies has been identified by the Louisiana Coastal Homeless Coalition that provide an array homeless services. This network directs unsheltered homeless persons, as well as, persons at-risk of homelessness to the Louisiana Coastal Homeless Coalition's Coordinated Entry System staff located at Start Corporation's local office. The primary purpose of the coordinated entry system is to make rapid, effective, and consistent service provider matches through a standardized access and assessment process.

Addressing the emergency shelter and transitional housing needs of homeless persons

Terrebonne Parish Consolidated Government and member agencies of the Louisiana Coastal Homeless Coalition provide the following facilities and services.

Beautiful Beginnings Center (985) 580-8105 This emergency shelter for families with children is owned and operated by Terrebonne Parish Consolidated Government's Housing and Human Services Department. Residents are required to work to remain sheltered. Supportive services and assistance in transitioning into permanent housing for each family is provided. The Department also offers a match savings program to families residing at the Beautiful Beginnings Center. Resident savings are matched up to \$500.00 for payment directly to vendors for permanent housing costs upon exit.

Bunk House Shelter (985) 876-9976 This private non-profit agency provides emergency shelter to homeless men. Residents must be working or willing to work to remain sheltered. The Terrebonne Parish Section 8 Program administers a Single Room Occupancy Program (SRO) for single-men transitioning from emergency shelter.

The Haven(985) 872-0757 This private non-profit provides housing assistance to victims of domestic violence and operates Margaret's Home, an emergency shelter for up to 14 women and children. It also provides support services to victims suffering from emotional, physical, and sexual abuse.

Tenant Based Rental Assistance (985) 873-6798 Terrebonne Parish Consolidated Government's Housing and Human Services Department administers a Tenant Based Rental Assistance Program, which provides housing subsidies for up to 24 months to homeless families successfully transitioning from emergency shelter. This program is funded with Home Investment Partnerships Program funding.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Louisiana Coastal Homeless Coalition provides homeless prevention through a network of member agencies to help prevent at-risk individuals and families from becoming homeless. These agencies provide crisis intervention that includes, but is not limited to case management, counseling, rental assistance, mortgage assistance, utility assistance, food, clothing, medicine, emergency home repair and job training. The Coalition also participates in the statewide homeless prevention discharge plan. This results in a proactive coordinated system detailing protocols with local releasing institutions that have put them in place. The discharge plan addresses post discharge needs including housing, case management, employment, health care, identification documents, mental health, substance abuse, and other supportive services.

The Department of Social Services (DSS), Office of Community Services, as the public child welfare agency in Louisiana along with Region III's Office of Community Services has implemented policies and procedures designed to avoid discharging foster care youth into homelessness to the maximum extent practicable.

The Department of Health and Hospitals (DHH) relative to "Addictive Disorders" along with Region III's Office for Addictive Disorders will not discharge people into homelessness and has developed a continuum of care to allow individuals to go into housing. The discharge plan begins upon entry into the program. Supportive services are provided once temporary or permanent housing is located.

The Louisiana Office of Mental Health (OMH) along with Region III's Office of Mental Health has directed publicly funded mental health institutions to avoid discharging persons into homelessness, to the maximum extent practicable. Furthermore, upon an individual being diagnosed with a mental illness, an individualized discharge plan is created.

The Louisiana Department of Corrections (DOC) along with Region III's Department of Corrections has directed publicly funded correctional institutions to avoid discharging persons into homelessness, to the maximum extent practicable. Furthermore, each inmate has an

individualized re-entry plan that begins upon arrival into the correctional facility. The plan covers areas including housing, education, risk assessment, substance abuse, health and mental health. Resource fairs are held for inmates just prior to release to allow them to connect with agencies providing the services they will need upon release. Housing has been identified by the Corrections Department as a key component in the discharge plan followed by employment. An online training was developed by the Department of Discharge Planning called, "Preventing Homelessness – Discharge Planning from Correctional Facilities". The state-wide training focuses on the housing needs of released prisoners.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Many homeless individuals and families have complex barriers that must be addressed before they are able to maintain themselves in permanent housing. Social Workers and/or Case Managers will assist individuals in identifying these barriers, whether they are personal barriers requiring mental health or substance abuse treatment, or various other barriers, such as a lack of child care or the need for employment training. Once barriers are identified, services to address these barriers must be identified and linkages to supportive services established. While some supportive services, such as training in daily living skills and budgeting are available in shelters or transitional programs, most will be provided through linkages made to governmental programs and non-profit service providers by case managers.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Public Housing in Terrebonne Parish is managed by the Houma-Terrebonne Housing Authority, which is a quasi-governmental agency that is not under the direct control of TPCG. Although the TPCG Department of Housing & Human Services does not participate in the management of the Houma-Terrebonne Housing Authority, there is collaboration between agencies. The Department of Housing and Human Services provides two Head Start classrooms that are located within the Senator Circle public housing complex and USDA Commodities are distributed quarterly by the Department at Bayou Towers, the public housing complex for the elderly and at a site within walking distance of Senator Circle. The TPCG Community Development Division also provides technical assistance to the Houma-Terrebonne Housing Authority for the completion of HUD Environmental Review requirements upon request.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Resident meetings are held on the first Thursday of each month at both the Senator Circle and Bayou Towers locations in an effort to resolve any housing related issues and make recommendations for improvement.

The Opportunity Now Program offered by the Houma-Terrebonne Housing Authority creates paths for self-sufficiency by providing GED courses, certified nursing assistant classes, life skills training, work readiness and youth empowerment classes.

Catholic Housing Services provides homeownership training to interested persons throughout the community. However, due to funding constraints, there are no homeownership assistance programs available in Terrebonne Parish at this time.

Actions taken to provide assistance to troubled PHAs

The Houma-Terrebonne Housing Authority is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

No public policies have been identified that have a negative effect on affordable housing and residential investment.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

TPCG continues to seek new funding sources for programs to address underserved needs. The lack of adequate funding is the major obstacle in providing the services needed.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

TPCG complies with the Federal Lead Based Paint Regulations that went into effect in September of 2000. In 2015, State licensed in-house inspectors utilized an XRF analyzer to conduct program required lead based paint inspections.

The latest Louisiana Health Report Card reported that less than 1% of the children tested in Terrebonne had elevated lead levels. Because Terrebonne has such a low rate of lead poisoning (less than 1%) and the cost of abatement greatly increases the cost of housing rehabilitation, homeowners that have applied for the Housing Rehabilitation Program with homes that have been found to have lead-based paint above what is considered de minimis will be considered ineligible for assistance. Above de minimis is equivalent to a total of 20 square feet on all exterior surfaces, 2 square feet on any interior surface in a single room or interior space or 10 percent of individual smaller components. (Window sills or troughs, stair treads, any door or window trim, door, thresholds, etc.)

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The federally and state funded programs listed below are operated within the Terrebonne Parish Department of Housing and Human Services, which provides for a one-stop-shop model. The Department also networks with other local public and private non-profit service agencies.

Family Self Sufficiency (985) 873-6799 The Section 8 Program provided all participants the opportunity to take part in the Family Self Sufficiency Program. This program encourages families to enter into a five year contract that sets specific goals to be obtained. As income increases during the contract period rental payments that are reduced to the landlord are

deposited into an escrow account. Once the self sufficiency goals have been obtained and/or the participant no longer requires housing assistance payments, they are allowed to withdraw the funds that were deposited into their account.

Head Start (985) 580-7273 Daycare services were provided for over 200 children allowing parents to become employed or to participate in educational programs thus fostering economical opportunities.

Beautiful Beginnings Center (985) 580-8105 In an effort to promote self sufficiency, emergency shelter residents are required to work at least 30 hours per week to remain sheltered. Supportive services and assistance in transitioning into permanent housing for each family was provided. The Department also offers a match savings program to families residing at the Beautiful Beginnings Center. Resident savings are matched up to \$500.00 for payment directly to vendors for permanent housing costs upon exit.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In an effort to overcome gaps in the institutional structure of service delivery, Terrebonne Parish Consolidated Government's Housing & Human Services Department coordinates services with the Louisiana Coastal Homeless Coalition and the Terrebonne Parish Community Action Advisory Board.

The Department of Housing and Human Services provides all Section 8, Head Start, Community Services Block Grant, Weatherization Assistance Program, Community Development Block Grant, HOME Investment Partnerships Program, and State Emergency Shelter Grant activities. The Department also partners with several groups that receive other federal funds. Among these are the Houma-Terrebonne Housing Authority (Public Housing), Terrebonne Council on Aging (Section 202 Housing), START Corporation (811 Housing and Continuum of Care funds), Gulf Coast Teaching Services (Continuum of Care funds), and Options for Independence (Continuum of Care funds).

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The TPCG Department of Housing and Human Services coordinates with Community Development Corporations, (CDCs) Community Housing Development Organizations (CHDO), lenders, public and social service agencies to identify opportunities to create private/public partnerships for project finance and development to leverage federal, state and local funds.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

TPCG's latest analysis of impediments to fair housing choice found the following impediments:

1. *Insufficient state-wide fair housing system capacity to respond to questions or concerns to address fair housing needs,*
2. *Lack of an effective referral system, as interested persons are referred to too many different places,*
3. *Lack of sufficient fair housing outreach and education, and*
4. *Lack of sufficient financial literacy.*

Actions taken to overcome effects of the impediments found are as follows:

1. *Fair housing information that includes links to the HUD "Equal Opportunity For All" booklet, "Bad Landlords In Federal Housing" publication, fair housing public service announcements and Fair Housing complaint forms have been added to TPCG's community development webpage,*
2. *Fair housing complainants that have internet access will be referred to the HUD Housing Discrimination on-line form. Complainants that do not have internet access will be provided with a printed form, HUD's 1-800 number and/or HUD's Office of Fair Housing and Equal Opportunity mailing address,*
3. *The Terrebonne Parish President and Council officially proclaimed April 2015 as Fair Housing Month in Terrebonne. This proclamation was made at a public meeting that was aired on Houma Television for two weeks and was also made available on the Terrebonne Parish Council webpage. The Department of Housing & Human Services placed a fair housing message on the TPCG main webpage with a link to the "Accents" and "It's illegal to Discriminate (signed version) public service announcements for the entire month of April that can be viewed at <http://www.youtube.com/watch?v=84k2iM30vbY> Fair Housing posters received from the National Fair Housing Alliance were displayed at TPCG government offices,*
4. *Section 8 Landlords and prospective landlords are provided with Nan McKay's "The Owner Handbook" that covers HUD's fair housing requirements,*
5. *Community Development staff periodically meet with local real estate agencies to provide a summary of programs and services provided by the Housing & Human Services Department, which includes an explanation of fair housing and non-discrimination requirements, and*
6. *Links to the publications "Buying a Home Guide" and "8 Signs of Predatory Lending" are located on TPCG's Community Development webpage http://www.tpcg.org/index.php?f=community_development&p=related_info*

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

On the project level, compliance begins with the development of the Annual Action Plan. CDBG National Objective eligibility is documented for each proposed project. Administration and Public Services caps are also calculated and documented in the plan. Upon Annual Action Plan approval, an environmental clearance is conducted on each Project/Activity.

Funding spreadsheets encompassing all annual activities is updated following each funding draw to ensure expenditures are within the approved allocations and balance with HUD's Integrated Disbursement and Information System (IDIS) expenditure reports.

A program manual and eligibility checklist are used for all housing programs.

A contract is executed with Start Corporation for the operational management of the Beautiful Beginnings Center. Informal site visits are conducted weekly and formal monitoring is conducted annually by a State ESG and TPCG official. In addition, annual reports listing the income level, race and ethnicity of each participant/family for entry into IDIS is required.

Head Start is an inter-departmental program that is supplemented by CDBG. Head Start utilized poverty guidelines to determine eligibility and each classroom is located in a low-income area. Annual reports listing the income level, race and ethnicity of each participant/family for entry into IDIS is required and formal monitoring is conducted annually by CDBG staff.

All federally funded programs are monitored on a continual basis by the staff of the Housing and Human Services Department and the Parish Accounting Department by comparing IDIS reports to expenses keyed into the Parish's AS/400 financial application system and excel financial reports developed by both Departments. All CDBG and HOME funded programs are included in the Terrebonne Parish Consolidated Government annual audit conducted by a licensed certified public accountant.

This report, the "Consolidated Annual Performance Report (CAPER)" of the past year's activities and expenditure of funds summarizes actions taken to meet the goals and priorities of the 2015 Annual Action Plan. The performance report will be available to the public for review and comment prior to submittal to HUD. The performance report serves as a tool to measure the proposed outcomes of the specific objectives set forth in 2015 Annual Plan.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A public notice was published in TPCG’s official journal, The Courier, on June 13, 2016 announcing the availability to review and comment on the Consolidated Annual Performance Evaluation Report (CAPER) covering TPCG’s Community Development Block Grant and HOME Investment Partnerships Program activity for the year ending 2015. Notice was also given via the Terrebonne Parish television station (TPTV) and on the TPCG newsroom web page <http://www.tpcg.org/index.php?f=news> A hard copy of the CAPER was made available along with an electronic copy posted on TPCG’s Community Development webpage http://www.tpcg.org/index.php?f=community_development&p=index

The review and comment period was June 15, 2016 to June 29, 2016.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The Houma-Terrebonne CDBG program did not have any significant changes to program objectives in 2015.

| | |
|--|----|
| Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants? | No |
|--|----|

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

All 10 HOME-assisted TBRA rental units were inspected prior to occupancy. Because the term of assistance is typically 12 months, there were no re-examinations required in 2015. 14 of 19 HOME-assisted CHDO owned units were inspected in FY 2015. Many of the HOME-assisted CHDO owned rental units are inspected more frequently than required because they are

occupied by Housing Choice Voucher (Section 8) holders. The Housing Choice Voucher program requires housing units to be inspected not less than once every twenty four months.

Deficiencies were found at 2 of the 14 CHDO units inspected. A workout plan with the CHDO has been developed to correct the deficiencies and periodic progress meetings are being held.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

There were no 2015 projects with five or more units that triggered affirmative marketing actions.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

CHDO project repayments in the amount \$59,180.64 was collected in 2015 and reported in IDIS as program income. Of this amount, \$28,153.54 was expended on Tenant Based Rental Assistance subsidy payments and \$5,918.08 (10% of the program income collected) was allocated to administrative costs. The total reported number of activities and tenant characteristics are combined with the totals as reported in all other sections of the CAPER.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The Bayou Cane Apartments, a mixed-income community with all homes affordable to individuals and families earning up to 80% of area median income located on Synergy Center Boulevard in Houma, added 82 newly-constructed apartment homes to the community in August of 2015. The four-acre landscaped site features five, two- and three-story garden-style apartment buildings, a playground, community center, dog park, on-site parking and a nature trail. The apartments were financed by a \$5.7 million Community Development Block Grant awarded by Terrebonne Parish Consolidated Government to Renaissance Neighborhood Development Corporation (RNDC), a subsidiary of Volunteers of America. In addition to the Terrebonne Parish Consolidated Government financing, the \$13.6 million development received \$4.3 million in Low-Income Housing Tax Credits. Partners include the Louisiana Housing Corporation, Enterprise Community Investment, Inc., American Express, First NBC Bank and Capital One, N.A.

Terrebonne Parish Consolidated Government's Department of Housing and Human Services also offers the following services to the residents of Terrebonne Parish that are funded by various Federal, State and local sources in addition to CDBG and HOME that foster affordable housing.

Section 8 Housing Assistance Program (985) 873-6799 This program allows families to pay no more than 30% of their household income to basic housing costs.

Family Self Sufficiency (985) 873-6799 The Section 8 Program provides all participants the opportunity to take part in the Family Self Sufficiency Program. This program encourages families to enter into a five year contract that sets specific goals to be obtained. As income increases during the contract period rental payments that are reduced to the landlord are deposited into an escrow account. Once the self sufficiency goals have been obtained and/or the participant no longer requires housing assistance payments, they are allowed to withdraw the funds that were deposited into their account.

Weatherization (985) 873-6817 Monies are received from the U.S. Department of Energy through the Louisiana Housing Corporation to assist low-income families, particularly the elderly and handicapped, to make their homes more energy efficient.

CSBG Grants (985) 873-6817 The U.S. Department of Labor through its CSBG grants fund a variety of human and economic development services and activities for low-income families and individuals. These activities will be used to assist low income people to become financially stabilized through budget management, crisis intervention strategies, short term mortgages/rent, first month's rent and utilities.

LIHEAP (985) 873-6817 The Low Income Home Energy Assistance Program provides emergency assistance for energy bills for low-income families. Funds are received from the U.S. Department of Energy through the Louisiana Housing Corporation.