The meeting was called to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation offered by Council Member J. Domangue, Council Member D. W. Guidry, Sr. led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée. A quorum was declared present.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. C. Harding, “THAT the Council approve the minutes of the Regular Council Session held on February 5, 2020.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.
THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

Ms. J. Domangue moved, seconded by Mr. J. Navy, “THAT the Council approve the Accounts Payable Bill Lists for 02/26/2020, 03/02/2020, 03/09/2020.”

The Chairman called for a vote on the motion offered by Mr. J. Navy.
THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
ABSTAINING: D. W. Guidry, Sr.
The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. G. Michel, “THAT the Council allow an add-on to the Agenda: ‘Public Wishing to Address the Council’ and that the item be added to the agenda after Agenda Item: 6:30 O’Clock P.M.-Public Hearings Relative To.”

The Chairman called for public comments regarding the proposed add-on item.
There were no comments from the public regarding the proposed add-on item.

The Chairman called for a vote on the motion offered by Mr. D. Babin.
THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, “THAT the Council approves the Manual Check Listing for December 2019.”
The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.  

THERE WAS RECORDED:  
NAYS: None.  
ABSENT: None.  
The Chairman declared the motion adopted.  

Upon Council Member J. Navy’s request, the Chairman recognized Mr. Steve Ponville, Public Safety Director, who gave a brief review of the sanitization protocols being enacted by the Parish to address health concerns related to influenza and COVID-19 outbreaks.  

The Chairman then recognized Mr. Mike Toups, Parish Manager, who gave an overview of the steps taken to inform Parish employees of appropriate protocols and provide departments with appropriate supplies for mitigating influenza and COVID-19 exposure.  

The Chairman then recognized Mr. Earl Eues, Director of Homeland Security and Emergency Preparedness, who gave a brief overview of the Parish’s monitoring and notifications to address the potential spreading of influenza and COVID-19 in Terrebonne Parish. He then encouraged the public to contact the State Board of Health at 1-855-523-2652 from 8:00 a.m.-4:30 p.m. Monday-Friday for additional information regarding COVID-19 and the state’s response. He then announced that the state’s 2-1-1 phone number service will be available in the near future as a 24-hour option for additional information as well. He then gave a brief overview of the Center for Disease Control’s available statistics on COVID-19 cases and its recommendations and calling for a community-wide responsibility for mitigating its spread.  

Upon Council Member J. Navy’s request, Mr. Eues stated that the community meeting scheduled for the following day should proceed as planned in order to get the necessary information out to the public then cautioned the public to consider abiding by the recommendations given by the CDC.  

Upon Council Member J. Domangue’s request, Mr. Eues clarified that the previously scheduled Irish-Italian Parade was cancelled in order to minimize exposure of parade goers and public safety personnel so that they would be available to respond in case of an outbreak. He then reiterated his suggestion of abiding the guidelines of community responsibility and cancelling the parade as an example of following the guidelines.  

Council Member D. W. Guidry, Sr. stated that some primary care physicians are now able to call for testing with public testing laboratories now available then shared some of his experiences in seeking out the appropriate facilities to conduct COVID-19 testing in the Parish and measures taken to mitigate exposure from test takers.  

Mr. Eues strongly encouraged the public to contact their primary care physician or 1-855-523-2652 if they do not have a primary care physician prior to arriving if they believe themselves to have contracted COVID-19 so that the medical staff can be prepared to receive them and minimize exposure to non-affected patients or visitors. He then reviewed the criteria required by a potential case for testing to be merited.  

Upon Council Member G. Michel’s request, Mr. Eues clarified that the 2-1-1 number is a general help line for the state and is offered on a 24-hour basis compared to the current COVID-19 line being open during business hours only. He then stated that the public can visit the Office of Homeland Security and Emergency Preparedness’ website at www.tohsep.com for up-to-date information and recommendations. Mr. Michel then offered a number of suggestions for community action to help mitigate the potential spread of COVID-19.  

Upon Council Member J. Navy’s request, the Chairman recognized Dr. W. S. “Chip” Riggins, Region 3 Medical Director for the Office of Public Health, who gave a brief presentation regarding the COVID-19 response by the Louisiana Department of Health. He implored the public to utilize the CDC’s website at www.cdc.gov for information and updates. He then gave an overview of COVID-19 symptoms, methods of infection, and
severity of cases for those infected. He then gave a brief timeline of COVID-19’s response from the CDC and the potential issues for outbreak and public health measures. He then clarified that masks are recommended for individuals already infected or for those treating infected individuals in order to minimize their exposure to others which would risk infection and that most commercially accessible masks would not provide protection enough to prevent infection.

Upon Parish Administration’s request, Dr. Riggins stated that private doctors and other health providers were being contacted and informed of the protocols regarding the management of potential COVID-19 cases and that a hotline was available for them to answer specific questions.

Upon Council Member G. Michel’s request, Dr. Riggins stated that recovery times vary based on the individuals infected and then shared some concerns should too many cases be in recovery while other health issues are also being addressed by local medical facilities. He then clarified that many cases can be self-treated and would need to fall within given criteria before they could be tested again before resuming their regular routine. He then suggested that delivery services would be preferable to in-person transactions for medications or other errands.

Council Member C. Harding shared his support for the spreading of information but cautioned that the intent was not to cause panic. Upon his request, the Chairman recognized Ms. Kandace Mauldin, Chief Financial Officer, who stated that the costs for testing for Parish employees would be included as part of the Parish’s health plan. Mr. Toups then encouraged local individuals without healthcare to contact Chabert Medical Center to report their concern for being tested to see if they could qualify for any assistance. Dr. Riggins advised that testing will be required less as more tests are completed and received by the CDC and more knowledge has been collected regarding COVID-19.

Mr. J. Navy moved, seconded by Mr. J. Amedée, “THAT the Council open public hearings at this time.”

The Chairman called for a vote on the motion offered by Mr. J. Navy. THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

A. A proposed ordinance to declare a 2011 Ford F250 with an 8’ bed (Unit 674) from Sewer Treatment Department having a value of $6,000 as surplus and authorize said item to be disposed of by any legally approved methods.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. J. Navy, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. G. Michel. THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.
ORDINANCE NO: 9127

An Ordinance to declare equipment with a value of Five Thousand Dollars ($5,000.00) or greater from the Sewer Treatment Department as surplus as described in the attached Exhibit “A” and authorizing said item to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.

SECTION I

WHEREAS, the movable property listed in the attached Exhibit “A” has a value of $5,000.00 or greater as indicated by the value set out next to the item on the attached Exhibit A; and

SECTION II

NOW THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare the attached Exhibit “A” surplus and authorizes the Parish President to dispose of said item(s) by public bid, negotiated sale, junked or by any other legally approved method.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS Recorder:
NAYS: None.
NOT VOTING: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the ordinance adopted on this, the 11th day of March 2020.

Exhibit “A”
Surplus January, 2020
(Value of $5,000.00 or Greater)

Sewer Treatment Department:
1 – 2011 Ford F250 w/8’ Bed (Unit 674)/$6,000
The Chairman recognized the public for comments on the following:

B. A proposed ordinance to declare a 2011 Ford F250 truck (Unit 821), having a value of $6,000, and a 1994 Ford Backhoe (Unit 725), having a value of $10,000, from Gas Distribution Department as surplus and authorize said items to be disposed of by any legally approved methods.

There were no comments from the public on the proposed ordinance.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. J. Navy, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.  
THERE WAS RECORDED:  
NAYS: None.  
ABSENT: None.  
The Chairman declared the motion adopted.

OFFERED BY:  MR. D. W. GUIDRY, SR.  
SECONDED BY:  MR. J. NAVY  

ORDINANCE NO: 9128  

An Ordinance to declare equipment with a value of Five Thousand Dollars ($5,000.00) or greater from the Gas Distribution Department as surplus as described in the attached Exhibit “A” and authorizing said item to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.

SECTION I  
WHEREAS, the movable property listed in the attached Exhibit “A” has a value of $5,000.00 or greater as indicated by the value set out next to the item on the attached Exhibit A; and

SECTION II  
NOW THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare the attached Exhibit “A” surplus and authorizes the Parish President to dispose of said item(s) by public bid, negotiated sale, junked or by any other legally approved method.

SECTION III  
If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV  
This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

SECTION V

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VI

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:
NAYS: None.
NOT VOTING: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the ordinance adopted on this, the 11th day of March 2020.

Exhibit “A”
Surplus January, 2020
(Value of $5,000.00 or Greater)

Gas Distribution Department:
1 – 2011 Ford F250 (Unit 821)/$6,000
1 – 1994 Ford Backhoe (Unit 725)/$10,000
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

The Chairman recognized the public for comments on the following:

C. A proposed ordinance to amend the zoning map of the Parish of Terrebonne so as to Rezone from R-1 (Single-Family Residential District) to R-3 (Multi-Family Residential District), Lot 14, Block 2, Addendum No. 1, Voisin Place Subdivision, 636 Marmande Street, Houma, Terrebonne Parish, Louisiana; Heath Davis, applicant.

There were no comments from the public on the proposed ordinance.

Mr. D. Babin moved, seconded by Mr. J. Navy, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

OFFERED BY: MR. D. W. GUIDRY, SR.
SECONDED BY: MRS. J. DOMANGUE

ORDINANCE NO. 9129

AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO R-3 (MULTI-FAMILY RESIDENTIAL DISTRICT); LOT 14, BLOCK 2, ADDENDUM NO. 1, VOISIN PLACE SUBDIVISION, 636 MARMANDE STREET, HOUMA, TERREBONNE PARISH, LOUISIANA; HEATH DAVIS, APPLICANT.

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby declares that it has adopted a resolution giving notice of intent to adopt the following ordinance hereto; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, March 11, 2020; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Zoning Map of the Parish of Terrebonne be hereby amended so as to rezone from R-1 (Single-Family Residential District) to R-3 (Multi-Family Residential District), Lot 14, Block 2, Addendum No. 1, Voisin Place Subdivision, 636 Marmande Street, Houma, Terrebonne Parish, Louisiana.

This ordinance, having been introduced and laid on the table for at least thirty days, was voted upon as follows:

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.
This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:
NAYS: None.
NOT VOTING: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the ordinance adopted on this, the 11th day of March 2020.

The Chairman recognized the public for comments on the following:

D. A proposed ordinance to amend Chapter 28, Article X, Section 28-202(F) of the Terrebonne Parish Code of Ordinances so as to include an amended Zoning Districts Table listing that will list amended Zoning Districts for the purposes of publication of amended Zoning Districts.

There were no comments from the public on the proposed ordinance.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.
THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

OFFERED BY: MR. D.W. GUIDRY, SR.
SECONDED BY: MR. C. HARDING

ORDINANCE NO. 9130

AN ORDINANCE TO AMEND CHAPTER 28, ARTICLE X, SECTION 28-202(F) OF THE TERREBONNE PARISH CODE OF ORDINANCES SO AS TO INCLUDE AN AMENDED ZONING DISTRICTS TABLE LISTING THAT WILL LIST ALL AMENDED ZONING DISTRICTS FOR THE PURPOSES OF PUBLICATION OF AMENDED ZONING DISTRICTS

WHEREAS, in 1975, the City of Houma adopted the first set of zoning regulations within the Houma city limits; and

WHEREAS, in 2007, the Terrebonne Parish Council, approved an ordinance to expand the zoning district boundaries to include areas outside of the city limits of Houma as described in Chapter 28 of the Terrebonne Parish Code of Ordinances; and

WHEREAS, since 1975 the City of Houma Aldermen or the Terrebonne Parish Council voted to amend the zoning districts by ordinance on numerous occasions resulting in the zoning district map created in 1975 was revised on July 18, 1978 and whose latest revision was on June 6, 2006 which was subsequently placed in its current digital format; and
WHEREAS, certain past zoning amendment ordinances either did not specify the original residential district nor the amended commercial district or referred to it as special commercial district; and

WHEREAS, an error on the digital zoning map was discovered wherein a zoning amendment that had occurred by ordinance in 1999 was not reflected on the original paper zoning map and was not subsequently shown correctly on the digital map; and

WHEREAS, this proposed ordinance is intended to clarify and clearly list any and all zoning amendments to ensure accuracy of the zoning map and zoning ordinances; and

WHEREAS, this table listing is created from previous ordinances and maps; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, March 11, 2020; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Chapter 28, Article X, Section 28-202(f) of the Terrebonne Parish Code of Ordinances be hereby amended so as to include an amended zoning districts table listing that will list all amended zoning districts for the purposes of publication of amended zoning districts.

THERE WAS RECORDED:
NAYS: None.
NOT VOTING: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the ordinance adopted on this, the 11th day of March 2020.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. J. Amedée, “THAT the Council return to the regular order of business.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the motion adopted.

The Chairman recognized Ms. Trudy Hebert, Terrebonne Parish Tree Board, who presented the 1st Quarter “Tree-mendous” Tree Award to Oaklawn Junior High School.

The Chairman recognized Mr. Torrey Carter, Principal of Oaklawn Junior High School, who accepted the award and thanked the Tree Board and the Council for the recognition.

Council Member J. Navy read aloud a proclamation proclaiming March 19, 2020 as “Retired Teachers’ Day” in Terrebonne Parish.

The Chairman recognized Ms. Flordine Williams, Vice-President of the Retired Teachers Education Association, who thanked the Council for the recognition.

Council Member D. Babin read aloud a proclamation proclaiming 2020 as “The Year to Embrace the Gulf of Mexico and its Importance to the Nation.”
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

The Chairman recognized Ms. Jennifer Ritter-Guidry, CWTPRA Outreach Coordinator, who accepted the proclamation and shared her optimism for continuing to work toward coastal restoration and mitigation projects.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. D. BABIN

RESOLUTION NO. 20-076

WHEREAS, many of the energy resources enjoyed by the entire United States are dependent upon the health of Gulf Coast ecosystems which provide access to those resources and related infrastructure and protection for communities that house its workforce; and,

WHEREAS, Louisiana is home to 30 percent of the nation’s wetlands and 90 percent of its wetland loss, a crisis that impacts communities, ecosystems, and the very economic engines that contribute to the nation’s energy security; and,

WHEREAS, this impacted area is home to half the country’s oil refineries and pipelines serving 90 percent of the nation’s federal offshore energy production; and,

WHEREAS, under the Mineral Lands Leasing Act of 1920, 50 percent of the mineral funds generated from federal lands onshore are shared with the host state to offset impacts of the federal mineral development - and there is no cap on the revenue shared with the host state; and,

WHEREAS, only a small portion of Outer Continental Shelf (OCS) leases active since 2006 are eligible for Gulf of Mexico Energy Security Act (GOMESA) revenue sharing with the Gulf states, and Gulf states and their coastal political subdivisions receive only 37.5 percent, not 50%, of such federal revenue; and the four GOMESA states (Texas, Louisiana, Mississippi, and Alabama) are capped at a total of $ 375 million of revenue sharing annually; and,

WHEREAS, in 2018, this resulted in only 4.97 percent of Gulf of Mexico offshore mineral revenues being shared with Louisiana, Texas, Mississippi, and Alabama combined; and,

WHEREAS, Louisiana’s ambitious coastal protection and restoration program needs more, not less, federal OCS mineral revenue sharing; and,

WHEREAS, legislation directing federal mineral revenues to be allocated automatically and annually to federal programs, such as national parks maintenance or other causes, should not do so at the expense of Louisiana’s coastal program nor should such allocations limit the increased revenue sharing that Louisiana should receive under GOMESA; and,

WHEREAS, S. 2418, Conservation of America’s Shoreline Terrain and Aquatic Life (COASTAL) Act, introduced by Senators Cassidy and Murkowski and cosponsored by Senators Kennedy, Wicker, Jones, and Sullivan, would increase the revenue share to GOMESA states from 37.5 percent of GOMESA revenue to 50 percent of GOMESA revenue, expand GOMESA to cover additional Outer Continental Shelf leases, remove the $375 million cap, and provide new authorized uses of GOMESA revenue, as well as establish revenue sharing for Alaska; and,

WHEREAS, H.R. 3814, Domestic Offshore Energy Reinvestment Act of 2019, introduced by Congressmen Richmond and Graves, would increase the revenue share to GOMESA states from 37.5 percent of GOMESA revenue to 50 percent of GOMESA revenue, remove the $375 million cap, and provide new authorized uses of GOMESA revenue; and,

WHEREAS, for Louisiana coastal parishes, the GOMESA revenue stream is a critical recurring source of revenue that allows Louisiana coastal parishes, including Terrebonne, to address critical coastal protection and restoration needs; and,
WHEREAS, The State of Louisiana has been a great partner in addressing some of our coastal needs, but the GOMESA funds that are allocated directly to the parishes have allowed these coastal parishes to have a seat at the table when discussing future coastal protection and restoration projects.

NOW THEREFORE, BE IT RESOLVED, THAT THE TERREBONNE PARISH COUNCIL, ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT, HEREBY:

1. Thanks Senators Cassidy and Kennedy and Congressmen Richmond and Graves, for their leadership in the this critically important effort of achieving increased revenue sharing for Louisiana through GOMESA; and,

2. Objects strenuously to the allocation of federal mineral revenue to federal programs unless the allocation also increases the GOMESA revenue that is shared with Gulf coast states; and,

3. Fully supports S. 2418 and H.R. 3814, which seek to increase GOMESA revenue sharing with Gulf Coast States to a level that is more on par with the revenue sharing with onshore mineral production states.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 11th day of March 2020.

The Chairman recognized Mr. Mike Toups, Parish Manager, who gave an update on drainage pump stations across Terrebonne Parish, including those at South Ellendale Estates, St. Louis Canal Road, and Suzie Canal. He then reported that all pump station emergency generators were operational and then gave a brief update on several capital projects including the City Park Splash Park, Six Foot Ditch Levee, and the Ward 7, Phase 4 projects.

Council Member J. Navy shared his concerns for some perceived water pressure issues with the aforementioned splash park then requested a review of the splash park in operation.

Mr. J. Amedée moved, seconded by Mr. D. Babin, “THAT the Council approve the appointment of the following Special Attorneys: Mr. Hunt Downer of Waitz & Downer, The Opioid Litigation Case, Mr. Loulan J. Pitre, Jr. of Kelly, Hart, and Pitre – The Modern American Recycling Services vs. TPCG, and Mr. Charles Bourque of St. Martin & Bourque – The Opioid Litigation Case.”(*MOTION VOTED ON AFTER DISCUSSION)

Upon Council Member G. Michel’s request, the Chairman recognized Mr. Julius Hebert, Parish Attorney, who clarified that the appointees had been appointed to serve as legal counsel in previous years regarding these specific cases and that the request was to re-appoint them for 2020 so that they would be available to TPCG as it deemed necessary.

*The Chairman called for a vote on the motion offered by Mr. J. Amedée.
THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. J. Guidry, “THAT the Council accept the Parish President’s recommendation to appoint Mr. Tanner Magee as Assistant Parish Attorney and that the appointment be held for two weeks as per Sections 2-73 and 2-98 of the Parish Code.”
Upon Council Member G. Michel’s request, the Chairman recognized Mr. Julius Hebert, Parish Attorney, who stated that Terrebonne Parish had an abundance of legal work to be completed and that the additional assistant parish attorneys were needed at this time.

Upon Council Member J. Domangue’s request, Mr. Hebert clarified that Mr. Magee’s appointment as an Assistant Parish Attorney would not conflict with his serving as a State Representative as the Assistant Parish Attorney position would be a part-time position and no dual office holding would take place.

A discussion ensued relative to the appointment of Assistant Parish Attorneys, their optional utilization once appointed, and their status as non-employees of Terrebonne Parish with regards to insurance and benefits.

*The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.
THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

The Chairman announced that the Terrebonne Parish Council will consider a tax proposition resolution at their meeting on March 25, 2020 at 6:00 p.m., 8026 Main Street, Houma, Louisiana.

Upon Council Member G. Michel’s request, the Chairman recognized Ms. Kandace Mauldin, who clarified that the announcement was required by the bond counsel and that further information would be provided at the upcoming meeting regarding the resolution. She then stated that the Parish was consideringrededicating some of the property taxes assessed by the Parish and that a public vote would be required in order to allow the rededication to take place.

The Chairman recognized Mr. Jeff Teuton, Recreation District No. 2,3 Chairman, who presented a report of the facilities maintained by the recreation district. He then gave an overview of the funding spent and the funding required to complete the Bayou Country Sports Park as originally designed then suggested that the Parish consider taking over the responsibility for completing construction of the Sports Park and allowing Recreation District No. 2,3 to only maintain and operate the Sports Park and its other facilities.

Council Member G. Michel shared some of his opinions regarding the investments made by Recreation District No. 2,3 into the completion of the Bayou Country Sports Park as a recreational facility and as an economic development opportunity. Upon Mr. Michel’s request, Mr. Teuton reported that the Sports Park was currently fully booked for holding tournaments into July 2020 and confirmed that the district was working with the Tourist Commission in order to quantify the economic impact provided by the Sports Park with these tournaments being held. Mr. Michel then commended the recreation district for their management of the district and offered his support for the passing of the district’s millage renewal in an upcoming election.

Council Member D. Babin stated that Recreation District No. 2,3 had no outstanding debt on its facilities at this time and that no clear endpoint for developing the Sports Park was determined at its inception. He then shared his concern for the economic downtown experienced in the Parish further delaying the Sports Park’s completion and for the current health concerns disrupting events being held at recreation facilities in the near future.

Council Member C. Harding shared his concerns for the projected costs to fully develop the Sports Park and then shared his support for fairness in treatment of recreation districts with regards to their oversight by the Parish.

Upon Council Member D. J. Guidry’s request, the Chairman recognized Mr. Michael Bergeron, Recreation District No. 2,3 Board Member, who clarified that the district’s funding made available by its millage could only be focused on covering costs to maintain its current
facilities and that the district could not afford to fund any additional construction projects for the Bayou Country Sports Park.

A discussion ensued relative to the capacity for Recreation District No. 2,3’s millage if renewed to provide for the completion of the Bayou Country Sports Park and related issues.

Council Member D. Babin reiterated that Recreation District No. 2,3 had no outstanding debt on its facilities at this time and shared his concerns for the district’s financial future with its millage not having been renewed when last put to public vote.

Council Member D. W. Guidry, Sr. clarified that the motion adopted at the recent Policy, Procedure, and Legal Committee Meeting was not to provide for the abolishing of a recreation district but to request that an ordinance be drafted to outline a set of procedures that would allow the Parish to assume the administrative and decision-making responsibilities of a recreation district.

Council Member J. Domangue stated a number of opinions she has received with regards to the Bayou Country Sports Park then shared her concerns for the Parish’s decision to invest in the Sports Park when other recreational facilities were also in need of renovation and development across the Parish.

Upon Council Member J. Navy’s request, the Chairman recognized Mr. Julius Hebert, Parish Attorney, who reiterated that said procedures would not be to abolish a recreation district but only transfer its administrative and decision-making responsibilities. He then gave an overview of the ordinance as requested by the Council regarding the procedures to be followed for the Parish to assume control of a recreation district.

Upon Council Member J. Navy’s request, the Chairman recognized Ms. Kandace Mauldin, Chief Financial Officer, who stated that there are multiple recreation districts who have paid or are paying bond debts. Mr. Navy then stated that the issues being experienced with Recreation District No. 11 were not related to its current bond debt but due to its misspending behaviors and other issues.

Council Member G. Michel commended Recreation District No. 2,3 for its excellent management then reiterated his opposition for the inclusion of Recreation District No. 2,3 in the motion as presented.

A discussion ensued relative to the potential procedures to be followed by current recreation district employees who wished to continue working with the district should the Parish assume control of its managerial responsibilities. Mr. Julius Hebert, Parish Attorney, stated that the current employees would need to re-apply for any recreation district positions that are to be retained by the Parish and that considerations could be made to facilitate a smooth transition for those employees should the Parish assume control of a recreation district.

Council Member C. Harding suggested that an unbiased perspective may be required to identify and address issues with a given recreation district and then shared his opinions regarding those issues associated with Recreation District No. 11. He then reiterated his support for fairness in treatment of recreation districts with regards to their oversight by the Parish.

Mr. D. Babin moved, seconded by Mr. C. Harding, “THAT the Council accept the report presented to the Council as issued by Recreation District No. 2,3 and enter it into the minutes as public record.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.
March 11, 2020

Steve Trumbly, Chairman
Terrebonne Parish Council

Dear Honorable Chairmen:

Voters voted to Institute District 3.5's millage renewal last year. The current millage for 2020 is on the books until the end of 2022. Meaning in 2023, the District's funding will cease. Without this funding, the District cannot operate.

Terrebonne Parish 3.5 has acquired and improved many parks and recreation areas in the District. We are charged with the maintenance and improvement of those parks and facilities.

A list of those facilities is as follows:

Bayou Country Sports Park
Grandmoor Boys Baseball Complex
St. John Field
Woozie's Girls Softball Complex
Lime Rock Elementary Gym
Raymond Hackzell Park
Summerfield Park
Westgate Park
Southdown West Park
Regina Street Tennis Courts
McPhee's Bike & Bait Shop
This Board has approved prior operating an ECPD. Designing on the ECPD project has caused the Parishes of Terrebonne County through Phase 2 of this project, as well as Phase 3.

<table>
<thead>
<tr>
<th>Project Phase</th>
<th>Work Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150k</td>
<td>Engineering &amp; Planning</td>
<td>675,222.00</td>
</tr>
<tr>
<td>200k</td>
<td>Structural Engineering</td>
<td>1,456,329.00</td>
</tr>
<tr>
<td>350k</td>
<td>Softball &amp; Baseball Fields</td>
<td>1,772,960.00</td>
</tr>
<tr>
<td>500k</td>
<td>Administrative (Awards &amp; Stormwater)</td>
<td>1,595,441.00</td>
</tr>
<tr>
<td>800k</td>
<td>Total Project Costs</td>
<td>6,029,034.00</td>
</tr>
</tbody>
</table>

Under the new board (Phase 3):

<table>
<thead>
<tr>
<th>Project Phase</th>
<th>Work Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>700k</td>
<td>Engineering &amp; Planning (2020-2025)</td>
<td>704,765.49</td>
</tr>
<tr>
<td>800k</td>
<td>Softball Construction Analysis</td>
<td>997,049.00</td>
</tr>
<tr>
<td>500k</td>
<td>Softball &amp; Baseball Fields</td>
<td>596,417.00</td>
</tr>
<tr>
<td>400k</td>
<td>Softball &amp; Baseball Fields</td>
<td>250,050.00</td>
</tr>
<tr>
<td>1,100</td>
<td>Total</td>
<td>4,189,977.49</td>
</tr>
</tbody>
</table>

Funds were provided from the following sources at this point:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State of Louisiana</td>
<td>1,200,000.00</td>
</tr>
<tr>
<td>State Gaming Authority</td>
<td>1,020,000.00</td>
</tr>
<tr>
<td>Total Funding Outside of ECPD</td>
<td>5,239,222.00</td>
</tr>
<tr>
<td>ECPD Funding</td>
<td>1,014,948.40</td>
</tr>
<tr>
<td>Total ECPD</td>
<td>6,254,170.40</td>
</tr>
</tbody>
</table>

If this bill (and amendment) is passed, it will bring sufficient money to operate the facility and expedite members of the ECPD, and will fund some new features of ECPD, as well as other ECPD card harbors. This renewal, along with an amendment (already approved by the City of the City) softball complex on Mill will be sufficient to finish the following projects at ECPD.

1. The figures are compiled from information assembled by Joseph K. Davis and from the City's accounting records.
2. Project highlights include the zero-povility Rainbow Meadows.

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The funding for the planned $2.5 million is planned to come from the following sources:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales of park golf cart rentals</td>
<td>1,200,000</td>
</tr>
<tr>
<td>Exam rental fee</td>
<td>4,204,779</td>
</tr>
</tbody>
</table>

We point out that the family of the park golf cart recently held a 5k opening. The total take was $2.5 million. As we are dealing with a general ledger, some figures are considerably more than anticipated. When complete in 2020, this project will be completed in five years. The total cost is planned $2.5 million. We expect to be reimbursed $1.2 million from a grant from the state government. However, in early 2021, access to the park is being advertised on TV. We have an agreement that the city will give us $2 million. With these proceeds, the District plans to complete the 5k Mile and golf cart. The total cost is being advertised on the 5k Mile that opens in June. We also plan to add a 5k Mile and golf cart walking/biking trail along the west side of the river. If the cost of the property is delayed or does not happen, or is under the amount, these projects will be pushed back until the proceeds are realized.

In addition to funding the above projects and other funding the 5k Mile and golf cart, the District identified needs throughout our other parks and properties that deserve attention and financial commitment, as shown in the next page.

\[1\] The green highlight is information provided by a recent visit.

\[2\] The cost estimates were provided from information provided by the Terrebonne Parish Police, the projects are not in operation yet and will continue to enhance the funding for the park and golf cart.
<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summerfield</td>
<td>Flowers / Landscaping for park</td>
<td>33,000</td>
</tr>
<tr>
<td>Summerfield</td>
<td>Walling materials</td>
<td>10,000</td>
</tr>
<tr>
<td>Summerfield</td>
<td>Drainage</td>
<td>4,000</td>
</tr>
<tr>
<td>Summerfield</td>
<td>Bathroom</td>
<td>10,000</td>
</tr>
<tr>
<td>Summerfield</td>
<td>Outdoor workout equipment</td>
<td>90,000</td>
</tr>
<tr>
<td>Summerfield</td>
<td>Flowers / Landscaping for park</td>
<td>8,000</td>
</tr>
<tr>
<td>Summerfield</td>
<td>Trash receptacles</td>
<td>4,000</td>
</tr>
<tr>
<td>Summerfield</td>
<td>Outdoorocabulary equipment</td>
<td>35,000</td>
</tr>
<tr>
<td>Summerfield</td>
<td>Restroom</td>
<td>100,000</td>
</tr>
<tr>
<td>Westgate</td>
<td>Landscaping</td>
<td>23,000</td>
</tr>
<tr>
<td>Westgate</td>
<td>Signage</td>
<td>4,000</td>
</tr>
<tr>
<td>Westgate</td>
<td>Play structure</td>
<td>60,000</td>
</tr>
<tr>
<td>Westgate</td>
<td>Fishing improvements</td>
<td>10,000</td>
</tr>
<tr>
<td>Westgate</td>
<td>Picnic areas / restrooms</td>
<td>8,000</td>
</tr>
<tr>
<td>Westgate</td>
<td>Outdoor workout equipment</td>
<td>12,000</td>
</tr>
<tr>
<td>Westgate</td>
<td>Shade structures / pavilions</td>
<td>20,000</td>
</tr>
<tr>
<td>Summerfield</td>
<td>Sunroom</td>
<td>100,000</td>
</tr>
<tr>
<td>Stadium</td>
<td>Play equipment</td>
<td>40,000</td>
</tr>
<tr>
<td>Stadium</td>
<td>Shade structures / pavilions</td>
<td>20,000</td>
</tr>
<tr>
<td>Baseball</td>
<td>Water feature</td>
<td>200,000</td>
</tr>
<tr>
<td>Hix Park</td>
<td>Gym improvements</td>
<td>1,200,000</td>
</tr>
<tr>
<td>Hix Park</td>
<td>Park improvements</td>
<td>600,000</td>
</tr>
<tr>
<td>M&amp;J</td>
<td>Access and parking</td>
<td>50,000</td>
</tr>
<tr>
<td>Recmonds</td>
<td>Trash receptacles</td>
<td>4,000</td>
</tr>
<tr>
<td>Recmonds</td>
<td>Frisbee golf / adult play</td>
<td>5,000</td>
</tr>
<tr>
<td>Skatingpark</td>
<td>Lighting</td>
<td>71,000</td>
</tr>
<tr>
<td>Public trail / other</td>
<td></td>
<td>30,000</td>
</tr>
</tbody>
</table>

Total capital improvements: $3,085,000

We have not engineered or designed these potential projects, just estimated the costs — actual costs will vary. The TDC District Board is committed to spending on the projects specified and we are at the mercy of what the citizens may vote in the future.

This level of spend — on BCP and other parks in the District — will not get the BCP complete as it has been envisioned in the master facility plan. The overall funding gap between what the District can afford and what was planned is approximately $205.5 million. This is where the District will need to look further for funding to the Parish. The following is the planned park features contemplated as part of the master facility plan that recreation District 2/3 does not have funding for:

---

These cost estimates provided by the Parish engineers. No design estimates were sought by engineers, etc.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

We think we are making a transparent presentation of what is "doable" by the district in our mileage process, but we see challenges in passing our mileage proposal without a plan addressing the noted LSU funding shortfall now facing the parish. We think voters see these issues as real and are posed answers not only from the council, but also from this panel. Considering this report, the District is fulfilling its obligation here. The Council should either act or...

We think that the venture is worthwhile, and 2½ years to a housing plan from the Terrebonne Parish and administration about how the part the park the has District almost all 225 million will be held. Please keep in line that this process is to pass baseball, softball, and soccer, and that this brings many to the recreation area, and the conference center and all other facilities for tournaments and events and expand the potential sports tourism that activities that are not currently provided in the Parish. These items would dramatically add the revenue facilities for public recreation, but would also increase economic potential from the sports tourism industry.

We plan to seek voter approval for our mileage, but voters are lacking for a definite plan to see the project to completion. We fear that if the Parish Council fails to answer public questions about park completion it may doom the district's mileage bill and place the project - not to mention all other District parks will be placed at financial risk and will likely deteriorate. If voters pass the mileage the District is calling for, the District Council pledges to build substantially all of the projects enumerated herein except for the $100 million of unfunded MSP projects updating the budgeted commitment. We will do this with a combination of proceeds from the sale of the MLK facility and District funds. Thisterminals of opening plans to open 14 years and delays will occur and these changes probably will materialize as needs change. Inflation is included, etc.

If this tax is passed, the District will continue to operate and maintain properties in the manner our residents have become accustomed to. The Council has implemented many cost-cutting measures that have addressed most internal controls, reduced wages and re-invested the savings into improved maintenance and operations programs. District operations and routine equipment expenditures are anticipated to be $2.8 million in 2020 and grow with inflation thereafter.

If we need to restructure, the Parish Council needs to assume operational and fiscal responsibility. Further, the planed capital spending as noted in this letter will not occur as outlined. The District encumbrances and their representatives would have to elect if a different method or level of taxation is desired and what their needs. We need to decide in these processes the level of expenditures needed to come up with a plan that meets the needs of the residents.

We understand there are several plans that have been presented that, if implemented, may produce substantial changes to how Terrebonne serves its residents and pays for recreation. These plans are outside the scope of our ability to plan for the needs as currently constituted. We encourage the Council to make quick work of its consideration of these plans or come up with its own plan and take a direction.

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### Phase 4

<table>
<thead>
<tr>
<th>Project</th>
<th>Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure</td>
<td>$982,285.00</td>
</tr>
<tr>
<td>Completion of parking</td>
<td>$2,390,495.00</td>
</tr>
<tr>
<td>Tennis complex</td>
<td>$1,854,826.00</td>
</tr>
<tr>
<td>Main Kitchen &amp; Office/conference center</td>
<td>$1,382,124.00</td>
</tr>
<tr>
<td>Recreation Center</td>
<td>$4,400,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$10,545,520.00</strong></td>
</tr>
</tbody>
</table>

The District Board has come to the realization that its plans expressed in the past were not only to the last mile but to the last mile renewal attempt. Our plans will be reviewed and were presented by some county board members who were advocating for comprehensive changes to the way parish recreation dollars are collected and spent. Those voices are still there, and their calls for change are heard here at the Board, but there is nothing we can do to address their concerns. The Council must make this decision. We, as a Board, are left to deal with matters that we can control, which include presenting a comprehensive plan for District Recreation dollars, if voters see fit to tax themselves. Our District Board cannot address the BSCP shortfall without Parish action.

Our Board believes that the BSCP, and several of its features, will be an economic development engine for the parish and has created an opportunity for millennial travelers who want to spend money in our community. We are also excited about the recreational opportunities that will be offered to all parish residents, many of whom do not pay a tax levy to the District 2.0. We strongly believe that the BSCP will be a boon to economic activity in the parish, resulting in increased hotel stays, increased retail and restaurant opportunities, etc. We have seen economic impact studies from other parishes who have already passed the BSCP who have reported 1.5 million jobs per year. In order to reap these economic and qualitative benefits, the investment must be made on the right end.

In addition, while BSC will be the crown jewel in our Parish’s Sports Tourism draw, experts in the Sports Tourism industry have indicated to us that this is not the only facility in the Parish that should be part of the marketing efforts. This entry point means much of the other facilities throughout the parish visible as the industry as well. They have further indicated that in order to maximize the potential for Sports Tourism, they should be a concerted and coordinated effort to promote and host events for BSC and many of the other facilities in the Parish.

This effort is beyond the scope and rate of what List 2.0 can provide. As such, we see the need to build and maintain facilities for the taxpayers of List 2.0, but it is in the best interest of cooperation and coordination for the promotion of any parish facilities that can provide an economic impact for the entire Parish. The experts have generally been agreed that perhaps a Parish-wide Sports Convention or specific wing of the CVO should take the lead in marketing the potential for Sports Tourism and the Parish’s offer. We as a Board would be in favor of this being a coordinated effort for the greatest good of the entire Parish.

*These cost estimates were prepared by Joe P. Fort Design Studios.*
The Chairman called for a report on the Budget and Finance Committee meeting held on 03/09/2020, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on March 25, 2020, rendered the following:

BUDGET & FINANCE COMMITTEE

MARCH 9, 2020

The Chairman, John Navy, called the Budget & Finance Committee meeting to order at 5:32 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member C. Harding and the Pledge of Allegiance led by Committee Member D. W. Guidry, Sr. Upon roll call, Committee Members recorded as present were: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding and J. Amedée. Committee Member G. Michel was recorded as entering the proceedings at 5:34 p.m. A quorum was declared present.

Committee Member D. W. Guidry, Sr. asked that Agenda Item No. 1 - Discussion and possible action regarding the Revenue Review Committee, be placed on the agenda to give the Council a status update. He explained that Committee Members G. Michel and J. Domangue and they all agreed that Council Members should be involved in the general make-up of the Revenue Review Committee; and noted that Lafourche Parish has a consultant that handles their parish’s Revenue Review Committee. Mr. Guidry suggested that the Review Revenue Committee be re-established with the following members, three (3) Council Members, three (3) members from Administration and three (3) members from the business community. This committee would review the parish’s finances, suggest and/or find ways to
generate and/or increase income for the parish and possibly reduce taxes. He further stated that he would draft a resolution pertaining to the Revenue Review Committee and present the information in two weeks.

Committee Chairman J. Navy stated that the re-establishment of the Revenue Review Committee is a great idea and it is vital in moving Terrebonne Parish forward, as well as, saving taxpayers money.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 20-077

WHEREAS, bids were received by the Terrebonne Parish Consolidated Government for the #20-ELECTGEN-07 Purchase and Installation of Material to Repair Unit 16 Auxiliary Transformer Service Cable at the Electric Generation Plant on Barrow Street, and

WHEREAS, after careful review by Utilities Department, Electric Generation Division it has been determined that the lowest responsive/responsible bid of Forty Nine Thousand, Four Hundred Eighty Dollars and Zero Cents ($49,480.00) from Preferred Electric, Inc (PEI) for the Purchase and Installation of Material to Repair Unit 16 Auxiliary Transformer Service Cable should be accepted per attached documents, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned purchase/installation at the cost of Forty Nine Thousand, Four Hundred Eighty Dollars and Zero Cents ($49,480.00) as per attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that aforementioned be accepted as per the attached documents.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

PFC, Utilities Department
Electric Generation Division
Post Office Box 2788
Houma, LA 70361

FROM: Preferred Electric Inc.
P.O. Box 9020
New Iberia, LA 70560
PHONE: 337-365-5516
EMAIL: jeff@preferredelectric.net

BID 20-ELECTGEN-07 Purchase and Installation of Material to repair Unit 16 Auxiliary Transformer Service Cable

Delivery shall be within 30 calendar days after receipt of order (ARC)

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Cost</th>
<th>Extended Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AWI 500 MCM SKY SHLD COPPER 6 Spools of 222 ft each</td>
<td>1</td>
<td>16.00</td>
<td>21,312.00</td>
</tr>
<tr>
<td>2</td>
<td>4/0 AWG TYPE TWIN COPPER STRANDED COND BLACK 1 spool of 445 ft</td>
<td>1</td>
<td>4.00</td>
<td>1,780.00</td>
</tr>
<tr>
<td>3</td>
<td>YA342N 500 MCM COPPER 2H LUG OR EQUAL 12 each</td>
<td>1</td>
<td>29.00</td>
<td>348.00</td>
</tr>
<tr>
<td>4</td>
<td>YA28-NV/D AWG COPPER 2H LUG OR EQUAL 4 each</td>
<td>1</td>
<td>10.00</td>
<td>40.00</td>
</tr>
<tr>
<td>5</td>
<td>3 M 7694-5-4 COLD SHRINK TERMIN KIT OR EQUAL 4 each</td>
<td>1</td>
<td>750.00</td>
<td>3,000.00</td>
</tr>
<tr>
<td>6</td>
<td>Installation (includes all incidentals for this job) 1 each</td>
<td>1</td>
<td>23,000.00</td>
<td>23,000.00</td>
</tr>
</tbody>
</table>

Total Written Unit Price (Items 1-6) $31,312.00

Total Written Extended Price (Items 1-6) $35,612.00

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging)

The undersigned bidder hereby declares and represents that she/he, a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the transformer all in strict accordance with the Bidding Documents prepared by PFC's Purchasing Division and dated January 2020.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

NAME OF BIDDER: Preferred Electric Inc.

ADDRESS OF BIDDER: P.O. Box 4600
New Iberia, LA 70562

NAME OF AUTHORIZED SIGNATORY BIDDER: Jeffrey Remmann

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER **

TITLE OF AUTHORIZED SIGNATORY BIDDER: Sec. Treasurer

DATE: 2/11/20

** Signature Authorization. (Required by all Bidders) Written evidence of the person signing the bid shall be submitted at the time of bidding, in accordance with LA R.S. 38:2212.8(B)(5)
OFFICIAL BID FORM
SECTION "A"

FROM: Unicon Maintenance Specialists, Inc.
9007 W. Vista Grande
New Orleans, LA 70127

PHONE: (504) 944-6162
EMAIL: info@uniconms.com

BID 20-ELECTGEN-07 Purchase and Installation of Material to repair Unit 15 Auxiliary Transformer Service Cable

Delivery shall be within 30 calendar days after receipt of order (AIN)

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Cost</th>
<th>Extended Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AWI 500 MCM SW SHLD COPPER EPR/PVC or EQUAL</td>
<td>6 Spools of 222 ft each</td>
<td>$15.12/ft</td>
<td>$20,206.24</td>
</tr>
<tr>
<td>2</td>
<td>4/AGG TYPE THHN COPPER STRANDED COND BLACK</td>
<td>1 spool of 445 ft</td>
<td>$33.26/ft</td>
<td>$1,472.65</td>
</tr>
<tr>
<td>3</td>
<td>YA3AFN 500 MCM COPPER 2-H LUG OR EQUAL</td>
<td>12 each</td>
<td>$23.92 ea</td>
<td>$287.04</td>
</tr>
<tr>
<td>4</td>
<td>YA2AR-N4W-AWG COPPER 2-H LUG OR EQUAL</td>
<td>4 each</td>
<td>$23.92 ea</td>
<td>$95.68</td>
</tr>
<tr>
<td>5</td>
<td>3 M 7904-5-4 COLD SHRED-WP FERMIHNY KIT OR EQUAL</td>
<td>4 each</td>
<td>$103.52 ea</td>
<td>$414.08</td>
</tr>
<tr>
<td>6</td>
<td>Installation (includes all incidentals for this job)</td>
<td>2 each</td>
<td>$33,255.90</td>
<td>$66,511.80</td>
</tr>
</tbody>
</table>

Total Written Unit Price (Items 1-6): $39,378.42
Thirty-nine thousand three hundred seventy-eight dollars and forty-two cents

Total Written Extended Price (Items 1-6): $65,096.39
Sixty-five thousand ninety-six dollars and thirty-nine cents

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: [Enter the number and the title of each addendum that has been assigned to each of the addenda that the Bidder is acknowledging]

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents; b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda; c) hereby proposes to provide the transformer at its unit price in accordance with the Bidding Documents prepared by: TERREBONNE ELECTRIC COOP and dated: January 2020.
Mr. S. Trosclair moved, seconded by Ms. J. Domangue, “THAT, the Budget & Finance Committee approve the co-sponsorship request from the Houma Irish Italian Parade Club, Inc. for the Annual Irish Italian Parade to be held on March 22, 2020.

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.
RESOLUTION NO. 20-078

WHEREAS, on August 29, 2019 the Terrebonne Parish Council adopted Ordinance No. 9083 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record as Heather Mathews (10%), as surplus, and

WHEREAS, on October 25, 2013 the Terrebonne Parish Council adopted Ordinance No. 8359 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record as Estate of Moses B. Williams, et al (90%), as surplus:

LOT 6 BLOCK 1 NAQUIN STREET. (Parcel # 26124) (304 Naquin Street)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 15-S/P-45(D) (Re-Bid) Surplus Sale of Adjudicated Property Located at 304 Naquin Street (100%) (Parcel# 26124), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Randolph Chapman in the amount of Three Thousand Six Hundred Sixty-Seven Dollars ($3,667.00) plus the 5% website transaction fee of One Hundred Eighty-Three and 35/100 ($183.35) Dollars for a total of Three Thousand Eight Hundred Fifty and 35/100 ($3,850.35) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9083 and 8359, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 15-S/P-45(D) (Re-Bid) Surplus Sale of Adjudicated Property Located at 304 Naquin Street (100%) (Parcel# 26124) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Randolph Chapman is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9083 and 8359.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
Bid Cover Sheet

Bid Name: 15-5/P-45(D) (Re-Bid)
Bid(s) Received: 0       Bid Date: 01/15/2020       Bids Opened By: Amanda Porche

<table>
<thead>
<tr>
<th>Bidder's Name</th>
<th>Amount</th>
<th>Check</th>
<th>Bond</th>
</tr>
</thead>
</table>

Award Bid To: Randolph Chapman   Amount: 3667.00

Purchasing Department Comments:
Award to Randolph Chapman, the highest bidder.

---

<table>
<thead>
<tr>
<th>Bid ID</th>
<th>Username</th>
<th>Bid Amount</th>
<th>Bid Submittal Date/Time</th>
<th>First Name</th>
<th>Last Name</th>
<th>Company Name</th>
<th>Email Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>57496</td>
<td>Project21</td>
<td>3667.0000</td>
<td>15-Jan-2020 07:31:28 AM</td>
<td>Randolph</td>
<td>Chapman</td>
<td>Project21</td>
<td><a href="mailto:bchapman@tpsd.org">bchapman@tpsd.org</a></td>
<td>985804608</td>
</tr>
<tr>
<td>37496</td>
<td>Project21</td>
<td>3667.0000</td>
<td>15-Jan-2020 07:31:28 AM</td>
<td>Randolph</td>
<td>Chapman</td>
<td>Project21</td>
<td><a href="mailto:bchapman@tpsd.org">bchapman@tpsd.org</a></td>
<td>985804608</td>
</tr>
</tbody>
</table>
1/15/2020

Randolph Chapman
bchapman@ipsw.org

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government’s surplus auction item(s) listed below:

<table>
<thead>
<tr>
<th>Bid Description</th>
<th>Bid Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>15-S/P-45(0)</td>
<td>$3,667.00</td>
</tr>
<tr>
<td>(Re-Bid)  Parcel #26124</td>
<td></td>
</tr>
</tbody>
</table>

Total Purchases: $3,667.00
Web Site Transaction Fee (5%): $183.35
Total Due: $3850.35

20% Surety Deposit of $770.00 is due not later than 48 hours or by 1/17/19 9:30 am. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier’s check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED. Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. Please call (985) 873-6765 for an appointment.

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. The final payment of $3,116.95 will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier’s check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.

YOU MUST BRING THIS BUYER’S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY

Payment Amount: $3,667.00
Payment Type: Money Order #0150019710
Payment Date: 1/16/2020
Received From: Randolph Chapman
Received By: Amanda Parche
Items Picked Up:

* * * * * * *
RESOLUTION NO. 20-079

WHEREAS, on August 29, 2019 the Terrebonne Parish Council adopted Ordinance No. 9080 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record as Warren E. Davis Estate as surplus:

TRACT “B” MAP SHOWING SURVEY OF LAND POSSESSED BY CURTIS DEFILICE, OR ASSIGNS IN SECTION 84, T19S R17E. (Parcel #26983) (6108 Grand Caillou Rd.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 19-S/P-54 Surplus Sale of Adjudicated Property Located at 6108 Grand Caillou Rd. (100%) (Parcel# 26983), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Rickey Guidry in the amount of Four Thousand Seven Hundred Sixty-Six Dollars ($4,767.00) plus the 5% website transaction fee of Two Hundred Thirty-Eight and 35/100 ($238.35) Dollars for a total of Five Thousand Five and 35/100 ($5,005.35) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 19-S/P-54 Surplus Sale of Adjudicated Property Located at 6108 Grand Caillou Rd. (100%) (Parcel# 26983) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Rickey Guidry is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Bid Cover Sheet

Bid Name: 19-S/P-54
Bid(s) Received: 0
Bid Date: 03/15/2020
Bids Opened By: Amanda Porche

Bidder's Name: " "
Amount: " 
Check: " 
Bond: " 

Award Bid To: Rickey Guidry
Amount: 4757.00

Purchasing Department Comments:
Award to Rickey Guidry, the highest bidder.

Title: Bid # 19-S/P-54 Surplus Sale of Adjudicated Property Located at 8100 Grand Canal Rd., Houma, LA (100%) (Parcel # 25983)
Agency: Louisiana > Terrebonne Parish Consolidated Government
Start date: 12-Jan-2020 01:00:00 AM
End date: 15-Jan-2020 01:15:00 PM

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<th>Company Name</th>
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<tbody>
<tr>
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<td>Rickey</td>
<td>Guidry</td>
<td>none</td>
<td><a href="mailto:wandy_new@yahoo.com">wandy_new@yahoo.com</a></td>
<td>3373820563</td>
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<td>37827</td>
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<td>4717.0000</td>
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<td>Randolph</td>
<td>Chapman</td>
<td>Project21</td>
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<td>Rickey</td>
<td>Guidry</td>
<td>none</td>
<td><a href="mailto:wandy_new@yahoo.com">wandy_new@yahoo.com</a></td>
<td>3373820563</td>
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Title: Bid # 19-S/P-54 Surplus Sale of Adjudicated Property Located at 8100 Grand Canal Rd., Houma, LA (100%) (Parcel # 25983)
Agency: Louisiana > Terrebonne Parish Consolidated Government
Start date: 13-Jan-2020 01:00:00 AM
End date: 15-Jan-2020 01:15:00 PM

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<tr>
<th>BidID</th>
<th>Username</th>
<th>Bid Amount</th>
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<th>First Name</th>
<th>Last Name</th>
<th>Company Name</th>
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<tr>
<td>37884</td>
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<td>4667.0000</td>
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<td>Rickey</td>
<td>Guidry</td>
<td>none</td>
<td><a href="mailto:wandy_new@yahoo.com">wandy_new@yahoo.com</a></td>
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<tr>
<td>37827</td>
<td>Project21</td>
<td>4717.0000</td>
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<td>Randolph</td>
<td>Chapman</td>
<td>Project21</td>
<td><a href="mailto:lchapman@psd.org">lchapman@psd.org</a></td>
<td>9858704006</td>
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<tr>
<td>37828</td>
<td>rickeyguidry88</td>
<td>4767.0000</td>
<td>15-Jan-2020 01:11:54 PM</td>
<td>Rickey</td>
<td>Guidry</td>
<td>none</td>
<td><a href="mailto:wandy_new@yahoo.com">wandy_new@yahoo.com</a></td>
<td>3373820563</td>
</tr>
</tbody>
</table>

30
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

BUYER'S CERTIFICATE

1/15/2020

Rickey Guidry
wendy_nap@yahoo.com

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government’s surplus auction item(s) listed below:

<table>
<thead>
<tr>
<th>Bid #</th>
<th>Description</th>
<th>Bid Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-S/P-54</td>
<td>Surplus Sale of Adjudicated Property Located at 6108 Grand Calliou Rd. (Parcel #26683)</td>
<td>$ 4,767.00</td>
</tr>
</tbody>
</table>

Total Purchases: ........................................ $ 4,767.00
Web Site Transaction Fee (5%)........................................ $ 238.35
Total Due: ........................................................... $ 5,005.35

20% Surety Deposit of $953.40 is due not later than 48 hours or by 1/17/19 1:15 pm. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier’s check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED. Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. Please call (985) 873-6765 for an appointment.

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. The final payment of $5,005.35 will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier’s check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.

YOU MUST BRING THIS BUYER'S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY

Payment Amount: $953.40
Payment Type: Money Order
Payment Date: 1/17/19
Received From: Rickey Guidry
Received By: Amanda Porche
Items Picked Up:

* * * * * * *
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 20-080

WHEREAS, on August 29, 2019 the Terrebonne Parish Council adopted Ordinance No. 9080 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owners of record as Randy A. and Jerri LeBlanc as surplus:

ON THE LEFT DESCENDING BANK OF BAYOU GRAND CAILLOU, NM/58’ OF BATTURE OF LOT 8 AND S/2 OF BATTURE OF LOT 9 NEW HOPE TRACT AS SHOWN ON “SURVEY OF TRACT A-B-C-D-A PROPERTY OF HATTIE R. DUPRE IN SECTION 68 T19S R17E. (Parcel #27594) (6604 Grand Caillou Rd.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 19-S/P-55 Surplus Sale of Adjudicated Property Located at 6604 Grand Caillou Rd. (100%) (Parcel# 27594), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Eric Carlos in the amount of Nine Thousand Six Hundred Dollars ($9,600.00) plus the 5% website transaction fee of Four Hundred Eighty ($480.00) Dollars for a total of Ten Thousand Eighty ($10,080.00) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 19-S/P-55 Surplus Sale of Adjudicated Property Located at 6604 Grand Caillou Rd. (100%) (Parcel# 27594) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Eric Carlos is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Bid Cover Sheet

Bid Name: 19-S/P-55

Bid(s) Received: 0  Bid Date: 01/15/2020  Bids Opened By: Amanda Porche

Bidder's Name:  
Amount:  
Check:  
Bond:  

Award Bid To: Eric Carlos  Amount: $600.00

Purchasing Department Comments:

Award to Eric Carlos, the highest bidder.

Title: Bid # 19-S/P-55 Surplus Sale of Abandoned Property Located at 6004 Grand Canal Rd., Dutie, LA (100%) (Parcel # 27564)
Agency: Terrebonne Parish Consolidated Government
Start date: 13-Jan-2020 08:30:00 AM
End date: 15-Jan-2020 01:00:00 PM

<table>
<thead>
<tr>
<th>BidID</th>
<th>Username</th>
<th>Bid Amount</th>
<th>Bid Submission Date/Time</th>
<th>First Name</th>
<th>Last Name</th>
<th>Company Name</th>
<th>Email Address</th>
<th>Phone Number</th>
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</thead>
<tbody>
<tr>
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<td>Eric</td>
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<td>15-Jan-2020 12:32:00 PM</td>
<td>Eric</td>
<td>Carlos</td>
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<td>eric@<a href="mailto:erichardson@bellSouth.net">erichardson@bellSouth.net</a></td>
<td>9853857665</td>
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</tbody>
</table>

Title: Bid # 19-S/P-55 Surplus Sale of Abandoned Property Located at 6004 Grand Canal Rd., Dutie, LA (100%) (Parcel # 27564)
Agency: Terrebonne Parish Consolidated Government
Start date: 13-Jan-2020 08:30:00 AM
End date: 15-Jan-2020 01:00:00 PM

<table>
<thead>
<tr>
<th>BidID</th>
<th>Username</th>
<th>Bid Amount</th>
<th>Bid Submission Date/Time</th>
<th>First Name</th>
<th>Last Name</th>
<th>Company Name</th>
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<tbody>
<tr>
<td>37618</td>
<td>Eric</td>
<td>$600.00</td>
<td>15-Jan-2020 12:32:00 PM</td>
<td>Eric</td>
<td>Carlos</td>
<td>none</td>
<td>eric@<a href="mailto:erichardson@bellSouth.net">erichardson@bellSouth.net</a></td>
<td>9853857665</td>
</tr>
</tbody>
</table>
BUYER’S CERTIFICATE

1/15/2020

Eric Carlos
erichthefish@bellsouth.net

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government’s surplus auction item(s) listed below:

<table>
<thead>
<tr>
<th>Bid</th>
<th>Description</th>
<th>Bid Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-S/P-55</td>
<td>Surplus Sale of Adjudicated Property Located at 6604 Grand Caillou Rd. (Parcel #27594)</td>
<td>$ 9,600.00</td>
</tr>
</tbody>
</table>

| Total Purchases | $ 9,600.00 |
| Web Site Transaction Fee (5%) | $ 480.00 |
| Total Due | $10,080.00 |

20% Surety Deposit of $1,920.00 is due not later than 48 hours or by 1/17/19 1:30 pm. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier’s check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED. Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. Please call (985) 873-6765 for an appointment.

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. The final payment of $8,160.00 will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier’s check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.

YOU MUST BRING THIS BUYER’S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY

Payment Amount: $1,920.00
Payment Type: Money Order (2)
Payment Date: 1/17/2020
Received From: Eric Carlos
Received By: Amanda Bichoc
Items Picked Up:

* * * * * * *
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 20-081

WHEREAS, on August 29, 2019 the Terrebonne Parish Council adopted Ordinance No. 9080 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owners of record as Franklin R. and Bonnie Parfait as surplus:

ON THE RIGHT DESCENDING BANK OF BAYOU GRAND CAILLOU, 50’ FRONT ON THE NORTH SIDE OF VERDIN LANE X 68’. BOUNDED WEST BY ELSIE MAE VERDIN AND EAST BY ANDREW VERDIN IN SECTION 37 T20S R17E. (Parcel #27935) (103 Kings Bayou Rd.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 19-S/P-56 Surplus Sale of Adjudicated Property Located at 103 Kings Bayou Rd. (100%) (Parcel# 27935), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Kelly Fabre in the amount of One Thousand Two Hundred Dollars ($1,200.00) plus the 5% website transaction fee of Sixty ($60.00) Dollars for a total of One Thousand Two Hundred Sixty ($1,260.00) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 19-S/P-56 Surplus Sale of Adjudicated Property Located at 103 Kings Bayou Rd. (100%) (Parcel# 27935) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Kelly Fabre is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9080.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * * * *
RESOLUTION NO. 20-082

WHEREAS, on November 21, 2019 the Terrebonne Parish Council adopted Ordinance No. 9109 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owners of record as Anthony August and Jo Allie Voiron as surplus:

PORTION OF LOT 2 BLOCK 2 BOQUET S/D #2. (Parcel #54608) (114 Gustave Ct.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 19-S/P-72 Surplus Sale of Adjudicated Property Located at 114 Gustave Ct. (100%) (Parcel# 54608), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Tracy Mathes in the amount of Eight Thousand Two Hundred Dollars ($8,200.00) plus the 5% website transaction fee of Four Hundred Ten ($410.00) Dollars for a total of Eight Thousand Six Hundred Ten ($8,610.00) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9109, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 19-S/P-72 Surplus Sale of Adjudicated Property Located at 114 Gustave Ct. (100%) (Parcel# 54608) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Tracy Mathes is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 9109.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
Bid Cover Sheet

Bid Name: 19-SIP-72

Bids Received: 0  Bid Date: 01/15/2020  Bids Opened By: Amanda Porche

<table>
<thead>
<tr>
<th>Bidder's Name</th>
<th>Amount</th>
<th>Check</th>
<th>Bond</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Award Bid To: Tracy Mathis

Amount: $200.00

Purchasing Department Comments:

Award to Tracy Mathis, the highest bidder.

---

**Title:** Bid # 19-SIP-72 Surplus Sale of Adjudicated Property Located at 114 Gustave CL, Houma, LA (100%) (Parcel # 54935)

**Agency:** Louisiana > Terrebonne Parish Consolidated Government

**Start Date:** 03/12/2020 09:00:00 AM

**End Date:** 03/12/2020 12:00:00 PM

<table>
<thead>
<tr>
<th>Bid ID</th>
<th>Username</th>
<th>Bid Amount</th>
<th>Bid Submission Date/Time</th>
<th>First Name</th>
<th>Last Name</th>
<th>Company Name</th>
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<td>Leo</td>
<td>Brown</td>
<td>Gospel Assembly Church</td>
<td><a href="mailto:gospelhoumae@cox.com">gospelhoumae@cox.com</a></td>
<td>985-876-2338</td>
</tr>
<tr>
<td>37432</td>
<td>YL, A/3</td>
<td>7100.0000</td>
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<td>Youick</td>
<td>Launee</td>
<td>Surplus Bidder</td>
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<td>Tracy</td>
<td>Mathes</td>
<td>Investments By S&amp;T LLC</td>
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<td>Surplus Bidder</td>
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<td>Mathes</td>
<td>Investments By S&amp;T LLC</td>
<td><a href="mailto:bslaublie@yahoo.com">bslaublie@yahoo.com</a></td>
<td>985-876-2338</td>
</tr>
</tbody>
</table>
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Upon questioning from several Committee Members regarding funding for the Mechanicville Memorial Community Center, the Cooperative Endeavor Agreement with Gulf Coast Teaching and Family Services, Chief Finance Officer K. Mauldin explained that Gulf Coast Teaching and Family Services provide elderly participants with various services which include meals, field trips and other physical activities. Ms. Mauldin noted that all invoices are submitted and verified by the Finance Department so that the elderly millage (taxes) can be

---

BUYER’S CERTIFICATE

1/15/2020

Tracy Mathes
ladyebrie@yahoo.com

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government's surplus auction item(s) listed below:

<table>
<thead>
<tr>
<th>Bid#</th>
<th>Description</th>
<th>Bid Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-S/P-72</td>
<td>Surplus Sale of Adjudicated Property Located at 114 Gustave Ct. (Parcel #54608)</td>
<td>$8,200.00</td>
</tr>
</tbody>
</table>

Total Purchases: $8,200.00
Web Site Transaction Fee (5%): $410.00
Total Due: $8,610.00

20% Surety Deposit of $1,640.00 is due no later than 48 hours or by 1/17/19 3:30 pm. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier’s check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED. Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. Please call (985) 873-6765 for an appointment.

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. The final payment of $6,970.00 will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier’s check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.

YOU MUST BRING THIS BUYER’S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY

| Payment Amount: | $1640.00 |
| Payment Type: | Cashier’s Check |
| Payment Date: | 1/16/20 |
| Received From: | Tracy Mathes |
| Received By: | Financia Pachir |

* * * * * * *
used. She further explained the funding for the aforementioned CEA was adopted in the 2020 Budget, after the adoption of the Council on Aging 2020 Proposed Budget was deferred.

Upon questioning from Committee Member G. Michel regarding the ongoing litigation with Council on Aging, Parish Attorney J. Hebert explained that the litigation with the Council on Aging is still ongoing and has not been resolved at this time. He stated that the funding being used for the Cooperative Endeavor Agreement with Gulf Coast Teaching and Family Services is derived from taxes collected for elderly services. Mr. Hebert further explained that if the parish does not have the authority to use the elderly funds for these services, then the budget would have to be refunded; and stated that the aforementioned CEA has been vetted through Administration. He further explained that the funding for the Cooperative Endeavor Agreement with Gulf Coast Teaching and Family Service is an approved budgeted item and the parish is drafting an agreement for their services.

OFFERED BY: MR. J. AMEDÈE
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 20-083

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE GULF CAST TEACHING FAMILY SERVICES FOR THE PURPOSE OF OPERATING THE GCSS HOUMA SENIOR CENTER IN THE MECHANICVILLE MEMORIAL COMMUNITY CENTER

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, TPCG believes that supporting the “GCSS Houma Senior Center in the Mechanicville Memorial Community center” will serve a public purpose and is not gratuitous in light if the benefit provided for support of the poor pursuant to Louisiana Revised Statute 33:1236(11) & 33:4563; and,

WHEREAS, Gulf Coast is a Louisiana Non-Profit Corporation organized in accordance with Louisiana law;

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending legal approving proposed agreement.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * * * *
RESOLUTION NO. 20-084

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE NAACP TERREBONNE PARISH YOUTH COUNCIL FOR THE PURPOSE OF OPERATING THE NAACP TERREBONNE PARISH YOUTH COUNCIL AFTER SCHOOL PROGRAM

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further authorizes "the use of public funds for programs of social welfare for the aid and support of the needy”; and

WHEREAS, TPCG believes that supporting the "NAACP Terrebonne Parish Youth Council After School Program " will serve a public purpose and is not gratuitous in light of the benefit provided for support of the poor pursuant to Louisiana Revised Statute 33:1236(11) & 33:4563;

WHEREAS, NAACP Terrebonne Parish Youth Council is a Louisiana Non-Profit Corporation organized in accordance with Louisiana law;

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending legal approving proposed agreement.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.

**********
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 20-085

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A CONTRACT FOR DIRECTOR OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS SERVICES BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND EARL J. EUES, JR. AS THE DULY AUTHORIZED REPRESENTATIVE OF KEE ENVIRONMENTAL SERVICES, L.L.C. TO PROVIDE PROFESSIONAL SERVICES RELATIVE TO THE DIRECTOR OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS FOR TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND TO PROVIDE FOR OTHER MATTERS THERETO.

WHEREAS, Terrebonne Parish Consolidated Government (“TPCG”) desires to continue its relationship with Earl J. Eues, Jr. as the duly authorized representative of KEE Environmental Services, L.L.C. (“CONSULTANT”) to continue serving as Director of Homeland Security and Emergency Preparedness for TPCG, and

WHEREAS, CONSULTANT and Administration on behalf of TPCG has proposed for CONSULTANT to provide such services pursuant to the same terms and conditions of the proposed Contract for Director of Homeland Security and Emergency Preparedness Services Between Terrebonne Parish Consolidated Government and KEE Environmental Services, L.L.C. (“Agreement”) attached hereto, which also basically updates and replaces the existing contract, and

WHEREAS, it has been determined and recommended by Administration that the proposed Agreement, attached hereto, is suitable to fulfill TPCG’s needs, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Terrebonne Parish President to execute a Contract for Director of Homeland Security and Emergency Preparedness Services Between Terrebonne Parish Consolidated Government and KEE Environmental Services, L.L.C. containing substantially the same terms as those contained within the aforementioned Agreement and/or proposal attached hereto to provide professional services relative to the Director of Homeland Security and Emergency Preparedness and other matters thereto, and

BE IT FURTHER RESOLVED, that the Legal Department is directed to prepare the necessary contract documents, as authorized herein.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * * * *

Upon questioning from several Committee Members regarding the aforementioned proposed resolution, Parish Manager M. Toups explained that often times Administration needs artist concepts of what a particular project will look like after completion; and noted that the aforementioned software will allow GIS to show enhanced details of any and all completed projects before construction. He further explained that if the contracted engineering firm has to hire a company to provide artistic concepts for a particular project, the cost of this service will be transferred to the parish; and that the parish’s Engineering Department oversees all of the contracted engineers on any contracted project.
RESOLUTION NO. 20-086

A RESOLUTION AUTHORIZING PROFESSIONAL ENGINEERING, ENVIRONMENTAL AND INSPECTION SERVICES ON AN AS NEED BASIS TO INCLUDE, BUT NOT LIMITED TO, PARISH LEVEE SYSTEMS, ROADS, DRAINAGE AND MAPPING, AND

WHEREAS, GIS Engineering, LLC will provide professional engineering, environmental and inspection services on an as need basis to include, but not limited to, parish levee systems, roads, drainage and mapping, and

WHEREAS, GIS Engineering, LLC has offered to provide these professional services on a Time and Materials basis, for an amount not to exceed One Hundred Thousand Dollars ($100,000.00) unless specifically amended by TPCG in writing, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, that the professional engineering, environmental and inspection services from GIS Engineering, LLC be, and is hereby approved, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * * * * * *

Mr. J. Amedée moved, seconded by Ms. J. Domangue, “THAT, the Budget & Finance Committee approve the co-sponsorship request from the Bayou Regional Arts Council for the Duckin’ Out for the Arts fundraiser to be held on March 21, 2020.”

The Chairman called for the vote on the motion offered by Mr. J. Amedée.
THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.
RESOLUTION NO. 20-087

WHEREAS, on January 17, 2020 electronic bids were received by the Terrebonne Parish Consolidated Government for BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (12-Month Requirements Contract) for the Warehouse Division, and

WHEREAS, after careful review by Angela Guidry, Purchasing/Warehouse Manager, it has been determined that Economical Janitorial, & Paper Supplies LLC, Bayou Country Wholesale Supply, Inc. and Pyramid School Products are the lowest qualified bidders for the items on the attached listings and the bids of Fanguy Bros. Wholesale, Inc. and Zep Sales & Service must be rejected for non-compliance with the “Requirements and Instructions for Bidders”, and

WHEREAS, should the awarded vendor be unable to supply the Warehouse Division with the required janitorial products the Division shall be authorized to award the item(s) to the next lowest qualified bidder, and

WHEREAS, Parish Administration has concurred with the recommendation that the bids of Economical Janitorial, & Paper Supplies LLC, Bayou Country Wholesale Supply, Inc. and Pyramid School Products be accepted for BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (12-Month Requirements Contract) and the bids of Fanguy Bros. Wholesale, Inc. and Zep Sales & Service be rejected as per the attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Parish Administration be approved for the purchase of janitorial products for the Warehouse inventory as per attached documents.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
Bid Form Id: 7669
Bid Name: Bid 19-Whise-74 Purchase of New/ Unused Janitorial
Bids Opened By: Gina Bergeron
Department: Finance
Division:
Bid Type: Bid Cover Sheet
Approval Sequence:
1. Reviewer - approved on 03/03/2020 by purh03
2. Division Head - approved on 03/03/2020 by kmuadin
3. Department Head - approved on 03/03/2020 by kmuadin
4. Chief Financial Officer - approved on 03/03/2020 by kmuadin
5. Parish Manager - approved on 03/03/2020 by gfove
6. Parish President - approved on 03/03/2020 by gfove
7. Purchasing Manager - approved on 03/03/2020 by purh03
Date: 03/17/2020
Related RFB: Purchase of New/ Unused Janitorial Inventory Products (2020) (12-Month...
Charge Account: 380-000-1151-00
Estimated Price: 30000.00
Quantity: 0.0
Status: Complete
Comments: Five bids were submitted. Economical Janitorial & Paper Supplies LLC, Pyramid School
Products, and Bayou Country Wholesale Supply Inc. provided all the documents as required by
the "Instructions for Bidders". The bids of Zag Sales & Service and Fangui Bros. Wholesale must
be rejected for failure to comply with the "Instructions for Bidders". The file is being forwarded to
the requesting division for review of compliance of specifications and award recommendations.
Award Bid To:
Award Amount: 0.0

Bidders:
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<th>Name</th>
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<th>Bond</th>
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<td>0</td>
<td>0.00</td>
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<tr>
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<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>Pyramid School Products</td>
<td>0.00</td>
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</table>

**Additional Departments**

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<th>Division</th>
<th>ChargeAccount</th>
</tr>
</thead>
</table>

Documents:
- Documents list

* Denotes required fields.

Add New Document

Save Changes

Bid added by Gino Bergeon on 03/22/2020
Bid Cover Sheet

Bid Name: Bid 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

Bid(s) Received: 3  Bid Date: 01/17/2020  Bids OPENED By: Gina Bergeron

<table>
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<tr>
<th>Bidder's Name</th>
<th>Amount</th>
<th>Check</th>
<th>Bond</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bayou Country Wholesale Supply</td>
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<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Economical Janitorial &amp; Paper Supplies</td>
<td>$0.00</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Pyramid School Products</td>
<td>$0.00</td>
<td></td>
<td>0.00</td>
</tr>
</tbody>
</table>

Award Bid To: 

Purchasing Department Comments:

Five bids were submitted. Economical Janitorial & Paper Supplies LLC, Pyramid School Products, and Bayou Country Wholesale Supply Inc. provided all the documents as required by the “Instructions for Bidders”. The bids of Zep Sales & Service and Fanguy Bros. Wholesale must be rejected for failure to comply with the “Instructions for Bidders”. The file is being forwarded to the requesting division for review of compliance of specifications and award recommendations. Specifications from Economical Janitorial are available in the Purchasing Division.
OFFICIAL BID FORM
SECTION “A”

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any oral instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated: December 2020

NAME OF BIDDER: Bayou Country Wholesale Supply, Inc.

ADDRESS OF BIDDER: P.O. Box 191
Donaldsonville, LA 70346

NAME OF AUTHORIZED SIGNATORY BIDDER: Sarah D. Truxillo

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER: [Signature]

TITLE OF AUTHORIZED SIGNATORY BIDDER: Secretary/Treasurer

DATE: 01/14/2020

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

DOMESTIC CORPORATION
ANNUAL REPORT
For Period Ending
3/16/2019

R. Kyle Ardoin
Secretary of State

DIRECTOR (INDICATE CHANGES IN THIS BOX)
24000581 D

BAYOU COUNTRY WHOLESALE SUPPLY, INC.

C/O THOMAS P. TRUXILLO
P.O. BOX 161

DONALDSONVILLE, LA 70346

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

INDICATE CHANGES TO THIS ADDRESS IN THIS BOX
Registered Office Address in Louisiana
1000 CAR WASH DRIVE
DONALDSONVILLE, LA 70346

Issued Shares, if any: 0
Federal Tax Id Number

Car records indicate the following registered agents for the corporation. Indicate any changes or deletions below. All agents must have a Louisiana address. Do not use a P.O. Box.
A NEW REGISTERED AGENT REQUIRES A NOTARIZED SIGNATURE.
THOMAS TRUXILLO
1000 CAR WASH DRIVE DONALDSONVILLE, LA 70345

I hereby accept the appointment of registered agent(s).

New Registered Agent Signature

Sue to and notarized below are one or NOTARY NAME MUST BE TYPED OR PRINTED WITH NOTARY #

Notary Signature

Date

This record reflects a minimum of three officers or directors. Your records for this corporation indicate any changes or deletions below. Include a listing of all names along with their titles and their addresses. Do not use a P.O. Box. If additional spaces are needed attach an addendum.

THOMAS P. TRUXILLO
1000 CAR WASH DRIVE DONALDSONVILLE, LA 70346

SARAH TRUXILLO
1000 CAR WASH DRIVE DONALDSONVILLE, LA 70346

Our records indicate the following addresses for the corporation. Indicate any change below.

Principal Office Address (Must use a P.O. Box)
1000 CAR WASH DRIVE DONALDSONVILLE, LA 70346

The filing of a false return is a violation of the law which is punishable by a fine or imprisonment or both under 24.11.15.

SIGN →

To be signed by an officer, director or agent
Sarah D. Truxillo
(SIGNED ELECTRONICALLY)

Title
Secretary/Treasurer

Phone

Date

02/19/2019

Return by:
3/16/2019

To: Commercial Division
P.O. Box 94325
Baton Rouge, LA 70804-9425
Phone (225) 925-5704

web site: www.sos.louisiana.gov

DO NOT STAPLE

Enclose filing fee of $30.00

State reimbursement payable to Secretary of State
Do Not Send Cash
Do Not Staple

UNSIGNED REPORTS WILL BE RETURNED

Bid 19-WHSE-74 Purchase of New/Unused Janitorial Inventory (12M) - Bayou Country Award List

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<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
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<tbody>
<tr>
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<td>50</td>
<td>$5.52</td>
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<tr>
<td>24</td>
<td>URINAL SCREEN SCENTED WAVE 017557 OR EQUAL</td>
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<td>54</td>
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<td>73</td>
<td>WAX SANDWICH BAGS RY9550 REYNOLDS OR EQUAL</td>
<td>1</td>
<td>$45.16</td>
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</table>

Quantity: 48
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION “A”

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) [12-Month Requirements Contract]

INDIVIDUAL AWARD: It is the intent of the TPCS to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by: TPCS Purchasing Division and dated: December 2019

NAME OF BIDDER: Economical Janitorial
ADDRESS OF BIDDER: P.O. Box 33607
New Orleans, LA 70183-3607

NAME OF AUTHORIZED SIGNATORY BIDDER: Sune Migliore
SIGNATURE OF AUTHORIZED SIGNATORY BIDDER: ______________________
TITLE OF AUTHORIZED SIGNATORY BIDDER: President
DATE: 03/24/2019

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(8)(b)(5)
December 26, 2019

Special Meeting of the Board of Directors of ECONOMICAL JANITORIAL & PAPER SUPPLIES, LLC

A special meeting of the Board of Directors was called on Thursday, December 26, 2019, at the offices of ECONOMICAL JANITORIAL & PAPER SUPPLIES, LLC located at:

1420 Sam's Avenue
Suite 1
Harahan, LA 70123

Suzie Migliore was appointed chairperson of the meeting and a waiver of notice and of the reading of the previous meeting minutes was approved by all present which included all directors. The purpose of this meeting was to authorize Suzie Migliore, President of ECONOMICAL JANITORIAL & PAPER SUPPLIES, LLC to Bid 19-WHSE-74 Purchase of New/Unused Janitorial Inventory (2020) (12-Month Requirements Contract) for Terrebonne Parish Consolidated Government.

All present voted to authorize the above and being no further business the chairperson adjourned the meeting.

[Signature]

Suzie Migliore
### MINUTES OF THE TERREBONNE PARISH COUNCIL

**REGULAR SESSION OF MARCH 11, 2020**

| Bid 19-WHSE-74 Purchase of New/Unused Janitorial Inventory (12M) - Economical Award List |
|-----------------------------------------------|---------------------------------------------|
| **Item**                                      | **Description**                             | **Qty** | **Price** |
| 7                                             | SHOE COVERS 100 PER BOX POLYCOLE VM69510 OR EQUAL | 1       | $9.47    |
| 11                                            | BATH WASHING DETERGENT PAMOLIVE 28 OZ CPC 46112 - NO SUBSTITUTE | 700     | $2.40    |
| 12                                            | COMET CLEANER 25 OZ PGC23587 OR EQUAL       | 96      | $1.15    |
| 13                                            | MOP HEAD RAYON 24 OZ SADDLE TYPE CUT END ABCO RM-30024 OR EQUAL | 460     | $3.45    |
| 14                                            | QUART BOTTLE W/ TRIGGER GRINDER 3/553 OR EQUAL | 300     | $0.77    |
| 15                                            | MOP HANDLE SADDLE TYPE 60" METAL END ABCO 021323-10 OR EQUAL | 32      | $3.40    |
| 16                                            | BLEACH CHLORINE GALLON - Frosty Acres Restaurants Priced OR EQUAL | 1000    | $1.90    |
| 17                                            | RAGS #35 COTTON COLORED T-SHIRT BAG ONLY ACADIANA CO-111VTSW4KG OR EQUAL | 300     | $13.00   |
| 18                                            | DISINFECTANT DEODORIZER CONCENTRATE LIYSOL REC-76334 OR EQUAL | 120     | $3.80    |
| 19                                            | SCOURING PAD HEAVY DUTY STEEL - ROYAL TP-51012 OR EQUAL | 34      | $1.70    |
| 20                                            | SPRAY TRIGGER FOR QUART BOTTLE TOLCO- TOL-110414 OR EQUAL | 100     | $0.39    |
| 21                                            | STAINLESS STEEL POLISH LIQUID SHEILA SHINE QUART CAN SSI-2 OR EQUAL | 36      | $8.08    |
| 22                                            | MOP HOUSE COTTON 16 OZ WHITE ABCO CD50016 OR EQUAL | 240     | $1.87    |
| 23                                            | FURNITURE POLISH PLEASURE - SCM 69831 - NO SUBSTITUTE | 72      | $4.58    |
| 24                                            | LAVENDER DEODORANT BLOCK CHERRY 30Z FCPCC46303CT - OR EQUAL | 48      | $0.43    |
| 25                                            | CARPET DRYER 1LPT 1/4 GALLON SPRAY SPARTN 641000 - 12/30 CONT OR EQUAL | 320     | $2.80    |
| 26                                            | PAD WET STRIP 20" BLACK - NAGRA 7200N OR EQUAL | 50      | $2.75    |
| 27                                            | PAD 20" WHITE BUFFING NIAGRA 4100N OR EQUAL | 50      | $2.25    |
| 28                                            | BUFFER PAD 20" RED 1" THICK - NIAGRA 5100N OR EQUAL | 20      | $2.75    |
| 29                                            | PLASTIC PUMP FOR GALLON JUG ECONOMICAL CN-9 OR EQUAL | 1       | $1.43    |
| 30                                            | HANDLE DUST MOP MAGNOLIA DM60 OR EQUAL | 1       | $4.11    |
| 31                                            | DUST MOP TREATMENT - WATER BASED HITCHE OR EQUAL | 1       | $4.80    |
| 32                                            | MOP HEAD 32 OZ, WHITE LOOPED RAYON - M37040 OR EQUAL | 490     | $0.40    |
| 33                                            | TOILET PLUNGER - GRANIER 113V9 OR EQUAL | 6       | $3.31    |
| 34                                            | FOAM BATHROOM CLEANER - HI-TECH EJ-873 OR EQUAL | 240     | $1.83    |
| 35                                            | BROOM WAREHOUSE NO WIRE TWINE BINDING ROYAL BROG RB-92102W OR EQUAL | 90      | $4.65    |
| 36                                            | DISPATCH DISINFECTANT SPRAY 32 OZ CLOROX PRO 68970 OR EQUAL | 15      | $11.49   |
| 37                                            | DISPATCH DISINFECTANT GALLON REFILL CLOROX PRO 68978 OR EQUAL | 6       | $21.18   |
| 38                                            | GOJO GOJO 1109 OR EQUAL | 60      | $2.17    |
| 39                                            | SOAP LAVA BAR #5 (4 OZ) - 79567 OR EQUAL | 72      | $0.78    |
| 40                                            | SOAP DIAL 2.5 BAR ANTIBACTERIAL DIAL 00197 OR EQUAL | 40000   | $0.02    |
| 41                                            | AERO GREEN ANTI BACTERIAL HAND SOAP - ANTIL REFRESH SCJ OR EQUAL | 100     | $7.42    |
| 42                                            | WIPES BOX REINFORCED WIPES 9.1 X 16.8" KCS4790 WYPALL-X60 OR EQUAL | 900     | $5.59    |
| 43                                            | CUP SYROFOAM 10 OZ DART 10180 OR EQUAL | 1000    | $25.63   |
| 44                                            | CUP SYROFOAM 6 OZ DART 618 OR EQUAL | 10      | $17.20   |
| 45                                            | BAG BROWN GARBAGE 16" X 12" X 35" - BIOSAVE AM-98800150NP OR EQUAL | 75      | $39.43   |
| 46                                            | TISSUE PAPER 2 PLY 4.1" X 3.1" 500 SHEET - APM 276 OR EQUAL | 700     | $27.40   |
| 47                                            | TOWEL BROWN SINGLE FOLD 9.125" X 10.25" - TORK SK1580A OR EQUAL | 160     | $13.84   |
| 48                                            | TOWEL WATER CONE ROLLED RIM 4 OZ - 50-4R-2050 OR EQUAL | 250     | $1.66    |
| 49                                            | TOWEL PAPER 2 PLY 11" X 6.8" - CASCADE PRO 5290 OR EQUAL | 330     | $20.73   |
| 50                                            | TRAY SYROFOAM TWO TAB HINGED LID PRACTIF PT-N131993CN OR EQUAL | 150     | $10.74   |
| 51                                            | TOWEL MULTI FOLD WHITE 9.125" X 9.5" - TORK M6540A OR EQUAL | 200     | $15.82   |
| 52                                            | LYSOL DISINFECTANT SPRAY 19 OZ - REC 04674, 74276 - NO SUBSTITUTE* | 75      | $79.44   |
| 53                                            | TOWEL CENTER PULL - 600 SHEETS - SCA TORK 121204 OR EQUAL | 900     | $26.24   |
| 54                                            | TISSUE ROLL TOILET 4" X 1000 2" CORE HI TECH EJ-1922 OR EQUAL | 500     | $19.54   |
| 55                                            | CUP PLASTIC TRINK 7 OZ - DART 77 OR EQUAL | 40      | $1.30    |
| 56                                            | SOUFFLE CUPS 5.5 OZ DART P5560 OR EQUAL | 10      | $3.20    |
| 57                                            | LID FOR SOUFFLE CUP - NET CHOICE 013632 OR EQUAL | 1       | $25.65   |
| 58                                            | SYROFOAM BOWL SMALL - DART DA12822 OR EQUAL | 35      | $45.85   |
| 59                                            | LUNCHEON NAPKINS - ETICETTE NP-LN600 OR EQUAL | 20      | $24.98   |

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MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION “A”

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCC to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by: TPCC Purchasing Division and dated: December 2019.

NAME OF BIDDER: Pyramid School Products
ADDRESS OF BIDDER: 6510 North 3401 Street
                      Tampa, Florida 33610-1906
                      (813) 621-5446
                      (Toll Free) 800-792-2844.
                      (Fax) 813-621-7668

NAME OF AUTHORIZED SIGNATORY BIDDER: Kenneth D. Miller

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER: ___________________________

TITLE OF AUTHORIZED SIGNATORY BIDDER: VP

DATE: 1-3-20

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(8)(5)
<table>
<thead>
<tr>
<th>Bid 19-WHSE-74</th>
<th>Purchase of New/Unused Janitorial Inventory Products (12M) - Pyramid Award List</th>
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<tbody>
<tr>
<td><strong>Item 1</strong></td>
<td>GLOVES SAFE GRIP BLUE SMALL MICROFLEX SC375S OR EQUAL</td>
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<tr>
<td><strong>Item 2</strong></td>
<td>GLOVES SAFE GRIP BLUE MEDIUM MICROFLEX SC375M OR EQUAL</td>
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<tr>
<td><strong>Item 3</strong></td>
<td>GLOVES SAFE GRIP BLUE LARGE MICROFLEX SC375L OR EQUAL</td>
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<td><strong>Item 4</strong></td>
<td>GLOVES SAFE GRIP BLUE X-LARGE MICROFLEX SC375KLG OR EQUAL</td>
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<td><strong>Item 5</strong></td>
<td>GLOVES DIAMOND GRIP MEDIUM WHITE MICROFLEX MF3500M OR EQUAL</td>
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<td><strong>Item 6</strong></td>
<td>GLOVES DIAMOND GRIP LARGE WHITE MICROFLEX MF3500L OR EQUAL</td>
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<tr>
<td><strong>Item 7</strong></td>
<td>PUSHBROOM HANDLE METAL THREADED 60&quot; ARCO HR-10007 OR EQUAL</td>
</tr>
<tr>
<td><strong>Item 8</strong></td>
<td>STREET BROOM W/ HANDLE AND SUPPORT ARCO 9125001 OR EQUAL</td>
</tr>
<tr>
<td><strong>Item 9</strong></td>
<td>CAMPION RIM HANGER DEODORANT BLOCK - HO-98411 OR EQUAL</td>
</tr>
<tr>
<td><strong>Item 10</strong></td>
<td>PAD 20&quot; HOG HAIR/PORKO NIAGARA 3500N OR EQUAL</td>
</tr>
<tr>
<td><strong>Item 11</strong></td>
<td>PAD CARPET 21&quot; WHITE BONNET QUEEN NO07021- OR EQUAL</td>
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<tr>
<td><strong>Item 12</strong></td>
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<td><strong>Item 13</strong></td>
<td>SPONGE SCRUBBER YELLOW/GREEN - BWK1740R OR EQUAL</td>
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<td><strong>Item 15</strong></td>
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<td><strong>Item 16</strong></td>
<td>METERED MIST SPRAY FRESH LINEN 7 OZ. AIRWICK 8374544 - OR EQUAL</td>
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<td><strong>Item 17</strong></td>
<td>METERED MIST SPRAY FRENCH VANILLA - 7 OZ. CLAIRE C 108 OR EQUAL</td>
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<td><strong>Item 18</strong></td>
<td>PAD GREEN NYLON PAT SCRUB 6&quot;X9&quot;SO96 ROY PAPER OR EQUAL</td>
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<td><strong>Item 19</strong></td>
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<tr>
<td><strong>Item 20</strong></td>
<td>GEL REFRESH AIR FRESHNHER CITRUS REFRESH - FRESHFRESH OR EQUAL</td>
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<tr>
<td><strong>Item 21</strong></td>
<td>TOILET SEAT COVER - HOSPECO DS-5000 OR EQUAL</td>
</tr>
<tr>
<td><strong>Item 22</strong></td>
<td>BAG GALLON STORAGE - ZIPLOCK 682257 OR EQUAL</td>
</tr>
<tr>
<td><strong>Item 23</strong></td>
<td>BAG QUART STORAGE - ZIPLOCK 516828256 OR EQUAL</td>
</tr>
<tr>
<td><strong>Item 24</strong></td>
<td>GLOVE SMALL EXAM LATEX/POWDER FREE AMERCARE 12001 or equal</td>
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<tr>
<td><strong>Item 25</strong></td>
<td>GLOVE MEDIUM EXAM LATEX/POWDER FREE AMERCARE 12002 or equal</td>
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<td><strong>Item 26</strong></td>
<td>GLOVE LARGE EXAM LATEX/POWDER FREE AMERCARE 12003 or equal</td>
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<tr>
<td><strong>Item 27</strong></td>
<td>GLOVE X-LARGE EXAM LATEX/POWDER FREE AMERCARE 12004 or equal</td>
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COPORATE RESOLUTION

EXCERPT FROM THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF PYRAMID SCHOOL PRODUCTS INCORPORATED.

AT THE MEETING OF DIRECTORS OF PYRAMID SCHOOL PRODUCTS INCORPORATED, Duly noticed and held on January 3, 2020, a quorum being there present, on motion duly made and seconded.

IT WAS RESOLVED THAT

Kenneth D. Miller

be and is hereby appointed, constituted and designated as agent and attorney-in-fact of the corporation with full power and authority to act on behalf of this corporation in all negotiations, bidding, concerns and transactions including, but not limited to, the execution of all bids, papers, documents, affidavits, bonds, sureties, contracts and acts and to receive and receipt therefore all notices issued pursuant to the provisions of any such bid or contract, this corporation hereby ratifying, approving, confirming, and accepting each and every such act performed by said agent and attorney-in-fact.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BEEN REVOKED OR RESCINDED.

L爲b. Miller

SECRETARY/TREASURER

I-3-20

DATE
January 3, 2020

Terrebonne Parish Consolidated Government
PO Box 2768
Houma, LA 70361

RE: Bid #19-WHSE-74, Janitorial Inventory

To whom it may concern,

Thank you for the opportunity to respond to this proposal. Our bid reference number for this project is #19-WHSE-74. This number must be listed on all orders placed against this bid. Please refer to this number when corresponding with us regarding shipments or any other matter as it may arise.

**Also, please note that all of the items quoted in this bid must be purchased in full case quantities only. The case pack is listed with each item quoted.**

(Please e-mail orders to our Sales Department at orders@pyramidsp.com. Direct questions regarding shipments or invoices to our Customer Service Department at ext. 248 or by e-mail at customerservice@pyramidsp.com.)

If you have any questions regarding the bid documents, or if you need additional information, please feel free to contact us at (800) 792-2644 ext. 233.

Sincerely,

Pyramid School Products
Bid Department
<table>
<thead>
<tr>
<th>Location:</th>
<th>ATLANTA &gt; Georgia &gt; USA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Maureena Fabien-Watson</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:zepbids@zep.com">zepbids@zep.com</a></td>
</tr>
<tr>
<td>Address:</td>
<td>3330 CUMBERLAND BOULEVARD</td>
</tr>
<tr>
<td>Zip code:</td>
<td>30339</td>
</tr>
<tr>
<td>Contact number:</td>
<td>8774289937</td>
</tr>
<tr>
<td>Official Company/Business Name:</td>
<td>Acuity Specialty Products, Inc d/b/a Zep Sales and Service</td>
</tr>
<tr>
<td>Is your company/organization registered as a Disadvantaged Business Enterprise (DBE)?:</td>
<td>No</td>
</tr>
<tr>
<td>Is your company owned by a female?:</td>
<td>No</td>
</tr>
<tr>
<td>Is your company owned by a minority?:</td>
<td>No</td>
</tr>
<tr>
<td>Contractor's License Number/Certificate of Responsibility Requirement Number:</td>
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<tr>
<td>NIGP Codes:</td>
<td>(Commodity code categories)</td>
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<tr>
<td></td>
<td>48565 - Janitorial Equipment and Supplies (Not Otherwise Classified)</td>
</tr>
<tr>
<td></td>
<td>48583 - Sanitizing and Disinfecting Supplies, Janitorial</td>
</tr>
</tbody>
</table>
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFICIAL BID FORM
SECTION "A"

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCOs to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by TPCO Purchasing Division and dated, December 2019.

NAME OF BIDDER: Acuity Specialty Products, Inc d/b/a Zep Sales and Services

ADDRESS OF BIDDER: 3330 Cumberland Boulevard, Suite 700
Atlanta, GA 30339

NAME OF AUTHORIZED SIGNATORY BIDDER: Robert Novo

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER: [Signature]

TITLE OF AUTHORIZED SIGNATORY BIDDER: EVP, Chief Administrative Officer

DATE: 01/15/20

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(8)(G)

BID 19-WHSE-74 Purchase of New/ Unused Janitorial Inventory Products (2020) (12-Month Requirements Contract)
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Location: Houma > Louisiana > USA
Name: Charles Adams
Email: charles@fanguybros.net
Address: 364 Equity Blvd
Zip code: 70360
Contact number: 9858681510
Official Company/Business Name: Fanguy Brothers Wholesale Inc
Is your company/organization registered as a Disadvantaged Business Enterprise (DBE)?: No
Is your company owned by a female?: No
Is your company owned by a minority?: No
Contractor's License Number/Certificate of Responsibility Requirement Number:
NIGP Codes: (Commodity code categories)
39085 - Vegetables, Fresh, Organic
48565 - Janitorial Equipment and Supplies (Not Otherwise Classified)
96240 - Food Distribution Services
BID 19-WHSE-74 Purchase of New/Unused Janitorial Inventory (2020) (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide janitorial inventory products as required during the course of the contract, all in strict accordance with the Bidding Documents prepared by TPCG Purchasing Division and dated December 2019.

NAME OF BIDDER: Fangaro Building Supplies, Inc.

ADDRESS OF BIDDER: 3404 Equity Blvd. Houma, LA 70360

NAME OF AUTHORIZED SIGNATORY BIDDER: Charles Adams

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER: [Signature]

TITLE OF AUTHORIZED SIGNATORY BIDDER: Vice President

DATE: 1/17/20

Signature Authorization (Required by All Bidders): Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5).
RESOLUTION NO. 20-088

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government (TPCG) for the purpose of purchasing four (4) Ford F-150 pickup trucks and four (4) Ford Expeditions for the Houma Police Department (HPD) under Louisiana State Contract #44000018788, and

WHEREAS, after careful review by Chief of Police, Dana Coleman and Bobbie O’Bryan, Administrative Services Captain it has been determined that the price of Thirty-Five Thousand, Three Hundred Fifty-Eight Dollars and Eighty-Nine Cents ($35,358.89) per unit for the Ford Expeditions and Twenty-Eight Thousand, Six Hundred Twenty-Two Dollars and Seventy-Five Cents ($28,622.75) per unit for the Ford F-150 pick-up trucks should be accepted from Terrebonne Motor Co. as per the attached Louisiana State Contract #44000018788, and

WHEREAS, Parish Administration recommends acceptance of the purchase of four (4) Ford Expeditions and four (4) Ford F2-150 pick-up trucks at the aforementioned price from Terrebonne Motor Co. as per the attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved for the purchase eight new vehicles for HPD as per the attached documents.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
### MINUTES OF THE TERREBONNE PARISH COUNCIL
#### REGULAR SESSION OF MARCH 11, 2020

### Ford Expedition SSV

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<tr>
<th>Base Vehicle</th>
<th>Ford Expedition SSV</th>
<th>Contract Line</th>
<th>10</th>
<th>Delivery AND</th>
<th>90-120 Days</th>
<th>Product Code</th>
<th>46909089799</th>
<th>Vendor</th>
<th>Courtesy Ford</th>
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<tbody>
<tr>
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<td>Extended Price</td>
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### Available Exterior Colors

- (06) Metallic Black
- (07) Metallic Silver
- (09) Oxford White
- (17) Magnetic
- (19) Agate Black
- (00) Obsidian Black

### Available Interior Colors

- (01) Medium Stone

### Optional Configurations

- Additional Cost 4183:
  - (04) Easy Entry Package: $ 1,476.00
  - (05) Daytime Running Lights: $ 342.00

### Total Cost per Vehicle:

- $ 34,318.3

### Total Cost per Unit

- $ 34,318.3 x 4 = $ 137,272.4

---

**Bid Price:** $ 34,338.99 + Prep & Delivery

**Total Price Per Unit:** $ 35,358.89 x 4

**Total:** $ 141,435.80

---

**FOR:**

**NOTE:** This spreadsheet is not a purchase order.

---

**PIC:**

- Black Marking

---

**Contact Person:** Mike Solomon

**Vendor:**

- 33082160

**Phone:** 318-332-2145

**Email:** mikesolomon@terrebonnehunter.com
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

* * * * * * * * *

1. Bid Price $27,789.27

Prep. & Delivery # 833 (6)  Total Price Per Unit $32,842.75 x 4
Total $131,371.00

* * * * * * *
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 20-089

WHEREAS, on August 31, 2015 the Terrebonne Parish Council adopted Ordinance No. 8593 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record as Hazel B. Acosta (50%), Phyllis A. Poinecut (1/16), Russell Acosta (1/16), Lacy Acosta (1/16), Thomas Acosta (1/16), Perry Acosta (1/16), Byron Acosta (1/16), Crystal Acosta (1/16), Travis Acosta (1/16) as surplus:

LOTS 29, 30, 31, 32 & 33 BLOCK 7. LOT 34 BLOCK 1 ADDEN. 3 ROBERTA GROVE SUBD. (Parcel #11787) (1879, 1883, 1887, 1891, 1895, 1899 Prospect Blvd. and 624, 625 Woodside Dr.)

WHEREAS, on January 15, 2020 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid No. 15-S/P-56(B) (Re-Bid) Surplus Sale of Adjudicated Property Located at 1879 Prospect Blvd. (100%) (Parcel# 11787), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Faith Baptist Church of Dulac, Inc. in the amount of Eighteen Thousand Six Hundred Sixty-Seven Dollars ($18,667.00) plus the 5% website transaction fee of Nine Hundred Thirty-Three and 35/100 ($933.35) Dollars for a total of Nineteen Thousand Six Hundred and 35/100 ($19,600.35) Dollars and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 8593, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. 15-S/P-56(B) (Re-Bid) Surplus Sale of Adjudicated Property Located at 1879 Prospect Blvd. (100%) (Parcel# 11787) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Faith Baptist Church of Dulac, Inc. is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 8593.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Bid Cover Sheet

Bid Name: 16-SIP-56(B)  
Bid(s) Received: 0  
Bid Date: 01/15/2020  
Bids Opened By: Amanda Porche

Bidder's Name:  
Amount:  
Check:  
Bond:  

Award Bid To: Faith Baptist Church of Dulac, Inc.  
Amount: 19657.00

Purchasing Department Comments:

Award to Faith Baptist Church of Dulac, Inc., the highest bidder.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

BUYER'S CERTIFICATE

1/15/2020

Richard Way
richardway22@yahoo.com

Congratulations! You are the highest bidder on the Terrebonne Parish Consolidated Government's surplus auction item(s) listed below:

<table>
<thead>
<tr>
<th>Bid#</th>
<th>Description</th>
<th>Bid Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>15-S/F-56(B)</td>
<td>Surplus Sale of Adjudicated Property Located at 1879 Prospect Blvd. (Parcel #11787)</td>
<td>$18,667.00</td>
</tr>
</tbody>
</table>

Total Purchases: ........................................... $18,667.00
Web Site Transaction Fee (5%) ................................ $933.35
Total Due: .................................................. $19,600.35

20% Surety Deposit of $3,733.40 is due not later than 48 hours or by 1/17/19 9:00 am. If deposit and attached forms are not received by this date and time, the sale will be cancelled. The surety deposit shall be non-refundable, unless redemption occurs, and shall be paid towards the purchase price. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED. Payments must be made at the Purchasing Division located in the City of Houma Service Complex, 301 Plant Road, Houma, LA 70363. Please call (985) 873-6765 for an appointment.

Once the sale has been approved by the Terrebonne Parish Council, you will be sent an award letter and our legal department will contact you to set up the sale. The final payment of $15,866.95 will be due at the closing. This total includes the 5% web site transaction fee. Acceptable forms of payment are certified cashier's check, money order or company check with bank letter guaranteeing funds made payable to Terrebonne Parish Consolidated Government. NO PERSONAL CHECKS, CREDIT CARDS OR CASH WILL BE ACCEPTED.

YOU MUST BRING THIS BUYER'S CERTIFICATE WITH YOU FOR PAYMENT.

Thank you for participating in our auction!

FOR OFFICE USE ONLY

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<th>Payment Amount:</th>
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<tr>
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<td>Payment Date:</td>
<td>1/17/2020</td>
</tr>
<tr>
<td>Received From:</td>
<td>Richard Way / Saint Baptist Church</td>
</tr>
<tr>
<td>Received By:</td>
<td>Amanda Nelson</td>
</tr>
<tr>
<td>Items Picked Up:</td>
<td></td>
</tr>
</tbody>
</table>

************
Mr. D. J. Guidry moved, seconded by Ms. J. Domangue, “THAT, the Budget & Finance Committee introduce an ordinance to amend the 2020 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

I. Public Safety Fund, Houma Police Department- $2,808  
II. Animal Shelter - $11,500  
III. Road and Bridge Department - $1,385  
IV. Drainage Department - $400,000  
V. Oakshire/Southdown 2 Holding Basins - $1,168,976  
VI. South Louisiana Wetland Discovery Center - $735,500  
VII. South Louisiana Wetland Discovery Center Donation - $306,000  
VIII. Bayou Terrebonne Freshwater Diversion Project - $500  
IX. FEMA- Terrebonne Parish SRL/RL Elevation Project 1786-109-0006, ($625,406)

and call a public hearing on said matter on March 25, 2020 at 6:30 p.m.”  
*(MOTION ADOPTED AFTER DISCUSSION)*

Upon questioning from Committee Member G. Michel regarding funding for the Oakshire/Southdown 2 Holding Basins and the Drainage Department, Chief Finance Officer K. Mauldin explained that the funding used for the Oakshire/Southdown 2 Holding Basins is a state funded, DEQ (Department of Environmental Quality) loan. She stated that the funding was previously Westside Blvd. because the parish was anticipating getting funding from the state for the drainage project. It was noted that the project is almost completed and Administration is confident that the parish is going to receive state funding.

*The Chairman called for the vote on the aforementioned motion offered by Mr. D. J. Guidry.*

THERE WAS RECORDED:  
NAYS: None.  
ABSENT: None.  
The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. D. W Guidry, Sr., “THAT, the Budget & Finance Committee introduce an ordinance to amend Section 22-146 of Chapter 22, entitled, Culvert Permit Required; Procedure, Construction Specifications to provide for Terrebonne Parish Consolidated Government installation of culverts for landowners for the benefit of public drainage and public welfare and call a public hearing on March 25, 2020 at 6:30 p.m.”  
*(MOTION ADOPTED AFTER DISCUSSION)*

Discussion ensued with several Committee Members expressing their concerns pertaining to the installation of culverts, the cost of the installation and the benefits of not having to maintain open ditches. It was stated that this measure will help landowners reclaim their land and improve drainage throughout the parish.

Parish Manager M. Toups explained that currently the parish charges $11.28 per linear foot to “clean” out open ditches and charge $100.00 to install culverts, per catch basin; and stated that the owner pays for all of the equipment and any additional fill needed to be placed over the installed culvert. He explained that the parish is going to waive the first 120 feet of property with every other fee remaining the same and noted that the parish will allow two catch basins per residence. Mr. Toups further explained that the Road and Bridge Department, along with the Drainage Department, conducted an analysis and determined it is more cost effective and a cost saving for the parish to proceed with this installation method.

Public Works Director D. Rome explained that the installation of culverts will be done on a case-by-case basis; and stated that currently the parish installs four to six culverts and catch basins a month. He added that the culverts will be installed according to the ordinance and if the amount of installations increases, the parish will then prepare a waiting list and the culverts will be installed accordingly, on a first come first served bases. Mr. Rome also
explained that the proposed ordinance has a 365 day waiting period after the installation of the first 120 feet of culvert.

Parish Attorney J. Hebert explained that a proposed ordinance can be changed at a public hearing if it is not a substantial change. He further explained the cost associated with installing culverts and asked that applicants be encouraged to cover all necessary culverts when applying for installation and noted that the process can include an extension plan that the resident would have to abide by.

Discussion continued with several Committee Members explaining the benefits of installing culverts such as the cost savings associated with not having to maintain open ditches; the potential to relieve drainage problems associated with overgrown vegetation in ditches; and noting that this culvert installation service is a service that the parish previously provided. It was added that installation of culverts is available to all parish residents.

*The Chairman called for the vote on the aforementioned motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 20-090

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government (TPCG) for the purpose of purchasing One (1) 150 KW Natural Gas Fueled Generator for the Utilities Department under Louisiana State Contract #4400013661, and

WHEREAS, after careful review by Ernest Brown, Utilities Director, it has been determined that the price of Thirty Thousand, Eight Hundred Eighty-Five Dollars and Sixty-Nine Cents ($30,885.69) from Arcco Power Systems, should be accepted as per the attached Louisiana Statewide Contract #4400013661, and

WHEREAS, Parish Administration recommends acceptance of the purchase of the 150 KW Natural Gas Fueled Generator for the Utilities Department at the aforementioned price from Arcco Power Systems, as per the attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved for the purchase the generator as per the attached documents.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
STATE OF LOUISIANA
Competitive Contract
Vendor: 310011377
Company
ARCCO COMPANY SERVICES INC
ARCCO POWER SYSTEMS
9424 NORTH INTERSTATE DRIVE
BATON ROUGE LA 70809
Phone: 225-275-2722
Fax: 225-275-5750

Contract number: 4400013661
Description: Generators- Towable & Stationary
SEBD Vendor: No
SEHI Vendor: No
VGE Vendor: No
DVSE Vendor: No
Contract Valid Dates:
12/28/2017 - 12/27/2020

T Number: 92094
Version: 4
LAPS Contract: No
Fiscal Year: 2016
Min Ord Value: 0.00
Distributor Contract: No
PCard: Yes
Co-op Agreement: Yes

Buyer Information
Name: BRADY HARGRODER-BARR
Tel Number: 225-342-6963
Email: brady.barr@la.gov

Supplier Text: Statewide Generators-Towable & Stationary shall be in effect for twelve (12) months beginning date of award. Contract effective date is 12/28/2017 - 12/27/2020.

Notice to Vendor:

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See attached Pricing Sheets for all generator prices.

Recommending Approval: [Signature]
Approved by: [Signature]
Standard Terms and Conditions

1. THIS IS NOT AN ORDER TO SHIP (OR BEGIN SERVICE). A CONTRACT RELEASE OR PURCHASE ORDER MUST BE ISSUED BEFORE YOU ARE AUTHORIZED TO SHIP (OR BEGIN SERVICE).

2. THIS NOTICE THAT THE CONTRACT REFERENCED ABOVE HAS BEEN AWARDED TO YOU BASED ON THE BID (OR PROPOSAL) SUBMITTED. ALL TERMS, CONDITIONS, AND SPECIFICATIONS OF THE SOLICITATION WILL APPLY TO ALL ORDERS.

3. ANY AGENCY AUTHORIZED TO PURCHASE FROM THIS CONTRACT MUST ISSUE AN ORDER AND REFERENCE THE CONTRACT NUMBER, LIKE NUMBER AND COMMODITY ITEM NUMBER FOR EACH ITEM.

4. CHANGES IN ITEMS TO BE FURNISHED ARE NOT PERMITTED (UNLESS APPROVED BY THE ISSUING AGENCY PRIOR TO DELIVERY). PRIOR APPROVAL MUST ALSO BE OBTAINED BEFORE DISTRIBUTORS CAN BE ADDED OR DELETED.

5. IF A DISTRIBUTOR LIST WAS SUBMITTED, CONTRACTOR MUST SEND COPIES OF THIS AWARD TO EACH DISTRIBUTOR.

6. QUANTITIES LISTED ARE ESTIMATED AND NO QUANTITIES ARE GUARANTEED (UNLESS 'COMMITTED VOLUME' IS SPECIFICALLY STATED). CONTRACTOR MUST SUPPLY ACTUAL REQUIREMENTS ORDERED AT THE CONTRACT PRICE AWARDED.

7. COMPLIANCE WITH CIVIL RIGHTS LAWS.


8. IN ACCORDANCE WITH LA R.S. 38:622, FOR ANY CONTRACTS WITH A VALUE OF $100,000 OR MORE AND FOR ANY VENDOR WITH 10 OR MORE EMPLOYEES, THE VENDOR CERTIFIES THAT IT IS NOT ENGAGING IN A BOYCOTT OF ISRAEL AND IT WILL, FOR THE DURATION OF ITS CONTRACTUAL OBLIGATIONS, REFRAIN FROM A BOYCOTT OF ISRAEL.

9. CONTRACT CANCELLATION

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT IMMEDIATELY FOR ANY OF THE FOLLOWING REASONS: (A) MISREPRESENTATION BY THE CONTRACTOR; (B) CONTRACTORS FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE OF LOUISIANA; (C) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (D) ABUSIVE OR BILIEGENT CONDUCT BY CONTRACTOR TOWARDS AN EMPLOYEE OR AGENT OF THE STATE; (E) CONTRACTOR'S INTENTIONAL VIOLATION OF THE PROCUREMENT CODE (LA R.S. 39:1511 ET SEQ.) AND ITS CORRESPONDING REGULATIONS OR, (F) ANY OTHER REASON FOR DISBARMENT UNDER LA R.S. 39:1572.

THE STATE OF LOUISIANA MAY TERMINATE THE CONTRACT FOR CONVENIENCE AT ANY TIME (1) BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION OR (B) BY NEGOTIATING WITH THE CONTRACTOR AN EFFECTIVE DATE. THE STATE SHALL PAY CONTRACTOR FOR, IF APPLICABLE: (A) DELIVERABLES IN PROGRESS; (B) THE PERCENTAGE THAT HAS BEEN COMPLETED SATISFACTORY; AND, (C) FOR TRANSACTION-BASED SERVICES UP TO THE DATE OF TERMINATION, TO THE EXTENT WORK HAS BEEN PERFORMED SATISFACTORY.

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT FOR CAUSE BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION FOR ANY OF THE FOLLOWING NON-EXCLUSIVE REASONS: (A) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (B) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SIMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; OR, (C) ANY OTHER BREACH OF CONTRACT.
| 4400013661 | 1 | 1052576 |
| Remote Annunciator: 12 or 24 volt, NFPA110 compliant for GENERATOR, STATIONARY, 150 KW, 1-PHASE, 60Hz NATURAL GAS FUELED CONNECTED FOR 1-PHASE, 3 WIRE 120/240 VOLTS 12 LEAD RECONNECTABLE LEAD CONNECTION Generac SG 150 |

| 4400013661 | 1 | 1052577 |
| Enclosure: Weather Protective for generator on GENERATOR, STATIONARY, 150 KW, 1-PHASE, 60Hz NATURAL GAS FUELED GENERATOR, STATIONARY, 150 KW, 1-PHASE, 60Hz NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac |

| 4400013661 | 1 | 1052578 |
| ADDER: SOUND ATTENUATION MATERIAL TO ADD TO THE ENCLOSURE LISTED ON Remote Annunciator: 12 or 24 volt, NFPA110 compliant for generator on generator stationary 50 kw 3phase 60 hz natural gas fueled connected for 3 phase 4 wire 120/240 volts 12 lead reconnectable lead connection Generac Sound material to reduce sound level of WP enclosure to meet 80 DBA req. |

| 4400013661 | 1 | 1052579 |
| GENERATOR, STATIONARY, 150 KW, 3-PHASE, 60Hz NATURAL GAS FUELED GENERATOR, STATIONARY, 150 KW, 3-PHASE, 60Hz NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac SG 150 |

<p>| 4400013661 | 1 | 1052580 |
| Remote Annunciator: 12 or 24 volt, NFPA110 compliant for generator on GENERATOR, STATIONARY, 150 KW, 3-PHASE, 60Hz NATURAL GAS FUELED GENERATOR, STATIONARY, 150 KW, 3-PHASE, 60Hz NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac |</p>
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</tr>
<tr>
<td>Enclosure: Weather Protective for generator on GENERATOR, STATIONARY, 150 KW, 3-PHASE, 60Hz NATURAL GAS FUELED Generator, STATIONARY, 150 KW, 3-PHASE, 60Hz NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac</td>
<td>1</td>
<td>1052581</td>
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<tr>
<td>ADDER: SOUND ATTENUATION MATERIAL TO ADD TO THE ENCLOSURE LISTED Enclosure: Weather Protective for generator on GENERATOR, STATIONARY, 150 KW, 3-PHASE, 60Hz NATURAL GAS FUELED Generator, STATIONARY, 150 KW, 3-PHASE, 60Hz NATURAL GAS FUELED 12 LEAD RECONNECTABLE LEAD CONNECTION Generac SOUND MATERIAL TO REDUCE SOUND LEVEL OF WP ENCLOSURE TO MEET 80 DBA REQ.</td>
<td>1</td>
<td>1052582</td>
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<tr>
<td>GENERATOR, STATIONARY, 50 KW, 1-PHASE, 60Hz NATURAL GAS FUELED CONNECTED FOR 1-PHASE, 3 WIRE 120/240 Volts 12 Lead Reconnectable Lead CONNECTION Generac SG 050</td>
<td>1</td>
<td>1052583</td>
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<tr>
<td>Remote Annunciator: 12 or 24 volt, NFPA110 compliant for generator GENERATOR, STATIONARY, 50 KW, 1-PHASE, 60Hz NATURAL GAS FUELED CONNECTED FOR 1-PHASE, 3 WIRE 120/240 Volts 12 Lead Reconnectable Lead CONNECTION Generac</td>
<td>1</td>
<td>1052584</td>
</tr>
<tr>
<td>Enclosure: Weather Protective for generator on GENERATOR, STATIONARY, 50 KW, 1-PHASE, 60Hz NATURAL GAS FUELED CONNECTED FOR 1-PHASE, 3 WIRE 120/240 Volts 12 Lead Reconnectable Lead CONNECTION Generac</td>
<td>1</td>
<td>1052585</td>
</tr>
</tbody>
</table>
Mr. G. Michel moved, seconded by Mr. D. W. Guidry, Sr., "THAT, the Budget & Finance Committee introduce an ordinance supporting a foreign-trade zone site for Deepwater Riser Services, LLC in Houma, Terrebonne Parish, Louisiana; authorize the Parish President to execute, on the behalf of TPCG, a Cooperative Endeavor Agreement with Deepwater Riser Services to facilitate the application of ad valorem tax exemptions on certain property within the subzone; to provide for related matters and call a public hearing on Wednesday, March 25, 2020 at 6:30 p.m."

The Chairman called for the vote on the motion offered by Mr. G. Michel.

**THERE WAS RECORDED:**
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.
Ms. J. Domangue moved, seconded by Mr. S. Trosclair, “THAT, the Budget & Finance Committee approve the co-sponsorship request from the Haven for the annual fundraiser ‘Home is Where the Heart Is’ Spring Gala at the Civic Center on March 28, 2020.”

The Chairman called for the vote on the motion offered by Ms. J. Domangue.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, “THAT, the Budget & Finance Committee approve the co-sponsorship request from the TGMC Foundation for TGMC’s 45th Annual “Over and Under Tunnel Run” at the Municipal Auditorium on April 4, 2020.”

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

Mr. C. Harding moved, seconded by Mr. D. W. Guidry, Sr., “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted and the meeting was adjourned at 6:47 p.m.

John A. Navy, Chairman
Tammy E. Triggs, Minute Clerk

Mr. J. Navy moved, seconded by Mr. D. Babin, “THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 03/09/2020.”

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.
The Chairman called for a report on the Policy, Procedure, and Legal Committee meeting held on 03/09/2020, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on March 25, 2020, rendered the following:

**POLICY, PROCEDURE, & LEGAL COMMITTEE**

**MARCH 9, 2020**

The Chairman, J. Amedée, called the Policy, Procedure, & Legal Committee meeting to order at 6:50 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member D. Babin and the Pledge of Allegiance led by Committee Member G. Michel. Upon roll call, Committee Members recorded as present were: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée. A quorum was declared present.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, “THAT, the Policy, Procedure, & Legal Committee introduce an ordinance that will appoint a Terrebonne Parish Council Clerk, Assistant Council Clerk, and Senior Minute Clerk, setting the salaries and an effective date and calling a public hearing on March 25, 2020 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

**THERE WAS RECORDED:**


NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Policy, Procedure, & Legal Committee introduce an ordinance to appoint a Terrebonne Parish Council Minute Clerk, setting the salary and call a public hearing on March 25, 2020 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

**THERE WAS RECORDED:**


NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.
RESOLUTION NO. 20-091

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Team Sports Insurance Coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department estimate the cost for Team Sports Insurance coverage for 2020 to be approximately $65,000.00 to $70,000.00 and submits a recommendation for Team Sports Insurance coverage; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the Team Sports Insurance premiums become accepted effective for 2020.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the estimated amount for Team Sports premiums effective for 2020.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.

RESOLUTION NO. 20-092

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Casualty Insurance Coverage through its Department of Risk Management for the Terrebonne Parish Consolidated Government/Houma Fire Department; and

WHEREAS, Administration and the Risk Management Department reviewed and analyzed Casualty Insurance quotes and submits a recommendation for Casualty Insurance coverage for the Terrebonne Parish Consolidated Government/ Houma Fire Department; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule of Casualty Insurance premiums for the Terrebonne Parish Consolidated Government/ Houma Fire Department become accepted effective for April 1, 2020.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the attached schedule of Casualty Insurance premiums for the Terrebonne Parish Consolidated Government/ Houma Fire Department effective for April 1, 2020.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
Recreation Director R. Lerille stated that the tournament to be held at the sports complex will be held over the July 4th holiday period. He explained that there will be approximately 50+ softball teams in Terrebonne Parish during this time, with a stay in area hotels throughout the parish for at least five to seven days. Mr. Lerille stated that this will be a full week and weekend in and around Terrebonne Parish.

Upon questioning from Committee Member J. Navy regarding who receives the proceeds from this tournament, Mr. Lerille stated that TPR (Terrebonne Parish Recreation) will receive the monies from the gate receipts and Recreation District No. 2, 3 Board will receive a portion of the proceeds from the concession sales.

OFFERED BY:  MR. D. BABIN  
SECONDED BY:  MR. G. MICHEL

RESOLUTION NO. 20-093

A RESOLUTION AUTHORIZING AND RATIFYING THE PARISH PRESIDENT’S EXECUTION OF TWO AGREEMENTS WITH BABE RUTH LEAGUE, INC. AND RECREATION DISTRICT 2,3 TO HOST A SOFTBALL TOURNAMENT AT THE BAYOU COUNTRY SPORTS PARK AND A BASEBALL TOURNAMENT AT SOUTHLAND FIELD.

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, TPCG is authorized by law to provide for recreation; and

WHEREAS, the Babe Ruth League, Inc. is a non-profit organization based in New Jersey who organizes nationally recognized baseball and softball tournaments and provides different cities with the opportunity to host these tournaments; and

WHEREAS, the TPCG successfully hosted a Babe Ruth softball tournament in 2017;

WHEREAS, the Babe Ruth League, Inc. has named the Terrebonne Parish Consolidated Government the Host for the 2020 Softball Tournaments and 14 year old Baseball Tournament, in accordance with the terms and conditions of the attached agreements; and

WHEREAS, Terrebonne Parish Code Section 2-109 provides that “any deviation [from the Parish’s standard contract format] shall be accented and highlighted and presented to the council at least two (2) weeks in advance for approval”; and

WHEREAS, Council approval is necessary in accordance with Code Section 2-109 because the proposed Agreements are forms generated by the Babe Ruth League, Inc. and do not include the standard legal language generally included in contracts prepared by TPCG legal counsel, e.g., non-waiver, non-assignment, non-appropriation, mutual indemnification, amendments, severability provisions, standard insurance other than general liability, and signature by notary; and

WHEREAS, Babe Ruth League, Inc. has not agreed to the all revisions proposed by TPCG’s legal counsel and the attached contracts are the best negotiated contracts available to TPCG; and

WHEREAS, TPCG administration recommends approval of these short-term contracts in consideration of additional tax revenues generated as a result of the visiting teams; and
WHEREAS, the Council finds that any expenditure or transfer of public funds, including the waiver of certain general legal terms in TPCG’s standard contract, according to the terms of the attached agreements, taken as a whole, is not gratuitous, and that TPCG has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of public funds; and

WHEREAS, the Council was presented with this contract for review on February 19, 2020; and

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President to sign the attached Agreements on behalf of the Terrebonne Parish Consolidated Government.

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby ratifies the execution of the attached Agreements on behalf of the Terrebonne Parish Consolidated Government should the Parish President’s signature be affixed thereto prior to the adoption of this Resolution.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

SOUTHWEST REGION SOFTBALL

AGREEMENT

This Agreement, made and entered into this 7th day of February, 2020 by and between Terrebonne Parish Consolidated Government, PO Box 2768, Houma LA 70361, a political subdivision of the state of Louisiana (hereinafter, THE HOST) and Terrebonne Parish Recreation District No. 2, 421 Westview Drive, Houma LA 70364, a political subdivision of the state of Louisiana (hereinafter THE REC), both agreeing to operate under and by virtue of the Rules and Regulations of Babe Ruth League, Inc., and Southwest Region, hereinafter referred to as (The Region) a division of Babe Ruth League, Inc. 1670 Whitehorse – Mercerville Road, Hamilton, NJ 08619 a New Jersey corporation.

Wherein it is mutually agreed, as follows:

1. The Region hereby designates the City of Houma, in the State of Louisiana as the Host City for the Southwest Regional Softball Tournament of the year of 2020.

2. The Host agrees, at its expense to make all necessary arrangements for Southwest Region of Babe Ruth League, Inc. Softball Regional Tournament for 2020 to be played at the Bayou Country Sport Park in Houma, Terrebonne Parish, in the State of Louisiana.

3. The dates of the said Softball Regional Tournament shall be from July, 1st, to termination of play. The Host shall host have no national sporting event in competition with this Tournament during the week of the Tournament nor promote any competition during this time.

4. Payments totaling Ten Thousand five hundred dollars ($10,500.00) must be made by the Host to Babe Ruth League, Inc. using the following schedule: minimum $3,500.00 at contract signing, $3,500.00 May 31, 2020 and $3,500.00 before the tournament start date. Failure to make payments by deadline will result in a 10% penalty of total payment.

5. The Host and The Region each agree to procure Liability Insurance in the amount of $1,000,000 which will cover all reasonable hazards pertaining to the Southwest Region Softball Tournament.

6. The REC agrees to provide at no charge a minimum of 4 regulation fields, adequate lighting, press box, ample parking and security. The REC will provide water and cups for the players in each dugout for each game. The REC must provide a Grounds Crew to be available at all times and to get the playing field(s) ready between games and take care of any problems.
during the games. The REC will be required to provide a suitable practice field and schedule practices for the visiting teams. Medical Care and First Aid will be provided by the Host at all times during all games.

7. The Host is required to furnish all softballs for the tournament. Rawlings is the only official Tournament Softball to be used in Southwest Region play. The softballs shall be marked as Official Babe Ruth Softball. Sizes of Softballs to be per Official Babe Ruth rule book.

8. The Host agrees to provide Babe Ruth assigned Umpires hotel rooms (max 3 typ.) with double beds (2 umpires per room). The Region will assign and pay (4) to (6) Umpires. (unless Host requests more to be assigned due to lack of qualified local umpires). Local Umpires will be provided and paid by the Host. Any additional umpires beyond the 6 the Region assigns will be treated as Local umpires and paid by the Host. An air-conditioned dressing room with restroom at the field for umpires is required. Food, water and sports drinks for the Umpires will need to be provided by the REC at no charge as needed in the Umpire room at the field. Umpires will not be required to get food from the concession stand. All umpires must be members of the Babe Ruth League National Umpires Association (NUA).

9. The Host agrees to provide the Babe Ruth assigned Tournament Directors/UIC (max 3) rooms for the duration of the Tournament. The Babe Ruth Tournament Director will be allowed to arrive one (1) day before the teams check in to finalize tournament details.

10. The Host will need to provide an adequate facility for Tournament Headquarters for team check in and other events. An opening ceremony is required the evening of the teams either the night of their arrival or evening of first games. A Commissioner’s Breakfast for all umpires, managers, coaches and tournament personnel is required the first day before games start. The cost of the banquet/picnic and breakfast are the responsibility of the Host.

11. The Host is responsible to prepare a Tournament information book and send to the Regional Commissioner or Assistant Regional Commissioner by June 1st for approval. After the books are approved, they will be sent to the State Commissioners and the Southwest Region Website. The Information books will need to be a PDF or “WORD” version that can be printed if needed. Be sure to remind all teams to bring their State Flag. Remind all Managers and Coaches to be in full uniform during the games, no shorts are allowed. Failure to meet June 1st deadline will be a penalty of 10% total tournament fee.

12. The Host is allowed to keep all income from gate, souvenirs, programs and other sources of income. The Host is responsible to arrange for publicity before and during the tournament. The REC is allowed to keep all income from concessions.
13. The Region will provide the following Tournament Awards: First place team, Second Place team, Team Sportsmanship, MVP, Umpire and Tournament Director awards. All individual player awards for the first and second place teams will be provided by the Region. The Region will provide Championship flags to winners of World Series age groups.

14. The Host team shall be eligible to enter State Tournament competition. However, regardless of how they finish they still remain the Host team in the Southwest Region Tournament.

15. All Southwest Region Tournaments are under the jurisdiction of the Region Commissioner. The Babe Ruth assigned Tournament Director will be present at all times to work closely with the UIC and local staff to resolve all tournament issues in a timely and correct manner. The Babe Ruth Tournament Director will be responsible to provide a three person Protest Committee for each game.

16. All teams including managers, coaches and player are responsible for their hotel rooms for the duration of the tournament.

17. If any of the parties signing this contract is not re-elected or is removed from office, the new officers of the Terrebonne Parish Consolidated Government or the Terrebonne Parish Recreation District No. 2, or newly elected Southwest Regional Commissioner will honor and fulfill the terms and conditions of this contract.

18. This agreement shall be interpreted according to the laws of the State of Louisiana.

19. It is agreed by both parties that in entering into this contractual agreement that it is done with the knowledge that the ultimate goal is the most successful possible Regional Tournament.

Jeff Touton, Chairman (date)
Terrebonne Parish Recreation District No. 2

Gordon E. Dove, President (date)
Terrebonne Parish Consolidated Gov’t
Host Site President

Eugene Reynolds (date)
Officer of Babe Ruth League, Inc

Bob Browning (date)
Southwest Region Staff Representative
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

SOUTHWEST REGION BASEBALL

AGREEMENT

This Agreement, made and entered into this 7th day of February, 2020 by and
between Terrebonne Parish Consolidated Government, PO Box 2768, Houma LA 70361, a
political subdivision of the state of Louisiana (hereinafter THE HOST) and Terrebonne Parish
Recreation District No. 2,3, 421 Westview Drive, Houma LA 70364, a political subdivision of the
state of Louisiana (hereinafter THE REC), both agreeing to operate under and by virtue of the
Rules and Regulations of Babe Ruth League, Inc. for the purposes of this Agreement, and
Southwest Region a division of Babe Ruth League, Inc. 1670 Whitehorse – Mercerville Road,
Hamilton, NJ 08619 a New Jersey corporation, hereinafter referred to me as (THE REGION).

Wherein it is mutually agreed, as follows:

1. The Region hereby designates the Terrebonne Parish, in the State of Louisiana, as the Host
City for the 14 Year Old Southwest Regional Tournament of the year of 2020.

2. The Host agrees, at its expense to make all necessary arrangements for Southwest Region
of Babe Ruth League, Inc. 14 Year Old Regional Tournament for 2020 to be played at Southland
Ball Field, in Houma, Terrebonne Parish, the State of Louisiana.

3. The dates of the said 14 Year Old Regional Tournament shall be from July 24th, 2020, to
termination of play. The Host and City shall host no national sporting event in competition with
this Tournament during the week of the Tournament nor promote any competition during this
time.

4. Payments totaling Three thousand six hundred dollars ($3,600.00) must be made by the
Host to Babe Ruth League, Inc. using the following schedule: $1800.00 at contract signing,
$1800.00 14 days before the tournament start date. A late fee of 10% will be added to fee for
failure to meet payment deadlines.

5. The Host and The Region each agree to procure Liability Insurance in the amount of
$1,000,000 which will cover all reasonable hazards pertaining to the Southwest Region 14 Year
Old Tournament.

6. The REC agrees to provide at no charge a regulation field(s), adequate lighting, press box,
ample parking and security. The REC will provide water and cups for the players in each dugout
for each game. The REC must provide a Grounds Crew to be available at all times and to get the
playing field(s) ready between games and take care of any problems during the games. The REC will be required to provide a suitable practice field and schedule practices for the visiting teams. Medical Care and First Aid will be provided by the Host at all times during all games.

7. The Host is required to furnish all baseballs for the tournament. Rawlings is the only official Tournament Baseball to be used in Southwest Region play. The Rawlings baseballs marked CAL or RCAL are to be used in all Cal Ripken Tournaments. Rawlings baseballs marked BRO or RBRO are to be used in for 13-18 Year Old Tournaments.

8. The Host agrees to provide each Babe Ruth assigned Umpire 1 hotel room with double beds. The Region will assign and pay 3 or 4 Umpires depending on the age group. One or two host Umpires will be provided and paid by the Host. An air conditioned dressing room with restroom at the field for umpires is required. Food, water and sports drinks for the Umpires will need to be provided by The REC at no charge as needed in the Umpire room at the field. Umpires will not be required to get food from the concession stand. All umpires must be members of the Babe Ruth League National Umpires Association (NUA).

9. The Host agrees to provide the Babe Ruth assigned Tournament Director 1 room for the duration of the Tournament. The Babe Ruth Tournament Director will be allowed to arrive 1 day before the teams check in to finalize tournament details.

10. The Host will need to provide an adequate facility for Tournament Headquarters for team check in and other events. A banquet or picnic/cook out is required the evening of the teams’ arrival. A Commissioner’s Breakfast for all umpires, managers, coaches and tournament personnel is required the first day before games start. The cost of the banquet/picnic and breakfast are the responsibility of the Host.

11. The Host is responsible to prepare a Tournament information book and send to the Regional Commissioner or Assistant Regional Commissioner by June 10 for approval. After the books are approved, they will be sent to the State Commissioners and the Southwest Region Website. The Information books will need to be a PDF or "WORD" version that can be printed if needed. Be sure to remind all teams to bring their State Flag. Remind all Managers and Coaches to be in full uniform during the games, no shorts are allowed. A fee of 10% of tournament fee will be added for missing deadline line of June 10.

12. The Host is allowed to keep all income from gate, souvenirs, programs and other sources of income. The Host is responsible to arrange for publicity before and during the tournament. The REC is allowed to keep all income from concessions.
13. The Region will provide the following Tournament plaques: First place team, Second Place team, Team Sportsmanship, Umpire awards and Tournament Director awards. All individual player trophies, plaques or rings for the first and second place team will be provided by the Region. The Region will provide Championship Banners to winners of Tournaments.

14. The Host teams shall be eligible to enter State Tournament competition. However, regardless of how they finish they still remain the Host team in the Southwest Region Tournament.

15. All Southwest Region Tournaments are under the jurisdiction of the Region Commissioner. The Babe Ruth assigned Tournament Director will be present at all times to work closely with the UIC and local staff to resolve all tournament issues in a timely and correct manner. The Babe Ruth Tournament Director will be responsible to provide a three-person Protest Committee for each game.

16. All teams including managers, coaches and player are responsible for their hotel rooms for the duration of the tournament.

17. If any of the parties signing this contract is not re-elected or is removed from office, the new officers of the Terrebonne Parish Consolidated Government or the Terrebonne Parish Recreation District No. 2,3 and or newly elected Southwest Regional Commissioner will honor and fulfill the terms and conditions of this contract.

18. This contract shall be interpreted according to the laws of the State of Louisiana.

19. It is agreed by both parties that in entering into this contractual agreement that it is done with the knowledge that the ultimate goal is the most successful possible Regional Tournament.

______________________________  ______________________________
Jeff Toutou, Chairman          Gordon E. Dowe, President
Terrebonne Parish Recreation District No. 2,3            Terrebonne Parish Consolidated Gov't
Host Site President

______________________________  ______________________________
Eugene Reynolds               Bob Browning
(date)                      (date)
Officer of Babe Ruth League, Inc
Southwest Region Staff Representative
OFFERED BY:    MR. D. W. GUIDRY, SR.
SECONDED BY:   MR. S. TROSCLAIR

RESOLUTION NO. 20-094

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Casualty Insurance Coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department reviewed and analyzed Casualty Insurance quotes and submits a recommendation for Casualty Insurance coverage; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule of Casualty Insurance premiums become accepted effective for April 1, 2020.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the attached schedule of Casualty Insurance premiums effective for April 1, 2020.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
<table>
<thead>
<tr>
<th>MINUTES OF THE TERREBONNE PARISH COUNCIL</th>
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<tr>
<td>REGULAR SESSION OF MARCH 11, 2020</td>
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<tr>
<th>Item</th>
<th>Description</th>
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<td>1</td>
<td>Item 1</td>
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<td>2</td>
<td>Item 2</td>
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<td>3</td>
<td>Item 3</td>
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**Action Items:**
- Approve minutes of the previous meeting.
- Discuss item 1.
- Consider item 2.
- Vote on item 3.

**Adjourn:**
Meeting adjourned at 5:00 PM.
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<th>Item</th>
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<tbody>
<tr>
<td>1</td>
<td>Draft of the agenda for the next regular meeting.</td>
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<tr>
<td>2</td>
<td>Approval of the minutes of the previous regular meeting.</td>
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<td>3</td>
<td>Consideration of the reports of committees and officers.</td>
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<tr>
<td>4</td>
<td>Consideration of the reports of the department heads.</td>
</tr>
<tr>
<td>5</td>
<td>Consideration of the agenda items for the next regular meeting.</td>
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**Adjourned Meeting**

On adjournment, the council members thanked each other for their service and work throughout the year.
Committee Member J. Navy asked that Agenda Item No. 7 - Discussion and possible action regarding Mardi Gras Safety and policies, be placed on the agenda to deter some of the incidents that happen during Mardi Gras. Mr. Navy explained that he has contacted the Mardi Gras Committee and have voiced his concerns regarding events that transpired during Mardi Gras to that entity. He has also been in constant contact with Terrebonne Parish Sheriff Elect T. Soignet, Houma Police Chief D. Coleman and Terrebonne Parish Safety Director S. Ponvelle regarding active shooter trainings during parades routes, as well as, having a police presence after the school bands in area parades.

Committee Member J. Domangue asked that Agenda Item No. 8 - Safety and Health Inspection Report of Recreation District No. 11, be placed on the agenda to express concerns over safety issues at various Terrebonne Parish parks. She presented a brief power point presentation detailing the conditions of parks in Council District No. 5. In the presentation, the following information was shown: (1) the Lisa Park area, there is no park for the children to have recreation, (2) the Glen Polk Park, a walking park, there only one swing set, no updated equipment and no fall protection available, (3) the Gum Street Park has a missing swing that has been missing for a year and missing equipment in the slide area, (4) the Mahler Street Park has cracked equipment and a tattered American flag, (5) the Maple Street Park has fall protection that is buckling and (6) the Shady Oaks Park has rusted equipment and there is a hole in the fall protection and the baseball on Williams Street has not been maintained, as well.

Human Resources and Risk Management Director J. D. Ortego explained that quarterly inspections are performed at the parish’s recreation parks every year; and stated that after every inspection park managers are notified of any and all safety issues. He explained that the parks managed by Recreation District No. 11 are in need of repairs and maintenance for quite some time and they have been notified of the inspections findings.

Discussion ensued and with several Committee Members expressing their concerns pertaining to the condition of the parks managed by Recreation District No. 11, questioning who is liable if there is a safety concern at an area park and what protocol is in place to remedy the problem. Several Committee Members agreed that if playground equipment is not safe, than it should be taken out of service. They asked Administration to perform a complete assessment of all parish parks, with all findings, and submit the list of the findings observed per quarter to the Council for review.

Parish Attorney J. Hebert stated that he has been in contact with Purchasing Manager A. Guidry regarding the fallen tree at the Houma Airbase and suggested that the tree be removed from the property; and stated that Administration and Recreation District No.11 can figure out the ownership details at a later time. He further suggested that the parish should immediately put any recreation district on “notice” if there is unsafe equipment and/or conditions in the parks that they maintain.

Committee Member J. Domangue asked that Agenda Item No. 9 - Discussion and possible action regarding the opinion of Legal on changing the management, operations and Board for Recreation Districts by the Governing Authority, the Terrebonne Parish Consolidated Government, be place on the agenda to address concerns relating to the management of recreation districts.

Ms. J. Domangue moved, seconded by Mr. G. Michel, “THAT, the Policy, Procedure and Legal Committee request the Terrebonne Parish Legal Department to draft all necessary ordinances, implemented in accordance with the legal opinions rendered, to allow Terrebonne Parish Council and Executive Branch to assume control of Recreation District No. 11 and to convert the recreation district board into an advisory board.” (ORIGINAL MOTION ADOPTED AFTER DISCUSSION AND SUBSTITUTE MOTION FAILS)

Upon questioning, Parish Attorney J. Hebert explained that he is being asked to revise the recreation ordinance, amend and draft new ordinances to form two types of recreation districts, existing recreation boards and convert others to advisory boards, with Administration overseeing all aspects of management and operations of the advisory board districts.
Mr. J. Navy offered a substitute motion, seconded by Mr. C. Harding, “THAT, the Policy, Procedure and Legal Committee request the Terrebonne Parish Legal Department to draft all necessary ordinances, implemented in accordance with the legal opinions rendered, to allow Terrebonne Parish Council and Executive Branch to assume control of Recreation District No. 11 and Recreation District No. 2,3 to convert the recreation district boards into advisory boards.” (*SUBSTITUTE MOTION FAILED AFTER VOTE)

Discussion ensued with several Committee Members expressing their concerns pertaining to the revision of the recreation ordinances and the issues that other recreation district boards may or may not have; stating that some recreation districts will become insolvent in the future. Some members express the benefits of combining certain recreation districts to make them more stable.

Parish Attorney J. Hebert explained that the Council, as the governing authority, has the authority to replace board members with or without cause; and stated that the recreation districts are an extension of the Council and the Council can control a board that they appoint.

He stated that the proposed model (reconstructed ordinance) gives an alternative solution to the issues that may exist regarding problematic recreation boards.

Chief Finance Officer K. Mauldin gave financial information regarding Recreation District Board No. 11 based upon their 2018 Audit from Bourgeois and Bennett; and stated that if they use all of their expendable cash, they will not have funding to continue to operate.

Discussion continued with several Committee Members discussing the financial and management issues as it pertains to Recreation District No. 11 and asking for the difference between a recreation board and an advisory board; stating that some recreation district advisory boards may benefit from staggering terms.

Parish Attorney J. Hebert explained that the current recreation board can spend money and make decisions pertaining to the budget and the advisory board would give recommendations but would have no binding power.

*The Chairman called for the vote on the substitute motion offered by Mr. J. Navy.

THERE WAS RECORDED:
ABSENT: None.
The Chairman declared the substitute motion failed.

Discussion continued explaining that the only action considered at tonight’s proceeding is to drafting new ordinances pertaining to recreation and call a public hearing in two weeks; stating that an additional recreation committee may need to be formed to address the hiring process of new and former employees.

Mr. Graham Douglas, a retired Terrebonne Parish educator, addressed the Council regarding the conversion of Recreation District No. 11 Board to an advisory board. He explained to the Council that he has reviewed the Recreation District’s 2018 Audit and stated that there were two minor findings but not enough to require a “take over” of the current board. Mr. Douglas asked the Council and Administration what measures the parish will have in place once this take over occurs that is different from the current measures that the board is now using. He further stated that, in his opinion, the matter of the conversion of Recreation District No. 11 should be taken cautiously and the Council and Administration should proceed slowly with the new proposed model.

Upon questioning, Chief Finance K. Mauldin explained that if Recreation District No. 11 is brought under the parish’s umbrella, they would save money on accounting fees, audit fees, publications, grass cutting, gym maintenance, employee’s uniforms, etc.

Parish Attorney J. Hebert stated, for clarifying purposes, that a legal opinion was rendered regarding the restructuring of the recreation departments; and stated that the public could not be notified until the legal opinion was rendered. He further explained that a motion
was made to implement the model plan that was drafted; once the motion passes, the Legal Department will draft the ordinance and call for a public hearing which will have a two week lay over. Mr. Hebert further stated that the employees and individuals of Recreation District No. 11 will have an opportunity to voice their concerns.

*The Chairman called for the vote on the original motion offered by Ms. J. Domangue.

THERE WASRecorded:
ABSENT: None.
The Chairman declared the original motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, “THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WASRecorded:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted and the meeting was adjourned at 8:33 p. m.

John Amedée, Chairman

Tammy E. Triggs, Minute Clerk

Mr. J. Amedée moved, seconded by Mr. D. Babin, “THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 03/09/2020.”

Mr. D.W. Guidry, Sr. offered a substitute motion, seconded by Mr. J. Navy, “THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee, pulling the motion adopted to request the Terrebonne Parish Legal Department to draft all necessary ordinances, implemented in accordance with the legal opinions rendered, to allow Terrebonne Parish Council and Executive Branch to assume control of Recreation District No. 11 and to convert the recreation district board into an advisory board, and that the Council revisits the motion immediately for discussion.”(*MOTION ADOPTED AFTER DISCUSSION)

A discussion ensued regarding the clarification of the motion and its allowance for revisiting the item as an item for discussion by the Council.

Council Member G. Michel shared his opposition for revisiting the item for discussion at this time.

*The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WASRecorded:
NAYS: D. Babin, D. J. Guidry, and G. Michel.
ABSENT: None.
The Chairman declared the motion adopted.
Council Member D. W. Guidry shared his concerns regarding the motion as adopted then shared a number of suggestions for potential benefits and savings for Terrebonne Parish should it assume control of both Recreation District No. 11 and Recreation District No. 2,3 by sharing managerial and contractual responsibilities.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, “THAT the Council request the Terrebonne Parish Legal Department to draft all necessary ordinances, implemented in accordance with the legal opinions rendered, to allow Terrebonne Parish Council and Executive Branch to assume control of Recreation District No. 11 and Recreation District No. 2,3 and to convert the recreation district boards into advisory boards.”

(*MOTION ADOPTED AFTER DISCUSSION)

Several Council Members shared their concerns for revisiting the previously adopted motion and for the inclusion of Recreation District No. 2,3 with the materials being requested by the motion.

Upon Council Member D. J. Guidry’s request, the Chairman recognized Ms. Kandace Mauldin, Chief Financial Officer, who confirmed that Recreation District No. 11 has had issues with misspending while under fiscal oversight and that Recreation District No. 2,3 has not. He then shared his concern that the issues to be addressed for one recreation district would not be the same as those to be addressed for another.

Council Member C. Harding suggested that Recreation District No. 2,3 should have been removed from oversight if its issues had been addressed and it was operating in accordance with the laws regulating recreation district activities.

*The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.
THERE WAS RECORDED:
ABSENT: None.
The Chairman declared the motion adopted.

The Chairman called for a report on the Public Services Committee meeting held on 03/09/2020, whereupon the Committee Chairman, noting that ratification of minutes calls a public hearing on March 25, 2020, rendered the following:

PUBLIC SERVICES COMMITTEE
MARCH 9, 2020

The Chairman, Carl Harding, called the Public Services Committee meeting to order at 8:36 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member D. W. Guidry, Sr. and the Pledge of Allegiance led by Committee Member J. Amedée. Upon roll call, Committee Members recorded as present were: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel and J. Amedée. A quorum was declared present.

Mr. G. Michel moved, seconded by Mr. D. Babin, “THAT, the Public Services Committee accept the minutes of the Broadmoor Tree Advisory Committee Meeting held on February 11, 2020.”

The Chairman called for the vote on the motion offered by Mr. G. Michel.
THERE WAS RECORDED:
NAYS: None.
The Chairman declared the motion adopted.
RESOLUTION NO. 20-095

RESOLUTION AWARDING AND AUTHORIZING THE SIGNING OF A CONTRACT FOR PARISH PROJECT NO. 18-ELECTGEN-72 POWER PLANT INVERTER, CHILLER REPLACEMENT AND HVAC IMPROVEMENTS.

WHEREAS, the Terrebonne Parish Consolidated Government received bids on February 11, 2020 for Parish Project No. 18-ELECTGEN-72 Power Plant Inverter, Chiller Replacement and HVAC Improvements, and

WHEREAS, the lowest, responsive and responsible bid for the project was that submitted by the firm of C.J.’s Electrical Service Inc., in the amount of $396,833.00, and

WHEREAS, the Engineer for this project, Ronald J. Boudreaux, P.E., Inc., has recommended that the award of the contract be made to C.J.’s Electrical Service Inc, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the lowest, responsive and responsible base bid submitted by the firm of C.J.’s Electrical Service Inc., in the total bid amount of $396,833.00 as per attached bid documents, for No. 18-ELECTGEN-72 Power Plant Inverter, Chiller Replacement and HVAC Improvements, and

BE IT FURTHER RESOLVED, that the President of Terrebonne Parish Consolidated Government, be and he is hereby authorized and empowered to sign a contract for and on behalf of the Terrebonne Parish Consolidated Government with C.J.’s Electrical Service Inc., upon receipt of the performance and payment bonds in the amount of the contract price, and

BE IT FURTHER RESOLVED, that upon receipt of the required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all the contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence work of the project.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.
RONALD J. BOUDREAUX, P.E., INC.

CONSULTING & DESIGN ENGINEER
ELECTRICAL & CONTROL SYSTEMS

118 Double H Drive
Raceland, LA 70394
P.O. Box 1158
Raceland, LA 70394

February 13, 2020

Mr. Cyr Lebouef
Terrebonne Parish Power Plant
P.O. Box 2768
Houma, LA 70361

RE: Power Plant Inverter, Chiller Replacement, and HVAC Improvements
Parish Project Number: 18-ELECTGEN-72

Subject: Bids

Dear Cyr:

At the February 11 Bid opening, four (4) Bids were received. The Bids are listed below:

- Barnes Electric: $479,900
- Blanchard Mechanical: $451,000
- Volute, Inc.: $407,700
- C.J.’s Electrical Service, Inc.: $396,833

All Bids received comply with the Contract Documents.

The Opinion of Probable Cost as issued in the Pre-Bid Conference Agenda is $365,000.

It is my recommendation to award the project to the low Bidder, C.J.’s Electrical Service, Inc., in the amount of $396,833.
Current Project Cost is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT CONSTRUCTION COST AS BID</td>
<td>$396,833.00</td>
</tr>
<tr>
<td>ENGINEERING FEE 2018 FP&amp;C FEE SCHEDULE @ 9.5052%</td>
<td>$37,720.00</td>
</tr>
</tbody>
</table>

**ADDITIONAL SERVICES**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECOND FLOOR STRUCTURAL ANALYSIS @ $1,650*1.1</td>
<td>$1,815.00</td>
</tr>
<tr>
<td>REPRODUCTION EXPENSES</td>
<td>$247.95</td>
</tr>
<tr>
<td>POSTAL EXPENSES</td>
<td>$50.00</td>
</tr>
<tr>
<td>DATA LOGGING AND REPORT (COMPLETED AND BILLED)</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>COMMISSIONING @ $19,825.00*1.1</td>
<td>$21,807.50</td>
</tr>
</tbody>
</table>

**TOTAL ADDITIONAL SERVICES**

$25,920.45

**TOTAL ENGINEERING FEE**

$63,640.45

**CURRENT PROJECT COST**

$460,473.45

Should you have any questions or require any additional information, please let me know.

Very truly,

Ronald J. Boudreaux, P.E.

Ronald J. Boudreaux, P.E.

President

RJB/spb

Attachment: Bids (4)
LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
    City of Houma Service Complex
    301 Plant Road
    Houma, Louisiana 70363
    (Owner to provide name and address of owner)

Power Plant Inverter, Chiller Replacement, and
HVAC Improvements
Project No: 18-ELECTGEN-77
(Owner to provide name of project and other identifying information)

BID FOR: Terrebonne Parish Consolidated Government
The undersigned bidder hereby declares and represents that s/he/a: a) has carefully examined and understands the Bidding Documents; b) has not received, sold, or bared his bid on any verbal instructions contrary to the Bidding Documents or any addenda; c) has personally inspected and is familiar with the project site, and has agreed to perform all of the work required by the Bidding Documents; and d) has submitted a bid which is in accordance with the Bidding Documents. The Bidder is responsible for the construction and completion of the awarded project, all in strict accordance with the Bidding Documents.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Bidder is acknowledging)

TOTAL BASE BID: For all work required by the Bidding Documents, including any and all unit prices designated "Base Bid" $7,475,600

ALTERNATES: For any and all work required by the Bidding Documents, for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether unit or dollar) for the lump sum of:

N/A

Alternate No. 2 (Owner to provide description of alternate and state whether unit or dollar) for the lump sum of:

N/A

Alternate No. 3 (Owner to provide description of alternate and state whether unit or dollar) for the lump sum of:

N/A

ADDRESS OF BIDDER: 2324 Savern Avenue, Suite 200
    Metairie, La 70001

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 448

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Michael Ellis
TITLE OF AUTHORIZED SIGNATORY OF BIDDER: Executive Vice President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **:

DATE: 02.11.2020

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

** The Unit Price Form shall be used if the contract includes unit prices. Otherwise, it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as provided by L.A.R.S. 38:2212(B)(5).
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Document A310™ – 2010
Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:
(Words, legal status, and address)
Walter J. Barnes Electric Company, Inc.
2224 Station Avenue, Suite 200
Mettawa, LA 70061

SURETY:
(Words, legal status, and profit and lost place of business)
Hartford Fire Insurance Company
One Hartford Plaza
Hartford, CT 06155-6091

PROJECT:
(Details, location of address, and project number, if any)
Power Plant Inverter, Chiller Replacement, and HVAC Improvements; Project No. 18-ELECTGEN-72

OWNER:
(Words, legal status, and address)
Terrebonne Parish Consolidated Government
301 Plant Road
Houma, LA 70360

BOND AMOUNT: 9%
Five Percent of Amount Bid

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the Bid, and by the Contract Documents, with a surety admitted in the jurisdiction of the Owner and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished by the protection thereof, at the time of execution of the construction contract, and the Owner may (at the option of the Owner) may accept the bid of the Contractor and enter into a contract with the Contractor, and if so, the Contractor shall execute and deliver to the Owner the Contract Documents, and deliver to the Owner a bond or bonds as may be required by the Owner, as provided herein. The Surety hereby waives any notice of any agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid, and the Contractor shall not apply to any extension granted to the Owner beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall accept the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the name Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this bond conflicting with said statutory or other legal requirement shall be deemed to be hereby null, and provisions conflicting with any statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the term to that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of February, 2020.

[Signature]
Walter J. Barnes Electric Company, Inc.
By:

[Signature]
Hartford Fire Insurance Company
By:

[Signature]

By: Kathleen L. Berni, Attorney-in-Fact

By: Kathleen L. Berni, LA Resident Agent

99
POWER OF ATTORNEY

KNOW ALL PERSONS BY THESE PRESENTS THAT:

3. Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut.
5. Texas City Fire Insurance Company, a corporation duly organized under the laws of the State of Texas.
8. Hartford Fire Insurance Company of the South, a corporation duly organized under the laws of the State of Texas.

This instrument has been duly acknowledged, executed and delivered to the undersigned, J. Howard, Assistant Secretary, Hartford Casualty Insurance Company, at the City of Hartford, Connecticut.

J. Howard, Assistant Secretary

STATE OF CONNECTICUT
COUNTY OF HARTFORD

On the 11th day of January, 2020, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did subscribe and agree that he resides in the County of Hartford, State of Connecticut, that he is the Assistant Vice-President of the Company, the undersigned corporation, and that he subscribes and signs the foregoing instrument to be executed by the undersigned corporation, and that he subscribes and signs the same for the Company, which Corporation is a corporation organized and existing under the laws of the State of Connecticut, and that the foregoing instrument is executed by the undersigned corporation, and that he subscribes and signs the same for the Company, which Corporation is a corporation organized and existing under the laws of the State of Connecticut.

M. Ross Fisher, Assistant Vice-President

My Commission Expires March 31, 2021

Kevin Hedman, Assistant Vice-President
RESOLUTION OF THE BOARD OF DIRECTORS
of
WALTER J BARNES ELECTRIC CO INC

I, Michael H Ellis, Secretary of Walter J Barnes Electric Co, Inc. (the "Corporation"), hereby certify that the following is a true copy of resolutions duly adopted by the Board of Directors of the Corporation at a meeting held on 5 February 2019 at which a quorum was present and acting throughout.

WHEREAS, the Corporation desired to authorize officers to sign any and all bids, proposals, and contracts for and on behalf of the Corporation;

NOW THEREFORE, BE IT RESOLVED, that William C Ellis III, Donald G Ellis Jr, and Michael H Ellis are hereby authorized to sign any and all bids, proposals, and contracts for and on behalf of the Corporation, effective as of 5 February 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation on the 5th day of February 2019.

Secretary (Michael Ellis)

SEAL
LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
City of Houma Service Complex
301 Plant Road
Houma, Louisiana 70360

BID FOR: Terrebonne Parish Consolidated Government
The undersigned bidder hereby declares and represents that neither a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by Ronald J. Rowhammer, P.E., Inc. and dated December 2019.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging)

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid") but not alternates the sum of:
Four hundred fifty-one thousand $(451,000)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:
N/A $(0.00)

Alternate No. 2 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:
N/A $(0.00)

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:
N/A $(0.00)

NAME OF BIDDER: Blanchard Mechanical Contractors, Inc.
ADDRESS OF BIDDER: 106 SW Central Avenue / Post Office Box 366
Amite, Louisiana 70422

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 13794
NAME OF AUTHORIZED SIGNATORY OF BIDDER: Claville Louis Blanchard
TITLE OF AUTHORIZED SIGNATORY OF BIDDER: President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **:

DATE February 11, 2020

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).
Bid Bond

CONTRACTOR:
NAME, legal status and address
BLANCHARD MECHANICAL CONTRACTORS, INC.
106 SW Central Avenue
Amite, LA 70422

SURETY:
NAME, legal status and principal place of business
KLI Insurance Company
225 N. Lindbergh Drive
Peoria, IL 61604

OWNER:
NAME, legal status and address
Terrebonne Parish Consolidated Government
Government Tower Building
4826 Main Street
Houma, LA 70361

BOND AMOUNT: FIVE PERCENT (5%) OF AMOUNT TED Dollars

PROJECT:
NAME, location or address, and Project number, if any
POWER PLANT INVERTER, CHILLER REPLACEMENT, AND HVAC IMPROVEMENTS, PROJECT NO. 16-ELECTR-72

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the payment of all labor and material furnished in the prosecution thereof, or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Without notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety’s consent for any extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor’s bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom. The Surety, by signing and affixing its seal to this Bond, confirms that such statutory or other legal requirement shall be deemed incorporated herein. Where the Following signature is that of Contractor, in that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of February, 2020

[Signature]
[Seal]

By: [Signature]
[Seal]
[Name]
[Title]

[Seal]

CAUTION: You should sign an original AIA Contract Document, on which this text appears as SED. An original assumes that changes will not be observed.

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POWER OF ATTORNEY
RLI Insurance Company
Contractors Bonding and Insurance Company
9225 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-665-2462

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That RLI Insurance Company and/or Contractors Bonding and Insurance Company, each as Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:
Alexander J. Ellsworth, Anthony Caraano, Ralph J. LaFram, Charles P. Géronde, Katherine Moore, Norma Torres, jointly and severally.

In the City of , State of , on the ________ day of March, 2020, the undersigned certificate that the following is true and correct:

1. The undersigned is a duly authorized agent of RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, in the state of Illinois.
2. The undersigned has the authority to execute the bond or bonds as required by law.
3. The undersigned has the authority to execute the bonds in the name of RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable.

IN WITNESS WHEREOF, the undersigned has hereunto set his hand and seal, this ________ day of __________, 2020.

By: ____________________________
RLI Insurance Company
Vice President

Seal

[Signature]
By: ____________________________
Notary Public

Seal

[Signature]
By: ____________________________
Corporate Secretary

CERTIFICATE

I, the undersigned officer of RLI Insurance Company and/or Contractors Bonding and Insurance Company, do hereby certify that the attached Power of Attorney is in full force and effect and in good standing, and that the undersigned is duly authorized to execute the bond or bonds as required by law.

By: ____________________________
Notary Public

Seal

[Signature]
By: ____________________________
Corporate Secretary

[Signature]

J0484020522

AR068117
CERTIFIED COPY OF RESOLUTION OF DIRECTORS OF
BLANCHARD MECHANICAL CONTRACTORS, INC.

Be it resolved, that the President or Secretary be hereby authorized and empowered to sign all legal documents, including bids, purchase agreements, contracts, change orders, billings and lien releases on behalf of Blanchard Mechanical Contractors, Inc.

Furthermore, said President and Secretary/Treasurer are authorized by this resolution to perform any other acts that would be necessary for signing all legal documents, regardless of what those acts are.

This is to certify that the above and foregoing is a true and correct copy of a resolution unanimously adopted at a meeting of the Board of Directors of the above named Corporation, regularly called and held at its domicile in Amite City, Louisiana, on the 10th day of March, 2020, pursuant to due notice, and in accordance with the Charter and By-laws of this Corporation at which meeting a quorum of the Board was present; and I do further certify that said resolution has not been amended or rescinded and is now in full force and effect and that the following are the names, titles of the officers mentioned in said resolution.

Name                  Title       Specimen Signature
Claville Louis Blanchard, Jr. President

Sharon H. Blanchard     Secretary/Treasurer

In witness whereof, I have set my hand this 10th day of March, 2020.

Secretary

Countersigned

President
This is to Certify that:

BLANCHARD MECHANICAL CONTRACTORS, INC.
P O Box 366
Amite, LA 70422

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; MECHANICAL WORK (STATEWIDE)

Expiration Date: May 05, 2020
License No: 13794

Witness our hand and seal of the Board dated, Baton Rouge, LA 6th day of May 2017

This License is Not Transferrable
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

A corporation domiciled in AMITE, LOUISIANA,

Filed charter and qualified to do business in this State on June 17, 1977,

I further certify that the records of this Office indicate the corporation has paid all fees due the Secretary of State, and so far as the Office of the Secretary of State is concerned is in good standing and is authorized to do business in this State.

I further certify that this Certificate is not intended to reflect the financial condition of this corporation since this information is not available from the records of this Office.

In testimony whereof, I have hereunto set my hand and caused the Seal of my Office to be affixed at the City of Baton Rouge on,

May 20, 2019

[Signature]

Secretary of State

Web 318316001D
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
City of Houma Service Complex
301 Plant Road
Houma, Louisiana 70363
(Owner to provide name and address of owner)

Power Plant Inverter, Chiller Replacement, and HVAC Improvements
Project No: 10-ELECTGEN-72
(Owner to provide name of project and other identifying information)

BID FOR: Terrebonne Parish Consolidated Government
The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or biased his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in accordance with the Bidding Documents prepared by Ronald J. Bonfressa, P.E., Inc. and dated: December 2019.
(Owner to provide name of entity preparing bidding documents)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) Addendum #1 dated 2-6-20.

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated “Base Bid” but not alternatives) the sum of:
Four Hundred Seven Thousand Seven Hundred Dollars ($407,700.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether odd or deduct) for the lump sum of:
N/A

Alternate No. 2 (Owner to provide description of alternate and state whether odd or deduct) for the lump sum of:
N/A

Alternate No. 3 (Owner to provide description of alternate and state whether odd or deduct) for the lump sum of:
N/A

NAME OF BIDDER: Volute, Inc.
ADDRESS OF BIDDER: 313 Venture Blvd.
Houma, LA 70360

LOUISIANA CONTRACTOR’S LICENSE NUMBER: 29848

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Dale Thompson, Jr.

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **:

DATE: 2-11-20

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).
RESOLUTION

BE IT RESOLVED by the Board of Directors of Volute, Inc. that Dale Thompson, Jr. has been appointed President of Volute, Inc., and is hereby authorized to bid on behalf of this corporation on the job designated as

TPCG - Power Plant Inverter, Chiller Replacement, and HVAC Improvements Project No. 10-ELECTGEN-72

I, Mark H. Lee, Secretary-Treasurer, do hereby certify that the above and foregoing is a true and correct copy of an excerpt from the minutes of a meeting of the Board of Directors of Volute, Inc., held on 2-10-20, pursuant to notice to all directors at which all directors were present and voting.

Mark H. Lee
Secretary/Treasurer, Volute, Inc.

Dale Thompson, Jr.
President
Volute, Inc.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we VOLUTE, INC
313 Venture Blvd., Houma, LA 70360

as Principal, hereinafter called the Principal, and Travelers Casualty And Surety Company Of America, 3900 North
Causeway Blvd., Suite 950, Metairie, LA 70002

as Surety, hereinafter called the Surety, are held and firmly bound unto Terrebonne General Consolidated Government, 301 Plant Rd.
Houma, LA 70360

as Obligor, hereinafter called the Obligor, in the sum of FIVE PERCENT OF AMOUNT BID $_________ Dollars (5%), for the
payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Power Plant Inverter, Chiller Replacement, and HVAC Improvements
Project No. 18-ELECTGEN-72

NOW, THEREFORE, if the Obligor shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligor in
accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and
sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution
thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the
Obligor the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligor
may in good faith contract with another party to perform the Work covered by said bid then this obligation shall be null and void, otherwise to
remain in full force and effect.

PROVIDED, HOWEVER, neither Principal nor Surety shall be bound hereunder unless Obligor prior to execution on the final contact shall
supply evidence satisfactory to Principal and Surety that financing has been firmly committed to cover the entire cost of the project.

Signed and sealed this February 11, 2020

Mary Carno

(Witness)

Decl

(Witness)

VOLUTE, INC.

Jr.

President

Travelers Casualty And Surety Company Of America (Sec)

John D. Hampton, Attorney-in-fact

The American Institute of Architects has withdrawn from distribution the AIA A311 bond forms, February 1970 edition. The Company
executing this bond vouches that this document conforms to American Institute of Architects Document A311, February 1970 edition.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Johnny D. Hampson of Baton Rouge, Louisiana, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any sections or provisions of law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereunto affixed, this 3rd day of February, 2017.

State of Connecticut
City of Hartford, as,

On this the 3rd day of February, 2017, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021

MARIO E. MARCHI
Mark T. Tremblay, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorney-in-Fact and Agents to act for and on behalf of the Company and may give such authority to such officer or agents and make such indenture as he or she may think proper, without the necessity of any further action by the Board of Directors.

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested with the Company’s seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorney-in-Fact and Agents pursuant to the power so specified in the bond, recognizance, or conditional undertaking, and no such bond, recognizance, contract of indemnity, or writing obligatory in the nature thereof and no such power of Attorney-in-Fact and Agents shall be valid and binding upon the Company unless the same is executed and attested by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President and duly attested with the Company’s seal by a Secretary or Assistant Secretary, and no such bond, recognizance, or writing obligatory in the nature thereof and no such power of Attorney-in-Fact and Agents, unless so executed and attested, shall be valid and binding upon the Company or any person relying thereon.

RESOLVED, that the signature of each of the following officers; President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificates relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or undertaking to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 11th day of February, 2020

KEVIN E. HUGHES, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3899. Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.
LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
City of Houma Service Complex
361 Plant Road
Houma, Louisiana 70363
(Owner to provide name and address of owner)

BID FOR: Terrebonne Parish Consolidated Government
The undersigned bidder hereby declares and represents that neither a) he has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby promises to provide all labor, materials, tools, supplies and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by Ronald J. Boudreaux, P.E., Inc. and dated: December 2019.
(Owner to provide name of owner preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1.

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated “Base Bid” * but not alternates) the sum of:
Three Hundred Ninety-six Thousand, Eight Hundred Thirty-three Dollars ($ 396,833.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deleted) for the lump sum of:
N/A Dollars ($ 0.00)

Alternate No. 2 (Owner to provide description of alternate and state whether add or deleted) for the lump sum of:
N/A Dollars ($ 0.00)

Alternate No. 3 (Owner to provide description of alternate and state whether add or deleted) for the lump sum of:
N/A Dollars ($ 0.00)

NAME OF BIDDER: C J's Electrical Service, Inc.

ADDRESS OF BIDDER: 253 Trinity Lane
Gray LA 70359

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 24161

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Greg Marie

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: Vice President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: [Signature]

DATE: Feb. 11, 2020

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included in not limited and additional sheets may be included if needed.

** A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as prescribed by L A R.S. 38:221D(3).
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we,

C. J.'s Electrical Service, Inc.
253 Trinity Lane Gray, LA 70359
as Principal, hereinafter called the Principal, and
The Ohio Casualty Insurance Company
175 Berkeley Street Boston, MA 02116
a corporation duly organized under the laws of the State of NH
as Surety, hereinafter called the Surety, are held and firmly bound unto
Terrebonne Parish Consolidated Government
301 Plant Road Houma, LA 70360
as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Amount Bid

$5,000

Dollars ($ 5%) for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Power Plant Inverter, Chiller Replacement, and HVAC Improvements, Project No. 18-ELECTGEN-72

NOW THEREFORE, the condition of this obligation is such that if the aforesaid Principal shall be awarded the contract the said Principal will, within the time required, enter into a formal contract and give a good and sufficient bond to secure the performance of the terms and conditions of the contract, then this obligation to be void; otherwise the Principal and Surety will pay unto the Obligee the difference in money between the amount of the bid of the said Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former, but in no event shall liability hereunder exceed the penal sum hereof.

Signed and sealed this 11th day of February A.D. 2020

Sharon D. Frazier ( Witness)

Sharon D. Frazier (Witness)

Greg Marie

By: Greg Marie (Title)

The Ohio Casualty Insurance Company

By: Trina Cobb (Witness)

C. J.'s Electrical Service, Inc.

By: (Principal)

By: (Surety)

Trina Cobb

(Attorney-In-Fact)

Fisher Brown Bottrell Insurance, Inc.
MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF MARCH 11, 2020

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Notwithstanding, the person or persons executing this Power of Attorney shall, at all times, be under the direction of the person or persons named herein, and shall render the accounts of such power as may be required of them by the Company.

Liberty Mutual
SURETY
Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOW ALL PERSONS BY THESE PRESENTS: That the Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (hereinafter collectively called the “Companies”), pursuant to and by authority herein set forth, does hereby create, constitute and appoint, with full power and authority hereby conferred to sign, execute and deliver in the name and behalf of the Companies, all such instruments and things as they shall from time to time require, the undersigned, Liberty Mutual, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, West American Insurance Company:

Principal Name: C.J. 's Electrical Services, Inc.
Obituee Name: Terrebonne Parish Consolidated Government
Surety Bond Number: 611 Bond
Bond Amount: See Bond Form

AT WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of December, 2018.

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

On this 12th day of December, 2018, before me personally appeared David M. Casey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and subscribed, as such, being wholly and truly to be the true and lawful Attorney-in-Fact, with full power and authority hereby conferred to sign, execute and deliver in the name and behalf of the Companies, the instrument hereunto attached by virtue of said Power of Attorney, to which said instrument said David M. Casey, Assistant Secretary, by his said subscription, did subscribe and affix his signature.

In witness whereof, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.

[Signature]
Teresita Pimentel, Notary Public

This Power of Attorney is one that will be acknowledged and executed pursuant to and by authority of the following by-laws and/or regulations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which regulations are now in full force and effect as follows:

ARTICLE IV - OFFICERS - Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitations as the Chairman or the President may in his discretion prescribe, may appoint such attorney-in-fact, as may be necessary to bind the Corporation for him, perform, execute, receive, acknowledge and deliver any and all deeds, conveyances, bonds, recognizances and other legally obligate acts. Such attorney-in-fact subject to the limitations set forth in this subsection shall not be bound by the respective powers of attorney, shall have full power to bind the Corporation by their signatures and action of any such instruments and to attach themselves to the seal of the Corporation. When so authorized, such instruments shall be binding as if signed by the president and attested by the secretary.

ARTICLE VIII - Execution of Contracts - SECTIONS 111. Surety Bonds and Underwritings. Any officer of the Company authorized for that purpose in writing by the Chairman or the President, and subject to such limitations as the Chairman or the President may in his discretion prescribe, shall upon such attorney-in-fact, as may be necessary to bind the Corporation for him, perform, execute, receive, acknowledge and deliver any and all deeds, conveyances, bonds, recognizances and other legally obligate acts. Such attorney-in-fact subject to the limitations set forth in this subsection shall not be bound by the respective powers of attorney, shall have full power to bind the Corporation by their signatures and action of any such instruments and to attach themselves to the seal of the Corporation. When so authorized, such instruments shall be binding as if signed by the president and attested by the secretary.

Certificate of Designation - The Chairman of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Casey, Assistant Secretary, to accept such instrument and do no act necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety and by all conveyances, bonds, recognizances and other legally obligate acts.

Authorization - By virtue of the power of the Company's Board of Directors, the Company consents that the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, do hereby certify that the power of attorney granted by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the seal of said Companies this 11th day of February, 2020.

[Signature]
James C. Leonard, Assistant Secretary
CORPORATE RESOLUTION

BE IT RESOLVED by the Board of Directors of C J’s Electrical Service, Inc., in a meeting duly assembled, that Greg C. Marle, Vice President of the Corporation, be, and he is hereby authorized, empowered and directed for and on behalf of the Corporation to negotiate for and sign any and all bid proposals and/or contracts which this Corporation might enter into for the furnishing of services for the Corporation under such terms, conditions and stipulates, and for such consideration as he might deem to be in the best interest of the Corporation.

* * * * * * * * *

We, C J Thibodeaux, President and Sybil Thibodeaux, Secretary/Treasurer of C J’s Electrical Service, Inc., do hereby certify that the above and foregoing is a true and correct copy of a Resolution unanimously adopted at a meeting of the Board of Directors of said Corporation held on 2nd day of January, 2007, at which meeting all members of the Board of Directors were present and voted thereon and that said Resolution has been spread upon the minute books of the Corporation, and same is now in full force and effect.

WITNESS OUR SIGNATURES this 2nd day of January, 2007 at Houma, La.

[Signatures]

President

Secretary / Treasurer

* * * * * * *
RESOLUTION NO. 20-096

A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE AGREEMENT WITH GIS COASTAL DESIGN AND ENGINEERING FOR THE ASHLAND SOLID WASTE FACILITY REHAB PROJECT.

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) and GIS Coastal Design and Engineering (GIS) entered into an agreement dated February 27, 2019 for the Ashland Solid Waste Facility Project, and

WHEREAS, the actual work scope and duration requires additional work be performed as detailed in the attachment to GIS’s correspondence of February 19, 2020 and

WHEREAS, the Solid Waste Department has reviewed and recommends favorable consideration of this amendment, and

WHEREAS, GIS has requested $146,030.00 for appropriating the additional work scope and additional services.

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that Amendment No.1 to the engineering agreement with GIS Coastal Design and Engineering for the Ashland Transfer Station Rehab Project be, and is hereby, authorized.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby, authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * * * *
RESOLUTION NO. 20-097

A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 2 TO THE CONSTRUCTION AGREEMENT FOR PARISH PROJECT NO. 19-LANDFILL-31; ASHLAND SOLID WASTE FACILITY REHABILITATION PROJECT, TERREBONNE PARISH, LOUISIANA.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated October 14, 2019, with LA Contracting Enterprise, LLC, for the Ashland Solid Waste Facility Rehabilitation Project, Parish Project No. 19-LANDFILL-31, Terrebonne Parish, Louisiana, and

WHEREAS, this change order has been recommended so as to add pay items as described in Change Order No. 2, and

WHEREAS, this change order will increase the overall contract price by Twenty Four Thousand, Eight Hundred Seventy Five Dollars and Zero Cents ($24,875.00), and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 2 to the construction agreement with LA Contracting Enterprise, LLC, increasing the contract amount by Twenty Four Thousand, Eight Hundred Seventy Five Dollars and Zero Cents ($24,875.00), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:
NAYS: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the resolution adopted on this the 9th day of March 2020.

* * * * * * * * *

Upon questioning from Committee Member G. Michel regarding the permitting process for the small cell wireless facilities, Planning and Zoning Director C. Pulaski explained if a permit has been previously issued, it would remain in effect. He further stated that the applicant, A T & T, has been moving forward with the permits that have been issued with the exception of the three that residents had problems with.

Parish Attorney J. Hebert explained that the parish has been consulting with the Law Firm of Villavaso and Associates from Metairie, LA regarding the small cell wireless ordinances and the electrical engineering company, M. S. Benbow and Associates, who specialize in the placing of the small wireless poles (co-locating).

Planning and Zoning Director C. Pulaski explained that the purpose of CNV (Community Notice Verification) is to inform the public; stating that this system is used to respond to any of the general public’s questions.

Upon questioning from Committee Member G. Michel regarding the CNV, Parish Attorney J. Hebert explained that the purpose of the CNV is to give prior notice provision to the public once the application for the placing of a 5G pole is received; stating that the parish still has to comply with the FCC standards.

Upon questioning from Committee Member D. Babin regarding the status number of permits received, Planning and Zoning Director C. Pulaski explained that there were thirty
one permits submitted with three having some issues. He stated that A T & T has agreed to resubmit the plans to change the aesthetics on the pole placed on Lotus Drive and Tulsa Ave. A T & T stated that they would not relocate the pole on Liberty Drive. Mr. Pulaski explained that there is a fourth issue with a pole concerning the power source, SLECA, and the parish is going to deny the letter of no objection.

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 20-098

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND CERTAIN PORTIONS OF CHAPTER 6, ARTICLE VI, OF THE TERREBONNE PARISH CODE OF ORDINANCES AS PER THE ATTACHED EXHIBIT A SO AS TO ADDRESS COMMENTS, QUESTIONS, AND CONCERNS REGARDING THE DEPLOYMENT OF SMALL CELL WIRELESS FACILITIES IN TERREBONNE PARISH

WHEREAS, the Terrebonne Parish Consolidated Government desires to enact ordinances to governing the development, implementation and enforcement of regulations and permitting requirements for the placement, renovation, improvement, modification, demolition, or removal of small cell facilities, and other telecommunications towers within the parish of Terrebonne.; and

WHEREAS, on March 27, 2019, the Parish Council voted to adopt Ordinance No. 9037 to establish certain regulations, procedures, and design guidelines for the placement of small cell wireless facilities within the parish, and

WHEREAS, citizens residing in the areas in which providers have implemented and installed small cell wireless facilities have raised certain concerns regarding public notice, detrimental health effects, aesthetics, and decreased property values resulting from small cell wireless facilities, and

WHEREAS, at the regular meeting on September 11, 2019, Parish President Gordon E. Dove, with support of the Parish Council, called for revisions to certain portions of Chapter 6, Article VI of the Parish Code of Ordinances that would address the stated concerns related thereto, and requested the immediate suspension of the current application process for small cell wireless facilities until such concerns are properly addressed; and

WHEREAS, at the regular meeting on January 14, 2020, the Parish Council voted to place a third temporary suspension of the small cell wireless ordinances (Ord. No. 9122) in order to allow for time to consider possible revisions to certain portions of Chapter 6, Article VI of the Terrebonne Parish Code of Ordinances affecting small cell wireless installations and modifications to ensure the safety, health and welfare of the citizens of Terrebonne Parish and to protect their property as per law, and to address related matters; and

WHEREAS, pursuant to these requests, and in cooperation with AT&T, Parish Administration and Staff have retained the services of a consultant to assist with the preparation of the revised ordinances to address these concerns and have prepared the proposed revisions identified in Exhibit A attached hereto; and

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council Public Services Committee, on behalf of the Terrebonne Parish Consolidated Government, that notice of intent is given for adopting an ordinance to amend certain portions of Chapter 6, Article VI, of the Terrebonne Parish Code of Ordinances as per the attached Exhibit A; and

BE IT FURTHER RESOLVED that a public hearing on said matter be called for Wednesday, March 25, 2020 at 6:30p.m.
THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of March 2020.

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**Exhibit A**

***Proposed revisions or additions are shown in bold underlined text***

**ARTICLE VI. - COMMUNICATION TOWERS AND SMALL WIRELESS FACILITIES**

Footnotes:

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Editor's note—Ord. No. 9037, § I, adopted March 27, 2019, amended Art. VI title to read as herein set out. The former Art. VI title pertained to Communication towers.

Sec. 6:175. - Purpose and intent.

(a) The purpose of this article is to encourage telecommunication and wireless infrastructure investment by providing a fair and predictable process for the deployment of these facilities, while enabling the parish to promote the management of rights-of-way and visual qualities in the overall interests of the public health, safety, and welfare.

Facilities shall be located such that they do not interfere with public health or safety facilities, such as, but not limited to a fire hydrant, fire station, fire escape, water valve, underground vault, or valve housing structure. New utility poles and other support structures for facilities shall not be installed directly over any water, sewer, or reuse main or service line.

(b) Intent. In enacting this article, the parish is establishing uniform standards to address issues presented by telecommunication towers and small wireless facilities, including without limitation, to:

(1) Prevent interference with the use of streets, sidewalks, alleys, parkways and other public ways and places;

(2) Prevent the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;

(3) Prevent interference with the facilities and operations of facilities lawfully located in rights-of-way or public property, as well as public safety vehicles;

(4) Protect against environmental damage, including damage to trees;

(5) Preserve the character of the neighborhoods in which facilities are installed; and

(6) Facilitate rapid deployment of small cell facilities to provide the benefits of advanced wireless services.

(c) Conflicts. This article supersedes all provisions adopted prior heretofore that are in conflict herewith, to the extent of such conflict.

(Ord. No. 9037, § IV, 3-27-19)

Editor’s note—Ord. No. 9037, §§ II, IV, adopted March 27, 2019, renumbered the former § 6-175—6-179 as 6-181—6-185 and added new §§ 6-175—6-180 to read as herein set out. The historical notations have been retained with the amended provisions for reference purposes.

Sec. 6:176. - Definitions.

For the purposes of this article, the following definitions shall apply:
Antenna means communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

Applicable codes means the Terrebonne Parish Code and uniform building, fire, electrical, plumbing, or mechanical codes adopted by a recognized national code organization or local amendments to those codes, or adopted by the parish, enacted solely to address imminent threats of destruction of property or injury to persons to the extent not consistent with the terms of this document.

Applicant means any person who submits an application and is a wireless provider.

Application means a request submitted by an applicant for (i) a building permit to collocate small wireless facilities; or (ii) to approve the installation, modification, or removal of a utility pole, telecommunication tower, small wireless facility, or wireless support structure.

Application, Facility Cluster means a group of individual applications, up to a maximum of 50 total facilities, submitted by an applicant for group review.

Parish-owned pole means a utility pole owned or operated by the parish and located within a public right-of-way, or a right-of-way granted to TPCG.

Collocate means to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole. "Collocation" has a corresponding meaning.

Day means a calendar day.

Fee means a one-time charge.

Parish or TPCG means Terrebonne Parish Consolidated Government.

Person means any natural or juridical person, including the parish.

Rate means a recurring charge.

Rights-of-way or ROW means a public right-of-way within the jurisdiction of the parish.

Small wireless facility means a wireless facility that meets both of the following qualifications: (1) the antenna is located inside an enclosure of no more than six (6) cubic feet in volume and (2) all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet. In the case of an antenna that has exposed elements, (1) the antenna and all of its exposed elements shall fit within an imaginary enclosure of not more than six (6) cubic feet and (2) all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, containment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

Stealth or stealth design means a method of camouflaging any wireless facility or antenna, tower, utility pole, or wireless support structure, including, but not limited to, supporting electrical or mechanical equipment, which is designed to enhance compatibility with adjacent land uses and be as visually unobtrusive as possible. Stealth design may include a repurposed structure.

Telecommunications tower A tower, pole or similar structure that supports a telecommunications antenna operated for commercial purpose above ground in a fixed location, freestanding, guyed, or on a building, residence or other structure.

Utility Pole means a pole or similar structure that is used in whole or in part for the purpose of carrying electric distribution lines or cables or wires for telecommunications, cable or electric service, or for lighting, traffic control, signage, or a similar function regardless of ownership, including parish-owned poles. Such term shall not include structures supporting only wireless facilities.

Wireless facility means equipment at a fixed location that enables wireless communications between user equipment and a communications network, including (i) equipment associated with wireless communications; and (ii) radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. The term includes
small wireless facilities. The term does not include the structure or improvements on, under, or within which the equipment is collocated.

*Wireless infrastructure provider* means any person, including a person authorized to provide telecommunications service in the state, that builds or installs wireless communication transmission equipment, wireless facilities or wireless support structures, but that is not a wireless services provider.

*Wireless provider* means a wireless infrastructure provider or a wireless services provider.

*Wireless services* means any services, whether at a fixed location or mobile, provided using wireless facilities.

*Wireless services Provider* means a person who provides wireless services.

*Wireless Support Structure* means a freestanding structure, such as a monopole, tower, either guyed or self-supporting, billboards, or, other existing or proposed structure designed to support or capable of supporting wireless facilities. Such term shall not include a utility pole.

(Ord. No. 9037, § IV, 3-27-19)

Editor's note—See the editor's note to § 6-175.

Sec. 6-177. Permit; application and fees.

(a) Permit required. No person shall place, modify, or remove a telecommunication tower or small wireless facility without first filing the appropriate building permit application and obtaining a permit therefor.

(b) Commencement of application review. No application review, or application review timeline under any applicable law, shall commence until an application is delivered to and deemed complete by the director of the planning and zoning department or designee. Applications for wireless facilities which require other permits, including, but not limited to, zoning and building permits, shall not be considered complete until applicant has made complete application for those other permits, as well.

(b1) Community Notice Verification (CNV) for Small Wireless Facilities. All applications for small wireless facilities shall include a Community Notice Verification (CNV) unless otherwise specified in this code. Until all required CNV documents are submitted to the staff, an application will not be deemed complete.

(1) Pre-Application Meeting. Applicants shall setup a pre-application meeting with the staff before initiating the CNV process to:

a. Review general requirements and standards for small wireless facilities and the requirements of the CNV with the staff.

b. Present a preliminary area plan and map of proposed facilities locations. The preliminary area plan and map shall include all proposed facilities and a radius of 250 feet from all facilities.

(2) After the pre-application meeting, the applicant shall send a CNV information packet to all physical addresses and property owners in the CNV area by mail or other verifiable delivery method. The CNV information packet shall include at a minimum:

a. A brief description of the proposal.

b. An area plan and map showing general locations of proposed facilities.

c. A statement identifying a public comment period within which the applicant shall receive comments. The public comment period shall be a minimum of 18 days from the postmark date of the last mailing and the delivery date of the information packet if another delivery method is utilized.
d. A general description of how the applicant can be contacted for additional information requests and comments including phone numbers, email address, and websites.

e. A statement as to how requests and feedback shall be addressed.

3. After the conclusion of the public comment period, the applicant shall create a Final CNV report. The report shall provide the following information:

a. The list of addresses and property owners that were sent a CNV information packet and, an affidavit from the applicant stating that the information packet was postmarked or otherwise delivered no later than 18 days before the end of the public comment period.

b. A listing or catalog of any comments received during the public comment period.

c. A statement as to how each comment was or will be addressed. If the comment was not addressed, the applicant shall state the reasons.

d. Copies of letters, affidavits, meeting invitations, newsletters, publications, and petitions, and any other outreach or comments received concerning the project.

e. The date, time, and location of any meetings held on the project.

(c) Application requirements. The application shall be made by the telecommunication or wireless provider, or its duly authorized representative as may be required by law, and shall contain the following information:

1. New facility or New Facility Cluster

a. The applicant’s name, address, telephone numbers, and e-mail addresses;

b. The telecommunication or wireless provider’s name, address, telephone numbers, and e-mail addresses, if different from applicant;

b1. Complete Project CNV final report (per Section XXX).

c. An electronic parish-wide site plan in GIS format, indicating locations and types of all of applicant’s permitted wireless facilities;

d. A site-specific plan indicating the location of the proposed wireless facility, including physical address and longitude and latitude coordinates, and its relation to other wireless facilities, adjacent properties, the zone of adjacent properties, and the distance from the nearest residence;

e. If the proposed wireless facility is to be placed on property owned by anyone other than the parish, the application must include a site-specific statement of consent from the property owners;

f. If the proposed wireless facility is to be placed on parish property, the application must include (1) a letter of no objection from the parish, and (2) a fully executed standard right-of-way use agreement, available at Form 2 of Appendix C, Standard Forms, of the Terrebonne Parish Code of Ordinances;

g. Manufacturer’s specifications on all equipment;

h. Digital drawing to scale indicating the elevation profile of the structure with heights of proposed antennas, heights designated for future attachment (if any), any equipment shed or cabinets, cabling, etc. and the location in relation to existing wireless facilities (with carrier names and antenna type). Drawings must be stamped by a Louisiana professional engineer, and

i. Any special exceptions or approvals as may be required by the Houma Board of Adjustment or Houma Historic District Commission.
(2) Modifications, including improvements, alterations, additions, or replacements to existing wireless facilities or facility clusters:
   a. The applicant's name, address, telephone numbers, and e-mail addresses;
   b. The telecommunication or wireless provider's name, address, telephone numbers, and e-mail addresses, if different from applicant;

b1. Final Project CNV report subject to the following conditions:
   i. If the modification is considered a minor modification or a routine replacement or upgrade of equipment, a CNV report is not required.
   ii. If the modification is proposed for a facility permitted prior to the establishment of the CNV requirement, and the facility location does not change, a CNV report is not required.
   iii. If the proposed modification will result in the facility location in an area covered in a final CNV report within the past 5 years, a new CNV report is not required.
   c. Vicinity map providing location of wireless facility to be modified, including physical address;
   d. Manufacturer's specifications on all equipment;
   e. Digital drawing to scale indicating the elevation profile of the structure with heights of proposed antennas, heights designated for future attachment (if any), any equipment shed or cabinets, cabling, etc., and proposed modifications. Drawings must be stamped by a Louisiana professional engineer; and
   f. Any special exceptions or approvals as may be required by the Houma Board of Adjustment or Houma Historic District Commission.

d. Time for response. The TPCG shall comply with any applicable federal, state, or local laws governing the time for response to an application under this section. Notwithstanding any law to the contrary, TPCG shall respond to the application within a reasonable time.

(e) Rejected application. If an application is rejected, the applicant shall be required to file a new application.

(c1) Review and application decision by staff. The staff shall review the application and consider the following criteria in making a decision to approve, request modified location, or deny a proposed facility:
   1. Do the proposed facilities meet the criteria in Sec. 6.175. Purpose and Intent of this section.
   2. Do the proposed facilities comply with the standards in Appendix B. Small Wireless Facilities Design Manual
   3. Does the Final Project CNV report and adequately address comments and requests from the public.
   4. Do the proposed facilities comply with all requirements of this code and all other local, regional, state and federal standards.

(f) Effect of permit. A permit from the parish authorizes an applicant to undertake only certain activities in accordance with this chapter and does not create a property right or grant authority to the applicant to impinge upon the rights of others who may already have an interest in the rights-of-way.

(g) Routine maintenance. An application shall not be required for routine maintenance.

(h) Information updates. Any amendment to information contained in a permit application shall be submitted in writing to the parish within thirty (30) days after the change necessitating the amendment.
(i) Permit application fees. Application fees for new small wireless facilities or modifications to existing small wireless facilities shall be paid at the time of the application in the amount(s) set forth in Table 1409.2.2(4) of Section 109 of the Terrebonne Parish Building Code (Terrebonne Parish Code of Ordinances, Article VI, Chapter 6, Appendix A).

(j) Additional costs. Should the TPGC determine that a permit application fee is insufficient to cover TPGC's costs associated with the application, the TPGC may invoice applicant and applicant shall reimburse the TPGC for those additional costs. Costs may include, but are not limited to staff resources, hired professionals such as engineers, architects, planners, attorneys, telecommunications, and contractors; and post-installation inspection expenses. The parish shall provide the applicant with an invoice itemizing additional costs due, including backup information, and applicant shall reimburse TPGC in full within thirty (30) days from the date of the invoice.

(k) TPGC may withhold approval of any permit application until applicant reimburses the TPGC in full for these costs. In the event applicant fails to pay the additional costs invoiced under this section, and TPGC places the invoice in the hands of an attorney for collection, the applicant shall be charged with and liable to pay judicial interest from date of invoice, as well as TPGC's attorney's fees, expenses, and costs. TPGC may also revoke applicant's permit for non-payment.

(l) Appeals. A final decision of an application may be appealed to the Terrebonne Parish Council within thirty (30) days of the final decision. All appeals shall be filed in writing with the Terrebonne Parish Council Clerk.

(Ord. No. 9037, § IV, 3-27-19)

Editor's note—See the editor's note to § 6-175.

Sec. 6-178. Removal, relocation or abandonment of small wireless facilities.

(a) Within ninety (90) days following written notice from the parish, wireless provider shall, at its own expense, protect, support, temporarily or permanently disconnect, remove, relocate, change or alter the position of any small wireless facilities within the rights-of-way whenever the parish has determined that such removal, relocation, change or alteration, is reasonably necessary for the construction, repair, maintenance, or installation of any parish improvement, in or upon, or the operations of the parish in or upon, the rights-of-way.

(b) The parish retains the right and privilege to cut or move any small wireless facility located within the rights-of-way of the parish, as the parish may determine to be necessary, appropriate or useful in response to any public health or safety emergency. If circumstances permit, the parish shall notify the wireless provider and provide the wireless provider an opportunity to move its own facilities prior to cutting or removing a facility and shall notify the wireless provider after cutting or removing a small wireless facility.

(c) Abandonment of facilities. The wireless provider shall notify the parish in writing within ninety (90) days of its abandonment of a small wireless facility within the rights-of-way of the parish. Following receipt of such notice the parish may direct the wireless provider to remove all or any portion of the small wireless facility and/or its support structure if the parish, or any of its departments, determines that such removal will be in the best interest of the public health, safety and welfare. Failure of the wireless provider to remove the abandoned small wireless facility and/or support structure within thirty (30) days of direction by the parish shall subject the wireless provider to continued annual charges for right-of-way rates applied to the abandoned facility until such time the parish removes the facility and/or support structure itself. Any costs incurred by the parish for the removal of the abandoned facility and/or support structure shall be charged to the wireless provider.

(Ord. No. 9037, § IV, 3-27-19)
Editor's note— See the editor's note to § 6-175.

Sec. 6-179. - Small wireless facilities design manual.

The design and placement of small wireless facilities shall be in compliance with Appendix B, Small Wireless Facilities Design Manual, of this chapter 6 of the Terrebonne Parish Code of Ordinances.

(Ord. No. 9037, § IV, 3-27-19)

Editor's note— See the editor's note to § 6-175.

Sec. 6-180. - Right-of-use way fees.

(a) Annual fees. A wireless provider permitted to place small wireless facilities within the rights-of-way shall pay to the parish annual fees for use of the parish rights-of-way as follows:

(1) Two hundred seventy dollars ($270.00) per year for each new pole or support structure installed for the support of a small wireless facility, which supports no more than one (1) small wireless facility.

(2) One hundred seventy dollars ($170.00) per year for each small wireless facility installed on an existing pole or support structure, resulting in the relocation of the permitted small wireless facility.

(3) One hundred seventy dollars ($170.00) per year for each small wireless facility installed on a parish-owned pole or parish-owned support structure.

(b) Annual fees are due in advance and shall not be prorated for partial annual use.

(c) The first annual fee for each permitted small wireless facility shall be due at the time of permit approval, but before a formal permit is issued.

(d) Subsequent annual fees shall be billed to the provider on an annual basis, on or around the first month of each year. Payment is due at receipt of invoice.

(e) Cease payment. A wireless provider is authorized to remove its facilities from the rights-of-way upon providing the parish with at least thirty (30) days written notice and cease paying the parish compensation for use of the rights-of-way after removal of its facilities.

(f) Make-ready. For parish-owned utility poles in the rights-of-way, the parish shall provide a good faith estimate for any make-ready work necessary to enable the pole to support the requested small wireless facility, including pole replacement if necessary, within sixty (60) days after receipt of a completed request. Make-ready work including any pole replacement shall be completed within sixty (60) days of written acceptance of the good faith estimate by the wireless provider.

(Ord. No. 9037, § IV, 3-27-19)

Editor's note— See the editor's note to § 6-175.

Sec. 6-181. - Setback requirements for construction of communication towers.

(a) Any freestanding tower constructed for communications or cellular phone purposes shall have setback requirements a distance equal to or greater than its height from any residential structure.

(b) Homeowners permitting construction of a tower on home sites on which they reside shall be exempt from the setback requirements.
(c) When constructing a tower in a residential area, public hearings will be encouraged to receive input from the residents.

(d) Any guyed tower constructed for communications or cellular phone purposes shall have setback requirements within the guys from any residential structure.

(Ord. No. 7102, § I, 4-12-06; Ord. No. 9037, § II, 3-27-19)

Editor’s note—See the editor’s note to § 6-175.

Sec. 6-182. - Fencing material.

(a) Fencing shall be required at the base of the communication tower and shall be constructed of wood, vinyl, or plastic material. Hurricane fencing, corrugated tin, or any metal material shall be prohibited.

(b) Areas designated as FEMA flood zones with elevation requirements of five (5) feet or greater shall be exempt from the fencing regulations.

Sec. 6-182a. Design

(a) Facilities shall be designed to blend into the surrounding environment and complement existing landscape elements or structures through the use of color, camouflage and architectural treatment.

(b) Any equipment mounted to the support structures shall also match the support structure in color and general design unless a different color is needed for public safety or service reliability reasons. All antennas and related equipment mounted to existing utility poles, light structures, or traffic signals shall be camouflaged, screened and/or obscured.

(c) If new monopoles, utility poles, light structures, or traffic signals are installed for the purpose of small wireless facilities, the antennas and related mounted equipment shall be camouflaged, screened and/or obscured.

(Ord. No. 7102, § I, 4-12-06; Ord. No. 9037, § II, 3-27-19)

Editor’s note—See the editor’s note to § 6-175.

Sec. 6-183. - Co-use requirements.

All communications towers shall be encouraged to construct with co-user potential.

(a) Co-location required. In an effort to reduce visual clutter in the parish’s public rights of way, applicants are required to practice co-location of small wireless facilities when practicable as determined by the parish engineer and/or their duly authorized representative, to the extent permitted under applicable regulations or law, and to the extent doing so will provide the best concealment and aesthetics possible.

(b) The applicant shall provide verification to the staff that co-location was considered and prioritized when available.

(c) If co-location is not an option which such facilities exist in the area, the applicant shall provide a written explanation as to why co-location was not suitable.

(Ord. No. 7102, § I, 4-12-06; Ord. No. 9037, § II, 3-27-19)

Editor’s note—See the editor’s note to § 6-175.
Sec. 6-184. - Variance for setback requirements.

The setback requirements established by section 6-181 may be waived by the parish council, via ordinance, in accordance with Section 2.11(17) of the Terrebonne Parish Charter, through the recommendation of the director of the department of planning and zoning. Any such waiver of setback requirements shall be consistent with a waiver form approved by legal counsel for the parish government and the department of planning and zoning. A copy of all such waiver forms shall be maintained by the director of the department of planning and zoning.

(Ord. No. 7102, § I, 4-12-06, Ord. No. 9037, §§ II, III, 3-27-19)

Editor's note—See the editor's note to § 6-175.

Sec. 6-185. - Wireless communication facilities permits.

No person shall locate, place, install, renovate, improve, modify, demolish, or remove any wireless cellular tower (macrocells), small cell facility, distributed antenna system, and/or any component of these facilities within the parish without permit from the Terrebonne Parish Planning and Zoning Department. Under the direction and approval of the parish president, the director of the department of planning and zoning shall and is hereby authorized to develop, implement, and enforce rules, regulations, and permitting requirements for the placement, installation, renovation, improvement, modification, demolition, or removal of any and all communication facilities within the parish intended for use in or being used in commercial wireless telecommunications networks, including towers, tower bases, small cell facilities and distributed antenna systems, and any of their appurtenances. Any rules, regulations, and permitting requirements implemented and enforced shall be within the regulatory framework of the Telecommunications Act, 47 U.S.C. § 332(c)(7), § 253, the Middle Class Tax Relief Act, 47 U.S.C. § 1455(a), any applicable FCC regulations, all as amended, and any other federal, state, or local laws.

(Ord. No. 7102, § I, 4-12-06, Ord. No. 9037, § II, 3-27-19)

Editor's note—See the editor's note to § 6-175.

APPENDIX B. - SMALL WIRELESS FACILITIES DESIGN MANUAL

Building permits for new installation, additions to, alterations to, or replacements of any small wireless facilities may be issued under the design provisions listed below. This Manual, however, is not intended to supersede or conflict with engineering, technical, or operational requirements found in the Terrebonne Parish Code of Ordinances and its appendices and Standard Form Agreements.

A. General site requirements. Small wireless facilities:

1. Shall not interfere with the use of streets, street furniture (e.g., signs, benches, mailboxes) sidewalks, alleys, parkways, and other public ways, public services, and public places;
2. Shall not interfere with the facilities and operations of facilities lawfully located in rights-of-way, servitudes, easements, public or private property;
3. Shall provide for the antenna to be located inside an enclosure of no more than six (6) cubic feet in volume and all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet, or in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of not more than six (6) cubic foot and all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet;
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4. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services;

5. Shall design its base or support equipment to be pole-mounted in a manner to maintain a visual appeal:
   a. Applicant may apply for a waiver of this requirement when such installation is not possible.
   b. Waiver is subject to approval by Planning and Zoning Director’s or designee’s sole discretion.

6. Shall incorporate into its design a method for quick disconnect for the power source, and shut off shall be accessible by TPGC, SLECA or Entergy;

7. Shall not create visual or physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;

8. Shall not be located less than one thousand five hundred (1,500’) feet, measured pole to pole, from the nearest telecommunication tower or small wireless facility in any given direction, unless collocating;

9. Shall be set back at a distance equal to or greater than its height from any inhabited residential structure.

10. Shall not adversely affect the Parish’s ability to perform normal parish functions or furnish normal parish services in the vicinity of the location of placement;

11. Shall not result in the Parish incurring costs/expenditures in monies/personnel that have not been reimbursed by Applicant;

12. Shall protect against environmental damage, including damage to trees and vegetation;

13. Shall be in continuous compliance with all applicable Federal, State, and local laws including zoning districts.

3. Site specific requirements. Small wireless facilities:

1. Shall comply with the Terrebonne Parish Code and all applicable zoning ordinances of the Parish;

2. Shall be reflective of the characteristics of the area and incorporate stealth design that mimics the characteristics of the area whenever possible to maintain visual appeal, taking into consideration the spatial characteristics and requirements of the following, non-exclusive areas:
   a. Residential corridors.
   b. Commercial corridors.
   c. Rural areas.
   d. Historic District.
   e. Commission-Approved Planned Unit Developments.

3. Shall incorporate stealth and aesthetics to camouflage equipment, cabinets, and any other small wireless facilities accessories, subject to Planning Department approval;

4. Shall either use existing structures for placement or require a new structure which will not be of the wooden type unless specifically designated to conform or reflect the characteristics of the area to be located;

5. Shall locate accessories underground to the fullest extent possible.
C. Use of Rights-of-Way.
   1. Small wireless facilities, and new or modified utility poles and wireless support structures for the collocation of small wireless facilities, may be placed within the rights-of-way as a permitted use subject to the following requirements:
      a. Shall be accompanied by a Letter of No Objection (LONO) from the manager, operator, or owner of any public property, servitude, right-of-way, or easement when located on a public property, servitude, right-of-way, or easement;
      b. Each new or modified utility pole or wireless support structure installed in the rights-of-way shall not exceed the greater of:
         1) Ten (10) feet above the tallest existing utility pole in the rights-of-way in place as of the effective date of this document located within five hundred (500) feet of the new pole, or,
         2) Fifty (50) feet above ground level.
      c. New small wireless facilities in the rights-of-way shall not exceed the greater of:
         1) More than ten (10) feet above an existing utility pole or wireless support structure in the rights-of-way in place as of the effective date of this document, or,
         2) Above the height for a new utility pole or wireless support structure under any other section in this document or relating ordinance(s).
      d. Notwithstanding any provision in this Manual to the contrary, the construction or modification of any utility pole, wireless support structure or small wireless facility shall be subject, first, to the aesthetic and stealth restrictions as provided for within the Terrebonne Parish Code of Ordinances.

2. A permit from the Parish authorizes an applicant to undertake only certain activities in accordance with this document or related ordinance(s), and does not create a property right or grant authority to the applicant to impinge upon the rights of others who may already have an interest in the rights-of-way.

D. Application Process Overview:
   1. No application review, or application review timeline under any applicable law, shall commence until an application is delivered to and deemed complete by the Director of the Planning and Zoning Department or designee. Applications for small wireless facilities shall include a Final CNY report unless otherwise specified.
   2. No permit shall be issued outside of compliance with applicable law and ordinances.
   3. Once a permit is issued by the Parish, the work permitted is subject to all enforcement and inspections authorized by the Terrebonne Parish Code.
   4. Upon completion of the installation work, Applicant shall provide the Parish with an affidavit of compliance, sealed by a professional engineer licensed in the State of Louisiana, certifying all work was carried out consistent with the previously submitted and approved calculations and drawings.
   5. Upon successful completion of required inspections and Parish's receipt of applicant's affidavit of compliance, Parish may issue a certificate of completion.
   6. TPCG may use any professional consultants to assist in the application review process.
   7. Applicant shall comply with any requests made by TPCG within thirty (30) days of the date of request unless TPCG grants an extension.

[Ord. No 9037, § IV, 3-27-19]
Mr. D. W. Guidry, Sr. moved, seconded by Mr. J. Navy, “THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted and the meeting was adjourned at 8:49 p.m.

Carl Harding, Chairman
Tammy E. Triggs, Minute Clerk

Mr. C. Harding moved, seconded by Mr. D. W. Guidry, Sr., “THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on 03/09/2020.”

The Chairman called for a vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, “THAT the Council approve the following street light list:

**STREET LIGHT LIST**

03-11-2020

INSTALL 100-WATT LED STREET LIGHT AT CORNER OF BROOKE STREET (MS. LORAINNE LEBLANC – 872-0176) AND TROY STREET; TPCG UTILITIES, RLD 3A; DIRK GUIDRY, DISTRICT 8.

INSTALL ONE (1) LED 150-WATT STREET LIGHT AND POLE AT 203 OUISKI BAYOU; SLECA; RLD #2; DARRIN GUIDRY, DISTRICT 6.

UPGRADE SIX (6) STREET LIGHTS ON EXISTING POLES BETWEEN 306 CENAC STREET AND 362 CENAC STREET TO 100-WATT LED; TPCG UTILITIES; URBAN SERVICES DISTRICT; JESSICA DOMANGUE; DISTRICT 5.

UPGRADE ALL STREET LIGHTS ON BAKER DRIVE TO 100W LED; ENTERGY; RLD #3A; JOHN NAVY; DISTRICT 1 (ENTERGY FORM NOT REQUIRED DENEISE TURNER IN UTILITIES WILL CONSULT WITH ENTERGY)

UPGRADE ALL STREET LIGHTS ON THOMAS DRIVE TO 100W LED; ENTERGY; RLD #3A; JOHN NAVY; DISTRICT 1 (ENTERGY FORM NOT REQUIRED DENEISE TURNER IN UTILITIES WILL CONSULT WITH ENTERGY).”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:
NAYS: None.
ABSENT: None.
The Chairman declared the motion adopted.
Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, “THAT the Council hold nominations open for the one expired term on the Recreation District No. 3A Board.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:


NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. J. Amedée moved, seconded by Mr. D. W. Guidry, Sr., “THAT the Council hold nominations open for the one vacancy on the Bayou Blue Fire Protection District Board.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:


NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., “THAT the Council open nominations for the vacancy on the Terrebonne Parish Tree Board, nominate Mr. Barton Joffrion, close nominations, and re-appoint Mr. Joffrion to serve another term on the aforementioned board.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:


NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman announced that there would be one expiring term on the Recreation District No. 10 Board.

It was at this time Council Member G. Michel was recorded as leaving the proceedings.

Council Member D. Babin announced that a traffic light at the intersection of Thompson Road and Highway 57 had been scheduled for installation within the following week then shared his concerns for the delays experienced in completing the installation. He then recognized Former Police Jury Member Mr. Claude Joseph Bourg who had passed away recently and offered his condolences to Mr. Bourg’s family.

Council Member D. W. Guidry, Sr. reported on a number of complaints received regarding renovation work being completed on Martin Luther King, Jr. Boulevard then clarified that all road work decisions and operations for the roadway were handled by the State of Louisiana’s Department of Transportation and Development (DOTD).

The Chairman recognized Mr. Mike Toups, Parish Manager, who gave a brief update on the measures being taken by the Parish in order to address potential disease outbreaks.

Council Member J. Navy requested that the Legal department review potential issues being experienced by elderly citizens attempting to utilize Council on Aging’s transportation services and by what means those services are being provided.

Upon Council Member D. W. Guidry, Sr.’s request, the Chairman recognized Mr. Christopher Pulaski, Planning and Zoning Director, who gave a brief update on DOTD’s status with completing renovations on Martin Luther King, Jr. Boulevard. Mr. Guidry then
suggested that the local businesses to be impacted by the renovations be put in contact with DOTD and its contractors in order to address accommodation issues in the local area.

Council Member J. Domangue announced that the month of March is recognized as “National Social Work Month” then recognized local social workers and the many services they provide. She then encouraged the public to show their appreciation to the social workers of Terrebonne Parish.

Council Member J. Navy gave a brief presentation regarding Gulf Coast Social Services and its presence in Terrebonne Parish for over thirty years.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. J. Navy, “THAT the Council accept the following Monthly Engineering Reports:
A. Milford and Associates, Inc.
B. T. Baker Smith.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:
NAYS: None.
ABSENT: G. Michel.
The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. J. Domangue, “THAT, there being no further business to come before the Council, the meeting be adjourned.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:
NAYS: None.
ABSENT: G. Michel.
The Chairman declared the motion adopted and the meeting was adjourned at 8:53 p.m.