

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION
DECEMBER 2, 2015

The Chairman, Mr. P. Lambert, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation, offered by Councilman R. Hornsby, Councilwoman B. Amedée led the Pledge of Allegiance.

The Chairman recognized Council-Elect Mr. Gerald Michel, Mr. Darrin Guidry, Mr. Al Marmande and Mr. Steve Trosclair, who were in the audience for tonight's proceedings.

Upon roll call, Council Members recorded as present were: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée. A quorum was declared present.

Council Chairman P. Lambert read aloud a Memorial tribute in honor of the memory of the late Mr. Robert "Bobby" Bergeron, former Parish President, State Representative, Council Member and Police Juror, and asked everyone in attendance to stand for a moment of silence in memory of this faithful servant of Terrebonne Parish.

Ms. Betty Bergeron, wife of the late Mr. Robert Bergeron, along with her son Mr. Billy Bergeron, thanked the Council and Administration for their generosity, kind words and for this great honor. Mr. Billy Bergeron continued and reflected upon his father's hard work, dedication and love for Terrebonne Parish.

Several Council members and President Claudet offered special condolences, thanked the Bergeron family for allowing this great man to serve Terrebonne Parish and also reflected on the many elected positions he held and the active role he played in the Terrebonne Parish Community.

Ms. A. Williams moved, seconded by Ms. B. Amedée, "THAT, the Council approve the minutes of the Regular Council Session held on 11/04/15."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. G. Hood, Sr., "THAT, it now being 6:37 p.m., the Council open public hearings."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

- A. A proposed ordinance to authorize Fire District No. 5 to sell property with a mandate that the proceeds of the sale benefit the purposes of Fire District No. 5.

Mr. D. Guidry moved, seconded by Ms. B. Amedée, “THAT, the Council close the aforementioned public hearing.”

The Chairman called for a vote on the motion offered by Mr. D. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: Mr. D. Guidry

SECONDED BY: Mr. G. Hood, Sr.

ORDINANCE NO. 8661

AN ORDINANCE TO AUTHORIZE THE SALE OF PROPERTY BY FIRE PROTECTION DISTRICT #5 PREVIOUSLY RECEIVED FROM TERREBONNE PARISH CONSOLIDATED GOVERNMENT VIA QUIT CLAIM WITH THE PROCEEDS TO BE USED FOR FIRE PROTECTION PURPOSES; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

WHEREAS, Section 2-11(17) of the Terrebonne Parish Charter requires an ordinance to amend or repeal a previously adopted ordinance; and

WHEREAS, in 2007, pursuant to Intergovernmental Agreement and quitclaim deed between Terrebonne Parish Consolidated Government (TPCG) and Fire Protection District Number 5 (FPD#5), TPCG transferred the site of the FPD#5 fire station to the FPD#5 so that the property could continue to provide public services and serve the public purpose of public safety, public welfare, fire protection and emergency preparedness; and

WHEREAS, currently TPCG and FPD#5 no longer have any public use for a public facility at the location described in Attachment “A” of the Intergovernmental Agreement and the associated Quit Claim deed executed on June 27, 2007 by virtue of ordinance No. 07-7252; thus, TPCG releases any conditions associated with the previously executed quit claim deed and authorizes FPD #5 to offer the parcel described in Exhibit “A” for sale, in accordance with law, with the proceeds of any sale to be used for fire protection purposes within FPD #5.

NOW, THEREFORE BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that:

SECTION I

The Fire Protection District Number 5 be and is hereby authorized to sell, in accordance with law, the immovable property in full ownership described as:

See Exhibit A

The proceeds of any such sale shall be used for fire protection purposes within Fire Protection District Number 5.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon signing by the Parish President or, if not signed by the Parish President, in accordance with Sections 2-12, 2-13 and 2-14 of the Terrebonne Parish Home Rule Charter.

SECTION IV

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION V

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr., and B. Amedée.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 2nd day of December 2015.

EXHIBIT "A" PROPERTY DESCRIPTION

On the left descending bank of Bayou Terrebonne.

A certain tract or strip of land 300' in width including the navigation canal comprised within said strip, known as The Company Canal extending from Bayou Terrebonne to Bayou Blue, as contained in Quitclaim Deed from the United States of America to Police Jury of Terrebonne Parish, Dated July 14, 1959 & recorded in CB 286/132, Entry #195201 & Map Vol. 3 Page 9 and vertical file No. 1070. Less and except: A tract of land measuring 153' by depth of 1000' sold to Bourg Lions Club, Inc. of Bourg La. and recorded in CB 1000/356.

Less and except: the land comprising Company Canal Subdivision.

Less and except: the navigation canal known as the Company Canal comprised within said 300' strip of land.

The Chairman recognized the public for comments on the following:

- B. A proposed ordinance to amend the 2015 Adopted Operating Budget and the 5 Year Capital Outlay of the Terrebonne Parish Consolidated Government for the following items:
 - I. 5% Budget Adjustment for Sales Tax Revenue:
 - a. General Fund, (\$466,832)
 - b. Public Safety Fund, (\$460,711)
 - c. Road & Bridge Fund, (\$353,642)
 - d. Drainage Tax Fund, (\$353,642)
 - e. Sales Tax Fund, (\$353,642)
 - f. Terrebonne Parish Levee & Conservation District, (\$353,642)
 - II. 5% Budget Adjustment for Road Lighting #5, \$7,023
 - III. Sewerage-Mire & Wallis Sewer Lift Station Renovation, \$175,000
 - IV. Customer Service, \$4,069
 - V. General Fund - Housing and Human Service, \$5,000
 - VI. Bayou Sports Park-Community Water Enrichment, \$135,317
 - VII. Parish Prisoners Fund, \$60,000
 - VIII. Bayou Lacarpe Drainage Location "C", \$250,000.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: Mr. D. Babin
SECONDED BY: Ms. A. Williams

ORDINANCE NO. 8662

AN ORDINANCE TO AMEND THE 2015 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. 5% BUDGET ADJUSTMENT FOR SALES TAX REVENUE:
 - A. GENERAL FUND, (\$466,832)
 - B. PUBLIC SAFETY FUND, (\$460,711)
 - C. ROAD & BRIDGE FUND, (\$353,642)
 - D. DRAINAGE TAX FUND, (\$353,642)
 - E. SALES TAX FUND, (\$353,642)
 - F. TERREBONNE PARISH LEVEE & CONSERVATION DISTRICT, (\$353,642)
- II. 5% BUDGET ADJUSTMENT FOR ROAD LIGHTING #5, \$7,023
- III. SEWERAGE-MIRE & WALLIS SEWER LIFT STATION RENOVATION, \$175,000
- IV. CUSTOMER SERVICE, \$4,069
- V. GENERAL FUND – HOUSING AND HUMAN SERVICE, \$5,000

- VI. BAYOU SPORTS PARK-COMMUNITY WATER ENRICHMENT,\$135,317
- VII. PARISH PRISONERS FUND, \$60,000
- VIII. BAYOU LACARPE PUMP STATION, \$250,000

SECTION I

WHEREAS, the Parish is required to recognize projected revenue which has a variance of 5% or less than the current budget, and

WHEREAS, the Sales Tax Revenue projections in various funds are more than 5% less than budget:

- A. GENERAL FUND, (\$466,832)
- B. PUBLIC SAFETY FUND, (\$460,711)
- C. ROAD & BRIDGE FUND, (\$353,642)
- D. DRAINAGE TAX FUND, (\$353,642)
- E. SALES TAX FUND, (\$353,642)
- F. TERREBONNE PARISH LEVEE & CONSERVATION DISTRICT, (\$353,642)

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2015 Adopted Operating Budget be amended to recognize the necessary adjustment for the Sales Tax Revenue Accounts listed above. (Attachment A)

SECTION II

WHEREAS, the Parish is required to recognize projected expenditures which have a variance of 5% or more over the current budget, and

WHEREAS, the Road Lighting District #5 Miscellaneous Tax Adjustment Account requires a \$7,023 increase.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2015 Adopted Operating Budget be amended to recognize the necessary adjustment for the Road Lighting District #5 Fund. (Attachment B)

SECTION III

WHEREAS, bids for the Mire & Wallis Sewer Lift Station Renovation came in higher than the budgeted amount,

WHEREAS, the Sewer Administration is requesting an additional \$175,000 to accommodate the new project cost so that this project can move forward, and

WHEREAS, the Sewer Administration is requesting that the funding come from its Major Pump Station Renovation account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2015 Adopted Operating Budget and the 5-Year Capital Outlay Budget be amended to recognize additional funding needed for the Mire & Wallis Sewer Lift Station Renovation Project. (Attachment C)

SECTION IV

WHEREAS, the Customer Service Department has received \$4,069 as a reimbursement from the Insurance Provider for the repairs to its vehicle, and

WHEREAS, this will be used to replenish the Auto and Truck Repair Account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2015 Adopted Operating Budget be amended to recognize the reimbursement for the vehicle in the Customer Service Department. (Attachment D)

SECTION V

WHEREAS, the General Fund, Housing and Human Services Department has received funds from South Louisiana Bank for \$5,000,

WHEREAS, the purpose of these funds are to create handicap accessibility features to qualified properties,

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2015 Adopted Operating Budget be amended in the General Fund, Housing and Human Services Department. (Attachment E)

SECTION VI

WHEREAS, the Parish received a grant for the Community Water Enrichment at the Bayou Sports Park in Recreation 2/3 for \$135,317, and

WHEREAS, the grant will include the installation of an 8" waterline and appurtenances to provide water service to softball, baseball, and soccer complexes, and

WHEREAS, once constructed, the waterline will be incorporated into the existing parish wide public water system operated by Consolidated Waterworks District No. 1.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2015 Adopted Operating Budget and the 5-Year Capital Outlay Budget be amended for the Bayou Sports Park. (Attachment F)

SECTION VII

WHEREAS, the Parish Prisoners Fund receives reimbursements from the Sheriff's Office for DOC,

WHEREAS, the revenues received have been greater than the budgeted amount, and

WHEREAS, the Prisoners Medical Department has had some unforeseen medical expenditures causing the need of an additional \$60,000 for the remainder of 2015.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2015 Adopted Operating Budget be amended for the Parish Prisoners Fund. (Attachment G)

SECTION VIII

WHEREAS, a application for funding for the Bayou Lacarpe Drainage Location “C” Project through the State Capital Outlay in the amount of \$750,000 requires a 25% match, and

WHEREAS, the additional funding is from the Bayou Lacarpe Drainage Improvements for \$200,000 and Drainage reserves for \$50,000.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2015 Adopted Budget and the 5 Year Capital Outlay of the Terrebonne Parish Consolidated Government be amended for the Bayou Lacarpe Drainage Location “C” Project. (Attachment H)

SECTION IX

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION X

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr., and B. Amed e.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 2nd day of December 2015.

<u>ATTACHMENT A - Sales Tax Revenue</u>			
	2015		
	Adopted	Change	Amended
One-third Cent Sales Tax	(8,159,771)	466,832	(7,692,939)
Fund Balance (Decrease)	N/A	(466,832)	N/A
One-third Cent Sales Tax	(8,042,650)	460,711	(7,581,939)
Fund Balance (Decrease)	N/A	(460,711)	N/A
One-Quarter Cent Sales Tax	(6,118,761)	353,642	(5,765,119)
Fund Balance (Decrease)	N/A	(353,642)	N/A
One-Quarter Cent Sales Tax	(6,118,761)	353,642	(5,765,119)
Fund Balance (Decrease)	N/A	(353,642)	N/A
One-Quarter Cent Sales Tax	(6,118,761)	353,642	(5,765,119)
Fund Balance (Decrease)	N/A	(353,642)	N/A
One-Quarter Cent Sales Tax	(6,118,761)	353,642	(5,765,119)
Fund Balance (Decrease)	N/A	(353,642)	N/A
<u>ATTACHMENT B - Road Lighting District #5</u>			
	2015		
	Adopted	Change	Amended
Misc Tax Adjustment	2,220	7,023	9,243
Fund Balance (Decrease)	N/A	(7,023)	N/A
<u>ATTACHMENT C - Sewerage Fund</u>			
	2015		
	Adopted	Change	Amended
Transfer to Sewer Capital Renewals	900,000	175,000	1,075,000
Net Position (Decrease)	N/A	(175,000)	N/A
Transfer from Sewer Fund	(900,000)	(175,000)	(1,075,000)
Net Position (Increase)	-	175,000	175,000
Major Pump Station Renovation-Note Only	660,051	(175,000)	485,051
Mire & Wallis Sewer LS Renovation-Note	-	175,000	175,000
<u>ATTACHMENT D - Customer Service</u>			
	2015		
	Adopted	Change	Amended
Auto & Truck Repair	7,987	4,069	12,056
CRI Supplies	(7,725)	(4,069)	(11,794)
<u>ATTACHMENT E - General Fund</u>			
	2015		
	Adopted	Change	Amended
Handicap Mobility Program	-	(5,000)	(5,000)
Housing Rehab - ADA Compliant	-	5,000	5,000

The Chairman recognized the public for comments on the following:

- C. A proposed ordinance to adopt the 2016 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government as presented by the Parish President and further amended by the Terrebonne Parish Council; to amend the parish compensation plan for new and/or adjusted positions; and to address other matters relative thereto.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, “THAT, the Council close the aforementioned public hearing.”

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: Mr. D. Babin
SECONDED BY: Ms. A. Williams

ORDINANCE NO. 8663

AN ORDINANCE TO ADOPT THE 2016 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2016 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr., and B. Amedée.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 2nd day of December 2015.

President M. Claudet recognized Chief Financial Officer Jamie Elfert and explained that tonight the Council approved her last budget. He continued that Ms. Elfert has presented many distinguished budgets throughout her tenure. Mr. Claudet also recognized Comptroller Donald Picou who is also retiring, and Ms. Kayla Dupre who will soon take over the Comptroller position. Mr. Claudet thanked both Ms. Elfert and Mr. Picou for their tremendous loyalty and dedication to this great parish and wished them well on their retirement.

Chief Financial Officer Jamie Elfert thanked everyone for being extremely supportive and recognized Comptroller Donald Picou for his dedication and impeccable service throughout his tenure with Terrebonne Parish.

Comptroller Donald Picou thanked everyone for the opportunity to work for Terrebonne Parish for the last 36.5 years, and expressed his gratitude to all the great people he worked with in the Accounting Department and noted that the department will be in good hands with Ms. Kayla Dupre and other staff.

President Claudet explained that Mr. Donald Picou's position has been filled by Ms. Kayla Dupre, who is currently the Accounting Manager and has been working for Terrebonne Parish for several years.

Several Council members shared special thanks to both Ms. J. Elfert and Mr. D. Picou and wished them the best of luck on their retirement and noted that the Parish will have "Big shoes to fill".

Mr. D. Babin moved, seconded by Mr. G. Hood, Sr., "THAT, the Council continue with the regular order of business."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Ms. B. Amedée, "THAT, the Council approve the Parish Bill Lists dated 11/23/15 and 11/30/15."

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

ABSTAINING: J. Navy.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. D. Guidry, "THAT, the Council approve the Parish Manual Check List for October 2015."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Under Agenda Item 1A - Public Wishing to Address the Council (No speaker cards were submitted prior to agenda deadline.)

The Chairman called for a report on the Budget and Finance Committee meeting held on 11/30/15, whereupon the Committee Chairman noting ratification of minutes calls public hearings on December 16, 2015 at 6:30 p.m., rendered the following:

BUDGET & FINANCE COMMITTEE

NOVEMBER 30, 2015

The Chairman, John Navy, called the Budget & Finance Committee meeting to order at 5:30 p. m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee member A. Williams and the Pledge of Allegiance led by Committee member C. Duplantis-Prather. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, Capt. Greg Hood, Sr. and B. Amedée. A quorum was declared present.

Chief Finance Officer Jamie Elfert reviewed the list of the two 2016 Proposed Budget changes that were recommended by Administration. There are as follows: Cedar Grove to Ashland Landfill Levee Water Control Structure and Suzie Canal North Levee Extension for 2017, 2018, 2019 for \$618,667 from the Drainage Tax Fund and the ¼% Capital Sales Tax Fund.

Mr. D. Guidry moved, seconded by Mr. G. Hood, Sr. and Mr. D. Babin, "THAT, the Budget and Finance Committee approve the recommended 2016 Proposed Budget changes (as per Administration) for the Cedar Grove to Ashland Landfill Water Control Structure Project and the Suzie Canal North Levee Extension Project for the years 2017, 2018 and 2019 for \$618,667."

The Chairman called for the vote on the motion offered by Mr. D. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: Mr. D. Babin
SECONDED BY: Mr. G. Hood, Sr. and Mr. D. Guidry

RESOLUTION NO. 15-578

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

WHEREAS, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

WHEREAS, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and grants authorization to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 30th day of November 2015.

* * * * *

Exhibit "A"
November 2015 Surplus List

Animal Shelter:

- 1 - Monitor / \$0.00
- 1 - Keyboard / \$0.00

Civic Center:

- 11 - Ink Cartridges / \$11.00

Customer Service:

- 1 - Printer / \$0.00
- 1 - Cash Counter / \$5.00

Housing and Human Services:

- 1 -Washing Machine, Broken / \$0.00

Human Resources:

- 8 - Phones / \$16.00
- 9 - Telephone Cords / \$1.00
- 1 - Laptop / \$5.00

Juvenile Detention:

- 1 - Commercial Washer / \$500.00
- 1 - Commercial Dryer / \$500.00

Planning & Zoning:

- 1 - Laptop with port, keyboard and mouse / \$7.00

Police:

- 7 - Filing Cabinets / \$35.00
- 1 - Copy Machine / \$0.00
- 13 - Desk Chairs / \$26.00
- 25 - Chairs / \$50.00
- 1 - Shelf / \$25.00
- 1 - Stove / \$50.00
- 1 - Metal Shelving - Scrapped / \$0.00
- 15 - Holsters / \$0.00
- 17 - Radio Holders / \$0.00

Pollution Control Treatment:

- 3 - 50 HP Aerator Motors / \$1500.00

Risk Management:

- 13 - Phones / \$13.00
- 2 - Headsets / \$2.00

Recreation:

- 1 - Ice Machine with Bin, Broken / \$50.00
- 1 - John Deere Tractor with Mower Attachment / \$200.00

Solid Waste:

- 1 - 1995 John Deere 590 D Excavator (Unit 3259) / \$2,500.00
- 1 - 2002 Volvo EC140 Excavator (Unit 4211) / \$4,000.00
- 1 - 2006 John Deere Z-Trak Mower (Unit 4285) / \$200.00
- 1 - 1994 Black Light Angle Trailer (Unit 4130) / \$300.00
- 1 - 2002 S321 Air Burner (diesel engine & blower only) (Unit 4200) / \$1,000.00
- 1 - 2002 Ford F450 Flat Bed Truck (Unit 863) / \$2,500.00

Utilities:

- 2 - Desk Chairs / \$0.00

OFFERED BY: Mr. D. Babin

SECONDED BY: Mr. G. Hood, Sr.

RESOLUTION NO. 15-579

A resolution approving the 2015 Balancing Budget Adjustment and 2016 Budget Plan (Operations and Five-Year Capital Outlay) of the Terrebonne Parish Veterans Memorial District.

WHEREAS, effective June 17, 2008, the Terrebonne Parish Veterans Memorial District (the "District") was created as a governing authority under the provisions of LA R.S. 33:9357, which requires the District to receive approval of the Terrebonne Parish Council prior to any of the following actions by the board:

1. Adoption of an annual budget.
2. Purchase, sale or encumbrance of immovable property.

3. Submitting for voter approval any tax proposal.
4. Any other matter or action as determined by ordinance adopted by the Terrebonne Parish Consolidated Government, and

WHEREAS, the District was successful in the voters' approval of a .5 mill property tax in 2010, with the first levy of said millage in the Fall of 2011 for the budget year of 2012, and

WHEREAS, the District approved their 2015 final balancing budget amendment for their General Fund Operations, at their regular meeting of November 19, 2015 subject to Council Approval, and

WHEREAS, the District approved their 2016 Operations Budget at their regular meeting of November 19, 2015, subject to Council Approval.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, to approve the Terrebonne Parish Veterans' Memorial District 2015 Final Balancing Budget adjustment and 2016 Budget Plan.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Mr. D. Guidry

SECONDED BY: Mr. P. Lambert

RESOLUTION NO. 15-580

Resolution authorizing the Sole Source / Proprietary purchase of various Oils and Lubricates for use by Terrebonne Parish Consolidated Government (TPCG) Fleet Maintenance Division and other Departments / Divisions

WHEREAS, after careful review Angela Guidry, Purchasing Manager and Wendell Voisin, Fleet Maintenance Superintendent it has been determined that the unique qualities of Reliant Technologies' Oils and Lubricants for the consistent maintenance of TPCG Vehicles and Heavy Equipment substantiate the sole source / proprietary purchase as per the provisions set forth in the Louisiana Revised Statutes Titles 39:1597 and 39:1551 et seq., and

WHEREAS, Reliant Technologies, Inc. currently holds the contract for various Oils and Lubricants and agrees to adhere to the current pricing for a one (1) year period and subject to two (2) additional twelve (12) month renewal periods provided there is no change in product specifications and pricing structure, and

WHEREAS, Parish Administration concurs with the recommendation of the Sole Source/Proprietary purchase of Oils and Lubricates from Reliant Technologies, Inc. as per as per the provisions set forth in the Louisiana Revised Statutes Titles 39:1597 and 39:1551 et seq. and attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the sole source / proprietary purchase of Oils and lubricants be accepted as per the aforementioned provisions and attached documents.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 30th day of November 2015.

Mr. G. Hood, Sr. moved, seconded by Ms. C. Duplantis-Prather, "THAT, the Budget & Finance Committee introduce an ordinance to amend the Compensation Plan of Terrebonne Parish Consolidated Government so as to adjust the Maximum Pay Structure of the Executive Positions by \$10,000.00 and adjust the midpoint accordingly, as presented by the Human Resources Department, and call a public hearing on December 16, 2015 at 6:30 p.m."

The Chairman called for the vote on the motion offered by Mr. G. Hood, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Hood, Sr., "THAT, the Budget & Finance Committee introduce an ordinance to amend the 2015 Adopted Operating Budget and the 5 Year Capital Outlay of the Terrebonne Parish Consolidated Government for the following items:

- I. Disaster Voucher Program, \$13,828
- II. Terrebonne Homeless Shelter, \$1,726
- III. FEMA – Terrebonne Parish SRL/RL Elevation Project 1786-109-0006, \$10,018,060
- IV. Oakshire/Southdown #2 Holding Basins, \$6,831,024
- V. Capital Improvement Bond Sinking, \$11,059,047

and call a public hearing on said matter on December 16, 2015 at 6:30 p.m."

The Chairman called for the vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: Ms. C. Duplantis-Prather

SECONDED BY: Mr. P. Lambert

RESOLUTION NO. 15-581

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing one (1) ³/₄ Ton, Regular Cab and Chassis, 2WD, with 8' Service Body (Knapheide 696J) Pick-up Truck (2016 Dodge Ram 2500) and one (1) ¹/₂ Ton Regular Cab, 4WD, with 8' box Pick-up Truck (2016 Dodge Ram 1500) for the Forced Drainage Division of the Public Works Department under State Contract #4400005974/409959, and

WHEREAS, after careful review by Carl Ledet, Forced Drainage Superintendent and Perry Blanchard, Operations Manager it has been determined that the price of Twenty-seven Thousand Fifty-eight Dollars (\$27,058.00) from Southland Dodge, Inc. for the purchase of one (1) ¾ Ton, Regular Cab and Chassis, 2WD, with 8' Service Body (Knapheide 696J) Pick-up Truck (2016 Dodge Ram 2500) and the price of Twenty-four Thousand Four Hundred and Nine Dollars (\$24,409.00) from Southland Dodge, Inc. for the purchase of one (1) ½ Ton Regular Cab, 4WD, with 8' box Pick-up Truck (2016 Dodge Ram 1500) should be accepted as per the State Contract Vehicle Catalog and under the provisions set forth in the Louisiana Revised Statutes Title 39:1710, and

WHEREAS, the Parish Administration has recommended the acceptance of the prices for the aforementioned vehicles purchase at a total cost of Fifty-one Thousand, Four Hundred Sixty-seven Dollars (\$51,467.00) as per the attached State Purchasing Contract Catalog.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the vehicle be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Mr. D. Guidry

SECONDED BY: Mr. D. Babin

RESOLUTION NO. 15-582

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing one (1) ¾ Ton, Crew Cab, 2WD, with 6' 4" Box Pick-up Truck (2016 Dodge Ram 2500) for the Customer Service Division of the Finance Department under State Contract #4400005969/409962, and

WHEREAS, after careful review by Edward Lawson, Customer Service Manager it has been determined that the price of Twenty-four Thousand Two Hundred Forty Dollars (\$24,240.00) from Southland Dodge, Inc. for the purchase of one (1) ¾ Ton, Crew Cab, 2WD, with 6' 4" Box Pick-up Truck (2016 Dodge Ram 2500) should be accepted as per the State Contract Vehicle Catalog and under the provisions set forth in the Louisiana Revised Statutes Title 39:1710, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned vehicle purchase at a cost of Twenty-four Thousand Two Hundred Forty Dollars (\$24,240.00) as per the attached State Purchasing Contract Catalog.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the vehicle be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.
ABSTAINING: None.
ABSENT: None.

The Chairman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Ms. C. Duplantis-Prather
SECONDED BY: Mr. P. Lambert

RESOLUTION NO. 15-583

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing one (1) $\frac{3}{4}$ Ton, Crew Cab & Chassis, 2WD, with 8' Service Body (Knapheide 696J) Pick-up Truck (2016 Dodge Ram 2500) for the Pollution Control - Collection Division of the Public Works Department under State Contract #4400005974/409959, and

WHEREAS, after careful review by Michael P. Ordogne, Pollution Control Administrator, it has been determined that the price of Twenty-eight Thousand One Hundred Ninety-nine Dollars (\$28,199.00) from Southland Dodge, Inc. for the purchase of one (1) $\frac{3}{4}$ Ton, Crew Cab & Chassis, 2WD, with 8' Service Body (Knapheide 696J) Pick-up Truck (2016 Dodge Ram 2500) should be accepted as per the State Contract Vehicle Catalog and under the provisions set forth in the Louisiana Revised Statutes Title 39:1710, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned vehicle purchase at a cost of Twenty-eight Thousand One Hundred Ninety-nine Dollars (\$28,199.00) as per the attached State Purchasing Contract Catalog.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the vehicle be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.
ABSTAINING: None.
ABSENT: None.

The Chairman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Ms. C. Duplantis-Prather
SECONDED BY: Mr. P. Lambert

RESOLUTION NO. 15-584

A resolution to amend resolution 15-365 to reflect the changes in pricing and vehicle model year and options for the purchase of one (1) new/unused 2015 Dodge Ram 1500 under State Contract #4400005974/409959

WHEREAS, on June 24, 2015 the Terrebonne Parish Consolidated Government (TPCG) Budget and Finance Committee adopted resolution 15-365 for the of purchase one (1) new/unused $\frac{1}{2}$ Ton, Regular Cab, 4WD, V8 with 6' 4" Box Pick-up Truck (2015 Dodge Ram 1500) for the Gravity Drainage Division of the Public Works Department from Southland Dodge, Inc., and

WHEREAS, after correspondence with the vendor TPCG was made aware that the 2015 model was not available and that the 2016 model year would have a price increase, and

WHEREAS, after careful review by Angela Guidry, Purchasing Manager, Rory Sons, Gravity Drainage Superintendent, Perry Blanchard, Operations Manager it has been determined that the adjusted price of price of Twenty-Seven Thousand, Four Hundred Eighty-seven Dollars (\$27,487.00) from Southland Dodge, Inc. for the purchase of one (1) 2016 Dodge Ram 1500 be accepted as per the State Contract Vehicle Catalog and under the provisions set forth in the Louisiana Revised Statutes Title 39:1710, and

WHEREAS, Parish Administration has concurred with the recommendation that resolution 15-365 be amended to reflect the change to a 2016 model Dodge Ram 1500 and the increase in pricing as per attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of Parish Administration is approved and resolution 15-365 be amended to reflect the aforementioned changes as per attached documents.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Mr. R. Hornsby

SECONDED BY: Ms. A. Williams

RESOLUTION NO. 15-585

RESOLUTION TO AUTHORIZE THE PARISH
PRESIDENT, MICHEL H. CLAUDET TO ENTER
INTO A MULTI-JURISDICTIONAL
CONSORTIUM AGREEMENT IN CONJUNCTION
WITH WORKFORCE INNOVATIVE AND
OPPORTUNITY ACT

WHEREAS, Terrebonne Parish Consolidated Government is desirous of participating in the workforce regional program to obtain workforce development as outlined in the attached agreement.

NOW therefore be it resolved that Parish President Michel H. Claudet is hereby authorized to enter into the attached multi-jurisdictional consortium agreement.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 30th day of November 2015.

Upon questioning, Parish President Michel Claudet explained, for clarification purposes, that the aforementioned resolution was submitted by the State for approval. He mentioned that

Mr. Martin “Marty” Triche and a representative from the Workforce Regional Program Office have already signed the resolution; noted that this resolution presents no obligation to Terrebonne Parish; and added that it just rotates the agreement between Terrebonne and Lafourche Parishes, respectively.

Mr. G. Hood, Sr. moved, seconded by Ms. A. Williams, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. G. Hood, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:40 p.m.

John Navy, Chairman

Tammy E. Triggs, Minute Clerk

Mr. J. Navy moved, seconded by Mr. D. Guidry, “THAT, the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 11/30/15.”

The Chairman called for a vote on the motion offered by J. Navy.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Policy, Procedure and Legal Committee meeting held on 11/30/15, whereupon, the Committee Chairman rendered the following:

POLICY, PROCEDURE, & LEGAL COMMITTEE

NOVEMBER 30, 2015

The Chairman, Greg Hood, Sr., called the Policy, Procedure, & Legal Committee meeting to order at 5:43 p. m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member R. Hornsby and the Pledge of Allegiance led by Committee Member D. Guidry. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, Capt. Greg Hood, Sr., HPD Ret. and B. Amedée. A quorum was declared present.

Terrebonne Parish Human Resources and Risk Management Director J. Dana Ortego presented the 2016 renewal of Employee Benefits (medical, dental, pharmacy, short-term disability, long-term disability, basic life and voluntary life including all administrative cost for effective date of 01-01-2016). He explained that the TPCG insurance program is a self-insured plan which keeps the insurance rates and premiums relatively low and cost-efficient; and stated that after a review of the 2015 claims data, it was determined that the rates would increase slightly in 2016 to 8% and not the 12% that was initially projected because of some prescription and medical “reimbursement”.

Upon questioning, Mr. Ortego stated that on a standard plan, the increase would only be \$18.06 per month and the premium plan would only increase by \$23.52 per month; noted that the

Parish encourages employees to go to their primary care physicians or urgent care facilities when they become ill, instead of the using the emergency room, if possible, and continued that using generic medication and the wellness program offered which helps to drive the cost of insurance premiums down.

OFFERED BY: Ms. A. Williams

SECONDED BY: Ms. B. Amedée and Mr. D. Guidry

RESOLUTION NO. 15-586

Employee Benefit plan costs for 2016

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Employee Benefits insurance coverage through its Department of Risk Management; and

WHEREAS, a review of estimated 2016 projections was completed for employee benefits (medical, dental, pharmacy, short term disability, long term disability, basic life and voluntary life including, also all administrative costs) for an effective date of 1/1/2016; and

WHEREAS, Administration and the Risk Management Department recommends Terrebonne Parish Consolidated Government through its self-insured health program renew the Administrative Contract and Re-insurance with United Health Care (UHC); Short Term and Long Term Disability through MetLife Insurance; and Life Insurance also through MetLife Insurance per the attached documents for calendar year 2016; and

WHEREAS, Administration and the Risk Management Department recommends accepting the attached rates and administrative cost scheduled for the Medical, Dental and Prescription package for Year 2016.

NOW THEREFORE BE IT RESOLVED by the Terrebonne Parish Consolidated Government (Policy, Procedure, and Legal Committee), on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to renew the attached rates and administrative contract for the entire employee benefits package beginning 1/1/2016.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 30th day of November 2015.

At this time in the proceedings (5:51 p.m.), Chairman G. Hood, Sr. relinquished the chair position to the Vice-Chairwoman B. Amedée.

Committee member G. Hood, Sr. stated he asked that this item – (Discussion and possible action regarding revising the current Parish Bingo Laws) be placed on the agenda so that the parish ordinance can be reviewed to reflect the gambling ordinance that the State of Louisiana currently has in place; and noted that the only difference would be the number of bingo games that you can have per week and/or per month at any facility, which by state law is twenty (20) and parish ordinance is fifteen (15). Mr. Hood suggested that the Parish ordinance be changed to reflect the state law with six (6) bingo games maximum per week and/or twenty (20) bingo games maximum per month, which would be in conjunction with the state ordinance.

Mr. Mark Black, a resident of Houma, stated that bingo has been around in Terrebonne Parish since the early 1980's and 1990's with additional bingo halls opening because of the "spurt" of attendance. He explained that with the increase of other gaming devices, such as video poker and casinos, the attendance and income revenue at the bingo halls has decreased sufficiently. Mr. Black stated that increasing the number of bingo days and adopting a new ordinance will only cause some bingo halls to close.

Mr. D. Babin moved, seconded by Mr. J. Navy, "THAT, the Policy, Procedure and Legal Committee extend Mr. Mark Black's time an additional minute."

The Vice-Chairwoman called for the vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Vice-Chairwoman declared the motion adopted.

Mr. Black continued and explained that the supply and demand is not there anymore for bingo and to increase the number of days a facility can have bingo games will be detrimental to some of the existing bingo clubs. He expressed his opposition of changing the current ordinance to reflect the state gambling laws.

Ms. Charlette Black, a bingo hall owner, stated that she concurs with Mr. Mark Black and further indicated that increasing the number of bingo days is going to hurt some of the bingo clubs and increase the cost of operations for other clubs. Ms. Black expressed her opposition of increasing the number of bingo days and is not in favor of revising the current ordinance.

Ms. Charlotte Sanders, president of Evergreen Associates, stated that the building that they used to host bingo games was sold and that increasing the number of bingo games would increase revenue for her bingo club; noting that this increase would not interfere with the renting of the building for other events. Ms. Sanders expressed her support for amending the current bingo ordinance that would increase the number of bingo days.

Mr. Carl Cortez, president of the Evergreen Lions Club, stated that not increasing the number of bingo days will hurt bingo clubs. He expressed his support of changing the current ordinance and increasing the number of days.

Mr. Donald Tivet, a representative Knights of Columbus Council 5013, stated that they are in need of more bingo games to increase their funding; noting that the clubs cannot be sustained with club dues alone. He expressed his support of increasing the number of days.

Ms. Maranda Trahan, a member of the T-Caillou Lions Club, explained that their organization is one of the nine clubs that host bingo at one of the halls; stating that when the halls are closed they are suffering financially. She expressed her support of changing the current legislation to increase the number of days.

Ms. Marlene Jewell, president of the Krewe of Mardi Gras and chairperson of the United Veterans League, stated that she opposes changing the current ordinance because increasing the number of days at one hall would be devastating to other bingo clubs. She asked that the current ordinance stay in place so that the other clubs will not be affected.

Mr. Greg Fakier, owner of Mardi Gras Hall, stated that increase the number of bingo games will cause some clubs to be at a disadvantage and other to increase their jackpot numbers and revenue. He expressed his opposition of changing the current ordinance.

A speaker card was submitted by Mr. Nick Hebert – when called upon by the Committee Vice-Chairwoman - he waived his chance to address the Committee pertaining to the bingo ordinance.

Discussion ensued with several Committee members asking for clarification about the number of days, the effect that it would have on all the bingo clubs and whether or not it is necessary to change the ordinance to be in conjunction with the state gambling ordinance; noting that further discussion will have to take place to find a viable solution for this issue.

Committee member A. Williams suggested that a committee be formed with herself, Committees members C. Duplantis-Prather, D. Guidry and J. Navy, and the presidents and/or heads of the bingo to address the issue of increasing the number of bingo days at bingo halls.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather and Mr. G. Hood, Sr., “THAT, the Policy, Procedure and Legal Committee form a committee to discuss and address the current parish ordinance as it relates to bingo.”

The Vice-Chairwoman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Vice-Chairwoman declared the motion adopted.

Committee member A. Williams asked that all of the bingo club owners in attendance give their information to Council Clerk V. Chauvin so that a meeting can be scheduled to find a viable solution pertaining to this matter.

Mr. G. Hood, Sr. moved, seconded by Ms. A. Williams, “THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned.”

The Vice-Chairwoman called for the vote on the motion offered by Mr. G. Hood, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:29 p.m.

Greg Hood, Sr., Chairman

Tammy E. Triggs, Minute Clerk

Mr. G. Hood, Sr. moved, seconded by Mr. D. Guidry, “THAT, the Council accept and ratify the minutes of the Policy, Procedure and Legal Committee meeting held on 11/30/15.”

The Chairman called for a vote on the motion offered by Mr. G. Hood, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr., and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Public Services Committee meeting held on 11/30/15, whereupon the Committee Chairwoman rendered the following:

PUBLIC SERVICES COMMITTEE

NOVEMBER 30, 2015

The Chairwoman, A. Williams, called the Public Services Committee meeting to order at 6:30 p. m. in the Terrebonne Parish Council Meeting Room with an Invocation led by Committee Member J. Navy and the Pledge of Allegiance led by Committee Member D. Babin. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, Capt. Greg Hood, Sr., HPD Ret. and B. Amedée. A quorum was declared present.

OFFERED BY: Mr. P. Lambert

SECONDED BY: Mr. D. Guidry

RESOLUTION NO. 15-587

A Resolution recommending the awarding and authorizing the signing of the Construction Contract for Parish Project No. 97-PAV-21, State Project No. H.007351, Federal Aid Project No. H007351, Country Drive Widening Project Phase A, Terrebonne Parish, Louisiana and authorizing the issuance of the Notice to Proceed to commence construction of said Project.

WHEREAS, the Terrebonne Parish Consolidated Government recommends the State award the bid for the Country Drive Widening Project Phase A, herein after known as Parish Project 97-PAV-21, State Project No. H.007351, Federal Aid Project No. H007351, and

WHEREAS, Bids have been received for the above referenced project, and

WHEREAS, the lowest and best bid was the submitted by Huey Stockstill, LLC in the bid amount of \$3,938,352.90, and

WHEREAS, the Terrebonne Parish Consolidated Government concurs with the State to authorize the award of the contract to the firm of Huey Stockstill, LLC, and

WHEREAS, the Parish Administration has recommended the State accept the bid by Huey Stockstill, LLC, in the bid amount of Three Million Nine Hundred Thirty Eight Thousand Three Hundred Fifty Two Dollars and Ninety Cents (\$3,938,352.90), as per attached bid forms.

WHEREAS, the Terrebonne Parish Consolidated Government has provided sufficient funds to complete the project.

NOW, THEREFORE BE IT RESOLVED, that all bid items necessary for the completion of Parish Project No. 97-PAV-21, State Project No. H.007351, Federal Aid Project No. H007351, Country Drive Widening Project Phase A, be awarded to the firm of Huey Stockstill, LLC, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the concurrence with the State by the Parish Administration be approved, and that the bid of Huey Stockstill, LLC, in the amount of \$3,938,352.90 be accepted as per attached bid forms, and

BE IT FURTHER RESOLVED, that the Parish President be authorized to execute all necessary Contract Documents for the State to authorize Huey Stockstill, LLC, to proceed with all necessary services for the completion of the project.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

At this time in the proceedings (6:33p.m.), Chairwoman A. Williams relinquished the chair position to the Vice-Chairman D. Babin.

The Chairwoman resumed the chair position at 6:36 p.m.

Committee member P. Lambert gave a brief history about the aforementioned project that began in the early 1990's; stating that the project was channeled into three phases with the final phase of this project coming to completion.

OFFERED BY: Ms. B. Amedée

SECONDED BY: Ms. C. Duplantis-Prather

RESOLUTION NO. 15-588

A resolution authorizing the execution of Change Order No. 1 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phases 1 & 2, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated July 8, 2015 with Gallo Mechanical, LLC, Recordation Number 1484331, for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phases 1 & 2, and

WHEREAS, the Contractor requested 30 additional days to be added to the contract due to equipment delivery lead time of the air handler units, and

WHEREAS, the Engineer has recommended an additional Thirty (30) calendar days be added to the contract, and

WHEREAS, this Change Order No. 1 has been recommended by the Engineer, Castagnos Goodwin Utley Engineers, L.L.C., for this project.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Michel Claudet of Change Order No. 1 to the construction agreement with Gallo Mechanical, LLC for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phases 1 & 2, Terrebonne Parish, Louisiana, for an increase of thirty (30) calendar days to the construction contract, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to Engineer, Castagnos Goodwin Utley Engineers, L.L.C..

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.
ABSTAINING: None.
ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Mr. G. Hood, Sr.
SECONDED BY: Ms. C. Duplantis-Prather

RESOLUTION NO. 15-589

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 13-BRG-47, Westside Blvd Bridge, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government awarded the construction to Gray Construction Corporation, for Parish Project No. 13-BRG-47, Westside Blvd Bridge, Terrebonne Parish, Louisiana, and

WHEREAS, the Parish is desirous of completing the construction of the Westside Blvd Bridge Project, and

WHEREAS, the existing sewer force main location was not known, and

WHEREAS, the Contractor needed to probe around the existing bridge to determine the location of the sewer force main, and

WHEREAS, the existing concrete needed to be replaced, and

WHEREAS, the Engineer directed the Contractor to remove the existing concrete and pour 8" of concrete, and

WHEREAS, this change order will increase the overall contract price by Fifteen Thousand Four Hundred and Ninety-Nine Dollars and Ninety-One Cents (\$15,499.91), and

WHEREAS, Change Order No. 2 had been recommended by the Engineer, Providence/GSE Associates, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Michel Claudet of Change Order No. 2 to the construction agreement with Gray Construction Corporation for Parish Project No. 13-BRG-47, Westside Blvd. Bridge, Terrebonne Parish, Louisiana, for an increase in the overall contract price of Fifteen Thousand Four Hundred and Ninety-Nine Dollars and Ninety-One Cents (\$15,499.91), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Providence/GSE Associates, LLC.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.
ABSTAINING: None.
ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

Parish President Michel Claudet thanked everyone who helped with the aforementioned parish project, Dan Gray Construction of Morgan City, LA and GSE Engineers, for job well done.

Upon questioning, Parish President Michel Claudet explained that a request has been submitted to the state to have a left turn arrow placed on the bridge to alert motorist about oncoming traffic on Main Street; and noted that a feasibility study would have to be conducted to determine if this is necessary.

OFFERED BY: Ms. C. Duplantis-Prather

SECONDED BY: Ms. B. Amedée

RESOLUTION NO. 15-590

A resolution providing for the acceptance of work performed by LA Contracting Enterprise, LLC, in accordance with the Certificate of Substantial Completion for Parish Project 14-DRA-50, Sylvia Street Drainage Improvements, Phase 3, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated May 21, 2015 with LA Contracting Enterprise, LLC, for Parish Project 14-DRA-50, Sylvia Street Drainage Improvements, Phase 3, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1472444 of the records of Terrebonne Parish, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, Duplantis Design Group, PC, recommends the acceptance of the substantial completion,

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1472444 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer Duplantis Design Group, PC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Ms. C. Duplantis-Prather
SECONDED BY: Ms. B. Amedée

RESOLUTION NO. 15-591

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO SIGN AND SUBMIT AN AMENDMENT TO THE TERREBONNE PARISH GUSTAV/IKE DISASTER RECOVERY PLAN BUDGET TO THE STATE OF LOUISIANA AND HUD TO COMPLY WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY PROGRAM.

WHEREAS, the Terrebonne Parish Consolidated Government has been awarded Community Development Block Grant (CDBG) funding as a result of the damage caused by Hurricanes Gustav and Ike; and

WHEREAS, DPW Administration Building Project is in need of additional funds for a proposed change order; and

WHEREAS, the bid for Gray Sewers submitted was under budget; and

WHEREAS, funds from Gray Sewers will be transferred to cover the shortfall for the DPW Administration Building Project; and

WHEREAS, through the proper public approval process the funds can be reallocated from one project to another as reflected in Attachment A; and

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that that the Parish President, Michel H. Claudet, is authorized to sign, submit and implement the recommended amendment to the Terrebonne Parish Gustav/Ike Disaster Recovery Plan regarding the projects in Attachment A.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Ms. C. Duplantis-Prather
SECONDED BY: Mr. G. Hood, Sr.

RESOLUTION NO. 15-592

A resolution providing for the ratification of the appointment by Parish President Michel Claudet of the firm of Providence/GSE Associates, LLC to provide engineering services for the Bayou LaCarpe Drainage Improvements, Phase C, Popeyes Pump Station Project, and also authorizing Parish President Michel Claudet to execute the appropriate engineering contract documents for this project.

WHEREAS, Terrebonne Parish wishes to construct the Bayou LaCarpe Drainage Improvements, Phase C, Popeye's Pump Station Project, and

WHEREAS, Parish President Michel Claudet has recommended that the firm of Providence/GSE Associates, LLC be retained to provide the necessary professional services for this project, and

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President Michel Claudet be ratified and that the engineering firm of GSE Associates, LLC be retained to provide the necessary professional services for the Bayou LaCarpe Drainage Improvements, Phase C, Popeyes Pump Station Project, and that Parish President Michel Claudet be authorized to execute any and all documents with said firm for this project.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée,

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Mr. D. Guidry

SECONDED BY: Mr. P. Lambert and Mr. R. Hornsby

RESOLUTION NO. 15-593

A Resolution awarding and authorizing the signing of a Construction Contract to the firm of Phylway Construction, LLC. for Parish Project No. 10-CDBG- R-LEV-63, Ward 7 Levee Improvements & Extension Phase III Boudreaux Canal to Lashbrook Pump Station, Terrebonne Parish, Louisiana and authorizing the issuance of the Notice to Proceed to commence construction of said Project.

WHEREAS, the Terrebonne Parish Consolidated Government did receive bids for Parish Project No. 10-CDBG- R-LEV-63, Ward 7 Levee Improvements & Extension Phase III Boudreaux Canal to Lashbrook Pump Station, Terrebonne Parish, Louisiana, and

WHEREAS, the lowest, responsive and responsible bid for the construction of the project was that submitted by the firm of Phylway Construction, LLC., in the amount of \$6,700,610.00 and

WHEREAS, the Engineer for this project, CB&I, Inc. has recommended that the award of the contract be made to Phylway Construction LLC., and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the lowest, responsive and responsible base bid submitted by the firm of Phylway Construction LLC. in the total bid amount of \$6,700,610.00 as per attached bid forms, for Ward 7 Levee Improvements & Extension Phase III Boudreaux Canal to Lashbrook Pump Station, Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED, the President of Terrebonne Parish Consolidated Government, be authorized and empowered to sign a construction contract for and on behalf of the Terrebonne Parish Consolidated Government with Phylway Construction LLC., and

BE IT FURTHER RESOLVED, that upon receipt of the required Certificate of Insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, CB&I, Inc. is hereby authorized to issue the Notice to Proceed to Phylway Construction LLC. to commence construction of said project, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Engineer, CB&I, Inc.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

Committee member D. Guidry thanked everyone who worked diligently on the aforementioned project stating that this elevation will protect the Chauvin area as well as the Eastside of Houma and the barrier island areas of Terrebonne Parish from storm surges.

OFFERED BY: Mr. D. Guidry

SECONDED BY: Mr. G. Hood, Sr.

RESOLUTION NO. 15-594

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 10-CDBG-R-LEV-63; Ward 7 Levee Improvements & Extension Phase II, Lashbrook Pump Station to Bayou Neuf Pump Station, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated May 7, 2014, with Ceres Environmental Services, Inc., for the Ward 7 Levee Improvements & Extension Phase II, Lashbrook Pump Station to Bayou Neuf Pump Station, Parish Project No. 10-CDBG-R-LEV-63, Terrebonne Parish, Louisiana, and

WHEREAS, this change order is required to increase contract time by Sixty Three (63) calendar days due to abnormal weather conditions above the expected days lost due to rain and the need for additional contract time to perform bank stabilization work with no change in expenditure, and

WHEREAS, this change order has been approved by the Louisiana Office of Community Development (OCD), and

WHEREAS, this Change Order No. 2 has been recommended by the ENGINEER for this project, CB&I Coastal, Inc.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Michel Claudet of Change Order No. 2 to the construction agreement with Ceres Environmental Services, Inc., increases the construction time by sixty three (63) calendar days with no increase in expenditure, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, CB&I Coastal, Inc.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

OFFERED BY: Mr. G. Hood, Sr.

SECONDED BY: Ms. B. Amedée

RESOLUTION NO. 15-595

A resolution providing approval of Amendment No. 1 to the Engineering Agreement for Parish Project No.14-SEW-21, North Wastewater Treatment Electrical Improvements, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with Providence/GSE Associates, LLC dated July 11, 2014 , recordation number 1458023, for the North Wastewater Treatment Electrical Improvements Project identified as Parish Project 14-SEW-21, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Additional Services, and

WHEREAS, the engineer has informed the Terrebonne Parish Consolidated Government that the arc flash labeling is a requirement of the National Electrical Code, and

WHEREAS, Amendment No. 1 proposes to increase the fees to include the proper labeling, and

WHEREAS, this above work will increase the Additional Services by \$15,000.00, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 1 to the Engineering Agreement for an overall increase of \$15,000.00 and authorizes Parish President Michel Claudet to execute this Amendment No. 1 to the Engineering Agreement for the North Wastewater Treatment Electrical Improvements, Parish Project No. 14-SEW-21, with Providence/GSE Associates, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, Providence/GSE Associates, LLC

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

Mr. G. Hood, Sr. moved, seconded by Ms. B. Amedée, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairwoman called for the vote on the motion offered by Mr. G. Hood, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:44p.m.

Arlanda Williams, Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. A. Williams moved, seconded by Mr. G. Hood, Sr., "THAT, the Council accept and ratify the minutes of the Public Services Committee meeting held on 11/30/15."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr., and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Community Development and Planning Committee meeting held on 11/30/15, whereupon the Committee Chairwoman noting ratification of minutes calls public hearings on December 16, 2015 at 6:30 p.m., rendered the following:

COMMUNITY DEVELOPMENT & PLANNING COMMITTEE

NOVEMBER 30, 2015

The Chairwoman, C. Duplantis-Prather, called the Community Development & Planning Committee meeting to order at 6:45 p. m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member B. Amedée and the Pledge of Allegiance led by Committee Member D. Guidry. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, Capt. Greg Hood, Sr., HPD Ret. and B. Amedée. A quorum was declared present.

Mr. J. Navy moved, seconded by Mr. R. Hornsby, "THAT, the Community Development and Planning Committee introduce an ordinance to authorize the Parish President to execute a cooperative endeavor agreement for ground lease for the old Houma Elementary building with Houma School Apartment, LLC and call a public hearing on December 16, 2015 at 6:30 p.m."

The Chairwoman called for the vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: Ms. A. Williams

SECONDED BY: Mr. G. Hood, Sr.

RESOLUTION NO. 15-596

A resolution authorizing the Parish President to sign and submit the Low Income Home Energy Assistance Program (LIHEAP) Agreement with the Louisiana Housing Corporation for Grant Period 10/1/2015-9/30/2017.

WHEREAS, the contract in the amount of \$750,192.50 is available to the Terrebonne Parish Consolidated Government for the contract period beginning October 1, 2015 through September 30, 2017.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Michel H. Claudet, to sign and submit the LIHEAP Agreement ; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Michel H. Claudet, to execute any and all grant agreements, certifications, amendments, modifications, and all documents necessary between Terrebonne Parish Consolidated Government and the Louisiana Housing Corporation.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 30th day of November 2015.

Committee Chairwoman C. Duplantis-Prather announced that Agenda Item 3 (RESOLUTION: To co-sponsor eight (8) “Downtown Live After 5” events throughout 2016 beginning with March 18, 2016 and ending with October 21, 2016) was “pulled” from tonight’s agenda, per Administration.

Mr. G. Hood, Sr. moved, seconded by Ms. A. Williams and Mr. R. Hornsby, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Chairwoman called for the vote on the motion offered by Mr. G. Hood, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:48 p. m.

C. Duplantis-Prather, Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. C. Duplantis-Prather moved, seconded by Mr. D. Guidry, “THAT, the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on 11/30/15.”

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr., and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. R. Hornsby moved, seconded by Mr. G. Hood, Sr., “THAT, the Council approve the following street light list:

INSTALL STREET LIGHT AT 737 EAST WOODLAWN RANCH RD.; RLD #7; ENTERGY; DISTRICT 8; DIRK GUIDRY

INSTALL 250 –WATT HPS STREET LIGHT ON EXISTING POLE AT 861 HIGHWAY 55, ON BAYOU SIDE, (POLE IS MARKED WITH RED RIBBON); **LA. DOTD PERMIT NEEDED**; RLD # 6; ENTERGY; DISTRICT 9; PETE LAMBERT.”

The Chairman called for a vote on the motion offered by Mr. R. Hornsby.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr. and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman announced the following vacancies, which he noted will be handled as per usual procedure:

- Bayou Blue Fire Protection District Board: One long-standing vacancy.
- Recreation District No. 3A Board: One vacancy due to a resignation.
- Houma Area Convention & Visitors' Bureau: One expiring term on 12/31/15, representing the Historical/Cultural Society.
- Municipal Civil Service Board: Two expiring terms on 11/29/15. (both nominated by NSU).
- Terrebonne Parish Children & Youth Services Planning Board: Nine terms expire in November 2015.
- Terrebonne Parish Tree Board: One vacancy due to a resignation.
- Recreation District No. 10 Board: One expiring term on 12/31/15.
- Houma-Terrebonne Public Finance Trust: Two expiring terms on 12/26/15.
- 911 Communications District Board: One expiring term on 12/31/15. (North Terrebonne Parish area, outside City Limits of Houma).
- South Central Human Service Authority: Two expiring terms on 12/17/15.
- Bayou Cane Fire District Board: Five expiring terms on 1/1/16.
- Coteau Fire Protection District Board: Three expiring terms on 1/1/16.
- Fire Protection District No. 4 Board: Three expiring terms on 1/1/19.
- Fire Protection District No. 5 Board: Three expiring terms on 1/1/19.
- Fire Protection District No. 6 Board: Two expiring terms on 1/1/19.
- Fire Protection District No. 7 Board: Three expiring terms on 1/1/19.
- Fire Protection District No. 8 Board: Three expiring terms on 1/1/19.
- Fire Protection District No. 9 Board: Three expiring terms on 1/1/19.
- Fire Protection District No. 10 Board: Two expiring terms on 1/1/19.
- Schriever Fire Protection District Board: Two expiring terms on 1/1/19.
- Village East Fire Protection District Board: Three expiring terms on 1/1/16.
- Recreation District No. 7 Board: One expiring term on 1/6/16.

Under Agenda Item 5A - Announcements, Council members:

- Councilman G. Hood, Sr. announced that the Westside Blvd. Bridge has been opened; noting that DOTD has put out signs and to also use caution.
- Councilwoman B. Amedée announced that she will not be present for the next Council meeting on December 16 due to the State Legislature having an

orientation for new members. Ms. Amedée continued and gave special thanks to President Claudet, the Council Staff and her fellow Council members, stating it has been more than a pleasure working with all and thanked them for the hard work they do to make Terrebonne Parish wonderful.

- Councilwoman C. Duplantis-Prather encouraged every pet owner to have their pets spayed or neutered to help control the pet population and asked that if a stray animal is found, please contact the Animal Shelter at (985) 873-6709.
- Councilwoman C. Duplantis-Prather thanked Councilwoman B. Amedée for the kind words, and wished her the best of luck.
- Councilwoman A. Williams announced that the Annual Christmas Parade will be this Friday at 6:30.
- Councilwoman A. Williams thanked Council member B. Amedée for her touching words and noted that she is looking forward to working with her.
- Councilman P. Lambert announced that the bids were accepted for the first phase of Country Drive, from Presque Isle to Jeff Drive and that construction should begin in late January 2016.

Under Agenda Item 7B - Announcements, Parish President

- Stated that he has enjoyed working with Councilwoman B. Amedée and wished her well in Baton Rouge.
- October Sales Tax is down 20.23 percent and that the motor vehicle tax in our area is also down 31 percent, noting that the budget is balanced and is fiscally sound for 2016, and is confident that the newly reformed TEDA will move the Parish into the right direction.
- Animal Shelter offers a program for low cost spading and neutering; noting that 5,000 pets have been spaded or neutered and that there is a decrease in intake at the animal shelter. The animal shelter's new facility will open in early 2016.
- Construction for road damage by the Buquet Street bridge will be done on Thursday, December 3, 2016; bridge will be closed on the westbound lane from 8 a.m. until 5 p.m.
- Houma Terrebonne Community Band will perform at 6:30 p.m. on December 12 at the JC Penny court at the South Land Mall which is free and open to the public.
- Will be receiving bids for the Westside Blvd extension to extend through Martin Luther King Blvd., which will be a major milestone for Terrebonne Parish.

Mr. R. Hornsby moved, seconded by Ms. A. Williams, "THAT, the Council approve the following Monthly Engineering Reports:

- A. Milford & Associates, Inc.
- B. T. Baker Smith, LLC."

The Chairman called for a vote on the motion offered by Mr. R. Hornsby.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr., and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. G. Hood, Sr. moved, seconded by Ms. A. Williams, "THAT, there being no further business to come before the Council the meeting be adjourned."

The Chairman called for a vote on the motion offered by Mr. G. Hood, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, R. Hornsby, D. Babin, D. Guidry, P. Lambert, J. Navy, A. Williams, G. Hood, Sr., and B. Amedée.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting adjourned at 7:18 p.m.

KIMBERLY COLOGNE, MINUTE CLERK

/s/PETE LAMBERT, CHAIRMAN
TERREBONNE PARISH COUNCIL

ATTEST:
/s/VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL