

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION

DECEMBER 7, 2016

The Chairman, Mr. J. Navy, called the meeting to order at 6:01 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation offered by Councilman D. J. Guidry a moment of silence was taken for the survivors and victims of Pearl Harbor. Councilman J. Navy then led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and S. Dryden. Councilwomen C. Duplantis-Prather and A. Williams were recorded as absent. Councilman G. Michel was recorded as entering the proceedings at 6:29 p.m. A quorum was declared present.

The Council Chairman read aloud a memos from Councilwoman A. Williams explaining that her absence from tonight's proceedings is due to her attendance at the White House Annual Christmas Reception; Councilwoman C. Duplantis-Prather explaining that her absence from tonight's proceedings is due to a prior engagement; and Councilman G. Michel explaining that he will arrive late for tonight's proceeding due to a family commitment.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council approve the minutes of the Regular Council Session held on 11/02/16."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather, A. Williams and G. Michel.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council approve the Parish Bill Lists dated 11/21/16, 11/28/16, and 12/05/16."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather, A. Williams and G. Michel.

ABSTAINING: J. Navy

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, "THAT, the Council approve the Parish Manual Check List for October 2016."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather, A. Williams and G. Michel.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. A. Marmande, "THAT, the Council approve the co-sponsorship of the 'I Have a Dream Program' to be held on December 9, 2016 at 6:00 p.m. at the Mechanicville Gym (Rental, Insurance & Security)."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather, A. Williams and G. Michel.

The Chairman declared the motion adopted.

The Chairman called for Mr. Charles Bass, Houma resident, who wished to address the Council relative to "revoking the trucking permit" that was issued to the business at the corner of Levron Street and Tunnel Blvd. furniture store (strip mall), but Mr. Bass was not present.

The Council Chairman recognized Mr. Hugh Grimes, a resident of Acadian Drive, who addressed the Council relative to the matter regarding zoning changes, chicken husbandry and property notices. Mr. Grimes explained that he has a neighbor that has chickens in his yard that is a nuisance to himself and other property owners surrounding them. He requested that the Parish notify the adjacent property owners before zoning changes occur in their neighborhoods.. Mr. Grimes then asked the Parish to look into changing the zoning laws for manufactured and modular homes.

Several Council members inquired about current zoning laws as it pertains to modular and manufactured homes; and noted that guidelines need to be established so that property owners can maintain their current property values.

Upon questioning, Planning and Zoning Director C. Pulaski explained that Parish's building codes, parish ordinances and zoning ordinances do not discriminate between the modular homes and/or the manufactured homes, nor do they specify where they can be constructed. He further explained that some subdivision covenants prohibit manufactured homes from being placed in certain neighborhoods, which then becomes a civil matter; and noted that modular homes built to international standards can be placed in certain neighborhoods.

The Council Chairman recognized Mr. Randolph LeBlanc, along with other representatives of the Blaine C. Clay Masonic Lodge #14, who addressed the Council relative to its Thanksgiving "Turkey Give-a-Way" at the Houma-Terrebonne Civic Center. Mr. LeBlanc thanked the Council and Administration and expressed their sincere appreciation for all of their support with their 2nd Annual Turkey Give-A-Way in distributing turkeys to needy families throughout Terrebonne Parish. He added that the Blaine C. Clay Masonic Lodge #14 is a non-profit organization.

Several Council members thanked the Blaine C. Clay Masonic Lodge #14 for all that they do to help the communities in Terrebonne Parish.

The Council Chairman recognized Mr. George Crowdus who addressed the Council relative to "Transit Bus Stop Protection Covers". Mr. Crowdus explained that he has observed that several of the transit bus stops do not have covers. He explained that putting a bus transit cover could increase usage which has decreased according to statistical

information that he provided and added that it is safer for individuals riding the buses. Mr. Crowds further explained that other cities and counties have apps that allow bus riders to find out when the next bus is passing in their area to decrease wait time; and noted that an app would be beneficial for riders when transit locations have no cover. He asked that the Council look into whether this would be an option for Terrebonne Parish.

The Council Chairman acknowledged and welcomed former state representative Joe Harrison who was present in the audience for tonight's proceedings.

The Council Chairman recognized Ms. Lucretia McBride, a Houma resident, who addressed the Council relative to the matter of WWLTV – Channel 4. Ms. McBride explained that she has obtained information about a previously recorded TPCG Council meeting and was appalled. She further explained, and in her opinion, that news anchor David Hammer inadequately reported facts about a Houma Police Officer and a controversial website; and noted that her local advocacy group obtained documents that had been altered and/or falsified. Ms. McBride stated that she is going to forward this information to the Houma Police Department, and that a complaint will be filed requesting an investigation be completed.

Councilman G. Michel was recorded as entering the proceedings at this time (6:29 p.m.).

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, it now being 6:30 p.m., the Council open public hearings."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

- A. A proposed ordinance to amend Chapter 6, Article II, Section 6-21: Comprehensive Code Enforcement Program, Division 1, Consolidated Building Code.

There were no comments from the public on the proposed ordinance.

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

*As requested by Administration, no action was taken on the proposed aforementioned ordinance.

The Chairman recognized the public for comments on the following:

B. A proposed ordinance to amend the 2016 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Legal Fees, \$278,483
 - a. General Fund, \$190,167
 - b. Juvenile Detention, \$6,300
 - c. Public Safety – Police, \$17,070
 - d. Road and Bridge, \$8,000
 - e. Drainage, \$7,500
 - f. Criminal Court Fund, \$2,500
 - g. Utilities, \$16,600
 - h. Sanitation, \$10,000
 - i. Purchasing, \$11,000

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, “THAT, the Council close the aforementioned public hearing.”

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. S. DRYDEN

ORDINANCE NO. 8795

AN ORDINANCE TO AMEND THE 2016 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. LEGAL FEES, \$278,483
 - A. GENERAL FUND, \$190,167
 - B. JUVENILE DETENTION, \$6,300
 - C. PUBLIC SAFETY – POLICE, \$17,070
 - D. ROAD AND BRIDGE, \$8,000
 - E. DRAINAGE, \$7,500
 - F. CRIMINAL COURT FUND, \$2,500
 - G. UTILITIES, \$16,600
 - H. SANITATION, \$10,000
 - I. PURCHASING, \$11,000

SECTION I

WHEREAS, the Parish is required to recognize projected revenues which have an unfavorable variance of 5% or more over the current budget, and

WHEREAS, the Legal fees require a \$278,483 increase.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2016 Adopted Operating Budget be amended to recognize the necessary adjustment for the Legal Fees. (Attachment A)

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the ordinance adopted on this, the 7th day December 2016.

ATTACHMENT A - Legal Fees

	2016		
	Adopted	Change	Amended
Legal Fees - Administrative	70,130	180,622	250,752
Legal Fees	1,800	3,200	5,000
Legal Fees	955	1,845	2,800
Legal Fees	2,000	4,500	6,500
Fund Balance (Decrease)	N/A	(190,167)	N/A
Legal Fees	3,700	6,300	10,000
Fund Balance (Decrease)	N/A	(6,300)	N/A
Legal Fees	10,930	17,070	28,000
Fund Balance (Decrease)	N/A	(17,070)	N/A
Legal Fees	2,000	8,000	10,000
Fund Balance (Decrease)	N/A	(8,000)	N/A
Legal Fees	4,000	7,500	11,500
Fund Balance (Decrease)	N/A	(7,500)	N/A
Legal Fees	-	2,500	2,500
Fund Balance (Decrease)	N/A	(2,500)	N/A
Legal Fees	1,500	6,000	7,500
Legal Fees	4,000	2,300	6,300
Legal Fees	2,000	8,300	10,300
Net Position (Decrease)	N/A	(16,600)	N/A
Legal Fees	10,000	10,000	20,000
Net Position (Decrease)	N/A	(10,000)	N/A
Legal Fees	7,000	11,000	18,000
Net Position (Decrease)	N/A	(11,000)	N/A

The Chairman recognized the public for comments on the following:

C. A proposed ordinance to adopt the 2017 Operating and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government as presented by the Parish President and further amended by the Terrebonne Parish Council, and to amend the Parish Compensation Plan for a new and/or adjusted positions.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. S. TROSCLAIR

ORDINANCE NO. 8796

AN ORDINANCE TO ADOPT THE 2017 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the ordinance adopted on this, the 7th day December 2016.

The Chairman recognized the public for comments on the following:

D. A proposed ordinance to appoint Alford, Staples, Lapeyre and Robichaux to serve as Agent of Record for TPCG's Employee Group Health Benefit Program.

Ms. Lucretia McBride, a Houma resident, expressed her support of the aforementioned ordinance and thanked the Council and Administration for the level of expertise that was "put forth" in finding the best person to serve as Agent of Record for Terrebonne Parish.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

ABSTAINING: J. Navy.

The Chairman declared the motion adopted.

OFFERED BY: MR. G. MICHEL

SECONDED BY: MR. A. MARMANDE

ORDINANCE NO. 8797

IN ACCORDANCE WITH CHAPTER 2, ARTICLE X, SECTION 2-229 OF THE TERREBONNE PARISH CODE OF ORDINANCES, AN ORDINANCE TO AUTHORIZE THE APPOINTMENT OF ALFORD, STAPLES LAPEYRE AND ROBICHAUX TO SERVE AS AGENT OF RECORD FOR THE EMPLOYEE GROUP

HEALTH INSURANCE/SELF-FUNDED AND REINSURANCE CONTRACT FOR MEDICAL, DENTAL, AND PHARMACY BENEFITS COMMENCING ON JANUARY 1, 2017, AND EFFECTIVE THROUGH DECEMBER 31, 2017, WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE YEAR TERMS AS MORE FULLY DESCRIBED HEREIN.

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) does provide employee group health insurance/self-funded insurance coverage for medical, dental, and pharmacy benefits through its Risk Management Department; and

WHEREAS, The Terrebonne Parish Council, pursuant to Section 2-229 of the Terrebonne Parish Code of Ordinances, has selected an insurance agent of record for the year 2017, commencing January 1, 2017, and effective through December 31, 2017; and

WHEREAS, the Agent of Record is given the option for two (2) one-year renewals subject to this Council's selection and approval by ordinance; and

SECTION I

NOW THEREFORE BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that Alford, Staples Lapeyre and Robichaux is hereby appointed to serve as Agent of Record for the employee group health benefits for medical, dental, pharmacy, self-funded and reinsurance contract submitted to Terrebonne Parish Council on November 14, 2016, for the period commencing January 1, 2017, effective through December 31, 2017; and

SECTION II

NOW THEREFORE BE IT FURTHER ORDAINED that the Terrebonne Parish Consolidated Government reserves the option to renew the appointment for up to two additional one-year terms by ordinance in accordance with Chapter 2, Article X of the Terrebonne Parish Code of Ordinances, Section 2-229; and

SECTION III

NOW THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council that the Risk Management Department and the Legal Department shall review the Agent of Record contract for final approval, and that the Parish President Gordon E. Dove is authorized to execute the Agent of Record contract and any related documents on behalf of the Terrebonne Parish Consolidated Government.

SECTION IV

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION V

This ordinance shall become effective upon approval by the Parish Council and signature of the Parish President.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair , G. Michel and S. Dryden.

NAYS: None.

NOT VOTING: None.

ABSTAINING: J. Navy.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the ordinance adopted on this, the 7th day December 2016.

Councilman G. Michel thanked Administration, Mr. J. Dana Ortego, Mr. Anthony Alford and others for their contributions in selecting an affordable group health benefit plan for the Terrebonne Parish employees.

Council Chairman J. Navy and Councilman A. Marmande thanked Parish President G. Dove for saving the parish millions of dollars in selecting new health insurance coverage for the employees of Terrebonne Parish.

Parish President G. Dove thanked the Council, Ms. Kandace Mauldin, Mr. J. Dana Ortego and others for their hard work in finding affordable health insurance for the employees of Terrebonne Parish; and stated that his goal is to move Terrebonne Parish in a positive direction and to use local talents and/or employers to grow the parish's economy.

Mr. D. J. Guidry moved, seconded by Mr. S. Dryden, "THAT, the Council continue with the regular order of business."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council accept the minutes of the Terrebonne Parish Sales and Use Tax Advisory Board meeting held on November 16, 2016 and ratify the following actions:

- 1.) Declaring certain items from the Sales Tax Office as surplus property and authorizing the Parish Government to dispose of same.
- 2.) Recommendation for the adoption of a resolution accepting the Louisiana Compliance Questionnaire for the 2016 yearend audit.
- 3.) Recommendation to accept the 2016 Projected Year End Budget.
- 4.) Recommendation to accept the 2017 proposed Budget."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

The Chairman called for a report on the Policy, Procedure and Legal Committee meeting held on 12/05/16, whereupon the Committee Chairman noting ratification of minutes call a public hearings on December 21, 2016 at 6:30 p.m. rendered the following:

POLICY, PROCEDURE, & LEGAL COMMITTEE

DECEMBER 5, 2016

The Chairman, Darrin W. Guidry, Sr., called the Policy, Procedure, & Legal Committee meeting to order at 5:30 p. m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee member D. J. Guidry and the Pledge of Allegiance led by Committee member C. Duplantis-Prather. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden. Committee member A. Williams was recorded as entering the proceedings at 5:38 p.m. A quorum was declared present.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 16-555

ASSUMING RESPONSIBILITY AND LIABILITY FOR INSPECTIONS CONDUCTED BY CITY OF HOUMA FIRE PREVENTION BUREAU TO FOR THE RELEASE OF THE STATE FIRE MARSHAL AND ANY OTHER STATE ENTITY FROM RESPONSIBILITY OR LIABILITY FOR THOSE INSPECTIONS PERFORMED BY THE CITY OF HOUMA FIRE PREVENTION BUREAU, OR THE CONSEQUENCES THEREOF, WITHIN THE JURISDICTION OF THE GOVERNING AUTHORITY

WHEREAS, Ordinance No. 8651 adopted November 4, 2015 by the Terrebonne Parish Council created the City of Houma Fire Prevention Bureau to conduct fire safety inspections within the City of Houma; and

WHEREAS, the City of Houma Fire Prevention Bureau was created pursuant to Louisiana RS 40:1563.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that it assumes all responsibility and liability for and releases the Fire Marshal and any other State entity from responsibility or liability for those inspections performed by the City of Houma Fire Prevention Bureau, or the consequences thereof, within the City of Houma.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, and S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 5th day of December 2016.

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Mr. Mark Stevens, a member of the Houma Fire Department, addressed the Committee and explained that a resolution was omitted when the Parish Code was updated

to create a City of Houma Fire Prevention Board and the aforementioned resolution is necessary to release the State Fire Marshal from any liabilities from inspections performed by the Houma Fire Department.

Upon questioning from Committee member C. Duplantis-Prather, Parish Manager A. Levron explained that the aforementioned procedure was done last year for the Bayou Cane Fire Protection Board when their Fire Prevention Bureau was established.

Council Clerk V. Chauvin explained that a proposed resolution has been prepared to establish the 2017 Council meeting dates with a change in January due to the Chamber Banquet and changes in November and December due to holidays.

OFFERED BY: MR. D. J. GUIDRY
 SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 16-556

Establishing the Terrebonne Parish Council meeting dates for FY 2017

WHEREAS, with regards to meetings of the Terrebonne Parish Council, the Home Rule Charter for a Consolidated Government for Terrebonne Parish provides as follows:

“Sec. 2-07. Council meetings and rules.

(a) The council shall meet regularly at least twice a month at intervals of at least two (2) weeks at such times and places as the council may prescribe.....”

WHEREAS, the usual dates for these meetings are the second and fourth Wednesdays of each month, and

WHEREAS, due to certain ***holidays, meetings & conferences** which conflict with these meeting dates, there are certain months during which meeting days/dates must be changed, and

WHEREAS, in order to provide the general public ample time to schedule attendance at the meetings of the governing body, the Council wishes to establish a meeting schedule for the entire year.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Council’s Regular Session Meeting dates for 2017 shall be as follows:

COMMITTEE MEETINGS	COUNCIL MEETINGS
January 9	January 11
January 23	January 26 (CHANGE TO THURSDAY, JANUARY 26 DUE TO CHAMBER BANQUET ON 25TH)
February 6	February 8
February 20	February 22
March 6	March 8
March 20	March 22
April 10	April 12
April 24	April 26
May 8	May 10
May 22	May 24
June 12	June 14

June 26	June 28
July 10	July 12
July 24	July 26
August 7	August 9
August 21	August 23
September 11	September 13
September 25	September 27
October 9	October 11
October 23	October 25
November 13	November 15
November 27 (CHANGED TO 3 RD FULL WEEK DUE TO HOLIDAYS)	November 29
December 11 (NO PUBLIC HEARINGS CAN BE CALLED AT THESE MEETINGS BECAUSE ONLY 1 WEEK IN BETWEEN MEETINGS)	December 13
December 18 (CHANGED TO 3 RD WEEK DUE TO HOLIDAYS)	December 20

BE IT FURTHER RESOLVED that all Regular Session Council Meetings shall begin at 6:00 p.m. in the Council Meeting Room on the second floor of the Government Tower at 8026 Main Street, and

BE IT FURTHER RESOLVED that the Council will schedule committee meetings on the Monday preceding the Regular Meetings of the Council as regularly as possible, however ****committee meetings** may be scheduled on a different day and/or at a different time, as decided upon by the Council; and,

BE IT FURTHER RESOLVED that the Council may call additional committee meetings and/or Special Sessions of the Council as deemed necessary.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 5th day of December 2016.

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Upon questioning Parish Manager A. Levron explained that the below proposed ordinance increases to the number of “Agents of Record” that the parish can have at any given time; and noted that this measure ensures that the parish finds the right broker with the best coverage. He further explained that this is a professional service that allows the parish to negotiate fees, which will be part of the insurance premiums that are negotiated by the insurance market; and noted that the fees will be presented to the Council for approval at the appropriate time.

Parish President G. Dove explained that the previously established Insurance Committee will review and explore all insurance premium proposals and/or prices and present them to the Council for approval.

Committee member A. Williams was recorded as entering the proceeding at this time (5:38p.m.)

Mr. S. Trosclair moved, seconded by Mr. A. Marmande and Mr. G. Michel, “THAT, the Policy, Procedure, & Legal Committee introduce an ordinance to amend the Terrebonne Parish Code of Ordinances Chapter 2, Article X, Section 2-229 Entitled 'Agent of Record' and call a public hearing on December 21, 2016 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. A. Marmande, “THAT, the Policy, Procedure and Legal Committee introduce an ordinance to appoint Paul’s Insurance Agency, LLC as Agent/Producer of Record for Property Insurance and Special Equipment Floater coverage and call a public hearing on December 21, 2016 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Philip “Phe” McMahon, Chief Operating Office of Paul’s Insurance Agency, explained the services that his company offers as well as the other entities that they service throughout the Tri-Parish area; and noted that they have expert knowledge of the marketplace and expect to provide reductions as it relates to insurance premiums.

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, “THAT, the Policy, Procedure and Legal Committee introduce an ordinance to appoint Laris Insurance Agency, LLC to serve as the 'Agent/Producer of Record' for Casualty Insurance Coverage and call a public hearing on December 21, 2016 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Rudy B. Laris, Jr., owner and agent of the Laris Insurance Agency, LLC, explained that they are a commercial company that has been in operation since its inception in 1939. They are a fourth generation company with offices that service various entities in Louisiana. He stated that Laris Insurance’s main goal is to make the insurance plan beneficial for all employees.

Ms. A. Williams moved, seconded by Mr. D. J. Guidry, “THAT, the Policy, Procedure and Legal introduce an ordinance to appoint Ledet Corporation d/b/a Ledet Insurance Agency as Agent/Producer of Record (Houma Fire Department) with American Alternative Insurance Company and Boiler and Machinery coverage and call a public hearing on December 21, 2016 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Parish President G. Dove stated that most of the insurance agents are from the local area and service other local entities in the area, as well.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:48 p.m.

Darrin W. Guidry, Sr., Chairman

Tammy E. Triggs, Minute Clerk

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. J. Guidry, "THAT, the Council accept and ratify the minutes of the Policy, Procedure and Legal Committee meeting held on 12/05/16."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

The Chairman called for a report on the Public Services Committee meeting held on 12/05/16, whereupon the Committee Vice-Chairman rendered the following:

PUBLIC SERVICES COMMITTEE

DECEMBER 5, 2016

The Chairwoman, C. Duplantis-Prather, called the Public Services Committee meeting to order at 5:52 p. m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee member A. Williams and the Pledge of Allegiance led by Committee member D. W. Guidry, Sr. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden. A quorum was declared present.

Committee member D. W. Guidry, Sr. apologized to Ms. Lucretia McBride for the oversight of not seeing her speaker card from the previous committee meeting and allowed her to speak at this time.

Ms. Lucretia McBride, a Houma resident, addressed the Committee relative to Item 3 – introducing an ordinance to amend the Terrebonne Parish Code of Ordinances Chapter 2, Article X, Section 2-229 Entitled “Agent of Record” on the Policy, Procedure and Legal Committee and stated that she supports everything that the Council is doing with regards to selecting an insurance “Agent of Record”. She expressed her thanks to the Council for all that they do for Terrebonne Parish.

Entergy representatives Florence Dumas, Mary Fay Legnon and Chris LeBlanc addressed the Committee regarding LED lighting and other lighting issues. They presented the committee with a brief presentation of a LED pilot program that is being instituted to provide better lighting in high crime areas. Ms. Dumas explained that the LED Risk Aversion lighting offers a higher level of visibility in public areas and reduces slips, trips and falls; and noted that the LED’s are environmentally friendly and uses less energy. She added that LEDs provide better color and visibility. Ms. Dumas further explained that they are working in conjunction with Utilities Director Ernest Brown and will distribute packets of information on street lights, street light outages, road lighting districts, maps, listing of residential and commercial customers as well as a cost analysis spreadsheet with cost savings details. Ms. Dumas stated that Entergy will be meeting with TPCG reps to see if the LED Program is cost effective.

Mr. Chris LeBlanc stated that some of the employees’ work schedules are being adjusted to allow them to patrol main thoroughfares for street lights outages.

Ms. Legnon stated that the entire LED presentation will be emailed to the Council members in the coming weeks with all of the information that was presented tonight. She encouraged residents in neighborhoods to report street lights that are out.

Several Committee members thanked the Entergy representatives for all of the services that they provide throughout the parish.

Committee member J. Navy expressed his concerns for all areas of the parish especially those that are not being offered the same road lighting services.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. S. TROSCLAIR AND MR. D. W. GUIDRY, SR.

RESOLUTION NO. 16-557

WHEREAS, the Code of Federal Regulations, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity, and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state, and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Terrebonne Parish, in accordance with those standards, is delegated by the Louisiana Department of Transportation and Development.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that for the period January 1, 2017 through December 31, 2017:

1. The Terrebonne Parish Consolidated Government will perform all interim inspections on all Parish-owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Terrebonne Parish Consolidated Government will be structurally analyzed and rated by the Parish as to the safe load capacity in accordance with the AASHTO manual for maintenance inspection of bridges. The load posting information that has been determined by the Louisiana Department of Transportation and Development for all bridges where the maximum legal load under Louisiana State Law exceeds the load permitted under the operating rating as determined above will be critically reviewed by the Parish. Load posting information will be updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing instructional ratings.
3. All Terrebonne Parish Government-owned or maintained bridges which require load posting or closing shall be load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All bridges shall be critically reviewed by the Terrebonne Parish Consolidated Government prior to load posting.
4. All bridges owned or maintained by the Terrebonne Parish Consolidated Government are shown on the attached list in the format specified by the Department of Transportation and Development.

BE IT FURTHER RESOLVED, that the Terrebonne Parish Consolidated Government is cognizant that these stipulations are prerequisites for participation by the Terrebonne Parish Consolidated Government in the Off-System Bridge Replacement Program.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 16-558

Authorizing the Parish President to execute any and all documents pertaining to the Hazard Mitigation Grant Program for the TPCG Multi-Agency Safe Room for First Responders; HMGP Project Number 1792-109-0002; Terrebonne Parish.

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) is desirous to proceed with the construction of the TPCG Multi-Agency Safe Room for First Responders Project, and

WHEREAS, the Federal Emergency Management Agency (FEMA) has made federal funds available to the State of Louisiana through the Governor’s Office of Homeland

Security and Emergency Preparedness (GOHSEP) under the Hazard Mitigation Grant Program (HMGP), and

WHEREAS, TPCG submitted an HMGP application for the design and construction of TPCG Multi-Agency Safe Room for First Responders, and

WHEREAS, FEMA approved funding through the HMGP Program to design and construct the TPCG Multi-Agency Safe Room for First Responders, and

WHEREAS, this sub grantee agreement between the GOHSEP and TPCG addresses the use of HMGP funds, and

WHEREAS, it is necessary to execute various documents in order to receive funding for the design and construction of the project, and

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Gordon E. Dove, to execute any and all documents pertaining to the HMGP Program for funding assistance for the TPCG Multi-Agency Safe Room for First Responders Project, and

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. D. W. GUIDRY, SR

RESOLUTION NO. 16-559

Authorizing the execution of Change Order No. 1 (Balancing) for the Construction Agreement for Parish Project No. 13-EXT-13, Westside Blvd., Phase III, Martin Luther King Blvd. to LA Hwy 311, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government awarded the construction to Byron E. Talbot Contractor, Inc., for Parish Project No. 13-EXT-13, Westside Blvd., Phase III, Martin Luther King Blvd. to LA Hwy 311, Terrebonne Parish, Louisiana, and

WHEREAS, this change order has been recommended so as to adjust the estimated contract item quantities for the completion of the project described on the attached Change Order No. 1 (Balancing) for the above referenced project, and

WHEREAS, this change order will decrease the overall contract price by One Thousand and One Dollars and Twenty-Two Cents (\$1,001.22), and

WHEREAS, Change Order No. 1 (Balancing) had been recommended by the Engineer, Providence/GSE Associates, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 (Balancing) to the construction agreement with Byron E. Talbot Contractor, Inc. for Parish Project No. 13-EXT-13, Westside Blvd., Phase III, Martin Luther King Blvd. to LA Hwy 311, Terrebonne Parish, Louisiana, for a decrease in the overall contract price of One Thousand and One Dollars and Twenty-Two Cents (\$1,001.22), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Providence/GSE Associates, LLC.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. D. W. GUIDRY, SR.

SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 16-560

AUTHORIZING THE PARISH PRESIDENT TO SIGN AND SUBMIT AN AMENDMENT TO THE TERREBONNE PARISH GUSTAV/IKE DISASTER RECOVERY PLAN BUDGET TO THE STATE OF LOUISIANA AND HUD TO COMPLY WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY PROGRAM.

WHEREAS, the Terrebonne Parish Consolidated Government has been awarded Community Development Block Grant (CDBG) funding as a result of the damage caused by Hurricanes Gustav and Ike; and

WHEREAS, construction of the Juvenile Justice Facility Project is complete; and

WHEREAS, the remaining funds from this project will be transferred to an allocated account until funding is needed for other CDBG Projects; and

WHEREAS, through the proper public approval process the funds can be reallocated from one project to another as reflected in Attachment A; and

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that that the Parish President, Gordon E. Dove, is authorized to sign, submit and implement the recommended amendment to the Terrebonne Parish Gustav/Ike Disaster Recovery Plan regarding the projects in Attachment A.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. D. W. GUIDRY

RESOLUTION NO. 16-561

Authorizing the execution of Change Order No. 14 for the Construction Agreement for Parish Project No. 98-WID-25, Hollywood Road Widening, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated January 23, 2014 with Conti Enterprises, Inc., Recordation Number 1447003, for Parish Project No. 98-WID-25, Hollywood Road Widening, Terrebonne Parish Consolidated Government, Terrebonne Parish, Louisiana, and

WHEREAS, the Parish is desirous of completion the construction of the project, and

WHEREAS, the purpose of this change order is to pay the Contractor for the material cost of the steel deadmen due to the decrease in quantity of this item on the project, and

WHEREAS, due to the lead time associated with the steel deadmen, the Contractor ordered the materials early in the project so the materials would be available when the work was to begin, and

WHEREAS, as the deadmen installations progressed per the plans, it was found that 8 of 16 plan located were not located exactly per the as-built drawings provided during the design, and

WHEREAS, as a result field adjustments to the waterlines were needed to properly tie into the field verified locations, and

WHEREAS, the field measurements called for additional asbestos cement (AC) pipe to be removed and replaced with PVC pipe to a length more than shown on the plans, and

WHEREAS, the design criteria only allowed the steel deadmen to be used when

there is AC pipe at location, and

WHEREAS, the steel deadmen could not be used at 8 locations due to the AC pipe being replaced with PVC pipe, and

WHEREAS, this change order includes the purchase and installation of a 6-inch team insertion valve due to a waterline conflict with the proposed storm drainage, and

WHEREAS, this change order has been recommended so as to adjust the contract item quantities to allow payment to the contractor as described on the attached Change Order No. 14 for the above referenced project, and

WHEREAS, this change order will increase the overall contract price by Thirty Thousand, Forty-Six Dollars and Twenty-Eight Cents (\$30,046.28), and

WHEREAS, this Change Order No. 14 had been recommended by the Engineer, Providence/GSE Associates, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 14 to the construction agreement with Conti Enterprises, Inc. for Parish Project No. 98-WID-25, Hollywood Road Widening, Terrebonne Parish, Louisiana, for an increase to the contract amount of Thirty Thousand, Forty-Six Dollars and Twenty-Eight Cents (\$30,046.28) to the construction contract, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Providence/GSE Associates, LLC.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 16-562

AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 3 TO THE CONSTRUCTION AGREEMENT FOR PARISH PROJECT NO. 14-SEW-24, RENOVATIONS TO MIRE AND WALLIS SEWER LIFT STATIONS, A PART OF THE CLEAN WATER STATE REVOLVING FUND (CWSRF) PROJECT NO. CS221490-01, TERREBONNE PARISH, LOUISIANA.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a Construction Agreement with Sealevel Construction, Inc., dated December 16, 2015, for the Renovations of Mire and Wallis Sewer Lift Stations, Parish Project No. 14-SEW-24, Terrebonne Parish, Louisiana, and

WHEREAS, this change order is necessary, in order to remove and replace existing concrete paving on Mire Street in front of new Mire Sewer Lift Station, due to existing cracking and damage by contractor equipment and a credit for tree trimming at same location, and

WHEREAS, the Engineer, Duplantis Design Group, P.C., has recommended this Change Order No. 3 for an increase in the contract price by \$1,695.00 and an increase in contract time by 15 calendar days, and

WHEREAS, this change order is contingent upon the approval from the Louisiana Department of Environmental Quality (LDEQ), and

NOW, THEREFORE BE IT RESOLVED, the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution of Change Order No. 3 by Terrebonne Parish President Gordon E. Dove, for Parish Project No. 10-SEW-24, Renovations to Mire and Wallis Sewer Lift Stations, Terrebonne Parish, Louisiana.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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Upon questioning from Committee member G. Michel, Terrebonne Parish Capital Project Administrator Jeanne Bray explained that the project is completed and the additional cost is to repair the road panel.

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. J. NAVY

RESOLUTION NO. 16-563

Authorizing the signing of the Entity/State agreement with Louisiana Department of Transportation and Development for **Prospect Boulevard Sidewalks**.

WHEREAS, the Terrebonne Parish Consolidated Government desires to provide protection to the people of this Parish, whenever possible, and

WHEREAS, the Parish would like to construct a sidewalk from LA 24 to Woodside Drive along Prospect Boulevard, and

WHEREAS, the funds have been appropriated out of the Highway Trust Fund to finance improvement projects under the direct administration of DOTD, and

WHEREAS, the Prospect Boulevard Sidewalk project will be funded on a cost disbursement basis with 80% of project costs provided by the Louisiana Department of Transportation and Development and the Terrebonne Parish Consolidated Government providing 20% of the remaining costs, and

NOW, THEREFORE BE IT FURTHER RESOLVED, the President of Terrebonne Parish Consolidated Government, be authorized and empowered to sign subsequent agreements and documentation necessary with the Louisiana Department of Transportation and Development for said project.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 16-564

Authorizing a contract with Plant-N-Power Services, LLP for emergency repair of Houma Generating Station Unit 14 Burner Wall.

WHEREAS, on November 2, 2016, Unit 14 Burner Wall Brick work deteriorated and crumbled within the boiler, and

WHEREAS, repairs are needed as a result of the cumulative failure resulting in diminished unit insulations, and

WHEREAS, the repair cost is estimated at Sixty Seven Thousand Five Hundred Dollars (\$67,500.00) from Plant-N-Power, LLP, to provide repair services, and

WHEREAS, the Department and parish administration concur with this recommendation, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government that the Department of Utilities be, and is hereby authorized to contract with Plant N Power Services, LLP.

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. A. MARMANDE
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 16-565

Awarding and authorizing the signing of the construction Contract for Parish Project No. 15-BRG-29, Kings Bayou Bridge, Terrebonne Parish Consolidated Government, Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Terrebonne Parish Consolidated Government did receive construction bids on Parish Project No. 15-BRG-29, Kings Bayou Bridge, Terrebonne Parish, Louisiana, and,

WHEREAS, the lowest and best bid was that submitted by Sealevel Construction, Inc., in the amount of \$468,300.00, and

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Consolidated Government award the construction contract to Sealevel Construction, Inc., in the amount of \$468,300.00, and

BE IT FURTHER RESOLVED, that the President of Terrebonne Parish Consolidated Government, be and he is hereby authorized and empowered to sign a construction contract for and on behalf of the Terrebonne Parish Consolidated Government with Sealevel Construction, Inc., upon receipt of the performance bond in the amount of the contract price, and

BE IT FURTHER RESOLVED, that upon receipt of required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence construction of the project.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. S. DRYDEN

RESOLUTION NO. 16-566

A resolution providing for the acceptance of work performed by DRC Emergency Services, LLC., in accordance with the Certificate of Substantial Completion for Parish Project No. 01-DRA-40, Forced Drainage Project 1-1B (Phase 1B) St. Louis Canal to Country Estates Drive, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated June 24, 2013, with DRC Emergency Services, LLC., for the Forced Drainage Project 1-1B (Phase 1B) St. Louis Canal to Country Estates Drive, Parish Project 01-DRA-40, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1430023 of the records of Terrebonne Parish, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, T. Baker Smith, LLC, recommends the acceptance of the substantial completion,

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1430023 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, T. Baker Smith, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. G. MICHEL

SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 16-567

Providing approval of the purchasing of a Uninterruptable Power Supply (UPS) for Parish Project No. **14-EOC- 03, Terrebonne Parish Emergency Operations Center**, Terrebonne Parish, Louisiana.

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing an Uninterruptible Power Supply (UPS) for the Terrebonne Parish Operations Center, and

WHEREAS, after careful review by Earl Eues, Office of Homeland Security and Emergency Preparedness Director, it has been determined that the total quoted price of

Sixty- Four Thousand Nine Hundred Ninety-Nine Dollars (\$64,999.00) from Grainger for the purchase of an UPS should be accepted as per the State Contract Catalog, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned equipment purchase at a total cost of Sixty-Four Thousand Nine Hundred Ninety-Nine Dollars (\$64,999.00) as per the attached documents.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the above equipment be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 16-568

Authorizing the execution of Change Order No. 4 for the Construction Agreement for Parish Project No. 97-PAV-21, State Project No. H.007351, Country Drive Widening Phase A, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract with Huey P. Stockstill, LLC, for Parish Project No. 97-PAV-21, State Project No. H.007351, Country Drive Widening Phase A, Terrebonne Parish Consolidated Government, Terrebonne Parish, Louisiana, and

WHEREAS, TPCG is desirous of constructing the widening of Country Drive, and

WHEREAS, 4 conflict boxes are no longer required and the invert of the drain pipe needs to be raised with catch basins adjusted accordingly, and

WHEREAS, one waterline offset is needed and one section of waterline needs to be replaced, and

WHEREAS, this change order will decrease the overall contract price by Eleven Thousand, Two Hundred Twenty-Seven Dollars and Seventeen Cents (\$11,227.17) with no increase in Contract Time, and

WHEREAS, this Change Order No. 4 has been recommended by the Engineer, Meyer Engineers, Ltd., for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution of Change Order No. 4 by Terrebonne Parish President Gordon E. Dove for the construction agreement with Huey P. Stockstill, LLC for Parish Project No. 97-PAV-21, State Project No. H.007351, Country Drive Widening Phase A, Terrebonne Parish, Louisiana, for an decrease of Eleven Thousand, Two Hundred Twenty-Seven Dollars and Seventeen Cents (\$11,227.17) with no increase in Contract Time, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Meyer Engineers, Ltd.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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Upon questioning from Committee member S. Trosclair, Parish Manager A. Levron explained that the standard of care is different for each project; that some of the projects do not require rework; and noting that some change orders are for the betterment of the project and a benefit for the public.

Mr. S. Trosclair moved, seconded by Mr. D. W. Guidry and Mr. G. Michel, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairwoman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: A. Williams.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:20 p.m.

Christa Duplantis-Prather, Chairwoman

Tammy E. Triggs, Minute Clerk

Mr. D. W. Guidry, Sr. moved, seconded by Mr. G. Michel, "THAT, the Council accept and ratify the minutes of the Public Services Committee meeting held on 12/05/16."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.
The Chairman declared the motion adopted.

The Chairman called for a report on the Community Development and Planning Committee meeting held on 12/05/16, whereupon the Committee Chairman, noting ratification of minutes calls a public hearing on December 21, 2016 at 6:30 p.m., rendered the following:

COMMUNITY DEVELOPMENT & PLANNING COMMITTEE

DECEMBER 5, 2016

The Chairman, Dirk Guidry, called the Community Development & Planning Committee meeting to order at 6:23 p. m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee member S. Trosclair and the Pledge of Allegiance led by Committee member A. Marmande. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams G. Michel and S. Dryden. A quorum was declared present.

OFFERED BY: MR. D. W. GUIRDY, SR.
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 16-569

GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO DEDICATE AND ACCEPT THE MAINTENANCE/OPERATION OF THE STREET(S), DRAINAGE SERVITUDES, UTILITIES, GAS, SEWER, AND RIGHTS-OF-WAY FOR "SUGAR MILL OLDE TOWNE, ADDENDUM NO. 2;" ENERGIZE AND ACCEPT THE STREET LIGHTS; AND TO INCORPORATE "RUE SAIA" AND THE EXTENSION OF "RUE ST. SYDNEY" INTO THE ENHANCED 911 EMERGENCY RESPONSE SYSTEM FOR THE PURPOSE OF PROVIDING A BETTER MEANS OF LOCATING ADDRESSES.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, utilities, gas, sewer, and rights-of-way for "Sugar Mill Olde Towne, Addendum No. 2;" energize and accept the street lights; and to incorporate "Rue Saia" and the extension of "Rue St. Sydney" into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, December 21, 2016 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 5th day of December 2016.

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. A. MARMANDE

RESOLUTION NO. 16-570

OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD HAZARD MITIGATION GRANT PROGRAM/HURRICANE GUSTAV, PROJECT NO 1786-109-0006 TO COMPLETE THE STRUCTURE ELEVATION OF 5206 LIBBY STREET, CHAUVIN, LA 70344.

WHEREAS, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP), Project No. 1786-109-0006,

WHEREAS, the Council approved the expenditure of funds under Resolution 16-424, and

WHEREAS, the original bid did not cover the full scope of work and the increase is still under cost guidance and deemed reasonable by the consultant, and

WHEREAS, the Parish can proceed with the mitigation of the following property for the sum shown in the revised estimated financial breakdown attached for:

Address: 5206 Libby Street
Chauvin, LA 70344

Owned By: Kenny Pellegrin

WHEREAS, under the administrative guidance of Solutient, the increase in funds has been recommended.

NOW, THEREFORE, BE IT RESOLVED, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0006 be hereby obligated to mitigate the property above.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 5th day of December 2016.

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. S. DRYDEN

RESOLUTION NO. 16-571

OBLIGATING THE NECESSARY FUNDING UNDER THE

TERREBONNE PARISH FLOOD MITIGATION ASSISTANCE
GRANT PROGRAM PROJECT NO. FMA-PJ-LA-2014-001 TO
COMPLETE THE STRUCTURE ELEVATION OF 107 VICTOR
LEBOEUF STREET, MONTEGUT, LA 70377.

WHEREAS, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Flood Mitigation Assistance Grant Program, Project No. FMA-PJ-LA-2014-001, can proceed with the mitigation of the following property:

Address: 107 Victor Leboeuf Street
Montegut, LA 70377

Owned by: Chase Billiot;

WHEREAS, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owner recommending elevation through the FMA Program.

NOW, THEREFORE, BE IT RESOLVED, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish FEMA Funded Flood Mitigation Assistance Program, Project No. FMA-PJ-LA-2014-001 be hereby obligated to mitigate 107 Victor Leboeuf Street.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 5th day of December 2016.

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The Chairman read aloud Agenda Item No. 4 - Addition: – Discussion and possible action regarding Martin Folse House in Historic District – that is being pulled from tonight’s agenda, per Administration.

Mr. S. Trosclair moved, seconded by Mr. S. Dryden, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:27 p. m.

Dirk J. Guidry, Chairman

Tammy E. Triggs, Minute Clerk

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council accept and ratify the minutes of the Community Development and Planning meeting held on 12/05/16."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

The Chairman called for a report on the Budget and Finance Committee meeting held on 12/05/16, whereupon the Committee Vice-Chairman, noting ratification of minutes calls public hearings on December 21, 2016 at 6:30 p.m., rendered the following:

BUDGET & FINANCE COMMITTEE

DECEMBER 5, 2016

The Chairwoman, Arlanda Williams, called the Budget & Finance Committee meeting to order at 6:28 p. m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee member J. Navy and the Pledge of Allegiance led by Committee member D. J. Guidry. Upon roll call, Committee Members recorded as present were: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden. A quorum was declared present.

OFFERED BY: MS. C. DUPLANTIS-PRATHER

SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 16-572

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing a John Deere 324K Four Wheel Drive Loader for the Utilities Department/Solid Waste Division, and

WHEREAS, after careful review by Clay Naquin, Solid Waste Administrator, it has been determined that the total quoted price of Eighty Nine Thousand, Eight Hundred Sixty-Six Dollars and Fourteen Cents (\$89,866.14) from Doggett Machinery & Rental Services for the purchase of One New/Unused John Deere 324K Four Wheel Drive Loader should be accepted as per the State Contract Catalog, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned equipment purchase at a total cost of Eighty Nine Thousand, Eight Hundred Sixty-Six Dollars and Fourteen Cents (\$89,866.14) as per the attached documents.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the above equipment be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden.

The Chairwoman declared the resolution adopted on this the 1st day of November 2016.

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OFFERED BY: MRS. C. DUPLANTIS-PRATHER
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 16-573

AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A MASTER SERVICE AGREEMENT ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT WITH HUNT TELECOMMUNICATIONS, LLC FOR COMMUNICATIONS SERVICES AT THE NEW TERREBONNE PARISH OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS FACILITY, AND TO PROVIDE FOR RELATED MATTERS.

WHEREAS, The Terrebonne Parish Consolidated Government maintains for its Office of Homeland Security and Emergency Preparedness (OHS/EP) a contract for communications services with Hunt Telecommunications, LLC; and

WHEREAS, OHS/EP proposes to enter into a similar communications contract with the same company, Hunt Telecommunications, LLC, for services at its new facility at 101 Government Street in Gray, Louisiana; and

WHEREAS, Hunt Telecommunications, LLC has expressed its agreement to enter into such an agreement under the terms and prices set forth in the Master Service Agreement annexed to this Resolution; and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to execute a Master Service Agreement for Communications Services on behalf of the Terrebonne Parish Consolidated Government to effectuate the said contract between the Terrebonne Parish Consolidated Government and Hunt Telecommunications, LLC consistent with the terms and provisions contained in the agreement annexed to this resolution.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, AND G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MS. C. DUPLANTIS-PRATHER

SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 16-574

WHEREAS, prices were obtained by the Terrebonne Parish Buildings Maintenance Division for the purpose of the cleaning and sealing all exterior surfaces of the Government Tower, and

WHEREAS, after careful review by David Drury, Government Facilities Manager, and Mike Toups, Public Works Director it has been determined that the proposed price of One Hundred Forty-four Thousand, Nine Hundred Seventy-four Dollars and Zero Cents (\$144,974.00) from Southern Cleaning and Restoration, LLC for the cleaning and sealing of all exterior surfaces of the Government Tower should be accepted as per the attached documents, and

WHEREAS, the Parish Administration has recommended the acceptance of the proposed price for the aforementioned work at a cost of One Hundred Forty-four Thousand, Nine Hundred Seventy-four Dollars and Zero Cents (\$144,974.00) as per the attached documents.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the cleaning and sealing of all of exterior surfaces of the Government Tower be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden.

The Chairwoman declared the resolution adopted on this the 1st day of November 2016.

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OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 16-575

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

WHEREAS, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

WHEREAS, the parish administration has recommended that the movable property

listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and grants authorization to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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Mr. A. Marmande moved, seconded by Mr. S. Trosclair, "THAT, the Budget & Finance Committee introduce an ordinance to declare seven (7) pumps and four (4) motors as surplus and call a public hearing on Wednesday, December 21, 2016 at 6:30 p.m."

The Chairwoman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Ms. C. Duplantis-Prather, "THAT, the Budget & Finance Committee introduce an ordinance declaring parish property located at 6314 West Park Avenue (Parcel #13045) as surplus and not needed for public purpose, call a public hearing on December 21, 2016 at 6:30 p.m. and to address other matters relative thereto."

The Chairwoman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 16-576

WHEREAS, prices were obtained by the Public Works Department for the purchase and installation of two (2) After Hours Live Video Monitoring Systems, and

WHEREAS, after careful review by Angela Guidry, Purchasing Manager and Mike Toups, Public Works Director it has been determined that the quoted price of Thirty-six Thousand, Fifty-six Dollars and Eighty-Six Cents (\$36,056.86) from Acadian Total

Security for the sole source / proprietary purchase and installation of two (2) After Hours Live Video Monitoring Systems should be accepted as per the attached documents and the under sole source provisions set forth in the Louisiana Revised Statute Title 39:1597, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for two (2) After Hours Live Video Monitoring Systems from Acadian Total Security at the estimated cost of Thirty-six Thousand, Fifty-six Dollars and Eighty-six Cents (\$26,864.00) as per the attached documents.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the sole source / proprietary purchase and installation of the two (2) After Hours Live Video Monitoring Systems be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 16-577

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government Office of Homeland Security and Emergency Preparedness for the purchase and installation of Audiovisual Equipment and Materials, and

WHEREAS, after careful review by Earl Eues, Director of the Office of Homeland Security and Emergency Preparedness it has been determined that the price of the

Audiovisual Equipment and Materials through Louisiana Statewide Contract #4400005636 shall not exceed Three Hundred Eighty- Seven, Six Hundred Eight Dollars and Thirty-Six Cents (\$387,608.36), and

WHEREAS, Parish Administration recommends the acceptance of the State Contract purchase at a cost not to exceed Three Hundred Eighty-Seven, Six Hundred Eight Dollars and Thirty-Six Cents (\$387,608.36) for purchase and installation of Audiovisual Equipment as per the attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase and installation of the Audiovisual Equipment be accepted as per the attached documents.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 5th day of December 2016.

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Upon questioning from Committee member C. Duplantis-Prather, Chief Finance Officer K. Mauldin explained that the monies allocated for the aforementioned contract is part of the Capital Outlay Projects that was budgeted for the new Emergency Preparedness Building.

Mr. D. J. Guidry moved, seconded by Mr. S. Dryden, "THAT, the Budget & Finance Committee introduce an ordinance to amend the 2016 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. General Fund-5% Budget Adjustment for Video Poker Revenue, (\$300,000)
- II. Public Safety Fund-Houma Fire Department, \$750
- III. Whiskey Island, \$100,000

- IV. Petit Caillo Conveyance Channel, \$150,000
- V. Chacahoula/Bayou Black Basin, \$125,000
- VI. Petit Caillou Lock, \$420,000
- VII. Falgout Canal Road Restoration, \$151,040
- VIII. General Fund-Holiday Decorations, \$15,000
- IX. Hazard Mitigation Grant, \$63,679

and call a public hearing on said matter on December 21, 2016 at 6:30 p.m.”

The Chairwoman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

A review of the proposed 2017 Budget began on the following funds/departamental budgets:

- a) **Finance/Purchasing-Warehouse (Fund 380-154; Sm. Bk. 186; Big Bk.446)** – Chief Finance Officer Kandace Mauldin presented the proposed 2017 Budget noting that the Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2017 is \$870,000.
- b) **Finance/Information Technology (Fund 390-192; Sm. Bk. 189; Big Bk. 457)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2017 Budget explaining that Information Systems Fund is derived its revenue from the departments that it services. The 2017 projected user fees is \$1,978,057.
- c) **Housing and Human Services (Fund 151-653; Sm. Bk. 61; Big Bk. 56)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2017 Budget stating that they are eliminating a Sr. Code Enforcement Officer (part-time), Grade 110. They decreased their total operating expense by 10.8%.
- d) **Recap Housing and Human Services Grants (Fund HHS Grants; Sm. Bk. 140; Big Bk. 104)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2017 Budget highlighting that CDBG-Recovery (Funds 241/641) has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Capital Improvements Section for highlights. The CDBG Entitlement (Fund 225) supplements the following: Homeless Shelter, \$115,000 and Head Start, \$11,000. The General Fund Supplements the following programs: Homeless Shelter (Fund 234), \$18,400, an 8% decrease, Home Investment Partnership (Fund 235), \$48,745, a 21% increase, Urban Transit (Fund 237), \$499,071, an 8% decrease, Head Start Program (Fund 239), \$554,431, a 39.6 % increase, Rural Transit (Fund 240), \$26,329, a 32% decrease and Section 8 (Fund 219), \$40,000, a 36.6% decrease.
- e) **Dedicated Emergency Fund (Fund 200; Sm. Bk. 73; Big Bk. 64)** – Chief Finance Officer Kandace Mauldin presented the proposed 2017 Budget noting that the minimum cap for 2017 is \$2,750,000. The estimated fund balance at January 1, 2017 is \$2,793,211; therefore, the minimum cap is reached.

f) **Sales Tax Fund (Fund 255; Sm. Bk. 108; Big Bk. 269)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2017 Budget stating that in 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax used to fund capital projects and debt services for capital projects. The 2017 collections are estimated at \$4,850,537, \$0.9 million below 2015 collections of \$5.08 million and 95% of the 2016 estimated collections of \$5.1 million. A transfer to the Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,241,424 (fund 453). Maintain a reasonable balance for future bond payments (optimum 60-75% of next year’s bond debt). A transfer was made to the Road Construction Fund, \$237,431, for the Mayfield Bridge Project.

Review the list of 2017 Terrebonne Parish Consolidated Government Proposed Budget-Recommended Changes:

Mr. D. J. Guidry moved, seconded by Ms. C. Duplantis-Prather, “THAT, the Budget and Finance Committee approve adding \$60,000 to the Animal Shelter Utility Other Account.”

The Chairwoman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Upon questioning from Committee member G. Michel, Chief Finance Officer K. Mauldin explained that the utilities cost for the new Animal Shelter was underestimated therefore additional funding has to be placed in the utilities account.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. G. Michel, “THAT, the Budget and Finance Committee approve the transfer of \$200,000 to Terrebonne Economic Development Authority (TEDA).”

The Chairwoman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Ms. C. Duplantis-Prather, “THAT, the Budget and Finance Committee approve adding of (1) Social Worker and (1) Registered Nurse to the Health Unit.”

The Chairwoman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. J. Navy moved, seconded by Mr. G. Michel, “THAT, the Budget and Finance Committee approve the termination of the contract with Options for Independence \$160,000 and add (1) social worker and (1) registered nurse with fringes \$154,620.”

The Chairwoman called for the vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. A. Marmande, “THAT, the Budget and Finance Committee approve adding \$13,000 to the Road and Bridge Machinery and Equipment account for two permanent radar speed limit signs for Valhi Blvd and Polk St.”

The Chairwoman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. J. Navy moved, seconded by Mr. A. Marmande, “THAT, the Budget and Finance Committee approve adding \$15,000 to an African American Museum.”

The Chairwoman called for the vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Ms. C. Duplantis-Prather, “THAT, the Budget and Finance Committee approve adding \$13,000 to the Road and Bridge Machinery and Equipment account for two permanent radar speed limit signs for downtown.”

The Chairwoman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D. W. Guidry, Sr. “THAT, the Budget and Finance Committee introduce an ordinance to amend the 2016 Adopted 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items:

I. Hollywood Road Widening Project, \$3,079,719

and call a public hearing on said matter on December 21, 2016 at 6:30 p.m.”

The Chairwoman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D. W. Guidry, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairwoman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel and S. Dryden.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:43 p.m.

Arlanda J. Williams,
Chairwoman

Tammy E. Triggs, Minute Clerk

Mr. A. Marmande moved, seconded by Mr. S. Trosclair and Mr. S. Dryden, “THAT, the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 12/05/16.”

The Chairman called for a vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair and Mr. D. W. Guidry, Sr., “THAT, the Council approve the following street light list:

INSTALL STREET LIGHT AND POLE AT 571 BAYOU DULARGE RD.; SLECA; RLD #10; AL MARMANDE; DISTRICT 7

INCREASE THE WATTAGE OF EXISTING LIGHTS ON DAWES STREET TO 250-WATTS; TPCG; RLD#4; JOHN NAVY; DISTRICT 1

INCREASE THE WATTAGE OF EXISTING LIGHTS ON GALVEZ LANE TO 250-WATTS;L TPCG; RLD #4; JOHN NAVY; DISTRICT 1

INSTALL ONE (1) 400-WATT HPS LIGHT ON EXISTING POLE NEAR 4934 LA HWY 311 (CORNER OF S. HOLLYWOOD ROAD AND LA HWY 311 SOUTH BOUND LANE; CONTACT TERRY THOMPSON FOR EXACT LOCATION) **REQUIRES DOTD PERMIT PRIOR TO SUBMITTING TO ENTERGY; ENTERGY; RLD #2; DARRIN GUIDRY; DISTRICT 6**

INSTALL ONE (1) 100-WATT HPS LIGHT ON EXISTING POLE ALONG LA HWY 311 ACROSS FROM 5078 LA HWY 311 (ON SIDE WITH DRAINAGE DITCH NORTH BOUND LANE; CONTACT TERRY THOMPSON FOR EXACT LOCATION) **REQUIRES DOTD PERMIT PRIOR TO SUBMITTING TO ENTERGY**; ENTERGY; RLD #2; DARRIN GUIDRY; DISTRICT 6

INSTALL ONE (1) 100-WATT HPS LIGHT ON EXISTING POLE ALONG LA HWY 311 ACROSS FROM 5118 LA HWY 311 (ON SIDE WITH DRAINAGE DITCH NORTH BOUND LANE; CONTACT TERRY THOMPSON FOR EXACT LOCATION) **REQUIRES DOTD PERMIT PRIOR TO SUBMITTING TO ENTERGY**; ENTERGY; RLD #2; DARRIN GUIDRY; DISTRICT 6

INSTALL TWO (2) 100-WATT HPS LIGHTS ON EXISTING POLES ALONG LA HWY 311 ACROSS FROM 5186 LA HWY 311 (ON SIDE WITH DRAINAGE DITCH NORTH BOUND LANE; CONTACT TERRY THOMPSON FOR EXACT LOCATION) **REQUIRES DOTD PERMIT PRIOR TO SUBMITTING TO ENTERGY**; ENTERGY; RLD # 2; DARRIN GUIDRY; DISTRICT 6

INSTALL ONE (1) 100-WATT HPS LIGHT ON EXISTING POLE ALONG LA HWY 311 ACROSS FROM 5222 LA HWY 311 (ON SIDE WITH DRAINAGE DITCH NORTH BOUND LANE; CONTACT TERRY THOMPSON FOR EXACT LOCATION) **REQUIRES DOTD PERMIT PRIOR TO SUBMITTING TO ENTERGY**; ENTERGY; RLD #2; DARRIN GUIDRY; DISTRICT 6

INSTALL ONE (1) 400-WATT LIGHT ON EXISTING POLE AT THE CORNER OF ST. CHARLES STREET AND LA HWY 311 (NEAR 1214 SAINT CHARLES STREET (MIDSOUTH BANK; CONTACT TERRY THOMPSON FOR EXACT LOCATION) **REQUIRES DOTD PERMIT PRIOR TO SUBMITTING TO ENTERGY**; ENTERGY; RLD #2 DARRIN GUIDRY; DISTRICT 6

INSTALL TWO (2) 100-WATT HPS STREET LIGHTS ON EXISTING POLES ON VERNA STREET OFF OF CASCADE DRIVE; RLD # 3A; ENTERGY; SCOTTY DRYDREN; DISTRICT 4."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. G. Michel, "THAT, the Council hold nominations open for the one expiring term appointed by the Council (African American) on the Terrebonne Economic Development Authority until the next Council meeting."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, “THAT, the Council hold nominations open for the one vacancy on the Recreation District No. 6 Board until the next Council meeting.”

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D.W. Guidry, Sr., “THAT, the Council open nominations for the one expired term representing the City of Houma Fire Department on the Houma Municipal Fire and Police Civil Service Board, nominate Mr. Lanny Brunet; close nominations and re-appoint Mr. Lanny Brunet to serve another term on the Houma Municipal Fire and Police Civil Service Board representing the City of Houma Fire Department.”

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. S. Trosclair, “THAT, the Council open nominations for the one vacancy due to a resignation on the Coteau Volunteer Fire Department, nominate Ms. Kathleen Henry Ellis and Mr. Michael Dupre; close nominations and that a voice vote of the Council be taken to determine who will fill said vacancy.”

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Voting to appoint Ms. Kathleen Henry Ellis:

D. W. Guidry, Sr.

G. Michel

S. Dryden

Voting to appoint Mr. Michael Dupre:

A. Marmande

D. J. Guidry

S. Trosclair

J. Navy

Ms. C. Duplantis-Prather and Ms. A. Williams were recorded as absent.

Council Minute Clerk T. Triggs announced the votes tallied for the one vacancy on the Coteau Volunteer Fire Department and they are recorded as follows: three (3) for Ms. Kathleen Henry Ellis and four (4) votes for Mr. Michael Dupre.

The Chairman stated that, as per the voice vote, Mr. Michael Dupre is appointed to serve a term on the Coteau Volunteer Fire Department.

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, "THAT, the Council ratify the Parish President's appointment of Mr. Andrew Blanchard and Mr. Dan Davis to the Terrebonne Parish Port Commission."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. S. Trosclair, "THAT, the Council ratify the Parish President's appointment of Ms. Charleta M. Lyons and Mr. Barry Bonvillain to the Houma Housing Authority Board."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council open nominations for the one expiring term on the 911 Communications District to represent the Houma Fire Department, nominate Captain Keith Ward; close nominations and re-appoint Captain Keith Ward to serve another term on the 911 Communications District to represent the Houma Fire Department."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

The Chairman announced the following vacancies, which he noted will be handled as per usual procedure:

- Two expiring terms on the Bayou Blue Fire Protection District Board
- Two expiring terms on the Bayou Cane Fire Protection District Board
- One expiring term on the Coteau Fire Protection District Board
- Three expiring terms on the Fire District No. 6 Board
- Two expiring terms on the Fire District No. 8 Board
- Two expiring terms on the Fire District No. 9 Board

- Two expiring terms on the Fire District No. 10 Board
- Three expiring terms on the Schriever Fire Protection District Board
- Two expiring terms on the Village East Fire Protection District Board

Under Agenda Item 7A – Announcements, Council Members:

- Councilman S. Trosclair thanked Parish Manager A. Levron and the Public Works Department for all of their help with the situation at the Bisland Cemetery.
- Councilman S. Trosclair expressed his concerns with the negative news coverage in Terrebonne Parish when they are a lot of positive things to report on.
- Councilman S. Trosclair thanked all of the participants who help with the Annual Christmas Parade; stating that he received a report from the Houma Police Department and the Terrebonne Sheriff Office and there were no injuries or incidents, no arrest and no problems.
- Councilman S. Trosclair announced that several Terrebonne Parish Youth Football teams traveled to a tournament in Lafayette, LA with groups placing first (1st) and second (2nd) in the tournament. Congratulations to the youths for an outstanding job.
- Councilman G. Michel reminded all citizens to go out and vote on Saturday, December 10, 2016 for the vacant senatorial seat.
- Councilman D. J. Guidry announced to the public to have your pets spayed or neutered and if you find a stray animal, please contact the area Animal Shelter.
- Councilman A. Marmande thanked Administration for a wonderful Christmas parade.
- Councilman J. Navy explained that this is a very “strong” Council, even under scrutiny, and they are working towards moving Terrebonne Parish forward.
- Councilman J. Navy recognized *Times* writer John DeSantis who was in the audience in tonight’s proceedings.

Under Agenda Item 7B – Announcements, Parish President:

- The parish recently issued a coastal impact certificate to CWPPRA for a proposed project that consists of construction to Racoon Island breakwaters.
- The work on Whiskey Island is progressing on schedule and pumping should begin soon.
- A report was released from CWPPRA detailing the East Timbalier Island Project, which borders Lafourche and Terrebonne Parishes respectively, will be going out for bid in early 2017.
- There will be a Christmas Toy Give Away on December 19, 2016 at the East Park Recreation Center beginning at 6:00 p.m. with Santa Claus arriving at 7:00 p.m.
- The Thompson Road Extension Project (Hwys. 56 and 57) will be opening early next year for passage.

Councilman S. Trosclair announced that the Boat Parade from Bourg, LA to Montegut, LA will be held on December 17, 2016 beginning at the Bourg Church at approximately 4:00 p.m. or 5:00 p.m., progressing down Bayou Terrebonne ending at the Humble Canal. The public is invited to attend.

Council Chairman J. Navy announced that the Annual Toys for Tots Give Away will be held on December 21st, 2016 at the Mechanicville Gym from 10:00 a.m. to 2:00 p.m.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council approve the following Monthly Engineering Reports:

- A. Milford and Associates, Inc.
- B. CBI
- C. GIS Engineering, LLC
- D. Providence, GSE
- E. T. Baker Smith."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, "THAT, there being no further business to come before the Council the meeting be adjourned."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

NAYS: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the motion adopted and the meeting adjourned at 7:03 p.m.

TAMMY E. TRIGGS, MINUTE CLERK

ATTEST:

/s/JOHN NAVY, CHAIRMAN
TERREBONNE PARISH COUNCIL

ATTEST:

/s/VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL