



Terrebonne Parish Consolidated Government

JOB DESCRIPTION

POSITION TITLE.....: Watch Commander
DEPARTMENT.....: Juvenile Detention Center
DIVISION.....:
CLASSIFICATION/GRADE.....: Watch Commander/108
REVISED.....: 03/2017
REPORTS TO.....: Assistant Director/Director of Juvenile Detention
REVIEWED.....: 03/2017
WAGES.....: Hourly

SUMMARY:

The Watch Commanders will be responsible for coordinating the detention, security, and daily activities of the juveniles in the Terrebonne Parish Juvenile Detention Center.

BASIC FUNCTIONS:

The responsibilities of the Watch Commander will include the following:

1. Oversee a shift of six employees.
2. Strictly adhere to policy and procedures of the Terrebonne Parish Juvenile Detention Center.
3. Shall be designated facility leader in the absences of the Director and the Assistant Director.
4. Shall coordinate with the Social Worker and School Teacher on all security issues.
5. Shall have security jurisdiction over the entire facility and its departments.
6. Shall supervise the daily activities of the juveniles housed in the facility.
7. Shall complete all necessary reports.
8. Shall perform all admissions criteria in the absence of the Admissions Tech.
9. Shall attend any training required and necessary for effective job performance.
10. On occasion, the position will require the ability to **restrain combative** juveniles and defend oneself through **dynamic** movement and defensive tactics, which may incorporate ground level restraint and ground defensive techniques.

OTHER REQUIREMENTS:

1. Shall perform any duties not in this job description, but located within the policy and procedure manual and necessary for the smooth operation of the facility.

EDUCATION/EXPERIENCE:

1. The candidate shall have at least a high school diploma.
2. The candidate with some college is preferred but not necessary.
3. The candidate shall demonstrate a thorough understanding of the policy and procedure manual of the Terrebonne Parish Juvenile Detention Center.
4. The candidate should have administration experience in the management of people.
5. The candidate shall have a **strong desire** to work with troubled youth in an **energetic positive** manner.
6. The candidate shall clear a criminal background check conducted by the Louisiana State Police and pass a drug screen.