



Terrebonne Parish Consolidated Government

JOB DESCRIPTION

POSITION TITLE.....: Electric Plant Maintenance Supervisor
DEPARTMENT.....: Utilities
DIVISION.....: Electric Generation
CLASSIFICATION/GRADE.....: Electric Plant Maintenance Supervisor/110
REVISED.....: 07/2017
REPORTS TO.....: Electric Generation Superintendent
REVIEWED.....: 07/2017
WAGES.....: Hourly

SUMMARY:

Work in this position consists of supervising and participating in the activities of personnel engaged in the maintenance and repair of machinery, equipment, pneumatic control instruments and other mechanical installations of gas-fired steam and diesel fueled generating stations (100 MW). Application of a thorough knowledge of mechanical principles as related to maintenance and repair is required. The individual is required to make recommendations for the planning and programming of major maintenance operations and to carry out these operations. Supervision is exercised over skilled and limited skilled subordinates performing maintenance and repair tasks. Response at any time may be required to assist in emergencies or forced outages.

BASIC FUNCTIONS:

1. Schedules, assigns, supervises and participates in maintenance and repair jobs
2. Requests purchases of needed materials and supplies
3. Maintains records on maintenance costs, including labor and parts charges
4. Inspects completed work.
5. Any and all other duties as directed by the Electric Generation Superintendent

OTHER REQUIREMENTS:

1. Thorough knowledge of the standard methods, material, tools and equipment of the mechanical trade as these relate to maintenance and repair of power plant equipment and auxiliary facilities.
2. Thorough knowledge of the principles and operating characteristics of boilers, steam turbines and related equipment.
3. Thorough knowledge of occupational hazards and necessary safety precautions as applicable to work areas.
4. Ability to plan, schedule and supervise work of subordinates.
5. Ability to work with blueprints and schematics.
6. Ability to organize and maintain complete and accurate repair records.
7. Ability to establish and maintain effective working relationships with employees, manufacturers and superiors.

EDUCATION/EXPERIENCE:

1. High school diploma or any equivalent educational certification.
2. Considerable experience in power plant maintenance including supervisory experience.
3. Any equivalent combination of training, education and /or experience may substitute.