



Terrebonne Parish Consolidated Government

JOB DESCRIPTION

POSITION TITLE.....: Bridge Tender (Relief)
DEPARTMENT.....: Public Works
DIVISION.....: Road, Bridge, Vegetation Management & Drainage
CLASSIFICATION/GRADE.....: Bridge Tender/102
REVISED.....: 11/2014
REPORTS TO.....: Operations Supervisor (Bridges & Lights)
REVIEWED.....: 11/2014
WAGES.....: Hourly

SUMMARY:

This position is under the direct supervision of the Operations Supervisor and the general supervision of the Road & Bridge Superintendent. The incumbent is responsible for the opening & closing of bridges and assists in electrical maintenance of bridges and traffic lights.

BASIC FUNCTIONS:

1. Opens and closes assigned bridge upon signal of marine vessel during hours scheduled.
2. Record number of bridge opening and closing on bridge logs.
3. Inspects and performs minor maintenance, such as greasing and replacing light bulbs on gates and in bridge house.
4. Maintains smooth traffic flow on both the waterway and the roadway to the best of his/her ability.
5. Performs other tasks as assigned by Supervisor or Road & Bridge Superintendent.
6. Reports all major/minor accidents to Operations Supervisor or Road & Bridge Superintendent.
7. Must possess good oral and written communication skills.
8. Must adhere to all departmental safety rules and regulations.
9. Must be willing to work overtime including nights, weekends and holidays, and in other areas of the division if needed.

Applicant will assist in the following tasks when not performing responsibilities of Relief Bridge Tender:

1. Assist Electrician in troubleshooting electrical problems.
2. Assist Electrician in preventive maintenance and repairs required on all electrical equipment and instrumentation including single and three phase electric motors, motor control centers, generators, traffic control signs.
3. Assist Electrician in repairs on building electrical equipment.
4. Assist Electrician in some mechanical functions including gear motor repair, replacement of bearings, mechanical seals, switch repair, etc.

OTHER REQUIREMENTS:

1. Must be capable of effectively operating a bridge under pressure of both automobile and boat traffic.
2. Must be able to learn and practice applicable safety rules and regulations.
3. Must be willing to work considerable number of extra hours and odd shifts.
4. Some heavy lifting required (up to 75 lbs.)

EDUCATION/EXPERIENCE:

1. Must be able to read or write sufficiently to maintain bridge logs.
2. High School Diploma or equivalent.
3. Electronic skills and mechanical knowledge is desired but not required.
4. Must have the ability to comprehend the mechanics and operational procedures of assigned equipment.

EQUIPMENT USED:

1. Conduit bender, pipe threaded, meter and amp meters.
2. Volt/OHM meter, fish tape, battery charger.
3. Hand and power tools.
4. Aerial Lift Truck.