



Terrebonne Parish Consolidated Government

JOB DESCRIPTION

POSITION TITLE.....:	Crew Leader
DEPARTMENT.....:	Public Works
DIVISION.....:	Forced Drainage
CLASSIFICATION/GRADE.....:	Crew Leader/107
REVISED.....:	03/2015
REPORTS TO.....:	Forced Drainage Operation Supervisor (Pumps)
REVIEWED.....:	03/2015
WAGES.....:	Non-Exempt (Hourly)

SUMMARY:

This position is under the general direction of the Forced Drainage Superintendent and the direct supervision of the Forced Drainage Operation Supervisor (Pumps). This position is responsible for the supervision of labor crews in pump station maintenance.

BASIC FUNCTIONS:

1. Transporting, directing and working with labor crews in all task assigned by Forced Drainage Supervisor, primarily the maintenance of the parish forced drainage pump stations.
2. Break down pumps for sand blasting, painting and reassemble.
3. Basic carpentry skills.
4. Supervises and assists in the cleaning of trash screens.
5. Assist with the operation of pump stations when pump attendants are not available.
6. Minor maintenance to assigned truck, pumps stations, motors, bulkheads and trash screens.
7. Must be capable of following and enforces safety rules and regulations.
8. Performs other work as assigned by Forced Drainage Supervisor or Forced Drainage Superintendent.

OTHER REQUIREMENTS:

1. Must have the ability to follow directions of the Supervisor and effectively supervise crew.
2. Must have a valid Louisiana Class "E" Driver's License.
3. Must be willing to work under varying climatic conditions.
4. Incumbent will be a Tier 1 responder and will be required to work during all storm events.
5. Must be willing to work extra hours as needed.
6. Must be capable of reading and writing sufficiently to understand and carry out basic instructions and fill out reports.

EDUCATION/EXPERIENCE:

1. High School graduate or equivalent (GED) required.