

#### Who is eligible?

Nonprofit 501(c)(3) organizations in good standing with the LA Secretary of State

Any person filling out a grant application should be listed as a registered agent or officer with the LA Secretary of State.

#### When are applications due?

Applications and documentation are due **February 28, 2023**.

# What should be included with the application?

Be sure the following is submitted with the application:

- Proof of tax-exempt status
- · Completed W-9
- Financial statements and/or tax returns for 2019, 2020, and 2021

### What happens next?

The committee will review all applications. Grant awards and funding will be completed by March 31, 2023.

### Has your nonprofit struggled because of COVID-19?

If your nonprofit organization has struggled with one of the following because of the COVID-19 pandemic, you may qualify for a grant opportunity:

- Decreased revenue
- · Financial insecurity
- Capacity to weather financial hardship
- Increased costs
- · Challenges covering payroll, rent, mortgage, or other operating costs

## If you are claiming decreased revenue, financial insecurity, or capacity to weather financial hardship

Include financial statements and/or tax returns. The committee will use these documents to:

- · Determine proof of decreased revenue (contributions, donations, etc.)
- Determine the changes in financial situation (decrease revenue, increase costs, cash flow)
- Determine what capacity they have now to be used for future expenses

## If you are claiming increased costs or challenges covering operating costs

Include proof of increased costs related to the organization (rental agreements, changes in payroll, increase in utilities, etc.).

#### COVID Impact Statement

You will be asked to provide a short statement detailing how the COVID pandemic impacted your organization.

#### Grant Use Statement

Provide a short statement on how you plan to use grant funds if they are awarded to your organization.

