



Terrebonne Parish Consolidated Government
Department of Planning & Zoning
Permits Division (985) 873-6567

DEMOLITION PERMIT APPLICATION REQUIREMENTS



Applicant's Name: The applicant is the authorized individual who applies for the permit. The applicant should be able to answer basic questions about the proposed project.

Owner's Name: The owner is the individual(s) listed on file with the Tax Assessor's Office as being the legal owner of the site address in which the applicant is applying for a permit. The applicant must provide contact information on the owner.

Contractor's Name: The contractor is the individual or company who intends to perform the proposed work.

Demolition permits are necessary when a structure is to be taken completely down. An applicant has sixty (60) days from the date of permit issuance to complete the demolition. If only a partial demolition or interior demolition will take place, then a Renovation permit is required. There is no charge for Demolition permits.

- 1. Site Address:** A site address is the legal property address assigned by the Terrebonne Parish Communications District (911). For more information or to get an address assigned to your property, contact their office at 985.580.0911 or by visiting them at 110 Capital Blvd. in Houma.
- 2. Legal Property Description:** the applicant should know the lot number, block number, and the subdivision name when applying for a demolition permit. This information can be obtained from the plat of your property. To obtain a copy of your plat, visit the Terrebonne Parish Clerk of Court's Office at 7856 Main St., Suite 100 in Houma.
- 3. Site Plan:** the site plan should contain the 911 address of the property and labeled intersections, if any. The site plan must indicate the following: all existing structures and features such as buildings, pools and other residences on the lot, including any mobile homes, **with the structure(s) to be demolished clearly indicated.**
- 4. Proof of Bulk Disposal Container:** a container approved for bulk disposal must be secured and on the job site for disposal of all debris generated by the demolition of a structure. The contractor or owner shall have the option of hauling the debris to a state approved landfill or disposal facility. The contractor or owner shall provide confirmation of an account or agreement existing with the aforesaid landfill or disposal container provider **before** a permit will be issued.

You may apply online at
www.MyPermitNow.org
by creating a free user account and selecting the "demolition" project type.

Call the Permit Office for additional information at 985-873-6567.
Solid Waste - Clay Naquin at 985-873-6739
You may also visit our website at
www.tpcg.org/permits .

Terrebonne Parish offers an Online Permit Portal that allows citizens and contractors to apply for specific permits online. For information on how to apply online, visit **tpcg.org/permitsapplyonline**.