

Houma-Terrebonne Regional Planning Commission

Robbie Liner.....Chairman
Jan Rogers.....Vice-Chairman
Barry Soudelier.....Secretary/Treasurer
Michael Billiot.....Member
Terry Gold.....Member
Clarence McGuire.....Member
Angele Poiencot.....Member
Travion Smith.....Member
Wayne Thibodeaux.....Member

DECEMBER 19, 2024, THURSDAY

6:00 P.M.

**TERREBONNE PARISH COUNCIL MEETING ROOM
Government Tower, 8026 Main Street, 2nd Floor, Houma, Louisiana**

A • G • E • N • D • A

I. CONVENE AS THE ZONING & LAND USE COMMISSION

A. INVOCATION & PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. CONFLICTS DISCLOSURE

D. APPROVAL OF MINUTES

1. Approval of Minutes of Zoning & Land Use Commission for the Regular Meeting of November 21, 2024

E. COMMUNICATIONS

F. STAFF REPORT

G. COMMISSION COMMENTS:

1. Zoning & Land Use Commissioners' Comments
2. Chairman Comments

H. PUBLIC COMMENTS

I. ADJOURN

II. CONVENE AS THE REGIONAL PLANNING COMMISSION

A. INVOCATION & PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. CONFLICTS DISCLOSURE

D. APPROVAL OF MINUTES:

1. Houma-Terrebonne Regional Planning Commission Minutes for the Regular Meeting of November 21, 2024

E. APPROVE REMITTANCE OF PAYMENT FOR THE DECEMBER 19, 2024 INVOICES AND THE TREASURER'S REPORT OF NOVEMBER 2024

1. Accept and approve the proposed 2025 Budget

F. ANNUAL ORGANIZATIONAL MEETING:

1. Approval of proposal(s) for the 2024 Audit
2. Election of Officers for 2025

G. COMMUNICATIONS

H. OLD BUSINESS:

1. a) Subdivision: Tracts "A" & "B," A Redivision of Tract C-D-F-K-R-S-T-U-C belonging to Low Land Construction Co., Inc.
Approval Requested: Process D, Minor Subdivision
Location: 603 Sixth Street, Terrebonne Parish, LA
Government Districts: Council District 5 / City of Houma Fire District
Developer: Low Land Construction Co., Inc.
Surveyor: Keneth L. Rembert Land Surveyors
b) Public Hearing
c) Consider Approval of Said Application

I. APPLICATIONS / NEW BUSINESS:

1. a) Subdivision: Imperial Landing Subdivision, Phase D
Approval Requested: Process C, Major Subdivision-Final
Location: Intersection of Monroe Street & Core Drive, Terrebonne Parish, LA
Government Districts: Council District 4 / Schriever Fire District
Developer: Onshore Materials, LLC
Surveyor: David A. Waitz Engineering & Surveying, Inc.
- b) Consider Approval of Said Application

J. STAFF REPORT

1. Update on Commissioners who have completed the required Ethics Training and Preventing Sexual Harassment Training for the calendar year 2024

K. ADMINISTRATIVE APPROVAL(S):

1. Revised Lots 9 & 10, A Redivision of Lots 9 & 10, Block 5 of Luke Subdivision belonging to Robert P. Chouest, et al; Section 105, T17S-R17E, Terrebonne Parish, LA (*1500 & 1502 Maxine Street / Councilman Charles "Kevin" Champagne, District 5*)
2. Tract "A-1" & Revised Tract 2, A Redivision belonging to Lionel P. Falgout, et al; Section 10, T17S-R18E, Terrebonne Parish, LA (*Nolan Street & Highway 24 / Councilman Steve Trosclair*)

L. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee

M. COMMISSION COMMENTS:

1. Planning Commissioners' Comments
2. Chairman's Comments

N. PUBLIC COMMENTS

O. ADJOURN

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION
ZONING & LAND USE COMMISSION
MEETING OF NOVEMBER 21, 2024

- A. The Chairman, Mr. Robbie Liner, called the meeting of November 21, 2024 of the HTRPC, convening as the Zoning & Land Use Commission, to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Mr. Wayne Thibodeaux and the Pledge of Allegiance led by Mr. Jan Rogers.
- B. Upon Roll Call, present were: Mr. Michael Billiot; Mr. Terry Gold; Mr. Robbie Liner, Chairman; Mr. Clarence McGuire; Mr. Jan Rogers, Vice-Chairman; Mr. Barry Soudelier, Secretary/Treasurer; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call were: Mrs. Angele Poiencot and Mr. Travion Smith. Also present were Mr. Christopher Pulaski, Department of Planning & Zoning and Mr. Derick Bercegeay, Legal Advisor.
- C. **CONFLICTS DISCLOSURE:** The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter. *There were no conflicts to disclose.*
- D. **APPROVAL OF THE MINUTES:**
1. Mr. Soudelier moved, seconded by Mr. Rogers: "THAT the HTRPC, convening as the Zoning & Land Use Commission, accept the minutes as written, for the Zoning & Land Use Commission for the regular meeting of October 17, 2024."
- The Chairman called for a vote on the motion offered by Mr. Soudelier. **THERE WAS RECORDED: YEAS:** Mr. Billiot, Mr. Gold, Mr. McGuire, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; **NAYS:** None; **ABSTAINING:** Mr. Liner; **ABSENT:** Mrs. Poiencot and Mr. Smith. **THE CHAIRMAN DECLARED THE MOTION ADOPTED.**
- E. **COMMUNICATIONS:** None.
- F. **STAFF REPORT:** None.
- G. **COMMISSION COMMENTS:**
1. Zoning & Land Use Commissioners' Comments: None.
2. Chairman's Comments: None.
- H. **PUBLIC COMMENTS:** None.
- I. Mr. Soudelier moved, seconded by Mr. Thibodeaux: "THAT there being no further business to come before the HTRPC, convening as the Zoning & Land Use Commission, the meeting be adjourned at 6:01 p.m."
- The Chairman called for a vote on the motion offered by Mr. Soudelier. **THERE WAS RECORDED: YEAS:** Mr. Billiot, Mr. Gold, Mr. McGuire, Mr. Rogers, Mr. Soudelier, and Mr. Thibodeaux; **NAYS:** None; **ABSTAINING:** Mr. Liner; **ABSENT:** Mrs. Poiencot and Mr. Smith. **THE CHAIRMAN DECLARED THE MOTION ADOPTED.**

Robbie Liner, Chairman
Zoning & Land Use Commission



Becky M. Becnel, Minute Clerk
Zoning & Land Use Commission

CERTIFICATION

**CERTIFIED TO BE A TRUE AND CORRECT COPY OF THE PROCEEDINGS OF THE
ZONING AND LAND USE COMMISSION MEETING OF NOVEMBER 21, 2024.**

**CHRISTOPHER PULASKI, PLA, DIRECTOR
PLANNING & ZONING DEPARTMENT**