

Houma-Terrebonne Regional Planning Commission

L. A. "Budd" Cloutier, O.D.....	Chairman
W. Alex Ostheimer.....	Vice-Chairman
Angi Falgout.....	Secretary/Treasurer
Joseph Cehan, Jr.....	Member
James A. Erny.....	Member
Gloria Foret.....	Member
Jeremy Kelley.....	Member
Keith Kurtz.....	Member
Wayne Thibodeaux.....	Member

MAY 17, 2018, THURSDAY

6:00 P.M.

**TERREBONNE PARISH COUNCIL MEETING ROOM
Government Tower, 8026 Main Street, 2nd Floor**

A • G • E • N • D • A

I. CONVENE AS THE ZONING AND LAND USE COMMISSION

A. INVOCATION & PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. CONFLICTS DISCLOSURE

D. APPROVAL OF MINUTES:

1. Approval of Minutes of Zoning and Land Use Commission for the Regular Meeting of April 19, 2018

E. COMMUNICATIONS

F. STAFF REPORT:

1. Discussion and possible action regarding the proposed amendment to Overlay District zoning regulations concerning building façade signage

G. COMMISSION COMMENTS:

1. Planning Commissioners' Comments
2. Chairman's Comments

H. PUBLIC COMMENTS

I. ADJOURN

II. CONVENE AS THE REGIONAL PLANNING COMMISSION

A. INVOCATION & PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. CONFLICTS DISCLOSURE

D. ACCEPTANCE OF MINUTES:

1. Houma-Terrebonne Regional Planning Commission Minutes for the Regular Meeting of April 19, 2018

E. APPROVE EMITTENCE OF PAYMENT FOR THE MAY 17, 2018 INVOICES AND TREASURER'S REPORT OF APRIL 2018

F. PLANNING:

1. Planning Commissioners' Comments
2. Administration's Comments
3. Chairman's Comments

G. COMMUNICATIONS

H. APPLICATIONS:

1. a) Subdivision: Resubdivision of Raw Land Tracts A-B-C-F-A & F-C-D-E-F- into Tracts 1 & 2
Approval Requested: Process D, Minor Subdivision
Location: 5671 Highway 311, Terrebonne Parish, LA
Government Districts: Council District 6 / Bayou Cane Fire District
Developer: PLMACM Corporation
Surveyor: Acadia Land Surveying, LLC

b) Public Hearing

c) Consider Approval of Said Application
2. a) Subdivision: Cameron Isles Business Park Unit 1
Approval Requested: Process C, Major Subdivision-Final
Location: Westside Boulevard Extension, Terrebonne Parish, LA
Government Districts: Council Districts 2 & 6 / Bayou Cane Fire District
Developer: Linton Road Company, LLC
Engineer: Delta Coast Consultants, LLC

b) Consider Approval of Said Application

I. STAFF REPORT

1. Roll Call with regard to those who have completed the annual Ethics Training Course as required by the State Legislature for 2018
2. Discussion and possible action with regard to mileage rates for travel reimbursement to be used by Planning Commissioners

J. ADMINISTRATIVE APPROVAL(S):

1. Raw Land Division of Two Tracts: Tract DL-1, being a part of the Warrior Tract & Tract W-1, being a part of Tract L-N-O-P-M-L, Section 1, T18S-R17E & Section 59, T18S-R18E, Terrebonne Parish, LA
2. Tracts A-B-C-D-A, B-E-F-G-H-I-J-C-B & E-K-L-J-I-H-G-F-E, A Redivision of Property belonging to Lou Ellen F. Bullock, et al, Section 65, T20S-R18E, Terrebonne Parish, LA
3. Survey of 3.744 & 0.310 acre tracts belonging to Hospital Service District #1 for a proposed lot line adjustment, Section 8, T17S-R17E, Terrebonne Parish, LA
4. Lot Line Shift between Lots 1 & 2 of the Redivision of Property belonging to B & T Leasing, or assigns, Section 6, T16S-R16E & T16S-R17E, Terrebonne Parish, LA
5. Lot Extensions 2-A, 3-A and the remaining Property belonging to Ronald & Connie Lajaunie, Jr., Sections 82 & 69, T16S-R17E, Terrebonne Parish, LA
6. Revised Tracts B, C, & D, Property belonging to Brandon K. Dufrene, et al, Section 44, T16S-R17E, Terrebonne Parish, LA
7. Revised Tracts 2, 3, & 4, A Redivision of Property belonging to Kimberly D. Chafin, et al, Section 3, T19S-R18E, Terrebonne Parish, LA

K. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee:

L. COMMISSION COMMENTS:

1. Planning Commissioners' Comments
2. Chairman's Comments

M. PUBLIC COMMENTS

N. ADJOURN

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)
ZONING & LAND USE COMMISSION
MEETING OF APRIL 19, 2018

- A. The Chairman, Dr. L.A. “Budd” Cloutier, Jr., called the meeting of April 19, 2018 of the HTRPC, convening as the Zoning and Land Use Commission, to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Mr. Alex Ostheimer.
- B. Upon Roll Call, present were: Mr. Joseph “Joey” Cehan; Dr. L.A. “Budd” Cloutier, Jr., Chairman; Mr. James Erny; Mrs. Angi Falgout, Secretary/Treasurer; Mrs. Gloria Foret; Mr. Jeremy Kelley; Mr. Alex Ostheimer, Vice-Chairman; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call was: Mr. Keith Kurtz. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning and Mr. Laddie Freeman, Legal Advisor.
- C. CONFLICTS DISCLOSURE: The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter.
- D. APPROVAL OF THE MINUTES:
1. Mr. Erny moved, seconded by Mr. Kelley: “THAT the HTRPC, convening as the Zoning & Land Use Commission, accept the minutes, as written, for the Zoning and Land Use Commission for the regular meeting of March 15, 2018.”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: M. Cehan, Mr. Erny, Mrs. Falgout, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. COMMUNICATIONS:
1. Mr. Pulaski read an email from Mr. Jeff Brown, dated April 18, 2018, requesting to withdraw Item F.1. with regard to the parking plan application for Houma Center, L.L.C. [See *ATTACHMENT A*].
 - a) Mrs. Falgout moved, seconded by Mr. Kelley: “THAT the HTRPC, convening as the Zoning & Land Use Commission, withdraw the Parking Plan application to create 56 parking spaces at 149 De Fraites Court as per the applicant’s request.

The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: M. Cehan, Mr. Erny, Mrs. Falgout, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- F. NEW BUSINESS:
1. WITHDRAWN. *Parking Plan, Creation of 56 parking spaces; 149 De Fraites Court; O.C.S. Construction, c/o Mr. Paul Brasseaux* [See *ATTACHMENT A*]
- G. STAFF REPORT:
1. Mr. Pulaski indicated that he prepared an email for Becky to forward to all the Commissioners regarding the proposed amendment to the Overlay District zoning regulations concerning building façade signage and they would discuss at the next meeting.
- H. COMMISSION COMMENTS:
1. Planning Commissioners’ Comments: None.
 2. Chairman’s Comments: None.
- I. PUBLIC COMMENTS: None.
- J. Mr. Erny moved, seconded by Mr. Kelley: “THAT there being no further business to come before the HTRPC, convening as the Zoning and Land Use Commission, the meeting be adjourned at 6:05 p.m.”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: M. Cehan, Mr. Erny, Mrs. Falgout, Mrs. Foret, Mr. Kelley, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Kurtz. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

L.A. "Budd" Cloutier, Jr., O.D., Chairman
Zoning & Land Use Commission

Becky M. Becnel, Minute Clerk
Zoning & Land Use Commission

CERTIFICATION

**CERTIFIED TO BE A TRUE AND CORRECT COPY OF THE PROCEEDINGS OF THE
ZONING AND LAND USE COMMISSION MEETING OF APRIL 19, 2018.**

**CHRISTOPHER PULASKI, PLA, DIRECTOR
PLANNING & ZONING DEPARTMENT**

Becky Becnel

Item F.1.

From: Jeff Brown [jbrown@affordablerto.net]
Sent: Wednesday, April 18, 2018 12:39 PM
To: Becky Becnel
Subject: Houma Center LLC

Becky,

We would like to withdraw our application from the meeting schedule tomorrow for the Houma Center, LLC regarding the parking lot review.

Jeff Brown
Operations Manager
Affordable Home Furnishings
337-205-0256 direct line
337-264-0407 ext 117
337-264-0449 fax



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