

## MINUTES

### HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)

#### MEETING OF JULY 21, 2016

- A. The Chairman, Dr. L.A. “Budd” Cloutier, Jr., called to order the regular meeting of July 21, 2016 of the Houma-Terrebonne Regional Planning Commission (HTRPC) at 6:57 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Mr. Wayne Thibodeaux.
- B. Upon Roll Call, present were: Mr. Joseph Cehan, Jr.; Dr. L.A. “Budd” Cloutier, Jr., Chairman; Mr. James Erny; Mrs. Angi Falgout; Mr. Jeremy Kelley; Mr. Keith Kurtz; Mr. Alex Ostheimer, Vice Chairman; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call were: None. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning, and Ms. Courtney Alcock, Legal Advisor filling in for Mr. Laddie Freeman.
- C. CONFLICTS DISCLOSURE: The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter.
- D. ACCEPTANCE OF MINUTES:
1. Mr. Erny moved, seconded by Mr. Cehan: “THAT the HTRPC accept the minutes, as written, for the Regional Planning Commission for the regular meeting of June 16, 2016.”  
  
The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. *Mr. Ostheimer was in the back room at the time of the vote.* THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. Mrs. Falgout moved, seconded by Mr. Erny: “THAT the HTRPC emit payment for the July 21, 2016 invoices and approve the Treasurer’s Report of June 2016.”  
  
The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. *Mr. Ostheimer was in the back room at the time of the vote.* THE CHAIRMAN DECLARED THE MOTION ADOPTED.
1. Dr. Cloutier read correspondence from Stagni & Company, LLC since they couldn’t be at the meeting to present the audit.
    - a) Mr. Kelley moved, seconded by Mrs. Falgout: “THAT the HTRPC accept and approve the 2015 Annual Audit by Stagni & Company, LLC as presented.”  
  
The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- F. COMMUNICATIONS:
1. Mr. Pulaski read a letter from Milford & Associates, Inc. dated July 21, 2016 requesting to table Item H.4 with regard to Lots D-1 & D-2, Block 1, North Terrebonne Commercial Park until the next regular meeting of August 18, 2016 [See *ATTACHMENT A*].
    - a) Mr. Erny moved, seconded by Mrs. Falgout: “THAT the HTRPC table the application for Process D, Minor Subdivision, for Lots D-1 & D-2, A Redivision of Lot 1, Block 1, North Terrebonne Commercial Park until the next regular meeting of August 18, 2016 as per the Developer’s request [See *ATTACHMENT A*].”  
  
The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
  2. Mr. Pulaski read a letter from Providence/GSE dated July 21, 2016 requesting to table Item H6 with regard to DeFraitres Drive until the next regular meeting of August 18, 2016 as per the Developer’s request [See *ATTACHMENT B*].

- a) Mrs. Falgout moved, seconded by Mr. Kelley: “THAT the HTRPC table the engineering application for Process C, Major Subdivision (Road Project), for DeFraités Drive until the next regular meeting of August 18, 2016 as per the Developer’s request [See *ATTACHMENT B*].”

The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

G. OLD BUSINESS:

1. The Chairman called to order a Public Hearing for an application by Corridor Properties, LLC requesting approval for Process D, Minor Subdivision, for the Division of Tract 3 into Tract 3-1 and Tract 3-2 belonging to Corridor Properties, LLC.

- a) Mr. Tre Chauvin, Leonard Chauvin P.E., P.L.S., discussed the location of division of property.
- b) No one from the public was present to speak.
- c) Mr. Erny moved, seconded by Mr. Kelley: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff recommends the matter be tabled.
- e) Discussion was held with regard to the required distance for the fire hydrant going across private property and the culvert going through private property to the bayou should there be a break in the pipe. Discussion ensued with regard to Tract 3-1 no longer having any green space after the division.
- f) It was requested that Staff check into fire hydrant distances going over public versus private roadways.
- g) Mr. Thibodeaux moved, seconded by Mr. Kelley: “THAT the HTRPC table the application for Process D, Minor Subdivision, for the Division of Tract 3 into Tract 3-1 and Tract 3-2 belonging to Corridor Properties, LLC until the next regular meeting of August 18, 2016.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. APPLICATIONS:

1. The Chairman called to order a Public Hearing for an application by Linton Road Company, LLC requesting conceptual & preliminary approval for Process C, Major Subdivision, for Cameron Isles, Phase II.

- a) Mr. Robert Aiello, Developer, discussed the location and division of property along with Mr. Ben Elliott, Delta Coast Consultants, LLC.
- b) No one from the public was present to speak.
- c) The Chairman indicated the vicinity map on the plat showed no roads or bridges.
- d) Mrs. Falgout moved, seconded by Mr. Kelley: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- e) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided upon the land use of property adjacent to the

boundary of the tract be depicted on the plat, plat be marked as conceptual & preliminary, proposed street names be depicted on the plat, vehicular circulation patterns be submitted to our office, fire hydrants spaced with the required regulations of 500' on center, line L14 and curve C26 be indicated on the plat, maximum block lengths be corrected to meet the required 600', all utility letters, including Board of Health and Waterworks, be submitted to our office, and the vicinity map be updated on the plat.

- f) Mr. Erny moved, seconded by Mr. Thibodeaux: "THAT the HTRPC grant approval of the application for Process C, Major Subdivision, for Cameron Isles, Phase II conditioned upon the land use of property adjacent to the boundary of the tract be depicted on the plat, plat be marked as conceptual & preliminary, proposed street names be depicted on the plat, vehicular circulation patterns be submitted to our office, fire hydrants spaced with the required regulations of 500' on center, line L14 and curve C26 be indicated on the plat, maximum block lengths be corrected to meet the required 600', all utility letters, including Board of Health and Waterworks, be submitted to our office, and the vicinity map be updated on the plat."
- g) Discussion was held with regard to the property lines going out to the centerline of Ouiski Bayou and drainage right-of-ways. Ms. Schexnayder stated they have a right-of-way by resolution but they will be requesting a servitude at the engineering phase.
- h) Discussion ensued with regard to the vehicular circulations diagram needing to be submitted with each application.

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 2. The Chairman called to order a Public Hearing for an application by Lyle Enterprises, LLC requesting approval for Process D, Minor Subdivision, for Lots 1-A & 1-B, A Redivision of Revised Lot 1, Block 1, Add. No. 3 to Woodlawn Ranch Acres.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property.
- b) No one from the public was present to speak.
- c) Mr. Erny moved, seconded by Mr. Kelley: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided upon all utility letters be submitted to our office, and the vicinity map be updated on the plat.

*Wayne Thibodeaux left the meeting at this time – 7:28 pm.*

- e) It was determined the fire hydrant that was located near the apartments would not suffice and one should be placed along the public roadway. Mr. Rembert then requested that Lot 1-B be designated as raw land for the time being and that he would bring it back to the commission prior to any development.
- f) Mr. Erny moved, seconded by Mr. Kelley: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Lots 1-A & 1-B, A Redivision of Revised Lot 1, Block 1, Addendum No. 3 to Woodlawn Ranch Acres conditioned upon the submittal of all utility letters and Lots 1-B be designated as raw land."

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

3. The Chairman called to order a Public Hearing for an application by Deroche Development, LLC requesting approval for Process D, Minor Subdivision, for Townhomes of Deroche Estates.

- a) The Chairman asked the Commission if anyone knew what an “RPUD” was as this was listed on the application as a variance. He requested Administration to carefully look at future applications and ensure a “detailed description” is listed if a variance is requested.
- b) Mr. Gene Milford, Milford & Associates, Inc., discussed the location and division of property. He stated that he missed the error made by his secretary on the application for the RPUD.
- c) No one from the public was present to speak.
- d) Mrs. Falgout moved, seconded by Mr. Erny: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- e) Mr. Pulaski discussed the Staff Report and stated Staff would recommend this matter be tabled.
- f) Discussion was held with regard to tabling the matter because of drainage calculations. Ms. Schexnayder indicated she received the calculations the day before and had no time to review.
- g) Discussion ensued with regard to the density of the subdivision being doubled versus the previous submittal.
- h) Mr. Erny moved: “THAT the HTRPC grant conditional approval of the application for Process D, Minor Subdivision, for Townhomes of Deroche Estates provided upon drainage calculations being submitted.” *The Chairman declared the motion failed due to the lack of a second.*
- i) Clarification was given as to why the matter would be tabled because drainage calculations were not approved and there may be infrastructure that would have to be installed. It is typically routine to table matters until all infrastructure, if necessary, is in place.
- j) Mr. Ostheimer moved, seconded by Mrs. Falgout: “THAT the HTRPC table the application for Process D, Minor Subdivision, for Townhomes of Deroche Estates until the next regular meeting of August 18, 2016.”

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

4. WITHDRAWN. *Lots D-1 & D-2, A Redivision of a portion of Lot 1, Block 1, North Terrebonne Commercial Park & a Lot Line Adjustment to adjacent properties* [See ATTACHMENT A]

5. The Chairman called to order a Public Hearing for an application by Cavco Investments, LLC requesting approval for Process D, Minor Subdivision, for the Division of Property belonging to Cavco Investments, LLC into Tract A, Tract B, and Tract C.

- a) Mr. Tre Chauvin, Leonard Chauvin, P.E., P.L.S., Inc., discussed the location and division of property.
- b) No one from the public was present to speak.
- c) Mr. Kelley moved, seconded by Mrs. Falgout: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided all utility letters were received including Board of Health. Waterworks had submitted approval prior to the meeting.
- e) Mr. Chauvin indicated that the same person owns Tract B & C and they needed a notarized affidavit for the sewer to satisfy Board of Health in case the property was ever sold.
- f) Mr. Kelley moved, seconded by Mrs. Falgout: "THAT the HTRPC grant approval to the application for Process D, Minor Subdivision, for the Division of Property belonging to Cavco Investments, LLC into Tract A, Tract B, and Tract C conditioned upon all utility letters, including Board of Health is submitted."

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 6. WITHDRAWN. *DeFraités Drive (Extension)* [See ATTACHMENT B]
- 7. The Chairman stated the next item on the agenda was an application by Rutter Land Co., Inc. requesting final approval for Process C, Major Subdivision, for Sugar Mill Olde Towne, Addendum No. 2.
  - a) Ms. Schexnayder, on behalf of the Terrebonne Parish Engineering Division, read a memo dated July 21, 2016 concerning the punch list items for the development [See ATTACHMENT C]
  - b) Mr. David Waitz, David A. Waitz Engineering & Surveying, Inc., stated they would comply/resolve all items on the punch list and requested 60 days for completion.
  - c) Mr. Kelley moved, seconded by Mrs. Falgout: "THAT the HTRPC grant final approval of the application for Process C, Major Subdivision, for Sugar Mill Olde Towne, Addendum No. 2 conditioned upon the Developer complying/resolving all punch list items per the Terrebonne Parish Engineering Division's memo dated July 21, 2016 [See ATTACHMENT C] and allowing 60 days for completion."

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- I. STAFF REPORT: None.
- J. ADMINISTRATIVE APPROVALS:

Mr. Erny moved, seconded by Mrs. Falgout: "THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-9."

- 1. Revised Lots 3 & 4, Glen Oaks Subdivision, Section 102, T17S-R17E, Terrebonne Parish, LA
- 2. Revised Lots 2 & 3 of Block 3, Terrebonne Plaza Subdivision, Section 9, T16S-R17E, Terrebonne Parish, LA
- 3. Revised Tracts "A", "B", and "C", Property of S & A Capital Investments, LLC, Sections 7 & 8, T16S-R17E, Terrebonne Parish, LA
- 4. Revised Parcels II and III, Property belonging to Michael J. Duplantis, et al; Sections 14, 15, & 16, T17S-R17E, Terrebonne Parish, LA
- 5. Lot Extensions within Block 3 of Addendum No. 1 to Fred LeBouef Subdivision, Section 143, T15S-R16E, Terrebonne Parish, LA
- 6. Revised Lots 4, 5, & 6, Block 12 of Mulberry Estates Subdivision, Phase "C", Section 104, T17S-R17E, Terrebonne Parish, LA
- 7. Revised Tracts A1 thru A4 belonging to RJLS, LLC, Section 84, T15S-R16E, Terrebonne Parish, LA
- 8. Revised Lots 16 and 18, Block 2, Phase 1 to Northpark, Section 6, T16S-R17E, Terrebonne Parish, LA
- 9. Revised Lots 14, 16, & 17, A Redivision of Lots 14, 15, 16, & 17, Block 3 to Colonial Acres Subdivision, Sections 4 & 94, T17S-R17E, Terrebonne Parish, LA

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr.

Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

K. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee:

- a) The Chairman called to order the Public Hearing for the discussion and possible action with regard to modifications to the Storm Drainage Design Manual as it pertains to mobile home parks.
- b) The Chairman recognized Mr. Bryan Breaud, Providence/GSE, who discussed the changes to the S.D.D.M. including rear yard drainage and land use.
- c) Discussion was held with regard to basing the calculations off of concrete slabs versus grass and having to base calculations on the worst case scenario.
- d) Discussion ensued with regard to 15' rear setback versus lot sizes and mobile home sizes.
- e) The Chairman recognized Mr. Mark Guidroz, 6969 Memphis Street, New Orleans, who expressed concerns of the 3:1 slope and 15' rear setback. He indicated his mobile home park was granted a variance for a 2:1 which was sufficient and that his park today wouldn't meet the changes imposed.
- f) Discussion was held with regard to having a workable solution for all mobile home parks and possibly having two sets of numbers for concrete versus non-concrete slabs.
- g) Mr. Guidroz requested he receive some insight from his engineer to bring back for discussion.
- h) Discussion was held with regard to subdivisions and mobile home parks deserving the same level of protection.
- i) Mr. Ostheimer moved, seconded by Mr. Kelley: "THAT the HTRPC continue the public hearing and consideration of the discussion and possible action with regard to modifications to the Storm Drainage Design Manual as it pertains to mobile home parks until the next regular meeting of August 18, 2016."

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

L. COMMISSION COMMENTS:

1. Planning Commissioners' Comments: None.

2. Chairman's Comments:

- a) The Chairman requested Staff to issue a letter to all Engineers, Surveyors, Architects, and Developers indicating that a detailed description is required on all applications with a variance request or it will not be placed on the agenda.
- b) The Chairman also stated it had come to his attention that Engineers were preparing survey plats that must be prepared by a Registered Land Surveyor. He stated that all survey plats must be first prepared by a Registered Land Surveyor as indicated in 24.5.1.8 or the matter will not be placed on the meeting agenda.

M. PUBLIC COMMENTS: None.

N. Mrs. Falgout moved, seconded Mr. Kelley: "THAT there being no further business to come before the Houma-Terrebonne Regional Planning Commission, the meeting be adjourned at 8:30 p.m."

The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Falgout, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

*Becky M. Becnel, Minute Clerk  
Houma-Terrebonne Regional Planning Commission*

**MILFORD & ASSOCIATES, INC.**  
*CIVIL & CONSULTING ENGINEERS*

July 21, 2016

Houma-Terrebonne Regional Planning Commission  
P.O. Box 1446  
Houma, LA 70361

ATTN: Mr. Chris Pulaski

**RE: Lots D-1 & D-2 A Redivision of a Portion of Lot 1, Block 1, North Terrebonne  
Commercial Park to Cropland Investment Group, LLC  
Section 4 T17S-R16E Section 4, T16S-R17E  
Terrebonne Parish, LA  
Agenda Item H4**

Dear Mr. Pulaski:

We are requesting that the above referenced project, be pulled from the meeting agenda, scheduled for Thursday, July 21, 2016, and be placed on the next meeting agenda for August 18, 2016.

If you have any questions, please contact me at your convenience.

Very truly yours,

**MILFORD & ASSOCIATES, INC.**



---

F. E. Milford, III, P. E.  
LA License No. 30701

FEMIII/sr

cc: 16-41, Reading File  
Ronald J. Shaw

H-TRPC pulled from agenda.doc

1538 Polk Street  
Houma, Louisiana 70360  
(985) 868-2561 / FAX (985) 868-2123  
milfordassociate@bellsouth.net

Page 1 of 1

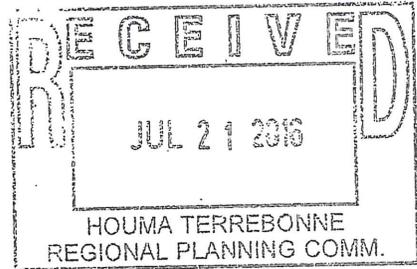


# PROVIDENCE/GSE

GSE Project No. 816-032-GSE

July 21, 2016

Christopher M. Pulaski, PLA  
Terrebonne Parish Planning and Zoning  
P. O. Box 2768  
Houma, Louisiana 70361



Re: De Fraites Drive Extension  
Located in Section 105, T17S-R17E  
Terrebonne Parish, Louisiana

Dear Mr. Pulaski:

We have received the TPCG Engineering comments today and have some items to address before we present to the Planning Commission. Please remove DeFraites Drive Extension (Item 6) from tonight's meeting and place on the Planning Commission agenda for the August 18, 2016 meeting.

Should you have any questions or require additional information, please contact me at 991 Grand Caillou Road, Houma, Louisiana, 70363, phone number (985) 876-6380, fax number (985) 876-0621.

Sincerely,

**Providence/GSE Associates, LLC**

Terral J. Martin Jr., PLS  
Survey Department Manager

TJMjr/dbp



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

July 21, 2016  
Item No. H-7

**TO:** Christopher M. Pulaski

**FROM:** Joan E. Schexnayder, P.E. *JES*  
Staff Engineer

**SUBJECT:** Sugar Mill Olde Towne Add 2  
Final Inspection

A final inspection of the above referenced subdivision was held by representatives of the Department of Public Works. The following punch list items remain and need to be addressed:

1. Grout voids at Station 3+02 Rt., 3+67.3 Rt., and 5+00 Rt.
2. Drainage manhole or catchbasin required at transition between adjoining 18" A-2000 and 18" PE culverts to outfall at station 2+80 Lt.
3. Record drawing do not reflect changes made between proposed 24" A-2000 and existing 24" arched ultra-flo culverts.
4. Contractor did not install 24" steel culvert under Valhi Boulevard in the outfall ditch.
5. Three panels with transverse cracks need to be replaced where Rue St. Sydney meets Rue St. Cameron.
6. The curbing needs to be placed back around the two catch basins on the end of Rue Christie that was removed during construction.
7. No approval from pollution control.
8. No approval from utilities for the lights.

Please feel free to contact me at 873-6720 if you have any questions or comments.

cc: Planning Commission  
David Waitz, P.E.  
Ernest Brown  
Michelle Eschete  
Engineering Division  
Reading File  
Council Reading File

Saltwater Fishing Capital of the World®