

MINUTES

HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)

ZONING & LAND USE COMMISSION

MEETING OF SEPTEMBER 17, 2020

- A. The Chairman, Mr. Kyle Faulk, called the meeting of September 17, 2020 of the HTRPC, convening as the Zoning and Land Use Commission, to order at 6:05 p.m. at the Houma-Terrebonne Civic Center with the Invocation led by Dr. Cloutier and the Pledge of Allegiance led by him.
- B. Upon Roll Call, present was: Dr. L.A. “Budd” Cloutier, Jr.; Ms. Rachael Ellender; Mr. Kyle Faulk, Chairman, Mr. Keith Kurtz; and Mr. Barry Soudelier. Absent at the time of Roll Call was: Mr. Robbie Liner, Mr. Phillip Livas, and Mr. Wayne Thibodeaux. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning and Mr. Christian St. Martin, Legal Advisor. *Mr. Joseph “Joey” Cehan, Vice-Chairman received a legal opinion that advised he resign from the Planning Commission due to a promotion within Terrebonne Parish Consolidated Government.*
- C. **CONFLICTS DISCLOSURE:** The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter.
- D. **APPROVAL OF THE MINUTES:**
1. Dr. Cloutier moved, seconded by Mr. Soudelier: “THAT the HTRPC, convening as the Zoning & Land Use Commission, accept the minutes, as written, for the Zoning and Land Use Commission for the regular meeting of August 20, 2020.”
- The Chairman called for a vote on the motion offered by Dr. Cloutier. **THERE WAS RECORDED: YEAS:** Dr. Cloutier, Ms. Ellender, Mr. Kurtz, and Mr. Soudelier; **NAYS:** None; **ABSTAINING:** Mr. Faulk; **ABSENT:** Mr. Liner, Mr. Livas, and Mr. Thibodeaux. **THE CHAIRMAN DECLARED THE MOTION ADOPTED.**
- E. **COMMUNICATIONS:** None.
- F. **PUBLIC HEARING:**
1. Discussion was held regarding a publishing error by The Courier that would postpone the public hearing to the next Regular Meeting of October 15, 2020.
- (a) Dr. Cloutier moved, seconded by Mr. Kurtz: “THAT the HTRPC, convening as the Zoning & Land Use Commission, call a Public Hearing to rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential); certain lots within Mechanicville Subdivision for Thursday, October 15, 2020 at 6:00 p.m.”
- The Chairman called for a vote on the motion offered by Dr. Cloutier. **THERE WAS RECORDED: YEAS:** Dr. Cloutier, Ms. Ellender, Mr. Kurtz, and Mr. Soudelier; **NAYS:** None; **ABSTAINING:** Mr. Faulk; **ABSENT:** Mr. Liner, Mr. Livas, and Mr. Thibodeaux. **THE CHAIRMAN DECLARED THE MOTION ADOPTED.**
- G. **OLD BUSINESS:**
1. **Home Occupation:** The Chairman called to order the Home Occupation application by Samantha Falgout, to establish an accounting business at 712 South Street.
- a) Mrs. Samantha Falgout, 712 South Street, stated she was a CPA and would like to do some accounting work at her home.
- b) No one from the public was present to speak on the matter.
- c) Mr. Pulaski discussed the Staff Report and stated Staff would recommend Approval of the Home Occupation application.
- d) Mr. Kurtz moved, seconded by Dr. Cloutier: “THAT the HTRPC, convening as the Zoning & Land Use Commission, grant approval of the Home Occupation application by Samantha Falgout to establish an accounting business at 712 South Street.”
- The Chairman called for a vote on the motion offered by Mr. Kurtz. **THERE WAS RECORDED: YEAS:** Dr. Cloutier, Ms. Ellender, Mr. Kurtz, and Mr. Soudelier; **NAYS:** None; **ABSTAINING:** Mr. Faulk; **ABSENT:** Mr. Liner, Mr. Livas, and Mr. Thibodeaux. **THE CHAIRMAN DECLARED THE MOTION ADOPTED.**

- H. NEW BUSINESS:
1. Home Occupation:
 - a) The Chairman called to order the Home Occupation application by Tiffany Lovell, to establish a dog breeding business at 8177 Gum Street.
 - (1) Mrs. Tiffany Lovell, 8177 Gum Street, stated she wanted to breed toy poodles at her home.
 - (2) No one from the public was present to speak on the matter.
 - (3) Mr. Pulaski discussed the Staff Report and stated Staff would recommend Approval of the Home Occupation application conditioned the business activities are for dog breeding only and not to be expanded to include other services such as dog training or day/overnight boarding (i.e. dog kennel).
 - (4) Dr. Cloutier moved, seconded by Ms. Ellender: "THAT the HTRPC, convening as the Zoning & Land Use Commission, grant approval of the Home Occupation application by Tiffany Lovell to establish a dog breeding business at 8177 Gum Street conditioned the business activities are for dog breeding only and not to be expanded to include other services such as dog training or day/overnight boarding (i.e. dog kennel)."

The Chairman called for a vote on the motion offered by Mr. Kurtz. THERE WAS RECORDED: YEAS: Dr. Cloutier, Ms. Ellender, Mr. Kurtz, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Liner, Mr. Livas, and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

I. STAFF REPORT: None.

J. COMMISSION COMMENTS:

1. Planning Commissioners' Comments: None.
2. Chairman's Comments: None.

K. PUBLIC COMMENTS: None.

L. Dr. Cloutier moved, seconded by Mr. Kurtz: "THAT there being no further business to come before the HTRPC, convening as the Zoning and Land Use Commission, the meeting be adjourned at 6:13 p.m."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Dr. Cloutier, Ms. Ellender, Mr. Kurtz, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Liner, Mr. Livas, and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

Kyle D. Faulk, Chairman
Zoning & Land Use Commission

Becky M. Becnel, Minute Clerk
Zoning & Land Use Commission

CERTIFICATION

CERTIFIED TO BE A TRUE AND CORRECT COPY OF THE PROCEEDINGS OF THE ZONING AND LAND USE COMMISSION MEETING OF SEPTEMBER 17, 2020.

**CHRISTOPHER PULASKI, PLA, DIRECTOR
PLANNING & ZONING DEPARTMENT**