



Day/Time: November 19, 2019 at 11:30 AM  
Location: TPCG Government Towers  
1st Floor Conference Room, Main Street, Houma, LA

**Officers:** Trudy Hebert, Chair; Diane Theriot, Vice-Chair; Monica Harris, Interim Secretary  
**Members:** Melissa Hutchinson, Barton Joffrion and Mike Niette.

**Parish Advisers:** Linda Henderson, David Luke, Katie Tabor and Chris Pulaski

### **Terrebonne Parish Tree Board Minutes**

#### **November meetings called to order at 11:31 AM**

Quorum- Yes

- **Present:** Trudy Hebert, Diane Theriot, Monica Harris, Melissa Hutchinson and Mike Niette, Katie Tabor and David Luke
- **Absent:** Barton Joffrion, Chris Pulaski and Linda Henderson

**Motion to accept minutes of September 2019 as written 1 Mike Niette 2<sup>nd</sup> Monica Harris, all in agreement.**

*Financial Report:* \$14, 134.09 all funds are earmarked for 2019-20 Projects and scheduled for completion by the 1<sup>st</sup> Quarter. Projects earmarked are Courthouse Oaks and East Tunnel Blvd Phase I projects.

1. Earmarked funds for East Tunnel Blvd project waiting for clean-up of planting areas. Project to continue after Jan 1, 2020 as per David Luke; David to email list of bonded contractors approved by parish to send out requests for quotes on this project and see to the completion of the clean-up portion of this project.
2. Earmarked funds for Courthouse Oaks project approved by all partners waiting for downtown pruning and fertilization schedule. -Project scheduled for around time of Christmas lights to be taken down around Jan 20, 2020. As per David Luke
3. Approval of Format for Tree Board job quotes format is on Chris's Desk
4. Bayou Dularge Bridge plantings Architectural Plans for DOTD project -Tabor Update will incorporate Hwy 311 plans with Waterlife plantings. Monica to check with Chester Morrison for upkeep and maintenance after plans are completed.
5. Future projects for 2020 include
  - #1 Future project for 2020; #2 North Campus additional plantings; #3 Hollywood Road fill in of Hollys # 4 Hwy 24/West Main Street
6. Consensus for board to send a letter with results of TP Tree board decisions to individuals who have asked for further clarification.
7. Arbor Day preparations, declaration for January 25 to be Awarded in January by Council letter from Linda Henderson
8. Plant a tree in honor of Myers MacAllister for his service on the TP Tree Board.
9. Tremendous Tree Award, one sign taken of 3<sup>rd</sup> Q property and put on 4<sup>th</sup> Q Property and get Linda Henderson to schedule Award for December for 4<sup>th</sup> Quarter winner.
10. Formed election committee for January 2020 elections. Mike Niette and Monica Harris has volunteered. Diane and Trudy have expressed interest to run for office again.
- 11. Motion to purchase a recorder for minutes secretary for no more than \$50 made by Monica Harris Seconded by Diane Theriot, all agreed.**

**12. Motion to Adjourn by Monica Harris and 2<sup>nd</sup> by Mike Niette all agreed.**

We have **3 board Vacancies** as of last month. Contact Venita for posting on website.

Next meeting Tuesday, **January , 2019** at TP Gov't towers 1<sup>st</sup> Floor Conference Room

**Adjourn**