

# FIELD TECHNICIAN II

Public Works | Forced Drainage



## JOB RESPONSIBILITIES

Terrebonne Parish Consolidated Government's Field Technician II is responsible for performing a wide range of manual labor and basic skilled tasks to support the daily operations and upkeep of pump stations and drainage infrastructure.

### JOB OVERVIEW

#### PAY TYPE

Non-Exempt (Hourly)

#### SCHEDULE

Tuesday to Friday

#### SHIFT

7 a.m. to 5:30 p.m.

*Must be willing to work extra hours, including weekends and holidays as needed.*

#### LOCATION

Public Works - North Campus

#### REPORTS TO

Operations Supervisor - Maintenance

#### PHYSICAL DEMANDS

Lift up to 50 lbs. (medium)

#### WORK ENVIRONMENT

Both indoor and outdoor settings, often in varying and extreme weather conditions, with regular exposure to mechanical equipment, noise, grease, and physically demanding tasks.

#### EMERGENCY EVENTS

Required to work during emergency events.

#### REQUIREMENTS

Valid Louisiana driver's license

In this role, the incumbent will be expected to use hands-on work in outdoor environments and the flexibility to assist other crews and divisions as needed to ensure the smooth and efficient operation of the Forced Drainage Division.

### JOB DUTIES

- Meet daily with the Operations Supervisor to receive assignments and review the work plan.
- Assist the Crew Leader with routine maintenance tasks, including groundskeeping, equipment servicing, and pump station upkeep.
- Perform general labor duties such as grass cutting, painting, pressure washing, and maintaining station cleanliness and appearance.
- Conduct basic mechanical maintenance, including changing oil and filters, and replacing batteries as needed.
- Ensure work trucks are cleaned, maintained, and fully stocked with necessary tools and supplies.
- Inspect hand and power tools weekly to ensure they are in proper working condition and safe to use.
- Clean out and organize service trucks at the end of each week in preparation for upcoming assignments.
- Attend monthly safety meetings to remain informed about departmental safety protocols and best practices.
- Complete required annual training, including Ethics and Sexual Harassment and Diversity Training.
- Assist other crews and divisions as needed to support overall departmental operations.
- Complete and submit accurate daily work reports and documentation.
- Follow all applicable safety guidelines and utilize proper personal protective equipment (PPE) while on the job.
- Perform any additional task as required by Supervisor.

### SKILLS AND QUALIFICATIONS

- **Leadership Skills:** Demonstrates initiative and a strong work ethic by taking responsibility for assigned tasks and supporting team efficiency.
- **Time Management:** Effectively prioritizes and completes daily assignments to ensure maintenance tasks are finished within scheduled timeframes.
- **Analytical Skills:** Observes and identifies maintenance issues or potential hazards and reports them promptly to supervisors for resolution.
- **Communication Skills:** Clearly communicates with supervisors and team members to follow instructions, provide updates, and ensure coordinated work efforts.
- **Organizational Skills:** Maintains orderly workspaces, vehicles, and tools, ensuring equipment is ready for daily use and jobs are executed efficiently.
- **Technical Skills:** Proficient use of hand and power tools safely and effectively to perform general labor and basic maintenance tasks. Must be able to operate a tablet or iPad for logging work and receiving assignments.
- **Qualifications:**
  - High School Diploma or GED Certificate.

Questions? No problem!  
Email us at [employment@tpcg.org](mailto:employment@tpcg.org).