

# FIELD TECHNICIAN II

Public Works | Roads



## JOB RESPONSIBILITIES

Terrebonne Parish Consolidated Government’s Field Technician II is responsible for the maintenance and repair of roadways, shoulders, and related infrastructure.

### JOB OVERVIEW

#### PAY TYPE

Non-Exempt (Hourly)

#### SCHEDULE

Monday to Thursday  
*Must be willing to work extra hours as needed.*

#### SHIFT

7 a.m. to 5:30 p.m.

#### LOCATION

Public Works – South Campus

#### REPORTS TO

Operations Supervisor

#### PHYSICAL DEMANDS

Lift over 50 lbs. (heavy)  
Standing for long periods, walking, and bending

#### WORK ENVIRONMENT

Primarily outdoors in varying weather conditions, involving physical labor, equipment operation, and occasional indoor tasks, with a strong emphasis on safety and teamwork.

#### EMERGENCY EVENTS

Required to work during emergency events.

#### REQUIREMENTS

Valid Louisiana driver’s license

In this role, the incumbent will be expected to operate and maintain hand tools, power tools, and small machinery for road maintenance and material handling, assist with roadway signage installation and removal, conduct routine inspections and preventive maintenance on vehicles and equipment and ensure accurate completion of work orders and logs, monitors inventory, while adhering to all safety protocols.

The Field Technician II will also provide support for emergency response efforts and community events, collaborates effectively with team members, and upholds organizational standards of integrity and professionalism.

### JOB DUTIES

- Perform scheduled and emergency repairs on roads, shoulders, and associated infrastructure.
- Perform skilled labor tasks as directed by Supervisor.
- Operate a variety of hand tools, power tools, and small machinery, including but not limited to shovels, rakes, and mechanical equipment.
- Operate and maintain loading equipment as required for road maintenance and material handling.
- Assist in the maintenance, installation, and removal of roadway signage.
- Perform routine inspections, basic preventive maintenance, and ensure cleanliness and organization of assigned vehicles, equipment, and facilities.
- Monitor inventory levels of materials and supplies, and report needs to the Operations Supervisor.
- Complete and submit daily work orders, maintenance logs, and preventive maintenance (PM) sheets accurately and on time.
- Comply with all departmental safety rules and attend regularly scheduled safety meetings.
- Collaborate effectively with team members and follow instructions from the Crew Leader and Supervisors.
- Provide support for emergency response efforts, including hurricanes, ice events, and other declared emergencies.
- Participate in the setup and removal of barricades and signage for parades, festivals, and permitted private events.
- Perform facility cleaning and support special projects or other related tasks as assigned.
- Participate in quarterly One-on-One meetings with Supervisor.
- Complete all required annual trainings—including ethics, harassment prevention, diversity, and cybersecurity—in accordance with organizational and regulatory standards.
- Ensure all duties and responsibilities are performed with integrity, professionalism, and in good faith, consistently upholding and protecting the interests, reputation, and assets of the Parish government.
- Perform any additional task as required by Supervisor.

Questions? No problem!  
Email us at [employment@tpcg.org](mailto:employment@tpcg.org).

## SKILLS AND QUALIFICATIONS

- **Leadership Skills:** Ability to work collaboratively within a crew, follow supervisory direction, and support team efforts during routine and emergency operations.
- **Time Management:** Capable of prioritizing tasks, meeting deadlines for work orders and logs, and adapting to changing schedules during emergencies.
- **Analytical Skills:** Ability to assess road conditions, identifies repair needs, and applies problem-solving skills to determine the most effective maintenance methods.
- **Communication Skills:** Effectively communicates with supervisors and team members, provides accurate documentation, and follows clear instructions.
- **Organizational Skills:** Maintains tools, equipment, and vehicles in orderly condition while keeping detailed records of work orders and inventory.
- **Technical Skills:** Operates hand and power tools, loading equipment, and basic software systems required for work documentation and reporting.
- **Qualifications:**
  - High school diploma or GED certification.

