

# MECHANIC I

Public Works | Pollution Control | Treatment



## JOB RESPONSIBILITIES

Terrebonne Parish Consolidated Government's Mechanic I is responsible for performing skilled maintenance and repair work on wastewater treatment plant equipment, vehicles, and related systems.

### JOB OVERVIEW

#### PAY TYPE

Non-Exempt (Hourly)

#### SCHEDULE

Monday to Thursday

*Must be willing to work overtime including nights, weekends, and holidays.*

#### SHIFT

6 a.m. – 4:30 p.m.

#### LOCATION

Pollution Control Facility – St. Louis Canal Road

#### REPORTS TO

Sewerage Supervisor - Treatment

#### PHYSICAL DEMANDS

Lift over 50 lbs. (heavy)

Routine bending, climbing, turning valves, and confined space entry

#### WORK ENVIRONMENT

Indoors and outdoors with frequent exposure to wastewater, noise, heat, cold, chemicals, inclement weather, and other hazardous conditions.

#### EMERGENCY EVENTS

Required to work during emergency events.

#### REQUIREMENTS

Valid Louisiana driver's license

LA DHH-OHP Wastewater Treatment III certification or the ability to obtain certification

In this role, the incumbent will be expected to ensure optimal operation of wastewater treatment plant equipment through scheduled preventive maintenance, troubleshooting, and repair activities.

The Mechanic I is also responsible for grounds maintenance, operational support, emergency response, and adherence to all safety and regulatory standards.

### JOB DUTIES

- Perform preventive and corrective maintenance on wastewater treatment plant equipment, vehicles, and machinery using appropriate tools and techniques.
- Operate belt press equipment and assist senior mechanics with troubleshooting and repairs.
- Conduct routine inspections of plant equipment, package plants, and underground storage tanks to ensure proper functionality and compliance.
- Complete scheduled lubrication of bearings, oil changes, and belt replacements on equipment.
- Maintain accurate inventory of parts and supplies; request orders as needed.
- Perform grounds maintenance, including grass cutting and general site upkeep.
- Clean tanks, chlorine contact chambers, and other plant components as part of scheduled and as-needed maintenance.
- Assist with diagnosing pump issues, replacing bearings, and performing minor plumbing repairs.
- Remove debris from pumps and unload deliveries using a forklift when required.
- Collaborate with Instrumentation Technicians and other team members to complete assigned tasks efficiently.
- Participate in quarterly One-on-One meetings with Supervisor.
- Complete all required annual trainings—including ethics, harassment prevention, diversity, and cybersecurity—in accordance with organizational and regulatory standards.
- Ensure all duties and responsibilities are performed with integrity, professionalism, and in good faith, consistently upholding and protecting the interests, reputation, and assets of the Parish government.
- Perform any additional task as required by Supervisor.

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## SKILLS AND QUALIFICATIONS

- **Leadership Skills:** Exhibits initiative and provides support to team members while ensuring all tasks are completed safely, efficiently, and in compliance with established standards.
- **Time Management:** Prioritizes and organizes work effectively to meet daily, weekly, and scheduled maintenance requirements within established timelines.
- **Analytical Skills:** Utilizes critical thinking and problem-solving techniques to diagnose equipment malfunctions and implement appropriate corrective measures.
- **Communication Skills:** Strong verbal and written communication skills to follow instructions, complete logs, and collaborate with coworkers.
- **Organizational Skills:** Maintains accurate records of maintenance activities, inventory levels, and compliance documentation to support operational efficiency.
- **Technical Skills:** Demonstrates proficiency in operating, maintaining, and repairing wastewater treatment plant equipment and associated mechanical systems.
- **Qualifications:**
  - High school diploma or equivalent (GED) required.
  - Experience in wastewater plant operation preferred.

