

EQUIPMENT OPERATOR I

Public Works | Road and Bridge | Bridges



JOB RESPONSIBILITIES

Terrebonne Parish Consolidated Government's Equipment Operator I is responsible for safely operating equipment and supporting daily bridge maintenance, repairs, and traffic light operations.

JOB OVERVIEW

PAY TYPE

Non-Exempt (Hourly)

SCHEDULE

Monday to Thursday

Required to work overtime including nights, weekends, and holidays.

SHIFT

7 a.m. to 5:30 p.m.

LOCATION

Public Works – South Campus

REPORTS TO

Operations Supervisor – Bridges & Lights

PHYSICAL DEMANDS

Lift over 50 lbs. (heavy)

WORK ENVIRONMENT

Primarily outdoor fieldwork in varying weather conditions, including exposure to traffic, water, heights, confined spaces, and emergency situations, with occasional indoor administrative tasks.

EMERGENCY EVENTS

Required to work during emergency events.

REQUIREMENTS

Valid Louisiana driver's license

In this role, the incumbent will be expected to operate assigned equipment safely, support routine and preventive bridge maintenance, complete required inspections and documentation, and assist with traffic and caution light operations as needed.

The Equipment Operator I also assist in seasonal and emergency response activities while upholding all established safety and departmental standards.

JOB DUTIES

- Operate assigned equipment safely and efficiently, including backhoes, forklifts, bobcats, riding mowers, outboard motorboats, and the Brady Road Flexi-Float Barge.
- Assist the Electrical Technician and Bridge Maintenance Crew with repairs, inspections, and maintenance of bridges, bridge houses, traffic signals, and caution lights.
- Perform routine bridge maintenance and repairs, including vegetation control, grass cutting, and cleaning around Parish bridges and the South Campus Yard.
- Conduct daily vehicle and equipment inspections, complete checklists, and perform minor preventive maintenance and lubrication on assigned equipment.
- Identify and promptly report unsafe conditions, structural concerns, or equipment issues.
- Complete work orders, PM sheets, documentation, and daily reports accurately and timely.
- Deliver supplies to bridge houses and support general shop and storage area organization.
- Participate in Division safety meetings.
- Adjust caution lights for time changes and assist with annual hurricane season and Mardi Gras parade preparations.
- Install No Wake Zone signage and assist with bridge and bridge house repair projects as assigned.
- Open on-call bridges and respond to after-hours calls on a rotating schedule.
- Support emergency operations, including hurricanes, ice events, and any other situation deemed necessary by Administration.
- Maintain cleanliness, organization, and readiness of vehicles, equipment, and work areas.
- Follow all safety rules, regulations, and established work procedures.
- Participate in quarterly One-on-One meetings with Supervisor.
- Complete all required annual trainings—including ethics, harassment prevention, diversity, and cybersecurity—in accordance with organizational and regulatory standards.
- Ensure all duties and responsibilities are performed with integrity, professionalism, and in good faith, consistently upholding and protecting the interests, reputation, and assets of the Parish government.
- Perform any additional task as required by Supervisor.

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SKILLS AND QUALIFICATIONS

- **Leadership Skills:** Demonstrates leadership by supporting team tasks, promoting a safety-first culture, and consistently upholding professional standards while assisting in division operations..
- **Time Management:** Effectively prioritizes tasks, Manages time effectively by completing inspections, documentation, maintenance tasks, and on-call duties within required deadlines and operational schedules.
- **Analytical Skills:** Must be able to identify safety hazards, equipment issues, and structural concerns and to determine appropriate reporting or corrective actions.
- **Communication Skills:** Communicates clearly and respectfully with supervisors, crew members, and other departments through verbal, written, and basic computer-based methods.
- **Organizational Skills:** Ability to maintain organized work areas, equipment, vehicles, and records to ensure readiness, compliance, and efficient daily operations.
- **Technical Skills:** Possesses strong technical abilities in safely operating heavy equipment, performing basic mechanical upkeep, supporting electrical and bridge maintenance tasks, and completing digital documentation accurately.
- **Qualifications:**
 - High School Diploma or GED certificate required.

