

**RECREATION DISTRICT
SUBCOMMITTEE
PARISH OF TERREBONNE**



**Robert J. Bergeron Government Tower Building
2nd Floor Council Meeting Room
8026 Main Street
Houma, LA 70360**

AGENDA

Monday, November 10, 2025
5:30 PM

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on the end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. All comments must be addressed to the Council as a whole. ***Addressing individual Council Members or Staff is not allowed.*** Speakers should be courteous in their choice of words and actions, and comments shall be limited to the issue and cannot involve individuals or staff related matters.

ALL CELL PHONES AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING. THANK YOU.

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ORDER OF BUSINESS

1. Introduction of the members of the Recreation District Subcommittee as appointed by the Chairman of the Parish Council.
2. Election of Vice-Chair for the Recreation District Subcommittee.
3. Announcing and discussing the purposes of the Subcommittee as adopted by the Parish Council:
 - a) to work with the Parish Attorney, Administration, and the citizens to resolve any issues of scheduling and communications in order to provide a better service to the citizens who utilize the recreational facilities; and
 - b) to work with the Parish Attorney to mediate, to make inquiries into, and to investigate any complaints made to the Parish Council against Recreation District Boards or Recreation District Board members; and
 - c) to review and recommend to the Parish Council revisions to the previously adopted Recreation Manual.

4. PUBLIC WISHING TO ADDRESS THE COMMITTEE:

(The public will be heard and can speak for three (3) minutes on any matter related to recreation districts without discussion or questions and answers on non-agenda items)

A. Speaker Cards.

5. Discussion relative to CivicRec scheduling software, in particular, the capabilities of the software for scheduling and notifications.
6. Discuss the Recreation District Manual and the duties of the Quality of Life Department and Recreation Districts for the purposes of parish recreation programs.
7. Discuss implementing a policy where Recreation Districts notify the Quality of Life Department regarding restrictions applicable to facilities prior to recreation play.
8. Discuss implementing a policy that Quality of Life events should be scheduled at a certain deadline in advance unless a phone call is made to the District to confirm availability.
9. Discuss a solution to the lack of personnel available to keep Recreation District parks open, safely, for permitted events after dark when District staff is unavailable.
10. Discuss statutory immunity for recreation facilities.
11. Discuss insurance coverage for open play in sporting fields.
12. Discuss possible revisions to the Recreation Manual.
13. Discuss the recreation advisory board's role in the matters on this agenda.
14. Consider authorizing the Parish Attorney to authorize research regarding the matter of open play on sporting fields, including insurance and immunity provisions.
15. Announce the next meeting date.
16. **ADJOURN**