



REGULATORY PERMITS

REFUND POLICY

UTILITY/CONSTRUCTION PERMIT REFUNDS

- **Permit Not Issued:** If the permit has not been issued, regardless of whether any reviews have been performed, TPCG will retain 70% of the permit fee and refund 30%.
- **Permit Issued:** No refund will be issued once the permit has been issued.
- **Duplicate Permit:** If a duplicate permit was applied for and paid, a 100% refund will be issued for the duplicate.
- **Overcharge:** If a permit was overcharged, the amount overpaid will be refunded.

PUBLIC PROPERTY USE PERMIT REFUNDS

- **Security/Damage Deposit:** The \$500 deposit is refundable upon confirmation of sufficient cleanup and no property damage.
- **Late Application Fee:** If the application is submitted within 14 days of the event, a \$250 **non-refundable** late fee will apply.

REFUND PROCESSING

All refunds will be issued by check from the TPCG Department of Finance and may take 4 to 6 weeks to process.

Effective Date: This policy goes into effect **September 9, 2025**.