

# *2017 Adopted Budget*



*Terrebonne Parish  
Consolidated Government  
Houma, Louisiana*



### **About the Front and Back Cover**

The Houma Area Convention & Visitors Bureau in Terrebonne Parish ushers in a new generation of visitors' center with the recent opening of our new facility. This 3,700 square foot, glass and steel building features interpretive architecture, interactive exhibits on local culture, industry and traditions, as well as new technology for the visitor's experience. The new digital guestbook allows you to leave your mark by placing a pin on your hometown and puts you in a digital post card to send home to your friends and family. The Houma Area Convention & Visitors Bureau is located at 114 Tourist Drive, Gray, Louisiana, 70359.

Photo Credit: David Guiney,  
Distributed by the Houma Area Convention & Visitors Bureau

Budget Layout: Ruby LeCompte



# **ADOPTED BUDGET**

## **For the Year 2017**



### **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

**Gordon E. Dove**  
PARISH PRESIDENT

**Al Levron**  
PARISH MANAGER

**Kandace M. Mauldin**  
CHIEF FINANCIAL OFFICER

**Kayla Dupre**  
COMPTROLLER

**Jill Becnel**  
ACCOUNTANT

### **2016 PARISH COUNCIL MEMBERS**

**John Navy – Council Chair, District 1**  
**Dirk Guidry – Council Vice-Chair, District 8**  
**Arlanda Williams, District 2**  
**Gerald Michel, District 3**  
**Scotty Dryden, District 4**  
**Christa Duplantis-Prather - District 5**  
**Darrin Guidry, District 6**  
**Alidore “Al” Marmande, District 7**  
**Steve Trosclair, District 9**

# TABLE OF CONTENTS

	<u>Page</u>		<u>Page</u>
<b>Budget Award</b>	i	General Fund Operating Transfers	68
<b>Legal Authorization</b>	ii	<b>Special Revenue Funds</b>	
<b>Budget Message</b>	v	Special Revenue Fund Descriptions	71
Budget Message Supplement	ix	Dedicated Emergency Fund	73
Understanding The Budget	xvii	Terrebonne Juvenile Detention Fund	75
Parish Organizational Chart	xxxvi	Parish Prisoners Fund	78
Terrebonne Parish Officials	xxxvii	Parish Prisoners	80
Terrebonne Parish Profile	xxxviii	Prisoners Medical Department	81
<b>Summaries</b>		Public Safety Fund	82
Combined Statement	1	Police Department	83
Full-Time Position Allocations	4	Fire Department	88
Video Poker Analysis	6	Non District Recreation	92
Occupational License	7	Auditoriums	93
<b>General Fund</b>		Parks & Grounds	94
General Fund Budget Summary	9	Grand Bois Park	95
General Fund-Major Revenue Sources	11	Marshal's Fund	96
Parish Council	13	GIS Technology Fund (Assessor)	98
Council Clerk	15	Office of Coastal Restoration/Preservation	99
Official Fees/Publication	17	Parish Transportation Fund	101
City Court	18	Road & Bridge Fund	102
District Court	20	Drainage Tax Fund	105
District Attorney	22	Capital Improvements Sales Tax Fund	108
Clerk of Court	24	Road District #6 O&M	109
Ward Court	25	Road Lighting Districts	110
Judicial-Other	26	Health Unit Fund	112
Parish President	27	Terrebonne Parish Council On Aging	114
Registrar of Voters	29	Terrebonne ARC	119
Elections	31	Parishwide Recreation Fund	122
Accounting	32	Recreation-Other	124
Finance/Customer Service	34	TPR Administration	125
Legal Services	36	Parishwide Recreation Fund - Sports Officials	127
Planning and Zoning	38	Quality of Life Programs	128
Public Works/Government Buildings	42	Special Olympics	129
Code Violation/Compliance	44	Summer Camps	130
Public Works/Janitorial Services	45	Mental Health Fund	131
General-Other	46	Health & Welfare-Other	132
Coroner	47	Terrebonne Alcohol/Drug Abuse	132
Public Works/Engineering	48	Coastal Restore Bonds	134
Parish VA Service Off.	51	Terrebonne Levee & Conservation District	135
Health & Welfare-Other	52	Bayou Country Sports Park	137
Animal Control	53	Criminal Court Fund	138
Bayou Terrebonne Waterlife Museum	56	Grant Funds	140
Economic Development	58	<b>Enterprise Funds</b>	
Publicity	59	Enterprise Fund Descriptions	149
Economic Development/ Other	60	Utilities Department	150
Housing & Human Services(Federal Programs)	61	Electric Generation	152
Parish Farm Agent	63	Electric Distribution	154
Waterways & Marina	65	Gas Distribution	156
Office of Homeland Security & Emergency Prep.	66	Utility Administration	158

# TABLE OF CONTENTS

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	<u>Page</u>		<u>Page</u>
<b>Enterprise Funds (Continued)</b>		<b>Capital Project Funds (Continued)</b>	
GIS Mapping System	160	Landfill Closure/Construction	284
Pollution Control	161	1998 Public Improvement Construction	286
Sewerage Collection	164	<b>Miscellaneous Information</b>	
Treatment Plant	165	Terrebonne Economic Development Authority	289
Pollution Control Administration	166	Coroner's Office	292
Sewerage Capital Additions	167	Terrebonne Parish Library	294
2010 Bond Sinking Fund	168	Morganza to the Gulf Hurricane Protection Dist.	296
Sanitation Service Fund	169	Governmental Activities Tax Revenue by Source	301
Solid Waste Services	171	Changes in Fund Balances of Govt. Funds	302
Landfill Closure	173	Assessed Value/Estimated Act.of Taxable Prop.	306
Civic Center	174	Property Tax Rates	307
<b>Internal Service Funds</b>		Principal Property Taxpayers	308
Internal Service Fund Descriptions	177	Property Tax Levies and Collection	309
Risk Management	178	Demographic and Economic Statistics	310
Insurance Control Fund	179	Principal Employers	311
Group Health Insurance Fund	182	Full-time Employees by Function	312
Human Resources	183	Capital Asset Statistics by Function	313
Finance/ Purchasing Department	186	Operating Indicators by Function	314
Information Technologies	189	Schedule of Insurance in Force-Utilities Fund	316
Centralized Fleet Maintenance	192	TPCG Compensation and Classification Plan	319
<b>Debt Service Funds</b>		<b>Glossary</b>	327
Legal Debt Margin	195	<b>Index</b>	331
Debt Service Fund Descriptions	198		
Debt Service Consolidated Summary	199		
Bonded Principal & Interest Requirements	200		
Computation of Legal Debt Margin	201		
Ad Valorem Tax Debt to Assessed Value	202		
Ratio of Debt Service to Expenditures	203		
Direct and Overlapping Bonded Debt	204		
<b>Capital Project Funds</b>			
Introduction	205		
Capital Budget Financing	206		
Impact of the Capital Improvements	210		
Capital Project Fund Descriptions	214		
Capital Projects Recap	215		
City Court Building Fund	216		
HUD CDBG Recovery Construction	218		
Parishwide Drainage Construction	224		
Parishwide Sewerage Construction	241		
Capital Projects Control Fund	245		
Road Construction Fund	265		
Administrative Building	274		
1 - 1B Construction Fund	276		
General Obligation Bond Construction Fund	278		
2005 Sales Tax Construction Fund	280		
Sanitation 2001 Bond Construction Fund	282		



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government  
Louisiana**

For the Fiscal Year Beginning

**January 1, 2016**

*Jeffrey R. Emery*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2016. This was the 14th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# LEGAL AUTHORIZATION

**OFFERED BY: MR. D. J. GUIDRY**  
**SECONDED BY: MR. S. TROSCLAIR**

## ORDINANCE NO. 8796

AN ORDINANCE TO ADOPT THE 2017 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

### SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

### SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

### SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden.

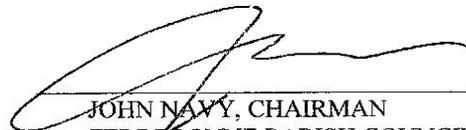
NAYS: None.

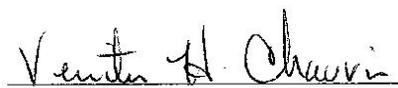
NOT VOTING: None.

ABSTAINING: None.

ABSENT: C. Duplantis-Prather and A. Williams.

The Chairman declared the ordinance adopted on this, the 7th day December 2016.

  
JOHN NAVY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

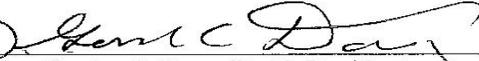
  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

LEGAL AUTHORIZATION

\*\*\*\*\*

Date and Time Delivered to Parish President:

12/8/16 9:30 a.m. YHC

Approved  Vetoed  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

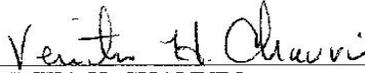
Date and Time Returned to Council Clerk:

12/14/16 8:26 a.m. YHC

\*\*\*\*\*

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 7, 2016, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 14<sup>th</sup> DAY OF DECEMBER 2016.

  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL





GORDON E. DOVE  
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
P.O. Box 6097  
HOUMA, LOUISIANA 70361-6097



(985) 873-6401  
FAX: (985) 873-6409  
E-MAIL: gdove@tpcg.org

September 28, 2016

Honorable Council Members:

I respectfully submit our proposals for the 2017 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$195.7 million and contains \$11.8 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2016 Adopted Budget totaled \$202.1 million with \$13.9 million in Operating Capital and Capital Outlay.

Beginning in 2015, State Mineral Royalties and Sales Tax Collections, which both make up a large portion of our recurring operational revenues, began to decline. In early 2016 we noticed this decline continuing and responded by asking departments to slow down expenditures, cut their budgets and a hiring freeze of vacant positions throughout the Parish was implemented. When starting the preparation of the 2017 budget all departments were asked to cut 8% from their 2016 budget. With these cuts implemented and the elimination of open positions we are able to propose this balanced budget without having to layoff any employees.

The Police and Fire Pension rates continue to average 30% of direct salary costs, with no reductions anticipated in the foreseeable future. For most remaining departments whose employees participate in the Parochial Retirement System and Social Security, pension rates will be at 8%.

Nationally, health costs continue to rise. On the local level, we continue to monitor claims, promote the use of preventative care, provide for an annual Health Fair, and focus on healthy living and cost saving alternatives. Although we have been able to provide deep discounts on our premiums in past years from our reserves, we are now watching the overall health climate and parish claims activity to determine the rates for 2017, which is expected to increase 12%.

Even with the reduction in expenditures mentioned above our 2017 budget includes co-sponsorships of non-profit activities and supplements to the Best of the Bayou Festival, Independence Day Celebration and Rougarou Festival.

### **Capital and Special Projects**

With the limited funds available, some of the non-recurring projects are proposed in the 2017 Budget from the General Fund, Parishwide Recreation Fund, Drainage Tax Fund, ¼% Capital Sales Tax, Utility System and Sewerage Systems.

## Capital and Special Projects

### Road and Bridge Projects

Hollywood Road Extension to Southdown Mandalay	381,342
Mayfield Bridge No. 1 Replacement	454,513
Valhi Extension Line and Grade Evaluation	150,000
	<hr/>
	<b>\$ 985,855</b>

### Drainage Projects

1-1A Drainage	200,000
Cedar Grove Levee	500,000
Ellendale Subdivision Levee	483,943
Lake Boudreaux Diversion Levee	1,145,799
Petit Caillou Drainage (LC Conveyance Channel)	200,000
Upper Little Caillou Pump Station	1,200,000
Wauben Subdivision Drainage	340,000
Westside Area Drainage (Alma St.)	200,000
Sylvia Street Phase 3	250,000
	<hr/>
	<b>\$ 4,519,742</b>

### Recreation / Quality of Life

Arts Program	7,500
Summer Camp Programs	200,000
Village East Splashpark/Community Center	825,000
	<hr/>
	<b>\$ 1,032,500</b>

### Economic Development

Independence Day Celebration	10,000
Rougarou Festival	10,000
Best of the Bayou	50,000
	<hr/>
	<b>\$ 70,000</b>

### Utility System

Electrical/ Distribution and System Additions	4,500,000
Electrical Generation/Unit 16	300,000
Gas Distribution/Cast Iron Replacement	1,750,000
	<hr/>
	<b>\$ 6,550,000</b>

### Sewerage System

Pump Station Renovations	300,000
Manhole Rehabilitation	150,000
Levee-South Treatment Plan	750,000
	<hr/>
	<b>\$ 1,200,000</b>

### Public Services and Safety

Public Safety Programs (Houma Police/Sheriff)	75,000
Crime Cameras	25,000
	<hr/>
	<b>\$ 100,000</b>

## **Distinguished Budget Presentation**

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2016 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

## **Conclusion**

I am pleased to submit this balanced budget even in the face of declining revenues. It is with the support of each department this has been accomplished. We need to continue to be vigilant in our spending practice, and closely monitor economic indicators as they occur and take decisive action when warranted.

In closing, I would like to thank the Terrebonne Parish Council, the employees of the Parish and the residents of our community. I look forward to working with each of these groups in order to move our Parish forward.

Respectfully,



Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government



## BUDGET MESSAGE SUPPLEMENT

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In the Budget Message submitted by the Parish President, brief highlights for 2017 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader further overviews of various components of the Budget.

### ECONOMIC OUTLOOK

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Except for a brief time period in 2014-2015 when parish government housed economic development efforts, Terrebonne Economic Development Authority (TEDA) has worked to support existing business and further strengthen the parish's economic base since 2005. After streamlining the organization in 2015, the agency was re-launched with a chief executive officer, director of business retention and expansion and an executive assistant.

#### *Economic Condition*

*Terrebonne Parish's economy is largely driven by the oil-and-gas industry and its supporting sectors, including manufacturing (machinery, metals fabrication and shipbuilding and associated services). The parish's remaining significant employment sectors are construction (civil and specialty), professional and technical services, health care and social assistance, accommodation and food services, government, real estate and real estate leasing, and retail.*

*Terrebonne has been weathering the dramatic oil-and-gas industry downturn which began toward the end of 2014 primarily due to increased global energy supply while global energy demand was decreasing. These have resulted in the postponing of new capital expenditures by major exploration and production companies, thereby reducing the amount of available fabrication and service work. Elimination of overtime led to layoffs and a total loss of nearly 6,000 jobs in a two year-period (U.S. Bureau of Labor Statistics). Hardest-hit sectors have been the goods-producing (mining and support activities), service providers and transportation. Contraction of the oil-and-gas service industry has included some larger companies leaving the market and some smaller, more highly leveraged companies either shutting their doors or being acquired by larger enterprises.*

*At the end of 2016, the Houma MSA posted a 6 percent unemployment rate, compared to the state and U.S. unemployment rates of 5.5 percent and 4.7 percent, respectively. As a result, housing and commercial property inventories have increased while construction permits and sales tax collections have declined. Houma lost two large department store chains, Sears and Kmart, one chain restaurant, and a few small retailers and restaurants.*

*Still, some bright spots remain, partially credited to government spending on infrastructure (Westside Boulevard extension, Hollywood Road widening and Houma's first roundabout) as well as new facilities for the Animal Shelter, Office of Emergency Preparedness, Juvenile Justice Center and Public Works. Notable projects in the private sector have included:*

- *Ongoing construction of Renaissance Neighborhood Development Corp.'s renovation of the old Houma Elementary School into a senior-citizens' apartment complex with an additional new building on the site to total of 103 one- and two-bedroom apartments;*
- *Ongoing construction of a new 5,000 square-foot retail store for Fakier Jewelers in downtown Houma.*
- *Opening of two new Walmart neighborhood market grocery stores within Terrebonne Parish;*
- *Opening of the newly constructed Houma Area Convention and Visitors Bureau and interpretive center, a Fairfield Inn and Geri LeBlanc Nissan;*
- *Construction and opening of a new state-of-the-art medical facility for Southeast Neuroscience Center, consolidating the Terrebonne and Lafourche operations into one modern facility in Terrebonne Parish;*
- *Buildout of a new department store, H&M is underway in Southland Mall; and*
- *In smaller investments, the opening of Downtown Jeux coffee shop, opening of Leisure Spa and Delta Urgent care; and groundbreaking of a new family entertainment venue, Da Swamp Trampoline Park and the construction of Mr. Po-Boy's second location help mark local investment, among others.*

*At the beginning of 2017, pockets of increased economic activity in the oil-and-gas service and fabrication sectors are being noted. Recent announcements including a large vessel construction contract being awarded, a major oil-and-gas commitment in the Gulf of Mexico and the anticipated boost of coastal restoration project funding filtering into the economy, employment opportunities are beginning to loosen. It is worth noting, however, there is a time lag from capital commitment from major oil-and-gas exploration and production companies until the contracts land in local fabrication yards and service companies' shops. Experts and business representatives are expecting an overall flat 2017 but with a slight uptick in some sectors, depending on how far downstream those sectors serve the industry. With an agreement by OPEC to curb production, experts are expecting prices to average \$55-\$60 per barrel in 2017 and \$60-\$65 per barrel in 2018.*

## **BUDGET MESSAGE SUPPLEMENT**

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### **ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS**

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#### **SHORT TERM GOALS**

- To update and overhaul Personnel Manual
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The Parish's short term goal was to complete the engineering for the projects and aggressively begin construction of each phase. The subject program consists of twenty-one (21) lift stations, which are complete; The largest contract was for construction and equipment replacement at the North Wastewater Treatment Plant in the amount of \$3.2 million, and is also complete. With remaining contingency funds, two (2) additional lift stations were added for renovation and also the replacement of the 60-inch effluent line from the existing concrete discharge structure from the South Wastewater Treatment Oxidation Pond.
- In early 2016, the Parish approved the sale and issuance of \$8.0 million of taxable sewer revenue bonds. The proceeds are being used for the purpose of financing the acquisition and construction of additions, extensions and improvements to the Parish's waste collection and disposal system. The sewerage improvements will enable the receipt of flows from an industrial corridor.
- In March 2009, the Housing and Urban Development Department approved Louisiana's initial action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings and pollution control/sewerage improvements. To date, 17 of 21 Infill Housing has been completed with an investment of \$3.2 million. The Bayou Cane apartments are 100% constructed with 82 apartments providing housing to a labor market shortage (\$5.8 million). The first time homeowner assistance program is 99% complete, with approximately \$16,000 remaining. An owner occupied housing development is 97% complete with the infrastructure, which will provide new homeowners affordable options. Two major drainage projects are under constructions totaling \$7.6 million. (Continued discussion below in Long-Term Goals).
- At the end of 2011, the parish purchased property in excess of 30 acres. The relocation of critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding has enhanced government's ability to respond to emergency events. The Animal Shelter, Juvenile Detention and Public Works Administration Buildings have all been opened and fully operational. The Emergency Center is the only building that remains to be completed and is scheduled for completion in the first quarter of 2017. The Emergency Operations Safe Room proposed for this site has been funded and will enter construction in 2017. The Safe Room East will also be in construction in 2017 as well to serve essential personnel on the east side of the Parish. The generation station, Houma Police Department, Courthouse Annex and Government Tower will all receive wind hardening upgrades with funding already secured from the Hazard Mitigation Grant Program.

#### **LONG-TERM GOALS**

- To continue working to connect to the I-49 Corridor, which the major Hurricane Evacuation Route for southern Louisiana.
  - Working with the Federal and State Government to implement partnered schedules for completion of each phase.
  - Identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- To search every means of funding and partnerships for providing improved drainage and flood protection to all residents of Terrebonne Parish.
  - Continue meeting with the Levee District officials to identify priorities of all phases and make changes as needed.
  - During the budget process, parish officials will identify long-term funding goals using Terrebonne Parish excess taxes (non-recurring) and utilizing the sale of Public Improvement Bonds from 2013. (see Short Term Goal). The Levee District (a separate government entity) has designed long-range operational costs to maintain the levees constructed from two dedicated sales tax issues and ad valorem tax (property).
- To fund and update the Comprehensive Land Use Master Plan in compliance with the requirement to update every five years. The next year update will be done in 2018.
- Continue to promote sustainable growth management and resilient development practices in the Parish
  - Encourage growth and development in the Parish that promotes sustainability and resiliency
  - Preserve and enhance scenic qualities along major roadways, bayou and getaways to the Parish
- Promote Downtown Houma as the historic and cultural center of Terrebonne Parish
  - Continue to revitalize Downtown Houma by rebuilding its historic retain and business character
- To complete major projects funded by the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit. The funding for the following projects is included in the current budget and five-year capital outlay budget, totaling \$123 million: Levee and Forced Drainage projects totaling \$87.0 million are in the design phase with construction beginning in 18 – 24 months.
-

## BUDGET MESSAGE SUPPLEMENT

### ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS (continued)

- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The long-term goal is to complete the approved projects for sewer lift stations, treatment plant, and infiltration / inflow improvements. The recognition of these funds are now included in the current budget and five-year capital outlay budget. Long-term revenue plans continue with a review of existing sewer rates which were adopted by ordinance for the period of 2010 through 2014. The sewer rate review was conducted in 2014, indicated the present rate will meet parity income requirements through fiscal year 2017. However, annual reviews will be undertaken to ensure projections of all debt obligations are met.
- To complete the Hollywood Road widening (2 lane to 4 lane). The clearing and grubbing was completed in early 2013 to relocate the utility lines. Construction began in August 2014, with an estimated completion date of March 2017.
- To leverage funding secured to protect shorelines around Lake Chien and Tambour with natural oyster bed surge protection systems.
- To build terraces in the marsh above Lake Boudreaux to protect immediate critical facilities, homes business, the airport and City of Houma from saltwater intrusion and erosion to open water.
- To seek funding for lock systems to further protect from surge and saltwater intrusion.
- The Government Tower and Port Facility will be provided a generator for redundant power supply.

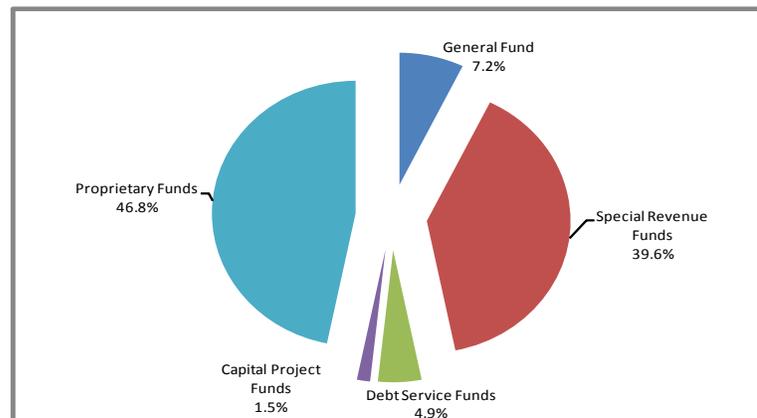
### ALL FUND SUMMARY

The adopted budget for the year 2017 for all funds, including the operating capital and capital outlay, totals \$196.00 million. This is a decrease of 3.00%, or \$6 million less than the original 2016 adopted budget. For comparison, the final 2016 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart below and the graph that follows depict the total annual operating budget by fund type for the original 2016 budget and the recently adopted 2017 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

#### 2017 ANNUAL APPROPRIATIONS BY FUND TYPE

<u>Fund Type</u>	<u>2016 ADOPTED BUDGET</u>	<u>2017 ADOPTED BUDGET</u>	<u>2017 BUDGET OVER (UNDER) 2016 BUDGET</u>	
General	\$ 14,941,145	\$ 14,188,172	\$ (752,973)	-5.0%
Special Revenue	78,456,296	77,566,647	(889,649)	-1.1%
Debt Service	9,458,667	9,599,831	141,164	1.5%
Capital Project	2,162,805	2,900,396	737,591	34.1%
Proprietary	97,068,389	91,749,813	(5,318,576)	-5.5%
<b>Grand Total</b>	<b>\$ 202,087,302</b>	<b>\$ 196,004,859</b>	<b>\$ (6,082,443)</b>	<b>-3.0%</b>

#### 2017 Annual Appropriations by Fund Type



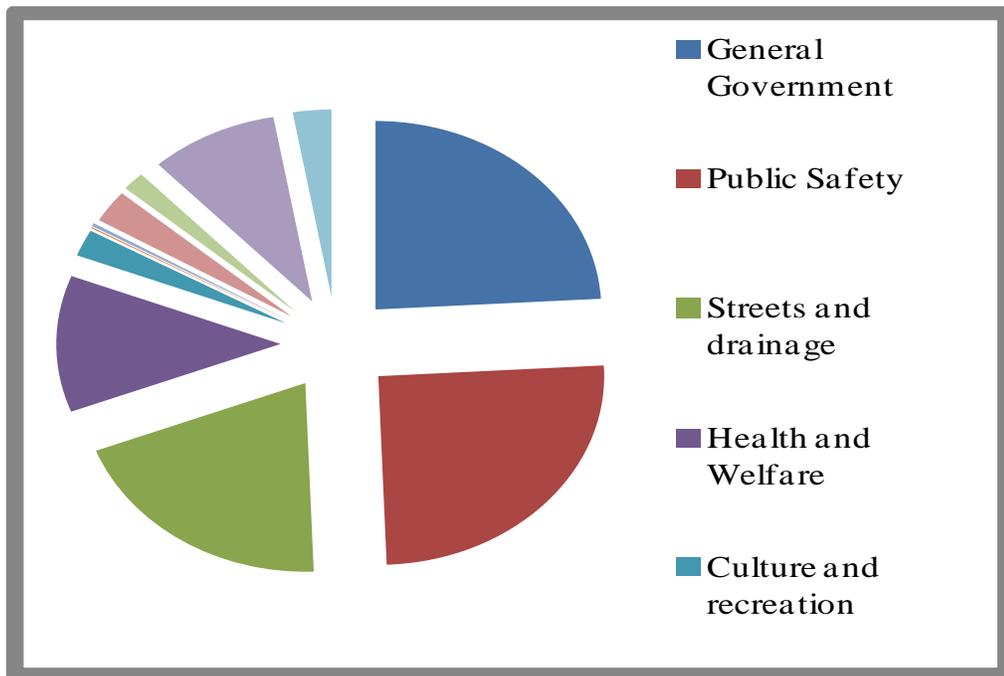
# BUDGET MESSAGE SUPPLEMENT

## ALL FUND SUMMARY (continued)

Total appropriations for the Governmental Funds by Function for Years 2016 and 2017 are below. A net decrease of less than 0.7% reflects the change between the two years.

### Governmental Funds by Function

	<b>2016 ADOPTED BUDGET</b>	<b>2017 ADOPTED BUDGET</b>	<b>2017 BUDGET OVER (UNDER) 2016 BUDGET</b>	
General Government	\$ 27,542,911	\$ 25,104,695	\$ (2,438,216)	-8.9%
Public Safety	27,835,133	26,406,888	(1,428,245)	-5.1%
Streets and drainage	24,375,068	20,565,861	(3,809,207)	-15.6%
Health and Welfare	5,913,000	12,280,926	6,367,926	107.7%
Culture and recreation	2,268,395	2,391,802	123,407	5.4%
Education	118,600	109,112	(9,488)	-8.0%
Urban redevelopment and housing	246,870	275,386	28,516	11.6%
Economic development and assistance	1,486,683	2,925,941	1,439,258	96.8%
Conservation and development	3,610,781	1,694,208	(1,916,573)	-53.1%
Debt service	9,458,667	9,599,831	141,164	1.5%
Capital outlay	2,162,805	2,900,396	737,591	34.1%
<b>Grand Total</b>	<b>\$ 105,018,913</b>	<b>\$ 104,255,046</b>	<b>\$ (763,867)</b>	<b>-0.7%</b>



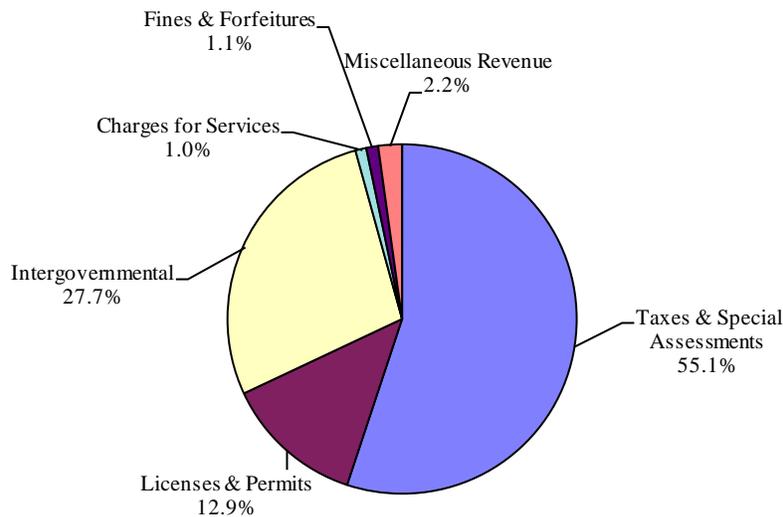
## BUDGET MESSAGE SUPPLEMENT

### ALL FUND SUMMARY (continued)

#### GENERAL FUND

As shown in the chart on the previous page, the General Fund makes up 7.2% of the total Parish budget for the year 2017. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown below.

**General Fund Funding Sources**  
**\$19,321,274**



Total appropriations for the General Fund Annual Operating Budget decreased from \$14.9 million in 2016 to \$14.2 million in 2017 or a 3.00% decrease. The transfers out to other funds for grant matches and operation supplements in Special Revenue Funds and non-recurring capital decreased from \$13.0 million in 2016 to \$11 million in 2017, or a 15.5% decrease.

#### SPECIAL REVENUE FUNDS

Approximately 39.5% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2017 budgets totaling \$77.6 million for Special Revenue Funds decreased by \$0.89 million, or 1.1% from the 2016 funding level of \$78.5 million. The change resulted from overall decreases in current revenues sources.

#### DEBT SERVICE FUNDS

Debt service requirements for 2017 basically stayed the same, with only a slight increase of \$141,164 or 1.5%.

# BUDGET MESSAGE SUPPLEMENT

## ALL FUND SUMMARY (Continued)

### CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2016, new projects or additional funding to existing projects totaled \$2,900,396. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005, 2008 and 2012. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

### PROPRIETARY FUND TYPES

#### ➤ Enterprise Funds

The Utility Fund is the largest of the Enterprise Funds with total operations of \$32.7 million, a decrease of \$6.6 million over the \$38.3 million originally adopted in 2016 due to significant decreases in the cost of purchasing energy. The services provided include both electric and gas and is funded by utility revenue. Based on the provisions set forth in the 1992 Revenue Bonds, the General Fund receives an annual distribution of "payments in lieu of taxes" from this fund in the amount of \$4.0 million for 2017.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$9.7 million, a change compared to \$0.5 million originally adopted in 2016. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

The Sanitation Fund is responsible for providing and maintaining garbage collections and disposal services. The 2017 budget of \$14.3 million is a decrease of \$0.5 million, or 3.0% over the 2016 Original Budget of \$14.7 million.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.3 million for the 2017 Budget Year, a 4.0% decrease from the 2016 Original Budget. Both user charges and a General Fund Supplement of \$802,379 fund this activity.

#### Proprietary Funds

	<b>2016 ADOPTED BUDGET</b>	<b>2017 ADOPTED BUDGET</b>	<b>2017 BUDGET OVER (UNDER) 2016 BUDGET</b>	<b>Percent</b>
Utilities Fund	\$ 38,349,295	\$ 32,677,029	\$ (5,672,266)	-15.0%
Pollution Control	10,086,258	9,677,762	(408,496)	-4.0%
Sanitation	14,773,554	14,320,126	(453,428)	-3.0%
Civic Center	2,431,020	2,344,529	(86,491)	-4.0%
	<u>\$ 65,640,127</u>	<u>\$ 59,019,446</u>	<u>\$ (6,620,681)</u>	<u>-10.0%</u>

# BUDGET MESSAGE SUPPLEMENT

## ALL FUND SUMMARY (Continued)

### PROPRIETARY FUND TYPES (Continued)

➤ Internal Service Funds

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$32.7 million, compared to 2016 of \$31.4 million, a 4.0% increase.

The Human Resources Department collects revenue of 1.5% of gross payroll which is the same as the prior year. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$1.3 million (5.0%) increase.

The Purchasing/Warehouse and Information Technology, both divisions of the Finance department, are anticipating a decrease of 7.0% and an increase of 1.0% respectively.

The Fleet Maintenance Department is anticipating 5.0% increase.

#### INTERNAL SERVICE FUNDS

	<u>2016 ADOPTED BUDGET</u>	<u>2017 ADOPTED BUDGET</u>	<u>2017 BUDGET OVER (UNDER) 2016 BUDGET</u>	<u>Percent</u>
Risk Management	\$ 8,225,931	\$ 7,931,211	\$ (294,720)	-4.0%
Group Management	18,588,390	20,250,642	1,662,252	9.0%
Human Resources	724,535	654,748	(69,787)	-10.0%
Purchasing/Warehouse	940,457	874,804	(65,653)	-7.0%
Information Technology	1,956,085	1,978,057	21,972	1.0%
Fleet Maintenance	992,864	1,040,905	48,041	5.0%
	<u>\$ 31,428,262</u>	<u>\$ 32,730,367</u>	<u>\$ 1,302,105</u>	<u>4.0%</u>

# BUDGET MESSAGE SUPPLEMENT

## ALL FUND SUMMARY (Continued)

### DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	<u>Underlying Ratings</u>		<u>Insured Ratings</u>	
	Standard and Poor's	Fitch Ratings	Standard and Poor's	Fitch Ratings
<b>Public Improvement Bonds:</b>				
1998 B Refunding Certificates	AA	AA-	AA	A3
2003 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2005 Public Improvement Bonds	AA	AA-	AA	A3
2008 Public Improvement Bonds	AA	AA-	AA	A3
2009 Public Improvement Bonds	AA	AA-	AA	A3
2011 Public Improvement Bonds	AA	AA-	AA	A3
2011 Public Improvement Bonds, Morganza Levee	AA	AA-	AA	A3
2013 Public Improvement Bonds	AA	AA-	AA	A3
2014 Limited Tax Bonds	AA	AA-	AA	A3
2015 Public Improvement Refunding Bonds	AA	AA-	AA	A3
<b>General Obligation:</b>				
2005 Drainage/Paving	AA	AA-	AA	A3
2005 Refunding	AA	AA-	AA	A3
2007 Drainage/Paving	AA	AA-	AA	A3
2008 Sewerage	AA	AA-	AA	A3
2015 Road/Drainage/Sewerage Refunding Bonds	AA	AA-	AA	A3

## UNDERSTANDING THE BUDGET

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The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

### THE BUDGET PROCESS

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#### ➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expended.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Home Rule Charter, Section 5-02. - Operating budget preparation and adoption.
  - a. *At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.*
  - b. *Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.*
- (2) Prior to October 1<sup>st</sup> of each year, the president submits to the Council a proposed operating budget for the year commencing January 1<sup>st</sup>. The actual dates for the 2017 budget process are as follows:

July 5 - 15	Prepared various reports to compute available revenue; benefit rates; debt.
July 18	Instructional Letter and Budget Packets sent to Departments for personnel services; supplies and materials; other services and charges; repairs and maintenance; and operating capital.
July 19	Council Members asked to prepare a list of top 3 priorities for their districts.
August 9 - 11	Various deadlines by departments for submission of budget requests.
August 5 - 12	Instructional letters for current accomplishments; goals and objectives; and performance measures/indicators.
August, September	President and his Administration review the various department budgets.
September 22	Final draft of the detail budget is balanced.
September 23 - 27	Narratives and recaps are finalized.
September 28	Presentation of budget to Council at a Regular Council Meeting.
October 3, 17; November 1, 14; December 5	Hearings during the Budget and Finance Committee Meetings.
December 7	Council approval of budget.
January 1, 2017	Effective date of Adopted Budget.

## UNDERSTANDING THE BUDGET

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### THE BUDGET PROCESS (Continued)

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- (3) The instructional letters and budget packets sent to the Departments requested budgets to cut 8% from the 2016 funding level. Insurance costs (Workers Compensation, General Liability, Property, Auto and Professional liability) are to be budgeted at the actual costs for 2016 and Health Insurance with an estimated 12% increase. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (4) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget work papers to Administration.
- (5) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- (6) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- (7) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (8) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.
- (9) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (10) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See the Capital Improvement Section of this book for the budget process.

The 2016 Budget Amendments passed by Council after the submission of the 2017 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2017 Budget will include all 2016 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

### BUDGETARY STRUCTURE

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The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net position. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

## UNDERSTANDING THE BUDGET

### BUDGETARY STRUCTURE (Continued)

The Parish has the following fund types:

#### ➤ Governmental Funds

**General Fund** - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted or committed to expenditures for specified purposes.

The following table shows how the general fund and special revenue funds are presented in regards to major and non-major funds.

	General Fund (Major)	Special Revenue Fund (Major)	Special Revenue Fund (Non-Major)
General Fund	X		
Dedicated Emergency Fund*	X		
Terrebonne Juvenile Detention Fund			X
Parish Prisoners Fund*	X		
Public Safety Fund		X	
Non-District Recreation Fund*	X		
Marshal's Fund*	X		
G.I.S. Technology Fund (Assessor)			X
Coastal Restoration and Preservation Fund*	X		
Parish Transportation Fund			X
Road and Bridge Fund		X	
Drainage Tax Fund		X	
1/4% Capital Improvements Sales Tax Revenue Fund			X
Road District No. 6 O&M			X
Road Lighting District Maintenance Fund			X
Health Unit Fund			X
Terrebonne Council on Aging			X
Terrebonne-ARC			X
Parishwide Recreation Fund			X
Mental Health Unit Fun			X
Terrebonne Levee & Conservation District		X	
Bayou Country Sports Park			X
Criminal Court Fund			X
Grant Funds		X	

\* These funds are combined with General Fund for year-end financials; however kept separate for monitoring activity

**Debt Service Funds** - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. The Debt Service Funds are not considered major funds.

**Capital Projects Funds** - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds). The Capital Projects Funds are reported as one major fund.

## UNDERSTANDING THE BUDGET

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### BUDGETARY STRUCTURE (Continued)

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#### ➤ Proprietary Funds

**Enterprise Funds** - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Internal Service Funds** - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

#### ➤ Fiduciary Funds

**Trust and Agency Funds** - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time.

## FINANCIAL POLICIES

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### **Accounting and Financial Reporting**

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current position.

All proprietary funds and pension trust funds are accounted for on a flow of economic resources, cost of services or "capital maintenance" measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total position.

Governmental Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available.

## UNDERSTANDING THE BUDGET

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### FINANCIAL POLICIES (Continued)

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#### **Basis of Budgeting**

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

#### **Budgetary Accounting**

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

#### **Debt and Cash Management**

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt are performed to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpendable available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities are expected to be financed from Proprietary Fund operations are accounted for in those funds.

Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

## UNDERSTANDING THE BUDGET

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### FINANCIAL POLICIES (Continued)

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Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

### REVENUE POLICIES

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Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2016 tax levy is recorded as deferred inflows of resources in the Parish's 2016 financial statements and recorded as revenue in the 2017 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred inflows of resources. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The General Fund also receives an annual "payment-in-lieu-of taxes" from the City Utility System, which is generally used for various government projects and services.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

### EXPENDITURE POLICIES

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Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

## UNDERSTANDING THE BUDGET

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### EXPENDITURE POLICIES (Continued)

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The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least two million seven hundred fifty thousand dollars (\$2,750,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency ordinance as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

*Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."*

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

## UNDERSTANDING THE BUDGET

### REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2016 and 2017 total sources of funds is as follows:

#### 2017 SUMMARY OF ALL BY REVENUE TYPE

	2016 BUDGET				2016 PROJECTED	2017 BUDGET	%	Increase Decrease %
	ORIGINAL	%	CHANGES*	FINAL				
Taxes & Special Assessments	\$ 75,359,027	39.0%	\$ 4,786,568	\$ 80,145,595	\$ 79,395,314	\$ 80,222,111	41.4%	6.5%
Licenses & Permits	3,904,250	2.0%	-	3,904,250	3,710,956	3,641,814	1.9%	-6.7%
Intergovernmental	20,154,803	10.5%	146,046,326	166,201,129	161,788,144	17,525,967	9.0%	-13.0%
Charges for Services	29,968,744	15.6%	223,103	30,191,847	30,224,489	33,433,076	17.2%	11.6%
Fines & Forfeitures	3,929,443	2.0%	(50,719)	3,878,724	4,563,658	4,565,000	2.3%	16.2%
Utility Revenue	58,324,286	30.2%	-	58,324,286	52,739,283	53,075,093	27.4%	-9.0%
Miscellaneous Revenue	1,428,755	0.7%	80,404	1,509,159	4,577,972	1,459,915	0.8%	2.2%
<b>Grand Total</b>	<b>\$ 193,069,308</b>	<b>100.0%</b>	<b>\$ 151,085,682</b>	<b>\$ 344,154,990</b>	<b>\$ 336,999,816</b>	<b>\$ 193,922,976</b>	<b>100.0%</b>	<b>0.4%</b>

\* Changes include 2016 Budget Amendments and prior year commitments carried over from 2015 (including capital and multi-year grants).

\*\* The Percentage (%) Comparison is between the 2016 Original Budget and 2017 Budget.

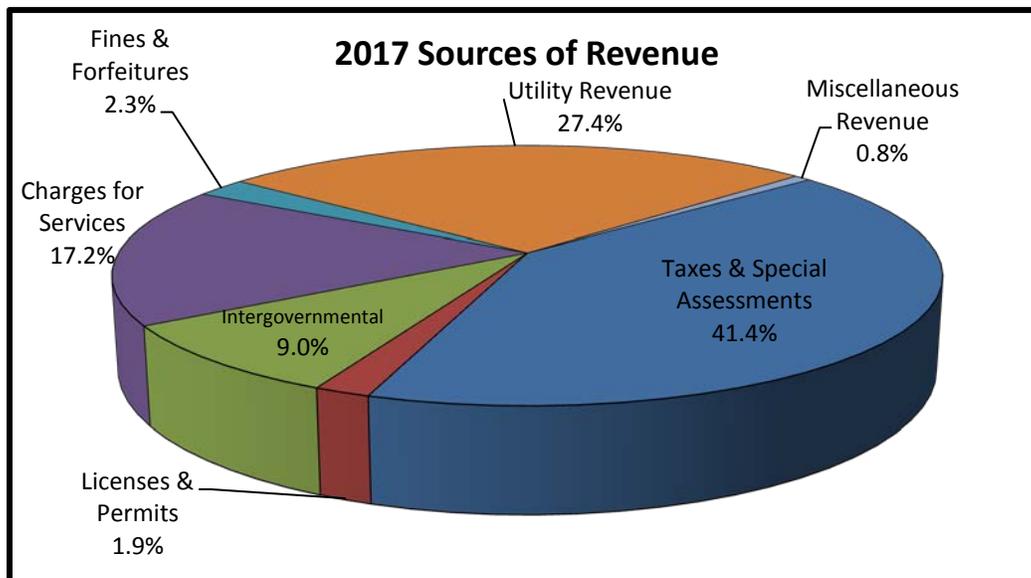


Figure 1

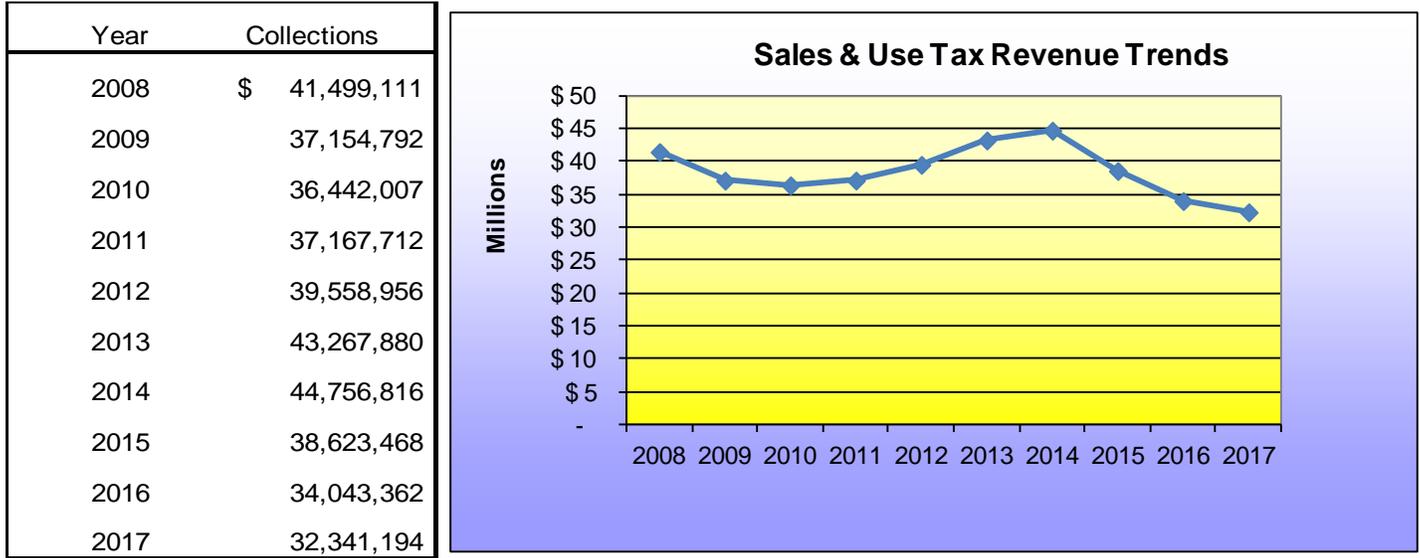
### TAXES

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 41.4% of the total sources as shown in Figure 1 above, and is projected to generate \$80.2 million. A ten-year history of all tax revenues may be found in the "Miscellaneous Information" section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.

**UNDERSTANDING THE BUDGET**

**REVENUE ASSUMPTIONS AND FACTORS**

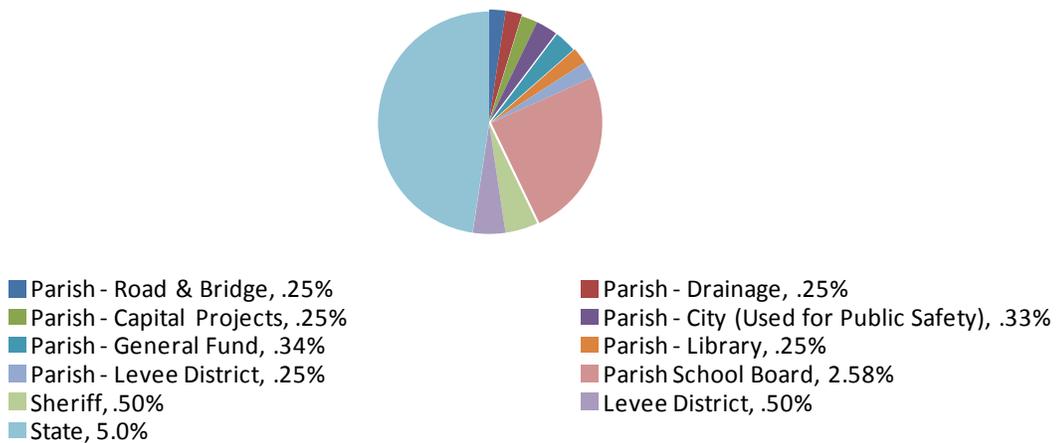
**Sales Taxes:** Below is a comparison of the sales tax collections from Years 2008 through the Estimated 2017 Budget. In 2013 and 2014, sales tax collections included larger than normal multi-year audit collections. For 2015, we removed these non-recurring collections before making our projections.



**Figure 2**

The Sales and Use Tax rate in Terrebonne Parish is presently 10.5% and is distributed as follows in Figure 3:

**Sales and Use Tax Distribution 10.5% Total State and Local**



**Figure 3**

## UNDERSTANDING THE BUDGET

### REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced in the last six years. The 2017 Budget has been proposed with an average increase of 6% due to the mandatory parish reassessment in 2016. The total collections are estimated to be \$45.8 million.

Property is reassessed every four years, with 2016 the most recent year of the regular reassessment. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

Below is a comparison of the 2015 and 2016 levied millages and the estimated 2017 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2016 Reappraisal; or the rate approved by the voters.

	Date Authorized	Effective Years	Original Taxpayer Authorized	Maximum Authorized*	2015 Levy	2016 Levy	2017 Estimated Revenue
Parish Tax - Alimony (Outside)	N/A	N/A		3.09	3.09	3.09	\$ 2,199,521
Parish Tax - Alimony (Inside)	N/A	N/A		1.55	1.55	1.55	338,446
Sewerage Tax - Bonds	11/2/2004	2008-2024		n/a	0.02	0.75	697,629
Health Unit - Maintenance	11/4/2008	2010-2019	1.66	1.66	1.66	1.66	1,544,084
Health Unit - Maintenance	11/6/2012	2020-2030	1.66	1.66			
Drainage Tax - Maintenance	11/7/2006	2008-2017	7.31	7.31	7.31	7.31	6,799,555
Drainage Tax - Maintenance	11/16/2013	2018-2027	7.31	7.31			
Drainage Tax - Bonds	11/2/2004	2004-2024		n/a	0.05	0.75	697,629
Road and Bridge - Bonds	11/2/2004	2004-2024		n/a	0.04	0.75	697,628
Mental Health	11/4/2008	2010-2019	0.42	0.42	0.42	0.42	390,672
Mental Health	11/16/2013	2020-2029	0.42	0.42			
Juvenile Detention (Houma) - Maintenance	7/18/1998	1998-2017	0.98	0.98	0.98	0.98	911,568
Juvenile Detention (Houma) - Maintenance	11/16/2013	2018-2037	0.98	0.98			
Juvenile Detention (Houma) - Maintenance	11/16/2013	2013-2032	0.96	0.96	0.96	0.96	892,965
Recreation Tax - Maintenance	11/4/2008	2011-2020	2.21	2.21	2.06	2.12	1,971,964
Terrebonne ARC Maintenance	11/7/2006	2008-2017	5.33	5.33	5.33	5.33	4,957,815
Terrebonne ARC Maintenance	11/16/2013	2018-2027	5.33	5.33			
Waste Collection & Disposal	11/7/2006	2008-2017	11.49	11.21	11.21	11.21	10,427,224
Waste Collection & Disposal	11/14/2009	2018-2029	11.21	11.21			
Council on Aging	11/4/2008	2010-2019	7.50	7.50	7.50	7.50	6,976,287
Council on Aging	11/16/2013	2020-2029	7.50	7.50			
Road District No. 6 - Maintenance	11/7/2006	2009-2018	0.82	0.82	0.82	0.82	39,577
Road Lighting District No. 1 - Maintenance	11/3/2008	2010-2019	6.50	5.95	2.00	5.50	535,900
Road Lighting District No. 2 - Maintenance	11/15/2006	2008-2017	3.99	3.59	2.00	1.05	187,660
Road Lighting District No. 3-A - Maintenance	10/17/2009	2010-2019	6.50	6.12	1.00	1.05	244,000
Road Lighting District No. 4 - Maintenance	11/15/2006	2008-2017	4.75	4.64	3.50	2.75	196,797
Road Lighting District No. 5 - Maintenance	11/3/2008	2010-2019	6.50	5.84	4.00	3.50	91,619
Road Lighting District No. 6 - Maintenance	10/22/2011	2012-2021	4.77	4.77	2.50	1.75	84,463
Road Lighting District No. 7 - Maintenance	10/22/2011	2014-2023	6.22	6.04	1.00	1.05	68,698
Road Lighting District No. 8 - Maintenance	10/22/2011	2012-2021	4.63	4.63	2.75	3.00	104,438
Road Lighting District No. 9 - Maintenance	10/22/2011	2012-2021	6.50	6.50	2.25	2.50	136,615
Road Lighting District No. 10 - Maintenance	10/22/2011	2012-2021	4.89	4.89	2.30	3.25	148,637
City Ad Valorem Tax (General Alimony)	N/A	N/A		6.38	6.38	6.38	1,745,044
City of Houma - Fire Protection District	11/7/2006	2009-2018	5.08	5.08	5.08	5.08	1,389,471
City of Houma - Fire Protection District	11/16/2013	2019-2028	5.08	5.08			
City of Houma - Police Protection District	11/7/2006	2009-2018	5.08	5.08	5.08	5.08	1,389,471
City of Houma - Police Protection District	11/16/2013	2019-2028	5.08	5.08			
							\$ 45,865,377

*In 2014, TPCG issued limited Tax Bonds for the Bayou Country Sports Complex infrastructure. The 3.09 General Alimony Tax was used to back the bonds; the Hotel Motel Tax is used to pay the principle and interest. The millage may not be levied below 3.09 until Bonds are paid out (20 years).*

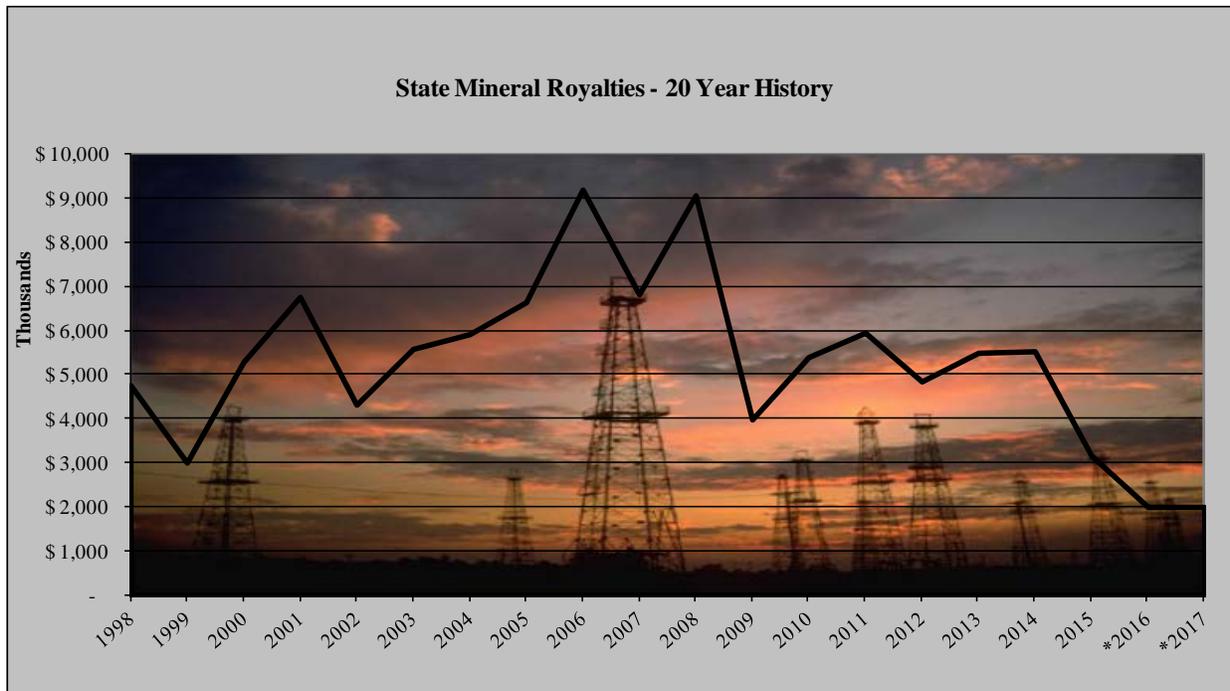
**UNDERSTANDING THE BUDGET**

**REVENUE ASSUMPTIONS AND FACTORS (Continued)**

**INTERGOVERNMENTAL**

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

**State Mineral Royalties:** It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 4 and related chart is a past history of collections and the estimates for 2016 and 2017. As reflected, the actual collections are not consistent ranging from a low of \$2.0 million to a high of \$9.18 million in just the last 10 years. In early 2015, collections began dropping and this drop continued into 2016. The 2016 collections are estimated to be the lowest Terrebonne Parish has seen. With caution, the 2017 Budget reflects a repeat of 2016.



State Mineral Royalties			
Year	Collections	Year	Collections
1998	\$ 4,752,626	2008	\$ 9,055,810
1999	2,995,055	2009	3,973,217
2000	5,278,225	2010	5,389,015
2001	6,751,556	2011	5,940,900
2002	4,308,077	2012	4,835,884
2003	5,573,056	2013	5,484,808
2004	5,907,425	2014	5,519,760
2005	6,632,181	2015	3,153,303
2006	9,184,432	*2016	1,991,424
2007	6,812,116	*2017	1,990,000

\* Estimated

**Figure 4**

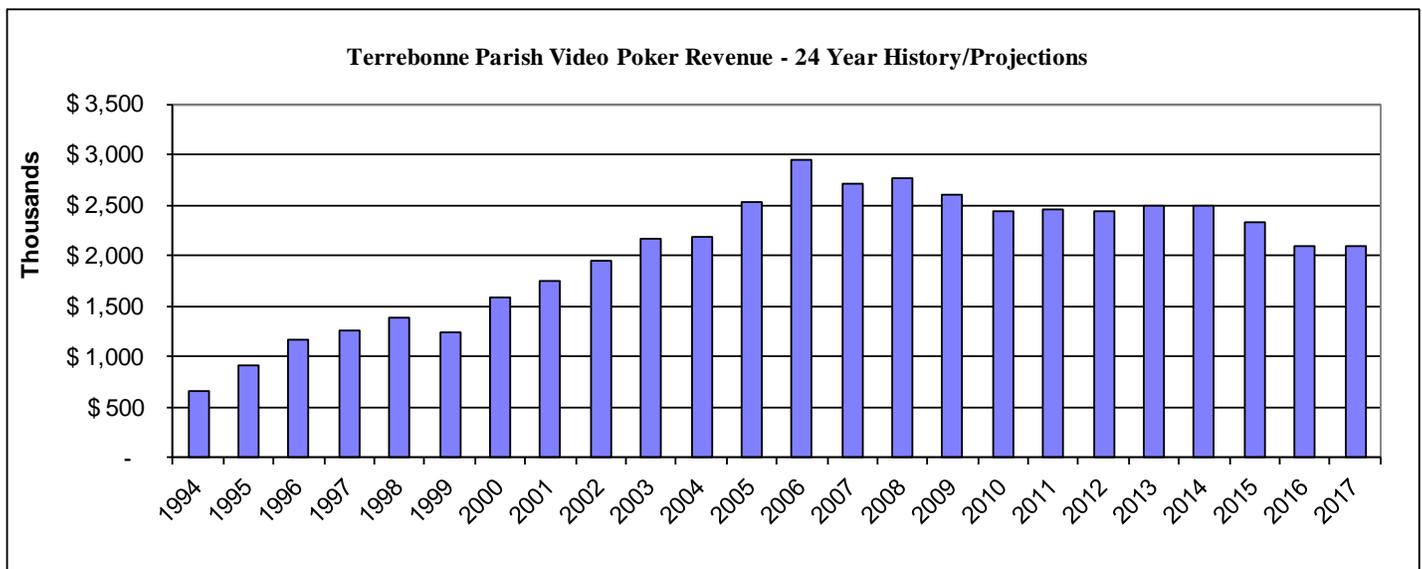
**UNDERSTANDING THE BUDGET**

**REVENUE ASSUMPTIONS AND FACTORS (Continued)**

*Video Poker Proceeds:*

Year	Collections	Year	Collections
1994	\$ 655,175	2006	\$ 2,952,235
1995	917,030	2007	2,714,301
1996	1,170,851	2008	2,762,322
1997	1,259,196	2009	2,602,913
1998	1,383,506	2010	2,441,515
1999	1,234,439	2011	2,457,721
2000	1,581,535	2012	2,443,541
2001	1,747,424	2013	2,491,419
2002	1,955,777	2014	2,491,750
2003	2,158,283	2015	2,325,703
2004	2,190,482	2016 Estimated	2,098,603
2005	2,536,444	2017 Proposed	2,099,000
		Collections To Date	\$ 48,671,165

Video Poker revenue began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 5, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures.



**Figure 5**

**UNDERSTANDING THE BUDGET**

**REVENUE ASSUMPTIONS AND FACTORS (Continued)**

**CHARGES FOR SERVICES**

The major charges for services are listed below with a comparison to the estimated 2016 cost of providing the services. The inclusion of this report is the result of a recommendation from the Revenue Review Committee assembled by the Parish President in 2004 and has been made a requirement in the Parish Code of Ordinances.

CHARGES FOR SERVICES		Revenue			Estimated Cost and Supplement		
		2015	2016	2017	2017		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source
<b>GENERAL FUND - PLANNING DEPARTMENT</b>							
	Plumbing Permit Fee Parish Code Sec. 6-31	8,200	6,000	6,000			
	Electric Permit Fee Parish Code Sec. 6-56.	92,100	70,000	70,000			
	Mechanical Permit Fee Parish Code Sec. 6-76	7,000	8,000	8,000			
	Gas Permit Fee, Parish Code Sec. 106.5	19,720	16,000	16,000			
	Building Permit Fees. Parish Code Section 108, "Fees".	596,337	420,000	420,000			
	South Central Planning - Inspection Fees				416,000		
	Planning Department - Permits Section				226,620		
<b>Total</b>		<b>\$ 723,357</b>	<b>\$ 520,000</b>	<b>\$ 520,000</b>	<b>\$ 642,620</b>	<b>\$ 122,620</b>	<b>General Fund</b>

*In compliance with Act 12 of the La. Special Session, new building codes were adopted in April 2006 and included new building permit and inspections fees to reflect expenses in processing and inspecting building construction throughout the Parish. On March 2011, Resolution No. 10-140 was adopted to enter into a Cooperative Endeavor Agreement with South Central Planning and Development Commission (SCP) to provide inspection services. The Agreement calls for SCP to receive 80% of all above permits collected for their inspection efforts.(Ord. No. 7102, § I, 4-12-06; Ord. No. 7279, § I, 3-28-07; Ord. No. 7589, § I, 1-14-09)*

**JUVENILE DETENTION**

Detention Fees	54,681	60,000	60,000			
Based on a per bed basis				140,506		
<b>Total</b>	<b>\$ 54,681</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 140,506</b>	<b>\$ 80,506</b>	<b>General Fund</b>

*Terrebonne Parish Consolidated Government provides for the housing of out of parish delinquents for other governments and sheriff's offices. In order to help reduce the cost of the housing, insurance, fuel and other expenses, a fee in the amount of one hundred five dollars \$105.00) per day will be charged. (Ord. NO. 7269, § II, 2-28-07)*

**COASTAL RESTORATION & PRESERVATION**

Coastal Impact Fees						Federal & State Grants
<b>Total</b>	<b>\$ 110,300</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 247,633</b>	<b>\$ 147,633</b>	

*Coastal Impact Fees were enacted in 2004 and vary from \$100 to \$5,000 depending on the application and criteria. The Administration of this program is also supplemented with grants from state and local resources. (Ord. No. 4303, § I, 3-8-89; Ord. No. 6877, 5-26-04; Ord. No. 7104, § II, 4-12-06)*

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2015	2016	2017	2017		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source

**PUBLIC SAFETY FUND**

Parking Meter Fees (City Code 1965, § 22-67)							Fines & Court Costs
	\$ 45,680	\$ 50,000	\$ 50,000	\$ 34,323	\$ (15,677)		

*The Houma Police Department took over the management of the Parking Meters in Downtown Houma in 2006. The transfer has provided the Downtown patrons and merchants a regular presence from the Police Department, at the same time monitoring the parking meters on a regular basis. The fees compared to the estimated costs is both measurable from the dollars saved from dual roles served by the patrolmen.*

**SANITATION FUND**

Solid Waste Collection User Charges is collectible monthly as rendered. Ord. No. 6941 Code Chapter 11, Sections 11-21, 11-33 and 11-34	5,204,987	5,184,000	5,184,000				
Landfill Fees is collectible monthly as rendered. Ord. No. 6941 Code Ch. 11 Art. II Sec. 11-34.	2,649,543	2,600,000	2,600,000				
<b>Total</b>	<b>\$ 7,854,530</b>	<b>\$ 7,784,000</b>	<b>\$ 7,784,000</b>	<b>\$ 14,330,126</b>	<b>\$ 6,546,126</b>		Property Tax

*The Sanitation Fund has been a Special Revenue Fund through fiscal year ending December, 2007 that derives its resources from a dedicated property tax (11.21 mills) and user fees. A transition was made for fiscal year December, 2008 to begin accounting for the fund as an "Enterprise" Fund, which is financed and operated in a manner similar to that used in private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charge. (Parish Code 1979, § 9-28; Ord. No. 6538, § I, 12-19-01; Ord. No. 6941, § I, 11-17-04)*

Animal Shelter Fees consists of Licensing (\$2.00), Sterilization (\$15 - \$35), Impoundment (\$2.00/day).	\$ 94,722	\$ 84,303	\$ 85,000	\$ 999,898	\$ 914,898		Sanitation Fund
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*(Parish Code 1979, Chapter 5 -Article II § 5-4) State law references: Levy and collection of local annual per capita license taxes, R.S. 3:2731 et seq.; maximum amount to be paid for dog or cat license, certificate, records, R.S. 3:2772(B); time for paying dog license tax, R.S. 3:2776.*

**PARISHWIDE RECREATION FUND**

Recreational Fees \$20 per child	\$ 96,123	\$ 102,654	\$ 102,050	\$ 2,107,265	\$ 2,005,215		Property Tax
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*The fees were increased in 2005 from \$10.00 per child. The programs are funded with a property tax of 2.13 mills which pays the substantial portion of the costs. The minimal fee furnishes the participant with a basic supplies in the sport of their choice.*

**FTA GRANT FUND**

Transit Bus Fees	\$ 114,821	\$ 115,400	\$ 105,000	\$ 2,061,787	\$ 1,956,787		Federal Grant & General Fund
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*The Urban Transit System is funded with Federal and State Grants totaling \$894,978 and a General Fund supplement of \$514,343. The fees are determined by Administration based on a formula approved by the federal granting agency.*

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2015	2016	2017	2017		
FUND	DESCRIPTION	Actual	Projected	Proposed	Estimated Costs	Supplement	Source

DRAINAGE FUND

							Drainage Fund's Tax Collections
	Culvert Installation Fees	\$ 50,152	\$ 40,000	\$ 40,000	\$ 30,000	\$ (10,000)	

*Fee Schedule was adopted in April 2006 (Reference Ordinance 06-7105): Installation fee per foot (\$11.28); Minimum culvert length (16 ft.); Pre-fabricated catch basin installation fee (\$100 each).*

CIVIC CENTER FUND

	Civic Center Fees charged for various events and the fee varies with the event which are set by Ord Nos. 5747 and 5818						General Fund, Hotel- Motel Tax, Net Assets
		\$ 490,119	\$ 486,247	\$ 517,800	\$ 2,344,529	\$ 1,826,729	

*As an investment in the Economic Value that the Civic Center brings to the Parish, a supplement from the General Fund is made, which has been proposed for 2010 in the amount of \$918,054.(Ord. No. 6241, § II, 5-24-00; Ord. No. 5747, § I (Exh. A (I-IX)), 3-12-97; Ord. No. 5818, § I, 8-27-97; Ord. No. 6074, § I-4, 6-23-99; Ord. No. 6481, § I, 9-26-01; Ord. No. 7202, § I, 9-27-06)*

SEWERAGE FUND

	Sewer User Charges is to be paid monthly which is based on the water consumption. Ord. No. 6940 Code Ch. 23 Art. II Sec. 23-31.						Net Assets
		\$ 7,994,846	\$ 8,021,380	\$ 7,995,500	\$ 9,677,762	\$ 1,682,262	

*A sewer user rate study prepared by a local engineering firm during 2010, recommended sewer rates for fiscal years 2010 through 2014. The plan was adopted by council and is to provide necessary funding for projected expenditures. For the period beginning June 1, 2010, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition starting January 1, 2012, each customer shall pay a user charge of two dollars and eighteen cents (\$2.18) per one thousand (1,000) gallons of water used plus energy adjustment charge, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge. The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. (Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04; Ord. No. 7822 § 5-26-10)*

UTILITY REVENUE FUND

	Electric and Gas Fees are charged monthly, with a customer base in excess of 19,000.						Interest, Net Assets
		\$ 40,266,981	\$ 36,710,392	\$ 37,074,593	\$ 36,646,275	\$ (428,318)	

*The Electric and Gas Utility rates are provided based on the customer charge, fixed commodities charge, energy cost and tax additions. (Ord. No. 5888, 3-11-98)*

## UNDERSTANDING THE BUDGET

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### REVENUE ASSUMPTIONS AND FACTORS (Continued)

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#### MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

#### FUND BALANCE

The Parish defines fund balance as amounts that remain unspent after all budgeted expenditures have been made. The use of fund balances as a source of financing current operations has been used in the 2017 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In the 2017, estimated ending fund balance \$5,395,605 has been reserved and/or designated as follows:

➤ **Restricted, \$69,340:**

- As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.

➤ **Committed:**

- Ordinance 6926, directed the total proceeds of the occupational license to be dedicated equally between government operations and Economic Development efforts. In prior and future years, most of the proceeds have been used for the operations of the Terrebonne Economic Development Authority, which was brought under the umbrella of the Parish in 2014 and 2015. In 2016, with changes made by the State Legislature, TEDA will again operate on behalf of the Parish's Economic Development programs. **\$.6 Million**
- The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2017 is \$2.79 million, which is more than the minimum required balance of \$2.75 million. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million. **\$.7 million**

➤ **Assigned:**

- Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. **\$.2 million**
- The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverage's. **\$.1 Million**
- The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. **\$.8 Million**

The table on the following page provides the change in fund balance for all major government funds and non-major governmental funds in aggregate.

**UNDERSTANDING THE BUDGET**

**REVENUE ASSUMPTIONS AND FACTORS (Continued)**

The following table provides the change in fund balance for all major governmental funds and non-major governmental funds in aggregate.

	<b>2016 Projected Ending Fund Balance</b>	<b>2017 Proposed Ending Fund Balance</b>	<b>Change in Fund Balance</b>
General Fund*	\$ 10,163,982.00	\$ 8,837,605.00	\$ (1,326,377.00)
Public Safety Fund	2,448,820.00	1,240,551.00	(1,208,269.00)
Grant Fund	5,034,210.00	5,081,769.00	47,559.00
Road and Bridge			
Maintenance Fund	1,530,420.00	817,575.00	(712,845.00)
Drainage Maintenance Fund	2,694,500.00	1,712,634.00	(981,866.00)
Terrebonne Levee &			
Conservation District Fund	1,723,460.00	1,722,409.00	(1,051.00)
Capital Projects Fund	1,206,341.00	880,900.00	(325,441.00)
Non-major Funds (in aggregate)	<u>24,426,329.00</u>	<u>25,045,713.00</u>	<u>619,384.00</u>
	\$ 49,228,062.00	\$ 45,339,156.00	\$ (3,888,906.00)

\* Includes the funds that are reported as general fund for financial reporting purposes but shown separately in the budget for monitoring activity (see page 77).

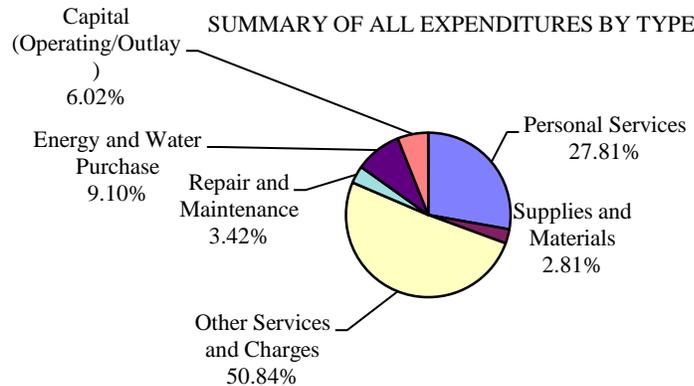
**APPROPRIATION ASSUMPTIONS AND FACTORS**

**2017 SUMMARY OF ALL EXPENDITURES BY TYPE**

	<b>ORIGINAL</b>	<b>2016 BUDGET %</b>	<b>CHANGES *</b>	<b>FINAL</b>	<b>2016 PROJECTED</b>	<b>2017 BUDGET</b>	<b>%</b>	<b>% Inc/Dec**</b>
Personal Services	\$ 55,336,532	27.4%	\$ (738,272)	\$ 54,598,260	\$ 51,745,448	\$ 54,501,191	27.81%	-1.51%
Supplies and Materials	6,449,424	3.2%	113,149	6,562,573	6,411,844	5,502,104	2.81%	-14.69%
Other Services and Charges	94,639,426	46.8%	62,861,694	157,501,120	158,271,710	99,639,136	50.84%	5.28%
Repair and Maintenance	8,931,222	4.4%	10,360,816	19,292,038	18,467,929	6,710,731	3.42%	-24.86%
<b>Subtotal</b>	<b>165,356,604</b>	<b>81.8%</b>	<b>72,597,387</b>	<b>237,953,991</b>	<b>234,896,931</b>	<b>166,353,162</b>	<b>84.88%</b>	<b>0.60%</b>
Energy and Water Purchase	22,826,862	11.3%	-	22,826,862	19,786,710	17,842,591	9.10%	-21.84%
Capital (Operating/Outlay)	13,903,836	6.9%	161,626,302	175,530,138	172,354,002	11,809,106	6.02%	-15.07%
<b>Grand Total</b>	<b>\$ 202,087,302</b>	<b>100.0%</b>	<b>\$ 234,223,689</b>	<b>\$ 436,310,991</b>	<b>\$ 427,037,643</b>	<b>\$ 196,004,859</b>	<b>100.00%</b>	<b>-3.01%</b>

\* Changes include 2016 budget amendments and prior year commitments carried over from 2015 (including capital and multi-year grants).

\*\* The Percentage (%) comparison is between the 2015 Original Budget and 2016 Budget.



**Figure 6**

## UNDERSTANDING THE BUDGET

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### APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

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#### PERSONAL SERVICES

The Personal Services make up 27.81% of the expenditures as reflected in Figure 6, or \$54.5 million. In late 2014, with the adoption of the 2015 Budget, the Parish updated the Employee Compensation Plan, which had previously been updated in 2008, adopted by the Council in 2009.

A longevity increase on the full-time permanent employee's hourly rate is based on the number of year's service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to a percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

The Human Resources rate charged to departments maintained a rate of 1.50% in 2016 and budgeted at 1.50% for 2017. This rate includes the cost of the Human Resources Department, payroll processing and self-funded unemployment claims. Prior to changing the rate, the Finance Department reviews the unemployment claims in December.

The health, dental, and life insurance benefits of our full-time and retired employees are being monitored for an increase in 2017, which will be between 8-12% depending on 2017 projections Administration will receive in late November. The premiums have been budgeted for 2017 at 12%. At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to the current rate 20%. The annual average cost for coverage is \$6,900 single and \$19,050 family for the "premium plan"; \$5,300 single and \$14,580 family for the "standard plan". The current monthly employee contribution is \$116.31 single and \$317.51 family for "premium"; \$88.39 single and \$243.08 family for "standard". For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with thirty years of service and who are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

The retirement contributions for the year 2014/2015 are as follows: Parochial Employees Retirement System 8% of gross payroll. Registrar of Voters Retirement System decreased their rates from 22.50% to 20.00%; District Attorney's Retirement System 3.50%, and the City Judge decreased from 39.30% to 36.70%

In early 2010, the La. State Firefighters and Municipal Police Retirement Systems notified the Parish of their first increase from 14% to 21.5%; and 11.00% to 25%, respectively. Future years continue with high rates in 2016-17 for Police and Fire of 31.75% and 25.25%.

<b>Years</b>	<b>Police</b>		<b>Years</b>	<b>Fire</b>
2015-16	31.50%		2015-16	27.25%
2016-17	31.75%		2016-17	25.25%

The changes listed on the following page in personnel staffing were submitted by Departments and Agencies of the Parish, with a net decrease of 22 in full time employees and a net increase of 1 part time employee.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

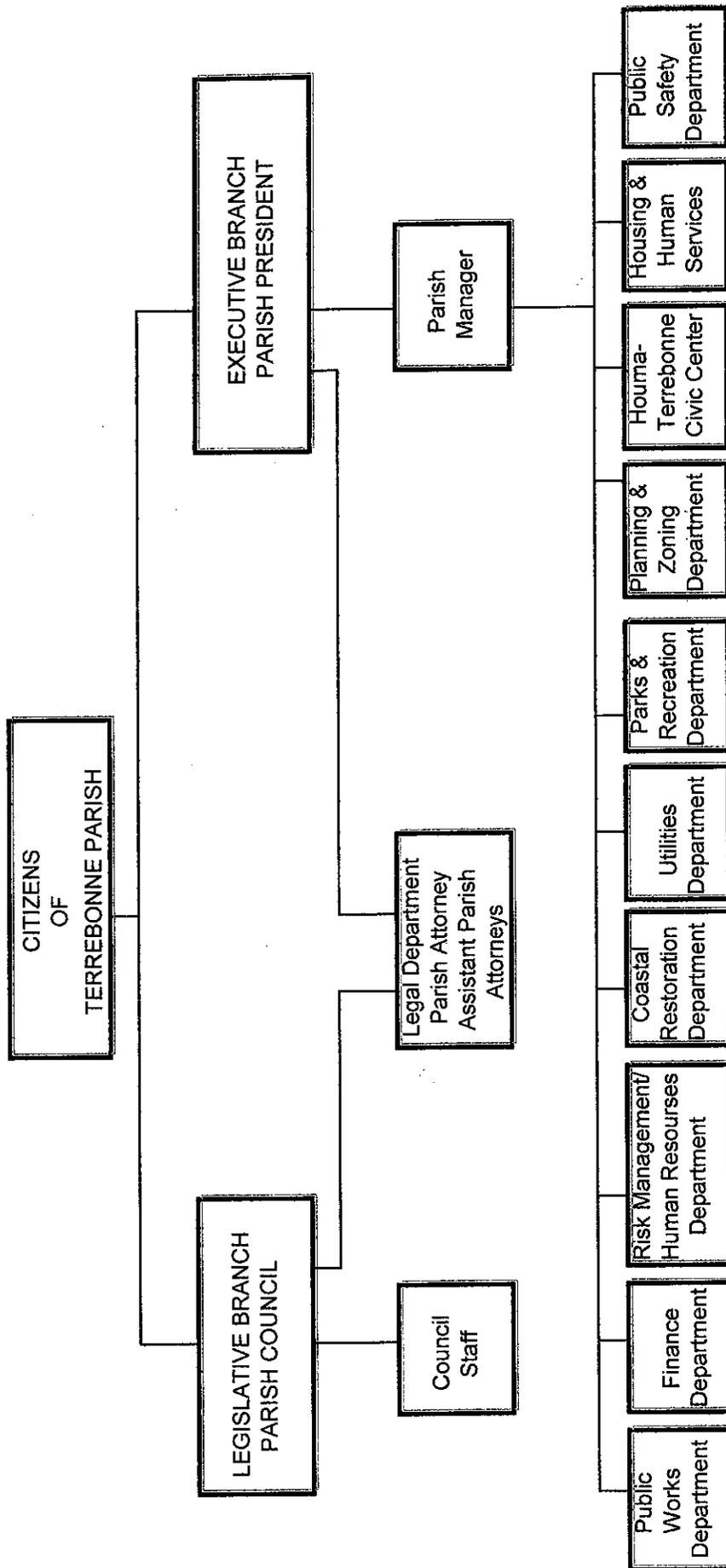
**Net Changes to Departmental Staffing (Detail listed in the Summary Section of the Budget)**

	Full Time	Part Time
<b>Internally Managed Departments:</b>		
Parish President		1
Finance		(1)
Customer Service	(1)	
Planning	(1)	
Code Violation	(1)	
Parish Prisoners	(1)	
Prisoners Medical Department	(1)	
Police	(5)	
CDBG Housing Rehab	(1)	
FTA Grants	(2)	
Road and Bridge	(4)	
Utility	(2)	1
<b>Net Change</b>	<b>(19)</b>	<b>1</b>
<b>Externally Managed Departments:</b>		
District Attorney	(3)	
<b>Net Change</b>	<b>(3)</b>	<b>-</b>

**SUPPLIES**

The capitalization threshold for movable capital assets was increased from \$500 to \$1,000 in 2007, thereby reclassifying all items with a unit cost between those amounts from Capital Outlay to Supplies.

# TERREBONNE PARISH CONSOLIDATED GOVERNMENT



## TERREBONNE PARISH OFFICIALS

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's seventh since consolidation.



**Gordon E. Dove**  
**Parish President**  
**Executive Branch**

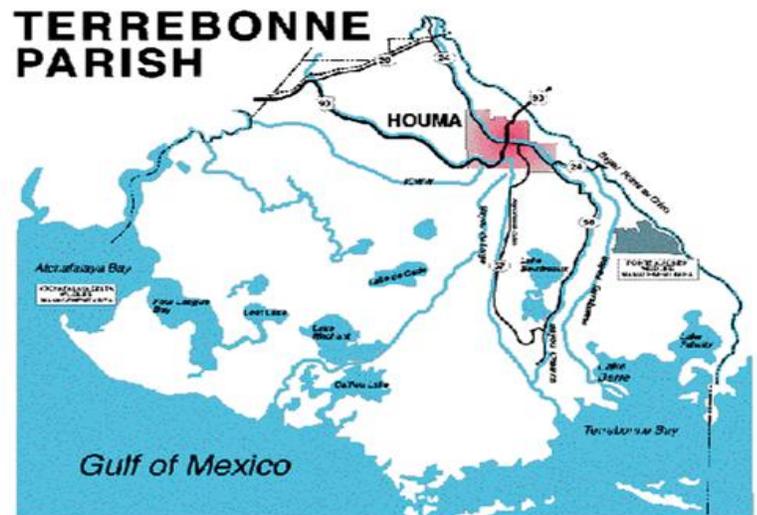


**Legislative Branch**

**Front Row- Alidore "Al" Marmande, District 7, Christa Duplantis-Prather, District 5, Arlanda Williams, District 2, and Scotty Dryden, District 4. Back Row- John Navy, District 1, Council Chair, Dirk Guidry, District 8, Council Vice-Chair, Gerald Michel, District 3, Darrin Guidry, District 6, and Steve Trosclair, District 9.**

## TERREBONNE PARISH PROFILE

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Terrebonne Parish, located deep in Southeast Louisiana, is the epi-center of life in Bayou Country for its estimated 112,000 residents. Its parish seat, Houma, is the hub of activity for commerce, government services and health care. The Houma Metropolitan Statistical Area features 212,297 in population, but the parish draws workforce of an estimated 15,000 extra workers from neighboring parishes - people who not only work in the Houma area, but shop, dine and entertain themselves here as well.

Within an hour's drive, residents and business representatives can enjoy all of the amenities of New Orleans' nightlife, conduct business in Lafayette, tour plantation homes, charter a fishing boat for offshore excursions and board an international flight. Houma is located at the intersection of the Gulf Intracoastal Waterway and the Houma Navigational Canal, which is a straight 26-mile access route to the Gulf of Mexico. The convergence of these two water superhighways is adjacent to the Port of Terrebonne and nearby the Houma-Terrebonne Airport and Industrial Park, providing companies the opportunity to build vessels and various energy-related components, shipping them out directly from fabrication facilities.

### LOCATION

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of "Cajun Country", located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

### GEOGRAPHY & CLIMATE

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12' above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36'0" N latitude and 90 degrees 43'30" longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

### HISTORY

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because "terre bonne" means "Good Earth". Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government.

## TERREBONNE PARISH PROFILE

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When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged. The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

### GOVERNMENT

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

### INDUSTRY

Terrebonne Parish’s industries -- from oil-and-gas services, to retail, to seafood -- work together to support its residents.

- **Oil and Gas** — Louisiana's supply of oil, natural gas and mineral resources has been a great source of the state's wealth for several decades. As a coastal parish, Terrebonne Parish contributes to Louisiana's hold on the oil and gas industry by offering a prime location for many oil- and gas-related businesses to flourish. Major oil-and-gas corporations are located in the area as well as Terrebonne's seemingly unending list of oil-and-gas service companies.
- **Metal Fabrication and Machining** — Metal fabrication and machining is one of the largest employment sectors in Terrebonne Parish, manufacturing products for a variety of uses, including for oil-and-gas service companies, and recently, the wind energy sector.
- **Shipbuilding and Repair** — Several local shipbuilding companies take advantage of Terrebonne Parish's need for boats to service the offshore petroleum industry. Many of them also thrive on the building of government-contracted military ships.
- **Marine Services** — The marine-services industry thrives primarily on providing marine-transportation services: tug boat companies that transport barges stocked with goods, as well as crew and supply-boat companies that transport personnel and supplies for oil-and-gas companies.
- **Retail Trade** — Houma has long been a hub for retail businesses and activity in the area, drawing shoppers from several parishes for virtually any sort of product imaginable including automobile parts, clothing, specialty food items, home furnishings, gardening needs and office supplies.
- **Medical Services** — One of the top employers in the parish, the medical-service industry continues to grow. Terrebonne General Medical Center (TGMC) and Leonard J. Chabert Medical Center with those services being complemented by a vast array of other medical facilities including dentistry, psychiatric care, surgical clinics, chiropractic clinics, ophthalmology offices and smaller specialty hospitals.

## TERREBONNE PARISH PROFILE



- **Transportation/Distribution** — Businesses in Terrebonne Parish benefit from our efficient, well-planned highway system. US 90, the parish's main transportation artery, curves across the northern portion of Terrebonne Parish, heads northeast towards New Orleans and northwest through Assumption Parish toward Interstate Highways 10 and 49. LA 20 lines the northwestern border of the parish, LA 24 curves around the northeastern portion of Terrebonne through Houma, and LA 56 and LA 57 travel north-south from Houma to the southern areas of the parish. Improvements continue to ease traffic flow through the commercial areas of the parish, as well.
- **Seafood** — South Terrebonne's easy access to the deeper waters of the Gulf of Mexico has helped provide work for local commercial fishermen for decades. The Gulf offers fishermen a terrific supply of marine life, including crabs, oysters and shrimp and a host of other fish as well. Parish economic activity generated from commercial fishing has increased with the ability to process the catch, package it and distribute it.

### MARKET ACCESS

With US 90 crossing the northern sector of the parish, Terrebonne is a central location for those doing business between New Orleans and Lafayette, and easy access to Port Fourchon via La. 1. The Louis Armstrong International Airport, less than a one-hour drive, is the nearest commercial airport and largest in the state. All major domestic airlines as well as several international carriers serve the airport.

#### Houma is...

- Centrally located on Gulf Coast
- 55 miles to New Orleans
- 100 miles to Lafayette
- 80 miles to Baton Rouge
- 330 miles to Houston

### Port of Terrebonne

- Located 26 miles north of the Gulf of Mexico at the convergence of the Gulf Intracoastal Waterway and the Houma Navigational Canal
- Medium-draft port
- Slip depth 14 feet, slip width 400 feet
- 680-acre site with available parcels for lease
- <http://www.terrebonneport.com>

### Houma Navigation Canal (HNC)

- North-south waterway
- Twenty-six mile direct route to the Gulf of Mexico from the Intracoastal Waterway
- Connects the Port of Terrebonne to the Port of Fourchon via the East-West Channel
- Maintained by the Corps of Engineers to a depth of 15 feet (studies ongoing for deepening)

### Gulf Intracoastal Waterway (GIWW)

- East-West inland waterway superhighway
- Passes through Terrebonne Parish
- Connects the Port of Terrebonne and the Houma Navigation Canal to North America and the world

### Houma-Terrebonne Airport

- General aviation airport
- Level 1 FAA, VFR, lighted runways
- FAA tower, open 7 days a week
- NAV Aids
- Six FBOs
- AWOS System
- Two intersecting runways: 6,508' x 150' and 5,000' x 200'
- Accommodates aircraft up to 150,000 lbs.
- Southernmost latitude general-aviation airport in the country
- More than 1,800 acres: 800 acres for aircraft maintenance and operations and 1,000 leasable acreage
- [www.houma-airport.com](http://www.houma-airport.com)

### Thibodaux Municipal Airport

- Located 14 miles northwest of the Houma-Terrebonne Airport
- Runway lights from dusk to dawn
- Runway — 2999' x 75'

## TERREBONNE PARISH PROFILE

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### Louis Armstrong International Airport (New Orleans)

- 45 minutes drive from Houma (55 miles)
- Most commercial carriers available for arrivals and departures with new flights, destinations and carriers being added routinely — 11 airlines and 21 non-stop flights since 2010.

### Port Fourchon

- Located near the mouth of Bayou Lafourche in neighboring Lafourche Parish. Approximately 30 percent of total tonnage travels to and from the port by inland barge before being transferred to/from an offshore supply vessel
- 70 percent of tonnage travels to and from the port by vehicle before being transferred to or from an offshore supply vessel or helicopter
- Up to 1200 trucks per day travel in and out of Port Fourchon
- Port Fourchon alone services 90 percent of deepwater structures in the Gulf of Mexico.
- Depths vary up to 29 feet

### LOOP

- Deepwater port in the Gulf of Mexico off Louisiana's near Port Fourchon
- Handles 15 percent of the nation's foreign oil, about 1.2 million barrels a day, and connects by pipeline to 35 percent of the U.S.'s refining capability

### Highways & Byways

Terrebonne is connected to the rest of the country by US Highway 90, the future corridor for Interstate 49. Major highways include:

- US 90, I-49 (proposed/under construction), LA 20, LA 24, LA 56, LA 57, LA 311, LA 315, LA 316, LA 660, LA 661, LA 3040

### Bus Service

- Greyhound serves Houma
- Good Earth Transit provides in-parish service

### Passenger Rail Carrier

- Amtrak Station in Schriever (limited service available)

### Motor Freight

- Five major freight carriers including: FedEx, UPS, SAIA and Roadway (FedEx Ground)

### Railways

- Burlington Northern and Santa Fe Railway Company

## EDUCATION & TRAINING PROGRAMS

### L.E. Fletcher Community College

Offers education and training opportunities in:

- Arts and sciences (criminal justice, general studies)
- Business (accounting, office systems)
- Manufacturing and service technologies (automotive, drafting and design, electrician, machine tools, electronics, marine diesel engine, residential air conditioning, technical studies, welding)
- Marine and petroleum (integrated production technologies, marine operations, nautical science)
- Nursing and allied health (cardiopulmonary care science, emergency medical technician, nursing, nursing assistant, phlebotomy, practical nursing)
- Fletcher also responds to industry needs, tailoring training programs and curricula to meet industry labor demands

### Nicholls State University

- Located only minutes away in neighboring Lafourche Parish, NSU offers:
- Graduate degrees in the sciences, arts, fine arts and nursing
- Master's degrees in business administration, clinical mental health counseling, education, community/technical college mathematics, marine and environmental biology, nursing and, a specialist in school psychology
- NSU also responds to industry needs, i.e. having created a maritime management concentration within its business management curriculum by working with maritime industry

#### Did you know?

Louis Armstrong International Airport ranked 79th most-affordable airport by the Bureau of Transportation Statistics in March 2015.

# TERREBONNE PARISH PROFILE

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## Terrebonne Parish School District

The district, with a 2016 District Performance Letter Grade of “B”, is comprised of:

- 19 Elementary schools
- 6 Middle schools
- 3 Junior-high schools
- 5 High schools
- 3 Alternative schools (including for adult education)

## Private Schools

- Covenant Christian Academy
- Houma Christian School
- Messiah Montessori School
- St. Matthew’s Episcopal Day School

## Roman Catholic Diocese of Houma-Thibodaux:

- Maria Immacolata
- St. Bernadette School
- St. Gregory Barbarigo School
- St. Francis De Sales School
- Vandebilt Catholic High School

## Incumbent Worker Training Program

- Designed to benefit Louisiana employers by assisting in the skill development of existing employees and providing funding assistance to offset training costs
- Its goal is to create new jobs, retention of at risk jobs, and higher wages for trained employees
- Criteria: A business must have operated in Louisiana and contributed to the state’s unemployment insurance system for a minimum of three years
- An employer or group of employers with similar needs must have at least 15 employees to be trained

## One Stop Career Solutions Center

- Employment office maintained by the Louisiana Workforce Commission
- Employers may also use any of the statewide job service offices to conduct a prospective employee search

## Workforce Innovation and Opportunity Act (WIOA)

- Can provide reimbursement to the employer of up to 50 percent of an employee’s wages earned during the training period; greater reimbursement could occur during national emergencies
- Offers placement assistance to employers with job openings

## TAXES

### Sales Tax

- Louisiana levies a 4 percent sales tax
- Terrebonne Parish levies a parish-wide sales tax of 5.5 percent

### Property Tax

- No state property tax in Louisiana
- Terrebonne Parish levies property tax based on the assessed value of the land and/or the improvements multiplied by a millage determined by the location of the property
- Terrebonne Parish offers a homestead exemption of \$75,000 against the value of the residential property

# TERREBONNE PARISH PROFILE

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## Corporate Income Tax

- Tax ranges from 4 percent to 8 percent of the net taxable income

## INFRASTRUCTURE

### Electricity Providers

- Entergy
- South Louisiana Electric Cooperative
- Terrebonne Electric Distribution System

### Natural Gas Providers

- Atmos Energy
- South Coast Gas Company
- Terrebonne Gas Distribution System

### Water and Wastewater Providers

- Terrebonne Parish Consolidated Waterworks District

### Solid Waste Disposal Providers

- Terrebonne Parish Utilities
- SWDI LLC
- Waste Management
- Galliano Waste Disposal
- Southern Scrap Recycling
- Scrap Connection
- Pelican Waste & Debris
- Waste Pro

### Telecommunications/Fiber Optic Providers

- Bellsouth
- Comcast
- AT&T U-verse
- Eatel

### Hospitals

- Chabert Medical Center
- AMG Specialty Hospital
- Physicians Surgical Medical Center
- Terrebonne General Medical Center
- Gulf Coast Surgical Center

#### Did you know?

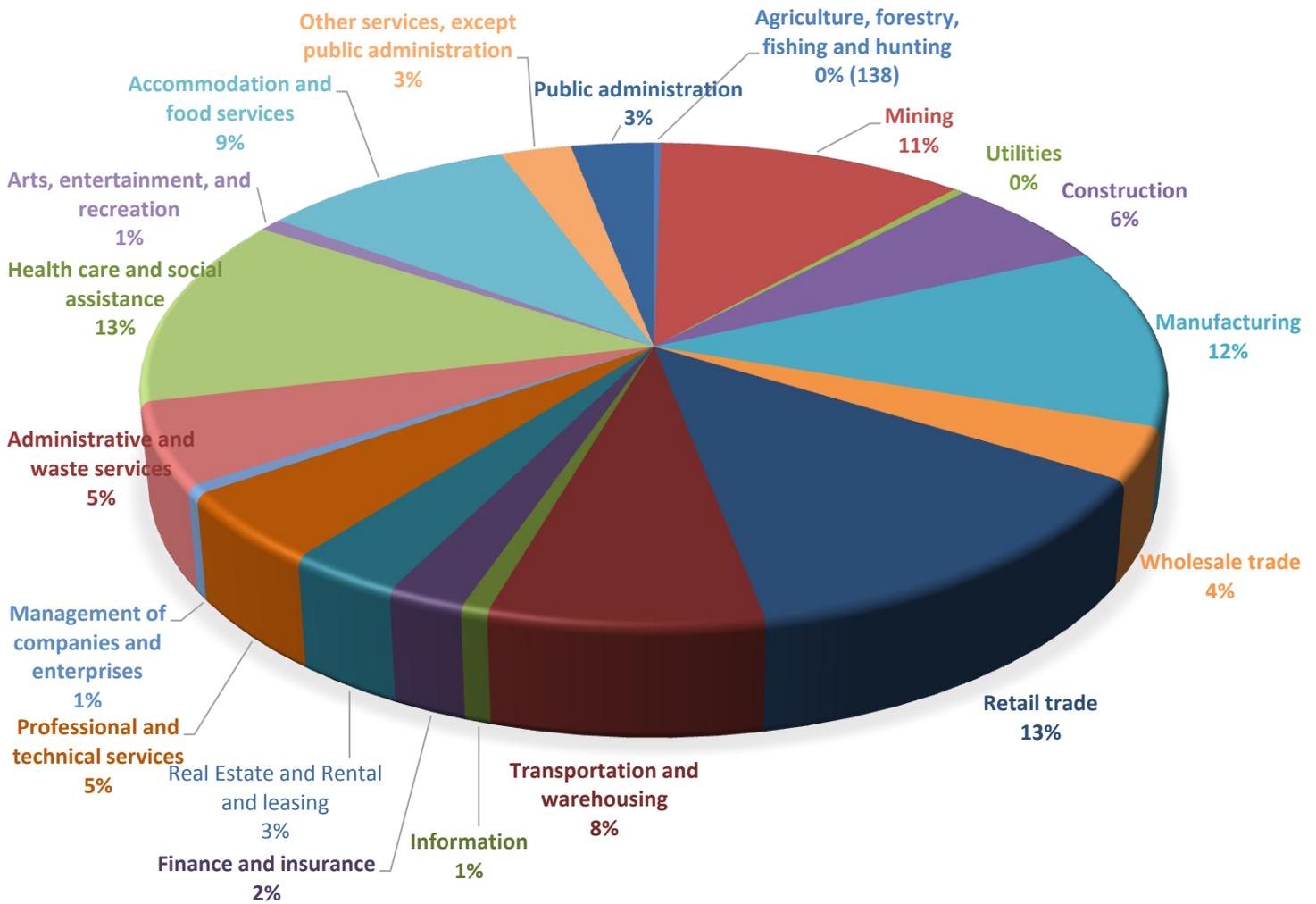
Entergy ranked #36 on Corporate Responsibility Magazine's annual list of the 100 Best Corporate Citizens. (2015)

# TERREBONNE PARISH PROFILE



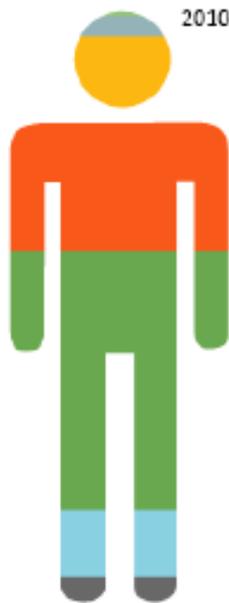
## TERREBONNE'S INDUSTRY BREAKDOWN

The Houma MSA's unemployment rate for December 2016 was 5.8 percent.



Source: 2015, Louisiana Workforce Development

2010–2014 Terrebonne Parish Labor Force Participation by Age Group



- 2010–2014
- 16–19 years
  - 20–24 years
  - 25–44 years
  - 45–54 years
  - 55–64 years
  - 65–74 years
  - 75 years +

	2005–09	2010–14	Change
16–19 years	6%	4%	-1.6%
20–24 years	12%	11%	-0.4%
25–44 years	46%	44%	-1.9%
45–54 years	22%	22%	0.6%
55–64 years	12%	14%	2.4%
65–74 years	2%	3%	0.9%
75 years +	1%	1%	0.05%

2014 Race and Hispanic Origin by Percentage of Total Population  
(Highest Relative Figure Shaded)

	Terrebonne Parish	Louisiana	United States
White	71.7%	63.4%	77.4%
Black or African American	19.0%	32.5%	13.2%
American Indian and Alaska Native	5.7%	0.8%	1.2%
Asian	1.1%	1.8%	5.4%
Native Hawaiian and Other Pacific Islander	0.1%	0.1%	0.2%
Two or More Races	2.3%	1.5%	2.5%
Hispanic or Latino (of any race)	4.9%	4.8%	17.4%

Source: US Census Bureau, Population Estimates, Garner Economics

Educational Attainment  
(Highest Relative Figure Shaded)

2010–2014	Terrebonne Parish		Louisiana	United States
	#	%		
No Degree	17,655	24%	17%	14%
High School Graduate	28,653	40%	34%	28%
Some College, No Degree	13,675	19%	21%	21%
Associate Degree	3,039	4%	5%	8%
Bachelor's Degree	6,512	9%	15%	18%
Graduate or Professional Degree	2,822	4%	7%	11%

# TERREBONNE PARISH PROFILE

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## ACCOLADES

- City of the Year (*Acadiana Profile*)
- Bond Rating AA- (4th best in La.)
- #2 Most Exciting City in La. (*Motovo*)
- #2 Happiest City in USA (*U.S. Centers for Disease Control*)
- #2 Happiest Metro Area in USA (*MarketWatch, July 2014*)
- Honorable Mention for 2015 Small Market of the Year (*Southern Business and Development*)
- Saltwater Fishing Capital of the World
- Chauvin Sculpture Garden ranked 12th in the world (*Best Value Schools, 2014*)
- Rougarou Fest ranked among Top 10 Costume Parties in the U.S. (*USA Today*) and a Top 20 Event in October (*Southeast Tourism Society*)
- #8 Fastest-Growing Small City in U.S. (*Forbes 2014*)
- #8 American's Booming Small Cities 2014 (*Forbes*)
- #8 Smartest-Place to Buy a Home in Louisiana (*SmartAsset*)
- #10 City where income is growing fast (*24/7 Wall St.*)
- 15th highest GDP growth in the U.S. (*U.S. Bureau of Economic Analysis, September 2014*)
- 18th 2013 Best-Performing Small City (*The Milken Institute, January 2014*)
- #25 mid-sized city in Leading Locations for 2013 (*Area Development, Summer 2013*)
- Nicholls State University #42 on 2013 Top Public Schools (*U.S. News & World Report, 2014*)

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS**  
**ALL FUND TYPES**  
**REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2017**

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2015	PROJECTED 2016	ADOPTED 2017
					FUND TYPES ENTERPRISE			
<b>REVENUES</b>								
Taxes & Special Assessments	10,663,391	56,747,907	2,094,386	0	10,716,427	77,853,530	79,395,314	80,222,111
Licenses & Permits	2,487,314	1,154,500	0	0	0	4,024,732	3,710,956	3,641,814
Intergovernmental	5,341,727	11,918,585	0	0	265,655	52,118,417	161,788,144	17,525,967
Charges for Services	186,700	825,000	0	0	32,421,376	28,459,306	30,224,489	33,433,076
Fines & Forfeitures	214,500	4,350,500	0	0	0	4,155,996	4,563,658	4,565,000
Miscellaneous Revenue	427,642	26,490	6,483	0	316,800	6,184,758	1,571,114	777,415
Utility Revenue	0	40,000	0	0	53,035,093	56,338,473	52,739,283	53,075,093
Other Revenue	0	10,000	0	0	672,500	35,067,222	3,006,858	682,500
<b>TOTAL REVENUES</b>	<b>19,321,274</b>	<b>75,072,982</b>	<b>2,100,869</b>	<b>0</b>	<b>97,427,851</b>	<b>264,202,434</b>	<b>336,999,816</b>	<b>193,922,976</b>
<b>EXPENDITURES</b>								
Parish Council	79,224	0	0	0	0	57,952	78,213	79,224
Council Clerk	65,515	0	0	0	0	63,038	76,868	65,515
Official Fees/Publication	36,159	0	0	0	0	50,476	148,393	36,159
City Court	823,638	0	0	0	0	858,703	1,170,182	823,638
District Court	759,119	0	0	0	0	611,491	685,917	759,119
Juvenile Services	0	2,964,696	0	(200,000)	0	9,585,116	3,766,475	2,764,696
District Attorney	899,706	4,727,164	0	0	0	5,463,801	5,637,077	5,626,870
Clerk of Court	199,571	0	0	0	0	163,970	264,625	199,571
Drug Court	0	567,900	0	0	0	446,095	545,838	567,900
Ward Court	358,671	0	0	0	0	327,359	344,526	358,671
City Marshall's Office	0	1,037,065	0	0	0	831,817	1,012,134	1,037,065
Judicial-Other	92,000	0	0	0	0	70,869	90,000	92,000
Parish President	242,571	0	0	0	0	100,997	268,223	242,571
Registrar of Voters	195,407	0	0	0	0	149,886	177,906	195,407
Elections	28,244	0	0	0	0	3,589	28,000	28,244
Accounting	335,693	0	0	0	0	519,402	320,727	335,693
Customer Service	14,095	0	0	0	0	17,050	58,471	14,095
Purchasing	0	0	0	0	874,804	801,735	833,837	874,804
Risk Management	0	0	0	0	21,031,087	18,966,744	20,574,264	21,031,087
Human Resources Admin.	0	0	0	0	654,748	633,074	650,063	654,748
Legal Services	500,000	0	0	0	0	2,636,730	886,651	500,000
Parishwide Insurance	0	0	0	0	7,150,766	5,656,081	6,928,949	7,150,766
Information Technology	0	0	0	0	1,978,057	1,761,139	1,605,163	1,978,057
Planning	1,642,114	1,163,444	0	0	0	2,984,735	7,018,418	2,805,558
Government Buildings	2,160,547	0	0	(50,186)	0	3,083,982	11,801,705	2,110,361
Code Violation/Compliance	401,033	0	0	(156,242)	0	939,480	593,569	244,791
Auditoriums	0	241,958	0	(98,894)	0	301,595	2,383,173	143,064
Civic Center	0	0	0	(427,000)	2,344,529	2,288,364	2,770,062	1,917,529
Janitorial Services	271,693	0	0	0	0	285,276	292,789	271,693
General-Other	1,300,191	2,241,777	87,430	0	0	3,652,824	3,528,164	3,629,398
Parish Prisoners	0	2,346,248	0	0	0	2,506,244	5,045,449	2,346,248
Prisoners' Medical Department	0	1,639,379	0	0	0	1,351,049	1,465,687	1,639,379
Coroner	701,120	0	0	0	0	810,308	775,119	701,120
LCLE - ARRA	0	0	0	0	0	308	17,141	0
Jag 2014 Award	0	0	0	0	0	11,700	0	0
Police	0	9,417,074	0	0	0	9,320,773	10,526,560	9,417,074
2009 JAG Award	0	0	0	0	0	4,191	0	0
LHSC Year Long	0	85,000	0	0	0	91,962	84,136	85,000
Victims Assistance	0	0	0	0	0	11,273	43,244	0
Multi Task Grant	0	0	0	0	0	38,526	27,500	0

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS**  
**ALL FUND TYPES**  
**REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2017**

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2015	PROJECTED 2016	ADOPTED 2017
					FUND TYPES ENTERPRISE			
Fire-Urban	0	6,098,411	279,749	0	0	6,837,202	6,725,750	6,378,160
Coastal Restore/Preserv	0	249,533	0	1,129,240	0	850,099	19,038,980	1,378,773
Engineering	199,654	0	0	0	0	4,471,461	1,103,338	199,654
Garage	0	0	0	0	1,040,905	948,350	1,032,150	1,040,905
Roads & Bridges	0	7,419,861	0	890,750	0	18,605,598	43,299,008	8,310,611
Road Lighting	0	2,214,220	0	0	0	1,822,927	2,169,788	2,214,220
Drainage	0	10,732,126	1,475,145	1,442,146	0	34,088,578	91,214,069	13,649,417
Health Unit	0	847,755	0	0	0	944,418	1,098,945	847,755
Head Start	0	140,080	0	0	0	147,443	140,080	140,080
Parish VA Service Office	22,392	0	0	0	0	22,392	22,392	22,392
Health & Welfare-Other	15,000	7,042,362	0	0	0	864,072	7,670,574	7,057,362
HMGP 1786-01	0	0	0	0	0	357,246	3,199,872	0
Assessment Center	0	113,160	0	0	0	72,749	141,363	113,160
TARC	0	4,875,500	0	0	0	4,825,172	4,808,120	4,875,500
HMGP 1786-02	0	0	0	0	0	673	2,920,824	0
HMGP 1786-03	0	0	0	0	0	380,939	4,331,641	0
HMGP 1786-04	0	0	0	0	0	1,016,242	2,085,283	0
HMGP 1786-06	0	0	0	0	0	0	10,018,060	0
Sewerage Collection	0	0	4,180,394	0	4,927,057	23,125,703	11,548,139	9,107,451
Treatment Plant	0	0	0	0	3,578,180	3,685,891	3,664,654	3,578,180
EPA Grant Administration	0	0	0	0	522,525	547,096	493,538	522,525
Sewerage Capital Addt'n	0	0	0	0	650,000	645,596	643,043	650,000
Solid Waste Services	0	0	0	0	14,193,226	14,879,556	14,004,282	14,193,226
Animal Control	1,059,898	0	0	0	0	2,625,320	4,319,647	1,059,898
Landfill Closure	0	0	0	0	126,900	(136,711)	140,846	126,900
Parks & Grounds	0	172,887	204,450	792,200	0	2,174,193	3,763,055	1,169,537
Recreation-Other	0	228,101	0	0	0	0	228,101	228,101
Adult Softball	0	70,691	0	0	0	84,429	68,340	70,691
Adult Basketball	0	45,350	0	0	0	56,708	45,175	45,350
TPR-Administration	0	756,011	0	0	0	706,355	688,081	756,011
Sports Officials	0	0	0	0	0	(89,281)	0	0
Quality of Life Program	0	7,500	0	0	0	0	0	7,500
Grand Bois Park	0	0	0	0	0	69,407	0	0
Youth Basketball	0	112,248	0	0	0	110,653	111,788	112,248
Football	0	145,466	0	0	0	177,086	154,451	145,466
Youth Softball	0	79,000	0	0	0	88,370	65,103	79,000
Youth Volleyball	0	19,000	0	0	0	19,847	18,046	19,000
Baseball	0	198,000	0	0	0	205,544	185,047	198,000
Adult Volleyball	0	460	0	0	0	(1,386)	460	460
Special Olympics	0	28,100	0	0	0	19,976	27,081	28,100
Summer Camps	0	200,000	0	0	0	222,874	200,000	200,000
Museum-O & M	87,030	0	0	0	0	88,667	96,248	87,030
Bunk House Inn	0	31,778	0	0	0	27,575	30,496	31,778
HCV - HAP	0	2,410,660	0	0	0	2,212,287	2,471,044	2,410,660
Family Self Sufficiency	0	43,256	0	0	0	43,115	43,115	43,256
Vouchers Program	0	300,994	0	0	0	481,438	309,422	300,994
Home Administration	0	21,664	0	0	0	31,067	28,886	21,664
Home/Technical Assistant	0	40,620	0	0	0	0	149,564	40,620
Home/Projects	0	213,102	0	0	0	467,793	514,158	213,102
LIHeap Weather	0	175,223	0	0	0	187,122	140,870	175,223
CDBG Administration	0	173,983	0	0	0	181,074	173,001	173,983
DHAP IKE	0	0	0	0	0	(815)	0	0
LMI Property Mitigation	0	0	0	0	0	64,332	234,887	0
Recovery Construction	0	0	0	0	0	1,033,700	13,375,564	0

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS**  
**ALL FUND TYPES**  
**REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2017**

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2015	PROJECTED 2016	ADOPTED 2017
					FUND TYPES ENTERPRISE			
CDBG Projects	0	0	0	0	0	4,211,286	1,517,451	0
CDBG Housing Rehab	0	545,292	0	0	0	978,937	826,149	545,292
T & TA (PA4120)	0	19,478	0	0	0	19,477	19,478	19,478
ARRA Stimulus	0	0	0	0	0	2,352	116,797	0
HMGP 1603	0	0	0	0	0	1,692	350,318	0
HMGP 1607-02	0	0	0	0	0	507	85,962	0
HMGP 1607-109-0001	0	0	0	0	0	89	27,999	0
Elevation 1603C-10	0	0	0	0	0	212,211	3,003,297	0
Shelter Operations	0	203,359	0	0	0	180,933	190,785	203,359
Non-Grant Reimburse Exp	0	15,000	0	0	0	866	12,381	15,000
HMGP 4080-109-0001	0	0	0	0	0	109,787	1,977,705	0
Fiscal Year 2006 Award	0	262,033	0	0	0	217,705	225,337	262,033
SRL 002 & 014	0	0	0	0	0	135,124	3,033,800	0
CSBG-Administration	0	87,686	0	0	0	66,305	64,303	87,686
CSBG-Programs	0	198,363	0	0	0	216,719	239,049	198,363
Economic Development	0	0	0	(75,000)	0	374,004	75,000	(75,000)
Publicity	139,700	0	0	0	0	233,817	253,330	139,700
Economic Development-Other	311,309	0	0	(346,618)	0	1,100,373	2,434,481	(35,309)
Housing & Human Service	352,922	0	0	0	0	345,561	331,926	352,922
Parish Farm Agent	109,112	0	0	0	0	102,403	120,655	109,112
Head Start Administration	0	180,907	0	0	0	173,135	172,237	180,907
Head Start Program	0	565,431	0	0	0	460,310	414,110	565,431
FMA PJ-06-LA2014-001	0	0	0	0	0	66	2,813,149	0
FMA PJ-06-LA2015-008							337,970	
FMA PJ-06-LA2015-005							1,225,996	
FMA PJ-06-LA2015-002							644,518	
Public Transit Planning	0	7,766	0	0	0	(5,654)	105,671	7,766
Marina	25,000	0	0	0	0	54,170	29,089	25,000
Local Coastal Prgm Dev.	0	1,444,675	3,372,663	0	0	3,332,259	17,049,387	4,817,338
Planning	0	208,881	0	0	0	172,517	750,022	208,881
Operation/General Admin	0	443,548	0	0	0	418,488	579,130	443,548
Vehicle Operations	0	949,597	0	0	0	911,641	1,211,606	949,597
Vehicle Maintenance	0	548,659	0	0	0	518,190	539,213	548,659
Non Vehicle Maintenance	0	103,296	0	0	0	96,038	166,115	103,296
Rent/Emergency Shelter	0	10,500	0	0	0	11,947	6,972	10,500
Direct General Admin	0	400	0	0	0	467	1,800	400
Direct Vehicle Operation	0	99,420	0	0	0	80,488	104,226	99,420
Direct Vehicle Prev Maint	0	30,549	0	0	0	12,903	31,950	30,549
Direct Non Vehicle Prev Maint	0	3,000	0	0	0	0	250	3,000
Electric Generation	0	0	0	0	17,633,144	20,726,624	19,347,221	17,633,144
Electric Distribution	0	0	0	0	3,958,914	3,440,738	3,835,267	3,958,914
Water Projects	0	0	0	0	0	0	332,065	0
Gas Distribution	0	0	0	0	7,946,473	7,929,946	7,644,764	7,946,473
Utility Administration	0	0	0	0	2,833,638	2,803,391	2,488,467	2,833,638
G.I.S. Mapping System	0	0	0	0	304,860	289,244	311,867	304,860
Emergency Preparedness	759,844	0	0	0	0	457,509	506,791	759,844
<b>TOTAL EXPENDITURES</b>	<b>14,188,172</b>	<b>77,566,647</b>	<b>9,599,831</b>	<b>2,900,396</b>	<b>91,749,813</b>	<b>258,144,411</b>	<b>427,037,643</b>	<b>196,004,859</b>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	5,133,102	(2,493,665)	(7,498,962)	(2,900,396)	5,678,038	6,058,023	(90,037,827)	(2,081,883)
<b>OTHER FINANCING SOURCES (USES)</b>								
Operating Transfers In	5,230,536	10,597,824	8,258,930	4,003,944	52,816,866	105,712,850	83,485,881	80,908,100
Operating Transfers Out	(10,976,689)	(11,692,217)	(122,324)	(1,428,989)	(56,687,881)	(105,712,850)	(83,485,881)	(80,908,100)
<b>OTHER FINANCING SOURCES (USES)</b>	<b>(5,746,153)</b>	<b>(1,094,393)</b>	<b>8,136,606</b>	<b>2,574,955</b>	<b>(3,871,015)</b>	<b>0</b>	<b>0</b>	<b>0</b>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(613,051)	(3,588,058)	637,644	(325,441)	1,807,023	6,058,023	(90,037,827)	(2,081,883)
<b>FUND BALANCE/ NET POSITIONS</b>								
Beginning of Year	6,008,656	28,732,234	13,280,831	1,206,341	206,279,224	339,487,090	345,545,113	255,507,286
End of Year	5,395,605	25,144,176	13,918,475	880,900	208,086,247	345,545,113	255,507,286	253,425,403

**SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT**

	<u>2015 Adopted</u>	<u>2016 Adopted</u>	<u>2016 Current</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
<b>General Fund:</b>					
Parish Council	9	9	9	9	9
Council Clerk	4	4	4	4	4
City Court	22	21	20	21	21
District Court	8	8	8	8	8
District Attorney	22	22	19	19	19
Ward Court	18	18	18	18	18
Parish President	6	7	7	7	7
Registrar of Voters	5	5	5	5	5
Accounting	20	20	19	19	19
Customer Service	15	15	15	14	14
Planning & Econ. Dev.	13	14	12	13	13
Government Buildings	9	9	9	9	9
Code Violation/Compliance	5	4	4	3	3
Engineering	10	10	9	9	9
Animal Shelter	13	13	13	13	13
Museum	1	1	1	1	1
Economic Development	3	0	0	0	0
Housing & Human Services	9	8	8	8	8
Emergency Preparedness	3	3	3	3	3
<b>Total - General Fund</b>	<u>195</u>	<u>191</u>	<u>183</u>	<u>183</u>	<u>183</u>
<b>Special Revenue Funds</b>					
Terr. Juvenile Detention	43	37	35	36	36
Parish Prisoner Fund					
Parish Prisoners	3	4	3	3	3
Prisoners Medical Department	13	17	13	16	16
Public Safety Fund					
Police Dept.	102	102	98	97	97
Fire Dept.	60	60	57	60	60
Non-District Recreation					
Auditoriums	2	2	2	2	2
Marshall's Fund	14	15	15	15	15
Coastal Restoration/Preservation	3	3	2	2	2
Section 8 Vouchers					
Vouchers Program	3	3	3	3	3
Housing / Urban Dev. Grant					
CDBG Housing Rehab	8	8	7	7	7
Dept. of Labor - CSBG Grant					
CSBG Programs	4	4	4	4	4

**SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT**

	<u>2015 Adopted</u>	<u>2016 Adopted</u>	<u>2016 Current</u>	<u>2017 Proposed</u>	<u>2017 Adopted</u>
FTA Grant					
Planning	1	2	2	2	2
Operations / General Administration	2	1	1	1	1
Vehicle Operations	16	18	15	15	15
Vehicle Maintenance	3	4	3	4	4
Non Vehicle Maintenance	2	1	1	1	1
FTA City of Thibodaux	2	2	2	2	2
Hud Head Start Program	28	28	28	28	28
Road & Bridge Fund	60	61	57	57	57
Drainage Tax Fund	100	100	94	100	100
Health Unit Fund	4	4	4	4	4
Parishwide Recreation					
TPR Administration	4	5	5	5	5
Juvenile Services (District Attorney)	0	3	3	3	3
District Attorney	65	65	63	65	65
Drug Court	9	9	9	9	9
<b>Total - Special Revenue Funds</b>	<u>551</u>	<u>558</u>	<u>526</u>	<u>541</u>	<u>541</u>
<b>Enterprise Funds:</b>					
Utility Fund					
Electric Generation	20	22	22	22	22
Electric Distribution	4	4	4	4	4
Gas Distribution	19	19	12	17	17
Utility Administration	9	9	5	9	9
GIS System	1	1	1	1	1
Sewerage Fund					
Sewerage Collection	17	17	17	17	17
Treatment Plant	17	17	17	17	17
Sewerage Administration	7	7	6	6	6
Sanitation Fund					
Solid Waste	15	15	15	15	15
Civic Center	16	16	16	16	16
<b>Total - Enterprise Funds</b>	<u>125</u>	<u>127</u>	<u>115</u>	<u>124</u>	<u>124</u>
<b>Internal Service Funds</b>					
Insurance Control Fund					
Risk Management	8	8	8	8	8
Human Resources					
Human Resources Admin.	5	5	5	5	5
Centralized Purchasing					
Purchasing	11	11	10	10	10
Information Systems Fund	17	16	16	16	16
Centralized Fleet Maintenance	11	11	11	11	11
<b>Total - Internal Service Funds</b>	<u>52</u>	<u>51</u>	<u>50</u>	<u>50</u>	<u>50</u>
<b>Grand Total - All Operations</b>	<u>923</u>	<u>927</u>	<u>874</u>	<u>898</u>	<u>898</u>

**VIDEO POKER REVENUES AND PROJECTS**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes.



Balance Forward	44,735,671
2016 Projected	2,098,603
2017 Proposed	2,099,000
<b>Revenues to Date</b>	<b>\$ 48,933,274</b>

**Projects Funded With Video Poker Revenues**

	<b>Balance Forward</b>	<b>\$ 39,828,871</b>
<b>2014 Activity</b>		
Mosquito Control	738,399	
The Haven	38,000	
Dedicated Emergency Fund	83,000	
Mental Health Fund	47,310	
Drainage Construction Fund/2-1A Schriever Drainage	23,000	
Road Construction Fund		
Bayou Gardens Turn Lane and Hollywood Rd. South	179,000	
Capital Projects Control Fund		
Boardwalk Construction, Derelict Vessels, District 1		
Infrastructure, Downtown Lighting, HTAC Rd., Aviation Rd.	1,225,000	
<b>Total 2014</b>		<b>\$ 2,333,709</b>
<b>2015 Activity</b>		
Mosquito Control	674,000	
Dedicated Emergency Fund	86,000	
Drainage Construction Fund/Wauben Subdivision	100,000	
Road Construction Fund	1,200,000	
Capital Projects Control Fund	265,704	
<b>Total 2015</b>		<b>\$ 2,325,704</b>
<b>2016 Projected</b>		
Mosquito Control	570,000	
Dedicated Emergency Fund	86,000	
Public Safety Fund	1,100,000	
General Fund Operations	342,603	
<b>Total 2016</b>		<b>\$ 2,098,603</b>
<b>2017 Proposed</b>		
Public Safety Fund	1,100,000	
General Fund Operations	1,246,387	
<b>Total 2016</b>		<b>\$ 2,346,387</b>
<b>TOTAL EXPENDITURES AND/OR PROJECTIONS TO DATE</b>		<b>48,933,274</b>
<b>VIDEO POKER BALANCE ESTIMATED AT 12/31/2016</b>		<b>\$ 0</b>

OCCUPATIONAL LICENSE



In 2004, the Parish increased the occupation license rates, Ordinance Number 6926 and directed the total proceeds of the tax to be dedicated equally between economic development efforts in Terrebonne Parish and the Parish General Fund.

	2014	2015	2016 (Projected)	2017 (Proposed)
<b>Revenue</b>				
January	\$ 404,494.45	\$ 324,896.01	\$ 439,641.19	\$ 370,193.36
February	520,595.44	372,039.52	437,129.31	421,092.02
March	290,063.91	390,102.81	316,097.38	315,483.63
April	48,366.51	74,362.28	46,873.68	53,707.45
May	46,047.49	176,707.83	47,740.00	85,656.85
June	29,557.81	43,977.44	30,826.28	33,047.82
July	32,310.87	13,104.53	17,567.22	19,944.50
August	9,917.66	19,146.42	14,532.04	13,805.44
September	11,317.38	5,234.03	8,275.71	7,861.92
October	7,492.92	10,785.03	9,138.98	8,682.03
November	6,929.13	3,304.32	5,116.73	4,860.89
December	6,636.86	8,229.15	7,433.01	7,061.35
<b>Total Revenue</b>	<b>\$ 1,413,730.43</b>	<b>\$ 1,441,889.37</b>	<b>\$ 1,380,371.51</b>	<b>\$ 1,341,397.25</b>
50%	\$ 706,865.22	\$ 720,944.69	\$ 690,185.76	\$ 670,698.62
<b>Expenditures</b>				
TEDA	\$ 56,920.00	\$ -	\$ -	\$ -
Department 151-650	137,529.00	373,990.00	-	-
HNC Dredging	-	-	1,500,000.00	-
Schriever Train Station	-	75,000.00	-	-
Best of the Bayou	75,000.00	100,000.00	75,000.00	50,000.00
Independence Day	25,000.00	25,000.00	-	10,000.00
Rougarou	20,000.00	20,000.00	-	10,000.00
<b>Total Expenditures</b>	<b>314,449.00</b>	<b>593,990.00</b>	<b>1,575,000.00</b>	<b>70,000.00</b>
<b>Beginning Balance</b>	<b>\$ 568,248.00</b>	<b>\$ 960,664.22</b>	<b>\$ 1,087,618.90</b>	<b>\$ 202,804.66</b>
<b>Ending Balance</b>	<b>\$ 960,664.22</b>	<b>\$ 1,087,618.90</b>	<b>\$ 202,804.66</b>	<b>\$ 803,503.28</b>



**151 GENERAL FUND**

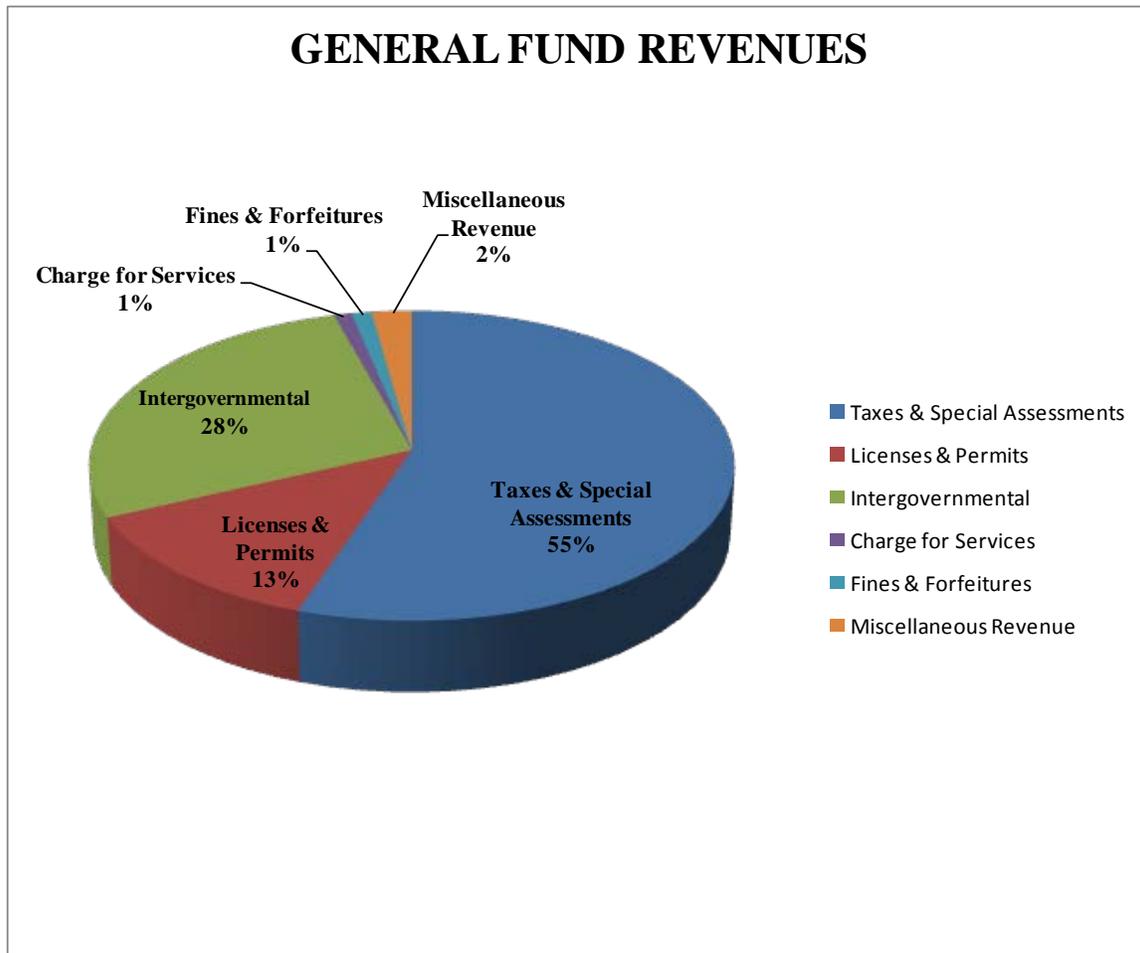
<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES</b>					
Taxes & Special Assessments	11,849,283	11,093,562	10,953,557	10,663,391	10,663,391
Licenses & Permits	2,852,622	2,773,250	2,529,278	2,487,314	2,487,314
Intergovernmental	7,536,338	10,408,831	10,092,701	5,341,727	5,341,727
Charge for Services	366,536	237,200	256,818	186,700	186,700
Fines & Forfeitures	249,238	229,000	202,079	214,500	214,500
Miscellaneous Revenue	696,730	514,910	447,403	427,642	427,642
Other Revenue	9,627,446	245	345,129	-	-
<b>TOTAL REVENUES</b>	<b>33,178,193</b>	<b>25,256,998</b>	<b>24,826,965</b>	<b>19,321,274</b>	<b>19,321,274</b>
<b>EXPENDITURES</b>					
Parish Council	57,952	66,604	78,213	79,224	79,224
Council Clerk	63,038	72,163	76,868	65,515	65,515
Official Fees/Publication	50,476	151,542	148,393	36,159	36,159
City Court	858,457	857,956	857,956	823,638	823,638
District Court	611,491	668,149	685,917	759,119	759,119
District Attorney	767,246	906,654	834,797	899,706	899,706
Clerk of Court	163,970	263,854	264,625	199,571	199,571
Ward Court	327,359	352,159	344,526	358,671	358,671
Judicial-Other	70,869	100,000	90,000	92,000	92,000
Parish President	100,997	454,880	268,223	242,571	242,571
Registrar of Voters	149,886	201,825	177,906	195,407	195,407
Elections	3,589	30,700	28,000	28,244	28,244
Accounting	519,402	321,168	320,727	335,693	335,693
Customer Service	17,050	53,191	58,471	14,095	14,095
Legal Services	2,636,730	180,020	886,651	500,000	500,000
Planning	1,837,285	6,128,138	5,846,302	1,642,114	1,642,114
Government Buildings	2,181,730	2,550,139	2,640,020	2,160,547	2,160,547
Code Violat./Compliance	595,689	410,915	437,327	401,033	401,033
Janitorial Services	285,276	295,110	292,789	271,693	271,693
General-Other	1,514,515	1,363,958	1,291,592	1,300,191	1,300,191
Coroner	810,308	775,119	775,119	701,120	701,120
Engineering	193,409	196,066	247,167	199,654	199,654
Parish VA Service Off.	22,392	22,392	22,392	22,392	22,392
Health & Welfare-Other	685,003	590,000	589,220	15,000	15,000
Animal Control	916,110	1,065,609	1,013,944	999,898	1,059,898
Waterlife Museum	88,667	96,841	96,248	87,030	87,030
Economic Development	374,004	-	-	-	-
Publicity	233,817	271,360	253,330	139,700	139,700
Economic Devel. Other	617,596	2,106,891	2,087,863	96,309	311,309
Housing & Human Services	345,561	455,277	331,926	352,922	352,922
Parish Farm Agent	102,403	121,500	120,655	109,112	109,112
Marina	54,170	29,200	29,089	25,000	25,000
Emergency Preparedness	457,509	613,972	506,791	759,844	759,844
<b>TOTAL EXPENDITURES</b>	<b>17,713,956</b>	<b>21,773,352</b>	<b>21,703,047</b>	<b>13,913,172</b>	<b>14,188,172</b>

**151 GENERAL FUND**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	15,464,237	3,483,646	3,123,918	5,408,102	5,133,102
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	4,518,891	4,990,299	4,990,483	5,170,536	5,230,536
Operating Transfer Out	(22,458,644)	(9,991,656)	(12,756,655)	(10,950,689)	(10,976,689)
TOTAL OTHER FINANCING SOURCES (USES)	(17,939,753)	(5,001,357)	(7,766,172)	(5,780,153)	(5,746,153)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(2,475,516)	(1,517,711)	(4,642,254)	(372,051)	(613,051)
BEGINNING FUND BALANCE	13,126,426	10,650,910	10,650,910	6,008,656	6,008,656
ENDING FUND BALANCE	10,650,910	9,133,199	6,008,656	5,636,605	5,395,605
ECONOMIC DEVELOPMENT GENERAL FUND	(1,087,619)			(803,503)	(603,503)
	9,563,291			4,833,102	4,792,102

**151 GENERAL FUND**

**GENERAL FUND REVENUES**



151 GENERAL FUND

MAJOR REVENUE SOURCES

Major Revenue Sources:

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2016 Projected	2017 Proposed	% Change	2016 Projected	2017 Proposed	% Change
A Parish Alimony Tax ( <b>Ad Valorem Tax</b> ) levied annually on parish property, totaling 4.64 mills. (1.55 city and 3.09 rural).	2,475,184	2,537,967	2.5%	-	-	0%
A tax levied in 1965 from a 1% <b>Sales Tax</b> divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	6,810,025	6,469,524	-5.0%	-	-	0%
<b>Cable TV Franchise</b> fee on the local cable services.	1,617,367	1,605,000	-0.8%	-	-	0%
An annual <b>Insurance License</b> is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	637,799	630,000	-1.2%	-	-	0%
An annual <b>Occupational License</b> tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,180,218	1,146,894	-3%	-	-	0%
<b>Building, Plumbing, Electric, Gas, and Mechanical Permits</b> are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	645,619	645,000	-0.1%	-	-	0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2016 Projected	2017 Proposed	% Change	2016 Projected	2017 Proposed	% Change
<b>State Mineral Royalties</b> represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	1,991,424	1,990,000	-0.1%	-	-	0%
<b>Video Draw Poker</b> Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,098,603	2,099,000	0.0%
<b>Severance taxes</b> levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 47:631, 47:645, Constitution, Article 7, Sect. 4)	1,001,605	1,001,600	0.0%	-	-	0%
<b>State Beer Tax</b> collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	131,250	131,250	0.0%	-	-	0%
<b>Rental/Use Income</b> from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	419,653	421,542	0.5%	-	-	0%
<b>PILOT</b> (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	3,992,818	3,969,246	-0.6%	-	-	0.0%

**151-111 GENERAL FUND - PARISH COUNCIL**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balances” with the administrative branch of government. While attending the twice-monthly regular meetings of the Council and the many committee meetings held during each month, Council Members must often make difficult decisions to resolve the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to stand as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and for their direct involvement in local government.

**DIVISION OVERVIEW**

On January 7, 2016, a new 4-Year Parish Council took office with 4 returning Council Members and 5 newly elected members. As with all newly incoming Councils, there is a period of getting to know how local government operates. The 2016-2020 Council hit the ground running in learning how to guide and assist residents of services that Terrebonne Parish Consolidated Government provides and handle issues of concerns in their districts and throughout the Parish. The Council continues to work with the Administration in their efforts of providing adequate public services such as adequate drainage, flood protection, hurricane preparedness, etc. The Council will continue to seek training and networking opportunities through active involvement in organizations such as the Police Jury Association of Louisiana, the Louisiana Black Caucus, the National Association of Counties, and the Louisiana Municipal Association. The Council continues to strive to address all the needs of the residents of the Good Earth in an efficient and cost-effective manner.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Conducting continued responsible governing and fiduciary efforts as a progressive body.</i>			
a. Ordinances adopted	165	130	125
b. Resolutions adopted	620	600	600
<i>2. Council Member attendance at meetings</i>			
a. Regular Council Session meetings held	24	24	24
b. Special Council Session meetings held	5	5	5
c. Council Committee meetings held	93	100	100
<i>3. Continued support of traffic improvement projects to enhance the transportation infrastructure of the Parish.</i>	100%	100%	100%
<i>4. Continued support of flood control projects throughout the Parish to provide flood protection to the residents of Terrebonne Parish.</i>	100%	100%	100%
<i>5. Strive to provide a safe and quality environment for the residents of Terrebonne Parish.</i>	100%	100%	100%
<i>6. Review and evaluate economic development projects being presented.</i>	100%	100%	100%
<i>7. Work with Administration in continuing to provide needed services to Terrebonne Parish residents and prioritize projects with a declining tax base.</i>	100%	100%	100%

**151-111 GENERAL FUND - PARISH COUNCIL**

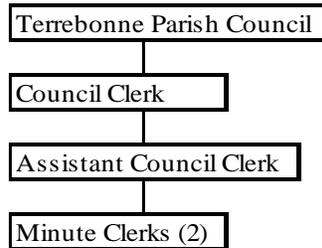
<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	175,019	251,524	286,847	324,524	324,524
Supplies and Materials	15,368	23,550	19,808	9,800	9,800
Other Services and Charges	52,213	96,193	62,996	58,416	58,416
Repair and Maintenance	1,489	4,880	1,000	3,380	3,380
Allocated Expenditures	(198,637)	(327,571)	(296,521)	(316,896)	(316,896)
Capital Outlay	12,500	18,028	4,083		
<b>TOTAL EXPENDITURES</b>	<b>57,952</b>	<b>66,604</b>	<b>78,213</b>	<b>79,224</b>	<b>79,224</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					5.31%

**BUDGET HIGHLIGHTS**

- Ordinance No. 8257, adopted in January 2013 established new salaries for the Council Members and Council Chair. (Parish Code, Section 2-51), approved.
  - Council Members, \$1,055.58 to \$1,422.00
  - Council Chair, \$1,187.53 to \$1,600.00

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Council Members	9	9	9	9	N/A	****	****	****
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>				



**151-115 GENERAL FUND - COUNCIL CLERK**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of the Council Clerk and Staff is to provide support services for the Legislative Branch of Parish Government, along with assisting and informing the general public of the governmental process. In addition, Staff maintains an archival system of Council minutes, videos, audio, and Parish Government correspondence which may be viewed on the Parish website or in the electronic reading file. Archival documents and indexes include minutes of the City of Houma, Terrebonne Parish Police Jury and Terrebonne Parish Consolidated Government from April of 1822 to present.

**DIVISION OVERVIEW**

The Council Clerk's Office continues to provide public information and referral services with regards to the Parish Government. Staff works with the Council and Administration to insure that all agendas and supporting backup information is uploaded to the tpcg.org website to allow the public to view prior to meetings. Staff remains committed to efficiently maintaining the operations of government while fostering the Parish Government's mission to serve the public.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
<p><i>1. To effectively and efficiently manage and maintain all public documents generated by the Parish Council.</i></p>			
<p>a. Through various changes in individual duties, and the installation of new recording and computer equipment, the Council Staff has escalated timely and efficient work production, and the productions of records requested, thereby projecting a positive and professional image not only of the Council Staff, but of the Parish Council as well.</p>	100%	100%	100%
<p>b. The Council Staff's implementation of a paperless method of disseminating routine correspondence by electronic transmission has become the preferred way of keeping department directors and employees abreast of actions taken by the Terrebonne Parish Council as they pertain to plans and projects being performed by Parish forces. As these transmissions are considered public records, retrieval for litigation and other purposes is prompt and almost effortless.</p>	100%	100%	100%
<p>c. The Staff's maintenance of a monthly file containing meeting notices, agendas, financial statements and other important documents submitted by boards, committees and commissions whose members are appointed by the Terrebonne Parish Council allows Council Members to have immediate access to information regarding the oversight of fire protection, recreation, etc. within the Parish.</p>	100%	100%	100%
<p>d. The reading file is now being maintained electronically for ease of use by those wishing to review all correspondence generated and disseminated by the Parish Government. This program, which was created by the Parish's IT Department after consultation with the Council Staff, provides for the most efficient manner uploading and viewing these documents. These types of electronically-generated aspects of the Council Clerk's Office saves time and costs associated with hard copies.</p>	100%	100%	100%
<p>e. A new, more efficient way of continually updating the Council's monthly calendar of events is being implemented, whereby the Staff enters information into each member's individual electronic calendar, which, enabling Council Members to check these updates using their cell phones, if so desired.</p>	100%	100%	100%
<p>f. Submission and approval of all documents required by the LA. Secretary of State and/or U.S. Department of Justice for election purposes.</p>	100%	100%	100%

151-115 GENERAL FUND – COUNCIL CLERK

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
2. <i>To efficiently process and prepare Council Meeting Agendas.</i>			
b. Number of Regular Council Meeting Agendas Processed	24	24	24
c. Number of Special Council Meeting Agendas Processed	5	5	5
a. Number of Committee Meeting Agendas Processed	93	100	100
3. <i>To efficiently and effectively disseminate Council Action Information</i>			
a. Notification to appropriate parties of Council action disseminated within 3 days of meetings	100%	100%	100%
b. Format and electronically transmit minutes of meetings to the official journal within 3 days of meetings as required by State Law.	100%	100%	100%
c. Proceedings printed and indexed following Council Meetings within 1 week	100%	100%	100%
d. Minutes and agendas placed on Parish's website in timely manner in line with appropriate State laws and Home Rule Charter.	100%	100%	100%
e. Documents prepared and submitted to Bond Counsel for election and bond issuance purposes the day after Council Meetings.	100%	100%	100%

BUDGET SUMMARY	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 PROPOSED	2017 ADOPTED
Personal Services	275,741	288,078	290,292	295,757	295,757
Supplies and Materials	10,052	12,600	6,794	9,100	9,100
Other Services and Charges	18,404	29,440	24,268	21,468	21,468
Repair and Maintenance		1,500	1,250	1,250	1,250
Allocated Expenditures	(247,315)	(279,714)	(258,083)	(262,060)	(262,060)
Capital Outlay	6,156	20,259	12,347		
<b>TOTAL EXPENDITURES</b>	<b>63,038</b>	<b>72,163</b>	<b>76,868</b>	<b>65,515</b>	<b>65,515</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-1.22%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	62,954	78,693	94,431
Asst. Council Clerk	1	1	1	1	208	44,197	55,246	66,295
Senior Minute Clerk	1	1	1	1	109	35,974	44,967	53,960
Minute Clerk	1	1	1	1	107	29,730	37,163	44,595
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>				

## 151-119 GENERAL FUND - OFFICIAL FEES/PUBLICATION

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### PURPOSE OF APPROPRIATION

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The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	260,151	387,413	364,925	258,269	258,269
Allocated Expenditures	<u>(209,675)</u>	<u>(235,871)</u>	<u>(216,532)</u>	<u>(222,110)</u>	<u>(222,110)</u>
<b>TOTAL EXPENDITURES</b>	<b><u>50,476</u></b>	<b><u>151,542</u></b>	<b><u>148,393</u></b>	<b><u>36,159</u></b>	<b><u>36,159</u></b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-33.33%

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### BUDGET HIGHLIGHTS

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- Membership Dues for the year 2017: - Approved.
  - Louisiana Municipal Association: \$12,487
  - Louisiana Conference of Mayors: \$3,000
  - METLEC (Metropolitan Law Enforcement Commission): \$3,545
  - National Association of Counties: \$2,237
  - Police Jury Association: \$12,000
- Independent Audit Fees: \$200,000, \$6,000 less than 2016, Approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$25,000, \$8,000 less than 2016, Approved.

**151-120 GENERAL FUND - CITY COURT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

City Court of Houma consists of one elected City Judge and his support staff. City Court has six departments: Administration, Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Collections. The Civil Department processes civil suits under \$20,000 or less, small claims under \$5,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families In Need of Services Program and Juvenile Probation. City Court of Houma consistently has the highest juvenile caseload of any City Court in Louisiana. The Collections Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Collections also establish payment plans with individuals unable to make their payments in full on their court date.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
1. To increase the collection of late fines/court costs/ fees via the action of the Collections Department and other agencies.	11%	10%	10%
2. To take measures to reduce costs of office supply expenses by working with TPCG Purchasing/Warehouse Department.	19%	10%	10%
3. To update the City Court of Houma website and place a section on the website for photos and information on individuals with outstanding warrants.	0%	100%	100%
4. To enhance courtroom personnel performance through the purchase of a court software system for Juvenile, Adult Criminal/Traffic, and Civil Departments.	33%	100%	100%

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	1,205,336	1,260,141	1,199,891	1,305,305	1,305,305
Other Services and Charges	16,710	25,900	25,686	26,853	26,853
Reimbursements	<u>(363,589)</u>	<u>(428,085)</u>	<u>(367,621)</u>	<u>(508,520)</u>	<u>(508,520)</u>
<b>TOTAL EXPENDITURES</b>	<b><u>858,457</u></b>	<b><u>857,956</u></b>	<b><u>857,956</u></b>	<b><u>823,638</u></b>	<b><u>823,638</u></b>
% CHANGE OVER PRIOR YEAR NET REIMBURSEMENTS					3.59%

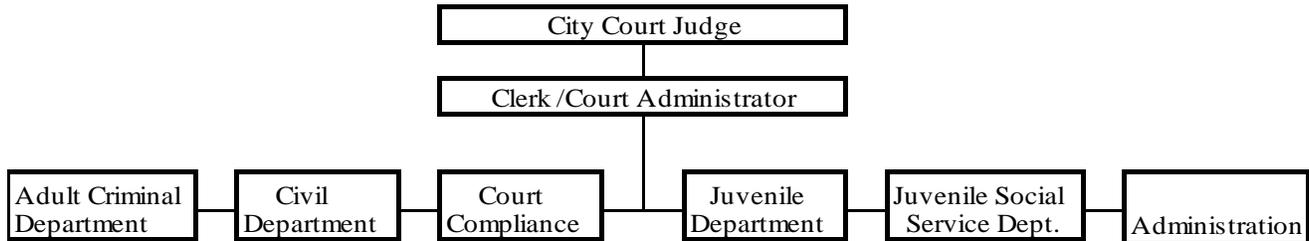
**BUDGET HIGHLIGHTS**

- Personnel:- Approved.
  - Add one (1) Deputy Clerk III
  - Eliminate one (1) Deputy Clerk IV

151-120 GENERAL FUND - CITY COURT

PERSONNEL SUMMARY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	56,109	71,539	87,415
Court Compliance Supervisor	1	1	1	1	N/A	37,000	45,000	53,000
Social Services Director	1	1	1	1	N/A	46,371	59,123	72,244
Juvenile Probation Officer	2	1	2	2	N/A	35,268	44,967	54,946
Accountant I-City Court	1	1	1	1	N/A	35,807	45,654	55,786
Deputy Clerk of Court V	1	1	1	1	N/A	35,268	44,967	54,946
Deputy Clerk IV	5	4	4	4	N/A	18,104	23,083	28,205
Deputy Clerk III	6	7	7	7	N/A	16,609	21,177	25,876
FINS Coordinator	1	1	1	1	N/A	35,268	44,967	54,946
Judge Secretary	1	1	1	1	N/A	28,000	35,000	42,000
<b>TOTAL</b>	<b>21</b>	<b>20</b>	<b>21</b>	<b>21</b>				



**151-121 GENERAL FUND - DISTRICT COURT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division “A”, George J. Larke, Jr.
- ◆ Division “B”, John R. Walker
- ◆ Division “C”, Juan W. Pickett
- ◆ Division “D”, David W. Arceneaux
- ◆ Division “E”, Randall L. Bethancourt

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
1. To provide prompt and just disposition of all matters handled by this court. (Civil/Criminal cases files)	23,618	24,000	24,200
2. To complete renovations to Jury Meeting Room (permanent seating).	95%	5%	100%
3. Continue implementation of securing both old Courthouse and Courthouse Annex.	50%	50%	100%

BUDGET SUMMARY	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 PROPOSED	2017 ADOPTED
Personal Services	499,814	500,149	522,253	545,019	545,019
Supplies and Materials	25,916	25,000	18,969	95,000	95,000
Other Services and Charges	85,761	117,000	119,525	117,100	117,100
Repair and Maintenance		2,000	1,170	2,000	2,000
Capital Outlay		24,000	24,000		
<b>TOTAL EXPENDITURES</b>	<b>611,491</b>	<b>668,149</b>	<b>685,917</b>	<b>759,119</b>	<b>759,119</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					17.85%

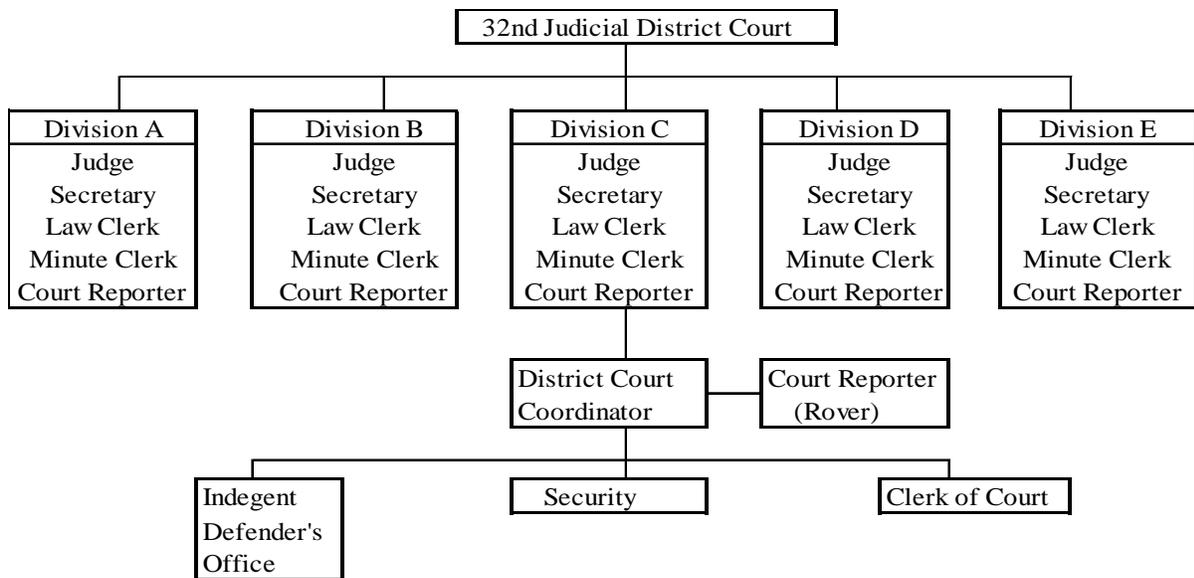
**BUDGET HIGHLIGHTS**

- No significant changes.

151-121 GENERAL FUND - DISTRICT COURT

PERSONNEL SUMMARY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
District Court Coordinator	1	1	1	1	N/A	****	****	****
Admin Tech I	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>				



**151-123 GENERAL FUND - DISTRICT ATTORNEY**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The District Attorney of the 32<sup>nd</sup> Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32<sup>nd</sup> Judicial District Court. The District Attorney also serves as the state and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32<sup>nd</sup> Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, Worthless Check Department, Pre-Trial Intervention, Investigations Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children's Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To Increase Public Safety of our Citizens by successfully handling all Criminal Cases within Terrebonne Parish.</i>			
a. Number of Felony Charges Filed and Handled:	2,552	2,631	2,650
b. Number of Non-Traffic Misdemeanor Cases Handled:	9,375	9,578	9,750
c. Number of Traffic Cases Filed and Handled:	16,962	17,697	18,000
<i>2. To Hold an appropriate number of FELONY Jury Trials each year to ensure that Justice is served.</i>			
a. Number of Felony Jury Trials:	18	25	30
b. % of Conviction Rate in Felony Jury Trials:	89%	94%	92%
<i>3. To Collect in excess of Nine Million Dollars annually in Child Support Payments for the Children of Terrebonne Parish who have a parent who has previously not been taking care of their obligation to their children.</i>			
a. Amount of Child Support Collected:	\$9.0M	\$9.1M	\$9.2M
<i>4. To Collect in excess of Two Hundred Fifty Thousand Dollars annually in Restitution for Crime Victims including businesses in Terrebonne Parish.</i>			
a. Amount Collected in Worthless Checks for Merchants:	\$395K	\$390K	\$390K
<i>5. To assist citizens in Terrebonne Parish who have been arrested on Felony Charges and who also have a severe drug addiction problem.</i>			
a. Number of Offenders referred to Drug Court:	65	64	70
b. Number of Offenders completed Drug Court:	16	16	20
<i>6. To assist adults and children in Terrebonne Parish who have been victims of crime. Including children who have been victims of abuse.</i>			
a. Number of Children referred to the Advocacy Center:	117	125	140
b. Number of Victims referred to the Victims Services Unit:	2,416	2,450	2,500

**151-123 GENERAL FUND - DISTRICT ATTORNEY**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	754,682	889,154	817,395	883,458	883,458
Other Services and Charges	12,564	17,500	17,402	16,248	16,248
<b>TOTAL EXPENDITURES</b>	<b>767,246</b>	<b>906,654</b>	<b>834,797</b>	<b>899,706</b>	<b>899,706</b>
% CHANGE OVER PRIOR YEAR					-0.77%

**BUDGET HIGHLIGHTS**

- Eliminate three (3) Assist. District Attorneys, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	20	17	17	17	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>22</b>	<b>19</b>	<b>19</b>	<b>19</b>				

## 151-124 GENERAL FUND - CLERK OF COURT

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### PURPOSE OF APPROPRIATION

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The Clerk of Court is the administrative officer of the 32<sup>nd</sup> Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which she is custodian.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Supplies and Materials	77,714	85,000	85,000	85,000	85,000
Other Services and Charges	74,513	76,500	77,271	94,571	94,571
Capital Outlay	11,743	102,354	102,354	20,000	20,000
<b>TOTAL EXPENDITURES</b>	<b>163,970</b>	<b>263,854</b>	<b>264,625</b>	<b>199,571</b>	<b>199,571</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					11.19%

### BUDGET HIGHLIGHTS

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- Capital:- Approved.
  - Purchase twelve (12) computers to replace outdated computers, \$20,000.

**151-126 GENERAL FUND-WARD COURT (Justices of the Peace and Constables)**

**MISSION STATEMENT**

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$5,100 group insurance benefits and annual training, listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To improve community/public relations and decrease number of citizens complaints.</i>			
a. Number of marriages performed	120	140	250
b. Number of evictions	150	110	150
c. Number of title transfers	80	75	80
d. Number of acts of donations	40	35	30
e. Number of bills of sale	80	90	85
f. Number of rules to show just cause	65	85	95
g. Number of judgments	80	65	45
h. Number of citations	100	150	100
i. Number of claims filed	50	60	55
j. Number of complaints/disturbance calls	300	450	550
k. Number of times patrolled area	2,500	3,000	3,200
l. Number of times advised/gave information	740	650	500

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	310,575	336,579	325,226	340,539	340,539
Other Services and Charges	16,784	15,580	19,300	18,132	18,132
<b>TOTAL EXPENDITURES</b>	<b>327,359</b>	<b>352,159</b>	<b>344,526</b>	<b>358,671</b>	<b>358,671</b>
% CHANGE OVER PRIOR YEAR					1.85%

**BUDGET HIGHLIGHTS**

- Wages paid to Justices of the Peace and Constables includes “State Supplemental Pay” which is reimbursed by the State monthly, approved.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LRS. 49:251.1. If one fails to complete mandatory training he/she shall not receive compensation until receipt of a “certificate of completion” from the Attorney General, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
<b>TOTAL</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>				

**151-129 GENERAL FUND - JUDICIAL – OTHER**

**PURPOSE OF APPROPRIATION**

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Number of witnesses and jurors fees paid:</i>			
a. Petit/Civil Cases	2,376	2,500	2,500
b. Grand Jury Cases	115	150	160
c. City Court	71	75	75
d. Officers (Houma Police Dept., Sheriff's Deputies, State Troopers, and Wildlife & Fisheries)	123	135	135
<i>2. Number of payments to Jury Commissioners</i>	70	75	77
<i>3. Total dollar amount of reimbursements from court systems</i>	\$20,150	\$21,750	\$22,000
<i>4. Total dollar amount paid to witnesses and jurors</i>	\$78,995	\$100,000	\$100,000

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	70,869	100,000	90,000	92,000	92,000
<b>TOTAL EXPENDITURES</b>	<b>70,869</b>	<b>100,000</b>	<b>90,000</b>	<b>92,000</b>	<b>92,000</b>
% CHANGE OVER PRIOR YEAR					-8.00%

**BUDGET HIGHLIGHTS**

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
- 2016 Court Warrants \$92,000, \$8,000 decrease from 2016, approved.

**151-131 GENERAL FUND - PARISH PRESIDENT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government's Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To upgrade and enhance the transportation infrastructure of the Parish.</i>			
a. Widen Hollywood Road	60%	90%	100%
b. Thompson Road Paving	30%	70%	100%
c. Westside Blvd. Phase C	50%	100%	100%
d. Country Drive Widening	25%	75%	100%
e. Extend Hollywood Road to Southdown Mandalay	25%	40%	100%
f. Bayou Gardents Paving	40%	80%	100%
g. Petit Caillou Lock	0%	10%	25%
h. Segmented Breakwater-Whiskey Island	0%	10%	25%
i. Petit Caillou Outfall Channel & Pump	0%	10%	25%
j. Chacahoula Basin Project	0%	10%	25%
<i>2. To advocate for National Flood Insurance Reform- On going.</i>	100%	100%	100%
<i>3. To Partner with Corps of Engineers to complete Houma Navigation Dredging.</i>	0%	75%	100%
<i>4. To Enhance Quality of Life for Parish residents.</i>			
a. Bayou Country Sports Park (Initial Phase)	40%	75%	100%
b. LePetit Theater Improvements	10%	25%	50%
c. South Louisiana Wetlands Discovery Center (Phase I)	10%	25%	50%
<i>5. To secure RESTORE Act/NRDA funding to restore injured habitats.</i>			
a. To secure RESTORE Act/NRDA funding to restore injured habitats		25%	100%
b. Ashland Wastewater Assimilation Project (Freshwater to Lake Boudreaux)		100%	100%
c. CAP 206 Ecosystem Restoration (HNC)	10%	25%	100%
<i>6. Implement Flood Risk Reduction Capital Improvement Program.</i>			
a. Ward 7 Levee		75%	100%
b. Finance Falgout Canal Floodgate		10%	50%
c. Suzy Canal Levee		25%	100%
<i>7. Development of Public facilities Campus.</i>			
a. Emergency Operations Center	25%	75%	100%
b. Animal Shelter	35%	100%	100%
c. Juvenile Detention center	60%	100%	100%
d. Public Works Satellite Center	60%	100%	100%
<i>8. To provide reliable long-term electric power resources.</i>			
a. Participation in MISO- On Going	100%	100%	100%
b. CC/GT project in Morgan City	60%	100%	100%
<i>9. Work to redevelop the old Houma Elementary School to workforce housing.</i>	25%	60%	100%

**151-131 GENERAL FUND - PARISH PRESIDENT**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	444,771	725,942	708,356	727,974	727,974
Supplies and Materials	14,795	25,600	31,025	19,300	19,300
Other Services and Charges	65,615	228,165	175,282	153,982	153,982
Repair and Maintenance	15	3,300	1,930	1,700	1,700
Allocated Expenditures	(426,104)	(566,831)	(687,074)	(660,385)	(660,385)
Capital Outlay	1,905	38,704	38,704		
<b>TOTAL EXPENDITURES</b>	<b>100,997</b>	<b>454,880</b>	<b>268,223</b>	<b>242,571</b>	<b>242,571</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-8.14%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - In January 2013, Ordinance No. 8258 established the compensation of the Parish President effective upon the term beginning in 2016, as authorized by Section 3-08 of the Parish Home Rule Charter. The annual salary is computed as the average salary of the Parish Sheriff, Clerk of Court and Assessor; as certified annually by the Human Resources Director.
  - Add one (1) part-time Admin. Tech. II, Grade 102.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Parish President	1	1	1	1	N/A	****	****	****
Parish Manager	1	1	1	1	V	87,955	115,498	143,040
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Parish Pres. Secretary	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin. Tech. II	1	1	1	1	102	21,206	26,508	31,810
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>				
Admin Tech II	0	1	1	1	102	10,603	13,254	15,905
<b>TOTAL PART-TIME</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>				
<b>TOTAL</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>				

**151-141 GENERAL FUND - REGISTRAR OF VOTERS**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting early voting and absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana and the Parish. The parish is mandated by the state to pay a portion of the employee's salaries. The Registrar of Voters' office continues to hold the integrity for elections in Terrebonne parish, thereby maintaining trust from voters and candidates.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To facilitate voter registration and voting for citizens of Terrebonne Parish.</i>			
a. Number of Elections	2	3	4
b. Number of Registered Voters	61,846	63,100	63,500
<i>2. To facilitate special events as required by Louisiana State Law</i>			
a. Annual Canvass of the Voter Rolls	100%	100%	100%
b. Redistricting - Parish council, effective 2011 election	100%	100%	100%
c. Redistricting - Louisiana Legislature, effective 2011 election	100%	100%	100%
d. Redistricting - U. S. Congressional, effective 2012 election	100%	100%	100%
e. Redistricting - School Board, effective 2014 election	100%	100%	100%
<i>3. Precinct Changes - Merges, Polling Location changes</i>	100%	100%	100%

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	133,384	178,738	157,269	180,830	180,830
Supplies and Materials	2,847	4,015	3,215	2,500	2,500
Other Services and Charges	7,623	12,760	11,110	11,877	11,877
Repair and Maintenance	165	500	500	200	200
Capital Outlay	5,867	5,812	5,812		
<b>TOTAL EXPENDITURES</b>	<b>149,886</b>	<b>201,825</b>	<b>177,906</b>	<b>195,407</b>	<b>195,407</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.31%

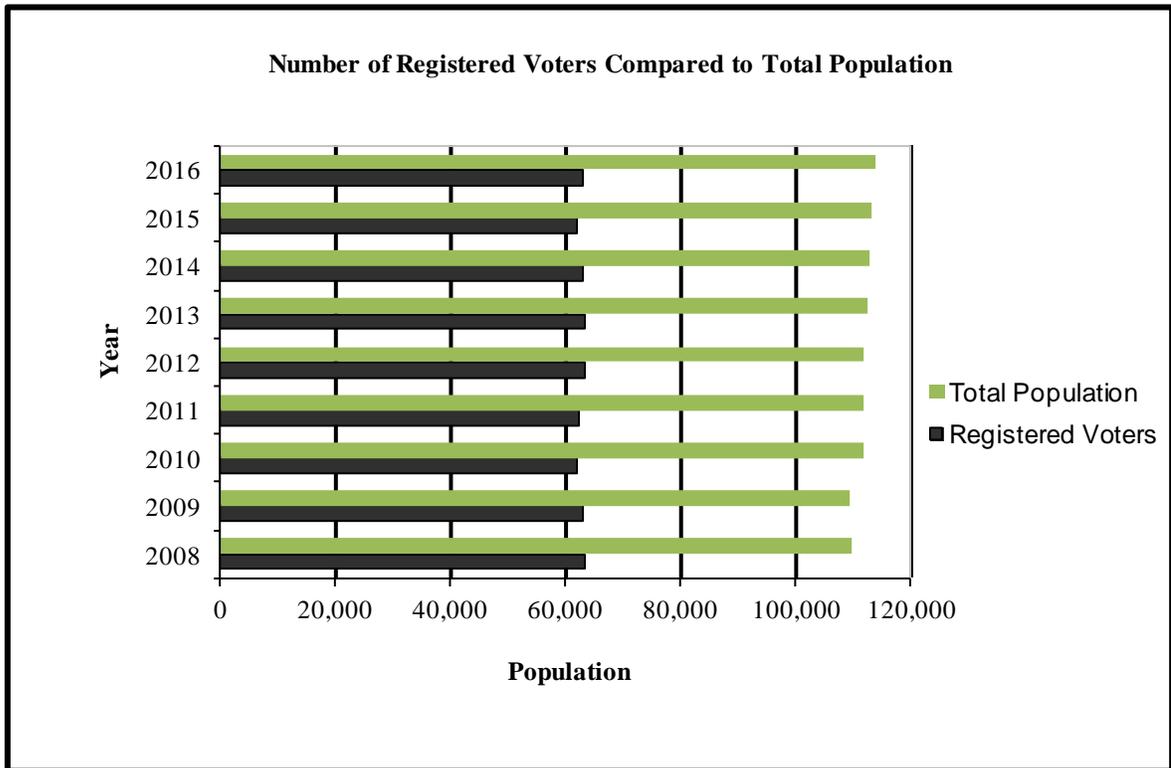
**BUDGET HIGHLIGHTS**

- No significant changes.

151-141 GENERAL FUND - REGISTRAR OF VOTERS

PERSONNEL SUMMARY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>				



## 151-142 GENERAL FUND - ELECTIONS

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### PURPOSE OF APPROPRIATION

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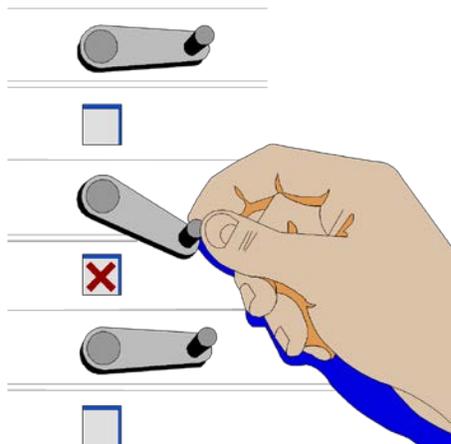
The Elections category of the General Fund is used to record direct expenditures for holding general, primary, and special elections.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	3,589	30,700	28,000	28,244	28,244
<b>TOTAL EXPENDITURES</b>	<b>3,589</b>	<b>30,700</b>	<b>28,000</b>	<b>28,244</b>	<b>28,244</b>
% CHANGE OVER PRIOR YEAR					-8.00%

### BUDGET HIGHLIGHTS

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- Major election in Fall 2016 for the President.



**151-151 GENERAL FUND - FINANCE/ACCOUNTING**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service, and Information Technologies Divisions. The Accounting Division staffed with 22 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects, receives, all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
<p>1. <i>To prepare financial documents in accordance with the best-recognized principles and standards.</i></p> <p>a. Prepare the Comprehensive Annual Financial Report in consistent with the criteria established by the government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program.</p> <p>b. Prepare the Annual Operating Budget consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award program.</p>	<p>18 yrs.</p> <p>13 yrs.</p>	<p>19 yrs.</p> <p>14 yrs.</p>	<p>20 yrs.</p> <p>15 yrs.</p>
<p>2. <i>To increase governmental accountability and disclosure.</i></p> <p>a. Audited Financial Reports on the Parish website</p> <p>b. Adopted Budgets on the Parish website</p> <p>c. Parish Bond Rating with Fitch Investor Service</p> <p>c. Parish Bond Rating with Standard and Poor's</p> <p>d. List of Ad Valorem Taxes Levied (Property Taxes) on website</p> <p>e. Sales Tax Distribution Chart on website</p>	<p>12</p> <p>14</p> <p>AA-</p> <p>AA</p> <p>✓</p> <p>✓</p>	<p>13</p> <p>15</p> <p>AA-</p> <p>AA</p> <p>✓</p> <p>✓</p>	<p>14</p> <p>16</p> <p>AA-</p> <p>AA</p> <p>✓</p> <p>✓</p>
<p>3. <i>To recruit and retain superior employees in the Finance Department / Accounting Division and enhance employee morale.</i></p> <p>a. Average number of years of service for employees.</p> <p>b. Years of Service</p> <p>&gt; 10-19 Years of service</p> <p>&gt; 20-29 Years of service</p> <p>&gt; 30-39 Years of service</p> <p>b. Number of employees with professional degrees.</p>	<p>16.9</p> <p>5</p> <p>2</p> <p>3</p> <p>12</p>	<p>17.9</p> <p>5</p> <p>2</p> <p>3</p> <p>12</p>	<p>18.9</p> <p>5</p> <p>2</p> <p>3</p> <p>12</p>
<p>4. <i>To automate efficiently processes through technology improvements.</i></p> <p>a. Percentage of employees on direct deposit payroll</p>	<p>80%</p>	<p>90%</p>	<p>100%</p>



**151-151 GENERAL FUND - FINANCE/ ACCOUNTING**

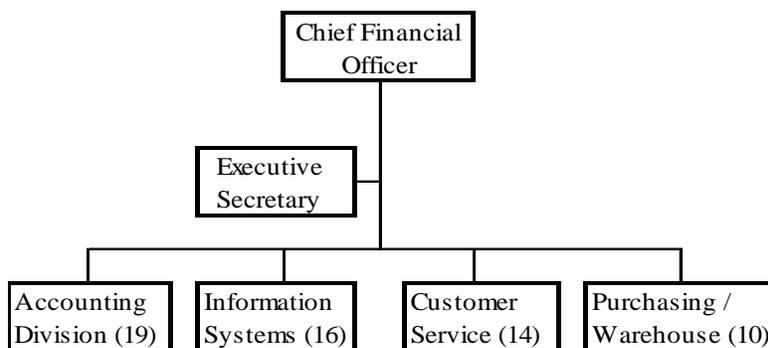
<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	1,036,219	1,040,158	1,004,116	1,012,326	1,012,326
Supplies and Materials	34,180	34,575	35,409	23,800	23,800
Other Services and Charges	32,495	32,905	39,570	38,708	38,708
Repair and Maintenance	4,945	5,500	4,680	5,000	5,000
Allocated Expenditures	(608,878)	(800,076)	(771,154)	(744,141)	(744,141)
Capital Outlay	20,441	8,106	8,106		
<b>TOTAL EXPENDITURES</b>	<b>519,402</b>	<b>321,168</b>	<b>320,727</b>	<b>335,693</b>	<b>335,693</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY</b>					<b>-2.99%</b>

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Eliminate one (1) Accounting Specialist II, Grade 106
  - Eliminate one (1) Part-time Accounting Specialist I (College Intern), Grade 105

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Chief Financial Officer	1	1	1	1	IV	81,440	107,313	133,185
Comptroller	1	1	1	1	212	62,954	78,693	94,431
Accounting Manager (Acct III)	1	1	1	1	210	52,028	65,035	78,042
Investment/Finance Officer	1	1	1	1	208	44,197	55,246	66,295
Accountant II	1	1	1	1	208	44,197	55,246	66,295
Accountant I	4	4	4	4	206	38,967	48,709	58,451
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Acct. Specialist II	4	3	3	3	106	27,275	34,094	40,913
Acct. Specialist I	6	6	6	6	105	25,255	31,569	37,883
<b>TOTAL FULL-TIME</b>	<b>20</b>	<b>19</b>	<b>19</b>	<b>19</b>				
Acct Specialist I	1	1	0	0	105	12,628	15,785	18,942
<b>TOTAL PART-TIME</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>				
<b>TOTAL</b>	<b>21</b>	<b>20</b>	<b>19</b>	<b>19</b>				



**151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of the Finance Department’s Customer Service Division has always served as a “one-stop” central point of contact for the public wishing to conduct business throughout the City of Houma / Parish of Terrebonne via entering the Government Tower. This office strives on ensuring superior *customer service* while providing definitive communications and collection efforts for each of the following Terrebonne Parish public services: Utility billings & collections for Electric / Gas Department services (collection of special sewer and/or paving assessments), issuance of Special Event Applications for alcohol related events, issue Certificate of Registration Application for public solicitation throughout the Houma and Terrebonne Parish, issue Electrician, Plumber / Gas Fitter, and Mechanical Contractor Licenses via the Planning Departments approval process, issue Liquor Applications & Licenses, Issue Bar Card Applications and Cards via the HPD, seek restitution of “Final Utility Balances Left Owing” before and after placement of such accounts with a Collection Agency, seek restitution of all “Worthless Checks” issued to Terrebonne Parish Consolidated Government for various government services, share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To issues various licenses and certificates.</i>			
a. Certificates of registration for solicitation permits	44	37	40
b. Number of insurance licenses issued	656	664	660
c. Liquor licenses issued	357	355	360
d. Electrician / plumber / gas fitter / mechanical contractor licenses issued	162/54/15/19	157/40/14/18	160/50/15/20
e. Ambulance Licenses issued	6	7	7
<i>2. To provide various services to the public and government offices.</i>			
a. Electric and gas customers serviced	21,473	21,490	21,500
b. Departments and agencies of the parish served	20	20	20
c. Number of outgoing mail pieces processed for government offices	85,785	75,000	80,000
<i>3. To provide assistance to our customers in an efficient and courteous manner.</i>			
a. Participation in the utility average billing program	741	770	800
b. Participation in direct payment / bank draft program	1,829	2,000	2,200
c. Payments through credit cards (in-house)	15,131	17,357	18,000
d. NSF checks returned/paid	256/248	200/180	230/210
e. Telephone calls fielded	30,789	30,056	30,000
f. Walk-in customers serviced	69,362	67,662	65,000
g. Utility customers paying through local banks	29,078	25,886	25,000
h. Payments through the drop box	14,368	11,889	12,000
i. Utility payments received through the mail	67,852	69,551	68,000
j. Utility payments paid though on-line service (monthly average)	3,160	3,230	3,300
k. Ebill Customers (Service began December 2011)	261	342	350
<i>4. To provide staff and customers with a safe and modern environment</i>			
a. To increase and upgrade the CSD Surveillance System.	16	16	16

**151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE**

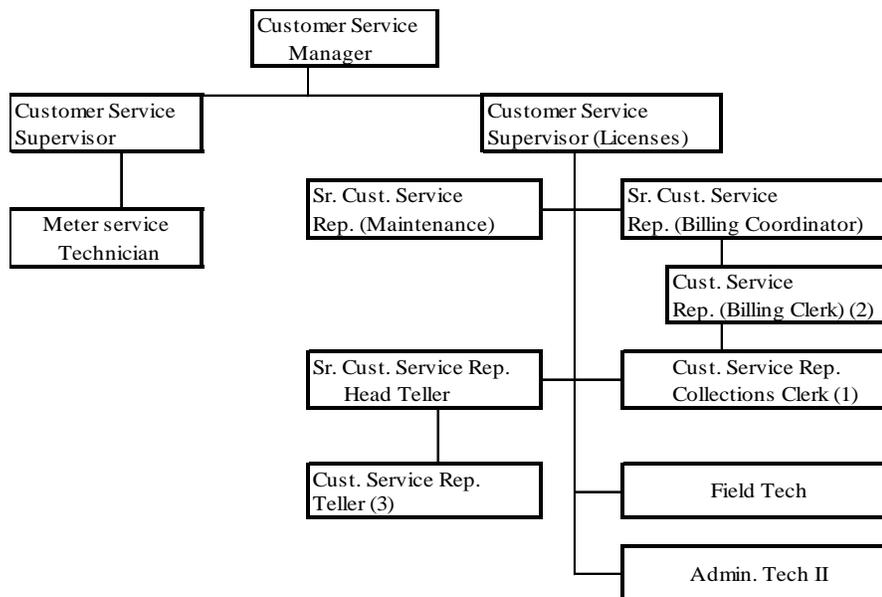
<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	783,018	800,792	814,084	822,386	822,386
Supplies and Materials	65,211	62,258	61,554	50,480	50,480
Other Services and Charges	520,464	528,128	552,436	535,608	535,608
Repair and Maintenance	13,633	10,810	6,936	1,050	1,050
Allocated Expenditures	(1,370,666)	(1,392,918)	(1,420,660)	(1,395,429)	(1,395,429)
Capital Outlay	5,390	44,121	44,121		
<b>TOTAL EXPENDITURES</b>	<b>17,050</b>	<b>53,191</b>	<b>58,471</b>	<b>14,095</b>	<b>14,095</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.54%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Eliminate one (1) Admin. Tech. II, Grade 102

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Customer Service Mgr.	1	1	1	1	211	57,231	71,539	85,847
Customer Service Supv.	2	2	2	2	109	35,974	44,967	53,960
Meter Serv. Technician	1	1	1	1	106	27,275	34,094	40,913
Sr. Customer Service Rep.	3	3	3	3	106	27,275	34,094	40,913
Customer Service Rep.	6	6	6	6	104	23,603	29,504	35,404
Field Tech	1	1	1	1	103	22,267	27,834	33,400
Admin Tech II	1	1	0	0	102	21,206	26,508	31,810
<b>TOTAL</b>	<b>15</b>	<b>15</b>	<b>14</b>	<b>14</b>				

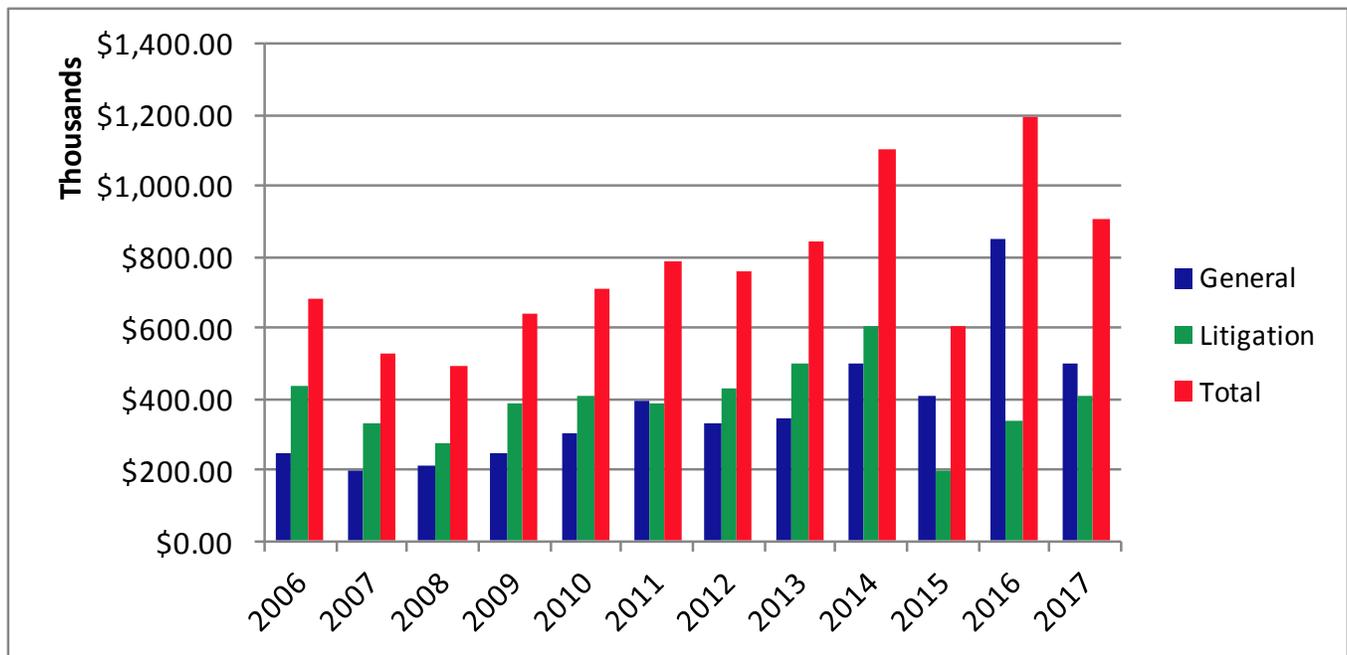


**151-157 GENERAL FUND - LEGAL SERVICES**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances, condemnations, the Louisiana public bid law, open meetings law, the Louisiana public records law, and the property law and rights acquisitions in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters. The Legal Department presently consists of the Parish Attorney and nine Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions and advise the Houma-Terrebonne Regional Planning Commission.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
1. To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.	100%	100%	100%
2. To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.	100%	100%	100%
3. To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.	100%	100%	100%
4. To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made.	100%	100%	100%



**151-157 GENERAL FUND - LEGAL SERVICES**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	14,553				
Supplies and Materials	874				
Other Services and Charges	<u>2,621,303</u>	<u>180,020</u>	<u>886,651</u>	<u>500,000</u>	<u>500,000</u>
<b>TOTAL EXPENDITURES</b>	<b><u>2,636,730</u></b>	<b><u>180,020</u></b>	<b><u>886,651</u></b>	<b><u>500,000</u></b>	<b><u>500,000</u></b>
% CHANGE OVER PRIOR YEAR					177.75%

**BUDGET HIGHLIGHTS**

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016 Estimated</b>	<b>2017 Estimated</b>
General	343,236	503,278	405,769	853,422	500,000
Litigation	502,611	602,331	198,097	339,594	409,909
Social/BP Settlement*	-	-	2,375,000	-	-
	<u>\$ 845,847</u>	<u>\$ 1,105,609</u>	<u>\$ 2,978,866</u>	<u>\$ 1,193,016</u>	<u>\$ 909,909</u>

\*Note: BP Legal Fees not included in the above graph

- Legal Assistance to low-income persons, \$30,000, Southeast LA Legal Services, same as 2016.
- Note: In 2015, incurred BP legal settlement fees, \$2,375,000 (non-recurring).

**151-193 GENERAL FUND - PLANNING & ZONING**

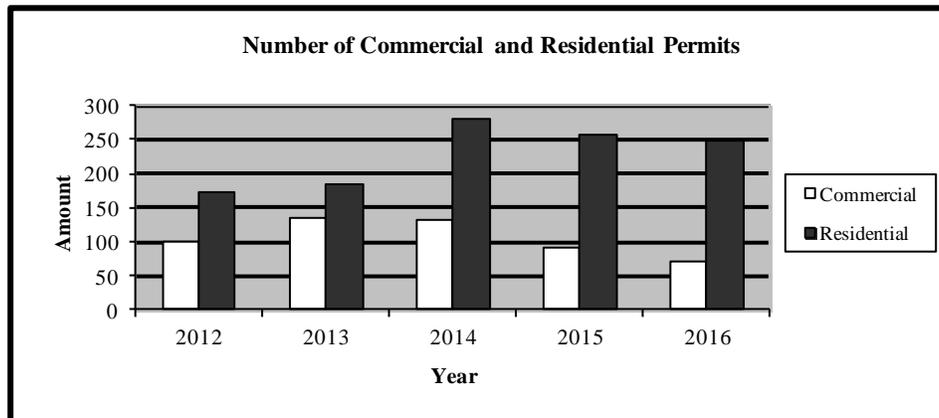
**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To create sustainable Planning efforts by the issuance of Building Permits, and development of Long-Term plans.</i>			
a. Parish Council adopted Vision 2030 Comprehensive Plan (5 yr Plan Update)	25%	20%	20%
b. Number of building permits issued	1,523	1,189	1,420
c. Number of permits for new residential construction	213	130	160
d. Number of permits for mobile homes issued	177	130	170
e. Number of building permits for new commercial construction	91	70	90
f. Number of permits for renovations, additions, or certificate of occupancy	1,042	859	1,000
g. Number of applications for subdivisions, redivisions or property, raw land sales	62	70	70
h. Number of applications for zoning map amendments, house occupations and and planned building group approved	22	26	26
i. Number of applications for structural variance	33	35	35
<i>2. To Create an orderly development of the Terrebonne Parish Public Cemeteries.</i>			
a. Number of pauper burials	2	3	3
b. Number of funeral homes handling pauper burials	3	3	3
c. Cost of pauper burials	\$400	\$600	\$600
<i>3. To enhance the quality of life in Terrebonne Parish</i>			
a. Development of Bayou Country Sports Park	10%	10%	10%
b. Southdown Loop Bike Trail	Completed	Completed	Completed
c. Westside Loop Bike Trail	5%	95%	Completed
d. Fireman's Skate and Bike Park	Completed	Completed	Completed

151-193 GENERAL FUND - PLANNING & ZONING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
<i>4. To promote Tourism with the utilization of BP Tourism Recovery Grants</i>			
a. Construct Wayfinding signage throughout Terrebonne parish including Gateway signs	Completed	Completed	Completed
b. Promote Terrebonne Parish as the Saltwater Fish Capital of the World with media ads and promotions	Completed	Completed	Completed
c. Promoted and sponsored Best of the Bayou Festival, Rou Ga Rou Festival	Completed	Ongoing	Ongoing
d. Promoted and sponsored Voice of the Wetlands Festival	Completed	Ongoing	Ongoing
<i>5. To promote non structural flood protection within special flood hazard areas of Terrebonne Parish</i>			
a. Elevated 20 structures to DFIRM+1	9	25	40
b. Close out HMA Grants-Severely Repetitive Loss (SRL)	2	1	2
c. Received Hazard Mitigation applications for an additional structures	14	20	TBD
d. Sell buyout properties	6	16	18
e. Hazard Mitigation Application Approvals	2	4	4
f. Collaborated with UNO to provide technical inout for home mitigation in two high risk communities; Senator Circle and Roberta Grove	Completed	Completed	Completed
g. Started a major regulatory effort to bring non-compliant floodplain structures into compliance with NFIP through Community Assistance Visit (over 300 Structures)	80%	100%	100%
h. Received 10 year renewal of State License for storm water system with a clean audit	100%	100%	100%
i. Work with NFIP/FEMA/State personnel to improve Community Rating System from Class 6 (being moved towards Class 5 in 2017)	50%	90%	100%
j. Provide on-line building permit application processing with on-line approval	100%	Completed	Completed
k. Integrate "My Permits Now" permitting software with our GIS, 911, and Tax Assessor Software and LA Department of Health and Hospitals	25%	65%	75%
l. Apply for Bioshield Project/Living Mitigation Project	2	2	1
m. Identify and Pursue Funding for a Relocation Project	1	1	1
n. Implement Mitigation Plan Maintenance Program	1	1	1
o. Introduce private marsh restoration and tax credit program	0	1	1
p. Generator Program for Critical Facilites	0	0	1
q. Rental Elevation Program	0	0	1

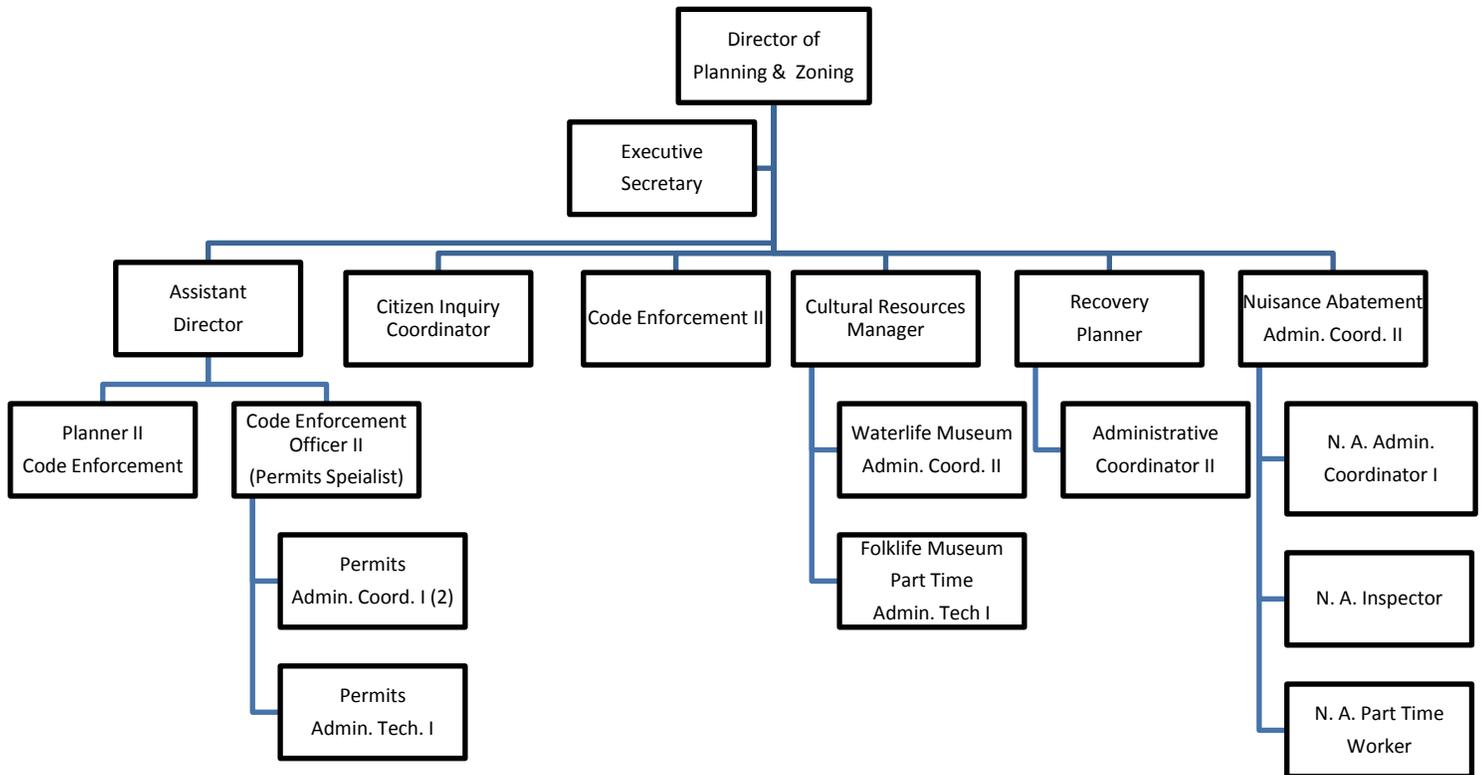


**151-193 GENERAL FUND - PLANNING & ZONING**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	837,007	932,849	825,240	983,200	983,200
Supplies and Materials	37,249	32,800	32,537	36,400	36,400
Other Services and Charges	956,071	5,157,794	4,984,837	620,414	620,414
Repair and Maintenance	1,767	2,100	1,093	2,100	2,100
Capital Outlay	5,191	2,595	2,595		
<b>TOTAL EXPENDITURES</b>	<b>1,837,285</b>	<b>6,128,138</b>	<b>5,846,302</b>	<b>1,642,114</b>	<b>1,642,114</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-73.19%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Add one (1) Code Enforcement Officer II, Grade 108.
  - Eliminate one (1) Minute Clerk, Grade 107.
  - Eliminate one (1) Senior Planner, Grade 212.



151-193 GENERAL FUND - PLANNING & ZONING

PERSONNEL SUMMARY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	99,734	124,060
Assistant Planning Director	1	1	1	1	212	62,954	78,693	94,431
Senior Planner	1	0	0	0	212	62,954	78,693	94,431
Recovery Planner	1	1	1	1	212	62,954	78,693	94,431
Planner II	1	1	1	1	209	47,732	59,665	71,599
Cultural Resource Manager	1	1	1	1	209	47,732	59,665	71,599
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Code Enforcement Officer II	1	1	2	2	108	32,703	40,879	49,055
Minute Clerk	1	1	0	0	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	2	1	2	2	104	23,603	29,504	35,404
Admin. Tech. I	1	1	1	1	101	20,197	25,246	30,295
<b>TOTAL FULL-TIME</b>	<b>14</b>	<b>12</b>	<b>13</b>	<b>13</b>				
GIS Manager	1	1	1	1	210	26,014	32,518	39,021
Foreman I/Warehouse Clerk	1	1	1	1	101	10,099	12,623	15,148
<b>TOTAL PART-TIME</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>				
<b>TOTAL</b>	<b>16</b>	<b>14</b>	<b>15</b>	<b>15</b>				

**151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

To provide and support maintenance services and improvement projects at 42 Parish facilities. The buildings division is responsible for the repair, routine, and preventive maintenance programs, renovations or modifications of all government buildings utilizing parish employees and contract personnel.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To provide services to North Houma Campus.</i>			
a. Staff maintenance personnel for new Juvenile Dention Center.	0%	100%	100%
b. Provide services to new Animal Shelter.	0%	100%	100%
c. Provide services to new Fleet Maintenance and Public Works Facilities.	0%	100%	100%
d. Provide services for EOC facility.	0%	0%	100%
e. Provide services for Public Works and Drainage facilities in Gray.	0%	100%	100%
<i>2. To improve the Security for the Old Courthouse and Annex.</i>			
a. Complete access control to both facilities.	0%	95%	100%
b. Install metal detectors.	0%	100%	100%
c. Install X-ray equipment.	0%	100%	100%
<i>3. Improve Emergency Disaster Servies for Annex.</i>			
a. Complete intallation of generator to operate entire facility.	0%	100%	n/a
b. Provide p.m. and support program for generator.	0%	100%	n/a
<i>4. Improve scheduling and tracking of services, inventory and assets.</i>			
a. Utilize new Hiper Web program for various projects and p.m. programs.	0%	100%	100%
b. Train staff in utilizing and completing required information.	0%	100%	100%
<i>5. Continue to protect TPCG Properties through HMGP funding resources</i>			
a. Complete Wind Hardening Project for Government Tower.	0%	25%	100%
b. Complete Flood proofing and Wind Hardening of Annex.	0%	35%	100%

**151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	553,462	577,548	557,997	589,052	589,052
Supplies and Materials	29,324	45,000	44,450	35,700	35,700
Other Services and Charges	1,289,004	1,340,125	1,418,980	1,362,895	1,362,895
Repair and Maintenance	298,672	222,400	253,527	172,900	172,900
Capital Outlay	11,268	365,066	365,066		
<b>TOTAL EXPENDITURES</b>	<b>2,181,730</b>	<b>2,550,139</b>	<b>2,640,020</b>	<b>2,160,547</b>	<b>2,160,547</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					<b>-1.12%</b>

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Facilities Manager	1	1	1	1	212	62,954	78,693	94,431
Mechanical Maint. Supervisor	1	1	1	1	208	44,197	55,246	66,295
Facilities Maintenance Tech	3	3	3	3	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Facilities Maintenance Asst	3	3	3	3	101	20,197	25,246	30,295
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>				

**151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen’s complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015	FY2016	FY2017
	Actual	Estimated	Projected
1. To continue to improve and update the new Nuisance Abatement software.	0%	0%	100%
2. To address all vacant, blighted properties and dilapidated and dangerous structures reported to Nuisance Abatement.			
a. Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	1,047	1,175	1,200
b. Number of abandoned/derelict structure violations processed	154	165	150
c. Number of liens placed on tax notices for tall grass violators	165	175	180

BUDGET SUMMARY	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 PROPOSED	2017 ADOPTED
Personal Services	255,604	190,765	227,621	164,813	164,813
Supplies and Materials	7,582	6,600	7,733	7,650	7,650
Other Services and Charges	309,341	213,550	201,973	228,570	228,570
Capital Outlay	23,162				
<b>TOTAL EXPENDITURES</b>	<b>595,689</b>	<b>410,915</b>	<b>437,327</b>	<b>401,033</b>	<b>401,033</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.40%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Eliminate one (1) Admin. Tech I, Grade 101.

**PERSONNEL SUMMARY**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Code Enforcement Officer II	1	1	1	1	108	32,703	40,879	49,055
Code Enforcement Officer	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Admin Tech I	1	1	0	0	101	20,197	25,246	30,295
<b>TOTAL FULL-TIME</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>				
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
<b>TOTAL PART-TIME</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>4</b>	<b>4</b>				

**151-198 GENERAL FUND - PUBLIC WORKS/ JANITORIAL SERVICES**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

This division of Public Works provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 42 government buildings. Our mission is to provide our Parish Employees and the public with a clean and healthy environment in the most economical manner.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To improve communication between Janitorial Contract services and TPCG.</i>			
a. Monitor communication log at each site. Janitorial contractor will have to initial once completed.	100%	100%	100%
b. Install dry erase board at each facility for requests.	100%	100%	100%
<i>2. To reduce operating supply costs.</i>			
a. Continue to perform weekly inventory checks and ordering.	100%	100%	100%
<i>3. To improve the floor maintenance program at the Courthouse and the Annex.</i>			
a. Continue the program in which hard floors are stripped, waxed and buffed on quarterly basis.	100%	100%	100%
<i>4. Provide services for North Camput Facilities.</i>			
a. Negotiate contract services and support each facility.	100%	100%	100%

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	15,934	19,500	18,426	21,810	21,810
Supplies and Materials	25,766	25,500	25,592	16,142	16,142
Other Services and Charges	243,576	250,110	248,771	233,741	233,741
<b>TOTAL EXPENDITURES</b>	<u>285,276</u>	<u>295,110</u>	<u>292,789</u>	<u>271,693</u>	<u>271,693</u>
% CHANGE OVER PRIOR YEAR					-7.94%

**BUDGET HIGHLIGHTS**

- The General Fund share of the contract for cleaning services is \$227,440 for 2017, approved.

**151-199 GENERAL FUND - GENERAL – OTHER**

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**PURPOSE OF APPROPRIATION**

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This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Supplies and Materials	1,154	2,000	1,200	1,200	1,200
Other Services and Charges	1,520,590	1,365,958	1,297,392	1,305,991	1,305,991
Repair and Maintenance	<u>(7,229)</u>	<u>(4,000)</u>	<u>(7,000)</u>	<u>(7,000)</u>	<u>(7,000)</u>
<b>TOTAL EXPENDITURES</b>	<b><u>1,514,515</u></b>	<b><u>1,363,958</u></b>	<b><u>1,291,592</u></b>	<b><u>1,300,191</u></b>	<b><u>1,300,191</u></b>
<b>% CHANGE OVER PRIOR YEAR</b>					<b>-4.68%</b>

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**BUDGET HIGHLIGHTS**

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- No significant changes.

**151-205 GENERAL FUND – CORONER**

**PURPOSE OF APPROPRIATION**

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	762,087	762,087	762,087	701,120	701,120
Capital Outlay	48,221	13,032	13,032	0	0
<b>TOTAL EXPENDITURES</b>	<b>810,308</b>	<b>775,119</b>	<b>775,119</b>	<b>701,120</b>	<b>701,120</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-8.00%

**BUDGET HIGHLIGHTS**

- No significant changes. (See Miscellaneous Information section for details).



**151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department’s capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To provide for the effective construction of assigned capital projects:</i>			
a. Number of Capital Projects	67	56	62
b. Number of Change Orders done for projects	54	53	54
c. Number of engineering/architectural appointments	12	15	13
d. Number of Amendments to Capital Projects	14	19	17
e. Number of Substantial Completions	20	9	15
f. Dollar Amount of Capital Projects (Millions)	\$207M	\$190M	\$170M
g. Invoices dollar amount for Capital Projects (Millions)	\$32M	\$43M	\$38M
<i>2. To provide for the effective review of subdivision submitted and to inform the Planning Commission of any design deficiencies:</i>			
a. Number of engineering reviews of subdivisions	20	9	15
b. Number of engineering reviews of building permits	59	65	62
c. Number of Final Inspections of subdivisions	2	3	3
d. Number of Process "D"	28	15	20
<i>3. To improve the drainage in the Parish:</i>			
a. Construction of the Shrimpers Row Pump Station	0%	0%	20%
b. Construction of the Ashland Levee	0%	5%	80%
c. Bayou LaCarpe Conveyance Channels	0%	10%	100%
d. Westside/Alma Street Drainage (Phase 1-4)	0%	0%	10%
e. Hollywood Road Drainage	0%	5%	25%
f. Upper Dularge Levee	0%	5%	100%
g. Construction of the Ward 7 Levee (B. Neuf to E. Houma Surge)	30%	100%	N/A
h. Construction of the Ward 7 Levee (B. Neuf to Lashbrooke)	5%	100%	N/A
i. Construction of the Ward 7 Levee (Lashbrooke to Boudreaux Canal)	5%	100%	N/A
j. 1-1B (St. Louis Bayou up to Country Estates)	85%	100%	N/A
K. 1-1B (CCC Ditch to Darlene Street)	0%	5%	100%
l. 1-1B (CCC Ditch up to North Campus)	0%	0%	10%
m. Sylvia Street Dredgong	0%	10%	30%
n. Bayou Chauvin Dredging	25%	100%	N/A
o. Drainage Pump Stations Telemetry-Phase 1	0%	25%	100%

**151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING**

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>4. To upgrade the infrastructure of the Parish:</i>			
a. Bayou Gardens Extension (Coteau to B. Blue) - Roadway	0%	80%	100%
b. Widening Hollywood Road (Tunnel to Hwy 311)	25%	100%	N/A
c. Jeff Drive Reconstruction	0%	20%	100%
d. New Animal Shelter	25%	100%	N/A
e. New Juvenile Justice Center	100%	N/A	N/A
f. New Department of Public Works Yard	10%	100%	N/A
g. New Survey/Telemetry Building	0%	80%	100%
h. Paving of Thompson Road Ext. (Hwy 57 to Hwy 56)	15%	95%	100%
i. New Safe Room	0%	5%	40%
j. Westside Blvd. Phase (MLK to Hwy 311) Roadway	20%	100%	N/A
k. New Safe Room (East Side)	0%	0%	20%
l. New Emergency Operations Center (EOC)	0%	40%	100%
m. Hollywood Road (Valhi to Southdown Mandalay Road)	5%	10%	20%
n. Country Drive Widening (Presque Isle to St. Anne Bridge)	5%	50%	100%

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	578,680	615,244	689,702	722,464	722,464
Supplies and Materials	24,757	55,500	29,160	50,500	50,500
Other Services and Charges	76,769	262,908	84,225	201,104	201,104
Repair and Maintenance	3,043	63,787	5,887	24,200	24,200
Allocated Expenditures	(493,087)	(886,745)	(647,179)	(798,614)	(798,614)
Capital Outlay	3,247	85,372	85,372		
<b>TOTAL EXPENDITURES</b>	<b>193,409</b>	<b>196,066</b>	<b>247,167</b>	<b>199,654</b>	<b>199,654</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY</b>					<b>0.08%</b>

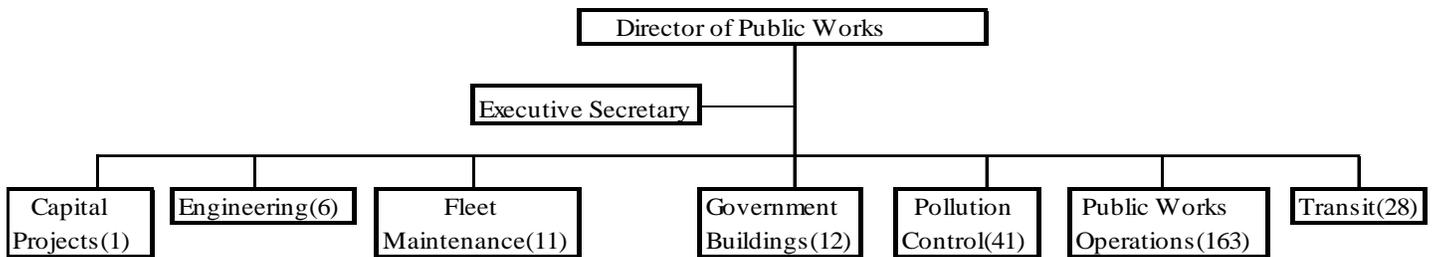
**BUDGET HIGHLIGHTS**

- No significant changes.

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

PERSONNEL SUMMARY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	99,734	124,060
Capital Projects Administrator	1	1	1	1	212	62,954	78,693	94,431
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
Engineer in Training	2	2	2	2	205	37,112	46,390	55,667
Engineering Tech	2	2	2	2	107	29,730	37,163	44,595
GIS & Records Coordinator	1	0	0	0	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Adm. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
<b>TOTAL</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>9</b>				



**151-408 GENERAL FUND - PARISH VA SERVICE OFFICE**

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	<u>22,392</u>	<u>22,392</u>	<u>22,392</u>	<u>22,392</u>	<u>22,392</u>
<b>TOTAL EXPENDITURES</b>	<u><u>22,392</u></u>	<u><u>22,392</u></u>	<u><u>22,392</u></u>	<u><u>22,392</u></u>	<u><u>22,392</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

**BUDGET HIGHLIGHTS**

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- Parish supplement for State Veterans Service Office, \$22,392, same as in 2016, approved.

**151-409 GENERAL FUND - HEALTH & WELFARE – OTHER**

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**MISSION STATEMENT**

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**VETERANS HOMELESS SHELTER.** The Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with START Corporation to partially fund the services and operations of the shelter for Veterans of the armed forces in need.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	685,003	590,000	589,220	15,000	15,000
<b>TOTAL EXPENDITURES</b>	<u>685,003</u>	<u>590,000</u>	<u>589,220</u>	<u>15,000</u>	<u>15,000</u>
% CHANGE OVER PRIOR YEAR					-97.46%

**BUDGET HIGHLIGHTS**

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- Mosquito Abatement Program is being moved to Sanitation Fund for 2017, approved.
- Veterans Homeless Shelter, \$15,000, a \$5,000 decrease, approved.

**151-442 GENERAL FUND - ANIMAL CONTROL**

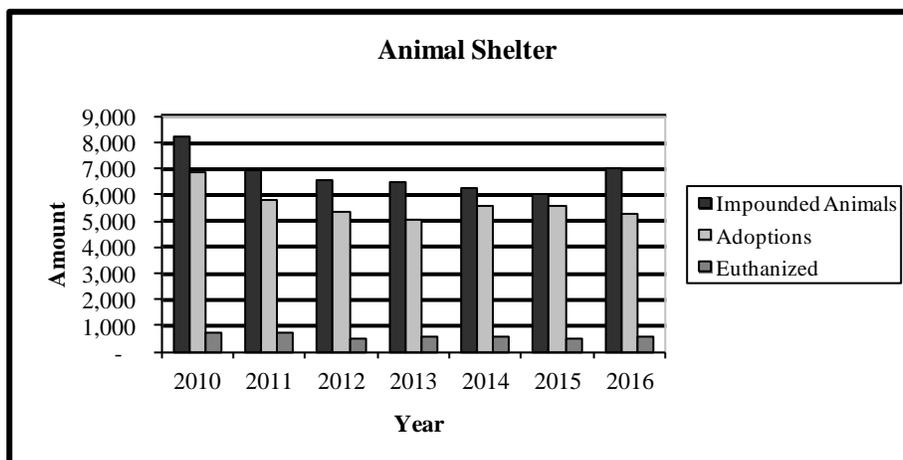
**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hour, weekend and holiday emergencies.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To enhance animal care and control services to the public</i>			
a. Number of impounded animals	6,054	7,000	7,500
b. Number of complaints responded to by animal control	5,486	6,300	6,300
c. Number of after hour complaints responded to by animal control	208	200	200
d. Number of animals quarantined for rabies due to bites	131	140	140
e. Number of cruelty investigations handled by animal control	365	350	350
<i>2. To increase the live release rate</i>			
a. Number of animals adopted by the public	535	550	700
b. Number of animals rescued by adoption agencies/organizations	478	600	700
c. Number of animals redeemed by their owners	290	300	300
<i>3. To reduce the over population through public awareness and programs</i>			
a. Number of animals spayed/neutered through low-cost program*	678	1,000	1,000
b. Number of Facebook Followers	7,629	9,500	10,000
<i>4. To enhance quality of care for shelter animals</i>			
a. Build new facility in Gray, LA **	25%	100%	100%

\* Low-cost spay/neuter program operates through the LA/SPCA's Wellness Clinic and there was a increase in staff veterinarians in 2016.

\*\*Construction began in July 2015 and was in complete in September 2016.



**151-442 GENERAL FUND - ANIMAL CONTROL**

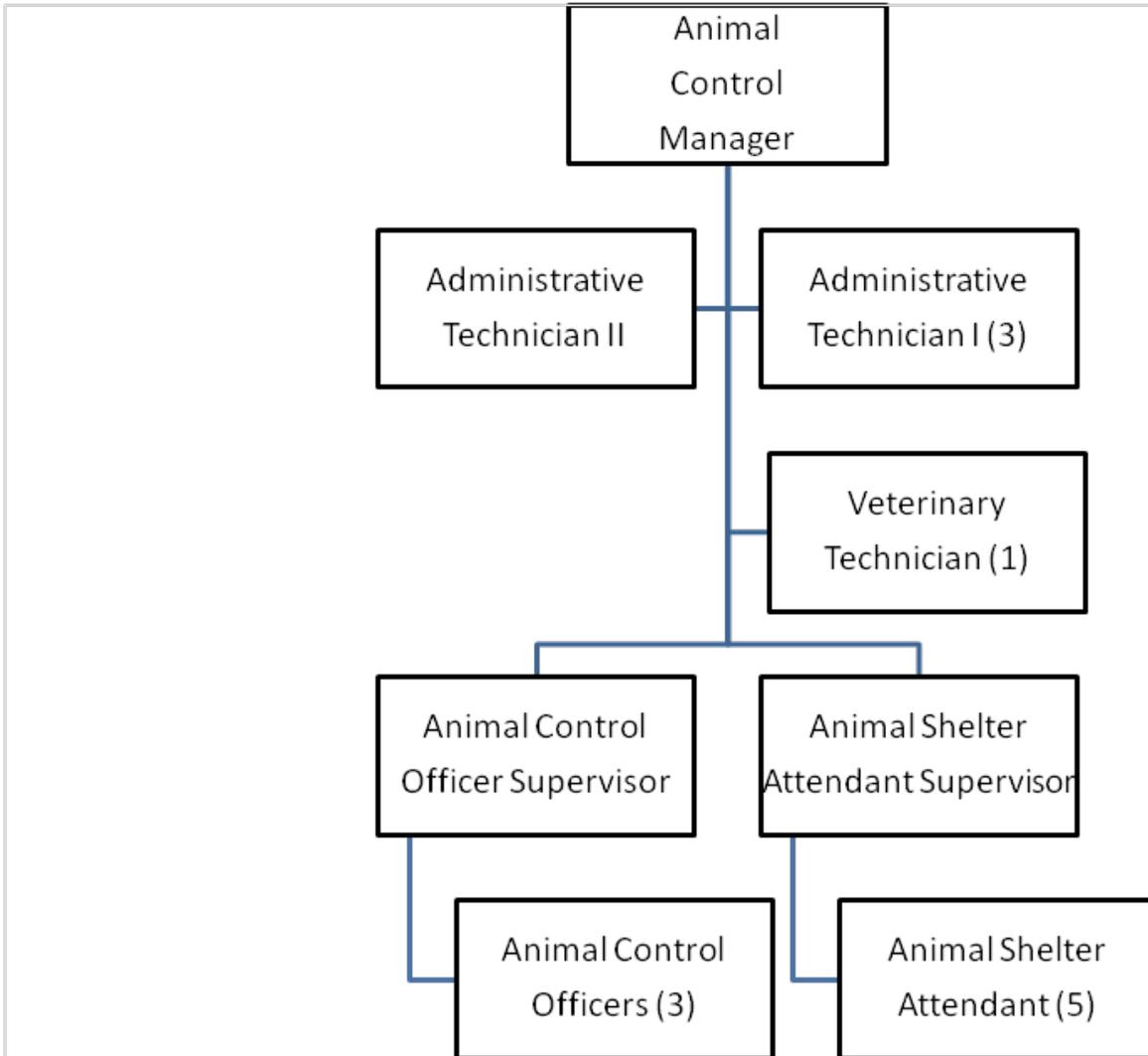
<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	566,140	632,329	594,486	637,601	637,601
Supplies and Materials	126,942	137,575	130,150	118,050	118,050
Other Services and Charges	161,437	194,431	198,595	239,897	299,897
Repair & Maintenance	5,417	5,345	8,400	4,350	4,350
Capital Outlay	56,174	95,929	82,313		
<b>TOTAL EXPENDITURES</b>	<b>916,110</b>	<b>1,065,609</b>	<b>1,013,944</b>	<b>999,898</b>	<b>1,059,898</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					9.30%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Animal Shelter Manager	1	1	1	1	209	47,732	59,665	71,599
Veterinarian Technician	1	1	1	1	107	29,730	37,163	44,595
Animal Control Supervisor	1	1	1	1	106	27,275	34,094	40,913
Animal Shelter Attd. Supv	1	1	1	1	106	27,275	34,094	40,913
Animal Control Officer	3	3	3	3	105	25,255	31,569	37,883
Admin Tech II	1	1	1	1	102	21,206	26,508	31,810
Animal Shelter Attendant	3	3	3	3	102	21,206	26,508	31,810
Admin Tech I	2	2	2	2	101	20,197	25,246	30,295
<b>TOTAL FULL TIME</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>				
Animal Shelter Attendant	2	2	2	2	102	10,603	13,254	15,905
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
<b>TOTAL PART TIME</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>				
<b>TOTAL</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>				

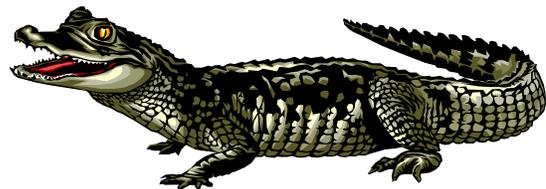


**151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana’s bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the “America’s Wetland” national campaign, and effort to save coastal Louisiana.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region's development and growth.</i>			
a. Amount of individual visitors to museum	2,500	3,000	4,000
b. Amount of Group Tours to museum	17	17	17
c. Amount of Special Events held at museum	4	4	5
d. Dollar amount of admissions to the museum	\$4,283	\$4,300	\$4,300
e. Dollar amount of gift shop sales	\$1,568	\$1,600	\$1,600
<i>2. To continue outreach programs for area schools to foster educational opportunities.</i>			
a. Number of outreach programs in schools	1	1	1
<i>3. To promote the museum as an alternative rental facility for small parties, receptions, weddings, etc.</i>			
a. Dollar amount from rentals of the museum	\$3,500	\$3,500	\$3,500
<i>4. To bring new exhibits to the museum.</i>			
a. Apply for grants to make exhibits possible	0	10%	100%
b. Partnering with non-profits to make new exhibits possible	50%	75%	100%



**151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	43,339	43,388	45,063	46,114	46,114
Supplies and Materials	950	2,250	1,655	1,078	1,078
Other Services and Charges	36,220	40,460	38,824	38,538	38,538
Repair & Maintenance	8,158	4,548	4,511	1,300	1,300
Capital Outlay		6,195	6,195		
<b>TOTAL EXPENDITURES</b>	<b>88,667</b>	<b>96,841</b>	<b>96,248</b>	<b>87,030</b>	<b>87,030</b>
% CHANGE OVER PRIOR YEAR					-3.99%

**BUDGET HIGHLIGHTS**

- Self generated revenue through the gift shop, concessions, commissions, rentals, admissions, membership fees and donations are projected for 2017 at \$13,000, approved.
- Publicity and promotions, \$3,327, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
<b>TOTAL PART-TIME</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>				

**151-650 GENERAL FUND - ECONOMIC DEVELOPMENT**

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**PURPOSE OF APPROPRIATION**

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The General Fund-Economic Development Department was eliminated in 2015. The Economic Development efforts of Terrebonne Parish are being taken over by the Terrebonne Economic Development Authority (TEDA) and were implemented in 2016. (See the Miscellaneous Information Section for more detail on TEDA).

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	142,958				
Supplies and Materials	2,728				
Other Services and Charges	224,808				
Capital Outlay	3,510				
<b>TOTAL EXPENDITURES</b>	<u>374,004</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%

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**BUDGET HIGHLIGHTS**

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- Department eliminated.

## 151-651 GENERAL FUND - PUBLICITY

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### MISSION STATEMENT

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To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

To preserve and protect the existing healthy trees in Terrebonne Parish which play an important ecological role in controlling soil erosion and storm water runoff. To promote trees as enhancing air quality by reducing air pollution, noise and water pollution. To further promote for the benefit of our community an understanding of the value of trees new and old as an important economic asset, environmental asset and as creating a positive image of a caring community. The Tree Board raises public awareness about the value of trees through the creation of educational materials, programs such as the annual Arbor Day Tree Giveaway and community citizen awards such as the Tree-Mendous Citizen award by utilizing partnerships with other organizations and businesses, grants and their annual operating budget. In 2016, the Tree Board plans to continue with Highway 311 planting, maintenance and repairs, Civic Center median planting, Highway 182 live oak pruning and treatment. Plans for 2017 include tree planting and maintenance, master plan for Airbase Park and median plantings along Prospect Blvd. and East Tunnel Blvd. The Tree Board is also responsible for the review and approval of permits to remove or prune trees on public properties and rights of way.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Supplies and Materials	3,000				
Other Services and Charges	229,118	230,055	216,830	137,700	137,700
Capital Outlay	1,699	41,305	36,500	2,000	2,000
<b>TOTAL EXPENDITURES</b>	<u>233,817</u>	<u>271,360</u>	<u>253,330</u>	<u>139,700</u>	<u>139,700</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-40.14%

### BUDGET HIGHLIGHTS

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- Holiday Expenses/ Parades, \$40,000, an increase of \$10,000 from 2016, approved.
- Beautification Program, \$10,000, a decrease of 5,000, approved.
- Best of the Bayou Festival, \$50,000, a decrease of \$15,000 from 2016, approved.
- Youth Leadership Committee, \$5,000, same as 2016, approved.
- Co-sponsorships of various events, \$10,000, a decrease of \$5,000, approved.
- Independence Day Celebration, \$10,000, approved.
- Rougarou Festival, \$10,000, approved.

**151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER**

**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To continue revitalization of Historic Downtown Houma.</i>			
a. Parking lots on Park Ave, electrical, water, cleanup, & mulching annually	3	12	12
b. Garbage receptacles in historic district	3	4	1
c. Planters in the historic district	3	3	3
d. Folklife Culture Center activities for the public	12	12	6
e. Number of times per year Court Square landscaping/sprinkler upkeep done	3	3	3
f. Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	3	3	3
g. New façade grant(s) up to \$5,000	3	0	1
h. Incorporating signage and historical markers	50%	65%	100%
i. Downtown Live After 5 Concerts	9	9	9
j. Art After Dark	1	1	1
k. Cleanest City Contest	1	1	1
l. Main To Main	1	1	1
m. Pedestrian Crosswalks on Main Street	0%	10%	20%
n. Number of marketing materials used to promote downtown historic district	10	10	5
o. Utilization of a website to market the multi-facets of downtown area	1	1	1
p. Farmer's market downtown Houma	50.00%	70.00%	75.00%
q. Construct bulb-outs and install new street lights on Main Street	10%	100%	0%
r. Implementation of a partnership with the Downtown Merchants to highlight downtown retail/restaurants and projects	50%	50%	60%
s. Bayouwalk maintenance, pressure washing, electrical issues, & banners	50%	50%	40%
t. Creative Place Making/Public Art	3	3	3

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	20,728	20,818	20,818		
Supplies and Materials	50,241	19,110	19,110		
Other Services and Charges	353,315	1,805,358	1,802,631	96,309	296,309
Repair and Maintenance	6,524	22,301	6,000		
Capital Outlay	186,788	239,304	239,304		15,000
<b>TOTAL EXPENDITURES</b>	<b>617,596</b>	<b>2,106,891</b>	<b>2,087,863</b>	<b>96,309</b>	<b>311,309</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-84.13%

**BUDGET HIGHLIGHTS**

- South Central Planning Commission:
  - \$42,845, Regional Membership, approved.
  - \$17,780, Economic Development “Regional” Revolving Loan Fund Administration, approved.
  - \$38,000, Local match for Urban System Grant Administration, approved.
  - TEDA, \$200,000, approved.

**151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, In- Fill Housing Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Multi- Family Housing Development, Disability Housing Development, Head Start, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, and the Low Income Home Energy Assistance Program.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To provide programs which improve the quality of life for the low-income population of Terrebonne Parish and to seek new funding opportunities for new initiatives/ services that address prevalent community issues when feasible and available.</i>			
a. Number of programs implemented	24	22	22

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	260,222	302,899	231,288	307,645	307,645
Supplies & Materials	11,635	8,937	5,546	6,142	6,142
Other Services and Charges	52,269	92,023	34,996	42,095	42,095
Repair & Maintenance	(8,303)	(2,981)	5,697	(2,960)	(2,960)
Capital Outlay	29,738	54,399	54,399		
<b>TOTAL EXPENDITURES</b>	<b>345,561</b>	<b>455,277</b>	<b>331,926</b>	<b>352,922</b>	<b>352,922</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-11.96%

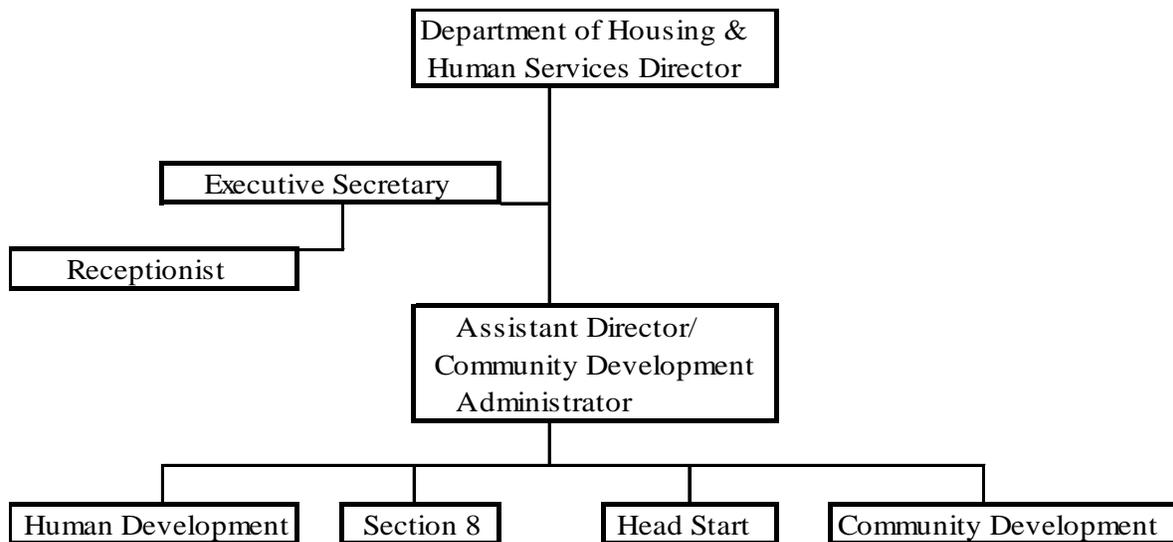
**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Eliminate Sr. Code Enf. Officer (part-time), Grade 110

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

PERSONNEL SUMMARY

JOB TITLE	2016	2016	2017	2017	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	99,734	124,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	62,954	78,693	94,431
Sr. Housing Rehab Specialist	1	1	1	1	209	47,732	59,665	71,599
Housing Rehab. Specialist	1	1	1	1	208	44,197	55,246	66,295
Program Specialist	1	1	1	1	206	38,967	48,709	58,451
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
TOTAL FULL-TIME	8	8	8	8				
Sr. Code Enf. Officer	1	0	0	0	110	20,145	25,182	30,218
TOTAL PART-TIME	1	0	0	0				
TOTAL	9	8	8	8				



**151-654 GENERAL FUND - PARISH FARM AGENT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

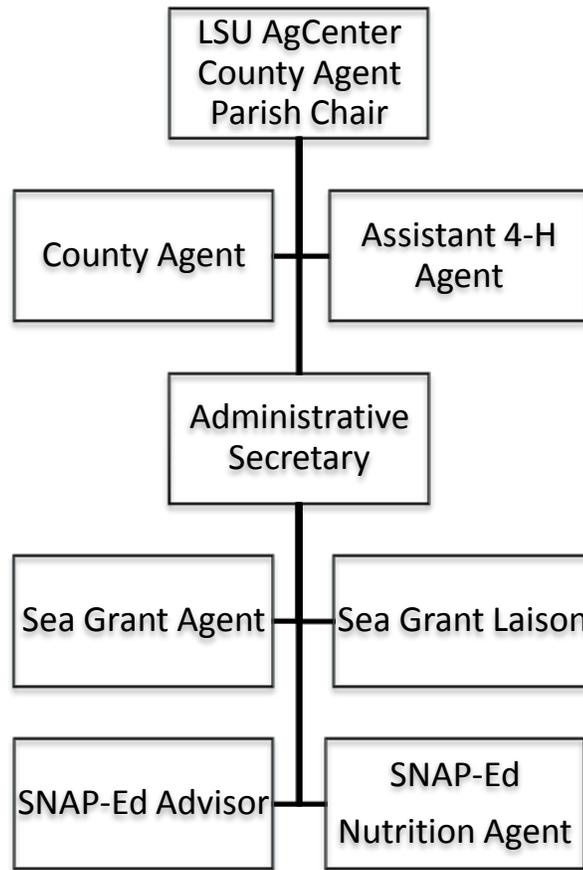
The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state’s economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
1. <i>To assist, train and teach Terrebonne Citizens skills that will enable them to be more productive, to improve their quality of life, and to provide positive economic impacts to individuals, families and the parish through educational programs.</i> a. Number of residents given assistance and educational training in matters relating to Agriculture, Horticulture and Fisheries.	14,000	14,300	14,600
2. <i>To facilitate the wise use of natural resources and protection of the environment through educational programs.</i> a. Number of contacts made to promote Best Management Practices in Agriculture, Horticulture and Natural Resources.	12,400	12,000	12,500
3. <i>To build leaders and good citizens through the 4-H Youth Development Program.</i> a. Number of youth receiving leadership skills and character education training. b. Number of youth participating in 4-H Programs.	1,300	1,400	1,600
4. <i>To strengthen families and communities and to implement nutrition, diet, food safety and health programs for better and healthier living.</i> a. Number of residents trained in healthy lifestyles and habits and nutrition education.	2,500	2,700	2,800
5. <i>To increase the overall health and wealth of citizen of Terrebonne Parish.</i> a. Number of residents provided with information and resources to live better lives in the community.	70,000	70,100	70,200

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	102,403	118,600	117,755	109,112	109,112
Capital Outlay	0	2,900	2,900		
<b>TOTAL EXPENDITURES</b>	<u>102,403</u>	<u>121,500</u>	<u>120,655</u>	<u>109,112</u>	<u>109,112</u>
% CHANGE OVER PRIOR YEAR					
EXCLUDING CAPITAL OUTLAY					-8.00%

**BUDGET HIGHLIGHTS**

- No significant changes.



## 151-680 GENERAL FUND - WATERWAYS & MARINA

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### PURPOSE OF APPROPRIATION

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As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	40,374	29,200	29,089	25,000	25,000
Repair and Maintenance	13,796				
<b>TOTAL EXPENDITURES</b>	<u>54,170</u>	<u>29,200</u>	<u>29,089</u>	<u>25,000</u>	<u>25,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-14.38%

### BUDGET HIGHLIGHTS

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- No significant changes.

**151-912 GENERAL FUND - OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish’s Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To increase training of office staff.</i>			
a. Outside Training (days)	25	25	25
b. Web-based Training	48	48	48
<i>2. To increase training of first responders and ESFs.</i>			
a. National Incident Management System Classes	4	4	4
b. Parish Rapid Assessment Team Training	14	14	14
<i>3. To continue all-hazard Planning and Exercises.</i>			
a. Planning Meetings (hours)	6,000	6,000	6,000
b. Exercises (days)	4	4	4
<i>4. To increase Public Participation and Volunteerism.</i>			
a. Community Emergency Response Team (members)	110	130	200
b. Medical Reserve Corp	0	85%	100%
c. Public meetings and presentation	25	25	25
d. Facebook Followers	6,000	9,879	12,000
e. Twitter Followers	1,220	1,603	2,000
<i>5. To maintain equipment.</i>			
a. Calibrate and inspect hazmat detection equipment	12	12	12
b. Inspect and perform communication checks	12	12	12
<i>6. To Increase Coordination and Interaction.</i>			
a. With Intergovernmental Agencies (meetings)	64	64	64
b. With Public/Private Entities (meetings)	12	12	12
<i>7. To continue construction of New Emergency Operations Center.</i>			
a. Study and Design	2%	100%	100%
b. Construction	50%	100%	100%
c. Equipment Installation and Occupy	0%	0%	100%
<i>8. To continue construction of the Safe Room.</i>			
a. Study and Design	100%	100%	100%
b. Construction	0%	0%	100%
c. Equipment Installation and Occupy	0%	0%	100%

**151-912 GENERAL FUND – OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS**

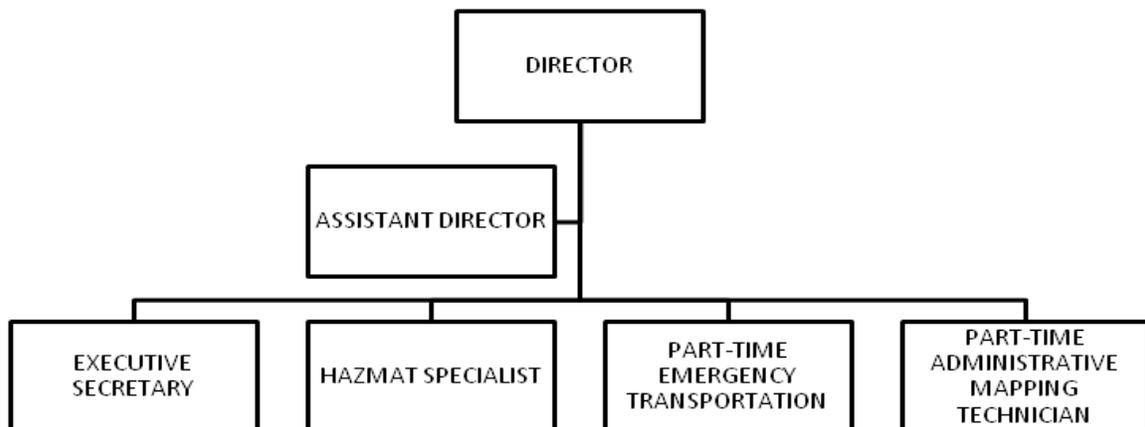
<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	199,178	269,188	211,519	204,113	204,113
Supplies and Materials	64,704	93,148	65,434	112,374	112,374
Other Services and Charges	178,901	232,415	215,187	317,006	317,006
Repair and Maintenance	5,510	14,575	10,005	12,500	12,500
Capital Outlay	9,216	4,646	4,646	113,851	113,851
<b>TOTAL EXPENDITURES</b>	<b>457,509</b>	<b>613,972</b>	<b>506,791</b>	<b>759,844</b>	<b>759,844</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.02%

**BUDGET HIGHLIGHTS**

- Capital: - Approved.
  - Furniture, \$39,275
  - Phones, UPS, BDA (Cell & Radio), \$54,576
  - EOC Servers, Firewall, Microsoft 365, \$20,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Assistant Emergency Prep Dir.	1	1	1	1	210	52,028	65,035	78,042
Hazard Material Responder	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
<b>TOTAL FULL-TIME</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>				
Bus Operation	1	1	1	1	104	11,802	14,752	17,702
Administrative Tech I	1	1	1	1	101	10,099	12,623	15,148
<b>TOTAL PART-TIME</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>				
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>				



## 151-999 GENERAL FUND - OPERATING TRANSFERS

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### BUDGET HIGHLIGHTS

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#### DEDICATED EMERGENCY FUND -0- (Decrease of \$86,000)

A transfer equal to 3% General Fund revenues (2015 Audit) is required when funds are below the minimum cap. In 2017, the minimum cap increased to \$2,750,000, which is met and no transfer is required.

#### TERREBONNE JUVENILE DETENTION FUND – \$1,012,000 (Decrease of \$88,000)

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

#### PARISH PRISONERS FUND - \$2,806,000 (Decrease of \$244,000)

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff. In 2017, the operations will expand from two to three facilities; Building A for men, Building B (new) for women, and courthouse annex for trustees.

#### PUBLIC SAFETY FUND - \$2,204,884 (Decrease of \$695,116)

Due to the losses in sales tax revenues and the continued high rates for employer contribution rates of the Municipal Police and Fire Employees' Retirement Systems, General Fund continues to supplement the Public Safety Fund.

#### NON-DISTRICT RECREATION FUND – \$294,400 (Decrease of \$105,600)

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

#### MARSHAL'S FUND -\$360,000(Decrease of \$138,043)

The General Fund supplements the operation of this Department.

#### COASTAL ZONE MANAGEMENT - \$42,320 (Decrease of \$3,680)

To supplement the development and implementation of policies, plans and programs for multiple uses of coastal zones.

#### SECTION 8 HOUSING PROGRAM - \$40,000 (Decrease of \$23,065)

To assist in rental assistance program.

#### TERREBONNE HOMELESS SHELTER - \$18,400 (Decrease of \$1,600)

The General Fund supplements to help the homeless program.

#### HOME INVESTMENT PARTNERSHIP - \$48,745 (Increase of \$8,448)

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

#### FTA GRANT URBAN TRANSIT- \$499,071 (Decrease of \$43,397)

Local match funds transferred from General Fund Revenues for the operation of an urban public transit system in Terrebonne Parish.

#### HEAD START PROGRAM - \$554,431 (Increase of \$157,179)

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children. An increase of \$157,179 of in-kind services recognized by the U.S. Office of Head Start and supplements for salary increases not totally covered by the grant.

#### RURAL TRANSPORTATION - \$26,329 (Decrease of \$12,453)

The General Fund supplement to the Rural Transportation Program covering the Insurance premiums on the buses used by Council on Aging to manage operations of the program.

## 151-999 GENERAL FUND - OPERATING TRANSFERS

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### BUDGET HIGHLIGHTS (Continued)

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#### ROAD & BRIDGE FUND – \$809,618 (Decrease of \$261,382)

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

#### CRIMINAL COURT FUND - \$1,458,112 (Same as 2016)

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

#### CIVIC CENTER O & M FUND - \$802,379 (Decrease of \$69,772)

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.



## SPECIAL REVENUE FUNDS

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**Special Revenue Fund.** A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses. Due to GASB 34 being implemented, the funds listed below that are considered to be major funds are reflected below.

**\*Dedicated Emergency Fund.** An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

**Terrebonne Juvenile Detention Fund.** Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

**\*Parish Prisoners Fund.** Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

**Public Safety Fund.** A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments. This is considered to be a major fund.

**\*Non-District Recreation Fund.** Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

**\*Marshal's Fund.** Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

**G.I.S. Technology Fund (Assessor).** Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

**\*Coastal Restoration and Preservation Fund.** Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects. A separate department within this fund is used to account for BP revenues and related expenditures.

**Parish Transportation Fund.** Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

**Road and Bridge Fund.** Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges. This is considered to be a major fund.

**Drainage Tax Fund.** Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works. This is considered to be a major fund.

**¼% Capital Improvements Sales Tax Revenue Fund.** This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

**Road District No. 6 O & M.** To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

**Road Lighting District Maintenance Funds.** Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

**Health Unit Fund.** Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

\*These funds are combined with General Fund for year-end financials; however kept separate for monitoring activity.

## SPECIAL REVENUE FUNDS (continued)

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**Terrebonne Council on Aging, Inc. (TCOA)** TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services, Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all services provided prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. TCOA also gives assistance to family caregivers over burdened by the responsibility of elderly care.

**Terrebonne-ARC.** TARC (Terrebonne-ARC) is infused with businesses creating jobs for adults with intellectual and other developmental disabilities since 1962. For 50 years, TARC has become a premier and leading ARC in the nation with its innovative job opportunities and services that include Pre-Vocational Training, Health Services, Residential Services, Therapies, and Transportation.

**Parishwide Recreation Fund.** Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

**Mental Health Unit.** Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center. The General Fund supplements the program.

**Terrebonne Levee & Conservation District.** To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

**Bayou Country Sports Park.** Monies in this Fund are primarily from a 1% Hotel-Motel Tax collected and used for recreation and tourism infrastructure.

**Criminal Court Fund.** To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

**Grant Funds.** (See page 144 for more information on Grant Funds.) This is considered to be a major fund.

**200 DEDICATED EMERGENCY FUND**

**PURPOSE OF APPROPRIATION**

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000.00), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000.00) to a maximum cap of five million dollars (\$5,000,000.00).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

*Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."*

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the Dedicated Emergency Fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	3,535	1,000	18,819	1,000	1,000
Operating Transfers In	<u>86,000</u>	<u>86,000</u>	<u>86,000</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u>89,535</u></b>	<b><u>87,000</u></b>	<b><u>104,819</u></b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>
<b>EXPENDITURES:</b>					
Transfers Out	<u>0</u>	<u>857,395</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b><u>0</u></b>	<b><u>857,395</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>% CHANGE OVER PRIOR YEAR</b>					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	89,535	(770,395)	104,819	1,000	1,000
<b>FUND BALANCE, JANUARY 1</b>	2,597,857	2,687,392	2,687,392	2,792,211	2,792,211
<b>FUND BALANCE, DECEMBER 31</b>	2,687,392	1,916,997	2,792,211	2,793,211	2,793,211

## 200 DEDICATED EMERGENCY FUND

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### BUDGET HIGHLIGHTS

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- The minimum cap for 2017 is \$2,750,000. The estimated fund balance at January 1, 2017 is \$2,793,211; therefore, the minimum cap is reached.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
2011	2,500,000	2051	4,500,000
* 2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

**202 TERREBONNE JUVENILE DETENTION FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Justice Complex has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility’s goals are the following:

- Provide for the juveniles’ basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles’ legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Justice Complex is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile’s nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile’s medical, dental, and mental health needs will be addressed as necessary on an emergency or immediate care basis.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To provide secured environment for those juveniles requiring secured residential detention.</i>			
a. Number of juveniles housed in the facility	582	515	549
b. Number of Escapes	0	0	0
c. Bed Capacity (daily average times days of the month)	6,365	6,564	6,465
d. Average daily population by month	17	18	18
e. Average length of stay per juvenile (LOS)	9	9	9
<i>2. To provide safe environment for those juveniles requiring secured residential detention by maintaining a &gt;90% monthly accuracy on the following:</i>			
a. Classification- Performance Measure	100%	100%	>90%
b. Confinement-Performance Measures	99%	100%	>90%
c. Suicide Protective Protocols-Performance Measures	98%	100%	>90%
d. Critical Incident Reporting Accuracy-Performance Measures	98%	98%	>90%
<i>3. To minimize the use of confinement:</i>			
a. Monthly average use of confinement to <u>&lt;40N</u> .	23	24	<40
b. Average hours of all isolation events <4.0 hours.	3	2	<40
<i>4. To develop staff through monthly training.</i>			
a. Annual training >40 hours per year.	40+	>40	>40
b. Safe Crisis Management >12.0 hours per year.	18+	>14	>12

**202 TERREBONNE JUVENILE DETENTION FUND**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	1,733,349	1,730,831	1,761,307	1,806,958	1,806,958
Intergovernmental	46,493	46,493	45,974	45,974	45,974
Charges for Services	45,733	60,000	68,948	60,000	60,000
Miscellaneous Revenue	8,452	500	769	500	500
Operating Transfers In	1,100,000	995,631	995,631	1,012,000	1,012,000
<b>TOTAL REVENUES</b>	<b>2,934,027</b>	<b>2,833,455</b>	<b>2,872,629</b>	<b>2,925,432</b>	<b>2,925,432</b>
<b>EXPENDITURES:</b>					
Personal Services	2,073,220	2,287,861	2,107,074	2,193,410	2,193,410
Supplies & Materials	63,539	176,444	174,618	135,000	135,000
Other Services & Charges	513,584	487,263	509,339	507,228	507,228
Repair & Maintenance	41,053	13,650	13,209	9,700	9,700
Allocated Expenditures	22,489	26,610	26,610	26,610	26,610
Capital Outlay	11,300	59,499	68,178	0	0
Operating Transfers Out	0	250,000	209,331	250,000	250,000
<b>TOTAL EXPENDITURES</b>	<b>2,725,185</b>	<b>3,301,327</b>	<b>3,108,359</b>	<b>3,121,948</b>	<b>3,121,948</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					-4.04%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	208,842	(467,872)	(235,730)	(196,516)	(196,516)
<b>FUND BALANCE, JANUARY 1</b>	580,561	789,403	789,403	553,673	553,673
<b>FUND BALANCE, DECEMBER 31</b>	789,403	321,531	553,673	357,157	357,157

**BUDGET HIGHLIGHTS**

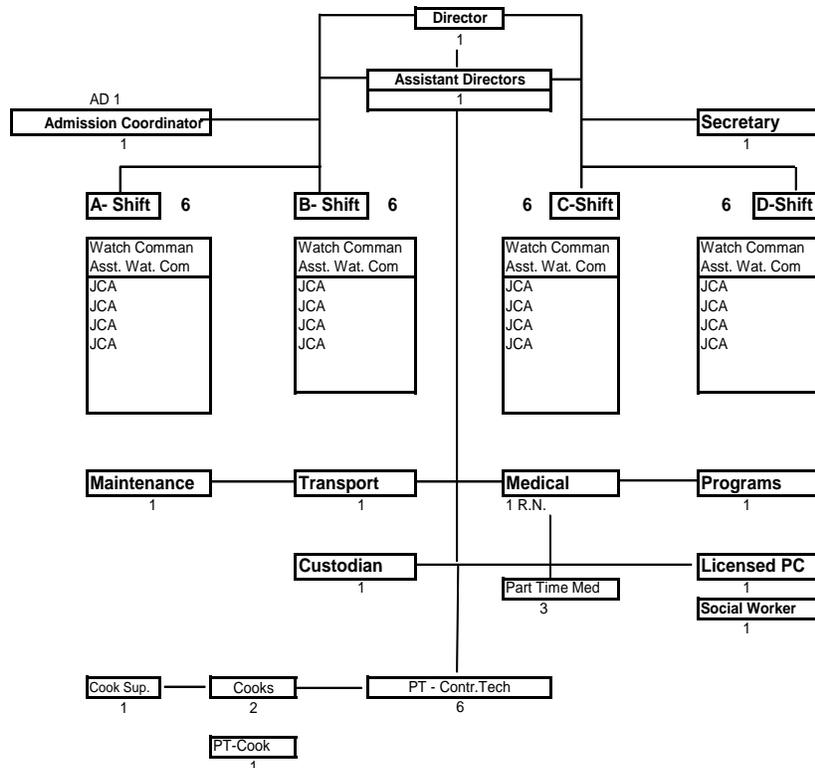
- Ad valorem taxes are levied 20 years through a .98-mill tax approved by voters on July 18, 1998 (1998 – 2017), renewed November 16, 2013 (2018 -2037) and .96 mills through special state legislation (R.S. 15:1099), renewed November 16, 2013 (2013-2032), approved.
  - \$1,804,533 is proposed for 2017.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$60,000 for 2017, approved.
- General Fund Supplement, \$1,012,000, decrease of \$88,000, approved.
- Single Point Assessment and Resource Center (SPARC) - \$250,000, approved.
  - Coupled with the state-of-the-art Detention Center will result in lowering the incidence of juvenile detention, reduce recidivism, lower the costs and enable youth offenders to become permanent productive members of society.
- Personnel: - Approved.
  - Eliminate one (1) Assistant Director, Grade 211
  - Eliminate one (1) part-time EMT, Grade 107

**202 TERREBONNE JUVENILE DETENTION FUND**

**PERSONNEL SUMMARY**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director Juvenile Detention	1	1	1	1	I	64,650	86,219	107,788
Asst. Dir./Juvenile Detention	2	1	1	1	211	57,231	71,539	85,847
Registered Nurse Supv	1	1	1	1	211	57,231	71,539	85,847
Licensed Professional Counselor	1	1	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Juvenile Prog. Coordinator	1	1	1	1	208	44,197	55,246	66,295
Watch Commander	4	4	4	4	108	32,703	40,879	49,055
Asst. Watch Commander	4	4	4	4	106	27,275	34,094	40,913
Admin Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Facilities Maint Tech	1	1	1	1	106	27,275	34,094	40,913
Concessions/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Juvenile Care Associate	16	15	16	16	104	23,603	29,504	35,404
Cook	1	1	1	1	104	23,603	29,504	35,404
<b>TOTAL FULL-TIME</b>	<b>37</b>	<b>35</b>	<b>36</b>	<b>36</b>				
L.P. Nurse	3	3	3	3	107	14,865	18,582	22,298
EMT	1	0	0	0	107	14,865	18,582	22,298
Juvenile Care Associate (Rotating)	3	0	3	3	104	11,802	14,752	17,702
Cook	1	0	1	1	104	11,802	14,752	17,702
Administrative Technician I (CRT's)	6	6	6	6	101	10,099	12,623	15,148
Facilities Maintenance Assistant	1	1	1	1	101	10,099	12,623	15,148
<b>TOTAL PART-TIME</b>	<b>15</b>	<b>10</b>	<b>14</b>	<b>14</b>				
<b>TOTAL</b>	<b>52</b>	<b>45</b>	<b>50</b>	<b>50</b>				

**Terrebonne Parish Juvenile Justice Complex**



**203 PARISH PRISONERS FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner’s education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Terrebonne Parish Criminal Justice Complex (Jail) is in charge of the care, custody and control of all inmates. The Jail employee’s and the Medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical Department has 13 full time nurses and 1 medical administrator. Primary medical and psychiatric care is provided on-site. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and ten percent (10%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. We are in the process of trying to get the 340B plan which is assistance in the cost of high priced medications, such as H.I.V. and Hep C. medications. Also, our pharmacy is in the process of going paperless in ordering and making of the medical MARS at no extra cost. Also trying to get a digital processor for the x-ray machine. There is also a large commercial kitchen which prepares the meals for all inmates in the facility. The GED program gives inmates a chance to get their education prior to being released back into society.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Provide quality healthcare to inmates</i>			
a. Number of physicians at Adult Facility	3	3	3
b. Number of medical support staff at Adult Facility	13	13	16
<i>2. Provide inmates with timely and appropriate medical screening and care</i>			
a. Number of adult detainees provided with medical services	24,468	24,892	25,000
b. Number of physical examinations performed at Adult Facility	4,500	4,523	4,550
c. Number of inmates seen by General Physician	1,600	1,874	1,875
d. Number of inmates seen by Psychiatrist	732	834	850
e. Number of inmates treated via TeleMedicine	30	30	40
<i>3. Offer re-entry programs for inmates to participate in</i>			
a. Number of educational sessions/presentations for prisoners (per week)	5	4	4
b. Percent of prisoners attending educational sessions	20%	15%	20%
c. Number of adult prisoners obtaining diploma or equivalent (GED)	10	5	4

**203 PARISH PRISONERS FUND**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	810,014	852,977	852,977	1,026,575	1,026,575
Charges for Services	40,352	42,000	37,500	37,500	37,500
Miscellaneous Revenue	1,842	1,500	5,552	500	500
Other Revenue	1,103	0	300	0	0
Operating Transfers In	2,660,000	3,000,000	3,000,000	2,806,000	2,806,000
<b>TOTAL REVENUES</b>	<b>3,513,311</b>	<b>3,896,477</b>	<b>3,896,329</b>	<b>3,870,575</b>	<b>3,870,575</b>
<b>EXPENDITURES:</b>					
Parish Prisoners	2,100,401	2,486,186	2,414,424	2,346,248	2,346,248
Prisoners Medical Department	1,351,049	1,570,844	1,465,687	1,639,379	1,639,379
Operating Transfers Out	329,532	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>3,780,982</b>	<b>4,057,030</b>	<b>3,880,111</b>	<b>3,985,627</b>	<b>3,985,627</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-1.76%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	(267,671)	(160,553)	16,218	(115,052)	(115,052)
<b>FUND BALANCE, JANUARY 1</b>					
	589,861	322,190	322,190	338,408	338,408
<b>FUND BALANCE, DECEMBER 31</b>					
	322,190	161,637	338,408	223,356	223,356

**BUDGET HIGHLIGHTS**

- In October 1991, the original agreement (Reference: Resolution No. 91-454) between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail, with 100% of the first \$25,000 and 50% of the Department of Corrections (DOC) reimbursement. Effective July 1, 2015, under the authority of a new agreement, the Sheriff shall share with the Parish 50% of the DOC reimbursements, adjusted over time to comply with the current Louisiana Revised Statute's approved reimbursement rate. In addition, the Sheriff agrees to make a continuous good faith effort to maintain a total DOC prisoner population of two hundred fifty (250) inmates. The term of this agreement shall expire June 30, 2019, approved.
  - The Sheriff and Parish are working together to open the Women's Facility, in the old Juvenile Detention Center, in Spring 2017, with a gradual increase of DOC prisoners until the goal of 250 is reached, approved.
  - For 2017, the Parish is estimating to receive \$1,026,575 from the Sheriff of Terrebonne, an increase of \$18,775, approved.
- General Fund Supplement, \$2,806,000, a decrease of \$244,000, approved.

**203-201 PARISH PRISONERS FUND - PARISH PRISONERS**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>EXPENDITURES:</b>					
Personal Services	189,844	202,673	202,673	193,599	193,599
Supplies & Materials	206,522	238,918	244,182	238,000	238,000
Other Services & Charges	1,438,226	1,696,457	1,689,392	1,747,753	1,747,753
Repair & Maintenance	144,211	200,650	143,770	113,950	113,950
Allocated Expenditures	69,058	52,946	52,946	52,946	52,946
Capital Outlay	52,540	94,542	81,461		
<b>TOTAL EXPENDITURES</b>	<b><u>2,100,401</u></b>	<b><u>2,486,186</u></b>	<b><u>2,414,424</u></b>	<b><u>2,346,248</u></b>	<b><u>2,346,248</u></b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-1.94%

**BUDGET HIGHLIGHTS**

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected costs for 2017 are \$864,675, which is based on an average prison population of 790, approved.
- Personnel: - Approved.
  - Eliminate 1 GED Instructor, Grade 208

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
GED Instructor/Counselor	1	0	0	0	208	44,197	55,246	66,295
Mechanical Maintenance Supr.	1	1	1	1	208	44,197	55,246	66,295
Facilities Maint Tech	1	1	1	1	106	27,275	34,094	40,913
Facilities Maint. Asst	1	1	1	1	101	20,197	25,246	30,295
<b>TOTAL</b>	<b><u>4</u></b>	<b><u>3</u></b>	<b><u>3</u></b>	<b><u>3</u></b>				

**203-202 PARISH PRISONERS FUND - PRISONERS MEDICAL DEPARTMENT**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>EXPENDITURES:</b>					
Personal Services	793,469	985,034	830,918	968,495	968,495
Supplies & Materials	230,530	235,470	234,628	231,220	231,220
Other Services & Charges	327,050	322,040	371,841	439,664	439,664
Capital Outlay	0	28,300	28,300	0	0
<b>TOTAL EXPENDITURES</b>	<b>1,351,049</b>	<b>1,570,844</b>	<b>1,465,687</b>	<b>1,639,379</b>	<b>1,639,379</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.28%

**BUDGET HIGHLIGHTS**

- The Parish currently contracts the Haydel Clinic for physicians care at \$75,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2017 at \$178,000; and prescriptions and OTC Medications, \$199,170, approved.
- On July 8, 2016, the Parish entered into an Intergovernmental agreement with Terrebonne Parish Sherriff's Office (TPSO) for the medical administrator to become an employee of TPSO. TPCG shall reimburse TPSO for the actual base salary paid to the Medical Administrator by TPSO for only those services rendered to the Parish under the agreement, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Medical Administrator	1	0	0	0	211	57,231	71,539	85,847
Medical Coordinator	2	1	1	1	208	44,197	55,246	66,295
L.P. Nurse	1	2	2	2	206	38,967	48,709	58,451
E.M.T.	13	10	13	13	107	29,730	37,163	44,595
<b>TOTAL</b>	<b>17</b>	<b>13</b>	<b>16</b>	<b>16</b>				

## 204 PUBLIC SAFETY FUND

### PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 PROPOSED	2017 ADOPTED
<b>REVENUES:</b>					
Taxes & Special Assessment	12,008,970	11,167,697	11,153,975	10,920,510	10,920,510
Licenses & Permits	1,172,110	1,131,000	1,181,678	1,154,500	1,154,500
Intergovernmental	1,265,157	933,000	956,893	957,000	957,000
Charges for Services	178,131	135,000	148,853	145,000	145,000
Fines & Forfeitures	150,023	106,000	142,926	134,500	134,500
Miscellaneous Revenue	25,316	2,000	28,700	2,000	2,000
Other Revenue	60,400	41,425	41,975	10,000	10,000
Operating Transfers In	1,705,833	2,970,000	3,035,000	2,204,884	2,204,884
<b>TOTAL REVENUES</b>	<b>16,565,940</b>	<b>16,486,122</b>	<b>16,690,000</b>	<b>15,528,394</b>	<b>15,528,394</b>
<b>EXPENDITURES:</b>					
General -Other	873,943	844,561	846,618	856,429	856,429
Police	9,320,773	10,833,721	10,526,560	9,417,074	9,417,074
LHSC Year Long	91,962	73,000	84,136	85,000	85,000
2009 JAG Award	4,191	0	0	0	0
Fire-Urban	6,558,393	6,589,655	6,445,417	6,098,411	6,098,411
Operating Transfers Out	279,888	288,982	288,982	279,749	279,749
<b>TOTAL EXPENDITURES</b>	<b>17,129,150</b>	<b>18,629,919</b>	<b>18,191,713</b>	<b>16,736,663</b>	<b>16,736,663</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-10.27%
<b>INCREASE (DECREASE) TO</b>	<b>(563,210)</b>	<b>(2,143,797)</b>	<b>(1,501,713)</b>	<b>(1,208,269)</b>	<b>(1,208,269)</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>4,513,743</b>	<b>3,950,533</b>	<b>3,950,533</b>	<b>2,448,820</b>	<b>2,448,820</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>3,950,533</b>	<b>1,806,736</b>	<b>2,448,820</b>	<b>1,240,551</b>	<b>1,240,551</b>

### BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2017 in the amount of \$4,523,986 from the levy of 6.38 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, (2009 – 2018), and renewed November 16, 2013 (2019-2028), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$6,358,524 in 2017, \$1.26 million less than the 2015 collections of \$7.62 million, and \$406,931 less than 2016 estimated collections of \$6.77 million, approved.
- Insurance occupational licenses in the City of Houma are projected to collect \$900,000, approved.
- Occupational Licenses (50% collected in the City), \$194,500, approved.
- Court fines are proposed at \$125,000, approved.
- General Fund Supplement, \$2,204,884 (a decrease of \$695,116), approved.

**204-211 PUBLIC SAFETY FUND - POLICE**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Improve efficiency and accountability of crime scene and evidence by:</i>			
a. Management System to track reports	✓	✓	✓
b. Increase storage space for evidence storage	✓	✓	✓
<i>2. Improve efficiency and accountability of record system by:</i>			
a. Management system to track time sheets and personnel matters	✓	✓	✓
b. Joint effort with City Court to merge AS400 use to their new application	✓	✓	✓
c. Reduction in paper usage	✓	✓	✓
<i>3. Improve officer/employee productivity by:</i>			
a. Improving Communications' area (floors, consoles, sound proofing, air conditioning)	✓	✓	✓
b. Reduce paperwork for officers and dispatchers by eliminating reports such as miscellaneous incident, hit and run, miscellaneous reports	✓	✓	✓
< Number of arrest (including summonses)	2,454	2,450	2,450
< Number of complaints dispatched	29,860	29,664	29,475
<i>4. Improve Safety and Quality of Life in Downtown Houma by:</i>			
a. Crosswalks and signs	✓	✓	✓
b. Permanent Speed Limit and Enforcement Signs	✓	✓	✓
< Number of meters read/maintained per month	343	343	343
< Amount collected in parking meter revenue	\$45,680	\$53,846	\$50,000
< Amount paid in parking meter fines	\$4,225	\$4,418	\$5,000
<i>5. Improve department efficiency through technology by:</i>			
a. Updating software	✓	✓	✓
b. Upgrading the Higher Ground System (Recording & Telephone), which will have new features such as text messaging and telephone voicemail.	✓	✓	✓
<i>6. Reduce traffic crashes/injuries by:</i>			
a. Improve traffic flow in City of Houma by implementing plans to deal with tunnel and bridge closures	✓	✓	✓
b. Targeted enforcement of driving while intoxicated, safety belt, child restraint and distracted driver laws.	✓	✓	✓
< Number of vehicular accident reports processed	1598	1368	1325

**204-211 PUBLIC SAFETY FUND - POLICE**

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
7. <i>Reduce crime through Community Policing and Problem Oriented Policing by:</i>			
<i>a. Improving Neighborhood Watch by pinpointing issues discussed at meetings and following through with a plan of action</i>	✓	✓	✓
<i>b. K-9 in schools to check for narcotics</i>	✓	✓	✓
<i>c. Employee Community Policing training through the Department of Justice</i>	✓	✓	✓
<i>d. Assisting other law enforcement agencies to expand their Neighborhood Watch prog</i>	✓	✓	✓
< Number of Neighborhood Watch Groups	33	23	25
< Number of Violent Crimes	208	183	161
< Number of Property Crimes	1807	1488	1443
8. <i>Improve HPD Building and Fleet</i>			
<i>a. Physical improvements to HPD suchs as hardening of windows, new roof, new floors, interior remodeling</i>	✓	✓	✓
<i>b. Increasing office space for Detective Bureau and Uniform Car Patrol</i>	✓	✓	✓
<i>c. Soundproofing areas within HPD (Squad Room; Communications; Detective Bureau interview room)</i>	✓	✓	✓
<i>d. Replace or improve elevator</i>	✓	✓	✓
9. <i>Promote heath and well-being of police employees by:</i>			
<i>a. Offering and Encouraging Wellness Scans</i>	✓	✓	✓
<i>b. Offering Annual Hepatitis and Tuberculosis Shots</i>	✓	✓	✓
10. <i>Improve employee performance, moral, manpower by:</i>			
<i>a. Increasing number of SWAT Team Members</i>	✓	✓	✓
<i>b. Identifying and addressing training needs of the department</i>	✓	✓	✓
< Number of new hires completing or completed POST training academy	1	2	8
< Number of officers qualifying in weapons training	81	86	86
< Number of new vehicles ordered and received	13	0	10

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	7,480,345	8,208,168	8,180,564	8,042,922	8,042,922
Supplies and Materials	296,790	527,269	422,105	292,700	292,700
Other Services and Charges	815,324	1,099,921	944,267	978,652	978,652
Repair and Maintenance	143,086	144,428	125,689	102,800	102,800
Capital Outlay	585,228	853,935	853,935	0	0
<b>TOTAL EXPENDITURES</b>	<b>9,320,773</b>	<b>10,833,721</b>	<b>10,526,560</b>	<b>9,417,074</b>	<b>9,417,074</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.64%

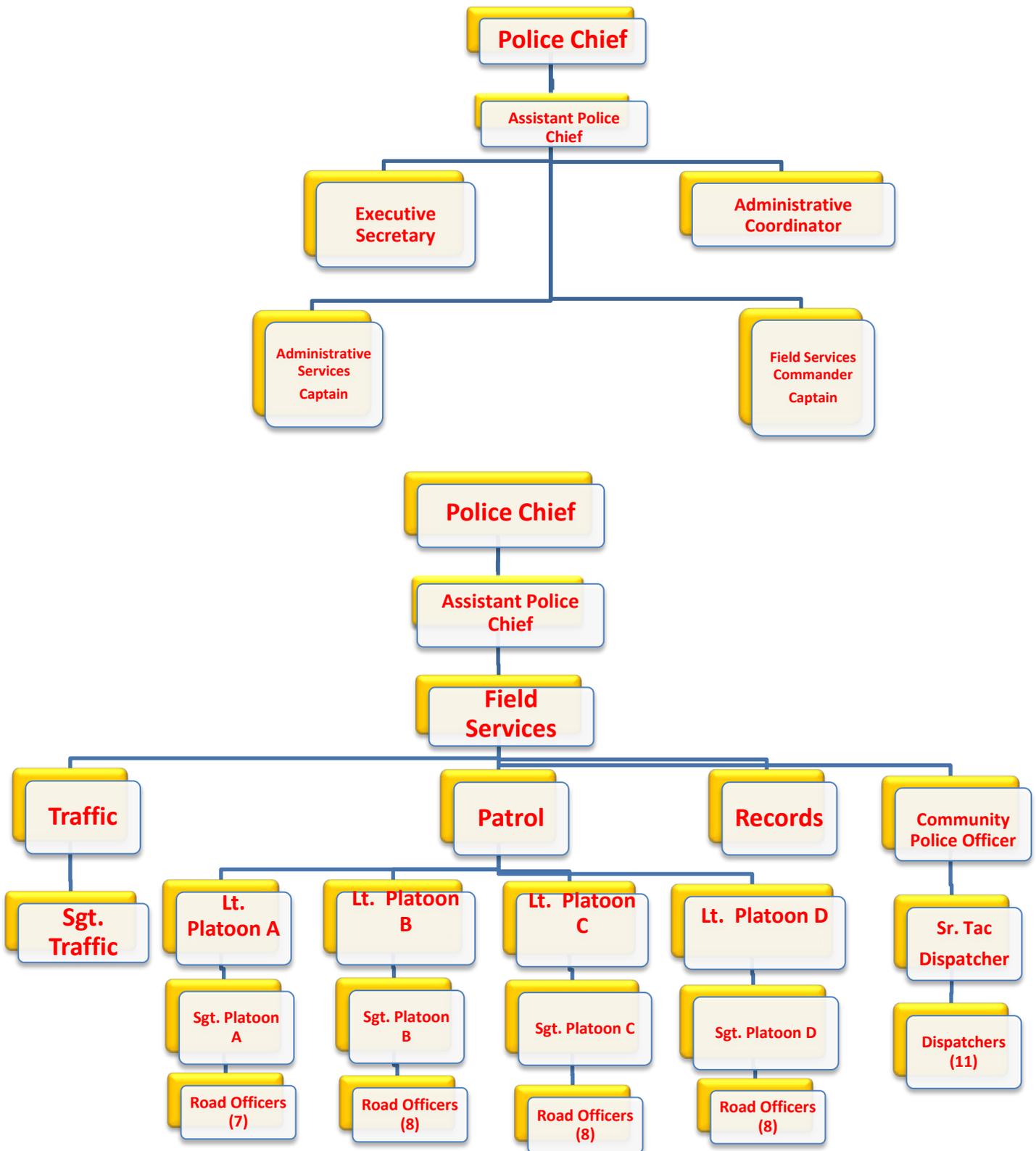
**204-211 PUBLIC SAFETY FUND - POLICE**

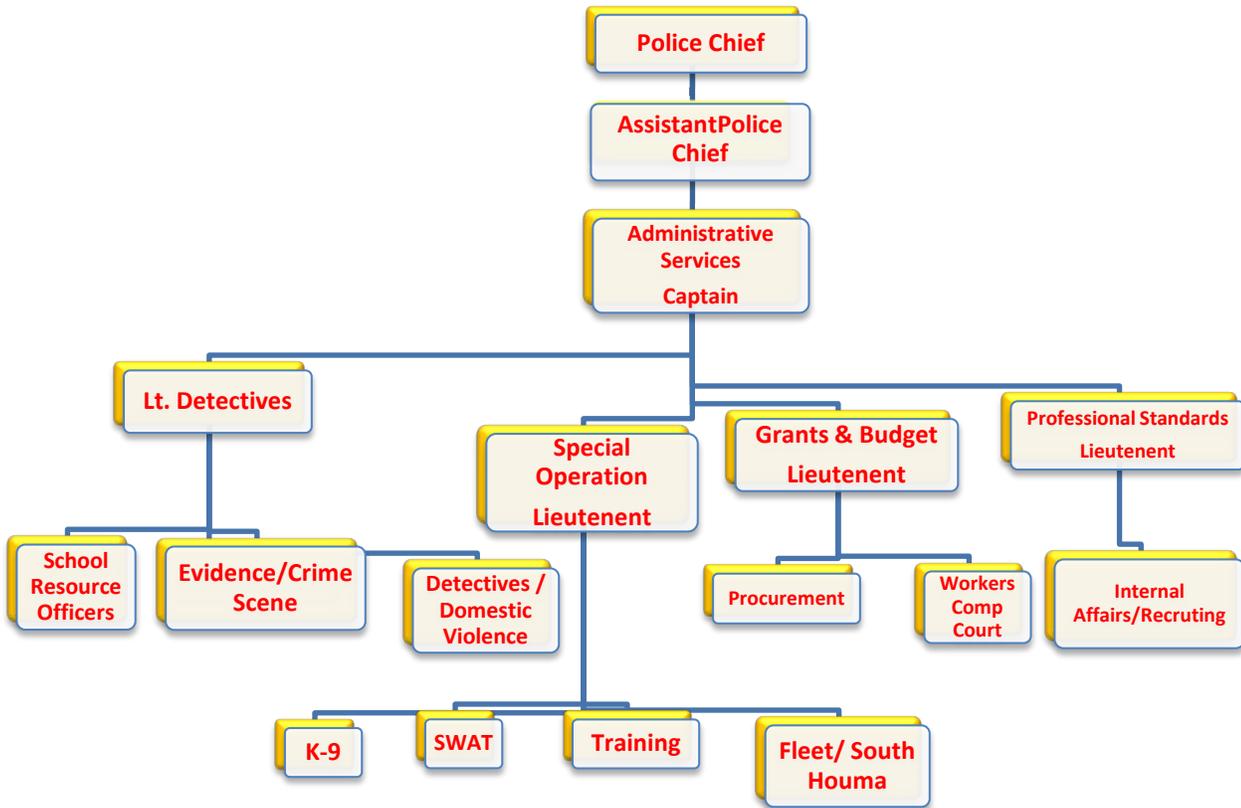
**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Add 1 Assistant Police Chief, Grade P-6
  - Eliminate 1 Police Lieutenant, Grade P-4
  - Eliminate 1 Police Sergeant, Grade P-3
  - Eliminate 4 Police officer/ Police Officer 1<sup>st</sup> Class, Grade P-1/P-2

**PERSONNEL SUMMARY**

JOB TITLE	2016	2016	2017	2017	PAY	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT	GRADE	MIN	MID	MAX
Police Chief	1	1	1	1	P-7	71,997	93,596	115,534
Assistant Police Chief	0	0	1	1	P-6	65,395	85,014	105,518
Police Captain	2	2	2	2	P-5	48,144	62,587	77,257
Police Lieutenant	8	8	7	7	P-4	42,118	54,754	67,588
Police Sergeant	11	11	10	10	P-3	38,592	50,170	61,929
Police Officer/Officer-1st Class	63	59	59	59	P-1/P-2	-	-	-
Police Officer-1st Class	-	-	-	-	P-2	33,462	43,500	53,696
Police Officer	-	-	-	-	P-1	28,568	37,139	45,844
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Dispatcher	12	12	12	12	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Admin Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	<u>102</u>	<u>98</u>	<u>97</u>	<u>97</u>				





**204-222 PUBLIC SAFETY FUND - FIRE**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed. The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To provide fire protection and medical services to the public.</i>			
a. Number of structure fires.	37	35	40
b. Number of non-structure fires.	67	60	75
c. Number of hazardous materials incidents.	32	30	40
d. Number of other emergency/non-emergency dispatches.	519	400	500
e. Number of EMS incidents.	1,341	1,450	1,500
<i>2. To continue to provide public fire safety education classes to schools and the public.</i>			
a. Number of educational programs in schools.	23	25	25
b. Number of persons reached with educational programs in schools.	2,551	2,000	2,000
c. Number of public presentations/programs.	23	25	25
d. Number of persons reached with public presentations/programs.	5,305	5,000	5,000
<i>3. To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and education.</i>			
a. Number of certified firefighters.	55	55	58
b. Number of certified driver/operators.	29	30	32
c. Number of certified company officers.	9	9	10
d. Number of certified chief officers.	1	1	1
e. Number of certified hazardous material responders.	51	51	54
f. Number of personnel trained in CPR.	52	50	53
g. Number of personnel trained as Medical First Responder.	48	46	49
h. Number of personnel trained in basic EMT.	4	5	6
<i>4. To provide safety inspections to all businesses.</i>			
a. Number of inspections.	1,259	1,500	1,500
<i>5. To provide smoke alarms and fire extinguishers in residences upon request.</i>	100%	100%	100%
<i>6. To continue to maintain Class 2 PIAL rating.</i>	100%	100%	100%
<i>7. To upgrade nozzles and fire hose on apparatus.</i>	20%	20%	100%
<i>8. To enlarge North Houma Station for additional personnel working at station.</i>	20%	20%	20%

**204-222 PUBLIC SAFETY FUND - FIRE**

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
9. To construct burn building at Training Field.	100%	100%	100%
10. To acquire light tower for fire scene lighting.	100%	100%	100%
11. To acquire flash fire training system and smoke generator.	100%	100%	100%
12. To acquire security system for Central Administration and trucks.	100%	100%	100%
13. To acquire new computers.	100%	100%	100%
14. To replace duct work at Airbase Fire Station.	100%	100%	100%
15. To replace front mat at East Houma Fire Station.	100%	100%	100%
16. To acquire security fence all around Training Field.	100%	100%	100%
17. To acquire safety house for Fire Prevention.	100%	100%	100%
18. To re-paint showers and bathrooms at East Houma Fire Station.	100%	100%	100%
19. To acquire a light rescue truck.	100%	100%	100%
20. To replace air conditioner at North Houma Fire Station.	100%	100%	100%
21. To remodel kitchen at Central Administration.	20%	100%	100%
22. To replace rear roll-up door at East Houma Fire Station.	20%	100%	100%
23. To acquire new pickup truck.	20%	100%	100%
24. To replace front mat and rear driveway at Central Administration.	20%	100%	100%
25. To replace generator at East Park Station.	20%	100%	100%
26. To acquire vehicle fire & extrication prop for Training Field.	20%	20%	100%
27. To acquire tractor attachments.	0%	20%	100%
28. To acquire East side Safe Room.	0%	20%	100%
29. To acquire forty (40) new SCBA air cylinders.	0%	20%	100%

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	5,457,266	5,485,858	5,452,021	5,593,699	5,593,699
Supplies and Materials	183,772	170,900	110,649	149,000	149,000
Other Services and Charges	209,806	258,934	236,684	252,512	252,512
Repair and Maintenance	123,821	132,994	105,094	103,200	103,200
Capital Outlay	583,728	540,969	540,969	0	0
<b>TOTAL EXPENDITURES</b>	<b>6,558,393</b>	<b>6,589,655</b>	<b>6,445,417</b>	<b>6,098,411</b>	<b>6,098,411</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.82%

**204-222 PUBLIC SAFETY FUND - FIRE**

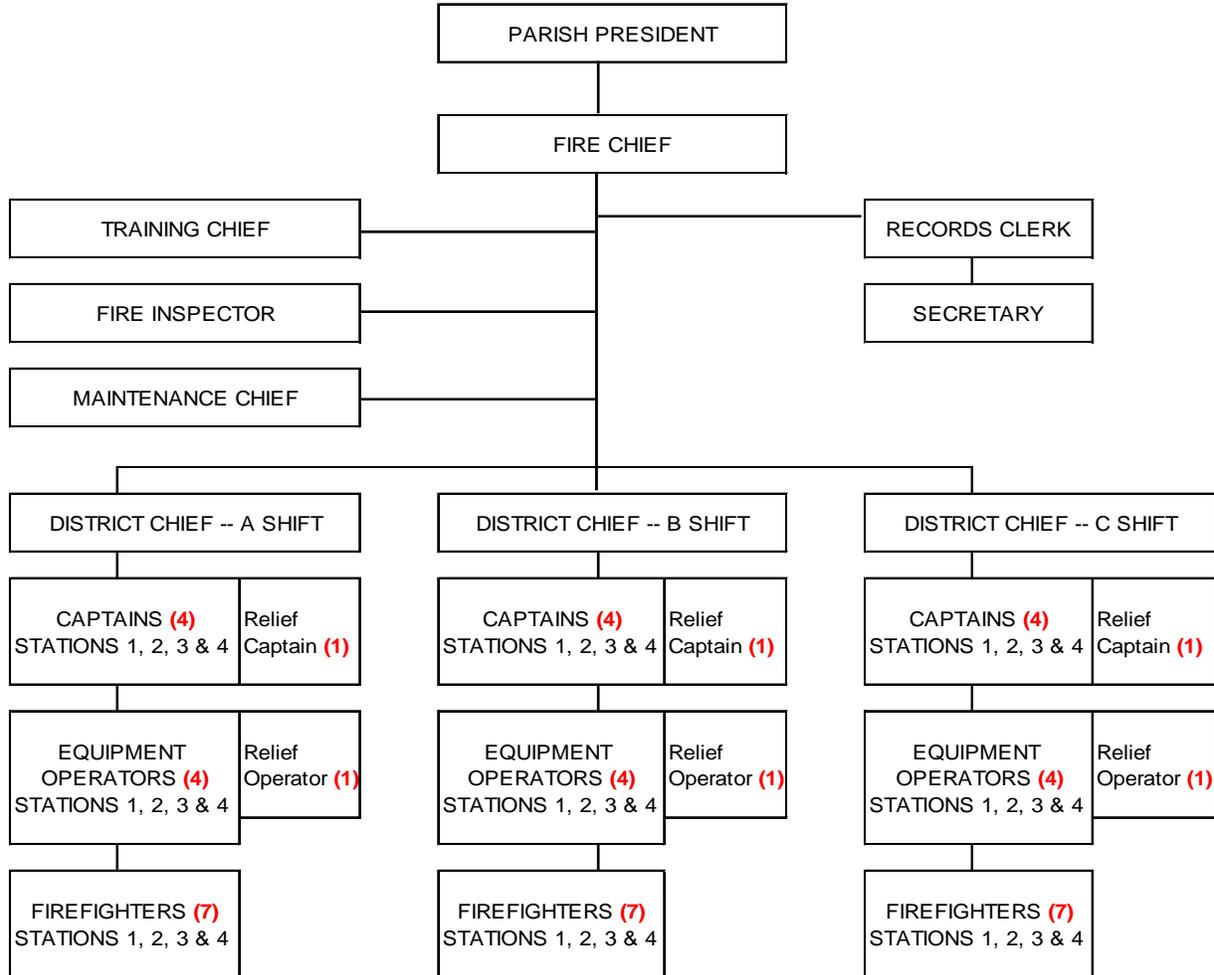
**BUDGET HIGHLIGHTS**

- At the State Firefighters’ Retirement board meeting of February 6, 2015, the following rates were adopted: - Approved.  
 2015 29.25%  
 2016 27.25%
- Personnel: - Approved.
  - 2% adjustment across the board as mandated by State Law.

**PERSONNEL SUMMARY**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	4	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	14	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	21	18	21	21	F-1	26,067	33,887	41,830
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
<b>TOTAL FULL-TIME</b>	<b>60</b>	<b>57</b>	<b>60</b>	<b>60</b>				
Admin Tech I	1	0	0	0	101	10,098	12,623	15,147
<b>TOTAL PART-TIME</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>TOTAL</b>	<b>61</b>	<b>57</b>	<b>60</b>	<b>60</b>				

### HOUMA FIRE DEPARTMENT ORGANIZATIONAL CHART



**205 NON-DISTRICT RECREATION**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

Parish playgrounds and facilities not managed or funded by Recreation Districts 1 through 11. This includes 19 parks and playgrounds, the Municipal Auditorium and Dumas Auditorium. Maintenance for parks and playgrounds are under the Recreation Department management. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Charges for Services	40,722	32,850	34,170	36,100	36,100
Miscellaneous Revenue	123	50	3,638	100	100
Operating Transfers In	400,000	288,000	288,000	294,400	294,400
<b>TOTAL REVENUES</b>	<b>551,845</b>	<b>431,900</b>	<b>436,808</b>	<b>441,600</b>	<b>441,600</b>
<b>EXPENDITURES:</b>					
Auditoriums	240,663	380,986	377,864	241,958	241,958
General-Other	53,507	48,065	46,918	45,650	45,650
Parks & Grounds	169,932	210,885	214,627	172,887	172,887
Grand Bois Park	69,407	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>533,509</b>	<b>639,936</b>	<b>639,409</b>	<b>460,495</b>	<b>460,495</b>
% CHANGE OVER PRIOR YEAR					-28.04%
<b>INCREASE (DECREASE) TO</b>					
<b>FUND BALANCE</b>	18,336	(208,036)	(202,601)	(18,895)	(18,895)
FUND BALANCE, JANUARY 1	253,451	271,787	271,787	69,186	69,186
FUND BALANCE, DECEMBER 31	271,787	63,751	69,186	50,291	50,291

**BUDGET HIGHLIGHTS**

- General Fund transfer is \$294,400 for 2017, a decrease of \$105,600, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

**205-196 NON-DISTRICT RECREATION - AUDITORIUMS**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015	FY2016	FY2017
	Actual	Estimated	Projected
1. To continue to provide a facility for the community's needs.			
a. Monitor the number of events held at the Municipal Auditorium.	58	70	75
b. Monitor the number of events held at the Dumas Auditorium.	45	45	50
2. To continue to maintain both Auditoriums in good working condition.			
a. Replace air handler at the Municipal Auditorium. (Repaired Unit)	0%	50%	100%
b. Install new thermostats at both facilities to allow for more efficient operations of the HVAC system.	75%	100%	N/A
c. Remove and repaint all security screens on the exterior of the Dumas Auditorium.	0%	100%	N/A
d. Remodel entry foyer of the Dumas Auditorium.	0%	100%	N/A
e. Replaced damaged and outdated tables as needed.	0%	60%	100%
f. Repair roofing system on Municipal Auditorium.	0%	100%	N/A
g. Replace one chiller at Municipal Auditorium.	0%	100%	100%
h. Replace chill water piping at Municipal Auditorium.	0%	100%	100%
i. Perform parking lot and entrance improvements at Dumas Auditorium.	0%	50%	100%

BUDGET SUMMARY	2015	2016	2016	2017	2017
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	123,139	129,263	136,658	136,415	136,415
Supplies and Materials	4,773	16,560	15,750	13,750	13,750
Other Services and Charges	79,784	88,875	82,614	78,543	78,543
Repair and Maintenance	32,967	21,300	17,854	13,250	13,250
Capital Outlay	0	124,988	124,988	0	0
<b>TOTAL EXPENDITURES</b>	<b>240,663</b>	<b>380,986</b>	<b>377,864</b>	<b>241,958</b>	<b>241,958</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.48%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

JOB TITLE	2016	2016	2017	2017	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Facilities Maintenance Assistant	2	2	2	2	101	20,197	25,246	30,295
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>				

**205-501 NON-DISTRICT RECREATION - PARKS & GROUNDS**

**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Five parks are maintained:

- Coteau Park
- Mandalay Park
- Mulberry Park
- Presque Isle Park

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Supplies & Materials	783	2,500	1,295	1,800	1,800
Other Services and Charges	155,802	154,300	160,077	152,087	152,087
Repair & Maintenance	3,688	17,000	16,170	11,000	11,000
Allocated Expenditures	9,659	8,000	8,000	8,000	8,000
Capital Outlay	0	29,085	29,085	0	0
<b>TOTAL EXPENDITURES</b>	<b>169,932</b>	<b>210,885</b>	<b>214,627</b>	<b>172,887</b>	<b>172,887</b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-5.13%

**BUDGET HIGHLIGHTS**

- Maintenance Contract – Grass cutting and park maintenance, \$121,703 in 2017, a \$4,000 decrease, approved.

**205-524 NON-DISTRICT RECREATION - GRAND BOIS PARK**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

Grand Bois Park, located at 470 Bourg-Larose Hwy in Bourg, Louisiana, accommodates individual or group campers and many recreation activities. This Park also can accommodate recreation vehicles. The park is maintained by a resident caretaker and is under the direction of the Recreations Department.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	10,217	0	0	0	0
Supplies & Materials	1,149	0	0	0	0
Other Services and Charges	27,901	0	0	0	0
Repair & Maintenance	30,140	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>69,407</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

**BUDGET HIGHLIGHTS**

- No significant changes.

**209 MARSHAL'S FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The City Marshal's Office is a Parish wide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff. The Terrebonne Parish City Marshal presently appoints fifteen deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property, including garnishment of wages, executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To continue to provide efficient services to the Court in a professional manner.</i>			
a. Total number of deputy marshals	14	15	15
b. Total number of court sessions (adult)	300	300	300
c. Total number of court sessions (juvenile)	300	300	300
d. Total New number of bench warrants	724	864	1,028
e. Total number of Marshal sales and settlements	12	15	15
f. Total number of seizures	12	12	12
g. Total number of garnishments accounts	2,500	2,600	2,700
<i>2. Maintain an aggressive attitude in serving of legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.</i>			
a. Criminal fees collected	\$84,191	\$80,946	\$81,000
b. Amount of commissions on garnishments	\$160,546	\$174,054	\$174,000
c. Civil fees collected	\$132,343	\$158,000	\$158,000

**209 MARSHAL'S FUND**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	43,895	54,000	70,260	84,000	84,000
Charge for Services	0	0	21	0	0
Fines & Forfeitures	382,080	429,281	413,000	410,000	410,000
Miscellaneous Revenue	796	0	0	0	0
Other Revenue	6,508	0	0	0	0
Operating Transfers In	<u>498,043</u>	<u>473,143</u>	<u>473,141</u>	<u>360,000</u>	<u>360,000</u>
<b>TOTAL REVENUES</b>	<b><u>931,322</u></b>	<b><u>956,424</u></b>	<b><u>956,422</u></b>	<b><u>854,000</u></b>	<b><u>854,000</u></b>
<b>EXPENDITURES:</b>					
Personal Services	661,315	840,011	825,033	894,012	894,012
Supplies & Materials	55,421	68,658	60,447	36,260	36,260
Other Services & Charges	87,721	99,435	75,729	84,301	84,301
Repair & Maintenance	9,778	14,167	13,182	13,182	13,182
Allocated Expenditures	7,778	9,310	9,310	9,310	9,310
Capital Outlay	<u>9,804</u>	<u>32,742</u>	<u>28,433</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b><u>831,817</u></b>	<b><u>1,064,323</u></b>	<b><u>1,012,134</u></b>	<b><u>1,037,065</u></b>	<b><u>1,037,065</u></b>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.54%
INCREASE (DECREASE) TO FUND BALANCE	99,505	(107,899)	(55,712)	(183,065)	(183,065)
FUND BALANCE, JANUARY 1	200,289	299,794	299,794	244,082	244,082
FUND BALANCE, DECEMBER 31	299,794	191,895	244,082	61,017	61,017

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
City Marshall	1	1	1	1	N/A	****	****	****
Chief Criminal Deputy	1	1	1	1	N/A	****	****	****
Chief Civil Deputy	1	1	1	1	N/A	****	****	****
Deputy	12	12	12	12	N/A	****	****	****
<b>TOTAL FULL-TIME</b>	<b><u>15</u></b>	<b><u>15</u></b>	<b><u>15</u></b>	<b><u>15</u></b>				

**210 G.I.S. TECHNOLOGY FUND (ASSESSOR)**

**PURPOSE OF ALLOCATION**

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	225,000	225,000	225,000	225,000	225,000
Miscellaneous Revenue	911	0	0	0	0
<b>TOTAL REVENUES</b>	<b>225,911</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>
<b>EXPENDITURES:</b>					
Operating Transfers Out	225,000	225,000	225,000	225,000	225,000
<b>TOTAL EXPENDITURES</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	911	0	0	0	0
FUND BALANCE, JANUARY 1	205,697	206,608	206,608	206,608	206,608
FUND BALANCE, DECEMBER 31	206,608	206,608	206,608	206,608	206,608

**BUDGET HIGHLIGHTS**

- In 2017, the taxing jurisdictions will be proportionately charged \$225,000 for these estimated expenditures, approved.
- The \$225,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Terrebonne Parish Consolidated Government, approved.

**215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

Established in 2004 as a separate department of the Parish, this office is funded partially by revenues collected via a Coastal Impact Certificate fee, as well as monies received from the U.S. Department of Commerce through the State of Louisiana’s Department of Natural Resources for the continued implementation of the Terrebonne Parish Local Coastal Management Program. Its mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents consistent with the State Comprehensive Plan for Coastal Restoration. This office has a similar focus at the Parish level as the Governor’s Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish’s interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), and the Louisiana Department of Natural Resources (DNR), the Corps of Engineers, as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provides on-going support to the Emergency Operations Center during a State of Emergency declared as a result of severe storms, hurricanes, and other natural or man-made disasters. The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources such as the RESTORE Act and the Gulf of Mexico Energy Security Act (GOMESA).

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
1. <i>To achieve 100% Participation in Local Coastal Programs Quarterly Meetings with LA Dept. of Natural Resources</i>	100%	100%	100%
2. <i>To secure funding for Coastal Restoration Projects in Terrebonne Parish</i> a. Atchafalaya Long Distance Sediment Pipeline b. RESTORE Act	\$500,000 \$0	\$1.5M \$0	\$0 \$1.9M
3. <i>To coordinate the Terrebonne Parish Christmas Tree Recycling Program, conjunction with the Barataria-Terrebonne National Estuary Program and Bayou Grace Community Services.</i> a. Volunteers Participating b. Trees Collected	10 1200	20 1,500	20 2,000
4. <i>To increase Beneficial Use of Dredged Material to restore wetland habitat in Terrebonne Parish.</i>	On-going	On-going	On-going
5. <i>To review and process Coastal Impact Certificates</i> a. Applications Processed b. Fees Collected	149 \$110,200	137 \$100,000	140 \$100,000
6. <i>To Develop Multi-year Implementation Plan to Utilize RESTORE Act Funding</i>	0%	25%	100%
7. <i>To initiate Section 206 Aquatic Restoration Project with the Corps of Engineers</i>	PPA signed	Local Match; start of construction	100%
8. <i>To manage and advance Coastal Restoration Projects in Terrebonne Parish</i> a. Falgout Canal Freshwater Enhancement (CIAP) b. Atchafalaya Long Distance Sediment Pipeline (CIAP) c. Madison Bay Marsh Creation & Terracing (CWPPRA) d. North Lake Boudreaux Freshwater Enhancement (CWPPRA) e. North Terrebonne Bay Marsh Creation & Nourishment (CWPPRA) f. Caillou Lake Headlands Restoration (NRDA) (Whiskey Island) g. Whiskey Island Segmented Rock Barrier (RESTORE)	Landrights Design 35% Engineering and Design Engineering Engineering 0%	Construct. Design and Permitting 95% Engineering/Design /landrights Engineering Construct. 0%	100% 100% Inactive Inactive De-authorized 100% 30%

**215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	17,630	35,260	35,260	35,260	35,260
Charges for Services	121,485	125,000	100,000	100,000	100,000
Miscellaneous Revenue	1,956	0	0	0	0
Operating Transfers In	46,000	46,000	46,000	42,320	42,320
<b>TOTAL REVENUES</b>	<b>187,071</b>	<b>206,260</b>	<b>181,260</b>	<b>177,580</b>	<b>177,580</b>
<b>EXPENDITURES:</b>					
Personal Services	147,310	235,069	197,236	202,431	202,431
Supplies & Materials	1,548	9,200	4,200	4,700	4,700
Other Services & Charges	60,997	59,900	41,414	38,552	38,552
Repair & Maintenance	49	1,450	1,450	1,450	1,450
Allocated Expenditures	497	500	500	500	500
Capital Outlay	0	0	0	1,900	1,900
<b>TOTAL EXPENDITURES</b>	<b>210,401</b>	<b>306,119</b>	<b>244,800</b>	<b>249,533</b>	<b>249,533</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-19.11%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	(23,330)	(99,859)	(63,540)	(71,953)	(71,953)
FUND BALANCE, JANUARY 1	196,948	173,618	173,618	110,078	110,078
FUND BALANCE, DECEMBER 31	173,618	73,759	110,078	38,125	38,125

**BUDGET HIGHLIGHTS**

- Coastal Impact Fees collections, \$100,000, approved.
- General Fund Supplement, \$42,320, a decrease of \$3,680, approved.
- Capital: - Approved.
  - 1- Desktop computer, \$1,900.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Coastal Restoration Dir	1	1	1	1	I	64,650	86,219	107,788
Admin Coordinator II	2	1	1	1	106	27,275	34,094	40,913
<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>				

## 250 PARISH TRANSPORTATION FUND

### PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	840,337	600,000	600,000	600,000	600,000
Miscellaneous Revenue	276	0	1,361	0	0
<b>TOTAL REVENUES</b>	<b>840,613</b>	<b>600,000</b>	<b>601,361</b>	<b>600,000</b>	<b>600,000</b>
<b>EXPENDITURES:</b>					
Repair & Maintenance	1,655,463	1,046,893	1,046,893	925,361	925,361
Capital Outlay	0	24,000	24,000	0	0
<b>TOTAL EXPENDITURES</b>	<b>1,655,463</b>	<b>1,070,893</b>	<b>1,070,893</b>	<b>925,361</b>	<b>925,361</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					-11.61%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(814,850)</b>	<b>(470,893)</b>	<b>(469,532)</b>	<b>(325,361)</b>	<b>(325,361)</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>1,885,743</b>	<b>1,070,893</b>	<b>1,070,893</b>	<b>601,361</b>	<b>601,361</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>1,070,893</b>	<b>600,000</b>	<b>601,361</b>	<b>276,000</b>	<b>276,000</b>

### BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2017, approved.
- Direct services for street repairs, \$925,361 are based on the estimated 2017 revenue through June 30<sup>th</sup> and unallocated fund balance at December 2016, approved.

**251 ROAD AND BRIDGE FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund. This fund is considered to be a major fund.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To continue to maintain all bridges, traffic signals, roads, road signs and boat launches.</i>			
a. Number of bridges maintained	82	82	80
b. Number of bridge maintenance work orders	1,730	2,200	2,600
c. Number of bridge replacements	2	1	2
d. Number of traffic signals maintained	13	13	13
e. Number of new traffic signals installed	0	0	0
f. Number of caution lights maintained	117	119	160
g. Number of caution lights installed	7	2	10
h. Number miles of concrete streets	342	345	350
i. Number miles of asphalt streets	187	187	192
j. Number miles of shell roads maintained	22	22	22
k. % of streets striped annually	15%	0%	0%
l. Number of concrete slab replaced (sq.yds.)	66,312	70,000	50,000
m. Asphalt repairs (tons)	180	125	100
n. Percent of shoulders repaired annually	100%	100%	100%
o. Number of signs in inventory	16,270	16,600	16,900
p. Number of street name signs replaced	1,200	850	600
q. Number of boat launches maintained	5	5	5
<i>2. To continue to upgrade with new technology</i>			
a. Percent of bridge maintenance and inventory program computerized	100%	100%	100%
b. Percent of traffic signals upgraded with new technology	0%	10%	0%
c. Percent of sign inventory program computerized	100%	100%	100%
d. Percent of tree inventory program computerized			
<i>3. To continue the upkeep of the grass cutting of the parish.</i>			
a. Number of routes for grass cutting and herbicide spraying	160	148	145
b. Right-of-way acres mowed (yearly)	49,074	47,221	47,550
<i>4. (Road &amp; Bridge) To provide an efficient, safe, and cost effective Roads and Bridges services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	96%	96%	98%
b. Percent of work orders request generated from public in 30 days	33%	33%	40%
c. Number of work orders completed in 30 days	3,694	6,500	6,500
<i>4. (Vegetation) To provide an efficient, safe, and cost effective Roads and Bridges services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	90%	90%	90%
b. Percent of work orders request generated from public in 30 days	25%	25%	25%
c. Number of work orders completed in 30 days	110	120	125

**251 ROAD AND BRIDGE FUND**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	5,792,742	5,148,251	5,105,828	4,850,537	4,850,537
Intergovernmental	4,360	0	57,570	0	0
Charge for Services	44	0	0	0	0
Miscellaneous Revenue	6,251	1,500	8,250	1,500	1,500
Other Revenue	5,447	0	7,044	0	0
Operating Transfers In	<u>1,110,137</u>	<u>809,245</u>	<u>818,406</u>	<u>783,618</u>	<u>809,618</u>
<b>TOTAL REVENUES</b>	<u><b>6,918,981</b></u>	<u><b>5,958,996</b></u>	<u><b>5,997,098</b></u>	<u><b>5,635,655</b></u>	<u><b>5,661,655</b></u>
<b>EXPENDITURES:</b>					
Personal Services	3,156,425	3,229,966	3,224,864	3,175,698	3,175,698
Supplies & Materials	334,353	454,400	556,424	399,400	399,400
Other Services & Charges	915,019	1,091,358	1,005,135	1,019,802	1,019,802
Repair & Maintenance	1,848,197	1,881,700	1,478,308	1,473,700	1,473,700
Allocated Expenditures	322,215	279,900	279,900	279,900	279,900
Capital Outlay	364,845	845,451	845,451	0	26,000
Operating Transfers Out	<u>994,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<u><b>7,935,054</b></u>	<u><b>7,782,775</b></u>	<u><b>7,390,082</b></u>	<u><b>6,348,500</b></u>	<u><b>6,374,500</b></u>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					<b>-8.49%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(1,016,073)</b>	<b>(1,823,779)</b>	<b>(1,392,984)</b>	<b>(712,845)</b>	<b>(712,845)</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>3,939,477</b>	<b>2,923,404</b>	<b>2,923,404</b>	<b>1,530,420</b>	<b>1,530,420</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>2,923,404</b>	<b>1,099,625</b>	<b>1,530,420</b>	<b>817,575</b>	<b>817,575</b>

**BUDGET HIGHLIGHTS**

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2017 revenues are estimated at \$4,850,537, \$0.9 million below 2015 collections of \$5.80 million and 95% of the 2016 estimated collections of \$5.1 million.
- General Fund supplements this division annually. The 2017 General Fund supplement is \$809,618, approved.
- Major operating expenditures: - Approved.
  - Gasoline & Oil, \$170,000, same as 2016.
  - Shells, \$175,000, a decrease of \$75,000.
  - Urban Street Lights, \$168,320, an increase of \$1,850.
  - Grass cutting Blvd., \$100,000, same as 2016.
  - Street Repairs – Contractors, \$737,000, a decrease of \$177,000.
  - Sidewalk Repairs, \$5,000, a decrease of \$95,000.
- Personnel: - Approved.
  - Eliminate one (1) Operations Manager, Grade 212
  - Eliminate one (1) Equipment Operator III, Grade 107
  - Eliminate two (2) Field Tech. II, Grade 108

**251 ROAD AND BRIDGE FUND**

**PERSONNEL SUMMARY**

JOB TITLE	2016	2016	2017	2017	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Operations Manager	1	0	0	0	212	62,954	78,693	94,431
Road & Bridge Supt.	1	1	1	1	211	57,231	71,539	85,847
Vegetation Mgmt. Supt.	1	1	1	1	211	57,231	71,539	85,847
Infra Constr. & Comp Officer	1	1	1	1	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Operations Supervisor	3	3	3	3	109	35,974	44,967	53,960
Senior Equipment Operator	1	1	1	1	108	32,703	40,879	49,055
Equip Operator III	5	4	4	4	107	29,730	37,163	44,595
Crew Leader	3	3	3	3	107	29,730	37,163	44,595
Engineering Tech	1	1	1	1	107	29,730	37,163	44,595
Road & Bridge Mechanic	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Welder	1	1	1	1	106	27,275	34,094	40,913
Equip Operator II	2	2	2	2	106	27,275	34,094	40,913
Sr. Sign Tech	1	1	1	1	105	25,255	31,569	37,883
Field Tech II	8	6	6	6	104	23,603	29,504	35,404
Equipment Operator I	1	1	1	1	104	23,603	29,504	35,404
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Sign Technician	2	2	2	2	102	21,206	26,508	31,810
Bridge Tender	24	24	24	24	102	21,206	26,508	31,810
TOTAL	<u>61</u>	<u>57</u>	<u>57</u>	<u>57</u>				

**252 DRAINAGE TAX FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 69 forced drainage systems throughout the parish. This fund is considered to be a major fund.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To improve and maintain the parish wide drainage system</i>			
a. Number of forced drainage systems in parish	71	71	72
b. Number of forced drainage pumps	176	172	179
c. Number of canals cleaned in forced drainage areas	1		2
d. Number roadsides and lateral ditches cleaned	307	310	315
e. Number of culverts installed in ditches	88	69	69
f. Number of pumps rehabilitated/ replaced	5	8	5
g. Number of pump stations online of the telemetry system currently	3	7	17
i. % of Force Drainage requests addressed in 30 days	80%	100%	100%
j. % of Gravity drainage request addressed in 30 days	99%	85%	85%
<i>2. To educate the public on dumping debris in drains</i>			
a. We have placed "No Dumping" markers on catch basins/drain boxes.	1,000	1,000	1,000
<i>3. To provide culvert and catch basin cleaning parishwide to alleviate the potential of homes being flooded.</i>			
a. We provided culvert and catch basin inspections and cleaning.	309	320	325

**252 DRAINAGE TAX FUND**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	12,324,072	11,876,393	11,742,746	11,655,092	11,655,092
Intergovernmental	185,687	10,415,410	10,402,438	173,233	173,233
Charge for Services	3,184	0	6,320	0	0
Miscellaneous Revenue	63,154	5,000	8,550	0	0
Utility Revenue	50,152	43,000	40,000	40,000	40,000
Other Revenue	7,224	3,484	0	0	0
Operating Transfers In	0	857,395	0	0	0
<b>TOTAL REVENUES</b>	<b>12,633,473</b>	<b>23,200,682</b>	<b>22,200,054</b>	<b>11,868,325</b>	<b>11,868,325</b>
<b>EXPENDITURES:</b>					
Personal Services	4,699,249	5,482,580	5,447,018	5,613,862	5,613,862
Supplies & Materials	836,435	1,380,550	1,363,417	1,070,176	1,070,176
Other Services & Charges	2,487,122	2,597,245	2,399,610	2,571,127	2,571,127
Repair & Maintenance	1,285,093	12,649,289	12,420,772	1,189,160	1,189,160
Allocated Expenditures	530,638	587,250	587,250	587,250	587,250
Capital Outlay	2,073,642	2,733,576	2,733,576	0	0
Operating Transfers Out	3,050,000	170,069	170,069	1,818,616	1,818,616
<b>TOTAL EXPENDITURES</b>	<b>14,962,179</b>	<b>25,600,559</b>	<b>25,121,712</b>	<b>12,850,191</b>	<b>12,850,191</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					<b>-51.40%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(2,328,706)</b>	<b>(2,399,877)</b>	<b>(2,921,658)</b>	<b>(981,866)</b>	<b>(981,866)</b>
FUND BALANCE, JANUARY 1	7,944,864	5,616,158	5,616,158	2,694,500	2,694,500
FUND BALANCE, DECEMBER 31	5,616,158	3,216,281	2,694,500	1,712,634	1,712,634

**BUDGET HIGHLIGHTS**

- 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2017 collections are estimated at \$4,850,537, \$0.9 million below 2015 collections of \$5.80 million and 95% of the 2016 estimated collections of \$5.1 million, approved.
- On November 7, 2006, an ad valorem tax was renewed until 2017, 7.31 mills maximum authorized, which will generate an estimated \$6,799,555 for 2017. On November 16, 2013, the millage was approved for years 2018-2027, approved.
- Major operating expenditures: - Approved.
  - Other contracts, \$1,196,000 privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force, a decrease of \$104,000.
  - Gasoline and Oil, \$253,000, a decrease of \$47,000.
  - Diesel/Pumps, \$660,000, a decrease of \$240,000.
  - Pump repairs, \$339,000 a decrease of \$61,000.
  - Contractors repairs, \$254,000 a decrease of \$46,000.
  - Canal and Lateral Ditch Maintenance, \$40,000 a decrease of \$40,000.
  - Collection Canal Cleaning, \$40,000, a decrease of \$40,000.
  - Permit monitoring, \$46,000, a decrease of \$4,000.

252 DRAINAGE TAX FUND

PERSONNEL SUMMARY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drainage Superintendent	2	2	2	2	211	57,231	71,539	85,847
Automation/Intergration Supv	1	1	1	1	110	40,290	50,363	60,436
Op. Supv.-Drainage	5	5	5	5	109	35,974	44,967	53,960
Surveyor	2	2	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Automation Analyst Hardware	1	1	1	1	108	32,703	40,879	49,055
Automation Analyst Software	1	1	1	1	108	32,703	40,879	49,055
Engineering Analyst	1	1	1	1	108	32,703	40,879	49,055
Sr. Stat Equip Mechanic	2	2	2	2	108	32,703	40,879	49,055
Sr. Stat Equip Operator	12	12	12	12	108	32,703	40,879	49,055
Maintenance/Scheduler Plan	1	1	1	1	108	32,703	40,879	49,055
Crew Leader-Drainage	5	4	5	5	107	29,730	37,163	44,595
Welder	1	1	1	1	106	27,275	34,094	40,913
Equipment Operator II	16	15	16	16	106	27,275	34,094	40,913
Code Enforcement Officer I	1	1	1	1	106	27,275	34,094	40,913
Culvert Inspector	1	1	1	1	105	25,255	31,569	37,883
Pump Attendant	14	13	14	14	105	25,255	31,569	37,883
Equipment Operator I	5	5	5	5	104	23,603	29,504	35,404
Admin Coord I	2	2	2	2	104	23,603	29,504	35,404
Field Tech II	7	6	7	7	104	23,603	29,504	35,404
Field Tech I	19	17	19	19	103	22,267	27,834	33,400
TOTAL FULL-TIME	<u>100</u>	<u>94</u>	<u>100</u>	<u>100</u>				
Pump Attendant	3	3	3	3	105	12,628	15,785	18,942
TOTAL PART-TIME	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>				
TOTAL	<u>103</u>	<u>97</u>	<u>103</u>	<u>103</u>				

**255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND**

**PURPOSE OF APPROPRIATION**

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	5,792,742	5,148,251	5,105,828	4,850,537	4,850,537
Miscellaneous Revenue	24,578	0	13,126	0	0
<b>TOTAL REVENUES</b>	<b>5,817,320</b>	<b>5,148,251</b>	<b>5,118,954</b>	<b>4,850,537</b>	<b>4,850,537</b>
<b>EXPENDITURES:</b>					
Operating Transfers Out	6,334,154	5,932,681	5,932,681	4,479,725	4,479,725
<b>TOTAL EXPENDITURES</b>	<b>6,334,154</b>	<b>5,932,681</b>	<b>5,932,681</b>	<b>4,479,725</b>	<b>4,479,725</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					0.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(516,834)</b>	<b>(784,430)</b>	<b>(813,727)</b>	<b>370,812</b>	<b>370,812</b>
FUND BALANCE, JANUARY 1	3,504,495	2,987,661	2,987,661	2,173,934	2,173,934
FUND BALANCE, DECEMBER 31	2,987,661	2,203,231	2,173,934	2,544,746	2,544,746

**BUDGET HIGHLIGHTS**

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax used to fund capital projects and debt service for capital projects. The 2017 collections are estimated at \$4,850,537, \$0.9 million below 2015 collections of \$5.80 million and 95% of the 2016 estimated collections of \$5.1 million, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,241,424 (Fund 453), approved.
- Maintain a reasonable balance for future bond payments (optimum 60 – 75% of next year’s bond debt), approved.
- Transfer to Road Construction Fund, \$237,431, approved.
  - Mayfield Bridge

**258 ROAD DISTRICT #6 O & M**

**PURPOSE OF APPROPRIATION**

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	38,788	38,795	39,422	39,637	39,637
Intergovernmental	577	575	562	550	550
Miscellaneous Revenue	64	0	250	100	100
<b>TOTAL REVENUES</b>	<b>39,429</b>	<b>39,370</b>	<b>40,234</b>	<b>40,287</b>	<b>40,287</b>
<b>EXPENDITURES:</b>					
Other Services & Charges	227,860	223,035	121,516	121,436	121,436
Allocated Expenditures	1,385	309	317	310	310
<b>TOTAL EXPENDITURES</b>	<b>229,245</b>	<b>223,344</b>	<b>121,833</b>	<b>121,746</b>	<b>121,746</b>
% CHANGE OVER PRIOR YEAR					-45.49%
INCREASE (DECREASE) TO FUND BALANCE	(189,816)	(183,974)	(81,599)	(81,459)	(81,459)
FUND BALANCE, JANUARY 1	411,441	221,625	221,625	140,026	140,026
FUND BALANCE, DECEMBER 31	221,625	37,651	140,026	58,567	58,567

**BUDGET HIGHLIGHTS**

- On November 7, 2006, the voters of Ward 6 approved a .80 mills ad valorem tax, which was adjusted and levied at .82 mills, generating an estimated \$39,577 for 2017, renewed for the years 2009 to 2018, approved.
- Street repairs in 2017 are proposed at \$120,000, approved.

**267 – 276 ROAD LIGHTING DISTRICTS**

**PURPOSE OF APPROPRIATION**

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

**COMBINED STATEMENT – DISTRICTS #1 - #10**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	1,579,937	2,131,678	2,155,778	1,802,277	1,802,277
Intergovernmental	42,006	46,750	55,850	48,200	48,200
Miscellaneous Revenue	3,684	50	7,460	3,100	3,100
<b>TOTAL REVENUES</b>	<b>1,625,627</b>	<b>2,178,478</b>	<b>2,219,088</b>	<b>1,853,577</b>	<b>1,853,577</b>
<b>EXPENDITURES:</b>					
General - Other	156,729	171,518	177,681	162,800	162,800
Road Lighting	1,822,927	2,192,915	2,169,788	2,214,220	2,214,220
<b>TOTAL EXPENDITURES</b>	<b>1,979,656</b>	<b>2,364,433</b>	<b>2,347,469</b>	<b>2,377,020</b>	<b>2,377,020</b>
<b>% CHANGE OVER PRIOR YEAR</b>					0.53%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	(354,029)	(185,955)	(128,381)	(523,443)	(523,443)
<b>FUND BALANCE, JANUARY 1</b>	2,540,792	2,186,763	2,186,763	2,058,382	2,058,382
<b>FUND BALANCE, DECEMBER 31</b>	2,186,763	2,000,808	2,058,382	1,534,939	1,534,939

267 – 276 ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2017 PROPOSED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
<b>REVENUES:</b>										
Taxes & Special Assmt.	536,300	187,960	244,250	197,297	91,919	84,563	68,898	104,838	137,115	149,137
Intergovernmental	12,500	5,000	15,000	2,000	3,000	1,200	4,000	1,000	2,800	1,700
Miscellaneous Revenue	500	500	500	300	200	300	300	200	150	150
<b>TOTAL REVENUES</b>	<b>549,300</b>	<b>193,460</b>	<b>259,750</b>	<b>199,597</b>	<b>95,119</b>	<b>86,063</b>	<b>73,198</b>	<b>106,038</b>	<b>140,065</b>	<b>150,987</b>
<b>EXPENDITURES:</b>										
General - Other	33,272	20,937	22,674	16,462	8,600	8,330	15,065	11,953	14,055	11,452
Road Lighting	467,000	244,250	520,500	211,600	95,400	145,000	215,570	77,100	100,000	137,800
<b>TOTAL EXPENDITURES</b>	<b>500,272</b>	<b>265,187</b>	<b>543,174</b>	<b>228,062</b>	<b>104,000</b>	<b>153,330</b>	<b>230,635</b>	<b>89,053</b>	<b>114,055</b>	<b>149,252</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>										
INCREASE (DECREASE) TO FUND BALANCE	49,028	(71,727)	(283,424)	(28,465)	(8,881)	(67,267)	(157,437)	16,985	26,010	1,735
BEGINNING FUND BALANCE	15,631	313,193	664,608	159,943	139,432	217,668	302,829	65,934	111,298	67,846
ENDING FUND BALANCE	64,659	241,466	381,184	131,478	130,551	150,401	145,392	82,919	137,308	69,581

District	Date Authorized	Maximum Authorized (See *)	2016 Budget		2017 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	November 3, 2008	5.50	3.25	295,381	5.50	535,900	2019
RLD#2	November 15, 2006	3.48	1.60	277,315	1.05	187,660	2017
RLD#3	November 3, 2009	6.01	3.50	818,650	1.05	244,000	2019
RLD#4	November 15, 2006	4.60	1.75	124,319	2.75	196,797	2017
RLD#5	November 3, 2008	5.56	2.00	59,380	3.50	91,619	2019
RLD#6	October 22, 2011	4.75	2.25	108,094	1.75	84,463	2021
RLD#7	October 22, 2011	6.16	3.00	196,170	1.05	68,698	2023
RLD#8	October 22, 2011	4.57	1.90	65,234	3.00	104,438	2021
RLD#9	October 22, 2011	6.30	1.80	95,375	2.50	136,615	2021
RLD#10	October 22, 2011	4.84	2.50	113,181	3.25	148,637	2021

\* As Adjusted in the 2016 Reappraisal

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District’s Ad Valorem Tax Revenue (without penalties), maximum authorized, millages levied, and year tax expires, approved.

**277 HEALTH UNIT FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To provide access to preventive health services; patient education materials and counseling on good health practices to residents of Terrebonne Parish.</i>			
a. Reproductive Health Services ( includes Pregnancy testing and STD patients)	1,777	1,850	1,900
b. WIC participants ( includes Child Health visits/PKU)	5,524	5,600	5,800
c. Patients immunized	786	825	850
d. Immunizations (vaccines) administered	1,565	1,580	1,600
e. Number of individuals seen on a monthly basis	700	775	850
f. TB Patients seen	125	150	160
g. Genetic patients seen	5	6	8
<i>2. To provide environmental health or sanitarian services which include inspections of facilities such as food service establishments, institutional facilities, schools and other similar businesses.</i>			
a. Number of establishments inspected by Environmental Health	4,771	3,923	5,016

Please note the STD, Pregnancy Test Services and Family Planning services have been incorporated into the Reproductive Health Services. Child Health visits are included in WIC participants total.

**277 HEALTH UNIT FUND**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	1,483,175	1,525,657	1,507,511	1,546,084	1,546,084
Intergovernmental	39,782	39,782	39,340	39,340	39,340
Miscellaneous Revenue	(6,099)	500	14,937	500	500
<b>TOTAL REVENUES</b>	<b>1,516,858</b>	<b>1,565,939</b>	<b>1,561,788</b>	<b>1,585,924</b>	<b>1,585,924</b>
<b>EXPENDITURES:</b>					
Personal Services	171,447	177,501	176,262	183,076	337,696
Supplies & Materials	1,578	2,100	3,100	3,100	3,100
Other Services & Charges	848,098	727,404	702,236	727,612	567,612
Repair & Maintenance	2,373	15,500	11,130	15,500	15,500
Allocated Expenditures	7,271	7,745	7,745	7,745	7,745
Capital Outlay	0	282,084	282,084	0	0
<b>TOTAL EXPENDITURES</b>	<b>1,030,767</b>	<b>1,212,334</b>	<b>1,182,557</b>	<b>937,033</b>	<b>931,653</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					0.15%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>486,091</b>	<b>353,605</b>	<b>379,231</b>	<b>648,891</b>	<b>654,271</b>
FUND BALANCE, JANUARY 1	1,411,987	1,898,078	1,898,078	2,277,309	2,277,309
FUND BALANCE, DECEMBER 31	1,898,078	2,251,683	2,277,309	2,926,200	2,931,580

**BUDGET HIGHLIGHTS**

- A 1.66 mill ad valorem tax approved by voters November 4, 2008 for years 2010-2019, will generate an estimated \$1,544,084 in 2017. A special election on November 12, 2012 approved the millage thru 2029, approved.
- Reimbursement of various expenditures incurred by the State, \$380,000, same as 2016, approved.
- Personnel: - Approved.
  - Add one (1) Social Worker
  - Add one (1) Registered Nurse

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Registered Nurse	0	0	0	1	209	47,732	59,665	71,599
Social Worker	0	0	0	1	208	44,197	55,246	66,295
Admin Coordinator I	3	3	3	3	104	23,603	29,504	35,404
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>6</b>				

**278 TERREBONNE PARISH COUNCIL ON AGING**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

This fund is used to account for the receipts, investments, and payments of money received by the parish on behalf of the Terrebonne Council on Aging, Inc. TCOA (Terrebonne Council On Aging) is governed by the TCOA Board of Directors consisting of 11 citizens of Terrebonne Parish that meet on a monthly basis. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana, there are both regional and single-parish planning and service areas. Many Councils on Aging (COAs) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between an AAA and a COA is that the AAA is charged with planning and coordinating a comprehensive system of services, and the COA ensures that those services are provided. This separation of functions provides for an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the “grass roots” involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards, etc. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA; therefore, it must fulfill both functions.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities but also links participants with resources offered by other agencies.

Those who are serviced are participants age 60 years and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services (Home-Delivered Meals, Commodities, Personal Care, Home Maker, Respite, Material Aid, Utility Assistance, and Senior Rx Medication Assistance), Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all the services we provide prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. We also give assistance to family caregivers overburdened by the responsibility of elderly care.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<b><i>I. Information and Assistance</i></b>	3,294	3,370	3,230
a. Build and maintain a website that provides information and links individuals to Terrebonne AAA/COA’s services and provides links to resources both locally and across the United States. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
b. Continue to maintain and update TCOA’s library and resource information, as necessary. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
c. Continue and maintain resource inquiries and analyze needs identified from the Information & Assistance Form for possible linkage to services. Written report reviewed with Executive Director. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
d. Continue and maintain the follow-up, record and analyze all Information & Assistance Forms for the purpose of identifying the reason(s) why the need(s) were not met and to develop possible solutions that will meet those needs. Written report reviewed with Executive Director. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
e. Continue the monitoring of all reassessments are completed, in the proper time frame, as required by GOEA. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing

**278 TERREBONNE PARISH COUNCIL ON AGING FUND**

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
f. Continue to review progress notes, completed twice a year, by TCOA's direct delivery staff to determine that all the participants' needs are being addressed. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
g. Continue to subscribe to the most current national resource books for Information and Assistance referrals. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
h. Continue to monitor, update, and refer consumers to the Louisianaanswers.com website. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
i. Continue to utilize numerous informational websites for the purpose of referring clients. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
j. Continue to develop the ADRC and position it as the Single Point of Entry (SPOE) for services for the elderly and disabled in our service area. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
<b>2. Outreach</b>	516	643	600
a. Continue to set-up information booths at appropriate community events, such as local health fairs, community meetings, civic organizations meeting, church functions etc., throughout the parish for the purpose of distributing materials on elderly issues. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
b. Survey the community by asking clients during reassessment if they are aware of other elderly that may need services. Contact the individual to inform them of the services available. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
c. Continue and maintain one staff member available to speak Cajun French and on-call interpreters for other languages. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
d. Terrebonne AAA/COA is currently in the development of a website for residents to find needed services and to link them to other agencies such as Terrebonne Parish Consolidated Government (TPCG), Terrebonne Chamber of Commerce, Terrebonne Tourist Commission, Terrebonne Readiness and Recovery (TRAC), and local churches. Terrebonne AAA/COA wants to create partnerships where residents can link from the other agencies' sites to its website. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
e. Terrebonne AAA/COA is exploring the possibility of erecting an electronic billboard located on the Operations Center property. This billboard will be utilized as an outreach effort to advertise all services available to the community and how to obtain them. Completion date: July 2015, July 2016, July 2017, July 2018	N/A	Not Completed	Not Completed
<b>3. Home Delivered Meals</b>	152,350	143,911	160,000
a. Maintain and assure that all meals will meet 1/3 of the recommended daily allowance of persons 60+ and in accordance with GOEA Title C-2 regulations. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
b. Continue and maintain home delivered meals to eligible homebound participants 250 days a year. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
c. Maintain on file, dietitian approved, 90-day menu cycle, including nutrient calculations, 30 days prior to beginning cycle. Completion date: July 2015, July 2016, July 2017, July 2018	Quarterly	Quarterly	Quarterly

**278 TERREBONNE PARISH COUNCIL ON AGING FUND**

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
d. Continue to distribute monthly meal planning calendars to homebound participants. Completion date: July 2015, July 2016, July 2017, July 2018	Monthly	Monthly	Monthly
e. Continue and maintain a Nutrition Dietitian to assess the caterer's kitchen quarterly and nutrition sites annually and supervisor to review results with the Executive Director. Completion date: July 2015, July 2016, July 2017, July 2018	Quarterly	Quarterly	Quarterly
f. Request yearly site waivers for sites serving below an average of 20 clients per day. Completion date: July 2015, July 2016, July 2017, July 2018	Annually	Annually	Annually
g. Continue and maintain quarterly nutrition training to site managers and other personnel to inform them of changes occurring in the preparation and distribution of food. Completion date: July 2015, July 2016, July 2017, July 2018	Quarterly	Quarterly	Quarterly
<b>4. Homemaker</b>	7,742	14,173	17,742
a. Continue and maintain light housework to elderly residents who have difficulty with activities of daily living. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
b. Continue and maintain the homemaker program through the reassessments of clients, utilizing the GOEA approved 24-page Assessment and the Homemaker Evaluation Form. Review results with Executive Direct Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
c. Monitor sub-contractor's training of staff development with regards to the homemaker program. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
d. Monitor sub-contractor service report to insure contracted units of service are met. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
<b>5. Personal Care</b>	8,512	12,277	21,937
a. Continue and maintain personal assistance, stand-by assistance, supervision or cues from persons with the inability to perform one or more of the following activities of daily living: Dressing, bathing, toileting, transferring in and out of bed/chair or walking. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
b. Continue and maintain the personal care program through the reassessments of clients, utilizing the GOEA approved 24-page Assessment and the Personal Care Evaluation Form. Review results with Executive Director. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
c. Monitor sub-contractor's training for CNAs on personal care of older persons. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
d. Monitor sub-contractor's service report to insure contracted units of service are met. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
<b>6. Telephoning</b>	2,523	2,535	2,000
a. Continue and maintain senior center staff available to phone center participants who are ill or in need of comfort. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
b. Continue and maintain one staff person available to phone clients who are ill or in need of comfort. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
c. Continue and maintain direct delivery staff to report clients in need of telephone services. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing

**278 TERREBONNE PARISH COUNCIL ON AGING FUND**

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<b>7. Evidence-Based III-D Wellness/Medication Management</b>	320	674	580
a. Value of Medication	\$434,180	\$945,603	Determined
b. Sub-contract with a service provider that provides evidence based programs that utilize best practices in medicine and nursing. Such past topics as: Diabetes Self-Management, Reducing avoidable acute hospitalizations, and Falls Prevention education. Completion date: July 2015, July 2016, July 2017, July 2018	N/A	Annually	Annually
c. Evaluate the III-D Evidenced Wellness Program through client satisfaction survey provided at the end of the sessions. Review results with Executive Director. Completion date: July 2015, July 2016, July 2017, July 2018	N/A	Upon Completion	Upon Completion
d. Continue to maintain information of any free or reduced drug plans to better assist the individuals. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
e. Distribute information to individuals through education sessions, health fairs, and print media of all available programs they may qualify for. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
<b>8. In-Home Respite</b>	2,543	14,551	23,400
a. Continue and maintain respite services which offer temporary, substitute supports for care recipients in order to provide a brief period of relief or rest for caregivers. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
b. Evaluate the respite program through the reassessments of clients, utilizing the GOEA approved 24-page Assessment and the Respite Evaluation Form. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
c. Monitor sub-contractor's training for staff on respite service of older persons. Completion date: July 2015, July 2016, July 2017, July 2018	Ongoing	Ongoing	Ongoing
d. Monitor sub-contractor service report to insure contracted units of service are met. Completion date: July 2015, July 2016, July 2017, July 2018	Monthly	Monthly	Monthly

278 TERREBONNE PARISH COUNCIL ON AGING FUND

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	0	6,827,931	6,827,931	6,984,787	6,984,787
Intergovernmental	0	177,735	177,735	175,000	175,000
Miscellaneous Revenue	0	0	148	150	150
<b>TOTAL REVENUES</b>	<b>0</b>	<b>7,005,666</b>	<b>7,005,814</b>	<b>7,159,937</b>	<b>7,159,937</b>
<b>EXPENDITURES:</b>					
General -Other	0	229,446	230,924	234,700	234,700
Transfers to Council on Aging	0	5,358,769	6,858,895	6,850,150	6,850,150
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>5,588,215</b>	<b>7,089,819</b>	<b>7,084,850</b>	<b>7,084,850</b>
<b>% CHANGE OVER PRIOR YEAR</b>					100.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	0	1,417,451	(84,005)	75,087	75,087
<b>FUND BALANCE, JANUARY 1</b>	1,851,536	1,851,536	1,851,536	1,767,531	1,767,531
<b>FUND BALANCE, DECEMBER 31</b>	1,851,536	3,268,987	1,767,531	1,842,618	1,842,618

**BUDGET HIGHLIGHTS**

- A 7.50 mill ad valorem tax approved by voters November 4, 2008 (2010-2019), will generate an estimated \$6,976,287 in 2017. The millage was renewed on November 16, 2013 for years 2020-2029, maximum 7.50 mills, approved.
- An independent budget is adopted by TCOA governing authority for fiscal year ending June 30<sup>th</sup> and is submitted annually to the appointing authority, approved.
- In 2016 the TCOA fund was created at a Special Revenue Fund.



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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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Terrebonne ARC (TARC) is committed to securing for all people with intellectual and developmental disabilities the opportunity to enjoy a meaningful life. TARC's mission is accomplished by providing Residential Services, Vocational Services, Day Habilitation Services, Transportation Services, Specialized Services and Social Opportunities.

**Residential Services** are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

**Vocational Services** are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 14 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy department), Cajun Confections Bakery (baked goods), Bon Appétit Cafeteria, The Bayouland Yard Krewe (lawn care service), Lagniappe Cleaning Company (janitorial department), Houma Grown (greenhouse and salsa department), Cedar Chest Boutique (three thrift store locations), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras bead recycling), Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment) and The Hen House (fresh yard eggs). These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual job placement is also facilitated for individuals in competitive work.

**Day Habilitation - Options Plus Program** offers services to participants with intellectual and developmental disabilities that do not wish to or cannot be employed, by utilizing innovative techniques in sensory stimulation, creative activities and volunteerism. Community integration is extremely important for this population.

**Transportation Services** are provided for adult participants to and from our day programs throughout the parish.

**Music Therapy** strengthens coordination, concentration, social skills and speech development while providing social opportunities for the participants. The music therapy program's only performing group is the TARC Bell Choir.

**Let's Get Together** is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of Intellectual Disabilities. Each individual is screened by staff and officers for eligibility. The club plans and hosts social events that include dances, bowling nights and field trips to Zephyr's games.

**Special Services** include Advocacy and Family Support services through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administers daily medications, handles emergency medical situations, monitors health conditions of participants, and when necessary, assists in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

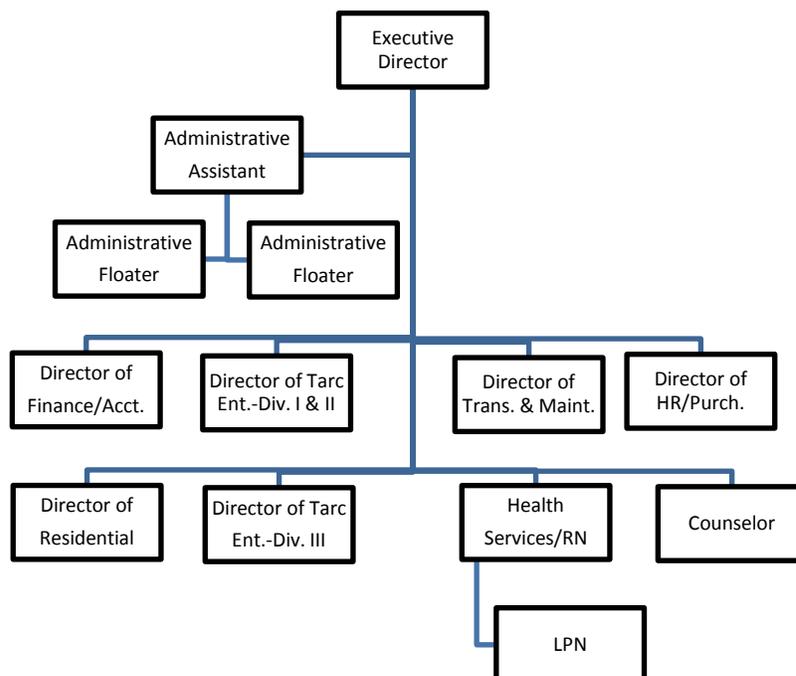
**TARC is an internationally accredited agency since June 2003.** Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well known accreditation body within the field of rehabilitation and disabilities. TARC received re-accreditation in June 2015 for various programs, including TARC's Board of Directors which was accredited for the second time. The Board of Directors was an optional accreditation survey; however, surveyors were very impressed with their commitment and participation.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
<p>1. <i>To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Transportation, Music Therapy, Counseling, Nursing Service, Social Work and Advocacy.</i></p> <p>a. Number of participants working the facility based employment.</p> <p>b. Dollar amount of money made by facility based employment.</p> <p>c. Number of participants working in mobile work groups.</p> <p>d. Dollar amount of money made by mobile work groups.</p> <p>e. Number of participants working in community retail locations.</p> <p>f. Dollar amount of money made by community retail locations.</p> <p>g. Total wages paid to participants working in all programs.</p> <p>h. Number of individuals participating in Community Based Employment Program</p> <p>i. Number of individuals participating in Vocational Programs.</p> <p>j. Number of individuals participating in Residential Programs.</p> <p>k. Number of programs offered.</p>	<p>52</p> <p>\$264,710</p> <p>34</p> <p>\$223,038</p> <p>32</p> <p>\$779,269</p> <p>\$474,808</p> <p>17</p> <p>184</p> <p>53</p> <p>11</p>	<p>46</p> <p>\$222,161</p> <p>40</p> <p>\$213,354</p> <p>33</p> <p>\$721,589</p> <p>\$539,775</p> <p>18</p> <p>184</p> <p>57</p> <p>11</p>	<p>47</p> <p>\$228,000</p> <p>41</p> <p>\$219,000</p> <p>46</p> <p>\$825,000</p> <p>\$556,000</p> <p>18</p> <p>201</p> <p>58</p> <p>11</p>
<p>2. <i>To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.</i></p> <p>a. Amount of capital improvements budgeted.</p> <p>b. Amount of capital improvements expended.</p> <p>c. Campus road re-surfacing.</p>	<p>\$1,317,093</p> <p>\$885,267</p> <p>100%</p>	<p>\$1,888,933</p> <p>\$1,314,728</p> <p>0%</p>	<p>\$575,100</p> <p>\$0</p> <p>0%</p>
<p>3. <i>To continue to provide transportation as required for the success of individuals in TARC programs.</i></p> <p>a. Number of vehicles in transportation fleet.</p> <p>b. Number of transportation miles.</p>	<p>35</p> <p>280,365</p>	<p>35</p> <p>293,144</p>	<p>37</p> <p>299,000</p>
<p>4. <i>To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet criteria for membership.</i></p> <p>a. Number of participants.</p> <p>b. Number of events.</p>	<p>93</p> <p>6</p>	<p>109</p> <p>7</p>	<p>115</p> <p>7</p>
<p>5. <i>To begin planning and designing a new and larger restaurant.</i></p> <p>a. Budget costs necessary for current stage of planning.</p> <p>b. Current percentage of project complete.</p>	<p>\$250,000</p> <p>0%</p>	<p>\$1,785</p> <p>0%</p>	<p>\$0</p> <p>0%</p>
<p>6. <i>To continue to seek opportunities to employ participants in supported employment by relocating retail businesses where there is community access.</i></p> <p>a. Number of retail businesses with community access.</p> <p>b. Number of participants working retail locations with community access.</p> <p>c. Number of clients working retail locations with community access.</p>	<p>4</p> <p>32</p> <p>32</p>	<p>4</p> <p>33</p> <p>32</p>	<p>6</p> <p>46</p> <p>41</p>

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	4,762,242	4,904,250	4,852,614	4,964,315	4,964,315
Intergovernmental	127,737	127,000	125,000	125,000	125,000
Miscellaneous Revenue	3,731	0	11,560	4,490	4,490
<b>TOTAL REVENUES</b>	<b>4,893,710</b>	<b>5,031,250</b>	<b>4,989,174</b>	<b>5,093,805</b>	<b>5,093,805</b>
<b>EXPENDITURES:</b>					
General -Other	227,805	219,227	215,665	221,192	221,192
Transfers to TARC	4,825,172	4,808,120	4,808,120	4,875,500	4,875,500
<b>TOTAL EXPENDITURES</b>	<b>5,052,977</b>	<b>5,027,347</b>	<b>5,023,785</b>	<b>5,096,692</b>	<b>5,096,692</b>
% CHANGE OVER PRIOR YEAR					1.38%
INCREASE (DECREASE) TO FUND BALANCE	(159,267)	3,903	(34,611)	(2,887)	(2,887)
FUND BALANCE, JANUARY 1	301,809	142,542	142,542	107,931	107,931
FUND BALANCE, DECEMBER 31	142,542	146,445	107,931	105,044	105,044

**BUDGET HIGHLIGHTS**

- A 5.33 mill ad valorem tax approved by voters November 7, 2006 (2006-2017), will generate an estimated \$4,957,815 in 2017. The millage was renewed on November 16, 2013 for years 2018-2027, maximum 5.33 mills, approved.
- Terrebonne Parish currently has a cooperative endeavor agreement with Terrebonne ARC to provide services, \$4,875,500 estimated for 2017, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30<sup>th</sup> and is submitted annually to the appointing authority, approved.



**280 PARISHWIDE RECREATION FUND**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<p><i>1. To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for youth and adult residents of the parish.</i></p> <p>a. Participants in the Youth sporting programs of Baseball, Basketball, Cheerleading Football, Softball and Volleyball</p> <p>b. Participants in the Adult sporting programs of Basketball (Men), Softball (Women/ Men) and volleyball (Women).</p> <p>c. Participants in the Special Olympics sporting programs of Aquatics, Bocce, Bowling, Horseshoes, and Softball</p> <p>d. State events hosted for the Youth Sporting programs</p> <p>e. Events Special Olympics athletes participate in throughout the year</p>	<p>15000</p> <p>2,500</p> <p>2,560</p> <p>3</p> <p>4</p>	<p>15300</p> <p>3,000</p> <p>150</p> <p>3</p> <p>4</p>	<p>16,200</p> <p>3,500</p> <p>150</p> <p>4</p> <p>3</p>
<p><i>2. To assist recreation volunteers in planning and organization of activities through out the parish</i></p> <p>a. Volunteers in the Youth sporting programs</p> <p>b. Volunteers in the Special Olympics sporting programs</p>	<p>1,000</p> <p>110</p>	<p>1,000</p> <p>75</p>	<p>1,000</p> <p>50</p>
<p><i>3. To promote competition with end of the season tournament with awards.</i></p> <p>a. Youth sporting programs</p> <p>b. Adult sporting programs</p> <p>c. Special Olympics sporting programs</p>	<p>5</p> <p>5</p> <p>4</p>	<p>5</p> <p>5</p> <p>4</p>	<p>5</p> <p>5</p> <p>4</p>
<p><i>4. To promote programs through the parish Arts and Craft division.</i></p> <p>a. Number of Arts Funding Grants awarded for Arts and Crafts</p> <p>b. Number of programs in the schools</p> <p>c. Number of parish organizations funded</p>	<p>21</p> <p>2</p> <p>17</p>	<p>20</p> <p>3</p> <p>17</p>	<p>20</p> <p>4</p> <p>16</p>

**280 PARISHWIDE RECREATION FUND**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessment	1,840,566	1,893,303	1,875,966	1,974,464	1,974,464
Intergovernmental	49,369	277,401	276,919	276,101	276,101
Charges for Services	96,088	94,150	104,370	102,400	102,400
Miscellaneous Revenue	5,822	1,000	1,028	500	500
<b>TOTAL REVENUES</b>	<b>1,991,845</b>	<b>2,265,854</b>	<b>2,258,283</b>	<b>2,353,465</b>	<b>2,353,465</b>
<b>EXPENDITURES:</b>					
General - Other	161,726	160,784	159,331	162,097	162,097
Recreation - Other	0	228,101	228,101	228,101	228,101
Adult Softball	84,429	77,781	68,340	70,691	70,691
Adult Basketball	56,708	50,200	45,175	45,350	45,350
TPR - Administration	706,355	769,727	688,081	756,011	756,011
Sports Officials	(89,281)	0	0	0	0
Quality of Life Program	0	0	0	7,500	7,500
Youth Basketball	110,653	118,006	111,788	112,248	112,248
Football	177,086	168,449	154,451	145,466	145,466
Youth Softball	88,370	88,578	65,103	79,000	79,000
Youth Volleyball	19,847	19,851	18,046	19,000	19,000
Baseball	205,544	177,925	185,047	198,000	198,000
Adult Volleyball	(1,386)	450	460	460	460
Special Olympics	19,976	18,640	27,081	28,100	28,100
Summer Camp	222,874	200,000	200,000	200,000	200,000
Operating Transfers Out	0	139,405	139,405	850,000	850,000
<b>TOTAL EXPENDITURES</b>	<b>1,762,901</b>	<b>2,217,897</b>	<b>2,090,409</b>	<b>2,902,024</b>	<b>2,902,024</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					-1.27%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	228,944	47,957	167,874	(548,559)	(548,559)
<b>FUND BALANCE, JANUARY 1</b>	458,451	687,395	687,395	855,269	855,269
<b>FUND BALANCE, DECEMBER 31</b>	687,395	735,352	855,269	306,710	306,710

**BUDGET HIGHLIGHTS**

- A 2.21 mill ad valorem tax for years 2011-2020 was approved by the voters November 4, 2008 (2011 – 2019), which has been levied at 2.06 mills, \$1,971,964 in 2017, approved.
- Registration Fees proposed will generate an estimated \$102,150 in 2017, approved.
- Special Olympics, \$27,100, approved.
- Summer Camps, \$200,000, approved.

**280-509 RECREATION OTHER**

**PURPOSE OF APPROPRIATION**

On March 19, 2015 the Parish entered into a cooperative endeavor agreement with Recreation District No. 11. Through this agreement the Parish assumes all day to day administration of the operations, programs and maintenance of the District. This department is to account for all of these activities.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	64,294	218,581	218,581	218,581	218,581
Supplies and Materials	1,501	6,890	6,890	6,890	6,890
Other Services and Charges	448	1,830	1,830	1,830	1,830
Repair and Maintenance	0	800	800	800	800
Reimbursements	(66,243)	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>228,101</b>	<b>228,101</b>	<b>228,101</b>	<b>228,101</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					100.00%

**BUDGET HIGHLIGHTS**

- Recreation District No. 11 reimburses TPCG for this department, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Operational Supervisor	1	1	1	1	N/A	****	****	****
Field Tech II - General	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>				
Laborer I/General	5	5	5	5	N/A	****	****	****
Pool Attendant	1	1	1	1	N/A	****	****	****
Administrative Tech I	1	1	1	1	N/A	****	****	****
Groundsman	1	1	1	1	N/A	****	****	****
<b>TOTAL PART-TIME</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>				
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>				

**280-521 PARISHWIDE RECREATION FUND – TPR ADMINISTRATION**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	570,927	673,650	595,563	655,841	655,841
Supplies and Materials	12,969	18,200	16,607	18,000	18,000
Other Services and Charges	48,067	69,740	66,614	73,370	73,370
Repair and Maintenance	16,797	7,960	7,884	8,800	8,800
Capital Outlay	57,595	177	1,413	0	0
<b>TOTAL EXPENDITURES</b>	<b>706,355</b>	<b>769,727</b>	<b>688,081</b>	<b>756,011</b>	<b>756,011</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-1.76%

<b>2017 ADOPTED BUDGET SUMMARY</b>	<b>YOUTH BASKETBALL</b>	<b>FOOTBALL</b>	<b>YOUTH SOFTBALL</b>	<b>YOUTH VOLLEYBALL</b>	<b>BASEBALL</b>
Operating Supplies	25,000	40,000	25,000	4,000	75,000
Recreation Insurance	11,348	15,666	11,000	4,000	12,500
Other Fees	1,000	1,000	1,000	0	1,000
Official Fees	54,900	82,800	33,000	11,000	88,500
Travel & Training	20,000	6,000	9,000	0	20,000
Repairs & Maintenance	0	0	0	0	1,000
<b>TOTAL EXPENDITURES</b>	<b>112,248</b>	<b>145,466</b>	<b>79,000</b>	<b>19,000</b>	<b>198,000</b>

<b>2017 ADOPTED BUDGET SUMMARY</b>	<b>ADULT SOFTBALL</b>	<b>ADULT VOLLEYBALL</b>	<b>ADULT BASKETBALL</b>
Operating Supplies	6,000	100	1,000
Recreation Insurance	12,500	0	7,000
Official Fees	52,191	360	37,350
<b>TOTAL EXPENDITURES</b>	<b>70,691</b>	<b>460</b>	<b>45,350</b>

**BUDGET HIGHLIGHTS**

- No significant changes.

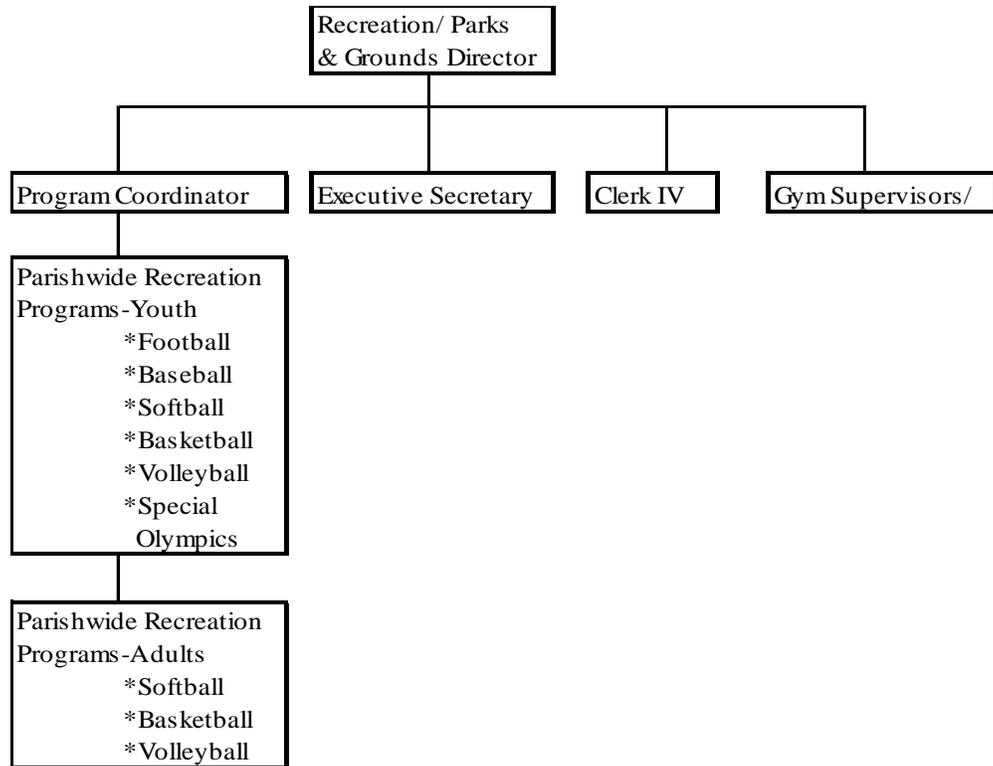
280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

PERSONNEL SUMMARY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	1	1	1	II	69,822	92,717	115,612
Athletic Program Coord.	2	2	2	2	208	44,197	55,246	66,295
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
<b>TOTAL FULL-TIME</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>				
Laborer I/General	5	5	5	5	101	10,099	12,623	15,148
Gym Supervisor **	17	17	17	17	101	10,099	12,623	15,148
<b>TOTAL PART-TIME</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>				
<b>TOTAL</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>				

(Gym Supervisors average 16 hrs/wk)

\*\*Note 2: The gym Supervisors manage the use of each district gym. The number of employees does not represent the number of gyms, most gyms have multiple rotating on call supervisors per one slot budgeted.



**280-522 PARISHWIDE RECREATION FUND – SPORTS OFFICIALS (Clearing Account)**

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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This department is to account for all the officials needed to officiate over the various sports taking place throughout the year.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	(89,281)				
<b>TOTAL EXPENDITURES</b>	<u>(89,281)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>% CHANGE OVER PRIOR YEAR</b>					0.00%

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**BUDGET HIGHLIGHTS**

- Wages and fringes of \$402,385 are allocated to the various sports programs, approved.

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**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
*Sports Officials	50	50	50	50	101	10,099	12,623	15,148
<b>TOTAL PART-TIME</b>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>				

*\*The number of officials is an average needed at any given time.*

**280-523 PARISHWIDE RECREATION FUND - QUALITY OF LIFE PROGRAMS**

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	0	0	0	7,500	7,500
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,500</b>	<b>7,500</b>
% CHANGE OVER PRIOR YEAR					100.00%

**BUDGET HIGHLIGHTS**

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- Parish Arts Funding Program, \$7,500, approved.

**280-532 PARISHWIDE RECREATION FUND - SPECIAL OLYMPICS**

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Supplies and Materials	314	1,000	585	1,000	1,000
Other Services and Charges	<u>19,662</u>	<u>17,640</u>	<u>26,496</u>	<u>27,100</u>	<u>27,100</u>
<b>TOTAL EXPENDITURES</b>	<u><u>19,976</u></u>	<u><u>18,640</u></u>	<u><u>27,081</u></u>	<u><u>28,100</u></u>	<u><u>28,100</u></u>
% CHANGE OVER PRIOR YEAR					50.75%

**BUDGET HIGHLIGHTS**

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- No significant changes.

**280-534 PARISHWIDE RECREATION FUND - SUMMER CAMPS**

The function of the Summer Camps is to provide an organized summer time camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts and crafts, etc.

<u>Recreation District</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Rec. District #1	40,000	33,000	33,000
Rec. District #2			
Rec. District #3			
Rec. District #4	18,000	23,000	20,000
Rec. District #5			
Rec. District #6			
Rec. District #7	33,000	24,000	33,000
Rec. District #8	18,000	18,000	15,000
Rec. District #9	35,000	38,000	33,000
Rec. District #10	31,000	33,000	33,000
Rec. District #11	50,000	54,000	33,000
	<u>\$225,000</u>	<u>\$223,000</u>	<u>\$200,000</u>

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Other Services and Charges	<u>222,874</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
<b>TOTAL EXPENDITURES</b>	<u>222,874</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
% CHANGE OVER PRIOR YEAR					0.00%

**BUDGET HIGHLIGHTS**

- Summer Camp Programs through Cooperative Endeavor Agreements with Recreation Districts, \$200,000, approved.

**281 MENTAL HEALTH UNIT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of the Terrebonne Parish Mental Health Unit is to protect and promote health and to ensure access to medical, preventive and rehabilitative services for those in need with a mental illness and/or addictive disorders in a manner that honors the dignity and freedom of all persons involved; and to promise the realization of healthy lifestyles of those served and the health and welfare of their families and the community at large.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	375,261	374,675	382,406	391,172	391,172
Intergovernmental	10,066	10,300	9,953	9,900	9,900
Miscellaneous Revenue	3,842	200	2,542	150	150
<b>TOTAL REVENUES</b>	<b>389,169</b>	<b>385,175</b>	<b>394,901</b>	<b>401,222</b>	<b>401,222</b>
<b>EXPENDITURES:</b>					
General -Other	24,954	27,255	26,348	26,565	26,565
Health & Welfare-Other	179,069	222,459	222,459	192,212	192,212
Terr. Alcohol/Drug Abuse	72,749	141,363	141,363	113,160	113,160
Operating Transfers Out	47,514	47,514	47,514	47,514	47,514
<b>TOTAL EXPENDITURES</b>	<b>324,286</b>	<b>438,591</b>	<b>437,684</b>	<b>379,451</b>	<b>379,451</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-15.12%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	64,883	(53,416)	(42,783)	21,771	21,771
FUND BALANCE, JANUARY 1	701,648	766,531	766,531	723,748	723,748
FUND BALANCE, DECEMBER 31	766,531	713,115	723,748	745,519	745,519

**BUDGET HIGHLIGHTS**

- An ad valorem tax of .42 mills for years 2010-2019 approved by the voters November 4, 2008 is estimated to generate \$390,672. On November 16, 2013, the renewal was approved for years 2020-2029, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively, approved.
- Transfer to Criminal Court Fund-Drug Court Dept., \$47,514, approved.

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**PURPOSE OF APPROPRIATION**

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**SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY (SCLHSA)** The South Central Louisiana Human Services Authority (SCLHSA) was established in 2006 by Legislative Act 449 of the Louisiana Legislature to provide addictive disorder, developmental disability and mental health services to the residents of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist, St. Mary and Terrebonne Parishes. The SCLHSA was created to be responsive to the local needs of the citizens in its respective parishes. It strives to identify and address patient needs through partnerships with local governments, clients, advocates and providers.

The mission of the South Central Louisiana Human Services Authority (SCLHSA) is to promote overall health within the general population by increasing the public awareness and access for individuals with behavioral health and developmental disabilities to integrated primary care and community based services while promoting wellness, recovery and independence through educations and the choice of a broad range of programmatic and community resources.

Behavioral Health Services (Mental Health and Addictions) are provided at each of SCLHSA's five outpatient clinics in its seven parish catchment area to include the Terrebonne Behavioral Health Center in Houma. Services are broken down into Assessment and Treatment. Assessment services include screenings, behavioral health assessments, diagnosis, and assignment to level of care as warranted by the client's needs. In addition, the center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the behavioral health assessment. Placement within any point on the continuum of services is implemented contingent upon availability and/or authorization by insurance plans.

Treatment services include individual, group, and family counseling, psychiatric assessments, medication management, medication and compliance education, nursing services, psychological evaluations, and discharge planning. Case management services provided include advocacy and linking to community resources. In addition, SCLHSA provides crisis intervention and facilitates placement at acute psychiatric facilities and at addiction residential units as determined by the crisis assessment.

**Contracted Services:**

**Security services at Terrebonne Behavioral Health Clinic- Signal 88 Security** – 250 operational days; average 8.25 hrs/day at a rate of \$25/hour.

**Transportation for Clinic Appointments- Bergeron Mobile** – Provides transportation to patients who otherwise do not have a mode of transportation to go to the Terrebonne Behavioral Health Center to see the physician/counselor. Transportation was provided for 296 appointments in the last agreement period.

**Mentoring Service to residents of Senator Circle- Gulf Coast Social Services** – Program Director – oversight (33%), part-time mentoring staff (7 staff – 50%) includes staff travel through parish, supplies, and rent and utilities to Senator Circle for part time use of building.

**Transitional Living- START Corp.** – Contractor will provide a Transitional Living Center (TLC) in Terrebonne Parish utilizing Evidenced Based Practice (EBP) model of service of patients of the SCLHSA Behavioral Health Center (BHC) who are in need of temporary housing. The EBP models will enhance the lives of those in Terrebonne Parish who are homeless, at risk of homelessness, or who meets criteria set forth from SCLHSA's BHC.

**Staffing Services- Gulf Coast Social Services** – Contractor will provide staffing to the SCLHSA's administrative office. Staff to be provided is one fulltime and one part time biller. The assigned staff is responsible for the reception duties as well as submitting billable services to patients and/or insurance carriers.

**Starting Over Match Program- START Corp.** – Contractor operates the Starting Over that is partially funded by Housing Urban Development (HUD). The program component type is Permanent Supportive Housing and its focus is to provide the community with adequate and affordable housing. This contract will provide Start with the Matching Funds per the HUD Agreement.

**281-409 MENTAL HEALTH UNIT - HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)**  
**281-412 MENTAL HEALTH UNIT- TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)**

**281-409 Mental Health Unit- Health & Welfare-Other (Terrebonne Treatment Center)** - The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 60% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
<i>1. To provide a continuum of services.</i>			
a. Percentage of adults and adolescents with an addictive disorder who successfully complete treatment	96%	80%	80%
b. Percentage of adults and adolescents with an addictive disorder who report improvement at discharge	96%	85%	80%
c. Percentage of adults with depression who report improvement in disposition during and/ or after treatment.	94%	60%	60%
d. Percentage of appointments kept for assessments and ongoing client appointments.	73%	75%	95%
e. Percentage of SCLHSA clients who state they would continue to receive services at our clinics if given the choice to go elsewhere.	95%	90%	90%

BUDGET SUMMARY	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 PROPOSED	2017 ADOPTED
Other Services and Charges	179,069	222,459	222,459	192,212	192,212
<b>TOTAL EXPENDITURES</b>	<b>179,069</b>	<b>222,459</b>	<b>222,459</b>	<b>192,212</b>	<b>192,212</b>
% CHANGE OVER PRIOR YEAR					-13.60%

**BUDGET HIGHLIGHTS**

- No significant changes.

**281-412 Mental Health Unit- Terrebonne Alcohol/Drug Abuse (Terrebonne Assessment Center)** - The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 40% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
<i>1. To have people with behavioral health issues participate in activities that promote wellness.</i>			
a. Number of participants who sign in and participate in activities annually.	30	30	45

BUDGET SUMMARY	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 PROPOSED	2017 ADOPTED
Other Services and Charges	72,749	141,363	141,363	113,160	113,160
<b>TOTAL EXPENDITURES</b>	<b>72,749</b>	<b>141,363</b>	<b>141,363</b>	<b>113,160</b>	<b>113,160</b>
% CHANGE OVER PRIOR YEAR					-19.95%

**BUDGET HIGHLIGHTS**

- No significant changes.

**282 COASTAL RESTORE BONDS**

**PURPOSE OF APPROPRIATION**

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	11	0	29	0	0
<b>TOTAL REVENUES</b>	<u>11</u>	<u>0</u>	<u>29</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Local Coastal Prgm Dev	0	130,060	130,060	0	0
<b>TOTAL EXPENDITURES</b>	<u>0</u>	<u>130,060</u>	<u>130,060</u>	<u>0</u>	<u>0</u>
<b>% CHANGE OVER PRIOR YEAR</b>					-100.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	11	(130,060)	(130,031)	0	0
<b>FUND BALANCE, JANUARY 1</b>	130,068	130,079	130,079	48	48
<b>FUND BALANCE, DECEMBER 31</b>	130,079	19	48	48	48

**BUDGET HIGHLIGHTS**

- No significant changes.

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District on the basis of an intergovernmental agreement.

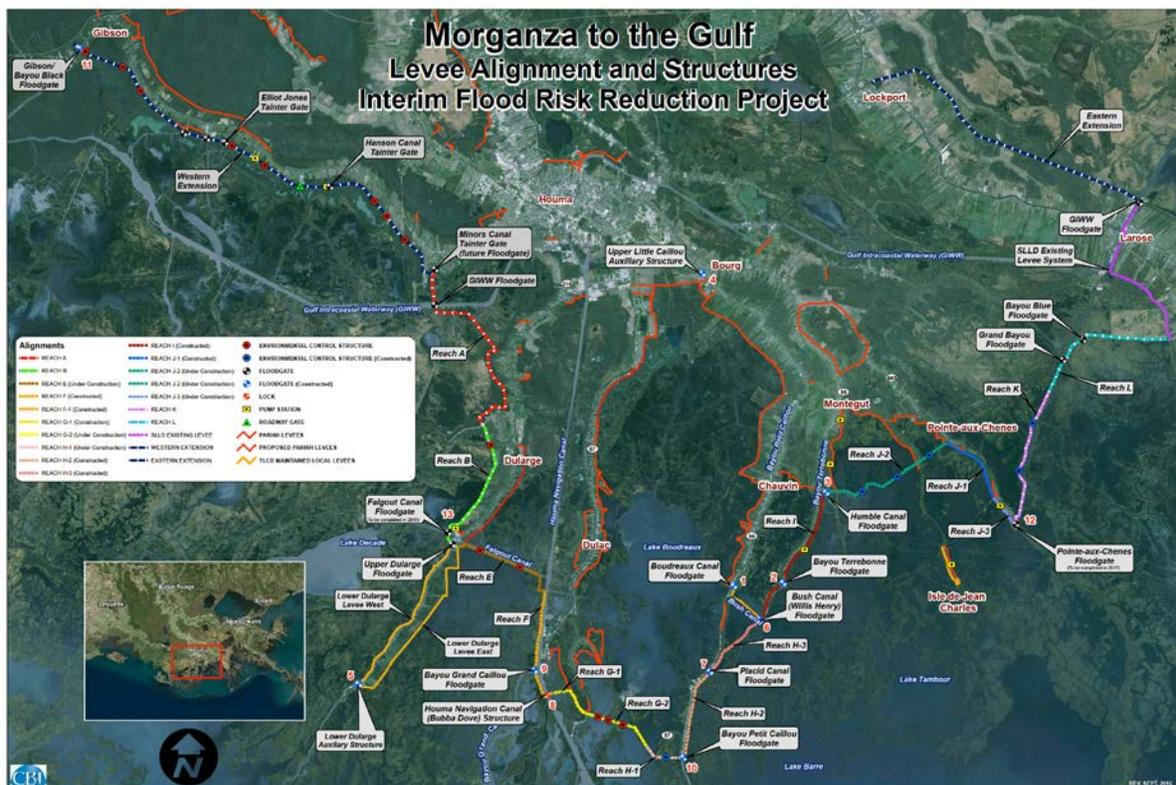
The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects led by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army Corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project’s purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

\*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



**283 TERREBONNE LEVEE & CONSERVATION DISTRICT**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	5,792,742	5,148,251	5,105,828	4,850,537	4,850,537
Miscellaneous Revenue	311,216	5,000	81,631	5,000	5,000
<b>TOTAL REVENUES</b>	<b>6,103,958</b>	<b>5,153,251</b>	<b>5,187,459</b>	<b>4,855,537</b>	<b>4,855,537</b>
<b>EXPENDITURES:</b>					
Other Services & Charges	1,120	13,543,301	13,543,304	1,419,100	1,419,100
Allocated Expenditures	6,051	25,575	25,585	25,575	25,575
Transfer Out	3,360,900	3,389,550	3,389,550	3,411,913	3,411,913
<b>TOTAL EXPENDITURES</b>	<b>3,368,071</b>	<b>16,958,426</b>	<b>16,958,439</b>	<b>4,856,588</b>	<b>4,856,588</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND TRANSFERS OUT</b>					<b>-89.52%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>2,735,887</b>	<b>(11,805,175)</b>	<b>(11,770,980)</b>	<b>(1,051)</b>	<b>(1,051)</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>10,758,505</b>	<b>13,494,392</b>	<b>13,494,392</b>	<b>1,723,412</b>	<b>1,723,412</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>13,494,392</b>	<b>1,689,217</b>	<b>1,723,412</b>	<b>1,722,361</b>	<b>1,722,361</b>

**BUDGET HIGHLIGHTS**

- In November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project collections in 2017, estimated \$4,850,537, approved.
- The Levee and Conservation District drawdown, \$1,418,000, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$3,411,913 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document.

**285 BAYOU COUNTRY SPORTS PARK**

**PURPOSE OF APPROPRIATION**

The Terrebonne Parish Consolidated Government, in collaboration with Recreation District 2-3, initiated and facilitated the study and development of the Master Plan for Bayou Country Sports Park. In 2012, the Parish purchased 114.3 acres (with an option to purchase an additional 39.9 acres) for the construction of the Park. In 2014, the Parish and Houma Area Convention and Visitors Bureau successfully entered a cooperative endeavor to utilize a Hotel-Motel Tax of 1% voted by the people of the Parish to assist with the funding.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	311,889	285,000	247,151	250,800	250,800
Miscellaneous Revenue	33,655	0	34,110	5,000	5,000
<b>TOTAL REVENUES</b>	<b>345,544</b>	<b>285,000</b>	<b>281,261</b>	<b>255,800</b>	<b>255,800</b>
<b>EXPENDITURES:</b>					
Other Services and Charges	1,365,728	1,974,355	1,974,423	0	0
Operating Transfer Out	202,264	203,450	203,450	203,700	203,700
<b>TOTAL EXPENDITURES</b>	<b>1,567,992</b>	<b>2,177,805</b>	<b>2,177,873</b>	<b>203,700</b>	<b>203,700</b>
% CHANGE OVER PRIOR YEAR					-90.65%
INCREASE (DECREASE) TO FUND BALANCE	(1,222,448)	(1,892,805)	(1,896,612)	52,100	52,100
FUND BALANCE, JANUARY 1	3,215,004	1,992,556	1,992,556	95,944	95,944
FUND BALANCE, DECEMBER 31	1,992,556	99,751	95,944	148,044	148,044

**BUDGET HIGHLIGHTS**

- Hotel Motel Tax in the amount of \$250,000 is estimated for 2017 to use for the annual debt service of \$203,700 and use any remaining funds to supplement the Bayou Country Sports Park, approved.

## 299 CRIMINAL COURT FUND

### PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	166,274	463,233	0	0	0
Charges for Services	96,049	75,000	133,350	134,000	134,000
Fines and Forfeitures	3,374,655	3,114,443	3,805,653	3,806,000	3,806,000
Miscellaneous Revenue	158	0	0	0	0
Operating Transfers In	1,505,625	1,755,625	1,714,957	1,755,626	1,755,626
<b>TOTAL REVENUES</b>	<b>5,142,761</b>	<b>5,408,301</b>	<b>5,653,960</b>	<b>5,695,626</b>	<b>5,695,626</b>
<b>EXPENDITURES:</b>					
Personal Services	2,728,932	3,048,497	2,762,342	3,153,357	3,153,357
Supplies & Materials	108,566	86,320	117,520	89,047	89,047
Other Services & Charges	2,297,300	2,255,580	2,578,554	2,280,629	2,280,629
Repair & Maintenance	4,161	6,000	5,170	6,000	6,000
Allocated Expenses	635	6,575	0	0	0
Capital Outlay	3,056	6,030	6,030	6,030	6,030
<b>TOTAL EXPENDITURES</b>	<b>5,142,650</b>	<b>5,409,002</b>	<b>5,469,616</b>	<b>5,535,063</b>	<b>5,535,063</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.33%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	111	(701)	184,344	160,563	160,563
FUND BALANCE, JANUARY 1	688	799	799	185,143	185,143
FUND BALANCE, DECEMBER 31	799	98	185,143	345,706	345,706

### BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$3,800,000 for 2017, approved.
- General Fund Supplement, \$1,458,112, same as 2016, approved.
- Juvenile Detention Supplement, \$250,000 same as 2016, approved.
- Mental Health and Drug Abuse Fund Supplement, \$47,514, same as 2016, approved.
- Personnel: - Approved.
  - Add one (1) LPC Staff (Licensed Professional Counselor).
  - Eliminate one (1) Admin. Tech.
- Capital:- Approved.
  - Radar Guns.

299 CRIMINAL COURT FUND

PERSONNEL SUMMARY

299-122 DISTRICT ATTORNEY - JUVENILE SERVICES

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Licensed Professional Counselor	0	0	1	1	N/A	****	****	****
Program Director	1	1	1	1	N/A	****	****	****
Caseworker	1	1	1	1	N/A	****	****	****
Admin Tech I	1	1	0	0	N/A	****	****	****
TOTAL	3	3	3	3				
Admin Tech I	1	0	1	1	N/A	****	****	****
TOTAL PART-TIME	1	0	1	1				
TOTAL	4	3	4	4				

299-123 DISTRICT ATTORNEY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
Secretary	20	20	20	20	N/A	****	****	****
Receptionist	4	4	4	4	N/A	****	****	****
Caseworker	21	20	22	22	N/A	****	****	****
Investigator	11	10	10	10	N/A	****	****	****
Victim's Assistant Coordinator	1	1	1	1	N/A	****	****	****
Clerks	7	7	7	7	N/A	****	****	****
TOTAL	65	63	65	65				

299-125 DRUG COURT

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director	1	1	1	1	N/A	****	****	****
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Caseworker	3	3	3	3	N/A	****	****	****
Counselor	2	2	2	2	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
Case Manager	1	1	1	1	N/A	****	****	****
TOTAL	9	9	9	9				

**206 THRU 241 GRANT FUNDS**

**GRANT FUNDS**

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	15,914,053	60,131,849	60,310,621	7,846,652	7,846,652
Charges for Services	429,489	291,525	391,984	210,000	210,000
Miscellaneous Revenue	10,421	4,000	129,944	1,900	1,900
Other Revenue	1,230	0	15,255	0	0
Operating Transfers In	1,310,904	1,306,513	1,306,513	1,312,976	1,312,976
<b>TOTAL REVENUES</b>	<b>17,666,097</b>	<b>61,733,887</b>	<b>62,154,317</b>	<b>9,371,528</b>	<b>9,371,528</b>
<b>EXPENDITURES:</b>					
Personal Services	3,572,459	4,278,073	3,650,274	3,806,734	3,806,734
Supplies & Materials	531,496	668,817	799,128	557,393	557,393
Other Services & Charges	7,404,138	41,383,883	41,668,461	4,595,322	4,595,322
Repairs & Maintenance	238,775	213,150	339,398	227,520	227,520
LACLE - ARRA	308	17,141	17,141	0	0
JAG 2014 Award	11,700	0	0	0	0
Recovery Construction	1,033,700	13,369,130	13,375,564	0	0
CDBG Projects	4,211,286	1,456,732	1,502,451	0	0
Capital Outlay	41,152	740,514	753,300	11,000	11,000
Operating Transfers Out	140,828	538,886	538,886	126,000	126,000
<b>TOTAL EXPENDITURES</b>	<b>17,185,842</b>	<b>62,666,326</b>	<b>62,644,603</b>	<b>9,323,969</b>	<b>9,323,969</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					<b>-85.03%</b>
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>480,255</b>	<b>(932,439)</b>	<b>(490,286)</b>	<b>47,559</b>	<b>47,559</b>
<b>FUND BALANCE, JANUARY 1</b>	<b>5,044,241</b>	<b>5,524,496</b>	<b>5,524,496</b>	<b>5,034,210</b>	<b>5,034,210</b>
<b>FUND BALANCE, DECEMBER 31</b>	<b>5,524,496</b>	<b>4,592,057</b>	<b>5,034,210</b>	<b>5,081,769</b>	<b>5,081,769</b>

**BUDGET HIGHLIGHTS**

- CDBG-Recovery (Funds 241/ 641) has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Capital Improvements Section for highlights.
- CDBG Entitlement (Fund 225) supplements the following: - Approved.
  - Homeless Shelter, \$115,000
  - Head Start, \$11,000

**206 THRU 241 GRANT FUNDS (Continued)**

**BUDGET HIGHLIGHTS (Continued)**

- The General Fund Supplements the following programs: - Approved.
  - Homeless Shelter (Fund 234), \$18,400, an 8% decrease
  - Home Investment Partnership (Fund 235), \$48,745, a 21% increase
  - Urban Transit (Fund 237), \$499,071, an 8% decrease
  - Head Start Program (Fund 239), \$554,431, a 39.6% increase
  - Rural Transit (Fund 240), \$26,329, a 32% decrease
  - Section 8 (Fund 219), \$40,000, a 36.6% decrease

**PROGRAMS AND PERSONNEL SUMMARIES**

**206 – JAG (Justice Assistance Grant Program).** Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

**211 – HMGP 4080-109-0001.** The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Isaac. This grant provides assistance to mitigate and target repetitive loss structures in the Parish.

**212 – OCD LMI Cost Share Program.** The Louisiana Office of Community Development provides funding to assist qualified low to moderate families in meeting the 25% match requirement of the FEMA Hazard Mitigation Grant Program, which provides home elevation services for qualified properties in flood zone areas.

**216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force).** The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

**217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10.** The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

**218 - Moderate Rehab Single Room Occupancy.** The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual’s income. First priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

**219 - Section 8 Vouchers.** The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015	FY2016	FY2017
	Actual	Estimated	Projected
1. To increase the availability of decent, safe and affordable housing			
a. Number of families being assisted with Housing Choice Vouchers	372	381	280
b. Vouchers issued	75	20	70
c. Landlords participating	186	179	188
2. To promote the Self-Sufficiency Program of assisted households			
a. Clients participating in the Family Self Sufficiency Program	33	38	38

**206 THRU 241 GRANT FUNDS (Continued)**

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

**219-604 VOUCHER'S PROGRAM**

JOB TITLE	2016	2016	2017	2017	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	57,231	71,539	85,847
Administrative Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Administrative Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>				

**220 - HUD Assist Portability.** The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under Section 8 of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

**221 - Department of Health/Human Resources.** This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, Child, and Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

**223- Flood Mitigation Assistance (FMA).** This program is funded through a reimbursable grant from FEMA through the Governor's Office of Homeland Security and Emergency Preparedness. This funding is being used to eliminate long term risk of flood damage to structures insured under the National Flood Insurance Program. This program will elevate and upgrade 14 structures.

**225 - Housing /Urban Development Grant.** The Community Development Block Grant Program (CDGB) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
1. To provide Housing Rehabilitation/Reconstruction Services to lower income households.			
a. Improved the quality of owner occupant housing by providing Housing Rehabilitation/Reconstruction and Emergency Repair to lower income homeowners.	21	25	25
2. To provide the local match for the Louisiana Emergency Shelter Grant that supports Beautiful Beginnings Center.			
a. Provided local match for Beautiful Beginnings Center to provide shelter and assist homeless families in becoming self-sufficient.	73	70	70
b. Provided savings match to residents to assist in transition to permanent housing.	14	6	10
3. To provide rental payments for Head Start Classrooms and supplement the cost of service delivery for the Head Start Program			
a. Enhanced services for lower income families by funding rent payments for two Head Start classrooms and other supplemental services required by the Head Start Program.	377	350	350

**206 THRU 241 GRANT FUNDS (Continued)**

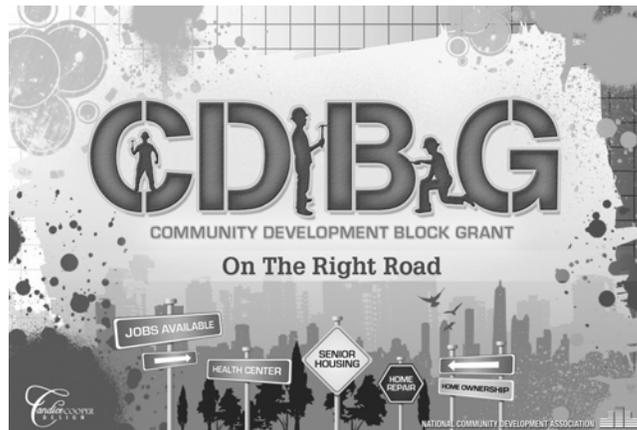
**BUDGET HIGHLIGHTS**

- CDBG Administration (225-611) – Approved.
  - Eliminate one (1) Sr. Housing Rehab Tech., Grade 109.

**PERSONNEL SUMMARIES**

**225-619 CDBG HOUSING REHAB**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	3	2	2	2	109	35,974	44,967	53,960
Housing Rehab Tech	5	5	5	5	107	29,730	37,163	44,595
TOTAL	8	7	7	7				



**227 - Severe Repetitive Loss Fund.** Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100 year flood level which will lower their insurance costs significantly.

**228 - Department of Energy – (Weatherization).** The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

**229 - Department of Labor- CSBG Grant (Community Services Block Grant).** The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

**206 THRU 241 GRANT FUNDS (Continued)**

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
1. <i>Crisis Intervention Program provides immediate assistance to families that have experienced a family emergency that rendered them unable to pay.</i> a. Number of clients assisted with crisis intervention; > Rent/Mortgage > Shelter/Hotel	10 5	24 20	24 20
2. <i>Budgeting Planning Class provides bill paying and saving tools to help clients become more stable and ultimately self-sufficient.</i> a. Number of clients who developed family budgets	17	17	17
3. <i>Commodities Program provides food to needy families quarterly to help lessen the burden of food cost.</i> a. Number of families received food	684	838	750

**BUDGET HIGHLIGHTS**

- o No significant changes.

**PERSONNEL SUMMARIES**

**229-643 CSBG PROGRAMS**

JOB TITLE	2016	2016	2017	2017	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Human Development Admin.	1	1	1	1	211	57,231	71,539	85,847
Admin Coordinator I	3	3	3	3	104	23,603	29,504	35,404
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>				

**230 - Department of Health and Human Services – Energy (LIHEAP).** The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

**231 - HMGP Gustav (1786).** The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

**233 - FTA American Recovery and Reinvestment ACT (ARRA) Grant.** The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation. Federal Transit Administration operates under the American Recovery and Reinvestment Act for the acquisition of capital relating to the operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.

**234 - Terrebonne Homeless Shelter.** The Emergency Shelter Grant funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at risk individuals. This shelter provides homeless families with shelter and essential supportive services at the Beautiful Beginnings Center.

**206 THRU 241 GRANT FUNDS (Continued)**

**235 - Home Investment Partnership.** The Home Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities.

**236 - FEMA Emergency Food/Shelter.** These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

**237 - FTA Grant (Urban).** The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.</i>			
a. Dollar amount of operating cost/vehicle per revenue mile	\$4.49	\$4.62	\$4.70
b. Dollar amount of operating cost/vehicle per revenue hour	\$83.48	\$84.70	\$85.79
c. Dollar amount of operating cost per passenger trip	\$10.75	\$13.27	\$11.58
d. Passenger Boarding/Revenue mile	0.42	0.35	0.41
e. Passenger Boarding/Revenue hour	7.77	6.38	7.41
f. Total annual passenger boarding	158,302	160,514	160,514
g. Total annual operating costs	\$1,701,837	\$2,130,630	\$1,859,082

**BUDGET HIGHLIGHTS**

- FTA Grant (237-690)
  - No significant changes.
- FTA Grant (237-691)
  - No significant changes.
- FTA Grant (237-692)
  - Personnel: - Approved.
    - Eliminate three (3) Bus Operators, Grade 104.
- FTA Grant (237-693)
  - Personnel: - Approved.
    - Add one (1) Mechanic II, Grade 106

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARIES

237-690 PLANNING

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	57,231	71,539	85,847
Office Manager	1	1	1	1	208	44,197	55,246	66,295
TOTAL	2	2	2	2				

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	1	1	1	1				

237-692 VEHICLE OPERATIONS

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Field Supervisor	1	1	1	1	109	35,974	44,967	53,960
Senior Bus Operator	2	2	2	2	105	25,255	31,569	37,883
Bus Operator	13	10	10	10	104	23,603	29,504	35,404
Para Transit Operators	2	2	2	2	102	21,206	26,508	31,810
TOTAL	18	15	15	15				

237-693 VEHICLE MAINTENANCE

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,974	44,967	53,960
Mechanic II	2	1	2	2	106	27,275	34,094	40,913
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	4	3	4	4				

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	1	1	1	1				

**206 THRU 241 GRANT FUNDS (Continued)**

**238 - FTA City of Thibodaux.** The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

**BUDGET HIGHLIGHTS**

- FTA Grant (238-690)
  - No significant changes.

**PERSONNEL SUMMARY**

**238-792 DIRECT VEHICLE OPERATIONS**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Bus Operator	2	2	2	2	104	23,603	29,504	35,404
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

**239 - ACF Head Start Program.** The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
<i>1. To successfully transition all children and families into Kindergarten or Pre-Kindergarten services at the end of each school year.</i>			
a. All four year old children enrolled will transition into Kindergarten	5	9	5
b. All three year old children enrolled will transition into Pre-kindergarten services	194	193	195
<i>2. To continue to serve as many children and families as possible in the Head Start Program each school year.</i>			
a. Actual Numbers of Children Enrolled in the Head Start Program by school year	199	202	200

**BUDGET HIGHLIGHTS**

- No significant changes.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARY

239-193 HEAD START

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	57,231	71,539	85,847
Education Specialist	1	1	1	1	209	47,732	59,665	71,599
Program Specialist	4	4	4	4	206	38,967	48,709	58,451
Head Start Supv	2	2	2	2	109	35,974	44,967	53,960
Teacher	10	11	10	10	108	32,703	40,879	49,055
Assistant Teacher	10	9	10	10	103	22,267	27,834	33,400
TOTAL FULL-TIME	28	28	28	28				
Substitute Assistant Teacher	10	4	10	10	103	11,134	13,917	16,700
Bus Driver	1	1	1	1	102	10,603	13,254	15,905
Food Service Technician	6	6	6	6	101	10,099	12,623	15,148
TOTAL PART-TIME	17	11	17	17				
TOTAL	45	39	45	45				

**240 - Federal Highway Administration (Rural Transit).** The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

**241/641 - HUD CDBG Recovery – Disaster First Time Homebuyer Program.** The First-Time Homebuyer Disaster Recovery Program was created to increase the availability of owner-occupied housing to lower income families following Hurricanes Gustav and Ike by providing down payment and closing cost assistance to eligible First Time Homebuyers. Down payment assistance of up to \$35,000 and closing cost assistance not to exceed \$10,000 are made available only when funds from other resources are insufficient. This program is designed to assist First-Time Homebuyers that meet all standard bank qualifications, but are lacking sufficient funds for down payment and closing cost. Fund 641 has been established as a companion fund to account for infrastructure separately; however the two funds continue to be considered one program, one fund.

## ENTERPRISE FUNDS

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**Enterprise Fund.** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

**Utilities Fund.** To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

**Sewerage Fund.** To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010 and \$8 million in Taxable limited Tax Bonds in 2016.

**Sanitation Fund.** Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing necessary equipment.

**Civic Center Fund.** To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

**300 – 306 UTILITIES DEPARTMENT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Department of Utilities’ mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

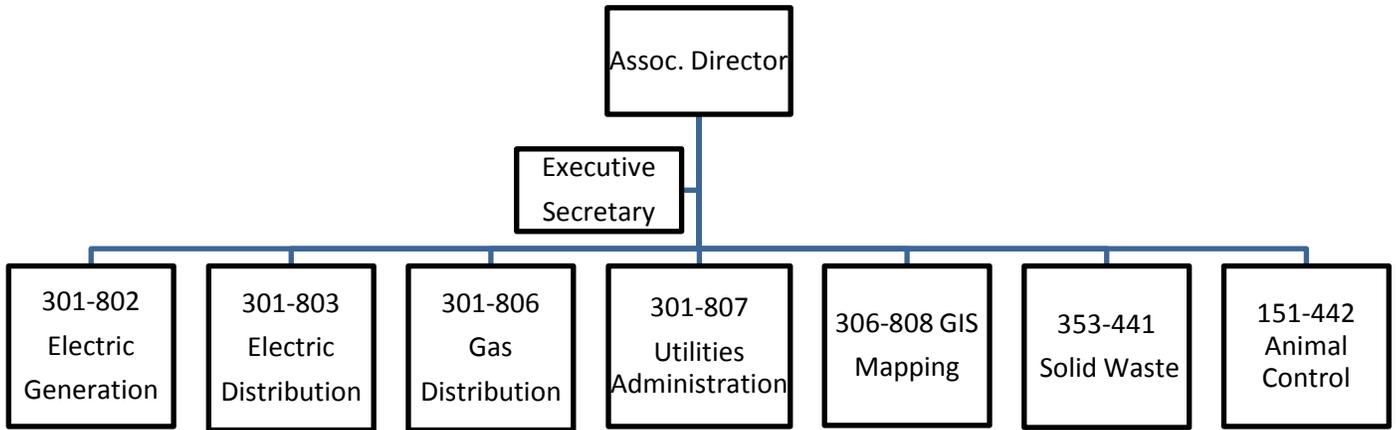
<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	0	370,317	0	0	0
Charges for Services	(14,302)	(3,500)	(28,332)	(17,500)	(17,500)
Miscellaneous Revenue	524,470	18,000	205,576	12,000	12,000
Utility Revenue	40,266,981	42,008,688	36,710,392	37,074,593	37,074,593
Other Revenue	33,120	7,500	39,660	7,500	7,500
Transfer In	225,000	225,000	225,000	225,000	225,000
<b>TOTAL REVENUES</b>	<b>41,035,269</b>	<b>42,626,005</b>	<b>37,152,296</b>	<b>37,301,593</b>	<b>37,076,593</b>
<b>EXPENSES:</b>					
Electric Generation	20,726,624	21,993,130	19,347,221	17,633,144	17,633,144
Electric Distribution	3,440,738	4,221,756	3,835,267	3,958,914	3,958,914
Gas Distribution	7,929,946	8,971,658	7,644,764	7,946,473	7,946,473
Utility Administration	2,803,391	2,839,114	2,488,467	2,833,638	2,833,638
G.I.S. Mapping System	289,244	323,637	311,867	304,860	304,860
Operating Transfer Out	3,949,397	3,992,818	3,992,818	3,969,246	3,969,246
<b>TOTAL EXPENSES</b>	<b>39,139,340</b>	<b>42,342,113</b>	<b>37,620,404</b>	<b>36,646,275</b>	<b>36,646,275</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					<b>-14.79%</b>
<b>INCREASE (DECREASE) TO NET POSITION</b>	<b>1,895,929</b>	<b>283,892</b>	<b>(468,108)</b>	<b>655,318</b>	<b>430,318</b>
<b>NET POSITION, JANUARY 1</b>	<b>81,382,719</b>	<b>83,278,648</b>	<b>83,278,648</b>	<b>82,810,540</b>	<b>0</b>
<b>NET POSITION, DECEMBER 31</b>	<b>83,278,648</b>	<b>83,562,540</b>	<b>82,810,540</b>	<b>83,465,858</b>	<b>430,318</b>

**BUDGET HIGHLIGHTS**

- Electric residential and commercial sales revenue for year 2017 totals \$14,669,372.
- \$2,457,855 is budgeted for residential and commercial sales of gas.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for year 2017 are estimated to be \$1,787,647, approved.
- Transfer from GIS Technological Fund for the GIS Mapping System is \$225,000, same as 2016 Budget, approved.

300 – 306 UTILITIES DEPARTMENT

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**300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 84.5 megawatts. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To Address Major Maintenance Items To Achieve Availability</i>			
a. Number of Turbine/Generator Major Inspections.	1	1	1
b. Number of Motor Testing/Reconditioning.	26	26	26
c. Feet of Cable Tray Refurbish.	144	144	144
d. Number of Instrument Calibrations.	503	503	503
e. Number of Switchgear Buckets Serviced.	45	10	10
<i>2. To Maintain CMMS Workorder System and Safety Awareness.</i>			
a. Total number of Workorders.	2,170	2,858	2,858
b. Number of Routine Maintenance Workorders.	600	600	600
c. Number of Preventative Maintenance Procedures.	1,570	2,258	2,258
d. Number of Job Safety Analysis.	2,170	2,858	2,858
e. Number of Daily Safety Kickoff Meetings	249	249	249
<i>3. To Maintain Unit Availability Considering Major Work Planning.</i>			
a. Number of Forced Outages.	1	1	1
b. Number of Total Starts.	40	40	40
c. Number of Yearly Available Hours.	24,054	23,652	23,652
d. Number of Unavailable Hours.	2,203	2,628	2,628
e. Percent Available Time	92%	90%	90%
<i>4. To Correct/Improve Major Maintenance Requirements Identified</i>			
a. Unit 16 Draft System Repair	0%	100%	0%
b. Unit 16 Generator Breaker Repair	100%	0%	0%
c. Unit 16 Overhaul	50%	100%	0%
d. Unit 16 Fuel Air Damper and Overfire Port Automation	0%	100%	0%
e. Unit 14 PEMS Evaluation	100%	0%	0%
f. Unit 14 Boiler Expansion Joint Repair	100%	0%	0%
g. Unit 14 Generator Overhaul	0%	100%	100%
<i>5. To Maintain Full Load Capabilities</i>			
a. Unit 14.	100%	100%	100%
b. Unit 15.	100%	100%	100%
c. Unit 16.	68%	73%	86%
<i>6. To Complete Hurricane Gustav Repair</i>			
a. All Gustave Repair.	100%	100%	100%
<i>7. To Maintain Full Load Capabilities</i>			
a. Unit 14.	99%	100%	100%
b. Unit 15.	100%	100%	100%
c. Unit 16.	60%	68%	100%

**300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	1,350,485	1,558,399	1,526,196	1,578,630	1,578,630
Supplies and Materials	139,095	170,330	164,505	164,950	164,950
Other Services and Charges	1,651,301	1,739,274	1,507,833	1,770,309	1,770,309
Repair and Maintenance	518,764	823,900	618,050	550,921	550,921
Capital Outlay (Depreciation)	509,319	530,000	530,000	530,000	530,000
Energy Purchases	16,557,660	17,171,227	15,000,637	13,038,334	13,038,334
<b>TOTAL EXPENSES</b>	<b>20,726,624</b>	<b>21,993,130</b>	<b>19,347,221</b>	<b>17,633,144</b>	<b>17,633,144</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-5.29%

**BUDGET HIGHLIGHTS**

- Capital: (Total \$300,000) – Approved.
  - Unit 16, \$300,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Utility Supt.-Elec. Gen.	1	1	1	1	212	62,954	78,693	94,431
Electric Plant Oper Supv	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	1	1	1	1	110	40,290	50,363	60,436
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Electric Plant Oper II	5	5	5	5	109	35,974	44,967	53,960
Sr. Stat. Equip. Mech	3	3	3	3	108	32,703	40,879	49,055
Electric Plant Boiler Oper.	4	4	4	4	108	32,703	40,879	49,055
Electric Plant Oper.	4	4	4	4	106	27,275	34,094	40,913
Stat. Equip. Mechanic	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
<b>TOTAL</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>				

**300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 12,000 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Conduct regular inspections of distribution assets and facilities</i>			
a. Substations - monthly	95%	75%	95%
b. Underground components (transformers, pedestals, etc.)	30%	30%	50%
c. Overhead components	95%	75%	95%
d. Infrared survey	100%	100%	100%
e. Poles	30%	50%	75%
f. Maintain SCADA System availability	80%	90%	95%
<i>2. To provide a safe environment for employees.</i>			
a. Maintain American Red Cross CPR certification for all employees	50%	50%	100%
b. Rigging Training	50%	75%	100%
c. OSHA ID	20%	75%	75%
d. Defensive Driving	50%	75%	75%
<i>3. To maintain various statistical information for management reports.</i>			
a. Convert all paper maintenance reports and files to pdf format and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.	100%	100%	100%
b. Number of customers	14,014	13,970	14,300
c. Retail sales (kwh)(millions)	\$347,149,486	\$329,433,111	\$350,000,000

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	296,734	349,090	321,571	362,058	362,058
Supplies & Materials	55,410	125,050	60,653	73,620	73,620
Other Services and Charges	799,157	1,320,016	1,096,345	1,139,756	1,139,756
Repair & Maintenance	510,865	592,600	521,698	548,480	548,480
Capital Outlay (Depreciation)	1,778,572	1,835,000	1,835,000	1,835,000	1,835,000
<b>TOTAL EXPENSES</b>	<b>3,440,738</b>	<b>4,221,756</b>	<b>3,835,267</b>	<b>3,958,914</b>	<b>3,958,914</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-11.01%

**BUDGET HIGHLIGHTS**

- Major operating expenses: - Approved.
  - Line Clearing and Maintenance Service, \$550,000, decrease of \$87,000.
  - Line repairs, \$264,500, decrease of \$23,000.
  - Substation Repairs, \$86,480, decrease of \$7,600.
- Capital: (Total \$5,033,800) – Approved.
  - Two (2) each Mckinley St. Substation Breaker Replacement Project, \$44,000
  - McKinley St. Substation Transformer Protection Project, \$43,000
  - Two (2) each Sixth St. Substation Transformer Protection Project, \$86,000
  - Three (3) each Plant Substation #1 35kV, \$123,000
  - Utility Pole Markers, \$6,000
  - Two (2) each Label Machines, \$9,600
  - Seven (7) each Video Surveillance System at unmonitored substations, \$33,600
  - Line Fault Distance Indicator- primary underground, \$37,000
  - Three (3) each Line Jumper Switches, \$10,200
  - Two (2) each Portable Communication Radio, \$8,400

**300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION**

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**BUDGET HIGHLIGHTS (Continued)**

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- o Portable Lighting Trailer, \$12,000
- o Backyard Type Boring Machine-50% joint purchase with Gas Distribution, \$35,000
- o Distribution System, \$2,500,000
- o System Addition, \$2,000,000

**PERSONNEL SUMMARY**

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JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Dist.	1	1	1	1	212	62,954	78,693	94,431
Electric Line Foreman	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	2	2	2	110	40,290	50,363	60,436
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>				

**300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,800 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To upgrade and enhance ongoing Parish projects</i>			
a. Grand Caillou Rd. widening – gas line relocation	100%	100%	100%
b. Widening Hollywood Road – gas line relocation	20%	60%	100%
<i>2. To upgrade existing gas distribution lines and facilities</i>			
a. Phase 17 Rosemary St. area gas line improvement	100%	100%	100%
b. Upgrade High St. regulator station	0%	0%	100%
c. Upgrade Marmande & Broussard regulator stations	100%	100%	100%
d. Upgrade of gas distribution in Dr. Beatrous area	0%	0%	100%
e. Phase 18 Tulane area gas line improvement	0%	20%	100%
f. Relocation of Trapp Regulator Station	0%	10%	100%
g. Phase 19 Maple/ Connely area gas line improvement	0%	0%	100%
<i>3. To maintain various statistical information for management reports.</i>			
a. Number of Customers	14,792	14,900	15,000
b. Sales (CCF, in thousands)	1,070	1,000	1,000

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	791,206	1,176,720	871,405	1,116,513	1,116,513
Supplies and Materials	117,321	203,050	145,850	165,050	165,050
Other Services and Charges	341,203	456,353	426,736	422,753	422,753
Repair and Maintenance	144,630	304,900	239,700	262,900	262,900
Capital Outlay (Depreciation)	1,110,591	1,175,000	1,175,000	1,175,000	1,175,000
Energy Purchases	5,432,009	5,655,635	4,786,073	4,804,257	4,804,257
<b>TOTAL EXPENSES</b>	<b>7,936,960</b>	<b>8,971,658</b>	<b>7,644,764</b>	<b>7,946,473</b>	<b>7,946,473</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-8.12%

**BUDGET HIGHLIGHTS**

- Personnel:- Approved.
  - Eliminate two (2) Line Maintenance Operators, Grade 106
- Capital: - Approved.
  - Motor Vehicles, \$35,000
  - Machinery & Equipment, \$35,000
  - Distribution System, \$150,000
  - System Additions, \$200,000
  - Cast Iron Replacement, \$1,400,00
  - Backyard Type Boring Machine-50% joint purchase with Gas Distribution, \$35,000

**300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION**

**PERSONNEL SUMMARY**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. Gas Distribution	1	1	1	1	212	62,954	78,693	94,431
Gas Maintenance Supv	1	1	1	1	110	40,290	50,363	60,436
Gas Operations Supv	1	0	1	1	110	40,290	50,363	60,436
Utility Technician	2	2	2	2	110	40,290	50,363	60,436
Sr. Util. Svc. Worker-Gas	5	4	5	5	109	35,974	44,967	53,960
Crew Leader - Gas	2	2	2	2	108	32,703	40,879	49,055
Line Maintenance Operators	3	0	1	1	106	27,275	34,094	40,913
Field Tech. II - General	4	2	4	4	104	23,603	29,504	35,404
TOTAL	19	12	17	17				

**300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Monitor Electric Utility Monthly Performance Metrics</i>	100%	100%	100%
a. Energy supply and distribution volumes and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>2. Monitor Gas Utility Monthly Performance Metrics</i>	100%	100%	100%
a. Gas supply volumes, allocation, and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>3. Monitor Solid Waste Utility Monthly Performance Metrics</i>	100%	100%	100%
a. Collection contract performance and costs	100%	100%	100%
b. Transportation contract performance and costs;	100%	100%	100%
c. Disposal contract volumes and cost;	100%	100%	100%
d. Recycling volumes and cost;	100%	100%	100%
e. Operating expenses and revenues;	100%	100%	100%
f. Weekly & monthly status reports	100%	100%	100%
<i>4. Monitor Animal Control Division Monthly Performance Metrics</i>	100%	100%	100%
a. Intake and disposition statistics;	100%	100%	100%
b. Operating expenses and revenues;	100%	100%	100%
c. Weekly & monthly status reports	100%	100%	100%

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	554,397	719,614	396,573	771,267	771,267
Supplies and Materials	9,417	26,900	18,820	19,320	19,320
Other Services and Charges	2,173,803	2,012,700	1,993,374	1,966,101	1,966,101
Repair and Maintenance	4,802	16,900	16,700	13,950	13,950
Capital Outlay (Depreciation)	60,972	63,000	63,000	63,000	63,000
<b>TOTAL EXPENSES</b>	<b>2,803,391</b>	<b>2,839,114</b>	<b>2,488,467</b>	<b>2,833,638</b>	<b>2,833,638</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-0.20%

**BUDGET HIGHLIGHTS**

- Personnel: - Approved.
  - Add One (1) part-time Drafter II, Grade 102
- Capital: - Approved.
  - Building, \$67,000

**300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION**

**PERSONNEL SUMMARY**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utilities Director	1	0	1	1	IV	81,440	107,313	133,185
Assoc. Utilities Director	1	1	1	1	213	69,250	86,562	103,874
Staff Engineer	1	0	1	1	211	57,231	71,539	85,847
Utilities Administrator	1	0	1	1	210	52,028	65,035	78,042
GIS & Records Coordinator	1	0	1	1	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Drafter II	1	1	1	1	103	22,267	27,834	33,400
TOTAL	<u>9</u>	<u>5</u>	<u>9</u>	<u>9</u>				
Drafter	0	0	1	1	102	10,603	13,917	15,905
TOTAL PART-TIME	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>				
TOTAL	<u>9</u>	<u>5</u>	<u>10</u>	<u>10</u>				

**300 – 306 UTILITIES DEPARTMENT - 306 – 808 G.I.S. MAPPING SYSTEM**

**MISSION STATEMENT**

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	26,762	87,137	82,265	89,167	89,167
Supplies and Materials	759	4,000	2,600	2,600	2,600
Other Services and Charges	243,490	218,500	205,770	198,773	198,773
Repair & Maintenance	438	0	(168)	320	320
Capital Outlay (Depreciation)	17,795	14,000	21,400	14,000	14,000
<b>TOTAL EXPENSES</b>	<b>289,244</b>	<b>323,637</b>	<b>311,867</b>	<b>304,860</b>	<b>304,860</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-6.06%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
GIS Manager	1	1	1	1	210	52,028	65,035	78,042
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>				
Administrative Tech II	1	0	1	1	102	10,603	13,254	15,905
<b>TOTAL PART-TIME</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>				
<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>				

**310 – 312 POLLUTION CONTROL**

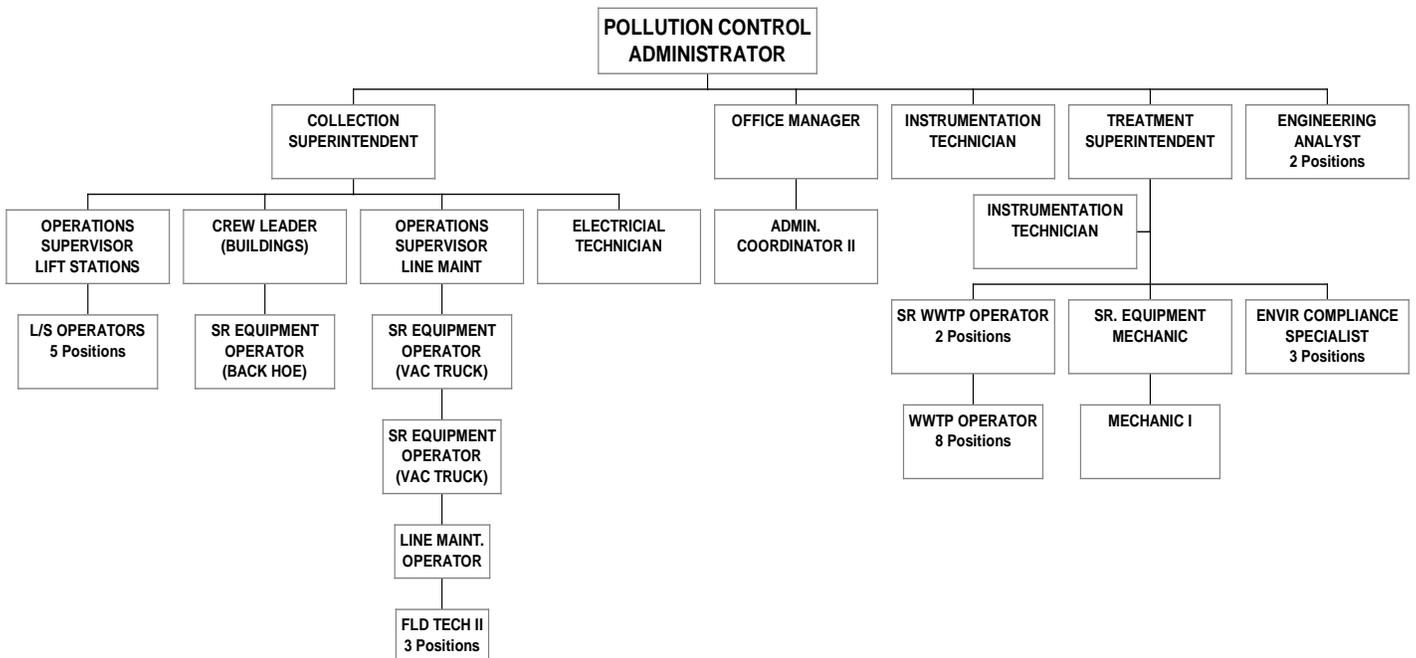
**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 271.5 miles of collection system, 177 lift stations and 13 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To provide for sewerage system expansion.</i>			
a. Construction of a Major Lift Station, Gray Sewers - Phase I	50%	100%	0%
b. Construction of a 12-Inch Sewer Force Main, Gray Sewers - Phase II	25%	100%	0%
c. Number of Sewerage Systems Accepted	5	5	5
d. Number of subdivision/developments reviewed	44	30	45
<i>2. To reduce the level of Infiltration/Inflow.</i>			
a. Linear Feet of Testing and Video of Gravity Mains and Services	27,593	30,353	33,000
b. Point Repairs performed by Maintenance Contractor	130	82	85
<i>3. To Seek Agency Financing of Projects.</i>			
a. \$17 Million – DEQ Loan – Renovation Projects	90%	100%	0%
b. \$2 Million – DEQ Loan – Wetland Assimilation	25%	100%	0%
c. \$934,400 – DNR Loan – Energy Conservation project, Pumps & Motors	10%	100%	0%
d. \$15 Million – DEQ Loan – Sewer System Expansion & Holding Basin Renovations	5%	15%	60%
<i>4. To Increase Sewer System Reliability/Efficiency.</i>			
a. Acquire four (4) 20 KW Trailer Mounted Generators for Sewer Treatment	100%	0%	0%
b. Acquire one (1) 150 KW Trailer Mounted Generator for Highland Lift Station	100%	0%	0%
c. Redirect Flows from the Bergeron Lift Station to Reduce Overflows	100%	0%	0%
d. Redirect Flows from the Duet Lift Station to Reduce Overflows	100%	0%	0%
e. Replacement of Deteriorated Discharge Piping at South Treatment Plant	100%	0%	0%
f. Redirect Flows from the Cleveland 1 & 2 Lift Stations to Reduce Overflows	20%	100%	0%
g. Replace Switchgear for Generator and Motor Control Center at North Treatment Plant	10%	20%	100%
h. Replace Dulac Package Treatment Plant	100%	0%	0%
i. Replace Orange St. Package Treatment Plant	25%	100%	0%
j. Replace Bobtown Package Treatment Plant	10%	100%	0%
k. Redirect Flows from the Fannie Lift Station to Reduce Overflows	10%	100%	0%
l. Increase Pumping Capacity at the Gum Street Lift Station	40%	100%	0%
m. Replace Intake Barscreen at the North Treatment Plant	100%	0%	0%
n. Redirect Effluent Flows at South Plant from Houma Navigation Canal to the Wetlands	60%	100%	0%
o. Conversion of SCADA Transmission from Phone Line to Radio System	5%	10%	25%
p. Replace six (6) Fixed Aerators at North Treatment Plant	0%	25%	75%
q. Renovation of Mire and Wallis Lift Stations	25%	100%	0%
r. Renovation of the Polk Street Lift Station, Funding Through an EPA 45% Grant	0%	50%	50%
s. In-house Lift Station Renovations	25%	50%	100%
t. Remediation of the South Treatment Plant Septage Receiving Area	20%	100%	0%
u. Restoration of Deteriorated Levees at the South Treatment Plant	0%	40%	100%
v. Bayou Chauvin Force Main Relocation	10%	80%	100%
w. Carriage Cove Lift Station Rehabilitation	0%	15%	100%
x. Helena Lift Station Replacement	0%	50%	100%
y. Lafayette Street Gravity Replacement	10%	70%	100%
z. Coteau Force Main Replacement	0%	50%	100%
aa. Rosemary CIPP Contract	0%	100%	0%
bb. Renovate Afton, Ellendale & Naquin Sewer Lift Stations	0%	25%	100%
cc. Coteau Holding Basin Dredging	0%	50%	100%
dd. Restore Levee at South Plant Between Cells 2 & 3	0%	0%	100%

310 – 312 POLLUTION CONTROL

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2015 Actual	FY2016 Estimated	FY2017 Projected
5. To ensure compliance of all treatment plant permits.			
a. Number of permitted treatment facilities	13	13	13
b. Total treatment plant capacity (MGD)	32.4	32.4	32.4
c. Total average plant discharge (MGD)	11.83	13.3	12.25
d. Total Laboratory Tests for Permit	3,137	3,137	3,137
e. Total Laboratory Tests for Quality Assurance	13,258	13,258	13,258
f. Total Laboratory Tests Outsourced	27	27	27
6. To provide sewer service to citizens of the Parish.			
a. Number of customer units	28,766	28,900	28,900
b. Number of miles of gravity line	271.5	272	272.5
c. Number of manholes	6,019	6,030	6,050
d. Number of lift stations	177	177	179
e. Number of miles of force mains	132	132.3	132.5
f. Number of flow holding basins in collection system	7	7	7
7. To provide necessary maintenance for reliable operations.			
a. Number of work orders issued, Collection System	6,499	7,149	7,350
b. Number of work orders issued, Treatment System	3	3	3
c. Number of Infrastructure Locates for LA One Call	4,707	5,178	5,200
d. Number of Main Line Repairs	14	15	12
e. Number of Service Line Repairs	63	69	70
f. Number of Manhole Repairs	28	31	50
g. Number of Force Main Repairs	20	22	20
h. Number of Main Line Stoppages	389	428	425
i. Number of Service Line Stoppages	355	391	400
j. Linear Footage of Gravity Main Videoed, Outsourced	22,415	24,657	26,000
k. Linear Footage of Service Line Videoed, Outsourced	5,178	5,696	6,000
l. Linear Footage of Gravity Main Internally Lined	0	17,000	10,000



### 310 – 312 POLLUTION CONTROL

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	41,010	0	4,564	0	0
Charges for Services	10,503	5,000	5,000	5,000	5,000
Miscellaneous Revenue	1,853,908	300,600	358,650	300,500	300,500
Utility Revenue	7,994,846	8,020,500	8,021,380	7,995,500	7,995,500
Other Revenue	31,848	7,000	1,308,981	5,000	5,000
Operating Transfers In	9,331,024	1,731,173	1,774,569	1,778,260	1,778,260
<b>TOTAL REVENUES</b>	<b>19,263,139</b>	<b>10,064,273</b>	<b>11,473,144</b>	<b>10,084,260</b>	<b>10,084,260</b>
<b>EXPENSES:</b>					
Sewerage Collection	4,749,594	5,177,078	4,944,298	4,927,057	4,927,057
Treatment Plant	3,685,891	3,727,885	3,464,704	3,578,180	3,578,180
EPA Grant Administration	547,096	553,295	493,538	522,525	522,525
Sewerage Capital Add'tn	645,596	628,000	643,043	650,000	650,000
<b>TOTAL EXPENSES</b>	<b>9,628,177</b>	<b>10,086,258</b>	<b>9,545,583</b>	<b>9,677,762</b>	<b>9,677,762</b>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-4.05%
INCREASE (DECREASE) TO NET POSITION	9,634,962	(21,985)	1,927,561	406,498	406,498
NET POSITION, JANUARY 1	68,167,891	77,802,853	77,802,853	79,730,414	79,730,414
NET POSITION, DECEMBER 31	77,802,853	77,780,868	79,730,414	80,136,912	80,136,912

### BUDGET HIGHLIGHTS

- Sewer collections for 2017 are estimated at \$7,825,000, approved.

**310 – 312 POLLUTION CONTROL - 310 – 431 SEWERAGE COLLECTION**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at the treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	1,032,440	1,220,544	1,151,776	1,200,389	1,200,389
Supplies and Materials	120,887	171,450	97,671	108,700	108,700
Other Services and Charges	1,493,254	1,568,716	1,501,541	1,511,557	1,511,557
Repair and Maintenance	484,348	483,120	365,215	367,875	367,875
Capital Outlay (Depreciation)	1,482,308	1,500,000	1,500,000	1,500,000	1,500,000
<b>TOTAL EXPENSES</b>	<b>4,613,237</b>	<b>4,943,830</b>	<b>4,616,203</b>	<b>4,688,521</b>	<b>4,688,521</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-7.41%

**BUDGET HIGHLIGHTS**

- Major Expenditures: - Approved.
  - Utility cost, \$495,000
  - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$160,000
  - Sewer Pump Repairs, \$80,000
  - Contractor’s Repairs, \$172,000
- Capital: (Total \$450,000 ) – Approved.
  - Major Pump Station Renovations, \$300,000
  - Manhole Rehabilitation, \$150,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Sewerage Supt.-Collect.	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Sr. Equip Operator	3	3	3	3	108	32,703	40,879	49,055
Crew Leader-Poll. Ctrl.	1	1	1	1	107	29,730	37,163	44,595
Pump Station Operator	5	5	5	5	107	29,730	37,163	44,595
Line Maint. Oper - Poll Ctrl	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	3	3	3	3	104	23,603	29,504	35,404
<b>TOTAL</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>				

**310 – 312 POLLUTION CONTROL - 310 – 432 TREATMENT PLANT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 11 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	907,134	1,017,238	959,721	1,025,720	1,025,720
Supplies & Materials	460,061	411,050	373,067	342,150	342,150
Other Services and Charges	874,205	938,014	810,362	896,525	896,525
Repair & Maintenance	264,138	211,583	121,554	113,785	113,785
Capital Outlay (Depreciation)	1,180,353	1,150,000	1,200,000	1,200,000	1,200,000
<b>TOTAL EXPENSES</b>	<b>3,685,891</b>	<b>3,727,885</b>	<b>3,464,704</b>	<b>3,578,180</b>	<b>3,578,180</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION</b>					<b>-7.75%</b>

**BUDGET HIGHLIGHTS**

- Capital: - Approved.
  - Levee-South Treatment Plant, \$750,000

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Sewerage Supt.-Treatment	1	1	1	1	211	57,231	71,539	85,847
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Sr. Stat Equip Mech	1	1	1	1	108	32,703	40,879	49,055
Sr. WWTP Operator	2	2	2	2	108	32,703	40,879	49,055
Environmental Compliance	3	3	3	3	106	27,275	34,094	40,913
Mechanic I	1	1	1	1	105	25,255	31,569	37,883
WWTP Operator	8	8	8	8	105	25,255	31,569	37,883
<b>TOTAL</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>				

**310 – 312 POLLUTION CONTROL - 310 – 433 POLLUTION CONTROL ADMINISTRATION**

**MISSION STATEMENT /DEPARTMENT DESCRIPTION**

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	521,695	524,473	465,399	488,234	488,234
Supplies and Materials	2,658	3,100	3,050	4,000	4,000
Other Services and Charges	22,108	24,702	24,339	28,916	28,916
Repair and Maintenance	635	1,020	750	1,375	1,375
<b>TOTAL EXPENSES</b>	<b>547,096</b>	<b>553,295</b>	<b>493,538</b>	<b>522,525</b>	<b>522,525</b>
% CHANGE OVER PRIOR YEAR					-5.56%

**BUDGET HIGHLIGHTS**

- No significant changes.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Pollution Control Admin.	1	1	1	1	212	62,954	78,693	94,431
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Engineering Analyst	2	2	2	2	108	32,703	40,879	49,055
Engineering Tech	1	0	0	0	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>				

**310 – 312 POLLUTION CONTROL - 311 – 434 SEWERAGE CAPITAL ADDITIONS**

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**PURPOSE OF APPROPRIATION**

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The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Supplies & Materials	8,794	0	0	0	0
Capital Outlay (Depreciation)	<u>636,802</u>	<u>628,000</u>	<u>643,043</u>	<u>650,000</u>	<u>650,000</u>
<b>TOTAL EXPENSES</b>	<b><u>645,596</u></b>	<b><u>628,000</u></b>	<b><u>643,043</u></b>	<b><u>650,000</u></b>	<b><u>650,000</u></b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					3.50%

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**BUDGET HIGHLIGHTS**

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- Capital: (Total \$831,400) – Approved.
  - o Building, \$25,000
  - o Motor Vehicles, \$60,000
  - o Office Equipment, \$6,000
  - o Machinery & Equipment, \$40,400
  - o Sewer Rehabilitation, \$200,000
  - o Infiltration/Inflow Elimination, \$500,000

**310 – 312 POLLUTION CONTROL - 312 – 431 2010 BOND SINKING FUND**

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**PURPOSE OF APPROPRIATION**

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The monies in this fund are to pay the debt for the 2010 sewer bonds, for the Pollution Control Department.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Debt Service	136,357	233,248	328,095	238,536	238,536
<b>TOTAL EXPENSES</b>	<u>136,357</u>	<u>233,248</u>	<u>328,095</u>	<u>238,536</u>	<u>238,536</u>
% CHANGE OVER PRIOR YEAR					2.27%

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**BUDGET HIGHLIGHTS**

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- \$104,267 of principal and \$62,009 of interest was paid in 2016 and proposed for 2017, approved.

**353 SANITATION FUND**

**PURPOSE OF APPROPRIATION**

This division of the Utilities Department provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Provide proper disposal of household waste, commercial waste, trash and debris; and to provide a clean environment in Terrebonne Parish.</i>			
a. Number of residential and small commercial unit collection stops.	43,036	43,196	43,200
b. Average amount of tons of waste per year collected (tons).	126,087	125,301	125,619
c. Recycled waste in scrap metal, newspapers, and used oil (ton).	1,008	1,020	1,040
d. Dollar amount of hauling contract (millions).	\$ 1.32	\$ 1.50	\$ 1.47
e. Dollar amount of disposal contract (millions).	\$ 3.26	\$ 3.30	\$ 3.14
f. Dollar amount of collection contract (millions)	\$ 5.07	\$ 5.30	\$ 5.22
<i>2. Comply with all EPA/DEQ requirements.</i>			
a. Percentage of Ashland landfill closure complete.	100%	100%	100%
b. Years of maintenance and monitoring functions after closure.	16	15	14
c. Numbers of acres of Ashland landfill site	126	126	126
d. Dollar amount of closure cost.	\$ 136,711	\$ 119,586	\$ 126,900
e. Percentage complied with permits.	100%	100%	100%
f. Percentage met with EPA/DEQ requirements.	100%	100%	100%

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	10,176,492	10,474,500	10,205,967	10,441,427	10,441,427
Intergovernmental	661,928	275,000	265,655	265,655	265,655
Charges for Services	25,869	25,000	24,000	24,000	24,000
Miscellaneous Revenue	1,724,525	3,000	58,190	3,000	3,000
Utility Revenue	8,042,530	8,252,098	7,967,511	7,965,000	7,965,000
Other Revenue	325	0	0	0	0
<b>TOTAL REVENUES</b>	<b>20,631,669</b>	<b>19,029,598</b>	<b>18,521,323</b>	<b>18,699,082</b>	<b>18,699,082</b>
<b>EXPENDITURES:</b>					
Solid Waste	13,493,630	14,635,554	13,759,858	14,193,226	14,193,226
Landfill Closure	(136,711)	138,000	123,772	126,900	126,900
Operating Transfers Out	10,728,990	2,809,459	2,809,459	2,647,408	2,707,408
<b>TOTAL EXPENDITURES</b>	<b>24,085,909</b>	<b>17,583,013</b>	<b>16,693,089</b>	<b>16,967,534</b>	<b>17,027,534</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					<b>-3.07%</b>
<b>INCREASE (DECREASE) TO NET POSITION</b>	<b>(3,454,240)</b>	<b>1,446,585</b>	<b>1,828,234</b>	<b>1,731,548</b>	<b>1,671,548</b>
<b>NET POSITION, JANUARY 1</b>	<b>28,734,923</b>	<b>25,280,683</b>	<b>25,280,683</b>	<b>27,108,917</b>	<b>27,108,917</b>
<b>NET POSITION, DECEMBER 31</b>	<b>25,280,683</b>	<b>26,727,268</b>	<b>27,108,917</b>	<b>28,840,465</b>	<b>28,780,465</b>

BUDGET HIGHLIGHTS

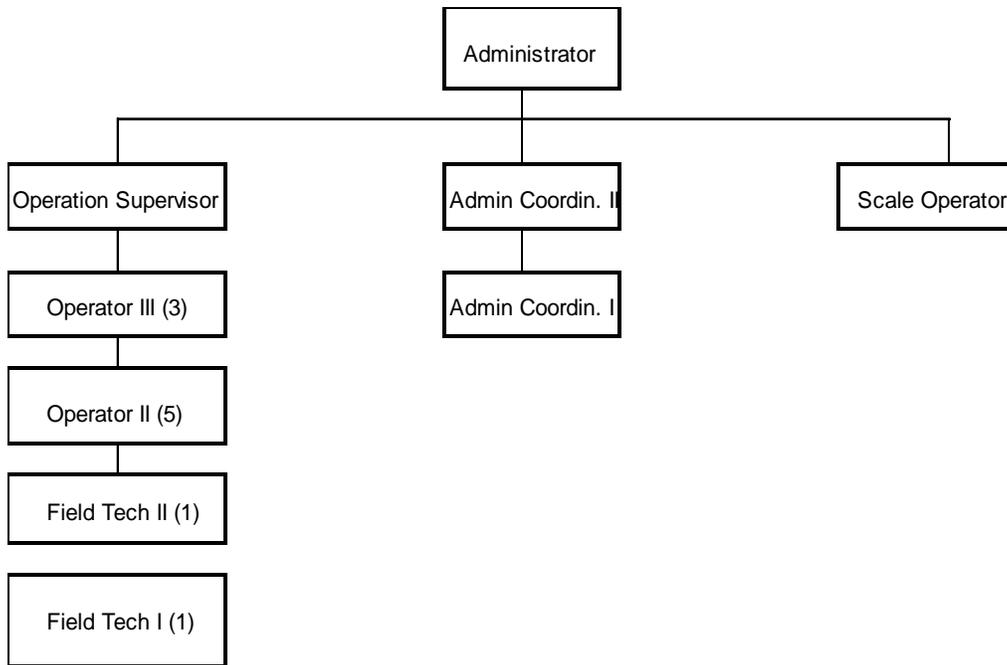
- Voters approved the 11.49 mills ad valorem tax on November 7, 2006 (2008-2017); and 11.21 mills on November 14, 2009 (2018-2029) the Council levied 11.21 mills, which are projected to generate \$10,427,224 in 2017, approved.
- The 42,250 average units will produce approximately \$5,184,000 of collection fees with a \$10.00 per month user fee, approved.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,600,000, which has been legislatively enacted from the following: - Approved.

o Per Ordinance # 6538:

Chapter 11, Section 11-33, Disposal Charges, Paragraph (a):

(a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than seventeen dollars (\$27.00) per ton, which rate shall be increased in increments of \$5.00 per year each succeeding January 1 to a maximum of \$42.00 per ton. Such fee shall be prorated and paid, as set forth in this subsection. (Note: January 1, 2007 maximum rate of \$42.00 was implemented.)

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



**353-441 SANITATION FUND - SOLID WASTE SERVICES**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers' dollars and promote overall customer satisfaction.

**Services provided for Parish Events Paid with Parish Funds:**

- Mardi Gras 1, supervisor, 4 employees, 2 garbage trucks, and litter crew supplies.
- Christmas Parade-provide a dumpster
- Downtown Public Receptacles - collection
- Parish Boat Launches - garbage carts and collection
- Downtown Marina-garbage carts and collection
- Parish Cemeteries – garbage carts and collection
- Terrebonne Parish Sherriff's Office - inmate litter crews
- Supplies for inmate litter crews
- Halloween – pick up pumpkins

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	833,015	870,947	825,593	844,565	844,565
Supplies and Materials	295,574	377,150	334,229	247,794	247,794
Other Services and Charges	11,650,976	12,727,707	11,916,857	12,404,837	12,404,837
Repair and Maintenance	185,573	144,750	143,179	146,030	146,030
Depreciation	528,492	515,000	540,000	550,000	550,000
<b>TOTAL EXPENDITURES</b>	<b>13,493,630</b>	<b>14,635,554</b>	<b>13,759,858</b>	<b>14,193,226</b>	<b>14,193,226</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-3.38%

**BUDGET HIGHLIGHTS**

- Major operating expenses: - Approved.
  - \$3,138,258, disposal expense, a decrease of \$502,833
  - \$1,473,824, Transportation, a decrease of \$168,991
  - \$5,219,508, Solid Waste Contract, a decrease of \$252,558
  - \$580,000 mosquito abatement

**353-441 SANITATION FUND - SOLID WASTE SERVICES**

**PERSONNEL SUMMARY**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	210	52,028	65,035	78,042
Op. Supv-Solid Waste	1	1	1	1	109	35,974	44,967	53,960
Equipment Operator III	3	3	3	3	107	29,730	37,163	44,595
Equip Oper II - General	5	5	5	5	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Field Technician II	1	1	1	1	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
Scale Operator	1	1	1	1	102	21,206	26,508	31,810
TOTAL	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>				

### 353-444 SANITATION FUND - LANDFILL CLOSURE

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#### MISSION STATEMENT / DEPARTMENT DESCRIPTION

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Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
Personal Services	9,125	20,000	15,000	20,000	20,000
Supplies and Materials	11,540	11,800	11,572	10,500	10,500
Other Services and Charges	(163,859)	96,200	87,200	86,400	86,400
Repair and Maintenance	6,483	10,000	10,000	10,000	10,000
<b>TOTAL EXPENDITURES</b>	<b>(136,711)</b>	<b>138,000</b>	<b>123,772</b>	<b>126,900</b>	<b>126,900</b>
% CHANGE OVER PRIOR YEAR					-8.04%

#### BUDGET HIGHLIGHTS

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- The landfill closure costs are accounted for in the construction funds.

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 4,500 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events such as conventions, tradeshow, theater, concerts, banquets, sporting and other community events. The organization is an enterprise fund, meaning that it is a unique department of government, in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Administration, Sales and Marketing, Event Services, Business (Box Office/Food & Beverage) and Operations.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
1. <i>To optimize and promote the number of events booked at the Civic Center.</i>			
a. Total number of event days throughout the year.	173	158	168
b. National acts/touring events to bring quality performances to the citizens of our area.	5	0	3
c. Wedding business to stay competitive with other facilities in the area.	8	11	9
d. Regional, State or National Conventions/RV Rallies.	5	3	6
2. <i>To optimize revenue to the facility by:</i>			
a. Driving business to the local economy by increased hotel stays due to convention and other similar events; Hotel/Motel Tax Share.	\$288,452	\$250,000	\$275,000
b. Increasing operating revenue.	\$490,119	\$486,247	\$517,800
c. Maintaining at least 50% repetitive-occurring events compared to overall number of events.	63%	66%	65%
d. Retaining all marquee advertising sponsorships throughout the year.	100%	100%	100%
3. <i>Control operating expenses by:</i>			
a. Keeping operating expenses within 5% from previous year.	-0.88%	-9.17%	-0.83%
4. <i>Increase social media numbers for better reach of advertising events for the Civic Center and our promoters.</i>			
a. Facebook followers.	4,705	5,377	6,050
b. Twitter followers.	1,560	1,914	2,300
c. Instagram followers.	4,270	7,604	10,900
5. <i>Increase website traffic for better reach of advertising events for the Civic Center and our promoters, as well as getting more accessible bookings.</i>			
a. Number of unique visitors to the website.	30,171	26,856	27,000
6. <i>Have a safe, accident free working environment for our employees.</i>			
a. Number of lost time employees injuries.	0	1	0



**385 CIVIC CENTER**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	288,452	300,000	250,000	275,000	275,000
Intergovernmental	37,842	0	0	0	0
Charges for Services	490,119	514,218	486,247	517,800	517,800
Miscellaneous Revenue	882	800	757	750	750
Other Revenue	5	0	75	0	0
Transfers In	872,151	806,492	806,492	802,379	802,379
<b>TOTAL REVENUES</b>	<b>1,689,451</b>	<b>1,621,510</b>	<b>1,543,571</b>	<b>1,595,929</b>	<b>1,595,929</b>
<b>EXPENSES:</b>					
Personal Services	1,028,432	1,070,127	1,057,839	1,096,927	1,096,927
Supplies & Materials	94,066	104,002	95,457	100,536	100,536
Other Services & Charges	544,161	554,442	516,843	497,207	497,207
Repair & Maintenance	105,115	105,280	105,281	101,720	101,720
Depreciation	516,590	531,509	548,139	548,139	548,139
<b>TOTAL EXPENSES:</b>	<b>2,288,364</b>	<b>2,365,360</b>	<b>2,323,559</b>	<b>2,344,529</b>	<b>2,344,529</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION</b>					-2.04%
<b>INCREASE (DECREASE) TO NET POSITION</b>					
	(598,913)	(743,850)	(779,988)	(748,600)	(748,600)
<b>NET POSITION, JANUARY 1</b>	11,872,262	11,273,349	11,273,349	10,493,361	10,493,361
<b>NET POSITION, DECEMBER 31</b>	11,273,349	10,529,499	10,493,361	9,744,761	9,744,761

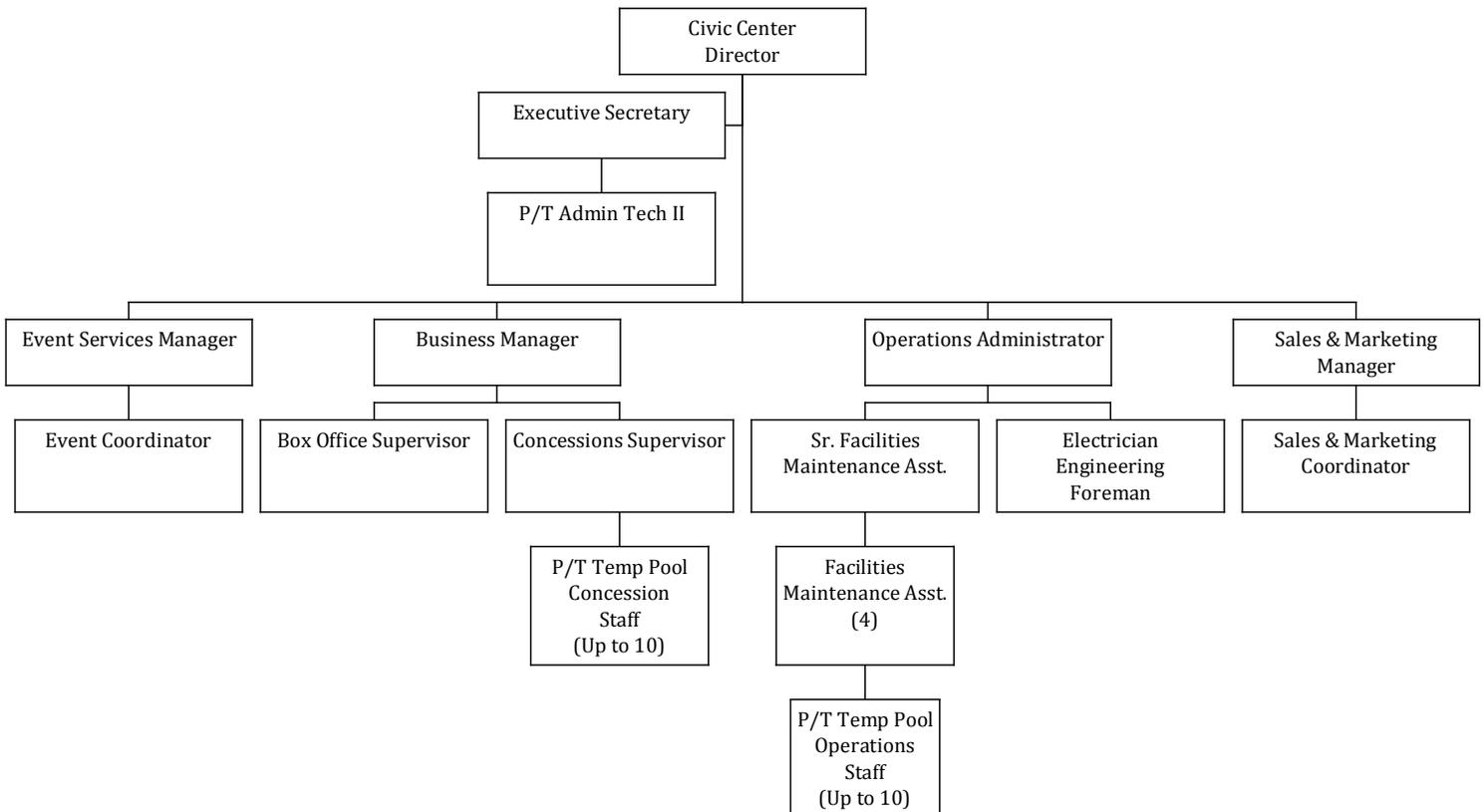
**BUDGET HIGHLIGHTS**

- Receives a special dedicated Hotel/Motel Tax, 2017 proposed, \$275,000, a decrease of \$25,000, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed at \$517,800 for 2017, approved.
- General Fund supplement for 2017 is proposed to be \$802,379, a decrease of \$69,772, approved.

385 CIVIC CENTER

PERSONNEL SUMMARY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	86,219	107,788
Event Services Manager	1	1	1	1	210	52,028	65,035	78,042
Operations Administrator	1	1	1	1	210	52,028	65,035	78,042
Business Manager	1	1	1	1	209	47,732	59,665	71,599
Sales and Marketing Manager	1	1	1	1	209	47,732	59,665	71,599
Event Coordinator	1	1	1	1	208	44,197	55,246	66,295
Box Office Supervisor	1	1	1	1	207	41,305	51,632	61,958
Sr. Facilities Mtn. Tech	1	1	1	1	109	35,974	44,967	53,960
Electrician-Eng Foreman	1	1	1	1	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Sales and Marketing Coordinator	1	1	1	1	106	27,275	34,094	40,913
Concession/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Facilities Mtn. Asst.	4	4	4	4	101	20,197	25,246	30,295
<b>TOTAL FULL-TIME</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>				
Ticket Seller	1	0	0	0	102	10,603	13,254	15,905
Admin Tech II	1	1	1	1	102	10,603	13,254	15,905
Event Staff	20	20	20	20	101	10,099	12,623	15,148
<b>TOTAL PART-TIME</b>	<b>22</b>	<b>21</b>	<b>21</b>	<b>21</b>				
<b>TOTAL</b>	<b>38</b>	<b>37</b>	<b>37</b>	<b>37</b>				



## INTERNAL SERVICE FUNDS

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**Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.**

**Risk Management.** The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

**Group Health Insurance Fund.** The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

**Human Resources.** The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

**Purchasing.** The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

**Information Technologies.** The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

**Centralized Fleet Maintenance.** The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

**354 & 357 RISK MANAGEMENT**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible policies, and transferring risk through various legal agreements and with insurance carriers. Our coverage's are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Provide Health Insurance and Group Benefits to all employees and their family members.</i>			
a. Number of current employees with family group insurance	670	680	690
b. Number of current employees with single group insurance	506	550	560
c. Number of retired employees with family group insurance	125	135	140
d. Number of retired employees with single group insurance	92	94	99
e. Number of Short-Term Disability claims	85	87	90
f. Number of Long-Term Disability Claims	30	35	40
<i>2. Maintain monthly Director meetings to discuss loss history by department for Workers Compensation, Public Liability, and Automobile Liability. Use statistical data to assist in risk evaluation.</i>			
a. Number of Workers' Compensation claims processed	63	81	81
b. Number of General Liability claims processed	45	57	57
c. Number of Automobile Liability claims processed	56	62	62
d. Number of claim files closed	242	192	192
e. Total dollar amount of Workers' Compensation Medical payments (Millions)	\$.56M	\$.65M	\$.65M
<i>3. Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and lost time injuries.</i>			
a. Number of Safety Inspections	731	500	500
b. Number of Safety Programs Implemented	2	2	2
c. Number of Safety Training Classes	24	15	25
<i>4. Reduce the number of benefit claims by proactively monitoring and communicating with employees the necessity use of preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.</i>			
a. Participants in Annual Health Fair	346	370	500
b. Total dollar amount of prescription claims paid (Millions)	4.9M	5.0M	5.1M
c. Total dollar amount of medical claims paid (Millions)	9.3M	9.5M	9.7M
d. Total dollar amount of dental claims paid	\$630,000.00	\$640,000.00	\$650,000.00
e. Number of life insurance claims paid	30	35	40
f. Total dollar amount of life insurance claims paid	\$429,000.00	\$450,000.00	\$460,000.00
<i>5. Allocate Safety training to Departments based on needs, budgets, and prior history. Implement monthly safety meeting programs.</i>			
a. Number of Employees Trained	12 355	12 50	12 200

**354 & 357 RISK MANAGEMENT**

**INSURANCE CONTROL FUND (354)**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Charges for Services	6,787,235	6,502,326	7,293,902	7,829,295	7,829,295
Miscellaneous Revenue	39,605	0	33,202	100	100
Other Revenue	375,733	230,550	353,696	300,000	300,000
<b>TOTAL REVENUES</b>	<b>7,202,573</b>	<b>6,732,876</b>	<b>7,680,800</b>	<b>8,129,395</b>	<b>8,129,395</b>
<b>EXPENSES:</b>					
Personal Services	582,781	596,921	603,900	613,194	613,194
Supplies & Materials	19,851	21,300	21,280	13,950	13,950
Other Services & Charges	5,693,111	7,457,080	6,948,637	7,162,762	7,162,762
Repair & Maintenance	2,189	2,650	1,647	1,150	1,150
Allocated Expenditures	100,934	130,970	130,970	130,970	130,970
Depreciation	4,903	11,100	9,185	9,185	9,185
<b>TOTAL EXPENSES</b>	<b>6,403,769</b>	<b>8,220,021</b>	<b>7,715,619</b>	<b>7,931,211</b>	<b>7,931,211</b>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					-3.49%
INCREASE (DECREASE) TO NET POSITION	798,804	(1,487,145)	(34,819)	198,184	198,184
NET POSITION, JANUARY 1	3,933,064	4,731,868	4,731,868	4,697,049	4,697,049
NET POSITION, DECEMBER 31	4,731,868	3,244,723	4,697,049	4,895,233	4,895,233

**BUDGET HIGHLIGHTS**

- Premium Revenue from departments and user agencies for major self-insured plans: - Approved.
  - Workmen’s Compensation, \$1,517,590
  - General Liability, \$2,268,331
  - Vehicle Insurance, \$620,535
  - Physical Plant, \$2,376,000
  - Gas/Electric Liability, \$475,000
  - Boiler Insurance, \$159,489
- Major Expenditures: - Approved.
  - Premiums for excess of our self –insurance retention:
    - Workmen’s Compensation, \$165,000
    - Vehicle Insurance, \$560,214
    - General Liability, \$304,089

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**BUDGET HIGHLIGHTS (Continued)**

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- Boiler, \$155,000
- Physical Plant, \$2,006,465
- Gas /Electric Liability, \$396,680
- Claims for all coverage, \$3,000,000
- Actuarial Audit, \$33,000 as required for annual financial reporting.

**Special Notes:**

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

*Boiler & Machinery Insurance (Fund 354)* – For the period March 1, 2016 through March 1, 2017, the Parish is self-insured for the first \$10,000 except \$200,000 of each claim relating to all locations that produce electric power and all other “covered equipment” at substations; and \$25,000 of each claim relating to spoilage & refrigerant contamination, with a limit of insurance of \$100,000,000.

*Protection & Indemnity Insurance (Fund 368)* – For the period April 1, 2016 through April 1, 2017, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$500,000 deductible of each claim with an insurance limit of \$1,000,000.

*Excess Protection & Indemnity (Fund 368)* – For the period April 1, 2016 through April 1, 2017, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$9,000,000 limit of insurance per vessel.

*Medical Professional Liability (Fund 369)* – For the period April 1, 2016 through April 1, 2017, the Parish is self-insured for the first \$15,000 of each claim relating to professional incident also know as medical malpractice, with \$1,000,000 limit; and \$3,000,000 aggregate.

*General Liability (Fund 371)* – For the period April 1, 2016 through April 1, 2017, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$6,000,000. The Parish pays general liability claims in excess of \$6,000,000.

*Automobile Liability(Fund 372)* - For the period April 1, 2016 through April 1, 2017, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$6,000,000. Auto claims in excess of \$6,000,000 are paid by the Parish.

*Workers' Compensation (Fund 373)* – For the period April 1, 2016 through April 1, 2017, the Parish is self-insured for the first \$550,000 of each occurrence and \$550,000 each employee for disease. For liability in excess of \$750,000 for police, fire, gas and electric; and all others \$550,000, the Parish is covered under an insurance contract for claims up to \$25,000,000. Under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

**354 & 357 RISK MANAGEMENT**

**INSURANCE CONTROL FUND (354) (Continued)**

*Property Insurance (Fund 374)* – For the period March 1, 2016 through March 1, 2017, the Parish is self-insured for the first \$100,000 of each claim relating to property insurance except for wind/named storm losses, which will be three percent (3%) of the value at the time of loss of each separate building. If two or more deductible amounts in this policy apply to a single occurrence, the total amount to be deducted shall not exceed the largest deductible applicable. The Parish is covered under insurance contracts for the excess liability up to \$65,000,000. Any claims in excess of \$65,000,000 are to be paid by the Parish.

*Special Floater-Inland Marine Coverage (Fund 374)* – For the period March 1, 2016 through March 1, 2017, the Parish is self-insured for \$100,000 per occurrence for items; \$10,000 per occurrence < \$25,000 in value, all other maximum deductible is \$25,000 per occurrence.

*General Liability for Electric and Gas Systems (Fund 375)*– For the period April 1, 2016 through April 1, 2017, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems; the first \$500,000 related to pollution liability; and \$200,000 Emergency Assistance. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$10,000,000 each occurrence, \$10,000,000 products; \$10,000,000 failure to supply, \$10,000,000 pollution aggregate, \$10,000,000 medical malpractice; and \$20,000,000 aggregate, with any claims over \$10,000,000 to be paid by the Parish.

*Design Professionals (Fund 375)*- For the period April 1, 2016 through April 1, 2017, the Parish is self insured for the first \$50,000 of each claim with a \$1,000,000 Aggregate for each wrongful death.

*Employment Practice Liability (Fund 376)* - For the period April 1, 2016 through April 1, 2017, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000, with any claims in excess of the \$6,000,000 to be paid by the Parish.

*Public Officials and Employee’s Liability (Fund 377)* – For the period April 1, 2016 through April 1, 2017, the public officials and employee’s liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000. Any claims in excess of \$6,000,000 are paid by the Parish.

*Environment Cleanup & Liability (Fund378)* – For the period April 1, 2016 through April 1, 2017, the Parish is self-insured for the first \$250,000, with limits of \$5,000,000. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations.

*Contractors Pollution Liability (Fund 379)* – For the period April 1, 2016 through April 1, 2017, the Parish is self-insured for \$5,000, with \$1,000,000 limit and \$2,000,000 aggregate. This covers our contractors with exposure to spills, chemical release, asbestos, and contaminations.

*Cyber Liability (Fund 367)* – For the period April 1, 2016 through April, 2017, the Parish is self insured for the first \$10,000 of each occurrence and \$25,000 for event management liability, with claims in excess thereof covered up to \$1,000,000. The Parish pays claims in excess of \$1,000,000.

Settled claims have not exceeded the insurance coverage for the excess liability in any of the past three years.

**PERSONNEL SUMMARY**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	99,734	124,060
Safety & Health Manager	1	1	1	1	209	47,732	59,665	71,599
Claims Adjuster	2	2	2	2	207	41,305	51,632	61,958
Insurance Technician	2	2	2	2	108	32,703	40,879	49,055
Admin Technician II	1	1	1	1	102	21,206	26,508	31,810
Admin Technician I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	8	8	8	8				

**GROUP HEALTH INSURANCE FUND (357)**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Charges for Services	15,403,614	17,472,000	17,489,301	19,588,017	19,588,017
Miscellaneous Revenue	411	450	450	450	450
Other Revenue	460,238	350,000	785,461	360,000	360,000
<b>TOTAL REVENUES</b>	<b>15,864,263</b>	<b>17,822,450</b>	<b>18,275,212</b>	<b>19,948,467</b>	<b>19,948,467</b>
<b>EXPENSES:</b>					
Other Services and Charges	18,032,132	18,332,030	19,585,389	20,039,282	20,039,282
Allocated Expenditures	186,924	256,360	202,205	211,360	211,360
<b>TOTAL EXPENSES</b>	<b>18,219,056</b>	<b>18,588,390</b>	<b>19,787,594</b>	<b>20,250,642</b>	<b>20,250,642</b>
<b>% CHANGE OVER PRIOR YEAR</b>					8.94%
<b>INCREASE (DECREASE) TO NET POSITION</b>	(2,354,793)	(765,940)	(1,512,382)	(302,175)	(302,175)
<b>NET POSITION, JANUARY 1</b>	4,180,327	1,825,534	1,825,534	313,152	313,152
<b>NET POSITION, DECEMBER 31</b>	1,825,534	1,059,594	313,152	10,977	10,977

**BUDGET HIGHLIGHTS**

- Premium Revenue, \$19,588,017, approved.
- Major expenditures: - Approved.
  - Premiums for excess liability including administrative fees, \$3,854,827
  - Claims, \$16,082,890



**Special Note:**

- The Parish is self-insured for the first \$175,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2015 is \$16.2 million. The Parish is covered under an insurance contract for the excess liability up to \$2,000,000 on individual claims. Each covered employee is subject to an unlimited maximum claims.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- Administration has recommended a 12% increase to premiums for 2017. The Parish will continue to review the claims in benefits and reserves through-out the year.
- At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to 20%. In January 2013, the employee contribution was raised to 17.50%, in January 2014 and 2015 the rate will be raised to 18.75% to 20.00% respectively. For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with thirty years of service and are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

**370 HUMAN RESOURCES**

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**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

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The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out a number of Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 950 employees. The department also handles a number of administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Implement &amp; Present on-site employee training seminars at no cost to TPCG employees on various employment topics.</i>			
a. Number of employees trained	278	290	350
b. Number of employee orientations completed	12	12	12
c. Number of employees attending orientation	156	140	120
d. Number of Parish employees that completed the State mandated Ethics Training	814	850	900
e. To continue to stress the importance of the TPCG Drug Testing Policy	156	290	150
<i>2. Strengthen rapport/working relationships with department directors and management.</i>			
a. Total number of Parish full-time employees	689	700	690
b. Number of Job Openings	163	135	110
c. Number of Vacancies filled	142	128	95
d. Number of Applications received	2,255	2,025	1,750
e. Number of Performance Evaluations Processed	216	185	200
f. Number of Terminations	246	235	200
g. Number of parish full-time hires (permanent)	151	125	135

### 370 HUMAN RESOURCES

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Charges for Services	560,214	555,401	585,802	585,802	585,802
Miscellaneous Revenue	66	0	102	0	0
<b>TOTAL REVENUES</b>	<b>560,280</b>	<b>555,401</b>	<b>585,904</b>	<b>585,802</b>	<b>585,802</b>
<b>EXPENSES:</b>					
Personal Services	386,260	384,266	377,347	386,553	386,553
Supplies & Materials	6,048	6,600	6,605	7,030	7,030
Other Services & Charges	158,648	243,630	183,601	178,675	178,675
Repair & Maintenance	0	200	120	100	100
Allocated Expenditures	78,391	76,650	76,650	76,650	76,650
Capital Outlay (Depreciation)	3,727	5,740	5,740	5,740	5,740
<b>TOTAL EXPENSES</b>	<b>633,074</b>	<b>717,086</b>	<b>650,063</b>	<b>654,748</b>	<b>654,748</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION</b>					<b>-8.76%</b>
<b>INCREASE (DECREASE) TO NET POSITION</b>	<b>(72,794)</b>	<b>(161,685)</b>	<b>(64,159)</b>	<b>(68,946)</b>	<b>(68,946)</b>
<b>NET POSITION, JANUARY 1</b>	<b>912,694</b>	<b>839,900</b>	<b>839,900</b>	<b>775,741</b>	<b>775,741</b>
<b>NET POSITION, DECEMBER 31</b>	<b>839,900</b>	<b>678,215</b>	<b>775,741</b>	<b>706,795</b>	<b>706,795</b>

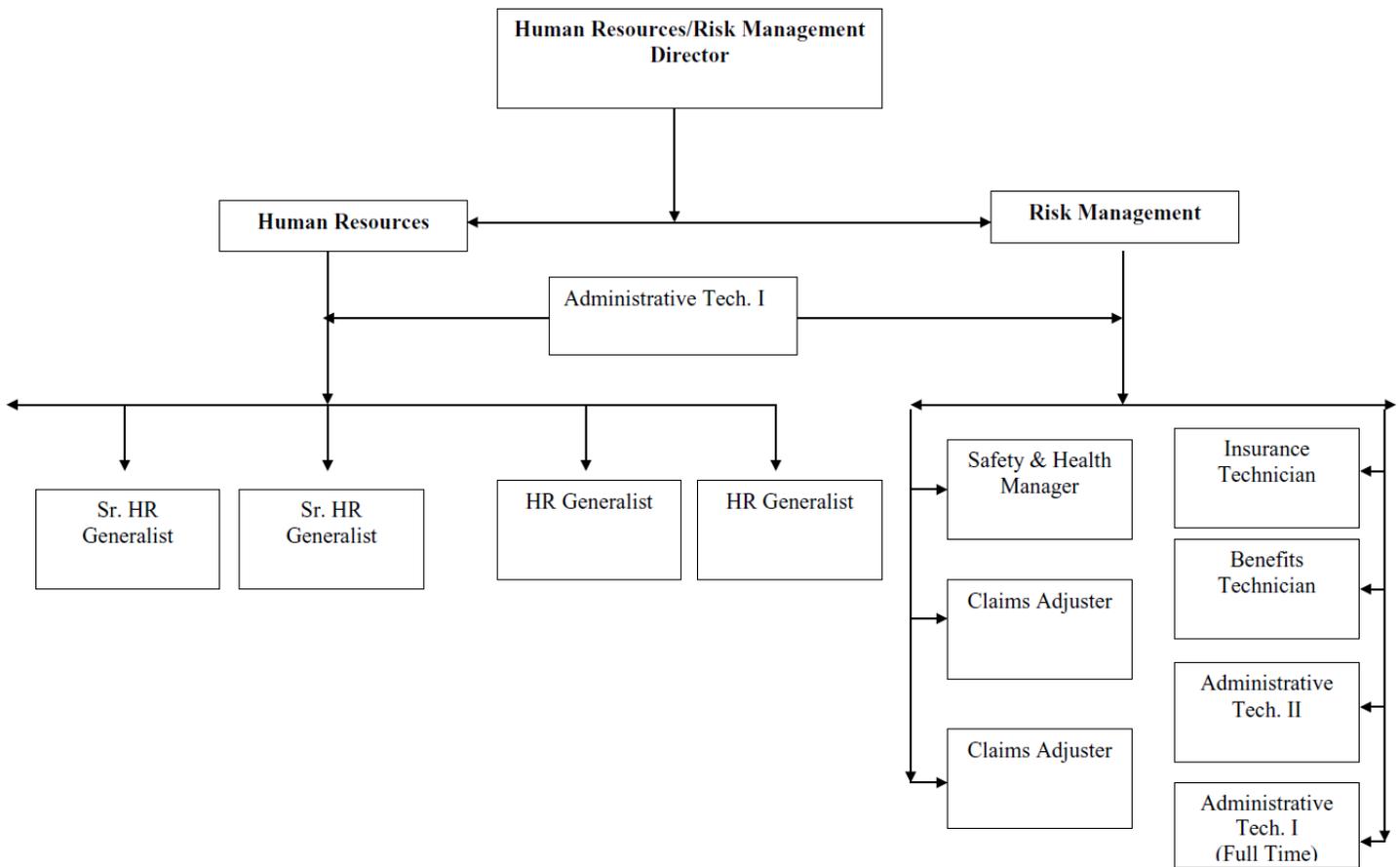
### BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2017 is 1.5% of salaries and wages or \$585,802, approved.
- Major Expenditures: - Approved.
  - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
  - 2013 - \$16,233
  - 2014 - \$23,686
  - 2015 - \$26,593
  - 2016 Estimated - \$32,416
  - 2017 Estimated - \$30,000
  - Legal/Consultant, \$38,000
  - Summer Intern Jumpstart Program (fourth year), \$50,000

370 HUMAN RESOURCES

PERSONNEL SUMMARY

JOB TITLE	2016	2016	2017	2017	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	40,290	50,363	60,436
HR Generalist	2	2	2	2	108	32,703	40,879	49,055
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>				



**380 FINANCE/ PURCHASING**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish’s best interest, it is our objective to maximum the value for each tax dollar spent on materials, supplies and/or services.

The mission of the Warehouse Division is to continue to provide all operating departments of the Terrebonne Parish Consolidated Government including all Fire & Recreation Districts with necessary supplies and materials needed on a daily basis. Our goal is to have available in our inventory stock control room, supplies which meet the required needs of all users. Items stocked for daily operations vary from general consumables such as janitorial, office, safety, paints and tools. Specialty products are stored for the Parish’s Utilities services providing electric generation & distribution, gas distribution, waste water collection & treatment, and landfill management. Also, all recreation equipment is purchased and stored for TPR’s various youth team sports programs. We take pride in supporting the youth sports programs by collecting and storing used equipment. Equipment is inspected for safety reasons and repurposed the next season. The Warehouse provides material deliveries to all departments three days a week.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To respond to requests for assistance</i>			
a. Number of purchase orders issued	31,874	29,000	28,500
b. Dollar value of purchase orders (millions)	\$169	\$175	\$140
c. Number of training events hosted	0	0	1
d. Number of communication work orders processed	93	107	105
<i>2. To maintain response time from receipt of requisitions / requests to issuance of purchase orders</i>			
a. Material & Supply bids advertised	23	28	22
b. Capital projects advertised	32	20	25
c. RFP’s, RFQ’s, and SOQ’s advertised	8	10	9
d. Surplus Property bids advertised	42	56	36
e. Dollar value of surplus property sold	\$338,112	\$915,000	\$500,000
<i>3. To continue revising and improving bidding documents and specifications.</i>			
a. Updated guidelines for standard forms for contracts, solicitations	Annually	Annually	Annually
b. Updated Purchasing Handbook	Annually	Annually	Annually
<i>4. To respond to all government agency Request for assistance</i>			
a. Number of Warehouse Employees	5	4	4
b. Number of Fund/Departments Assisted	89	92	94
c. Number of Stock delivered to various Department	664	702	690
<i>5. To obtain proper materials and equipment in a timely manner, while complying with all local, state, and federal laws.</i>			
a. Number of items stocked in the warehouse	1,640	1,675	1,700
b. Number of Warehouse Requisitions	4,429	4,254	4,200
c. Number of Quotations Solicited	127	90	90
<i>6. To continue to provide using departments with a Warehouse Staff that is professional, experienced and able to address departmental needs.</i>			
a. Dollar value of Warehouse Inventory (Millions)	\$2.0	\$2.0	\$1.9
b. Dollar value of Warehouse Issues (Millions)	\$1.4	\$1.3	\$1.3

**380 FINANCE/ PURCHASING**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Charges for Services	896,090	950,000	754,882	870,000	870,000
<b>TOTAL REVENUES</b>	<b>896,090</b>	<b>950,000</b>	<b>754,882</b>	<b>870,000</b>	<b>870,000</b>
<b>EXPENSES:</b>					
Personal Services	585,954	633,049	573,554	611,624	611,624
Supplies & Materials	7,652	13,775	12,482	12,875	12,875
Other Services & Charges	160,448	193,231	190,817	190,817	190,817
Repair & Maintenance	2,079	6,745	4,166	6,670	6,670
Allocated Expenditures	9,844	12,390	12,390	12,390	12,390
Capital Outlay (Depreciation)	35,758	44,500	40,428	40,428	40,428
<b>TOTAL EXPENSES</b>	<b>801,735</b>	<b>903,690</b>	<b>833,837</b>	<b>874,804</b>	<b>874,804</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION</b>					-2.89%
<b>INCREASE (DECREASE) TO NET POSITION</b>	94,355	46,310	(78,955)	(4,804)	(4,804)
<b>NET POSITION, JANUARY 1</b>	84,600	178,955	178,955	100,000	100,000
<b>NET POSITION, DECEMBER 31</b>	178,955	225,265	100,000	95,196	95,196

**BUDGET HIGHLIGHTS**

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2017, \$870,000, approved.

**PERSONNEL SUMMARY**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	57,231	71,539	85,847
Warehouse Manager	1	1	1	1	210	52,028	65,035	78,042
Senior Procurement Officer	1	1	1	1	208	44,197	55,246	66,295
Procurement Specialist III	1	1	1	1	108	32,703	40,879	49,055
Procurement Specialist II	1	1	1	1	107	29,730	37,163	44,595
Admim Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	2	1	1	1	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
Admin Tech II	2	2	2	2	102	21,206	26,508	31,810
<b>TOTAL</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10</b>				



**390 INFORMATION TECHNOLOGIES**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Information Technology Division provides computer related support services to Parish departments, divisions, and other governmental agencies within the Parish. Support services provided include consultant, application/web development and maintenance, application training, security, intranet and Internet access, e-mail system, network infrastructure, and equipment repairs. Additional services consist of the pricing, ordering, setup, and installation of computer hardware and software, data communications equipment, and wireless communications.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To assist departments with their technology needs.</i>			
a. Number of users supported.	690	700	700
b. Number of servers supported.	74	77	80
c. Number of computers supported.	750	765	765
d. Number of work order requests for Networking.	1,879	2,550	2,600
e. Ratio of users supported per Technician.	230	233	233
<i>2. To assist departments with their development needs.</i>			
a. Number of applications supported.	117	117	115
b. Number of work order requests for Development.	858	941	986
c. Number of additional users supported for eBusiness ( <i>including online bill pay for Waterworks and Parish Government and vendors online</i> ).	34,332	38,286	42,715
d. Ratio of total users supported per Development Team.	345	350	350
e. Ratio of applications supported per Development Team.	59	59	58
f. Ratio of applications supported per Technical Writer.	39	47	38
<i>3. To recruit and retain superior employees and enhance employee morale.</i>			
a. Maintain an employee turnover rate of less than 10%.			
-- Employee turnover rate.	6%	6%	0%
-- Average # of years of service for employees in the IT Division.	9.61	10.43	10.83
-- Number of employees with 10 years or more of service in the IT field.	8	7	8
-- Number of employees with 20 years or more of service in the IT field.	3	3	3
b. Foster an atmosphere of teamwork by promoting teambuilding exercises and meetings on a monthly basis.	70%	75%	78%
<i>4. To continue to write user manuals and system documentation on all applications developed in-house by the IT Development staff.</i>			
a. Produce the Budget Manual.	45%	75%	100%
b. Produce the Allocations Manual.	40%	40%	75%
c. Produce the Licenses Manual.	80%	100%	100%
d. Produce the Registration Manual.	80%	100%	100%
e. Produce the Utility Billing Manual.	0%	40%	80%
f. Produce the Bank Reconciliation Manual.	90%	100%	100%
g. Produce Components of the Warehouse Manual.	95%	95%	100%
h. Produce the Customer Service Teller Manual.	15%	65%	95%
i. Produce the Fiscal Agent Bid Manual (Investments).	0%	75%	100%
j. Produce the Incident Response Plan.	0%	50%	60%
k. Produce the Developer's Guide to Payroll.	5%	65%	85%
l. Produce the Developer's Guide to Accounts Payable.	0%	30%	60%
m. Ensure that all new development includes both user manuals and system documentation upon completion.	70%	72%	75%

**390 INFORMATION TECHNOLOGIES**

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
5. <i>To upgrade and enhance capacity of the Parish technology infrastructure.</i>			
a. Upgrade network infrastructure to accommodate increased bandwidth demand.	70%	90%	90%
b. Implement gigabit capable network switches.	45%	75%	80%
6. <i>To continue to move all Parish departments to one VoIP phone system.</i>			
a. Percentage of Project Completion.	25%	35%	50%
b. Number of VoIP phones supported.	175	250	325

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Charges for Services	1,828,041	1,960,000	1,431,366	1,978,057	1,978,057
Other Revenue	56	0	0	0	0
<b>TOTAL REVENUES</b>	<b>1,828,097</b>	<b>1,960,000</b>	<b>1,431,366</b>	<b>1,978,057</b>	<b>1,978,057</b>
<b>EXPENSES:</b>					
Personal Services	1,214,530	1,295,250	972,252	1,290,355	1,290,355
Supplies & Materials	135,992	35,765	35,765	45,015	45,015
Other Services & Charges	236,812	353,394	365,331	406,094	406,094
Repair & Maintenance	4,969	8,011	7,733	12,511	12,511
Allocated Expenditures	14,761	17,215	17,215	17,215	17,215
Capital Outlay (Depreciation)	154,075	224,500	206,867	206,867	206,867
<b>TOTAL EXPENSES</b>	<b>1,761,139</b>	<b>1,934,135</b>	<b>1,605,163</b>	<b>1,978,057</b>	<b>1,978,057</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION</b>					3.60%
<b>INCREASE (DECREASE) TO NET POSITION</b>	66,958	25,865	(173,797)	0	0
<b>NET POSITION, JANUARY 1</b>	256,839	323,797	323,797	150,000	150,000
<b>NET POSITION, DECEMBER 31</b>	323,797	349,662	150,000	150,000	150,000

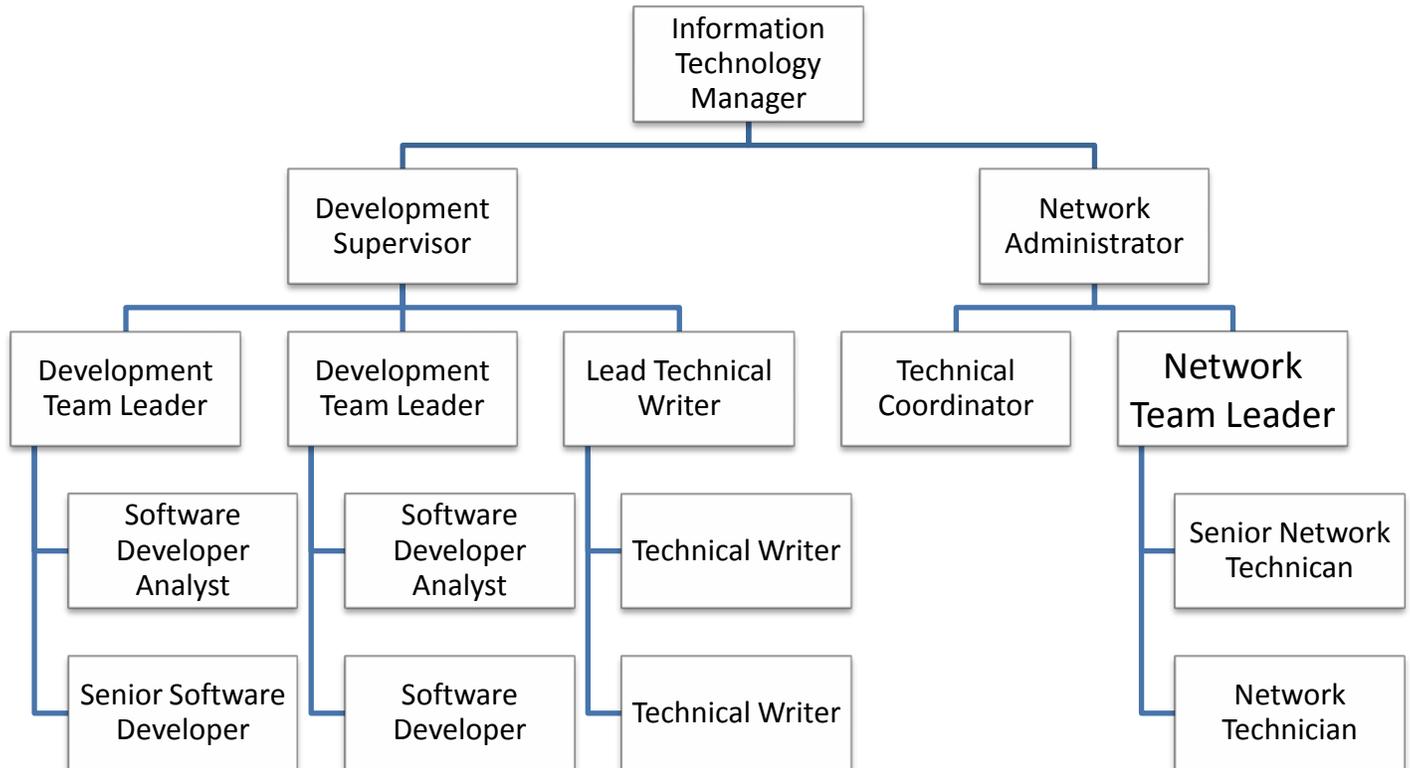
**BUDGET HIGHLIGHTS**

- Information Systems Fund derives revenues from the departments that it services. 2017 projected user fees, \$1,978,057, approved..

390 INFORMATION TECHNOLOGIES

PERSONNEL SUMMARY

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	62,954	78,693	94,431
System Analyst (Dev. Supv)	1	1	1	1	211	57,231	71,539	85,847
Network Administrator	1	1	1	1	211	57,231	71,539	85,847
Development Team Leader/Sys	2	2	2	2	210	52,028	65,035	78,042
Network Team Leader	1	1	1	1	210	52,028	65,035	78,042
Programmer/Analyst	2	2	2	2	209	47,732	59,665	71,599
Lead Technical Writer	1	1	1	1	209	47,732	59,665	71,599
Senior Programmer	1	1	1	1	208	44,197	55,246	66,295
Programmer	1	1	1	1	206	38,967	48,709	58,451
Technical Writer	2	2	2	2	206	38,967	48,709	58,451
Senior Network Technician	1	1	1	1	109	35,974	44,967	53,960
Network Technician	1	1	1	1	108	32,703	40,879	49,055
Technical Coordinator	1	1	1	1	108	32,703	40,879	49,055
<b>TOTAL</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>				



**395 CENTRALIZED FLEET MAINTENANCE**

**MISSION STATEMENT / DEPARTMENT DESCRIPTION**

The Centralized Fleet Maintenance Division, under the direction of the Public Works Department, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The following functions of this division are all essential to an oversight of a complete maintenance plan for vehicles and equipment:

- Prepare specification for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines; to promote job application or use of vehicles and equipment.
- Inspect and identify older vehicles and equipment; apply special handling of maintenance requirements in an effort to reduce future maintenance costs and prolong the anticipated life expectancy.
- Work with vendors and supervisors to arrange field demonstration of replacement equipment and coordinate training for operators of specialized equipment.
- Maintains an electronic inventory of rolling stock and preventive maintenance and record retention.
- Schedule services and does annual inspections.
- Conducts spot inspections and condition reports on request; maintains fuel station, issue fuel cards and develops usage reports.
- Performs road service and coordinates tire repairs and replacements.
- Installs and maintains GPS units in vehicles and designated equipment in an effort to improve transparency and enhance productivity and promote fuel savings.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To transfer the repair and maintenance operation into the new maintenance facility.</i>			
a. Complete construction of maintenance complex	100%	100%	100%
b. Acquire necessary new equipment and move current shop equipment, tools, supplies, and spare parts inventory.	0%	85%	100%
<i>2. Update and Improve Fleet Maintenance Database Software</i>			
a. Hire a software programmer to convert current SQL database front end to a browser based system	100%	100%	100%
b. Hire programmer to create and install inventory tracking module	0%	50%	100%
<i>3. To return vehicles to service within specific times.</i>			
a. Within 24 hours	92%	92%	92%
b. Within 48 hours	4%	4%	4%
c. After 48 hours	4%	4%	4%

**395 CENTRALIZED FLEET MAINTENANCE**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Charges for Services	999,110	1,103,677	898,987	1,040,905	1,040,905
Other Revenue	800	0	0	0	0
<b>TOTAL REVENUES</b>	<b>999,910</b>	<b>1,103,677</b>	<b>898,987</b>	<b>1,040,905</b>	<b>1,040,905</b>
<b>EXPENSES:</b>					
Personal Services	672,874	773,258	712,270	762,416	762,416
Supplies & Materials	80,665	87,250	103,878	77,762	77,762
Other Services & Charges	140,506	153,965	151,798	138,953	138,953
Repair & Maintenance	16,154	20,773	14,140	11,710	11,710
Allocated Expenditures	11,730	12,295	12,295	12,295	12,295
Capital Outlay (Depreciation)	26,421	39,000	37,769	37,769	37,769
<b>TOTAL EXPENSES</b>	<b>948,350</b>	<b>1,086,541</b>	<b>1,032,150</b>	<b>1,040,905</b>	<b>1,040,905</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION</b>					-4.24%
<b>INCREASE (DECREASE) TO NET POSITION</b>	51,560	17,136	(133,163)	0	0
<b>NET POSITION, JANUARY 1</b>	181,603	233,163	233,163	100,000	100,000
<b>NET POSITION, DECEMBER 31</b>	233,163	250,299	100,000	100,000	100,000

**BUDGET HIGHLIGHTS**

- Major funding source - \$1,010,000 of user fees charged to user departments, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Fleet Maint. Superintendent	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Senior Fleet Mechanic	3	3	3	3	108	32,703	40,879	49,055
Mechanic II	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Mechanic I	2	2	1	1	105	25,255	31,569	37,883
Admin Coordinator I	0	0	1	1	104	23,603	29,504	35,404
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>				



## 400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

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### LEGAL DEBT MARGIN

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Terrebonne Parish has issued and has outstanding four issues totaling \$12.6 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2016 is \$1.09 billion, making the present debt limit for any one purpose \$1 billion.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may not exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2015 is \$267 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations, \$938,400 was delivered on August 28, 2013, and \$2 million of debt forgiveness bonds were delivered on October 1, 2014. On May 3, 2016, the Parish purchased \$8 million of Sewer Revenue Bonds.

The City of Houma also has one Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

### DEBT SERVICE FUNDS

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The 1995 Road and Drainage General Obligation bonds were called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. In 2015, \$11.6 million of roads, drainage and sewerage refunding bonds were sold. The outstanding balances are as follows:

	<b>ROADS/DRAINAGE /SEWERAGE</b>	
<b>2015</b>	\$	13,015,000.00
<b>2016</b>		
<b>TOTAL</b>	\$	<u>13,015,000.00</u>

## 400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

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### DEBT SERVICE FUNDS

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As of December 31, 2016, the total outstanding principal amount of General Obligation combined Roads, Drainage and Sewerage Bonds are \$13,015,000.

There are seven Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds was sold, \$11,765,000 of Public Improvement Bonds was also sold in the year 2011, and \$11,275,000 of Public Improvement Bonds was sold in 2013. In 2014, \$2,900,000 of Limited Tax Bonds was sold for the construction of a sports complex. In 2015, \$10,020,000 of Public Improvement Refunding Bonds was sold.

As of December 31, 2016, the outstanding principal amount of Sales & Use Tax Bonds is \$83,095,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

As of December 31, 2016, the outstanding principal amount of the Certificates for the Firemen is \$755,000.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000. On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations and delivered \$938,400 on August 28, 2013, and delivered \$2 million of debt forgiveness bonds on October 1, 2014. On May 3, 2016, \$8,000,000 of Sewer Revenue Bonds was sold.

## 400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

### DEBT SERVICE FUNDS (Continued)

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Fitch has rated Terrebonne Parish's outlook as stable.

	Underlying Ratings		Insured Ratings	
	Standard and Poor's	Fitch Ratings	Standard and Poor's	Fitch Ratings
Public Improvement Bonds:				
1998 B Refunding Certificates	AA	AA-	AA	A3
2003 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2005 Public Improvement Bonds	AA	AA-	AA	A3
2008 Public Improvement Bonds	AA	AA-	AA	A3
2009 Public Improvement Bonds	AA	AA-	AA	A3
2011 Public Improvement Bonds	AA	AA-	AA	A3
2011 Public Improvement Bonds, Morganza Levee	AA	AA-	AA	A3
2013 Public Improvement Bonds	AA	AA-	AA	A3
2014 Limited Tax Bonds	AA	AA-	AA	A3
2015 Public Improvement Refunding Bonds	AA	AA-	AA	A3
General Obligation:				
2005 Drainage/Paving	AA	AA-	AA	A3
2005 Refunding	AA	AA-	AA	A3
2007 Drainage/Paving	AA	AA-	AA	A3
2008 Sewerage	AA	AA-	AA	A3
2015 Road/Drainage/Sewerage Refunding Bonds	AA	AA-	AA	A3
2016 Sewerage	AA		AA	

## 400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

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### DEBT SERVICE FUNDS DESCRIPTIONS

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**Debt Service Fund.** The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish's debt service funds with a description of each activity:

**Bond Trust Fund.** To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

**Public Safety Pension Debt Service Fund.** In 1998, the City of Houma refinanced their indebtedness to the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issue was \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

**Capital Improvement Bond Reserve Fund.** To account for \$3,537,280 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

**Capital Improvement Bond Sinking Fund.** To accumulate monies for payment of \$11,275,000 of Public Improvement Series 2013 Bonds, \$11,756,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, Series 2008 \$2,080,000, \$11,850,000 Public Improvement Series 2009 bonds, and \$10,020,000 Public Improvement Refunding Bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish's portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

**Sewer Improvement and Paving Sinking Funds.** To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

**General Obligation Refunding Sinking Fund.** To accumulate monies for the payment of \$13,475,000 General Obligation bonds including roads, drainage and sewerage.

**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	1,904,257	98,282	105,362	2,094,386	2,094,386
Miscellaneous Revenue	433,545	8,145	109,082	6,483	6,483
Other Revenue	24,439,703	0	0	0	0
Operating Transfers In	<u>10,694,913</u>	<u>8,512,379</u>	<u>8,301,016</u>	<u>8,258,930</u>	<u>8,258,930</u>
<b>TOTAL REVENUES</b>	<b><u>37,472,418</u></b>	<b><u>8,618,806</u></b>	<b><u>8,515,460</u></b>	<b><u>10,359,799</u></b>	<b><u>10,359,799</u></b>
<b>EXPENDITURES:</b>					
General - Other	90,989	25,450	5,611	87,430	87,430
Fire-Urban	278,809	280,333	280,333	279,749	279,749
Roads & Bridges	616,022	163,200	0	0	0
Drainage	14,462,908	1,604,665	1,468,897	1,475,145	1,475,145
Sewerage Collection	16,502,225	4,133,781	4,133,531	4,180,394	4,180,394
Local Coastal Prgm. Dev	3,325,088	3,350,438	3,350,438	3,372,663	3,372,663
Parks and Grounds	203,900	201,700	201,700	204,450	204,450
Operating Transfers Out	<u>2,598,742</u>	<u>406,365</u>	<u>247,211</u>	<u>122,324</u>	<u>122,324</u>
<b>TOTAL EXPENDITURES</b>	<b><u>38,078,683</u></b>	<b><u>10,165,932</u></b>	<b><u>9,687,721</u></b>	<b><u>9,722,155</u></b>	<b><u>9,722,155</u></b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-1.64%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	(606,265)	(1,547,126)	(1,172,261)	637,644	637,644
<b>FUND BALANCE, JANUARY 1</b>					
	15,059,357	14,453,092	14,453,092	13,280,831	13,280,831
<b>FUND BALANCE, DECEMBER 31</b>					
	14,453,092	12,905,966	13,280,831	13,918,475	13,918,475

**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

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**SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS**

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	<b>PUBLIC IMPROVEMENT BONDS</b>	<b>GENERAL OBLIGATION BONDS</b>	<b>TOTAL</b>
2017	8,030,925	1,473,645	9,504,570
2018	8,047,339	1,472,069	9,519,408
2019	7,560,798	1,476,069	9,036,867
2020	7,323,294	1,486,325	8,809,619
2021	7,348,925	1,487,200	8,836,125
2022	7,365,506	1,495,075	8,860,581
2023	7,389,975	1,499,700	8,889,675
2024	7,398,594	1,510,825	8,909,419
2025	7,414,081	1,513,325	8,927,406
2026	7,435,566	1,107,700	8,543,266
2027	5,271,094	1,110,425	6,381,519
2028	5,278,069	309,575	5,587,644
2029	4,639,269		4,639,269
2030	4,654,631		4,654,631
2031	4,666,575		4,666,575
2032	4,679,191		4,679,191
2033	4,694,853		4,694,853
2034	3,738,731		3,738,731
2035	3,542,356		3,542,356
2036	3,545,694		3,545,694
	<u>120,025,466</u>	<u>15,941,933</u>	<u>135,967,399</u>

#### 400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

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The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "*Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary there of published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state.*"

#### COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

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Purpose:	<u>Roads/ Drainage/ Sewerage</u>
Assessed valuation	<u>\$ 906,647,097</u>
Debt limit: 10% of assessed value *	<u>\$ 90,664,710</u>
Less: Debt outstanding	12,595,000
Amounts held in sinking funds	<u>0</u>
Debt applicable to limitation	<u>12,595,000</u>
Legal debt margin	<u>\$ 78,069,710</u>

\* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

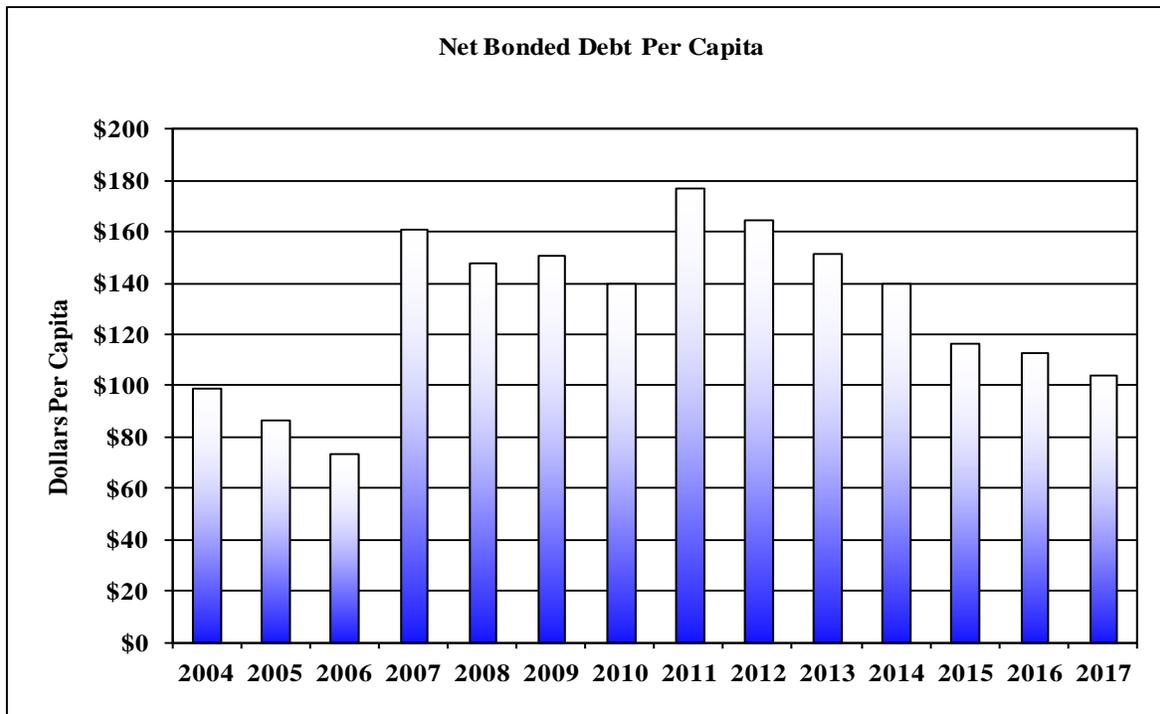
**RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND  
NET AD VALOREM TAX DEBT TO ASSESSED VALUE**

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2003	106,823	571,075,180	14,060,000	931,530	13,128,470	2.30%	123
2004	107,127	613,656,650	12,320,000	1,740,000	10,580,000	2.01%	99
2005	107,146	646,663,595	11,110,000	1,825,000	9,285,000	1.44%	87
2006	108,938	693,603,910	10,400,000	2,290,000	8,110,000	1.17%	74
2007	108,424	697,905,630	19,695,000	2,185,000	17,510,000	2.51%	161
2008	108,576	709,298,030	18,660,000	2,590,000	16,070,000	2.27%	148
2009	109,409	722,165,295	17,585,000	1,075,000	16,510,000	2.29%	151
2010	109,561	741,791,975	16,460,000	1,125,000	15,335,000	2.07%	140
2011	111,860 *	770,363,925	21,155,000	1,330,000	19,825,000	2.57%	177
2012	111,860 *	810,700,735	19,825,000	1,400,000	18,425,000	2.45%	165
2013	111,860 *	864,993,550	18,425,000	1,455,000	16,970,000	2.17%	152
2014	111,860 *	893,469,959	16,905,000	1,270,000	15,635,000	1.90%	140
2015	111,860 *	906,647,097	14,385,000	1,315,000	13,070,000	1.44%	117 *
2016 **	111,860 *	997,311,806	13,770,000	1,175,000	12,595,000	1.26%	113 *
2017 ***	111,860 *	1,097,042,987	12,595,000	925,000	11,670,000	1.06%	104 *

\* Estimated by Terrebonne Parish Consolidated Government.

\*\* Projected amounts for 2016.

\*\*\* Budgeted amounts for 2017.



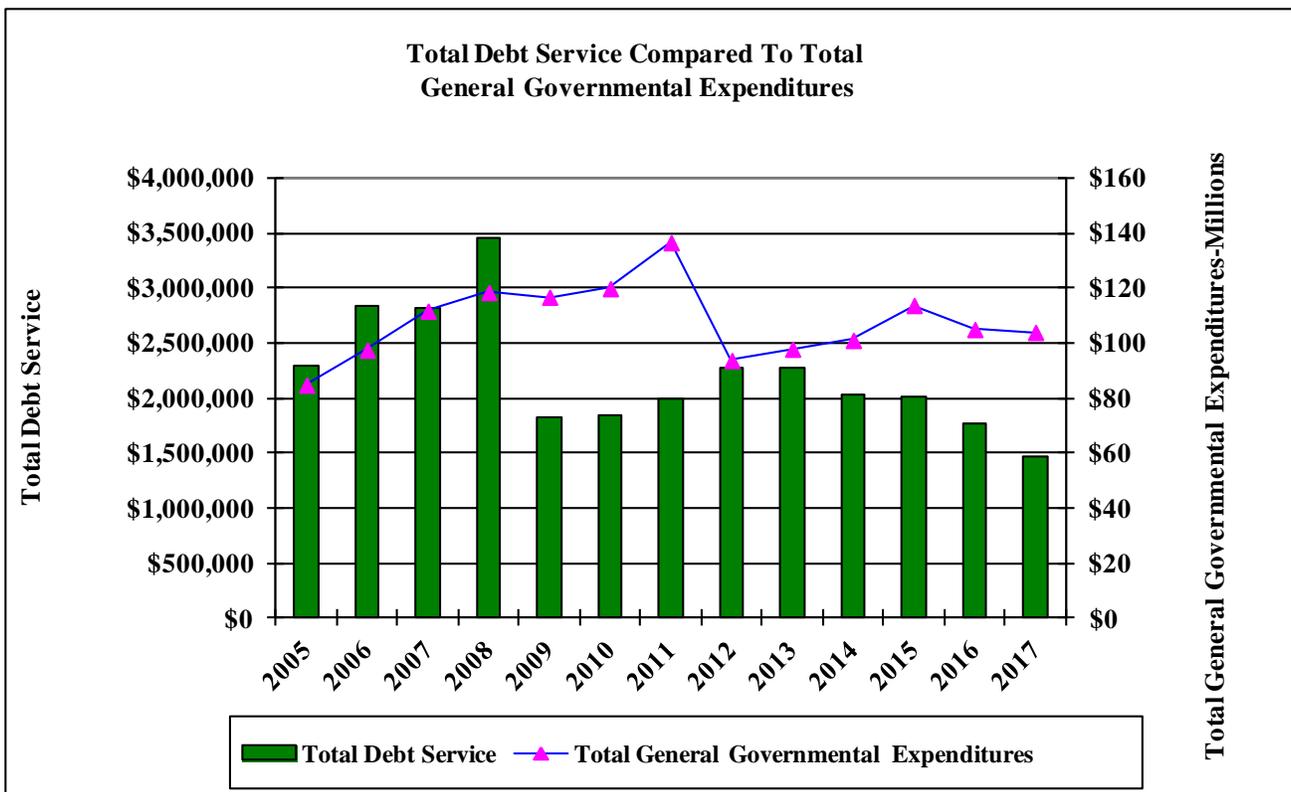
**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES**

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2005	1,825,000	460,493	2,285,493	84,811,744	2.69%
2006	2,290,000	549,679	2,839,679	93,198,308	3.05%
2007	2,185,000	633,581	2,818,581	102,890,560	2.74%
2008	2,590,000	871,374	3,461,374	104,590,602	3.31%
2009	1,075,000	755,259	1,830,259	131,114,770	1.40%
2010	1,125,000	715,608	1,840,608	141,922,160	1.30%
2011	1,330,000	925,451	2,255,451	166,559,474	1.35%
2012	1,400,000	870,035	2,270,035	172,337,338	1.32%
2013	1,455,000	812,473	2,267,473	153,773,260	1.47%
2014	1,270,000	756,104	2,026,104	136,824,068	1.48%
2015	1,315,000	700,928	2,015,928	144,436,498	1.40%
2016 *	1,175,000	592,115	1,767,115	105,018,913	1.68%
2017 **	925,000	548,645	1,473,645	103,975,985	1.42%

\* Projected amounts for 2016.

\*\* Budgeted amounts for 2017.



**400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**

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**COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS**

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<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 18,329,053	100%	\$ 16,630,000
Overlapping:			
Terrebonne Parish School Board*	10,000,000	100%	10,000,000
Fire Protection No. 4A	295,000	7.40%	21,830
Fire Protection No. 5	1,320,000	2.09%	27,588
Fire Protection No. 7	1,150,000	7.13%	81,995
Fire Protection No. 10	570,000	4.99%	28,443
Schriever Fire Protection District	2,555,000	7.19%	183,705
Recreation District No. 6	1,530,000	5.30%	81,000
Terrebonne Parish Veterans' Memorial District	<u>1,387,000</u>	100%	<u>1,387,000</u>
Total	<u>\$ 18,807,000</u>	<u>100%</u>	<u>\$ 11,811,561</u>

\*The fiscal year of the Terrebonne Parish School Board ends on June 30th.  
Overlapping debt is based on June 30, 2015 financial information.

## **CAPITAL IMPROVEMENT PROJECTS FUNDS**

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### **INTRODUCTION**

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The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees.
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

### **CAPITAL IMPROVEMENT BUDGET AND POLICIES**

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Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish President shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted no later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

## CAPITAL IMPROVEMENT PROJECTS FUNDS

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### CAPITAL BUDGET FINANCING

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Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

#### GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:

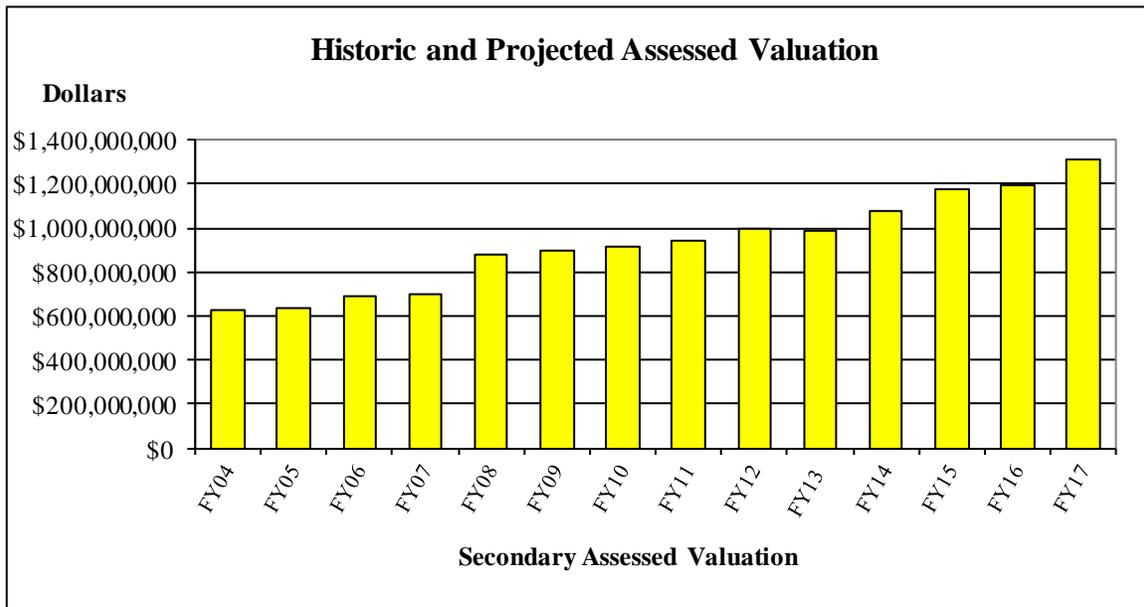


Figure 1

## CAPITAL IMPROVEMENT PROJECTS FUNDS

### CAPITAL BUDGET FINANCING (Continued)

#### SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 5.5% Sales Tax through 2017.

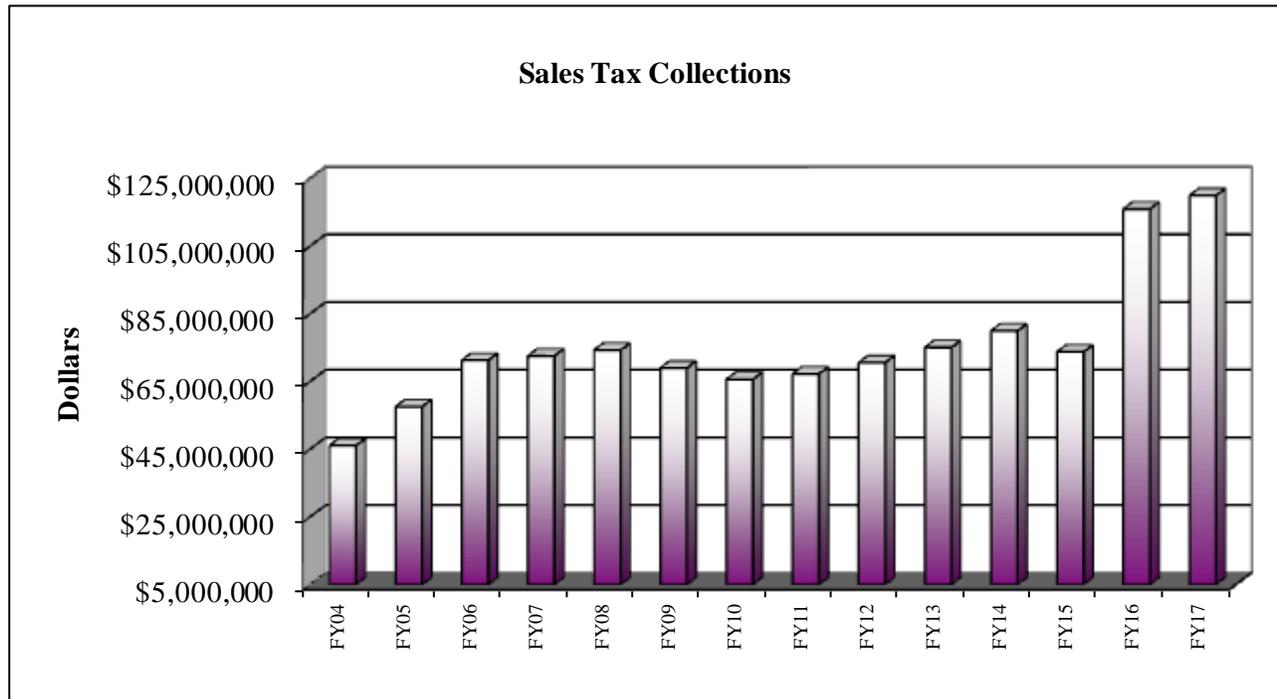


Figure 2

#### UTILITY REVENUE BONDS

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Proposed Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds, and \$938,400 on August 28, 2013, \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million of Sewer revenue Bonds on May 3, 2016. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

## **CAPITAL IMPROVEMENT PROJECTS FUNDS**

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### **CAPITAL BUDGET FINANCING (Continued)**

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#### **UTILITY REVENUE BONDS (continued)**

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

#### **LIMITED TAX BONDS**

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish issued \$2.9 million of Limited Tax Bonds in 2014.

#### **DISTRICT DEBT**

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

#### **ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS**

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2005, 2008, 2009, 2011, and 2013 Public Improvement Sales Tax Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

#### **NON-RECURRING SURPLUS FUNDS**

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues. In 2016, with falling Mineral Royalties and Sales Tax Collections, a portion of the Video Poker revenues have been used for operations.

## CAPITAL IMPROVEMENT PROJECTS FUNDS

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### CAPITAL BUDGET FINANCING (Continued)

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- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$9 million in 2008, \$3.9 million in 2009, \$5.4 million in 2010, \$5.94 million in 2011, \$4.83 million for the year 2012, \$5.58 million for the year 2013, \$5.5 million for the year 2014, \$3.2 million in 2015 and estimates \$1.9 million in 2016 and 2017. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

### STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

## CAPITAL IMPROVEMENT PROJECTS FUNDS

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### IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

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The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2016, the cost was approximately:

- \$1,454 to maintain one acre of park property;
- \$266.29 per garbage customer to maintain the sanitation system;
- \$85.79 operating cost per vehicle per hour, and
- \$11,198 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne's Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to downtown gained by promoting tourism.

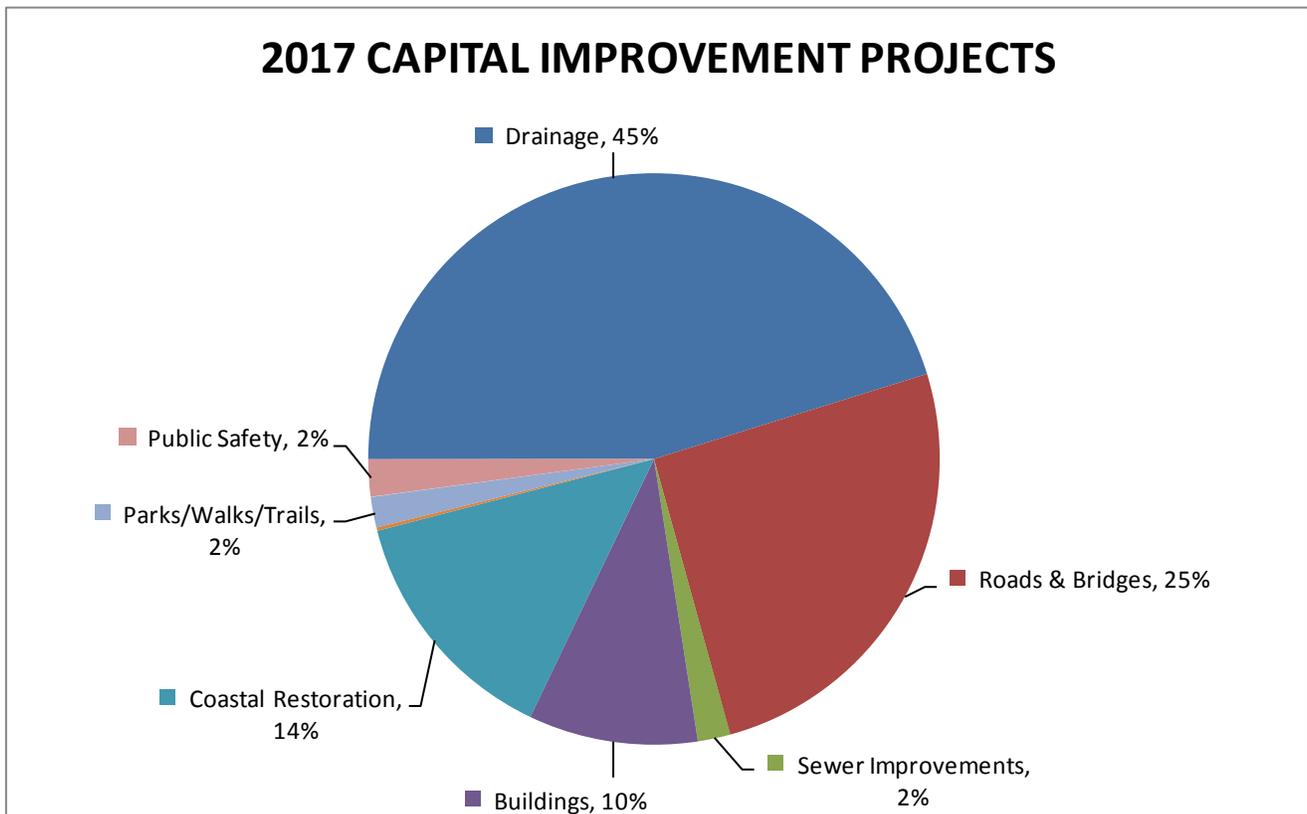
The 2017 Capital Improvements Budget totals \$143,946,415 a decrease of 16.4% from the original 2016 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2016" represents new projects, 2016 expenditures, funding increases/decreases and transfer of closed out project balances.

<u>Project Type</u>	<u>2016 Budget</u>	<u>Change for 2016</u>	<u>2017 Budget</u>
Buildings	19,102,788	(5,348,674)	13,754,114
Roads & Bridges	44,677,532	(7,951,952)	36,725,580
Drainage	67,784,754	(2,756,604)	65,028,150
Parks/Sidewalks/Trails	1,274,903	1,221,667	2,496,570
Public Safety	10,662,862	(7,612,151)	3,050,711
Coastal Restoration	15,900,437	4,022,983	19,923,420
Economic Development	904,395	(904,395)	-
Miscellaneous	590,984	(590,984)	-
Sewer Improvements	9,631,228	(6,960,918)	2,670,310
Civic Center	-	19,503	19,503
Sanitation Improvements	1,566,619	(1,305,121)	261,498
Totals	<u>172,096,502</u>	<u>(28,166,646)</u>	<u>143,929,856</u>

## CAPITAL IMPROVEMENT PROJECTS FUNDS

### IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Like in 2016, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Generally, Terrebonne Parish is poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government has to keep the possible dangers of the tropical systems to the forefront of its planning for protection to the citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. This Parish has experienced horrific hurricanes in the past which has proved that we have to provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the State of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 45% of our total Capital Improvement Projects as shown on the following chart.



## CAPITAL IMPROVEMENT PROJECTS FUNDS

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### IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

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Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill but is rebounding due to the resilience of our citizens and the local businesses. However, the Gulf oil spill did directly affect our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, were similarly affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. The moratorium on deepwater oil drilling has had an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana has felt some effect of the oil disaster. With the new regulations on issuing deep water drilling permits, the new permits are not forthcoming as quickly as in the past. With a cautious optimism, the Parish is making some reductions in its 2017 operations and maintenance budget from 2016 budget because of decreases in Sales Taxes and Mineral Lease Payments due to a downturn in the local economy.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2017 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the Bayou Lacarpe Phases A and D which \$5,501,105 was originally budgeted to assist in the drainage improvements of this bayou community. Another project is the 1-1B Drainage Project of various phases to-date has been budgeted at \$19,060,759, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$17,570,351. Approximately, \$17,223,461 has been spent so far on this project. The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. A major coastal restoration project, Lake Boudreaux Diversion has a total budget of \$7,333,482. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2017 operation and maintenance including operating capital expenditures proposed budget of \$11,031,575 compared to the 2016 originally proposed budget of \$14,054,573. This is a decrease of \$3,022,998 (21.5%) from 2016 to 2017.

Due to the growth in our area, a demand for our infrastructure is ever increasing. An increase in funding is allocated for Road and Bridge projects and Sewer Improvement projects as well. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$36,725,580 that is shown on the chart above at 26%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance budget of the Road and Bridge Department for 2017 is \$6,348,500 which is a decrease of \$933,940 or 12.8% less than the 2016 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. In 2013, the Parish issued \$938,400 Sewer Revenue Bond. In 2016 the Parish issued \$8 million in Taxable Limited Tax Bonds for Sewer Projects. Projects that are still ongoing in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2017 is \$9,677,762 which is an increase of \$219,504 or 2.32% from 2016.

**CAPITAL IMPROVEMENT PROJECTS FUNDS**

**IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)**

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,270,148. The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish with regard to the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 12,392,558
Total Levees	69,220,625
Total Forced Drainage	18,327,575
Total Roads	2,717,080
Total Waterworks	967,072
Total Pollution Control/Sewerage	3,232,567
Total Buildings	6,412,731
Total Economic Restoration	<u>0</u>
<b>Total for Projects</b>	<b><u>\$123,270,148</u></b>



## 600 CAPITAL IMPROVEMENT PROJECTS FUNDS

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**Capital Project Funds.** Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

Below is a list of Terrebonne Parish's Capital Improvement Project funds with a description of each activity:

**City Court Building Fund.** With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

**Fund 641/241 HUD CDBG Recovery Construction Fund.** Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

**Parishwide Drainage Construction Fund.** To account for the construction and improvements to Terrebonne Parish's Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

**Parishwide Sewerage Construction Fund.** To account for the construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish sold \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

**Sewer Bond Construction Fund.** Sale of \$17,000,000 Sewer Revenue Bonds in 2010, \$938,000 on August 28, 2013 and \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million in Taxable Limited Tax Bonds in 2016. Being used for renovations/ upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

**Capital Projects Control Fund.** To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

**Road and Bridge Construction Fund.** To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

**Administrative Building Construction Fund.** To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

**1-1B Construction Fund.** To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

**General Obligation Bond Construction Fund.** To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

**1994 Sewerage Construction Fund.** To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

**2005 Sales Tax Construction Fund.** To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

**2001 Sanitation Bond Construction Fund.** To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

**Landfill Closure Construction Fund.** To account for projects associated with the closure of the Ashland Landfill.

**1998 Public Improvement Construction Fund.** To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

**2000 Public Improvement Construction Fund.** To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

**600 CAPITAL IMPROVEMENT PROJECTS FUNDS**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	23,740,973	77,430,778	76,935,721	0	0
Charges for Services	55,000	0	0	0	0
Miscellaneous Revenue	406,381	0	95,580	0	0
Operating Transfers In	20,157,175	3,501,404	3,501,404	4,003,944	4,003,944
<b>TOTAL REVENUES</b>	<b>44,359,529</b>	<b>81,084,470</b>	<b>80,684,993</b>	<b>4,003,944</b>	<b>4,003,944</b>
<b>EXPENDITURES:</b>					
Juvenile Services	7,006,308	892,200	892,200	(200,000)	(200,000)
Government Buildings	902,252	9,161,685	9,161,685	(50,186)	(50,186)
Code Violation/Compliance	343,791	156,242	156,242	(156,242)	(156,242)
Auditoriums	60,932	2,005,309	2,005,309	(98,894)	(98,894)
Civic Center	0	446,503	446,503	(427,000)	(427,000)
Parish Prisoners	405,843	2,631,025	2,631,025	0	0
Coastal Restoration/Preservation	639,698	18,810,739	18,794,180	1,129,240	1,129,240
Engineering	4,278,052	856,171	856,171	0	0
Roads & Bridges	9,167,314	34,718,033	34,718,033	890,750	890,750
Drainage	8,025,921	65,089,841	65,089,841	1,442,146	1,442,146
Sewerage Collection	1,873,884	2,470,310	2,470,310	0	0
Treatment Plant	0	200,000	200,000	0	0
Parks & Grounds	434,633	1,372,305	1,372,305	792,200	792,200
Economic Development	0	75,000	75,000	(75,000)	(75,000)
Economic Development - Other	482,777	346,618	346,618	(346,618)	(346,618)
Water Projects	0	332,065	332,065	0	0
ARRA Stimulus	0	116,797	116,797	0	0
City Court	246	312,226	312,226	0	0
Solid Waste Services	1,385,926	244,424	244,424	0	0
Animal Control	1,709,210	3,305,703	3,305,703	0	0
Landfill Closure	0	17,074	17,074	0	0
Operating Transfers Out	1,521,839	279,265	279,265	1,401,906	1,401,906
<b>TOTAL EXPENDITURES</b>	<b>38,238,626</b>	<b>143,839,535</b>	<b>143,822,976</b>	<b>4,302,302</b>	<b>4,302,302</b>
% CHANGE OVER PRIOR YEAR					-97.98%
INCREASE (DECREASE) TO FUND BALANCE	6,120,903	(62,755,065)	(63,137,983)	(298,358)	(298,358)
FUND BALANCE, JANUARY 1	58,355,225	64,476,128	64,476,128	1,338,145	1,338,145
FUND BALANCE, DECEMBER 31	64,476,128	1,721,063	1,338,145	1,039,787	1,039,787

**604 CITY COURT BUILDING FUND**

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall, and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement. The remaining funds are being utilized for a roof replacement.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Operating Transfers In	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
City Court	246	312,226	312,226	0	0
<b>TOTAL EXPENDITURES</b>	<b>246</b>	<b>312,226</b>	<b>312,226</b>	<b>0</b>	<b>0</b>
 EXCLUDING OPERATING TRANSFERS OUT					-100.00%
 INCREASE (DECREASE) TO FUND BALANCE	(246)	(312,226)	(312,226)	0	0
FUND BALANCE, JANUARY 1	325,833	325,587	325,587	13,361	13,361
FUND BALANCE, DECEMBER 31	325,587	13,361	13,361	13,361	13,361

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No significant changes.

**604 CITY COURT BUILDING FUND**

**SUMMARY OF CAPITAL PROJECTS**

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2016	2017	2018	2019	2020	
City Court Complex	312,226	0	0	0	0	0	312,226
TOTAL EXPENDITURES	312,226	0	0	0	0	0	312,226
*Total Funding Less Prior Year Expenditures							

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: City Court Land Purchase</b>	
<b>Description:</b>	To provide for purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Court. The balance of funds for renovations and improvements will be used for the roof replacement.

**Council District:** 5

**Funding Source:** 73% City Court Building Fund 27% General Fund.

**Project Appropriation:** Total project costs including prior authorizations \$923,265.

**Operating Budget Impact:** Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs will be determined with the purchase of the building and debt service payments funded by both sales tax and dedicated fees. The purchase price of the building is \$2.3 million, which a majority was funded through a 2005 Sales Tax Bond Issuance. This fund will be used for the renovations necessary to accommodate City Court and City Marshal offices.

**641/241 HUD CDBG RECOVERY CONSTRUCTION FUND**

On March 19, 2009, HUD approved Louisiana’s initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately. However, the two funds continue to be considered one program. See Grant Funds Section.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	18,811,572	41,640,110	41,640,110	0	0
Operating Transfers In	0	412,886	412,886	0	0
<b>TOTAL REVENUES</b>	<b>18,811,572</b>	<b>42,052,996</b>	<b>42,052,996</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Juvenile Services	6,908,089	310,419	310,419	0	0
Code Violation/Compliance	38	0	0	0	0
Engineering	4,278,052	856,171	856,171	0	0
Roads & Bridges	1,153,685	2,556,765	2,556,765	0	0
Drainage	5,025,203	37,947,818	37,947,818	0	0
Sewerage Collection	1,446,505	381,842	381,842	0	0
<b>TOTAL EXPENDITURES</b>	<b>18,811,572</b>	<b>42,053,015</b>	<b>42,053,015</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-100.00%
<b>INCREASE (DECREASE) TO</b>					
<b>FUND BALANCE</b>	0	(19)	(19)	0	0
FUND BALANCE, JANUARY 1	23	23	23	4	4
FUND BALANCE, DECEMBER 31	23	4	4	4	4

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

**SUMMARY OF CAPITAL PROJECTS**

- No new activity.

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
CDBG Ashland North Levee Imprv & Extension	415,158	(415,159)	0	0	0	0	(1)
CDBG Cedar Grove to Ashland Pump Station	1,702,856	0	0	0	0	0	1,702,856
CDBG Cedar Grove to Ashland Levee/Wtr Cntrl	111,074	0	0	0	0	0	111,074
CDBG Derelict Vessel Removal	90,951	(90,951)	0	0	0	0	0
CDBG Falgout Canal with Bargegate	0	16,875,031					16,875,031
CBDG Falgout Canal Pontoon Bridge	3,556,765	(1,000,000)	0	0	0	0	2,556,765
CBDG Gray Sewer Facilities	831,842	(450,000)	0	0	0	0	381,842
CBDG Juvenile Detention Facility	310,419	0	0	0	0	0	310,419
CDBG Public Works Administrative Building	406,171	450,000	0	0	0	0	856,171
CDBG Shrimpers Row PumpStation	81,653	(81,653)	0	0	0	0	0
CDBG Summerfield PumpStation	1	0	0	0	0	0	1
CDBG Susie Canal North Levee Extension	647,192	4,549,343	0	0	0	0	5,196,535
CDBG Upper Dularge East Levee	14,907,556	(14,907,556)	0	0	0	0	0
CDBG Upper Dularge Pump Station	4,518,583	(4,515,900)	0	0	0	0	2,683
CDBG Ward 7 Levee Elevation	14,059,908	0	0	0	0	0	14,059,908
<b>TOTAL EXPENDITURES</b>	<b>41,640,129</b>	<b>413,155</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,053,284</b>
*Total Funding Less Prior Year Expenditures							

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: CDBG Ashland North Levee Improvements &amp; Extension</b> <b>Project Number: 10-CDBG-R-LEV-67 &amp; 55-PARA-3305</b>	
<b>Description:</b>	Construction of 8,000 linear feet of levee between the proposed Thompson Road extension and the St. Louis Canal.
<b>Engineer/Architect:</b>	CB&I Coastal, Inc.
<b>Contractor:</b>	Phylway Construction, Inc.

<b>Council District:</b>	7 & 1
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$2,635,250.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: CDBG Cedar Grove To Ashland Drainage Pump Station</b> <b>Project Number: 10-DRA-CDBG-R-35 &amp; 55-PARA-3308</b>	
<b>Description:</b>	Construction of a drainage pump station that will serve an area of approximately 350 acres located on St. Louis Canal near Highway 57 proposed levee system.
<b>Engineer/Architect:</b>	Gulf Engineers Consultants/Krebs-LaSalle (G.E.C., Inc.)

<b>Council District:</b>	7
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,975,999.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: CDBG Cedar Grove To Ashland Landfill Levee &amp; Water Control Structure</b> <b>Project Number: 10-CDBG-WTR-70 &amp; 55-PARA-3308</b>	
<b>Description:</b>	Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.
<b>Engineer/Architect:</b>	T Baker Smith, LLC

<b>Council District:</b>	7
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$530,931.
<b>Operating Budget Impact:</b>	To be determined.

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

**Project Name: CDBG Derelict Vessel Removal**  
**Project Number: 11-CDBG-11, 11-CDBG-44, 12-CDBG-10, & 55-PARA-3601**

**Description:** Removal of derelict vessels in the bayous of Terrebonne Parish.  
**Engineer/Architect:** Lawson Environmental Service & Matthews Marine, Inc.

**Council District:** Parish wide  
**Funding Source:** CDBG Recovery  
**Project Appropriation:** Total project costs including prior authorizations \$939,096.  
**Operating Budget Impact:** No impact.

**Project Name: CDBG Falgout Canal Pontoon Bridge**  
**Project Number: 12-CDBG-32 & 55-PARA-3312**

**Description:** Replace the existing pontoon bridge with a new pontoon bridge.  
**Engineer/Architect:** GSE Associates, LLC  
**Contractor:** Sealevel Construction

**Council District:** 7  
**Funding Source:** CDBG Recovery  
**Project Appropriation:** Total project costs including prior authorizations \$3,929,030.  
**Operating Budget Impact:** To be determined.

**Project Name: CDBG Falgout Canal with Barge Gate**

**Council District:** 7  
**Funding Source:** CDBG Recovery  
**Project Appropriation:** Total project costs including prior authorizations \$16,875,031.  
**Operating Budget Impact:** To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: CDBG Gray Sewer Facilities</b> <b>Project Number: 55-PARA-2302</b>	
<b>Description:</b> Construct a lift station north of Hwy. 90 in the Gray area along with a new 12” force main. <b>Engineer/Architect:</b> Greenpoint Engineering <b>Contractor:</b> LA Contracting	

<b>Council District:</b>	2, 4
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$2,205,415.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: CDBG Juvenile Detention Facility</b> <b>Project Number: 12-JUVCDBG-38</b>	
<b>Description:</b> Construct a juvenile justice complex on a 6 acre parcel of land just off LA highway 24 north of LA highway 90. <b>Engineer/Architect:</b> Duplantis Design Group <b>Contractor:</b> Thompson Construction	

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$10,334,341.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: CDBG Public Works Administrative Building</b> <b>Project Number: 12-PWCDBG-64 &amp; 55-PARA-3203</b>	
<b>Description:</b> Construct a new public works facility, adequate parking lot, above ground fuel tanks, and a wash rack. <b>Engineer/Architect:</b> Duplantis Design Group <b>Contractor:</b> B.E.T. Construction	

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	CDBG Recovery
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$5,990,341.
<b>Operating Budget Impact:</b>	To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: CDBG Shrimpers Row Pump Station</b> <b>Project Number: 10-CDBG-R-34 &amp; 55-PARA-3402</b>	
<b>Description:</b> Construct a new 4-bay precast concrete pump station sub-structure, access bridge and demolish the old pump station. <b>Engineer/Architect:</b> GSE Associates, LLC <b>Contractor:</b> Sealevel Construction, Inc.	

**Council District:** 7

**Funding Source:** CDBG Recovery

**Project Appropriation:** Total project costs including prior authorizations \$4,509,461.

**Operating Budget Impact:** To be determined.

<b>Project Name: CDBG Summerfield Forced Drainage Pump Station</b> <b>Project Number: 09-DRA-10 &amp; 55-PARA-3405</b>	
<b>Description:</b> Reconstruction of the Summerfield forced drainage pump station. <b>Engineer/Architect:</b> GSE Associates, LLC <b>Contractor:</b> Cecil D Gassiot, LLC	

**Council District:** 6

**Funding Source:** CDBG Recovery

**Project Appropriation:** Total project costs including prior authorizations \$4,115,108.

**Operating Budget Impact:** To be determined.

<b>Project Name: CDBG Susie Canal North Levee Extension</b> <b>Project Number: 10-LEV-31, 10-CDBG-R-31, &amp; 55-PARA-3303</b>	
<b>Description:</b> Construct a 13,000 linear foot levee from the northern boundary of the Canebreak Subd to Bobtown bridge. Also refurbish Canebreak forced drainage levee and construct a new levee to provide forced drainage to Bobtown Bridge. <b>Engineer/Architect:</b> GSE Associates, LLC	

**Council District:** 7

**Funding Source:** CDBG Recovery

**Project Appropriation:** Total project costs including prior authorizations \$5,196,535.

**Operating Budget Impact:** To be determined.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: CDBG Upper Dularge East Levee**  
**Project Number: 06-LEV-02 & 55-PARA-3301**

**Description:** Construct a levee approximately 4.59 miles long between Falgout Canal and Bayou Prevost. The levee will also include a single storm water pump station at midpoint of the levee span.

**Engineer/Architect:** Environ International

**Council District:** 7  
**Funding Source:** CDBG Recovery  
**Project Appropriation:** Total project costs including prior authorizations \$92,391.  
**Operating Budget Impact:** To be determined.

**Project Name: CDBG Upper Dularge Pump Station**  
**Project Number: 12-DRA-47 & 55-PARA-3301**

**Description:** Construction of a new drainage pump station.

**Engineer/Architect:** GSE Associates, LLC

**Council District:** 7  
**Funding Source:** CDBG Recovery  
**Project Appropriation:** Total project costs including prior authorizations \$284,100.  
**Operating Budget Impact:** To be determined.

**Project Name: CDBG Ward 7 Levee**  
**Project Number: 10-CDBG-R-63 & 55-PARA-3306**

**Description:** Construction of 10' lift design for 85,000 linear feet segment of levee that refurbishes the existing upper and lower Little Caillou forced drainage.

**Engineer/Architect:** CB&I Coastal, Inc.

**Contractor:** Apeck Construction

**Council District:** 8  
**Funding Source:** CDBG Recovery  
**Project Appropriation:** Total project costs including prior authorizations \$21,410,525.  
**Operating Budget Impact:** To be determined.

## 655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 PROPOSED	2017 ADOPTED
<b>REVENUES:</b>					
Intergovernmental	575,957	10,352,667	10,352,667	0	0
Charges for Services	55,000	0	0	0	0
Miscellaneous Revenue	54,869	0	49,772	0	0
Operating Transfers In	<u>3,550,000</u>	<u>200,000</u>	<u>200,000</u>	<u>2,061,245</u>	<u>2,061,245</u>
<b>TOTAL REVENUES</b>	<u><b>4,235,826</b></u>	<u><b>10,552,667</b></u>	<u><b>10,602,439</b></u>	<u><b>2,061,245</b></u>	<u><b>2,061,245</b></u>
<b>EXPENDITURES:</b>					
Drainage	3,000,718	26,153,338	26,153,338	1,442,146	1,442,146
Operating Transfer Out	<u>1,330,023</u>	<u>86,645</u>	<u>86,645</u>	<u>647,099</u>	<u>647,099</u>
<b>TOTAL EXPENDITURES</b>	<u><b>4,330,741</b></u>	<u><b>26,239,983</b></u>	<u><b>26,239,983</b></u>	<u><b>2,089,245</b></u>	<u><b>2,089,245</b></u>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-94.49%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	(94,915)	(15,687,316)	(15,637,544)	(28,000)	(28,000)
FUND BALANCE, JANUARY 1	15,848,795	15,753,880	15,753,880	116,336	116,336
FUND BALANCE, DECEMBER 31	15,753,880	66,564	116,336	88,336	88,336

### 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **1-1A Drainage Fund** – Approved.
  - 2017 1-1B Construction Fund- \$8,000
  - 2017 Parishwide Drainage Construction Fund \$175,062
  - 2017 Administrative Building Fund \$16,938
- **Bayou Lacache Drainage Improvements-** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$34,747>
- **Bayou Lacarpe Drainage Improvements-** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$120,325>
- **Bayou Pointe Aux Chene Clearing & Snagging-** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$92,406>
- **Bayou Terrebonne Clearing and Snagging-** Approved.
  - 2017 Parishwide Drainage Construction Fund <\$500,000>
- **Boudreaux Canal Weir Structure-** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$5,453>
- **Boudreaux Fill in Canal-** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$76,381>
- **Cedar Grove to Ashland Landfill Levee & Water Control Structure-** Approved.
  - 2017 Drainage Tax Fund - \$618,667 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
  - 2017 ¼% Capital Sales Tax - \$618,666(*Adopted in 2016 Capital Outlay, Ordinance 8663*)
  - 2017 Drainage Tax Fund - <\$618,667>
  - 2017 1/4% Capital Sales Tax-<\$618,666>
  - 2017 Parishwide Drainage Construction Fund - \$500,000

## 655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

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### 5-YEAR CAPITAL OUTLAY HIGHLIGHTS (Continued)

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- 2018 Drainage Tax Fund - \$618,667 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
- 2018 ¼% Capital Sales Tax - \$618,667 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
- 2018 Drainage Tax Fund - <\$618,667>
- 2018 ¼% Capital Sales Tax - <\$618,667>
- 2019 Drainage Tax Fund - \$618,667 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
- 2019 ¼% Capital Sales Tax - \$618,667 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
- 2019 Drainage Tax Fund - <\$618,667>
- 2019 ¼% Capital Sales Tax - <\$618,667>
- **Concord Road Drainage Improvement-** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$441 >
- **Ellendale Levee-** Approved.
  - 2017 Parishwide Drainage Construction Fund- \$483,943
- **Exhibit 14 Channel Improvements-** Approved.
  - 2017 Capital Project Control Fund- <\$300,000>
- **High Ridge Levee-** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$352,714>
- **Highway 56 Screw Gate-** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$22,397>
- **Levee Improvements (Parish Maintained) -** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$423,118>
- **Lower Montegut Bulkhead-** Approved.
  - 2017 Parishwide Drainage Construction Fund- <\$3,815>
- **Petite Caillou Drainage-** Approved.
  - 2017 Drainage Tax Fund - \$200,000
- **Suzie Canal North Levee Extension –** Approved.
  - 2017 Drainage Tax Fund - \$636,984 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
  - 2017 ¼% Capital Sales Tax - \$636,984 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
  - 2017 Drainage Tax Fund - <\$636,984>
  - 2017 ¼% Capital Sales Tax - <\$636,984>
  - 2018 Drainage Tax Fund - \$636,984 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
  - 2018 ¼% Capital Sales Tax - \$636,984 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
  - 2018 Drainage Tax Fund - <\$636,984>
  - 2018 ¼% Capital Sales Tax - <\$636,984>
  - 2019 Drainage Tax Fund - \$636,985 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
  - 2019 ¼% Capital Sales Tax - \$636,985 (*Adopted in 2016 Capital Outlay, Ordinance 8663*)
  - 2019 Drainage Tax Fund - <\$636,985>
  - 2019 ¼% Capital Sales Tax - <\$636,985>
- **Wauben Subd Drainage –** Approved.
  - 2017 Drainage Tax Fund - \$340,000
- **Westside Area Drainage –** Approved.
  - 2017 Drainage Tax Fund - \$200,000
- **Upper Little Caillou Projects Pump Station –** Approved.
  - 2017 Drainage Tax Fund - \$344,673
  - 2017 Parishwide Drainage Construction Fund \$629,636
  - 2017 Capital Projects Control Fund \$225,691

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**SUMMARY OF CAPITAL PROJECTS**

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2016	2017	2018	2019	2020	
1-1A Drainage	1,532,483	0	200,000	0	0	0	1,732,483
1-1B Levee (Six Foot Ditch Levee)	1,260,322	0	0	0	0	0	1,260,322
1-1B Systems Channel Project	1,333,239	0	0	0	0	0	1,333,239
2-1A Schriever Drainage Improvements	308,693	0	0	0	0	0	308,693
Ashland Drainage Outfall Canal	57,546	(40,123)	0	0	0	0	17,423
Ashland North Forced Drainage	(27,480)	27,480	0	0	0	0	0
Automatic Bar Screen Cleaners	130,171	0	0	0	0	0	130,171
Bayou Lacache Drainage Improvements	34,747	0	(34,747)	0	0	0	0
Bayou Lacarpe Drainage Improvements	189,918	0	(120,325)	0	0	0	69,593
Bayou Lacarpe Drainage Loc "C"	250,000	0	0	0	0	0	250,000
Bayou Pointe Aux Chenes Clearing & Snagging	92,406	0	(92,406)	0	0	0	0
Bayou Terrebonne Clearing and Snagging	546,954	800,000	(500,000)	0	0	0	846,954
Bonanza Pump Station Improvements	465,241	0	0	0	0	0	465,241
Boudreaux Canal Weir Structure	14,003	0	(5,453)	0	0	0	8,550
Boudreaux Fill-In Canal	76,381	0	(76,381)	0	0	0	0
Cedar Grove to Ashland Lanfill & Wtr Cntrl	0	0	500,000	0	0	0	500,000
Chacahoula/Gibson Bayou Black Basin	0	225,000	0	0	0	0	225,000
Concord Road Drainage Improvement	441	0	(441)	0	0	0	0
District 1 Drainage Improvements	100,000	(100,000)	0	0	0	0	0
Ellendale Levee	1,057,025		483,943	0	0	0	1,540,968
Evelyn Street Drainage Improvements	150,000	(150,000)	0	0	0	0	0
Exhibit 14 Channel Improvements	456,394	0	(300,000)	0	0	0	156,394
Gum Street Drainage	86,645	(86,645)	0	0	0	0	0
High Ridge Levee	390,109	(37,395)	(352,714)	0	0	0	0
Highway 56 - Screw Gate	22,397	0	(22,397)	0	0	0	0
Hollywood Road Drainage	19,768	0	0	0	0	0	19,768
Lashbrook Pump Station Repairs	219,607	0	0	0	0	0	219,607
Levee Improvements (Parish Maintained)	668,769	(27,480)	(423,118)	0	0	0	218,171
Lower Montegut Bulkhead	3,815	0	(3,815)	0	0	0	0
Martin Luther King Drainage Improvements	1,399,188	0	0	0	0	0	1,399,188
Mount Pilgrim Forced Drainage (6-3) Humphries	2,350,658	0	0	0	0	0	2,350,658
North Main Project Road Culvert	300,000	0	0	0	0	0	300,000
Petit Caillou Drainage	0	250,000	200,000	0	0	0	450,000
Petite Caillou Lock Structure	0	770,000	0	0	0	0	770,000
Schriever Hazard Mitigation Program	52,714	0	0	0	0	0	52,714
St Louis Canal Drainage	0	898,272	0	0	0	0	898,272
St. Louis Water Canal	2,031	0	0	0	0	0	2,031
Summerfield Pump Station	4,902	(4,902)	0	0	0	0	0
Sunset Park Area Drainage Improvements	17,580	(17,580)	0	0	0	0	0
Suzie Canal North Levee Extension	0	0	0	0	0	0	0
Sylvia Street Phase 3	35,759	0	250,000	0	0	0	285,759
Thompson Rd Levee/Drainage	8,144,144	0	0	0	0	0	8,144,144
Upper Dularge Levee	624,297	0	0	0	0	0	624,297
Upper Little Caillou Pump Station	256,580	0	1,200,000	0	0	0	1,456,580
Ward Seven (7) Drainage Levee Phase I, Phase II	1,030,895	0	0	0	0	0	1,030,895
Wauben Subd Drainage	115,136	0	340,000	0	0	0	455,136
Westside Area Drainage	820,497	(263,891)	200,000	0	0	0	756,606
<b>TOTAL EXPENDITURES</b>	<b>24,593,975</b>	<b>2,242,736</b>	<b>1,442,146</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28,278,857</b>
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: 1-1A Drainage</b> <b>Project Number: 02-DRA-28 &amp; 06-DRA-47</b>	
<b>Description:</b>	The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Phylway Construction, Inc , Low Land Construction (Phase 8), Byron E. Talbot (Phase 6) and Wilco Industrial Services (Phase 2)

**Council District:** 2, 6

**Funding Source:** 67% Louisiana Dept. of Transportation & Development, 29% Drainage Tax Fund, 2% ¼% Capital Sales Tax Fund, and 2% Parish wide Drainage Construction Fund.

**Project Appropriation:** \$200,000 FY2017. Total project costs including prior authorizations \$6,366,502.

**Operating Budget Impact:** \$9,500 annual increase for maintenance costs.

<b>Project Name: 1-1B Levee (Six Foot Ditch Levee)</b>	
<b>Description:</b>	Rehabilitation of the Six Foot Ditch Levee
<b>Engineer/Architect:</b>	Providence/GSE

**Council District:** 5

**Funding Source:** General Fund-BP

**Project Appropriation:** Total project costs including prior authorizations \$1,300,000.

**Operating Budget Impact:** To be determined.

<b>Project Name: 1-1B Systems Channels Project</b> <b>Project Number: 01-DRA-40</b>	
<b>Description:</b>	Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Low Land Construction Co., Inc., Wilco Industrial Services, Fordice Construction, LA Contracting Enterprise, Circle, LLC, & DRC Emergency Services

**Council District:** 2, 3, 4, 5

**Funding Source:** 64% Drainage Tax Fund, 22% ¼% Capital Sales Tax Fund, 10% General Fund, 4% 2000 Public Improvement Construction Fund, and 1% Hazard Mitigation Grant Program.

**Project Appropriation:** Total project costs including prior authorizations \$4,961,316.

**Operating Budget Impact:** No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: 2-1A Schriever Drainage Improvements</b> <b>Project Number: 95-DRA-67</b>	
<b>Description:</b>	Ditch excavation along the northern boundary of Sugarland Subdivision, install drain culverts across Back Project Road and Isle of Cuba Road and replace driveway culverts along Back Project Road between Isle of Cuba Road and Indian Ridge Ranch Road.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractor:</b>	Phase II - Phylway Construction, Inc., Phase IV - Hebert Brother Engineers, Inc., Phase I, Sealevel Construction, Inc., and Phase III Byron E. Talbot

**Council District:** 6

**Funding Source:** 51% Drainage Tax Fund, 25% 2000 Public Improvement Bond Fund, 19% of ¼% Capital Sales Tax Fund, 4% Parish wide Drainage Construction Fund, and 1% General Fund.

**Project Appropriation:** Total project costs including prior authorizations \$2,614,634.

**Operating Budget Impact:** \$2,500 annual increase to operations; debt service increase of \$31,000.

<b>Project Name: Ashland Drainage Outfall Canal</b> <b>Project Number: 08-DRA-25</b>	
<b>Description:</b>	To provide funding to improve the Ashland pump station.

**Council District:** 1, 7, 8

**Funding Source:** Drainage Tax Fund

**Project Appropriation:** Total project costs including prior authorizations \$17,423.

**Operating Budget Impact:** To be determined.

<b>Project Name: Automatic Bar Screen Cleaners</b> <b>Coteau/Smithridge/Montegut P/S Bar Screen</b> <b>Project Number: 10-DRA-36</b>	
<b>Description:</b>	Install 47 linear feet of bar screens with automatic trash rakes at the Smithridge pump station. Also, install 9 automatic trash rakes at the Coteau pump station.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractor:</b>	Cecil D. Gassiot, LLC & Sealevel Construction, Inc.

**Council District:** 2, 3, 4, 5, 8, 9

**Funding Source:** FEMA

**Project Appropriation:** Total project costs including prior authorizations \$3,384,845.

**Operating Budget Impact:** To be determined.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

**Project Name: Bayou Lacache Drainage Improvements  
Project Number: 08-DRA-12**

**Description:** Improvements of the Bayou Lacache drainage.  
**Engineer/Architect:** GSE Associates, LLC

**Council District:** 8

**Funding Source:** 56% ¼% Capital Sales Tax Fund and 44% Drainage Tax Fund.

**Project Appropriation:** (\$34,747) FY2017. Total project costs including prior authorizations \$54,903.

**Operating Budget Impact:** To be determined.

**Project Name: Bayou LaCarpe Drainage Improvements  
Project Number: 01-DRA-11 & 06-DRA-45**

**Description:** Drainage Improvements in the Bayou LaCarpe Area.  
**Engineer/Architect:** GSE Associates, LLC  
**Contractor:** Byron E. Talbot Contractor, Inc.

**Council District:** 1, 2, 6

**Funding Source:** 29% General Fund, 4% Drainage Tax Fund, 24% Parish wide Drainage Construction Fund, 34 ¼% Capital Sales Tax Fund, and 9% 1998 Public Improvement Construction Fund.

**Project Appropriation:** (\$120,325) in FY2017. Total project costs including prior authorizations \$2,208,063.

**Operating Budget Impact:** To be determined upon completion of project design phase.

**Project Name: Bayou LaCarpe Drainage Location C  
Project Number: 50-J55-14-02**

**Description:** Drainage Improvements in the Bayou LaCarpe Area.  
**Engineer:** GSE Associates, LLC

**Council District:** 1, 2, 6

**Funding Source:** 100% Drainage Tax Fund

**Project Appropriation:** Total project costs including prior authorizations \$250,000.

**Operating Budget Impact:** To be determined upon completion of project design phase.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

**Project Name: Bayou Terrebonne Clearing and Snagging  
Project Number: 04-DRA-24**

**Description:** Removal of debris, trees and plants along Bayou Terrebonne.  
**Engineer/Architect:** CB&I Coastal, Inc.  
**Contractor:** Coastal Dredging Company

**Council District:** 2, 3, 4, 5, 6  
**Funding Source:** 74% ¼% Capital Sales Tax Fund, 19% General Fund and 7% Wal-Mart Donation.  
**Project Appropriation:** (\$500,000) in FY 2017. Total project costs including prior authorizations \$1,383,973.  
**Operating Budget Impact:** To be determined.

**Project Name: Bonanza Pump Station Improvements  
Project Number: HMGP 1792-109-0003**

**Description:** Improvements to the Bonanza Pump Station.  
**Engineer/Architect:** T. Baker Smith

**Council District:** 2, 3, 4  
**Funding Source:** FEMA  
**Project Appropriation:** Total project costs \$494,403  
**Operating Budget Impact:** To be determined.

**Project Name: Boudreaux Canal Weir Structure  
Project Number: 95-MIT-32 & HMGP 1792-109-0003**

**Description:** The removal of the weirs in Boudreaux Canal to promote better drainage.

**Council District:** 9  
**Funding Source:** Drainage Tax Fund  
**Project Appropriation:** (\$5,453) in FY2017. Total project costs including prior authorization \$75,547.  
**Operating Budget Impact:** To be determined.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Cedar Grove To Ashland Landfill Levee &amp; Water Control Structure (CDBG)</b> <b>Project Number: 10-CDBG-WTR-70 &amp; 55-PARA-3308</b>	
<b>Description:</b>	Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.
<b>Engineer/Architect:</b>	T Baker Smith, LLC

<b>Council District:</b>	7
<b>Funding Source:</b>	50% Drainage Tax Fund, 50% ¼% Capital Sales Tax
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$500,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Chacahoula/Gibson Bayou Black Basin</b> <b>Project Number: 16-DRA-26</b>	
<b>Description:</b>	Preliminary Engineering permit for Drainage System.

<b>Council District:</b>	2
<b>Funding Source:</b>	Drainage Tax Fund,
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$225,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Ellendale Levee</b> <b>Project Number: 14-DRA-14</b>	
<b>Description:</b>	Ellendale Levee rehabilitation.

<b>Council District:</b>	6
<b>Funding Source:</b>	Drainage Tax Fund.
<b>Project Appropriation:</b>	\$483,943 FY2017. Total project costs \$1,683,943.
<b>Operating Budget Impact:</b>	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Exhibit 14 Channel Improvements**

**Description:** The new Storm Drainage Design Manual (SDDM) contemplates that the parish will provide on-going improvements to Exhibit 14 channels.

**Council District:** Parish wide

**Funding Source:** General Fund.

**Project Appropriation:** (\$300,000) in FY2017. Total project costs including prior authorizations \$156,394.

**Operating Budget Impact:** To be determined.

**Project Name: Gum Street Drainage**  
**Project Number: 03-DRA-23**

**Description:** To provide for better drainage facilities for the Gum Street area.  
**Engineer/Architect:** T. Baker Smith  
**Contractor:** Byron E. Talbot Contractor, Inc.

**Council District:** 5

**Funding Source:** 45% General Fund, 33% Louisiana Dept. of Transportation & Development, and 22% ¼% Capital Sales Tax Fund.

**Project Appropriation:** Total project costs including prior authorizations \$1,682,486.

**Operating Budget Impact:** To be determined upon completion of project design phase.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: High Ridge Levee</b> <b>Project Number: 11-LEV-65</b>	
<b>Description:</b> Levee improvements to the High Ridge Levee. <b>Engineer/Architect:</b> GSE Associates, LLC	

**Council District:** 8

**Funding Source:** 96% General Fund and 4% Drainage Tax Fund.

**Project Appropriation:** (\$352,714) in FY2017. Total project costs including prior authorizations \$198,757.

**Operating Budget Impact:** To be determined.

<b>Project Name: Highway 56 – Screw Gates</b> <b>Project Number: 09-DRA-49</b>	
<b>Description:</b> Drainage Improvements to Ephie Street. <b>Engineer/Architect:</b> T. Baker Smith <b>Contractor:</b> G & W Construction	

**Council District:** 9

**Funding Source:** General Fund.

**Project Appropriation:** (\$22,397) in FY 2017. Total project costs including prior authorizations \$77,603.

**Operating Budget Impact:** To be determined.

<b>Project Name: Hollywood Road Drainage</b> <b>Project Number: 12-DRA-01</b>	
<b>Description:</b> Improvements to the Hollywood Road Drainage. <b>Engineer/Architect:</b> Duplantis Design Group. <b>Contractor:</b> LA Contracting Enterprise, LLC	

**Council District:** 3, 5

**Funding Source:** 47% General Fund, 37% Drainage Tax Fund, 12% Parish wide Drainage Construction Fund, and 4% Interest Earnings.

**Project Appropriation:** Total project costs including prior authorizations \$1,449,314.

**Operating Budget Impact:** To be determined.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

**Project Name: Lashbrook Pump Station Repairs (Clinton Street)  
Project Number: 08-NRCS-40**

**Description:** The rehabilitation of the Clinton Street (D-04) Pump Station Due to damages from Hurricane Ike.  
**Engineer/Architect:** T. Baker Smith & GSE Associates, LLC  
**Contractor:** Lowland Construction

**Council District:** 7, 8  
**Funding Source:** 63% Dedicated Emergency Fund and 37% NRCS.  
**Project Appropriation:** Total project costs including prior authorization \$921,177.  
**Operating Budget Impact:** \$1,500 net annual increase for maintenance costs.

**Project Name: Levee Improvements (Parish Maintained)**

**Description:** To provide funding for Parish maintained levees  
**Engineer/Architect:** T. Baker Smith & CB&I Coastal, Inc.  
**Contractor:** Lowland Construction

**Council District:** Parish wide  
**Funding Source:** 47% ¼% Capital Sales Tax Fund, 33% General Fund, and 20% Drainage Tax Fund.  
**Project Appropriation:** (\$423,118) in FY2017. Total project costs including prior authorizations \$1,143,908.  
**Operating Budget Impact:** To be determined.

**Project Name: Martin Luther King Drainage Improvements**

**Description:** Drainage Improvements in the Martin Luther King Boulevard area.

**Council District:** 3  
**Funding Source:** Drainage Tax Fund  
**Project Appropriation:** Total project costs including prior authorizations \$1,418,000.  
**Operating Budget Impact:** To be determined.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries Project Number: 01-DRA-44</b>	
<b>Description:</b>	Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.
<b>Engineer/Architect:</b>	T. Baker Smith

<b>Council District:</b>	2
<b>Funding Source:</b>	54% Louisiana Dept. of Transportation & Development, 16% General Fund, 10% Parish wide Drainage Construction Fund, 10% ¼% Capital Sales Tax Fund, 8% Drainage Tax Fund, and 2% 2000 Public Improvement Construction Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$2,595,260.
<b>Operating Budget Impact:</b>	\$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

<b>Project Name: North Main Project Road Culvert</b>	
<b>Description:</b>	Installing a culvert under North Main Project Road.

<b>Council District:</b>	4
<b>Funding Source:</b>	General Fund – BP
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$300,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Petit Caillou Drainage Parish Project# 16-DRA-25</b>	
<b>Description:</b>	Preliminary Engineering and Permitting of Drainage System for Petit Caillou, Chauvin, LA.

<b>Council District:</b>	8
<b>Funding Source:</b>	90% Drainage Tax Fund, 7% 2005 Sales Tax Construction Fund, and 3% 2000 Public Improvement Construction Fund.
<b>Project Appropriation:</b>	\$200,000 in FY2017. Total project costs including prior authorizations \$450,000.
<b>Operating Budget Impact:</b>	To be determined

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Petite Caillou Lock Structure**  
**Project Number: 16-LOCK-61**

**Description:**

**Council District:** 8  
**Funding Source:** Parishwide Drainage Construction Fund  
**Project Appropriation:** Total project costs including prior authorizations \$770,000.  
**Operating Budget Impact:** \$11,500 annual increase in operations; annual debt service \$4,536 from Dedicated Public Improvement Tax.

**Project Name: Schriever Hazard Mitigation Program**

**Description:** To acquire certain parcels of immovable property in the vicinity known as "Fred Leboeuf Subdivision."

**Council District:** 2  
**Funding Source:** 75% Hazard Mitigation Grant and 25% 2000 Public Improvement Construction Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$553,434.  
**Operating Budget Impact:** \$11,500 annual increase in operations; annual debt service \$4,536 from Dedicated Public Improvement Tax.

**Project Name: St. Louis Canal Drainage**  
**Project # 13-DRA-32**

**Description:** Modify the St. Louis Canal Water Control Structure.

**Council District:** 8  
**Funding Source:** 71% Hazard Mitigation Grant and 29% Drainage Tax Fund.  
**Project Appropriation:** Total project costs including prior year authorizations \$1,251,378.  
**Operating Budget Impact:** To be determined

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: St. Louis Water Canal</b> <b>Project Number: 06-DRA-08</b>	
<b>Description:</b> Modify the St. Louis Canal Water Control Structure.	

**Council District:** 8  
**Funding Source:** Drainage Tax Fund.  
**Project Appropriation:** Total project costs including prior year authorizations \$2,031.  
**Operating Budget Impact:** To be determined.

<b>Project Name: Summerfield Pump Station (Dist. #6)</b> <b>Project Number: 09-DRA-10</b>	
<b>Description:</b> Rehabilitation of the bulkhead at the Summerfield (D-29) Pump Station. <b>Engineer/Architect:</b> GSE Associates, LLC <b>Contractor:</b> C&C Fontenot Construction & Larry Doiron, Inc.	

**Council District:** 6  
**Funding Source:** 54% Drainage Tax Fund and 46% General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$593,255.  
**Operating Budget Impact:** To be determined.

<b>Project Name: Sunset Park Area Drainage Improvements</b> <b>Project Number: 09-DRA-39</b>	
<b>Description:</b> Construction of a new diversionary ditch between the western boundaries of Sunset Park Subdivision and the undeveloped property to the north across La Hwy 20 to Bayou Terrebonne. <b>Engineer/Architect:</b> Milford & Associates <b>Contractor:</b> G & W Construction	

**Council District:** 4  
**Funding Source:** 63% ¼% Capital Sales Tax Fund and 37% Drainage Construction Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$142,420.  
**Operating Budget Impact:** To be determined.

**655 PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Sylvia Street Phase 3</b> <b>Project Number: 14-DRA-50</b>	
<b>Description:</b> Drainage improvements in the Sylvia Street area.	
<b>Engineer/Architect:</b> Duplantis Design Group	
<b>Contractor:</b> LA Contracting	

<b>Council District:</b>	5
<b>Funding Source:</b>	¼% Capital Sales Tax Fund.
<b>Project Appropriation:</b>	\$250,000 in FY2017.Total project costs including prior authorizations \$625,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Thompson Rd Levee/Drainage</b> <b>Project Number: 07-ROAD-24 &amp; 13-ROAD-37</b>	
<b>Description:</b> Construction of a road/levee from Hwy 57 to Hwy 56.	
<b>Engineer/Architect:</b> CB&I Coastal, Inc., T. Baker Smith, LLC, Terracon Consultants, Inc., & Neel-Schaffer, Inc.	
<b>Contractor:</b> Great Southern Dredging	

<b>Council District:</b>	1, 8
<b>Funding Source:</b>	32% CDBG Katrina/Rita, 30% Parish wide Drainage Construction Fund, 6% Drainage Tax Fund and 32% Facility Planning Control.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$13,180,812.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Upper Dularge Levee</b> <b>Project Number: 06-LEV-02</b>	
<b>Description:</b> Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.	
<b>Engineer/Architect:</b> CB&I Coastal, Inc.	

<b>Council District:</b>	7
<b>Funding Source:</b>	48% Drainage Tax Fund, 39% General Fund, and 13% Facility Planning and Control (Construction).
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,521,000.
<b>Operating Budget Impact:</b>	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: Upper Little Caillou Pump Station</b> <b>Project Number: 13-DRA-22 &amp; HMGP 1792-109-0002</b>	
<b>Description:</b> Replace the existing pump station (Bayou Neuf) due to failing timber bulkhead. <b>Engineer/Architect:</b> GSE Associates, LLC	

<b>Council District:</b>	8
<b>Funding Source:</b>	73% FEMA and 27% ¼% Capital Sales Tax Fund.
<b>Project Appropriation:</b>	\$1,200,000 in FY2017. Total project costs including prior authorizations \$1,750,500.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Ward Seven (7) Drainage Levee Phase I, Phase II</b> <b>Project Number: 08-LEV-41 and 09-LEV-18</b>	
<b>Description:</b> Levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station. <b>Engineer/Architect:</b> T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II) <b>Contractor:</b> Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)	

<b>Council District:</b>	8
<b>Funding Source:</b>	28% General Fund, 28% DOTD, 16% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund, 8% Dedicated Emergency Fund, 3% Apache and 1% Bond Issues.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$17,570,351.
<b>Operating Budget Impact:</b>	\$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

<b>Project Name: Wauben Subd. Drainage</b> <b>Project Number: 13-DRA-12</b>	
<b>Description:</b> To provide a drainage study on the Wauben Subdivision. <b>Engineer/Architect:</b> All South Consulting <b>Contractor:</b> KCR Contractors, LLC	

<b>Council District:</b>	4
<b>Funding Source:</b>	75 % Drainage Tax Fund, 23% General Fund, and 2% Drainage Construction Fund .
<b>Project Appropriation:</b>	\$340,000 in FY2017. Total project costs including prior year authorizations \$770,000.
<b>Operating Budget Impact:</b>	No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Westside Area Drainage**  
**Project Number: 14-DRA-05**

**Description:** Drainage improvements at Westside Boulevard and Alma Street.

**Engineer/Architect:** All South Consulting Engineers, LLC

**Contractor:** Byron E. Talbot Contractor, Inc.

**Council District:** 3

**Funding Source:** 83% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund and 1% Capital Projects Control Fund.

**Project Appropriation:** \$200,000 in FY. Total project costs including prior authorizations \$1,020,829.

**Operating Budget Impact:** No impact.

## 656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	(7,340)	0	17,611	0	0
Operating Transfers In	300,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>292,660</b>	<b>0</b>	<b>17,611</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Sewerage Collection	354,994	1,798,995	1,798,995	0	0
Treatment Plant	0	200,000	200,000	0	0
<b>TOTAL EXPENDITURES</b>	<b>354,994</b>	<b>1,998,995</b>	<b>1,998,995</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	<b>(62,334)</b>	<b>(1,998,995)</b>	<b>(1,981,384)</b>	<b>0</b>	<b>0</b>
FUND BALANCE, JANUARY 1	2,138,404	2,076,070	2,076,070	94,686	94,686
FUND BALANCE, DECEMBER 31	2,076,070	77,075	94,686	94,686	94,686

### 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

### SUMMARY OF CAPITAL PROJECTS

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
Ashland North Major Lift Station & Force Main	550,829	(110,000)	0	0	0	0	440,829
Bayou Chauvin/40 Acre Sewer Reloc	299,653	0	0	0	0	0	299,653
Grand Caillou Sew Industrial/Thompson Rd	37,546	0	0	0	0	0	37,546
Gray Sewer Facilities	17,659	0	0	0	0	0	17,659
Martin Luther King Sewers	760,910	0	0	0	0	0	760,910
NTP Bio-Filter Pumps Upgrade	200,000	0	0	0	0	0	200,000
Wetland Assimilation	40,244	110,000	0	0	0	0	150,244
Woodlawn Sewer	92,154	0	0	0	0	0	92,154
<b>TOTAL EXPENDITURES</b>	<b>1,998,995</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,998,995</b>
*Total Funding Less Prior Year Expenditures							

**656 PARISHWIDE SEWERAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: Ashland North Major Lift Station</b>	
<b>Project Number: 06-SEW-14</b>	
<b>Description:</b>	Construct an additional holding basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractor:</b>	Sealevel Construction & Digco Utility Construction

<b>Council District:</b>	7
<b>Funding Source:</b>	99% General Fund and 1% Parish wide Sewerage Construction Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$6,495,342.
<b>Operating Budget Impact:</b>	\$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.

<b>Project Name: Bayou Chauvin/40 Acre Sewer Reloc.</b>	
<b>Description:</b>	Relocate three existing sewer force mains, two 18” and one 12” that will be in conflict with a proposed outfall for a drainage retention basin. The location is approximately 0.5 miles south of Woodlawn Ranch Rd, adjacent to Bayou Chauvin.
<b>Engineer:</b>	Milford & Associates

<b>Council District:</b>	8
<b>Funding Source:</b>	Sanitation Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$300,000.
<b>Operating Budget Impact:</b>	None, benefits Drainage

<b>Project Name: Grand Caillou Sewerage Industrial/Thompson Rd</b>	
<b>Description:</b>	Engineering fees for sewer design in conjunction with a paving/drainage project along Grand Caillou being handled by the State of Louisiana.
<b>Engineer:</b>	Providence/GSE

<b>Council District:</b>	7, 8
<b>Funding Source:</b>	Parish wide Sewerage Construction Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$37,546.
<b>Operating Budget Impact:</b>	None, Design fees only

**656 PARISHWIDE SEWERAGE CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Gray Sewer Facilities</b> <b>Project Number: 12-CDBG-SEW-55</b>	
<b>Description:</b>	Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.
<b>Engineer/Architect:</b>	Greenpoint Engineering & PSI, Inc.
<b>Contractor:</b>	LA Contracting

<b>Council District:</b>	2
<b>Funding Source:</b>	42% General Fund and 58% Parish wide Sewerage Construction Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$344,198.
<b>Operating Budget Impact:</b>	\$25,000 annual increase for operation and maintenance due to energy pumping costs.

<b>Project Name: Martin Luther King Sewers</b> <b>Project Number: 05-SEW-27 &amp; 10-SEW-94</b>	
<b>Description:</b>	To provide a major lift station located in the Martin Luther King Boulevard vicinity and force main to be installed within the Westside Boulevard extension (Main to MLK).
<b>Engineer/Architect:</b>	CB&I Coastal, Inc. & GSE Associates, LLC
<b>Contractor:</b>	Guy Hopkins Construction

<b>Council District:</b>	3
<b>Funding Source:</b>	85% Sewerage Fund and 15% General Fund and.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,303,022.
<b>Operating Budget Impact:</b>	\$30,000 annual increase for additional pumping increased energy costs and some minor labor costs.

<b>Project Name: NTP Bio-Filter Pumps Upgrade</b>	
<b>Description:</b>	Replace the existing primary effluent (PE) and return activated sludge (RAS) pumps with modern, high efficiency units, sized to more appropriately match the range of flows expected.
<b>Contractor:</b>	Sealevel Construction

<b>Council District:</b>	1
<b>Funding Source:</b>	Sewerage Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$200,000.
<b>Operating Budget Impact:</b>	To be determined.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Wetland Assimilation**  
**Project Number: 10-SEW-96**

**Description:** Discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.  
**Engineer/Architect:** GSE Associates, LLC & Providence Engineering

**Council District:** Parish wide  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$295,816.  
**Operating Budget Impact:** \$150,000 annual savings in chemicals and electricity.

**Project Name: Woodlawn Sewer**  
**Project Number: 11-SEW-01**

**Description:** To provide the necessary facilities to receive flows from the Industrial corridor between Industrial Blvd. and Thompson Road.  
**Engineer/Architect:** GSE Associates, LLC  
**Contractor:** Phylway Construction, LLC

**Council District:** 7  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$145,066.  
**Operating Budget Impact:** \$25,000 Annual O & M costs.

## 659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$5,466,699 budgeted through 2013. This project is designed to slow the progression of salt-water intrusion and coastal erosion. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2014.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental	2,241,380	18,173,590	17,678,533	0	0
Miscellaneous Revenue	228,733	0	0	0	0
Operating Transfers In	9,285,467	1,107,713	1,107,713	1,279,757	1,279,757
<b>TOTAL REVENUES</b>	<b>11,755,580</b>	<b>19,281,303</b>	<b>18,786,246</b>	<b>1,279,757</b>	<b>1,279,757</b>
<b>EXPENDITURES:</b>					
Juvenile Services	98,219	581,781	581,781	(200,000)	(200,000)
Government Buildings	902,252	8,594,403	8,594,403	(23,103)	(23,103)
Code Violations/Compliance	343,753	156,242	156,242	(156,242)	(156,242)
Auditoriums	60,932	2,005,309	2,005,309	(98,894)	(98,894)
Civic Center	0	446,503	446,503	(427,000)	(427,000)
Parish Prisoners	405,843	2,631,025	2,631,025	0	0
Coastal Restoration/Preservation	639,698	18,810,739	18,794,180	1,129,240	1,129,240
Roads & Bridges	181,251	1,563,388	1,563,388	0	0
Drainage	0	170,853	170,853	0	0
Animal Control	1,709,210	3,305,703	3,305,703	0	0
Parks & Grounds	434,633	1,372,305	1,372,305	792,200	792,200
Economic Development	0	75,000	75,000	(75,000)	(75,000)
Economic Development-Other	482,777	346,618	346,618	(346,618)	(346,618)
Water Projects	0	332,065	332,065	0	0
Operating Transfers Out	0	70,000	70,000	668,615	668,615
<b>TOTAL EXPENDITURES</b>	<b>5,258,568</b>	<b>40,461,934</b>	<b>40,445,375</b>	<b>1,263,198</b>	<b>1,263,198</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-98.53%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	6,497,012	(21,180,631)	(21,659,129)	16,559	16,559
<b>FUND BALANCE, JANUARY 1</b>					
	15,466,668	21,963,680	21,963,680	304,551	304,551
<b>FUND BALANCE, DECEMBER 31</b>					
	21,963,680	783,049	304,551	321,110	321,110

## 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Board Walk-Construction B-** Approved.
  - 2017 Parishwide Drainage Construction Fund-<\$225,691>
  - 2017 Road Construction Fund <\$120,927>
- **Civic Center Roof-** Approved.
  - 2017 Capital Projects Control Fund <\$427,000>
- **Coastal Wetlands Restoration** – Approved.
  - 2017 Capital Projects Control Fund <\$16,559>
- **Courthouse Annex Generator** – Approved.
  - 2017 General Fund- <\$23,103>
- **Derelict Vessels** – Approved.
  - 2017 Capital Projects Control Fund- <\$156,242>

## 659 CAPITAL PROJECTS CONTROL FUND

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### 5-YEAR CAPITAL OUTLAY HIGHLIGHTS (Continued)

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- **District 1 Infrastructure Improvements** – Approved.
  - 2017 Capital Projects Control Fund <\$50,000>
- **Recreation District 5 Improvements** – Approved.
  - 2017 Parishwide Recreation Fund \$12,500
- **Juvenile Justice Repairs** – Approved.
  - 2017 General Fund- <\$200,000>
- **Lake Boudreaux Diversion (CWPR)** – Approved.
  - 2017 Capital Projects Control Fund- \$716,042
  - 2017 Parishwide Drainage Construction Fund \$429,757
- **Livestock Arena/Pavilion Improvements** – Approved.
  - 2017 Capital Projects Control Fund- <\$7,800>
- **Municipal Roof** – Approved.
  - 2017 General Fund <\$98,894>
- **Recreation District 6 Sanitary Improvements** – Approved.
  - 2017 Parishwide Recreation Fund- \$12,500
- **Schriever Train Station** – Approved.
  - 2017 Capital Projects Control Fund- <\$75,000>
- **VE Splash Park/Community Center** – Approved.
  - 2017 Parishwide Recreation Fund- \$825,000

**659 CAPITAL PROJECTS CONTROL FUND**

**SUMMARY OF CAPITAL PROJECTS**

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
Adult Jail Chillers, A/C, & Air Handlers	1,323,671	950,908	0	0	0	0	2,274,579
Adult Jail Renovations	292,353	(292,353)	0	0	0	0	0
Animal Shelter Building	3,187,703	118,000	0	0	0	0	3,305,703
Atchafalaya Long Distance Sediment Pipeline	604,797	0	0	0	0	0	604,797
Aviation Road Drainage (HTAC)	20,853	0	0	0	0	0	20,853
Aviation Road Rehab (HTAC)	0	27,000	0	0	0	0	27,000
Boardwalk - Construction B	346,618	0	(346,618)	0	0	0	0
Civic Center Roof	446,503	0	(427,000)	0	0	0	19,503
Clendenning Road Drainage HTAC	0	0	0	0	0	0	0
Coastal Restoration (HNC CAP 206)	1,565,766	(1,430,000)	0	0	0	0	135,766
Coastal Wetlands Restoration	16,559	0	(16,559)	0	0	0	0
Courthouse Annex Generator	351,649	0	(23,103)	0	0	0	328,546
Courthouse Annex Security	185,385	0	0	0	0	0	185,385
Courthouse Annex Waterproofing	49,914	(37,345)	0	0	0	0	12,569
Derelict Vessels	156,242	0	(156,242)	0	0	0	0
District 1 Infrastructure Improvements	50,000	0	(50,000)	0	0	0	0
District Court Renovations	14,214	0	0	0	0	0	14,214
Downtown Lighting	421,643	0	0	0	0	0	421,643
East Houma/East Park Walking Trails	99,962	112,572	0	0	0	0	212,534
Ecosystem Restoration Project (Hnc)	0	2,535,000	0	0	0	0	2,535,000
Ellender Parking Lot	26,347	(26,347)	0	0	0	0	0
Emergency Operations Center	4,730,989	1,950,000	0	0	0	0	6,680,989
Falgout Canal Freshwater Enhancement	5,295,556	3,300,000	0	0	0	0	8,595,556
Falgout Canal Marsh Management Project	106,170	0	0	0	0	0	106,170
Falgout Canal Restoration	0	151,040	0	0	0	0	151,040
Government Tower Chillers	90,500	0	0	0	0	0	90,500
Health Unit Construction	1,095,173	0	0	0	0	0	1,095,173
Juvenile Justice Repairs	651,781	(70,000)	(200,000)	0	0	0	381,781
LA 24 Sidewalks (Linda Ann to Marietta)	261,984	0	0	0	0	0	261,984
Lake Boudreaux Diversion (CWPR)	7,671,891	(1,900,000)	1,145,799	0	0	0	6,917,690
Le Petite Facility Improvements	223,100	614,900	0	0	0	0	838,000
Livestock Arena/Pavilion Improvements	7,800	0	(7,800)	0	0	0	0
Lower Atchafalaya Pipeline Study	150,000	0	0	0	0	0	150,000
Montegut (Waterworks)	0	103,800	0	0	0	0	103,800
Municipal Roof	249,792	0	(98,894)	0	0	0	150,898
Ornamental Signal Lights	(12,040)	12,040	0	0	0	0	0
Parish Sports Park Complex	934,121	139,405	0	0	0	0	1,073,526
Parish Sports Park Complex (CWEF)	135,317	0	0	0	0	0	135,317
Public Works Complex	85,000	56,347	0	0	0	0	141,347
Rec 6 Sanitary Improvements	0	0	12,500	0	0	0	12,500
Recreation District 5 Improvements	0	0	12,500	0	0	0	12,500
Safe Room	2,710	0	0	0	0	0	2,710
Schriever Train Station	75,000	0	(75,000)	0	0	0	0
Security System Control Upgrades	37,350	119,764	0	0	0	0	157,114
Shrimpers Row (Waterworks)	0	228,265	0	0	0	0	228,265
Skateboard Park	16,422	0	0	0	0	0	16,422
South LA Wetlands Discovery Center	60,767	856,750	0	0	0	0	917,517
Southdown Trails	(7,313)	7,313	0	0	0	0	0
Tower Parking Garage Improvements	19,867	0	0	0	0	0	19,867
VE Splash Park/Community Center	0	0	825,000	0	0	0	825,000
West Park Avenue Sidewalks (Royce/Marietta)	640,227	0	0	0	0	0	640,227
Westside Bike Trail	89,240	0	0	0	0	0	89,240
Whiskey Island	0	350,000	0	0	0	0	350,000
Window Replacement	199,332	0	0	0	0	0	199,332
<b>TOTAL EXPENDITURES</b>	<b>31,970,915</b>	<b>7,877,059</b>	<b>594,583</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,442,557</b>
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: Adult Jail Chillers, A/C, and Air Handlers</b> <b>Project Number: 11-JAIL-34</b>	
<b>Description:</b>	Replace chillers at the jail.
<b>Engineer/Architect:</b>	Castagnos Goodwin Utley Engineers, LLC
<b>Contractor:</b>	Blanchard Mechanical Contractors, Inc.

**Council District:** 7

**Funding Source:** 42% General Fund, 40% ¼% Sales Tax, and 18% Parish Prisoner’s Fund.

**Project Appropriation:** Total project costs including prior authorizations \$3,180,738.

**Operating Budget Impact:** To be determined.

<b>Project Name: Adult Jail Renovations</b> <b>Project Number: 09-BLDG-59</b>	
<b>Description:</b>	Replace the jail roof and preliminary plans and design for an addition to the Adult Jail facility, including storage and parking.
<b>Engineer/Architect:</b>	Cheremie & Bruce Architecture
<b>Contractor:</b>	Crown Architectural

**Council District:** 7

**Funding Source:** 58% General Fund and 42% Parish Prisoners Fund.

**Project Appropriation:** Total project costs including prior authorizations \$1,127,647.

**Operating Budget Impact:** To be determined.

<b>Project Name: Animal Shelter Building</b> <b>Project Number: 12-ANSL-T-CDBG-61</b>	
<b>Description:</b>	To build a new animal shelter in Gray. Main project being funded by OCD/CDBG grant in fund 641.
<b>Engineer/Architect:</b>	Perez, APC
<b>Contractor:</b>	BET Construction

**Council District:** Parish wide

**Funding Source:** 26% Retained Earnings, 45% General Fund, 9% Houma Terrebonne Trust Fund, 8% Facility Planning & Control, 10% Capital Sales Tax and 2% Donations.

**Project Appropriation:** Total project costs \$5,200,833.

**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: Atchafalaya Long Distance Sediment Pipeline</b> <b>Project Number: 13-CZM-08</b>	
<b>Description:</b>	Advance the design of a sediment pipeline to transport sediments dredged from the port of Morgan City's channel maintenance program from the Berwick Bay area of the Atchafalaya River to the Atchafalaya River Bar Channel area, and other available sources in the Atchafalaya Basin that are to be identified during the design process, eastward into the critical sediment deficient marshes of central and eastern Terrebonne Parish.
<b>Engineer/Architect:</b>	CB&I Coastal, Inc. and Moffatt & Nichol, Inc.

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	50% General Fund and 50% State of LA CPRA
<b>Project Appropriation:</b>	Total project costs \$1,500,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Aviation Road Drainage (HTAC)</b>	
<b>Description:</b>	Drainage improvements along Aviation Road, to be done with HTAC.

<b>Council District:</b>	8
<b>Funding Source:</b>	Drainage Tax Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$75,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Aviation Road Rehabilitation (HTAC)</b>	
<b>Description:</b>	Repairs and overlay improvements along Aviation Road. To be done with HTAC.

<b>Council District:</b>	8
<b>Funding Source:</b>	80% General Fund and 20% Parish Transportation
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$135,000.
<b>Operating Budget Impact:</b>	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Boardwalk Construction Phase 3**  
**Project Number: 05-ECD-11**

**Description:** Construction of a pedestrian bridge from the parking lot on park near the Le Petite Theater  
**Engineer/Architect:** GSE Associates, LLC  
**Contractor:** Gray Construction

**Council District:** Parish wide  
**Funding Source:** 62% State Facility Planning and 31% General Fund (Pilot).  
**Project Appropriation:** (\$346,618) in FY2017.Total project costs including prior authorizations \$529,708.  
**Operating Budget Impact:** To be determined.

**Project Name: Civic Center Roof**

**Description:** Replace the roof at the Civic Center.

**Council District:** Parish wide  
**Funding Source:** General Fund.  
**Project Appropriation:** (\$427,000) in FY 2017.Total project costs including prior year authorizations \$19,503.  
**Operating Budget Impact:** To be determined.

**Project Name: Coastal Restoration (HNC CAP 206)**

**Description:** To provide match funding for Federal Coastal Restoration projects in the future.

**Council District:** Parish wide  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$320,000.  
**Operating Budget Impact:** To be determined,

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: Coastal Wetlands Restoration Project Number 2503-02-13</b>	
<b>Description:</b>	Construct Brush Fences for the GIWW Levee Vegetative Plantings.

<b>Council District:</b>	1, 2, 3,4,5,6,7,8,9
<b>Funding Source:</b>	86% Department of Natural Resources and 14% Coastal Restoration Fund.
<b>Project Appropriation:</b>	(\$16,559) in FY 2017.Total project costs including prior authorizations \$48,630.
<b>Operating Budget Impact:</b>	No impact.

<b>Project Name: Courthouse Annex Generator Project Number: 13-CHSE-11</b>	
<b>Description:</b>	Install a generator in the Courthouse Annex.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractor:</b>	Thomassie Construction

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	General Fund.
<b>Project Appropriation:</b>	(\$23,103) in FY2017.Total project costs including prior year authorizations \$767,897.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Courthouse Annex Security</b>	
<b>Description:</b>	Installation of all security devices required to provide a safe and secure facility. Modifications to existing entrances. Installation of metal detectors.
<b>Engineer/Architect:</b>	GSE Associates, LLC

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	General Fund.
<b>Project Appropriation:</b>	Total project costs \$250,000.
<b>Operating Budget Impact:</b>	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Courthouse Annex Waterproofing**

**Description:** Cleaning and sealing of all exterior surfaces of facility. Numerous areas of water intrusion from walls and flat surfaces.

**Engineer/Architect:** GSE Associates, LLC

**Contractor:** RAM Construction

**Council District:** Parish wide  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs \$266,655.  
**Operating Budget Impact:** To be determined.

**Project Name: Derelict Vessels**

**Description:** Removal of sunken vessels parish wide.

**Council District:** Parish wide  
**Funding Source:** General Fund.  
**Project Appropriation:** (\$156,242) in FY2017.Total project costs including prior authorizations \$343,758.  
**Operating Budget Impact:** No impact.

**Project Name: District 1 Infrastructure Improvements**

**Description:** Improvements to infrastructure in District 1.

**Council District:** 1  
**Funding Source:** General Fund.  
**Project Appropriation:** (\$50,000) in FY2017.Total project costs including prior authorizations \$50,000.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: District Court Renovations**

**Description:** Major renovations to the old Council meeting room in the Courthouse Annex for District Court.

**Council District:** 5  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$150,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Downtown Lighting  
Project Number: 14-UTL-29**

**Description:** Replacement of street lights in downtown historic district.  
**Engineer/Architect:** Providence/GSE Associates  
**Contractor:** Diamond Electrical Company

**Council District:** 1, 2, & 5  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs including prior authorizations \$500,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Eco System Restoration (HNC)**

**Description:** Local match for the Corps Shoreline Protection Project for the Houma Navigational Canal.

**Council District:** 7  
**Funding Source:** 100% Capital Projects Control Fund  
**Project Appropriation:** Total project costs including prior authorizations \$2,535,000.  
**Operating Budget Impact:** To be determined

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: East Houma/East Park Walking Trails</b> <b>Project Number: 02-WALK-38</b>	
<b>Description:</b>	Construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.
<b>Engineer/Architect:</b>	GSE Associates, LLC
<b>Contractor:</b>	Hardrock Construction

<b>Council District:</b>	5
<b>Funding Source:</b>	67% DOTD, 20% ¼% Capital Sales Tax Fund, and 13% General Fund (Pilot)
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$455,993.
<b>Operating Budget Impact:</b>	\$2,000 annual increase.

<b>Project Name: Emergency Operation Center</b> <b>Project Number: 13-OEP-30</b>	
<b>Description:</b>	To centralize emergency operations in Terrebonne Parish.
<b>Engineer/Architect:</b>	Houston J. Lirette, Jr.

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	59% Facility Planning and Control, and 41% General Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$7,346,240.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Falgout Canal Freshwater Enhancement</b> <b>Project Number: 08-CR-29</b>	
<b>Description:</b>	Introduce freshwater into the marshes adjacent to the Houma Navigational Canal between HNC and Bayou Dularge.
<b>Engineer/Architect:</b>	T Baker Smith, LLC
<b>Contractor:</b>	Hemphill Construction

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	U.S. Dept of Interior (CIAP).
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$9,351,471.
<b>Operating Budget Impact:</b>	To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Falgout Canal Marsh Management Project**

**Description:** To excavate canal and build up levee.

**Council District:** 7  
**Funding Source:** ¼% Capital Sales Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$150,000.  
**Operating Budget Impact:** To be determined upon completion of project.

**Project Name: Falgout Canal Road Restoration**

**Description:** To complete an assessment of the east end of the road (Pontoon Bridge to Hwy 57)

**Council District:** 7  
**Funding Source:** TLCD.  
**Project Appropriation:** Total project costs including prior authorizations \$151,040.  
**Operating Budget Impact:** To be determined upon completion of project.

**Project Name: Government Tower Chillers**

**Description:** Replace chillers in the Government Tower.

**Council District:** Parish wide  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior year authorizations \$90,500.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

<b>Project Name: Health Unit Construction</b>	
<b>Description:</b>	Construction of a new facility on Williams Avenue.
<b>Engineer/Architect:</b>	Marcello & Associates

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	Health Unit Fund
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,240,000.
<b>Operating Budget Impact:</b>	\$7,500 annual increase in utility costs as well as various maintenance expenses.

<b>Project Name: Juvenile Justice Repairs</b>	
<b>Description:</b>	Provide for building HVAC systems and other improvements necessary for the day to day operations of the facility.

<b>Council District:</b>	Parishwide.
<b>Funding Source:</b>	General Fund.
<b>Project Appropriation:</b>	(\$200,000) in FY2017. Total project costs including prior authorizations \$480,000.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: LA 24 Sidewalks (Linda Ann St to Marietta Place)</b> <b>Project Number: 11-WALK-10</b>	
<b>Description:</b>	Construct sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place.
<b>Engineer/Architect:</b>	Duplantis Design Group

<b>Council District:</b>	4 & 2
<b>Funding Source:</b>	70% La DOTD Enhancement and 30% General Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$305,000.
<b>Operating Budget Impact:</b>	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Lake Boudreaux Diversion (CWPR)**  
**Project Number: 05-LAND-14 & 09-DRA-66**

**Description:** Coastal wetlands planning and restoration.  
**Engineer/Architect:** T. Baker Smith

**Council District:** 7

**Funding Source:** 34% ¼% Capital Sales Tax Fund, 23% Drainage Tax Fund, 16% Dept. of Natural Resources, 14% General Fund, 12% BP Coastal Restoration, and 1% Capital Projects Control Fund. \$1,145,799 in FY2017.

**Project Appropriation:** Total project costs including prior authorizations \$7,333,482.

**Operating Budget Impact:** No impact.

**Project Name: Le Petit Facility Improvements**

**Description:** Improvements to Le Petit Theatre de Terrebonne

**Council District:** Parishwide

**Funding Source:** 83% Facility Planning and Control 17% Le Petit Theatre.

**Project Appropriation:** Total project costs including prior authorizations \$838,000.

**Operating Budget Impact:** No impact.

**Project Name: Livestock Arena/Pavilion Improvements**

**Description:** Improvements to Livestock Arena/Pavilion

**Council District:** 8

**Funding Source:** General Fund

**Project Appropriation:** (\$7,800) in FY 2017.Total project costs including prior authorizations \$67,192.

**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Lower Atchafalaya Pipeline Study**

**Description:** Study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.

**Council District:** Parish wide  
**Funding Source:** TLCD  
**Project Appropriation:** Total project costs including prior authorizations \$150,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Montegut (Waterworks)**

**Description:** Study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.

**Council District:** 9  
**Funding Source:** LGAP Montegut (Waterworks)  
**Project Appropriation:** Total project costs including prior authorizations \$103,800.  
**Operating Budget Impact:** To be determined.

**Project Name: Municipal Roof**

**Description:** Replacing current roof system. Current roof system has served its life.

**Council District:** Parish wide  
**Funding Source:** 90% General Fund and 10% Non-District Recreation Fund.  
**Project Appropriation:** (\$98,894) in FY 2017. Total project costs including prior authorizations \$151,347.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Parish Sports Park Complex**

**Description:** Evaluate the merits and feasibility of acquired land in partnership with recreation district 2, 3 for the purpose of developing a major sports park complex.

**Engineer/Architect:** Joseph Furr Design

**Council District:** Parish wide

**Funding Source:** 63% General Fund and 37% Recreation fund.

**Project Appropriation:** Total project costs including prior authorizations \$3,227,905.

**Operating Budget Impact:** To be determined.

**Project Name: Parish Sports Complex (CWEF)**

**Description:** Expansion of Southdown Trail System. Westside Loop to connect to existing route along Valhi Blvd.

**Council District:** 2 & 3

**Funding Source:** Community Water Enrichment Fund

**Project Appropriation:** Total project costs including prior authorizations \$135,217.

**Operating Budget Impact:** To be determined upon completion of project

**Project Name: Public Works Complex**

**Description:** Evaluate the merits and feasibility of acquired land in partnership with the Recreation District 2, 3 for the purpose of developing a major sports park complex.

**Engineer/Architect:** Stantec Consulting Services, Inc.

**Council District:** 5

**Funding Source:** 53% General Fund and 26% ¼% Capital Sales Tax Fund and 21% Capital Project Control Fund

**Project Appropriation:** Total project costs including prior authorizations \$392,468.

**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Recreation District 5 Improvements**

**Description:** Assist with the recreation department to purchase equipment.

**Council District:** 5  
**Funding Source:** General Fund  
**Project Appropriation:** Total project costs \$12,500 in FY2017.  
**Operating Budget Impact:** To be determined.

**Project Name: Recreation District 6 Sanitary Improvements**  
**Project Number:**

**Description:** Provide funding to Recreation District to purchase trailer mounted bathroom facilities for the ball parks.

**Council District:** Parish wide.  
**Funding Source:** Parishwide Recreation Fund  
**Project Appropriation:** Total project costs \$12,500 in FY2017.  
**Operating Budget Impact:** To be determined.

**Project Name: Safe Room**  
**Project Number: 14-SAFE-02**

**Description:** Terrebonne Parish Safe Room for first responder's project.  
**Engineer/Architect:** Houston J. Lirette, Jr.

**Council District:** Parish wide.  
**Funding Source:** 75% FEMA/HMGP and 25% General Fund.  
**Project Appropriation:** Total project costs \$159,042.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Schriever Train Station**

**Description:** Terrebonne Parish Safe Room for first responder's project.  
**Engineer/Architect:** Houston J. Lirette, Jr.

**Council District:** 2  
**Funding Source:** General Fund.  
**Project Appropriation:** (\$75,000) FY 2017.  
**Operating Budget Impact:** To be determined.

**Project Name: Security System Control Upgrades**

**Description:** Updating jail security system.

**Council District:** 7  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior year authorizations \$157,114.  
**Operating Budget Impact:** To be determined.

**Project Name: Shrimpers Row (Waterworks)**

**Description:** Provides the citizens of the local community with clean portable water for drinking and using the restrooms.

**Council District:** 7  
**Funding Source:** Community Water Enrichment Fund  
**Project Appropriation:** Total project costs including prior year authorizations \$228,265.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Skateboard Park**  
**Project Number: 12-PARK-44**

**Description:** Construct Phase I in the area of Hwy 311 within a high growth area near residential neighborhoods to encourage access by pedestrian and bicycle transportation.  
**Engineer/Architect:** Duplantis Design Group  
**Contractor:** Larry Doiron, Inc.

**Council District:** Parish wide  
**Funding Source:** 76% Parish wide Recreation Fund and 24% Facility Planning and Control  
**Project Appropriation:** Total project costs including prior year authorizations \$1,234,000.  
**Operating Budget Impact:** To be determined.

**Project Name: South LA Wetlands Discovery Center**  
**Project Number: 15-BLDG-13**

**Description:** Construction of the South LA Wetlands Discovery Center  
**Engineer/Architect:** Perez, APC

**Council District:** Parish wide  
**Funding Source:** Facility Planning and Control  
**Project Appropriation:** Total project costs including prior authorizations \$978,000.  
**Operating Budget Impact:** No impact.

**Project Name: Tower Parking Garage Improvements**

**Description:** To develop a master plan of items needed to expand the life of the structure.  
**Engineer/Architect:** Badeaux Engineers

**Council District:** 5  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$35,000.  
**Operating Budget Impact:** To be determined.

659 CAPITAL PROJECTS CONTROL FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: VE Splash Park/Community Center**

**Description:** To provide a Splash Park and Community Center for Village East.

**Council District:** 1  
**Funding Source:** Parishwide Recreation Fund  
**Project Appropriation:** Total project costs \$825,000 in FY2017.  
**Operating Budget Impact:** To be determined.

**Project Name: West Park Ave Sidewalks (Royce Street to Marietta Place)**  
**Project Number: 12-WALK-31**

**Description:** Constructing sidewalks along LA 24 from Royce Street to Marietta Place.  
**Engineer/Architect:** Duplantis Design Group

**Council District:** 3 & 4  
**Funding Source:** 82% Louisiana DOTD Enhancement Program and 18% General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$670,000.  
**Operating Budget Impact:** To be determined upon completion of project.

**Project Name: Westside Bike Trail**

**Description:** Expansion of Southdown Trail System. Westside Loop to connect to existing route along Valhi Blvd.

**Council District:** 2, 4, 6, 7  
**Funding Source:** Federal Highway Administration.  
**Project Appropriation:** Total project costs including prior authorizations \$89,240.  
**Operating Budget Impact:** To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Whiskey Island**  
**Project Number: 16-DRA-28**

**Description:** A project designed to retain sand and protect Whiskey Island.

**Council District:** 2, 4, 6, 7  
**Funding Source:** Federal Highway Administration.  
**Project Appropriation:** Total project costs including prior authorizations \$350,000.  
**Operating Budget Impact:** To be determined upon completion of project

**Project Name: Window Replacement**

**Description:** Changing internal windows at jail.

**Council District:** 7  
**Funding Source:** General Fund.  
**Project Appropriation:** Total project costs \$318,532.  
**Operating Budget Impact:** To be determined.

## 661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. New money budgeted for 2014 are to continue improvements to our Parish infrastructure. Multi-year projects include the Hollywood Road 4-Lane, Hollywood Road Widening from Highway 311 to Valhi, Bayou Gardens Extension from Coteau to Bayou Blue. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 PROPOSED	2017 ADOPTED
<b>REVENUES:</b>					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	2,112,064	7,264,411	7,264,411	0	0
Miscellaneous Revenue	23,696	0	0	0	0
Operating Transfers In	6,771,708	1,700,000	1,700,000	662,942	662,942
<b>TOTAL REVENUES</b>	<b>8,907,468</b>	<b>9,116,699</b>	<b>9,116,699</b>	<b>662,942</b>	<b>662,942</b>
<b>EXPENDITURES:</b>					
Roads & Bridges	5,103,291	24,951,308	24,951,308	912,942	912,942
ARRA/Stimulus	0	116,797	116,797	0	0
Operating Transfers Out	189,441	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>5,292,732</b>	<b>25,068,105</b>	<b>25,068,105</b>	<b>912,942</b>	<b>912,942</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT</b>					
					-96.36%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	3,614,736	(15,951,406)	(15,951,406)	(250,000)	(250,000)
FUND BALANCE, JANUARY 1	12,615,063	16,229,799	16,229,799	278,393	278,393
FUND BALANCE, DECEMBER 31	16,229,799	278,393	278,393	28,393	28,393

## 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Hollywood Road Extension (Valhi Blvd to LA 182W)-** Approved.
  - 2017 Road Construction Fund \$250,000
  - 2017 Parishwide Drainage Construction Fund \$67,342
  - 2017 Sales Tax Construction Fund \$64,000
- **Mayfiled Bridge No. 1 Replacement-**Approved.
  - 2017 1/4% Sales Tax \$238,481
  - 2017 Capital Project Control Fund \$120,927
  - 2017 Road Construction Fund \$72,913
  - 2017 Public Improvement Construction Fund \$22,192
- **Southdown West Complete Streets-** Approved.
  - 2017 Road Construction Fund- <\$30,000>
- **Southgate Subdivision** –Approved.
  - 2017 Road Construction Fund<\$40,000>
- **Toussiant/Foret Bridge** – Approved.
  - 2017 Road Construction Fund <\$2,913>
- **Valhi Extension Line & Grade Eval** – Approved.
  - 2017 Parishwide Drainage Construction Fund \$150,000

**661 ROAD CONSTRUCTION FUND**

**SUMMARY OF CAPITAL PROJECTS**

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
Asphalt Overlays - Federal Stimulus (ARRA)	45,078	0	0	0	0	0	45,078
Bayou Gardens Extension	4,585,049	1,700,000	0	0	0	0	6,285,049
Bayouside Drive Bridge	19,865	(19,865)	0	0	0	0	0
Concrete Sections II - Federal Stimulus (ARRA)	28,081	0	0	0	0	0	28,081
Country Drive Improvements	3,655,068	379,827	0	0	0	0	4,034,895
Country Drive Improvements - Phase II	150,000	(150,000)	0	0	0	0	0
Hollywood Rd. (South) 4 Lane	6,596,174	3,079,719	0	0	0	0	9,675,893
Hollywood Road Extension (Valhi to Hwy 182)	4,615,859	0	381,342	0	0	0	4,997,201
Hollywood Road Widening (Hwy 311 to Valhi)	102,915	(102,915)	0	0	0	0	0
Jeff Drive Overlay	400,000	0	0	0	0	0	400,000
Kings Bayou Bridge Replacement	557,366	200,000	0	0	0	0	757,366
Major Turning Lanes	84,460	(84,460)	0	0	0	0	0
Mayfield Bridge No. 1 Replacement	622,697	(200,000)	454,513	0	0	0	877,210
North Hollywood Road Improvements	1,109	0	0	0	0	0	1,109
Pontoon Bridge Major Repairs	89,781	0	0	0	0	0	89,781
Prospect Turn Lane	17,231	(17,231)	0	0	0	0	0
Southdown West Complete Streets	30,000	0	(30,000)	0	0	0	0
Southgate Subdivision Entrance	40,000	0	(40,000)	0	0	0	0
Texas Gulf Road Bridge	5,356	(5,356)	0	0	0	0	0
Thompson Road Construction	832,479	0	0	0	0	0	832,479
Toussant/Foret Bridge	2,913	0	(2,913)	0	0	0	0
Turning Lanes - Federal Stimulus (ARRA)	43,638	0	0	0	0	0	43,638
Valhi Extension Line & Grade Eval	0	0	150,000	0	0	0	150,000
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	45,882	0	0	0	0	0	45,882
Westside Blvd. - Phase II (To MLK)	797,104	0	0	0	0	0	797,104
<b>TOTAL EXPENDITURES</b>	<b>23,368,105</b>	<b>4,779,719</b>	<b>912,942</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,060,766</b>
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: Asphalt Overlays – Federal Stimulus (ARRA)</b> <b>State Project Number: 742-55-0110</b>	
<b>Description:</b>	To overlay, patch and stripe Country Dr (Jeff Dr to Klondyke Rd), Southdown Mandalay Rd, (St Charles St to Thacker Dr), Westside Blvd, Bayou Lacache Bridge approaches for Klondyke Rd and Alma Street.
<b>Contractor:</b>	Huey Stockstill

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	Federal ARRA.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$946,615.
<b>Operating Budget Impact:</b>	To be determined.

<b>Project Name: Bayou Gardens Extension</b> <b>Project Number: 07-EXT-22</b>	
<b>Description:</b>	To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road.
<b>Engineer/Architect:</b>	T Baker Smith & Neel-Schaffer, Inc
<b>Contractor:</b>	Byron E. Talbot Contractor, LLC

<b>Council District:</b>	4
<b>Funding Source:</b>	49% General Fund, 29% ¼% Sales Tax Fund, 20% Road & Bridge Maintenance Fund, and 2% Road and Bridge Construction Fund.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$7,936,000.
<b>Operating Budget Impact:</b>	No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

<b>Project Name: Concrete Sections II– Federal Stimulus (ARRA)</b> <b>State Project Number: 742-55-0113</b>	
<b>Description:</b>	To remove and replace damaged concrete panels and stripe select locations. Base bid consists of Acadian Dr (Oaklawn Dr to LA 661) and East St (LA 57 to LA 24); Additive alternative 1 consists of Jefferson Davis St (Wilson Ave to Gouaux Ave) and Sixth St (Gouaux Ave to LA 182); Additive alternate 2 consists of Vicari (Hampton St to Bayou Gardens Blvd); and Additive Alternate 3 consists of Williams Ave (Legion Ave to N Hollywood Rd). The award of alternates will be based upon the availability of Funds.
<b>Contractor:</b>	Forby Contracting, Inc.

<b>Council District:</b>	Parish wide
<b>Funding Source:</b>	Federal ARRA.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$1,715,110.
<b>Operating Budget Impact:</b>	To be determined.

**661 ROAD CONSTRUCTION FUND**

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Country Drive Improvements Project Number: 97-PAV-21</b>	
<b>Description:</b>	Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.
<b>Engineer/Architect:</b>	T. Baker Smith and Meyer Engineering
<b>Contractor:</b>	Huey Stockstill, Inc

<b>Council District:</b>	9
<b>Funding Source:</b>	65% Louisiana Department of Transportation and Development, 14% General Fund, 12% ¼ Capital Sales Tax Fund, 8% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
<b>Project Appropriation:</b>	Total project cost including prior authorizations \$6,631,827.
<b>Operating Budget Impact:</b>	\$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

<b>Project Name: Hollywood Road (South) – 4 Lane Project Number: 98-WID-25</b>	
<b>Description:</b>	Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.
<b>Engineer/Architect:</b>	Hartman Engineer (Metairie) selected by DOTD & GSE Associates, LLC (Utility Relocation)
<b>Contractor:</b>	Low Land Construction (Utility Relocation) & Conti Enterprises, Inc.

<b>Council District:</b>	2
<b>Funding Source:</b>	73% Louisiana Department of Transportation and Development, 14% General Fund, 7% ¼ % Capital Sales Tax Fund, 3% Interest, 3% Road and Bridge Maintenance Fund.
<b>Project Appropriation:</b>	Total project cost including prior authorizations \$24,730,089.
<b>Operating Budget Impact:</b>	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.

<b>Project Name: Hollywood Road Extension (Valhi to LA HWY 182))</b>	
<b>Description:</b>	Examine the feasibility of extending Hollywood Road from its intersection with Valhi to LA Hwy 182 near waterproof.

<b>Council District:</b>	6
<b>Funding Source:</b>	General Fund
<b>Project Appropriation:</b>	\$381,342 in FY 2017.Total project cost including prior authorizations \$5,159,050.
<b>Operating Budget Impact:</b>	To be determined.

**661 ROAD CONSTRUCTION FUND**

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**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

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**Project Name: Jeff Drive Overlay**

**Description:** Reconstruction of Jeff Drive

**Council District:** 8  
**Funding Source:** General Fund- BP.  
**Project Appropriation:** Total project cost including prior authorizations \$400,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Kings Bayou Bridge Replacement**

**Description:** Replace Kings Bayou Bridge

**Council District:** 7  
**Funding Source:** 83% General Fund and 17% Road & Bridge Maintenance Fund  
**Project Appropriation:** Total project costs \$800,000.  
**Operating Budget Impact:** No impact.

**Project Name: Mayfield Bridge No. 1 Replacement**

**Description:** Replace Mayfield Bridge No. 1

**Council District:** 7  
**Funding Source:** Road & Bridge Maintenance Fund  
**Project Appropriation:** \$454,513 in FY2017.Total project costs \$954,513.  
**Operating Budget Impact:** No impact.

661 ROAD CONSTRUCTION FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: North Hollywood Road Improvements**  
**Project Number: 07-ROAD-36**

**Description:** Shoulder improvements along North Hollywood Road.  
**Engineers/Architects:** David A Waitz  
**Contractor:** LA Contracting

**Council District:** 3, 4  
**Funding Source:** 90% Road and Bridge Maintenance Fund, and 10% ¼% Capital Sales Tax Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$555,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Pontoon Bridge Major Repairs**

**Description:** Major repairs to the Dulac Pontoon Bridge to be repaired by the State.

**Council District:** 7  
**Funding Source:** 72% Road & Bridge Maintenance Fund and 28% DOTD  
**Project Appropriation:** Total project costs including prior authorizations \$339,571.  
**Operating Budget Impact:** No Impact.

**Project Name: Southdown West Complete Streets**

**Description:** Improving accessibility in the Southdown West area.

**Council District:** 6  
**Funding Source:** Road & Bridge Maintenance Fund  
**Project Appropriation:** (\$30,000) FY 2017. Total project cost including prior authorizations \$30,000.  
**Operating Budget Impact:** No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Southgate Subdivision Entrance**

**Description:** Remove the median at the entrance of Southgate Subdivision.

**Council District:** 9  
**Funding Source:** General Fund  
**Project Appropriation:** (\$40,000) in FY 2017.Total project costs including prior authorizations \$40,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Thompson Road Construction**  
**Project Number: 07-ROAD-24**

**Description:** Extending Thompson Road from Hwy 57 to Hwy 56.  
**Engineer/Architect:** CB&I Coastal, Inc. & Neel-Schaffer, Inc.  
**Contractor:** Great Southern Dredging

**Council District:** 1, 8  
**Funding Source:** 53% Road & Bridge Maintenance Fund, 23% Road Construction Fund, 16% ¼% Capital Sales Tax Fund, and 8% General Fund.  
**Project Appropriation:** Total project costs including prior authorizations \$833,609.  
**Operating Budget Impact:** To be determined.

**Project Name: Toussant/Foret Bridge**  
**Project Number: 08-BRG-50**

**Description:** Major repairs to the Toussant/Foret Bridge  
**Engineer/Architect:** CB&I Coastal, Inc.  
**Contractor:** F. Miller Construction, LLC

**Council District:** 9  
**Funding Source:** 59% General Fund and 41% Road & Bridge Maintenance Fund.  
**Project Appropriation:** (\$2,913) in FY2017.Total project costs including prior authorizations \$462,087.  
**Operating Budget Impact:** To be determined

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Turning Lanes – Federal Stimulus (ARRA)**  
**State Project Number: 742-55-0112, 005-05-0075, 065-30-0044, & 855-07-0015**

**Description:** The widening of existing roadways to add turn lanes at 10 intersections in Houma – Country Estates at LA 624, La 660 at LA 24, Bayou Gardens at LA 24, Corporate at LA 3040, Hollywood at LA 24, LA 182 at 6<sup>th</sup> Street, Polk at LA 311, LA 182 at LA 315, LA 3040 at Hollywood Road.

**Engineer/Architect:** ECM Consultants

**Contractor:** Byron E Talbot Contractors, Inc.

**Council District:** Parish wide  
**Funding Source:** Federal ARRA.  
**Project Appropriation:** Total project costs including prior authorizations \$972,372.  
**Operating Budget Impact:** To be determined.

**Project Name: Valhi Extension Line & Grade Eval**

**Description:**

**Council District:** 6  
**Funding Source:** Parishwide Drainage Fund  
**Project Appropriation:** Total project costs including prior authorizations \$150,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road**  
**Project Number: 99-EXT-58**

**Description:** Extend the divided 4-lane road to intersect with St. Louis Canal Road.

**Engineer/Architect:** GSE & Associates, Inc. and ECM Consultants

**Contractor:** Byron E. Talbot Contractors

**Council District:** 3  
**Funding Source:** 76% Louisiana Department of Transportation and Development and 24% General Fund.  
**Project Appropriation:** Total project cost including prior authorizations \$3,429,758.  
**Operating Budget Impact:** \$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.

661 ROAD CONSTRUCTION FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

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**Project Name: Westside Blvd. Phase II – to MLK**  
**Project Number: 99-EXT-58**

**Description:** Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.  
**Engineer/Architect:** Gulf South Engineers & GSE Associates, LLC  
**Contractor:** Byron E. Talbot Contractors

**Council District:** 3

**Funding Source:** 44% General Fund, 26% Road & Bridge Maintenance Fund, 12% Road Construction Fund, 7% Parish Transportation Fund, 5% ¼% Capital Sales Tax, 4% Citizens Participation, 2% September 1996 Bond Issue.

**Project Appropriation:** Total project costs including prior authorizations \$2,125,827.

**Operating Budget Impact:** \$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

## 662 ADMINISTRATIVE BUILDINGS

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$885,000. Other projects include the Courthouse Annex Building Modification and purchase of an emergency generator. Funds remaining are used for Government Buildings.

BUDGET SUMMARY	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 PROPOSED	2017 ADOPTED
<b>REVENUES:</b>					
Intergovernmental	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Government Buildings	0	567,282	567,282	(27,083)	(27,083)
Operating Transfers Out	0	131,804	131,804	27,083	27,083
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>699,086</b>	<b>699,086</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-104.77%
INCREASE (DECREASE) TO FUND BALANCE	0	(699,086)	(699,086)	0	0
FUND BALANCE, JANUARY 1	733,756	733,756	733,756	34,670	34,670
FUND BALANCE, DECEMBER 31	733,756	34,670	34,670	34,670	34,670

## 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Administrative Building/Renovations** – Approved.
  - 2017 Parishwide Drainage Construction Fund <\$16,422>
- **Customer Service/Registrar of Voters Reloc** – Approved.
  - 2017 Administrative Building Building <10,661>

## SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2016	2017	2018	2019	2020	
Administrative Building/Renovations	448,425	(131,804)	(16,422)	0	0	0	300,199
Courthouse Annex Building Modification	240,000	0	0	0	0	0	240,000
Customer Service/Registrar of Voter Reloc	10,661	0	(10,661)	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>699,086</b>	<b>(131,804)</b>	<b>(27,083)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>540,199</b>
*Total Funding Less Prior Year Expenditures							

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: Administrative Building – Government Towers Renovations</b>	
<b>Project Number: 01-GT-02</b>	
<b>Description:</b>	Renovation of the new government tower building. (Air handler and chiller replacement phase)
<b>Engineer/Architect:</b>	Houston J. Lirette, Jr. & GSE Associates, LLC
<b>Contractor:</b>	Thompson Construction, M&H Builders, Inc., & Blanchard Mechanical Contractors

<b>Council District:</b>	5
<b>Funding Source:</b>	General Fund, Interest
<b>Project Appropriation:</b>	(\$16,422) in FY2017. Total project cost including prior authorization \$11,661, 000
<b>Operating Budget Impact:</b>	No impact, possible savings from reduced utilities and maintenance.

<b>Project Name: Courthouse Annex Building Modification</b>	
<b>Description:</b>	To modify and upgrade the Courthouse Annex Facility.

<b>Council District:</b>	1
<b>Funding Source:</b>	Administrative Building Fund, Unallocated Interest
<b>Project Appropriation:</b>	Total project cost including prior authorizations \$240,000.
<b>Operating Budget Impact:</b>	No impact.

<b>Project Name: Customer Service/Registrar of Voters Relocation</b>	
<b>Description:</b>	Relocate Registrar of Voters from Annex Building to Government Tower. Relocate Customer Service to different section of Government Tower.

<b>Council District:</b>	5
<b>Funding Source:</b>	General Fund
<b>Project Appropriation:</b>	(\$10,661) in FY2017. Total project cost including authorization \$114,514.
<b>Operating Budget Impact:</b>	No impact.

**664 1-1B CONSTRUCTION FUND**

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2016 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	475	0	2,220	0	0
<b>TOTAL REVENUES</b>	<u>475</u>	<u>0</u>	<u>2,220</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Drainage	0	817,832	817,832	0	0
<b>TOTAL EXPENDITURES</b>	<u>0</u>	<u>817,832</u>	<u>817,832</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	475	(817,832)	(815,612)	0	0
FUND BALANCE, JANUARY 1	823,687	824,162	824,162	8,550	8,550
FUND BALANCE, DECEMBER 31	824,162	6,330	8,550	8,550	8,550

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

**SUMMARY OF CAPITAL PROJECTS**

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
1-1 B Drainage Project	817,832	0	0	0	0	0	817,832
<b>TOTAL EXPENDITURES</b>	<u>817,832</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>817,832</u>
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: 1-1B Drainage Project</b> <b>Project Number: 86-148-01</b>	
<b>Description:</b>	Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Low Land Construction and Chet Morrison

**Council District:** 2, 3, 4, 5

**Funding Source:** 35% Capital Projects Control Fund, 14% ¼% Capital Sales Tax Fund, 15% Drainage Tax Fund, 3% 1-1B Construction Fund, 6% 1998 Public Improvement Bond Fund, 15% State Grant and 1% 2000 Public Improvement Bond Fund.

**Project Appropriation:** Total project costs including prior authorizations \$8,969,153.

**Operating Budget Impact:** \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

**665 GENERAL OBLIGATION BOND CONSTRUCTION FUND**

This fund was set up due to sale of General Obligation Bonds in 2005 for the amount of \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	497	0	1,422	0	0
<b>TOTAL REVENUES</b>	<u>497</u>	<u>0</u>	<u>1,422</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Roads and Bridges	167,621	0	0	0	0
Sewerage Collection	72,385	220,892	220,892	0	0
<b>TOTAL EXPENDITURES</b>	<u>240,006</u>	<u>220,892</u>	<u>220,892</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(239,509)	(220,892)	(219,470)	0	0
FUND BALANCE, JANUARY 1	488,209	248,700	248,700	29,230	29,230
FUND BALANCE, DECEMBER 31	248,700	27,808	29,230	29,230	29,230

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

**SUMMARY OF CAPITAL PROJECTS**

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
Grey Sewer Facilities	220,892	0	0	0	0	0	220,892
<b>TOTAL EXPENDITURES</b>	<u>220,892</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>220,892</u>
*Total Funding Less Prior Year Expenditures							

**665 GENERAL OBLIGATION BOND CONSTRUCTION FUND**

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**CAPITAL IMPROVEMENT PROJECT DETAIL**

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**Project Name: Gray Sewer Facilities**  
**Project Number: 12-CDBG-SEW-55**

**Description:** Sewerage along Hwy 24 South from Laurel Bridge to Fairlane Drive.  
**Engineer/Architect:** Greenpoint Engineering

**Council District:** 2  
**Funding Source:** General Obligation Bonds.  
**Project Appropriations:** Total project costs including prior authorizations \$480,802.  
**Operating Budget Impact:** None, Line replaced

**667 – 2005 SALES TAX CONSTRUCTION FUND**

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	81,129	0	22,972	0	0
<b>TOTAL REVENUES</b>	<u>81,129</u>	<u>0</u>	<u>22,972</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Roads and Bridges	2,561,466	5,308,982	5,308,982	0	0
Operating Transfers Out	0	114,063	114,063	64,000	64,000
<b>TOTAL EXPENDITURES</b>	<u>2,561,466</u>	<u>5,423,045</u>	<u>5,423,045</u>	<u>64,000</u>	<u>64,000</u>
<b>% CHANGE OVER PRIOR YEAR</b>					-100.00%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>	(2,480,337)	(5,423,045)	(5,400,073)	(64,000)	(64,000)
FUND BALANCE, JANUARY 1	7,946,843	5,466,506	5,466,506	66,433	66,433
FUND BALANCE, DECEMBER 31	5,466,506	43,461	66,433	2,433	2,433

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- No new activity.

667 – 2005 SALES TAX CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2016	2017	2018	2019	2020	
Bayou Gardens Blvd Extension	990,105	0	0	0	0	0	990,105
Westside Blvd Ph 3 (MLK to Hhy 311)	4,318,877	0	0	0	0	0	4,318,877
<b>TOTAL EXPENDITURES</b>	<b>5,308,982</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,308,982</b>
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

<b>Project Name: Bayou Gardens Extension</b> <b>Project Number: 07-EXT-22</b>
<b>Description:</b> To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road. <b>Engineer/Architect:</b> T Baker Smith <b>Contractor:</b> Byron E. Talbot Contractor, Inc.

- Council District:** 4
- Funding Source:** Sales Tax Bonds.
- Project Appropriation:** Total project costs including prior authorizations \$7,040,870.
- Operating Budget Impact:** No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

<b>Project Name: Westside Blvd. Phase 3 (MLK to Hwy311)</b> <b>Project Number: 13-EXT-13</b>
<b>Description:</b> Extend Westside Blvd. from MLK Blvd. to Highway 311 <b>Engineer/Architect:</b> GSE Associates, LLC <b>Contractor:</b> Byron E. Talbot

- Council District:** 2, 3
- Funding Source:** Sales Tax Bond Proceeds
- Project Appropriation:** Total project costs including prior authorizations \$8,700,000.
- Operating Budget Impact:** To be determined.

## 695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	23,781	0	1,171	0	0
Operating Transfers In	250,000	80,805	80,805	0	0
<b>TOTAL REVENUES</b>	<b>273,781</b>	<b>80,805</b>	<b>81,976</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Solid Waste Services	1,385,926	244,424	244,424	0	0
<b>TOTAL EXPENDITURES</b>	<b>1,385,926</b>	<b>244,424</b>	<b>244,424</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(1,112,145)	(163,619)	(162,448)	0	0
FUND BALANCE, JANUARY 1	1,343,130	230,985	230,985	68,537	68,537
FUND BALANCE, DECEMBER 31	230,985	67,366	68,537	68,537	68,537

### 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

### SUMMARY OF CAPITAL PROJECTS

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
Ashland Transfer Station	329	0	0	0	0	0	329
Ashland Weigh Scales and Admin. Building	163,290	80,805	0	0	0	0	244,095
<b>TOTAL EXPENDITURES</b>	<b>163,619</b>	<b>80,805</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>244,424</b>
*Total Funding Less Prior Year Expenditures							

695 SANITATION 2001 BOND CONSTRUCTION FUND

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CAPITAL IMPROVEMENT PROJECT DETAIL

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**Project Name: Ashland Transfer Station**  
**Project Number: 10-LDF-76**

**Description:** Major repairs to the Ashland transfer station.  
**Engineer/Architect:** CB&I Coastal, Inc.  
**Contractor:** Volute, Inc.

**Council District:** 7  
**Funding Source:** 2001 Bond Proceeds  
**Project Appropriation:** Total cost including prior authorizations \$1,316,000.  
**Operating Budget Impact:** To be determined.

**Project Name: Ashland Weigh Scales and Administration Building**  
**Project # 13-LNDFL-54**

**Description:** To install new weigh scales adjacent to the existing scales and 3 new pre-fabricated 12 feet by 12 feet modules that are rated up to 150 mph.  
**Engineer/Architect:** CB&I Coastal, Inc.  
**Contractor:** Bonneval Construction

**Council District:** 7  
**Funding Source:** Sanitation Fund  
**Project Appropriation:** Total cost including prior authorizations \$1,830,805.  
**Operating Budget Impact:** To be determined.

## 696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$2,476,795 (\$138,500 and \$2,338,295, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2011, represents the total estimated remaining cost of closure and post-closure and post-closure care.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	88	0	412	0	0
<b>TOTAL REVENUES</b>	<u>88</u>	<u>0</u>	<u>412</u>	<u>0</u>	<u>0</u>
<b>EXPENDITURES:</b>					
Landfill Closure	0	17,074	17,074	0	0
<b>TOTAL EXPENDITURES</b>	<u>0</u>	<u>17,074</u>	<u>17,074</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	88	(17,074)	(16,662)	0	0
FUND BALANCE, JANUARY 1	205,385	205,473	205,473	188,811	188,811
FUND BALANCE, DECEMBER 31	205,473	188,399	188,811	188,811	188,811

### 5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

### SUMMARY OF CAPITAL PROJECTS

<b>PROJECT TITLE</b>	<b>*PRIOR YEARS</b>	<b>PROJECTED 2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
<b>TOTAL EXPENDITURES</b>	<u>17,074</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,074</u>
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

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CAPITAL IMPROVEMENT PROJECT DETAIL

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**Project Name: Landfill Closure – Final Cap**  
**Project Number: 99-SAN-09**

**Description:** Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.  
**Engineer:** Coastal Engineering and T. Baker Smith  
**Contractor:** Rad-Ton, Inc.

**Council District:** 7

**Funding Source:** 33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

**Project Appropriation:** Total project costs including prior authorizations \$5,060,051.

**Operating Budget Impact:** \$100,000 annual increase for grass cutting and soil tests.

**698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND**

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Miscellaneous Revenue	453	0	0	0	0
<b>TOTAL REVENUES</b>	<b>453</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Roads & Bridges	0	337,590	337,590	(22,192)	(22,192)
Sewerage Collection	0	68,581	68,581	0	0
Operating Transfers Out	2,375	8,557	8,557	22,192	22,192
<b>TOTAL EXPENDITURES</b>	<b>2,375</b>	<b>414,728</b>	<b>414,728</b>	<b>0</b>	<b>0</b>
% CHANGE OVER PRIOR YEAR					-105.46%
INCREASE (DECREASE) TO FUND BALANCE	(1,922)	(414,728)	(414,728)	0	0
FUND BALANCE, JANUARY 1	419,429	417,507	417,507	2,779	2,779
FUND BALANCE, DECEMBER 31	417,507	2,779	2,779	2,779	2,779

**5-YEAR CAPITAL OUTLAY HIGHLIGHTS**

- **Bayou Drive Bridge (Petite Caillou)**– Approved.
  - 2017 Road Construction Fund <\$22,192>

**698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND**

**SUMMARY OF CAPITAL PROJECTS**

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2016	2017	2018	2019	2020	
Bayou Chauvin Drainage Improvements	2,325	(2,325)	0	0	0	0	0
Bayou Gardens Boulevard	315,398	0	0	0	0	0	315,398
Bayouside Dr. Bridge (Bayou Petite Caillou)	22,192	0	(22,192)	0	0	0	0
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
<b>TOTAL EXPENDITURES</b>	<b>408,496</b>	<b>(2,325)</b>	<b>(22,192)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>383,979</b>
*Total Funding Less Prior Year Expenditures							

**CAPITAL IMPROVEMENT PROJECT DETAIL**

<b>Project Name: Bayou Gardens Boulevard</b>	
<b>Description:</b>	To continue Bayou Gardens Boulevard from Coteau Road to Bayou Blue Road

**Council District:** 4

**Funding Source:** 50% Public Improvement Construction Fund and 50% General Fund

**Project Appropriation:** Total project costs including prior authorizations \$315,398.

**Operating Budget Impact:** To be determined.

<b>Project Name: Bayouside Drive Bridge (Bayou Petite Caillou)</b>	
<b>Project Number: 99-BRG-10</b>	
<b>Description:</b>	Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayouside Drive and also provide plans and specifications for both east and west approach.
<b>Engineer/Architect:</b>	CB&I Coastal, Inc.
<b>Contractor:</b>	Cecil D. Gassiott, LLC

**Council District:** 8, 9

**Funding Source:** 57% ¼ % Capital Sales Tax Fund, 27% Road and Bridge Maintenance Fund, 8% Public Improvement Bonds, 4% State Facility Planning, and 4% Bayouside Drive Paving Fund.

**Project Appropriation:** (\$22,192) in FY 2017. Total project costs including prior authorizations \$2,798,415.

**Operating Budget Impact:** \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

**CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)**

<b>Project Name: Sanitary Sewer Rehabilitation Projects</b>	
<b>Project Number: 99-SEW-50</b>	
<b>Description:</b>	Sewers in Mulberry, Barrios, Broadmoor and other areas.
<b>Engineer/Architect:</b>	T. Baker Smith
<b>Contractor:</b>	Insituform Technologies

<b>Council District:</b>	1, 2, 3,4,5,6,7,8,9
<b>Funding Source:</b>	Public Improvement Bond Proceeds.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$807,600.
<b>Operating Budget Impact:</b>	\$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

<b>Project Name: Sewerage Projects</b>	
<b>Description:</b>	Public improvements bond proceeds to be allocated to future sewerage projects.

<b>Council District:</b>	1, 2, 3,4,5,6,7,8,9
<b>Funding Source:</b>	Public Improvement Bond Proceeds.
<b>Project Appropriation:</b>	Total project costs including prior authorizations \$82,948.
<b>Operating Budget Impact:</b>	To be determined upon completion of project design phase.

## TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

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### MISSION STATEMENT/ DEPARTMENT DESCRIPTION

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Terrebonne Economic Development Authority (TEDA) works to position Terrebonne Parish among the most progressive and growth-focused communities in Louisiana and our region.

TEDA will accomplish its goals by developing clear tactics to implement the newly developed strategic plan. This strategic focus will be based on several areas;

First, TEDA will proactively engage existing local firms to assist them with their growth and expansion plans. This will include one-on-one visitations with companies already operating within the parish as well as outreach through industry organizations.

Second, TEDA will work on concepts for the growth and development of entrepreneurs and startups which can create job opportunities in Terrebonne Parish. Various concepts will be developed to identify the most effective way to attract, engage, and retain small businesses and entrepreneurs.

Third, TEDA will seek to attract new firms to Terrebonne that complement the parish's existing economic strengths as well as attracting new firms that add a level of economic diversity to the Terrebonne Parish. This goal, along with other key priorities such as heightened profile and engagement of Terrebonne Parish in the New Orleans/Baton Rouge "super region", increased workforce development, infrastructure needs, and the development of real estate sites for corporate expansion and relocation, will be addressed with greater collaboration and partnership with local business and industry organizations, Louisiana Department of Economic Development, and such regional stakeholders and partners including South Louisiana Economic Council (SLEC).

<b>Economic Indicators</b>	<i>as of August 26, 2015</i>
Population	113,972*
Total Businesses in Terrebonne Parish	5,946
Total Commercial Building Permits	93**
Unemployment Rate	7.7%***
Labor Force	48,301
Average Weekly Wage	\$860****

\*July 1, 2015  
\*\*as of July 31, 2016  
\*\*\*June 2016, estimate  
\*\*\*\*4<sup>th</sup> Quarter 2015

**TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)**

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. Support the expansion and growth of local businesses.</i>			
a. Actively collaborate with local businesses and offer support for expansion opportunities through one-on-one meetings and services.	46	50	60
1. Technical assistance provided to members of the business community.	143	112	130
<i>a. Number of existing jobs represented by those companies</i>	4,559	4,468	n/a
<i>b. Number of jobs reported created by companies in past 2 years</i>	32	21	30
<i>c. Amount of business investment projected in next 3 years</i>	\$57,572,000	\$9,040,000	\$12,500,000
<i>d. Number of jobs projected in next 3 years</i>	335	26	25
<i>e. Amount of square footage needed for expansion/growth in next 3 years</i>	43,000	42,000	40,000
2. Address civic or business organizations about economic development efforts in Terrebonne Parish	7	11	12
b. Educate and support business community on the Louisiana Economic Development or other state incentive programs	17	7	15
1. Number of advance notifications filed for tax incentives through Louisiana Economic Development programs.	10	6	10
<i>a. Number of existing jobs represented by those companies that filed for incentives</i>	704	534	500
<i>b. Number of permanent jobs proposed through the state incentive programs</i>	149	339	n/a
<i>c. Amount of business investment into company creation and expansion projected through state incentive programs</i>	\$56,673,430	\$96,833,853	n/a
2. Education about grant or assistance programs from federal or other sources	10	137	30
c. Support startup and entrepreneurial enterprises via technical assistance			
1. Staff meetings and counseling sessions with startup/entrepreneurs	47	31	35
2. Referrals to Louisiana Small Business Development Center at Nicholls State University	15	13	15
3. Entrepreneurship Fest in Spring 2015/other business-training attendees	218	28	50
d. Provide support to connect local employers and potential employees to ensure continued parish wide employment growth			
1. Through referrals to Louisiana Workforce Commission and Louisiana Job Connection for employee recruitment services	15	1	15
2. Through training referrals to the Louisiana Workforce Commission	17	6	15
<i>2. Attract new businesses to open in Terrebonne Parish.</i>			
a. Actively seek new business opportunities to support and strengthen existing businesses and industries in partnership with Louisiana Economic Development	13 project site	7 project site	10 project site
b. Actively seek new business and industries to increase the diversification and long-term growth of the parish economy	completed	completed	n/a
c. Seek opportunities to actively promote the parish business climate and attractiveness through strategic marketing efforts with the port and airport	discussed	offered	n/a
<i>3. Develop an inventory of available sites and land in the parish that is suitable for development and job creation.</i>			
a. Develop and maintain internal database/listing of properties available for commercial development	48 properties	52 properties	50 properties
b. Promote use of Louisiana Site Selection web database to real-estate community marketing of commercial properties.	15 efforts	10 efforts	15 efforts

**TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Occupational Licenses	0	0	0	577,000	200,000
Miscellaneous	0	243	100	343	350
<b>TOTAL REVENUES</b>	<b>0</b>	<b>243</b>	<b>100</b>	<b>577,343</b>	<b>200,350</b>
<b>EXPENDITURES:</b>					
Personal Services	0	286,454	265,761	378,917	312,528
Supplies and Materials	0	9,800	7,600	24,700	16,200
Other Services and Charges	0	229,400	147,613	191,383	154,686
Capital Outlay	0	6,000	6,000	5,000	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>531,654</b>	<b>426,974</b>	<b>600,000</b>	<b>483,414</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</b>					-8.04%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	0	(531,411)	(426,874)	(22,657)	(283,064)
FUND BALANCE, JANUARY 1	792,482	792,482	792,482	365,608	365,608
FUND BALANCE, DECEMBER 31	792,482	261,071	365,608	342,951	82,544

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2016 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Senior Planner	1	1	1	1	N/A	****	****	****
Marketing Manager	1	1	1	1	N/A	****	****	****
Administrative Coordinator II	1	1	1	1	N/A	****	****	****
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>				

**CORONER'S OFFICE**

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**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

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The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To maintain professional and comprehensive abilities to investigate</i>			
a) Number of investigations - deaths	883	873	900
b) Number of investigations - mental cases	1,419	1,453	1,500
c) Number of investigations - possible criminal sex offense	8	7	12
<i>2. To perform autopsies as needed to complete investigations</i>			
a) Number of autopsies	104	107	110
b) Number of views	312	251	300
c) Number of toxicology studies	96	115	125
<i>3. Examinations are performed to evaluate the mentally ill</i>			
a) Number of mental exams	1,274	1,317	1,350
b) Number of commitments	134	141	150
c) Number of sanity commission exams (court ordered)	11	10	12
<i>4. To effectively provide services to the parish citizens</i>			
a) Average autopsies performed	1 out of 8	1 out of 8	1 out of 8
b) Orders of protective custody produced	1 out of 10	1 out of 10	1 out of 10
c) Estimated case loads	3,721	3,779	3,900

**CORONER'S OFFICE**

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Intergovernmental and fees	810,308	762,087	762,087	701,120	701,120
Charges for Services	33,100	28,000	28,000	28,000	28,000
Miscellaneous	29,209	27,012	27,012	27,000	27,000
<b>TOTAL REVENUES</b>	<b>872,617</b>	<b>817,099</b>	<b>817,099</b>	<b>756,120</b>	<b>756,120</b>
<b>EXPENDITURES:</b>					
Personal Services	581,291	623,207	599,197	567,409	567,409
Supplies and Materials	12,637	14,000	14,000	14,000	14,000
Other Services and Charges	212,464	196,750	198,516	198,188	199,028
Repairs and Maintenance	696	2,900	3,100	3,000	3,000
Capital Outlay	48,221	0	0	0	0
Bad Debt	0	200	200	200	200
<b>TOTAL EXPENDITURES</b>	<b>855,309</b>	<b>837,057</b>	<b>815,013</b>	<b>782,797</b>	<b>783,637</b>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND BAD DEBT					-6.38%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	17,308	(19,958)	2,086	(26,677)	(27,517)
<b>FUND BALANCE, JANUARY 1</b>					
	92,018	109,326	109,326	111,412	111,412
<b>FUND BALANCE, DECEMBER 31</b>					
	109,326	89,368	111,412	84,735	83,895

**BUDGET HIGHLIGHTS**

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2017 is \$701,120, a decrease of \$60,967 from 2016, approved.

**PERSONNEL SUMMARY**

<b>JOB TITLE</b>	<b>2016 ADPT</b>	<b>2016 CUR</b>	<b>2017 PRO</b>	<b>2017 ADPT</b>	<b>PAY GRADE</b>	<b>ANNUAL SALARY</b>		
						<b>MIN</b>	<b>MID</b>	<b>MAX</b>
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Office Administrator	1	1	1	1	N/A	****	****	****
Investigators	2	2	1	1	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
<b>TOTAL FULL-TIME</b>	<b>7</b>	<b>7</b>	<b>6</b>	<b>6</b>				
Autopsy Assistant	1	1	1	1	N/A	****	****	****
Investigator	1	0	1	1	N/A	****	****	****
<b>TOTAL PART-TIME</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>				
<b>TOTAL</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>				

\* Sheriff provides position (CEA)

**TERREBONNE PARISH LIBRARY**

**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish’s diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public’s freedom of access to knowledge.

The Terrebonne Parish Library was recognized as a finalist for the Nation Medal in 2014 and 2015. This prestigious honor is bestowed by the Institute of Museums and Library Services, a federal agency.

<b>BUDGET SUMMARY</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 PROJECTED</b>	<b>2017 PROPOSED</b>	<b>2017 ADOPTED</b>
<b>REVENUES:</b>					
Taxes	5,792,742	5,700,000	5,369,000	5,035,250	5,145,000
Grants	20,833	0	690	0	0
Charges for Services	55,195	55,700	45,000	50,000	50,000
Fines and Forfeitures	32,087	33,500	26,400	29,500	29,500
Investment Income	59,209	5,000	100	5,000	5,000
Other	187,584	12,000	9,000	10,000	10,000
Intergovernmental	566,584	0	0	0	0
<b>TOTAL REVENUES</b>	<b>6,714,234</b>	<b>5,806,200</b>	<b>5,450,190</b>	<b>5,129,750</b>	<b>5,239,500</b>
<b>EXPENDITURES:</b>					
Personal Services	3,095,014	3,390,100	3,176,612	2,924,905	3,125,935
Supplies and Materials	179,759	163,000	149,500	140,500	151,500
Other Services and Charges	901,414	1,230,015	917,740	834,670	1,002,750
Repair and Maintenance	324,617	380,700	386,210	307,100	355,700
Capital Outlay	785,972	1,500,000	682,900	1,122,200	1,388,246
Operating Transfers Out	793,542	710,000	817,000	710,000	710,000
<b>TOTAL EXPENDITURES</b>	<b>6,080,318</b>	<b>7,373,815</b>	<b>6,129,962</b>	<b>6,039,375</b>	<b>6,734,131</b>
<b>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT</b>					
					-10.22%
<b>INCREASE (DECREASE) TO FUND BALANCE</b>					
	633,916	(1,567,615)	(679,772)	(909,625)	(1,494,631)
<b>FUND BALANCE, JANUARY 1</b>					
	2,145,103	2,779,019	2,779,019	2,099,247	2,099,247
<b>FUND BALANCE, DECEMBER 31</b>					
	2,779,019	1,211,404	2,099,247	1,189,622	604,616

**BUDGET HIGHLIGHTS**

- Sales & Use Taxes for 2017 is \$5,035,250, decrease by 11.66%, approved.

**TERREBONNE PARISH LIBRARY**

**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

JOB TITLE	2016 ADPT	2016 CUR	2017 PRO	2017 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director*	1	1	1	1	III	75,407	94,259	114,060
Assistant Director	1	1	1	1	10	58,614	71,718	86,278
Branch Manager III	1	1	1	1	9	53,268	65,436	78,956
Reference Services Supervisor	1	1	1	1	8	48,235	60,403	73,923
Computer/Automation Librarian	2	2	2	2	8	48,235	60,403	73,923
Community Services Librarian	1	1	1	1	7	43,180	54,412	66,892
Reference & Acquisitions Librarian	2	2	2	2	7	43,180	54,412	66,892
Adult Services/Public Relations	1	1	1	1	7	43,180	54,412	66,892
Reference Associate	2	2	2	2	6	40,955	51,251	62,691
Business Manager	1	1	1	1	6	40,955	51,251	62,691
Main Branch Manager	1	1	1	1	5	36,774	46,134	56,534
Branch Manager II	1	1	1	1	4	31,491	39,915	49,275
Outreach Services Manager	1	1	1	1	4	31,491	39,915	49,275
Youth Services Manager	1	1	1	1	4	31,491	39,915	49,275
Tech Processing Manager	1	1	1	1	4	31,491	39,915	49,275
Branch Manager I	6	6	6	6	3	27,768	35,256	43,576
ILL Clerk	1	1	1	1	2	26,395	32,947	40,227
Clerk 1	18	18	15	15	2	26,395	32,947	40,227
Courier/Handyman	2	2	2	2	2	26,395	32,947	40,227
Entry Level Clerk	0	0	0	0	1	25,147	31,699	38,979
Receptionist	1	1	1	1	1	25,147	31,699	38,979
<b>TOTAL FULL-TIME</b>	<b>46</b>	<b>46</b>	<b>43</b>	<b>43</b>				
Clerk	22	22	24	24		12,470	14,810	17,410
<b>TOTAL PART-TIME</b>	<b>22</b>	<b>22</b>	<b>24</b>	<b>24</b>				
<b>TOTAL</b>	<b>68</b>	<b>68</b>	<b>67</b>	<b>67</b>				

\*Director follows parish pay scale



**MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT**

**MISSION STATEMENT/ DEPARTMENT DESCRIPTION**

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a system of levees and floodgates to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways, 12-environmental structures for environmental enhancement, and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$888 million and would be cost shared 65% Federal/ 35% non-federal with the Louisiana Department of Transportation and Development and the Terrebonne Levee and Conservation District as the local sponsors. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

<b>GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS</b>	<b>FY2015 Actual</b>	<b>FY2016 Estimated</b>	<b>FY2017 Projected</b>
<i>1. To increase the awareness of the extent of protection this project will provide</i>	95%	100%	100%
<i>2. To keep the public aware of the progress as the project moves forward</i>	80%	100%	100%
<i>3. To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program</i>	85%	100%	100%
<i>4. To continue design and construction of the first lift of the project</i>	85%	90%	95%



## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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Terrebonne Levee and Conservation District  
Morganza to the Gulf Hurricane Protection Project  
¼ Cents Sales Tax Budget Request  
**Fiscal Year 2016-2017**

### **COMPLETED CAPITAL PROJECTS – FLOODGATES**

While TLCD floodgates were built over the last twenty-five years there have been several translations of the vertical datum's used for establishing elevations of these structures. The elevations stated in this report have been adjusted to reflect the current datum and vertical adjustment prepared by TLCD in 2015. These elevations are referenced to the North American Vertical Datum.

1. **Bush Canal "Willis Henry" Floodgate**--This 56 ft. steel barge floodgate was built in 2011 to an 18 ft. elevation. This gate located in Bush Canal at its intersection with Bayou Terrebonne. It is located at the transition between Reach H-3 and Reach I of the MTG alignment. Construction of the gate was completed in 2011 with a cost of \$14 Million.
2. **Placid Canal Floodgate**--This 30 ft. steel floodgate was built in 2011 to an 18 ft. elevation with a cost of \$9 Million. This gate located in Placid Canal at its intersection with Bayou Petit Caillou along the MTG alignment across from LA Hwy 56. It is located at the transition between Reach H-2 and H-3 of the MTG alignment. This is the smallest of all of TLCD's navigable floodgates and is only accessible by boat.
3. **HNC "Bubba Dove" Floodgate**--This 250 ft steel barge floodgate was built in 2013 to an 18 ft. elevation. This gate located in the Houma Navigation Canal (HNC) in lower Dulac about 16 miles south of Houma. This floodgate is the transition between MTG lower Reach F and Reach G-1 levees. This is the only TLCD floodgate on a Federal waterway in Terrebonne Parish and is the largest of all of TLCD's floodgates. This floodgate was constructed with bond revenue from the ¼% tax of \$50 Million.
4. **Bayou Grand Caillou Floodgate**--This 200 ft. steel barge floodgate cost \$24.5 Million and was complete in 2013 to an 18 ft. elevation. It is located along MTG Reach F levee and is the transition between what is commonly referred to as upper Reach F and lower Reach F.
5. **Bayou Petit Caillou Floodgate & Hwy 56 Road Gate**--This floodgate and Highway Roller Gate or the newest structures in Terrebonne Parish. They were both built in 2015 to an 18 ft. elevation with a total cost of \$22 Million. TLCD constructed an emergency limestone by-pass ramp on the side of the Hwy gate to allow for motorist who may be on the south side of the road gate to safely drive over the levee. This by-pass ramp is only left open when the Hwy gate will be closed. This gate is the transition between MTG Reach H-1 and H-2 levees. This is at the most southern part of the MTG alignment, about 4 miles north of Cocodrie. This floodgate and road gate is immediately adjacent to LA Hwy 56 and is accessible from that Hwy.
6. **Gibson/Bayou Black Floodgate**--This 56 ft steel barge floodgate was built by TPCG (Parish Government) in about 1998 to an 8 ft. elevation. In 2015, TLCD assumed the ownership, operations, and maintenance of this floodgate because after the 2014 WRDA bill, this floodgate now falls in the MTG Alignment on the western side of the MTG Western Tie-in.

### **COMPLETED CAPITAL PROJECTS – LEVEES**

1. **Upper MTG Reach F—3 miles**—This levee runs between the Falgout Canal Road and the Bayou Grand Caillou Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a total cost of \$16.5 Million.
2. **Lower MTG Reach F—1 mile**—This levee runs between the Bayou Grand Caillou Floodgate and the HNC "Bubba Dove" Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a cost of \$4 Million. This levee is only accessible by water.
3. **MTG Reach G-1—1 mile**—This levee runs east-west between the east side of the HNC "Bubba Dove" Floodgate and the lower parish "Mayfield" levee in lower Dulac. It was built to a 12 ft. elevation for a cost of \$4 Million. Note that the access road to the HNC Floodgate runs on the protected berm of this levee.

## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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### COMPLETED CAPITAL PROJECTS – LEVEES (Continued)

4. **MTG Reach G-2-a**—1.3 miles—This levee is between the Reach G-1 levee and Four Point Road in lower Dulac. It runs along the most southern part of the parish Mayfield drainage system. It was built to a 12 ft. elevation with a cost of \$3.5 Million.
5. **MTG Reach G-2-c**—1.3 miles—This levee runs in a southeastern direction parallel to Bayou Salé Road (LA Hwy 57). It is a 12 ft. elevation and cost \$3.5 Million.
6. **MTG Reach H-1**—1 mile—This levee runs east-west between Bayou Salé Road (LA Hwy 57) and LA Hwy 56 adjacent the Bayou Petit Caillou Floodgate and the Hwy 56 road gate. It is a 12 ft. elevation with a cost of \$6.3 Million. This levee has one water control structure:
  - H-1 water control structure--This structure has (4) 72 inch round culverts with sluice gates
7. **MTG Reach H-2**—3.5 miles—This levee is along the west bank of Bayou Petit Caillou (Little Caillou) between the Bayou Petit Caillou Floodgate and the Placid Canal Floodgate. It is approximately at a 12 ft. elevation and cost \$8.5 Million
8. **MTG Reach H-3**—3 miles—This levee is along the west bank of Bayou Petit Caillou and travels diagonally to the west bank of Bayou Terrebonne. It is between the Placid Canal Floodgate and the Bush Canal Floodgate. It has an approximate elevation of 12 ft. and a cost of \$6.5 Million.
9. **Lower MTG Reach I**—1.3 miles—This levee is along the west bank of Bayou Terrebonne between the Bush Canal Floodgate and the Bayou Terrebonne Floodgate. It is approximately 11 ft. in elevation and has been in existence since the early 1990s.
10. **Upper MTG Reach I**—3.5 miles—This levee is along the east bank of Bayou Terrebonne between the Bayou Terrebonne Floodgate and the Humble Canal Floodgate in lower Montegut. It is approximately a 9.5 ft. elevation. This levee has a parish pump station and has no other water control structures.
11. **MTG Reach J-2**—5 miles—This levee runs east-west between Montegut and Pointe-aux-Chenes (PAC) through the PAC Wildlife Management Area. This levee is approximately at a 9 ft. elevation and contains three water control structures. The TLCD has been continuously improving this levee section and has spent approximately \$15 Million on levees and water control structures.
12. **Reach J-1**—3 miles—This levee runs parallel to Hwy 665 in lower PAC up to the Island Road. This levee is approximately 9.5 ft. in elevation and cost \$18 Million to construct. The transition between Reach J-1 and J-3 is Isle de Jean Charles that has a 15 ft. road ramp.

### IN-PROGRESS CAPITAL PROJECTS UNDER CONSTRUCTION

13. **MTG Reach J-3**—1 mile—This levee runs along the west side of PAC from the Island Road to the future PAC floodgate under construction at the Terrebonne/Lafourche Parish line. This levee is at an approximate 7 ft. elevation. It is under construction to raise it to a 12 ft. elevation with a much wider base. This construction project is expected to be complete in early 2017. This levee is a parish forced drainage system (formerly known as the 4-3-b levee) with a parish pump station with (2) 20 inch pumps. The estimate for this reach is \$5.6 Million.
14. **MTG Reach G-2-b**—1.7 miles—This levee is currently under construction and will be complete in early 2017 and built to a 13.5 ft. elevation. It runs between Four Point Road & Bayou Four Point and Bayou Salé Road (LA Hwy 57). There will be no structure over Bayou Four Point. This levee is crossing open water areas such as Sweetwater Pond. This levee will have three water control structures. The contract for this project is \$14.3 Million.
15. **MTG Reach E**—4 miles—This levee, expected to be completed by early 2017, is on the south side of the Falgout Canal Road near Dularge between the Lower Dularge East Levee and the HNC. It will be built to a 12 ft. elevation. There will be two large water control structures along this levee and parish road. Each of these two structures will have seven (7) 6 ft X 6 ft. concrete culverts with flap gates on the south side and sluice gates on the north side of the road. These structures will be complete by spring 2017. The budget for this levee reach and water control structures are \$21 Million.

## MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

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### **IN-PROGRESS CAPITAL PROJECTS UNDER CONSTRUCTION (Continued)**

1. **MTG Reaches K & L (Lafourche Parish)**--This Levee is in Lafourche Parish and under the jurisdiction of the South Lafourche Levee District. Reach K runs from the parish line in PAC northeastward toward Larose. The existing 6.5 mile levee on Reach K is a low elevation (about 4-5 ft) marsh management levee on the Grand Bayou Wetland unit of the PAC Wild Life Management Area. This marsh management levee is AKA as the South Lafourche Mitigation levee because it was originally built in the 1980's as the mitigation for the Larose to Golden Meadow Hurricane Protection project. In 2011, TLCD built an 800 ft levee to an 8 ft elevation from Bayou PAC (future PAC Floodgate--No 12) to the end of Oak Point Road on the end of the Lafourche side of PAC. South Lafourche Levee District (SLLD) recently awarded a construction project to extend this 800 ft. levee for approx. 1600 ft. Further, SLLD intends on letting a public bid in late 2016 to dredge about 6.5 miles of Grand Bayou to build a foundation for the Reach K and the southern part of Reach L levees. Reach K has two water control structures that are operated by LA WL&F.
2. **MTG Western Tie-in--12 miles**--In early 2016, TLCD and TPCG jointly built or repaired approx. 12 miles of levees to an approximate 7 ft. elevation in the Bayou Black/Gibson Area. These levees follow the south side and run parallel to LA Hwy 182 and Bayou Black. Included in these levees is about a 1.5-mile levee from the Gibson/Bayou Black Floodgate along Geraldine Road in Gibson built to a 5 ft. level. The other levees along Bayou Black run from about 1.8 miles west of the Jarvis Bridge in Gibson eastward to Daneco Alligator Farm (about 1/2 mile west of Savanne Road Bridge). Thus far, the TLCD spent approximately \$9 Million.
3. **MTG Reach B--5 miles**--This 5-mile levee is a parish forced drainage levee that falls along the MTG Alignment on the west side of Dularge north of the Falgout Canal Marina. The northern part of this levee has an elevation of approximate 7 ft. However, the most southern part has areas that are at or below a 5 ft. elevation.

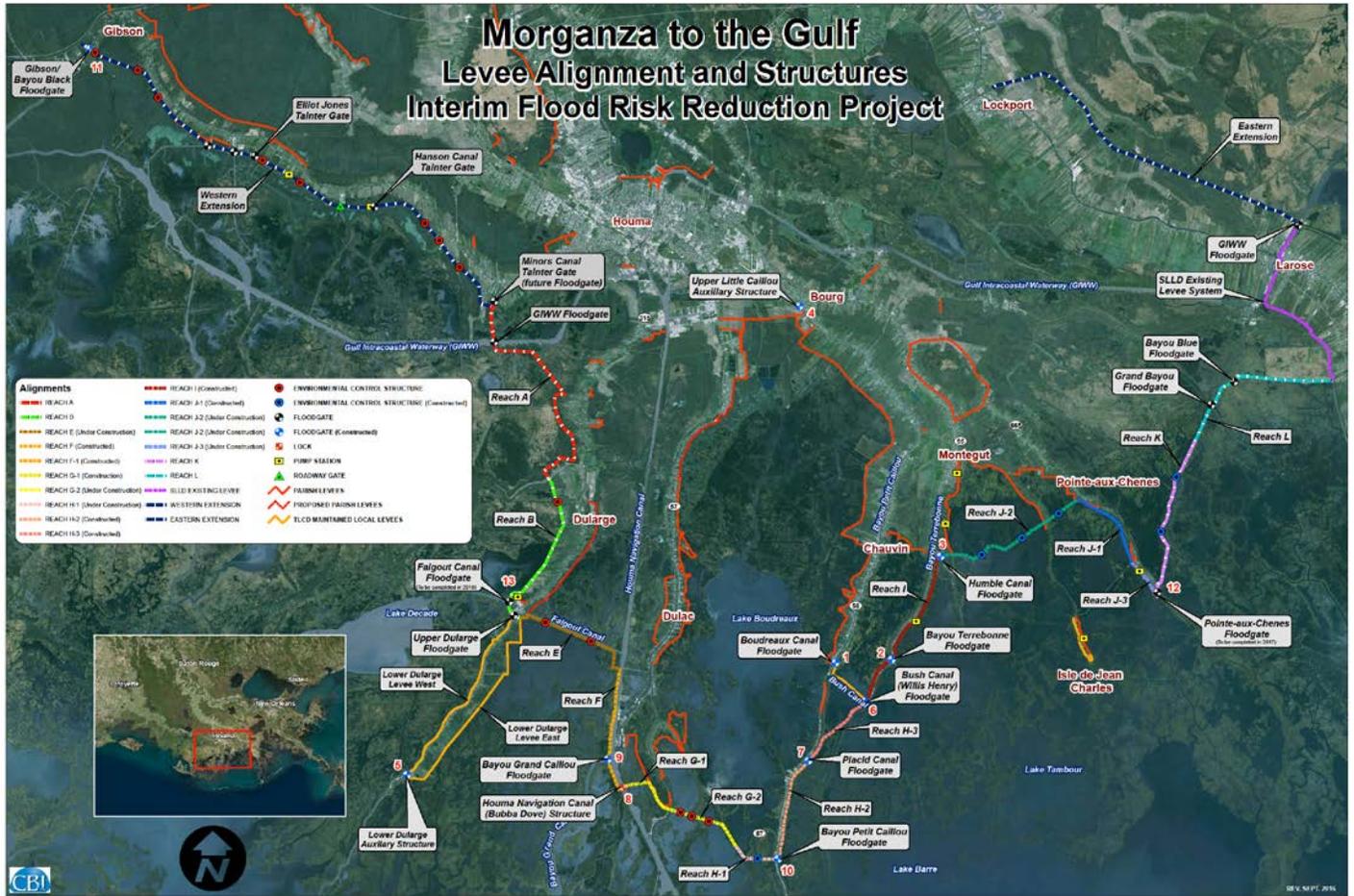
### **Morganza Project Management**

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manger will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

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Source: Army Corps of Engineers

**In Terrebonne Parish,**

- Land was lost from 1956-78 at a rate of .79% per year.
- From 1978-90, the rate increased to 1.2%.
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them.

**Terrebonne Parish Consolidated Government**

**Governmental Activities Tax Revenues by Source (1)  
Last Ten Fiscal Years  
(modified accrual basis of accounting)**

<u>Year</u>	<u>Ad Valorem Taxes (2)</u>	<u>Sales &amp; Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2008	\$ 19,602,060	\$ 41,499,111	\$ 21,674	\$ 1,058,015	\$ 62,180,860
2009	22,908,925	37,154,791	21,679	1,164,084	61,249,479
2010	23,927,959	36,442,007	19,267	1,144,872	61,534,105
2011	24,293,542	37,167,712	12,145	1,280,534	62,753,933
2012	28,016,809	39,558,954	15,706	1,422,744	69,014,213
2013	26,473,371	43,251,970	27,837	1,446,469	71,199,647
2014	26,726,303	44,756,815	40,952	1,715,772	73,239,842
2015	27,278,054	38,623,466	-	1,681,944	67,583,464
2016	39,047,314	34,810,158	-	1,501,555	75,359,027
2017	46,245,915	32,341,196	-	1,635,000	80,222,111

(1) Includes all governmental fund types.

(2) Sanitation maintenance activities were converted to business-type activities on January 1, 2008.

Source: Comprehensive Annual Financial Audit Report

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds  
Last Ten Fiscal Years  
(modified accrual basis of accounting)**

	2008	2009	2010	2011
<b>Revenues</b>				
Taxes	\$ 62,180,860	\$ 61,249,479	\$ 61,112,563	\$ 62,582,933
Licenses and permits	3,856,514	4,030,512	3,130,921	3,781,582
Intergovernmental	39,186,039	34,689,917	44,495,929	62,687,802
Charges for services	1,503,172	1,174,373	1,809,699	1,876,296
Fines and forfeitures	4,427,672	4,584,932	4,702,430	4,622,881
Miscellaneous	5,076,662	2,980,867	1,983,300	4,257,961
<b>Total revenues</b>	<b>116,230,919</b>	<b>108,710,080</b>	<b>117,234,842</b>	<b>139,809,455</b>
<b>Expenditures</b>				
General government	17,036,261	18,306,618	19,599,386	20,763,806
Public safety	22,142,841	27,420,652	36,840,410	46,562,638
Streets and drainage	18,429,618	33,426,296	25,379,209	22,870,206
Health and welfare	12,377,204	14,568,584	16,490,392	12,895,875
Culture and recreation	2,195,646	2,132,702	2,086,297	2,283,302
Education	45,228	67,855	70,012	70,183
Urban redevelopment and housing	1,236,935	4,103,705	4,634,564	2,864,988
Economic development and assistance	2,783,286	2,434,889	3,202,721	273,947
Conservation and development	213,394	462,176	1,208,521	12,350,769
Debt service				
Principal	3,109,170	3,387,760	3,200,000	3,930,000
Interest	2,030,191	2,616,716	2,402,696	3,476,701
Other charges	123,611	88,491		231,610
Capital outlay	22,734,404	21,811,944	26,598,925	37,870,167
Intergovernmental	132,813	285,682	209,027	115,282
<b>Total expenditures</b>	<b>104,590,602</b>	<b>131,114,070</b>	<b>141,922,160</b>	<b>166,559,474</b>
Excess of revenues over (under) expenditures	11,640,317	(22,403,990)	(24,687,318)	(26,750,019)

	2012	2013	2014	2015	2016	2017
\$	68,815,698	\$ 71,028,983	\$ 73,398,504	\$ 67,700,468	\$ 64,584,527	\$ 69,505,684
	3,871,740	4,201,367	4,146,687	4,024,732	3,904,250	3,641,814
	60,801,320	53,481,155	51,160,627	50,101,545	19,879,803	17,260,312
	949,755	1,216,183	1,199,929	1,036,761	990,700	1,011,700
	4,274,045	4,280,476	3,551,020	4,155,995	3,929,443	4,565,000
	3,687,894	1,734,906	3,148,949	13,059,728	553,855	510,615
	142,400,452	135,943,070	136,605,716	140,079,229	93,842,578	96,495,125
	19,723,979	19,772,987	18,727,624	21,149,326	27,544,011	25,104,695
	47,147,065	37,844,243	27,736,884	25,464,963	27,835,133	26,406,888
	19,621,703	19,780,415	18,295,577	20,084,744	24,375,068	20,565,861
	14,198,832	12,466,424	12,070,501	12,389,502	5,913,000	12,280,926
	3,184,715	3,851,846	2,107,761	3,605,170	2,268,395	2,391,802
	76,462	95,407	101,172	102,403	118,600	109,112
	1,955,779	2,973,838	939,034	887,546	246,870	275,386
	277,824	252,080	266,486	210,402	1,486,683	2,925,941
	19,111,800	12,436,869	16,125,647	10,173,256	3,610,781	1,694,208
	5,100,000	5,315,000	5,060,000	9,215,590	4,985,000	5,270,000
	4,894,468	4,848,321	4,937,431	4,599,725	4,240,187	4,030,871
		84,170	59,291	347,152	233,480	298,960
	37,019,719	26,879,016	29,821,590	35,592,575	2,162,805	3,327,396
	24,992	7,172,644	575,070	614,144		
	172,337,338	153,773,260	136,824,068	144,436,498	105,020,013	104,682,046
	(29,936,886)	(17,830,190)	(218,352)	(4,357,269)	(11,177,435)	(8,186,921)

**Terrebonne Parish Consolidated Government**

**Changes in Fund Balances of Governmental Funds  
Last Ten Fiscal Years  
(modified accrual basis of accounting)**

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
<b>Other financing sources (uses)</b>				
Transfers in	42,574,107	34,285,166	\$ 33,548,751	\$ 33,548,751
Transfers out	(44,022,280)	(32,538,372)	(32,171,848)	(32,171,848)
Public improvement bond proceeds				
Premium on public improvement debt				
General obligation bonds proceeds	14,825,000			
Refunding bonds issued		11,850,000		
Payment to refunded bond escrow agent		(12,738,594)		
Premium on refunding debt		368,167		
Certificate of indebtedness				
Capital leases				
Proceeds of bonds and other debt issued				
Bond proceeds				
Bond discounts				
Bond premiums				
Proceeds of capital asset dispositions	912,083	513,311	171,551	171,551
Total other financing sources (uses)	<u>14,288,910</u>	<u>1,739,678</u>	<u>1,548,454</u>	<u>1,548,454</u>
<b>Special Items</b>				
Contributions			(565,196)	
Net change in fund balances	25,929,227	(20,664,312)	(23,138,864)	(25,201,565)
Debt service as a percentage of noncapital expenditures	6.28%	5.49%	4.86%	5.76%

(Continued)

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<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2017</u>
\$ 29,611,400 (31,092,382)	\$ 31,478,467 (28,004,845) 11,275,000	\$ 28,045,924 (25,370,533)	\$ 37,910,584 (36,920,181)	\$ 93,027,329 (89,134,181)	\$ 28,091,234 (24,220,219)
			(25,136,485) 2,774,703		
			21,665,000 3,910,000		
	(78,925) 54,613	2,900,000 152,920			
271,002	117,853	48,712	149,667		
<u>(1,209,980)</u>	<u>14,842,163</u>	<u>5,777,023</u>	<u>4,353,288</u>	<u>3,893,148</u>	<u>3,871,015</u>
(31,146,866)	(2,988,027)	5,558,671	(3,981)	(7,284,287)	(4,315,906)
7.39%	8.01%	9.34%	12.69%	8.97%	9.18%

**Terrebonne Parish Consolidated Government**

**Assessed Value and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years**

<b>Fiscal Year Ended December 31</b>	<b>Real Property</b>	<b>Movable Property</b>	<b>Other</b>	<b>Less: Tax Exempt Real Property</b>	<b>Total Taxable Assessed Value</b>	<b>Total Direct Tax Rate</b>	<b>Estimated Actual Taxable Value</b>	<b>Assessed Value as a Percentage of Actual Value</b>
2007	\$407,402,445	\$278,501,270	\$75,482,880	\$164,226,815	\$597,159,780	\$375.46	\$6,232,631,103	12.22%
2008	456,080,830	346,767,160	75,970,020	169,519,980	709,298,030	386.42	7,176,469,447	12.25%
2009	468,174,820	347,423,675	77,809,310	171,242,510	722,165,295	399.97	7,309,143,273	12.22%
2010	479,017,105	351,953,280	83,714,000	172,892,410	741,791,975	404.98	7,471,382,250	12.24%
2011	507,468,020	351,744,320	86,500,310	175,348,725	770,363,925	409.49	7,765,643,573	12.18%
2012	550,626,415	344,464,845	94,723,300	179,113,825	810,700,735	406.84	8,181,589,650	12.10%
2013	564,671,350	386,160,935	94,103,740	179,942,475	864,993,550	401.50	8,597,534,693	12.15%
2014	576,858,590	404,430,195	92,273,080	180,091,915	893,469,950	392.22	8,833,879,520	12.15%
2015	589,570,570	409,476,187	88,125,070	180,524,711	906,647,116	384.54	8,978,047,227	12.11%
2016	619,132,990	392,532,493	92,385,220	181,538,770	922,511,933	391.47	9,177,754,067	12.03%

\*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The total assessed value is estimated to be 15% of actual market value. Tax rates are per \$1,000 of net assessed value.

\*\* Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

<b>Fiscal Year Ended December 31</b>	<b>Real Estate and Improvements (Under 10 Year Exemption)</b>	<b>Exempt Real Estate and Improvements</b>	<b>Total Exempt Properties</b>
2007	\$138,318,175	\$49,666,925	\$187,985,100
2008	139,832,520	50,285,845	190,118,365
2009	204,263,485	50,964,560	255,228,045
2010	241,824,081	53,304,750	295,128,831
2011	309,232,377	61,000,290	370,232,667
2012	297,748,752	57,290,550	355,039,302
2013	361,901,433	61,328,365	423,229,798
2014	343,718,008	62,486,580	406,204,588
2015	398,495,929	65,629,480	464,125,409
2016	431,253,511	67,858,495	499,112,006

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

**Terrebonne Parish Consolidated Government**

**Property Tax Rates  
Direct and Overlapping Governments  
Last Ten Fiscal Years**

<b>Fiscal Year</b>	<b>Terrebonne Parish Consolidated Government</b>			<b>Overlapping Rates</b>		<b>Total Direct &amp; Overlapping Rates</b>
	<b>Operating Millage</b>	<b>Debt Service Millage</b>	<b>Total Parish Millage</b>	<b>Total School Millage</b>	<b>Other Districts</b>	
2008	\$361.24	\$25.18	\$386.42	\$8.83	\$14.43	\$409.68
2009	370.04	29.93	399.97	8.83	14.43	423.23
2010	376.15	28.83	404.98	9.27	14.43	428.68
2011	368.13	41.36	409.49	9.27	14.43	433.19
2012	367.37	39.47	406.84	9.27	14.58	430.69
2013	364.51	36.99	401.50	9.27	17.04	427.81
2014	365.64	26.58	392.22	9.27	17.04	418.53
2015	365.64	26.58	392.22	9.27	17.04	418.53
2016	373.49	11.05	384.54	9.27	17.04	410.85
2017	376.63	14.84	391.47	9.27	16.99	417.73

Terrebonne Parish Consolidated Government

Principal Property Taxpayers  
Current Year and Nine Years Ago

Taxpayer	2016			2007		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Hilcorp Energy Co.	\$33,668,006	1	3.65%	\$13,758,635	2	2.30%
Petroleum Helicopters, Inc.	24,947,635	2	2.70%	13,515,750	3	2.26%
Zydeco Pipeline Company	19,896,770	3	2.16%			
S C F Marine, Inc	10,519,800	4	1.14%			
Entergy LA., Inc.	11,505,740	5	1.25%	7,878,380	9	1.32%
Transcontinental Gas Pipeline	8,185,250	6	0.89%	9,769,830	6	1.64%
South Louisiana Electric	7,648,410	7	0.83%			
Gulf Island Marine Fab.	7,118,600	8	0.77%			
Marmac LLC	6,751,160	9	0.73%			
Weatherford U. S.	6,767,945	10	0.73%			
The Offshore Drilling Co.				16,489,675	1	2.76%
Apache Corporation				11,121,940	4	1.86%
Bell South Communications				10,199,210	5	1.71%
Shell Pipeline				9,242,060	7	1.55%
Tennessee Gas Pipeline Co.				8,343,680	8	1.40%
Louisiana Land & Exploration				7,465,020	10	1.25%
Totals	\$ 137,009,316		14.85%	\$ 107,784,180		18.05%

Source: Terrebonne Parish Assessor's Office.

**Terrebonne Parish Consolidated Government**

**Property Tax Levies and Collections  
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Collection Year Ended December 31	Taxes Levied for the Fiscal Year (Original Levy)	Adjustments	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
					Amount	Percentage of Levy		Amount	Percentage of Levy
2007	2008	\$ 26,267,972	-	\$26,267,972	\$ 25,866,447	98.47%	\$ (2,266) (1)	\$25,864,181	98.46%
2008	2009	30,968,284	-	30,968,284	30,638,369	98.93%	157,140	30,795,509	99.44%
2009	2010	31,779,697	-	31,779,697 (2)	30,955,826	97.41%	24,938	30,980,764	97.49%
2010	2011	32,605,552	-	32,605,552 (2)	30,652,266	94.01%	434,409	31,086,675	95.34%
2011	2012	33,719,387	-	33,719,387	32,664,919	96.87%	4,291,676 (4)	36,956,595	109.60% (3)
2012	2013	34,780,278	-	34,780,278	34,164,340	98.23%	729,214	34,893,554	100.33% (3)
2013	2014	36,137,191	-	36,137,191	35,746,909	98.92%	39,675	35,786,584	99.03%
2014	2015	37,128,457	-	37,128,457	36,730,260	98.93%	107,275	36,837,535	99.22%
2015	2016	36,291,361	-	36,291,361	35,907,449	98.94%	11,191	35,918,640	98.97%
2016	2017	36,918,881	-	36,918,881	2,345,089	6.35%	-	2,345,089	6.35%

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

- (1) The collection in 2007 include significant taxes paid in protest that were upheld and refunded during the period.
- (2) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.
- (3) For the Fiscal Years 2011 and 2012, which reflects greater than 100%, these years include the release of protest taxes previously held in escrow. The levy year for these protest taxes is unknown. Therefore, included in the year the taxes were released.
- (4) The collections in 2012 include protest taxes settled during the year.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

Demographic and Economic Statistics  
Last Ten Fiscal Years

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2007	108,424 (4)	\$ 3,767,083,456	\$ 34,744	34.7 (4)	17,935	2.60%
2008	108,576 (4)	4,126,430,880	38,142	34.2 (4)	17,635	3.60%
2009	109,291 (4)	4,267,704,259	39,049	34.9 (4)	18,921	5.50%
2010	111,860 (4)	4,175,733,800	39,049	34.4 (4)	18,850	5.30%
2011	111,860 (4)	4,448,001,040	39,764	35.0 (4)	18,747	5.40%
2012	111,917 (4)	4,608,070,558	41,174	34.0 (4)	18,891	4.80%
2013	112,749 (4)	4,983,167,553	44,197	35.1 (4)	18,564	4.30%
2014	113,328 (4)	4,859,277,984	42,878	35.2 (4)	18,540	4.80%
2015	113,972 (4)	5,123,274,000	44,952	35.3 (7)	18,353	5.40%
2016	113,972 (4)	5,123,274,000 **	44,952 *	35.2	17,995	6.10%

Sources:

\* Latest available 2015

\*\* Estimated based on 2015 per capita personal income

(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor Statistics

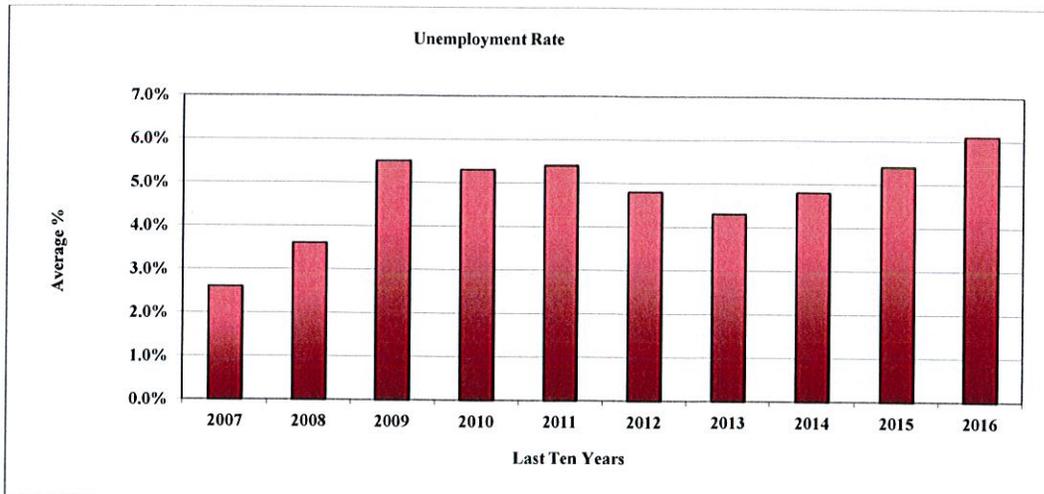
(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) U.S. Census Bureau

(5) Louisiana Tech University in Ruston, Research Division, College of Administration and Business

(6) Sperling's Best Places

(7) Louisiana-demographics



**Terrebonne Parish Consolidated Government**

**Principal Employers  
Current Year and Nine Years Ago**

Employer	2016			2007		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Terrebonne Parish School Board	2,460	1	4.83%	2,800	1	5.19%
Danos	1,585	2	3.11%			
Terrebonne General Medical Center	1,362	3	2.67%	1,300	4	2.41%
Diocese of Houma-Thibodaux	1,100	5	2.16%	1,100	5	2.04%
Seacor Marine	1,250	6	2.45%			
Terrebonne Parish Consolidated Government	1,176	7	2.31%	747	7	1.38%
Rouse's Supermarket	730	8	1.43%			
Wal-Mart	714	9	1.40%			
Gulf Island Fabrication	690	10	1.36%	2,000	2	3.71%
Leonard J. Chabert Medical Center	650		1.28%	799	6	1.48%
Pride Offshore	-		-	1,500	3	2.78%
Halliburton Services	-		-	650	8	1.20%
Offshore Specialty Fabrications	-		-	600	9	1.11%
Weatherford International Ltd.	-		-	580	10	1.08%
<b>Total</b>	<b>11,717</b>		<b>23.00%</b>	<b>12,076</b>		<b>22.38%</b>

Source: 2016 - Terrebonne Economic Development Authority  
2007 - Louisiana Department of Labor

**Terrebonne Parish Consolidated Government**

**Full-time Equivalent Parish Government Employees by Function  
Last Ten Fiscal Years**

<b>Function</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
General fund	106	111	116	114	110	164	165	166	171	168
Public safety										
Police	96	106	106	95	100	105	106	94	97	94
Fire	65	70	71	70	71	69	68	68	69	67
Grants	69	83	85	83	79	76	75	81	79	77
Road and Bridge	65	68	67	66	64	65	57	58	54	53
Drainage	77	82	85	81	85	74	84	96	92	90
Sanitation	10	9	14	14	14	15	14	14	15	17
Culture & Recreation	46	46	39	38	277	262	299	307	278	239
Sewer	35	38	38	39	34	39	37	40	37	36
Utility Maintenance & Operation	39	43	39	42	37	38	38	46	49	49
Civic Center	25	27	22	23	26	27	27	29	30	29
Internal Service Funds	52	54	50	50	49	48	52	48	48	47
Port Commission	4	1	0	0	0	0	0	0	0	0
Other Governmental Funds	73	74	71	71	71	127	122	129	135	139
<b>Total</b>	<b>762</b>	<b>812</b>	<b>803</b>	<b>786</b>	<b>1017</b>	<b>1109</b>	<b>1144</b>	<b>1176</b>	<b>1154</b>	<b>1105</b>

Sources: Terrebonne Parish Consolidated Government, Human Resources Department.

Terrebonne Parish Consolidated Government

Capital Asset Statistics by Function  
December 31, 2016

Function	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>Public safety</b>										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	78	79	98	94	89	93	87	87	91	105
Fire stations	5	5	5	5	5	5	5	5	5	5
<b>Roads &amp; Bridges</b>										
Streets-concrete (miles)	315	318	321	327	328	334	331	337	341	341
Streets-asphalt (miles)	185	185	202	186	185	186	187	187	187	187
Streetlights	3,724	3,771	3,772	3,791	3,801	3,801	3,812	3,812	3,831	3,832
Traffic signals	18	20	25	12	20	20	14	14	14	14
Caution lights	72	73	104	112	76	76	148	150	164	166
Bridges	79	79	79	80	81	81	82	82	82	83
<b>Drainage</b>										
Forced drainage stations	66	71	71	71	71	71	70	70	69	69
Forced drainage pumps	160	164	164	164	172	173	177	177	174	174
<b>Culture and recreation</b>										
Parks	19	19	19	19	18	5	5	4	3	3
<b>Utilities</b>										
Electric:										
Number of distribution stations	9	9	9	9	9	9	9	9	9	9
Circuit miles above ground	289	297	323	298	298	299	300	304	304	285
Circuit miles underground	202	226	210	220	220	222	223	230	230	214
Gas:										
Number of miles of distribution mains	422	422	422	423	423	424	424	428	428	428
Number of gas delivery stations	14	14	14	11	11	11	12	10	10	10
Number of pressure regulator stations	16	16	16	10	10	10	10	12	12	12
<b>Sewer</b>										
Sanitary sewers (miles)	259	260	260	261	263	234	263	264	270	272
Force main transport lines (miles)	120	121	121	121	122	127	128	128	130	130
Pumping stations	158	160	161	162	162	169	169	169	177	179
Manholes	5,714	5,800	5,850	5,900	5,950	5,849	5,900	5,817	5,977	6,028
Maximum daily treatment capacity (thousand of gallons)	24,500	24,470	24,470	24,470	24,470	24,470	24,500	24,500	24,000	32,295

Sources: Various government departments

**Terrebonne Parish Consolidated Government**

**Operating Indicators by Function  
December 31, 2016**

<b>Function</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Police</b>				
Physical arrests	1,863	1,986	1,834	2,089
Parking violations	277	632	544	1,384
Traffic violations	3,805	4,315	3,387	3,910
Complaints dispatched	32,837	33,038	30,939	31,460
<b>Fire</b>				
Number of calls answered	686	897	696	1,373
Inspections	735	404	392	611
<b>Roads &amp; Bridges</b>				
Street resurfacing (square yards)	8,000	10,200	12,000	64,243
Potholes repaired	200	300	750	176
Number of signs repaired/installed	1,500	11,000	14,000	13,050
Number of street name signs replaced	1,400	1,600	2,000	1,900
<b>Drainage</b>				
Number of culverts installed	154	165	111	96
<b>Sanitation</b>				
Refuse collected (tons/year)	157,983	149,337	135,963	122,182
<b>Animal Shelter</b>				
Number of impounded animals	7,259	7,115	7,806	7,499
Number of adoptions	418	458	457	384
<b>Utilities</b>				
<b>Electric:</b>				
Purchase of power	355,496,100	323,953,000	347,495,200	380,299,200
Yearly net generation (kwh)	11,101,417	33,879,389	32,502,312	7,504,982
<b>Gas:</b>				
Purchase of gas (mcf)	908,612,000	938,055,000	946,882,000	1,048,050,000
<b>Sewer</b>				
Average daily sewage treatment (thousands of gallons)	10,077	9,859	10,769	9,980
<b>Civic Center</b>				
Event attendance	138,298	142,654	130,723	120,347
Event days	272	279	222	218

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

2011	2012	2013	2014	2015	2016
1,155	1,087	1,595	1,425	1,320	1,016
883	1,144	1,223	546	978	1,670
3,475	2,548	5,629	5,674	3,760	4,515
28,213	30,262	29,161	28,453	29,860	31,541
1,852	1,901	1,899	2,096	2,037	1,916
817	857	878	791	1,259	1,586
19,250	66,203	123,286	753	7,948	26,967
27	129	179	153	180	156
64	200	650	412	637	720
373	335	444	1,730	1,200	912
56	100	106	82	88	46
121,445	124,976	126,773	134,949	126,789	121,509
6,920	6,467	6,469	6,243	6,054	6,528
311	510	552	558	535	639
379,300,800	370,088,100	380,223,800	447,310,320	461,102,906	466,985,783
25,891,563	38,427,334	9,402,714	14,054,760	42,644,464	40,650,410
980,541,000	872,556,000	1,016,635,000	1,119,681,000	1,017,325,000	811,262,000
8,692	11,877	13,115	12,000	7,300	14,500
124,168	124,040	138,967	129,771	121,857	120,659
162	167	167	170	173	154

**Terrebonne Parish Consolidated Government**

**Schedule of Insurance in Force - Utilities Fund  
December 31, 2016**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Safety National Casualty Corporation	Workers' Compensation Deductible: \$550,000 Deductible: \$750,000 Police & Fireman & Auto	\$ 25,000,000 1,000,000 (employer's liability)	4-1-17
Insurance Company of the State of Pennsylvania	General Liability Deductible: \$500,000	6,000,000 12,000,000 (Aggregate)	4-1-17
Ironshore Specialty Insurance Company	Excess Auto Liability & General Liability	4,000,000 8,000,000 (Aggregate)	4-1-17
Associated Electric and Gas Insurance Services, Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	20,000,000 40,000,000 (Aggregate)	4-1-17
Ironshore Specialty Insurance Company	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	6,000,000	4-1-17
AIG Specialty Insurance Company	Pollution Liability Deductible: \$250,000	5,000,000	4-1-17
Liberty Mutual Insurance	Boiler and Machinery Policy Deductible (Power Plant): \$200,000 Deductible (Including Water Treatment/Pumping Stations): \$10,000	100,000,000	3-1-17
Underwriters @ Lloyd's of London	* Commercial Property Primary (50% of \$25,000,000)	12,500,000	3-1-17
First Specialty Insurance Company	* Commercial Property Primary (15% of \$25,000,000)	3,750,000	3-1-17
Interstate Fire Casualty	* Commercial Property Primary (10% of \$25,000,000)	2,500,000	3-1-17
National Fire & Marine	* Commercial Property 15% of \$25,000,000 Excess of \$25,000,000	7,500,000	3-1-17
Landmark American Insurance Company	* Commercial Property 10% of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-17
Great American Insurance Company	Inland Marine Deductible: \$10,000	11,068,242	3-1-17

(Continued)

**Terrebonne Parish Consolidated Government**

**Schedule of Insurance in Force - Utilities Fund  
December 31, 2016**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Interstate Fire & Casualty Company	* Commercial Property 10% of \$25,000,000 Excess of \$25,000,000	\$2,500,000	3-1-17
Arch Specialty Insurance Company	* Commercial Property 25% of \$25,000,000 Excess of \$25,000,000	6,250,000	3-1-17
Endurance American Specialty Insurance Company	* Commercial Property 20% of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-17
Liberty Surplus Insurance Company	* Commercial Property 20% of \$25,000,000 Excess of \$25,000,000	5,000,000	3-1-17
James River Insurance Company	* Commercial Property 30.833% of \$15,000,000 Excess of \$50,000,000	4,625,000	3-1-17
Colony Insurance Company	* Commercial Property 30.833% of \$15,000,000 Excess of \$50,000,000	4,625,000	3-1-17
First Specialty Insurance	* Commercial Property 28.333% of \$15,000,000 Excess of \$50,000,000	4,250,000	3-1-17
Interstate Fire & Casualty Company	* Commercial Property 10% of \$15,000,000 Excess of \$50,000,000	1,500,000	3-1-17
Fidelity National Property and Casualty	Flood Insurance (Ashland Jail) Building Contents	500,000 500,000	4-8-17
Wright National Flood Insurance Company	Flood Insurance (Juvenile Detention Center) Building Contents	500,000 500,000	4-22-17
Wright National Flood Insurance Company	Flood Insurance (Grand Cailou Library and Dulac Library) Building Contents	500,000 500,000	8-26-17
Hartford Insurance Company	Flood Insurance (614 Woodside Drive)	200,000	2-20-17
Hartford Insurance Company	Flood Insurance (Pollution Lift Station - 98 Bonnie Street)	35,000	7-31-17

(Continued)

**Terrebonne Parish Consolidated Government**

**Schedule of Insurance in Force - Utilities Fund  
December 31, 2016**

<b>Company</b>	<b>Type of Insurance</b>	<b>Amount</b>	<b>Expiration Date</b>
AIG Specialty Insurance Company	Contractors' Pollution Liability Deductible: \$5,000	\$1,000,000 2,000,000 (Aggregate)	4-1-17
AIG Specialty Insurance Company	Cyber Liability Security and Privacy, Network Interruption, Event Management, Cyber Extortion Deductible: \$10,000 (All except Event Management) Deductible: \$25,000 (Event Management Liability)	1,000,000	4-1-17
Catlin Indemnity Company	Protection and Indemnity (Watercraft) Deductible: \$500,000	1,000,000	4-1-17
Atlantic Specialty Insurance Company	Excess Protection and Indemnity (Watercraft) (In excess of \$1,000,000) Deductible: N/A	9,000,000	4-1-17
Lloyd's of London Insurance Company	Auto Physical Damage Insurance - Scheduled vehicles Deductible: \$2,500 (Comprehensive and Collision)	139,271	4-1-17
Evanston Insurance Company	Medical Professional Liability Deductible: \$15,000	1,000,000 3,000,000 (Aggregate)	4-1-17

\* Three percent (3 %) of the value at the time of loss of each separate building with respect to named storm losses only.

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
101	Administrative Technician I	Annual	\$20,197	\$25,246	\$30,295	50%
	Facilities Maintenance Assistant	Monthly	\$1,683	\$2,104	\$2,525	
	Fleet Attendant	Hourly	\$9.71	\$12.14	\$14.56	
	Food Service Technician					
	Groundsman					
102	Administrative Technician II	Annual	\$21,206	\$26,508	\$31,810	50%
	Bridge Tender	Monthly	\$1,767	\$2,209	\$2,651	
	Bus Driver-Headstart	Hourly	\$10.20	\$12.74	\$15.29	
	Conversion Custodian					
	Drafter					
	Animal Shelter Attendant					
	Scale Operator					
	Sign Technician					
103	Animal Shelter Attendant Supervisor	Annual	\$22,267	\$27,834	\$33,400	50%
	Assistant Teacher	Monthly	\$1,856	\$2,320	\$2,783	
	Cultural Resources Associate	Hourly	\$10.71	\$13.38	\$16.06	
	Field Technician I					
	Food & Beverage Assistant					
	Meter Reader					
104	Admin Coordinator I	Annual	\$23,603	\$29,504	\$35,404	50%
	Bus Operator	Monthly	\$1,967	\$2,459	\$2,950	
	Caseworker	Hourly	\$11.35	\$14.18	\$17.02	
	Cook					
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate					
	Senior Groundsman					
	105	Accounting Specialist I	Annual	\$25,255	\$31,569	
Animal Control Officer		Monthly	\$2,105	\$2,631	\$3,157	
Concessions/Kitchen Supervisor		Hourly	\$12.14	\$15.18	\$18.21	
Cruelty Investigator						
Culvert Inspector						
Dispatcher						
GIS System Planner						
Mechanic I						
Pump Attendant						
Senior Bus Operator						
Senior Sign Technician						
Waste Water Treatment Plant Operator						
106		Acctg. Specialist II	Annual	\$27,275	\$34,094	\$40,913
	Admin Coordinator II	Monthly	\$2,273	\$2,841	\$3,409	
	Animal Control Supervisor	Hourly	\$13.11	\$16.39	\$19.67	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II					
	Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
107	Line Maint. Operator - Gas					
	Line Maint. Operator - Pollution Control					
	Mechanic II					
	Meter Serv. Technician					
	Sales & Marketing Coordinator					
	Senior Customer Service Representative					
	Stationary Equipment Mechanic					
	Tax Acctg. Specialist II					
	Welder					
	Crew Leader	Annual	\$29,730	\$37,163	\$44,595	50%
	E.M.T. (Juvenile & Adult)	Monthly	\$2,478	\$3,097	\$3,716	
	Engineering Technician	Hourly	\$14.29	\$17.87	\$21.44	
	Equipment Operator III					
	Executive Secretary					
GIS and Records Coordinator						
Housing Rehabilitation Technician						
Minute Clerk						
Procurement Specialist II						
Pump Station Operator						
Pump Station Technician						
R & B Mechanic						
WWTP Mechanic						
108	Apprentice Lineman	Annual	\$32,703	\$40,879	\$49,055	50%
	Code Enforcement Officer II	Monthly	\$2,725	\$3,407	\$4,088	
	Crew Leader -Gas Distribution	Hourly	\$15.72	\$19.65	\$23.58	
	Electrician-Eng Foreman					
	Engineering Analyst					
	Human Resources Generalist					
	Insurance Technician					
	Maintenance Planner					
	Network Technician					
	Procurement Specialist III					
	Senior Equipment Operator					
	Senior Fleet Mechanic					
	Senior Stationary Equipment Mechanic					
	Senior Wastewater Treatment Plant Operator					
Senior Code Enforcement Officer						
Teacher						
Watch Commander						
109	Customer Service Supervisor	Annual	\$35,974	\$44,967	\$53,960	50%
	Electric Plant Operator II	Monthly	\$2,998	\$3,747	\$4,497	
	Electrical Technician	Hourly	\$17.30	\$21.62	\$25.94	
	Haz Mat Responder					
	Headstart Supervisor					
	Infrastructure Contract and Compliance Officer					
	Office Manager					
	Operations Supervisor					
	Parish President Secretary					
	Senior Facilities Maintenance Technician					
	Senior Housing Rehabilitation Technician					
	Senior Lineman					
	Sr. Network Technician					
	Sr. Utility Service Worker - Gas					
Surveyor						
Transit Field Supervisor						

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
110	Transit Maintenance Supervisor					
	Electric Line Foreman	Annual	\$40,290	\$50,363	\$60,436	50%
	Electric Plant Operations Supervisor	Monthly	\$3,358	\$4,197	\$5,036	
	Gas Maintenance Supervisor	Hourly	\$19.37	\$24.21	\$29.06	
	Gas Operations Supervisor					
	Gas Systems Technician					
	Instrumentation Technician					
	Senior Code Enforcement Officer Sr. Human Resources Generalist					

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
204	Auditor I - Sales and Tax	Annual	\$35,344	\$44,181	\$53,017	50%
		Monthly	\$2,945	\$3,682	\$4,418	
		Hourly	\$16.99	\$21.24	\$25.49	
205	Engineer in Training	Annual	\$37,112	\$46,390	\$55,667	50%
		Monthly	\$3,093	\$3,866	\$4,639	
		Hourly	\$17.84	\$22.30	\$26.76	
206	Accountant I	Annual	\$38,967	\$48,709	\$58,451	50%
	Electrician/Eng Foreman	Monthly	\$3,247	\$4,059	\$4,871	
	Grants Writer	Hourly	\$18.73	\$23.42	\$28.10	
	LP Nurse					
	Program Specialist					
	Programmer					
	Sales and Tax Accounts Supervisor					
Technical Writer						
207	Auditor II-Sales and Tax	Annual	\$41,305	\$51,632	\$61,958	50%
	Box Office Supervisor	Monthly	\$3,442	\$4,303	\$5,163	
	Citizen Inquiry Coordinator	Hourly	\$19.86	\$24.82	\$29.79	
	Claims Adjuster					
	Home/Homeless Manager					
	Senior Grantswriter					
	Special Olympics Coordinator					
Transit Manager						
208	Accountant II	Annual	\$44,197	\$55,246	\$66,295	50%
	Assistant Council Clerk	Monthly	\$3,683	\$4,604	\$5,525	
	Animal Shelter Manager	Hourly	\$21.25	\$26.56	\$31.87	
	Athletic Program Coordinator					
	Chef					
	Event Coordinator					
	GED Instructor/Counselor					
	Housing Rehabilitation Specialist					
	Investment/Finance Officer					
	Juvenile Program Coordinator					
	Marketing Manager					
	Mechanical Maintenance Supervisor					
	Office Manager					
	Sales Manager					
	Senior Procurement Specialist					
	Senior Programmer					
Social Worker						
Technical Coordinator						
209	Animal Shelter Manager	Annual	\$47,732	\$59,665	\$71,599	50%
	Business Manager	Monthly	\$3,978	\$4,972	\$5,967	
	Cultural Resources Managers	Hourly	\$22.95	\$28.69	\$34.42	
	Education Specialist					
	Food and Beverage Manager					
	Lead Technical Writer					
	Licensed Professional Counselor					
	Network Team Leader					
	Planner II					
	Programmer/Analyst					
	Registered Nurse					
	Safety and Health Manager					
	Sales and Tax Assistant Director					
	Senior Housing Rehabilitation Specialist					
Veterinarian						

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
<b>210</b>	Accounting Manager	Annual	\$52,028	\$65,035	\$78,042	50%
	Assistant OEP Director	Monthly	\$4,336	\$5,420	\$6,504	
	Development Team Leader	Hourly	\$25.01	\$31.27	\$37.52	
	Event Services Manager					
	GIS Manager					
	Human Development Admin.					
	Juvenile Program Specialist/Quality Assurance					
	Operations Administrator					
	Solid Waste Administrator					
	Utilities Administrator					
Warehouse Manager						
<b>211</b>	Council-Fiscal Officer	Annual	\$57,231	\$71,539	\$85,847	50%
	Customer Service Manager	Monthly	\$4,769	\$5,962	\$7,154	
	Fleet Maintenance Superintendent	Hourly	\$27.51	\$34.39	\$41.27	
	Forced Drainage Superintendent					
	Gravity Drainage Superintendent					
	Head Start Administrator					
	Juvenile Detention Center Assistant Director					
	Medical Administrator					
	Network Administrator					
	Public Transit Administrator					
	Purchasing Manger					
	Registered Nurse Supervisor					
	Road and Bridge Superintendent					
	Section 8 Administrator					
	Sewerage Superintendent-Collections					
	Sewerage Superintendent-Treatment					
	Staff Engineer					
System Analyst						
Vegetation Management Superintendent						
<b>212</b>	Assistant Director/Com. Dev. Adm.	Annual	\$62,954	\$78,693	\$94,431	50%
	Assistant Director of Planning & Zoning	Monthly	\$5,246	\$6,558	\$7,869	
	Capital Projects Admin.	Hourly	\$30.27	\$37.83	\$45.40	
	Civic Center Assistant Director					
	Comptroller					
	Council Clerk					
	Facilities Manager					
	Information Technology Manager					
	Operations Manager					
	Pollution Control Administrator					
	Recovery Planner					
	Senior Planner					
	Utilities Superintendent-Electric Distribution					
Utilities Superintendent-Electric Generation						
Utilities Superintendent-Gas						
<b>213</b>	Associate Utilities Director - Electric	Annual	\$69,250	\$86,562	\$103,874	50%
	Parish Engineer	Monthly	\$5,771	\$7,214	\$8,656	
		Hourly	\$33.29	\$41.62	\$49.94	

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

EXECUTIVES						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
I	Juvenile Detention Center Director	Annual	\$64,650	\$80,812	\$97,788	51%
	Convention Center Director	Monthly	\$5,387	\$6,734	\$8,149	
	Coastal Restoration Director	Hourly	\$31.08	\$38.85	\$47.01	
II	O.H.S.E.P. Director	Annual	\$69,822	\$87,277	\$105,612	51%
	Parks & Recreation Director	Monthly	\$5,818	\$7,273	\$8,801	
		Hourly	\$33.57	\$41.96	\$50.77	
III	Housing and Human Services Director	Annual	\$75,407	\$94,259	\$114,060	51%
	Planning and Zoning Director	Monthly	\$6,284	\$7,855	\$9,505	
	Public Works Director	Hourly	\$36.25	\$45.32	\$54.84	
	Risk Management & Human Resources Director					
IV	Chief Financial Officer	Annual	\$81,440	\$101,800	\$123,185	51%
	Utilities Director	Monthly	\$6,787	\$8,483	\$10,265	
		Hourly	\$39.15	\$48.94	\$59.22	
V	Parish Manager	Annual	\$87,955	\$109,944	\$133,040	51%
		Monthly	\$7,330	\$9,162	\$11,087	
		Hourly	\$42.29	\$52.86	\$63.96	

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - FIRE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
F-1	Firefighter	Annual	\$26,067	\$33,887	\$41,830	60%
		Monthly	\$2,172	\$2,824	\$3,486	
		Hourly	\$9.44	\$12.28	\$15.16	
F-2	Fire Driver/Operator	Annual	\$32,264	\$41,944	\$51,775	60%
		Monthly	\$2,689	\$3,495	\$4,315	
		Hourly 2760	\$11.69	\$15.20	\$18.76	
F-3	Fire Captain	Annual	\$37,536	\$48,797	\$60,234	60%
		Monthly	\$3,128	\$4,066	\$5,020	
		Hourly 2760	\$13.60	\$17.68	\$21.82	
F-4	Fire District Chief	Annual	\$42,316	\$55,011	\$67,905	60%
	Fire Inspector	Monthly	\$3,526	\$4,584	\$5,659	
	Fire Maintenance Chief	Hourly 2080	\$20.34	\$26.45	\$32.65	
	Fire Training Officer	Hourly 2760	\$15.33	\$19.93	\$24.60	
F-5	Assistant Fire Chief	Annual	\$44,797	\$58,236	\$71,886	60%
		Monthly	\$3,733	\$4,853	\$5,991	
		Hourly	\$21.54	\$28.00	\$34.56	
F-6	Fire Chief	Annual	\$57,675	\$74,978	\$92,552	60%
		Monthly	\$57,675	\$74,978	\$92,552	
		Hourly	\$27.73	\$36.05	\$44.50	

**Terrebonne Parish Consolidated Government  
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - POLICE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
P-1	Police Officer	Annual	\$28,568	\$37,139	\$45,844	60%
		Monthly	\$2,381	\$3,095	\$3,820	
		Hourly	\$13.73	\$17.86	\$22.04	
P-2	Police Officer 1st Class	Annual	\$33,462	\$43,500	\$53,696	60%
		Monthly	\$2,788	\$3,625	\$4,475	
		Hourly	\$16.09	\$20.91	\$25.82	
P-3	Police Sergeant	Annual	\$38,592	\$50,170	\$61,929	60%
		Monthly	\$3,216	\$4,181	\$5,161	
		Hourly	\$18.55	\$24.12	\$29.77	
P-4	Police Lieutenant	Annual	\$42,118	\$54,754	\$67,588	60%
		Monthly	\$3,510	\$4,563	\$5,632	
		Hourly	\$20.25	\$26.32	\$32.49	
P-5	Police Captain	Annual	\$48,144	\$62,587	\$77,257	60%
		Monthly	\$4,012	\$5,216	\$6,438	
		Hourly	\$23.15	\$30.09	\$37.14	
P-6	Police Chief	Annual	\$71,997	\$93,596	\$115,534	60%
		Monthly	\$6,000	\$7,800	\$9,628	
		Hourly	\$34.61	\$45.00	\$55.55	

## GLOSSARY

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- 503c3 status.** Internal Revenue Service classification for non-profit status.
- ABFE.** Advisory Based Flood Elevation.
- ACA.** American Corrections Association.
- Accrual Basis.** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.
- ACT.** Assertive Children Team.
- Actual.** Occurring at the time.
- ADA.** Americans with Disabilities Act.
- ADAC.** Alcohol Drug Abuse Council.
- Adopted.** To accept formally and put into effect.
- Ad Valorem Taxes.** Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.
- Allocate.** Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.
- Amp.** Amphibious.
- Appropriation.** A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.
- Assessed Valuation.** A valuation set upon real estate or other property by a government as a basis for levying taxes.
- Assessment.** The process for determining values of real estate and personal property for taxation purposes.
- Balanced Budget.** A budget in which all funds have a favorable or zero fund balance or net balance or net position.
- Bond.** A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).
- Budget.** An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.
- Budget Message.** A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.
- C & D.** Construction and Demolition
- Capital Outlay.** Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.
- Capital Project Funds.** The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.
- CDBG.** Community Development Block Grant.
- CEDS.** Comprehensive Economic Development Strategy.
- CHDO.** Community Housing Development Organizations.
- CNG,** Compressed Natural Gas
- COE.** Corps of Engineers.
- CSBG.** Community Service Block Grant.
- CVA.** Crime Victim's Assistance Act.
- CWPPRA.** Coastal Wetlands Planning and Protection Act.
- CZM.** Coastal Zone Management.
- DBA.** Downtown Business Association.
- Debt Service.** Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.
- Debt Service Fund.** Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.
- Department.** The largest organizational unit within a fund.
- Depreciation.** Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.
- DHH.** Department Health & Hospitals.
- DNR.** Department of Natural Resources.
- DOC.** Department of Corrections.
- DOTD.** Department of Transportation and Development – a State of Louisiana Department.
- DPW.** Department of Public Works.

## GLOSSARY

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**ECD.** External Cardiac Defibrillator.

**EDA.** Economic Development Administration.

**EF & S.** Emergency Food and Shelter Grant.

**EIA.** Energy Information Administration.

**Enterprise Fund.** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

**Expenditure.** The cost of goods received or services rendered whether cash payments have been made or accrued.

**FEMA.** Federal Emergency Management Agency.

**FERC.** Federal Energy and Regulatory Commission.

**FIFO.** First in, first out inventory system.

**Financial Accounting Standards Board (FASB).** A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

**Fiscal Year.** A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

**FMLA.** Family Medical Leave Act.

**FRS.** Firefighters Retirement System.

**FSA.** Farm Service Agency.

**FTA.** Federal Transit Administration.

**Function.** A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

*Culture-Recreation.* All cultural and recreational activities maintained for the benefit of residents and visitors.

*Economic Development & Assistance.* Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

*General Government.* All governmental expenditures for the legislative and judicial branch of a government. Also includes

expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

*Health and Welfare.* All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

*Public Safety.* A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

*Sanitation.* All activities involved in the removal and disposal of sewage and other types of waste.

*Streets & Drainage.* All activities involved in maintaining roadways, walkways, bridges, and canals.

**Fund.** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Balance.** Amounts that remain unspent after all budgeted expenditures have been made.

**GASB.** Governmental Accounting Standards Board.

**General Fund.** The fund used to account for all financial resources except those required to be accounted for in another fund.

**GFOA.** Government Finance Officers Association.

**GIS.** Geographical Information System.

**GIWW.** Gulf Intercoastal Waterway.

**Goals.** Broad aims toward which programs are directed.

**GOEA.** Governor's Office of Elderly Affairs.

**Governmental Accounting Standards Board (GASB).** A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

**Governmental Fund Types.** Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

**GPS.** Global Positions System.

## GLOSSARY

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- Grant.** Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.
- HDDC.** Houma Downtown Development Corporation.
- HEZ.** Heritage Enterprise Zone.
- HHWCP.** Household Hazardous Waste Collection Program.
- HNC.** Houma Navigational Canal.
- Homestead Exemption.** Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.
- HTAHC.** Houma Terrebonne Arts & Humanities Council.
- HTV.** Houma Television System.
- HUD.** Housing & Urban Development.
- Intergovernmental Revenue.** Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.
- Internal Service Fund.** A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.
- JARC.** Job Access Reverse Commute.
- JASP.** Juvenile Assessment and Services Program.
- KAB.** Keep America Beautiful.
- KLB.** Keep Louisiana Beautiful.
- KTP.** Keep Terrebonne Beautiful.
- LAMP.** Louisiana Asset Management Pool.
- LCA.** Louisiana Coastal Area.
- LCDA.** Louisiana Community Development Authority.
- LCLE.** Louisiana Commission on Law Enforcement.
- LDEQ.** Louisiana Department of Environmental Quality.
- LEPA.** Louisiana Energy and Power Authority.
- LEPC.** Local Emergency Planning Committee.
- LERRD.** Lands, Easements Right of Ways, Relocations, and Disposals.
- LHFA.** Louisiana Housing Finance Agency.
- LIHEAP.** Low Income Home Energy Assistance Program.
- LJDA.** Louisiana Juvenile Detention Association.
- LLEBG.** Louisiana Law Enforcement Block Grant.
- LMA.** Louisiana Municipal Association.
- LPDES.** Louisiana Pollutant Discharge Elimination System
- LSU.** Louisiana State University.
- Major Fund.** Funds whose revenue, expenditure/expenses, assets or liabilities are at least 10 percent of the total for their fund category and 5 percent of the aggregate of all governmental and enterprise funds in total. Major funds are reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report.
- METLAC.** Metropolitan Law Enforcement Commission.
- Mill/Millage.** A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.
- Mission Statement.** Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and it's people.
- MPERS.** Municipal Police Employees Retirement System.
- MS4.** Municipal Separate Storm Sewer Systems.
- MTG.** Morganza to the Gulf Project.
- MW.** Mega watts.
- NACO.** National Association of Counties.
- NCD.** Non-Compliant Discharges.
- NFPA.** National Fire Protection Association.
- NIGP.** National Institute of Governmental Purchasing.
- NOAA.** National Oceanic and Atmospheric Administration.
- NPDES.** National Pollutant Discharge Elimination.
- NRCS.** Natural Resources Conservation Service.
- NTP.** North Treatment Plant.
- NSU,** Nicholls State University
- OAD.** Office for Addictive Disorders.

## GLOSSARY

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**Objectives.** Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

**OEP.** Office of Emergency Preparedness.

**OJP.** Office of Justice Programs.

**Ordinance.** A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

**Pay Grade.** Salary level or range for each personnel classification.

**PCA.** Personal Care Attendant Program.

**PCS.** Possible Criminal Sex Offense.

**Performance Measures.** Quantified indication of results obtained from budgeted activities.

**Personal Services.** Expenditures for gross salaries provided for all persons funded by the government.

**Personnel Summary.** The number and classifications of employee positions authorized for a given department.

**PIAL.** Property Insurance Association of Louisiana.

**PILOT.** Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

**PIN.** Personal Identification Number

**PRISM.** Program Review Instrument System Monitoring

**Projected.** Estimate for the future.

**Proposed.** To set forth for acceptance or rejection.

**Proprietary Fund Type.** Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

**PSA.** Public Service Area.

**RELIC.** Reading in Literature and Culture.

**Retained Earnings.** An equity account reflecting the accumulated earning of an enterprise or internal service fund.

**Revenues.** Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

**SAIDA.** System Average Interruption Duration Index.

**SAIFA.** System Average Interruption Frequency Index.

**SCADA.** Supervisory Control & Data Acquisition.

**SCIA.** South Central Industrial Association.

**SIL.** Supervised Independent Living.

**SOP.** Standard Operation Procedures.

**Special Revenue Fund.** A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

**SSDU.** Street Sales Disruption Unit.

**SSO.** Sanitary Sewer Overflows.

**STP.** South Treatment Plant.

**Supplies.** All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

**TARC.** Terrebonne Association for Retarded Citizens.

**Taxes.** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**TBRA.** Tenant Based Rental Assistance.

**TCOA.** Terrebonne Council on Aging.

**TEDA.** Terrebonne Economic Development Authority.

**TLCD.** Terrebonne Levee and Conservation District.

**TPCG.** Terrebonne Parish Consolidated Government.

**TPR.** Terrebonne Parish Recreation.

**VA.** Veterans' Affairs.

**VAWA.** Violence Against Women Act.

**VFC.** Volunteers for Family and Community.

**VFIS.** Volunteer Firemen's Insurance Services.

**VPN.** Virtual Private Network

**WIA.** Workforce Investment Act.

**WRDA.** Water Resources Development Appropriation

**WWTP.** Waste Water Treatment Plant

# INDEX

	<u>Page</u>		<u>Page</u>
1 - 1B Construction Fund	276	Enterprise Fund Descriptions	149
1998 Public Improvement Construction	286	Finance/ Purchasing Department	186
2005 Sales Tax Construction Fund	280	Finance/Customer Service	34
2010 Bond Sinking Fund	168	Fire Department	88
Accounting	32	Full-time Employees by Function	312
Ad Valorem Tax Debt to Assessed Value	202	Full-Time Position Allocations	4
Administrative Building	274	Gas Distribution	156
Animal Control	53	General Fund Budget Summary	9
Assessed Value/Estimated Act.of Taxable Prop.	306	General Fund Operating Transfers	68
Auditoriums	93	General Fund-Major Revenue Sources	11
Bayou Country Sports Park	137	General Obligation Bond Construction Fund	278
Bayou Terrebonne Waterlife Museum	56	General-Other	46
Bonded Principal & Interest Requirements	200	GIS Mapping System	160
Budget Award	i	GIS Technology Fund (Assessor)	98
Budget Message	v	Glossary	327
Budget Message Supplement	ix	Governmental Activities Tax Revenue by Source	301
Capital Asset Statistics by Function	313	Grand Bois Park	95
Capital Budget Financing	206	Grant Funds	140
Capital Improvements Sales Tax Fund	108	Group Health Insurance Fund	182
Capital Project Fund Descriptions	214	Health & Welfare-Other	52
Capital Projects Control Fund	245	Health & Welfare-Other	132
Capital Projects Recap	215	Health Unit Fund	112
Centralized Fleet Maintenance	192	Housing & Human Services(Federal Programs)	61
Changes in Fund Balances of Govt. Funds	302	HUD CDBG Recovery Construction	218
City Court	18	Human Resources	183
City Court Building Fund	216	Impact of the Capital Improvements	210
Civic Center	174	Index	331
Clerk of Court	24	Information Technologies	189
Coastal Restore Bonds	134	Insurance Control Fund	179
Code Violation/Compliance	44	Internal Service Fund Descriptions	177
Combined Statement	1	Introduction	205
Computation of Legal Debt Margin	201	Judicial-Other	26
Coroner	47	Landfill Closure	173
Coroner's Office	292	Landfill Closure/Construction	284
Council Clerk	15	Legal Authorization	ii
Criminal Court Fund	138	Legal Debt Margin	195
Debt Service Consolidated Summary	199	Legal Services	36
Debt Service Fund Descriptions	198	Marshal's Fund	96
Dedicated Emergency Fund	73	Mental Health Fund	131
Demographic and Economic Statistics	310	Morganza to the Gulf Hurricane Protection Dist.	296
Direct and Overlapping Bonded Debt	204	Non District Recreation	92
District Attorney	22	Occupational License	7
District Court	20	Office of Coastal Restoration/Preservation	99
Drainage Tax Fund	105	Office of Homeland Security & Emergency Prep.	66
Economic Development	58	Official Fees/Publication	17
Economic Development/ Other	60	Operating Indicators by Function	314
Elections	31	Parish Council	13
Electric Distribution	154	Parish Farm Agent	63
Electric Generation	152	Parish Organizational Chart	xxxvi

# INDEX

	<u>Page</u>		<u>Page</u>
Parish President	27	Terrebonne Parish Officials	xxxvii
Parish Prisoners	80	Terrebonne Parish Profile	xxxviii
Parish Prisoners Fund	78	TPCG Compensation and Classification Plan	319
Parish Transportation Fund	101	TPR Administration	125
Parish VA Service Off.	51	Treatment Plant	165
Parishwide Drainage Construction	224	Understanding The Budget	xvii
Parishwide Recreation Fund	122	Utilities Department	150
Parishwide Recreation Fund - Sports Officials	127	Utility Administration	158
Parishwide Sewerage Construction	241	Video Poker Analysis	6
Parks & Grounds	94	Ward Court	25
Planning and Zoning	38	Waterways & Marina	65
Police Department	83		
Pollution Control	161		
Pollution Control Administration	166		
Principal Employers	311		
Principal Property Taxpayers	308		
Prisoners Medical Department	81		
Property Tax Levies and Collection	309		
Property Tax Rates	307		
Public Safety Fund	82		
Public Works/Engineering	48		
Public Works/Government Buildings	42		
Public Works/Janitorial Services	45		
Publicity	59		
Quality of Life Programs	128		
Ratio of Debt Service to Expenditures	203		
Recreation-Other	124		
Registrar of Voters	29		
Risk Management	178		
Road & Bridge Fund	102		
Road Construction Fund	265		
Road District #6 O&M	109		
Road Lighting Districts	110		
Sanitation 2001 Bond Construction Fund	282		
Sanitation Service Fund	169		
Schedule of Insurance in Force-Utilities Fund	316		
Sewerage Capital Additions	167		
Sewerage Collection	164		
Solid Waste Services	171		
Special Olympics	129		
Special Revenue Fund Descriptions	71		
Summer Camps	130		
Terrebonne Alcohol/Drug Abuse	132		
Terrebonne ARC	119		
Terrebonne Economic Development Authority	289		
Terrebonne Juvenile Detention Fund	75		
Terrebonne Levee & Conservation District	135		
Terrebonne Parish Council On Aging	114		
Terrebonne Parish Library	294		



*Terrebonne Parish Consolidated Government*  
*Houma, Louisiana*

