



2019 Adopted Budget



*Terrebonne Parish
Consolidated Government
Houma, Louisiana*



About the Front and Back Cover

The Pelican sculpture housed along the Bayouwalk in downtown Houma was a project funded by the local Arts Council, the Houma Main Street Program and a private donor. The sculpture stands at 6 foot tall and is made out of metal. A local artist by the name of Kevin Brown designed and welded this piece. The Pelican was commissioned to showcase our Louisiana state bird. The Bayouwalk along Bayou Terrebonne includes benches, curved light poles and underground utility lines. The 8 foot wide brick walkway presently runs from Church Street to Roussell Street. The Houma Main Street Program would like for it to eventually be extended to cover all of the downtown Houma area.

Budget Layout: Ruby LeCompte

ADOPTED BUDGET

For the Year 2019



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Gordon E. Dove
PARISH PRESIDENT

Mike Toups
PARISH MANAGER

Kandace M. Mauldin
CHIEF FINANCIAL OFFICER

Kayla Dupre
COMPTROLLER

Rhonda Samanie
ACCOUNTANT

2018 PARISH COUNCIL MEMBERS

Steve Trosclair – Council Chair, District 9
Arlanda Willaims – Council Vice-Chair, District 2
John Navy, District 1
Gerald Michel, District 3
Scotty Dryden, District 4
Christa Duplantis-Prather - District 5
Darrin Guidry, District 6
Alidore “Al” Marmande, District 7
Dirk Guidry, District 8

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 1, 2018

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2018. This was the 16th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. D. W. GUIDRY, SR.

ORDINANCE NO. 9022

AN ORDINANCE TO ADOPT THE 2019 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE PARISH PRESIDENT'S DEPARTMENTS AND COUNCIL STAFF; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, C. Duplantis-Prather, D.W. Guidry, Sr., and A. Marmande.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Dryden.

The Chairman declared the ordinance adopted on this, the 12th day of December 2018.

LEGAL AUTHORIZATION

Steve Trosclair
STEVE TROSCLAIR, CHAIRMAN
TERREBONNE PARISH COUNCIL

Venita H. Chauvin
VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

12/13/18 8:50 a.m. vhc

Approved Gordon E. Dove Vetoed
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12/18/18 12:08 p.m. vhc

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 12, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 18th DAY OF DECEMBER 2018.

Venita H. Chauvin
VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL





GORDON F. DOVE
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. Box 6097
HOUMA, LOUISIANA 70361-6097



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September 26, 2018

Honorable Council Members:

I respectfully submit our proposals for the 2019 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$217.2 million and contains \$13.6 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2018 Adopted Budget totaled \$216.9 million with \$15.1 million in Operating Capital and Capital Outlay.

In 2018, we have seen an increase in State Mineral Royalties and Sales Tax Collections, which make up a large portion of our recurring operational revenue. Collections to date are 4.8% more in comparison to the same period in 2017. Administration is optimistic this trend will continue, but will continue to implement conservative budget practices and maintaining status quo budgets while also recognizing the importance of maintaining services and projects for all Parish citizens.

I believe the employees of the Parish are our greatest asset and they should be rewarded for their hard work and dedication. Therefore, I am proposing a 2% cost of living compensation increase for all Terrebonne Parish Consolidated Government employees under the direction of the Parish President.

The Police and Fire Pension rates continue to average 30% of direct salary costs, with no reductions anticipated in the foreseeable future. For most remaining departments whose employees participate in the Parochial Retirement System and Social Security, pension rates will be at 7.5%.

Nationally, health costs continue to rise. On the local level, we continue to monitor claims, promote the use of preventative care, and focus on healthy living and cost saving alternatives. During 2018, we changed our insurance providers and have seen some savings in fixed costs. We are also seeing an estimated 15% decrease in Parish claims activity. We are closely watching the overall health climate and Parish claims activity to determine the rates for 2019, which is expected to increase 2%.

We are continuing to monitor LEPA #1 generating station in Morgan City and if any changes need to be implemented because of this evaluation it will be done in 2019. As of right now, the Utilities Fund is absorbing the loss associated with this unit. The cost related to LEPA #1 generating station from January 1, 2015 to December 31, 2018 is estimated to be \$11.7 million; it is proposed to be \$3.7 million in 2019.

In 2019, we are proposing to implement a new program through our Solid Waste Division that will be dedicated to discarding litter all throughout the Parish. It is my hope that this program will beautify the landscape of this Parish.

Capital and Special Projects

During 2108, we were able to add additional funding totaling \$15.6 million of local money to existing projects. These projects include the Petit Caillou/Conveyance Channel, Petit Caillou Lock Structure and Bayou Black Pump Station. Also in 2018, we funded some new projects including Valhi Drainage Improvements, Bayou Terrebonne Lock System, Elliot Jones Pump Station and Bayou Black Pump Station at Geraldine Road for a total of \$3.2 million with local money. All of these projects are vital to our improvements to the Parish drainage system. We have also been able to add additional funding towards the completion of the Bayou Country Sports Park.

With the limited funds available, some of the non-recurring projects proposed in the 2019 Budget from the General Fund, Parishwide Recreation Fund, Drainage Tax Fund, ¼% Capital Sales Tax, Road Construction Fund, Utility System and Sewerage Systems are as follows:

Government Buildings

Government Tower Elevators	450,000
	<u>\$ 450,000</u>

Drainage Projects

Bayou Black Pump Station	30,000
Suthon Ave. Drainage Improvement	70,000
	<u>\$ 100,000</u>

Recreation / Quality of Life

Arts Program	7,500
Summer Camp Programs	215,000
	<u>\$ 222,500</u>

Road Project

Asphalt Overlay Project	394,024
Valhi Extension to Bull Run Road	100,000
	<u>\$ 494,024</u>

Economic Development

Terrebonne Economic Development Authority	335,000
Rougarou Festival	30,000
Voice of the Wetlands	10,000
Seafood Festival	10,000
	<u>\$ 385,000</u>

Public Services and Safety

Public Safety Programs (Houma Police/Sheriff)	55,000
Crime Cameras	200,000
	<u>\$ 255,000</u>

Utility System

Line Maintenance	2,000,000
System Additions	1,700,000
Plant Sub #3 Transformer	750,000
Copper Replacement	1,800,000
	<hr/>
	\$ 6,550,000

Sewerage System

Infiltration/Inflow Elimination	500,000
Gum Force Main Replacement Phase 1	1,250,000
	<hr/>
	\$ 1,200,000

Distinguished Budget Presentation

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2018 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

I am pleased to submit this balanced budget. This could not have been accomplished without the support of each department. We continue to be vigilant in our spending practice, monitor economic indicators and take decisive action when warranted. Because of the practices we are able to accomplish some great things and provide great services to our residents.

In closing, I would like to thank the Terrebonne Parish Council for its continued support. I would also like to thank the employees of the Parish and the residents of our community. I look forward to working with each of these groups as we continue to move our Parish forward.

Respectfully,



Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government



BUDGET MESSAGE SUPPLEMENT

In the Budget Message submitted by the Parish President, brief highlights for 2019 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader further overviews of various components of the Budget.

ECONOMIC OUTLOOK

Except for a brief time period in 2014-2015 when parish government housed economic development efforts, Terrebonne Economic Development Authority (TEDA) has worked to support existing business and further strengthen the parish's economic base since 2005. After reorganization, the agency was relaunched in 2015 with a chief executive officer, directory of business retention and expansion and an executive assistant. The following excerpt on Economic Condition and Executive summary was prepared by the TEDA office.

Economic Condition

Terrebonne Parish's economy is traditionally driven by the oil-and-gas industry and its supporting sectors, including manufacturing (machinery, metals fabrication, and shipbuilding and associated services). This sector has been in a depressed period since 2014 primarily due to increased global energy supply while global energy demand was decreasing. Capital expenditures by major exploration and production companies were postponed, which led to significant layoffs and a contraction of the oil-and-gas service industry affecting both large and small fabrication, marine and service companies. That, in turn, reduced corporate spending and disposable income, resulting in lowered tax collections.

With an increase in oil prices and optimism oil-and-gas activity started picking up. This can be attributed to oil due to global supply cuts and strong global demand, a trend that continued into 2018 as U.S. shale drilling provided opportunity for oil-and-gas service companies to send workers out of state. Some local companies also invested in diversification of markets and product lines to stabilize and grow their businesses. In November 2018, Terrebonne's unemployment rate logged in at 4.6 percent (compared to 4.5 percent statewide and 3.7 percent nationally), down from 6.9 percent in 2016. For November 2018, the Louisiana Workforce Commission reported a loss of 200 jobs over the month in the Houma MSA (comprised of Terrebonne and Lafourche Parishes), with an overall decline of 900 jobs over the year. That shows four consecutive over-the-year job losses. However, various sectors did add jobs in the year: mining and logging added 100 jobs (its third consecutive over-the-year gain) and trade/transportation/utilities added 600 jobs over the month and 500 over the year. These figures illustrate that the Houma MSA performed a little better than economist predicted.

Some projects of note in 2018 include:

- *BP started production at its Thunder Horse Northwest Expansion project in the deepwater Gulf of Mexico.*
- *Benoit Premium Threading broke ground on its new corporate office and research and development complex adjacent to its existing industrial facility; completion anticipated in June 2019.*
- *Louisiana Universities Marine Consortium announced plans to build a center of excellence to grow maritime research activity in Terrebonne Parish.*
- *Promethean Energy and Subsea 7 announced a collaboration for further development in the Gulf of Mexico.*
- *Subsea 7 and Schlumberger announced a deal to develop the Katmai field in the Gulf of Mexico.*
- *The Gulf of Mexico oil-and-gas federal lease sale attracted \$178.1 million in high bids in August, a 28 percent increase from the Spring sale which yielded \$939,000.*
- *Shell Offshore announced its plan to move forward with development of a major new project, Vito, to begin producing oil in 2021.*
- *Two of La. Safe's coastal projects were announced for Terrebonne -- \$2.85 million in buyouts to residents outside of the Morganza-to-the-Gulf hurricane-protection system and \$3.6 million to create 300 acres of wetlands just south of Houma to help buffer the city from storm surges.*
- *Fabrication companies Cenac Marine Services announced contracts for four new inland towboats, Gulf Island Fabrication won a \$63.6 million contract to build a new class of Navy salvage, rescue and towing ship.*
- *\$18.5 million in funding was announced for construction of the lock on the Houma Navigation Canal.*
- *CVS built a new location; Laris Insurance expanded to Houma in a newly built office; Houma Family Dental broke ground on its new 10,000-square-foot clinic; two service companies are planning warehouse additions; and one HVAC company is planning to fully renovate its office; and a two-unit complex started construction reported to house dental and vision clinics.*
- *Some new companies opening their doors in 2018 included Planet Fitness, Southwest Funding, 2nd & Charles, Shockwave Electric and American Mattress Outlet.*

BUDGET MESSAGE SUPPLEMENT

ECONOMIC OUTLOOK (continued)

With the announced investments by oil-and-gas producers, some capital is starting to be invested in the region and economists do expect more job creation to occur in 2019 (by .8 percent) and 2020 (by 2.4 percent) with stabilization of oil prices. It is worth noting that oil prices were hovering around a much-more stable and profitable \$70 per barrel in the Fall of 2018 (an increase of 40 percent higher than in 2017), but they did slide a bit toward year's end to about \$45 per barrel. While that slide isn't positive, LSU Economist Loren Scott in 2017 predicted the Houma MSA returning to a growth path in 2019 after companies become comfortable in a stabilized price environment of upper \$50 per barrel and accounting for the time lag common between decisions to invest in oil-and-gas infrastructure, and the fabrication and service work trickling down the area companies.

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS

SHORT TERM GOALS

- To update and overhaul Personnel Manual
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The Parish's short term goal was to complete the engineering for the projects and aggressively begin construction of each phase. The subject program consists of twenty-one (21) lift stations, which are complete; the largest contract was for construction and equipment replacement at the North Wastewater Treatment Plant in the amount of \$3.2 million, and is also complete. With remaining contingency funds, two (2) additional lift stations were added for renovation and also the replacement of the 60-inch effluent line from the existing concrete discharge structure from the South Wastewater Treatment Oxidation Pond.
- In early 2016, the Parish approved the sale and issuance of \$8.0 million of taxable sewer revenue bonds. The proceeds are being used for the purpose of financing the renovations of Oakshire and Southdown No. 2 Sewer Holding Basins. The two holding basins play a critical role in the Pollution Control System, but were in need of capital improvements to address their age, reliability and foul smelling odors. The facilities will benefit from a new pumping system sized to match the documented operating conditions, would decrease energy consumption as well as reduce the typical storage times that promote odors. Both are currently under construction.
- In March 2009, the U.S. Department of Housing and Urban Development approved the Louisiana Office of Community Development's action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings, pollution control/sewerage improvements and affordable housing. To date, 26 Infill Housing units have been completed with an investment of \$3.4 million. An additional 4 units will be completed in 2019 due to receipt of additional funding. The Bayou Cane apartments are 100% constructed with 82 apartments providing housing to a labor market shortage (\$5.8 million). The first time homeowner assistance program is 99% complete, with approximately \$28,000 remaining. An owner occupied housing development is 100% complete with the infrastructure, which will provide new homeowners affordable options. Two major drainage projects are under constructions totaling \$7.6 million
- At the end of 2011, the parish purchased property in excess of 30 acres. The relocation of critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding has enhanced government's ability to respond to emergency events. The Animal Shelter, Juvenile Detention and Public Works Administration Buildings and the Emergency Operations Center have all been opened and fully operational. The Multi-Agency Safe Room is the only building that remains to be completed and is scheduled for completion in the first quarter of 2019. The Safe Room East began construction in 2018 and is scheduled for completion in the first quarter of 2019. Its purpose is to serve essential personnel on the east side of the Parish. The generation station, Houma Police Department, Courthouse Annex and Government Tower will all receive wind hardening upgrades with funding already secured from the Hazard Mitigation Grant Program.
- The vacant space on the first and second floor of government towers will be utilized by the Planning and Zoning Department as well as Customer Service. The old bank drive thru will be converted and used by customer service. The fourth floor will now house the Parks and Recreation Department. The goal is to allow Government Towers to serve as a one-stop shop for our Citizens and provide them easy access to complete their transactions with the government.
- Our current website is being overhauled by the Information Technology Department. This overhaul will make the website user friendly and provide an efficient way to communicate information to the citizens of the Parish. This overhaul also includes an updated location for making any payments online and registration. This will provide a user-friendly portal to complete transactions online.
- To continue to fund and construct several lock systems and conveyance channels throughout the parish. Currently there are three being engineered with an anticipated construction start date in late 2019. These include the Bayou Terrebonne Lock System (\$11.6M), Petit Caillou Conveyance Channel (\$9.7M), Petit Caillou Lock Structure (\$10.1M)

BUDGET MESSAGE SUPPLEMENT

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS (continued)

SHORT-TERM GOALS (continued)

- To continue to fund and construct pump stations throughout the parish. Currently there are two being engineered with an anticipated construction start date in late 2019. These include the Bayou Bayou Black Pump Station (\$13.6M) and Lashbrook Pump Station (\$5.1M).

LONG-TERM GOALS

- To continue working to connect to the I-49 Corridor, which is the major Hurricane Evacuation Route for southern Louisiana.
 - Working with the Federal and State Government to implement partnered schedules for completion of each phase.
 - Identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- To search every means of funding and partnerships for providing improved drainage and flood protection to all residents of Terrebonne Parish.
 - Continue meeting with the Levee District officials to identify priorities of all phases and make changes as needed.
 - During the budget process, parish officials will identify long-term funding goals using Terrebonne Parish excess taxes (non-recurring) and utilizing the sale of Public Improvement Bonds from 2013. (see Short Term Goal). The Levee District (a separate government entity) has designed long-range operational costs to maintain the levees constructed from two dedicated sales tax issues and ad valorem tax (property).
- To fund and update the Comprehensive Land Use Master Plan in compliance with the requirement to update every five years. The most recent update was completed in 2018.
- Continue to promote sustainable growth management and resilient development practices in the Parish
 - Encourage growth and development in the Parish that promotes sustainability and resiliency
 - Preserve and enhance scenic qualities along major roadways, bayou and getaways to the Parish
- Promote Downtown Houma as the historic and cultural center of Terrebonne Parish
 - Continue to revitalize Downtown Houma by rebuilding its historic retain and business character
- To complete major projects funded by the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit. The funding for the following projects is included in the current budget and five-year capital outlay budget, totaling \$123 million: Levee and Forced Drainage projects totaling \$48.0 million are in the construction phase with estimated completion dates by 2019.
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The long-term goal is to complete the approved projects for sewer lift stations, treatment plant, and infiltration / inflow improvements. The recognition of these funds are now included in the current budget and five-year capital outlay budget. Long-term revenue plans continue with a review of existing sewer rates which were adopted by ordinance for the period of 2010 through 2014. The sewer rate review was conducted in 2014, indicated the present rate will meet parity income requirements through fiscal year 2017. However, annual reviews will be undertaken to ensure projections of all debt obligations are met.
- To leverage funding secured to protect shorelines around Lake Chien and Tambour with natural oyster bed surge protection systems.
- To build terraces in the marsh above Lake Boudreaux to protect immediate critical facilities, homes, business, the airport and City of Houma from saltwater intrusion and erosion to open water.
- To seek funding for several pump stations to be placed throughout the parish. Currently three pump stations are being engineered with the hopes of securing the funding through the State for the construction. These pump stations include the Elliot Jones Pump Station, Bayou Black at Geraldine Pump Station and the Bayou Terrebonne Pump Station.
- The Government Tower will be provided a generator for redundant power supply. The parking garage adjacent to the Government Tower is to be inspected and plans drawn to update and secure the garage. The plans are to make the garage and other parking areas easily accessible for all employees and citizens with a focus on the elderly and handicap.

ALL FUND SUMMARY

The adopted budget for the year 2019 for all funds, including the operating, capital and capital outlay, totals \$217.2 million. This is an increase of 0.1%, or \$0.3 million more than the original 2018 adopted budget. For comparison, the final 2018 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart below and the graph that follows depict the total annual operating budget by fund type for the original 2018 budget and the recently adopted 2019 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

BUDGET MESSAGE SUPPLEMENT

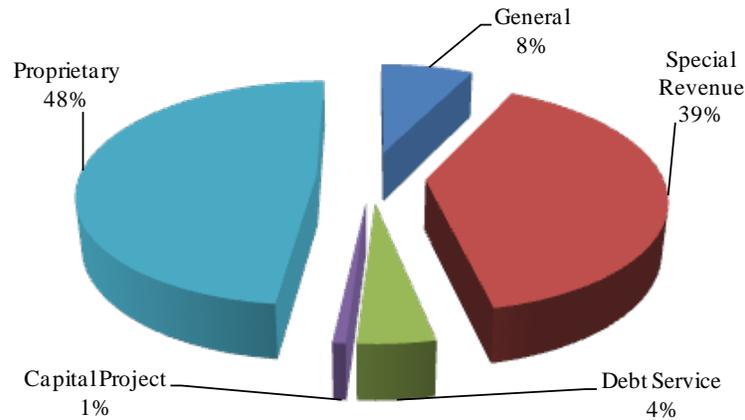
ALL FUND SUMMARY (continued)

ANNUAL APPROPRIATIONS BY FUND TYPE

	2018 Adopted Budget	2019 Adopted Budget	2019 Budget Over (Under) 2018 Budget	
General	\$ 15,092,772	\$ 16,044,651	\$ 951,879	6.3%
Special Revenue	85,866,049	85,338,770	(527,279)	-0.6%
Debt Service	9,622,159	9,505,229	(116,930)	-1.2%
Capital Project	5,165,486	1,604,024	(3,561,462)	-68.9%
Proprietary	101,182,458	104,750,848	3,568,390	3.5%
Grand Total	\$ 216,928,924	\$ 217,243,522	\$ 314,598	0.1%

FIGURE 1

2019 ANNUAL APPROPRIATIONS BY FUND TYPE



Total appropriations for the Governmental Funds by Function for Years 2018 and 2019 are below. A net decrease of 2.8% reflects the change between the two years.

GOVERNMENTAL FUNDS BY FUNCTION

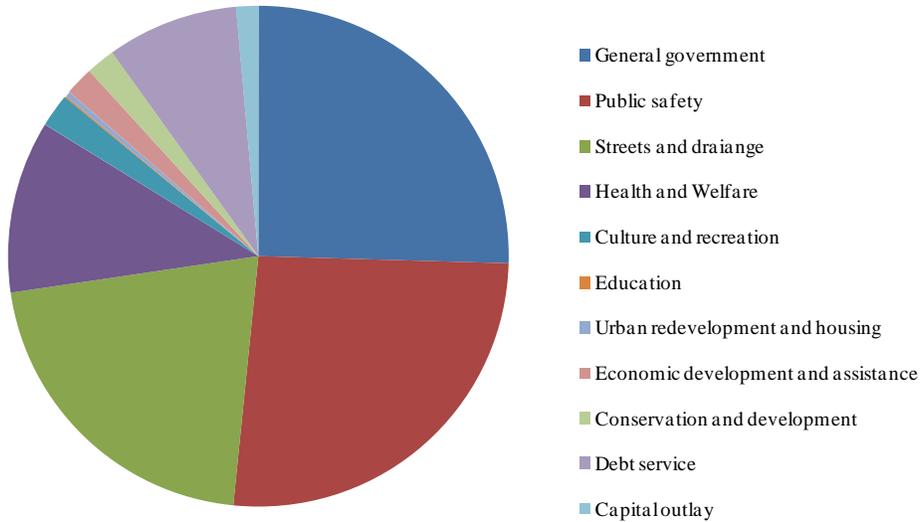
	2018 Adopted Budget	2019 Adopted Budget	2019 Budget Over (Under) 2018 Budget	
General government	\$ 27,308,355	\$ 28,640,408	\$ 1,332,053	4.9%
Public safety	27,384,616	29,403,898	2,019,282	7.4%
Streets and drainage	21,199,919	23,684,403	2,484,484	11.7%
Health and Welfare	14,044,320	12,571,017	(1,473,303)	-10.5%
Culture and recreation	2,316,629	2,394,334	77,705	3.4%
Education	109,112	109,112	-	0.0%
Urban redevelopment and housing	276,976	392,264	115,288	41.6%
Economic development and assistance	2,199,867	2,071,605	(128,262)	-5.8%
Conservation and development	6,119,027	2,116,380	(4,002,647)	-65.4%
Debt service	9,622,159	9,505,229	(116,930)	-1.2%
Capital outlay	5,165,486	1,604,024	(3,561,462)	-68.9%
Grand Total	\$ 115,746,466	\$ 112,492,674	\$ (3,253,792)	-2.8%

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

FIGURE 2

GOVERNMENTAL FUNDS BY FUNCTION

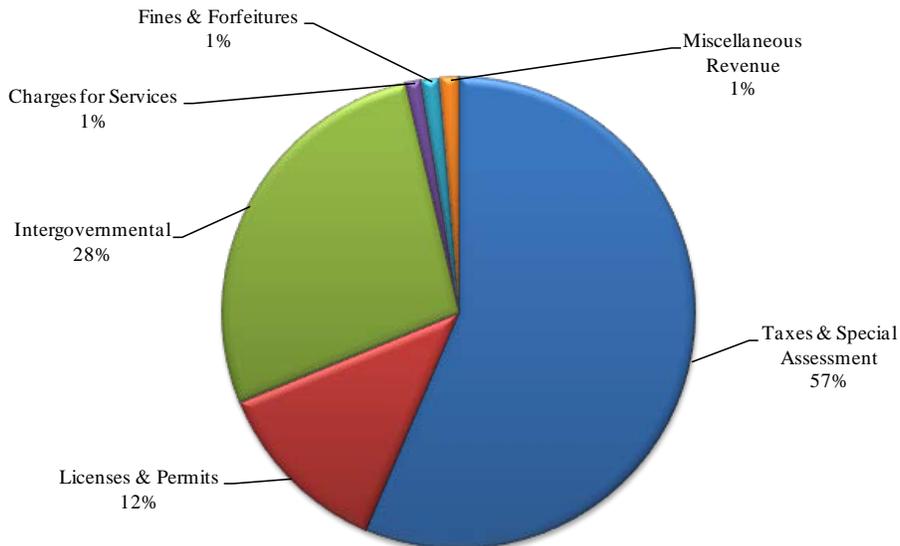


GENERAL FUND

As shown in the chart on a previous page, the General Fund makes up 8.0% of the total Parish budget for the year 2019. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown below.

FIGURE 3

GENERAL FUND FUNDING SOURCES
\$20,090,327



BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

Total appropriations for the General Fund Annual Operating Budget increased from \$15.1 million in 2018 to \$16.0 million in 2019 or a 6.3% increase. The transfers out to other funds for grant matches and operation supplements in Special Revenue Funds and non-recurring capital is \$12.6 million in 2019, an increase of \$1.6 million from 2018.

SPECIAL REVENUE FUNDS

Approximately 39.3% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2019 budgets totaling \$85.3 million for Special Revenue Funds decreased by \$0.5 million, or 0.6% from the 2018 funding level of \$85.9 million. The change resulted from overall decreases in current revenues sources.

DEBT SERVICE FUNDS

Debt service requirements for 2019 decreased by \$0.1 million, or 1.2% in comparison to 2018 requirements.

CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2019, new projects or additional funding to existing projects totaled \$1,604,024. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005, 2008 and 2012. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

PROPRIETARY FUND TYPES

➤ ***Enterprise Funds***

The Utility Fund is the largest of the Enterprise Funds with total operations of \$42.7 million, an increase of \$0.5 million over the \$42.2 million originally adopted in 2018 due to increases in the cost of purchasing energy. The services provided include both electric and gas and is funded by utility revenue.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$10.2 million, a 6.0 % change compared to \$9.6 million originally adopted in 2018. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

The Sanitation Fund is responsible for providing and maintaining garbage collections and disposal services. The 2019 budget of \$15.6 million is an increase of \$0.9 million, or 7.0% over the 2018 Original Budget of \$14.6 million.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.4 million for the 2019 Budget Year, same as the 2018 Original Budget. Both user charges and a General Fund Supplement of \$1,002,379 fund this activity.

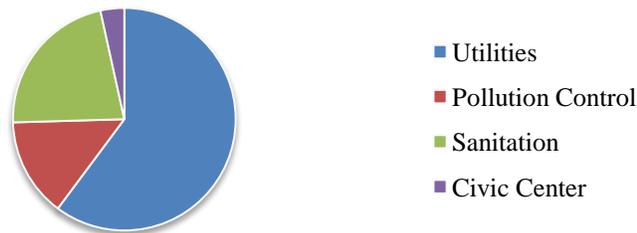
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

ENTERPRISE FUNDS				
	2018 Adopted Budget	2019 Adopted Budget	2019 Budget Over (Under) 2018 Budget	
Utilities	\$ 42,151,651	\$ 42,683,657	\$ 532,006	1.3%
Pollution Control	9,578,653	10,184,993	606,340	6.3%
Sanitation	14,641,184	15,606,907	965,723	6.6%
Civic Center	2,448,612	2,448,612	-	0.0%
Grand Total	\$ 68,820,100	\$ 70,924,169	\$ 2,104,069	3.1%

FIGURE 4

PROPRIETARY FUNDS



➤ **Internal Service Funds**

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$33.8 million, compared to 2018 of \$32.4 million, a 4.0% increase.

The Human Resources Department collects revenue of 1.5% of gross payroll which is the same as the prior year. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$1.2 million (11.0%) increase.

The Purchasing/Warehouse and Information Technology, both divisions of the Finance department, are anticipating an increase of 1.0% and an increase of 7.0% respectively.

The Fleet Maintenance Department is anticipating 3.0% increase.

INTERNAL SERVICE FUNDS				
	2018 Adopted Budget	2019 Adopted Budget	2019 Budget Over (Under) 2018 Budget	
Risk management	\$ 8,342,901	\$ 9,107,891	\$ 764,990	9.2%
Group health	19,444,078	19,845,281	401,203	2.1%
Human resources	654,996	700,047	45,051	6.9%
Purchasing/Warehouse	853,595	862,562	8,967	1.1%
Information technology	2,037,138	2,175,909	138,771	6.8%
Fleet maintenance	1,029,651	1,063,965	34,314	3.3%
Grand Total	\$ 32,362,359	\$ 33,755,655	\$ 1,393,296	4.3%

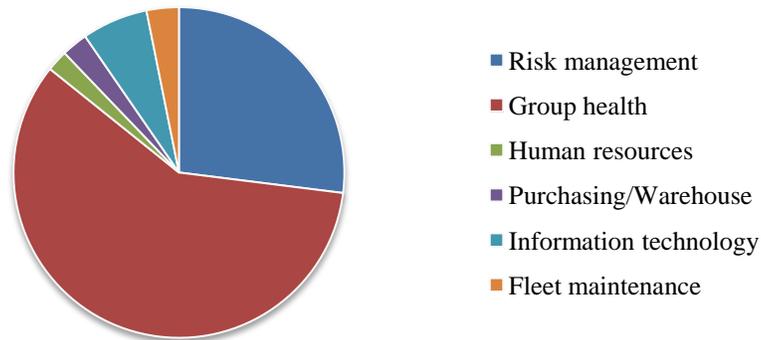
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

PROPRIETARY FUND TYPES (Continued)

FIGURE 5

INTERNAL SERVICE FUNDS



DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	Underlying Ratings		Insured Ratings	
	Standard and Poor's	Fitch Ratings	Standard and Poor's	Fitch Ratings
Public Improvement Bonds:				
1998 B Refunding Certificates	AA	AA-	AA	A3
2003 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2005 Public Improvement Bonds	AA	AA-	AA	A3
2008 Public Improvement Bonds	AA-	AA-	AA-	A3
2009 Public Improvement Bonds	AA-	AA-	AA-	A3
2011 Public Improvement Bonds	AA-	AA-	AA-	A3
2011 Public Improvement Bonds, Morganza Levee	AA-	AA-	AA-	A3
2013 Public Improvement Bonds	AA-	AA-	AA-	A3
2014 Limited Tax Bonds	AA	AA-	AA	A3
2015 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2018 A & B Public Improvement Bonds, Morganza Levee	A+		A+	
2018 Public Improvement Drainage	AA-		AA-	
General Obligation:				
2008 Sewerage	AA	AA-	AA	A3
2015 Road/Drainage/Sewerage Refunding Bonds	AA-	AA-	AA-	A3
2016 Sewerage	AA	AA-	AA	A3

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

THE BUDGET PROCESS

➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expensed.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Home Rule Charter, Section 5-02. - Operating budget preparation and adoption.
 - a. *At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.*
 - b. *Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.*
- (2) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The actual dates for the 2019 budget process are as follows:

June 27	Prepared various reports to compute available revenue; benefit rates; debt.
July 10	Instructional Letter and Budget Packets sent to Departments for personnel services; supplies and materials; other services and charges; repairs and maintenance; and operating capital.
August 7	Council Members asked to prepare a list of top 3 priorities for their districts.
August 7 – 9	Various deadlines by departments for submission of budget requests.
August 3 – 8	Instructional letters for current accomplishments; goals and objectives; and performance measures/indicators.
August, September	President and his Administration review the various department budgets.
September 21	Final draft of the detail budget is balanced.
September 17 – 21	Narratives and recaps are finalized.
September 26	Presentation of budget to Council at a Regular Council Meeting.
October 8, 22; November 12, 26; December 10	Hearings during the Budget and Finance Committee Meetings.
December 12	Council approval of budget.
January 1, 2019	Effective date of Adopted Budget.

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (Continued)

- (3) The instructional letters and budget packets sent to the Departments requesting budgets to be the same as 2018 funding level. Insurance costs (Workers Compensation, General Liability, Property, Auto and Professional liability) are to be budgeted at the actual costs for 2018 and Health Insurance with an estimated 10% increase. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (4) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget work papers to Administration.
- (5) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- (6) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- (7) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (8) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.
- (9) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (10) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See the Capital Improvement Section of this book for the budget process.

The 2018 Budget Amendments passed by Council after the submission of the 2019 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2019 Budget will include all 2018 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

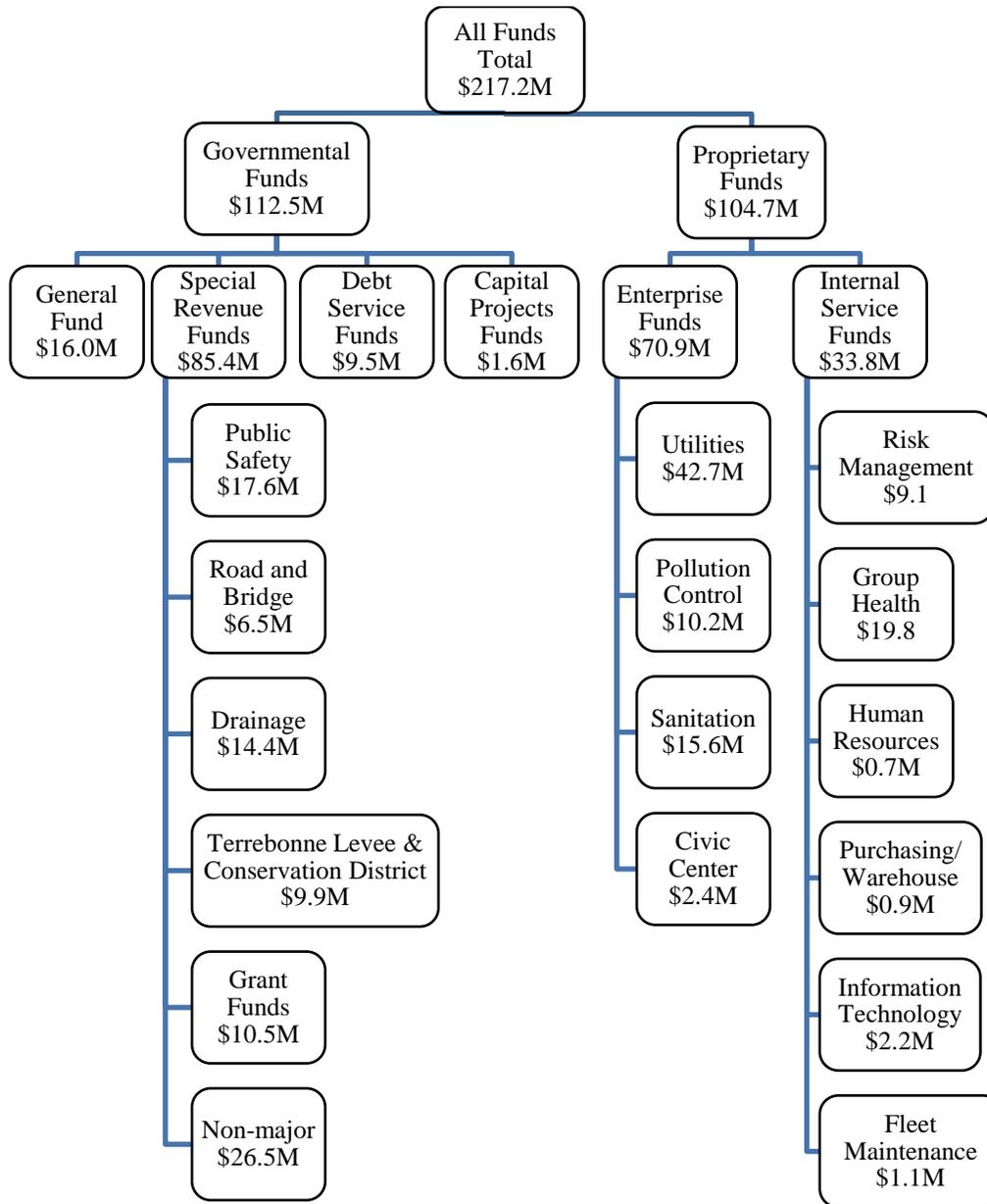
BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net position. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

The Parish uses the following fund types:



➤ **Governmental Funds**

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted or committed to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. The Debt Service Funds are not considered major funds.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds). The Capital Projects Funds are reported as one major fund.

➤ Proprietary Funds

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

➤ Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time.

The following tables depict the relationships between the departments and different funds.

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Parish Council	√						
Council Clerk	√						
Official Fees/Publications	√						
City Court	√						
District Court	√						
District Attorney	√						
Ward Court	√						
Parish President	√						
Registrar of Voters	√						
Elections	√						
Accounting	√						
Customer Service	√						
Legal Services	√						
Planning & Zoning	√						
Government Buildings	√						
Code Violation/Compliance	√						
Janitorial Services	√						
General - Other	√						
Coroner	√						

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Engineering	√						
Parish VA Service Office	√						
Health & Welfare - Other	√						
Animal Control	√						
Bayou Terrebonne Waterlife Museum	√						
Publicity	√						
Economic Development/Other	√						
Housing & Human Services	√						
Parish Farm Agent	√						
Waterways & Marina	√						
Emergency Preparedness	√						
Dedicated Emergency*	√						
Terrebonne Juvenile Detention							√
Parish Prisoners*							
Prisoners Medical Department*	√						
Police Dept.		√					
Fire Dept.		√					
Auditoriums *	√						
Marshall's Fund*	√						
GIS Technology							√
Coastal Restoration/Preservation*	√						
Vouchers Program						√	
CDBG Housing Rehab						√	
CSBG Programs						√	
Planning						√	
Operations / General Administration						√	
Vehicle Operations						√	
Vehicle Maintenance						√	
Non Vehicle Maintenance						√	
FTA City of Thibodaux						√	
Hud Head Start Program						√	
Parish Transportation							√
Road & Bridge			√				
Drainage Tax				√			
Road District #6							√
Road Lighthing Districts							√
Health Unit							√
Terrebonne Council on Aging							√
Terrebonne ARC							√
Parishwide Recreation							√
Mental Health							√
Coastal Restore Bonds					√		
Terrebonne Levee & Conservation District					√		
Bayou Sports Park							√
Juvenile Services (District Attorney)							√
District Attorney							√
Drug Court							√

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

Department	Enterprise Funds			
	Utilities	Pollution Control	Sanitation	Civic Center
Electric Generation	√			
Electric Distribution	√			
Gas Distribution	√			
Utility Administration	√			
GIS System	√			
Sewerage Collection		√		
Treatment Plant		√		
Sewerage Administration		√		
Solid Waste			√	
Civic Center				√

Department	INTERNAL SERVICE FUNDS				
	Risk Management	Human Resources	Purchasing/Warehouse	Information Technology	Fleet Maintenance
Risk Management	√				
Human Resources Admin.		√			
Purchasing			√		
Information Systems Fund				√	
Centralized Fleet Maintenance					√

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus and the modified accrual basis for accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet; revenues are recognized in the period in which they become measurable; expenditures are recorded when the liability is incurred, if measurable, except for the following: 1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, net other post-employment benefit obligations, and compensated absences are recorded as expenditures when paid with expendable available financial resources. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current position.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet; revenues are recognized in the period when earned and measurable; expenses are reported in the period incurred, if measurable. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total position.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt are performed to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpendable available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group.

Long-term liabilities expected to be financed from Proprietary Fund operations are accounted for in those funds.

Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

UNDERSTANDING THE BUDGET

REVENUE POLICIES

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2018 tax levy is recorded as deferred inflows of resources in the Parish's 2018 financial statements and recorded as revenue in the 2019 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred inflows of resources. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency ordinance as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2018 and 2019 total sources of funds is on the following page:

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

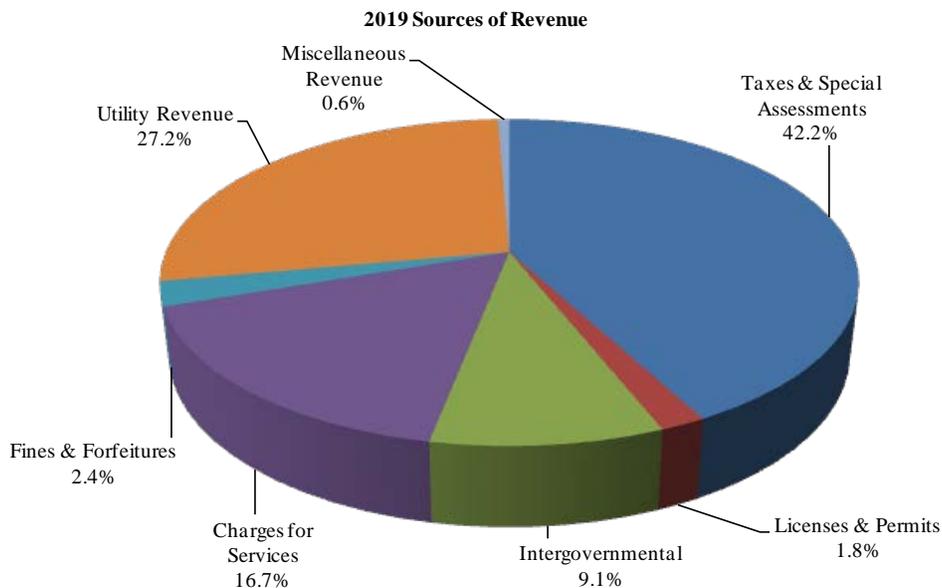
2019 SUMMARY OF ALL REVENUE BY TYPE

	2018 Budget				2018 Projected	2019 Budget	%	Increase (Decrease) % **
	Original	%	Changes*	Final				
Taxes & Special Assessments	\$ 81,241,356	40.8%	\$ 459,549	\$ 81,700,905	\$ 84,076,862	\$ 84,790,516	42.2%	4.4%
Licenses & Permits	3,677,001	1.8%	-	3,677,001	3,517,994	3,588,086	1.8%	-2.4%
Intergovernmental	20,714,064	10.4%	82,965,300	103,679,364	101,235,010	18,194,521	9.1%	-12.2%
Charges for Services	32,096,223	16.1%	145,504	32,241,727	31,918,532	33,468,139	16.7%	4.3%
Fines & Forfeitures	4,690,500	2.4%	(861,889)	3,828,611	3,965,474	4,868,161	2.4%	3.8%
Utility Revenue	55,376,795	27.8%	410,000	55,786,795	54,751,177	54,728,807	27.2%	-1.2%
Miscellaneous Revenue	1,512,995	0.7%	88,020,502	89,533,497	90,942,715	1,256,282	0.6%	-17.0%
Grand Total	\$ 199,308,934	100.0%	\$ 171,138,966	\$ 370,447,900	\$ 370,407,764	\$ 200,894,512	100.0%	0.8%

*Changes include 2018 Budget Amendments and prior year commitments carried over from 2017 (including capital and multi-year grants).

**The percentage (%) comparison is between the 2018 Original Budget and 2019 Budget.

Figure 6



TAXES

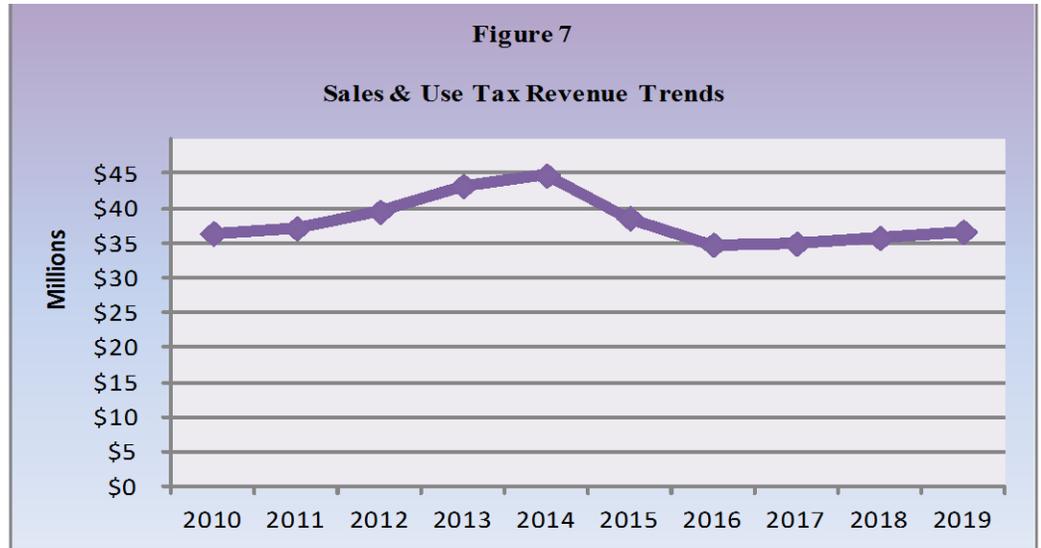
The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 42.2% of the total sources as shown in Figure 1 above, and is projected to generate \$84.8 million. A ten-year history of all tax revenues may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS

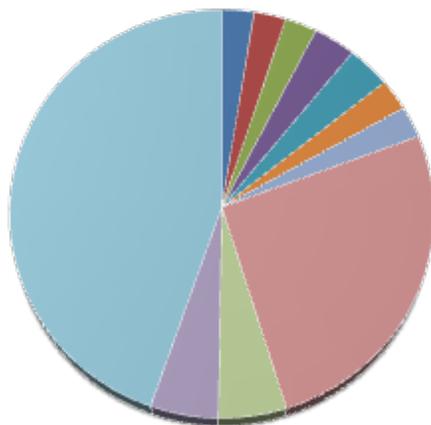
Sales Taxes: Below is a comparison of the sales tax collections from Years 2010 through the Estimated 2019 Budget. In 2013 and 2014, sales tax collections included larger than normal multi-year audit collections. For 2015, we removed these non-recurring collections before making our projections.

Year	Collections
2010	\$ 36,442,007
2011	37,167,712
2012	39,558,956
2013	43,267,880
2014	44,756,816
2015	38,623,468
2016	34,810,158
2017	34,950,737
2018	35,781,444
2019	36,671,256



The Sales and Use Tax rate in Terrebonne Parish is presently 9.95% and is distributed as follows in Figure 3:

FIGURE 8
SALES AND USE TAX DISTRIBUTION



- Parish - Road & Bridge, .25%
- Parish - Drainage, .25%
- Parish - Capital Projects, .25%
- Parish - City (Used for Public Safety), .33%
- Parish - General Fund, .34%
- Parish - Library, .25%
- Parish - Levee District, .25%
- Parish School Board, 2.58%
- Sheriff, .50%
- Levee District, .50%
- State, 4.45%

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced in the last six years. The 2019 Budget has been proposed with an increase of 2.65%. The total collections are estimated to be \$46.4 million.

Property is reassessed every four years, with 2016 the most recent year of the regular reassessment. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

Below is a comparison of the 2017 and 2018 levied millages and the estimated 2019 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2016 Reappraisal; or the rate approved by the voters.

	Date Authorized	Effective Years	Original Taxpayer Authorized	Maximum Authorized*	2017 Levy	2018 Levy	2019 Estimated Revenue
Parish Tax - Alimony (Outside)	N/A	N/A		3.09	3.09	3.09	\$ 2,291,248
Parish Tax - Alimony (Inside)	N/A	N/A		1.55	1.55	1.55	324,912
Sewerage Tax - Bonds	11/2/2004	2008-2024		n/a	0.58	0.67	634,083
Health Unit - Maintenance	11/4/2008	2010-2019	1.66	1.66	1.66	1.66	1,578,867
Health Unit - Maintenance	11/6/2012	2020-2030	1.66	1.66			
Drainage Tax - Maintenance	11/7/2006	2008-2017	7.31	7.31	7.31	7.31	6,952,721
Drainage Tax - Maintenance	11/16/2013	2018-2027	7.31	7.31			
Drainage Tax - Bonds	11/2/2004	2004-2024		n/a	0.56	0.67	634,083
Road and Bridge - Bonds	11/2/2004	2004-2024		n/a	0.58	0.67	634,083
Mental Health	11/4/2008	2010-2019	0.42	0.42	0.42	0.42	399,472
Mental Health	11/16/2013	2020-2029	0.42	0.42			
Juvenile Detention (Houma) - Maintenance	11/16/2013	2018-2037	0.98	0.98	0.98	0.98	932,102
Juvenile Detention (Houma) - Maintenance	11/16/2013	2013-2032	0.96	0.96	0.96	0.96	913,080
Recreation Tax - Maintenance	11/4/2008	2011-2020	2.21	2.21	2.12	2.12	2,016,384
Terrebonne ARC Maintenance	11/16/2013	2018-2027	5.33	5.33	5.33	5.33	5,069,494
Waste Collection & Disposal	11/14/2009	2018-2029	11.21	11.21	11.21	11.21	10,662,107
Council on Aging	11/4/2008	2010-2019	7.50	7.50	7.50	7.50	7,133,435
Council on Aging	11/16/2013	2020-2029	7.50	7.50			
Road District No. 6 - Maintenance	11/7/2006	2009-2018	0.82	0.82	0.82	0.82	37,413
Road District No. 6 - Maintenance	11/8/2016	2019-2028	0.82				
Road Lighting District No. 1 - Maintenance	11/3/2008	2010-2019	6.50	5.95	5.00	3.75	396,918
Road Lighting District No. 2 - Maintenance	11/15/2006	2008-2017	3.99	3.59	1.05	1.00	178,427
Road Lighting District No. 2 - Maintenance	11/8/2016	2018-2027	3.99				
Road Lighting District No. 3-A - Maintenance	10/17/2009	2010-2019	6.50	6.12	2.50	1.50	349,216
Road Lighting District No. 4 - Maintenance	11/15/2006	2008-2017	4.75	4.64	1.75	2.50	209,002
Road Lighting District No. 4 - Maintenance	11/8/2016	2018-2027	4.75				
Road Lighting District No. 5 - Maintenance	11/3/2008	2010-2019	6.50	5.84	1.75	2.75	66,081
Road Lighting District No. 6 - Maintenance	10/22/2011	2012-2021	4.77	4.77	1.75	2.75	125,470
Road Lighting District No. 7 - Maintenance	10/22/2011	2014-2023	6.22	6.04	3.50	1.25	81,471
Road Lighting District No. 8 - Maintenance	10/22/2011	2012-2021	4.63	4.63	1.50	2.25	94,047
Road Lighting District No. 9 - Maintenance	10/22/2011	2012-2021	6.50	6.50	1.25	2.00	108,801
Road Lighting District No. 10 - Maintenance	10/22/2011	2012-2021	4.89	4.89	2.50	3.75	170,094
City Ad Valorem Tax (General Alimony)	N/A	N/A		6.38	6.38	6.38	1,687,967
City of Houma - Fire Protection District	11/7/2006	2009-2018	5.08	5.08	5.08	5.08	1,344,024
City of Houma - Fire Protection District	11/16/2013	2019-2028	5.08	5.08			
City of Houma - Police Protection District	11/7/2006	2009-2018	5.08	5.08	5.08	5.08	1,344,024
City of Houma - Police Protection District	11/16/2013	2019-2028	5.08	5.08			
							\$ 46,369,026

In 2014, TPCG issued limited Tax Bonds for the Bayou Country Sports Complex infrastructure. The 3.09 General Alimony Tax was used to back the bonds; the Hotel Motel Tax is used to pay the principle and interest. The millage may not be levied below 3.09 until Bonds are paid out (20 years).

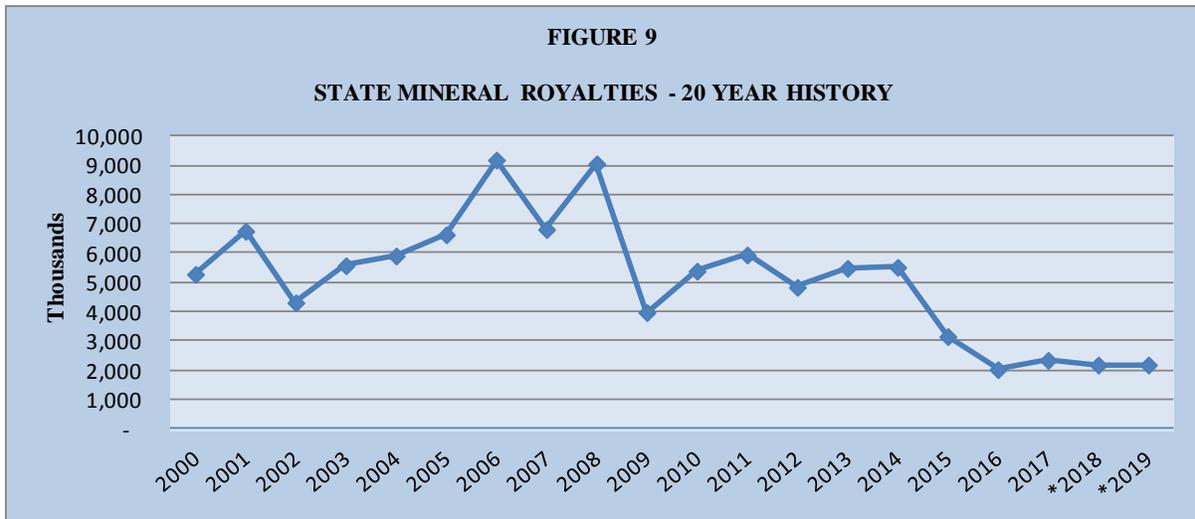
UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

INTERGOVERNMENTAL

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

State Mineral Royalties: It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 4 and related chart is a past history of collections and the estimates for 2018 and 2019. As reflected, the actual collections are not consistent ranging from a low of \$2.0 million to a high of \$9.18 million in just the last 10 years. In early 2015, collections began dropping and this drop continued into 2018. The 2016 collections are estimated to be the lowest Terrebonne Parish has seen. With caution, the 2019 Budget reflects a repeat of 2018.



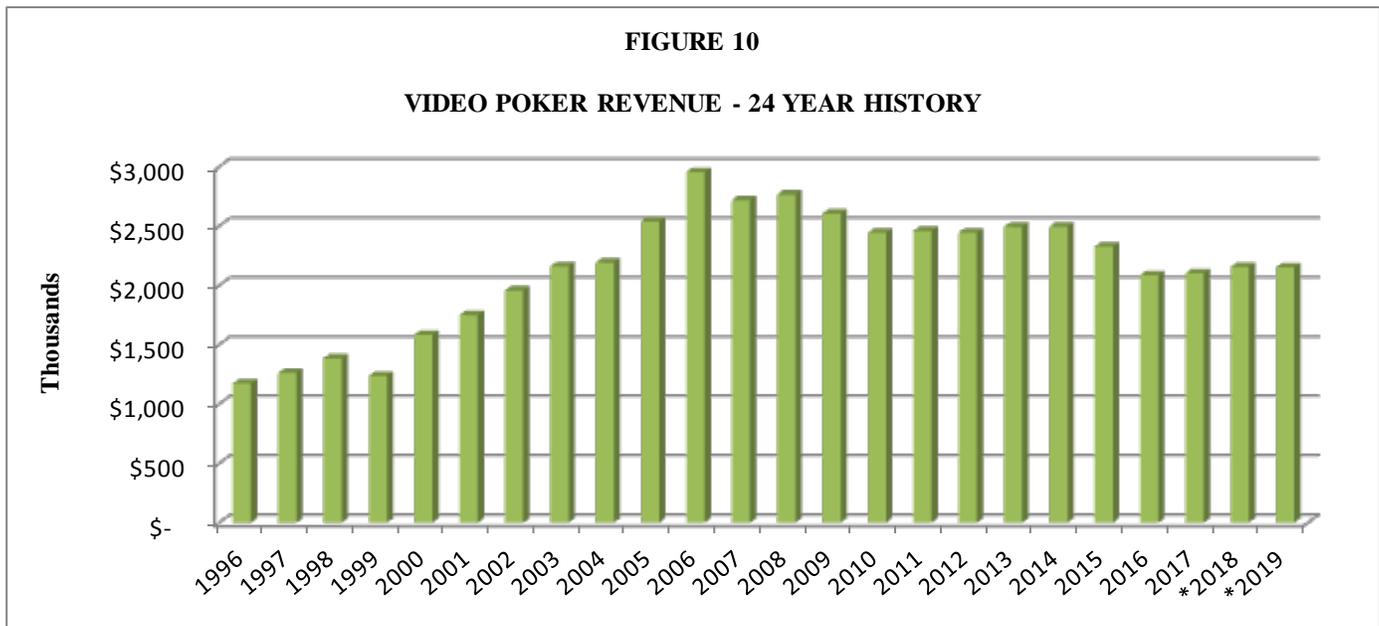
State Mineral Royalties			
Year	Collections	Year	Collections
2000	\$ 5,278,225	2010	\$ 5,389,015
2001	6,751,556	2011	5,940,900
2002	4,308,077	2012	4,835,884
2003	5,573,056	2013	5,484,808
2004	5,907,425	2014	5,519,760
2005	6,632,181	2015	3,153,303
2006	9,184,432	2016	2,022,458
2007	6,812,116	2017	2,340,528
2008	9,055,810	*2018	2,179,000
2009	3,973,217	*2019	2,180,000
*Estimated			

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

Video Poker Proceeds :			
Year	Collections	Year	Collections
1996	\$ 1,170,851	2008	\$ 2,762,322
1997	1,259,196	2009	2,602,913
1998	1,383,506	2010	2,441,515
1999	1,234,439	2011	2,457,721
2000	1,581,535	2012	2,443,541
2001	1,747,424	2013	2,491,419
2002	1,955,777	2014	2,491,750
2003	2,158,283	2015	2,325,703
2004	2,190,482	2016	2,082,211
2005	2,536,444	2017	2,099,172
2006	2,952,235	*2018	2,153,595
2007	2,714,301	*2019	2,150,000
*Estimated		TOTAL	\$ 51,386,335

Video Poker revenue began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 5, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures.



UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES

The major charges for services are listed below with a comparison to the estimated 2019 cost of providing the services. The inclusion of this report is the result of a recommendation from the Revenue Review Committee assembled by the Parish President in 2004 and has been made a requirement in the Parish Code of Ordinances.

CHARGES FOR SERVICES		Revenue			Estimated Cost and Supplement		
		2017	2018	2019	2019		
FUND	DESCRIPTION	Actual	Adopted	Proposed	Estimated Costs	Supplement	Source
GENERAL FUND - PLANNING DEPARTMENT							
	Plumbing Permit Fee Parish Code Sec. 6-31	6,375	8,000	4,750			
	Electric Permit Fee Parish Code Sec. 6-56.	89,275	92,000	95,000			
	Mechanical Permit Fee Parish Code Sec. 6-76	5,875	7,000	5,000			
	Gas Permit Fee, Parish Code Sec. 106.5	21,875	20,000	22,000			
	Building Permit Fees. Parish Code Section 108, "Fees".	566,670	595,000	595,000			
	South Central Planning - Inspection Fees				-		
	Planning Department - Permits Section				416,565		
	Total	\$ 690,070	\$ 722,000	\$ 721,750	\$ 416,565	(305,185)	General Fund

In compliance with Act 12 of the La. Special Session, new building codes were adopted in April 2006 and included new building permit and inspections fees to reflect expenses in processing and inspecting building construction throughout the Parish. On March 2011, Resolution No. 10-140 was adopted to enter into a Cooperative Endeavor Agreement with South Central Planning and Development Commission (SCP) to provide inspection services. The Agreement calls for SCP to receive 80% of all above permits collected for their inspection efforts.(Ord. No. 7102, § I, 4-12-06; Ord. No. 7279, § I, 3-28-07; Ord. No. 7589, § I, 1-14-09). In 2018, permitting was moved back under the Planning and Zoning department of Terrebonne Parish Consolidated Government.

JUVENILE DETENTION							
	Detention Fees	41,261	60,000	50,000			
	Based on a per bed basis				155,291		
	Total	\$ 41,261	\$ 60,000	\$ 50,000	\$ 155,291	\$ 105,291	General Fund

Terrebonne Parish Consolidated Government provides for the housing of out of parish delinquents for other governments and sheriff's offices. In order to help reduce the cost of the housing, insurance, fuel and other expenses, a fee in the amount of one hundred five dollars (\$105.00) per day will be charged. (Ord. NO. 7269, § II, 2-28-07)

COASTAL RESTORATION & PRESERVATION							
	Coastal Impact Fees						Federal & State Grants
	Total	\$ 102,300	\$ 100,000	\$ 96,000	\$ 266,552	\$ 170,552	

Coastal Impact Fees were enacted in 2004 and vary from \$100 to \$5,000 depending on the application and criteria. The Administration of this program is also supplemented with grants from state and local resources. (Ord. No. 4303, § I, 3-8-89; Ord. No. 6877, 5-26-04; Ord. No. 7104, § II, 4-12-06)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2017	2018	2019	2019		
FUND	DESCRIPTION	Actual	Adopted	Proposed	Estimated Costs	Supplement	Source

PUBLIC SAFETY FUND

Parking Meter Fees (City Code 1965, § 22-67)							Fines & Court Costs
	\$ 57,805	\$ 50,000	\$ 50,000	\$ 86,484	\$ 36,484		

The Houma Police Department took over the management of the Parking Meters in Downtown Houma in 2006. The transfer has provided the Downtown patrons and merchants a regular presence from the Police Department, at the same time monitoring the parking meters on a regular basis. The fees compared to the estimated costs is both measurable from the dollars saved from dual roles served by the patrolmen.

SANITATION FUND

Solid Waste Collection User Charges is collectible monthly as rendered. Ord. No. 6941 Code Chapter 11, Sections 11-21, 11-33 and 11-34	5,254,506	5,184,000	5,260,000				
Landfill Fees is collectible monthly as rendered. Ord. No. 6941 Code Ch. 11 Art. II Sec. 11-34.	2,546,692	2,424,500	2,700,000				
Total	\$ 7,801,198	\$ 7,608,500	\$ 7,960,000	\$ 15,466,996	\$ 7,506,996		Property Tax

The Sanitation Fund has been a Special Revenue Fund through fiscal year ending December, 2007 that derives its resources from a dedicated property tax (11.21 mills) and user fees. A transition was made for fiscal year December, 2008 to begin accounting for the fund as an "Enterprise" Fund, which is financed and operated in a manner similar to that used in private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charge. (Parish Code 1979, § 9-28; Ord. No. 6538, § I, 12-19-01; Ord. No. 6941, § I, 11-17-04)

Animal Shelter Fees consists of Licensing (\$2.00), Sterilization (\$15 - \$35), Impoundment (\$2.00/day).	\$ 110,627	\$ 110,000	\$ 105,000	\$ 1,318,676	\$ 1,213,676		Sanitation Fund
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(Parish Code 1979, Chapter 5 -Article II § 5-4) State law references: Levy and collection of local annual per capita license taxes, R.S. 3:2731 et seq.; maximum amount to be paid for dog or cat license, certificate, records, R.S. 3:2772(B); time for paying dog license tax, R.S. 3:2776.

PARISHWIDE RECREATION FUND

Recreational Fees \$20 per child	\$ 116,569	\$ 91,350	\$ 107,250	\$ 2,018,404	\$ 1,911,154		Property Tax
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The fees were increased in 2005 from \$10.00 per child. The programs are funded with a property tax of 2.13 mills which pays the substantial portion of the costs. The minimal fee furnishes the participant with a basic supplies in the sport of their choice.

FTA GRANT FUND

Transit Bus Fees	\$ 128,128	\$ 120,000	\$ 120,000	\$ 2,865,353	\$ 2,745,353		Federal Grant & General Fund
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The Urban Transit System is funded with Federal and State Grants totaling \$894,978 and a General Fund supplement of \$514,343. The fees are determined by Administration based on a formula approved by the federal granting agency.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2017	2018	2019	2019		
FUND	DESCRIPTION	Actual	Adopted	Proposed	Estimated Costs	Supplement	Source

DRAINAGE FUND

Culvert Installation Fees	\$ 28,415	\$ 40,000	\$ 20,000	\$ 20,000	\$ -	Drainage Fund's Tax Collections
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Fee Schedule was adopted in April 2006 (Reference Ordinance 06-7105): Installation fee per foot (\$11.28); Minimum culvert length (16 ft.); Pre-fabricated catch basin installation fee (\$100 each).

CIVIC CENTER FUND

Civic Center Fees charged for various events and the fee varies with the event which are set by Ord Nos. 5747 and 5818	\$ 533,519	\$ 494,124	\$ 519,700	\$ 2,519,636	\$ 1,999,936	General Fund, Hotel-Motel Tax, Net Position
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As an investment in the Economic Value that the Civic Center brings to the Parish, a supplement from the General Fund is made, which has been proposed for 2010 in the amount of \$918,054.(Ord. No. 6241, § II, 5-24-00; Ord. No. 5747, § I (Exh. A (I-IX)), 3-12-97; Ord. No. 5818, § I, 8-27-97; Ord. No. 6074, § I-4, 6-23-99; Ord. No. 6481, § I, 9-26-01; Ord. No. 7202, § I, 9-27-06)

SEWERAGE FUND

Sewer User Charges is to be paid monthly which is based on the water consumption. Ord. No. 6940 Code Ch. 23 Art. II Sec. 23-31.	\$ 7,620,647	\$ 7,560,500	\$ 7,510,500	\$ 10,184,993	\$ 2,674,493	Net Position
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A sewer user rate study prepared by a local engineering firm during 2010, recommended sewer rates for fiscal years 2010 through 2014. The plan was adopted by council and is to provide necessary funding for projected expenditures. For the period beginning June 1, 2010, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition starting January 1, 2012, each customer shall pay a user charge of two dollars and eighteen cents (\$2.18) per one thousand (1,000) gallons of water used plus energy adjustment charge, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge. The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. (Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04; Ord. No. 7822 § 5-26-10)

UTILITY REVENUE FUND

Electric and Gas Fees are charged monthly, with a customer base in excess of 19,000.	\$ 40,365,506	\$ 40,004,295	\$ 39,074,807	\$ 46,652,903	\$ 7,578,096	Net Position
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The Electric and Gas Utility rates are provided based on the customer charge, fixed commodities charge, energy cost and tax additions. (Ord. No. 5888, 3-11-98)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

FUND BALANCE

The Parish defines fund balance as amounts that remain unspent after all budgeted expenditures have been made. The use of fund balances as a source of financing current operations has been used in the 2018 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In 2019, estimated ending fund balance has been reserved and/or designated as follows:

➤ **Restricted, \$69,115:**

- As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.

➤ **Committed:**

- Ordinance 6926, directed the total proceeds of the occupational license to be dedicated equally between government operations and Economic Development efforts. In prior and future years, most of the proceeds have been used for the operations of the Terrebonne Economic Development Authority, which was brought under the umbrella of the Parish in 2014 and 2015. In 2016, with changes made by the State Legislature, TEDA will again operate on behalf of the Parish's Economic Development programs. **\$0.372 million**
- The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2019 is \$2.91 million, which is more than the minimum required balance of \$2.75 million. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million. **\$2.9 million**

➤ **Assigned:**

- Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. **\$1.0 million**
- The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverage's. **\$1.0 Million**
- The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. **\$1.0 Million**

The table on the following page provides the change in fund balance for all major government funds and non-major governmental funds in aggregate.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

	2018 Projected Ending Fund Balance	2019 Adopted Ending Fund Balance	Change in Fund Balance	% change
General Fund*	\$ 12,030,886	\$ 9,674,062	\$ (2,356,824)	-19.59%
Public Safety Fund	2,179,140	1,079,388	(1,099,752)	-50.47%
Grant Fund	3,039,493	2,834,155	(205,338)	-6.76%
Road and Bridge Maintenance Fund	1,760,949	918,431	(842,518)	-47.84%
Drainage Maintenance Fund	2,795,381	1,078,110	(1,717,271)	-61.43%
Terrebonne Levee & Conservation District Fund	561,171	691,565	130,394	23.24%
Capital Projects Fund	1,697,394	1,517,772	(179,622)	-10.58%
Non-major Funds (in the aggregate)	23,050,920	23,963,133	912,213	3.96%
Total	\$ 47,115,334	\$ 41,756,616	\$ (5,358,718)	

The General Fund and Public Safety Fund shows a 19.59% and 50.47% decrease, respectively, in fund balance due to the planned use of equity to fund the increase in operating expenditures.

The decrease in the Road and Bridge Fund and Drainage Fund of 47.84% and 61.43%, respectively, reflects the expected decrease in revenue for 2019 and various capital projects that will be implemented in these funds for 2019.

Terrebonne Levee & Conservation District is showing an increase in fund balance of 23.24% because of the expected increase in revenue and decrease in expenditures for payments on debt service.

The planned use of equity for various capital projects is reflected in the 10.58% decrease in the fund balance for the capital projects fund.

APPROPRIATION ASSUMPTIONS AND FACTORS

A comparison of 2018 and 2019 total appropriations of funds is below:

2019 SUMMARY OF ALL EXPENDITURES BY TYPE

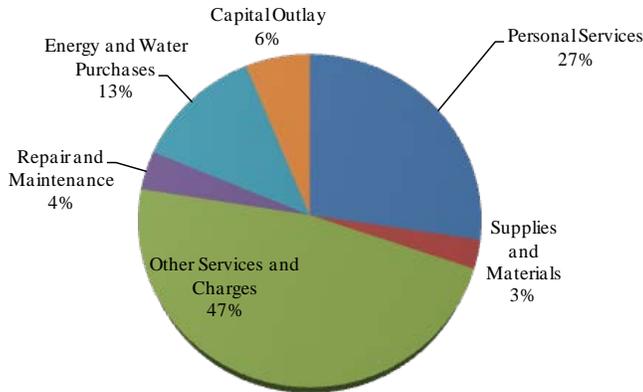
	Original	2018 Budget %	Changes*	Final	2018 Projected	2019 Budget	%	% Inc/Dec**
Personal Services	\$ 56,396,050	26.0%	\$ 800,666	\$ 57,196,716	\$ 54,918,879	\$ 59,441,232	27.4%	5.40%
Supplies and Materials	5,947,986	2.7%	597,732	6,545,718	5,771,114	6,129,042	2.8%	3.04%
Other Services and Charges	105,507,618	48.6%	97,758,502	203,266,120	198,582,618	102,793,133	47.3%	-2.57%
Repair and Maintenance	6,749,537	3.1%	3,479,568	10,229,105	9,576,021	8,174,368	3.8%	21.11%
Subtotal	174,601,191	80.5%	102,636,468	277,237,659	268,848,632	176,537,775	81.3%	1.11%
Energy and Water Purchases	27,261,896	12.6%	-	27,261,896	26,132,770	27,131,200	12.5%	-0.48%
Capital Outlay	15,065,838	6.9%	113,609,308	128,675,146	129,189,970	13,574,547	6.2%	-9.90%
Grand Total	\$ 216,928,925	100.0%	\$ 216,245,776	\$ 433,174,701	\$ 424,171,372	\$ 217,243,522	100.0%	0.15%

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

FIGURE 11

SUMMARY OF ALL EXPENDITURES BY TYPE



PERSONAL SERVICES

The Personal Services make up 27.38% of the expenditures as reflected in Figure 6, or \$59.4 million. In late 2014, with the adoption of the 2015 Budget, the Parish updated the Employee Compensation Plan, which had previously been updated in 2008, adopted by the Council in 2009.

A longevity increase on the full-time permanent employee’s hourly rate is based on the number of year’s service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to a percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

The Human Resources rate charged to departments maintained a rate of 1.50% in 2018 and budgeted at 1.50% for 2019. This rate includes the cost of the Human Resources Department, payroll processing and self-funded unemployment claims. Prior to changing the rate, the Finance Department reviews the unemployment claims in December.

The health, dental, and life insurance benefits of our full-time and retired employees are being monitored for an increase in 2019, which will be between 8-12%. The premiums have been budgeted for 2019 at 10%. At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to the current rate 20%. The annual average cost for coverage is \$7,676 single and \$20,955 family for the “premium plan”; \$5,833 single and \$16,043 family for the “standard plan”. The current monthly employee contribution is \$127.93 single and \$349.26 family for “premium”; \$97.23 single and \$267.38 family for “standard”. For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with thirty years of service and who are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

The retirement contributions for the year 2018/2019 are as follows: Parochial Employees Retirement System 7.5% of gross payroll. Registrar of Voters Retirement System 17.00%; District Attorney’s Retirement System increased their rates from 0% to 1.25%, and the City Judge decreased from 39.60% to 39.00%

In early 2010, the La. State Firefighters and Municipal Police Retirement Systems notified the Parish of their first increase from 14% to 21.5%; and 11.00% to 25%, respectively. Future years continue with high rates in 2018-19 for Police and Fire of 32.25% and 26.50%.

Years	Police		Years	Fire
2017-18	30.75%		2017-18	26.50%
2018-19	32.25%		2018-19	26.50%

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

There are currently 1,064 total positions allotted. This includes 922 full-time equivalent positions and 142 part-time equivalent positions. The changes in personnel staffing listed below were submitted by internally managed Departments and Agencies of the Parish, with a net increase of 7 full-time equivalent positions and a net decrease of 7 part-time equivalent positions.

NET CHANGES TO DEPARTMENT STAFFING

Detail listed in the Summary Section)

Internally Managed Departments:	Full Time	Part Time
Parish President	1	-
Planning & Zoning	-	(1)
Animal Shelter	1	-
Terrebonne Juvenile Detention	2	(4)
Information System Technology	3	(2)
GIS Mapping System	(1)	-
Solid Waste	2	-
Fleet Maintenance	(1)	-
Net Change	7	(7)

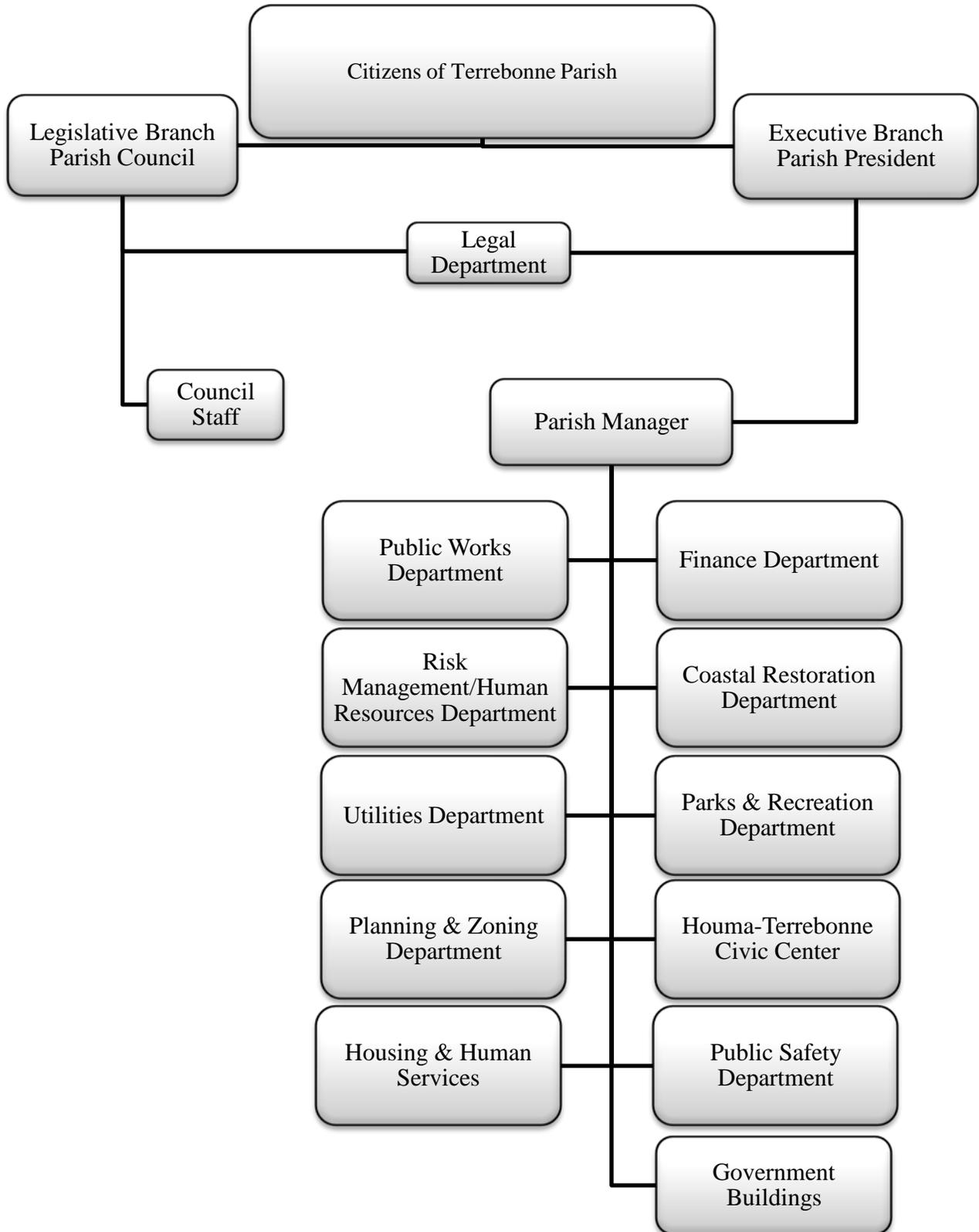
The following are explanations given for the increases and decreases listed above:

- For 2019, a position is added to the Parish President's department for a grant writer. This position is being created in hopes of applying for and receiving more state and federal grant monies.
- The planning and zoning department is eliminating a part-time GIS manager position that is not needed.
- Because of the increase in animals in the animal shelter a Vet Tech is being added for 2019.
- The State is requiring Terrebonne Juvenile Detention Fund to add two full-time Juvenile Care Associates. In order to keep their budget balanced with the two additional positions, the Juvenile Detention is deleting the four part-time Juvenile Care Associates and one part-time facilities maintenance assistant.
- The Road and Bridge Fund is deleting the open Operations Manager position that is no longer needed and adding one Bridge Tender for 2019. This additional Bridge Tender is needed to staff the new bridges in the Parish.
- Information Systems Technology is deleting two part time Admin Tech II positions and adding two full-time Videographer/Drone Pilot positions. These positions are needed to increase the volume of videos the department puts out to taxpayers on what is happening throughout the Parish. The department is also added a full-time Software Developer Analyst to help with the increase needs of web development for the Parish.
- The G.I.S. Mapping System is eliminating a GIS Manager that is no longer needed in this department.
- The Sanitation, Solid Waste Department is adding two Field Tech II, Grade 104 positions that are needed for the implementation of a litter abatement program to be implemented in 2019.
- The Fleet Maintenance department no longer needs the open Mechanic II, Grade 106 position and is therefore deleting this position.

SUPPLIES

The capitalization threshold for movable capital assets was increased from \$500 to \$1,000 in 2007, thereby reclassifying all items with a unit cost between those amounts from Capital Outlay to Supplies.

Terrebonne Parish Consolidated Government



TERREBONNE PARISH OFFICIALS



Gordon E. Dove
Parish President
Executive Branch

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's seventh since consolidation.



Legislative Branch

Front Row- Alidore "Al" Marmande, District 7, Christa Duplantis-Prather, District 5, Arlanda Williams, District 2, and Scotty Dryden, District 4. Back Row- John Navy, District 1, Council Chair, Dirk Guidry, District 8, Council Vice-Chair, Gerald Michel, District 3, Darrin Guidry, District 6, and Steve Trosclair, District 9.

TERREBONNE PARISH COUNCIL MEMBERS AND DISTRICT BOUNDARIES

District 1



John Navy

District 2



Arlanda Williams

District 3



Gerald Michel

District 4



Scotty Dryden

District 5



*Christa
Duplantis-Prather*

District 6



Darrin Guidry

District 7



Al Marmande

District 8

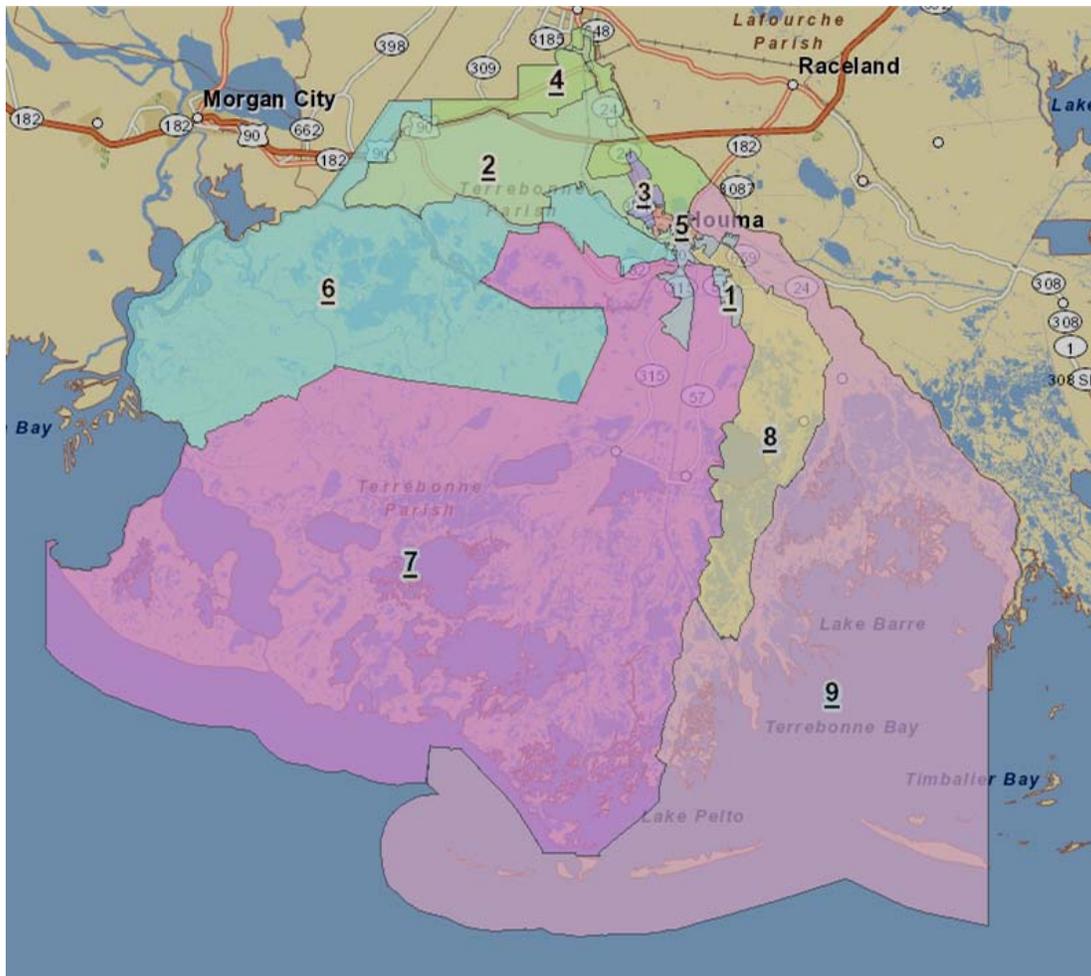


Dirk Guidry

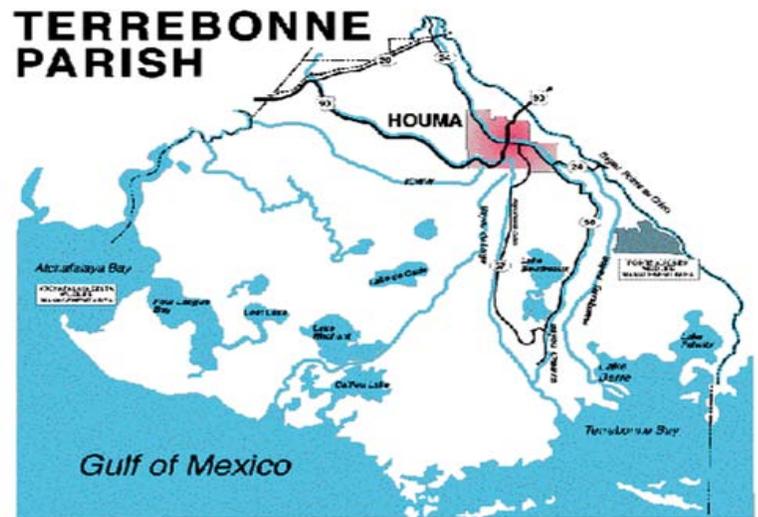
District 9



Steve Trosclair



TERREBONNE PARISH PROFILE



Terrebonne Parish, located deep in Southeast Louisiana, is the epi-center of life in Bayou Country for its estimated 112,000 residents. Its parish seat, Houma, is the hub of activity for commerce, government services and health care. The Houma Metropolitan Statistical Area features 212,297 in population, but the parish draws workforce of an estimated 15,000 extra workers from neighboring parishes - people who not only work in the Houma area, but shop, dine and entertain themselves here as well.

Within an hour's drive, residents and business representatives can enjoy all of the amenities of New Orleans' nightlife, conduct business in Lafayette, tour plantation homes, charter a fishing boat for offshore excursions and board an international flight. Houma is located at the intersection of the Gulf Intracoastal Waterway and the Houma Navigational Canal, which is a straight 26-mile access route to the Gulf of Mexico. The convergence of these two water superhighways is adjacent to the Port of Terrebonne and nearby the Houma-Terrebonne Airport and Industrial Park, providing companies the opportunity to build vessels and various energy-related components, shipping them out directly from fabrication facilities.

LOCATION

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of "Cajun Country", located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

GEOGRAPHY & CLIMATE

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12' above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36'0" N latitude and 90 degrees 43'30" longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

HISTORY

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because "terre bonne" means "Good Earth". Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government.

TERREBONNE PARISH PROFILE



When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged. The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

GOVERNMENT

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

INDUSTRY

Terrebonne Parish’s industries -- from oil-and-gas services, to retail, to seafood -- work together to support its residents.

- **Oil and Gas** — Louisiana's supply of oil, natural gas and mineral resources has been a great source of the state's wealth for several decades. As a coastal parish, Terrebonne Parish contributes to Louisiana's hold on the oil and gas industry by offering a prime location for many oil- and gas-related businesses to flourish. Major oil-and-gas corporations are located in the area as well as Terrebonne's seemingly unending list of oil-and-gas service companies.
- **Metal Fabrication and Machining** — Metal fabrication and machining is one of the largest employment sectors in Terrebonne Parish, manufacturing products for a variety of uses, including for oil-and-gas service companies, and recently, the wind energy sector.
- **Shipbuilding and Repair** — Several local shipbuilding companies take advantage of Terrebonne Parish's need for boats to service the offshore petroleum industry. Many of them also thrive on the building of government-contracted military ships.
- **Marine Services** — The marine-services industry thrives primarily on providing marine-transportation services: tug boat companies that transport barges stocked with goods, as well as crew and supply-boat companies that transport personnel and supplies for oil-and-gas companies.
- **Retail Trade** — Houma has long been a hub for retail businesses and activity in the area, drawing shoppers from several parishes for virtually any sort of product imaginable including automobile parts, clothing, specialty food items, home furnishings, gardening needs and office supplies.
- **Medical Services** — One of the top employers in the parish, the medical-service industry continues to grow. Terrebonne General Medical Center (TGMC) and Leonard J. Chabert Medical Center with those services being complemented by a vast array of other medical facilities including dentistry, psychiatric care, surgical clinics, chiropractic clinics, ophthalmology offices and smaller specialty hospitals.

TERREBONNE PARISH PROFILE



- **Transportation/Distribution** — Businesses in Terrebonne Parish benefit from our efficient, well-planned highway system. US 90, the parish's main transportation artery, curves across the northern portion of Terrebonne Parish, heads northeast towards New Orleans and northwest through Assumption Parish toward Interstate Highways 10 and 49. LA 20 lines the northwestern border of the parish, LA 24 curves around the northeastern portion of Terrebonne through Houma, and LA 56 and LA 57 travel north-south from Houma to the southern areas of the parish. Improvements continue to ease traffic flow through the commercial areas of the parish, as well.
- **Seafood** — South Terrebonne's easy access to the deeper waters of the Gulf of Mexico has helped provide work for local commercial fishermen for decades. The Gulf offers fishermen a terrific supply of marine life, including crabs, oysters and shrimp and a host of other fish as well. Parish economic activity generated from commercial fishing has increased with the ability to process the catch, package it and distribute it.

MARKET ACCESS

With US 90 crossing the northern sector of the parish, Terrebonne is a central location for those doing business between New Orleans and Lafayette, and easy access to Port Fourchon via La. 1. The Louis Armstrong International Airport, less than a one-hour drive, is the nearest commercial airport and largest in the state. All major domestic airlines as well as several international carriers serve the airport.

Houma is...

- Centrally located on Gulf Coast
- 55 miles to New Orleans
- 100 miles to Lafayette
- 80 miles to Baton Rouge
- 330 miles to Houston

Port of Terrebonne

- Located 26 miles north of the Gulf of Mexico at the convergence of the Gulf Intracoastal Waterway and the Houma Navigational Canal
- Medium-draft port
- Slip depth 14 feet, slip width 400 feet
- 680-acre site with available parcels for lease
- <http://www.terrebonneport.com>

Houma Navigation Canal (HNC)

- North-south waterway
- Twenty-six mile direct route to the Gulf of Mexico from the Intracoastal Waterway
- Connects the Port of Terrebonne to the Port of Fourchon via the East-West Channel
- Maintained by the Corps of Engineers to a depth of 15 feet (studies ongoing for deepening)

Gulf Intracoastal Waterway (GIWW)

- East-West inland waterway superhighway
- Passes through Terrebonne Parish
- Connects the Port of Terrebonne and the Houma Navigation Canal to North America and the world

Houma-Terrebonne Airport

- General aviation airport
- Level 1 FAA, VFR, lighted runways
- FAA tower, open 7 days a week
- NAV Aids
- Six FBOs
- AWOS System
- Two intersecting runways: 6,508' x 150' and 5,000' x 200'
- Accommodates aircraft up to 150,000 lbs.
- Southernmost latitude general-aviation airport in the country
- More than 1,800 acres: 800 acres for aircraft maintenance and operations and 1,000 leasable acreage
- www.houma-airport.com

Thibodaux Municipal Airport

- Located 14 miles northwest of the Houma-Terrebonne Airport
- Runway lights from dusk to dawn
- Runway — 2999' x 75'

TERREBONNE PARISH PROFILE



Louis Armstrong International Airport (New Orleans)

- 45 minutes drive from Houma (55 miles)
- Most commercial carriers available for arrivals and departures with new flights, destinations and carriers being added routinely — 11 airlines and 21 non-stop flights since 2010.

Port Fourchon

- Located near the mouth of Bayou Lafourche in neighboring Lafourche Parish. Approximately 30 percent of total tonnage travels to and from the port by inland barge before being transferred to/from an offshore supply vessel
- 70 percent of tonnage travels to and from the port by vehicle before being transferred to or from an offshore supply vessel or helicopter
- Up to 1200 trucks per day travel in and out of Port Fourchon
- Port Fourchon alone services 90 percent of deepwater structures in the Gulf of Mexico.
- Depths vary up to 29 feet

LOOP

- Deepwater port in the Gulf of Mexico off Louisiana's near Port Fourchon
- Handles 15 percent of the nation's foreign oil, about 1.2 million barrels a day, and connects by pipeline to 35 percent of the U.S.'s refining capability

Highways & Byways

Terrebonne is connected to the rest of the country by US Highway 90, the future corridor for Interstate 49. Major highways include:

- US 90, I-49 (proposed/under construction), LA 20, LA 24, LA 56, LA 57, LA 311, LA 315, LA 316, LA 660, LA 661, LA 3040

Bus Service

- Greyhound serves Houma
- Good Earth Transit provides in-parish service

Passenger Rail Carrier

- Amtrak Station in Schriever (limited service available)

Motor Freight

- Five major freight carriers including: FedEx, UPS, SAIA and Roadway (FedEx Ground)

Railways

- Burlington Northern and Santa Fe Railway Company

EDUCATION & TRAINING PROGRAMS

L.E. Fletcher Community College

Offers education and training opportunities in:

- Arts and sciences (criminal justice, general studies)
- Business (accounting, office systems)
- Manufacturing and service technologies (automotive, drafting and design, electrician, machine tools, electronics, marine diesel engine, residential air conditioning, technical studies, welding)
- Marine and petroleum (integrated production technologies, marine operations, nautical science)
- Nursing and allied health (cardiopulmonary care science, emergency medical technician, nursing, nursing assistant, phlebotomy, practical nursing)
- Fletcher also responds to industry needs, tailoring training programs and curricula to meet industry labor demands

Nicholls State University

- Located only minutes away in neighboring Lafourche Parish, NSU offers:
- Graduate degrees in the sciences, arts, fine arts and nursing
- Master's degrees in business administration, clinical mental health counseling, education, community/technical college mathematics, marine and environmental biology, nursing and, a specialist in school psychology
- NSU also responds to industry needs, i.e. having created a maritime management concentration within its business management curriculum by working with maritime industry

Did you know?

Louis Armstrong International Airport ranked 79th most-affordable airport by the Bureau of Transportation Statistics in March 2015.

TERREBONNE PARISH PROFILE



Terrebonne Parish School District

The district, with a 2016 District Performance Letter Grade of “B”, is comprised of:

- 19 Elementary schools
- 6 Middle schools
- 3 Junior-high schools
- 5 High schools
- 3 Alternative schools (including for adult education)

Private Schools

- Covenant Christian Academy
- Houma Christian School
- Messiah Montessori School
- St. Matthew’s Episcopal Day School

Roman Catholic Diocese of Houma-Thibodaux:

- Maria Immacolata
- St. Bernadette School
- St. Gregory Barbarigo School
- St. Francis De Sales School
- Vandebilt Catholic High School

Incumbent Worker Training Program

- Designed to benefit Louisiana employers by assisting in the skill development of existing employees and providing funding assistance to offset training costs
- Its goal is to create new jobs, retention of at risk jobs, and higher wages for trained employees
- Criteria: A business must have operated in Louisiana and contributed to the state’s unemployment insurance system for a minimum of three years
- An employer or group of employers with similar needs must have at least 15 employees to be trained

One Stop Career Solutions Center

- Employment office maintained by the Louisiana Workforce Commission
- Employers may also use any of the statewide job service offices to conduct a prospective employee search

Workforce Innovation and Opportunity Act (WIOA)

- Can provide reimbursement to the employer of up to 50 percent of an employee’s wages earned during the training period; greater reimbursement could occur during national emergencies
- Offers placement assistance to employers with job openings

TAXES

Sales Tax

- Louisiana levies a 4 percent sales tax
- Terrebonne Parish levies a parish-wide sales tax of 5.5 percent

Property Tax

- No state property tax in Louisiana
- Terrebonne Parish levies property tax based on the assessed value of the land and/or the improvements multiplied by a millage determined by the location of the property
- Terrebonne Parish offers a homestead exemption of \$75,000 against the value of the residential property

TERREBONNE PARISH PROFILE



Corporate Income Tax

- Tax ranges from 4 percent to 8 percent of the net taxable income

INFRASTRUCTURE

Electricity Providers

- Entergy
- South Louisiana Electric Cooperative
- Terrebonne Electric Distribution System

Natural Gas Providers

- Atmos Energy
- South Coast Gas Company
- Terrebonne Gas Distribution System

Water and Wastewater Providers

- Terrebonne Parish Consolidated Waterworks District

Solid Waste Disposal Providers

- Terrebonne Parish Utilities
- SWDI LLC
- Waste Management
- Galliano Waste Disposal
- Southern Scrap Recycling
- Scrap Connection
- Pelican Waste & Debris
- Waste Pro

Telecommunications/Fiber Optic Providers

- Bellsouth
- Comcast
- AT&T U-verse
- Eatel

Hospitals

- Chabert Medical Center
- AMG Specialty Hospital
- Physicians Surgical Medical Center
- Terrebonne General Medical Center
- Gulf Coast Surgical Center

Did you know?

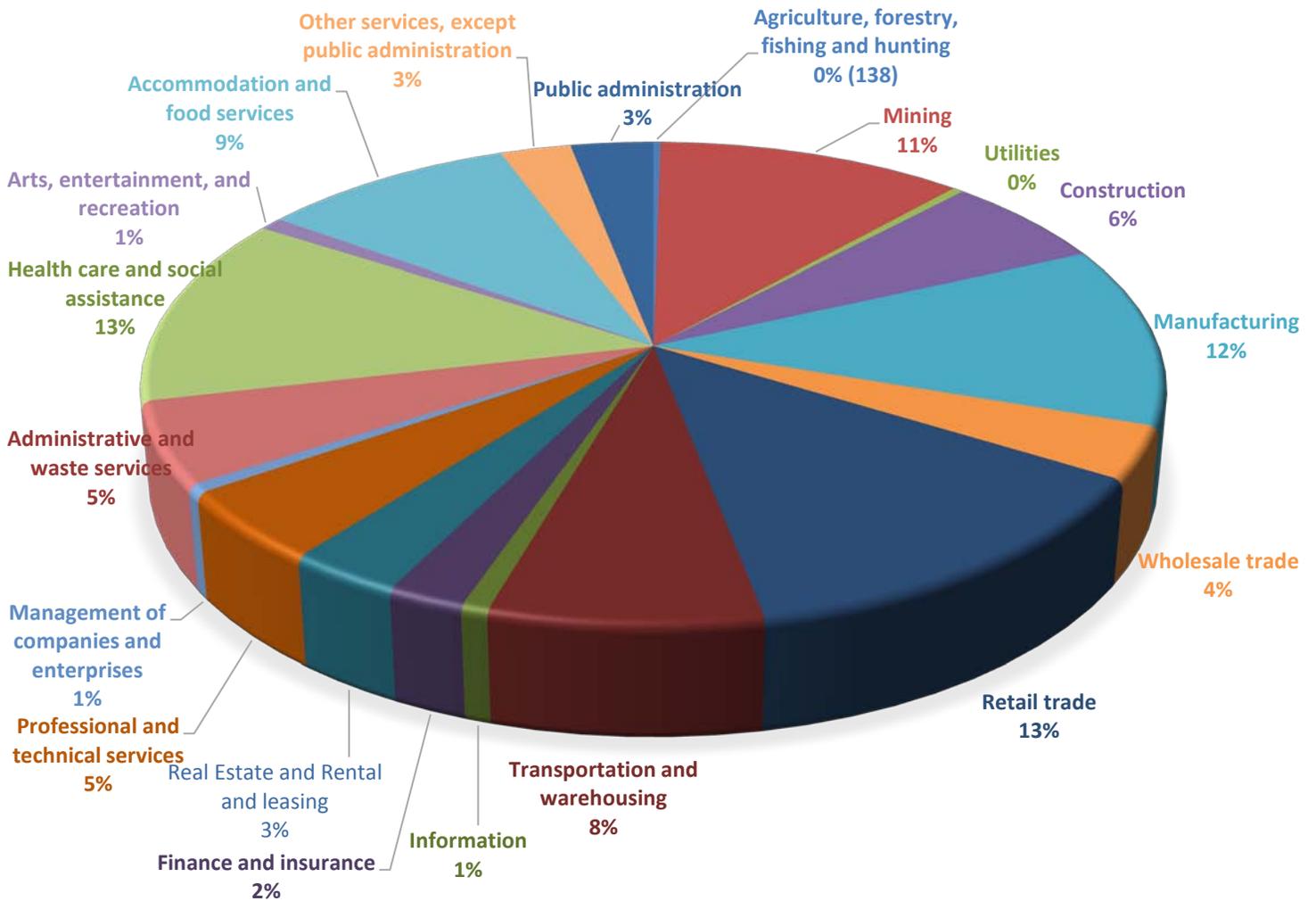
Entergy ranked #36 on Corporate Responsibility Magazine's annual list of the 100 Best Corporate Citizens. (2015)

TERREBONNE PARISH PROFILE



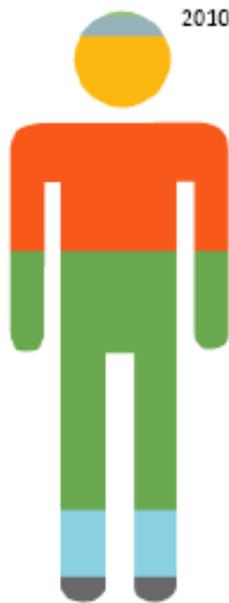
TERREBONNE'S INDUSTRY BREAKDOWN

The Houma MSA's unemployment rate for December 2016 was 5.8 percent.



Source: 2015, Louisiana Workforce Development

2010–2014 Terrebonne Parish Labor Force Participation by Age Group



- 2010–2014
- 16–19 years
 - 20–24 years
 - 25–44 years
 - 45–54 years
 - 55–64 years
 - 65–74 years
 - 75 years +

	2005–09	2010–14	Change
16–19 years	6%	4%	-1.6%
20–24 years	12%	11%	-0.4%
25–44 years	46%	44%	-1.9%
45–54 years	22%	22%	0.6%
55–64 years	12%	14%	2.4%
65–74 years	2%	3%	0.9%
75 years +	1%	1%	0.05%

2014 Race and Hispanic Origin by Percentage of Total Population
(Highest Relative Figure Shaded)

	Terrebonne Parish	Louisiana	United States
White	71.7%	63.4%	77.4%
Black or African American	19.0%	32.5%	13.2%
American Indian and Alaska Native	5.7%	0.8%	1.2%
Asian	1.1%	1.8%	5.4%
Native Hawaiian and Other Pacific Islander	0.1%	0.1%	0.2%
Two or More Races	2.3%	1.5%	2.5%
Hispanic or Latino (of any race)	4.9%	4.8%	17.4%

Source: US Census Bureau, Population Estimates, Garner Economics

Educational Attainment
Highest Relative Figure Shaded

2010–2014	Terrebonne Parish		Louisiana	United States
	#	%		
No Degree	17,655	24%	17%	14%
High School Graduate	28,653	40%	34%	28%
Some College, No Degree	13,675	19%	21%	21%
Associate Degree	3,039	4%	5%	8%
Bachelor's Degree	6,512	9%	15%	18%
Graduate or Professional Degree	2,822	4%	7%	11%

TERREBONNE PARISH PROFILE



ACCOLADES

- City of the Year (*Acadiana Profile*)
- Bond Rating AA- (4th best in La.)
- #2 Most Exciting City in La. (*Motovo*)
- #2 Happiest City in USA (*U.S. Centers for Disease Control*)
- #2 Happiest Metro Area in USA (*MarketWatch, July 2014*)
- Honorable Mention for 2015 Small Market of the Year (*Southern Business and Development*)
- Saltwater Fishing Capital of the World
- Chauvin Sculpture Garden ranked 12th in the world (*Best Value Schools, 2014*)
- Rougarou Fest ranked among Top 10 Costume Parties in the U.S. (*USA Today*) and a Top 20 Event in October (*Southeast Tourism Society*)
- #8 Fastest-Growing Small City in U.S. (*Forbes 2014*)
- #8 American's Booming Small Cities 2014 (*Forbes*)
- #8 Smartest-Place to Buy a Home in Louisiana (*SmartAsset*)
- #10 City where income is growing fast (*24/7 Wall St.*)
- 15th highest GDP growth in the U.S. (*U.S. Bureau of Economic Analysis, September 2014*)
- 18th 2013 Best-Performing Small City (*The Milken Institute, January 2014*)
- #25 mid-sized city in Leading Locations for 2013 (*Area Development, Summer 2013*)
- Nicholls State University #42 on 2013 Top Public Schools (*U.S. News & World Report, 2014*)





TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2019

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2017	PROJECTED 2018	ADOPTED 2019
					FUND TYPES ENTERPRISE			
REVENUES								
Taxes & Special Assessments	11,339,258	60,598,889	1,914,262	0	10,938,107	82,209,149	84,076,862	84,790,516
Licenses & Permits	2,485,725	1,102,361	0	0	0	3,657,444	3,517,994	3,588,086
Intergovernmental	5,545,600	12,385,194	0	0	263,727	41,099,246	101,231,457	18,194,521
Charges for Services	221,600	1,088,666	0	0	32,157,873	29,982,489	31,918,532	33,468,139
Fines & Forfeitures	240,000	4,628,161	0	0	0	4,933,298	3,965,474	4,868,161
Miscellaneous Revenue	258,144	80,188	6,200	0	314,250	2,753,978	2,259,513	658,782
Utility Revenue	0	20,000	0	0	54,708,807	55,990,557	54,751,177	54,728,807
Other Revenue	0	0	0	0	597,500	3,170,053	88,683,202	597,500
TOTAL REVENUES	20,090,327	79,903,459	1,920,462	0	98,980,264	223,796,214	370,404,211	200,894,512
EXPENDITURES								
Parish Council	159,289	0	0	0	0	86,158	133,927	159,289
Council Clerk	119,058	0	0	0	0	80,581	31,189	119,058
Official Fees/Publication	36,662	0	0	0	0	55,164	125,264	36,662
City Court	833,638	0	0	0	0	948,249	1,017,140	833,638
District Court	804,442	0	0	0	0	694,290	804,002	804,442
Juvenile Services	0	3,253,331	0	0	0	2,755,495	3,081,504	3,253,331
District Attorney	900,499	5,420,251	0	0	0	6,192,631	5,755,177	6,320,750
Clerk of Court	239,690	0	0	0	0	178,533	202,308	239,690
Drug Court	0	569,325	0	0	0	559,858	571,142	569,325
Ward Court	480,157	0	0	0	0	422,076	446,979	480,157
City Marshall's Office	0	967,209	0	0	0	919,247	936,351	967,209
Judicial-Other	65,000	0	0	0	0	66,983	54,182	65,000
Parish President	494,742	0	0	0	0	260,759	281,242	494,742
Registrar of Voters	193,896	0	0	0	0	164,855	175,639	193,896
Elections	16,100	0	0	0	0	3,722	4,787	16,100
Accounting	583,812	0	0	0	0	442,238	479,797	583,812
Customer Service	184,877	0	0	0	0	25,248	97,479	184,877
Purchasing	0	0	0	0	862,562	844,568	799,169	862,562
Risk Management	0	0	0	0	20,717,261	22,554,859	19,666,408	20,717,261
Human Resources Admin.	0	0	0	0	700,047	626,240	617,423	700,047
Legal Services	486,504	0	0	0	0	402,993	478,997	486,504
Parishwide Insurance	0	0	0	0	8,235,911	6,756,140	7,662,135	8,235,911
Information Technology	0	0	0	0	2,175,909	1,867,482	1,994,736	2,175,909
Planning	1,738,767	1,208,480	0	0	0	3,189,903	6,658,862	2,947,247
Government Buildings	2,160,132	0	0	950,000	0	4,340,235	8,727,575	3,110,132
Code Violation/Compliance	453,026	0	0	0	0	358,615	377,559	453,026
Auditoriums	0	250,637	0	60,000	0	203,508	422,808	310,637
Civic Center	0	0	0	0	2,519,636	2,334,673	2,409,018	2,519,636
Janitorial Services	301,631	0	0	0	0	290,875	296,598	301,631
General-Other	1,282,283	2,389,932	94,500	0	0	3,857,389	3,730,140	3,766,715
Parish Prisoners	0	2,303,516	0	0	0	3,249,579	2,936,854	2,303,516
Prisoners' Medical Department	0	1,815,851	0	0	0	1,531,075	1,565,362	1,815,851
Coroner	762,131	0	0	0	0	701,120	768,186	762,131
OJP Hurricane Relief						9,608	0	0
Police	0	10,487,009	0	0	0	9,493,780	9,737,738	10,487,009
LHSC Year Long	0	0	0	0	0	98,442	92,377	0
Victims Assistance	0	221,588	0	0	0	65,085	137,687	221,588
Multi Task Grant	0	0	0	0	0	46,279	54,718	0

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
 ALL FUND TYPES
 REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2019**

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2017	PROJECTED 2018	PROPOSED 2019
					FUND TYPES ENTERPRISE			
Fire-Urban	0	6,574,755	279,248	0	0	6,109,423	6,884,161	6,854,003
Coastal Restore/Preserv	0	266,552	0	0	0	5,049,679	5,870,420	266,552
Engineering	286,549	0	0	0	0	447,602	619,093	286,549
Garage	0	0	0	0	1,063,965	959,302	991,957	1,063,965
Roads & Bridges	0	7,169,183	0	494,024	0	11,576,690	17,699,245	7,663,207
Road Lighting	0	2,144,981	0	0	0	1,837,057	2,683,054	2,144,981
Drainage	0	14,083,690	2,039,969	100,000	0	20,672,430	101,646,386	16,223,659
Health Unit	0	841,076	0	0	0	679,525	969,096	841,076
Head Start	0	146,080	0	0	0	143,987	145,823	146,080
Parish VA Service Office	24,138	0	0	0	0	22,392	22,392	24,138
Health & Welfare-Other	70,000	7,325,778	0	0	0	6,371,876	8,792,114	7,395,778
HMGP 1786-01	0	0	0	0	0	265,899	2,736,084	0
Assessment Center	0	118,049	0	0	0	90,756	112,146	118,049
TARC	0	4,950,000	0	0	0	4,875,388	4,804,000	4,950,000
HMGP 1786-02	0	0	0	0	0	1,106,342	2,249,105	0
HMGP 1786-03	0	0	0	0	0	173,901	4,059,892	0
HMGP 1786-04	0	0	0	0	0	63,166	1,414,425	0
HMGP 1786-06	0	0	0	0	0	1,387,733	7,779,721	0
Sewerage Collection	0	0	3,679,688	0	5,010,611	9,468,635	10,528,823	8,690,299
Treatment Plant	0	0	0	0	3,660,851	3,197,941	3,475,210	3,660,851
EPA Grant Administration	0	0	0	0	723,531	484,986	561,154	723,531
Sewerage Capital Addt'n	0	0	0	0	790,000	791,017	700,000	790,000
Solid Waste Services	0	0	0	0	15,566,123	14,493,488	15,002,352	15,566,123
Animal Control	1,318,676	0	0	0	0	1,137,676	1,298,409	1,318,676
Landfill Closure	0	0	0	0	40,784	6,879	43,131	40,784
Parks & Grounds	0	176,226	203,050	0	0	1,446,685	2,627,945	379,276
Adult Softball	0	71,001	0	0	0	72,023	68,324	71,001
Adult Basketball	0	50,318	0	0	0	49,083	46,818	50,318
TPR-Administration	0	767,641	0	0	0	722,661	675,572	767,641
Sports Officials	0	0	0	0	0	11,024	0	0
Quality of Life Program	0	7,500	0	0	0	7,500	7,500	7,500
Youth Basketball	0	129,849	0	0	0	111,875	125,388	129,849
Football	0	202,995	0	0	0	199,640	173,378	202,995
Youth Softball	0	91,028	0	0	0	96,236	83,065	91,028
Youth Volleyball	0	22,507	0	0	0	18,678	21,168	22,507
Baseball	0	197,098	0	0	0	186,405	193,302	197,098
Adult Volleyball	0	507	0	0	0	423	486	507
Special Olympics	0	26,950	0	0	0	34,606	21,362	26,950
Summer Camps	0	215,000	0	0	0	142,565	190,465	215,000
Tennis Courts	0	80,911	0	0	0	26,441	96,700	80,911
Museum-O & M	104,166	0	0	0	0	75,573	79,430	104,166
Bunk House Inn	0	33,520	0	0	0	33,215	32,402	33,520
HCV - HAP	0	2,525,846	0	0	0	2,544,497	2,514,171	2,525,846
Family Self Sufficiency	0	43,478	0	0	0	43,479	43,437	43,478
Vouchers Program	0	300,550	0	0	0	299,023	287,625	300,550
Home Administration	0	32,667	0	0	0	18,996	22,611	32,667
Home/Technical Assistant	0	49,001	0	0	0	0	115,611	49,001
Home/Projects	0	310,596	0	0	0	340,500	411,229	310,596
LIHeap Weather	0	159,464	0	0	0	95,685	164,223	159,464
CDBG Administration	0	185,109	0	0	0	157,339	206,258	185,109
LMI Property Mitigation	0	0	0	0	0	431,090	191,595	0
Recovery Construction	0	0	0	0	0	1,915,208	2,020,064	0

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2019

					PROPRIETARY	ACTUAL 2017	PROJECTED 2018	PROPOSED 2019
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE			
CDBG Projects	0	7,141	0	0	0	575,482	492,836	7,141
CDBG Housing Rehab	0	624,048	0	0	0	480,360	995,093	624,048
T & TA (PA4120)	0	19,478	0	0	0	19,478	19,478	19,478
ARRA Stimulus	0	0	0	0	0	0	116,797	0
HMGP 1603	0	0	0	0	0	25	349,662	0
HMGP 1607-02	0	0	0	0	0	0	85,662	0
HMGP 1607-109-0001	0	0	0	0	0	25	27,974	0
Elevation 1603C-10	0	0	0	0	0	1,241,898	1,381,075	0
Shelter Operations	0	193,357	0	0	0	177,326	191,482	193,357
Non-Grant Reimburse Exp	0	10,000	0	0	0	10,060	10,700	10,000
HMGP 4080-109-0001	0	0	0	0	0	151,317	1,666,626	0
Fiscal Year 2006 Award	0	43,461	0	0	0	168,261	66,830	43,461
SRL 002 & 014	0	0	0	0	0	55,141	2,802,762	0
CSBG-Administration	0	99,190	0	0	0	107,113	185,975	99,190
CSBG-Programs	0	264,415	0	0	0	248,381	427,619	264,415
Publicity	214,300	0	0	0	0	170,008	156,547	214,300
Economic Development-Other	531,094	0	0	0	0	1,984,245	1,114,379	531,094
Housing & Human Service	336,445	0	0	0	0	303,466	283,019	336,445
Parish Farm Agent	109,112	0	0	0	0	103,844	112,012	109,112
Head Start Administration	0	199,120	0	0	0	192,546	200,765	199,120
Head Start Program	0	551,785	0	0	0	473,210	570,431	551,785
FMA PJ-06-LA2016-011	0	0	0	0	0	5,131	417,195	0
FMA PJ-06-LA2014-001	0	0	0	0	0	384,112	1,863,324	0
FMA PJ-06-LA2015-008	0	0	0	0	0	1,796	331,467	0
FMA PJ-06-LA2015-005	0	0	0	0	0	74,029	1,144,525	0
FMA PJ-06-LA2015-002	0	0	0	0	0	73,286	564,960	0
METROPOLITAN	0	0	0	0	0	0	317,331	0
Public Transit Planning	0	7,766	0	0	0	6,912	176,271	7,766
Marina	40,040	0	0	0	0	23,937	25,054	40,040
Local Coastal Prgm Dev.	0	1,849,828	3,208,774	0	0	9,155,188	67,938,249	5,058,602
Planning	0	208,268	0	0	0	211,881	728,520	208,268
Operation/General Admin	0	621,510	0	0	0	502,877	590,442	621,510
Vehicle Operations	0	964,894	0	0	0	853,967	1,391,837	964,894
Vehicle Maintenance	0	1,274,765	0	0	0	507,988	831,990	1,274,765
Non Vehicle Maintenance	0	76,464	0	0	0	56,686	267,930	76,464
Rent/Emergency Shelter	0	17,990	0	0	0	12,071	21,959	17,990
Direct Planning	0	0	0	0	0	0	272,130	0
Direct General Admin	0	0	0	0	0	0	25	0
Direct Vehicle Operation	0	97,625	0	0	0	85,125	152,612	97,625
Direct Vehicle Prev Maint	0	20,630	0	0	0	18,971	20,476	20,630
Direct Non Vehicle Prev Maint	0	0	0	0	0	20	6,000	0
Electric Generation	0	0	0	0	26,595,006	25,901,557	25,699,401	26,595,006
Electric Distribution	0	0	0	0	4,460,891	3,717,391	4,071,989	4,460,891
Water Projects	0	0	0	0	0	0	205,874	0
Gas Distribution	0	0	0	0	8,029,504	8,030,981	7,658,259	8,029,504
Utility Administration	0	0	0	0	3,283,380	2,859,851	2,949,446	3,283,380
G.I.S. Mapping System	0	0	0	0	314,876	248,571	201,554	314,876
Emergency Preparedness	713,795	0	0	0	0	777,319	597,283	713,795
TOTAL EXPENDITURES	16,044,651	85,338,770	9,505,229	1,604,024	104,750,848	237,144,588	424,544,608	217,243,522
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	4,045,676	(5,435,311)	(7,584,767)	(1,604,024)	(5,770,584)	(13,348,374)	(54,140,397)	(16,349,010)
OTHER FINANCING SOURCES (USES)								
Operating Transfers In	6,324,858	11,786,637	8,628,496	1,424,402	56,082,101	126,182,993	110,296,677	84,246,494
Operating Transfers Out	(12,646,732)	(10,316,631)	(108,551)	0	(61,174,580)	(126,182,993)	(110,296,677)	(84,246,494)
OTHER FINANCING SOURCES (USES)	(6,321,874)	1,470,006	8,519,945	1,424,402	(5,092,479)	0	0	0
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(2,276,198)	(3,965,305)	935,178	(179,622)	(10,863,063)	(13,348,374)	(54,140,397)	(16,349,010)
FUND BALANCE/ NET POSITIONS								
Beginning of Year	7,911,954	26,903,372	11,328,827	1,610,963	193,019,520	308,263,407	294,915,033	240,774,636
End of Year	5,635,756	22,938,067	12,264,005	1,431,341	182,156,457	294,915,033	240,774,636	224,425,626

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>2018 Current</u>	<u>2019 Proposed</u>	<u>2019 Adopted</u>
General Fund:					
Parish Council	9	9	9	9	9
Council Clerk	4	4	4	4	4
City Court**	21	21	20	21	21
District Court**	8	8	8	8	8
District Attorney**	19	19	18	18	18
Ward Court**	18	18	18	18	18
Parish President	7	7	7	8	8
Registrar of Voters**	5	5	5	5	5
Accounting	19	19	19	19	19
Customer Service	14	14	14	14	14
Planning & Zoning	13	19	18	19	19
Government Buildings	9	9	9	9	9
Code Violation/Compliance	3	3	3	3	3
Engineering	9	8	8	8	8
Animal Shelter	13	13	12	14	14
Museum	1	1	1	1	1
Housing & Human Services	8	8	7	8	8
Emergency Preparedness	3	3	3	3	3
Total - General Fund	<u>183</u>	<u>188</u>	<u>183</u>	<u>189</u>	<u>189</u>
Special Revenue Funds					
Terr. Juvenile Detention	36	38	35	40	40
Parish Prisoner Fund					
Parish Prisoners	3	3	3	3	3
Prisoners Medical Department	16	16	15	16	16
Public Safety Fund					
Police Dept.	99	100	95	100	100
Fire Dept.	60	60	58	60	60
Non-District Recreation					
Auditoriums	2	2	1	2	2
Marshall's Fund**	15	15	12	13	13
Coastal Restoration/Preservation	2	2	2	2	2
Section 8 Vouchers					
Vouchers Program	3	3	3	3	3
Housing / Urban Dev. Grant					
CDBG Housing Rehab	7	6	6	6	6
Dept. of Labor - CSBG Grant					
CSBG Programs	4	4	4	4	4

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2017 Adopted</u>	<u>2018 Adopted</u>	<u>2018 Current</u>	<u>2019 Proposed</u>	<u>2019 Adopted</u>
FTA Grant					
Planning	2	2	2	2	2
Operations / General Administration	1	1	1	1	1
Vehicle Operations	15	15	13	15	15
Vehicle Maintenance	4	4	3	4	4
Non Vehicle Maintenance	1	1	1	1	1
FTA City of Thibodaux	2	2	1	2	2
Hud Head Start Program	28	28	28	28	28
Road & Bridge Fund	55	55	52	54	55
Drainage Tax Fund	100	101	83	101	101
Health Unit Fund	6	5	4	6	6
Parishwide Recreation					
TPR Administration	5	5	4	5	5
Juvenile Services (District Attorney)	3	3	3	3	3
District Attorney	71	71	62	71	71
Drug Court	9	9	9	9	9
Total - Special Revenue Funds	<u>(1,468)</u>	<u>551</u>	<u>500</u>	<u>551</u>	<u>552</u>
Enterprise Funds:					
Utility Fund					
Electric Generation	22	23	23	23	23
Electric Distribution	4	4	4	4	4
Gas Distribution	17	17	13	17	17
Utility Administration	9	9	5	9	9
GIS System	1	1	0	0	0
Sewerage Fund					
Sewerage Collection	17	17	17	17	17
Treatment Plant	17	14	14	14	14
Sewerage Administration	6	10	8	10	10
Sanitation Fund					
Solid Waste	18	18	16	20	20
Civic Center	16	16	15	16	16
Total - Enterprise Funds	<u>127</u>	<u>129</u>	<u>115</u>	<u>130</u>	<u>130</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	8	8	7	8	8
Human Resources					
Human Resources Admin.	5	5	5	5	5
Centralized Purchasing					
Purchasing	10	9	8	9	9
Information Systems Fund	16	16	16	19	19
Centralized Fleet Maintenance	11	11	10	10	10
Total - Internal Service Funds	<u>50</u>	<u>49</u>	<u>46</u>	<u>51</u>	<u>51</u>
Grand Total - All Operations	<u>(1,108)</u>	<u>917</u>	<u>844</u>	<u>921</u>	<u>922</u>

**These departments are not managed internally

VIDEO POKER REVENUES AND PROJECTS

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes.



Year	Amount
Balance Forward	48,393,955
2018 Projected	2,153,595
2019 Proposed	2,150,000
Revenues to Date	\$ 52,697,550

Balance Forward **\$ 43,965,357**

2016 Activity

Mosquito Control	570,000	
Dedicated Emergency Fund	86,000	
Public Safety Fund	1,100,000	
General Fund Operations	326,211	
Total 2016		\$ 2,082,211

2017 Activity

Public Safety Fund	1,100,000	
Dedicated Emergency Fund	538,900	
General Fund Operations	707,487	
Total 2017		\$ 2,346,387

2018 Projected

Public Safety Fund	1,100,000	
General Fund Operations	1,053,595	
Total 2018		\$ 2,153,595

2019 Projected

Public Safety Fund	1,242,000	
General Fund Operations	908,000	
Total 2019		\$ 2,150,000

TOTAL EXPENDITURES AND/OR PROJECTIONS TO DATE	52,697,550
VIDEO POKER BALANCE ESTIMATED AT 12/31/2018	\$ 0

OCCUPATIONAL LICENSE



	2016		2017		2018 (Projected)		2019 (Adopted)	
Revenue								
January	\$	439,641.19	\$	326,533.53	\$	367,329.27	\$	358,942.93
February		437,129.31		454,948.26		366,417.39		398,523.40
March		316,097.38		336,501.86		339,686.19		314,223.72
April		46,873.68		52,589.32		73,389.27		54,736.55
May		47,740.00		45,985.71		33,706.13		40,353.42
June		30,826.28		34,144.79		31,406.89		30,519.69
July		17,567.22		14,049.34		26,818.21		18,504.34
August		9,532.92		13,127.24		24,259.66		14,857.94
September		8,044.76		2,629.25		21,609.35		10,223.06
October		12,553.89		13,293.82		18,674.19		14,098.60
November		8,118.19		1,986.81		11,253.33		6,763.47
December		3,233.95		2,330.85		2,643.28		2,599.23
Total Revenue	\$	1,377,358.77	\$	1,298,120.78	\$	1,317,193.16	\$	1,264,346.36
50%	\$	688,679.39	\$	649,060.39	\$	658,596.58	\$	632,173.18
Expenditures								
TEDA	\$	-	\$	-	\$	435,000.00	\$	372,500.00
Department 151-650		-		-		-		-
HNC Dredging		1,500,000.00		681,304.00		-		-
Schriever Train Station		-		-		-		-
Best of the Bayou		75,000.00		50,000.00		-		-
Independence Day		-		10,000.00		-		10,000.00
Voice of the Wetlands		-		-		10,000.00		10,000.00
Rougarou		-		-		30,000.00		20,000.00
Career Building - Fletcher		-		-		150,000.00		-
African American Museum		-		15,000.00		15,000.00		15,000.00
DJ Juice Fest		-		-		-		10,000.00
Seafood Festival		-		-		-		10,000.00
Senior Olympics		-		10,000.00		-		10,000.00
Total Expenditures		1,575,000.00		766,304.00		640,000.00		457,500.00
Beginning Balance	\$	1,087,618.91	\$	201,298.30	\$	84,054.68	\$	102,651.27
Ending Balance	\$	201,298.30	\$	84,054.68	\$	102,651.27	\$	277,324.44



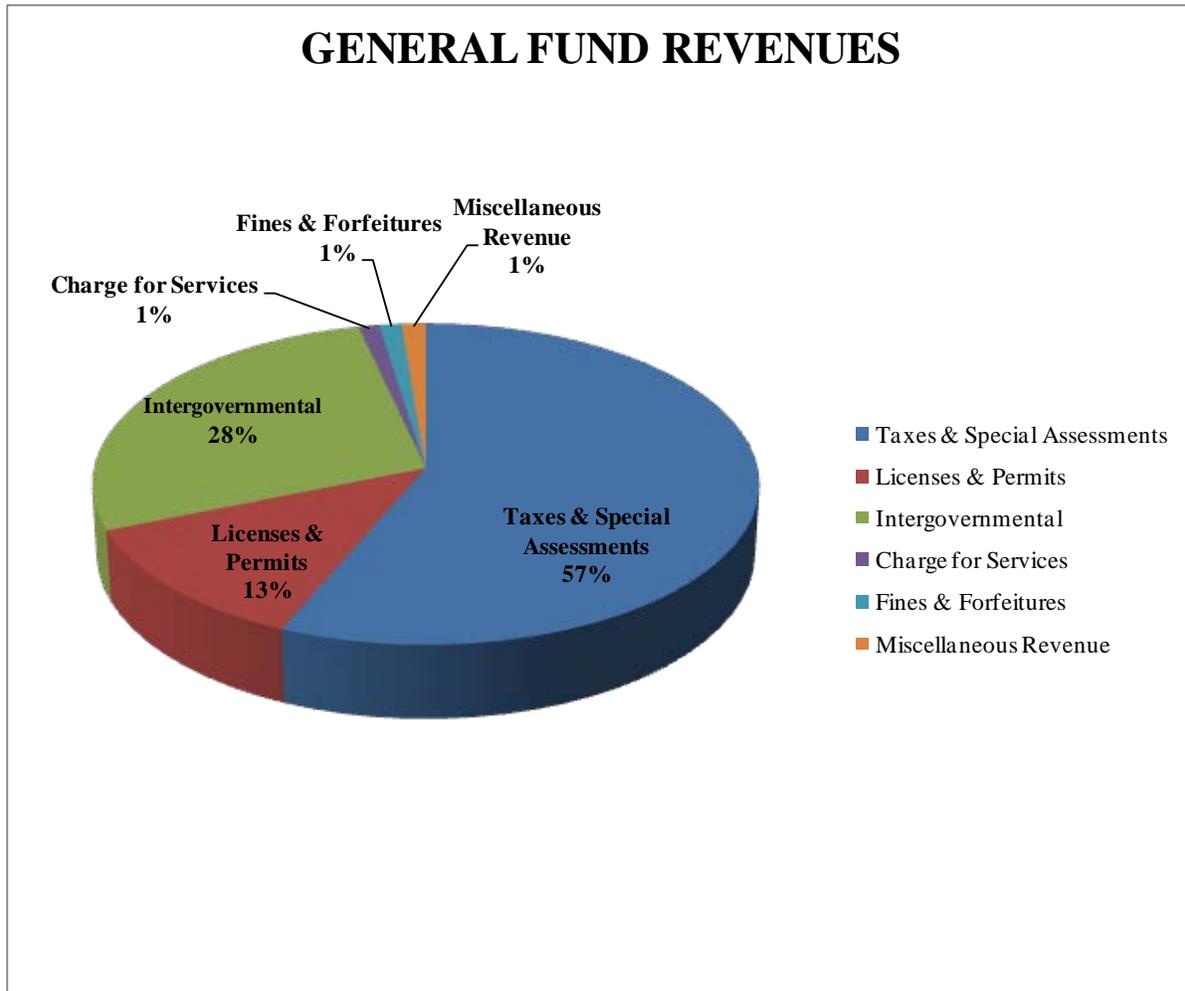
151 GENERAL FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 Adopted
REVENUES					
Taxes & Special Assessments	10,945,398	10,843,718	11,160,452	11,339,258	11,339,258
Licenses & Permits	2,562,185	2,555,501	2,412,119	2,485,725	2,485,725
Intergovernmental	6,005,115	5,645,242	5,798,782	5,545,600	5,545,600
Charge for Services	249,787	239,542	260,491	221,600	221,600
Fines & Forfeitures	283,388	289,000	239,500	240,000	240,000
Miscellaneous Revenue	828,841	504,769	513,170	258,144	258,144
Other Revenue	475,258	338	-	-	-
TOTAL REVENUES	21,349,972	20,078,110	20,384,514	20,090,327	20,090,327
EXPENDITURES					
Parish Council	86,158	156,795	133,927	159,289	159,289
Council Clerk	80,581	41,475	31,189	119,058	119,058
Official Fees/Publication	55,164	125,577	125,264	36,662	36,662
City Court	919,436	823,638	823,638	833,638	833,638
District Court	694,290	774,180	804,002	804,442	804,442
District Attorney	841,036	896,290	855,235	900,499	900,499
Clerk of Court	178,533	211,179	202,308	239,690	239,690
Ward Court	422,076	463,020	446,979	480,157	480,157
Judicial-Other	66,983	92,000	54,182	65,000	65,000
Parish President	260,759	332,745	281,242	494,742	494,742
Registrar of Voters	164,855	192,660	175,639	193,896	193,896
Elections	3,722	16,000	4,787	16,100	16,100
Accounting	442,238	464,628	479,797	583,812	583,812
Customer Service	25,248	37,783	97,479	184,877	184,877
Legal Services	402,993	542,838	478,997	486,504	486,504
Planning	1,675,251	1,744,185	1,812,854	1,738,767	1,738,767
Government Buildings	2,218,229	2,153,685	2,190,841	2,160,132	2,160,132
Code Violat./Compliance	358,615	422,805	377,559	453,026	453,026
Janitorial Services	290,875	289,311	296,598	301,631	301,631
General-Other	1,236,638	1,163,283	1,281,720	1,282,283	1,282,283
Coroner	701,120	768,186	768,186	762,131	762,131
Coastal Restoration/Preserv	80	0	0	0	0
Engineering	74,461	408,646	307,702	286,549	286,549
Parish VA Service Off.	22,392	22,392	22,392	24,138	24,138
Health & Welfare-Other	21,419	83,000	83,000	70,000	70,000
Animal Control	1,206,282	1,209,638	1,207,139	1,318,676	1,318,676
Waterlife Museum	75,573	85,967	79,430	104,166	104,166
Publicity	170,008	174,060	156,547	214,300	214,300
Economic Devel. Other	1,984,245	1,134,627	1,114,379	493,594	531,094
Housing & Human Services	303,466	433,390	291,019	336,445	336,445
Parish Farm Agent	103,844	112,012	112,012	109,112	109,112
Marina	23,937	25,030	25,054	40,040	40,040
Emergency Preparedness	777,319	585,666	597,283	713,795	713,795
TOTAL EXPENDITURES	15,887,826	15,986,691	15,718,380	16,007,151	16,044,651

151 GENERAL FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 PROPOSED
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	5,462,146	4,091,419	4,666,134	4,083,176	4,045,676
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	10,049,232	6,384,426	6,384,426	6,324,858	6,324,858
Operating Transfer Out	(14,102,899)	(12,268,568)	(12,268,568)	(12,646,732)	(12,646,732)
TOTAL OTHER FINANCING SOURCES (USES)	(4,053,667)	(5,884,142)	(5,884,142)	(6,321,874)	(6,321,874)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	1,408,479	(1,792,723)	(1,218,008)	(2,238,698)	(2,276,198)
BEGINNING FUND BALANCE	7,713,483	9,121,962	9,121,962	7,903,954	7,903,954
ENDING FUND BLANCE	9,121,962	7,329,239	7,903,954	5,665,256	5,627,756
ECONOMIC DEVELOPMENT GENERAL FUND	(87,957)			(277,324)	(277,324)
	9,034,005			5,387,932	5,350,432

151 GENERAL FUND



151 GENERAL FUND

MAJOR REVENUE SOURCES

Major Revenue Sources:

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2019 Proposed	2019 Adopted	% Change	2019 Proposed	2019 Adopted	% Change
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property, totaling 4.64 mills. (1.55 city and 3.09 rural).	2,616,940	2,616,940	0.0%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	7,157,324	7,335,318	2.5%	-	-	0%
Cable TV Franchise fee on the local cable services.	1,349,099	1,350,000	0.1%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	627,928	628,000	0.0%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,089,533	1,069,405	-2%			0%
Building, Plumbing, Electric, Gas, and Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	629,039	721,750	14.7%	-	-	0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2019 Proposed	2019 Adopted	% Change	2019 Proposed	2019 Adopted	% Change
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	2,179,000	2,180,000	0.0%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,153,595	2,150,000	-0.2%
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 47:631, 47:645, Constitution, Article 7, Sect. 4)	1,015,511	1,015,000	-0.1%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	117,956	117,000	-0.8%	-	-	0%
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	469,786	230,144	-51.0%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	3,969,246	3,969,246	0.0%	-	-	0.0%

151-111 GENERAL FUND - PARISH COUNCIL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balances” with the administrative branch of government. While attending the twice-monthly regular Council meetings and committee meetings held during each month, Council Members must often make difficult decisions to resolve the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to stand as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and for their direct involvement in local government.

DIVISION OVERVIEW

In their third year of the 4-year term of the 2016-2019 Terrebonne Parish Council they continued to find solutions for many issues of concern that affect the Parish, such as crime, an ongoing declining tax base, addressing traffic control and safety issues, recreation reform, street lighting and installation of security cameras and continuing community enhancement projects. The Council continues to work with the Administration in their efforts of providing adequate public services such as adequate drainage, flood protection, hurricane preparedness, etc. The Council will continue to seek training and networking opportunities through active involvement in organizations such as the Police Jury Association of Louisiana, the Louisiana Black Caucus, the National Association of Counties, and the Louisiana Municipal Association. The Council continues to strive to address all the needs of the residents of the Good Earth in an efficient and cost-effective manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Effective and Efficient Government			
<i>1. Conducting continued responsible governing and fiduciary efforts as a progressive body.</i>			
a. Ordinances adopted	141	105	120
b. Resolutions adopted	577	426	508
<i>2. Council Member attendance at meetings</i>			
a. Regular Council Session meetings held	24	24	24
b. Special Council Session meetings held	6	8	5
c. Council Committee meetings held	94	92	96
<i>3. Receive concerns and complaints from constituents and guide them to and/or provide solutions to matters affecting their areas or place on agenda for review and action to resolve.</i>	100%	100%	100%
<i>4. Review and approve annual Parish Operations & Maintenance Budget and Capital Outlay and provide checks and balances during the year.</i>	100%	100%	100%
<i>5. Appoint Members to various Boards, Committees and Commissions.</i>	100%	100%	100%
<i>6. Serve on various state and federal boards and attend meetings outside of the Parish to stay informed and involved with state and federal matters that affect Terrebonne Parish.</i>	15%	20%	30%
Infrastructure Enhancement/Growth Management			
<i>1. Continued support of traffic improvement projects to improve and enhance the transportation infrastructure of the Parish. Seek funding (grants) to provide sidewalks.</i>	100%	100%	100%
<i>2. Continued support of flood control projects throughout the Parish to provide levee protection and flood control throughout the Parish.</i>	100%	100%	100%
<i>3. Support improvements to repair existing and/or new Facilities and Equipment to provide Recreation throughout the Parish.</i>	100%	100%	100%
Quality of Community and Family Life			
<i>1. Continue to work with Administration in continuing to provide needed services to Terrebonne Parish residents and prioritize projects with a declining tax base.</i>	100%	100%	100%
Public Safety			
<i>1. Continue to strive to provide a safe and quality environment for the residents of Terrebonne by seeking funding for combatting high crime areas to install surveillance and safety equipment and additional patrolling of these areas.</i>	100%	100%	100%

151-111 GENERAL FUND - PARISH COUNCIL

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	294,191	326,624	305,716	333,724	333,724
Supplies and Materials	8,399	9,950	9,260	21,670	21,670
Other Services and Charges	38,936	56,738	55,468	56,963	56,963
Repair and Maintenance	400	2,700	2,700	2,700	2,700
Allocated Expenditures	(255,768)	(257,245)	(257,245)	(255,768)	(255,768)
Capital Outlay	0	18,028	18,028	0	0
TOTAL EXPENDITURES	86,158	156,795	133,927	159,289	159,289
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					4.81%

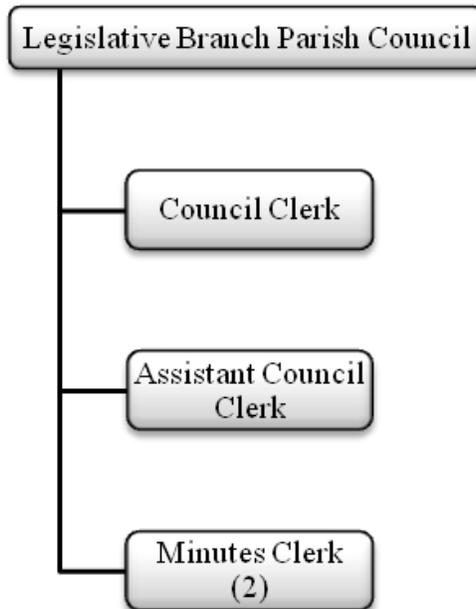
BUDGET HIGHLIGHTS

- Ordinance No. 8257, adopted in January 2013 established new salaries for the Council Members and Council Chair. (Parish Code, Section 2-51), approved.
 - Council Members, \$1,055.58 to \$1,422.00
 - Council Chair, \$1,187.53 to \$1,600.00

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				

Terrebonne Parish Council



151-115 GENERAL FUND - COUNCIL CLERK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Council Clerk and Staff is to provide support services for the Legislative Branch of the Terrebonne Parish Consolidated Government, the Terrebonne Parish Council, by aiding and assisting Council Members to provide for and accommodate the needs of the public the Council represents. In addition, Staff prepares and distributes Notices to the Public for agendas/meetings, Boards, Committees and Commissions and Public Hearings scheduled to keep the public informed of matters being addressed by the Council. Staff maintains an archival system of Council minutes, videos, audios, and Parish Government correspondence, of which some may be viewed on the Parish website tpcg.org or upon request. Archival documents and indexes include minutes of the City of Houma, Terrebonne Parish Police Jury and Terrebonne Parish Consolidated Government from April of 1822 to present.

DIVISION OVERVIEW

The Council Staff is currently comprised of a Council Clerk, an Assistant Council Clerk, a Senior Minute Clerk and a Minute Clerk, all appointed by the Council as indicated in the Parish’s Home Rule Charter, to assist in carrying out their duties. The Council Clerk’s Office continues to provide public information and referral services with regards to the Parish Government. Staff works with the Council and Administration to insure all notices, agendas and supporting backup information is uploaded to the tpcg.org website, Novus Agenda Program, to allow the public to view prior to meetings. Staff remains committed to efficiently maintaining the operations of government while fostering the Parish Government’s mission to serve the public.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
1. To effectively and efficiently manage and maintain all public documents generated by the Parish Council and Staff.			
a. The Council Clerk’s Office is responsible for the dissemination of notices for meetings of the Council to elected officials, news media, and the general public, the preparation of agendas for said meetings, and for the facilitation of efficient and effective meeting sessions. Staff is also responsible for recording (audio and visual), writing and indexing of meeting minutes of Parish Council sessions and for ensuring the publication of said minutes in the Official Journal.	100%	100%	100%
b. Through the years the Staff has worked towards making Council agendas, minutes and videos easier for the public to have access to by coordinating efforts with the Information Technology Division and NOVUS Paperless Agenda Program by posting agendas, minutes and videos on the tpcg.org website.	100%	100%	100%
c. Staff keeps track, updates and notifies boards, committees and commissions on terms and vacancies for members who are appointed by the Parish Governing Authority. This includes information of the requirements an individual must meet in order to qualify.	100%	100%	100%
d. Drafting correspondence, resolutions and ordinances to provide public information on issues being addressed by the Council.	100%	100%	100%
e. Assist the members of the general public by providing information or referrals related to the local government and those topics under consideration by the Council.	100%	100%	100%
f. Maintaining Council and Departmental correspondence in a main file. Indexes and minutes are kept, of which occasionally a Council Member, department or member of the public request to view, where research is done to look up the matters that were acted upon or discussed at a meeting. The research is either done by a staff member or the individual is assisted by a staff member to find the action/discussion they are trying to located.	100%	100%	100%
g. Submission of adopted resolutions and ordinances to appropriate departments that submitted for approval or may be affected and Municipal Code Corporation, a service which assists in the amending and maintaining of the Parish Code.	100%	100%	100%
h. Submission and approval of all documents required by the Louisiana Secretary of State and the U.S. Department of Justice regarding elections and other documents or forms required by other State Departments.	100%	100%	100%

151-115 GENERAL FUND - COUNCIL CLERK

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government (continued)</i>			
2. <i>To efficiently process and prepare Council Meeting Agendas.</i>			
a. Number of Regular Council Meeting Agendas Processed	24	24	24
b. Number of Special Council Meeting Agendas Processed	6	8	5
c. Number of Committee Meeting Agendas Processed	94	100	96
3. <i>To efficiently and effectively disseminate Council Information</i>			
a. Notify appropriate parties of Council action in a timely manner.	100%	100%	100%
b. Compose and distribute minutes of meetings following a meeting in a timely manner.	100%	100%	100%
c. Format and submit minutes of meetings to the Official Journal, in a timely manner, after a meeting in accordance with State Law.	100%	100%	100%
d. Upload onto the Parish website agendas onto Parish website in a timely manner and in accordance with the appropriate State Laws and Home Rule Charter requirements.	100%	100%	100%
e. Prepare and submit documents to the Bond Counsel for both election and bond Issuance purposes 1-2 days after a meeting is held.	100%	100%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	268,247	287,314	282,837	304,356	304,356
Supplies and Materials	6,590	11,300	9,260	9,250	9,250
Other Services and Charges	15,066	20,814	17,045	21,506	21,506
Repair and Maintenance	0	800	800	800	800
Allocated Expenditures	(216,854)	(285,607)	(285,607)	(216,854)	(216,854)
Capital Outlay	<u>7,532</u>	<u>6,854</u>	<u>6,854</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>80,581</u>	<u>41,475</u>	<u>31,189</u>	<u>119,058</u>	<u>119,058</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					4.90%

BUDGET HIGHLIGHTS

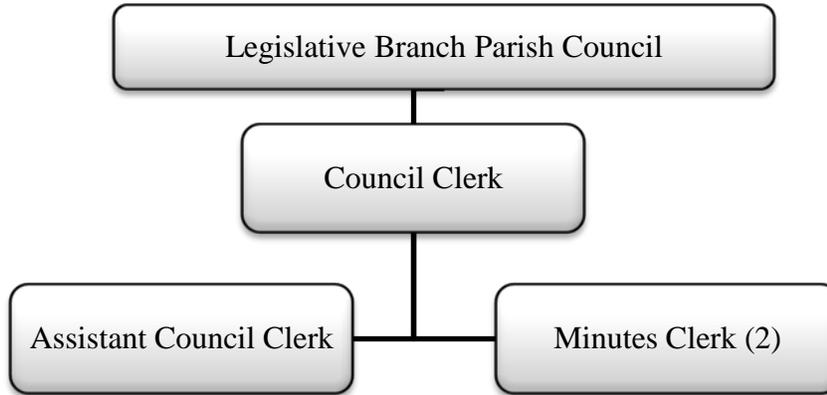
- No significant changes.

151-115 GENERAL FUND - COUNCIL CLERK

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	62,954	78,693	94,431
Asst. Council Clerk	1	1	1	1	208	44,197	55,246	66,295
Senior Minute Clerk	1	1	1	1	109	35,974	44,967	53,960
Minute Clerk	1	1	1	1	107	29,730	37,163	44,595
TOTAL	4	4	4	4				

Terrebonne Parish Council Clerk



151-119 GENERAL FUND - OFFICIAL FEES/PUBLICATION

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	218,894	348,548	347,728	261,869	261,869
Allocated Expenditures	<u>(163,730)</u>	<u>(222,971)</u>	<u>(222,464)</u>	<u>(225,207)</u>	<u>(225,207)</u>
TOTAL EXPENDITURES	<u>55,164</u>	<u>125,577</u>	<u>125,264</u>	<u>36,662</u>	<u>36,662</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-24.87%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2019: - Approved.
 - Louisiana Municipal Association: \$12,487
 - Louisiana Conference of Mayors: \$3,000
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,237
 - Police Jury Association: \$12,000
- Independent Audit Fees: \$207,500, \$5,200 more than 2018, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$22,600, \$1,400 less than 2018, approved.

151-120 GENERAL FUND - CITY COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has six departments: Administration, Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Court Compliance. The Civil Department processes civil suits under \$20,000 or less, small claims under \$5,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families In Need of Services Program and Juvenile Probation. City Court of Houma consistently has one of the highest juvenile caseloads of any City Court in Louisiana. The Court Compliance Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Court Compliance also establishes payment plans with individuals unable to make their payments in full on their court date.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Effective and Efficient Government			
<i>1. To effectively and efficiently collect on fees and process all claims filed of the Court Compliance Department</i>			
a. Collection of late fines/court costs/ fees via the actions of the Court Compliance Department	11%	10%	15%
b. To process all Regular Civil and Small Claims Suits filed.	4,629	4,500	4,500
Public Safety			
<i>1. To process all Cases filed (Adult, Traffic, Juvenile)</i>			
a. To process all Adult Criminal Cases filed.	2,005	2,000	2,000
b. To process all Traffic Cases filed.	5,469	5,500	5,500
c. To process all Juvenile Cases filed	845	800	800

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	1,237,253	1,320,725	1,294,796	1,417,799	1,417,799
Other Services and Charges	32,806	35,088	35,880	40,026	40,026
Reimbursements	(350,623)	(532,175)	(507,038)	(624,187)	(624,187)
TOTAL EXPENDITURES	919,436	823,638	823,638	833,638	833,638
% CHANGE OVER PRIOR YEAR					
NET REIMBURSEMENTS					1.21%

BUDGET HIGHLIGHTS

- No significant changes.

151-120 GENERAL FUND - CITY COURT

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	****	****	****
Court Compliance Supervisor	1	1	1	1	N/A	****	****	****
Social Services Director	1	1	1	1	N/A	****	****	****
Juvenile Probation Officer	2	1	2	2	N/A	****	****	****
Accountant I-City Court	1	1	1	1	N/A	****	****	****
Deputy Clerk of Court V	1	1	1	1	N/A	****	****	****
Deputy Clerk IV	4	4	4	4	N/A	****	****	****
Deputy Clerk III	7	7	7	7	N/A	****	****	****
FINS Coordinator	1	1	1	1	N/A	****	****	****
Judge Secretary	1	1	1	1	N/A	****	****	****
TOTAL	21	20	21	21				

151-121 GENERAL FUND - DISTRICT COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division “A”, George J. Larke, Jr.
- ◆ Division “B”, John R. Walker
- ◆ Division “C”, Juan W. Pickett
- ◆ Division “D”, David W. Arceneaux
- ◆ Division “E”, Randall L. Bethancourt

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Effective and Efficient Government			
1. To provide prompt and just disposition of all matters handled by this court. (Civil/Criminal cases files)	28,838	29,238	29,500
Quality of Community & Family Life			
1. To complete renovations to Jury Meeting Room (permanent seating).	95%	5%	100%
Public Safety			
1. Continue implementation of securing both old Courthouse and Courthouse Annex.	95%	5%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	510,308	533,082	562,556	584,400	584,400
Supplies and Materials	101,970	95,000	105,000	95,000	95,000
Other Services and Charges	82,012	120,098	111,276	123,042	123,042
Repair and Maintenance	0	2,000	1,170	2,000	2,000
Capital Outlay	0	24,000	24,000	0	0
TOTAL EXPENDITURES	694,290	774,180	804,002	804,442	804,442
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					7.23%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
District Court Coordinator	1	1	1	1	N/A	****	****	****
Admin Tech I	1	1	1	1	N/A	****	****	****
TOTAL	8	8	8	8				

151-123 GENERAL FUND - DISTRICT ATTORNEY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the state and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32nd Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, Worthless Check Department, Pre-Trial Intervention, Investigations Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children's Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Public Safety			
<i>1. To Increase Public Safety of our Citizens by successfully handling all Criminal Cases within Terrebonne Parish.</i>			
a. Number of Felony Charges Filed and Handled:	2,165	2,208	2,462
b. Number of Non-Traffic Misdemeanor Cases Handled:	9,672	9,852	9,974
c. Number of Traffic Cases Filed and Handled:	25,965	26,108	27,223
<i>2. To Hold an appropriate number of FELONY Jury Trials each year to ensure that Justice is served.</i>			
a. Number of Felony Jury Trials:	19	25	28
b. % of Conviction Rate in Felony Jury Trials:	95%	95%	95%
Effective and Efficient Government			
<i>1. To Collect in excess of Seven Million Dollars annually in Child Support Payments for the Children of Terrebonne Parish who have a parent who has previously not been taking care of their obligation to their children.</i>			
a. Amount of Child Support Collected:	\$7.7M	\$7.9M	\$8.2M
<i>2. To Collect in excess of Five Hundred Fifty Thousand Dollars annually in Restitution for Crime Victims including businesses in Terrebonne Parish.</i>			
a. Amount Collected in Restitution for Crime Victims:	\$498K	\$520K	\$550K
Quality of Community and Family Life			
<i>1. To assist citizens in Terrebonne Parish who have been arrested on Felony Charges and who also have a severe drug addiction problem.</i>			
a. Number of Offenders referred to Drug Court:	62	64	65
b. Number of Offenders completed Drug Court:	16	25	30
<i>2. To assist adults and children in Terrebonne Parish who have been victims of crime. Including children who have been victims of abuse.</i>			
a. Number of Children referred to the Advocacy Center:	134	140	142
b. Number of Victims referred to the Victims Services Unit:	2,987	3,150	3,225

151-123 GENERAL FUND - DISTRICT ATTORNEY

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	823,989	876,566	835,511	878,744	878,744
Other Services and Charges	17,047	19,724	19,724	21,755	21,755
TOTAL EXPENDITURES	841,036	896,290	855,235	900,499	900,499
% CHANGE OVER PRIOR YEAR					0.47%

BUDGET HIGHLIGHTS

- Personnel:- Approved.
 - Eliminate one (1) Assistant District Attorney.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	17	16	16	16	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	19	18	18	18				

151-124 GENERAL FUND - CLERK OF COURT

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which she is custodian.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Supplies and Materials	86,409	95,000	85,000	154,690	154,690
Other Services and Charges	77,897	78,871	80,000	85,000	85,000
Capital Outlay	<u>14,227</u>	<u>37,308</u>	<u>37,308</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>178,533</u>	<u>211,179</u>	<u>202,308</u>	<u>239,690</u>	<u>239,690</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					37.86%

BUDGET HIGHLIGHTS

- No significant changes.

151-126 GENERAL FUND-WARD COURT (Justices of the Peace and Constables)

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$9,600 group insurance benefits and annual training, listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To improve community/public relations and decrease number of citizens complaints.</i>			
a. Number of marriages performed	200	250	250
b. Number of evictions	150	100	100
c. Number of title transfers	80	75	75
d. Number of acts of donations	30	45	45
e. Number of bills of sale	85	95	95
f. Number of rules to show just cause	95	110	110
g. Number of judgments	45	55	55
h. Number of citations	100	150	150
i. Number of claims filed	55	60	60
j. Number of complaints/disturbance calls	550	560	560
k. Number of times patrolled area	3,000	3,050	3,050
l. Number of times advised/gave information	500	550	550

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	400,947	435,025	429,636	454,240	454,240
Other Services and Charges	21,129	27,995	17,343	25,917	25,917
TOTAL EXPENDITURES	422,076	463,020	446,979	480,157	480,157
% CHANGE OVER PRIOR YEAR					3.70%

BUDGET HIGHLIGHTS

- Wages paid to Justices of the Peace and Constables includes “State Supplemental Pay” which is reimbursed by the State monthly, approved.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LRS. 49:251.1. If one fails to complete mandatory training he/she shall not receive compensation until receipt of a “certificate of completion” from the Attorney General, approved.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	18	18	18	18				

151-129 GENERAL FUND - JUDICIAL – OTHER

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. Number of witnesses and jurors fees paid:</i>			
a. Petit/Civil Cases	2,183	2,398	2,475
b. Grand Jury Cases	117	150	120
c. City Court	81	85	85
d. Officers (Houma Police Dept., Sheriff’s Deputies, State Troopers, and Wildlife & Fisheries)	83	135	135
<i>2. Number of payments to Jury Commissioners</i>	79	79	80
<i>3. Total dollar amount of reimbursements from court systems</i>	\$41,837	\$50,178	\$53,400
<i>4. Total dollar amount paid to witnesses and jurors</i>	\$34,804	\$43,000	\$72,000

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	66,983	92,000	54,182	65,000	65,000
TOTAL EXPENDITURES	66,983	92,000	54,182	65,000	65,000
% CHANGE OVER PRIOR YEAR					-29.35%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
- 2019 Court Warrants \$65,000, \$27,000 less than 2018, approved.

151-131 GENERAL FUND - PARISH PRESIDENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government’s Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To upgrade and enhance the transportation & drainage infrastructure of the Parish.</i>			
a. Country Drive Widening	80%	100%	100%
b. Extend Hollywood Road to Southdown Mandalay	25%	100%	100%
c. Bayou Terrebonne Lock	0%	10%	80%
d. Suzie Canal Levee	40%	100%	100%
e. Petit Caillou Outfall Channel & Pump	0%	15%	100%
f. Hanson Canal Pump Station	0%	20%	100%
g. Falgout Canal Road Restoration	0%	100%	100%
h. Petit Caillou Lock	0%	20%	100%
i. Bayou Terrebonne Pump Station	0%	0%	40%
j. Lash Brook Pump Station	0%	0%	70%
k. 1-1A Pump Station	0%	10%	100%
l. Bayou Nuef Pump Station	0%	100%	100%
m. Bonanza Pump Station Flood Proofing	0%	10%	100%
n. Brady Road Bridge	0%	0%	10%
o. Theriot Bridge Repair	0%	80%	100%
p. Mayfield Bridge	25%	100%	100%
q. Portable Pumps for Plantation Gardens, Savanne Rd., Menard Rd. & Summerfield	25%	90%	100%
r. Emergency Generators for all Pump Stations with Electrical Pumps	0%	100%	100%
s. Valhi Blvd. Levee Rehabilitation & Pump Stations	0%	10%	100%
t. Elliott Jones Pump Station	0%	0%	40%
u. Bayou Black Pump Station @ Geraldine Road	0%	0%	30%
v. Polk Street Bridge Renewal	0%	15%	100%
w. Industrial Blvd. Bridge Renewal	0%	15%	100%
x. Hanson, Savanne, Country Estates, Moffett & Funderburk Bridges Rehabilitation	0%	15%	100%
<i>2. To advocate for National Flood Insurance Reform- On going.</i>	On going	On going	On going
<i>3. To Partner with Corps of Engineers to complete Houma Navigation Dredging.</i>	On going	On going	On going
<i>Quality of Community & Family Life</i>			
<i>1. To Enhance Quality of Life for Parish residents.</i>			
a. Bayou Country Sports Park (Initial Phase)	0%	25%	100%
<i>2. To secure RESTORE Act/NRDA funding to restore injured habitats.</i>			
a. To secure RESTORE Act/NRDA funding to restore injured habitats	0%	0%	100%
<i>3. To provide reliable long-term electric power resources.</i>			
a. Participation in MISO- On Going	On going	On going	On going
<i>Public Safety</i>			
<i>1. Development of Public facilities.</i>			
a. North Safe Room	0%	90%	100%
a. East Side Safe Room	0%	100%	100%

151-131 GENERAL FUND - PARISH PRESIDENT

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	692,063	713,400	707,626	796,881	796,881
Supplies and Materials	8,280	18,100	8,343	17,720	17,720
Other Services and Charges	156,703	183,839	149,567	192,228	192,228
Repair and Maintenance	643	6,945	5,245	1,500	1,500
Allocated Expenditures	(641,255)	(639,400)	(639,400)	(641,255)	(641,255)
Capital Outlay	44,325	49,861	49,861	127,668	127,668
TOTAL EXPENDITURES	260,759	332,745	281,242	494,742	494,742
<p>% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY</p>					9.33%

BUDGET HIGHLIGHTS

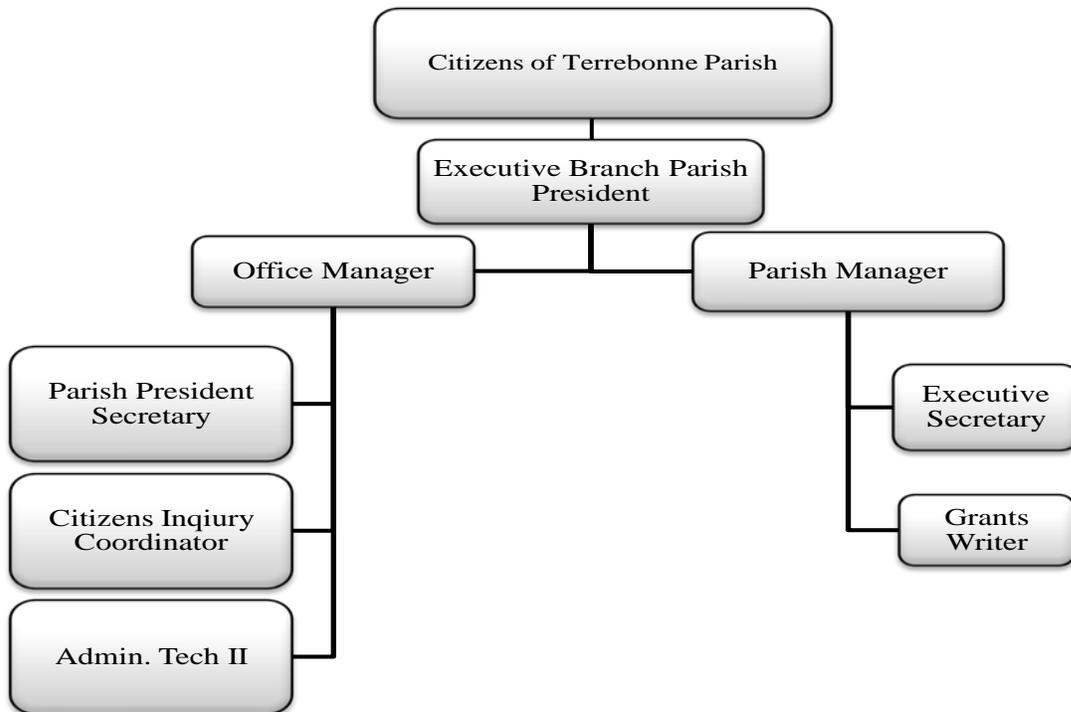
- Personnel: - Approved.
 - In January 2013, Ordinance No. 8258 established the compensation of the Parish President effective upon the term beginning in 2016, as authorized by Section 3-08 of the Parish Home Rule Charter. The annual salary is computed as the average salary of the Parish Sheriff, Clerk of Court and Assessor; as certified annually by the Human Resources Director.
 - Add one (1) Grant Writer, Grade 206.
- Capital: (PEG)- \$127,668 - Approved.
 - Council Meeting Room Upgrade, \$81,068
 - Two (2) large monitors, \$2,600
 - Two (2) Atmos Inferno, \$3,000
 - Sony Camera and lens, \$8,000
 - Two (2) Tripods, \$3,000
 - One (1) Dodge Durango, \$30,000

151-131 GENERAL FUND - PARISH PRESIDENT

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parish President	1	1	1	1	N/A	****	****	****
Parish Manager	1	1	1	1	V	87,955	115,498	143,040
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Grants Writer	0	0	1	1	206	38,967	48,709	58,451
Parish Pres. Secretary	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin. Tech. II	1	1	1	1	102	21,206	26,508	31,810
TOTAL FULL-TIME	7	7	8	8				

Terrebonne Parish President



151-141 GENERAL FUND - REGISTRAR OF VOTERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting early voting and absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana and the Parish. The parish is mandated by the state to pay a portion of the employee's salaries. The Registrar of Voters' office continues to hold the integrity for elections in Terrebonne parish, thereby maintaining trust from voters and candidates. In regards to our changing system, it is our responsibility to stay educated and well trained by attending meetings and trainings throughout the state and country when such opportunities are presented. It is in the best interest of our voters that our staff remain professionally trained and educated in current election trends in order to continue to run elections in Terrebonne Parish with the integrity that our voters and candidates expect and deserve.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To facilitate voter registration and voting for citizens of Terrebonne Parish.</i>			
a. Number of Elections	3	3	2
b. Number of Registered Voters	63,929	63,569	64,000
<i>2. To facilitate special events as required by Louisiana State Law</i>			
a. Annual Canvass of the Voter Rolls	100%	100%	100%
b. Redistricting - as needed	100%	100%	100%
c. Voter outreach	100%	100%	100%
d. Early Voting - both by mail and in person	100%	100%	100%
e. Public Records Requests	100%	100%	100%
<i>3. Precinct Changes - Merges, Polling Location changes</i>			
	100%	100%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	151,869	167,713	151,944	169,391	169,391
Supplies and Materials	1,817	3,500	2,957	3,000	3,000
Other Services and Charges	11,169	19,420	18,711	18,805	18,805
Capital Outlay	0	2,027	2,027	2,700	2,700
TOTAL EXPENDITURES	164,855	192,660	175,639	193,896	193,896
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.30%

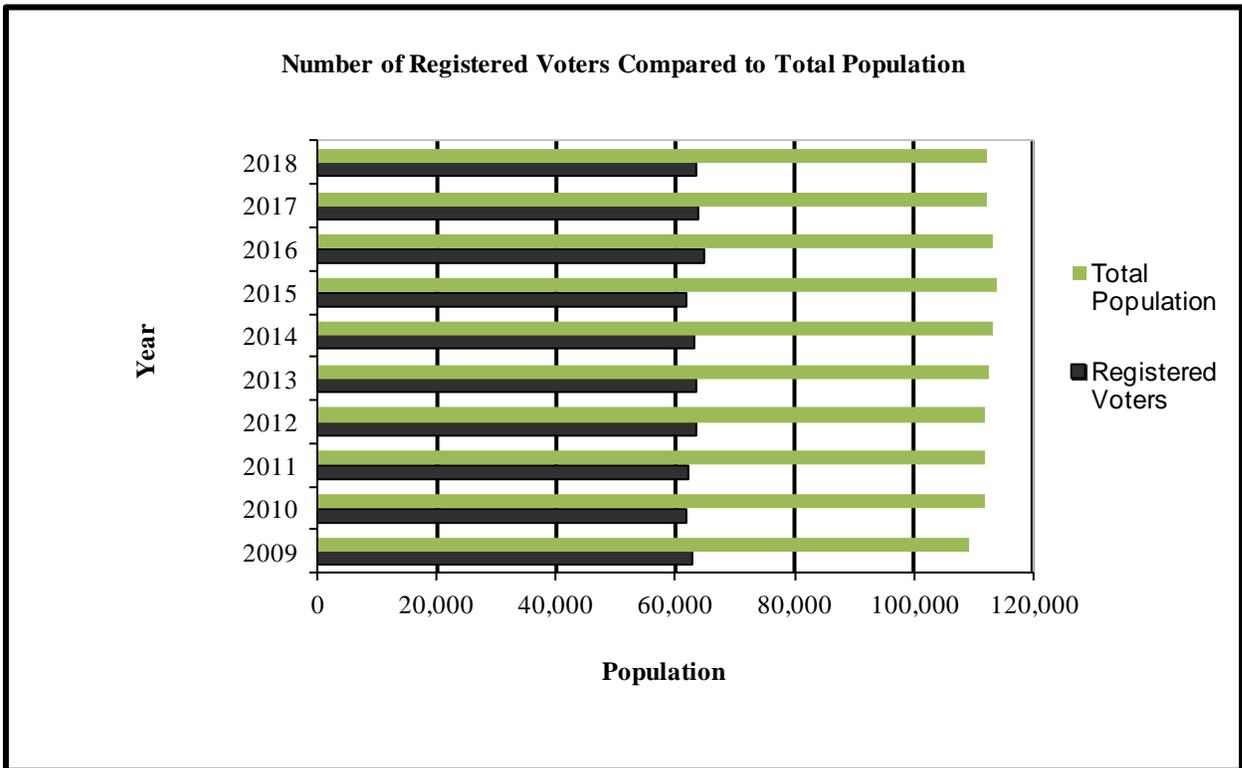
BUDGET HIGHLIGHTS

- Capital: \$2,700 – Approved.
 - One (1) new computer, \$1,200
 - One (1) new scanner, \$1,500

151-141 GENERAL FUND - REGISTRAR OF VOTERS

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				



151-142 GENERAL FUND - ELECTIONS

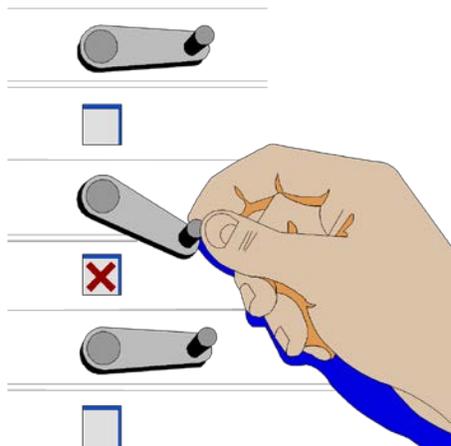
PURPOSE OF APPROPRIATION

The Elections category of the General Fund is used to record direct expenditures for holding general, primary, and special elections.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	3,722	16,000	4,787	16,100	16,100
TOTAL EXPENDITURES	3,722	16,000	4,787	16,100	16,100
% CHANGE OVER PRIOR YEAR					0.63%

BUDGET HIGHLIGHTS

- No significant changes.



151-151 GENERAL FUND - FINANCE/ACCOUNTING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service, and Information Technologies Divisions. The Accounting Division staffed with 19 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects and receives all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<p><i>1. To prepare financial documents in accordance with the best-recognized principles and standards.</i></p> <p>a. Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program.</p> <p>b. Prepare the Annual Operating Budget consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award program.</p>	<p>20 yrs.</p> <p>15 yrs.</p>	<p>21 yrs.</p> <p>16 yrs.</p>	<p>22 yrs.</p> <p>17 yrs.</p>
<p><i>2. To increase governmental accountability and disclosure.</i></p> <p>a. Audited Financial Reports on the Parish website</p> <p>b. Adopted Budgets on the Parish website</p> <p>c. Parish Bond Rating with Fitch Investor Service</p> <p>d. Parish Bond Rating with Standard and Poor's</p> <p>e. List of Ad Valorem Taxes Levied (Property Taxes) on website</p> <p>f. Sales Tax Distribution Chart on website</p>	<p>14</p> <p>16</p> <p>AA-</p> <p>AA</p> <p>100%</p> <p>100%</p>	<p>15</p> <p>17</p> <p>AA-</p> <p>AA</p> <p>100%</p> <p>100%</p>	<p>16</p> <p>18</p> <p>AA-</p> <p>AA</p> <p>100%</p> <p>100%</p>
<p><i>3. To recruit and retain superior employees in the Finance Department / Accounting Division and enhance employee morale.</i></p> <p>a. Average number of years of service for employees.</p> <p>b. Years of Service</p> <p>> 10-19 Years of service</p> <p>> 20-29 Years of service</p> <p>> 30-39 Years of service</p> <p>c. Number of employees with professional degrees.</p>	<p>17.9</p> <p>3</p> <p>4</p> <p>3</p> <p>10</p>	<p>18.9</p> <p>3</p> <p>4</p> <p>3</p> <p>10</p>	<p>19.9</p> <p>3</p> <p>3</p> <p>2</p> <p>10</p>
<p><i>4. To automate efficiently processes through technology improvements.</i></p> <p>a. Percentage of employees on direct deposit payroll</p>	<p>80%</p>	<p>90%</p>	<p>100%</p>



151-151 GENERAL FUND - FINANCE/ ACCOUNTING

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	937,669	981,214	995,044	1,074,028	1,074,028
Supplies and Materials	29,907	26,000	25,290	28,830	28,830
Other Services and Charges	42,095	43,311	44,378	45,626	45,626
Repair and Maintenance	2,239	4,000	5,000	5,000	5,000
Allocated Expenditures	(569,672)	(591,604)	(591,604)	(569,672)	(569,672)
Capital Outlay	0	1,707	1,689	0	0
TOTAL EXPENDITURES	442,238	464,628	479,797	583,812	583,812
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					9.38%

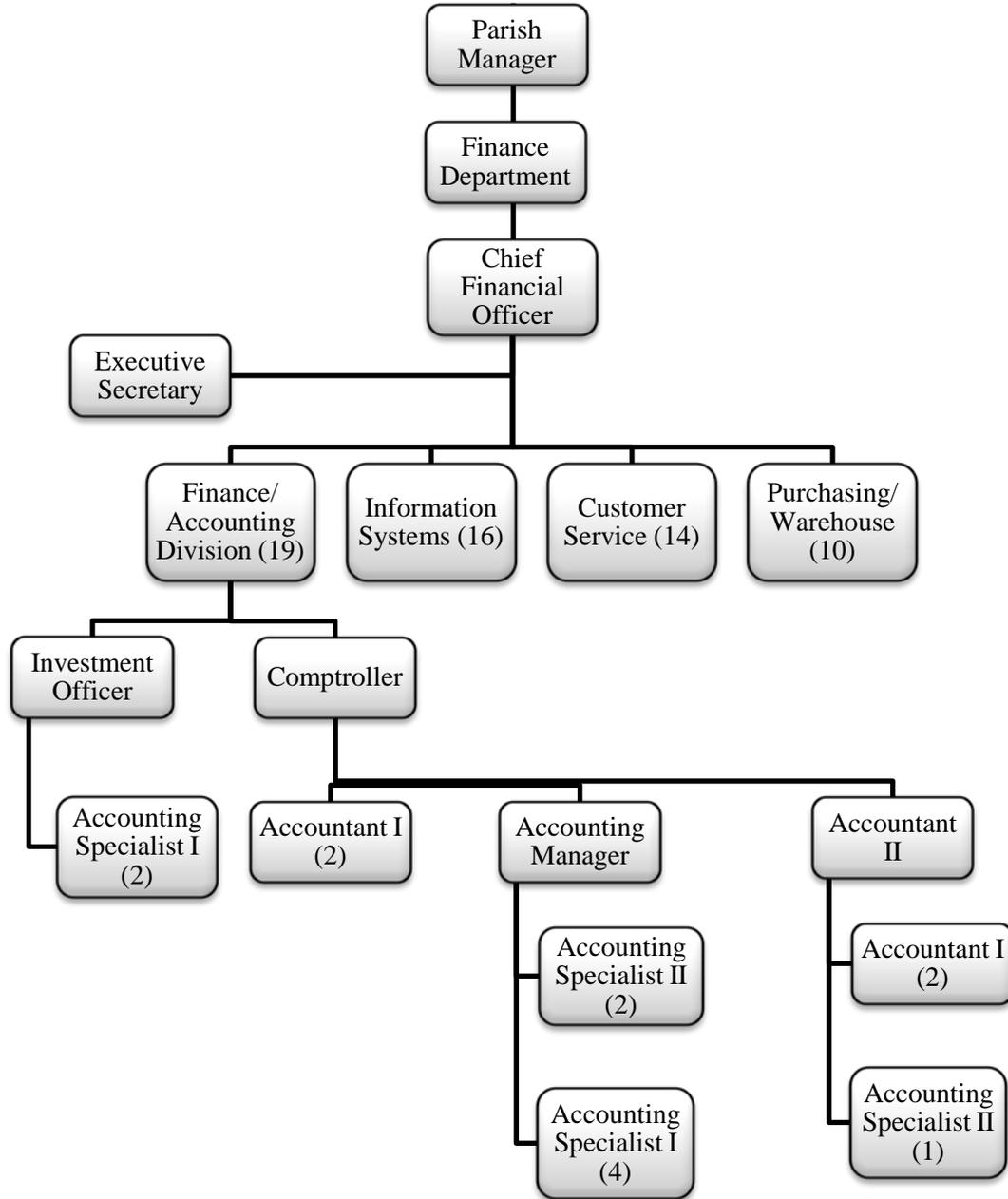
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	107,313	133,185
Comptroller	1	1	1	1	212	62,954	78,693	94,431
Accounting Manager (Acct III)	1	1	1	1	210	52,028	65,035	78,042
Investment/Finance Officer	1	1	1	1	208	44,197	55,246	66,295
Accountant II	1	1	1	1	208	44,197	55,246	66,295
Accountant I	4	4	4	4	206	38,967	48,709	58,451
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Acct. Specialist II	3	3	3	3	106	27,275	34,094	40,913
Acct. Specialist I	6	6	6	6	105	25,255	31,569	37,883
TOTAL	19	19	19	19				

Terrebonne Parish Finance/Accounting



151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Department’s Customer Service Division has always served as a “one-stop” central point of contact for the public wishing to conduct business throughout the City of Houma / Parish of Terrebonne via entering the Government Tower. This office strives on ensuring superior *customer service* while providing definitive communications and collection efforts for each of the following Terrebonne Parish public services: Utility billings & collections for Electric / Gas Department services (collection of special sewer and/or paving assessments), issuance of Special Event Applications for alcohol related events, issue Certificate of Registration Application for public solicitation throughout the Houma and Terrebonne Parish, issue Electrician, Plumber / Gas Fitter, and Mechanical Contractor Licenses via the Planning Departments approval process, issue Liquor Applications & Licenses, Issue Bar Card Applications and Cards via the HPD, seek restitution of “Final Utility Balances Left Owing” before and after placement of such accounts with a Collection Agency, seek restitution of all “Worthless Checks” issued to Terrebonne Parish Consolidated Government for various government services, share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To issues various licenses and certificates.</i>			
a. Certificates of registration for solicitation permits	31	27	30
b. Number of insurance licenses issued	648	641	644
c. Liquor licenses issued	247	231	240
d. Electrician / plumber / gas fitter / mechanical contractor licenses issued	128/32/14/12	128/38/12/14	130/35/13/15
e. Ambulance Licenses issued	7	7	7
<i>2. To provide various services to the public and government offices.</i>			
a. Electric and gas customers serviced	21,466	21,476	21,482
b. Departments and agencies of the parish served	20	20	20
c. Number of outgoing mail pieces processed for government offices	55,540	63,948	59,000
<i>3. To provide assistance to our customers in an efficient and courteous manner.</i>			
a. Participation in the utility average billing program	705	694	700
b. Participation in direct payment / bank draft program (Monthly Avg.)	1,944	1,948	1,952
c. Payments through credit cards (in-house)	16,251	14,747	15,000
d. Payments taken over the telephone via IVR (Start date 9/5/2017)	1,536	10,540	15,810
e. NSF checks returned/paid	388 / 339	277 / 250	350 / 300
f. Telephone calls fielded	38,475	38,657	38,839
g. Walk-in customers serviced	72,668	65,640	64,000
h. Utility customers paying through local banks	29,131	26,334	25,000
i. Payments through the drop box	13,418	10,124	10,000
j. Utility payments received through the mail	66,054	53,355	54,000
k. Utility payments paid through on-line service (monthly average)	3,631	3,834	4,000
l. Ebill Customers (Service began December 2011)	590	644	688
m. Drive-thru Payments	0%	0%	50%

151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	764,214	798,698	799,220	823,866	823,866
Supplies and Materials	48,353	64,724	61,280	65,090	65,090
Other Services and Charges	532,638	619,891	567,806	629,486	629,486
Repair and Maintenance	2,294	1,050	3,050	2,550	2,550
Allocated Expenditures	(1,336,115)	(1,450,818)	(1,336,115)	(1,336,115)	(1,336,115)
Capital Outlay	13,864	4,238	2,238	0	0
TOTAL EXPENDITURES	25,248	37,783	97,479	184,877	184,877
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					2.47%

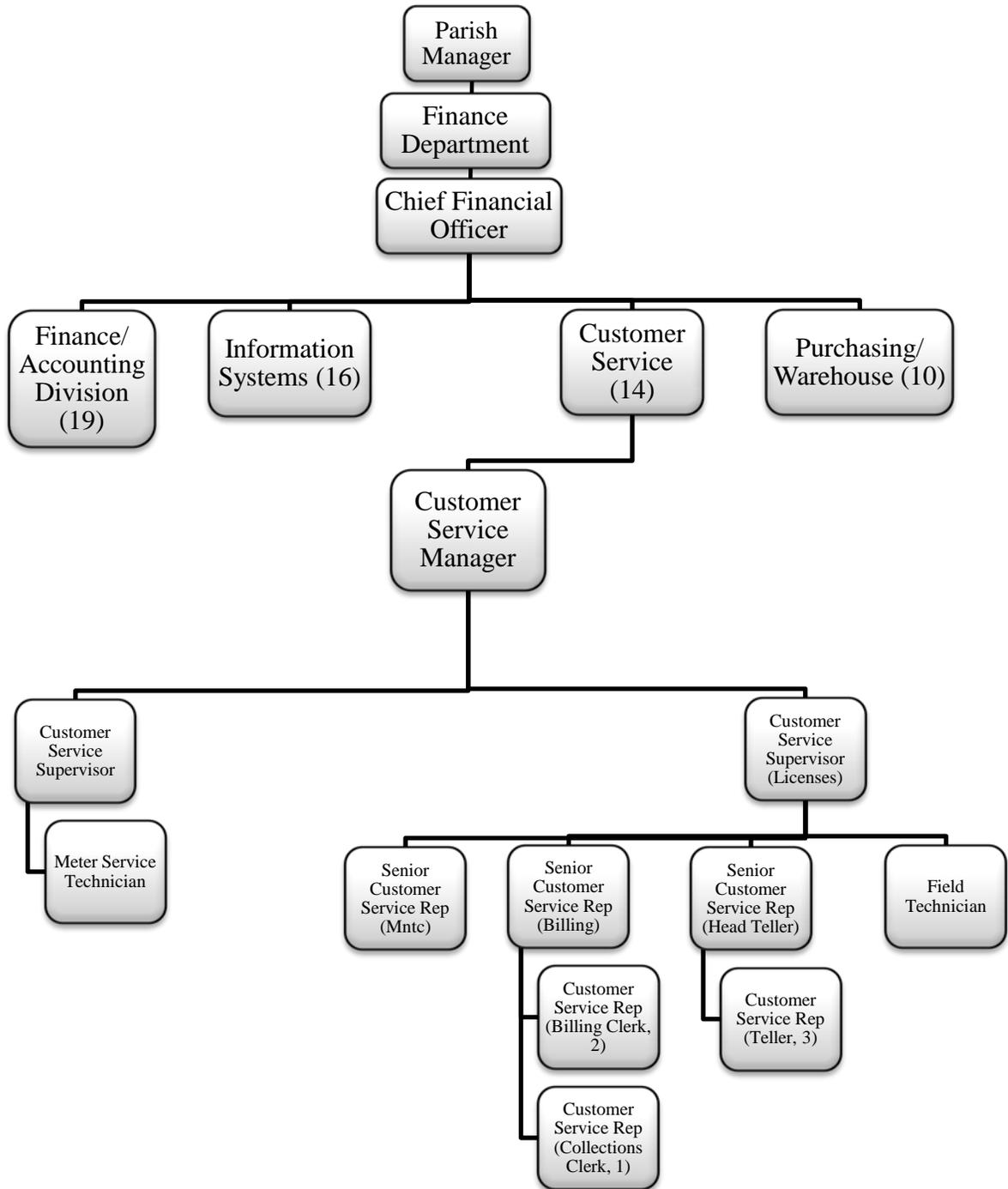
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	57,231	71,539	85,847
Customer Service Supv.	2	2	2	2	109	35,974	44,967	53,960
Meter Serv. Technician	1	1	1	1	106	27,275	34,094	40,913
Sr. Customer Service Rep.	3	3	3	3	106	27,275	34,094	40,913
Customer Service Rep.	6	6	6	6	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	14	14	14	14				

Terrebonne Parish Finance/Customer Service

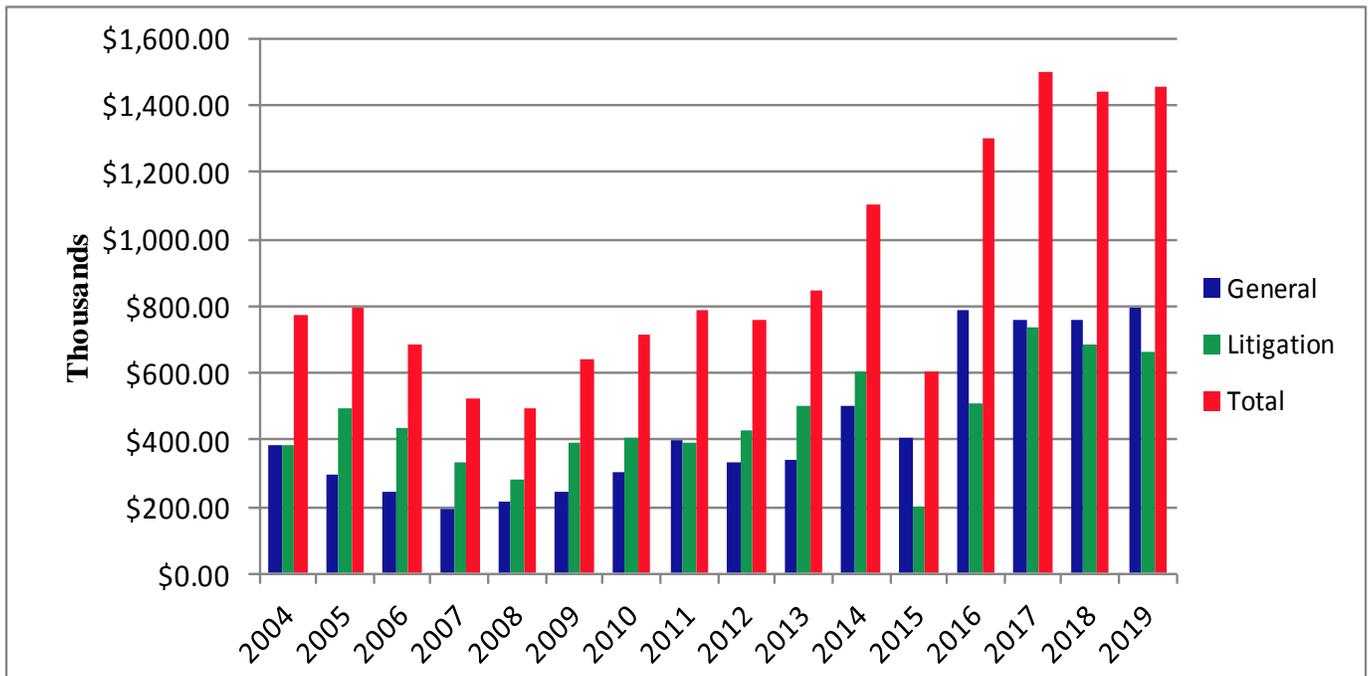


151-157 GENERAL FUND - LEGAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances, condemnations, the Louisiana public bid law, open meetings law, the Louisiana public records law, and the property law and rights acquisitions in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters. The Legal Department presently consists of the Parish Attorney and nine Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions and advise the Houma-Terrebonne Regional Planning Commission.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Effective and Efficient Government			
1. To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.	100%	100%	100%
2. To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.	100%	100%	100%
3. To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.	100%	100%	100%
4. To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made.	100%	100%	100%



151-157 GENERAL FUND - LEGAL SERVICES

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	402,993	542,838	478,997	486,504	486,504
TOTAL EXPENDITURES	402,993	542,838	478,997	486,504	486,504
% CHANGE OVER PRIOR YEAR					-10.38%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	2015	2106	2017	2018 Estimated	2019 Estimated
General	405,769	790,642	761,664	756,737	792,771
Litigation	198,097	509,429	739,405	684,372	663,734
Social/BP Settlement*	2,375,000	-	-	-	-
	\$ 2,978,866	\$ 1,300,071	\$ 1,501,069	\$ 1,441,109	\$ 1,456,505

*Note: BP Legal Fees not included in the above graph

- Legal Assistance to low-income persons, \$30,000, Southeast LA Legal Services, same as 2018, approved.
- Note: In 2015, incurred BP legal settlement fees, \$2,375,000 (non-recurring).

151-193 GENERAL FUND - PLANNING & ZONING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

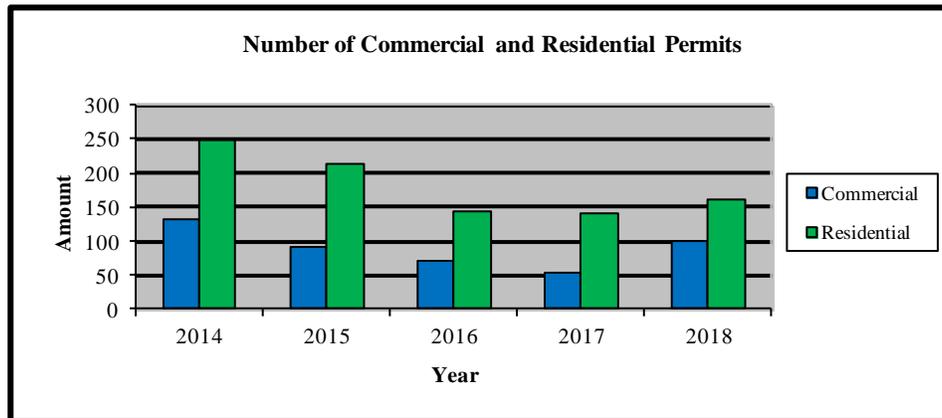
GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To create sustainable Planning efforts by the issuance of Building Permits, and development of Long-Term plans.</i>			
a. Complete 5 yr Comprehensive Master Plan update	0%	35%	100%
b. Number of building permits issued	2,844	2,900	2,958
c. Number of permits for new residential construction	141	160	181
d. Number of permits for mobile homes issued	115	150	185
e. Number of building permits for new commercial construction	54	100	145
f. Number of permits for renovations, additions, or certificate of occupancy	1,750	2,300	1,930
g. Number of applications for subdivisions, re-divisions or property, raw land sales	49	54	60
h. Number of applications for zoning map amendments, house occupations and and planned building group approved	8	9	12
i. Number of applications for structural variance	31	32	35
<i>2. To promote non structural flood protection within special flood hazard areas of Terrebonne Parish</i>			
a. Elevate structures to DFIRM+1	11	20	20
b. Close out HMA Grants-Severely Repetitive Loss (SRL)	2	4	0
c. Received Hazard Mitigation applications for additional structures	45	50	50
d. Sell buyout properties	1	10	1
e. Hazard Mitigation Application Approvals	3	6	5
f. Work with NFIP/FEMA/State personnel to improve Community Rating System from Class 7 (being moved towards Class 6 in 2021)	N/A	25%	50%
g. Apply for Bioshield Project/Living Mitigation Project	5	2	3
h. Identify and Pursue Funding for a Relocation Project	0	0	0
i. Implement Mitigation Plan Maintenance Program	1	1	1
j. Introduce private marsh restoration and tax credit program**	0	1	1
k. Generator Program for Critical Facilities.	1	1	1
l. Rental Elevation Program.*	2	0	0

*there is no specific target as we are taking rentals among all other eligible parties for most of the grants.

**made progress, but have not identified or launched the suggested initiatives.

151-193 GENERAL FUND - PLANNING & ZONING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Public Safety			
<i>1. To Create an orderly development of the Terrebonne Parish Public Cemeteries.</i>			
a. Number of pauper burials	1	5	5
b. Number of funeral homes handling pauper burials	2	2	2
c. Cost of pauper burials	\$200	\$1,000	\$1,000
Quality of Community & Family Life			
<i>1. To enhance the quality of life in Terrebonne Parish</i>			
a. Development of Bayou Country Sports Park	5%	10%	15%
b. Southdown Loop Bike Trail (aggregate trail improvement)	N/A	5%	100%
c. Walk ability of Downtown (safety improvements) & Complete Street policy adoption	Ongoing	Ongoing	Ongoing
d. Marguerite Moffet Audubon Boardwalk Improvements	N/A	N/A	25%
Economic Development			
<i>1. To promote Tourism and Economic Development</i>			
a. Improve way finding signage including African American Museum info and gateway sign in north parish Hwy 24 entry	0%	90%	100%
b. Promoted and sponsored Best of the Bayou/Downtown & Rougarou Festivals	100%	100%	100%
c. Promoted and sponsored HDDC events and Christmas Festival (live After 5, cook offs)	100%	100%	100%



151-193 GENERAL FUND - PLANNING & ZONING

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	880,123	1,450,856	1,374,348	1,520,823	1,520,823
Supplies and Materials	27,114	86,127	56,506	72,345	72,345
Other Services and Charges	767,840	133,118	320,042	138,799	138,799
Repair and Maintenance	174	14,100	1,965	4,300	4,300
Capital Outlay	0	59,984	59,993	2,500	2,500
TOTAL EXPENDITURES	1,675,251	1,744,185	1,812,854	1,738,767	1,738,767
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.09%

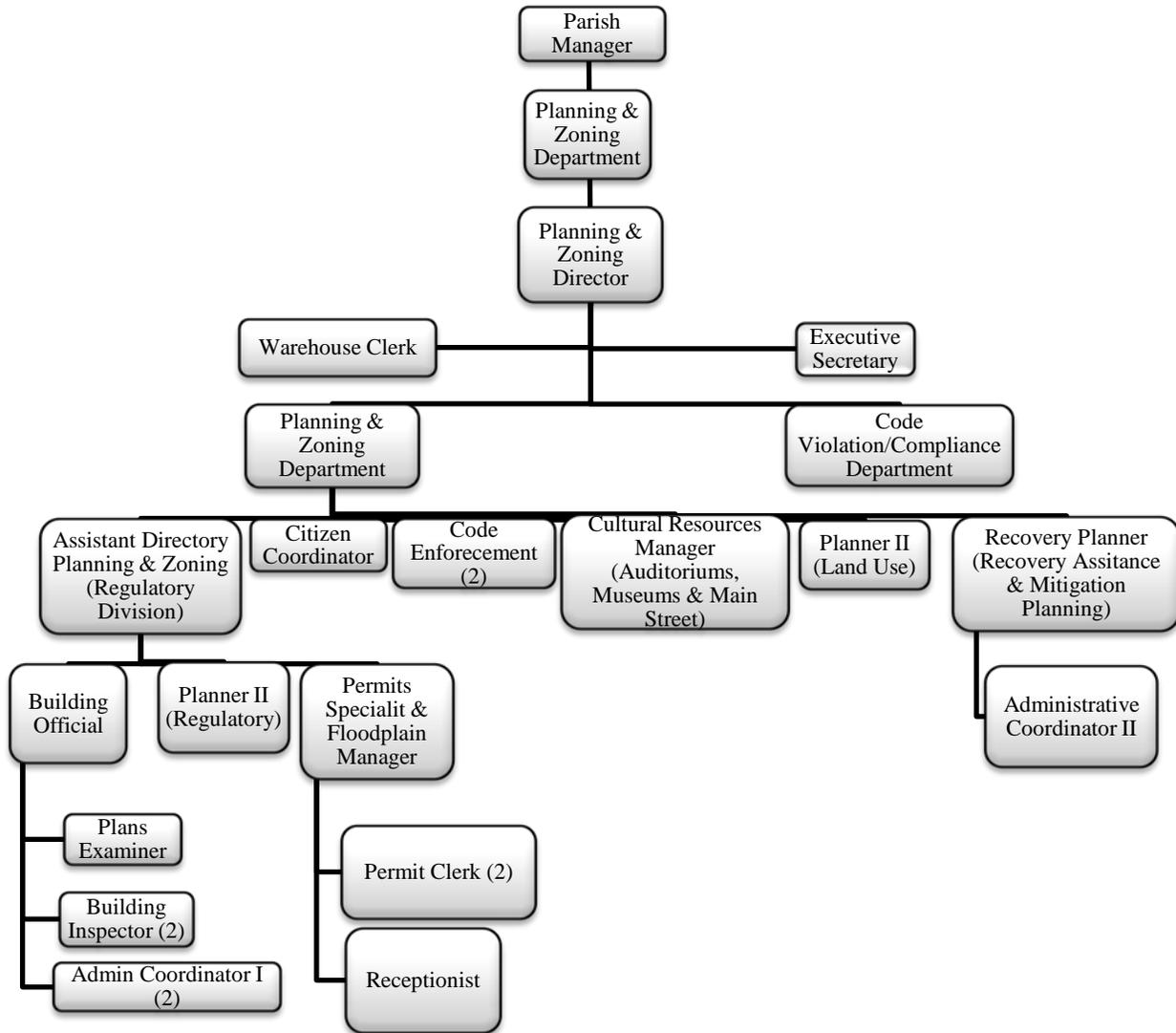
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate Part-time GIS Manager, Grade 210
- Capital: - Approved.
 - One (1) Computer, \$1,500
 - Two (2) HD Monitors, \$1,000

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	99,734	124,060
Building Official	1	1	1	1	213	69,250	86,562	103,874
Assistant Planning Director	1	1	1	1	212	62,954	78,693	94,431
Building Plans Examiner	1	1	1	1	212	62,954	78,693	94,431
Recovery Planner	1	1	1	1	212	62,954	78,693	94,431
Building Code Inspector	2	2	2	2	210	52,028	65,035	78,042
Planner II	2	1	2	2	209	47,732	59,665	71,599
Cultural Resource Manager	1	1	1	1	209	47,732	59,665	71,599
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Code Enforcement Officer II	2	2	2	2	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Admin. Tech. I	1	1	1	1	101	20,197	25,246	30,295
TOTAL FULL-TIME	19	18	19	19				
GIS Manager	1	0	0	0	210	26,014	32,518	39,021
Foreman I/Warehouse Clerk	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	2	1	1	1				
TOTAL	21	19	20	20				

Terrebonne Parish Planning & Zoning



151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide and support maintenance services and improvement projects at 42 Parish facilities. The buildings division is responsible for the repair, routine, and preventive maintenance programs, renovations or modifications of all government buildings utilizing parish employees and contract personnel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To improve TPCG Buildings for public usage.</i>			
a. Upgrade/Modernization of Government Tower elevators.	0%	25%	75%
b. Replacement of flooring in Government Tower.	0%	100%	100%
c. Improve customer service payment center.	0%	50%	100%
d. Improve planning and zoning/permits offices.	0%	50%	100%
e. Judge Walker's courtroom improvements.	0%	75%	100%
<i>2. Improve Emergency Disaster Services for TPCG buildings.</i>			
a. Install Generator to operate entire Government Tower.	0%	80%	100%
b. Install Generator to operate entire Dumas Auditorium.	0%	100%	100%
<i>3. Improve HVAC systems at TPCG Buildings.</i>			
a. Replace cooling tower at the Government Tower.	5%	75%	100%
b. Replace air handlers at Old Courthouse.	5%	0%	100%
c. Replace air handlers at Annex.	5%	0%	100%
Public Safety			
<i>1. To improve the Security for TPCG Facilities.</i>			
a. Complete access control measures at the Government Tower.	25%	75%	100%
b. Complete access control measures at the Courthouse and Annex.	25%	75%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	576,343	588,237	598,596	623,670	623,670
Supplies and Materials	35,220	33,717	33,298	36,240	36,240
Other Services and Charges	1,191,174	1,163,543	1,197,759	1,265,822	1,265,822
Repair and Maintenance	200,418	241,400	234,400	234,400	234,400
Capital Outlay	215,074	126,788	126,788	0	0
TOTAL EXPENDITURES	2,218,229	2,153,685	2,190,841	2,160,132	2,160,132
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.57%

BUDGET HIGHLIGHTS

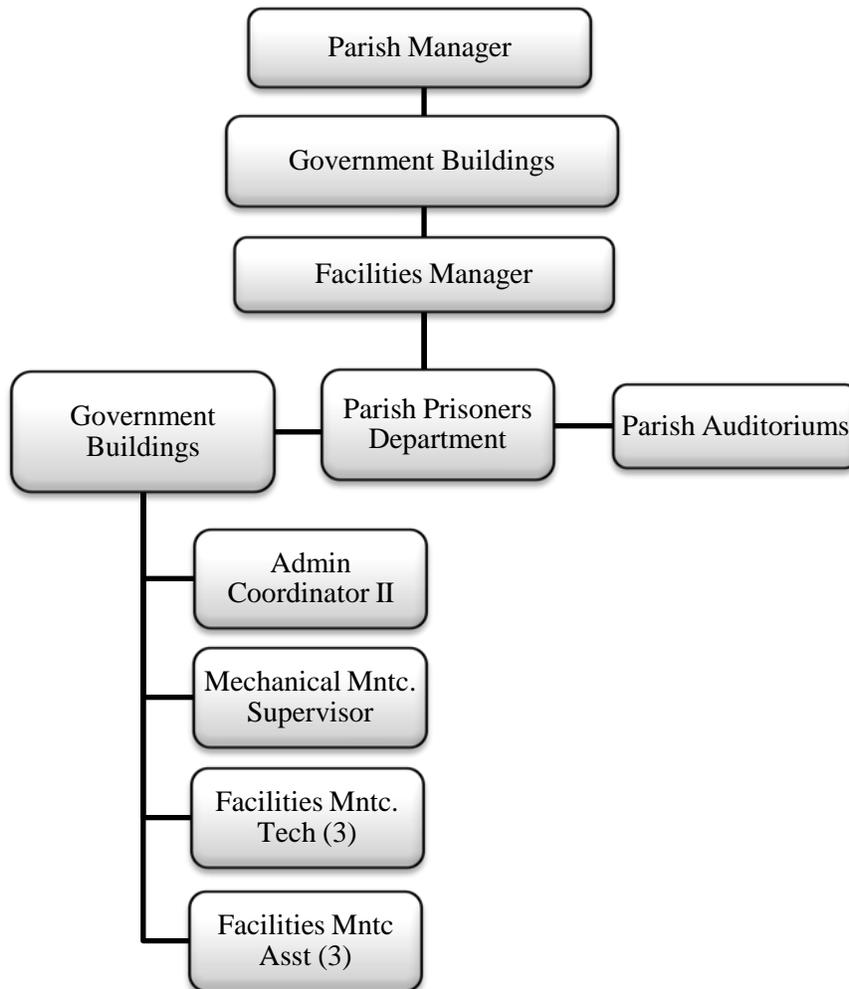
- No Significant changes.

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Manager	1	1	1	1	212	62,954	78,693	94,431
Mechanical Maint. Supervisor	1	1	1	1	208	44,197	55,246	66,295
Facilities Maintenance Tech	3	3	3	3	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Facilities Maintenance Asst	3	3	3	3	101	20,197	25,246	30,295
TOTAL	9	9	9	9				

Terrebonne Parish Government Buildings



151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen’s complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. Education of Council members of functions of division especially condemnations.</i>	0%	0%	100%
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To address all vacant, blighted properties and dilapidated and dangerous structures reported to Nuisance Abatement.</i>			
a. Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	892	950	1,625
b. Number of abandoned/derelict structure violations processed	126	110	100
c. Number of liens placed on tax notices for tall grass violators	129	135	140
d. Number of abandoned/derelict structures condemned by Council.	24	30	25
e. Number of abandoned/derelict structures demolished TPCG	13	15	25

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	149,974	165,108	166,932	170,642	170,642
Supplies and Materials	6,581	7,100	6,718	7,100	7,100
Other Services and Charges	202,060	249,897	203,875	274,284	274,284
Repair and Maintenance	0	700	34	1,000	1,000
TOTAL EXPENDITURES	358,615	422,805	377,559	453,026	453,026
% CHANGE OVER PRIOR YEAR					7.15%

BUDGET HIGHLIGHTS

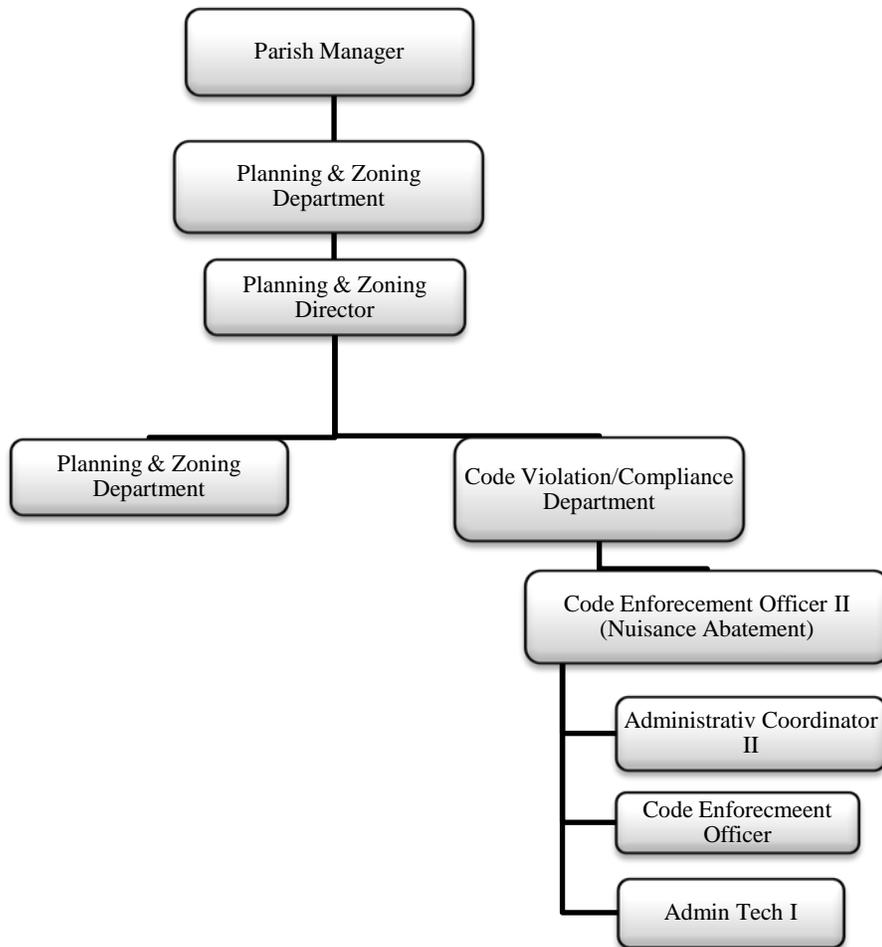
- No significant changes.

151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Code Enforcement Officer II	1	1	1	1	108	32,703	40,879	49,055
Code Enforcement Officer	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL FULL-TIME	3	3	3	3				
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	4	4				

Terrebonne Parish Planning & Zoning/Code Violation/Compliance



151-198 GENERAL FUND - PUBLIC WORKS/ JANITORIAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of Public Works provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 42 government buildings. Our mission is to provide our Parish Employees and the public with a clean and healthy environment in the most economical manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
1. To improve communication between Janitorial Contract services and TPCG.			
a. Monitor communication log at each site. Janitorial contractor will have to initial once completed.	25%	100%	100%
b. Review complaint log on a monthly basis.	50%	100%	100%
2. To reduce operating supply costs.			
a. Continue to perform weekly inventory checks and ordering.	75%	100%	100%
b. Evaluate cost saving measures involving paper products and automated dispensers.	50%	100%	100%
3. To improve the floor maintenance program at the Courthouse and the Annex.			
a. Continue the program in which hard floors are stripped, waxed and buffed on quarterly basis.	75%	100%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	17,231	21,900	18,942	23,100	23,100
Supplies and Materials	18,407	22,300	22,100	22,300	22,300
Other Services and Charges	255,237	245,111	255,556	256,231	256,231
TOTAL EXPENDITURES	290,875	289,311	296,598	301,631	301,631
% CHANGE OVER PRIOR YEAR					4.26%

BUDGET HIGHLIGHTS

- The General Fund share of the contract for cleaning services is \$248,430 for 2019, approved.

151-199 GENERAL FUND - GENERAL – OTHER

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Supplies and Materials	581	1,200	1,200	1,200	1,200
Other Services and Charges	1,237,467	1,165,083	1,281,150	1,282,083	1,282,083
Repair and Maintenance	<u>(1,410)</u>	<u>(3,000)</u>	<u>(630)</u>	<u>(1,000)</u>	<u>(1,000)</u>
TOTAL EXPENDITURES	<u><u>1,236,638</u></u>	<u><u>1,163,283</u></u>	<u><u>1,281,720</u></u>	<u><u>1,282,283</u></u>	<u><u>1,282,283</u></u>
% CHANGE OVER PRIOR YEAR					10.23%

BUDGET HIGHLIGHTS

- No significant changes.

151-205 GENERAL FUND – CORONER

PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	701,120	740,120	740,120	740,120	740,120
Capital Outlay	0	28,066	28,066	22,011	22,011
TOTAL EXPENDITURES	701,120	768,186	768,186	762,131	762,131
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - One (1) new vehicle, \$22,011.



151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department’s capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To provide for the effective construction of assigned capital projects:</i>			
a. Number of Capital Projects	56	52	54
b. Number of Change Orders done for projects	42	48	46
c. Number of engineering/architectural appointments	9	9	9
d. Number of Amendments to Capital Projects	25	27	26
e. Number of Substantial Completions	10	10	10
f. Dollar Amount of Capital Projects (Millions)	\$400M	\$400M	\$400M
g. Invoices dollar amount for Capital Projects (Millions)	\$21M	\$25M	\$23M
<i>2. To provide for the effective review of subdivision submitted and to inform the Planning Commission of any design deficiencies:</i>			
a. Number of engineering reviews of subdivisions	4	26	15
b. Number of engineering reviews of building permits	29	17	23
c. Number of Final Inspections of subdivisions	7	7	7
d. Number of Process "D"	25	26	26
<i>3. To improve the drainage in the Parish:</i>			
a. St. Louis Crossing at Westside	100%	N/A	N/A
b. Ellendale Levee	100%	N/A	N/A
c. Drainage Pump Station Telemetry-Phase 2	100%	N/A	N/A
d. Ward 7 Levee (E. Houma Surge to B. Neuf)	100%	N/A	N/A
e. 2-1A Schriever Phase (Honeysuckle and LA 20)	20%	100%	N/A
f. Suzie Canal Levee	40%	100%	N/A
g. Ward 7 Levee (B. Neuf to Lashbrooke)	75%	100%	N/A
h. Ward 7 Levee (Lashbrooke to Boudreaux Canal)	90%	100%	N/A
i. Bayou Neuf Pump Station	10%	100%	N/A
j. Drainage Pump Station Telemetry-Phase 3	0%	100%	N/A
k. SixFoot Ditch Levee Reconstruction	0%	90%	100%
l. Hanson Canal Pump Station	0%	20%	100%
m. Bonanza Pump Station Bulkhead	0%	25%	100%
n. Wauban Drainage Improvements	0%	25%	100%
o. Petit Caillou Lock	0%	10%	50%

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Infrastructure Enhancement/Growth Management (continued)</i>			
4. To upgrade the infrastructure of the Parish:			
a. Bayou Gardens Extension (Coteau to B. Blue) - Roadway	100%	N/A	N/A
b. Widening Hollywood Road (Tunnel to Hwy 311)	100%	N/A	N/A
c. Jeff Drive Reconstruction	100%	N/A	N/A
d. Paving of Thompson Road Ext. (Hwy 57 to Hwy 56)	100%	N/A	N/A
e. New Emergency Operations Center (EOC)	100%	N/A	N/A
f. New Survey/Telemetry Building	100%	N/A	N/A
g. Mechanical Renovations to Jail HVAC	75%	100%	N/A
h. Replacement Mayfield Bridge #1	25%	100%	N/A
i. Country Drive Widening (Presque Isle to St. Anne Bridge)	80%	100%	N/A
j. Falgout Canal Road Reconstruction	0%	100%	N/A
k. Eastside Safe Room	0%	100%	N/A
l. Hollywood Road (Valhi to Southdown Mandalay Road)	25%	100%	N/A
m. Multi Agency Safe Room	0%	90%	100%
n. Government Tower Generator	0%	25%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	559,428	627,996	591,066	619,026	619,026
Supplies and Materials	17,401	50,500	25,340	53,940	53,940
Other Services and Charges	76,495	197,400	158,505	176,762	176,762
Repair and Maintenance	3,526	24,200	24,245	26,700	26,700
Allocated Expenditures	(589,879)	(513,995)	(513,999)	(589,879)	(589,879)
Capital Outlay	7,490	22,545	22,545	0	0
TOTAL EXPENDITURES	74,461	408,646	307,702	286,549	286,549
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-2.63%

BUDGET HIGHLIGHTS

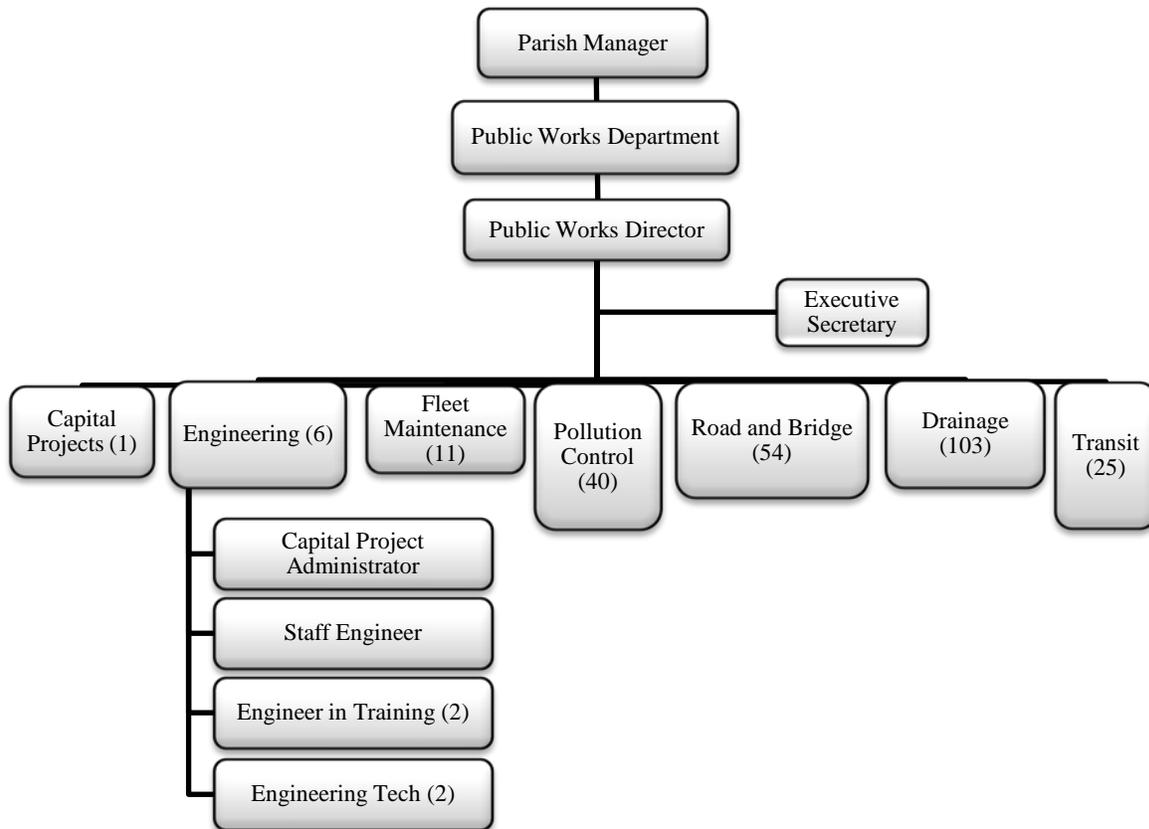
- No significant changes.

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	99,734	124,060
Capital Projects Administrator	1	1	1	1	212	62,954	78,693	94,431
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
Engineer in Training	2	2	2	2	205	37,112	46,390	55,667
Engineering Tech	2	2	2	2	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
TOTAL	8	8	8	8				

Terrebonne Parish Public Works/Engineering



151-408 GENERAL FUND - PARISH VA SERVICE OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	<u>22,392</u>	<u>22,392</u>	<u>22,392</u>	<u>24,138</u>	<u>24,138</u>
TOTAL EXPENDITURES	<u><u>22,392</u></u>	<u><u>22,392</u></u>	<u><u>22,392</u></u>	<u><u>24,138</u></u>	<u><u>24,138</u></u>
% CHANGE OVER PRIOR YEAR					7.80%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$24,138, \$1,746 more than 2018, approved.

151-409 GENERAL FUND - HEALTH & WELFARE – OTHER

MISSION STATEMENT

VETERANS HOMELESS SHELTER. The Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with START Corporation to partially fund the services and operations of the shelter for Veterans of the armed forces in need.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	21,419	83,000	83,000	70,000	70,000
TOTAL EXPENDITURES	<u>21,419</u>	<u>83,000</u>	<u>83,000</u>	<u>70,000</u>	<u>70,000</u>
% CHANGE OVER PRIOR YEAR					-15.66%

BUDGET HIGHLIGHTS

- Veterans Homeless Shelter, \$15,000, same as 2018, approved.
- Lenox Hotard Post #31 (American Legion) operating, \$30,000, same as 2018, approved.
- Houma-Terrebonne Marine Corps League, \$25,000, approved.

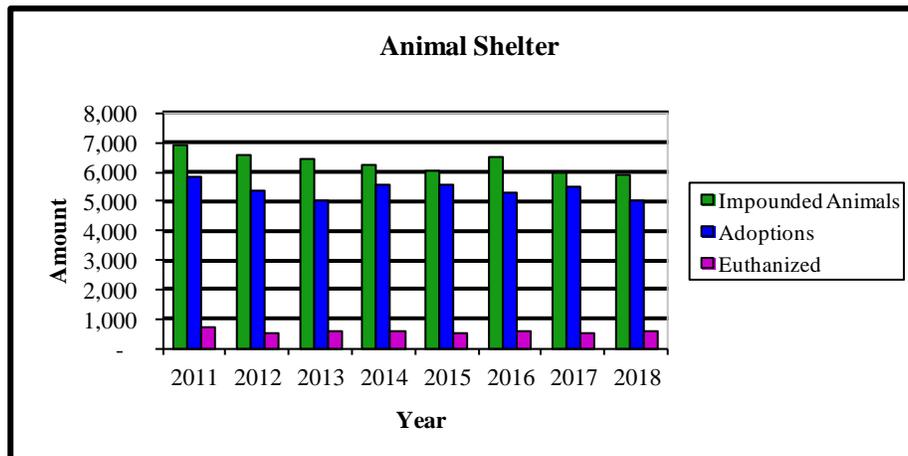
151-442 GENERAL FUND - ANIMAL CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hour, weekend and holiday emergencies.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Effective and Efficient Government			
<i>1. To enhance animal care and control services to the public</i>			
a. Number of impounded animals	5,954	5,900	5,800
b. Number of complaints responded to by animal control	4,956	5,100	5,100
c. Number of after hour complaints responded to by animal control	169	210	210
d. Number of bite cases investigated by animal control	128	170	170
e. Number of cruelty investigations handled by animal control	269	330	330
f. Number of dangerous/vicious dog investigations handled by animal control	22	20	20
<i>2. To increase the live release rate</i>			
a. Number of animals adopted by the public	1,009	1,000	1,000
b. Number of animals transferred to adoption agencies/organizations for adoption	498	600	600
c. Number of animals redeemed by their owners	243	300	300
<i>3. To reduce the over population through public awareness and programs</i>			
a. Number of animals spayed/neutered through low-cost program*	1,313	1,400	1,500
b. Number of Facebook Followers	14,089	16,500	18,000
<i>4. To enhance quality of care for shelter animals</i>			
a. Spay/neuter surgeries performed in-house for adopted/transferred animals	1,002	1,100	1,100
b. Exams completed in-house by veterinarian	3,561	5,000	5,000
c. Animals treated for illness/injury in-house by veterinarian	749	1,200	1,200

* Received grant from PETCO Foundation to increase number of spay/neuter surgeries performed by the LA/SPCA's Wellness Clinic in 2017.



151-442 GENERAL FUND - ANIMAL CONTROL

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	648,942	671,429	672,232	750,577	750,577
Supplies and Materials	159,846	156,989	155,350	166,570	166,570
Other Services and Charges	318,628	356,952	352,053	337,929	337,929
Repair & Maintenance	11,294	13,364	16,600	17,600	17,600
Capital Outlay	67,572	10,904	10,904	46,000	46,000
TOTAL EXPENDITURES	1,206,282	1,209,638	1,207,139	1,318,676	1,318,676
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.17%

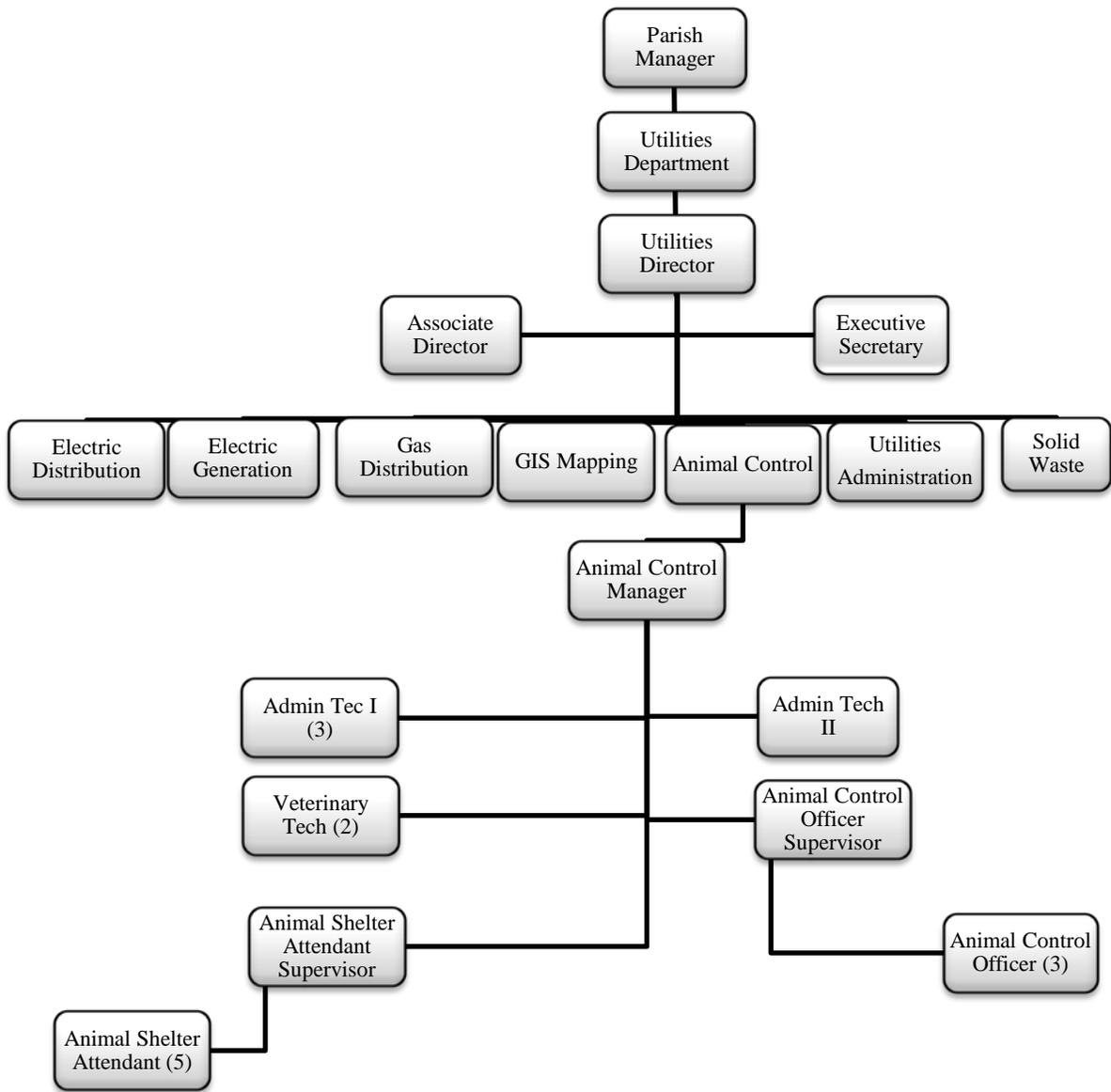
BUDGET HIGHLIGHTS

- Capital, \$46,000- Approved.
- Personnel: - Approved.
 - One (1) Vet Tech, Grade 107

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	209	47,732	59,665	71,599
Veterinarian Technician	1	1	2	2	107	29,730	37,163	44,595
Animal Control Supervisor	1	1	1	1	106	27,275	34,094	40,913
Animal Shelter Attd. Supv	1	1	1	1	106	27,275	34,094	40,913
Animal Control Officer	3	3	3	3	105	25,255	31,569	37,883
Admin Tech II	1	0	1	1	102	21,206	26,508	31,810
Animal Shelter Attendant	3	3	3	3	102	21,206	26,508	31,810
Admin Tech I	2	2	2	2	101	20,197	25,246	30,295
TOTAL FULL TIME	13	12	14	14				
Animal Shelter Attendant	2	2	2	2	102	10,603	13,254	15,905
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART TIME	3	3	3	3				
TOTAL	16	15	17	17				

Terrebonne Parish Utilities Department/Animal Control

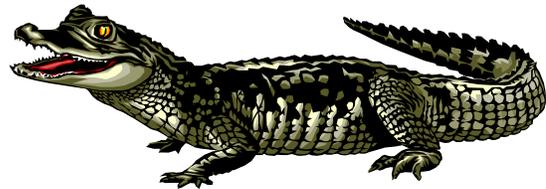


151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana’s bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the “America’s Wetland” national campaign, and effort to save coastal Louisiana.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region's development and growth.</i>			
a. Amount of individual visitors to museum	6,000	7,200	8,000
b. Amount of Group Tours to museum	17	18	18
c. Amount of Special Events held at museum	20	22	22
d. Dollar amount of admissions to the museum	\$3,000	\$4,000	\$4,000
<i>2. To bring new exhibits to the museum.</i>			
a. Apply for grants to make exhibits possible	0	10%	100%
b. Partnering with non-profits to make new exhibits possible	25%	50%	100%
<i>3. Weekly Cajun Dancing on Tuesdays & Wednesdays</i>			
	2,500	2,600	3,000
<i>Effective and Efficient Government</i>			
<i>1. To promote the museum as an alternative rental facility for small parties, receptions, weddings, etc.</i>			
a. Dollar amount from rentals of the museum	\$3,000	\$3,000	\$3,000
<i>2. Department's use of Waterlife Museum banquet room for monthly meetings</i>			
	1	1	1



151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	43,134	47,571	44,708	48,990	48,990
Supplies and Materials	695	1,150	765	1,150	1,150
Other Services and Charges	31,744	32,446	31,912	35,526	35,526
Repair & Maintenance	0	3,500	2,045	3,500	3,500
Capital Outlay	0	1,300	0	15,000	15,000
TOTAL EXPENDITURES	75,573	85,967	79,430	104,166	104,166
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.31%

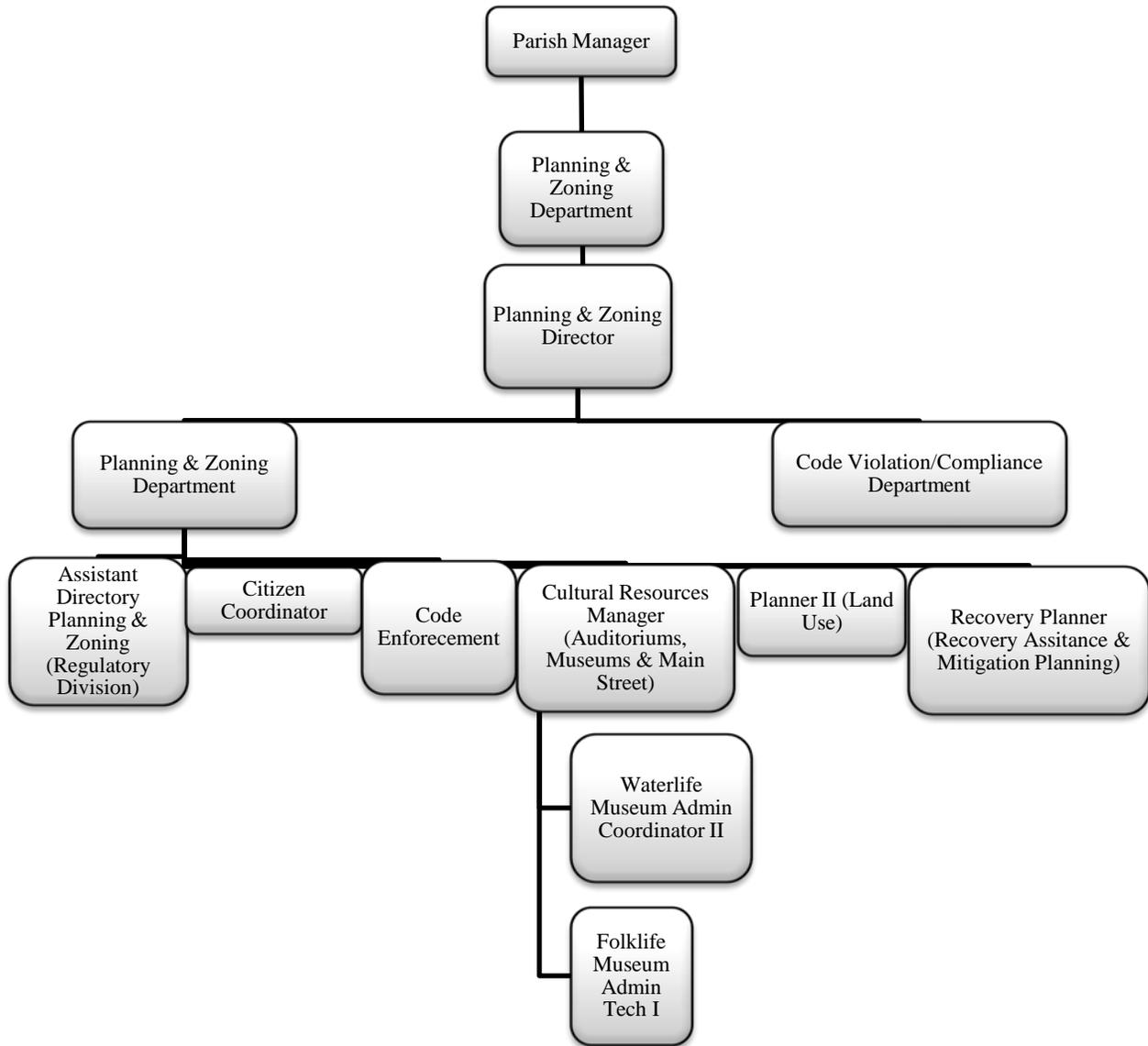
BUDGET HIGHLIGHTS

- Self generated revenue through the gift shop, concessions, commissions, rentals, admissions, membership fees and donations are projected for 2019 at \$700, approved.
- Publicity and promotions, \$2,000, approved.
- Capital, \$15,000 for improvements, approved.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL FULL-TIME	1	1	1	1				
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	2	2	2	2				

Terrebonne Parish Planning & Zoning/Bayou Terrebonne Waterlife Museum



151-651 GENERAL FUND - PUBLICITY

MISSION STATEMENT

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

To preserve and protect the existing healthy trees in Terrebonne Parish which play an important ecological role in controlling soil erosion and storm water runoff. To promote trees as enhancing air quality by reducing air pollution, noise and water pollution. To further promote for the benefit of our community an understanding of the value of trees new and old as an important economic asset, environmental asset and as creating a positive image of a caring community. The Tree Board raises public awareness about the value of trees through the creation of educational materials, programs such as the annual Arbor Day Tree Giveaway and community citizen awards such as the Tree-Mendous Citizen award by utilizing partnerships with other organizations and businesses, grants and their annual operating budget. In 2016, the Tree Board plans to continue with Highway 311 planting, maintenance and repairs, Civic Center median planting, Highway 182 live oak pruning and treatment. Plans for 2017 include tree planting and maintenance, master plan for Airbase Park and median plantings along Prospect Blvd. and East Tunnel Blvd. The Tree Board is also responsible for the review and approval of permits to remove or prune trees on public properties and rights of way.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	170,008	167,255	149,742	214,300	214,300
Capital Outlay	0	6,805	6,805	0	0
TOTAL EXPENDITURES	170,008	174,060	156,547	214,300	214,300
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					28.13%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$40,000, same as 2018, approved.
- Beautification Program, \$10,000, same as 2018, approved.
- Youth Advisory Committee, \$10,000 same as 2018, approved.
- Co-sponsorships of various events, same as 2018, approved.
- Rougarou Festival, \$20,000, \$10,000 decrease, approved.
- Youth Empowering Youth Program, \$10,000 same as 2018, approved.
- Voice of the Wetlands, \$10,000 same as 2018, approved.
- DJ Juice Fest, \$10,000, approved.
- Seafood Festival, \$10,000, approved.
- Various after school programs, \$65,000, approved.
- Senior Olympics, \$10,000, approved.

151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community and Family Life</i>			
<i>1. To continue revitalization of Historic Downtown Houma.</i>			
a. Parking lots on Park Ave, electrical, water, cleanup, & mulching annually	3	3	3
b. Marina garbage receptacles. Received grant through Keep La Beautiful	5	0	5
c. Hanging baskets in the historic district	0	10	10
d. Folklife Culture Center classes & activities per month	3	3	3
e. Number of times per year Court Square landscaping/sprinkler upkeep done	4	4	4
f. Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	3	3	3
g. Number of sponsorships in the amount of \$500 for non profits	7	7	7
h. Incorporating signage and historical markers	50%	70%	100%
i. Downtown Live After 5 Concerts	7	7	7
j. Art After Dark sponsorship, community band, entertainment, marketing	1	1	1
k. Main To Main	1	1	1
l. Pedestrian Crosswalks on Main Street	0	3	3
m. Marketing by use of FB & Instagram on a monthly base	1000%	100%	100%
n. Utilization of a website to market the multi-facets of downtown area	1	1	1
o. Farmer's market downtown Houma weekly	90.00%	90.00%	90.00%
p. New Christmas Decorations for historic district	60%	70%	100%
q. Implementation of a partnership with the Downtown Merchants quarterly meetings	20%	40%	50%
r. Face Book Posts for downtown events & merchants	50%	75%	100%
s. Bayouwalk maintenance, pressure washing, electrical issues, & banners	60%	65%	70%
t. Creative Place Making/Public Art	1	1	1
u. Started a Christmas festival to enhance parade	1	1	1
v. Number of years of Chili Cook-off	1	1	1
w. Number of years of Spaghetti Cook-off	1	0	0
x. Court square Lighting Project	20%	60%	100%

151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	22,419	24,216	22,264	0	0
Supplies and Materials	19,564	82,207	77,861	500	500
Other Services and Charges	1,955,754	929,061	915,111	493,094	530,594
Repair and Maintenance	3,758	30,352	30,352	0	0
Capital Outlay	(17,250)	68,791	68,791	0	0
TOTAL EXPENDITURES	<u>1,984,245</u>	<u>1,134,627</u>	<u>1,114,379</u>	<u>493,594</u>	<u>531,094</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-50.17%

BUDGET HIGHLIGHTS

- South Central Planning Commission: - Approved.
 - \$42,845, Regional Membership.
 - \$17,780, Economic Development “Regional” Revolving Loan Fund Administration.
 - \$38,000, Local match for Urban System Grant Administration.
- TEDA, \$372,500, approved.
- African American Museum, \$15,000, same as 2018, approved.

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs that assist low income residents of the Parish. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, In- Fill Housing Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Multi- Family Housing Development, Disability Housing Development, Head Start, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Rapid Re-Housing, and the Low Income Home Energy Assistance Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To provide programs which improve the quality of life for the low-income population of Terrebonne Parish and to seek new funding opportunities for new initiatives/ services that address prevalent community issues when feasible and available.</i>			
a. Number of programs implemented	24	21	21

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	251,975	319,553	193,757	275,666	275,666
Supplies & Materials	6,934	15,792	6,300	9,917	9,917
Other Services and Charges	38,035	44,135	36,707	52,962	52,962
Repair & Maintenance	(1,915)	(3,132)	(2,787)	(2,100)	(2,100)
Capital Outlay	8,437	57,042	57,042	0	0
TOTAL EXPENDITURES	303,466	433,390	291,019	336,445	336,445
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-10.60%

BUDGET HIGHLIGHTS

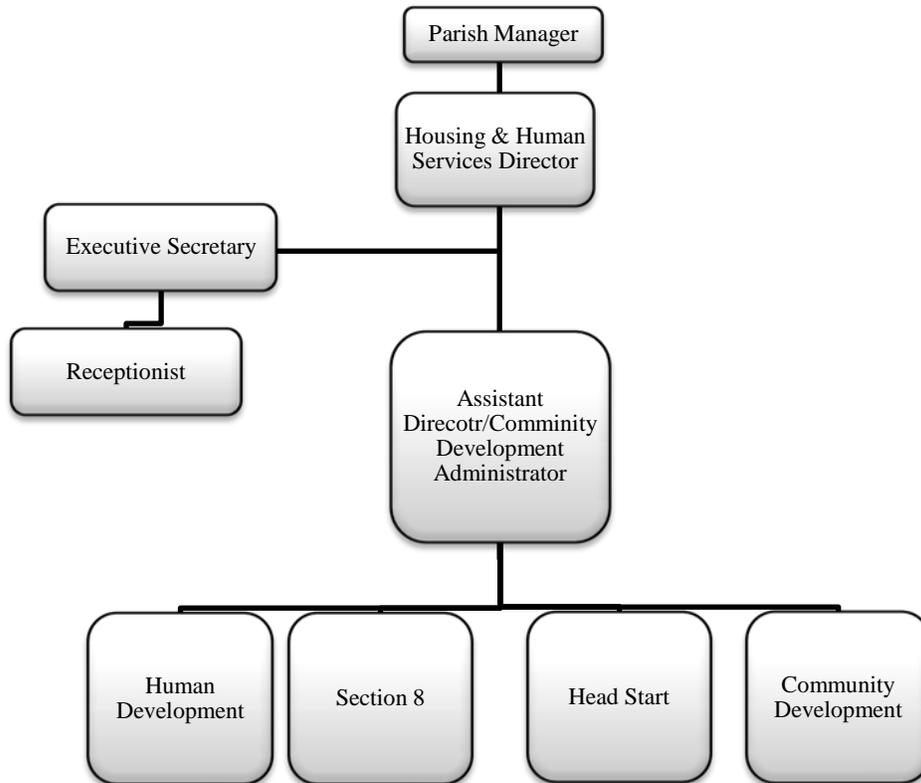
- No significant changes.

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	99,734	124,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	62,954	78,693	94,431
Sr. Housing Rehab Specialist	1	1	1	1	209	47,732	59,665	71,599
Housing Rehab. Specialist	1	1	1	1	208	44,197	55,246	66,295
Program Specialist	1	1	1	1	206	38,967	48,709	58,451
Executive Secretary	1	0	1	1	107	29,730	37,163	44,595
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
TOTAL	8	7	8	8				

Terrebonne Parish Housing and Human Services



151-654 GENERAL FUND - PARISH FARM AGENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state’s economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To assist, train and teach Terrebonne Citizens skills that will enable them to be more productive, to improve their quality of life, and to provide positive economic impacts to individuals, families and the parish through educational programs.</i>			
a. Number of residents given assistance and educational training in matters relating to Agriculture, Horticulture and Fisheries.	14,200	14,200	14,300
<i>2. To build leaders and good citizens through the 4-H Youth Development Program.</i>			
a. Number of youth receiving leadership skills and character education training.			
b. Number of youth participating in 4-H Programs.	1,300	1,350	1,400
<i>3. To strengthen families and communities and to implement nutrition, diet, food safety and health programs for better and healthier living.</i>			
a. Number of residents trained in healthy lifestyles and habits and nutrition education.	2,400	2,500	2,600
<i>Effective and Efficient Government</i>			
<i>1. To facilitate the wise use of natural resources and protection of the environment through educational programs.</i>			
a. Number of contacts made to promote Best Management Practices in Agriculture, Horticulture and Natural Resources.	12,200	12,300	12,300
<i>2. To increase the overall health and wealth of citizen of Terrebonne Parish.</i>			
a. Number of residents provided with information and resources to live better lives in the community.	70,200	70,100	70,100

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	103,844	108,630	108,630	109,112	109,112
Capital Outlay	0	3,382	3,382	0	0
TOTAL EXPENDITURES	103,844	112,012	112,012	109,112	109,112
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.44%

BUDGET HIGHLIGHTS

- No significant changes.



151-680 GENERAL FUND - WATERWAYS & MARINA

PURPOSE OF APPROPRIATION

As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	23,937	25,030	25,054	25,040	25,040
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,000</u>	<u>15,000</u>
TOTAL EXPENDITURES	<u><u>23,937</u></u>	<u><u>25,030</u></u>	<u><u>25,054</u></u>	<u><u>40,040</u></u>	<u><u>40,040</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.04%

BUDGET HIGHLIGHTS

- Capital, \$15,000 for improvements, approved.

151-912 GENERAL FUND - OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish’s Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To increase training of office staff.</i>			
a. Outside Training (days)	25	25	25
b. Web-based Training	48	48	48
<i>2. To increase Public Participation and Volunteerism.</i>			
a. Community Emergency Response Team (members)	130	150	200
b. Medical Reserve Corp	0	0%	50%
c. Public meetings and presentation	25	25	25
d. Facebook Followers	15,850	16,000	16,250
e. Twitter Followers	2,203	2,500	2,750
<i>Public Safety</i>			
<i>1. To increase training of first responders and ESFs.</i>			
a. National Incident Management System Classes	4	4	4
b. Parish Rapid Assessment Team Training	14	14	14
<i>2. To continue all-hazard Planning and Exercises.</i>			
a. Planning Meetings (hours)	6,000	6,000	6,000
b. Exercises (days)	4	4	4
c. Implementation of TACCS Software	0	100%	100%
<i>3. To maintain equipment.</i>			
a. Calibrate and inspect hazmat detection equipment	12	12	12
b. Inspect and perform communication checks	12	12	12
<i>4. To Increase Coordination and Interaction.</i>			
a. With Intergovernmental Agencies (meetings)	64	64	64
b. With Public/Private Entities (meetings)	12	12	12
c. School Safety & Active Shooter Trainings	2	12	12
d. Active Shooter Training - Private	12	12	12
<i>5. To continue construction of the Safe Room.</i>			
a. Study and Design	100%	100%	100%
b. Construction	0%	100%	100%
c. Equipment Installation and Occupy	0%	95%	100%

151-912 GENERAL FUND – OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	197,687	194,174	208,322	221,640	221,640
Supplies and Materials	124,514	61,879	53,720	57,477	57,477
Other Services and Charges	307,791	299,486	305,114	399,078	399,078
Repair and Maintenance	10,989	8,908	8,908	15,500	15,500
Capital Outlay	136,338	21,219	21,219	20,100	20,100
TOTAL EXPENDITURES	777,319	585,666	597,283	713,795	713,795
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					22.90%

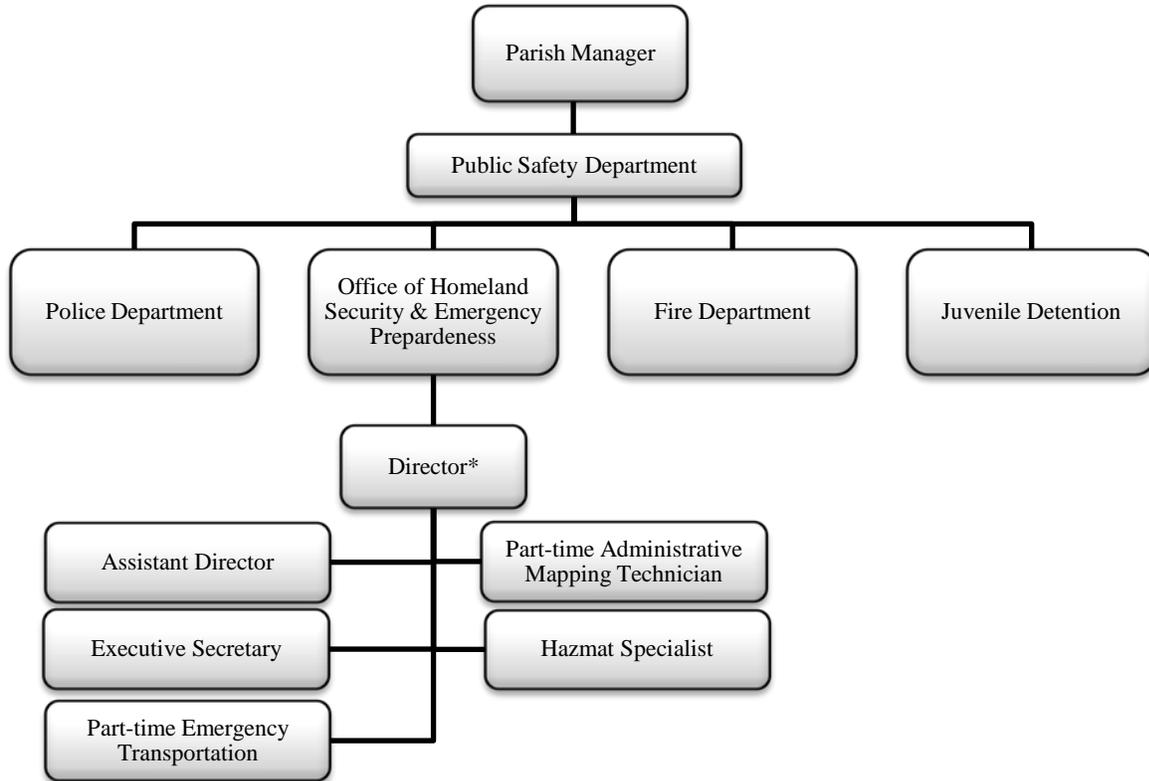
BUDGET HIGHLIGHTS

- Capital, \$20,100 update Hazmat Safety Equipment, approved.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Prep Dir.	1	1	1	1	210	52,028	65,035	78,042
Hazard Material Responder	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
TOTAL FULL-TIME	3	3	3	3				
Bus Operation	1	1	1	1	104	11,802	14,752	17,702
Administrative Tech I	1	0	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	2	1	2	2				
TOTAL	5	4	5	5				

Terrebonne Parish Office of Homeland Security & Emergency Preparedness



*The Director is not a Parish Employee.

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS

DEDICATED EMERGENCY FUND - \$83,333

A transfer equal to 3% General Fund revenues (2017 Audit) is required when funds are below the minimum cap of \$2,750,000. In 2021, the minimum cap will increase to \$3,000,000. Administration has decided to transfer \$83,333 for 2019, 2020, and 2021 so that incrementally, the Parish will be at the new minimum cap by fiscal year ending 2021.

TERREBONNE JUVENILE DETENTION FUND – \$463,000 (Decrease of \$262,000)

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$3,355,886 (Increase of \$365,886)

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff. In 2017, the operations expanded from two to three facilities; Building A for men, Building B (new) for women, and courthouse annex for trustees.

PUBLIC SAFETY FUND - \$3,252,872 (Increase of \$522,988)

Due to the losses in sales tax revenues and the continued high rates for employer contribution rates of the Municipal Police and Fire Employees' Retirement Systems, General Fund continues to supplement the Public Safety Fund.

NON-DISTRICT RECREATION FUND – \$240,000 (Increase of \$60,000)

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND -\$435,083 (increase of \$150,083)

The General Fund supplements the operation of this Department.

COASTAL ZONE MANAGEMENT - \$80,546 (Increase of \$40,546)

To supplement the development and implementation of policies, plans and programs for multiple uses of coastal zones.

SECTION 8 HOUSING PROGRAM - \$40,000 (Same as 2018)

To assist in rental assistance program.

TERREBONNE HOMELESS SHELTER - \$18,400 (Same as 2018)

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$50,874 (Same as 2018)

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT- \$508,823 (Increase of \$9,752)

Local match funds transferred from General Fund Revenues for the operation of an urban public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$490,785 (Decrease of \$63,646)

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children.

RURAL TRANSPORTATION - \$12,188 (Same as 2018)

The General Fund supplement to the Rural Transportation Program covering the Insurance premiums on the buses used by Council on Aging to manage operations of the program.

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS (Continued)

ROAD & BRIDGE FUND – \$154,917 (Decrease of \$388,789)

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

CRIMINAL COURT FUND - \$1,940,146 (Increase of \$250,000)

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

CIVIC CENTER O & M FUND - \$1,002,379 (Increase of \$200,000)

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

SPECIAL REVENUE FUNDS

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses. Due to GASB 34 being implemented, the funds listed below that are considered to be major funds are reflected below.

***Dedicated Emergency Fund.** An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

Terrebonne Juvenile Detention Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

***Parish Prisoners Fund.** Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund. A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments. This is considered to be a major fund.

***Non-District Recreation Fund.** Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

***Marshal's Fund.** Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

G.I.S. Technology Fund (Assessor). Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

***Coastal Restoration and Preservation Fund.** Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects. A separate department within this fund is used to account for BP revenues and related expenditures.

Parish Transportation Fund. Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

Road and Bridge Fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges. This is considered to be a major fund.

Drainage Tax Fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works. This is considered to be a major fund.

¼% Capital Improvements Sales Tax Revenue Fund. This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M. To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Road Lighting District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

Health Unit Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

*These funds are combined with General Fund for year-end financials; however kept separate for monitoring activity.

SPECIAL REVENUE FUNDS (continued)

Terrebonne Council on Aging, Inc. (TCOA) TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services, Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all services provided prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. TCOA also gives assistance to family caregivers over burdened by the responsibility of elderly care.

Terrebonne-ARC. (TARC) TARC is infused with businesses creating jobs for adults with intellectual and other developmental disabilities since 1962. For 50 years, TARC has become a premier and leading ARC in the nation with its innovative job opportunities and services that include Pre-Vocational Training, Health Services, Residential Services, Therapies, and Transportation.

Parishwide Recreation Fund. Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit. Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center. The General Fund supplements the program.

Terrebonne Levee & Conservation District. To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

Bayou Country Sports Park. Monies in this Fund are primarily from a 1% Hotel-Motel Tax collected and used for recreation and tourism infrastructure.

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

Grant Funds. (See page 148 for more information on Grant Funds.) This is considered to be a major fund.

200 DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the Dedicated Emergency Fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Miscellaneous Revenue	57,636	7,000	23,240	19,500	19,500
Operating Transfers In	0	538,900	538,900	83,333	83,333
TOTAL REVENUES	57,636	545,900	562,140	102,833	102,833
EXPENDITURES:					
Repair & Maintenance	0	400,000	400,000	0	0
Transfers Out	561,326	150,000	150,000	0	0
TOTAL EXPENDITURES	561,326	550,000	550,000	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(503,690)	(4,100)	12,140	102,833	102,833
FUND BALANCE, JANUARY 1	2,753,416	2,249,726	2,249,726	2,261,866	2,261,866
FUND BALANCE, DECEMBER 31	2,249,726	2,245,626	2,261,866	2,364,699	2,364,699

200 DEDICATED EMERGENCY FUND

BUDGET HIGHLIGHTS

- The minimum cap for 2019 is \$2,750,000. The estimated fund balance at December 31, 2019 is \$2,364,699. The minimum cap is expected to be reached by reimbursements for the 2018 repairs and maintenance expenditures. If needed a budget amendment will be done.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

202 TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Justice Complex has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility’s goals are the following:

- Provide for the juveniles’ basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles’ legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Justice Complex is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile’s nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile’s medical, dental, and mental health needs will be addressed as necessary on an emergency or immediate care basis.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To provide secured environment for those juveniles requiring secured residential detention.</i>			
a. Number of juveniles housed in the facility	542	589	565
b. Number of Escapes	0	4	0
c. Bed Capacity (daily average times days of the month)	6,108	7,000	6,554
d. Average daily population by month	17	18	18
e. Average length of stay per juvenile (LOS)	9	10	10
<i>2. To provide safe environment for those juveniles requiring secured residential detention by maintaining a >90% monthly accuracy on the following:</i>			
a. Classification- Performance Measure	100%	100%	>90%
b. Confinement-Performance Measures	100%	100%	>90%
c. Suicide Protective Protocols-Performance Measures	100%	100%	>90%
d. Critical Incident Reporting Accuracy-Performance Measures	100%	100%	>90%
<i>3. To minimize the use of confinement:</i>			
a. Monthly average use of confinement to ≤ 30N.	10	15	<30
b. Average hours of all isolation events <4.0 hours.	2	3	<4
<i>4. To develop staff through monthly training.</i>			
a. Annual training >40 hours per year.	40+	>40	>40
b. Safe Crisis Management >12.0 hours per year.	15+	>12	>12

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,794,958	1,793,804	1,848,182	1,847,682	1,847,682
Intergovernmental	46,000	56,416	45,640	45,500	45,500
Charges for Services	401,815	245,000	344,243	350,000	350,000
Miscellaneous Revenue	30,424	25,141	35,645	4,000	4,000
Operating Transfers In	750,000	725,000	725,000	649,953	649,953
TOTAL REVENUES	3,023,197	2,845,361	2,998,710	2,897,135	2,897,135
EXPENDITURES:					
Personal Services	2,058,625	2,318,579	2,110,509	2,489,317	2,489,317
Supplies & Materials	110,474	136,500	115,311	134,980	134,980
Other Services & Charges	472,382	500,603	484,763	508,926	508,926
Repair & Maintenance	7,465	9,722	9,700	10,100	10,100
Allocated Expenditures	30,815	30,400	30,400	30,815	30,815
Capital Outlay	4,451	125,508	125,508	0	0
Operating Transfers Out	250,000	250,000	250,000	250,000	250,000
TOTAL EXPENDITURES	2,934,212	3,371,312	3,126,191	3,424,138	3,424,138
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					6.00%
INCREASE (DECREASE) TO FUND BALANCE	88,985	(525,951)	(127,481)	(527,003)	(527,003)
FUND BALANCE, JANUARY 1	640,045	729,030	729,030	601,549	601,549
FUND BALANCE, DECEMBER 31	729,030	203,079	601,549	74,546	74,546

BUDGET HIGHLIGHTS

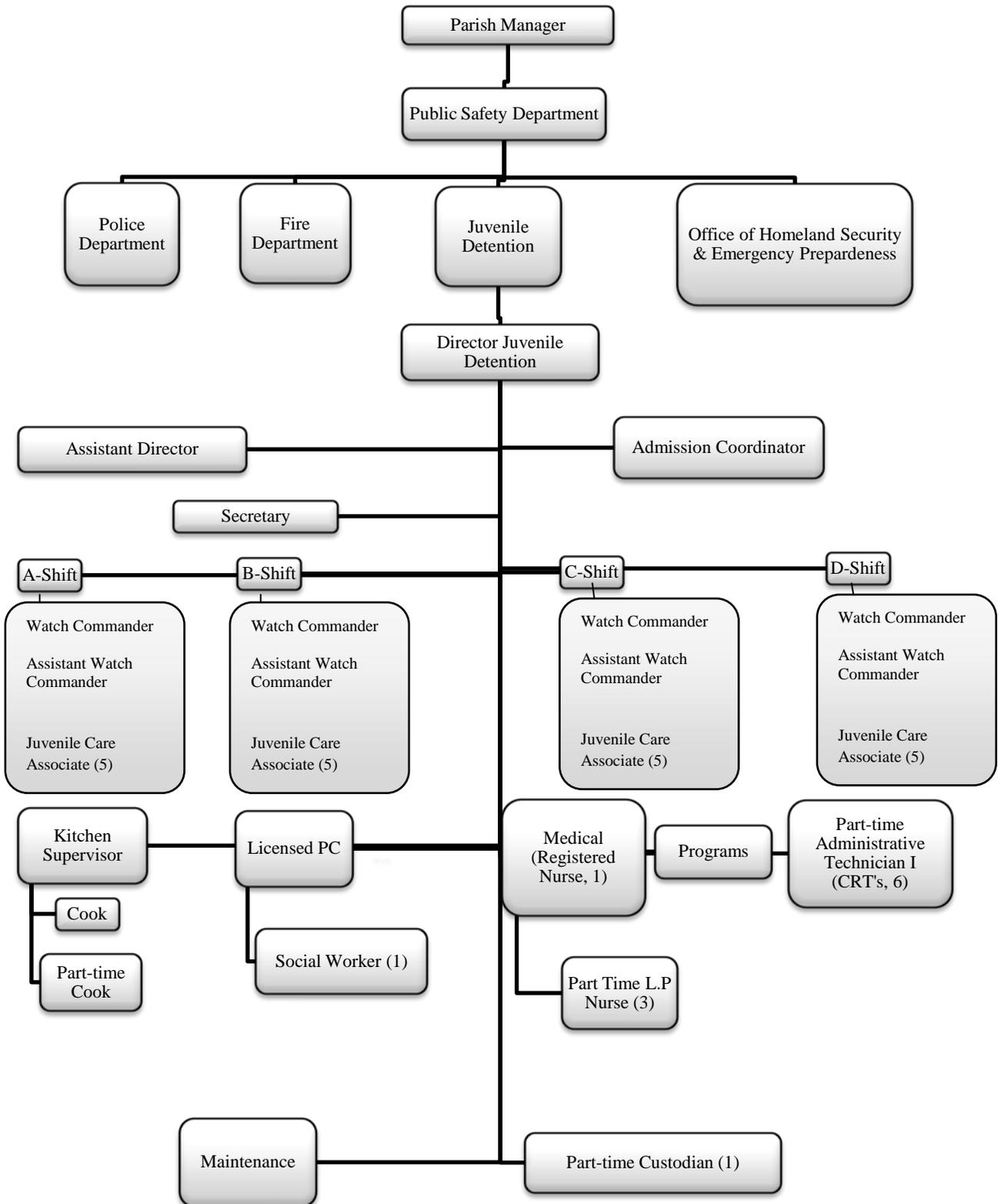
- Ad valorem taxes are levied 20 years through a .98-mill tax renewed by voters on November 16, 2013 (2013-2032), and .96 mills through special state legislation (RS15:1099), renewed November 16, 2013 (2013-2032).
 - \$1,845,182 is proposed for 2019, approved.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$50,000 for 2019, approved.
- Revenue generated from housing out of parish juveniles is estimated at \$300,000 for 2019, approved.
- General Fund Supplement, \$463,000, a decrease of \$262,000, approved.
- Single Point Assessment and Resource Center (SPARC) - \$250,000, transfers to Criminal Court Fund, approved.
 - Coupled with the state-of-the-art Detention Center will result in lowering the incidence of juvenile detention, reduce recidivism, lower the costs and enable youth offenders to become permanent productive members of society.
- Personnel:- Approved.
 - Add two (2) Juvenile Care Associates, Grade 104
 - Eliminate three (3) part-time Juvenile Care Associates, Grade 104
 - Eliminate one (1) part-time Facilities Maintenance Assistant, Grade 101

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB TITLE	2018	2018	2019	2019	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Director Juvenile Detention	1	1	1	1	I	64,650	86,219	107,788
Asst. Dir./Juvenile Detention	1	1	1	1	211	57,231	71,539	85,847
Registered Nurse Supv	1	1	1	1	211	57,231	71,539	85,847
Licensed Professional Counselor	1	1	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Juvenile Prog. Coordinator	1	0	1	1	208	44,197	55,246	66,295
Watch Commander	4	4	4	4	108	32,703	40,879	49,055
Asst. Watch Commander	4	3	4	4	106	27,275	34,094	40,913
Admin Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Facilities Maint Tech	1	1	1	1	106	27,275	34,094	40,913
Concessions/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Juvenile Care Associate	18	17	20	20	104	23,603	29,504	35,404
Cook	1	1	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	38	35	40	40				
L.P. Nurse	3	3	3	3	107	14,865	18,582	22,298
Juvenile Care Associate (Rotating)	3	0	0	0	104	11,802	14,752	17,702
Cook	1	0	1	1	104	11,802	14,752	17,702
Administrative Technician I (CRT's)	6	4	6	6	101	10,099	12,623	15,148
Facilities Maintenance Assistant	2	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	15	8	11	11				
TOTAL	53	43	51	51				

Terrebonne Parish Juvenile Detention



203 PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner’s education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Terrebonne Parish Criminal Justice Complex (Jail) is in charge of the care, custody and control of all inmates. The Jail employee’s and the Medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical Department has 15 full time nurses and EMT’s and 1 medical administrator. Primary medical and psychiatric care is provided on-site. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and ten percent (10%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. Also, there is a large commercial kitchen which prepares the meals for all inmates in the facilities.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. Provide quality healthcare to inmates</i>			
a. Number of physicians at Adult Facility	3	3	3
b. Number of medical support staff at Adult Facility	16	16	16
<i>2. Provide inmates with timely and appropriate medical screening and care</i>			
a. Number of adult detainees provided with medical services	24,392	25,156	25,500
b. Number of physical examinations performed at Adult Facility	3,446	3,734	3,750
c. Number of inmates seen by General Physician	1,551	1,688	1,700
d. Number of inmates seen by Psychiatrist	748	770	770
e. Number of inmates treated via TeleMedicine	15	12	15
<i>Quality of Community & Family Life</i>			
<i>1. Offer re-entry programs for inmates to participate in</i>			
a. Number of educational sessions/presentations for prisoners (per week)	9	5	5
b. Percent of prisoners attending educational sessions	35%	25%	25%
c. Number of adult prisoners obtaining diploma or equivalent (GED)	0	0	0

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	757,919	585,770	658,556	667,676	667,676
Charges for Services	43,342	37,100	40,020	40,050	40,050
Miscellaneous Revenue	6,120	500	0	0	0
Other Revenue	13,203	10,024	4,599	0	0
Operating Transfers In	<u>2,750,000</u>	<u>3,342,000</u>	<u>3,342,000</u>	<u>3,355,886</u>	<u>3,355,886</u>
TOTAL REVENUES	<u>3,570,584</u>	<u>3,975,394</u>	<u>4,045,175</u>	<u>4,063,612</u>	<u>4,063,612</u>
EXPENDITURES:					
Parish Prisoners	2,306,886	2,288,033	2,227,614	2,303,516	2,303,516
Prisoners Medical Department	<u>1,531,075</u>	<u>1,785,610</u>	<u>1,565,362</u>	<u>1,815,851</u>	<u>1,815,851</u>
TOTAL EXPENDITURES	<u>3,837,961</u>	<u>4,073,643</u>	<u>3,792,976</u>	<u>4,119,367</u>	<u>4,119,367</u>
% CHANGE OVER PRIOR YEAR					1.12%
INCREASE (DECREASE) TO FUND BALANCE	(267,377)	(98,249)	252,199	(55,755)	(55,755)
FUND BALANCE, JANUARY 1	414,093	146,716	146,716	398,915	398,915
FUND BALANCE, DECEMBER 31	146,716	48,467	398,915	343,160	343,160

BUDGET HIGHLIGHTS

- In October 1991, the original agreement (Reference: Resolution No. 91-454) between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail, with 100% of the first \$25,000 and 50% of the Department of Corrections (DOC) reimbursement. Effective July 1, 2015, under the authority of a new agreement, the Sheriff shall share with the Parish 50% of the DOC reimbursements, adjusted over time to comply with the current Louisiana Revised Statute's approved reimbursement rate. In addition, the Sheriff agrees to make a continuous good faith effort to maintain a total DOC prisoner population of two hundred fifty (250) inmates. The term of this agreement shall expire June 30, 2019.
 - For 2019, the Parish is estimating to receive \$667,676 from the Sheriff of Terrebonne, a decrease of \$356,094, approved.
- General Fund Supplement, \$3,355,886, an increase of \$365,886, approved.

203-201 PARISH PRISONERS FUND - PARISH PRISONERS

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
EXPENDITURES:					
Personal Services	191,741	194,663	196,312	206,562	206,562
Supplies & Materials	220,887	199,259	201,234	240,200	240,200
Other Services & Charges	1,647,582	1,641,202	1,588,545	1,611,239	1,611,239
Repair & Maintenance	185,192	172,932	161,546	158,952	158,952
Allocated Expenditures	43,563	37,079	37,079	43,563	43,563
Capital Outlay	17,921	42,898	42,898	43,000	43,000
TOTAL EXPENDITURES	2,306,886	2,288,033	2,227,614	2,303,516	2,303,516
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.40%

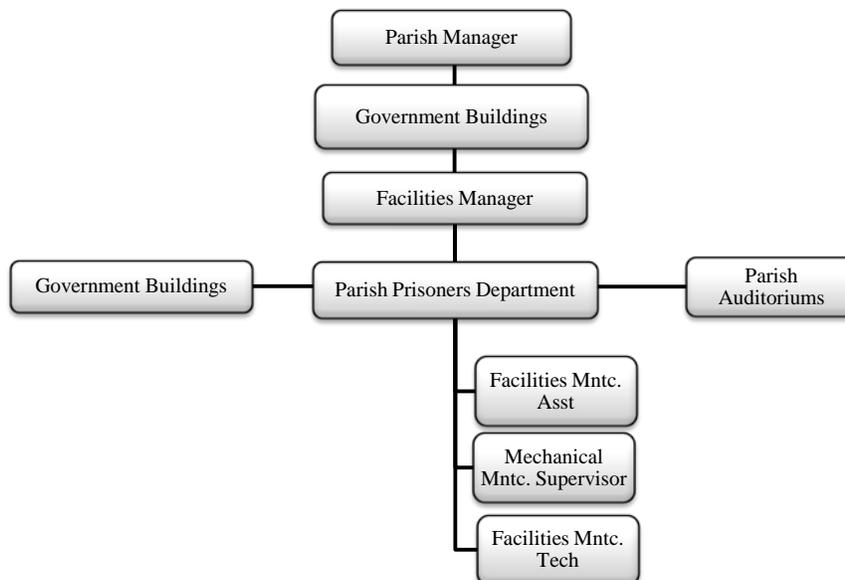
BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected cost for 2019 is \$750,000, which is based on an average prison population of 650, approved.
- Capital: - Approved.
 - One (1) security gate (Building 1), \$13,000
 - Lawn Equipment (Building 1), \$30,000

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Mechanical Maintenance Supr.	1	1	1	1	208	44,197	55,246	66,295
Facilities Maint Tech	1	1	1	1	106	27,275	34,094	40,913
Facilities Maint. Asst	1	1	1	1	101	20,197	25,246	30,295
TOTAL	3	3	3	3				

Terrebonne Parish Prisoners



203-202 PARISH PRISONERS FUND - PRISONERS MEDICAL DEPARTMENT

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
EXPENDITURES:					
Personal Services	918,388	983,438	903,064	1,010,716	1,010,716
Supplies & Materials	177,096	222,220	197,544	236,050	236,050
Other Services & Charges	431,619	575,848	460,650	569,085	569,085
Capital Outlay	3,972	4,104	4,104	0	0
TOTAL EXPENDITURES	1,531,075	1,785,610	1,565,362	1,815,851	1,815,851
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.93%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians care at \$90,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2019 at \$180,000; and prescriptions and OTC Medications, \$190,000, approved.
- On July 8, 2016, the Parish entered into an Intergovernmental agreement with Terrebonne Parish Sherriff's Office (TPSO) for the medical administrator to become an employee of TPSO. TPCG shall reimburse TPSO for the actual base salary paid to the Medical Administrator by TPSO for only those services rendered to the Parish under the agreement, approved.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Coordinator	1	1	1	1	208	44,197	55,246	66,295
L.P. Nurse	2	2	2	2	206	38,967	48,709	58,451
E.M.T.	13	12	13	13	107	29,730	37,163	44,595
TOTAL	16	15	16	16				

204 PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessment	11,368,350	11,513,103	11,459,446	11,634,321	11,634,321
Licenses & Permits	1,095,259	1,121,500	1,105,875	1,102,361	1,102,361
Intergovernmental	1,027,832	1,043,377	1,023,045	930,947	930,947
Charges for Services	187,609	146,037	146,307	145,000	145,000
Fines & Forfeitures	133,249	136,500	111,500	111,500	111,500
Miscellaneous Revenue	132,305	2,000	50,786	2,000	2,000
Other Revenue	63,776	12,970	15,800	0	0
Operating Transfers In	2,320,377	2,729,884	2,729,884	3,252,872	3,252,872
TOTAL REVENUES	16,328,757	16,705,371	16,642,643	17,179,001	17,179,001
EXPENDITURES:					
General -Other	927,163	902,739	874,595	893,424	893,424
Police	9,493,780	9,920,784	9,737,738	10,487,009	10,487,009
LHSC Year Long	98,442	92,377	92,377	0	0
Fire-Urban	5,836,572	6,785,388	6,502,103	6,574,755	6,574,755
Operating Transfers Out	447,745	435,212	435,212	323,565	323,565
TOTAL EXPENDITURES	16,803,702	18,136,500	17,642,025	18,278,753	18,278,753
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					1.43%
INCREASE (DECREASE) TO	(474,945)	(1,431,129)	(999,382)	(1,099,752)	(1,099,752)
FUND BALANCE, JANUARY 1	3,482,916	3,007,971	3,007,971	2,008,589	2,008,589
FUND BALANCE, DECEMBER 31	3,007,971	1,576,842	2,008,589	908,837	908,837

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2019 in the amount of \$4,376,003 from the levy of 6.38 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, (2009 – 2018), and renewed November 16, 2013 (2019-2028), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$7,224,318, a 4.9% increase from 2017 collections and a 2.5% increase from 2018 projections, approved.
- Insurance occupational licenses in the City of Houma are projected to collect \$875,000, a decrease of \$25,000, approved.
- Occupational Licenses (50% collected in the City), \$864,000 a decrease of \$11,000, approved.
- Court fines are proposed at \$100,000, approved.
- General Fund Supplement, \$3,252,872 (an increase of \$522,988), approved.

204-211 PUBLIC SAFETY FUND - POLICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. Improve efficiency and accountability of crime scene and evidence by:</i>			
a. Management System to track reports (Zuercher)	25%	100%	100%
b. Increase storage space for evidence and records	75%	75%	100%
c. Management System to track evidence (3D Software, Pad Trax)	0%	100%	100%
<i>2. Improve efficiency and accountability of record system by:</i>			
a. Merge RMS (Report Management Systems) into new application (Zeurcher)	25%	100%	100%
b. Reduction in paper usage	0%	50%	100%
<i>3. Improve officer/employee productivity by:</i>			
a. Improving Communications' area (floors, consoles, sound proofing, air conditioning)	40%	80%	100%
b. Reduce paperwork for officers and dispatchers through use of Zuercher program	0%	0%	25%
< Number of arrest (including summonses)	1,788	1,752	1,717
< Number of complaints dispatched	31,499	31,500	31,500
<i>4. Improve department efficiency through technology by:</i>			
a. Updating software	25%	75%	100%
b. Upgrading the Higher Ground System (Recording & Telephone), which will have new features such as text messaging and telephone voicemail.	25%	100%	100%
c. Purchasing of new computers for the department	25%	75%	100%
<i>5. Promote health and well-being of police employees by:</i>			
a. Offering and Encouraging Wellness Scans	100%	100%	100%
b. Offering Annual Hepatitis, Tuberculosis Shots and Flu Shots	100%	100%	100%
<i>6. Improve employee performance, moral, manpower by:</i>			
a. Identifying and addressing training needs of the department	100%	100%	100%
b. Develop Information Technology Division	25%	100%	100%
< Number of new hires completing or completed POST training academy	76	83	83
< Number of officers qualifying in weapons training	83	83	83
< Number of new vehicles ordered and received	0	0	5

204-211 PUBLIC SAFETY FUND - POLICE

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Quality of Community & Family Life			
<i>1. Improve Safety and Quality of Life in City of Houma by:</i>			
a. Crosswalks and signs	100%	100%	100%
b. Permanent Electric Speed Limit and Enforcement Signs	50%	75%	100%
< Number of meters read/maintained per month	343	343	343
< Amount collected in parking meter revenue	\$57,805	\$58,383	\$58,966
< Amount paid in parking meter fines	\$17,620	\$17,796	\$17,974
Public Safety			
<i>1. Reduce traffic crashes/injuries by:</i>			
a. Improve traffic flow in City of Houma by implementing plans to deal with tunnel and bridge closures	100%	100%	100%
b. Targeted enforcement of driving while intoxicated, safety belt, child restraint and distracted driver laws.	100%	100%	100%
< Number of vehicular accident reports processed	1,266	1,253	1,240
<i>2. Reduce crime through Community Policing and Problem Oriented Policing by:</i>			
a. Improving Neighborhood Watch by pinpointing issues discussed at meetings and following through with a plan of action	100%	100%	100%
b. K-9 in schools to check for narcotics and education	100%	100%	100%
c. Employee Community Policing training through the Department of Justice and LaPost	100%	100%	100%
d. Assisting other law enforcement agencies to expand their Neighborhood Watch program	100%	100%	100%
f. Assisting other law enforcement agencies with Vocal (Victims of criminal awareness link)	100%	100%	100%
< Number of Neighborhood Watch Groups	18	18	20
< Number of Violent Crimes	120	132	120
Infrastructure Enhancement/Growth Management			
<i>1. Improve HPD Building and Fleet</i>			
a. Physical improvements to HPD such as hardening of windows, new roof, new floors, interior remodeling	0%	100%	100%
b. Increasing office space for Detective Bureau and Uniform Car Patrol	0%	0%	100%
c. Soundproofing areas within HPD (Squad Room; Communications; Detective Bureau interview room)	25%	75%	100%
d. Replace or improve elevator	0%	0%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	7,986,652	8,260,570	8,197,811	8,754,883	8,754,883
Supplies and Materials	306,125	288,555	248,486	281,700	281,700
Other Services and Charges	848,169	1,120,837	1,059,420	1,249,055	1,249,055
Repair and Maintenance	104,208	146,785	127,984	126,371	126,371
Capital Outlay	248,626	104,037	104,037	75,000	75,000
TOTAL EXPENDITURES	9,493,780	9,920,784	9,737,738	10,487,009	10,487,009
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.06%

204-211 PUBLIC SAFETY FUND - POLICE

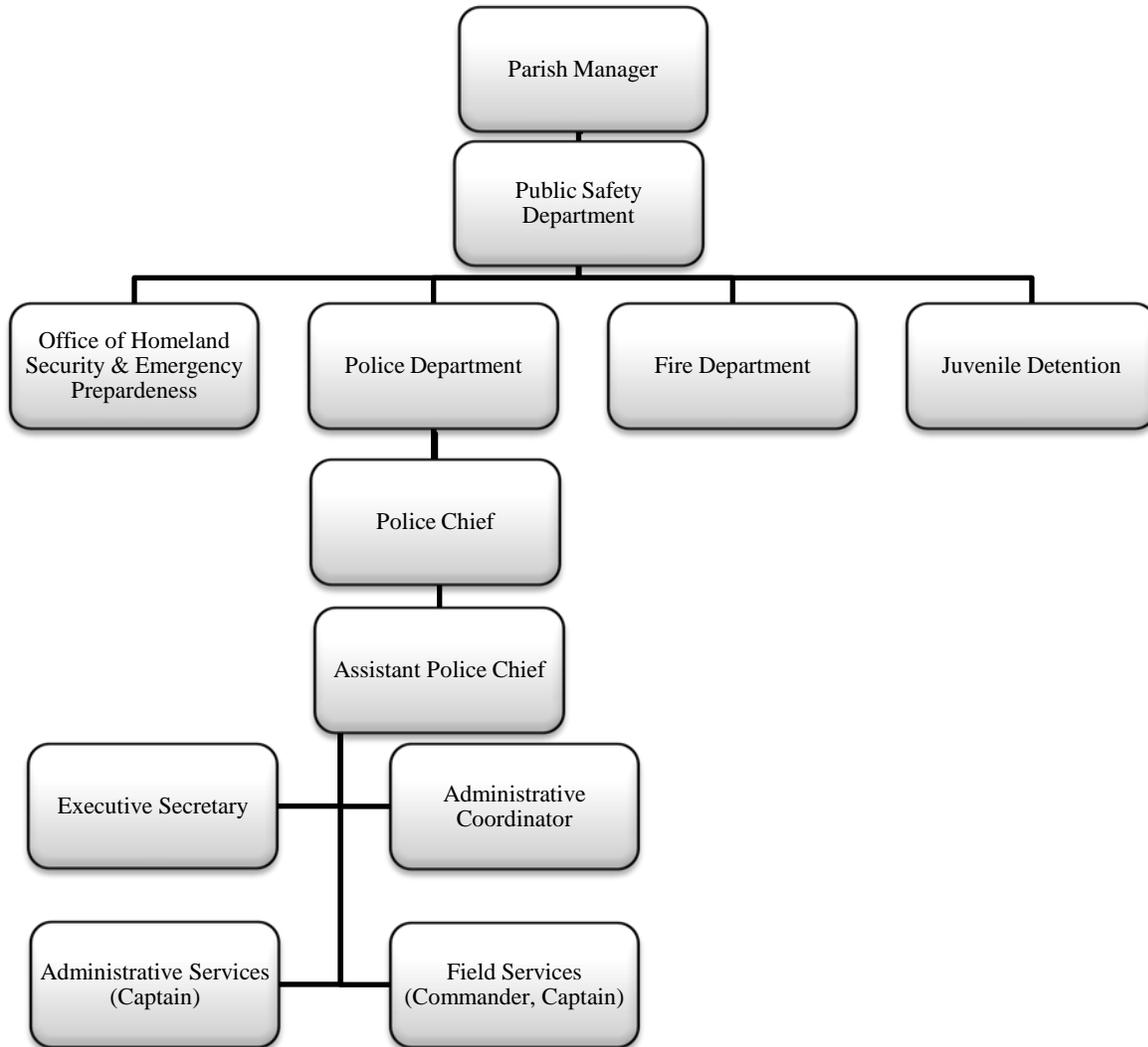
BUDGET HIGHLIGHTS

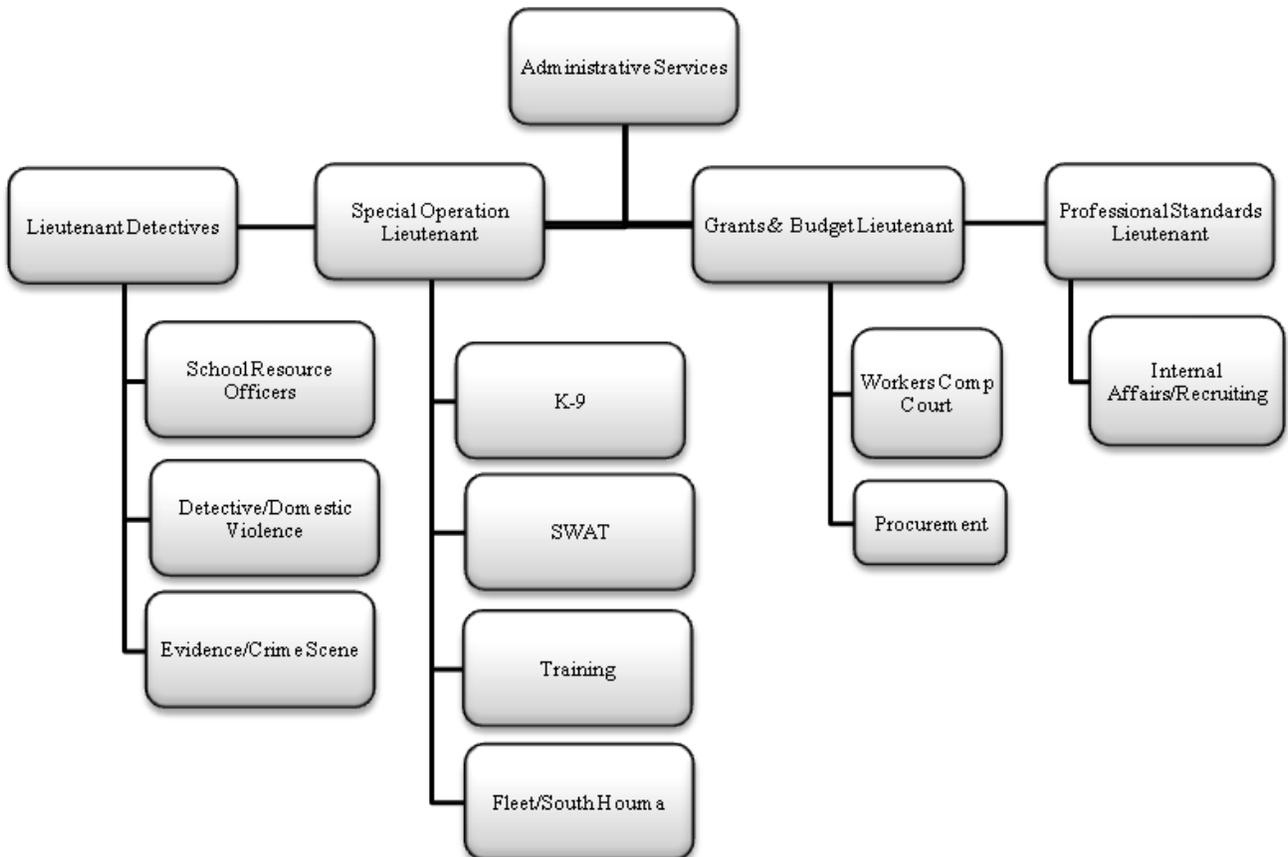
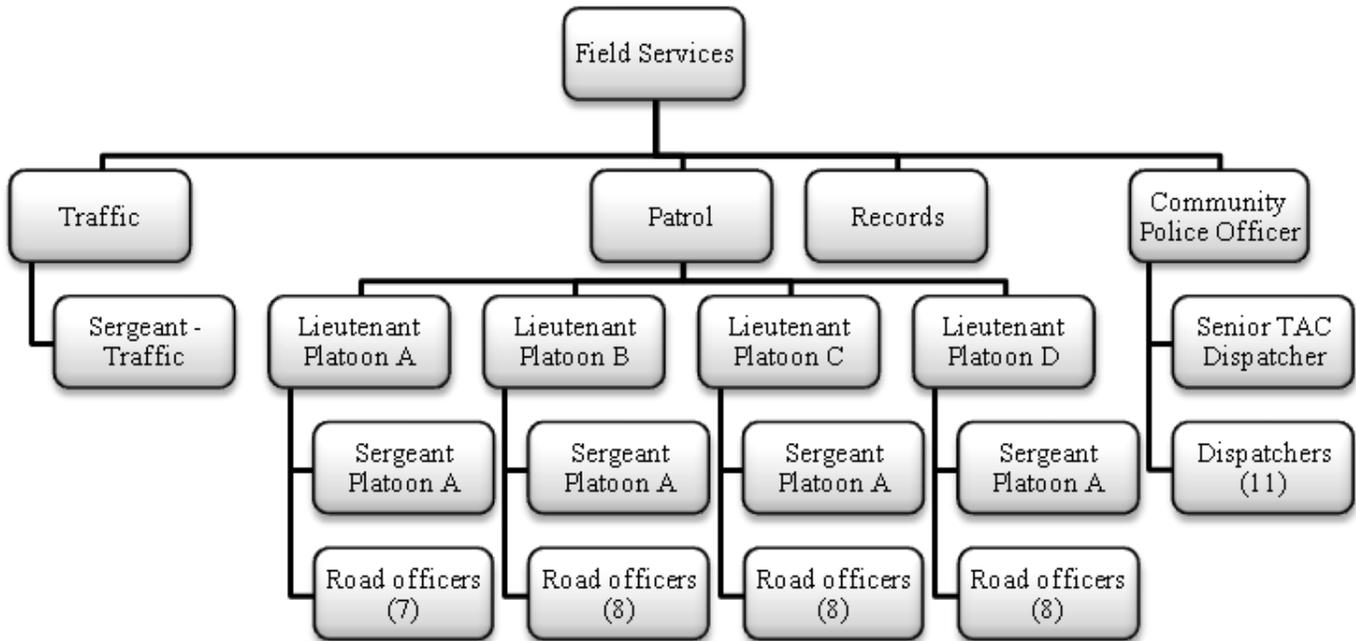
- Capital: - Approved.
 - One (1) security door replacement, \$30,000.
 - Radio communications (Bourg Tower), \$45,000.

PERSONNEL SUMMARY

JOB TITLE	2018	2018	2019	2019	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Police Chief	1	1	1	1	P-7	71,997	93,596	115,534
Assistant Police Chief	1	1	1	1	P-6	65,395	85,014	105,518
Police Captain	2	2	2	2	P-5	48,144	62,587	77,257
Police Lieutenant	8	8	8	8	P-4	42,118	54,754	67,588
Police Sergeant	9	10	9	9	P-3	38,592	50,170	61,929
Police Officer/Officer-1st Class	61	56	61	61	P-1/P-2	-	-	-
Police Officer-1st Class	-	-	-	-	P-2	33,462	43,500	53,696
Police Officer	-	-	-	-	P-1	28,568	37,139	45,844
Sr. Dispatcher-Public Safety	1	1	1	1	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Dispatcher	12	11	12	12	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Admin Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	<u>100</u>	<u>95</u>	<u>100</u>	<u>100</u>				

Terrebonne Parish Police Department





204-222 PUBLIC SAFETY FUND - FIRE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed. The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Public Safety			
<i>1. To provide fire protection and medical services to the public.</i>			
a. Number of structure fires.	35	40	40
b. Number of non-structure fires.	55	60	60
c. Number of hazardous materials incidents.	39	35	40
d. Number of other emergency/non-emergency dispatches.	512	475	500
e. Number of EMS incidents.	1,378	1,400	1,400
f. Provide smoke alarms and fire extinguishers in residences upon request.	100%	100%	100%
<i>2. To continue to provide public fire safety education classes to schools and the public.</i>			
a. Number of educational programs in schools.	37	25	25
b. Number of persons reached with educational programs in schools.	2,275	2,000	2,000
c. Number of public presentations/programs.	24	25	25
d. Number of persons reached with public presentations/programs.	6,233	5,000	5,000
Effective and Efficient Government			
<i>1. To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and education.</i>			
a. Number of certified firefighters.	54	53	56
b. Number of certified driver/operators.	29	28	30
c. Number of certified company officers.	10	9	10
d. Number of certified chief officers.	0	0	1
e. Number of certified hazardous material responders.	51	50	54
f. Number of personnel trained in CPR.	51	52	56
g. Number of personnel trained as Medical First Responder.	47	46	56
h. Number of personnel trained in basic EMT.	6	6	6
i. To continue to maintain Class 2 PIAL rating.	100%	100%	100%
<i>2. To provide safety inspections to all businesses.</i>			
a. Number of inspections.	1,292	1,400	1,400

204-222 PUBLIC SAFETY FUND - FIRE

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To improve department efficiency through technology</i>			
a. Acquire new computers.	100%	100%	100%
b. Acquire new tablets to be compatible with new CAD system.	0%	0%	50%
<i>2. To improve HFD building, fleet and equipment</i>			
a. Upgrade nozzles and fire hose on apparatus.	100%	100%	100%
b. Add props to Training Field.	100%	100%	100%
c. Acquire East side Safe Room.	20%	20%	75%
d. Enlarge North Houma Station for additional personnel working at station.	20%	20%	20%
e. Acquire new Ladder apparatus.	0%	20%	20%
f. Repair water damaged walls and remodel day room and office area at Airbase Fire Station.	0%	20%	20%
g. Acquire bunker gear washer and dryer.	0%	20%	25%
h. Acquire two (2) flag poles for stations.	20%	20%	50%
i. Standardize uniforms for personnel.	0%	20%	50%
j. Establish a bunker gear replacement program.	0%	20%	50%
k. Update and upgrade equipment for Technical Rescue Team.	20%	20%	50%
l. Acquire new SCBA air packs to replace outdated ones.	0%	0%	20%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	5,347,727	6,052,671	5,805,802	6,097,899	6,097,899
Supplies and Materials	115,912	144,181	122,309	129,500	129,500
Other Services and Charges	233,535	245,483	248,789	254,356	254,356
Repair and Maintenance	89,838	93,000	75,150	93,000	93,000
Capital Outlay	49,560	250,053	250,053	0	0
TOTAL EXPENDITURES	<u>5,836,572</u>	<u>6,785,388</u>	<u>6,502,103</u>	<u>6,574,755</u>	<u>6,574,755</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.60%

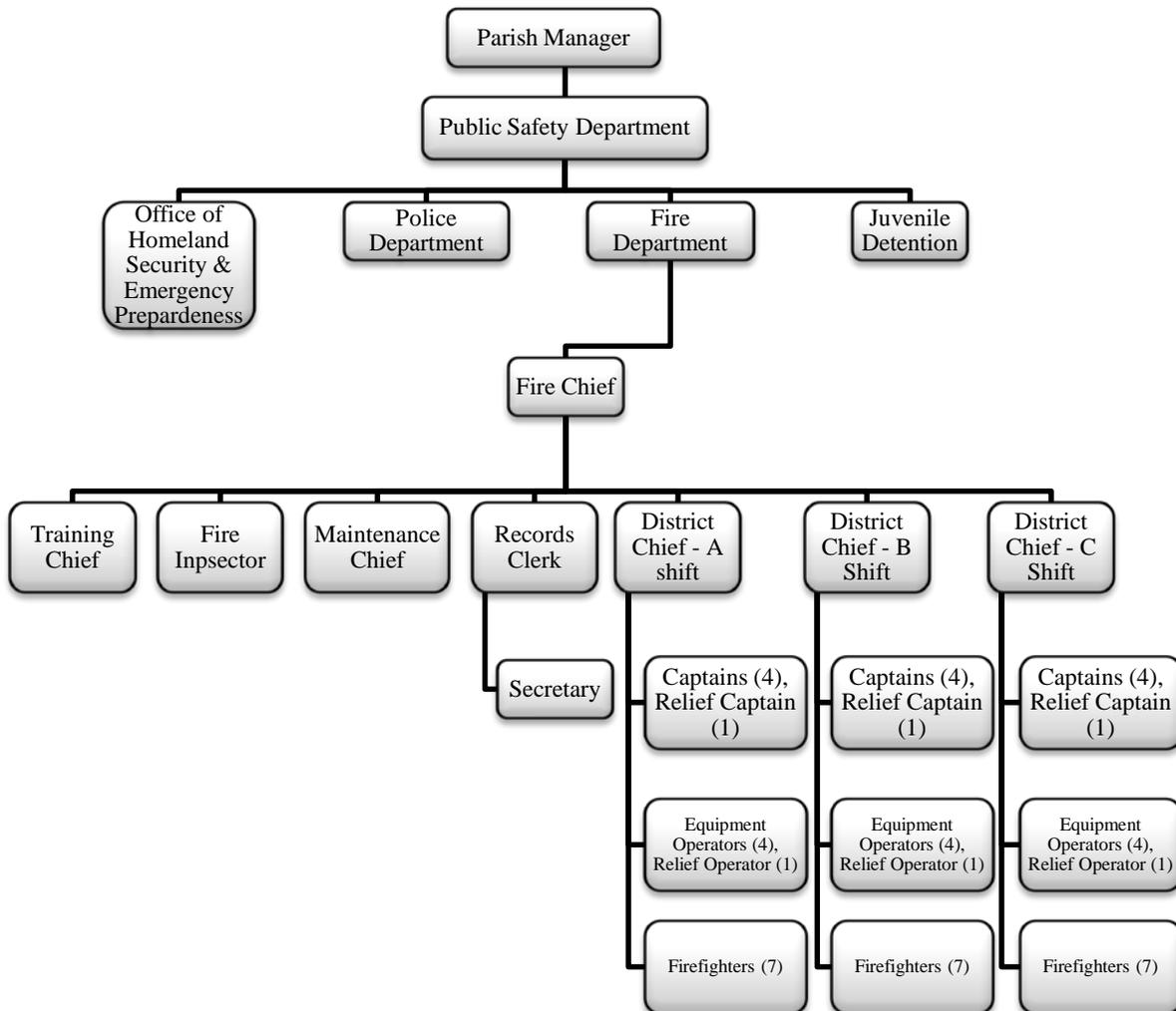
BUDGET HIGHLIGHTS

- At the State Firefighters' Retirement board meeting of March 16, 2017, the following rates were adopted: - Approved.
 - 2017 25.25%
 - 2018 26.50%
- Personnel: - Approved.
 - 2% adjustment across the board as mandated by State Law

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	3	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	17	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	21	17	21	21	F-1	26,067	33,887	41,830
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	60	58	60	60				

Terrebonne Parish Fire Department



205 NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish playgrounds and facilities not managed or funded by Recreation Districts 1 through 11. This includes 19 parks and playgrounds, the Municipal Auditorium and Dumas Auditorium. Maintenance for parks and playgrounds are under the Recreation Department management. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Charges for Services	38,012	40,200	37,725	40,100	40,100
Miscellaneous Revenue	1,488	100	2,095	0	0
Other Revenue	45	0	0	0	0
Operating Transfers In	294,400	180,000	180,000	240,000	240,000
TOTAL REVENUES	444,945	331,300	330,820	391,100	391,100
EXPENDITURES:					
Auditoriums	188,235	259,197	197,500	250,637	250,637
General-Other	42,682	44,802	44,802	42,682	42,682
Parks & Grounds	172,220	203,738	198,068	176,226	176,226
TOTAL EXPENDITURES	403,137	507,737	440,370	469,545	469,545
% CHANGE OVER PRIOR YEAR					-7.52%
INCREASE (DECREASE) TO					
FUND BALANCE	41,808	(176,437)	(109,550)	(78,445)	(78,445)
FUND BALANCE, JANUARY 1	154,839	196,647	196,647	87,097	87,097
FUND BALANCE, DECEMBER 31	196,647	20,210	87,097	8,652	8,652

BUDGET HIGHLIGHTS

- General Fund transfer is \$240,000, an increase of \$60,000, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

205-196 NON-DISTRICT RECREATION - AUDITORIUMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Quality of Community & Family Life			
<i>1. To continue to provide a facility for the community's needs.</i>			
a. Monitor the number of events held at the Municipal Auditorium.	164	175	185
b. Monitor the number of events held at the Dumas Auditorium.	87	90	95
Infrastructure Enhancement/Growth Management			
<i>1. To continue to maintain both Auditoriums in good working condition.</i>			
a. Replace air handler at the Municipal Auditorium.	0%	0%	100%
b. Replaced damaged and outdated tables as needed.	0%	50%	100%
c. Replace stage curtain.	0%	0%	100%
d. Strip and wax the flooring in the entire facilities.	0%	100%	100%
<i>2. To continue to provide facilities for disaster relief services.</i>			
a. Perform annual state fire marshal inspections.	0%	100%	100%
b. Perform annual red cross review and inspection.	0%	100%	100%
c. Perform generator PM program.	0%	100%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	93,750	140,877	88,997	125,062	125,062
Supplies and Materials	5,962	13,750	10,164	13,750	13,750
Other Services and Charges	66,206	77,316	74,331	80,892	80,892
Repair and Maintenance	9,780	13,250	10,004	13,250	13,250
Capital Outlay	12,537	14,004	14,004	17,683	17,683
TOTAL EXPENDITURES	188,235	259,197	197,500	250,637	250,637
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-4.99%

BUDGET HIGHLIGHTS

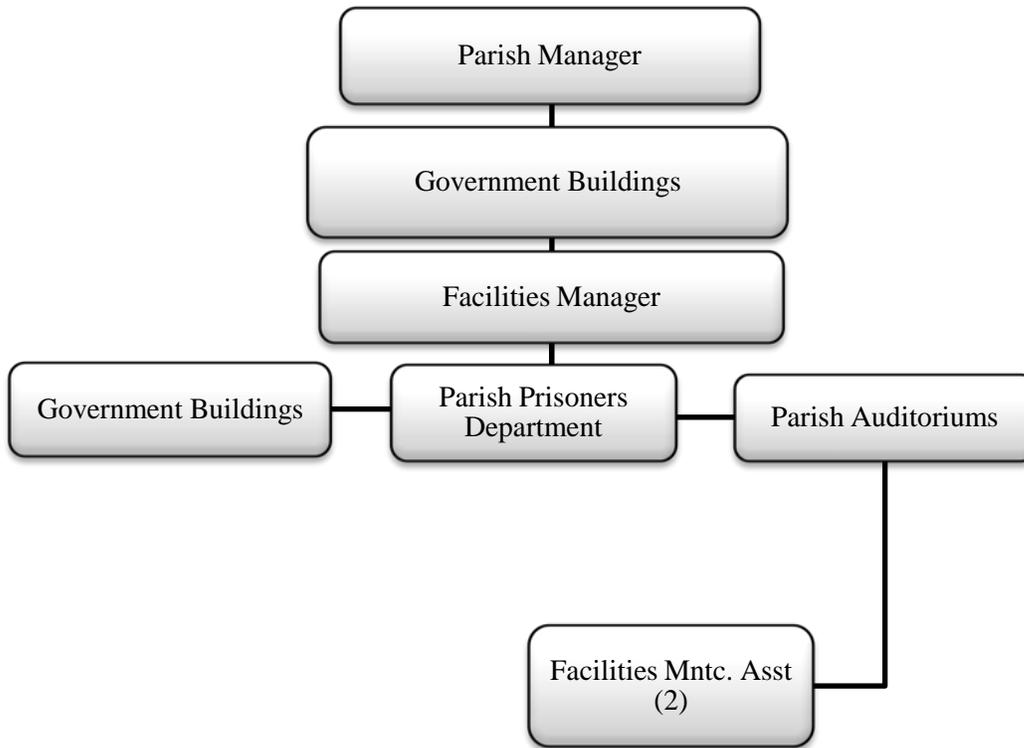
- Captial: - Approved.
 - Replacement table and chairs, \$4,000.
 - Air Conditioner replacement, \$13,683.

205-196 NON-DISTRICT RECREATION - AUDITORIUMS

PERSONNEL SUMMARY

JOB TITLE	2018	2018	2019	2019	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Facilities Maintenance Assistant	2	1	2	2	101	20,197	25,246	30,295
TOTAL	2	1	2	2				

Terrebonne Parish Auditoriums



205-501 NON-DISTRICT RECREATION - PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. The parks maintained are:

- Coteau Park
- Mandalay Park
- Mulberry Park
- Presque Isle Park
- Authement St. Park
- City Park
- Jim Bowie Park
- Southdown West Park
- Summerfield Park
- Westgate Park
- Lee Avenue Park
- Mahler St. Park
- Maple St. Park
- Parish Park
- Rio Vista Park
- Rozand Memorial Park
- Shady Oaks Park
- Trailhead-Valhi Blvd.
- Marina #3

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Supplies & Materials	93	1,800	100	1,600	1,600
Other Services and Charges	153,209	158,322	159,209	160,365	160,365
Repair & Maintenance	4,792	8,770	3,913	8,500	8,500
Allocated Expenditures	14,126	5,761	5,761	5,761	5,761
Capital Outlay	0	29,085	29,085	0	0
TOTAL EXPENDITURES	172,220	203,738	198,068	176,226	176,226
 % CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.93%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$122,000, an increase of \$297, approved.

209 MARSHAL'S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parishwide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution thereof, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff. The Terrebonne Parish City Marshal presently appoints fourteen (14) deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property, including garnishment of wages, executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To continue to provide efficient services to the Court in a professional manner.</i>			
a. Total number of deputy marshals	14	14	13
b. Total number of court sessions (adult criminal and civil)	288	288	288
c. Total number of court sessions (juvenile)	167	167	167
d. Total number of criminal and juvenile papers served	2,400	2,350	2,350
e. Total number of civil papers served	7,685	7,690	7,600
f. Total number of Marshal sales and settlements	10	10	10
g. Total number of seizures	10	10	10
h. Total number of garnishments accounts	1,865	2,164	2,000
<i>2. Maintain an aggressive attitude in serving of legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.</i>			
a. Criminal fees collected	\$91,817	\$82,400	\$82,000
b. Amount of commissions on garnishments	\$193,922	\$190,000	\$190,000
c. Civil fees collected	\$145,698	\$134,200	\$134,000
d. Total fees collected	\$431,437	\$406,600	\$406,000

209 MARSHAL'S FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	66,552	84,000	66,000	66,000	66,000
Charge for Services	361	0	0	0	0
Fines & Forfeitures	431,437	459,000	408,387	408,387	431,437
Miscellaneous Revenue	980	0	0	0	0
Operating Transfers In	<u>360,000</u>	<u>285,000</u>	<u>285,000</u>	<u>515,000</u>	<u>435,083</u>
TOTAL REVENUES	<u>859,330</u>	<u>828,000</u>	<u>759,387</u>	<u>989,387</u>	<u>932,520</u>
EXPENDITURES:					
Personal Services	792,090	852,797	778,545	869,955	822,006
Supplies & Materials	23,803	32,683	26,372	35,183	35,183
Other Services & Charges	79,428	84,362	73,965	89,024	86,024
Repair & Maintenance	12,073	16,499	16,499	16,499	13,717
Allocated Expenditures	10,279	9,359	9,359	10,279	10,279
Capital Outlay	<u>1,574</u>	<u>31,611</u>	<u>31,611</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>919,247</u>	<u>1,027,311</u>	<u>936,351</u>	<u>1,020,940</u>	<u>967,209</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-2.98%
INCREASE (DECREASE) TO FUND BALANCE					
	(59,917)	(199,311)	(176,964)	(31,553)	(34,689)
FUND BALANCE, JANUARY 1	286,144	226,227	226,227	49,263	49,263
FUND BALANCE, DECEMBER 31	226,227	26,916	49,263	17,710	14,574

BUDGET HIGHLIGHTS

- General Fund transfer is \$435,083, an increase of \$150,083, approved.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshall	1	1	1	1	N/A	****	****	****
Chief Criminal Deputy	1	1	1	1	N/A	****	****	****
Chief Civil Deputy	1	1	1	1	N/A	****	****	****
Deputy	12	9	10	10	N/A	****	****	****
TOTAL	<u>15</u>	<u>12</u>	<u>13</u>	<u>13</u>				

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	225,000	225,000	225,000	255,000	230,000
TOTAL REVENUES	225,000	225,000	225,000	255,000	230,000
EXPENDITURES:					
Operating Transfers Out	225,000	225,000	225,000	255,000	230,000
TOTAL EXPENDITURES	225,000	225,000	225,000	255,000	230,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					2.22%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	206,608	206,608	206,608	206,608	206,608
FUND BALANCE, DECEMBER 31	206,608	206,608	206,608	206,608	206,608

BUDGET HIGHLIGHTS

- In 2019, the taxing jurisdictions will be proportionately charged \$230,000 for these estimated expenditures, approved.
- The \$230,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Terrebonne Parish Consolidated Government, approved.

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, the Office of Coastal Restoration & Preservation is funded partially by the parish’s General Fund and fees collected via issuance of the TPCG Coastal Impact Certificate, as well as monies received via contract with the State of Louisiana’s Department of Natural Resources (DNR) for the continued implementation of the Terrebonne Parish Local Coastal Management Program, which was approved by DNR in April 2000. This department’s mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents consistent with the State Comprehensive Master Plan for Coastal Restoration. This office has a similar focus at the Parish level as the Governor’s Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish’s interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), the Louisiana Department of Natural Resources (DNR), the Corps of Engineers, as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources under the RESTORE Act umbrella, the Gulf of Mexico Energy Security Act (GOMESA), CPRA’s Parish Matching Program (RESTORE Spill Component), and other grant programs.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provides on-going support to the Emergency Operations Center during a State of Emergency declared as a result of severe storms, hurricanes, and other natural or man-made disasters with staff serving as Public Information Officer and nighttime Executive Secretary.

The Director of this office is also the officially designated Custodian of Public Records for Terrebonne Parish Consolidated Government.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To continue to Participate in Local Coastal Program Meetings</i>			
a. To achieve 100% Participation in Local Coastal Programs Quarterly Meetings with LA Dept. of Natural Resources	100%	100%	100%
<i>2. To secure funding for Coastal Restoration Projects in Terrebonne Parish</i>			
a. Bayou Terrebonne Freshwater Diversion Project (Phase I) [Coca Cola Foundation]	\$0	\$0	\$150,000
b. RESTORE Act [MYIP awaiting final approval; grant application in 2018]	\$0	\$0	250,000
<i>3. To coordinate the Terrebonne Parish Christmas Tree Recycling Program, conjunction with the Barataria-Terrebonne National Estuary Program and Bayou Grace Community Services.</i>			
a. Volunteers Participating	20	20	20
b. Trees Collected	400	500	500
<i>4. To review and process Coastal Impact Certificates</i>			
a. Applications Processed	110	120	120
b. Fees Collected	\$82,400	\$100,000	\$100,000
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To restore wetland habitat in Terrebonne Parish.</i>			
a. Increase beneficial use of dredged material to restore wetland habitat.	0	0	100%
<i>2. Utilize RESTORE Act Funding</i>			
a. Develop Multi-year Implementation Plan	25%	100%	May be amended
<i>3. Coordinate with Corps of Engineers</i>			
a. Initiate Section 206 Aquatic Restoration Project with the Corps of Engineers	50%	100%	Monitoring

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Infrastructure Enhancement/Growth Management (continued)			
<i>4. To manage and advance Coastal Restoration Projects in Terrebonne Parish</i>			
a. Attend PPL #29 to see proposed restoration projects by federal sponsors	N/A	N/A	Jan. 2019
b. Review proposed PPL #29 projects with CZM Committee to set priorities for parish.	N/A	N/A	Feb. 2019
c. Vote parish restoration priorities in PPL #29 initial voting	N/A	N/A	Feb/Mar '19
d. Falgout Canal Freshwater Enhancement (CIAP)	100%	Monitoring	Monitoring
e. Atchafalaya Long Distance Sediment Pipeline (CIAP)[no further funding]	Feasibility	No Funding	No Funding
f. Lost Lake Marsh Creation & Hydrologic Restoration (CWPPRA); TE-72	50%	1	Monitoring
g. North Lake Boudreaux Forced Drainage/Flood Risk Reduction Project (RESTORE)	15% E/D	No Funding	No Funding
h. Bayou Terrebonne Ridge Restoration (NRDA); TE-139	Kick-off	15% E/D	30% E/D
i. Caillou Lake Headlands Restoration (NRDA) (Whiskey Island); TE-100	50%	1	Monitoring
j. Increase Atchafalaya Flow to Terrebonne (NFWF); TE-110	15% E/D	30% E/D	60% E/D
k. Raccoon Island Maintenance (CWPPRA/CPRA); TE-48	60%	1	Monitoring
l. Bayou Decade Ridge & Marsh Creation (CWPPRA/NOAA); TE-138	0%	15% E/D	30% E/D
m. Island Road Marsh Creation and Nourishment (CWPPRA/NOAA); TE-117	0%	30% E/D	60% E/D
n. Bayou Dularge Ridge, Marsh and Hydrologic Restoration (RESTORE/NRCS); TE-66	15% E/d	30% E/D	60% E/D

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	34,063	1,285,687	1,293,227	32,800	32,800
Charges for Services	106,635	100,000	96,000	96,000	96,000
Miscellaneous Revenue	641	0	0	0	0
Operating Transfers In	95,516	140,000	140,000	80,546	80,546
TOTAL REVENUES	236,855	1,525,687	1,529,227	209,346	209,346
EXPENDITURES:					
Personal Services	203,374	205,325	205,855	208,603	208,603
Supplies & Materials	2,139	4,160	2,697	4,620	4,620
Other Services & Charges	22,648	145,826	142,724	49,248	49,248
Repair & Maintenance	124	1,450	1,450	1,475	1,475
Allocated Expenditures	706	930	930	706	706
Capital Outlay	1,444	2,356	2,356	1,900	1,900
Operating Transfers Out	0	1,267,583	1,267,583	0	0
TOTAL EXPENDITURES	230,435	1,627,630	1,623,595	266,552	266,552
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS CAPITAL OUTLAY AND TRANSFERS OUT					
					-26.02%
INCREASE (DECREASE) TO FUND BALANCE					
	6,420	(101,943)	(94,368)	(57,206)	(57,206)
FUND BALANCE, JANUARY 1	155,529	161,949	161,949	67,581	67,581
FUND BALANCE, DECEMBER 31	161,949	60,006	67,581	10,375	10,375

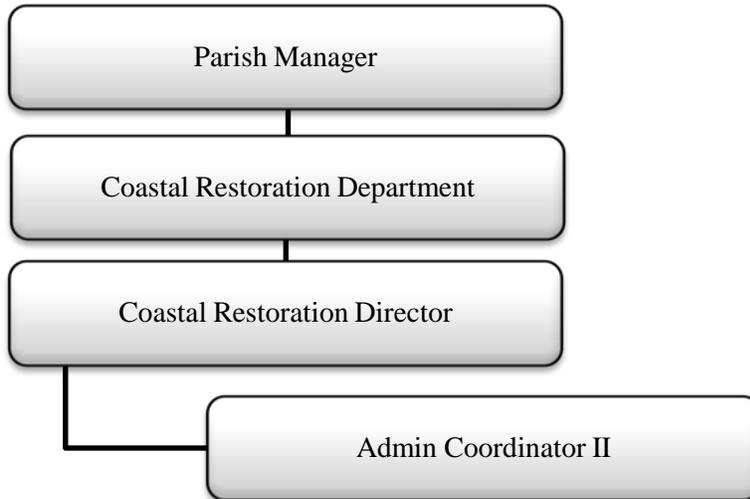
BUDGET HIGHLIGHTS

- Coastal Impact Fees collections, \$96,000, approved.
- General Fund Supplement, \$80,546, an increase of \$40,546, approved.
- Capital: - Approved.
 - 1- Laptop computer, \$1,900.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Dir	1	1	1	1	I	64,650	86,219	107,788
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

Terrebonne Parish Coastal Restoration



250 PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	840,791	600,000	600,000	600,000	600,000
Miscellaneous Revenue	(13,948)	2,000	19,603	2,000	2,000
TOTAL REVENUES	826,843	602,000	619,603	602,000	602,000
EXPENDITURES:					
Other Services & Charge	153	0	0	0	0
Repair & Maintenance	131,310	2,440,944	2,440,944	600,000	600,000
Capital Outlay	0	24,000	24,000	0	0
Operating Transfers Out	115,000	0	0	0	0
TOTAL EXPENDITURES	246,463	2,464,944	2,464,944	600,000	600,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT AND CAPITAL OUTLAY					-75.42%
INCREASE (DECREASE) TO FUND BALANCE	580,380	(1,862,944)	(1,845,341)	2,000	2,000
FUND BALANCE, JANUARY 1	1,940,195	2,520,575	2,520,575	675,234	675,234
FUND BALANCE, DECEMBER 31	2,520,575	657,631	675,234	677,234	677,234

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2019, approved.
- Direct services for street repairs, \$600,000 are based on the estimated 2019 revenue through June 30th and unallocated fund balance at December 31, 2018, approved.

251 ROAD AND BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund. This fund is considered to be a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To continue to upgrade with new technology</i>			
a. Percent of bridge maintenance and inventory program computerized	100%	100%	100%
b. Percent of traffic signals upgraded with new technology	30%	30%	50%
c. Percent of sign inventory program computerized	100%	100%	100%
d. Percent of tree inventory program computerized	20%	20%	20%
<i>2. To continue the upkeep of the grass cutting of the parish.</i>			
a. Number of routes for grass cutting and herbicide spraying	110	110	110
b. Right-of-way acres mowed (yearly)	38,672	39,000	40,000
<i>3. To provide an efficient, safe, and cost effective Roads and Bridges services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	94%	94%	95%
b. Percent of work orders request generated from public in 30 days	30%	30%	30%
c. Number of work orders completed in 30 days	163	150	150
<i>4. To provide an efficient, safe, and cost effective Vegetation services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	97%	97%	97%
b. Percent of work orders request generated from public in 30 days	20%	20%	20%
c. Number of work orders completed in 30 days	7,390	7,000	7,200
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To continue to maintain all bridges, traffic signals, roads, road signs and boat launches.</i>			
a. Number of bridges maintained	84	84	86
b. Number of bridge maintenance work orders	3,100	3,000	3,000
c. Number of bridge replacements	2	2	2
d. Number of traffic signals maintained	14	14	14
e. Number of new traffic signals installed	0	0	1
f. Number of caution lights maintained	155	175	200
g. Number of caution lights installed	23	20	25
h. Number miles of concrete streets	347	349	351
i. Number miles of asphalt streets	190	190	190
j. Number miles of shell roads maintained	22	22	22
k. % of streets striped annually	0%	1%	25%
l. Number of concrete slab replaced (sq.yds.)	66,900	43,000	75,000
m. Asphalt repairs (tons)	16,480	16,500	16,500
n. Percent of shoulders repaired annually	100%	100%	100%
o. Number of signs in inventory	16,484	16,500	16,600
p. Number of street name signs replaced	340	400	500
q. Number of boat launches maintained	5	5	5

251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,241,983	5,134,038	5,366,699	5,500,155	5,500,155
Charge for Services	901	0	0	0	0
Miscellaneous Revenue	136,067	1,500	40,179	1,500	1,500
Other Revenue	132,452	0	582	0	0
Operating Transfers In	<u>706,917</u>	<u>1,208,706</u>	<u>1,224,299</u>	<u>75,000</u>	<u>154,917</u>
TOTAL REVENUES	<u>6,218,320</u>	<u>6,344,244</u>	<u>6,631,759</u>	<u>5,576,655</u>	<u>5,656,572</u>
EXPENDITURES:					
Personal Services	3,036,090	2,901,553	2,952,480	3,152,195	3,192,288
Supplies & Materials	344,581	460,432	370,508	398,412	398,412
Other Services & Charges	915,756	948,095	846,741	941,155	941,155
Repair & Maintenance	1,150,246	1,678,387	1,440,944	1,536,137	1,616,054
Allocated Expenditures	343,274	461,777	461,777	343,274	343,274
Capital Outlay	163,765	931,218	931,218	48,000	48,000
Operating Transfers Out	<u>818,930</u>	<u>50,308</u>	<u>50,404</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>6,772,642</u>	<u>7,431,770</u>	<u>7,054,072</u>	<u>6,419,173</u>	<u>6,539,183</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					2.66%
INCREASE (DECREASE) TO FUND BALANCE	(554,322)	(1,087,526)	(422,313)	(842,518)	(882,611)
FUND BALANCE, JANUARY 1	2,999,584	2,445,262	2,445,262	2,022,949	2,022,949
FUND BALANCE, DECEMBER 31	2,445,262	1,357,736	2,022,949	1,180,431	1,140,338

BUDGET HIGHLIGHTS

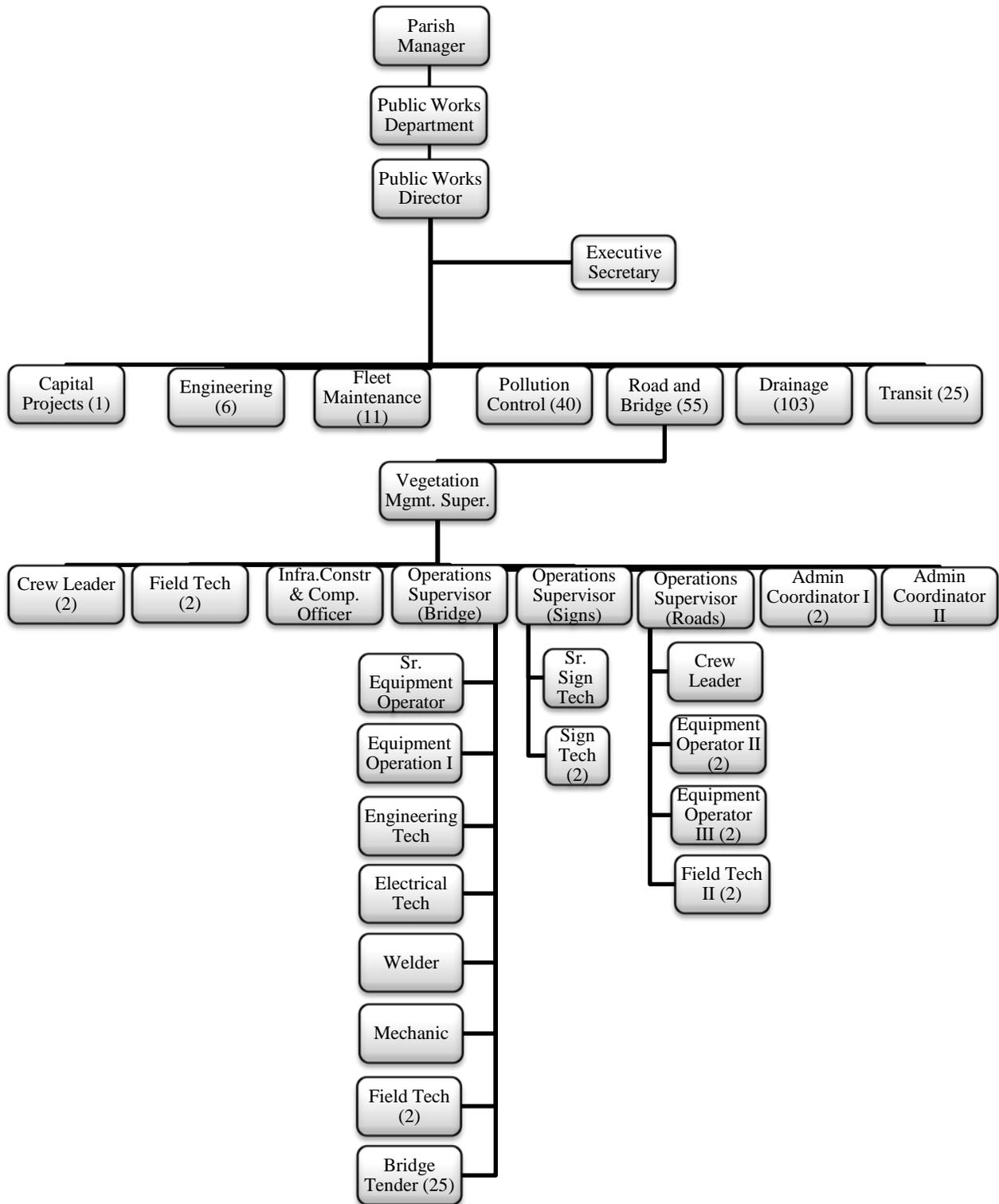
- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2019 revenues are estimated at \$5,500,155, 4.9% more than 2017 collections and 2.5% more than 2018 projected collections, approved.
- General Fund supplements this division annually. The 2019 General Fund supplement is \$154,917, approved.
- Major operating expenditures: - Approved.
 - Gasoline & Oil, \$130,000, same as 2018.
 - Shells, \$160,000, same as 2018.
 - Urban Street Lights, \$168,320, same as 2018.
 - Grass cutting Blvd., \$80,000, same as 2018.
 - Street Repairs – Contractors, \$1,072,840, increase of \$349,731.
 - Downtown Sidewalk Repairs, \$5,000, same as 2018.
- Capital: - Approved.
 - One (1) Hydraulic Hammer Attachment (heat buckles), \$6,000
 - One (1) Laptop (sign field), \$2,000
 - Speed Radar Signs, \$40,000
- Personnel: - Approved.
 - Eliminate One (1) Operations Manager, Grade 212
 - Add One (1) Bridge Tender, Grade 102

251 ROAD AND BRIDGE FUND

PERSONNEL SUMMARY

JOB TITLE	2018	2018	2019	2019	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Operations Manager	1	0	0	0	212	62,954	78,693	94,431
Vegetation Mgmt. Supt.	1	1	1	1	211	57,231	71,539	85,847
Infra Constr. & Comp Officer	1	1	1	1	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Operations Supervisor	3	3	3	3	109	35,974	44,967	53,960
Senior Equipment Operator	1	1	1	1	108	32,703	40,879	49,055
Equip Operator III	2	2	2	2	107	29,730	37,163	44,595
Crew Leader	3	3	3	3	107	29,730	37,163	44,595
Engineering Tech	1	1	1	1	107	29,730	37,163	44,595
Road & Bridge Mechanic	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Welder	1	1	1	1	106	27,275	34,094	40,913
Equip Operator II	2	2	2	2	106	27,275	34,094	40,913
Sr. Sign Tech	1	1	1	1	105	25,255	31,569	37,883
Field Tech II	6	5	6	6	104	23,603	29,504	35,404
Equipment Operator I	1	1	1	1	104	23,603	29,504	35,404
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Sign Technician	2	2	2	2	102	21,206	26,508	31,810
Bridge Tender	24	23	24	25	102	21,206	26,508	31,810
TOTAL	<u>55</u>	<u>52</u>	<u>54</u>	<u>55</u>				

Terrebonne Parish Public Works/Road and Bridge



252 DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 69 forced drainage systems throughout the parish. This fund is considered to be a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To improve and maintain the parish wide drainage system</i>			
a. Number of forced drainage systems in parish	70	81	86
b. Number of forced drainage pumps	172	187	214
c. Number of canals cleaned in forced drainage areas	2	2	2
d. Number roadsides and lateral ditches cleaned	348	220	250
e. Number of culverts installed in ditches	48	30	33
f. Number of pumps rehabilitated/ replaced	8	4	5
g. Number of pump stations online of the telemetry system currently	7	27	40
i. % of Force Drainage requests addressed in 30 days	80%	80%	100%
j. % of Gravity drainage request addressed in 30 days	75%	78%	80%
<i>Quality of Community & Family Life</i>			
<i>1. To educate the public on dumping debris in drains</i>			
a. Place "No Dumping" markers on catch basins/drain boxes.	1,000	1,000	1,000
<i>2. To provide culvert and catch basin cleaning parishwide to alleviate the potential of homes being flooded.</i>			
a. Provide culvert and catch basin inspections and cleaning.	477	320	340

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessment	12,005,456	11,889,038	12,333,183	12,461,876	12,461,876
Intergovernmental	284,799	535,641	348,675	171,975	171,975
Charge for Services	(561)	0	4,175	0	0
Miscellaneous Revenue	(12,022)	0	120,575	5,000	5,000
Utility Revenue	28,415	40,000	20,000	20,000	20,000
Other Revenue	15,939	15,373,236	15,374,044	0	0
Operating Transfers In	692,070	0	233	0	0
TOTAL REVENUES	13,014,096	27,837,915	28,200,885	12,658,851	12,658,851
EXPENDITURES:					
Personal Services	4,624,852	5,645,161	4,790,431	5,784,291	5,784,291
Supplies & Materials	959,093	1,464,185	1,276,640	1,421,666	1,421,666
Other Services & Charges	2,348,038	2,659,133	2,397,991	2,694,692	2,694,692
Repair & Maintenance	1,827,931	1,961,774	1,844,060	1,731,460	1,731,460
Debt Service	0	373,236	373,236	0	0
Allocated Expenditures	609,013	652,549	652,549	609,013	609,013
Capital Outlay	423,793	3,049,843	3,049,843	2,135,000	2,135,000
Operating Transfers Out	2,218,521	16,849,470	16,849,470	0	0
TOTAL EXPENDITURES	13,011,241	32,655,351	31,234,220	14,376,122	14,376,122
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, DEBT SERVICE, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					-0.84%
INCREASE (DECREASE) TO FUND BALANCE					
	2,855	(4,817,436)	(3,033,335)	(1,717,271)	(1,717,271)
FUND BALANCE, JANUARY 1	5,490,108	5,492,963	5,492,963	2,459,628	2,459,628
FUND BALANCE, DECEMBER 31	5,492,963	675,527	2,459,628	742,357	742,357

BUDGET HIGHLIGHTS

- 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2019 collections are estimated at \$5,500,155, 4.9% more than 2017 collections and 2.5% more than 2018 projected collections, approved.
- On November 16, 2013, an ad valorem tax was renewed for years 2018-2027, 7.31 mills maximum authorized, which will generate an estimated \$6,952,721 for 2019, approved.
- Major operating expenditures: - Approved.
 - Other contracts, \$1,285,000 privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force, \$15,000 decrease.
 - Gasoline and Oil, \$300,000, same as 2018.
 - Diesel/Pumps, \$900,000, same as 2018.
 - Pump repairs, \$450,000 an increase of \$50,000.
 - Contractors repairs, \$300,000 same as 2018.
 - Canal and Lateral Ditch Maintenance, \$80,000, same as 2018.
 - Collection Canal Cleaning, \$20,000, same as 2018.
 - Permit monitoring, \$46,000, same as 2018.
- Personnel: - Approved.
 - Add one (1) Automation Analyst Hardware, Grade 108
 - Eliminate one (1) Field Tech II, Grade 104

252 DRAINAGE TAX FUND

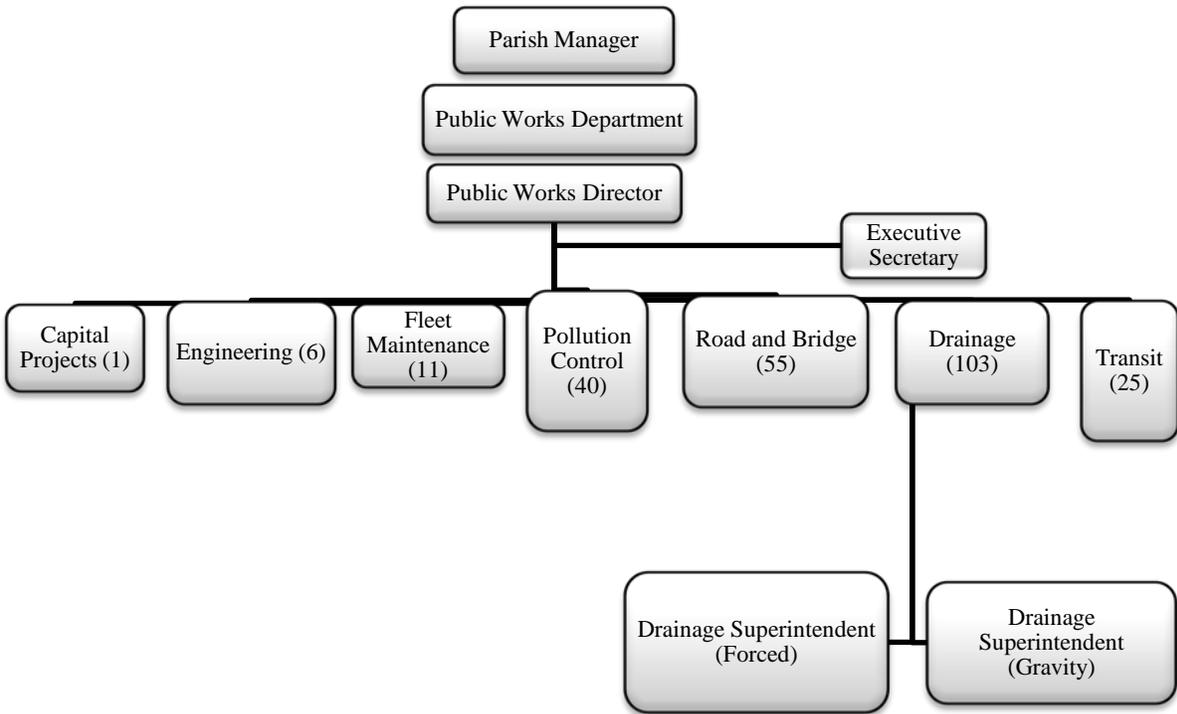
BUDGET HIGHLIGHTS (Continued)

- Capital: - Approved.
 - One (1) Pressure Washer Truck, \$135,000
 - One (1) Excavator with Slash Buster, \$300,000
 - Engine Replacement Program, \$200,000
 - Slip-line Culverts under Barataria, \$500,00
 - Suction Dredge, Bayou Grand Caillou, \$500,000
 - Suction Dredge, Summerfield Discharge Canal, \$500,000

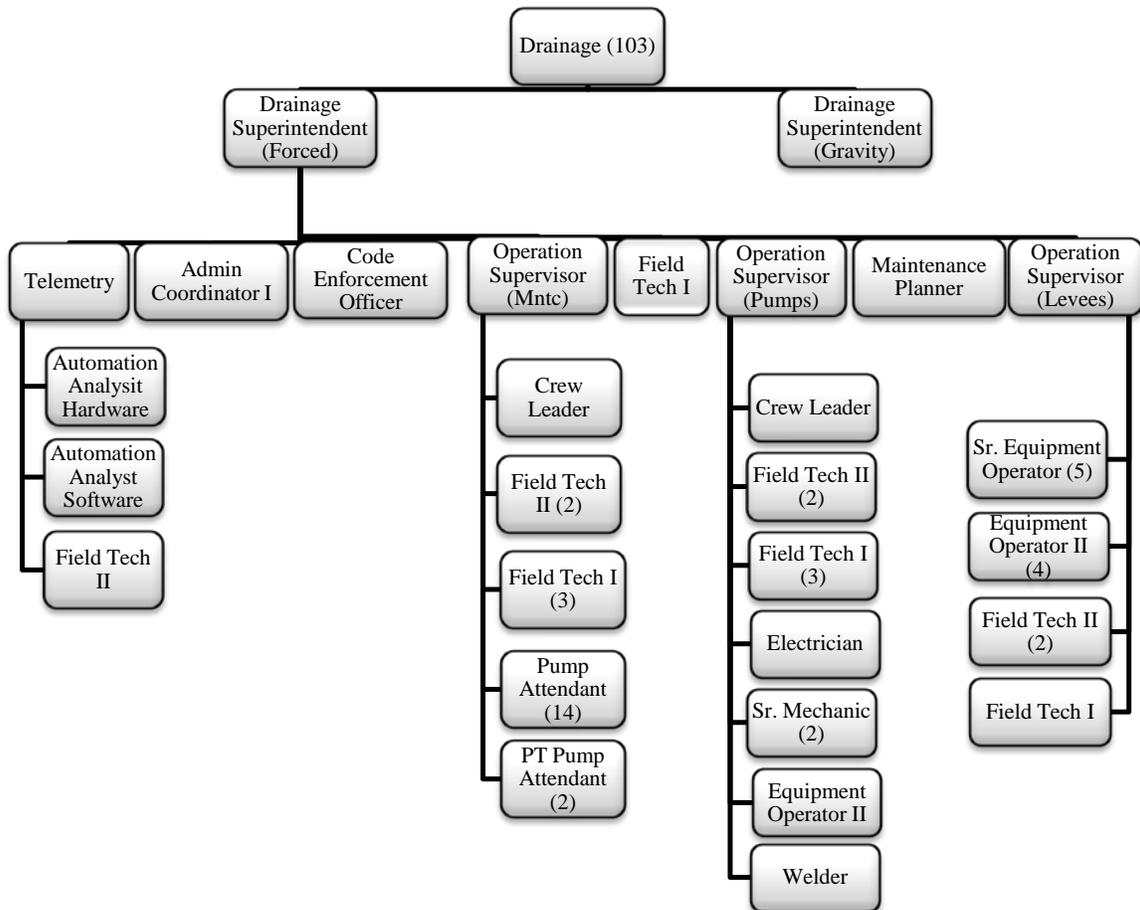
PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Drainage Superintendent	2	2	2	2	211	57,231	71,539	85,847
Automation/Intergration Supv	1	1	1	1	110	40,290	50,363	60,436
Op. Supv.-Drainage	6	5	6	6	109	35,974	44,967	53,960
Surveyor	2	1	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Automation Analyst Hardware	1	1	1	2	108	32,703	40,879	49,055
Automation Analyst Software	1	1	1	1	108	32,703	40,879	49,055
Engineering Analyst	1	0	1	1	108	32,703	40,879	49,055
Sr. Stat Equip Mechanic	2	2	2	2	108	32,703	40,879	49,055
Sr. Stat Equip Operator	12	10	12	12	108	32,703	40,879	49,055
Maintenance/Scheduler Plan	1	1	1	1	108	32,703	40,879	49,055
Crew Leader-Drainage	5	5	5	5	107	29,730	37,163	44,595
Welder	1	1	1	1	106	27,275	34,094	40,913
Equipment Operator II	16	13	16	16	106	27,275	34,094	40,913
Code Enforcement Officer I	1	0	1	1	106	27,275	34,094	40,913
Culvert Inspector	1	1	1	1	105	25,255	31,569	37,883
Pump Attendant	14	12	14	14	105	25,255	31,569	37,883
Equipment Operator I	5	5	5	5	104	23,603	29,504	35,404
Admin Coord I	2	2	2	2	104	23,603	29,504	35,404
Field Tech II	7	6	7	6	104	23,603	29,504	35,404
Field Tech I	19	13	19	19	103	22,267	27,834	33,400
TOTAL FULL-TIME	101	83	101	101				
Pump Attendant	2	1	2	2	105	12,628	15,785	18,942
TOTAL PART-TIME	2	1	2	2				
TOTAL	103	84	103	103				

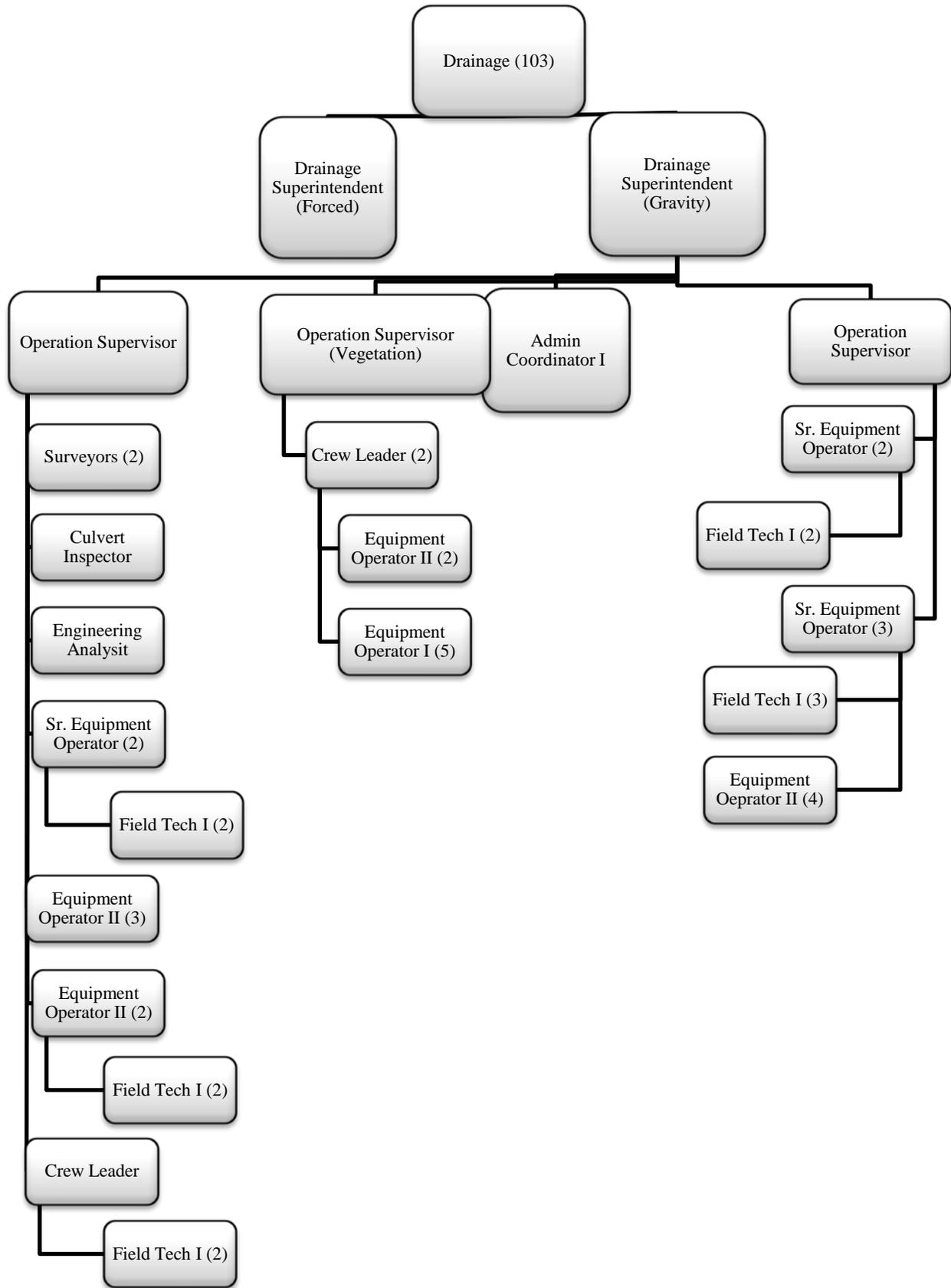
Terrebonne Parish Public Works/Drainage



Terrebonne Parish Public Works/Drainage - Forced



Terrebonne Parish Public Works/Drainage - Gravity



255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,241,983	5,134,038	5,366,699	5,500,155	5,500,155
Miscellaneous Revenue	<u>18,515</u>	<u>0</u>	<u>8,908</u>	<u>10,020</u>	<u>10,020</u>
TOTAL REVENUES	<u>5,260,498</u>	<u>5,134,038</u>	<u>5,375,607</u>	<u>5,510,175</u>	<u>5,510,175</u>
EXPENDITURES:					
Operating Transfers Out	<u>4,817,954</u>	<u>5,838,181</u>	<u>5,838,181</u>	<u>4,915,451</u>	<u>4,915,451</u>
TOTAL EXPENDITURES	<u>4,817,954</u>	<u>5,838,181</u>	<u>5,838,181</u>	<u>4,915,451</u>	<u>4,915,451</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					0.00%
INCREASE (DECREASE) TO FUND BALANCE	442,544	(704,143)	(462,574)	594,724	594,724
FUND BALANCE, JANUARY 1	2,263,891	2,706,435	2,706,435	2,243,861	2,243,861
FUND BALANCE, DECEMBER 31	2,706,435	2,002,292	2,243,861	2,838,585	2,838,585

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax used to fund capital projects and debt service for capital projects. The 2019 collections are estimated at \$5,500,155, 4.9% greater than 2017 collections and 2.5% greater than 2018 projected collections, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,508,549, approved.
- Maintain a reasonable balance for future bond payments (optimum 60 – 75% of next year’s bond debt).
- Transfer to Road Construction Fund, \$364,024, approved.
 - Asphalt Overlay Project.
- Transfer to Capital Projects Control Fund, \$42,878, approved.
 - Waterlife Museum Pavilion.

258 ROAD DISTRICT #6 O & M**PURPOSE OF APPROPRIATION**

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	36,966	37,411	37,445	37,443	37,443
Intergovernmental	562	550	553	553	553
Miscellaneous Revenue	845	100	822	200	200
TOTAL REVENUES	38,373	38,061	38,820	38,196	38,196
EXPENDITURES:					
Other Services & Charges	27,189	304,790	304,964	31,577	31,577
Allocated Expenditures	369	163	369	369	369
TOTAL EXPENDITURES	27,558	304,953	305,333	31,946	31,946
% CHANGE OVER PRIOR YEAR					-89.52%
INCREASE (DECREASE) TO FUND BALANCE	10,815	(266,892)	(266,513)	6,250	6,250
FUND BALANCE, JANUARY 1	260,077	270,892	270,892	4,379	4,379
FUND BALANCE, DECEMBER 31	270,892	4,000	4,379	10,629	10,629

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .80 mills ad valorem tax, which was adjusted and levied at .82 mills, generating an estimated \$37,413 for 2019, renewed for the years 2019 to 2028, approved.
- Street repairs in 2019 are proposed at \$30,000, approved.

267 – 276 ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1 - #10

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,796,726	1,977,620	2,042,722	1,781,607	1,781,607
Intergovernmental	53,309	39,900	54,899	49,022	49,022
Miscellaneous Revenue	108,906	8,900	23,333	7,400	7,400
TOTAL REVENUES	1,958,941	2,026,420	2,120,954	1,838,029	1,838,029
EXPENDITURES:					
General - Other	165,710	157,396	160,576	153,953	153,953
Road Lighting	1,837,057	2,631,066	2,683,054	2,144,981	2,144,981
TOTAL EXPENDITURES	2,002,767	2,788,462	2,843,630	2,298,934	2,298,934
% CHANGE OVER PRIOR YEAR					-17.56%
INCREASE (DECREASE) TO FUND BALANCE	(43,826)	(762,042)	(722,676)	(460,905)	(460,905)
FUND BALANCE, JANUARY 1	2,460,426	2,416,600	2,416,600	1,693,924	1,693,924
FUND BALANCE, DECEMBER 31	2,416,600	1,654,558	1,693,924	1,233,019	1,233,019

267 – 276 ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2019 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes & Special Assmt.	397,318	178,627	349,717	209,302	66,181	125,550	81,571	94,147	108,900	170,294
Intergovernmental	22,064	3,477	10,000	2,300	3,000	1,181	2,000	1,000	2,200	1,800
Miscellaneous Revenue	1,000	500	2,000	300	(500)	1,200	1,200	300	400	1,000
TOTAL REVENUES	420,382	182,604	361,717	211,902	68,681	127,931	84,771	95,447	111,500	173,094
EXPENDITURES:										
General - Other	29,021	17,209	28,913	16,841	7,496	9,242	9,527	10,569	11,871	13,264
Road Lighting	321,000	238,750	513,000	207,050	118,600	155,000	191,551	104,600	124,080	171,350
TOTAL EXPENDITURES	350,021	255,959	541,913	223,891	126,096	164,242	201,078	115,169	135,951	184,614
INCREASE (DECREASE) TO FUND BALANCE										
	70,361	(73,355)	(180,196)	(11,989)	(57,415)	(36,311)	(116,307)	(19,722)	(24,451)	(11,520)
BEGINNING FUND BALANCE	155,044	154,640	555,182	138,472	78,789	138,544	279,782	62,938	108,561	21,972
ENDING FUND BALANCE	225,405	81,285	374,986	126,483	21,374	102,233	163,475	43,216	84,110	10,452

District	Date Authorized	Maximum Authorized (See *)	2018 Budget		2019 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	November 3, 2008	5.50	5.00	500,334	3.75	396,918	2019
RLD#2	November 8, 2016	3.48	1.05	185,163	1.00	178,427	2027
RLD#3	November 3, 2009	6.01	2.50	584,377	1.50	349,217	2019
RLD#4	November 8, 2016	4.60	1.75	122,219	2.50	209,002	2027
RLD#5	November 3, 2008	5.56	1.75	43,785	2.75	66,081	2019
RLD#6	October 22, 2011	4.75	1.75	79,777	2.75	125,470	2021
RLD#7	October 22, 2011	6.16	3.50	227,119	1.25	81,471	2023
RLD#8	October 22, 2011	4.57	1.50	54,474	2.25	94,047	2021
RLD#9	October 22, 2011	6.30	1.25	63,239	2.00	108,801	2021
RLD#10	October 22, 2011	4.84	2.50	113,232	3.75	170,094	2021

* As Adjusted in the 2016 Reappraisal

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District’s Ad Valorem Tax Revenue (without penalties), maximum authorized, millages levied, and year tax expires.
- Each District has \$20,000 allocated towards crime cameras, approved.

277 HEALTH UNIT FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Public Safety			
<i>1. Providing Communicable Disease Control for persons residing in Terrebonne Parish</i>			
a. Clinical Preventive Services for Tuberculosis (total visits)	748	797	750
b. Disease Intervention Services for Tuberculosis/Immigrants/Refugees (man hours)	2,100	2,080	200
c. Clinical Preventive Services for STD/HIV (total visits)	1,524	2,400	1,400
d. Disease Intervention Services for STD//HIV (man hours)	650	300	500
e. Immunizations and Vaccine Preventable Disease services (Child/Adult immunizations)	290 , 80	250, 75	250, 75
f. Open and Closed Points of Distribution (PODs) supported	23	24	24
<i>2. Provide Chronic Disease and Injury Prevention Services</i>			
a. Coalition Support Man-hours	1,387	1,394	1,400
b. Pregnancy Associated, Fetal,, Infant, Child Mortality Abstract or Reviews (man hours)_	700	700	700
c. Wellspot facilities supported	42	48	45
d. Vital Records, Death Certificates Issued, Homebirth Certificate Assists	5,491	5,500	5,500
e. Public Health Data requests and presentations	232	12	10
<i>3. Provide Environmental Health Services to insure Food Safety and Sanitation</i>			
a. Food Establishment Inspections	2150	2175	2175
b. Food Complaints	36	36	40
c. Sewer Inspections	1378	1378	1380
d. Sewer Permits	310	315	320
e. Sewer Complaints	45	50	55
f. Institution Inspections	232	234	235
<i>4. Provide Services to improve Maternal and Child Health</i>			
a. First-time Mothers receiving Nurse Case Management (patients/visits)	45, 1065	47, 1200	45, 1100
b. Immunization records visits	555	795	500
c. Peer Breastfeeding Support Services	640	1,200	NA
d. Professional Baby-Friendly Dietician Hours	520	1,664	NA
<i>5. Insuring Access to and Linkage w/ Clinical Care</i>			
a. Referrals to a Medical Home	725	240	200
b. Community Social Worker Partner and Coalition hours	365	600	650
c. Community Health Improvement Coalition hours	850	1,200	1,500
d. Public Health and Primary Care Project hours	175	200	200
** Please note: Across each area/Program, we perform public health services including Disease Surveillance, Epidemiology, Laboratory, Policy Development/Support, Disaster Preparedness planning and response, Communications, Community Partnership Support, Health Equity and Continuous Quality Improvement are performed.			

277 HEALTH UNIT FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,535,891	1,534,765	1,581,992	1,580,867	1,580,867
Intergovernmental	39,360	39,340	39,054	39,054	39,054
Miscellaneous Revenue	58,286	500	57,181	500	500
TOTAL REVENUES	1,633,537	1,574,605	1,678,227	1,620,421	1,620,421
EXPENDITURES:					
Personal Services	171,917	276,093	208,287	352,873	352,873
Supplies & Materials	2,930	3,450	2,950	3,450	3,450
Other Services & Charges	584,034	563,754	543,728	543,758	543,758
Repair & Maintenance	3,630	15,500	9,050	15,500	15,500
Allocated Expenditures	8,576	7,926	7,926	8,576	8,576
Capital Outlay	1,356	278,765	278,765	0	0
Operating Transfers Out	0	0	0	500,000	500,000
TOTAL EXPENDITURES	772,443	1,145,488	1,050,706	1,424,157	1,424,157
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					6.61%
INCREASE (DECREASE) TO FUND BALANCE	861,094	429,117	627,521	196,264	196,264
FUND BALANCE, JANUARY 1	2,574,178	3,435,272	3,435,272	4,062,793	4,062,793
FUND BALANCE, DECEMBER 31	3,435,272	3,864,389	4,062,793	4,259,057	4,259,057

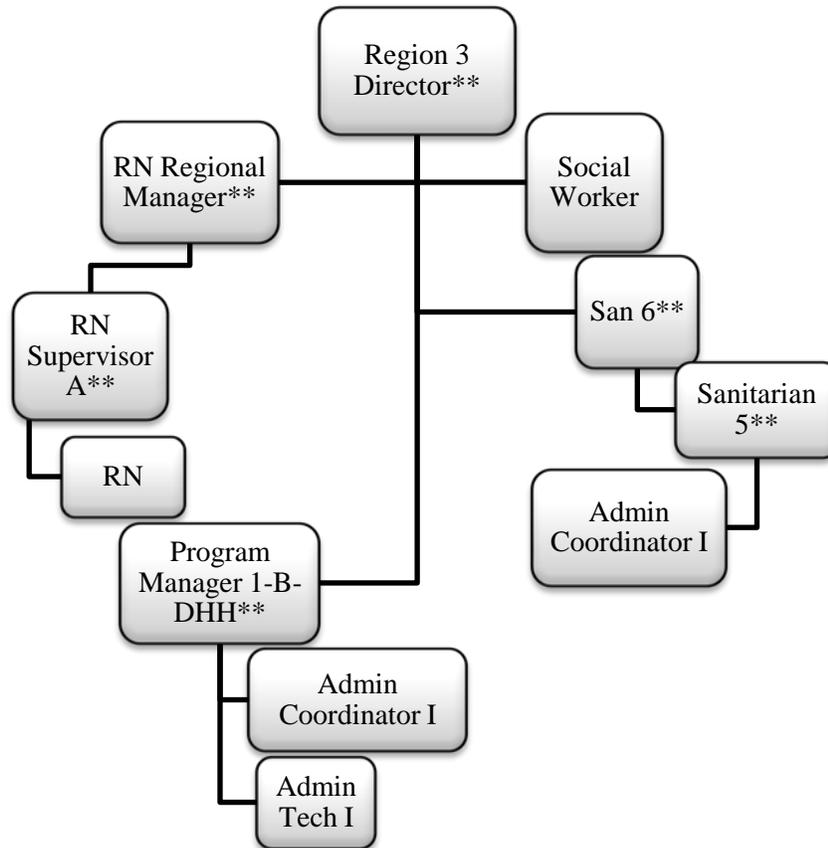
BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 4, 2008 for years 2010-2019, will generate an estimated \$1,578,867 in 2019. A special election on November 12, 2012 approved the millage thru 2029, approved.
- Reimbursement of various expenditures incurred by the State, \$382,080, an increase of \$2,080, approved.
- Personnel: - Approved.
 - Add one (1) Community Health Education Specialist, Grade 209

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registered Nurse	1	0	1	1	209	47,732	59,665	71,599
Community Health Education Spec	0	0	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	5	4	6	6				

Terrebonne Parish Health Unit



**Not an employee of Terrebonne Parish

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from this tax shall be used for the purpose of acquiring, constructing operating and maintain capital improvements to serve the elderly; and for operating and maintaining programs for the elderly and disabled persons in Terrebonne Parish through the Terrebonne Council on Aging, Inc. Terrebonne Council on Aging (TCOA) is governed by a Board of Directors consisting of 11 citizens of Terrebonne Parish that meet on a monthly basis. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana, there are both regional and single-parish planning and service areas. Many Councils on Aging (COAs) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between an AAA and a COA is that the AAA is charged with planning and coordinating a comprehensive system of services, and the COA ensures that those services are provided. This separation of functions provides for an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the “grass roots” involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards, etc. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA; therefore, it must fulfill both functions.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities but also links participants with resources offered by other agencies.

Those who are serviced are participants age 60 years and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services (Home-Delivered Meals, Commodities, Personal Care, Home Maker, Respite, Material Aid, Utility Assistance, and Senior Rx Medication Assistance), Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all the services we provide prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. We also give assistance to family caregivers overburdened by the responsibility of elderly care.

278 TERREBONNE PARISH COUNCIL ON AGING FUND

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community and Family Life</i>			
<i>1. To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of:</i>			
a. In-Home Respite	21,492	21,894	23,400
b. Personal Care	12,983	13,550	21,937
c. Homemaker	16,080	13,388	17,742
d. Home Delivered Meals	147,195	153,398	160,000
e. Congregate Meals	42,803	37,850	50,000
f. Veteran's Home Meals	1,736	2,720	2,000
g. Special Home Delivered Meals	1123	1,046	1,150
>Total Meals	192,857	195,014	213,150
h. Transportation, Elderly Urban and Rural	43,569	44,017	43,750
i. Transportation, Disabled Urban and Rural	7,714	6,943	7,550
j. Transportation, Rural General Public	8,969	8,398	9,000
k. Transportation, Private Pay and Other	1,539	1,406	1,420
>Total Transportation	61,791	60,764	61,720
l. Acadian on Call	2,322	1,918	N/A
m. Health Promotion & Disease Prevention	454	658	600
n. Information and Assistance	3,290	3,872	3,350
o. Legal Services	130	121	97
p. Material Aid (Senior Center, Food for Seniors, Home Delivered participants)	35,800	30,757	35,000
q. Material Aid, Family Caregiver	410	415	415
r. Material Aid, Local Caregiver	1,285	1,436	2,180
>Total Material Aid	37,495	32,608	37,595
s. Medication Management	233	138	180
t. Nutrition Education	21	22	20
u. Outreach	739	675	700
v. Public Education (Senior Center)	61	59	60
w. Recreation (Senior Center)	24,504	23,575	23,000
x. Telephoning	2,101	1,877	2,000
y. Utility Assistance	968	834	1,000
z. Visiting	620	550	800
aa. Wellness (Senior Center)	13,229	14,818	13,000
bb. Aging and Disability Resource Center (ADRC)	4,399	4,668	N/A
>Fair Market Value of Medication	\$630,923	\$425,445	N/A

278 TERREBONNE PARISH COUNCIL ON AGING FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessment	6,939,006	6,934,926	7,148,174	7,146,435	7,146,435
Intergovernmental	177,832	175,000	176,445	175,000	175,000
Miscellaneous Revenue	102,731	10,150	607	500	500
TOTAL REVENUES	7,219,569	7,120,076	7,325,226	7,321,935	7,321,935
EXPENDITURES:					
General -Other	344,928	232,500	348,614	348,636	348,636
Health and Welfare	0	542,650	542,650	84,150	130,650
Transfers to Council on Aging	6,200,000	8,000,000	8,000,000	7,000,000	7,000,000
TOTAL EXPENDITURES	6,544,928	8,775,150	8,891,264	7,432,786	7,479,286
% CHANGE OVER PRIOR YEAR					-14.77%
INCREASE (DECREASE) TO FUND BALANCE	674,641	(1,655,074)	(1,566,038)	(110,851)	(157,351)
FUND BALANCE, JANUARY 1	3,295,652	3,970,293	3,970,293	2,404,255	2,404,255
FUND BALANCE, DECEMBER 31	3,970,293	2,315,219	2,404,255	2,293,404	2,246,904

BUDGET HIGHLIGHTS

- A 7.50 mill ad valorem tax approved by voters November 4, 2008 (2010-2019), will generate an estimated \$7,133,435 in 2019. The millage was renewed on November 16, 2013 for years 2020-2029, maximum 7.50 mills, approved.
- Terrebonne Parish has a cooperative endeavor agreement with TCOA to provide services, \$7,000,000 estimated for 2019, approved.
- An independent budget is adopted by TCOA governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.
- In 2019, \$130,500 for elderly programs at Mechanicville Community Center, approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne ARC (TARC) provides innovative services, the opportunity for community inclusion and the enjoyment of a meaningful life for people in Terrebonne Parish with intellectual and developmental disabilities. TARC's mission is accomplished by providing Residential Services, Vocational Services, Day Habilitation Services, Transportation Services, Specialized Services and Social Opportunities.

Residential Services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 15 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy department), Cajun Confections Bakery (baked goods), Bon Appétit Cafeteria, The Bayouland Yard Krewe (lawn care service), Lagniappe Cleaning Company (janitorial department), Houma Grown (greenhouse and salsa department), Cedar Chest Boutique (four thrift store locations), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras bead recycling), Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment) and The Hen House (fresh yard eggs). These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual job placement is also facilitated for individuals in competitive work.

Day Habilitation - Options Plus Program offers services to participants with intellectual and developmental disabilities that do not wish to or cannot be employed, by utilizing innovative techniques in sensory stimulation, creative activities and volunteerism. Community inclusion is extremely important for this population.

Transportation Services are provided for adult participants to and from our day programs throughout the parish.

Music Therapy strengthens coordination, concentration, social skills and speech development while providing social opportunities for the participants. The music therapy program's only performing group is the TARC Bell Choir.

Let's Get Together is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of an intellectual or developmental disability. Each individual is screened by staff and officers for eligibility. The club plans and hosts social events that include dances, bowling nights and parties.

Special Services include Advocacy and Family Support services through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administers daily medications, handles emergency medical situations, monitors health conditions of participants, and when necessary, assists in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

TARC is an internationally accredited agency since June 2003. Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well known accreditation body within the field of rehabilitation and disabilities. TARC received re-accreditation in June 2015 for various programs, including TARC's Board of Directors which was accredited for the second time. The Board of Directors was an optional accreditation survey; however, surveyors were very impressed with their commitment and participation.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Quality of Community & Family Life			
<p>1. To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Transportation, Music Therapy, Counseling, Nursing Service, Social Work and Advocacy.</p> <p>a. Number of participants working the facility based employment.</p> <p>b. Dollar amount of money made by facility based employment.</p> <p>c. Number of participants working in mobile work groups.</p> <p>d. Dollar amount of money made by mobile work groups.</p> <p>e. Number of participants working in community retail locations.</p> <p>f. Dollar amount of money made by community retail locations.</p> <p>g. Total wages paid to participants working in all programs.</p> <p>h. Number of individuals participating in Community Based Employment Program</p> <p>i. Number of individuals participating in Vocational Programs.</p> <p>j. Number of individuals participating in Residential Programs.</p> <p>k. Number of programs offered.</p>	<p>42</p> <p>\$258,894</p> <p>36</p> <p>\$207,623</p> <p>41</p> <p>\$873,228</p> <p>\$580,899</p> <p>18</p> <p>171</p> <p>57</p> <p>11</p>	<p>38</p> <p>\$278,790</p> <p>36</p> <p>\$202,745</p> <p>40</p> <p>\$968,863</p> <p>\$593,825</p> <p>14</p> <p>165</p> <p>53</p> <p>11</p>	<p>25</p> <p>\$186,000</p> <p>39</p> <p>\$209,000</p> <p>62</p> <p>\$1,049,000</p> <p>\$605,320</p> <p>13</p> <p>179</p> <p>55</p> <p>11</p>
<p>2. To continue to provide transportation as required for the success of individuals in TARC programs.</p> <p>a. Number of vehicles in transportation fleet.</p> <p>b. Number of transportation miles.</p>	<p>43</p> <p>329,361</p>	<p>41</p> <p>342,673</p>	<p>44</p> <p>349,526</p>
<p>3. To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet criteria for membership.</p> <p>a. Number of participants.</p> <p>b. Number of events.</p>	<p>109</p> <p>7</p>	<p>97</p> <p>6</p>	<p>100</p> <p>6</p>
<p>4. To continue to seek opportunities to employ participants in supported employment by relocating retail businesses where there is community access.</p> <p>a. Number of retail businesses with community access.</p> <p>b. Number of participants working retail locations with community access.</p>	<p>6</p> <p>41</p>	<p>6</p> <p>40</p>	<p>8</p> <p>62</p>
Infrastructure Enhancement/Growth Management			
<p>1. To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.</p> <p>a. Amount of capital improvements budgeted.</p> <p>b. Amount of capital improvements expended.</p>	<p>\$928,186</p> <p>\$709,795</p>	<p>\$1,958,485</p> <p>\$1,393,782</p>	<p>\$3,311,226</p> <p>\$0</p>
<p>2. To design and build a candy/bakery/beignet shop</p> <p>a. Budget costs necessary for current stage of planning.</p> <p>b. Current percentage of project complete.</p>	<p>\$46,347</p> <p>3%</p>	<p>\$1,155,143</p> <p>88%</p>	<p>\$170,000</p> <p>100%</p>
<p>3. To begin planning, designing and constructing a new restaurant/gift shop</p> <p>a. Budget costs necessary for current stage of planning.</p> <p>b. Current percentage of project complete.</p>	<p>\$0</p> <p>0%</p>	<p>\$0</p> <p>0%</p>	<p>\$2,218,500</p> <p>50%</p>

279 TERREBONNE ARC

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessment	4,931,507	4,928,469	5,079,530	5,077,494	5,077,494
Intergovernmental	126,379	125,000	125,394	125,000	125,000
Miscellaneous Revenue	(10,511)	3,000	(13,949)	3,200	3,200
TOTAL REVENUES	5,047,375	5,056,469	5,190,975	5,205,694	5,205,694
EXPENDITURES:					
General -Other	245,174	217,500	224,574	229,654	229,654
Transfers to TARC	4,875,388	4,804,000	4,804,000	4,950,000	4,950,000
TOTAL EXPENDITURES	5,120,562	5,021,500	5,028,574	5,179,654	5,179,654
% CHANGE OVER PRIOR YEAR					3.15%
INCREASE (DECREASE) TO FUND BALANCE	(73,187)	34,969	162,401	26,040	26,040
FUND BALANCE, JANUARY 1	184,427	111,240	111,240	273,641	273,641
FUND BALANCE, DECEMBER 31	111,240	146,209	273,641	299,681	299,681

BUDGET HIGHLIGHTS

- A 5.33 mill ad valorem tax renewed by voters November 16, 2013 (2018-2027), will generate an estimated \$5,069,494 in 2019, approved.
- Terrebonne Parish currently has a cooperative endeavor agreement with Terrebonne ARC to provide services, \$4,950,000 estimated for 2019, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.

280 PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for youth and adult residents of the parish.</i>			
a. Participants in the Youth sporting programs of Baseball, Basketball, Cheerleading Football, Softball, Volleyball, Tennis, and Soccer	4,602	4,600	5,600
b. Participants in the Adult sporting programs of Basketball (Men), Softball (Women/Men), Volleyball (Women), Tennis, and Soccer	1,018	1,000	1,300
c. Participants in the Special Olympics sporting programs of Aquatics, Bocce, Bowling, Horseshoes, and Softball	95	100	100
d. State events hosted for the Youth Sporting programs	2	3	3
e. Events Special Olympics athletes participate in throughout the year	3	4	5
<i>2. To assist recreation volunteers in planning and organization of activities through out the parish</i>			
a. Volunteers in the Youth sporting programs	999	1,000	1,200
b. Volunteers in the Special Olympics sporting programs	107	100	100
<i>3. To promote competition with end of the season tournament with awards.</i>			
a. Youth sporting programs	5	5	8
b. Adult sporting programs	2	2	5
c. Special Olympics sporting programs	5	5	5
<i>4. To promote programs through the parish Arts and Craft division.</i>			
a. Number of Arts Funding Grants awarded for Arts and Crafts	6	10	12
b. Number of programs in the schools	0	0	2
c. Number of individuals participating	237	390	500
d. Number of audience members	6,150	7,440	8,500

280 PARISHWIDE RECREATION FUND

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessment	1,961,595	1,960,409	2,020,367	2,019,584	2,019,584
Intergovernmental	50,267	50,000	49,875	50,000	50,000
Charges for Services	116,569	173,550	126,986	144,250	144,250
Miscellaneous Revenue	(36,941)	500	18,053	13,100	13,100
Operating Transfers In	60,000	0	0	0	0
TOTAL REVENUES	2,151,490	2,184,459	2,215,281	2,226,934	2,226,934
EXPENDITURES:					
General - Other	169,212	172,577	168,426	167,199	167,199
Adult Softball	72,023	68,146	68,324	71,001	71,001
Adult Basketball	49,083	47,318	46,818	50,318	50,318
TPR - Administration	722,661	727,145	675,572	767,641	767,641
Sports Officials	11,024	0	0	0	0
Quality of Life Program	7,500	7,500	7,500	7,500	7,500
Youth Basketball	111,875	136,754	125,388	129,849	129,849
Football	199,640	182,888	173,378	202,995	202,995
Youth Softball	96,236	75,912	83,065	91,028	91,028
Youth Volleyball	18,678	22,372	21,168	22,507	22,507
Baseball	186,405	195,522	193,302	197,098	197,098
Adult Volleyball	423	502	486	507	507
Special Olympics	34,606	17,348	21,362	26,950	26,950
Summer Camp	142,565	196,691	190,465	215,000	215,000
Tennis Courts	26,441	103,418	96,700	80,911	80,911
Operating Transfers Out	850,000	40,000	40,000	0	0
TOTAL EXPENDITURES	2,698,372	1,994,093	1,911,954	2,030,504	2,030,504
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					3.91%
INCREASE (DECREASE) TO FUND BALANCE					
FUND BALANCE, JANUARY 1	912,426	365,544	365,544	668,871	668,871
FUND BALANCE, DECEMBER 31	365,544	555,910	668,871	865,301	865,301

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax for years 2011-2020 was approved by the voters November 4, 2008, which has been levied at 2.12 mills, \$2,016,384 in 2019, approved.
- Registration Fees proposed will generate an estimated \$106,600 in 2019, approved.
- Tennis Memberships and court fees proposed will generate an estimated \$30,000 in 2019, approved.
- Special Olympics, \$26,950, approved.
- Summer Camps, \$215,000, approved.

280-521 PARISHWIDE RECREATION FUND – TPR ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	623,153	635,337	601,109	686,824	686,824
Supplies and Materials	11,698	25,078	18,634	16,900	16,900
Other Services and Charges	56,933	58,230	50,625	56,417	56,417
Repair and Maintenance	1,577	7,800	3,863	7,500	7,500
Capital Outlay	29,300	700	1,341	0	0
TOTAL EXPENDITURES	722,661	727,145	675,572	767,641	767,641
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.67%

2019 ADOPTED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	30,000	75,000	35,000	5,000	61,000
Recreation Insurance	12,000	18,000	10,000	5,300	15,500
Other Fees	1,000	14,000	1,000	0	500
Official Fees	61,849	93,995	37,028	12,207	100,098
Travel & Training	25,000	2,000	8,000	0	20,000
TOTAL EXPENDITURES	129,849	202,995	91,028	22,507	197,098

2019 ADOPTED BUDGET SUMMARY	ADULT SOFTBALL	ADULT VOLLEYBALL	ADULT BASKETBALL
Operating Supplies	5,000	100	1,000
Recreation Insurance	7,000	0	7,000
Official Fees	59,001	407	42,318
TOTAL EXPENDITURES	71,001	507	50,318

BUDGET HIGHLIGHTS

- No significant changes.

280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

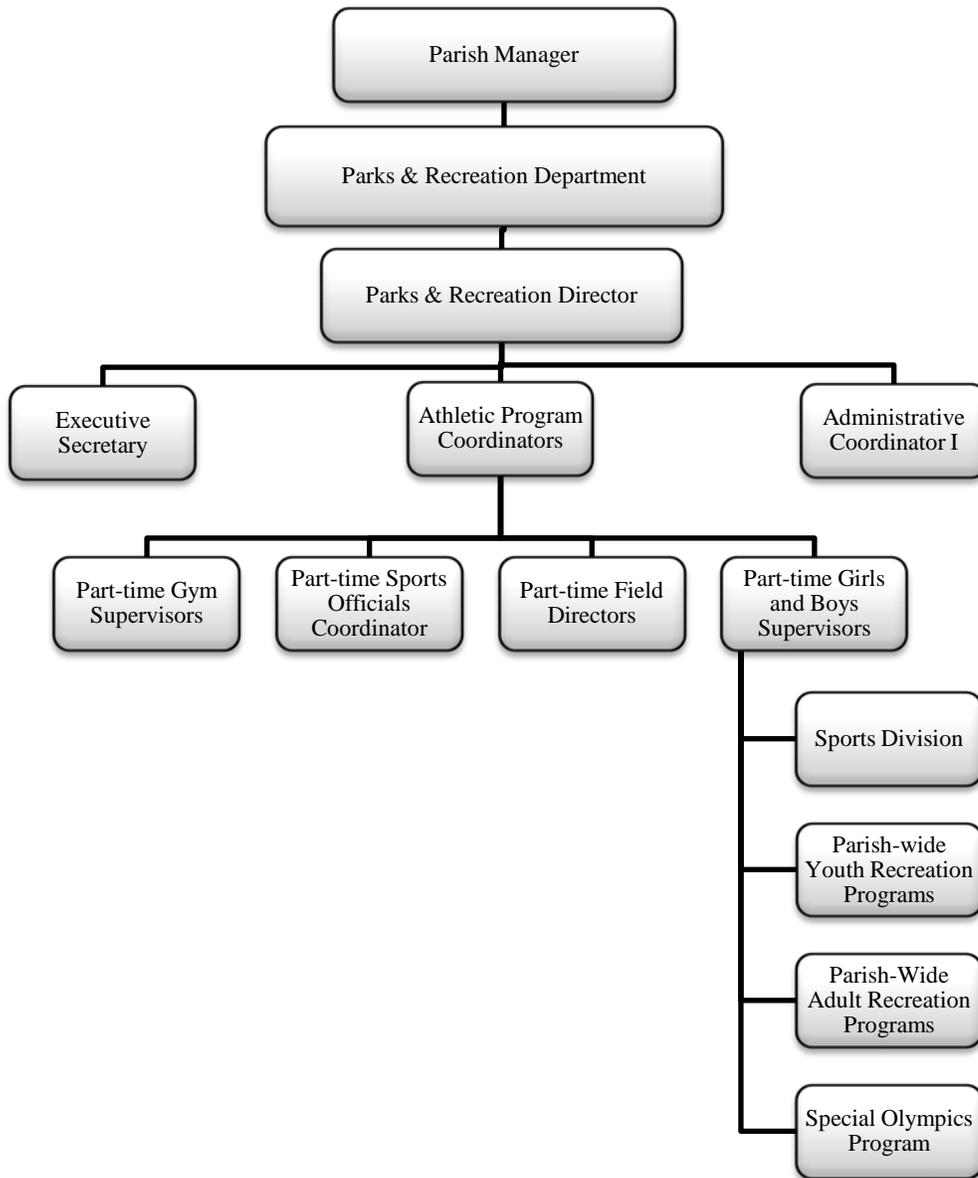
PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	0	1	1	II	69,822	92,717	115,612
Athletic Program Coord.	2	2	2	2	208	44,197	55,246	66,295
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	5	4	5	5				
Laborer I/General	4	4	4	4	101	10,099	12,623	15,148
Gym Supervisor **	17	17	17	17	101	10,099	12,623	15,148
TOTAL PART-TIME	21	21	21	21				
TOTAL	26	25	26	26				

(Gym Supervisors average 16 hrs/wk)

***Note 2: The gym Supervisors manage the use of each district gym. The number of employees does not represent the number of gyms, most gyms have multiple rotating on call supervisors per one slot budgeted.*

Terrebonne Parish Parks & Recreation Department



280-522 PARISHWIDE RECREATION FUND – SPORTS OFFICIALS (Clearing Account)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department is to account for all the officials needed to officiate over the various sports taking place throughout the year.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	11,024	0	0	0	0
TOTAL EXPENDITURES	<u>11,024</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Wages and fringes of \$406,903 are allocated to the various sports programs, approved.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
*Sports Officials	50	50	50	50	101	10,099	12,623	15,148
TOTAL PART-TIME	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>				

**The number of officials is an average needed at any given time.*

280-523 PARISHWIDE RECREATION FUND - QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
TOTAL EXPENDITURES	<u><u>7,500</u></u>	<u><u>7,500</u></u>	<u><u>7,500</u></u>	<u><u>7,500</u></u>	<u><u>7,500</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish Arts Funding Program, \$7,500, approved.

280-532 PARISHWIDE RECREATION FUND - SPECIAL OLYMPICS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Supplies and Materials	1,135	1,500	650	1,200	1,200
Other Services and Charges	<u>33,471</u>	<u>15,848</u>	<u>20,712</u>	<u>25,750</u>	<u>25,750</u>
TOTAL EXPENDITURES	<u><u>34,606</u></u>	<u><u>17,348</u></u>	<u><u>21,362</u></u>	<u><u>26,950</u></u>	<u><u>26,950</u></u>
% CHANGE OVER PRIOR YEAR					55.35%

BUDGET HIGHLIGHTS

- No significant changes.

280-534 PARISHWIDE RECREATION FUND - SUMMER CAMPS

The function of the Summer Camps is to provide an organized summer time camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts and crafts, etc.

<u>Recreation District</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Rec. District #1	33,000	33,000	33,000
Rec. District #2			
Rec. District #3			
Rec. District #4	20,000	20,000	23,000
Rec. District #5			
Rec. District #6			
Rec. District #7	33,000	33,000	22,000
Rec. District #8	15,000	15,000	23,000
Rec. District #9	33,000	33,000	33,000
Rec. District #10	33,000	33,000	33,000
Rec. District #11	33,000	33,000	33,000
Village East			
Enrichment Program			15,000
	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$215,000</u>

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	142,565	196,691	190,465	215,000	215,000
TOTAL EXPENDITURES	<u>142,565</u>	<u>196,691</u>	<u>190,465</u>	<u>215,000</u>	<u>215,000</u>
% CHANGE OVER PRIOR YEAR					9.31%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements with Recreation Districts, \$215,000, approved.

280-535 PARISHWIDE RECREATION FUND – TENNIS COURTS

The function of the Tennis Courts is to provide a recreation, multi-court tennis facility complex capable of hosting individual, league and tournament play.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2018 ADOPTED
Personal Services	0	23,478	19,863	34,611	34,611
Supplies and Materials	100	6,512	7,834	5,000	5,000
Other Services and Charges	26,341	73,428	69,003	41,300	41,300
TOTAL EXPENDITURES	26,441	103,418	96,700	80,911	80,911
% CHANGE OVER PRIOR YEAR					-21.76%

BUDGET HIGHLIGHTS

- The tennis complex was created in 2017.
- Tennis memberships and court fees proposed will generate \$30,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Laborer I/General	4	4	4	4	101	10,099	12,623	15,148
TOTAL PART-TIME	4	4	4	4				

281 MENTAL HEALTH UNIT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Parish Mental Health Unit is to protect and promote health and to ensure access to medical, preventive and rehabilitative services for those in need with a mental illness and/or addictive disorders in a manner that honors the dignity and freedom of all persons involved; and to promise the realization of healthy lifestyles of those served and the health and welfare of their families and the community at large.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	388,599	388,308	400,263	400,115	400,115
Intergovernmental	9,959	9,900	9,882	9,882	9,882
Miscellaneous Revenue	7,812	150	11,996	0	0
TOTAL REVENUES	406,370	398,358	422,141	409,997	409,997
EXPENDITURES:					
General -Other	27,251	25,011	24,806	24,763	24,763
Health & Welfare-Other	150,457	203,566	166,464	195,128	195,128
Terr. Alcohol/Drug Abuse	90,756	118,049	112,146	118,049	118,049
Operating Transfers Out	47,514	47,514	47,514	47,514	47,514
TOTAL EXPENDITURES	315,978	394,140	350,930	385,454	385,454
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-2.51%
INCREASE (DECREASE) TO FUND BALANCE					
	90,392	4,218	71,211	24,543	24,543
FUND BALANCE, JANUARY 1	762,441	852,833	852,833	924,044	924,044
FUND BALANCE, DECEMBER 31	852,833	857,051	924,044	948,587	948,587

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills for years 2010-2019 approved by the voters November 4, 2008 is estimated to generate \$399,472. On November 16, 2013, the renewal was approved for years 2020-2029, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively, approved.
- Transfer to Criminal Court Fund-Drug Court Dept., \$47,514, approved.

PURPOSE OF APPROPRIATION

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY (SCLHSA) The South Central Louisiana Human Services Authority (SCLHSA) was established in 2006 by Legislative Act 449 of the Louisiana Legislature to provide addictive disorder, developmental disability and mental health services to the residents of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist, St. Mary and Terrebonne Parishes. The SCLHSA was created to be responsive to the local needs of the citizens in its respective parishes. It strives to identify and address patient needs through partnerships with local governments, clients, advocates and providers.

The mission of the South Central Louisiana Human Services Authority (SCLHSA) is to promote overall health within the general population by increasing the public awareness and access for individuals with behavioral health and developmental disabilities to integrated primary care and community based services while promoting wellness, recovery and independence through education and the choice of a broad range of programmatic and community resources.

Behavioral Health Services (Mental Health and Addictions) are provided at each of SCLHSA's five outpatient clinics in its seven parish catchment area to include the Terrebonne Behavioral Health Center in Houma. Services are broken down into Assessment and Treatment.

Assessment Services include screenings, behavioral health assessments, diagnosis, and assignment to level of care as warranted by the client's needs. In addition, the Center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the behavioral health assessment. Placement within any point on the continuum of services is implemented contingent upon availability and/or authorization by insurance plans.

Treatment Services include individual, group, and family counseling, psychiatric assessments, medication management, medication and compliance education, nursing services, psychological evaluations, and discharge planning. Case Management Services provided include advocacy and linking to community resources. In addition, SCLHSA provides crisis intervention and facilitates placement at acute psychiatric facilities and at addiction residential units as determined by the crisis assessment.

Contracted Services:

Security Services at Terrebonne Behavioral Health Clinic- Signal 88 Security – 250 operational days; average 9.25 hrs/day at a rate of \$ 21/hour.

Transportation for Clinic Appointments- Bergeron Mobile – Provides transportation to patients who otherwise do not have a mode of transportation to go to the Terrebonne Behavioral Health Center to see the physician/counselor. Transportation was provided for 193 appointments in the last agreement period.

Mentoring Service to residents of Senator Circle- Gulf Coast Social Services – Program Director – oversight (33%), part-time mentoring staff (7 staff – 50%) includes staff travel through parish, supplies, and rent and utilities to Senator Circle for part time use of building.

Staffing Services- Gulf Coast Social Services – Contractor will provide staffing to the SCLHSA's Terrebonne Behavioral Health Center. Staff includes one fulltime Case Manager and one Administrative Coordinator. The assigned staff are responsible for case management services to patients of the center and reception duties as well as submitting billable services to patients and/or insurance carriers.

281-409 MENTAL HEALTH UNIT - HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)
281-412 MENTAL HEALTH UNIT- TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)

281-409 Mental Health Unit- Health & Welfare-Other (Terrebonne Treatment Center) - The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 60% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To provide a continuum of services.</i>			
a. Percentage of adults and adolescents with an addictive disorder who successfully complete treatment	96%	80%	80%
b. Percentage of adults and adolescents with an addictive disorder who report improvement at discharge	98%	80%	80%
c. Percentage of adults with depression who report improvement in disposition during and/ or after treatment.	84%	60%	60%
d. Percentage of appointments kept for assessments and ongoing client appointments.	69%	75%	75%
e. Percentage of SCLHSA clients who state they would continue to receive services at our clinics if given the choice to go elsewhere.	96%	90%	90%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	150,457	203,566	166,464	195,128	195,128
TOTAL EXPENDITURES	150,457	203,566	166,464	195,128	195,128
% CHANGE OVER PRIOR YEAR					-4.15%

BUDGET HIGHLIGHTS

- No significant changes.

281-412 Mental Health Unit- Terrebonne Alcohol/Drug Abuse (Terrebonne Assessment Center) - The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 40% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To have people with behavioral health issues participate in activities that promote wellness.</i>			
a. Number of participants who sign in and participate in activities annually.	24	N/A	N/A

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Other Services and Charges	90,756	118,049	112,146	118,049	118,049
TOTAL EXPENDITURES	90,756	118,049	112,146	118,049	118,049
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

282 COASTAL RESTORE BONDS

PURPOSE OF APPROPRIATION

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System. In 2018, the Parish refunded these bonds and issued \$15,312,854 of Sales Tax Bonds for the Morganza Levee Improvement project.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Miscellaneous Revenue	449	155	481	415	415
Other Revenue	0	55,737,854	55,737,854	0	0
Operating Transfers In	0	4,270,594	4,270,594	0	0
TOTAL REVENUES	<u>449</u>	<u>60,008,603</u>	<u>60,008,929</u>	<u>415</u>	<u>415</u>
EXPENDITURES:					
Local Coastal Prgm Dev	0	60,138,508	60,138,508	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>60,138,508</u>	<u>60,138,508</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	449	(129,905)	(129,579)	415	415
FUND BALANCE, JANUARY 1	130,186	130,635	130,635	1,056	1,056
FUND BALANCE, DECEMBER 31	130,635	730	1,056	1,471	1,471

BUDGET HIGHLIGHTS

- In 2018, the Parish has a total of \$60,138,508 budgeted for the refunding of the 2012 bonds (\$43,951,727), the bond issuance cost (\$1,056,721) and the Morganza to the Gulf Project (\$15,130,060), approved.

283 TERREBONNE LEVEE & CONSERVATION DISTRICT

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District on the basis of an intergovernmental agreement.

The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects led by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army Corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project’s purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



283 TERREBONNE LEVEE & CONSERVATION DISTRICT

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	5,241,878	5,134,038	5,366,699	5,500,155	5,500,155
Miscellaneous Revenue	85,613	3,500	7,700	7,000	7,000
Operating Transfer In	4,000,000	0	0	0	0
TOTAL REVENUES	9,327,491	5,137,538	5,374,399	5,507,155	5,507,155
EXPENDITURES:					
Other Services & Charges	5,732,802	4,854,157	4,854,157	1,800,105	1,800,105
Allocated Expenditures	49,723	58,436	58,436	49,723	49,723
Transfer Out	3,410,246	3,429,812	3,405,974	3,527,348	3,527,348
TOTAL EXPENDITURES	9,192,771	8,342,405	8,318,567	5,377,176	5,377,176
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND TRANSFERS OUT					-62.92%
INCREASE (DECREASE) TO FUND BALANCE	134,720	(3,204,867)	(2,944,168)	129,979	129,979
FUND BALANCE, JANUARY 1	3,369,563	3,504,283	3,504,283	560,115	560,115
FUND BALANCE, DECEMBER 31	3,504,283	299,416	560,115	690,094	690,094

BUDGET HIGHLIGHTS

- In November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project collections in 2019, estimated \$5,500,155, approved.
- The Levee and Conservation District drawdown, \$1,798,905, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$3,527,348 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document.

285 BAYOU COUNTRY SPORTS PARK

PURPOSE OF APPROPRIATION

The Terrebonne Parish Consolidated Government, in collaboration with Recreation District 2-3, initiated and facilitated the study and development of the Master Plan for Bayou Country Sports Park. In 2012, the Parish purchased 114.3 acres (with an option to purchase an additional 39.9 acres) for the construction of the Park. In 2014, the Parish and Houma Area Convention and Visitors Bureau successfully entered a cooperative endeavor to utilize a Hotel-Motel Tax of 1% voted by the people of the Parish to assist with the funding.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	226,627	216,113	253,282	236,343	236,343
TOTAL REVENUES	226,627	216,113	253,282	236,343	236,343
EXPENDITURES:					
Other Services and Charges	1,035,391	0	0	0	0
Operating Transfer Out	203,700	893,325	893,325	204,800	204,800
TOTAL EXPENDITURES	1,239,091	893,325	893,325	204,800	204,800
% CHANGE OVER PRIOR YEAR					-77.07%
INCREASE (DECREASE) TO FUND BALANCE	(1,012,464)	(677,212)	(640,043)	31,543	31,543
FUND BALANCE, JANUARY 1	1,757,757	745,293	745,293	105,250	105,250
FUND BALANCE, DECEMBER 31	745,293	68,081	105,250	136,793	136,793

BUDGET HIGHLIGHTS

- Hotel Motel Tax in the amount of \$236,343 is estimated for 2019 to use for the annual debt service of \$204,800 and use any remaining funds to supplement the Bayou Country Sports Park, approved.

299 CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Charges for Services	44,478	146,000	144,984	85,000	85,000
Fines and Forfeitures	4,085,224	2,944,111	3,206,087	4,085,224	4,085,224
Miscellaneous Revenue	3,234	0	900	0	0
Operating Transfers In	1,987,660	2,237,660	2,237,660	2,237,660	2,237,660
TOTAL REVENUES	6,120,596	5,327,771	5,589,631	6,407,884	6,407,884
EXPENDITURES:					
Personal Services	3,072,494	3,176,061	3,177,955	3,487,243	3,487,243
Supplies & Materials	110,385	117,919	112,500	116,000	116,000
Other Services & Charges	2,887,880	2,092,857	2,357,378	2,613,688	2,613,688
Repair & Maintenance	3,661	5,600	4,732	4,000	4,000
Allocated Expenses	14,350	6,000	0	0	0
Capital Outlay	0	18,618	18,618	0	0
Operating Transfers Out	0	0	0	186,953	186,953
TOTAL EXPENDITURES	6,088,770	5,417,055	5,671,183	6,407,884	6,407,884
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY, AND TRANSFERS OUT					15.36%
INCREASE (DECREASE) TO FUND BALANCE	31,826	(89,284)	(81,552)	0	0
FUND BALANCE, JANUARY 1	132,588	164,414	164,414	82,862	82,862
FUND BALANCE, DECEMBER 31	164,414	75,130	82,862	82,862	82,862

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$4,085,224 for 2019, approved.
- General Fund Supplement, \$1,940,146, an increase of \$200,000, approved.
- Juvenile Detention Supplement, \$250,000 same as 2018, approved.
- Mental Health and Drug Abuse Fund Supplement, \$47,514, same as 2018, approved.

299 CRIMINAL COURT FUND

PERSONNEL SUMMARY

299-122 DISTRICT ATTORNEY - JUVENILE SERVICES

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Licensed Professional Counselor	1	1	1	1	N/A	****	****	****
Caseworker	2	2	2	2	N/A	****	****	****
TOTAL FULL-TIME	3	3	3	3				
Admin Tech I	1	1	1	1	N/A	****	****	****
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	4	4				

299-123 DISTRICT ATTORNEY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
Secretary	20	20	20	20	N/A	****	****	****
Receptionist	4	4	4	4	N/A	****	****	****
Caseworker	25	19	25	25	N/A	****	****	****
Investigator	10	10	10	10	N/A	****	****	****
Victim's Assistant Coordinator	1	1	1	1	N/A	****	****	****
Case Manager	1	0	1	1				
Clerks	9	7	9	9	N/A	****	****	****
TOTAL	71	62	71	71				

299-125 DRUG COURT

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director	1	1	1	1	N/A	****	****	****
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Caseworker	3	3	3	3	N/A	****	****	****
Counselor	2	3	3	3	N/A	****	****	****
Secretary	1	0	0	0	N/A	****	****	****
Case Manager	1	1	1	1	N/A	****	****	****
TOTAL	9	9	9	9				

206 THRU 241 GRANT FUNDS

GRANT FUNDS

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	15,726,282	48,109,461	45,865,807	8,955,442	8,955,442
Charges for Services	397,979	231,891	377,406	188,266	188,266
Miscellaneous Revenue	23,626	7,360	61,134	3,853	3,853
Other Revenue	5,015	0	0	0	0
Operating Transfers In	1,499,163	1,460,206	1,460,206	1,296,387	1,296,387
TOTAL REVENUES	17,652,065	49,808,918	47,764,553	10,443,948	10,443,948
EXPENDITURES:					
Personal Services	3,524,862	4,620,613	4,684,894	4,097,677	4,097,677
Supplies & Materials	569,400	822,012	823,099	558,583	558,583
Other Services & Charges	10,448,163	40,836,699	38,515,542	4,839,374	4,839,374
Repairs & Maintenance	261,802	296,632	330,000	1,015,511	1,015,511
OJP Hurricane Relief	9,608	0	0	0	0
Recovery Construction	1,915,208	1,997,891	2,020,064	0	0
CDBG Projects	567,623	485,697	485,695	0	0
Capital Outlay	54,493	1,142,914	1,152,885	7,141	7,141
Operating Transfers Out	2,088,761	193,630	193,630	131,000	131,000
TOTAL EXPENDITURES	19,439,920	50,396,088	48,205,809	10,649,286	10,649,286
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-78.57%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,787,855)	(587,170)	(441,256)	(205,338)	(205,338)
FUND BALANCE, JANUARY 1	5,235,127	3,447,272	3,447,272	3,006,016	3,006,016
FUND BALANCE, DECEMBER 31	3,447,272	2,860,102	3,006,016	2,800,678	2,800,678

BUDGET HIGHLIGHTS

- CDBG-Recovery (Funds 241/ 641) has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Capital Improvements Section for highlights.
- CDBG Entitlement (Fund 225) supplements the following:- Approved.
 - Homeless Shelter, \$120,000
 - Head Start, \$11,000

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS (Continued)

- The General Fund Supplements the following programs:- Approved.
 - Homeless Shelter (Fund 234), \$18,400, same as 2018.
 - Home Investment Partnership (Fund 235), \$50,874, same as 2018.
 - Urban Transit (Fund 237), \$508,823, a 1.9% increase.
 - Head Start Program (Fund 239), \$490,785, an 11.5% decrease.
 - Rural Transit (Fund 240), \$12,188, same as 2018.
 - Section 8 (Fund 219), \$40,000, same as 2018.

PROGRAMS AND PERSONNEL SUMMARIES

206 – JAG (Justice Assistance Grant Program). Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

211 – HMGP 4080-109-0001. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Isaac. This grant provides assistance to mitigate and target repetitive loss structures in the Parish.

212 – OCD LMI Cost Share Program. The Louisiana Office of Community Development provides funding to assist qualified low to moderate families in meeting the 25% match requirement of the FEMA Hazard Mitigation Grant Program, which provides home elevation services for qualified properties in flood zone areas.

216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force). The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

218 - Moderate Rehab Single Room Occupancy. The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual’s income. First priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

219 - Section 8 Vouchers. The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To increase the availability of decent, safe and affordable housing</i>			
a. Number of families being assisted with Housing Choice Vouchers	375	360	370
b. Vouchers issued	0	86	0
c. Landlords participating	181	175	180
<i>2. To promote the Self-Sufficiency Program of assisted households</i>			
a. Clients participating in the Family Self Sufficiency Program	43	40	40

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS

- o No significant changes.

PERSONNEL SUMMARY

219-604 VOUCHER'S PROGRAM

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	57,231	71,539	85,847
Administrative Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Administrative Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>				

220 - HUD Assist Portability. The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under Section 8 of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

221 - Department of Health/Human Resources. This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, Child, and Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

223- Flood Mitigation Assistance (FMA). This program is funded through a reimbursable grant from FEMA through the Governor's Office of Homeland Security and Emergency Preparedness. This funding is being used to eliminate long term risk of flood damage to structures insured under the National Flood Insurance Program. This program will elevate and upgrade 14 structures.

225 - Housing /Urban Development Grant. The Community Development Block Grant Program (CDGB) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
1. To provide Housing Rehabilitation/Reconstruction Services to lower income households. a. Improved the quality of owner occupant housing by providing Housing Rehabilitation/Reconstruction and Emergency Repair to lower income homeowners.	23	23	23
2. To provide the local match for the Louisiana Emergency Shelter Grant that supports the Beautiful Beginnings Center. a. Provided local match for Beautiful Beginnings Center to provide shelter and assist homeless families in becoming self-sufficient. b. Provided savings match to residents to assist in transition to permanent housing.	50 14	50 14	50 14
3. To provide rental payments for Head Start Classrooms and supplement the cost of service delivery for the Head Start Program a. Enhanced services for lower income families by funding rent payments for two Head Start classrooms and other supplemental services required by the Head Start Program.	416	400	400

BUDGET HIGHLIGHTS

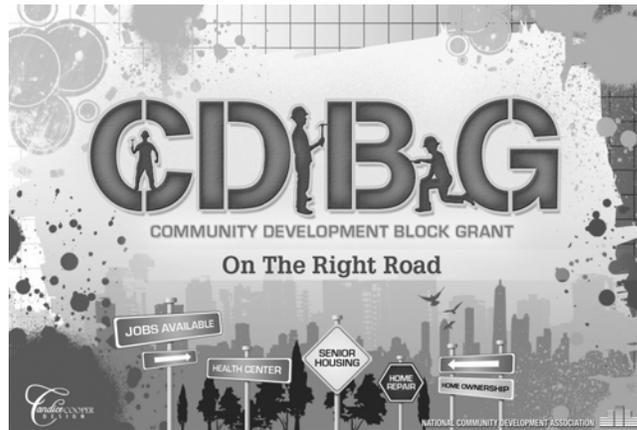
- No significant changes.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARIES

225-619 CDBG HOUSING REHAB

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	2	2	2	2	109	35,974	44,967	53,960
Housing Rehab Tech	4	4	4	4	107	29,730	37,163	44,595
TOTAL	6	6	6	6				



227 - Severe Repetitive Loss Fund. Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100 year flood level which will lower their insurance costs significantly.

228 - Department of Energy – (Weatherization). The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

229 - Department of Labor- CSBG Grant (Community Services Block Grant). The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

206 THRU 241 GRANT FUNDS (Continued)

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017	FY2018	FY2019
	Actual	Estimated	Projected
<i>Quality of Community & Family Life</i>			
1. Crisis Intervention Program provides immediate assistance to families that have experienced a family emergency that rendered them unable to pay.			
a. Number of clients assisted with crisis intervention;			
> Rent/Mortgage	18	24	24
> Shelter/Hotel	20	20	20
2. Budgeting Planning Class provides bill paying and saving tools to help clients become more stable and ultimately self-sufficient.			
a. Number of clients who developed family budgets	17	17	17
3. Commodities Program provides food to needy families quarterly to help lessen the burden of food cost.			
a. Number of families received food	712	650	750

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

229-643 CSBG PROGRAMS

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Human Development Admin.	1	1	1	1	211	57,231	71,539	85,847
Admin Coordinator I	3	3	3	3	104	23,603	29,504	35,404
TOTAL	4	4	4	4				

230 - Department of Health and Human Services – Energy (LIHEAP). The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

231 - HMGP Gustav (1786). The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

234 – Emergency Solutions Grant. The Emergency Solutions Grants Program funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at risk individuals. This shelter provides homeless families with shelter and essential supportive services that promote self-sufficiency at the Beautiful Beginnings Center. Funding is also provided for medium term rental assistance, utility deposits and security deposit to help rapidly re-house homeless individuals and families.

235 - Home Investment Partnership Program. The Home Investment Partnership Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities.

206 THRU 241 GRANT FUNDS (Continued)

236 - FEMA Emergency Food/Shelter. These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

237 - FTA Grant (Urban). The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.</i>			
a. Dollar amount of operating cost/vehicle per revenue mile	\$4.48	\$5.14	\$7.10
b. Dollar amount of operating cost/vehicle per revenue hour	\$81.52	\$93.56	\$129.26
c. Dollar amount of operating cost per passenger trip	\$11.84	\$13.59	\$18.78
d. Passenger Boarding/Revenue mile	0.38	0.38	0.38
e. Passenger Boarding/Revenue hour	6.88	6.88	6.88
f. Total annual passenger boarding	138,749	138,749	138,749
g. Total annual operating costs	\$1,643,125	\$1,885,728	\$2,605,312

BUDGET HIGHLIGHTS

- No significant changes.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARIES

237-690 PLANNING

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	57,231	71,539	85,847
Office Manager	1	1	1	1	208	44,197	55,246	66,295
TOTAL	2	2	2	2				

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	1	1	1	1				

237-692 VEHICLE OPERATIONS

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Field Supervisor	1	1	1	1	109	35,974	44,967	53,960
Senior Bus Operator	2	2	2	2	105	25,255	31,569	37,883
Bus Operator	10	8	10	10	104	23,603	29,504	35,404
Para Transit Operators	2	2	2	2	102	21,206	26,508	31,810
TOTAL	15	13	15	15				

237-693 VEHICLE MAINTENANCE

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,974	44,967	53,960
Mechanic II	2	1	2	2	106	27,275	34,094	40,913
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	4	3	4	4				

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	1	1	1	1				

206 THRU 241 GRANT FUNDS (Continued)

238 - FTA City of Thibodaux. The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

238-792 DIRECT VEHICLE OPERATIONS

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Bus Operator	2	1	2	2	104	23,603	29,504	35,404
TOTAL	<u>2</u>	<u>1</u>	<u>2</u>	<u>2</u>				

239 - ACF Head Start Program. The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To successfully transition all children and families into Kindergarten or Pre-Kindergarten services at the end of each school year.</i>			
a. All four year old children enrolled will transition into Kindergarten	3	7	3
b. All three year old children enrolled will transition into Pre-kindergarten services	203	181	202
<i>2. To continue to serve as many children and families as possible in the Head Start Program each school year.</i>			
a. Actual Numbers of Children Enrolled in the Head Start Program by school year	206	188	200

BUDGET HIGHLIGHTS

- No significant changes.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARY

JOB TITLE	2018	2018	2019	2019	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	57,231	71,539	85,847
Education Specialist	1	1	1	1	209	47,732	59,665	71,599
Program Specialist	4	4	4	4	206	38,967	48,709	58,451
Head Start Supv	2	2	2	2	109	35,974	44,967	53,960
Teacher	10	10	10	10	108	32,703	40,879	49,055
Assistant Teacher	10	10	10	10	103	22,267	27,834	33,400
TOTAL FULL-TIME	28	28	28	28				
Substitute Assistant Teacher	10	8	10	10	103	11,134	13,917	16,700
Bus Driver	1	1	1	1	102	10,603	13,254	15,905
Food Service Technician	6	6	6	6	101	10,099	12,623	15,148
TOTAL PART-TIME	17	15	17	17				
TOTAL	45	43	45	45				

240 - Federal Highway Administration (Rural Transit). The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

241/641 - HUD CDBG Recovery – Disaster First Time Homebuyer Program. The First-Time Homebuyer Disaster Recovery Program was created to increase the availability of owner-occupied housing to lower income families following Hurricanes Gustav and Ike by providing down payment and closing cost assistance to eligible First Time Homebuyers. Down payment assistance of up to \$35,000 and closing cost assistance not to exceed \$10,000 are made available only when funds from other resources are insufficient. This program is designed to assist First-Time Homebuyers that meet all standard bank qualifications, but are lacking sufficient funds for down payment and closing cost. Fund 641 has been established as a companion fund to account for infrastructure separately; however the two funds continue to be considered one program, one fund.

ENTERPRISE FUNDS

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund. To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund. To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010 and \$8 million in Taxable limited Tax Bonds in 2016.

Sanitation Fund. Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing necessary equipment.

Civic Center Fund. To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

300 – 306 UTILITIES DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

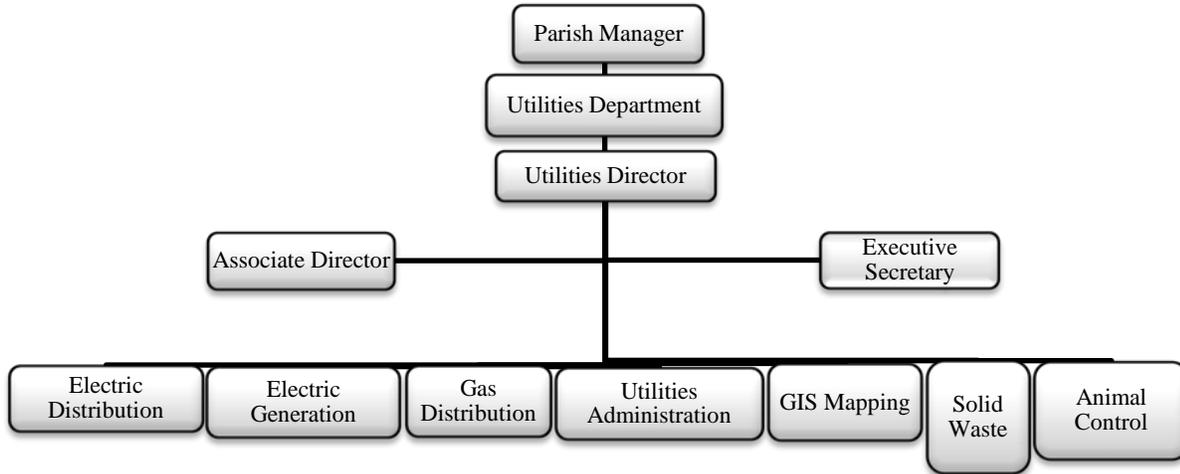
The Department of Utilities' mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Charges for Services	(19,396)	(17,500)	(12,239)	(17,500)	(17,500)
Miscellaneous Revenue	189,819	10,000	148,038	10,000	10,000
Utility Revenue	40,365,506	40,004,295	39,122,770	39,074,807	39,074,807
Other Revenue	162,441	7,500	36,546	7,500	7,500
Transfer In	225,000	225,000	225,000	255,000	230,000
TOTAL REVENUES	40,923,370	40,229,295	39,520,115	39,329,807	39,304,807
EXPENSES:					
Electric Generation	25,901,557	26,864,326	25,699,401	26,595,006	26,595,006
Electric Distribution	3,717,391	4,024,555	4,071,989	4,460,891	4,460,891
Gas Distribution	8,030,981	7,948,329	7,658,259	8,029,504	8,029,504
Utility Administration	2,859,851	3,027,267	2,949,446	3,283,380	3,283,380
G.I.S. Mapping System	248,571	287,174	201,554	314,876	314,876
Operating Transfer Out	7,991,346	3,969,246	3,969,246	3,969,246	3,969,246
TOTAL EXPENSES	48,749,697	46,120,897	44,549,895	46,652,903	46,652,903
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					1.26%
INCREASE (DECREASE) TO NET POSITION	(7,826,327)	(5,891,602)	(5,029,780)	(7,323,096)	(7,348,096)
NET POSITION, JANUARY 1	79,634,318	71,807,991	71,807,991	66,778,211	66,778,211
NET POSITION, DECEMBER 31	71,807,991	65,916,389	66,778,211	59,455,115	59,430,115

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for year 2019 totals \$15,013,099, approved.
- \$2,285,000 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for year 2019 are estimated to be \$1,800,000, approved.
- Transfer from GIS Technological Fund for the GIS Mapping System is \$230,000, a \$5,000 increase, approved.

Terrebonne Parish Utilities Department



300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 85 megawatts. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, LEPA No. 1 in Morgan City, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To Address Major Maintenance Items To Achieve Availability</i>			
a. Number of Turbine/Generator Major Inspections.	1	1	1
b. Number of Motor Testing/Reconditioning.	1	5	5
c.. Number of Instrument Calibrations.	503	503	503
d. Number of Switchgear Buckets Serviced.	10	10	10
<i>2. To Maintain CMMS Workorder System and Safety Awareness.</i>			
a. Total number of Workorders.	1,696	2,060	2,060
b. Number of Routine Maintenance Work orders.	600	600	600
c. Number of Preventative Maintenance Procedures.	1,096	1,460	1,460
d. Number of Job Safety Analysis.	1,696	2,060	2,060
e. Number of Daily Safety Kickoff Meetings	249	249	249
<i>3. To Maintain Unit Availability Considering Major Work Planning.</i>			
a. Number of Forced Outages.	1	1	1
b. Number of Total Starts.	40	40	40
c. Number of Yearly Available Hours.	23,652	23,652	23,652
d. Number of Unavailable Hours.	2,628	2,628	2,628
e. Percent Available Time	90%	90%	90%
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To Correct/Improve Major Maintenance Requirements Identified</i>			
f. Unit 15 Overhaul	0%	100%	0%
h. Unit 16 Flue Gas Recirculation Valve	100%	0%	0%
i. Wind Harding	0%	100%	0%
j. Black Start Generators	0%	100%	0%
<i>2. To Maintain Full Load Capabilities</i>			
a. Unit 14.	100%	100%	100%
b. Unit 15.	100%	100%	100%
c. Unit 16.	86%	88%	90%

300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	1,556,955	1,633,810	1,660,171	1,666,281	1,666,281
Supplies and Materials	137,128	168,480	147,976	154,110	154,110
Other Services and Charges	1,288,320	1,542,090	1,424,462	1,450,665	1,450,665
Repair and Maintenance	494,818	544,050	563,022	421,750	421,750
Capital Outlay (Depreciation)	586,832	530,000	587,000	587,000	587,000
Energy Purchases	21,837,504	22,445,896	21,316,770	22,315,200	22,315,200
TOTAL EXPENSES	25,901,557	26,864,326	25,699,401	26,595,006	26,595,006
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-5.03%

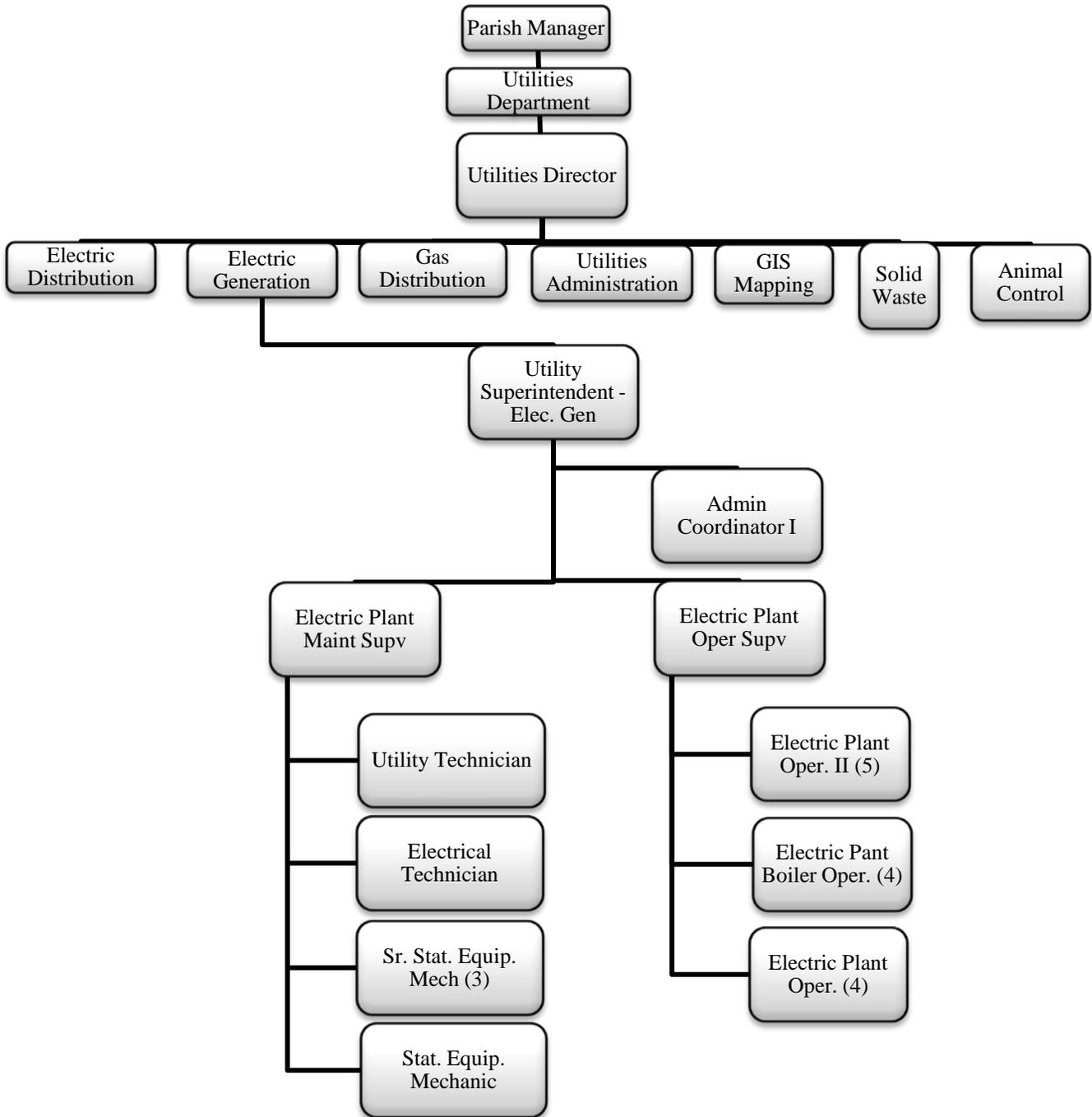
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Gen.	1	1	1	1	212	62,954	78,693	94,431
Electric Plant Oper Supv	1	1	1	1	110	40,290	50,363	60,436
Electric Plant Maint Supv	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	1	1	1	1	110	40,290	50,363	60,436
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Electric Plant Oper II	5	5	5	5	109	35,974	44,967	53,960
Sr. Stat. Equip. Mech	3	3	3	3	108	32,703	40,879	49,055
Electric Plant Boiler Oper.	4	4	4	4	108	32,703	40,879	49,055
Electric Plant Oper.	4	4	4	4	106	27,275	34,094	40,913
Stat. Equip. Mechanic	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	23	23	23	23				

Terrebonne Parish Utilities Department/Electric Generation



300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 13,885 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
1. Conduct regular inspections of distribution assets and facilities			
a. Substations - monthly	95%	95%	95%
b. Underground components (transformers, pedestals, etc.)	25%	70%	70%
c. Overhead components	75%	75%	75%
d. Infrared survey	100%	100%	100%
e. Poles	15%	50%	75%
f. Maintain SCADA System availability	90%	90%	90%
2. To provide a safe environment for employees.			
a. Maintain American Red Cross CPR certification for all employees	75%	75%	100%
b. Rigging Training	75%	75%	75%
c. OSHA ID	75%	75%	100%
d. Defensive Driving	75%	75%	75%
3. To maintain various statistical information for management reports.			
a. Convert all paper maintenance reports and files to pdf format and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.	100%	100%	100%
b. Number of customers	13,859	13,885	14,000
c. Retail sales (kwh)(millions)	349,090,282	385,000,000	400,000,000

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	326,772	423,985	331,425	438,525	438,525
Supplies & Materials	18,458	74,200	42,301	74,300	74,300
Other Services and Charges	791,696	1,093,180	1,027,617	1,112,826	1,112,826
Repair & Maintenance	408,748	598,190	498,646	663,240	663,240
Capital Outlay (Depreciation)	2,171,717	1,835,000	2,172,000	2,172,000	2,172,000
TOTAL EXPENSES	3,717,391	4,024,555	4,071,989	4,460,891	4,460,891
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					4.54%

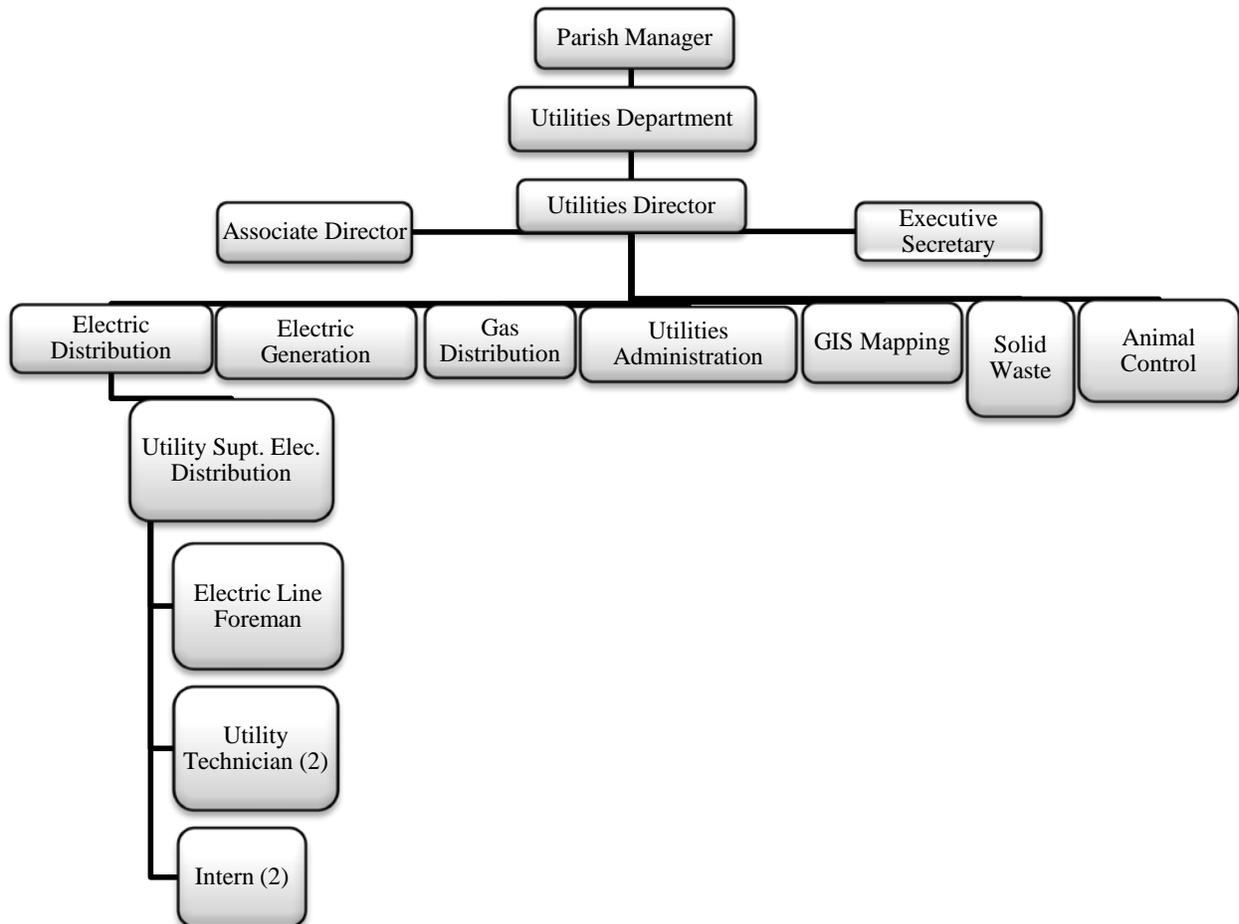
BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Line clearing and maintenance service, \$560,000, increase of \$20,000.
 - Line repairs, \$324,500, increase of \$49,500.
 - Substation repairs, \$110,000, increase of \$12,000.
- Capital: (Total \$5,470,000) – Approved.
 - 15KV Substation Breakers, \$250,000
 - 35KV Substation Breakers, \$350,000
 - Plant Sub.#2 Transformer, \$750,000
 - Tie Line Phase 2, \$200,000
 - SCADA, \$220,000
 - Line Maintenance, \$2,000,000
 - System additions, \$1,700,000

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Dist.	1	1	1	1	212	62,954	78,693	94,431
Electric Line Foreman	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	2	2	2	110	40,290	50,363	60,436
TOTAL FULL-TIME	4	4	4	4				
Intern-Grants Writer	1	0	1	1	206	19,484	24,355	29,226
Intern-Utility Technician	1	0	1	1	110	20,145	25,182	30,218
TOTAL PART-TIME	2	0	2	2				
TOTAL	6	4	6	6				

Terrebonne Parish Utilities Department/Electric Distribution



300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,800 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To upgrade and enhance ongoing Parish projects</i>			
a. Westside Blvd extension - upgrade gas pressure to MLK Blvd.	50%	50%	50%
<i>2. To upgrade existing gas distribution lines and facilities</i>			
a. Upgrade High St. regulator station	0%	0%	20%
b. Upgrade #9 & Broussard regulator stations	20%	40%	80%
c. Upgrade of gas distribution in Dr. Beatrous area	0%	0%	20%
d. Phase 20 St. Louis / McKinley area gas line improvement	0%	5%	90%
e. Bulkhead repairs center@ICWW and Lois@ICWW	10%	20%	60%
f. Phase 19 Maple / Connely area gas line improvement	98%	100%	100%
g. Phase 1 Copper Replacement Program - State Mandated - planning phase	0%	10%	20%
<i>Effective and Efficient Government</i>			
<i>1. To maintain various statistical information for management reports.</i>			
a. Number of Customers	14,733	14,750	15,000
b. Sales (CCF, in thousands)	763	880	950

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	890,417	1,075,824	892,170	1,110,616	1,110,616
Supplies and Materials	124,294	165,252	152,356	169,250	169,250
Other Services and Charges	391,174	468,753	429,955	495,738	495,738
Repair and Maintenance	110,410	247,500	192,778	262,900	262,900
Capital Outlay (Depreciation)	1,161,847	1,175,000	1,175,000	1,175,000	1,175,000
Energy Purchases	5,352,839	4,816,000	4,816,000	4,816,000	4,816,000
TOTAL EXPENSES	8,030,981	7,948,329	7,658,259	8,029,504	8,029,504
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					4.15%

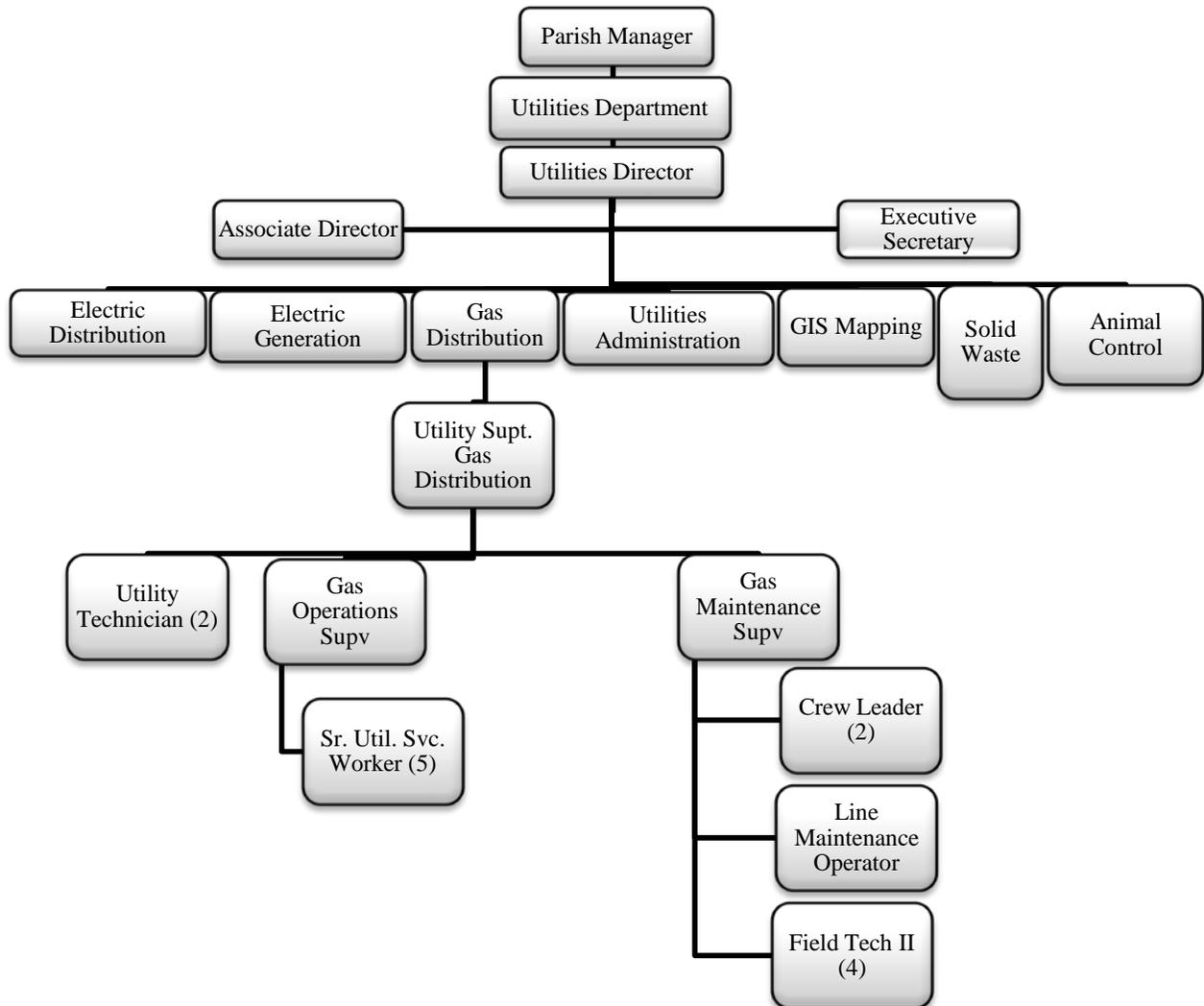
BUDGET HIGHLIGHTS

- Capital: - (Total \$2,557,600) – Approved.
 - Copper replacement, \$1,800,000
 - System additions, \$100,000
 - Replace Unit at #9 Boardwalk Station, \$57,600
 - Final Phase of cast iron replacement, \$400,000
 - Repair Lois Street crossing, \$200,000

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. Gas Distribution	1	1	1	1	212	62,954	78,693	94,431
Gas Maintenance Supv	1	1	1	1	110	40,290	50,363	60,436
Gas Operations Supv	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	1	2	2	110	40,290	50,363	60,436
Sr. Util. Svc. Worker-Gas	5	4	5	5	109	35,974	44,967	53,960
Crew Leader - Gas	2	2	2	2	108	32,703	40,879	49,055
Line Maintenance Operator	1	0	1	1	106	27,275	34,094	40,913
Field Tech. II - General	4	3	4	4	104	23,603	29,504	35,404
TOTAL	17	13	17	17				

Terrebonne Parish Utilities Department/Gas Distribution



300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017	FY2018	FY2019
	Actual	Estimated	Projected
<i>Effective and Efficient Government</i>			
<i>1. Monitor Electric Utility Monthly Performance Metrics</i>			
a. Energy supply and distribution volumes and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>2. Monitor Gas Utility Monthly Performance Metrics</i>			
a. Gas supply volumes, allocation, and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>3. Monitor Solid Waste Utility Monthly Performance Metrics</i>			
a. Collection contract performance and costs	100%	100%	100%
b. Transportation contract performance and costs;	100%	100%	100%
c. Disposal contract volumes and cost;	100%	100%	100%
d. Recycling volumes and cost;	100%	100%	100%
e. Operating expenses and revenues;	100%	100%	100%
f. Weekly & monthly status reports	100%	100%	100%
<i>4. Monitor Animal Control Division Monthly Performance Metrics</i>			
a. Intake and disposition statistics;	100%	100%	100%
b. Operating expenses and revenues;	100%	100%	100%
c. Weekly & monthly status reports	100%	100%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	677,157	723,373	766,985	995,859	995,859
Supplies and Materials	8,053	19,320	12,699	21,320	21,320
Other Services and Charges	2,113,862	2,207,624	2,097,184	2,189,251	2,189,251
Repair and Maintenance	6,033	13,950	9,578	13,950	13,950
Capital Outlay (Depreciation)	54,746	63,000	63,000	63,000	63,000
TOTAL EXPENSES	2,859,851	3,027,267	2,949,446	3,283,380	3,283,380
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					8.64%

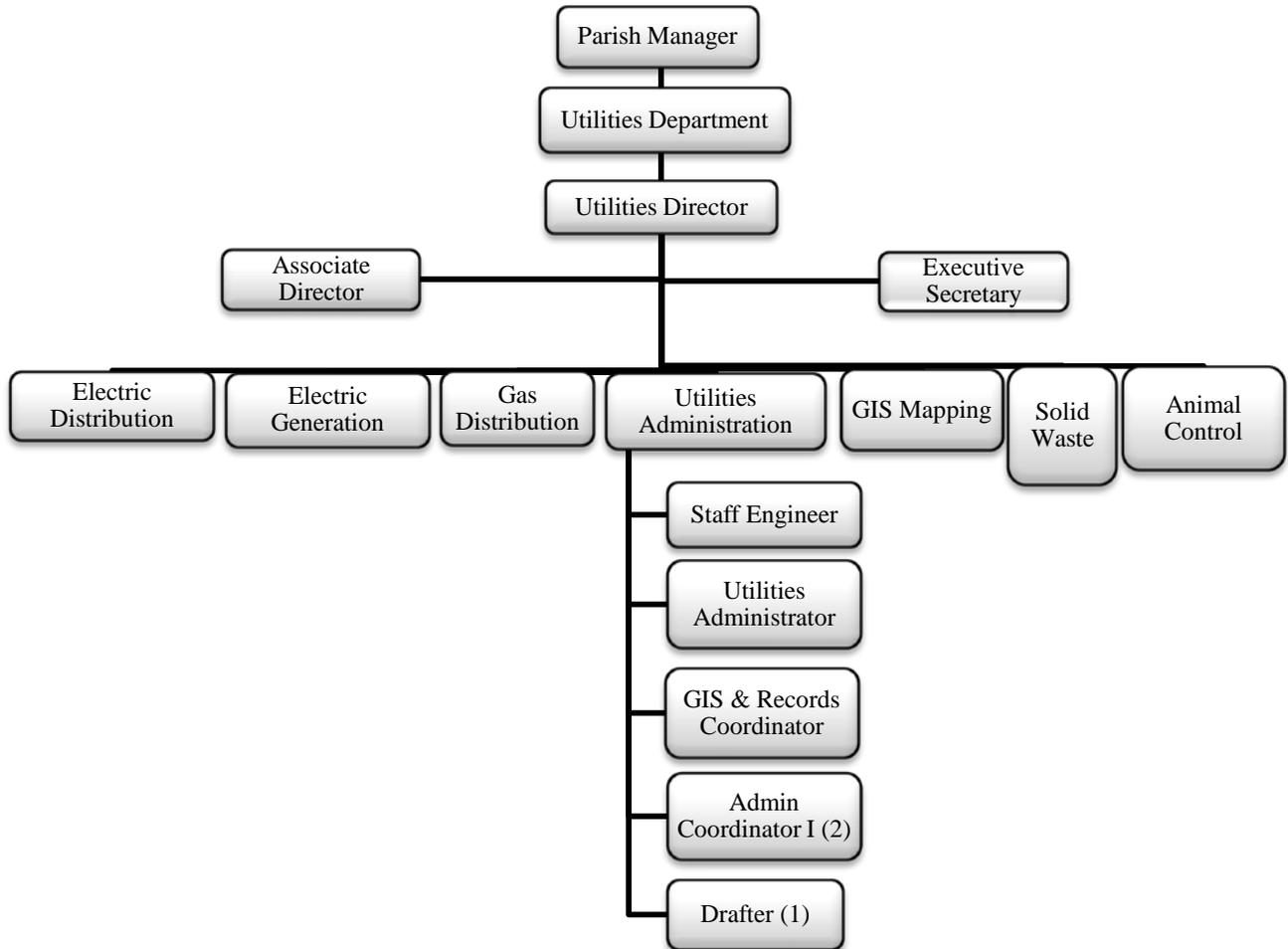
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utilities Director	1	1	1	1	IV	81,440	107,313	133,185
Assoc. Utilities Director	1	0	1	1	213	69,250	86,562	103,874
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
Utilities Administrator	1	1	1	1	210	52,028	65,035	78,042
GIS & Records Coordinator	1	0	1	1	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	2	1	2	2	104	23,603	29,504	35,404
Drafter	1	0	1	1	102	21,206	26,508	31,810
TOTAL FULL-TIME	9	5	9	9				

Terrebonne Parish Utilities Department/Administration



300 – 306 UTILITIES DEPARTMENT - 306 – 808 G.I.S. MAPPING SYSTEM

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	66,338	86,792	324	50,940	50,940
Supplies and Materials	1,263	1,200	1,179	1,300	1,300
Other Services and Charges	161,124	179,082	179,330	242,536	242,536
Repair & Maintenance	452	100	721	100	100
Capital Outlay (Depreciation)	19,394	20,000	20,000	20,000	20,000
TOTAL EXPENSES	248,571	287,174	201,554	314,876	314,876
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					10.37%

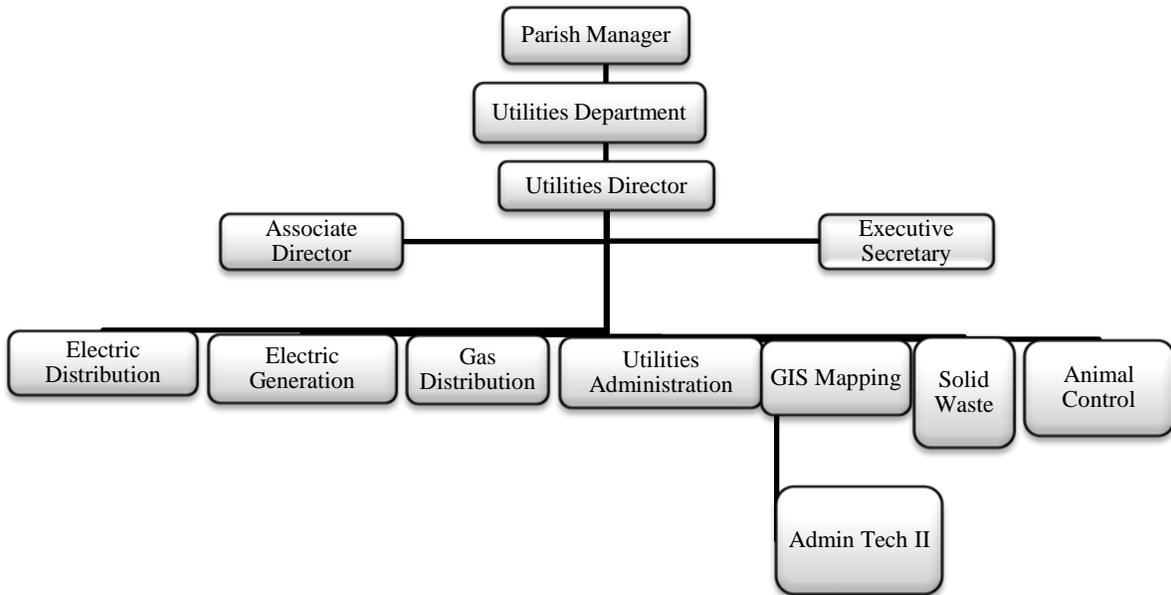
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GIS Manager	1	0	0	0	210	52,028	65,035	78,042
TOTAL FULL-TIME	1	0	0	0				
Administrative Tech II	1	0	1	1	102	10,603	13,254	15,905
TOTAL PART-TIME	1	0	1	1				
TOTAL	2	0	1	1				

Terrebonne Parish Utilities Department/G.I.S. Mapping System



310 – 312 POLLUTION CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

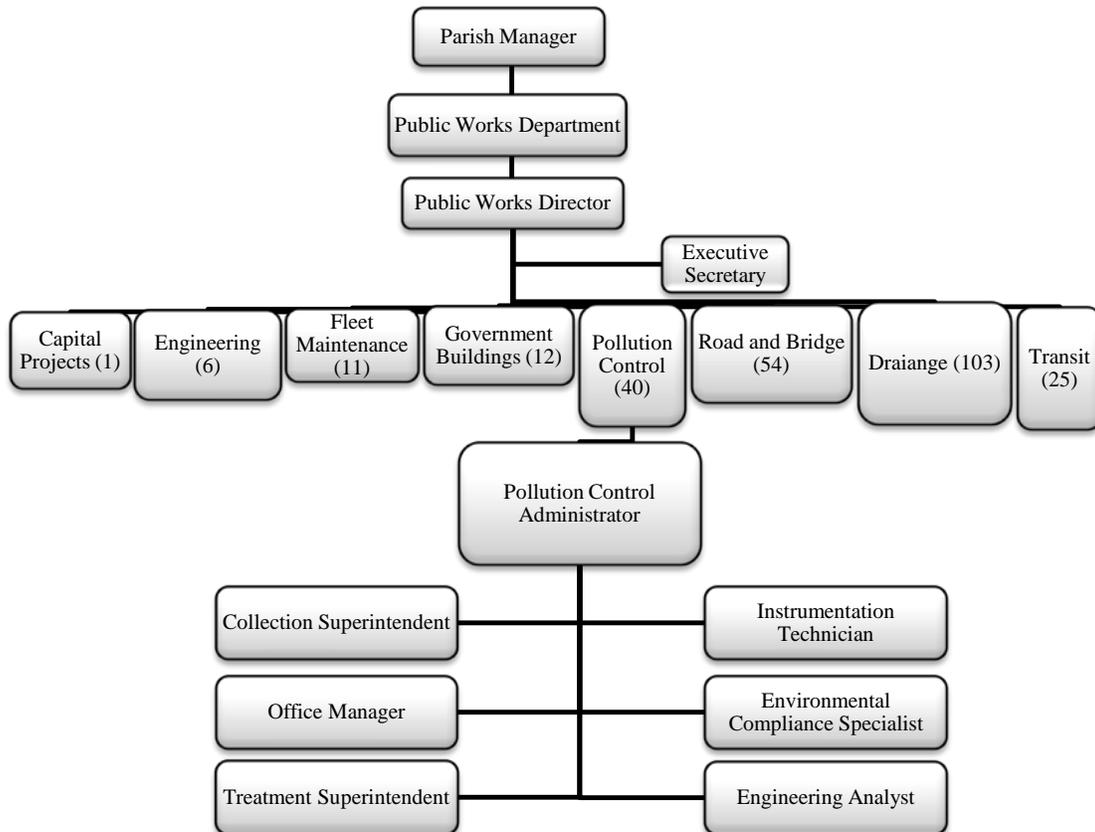
The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 273 miles of collection system, 181 lift stations and 13 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To Seek Agency Financing of Projects.</i>			
a. \$2 Million – DEQ Loan – Wetland Assimilation	100%	0%	0%
b. \$934,400 – DNR Loan – Energy Conservation project, Pumps & Motors	100%	0%	0%
c. \$8 Million – DEQ Loan – Sewer System Expansion & Holding Basin Renovations	15%	75%	100%
<i>2. To ensure compliance of all treatment plant permits.</i>			
a. Number of permitted treatment facilities	13	13	13
b. Total treatment plant capacity (MGD)	32.40	32.40	32.40
c. Total average plant discharge (MGD)	12.42	13.20	13.10
d. Total Laboratory Tests for Permits	4,464	4,464	4,464
e. Total Laboratory Tests for Quality Assurance	13,206	14,061	14,100
f. Total Laboratory Tests Outsourced	56	60	60
<i>3. To provide sewer service to citizens of the Parish.</i>			
a. Number of customer units	28,514	29,040	29,200
b. Number of miles of gravity line	273	274.5	276.0
c. Number of manholes	6,087	6,098	6,110
d. Number of lift stations	181	182	186
e. Number of miles of force mains	133.1	134	134.5
f. Number of flow holding basins in collection system	7	7	7
<i>4. To provide necessary maintenance for reliable operations.</i>			
a. Number of work orders issued, Collection System	4,327	4,110	4,122
b. Number of work orders issued, Treatment System	6	6	6
c. Number of Infrastructure Locates for LA One Call	5,701	5,666	5,683
d. Number of Main Line Repairs	24	26	25
e. Number of Service Line Repairs	63	46	55
f. Number of Manhole Repairs	15	50	15
g. Number of Force Main Repairs	8	8	8
h. Number of Main Line Stoppages	182	198	190
i. Number of Service Line Stoppages	226	324	275
j. Linear Footage of Gravity Main Videoed, Outsourced	28,287	25,000	26,644
k. Linear Footage of Service Line Videoed, Outsourced	14,000	10,000	12,000
l. Linear Footage of Gravity Main Internally Lined	0	500	3,000
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To provide for sewerage system expansion.</i>			
a. Number of Sewerage Systems Accepted	4	4	5
b. Number of subdivision/developments reviewed	32	35	33
<i>2. To reduce the level of Infiltration/Inflow.</i>			
a. Linear Feet of Testing and Video of Gravity Mains and Services	42,287	35,000	38,644
b. Point Repairs performed by Maintenance Contractor	49	38	44

310 – 312 POLLUTION CONTROL

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Infrastructure Enhancement/Growth Management (continued)			
<i>3. To Increase Sewer System Reliability/Efficiency.</i>			
a. Replace Switchgear for Generator and Motor Control Center at North Treatment Plant	100%	100%	0%
b. Redirect Flows from the Fannie Lift Station to Reduce Overflows	100%	0%	0%
c. Conversion of SCADA Transmission from Phone Line to Radio System	15%	25%	40%
d. Replace six (6) Fixed Aerators at North Plant	25%	75%	100%
e. Renovation of the Polk Street Lift Station, Funding Through an EPA 45% Grant	40%	40%	100%
f. In-House Lift Station Renovations	25%	50%	100%
g. Remediation of the South Treatment Plant Septage Receiving Area	100%	0%	0%
h. Restoration of Deteriorated Levees at South Treatment Plant	50%	75%	100%
i. Bayou Chauvin Force Mains Relocation	100%	0%	0%
j. Carriage Cove Lift Station Rehabilitation	50%	100%	0%
k. Helena Lift Station Replacement	50%	100%	0%
l. Lafayette Street Gravity Replacement	75%	100%	0%
m. Coteau Holding Basin Force Main Replacement	75%	100%	0%
n. Renovate Afton and Ardoyne Sewer Lift Stations	50%	100%	0%
o. Naquin Sewer Lift Station Relocation	10%	30%	100%
p. Coteau Holding Basin Dredging	100%	0%	0%
q. Restore Levee at South Plant between Cells 2 & 3	25%	100%	0%
r. Renovate Texas Sewer Lift Station	0%	20%	80%
s. Elevate Cell #1 Levee at South Treatment Plant with new Headworks	30%	50%	100%
t. Replace Gum Sewer Force Main from Lift Station to North Treatment Plant	0%	5%	30%

Terrebonne Parish Public Works/Pollution Control



310 – 312 POLLUTION CONTROL

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	8,492	158,039	158,039	0	0
Charges for Services	12,229	5,000	19,938	5,000	5,000
Miscellaneous Revenue	199,908	300,500	364,227	300,500	300,500
Utility Revenue	7,620,647	7,560,500	7,487,771	7,510,500	7,510,500
Other Revenue	268,632	5,000	3,646	5,000	5,000
Operating Transfers In	1,779,994	1,815,328	1,815,980	1,892,733	1,892,733
TOTAL REVENUES	9,889,902	9,844,367	9,849,601	9,713,733	9,713,733
EXPENSES:					
Sewerage Collection	4,806,967	4,803,247	4,862,829	5,010,611	5,010,611
Treatment Plant	3,197,941	3,471,528	3,454,696	3,660,851	3,660,851
EPA Grant Administration	484,986	654,186	561,154	723,531	723,531
Sewerage Capital Addt'n	791,017	700,000	700,000	790,000	790,000
Operating Transfers Out	1,334	0	0	0	0
TOTAL EXPENSES	9,282,245	9,628,961	9,578,679	10,184,993	10,184,993
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					5.77%
INCREASE (DECREASE) TO NET POSITION	607,657	215,406	270,922	(471,260)	(471,260)
NET POSITION, JANUARY 1	80,629,146	81,236,803	81,236,803	81,507,725	81,507,725
NET POSITION, DECEMBER 31	81,236,803	81,452,209	81,507,725	81,036,465	81,036,465

BUDGET HIGHLIGHTS

- Sewer collections for 2019 are estimated at \$7,510,000, approved.

310 – 312 POLLUTION CONTROL - 310 – 431 SEWERAGE COLLECTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at the treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	1,170,511	1,172,251	1,209,742	1,269,970	1,269,970
Supplies and Materials	85,057	123,650	117,546	125,830	125,830
Other Services and Charges	1,659,678	1,484,818	1,506,234	1,445,209	1,445,209
Repair and Maintenance	267,069	388,965	353,670	393,965	393,965
Capital Outlay (Depreciation)	<u>1,487,815</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,600,000</u>	<u>1,600,000</u>
TOTAL EXPENSES	<u>4,670,130</u>	<u>4,669,684</u>	<u>4,687,192</u>	<u>4,834,974</u>	<u>4,834,974</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.06%

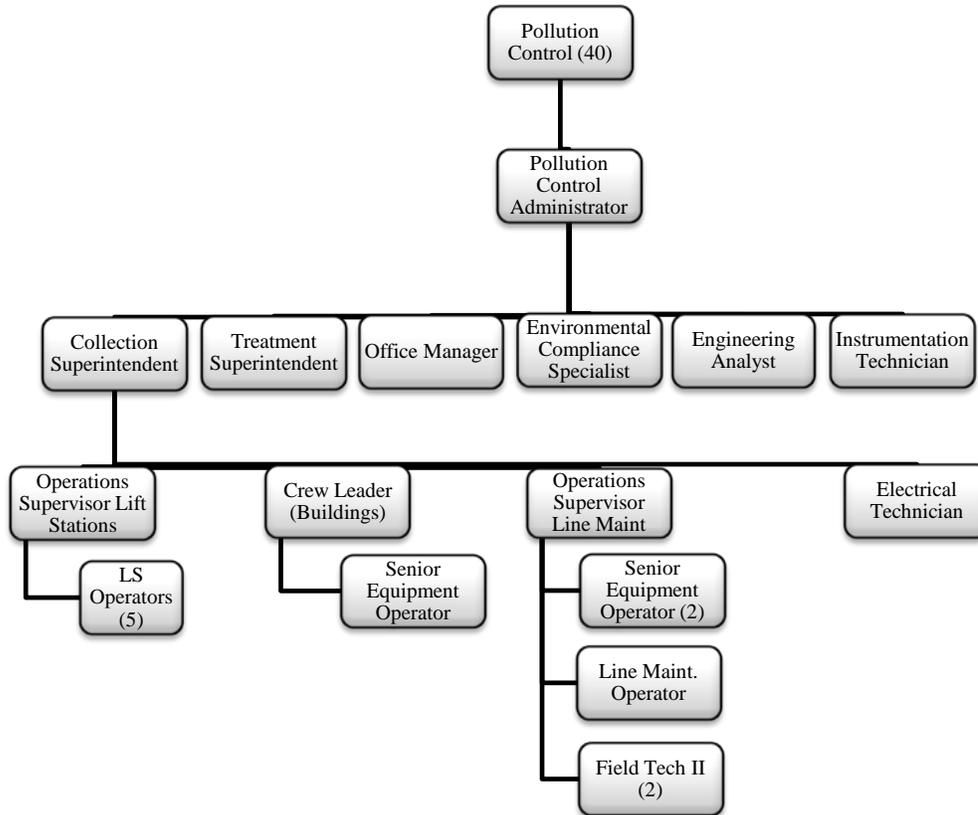
BUDGET HIGHLIGHTS

- Major Expenditures: - Approved.
 - Utility cost, \$495,000
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$160,000
 - Sewer Pump Repairs, \$80,000
 - Contractor’s Repairs, \$172,000
- Capital: (Total \$250,000) – Approved.
 - Convert lift station to submersible lift station, \$250,000

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Collect.	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Sr. Equip Operator	3	3	3	3	108	32,703	40,879	49,055
Crew Leader-Poll. Ctrl.	1	1	1	1	107	29,730	37,163	44,595
Pump Station Operator	5	5	5	5	107	29,730	37,163	44,595
Line Maint. Oper - Poll Ctrl	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	3	3	3	3	104	23,603	29,504	35,404
TOTAL	<u>17</u>	<u>17</u>	<u>17</u>	<u>17</u>				

Terrebonne Parish Pollution Control/Sewerage Collection



310 – 312 POLLUTION CONTROL - 310 – 432 TREATMENT PLANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 11 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	933,931	901,049	885,382	915,984	915,984
Supplies & Materials	166,372	335,750	272,694	340,750	340,750
Other Services and Charges	661,862	869,180	785,008	887,483	887,483
Repair & Maintenance	107,816	115,549	111,612	116,634	116,634
Capital Outlay (Depreciation)	<u>1,327,960</u>	<u>1,250,000</u>	<u>1,400,000</u>	<u>1,400,000</u>	<u>1,400,000</u>
TOTAL EXPENSES	<u>3,197,941</u>	<u>3,471,528</u>	<u>3,454,696</u>	<u>3,660,851</u>	<u>3,660,851</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					1.77%

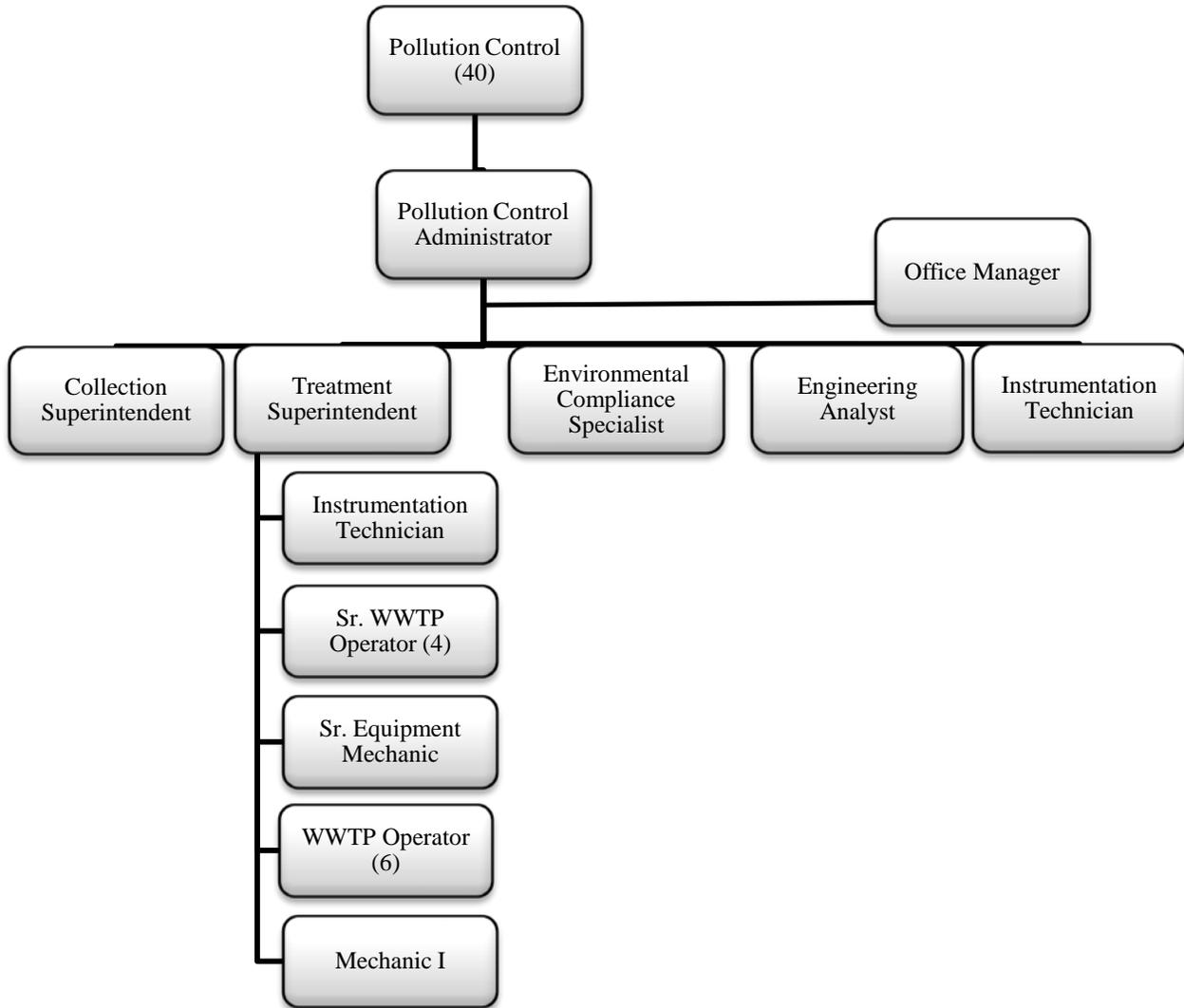
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) WWTP Operators, Grade 105
 - Add one (1) Sr. WWTP Operators, Grade 108
- Capital: (\$322,000) – Approved.
 - One (1) Utility vehicle, \$12,000
 - Replace North Plant Wharf, \$150,000
 - North Plant Aerator replacement and installation, \$140,000
 - North Plant Street lighting, \$20,000

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Treatment	1	1	1	1	211	57,231	71,539	85,847
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Sr. Stat Equip Mech	1	1	1	1	108	32,703	40,879	49,055
Sr. WWTP Operator	4	4	5	5	108	32,703	40,879	49,055
Mechanic I	1	1	1	1	105	25,255	31,569	37,883
WWTP Operator	6	6	5	5	105	25,255	31,569	37,883
TOTAL	<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>				

Terrebonne Parish Pollution Control/Treatment Plant



310 – 312 POLLUTION CONTROL - 310 – 433 POLLUTION CONTROL ADMINISTRATION

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	456,259	619,460	529,497	685,590	685,590
Supplies and Materials	3,359	4,200	3,784	4,200	4,200
Other Services and Charges	25,138	28,551	26,634	31,766	31,766
Repair and Maintenance	230	1,975	1,239	1,975	1,975
TOTAL EXPENSES	484,986	654,186	561,154	723,531	723,531
% CHANGE OVER PRIOR YEAR					10.60%

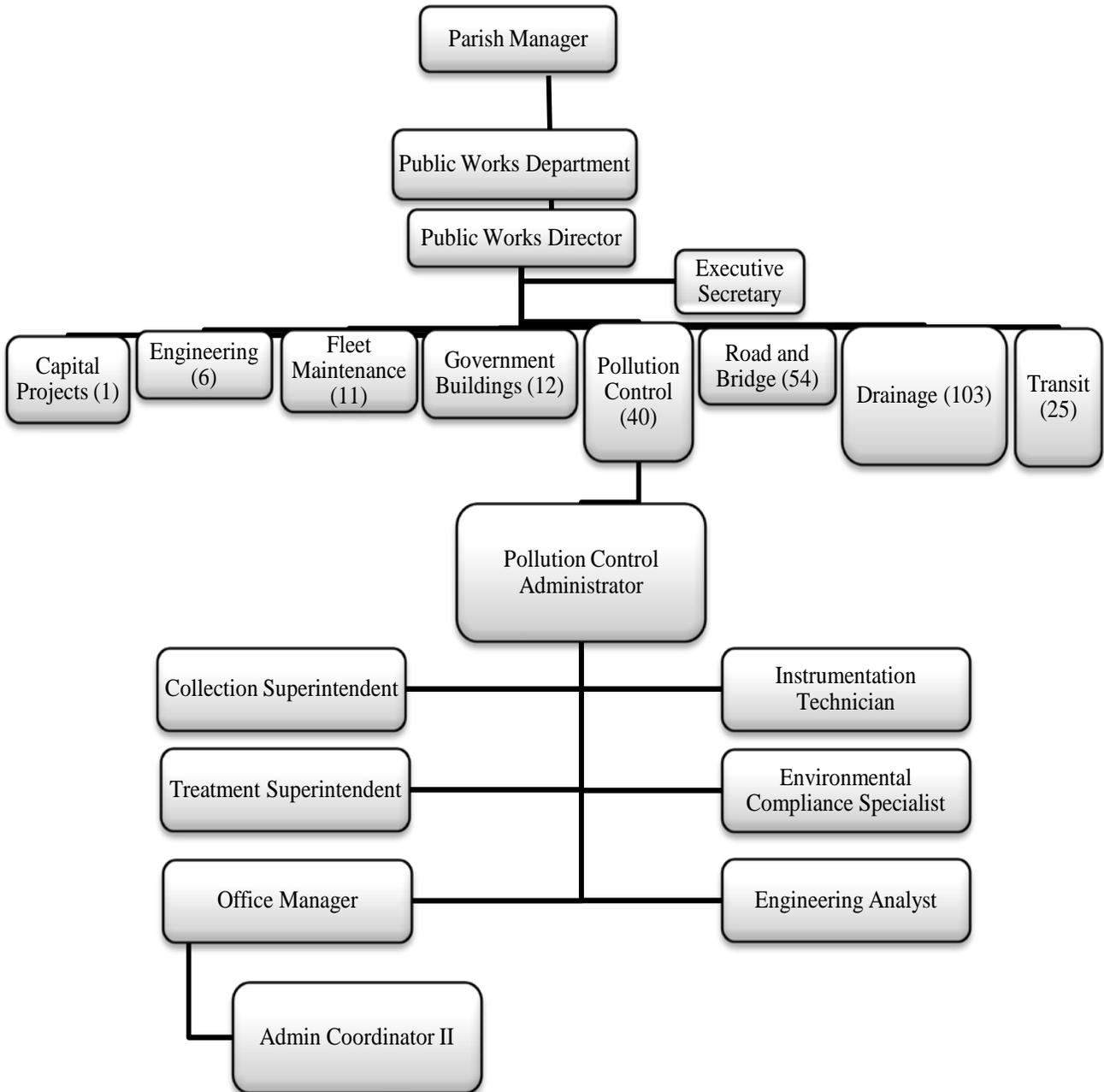
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Admin.	1	1	1	1	212	62,954	78,693	94,431
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Engineering Analyst	2	2	2	2	108	32,703	40,879	49,055
Engineering Tech	1	0	1	1	107	29,730	37,163	44,595
Environmental Compliance	3	2	3	3	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	10	8	10	10				

Terrebonne Parish Public Works/Pollution Control Administration



310 – 312 POLLUTION CONTROL - 311 – 434 SEWERAGE CAPITAL ADDITIONS

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Capital Outlay (Depreciation)	<u>791,017</u>	<u>700,000</u>	<u>700,000</u>	<u>790,000</u>	<u>790,000</u>
TOTAL EXPENSES	<u>791,017</u>	<u>700,000</u>	<u>700,000</u>	<u>790,000</u>	<u>790,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital: (Total \$928,000) – Approved.
 - o ¾ Ton pickup trunk w/utility/service body, \$38,000
 - o Sewer rehabilitation-major repairs, \$125,000
 - o Infiltration/Inflow Elimination, \$315,000
 - o Line crew truck, \$15,000
 - o Vacuum truck replacement, \$375,000
 - o Large printer, scanner and copier, \$20,000
 - o Replace surge tank at Gibson/Jarvis, \$40,000

310 – 312 POLLUTION CONTROL - 312 – 431 2010 BOND SINKING FUND

PURPOSE OF APPROPRIATION

The monies in this fund are to pay the debt for the 2010 sewer bonds, for the Pollution Control Department.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Debt Service	136,837	133,563	175,637	175,637	175,637
TOTAL EXPENSES	<u>136,837</u>	<u>133,563</u>	<u>175,637</u>	<u>175,637</u>	<u>175,637</u>
% CHANGE OVER PRIOR YEAR					31.50%

BUDGET HIGHLIGHTS

- \$175,637 of principal interest was paid in 2018 and proposed for 2019, approved.

353 SANITATION FUND

PURPOSE OF APPROPRIATION

This division of the Utilities Department provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Public Safety			
<i>1. Provide proper disposal of household waste, commercial waste, trash and debris; and to provide a clean environment in Terrebonne Parish.</i>			
a. Number of residential and small commercial unit collection stops.	43,200	43,050	43,300
b. Average amount of tons of waste per year collected (tons).	122,228	128,355	132,262
c. Recycled waste in scrap metal, newspapers, and used oil (ton).	948	948	1,000
d. Dollar amount of hauling contract (millions).	\$ 1.32	\$ 1.47	\$ 1.64
e. Dollar amount of disposal contract (millions).	\$ 3.14	\$ 3.20	\$ 3.33
f. Dollar amount of collection contract (millions)	\$ 4.99	\$ 5.25	\$ 5.47
Effective and Efficient Government			
<i>1. Comply with all EPA/DEQ requirements.</i>			
a. Percentage of Ashland landfill closure complete.	100%	100%	100%
b. Years of maintenance and monitoring functions after closure.	14	13	12
c. Numbers of acres of Ashland landfill site	126	126	126
d. Dollar amount of closure cost.	\$ 13,296	\$ 86,400	\$ 86,400
e. Percentage complied with permits.	100%	100%	100%
f. Percentage met with EPA/DEQ requirements.	100%	100%	100%

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	10,371,893	10,366,000	10,683,213	10,677,107	10,677,107
Intergovernmental	265,800	265,800	263,727	263,727	263,727
Charges for Services	10,614	500	31,519	500	500
Miscellaneous Revenue	345,043	3,000	218,065	3,000	3,000
Utility Revenue	7,975,989	8,182,000	8,120,636	8,123,500	8,123,500
Other Revenue	10,315	0	0	0	0
TOTAL REVENUES	<u>18,979,654</u>	<u>18,817,300</u>	<u>19,317,160</u>	<u>19,067,834</u>	<u>19,067,834</u>
EXPENDITURES:					
Solid Waste	14,493,488	14,939,284	14,501,836	15,566,123	15,566,123
Landfill Closure	6,879	111,900	26,057	40,784	40,784
Operating Transfers Out	2,707,408	3,546,731	3,546,731	4,248,345	4,248,345
TOTAL EXPENDITURES	<u>17,207,775</u>	<u>18,597,915</u>	<u>18,074,624</u>	<u>19,855,252</u>	<u>19,855,252</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					3.69%
INCREASE (DECREASE) TO NET POSITION					
	1,771,879	219,385	1,242,536	(787,418)	(787,418)
NET POSITION, JANUARY 1	27,638,106	29,409,985	29,409,985	30,652,521	30,652,521
NET POSITION, DECEMBER 31	29,409,985	29,629,370	30,652,521	29,865,103	29,865,103

BUDGET HIGHLIGHTS

- Voters approved the 11.21 mills ad valorem tax on November 14, 2009 (2018-2029), which are projected to generate \$10,662,107 in 2019, approved.
- The 42,250 average units will produce approximately \$5,260,000 of collection fees with an \$8.50 per month user fee for garbage collection and \$1.50 for mosquito abatement fee, approved.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,700,000, which has been legislatively enacted from the following:- Approved.
 - Per Ordinance # 6538:
Chapter 11, Section 11-34, Disposal Charges, Paragraph (a):
(a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than forty-two dollars (\$42.00) per ton. Such fee shall be prorated and paid, as set forth in this subsection.

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



353-441 SANITATION FUND - SOLID WASTE SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers’ dollars and promote overall customer satisfaction.

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras - provide garbage trucks, Street Sweepers, cleanup crew and litter crew supplies.
- Christmas Parade-provide a dumpster
- Downtown Public Receptacles - collection
- Parish Boat Launches - garbage carts and collection
- Downtown Marina-garbage carts and collection
- Parish Cemeteries – garbage carts and collection
- Terrebonne Parish Sherriff’s Office - inmate litter crews
- Supplies for inmate litter crews

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	1,043,276	1,084,420	1,011,862	1,200,857	1,200,857
Supplies and Materials	263,540	347,312	296,214	299,694	299,694
Other Services and Charges	12,307,296	12,667,616	12,384,226	13,241,038	13,241,038
Repair and Maintenance	309,271	279,936	234,534	234,534	234,534
Depreciation	570,105	560,000	575,000	590,000	590,000
TOTAL EXPENDITURES	14,493,488	14,939,284	14,501,836	15,566,123	15,566,123
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					4.15%

BUDGET HIGHLIGHTS

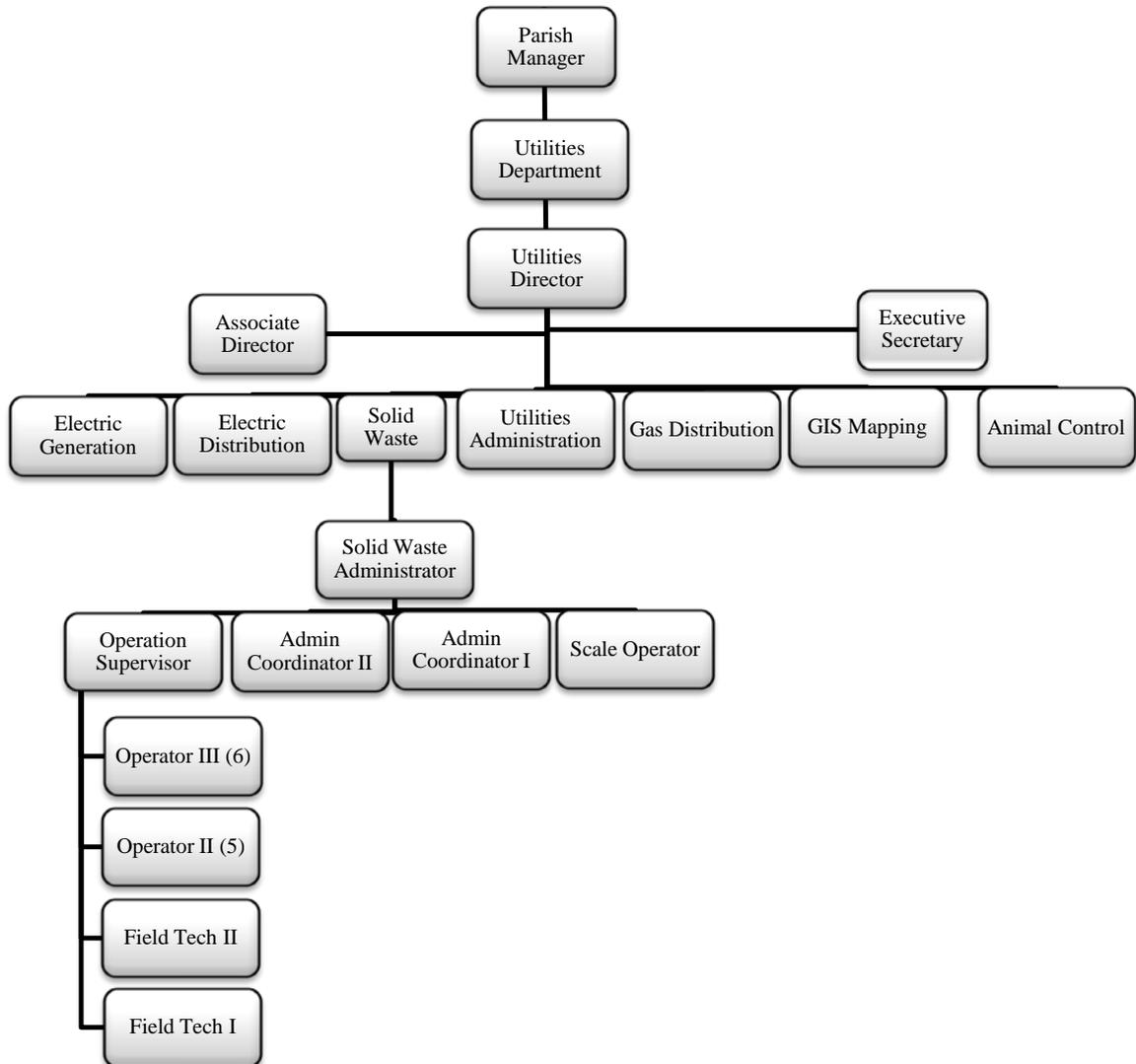
- Major operating expenses: - Approved.
 - \$3,332,279, disposal expense, an increase of \$199,792
 - \$1,637,142, Transportation, an increase of \$166,005
 - \$5,472,442, Solid Waste Contract, an increase of \$247,934
 - \$582,408 mosquito abatement
- Personnel: - Approved.
 - Add two (2) Field Tech. II, Grade 104
- Capital: (\$415,000) – Approved.
 - Five (5) pickup trucks, \$155,000
 - Tractor side long arm grass cutter, \$60,000
 - One (1) grapple truck, \$200,000

353-441 SANITATION FUND - SOLID WASTE SERVICES

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	211	57,231	71,539	85,847
Op. Supv-Solid Waste	1	1	1	1	109	35,974	44,967	53,960
Equipment Operator III	6	6	6	6	107	29,730	37,163	44,595
Equip Oper II - General	5	4	5	5	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Field Technician II	1	0	3	3	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
Scale Operator	1	1	1	1	102	21,206	26,508	31,810
TOTAL	18	16	20	20				

Terrebonne Parish Sanitation (Solid Waste) Department



353-444 SANITATION FUND - LANDFILL CLOSURE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
Personal Services	0	5,000	2,000	5,000	5,000
Supplies and Materials	9,527	10,500	10,510	10,500	10,500
Other Services and Charges	(13,296)	83,400	3,547	15,284	15,284
Repair and Maintenance	10,648	13,000	10,000	10,000	10,000
TOTAL EXPENDITURES	6,879	111,900	26,057	40,784	40,784
% CHANGE OVER PRIOR YEAR					-63.55%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 4,500 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events such as conventions, tradeshow, theater, concerts, banquets, sporting and other community events. The organization is an enterprise fund, meaning that it is a unique department of government, in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Administration, Sales and Marketing, Event Services, Business (Box Office/Food & Beverage) and Operations.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To optimize revenue to the facility by:</i>			
a. Driving business to the local economy by increased hotel stays due to convention and other similar events; Hotel/Motel Tax Share.	\$214,422	\$261,000	\$250,000
b. Increasing operating revenue.	\$537,071	\$448,613	\$515,450
c. Maintaining at least 50% repetitive-occurring events compared to overall number of events.	59%	62%	62%
d. Retaining all marquee advertising sponsorships throughout the year.	100%	100%	100%
<i>2. Control operating expenses by:</i>			
a. Keeping operating expenses within 5% from previous year.	4.79%	4.88%	2.51%
<i>3. Have a safe, accident free working environment for our employees.</i>			
a. Number of lost time employees injuries.	0	0	0
<i>Economic Development</i>			
<i>1. To optimize and promote the number of events booked at the Civic Center.</i>			
a. Total number of event days throughout the year.	159	149	160
b. National acts/touring events to bring quality performances to the citizens of our area.	2	2	4
c. Wedding business to stay competitive with other facilities in the area.	6	5	6
d. Regional, State or National Conventions/RV Rallies.	5	5	6
<i>2. Increase social media numbers for better reach of advertising events for the Civic Center and our promoters.</i>			
a. Facebook followers.	2,063	7,283	8,500
b. Twitter followers.	2,284	2,332	2,380
c. Instagram followers (estimated- exact tracking numbers unavailable)	7,740	7,981	8,200
<i>3. Increase website traffic for better reach of advertising events for the Civic Center and our promoters, as well as getting more accessible bookings.</i>			
a. Number of unique visitors to the website.	28,451	31,093	33,700



385 CIVIC CENTER

BUDGET SUMMARY	2018 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	214,422	250,000	261,000	261,000	261,000
Intergovernmental	27,053	0	0	0	0
Charges for Services	533,519	494,124	484,826	519,700	519,700
Miscellaneous Revenue	1,205	750	900	750	750
Other Revenue	346	0	0	0	0
Transfers In	802,379	1,021,882	1,021,882	1,002,379	1,002,379
TOTAL REVENUES	1,578,924	1,766,756	1,768,608	1,783,829	1,783,829
EXPENSES:					
Personal Services	1,097,623	1,170,082	1,152,450	1,215,751	1,215,751
Supplies & Materials	94,732	111,461	102,525	117,429	117,429
Other Services & Charges	503,021	483,052	483,403	515,816	515,816
Repair & Maintenance	129,528	183,523	164,020	164,020	164,020
Depreciation	509,769	519,997	506,620	506,620	506,620
TOTAL EXPENSES:	2,334,673	2,468,115	2,409,018	2,519,636	2,519,636
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					3.33%
INCREASE (DECREASE) TO NET POSITION					
	(755,749)	(701,359)	(640,410)	(735,807)	(735,807)
NET POSITION, JANUARY 1	10,519,065	9,763,316	9,763,316	9,122,906	9,122,906
NET POSITION, DECEMBER 31	9,763,316	9,061,957	9,122,906	8,387,099	8,387,099

BUDGET HIGHLIGHTS

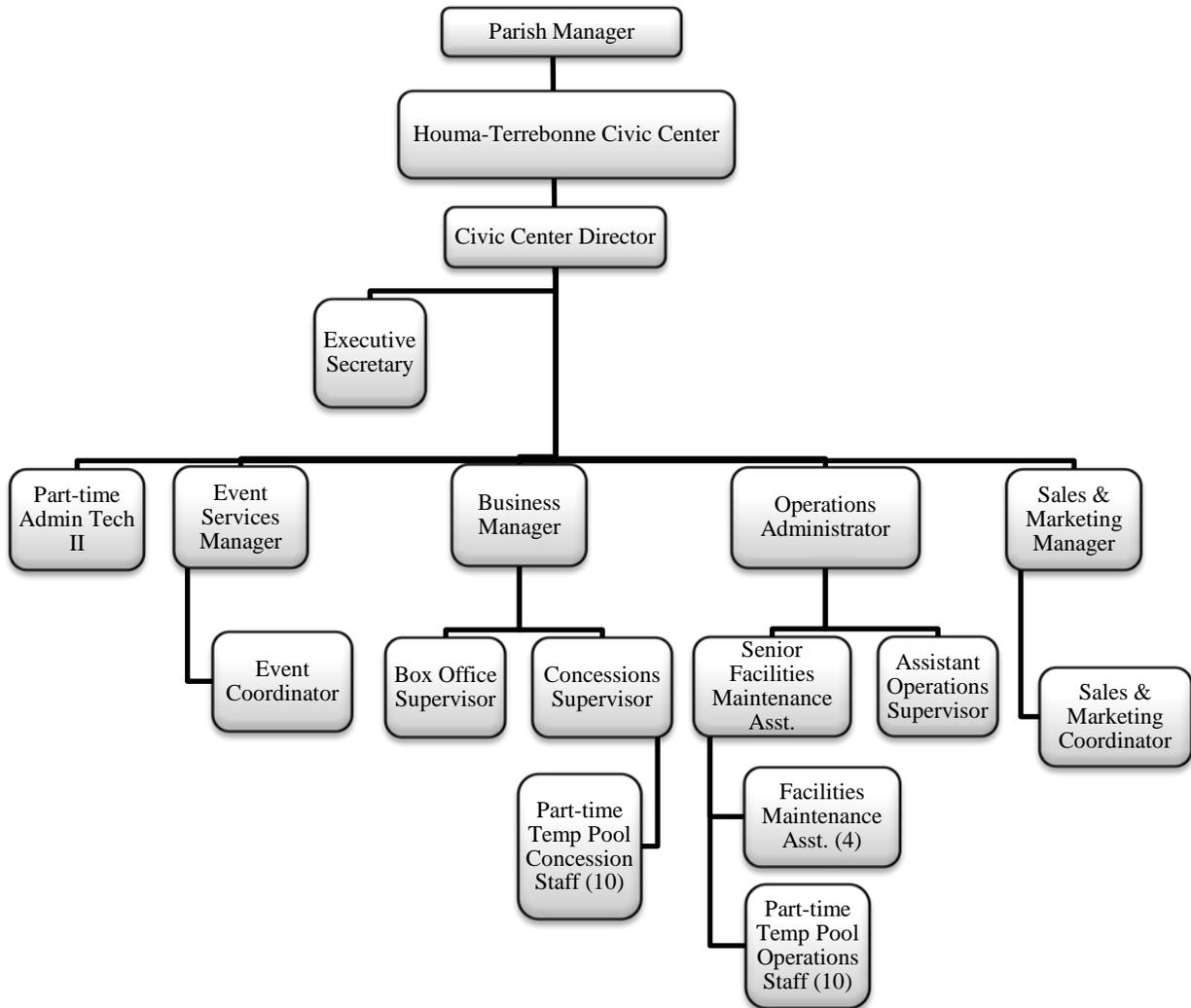
- Receives a special dedicated Hotel/Motel Tax, 2019 proposed, \$261,000, an increase of \$11,000, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed at \$519,700 for 2019, approved.
- General Fund supplement for 2019 is proposed to be \$1,002,379, increase of \$200,000, approved.

385 CIVIC CENTER

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	86,219	107,788
Event Services Manager	1	1	1	1	210	52,028	65,035	78,042
Operations Administrator	1	1	1	1	210	52,028	65,035	78,042
Business Manager	1	1	1	1	209	47,732	59,665	71,599
Sales and Marketing Manager	1	1	1	1	209	47,732	59,665	71,599
Event Coordinator	1	1	1	1	208	44,197	55,246	66,295
Box Office Supervisor	1	1	1	1	207	41,305	51,632	61,958
Sr. Facilities Mtn. Tech	1	1	1	1	109	35,974	44,967	53,960
Electrician-Eng Foreman	1	1	1	1	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Sales and Marketing Coordinator	1	1	1	1	106	27,275	34,094	40,913
Concession/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Facilities Mtn. Asst.	4	3	4	4	101	20,197	25,246	30,295
TOTAL FULL-TIME	16	15	16	16				
Admin Tech II	1	1	1	1	102	10,603	13,254	15,905
Event Staff	20	11	20	20	101	10,099	12,623	15,148
TOTAL PART-TIME	21	12	21	21				
TOTAL	37	27	37	37				

Terrebonne Parish Civic Center



INTERNAL SERVICE FUNDS

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management. The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund. The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources. The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing. The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies. The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance. The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible and Self-Insured Retention policies, and transferring risk through various legal agreements and with insurance carriers. Our coverage's are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. Provide Health Insurance and Group Benefits to all employees and their family members.</i>			
a. Number of current employees with family group insurance	685	659	665
b. Number of current employees with single group insurance	510	516	520
c. Number of retired employees with family group insurance	122	129	135
d. Number of retired employees with single group insurance	87	89	92
e. Number of Short-Term Disability claims	87	92	95
f. Number of Long-Term Disability Claims	40	45	50
<i>2. Maintain monthly Director meetings to discuss loss history by department for Workers Compensation, Public Liability, and Automobile Liability. Use statistical data to assist in risk evaluation.</i>			
a. Number of Workers' Compensation claims processed	44	51	51
b. Number of General Liability claims processed	5	43	43
c. Number of Automobile Liability claims processed	13	29	29
d. Number of claim files closed	146	47	47
e. Total dollar amount of Workers' Compensation Medical payments (Millions)	\$.34M	\$.60M	\$.60M
<i>3. Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and lost time injuries.</i>			
a. Number of Safety Inspections	1502	1500	1500
b. Number of Safety Programs Implemented	2	2	2
c. Number of Safety Training Classes	16	15	15
<i>4. Reduce the number of benefit claims by proactively monitoring and communicating with employees the necessity use of preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.</i>			
a. Participants in Annual Health Fair	0	500	550
b. Total dollar amount of prescription claims paid (Millions)	\$5.M	\$5.3M	\$5.3 M
c. Total dollar amount of medical claims paid (Millions)	\$14M	\$13M	\$13M
d. Total dollar amount of dental claims paid	\$716,000	\$720,000	\$720,000
e. Number of life insurance claims paid	30	35	40
f. Total dollar amount of life insurance claims paid	\$400,000	\$425,000	\$435,000
<i>5. Allocate Safety training to Departments based on needs, budgets, and prior history. Implement monthly safety meeting programs.</i>			
a. Number of Employees Trained	176	200	200

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354)

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Charges for Services	6,836,318	7,078,635	6,839,537	8,153,877	8,153,877
Miscellaneous Revenue	168,643	0	88,613	0	0
Other Revenue	70,344	100,000	115,706	85,000	85,000
TOTAL REVENUES	7,075,305	7,178,635	7,043,856	8,238,877	8,238,877
EXPENSES:					
Personal Services	633,783	602,994	616,704	644,958	644,958
Supplies & Materials	14,927	19,750	18,301	21,740	21,740
Other Services & Charges	6,785,192	7,583,985	7,683,219	8,299,292	8,299,292
Repair & Maintenance	1,694	1,150	1,150	1,150	1,150
Allocated Expenditures	132,251	122,807	122,807	132,251	132,251
Depreciation	10,100	12,215	8,500	8,500	8,500
TOTAL EXPENSES	7,577,947	8,342,901	8,450,681	9,107,891	9,107,891
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					9.23%
INCREASE (DECREASE) TO NET POSITION	(502,642)	(1,164,266)	(1,406,825)	(869,014)	(869,014)
NET POSITION, JANUARY 1	5,208,862	4,706,220	4,706,220	3,299,395	3,299,395
NET POSITION, DECEMBER 31	4,706,220	3,541,954	3,299,395	2,430,381	2,430,381

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans:- Approved.
 - Workmen’s Compensation, \$1,875,000
 - General Liability, \$2,380,000
 - Vehicle Insurance, \$648,593
 - Physical Plant, \$2,058,500
 - Gas/Electric Liability, \$525,000
 - Boiler Insurance, \$126,000
 - Medical Professional Liability, \$290,000
- Major Expenditures: - Approved.
 - Premiums for excess of our self –insurance retention:
 - Workmen’s Compensation, \$231,935
 - Vehicle Insurance, \$119,436
 - General Liability, \$552,600
 - Boiler, \$126,000
 - Physical Plant, \$2,006,500
 - Gas /Electric Liability, \$427,843
 - Claims for all coverage, \$4,033,000.
 - Actuarial Audit, \$15,000 as required for annual financial reporting.

BUDGET HIGHLIGHTS (Continued)

- Capital: - Approved.
 - One (1) Sports Utility Vehicle, \$25,000
 - Two (2) desktop computers, \$4,000

Special Notes:

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

Boiler & Machinery Insurance (Fund 354) – For the period March 1, 2018 to March 1, 2019, the Parish is self-insured for the first \$50,000 and included in Combined Deductible Business Income, Extra Expense, and/or Spoilage deductible apply; except \$200,000 of each claim relating to all locations that produce electric power and all other "covered equipment" at substations; and, with a limit of insurance of \$100,000,000.

Protection & Indemnity Insurance (Fund 368) – For the period April 1, 2018 to April 1, 2019, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$500,000 deductible of each claim with an insurance limit of \$1,000,000.

Excess Protection & Indemnity (Fund 368) – For the period April 1, 2018 to April 1, 2019, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$9,000,000 limit of insurance per vessel.

Medical Professional Liability (Fund 369) – For the period April 1, 2018 to April 1, 2019, the Parish has a \$25,000 deductible per claim relating to professional incident also know as medical malpractice, with \$1,000,000 limit; with \$3,000,000 aggregate.

General Liability (Fund 371) – For the period April 1, 2018 to April 1, 2019, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$10,000,000 per claim with a \$20,000,000 aggregate. The Parish pays general liability claims in excess of \$10,000,000. The parish purchased an additional \$6,000,000 of Employers Liability with a \$1,550,000 deductible.

Automobile Liability(Fund 372) - For the period April 1, 2018 to April 1, 2019, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$10,000,000. Auto claims in excess of \$10,000,000 are paid by the Parish.

Workers' Compensation (Fund 373) – For the period April 1, 2018 to April 1, 2019, the Parish is self-insured for the first \$600,000 per occurrence and \$600,000 each employee for disease and \$750,000.00 per occurrence for Police, Firemen, Gas and Electrical employees. For liability in excess of \$750,000 for police, fire, gas and electric; and all others \$600,000, the Parish is covered under an insurance contract for claims up to \$25,000,000.00 per occurrence under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

Property Insurance (Fund 374) – For the period March 1, 2018 to March 1, 2019, the Parish is self-insured for the first \$50,000 of each claim relating to Fire & Extended Perils (excludes Wind/Hail & All pumping stations, Generating Plant & substations-per schedule). The parish is self-insured for the first \$ 50,000 of each claim relating to Fire & Extended perils for Generating Plant (excludes Wind/Hail) . The Parish has a 2% of the total insurable value of each “Unit of Insurance” at each building involved in the loss for the peril of “Named Storm”; minimum of \$100,000 deductible any one occurrence for claims relating to Wind/Hail (All scheduled property including Power Generating Facilities). The Parish is covered under insurance contracts for the excess liability up to \$65,000,000. Any claims in excess of \$65,000,000 are to be paid by the Parish.

Special Floater-Inland Marine Coverage (Fund 374) – For the period March 1, 2018 to March 1, 2019, the Parish is self-insured for \$10,000 per occurrence for items valued less than \$25,000 and self insured for \$25,000 per occurrence for items valued \$25,000 or greater. This policy covers Physical Damage for equipment, pumps submersible, pumps above ground and pumps above ground with building all as submitted to the company on file. No coverage for major facilities as identified on SOV received 12/30/2017. This policy does not provide coverage for pumping stations. The Total Insurable Value is \$ 11,503,374.

Inland Marine coverage (Fund 374) – for the period of March 1, 2018 to March 1, 2019, the parish is self-insured for the first \$1,000 per occurrence for basic, flood, earth movement, and windstorm with limits of \$160,506.00. This policy covers the equipment on top of the High Rise Building belonging to HPD, HFD, surveillance equipment for Planning at the Marina, and a Communication Tower for OEP (Office of Homeland Security & Emergency Preparedness).

General Liability for Electric and Gas Systems (Fund 375)– For the period April 1, 2018 to April 1, 2019, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems; the first \$500,000 related to pollution liability; and \$200,000 Emergency Assistance Agreement. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$20,000,000 each occurrence, \$20,000,000 products; \$20,000,000 failure to supply, \$20,000,000 pollution aggregate, \$20,000,000 medical malpractice; \$20,000,000 wild Fire Liability Aggregate and \$40,000,000 General aggregate, with any claims over \$20,000,000 to be paid by the Parish.

Employment Practice Liability (Fund 376) - For the period April 1, 2018 to April 1, 2019, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with a \$20,000,000 Aggregate with any claims in excess of the \$10,000,000 to be paid by the Parish. Claims for Sexual Abuse are covered under this policy with limits of \$5,000,000.

Public Officials and Employee’s Liability (Fund 377) – For the period April 1, 2018 to April 1, 2019, the public officials and employee’s liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with \$20,000,000. Any claims in excess of \$10,000,000 are paid by the Parish.

Environment Cleanup & Liability (Fund378) – For the period April 1, 2018 to April 1, 2019, the Parish has a \$250,000 deductible each incident, with limits of \$5,000,000 each incident with \$5,000,000 aggregate limit. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations. Any claims in excess of \$5,000,000 are paid by the Parish.

Contractors Pollution Liability (Fund 379) – For the period April 1, 2018 to April 1, 2019, the Parish has a \$5,000 deductible for each loss, with limits of \$1,000,000 limit and \$2,000,000 aggregate limit. This covers our Housing and Human Services Department for Weatherization exposure.

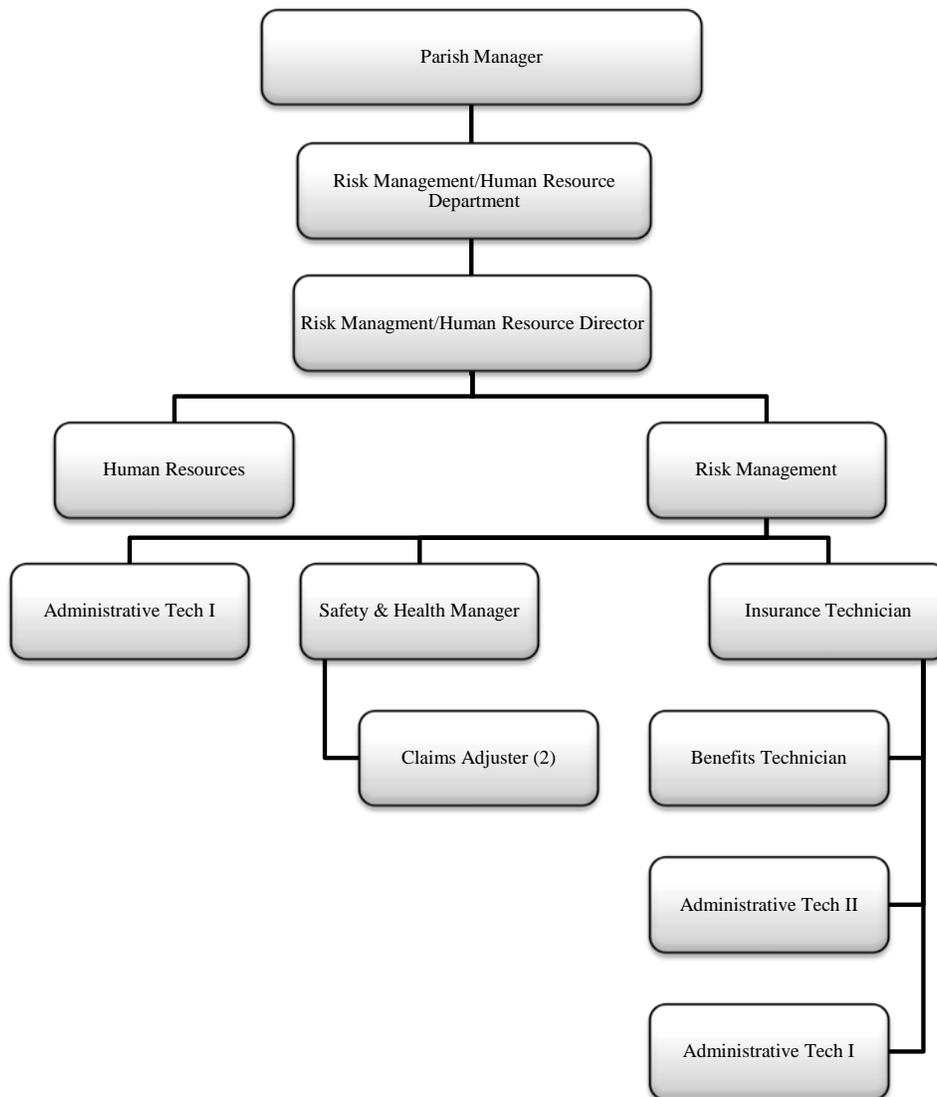
354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	99,734	124,060
Safety & Health Manager	1	1	1	1	209	47,732	59,665	71,599
Claims Adjuster	2	1	2	2	207	41,305	51,632	61,958
Insurance Technician	2	2	2	2	108	32,703	40,879	49,055
Admin Technician II	1	1	1	1	102	21,206	26,508	31,810
Admin Technician I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	8	7	8	8				

Terrebonne Parish Risk Management Department



GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Charges for Services	17,048,699	18,831,443	18,441,039	18,809,860	18,809,860
Other Revenue	1,846,163	540,000	483,916	500,000	500,000
Operating Transfers In	3,150,000	0	0	0	0
TOTAL REVENUES	22,044,862	19,371,443	18,924,955	19,309,860	19,309,860
EXPENSES:					
Other Services and Charges	21,450,902	19,217,080	18,595,712	19,618,283	19,618,283
Allocated Expenditures	282,150	226,998	282,150	226,998	226,998
TOTAL EXPENSES	21,733,052	19,444,078	18,877,862	19,845,281	19,845,281
% CHANGE OVER PRIOR YEAR					2.06%
INCREASE (DECREASE) TO NET POSITION	311,810	(72,635)	47,093	(535,421)	(535,421)
NET POSITION, JANUARY 1	238,439	550,249	550,249	597,342	597,342
NET POSITION, DECEMBER 31	550,249	477,614	597,342	61,921	61,921

BUDGET HIGHLIGHTS

- Premium Revenue, \$18,809,860, approved.
- Major expenditures: - Approved.
 - Premiums for excess liability including administrative fees, \$2,313,000, \$210,000 more than 2018.
 - Claims, \$17,192,251.

Special Note:

- The Parish is self-insured for the first \$175,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2017 is \$18.3 million. The Parish is covered under an insurance contract for the excess liability up to \$2,000,000 on individual claims. Each covered employee is subject to an unlimited maximum claims.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- Administration has recommended a 2% increase to premiums for 2019. The Parish will continue to review the claims in benefits and reserves through-out the year.
- At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to 20%. In January 2013, the employee contribution was raised to 17.50%, in January 2014 and 2015 the rate was raised to 18.75% to 20.00% respectively. For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with thirty years of service and are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)



370 HUMAN RESOURCES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out a number of Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 950 employees. The department also handles a number of administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. Implement & Present on-site employee training seminars at no cost to TPCG employees on various employment topics.</i>			
a. Number of employees trained	570	625	750
b. Number of employee orientations completed	9	11	12
c. Number of employees attending orientation	122	133	120
d. Number of Parish employees that completed the State mandated Ethics Training.	903	920	920
e. To continue to stress the importance of the TPCG Drug Testing Policy	122	133	120
<i>2. Strengthen rapport/working relationships with department directors and management.</i>			
a. Total number of Parish full-time employees	647	675	680
b. Number of Job Openings	149	160	120
c. Number of Vacancies filled	136	150	115
d. Number of Applications received	1,729	1,950	1,500
e. Number of Performance Evaluations Processed	197	210	500
f. Number of Terminations	244	288	250
g. Number of parish full-time hires (permanent)	119	133	120

370 HUMAN RESOURCES

BUDGET SUMMARY	2018 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Charges for Services	574,178	578,000	584,000	584,000	584,000
Miscellaneous Revenue	988	0	1,200	0	0
TOTAL REVENUES	575,166	578,000	585,200	584,000	584,000
EXPENSES:					
Personal Services	385,326	385,988	389,927	398,209	398,209
Supplies & Materials	4,198	7,030	6,102	10,185	10,185
Other Services & Charges	157,557	190,314	151,475	213,182	213,182
Repair & Maintenance	0	100	114	74	74
Allocated Expenditures	76,897	68,305	68,305	76,897	76,897
Capital Outlay (Depreciation)	2,262	3,259	1,500	1,500	1,500
TOTAL EXPENSES	626,240	654,996	617,423	700,047	700,047
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					7.18%
INCREASE (DECREASE) TO NET POSITION					
	(51,074)	(76,996)	(32,223)	(116,047)	(116,047)
NET POSITION, JANUARY 1					
	838,786	787,712	787,712	755,489	755,489
NET POSITION, DECEMBER 31					
	787,712	710,716	755,489	639,442	639,442

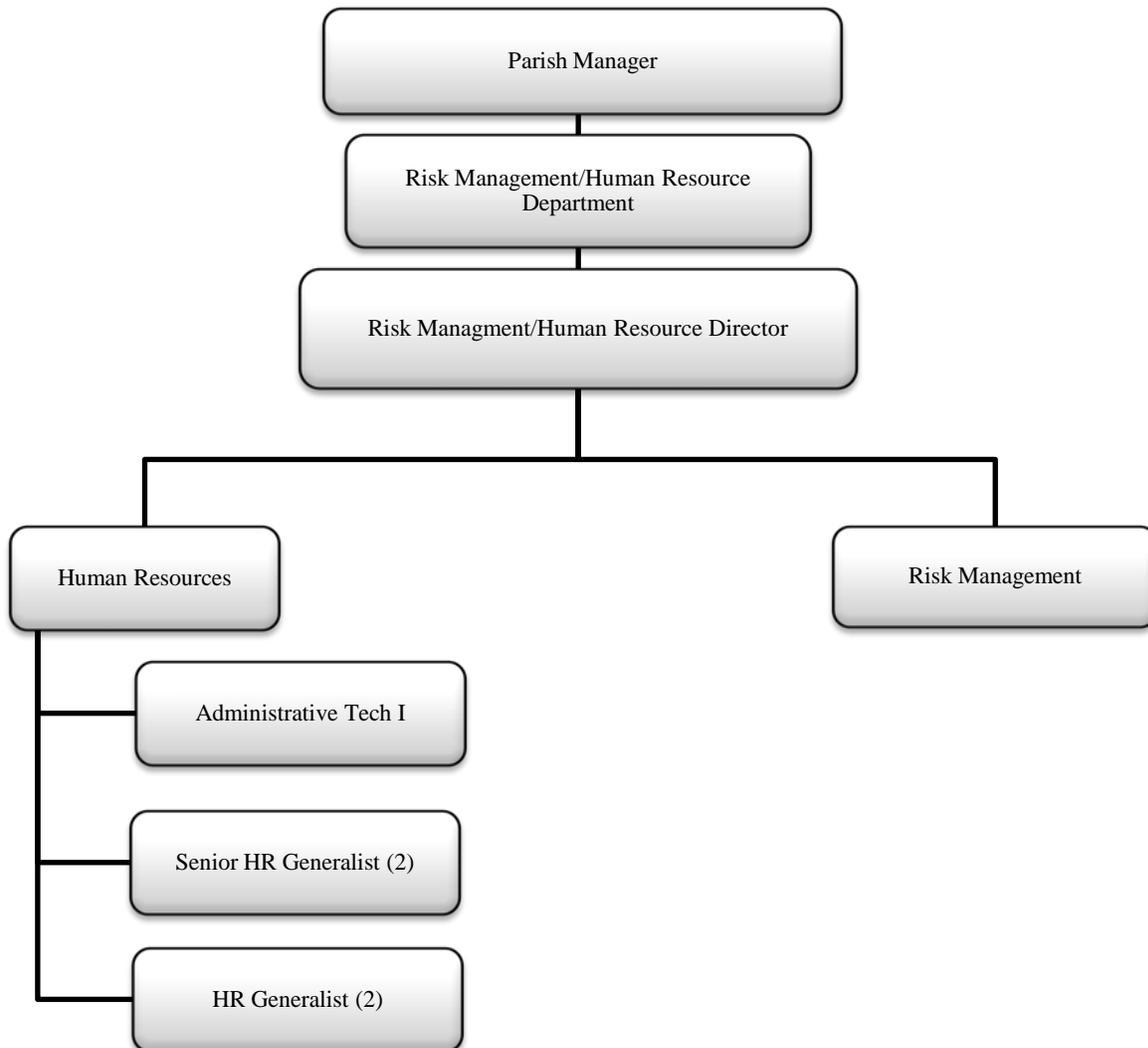
BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2019 is 1.5% of salaries and wages or \$584,000, Approved.
- Major Expenditures: - Approved.
 - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
 - 2013 - \$16,233
 - 2014 - \$23,686
 - 2015 - \$26,593
 - 2016 - \$29,733
 - 2017 - \$28,078
 - 2018 Estimated - \$30,000
 - 2019 Estimated - \$32,000
 - Legal/Consultant, \$70,000
 - Summer Intern Jumpstart Program (sixth year), \$36,401
- Capital: - Approved.
 - Two (2) Computers, \$3,500
 - One (1) Desktop scanner, \$1,500

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	40,290	50,363	60,436
HR Generalist	2	2	2	2	108	32,703	40,879	49,055
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	5	5	5	5				

Terrebonne Parish Human Resources Department



380 FINANCE/ PURCHASING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish’s best interest, it is our objective to maximum the value for each tax dollar spent on materials, supplies and/or services.

The mission of the Warehouse Division is to continue to provide all operating departments of the Terrebonne Parish Consolidated Government including all Fire & Recreation Districts with necessary supplies and materials needed on a daily basis. Our goal is to have available in our inventory stock control room, supplies which meet the required needs of all users. Items stocked for daily operations vary from general consumables such as janitorial, office, safety, paints and tools. Specialty products are stored for the Parish’s Utilities services providing electric generation & distribution, gas distribution, waste water collection & treatment, and landfill management. Also, all recreation equipment is purchased and stored for TPR’s various youth team sports programs. We take pride in supporting the youth sports programs by collecting and storing used equipment. Equipment is inspected for safety reasons and repurposed the next season. The Warehouse provides material deliveries to all departments three days a week.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To respond to requests for assistance</i>			
a. Number of purchase orders issued	30,767	30,000	30,000
b. Dollar value of purchase orders (millions)	\$154	\$175	\$200
c. Number of training events hosted	1	1	1
d. Number of communication work orders processed	72	63	60
<i>2. To maintain response time from receipt of requisitions / requests to issuance of purchase orders</i>			
a. Material & Supply bids advertised	25	23	25
b. Capital projects advertised	21	20	20
c. RFP’s, RFQ’s, and SOQ’s advertised	2	4	6
d. Surplus Property bids advertised	18	28	30
e. Dollar value of surplus property sold	\$372,000	\$150,000	\$275,000
<i>3. To continue revising and improving bidding documents and specifications.</i>			
a. Updated guidelines for standard forms for contracts, solicitations	Annually	Annually	Annually
b. Updated Purchasing Handbook	Annually	Annually	Annually
<i>4. To respond to all government agency Request for assistance</i>			
a. Number of Warehouse Employees	4	3	4
b. Number of Fund/Departments Assisted	83	85	85
c. Number of Stock delivered to various Department	711	820	800
<i>5. To obtain proper materials and equipment in a timely manner, while complying with all local, state, and federal laws.</i>			
a. Number of items stocked in the warehouse	1,650	1,646	1,600
b. Number of Warehouse Requisitions	4,044	4,000	3,900
c. Number of Quotations Solicited	100	200	150
<i>6. To continue to provide using departments with a Warehouse Staff that is professional, experienced and able to address departmental needs.</i>			
a. Dollar value of Warehouse Inventory (Millions)	\$1.7	\$1.8	\$1.8
b. Dollar value of Warehouse Issues (Millions)	\$1.2	\$1.3	\$1.3

380 FINANCE/ PURCHASING

BUDGET SUMMARY	2018 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Charges for Services	707,902	853,595	847,320	862,562	862,562
TOTAL REVENUES	707,902	853,595	847,320	862,562	862,562
EXPENSES:					
Personal Services	601,758	610,019	567,194	598,340	598,340
Supplies & Materials	12,611	11,350	10,029	15,590	15,590
Other Services & Charges	178,160	175,052	163,772	184,383	184,383
Repair & Maintenance	1,183	6,675	6,675	6,675	6,675
Allocated Expenditures	11,574	10,499	10,499	11,574	11,574
Capital Outlay (Depreciation)	39,282	40,000	41,000	46,000	46,000
TOTAL EXPENSES	844,568	853,595	799,169	862,562	862,562
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.36%
INCREASE (DECREASE) TO NET POSITION	(136,666)	0	48,151	0	0
NET POSITION, JANUARY 1	192,447	55,781	55,781	103,932	103,932
NET POSITION, DECEMBER 31	55,781	55,781	103,932	103,932	103,932

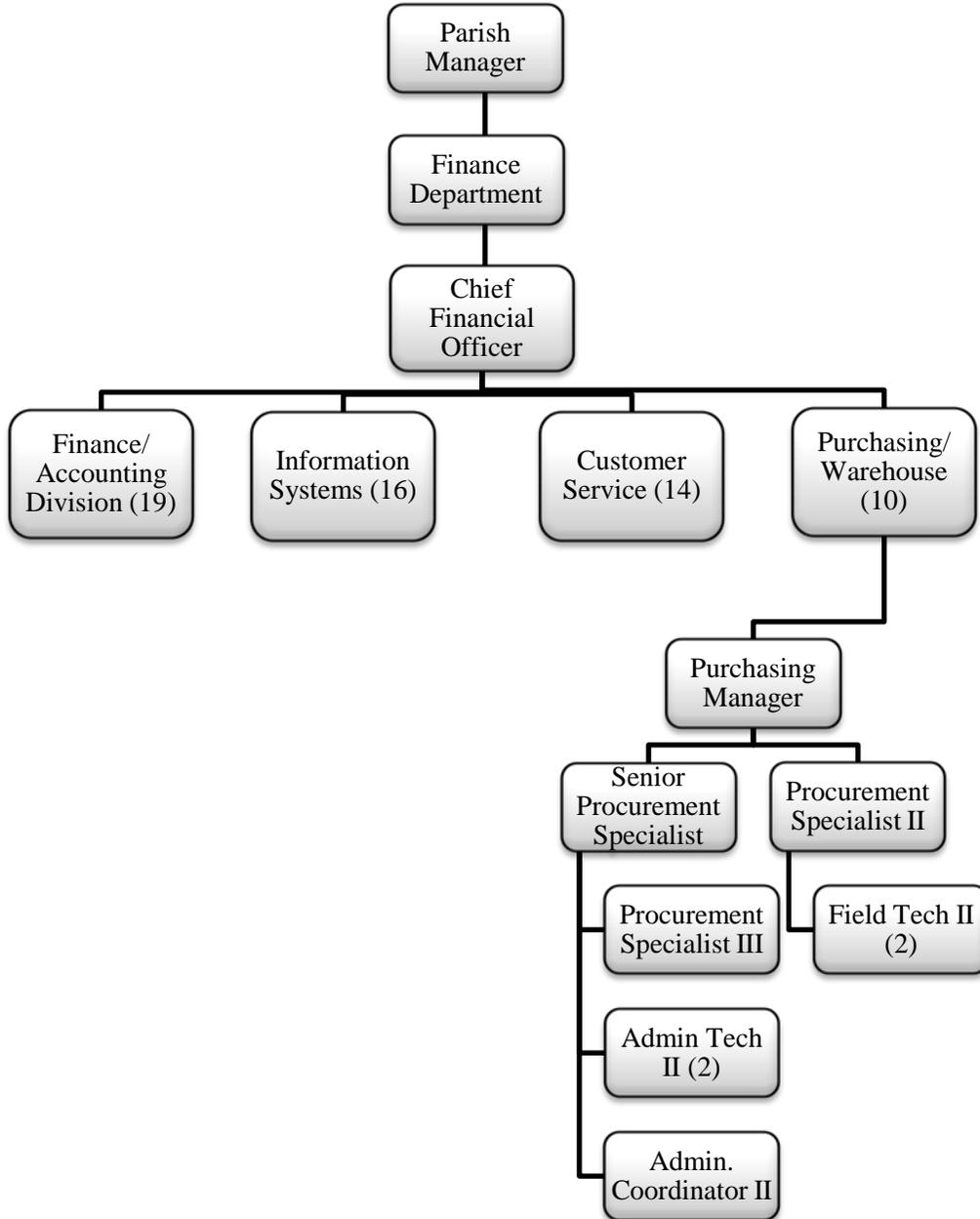
BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2019, \$862,562, approved.
- Capital: - Approved.
 - Building Repairs, \$40,000
 - Concrete/cement slab, \$15,000

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	57,231	71,539	85,847
Senior Procurement Officer	1	1	1	1	208	44,197	55,246	66,295
Procurement Specialist III	1	1	1	1	108	32,703	40,879	49,055
Procurement Specialist II	1	1	1	1	107	29,730	37,163	44,595
Admim Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	2	2	2	2	104	23,603	29,504	35,404
Admin Tech II	2	1	2	2	102	21,206	26,508	31,810
TOTAL	9	8	9	9				

Terrebonne Parish Finance/Purchasing



390 INFORMATION TECHNOLOGIES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides the most innovative, highest quality technology-based services, in the most cost-effective manner, and facilitates the achievement of goals and objectives of each of the parish's departments and various other governmental agencies within the parish. Services provided include consulting; documentation, design, development, and maintenance of all in-house developed applications and websites; purchasing, installing, and maintaining end-user equipment, system servers, and phone systems; and installing, maintaining, and securing the parish's network infrastructure. Additionally, the Information Technology Division is also responsible for the operation of TPTV, Terrebonne Parish's local PEG television channel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To assist departments with their technology needs.</i>			
a. Number of users supported.	1026	1050	1075
b. Number of servers supported.	85	89	92
c. Number of computers supported.	850	885	1075
d. Number of work order requests for Networking.	2434	2200	2500
e. Ratio of users supported per Technician.	342	350	358
<i>2. To assist departments with their development needs.</i>			
a. Number of applications supported.	115	115	115
b. Number of work order requests for Development.	1,078	950	975
c. Number of additional users supported for eBusiness (<i>including online bill pay, vendors online, accounts receivable online, TPR, and myTPCG</i>).	42,020	49,200	53,350
d. Ratio of total users supported per Development Team.	513	525	540
e. Ratio of applications supported per Development Team.	58	58	58
f. Ratio of applications supported per Technical Writer.	39	39	39
<i>3. To recruit and retain superior employees and enhance employee morale.</i>			
a. Average number of years of service for employees in the division.	10.12	9.87	10.87
b. Years of service in the technology industry.			
15-19 years of service	4	3	3
20-24 years of service	1	2	2
25 years of service or more	3	3	4
c. Number of employees with professional degrees.	13	15	16
<i>4. To continue to write user manuals and system documentation on all applications developed in-house by the IT Development staff.</i>			
a. Produce the Allocations Manual.	60%	90%	100%
b. Produce the Budget Manual.	85%	100%	100%
c. Produce the City Utility Billing Manual.	30%	70%	75%
d. Produce the City Utility Maintenance Manual.	25%	50%	85%
e. Produce the City Utility Service Disruptions Manual.	60%	75%	100%
f. Produce the Customer Service Teller Manual.	85%	95%	100%
g. Produce the Waterworks Billing Manual.	25%	50%	70%
h. Produce the Online Bill Pay Manual.	25%	80%	100%
i. Produce the Fleet Maintenance/Garage Inventory Manual.	50%	70%	100%
j. Produce Components of the Warehouse Manual.	95%	95%	100%
k. Produce the Developer's Guide to Accounts Payable.	20%	60%	70%
l. Produce the Developer's Guide to Payroll.	30%	70%	85%
m. Ensure that all new development includes both user manuals and system documentation upon completion.	70%	72%	75%

390 INFORMATION TECHNOLOGIES

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government (continued)</i>			
5. To upgrade and enhance capacity of the Parish technology infrastructure.			
a. Upgrade network infrastructure to 10GB to accommodate increase bandwidth demand.	33%	45%	50%
b. Implement gigabit capable network switches.	80%	90%	100%
6. To continue to move all Parish departments to one VoIP phone system.			
a. Percentage of Project Completion.	40%	50%	60%
b. Number of VoIP phones supported.	342	375	400

BUDGET SUMMARY	2018 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Charges for Services	1,820,334	2,034,610	2,026,269	2,175,909	2,175,909
TOTAL REVENUES	<u>1,820,334</u>	<u>2,034,610</u>	<u>2,026,269</u>	<u>2,175,909</u>	<u>2,175,909</u>
EXPENSES:					
Personal Services	1,274,388	1,370,655	1,356,876	1,551,761	1,551,761
Supplies & Materials	39,597	45,225	44,065	48,465	48,465
Other Services & Charges	365,350	408,703	407,354	344,231	344,231
Repair & Maintenance	965	12,511	10,511	12,505	12,505
Allocated Expenditures	19,747	16,930	16,930	19,747	19,747
Capital Outlay (Depreciation)	167,435	183,114	159,000	199,200	199,200
TOTAL EXPENSES	<u>1,867,482</u>	<u>2,037,138</u>	<u>1,994,736</u>	<u>2,175,909</u>	<u>2,175,909</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					6.62%
INCREASE (DECREASE) TO NET POSITION	(47,148)	(2,528)	31,533	0	0
NET POSITION, JANUARY 1	117,615	70,467	70,467	102,000	102,000
NET POSITION, DECEMBER 31	70,467	67,939	102,000	102,000	102,000

BUDGET HIGHLIGHTS

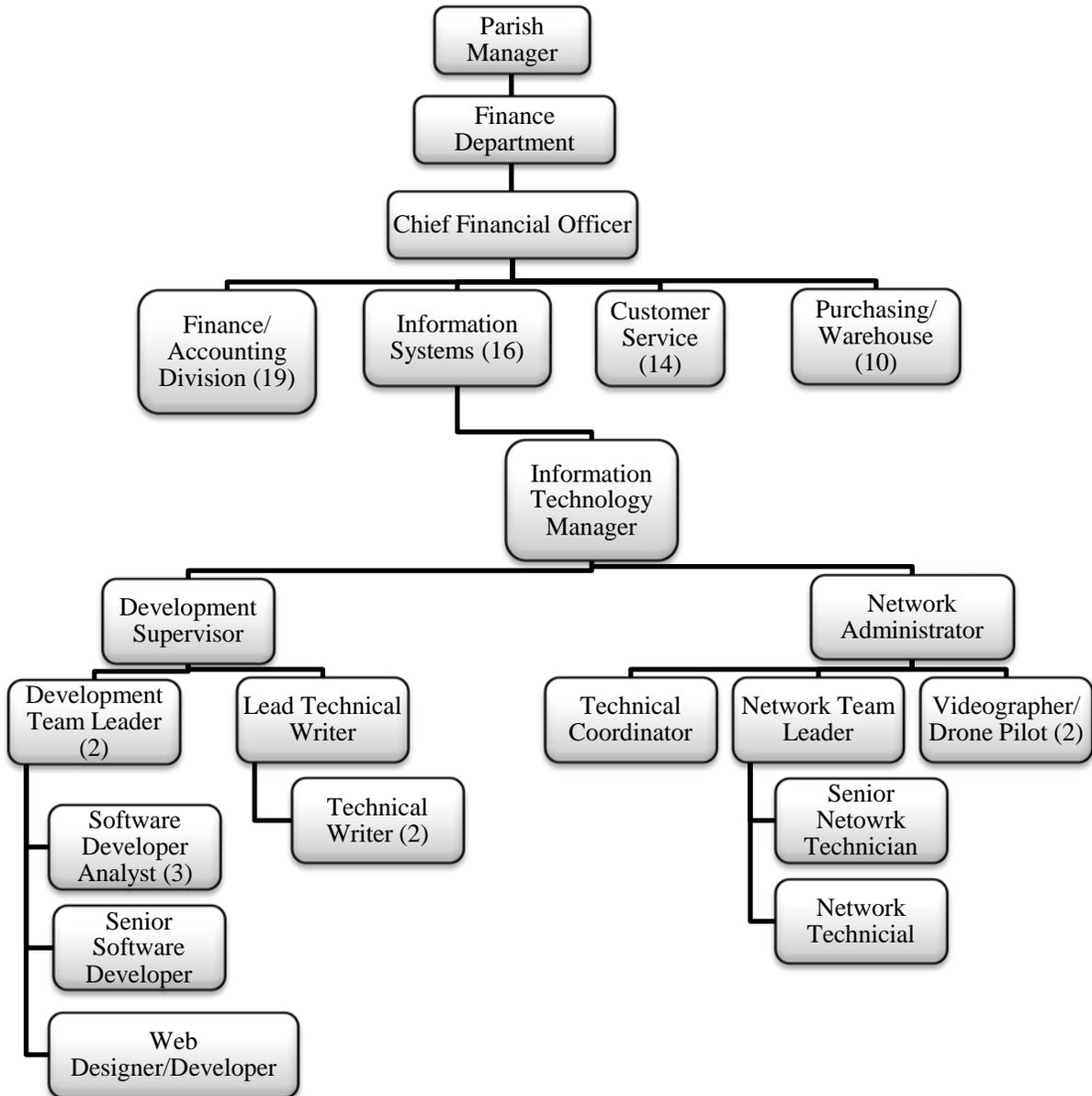
- Information Systems Fund derives revenues from the departments that it services. 2019 projected user fees, \$2,175,909, approved.
- Personnel: - Approved.
 - Eliminate two (2) Part-time Videographer/Broadcast Operators, Grade 106
 - Add two (2) Videographer/Broadcast Operators, Grade 106
 - Add One (1) Software Developer Analyst, Grade 209
- Capital: (\$13,500) – Approved.
 - Three (3) Desktop computers, \$7,500
 - Two (2) Laptop computers, \$6,000

390 INFORMATION TECHNOLOGIES

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	62,954	78,693	94,431
System Analyst (Dev. Supv)	1	1	1	1	211	57,231	71,539	85,847
Network Administrator	1	1	1	1	211	57,231	71,539	85,847
Development Team Leader/Sys	2	2	2	2	210	52,028	65,035	78,042
Network Team Leader	1	1	1	1	210	52,028	65,035	78,042
Programmer/Analyst	2	2	2	2	209	47,732	59,665	71,599
Lead Technical Writer	1	1	1	1	209	47,732	59,665	71,599
Software Developer Analyst	0	0	1	1	209	47,732	59,665	71,599
Senior Programmer	1	1	1	1	208	44,197	55,246	66,295
Programmer	1	1	1	1	206	38,967	48,709	58,451
Technical Writer	2	2	2	2	206	38,967	48,709	58,451
Senior Network Technician	1	1	1	1	109	35,974	44,967	53,960
Videographer/Drone Pilot	0	0	2	2	108	32,703	40,879	49,055
Network Technician	1	1	1	1	108	32,703	40,879	49,055
Technical Coordinator	1	1	1	1	108	32,703	40,879	49,055
TOTAL FULL-TIME	16	16	19	19				
Admin Tech II	2	2	0	0	102	10,603	13,254	15,905
TOTAL PART-TIME	2	2	0	0				
TOTAL	18	18	19	19				

Terrebonne Parish Finance/Information Technologies



395 CENTRALIZED FLEET MAINTENANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Division, under the direction of the Public Works Department, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The following functions of this division are all essential to an oversight of a complete maintenance plan for vehicles and equipment:

- Prepare specification for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines; to promote job application or use of vehicles and equipment.
- Inspect and identify older vehicles and equipment; apply special handling of maintenance requirements in an effort to reduce future maintenance costs and prolong the anticipated life expectancy.
- Work with vendors and supervisors to arrange field demonstration of replacement equipment and coordinate training for operators of specialized equipment.
- Maintains an electronic inventory of rolling stock and preventive maintenance and record retention.
- Schedule services and does annual inspections.
- Conducts spot inspections and condition reports on request; maintains fuel station, issue fuel cards and develops usage reports.
- Performs road service and coordinates tire repairs and replacements.
- Installs and maintains GPS units in vehicles and designated equipment in an effort to improve transparency and enhance productivity and promote fuel savings.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Effective and Efficient Government</i>			
<i>1. To transfer the repair and maintenance operation into the new maintenance facility.</i>			
a. Complete construction of maintenance complex	100%	100%	100%
b. Acquire necessary new equipment and move current shop equipment, tools, supplies, and spare parts inventory.	100%	100%	100%
<i>2. Update and Improve Fleet Maintenance Database Software</i>			
a. Hire a software programmer to convert current SQL database front end to a browser based system	100%	100%	100%
b. Hire programmer to create and install inventory tracking module	50%	50%	50%
<i>3. To return vehicles to service within specific times.</i>			
a. Within 24 hours	92%	94%	94%
b. Within 48 hours	4%	3%	3%
c. After 48 hours	4%	3%	3%

395 CENTRALIZED FLEET MAINTENANCE

BUDGET SUMMARY	2018 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Charges for Services	875,992	1,024,000	1,067,211	1,063,965	1,063,965
Other Revenue	<u>4,358</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>880,350</u>	<u>1,024,000</u>	<u>1,067,211</u>	<u>1,063,965</u>	<u>1,063,965</u>
EXPENSES:					
Personal Services	677,053	735,286	710,196	772,382	772,382
Supplies & Materials	79,038	76,616	78,919	77,696	77,696
Other Services & Charges	140,710	147,624	142,327	154,524	154,524
Repair & Maintenance	8,776	12,856	13,246	12,856	12,856
Allocated Expenditures	13,507	14,269	14,269	13,507	13,507
Capital Outlay (Depreciation)	<u>40,218</u>	<u>43,000</u>	<u>33,000</u>	<u>33,000</u>	<u>33,000</u>
TOTAL EXPENSES	<u>959,302</u>	<u>1,029,651</u>	<u>991,957</u>	<u>1,063,965</u>	<u>1,063,965</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					4.49%
INCREASE (DECREASE) TO NET POSITION					0
NET POSITION, JANUARY 1	103,698	24,746	24,746	100,000	100,000
NET POSITION, DECEMBER 31	24,746	19,095	100,000	100,000	100,000

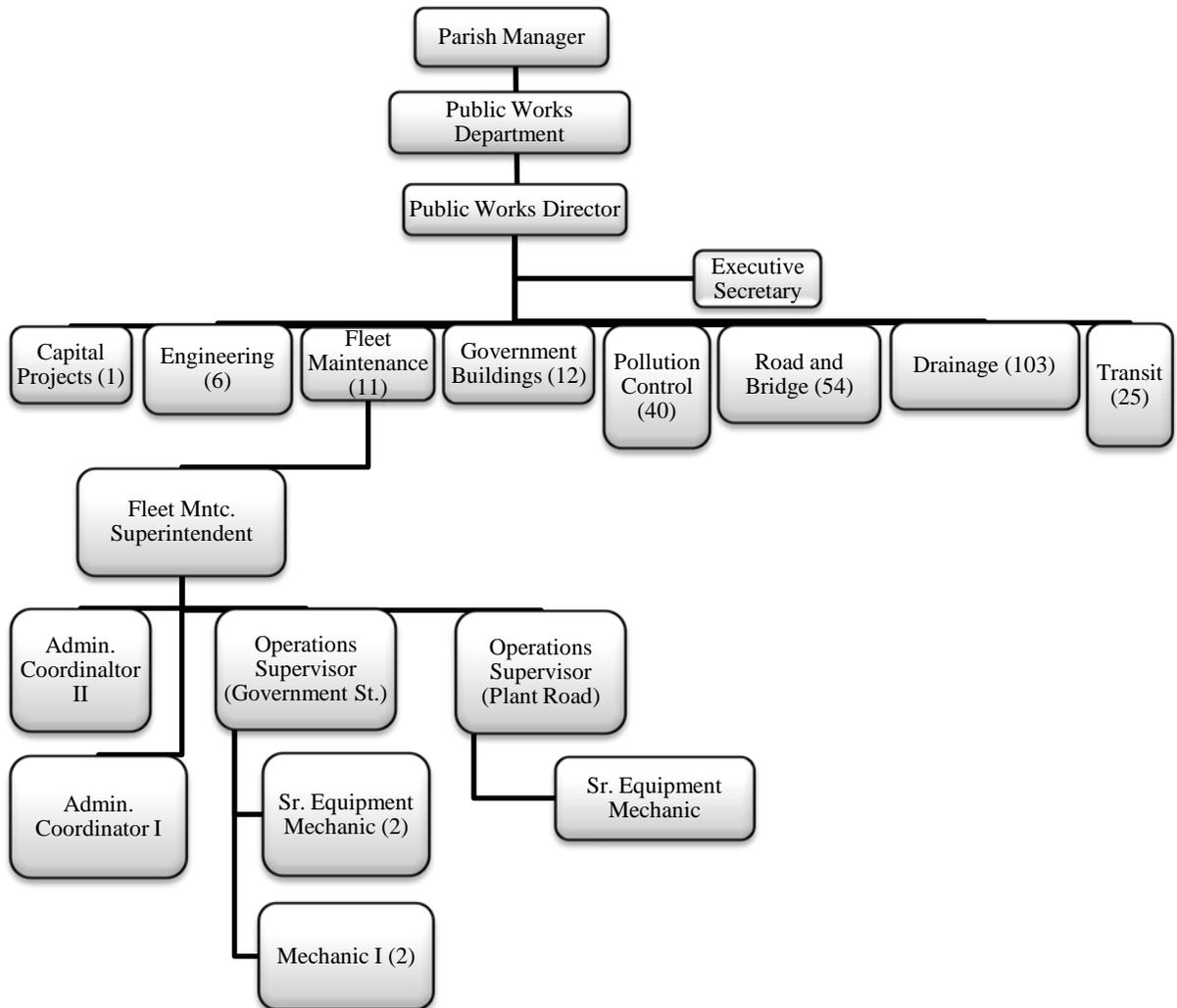
BUDGET HIGHLIGHTS

- Major funding source - \$1,063,965 of user fees charged to user departments, approved.
- Personnel: - Approved.
 - Eliminate one (1) Mechanic II, Grade 106

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fleet Maint. Superintendent	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	1	2	2	109	35,974	44,967	53,960
Senior Fleet Mechanic	3	3	3	3	108	32,703	40,879	49,055
Mechanic II	1	1	0	0	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	2	106	27,275	34,094	40,913
Mechanic I	2	2	2	1	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	<u>11</u>	<u>10</u>	<u>10</u>	<u>10</u>				

Terrebonne Parish Public Works/Fleet Maintenance



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding two issues totaling \$10.7 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2018 is \$1.13 billion, making the present debt limit for any one purpose \$1 billion.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may not exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2018 is \$267 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations, \$938,400 was delivered on August 28, 2013, and \$2 million of debt forgiveness bonds were delivered on October 1, 2014. On May 3, 2016, the Parish purchased \$8 million of Sewer Revenue Bonds.

The City of Houma also has one Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

DEBT SERVICE FUNDS

The 1995 Road and Drainage General Obligation bonds were called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. In 2015, \$11.6 million of roads, drainage and sewerage refunding bonds were sold. The outstanding balances as of December 31, 2018 are as follows:

	ROADS/DRAINAGE /SEWERAGE	
2018	\$	<u>10,710,000</u>
TOTAL	\$	<u><u>10,710,000</u></u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS

As of December 31, 2018, the total outstanding principal amount of General Obligation combined Roads, Drainage and Sewerage Bonds are \$10,710,000.

There are eight Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds was sold, \$11,765,000 of Public Improvement Bonds was also sold in the year 2011, and \$11,275,000 of Public Improvement Bonds was sold in 2013. In 2014, \$2,900,000 of Limited Tax Bonds was sold for the construction of a sports complex. In 2015, \$10,020,000 of Public Improvement Refunding Bonds was sold. In 2018 \$40,425,000 was sold to refinance Series 2011 Morganza Levee Improvement Bonds and \$15,312,854 of Morganza Levee Improvement Bonds was sold. Also in 2018 \$15,170,000 of Public Improvement Bonds were sold for various drainage projects. The Parish issued \$16,885,000 in Revenue Bonds in 2018. The purposes of these bonds are for the GOMESA project which will develop Hurricane Protection Infrastructure and Coastal Restoration Projects. These bonds are pledged with GOMESA revenues to secure payment. Insufficient funds in GOMESA revenues does not constitute an event of default.

As of December 31, 2018, the outstanding principal amount of Sales & Use Tax Bonds is \$102,107,854 and the outstanding principal amount of Limited Tax Bonds is \$2,450,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

As of December 31, 2018, the outstanding principal amount of the Certificates for the Firemen is \$270,000.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000. On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations and delivered \$938,400 on August 28, 2013, and delivered \$2 million of debt forgiveness bonds on October 1, 2014. On May 3, 2016, \$8,000,000 of Sewer Revenue Bonds was sold.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (Continued)

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Fitch has rated Terrebonne Parish's outlook as stable.

	Underlying Ratings		Insured Ratings	
	Standard and Poor's	Fitch Ratings	Standard and Poor's	Fitch Ratings
Public Improvement Bonds:				
1998 B Refunding Certificates	AA	AA-	AA	A3
2003 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2005 Public Improvement Bonds	AA	AA-	AA	A3
2008 Public Improvement Bonds	AA-	AA-	AA-	A3
2009 Public Improvement Bonds	AA-	AA-	AA-	A3
2011 Public Improvement Bonds	AA-	AA-	AA-	A3
2011 Public Improvement Bonds, Morganza Levee	AA-	AA-	AA-	A3
2013 Public Improvement Bonds	AA-	AA-	AA-	A3
2014 Limited Tax Bonds	AA	AA-	AA	A3
2015 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2018 A & B Public Improvement Bonds, Morganza Levee	A+		A+	
2018 Public Improvement Drainage	AA-		AA-	
General Obligation:				
2008 Sewerage	AA	AA-	AA	A3
2015 Road/Drainage/Sewerage Refunding Bonds	AA-	AA-	AA-	A3
2016 Sewerage	AA	AA-	AA	A3

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund. The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish's debt service funds with a description of each activity:

Bond Trust Fund. To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Pension Debt Service Fund. In 1998, the City of Houma refinanced their indebtedness to the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issue was \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

Capital Improvement Bond Reserve Fund. To account for \$3,537,280 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

Capital Improvement Bond Sinking Fund. To accumulate monies for payment of \$11,275,000 of Public Improvement Series 2013 Bonds, \$11,756,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, Series 2008 \$2,080,000, \$11,850,000 Public Improvement Series 2009 bonds, and \$10,020,000 Public Improvement Refunding Bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish's portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

Sewer Improvement and Paving Sinking Funds. To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

General Obligation Refunding Sinking Fund. To accumulate monies for the payment of \$10,710,000 General Obligation bonds including roads, drainage and sewerage.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	2,081,538	1,606,671	1,657,508	1,914,262	1,914,262
Miscellaneous Revenue	(112,059)	0	68,168	6,200	6,200
Operating Transfers In	<u>8,554,289</u>	<u>9,837,043</u>	<u>9,786,853</u>	<u>8,628,496</u>	<u>8,628,496</u>
TOTAL REVENUES	<u>10,523,768</u>	<u>11,443,714</u>	<u>11,512,529</u>	<u>10,548,958</u>	<u>10,548,958</u>
EXPENDITURES:					
General - Other	103,726	89,000	75,587	94,500	94,500
Fire-Urban	278,669	277,058	277,058	279,248	279,248
Drainage	1,479,820	1,817,121	1,665,253	2,039,969	2,039,969
Sewerage Collection	4,323,638	4,185,694	4,185,694	3,679,688	3,679,688
Local Coastal Prgm. Dev	3,372,663	3,391,263	2,887,148	3,208,774	3,208,774
Parks and Grounds	204,450	201,575	201,575	203,050	203,050
Operating Transfers Out	<u>418,852</u>	<u>4,439,986</u>	<u>4,430,016</u>	<u>108,551</u>	<u>108,551</u>
TOTAL EXPENDITURES	<u>10,181,818</u>	<u>14,401,697</u>	<u>13,722,331</u>	<u>9,613,780</u>	<u>9,613,780</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-4.58%
INCREASE (DECREASE) TO FUND BALANCE					
	341,950	(2,957,983)	(2,209,802)	935,178	935,178
FUND BALANCE, JANUARY 1	13,196,679	13,538,629	13,538,629	11,328,827	11,328,827
FUND BALANCE, DECEMBER 31	13,538,629	10,580,646	11,328,827	12,264,005	12,264,005

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	TOTAL
2019	7,920,909	1,476,069	9,396,978
2020	8,344,485	1,486,325	9,830,810
2021	8,335,505	1,487,200	9,822,705
2022	8,336,765	1,495,075	9,831,840
2023	8,356,980	1,499,700	9,856,680
2024	8,359,667	1,510,825	9,870,492
2025	8,367,207	1,513,325	9,880,532
2026	8,363,125	1,107,700	9,470,825
2027	6,122,351	1,110,425	7,232,776
2028	6,138,567	309,575	6,448,142
2029	6,155,703		6,155,703
2030	6,168,157		6,168,157
2031	6,174,610		6,174,610
2032	6,166,706		6,166,706
2033	6,169,494		6,169,494
2034	4,735,800		4,735,800
2035	4,534,800		4,534,800
2036	4,536,600		4,536,600
2037	4,537,200		4,537,200
2038	4,536,600		4,536,600
2039	4,539,800		4,539,800
2040	4,541,700		4,541,700
2041	4,542,200		4,542,200
2042	4,541,300		4,541,300
2043	4,539,000		4,539,000
	<u>155,065,231</u>	<u>12,996,219</u>	<u>168,061,450</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "*Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary thereof published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state.*"

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	<u>Roads/ Drainage/ Sewerage</u>
Assessed valuation	<u>\$ 948,226,968</u>
Debt limit: 10% of assessed value *	<u>\$ 94,822,697</u>
Less: Debt outstanding	10,710,000
Amounts held in sinking funds	<u>0</u>
Debt applicable to limitation	<u>10,710,000</u>
Legal debt margin	<u>\$ 84,112,697</u>

* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

Source: Comprehensive Annual Financial Audit Report

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

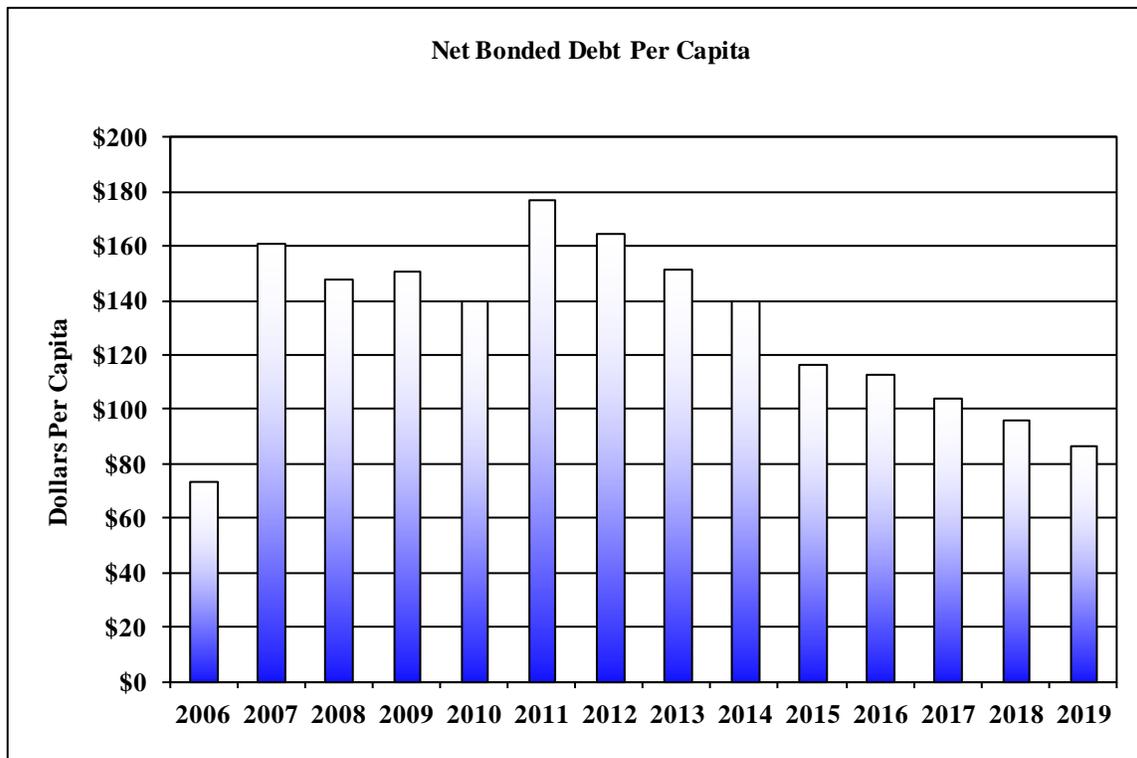
**RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND
NET AD VALOREM TAX DEBT TO ASSESSED VALUE**

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2003	106,823	571,075,180	14,060,000	931,530	13,128,470	2.30%	123
2004	107,127	613,656,650	12,320,000	1,740,000	10,580,000	2.01%	99
2005	107,146	646,663,595	11,110,000	1,825,000	9,285,000	1.44%	87
2006	108,938	693,603,910	10,400,000	2,290,000	8,110,000	1.17%	74
2007	108,424	697,905,630	19,695,000	2,185,000	17,510,000	2.51%	161
2008	108,576	709,298,030	18,660,000	2,590,000	16,070,000	2.27%	148
2009	109,409	722,165,295	17,585,000	1,075,000	16,510,000	2.29%	151
2010	109,561	741,791,975	16,460,000	1,125,000	15,335,000	2.07%	140
2011	111,860 *	770,363,925	21,155,000	1,330,000	19,825,000	2.57%	177
2012	111,860 *	810,700,735	19,825,000	1,400,000	18,425,000	2.45%	165
2013	111,860 *	864,993,550	18,425,000	1,455,000	16,970,000	2.17%	152
2014	111,860 *	893,469,959	16,905,000	1,270,000	15,635,000	1.90%	140
2015	111,860 *	906,647,097	14,385,000	1,315,000	13,070,000	1.44%	117 *
2016	111,860 *	922,511,933	13,770,000	1,175,000	12,595,000	1.36%	113 *
2017	111,860 *	951,124,643	12,595,000	925,000	11,670,000	1.23%	104 *
2018 **	111,860 *	1,046,237,107	11,670,000	960,000	10,710,000	1.02%	96 *
2019 ***	111,860	1,150,860,818	10,710,000	1,000,000	9,710,000	0.84%	87 *

* Estimated by Terrebonne Parish Consolidated Government.

** Projected amounts for 2018.

*** Budgeted amounts for 2019.

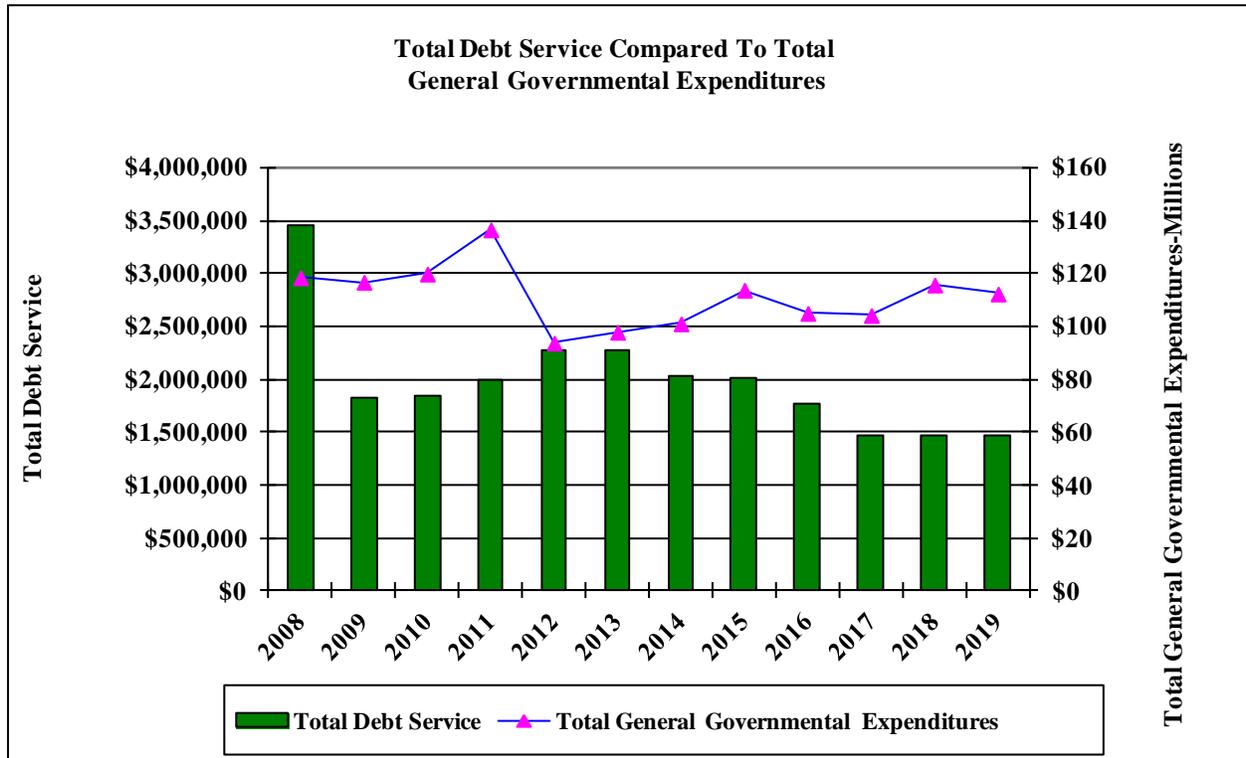


400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2005	1,825,000	460,493	2,285,493	84,811,744	2.69%
2006	2,290,000	549,679	2,839,679	93,198,308	3.05%
2007	2,185,000	633,581	2,818,581	102,890,560	2.74%
2008	2,590,000	871,374	3,461,374	104,590,602	3.31%
2009	1,075,000	755,259	1,830,259	131,114,770	1.40%
2010	1,125,000	715,608	1,840,608	141,922,160	1.30%
2011	1,330,000	925,451	2,255,451	166,559,474	1.35%
2012	1,400,000	870,035	2,270,035	172,337,338	1.32%
2013	1,455,000	812,473	2,267,473	153,773,260	1.47%
2014	1,270,000	756,104	2,026,104	136,824,068	1.48%
2015	1,315,000	700,928	2,015,928	144,436,498	1.40%
2016	1,175,000	592,115	1,767,115	105,018,913	1.68%
2017	925,000	548,645	1,473,645	104,255,046	1.41%
2018 *	960,000	512,069	1,472,069	115,744,012	1.27%
2019 **	1,000,000	476,069	1,476,069	112,342,395	1.31%

* Projected amounts for 2018.
 ** Budgeted amounts for 2019.



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 15,529,233	100%	\$ 15,529,233
Overlapping:			
Terrebonne Parish School Board*	10,000,000	100%	10,000,000
Fire Protection No. 4A	155,000	8.42%	13,051
Fire Protection No. 5	1,185,000	1.91%	22,634
Fire Protection No. 7	970,000	6.77%	65,669
Fire Protection No. 10	445,000	4.77%	21,227
Schriever Fire Protection District	2,340,000	7.98%	186,732
Recreation District No. 6	1,340,000	3.50%	46,900
Terrebonne Parish Veterans' Memorial District	<u>2,760,000</u>	100%	<u>2,760,000</u>
Total	<u>\$ 19,195,000</u>	<u>100%</u>	<u>\$ 13,116,213</u>

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.
Overlapping debt is based on June 30, 2015 financial information.

CAPITAL IMPROVEMENT PROJECTS FUNDS

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees.
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish President shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted no later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:

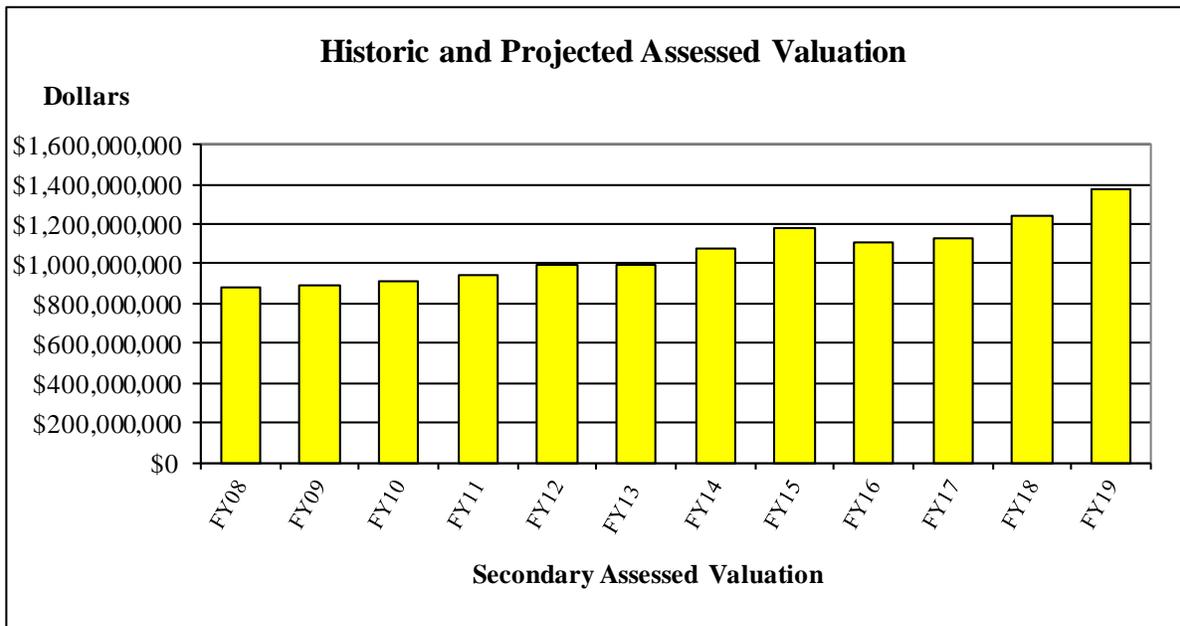


Figure 1

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 5.5% Sales Tax through 2018.

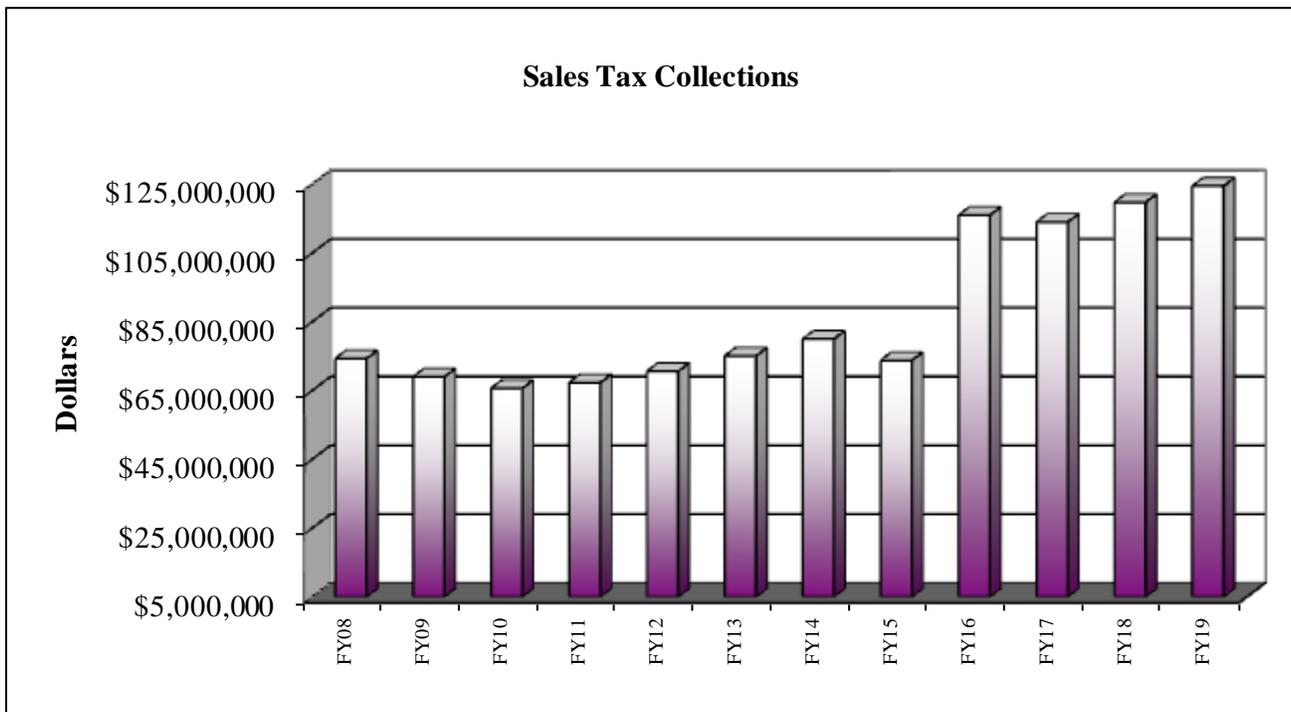


Figure 2

UTILITY REVENUE BONDS

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Proposed Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds, and \$938,400 on August 28, 2013, \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million of Sewer revenue Bonds on May 3, 2016. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

UTILITY REVENUE BONDS (continued)

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish issued \$2.9 million of Limited Tax Bonds in 2014 and \$8.0 million in 2016.

DISTRICT DEBT

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2008, 2009, 2011, 2013 and 2015 Public Improvement Sales Tax Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues. In 2017 and 2018, with falling Mineral Royalties and Sales Tax Collections, a portion of the Video Poker revenues have been used for operations. The proposed 2019 Revenues will also be used for operations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$3.9 million in 2009, \$5.4 million in 2010, \$5.94 million in 2011, \$4.83 million for the year 2012, \$5.58 million for the year 2013, \$5.5 million for the year 2014, \$3.2 million in 2015, \$2.0 million in 2016, \$2.3 million in 2017 and estimates \$2.2 million in 2018 and 2019. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government’s operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish’s Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2017, the cost was approximately:

- \$1,414 to maintain one acre of park property;
- \$292.28 per garbage customer to maintain the sanitation system;
- \$129.26 operating cost per vehicle per hour, and
- \$11,142 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish’s infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne’s Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to downtown gained by promoting tourism.

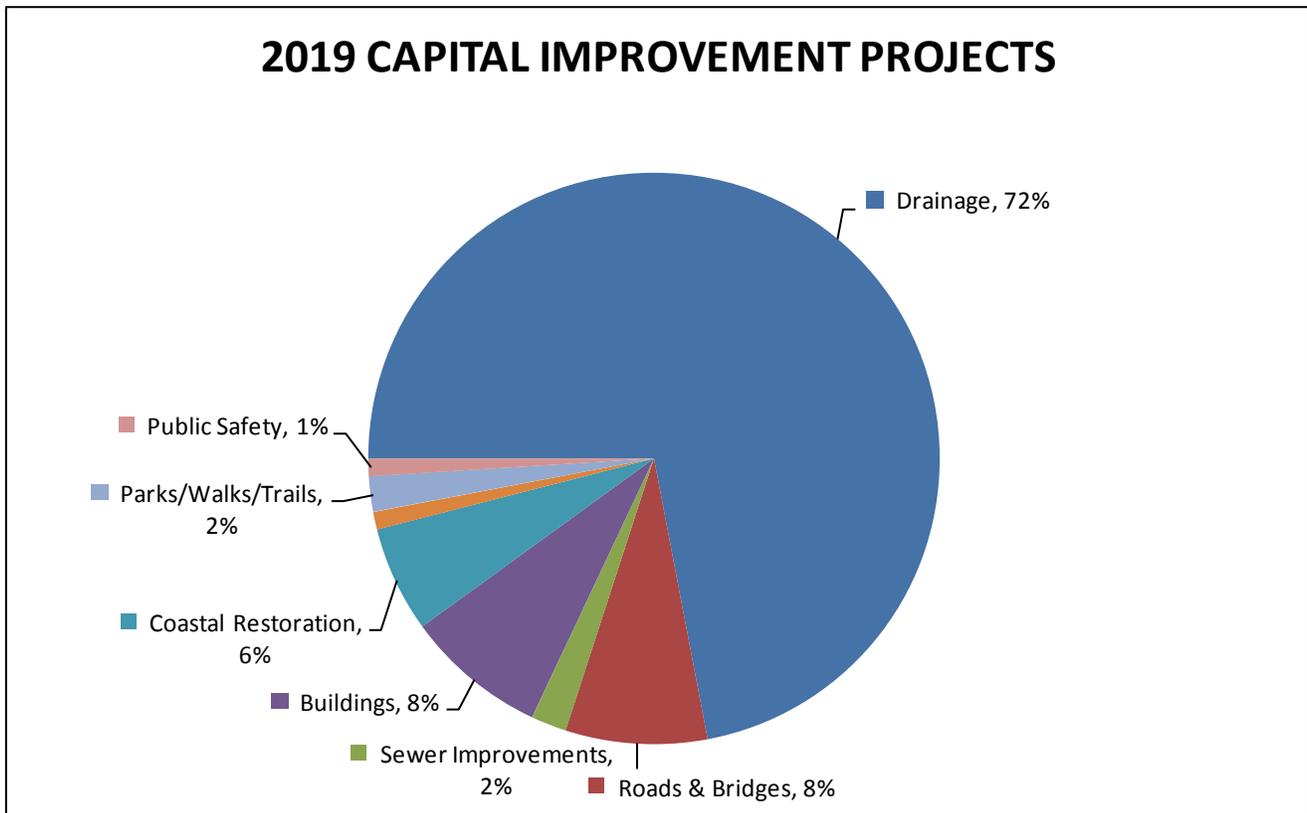
The 2019 Capital Improvements Budget totals \$97,855,661 a decrease of 3.37% from the original 2018 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The “Change for 2018” represents new projects, 2017 expenditures, funding increases/decreases and transfer of closed out project balances.

<u>Project Type</u>	<u>2018 Budget</u>	<u>Change for 2018</u>	<u>2019 Budget</u>
Buildings	9,824,707	(1,476,502)	8,348,205
Roads & Bridges	13,356,084	(4,818,020)	8,538,064
Drainage	59,396,940	11,110,910	70,507,850
Parks/Sidewalks/Trails	1,385,648	435,376	1,821,024
Public Safety	2,044,151	(955,948)	1,088,203
Coastal Restoration	13,379,967	(7,865,559)	5,514,408
Sewer Improvements	1,838,844	(338,030)	1,500,814
Civic Center	19,503	-	19,503
Sanitation Improvements	17,590	500,000	517,590
Totals	<u>101,263,434</u>	<u>(3,407,773)</u>	<u>97,855,661</u>

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Like in 2018, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Generally, Terrebonne Parish is poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government has to keep the possible dangers of the tropical systems to the forefront of its planning for protection to the citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. This Parish has experienced horrific hurricanes in the past which has proved that we have to provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the State of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 72% of our total Capital Improvement Projects as shown on the following chart.



CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill but is rebounding due to the resilience of our citizens and the local businesses. However, the Gulf oil spill did directly affect our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, were similarly affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. The moratorium on deepwater oil drilling has had an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana has felt some effect of the oil disaster. With the new regulations on issuing deep water drilling permits, the new permits are not forthcoming as quickly as in the past. With a cautious optimism, the Parish is remaining consistent with its 2019 operations and maintenance budget from 2018 budget because of decreases in Sales Taxes and Mineral Lease Payments due to a downturn in the local economy.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2019 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the Lashbrook Pump Station which \$3,875,526 was originally budgeted to rehabilitate the pump station due to damages from Hurricane Ike. Another project is the 1-1B Drainage Project of various phases to-date has been budgeted at \$19,060,759, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$21,410,525. Approximately, \$20,377,208 has been spent so far on this project. The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. Another project is the Upper Little Caillou Pump Station with a budget of \$5,879,485. This project is a complete replacement of existing pump. The Bayou Black pump station project will provide a pump station for Bayou Black on Hanson Canal to give residents relief from flooding and standing water. The budget for this project is \$12,314,435. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2019 operation and maintenance including operating capital expenditures proposed budget of \$14,083,690 compared to the 2018 originally proposed budget of \$11,575,993. This is an increase of \$2,507,697 (21.66%) from 2018 to 2019.

Due to the growth in our area, a demand for our infrastructure is ever increasing. An increase in funding is allocated for Road and Bridge projects and Sewer Improvement projects as well. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$8,538,064 that is shown on the chart above at 8%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance budget of the Road and Bridge Department for 2019 is \$6,027,899 which is an increase of \$42,078 or .70% more than the 2018 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. In 2013, the Parish issued \$938,400 Sewer Revenue Bond. In 2016 the Parish issued \$8 million in Taxable Limited Tax Bonds for Sewer Projects. Projects that are still ongoing in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2019 is \$10,184,993 which is an increase of \$606,340 or 6.33% more than 2018.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,270,148. The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish with regard to the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 12,366,030
Total Levees	69,285,627
Total Forced Drainage	18,330,661
Total Roads	2,616,768
Total Waterworks	883,417
Total Pollution Control/Sewerage	3,160,240
Total Buildings	<u>16,627,405</u>
Total for Projects	<u>\$123,270,148</u>



600 CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds. Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

Below is a list of Terrebonne Parish's Capital Improvement Project funds with a description of each activity:

City Court Building Fund. With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Fund 641/241 HUD CDBG Recovery Construction Fund. Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

Parishwide Drainage Construction Fund. To account for the construction and improvements to Terrebonne Parish's Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund. To account for the construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish sold \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Sewer Bond Construction Fund. Sale of \$17,000,000 Sewer Revenue Bonds in 2010, \$938,000 on August 28, 2013 and \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million in Taxable Limited Tax Bonds in 2016. Being used for renovations/ upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

Capital Projects Control Fund. To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund. To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund. To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund. To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund. To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund. To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund. To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund. To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund. To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund. To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund. To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL PROJECTS RECAP					
BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	15,099,253	44,175,575	44,175,575	0	0
Miscellaneous Revenue	526,137	16,855,000	17,309,127	0	0
Operating Transfers In	12,974,798	21,707,067	21,707,067	1,424,402	1,424,402
TOTAL REVENUES	28,600,188	82,889,930	83,344,057	1,424,402	1,424,402
EXPENDITURES:					
Juvenile Services	57,625	155,589	155,589	0	0
Government Buildings	2,122,006	6,536,734	6,536,734	950,000	950,000
Auditoriums	15,273	225,308	225,308	60,000	60,000
Parish Prisoners	942,693	726,740	726,740	0	0
Coastal Restoration/Preservation	4,819,164	5,514,408	5,514,408	0	0
Engineering	373,141	311,391	311,391	0	0
Roads & Bridges	5,466,033	7,927,243	7,927,243	494,024	494,024
Drainage	8,736,142	85,498,895	85,498,895	100,000	100,000
Sewerage Collection	338,030	1,480,300	1,480,300	0	0
Treatment Plant	0	20,514	20,514	0	0
Parks & Grounds	34,624	2,228,302	2,228,302	0	0
Fire	(5,818)	105,000	105,000	0	0
Water Projects	0	205,874	205,874	0	0
ARRA Stimulus	0	116,797	116,797	0	0
City Court	28,813	193,502	193,502	0	0
Solid Waste Services	0	500,516	500,516	0	0
Animal Control	(68,606)	91,270	91,270	0	0
Landfill Closure	0	17,074	17,074	0	0
Operating Transfers Out	11,775,123	4,214,130	4,214,130	0	0
TOTAL EXPENDITURES	34,634,243	116,069,587	116,069,587	1,604,024	1,604,024
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-98.57%
INCREASE (DECREASE) TO FUND BALANCE					
	(6,034,055)	(33,179,657)	(32,725,530)	(179,622)	(179,622)
FUND BALANCE, JANUARY 1	40,370,548	34,336,493	34,336,493	1,610,963	1,610,963
FUND BALANCE, DECEMBER 31	34,336,493	1,156,836	1,610,963	1,431,341	1,431,341

604 CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall, and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement. The remaining funds are being utilized for a roof replacement.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Operating Transfers In	0	0	0	67,500	67,500
TOTAL REVENUES	0	0	0	67,500	67,500
EXPENDITURES:					
City Court	28,813	193,502	193,502	0	0
TOTAL EXPENDITURES	28,813	193,502	193,502	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(28,813)	(193,502)	(193,502)	67,500	67,500
FUND BALANCE, JANUARY 1	235,675	206,862	206,862	13,360	80,860
FUND BALANCE, DECEMBER 31	206,862	13,360	13,360	80,860	148,360

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No significant changes.

604 CITY COURT BUILDING FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2018	2019	2020	2021	2022	TOTAL
City Court Complex	193,502	0	0	0	0	0	193,502
TOTAL EXPENDITURES	193,502	0	0	0	0	0	193,502
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: City Court Land Purchase	
Description:	To provide for purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Court. The balance of funds for renovations and improvements will be used for the roof replacement.

Council District: 5

Funding Source: 73% City Court Building Fund 27% General Fund.

Project Appropriation: Total project costs including prior authorizations \$923,265.

Operating Budget Impact: Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs will be determined with the purchase of the building and debt service payments funded by both sales tax and dedicated fees. The purchase price of the building is \$2.3 million, which a majority was funded through a 2005 Sales Tax Bond Issuance. This fund will be used for the renovations necessary to accommodate City Court and City Marshal offices.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

On March 19, 2009, HUD approved Louisiana’s initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately. However, the two funds continue to be considered one program. See Grant Funds Section.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	4,037,634	22,075,686	22,075,686	0	0
Operating Transfers In	4,789	0	0	0	0
TOTAL REVENUES	4,042,423	22,075,686	22,075,686	0	0
EXPENDITURES:					
Juvenile Services	5,077	150,842	150,842	0	0
Engineering	373,141	311,391	311,391	0	0
Roads & Bridges	8,561	1	1	0	0
Drainage	3,549,422	21,691,486	21,691,486	0	0
TOTAL EXPENDITURES	3,936,201	22,153,720	22,153,720	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	106,222	(78,034)	(78,034)	0	0
FUND BALANCE, JANUARY 1	(28,188)	78,034	78,034	0	0
FUND BALANCE, DECEMBER 31	78,034	0	0	0	0

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2018	2019	2020	2021	2022	TOTAL
CDBG Ashland North Levee Improvement & Ext	(1)	0	0	0	0	0	(1)
CDBG Cedar Grove to Ashland Landfill/Wtr Ctrl	1	0	0	0	0	0	1
CDBG Falgout Canal with Bargegate	16,875,031	0	0	0	0	0	16,875,031
CBDG Falgout Canal Pontoon Bridge	1	0	0	0	0	0	1
CDBG F/D Summerfield P/S	1	0	0	0	0	0	1
CBDG Juvenile Detention Facility	150,842	0	0	0	0	0	150,842
CDBG Public Works Administrative Building	136,387	175,004	0	0	0	0	311,391
CDBG Susie Canal North Levee Extension	3,214,090	(220,000)	0	0	0	0	2,994,090
CDBG Upper Dularge Pump Station	(1)	0	0	0	0	0	(1)
CDBG Ward 7 Levee Elevation	1,777,364	45,000	0	0	0	0	1,822,364
TOTAL EXPENDITURES	22,153,715	4	0	0	0	0	22,153,719
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: CDBG Ashland North Levee Improvements Project Number: 10-CDBG-R-LEV-67 & 55-PARA-3305	
Description:	Construction of 8,000 Linear Ft. of Levee between the proposed Thompson Rd. Ext and the St. Louis Canal
Engineer/Architect:	CB&I Coastal/ Phlyway Construction

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$2,635,250.
Operating Budget Impact:	To be determined.

Project Name: CDBG Cedar Grove To Ashland Landfill Levee & Water Control Structure Project Number: 10-CDBG-WTR-70 & 55-PARA-3308	
Description:	Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.
Engineer/Architect:	T Baker Smith, LLC

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$453,500.
Operating Budget Impact:	To be determined.

Project Name: CDBG Falgout Canal Pontoon Bridge Project Number: 12-CDBG-32 & 55-PARA-3312	
Description:	Replace the existing pontoon bridge with a new pontoon bridge.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Sealevel Construction

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$3,903,749.
Operating Budget Impact:	To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Falgout Canal with Barge Gate	
Description:	Clear opening for Navigation and 180' hydraulic opening and fabrication and installation of a steel barge gate.

Council District: 7
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$16,875,031.
Operating Budget Impact: To be determined.

Project Name: CDBG F/D Summerfield Pump Station Project Number: 09-DRA-10 & 55-PARA-3405	
Description:	Reconstruction of the Summerfield Drainage Pump Station
Engineer:	GSE Associates, LLC
Contractor:	Cecil D. Gassicot, LLC

Council District: 7
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$4,115,108.
Operating Budget Impact: To be determined.

Project Name: CDBG Juvenile Detention Facility Project Number: 12-JUVCDBG-38	
Description:	Construct a juvenile justice complex on a 6 acre parcel of land just off LA highway 24 north of LA highway 90.
Engineer/Architect:	Duplantis Design Group
Contractor:	Thompson Construction

Council District: Parishwide
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$10,379,341.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Public Works Administrative Building Project Number: 12-PWCDBG-64 & 55-PARA-3203	
Description: Construct a new public works facility, adequate parking lot, above ground fuel tanks, and a wash rack. Engineer/Architect: Duplantis Design Group Contractor: B.E.T. Construction	

Council District:	Parishwide
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$6,165,345.
Operating Budget Impact:	To be determined.

Project Name: CDBG Susie Canal North Levee Extension Project Number: 10-LEV-31, 10-CDBG-R-31, & 55-PARA-3303	
Description: Construct a 13,000 linear foot levee from the northern boundary of the Canebreak Subd to Bobtown bridge. Also refurbish Canebreak forced drainage levee and construct a new levee to provide forced drainage to Bobtown Bridge. Engineer/Architect: GSE Associates, LLC Contractor: River Road Construction	

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$6,586,440.
Operating Budget Impact:	To be determined.

Project Name: CDBG Upper Dularge Pump Station Project Number: 12-DRA-47, & 55-PARA-3301	
Description: Construct a new Drainage Pump Station in Upper Dularge. Engineer/Architect: GSE Associates, LLC	

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$284,100.
Operating Budget Impact:	To be determined.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Ward 7 Levee Project Number: 10-CDBG-R-63 & 55-PARA-3306	
Description:	Construction of 10' lift design for 85,000 linear feet segment of levee that refurbishes the existing upper and lower Little Caillou forced drainage.
Engineer/Architect:	CB&I Coastal, Inc./Aptim Coastal
Contractor:	Apeck Construction/Phylway Construction/Ceres Environmental/Coastal Dredging

Council District:	8
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$21,410,525.
Operating Budget Impact:	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	2,526,476	11,659,689	11,659,689	0	
Miscellaneous Revenue	270,162	16,855,000	16,986,758	0	0
Operating Transfers In	9,265,093	17,936,097	17,936,097	0	
TOTAL REVENUES	12,061,731	46,450,786	46,582,544	0	0
EXPENDITURES:					
Drainage	5,186,720	62,818,724	62,818,724	100,000	100,000
Operating Transfer Out	3,197,320	1,904,760	1,904,760	0	0
TOTAL EXPENDITURES	8,384,040	64,723,484	64,723,484	100,000	100,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-99.84%
INCREASE (DECREASE) TO FUND BALANCE					
	3,677,691	(18,272,698)	(18,140,940)	(100,000)	(100,000)
FUND BALANCE, JANUARY 1	14,742,594	18,420,285	18,420,285	279,345	279,345
FUND BALANCE, DECEMBER 31	18,420,285	147,587	279,345	179,345	179,345

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Black Pump Station- Approved.**
 - Drainage Construction Fund- \$30,000
- **Suthon Avenue Drainage Improvement- Approved.**
 - Drainage Construction Fund- \$70,000

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2018	2019	2020	2021	2022	
1-1A Drainage	3,386,873	300,000	0	0	0	0	3,686,873
1-1B Levee (Six Foot Ditch Levee)	1,067,857	0	0	0	0	0	1,067,857
1-1B Systems Channel Project	1,264,630	0	0	0	0	0	1,264,630
2-1A Schriever Drainage Improvements	259,742	0	0	0	0	0	259,742
Ashland Drainage Outfall Canal	17,423	0	0	0	0	0	17,423
Automatic Bar Screen Cleaners	129,502	0	0	0	0	0	129,502
Bayou Black Pump Station	8,367,258	3,393,800	30,000	0	0	0	11,791,058
Bayou Black Pump Station @ Geraldine	0	300,000	0	0	0	0	300,000
Bayou Lacarpe Drainage Loc "C"	250,000	0	0	0	0	0	250,000
Bayou Terrebonne Clearing and Snagging	0	0	0	0	0	0	0
Bayou Terrebonne Lock System	0	11,747,244	0	0	0	0	11,747,244
Bayou Terrebonne Pump Station	416,906	0	0	0	0	0	416,906
Bonanza Pump Station Improvements	421,961	487,043	0	0	0	0	909,004
Bourg Culverts/Gates	0	80,000	0	0	0	0	80,000
Cedar Grove to Ashland Lanfill & Wtr Cntrl	500,000	0	0	0	0	0	500,000
Ellendale Levee	241,487	0	0	0	0	0	241,487
Elliot Jones Canal Pump Station	0	563,295	0	0	0	0	563,295
Exhibit 14 Channel Improvements	156,394	0	0	0	0	0	156,394
Hollywood Road Drainage	19,768	0	0	0	0	0	19,768
Lashbrook Pump Station Repairs	104,749	2,954,349	0	0	0	0	3,059,098
Levee Improvements (Parish Maintained)	177,135	0	0	0	0	0	177,135
Mount Pilgrim Forced Drainage (6-3) Humphries	1,806,098	0	0	0	0	0	1,806,098
North Main Project Road Culvert	300,000	0	0	0	0	0	300,000
Petit Caillou Drainage/Conveyance Channel	517,279	5,050,000	0	0	0	0	5,567,279
Petite Caillou Lock Structure	105,348	8,740,000	0	0	0	0	8,845,348
Schriever Hazard Mitigation Program	52,714	0	0	0	0	0	52,714
Shell Plant Bayou Black	0	153,000	0	0	0	0	153,000
St. Louis Water Canal	2,031	0	0	0	0	0	2,031
Suthon Ave Drainage Improvements	0	0	70,000	0	0	0	70,000
Sylvia Street Phase 3	278,301	0	0	0	0	0	278,301
Thompson Rd Levee/Drainage	302,904	0	0	0	0	0	302,904
Upper Dularge Levee	196,000	0	0	0	0	0	196,000
Upper Little Caillou Pump Station	5,144,243	0	0	0	0	0	5,144,243
Valhi Drairage Improvements	0	1,815,455	0	0	0	0	1,815,455
Ward Seven (7) Drainage Levee Phase I, Phase II	293,531	0	0	0	0	0	293,531
Wauben Subd Drainage	441,951	0	0	0	0	0	441,951
Westside Area Drainage	399,078	(48,279)	0	0	0	0	350,799
TOTAL EXPENDITURES	26,621,163	35,535,907	100,000	0	0	0	62,257,070
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1A Drainage Project Number: 02-DRA-28 & 06-DRA-47	
Description:	The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).
Engineer/Architect:	T. Baker Smith
Contractor:	Phylway Construction, Inc , Low Land Construction (Phase 8), Byron E. Talbot (Phase 6) and Wilco Industrial Services (Phase 2)

Council District:	2, 6
Funding Source:	74% Louisiana Dept. of Transportation & Development, 22% Drainage Tax Fund, 2% ¼% Capital Sales Tax Fund, and 2% Parish wide Drainage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$8,514,670.
Operating Budget Impact:	\$9,500 annual increase for maintenance costs.

Project Name: 1-1B Levee (Six Foot Ditch Levee) Project Number: 15-LEV-27	
Description:	Rehabilitation of the Six Foot Ditch Levee
Engineer/Architect:	Providence/GSE
Contractor:	Low Land Construction

Council District:	5
Funding Source:	29% General Fund-BP and 71% Drainage Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$1,300,000.
Operating Budget Impact:	To be determined.

Project Name: 1-1B Systems Channels Project Project Number: 01-DRA-40	
Description:	Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction Co., Inc., Wilco Industrial Services, Fordice Construction, LA Contracting Enterprise, Circle, LLC, & DRC Emergency Services

Council District:	2, 3, 4, 5
Funding Source:	64% Drainage Tax Fund, 22% ¼% Capital Sales Tax Fund, 10% General Fund, 4% 2000 Public Improvement Construction Fund
Project Appropriation:	Total project costs including prior authorizations \$4,961,316.
Operating Budget Impact:	No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: 2-1A Schriever Drainage Improvements Project Number: 95-DRA-67	
Description:	Ditch excavation along the northern boundary of Sugarland Subdivision, install drain culverts across Back Project Road and Isle of Cuba Road and replace driveway culverts along Back Project Road between Isle of Cuba Road and Indian Ridge Ranch Road.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Phase II - Phylway Construction, Inc., Phase IV - Hebert Brother Engineers, Inc., Phase I, Sealevel Construction, Inc., and Phase III Byron E. Talbot

Council District:	6
Funding Source:	51% Drainage Tax Fund, 25% 2000 Public Improvement Bond Fund, 19% of ¼% Capital Sales Tax Fund, 4% Parish wide Drainage Construction Fund, and 1% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$2,614,634.
Operating Budget Impact:	\$2,500 annual increase to operations; debt service increase of \$31,000.

Project Name: Ashland Drainage Outfall Canal Project Number: 08-DRA-25	
Description:	To provide funding to improve the Ashland pump station.

Council District:	1, 7, 8
Funding Source:	Drainage Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$17,423.
Operating Budget Impact:	To be determined.

Project Name: Automatic Bar Screen Cleaners Coteau/Smithridge/Montegut P/S Bar Screen Project Number: 10-DRA-36	
Description:	Install 47 linear feet of bar screens with automatic trash rakes at the Smithridge pump station. Also, install 9 automatic trash rakes at the Coteau pump station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Cecil D. Gassiot, LLC & Sealevel Construction, Inc.

Council District:	2, 3, 4, 5, 8, 9
Funding Source:	FEMA
Project Appropriation:	Total project costs including prior authorizations \$3,384,845.
Operating Budget Impact:	To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Black Pump Station
Project Number: 16-DRA-26

Description: Provide a pump station for Bayou Black on the Hansen Canal. To give residents relief from flooding.
Engineer/Architect: G I S Engineers, LLC

Council District: 8

Funding Source: 46% ¼% Capital Sales Tax Fund and 29% Drainage Tax Fund and 13% General Fund, 1% Statewide Flood Control, 1% Parishwide Drainage Construction Fund and 10% GOMESA.

Project Appropriation: \$30,000 in FY2019. Total project costs including prior year authorizations \$12,148,522.

Operating Budget Impact: To be determined.

Project Name: Bayou Black Pump Station @ Geraldine
Project Number: 16-DRA-26

Description: Construction of a new Drainage Pump Station in the Bayou Black area.

Council District: 8

Funding Source: Drainage Tax Fund

Project Appropriation: Total project costs including prior authorizations \$300,000.

Operating Budget Impact: To be determined.

Project Name: Bayou LaCarpe Drainage Location C
Project Number: 50-J55-14-02

Description: Drainage Improvements in the Bayou LaCarpe Area.
Engineer: GSE Associates, LLC

Council District: 1, 2, 6

Funding Source: 100% Drainage Tax Fund

Project Appropriation: Total project costs including prior authorizations \$250,000.

Operating Budget Impact: To be determined upon completion of project design phase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Terrebonne Lock System

Description: Install a lock in Bayou Terrebonne
Engineer: GIS Engineering, LLC

Council District: 5
Funding Source: 9 % Drainage Sales Tax Bonds and 91% GoMesa Revenue Bonds
Project Appropriation: Total project costs including prior authorizations \$11,747,244.
Operating Budget Impact: No impact.

Project Name: Bayou Terrebonne Pump Station

Description: Engineering of a new pump station for Bayou Terrebonne near Terrebonne General Medical Center.
Engineer: GIS Engineering, LLC

Council District: 5
Funding Source: ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$450,000.
Operating Budget Impact: To be determined.

Project Name: Bonanza Pump Station Improvements
Project Number: HMGP 1792-109-0003

Description: Improvements to the Bonanza Pump Station.
Engineer/Architect: T. Baker Smith

Council District: 2, 3, 4
Funding Source: 56% FEMA and 44% Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$981,446.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bourg Culverts/Gates	
Description:	Installing of culverts and gates in the Bourg area.

Council District: 9
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs \$80,000.
Operating Budget Impact: To be determined.

Project Name: Cedar Grove To Ashland Landfill Levee & Water Control Structure (CDBG) Project Number: 10-CDBG-WTR-70 & 55-PARA-3308	
Description:	Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.
Engineer/Architect:	T Baker Smith, LLC

Council District: 7
Funding Source: ¼% Capital Sales Tax
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

Project Name: Ellendale Levee Project Number: 14-DRA-14	
Description:	Ellendale Levee rehabilitation.
Engineer:	Providence GSE Engineering
Contractor:	LA Contracting Enterprise

Council District: 6
Funding Source: Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,683,943.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Elliot Jones Canal Pump Station

Description: Construction of a new pump station in the Bayou Black area.

Council District: 6
Funding Source: 36 % Drainage Tax Fund and 64% Drainage Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$563,295.
Operating Budget Impact: To be determined.

Project Name: Exhibit 14 Channel Improvements

Description: The new Storm Drainage Design Manual (SDDM) contemplates that the parish will provide on-going improvements to Exhibit 14 channels.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$156,394.
Operating Budget Impact: To be determined.

**Project Name: Hollywood Road Drainage
Project Number: 12-DRA-01**

Description: Improvements to the Hollywood Road Drainage.
Engineer/Architect: Duplantis Design Group.
Contractor: LA Contracting Enterprise, LLC

Council District: 3, 5
Funding Source: 48% General Fund, 36% Drainage Tax Fund, 12% Parishwide Drainage Construction Fund, and 4% Interest Earnings.
Project Appropriation: Total project costs including prior authorizations \$1,449,314.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lashbrook Pump Station Repairs (Clinton Street) Project Number: 08-NRCS-40	
Description:	The rehabilitation of the Clinton Street (D-04) Pump Station Due to damages from Hurricane Ike.
Engineer/Architect:	T. Baker Smith & GSE Associates, LLC/Delta Coast Consultants
Contractor:	Lowland Construction

Council District:	7, 8
Funding Source:	15% Dedicated Emergency Fund, 9% NRCS, 59% Statewide Flood Control and 17% Drainage Tax Fund
Project Appropriation:	Total project costs including prior authorization \$3,875,526.
Operating Budget Impact:	\$1,500 net annual increase for maintenance costs.

Project Name: Levee Improvements (Parish Maintained)	
Description:	To provide funding for Parish maintained levees
Engineer/Architect:	T. Baker Smith & CB&I Coastal, Inc.
Contractor:	Lowland Construction

Council District:	Parishwide
Funding Source:	35% ¼% Capital Sales Tax Fund, 52% General Fund, and 13% Drainage Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,142,114.
Operating Budget Impact:	To be determined.

Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries Project Number: 01-DRA-44	
Description:	Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.
Engineer/Architect:	T. Baker Smith

Council District:	2
Funding Source:	67% Louisiana Dept. of Transportation & Development, 13% Parish wide Drainage Construction Fund, 8% ¼% Capital Sales Tax Fund, 10% Drainage Tax Fund, and 2% 2000 Public Improvement Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$2,095,260.
Operating Budget Impact:	\$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: North Main Project Road Culvert

Description: Installing a culvert under North Main Project Road.

Council District: 4
Funding Source: General Fund – BP
Project Appropriation: Total project costs including prior authorizations \$300,000.
Operating Budget Impact: To be determined.

**Project Name: Petit Caillou Drainage/LC Conveyance Channel
Parish Project# 16-DRA-25**

Description: Preliminary Engineering and Permitting of Drainage System for Petit Caillou, Chauvin, LA.
Engineer/Architect: G I S Engineering, LLC

Council District: 8
Funding Source: 25% Drainage Tax Fund, 1% 2005 Sales Tax Construction Fund, 3% General Fund , 8% ¼% Capital Sales Tax Fund and 63% GoMesa Revenue Bonds.
Project Appropriation: Total project costs including prior authorizations \$6,000,000.
Operating Budget Impact: To be determined

**Project Name: Petite Caillou Lock Structure
Project Number: 16-LOCK-61**

Description: Design a Secondary gate in conjunction with the existing Boudreaux Canal Sector Gate to form a lock control.
Engineer/Architect: G I S Engineering, LLC

Council District: 8
Funding Source: 7% General Fund and 93% Drainage Sales Tax Bonds.
Project Appropriation: Total project costs including prior authorizations \$9,745,000.
Operating Budget Impact: To be determined

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Schriever Hazard Mitigation Program

Description: To acquire certain parcels of immovable property in the vicinity known as "Fred Leboeuf Subdivision."

Council District: 2

Funding Source: 75% Hazard Mitigation Grant and 25% 2000 Public Improvement Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$553,434.

Operating Budget Impact: \$11,500 annual increase in operations; annual debt service \$4,536 from Dedicated Public Improvement Tax.

**Project Name: St. Louis Water Canal
Project Number: 06-DRA-08**

Description: Modify the St. Louis Canal Water Control Structure.

Council District: 8

Funding Source: Drainage Tax Fund.

Project Appropriation: Total project costs including prior year authorizations \$2,031.

Operating Budget Impact: To be determined.

Project Name: Shell Plant Project

Description: Purchase and install a 12" pump for the Shell Plant in Bayou Black.

Council District: 8

Funding Source: Statewide Flood Control

Project Appropriation: Total project costs including prior year authorizations \$153,000.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Suthon Avenue Drainage Improvements	
Description:	Drainage improvements in the area of Suthon Ave between 4 th and 6 th Street.

Council District: 5

Funding Source: Parishwide Drainage Construction Fund

Project Appropriation: \$70,000 in FY 2019. Total project costs including prior authorizations \$70,000.

Operating Budget Impact: To be determined.

Project Name: Sylvia Street Phase 3 Project Number: 14-DRA-50	
Description:	Drainage improvements in the Sylvia Street area.
Engineer/Architect:	Duplantis Design Group
Contractor:	LA Contracting

Council District: 5

Funding Source: 60% ¼% Capital Sales Tax Fund and 40% Drainage Tax Fund

Project Appropriation: Total project costs including prior authorizations \$625,000.

Operating Budget Impact: To be determined.

Project Name: Thompson Rd Levee/Drainage Project Number: 07-ROAD-24 & 13-ROAD-37	
Description:	Construction of a road/levee from Hwy 57 to Hwy 56.
Engineer/Architect:	CB&I Coastal, Inc., T. Baker Smith, LLC, Terracon Consultants, Inc., & Neel-Schaffer, Inc.
Contractor:	Great Southern Dredging & Barriere Construction

Council District: 1, 8

Funding Source: 43% CDBG Katrina/Rita, 26% Parishwide Drainage Construction Fund, 4% Drainage Tax Fund and 27% Facility Planning Control.

Project Appropriation: Total project costs including prior authorizations \$13,180,812.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Upper Dularge Levee Project Number: 06-LEV-02	
Description: Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal. Engineer/Architect: CB&I Coastal, Inc.	

Council District: 7

Funding Source: 27% Drainage Tax Fund, 55% General Fund, and 18% Facility Planning and Control (Construction).

Project Appropriation: Total project costs including prior authorizations \$1,093,363.

Operating Budget Impact: To be determined.

Project Name: Upper Little Caillou Pump Station Project Number: 13-DRA-22 & HMGP 1792-109-0002	
Description: Replace the existing pump station (Bayou Neuf) due to failing timber bulkhead. Engineer/Architect: GSE Associates, LLC Contractor: Sealevel Construction	

Council District: 8

Funding Source: 66% FEMA, 3% ¼% Capital Sales Tax Fund, 1% General Fund, 16% Drainage Tax Fund, 13% DHAP and 1% Parishwide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$5,879,485.

Operating Budget Impact: To be determined.

Project Name: Valhi Drainage Improvements Project Number: 18-DRA-53	
DESCRIPTION: Improving the Draiange along Valhi ENGINEER: Delta Coast Consultants, LLC	

Council District: 6

Funding Source: 12% Drainage Tax Fund , 77% Drainage Sales Tax Bonds and 11% Statewide Flood Control.

Project Appropriation: Total project costs including prior authorizations \$1,815,455.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Ward Seven (7) Drainage Levee Phase I, Phase II Project Number: 08-LEV-41 and 09-LEV-18	
Description: Levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station. Engineer/Architect: T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II) Contractor: Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)	

Council District:	8
Funding Source:	28% General Fund, 28% DOTD, 16% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund, 8% Dedicated Emergency Fund, 3% Apache and 1% Bond Issues.
Project Appropriation:	Total project costs including prior authorizations \$17,570,351.
Operating Budget Impact:	\$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Wauben Subd. Drainage Project Number: 13-DRA-12	
Description: To provide a drainage study on the Wauben Subdivision. Engineer/Architect: All South Consulting/Providence GSE Contractor: KCR Contractors, LLC/Byron E. Talbot, Construction	

Council District:	4
Funding Source:	86 % Drainage Tax Fund, 13% General Fund, and 1% Drainage Construction Fund.
Project Appropriation:	Total project costs including prior year authorizations \$770,000.
Operating Budget Impact:	No impact.

Project Name: Westside Area Drainage Project Number: 14-DRA-05	
Description: Drainage improvements at Westside Boulevard and Alma Street. Engineer/Architect: All South Consulting Engineers, LLC Contractor: Byron E. Talbot Contractor, Inc.	

Council District:	3
Funding Source:	81% Drainage Tax Fund, 18% ¼% Capital Sales Tax Fund and 1% Parishwide Drainage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$972,550.
Operating Budget Impact:	No impact.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Miscellaneous Revenue	6,603	0	12,019	0	0
TOTAL REVENUES	6,603	0	12,019	0	0
EXPENDITURES:					
Sewerage Collection	338,030	1,303,174	1,303,174	0	0
Treatment Plant	0	20,514	20,514	0	0
TOTAL EXPENDITURES	338,030	1,323,688	1,323,688	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(331,427)	(1,323,688)	(1,311,669)	0	0
FUND BALANCE, JANUARY 1	1,758,938	1,427,511	1,427,511	115,842	115,842
FUND BALANCE, DECEMBER 31	1,427,511	103,823	115,842	115,842	115,842

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2018	2019	2020	2021	2022	TOTAL
Ashland North Major Lift Station & Force Main	440,829	(50,000)	0	0	0	0	390,829
Bayou Chauvin/40 Acre Sewer Reloc	20,198	0	0	0	0	0	20,198
Grand Caillou Sew Industrial/Thompson Rd	37,546	0	0	0	0	0	37,546
Gray Sewer Facilities	11,747	0	0	0	0	0	11,747
Martin Luther King Sewers	760,910	0	0	0	0	0	760,910
NTP Bio-Filter Pumps Upgrade	20,514	0	0	0	0	0	20,514
Wetland Assimilation	406	50,000	0	0	0	0	50,406
Woodlawn Sewer	31,538	0	0	0	0	0	31,538
TOTAL EXPENDITURES	1,323,688	0	0	0	0	0	1,323,688
*Total Funding Less Prior Year Expenditures							

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North Major Lift Station Project Number: 06-SEW-14	
Description:	Construct an additional holding basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Sealevel Construction & Digco Utility Construction

Council District:	7
Funding Source:	39% General Fund and 2% Parishwide Sewerage Construction Fund, 9% ¼% Capital Sales Tax and 50% Sewer Maintenance Fund
Project Appropriation:	Total project costs including prior authorizations \$6,445,342.
Operating Budget Impact:	\$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.

Project Name: Bayou Chauvin/40 Acre Sewer Reloc.	
Description:	Relocate three existing sewer force mains, two 18” and one 12” that will be in conflict with a proposed outfall for a drainage retention basin. The location is approximately 0.5 miles south of Woodlawn Ranch Rd, adjacent to Bayou Chauvin.
Engineer:	Milford & Associates
Contractor:	Norris and Boudreaux Construction

Council District:	8
Funding Source:	83% Sanitation Fund and 17% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$360,000.
Operating Budget Impact:	None, benefits Drainage

Project Name: Grand Caillou Sewerage Industrial/Thompson Rd	
Description:	Engineering fees for sewer design in conjunction with a paving/drainage project along Grand Caillou being handled by the State of Louisiana.
Engineer:	Providence/GSE

Council District:	7, 8
Funding Source:	Parishwide Sewerage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$37,546.
Operating Budget Impact:	None, Design fees only

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Gray Sewer Facilities Project Number: 12-CDBG-SEW-55	
Description:	Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.
Engineer/Architect:	Greenpoint Engineering & PSI, Inc.
Contractor:	LA Contracting

Council District:	2
Funding Source:	42% General Fund and 58% Parishwide Sewerage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$344,198.
Operating Budget Impact:	\$25,000 annual increase for operation and maintenance due to energy pumping costs.

Project Name: Martin Luther King Sewers Project Number: 05-SEW-27 & 10-SEW-94	
Description:	To provide a major lift station located in the Martin Luther King Boulevard vicinity and force main to be installed within the Westside Boulevard extension (Main to MLK).
Engineer/Architect:	CB&I Coastal, Inc. & GSE Associates, LLC
Contractor:	Guy Hopkins Construction

Council District:	3
Funding Source:	85% Sewerage Fund and 15% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,303,022.
Operating Budget Impact:	\$30,000 annual increase for additional pumping increased energy costs and some minor labor costs.

Project Name: NTP Bio-Filter Pumps Upgrade	
Description:	Replace the existing primary effluent (PE) and return activated sludge (RAS) pumps with modern, high efficiency units, sized to more appropriately match the range of flows expected.
Contractor:	Sealevel Construction

Council District:	1
Funding Source:	Sewerage Fund
Project Appropriation:	Total project costs including prior authorizations \$200,000.
Operating Budget Impact:	To be determined.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Wetland Assimilation
Project Number: 10-SEW-96

Description: Discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.
Engineer/Architect: GSE Associates, LLC & Providence Engineering

Council District: Parishwide
Funding Source: 54% General Fund and 46% P/W Sewer Fund
Project Appropriation: Total project costs including prior authorizations \$345,816.
Operating Budget Impact: \$150,000 annual savings in chemicals and electricity.

Project Name: Woodlawn Sewer
Project Number: 11-SEW-01

Description: To provide the necessary facilities to receive flows from the Industrial corridor between Industrial Blvd. and Thompson Road.
Engineer/Architect: GSE Associates, LLC
Contractor: Phylway Construction, LLC

Council District: 7
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$85,066.
Operating Budget Impact: \$25,000 Annual O & M costs.

659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$3,851,781 budgeted through 2018. This project is designed to slow the progression of salt-water intrusion and coastal erosion. Three other major projects include Falgout Canal Freshwater Enhancement and Falgout Restoration and Reach E Levee with a combined budget of \$12,770,842. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2018.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental	6,439,449	10,189,423	10,189,423	0	0
Miscellaneous Revenue	224,924	0	154,669	0	0
Operating Transfers In	2,712,974	2,547,645	2,547,645	542,878	542,878
TOTAL REVENUES	9,377,347	12,737,068	12,891,737	542,878	542,878
EXPENDITURES:					
Juvenile Services	52,548	4,747	4,747	0	0
Government Buildings	1,982,875	6,440,666	6,440,666	500,000	500,000
Auditoriums	15,273	225,308	225,308	60,000	60,000
Civic Center	0	0	0	0	0
Parish Prisoners	942,693	726,740	726,740	0	0
Fire	(5,818)	105,000	105,000	0	0
Coastal Restoration/Preservation	4,819,164	5,514,408	5,514,408	0	0
Roads & Bridges	7,921	1,634,377	1,634,377	0	0
Drainage	0	170,853	170,853	0	0
Animal Control	(68,606)	91,270	91,270	0	0
Parks & Grounds	34,624	2,228,302	2,228,302	0	0
Water Projects	0	205,874	205,874	0	0
Operating Transfers Out	8,339,528	856,045	856,045	0	0
TOTAL EXPENDITURES	16,120,202	18,203,590	18,203,590	560,000	560,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-96.77%
INCREASE (DECREASE) TO FUND BALANCE					
	(6,742,855)	(5,466,522)	(5,311,853)	(17,122)	(17,122)
FUND BALANCE, JANUARY 1					
	12,576,202	5,833,347	5,833,347	521,494	521,494
FUND BALANCE, DECEMBER 31					
	5,833,347	366,825	521,494	504,372	504,372

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Health Unit Construction- Approved.**
 - Health Unit Construction Fund-\$500,000
- **Waterlife Pavilion/Amphitheatre-Approved.**
 - ¼% Capital Sales Tax Fund- \$42,878.
 - Capital Projects Control Fund-\$17,122.

659 CAPITAL PROJECTS CONTROL FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2018	2019	2020	2021	2022	
Adult Jail Chillers, A/C, & Air Handlers	548,154	0	0	0	0	0	548,154
Airbase Splash Park	0	255,000	0	0	0	0	255,000
Animal Shelter Building	166,535	(75,265)	0	0	0	0	91,270
Atchafalaya Long Distance Sediment Pipeline	170,430	(170,430)	0	0	0	0	0
Aviation Road Drainage (HTAC)	20,853	0	0	0	0	0	20,853
Civic Center Roof	19,503	(19,503)	0	0	0	0	0
Civic Center Sidewalks	0	46,083	0	0	0	0	46,083
Coastal Restoration (HNC CAP 206)	135,766	0	0	0	0	0	135,766
Courthouse Annex Security	66,542	10,000	0	0	0	0	76,542
District Court Renovations	14,214	0	0	0	0	0	14,214
Downtown Lighting	194,684	0	0	0	0	0	194,684
East Houma/East Park Walking Trails	183,419	0	0	0	0	0	183,419
Eastside Safe Room	1,129,718	179,168	0	0	0	0	1,308,886
Eastside Police Substation	0	105,000	0	0	0	0	105,000
Emergency Operations Center	13,050	0	0	0	0	0	13,050
Falgout Canal Freshwater Enhancement	3,318,970	(3,300,000)	0	0	0	0	18,970
Falgout Canal Marsh Management Project	86,539	0	0	0	0	0	86,539
Falgout Canal Restoration	3,711,525	0	0	0	0	0	3,711,525
Falgout Canal Road Levee Reach E	1,082,272	0	0	0	0	0	1,082,272
GOSEP Generators (Govt Tower)	949,311	370,000	0	0	0	0	1,319,311
Government Tower Chillers	267	121,000	0	0	0	0	121,267
Health Unit Construction	1,095,173	0	500,000	0	0	0	1,595,173
Juvenile Justice Repairs	4,747	0	0	0	0	0	4,747
LA 24 Sidewalks (Linda Ann to Marietta)	261,984	90,000	0	0	0	0	351,984
LA 24 Sidewalks-Rehab	0	91,748	0	0	0	0	91,748
Lake Boudreaux Diversion (CWPR)	(460)	20,000	0	0	0	0	19,540
Le Petite Facility Improvements	64,306	0	0	0	0	0	64,306
Lower Atchafalaya Pipeline Study	150,000	0	0	0	0	0	150,000
Mechanicville Splash Park	0	225,000	0	0	0	0	225,000
Montegut (Waterworks)	83,800	0	0	0	0	0	83,800
Oyster Bed Surge Protection	209,100	209,540	0	0	0	0	418,640
Palm Avenue (CWEF Agreement)	122,074	0	0	0	0	0	122,074
Parish Sports Park Complex	431,897	847,278	0	0	0	0	1,279,175
Port Commission Stwide Generator Project	62,360	(62,360)	0	0	0	0	0
Prospect Blvd Sidewalks	0	41,437	0	0	0	0	41,437
Public Works Complex	17,652	0	0	0	0	0	17,652
Recreation District 5 Improvements	12,500	0	0	0	0	0	12,500
Safe Room	2,251,603	213,101	0	0	0	0	2,464,704
Security System Control Upgrades	157,114	0	0	0	0	0	157,114
Skateboard Park	16,422	0	0	0	0	0	16,422
South LA Wetlands Discovery Center	161,002	0	0	0	0	0	161,002
Tower Parking Garage Improvements	19,867	(10,000)	0	0	0	0	9,867
VE Splash Park/Community Center	801,581	(450,000)	0	0	0	0	351,581
Waterlife Pavilion/Ampitheatre	0	0	60,000	0	0	0	60,000
West Park Avenue Sidewalks (Royce/Marietta)	640,022	85,000	0	0	0	0	725,022
Westside Bike Trail	88,624	0	0	0	0	0	88,624
Whiskey Island	41,155	0	0	0	0	0	41,155
Window Replacement	21,472	0	0	0	0	0	21,472
TOTAL EXPENDITURES	18,525,747	(1,178,203)	560,000	0	0	0	17,907,544
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Adult Jail Chillers, A/C, and Air Handlers Project Number: 11-JAIL-34	
Description:	Replace chillers at the jail.
Engineer/Architect:	Castagnos Goodwin Utley Engineers, LLC
Contractor:	Blanchard Mechanical Contractors, Inc.

Council District: 7

Funding Source: 49% General Fund, 32% ¼% Sales Tax, and 19% Parish Prisoner’s Fund.

Project Appropriation: Total project costs including prior authorizations \$3,090,738.

Operating Budget Impact: To be determined.

Project Name: Airbase Splash Park	

Council District:

Funding Source: Parishwide Recreation Fund.

Project Appropriation: Total project costs including prior authorizations \$255,000.

Operating Budget Impact: To be determined.

Project Name: Animal Shelter Building Project Number: 12-ANSL-T-CDBG-61	
Description:	To build a new animal shelter in Gray. Main project being funded by OCD/CDBG grant in fund 641.
Engineer/Architect:	Perez, APC
Contractor:	BET Construction

Council District: Parishwide

Funding Source: 25% Retained Earnings, 44% General Fund, 10% Houma Terrebonne Trust Fund, 9% Facility Planning & Control, 10% Capital Sales Tax and 2% Donations.

Project Appropriation: Total project costs including prior authorizations \$5,131,568.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Atchafalaya Long Distance Sediment Pipeline Project Number: 13-CZM-08	
Description:	Advance the design of a sediment pipeline to transport sediments dredged from the port of Morgan City's channel maintenance program from the Berwick Bay area of the Atchafalaya River to the Atchafalaya River Bar Channel area, and other available sources in the Atchafalaya Basin that are to be identified during the design process, eastward into the critical sediment deficient marshes of central and eastern Terrebonne Parish.
Engineer/Architect:	CB&I Coastal, Inc. and Moffatt & Nichol, Inc.

Council District:	Parishwide
Funding Source:	50% General Fund and 50% State of LA CPRA
Project Appropriation:	Total project costs including prior authorizations \$1,500,000.
Operating Budget Impact:	To be determined.

Project Name: Aviation Road Drainage (HTAC)	
Description:	Drainage improvements along Aviation Road, to be done with HTAC.

Council District:	8
Funding Source:	Drainage Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$75,000.
Operating Budget Impact:	To be determined.

Project Name: Civic Center Roof	
Description:	Replace the roof at the Civic Center.

Council District:	Parishwide
Funding Source:	General Fund.
Project Appropriation:	Total project costs including prior year authorizations \$19,503.
Operating Budget Impact:	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Civic Center Sidewalks

Description: Design ADA Sidewalks on both sides of the Civic Center Blvd from 311 to LA182 (Barrow St.)

Council District: Parishwide
Funding Source: 20% General Fund and 80% DOTD.
Project Appropriation: Total project costs including prior year authorizations \$46,083.
Operating Budget Impact: To be determined.

Project Name: Coastal Restoration (HNC CAP 206)

Description: To provide match funding for Federal Coastal Restoration projects in the future.

Council District: Parishwide
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$320,000.
Operating Budget Impact: To be determined.

Project Name: Courthouse Annex Security

Description: Installation of all security devices required to provide a safe and secure facility. Modifications to existing entrances. Installation of metal detectors.
Engineer/Architect: GSE Associates, LLC

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$260,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District Court Renovations

Description: Major renovations to the old Council meeting room in the Courthouse Annex for District Court.

Council District: 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: No impact.

Project Name: Downtown Lighting
Project Number: 14-UTL-29

Description: Replacement of street lights in downtown historic district.
Engineer/Architect: Providence/GSE Associates
Contractor: Diamond Electrical Company

Council District: 1, 2, & 5
Funding Source: 60% General Fund and 40% Utilities System Fund
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

Project Name: East Houma/East Park Walking Trails
Project Number: 02-WALK-38

Description: Construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.
Engineer/Architect: GSE Associates, LLC
Contractor: Hardrock Construction

Council District: 5
Funding Source: 59% DOTD, 34% ¼% Capital Sales Tax Fund, and 10% General Fund (Pilot)
Project Appropriation: Total project costs including prior authorizations \$455,993.
Operating Budget Impact: \$2,000 annual increase.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: East Safe Room/Training Center HMGP# 1786-109-007 Project Number: 15-SAFE-01	
Description:	Terrebonne Parish Safe Room for first responder's project for the East Side.
Engineer/Architect:	GSE Associates, LLC/Houston Lirette

Council District: 5

Funding Source: 66% FEMA/HMGP, 14% DHAP Fees and 12% General Fund
And 8% Public Safety Fund.

Project Appropriation: Total project costs including prior authorizations \$1,395,581.

Operating Budget Impact: To be determined.

Project Name: Eastside Police Substation	
Description:	To have officers on site on the East side of Houma, which would lead to quicker response to all East Houma.

Council District: Parishwide

Funding Source: ¼% Capital Sales Tax Fund

Project Appropriation: Total project costs including prior year authorizations \$105,000.

Operating Budget Impact: To be determined upon completion of project.

Project Name: Emergency Operation Center Project Number: 13-OEP-30	
Description:	To centralize emergency operations in Terrebonne Parish.
Engineer/Architect:	Houston J. Lirette, Jr.

Council District: Parishwide

Funding Source: 59% Facility Planning and Control, and 41% General Fund.

Project Appropriation: Total project costs including prior authorizations \$7,374,219.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Falgout Canal Freshwater Enhancement Project Number: 08-CR-29	
Description:	Introduce freshwater into the marshes adjacent to the Houma Navigational Canal between HNC and Bayou Dularge.
Engineer/Architect:	T Baker Smith, LLC
Contractor:	Hemphill Construction

Council District: Parishwide

Funding Source: 65% U.S. Dept of Interior (CIAP) and 35% Department of Natural Resources (CPRA)

Project Appropriation: Total project costs including prior authorizations \$6,051,471.

Operating Budget Impact: To be determined upon completion of project.

Project Name: Falgout Canal Marsh Management Project	
Description:	To excavate canal and build up levee.
Engineer:	Delta Coast Consultants, Inc.

Council District: 7

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$150,000.

Operating Budget Impact: To be determined upon completion of project.

Project Name: Falgout Canal Road Restoration	
Description:	To complete an assessment of the east end of the road (Pontoon Bridge to Hwy 57)
Engineer:	GIS Engineering
Contractor:	Huey P. Stockstill, LLC

Council District: 7

Funding Source: Terrebonne Levee and Conservation District.

Project Appropriation: Total project costs including prior authorizations \$4,047,447.

Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Falgout Canal Road Levee (Reach E)
CPRA Project TE-0063**

Description: To construct Segment 1 and 2 of the Falgout Canal Rd levee, with an agreement between TPCG and TLCD.

Council District: 7
Funding Source: CPRA
Project Appropriation: Total project costs including prior year authorizations \$5,400,000.
Operating Budget Impact: To be determined.

**Project Name: GOHSEP Statewide Generator Program
HMGP- 1786-022-002**

Description: To provide a generator for the Government Tower

Council District: 5
Funding Source: 54% FEMA, 12% ¼ Capital Sales Tax Fund and 34% Capital Projects Fund.
Project Appropriation: Total project costs including prior year authorizations \$1,320,000.
Operating Budget Impact: To be determined.

Project Name: Government Tower Chillers

Description: Replace chillers in the Government Tower.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior year authorizations \$211,500.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Health Unit Construction	
Description:	Construction of a new facility on Williams Avenue.
Engineer/Architect:	Marcello & Associates

Council District:	Parishwide
Funding Source:	Health Unit Fund
Project Appropriation:	\$500,000 in FY 2019. Total project costs including prior authorizations \$1,740,000.
Operating Budget Impact:	\$7,500 annual increase in utility costs as well as various maintenance expenses.

Project Name: Juvenile Justice Repairs	
Description:	Provide for building HVAC systems and other improvements necessary for the day to day operations of the facility.

Council District:	Parishwide.
Funding Source:	84% General Fund and 16% ¼ Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$570,000.
Operating Budget Impact:	To be determined.

Project Name: LA 24 Sidewalks (Linda Ann St to Marietta Place)	
Project Number: 11-WALK-10	
Description:	Construct sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place.
Engineer/Architect:	Duplantis Design Group

Council District:	4 & 2
Funding Source:	54% La DOTD Enhancement, 10% ¼ Capital Sales Tax Fund and 36% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$395,000.
Operating Budget Impact:	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: LA 24 Sidewalks-Rehab

Description: Construct ADA Sidewalks LA24 from Barataria Ave to New Orleans Blvd

Council District: 5
Funding Source: 80% La DOTD Enhancement and 20% General Fund.
Project Appropriation: Total project costs including prior authorizations \$91,748.
Operating Budget Impact: To be determined.

Project Name: Lake Boudreaux Diversion (CWPR)
Project Number: 05-LAND-14 & 09-DRA-66

Description: Coastal wetlands planning and restoration.
Engineer/Architect: T. Baker Smith

Council District: 7
Funding Source: 47% ¼% Capital Sales Tax Fund, 16% Dept. of Natural Resources, 37% General Fund.
Project Appropriation: Total project costs including prior authorizations \$646,311.
Operating Budget Impact: No impact.

Project Name: Le Petit Facility Improvements

Description: Improvements to Le Petit Theatre de Terrebonne

Council District: Parishwide
Funding Source: Le Petit Theatre.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lower Atchafalaya Pipeline Study

Description: Study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.

Council District: Parishwide
Funding Source: Terrebonne Levee Conservation District
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

Project Name: Mechanicville Splash Park

Description:

Council District: 1
Funding Source: Parishwide Recreation Fund
Project Appropriation: Total project costs including prior authorizations \$225,000.
Operating Budget Impact: To be determined.

Project Name: Montegut (Waterworks)

Description: Replace water lines on Victor Lebouef St and the vicinity. Waterworks will be performing the necessary improvements.

Council District: 9
Funding Source: LGAP Montegut (Waterworks)
Project Appropriation: Total project costs including prior authorizations \$83,800.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Oyster Bed Surge Protection System
CPRA Contract# 2000219599**

Description: Replacing current roof system. Current roof system has served its life.

Council District: Parishwide
Funding Source: 50% Parishwide Drainage Construction Fund and 50% CPRA.
Project Appropriation: Total project costs including prior authorizations \$418,640.
Operating Budget Impact: To be determined.

**Project Name: Palm Avenue(CWEF Agreement
Contract # 1516-CWEF-TRB-0001**

Description: Replace water mains along Palm Avenue

Council District: 5
Funding Source: Community Water Enrichment Fund
Project Appropriation: Total project costs including prior authorizations \$122,074.
Operating Budget Impact: To be determined.

Project Name: Parish Sports Park Complex

Description: Evaluate the merits and feasibility of acquired land in partnership with recreation district 2, 3 for the purpose of developing a major sports park complex.

Engineer/Architect: Joseph Furr Design
Contractor: Lewis Stone

Council District: Parishwide
Funding Source: 42% General Fund, 28% Recreation fund, 4% Recreation District 2-3 and 6% Land & Water Conservation and 18% Bayou Country Sports Park.
Project Appropriation: Total project costs including prior authorizations \$4,275,183.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Port Commission Statewide Generator Project
HMGP-1786-022-002**

Description: Provide a generator for the Port Commission.

Council District: Parishwide
Funding Source: 75% Fema and 25% Terrebonne Port Commission.
Project Appropriation: Total project costs including prior authorizations \$62,360.
Operating Budget Impact: To be determined upon completion of project

**Project Name: Prospect Blvd Sidewalks
State Project # H.012337**

Description: Construct ADA sidewalks along the eastern side of Prospect Blvd from LA24 (East Main St.) to Woodside Drive

Council District:
Funding Source: 80% DOTD and 20% General Fund.
Project Appropriation: Total project costs including prior authorizations \$41,437.
Operating Budget Impact: To be determined upon completion of project

Project Name: Public Works Complex

Description: Evaluate the merits and feasibility of acquired land in partnership with the Recreation District 2, 3 for the purpose of developing a major sports park complex.
Engineer/Architect: Stantec Consulting Services, Inc.

Council District: 5
Funding Source: 53% General Fund and 26% ¼% Capital Sales Tax Fund and 21% Capital Project Control Fund
Project Appropriation: Total project costs including prior authorizations \$392,468.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Recreation District 5 Improvements

Description: Assist with the recreation department to purchase equipment.

Council District: 5
Funding Source: Parishwide Recreation Fund.
Project Appropriation: Total project costs including prior authorizations \$12,500.
Operating Budget Impact: To be determined.

**Project Name: Safe Room EOC
Project Number: 14-SAFE-02**

Description: Terrebonne Parish Safe Room for first responder's project.
Engineer/Architect: Houston J. Lirette, Jr.

Council District: Parishwide.
Funding Source: 72% FEMA/HMGP and 4% General Fund tax, 1% ¼ Capital Sales Tax Fund and 23% DHAP.
Project Appropriation: Total project costs including prior year authorizations \$2,707,630.
Operating Budget Impact: To be determined.

Project Name: Security System Control Upgrades Jail

Description: Upgrade Jail Security System

Council District: Parishwide
Funding Source: General Fund
Project Appropriation: Total project costs including prior year authorizations \$157,114.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Skateboard Park Project Number: 12-PARK-44	
Description:	Construct Phase I in the area of Hwy 311 within a high growth area near residential neighborhoods to encourage access by pedestrian and bicycle transportation.
Engineer/Architect:	Duplantis Design Group
Contractor:	Larry Doiron, Inc.

Council District:	Parishwide
Funding Source:	76% Parish wide Recreation Fund and 24% Facility Planning and Control
Project Appropriation:	Total project costs including prior year authorizations \$1,234,000.
Operating Budget Impact:	To be determined.

Project Name: South LA Wetlands Discovery Center Project Number: 15-BLDG-13	
Description:	Construction of the South LA Wetlands Discovery Center
Engineer/Architect:	Perez, APC

Council District:	Parishwide
Funding Source:	Facility Planning and Control
Project Appropriation:	Total project costs including prior authorizations \$242,500.
Operating Budget Impact:	No impact.

Project Name: Tower Parking Garage Improvements	
Description:	To develop a master plan of items needed to expand the life of the structure.
Engineer/Architect:	Badeaux Engineers

Council District:	5
Funding Source:	General Fund.
Project Appropriation:	Total project costs including prior authorizations \$25,000.
Operating Budget Impact:	No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: VE Splash Park/Community Center

Description: To provide a Splash Park and Community Center for Village East.

Council District: 1
Funding Source: Parishwide Recreation Fund
Project Appropriation: Total project costs including prior year authorizations \$355,000.
Operating Budget Impact: To be determined.

Project Name: Waterlife Pavilion/Amphitheatre

Description: To construct a new 15,000 sq ft. concrete amphitheatre over the waters of Bayou Terrebonne, in a semi-circular fashion between Roussell St. Bridge and the pedestrian bridge connecting the Terrebonne Waterlife Museum and Main St. Park.

Council District: 1 & 2
Funding Source: 71% ¼% Capital Sales Tax Fund and 29% Capital Projects Control Fund.
Project Appropriation: \$60,000 in FY 2019.
Operating Budget Impact: To be determined.

Project Name: West Park Ave Sidewalks (Royce Street to Marietta Place)
Project Number: 12-WALK-31

Description: Constructing sidewalks along LA 24 from Royce Street to Marietta Place.
Engineer/Architect: Duplantis Design Group

Council District: 3 & 4
Funding Source: 73% Louisiana DOTD Enhancement Program, 16% General Fund, 4% ¼% Capital Sales Tax Fund and 7% Road and Bridge Fund.
Project Appropriation: Total project costs including prior year authorizations \$755,000.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Bike Trail

Description: Expansion of Southdown Trail System. Westside Loop to connect to existing route along Valhi Blvd.

Council District: 2, 4, 6, 7
Funding Source: Federal Highway Administration.
Project Appropriation: Total project costs including prior year authorizations \$89,240.
Operating Budget Impact: To be determined upon completion of project.

**Project Name: Whiskey Island
Project Number: 16-DRA-28**

Description: A project designed to retain sand and protect Whiskey Island.
Engineer/Architect: GIS Engineering, LLC

Council District: 8
Funding Source: 63% Capital Project Control Fund and 37% 2005 Sales Tax Construction Fund.
Project Appropriation: Total project cost including prior year authorizations \$251,000.
Operating Budget Impact: To be determined upon completion of project

Project Name: Window Replacement

Description: Changing internal windows at jail.

Council District: 7
Funding Source: General Fund.
Project Appropriation: Total project costs including prior year authorizations \$318,532.
Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. Multi-year projects include the Country Drive Improvements, Hollywood Road South 4-Lane, Hollywood Rd Extension (Valhi to Hwy 182) and Thompson Rd Construction. In 2019 an Asphalt Overlay Project throughout the Parish will be started. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	2,095,694	250,777	250,777	0	0
Miscellaneous Revenue	(38,163)	0	85,740	0	0
Operating Transfers In	991,942	658,325	658,325	364,024	364,024
TOTAL REVENUES	3,049,473	1,061,390	1,147,130	364,024	364,024
EXPENDITURES:					
Roads & Bridges	5,449,551	6,292,865	6,292,865	494,024	494,024
ARRA/Stimulus	0	116,797	116,797	0	0
Operating Transfers Out	125,000	767,927	767,927	0	0
TOTAL EXPENDITURES	5,574,551	7,177,589	7,177,589	494,024	494,024
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-92.29%
INCREASE (DECREASE) TO FUND BALANCE	(2,525,078)	(6,116,199)	(6,030,459)	(130,000)	(130,000)
FUND BALANCE, JANUARY 1	8,749,381	6,224,303	6,224,303	193,844	193,844
FUND BALANCE, DECEMBER 31	6,224,303	108,104	193,844	63,844	63,844

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Asphalt Overlay Project- Approved.**
 - ¼% Capital Sales Tax Fund-\$364,024
 - Road and Bridge Construction Fund- \$30,000
- **Valhi Extension to Bull Run Road- Approved.**
 - Road Construction Fund -\$100,000

661 ROAD CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2018	2019	2020	2021	2022	TOTAL
Asphalt Overlays - Federal Stimulus (ARRA)	45,078	0	0	0	0	0	45,078
Ashphalt Overlays Project	0	0	394,024	0	0	0	394,024
Bayou Gardens Extentstion	119,366	(119,366)	0	0	0	0	0
Brady Road Bridge Replacement	200,000	0	0	0	0	0	200,000
Concrete Sections II - Federal Stimulus (ARRA)	28,081	0	0	0	0	0	28,081
Country Drive Improvements	326,996	434,764	0	0	0	0	761,760
Hollywood Rd. (South) 4 Lane	477,756	0	0	0	0	0	477,756
Hollywood Road Extension (Valhi to Hwy 182)	3,323,859	175,000	0	0	0	0	3,498,859
Jeff Drive Overlay	6,043	0	0	0	0	0	6,043
Kings Bayou Bridge Replacement	226,397	(200,000)	0	0	0	0	26,397
Mayfield Bridge No. 1 Replacement	672,994	(150,000)	0	0	0	0	522,994
North Hollywood Road Improvements	1,109	0	0	0	0	0	1,109
Pontoon Bridge Major Repairs	89,781	0	0	0	0	0	89,781
Thompson Road Construction	664,479	0	0	0	0	0	664,479
Turning Lanes - Federal Stimulus (ARRA)	43,638	0	0	0	0	0	43,638
Valhi Extension Line & Grade Eval	4,837	0	0	0	0	0	4,837
Valhi Extension to Bull Run Road	0	0	100,000	0	0	0	100,000
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	38,850	0	0	0	0	0	38,850
TOTAL EXPENDITURES	6,269,264	140,398	494,024	0	0	0	6,903,686
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Asphalt Overlays – Federal Stimulus (ARRA) State Project Number: 742-55-0110	
Description:	To overlay, patch and stripe Country Dr (Jeff Dr to Klondyke Rd), Southdown Mandalay Rd, (St Charles St to Thacker Dr), Westside Blvd, Bayou Lacache Bridge approaches for Klondyke Rd and Alma Street.
Contractor:	Huey Stockstill

Council District:	Parishwide
Funding Source:	Federal ARRA.
Project Appropriation:	Total project costs including prior authorizations \$946,615.
Operating Budget Impact:	To be determined.

Project Name: Asphalt Overlays Project	
Description:	To overlay, patch and stripe various parish roads.

Council District:	Parishwide
Funding Source:	92% ¼% Capital Sales Tax Fund and 8% Road Construction Fund
Project Appropriation:	FY 2019 \$394,024.
Operating Budget Impact:	To be determined.

Project Name: Bayou Gardens Extension Project Number: 07-EXT-22	
Description:	To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road.
Engineer/Architect:	T Baker Smith & Neel-Schaffer, Inc
Contractor:	Byron E. Talbot Contractor, LLC

Council District:	4
Funding Source:	34% General Fund, 51% ¼% Sales Tax Fund, 14% Road & Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$8,554,000.
Operating Budget Impact:	No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Brady Road Bridge Replacement

Description: Replacement of the Brady Road Bridge.

Council District: 7
Funding Source: ¼ Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$200,000.
Operating Budget Impact: To be determined.

**Project Name: Concrete Sections II- Federal Stimulus (ARRA)
State Project Number: 742-55-0113**

Description: To remove and replace damaged concrete panels and stripe select locations. Base bid consists of Acadian Dr (Oaklawn Dr to LA 661) and East St (LA 57 to LA 24); Additive alternative 1 consists of Jefferson Davis St (Wilson Ave to Gouaux Ave) and Sixth St (Gouaux Ave to LA 182); Additive alternate 2 consists of Vicari (Hampton St to Bayou Gardens Blvd); and Additive Alternate 3 consists of Williams Ave (Legion Ave to N Hollywood Rd). The award of alternates will be based upon the availability of Funds.

Contractor: Forby Contracting, Inc.

Council District: Parishwide
Funding Source: Federal ARRA.
Project Appropriation: Total project costs including prior authorizations \$1,715,110.
Operating Budget Impact: To be determined.

**Project Name: Country Drive Improvements
Project Number: 97-PAV-21**

Description: Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.

Engineer/Architect: T. Baker Smith and Meyer Engineering

Contractor: Huey Stockstill, Inc

Council District: 9
Funding Source: 62% Louisiana Department of Transportation and Development, 17% General Fund, 11% ¼ Capital Sales Tax Fund, 9% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
Project Appropriation: Total project cost including prior authorizations \$8,174,277.
Operating Budget Impact: \$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Hollywood Road (South) – 4 Lane Project Number: 98-WID-25	
Description:	Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.
Engineer/Architect:	Hartman Engineer (Metairie) selected by DOTD & GSE Associates, LLC (Utility Relocation)
Contractor:	Low Land Construction (Utility Relocation) & Conti Enterprises, Inc.

Council District:	2
Funding Source:	73% Louisiana Department of Transportation and Development, 14% General Fund, 7% ¼ % Capital Sales Tax Fund, 3% Interest, 3% Road and Bridge Maintenance Fund.
Project Appropriation:	Total project cost including prior authorizations \$24,730,089.
Operating Budget Impact:	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.

Project Name: Hollywood Road Extension (Valhi to LA HWY 182))	
Description:	Examine the feasibility of extending Hollywood Road from its intersection with Valhi to LA Hwy 182 near waterproof.
Engineer:	Providence, GSE
Contractor:	La Contracting Enterprise

Council District:	6
Funding Source:	89% General Fund, 3% ¼ Capital Sales Tax Fund, 2% Road & Bridge Fund, 5% Road Construction Fund and 1% 2005 Sales Tax Construction Fund.
Project Appropriation:	Total project cost including prior authorizations \$5,334,050.
Operating Budget Impact:	To be determined.

Project Name: Jeff Drive Overlay Project # 15-RDS-52	
Description:	Reconstruction of Jeff Drive
Engineer/Architect:	T. Baker Smith, LLC
Contractor:	Huey P. Stockstill, LLC

Council District:	8
Funding Source:	75% General Fund, 22% Parish Transportation, 3% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project cost including prior authorizations \$529,000.
Operating Budget Impact:	To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Kings Bayou Bridge Replacement Project # 15-BRG-29	
Description:	Replace Kings Bayou Bridge
Engineer/Architect:	David A. Waitz, Engineering
Contractor:	Sealevel Construction

Council District: 7

Funding Source: 83% General Fund and 17% Road & Bridge Maintenance Fund

Project Appropriation: Total project costs including prior authorizations \$600,000.

Operating Budget Impact: No impact.

Project Name: Mayfield Bridge No. 1 Replacement Project# 15-BRG-12	
Description:	Replace Mayfield Bridge No. 1
Engineer/Architect:	Milford & Associates
Cotractor:	Coastal Bridge Co. LLC

Council District: 7

Funding Source: 69% Road & Bridge Maintenance Fund and 31% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$804,513.

Operating Budget Impact: No impact.

Project Name: North Hollywood Road Improvements Project Number: 07-ROAD-36	
Description:	Shoulder improvements along North Hollywood Road.
Engineers/Architects:	David A Waitz
Contractor:	LA Contracting

Council District: 3, 4

Funding Source: 90% Road and Bridge Maintenance Fund, and 10% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$555,000.

Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Pontoon Bridge Major Repairs

Description: Major repairs to the Dulac Pontoon Bridge to be repaired by the State.

Council District: 7
Funding Source: 72% Road & Bridge Maintenance Fund and 28% DOTD
Project Appropriation: Total project costs including prior authorizations \$339,571.
Operating Budget Impact: No Impact.

Project Name: Thompson Road Construction
Project Number: 07-ROAD-24

Description: Extending Thompson Road from Hwy 57 to Hwy 56.
Engineer/Architect: CB&I Coastal, Inc. & Neel-Schaffer, Inc.
Contractor: Great Southern Dredging

Council District: 1, 8
Funding Source: 64% Road & Bridge Maintenance Fund and 36% Road Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$665,609.
Operating Budget Impact: To be determined.

Project Name: Turning Lanes – Federal Stimulus (ARRA)
State Project Number: 742-55-0112, 005-05-0075, 065-30-0044, & 855-07-0015

Description: The widening of existing roadways to add turn lanes at 10 intersections in Houma – Country Estates at LA 624, La 660 at LA 24, Bayou Gardens at LA 24, Corporate at LA 3040, Hollywood at LA 24, LA 182 at 6th Street, Polk at LA 311, LA 182 at LA 315, LA 3040 at Hollywood Road.
Engineer/Architect: ECM Consultants
Contractor: Byron E Talbot Contractors, Inc.

Council District: Parishwide
Funding Source: Federal ARRA.
Project Appropriation: Total project costs including prior authorizations \$972,372.
Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Valhi Extension Line & Grade Eval

Description: To do a study to extend Valhi beyond Savanne Rd and create an intersection at Hwy 311 and Ellendale Blvd.

Council District: 6
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$25,000.
Operating Budget Impact: To be determined.

Project Name: Valhi Extension to Bull Run Road

Description: Extend Valhi Blvd to Bull Run Road

Council District: 6
Funding Source: Road and Bridge Construction Fund
Project Appropriation: FY 2019 \$100,000.
Operating Budget Impact: To be determined

**Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road
Project Number: 99-EXT-58**

Description: Extend the divided 4-lane road to intersect with St. Louis Canal Road.
Engineer/Architect: GSE & Associates, Inc. and ECM Consultants
Contractor: Byron E. Talbot Contractors

Council District: 3
Funding Source: 76% Louisiana Department of Transportation and Development and 24% General Fund.
Project Appropriation: Total project cost including prior authorizations \$3,429,758.
Operating Budget Impact: \$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.

662 ADMINISTRATIVE BUILDINGS

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$885,000. Other projects include the Courthouse Annex Building Modification, purchase of an emergency generator and the replacement of elevators. Funds remaining are used for Government Buildings.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Transfers In	0	65,000	65,000	450,000	450,000
TOTAL REVENUES	0	65,000	65,000	450,000	450,000
EXPENDITURES:					
Government Buildings	139,131	96,068	96,068	450,000	450,000
Operating Transfers Out	27,083	370,000	370,000	0	0
TOTAL EXPENDITURES	166,214	466,068	466,068	450,000	450,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					368.42%
INCREASE (DECREASE) TO FUND BALANCE	(166,214)	(401,068)	(401,068)	0	0
FUND BALANCE, JANUARY 1	601,952	435,738	435,738	34,670	34,670
FUND BALANCE, DECEMBER 31	435,738	34,670	34,670	34,670	34,670

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Administrative Building/ Renovations-Approved.**
 - General Fund -\$450,000

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2018	2019	2020	2021	2022	TOTAL
Administrative Building/Renovations	300,199	(300,199)	450,000	0	0	0	450,000
Courthouse Annex Building Modification	92,573	(69,801)	0	0	0	0	22,772
Courthouse Elevator Repair	8,296	(8,296)	0	0	0	0	0
Old Courthouse Improvements	0	73,296	0	0	0	0	73,296
TOTAL EXPENDITURES	401,068	(305,000)	450,000	0	0	0	546,068
*Total Funding Less Prior Year Expenditures							

662 ADMINISTRATIVE BUILDINGS

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Administrative Building – Government Towers Renovations
Project Number: 01-GT-02

Description: Renovation of the new government tower building. (Air handler and chiller replacement phase)
Engineer/Architect: Houston J. Lirette, Jr. & GSE Associates, LLC
Contractor: Thompson Construction, M&H Builders, Inc., & Blanchard Mechanical Contractors

Council District: 5
Funding Source: General Fund, Interest
Project Appropriation: \$450,000 in FY 2019. Total project cost including prior authorization \$11,810,801.
Operating Budget Impact: No impact, possible savings from reduced utilities and maintenance.

Project Name: Courthouse Annex Building Modification

Description: To modify and upgrade the Courthouse Annex Facility.

Council District: 1
Funding Source: Administrative Building Fund, Unallocated Interest
Project Appropriation: Total project cost including prior authorizations \$22,772.
Operating Budget Impact: No impact.

Project Name: Courthouse Elevator Repair

Description: To make necessary repairs to the Elevator in the Old Courthouse.

Council District: 1
Funding Source: Administrative Building Fund
Project Appropriation: Total project cost including prior authorizations \$139,131.
Operating Budget Impact: No impact.

662 ADMINISTRATIVE BUILDINGS

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Old Courthouse Improvements

Description: To make necessary repairs to the Elevator in the Old Courthouse.

Council District:

1

Funding Source:

Administrative Building Fund

Project Appropriation:

Total project cost including prior authorizations \$73,296.

Operating Budget Impact:

No impact.

664 1-1B CONSTRUCTION FUND

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Miscellaneous Revenue	6,468	0	6,292	0	0
TOTAL REVENUES	6,468	0	6,292	0	0
EXPENDITURES:					
Drainage	0	817,832	817,832	0	0
TOTAL EXPENDITURES	0	817,832	817,832	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	6,468	(817,832)	(811,540)	0	0
FUND BALANCE, JANUARY 1	827,970	834,438	834,438	22,898	22,898
FUND BALANCE, DECEMBER 31	834,438	16,606	22,898	22,898	22,898

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2018	2019	2020	2021	2022	TOTAL
1-1 B Drainage Project	817,832	0	0	0	0	0	817,832
TOTAL EXPENDITURES	817,832	0	0	0	0	0	817,832

*Total Funding Less Prior Year Expenditures

664 1-1B CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Drainage Project
Project Number: 86-148-01

Description:	Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction and Chet Morrison

Council District: 2, 3, 4, 5

Funding Source: 35% Capital Projects Control Fund, 14% ¼% Capital Sales Tax Fund, 15% Drainage Tax Fund, 3% 1-1B Construction Fund, 6% 1998 Public Improvement Bond Fund, 15% State Grant and 1% 2000 Public Improvement Bond Fund.

Project Appropriation: Total project costs including prior authorizations \$8,969,153.

Operating Budget Impact: \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

This fund was set up due to sale of General Obligation Bonds in 2005 for the amount of \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Miscellaneous Revenue	4,817	0	7,864	0	0
TOTAL REVENUES	4,817	0	7,864	0	0
EXPENDITURES:					
Sewerage Collection	0	108,545	108,545	0	0
TOTAL EXPENDITURES	0	108,545	108,545	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND					
BALANCE	4,817	(108,545)	(100,681)	0	0
FUND BALANCE, JANUARY 1	139,190	144,007	144,007	43,326	43,326
FUND BALANCE, DECEMBER 31	144,007	35,462	43,326	43,326	43,326

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2018	2019	2020	2021	2022	TOTAL
Grey Sewer Facilities	108,545	0	0	0	0	0	108,545
TOTAL EXPENDITURES	108,545	0	0	0	0	0	108,545
*Total Funding Less Prior Year Expenditures							

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Gray Sewer Facilities
Project Number: 12-CDBG-SEW-55

Description: Sewerage along Hwy 24 South from Laurel Bridge to Fairlane Drive.
Engineer/Architect: Greenpoint Engineering

Council District: 2
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$480,802.
Operating Budget Impact: None, Line replaced

667 – 2005 SALES TAX CONSTRUCTION FUND

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Miscellaneous Revenue	47,062	0	48,823	0	0
TOTAL REVENUES	47,062	0	48,823	0	0
EXPENDITURES:					
Operating Transfers Out	64,000	0	0	0	0
TOTAL EXPENDITURES	64,000	0	0	0	0
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(16,938)	0	48,823	0	0
FUND BALANCE, JANUARY 1	80,846	63,908	63,908	112,731	112,731
FUND BALANCE, DECEMBER 31	63,908	63,908	112,731	112,731	112,731

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Operating Transfers In	0	500,000	500,000	0	0
TOTAL REVENUES	0	500,000	500,000	0	0
EXPENDITURES:					
Solid Waste Services	0	500,516	500,516	0	0
TOTAL EXPENDITURES	0	500,516	500,516	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	0	(516)	(516)	0	0
FUND BALANCE, JANUARY 1	69,053	69,053	69,053	68,537	68,537
FUND BALANCE, DECEMBER 31	69,053	68,537	68,537	68,537	68,537

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED						TOTAL
	YEARS	2018	2019	2020	2021	2022		
Ashland Landfill Office/Warehouse Renovation	0	500,000	0	0	0	0	500,000	
Ashland Transfer Station	329	0	0	0	0	0	329	
Ashland Weigh Scales and Admin. Building	187	0	0	0	0	0	187	
TOTAL EXPENDITURES	516	500,000	0	0	0	0	500,516	
*Total Funding Less Prior Year Expenditures								

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Transfer Station
Project Number: 10-LDF-76

Description: Major repairs to the Ashland transfer station.
Engineer/Architect: CB&I Coastal, Inc.
Contractor: Volute, Inc.

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$1,316,000.
Operating Budget Impact: To be determined.

Project Name: Ashland Weigh Scales and Administration Building
Project # 13-LNDFL-54

Description: To install new weigh scales adjacent to the existing scales and 3 new pre-fabricated 12 feet by 12 feet modules that are rated up to 150 mph.
Engineer/Architect: CB&I Coastal, Inc.
Contractor: Bonneval Construction

Council District: 7
Funding Source: Sanitation Fund
Project Appropriation: Total cost including prior authorizations \$1,830,805.
Operating Budget Impact: To be determined.

Project Name: Ashland Landfill Office/Warehouse Renovation
Project # 18-LANDFILL-19

Description: To demolish the entire building, replacing it with a new metal building on the current site. Meeting the current IBC codes.
Engineer/Architect: Milford & Associates

Council District: 7
Funding Source: Sanitation Fund
Project Appropriation: Total cost including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$924,511 (\$71,116 and \$853,395, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2017, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Miscellaneous Revenue	1,200	0	1,960	0	0
TOTAL REVENUES	1,200	0	1,960	0	0
EXPENDITURES:					
Landfill Closure	0	17,074	17,074	0	0
TOTAL EXPENDITURES	0	17,074	17,074	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1,200	(17,074)	(15,114)	0	0
FUND BALANCE, JANUARY 1	206,181	207,381	207,381	192,267	192,267
FUND BALANCE, DECEMBER 31	207,381	190,307	192,267	192,267	192,267

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2018	2019	2020	2021	2022	TOTAL
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
TOTAL EXPENDITURES	17,074	0	0	0	0	0	17,074
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Landfill Closure – Final Cap
Project Number: 99-SAN-09

Description: Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.
Engineer: Coastal Engineering and T. Baker Smith
Contractor: Rad-Ton, Inc.

Council District: 7

Funding Source: 33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

Project Appropriation: Total project costs including prior authorizations \$5,060,051.

Operating Budget Impact: \$100,000 annual increase for grass cutting and soil tests.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Miscellaneous Revenue	3,064	0	5,002	0	0
TOTAL REVENUES	3,064	0	5,002	0	0
EXPENDITURES:					
Sewerage Collection	0	68,581	68,581	0	0
Operating Transfers Out	22,192	315,398	315,398	0	0
TOTAL EXPENDITURES	22,192	383,979	383,979	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(19,128)	(383,979)	(378,977)	0	0
FUND BALANCE, JANUARY 1	410,754	391,626	391,626	12,649	12,649
FUND BALANCE, DECEMBER 31	391,626	7,647	12,649	12,649	12,649

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2018	2019	2020	2021	2022	TOTAL
Bayou Gardens Boulevard	315,398	(315,398)	0	0	0	0	0
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
TOTAL EXPENDITURES	383,979	(315,398)	0	0	0	0	68,581
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Gardens Boulevard	
Description:	To continue Bayou Gardens Boulevard from Coteau Road to Bayou Blue Road

- Council District:** 4
- Funding Source:** 50% Public Improvement Construction Fund and 50% General Fund
- Project Appropriation:** Total project costs including prior authorizations \$315,398.
- Operating Budget Impact:** To be determined.

Project Name: Sanitary Sewer Rehabilitation Projects Project Number: 99-SEW-50	
Description:	Sewers in Mulberry, Barrios, Broadmoor and other areas.
Engineer/Architect:	T. Baker Smith
Contractor:	Insituform Technologies

- Council District:** 1, 2, 3,4,5,6,7,8,9
- Funding Source:** Public Improvement Bond Proceeds.
- Project Appropriation:** Total project costs including prior authorizations \$807,600.
- Operating Budget Impact:** \$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sewerage Projects

Description: Public improvements bond proceeds to be allocated to future sewerage projects.

Council District: 1, 2, 3,4,5,6,7,8,9

Funding Source: Public Improvement Bond Proceeds.

Project Appropriation: Total project costs including prior authorizations \$82,948.

Operating Budget Impact: To be determined upon completion of project design phase.



TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

Terrebonne Economic Development Authority (TEDA) works to position Terrebonne Parish among the most progressive and growth-focused communities in Louisiana and our region.

TEDA will work toward its goals as identified by its strategic plan, as prioritized by its board. This strategic focus will be based on several areas;

First, TEDA will proactively engage existing local firms to assist them with their growth and expansion plans. This will include one-on-one visitations with companies already operating within the parish as well as outreach through industry organizations.

Second, TEDA will work on concepts for the growth and development of entrepreneurs and startups which can create job opportunities in Terrebonne Parish. Various concepts will be developed to identify the most effective way to attract, engage, and retain small businesses and entrepreneurs.

Third, TEDA will seek to attract new firms to Terrebonne that complement the parish's existing economic strengths as well as attracting new firms that add a level of economic diversity to the Terrebonne Parish. This goal, along with other key priorities such as heightened profile, increased workforce development, infrastructure needs, and the development of real estate sites for corporate expansion and relocation, will be addressed with greater collaboration and partnership with local business and industry organizations, Louisiana Department of Economic Development, and such regional stakeholders and partners including South Louisiana Economic Council (SLEC).

Economic Indicators	<i>as of July 2018</i>
Population	112,086*
Total Businesses in Terrebonne Parish	10,636
Total Commercial Building Permits	113
Unemployment Rate	6.2%
Labor Force	47,486
Average Weekly Wage	\$972.36

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Economic Development</i>			
<i>1. Support the expansion and growth of local businesses.</i>			
a. Actively collaborate with local businesses and offer support for expansion opportunities through one-on-one meetings and services.	71	58	70
1. Technical assistance provided to members of the business community.	167	196	175
<i>a. Number of existing jobs represented by those companies</i>	9,322	4,871	N/A
<i>b. Number of jobs reported created by companies in past 2 years</i>	720	793	N/A
<i>c. Amount of business investment projected in next 3 years</i>	\$198,960,000	\$181,000,000	N/A
<i>d. Number of jobs projected in next 3 years</i>	254	94	N/A
<i>e. Amount of acreage needed for expansion/growth in next 3 years</i>	9	25	N/A
2. Address civic or business organizations about economic development efforts in Terrebonne Parish	10	8	7
b. Educate and support business community on the Louisiana Economic Development or other state incentive programs	7	16	15
1. Number of advance notifications filed for tax incentives through Louisiana Economic Development programs.	11	9	10
<i>a. Number of existing jobs represented by those companies that filed for incentives</i>	567	162	N/A
<i>b. Number of permanent jobs proposed through the state incentive programs</i>	201	40	N/A
<i>c. Amount of business investment into company creation and expansion projected through state incentive programs</i>	\$26,376,900	\$2,850,000	N/A
c. Support startup and entrepreneurial enterprises via technical assistance			
1. Staff meetings and counseling sessions with startup/entrepreneurs	36	20	20
2. Referrals to Louisiana Small Business Development Center at Nicholls State University	7	7	10
3. Facilitate small-business trainings (goal for number of attendees)	35	51	50
d. Provide support to connect local employers and potential employees to ensure continued parish wide employment growth			
1. Through referrals to Louisiana Workforce Commission and Louisiana Job Connection for employee recruitment services	7	7	15
2. Through training referrals to the Louisiana Workforce Commission	4	12	15
<i>2. Attract new businesses to open in Terrebonne Parish.</i>			
a. Actively seek new business opportunities to support and strengthen existing businesses and industries in partnership with Louisiana Economic Development	16 site responses	4 site responses	5 site responses
b. Actively seek new business and industries to increase the diversification and long-term growth of the parish economy	completed	active	Continue
c. Seek opportunities to actively promote the parish business climate and attractiveness through strategic marketing efforts with the port and airport	completed	active	Continue
<i>3. Develop an inventory of available sites and land in the parish that is suitable for development and job creation.</i>			
a. Develop and maintain internal database/listing of properties available for commercial development	39 added	22 added	15 new
b. Promote use of Louisiana Site Selection web database to real-estate community marketing of commercial properties.	21 properties listed	22 properties listed	20 properties listed

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Occupational Licenses	200,000	435,000	435,000	335,000	372,500
Miscellaneous	5,494	300	2,289	0	300
TOTAL REVENUES	205,494	435,300	437,289	335,000	372,800
EXPENDITURES:					
Personal Services	318,439	310,527	323,210	323,210	361,965
Supplies and Materials	7,386	11,800	3,900	3,900	7,250
Other Services and Charges	118,408	138,700	88,250	138,000	102,250
Capital Outlay	0	0	1,045	0	1,500
TOTAL EXPENDITURES	444,233	461,027	416,405	465,110	472,965
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.26%
INCREASE (DECREASE) TO FUND BALANCE	(238,739)	(25,727)	20,884	(130,110)	(100,165)
FUND BALANCE, JANUARY 1	369,349	130,610	130,610	151,494	151,494
FUND BALANCE, DECEMBER 31	130,610	104,883	151,494	21,384	51,329

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior Planner	1	1	1	1	N/A	****	****	****
Marketing Manager	1	1	1	1	N/A	****	****	****
Administrative Coordinator II	1	1	1	1	N/A	****	****	****
TOTAL	3	3	3	3				

CORONER'S OFFICE

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
Public Safety			
<i>1. To maintain professional and comprehensive abilities to investigate</i>			
a) Number of investigations - deaths	987	925	950
b) Number of investigations - mental cases	1,333	1,307	1,400
c) Number of investigations - possible criminal sex offense	0	0	0
<i>2. To perform autopsies as needed to complete investigations</i>			
a) Number of autopsies	105	105	120
b) Number of views	334	300	350
c) Number of toxicology studies	110	119	120
<i>3. Examinations are performed to evaluate the mentally ill</i>			
a) Number of mental exams	1,155	1,117	1,200
b) Number of commitments	170	181	200
c) Number of sanity commission exams (court ordered)	11	12	12
<i>4. To effectively provide services to the parish citizens</i>			
a) Average autopsies performed	1 out of 9	1 out of 9	1 out of 8
b) Orders of protective custody produced	1 out of 8	1 out of 7	1 out of 7
c) Estimated case loads	3,653	3,539	3,750

CORONER'S OFFICE

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Intergovernmental and fees	701,120	766,761	766,761	740,120	740,120
Charges for Services	34,460	44,400	44,400	40,000	40,000
Miscellaneous	39,189	38,800	38,810	34,010	34,010
TOTAL REVENUES	774,769	849,961	849,971	814,130	814,130
EXPENDITURES:					
Personal Services	556,569	598,514	598,514	620,949	620,949
Supplies and Materials	11,182	14,500	14,500	14,000	14,000
Other Services and Charges	212,064	220,470	220,470	222,125	222,125
Repairs and Maintenance	1,000	3,000	3,000	2,500	2,500
Bad Debt	0	200	200	200	200
Capital	0	26,641	26,641	0	0
TOTAL EXPENDITURES	780,815	863,325	863,325	859,774	859,774
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND BAD DEBT					2.76%
INCREASE (DECREASE) TO FUND BALANCE					
	(6,046)	(13,364)	(13,354)	(45,644)	(45,644)
FUND BALANCE, JANUARY 1					
	113,941	107,895	107,895	94,541	94,541
FUND BALANCE, DECEMBER 31					
	107,895	94,531	94,541	48,897	48,897

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2019 is \$740,120, a decrease of \$26,641 from 2019.

PERSONNEL SUMMARY

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Office Administrator	1	1	1	1	N/A	****	****	****
Investigators	1	1	1	1	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
TOTAL FULL-TIME	6	6	6	6				
Autopsy Assistant	1	0	0	1	N/A	****	****	****
Investigator	1	2	1	1	N/A	****	****	****
TOTAL PART-TIME	2	2	1	2				
TOTAL	8	8	7	8				

* Sheriff provides position (CEA)

TERREBONNE PARISH LIBRARY

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish’s diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public’s freedom of access to knowledge.

The Terrebonne Parish Library was recognized as a finalist for the Nation Medal in 2014, 2015, 2017 and 2018. This prestigious honor is bestowed by the Institute of Museums and Library Services, a federal agency.

BUDGET SUMMARY	2017 ACTUAL	2018 BUDGET	2018 PROJECTED	2019 PROPOSED	2019 ADOPTED
REVENUES:					
Taxes	5,241,982	5,250,000	5,466,232	5,350,000	5,450,000
Grants	5,000	0	3,800	0	1,000
Charges for Services	48,583	50,000	50,000	50,000	50,000
Fines and Forfeitures	20,950	29,500	29,500	29,500	25,500
Investment Income	91	5,000	5,000	200	5,000
Other	10,061	10,000	10,000	10,000	14,000
TOTAL REVENUES	5,326,667	5,344,500	5,564,532	5,439,700	5,545,500
EXPENDITURES:					
Personal Services	3,110,851	3,048,565	3,048,565	2,985,859	3,024,744
Supplies and Materials	177,676	156,000	138,500	156,000	138,500
Other Services and Charges	851,554	752,975	818,411	800,000	826,411
Repair and Maintenance	347,170	230,200	265,700	250,000	263,350
Capital Outlay	1,381,790	445,000	542,125	445,000	695,000
Operating Transfers Out	756,932	710,000	710,000	710,000	710,000
TOTAL EXPENDITURES	6,625,973	5,342,740	5,523,301	5,346,859	5,658,005
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					1.56%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,299,306)	1,760	41,231	92,841	(112,505)
FUND BALANCE, JANUARY 1					
	1,820,156	520,850	520,850	562,081	562,081
FUND BALANCE, DECEMBER 31					
	520,850	522,610	562,081	654,922	449,576

BUDGET HIGHLIGHTS

- Sales & Use Taxes for 2019 is \$5,350,000, an increase by 3.8%.

TERREBONNE PARISH LIBRARY

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

JOB TITLE	2018 ADPT	2018 CUR	2019 PRO	2019 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director*	1	1	1	1	III	75,407	94,259	114,060
Assistant Director	1	1	1	1	10	58,614	71,718	86,278
Branch Manager III	1	1	1	1	9	53,268	65,436	78,956
Finance Manager	0	1	1	1	9	53,268	65,436	78,956
Reference Services Supervisor	1	1	1	1	8	48,235	60,403	73,923
Computer/Automation Librarian	2	2	0	0	8	48,235	60,403	73,923
Youth Services Supervisor	0	1	1	1	8	48,235	60,403	73,923
Community Services Librarian	1	1	0	0	7	43,180	54,412	66,892
Reference & Acquisitions Librarian	2	2	3	3	7	43,180	54,412	66,892
Technology Librarian	0	0	1	1	7	43,180	54,412	66,892
Adult Services/Public Relations	1	1	1	1	6	40,955	51,251	62,691
Reference Associate	2	2	1	1	6	40,955	51,251	62,691
Business Manager	1	1	0	0	6	40,955	51,251	62,691
Outreach Coordinator	0	0	1	1	6	40,955	51,251	62,691
Main Branch Manager	1	1	1	1	5	36,774	46,134	56,534
Outreach Supervisor	0	0	1	1	5	36,774	46,134	56,534
Technical Processing Supervisor	0	0	1	1	5	36,774	46,134	56,534
Branch Manager II	1	1	0	0	4	31,491	39,915	49,275
Outreach Services Manager	1	1	0	0	4	31,491	39,915	49,275
Youth Services Manager	1	1	0	0	4	31,491	39,915	49,275
Tech Processing Manager	1	1	0	0	4	31,491	39,915	49,275
Branch Manager I	6	6	6	6	3	27,768	35,256	43,576
Administrative Assistant	0	0	1	1	3	27,768	35,256	43,576
ILL Clerk	1	1	1	1	2	26,395	32,947	40,227
Clerk I	15	15	13	13	2	26,395	32,947	40,227
Courier/Handyman	2	2	1	1	2	26,395	32,947	40,227
Entry Level Clerk	0	0	4	4	1	25,147	31,699	38,979
Custodian	0	0	1	1	1	25,147	31,699	38,979
Receptionist	1	1	0	0	1	25,147	31,699	38,979
TOTAL FULL-TIME	43	45	43	43				
Clerk	24	24	24	24		12,470	14,810	17,410
TOTAL PART-TIME	24	24	24	24				
TOTAL	67	69	67	67				

*Director follows parish pay scale



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a system of levees and floodgates to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways, 12-environmental structures for environmental enhancement, and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$888 million and would be cost shared 65% Federal/ 35% non-federal with the Louisiana Department of Transportation and Development and the Terrebonne Levee and Conservation District as the local sponsors. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2017 Actual	FY2018 Estimated	FY2019 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
1. To increase the awareness of the extent of protection this project will provide	95%	100%	100%
2. To keep the public aware of the progress as the project moves forward	90%	100%	100%
3. To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program	85%	90%	95%
4. To continue design and construction of the first lift of the project	87%	90%	95%



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2018-2019

COMPLETED CAPITAL PROJECTS – FLOODGATES

While TLCD floodgates were built over the last twenty-five years there have been several translations of the vertical datum's used for establishing elevations of these structures. The elevations stated in this report have been adjusted to reflect the current datum and vertical adjustment prepared by TLCD in 2015. These elevations are referenced to the North American Vertical Datum.

1. **Bush Canal "Willis Henry" Floodgate**--This 56 ft. steel barge floodgate was built in 2011 to an 18 ft. elevation. This gate located in Bush Canal at its intersection with Bayou Terrebonne. It is located at the transition between Reach H-3 and Reach I of the MTG alignment. Construction of the gate was completed in 2011 with a cost of \$14 Million.
2. **Placid Canal Floodgate**--This 30 ft. steel floodgate was built in 2011 to an 18 ft. elevation with a cost of \$9 Million. This gate located in Placid Canal at its intersection with Bayou Petit Caillou along the MTG alignment across from LA Hwy 56. It is located at the transition between Reach H-2 and H-3 of the MTG alignment. This is the smallest of all of TLCD's navigable floodgates and is only accessible by boat.
3. **HNC "Bubba Dove" Floodgate**--This 250-ft. steel barge floodgate was built in 2013 to an 18 ft. elevation. This gate located in the Houma Navigation Canal (HNC) in lower Dulac about 16 miles south of Houma. This floodgate is the transition between MTG lower Reach F and Reach G-1 levees. This is the only TLCD floodgate on a Federal waterway in Terrebonne Parish and is the largest of all of TLCD's floodgates. This floodgate was constructed with bond revenue from the ¼% tax of \$50 Million. *Update: The TLCD recently completed a contract to upgrade the winches and cables on the floodgate at a cost of \$2 Million.*
4. **Bayou Grand Caillou Floodgate**--This 200 ft. steel barge floodgate cost \$24.5 Million and was complete in 2013 to an 18 ft. elevation. It is located along MTG Reach F levee and is the transition between what is commonly referred to as upper Reach F and lower Reach F.
5. **Bayou Petit Caillou Floodgate & Hwy 56 Road Gate**--This floodgate and Highway Roller Gate or the newest structures in Terrebonne Parish. They were both built in 2015 to an 18 ft. elevation with a total cost of \$22 Million. TLCD constructed an emergency limestone by-pass ramp on the side of the Hwy gate to allow for motorist who may be on the south side of the road gate to safely drive over the levee. This by-pass ramp is only left open when the Hwy gate will be closed. This gate is the transition between MTG Reach H-1 and H-2 levees. This is at the most southern part of the MTG alignment, about 4 miles north of Cocodrie. This floodgate and road gate is immediately adjacent to LA Hwy 56 and is accessible from that Hwy.
6. **Gibson/Bayou Black Floodgate**--This 56 ft. steel barge floodgate was built by TPCG (Parish Government) in about 1998 to an 8 ft. elevation. In 2015, TLCD assumed the ownership, operations, and maintenance of this floodgate because after the 2014 WRDA bill, this floodgate now falls in the MTG Alignment on the western side of the MTG Western Tie-in.

COMPLETED CAPITAL PROJECTS – LEVEES

1. **Upper MTG Reach F**—3 miles—This levee runs between the Falgout Canal Road and the Bayou Grand Caillou Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a total cost of \$16.5 Million.
2. **Lower MTG Reach F**—1 mile—This levee runs between the Bayou Grand Caillou Floodgate and the HNC "Bubba Dove" Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a cost of \$4 Million. This levee is only accessible by water.
3. **MTG Reach G-1**—1 mile—This levee runs east-west between the east side of the HNC "Bubba Dove" Floodgate and the lower parish "Mayfield" levee in lower Dulac. It was built to a 12 ft. elevation for a cost of \$4 Million. Note that the access road to the HNC Floodgate runs on the protected berm of this levee.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

4. **MTG Reach G-2-a**—1.3 miles—This levee is between the Reach G-1 levee and Four Point Road in lower Dulac. It runs along the most southern part of the parish Mayfield drainage system. It was built to a 12 ft. elevation with a cost of \$3.5 Million.
5. **MTG Reach G-2-c**—1.3 miles--This levee runs in a southeastern direction parallel to Bayou Salé Road (LA Hwy 57). It is a 12 ft. elevation and cost \$3.5 Million.
6. **MTG Reach H-1**—1 mile—This levee runs east-west between Bayou Salé Road (LA Hwy 57) and LA Hwy 56 adjacent the Bayou Petit Caillou Floodgate and the Hwy 56 road gate. It is a 12 ft. elevation with a cost of \$6.3 Million. This levee has one water control structure:
 - H-1 water control structure--This structure has (4) 72 inch round culverts with sluice gates
7. **MTG Reach H-2**—3.5 miles—This levee is along the west bank of Bayou Petit Caillou (Little Caillou) between the Bayou Petit Caillou Floodgate and the Placid Canal Floodgate. It is approximately at a 12 ft. elevation and cost \$8.5 Million
8. **MTG Reach H-3**—3 miles—This levee is along the west bank of Bayou Petit Caillou and travels diagonally to the west bank of Bayou Terrebonne. It is between the Placid Canal Floodgate and the Bush Canal Floodgate. It has an approximate elevation of 12 ft. and a cost of \$6.5 Million.
9. **Lower MTG Reach I**—1.3 miles—This levee is along the west bank of Bayou Terrebonne between the Bush Canal Floodgate and the Bayou Terrebonne Floodgate. It is approximately 11 ft. in elevation and has been in existence since the early 1990s.
10. **Upper MTG Reach I**—3.5 miles--This levee is along the east bank of Bayou Terrebonne between the Bayou Terrebonne Floodgate and the Humble Canal Floodgate in lower Montegut. It is approximately a 9.5 ft. elevation. This levee has a parish pump station and has no other water control structures.
11. **MTG Reach J-2**—5 miles—This levee runs east-west between Montegut and Pointe-aux-Chenes (PAC) through the PAC Wildlife Management Area. This levee is approximately at a 9 ft. elevation and contains three water control structures. The TLCD has been continuously improving this levee section and has spent approximately \$15 Million on levees and water control structures.
12. **Reach J-1**—3 miles—This levee runs parallel to Hwy 665 in lower PAC up to the Island Road. This levee is approximately 9.5 ft. in elevation and cost \$18 Million to construct. The transition between Reach J-1 and J-3 is Isle de Jean Charles that has a 15 ft. road ramp.
13. **MTG Reach J-3**—1 mile—This levee runs along the west side of PAC from the Island Road to the future PAC floodgate at the Terrebonne/Lafourche Parish line. This levee is at an approximate 7 ft. elevation. It was constructed to a 12 ft. elevation with a much wider base. This construction project was substantially complete Summer 2017. This levee is a parish forced drainage system (formerly known as the 4-3-b levee) with a parish pump station with (2) 20 inch pumps. The total cost for this reach is \$5.8 Million.
14. **MTG Reach G-2-b**—1.7 miles—This levee was substantially complete Summer 2017. It was built to a 13.5 ft. elevation between Four Point Road & Bayou Four Point and Bayou Salé Road (LA Hwy 57). There will be no structure over Bayou Four Point. This levee is crossing open water areas such as Sweetwater Pond. This levee will have three water control structures. The contract for this project is \$14.3 Million.
15. **MTG Reach E-Segment 2** – 1.5 miles--This levee segment was complete early 2017. It begins at Falgout Canal Road westward to the second water control structure along Reach E. It is a 12 ft. elevation. There will be two large water control structures along this levee and parish road. Each of these two structures will have seven (7) 6 ft. X 6 ft. concrete culverts with flap gates on the south side and sluice gates on the north side of the road. These structures were completed Fall 2017 for a total cost of \$7.8 Million. The total cost for this levee was \$7.2 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

16. **MTG Reach E – Segment 1 – 2.5 miles** – This levee segment is currently under construction and expected to be complete by November 2017. It begins at the Lower Dularge East levee and spans eastward to the second water control structure along Falgout Canal Road. It will be built to a 12 ft. elevation with an estimated cost of \$11 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.
17. **Pointe-Aux-Chenes Floodgate** – This 56’ wide barge gate is located in Bayou Pointe-aux-Chenes between the Terrebonne and Lafourche Parish line. It features an operable road gate with an emergency bypass ramp similar to LA Hwy 56 Roller gate recently constructed in 2017. The total cost of the floodgate is \$13 Million, with Statewide Flood Control Grant supplying \$8 Million toward the project. This gate was complete October 2017.

IN-PROGRESS CAPITAL PROJECTS

18. **Falgout Canal Floodgate** – This is a 189’ barge gate situated in Falgout Canal on the west side of Bayou Dularge just below Reach B. Bids were awarded in the fall of 2017 for a total amount of \$35.4 Million. The floodgate is expected to be complete by May 2019.
19. **Falgout Canal North Tie-In – 1 mile** – This new levee will tie in the Falgout Canal Floodgate to Reach B to its north. It is estimated to cost approximately \$5.5 Million. The CPRA recently released \$2.5 Million for this project which will partially fund the initial lift to 8’ elevation. It will go to bid in September 2018.
20. **Falgout Canal South Tie-In – ¾ mile** - This levee was bid late fall of 2017 with a cost of \$3 Million funded by CPRA funds. In addition, this project contains an alternate project which was awarded to be solely funded by the ¼% and ½% tax dollars. This alternate is to dredge and stockpile the remaining available material from the Lower Dularge West Levee (Brady Road Levee).
21. **Lower Dularge East Levee – 7 miles** – The draft permit for this levee reach was recently received and authorizes the rehabilitation of the entire levee from Reach E to the Lower Dularge Floodgate to a 12 ft. elevation. Due to funding constraints, this lift will be in three phases from North to South beginning at Reach E to the D-19 Pump Station, approx. 2 miles estimated to cost \$4 Million. The entire cost to lift all phases of this levee is \$12 Million. This project began April 2018.
22. **HNC Lock Complex** – The TLCD is acting as an agent of the State of Louisiana for this project. Currently, it is in the engineering and design phase with construction of the \$300 Million complex to begin in 2019 with Restore Act dollars.
23. **MTG Reaches K & L (Lafourche Parish)** --This Levee is in Lafourche Parish and under the jurisdiction of the South Lafourche Levee District. Reach K runs from the parish line in PAC northeastward toward Larose. The existing 6.5 mile levee on Reach K is a low elevation (about 4-5 ft.) marsh management levee on the Grand Bayou Wetland unit of the PAC Wild Life Management Area. This marsh management levee is AKA as the South Lafourche Mitigation levee because it was originally built in the 1980's as the mitigation for the Larose to Golden Meadow Hurricane Protection project. In 2011, TLCD built an 800 ft. levee to an 8 ft. elevation from Bayou PAC (future PAC Floodgate--No 12) to the end of Oak Point Road on the end of the Lafourche side of PAC. South Lafourche Levee District (SLLD) recently completed a construction project to extend this 800 ft. levee for approx. 1600 ft. Further, SLLD awarded a dredge contract to dredge about 6.5 miles of Grand Bayou to build a foundation for the Reach K and the southern part of Reach L levees, for a cost of \$2.1 Million. Reach K has two water control structures that are operated by LA WL&F. The CPRA accepted bids in late September 2017 for a 2 mile section of Reach L totaling \$7 Million. The remaining portion of Reach L is currently under design by the SLLD.
24. **MTG Western Tie-in--12 miles**--In early 2016, TLCD and TPCG jointly built or repaired approx. 12 miles of levees to an approximate 7 ft. elevation in the Bayou Black/Gibson Area. These levees follow the south side and run parallel to LA Hwy 182 and Bayou Black. Included in these levees is about a 1.5-mile levee from the Gibson/Bayou Black Floodgate along Geraldine Road in Gibson built to a 5 ft. level. The other levees along Bayou Black run from about 1.8 miles west of the Jarvis Bridge in Gibson eastward to Daneco Alligator Farm (about 1/2 mile west of Savanne Road Bridge). Thus far, the TLCD spent approximately \$12 Million. TLCD is currently applying for “After-the-Fact” permit and addressing land rights issues.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

25. **MTG Reach B--5 miles--**This 5-mile levee is a parish forced drainage levee that falls along the MTG Alignment on the west side of Dularge north of the Falgout Canal Marina. The northern part of this levee has an elevation of approximate 7 ft. However, the most southern part has areas that are at or below a 5 ft. elevation.

MORGANZA PROJECT MANAGEMENT

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manager will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.



Terrebonne Parish Consolidated Government

**Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
(modified accrual basis of accounting)**

<u>Year</u>	<u>Ad Valorem Taxes (2)</u>	<u>Sales & Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2010	\$ 23,927,959	\$ 36,442,007	\$ 19,267	\$ 1,144,872	\$ 61,534,105
2011	24,293,542	37,167,712	12,145	1,280,534	62,753,933
2012	28,016,809	39,558,954	15,706	1,422,744	69,014,213
2013	26,473,371	43,251,970	27,837	1,446,469	71,199,647
2014	26,726,303	44,756,815	40,952	1,715,772	73,239,842
2015	37,307,863	40,788,465	3,000	1,515,000	79,614,328
2015	27,278,054	38,623,466	-	1,681,944	67,583,464
2016	33,804,530	34,810,159	-	1,626,256	70,240,945
2017	35,439,219	34,950,737	-	1,424,713	71,814,669
2018	44,086,813	35,781,444	-	1,373,099	81,241,356
2019	47,705,230	34,950,737	-	1,420,895	84,076,862

(1) Includes all governmental fund types.

(2) Sanitation maintenance activities were converted to business-type activities on January 1, 2008.

Source: Comprehensive Annual Financial Audit Report

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Revenues				
Taxes	\$ 61,112,563	\$ 62,582,933	\$ 68,815,698	\$ 71,028,983
Licenses and permits	3,130,921	3,781,582	3,871,740	4,201,367
Intergovernmental	44,495,929	62,687,802	60,801,320	53,481,155
Charges for services	1,809,699	1,876,296	949,755	1,216,183
Fines and forfeitures	4,702,430	4,622,881	4,274,045	4,280,476
Miscellaneous	1,983,300	4,257,961	3,687,894	1,734,906
Total revenues	<u>117,234,842</u>	<u>139,809,455</u>	<u>142,400,452</u>	<u>135,943,070</u>
Expenditures				
General government	19,599,386	20,763,806	19,723,979	19,772,987
Public safety	36,840,410	46,562,638	47,147,065	37,844,243
Streets and drainage	25,379,209	22,870,206	19,621,703	19,780,415
Health and welfare	16,490,392	12,895,875	14,198,832	12,466,424
Culture and recreation	2,086,297	2,283,302	3,184,715	3,851,846
Education	70,012	70,183	76,462	95,407
Urban redevelopment and housing	4,634,564	2,864,988	1,955,779	2,973,838
Conservation and development	1,208,521	273,947	277,824	252,080
Economic development and assistance	3,202,721	12,350,769	19,111,800	12,436,869
Debt service				
Principal	3,200,000	3,930,000	5,100,000	5,315,000
Interest	2,402,696	3,476,701	4,894,468	4,848,321
Other charges		231,610		84,170
Capital outlay	26,598,925	37,870,167	37,019,719	26,879,016
Intergovernmental	209,027	115,282	24,992	7,172,644
Total expenditures	<u>141,922,160</u>	<u>166,559,474</u>	<u>172,337,338</u>	<u>153,773,260</u>
Excess of revenues over (under) expenditures	<u>(24,687,318)</u>	<u>(26,750,019)</u>	<u>(29,936,886)</u>	<u>(17,830,190)</u>

2014	2015	2016	2017	2018	2019
\$ 73,398,504	\$ 67,700,468	\$ 70,274,143	\$ 71,849,460	\$ 70,625,356	\$ 73,852,409
4,146,687	4,024,732	3,700,475	3,657,444	3,677,001	3,588,086
51,160,627	50,101,545	79,667,999	39,744,689	20,448,264	17,930,794
1,199,929	1,036,761	1,022,851	1,199,287	1,213,816	1,310,266
3,551,020	4,155,995	4,677,111	4,933,298	4,690,500	4,868,161
3,148,949	13,059,728	1,747,169	3,253,174	586,245	364,532
136,605,716	140,079,229	161,089,748	124,637,352	101,241,182	101,914,248
18,727,624	21,149,326	19,739,653	20,615,523	27,308,355	28,640,408
27,736,884	25,464,963	33,808,259	31,312,488	27,384,616	29,403,898
18,295,577	20,084,744	29,563,337	17,951,798	21,199,919	23,684,403
12,070,501	12,389,502	17,560,773	17,884,342	14,044,320	12,571,017
2,107,761	3,605,170	2,469,340	3,235,632	2,316,629	2,394,334
101,172	102,403	103,004	103,844	109,112	109,112
939,034	887,546	1,745,783	2,722,207	276,976	392,264
266,486	210,402	227,224	228,992	6,119,027	2,116,380
16,125,647	10,173,256	16,269,064	9,003,186	2,199,867	2,071,605
5,060,000	9,215,590	5,320,590	5,385,000	5,515,000	5,670,000
4,937,431	4,599,725	4,345,586	4,135,420	3,803,584	3,726,979
59,291	347,152	-		303,575	108,250
29,821,590	35,592,575	63,957,527	23,353,639	5,165,486	1,604,024
575,070	614,144	6,088,093	350,544		
136,824,068	144,436,498	201,198,233	136,282,615	115,746,466	112,492,674
(218,352)	(4,357,269)	(40,108,485)	(11,645,263)	(14,505,284)	(10,578,426)

Terrebonne Parish Consolidated Government

Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2010	2011	2012	2013
Other financing sources (uses)				
Transfers in	\$ 33,548,751	\$ 33,548,751	\$ 29,611,400	\$ 31,478,467
Transfers out	(32,171,848)	(32,171,848)	(31,092,382)	(28,004,845)
Public improvement bond proceeds				11,275,000
Premium on public improvement debt				
General obligation bonds proceeds				
Refunding bonds issued				
Payment to refunded bond escrow agent				
Premium on refunding debt				
Certificate of indebtedness				
Capital leases				
Proceeds of bonds and other debt issued				
Bond proceeds				
Bond discounts				(78,925)
Bond premiums				54,613
Proceeds of capital asset dispositions	171,551	171,551	271,002	117,853
	1,548,454	1,548,454	(1,209,980)	14,842,163
Total other financing sources (uses)				
Special Items				
Contributions	(565,196)			
Net change in fund balances	(23,138,864)	(25,201,565)	(31,146,866)	(2,988,027)
Debt service as a percentage of noncapital expenditures	4.86%	5.76%	7.39%	8.01%

<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
\$ 28,045,924 (25,370,533)	\$ 37,910,584 (36,920,181)	\$ 27,678,743 (24,758,086)	\$ 35,783,497 (31,378,812)	\$ 29,759,140 (25,535,562)	\$ 28,164,393 (23,071,914)
	(25,136,485) 2,774,703				
	21,665,000 3,910,000				
2,900,000					
152,920 48,712	149,667	553,622	634,259		
<u>5,777,023</u>	<u>4,353,288</u>	<u>3,474,279</u>	<u>5,038,944</u>	<u>4,223,578</u>	<u>5,092,479</u>
5,558,671	(3,981)	(36,634,206)	(6,606,319)	(10,281,706)	(5,485,947)
9.34%	12.69%	7.04%	8.43%	8.43%	8.47%

Terrebonne Parish Consolidated Government

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2009	\$468,174,820	\$347,423,675	\$77,809,310	\$171,242,510	\$722,165,295	\$399.97	\$7,309,143,273	12.22%
2010	479,017,105	351,953,280	83,714,000	172,892,410	741,791,975	404.98	7,471,382,250	12.24%
2011	507,468,020	351,744,320	86,500,310	175,348,725	770,363,925	409.49	7,765,643,573	12.18%
2012	550,626,415	344,464,845	94,723,300	179,113,825	810,700,735	406.84	8,181,589,650	12.10%
2013	564,671,350	386,160,935	94,103,740	179,942,475	864,993,550	401.50	8,597,534,693	12.15%
2014	576,858,590	404,430,195	92,273,080	180,091,915	893,469,950	392.22	8,833,879,520	12.15%
2015	589,570,570	409,476,187	88,125,070	180,524,711	906,647,116	384.54	8,978,047,227	12.11%
2016	619,132,990	392,532,493	92,385,220	181,538,770	922,511,933	391.47	9,177,754,067	12.03%
2017	627,673,115	411,970,803	93,400,050	181,919,325	951,124,643	404.52	9,396,803,370	12.06%
2018	632,867,070	404,117,903	92,711,940	181,469,945	948,226,968	443.84	9,393,637,813	12.03%

*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The total assessed value is estimated to be 15% of actual market value. Tax rates are per \$1,000 of net assessed value.

** Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

Fiscal Year Ended December 31	Real Estate and Improvements (Under 10 Year Exemption)	Exempt Real Estate and Improvements	Total Exempt Properties
2009	\$204,263,485	\$50,964,560	\$255,228,045
2010	241,824,081	53,304,750	295,128,831
2011	309,232,377	61,000,290	370,232,667
2012	297,748,752	57,290,550	355,039,302
2013	361,901,433	61,328,365	423,229,798
2014	343,718,008	62,486,580	406,204,588
2015	398,495,929	65,629,480	464,125,409
2016	431,253,511	67,858,495	499,112,006
2017	343,488,934	69,938,380	413,427,314
2018	304,637,070	72,438,070	377,075,140

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terrebonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2009	\$370.04	\$29.93	\$399.97	\$8.83	\$14.43	\$423.23
2010	376.15	28.83	404.98	9.27	14.43	428.68
2011	368.13	41.36	409.49	9.27	14.43	433.19
2012	367.37	39.47	406.84	9.27	14.58	430.69
2013	364.51	36.99	401.50	9.27	17.04	427.81
2014	365.64	26.58	392.22	9.27	17.04	418.53
2015	373.49	11.05	384.54	9.27	17.04	410.85
2016	376.63	14.84	391.47	9.27	16.99	417.73
2017	384.84	19.68	404.52	9.27	16.93	430.72
2018	419.79	24.05	443.84	9.27	16.98	470.09

Terrebonne Parish Consolidated Government

**Principal Property Taxpayers
Current Year and Nine Years Ago**

Taxpayer	2018			2009		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Galliano Marine Service	\$38,436,220	1	4.04%			
Hilcorp Energy Co.	28,793,295	2	3.03%	\$25,032,905	1	3.47%
Zydeco Pipeline Company	26,535,760	3	2.79%			
Petroleum Helicopters, Inc.	18,391,785	4	1.93%	19,752,820	3	2.74%
Entergy LA., Inc.	11,379,230	5	1.20%	8,875,260	10	1.23%
S C F Marine, Inc	9,629,470	6	1.01%			
Transcontinental Gas Pipeline	8,629,550	7	0.91%	9,299,710	7	1.29%
South Louisiana Electric	7,720,110	8	0.81%			
Banc of America Leasing	7,472,330	9	0.79%			
E R A Helicopters, LLC	6,964,410	10	0.73%			
Apache Corporation				13,652,540	4	1.89%
Louisiana Land & Exploration				9,488,280	5	1.31%
Bell South Communications				9,034,540	9	1.25%
Hercules Drilling Company				23,635,915	2	3.27%
Shell Pipeline Company				9,078,100	8	1.26%
Tennessee Gas Pipeline Co.				9,487,310	6	1.31%
Totals	\$163,952,160		17.24%	\$ 137,337,380		19.02%

Source: Terrebonne Parish Assessor's Office.

Terrebonne Parish Consolidated Government

Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended December 31	Collection Year Ended December 31	Taxes Levied for the Fiscal Year (Original Levy)	Adjustment:	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
					Amount	Percentage of Levy		Amount	Percentage of Levy
2009	2010	\$ 31,779,697	-	\$ 31,779,697 (1)	\$ 30,955,826	97.41%	\$ 24,963	\$ 30,980,789	97.49%
2010	2011	32,605,552	-	32,605,552 (1)	30,652,266	94.01%	434,481	31,086,747	95.34%
2011	2012	33,719,387	-	33,719,387	32,664,919	96.87%	4,291,984 (3)	36,956,903	109.60% (2)
2012	2013	34,780,278	-	34,780,278	34,164,340	98.23%	729,771	34,894,111	100.33% (2)
2013	2014	36,137,191	-	36,137,191	35,746,909	98.92%	40,718	35,787,627	99.03%
2014	2015	37,128,457	-	37,128,457	36,730,260	98.93%	110,362	36,840,622	99.22%
2015	2016	43,091,214	-	43,091,214 (4)	42,659,498	99.00%	18,642	42,678,140	99.04%
2016	2017	45,452,117	-	45,452,117	45,211,818	99.47%	31,120	45,242,938	99.54%
2017	2018	46,856,757	-	46,856,757	45,765,277	97.67%	5,014	45,770,291	97.68%
2018	2019	46,731,366	-	46,731,366	4,046,351	8.66%	-	4,046,351	8.66%

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

- (1) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.
- (2) For the Fiscal Years 2011 and 2012, which reflects greater than 100%, these years include the release of protest taxes previously held in escrow. The levy year for the protest taxes is unknown. Therefore, included in the year the taxes were released.
- (3) The collections in 2012 include protest taxes settled during the year.
- (4) Tax assessments and collections of taxes dedicated to the mission of the Terrebonne Council on Aging, Inc. were included based on a change of entity.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2009	109,291 (4)	\$ 4,267,704,259	\$ 39,049	34.9 (4)	18,921	5.50%
2010	111,860 (4)	4,175,733,800	39,049	34.4 (4)	18,850	5.30%
2011	111,860 (4)	4,448,001,040	39,764	35.0 (4)	18,747	5.40%
2012	111,917 (4)	4,608,070,558	41,174	34.0 (4)	18,891	4.80%
2013	112,749 (4)	4,983,167,553	44,197	35.1 (4)	18,564	4.30%
2014	113,328 (4)	4,859,277,984	42,878	35.2 (4)	18,540	4.80%
2015	113,972 (4)	5,123,274,000	44,952	35.3 (5)	18,353	5.40%
2016	113,220 (4)	4,623,243,000	40,834	35.3 (2)	17,995	7.00%
2017	112,086 (4)	4,576,919,724 **	40,834 *	35.4 (4)	17,804	5.70%
2018	112,086 (4)	4,366,618,000	38,958	35.5 (5)	17,399	4.90%

Sources:

* Latest available 2016

** Estimated based on 2016 per capita personal income

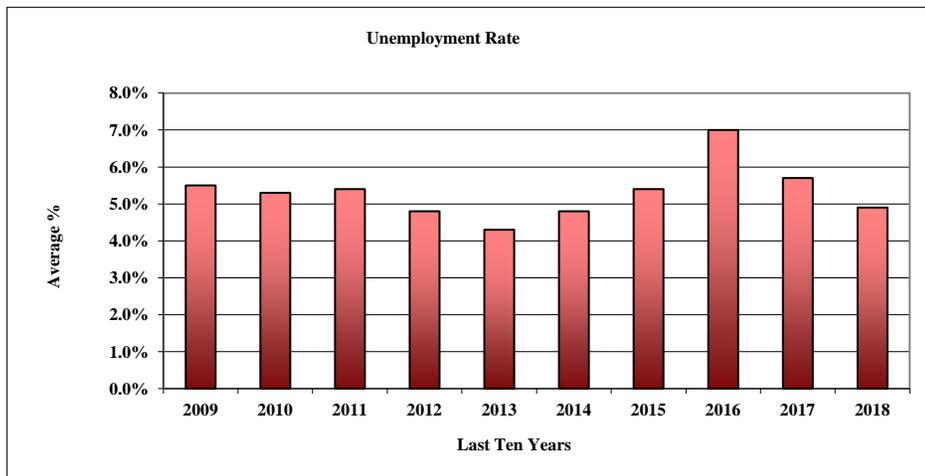
(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor Statistics

(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) U.S. Census Bureau

(5) Louisiana-demographics



Terrebonne Parish Consolidated Government

**Principal Employers
Current Year and Nine Years Ago**

Employer	2018			*2008		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Terrebonne Parish School Board	2,318	1	4.94%	2,800	1	5.19%
Danos	2,200	2	4.69%			
Terrebonne General Medical Center	1,400	3	2.99%	1,300	4	2.41%
Terrebonne Parish Consolidated Government	1,180	4	2.52%	747	7	1.38%
Diocese of Houma-Thibodaux	1,086	5	2.32%	1,100	5	2.04%
Crosby Energy Services	1,000	6	2.13%			
Wal-Mart	804	7	1.71%			
Shamrock Energy Services	775	8	1.65%			
Seacor Marine	750	9	1.60%			
Leonard J. Chabert Medical Center/Ochsner	650	10	1.39%	799	6	1.48%
Gulf Island Fabrication				2,000	2	3.71%
Pride Offshore				1,500	3	2.78%
Halliburton Services				650	8	1.20%
Offshore Specialty Fabrications				600	9	1.11%
Weatherford International Ltd.				580	10	1.08%
Total	12,163		25.94%	12,076		22.38%

Source: 2018 - TEDA

*2007 - Louisiana Department of Labor (Latest Available for 2008)

Terrebonne Parish Consolidated Government

**Full-time Equivalent Parish Government Employees by Function
Last Ten Fiscal Years**

Function	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
General fund	116	114	110	164	165	166	171	162	159	110
Public safety										
Police	106	95	100	105	106	94	97	95	92	92
Fire	71	70	71	69	68	68	69	57	57	57
Grants	85	83	79	76	75	81	79	72	71	73
Road and Bridge	67	66	64	65	57	58	54	52	53	51
Drainage	85	81	85	74	84	96	92	86	85	81
Sanitation	14	14	14	15	14	14	15	18	17	18
Culture & Recreation	39	38	277	262	299	307	278	235	236	216
Sewer	38	39	34	39	37	40	37	38	37	39
Utility Maintenance & Operation	39	42	37	38	38	46	49	46	47	45
Civic Center	22	23	26	27	27	29	30	28	28	30
Internal Service Funds	50	50	49	48	52	48	48	49	49	47
Other Governmental Funds	71	71	71	127	122	129	135	148	142	66
Total	<u>803</u>	<u>786</u>	<u>1017</u>	<u>1109</u>	<u>1144</u>	<u>1176</u>	<u>1154</u>	<u>1086</u>	<u>1073</u>	<u>925</u>

Sources: Terrebonne Parish Consolidated Government, Human Resources Department.

Terrebonne Parish Consolidated Government

**Capital Asset Statistics by Function
December 31, 2018**

Function	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Public safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	5
Patrol units	98	94	89	93	87	87	91	105	106	109
Fire stations	5	5	5	5	5	5	5	5	5	5
Roads & Bridges										
Streets-concrete (miles)	321	327	328	334	331	337	341	341	346	348
Streets-asphalt (miles)	202	186	185	186	187	187	187	187	190	190
Streetlights	3,772	3,791	3,801	3,801	3,812	3,812	3,831	3,832	3,862	3,864
Traffic signals	25	12	20	20	14	14	14	14	21	22
Caution lights	104	112	76	76	148	150	164	166	106	112
Bridges	79	80	81	81	82	82	82	83	84	85
Drainage										
Forced drainage stations	71	71	71	71	70	70	69	69	69	80
Forced drainage pumps	164	164	172	173	177	177	174	174	175	187
Culture and recreation										
Parks	19	19	18	5	5	4	3	3	17	17
Utilities										
Electric:										
Number of distribution stations	9	9	9	9	9	9	9	9	9	9
Circuit miles above ground	323	298	298	299	300	304	304	285	286	290
Circuit miles underground	210	220	220	222	223	230	230	214	230	235
Gas:										
Number of miles of distribution mains	422	423	423	424	424	428	428	428	429	429
Number of gas delivery stations	14	11	11	11	12	10	10	10	10	9
Number of pressure regulator stations	16	10	10	10	10	12	12	12	12	16
Sewer										
Sanitary sewers (miles)	260	261	263	234	263	264	270	272	273	273
Force main transport lines (miles)	121	121	122	127	128	128	130	130	132	134
Pumping stations	161	162	162	169	169	169	177	179	179	181
Manholes	5,850	5,900	5,950	5,849	5,900	5,817	5,977	6,028	6,081	6,105
Maximum daily treatment capacity (thousand of gallons)	24,470	24,470	24,470	24,470	24,500	24,500	24,000	32,295	32,402	32,402

Sources: Various government departments

Terrebonne Parish Consolidated Government

**Operating Indicators by Function
December 31, 2018**

Function	2009	2010	2011	2012
Police				
Physical arrests	1,834	2,089	1,155	1,087
Parking violations	544	1,384	883	1,144
Traffic violations	3,387	3,910	3,475	2,548
Complaints dispatched	30,939	31,460	28,213	30,262
Fire				
Number of calls answered	696	1,373	1,852	1,901
Inspections	392	611	817	857
Roads & Bridges				
Street resurfacing (square yards)	12,000	64,243	19,250	66,203
Potholes repaired	750	176	27	129
Number of signs repaired/installed	14,000	13,050	64	200
Number of street name signs replaced	2,000	1,900	373	335
Drainage				
Number of culverts installed	111	96	56	100
Sanitation				
Refuse collected (tons/year)	135,963	122,182	121,445	124,976
Animal Shelter				
Number of impounded animals	7,806	7,499	6,920	6,467
Number of adoptions	457	384	311	510
Utilities				
Electric:				
Purchase of power	347,495,200	380,299,200	379,300,800	370,088,100
Yearly net generation (kwh)	32,502,312	7,504,982	25,891,563	38,427,334
Gas:				
Purchase of gas (mcf)	946,882,000	1,048,050,000	980,541,000	872,556,000
Sewer				
Average daily sewage treatment (thousands of gallons)	10,769	9,980	8,692	11,877
Civic Center				
Event attendance	130,723	120,347	124,168	124,040
Event days	222	218	162	167

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

2013	2014	2015	2016	2017	2018
1,595	1,425	1,320	1,016	750	778
1,223	546	978	1,670	2,153	3,075
5,629	5,674	3,760	4,515	4,157	4,352
29,161	28,453	29,860	31,541	31,499	31,895
1,899	2,096	2,037	1,916	2,065	1,985
878	791	1,259	1,586	1,292	1,402
123,286	753	7,948	26,967	11,250	6,490
179	153	180	156	106	1,430
650	412	637	720	780	378
444	1,730	1,200	912	420	810
106	82	88	46	48	37
126,773	134,949	126,789	121,509	122,228	136,324
6,469	6,243	6,054	6,528	5,954	5,637
552	558	535	639	1,009	914
380,223,800	447,310,320	461,102,906	466,985,783	382,112,610	390,633,016
9,402,714	14,054,760	42,644,464	40,650,410	33,308,585	37,270,867
1,016,635,000	1,119,681,000	1,017,325,000	811,262,000	934,280,000	980,100,000
13,115	12,000	7,300	14,500	12,327	16,220
138,967	129,771	121,857	120,659	112,679	136,889
167	170	173	154	159	209

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2018**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Safety National Casualty Corporation	Workers' Compensation Deductible: \$600,000 Deductible: \$750,000 Police & Fireman & Auto	\$ 25,000,000 1,000,000 (employer's liability)	4-1-19
American Alternative Insurance Corporation	Special Excess Liability Auto & General Liability Deductible: \$500,000	10,000,000 20,000,000 (General Aggregate)	4-1-19
Associated Electric and Gas Insurance Services Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	20,000,000 40,000,000 (Aggregate)	4-1-19
American Alternative Insurance Corporation	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	10,000,000 20,000,000 (Aggregate)	4-1-19
Illinois Union Insurance Company	Environmental Pollution Liability Deductible: \$250,000	5,000,000	4-1-19
Liberty Mutual Insurance	Boiler and Machinery Policy Deductible: \$200,000 Combined Deductible: \$50,000	100,000,000	3-1-19
Great American Insurance Company of New York *	Commercial Property - Fire & Extended Perils (Ex. Wind/ Deductible: \$50,000 per occurrence	65,000,000	3-1-19
ACE American Insurance Company	* Commercial Property - Fire & Extended Perils (Ex. Wind/ Generator Plant Deductible: \$50,000 per occurrence	65,000,000	3-1-19
Certain Underwriters @ Lloyd's of London	* Commercial Property - Wind/Hail (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-19
Interstate Fire Casualty	* Commercial Property (10% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	6,500,000	3-1-19
National Fire & Marine	* Commercial Property (25% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	16,250,000	3-1-19

(Continued)

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2018**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Landmark American Insurance Company	* Commercial Property (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-19
First Specialty Insurance Company	* Commercial Property (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-19
Underwriters' @ Lloyd's of London	* Commercial Property (20% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	13,000,000	3-1-19
Great American Insurance Company	Inland Marine Deductible: \$10,000	11,503,374	3-1-19
Wright National Flood Insurance Company	Flood Insurance (Ashland Jail) Building Contents	500,000 500,000	4-8-19
Wright National Flood Insurance Company	Flood Insurance (Juvenile Detention Center) Building Contents	500,000 500,000	4-22-19
Wright National Flood Insurance Company	Flood Insurance (Bus Depot) Building Contents	435,000 11,000	1-27-19
Wright National Flood Insurance Company	Flood Insurance (Dulac Library) Building Contents	500,000 500,000	8-26-19
Wright National Flood Insurance Company	Flood Insurance (614 Woodside Drive)	200,000	2-20-19
Wright National Flood Insurance Company	Flood Insurance (Pollution Lift Station - 98 Bonnie Street)	35,000	7-31-19
AIG Specialty Insurance Company	Contractors' Pollution Liability Deductible: \$5,000	\$1,000,000 2,000,000 (Aggregate)	4-1-19
AIG Specialty Insurance Company	Cyber Liability Security and Privacy, Network Interruptior Event Management, Cyber Extortion Deductible: \$10,000 (All coverages)	1,000,000	4-1-19
Atlantic Specialty Insurance Company	Protection and Indemnity (Watercraft) Deductible: \$500,000	1,000,000	4-1-19
Lloyd's of London Underwriters	Excess Protection and Indemnity (Watercraft) (In excess of \$1,000,000) Deductible: N/A	9,000,000	4-1-19

(Continued)

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2018**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Lloyd's of London Insurance Company	Auto Physical Damage Insurance - Scheduled vehicles Deductible: \$2,500 (Comprehensive and Collision)	137,096 (On 6 Scheduled vehicles)	4-1-19
Syndicates 2623/623 @ Lloyd's of London	Medical Professional Liability Deductible: \$25,000	1,000,000 3,000,000 (Aggregate)	4-1-19
American Alternative Insurance Corporation	Miscellaneous Professional Liability Deductible: \$250,000	10,000,000 20,000,000 (Aggregate)	4-1-19
Starnet Insurance Company	Aircraft Liability Deductible: N/A	5,000,000	4-1-19

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
101	Administrative Technician I	Annual	\$20,197	\$25,246	\$30,295	50%
	Facilities Maintenance Assistant	Monthly	\$1,683	\$2,104	\$2,525	
	Fleet Attendant	Hourly	\$9.71	\$12.14	\$14.56	
	Food Service Technician					
	Groundsman					
102	Administrative Technician II	Annual	\$21,206	\$26,508	\$31,810	50%
	Animal Shelter Attendant	Monthly	\$1,767	\$2,209	\$2,651	
	Bridge Tender	Hourly	\$10.20	\$12.74	\$15.29	
	Bus Driver-Headstart					
	Conversion Custodian					
	Drafter					
	Scale Operator					
	Sign Technician					
103	Animal Shelter Attendant Supervisor	Annual	\$22,267	\$27,834	\$33,400	50%
	Assistant Teacher	Monthly	\$1,856	\$2,320	\$2,783	
	Cultural Resources Associate	Hourly	\$10.71	\$13.38	\$16.06	
	Field Technician I					
	Food & Beverage Assistant					
	Meter Reader					
104	Admin Coordinator I	Annual	\$23,603	\$29,504	\$35,404	50%
	Bus Operator	Monthly	\$1,967	\$2,459	\$2,950	
	Caseworker	Hourly	\$11.35	\$14.18	\$17.02	
	Cook					
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate					
	Senior Groundsman					
105	Accounting Specialist I	Annual	\$25,255	\$31,569	\$37,883	50%
	Animal Control Officer	Monthly	\$2,105	\$2,631	\$3,157	
	Concessions/Kitchen Supervisor	Hourly	\$12.14	\$15.18	\$18.21	
	Cruelty Investigator					
	Culvert Inspector					
	Dispatcher					
	GIS System Planner					
	Mechanic I					
	Pump Attendant					
	Senior Bus Operator					
	Senior Sign Technician					
	Waste Water Treatment Plant Operator					
106	Acctg. Specialist II	Annual	\$27,275	\$34,094	\$40,913	50%
	Admin Coordinator II	Monthly	\$2,273	\$2,841	\$3,409	
	Animal Control Supervisor	Hourly	\$13.11	\$16.39	\$19.67	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II					
	Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
106	Line Maint. Operator - Gas Line Maint. Operator - Pollution Control Mechanic II Meter Serv. Technician Sales & Marketing Coordinator Senior Customer Service Representative Stationary Equipment Mechanic Tax Acctg. Specialist II Videographer Welder					
107	Crew Leader E.M.T. (Juvenile & Adult) Engineering Technician Equipment Operator III Executive Secretary GIS and Records Coordinator Housing Rehabilitation Technician Minute Clerk Procurement Specialist II Pump Station Operator Pump Station Technician R & B Mechanic Veterinary Technician WWTP Mechanic	Annual Monthly Hourly	\$29,730 \$2,478 \$14.29	\$37,163 \$3,097 \$17.87	\$44,595 \$3,716 \$21.44	50%
108	Apprentice Lineman Code Enforcement Officer II Crew Leader -Gas Distribution Electric Planit Boiler Operator Electrician-Eng Foreman Engineering Analyst Human Resources Generalist Insurance Technician Maintenance Planner Network Technician Procurement Specialist III Senior Code Enforcement Officer Senior Dispatcher-Public Safety Senior Equipment Operator Senior Fleet Mechanic Senior Stationary Equipment Mechanic Senior Wastewater Treatment Plant Operator Teacher Technical Coordinator Watch Commander	Annual Monthly Hourly	\$32,703 \$2,725 \$15.72	\$40,879 \$3,407 \$19.65	\$49,055 \$4,088 \$23.58	50%
109	Customer Service Supervisor Electric Plant Operator II Electrical Technician Haz Mat Responder Headstart Supervisor Infrastructure Contract and Compliance Officer Office Manager Operations Supervisor Parish President Secretary	Annual Monthly Hourly	\$35,974 \$2,998 \$17.30	\$44,967 \$3,747 \$21.62	\$53,960 \$4,497 \$25.94	50%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
109	Senior Facilities Maintenance Technician Senior Housing Rehabilitation Technician Senior Lineman Sr. Minute Clerk Sr. Network Technician Sr. Utility Service Worker - Gas Surveyor Transit Field Supervisor Transit Maintenance Supervisor					
110	Electric Line Foreman Electric Plant Maintenance Supervisor Electric Plant Operations Supervisor Gas Maintenance Supervisor Gas Operations Supervisor Instrumentation Technician Senior Code Enforcement Officer Sr. Human Resources Generalist Utility Technician	Annual Monthly Hourly	\$40,290 \$3,358 \$19.37	\$50,363 \$4,197 \$24.21	\$60,436 \$5,036 \$29.06	50%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
204	Auditor I - Sales and Tax	Annual	\$35,344	\$44,181	\$53,017	50%
		Monthly	\$2,945	\$3,682	\$4,418	
		Hourly	\$16.99	\$21.24	\$25.49	
205	Engineer in Training	Annual	\$37,112	\$46,390	\$55,667	50%
		Monthly	\$3,093	\$3,866	\$4,639	
		Hourly	\$17.84	\$22.30	\$26.76	
206	Accountant I	Annual	\$38,967	\$48,709	\$58,451	50%
	Grants Writer	Monthly	\$3,247	\$4,059	\$4,871	
	LP Nurse	Hourly	\$18.73	\$23.42	\$28.10	
	Program Specialist					
	Programmer					
	Sales and Tax Accounts Supervisor Technical Writer					
207	Auditor II-Sales and Tax	Annual	\$41,305	\$51,632	\$61,958	50%
	Box Office Supervisor	Monthly	\$3,442	\$4,303	\$5,163	
	Citizen Inquiry Coordinator	Hourly	\$19.86	\$24.82	\$29.79	
	Claims Adjuster					
	Home/Homeless Manager					
	Senior Grantswriter Special Olympics Coordinator Transit Manager					
208	Accountant II	Annual	\$44,197	\$55,246	\$66,295	50%
	Assistant Council Clerk	Monthly	\$3,683	\$4,604	\$5,525	
	Athletic Program Coordinator	Hourly	\$21.25	\$26.56	\$31.87	
	Chef					
	Event Coordinator					
	GED Instructor/Counselor					
	Housing Rehabilitation Specialist					
	Investment/Finance Officer					
	Juvenile Program Coordinator					
	Marketing Manager					
	Mechanical Maintenance Supervisor					
	Medical Coordinator					
	Office Manager					
	Sales Manager					
	Senior Procurement Specialist					
	Senior Programmer					
Social Worker						
Weed & Seed Program Director						
209	Animal Shelter Manager	Annual	\$47,732	\$59,665	\$71,599	50%
	Business Manager	Monthly	\$3,978	\$4,972	\$5,967	
	Cultural Resources Managers	Hourly	\$22.95	\$28.69	\$34.42	
	Education Specialist					
	Food and Beverage Manager					
	Lead Technical Writer					
	Licensed Professional Counselor					
	Planner II					
	Programmer/Analyst					
	Registered Nurse					
	Safety and Health Manager					
	Sales and Marketing Manager					
	Sales and Tax Assistant Director					
Senior Housing Rehabilitation Specialist Veterinarian						

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
210	Accounting Manager	Annual	\$52,028	\$65,035	\$78,042	50%
	Assistant OEP Director	Monthly	\$4,336	\$5,420	\$6,504	
	Building Code Inspector	Hourly	\$25.01	\$31.27	\$37.52	
	Development Team Leader					
	Event Services Manager					
	GIS Manager					
	Human Development Admin.					
	Juvenile Program Specialist/Quality Assurance					
	Network Team Leader					
	Operations Administrator					
Utilities Administrator						
Warehouse Manager						
211	Council-Fiscal Officer	Annual	\$57,231	\$71,539	\$85,847	50%
	Customer Service Manager	Monthly	\$4,769	\$5,962	\$7,154	
	Fleet Maintenance Superintendent	Hourly	\$27.51	\$34.39	\$41.27	
	Forced Drainage Superintendent					
	Gravity Drainage Superintendent					
	Head Start Administrator					
	Juvenile Detention Center Assistant Director					
	Medical Administrator					
	Network Administrator					
	Public Transit Administrator					
	Purchasing Manger					
	Registered Nurse Supervisor					
	Road and Bridge Superintendent					
	Section 8 Administrator					
	Sewerage Superintendent-Collections					
	Sewerage Superintendent-Treatment					
Solid Waste Administrator						
Staff Engineer						
System Analyst						
Vegetation Management Superintendent						
212	Assistant Director/Com. Dev. Adm.	Annual	\$62,954	\$78,693	\$94,431	50%
	Assistant Director of Planning & Zoning	Monthly	\$5,246	\$6,558	\$7,869	
	Building Plans Examiner	Hourly	\$30.27	\$37.83	\$45.40	
	Capital Projects Admin.					
	Civic Center Assistant Director					
	Comptroller					
	Council Clerk					
	Facilities Manager					
	Information Technology Manager					
	Operations Manager					
	Pollution Control Administrator					
	Recovery Planner					
	Senior Planner					
Utilities Superintendent-Electric Distribution						
Utilities Superintendent-Electric Generation						
Utilities Superintendent-Gas						
213	Associate Utilities Director - Electric	Annual	\$69,250	\$86,562	\$103,874	50%
	Building Official	Monthly	\$5,771	\$7,214	\$8,656	
	Parish Engineer	Hourly	\$33.29	\$41.62	\$49.94	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXECUTIVES						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
I	Juvenile Detention Center Director	Annual	\$64,650	\$86,219	\$107,788	51%
	Convention Center Director	Monthly	\$5,387	\$7,185	\$8,982	
	Coastal Restoration Director	Hourly	\$31.08	\$41.45	\$51.82	
II	O.H.S.E.P. Director	Annual	\$69,822	\$92,717	\$115,612	51%
	Parks & Recreation Director	Monthly	\$5,818	\$7,726	\$9,634	
		Hourly	\$33.57	\$44.58	\$55.58	
III	Housing and Human Services Director	Annual	\$75,407	\$99,734	\$124,060	51%
	Planning and Zoning Director	Monthly	\$6,284	\$8,311	\$10,338	
	Public Works Director	Hourly	\$36.25	\$47.95	\$59.64	
	Risk Management & Human Resources Director					
IV	Chief Financial Officer	Annual	\$81,440	\$107,313	\$133,185	51%
	Utilities Director	Monthly	\$6,787	\$8,943	\$11,099	
	Public Safety Director	Hourly	\$39.15	\$51.59	\$64.03	
V	Parish Manager	Annual	\$87,955	\$115,498	\$143,040	51%
		Monthly	\$7,330	\$9,625	\$11,920	
		Hourly	\$42.29	\$55.53	\$68.77	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - FIRE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
F-1	Firefighter	Annual	\$26,067	\$33,887	\$41,830	60%
		Monthly	\$2,172	\$2,824	\$3,486	
		Hourly	\$9.44	\$12.28	\$15.16	
F-2	Fire Driver/Operator	Annual	\$32,264	\$41,944	\$51,775	60%
		Monthly	\$2,689	\$3,495	\$4,315	
		Hourly 2760	\$11.69	\$15.20	\$18.76	
F-3	Fire Captain	Annual	\$37,536	\$48,797	\$60,234	60%
		Monthly	\$3,128	\$4,066	\$5,020	
		Hourly 2760	\$13.60	\$17.68	\$21.82	
F-4	Fire District Chief	Annual	\$42,316	\$55,011	\$67,905	60%
	Fire Inspector	Monthly	\$3,526	\$4,584	\$5,659	
	Fire Maintenance Chief	Hourly 2080	\$20.34	\$26.45	\$32.65	
	Fire Training Officer	Hourly 2760	\$15.33	\$19.93	\$24.60	
F-5	Assistant Fire Chief	Annual	\$44,797	\$58,236	\$71,886	60%
		Monthly	\$3,733	\$4,853	\$5,991	
		Hourly	\$21.54	\$28.00	\$34.56	
F-6	Fire Chief	Annual	\$57,675	\$74,978	\$92,552	60%
		Monthly	\$57,675	\$74,978	\$92,552	
		Hourly	\$27.73	\$36.05	\$44.50	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - POLICE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
P-1	Police Officer	Annual	\$28,568	\$37,139	\$45,844	60%
		Monthly	\$2,381	\$3,095	\$3,820	
		Hourly	\$13.73	\$17.86	\$22.04	
P-2	Police Officer 1st Class	Annual	\$33,462	\$43,500	\$53,696	60%
		Monthly	\$2,788	\$3,625	\$4,475	
		Hourly	\$16.09	\$20.91	\$25.82	
P-3	Police Sergeant	Annual	\$38,592	\$50,170	\$61,929	60%
		Monthly	\$3,216	\$4,181	\$5,161	
		Hourly	\$18.55	\$24.12	\$29.77	
P-4	Police Lieutenant	Annual	\$42,118	\$54,754	\$67,588	60%
		Monthly	\$3,510	\$4,563	\$5,632	
		Hourly	\$20.25	\$26.32	\$32.49	
P-5	Police Captain	Annual	\$48,144	\$62,587	\$77,257	60%
		Monthly	\$4,012	\$5,216	\$6,438	
		Hourly	\$23.15	\$30.09	\$37.14	
P-6	Assistant Police Chief	Annual	\$65,395	\$85,014	\$105,518	60%
		Monthly	\$5,450	\$7,085	\$8,793	
		Hourly	\$31.44	\$40.87	\$50.73	
P-7	Police Chief	Annual	\$71,997	\$93,596	\$115,534	60%
		Monthly	\$6,000	\$7,800	\$9,628	
		Hourly	\$34.61	\$45.00	\$55.55	

GLOSSARY

503c3 statutes. Internal Revenue Service classification for non-profit status.

ABFE. Advisory Based Flood Elevation.

ACA. American Corrections Association.

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACT. Assertive Children Team.

Actual. Occurring at the time.

ADA. Americans with Disabilities Act.

ADAC. Alcohol Drug Abuse Council.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Amp. Amphibious.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Balanced Budget. A budget in which all funds have a favorable or zero fund balance or net balance or net position.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and

recommendations regarding the financial policy for the coming period.

C & D. Construction and Demolition

Capital Outlay. Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.

Capital Project Funds. The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

CDBG. Community Development Block Grant.

CEDS. Comprehensive Economic Development Strategy.

CHDO. Community Housing Development Organizations.

CNG. Compressed Natural Gas

COE. Corps of Engineers.

CSBG. Community Service Block Grant.

CVA. Crime Victim's Assistance Act.

CWPPRA. Coastal Wetlands Planning and Protection Act.

CZM. Coastal Zone Management.

DBA. Downtown Business Association.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DHH. Department Health & Hospitals.

DNR. Department of Natural Resources.

DOC. Department of Corrections.

DOTD. Department of Transportation and Development – a State of Louisiana Department.

DPW. Department of Public Works.

GLOSSARY

ECD. External Cardiac Defibrillator.

EDA. Economic Development Administration.

EF & S. Emergency Food and Shelter Grant.

EIA. Energy Information Administration.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises—where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received or services rendered whether cash payments have been made or accrued.

FEMA. Federal Emergency Management Agency.

FERC. Federal Energy and Regulatory Commission.

FIFO. First in, first out inventory system.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

FMLA. Family Medical Leave Act.

FRS. Firefighters Retirement System.

FSA. Farm Service Agency.

FTA. Federal Transit Administration.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes

expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

GASB. Governmental Accounting Standards Board.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA. Government Finance Officers Association.

GIS. Geographical Information System.

GIWW. Gulf Intercoastal Waterway.

Goals. Broad aims toward which programs are directed.

GOEA. Governor's Office of Elderly Affairs.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

GPS. Global Positions System.

GLOSSARY

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HDCC. Houma Downtown Development Corporation.

HEZ. Heritage Enterprise Zone.

HHWCP. Household Hazardous Waste Collection Program.

HNC. Houma Navigational Canal.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

HTAHC. Houma Terrebonne Arts & Humanities Council.

HTV. Houma Television System.

HUD. Housing & Urban Development.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

JARC. Job Access Reverse Commute.

JASP. Juvenile Assessment and Services Program.

KAB. Keep America Beautiful.

KLB. Keep Louisiana Beautiful.

KTP. Keep Terrebonne Beautiful.

LAMP. Louisiana Asset Management Pool.

LCA. Louisiana Coastal Area.

LCDA. Louisiana Community Development Authority.

LCLE. Louisiana Commission on Law Enforcement.

LDEQ. Louisiana Department of Environmental Quality.

LEPA. Louisiana Energy and Power Authority.

LEPC. Local Emergency Planning Committee.

LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.

LHFA. Louisiana Housing Finance Agency.

LIHEAP. Low Income Home Energy Assistance Program.

LJDA. Louisiana Juvenile Detention Association.

LLEBG. Louisiana Law Enforcement Block Grant.

LMA. Louisiana Municipal Association.

LPDES. Louisiana Pollutant Discharge Elimination System

LSU. Louisiana State University.

Major Fund. Funds whose revenue, expenditure/expenses, assets or liabilities are at least 10 percent of the total for their fund category and 5 percent of the aggregate of all governmental and enterprise funds in total. Major funds are reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report.

METLAC. Metropolitan Law Enforcement Commission.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and its people.

MPERS. Municipal Police Employees Retirement System.

MS4. Municipal Separate Storm Sewer Systems.

MTG. Morganza to the Gulf Project.

MW. Mega watts.

NACO. National Association of Counties.

NCD. Non-Compliant Discharges.

NFPA. National Fire Protection Association.

NIGP. National Institute of Governmental Purchasing.

NOAA. National Oceanic and Atmospheric Administration.

NPDES. National Pollutant Discharge Elimination.

NRCS. Natural Resources Conservation Service.

NTP. North Treatment Plant.

NSU, Nicholls State University

OAD. Office for Addictive Disorders.

GLOSSARY

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

OEP. Office of Emergency Preparedness.

OJP. Office of Justice Programs.

Ordinance. A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

Pay Grade. Salary level or range for each personnel classification.

PCA. Personal Care Attendant Program.

PCS. Possible Criminal Sex Offense.

Performance Measures. Quantified indication of results obtained from budgeted activities.

Personal Services. Expenditures for gross salaries provided for all persons funded by the government.

Personnel Summary. The number and classifications of employee positions authorized for a given department.

PIAL. Property Insurance Association of Louisiana.

PILOT. Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

PIN. Personal Identification Number

PRISM. Program Review Instrument System Monitoring

Projected. Estimate for the future.

Proposed. To set forth for acceptance or rejection.

Proprietary Fund Type. Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

PSA. Public Service Area.

RELIC. Reading in Literature and Culture.

Retained Earnings. An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenues. Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

SAIDA. System Average Interruption Duration Index.

SAIFA. System Average Interruption Frequency Index.

SCADA. Supervisory Control & Data Acquisition.

SCIA. South Central Industrial Association.

SIL. Supervised Independent Living.

SOP. Standard Operation Procedures.

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

SSDU. Street Sales Disruption Unit.

SSO. Sanitary Sewer Overflows.

STP. South Treatment Plant.

Supplies. All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

TARC. Terrebonne Association for Retarded Citizens.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TBRA. Tenant Based Rental Assistance.

TCOA. Terrebonne Council on Aging.

TEDA. Terrebonne Economic Development Authority.

TLCD. Terrebonne Levee and Conservation District.

TPCG. Terrebonne Parish Consolidated Government.

TPR. Terrebonne Parish Recreation.

VA. Veterans' Affairs.

VAWA. Violence Against Women Act.

VFC. Volunteers for Family and Community.

VFIS. Volunteer Firemen's Insurance Services.

VPN. Virtual Private Network

WIA. Workforce Investment Act.

WRDA. Water Resources Development Appropriation

WWTP. Waste Water Treatment Plant

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