The background of the cover is a photograph of a long, straight canal. On the left side, there is a wooden dock with several pilings extending into the water. On the right side, there is a grassy area with a gazebo and some trees. A large concrete bridge with multiple arches spans the canal, extending into the distance. The sky is blue with some light clouds. The water in the canal is calm and reflects the bridge and the sky.

2020 ADOPTED BUDGET

**Terrebonne Parish
Consolidated Government
Houma, Louisiana**



About the Front and Back Cover

The twin high-level bridges located in Terrebonne Parish are located on LA 24 and LA 659 and are part of a couplet (two lanes in each direction), which crosses the Intracoastal Waterway at its intersection with Bayou Terrebonne. The twin span bridges are each composed of a three-span continuous steel plate girder and 66-inch concrete type BT girders for the approaches. They provide 73 feet of vertical clearance and a much needed 220-foot navigation span over the channel. The cost was \$19.3 million of federal bridge and state matching dollars and they were completed in late 1996. The downtown marina, a park and boardwalk along Bayou Terrebonne from New Orleans Boulevard to the Intracoastal, and a parking lot used by TGMC (Terrebonne General Medical Center) sit underneath the spans' west side. The marina and park under the western side of the spans bring positive activity to the area, bringing out-of town travelers to Houma-Terrebonne.

Photo Credit: Matthew Noel for the HACVB

Budget Layout: Ruby LeCompte



ADOPTED BUDGET

For the Year 2020



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Gordon E. Dove
PARISH PRESIDENT

Mike Toups
PARISH MANAGER

Kandace M. Mauldin
CHIEF FINANCIAL OFFICER

Kayla Dupre
COMPTROLLER

Rhonda Samanie
ACCOUNTANT

2019 PARISH COUNCIL MEMBERS

Arlanda Williams – Council Chair, District 2
Alidore “Al” Marmande– Council Vice-Chair, District 7
John Navy, District 1
Gerald Michel, District 3
Scotty Dryden, District 4
Christa Duplantis-Prather - District 5
Darrin Guidry, District 6
Dirk Guidry, District 8
Steve Trosclair-District 9

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 1, 2019

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2019. This was the 17th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

OFFERED BY: MR. A. MARMANDE
SECONDED BY: MR. J. NAVY

ORDINANCE NO. 9117

AN ORDINANCE TO ADOPT THE 2020 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2020 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

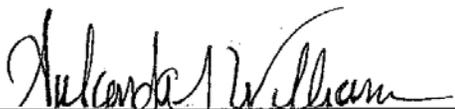
NAYS: None.

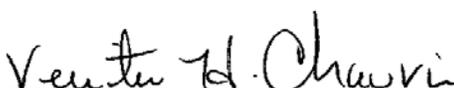
NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Dryden.

The Chairwoman declared the ordinance adopted on this, the 4th day of December 2019.


ARLANDA J. WILLIAMS, CHAIRWOMAN
TERREBONNE PARISH COUNCIL


VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

LEGAL AUTHORIZATION

Date and Time Delivered to Parish President:

12/5/19 9:15 a.m. vhe

Approved Gordon E. Dove Vetoed
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12/16/19 10:55 a.m. vhe

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 4, 2019, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 11th DAY OF DECEMBER 2019.

Venita H. Chauvin
VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL





GORDON F. DOVE
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. Box 6097
HOUMA, LOUISIANA 70361-6097



(985) 873-6401
FAX: (985) 873-6409
E-MAIL: gdove@tpcg.org

September 25, 2019

Honorable Council Members:

I respectfully submit our proposals for the 2020 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$212.1 million and contains \$12.7 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2019 Adopted Budget totaled \$217.2 million with \$13.6 million in Operating Capital and Capital Outlay.

State Mineral Royalties and Sales Tax Collections make up a large portion of our recurring operational revenue. Sales Tax Collections have stabilized during 2019 with collections to date being 0.74% more in comparison to the same period in 2018. State Mineral Royalty collections to date are 15% more in comparison to the same period in 2018. Administration is optimistic this trend will continue, but will continue to implement conservative budget practices and maintaining status quo budgets while also recognizing the importance of maintaining services and projects for all Parish citizens.

Included in this budget is a State mandated 2% adjustment granted to the Police and Fire Departments. Unfortunately at this time we are unable to propose increases for other Parish Employees. I believe the employees of the Parish are our greatest asset and I will continue to evaluate funding sources and when available, will propose an increase to show the appreciation of their hard work and dedication.

The Police and Fire Pension rates continue to average 30% of direct salary costs, with no reductions anticipated in the foreseeable future. For most remaining departments whose employees participate in the Parochial Retirement System and Social Security, pension rates will be at 7.5%.

Nationally, health costs continue to rise. On the local level, we continue to monitor claims, promote the use of preventative care, and focus on healthy living and cost saving alternatives. For 2019, we began to offer our retirees to participate in the United Health Care Group Medicare Advantage (PPO) Plan for their health care and prescription drug coverage. This new plan allowed for savings in premiums for both the retirees and the Parish (estimated \$1.0 million). We are also seeing an estimated 5% decrease in Parish claims activity. We are closely watching the overall health climate and Parish claims activity to determine the rates for 2020, which is expected to increase 3%.

Capital and Special Projects

During 2019, we were able to add additional funding totaling \$10.0 million to existing projects. These projects include the Lashbrook Pump Station, Petit Caillou/Conveyance Channel, Bayou Black Pump

Station, Bayou Terrebonne Pump Station (Shell Oil Property), Elliot Jones Pump Station, Valhi Drainage, Westside Area Drainage and Sylvia Street Drainage. All of these projects are vital to our improvements to the Parish drainage system. Also in 2019, we funded some new projects including the Asphalt Overlay Project, Hollywood Road Extension Bridge, Nelo St. Repaving and Bayou Country Sports Park Asphalt Road for a total of \$1.6 million.

With the limited funds available, some of the non-recurring projects proposed in the 2020 Budget from the General Fund, Drainage Tax Fund, ¼% Capital Sales Tax, Road Construction Fund, Utility System and Sewerage Systems are as follows:

Government Buildings	
Public Works Complex	50,000
Jail Chiller/Air Handler (Bldg 2)	175,000
	\$ 225,000
Drainage Projects	
Bayou Terrebonne Pump Station	200,000
Elliot Jones Pump Station	69,835
	\$ 269,835
Recreation / Quality of Life	
Arts Program	7,500
Summer Camp Programs	200,000
	\$ 207,500
Road Project	
Asphalt Overlay Project	400,000
Hollywood Road Ext. Bridge	359,415
	\$ 759,415
Economic Development	
Terrebonne Economic Development Authority	372,500
Rougarou Festival	20,000
Independence Day Celebration	10,000
Senior Olympics	10,000
Juice Fest	10,000
African American Museum	15,000
NAACP Youth Council After School Program	10,000
	\$ 447,500
Public Services and Safety	
Public Safety Programs (Houma Police/Sheriff)	55,000
	\$ 55,000

Utility System

Unit 14, 15 and 16 Controllers	1,900,111
Line Maintenance	2,500,000
	<u>\$ 6,550,000</u>

Sewerage System

Infiltration/Inflow Elimination	315,000
Rebuild Lift Stations	1,280,000
Control Panel Replacements	125,000
Gum Force Main Replacement Phase 1	1,250,000
	<u>\$ 2,970,000</u>

Distinguished Budget Presentation

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2018 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

I am pleased to submit this balanced budget. This could not have been accomplished without the support of each department. By working together and being vigilant in our spending practice, we are able to accomplish some great things and provide great services to our residents.

In closing, I would like to thank the Terrebonne Parish Council, my administration and the employees of the Parish Government for their focus and dedication towards achieving our goals. I would also like to thank the residents of our community. It is an honor and a pleasure to serve as your Parish President.

Respectfully,

Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government



BUDGET MESSAGE SUPPLEMENT

In the Budget Message submitted by the Parish President, brief highlights for 2020 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader further overviews of various components of the Budget.

ECONOMIC OUTLOOK

Except for a brief time period in 2014-2015 when parish government housed economic development efforts, Terrebonne Economic Development Authority (TEDA) has worked to support existing business and further strengthen the parish's economic base since 2005. After reorganization, the agency was relaunched in 2015 with a chief executive officer, directory of business retention and expansion and an executive assistant. The following excerpt on Economic Condition and Executive summary was prepared by the TEDA office.

Economic Condition

Terrebonne Parish's economy is traditionally driven by the oil-and-gas industry and its supporting sectors, including manufacturing (machinery, metals fabrication, and shipbuilding and associated services). This sector has been in a depressed period since 2014 primarily due to increased global energy supply while global energy demand was decreasing. Capital expenditures by major exploration and production companies were postponed, which led to significant layoffs and a contraction of the oil-and-gas service industry affecting both large and small fabrication, marine and service companies. That, in turn, reduced corporate spending and disposable income, resulting in lowered tax collections.

For Terrebonne Parish, 2019 turned out to be a stabilizing year. In short, we saw a switch to a more stable oil market, more stable job market, and fewer people leaving the parish. The expectations for 2020 are to start the transition from a stable market to a slow growth cycle. The oil and gas markets are expected to see some increases. There are several exciting new investments in both the public and private sectors that should also help drive this growth.

Oil prices are expected to increase to an average of \$59 per barrel, up from just \$52 in 2019. Additionally, Louisiana sweet crude is trading at a \$4 premium to the market. The high range in the estimates from Dr. Loren Scott, Professor Emeritus at LSU, offers some strong potential upside that extends up to \$90 per barrel. While not expecting to hit this mark, with a reasonable assumption of around \$70 per barrel, it would drive significant capital expenditures and be a driver for an increase in jobs, total wages, and household income. In fact, Dr. Scott suggests that Terrebonne could add 1,500 jobs in 2020 followed by a doubling of that, 3,000 new jobs, in 2021.

Some projects of note in 2019 include:

- *Rouses announced it is moving its headquarters to Terrebonne Parish and creating approximately 150 jobs in the process.*
- *T. Baker Smith announced its first ever acquisition in a deal with Naismith Marine Services.*
- *Danos announced a major acquisition of Shamrock Energy Services.*
- *The Company Canal Bridge replacement announced at a cost of \$25.6M.*
- *Falgout Canal "Jimmy Dagate" Floodgate constructed at a cost of \$35M.*
- *Petit Caillou Lock System constructed at a cost of almost \$10M.*
- *Petit Caillou Drainage Project began construction at a cost of \$11M.*
- *Louisiana Universities Maritime Consortium (LUMCON) Blue Worx facility broke ground at a cost of \$16.3M.*

Expected 2020 investments include:

- *Trinity East Island – Timbalier Island – West Bell Pass improvements at a cost of \$161M.*
- *Completion of the Hanson Canal Pump Station at cost of \$14.6M.*
- *Elliot Jones Pump Station at a cost of \$14M.*
- *Local Capital Outlay projects totaling \$71M.*

BUDGET MESSAGE SUPPLEMENT

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS

SHORT TERM GOALS

- To update and overhaul Personnel Manual
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The Parish's short term goal was to complete the engineering for the projects and aggressively begin construction of each phase. The subject program consists of twenty-one (21) lift stations, which are complete; the largest contract was for construction and equipment replacement at the North Wastewater Treatment Plant in the amount of \$3.2 million, and is also complete. With remaining contingency funds, two (2) additional lift stations were added for renovation and also the replacement of the 60-inch effluent line from the existing concrete discharge structure from the South Wastewater Treatment Oxidation Pond.
- In early 2016, the Parish approved the sale and issuance of \$8.0 million of taxable sewer revenue bonds. The proceeds are being used for the purpose of financing the renovations of Oakshire and Southdown No. 2 Sewer Holding Basins. The two holding basins play a critical role in the Pollution Control System, but were in need of capital improvements to address their age, reliability and foul smelling odors. The facilities will benefit from a new pumping system sized to match the documented operating conditions, would decrease energy consumption as well as reduce the typical storage times that promote odors. Both are currently under construction.
- In March 2009, the U.S. Department of Housing and Urban Development approved the Louisiana Office of Community Development's action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings, pollution control/sewerage improvements and affordable housing. To date, 27 Infill Housing units have been completed with an investment of \$3.4 million. An additional 4 units will be completed in 2020 due to receipt of additional funding. The Bayou Cane apartments are 100% constructed with 82 apartments providing housing to a labor market shortage (\$5.8 million). The first-time homeowner assistance program is 99% complete, with 124 homebuyers assisted, and approximately \$21,000 remaining. An owner-occupied housing development is 100% complete with the infrastructure, which will provide new homeowners affordable options. Three homes were constructed in the development in 2019. Program income generated from CDBG disaster funds is being utilized to assist First Time Homebuyers to purchase homes in the development. Two major drainage projects are under constructions totaling \$7.6 million
- At the end of 2011, the parish purchased property in excess of 30 acres. The relocation of critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding has enhanced government's ability to respond to emergency events. The Animal Shelter, Juvenile Detention and Public Works Administration Buildings and the Emergency Operations Center have all been opened and fully operational. The Multi-Agency Safe Room was the only building that remained to be completed and was completed in April 2019. The Safe Room East began construction in 2018 and was completed in March of 2019. Its purpose is to serve essential personnel on the east side of the Parish. The generation station, Houma Police Department, Courthouse Annex and Government Tower have all received wind hardening upgrades with funding secured from the Hazard Mitigation Grant Program.
- Our current website is being overhauled by the Information Technology Department. This overhaul will make the website user friendly and provide an efficient way to communicate information to the citizens of the Parish. This overhaul also includes an updated location for making any payments online and registration. This will provide a user-friendly portal to complete transactions online.
- To continue to fund and construct several lock systems and conveyance channels throughout the parish. Currently there are three in construction with two with anticipated completion dates in late 2020 and the remaining completion date in early 2021. These include the Bayou Terrebonne Lock System (\$11.6M), Petit Caillou Conveyance Channel (\$9.7M), Petit Caillou Lock Structure (\$10.1M)
- To continue to fund and construct pump stations throughout the parish. Currently there are two being engineered constructed with an anticipated completion dates in 2020 and 2021. These include the Bayou Black Pump Station (\$13.6M) and Lashbrook Pump Station (\$5.1M).

BUDGET MESSAGE SUPPLEMENT

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS (continued)

LONG-TERM GOALS

- To continue working to connect to the I-49 Corridor, which is the major Hurricane Evacuation Route for southern Louisiana.
 - Working with the Federal and State Government to implement partnered schedules for completion of each phase.
 - Identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- To search every means of funding and partnerships for providing improved drainage and flood protection to all residents of Terrebonne Parish.
 - Continue meeting with the Levee District officials to identify priorities of all phases and make changes as needed.
 - During the budget process, parish officials will identify long-term funding goals using Terrebonne Parish excess taxes (non-recurring) and utilizing the sale of Public Improvement Bonds from 2013. (see Short Term Goal). The Levee District (a separate government entity) has designed long-range operational costs to maintain the levees constructed from two dedicated sales tax issues and ad valorem tax (property).
- To fund and update the Comprehensive Land Use Master Plan in compliance with the requirement to update every five years. The most recent update was completed in 2018.
- Continue to promote sustainable growth management and resilient development practices in the Parish.
 - Encourage growth and development in the Parish that promotes sustainability and resiliency.
 - Preserve and enhance scenic qualities along major roadways, bayou and getaways to the Parish.
- Promote Downtown Houma as the historic and cultural center of Terrebonne Parish.
 - Continue to revitalize Downtown Houma by rebuilding its historic retain and business character.
 - Develop a Main Street Corridor Master Plan based on the data and comments from the Downtown Demonstration plan in December 2019.
- To complete major projects funded by the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit. The funding for the following projects is included in the current budget and five-year capital outlay budget, totaling \$123 million: Levee and Forced Drainage projects totaling \$48.0 million are in the construction phase with estimated completion dates by 2020.
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The long-term goal is to complete the approved projects for sewer lift stations, treatment plant, and infiltration / inflow improvements. The recognition of these funds are now included in the current budget and five-year capital outlay budget. Long-term revenue plans continue with a review of existing sewer rates which were adopted by ordinance for the period of 2010 through 2014. The sewer rate review was conducted in 2014, indicated the present rate will meet parity income requirements through fiscal year 2017. However, annual reviews will be undertaken to ensure projections of all debt obligations are met.
- To leverage funding secured to protect shorelines around Lake Chien and Tambour with natural oyster bed surge protection systems.
- To build terraces in the marsh above Lake Boudreaux through participation in projects and programs to protect immediate critical facilities, homes, business, the airport and City of Houma from saltwater intrusion and erosion to open water.
- To seek funding for several pump stations to be placed throughout the parish. Currently three pump stations are being engineered with the hopes of securing the funding through the State for the construction. These pump stations include the Elliot Jones Pump Station, Bayou Black at Geraldine Pump Station and the Bayou Terrebonne Pump Station.
- The Government Tower will be provided a generator for redundant power supply. The parking garage adjacent to the Government Tower is to be inspected and plans drawn to update and secure the garage. The plans are to make the garage and other parking areas easily accessible for all employees and citizens with a focus on the elderly and handicap.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY

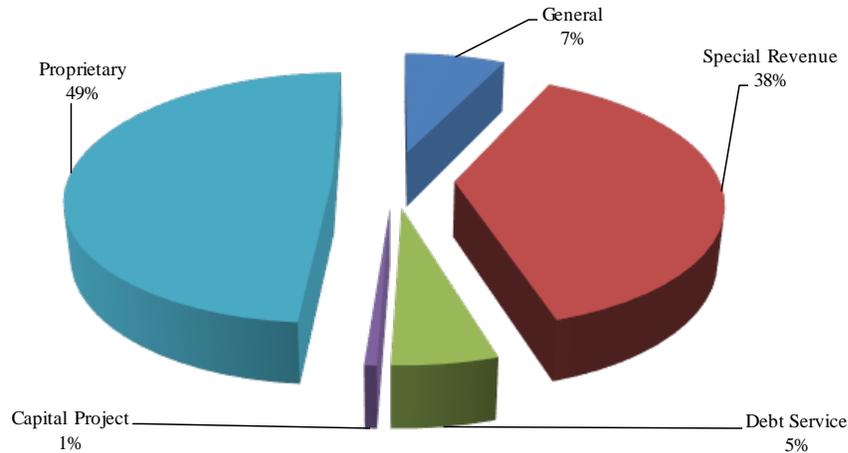
The adopted budget for the year 2020 for all funds, including the operating, capital and capital outlay, totals \$212.1 million. This is a decrease of 2.4% or \$5.2 million from the original 2019 adopted budget. For comparison, the final 2019 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart below and the graph that follows depict the total annual operating budget by fund type for the original 2019 budget and the recently adopted 2020 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

ANNUAL APPROPRIATIONS BY FUND TYPE

	2019 Adopted Budget	2020 Adopted Budget	2020 Budget Over (Under) 2019 Budget	
General	\$ 16,044,651	\$ 15,340,532	\$ (704,119)	-4.4%
Special Revenue	85,338,770	80,641,147	(4,697,623)	-5.5%
Debt Service	9,505,229	11,339,778	1,834,549	19.3%
Capital Project	1,604,024	1,299,250	(304,774)	-19.0%
Proprietary	104,750,848	103,439,564	(1,311,284)	-1.3%
Grand Total	\$ 217,243,522	\$ 212,060,271	\$ (5,183,251)	-2.4%

FIGURE 1

2020 ANNUAL APPROPRIATIONS BY FUND TYPE



Total appropriations for the Governmental Funds by Function for Years 2019 and 2020 are on the next page. A net decrease of 3.4% reflects the change between the two years.

BUDGET MESSAGE SUPPLEMENT

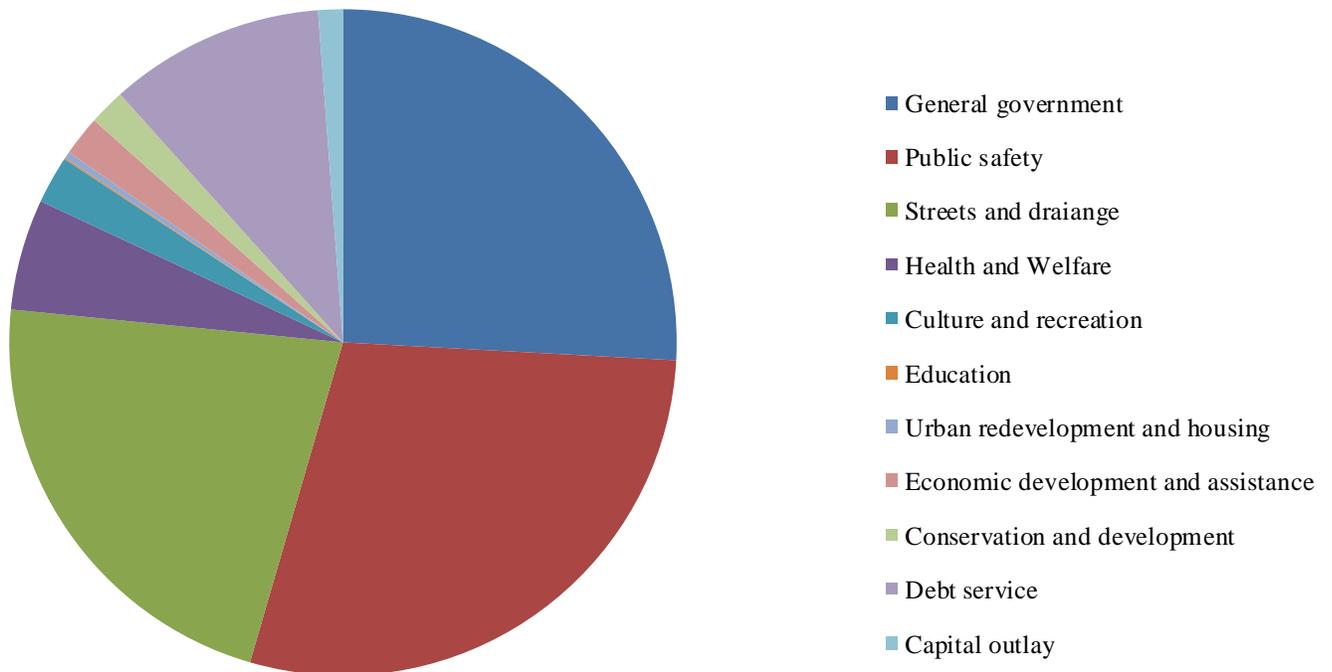
ALL FUND SUMMARY (continued)

GOVERNMENTAL FUNDS BY FUNCTION

	2019 Adopted Budget	2020 Adopted Budget	2020 Budget Over (Under) 2019 Budget	
General government	\$ 28,640,408	\$ 28,086,772	\$ (553,636)	-1.9%
Public safety	29,403,898	31,106,031	1,702,133	5.8%
Streets and drainage	23,684,403	23,984,873	300,470	1.3%
Health and Welfare	12,571,017	5,851,587	(6,719,430)	-53.5%
Culture and recreation	2,394,334	2,508,507	114,173	4.8%
Education	109,112	75,512	(33,600)	-30.8%
Urban redevelopment and housing	392,264	344,959	(47,305)	-12.1%
Economic development and assistance	2,071,605	2,118,896	47,291	2.3%
Conservation and development	2,116,380	1,904,542	(211,838)	-10.0%
Debt service	9,505,229	11,339,778	1,834,549	19.3%
Capital outlay	1,604,024	1,299,250	(304,774)	-19.0%
Grand Total	<u>\$ 112,492,674</u>	<u>\$ 108,620,707</u>	<u>\$ (3,871,967)</u>	<u>-3.4%</u>

FIGURE 2

GOVERNMENTAL FUNDS BY FUNCTION

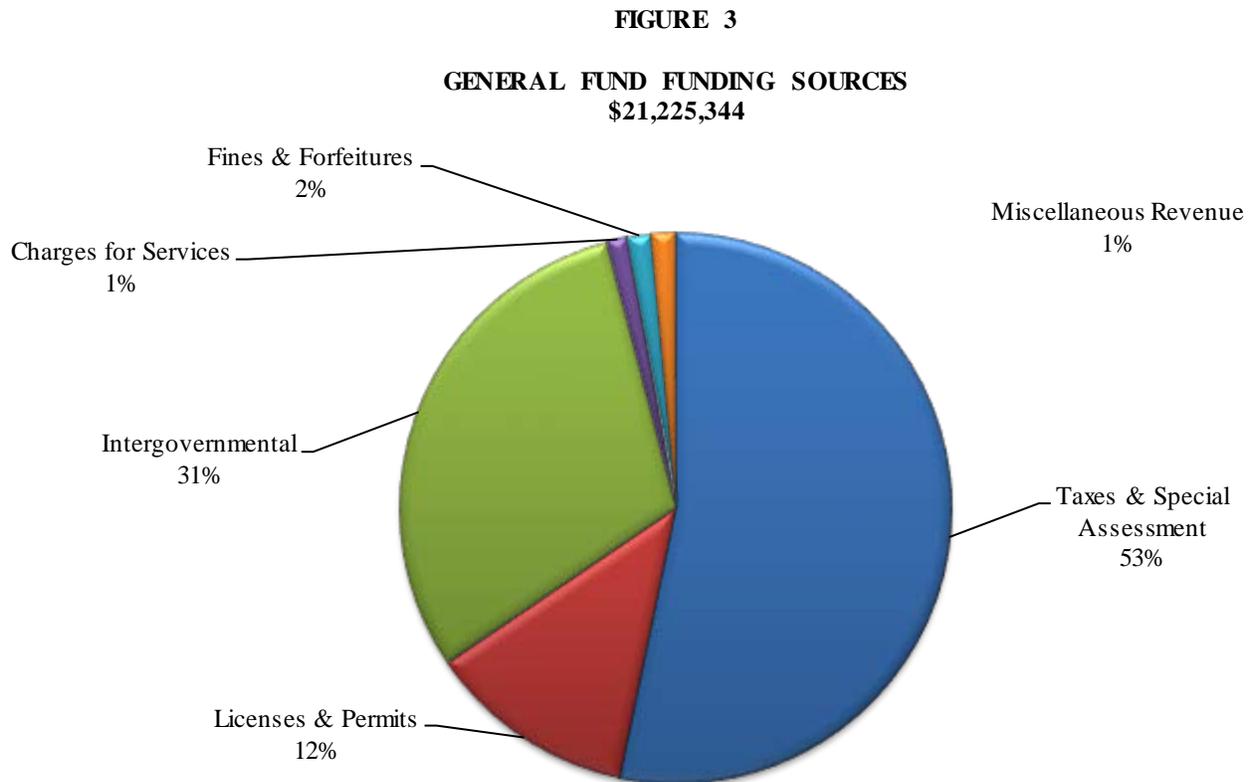


BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

GENERAL FUND

As shown in the chart on a previous page, the General Fund makes up 7.0% of the total Parish budget for the year 2020. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown below.



Total appropriations for the General Fund Annual Operating Budget decreased from \$16.0 million in 2019 to \$15.3 million or a 4.4% decrease. The transfers out to other funds for grant matches and operation supplements in Special Revenue Funds and non-recurring capital is \$13.9 million in 2020, an increase of \$1.3 million from 2019.

SPECIAL REVENUE FUNDS

Approximately 38.0% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2020 budgets totaling \$80.6 million for Special Revenue Funds decreased by \$4.7 million, or 5.5% from the 2019 funding level of \$85.3 million. The change resulted from overall decreases in current revenues sources.

DEBT SERVICE FUNDS

Debt service requirements for 2020 increased by \$1.8 million, or 19.3% in comparison to 2019 requirements.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2020, new projects or additional funding to existing projects totaled \$1,299,250. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005, 2008 and 2012. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

PROPRIETARY FUND TYPES

➤ ***Enterprise Funds***

The Utility Fund is the largest of the Enterprise Funds with total operations of \$42.1 million, a decrease of \$0.6 million from the \$42.7 million originally adopted in 2019 due to decreases in the cost of purchasing energy. The services provided include both electric and gas and is funded by utility revenue.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$10.1 million, a 1.0 % change compared to \$10.2 million originally adopted in 2019. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

The Sanitation Fund is responsible for providing and maintaining garbage collections and disposal services. The 2020 budget of \$16.4 million is an increase of \$0.8 million, or 5.3% over the 2019 Original Budget of \$15.6 million.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.5 million for the 2020 Budget Year, which is an increase of 4.0% from the 2019 original budget. Both user charges and a General Fund Supplement of \$986,915 fund this activity.

ENTERPRISE FUNDS

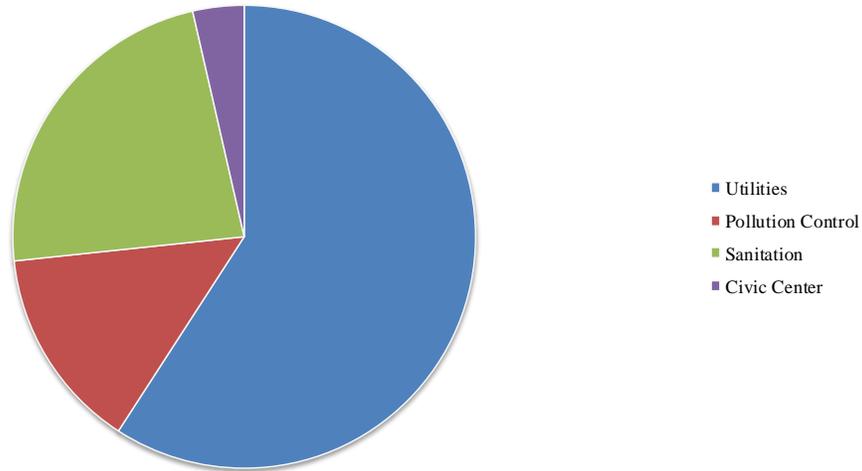
	2019 Adopted Budget	2020 Adopted Budget	2020 Budget Over (Under) 2019 Budget	
Utilities	\$ 42,683,657	\$ 42,083,912	\$ (599,745)	-1.4%
Pollution Control	10,184,993	10,087,218	(97,775)	-1.0%
Sanitation	15,606,907	16,429,388	822,481	5.3%
Civic Center	<u>2,448,612</u>	<u>2,547,162</u>	<u>98,550</u>	<u>4.0%</u>
Grand Total	<u>\$ 70,924,169</u>	<u>\$ 71,147,680</u>	<u>\$ 223,511</u>	<u>0.3%</u>

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

FIGURE 4

PROPRIETARY FUNDS



➤ **Internal Service Funds**

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$32.3 million, compared to 2019 of \$33.8 million, a 4.3% decrease.

The Human Resources Department collects revenue of 1.5% of gross payroll which is the same as the prior year. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$1.3 million (4.6%) decrease.

The Purchasing/Warehouse and Information Technology, both divisions of the Finance department, are anticipating a decrease of 0.5% and an increase of 5.8% respectively.

The Fleet Maintenance Department is anticipating 1.3% decrease.

INTERNAL SERVICE FUNDS

	2019 Adopted Budget	2020 Adopted Budget	2020 Budget Over (Under) 2019 Budget	
Risk management	\$ 9,107,891	\$ 8,797,092	\$ (310,799)	-3.4%
Group health	19,845,281	18,820,039	(1,025,242)	-5.2%
Human resources	700,047	716,656	16,609	2.4%
Purchasing/Warehouse	862,562	858,369	(4,193)	-0.5%
Information technology	2,175,909	2,049,201	(126,708)	-5.8%
Fleet maintenance	1,063,965	1,050,527	(13,438)	-1.3%
Grand Total	\$ 33,755,655	\$ 32,291,884	\$(1,463,771)	-4.3%

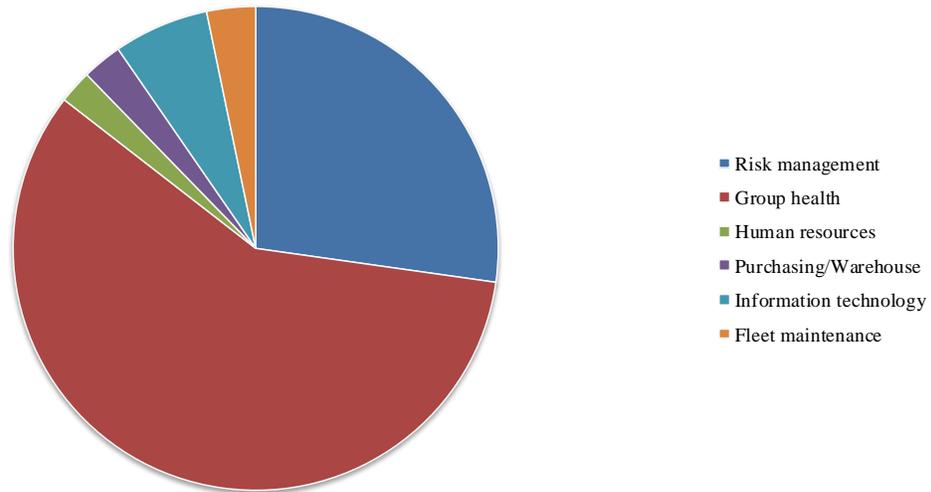
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

PROPRIETARY FUND TYPES (Continued)

FIGURE 5

INTERNAL SERVICE FUNDS



DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	Underlying Ratings		Insured Ratings	
	Standard and Poor's	Fitch Ratings	Standard and Poor's	Fitch Ratings
Public Improvement Bonds:				
1998 B Refunding Certificates	AA	AA-	AA	A3
2003 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2005 Public Improvement Bonds	AA	AA-	AA	A3
2008 Public Improvement Bonds	AA-	AA-	AA-	A3
2009 Public Improvement Bonds	AA-	AA-	AA-	A3
2011 Public Improvement Bonds	AA-	AA-	AA-	A3
2011 Public Improvement Bonds, Morganza Levee	A	AA-	AA-	A3
2013 Public Improvement Bonds	AA-	AA-	AA-	A3
2014 Limited Tax Bonds	AA	AA-	AA	A3
2015 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2018 A & B Public Improvement Bonds, Morganza Levee	A		AA	
2018 Public Improvement Drainage	AA-		AA	
General Obligation:				
2008 Sewerage	AA	AA-	AA	A3
2015 Road/Drainage/Sewerage Refunding Bonds	AA-	AA-	AA-	A3
2016 Sewerage	AA	AA-	AA	A3

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

THE BUDGET PROCESS

➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expensed.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Home Rule Charter, Section 5-02. - Operating budget preparation and adoption.
 - a. *At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.*
 - b. *Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.*
- (2) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The actual dates for the 2020 budget process are as follows:

July 1	Prepared various reports to compute available revenue; benefit rates; debt.
July 11	Instructional Letter and Budget Packets sent to Departments for personnel services; supplies and materials; other services and charges; repairs and maintenance; and operating capital.
August 6	Council Members asked to prepare a list of top 3 priorities for their districts.
August 7 – 9	Various deadlines by departments for submission of budget requests.
July 31-August 2	Instructional letters for current accomplishments; goals and objectives; and performance measures/indicators.
August, September	President and his Administration review the various department budgets.
September 18	Final draft of the detail budget is balanced.
September 16 – 20	Narratives and recaps are finalized.
September 25	Presentation of budget to Council at a Regular Council Meeting.
October 7, 21; November 4, 18; December 2	Hearings during the Budget and Finance Committee Meetings.
December 5	Council approval of budget.
January 1, 2020	Effective date of Adopted Budget.

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (Continued)

- (3) The instructional letters and budget packets sent to the Departments requesting budgets to be the same as 2019 funding level. Insurance costs (Workers Compensation, General Liability, Property, Auto and Professional liability) are to be budgeted at the actual costs for 2018 and Health Insurance with an estimated 3% increase. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (4) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget work papers to Administration.
- (5) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- (6) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- (7) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (8) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.
- (9) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (10) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See the Capital Improvement Section of this book for the budget process.

The 2019 Budget Amendments passed by Council after the submission of the 2020 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2020 Budget will include all 2019 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

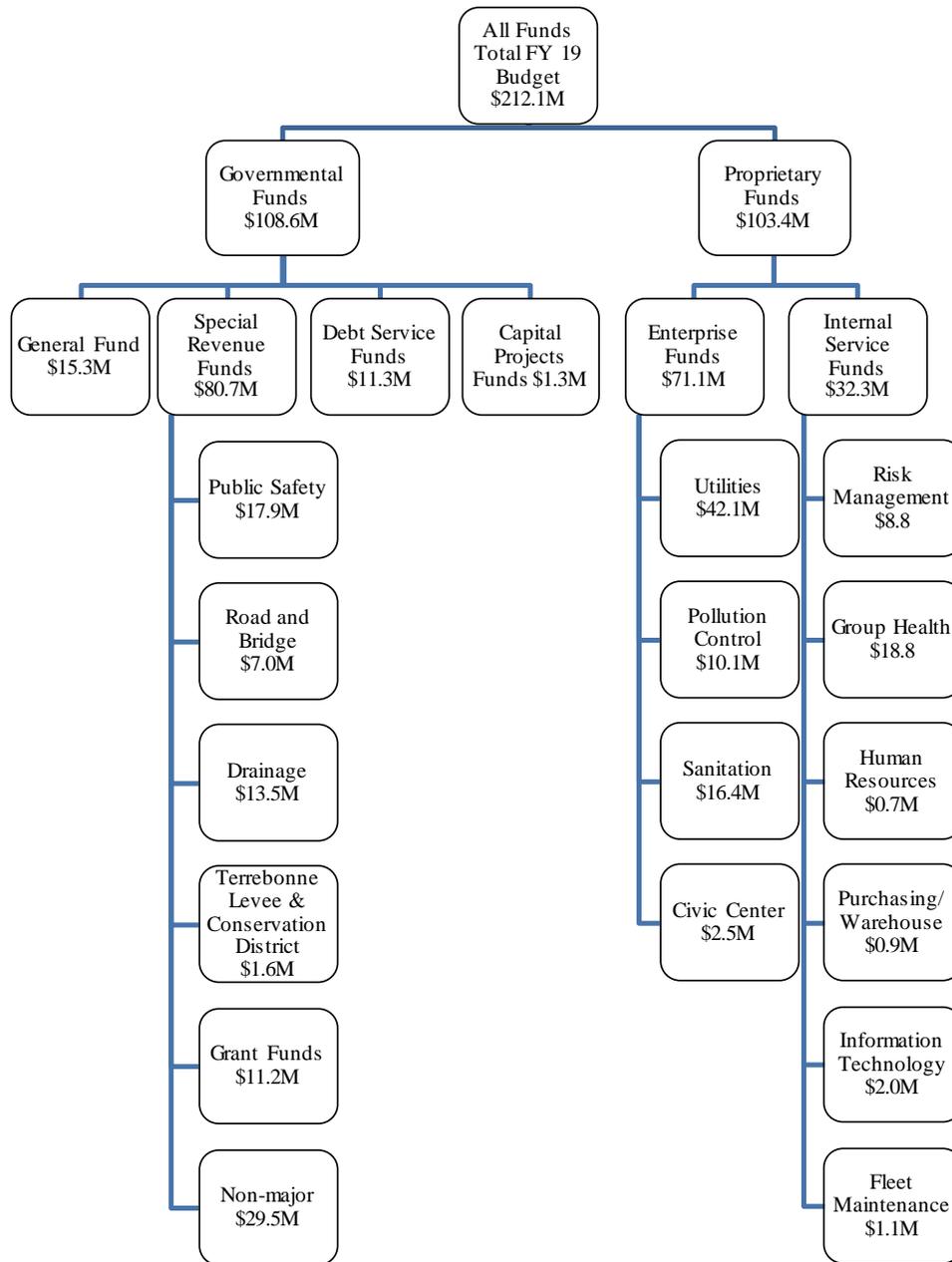
BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net position. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

The Parish uses the following fund types:



➤ **Governmental Funds**

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted or committed to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. The Debt Service Funds are not considered major funds.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds). The Capital Projects Funds are reported as one major fund.

➤ Proprietary Funds

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

➤ Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time.

The following tables depict the relationships between the departments and different funds.

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Parish Council	√						
Council Clerk	√						
Official Fees/Publications	√						
City Court	√						
District Court	√						
District Attorney	√						
Ward Court	√						
Parish President	√						
Registrar of Voters	√						
Elections	√						
Accounting	√						
Customer Service	√						
Legal Services	√						
Planning & Zoning	√						
Government Buildings	√						
Code Violation/Compliance	√						
Janitorial Services	√						
General - Other	√						
Coroner	√						

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Engineering	√						
Parish VA Service Office	√						
Health & Welfare - Other	√						
Animal Control	√						
Bayou Terrebonne Waterlife Museum	√						
Publicity	√						
Economic Development/Other	√						
Housing & Human Services	√						
Parish Farm Agent	√						
Waterways & Marina	√						
Emergency Preparedness	√						
Dedicated Emergency*	√						
Terrebonne Juvenile Detention							√
Parish Prisoners *	√						
Prisoners Medical Department*	√						
Police Dept.		√					
Fire Dept.		√					
Auditoriums *	√						
Marshall's Fund*	√						
GIS Technology							√
Coastal Restoration/Preservation*	√						
Vouchers Program						√	
CDBG Housing Rehab						√	
CSBG Programs						√	
Planning						√	
Operations / General Administration						√	
Vehicle Operations						√	
Vehicle Maintenance						√	
Non Vehicle Maintenance						√	
FTA City of Thibodaux						√	
Hud Head Start Program						√	
Parish Transportation							√
Road & Bridge			√				
Drainage Tax				√			
Road District #6							√
Road Lighthing Districts							√
Health Unit							√
Terrebonne Council on Aging							√
Terrebonne ARC							√
Parishwide Recreation							√
Mental Health							√
Coastal Restore Bonds					√		
Terrebonne Levee & Conservation District					√		
Bayou Sports Park							√
Juvenile Services (District Attorney)							√
District Attorney							√
Drug Court							√

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

Department	Enterprise Funds			
	Utilities	Pollution Control	Sanitation	Civic Center
Electric Generation	√			
Electric Distribution	√			
Gas Distribution	√			
Utility Administration	√			
GIS System	√			
Sewerage Collection		√		
Treatment Plant		√		
Sewerage Administration		√		
Solid Waste			√	
Civic Center				√

Department	INTERNAL SERVICE FUNDS				
	Risk Management	Human Resources	Purchasing/Warehouse	Information Technology	Fleet Maintenance
Risk Management	√				
Human Resources Admin.		√			
Purchasing			√		
Information Systems Fund				√	
Centralized Fleet Maintenance					√

*These funds are combined with General Fund for year-end financials; however kept separate for monitory activity.

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus and the modified accrual basis for accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet; revenues are recognized in the period in which they become measureable; expenditures are recorded when the liability is incurred, if measureable, except for the following: 1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, net other post-employment benefit obligations, and compensated absences are recorded as expenditures when paid with expendable available financial resources. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current position.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet; revenues are recognized in the period when earned and measurable; expenses are reported in the period incurred, if measurable. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total position.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt are performed to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpendable available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group.

Long-term liabilities expected to be financed from Proprietary Fund operations are accounted for in those funds.

Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

UNDERSTANDING THE BUDGET

REVENUE POLICIES

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2019 tax levy is recorded as deferred inflows of resources in the Parish's 2019 financial statements and recorded as revenue in the 2020 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred inflows of resources. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency ordinance as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2019 and 2020 total sources of funds is on the following page:

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

2020 SUMMARY OF ALL REVENUE BY TYPE

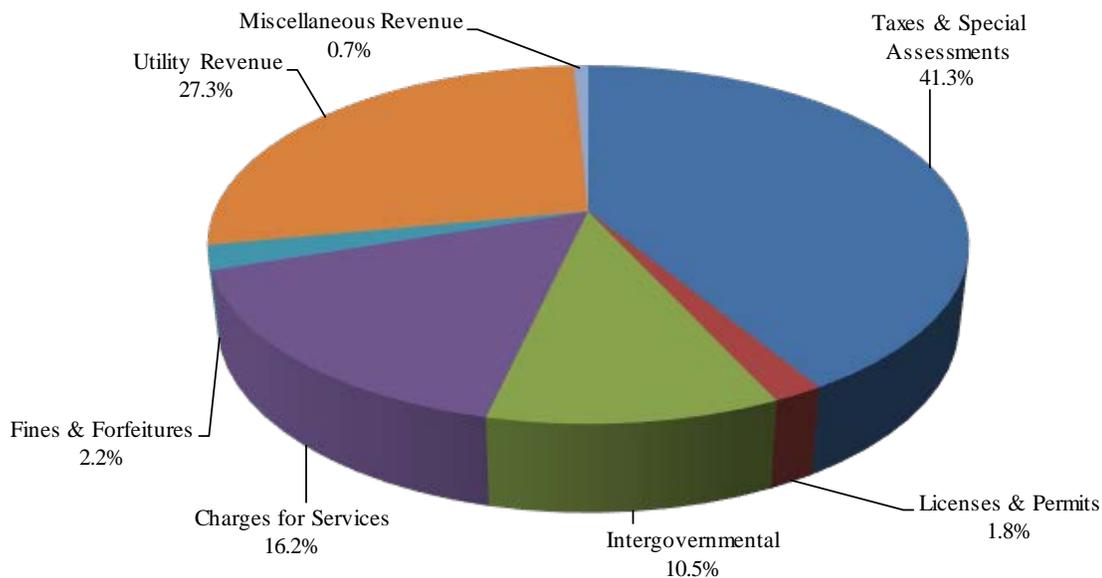
	2019 Budget				2019 Projected	2020 Budget	%	Increase (Decrease) %**
	Original	%	Changes*	Final				
Taxes & Special Assessments	\$ 84,790,516	42.2%	\$ 137,554	\$ 84,928,070	\$ 84,473,071	\$ 83,965,869	41.3%	-1.0%
Licenses & Permits	3,588,086	1.8%	-	3,588,086	3,692,486	3,690,556	1.8%	2.9%
Intergovernmental	18,194,521	9.1%	60,763,898	78,958,419	79,137,583	21,255,862	10.5%	16.8%
Charges for Services	33,468,139	16.7%	2,107,003	35,575,142	31,897,805	32,925,199	16.2%	-1.6%
Fines & Forfeitures	4,868,161	2.4%	(621,600)	4,246,561	4,418,957	4,449,320	2.2%	-8.6%
Utility Revenue	54,728,807	27.2%	541,800	55,270,607	55,832,921	55,430,835	27.3%	1.3%
Miscellaneous Revenue	1,256,282	0.6%	404,992	1,661,274	3,914,622	1,487,880	0.7%	18.4%
Grand Total	\$ 200,894,512	100.0%	\$ 63,333,647	\$ 264,228,159	\$ 263,367,445	\$ 203,205,521	100.0%	1.2%

*Changes include 2019 Budget Amendments and prior year commitments carried over from 2018 (including capital and multi-year grants).

**The percentage (%) comparison is between the 2019 Original Budget and 2020 Budget.

Figure 6

2020 Sources of Revenue



TAXES

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 41.3% of the total sources as shown in Figure 6 above, and is projected to generate \$84.0 million. A ten-year history of all tax revenues may be found in the "Miscellaneous Information" section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.

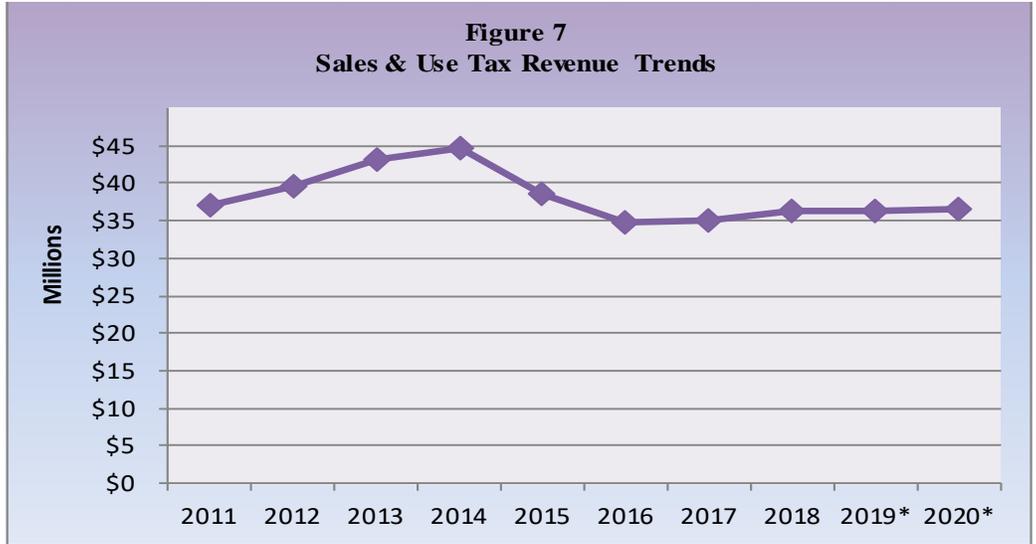
UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS

Sales Taxes: Below is a comparison of the sales tax collections from Years 2011 through the Estimated 2020 Budget. In 2013 and 2014, sales tax collections included larger than normal multi-year audit collections. For 2015, we removed these non-recurring collections before making our projections.

Year	Collections
2011	\$ 37,167,712
2012	39,558,956
2013	43,267,880
2014	44,756,816
2015	38,623,468
2016	34,810,158
2017	34,950,423
2018	36,248,139
2019*	36,331,080
2020*	36,670,000

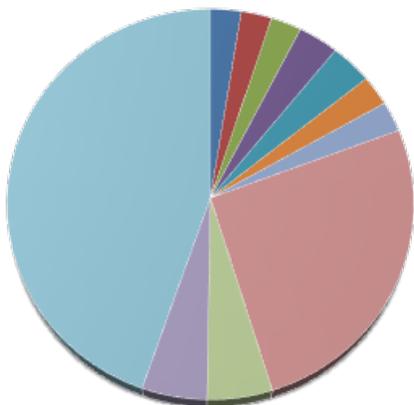
*estimated



The Sales and Use Tax rate in Terrebonne Parish is presently 9.95% and is distributed as follows in Figure 3:

FIGURE 8

SALES AND USE TAX DISTRIBUTION



- Parish - Road & Bridge, .25%
- Parish - Drainage, .25%
- Parish - Capital Projects, .25%
- Parish - City (Used for Public Safety), .33%
- Parish - General Fund, .34%
- Parish - Library, .25%
- Parish - Levee District, .25%
- Parish School Board, 2.58%
- Sheriff, .50%
- Levee District, .50%
- State, 4.45%

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced and are adjusted according to reassessments. The 2020 Budget has been proposed with a decrease of 1.75%. The total collections are estimated to be \$45.6 million.

Property is regularly reassessed every four years, with 2016 the most recent year of the regular reassessment. The state can mandate a parish to perform a reassessment in any year between the regular reassessments. In 2019, the state required the Terrebonne Parish tax assessor to perform a reassessment. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

Below is a comparison of the 2018 and 2019 levied millages and the estimated 2020 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2019 Reassessment; or the rate approved by the voters.

	Date Authorized	Effective Years	Original Taxpayer Authorized	Maximum Authorized *	2018 Levy	2019 Levy	2020 Estimated Revenue
Parish Tax - Alimony (Outside)	N/A	N/A		3.03	3.09	3.03	\$ 2,278,042
Parish Tax - Alimony (Inside)	N/A	N/A		1.51	1.55	1.51	328,334
Sewerage Tax - Bonds	11/2/2004	2008-2024		n/a	0.67	0.42	387,572
Health Unit - Maintenance	11/4/2008	2010-2019	1.66	1.62	1.66	1.62	1,574,576
Health Unit - Maintenance	11/6/2012	2020-2030	1.66				
Drainage Tax - Maintenance	11/16/2013	2018-2027	7.31	7.15	7.31	7.15	6,933,826
Drainage Tax - Bonds	11/2/2004	2004-2024		n/a	0.67	0.42	387,572
Road and Bridge - Bonds	11/2/2004	2004-2024		n/a	0.67	0.42	387,572
Mental Health	11/4/2008	2010-2019	0.42	0.41	0.42	0.41	398,386
Mental Health	11/16/2013	2020-2029	0.42	0.42			
Juvenile Detention (Houma) - Maintenance	11/16/2013	2018-2037	0.98	0.96	0.98	0.96	930,554
Juvenile Detention (Houma) - Maintenance	11/16/2013	2013-2032	0.96	0.94	0.96	0.94	911,167
Recreation Tax - Maintenance	11/4/2008	2011-2020	2.21	2.07	2.12	2.07	2,010,897
Recreation Tax - Maintenance	12/8/2018	2021-2030	2.21				
Terrebonne ARC Maintenance	11/16/2013	2018-2027	5.33	5.21	5.33	5.21	5,050,193
Waste Collection & Disposal	11/14/2009	2018-2029	11.21	10.97	11.21	10.97	10,633,132
Council on Aging	11/4/2008	2010-2019	7.50	7.34	7.50	7.34	7,114,000
Council on Aging	11/16/2013	2020-2029	7.50				
Road District No. 6 - Maintenance	11/8/2016	2019-2028	0.82	0.82	0.82	0.82	39,589
Road Lighting District No. 1 - Maintenance	11/3/2008	2010-2019	6.50	5.39	3.75	1.00	110,192
Road Lighting District No. 1 - Maintenance	12/8/2018	2020-2029	6.50				
Road Lighting District No. 2 - Maintenance	11/8/2016	2018-2027	3.99	3.86	1.00	2.75	508,137
Road Lighting District No. 3-A - Maintenance	10/17/2009	2010-2019	6.50	6.12	1.50	1.50	338,367
Road Lighting District No. 4 - Maintenance	11/8/2016	2018-2027	4.75	4.72	2.50	1.50	137,541
Road Lighting District No. 5 - Maintenance	11/3/2008	2010-2019	6.50	5.32	2.75	4.00	105,807
Road Lighting District No. 5 - Maintenance	12/8/2018	2020-2029	6.50				
Road Lighting District No. 6 - Maintenance	10/22/2011	2012-2021	4.77	4.73	2.75	2.00	94,428
Road Lighting District No. 7 - Maintenance	10/22/2011	2014-2023	6.22	6.10	1.25	2.00	127,023
Road Lighting District No. 8 - Maintenance	10/22/2011	2012-2021	4.63	4.54	2.25	1.50	58,649
Road Lighting District No. 9 - Maintenance	10/22/2011	2012-2021	6.50	6.08	2.00	3.00	156,405
Road Lighting District No. 10 - Maintenance	10/22/2011	2012-2021	4.89	4.80	3.75	2.00	91,726
City Ad Valorem Tax (General Alimony)	N/A	N/A		6.20	6.38	6.38	1,693,106
City of Houma - Fire Protection District	11/16/2013	2019-2028	5.08	5.08	5.08		1,387,511
City of Houma - Police Protection District	11/16/2013	2019-2028	5.08	5.08	5.08		1,387,511
							\$ 45,561,815

* Maximum Authorized after the 2019 reassessment.

In 2014, TPCG issued limited Tax Bonds for the Bayou Country Sports Complex infrastructure. The 3.09 General Alimony Tax was used to back the bonds; the Hotel Motel Tax is used to pay the principle and interest. The millage may not be levied below 3.09 until Bonds are paid out (20 years).

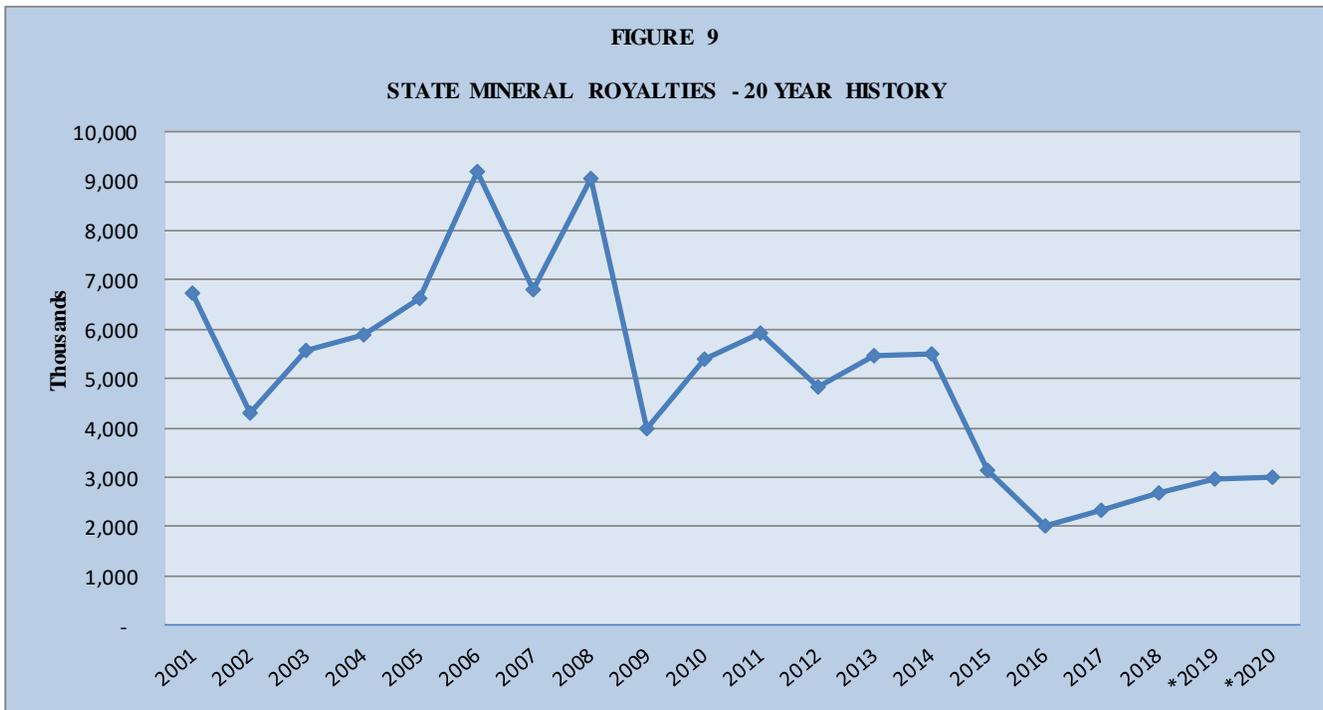
UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

INTERGOVERNMENTAL

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

State Mineral Royalties: It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 4 and related chart is a past history of collections and the estimates for 2019 and 2020. As reflected, the actual collections are not consistent ranging from a low of \$2.0 million to a high of \$9.18 million in just the last 10 years. In early 2015, collections began dropping and this drop continued into 2017. In 2018 collections started increasing which has continued to 2019. The 2016 collections are estimated to be the lowest Terrebonne Parish has seen. With caution, the 2020 Budget reflects a repeat of 2019.



State Mineral Royalties			
Year	Collections	Year	Collections
2001	\$ 6,751,556	2011	\$ 5,940,900
2002	4,308,077	2012	4,835,884
2003	5,573,056	2013	5,484,808
2004	5,907,425	2014	5,519,760
2005	6,632,181	2015	3,153,303
2006	9,184,432	2016	2,022,458
2007	6,812,116	2017	2,340,528
2008	9,055,810	2018	2,701,695
2009	3,973,217	*2019	2,961,228
2010	5,389,015	*2020	3,000,000

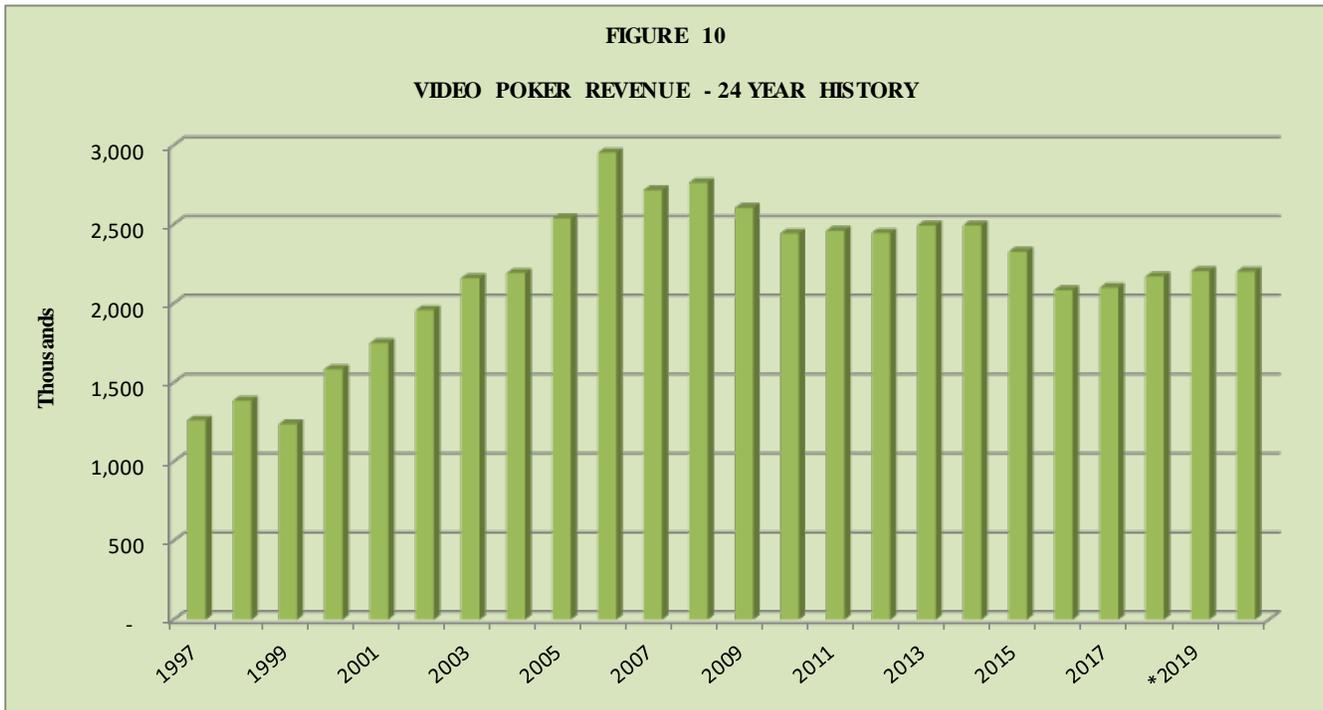
*Estimated

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

Video Poker Proceeds :			
Year	Collections	Year	Collections
1997	\$ 1,259,196	2009	\$ 2,602,913
1998	1,383,506	2010	2,441,515
1999	1,234,439	2011	2,457,721
2000	1,581,535	2012	2,443,541
2001	1,747,424	2013	2,491,419
2002	1,955,777	2014	2,491,750
2003	2,158,283	2015	2,325,703
2004	2,190,482	2016	2,082,211
2005	2,536,444	2017	2,099,172
2006	2,952,235	2018	2,169,021
2007	2,714,301	*2019	2,202,400
2008	2,762,322	*2020	2,200,000
*Estimated		TOTAL	\$ 52,483,310

Video Poker revenue began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 5, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures.



UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES

The major charges for services are listed below with a comparison to the estimated 2020 cost of providing the services. The inclusion of this report is the result of a recommendation from the Revenue Review Committee assembled by the Parish President in 2004 and has been made a requirement in the Parish Code of Ordinances.

CHARGES FOR SERVICES		Revenue			Estimated Cost and Supplement		
		2018	2019	2020	2020		
FUND	DESCRIPTION	Actual	Adopted	Adopted	Estimated Costs	Supplement	Source
GENERAL FUND - PLANNING DEPARTMENT							
	Plumbing Permit Fee Parish Code Sec. 6-31	5,400	4,750	5,775			
	Electric Permit Fee Parish Code Sec. 6-56.	102,650	95,000	105,000			
	Mechanical Permit Fee Parish Code Sec. 6-76	2,650	5,000	4,200			
	Gas Permit Fee, Parish Code Sec. 106.5	22,500	22,000	20,000			
	Building Permit Fees. Parish Code Section 108, "Fees".	524,834	595,000	550,000			
	Planning Department - Permits Section				798,248		
	Total	\$ 658,034	\$ 721,750	\$ 684,975	\$ 798,248	\$ 113,273	General Fund

In compliance with Act 12 of the La. Special Session, new building codes were adopted in April 2006 and included new building permit and inspections fees to reflect expenses in processing and inspecting building construction throughout the Parish. The Planning and Zoning department of Terrebonne Parish Consolidated Government is responsible for all inspectin services and issuance of permits

JUVENILE DETENTION							
	Detention Fees	44,517	50,000	48,000			
	Based on a per bed basis				122,523		
	Total	\$ 44,517	\$ 50,000	\$ 48,000	\$ 122,523	\$ 74,523	General Fund

Terrebonne Parish Consolidated Government provides for the housing of out of parish delinquents for other governments and sheriff's offices. In order to help reduce the cost of the housing, insurance, fuel and other expenses, a fee in the amount of one hundred five dollars (\$105.00) per day will be charged. (Ord. NO. 7269, § II, 2-28-07)

COASTAL RESTORATION & PRESERVATION							
	Coastal Impact Fees	\$ 90,800	\$ 96,000	\$ 86,300	\$ 262,286	\$ 175,986	Federal & State Grants

Coastal Impact Fees were enacted in 2004 and vary from \$100 to \$5,000 depending on the application and criteria. The Administration of this program is also supplemented with grants from state and local resources. (Ord. No. 4303, § I, 3-8-89; Ord. No. 6877, 5-26-04; Ord. No. 7104, § II, 4-12-06)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2018	2019	2020	2020		
FUND	DESCRIPTION	Actual	Adopted	Adopted	Estimated Costs	Supplement	Source

PUBLIC SAFETY FUND

Parking Meter Fees (City Code 1965, § 22-67)

	\$ 55,003	\$ 50,000	\$ 50,000	\$ 56,631	\$ 6,631	Fines & Court Costs
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The Houma Police Department took over the management of the Parking Meters in Downtown Houma in 2006. The transfer has provided the Downtown patrons and merchants a regular presence from the Police Department, at the same time monitoring the parking meters on a regular basis. The fees compared to the estimated costs is both measurable from the dollars saved from dual roles served by the patrolmen.

SANITATION FUND

Solid Waste Collection User Charges is collectible monthly as rendered. Ord. No. 6941 Code Chapter 11, Sections 11-21, 11-33 and 11-34

	5,254,524	5,260,000	5,240,000
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Landfill Fees is collectible monthly as rendered. Ord. No. 6941 Code Ch. 11 Art. II Sec. 11-34.

	3,127,003	2,700,000	2,900,000
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Total	\$ 8,381,527	\$ 7,960,000	\$ 8,140,000	\$ 16,429,388	\$ 8,289,388	Property Tax
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The Sanitation Fund has been a Special Revenue Fund through fiscal year ending December, 2007 that derives its resources from a dedicated property tax (11.21 mills) and user fees. A transition was made for fiscal year December, 2008 to begin accounting for the fund as an "Enterprise" Fund, which is financed and operated in a manner similar to that used in private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charge. (Parish Code 1979, § 9-28; Ord. No. 6538, § I, 12-19-01; Ord. No. 6941, § I, 11-17-04)

Animal Shelter Fees consists of Licensing (\$2.00), Sterilization (\$15 - \$35), Impoundment (\$2.00/day).

	\$ 102,207	\$ 105,000	\$ 94,500	\$ 1,348,706	\$ 1,254,206	Sanitation Fund
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(Parish Code 1979, Chapter 5 -Article II § 5-4) State law references: Levy and collection of local annual per capita license taxes, R.S. 3:2731 et seq.; maximum amount to be paid for dog or cat license, certificate, records, R.S. 3:2772(B); time for paying dog license tax, R.S. 3:2776.

PARISHWIDE RECREATION FUND

Recreational Fees \$20 per child

	\$ 100,531	\$ 106,600	\$ 98,998	\$ 2,131,985	\$ 2,032,987	Property Tax
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The fees were increased in 2005 from \$10.00 per child. The programs are funded with a property tax of 2.13 mills which pays the substantial portion of the costs. The minimal fee furnishes the participant with a basic supplies in the sport of their choice.

FTA GRANT FUND

Transit Bus Fees

	\$ 131,175	\$ 120,000	\$ 121,500	\$ 3,399,806	\$ 3,278,306	Federal Grant & General Fund
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The Urban Transit System is funded with Federal and State Grants totaling \$2,722,715 and a General Fund supplement of \$504,965. The fees are determined by Administration based on a formula approved by the federal granting agency.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2018	2019	2020	2020		
FUND	DESCRIPTION	Actual	Adopted	Adopted	Estimated Costs	Supplement	Source
DRAINAGE FUND							
	Culvert Installation Fees	\$ 20,876	\$ 20,000	\$ 25,000	\$ 25,000	\$ -	Drainage Fund's Tax Collections

Fee Schedule was adopted in April 2006 (Reference Ordinance 06-7105): Installation fee per foot (\$11.28); Minimum culvert length (16 ft.); Pre-fabricated catch basin installation fee (\$100 each).

CIVIC CENTER FUND

	Civic Center Fees charged for various events and the fee varies with the event which are set by Ord Nos. 5747 and 5818	\$ 506,649	\$ 519,700	\$ 564,000	\$ 2,547,162	\$ 1,983,162	General Fund, Hotel-Motel Tax, Net Position
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As an investment in the Economic Value that the Civic Center brings to the Parish, a supplement from the General Fund is made, which has been proposed for 2020 in the amount of \$989,915.(Ord. No. 6241, § II, 5-24-00; Ord. No. 5747, § I (Exh. A (I-IX)), 3-12-97; Ord. No. 5818, § I, 8-27-97; Ord. No. 6074, § I--4, 6-23-99; Ord. No. 6481, § I, 9-26-01; Ord. No. 7202, § I, 9-27-06)

SEWERAGE FUND

	Sewer User Charges is to be paid monthly which is based on the water consumption. Ord. No. 6940 Code Ch. 23 Art. II Sec. 23-31.	\$ 7,637,505	\$ 7,821,000	\$ 7,867,483	\$ 10,087,218	\$ 2,219,735	Net Position
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A sewer user rate study prepared by a local engineering firm during 2010, recommended sewer rates for fiscal years 2010 through 2014. The plan was adopted by council and is to provide necessary funding for projected expenditures. For the period beginning June 1, 2010, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition starting January 1, 2012, each customer shall pay a user charge of two dollars and eighteen cents (\$2.18) per one thousand (1,000) gallons of water used plus energy adjustment charge, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge. The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. (Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04; Ord. No. 7822 § 5-26-10)

UTILITY REVENUE FUND

	Electric and Gas Fees are charged monthly, with a customer base in excess of 19,000.	\$ 44,117,281	\$ 39,074,807	\$ 39,599,835	\$ 45,928,158	\$ 6,328,323	Net Position
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The Electric and Gas Utility rates are provided based on the customer charge, fixed commodities charge, energy cost and tax additions. (Ord. No. 5888, 3-11-98)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

FUND BALANCE

The Parish defines fund balance as amounts that remain unspent after all budgeted expenditures have been made. The use of fund balances as a source of financing current operations has been used in the 2018 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In 2020, estimated ending fund balance has been reserved and/or designated as follows:

- **Restricted, \$69,115:**
 - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- **Committed:**
 - Ordinance 6926, directed the total proceeds of the occupational license to be dedicated equally between government operations and Economic Development efforts. In prior and future years, most of the proceeds have been used for the operations of the Terrebonne Economic Development Authority, which was brought under the umbrella of the Parish in 2014 and 2015. In 2016, with changes made by the State Legislature, TEDA will again operate on behalf of the Parish's Economic Development programs. **\$0.372 million**
 - The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2020 is \$2.83 million, which is more than the minimum required balance of \$2.75 million. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million. **\$2.8 million**
- **Assigned:**
 - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. **\$2.0 million**
 - The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverage's. **\$2.0 Million**
 - The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. **\$1.4 Million**

The table on the following page provides the change in fund balance for all major government funds and non-major governmental funds in aggregate.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

	2019 Projected		2020 Adopted Ending	Change in	
	Ending Fund Balance		Fund Balance	Fund Balance	% change
General Fund*	\$ 10,695,671	\$	9,320,623	\$ (1,375,048)	-12.86%
Public Safety Fund	2,554,765		1,243,029	(1,311,736)	-51.34%
Grant Fund	2,167,262		2,045,445	(121,817)	-5.62%
Road and Bridge					
Maintenance Fund	1,656,023		917,768	(738,255)	-44.58%
Drainage Maintenance					
Fund	3,213,431		1,817,222	(1,396,209)	-43.45%
Terrebonne Levee &					
Conservation District Fund	909,513		1,106,958	197,445	21.71%
Capital Projects Fund	1,759,693		1,072,525	(687,168)	-39.05%
Non-major Funds					
(in the aggregate)	30,269,845		35,691,587	5,421,742	17.91%
Total	\$ 53,226,203	\$	53,215,157	\$ (11,046)	

* Includes all funds combined with General Fund for year-end financials.

The General Fund and Public Safety Fund shows an 11.64% and 50.69% decrease, respectively, in fund balance due to the planned use of equity to fund the increase in operating expenditures.

The decrease in the Road and Bridge Fund and Drainage Fund of 44.58% and 57.39%, respectively, reflects the expected decrease in revenue for 2020 and various capital projects that will be implemented in these funds for 2020.

Terrebonne Levee & Conservation District is showing an increase in fund balance of 21.71% because of the expected increase in revenue and decrease in expenditures for payments on debt service.

The planned use of equity for various capital projects is reflected in the 35.14% decrease in the fund balance for the capital projects fund.

APPROPRIATION ASSUMPTIONS AND FACTORS

A comparison of 2019 and 2020 total appropriations of funds is below:

2020 SUMMARY OF ALL EXPENDITURES BY TYPE

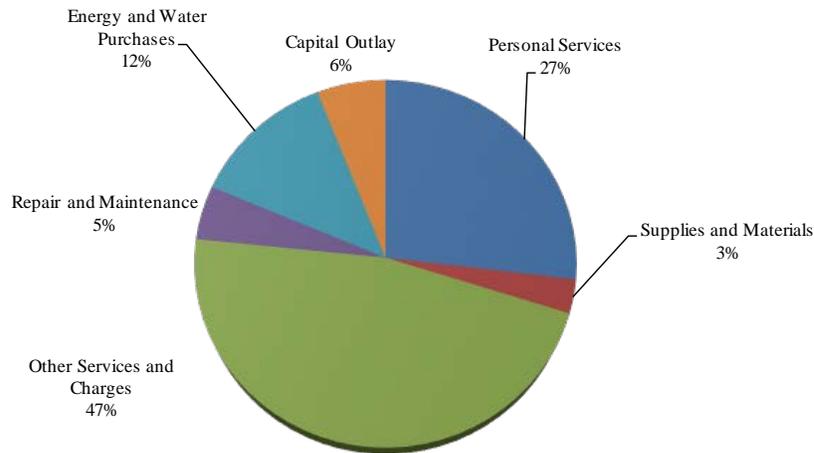
	2019 Budget			Final	2019 Projected	2020 Budget		% Inc/Dec**
	Original	%	Changes*			Budget	%	
Personal Services	\$ 59,441,232	27.4%	\$ (1,733,799)	\$ 57,707,433	\$ 54,545,855	\$ 56,970,296	26.9%	-4.16%
Supplies and Materials	6,129,042	2.8%	310,951	6,439,993	5,718,113	6,343,035	3.0%	3.49%
Other Services and Charges	102,793,133	47.3%	51,762,252	154,555,385	152,143,766	99,155,399	46.7%	-3.54%
Repair and Maintenance	8,174,368	3.8%	4,352,858	12,527,226	11,099,486	10,079,230	4.8%	23.30%
Subtotal	176,537,775	81.3%	54,692,262	231,230,037	223,507,220	172,547,960	81.4%	-2.26%
Energy and Water Purchases	27,131,200	12.5%	-	27,131,200	25,249,648	26,789,426	12.6%	-1.26%
Capital Outlay	13,574,547	6.2%	82,607,506	96,182,053	95,589,179	12,722,885	6.0%	-6.27%
Grand Total	\$ 217,243,522	100.0%	\$ 137,299,768	\$ 354,543,290	\$ 344,346,047	\$ 212,060,271	100.0%	-2.39%

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

FIGURE 11

SUMMARY OF ALL EXPENDITURES BY TYPE



PERSONAL SERVICES

The Personal Services make up 26% of the expenditures as reflected in Figure 6, or \$56.9 million. In late 2014, with the adoption of the 2015 Budget, the Parish updated the Employee Compensation Plan, which had previously been updated in 2008, adopted by the Council in 2009. The 2020 budget has funding for the Plan to be updated again.

A longevity increase on the full-time permanent employee’s hourly rate is based on the number of year’s service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to a percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

The Human Resources rate charged to departments maintained a rate of 1.50% in 2019 and budgeted at 1.50% for 2020. This rate includes the cost of the Human Resources Department, payroll processing and self-funded unemployment claims. Prior to changing the rate, the Finance Department reviews the unemployment claims in December.

The health, dental, and life insurance benefits of our full-time and retired employees are being monitored for an increase in 2020, which will be 3%. The premiums have been budgeted for 2020 at 3%. At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to the current rate 20%. The annual average cost for coverage is \$7,753 single and \$21,165 family for the “premium plan”; \$5,890 single and \$16,203 family for the “standard plan”. The current monthly employee contribution is \$129.20 single and \$352.75 family for “premium”; \$98.20 single and \$270.05 family for “standard”. For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with thirty years of service and who are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

The retirement contributions for the year 2019/2020 are as follows: Parochial Employees Retirement System 7.5% of gross payroll. Registrar of Voters Retirement System 18%; District Attorney’s Retirement System increased their rates from 1.25% to 4%, and the City Judge increased from 39% to 42%

In early 2010, the La. State Firefighters and Municipal Police Retirement Systems notified the Parish of their first increase from 14% to 21.5%; and 11.00% to 25%, respectively. Future years continue with high rates in 2019-20 for Police and Fire of 32.50% and 27.75%.

Years	Police		Years	Fire
2018-19	32.25%		2018-19	26.50%
2019-20	32.50%		2019-20	27.750%

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

There are currently 1,040 total positions allotted. This includes 912 full-time equivalent positions and 128 part-time equivalent positions. The changes in personnel staffing listed below were submitted by internally managed Departments and Agencies of the Parish, with a net decrease of 12 full-time equivalent positions and a net decrease of 9 part-time equivalent positions.

NET CHANGES TO DEPARTMENT STAFFING

(Detail listed in the Summary Section)

Internally Managed Departments:	Full Time	Part Time
City Court	(1)	-
Parish President	1	
Accounting	(1)	
Housing and Human Services	(1)	
Office of Emergency Preparedness		(1)
Juvenile Detention		(1)
Parish Prisoners Medical Department	(1)	
Houma Police Department	(3)	
Houma Fire Department	(3)	
Road and Bridge	(1)	
Drainage		(1)
Parishwide Recreation		(4)
Section 8	1	
Electric Distribution		(2)
Utility Administration	(3)	
GIS Mapping		(1)
Sanitation	1	
Information Technology	(1)	1
Net Change	(12)	(9)

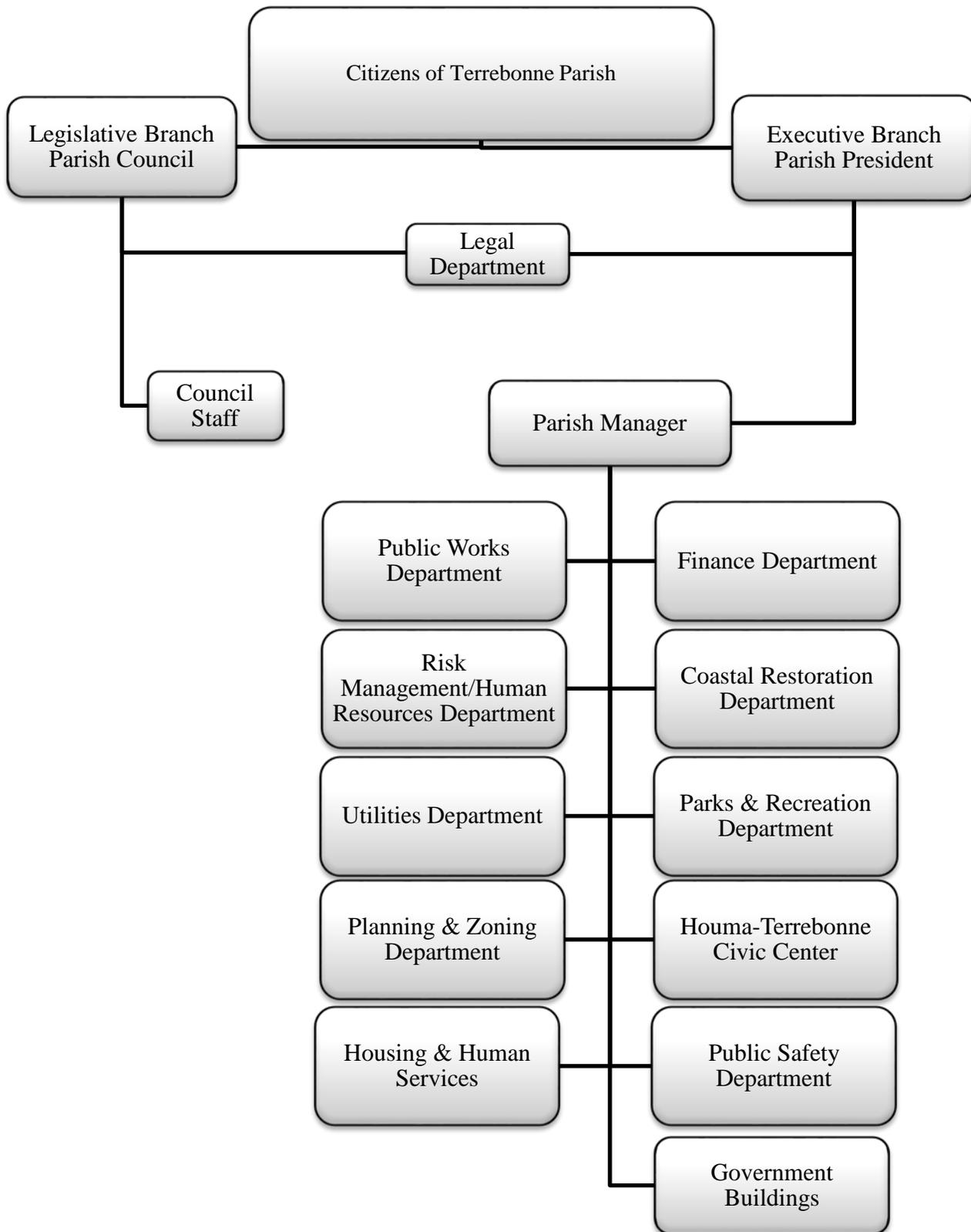
The following are explanations given for the increases and decreases listed above:

- For 2020, City Court, Accounting, Housing and Human Services, Roads and Bridges and Information Technology departments are deleting open full-time positions that are no longer needed.
- For 2020, Office of Emergency Preparedness, Juvenile Detention and Drainage departments are deleting open part-time positions that are no longer needed and the Information Technology department is adding one part-time position to fulfill the needs of the department.
- Administration has determined the need for a Public Safety Director; therefore, it is adding one full-time position in the Parish President department.
- The Parish Prisoners medical department has determined that it does not need the open E.M.T. position to run efficiently; therefore, it is deleting that position.
- The Houma Police and Fire departments evaluated their departments and their needs and concluded that three (3) open positions in each department are not needed and can be deleted.
- For 2020 the Section 8 department is adding one position to fulfill the needs of the department and Section 8 grant.
- During the year, Terrebonne Parish amended their contract with the tennis pro and no longer needs the four (4) part-time positions in Recreation at the tennis courts.
- When evaluating the Utility System department it was determined the following positions are open and no longer needed: two (2) interns, Associate Utility Director, GIS and Records Coordinator, Drafter and a part-time Administrative Tech II.
- The Sanitation department had determined the need to distinguish a clear chain of command and in order to accomplish this an Office Manager and Operations Supervisor will be added and an Equipment Operator will be deleted.

SUPPLIES

The capitalization threshold for movable capital assets was increased from \$500 to \$1,000 in 2007, thereby reclassifying all items with a unit cost between those amounts from Capital Outlay to Supplies.

Terrebonne Parish Consolidated Government



TERREBONNE PARISH OFFICIALS



Gordon E. Dove
Parish President
Executive Branch

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's seventh since consolidation.



Legislative Branch

Front Row- Alidore "Al" Marmande, District 7, Christa Duplantis-Prather, District 5, Arlanda Williams, District 2, and Scotty Dryden, District 4. Back Row- John Navy, District 1, Council Chair, Dirk Guidry, District 8, Council Vice-Chair, Gerald Michel, District 3, Darrin Guidry, District 6, and Steve Trosclair, District 9.

TERREBONNE PARISH COUNCIL MEMBERS AND DISTRICT BOUNDARIES

District 1



John Navy

District 2



Arlanda Williams

District 3



Gerald Michel

District 4



Scotty Dryden

District 5



*Christa
Duplantis-Prather*

District 6



Darrin Guidry

District 7



Al Marmande

District 8

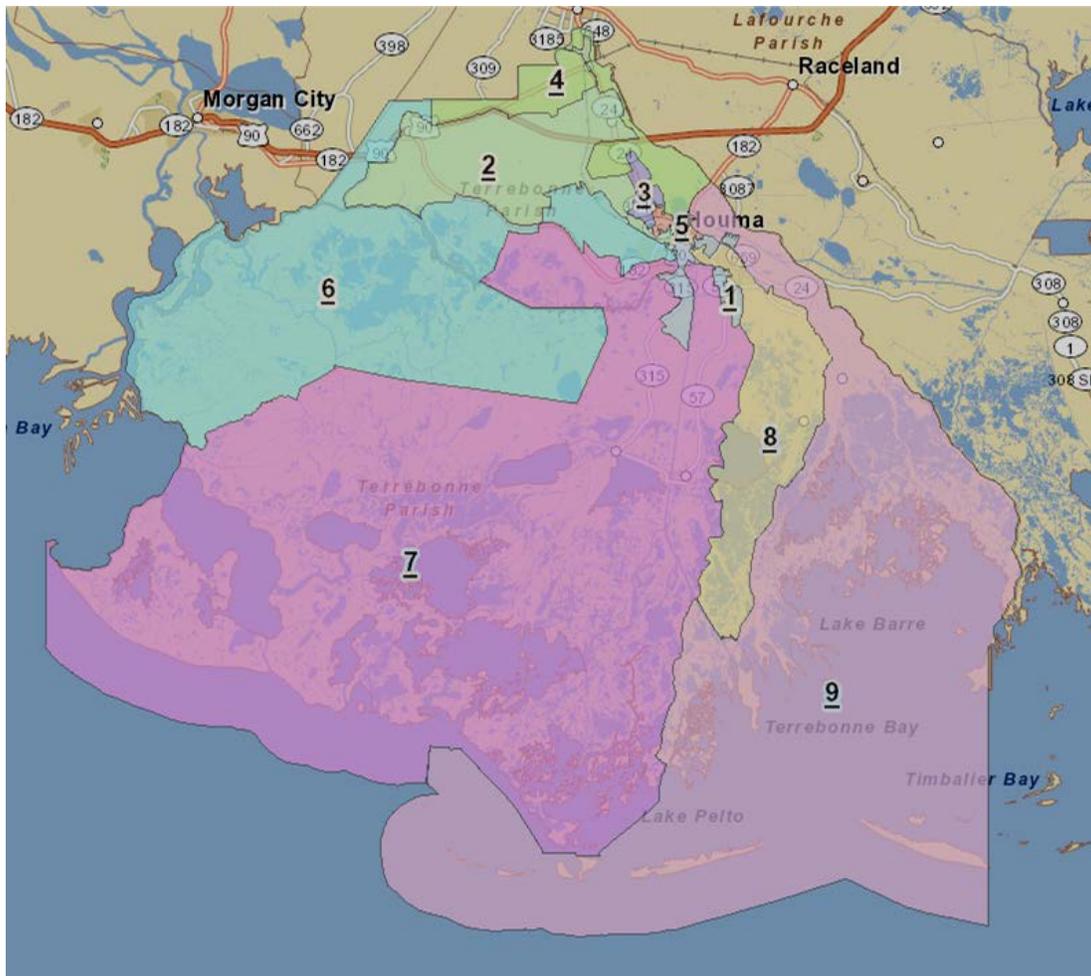


Dirk Guidry

District 9



Steve Trosclair



TERREBONNE PARISH PROFILE



Terrebonne Parish, located deep in Southeast Louisiana, is the epi-center of life in Bayou Country for its estimated 112,000 residents. Its parish seat, Houma, is the hub of activity for commerce, government services and health care. The Houma Metropolitan Statistical Area features 212,297 in population, but the parish draws workforce of an estimated 15,000 extra workers from neighboring parishes - people who not only work in the Houma area, but shop, dine and entertain themselves here as well.

Within an hour's drive, residents and business representatives can enjoy all of the amenities of New Orleans' nightlife, conduct business in Lafayette, tour plantation homes, charter a fishing boat for offshore excursions and board an international flight. Houma is located at the intersection of the Gulf Intracoastal Waterway and the Houma Navigational Canal, which is a straight 26-mile access route to the Gulf of Mexico. The convergence of these two water superhighways is adjacent to the Port of Terrebonne and nearby the Houma-Terrebonne Airport and Industrial Park, providing companies the opportunity to build vessels and various energy-related components, shipping them out directly from fabrication facilities.

LOCATION

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of "Cajun Country", located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

GEOGRAPHY & CLIMATE

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12' above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36'0" N latitude and 90 degrees 43'30" longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

HISTORY

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because "terre bonne" means "Good Earth". Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government. When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged.

TERREBONNE PARISH PROFILE

The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

GOVERNMENT

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

INDUSTRY

Availability & Cost of Labor:

Due to regional dominance of industrial, medical, and commercial industries, the Terrebonne Parish’s employers draw workers from surrounding parishes, dramatically increasing the available workforce. It employs 50% of the area’s workforce in oil-and-gas related industries, shipbuilding and repair, metal fabrication, transportation/warehousing, health care, seafood harvesting/processing and retail.

- **Oil and Gas** — Louisiana's supply of oil, natural gas and mineral resources has been a great source of the state's wealth for several decades. As a coastal parish, Terrebonne Parish contributes to Louisiana's hold on the oil and gas industry by offering a prime location for many oil- and gas-related businesses to flourish. Major oil-and-gas corporations are located in the area as well as Terrebonne's seemingly unending list of oil-and-gas service companies.
- **Metal Fabrication and Machining** — Metal fabrication and machining is one of the largest employment sectors in Terrebonne Parish, manufacturing products for a variety of uses, including for oil-and-gas service companies, and recently, the wind energy sector.
- **Shipbuilding and Repair** — Several local shipbuilding companies take advantage of Terrebonne Parish's need for boats to service the offshore petroleum industry. Many of them also thrive on the building of government-contracted military ships.
- **Marine Services** — The marine-services industry thrives primarily on providing marine-transportation services: tugboat companies that transport barges stocked with goods, as well as crew and supply-boat companies that transport personnel and supplies for oil-and-gas companies.
- **Retail Trade** — Houma has long been a hub for retail businesses and activity in the area, drawing shoppers from several parishes for virtually any sort of product imaginable including automobile parts, clothing, specialty food items, home furnishings, gardening needs and office supplies.
- **Medical Services** — One of the top employers in the parish, the medical-service industry continues to grow. Terrebonne General Medical Center (TGMC) and Leonard J. Chabert Medical Center with those services being complemented by a vast array of other medical facilities including dentistry, psychiatric care, surgical clinics, chiropractic clinics, ophthalmology offices and smaller specialty hospitals.
- **Transportation/Distribution** — Businesses in Terrebonne Parish benefit from our efficient, well-planned highway system. US 90, the parish's main transportation artery, curves across the northern portion of Terrebonne Parish, heads northeast towards New Orleans and northwest through Assumption Parish toward Interstate Highways 10 and 49. LA 20 lines the northwestern border of the parish, LA 24 curves around the northeastern portion of Terrebonne through Houma, and LA 56 and LA 57 travel north-south from Houma to the southern areas of the parish. Improvements continue to ease traffic flow through the commercial areas of the parish, as well.

TERREBONNE PARISH PROFILE

- **Seafood** — South Terrebonne’s easy access to the deeper waters of the Gulf of Mexico has helped provide work for local commercial fishermen for decades. The Gulf offers fishermen a terrific supply of marine life, including crabs, oysters and shrimp and a host of other fish as well. Parish economic activity generated from commercial fishing has increased with the ability to process the catch, package it and distribute it.

MARKET ACCESS

With US 90 crossing the northern sector of the parish, Terrebonne is a central location for those doing business between New Orleans and Lafayette, and easy access to Port Fourchon via La. 1. The Louis Armstrong International Airport, less than a one-hour drive, is the nearest commercial airport and largest in the state. All major domestic airlines as well as several international carriers serve the airport.

Port of Terrebonne

- Located 26 miles north of the Gulf of Mexico at the convergence of the Gulf Intracoastal Waterway and the Gulf Intracoastal Waterway and the Houma Navigational Canal
- Medium-draft port
- Slip depth 14 feet, slip width 400 feet
- 680-acre site with available parcels for lease
- <http://www.terrebonneport.com>

Houma Navigation Canal (HNC)

- North-south waterway
- Twenty-six-mile direct route to the Gulf of Mexico from the Intracoastal Waterway
- Connects the Port of Terrebonne to the Port of Fourchon via the East-West Channel
- Maintained by the Corps of Engineers to a depth of 15 feet (studies ongoing for deepening)

Gulf Intracoastal Waterway (GIWW)

- East-West inland waterway superhighway
- Passes through Terrebonne Parish
- Connects the Port of Terrebonne and the Houma Navigation Canal to North America and the world

Houma-Terrebonne Airport

- General aviation airport
- Level 1 FAA, VFR, lighted runways
- FAA tower, open 7 days a week
- NAV Aids
- Six FBOs
- AWOS System
- Two intersecting runways: 6,508’ x 150’ and 5,000’ x 200’
- Accommodates aircraft up to 150,000 lbs.
- Southernmost latitude general-aviation airport in the country
- More than 1,800 acres: 800 acres for aircraft maintenance and operations and 1,000 leasable acreage
- www.houma-airport.com

Thibodaux Municipal Airport

- Located 14 miles northwest of the Houma-Terrebonne Airport
- Runway lights from dusk to dawn
- Runway — 2999’ x 75’

Louis Armstrong International Airport (New Orleans)

- 45 minutes drive from Houma (55 miles)
- Most commercial carriers available for arrivals and departures with new flights, destinations and carriers being added routinely — 11 airlines and 21 non-stop flights since 2010.

Port Fourchon

- Located near the mouth of Bayou Lafourche in neighboring Lafourche Parish. Approximately 30 percent of total tonnage travels to and from the port by inland barge before being transferred to/from an offshore supply vessel
- 70 percent of tonnage travels to and from the port by vehicle before being transferred to or from an offshore supply vessel or helicopter
- Up to 1200 trucks per day travel in and out of Port Fourchon

TERREBONNE PARISH PROFILE

- Port Fourchon alone services 90 percent of deep-water structures in the Gulf of Mexico.
- Depths vary up to 29 feet

LOOP

- Deepwater port in the Gulf of Mexico off Louisiana's near Port Fourchon
- Handles 15 percent of the nation's foreign oil, about 1.2 million barrels a day, and connects by pipeline to 35 percent of the U.S.'s refining capability

Highways & Byways

Terrebonne is connected to the rest of the country by US Highway 90, the future corridor for Interstate 49. Major highways include:

- US 90, I-49 (proposed/under construction), LA 20, LA 24, LA 56, LA 57, LA 311, LA 315, LA 316, LA 660, LA 661, LA 3040

Bus Service

- Greyhound serves Houma
- Good Earth Transit provides in-parish service

Passenger Rail Carrier

- Amtrak Station in Schriever (limited service available)

Motor Freight

- Five major freight carriers including: FedEx, UPS, SAIA and Roadway (FedEx Ground)

Railways

- Burlington Northern and Santa Fe Railway Company

EDUCATION & TRAINING PROGRAMS

Incumbent Worker Training Program

- Assists Louisiana employers in the skill development of the existing employees in demand occupations. Provides funding assistance for training to employers; training is customizable for companies with more than 50 employees needing at least 15 trained.
- A company must have operated in Louisiana and contributed to the state's unemployment insurance system for a minimum of three years.

Louisiana Workforce Commission/Business & Career Solutions Center

- Employers may use center for recruitment, pre-screening and interviewing; for information on unemployment insurance taxes, EEOC and ADA requirements, and more.

Workforce Innovation and Opportunity Act (WIOA)/OJT

- On-the-Job Training Program offers employer reimbursement up to 50% of an employee's hourly wage during training.

L.E. Fletcher Technical Community College

- Offers education and training opportunities in the Criminal Justice, General Studies, Business, Manufacturing and Service Technologies (including automotive, drafting, electrical, HVAC, marine diesel engines and welding), Marine and Petroleum, Integrated Production Technologies, and Nursing and Allied Health.
- Workforce Solutions Division works to adapt programs to needs of local industry.
- Licensed by the Board of Regents of the State of Louisiana and is recognized by the Southern Association of Colleges and Schools.

Nicholls State University – within the metropolitan statistical area

- Offers graduate degrees in the sciences, arts, fine arts and nursing
- Offers master's degrees in business administration, clinical mental health counseling, education, community/technical college mathematics, marine and environmental biology, nursing and a specialist in school psychology
- NSU responds to industry needs, having created a maritime management concentration.

Terrebonne Parish School District

The district, with a 2019 District Performance Letter Grade of "B", is comprised of:

- 19 Elementary schools
- 6 Middle schools
- 3 Junior-high schools
- 5 High schools
- 3 Alternative schools (including for adult education)

TERREBONNE PARISH PROFILE

Private Schools

- Covenant Christian Academy
- Houma Christian School
- Messiah Montessori School
- St. Matthew's Episcopal Day School

Roman Catholic Diocese of Houma-Thibodaux:

- Maria Immaculata
- St. Bernadette School
- St. Gregory Barbarigo School
- St. Francis De Sales School
- Vandebilt Catholic High School

INCENTIVES, TAXES & FINANCING

Federal:

New Market Tax Credits (NMTTC)

- The NMTTC Program enables Community Development Entities that receive an allocation of tax credits to attract private-sector capital to support investments in businesses.

Tax Credit for the Rehabilitation Expenditures of Historic Structures

- Rehabilitation tax credits is 20% for certified historic buildings and 10% for non-historic commercial buildings placed in service before 1936.

Foreign Trade Zone #279

- FTZ sites offer duty-free storage, assembly, or manufacture of foreign goods; can include no duties on imported goods that are later re-exported and reduction of duties on finished products.

State:

Louisiana Enterprise Zone

- Offers a one-time \$3,500 or \$1,000 tax credit per certified net new job, and either a 4% sales/use tax rebate or a 1.5% investment tax credit on qualifying capital expenditures.

Quality Jobs Program

- Provides up to a 6% cash rebate on 80% of gross payroll for new direct jobs for up to 10 years, and either a 4% sales/use tax rebate or a 1.5% investment tax credit on qualifying capital expenditures.

Research & Development Tax Credits (R&D)

- Offers up to a 30% tax credit for businesses conducting qualified R&D activities in Louisiana.

Industrial Tax Exemption Program

- Offers an 80% property tax abatement for up to 10 years on manufacturer's qualifying capital investments.

Digital Interactive Media and Software Development Incentive

- Offers a 25% tax credit on qualified payroll for in-state labor and 18% for qualified production expenses for expenditures.

Live Performance Production Program

- Offers up to 18% tax credit for certified Louisiana expenditures and 7% tax credit on Louisiana-resident payroll.

LED Fast Start

- Provides customized workforce recruitment, screening, training development and training to new and expanding Louisiana companies at no cost.

Motion Picture Production Tax Credit

- Offers up to 40% tax credit on qualified in-state production expenditures and up to a 20% tax credit on new direct job creation.

Restoration Tax Abatement

- Offers property tax abatement for up to 10 years for the rehabilitation of a structure in a historic or downtown development district.

Sound Recording Investor Tax Credit

- An 18% refundable tax credit available for certified production expenditures on state-certified sound recording projects made in Louisiana and up to a 15% credit for new direct job creation.

TERREBONNE PARISH PROFILE

Utilities & Economic Development

- Entergy Louisiana, South Louisiana Electric Cooperative Association (SLECA), and Terrebonne Parish Electric may offer economic incentives to some industries on a per-project basis.

Revolving Loan Funds

- Low-interest loans from \$25,000 to \$250,000 are available for qualified borrowers to create jobs within the parish from South Central Planning & Development Commission.

Taxes

Sales Tax

- Louisiana levies a 4.45% sales tax; Terrebonne Parish levies a 5.5% sales tax.

Property Tax

- Louisiana does not assess a property tax; Terrebonne Parish assesses property tax based on the value of land and/or improvements.
- Terrebonne Parish offers a \$75,000 homestead exemption on a primary residence.

Corporate Income Tax

- Tax ranges from 4% to 8% of the net taxable income

INFRASTRUCTURE

Electricity Providers

- Entergy
- South Louisiana Electric Cooperative
- Terrebonne Electric Distribution System

Natural Gas Providers

- Atmos Energy
- South Coast Gas Company
- Terrebonne Gas Distribution System

Water and Wastewater Providers

- Terrebonne Parish Consolidated Waterworks District

Solid Waste Disposal Providers

- Terrebonne Parish Utilities
- Waste Pro
- Progressive Waste
- Pelican Waste & Debris
- EMR/Southern Scrap Recycling
- Scrap Connection

Telecommunications/Fiber Optic Providers

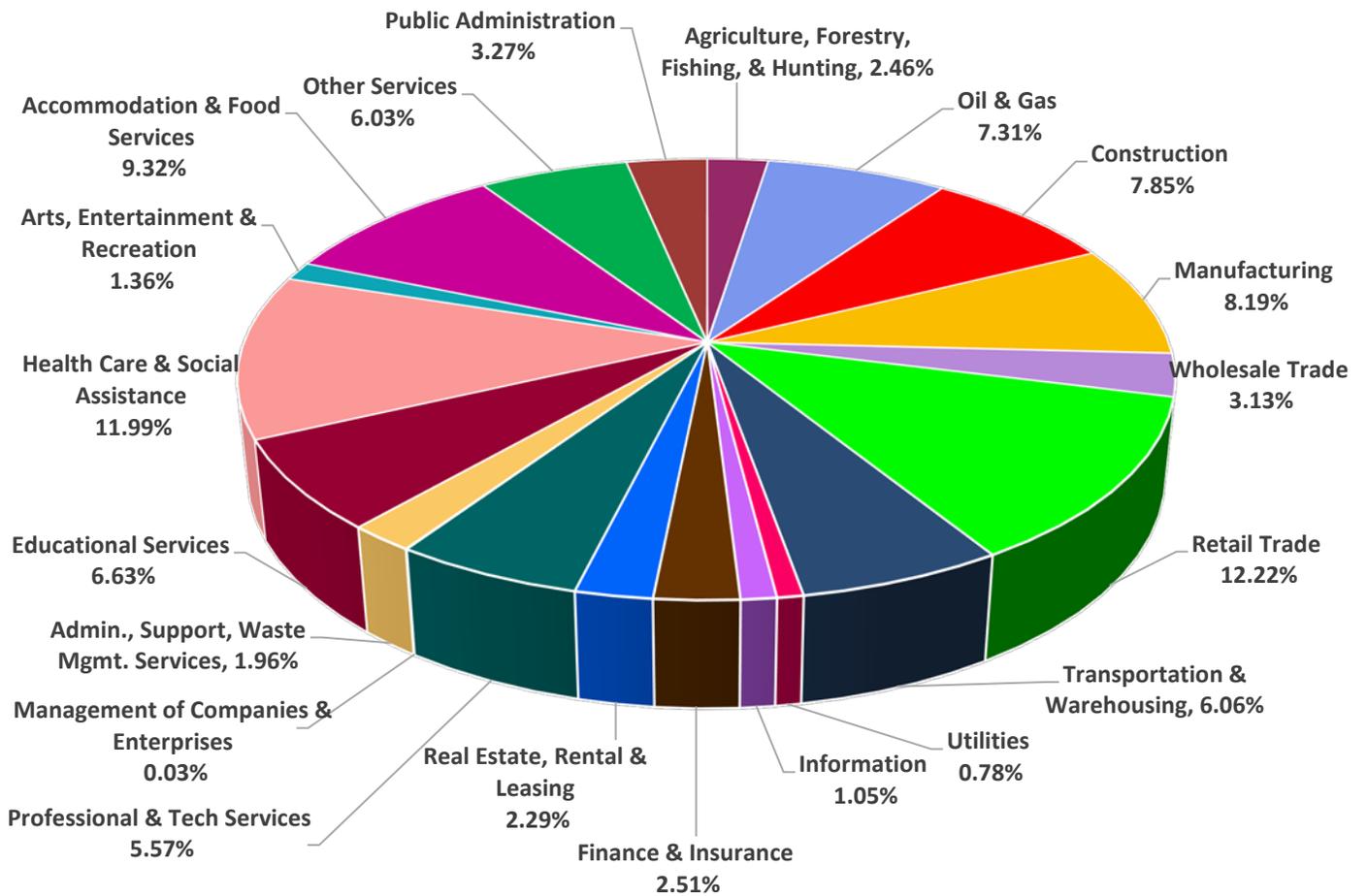
- Comcast
- AT&T U-verse
- Charter

Hospitals

- Chabert Medical Center
- AMG Specialty Hospital
- Physicians Surgical Medical Center
- Terrebonne General Medical Center
- Gulf Coast Surgical Center

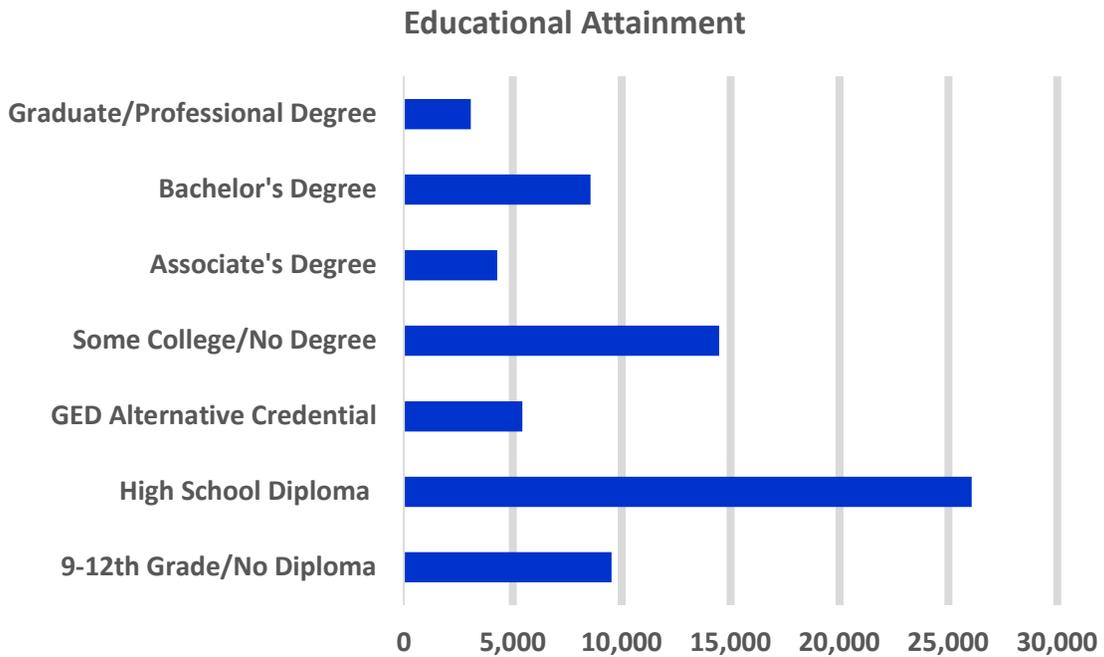


Terrebonne's Industry Breakdown

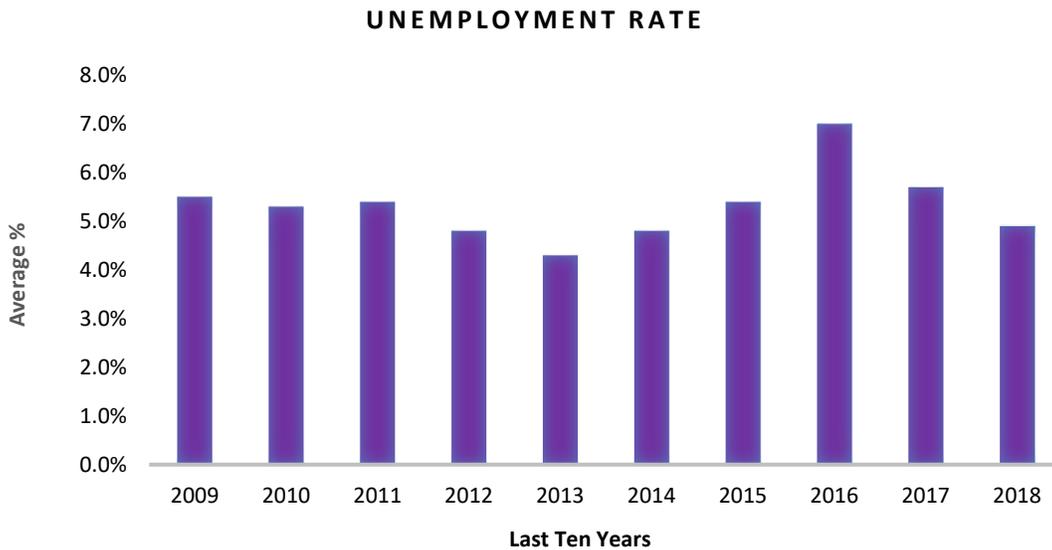


Source: 2017, Louisiana Workforce Development

TERREBONNE PARISH PROFILE



Source: 2016 Environmental Systems Research Institute, Inc.



Source: Louisiana Department of Labor Statistics



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2020

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2018	PROJECTED 2019	ADOPTED 2020
					FUND TYPES ENTERPRISE			
REVENUES								
Taxes & Special Assessments	11,306,158	60,562,626	1,187,783	0	10,909,302	84,389,789	84,473,071	83,965,869
Licenses & Permits	2,592,231	1,098,325	0	0	0	3,639,670	3,692,486	3,690,556
Intergovernmental	6,467,000	13,091,360	1,435,475	0	262,027	54,085,219	79,137,583	21,255,862
Charges for Services	266,800	1,040,952	0	0	31,617,447	31,614,851	31,897,805	32,925,199
Fines & Forfeitures	298,700	4,150,620	0	0	0	3,935,711	4,418,957	4,449,320
Miscellaneous Revenue	294,455	179,289	20,850	38,086	342,700	2,986,904	2,627,450	875,380
Utility Revenue	0	25,000	0	0	55,405,835	59,662,795	55,832,921	55,430,835
Other Revenue	0	0	0	0	612,500	89,570,192	1,287,172	612,500
TOTAL REVENUES	21,225,344	80,148,172	2,644,108	38,086	99,149,811	329,885,131	263,367,445	203,205,521
EXPENDITURES								
Parish Council	123,729	0	0	0	0	75,307	101,133	123,729
Council Clerk	88,417	0	0	0	0	63,465	82,970	88,417
Official Fees/Publication	37,558	0	0	0	0	59,581	108,862	37,558
City Court	758,043	0	0	30,000	0	844,349	946,481	788,043
District Court	785,239	0	0	0	0	747,538	777,272	785,239
Juvenile Services	0	3,199,529	0	0	0	2,930,636	2,986,728	3,199,529
District Attorney	902,041	5,290,874	0	0	0	5,502,239	5,731,888	6,192,915
Clerk of Court	210,000	0	0	0	0	172,364	214,203	210,000
Drug Court	0	578,232	0	0	0	578,467	577,291	578,232
Ward Court	473,886	0	0	0	0	446,421	433,923	473,886
City Marshall's Office	0	970,027	0	0	0	906,344	954,228	970,027
Judicial-Other	65,000	0	0	0	0	53,366	54,608	65,000
Parish President	259,728	0	0	0	0	219,502	390,423	259,728
Registrar of Voters	178,401	0	0	0	0	171,970	161,832	178,401
Elections	5,000	0	0	0	0	4,158	16,545	5,000
Accounting	461,170	0	0	0	0	434,894	488,465	461,170
Customer Service	14,694	0	0	0	0	14,836	35,847	14,694
Purchasing	0	0	0	0	858,369	(54,835)	787,557	858,369
Risk Management	0	0	0	0	19,736,043	18,628,699	19,190,030	19,736,043
Human Resources Admin.	0	0	0	0	716,656	113,809	633,878	716,656
Legal Services	485,704	0	0	0	0	459,560	533,150	485,704
Parishwide Insurance	0	0	0	0	7,881,088	7,429,825	8,543,865	7,881,088
Information Technology	0	0	0	0	2,049,201	632,100	2,005,119	2,049,201
Planning	1,739,349	1,218,019	0	0	0	3,018,543	6,404,189	2,957,368
Government Buildings	2,237,813	0	0	50,000	0	4,913,819	7,051,119	2,287,813
Code Violation/Compliance	507,984	0	0	0	0	358,669	415,680	507,984
Auditoriums	0	226,011	0	0	0	201,637	1,546,530	226,011
Civic Center	0	0	0	0	2,547,162	1,746,499	2,422,314	2,547,162
Janitorial Services	287,523	0	0	0	0	290,501	287,235	287,523
General-Other	1,372,767	2,455,077	56,243	0	0	3,811,777	3,915,001	3,884,087
Parish Prisoners	0	3,866,554	0	230,000	0	2,528,938	4,124,406	4,096,554
Prisoners' Medical Department	0	1,756,216	0	0	0	1,457,038	1,636,714	1,756,216
Coroner	740,120	0	0	0	0	766,762	762,131	740,120
OJP Hurricane Relief	0	0	0	0	0	0	30,870	0
Police	0	10,548,577	0	0	0	9,532,761	10,121,801	10,548,577
LHSC Year Long	0	0	0	0	0	92,257	82,900	0
Victims Assistance	0	0	0	0	0	155,592	202,270	0
Multi Task Grant	0	0	0	0	0	63,470	0	0
Fire-Urban	0	6,479,779	0	0	0	6,610,250	6,414,551	6,479,779
Coastal Restore/Preserv	0	262,286	1,435,475	0	0	5,244,274	2,568,466	1,697,761
Engineering	217,513	0	0	0	0	221,475	510,772	217,513
Garage	0	0	0	0	1,050,527	112,741	939,508	1,050,527
Roads & Bridges	0	8,603,255	0	659,415	0	11,876,914	13,734,683	9,262,670

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2020

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2018	PROJECTED 2019	ADOPTED 2020
					FUND TYPES ENTERPRISE			
Road Lighting	0	1,978,000	0	0	0	1,907,370	2,269,941	1,978,000
Drainage	0	13,186,105	2,339,300	269,835	0	43,737,049	80,822,762	15,795,240
Health Unit	0	853,879	0	0	0	682,292	891,031	853,879
Head Start	0	146,680	0	0	0	145,059	146,080	146,680
Parish VA Service Office	24,138	0	0	0	0	18,984	24,138	24,138
Health & Welfare-Other	53,000	325,128	0	0	0	6,230,030	7,864,444	378,128
HMGP 1786-01	0	0	0	0	0	153,110	2,582,974	0
Assessment Center	0	118,049	0	0	0	98,564	107,633	118,049
TARC	0	4,950,000	0	0	0	4,804,000	4,950,000	4,950,000
HMGP 1786-02	0	0	0	0	0	1,200,748	1,046,200	0
HMGP 1786-03	0	0	0	0	0	4,452	4,055,441	0
HMGP 1786-04	0	0	0	0	0	640,436	773,615	0
HMGP 1786-06	0	0	0	0	0	675,798	7,126,759	0
Sewerage Collection	0	0	3,709,531	0	4,900,139	7,007,252	9,700,127	8,609,670
Treatment Plant	0	0	0	0	3,664,004	3,112,507	3,320,332	3,664,004
EPA Grant Administration	0	0	0	0	723,075	550,723	635,954	723,075
Sewerage Capital Add'tn	0	0	0	0	800,000	797,068	790,000	800,000
Solid Waste Services	0	0	0	0	16,388,604	14,009,255	17,510,987	16,388,604
Animal Control	1,348,706	0	0	0	0	1,288,833	1,338,093	1,348,706
Landfill Closure	0	0	0	0	40,784	2,418	57,858	40,784
Parks & Grounds	0	204,446	204,375	60,000	0	890,425	2,325,950	468,821
Adult Softball	0	71,001	0	0	0	67,420	64,396	71,001
Adult Basketball	0	46,868	0	0	0	46,686	46,518	46,868
TPR-Administration	0	846,406	0	0	0	689,599	735,276	846,406
Sports Officials	0	0	0	0	0	(67,256)	0	0
Quality of Life Program	0	7,500	0	0	0	7,500	7,500	7,500
Youth Basketball	0	143,849	0	0	0	120,600	146,859	143,849
Football	0	200,995	0	0	0	178,008	171,150	200,995
Youth Softball	0	91,028	0	0	0	65,665	65,233	91,028
Youth Volleyball	0	22,886	0	0	0	21,332	21,886	22,886
Baseball	0	198,098	0	0	0	195,066	188,548	198,098
Adult Volleyball	0	0	0	0	0	426	467	0
Special Olympics	0	52,185	0	0	0	13,681	13,600	52,185
Summer Camps	0	200,000	0	0	0	196,691	221,509	200,000
Tennis Courts	0	107,811	0	0	0	97,515	93,802	107,811
Adaptive Sports League	0	0	0	0	0	0	500	0
Museum-O & M	89,423	0	0	0	0	74,275	91,548	89,423
Bunk House Inn	0	37,525	0	0	0	31,866	31,968	37,525
HCV - HAP	0	2,548,360	0	0	0	2,515,256	2,507,734	2,548,360
Family Self Suffiency	0	44,454	0	0	0	43,509	43,478	44,454
Vouchers Program	0	291,935	0	0	0	270,435	277,647	291,935
Home Administration	0	27,937	0	0	0	12,270	32,667	27,937
Home/Technical Assistant	0	41,905	0	0	0	0	152,717	41,905
Home/Projects	0	275,117	0	0	0	128,343	360,933	275,117
LIHeap Weather	0	138,984	0	0	0	153,562	127,275	138,984
CDBG Administration	0	192,729	0	0	0	195,706	189,134	192,729
LMI Property Mitigation	0	0	0	0	0	3,532	79,307	0
Recovery Construction	0	0	0	0	0	2,017,776	0	0
CDBG Projects	0	272,761	0	0	0	246,230	1,162,979	272,761
CDBG Housing Rehab	0	639,917	0	0	0	600,152	1,076,405	639,917
T & TA (PA4120)	0	19,478	0	0	0	19,479	26,226	19,478
ARRA Stimulus	0	0	0	0	0	0	116,797	0
HMGP 1603	0	0	0	0	0	0	349,662	0
HMGP 1607-02	0	0	0	0	0	0	85,662	0

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2020

					PROPRIETARY	ACTUAL 2018	PROJECTED 2019	ADOPTED 2020
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE			
HMGP 1607-109-0001	0	0	0	0	0	0	27,974	0
Elevation 1603C-10	0	0	0	0	0	271,976	1,126,664	0
Shelter Operations	0	178,383	0	0	0	162,650	165,948	178,383
Non-Grant Reimburse Exp	0	0	0	0	0	28,835	11,028	0
HMGP 4080-109-0001	0	0	0	0	0	70,992	1,595,634	0
LIHEAP	0	88,960	0	0	0	48,768	130,742	88,960
SRL 002 & 014	0	0	0	0	0	2,400	2,800,662	0
CSBG-Administration	0	95,335	0	0	0	88,614	94,199	95,335
CSBG-Programs	0	281,765	0	0	0	257,402	286,789	281,765
Publicity	229,800	0	0	0	0	137,784	270,933	229,800
Economic Development-Other	532,070	0	0	0	0	967,210	830,033	532,070
Housing & Human Service	306,202	0	0	0	0	315,385	294,509	306,202
Parish Farm Agent	75,512	0	0	0	0	107,809	78,312	75,512
Head Start Administration	0	199,739	0	0	0	191,573	198,255	199,739
Head Start Program	0	581,012	0	0	0	415,132	575,461	581,012
FMA PJ-06-LA2016-011	0	0	0	0	0	380,483	36,712	0
FMA PJ-06-LA2014-001	0	0	0	0	0	393,940	1,540,989	0
FMA PJ-06-LA2015-008	0	0	0	0	0	3,750	327,717	0
FMA PJ-06-LA2015-005	0	0	0	0	0	257,022	887,503	0
FMA PJ-06-LA2015-002	0	0	0	0	0	239,281	325,679	0
METROPOLITAN	0	0	0	0	0	126,375	2,285,298	0
Public Transit Planning	0	7,750	0	0	0	32,157	149,656	7,750
Marina	38,280	0	0	0	0	31,153	51,153	38,280
Local Coastal Prgm Dev.	0	1,642,256	3,594,854	0	0	52,933,413	19,642,028	5,237,110
Planning	0	263,995	0	0	0	240,952	697,306	263,995
Operation/General Admin	0	619,440	0	0	0	460,482	598,744	619,440
Vehicle Operations	0	1,090,196	0	0	0	871,091	1,254,599	1,090,196
Vehicle Maintenance	0	1,632,342	0	0	0	489,796	1,159,304	1,632,342
Non Vehicle Maintenance	0	68,437	0	0	0	58,352	125,630	68,437
Rent/Emergency Shelter	0	13,711	0	0	0	5,065	15,770	13,711
Direct Planning	0	600	0	0	0	0	272,360	600
Direct General Admin	0	11,213	0	0	0	498	25	11,213
Direct Vehicle Operation	0	126,761	0	0	0	91,516	151,117	126,761
Direct Vehicle Prev Maint	0	2,550	0	0	0	21,963	22,255	2,550
Direct Non Vehicle Prev Maint	0	250	0	0	0	0	6,000	250
Electric Generation	0	0	0	0	26,363,162	26,069,734	24,636,968	26,363,162
Electric Distribution	0	0	0	0	4,423,192	3,309,586	3,973,676	4,423,192
Water Projects	0	0	0	0	0	83,800	122,074	0
Gas Distribution	0	0	0	0	7,999,684	8,756,155	7,669,787	7,999,684
Utility Administration	0	0	0	0	3,057,487	(1,150,840)	3,122,116	3,057,487
G.I.S. Mapping System	0	0	0	0	240,387	183,399	235,331	240,387
Emergency Preparedness	691,722	0	0	0	0	541,132	791,967	691,722
TOTAL EXPENDITURES	15,340,532	80,641,147	11,339,778	1,299,250	103,439,564	286,836,994	344,346,047	212,060,271
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	5,884,812	(492,975)	(8,695,670)	(1,261,164)	(4,289,753)	43,048,137	(80,978,602)	(8,854,750)
OTHER FINANCING SOURCES (USES)								
Operating Transfers In	6,844,866	13,708,815	8,608,127	3,027,953	54,949,000	143,360,511	91,703,010	87,138,761
Operating Transfers Out	(13,850,275)	(11,106,905)	(170,673)	(2,453,957)	(59,556,951)	(143,360,576)	(91,703,010)	(87,138,761)
OTHER FINANCING SOURCES (USES)	(7,005,409)	2,601,910	8,437,454	573,996	(4,607,951)	(65)	0	0
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(1,120,597)	2,108,935	(258,216)	(687,168)	(8,897,704)	43,048,072	(80,978,602)	(8,854,750)
FUND BALANCE/ NET POSITIONS								
Beginning of Year	7,413,944	31,461,898	11,960,641	1,759,693	186,320,896	277,477,630	320,525,702	239,547,100
End of Year	6,293,347	33,570,833	11,702,425	1,072,525	177,423,192	320,525,702	239,547,100	230,692,350

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2018 Adopted</u>	<u>2019 Adopted</u>	<u>2019 Current</u>	<u>2020 Proposed</u>	<u>2020 Adopted</u>
General Fund:					
Parish Council	9	9	9	9	9
Council Clerk	4	4	4	4	4
City Court**	21	21	20	20	20
District Court**	8	8	8	8	8
District Attorney**	19	18	18	18	18
Ward Court**	18	18	18	18	18
Parish President	7	9	8	8	9
Registrar of Voters**	5	5	5	5	5
Accounting	19	19	18	18	18
Customer Service	14	14	14	14	14
Planning & Zoning	19	19	19	19	19
Government Buildings	9	9	9	9	9
Code Violation/Compliance	3	3	3	3	3
Engineering	8	8	8	8	8
Animal Shelter	13	14	14	14	14
Museum	1	1	1	1	1
Housing & Human Services	8	8	7	7	7
Emergency Preparedness	3	3	3	3	3
Total - General Fund	<u>188</u>	<u>190</u>	<u>186</u>	<u>186</u>	<u>187</u>
Special Revenue Funds					
Terr. Juvenile Detention	38	40	37	40	40
Parish Prisoner Fund					
Parish Prisoners	3	3	2	3	3
Prisoners Medical Department	16	16	13	15	15
Public Safety Fund					
Police Dept.	100	100	92	97	97
Fire Dept.	60	60	54	57	57
Non-District Recreation					
Auditoriums	2	2	2	2	2
Marshall's Fund**	15	13	13	13	13
Coastal Restoration/Preservation	2	2	2	2	2
Section 8 Vouchers					
Vouchers Program	3	4	3	3	4
Housing / Urban Dev. Grant					
CDBG Housing Rehab	6	6	6	6	6
Dept. of Labor - CSBG Grant					
CSBG Programs	4	4	4	4	4

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2018 Adopted</u>	<u>2019 Adopted</u>	<u>2019 Current</u>	<u>2020 Proposed</u>	<u>2020 Adopted</u>
FTA Grant					
Planning	2	2	2	2	2
Operations / General Administration	1	1	1	1	1
Vehicle Operations	15	16	12	16	16
Vehicle Maintenance	4	3	2	3	3
Non Vehicle Maintenance	1	1	1	1	1
FTA City of Thibodaux	2	2	2	2	2
Hud Head Start Program	28	28	28	28	28
Road & Bridge Fund	55	55	54	54	54
Drainage Tax Fund	101	100	81	100	100
Health Unit Fund	5	6	4	6	6
Parishwide Recreation					
TPR Administration	5	6	5	6	6
Juvenile Services (District Attorney)	3	3	3	3	3
District Attorney	71	71	63	71	71
Drug Court	9	9	9	9	9
Total - Special Revenue Funds	<u>551</u>	<u>553</u>	<u>495</u>	<u>544</u>	<u>545</u>
Enterprise Funds:					
Utility Fund					
Electric Generation	23	23	22	23	23
Electric Distribution	4	4	3	4	4
Gas Distribution	17	17	13	17	17
Utility Administration	9	9	6	6	6
GIS System	1	0	0	0	0
Sewerage Fund					
Sewerage Collection	17	17	16	17	17
Treatment Plant	14	14	13	14	14
Sewerage Administration	10	10	7	10	10
Sanitation Fund					
Solid Waste	18	21	21	22	22
Civic Center	16	17	16	17	17
Total - Enterprise Funds	<u>129</u>	<u>132</u>	<u>117</u>	<u>130</u>	<u>130</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	8	8	7	8	8
Human Resources					
Human Resources Admin.	5	5	5	5	5
Centralized Purchasing					
Purchasing	9	9	9	9	9
Information Systems Fund	16	19	18	18	18
Centralized Fleet Maintenance	11	10	10	10	10
Total - Internal Service Funds	<u>49</u>	<u>51</u>	<u>49</u>	<u>50</u>	<u>50</u>
Grand Total - All Operations	<u>917</u>	<u>926</u>	<u>847</u>	<u>910</u>	<u>912</u>

**These departments are not managed internally

VIDEO POKER REVENUES AND PROJECTS

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes.



Year	Amount
Balance Forward	\$ 50,315,761
2019 Projected	2,202,400
2020 Adopted	2,200,000
Revenues to Date	\$ 54,718,161

Balance Forward **\$ 43,965,357**

2017 Activity

Public Safety Fund	1,100,000	
Dedicated Emergency Fund	538,900	
General Fund Operations	460,272	
Total 2017		\$ 2,099,172

2018 Projected

Public Safety Fund	1,100,000	
General Fund Operations	1,069,021	
Total 2018		\$ 2,169,021

2019 Projected

Public Safety Fund	1,242,000	
General Fund Operations	960,400	
Total 2019		\$ 2,202,400

2020 Projected

Public Safety Fund	1,242,000	
General Fund Operations	958,000	
Total 2020		\$ 2,200,000

TOTAL EXPENDITURES AND/OR PROJECTIONS TO DATE	54,718,161
VIDEO POKER BALANCE ESTIMATED AT 12/31/2020	\$ 0

OCCUPATIONAL LICENSE



	2017	2018	2019 (Projected)	2020 (Adopted)
Revenue				
January	\$ 326,533.53	\$ 367,329.27	\$ 379,546.71	\$ 373,437.99
February	454,948.26	366,417.39	382,834.24	374,625.82
March	336,501.86	339,686.19	336,691.71	338,188.95
April	52,589.32	73,389.27	58,420.36	65,904.82
May	45,985.71	33,706.13	57,863.86	45,785.00
June	34,144.79	31,406.89	37,452.55	34,429.72
July	14,049.34	26,818.21	20,433.78	23,625.99
August	13,127.24	24,259.66	18,693.45	21,476.56
September	2,629.25	21,609.35	12,119.30	16,864.33
October	13,293.82	18,674.19	15,984.01	17,329.10
November	1,986.81	11,253.33	6,620.07	8,936.70
December	2,330.85	3,582.94	2,956.90	3,269.92
Total Revenue	\$ 1,298,120.78	\$ 1,318,132.82	\$ 1,329,616.93	\$ 1,323,874.87
50%	\$ 649,060.39	\$ 659,066.41	\$ 664,808.46	\$ 661,937.44
Expenditures				
TEDA	\$ -	\$ 435,000.00	\$ 372,500.00	\$ 372,500.00
HNC Dredging	681,304.00	-	-	-
Best of the Bayou	50,000.00	-	-	-
Independence Day	10,000.00	-	10,000.00	10,000.00
Voice of the Wetlands	-	-	10,000.00	-
Rougarou	-	30,000.00	20,000.00	20,000.00
Career Building - Fletcher	-	150,000.00	-	-
African American Museum	15,000.00	15,000.00	15,000.00	15,000.00
DJ Juice Fest	-	-	10,000.00	10,000.00
Seafood Festival	-	-	10,000.00	-
Youth Empowering Youth	-	10,000.00	-	-
Youth Advisory Committee	-	-	10,000.00	-
After School Programs	-	-	90,000.00	95,000.00
Justice Reinvestment	-	-	20,000.00	-
Senior Olympics	10,000.00	-	10,000.00	10,000.00
Total Expenditures	766,304.00	640,000.00	577,500.00	532,500.00
Beginning Balance	\$ 201,298.30	\$ 84,054.69	\$ 103,121.10	\$ 190,429.56
Ending Balance	\$ 84,054.69	\$ 103,121.10	\$ 190,429.56	\$ 319,867.00

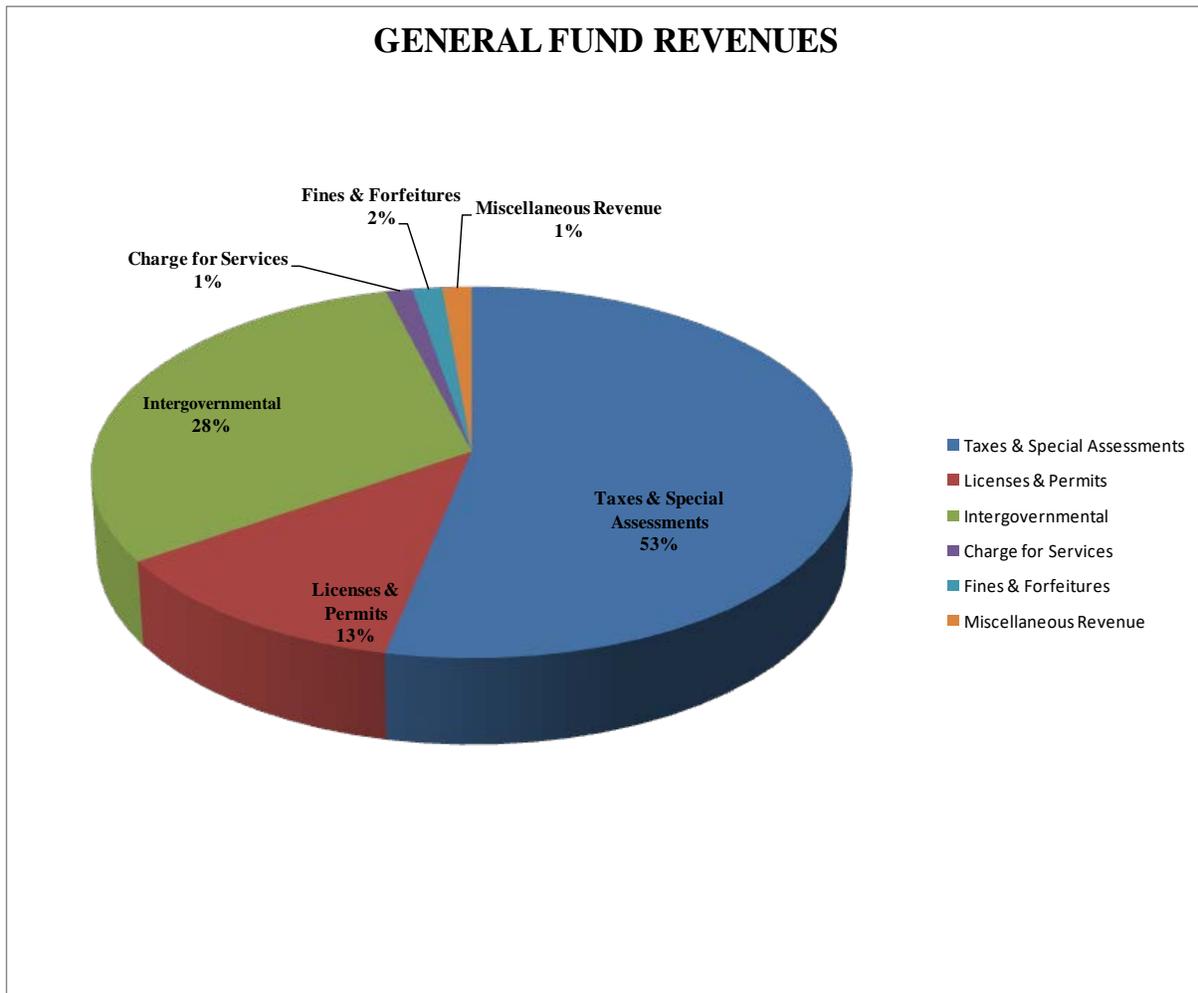


151 GENERAL FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES					
Taxes & Special Assessments	11,222,255	11,339,258	11,253,319	11,306,158	11,306,158
Licenses & Permits	2,527,555	2,485,725	2,594,137	2,592,231	2,592,231
Intergovernmental	6,409,810	6,129,356	6,669,202	6,467,000	6,467,000
Charge for Services	292,769	268,550	358,097	266,800	266,800
Fines & Forfeitures	308,892	240,000	296,115	298,700	298,700
Miscellaneous Revenue	538,000	364,882	371,944	294,455	294,455
Other Revenue	55,210	1,113	123,739	-	-
TOTAL REVENUES	21,354,491	20,828,884	21,666,553	21,225,344	21,225,344
EXPENDITURES					
Parish Council	75,307	159,432	101,133	123,729	123,729
Council Clerk	63,465	115,058	82,970	88,417	88,417
Official Fees/Publication	59,581	108,871	108,862	37,558	37,558
City Court	796,881	763,638	732,947	758,043	758,043
District Court	747,538	786,942	777,272	785,239	785,239
District Attorney	851,227	900,499	883,238	902,041	902,041
Clerk of Court	172,364	242,730	214,203	210,000	210,000
Ward Court	446,421	455,157	433,923	473,886	473,886
Judicial-Other	53,366	65,000	54,608	65,000	65,000
Parish President	219,502	505,447	390,423	259,728	259,728
Registrar of Voters	171,970	173,929	161,832	173,401	178,401
Elections	4,158	16,100	16,545	5,000	5,000
Accounting	434,894	567,812	488,465	461,170	461,170
Customer Service	14,836	195,377	35,847	14,694	14,694
Legal Services	459,560	486,504	533,150	485,704	485,704
Planning	1,615,133	1,737,767	1,732,892	1,739,349	1,739,349
Government Buildings	2,065,416	2,258,268	2,287,788	2,237,813	2,237,813
Code Violat./Compliance	358,669	456,026	415,680	507,984	507,984
Janitorial Services	290,501	301,631	287,235	287,523	287,523
General-Other	1,397,624	1,302,283	1,367,006	1,372,767	1,372,767
Coroner	766,762	762,131	762,131	740,120	740,120
Engineering	189,721	294,049	211,135	217,513	217,513
Parish VA Service Off.	18,984	24,138	24,138	24,138	24,138
Health & Welfare-Other	38,550	70,000	63,345	53,000	53,000
Animal Control	1,197,564	1,420,918	1,338,093	1,348,706	1,348,706
Waterlife Museum	74,275	102,166	91,548	89,423	89,423
Publicity	137,784	295,372	270,933	144,800	229,800
Economic Devel. Other	967,210	906,421	830,033	502,070	532,070
Housing & Human Services	315,385	477,862	294,509	306,202	306,202
Parish Farm Agent	107,809	109,112	78,312	75,512	75,512
Marina	31,153	51,290	51,153	38,280	38,280
Emergency Preparedness	541,132	823,596	791,967	691,722	691,722
TOTAL EXPENDITURES	14,684,742	16,935,526	15,913,316	15,220,532	15,340,532

151 GENERAL FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,669,749	3,893,358	5,753,237	6,004,812	5,884,812
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	6,384,432	6,324,858	6,324,858	6,844,866	6,844,866
Operating Transfer Out	(12,268,832)	(14,662,523)	(14,662,528)	(13,850,275)	(13,850,275)
TOTAL OTHER FINANCING SOURCES (USES)	(5,884,400)	(8,337,665)	(8,337,670)	(7,005,409)	(7,005,409)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	785,349	(4,444,307)	(2,584,433)	(1,000,597)	(1,120,597)
BEGINNING FUND BALANCE	9,121,963	9,907,312	9,907,312	7,322,879	7,322,879
ENDING FUND BLANCE	9,907,312	5,463,005	7,322,879	6,322,282	6,202,282
ECONOMIC DEVELOPMENT GENERAL FUND	(103,121)			(404,867)	(404,867)
	9,804,191			5,917,415	5,797,415



151 GENERAL FUND

MAJOR REVENUE SOURCES

Major Revenue Sources:

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2019 Projected	2020 Adopted	% Change	2019 Projected	2020 Adopted	% Change
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property, totaling 4.64 mills. (1.55 city and 3.09 rural).	2,607,450	2,606,378	0.0%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	7,281,089	7,335,000	0.7%	-	-	0%
Cable TV Franchise fee on the local cable services.	1,330,000	1,330,000	0.0%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	706,352	706,352	0.0%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,139,695	1,132,954	-1%			0%
Building, Plumbing, Electric, Gas, and Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	629,039	721,750	14.7%	-	-	0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2019 Projected	2020 Adopted	% Change	2019 Projected	2020 Adopted	% Change
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	2,961,228	3,000,000	1.3%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,202,400	2,200,000	-0.1%
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 47:631, 47:645, Constitution, Article 7, Sect. 4)	1,058,917	1,058,000	-0.1%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	117,752	117,500	-0.2%	-	-	0%
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	231,584	268,955	16.1%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	3,969,246	3,969,246	0.0%	-	-	0.0%

151-111 GENERAL FUND - PARISH COUNCIL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balances” with the administrative branch of government. While attending the twice-monthly regular Council meetings and committee meetings held during each month, Council Members must often make difficult decisions to resolve the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to stand as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and for their direct involvement in local government.

DIVISION OVERVIEW

In their fourth year of the 4-year term of the 2016-2019 Terrebonne Parish Council continued to find solutions for many issues of concern that affect the Parish, such as crime, an ongoing declining tax base, addressing traffic control and safety issues, recreation reform, street lighting and installation of security cameras and continuing community enhancement projects. The Council continues to work with the Administration in their efforts of providing adequate public services such as adequate drainage, flood protection, hurricane preparedness, etc. The Council will continue to seek training and networking opportunities through active involvement in organizations such as the Police Jury Association of Louisiana, the Louisiana Black Caucus, the National Association of Counties, and the Louisiana Municipal Association. The Council continues to strive to address all the needs of the residents of the Good Earth in an efficient and cost-effective manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. Conducting continued responsible governing and fiduciary efforts as a progressive body.</i>			
a. Ordinances adopted	108	94	100
b. Resolutions adopted	481	494	500
<i>2. Council Member attendance at meetings</i>			
a. Regular Council Session meetings held	24	24	24
b. Special Council Session meetings held	4	4	4
c. Council Committee meetings held	82	96	96
<i>3. Receive concerns and complaints from constituents and guide them to and/or provide solutions to matters affecting their areas or place on agenda for review and action to resolve.</i>	100%	95%	95%
<i>4. Review and approve annual Parish Operations & Maintenance Budget and Capital Outlay and provide checks and balances during the year.</i>	100%	100%	100%
<i>5. Appoint Members to various Boards, Committees and Commissions.</i>	100%	95%	95%
<i>6. Serve on various state and federal boards and attend meetings outside of the Parish to stay informed and involved with state and federal matters that affect Terrebonne Parish.</i>	100%	67%	67%
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. Continued support of traffic improvement projects to improve and enhance the transportation infrastructure of the Parish. Seek funding (grants) to provide sidewalks.</i>	100%	95%	95%
<i>2. Continued support of flood control projects throughout the Parish to provide levee protection and flood control throughout the Parish.</i>	100%	99%	99%
<i>3. Support improvements to repair existing and/or new Facilities and Equipment to provide Recreation throughout the Parish.</i>	100%	95%	95%
<i>Quality of Community and Family Life</i>			
<i>1. Continue to work with Administration in continuing to provide needed services to Terrebonne Parish residents and prioritize projects with a declining tax base.</i>	100%	95%	95%
<i>Public Safety</i>			
<i>1. Continue to strive to provide a safe and quality environment for the residents of Terrebonne by seeking funding for combatting high crime areas to install surveillance and safety equipment and additional patrolling of these areas.</i>	100%	95%	95%

151-111 GENERAL FUND - PARISH COUNCIL

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	306,027	311,724	307,624	323,724	323,724
Supplies and Materials	8,314	21,670	19,458	28,800	28,800
Other Services and Charges	52,104	56,963	42,995	61,981	61,981
Repair and Maintenance	2,338	2,700	2,389	2,700	2,700
Allocated Expenditures	(293,476)	(255,768)	(293,476)	(293,476)	(293,476)
Capital Outlay	0	22,143	22,143	0	0
TOTAL EXPENDITURES	75,307	159,432	101,133	123,729	123,729
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					6.14%

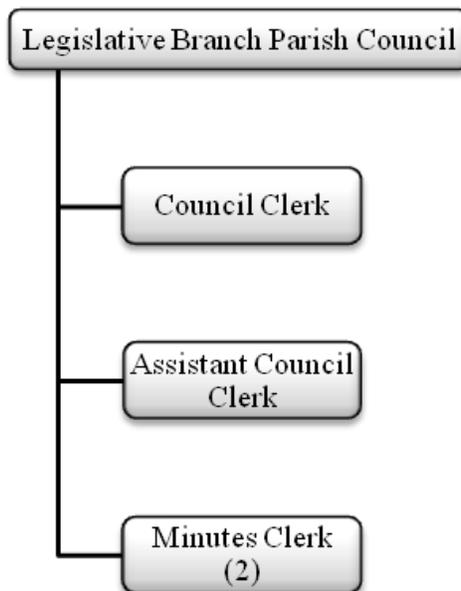
BUDGET HIGHLIGHTS

- Ordinance No. 8257, adopted in January 2013 established new salaries for the Council Members and Council Chair. (Parish Code, Section 2-51), approved.
 - Council Members, \$1,422
 - Council Chair, \$1,600

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				

Terrebonne Parish Council



151-115 GENERAL FUND - COUNCIL CLERK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Council Clerk and Staff is to provide support services for the Legislative Branch of the Terrebonne Parish Consolidated Government, the Terrebonne Parish Council, by aiding and assisting Council Members to provide for and accommodate the needs of the public the Council represents. In addition, Staff prepares and distributes Notices to the Public for agendas/meetings, Boards, Committees and Commissions and Public Hearings scheduled to keep the public informed of matters being addressed by the Council. Staff maintains an archival system of Council minutes, videos, audios, and Parish Government correspondence, of which some may be viewed on the Parish website tpcg.org or upon request. Archival documents and indexes include minutes of the City of Houma, Terrebonne Parish Police Jury and Terrebonne Parish Consolidated Government from April of 1822 to present.

DIVISION OVERVIEW

The Council Staff is currently comprised of a Council Clerk, an Assistant Council Clerk, a Senior Minute Clerk and a Minute Clerk, all appointed by the Council as indicated in the Parish’s Home Rule Charter, to assist in carrying out their duties. The Council Clerk’s Office continues to provide public information and referral services with regards to the Parish Government. Staff works with the Council and Administration to insure all notices, agendas and supporting backup information is uploaded to the tpcg.org website, Novus Agenda Program, to allow the public to view prior to meetings. Staff remains committed to efficiently maintaining the operations of government while fostering the Parish Government’s mission to serve the public.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To effectively and efficiently manage and maintain all public documents generated by the Parish Council and Staff.</i>			
a. The Council Clerk’s Office is responsible for the dissemination of notices for meetings of the Council to elected officials, news media, and the general public, the preparation of agendas for said meetings, and for the facilitation of efficient and effective meeting sessions. Staff is also responsible for recording (audio and visual), writing and indexing of meeting minutes of Parish Council sessions and for ensuring the publication of said minutes in the Official Journal.	100%	95%	95%
b. Through the years the Staff has worked towards making Council agendas, minutes and videos easier for the public to have access to by coordinating efforts with the Information Technology Division and NOVUS Paperless Agenda Program by posting agendas, minutes and videos on the tpcg.org website.	100%	95%	95%
c. Staff keeps track, updates and notifies boards, committees and commissions on terms and vacancies for members who are appointed by the Parish Governing Authority. This includes information of the requirements an individual must meet in order to qualify.	100%	95%	95%
d. Drafting correspondence, resolutions and ordinances to provide public information on issues being addressed by the Council.	100%	50%	50%
e. Assist the members of the general public by providing information or referrals related to the local government and those topics under consideration by the Council.	100%	95%	95%
f. Maintaining Council and Departmental correspondence in a main file. Indexes and minutes are kept, of which occasionally a Council Member, department or member of the public request to view, where research is done to look up the matters that were acted upon or discussed at a meeting. The research is either done by a staff member or the individual is assisted by a staff member to find the action/discussion they are trying to located.	100%	95%	95%
g. Submission of adopted resolutions and ordinances to appropriate departments that submitted for approval or may be affected and Municipal Code Corporation, a service which assists in the amending and maintaining of the Parish Code.	100%	95%	95%
h. Submission and approval of all documents required by the Louisiana Secretary of State and the U.S. Department of Justice regarding elections and other documents or forms required by other State Departments.	100%	95%	95%

151-115 GENERAL FUND - COUNCIL CLERK

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government (continued)</i>			
<i>2. To efficiently process and prepare Council Meeting Agendas.</i>			
a. Number of Regular Council Meeting Agendas Processed	24	24	24
b. Number of Special Council Meeting Agendas Processed	4	4	4
c. Number of Committee Meeting Agendas Processed	84	96	96
<i>3. To efficiently and effectively disseminate Council Information</i>			
a. Notify appropriate parties of Council action in a timely manner.	100%	95%	95%
b. Compose and distribute minutes of meetings following a meeting in a timely manner.	100%	99%	99%
c. Format and submit minutes of meetings to the Official Journal, in a timely manner, after a meeting in accordance with State Law.	100%	99%	99%
d. Upload onto the Parish website agendas onto Parish website in a timely manner and in accordance with the appropriate State Laws and Home Rule Charter requirements.	100%	99%	99%
e. Prepare and submit documents to the Bond Counsel for both election and bond Issuance purposes 1-2 days after a meeting is held.	100%	99%	99%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	283,842	300,356	302,647	303,598	303,598
Supplies and Materials	11,143	9,250	9,130	10,300	10,300
Other Services and Charges	15,631	21,506	17,544	20,970	20,970
Repair and Maintenance	0	800	800	700	700
Allocated Expenditures	<u>(247,151)</u>	<u>(216,854)</u>	<u>(247,151)</u>	<u>(247,151)</u>	<u>(247,151)</u>
TOTAL EXPENDITURES	<u>63,465</u>	<u>115,058</u>	<u>82,970</u>	<u>88,417</u>	<u>88,417</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.10%

BUDGET HIGHLIGHTS

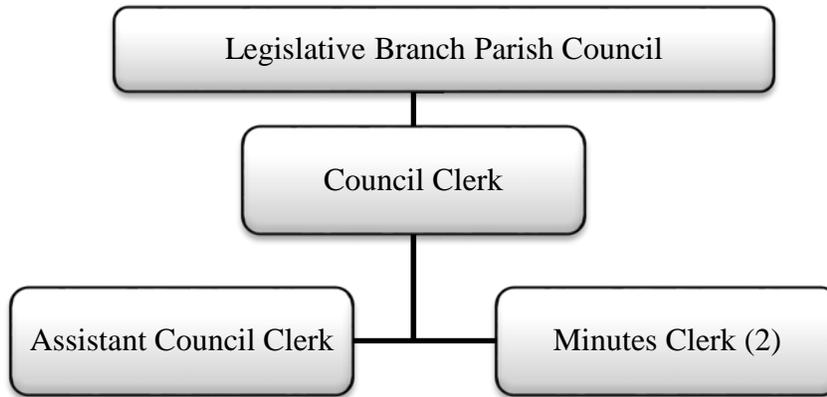
- No significant changes.

151-115 GENERAL FUND - COUNCIL CLERK

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	62,954	78,693	94,431
Asst. Council Clerk	1	1	1	1	208	44,197	55,246	66,295
Senior Minute Clerk	1	1	1	1	109	35,974	44,967	53,960
Minute Clerk	1	1	1	1	107	29,730	37,163	44,595
TOTAL	4	4	4	4				

Terrebonne Parish Council Clerk



151-119 GENERAL FUND - OFFICIAL FEES/PUBLICATION

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	291,607	334,078	334,018	268,269	268,269
Allocated Expenditures	<u>(232,026)</u>	<u>(225,207)</u>	<u>(225,156)</u>	<u>(230,711)</u>	<u>(230,711)</u>
TOTAL EXPENDITURES	<u>59,581</u>	<u>108,871</u>	<u>108,862</u>	<u>37,558</u>	<u>37,558</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-19.70%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2020: - Approved.
 - Louisiana Municipal Association: \$12,487
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,237
 - Police Jury Association: \$12,000
- Independent Audit Fees: \$208,500, \$1,000 more than 2019, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$28,000, \$5,400 more than 2019, approved.

151-120 GENERAL FUND - CITY COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has six departments: Administration, Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Court Compliance. The Civil Department processes civil suits under \$20,000 or less, small claims under \$5,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families In Need of Services Program and Juvenile Probation. City Court of Houma consistently has one of the highest juvenile caseloads of any City Court in Louisiana. The Court Compliance Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Court Compliance also establishes payment plans with individuals unable to make their payments in full on their court date.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To effectively and efficiently collect on fees and process all claims filed of the Court Compliance Department</i>			
a. Collection of late fines/court costs/ fees via the actions of the Court Compliance Department	12%	10%	10%
b. To process all Regular Civil and Small Claims Suits filed.	4,525	4,500	4,500
<i>Public Safety</i>			
<i>1. To process all Cases filed (Adult, Traffic, Juvenile)</i>			
a. To process all Adult Criminal Cases filed.	1,630	1,800	1,800
b. To process all Traffic Cases filed.	6,248	5,500	5,500
c. To process all Juvenile Cases filed	928	800	800

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	1,279,839	1,347,799	1,314,398	1,337,130	1,337,130
Other Services and Charges	37,279	40,026	42,736	45,100	45,100
Reimbursements	(520,237)	(624,187)	(624,187)	(624,187)	(624,187)
TOTAL EXPENDITURES	796,881	763,638	732,947	758,043	758,043
% CHANGE OVER PRIOR YEAR					
NET REIMBURSEMENTS					-0.73%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) Juvenile Probation Officer.

151-120 GENERAL FUND - CITY COURT

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	****	****	****
Court Compliance Supervisor	1	1	1	1	N/A	****	****	****
Social Services Director	1	1	1	1	N/A	****	****	****
Juvenile Probation Officer	2	1	1	1	N/A	****	****	****
Accountant I-City Court	1	1	1	1	N/A	****	****	****
Deputy Clerk of Court V	1	1	1	1	N/A	****	****	****
Deputy Clerk IV	4	4	4	4	N/A	****	****	****
Deputy Clerk III	7	7	7	7	N/A	****	****	****
FINS Coordinator	1	1	1	1	N/A	****	****	****
Judge Secretary	1	1	1	1	N/A	****	****	****
TOTAL	21	20	20	20				

151-121 GENERAL FUND - DISTRICT COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division “A”, George J. Larke, Jr.
- ◆ Division “B”, John R. Walker
- ◆ Division “C”, Juan W. Pickett
- ◆ Division “D”, David W. Arceneaux
- ◆ Division “E”, Randall L. Bethancourt

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Effective and Efficient Government			
1. To provide prompt and just disposition of all matters handled by this court. (Civil/Criminal cases files)	20,102	21,000	22,000
Quality of Community & Family Life			
1. To complete renovations to Jury Meeting Room (permanent seating).	95%	98%	100%
Public Safety			
1. Continue implementation of securing both old Courthouse and Courthouse Annex.	95%	98%	100%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	555,433	564,900	567,430	575,967	575,967
Supplies and Materials	106,588	109,805	102,801	95,000	95,000
Other Services and Charges	85,517	104,042	99,846	112,272	112,272
Repair and Maintenance	0	2,000	1,000	2,000	2,000
Capital Outlay	0	6,195	6,195	0	0
TOTAL EXPENDITURES	747,538	786,942	777,272	785,239	785,239
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.58%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
District Court Coordinator	1	1	1	1	N/A	****	****	****
Admin Tech I	1	1	1	1	N/A	****	****	****
TOTAL	8	8	8	8				

151-123 GENERAL FUND - DISTRICT ATTORNEY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the state and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney’s Office provides legal representation to certain public bodies within the 32nd Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, Worthless Check Department, Pre-Trial Intervention, Investigations Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children’s Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Public Safety</i>			
<i>1. To Increase Public Safety of our Citizens by successfully handling all Criminal Cases within Terrebonne Parish.</i>			
a. Number of Felony Charges Filed and Handled:	2,268	2,467	2,525
b. Number of Non-Traffic Misdemeanor Cases Handled:	7,780	7,836	7,925
c. Number of Traffic Cases Filed and Handled:	21,217	18,624	21,850
<i>2. To Hold an appropriate number of FELONY Jury Trials each year to ensure that Justice is served.</i>			
a. Number of Felony Jury Trials:	14	23	25
b. % of Conviction Rate in Felony Jury Trials:	100%	95%	95%
<i>Effective and Efficient Government</i>			
<i>1. To Collect in excess of Seven Million Dollars annually in Child Support Payments for the Children of Terrebonne Parish who have a parent who has previously not been taking care of their obligation to their children.</i>			
a. Amount of Child Support Collected:	\$7.9M	\$8.0M	\$8.1M
<i>2. To Collect in excess of Five Hundred Fifty Thousand Dollars annually in Restitution for Crime Victims including businesses in Terrebonne Parish.</i>			
a. Amount Collected in Restitution for Crime Victims:	\$474K	\$395K	\$395K
<i>Quality of Community and Family Life</i>			
<i>1. To assist citizens in Terrebonne Parish who have been arrested on Felony Charges and who also have a severe drug addiction problem.</i>			
a. Number of Offenders referred to Drug Court:	56	58	60
b. Number of Offenders completed Drug Court:	27	27	29
<i>2. To assist adults and children in Terrebonne Parish who have been victims of crime. Including children who have been victims of abuse.</i>			
a. Number of Children referred to the Advocacy Center:	121	129	137
b. Number of Victims referred to the Victims Services Unit:	2,111	2,179	2,200

151-123 GENERAL FUND - DISTRICT ATTORNEY

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	831,503	878,744	861,409	879,195	879,195
Other Services and Charges	19,724	21,755	21,829	22,846	22,846
TOTAL EXPENDITURES	851,227	900,499	883,238	902,041	902,041
% CHANGE OVER PRIOR YEAR					0.17%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	16	16	16	16	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	18	18	18	18				

151-124 GENERAL FUND - CLERK OF COURT

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which she is custodian.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Supplies and Materials	86,817	139,065	108,834	100,000	100,000
Other Services and Charges	81,318	79,000	80,704	85,000	85,000
Capital Outlay	<u>4,229</u>	<u>24,665</u>	<u>24,665</u>	<u>25,000</u>	<u>25,000</u>
TOTAL EXPENDITURES	<u>172,364</u>	<u>242,730</u>	<u>214,203</u>	<u>210,000</u>	<u>210,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-15.16%

BUDGET HIGHLIGHTS

- Capital (\$25,000): - Approved.
 - Replace Control System.

151-126 GENERAL FUND-WARD COURT (Justices of the Peace and Constables)

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$9,600 group insurance benefits and annual training, listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To improve community/public relations and decrease number of citizens complaints.</i>			
a. Number of marriages performed	250	300	300
b. Number of evictions	100	75	75
c. Number of title transfers	75	60	60
d. Number of acts of donations	45	40	40
e. Number of bills of sale	95	80	80
f. Number of rules to show just cause	110	120	120
g. Number of judgments	55	60	60
h. Number of citations	150	170	170
i. Number of claims filed	60	65	65
j. Number of complaints/disturbance calls	560	500	500
k. Number of times patrolled area	3,050	3,100	3,100
l. Number of times advised/gave information	550	600	600

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	428,089	429,240	407,654	447,932	447,932
Other Services and Charges	18,332	25,917	26,269	25,954	25,954
TOTAL EXPENDITURES	446,421	455,157	433,923	473,886	473,886
% CHANGE OVER PRIOR YEAR					4.11%

BUDGET HIGHLIGHTS

- Wages paid to Justices of the Peace and Constables includes “State Supplemental Pay” which is reimbursed by the State monthly, approved.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LRS. 49:251.1. If one fails to complete mandatory training he/she shall not receive compensation until receipt of a “certificate of completion” from the Attorney General, approved.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	18	18	18	18				

151-129 GENERAL FUND - JUDICIAL – OTHER

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. Number of witnesses and jurors fees paid:</i>			
a. Petit/Civil Cases	2,419	2,880	3,000
b. Grand Jury Cases	109	100	150
c. City Court	76	75	75
d. Officers (Houma Police Dept., Sheriff's Deputies, State Troopers, and Wildlife & Fisheries)	87	150	150
<i>2. Number of payments to Jury Commissioners</i>	79	80	80
<i>3. Total dollar amount of reimbursements from court systems</i>	\$50,287	\$53,400	\$60,100
<i>4. Total dollar amount paid to witnesses and jurors</i>	\$34,913	\$72,000	\$76,000

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	53,366	65,000	54,608	65,000	65,000
TOTAL EXPENDITURES	<u>53,366</u>	<u>65,000</u>	<u>54,608</u>	<u>65,000</u>	<u>65,000</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
- 2020 Court Warrants \$65,000, same as 2019, approved.

151-131 GENERAL FUND - PARISH PRESIDENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government’s Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To upgrade and enhance the transportation & drainage infrastructure of the Parish.</i>			
a. Country Drive Widening	99%	100%	100%
b. Extend Hollywood Road to Southdown Mandalay	80%	100%	100%
c. Bayou Terrebonne Lock	0%	25%	100%
d. Suzie Canal Levee	95%	100%	100%
e. Petit Caillou Outfall Channel & Pump	0%	25%	100%
f. Hanson Canal Pump Station	10%	95%	100%
g. Falgout Canal Road Restoration	80%	100%	100%
h. Petit Caillou Lock	10%	80%	100%
i. Bayou Terrebonne Pump Station	0%	0%	50%
j. Lash Brook Pump Station	0%	25%	100%
k. 1-1A Pump Station	0%	100%	100%
l. Bayou Nuef Pump Station	90%	100%	100%
m. Bonanza Pump Station Flood Proofing	0%	100%	100%
n. Brady Road Bridge	0%	0%	100%
o. Theriot Bridge Repair	10%	100%	100%
p. Mayfield Bridge	100%	100%	100%
q. Portable Pumps for Plantation Gardens, Savanne Rd., Menard Rd. & Summerfield	10%	100%	100%
r. Emergency Generators for all Pump Stations with Electrical Pumps	10%	100%	100%
s. Valhi Blvd. Levee Rehabilitation & Pump Stations	0%	100%	100%
t. Elliott Jones Pump Station	0%	75%	100%
u. Bayou Black Pump Station @ Geraldine Road	0%	0%	50%
v. Polk Street Bridge Renewal	0%	100%	100%
w. Industrial Blvd. Bridge Renewal	0%	25%	100%
x. Hanson, Savanne, Country Estates, Moffett & Funderburk Bridges Rehabilitation	0%	100%	100%
<i>2. To advocate for National Flood Insurance Reform.</i>	0%	50%	On Going
<i>3. To Partner with Corps of Engineers to complete Houma Navigation Dredging.</i>	0%	50%	On Going
<i>Quality of Community & Family Life</i>			
<i>1. To Enhance Quality of Life for Parish residents.</i>			
a. Bayou Country Sports Park (Initial Phase)	10%	50%	75%
<i>2. To secure RESTORE Act/NRDA funding to restore injured habitats.</i>			
a. To secure RESTORE Act/NRDA funding to restore injured habitats	10%	50%	75%
<i>3. To provide reliable long-term electric power resources.</i>			
a. Participation in MISO.	On Going	On Going	On Going
<i>Public Safety</i>			
<i>1. Development of Public facilities.</i>			
a. North Safe Room	0%	100%	100%
a. East Side Safe Room	0%	100%	100%

151-131 GENERAL FUND - PARISH PRESIDENT

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	712,171	797,191	787,635	821,590	821,590
Supplies and Materials	9,721	18,376	15,610	17,720	17,720
Other Services and Charges	175,911	183,706	173,665	198,103	198,103
Repair and Maintenance	5,245	1,500	1,067	1,500	1,500
Allocated Expenditures	(713,376)	(641,255)	(733,483)	(779,185)	(779,185)
Capital Outlay	29,830	145,929	145,929	0	0
TOTAL EXPENDITURES	219,502	505,447	390,423	259,728	259,728
<p>% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY</p>					3.81%

BUDGET HIGHLIGHTS

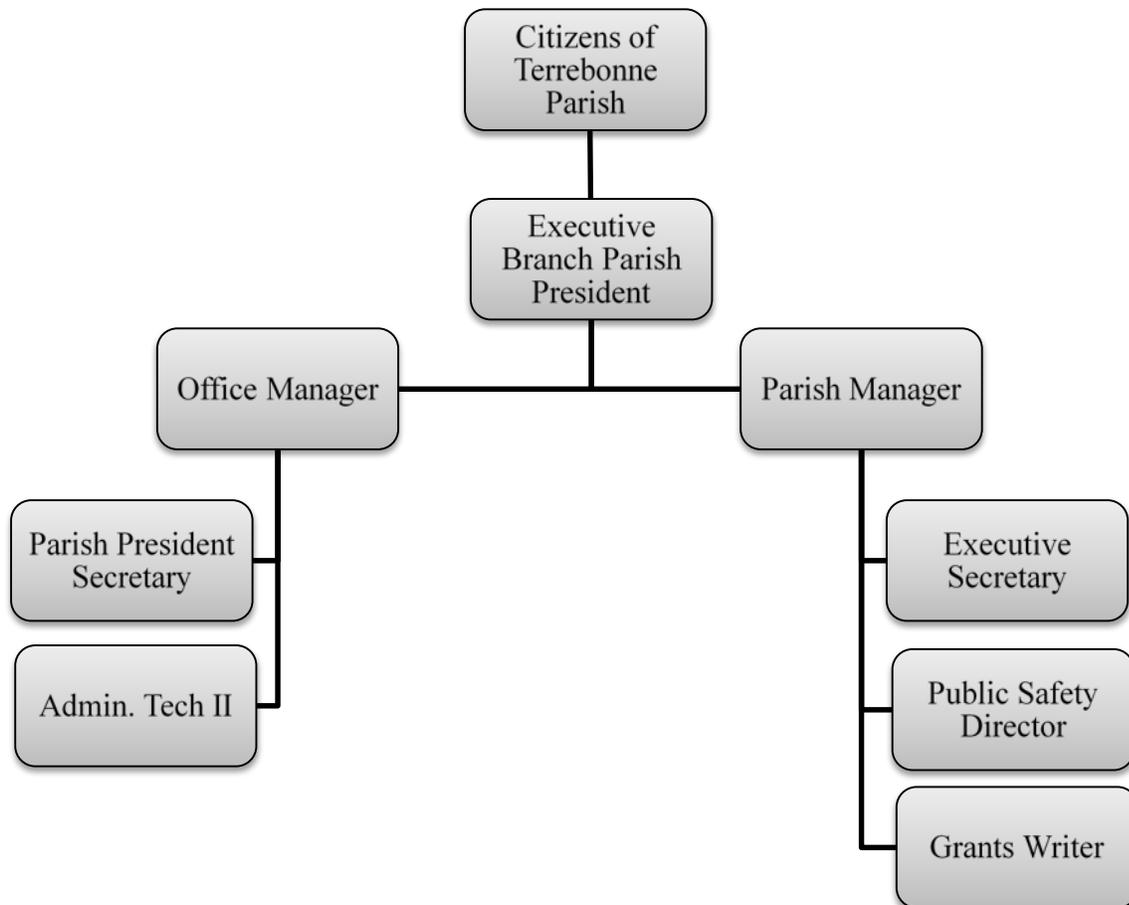
- Personnel: - Approved.
 - In January 2013, Ordinance No. 8258 established the compensation of the Parish President effective upon the term beginning in 2016, as authorized by Section 3-08 of the Parish Home Rule Charter. The annual salary is computed as the average salary of the Parish Sheriff, Clerk of Court and Assessor; as certified annually by the Human Resources Director.

151-131 GENERAL FUND - PARISH PRESIDENT

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parish President	1	1	1	1	N/A	****	****	****
Parish Manager	1	1	1	1	V	87,955	122,998	158,040
Public Safety Director	1	0	0	1	IV	81,440	114,813	148,185
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Grants Writer	1	1	1	1	206	38,967	48,709	58,451
Parish Pres. Secretary	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin. Tech. II	1	1	1	1	102	21,206	26,508	31,810
TOTAL FULL-TIME	9	8	8	9				

Terrebonne Parish President



151-141 GENERAL FUND - REGISTRAR OF VOTERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting early voting and absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana and the Parish. The parish is mandated by the state to pay a portion of the employee’s salaries. The Registrar of Voters’ office continues to hold the integrity for elections in Terrebonne parish, thereby maintaining trust from voters and candidates. In regards to our changing system, it is our responsibility to stay educated and well trained by attending meetings and trainings throughout the state and country when such opportunities are presented. It is in the best interest of our voters that our staff remains professionally trained and educated in current election trends in order to continue to run elections in Terrebonne Parish with the integrity that our voters and candidates expect and deserve.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To facilitate voter registration and voting for citizens of Terrebonne Parish.</i>			
a. Number of Elections	3	2	4
b. Number of Registered Voters	63,929	64,000	64,500
<i>2. To facilitate special events as required by Louisiana State Law</i>			
a. Annual Canvass of the Voter Rolls	100%	100%	100%
b. Redistricting - as needed	100%	100%	100%
c. Voter outreach	100%	100%	100%
d. Early Voting - both by mail and in person	100%	100%	100%
e. Public Records Requests	100%	100%	100%
<i>3. Precinct Changes - Merges, Polling Location changes</i>			
	100%	100%	100%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	152,083	149,391	137,539	149,059	149,059
Supplies and Materials	2,063	2,200	2,200	3,000	3,000
Other Services and Charges	15,830	19,883	19,638	18,342	23,342
Capital Outlay	1,994	2,455	2,455	3,000	3,000
TOTAL EXPENDITURES	171,970	173,929	161,832	173,401	178,401
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.29%

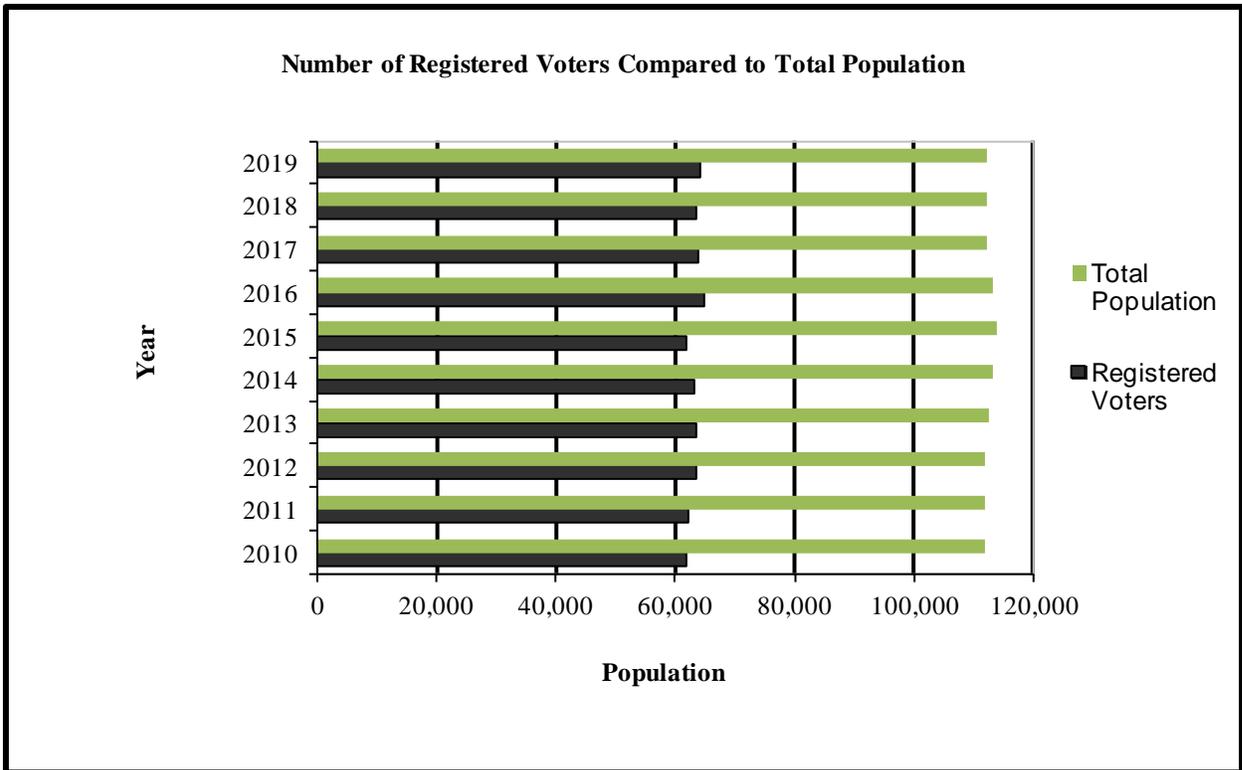
BUDGET HIGHLIGHTS

- Capital: \$3,000 – Approved.
 - One (1) new scanner.

151-141 GENERAL FUND - REGISTRAR OF VOTERS

PERSONNEL SUMMARY

JOB TITLE	2019	2019	2020	2020	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				



151-142 GENERAL FUND - ELECTIONS

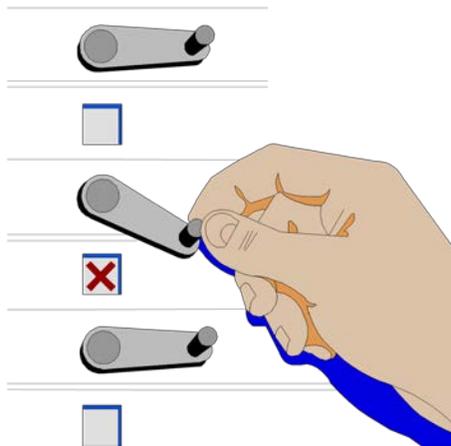
PURPOSE OF APPROPRIATION

The Elections category of the General Fund is used to record direct expenditures for holding general, primary, and special elections.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	4,158	16,100	16,545	5,000	5,000
TOTAL EXPENDITURES	4,158	16,100	16,545	5,000	5,000
% CHANGE OVER PRIOR YEAR					-68.94%

BUDGET HIGHLIGHTS

- No significant changes.



151-151 GENERAL FUND - FINANCE/ACCOUNTING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service, and Information Technologies Divisions. The Accounting Division staffed with 18 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects and receives all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
1. To prepare financial documents in accordance with the best-recognized principles and standards.			
a. Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program.	21 yrs.	22 yrs.	23 yrs.
b. Prepare the Annual Operating Budget consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award program.	16 yrs.	17 yrs.	18 yrs.
2. To increase governmental accountability and disclosure.			
a. Audited Financial Reports on the Parish website	11	12	13
b. Adopted Budgets on the Parish website	17	18	19
c. Parish Bond Rating with Fitch Investor Service	AA	AA	AA
d. Parish Bond Rating with Standard and Poor's	AA & AA-	AA & AA-	AA & AA-
e. List of Ad Valorem Taxes Levied (Property Taxes) on website	100%	100%	100%
f. Sales Tax Distribution Chart on website	100%	100%	100%
3. To recruit and retain superior employees in the Finance Department / Accounting Division and enhance employee morale.			
a. Average number of years of service for employees.	14	15	15
b. Years of Service			
> 10-19 Years of service	3	5	5
> 20-29 Years of service	4	4	4
> 30-39 Years of service	3	2	2
c. Number of employees with professional degrees.	10	10	10
4. To automate efficiently processes through technology improvements.			
a. Percentage of employees on direct deposit payroll	80%	90%	100%



151-151 GENERAL FUND - FINANCE/ ACCOUNTING

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	1,036,259	1,012,947	999,196	1,014,617	1,014,617
Supplies and Materials	27,352	33,830	32,005	31,060	31,060
Other Services and Charges	43,394	50,364	43,640	47,901	47,901
Repair and Maintenance	3,293	5,000	4,021	4,500	4,500
Allocated Expenditures	(677,093)	(569,672)	(625,740)	(636,908)	(636,908)
Capital Outlay	1,689	35,343	35,343	0	0
TOTAL EXPENDITURES	434,894	567,812	488,465	461,170	461,170
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-0.37%

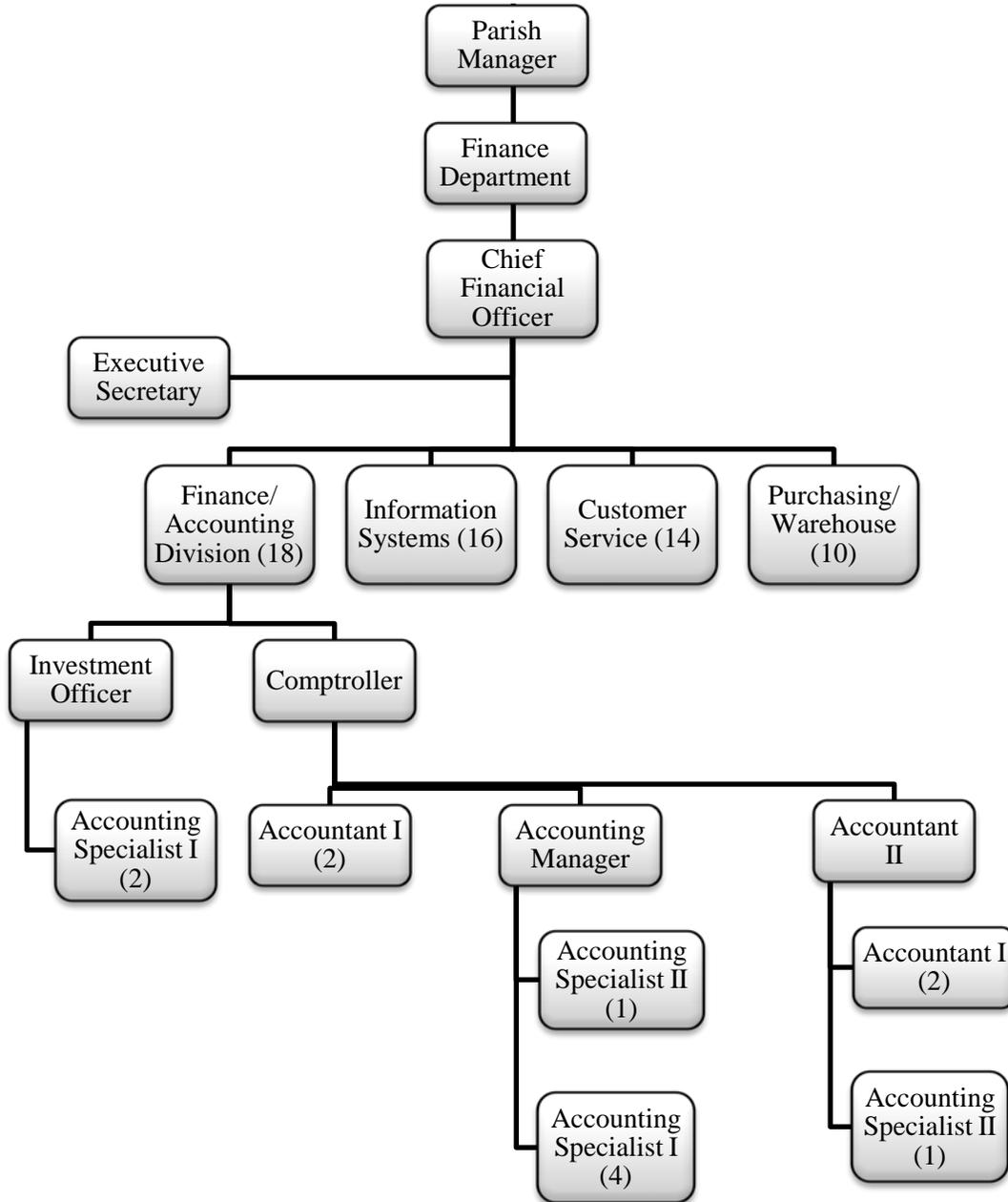
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) Accounting Specialist II, Grade 106.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	114,813	148,185
Comptroller	1	1	1	1	212	62,954	78,693	94,431
Accounting Manager (Acct III)	1	1	1	1	210	52,028	65,035	78,042
Investment/Finance Officer	1	1	1	1	208	44,197	55,246	66,295
Accountant II	1	1	1	1	208	44,197	55,246	66,295
Accountant I	4	4	4	4	206	38,967	48,709	58,451
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Acct. Specialist II	3	2	2	2	106	27,275	34,094	40,913
Acct. Specialist I	6	6	6	6	105	25,255	31,569	37,883
TOTAL	19	18	18	18				

Terrebonne Parish Finance/Accounting



151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Department’s Customer Service Division has always served as a “one-stop” central point of contact for the public wishing to conduct business throughout the City of Houma / Parish of Terrebonne via entering the Government Tower. This office strives on ensuring superior *customer service* while providing definitive communications and collection efforts for each of the following Terrebonne Parish public services: Utility billings & collections for Electric / Gas Department services (collection of special sewer and/or paving assessments), issuance of Special Event Applications for alcohol related events, issue Certificate of Registration Application for public solicitation throughout the Houma and Terrebonne Parish, issue Electrician, Plumber / Gas Fitter, and Mechanical Contractor Licenses via the Planning Departments approval process, issue Liquor Applications & Licenses, Issue Bar Card Applications and Cards via the HPD, seek restitution of “Final Utility Balances Left Owing” before and after placement of such accounts with a Collection Agency, seek restitution of all “Worthless Checks” issued to Terrebonne Parish Consolidated Government for various government services, share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To issue various licenses and certificates.</i>			
a. Certificates of registration for solicitation permits	41	40	42
b. Number of insurance licenses issued	647	638	643
c. Liquor licenses issued	362	348	355
d. Electrician / plumber / gas fitter / mechanical contractor licenses issued	134/43/12/16	125/36/12/14	126/40/12/15
e. Ambulance Licenses issued	7	7	7
<i>2. To provide various services to the public and government offices.</i>			
a. Electric and gas customers serviced	21,462	21,585	21,685
b. Departments and agencies of the parish served	20	20	20
c. Number of outgoing mail pieces processed for government offices	66,676	67,623	68,500
<i>3. To provide assistance to our customers in an efficient and courteous manner.</i>			
a. Participation in the utility average billing program	683	673	663
b. Participation in direct payment / bank draft program (Monthly Avg.)	1,963	2,322	2,412
c. Payments through credit cards (in-house)	15,492	15,183	15,338
d. Payments taken over the telephone via IVR	1,571	2,000	2,215
e. NSF checks returned/paid	495 / 486	385 / 375	400 / 390
f. Telephone calls fielded	41,442	43,512	44,547
g. Walk-in customers serviced	69,020	62,429	67,631
h. Utility customers paying through local banks	27,824	27,356	27,590
i. Payments through the drop box	10,650	7,740	9,195
j. Utility payments received through the mail	55,087	58,155	56,621
k. Utility payments paid through on-line service (monthly average)	3,348	4,000	3,600
l. Ebill Customers (Service began December 2011)	787	800	815
m. Drive-thru Payments (started May 2019)	0	8,730	12,610

151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	780,938	812,866	788,220	794,941	794,941
Supplies and Materials	52,022	75,080	62,663	77,554	77,554
Other Services and Charges	561,393	611,994	573,964	604,913	604,913
Repair and Maintenance	3,593	10,052	9,827	8,350	8,350
Allocated Expenditures	(1,385,892)	(1,336,115)	(1,420,327)	(1,471,064)	(1,471,064)
Capital Outlay	2,782	21,500	21,500	0	0
TOTAL EXPENDITURES	14,836	195,377	35,847	14,694	14,694
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-1.60%

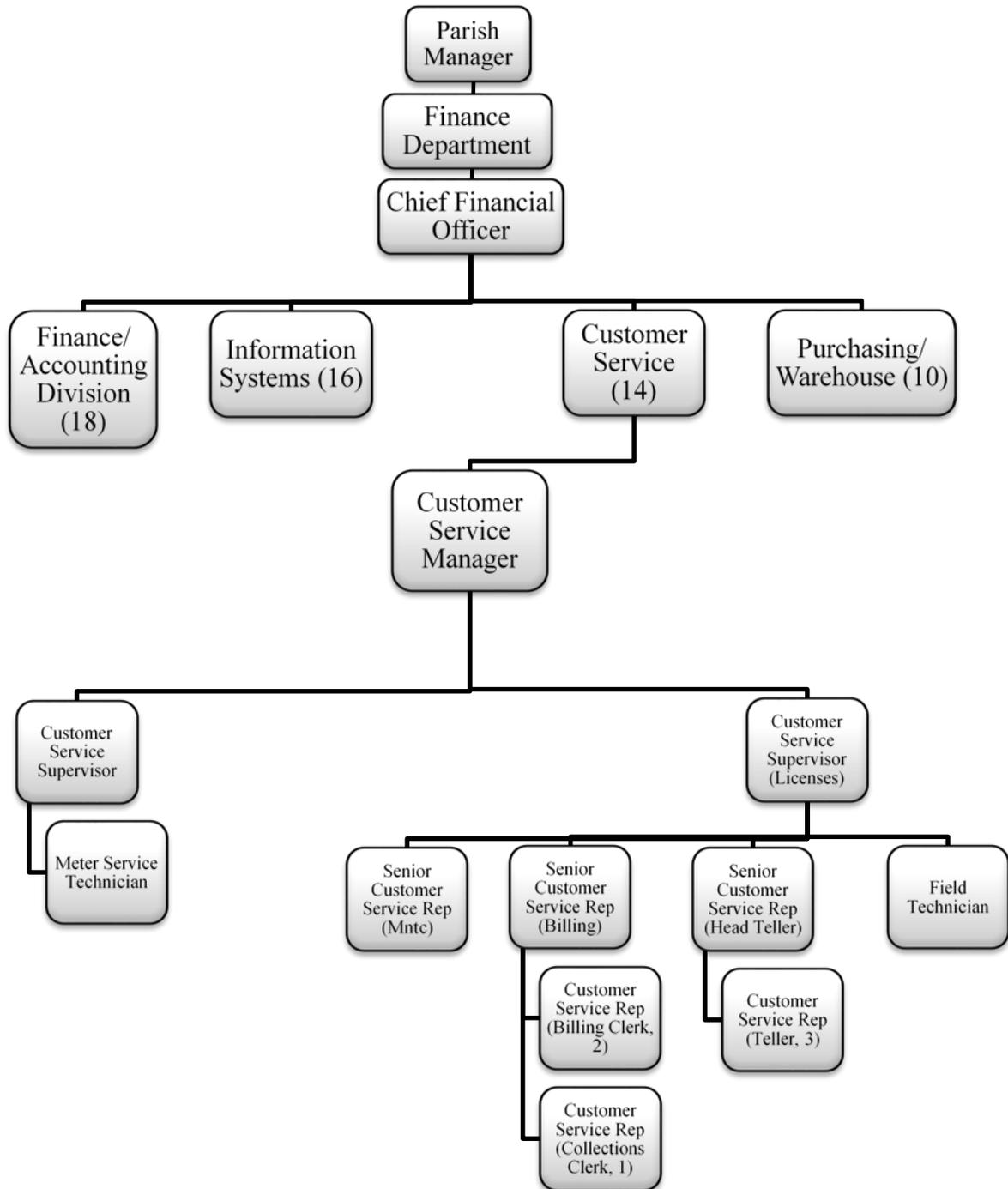
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	57,231	71,539	85,847
Customer Service Supv.	2	2	2	2	109	35,974	44,967	53,960
Meter Serv. Technician	1	1	1	1	106	27,275	34,094	40,913
Sr. Customer Service Rep.	3	3	3	3	106	27,275	34,094	40,913
Customer Service Rep.	6	6	6	6	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	14	14	14	14				

Terrebonne Parish Finance/Customer Service

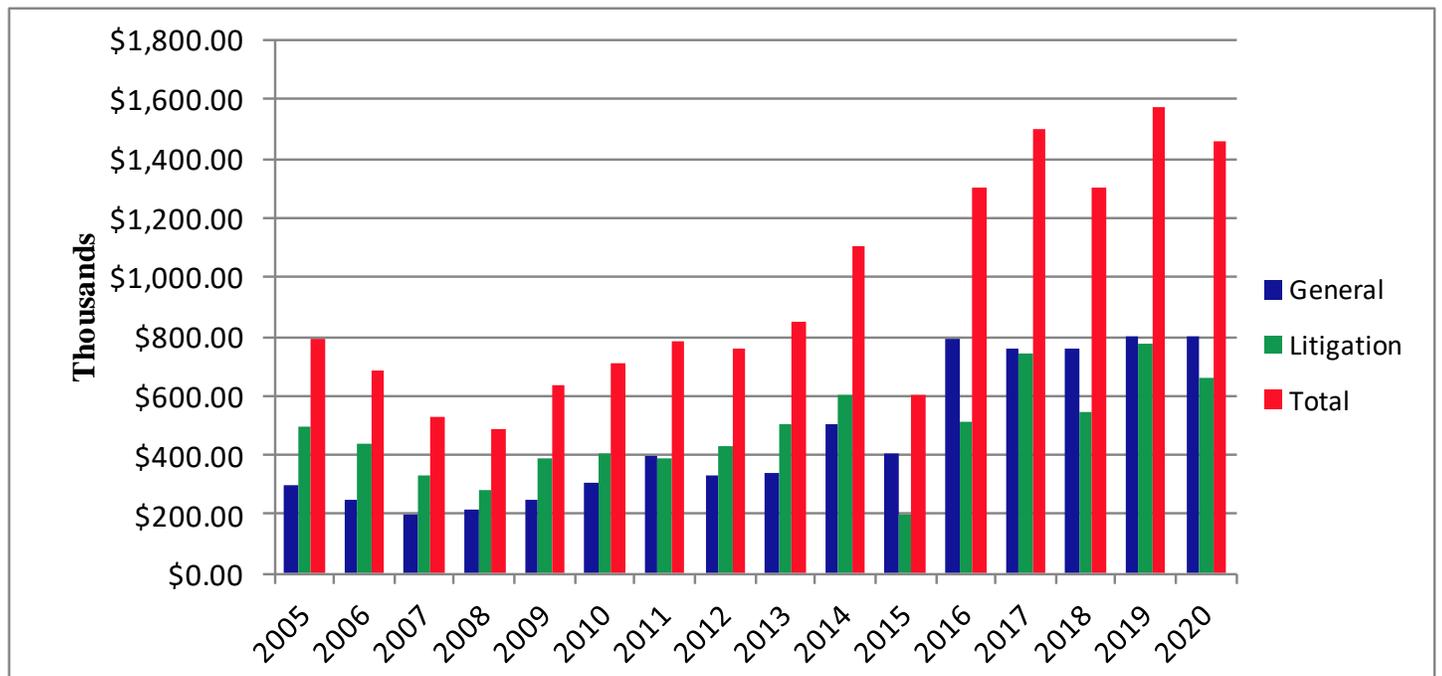


151-157 GENERAL FUND - LEGAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances, condemnations, the Louisiana public bid law, open meetings law, the Louisiana public records law, and the property law and rights acquisitions in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters. The Legal Department presently consists of the Parish Attorney and nine Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions and advise the Houma-Terrebonne Regional Planning Commission.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Effective and Efficient Government			
1. To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.	100%	100%	100%
2. To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.	100%	100%	100%
3. To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.	100%	100%	100%
4. To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made.	100%	100%	100%



151-157 GENERAL FUND - LEGAL SERVICES

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	459,560	486,504	533,150	485,704	485,704
TOTAL EXPENDITURES	459,560	486,504	533,150	485,704	485,704
% CHANGE OVER PRIOR YEAR					-0.16%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	2016	2017	2018	2019 Estimated	2020 Estimated
General	790,642	761,664	757,811	802,092	801,394
Litigation	509,429	739,405	544,300	773,284	660,853
	\$ 1,300,071	\$ 1,501,069	\$ 1,302,111	\$ 1,575,376	\$ 1,462,246

- Legal Assistance to low-income persons, \$30,000, Southeast LA Legal Services, same as 2019, approved.

151-193 GENERAL FUND - PLANNING & ZONING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

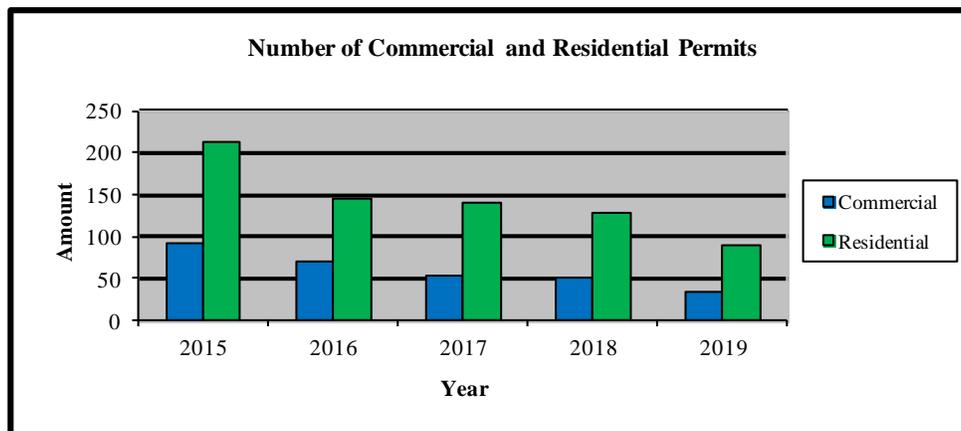
GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To create sustainable Planning efforts by the issuance of Building Permits, and development of Long-Term plans.</i>			
a. Complete 5 yr Comprehensive Master Plan update	10%	30%	100%
b. Number of building permits issued (all)	2,394	2,082	3,200
c. Number of permits for new residential construction	128	89	160
d. Number of permits for mobile homes issued	124	80	120
e. Number of building permits for new commercial construction	51	34	90
f. Number of permits for renovations, additions, or certificate of occupancy	2,039	1,879	2,400
g. Number of applications for subdivisions and redivisions of property	49	47	50
h. Number of applications for zoning map amendments, home occupations, planning approvals, and planned building group approvals	9	8	10
i. Number of applications for structural variance	31	20	30
<i>2. To promote non structural flood protection within special flood hazard areas of Terrebonne Parish</i>			
a. Elevate structures to DFIRM+1	13	14	25
b. Close out HMA Grants-Severely Repetitive Loss (SRL)	2	3	5
c. Received Hazard Mitigation applications for additional structures	2	3	4
d. Sell buyout properties	0	0	1
e. Hazard Mitigation Application Approvals	2	3	4
f. Work with NFIP/FEMA/State personnel to improve Community Rating System from Class 7 (being moved towards Class 6 in 2021)(mailing cost)	25%	50%	100%
g. Implement LA SAFE Living Mitigation Project	0	10%	50%
h. Implement LA SAFE Buyout Program	0	10%	100%
i. Implement Mitigation Plan Maintenance Program	100%	100%	100%
j. Introduce private marsh restoration and tax credit program**	0	0	10%
k. Generator Program for Critical Facilities.	1	23	2
l. Rental Elevation Program.*	1	5	2

*there is no specific target as we are taking rentals among all other eligible parties for most of the grants.

**made progress, but have not identified or launched the suggested initiatives.

151-193 GENERAL FUND - PLANNING & ZONING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Public Safety			
<i>1. To Create an orderly development of the Terrebonne Parish Public Cemeteries.</i>			
a. Number of pauper burials	3	8	10
b. Number of funeral homes handling pauper burials	2	2	2
c. Cost of pauper burials	\$510	\$2,400	\$3,000
Quality of Community & Family Life			
<i>1. To enhance the quality of life in Terrebonne Parish</i>			
a. Development of Bayou Country Sports Park	Ongoing	Ongoing	100%
b. Southdown Loop Bike Trail (aggregate trail improvement)	Ongoing	Ongoing	100%
c. Walk ability of Downtown (safety improvements) & Complete Street policy adoption	Ongoing	Ongoing	100%
d. Marguerite Moffet Audubon Boardwalk Improvements	Ongoing	Ongoing	100%
Economic Development			
<i>1. To promote Tourism and Economic Development</i>			
a. Improve way finding signage including African American Museum info and gateway sign in north parish Hwy 24 entry	Ongoing	Ongoing	100%
b. Promoted and sponsored Downtown Demonstration Day & Rougarou Festivals	Ongoing	Ongoing	100%
c. Promoted and sponsored HDDC events and Christmas Festival (Live After 5, cook offs)	Ongoing	Ongoing	100%



151-193 GENERAL FUND - PLANNING & ZONING

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	1,188,716	1,483,823	1,486,387	1,519,952	1,519,952
Supplies and Materials	52,576	72,962	69,355	71,200	71,200
Other Services and Charges	322,502	142,799	139,721	141,997	141,997
Repair and Maintenance	6,813	4,300	3,546	4,700	4,700
Capital Outlay	44,526	33,883	33,883	1,500	1,500
TOTAL EXPENDITURES	1,615,133	1,737,767	1,732,892	1,739,349	1,739,349
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.99%

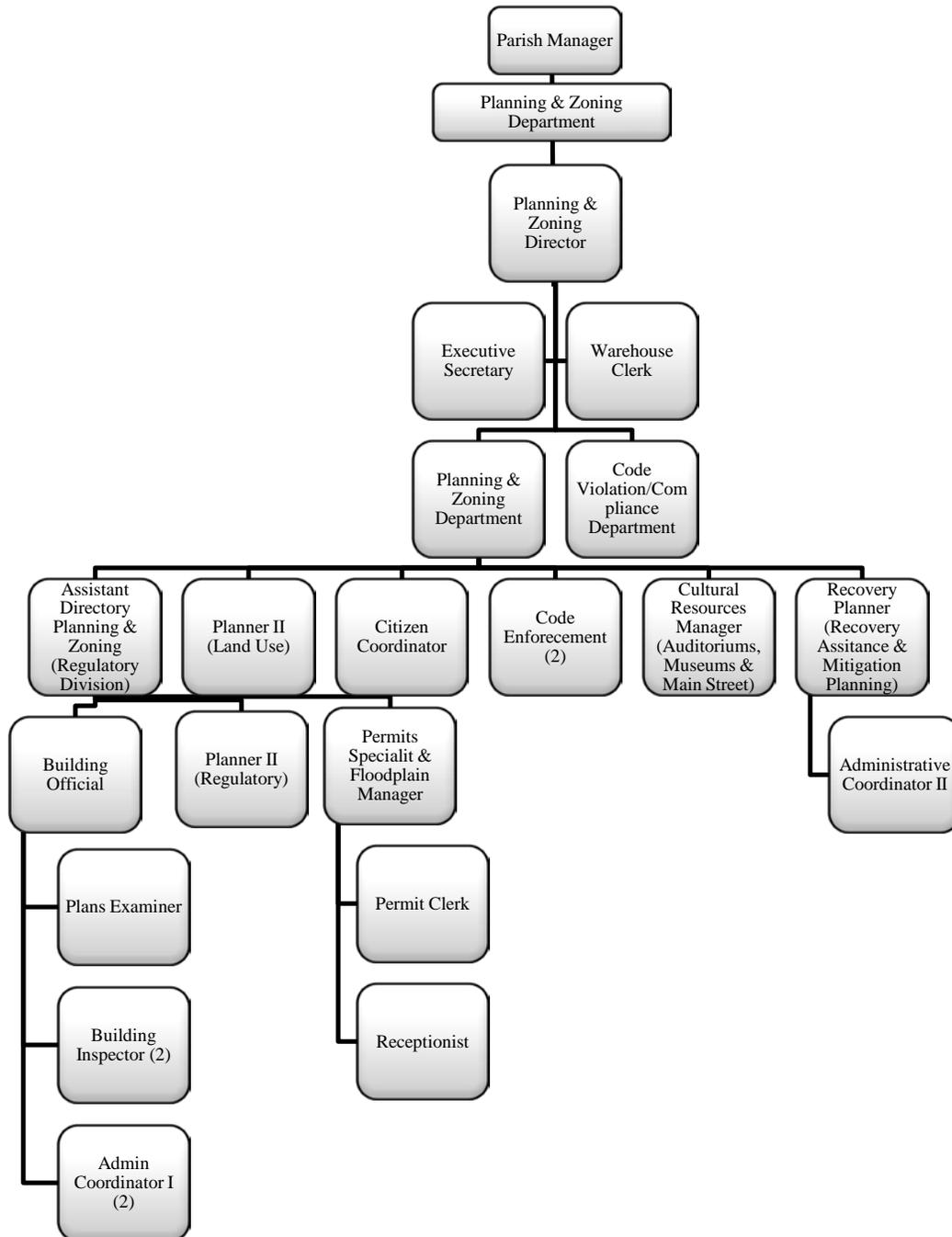
BUDGET HIGHLIGHTS

- Capital: - Approved.
 - One (1) crematorium vault, \$1,500.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	107,234	139,060
Building Official	1	1	1	1	213	69,250	86,562	103,874
Assistant Planning Director	1	1	1	1	212	62,954	78,693	94,431
Building Plans Examiner	1	1	1	1	212	62,954	78,693	94,431
Recovery Planner	1	1	1	1	212	62,954	78,693	94,431
Building Code Inspector	2	2	2	2	210	52,028	65,035	78,042
Planner II	2	2	2	2	209	47,732	59,665	71,599
Cultural Resource Manager	1	1	1	1	209	47,732	59,665	71,599
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Code Enforcement Officer II	2	2	2	2	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Admin. Tech. I	1	1	1	1	101	20,197	25,246	30,295
TOTAL FULL-TIME	19	19	19	19				
Foreman I/Warehouse Clerk	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	20	20	20	20				

Terrebonne Parish Planning & Zoning



151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide and support maintenance services and improvement projects at 42 Parish facilities. The buildings division is responsible for the repair, routine, and preventive maintenance programs, renovations or modifications of all government buildings utilizing parish employees and contract personnel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To improve TPCG Buildings for public usage.</i>			
a. Upgrade/Modernization of Government Tower elevators.	25%	75%	100%
b. Assist TPR in the relocation to the Government Tower.	N/A	100%	N/A
c. Improve customer service payment center.	50%	100%	100%
d. Improve planning and zoning/permits offices.	50%	100%	100%
<i>2. Improve Emergency Disaster Services for TPCG buildings.</i>			
a. Install Generator to operate entire Government Tower.	80%	90%	100%
b. Install Generator to operate entire Dumas Auditorium.	75%	100%	100%
c. Continue to provide Emergency Generator services at designated parish schools.	N/A	100%	100%
<i>3. Improve HVAC systems at TPCG Buildings.</i>			
a. Replace cooling tower at the Government Tower.	75%	100%	100%
b. Replace air handlers at Old Courthouse.	0%	25%	50%
c. Perform annual inspections on Annex and Government Tower chillers.	0%	50%	100%
<i>Public Safety</i>			
<i>1. To improve the Security for TPCG Facilities.</i>			
a. Complete access control measures at the Government Tower.	75%	100%	100%
b. Complete access control measures at the Courthouse and Annex.	75%	100%	100%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	578,502	608,670	620,604	623,480	623,480
Supplies and Materials	31,810	36,240	32,337	34,910	34,910
Other Services and Charges	1,217,492	1,283,519	1,285,732	1,333,023	1,333,023
Repair and Maintenance	216,463	255,513	254,400	246,400	246,400
Capital Outlay	21,149	74,326	94,715	0	0
TOTAL EXPENDITURES	2,065,416	2,258,268	2,287,788	2,237,813	2,237,813
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.47%

BUDGET HIGHLIGHTS

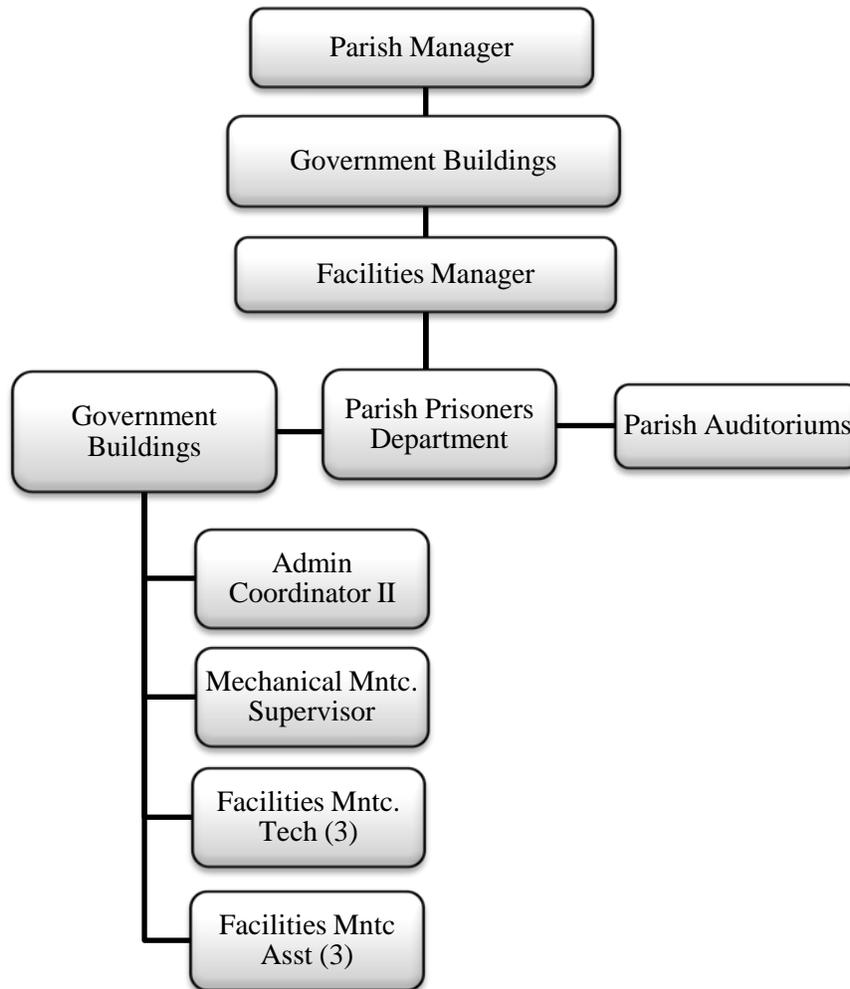
- No Significant changes.

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Manager	1	1	1	1	212	62,954	78,693	94,431
Mechanical Maint. Supervisor	1	1	1	1	208	44,197	55,246	66,295
Facilities Maintenance Tech	3	3	3	3	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Facilities Maintenance Asst	3	3	3	3	101	20,197	25,246	30,295
TOTAL	9	9	9	9				

Terrebonne Parish Government Buildings



151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen’s complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
1. Education of Council members of functions of division especially condemnations.	0%	0%	100%
2. Use IT/Website/Video to improve & streamline NA remedies	0%	0%	100%
3. Explore new aspects of MyPermitNow & MyGovernment Online software to enhance its utilization abilities.	0%	0%	100%
<i>Infrastructure Enhancement/Growth Management</i>			
1. To address all vacant, blighted properties and dilapidated and dangerous structures reported to Nuisance Abatement.			
a. Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	964	986	1010
b. Number of abandoned/derelict structure violations processed	93	140	160
c. Number of liens placed on tax notices for tall grass violators	175	175	185
d. Number of abandoned/derelict structures condemned by Council.	15	45	55
e. Number of abandoned/derelict structures demolished TPCG	2	15	25
2. Steamline visitors to Government Tower	0%	50%	100%
3. Budgetary responsibility/AS400/Invoicing, etc.	0%	50%	100%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	161,363	167,142	165,182	170,101	170,101
Supplies and Materials	6,179	7,900	7,416	7,600	7,600
Other Services and Charges	190,585	273,484	235,962	329,283	329,283
Repair and Maintenance	542	1,000	620	1,000	1,000
Capital Outlay	0	6,500	6,500	0	0
TOTAL EXPENDITURES	358,669	456,026	415,680	507,984	507,984
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					13.00%

BUDGET HIGHLIGHTS

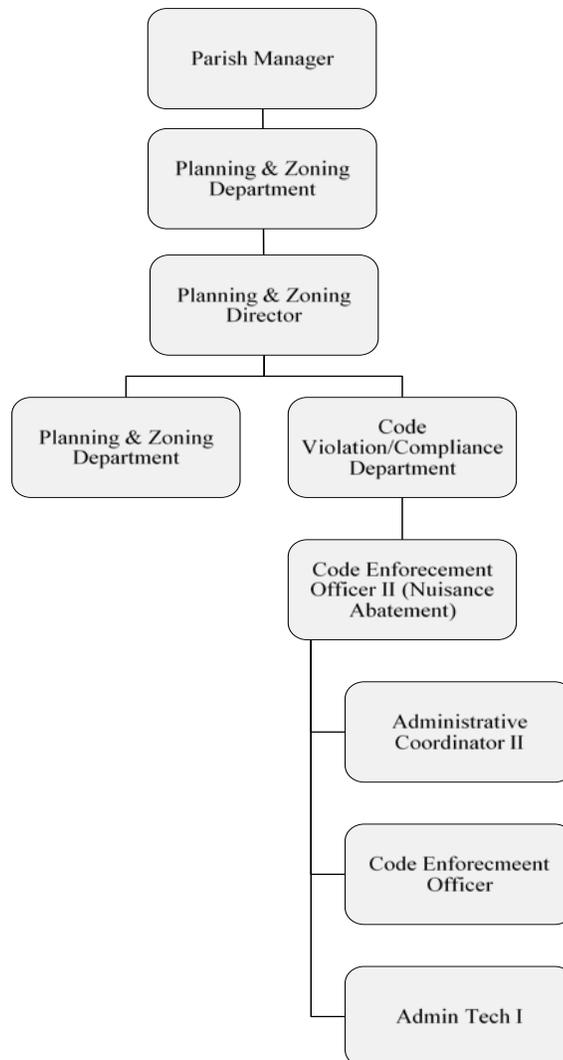
- No significant changes.

151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Code Enforcement Officer II	1	1	1	1	108	32,703	40,879	49,055
Code Enforcement Officer	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL FULL-TIME	3	3	3	3				
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	4	4				

Terrebonne Parish Planning & Zoning/Code Violation/Compliance



151-198 GENERAL FUND - PUBLIC WORKS/ JANITORIAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of Public Works provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 42 government buildings. Our mission is to provide our Parish Employees and the public with a clean and healthy environment in the most economical manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
1. To continue providing janitorial services at TPCG facilities in an efficient and cost effective manner. a. Coordinate and obtain janitorial service contracts under the direction of TPCG Purchasing Director.	N/A	N/A	100%
2. Continue to evaluate cost saving measures for all TPCG facilities. a. Utilize warehouse inventory for all custodial paper products and chemicals. b. Obtain competitive pricing for entry rug services located at TPCG facilities.	N/A N/A	N/A N/A	100% 100%
3. To improve the floor maintenance program at the Courthouse and the Annex. a. Continue the program in which hard floors are stripped, waxed and buffed on quarterly basis.	100%	100%	100%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	18,942	23,100	9,352	8,991	8,991
Supplies and Materials	20,388	22,300	21,900	22,300	22,300
Other Services and Charges	<u>251,171</u>	<u>256,231</u>	<u>255,983</u>	<u>256,232</u>	<u>256,232</u>
TOTAL EXPENDITURES	<u>290,501</u>	<u>301,631</u>	<u>287,235</u>	<u>287,523</u>	<u>287,523</u>
% CHANGE OVER PRIOR YEAR					-4.68%

BUDGET HIGHLIGHTS

- The General Fund share of the contract for cleaning services is \$248,430, same as 2019, approved.

151-199 GENERAL FUND - GENERAL – OTHER

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Supplies and Materials	520	1,200	405	1,000	1,000
Other Services and Charges	1,399,688	1,282,083	1,347,938	1,372,767	1,372,767
Repair and Maintenance	(2,584)	(1,000)	(1,337)	(1,000)	(1,000)
Capital Outlay	<u>0</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>1,397,624</u>	<u>1,302,283</u>	<u>1,367,006</u>	<u>1,372,767</u>	<u>1,372,767</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					7.06%

BUDGET HIGHLIGHTS

- No significant changes.

151-205 GENERAL FUND – CORONER

PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	740,120	740,120	740,120	740,120	740,120
Capital Outlay	26,642	22,011	22,011	0	0
TOTAL EXPENDITURES	766,762	762,131	762,131	740,120	740,120
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.



151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department’s capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To provide for the effective construction of assigned capital projects:</i>			
a. Number of Capital Projects	52	54	56
b. Number of Change Orders done for projects	28	44	30
c. Number of engineering/architectural appointments	8	8	8
d. Number of Amendments to Capital Projects	16	22	20
e. Number of Substantial Completions	6	20	15
f. Dollar Amount of Capital Projects (Millions)	\$400M	\$400M	\$400M
g. Invoices dollar amount for Capital Projects (Millions)	\$27M	\$29M	\$28M
<i>2. To provide for the effective review of subdivision submitted and to inform the Planning Commission of any design deficiencies:</i>			
a. Number of engineering reviews of subdivisions	17	4	10
b. Number of engineering reviews of building permits	45	50	50
c. Number of Final Inspections of subdivisions	4	5	5
d. Number of Process "D"	24	20	25
<i>3. To improve the drainage in the Parish:</i>			
a. Suzie Canal Levee	95%	100%	N/A
b. Bayou Neuf Pump Station	90%	100%	N/A
c. Six Foot Ditch Levee Reconstruction	50%	100%	N/A
d. Hanson Canal Pump Station	10%	100%	N/A
e. Petit Caillou Lock	10%	80%	100%
f. Sylvia Street Drainage	0%	100%	N/A
g. 1-1A Pump Station	0%	100%	N/A
h. Bonanza Pump Station Floodproofing	0%	100%	N/A
i. Valhi Drainage Improvements	0%	100%	N/A
j. Wauban Drainage Improvements	0%	100%	N/A
k. Bayou Terrebonne Lock	0%	25%	100%
l. Petit Caillou Drainage	0%	25%	100%
m. Lower Little Caillou Pump Station (Lashbrooke)	0%	25%	100%

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Infrastructure Enhancement/Growth Management (continued)</i>			
4. To upgrade the infrastructure of the Parish:			
a. Country Drive Widening (Presque Isle to St. Anne Bridge)	99%	100%	N/A
b. Falgout Canal Road Reconstruction	80%	100%	N/A
c. Hollywood Road (Valhi to Southdown Mandalay Road)	80%	100%	N/A
d. Eastside Safe Room	70%	100%	N/A
e. Theriot Bridge Repair	10%	100%	N/A
f. Polk Street Bridge Replacement	0%	100%	N/A
g. Government Tower Generator	0%	50%	100%
h. Le Petit Renovations	0%	25%	100%
i. Industrial Ave Bridge Replacement	0%	10%	100%
j. South Louisiana Wetlands Discovery Center	0%	10%	100%
k. Civic Center Sidewalks	0%	0%	100%
l. Hollywood Road Extension Bridge	0%	0%	75%
m. New Health Unit	0%	0%	50%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	541,965	610,526	592,771	607,682	607,682
Supplies and Materials	18,075	53,940	24,391	53,940	53,940
Other Services and Charges	138,292	176,762	150,720	182,949	182,949
Repair and Maintenance	3,934	26,700	20,450	26,700	26,700
Allocated Expenditures	(523,858)	(589,879)	(593,197)	(653,758)	(653,758)
Capital Outlay	11,313	16,000	16,000	0	0
TOTAL EXPENDITURES	189,721	294,049	211,135	217,513	217,513
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.39%

BUDGET HIGHLIGHTS

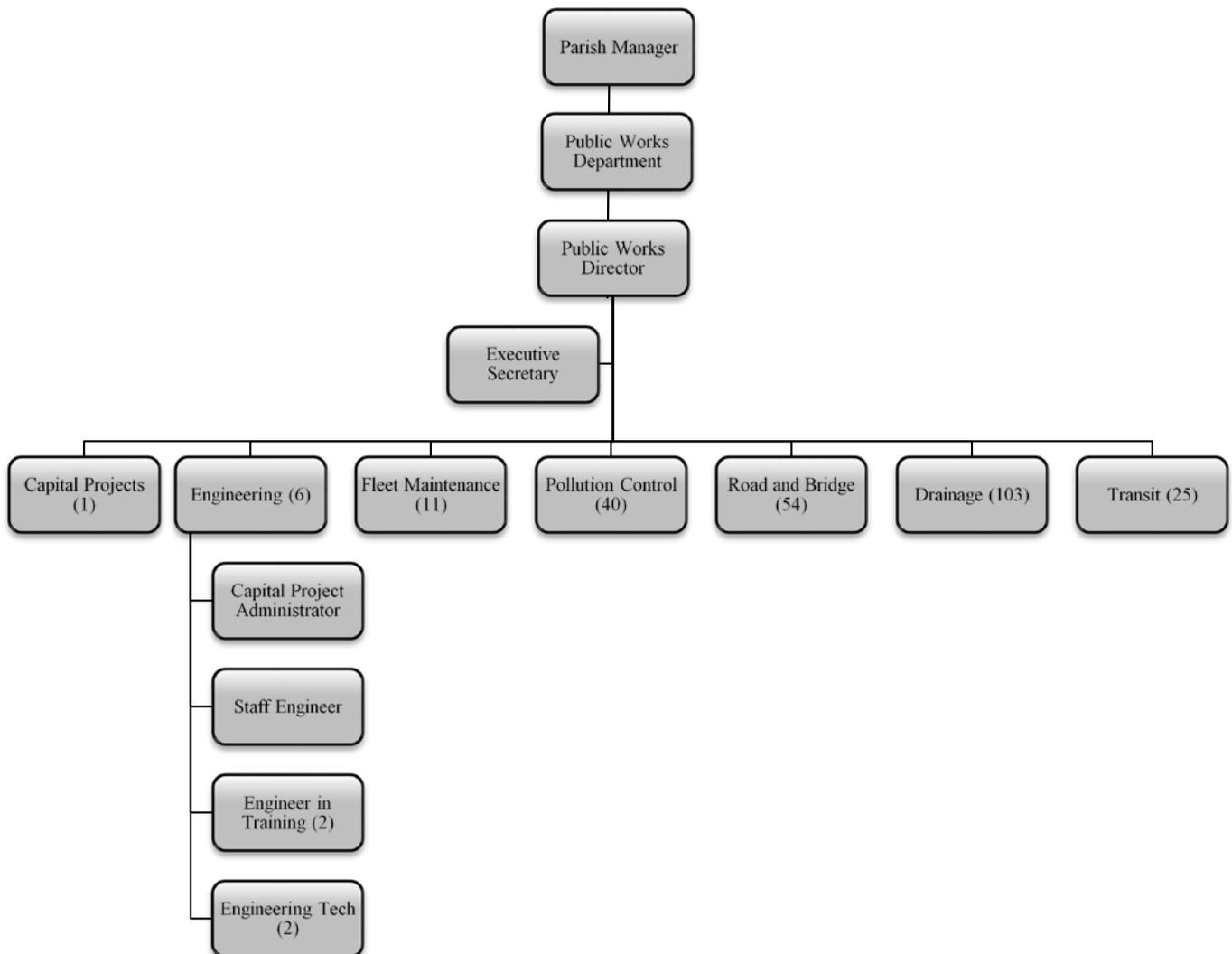
- No significant changes.

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	107,234	139,060
Capital Projects Administrator	1	1	1	1	212	62,954	78,693	94,431
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
Engineer in Training	2	2	2	2	205	37,112	46,390	55,667
Engineering Tech	2	2	2	2	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
TOTAL	8	8	8	8				

Terrebonne Parish Public Works/Engineering



151-408 GENERAL FUND - PARISH VA SERVICE OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	18,984	24,138	24,138	24,138	24,138
TOTAL EXPENDITURES	18,984	24,138	24,138	24,138	24,138
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$24,138, same as 2019, approved.

151-409 GENERAL FUND - HEALTH & WELFARE – OTHER

MISSION STATEMENT

VETERANS HOMELESS SHELTER. The Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with START Corporation to partially fund the services and operations of the shelter for Veterans of the armed forces in need.

LENOX HOTARD POST #31. Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with the Lenox Hotard Post #31 (American Legion) to partially fund the services and operations of the post.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	38,550	70,000	63,345	53,000	53,000
TOTAL EXPENDITURES	<u>38,550</u>	<u>70,000</u>	<u>63,345</u>	<u>53,000</u>	<u>53,000</u>
% CHANGE OVER PRIOR YEAR					-24.29%

BUDGET HIGHLIGHTS

- Veterans Homeless Shelter, \$28,000, increase of \$13,000, approved.
- Lenox Hotard Post #31 (American Legion) operating, \$25,000, approved.

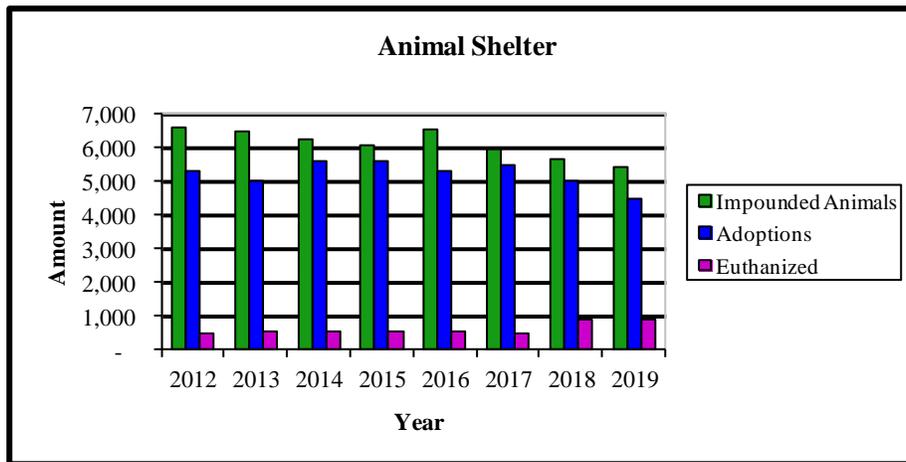
151-442 GENERAL FUND - ANIMAL CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hour, weekend and holiday emergencies.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Effective and Efficient Government			
<i>1. To enhance animal care and control services to the public</i>			
a. Number of impounded animals	5,641	5,400	5,500
b. Number of complaints responded to by animal control	4,876	4,500	4,500
c. Number of after hour complaints responded to by animal control	203	200	200
d. Number of bite cases investigated by animal control	156	140	150
e. Number of cruelty investigations handled by animal control	254	175	200
f. Number of dangerous/vicious dog investigations handled by animal control	32	25	30
<i>2. To increase the live release rate</i>			
a. Number of animals adopted by the public	913	900	900
b. Number of animals transferred to adoption agencies/organizations for adoption	638	1,000	1,100
c. Number of animals redeemed by their owners	267	250	250
<i>3. To reduce the over population through public awareness and programs</i>			
a. Number of animals spayed/neutered through low-cost program*	1,444	1,200	1,500
b. Number of Facebook Followers	16,997	19,000	21,000
<i>4. To enhance quality of care for shelter animals</i>			
a. Spay/neuter surgeries performed in-house for adopted/transferred animals	1,121	1,100	1,200
b. Exams completed in-house by veterinarian	5,341	5,000	5,000
c. Animals treated for illness/injury in-house by veterinarian	1,377	1,600	1,500

* Received grant from PETCO Foundation to increase number of spay/neuter surgeries performed by the LA/SPCA's Wellness Clinic in 2017.



151-442 GENERAL FUND - ANIMAL CONTROL

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	661,311	739,123	681,099	791,450	791,450
Supplies and Materials	162,323	183,847	158,002	167,550	167,550
Other Services and Charges	349,804	377,073	378,117	372,356	372,356
Repair & Maintenance	17,484	17,600	17,600	15,350	15,350
Capital Outlay	6,642	103,275	103,275	2,000	2,000
TOTAL EXPENDITURES	1,197,564	1,420,918	1,338,093	1,348,706	1,348,706
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.21%

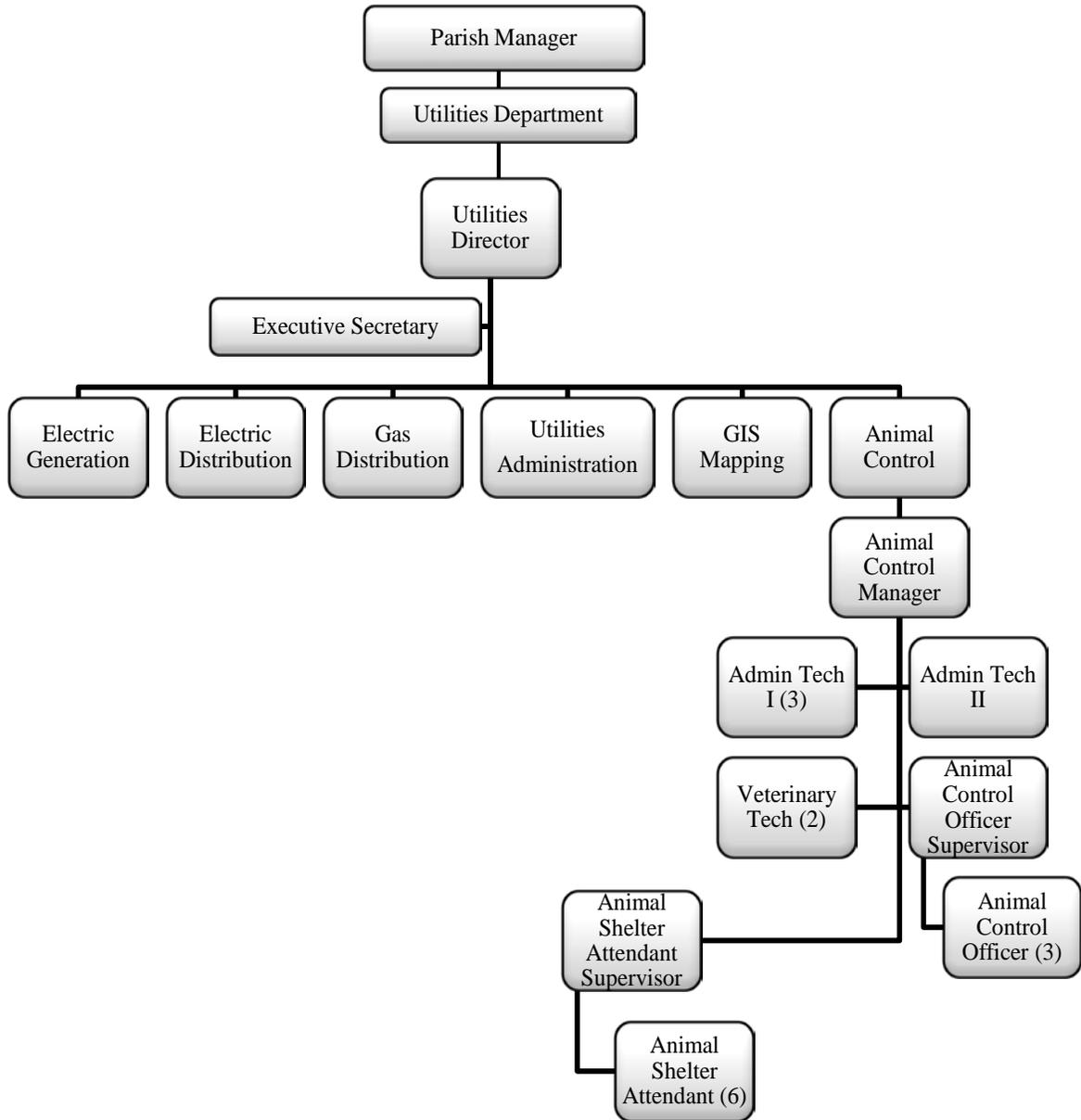
BUDGET HIGHLIGHTS

- Capital: \$2,000 (Surveillance cameras) – approved.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	209	47,732	59,665	71,599
Veterinarian Technician	2	2	2	2	107	29,730	37,163	44,595
Animal Control Supervisor	1	1	1	1	106	27,275	34,094	40,913
Animal Shelter Attd. Supv	1	1	1	1	106	27,275	34,094	40,913
Animal Control Officer	3	3	3	3	105	25,255	31,569	37,883
Admin Tech II	1	1	1	1	102	21,206	26,508	31,810
Animal Shelter Attendant	3	3	3	3	102	21,206	26,508	31,810
Admin Tech I	2	2	2	2	101	20,197	25,246	30,295
TOTAL FULL TIME	14	14	14	14				
Animal Shelter Attendant	3	2	3	3	102	10,603	13,254	15,905
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART TIME	4	3	4	4				
TOTAL	18	17	18	18				

Terrebonne Parish Utilities Department/Animal Control

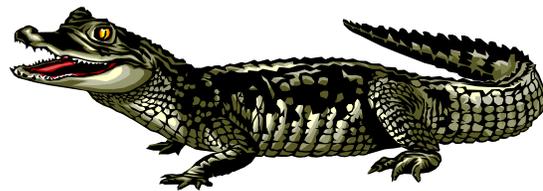


151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana’s bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the “America’s Wetland” national campaign, and effort to save coastal Louisiana.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region's development and growth.</i>			
a. Amount of individual visitors to museum	5,500	6,000	6,000
b. Amount of Group Tours to museum	17	18	20
c. Amount of Special Events held at museum	19	22	25
d. Dollar amount of admissions to the museum	\$3,000	\$3,000	\$3,000
<i>2. To bring new exhibits to the museum.</i>			
a. Apply for grants to make exhibits possible	0	10%	12%
b. Partnering with non-profits to make new exhibits possible	25%	25%	27%
<i>3. Weekly Cajun Dancing on Tuesdays & Wednesdays</i>			
	2,522	3,000	3,000
<i>Effective and Efficient Government</i>			
<i>1. To promote the museum as an alternative rental facility for small parties, receptions, weddings, etc.</i>			
a. Dollar amount from rentals of the museum	\$3,500	\$3,700	\$4,000
<i>2. Department's use of Waterlife Museum banquet room for monthly meetings</i>			
	12	12	12



151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	41,723	46,990	40,812	49,369	49,369
Supplies and Materials	368	1,150	761	1,150	1,150
Other Services and Charges	30,885	36,226	31,475	35,904	35,904
Repair & Maintenance	100	2,800	3,500	3,000	3,000
Capital Outlay	1,199	15,000	15,000	0	0
TOTAL EXPENDITURES	74,275	102,166	91,548	89,423	89,423
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.59%

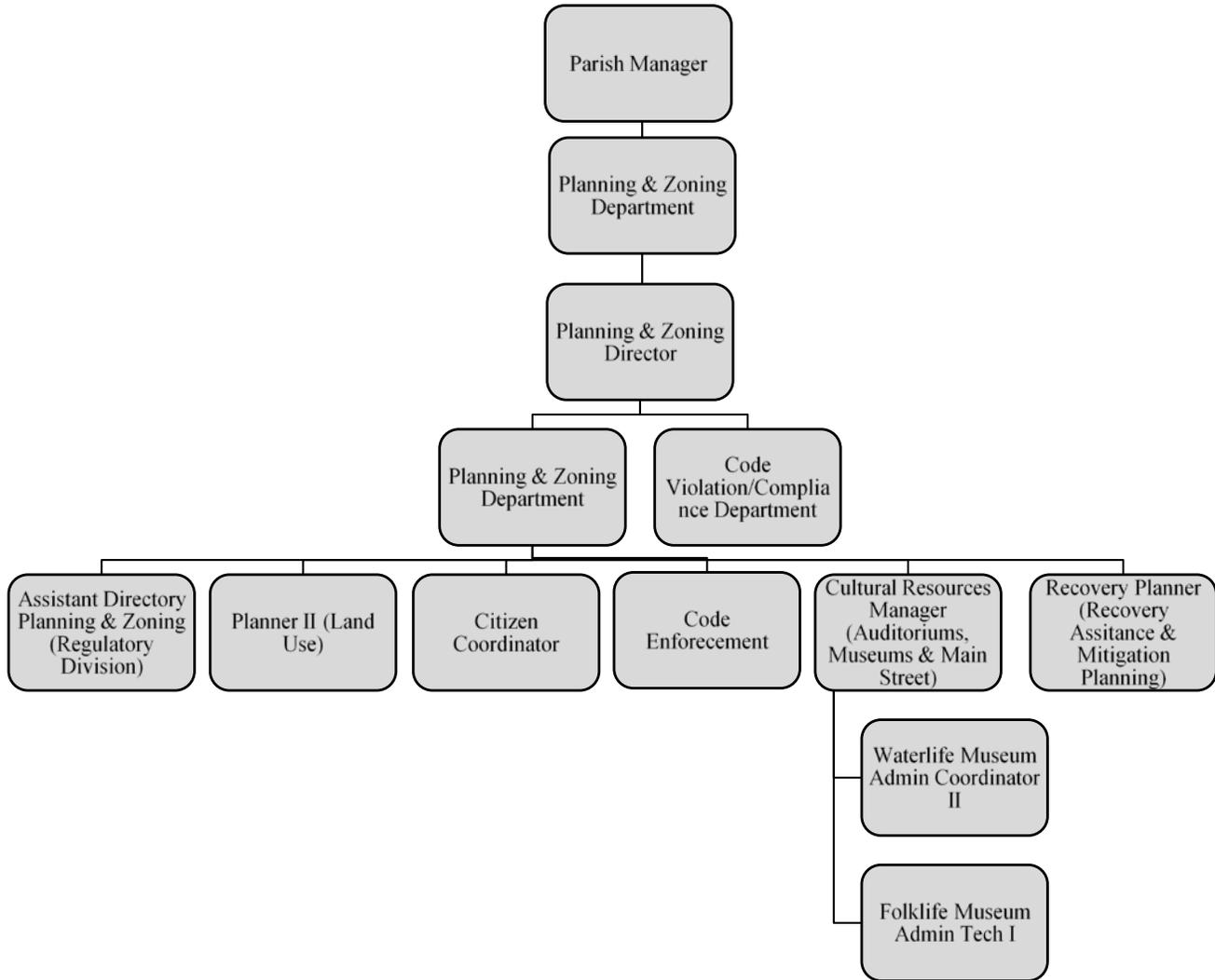
BUDGET HIGHLIGHTS

- Self generated revenue through the gift shop, concessions, commissions, rentals, admissions, membership fees and donations are projected for 2020 at \$500, approved.
- Publicity and promotions, \$2,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL FULL-TIME	1	1	1	1				
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	2	2	2	2				

Terrebonne Parish Planning & Zoning/Bayou Terrebonne Waterlife Museum



151-651 GENERAL FUND - PUBLICITY

MISSION STATEMENT

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

To preserve and protect the existing healthy trees in Terrebonne Parish which play an important ecological role in controlling soil erosion and storm water runoff. To promote trees as enhancing air quality by reducing air pollution, noise and water pollution. To further promote for the benefit of our community an understanding of the value of trees new and old as an important economic asset, environmental asset and as creating a positive image of a caring community. The Tree Board raises public awareness about the value of trees through the creation of educational materials, programs such as the annual Arbor Day Tree Giveaway and community citizen awards such as the Tree-Mendous Citizen award by utilizing partnerships with other organizations and businesses, grants and their annual operating budget. In 2016, the Tree Board plans to continue with Highway 311 planting, maintenance and repairs, Civic Center median planting, Highway 182 live oak pruning and treatment. Plans for 2017 include tree planting and maintenance, master plan for Airbase Park and median plantings along Prospect Blvd. and East Tunnel Blvd. The Tree Board is also responsible for the review and approval of permits to remove or prune trees on public properties and rights of way.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	137,784	288,567	264,128	144,800	229,800
Capital Outlay	0	6,805	6,805	0	0
TOTAL EXPENDITURES	137,784	295,372	270,933	144,800	229,800
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-20.37%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$40,000, same as 2019, approved.
- Beautification Program, \$10,000, same as 2019, approved.
- Tree Board, \$5,000, increase of \$5,000 from 2019, approved.
- Co-sponsorships of various events, same as 2019, approved.
- Senior Olympics, \$10,000, same as 2019, approved.
- Various Festivals/Celebrations, \$40,000 (Independence Day, Rougarou, Juice Fest), approved.
- Various afterschool programs, \$85,000, approved.
- NAACP Terrebonne Youth Council After School Program, \$10,000, approved.

151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community and Family Life</i>			
<i>1. To continue revitalization of Historic Downtown Houma.</i>			
a. Parking lots on Park Ave, electrical, water, cleanup, & mulching annually	3	4	4
b. Marina garbage receptacles. Received grant through Keep La Beautiful	5	0	5
c. Hanging baskets in the historic district	0	12	12
d. Folklife Culture Center classes & activities per month	4	4	4
e. Number of times per year Court Square landscaping/sprinkler upkeep done	5	5	5
f. Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	5	5	5
g. Number of sponsorships in the amount of \$500 for non profits	7	7	7
h. Incorporating signage and historical markers	10%	12%	15%
i. Downtown Live After 5 Concerts	7	7	7
j. Art After Dark sponsorship, community band, entertainment, marketing	1	1	1
k. Main To Main	0	1	1
l. Pedestrian Crosswalks on Main Street	0	8	8
m. Marketing by use of FB & Instagram on a monthly base	100%	100%	100%
n. Utilization of a website to market the multi-facets of downtown area	1	1	1
o. Farmer's market downtown Houma weekly	75%	75%	75%
p. New Christmas Decorations for historic district	60%	60%	62%
q. Implementation of a partnership with the Downtown Merchants quarterly meetings	100%	100%	100%
r. Face Book Posts for downtown events & merchants	100%	100%	100%
s. Bayouwalk maintenance, pressure washing, electrical issues, & banners	80%	81%	82%
t. Creative Place Making/Public Art	2	3	3
u. Started a Christmas festival to enhance parade	10	15	20
v. Number of years of Chili Cook-off	1	0	1
w. Number of years of Spaghetti Cook-off	0	1	1
x. Court square Lighting Project	0%	10%	10%

151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	20,765	20,000	14,315	0	0
Supplies and Materials	53,052	101,921	89,134	1,500	1,500
Other Services and Charges	847,954	681,431	620,052	500,570	530,570
Repair and Maintenance	15,389	30,537	34,000	0	0
Capital Outlay	30,050	72,532	72,532	0	0
TOTAL EXPENDITURES	967,210	906,421	830,033	502,070	532,070
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-36.19%

BUDGET HIGHLIGHTS

- South Central Planning Commission: - Approved.
 - \$43,000, Regional Membership.
 - \$50,000, Local match for Urban System Grant Administration.
- TEDA, \$372,500, same as 2019, approved.
- African American Museum, \$45,000, a \$30,000 increase from 2019, approved.

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs that assist low income residents of the Parish. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, In- Fill Housing Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Multi- Family Housing Development, Disability Housing Development, Head Start, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Rapid Re-Housing, and the Low Income Home Energy Assistance Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To provide programs which improve the quality of life for the low-income population of Terrebonne Parish and to seek new funding opportunities for new initiatives/ services that address prevalent community issues when feasible and available.</i>			
a. Number of programs implemented	24	21	21

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	239,543	223,666	204,957	240,342	240,342
Supplies & Materials	15,633	14,751	17,530	14,320	14,320
Other Services and Charges	39,266	213,045	46,601	53,070	53,070
Repair & Maintenance	(1,163)	(2,100)	(3,079)	(1,530)	(1,530)
Capital Outlay	22,106	28,500	28,500	0	0
TOTAL EXPENDITURES	315,385	477,862	294,509	306,202	306,202
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-31.86%

BUDGET HIGHLIGHTS

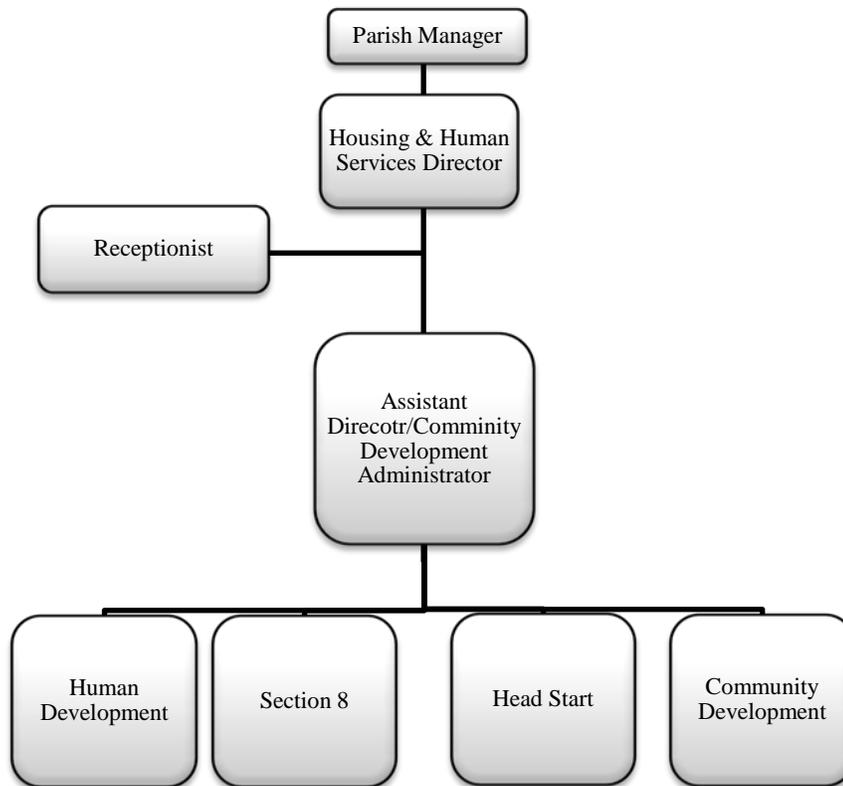
- Personnel: - Approved.
 - Eliminate one (1) Executive Secretary, Grade 107.

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	107,234	139,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	62,954	78,693	94,431
Sr. Housing Rehab Specialist	1	1	1	1	209	47,732	59,665	71,599
Housing Rehab. Specialist	1	1	1	1	208	44,197	55,246	66,295
Program Specialist	1	1	1	1	206	38,967	48,709	58,451
Executive Secretary	1	0	0	0	107	29,730	37,163	44,595
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
TOTAL	8	7	7	7				

Terrebonne Parish Housing and Human Services



151-654 GENERAL FUND - PARISH FARM AGENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state’s economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To assist, train and teach Terrebonne Citizens skills that will enable them to be more productive, to improve their quality of life, and to provide positive economic impacts to individuals, families and the parish through educational programs.</i>			
a. Number of residents given assistance and educational training in matters relating to Agriculture, Horticulture and Fisheries.	14,200	14,300	14,300
<i>2. To build leaders and good citizens through the 4-H Youth Development Program.</i>			
a. Number of youth receiving leadership skills and character education training.			
b. Number of youth participating in 4-H Programs.	1,300	1,350	1,350
<i>3. To strengthen families and communities and to implement nutrition, diet, food safety and health programs for better and healthier living.</i>			
a. Number of residents trained in healthy lifestyles and habits and nutrition education.	2,450	2,500	2,500
<i>Effective and Efficient Government</i>			
<i>1. To facilitate the wise use of natural resources and protection of the environment through educational programs.</i>			
a. Number of contacts made to promote Best Management Practices in Agriculture, Horticulture and Natural Resources.	12,300	12,300	12,300
<i>2. To increase the overall health and wealth of citizen of Terrebonne Parish.</i>			
a. Number of residents provided with information and resources to live better lives in the community.	70,100	70,100	70,100

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	104,239	109,112	78,312	75,512	75,512
Capital Outlay	3,570	0	0	0	0
TOTAL EXPENDITURES	107,809	109,112	78,312	75,512	75,512
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-30.79%

BUDGET HIGHLIGHTS

- No significant changes.



151-680 GENERAL FUND - WATERWAYS & MARINA

PURPOSE OF APPROPRIATION

As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	31,153	25,040	36,153	38,280	38,280
Capital Outlay	<u>0</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>31,153</u>	<u>40,040</u>	<u>51,153</u>	<u>38,280</u>	<u>38,280</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					52.88%

BUDGET HIGHLIGHTS

- No significant changes.

151-912 GENERAL FUND - OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish’s Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To increase training of office staff.</i>			
a. Outside Training (days)	25	25	25
b. Web-based Training	48	48	48
<i>2. To increase Public Participation and Volunteerism.</i>			
a. Community Emergency Response Team (members)	130	220	200
b. Medical Reserve Corp	0	0%	50%
c. Public meetings and presentation	25	25	25
d. Facebook Followers	15,850	18,300	18,500
e. Twitter Followers	2,203	2,544	2,600
<i>Public Safety</i>			
<i>1. To increase training of first responders and ESFs.</i>			
a. National Incident Management System Classes	2	0	4
b. Parish Rapid Assessment Team Training	14	24	25
<i>2. To continue all-hazard Planning and Exercises.</i>			
a. Planning Meetings (hours)	6,000	6,000	6,000
b. Exercises (days)	4	4	4
c. Implementation of TACCS Software	0	60%	100%
<i>3. To maintain equipment.</i>			
a. Calibrate and inspect hazmat detection equipment	12	12	12
b. Inspect and perform communication checks	12	12	12
<i>4. To Increase Coordination and Interaction.</i>			
a. With Intergovernmental Agencies (meetings)	64	64	64
b. With Public/Private Entities (meetings)	12	12	12
c. School Safety & Active Shooter Trainings	20	25	25
d. Active Shooter Training - Private	12	15	15
<i>5. To continue construction of the Safe Room.</i>			
a. Study and Design	0%	15%	50%
b. Construction	0%	15%	50%

151-912 GENERAL FUND – OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	183,496	219,140	225,743	217,015	217,015
Supplies and Materials	55,646	78,703	75,327	71,617	71,617
Other Services and Charges	290,013	379,514	341,748	386,390	386,390
Repair and Maintenance	11,977	15,500	15,500	16,700	16,700
Capital Outlay	0	130,739	133,649	0	0
TOTAL EXPENDITURES	541,132	823,596	791,967	691,722	691,722
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.16%

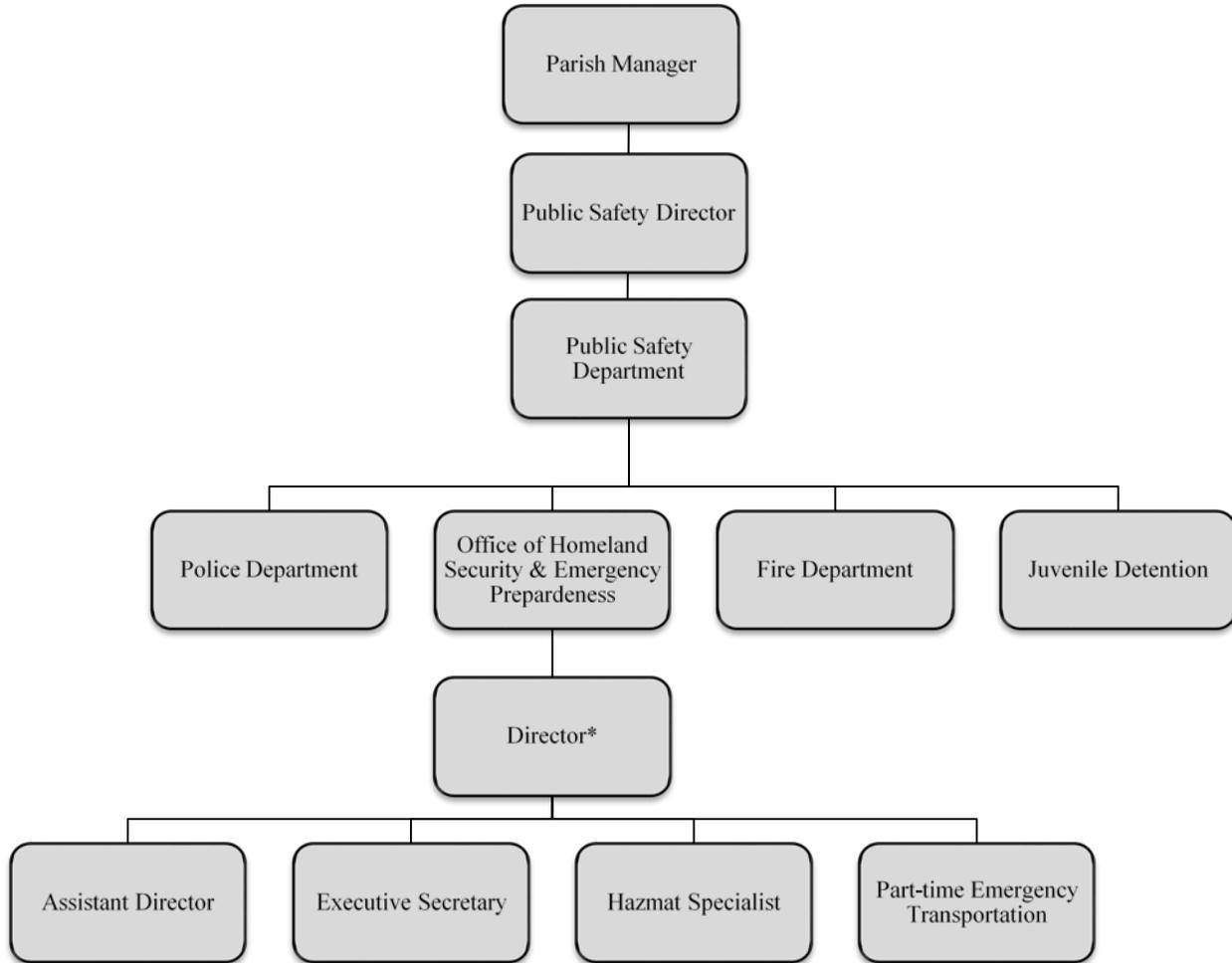
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) Admin. Tech. I, part-time, Grade 101.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Prep Dir.	1	1	1	1	210	52,028	65,035	78,042
Hazard Material Responder	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
TOTAL FULL-TIME	3	3	3	3				
Bus Operation	1	1	1	1	104	11,802	14,752	17,702
Administrative Tech I	1	0	0	0	101	10,099	12,623	15,148
TOTAL PART-TIME	2	1	1	1				
TOTAL	5	4	4	4				

Terrebonne Parish Office of Homeland Security & Emergency Preparedness



*The Director is not a Parish Employee.

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS

DEDICATED EMERGENCY FUND - \$163,875

A transfer equal to 3% General Fund revenues (2018 Audit) is required when funds are below the minimum cap of \$2,750,000. In 2021, the minimum cap will increase to \$3,000,000. Administration has decided to transfer \$83,333 for 2019, 2020, and 2021 so that incrementally, the Parish will be at the new minimum cap by fiscal year ending 2021.

TERREBONNE JUVENILE DETENTION FUND – \$610,000 (Increase of \$147,000)

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$4,803,578 (Decrease of \$52,308)

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff. In 2017, the operations expanded from two to three facilities; Building A for men, Building B (new) for women, and courthouse annex for trustees.

PUBLIC SAFETY FUND - \$2,632,283 (Decrease of \$620,508)

Due to the losses in sales tax revenues and the continued high rates for employer contribution rates of the Municipal Police and Fire Employees' Retirement Systems, General Fund continues to supplement the Public Safety Fund.

NON-DISTRICT RECREATION FUND – \$228,700 (Decrease of \$11,300)

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND -\$435,088 (Same as 2019)

The General Fund supplements the operation of this Department.

COASTAL ZONE MANAGEMENT - \$129,452 (Increase of \$48,906)

To supplement the development and implementation of policies, plans and programs for multiple uses of coastal zones.

SECTION 8 HOUSING PROGRAM - \$40,000 (Same as 2019)

To assist in rental assistance program.

TERREBONNE HOMELESS SHELTER - \$18,400 (Same as 2019)

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$50,874 (Same as 2019)

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT- \$504,965 (Decrease of \$3,858)

Local match funds transferred from General Fund Revenues for the operation of an urban public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$490,785 (Same as 2019)

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children.

RURAL TRANSPORTATION - \$12,188 (Same as 2019)

The General Fund supplement to the Rural Transportation Program covering the Insurance premiums on the buses used by Council on Aging to manage operations of the program.

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS (Continued)

ROAD & BRIDGE FUND – \$715,000 (Increase of \$560,083)

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

CRIMINAL COURT FUND - \$1,998,172 (Increase of \$58,026)

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

CIVIC CENTER O & M FUND - \$986,915 (Decrease of \$15,464)

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

SPECIAL REVENUE FUNDS

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses. Due to GASB 34 being implemented, the funds listed below that are considered to be major funds are reflected below.

***Dedicated Emergency Fund.** An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

Terrebonne Juvenile Detention Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

***Parish Prisoners Fund.** Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund. A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments. This is considered to be a major fund.

***Non-District Recreation Fund.** Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

***Marshal's Fund.** Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

G.I.S. Technology Fund (Assessor). Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

***Coastal Restoration and Preservation Fund.** Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects. A separate department within this fund is used to account for BP revenues and related expenditures.

Parish Transportation Fund. Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

Road and Bridge Fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges. This is considered to be a major fund.

Drainage Tax Fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works. This is considered to be a major fund.

¼% Capital Improvements Sales Tax Revenue Fund. This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M. To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Road Lighting District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

Health Unit Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

*These funds are combined with General Fund for year-end financials; however kept separate for monitoring activity.

SPECIAL REVENUE FUNDS (continued)

Terrebonne Council on Aging, Inc. (TCOA) TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services, Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all services provided prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. TCOA also gives assistance to family caregivers over burdened by the responsibility of elderly care.

Terrebonne-ARC. (TARC) TARC is infused with businesses creating jobs for adults with intellectual and other developmental disabilities since 1962. For 50 years, TARC has become a premier and leading ARC in the nation with its innovative job opportunities and services that include Pre-Vocational Training, Health Services, Residential Services, Therapies, and Transportation.

Parishwide Recreation Fund. Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit. Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center. The General Fund supplements the program.

Terrebonne Levee & Conservation District. To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

Bayou Country Sports Park. Monies in this Fund are primarily from a 1% Hotel-Motel Tax collected and used for recreation and tourism infrastructure.

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

Grant Funds. (See page 148 for more information on Grant Funds.) This is considered to be a major fund.

200 DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the Dedicated Emergency Fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	0	0	600,000	0	0
Miscellaneous Revenue	64,999	19,500	42,500	40,000	40,000
Operating Transfers In	538,900	83,333	83,333	163,875	163,875
TOTAL REVENUES	603,899	102,833	725,833	203,875	203,875
EXPENDITURES:					
Repair & Maintenance	0	800,000	800,000	0	0
Transfers Out	150,000	0	0	0	0
TOTAL EXPENDITURES	150,000	800,000	800,000	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	453,899	(697,167)	(74,167)	203,875	203,875
FUND BALANCE, JANUARY 1	2,249,726	2,703,625	2,703,625	2,629,458	2,629,458
FUND BALANCE, DECEMBER 31	2,703,625	2,006,458	2,629,458	2,833,333	2,833,333

200 DEDICATED EMERGENCY FUND

BUDGET HIGHLIGHTS

- The minimum cap for 2020 is \$2,750,000. The estimated fund balance at December 31, 2020 is \$2,833,000; therefore, the minimum cap is reached.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

202 TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Justice Complex has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility’s goals are the following:

- Provide for the juveniles’ basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles’ legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Justice Complex is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile’s nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile’s medical, dental, and mental health needs will be addressed as necessary on an emergency or immediate care basis.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To provide secured environment for those juveniles requiring secured residential detention.</i>			
a. Number of juveniles housed in the facility	660	650	655
b. Number of Escapes	1	0	0
c. Bed Capacity (daily average times days of the month)	6,654	6,400	6,500
d. Average daily population by month	18	18	19
e. Average length of stay per juvenile (LOS)	10	10	9
<i>2. To provide safe environment for those juveniles requiring secured residential detention by maintaining a >90% monthly accuracy on the following:</i>			
a. Classification- Performance Measure	99%	99%	>90%
b. Confinement-Performance Measures	99%	99%	>90%
c. Suicide Protective Protocols-Performance Measures	100%	100%	>90%
d. Critical Incident Reporting Accuracy-Performance Measures	98%	99%	>90%
<i>3. To minimize the use of confinement:</i>			
a. Monthly average use of confinement to $\leq 30N$.	19	20	25
b. Average hours of all isolation events <4.0 hours.	3.24	3.5	<4
<i>4. To develop staff through monthly training.</i>			
a. Annual training >40 hours per year.	40+	>40	>40
b. Safe Crisis Management >12.0 hours per year.	18+	>15	>12

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,849,831	1,847,682	1,842,965	1,844,519	1,844,519
Intergovernmental	45,640	55,916	55,762	45,346	45,346
Charges for Services	347,379	350,000	348,000	348,000	348,000
Miscellaneous Revenue	75,363	4,000	21,321	7,000	7,000
Operating Transfers In	<u>725,000</u>	<u>649,953</u>	<u>649,953</u>	<u>672,402</u>	<u>672,402</u>
TOTAL REVENUES	<u>3,043,213</u>	<u>2,907,551</u>	<u>2,918,001</u>	<u>2,917,267</u>	<u>2,917,267</u>
EXPENDITURES:					
Personal Services	2,084,457	2,331,817	2,180,209	2,405,746	2,405,746
Supplies & Materials	106,091	133,675	121,384	133,980	133,980
Other Services & Charges	475,985	510,026	501,445	520,325	520,325
Repair & Maintenance	5,018	13,305	15,322	12,700	12,700
Allocated Expenditures	31,201	30,815	31,201	31,201	31,201
Capital Outlay	70,090	52,418	52,418	26,500	26,500
Operating Transfers Out	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
TOTAL EXPENDITURES	<u>3,022,842</u>	<u>3,322,056</u>	<u>3,151,979</u>	<u>3,380,452</u>	<u>3,380,452</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					2.81%
INCREASE (DECREASE) TO FUND BALANCE	20,371	(414,505)	(233,978)	(463,185)	(463,185)
FUND BALANCE, JANUARY 1	729,030	749,401	749,401	515,423	515,423
FUND BALANCE, DECEMBER 31	749,401	334,896	515,423	52,238	52,238

BUDGET HIGHLIGHTS

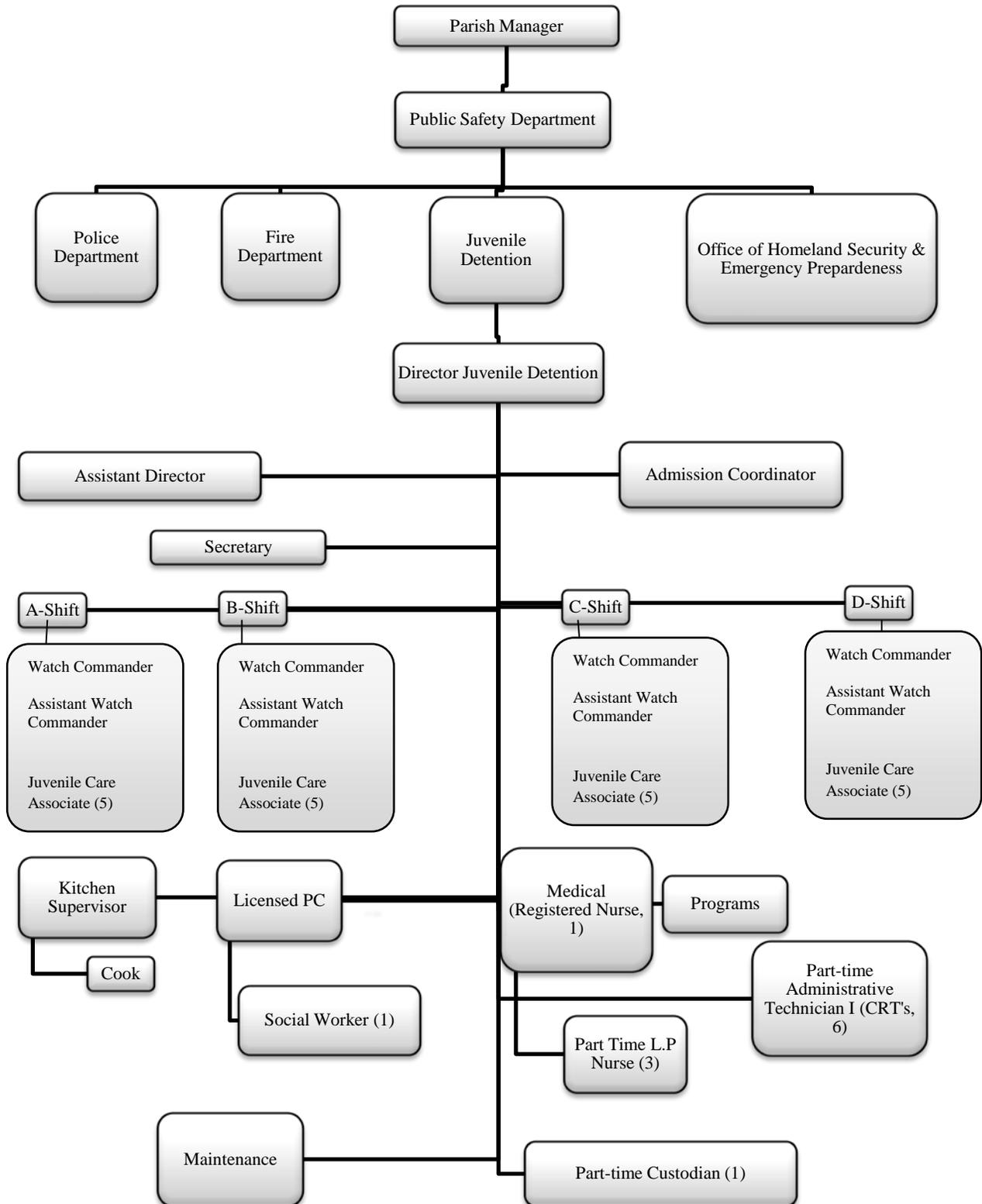
- Ad valorem taxes are levied 20 years through a .96-mill tax renewed by voters on November 16, 2013 (2013-2032) and adjusted for 2019 reassessment and .94 mills through special state legislation (RS15:1099), renewed November 16, 2013 (2013-2032), and adjusted for 2019 reassessment, approved.
 - \$1,844,519 is proposed for 2020.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$48,000 for 2020, approved.
- Revenue generated from housing out of parish juveniles is estimated at \$300,000 for 2020, approved.
- General Fund Supplement, \$610,000, an increase of \$147,000, approved.
- Single Point Assessment and Resource Center (SPARC) - \$250,000, transfers to Criminal Court Fund, approved.
 - Coupled with the state-of-the-art Detention Center will result in lowering the incidence of juvenile detention, reduce recidivism, lower the costs and enable youth offenders to become permanent productive members of society.
- Personnel: - Approved.
 - Eliminate one (1) part-time Cook, Grade 104.
- Capital: - Approved.
 - Computers, \$16,500
 - Engine, \$10,000

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB TITLE	2019	2019	2020	2020	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Director Juvenile Detention	1	1	1	1	I	64,650	93,719	122,788
Asst. Dir./Juvenile Detention	1	1	1	1	211	57,231	71,539	85,847
Registered Nurse Supv	1	1	1	1	211	57,231	71,539	85,847
Licensed Professional Counselor	1	1	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Juvenile Prog. Coordinator	1	1	1	1	208	44,197	55,246	66,295
Watch Commander	4	4	4	4	108	32,703	40,879	49,055
Asst. Watch Commander	4	4	4	4	106	27,275	34,094	40,913
Admin Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Facilities Maint Tech	1	1	1	1	106	27,275	34,094	40,913
Concessions/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Juvenile Care Associate	20	17	20	20	104	23,603	29,504	35,404
Cook	1	1	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	40	37	40	40				
L.P. Nurse	3	3	3	3	107	14,865	18,582	22,298
Cook	1	0	0	0	104	11,802	14,752	17,702
Administrative Technician I (CRT's)	6	4	6	6	101	10,099	12,623	15,148
Facilities Maintenance Assistant	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	11	8	10	10				
TOTAL	51	45	50	50				

Terrebonne Parish Juvenile Detention



203 PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner’s education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Terrebonne Parish Criminal Justice Complex (Jail) is in charge of the care, custody and control of all inmates. The Jail employee’s and the Medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical Department has 12 full time nurses and EMT’s and 1 medical administrator. Primary medical and psychiatric care is provided on-site. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and ten percent (10%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. Also, there is a large commercial kitchen which prepares the meals for all inmates in the facilities.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. Provide quality healthcare to inmates</i>			
a. Number of physicians at Adult Facility	3	3	3
b. Number of medical support staff at Adult Facility	16	15	15
<i>2. Provide inmates with timely and appropriate medical screening and care</i>			
a. Number of adult detainees provided with medical services	25,156	25,500	25,000
b. Number of physical examinations performed at Adult Facility	3,734	3,834	3,900
c. Number of inmates seen by General Physician	1,688	1,730	1,760
d. Number of inmates seen by Psychiatrist	770	760	800
e. Number of inmates treated via TeleMedicine	12	15	15
<i>Quality of Community & Family Life</i>			
<i>1. Offer re-entry programs for inmates to participate in</i>			
a. Number of educational sessions/presentations for prisoners (per week)	5	9	9
b. Percent of prisoners attending educational sessions	25%	25%	35%

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	579,325	760,864	797,632	667,676	667,676
Charges for Services	40,810	40,050	40,030	40,000	40,000
Miscellaneous Revenue	(36,164)	0	11,650	0	0
Other Revenue	10,143	0	80	0	0
Operating Transfers In	<u>3,342,000</u>	<u>4,855,886</u>	<u>4,855,886</u>	<u>4,803,578</u>	<u>4,803,578</u>
TOTAL REVENUES	<u>3,936,114</u>	<u>5,656,800</u>	<u>5,705,278</u>	<u>5,511,254</u>	<u>5,511,254</u>
EXPENDITURES:					
Parish Prisoners	2,269,381	3,900,904	3,845,820	3,866,554	3,866,554
Prisoners Medical Department	1,457,038	1,759,351	1,636,714	1,756,216	1,756,216
Operating Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>230,000</u>	<u>230,000</u>
TOTAL EXPENDITURES	<u>3,726,419</u>	<u>5,660,255</u>	<u>5,482,534</u>	<u>5,852,770</u>	<u>5,852,770</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-0.66%
INCREASE (DECREASE) TO FUND BALANCE					
	209,695	(3,455)	222,744	(341,516)	(341,516)
FUND BALANCE, JANUARY 1					
	146,719	356,414	356,414	579,158	579,158
FUND BALANCE, DECEMBER 31					
	356,414	352,959	579,158	237,642	237,642

BUDGET HIGHLIGHTS

- In February 2019, an agreement (Reference: Ordinance No. 9027) between the Parish Government and the Sheriff of Terrebonne Parish was executed to memorialize their agreed-upon financial obligation for the maintenance and operation of the jails. Parish government agrees to pay a \$12.61 per diem for the maintenance on non-DOC prisoners. The Sheriff shall share with the Parish 50% of the DOC reimbursements, adjusted over time to comply with the current Louisiana Revised Statute's approved reimbursement rate. In addition, the Sheriff agrees to make a continuous good faith effort to maintain a total DOC prisoner population of two hundred (200) inmates. The term of this agreement shall expire December 31, 2019.
 - For 2020, the Parish is estimating to receive \$667,676 from the Sheriff of Terrebonne, same as 2019, approved.
- General Fund Supplement, \$4,803,578, a decrease of \$52,308, approved.

203-201 PARISH PRISONERS FUND - PARISH PRISONERS

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
EXPENDITURES:					
Personal Services	183,641	199,062	179,170	216,322	216,322
Supplies & Materials	159,411	186,725	177,975	210,300	210,300
Other Services & Charges	1,705,616	3,262,918	3,218,081	3,242,484	3,242,484
Repair & Maintenance	158,159	145,616	166,661	156,535	156,535
Allocated Expenditures	40,913	43,563	40,913	40,913	40,913
Capital Outlay	21,641	63,020	63,020	0	0
TOTAL EXPENDITURES	2,269,381	3,900,904	3,845,820	3,866,554	3,866,554
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.83%

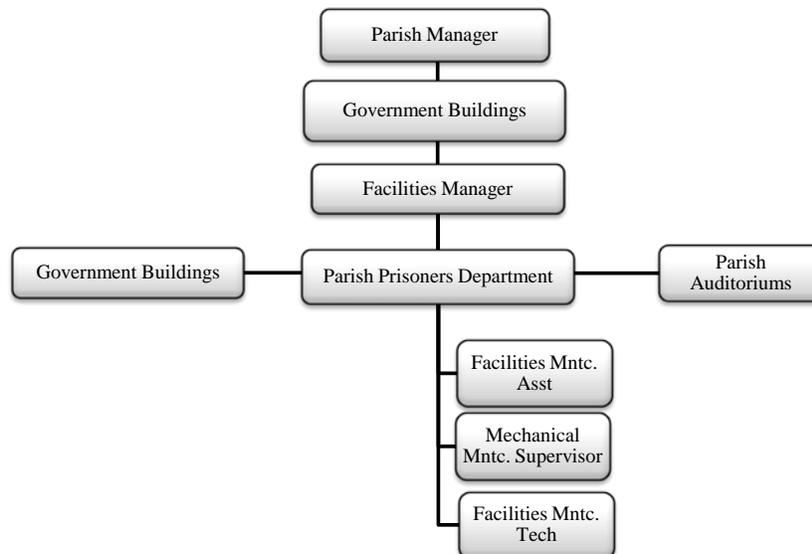
BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$12.61 per day for all others. The projected cost for 2020 is \$2,284,192, which is based on an average prison population of 650, approved.
- Capital: - approved.
 - Chiller/Air Handler (Building 2), transferred to Capital Projects, \$175,000.
 - Window Replacement, transferred to Capital Projects, \$55,000.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Mechanical Maintenance Supr.	1	1	1	1	208	44,197	55,246	66,295
Facilities Maint Tech	2	1	2	2	106	27,275	34,094	40,913
TOTAL	3	2	3	3				

Terrebonne Parish Prisoners



203-202 PARISH PRISONERS FUND - PRISONERS MEDICAL DEPARTMENT

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
EXPENDITURES:					
Personal Services	925,658	954,216	930,535	938,679	938,679
Supplies & Materials	131,727	236,050	185,482	236,650	236,650
Other Services & Charges	399,653	569,085	520,697	574,887	574,887
Capital Outlay	0	0	0	6,000	6,000
TOTAL EXPENDITURES	1,457,038	1,759,351	1,636,714	1,756,216	1,756,216
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.52%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians care at \$90,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2020 at \$186,196; and prescriptions and OTC Medications, \$190,000, approved.
- On July 8, 2016, the Parish entered into an Intergovernmental agreement with Terrebonne Parish Sherriff's Office (TPSO) for the medical administrator to become an employee of TPSO. TPCG shall reimburse TPSO for the actual base salary paid to the Medical Administrator by TPSO for only those services rendered to the Parish under the agreement, approved.
- Personnel: - Approved.
 - Eliminate one (1) E.M.T., Grade 107
- Capital: - Approved.
 - Computers, \$6,000.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Coordinator	1	1	1	1	208	44,197	55,246	66,295
L.P. Nurse	2	2	2	2	206	38,967	48,709	58,451
E.M.T.	13	10	12	12	107	29,730	37,163	44,595
TOTAL	16	13	15	15				

204 PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessment	11,551,141	11,634,321	11,571,271	11,721,220	11,721,220
Licenses & Permits	1,112,115	1,102,361	1,098,349	1,098,325	1,098,325
Intergovernmental	988,788	1,173,426	1,171,925	881,446	881,446
Charges for Services	157,440	148,804	150,820	148,500	148,500
Fines & Forfeitures	172,175	111,500	117,572	106,500	106,500
Miscellaneous Revenue	134,556	2,000	57,372	0	0
Other Revenue	17,309	1,566	0	0	0
Operating Transfers In	2,729,884	3,252,872	3,252,872	2,663,822	2,663,822
TOTAL REVENUES	16,863,408	17,426,850	17,420,181	16,619,813	16,619,813
EXPENDITURES:					
General -Other	902,079	893,424	898,767	903,193	903,193
Police	9,532,761	10,127,605	10,016,801	10,548,577	10,548,577
LHSC Year Long	92,257	82,900	82,900	0	0
Fire-Urban	6,333,192	6,348,994	6,135,303	6,479,779	6,479,779
Operating Transfers Out	438,486	304,248	304,248	0	0
TOTAL EXPENDITURES	17,298,775	17,757,171	17,438,019	17,931,549	17,931,549
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					2.74%
INCREASE (DECREASE) TO	(435,367)	(330,321)	(17,838)	(1,311,736)	(1,311,736)
FUND BALANCE, JANUARY 1	3,007,970	2,572,603	2,572,603	2,554,765	2,554,765
FUND BALANCE, DECEMBER 31	2,572,603	2,242,282	2,554,765	1,243,029	1,243,029

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2020 in the amount of \$4,467,620 from the levy of 6.20 mills (City Alimony Tax as adjusted for 2019 reassessment), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, (2009 – 2018), and renewed November 16, 2013 (2019-2028), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$7,224,000, a 1.2% increase from 2018 collections a 1.0% increase from 2019 projections, approved.
- Insurance occupational licenses in the City of Houma are proposed to collect \$815,000, a decrease of \$49,000, approved.
- Occupational Licenses (50% collected in the City), \$257,000, an increase of \$43,639, approved.
- Court fines are proposed at \$95,000, a \$5,000 decrease, approved.
- General Fund Supplement, \$2,632,283 (a decrease of \$620,589), approved.

204-211 PUBLIC SAFETY FUND - POLICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. Improve efficiency and accountability of crime scene and evidence by:</i>			
a. Management System to track reports (Zuercher)	100%	100%	100%
b. Increase storage space for evidence and records	75%	100%	100%
c. Management System to track evidence (3D Software, Pad Trax)	100%	100%	100%
<i>2. Improve efficiency and accountability of record system by:</i>			
a. Merge RMS (Report Management Systems) into new application (Zuercher)	100%	100%	100%
b. Reduction in paper usage	50%	70%	70%
<i>3. Improve officer/employee productivity by:</i>			
a. Improving Communications' area (floors, consoles, sound proofing, air conditioning)	80%	100%	100%
b. Reduce paperwork for officers and dispatchers through use of Zuercher program			
< Number of arrest (including summonses)	1,895	2,259	2,259
< Number of complaints dispatched	31,895	34,556	34,900
<i>4. Improve department efficiency through technology by:</i>			
a. Updating software	25%	50%	100%
b. Upgrading the Higher Ground System (Recording & Telephone), which will have new features such as text messaging and telephone voicemail.	100%	100%	100%
c. Purchasing of new computers for the department	25%	50%	100%
<i>5. Promote health and well-being of police employees by:</i>			
a. Offering and Encouraging Wellness Scans	100%	100%	100%
b. Offering Annual Hepatitis, Tuberculosis Shots and Flu Shots	100%	100%	100%
<i>6. Improve employee performance, moral, manpower by:</i>			
a. Identifying and addressing training needs of the department	100%	100%	100%
b. Develop Information Technology Division			
< Number of new hires completing or completed POST training academy	3	5	6
< Number of officers qualifying in weapons training	85	85	85
< Number of new vehicles ordered and received	0	1	0

204-211 PUBLIC SAFETY FUND - POLICE

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. Improve Safety and Quality of Life in City of Houma by:</i>			
a. Crosswalks and signs	100%	100%	100%
b. Permanent Electric Speed Limit and Enforcement Signs	75%	100%	100%
< Number of meters read/maintained per month	343	343	343
< Amount collected in parking meter revenue	\$55,000	\$50,000	\$50,000
<Amount paid in parking meter fines	\$8,625	\$7,000	\$7,000
<i>Public Safety</i>			
<i>1. Reduce traffic crashes/injuries by:</i>			
a. Improve traffic flow in City of Houma by implementing plans to deal with tunnel and bridge closures	100%	100%	100%
b. Targeted enforcement of driving while intoxicated, safety belt, child restraint and distracted driver laws.	100%	100%	100%
< Number of vehicular accident reports processed	1,204	1,188	1,188
<i>2. Reduce crime through Community Policing and Problem Oriented Policing by:</i>			
a. Improving Neighborhood Watch by pinpointing issues discussed at meetings and following through with a plan of action	100%	100%	100%
b. K-9 in schools to check for narcotics and education	100%	100%	100%
c. Employee Community Policing training through the Department of Justice and LaPost	100%	100%	100%
d. Assisting other law enforcement agencies to expand their Neighborhood Watch programs			
< Number of Neighborhood Watch Groups	18	20	20
< Number of Violent Crimes	140	108	108
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. Improve HPD Building and Fleet</i>			
a. Physical improvements to HPD such as hardening of windows, new roof, new floors, interior remodeling	100%	100%	100%
b. Increasing office space for Detective Bureau and Uniform Car Patrol	0%	100%	100%
c. Soundproofing areas within HPD (Squad Room; Communications; Detective Bureau interview room)	75%	90%	100%
d. Replace or improve elevator	0%	0%	30%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	8,059,427	8,100,787	8,048,508	8,408,749	8,408,749
Supplies and Materials	249,896	280,676	299,412	363,000	363,000
Other Services and Charges	1,032,958	1,239,998	1,210,537	1,330,332	1,330,332
Repair and Maintenance	134,995	192,859	145,059	152,496	152,496
Capital Outlay	55,485	313,285	313,285	294,000	294,000
TOTAL EXPENDITURES	9,532,761	10,127,605	10,016,801	10,548,577	10,548,577
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					4.49%

204-211 PUBLIC SAFETY FUND - POLICE

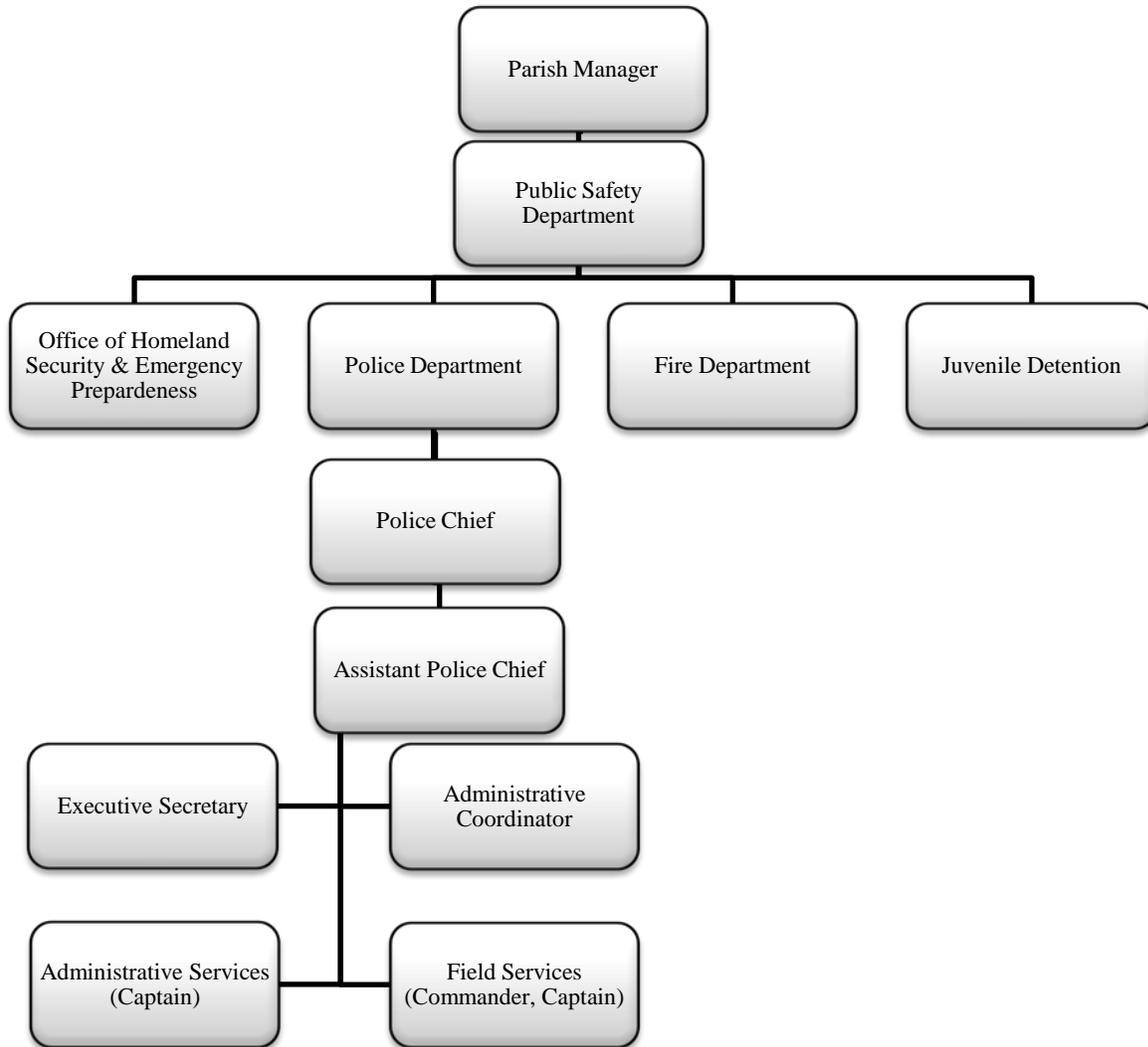
BUDGET HIGHLIGHTS

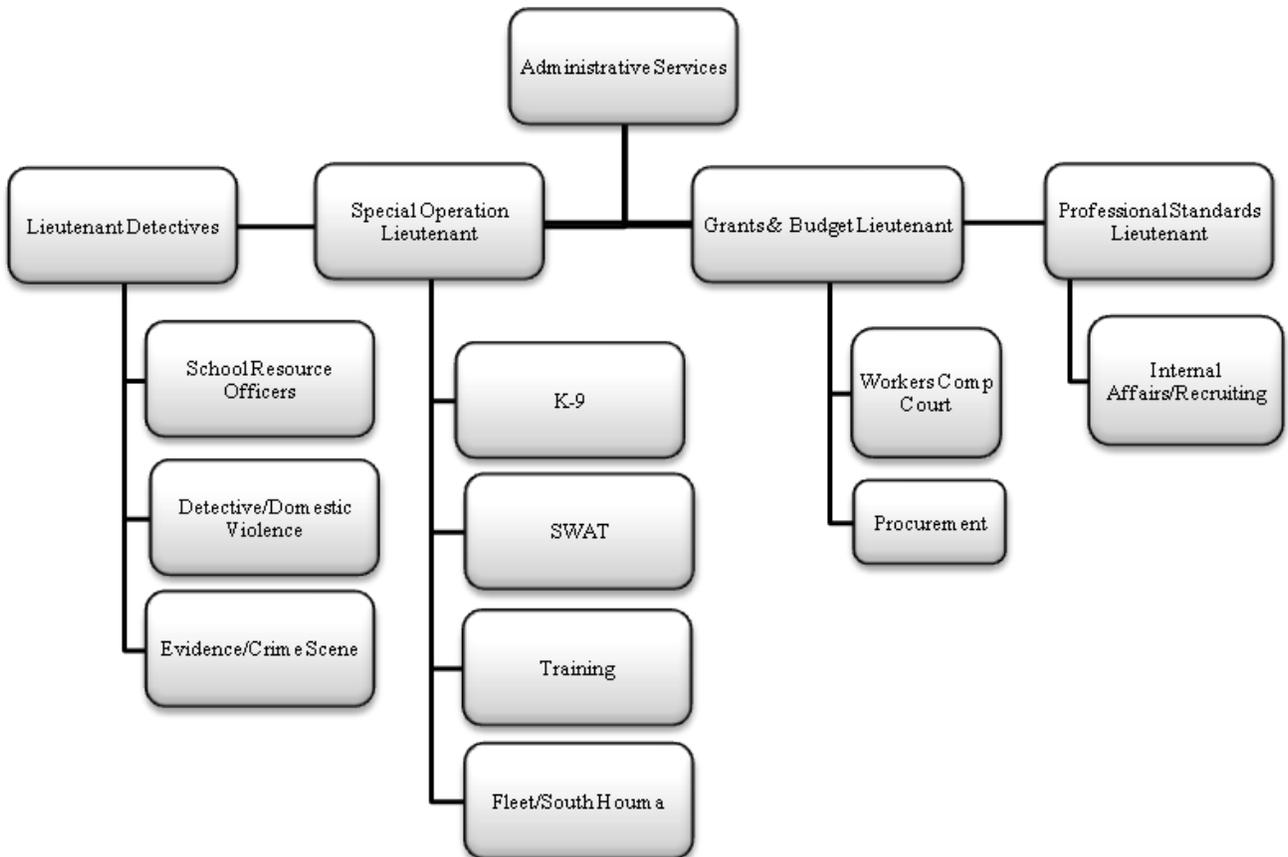
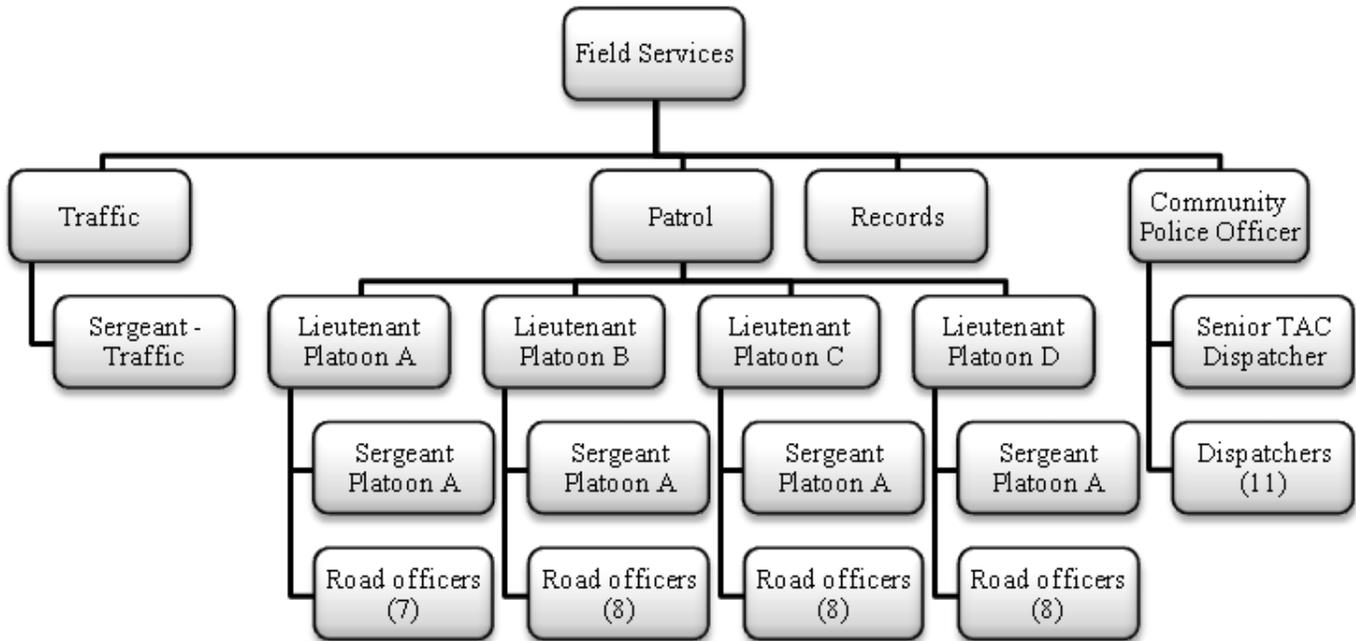
- Capital: - Approved.
 - Computers, \$70,000
 - Vehicles, \$224,000
- Personnel: - Approved.
 - Eliminate three (3) Police Officer/ Officer-1st Class, Grade P-1/P-2
 - 2% adjustment across the board as mandated by State Law.

PERSONNEL SUMMARY

JOB TITLE	2019	2019	2020	2020	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Police Chief	1	1	1	1	P-7	71,997	93,596	115,534
Assistant Police Chief	1	1	1	1	P-6	65,395	85,014	105,518
Police Captain	2	2	2	2	P-5	48,144	62,587	77,257
Police Lieutenant	8	8	8	8	P-4	42,118	54,754	67,588
Police Sergeant	9	9	9	9	P-3	38,592	50,170	61,929
Police Officer/Officer-1st Class	61	54	58	58	P-1/P-2	-	-	-
Police Officer-1st Class	-	-	-	-	P-2	33,462	43,500	53,696
Police Officer	-	-	-	-	P-1	28,568	37,139	45,844
Sr. Dispatcher-Public Safety	1	1	1	1	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Dispatcher	12	11	12	12	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Admin Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	<u>100</u>	<u>92</u>	<u>97</u>	<u>97</u>				

Terrebonne Parish Police Department





204-222 PUBLIC SAFETY FUND - FIRE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed. The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Public Safety</i>			
<i>1. To provide fire protection and medical services to the public.</i>			
a. Number of structure fires.	52	40	40
b. Number of non-structure fires.	66	60	60
c. Number of hazardous materials incidents.	37	35	35
d. Number of other emergency/non-emergency dispatches.	482	500	500
e. Number of EMS incidents.	1,312	400	400
f. Provide smoke alarms and fire extinguishers in residences upon request.	100%	100%	100%
<i>2. To continue to provide public fire safety education classes to schools and the public.</i>			
a. Number of educational programs in schools.	28	25	25
b. Number of persons reached with educational programs in schools.	1,816	2,000	2,000
c. Number of public presentations/programs.	29	30	30
d. Number of persons reached with public presentations/programs.	6,866	6,000	6,000
<i>Effective and Efficient Government</i>			
<i>1. To promote professional qualifications of Houma Fire Department employees by opportunities for training and education.</i>			
a. Number of certified firefighters.	52	55	55
b. Number of certified driver/operators.	28	30	32
c. Number of certified company officers.	9	9	10
d. Number of certified chief officers.	0	0	1
e. Number of certified hazardous material responders.	49	52	52
f. Number of personnel trained in CPR.	51	54	54
g. Number of personnel trained as Medical First Responder.	46	49	49
h. Number of personnel trained in basic EMT.	7	7	7
i. To continue to maintain Class 2 PIAL rating.	100%	100%	100%
<i>2. To provide safety inspections to all businesses.</i>			
a. Number of inspections.	1,402	1,450	1,450

204-222 PUBLIC SAFETY FUND - FIRE

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To improve department efficiency through technology.</i>			
a. Acquire new computers.	20%	20%	50%
b. Acquire new tablets to be compatible with new CAD system.	0%	50%	100%
<i>2. To improve HFD building, fleet and equipment.</i>			
a. Upgrade nozzles and fire hose on apparatus.	50%	50%	75%
b. Add props to Training Field.	50%	50%	50%
c. Acquire East side Safe Room.	20%	75%	100%
d. Acquire new Ladder apparatus.	20%	20%	20%
e. Repair water damaged walls and remodel day room and office area at Airbase Fire Station.	20%	20%	20%
f. Acquire bunker gear washer and dryer.	0%	20%	50%
g. Standardize uniforms for personnel.	20%	75%	100%
h. Establish a bunker gear replacement program.	20%	50%	50%
i. Update and upgrade equipment for Technical Rescue Team.	20%	50%	50%
j. Acquire new SCBA air packs to replace outdated ones.	0%	20%	75%
k. Replace exiring Bunker Gear (PPE).	0%	20%	75%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	5,899,331	5,749,578	5,593,516	5,588,985	5,588,985
Supplies and Materials	110,185	133,175	113,595	146,500	146,500
Other Services and Charges	233,599	257,155	243,172	249,794	249,794
Repair and Maintenance	79,620	117,066	93,000	99,000	99,000
Capital Outlay	10,457	92,020	92,020	395,500	395,500
TOTAL EXPENDITURES	6,333,192	6,348,994	6,135,303	6,479,779	6,479,779
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.76%

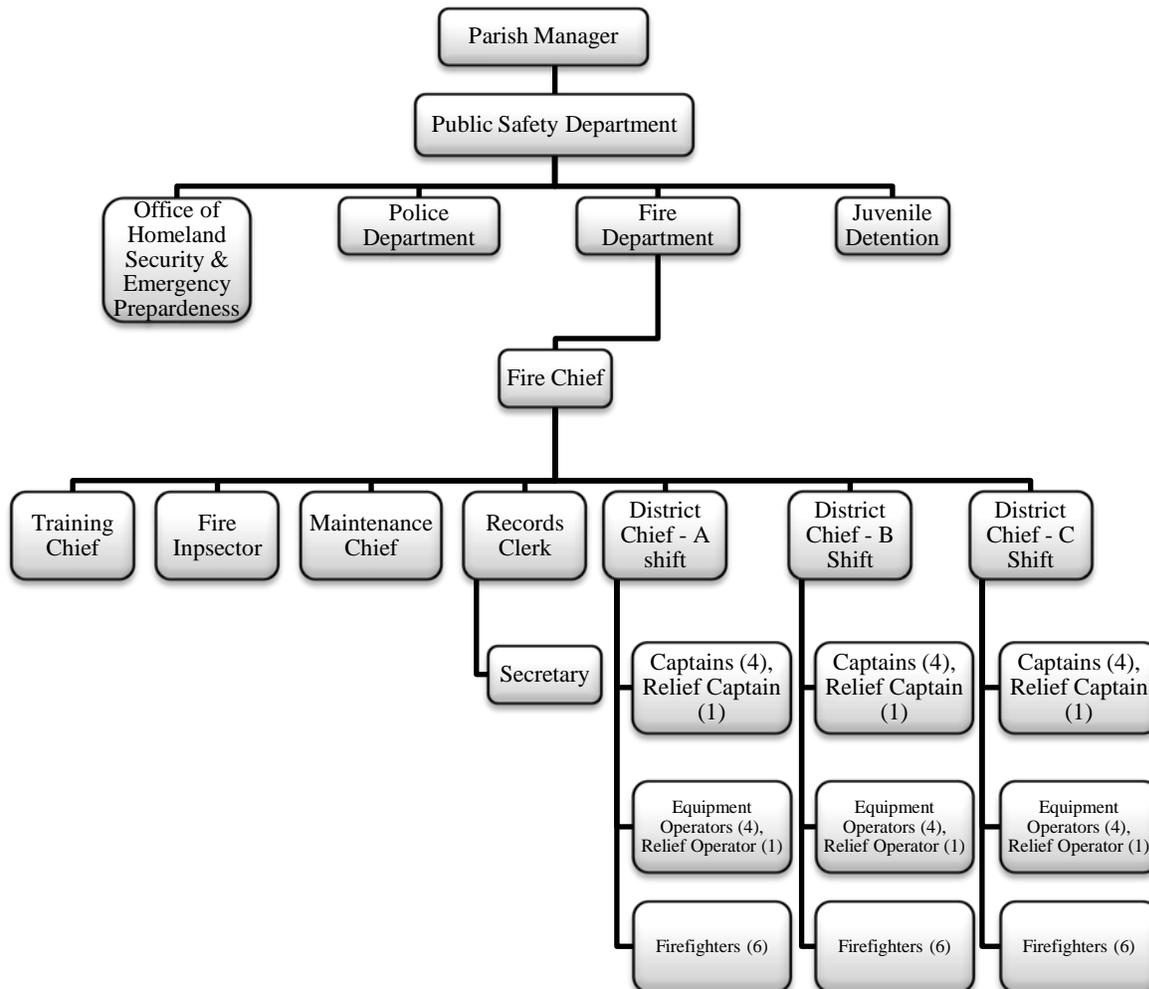
BUDGET HIGHLIGHTS

- At the State Firefighters' Retirement board meeting of February 28, 2019, the following rates were adopted: - Approved.
 - 2018 26.50%
 - 2019 27.75%
- Personnel: - Approved.
 - 2% adjustment across the board as mandated by State Law.
 - Eliminate three (3) Firefighters, Grade F-1.
- Capital: - Approved.
 - Bunker Gear, \$137,500.
 - Air Packs, \$240,000.
 - Computers, \$18,000.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	4	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	15	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	21	14	18	18	F-1	26,067	33,887	41,830
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	60	54	57	57				

Terrebonne Parish Fire Department



205 NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish grounds and facilities managed or funded under NON-DISTRICT RECREATION include: Coteau Park, Presque Isle Park, The Municipal Auditorium and Dumas Auditorium. Functions at Coteau Park and Presque Isle Park are planned by the Recreation Department. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Recreation Department maintains Coteau Park and Presque Isle Park. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings. Grass cutting and trash pick-ups are provided for seventeen (17) parks in accordance with the contracts.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Charges for Services	36,736	40,100	36,501	35,600	35,600
Miscellaneous Revenue	4,098	0	4,840	4,000	4,000
Operating Transfers In	180,000	240,000	240,000	255,700	255,700
TOTAL REVENUES	331,834	391,100	392,341	406,300	406,300
EXPENDITURES:					
Auditoriums	201,327	242,680	238,532	226,011	226,011
General-Other	38,713	42,682	38,713	38,713	38,713
Parks & Grounds	168,467	176,226	169,981	204,446	204,446
TOTAL EXPENDITURES	408,507	461,588	447,226	469,170	469,170
% CHANGE OVER PRIOR YEAR					1.64%
INCREASE (DECREASE) TO					
FUND BALANCE	(76,673)	(70,488)	(54,885)	(62,870)	(62,870)
FUND BALANCE, JANUARY 1	196,649	119,976	119,976	65,091	65,091
FUND BALANCE, DECEMBER 31	119,976	49,488	65,091	2,221	2,221

BUDGET HIGHLIGHTS

- General Fund transfer is \$228,700 a decrease of \$11,300, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

205-196 NON-DISTRICT RECREATION - AUDITORIUMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To continue to provide a facility for the community's needs.</i>			
a. Monitor the number of events held at the Municipal Auditorium.	178	180	180
b. Monitor the number of events held at the Dumas Auditorium.	88	90	95
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To continue to maintain both Auditoriums in good working condition.</i>			
a. Replaced damaged and outdated tables as needed.	50%	100%	N/A
b. Replace stage curtain.	0%	100%	N/A
<i>2. To continue to provide facilities for disaster relief services.</i>			
a. Perform annual state fire marshal inspections.	100%	100%	100%
b. Perform annual red cross review and inspection.	100%	100%	100%
c. Perform generator PM program.	N/A	25%	100%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	96,131	115,062	119,293	118,530	118,530
Supplies and Materials	6,918	13,750	9,150	13,750	13,750
Other Services and Charges	73,976	80,892	77,113	80,481	80,481
Repair and Maintenance	12,341	13,250	13,250	13,250	13,250
Capital Outlay	11,961	19,726	19,726	0	0
TOTAL EXPENDITURES	201,327	242,680	238,532	226,011	226,011
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.37%

BUDGET HIGHLIGHTS

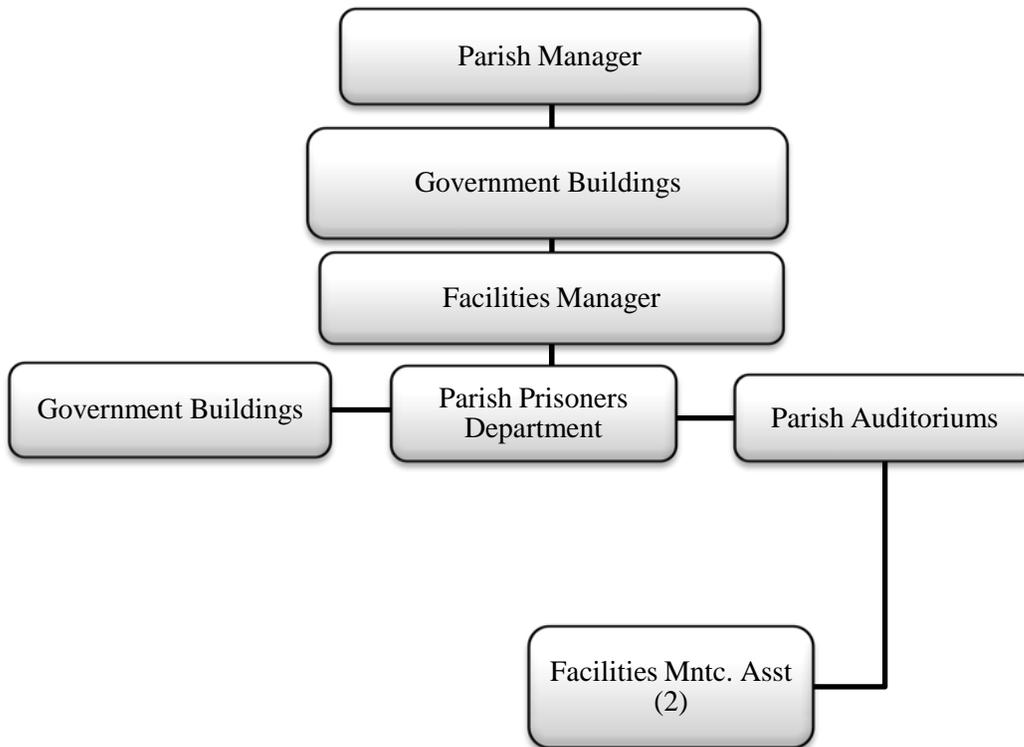
- No significant changes.

205-196 NON-DISTRICT RECREATION - AUDITORIUMS

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	2	2	2	2	101	20,197	25,246	30,295
TOTAL	2	2	2	2				

Terrebonne Parish Auditoriums



205-501 NON-DISTRICT RECREATION - PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Grass cutting and trash pick-ups are provided for the following seventeen (17) parks in accordance with the contract:

- Authement St. Park
- City Park
- Jim Bowie Park
- Lee Avenue Park
- Mahler St. Park
- Mandalay Park
- Maple St. Park
- Marina #3
- Mulberry Park
- Parish Park
- Rio Vista Park
- Rozand Memorial Park
- Shady Oaks Park
- Southdown West Park
- Summerfield Park
- Trailhead-Valhi Blvd.
- Westgate Park

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Supplies & Materials	34	3,600	2,200	2,100	2,100
Other Services and Charges	158,089	154,865	148,490	152,055	152,055
Repair & Maintenance	553	8,500	6,000	13,500	13,500
Allocated Expenditures	9,791	5,761	9,791	9,791	9,791
Capital Outlay	0	3,500	3,500	27,000	27,000
TOTAL EXPENDITURES	168,467	176,226	169,981	204,446	204,446
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.41%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$122,000, same as 2019, approved.
- Capital: - Approved.
 - Playground Equipment (Coteau Park and Presque Isle Park), \$27,000.

209 MARSHAL'S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parishwide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff. The Terrebonne Parish City Marshal presently appoints twelve (12) deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property, including garnishment of wages, executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To continue to provide efficient services to the Court in a professional manner.</i>			
a. Total number of deputy marshals	13	12	12
b. Total number of court sessions (adult criminal and civil)	288	288	288
c. Total number of court sessions (juvenile)	167	167	167
d. Total number of criminal and juvenile papers served	1,825	2,140	2,300
e. Total number of civil papers served	7,850	7,769	7,700
f. Total number of Marshal sales and settlements	3	2	3
g. Total number of seizures	13	19	15
h. Total number of garnishments accounts	2,629	2,941	2,850
<i>2. Maintain an aggressive attitude in serving of legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.</i>			
a. Criminal fees collected	\$99,959	\$98,000	\$98,000
b. Amount of commissions on garnishments	\$179,905	\$184,000	\$182,000
c. Civil fees collected	\$143,029	\$146,000	\$145,000
d. Total fees collected	\$421,693	\$428,000	\$425,000

209 MARSHAL'S FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	59,058	66,000	60,000	60,000	60,000
Charge for Services	(20)	0	13,685	0	0
Fines & Forfeitures	421,693	431,437	436,620	436,620	436,620
Miscellaneous Revenue	(218)	0	0	0	0
Operating Transfers In	<u>285,000</u>	<u>435,083</u>	<u>435,088</u>	<u>435,088</u>	<u>435,088</u>
TOTAL REVENUES	<u>765,513</u>	<u>932,520</u>	<u>945,393</u>	<u>931,708</u>	<u>931,708</u>
EXPENDITURES:					
Personal Services	750,165	797,006	816,725	823,700	823,700
Supplies & Materials	19,539	35,183	30,799	35,183	35,183
Other Services & Charges	87,436	86,024	83,470	87,910	87,910
Repair & Maintenance	8,023	13,717	13,717	13,717	13,717
Allocated Expenditures	9,517	10,279	9,517	9,517	9,517
Capital Outlay	<u>31,664</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>906,344</u>	<u>942,209</u>	<u>954,228</u>	<u>970,027</u>	<u>970,027</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					3.07%
INCREASE (DECREASE) TO FUND BALANCE					
	(140,831)	(9,689)	(8,835)	(38,319)	(38,319)
FUND BALANCE, JANUARY 1	226,228	85,397	85,397	76,562	76,562
FUND BALANCE, DECEMBER 31	85,397	75,708	76,562	38,243	38,243

BUDGET HIGHLIGHTS

- General Fund transfer is \$435,088, same as 2019, approved.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshall	1	1	1	1	N/A	****	****	****
Chief Criminal Deputy	1	1	1	1	N/A	****	****	****
Chief Civil Deputy	1	1	1	1	N/A	****	****	****
Deputy	10	10	10	10	N/A	****	****	****
TOTAL	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>				

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	225,000	230,000	230,000	230,000	230,000
Miscellaneous Revenue	(337)	0	0	0	0
TOTAL REVENUES	224,663	230,000	230,000	230,000	230,000
EXPENDITURES:					
Operating Transfers Out	225,000	230,000	230,000	230,000	230,000
TOTAL EXPENDITURES	225,000	230,000	230,000	230,000	230,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(337)	0	0	0	0
FUND BALANCE, JANUARY 1	206,608	206,271	206,271	206,271	206,271
FUND BALANCE, DECEMBER 31	206,271	206,271	206,271	206,271	206,271

BUDGET HIGHLIGHTS

- In 2020, the taxing jurisdictions will be proportionately charged \$230,000 for these estimated expenditures, approved.
- The \$230,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Terrebonne Parish Consolidated Government, approved.

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, the Office of Coastal Restoration & Preservation is funded partially by the parish’s General Fund and fees collected via issuance of the TPCG Coastal Impact Certificate, as well as monies received via contract with the State of Louisiana’s Department of Natural Resources (DNR) for the continued implementation of the Terrebonne Parish Local Coastal Management Program, which was approved by DNR in April 2000. This department’s mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents consistent with the State Comprehensive Master Plan for Coastal Restoration. This office has a similar focus at the Parish level as the Governor’s Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish’s interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), the Louisiana Department of Natural Resources (DNR), the Corps of Engineers, as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources under the RESTORE Act umbrella, the Gulf of Mexico Energy Security Act (GOMESA), CPRA’s Parish Matching Program (RESTORE Spill Component), and other grant programs.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provides on-going support to the Emergency Operations Center during a State of Emergency declared as a result of severe storms, hurricanes, and other natural or man-made disasters with staff serving as Public Information Officer and nighttime Executive Secretary.

The Director of this office is also the officially designated Custodian of Public Records for Terrebonne Parish Consolidated Government.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
1. To continue to Participate in Local Coastal Program Meetings			
a. To achieve 100% Participation in Local Coastal Programs Quarterly Meetings with LA Dept. of Natural Resources.	100%	100%	100%
2. To secure funding for Coastal Restoration Projects in Terrebonne Parish			
a. Bayou Terrebonne Freshwater Diversion Project (Phase I) Coca Cola Foundation and (others)	0%	0%	\$350,000
b. RESTORE Act Awards Amendment No. 1	\$250,000	\$0	\$0
c. RESTORE Act Awards Amendment No. 2	0%	\$2,710,525	0
3. To coordinate the Terrebonne Parish Christmas Tree Recycling Program, conjunction with the Barataria-Terrebonne National Estuary Program and Bayou Grace Community Services.			
a. Volunteers Participating	15	15	15
b. Trees Collected	250	200	200
4. To review and process Coastal Impact Certificates			
a. Applications Processed	117	110	110
b. Fees Collected	\$110,200	\$80,000	\$100,000
<i>Infrastructure Enhancement/Growth Management</i>			
1. To restore wetland habitat in Terrebonne Parish.			
a. Increase beneficial use of dredged material to restore wetland habitat.	0	25%	100%
2. Utilize RESTORE Act Funding			
a. Develop Multi-year Implementation Plan	Amend No. 1	Amend. No. 2	Amend No. 3
3. Coordinate with Corps of Engineers			
a. Initiate Section 206 Aquatic Restoration Project with the Corps of Engineers	100%	Monitoring	Monitoring

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Infrastructure Enhancement/Growth Management (continued)			
<i>4. To manage and advance Coastal Restoration Projects in Terrebonne Parish</i>			
a. Attend PPL #30 to see proposed restoration projects by federal sponsors	0%	0%	100%
b. Review proposed PPL #30 projects with CZM Committee to set priorities for parish.	0%	0%	100%
c. Vote parish restoration priorities in PPL #30 initial voting	0%	0%	100%
d. Falgout Canal Freshwater Enhancement (CIAP)	Monitoring	Monitoring	Monitoring
e. Atchafalaya Long Distance Sediment Pipeline (Proposed for 2023 M/P)	0%	Proposed	Proposed
f. Lost Lake Marsh Creation & Hydrologic Restoration (CWPPRA); TE-72	85%	100%	Monitoring
g. Barrier Island and Beach Nourishment TE-143	100%	Bid/Constr.	Construction
h. Bayou Terrebonne Ridge Restoration (NRDA); TE-139 E&D	15%	30%	65%
i. Caillou Lake Headlands Restoration (NRDA) (Whiskey Island); TE-100 - Construction	100%	Monitoring	Monitoring
j. Increase Atchafalaya Flow to Terrebonne (NFWF); TE-110 - Northern Alignment Selected	30%	65%	95%
k. Raccoon Island Maintenance (CWPPRA/CPRA); TE-48 (Maintenance Construction)	100%	Monitoring	Monitoring
l. Bayou Decade Ridge & Marsh Creation (CWPPRA/NOAA); TE-138	100%	Bid	Construction
m. Island Road Marsh Creation and Nourishment (CWPPRA/NOAA); TE-117	95%	Bid	Construction
n. Bayou Dularge Ridge, Marsh and Hydrologic Restoration (RESTORE/NRCS); TE-66	95%	Bid	Construction

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	1,292,317	32,800	30,913	30,913	30,913
Charges for Services	90,698	96,000	86,300	86,300	86,300
Operating Transfers In	40,000	80,546	80,546	129,452	129,452
TOTAL REVENUES	1,423,015	209,346	197,759	246,665	246,665
EXPENDITURES:					
Personal Services	206,830	203,403	211,260	210,860	210,860
Supplies & Materials	1,255	4,185	3,373	4,185	4,185
Other Services & Charges	21,740	49,683	41,489	44,685	44,685
Repair & Maintenance	18	1,475	1,085	1,475	1,475
Allocated Expenditures	1,081	706	1,081	1,081	1,081
Capital Outlay	1,865	1,539	1,539	0	0
Operating Transfers Out	1,267,583	0	0	0	0
TOTAL EXPENDITURES	1,500,372	260,991	259,827	262,286	262,286
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS CAPITAL OUTLAY AND TRANSFERS OUT					
					0.95%
INCREASE (DECREASE) TO FUND BALANCE					
	(77,357)	(51,645)	(62,068)	(15,621)	(15,621)
FUND BALANCE, JANUARY 1					
	161,948	84,591	84,591	22,523	22,523
FUND BALANCE, DECEMBER 31					
	84,591	32,946	22,523	6,902	6,902

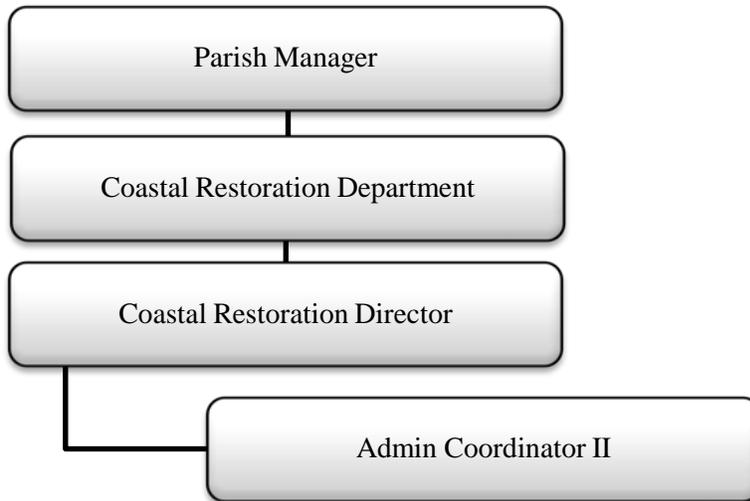
BUDGET HIGHLIGHTS

- Coastal Impact Fees collections, \$86,300, a decrease of \$9,700, approved.
- General Fund Supplement, \$129,452 an increase of \$48,906, approved.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Dir	1	1	1	1	I	64,650	93,719	122,788
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

Terrebonne Parish Coastal Restoration



250 PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	866,215	600,000	791,994	600,000	600,000
Miscellaneous Revenue	33,416	2,000	53,955	5,000	5,000
TOTAL REVENUES	899,631	602,000	845,949	605,000	605,000
EXPENDITURES:					
Repair & Maintenance	627,880	2,413,082	2,413,082	1,600,000	1,600,000
TOTAL EXPENDITURES	627,880	2,413,082	2,413,082	1,600,000	1,600,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT AND CAPITAL OUTLAY					-33.69%
INCREASE (DECREASE) TO FUND BALANCE	271,751	(1,811,082)	(1,567,133)	(995,000)	(995,000)
FUND BALANCE, JANUARY 1	2,520,575	2,792,326	2,792,326	1,225,193	1,225,193
FUND BALANCE, DECEMBER 31	2,792,326	981,244	1,225,193	230,193	230,193

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2020, approved.
- Direct services for street repairs, \$1,600,000 are based on the estimated 2020 revenue through June 30th and unallocated fund balance at December 31, 2019, approved.

251 ROAD AND BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund. This fund is considered to be a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To continue to upgrade with new technology</i>			
a. Percent of bridge maintenance and inventory program computerized	100%	100%	100%
b. Percent of traffic signals upgraded with new technology	30%	40%	50%
c. Percent of sign inventory program computerized	100%	100%	100%
d. Percent of tree inventory program computerized	20%	20%	20%
<i>2. To continue the upkeep of the grass cutting of the parish.</i>			
a. Number of routes for grass cutting and herbicide spraying	110	115	120
b. Right-of-way acres mowed (yearly)	39,100	40,000	42,000
<i>3. To provide an efficient, safe, and cost effective Roads and Bridges services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	95%	95%	95%
b. Percent of work orders request generated from public in 30 days	20%	20%	20%
c. Number of work orders completed in 30 days	163	150	150
<i>4. To provide an efficient, safe, and cost effective Vegetation services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	97%	97%	97%
b. Percent of work orders request generated from public in 30 days	20%	20%	20%
c. Number of work orders completed in 30 days	7,290	7,300	7,500
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To continue to maintain all bridges, traffic signals, roads, road signs and boat launches.</i>			
a. Number of bridges maintained	84	86	86
b. Number of bridge maintenance work orders	2,780	3,000	3,000
c. Number of bridge replacements	2	1	3
d. Number of traffic signals maintained	14	15	15
e. Number of new traffic signals installed	0	1	0
f. Number of caution lights maintained	158	160	180
g. Number of caution lights installed	3	2	20
h. Number miles of concrete streets	351	353	353
i. Number miles of asphalt streets	190	191	191
j. Number miles of shell roads maintained	22	22	22
k. % of streets striped annually	8%	5%	25%
l. Number of concrete slab replaced (sq.yds.)	71,000	68,500	75,000
m. Asphalt repairs (tons)	14,900	18,110	18,500
n. Percent of shoulders repaired annually	100%	100%	100%
o. Number of signs in inventory	16,770	16,900	17,200
p. Number of street name signs replaced	298	225	300
q. Number of boat launches maintained	5	5	5

251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,437,029	5,500,155	5,446,582	5,500,000	5,500,000
Charge for Services	2,274	0	0	0	0
Miscellaneous Revenue	111,274	1,500	43,696	20,000	20,000
Other Revenue	48,670	279,139	215,443	0	0
Operating Transfers In	1,224,435	304,698	304,968	715,000	715,000
TOTAL REVENUES	6,823,682	6,085,492	6,010,689	6,235,000	6,235,000
EXPENDITURES:					
Personal Services	3,046,179	2,995,288	2,980,761	3,012,921	3,012,921
Supplies & Materials	484,878	393,412	358,053	429,850	429,850
Other Services & Charges	880,443	946,155	913,863	1,081,354	1,081,354
Repair & Maintenance	1,523,059	2,179,514	2,007,417	2,085,938	2,085,938
Allocated Expenditures	232,692	343,274	232,692	232,692	232,692
Capital Outlay	335,485	577,780	577,780	130,500	130,500
Operating Transfers Out	50,308	0	0	0	0
TOTAL EXPENDITURES	6,553,044	7,435,423	7,070,566	6,973,255	6,973,255
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					1.47%
INCREASE (DECREASE) TO FUND BALANCE	270,638	(1,349,931)	(1,059,877)	(738,255)	(738,255)
FUND BALANCE, JANUARY 1	2,445,262	2,715,900	2,715,900	1,656,023	1,656,023
FUND BALANCE, DECEMBER 31	2,715,900	1,365,969	1,656,023	917,768	917,768

BUDGET HIGHLIGHTS

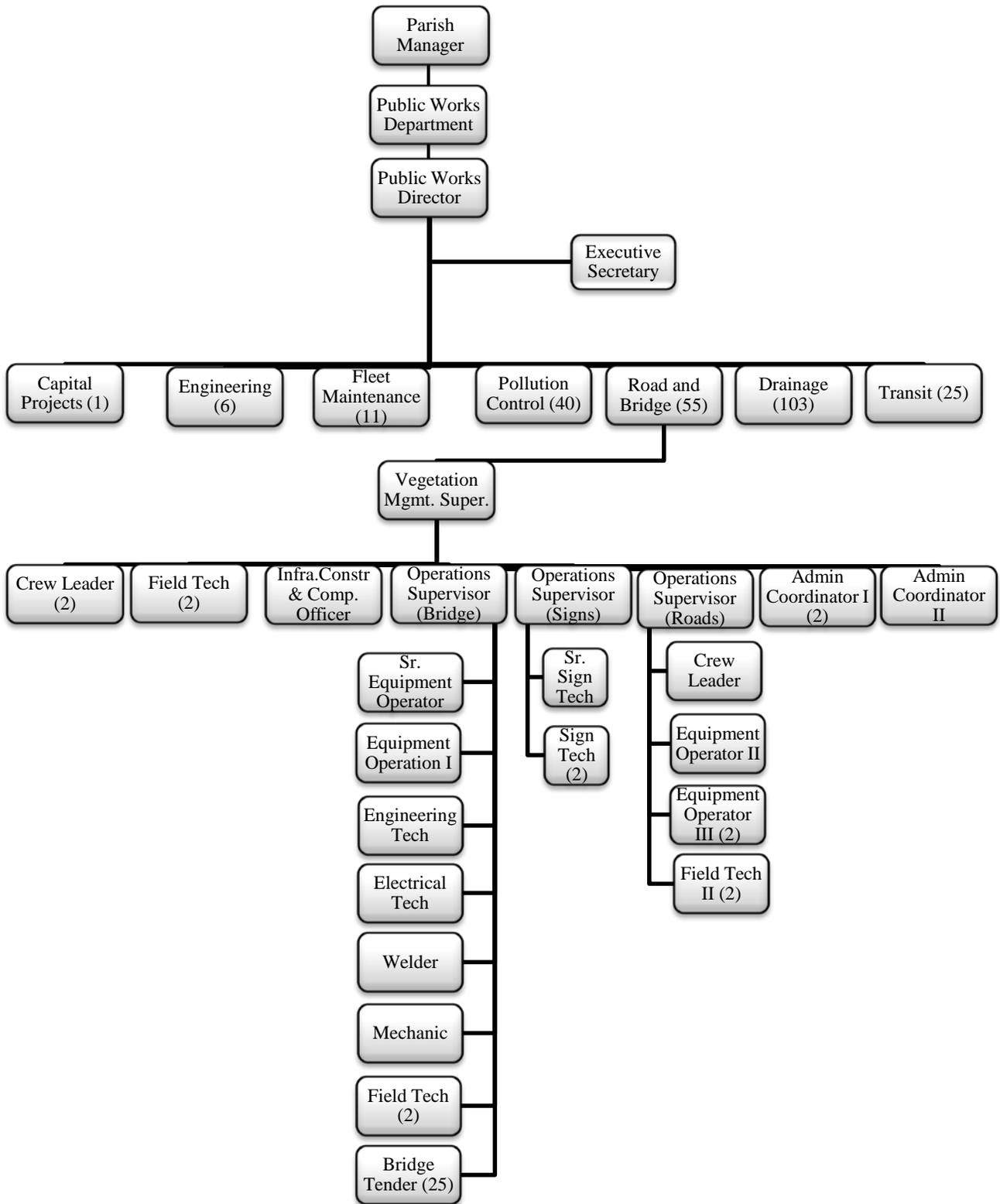
- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2020 revenues are estimated at \$5,500,000, 1.2% increase from 2018 collections and 1% increase from 2019 projected collections, approved.
- General Fund supplements this division annually. The 2020 General Fund supplement is \$715,000, approved.
- Major operating expenditures: - Approved.
 - Gasoline & Oil, \$125,000, same as 2019.
 - Shells, \$200,000, increase of \$40,000.
 - Urban Street Lights, \$168,320, same as 2019.
 - Grass cutting Blvd., \$80,000, same as 2019.
 - Street Repairs – Contractors, \$1,162,621, same as 2019.
 - Road inventory assessment, \$120,000, new for 2020.
- Capital: (\$130,500) – Approved.
 - Computers, \$15,500.
 - Redecking Dulac Pontoon Bridge, \$40,000.
 - Pavement Marking Project, \$75,000.
- Personnel: - Approved.
 - Eliminate one (1) Admin Coordinator I, Grade 104

251 ROAD AND BRIDGE FUND

PERSONNEL SUMMARY

JOB TITLE	2019	2019	2020	2020	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Vegetation Mgmt. Supt.	1	1	1	1	211	57,231	71,539	85,847
Infra Constr. & Comp Officer	1	1	1	1	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Operations Supervisor	3	3	3	3	109	35,974	44,967	53,960
Senior Equipment Operator	1	1	1	1	108	32,703	40,879	49,055
Equip Operator III	2	2	2	2	107	29,730	37,163	44,595
Crew Leader	3	3	3	3	107	29,730	37,163	44,595
Engineering Tech	1	1	1	1	107	29,730	37,163	44,595
Road & Bridge Mechanic	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Welder	1	1	1	1	106	27,275	34,094	40,913
Equip Operator II	2	2	2	2	106	27,275	34,094	40,913
Sr. Sign Tech	1	1	1	1	105	25,255	31,569	37,883
Field Tech II	6	6	6	6	104	23,603	29,504	35,404
Equipment Operator I	1	1	1	1	104	23,603	29,504	35,404
Admin Coordinator I	2	1	1	1	104	23,603	29,504	35,404
Sign Technician	2	2	2	2	102	21,206	26,508	31,810
Bridge Tender	25	25	25	25	102	21,206	26,508	31,810
TOTAL	<u>55</u>	<u>54</u>	<u>54</u>	<u>54</u>				

Terrebonne Parish Public Works/Road and Bridge



252 DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 69 forced drainage systems throughout the parish. This fund is considered to be a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To improve and maintain the parish wide drainage system</i>			
a. Number of forced drainage systems in parish	70	81	86
b. Number of forced drainage pumps	172	187	214
c. Number of canals cleaned in forced drainage areas	2	2	2
d. Number roadsides and lateral ditches cleaned	348	220	250
e. Number of culverts installed in ditches	48	30	33
f. Number of pumps rehabilitated/ replaced	8	4	5
g. Number of pump stations online of the telemetry system currently	7	27	40
i. % of Force Drainage requests addressed in 30 days	80%	80%	100%
j. % of Gravity drainage request addressed in 30 days	75%	78%	80%
<i>Quality of Community & Family Life</i>			
<i>1. To educate the public on dumping debris in drains</i>			
a. Place "No Dumping" markers on catch basins/drain boxes.	1,000	1,000	1,000
<i>2. To provide culvert and catch basin cleaning parishwide to alleviate the potential of homes being flooded.</i>			
a. Provide culvert and catch basin inspections and cleaning.	477	320	340

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessment	12,407,267	12,461,876	12,390,952	12,444,370	12,444,370
Intergovernmental	533,475	846,699	845,591	170,867	170,867
Charge for Services	4,349	0	0	0	0
Miscellaneous Revenue	137,578	5,000	125,699	5,000	5,000
Utility Revenue	20,876	20,000	29,950	25,000	25,000
Other Revenue	15,389,530	0	11,460	0	0
Operating Transfers In	233	265,000	265,397	326,000	326,000
TOTAL REVENUES	28,493,308	13,598,575	13,669,049	12,971,237	12,971,237
EXPENDITURES:					
Personal Services	4,565,177	5,302,758	4,854,198	5,570,055	5,570,055
Supplies & Materials	1,322,181	1,257,598	1,159,580	1,437,598	1,437,598
Other Services & Charges	2,547,628	2,737,892	2,722,265	2,860,454	2,860,454
Repair & Maintenance	1,843,242	2,608,072	2,094,766	1,676,920	1,676,920
Debt Service	373,236	0	0	0	0
Allocated Expenditures	828,419	609,013	828,419	828,419	828,419
Capital Outlay	1,925,405	1,874,609	1,877,899	1,140,000	1,140,000
Operating Transfers Out	16,849,470	650,000	650,000	800,000	800,000
TOTAL EXPENDITURES	30,254,758	15,039,942	14,187,127	14,313,446	14,313,446
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, DEBT SERVICE, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					-3.03%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,761,450)	(1,441,367)	(518,078)	(1,342,209)	(1,342,209)
FUND BALANCE, JANUARY 1	5,492,959	3,731,509	3,731,509	3,213,431	3,213,431
FUND BALANCE, DECEMBER 31	3,731,509	2,290,142	3,213,431	1,871,222	1,871,222

BUDGET HIGHLIGHTS

- 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2020 collections are estimated at \$5,500,000, 1.2% increase from 2018 collections and 1% increase from 2019 projected collections, approved.
- On November 16, 2013, an ad valorem tax was renewed for years 2018-2027, (7.15 mills as adjusted for 2019 reassessment) which will generate an estimated \$6,933,826 for 2020, approved.
- Major operating expenditures: - Approved.
 - Other contracts, \$1,200,000 privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force, \$85,000 decrease.
 - Gasoline and Oil, \$350,000, an increase of \$50,000.
 - Diesel/Pumps, \$846,998, a decrease of \$53,001.
 - Pump repairs, \$450,000, same as 2019.
 - Contractors repairs, \$300,000 same as 2019.
 - Canal and Lateral Ditch Maintenance, \$80,000, same as 2019.
 - Collection Canal Cleaning, \$20,000, same as 2019.
 - Permit monitoring, \$46,000, same as 2019.
- Personnel: - Approved.
 - Eliminate one (1) Part-time pump attendant, Grade 105.

252 DRAINAGE TAX FUND

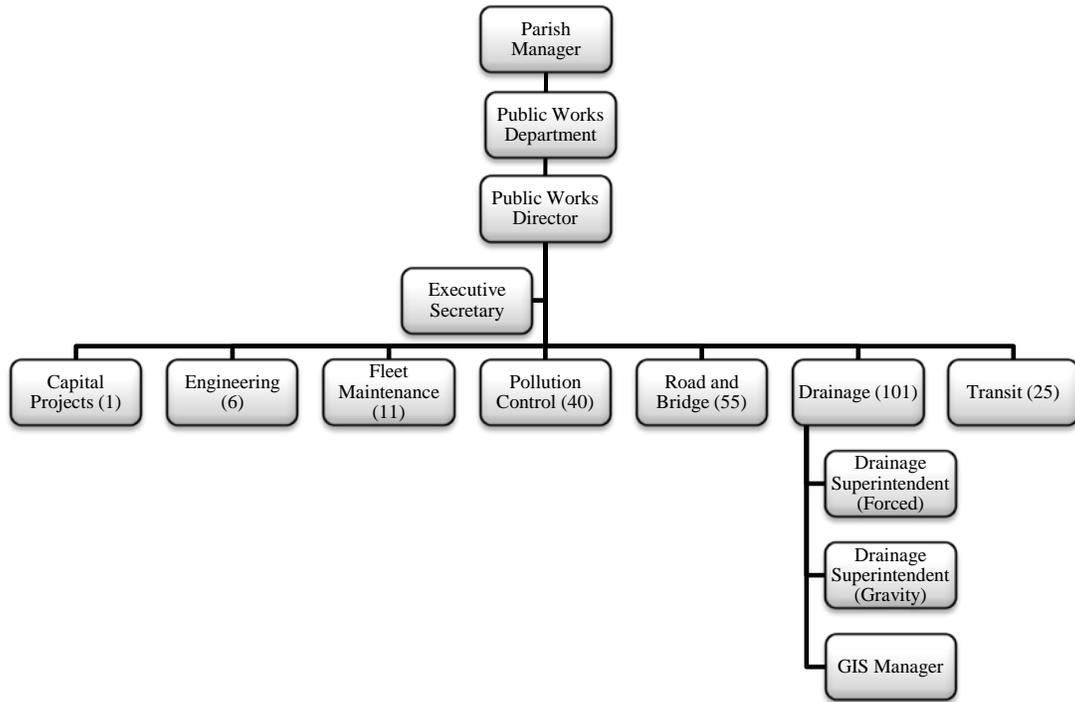
BUDGET HIGHLIGHTS (Continued)

- Capital: (\$1,140,000) – Approved.
 - Computers, \$14,000.
 - Tandem Axel Dump Truck, \$100,000.
 - Telemetry, \$300,000.
 - Portable pumps, \$200,000.
 - Pumps and motors, \$200,000.
 - Savanne Road Levee and Water Structure, \$166,000.
 - Savanne Road Containment Project, \$160,000

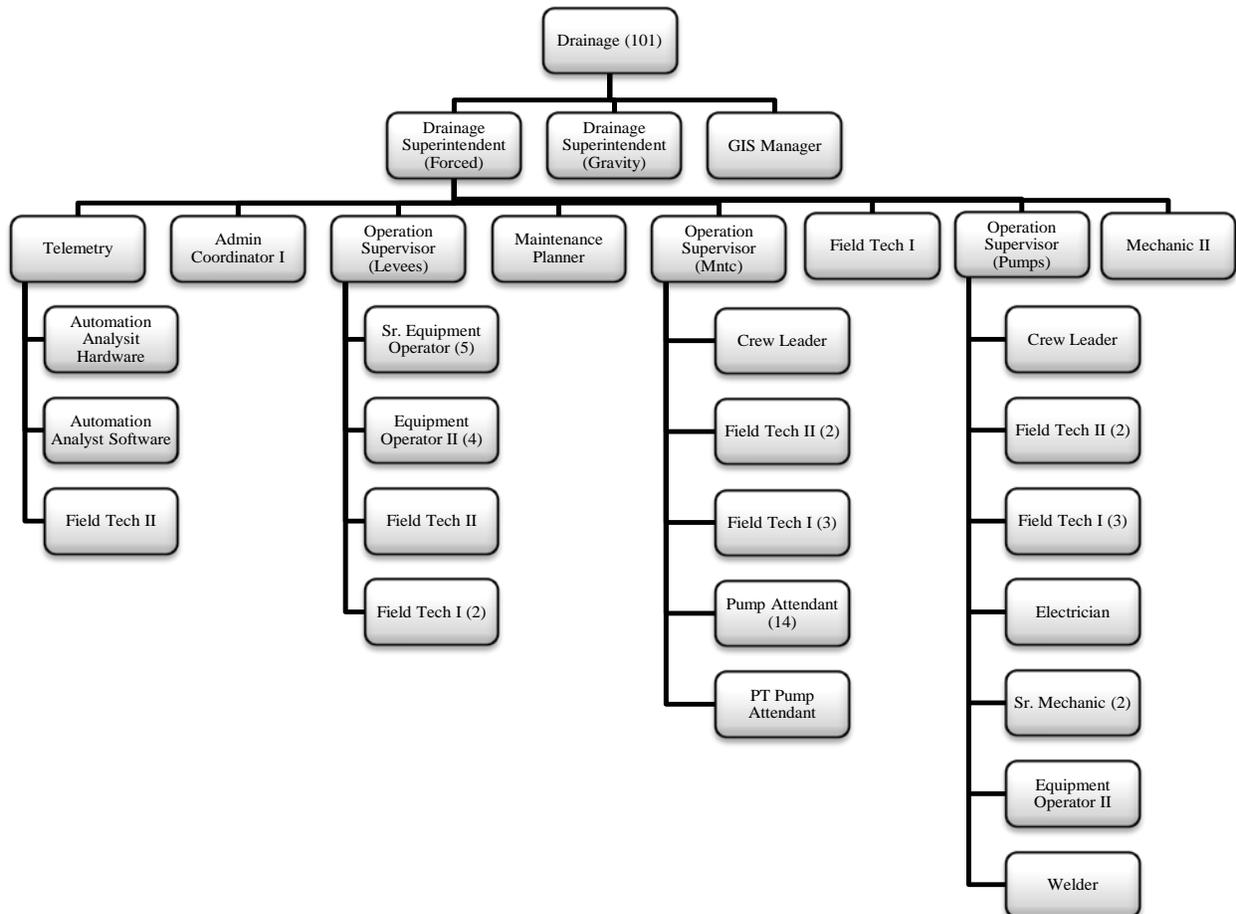
PERSONNEL SUMMARY

JOB TITLE	2019	2019	2020	2020	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Drainage Superintendent	2	2	2	2	211	57,231	71,539	85,847
GIS Manager	1	1	1	1	210	52,028	65,035	78,042
Automation/Intergration Supv	1	1	1	1	110	40,290	50,363	60,436
Op. Supv.-Drainage	6	6	6	6	109	35,974	44,967	53,960
Surveyor	2	1	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Automation Analyst Hardware	2	2	2	2	108	32,703	40,879	49,055
Automation Analyst Software	1	1	1	1	108	32,703	40,879	49,055
Sr. Stat Equip Mechanic	2	2	2	2	108	32,703	40,879	49,055
Sr. Stat Equip Operator	12	9	12	12	108	32,703	40,879	49,055
Maintenance/Scheduler Plan	1	0	1	1	108	32,703	40,879	49,055
Crew Leader-Drainage	5	5	5	5	107	29,730	37,163	44,595
Welder	1	1	1	1	106	27,275	34,094	40,913
Equipment Operator II	16	14	16	16	106	27,275	34,094	40,913
Mechanic II	1	1	1	1	106	27,275	34,094	40,913
Culvert Inspector	1	1	1	1	105	25,255	31,569	37,883
Pump Attendant	14	13	14	14	105	25,255	31,569	37,883
Equipment Operator I	5	5	5	5	104	23,603	29,504	35,404
Admin Coord I	2	2	2	2	104	23,603	29,504	35,404
Field Tech II	6	4	6	6	104	23,603	29,504	35,404
Field Tech I	18	9	18	18	103	22,267	27,834	33,400
TOTAL FULL-TIME	100	81	100	100				
Pump Attendant	2	1	1	1	105	12,628	15,785	18,942
TOTAL PART-TIME	2	1	1	1				
TOTAL	102	82	101	101				

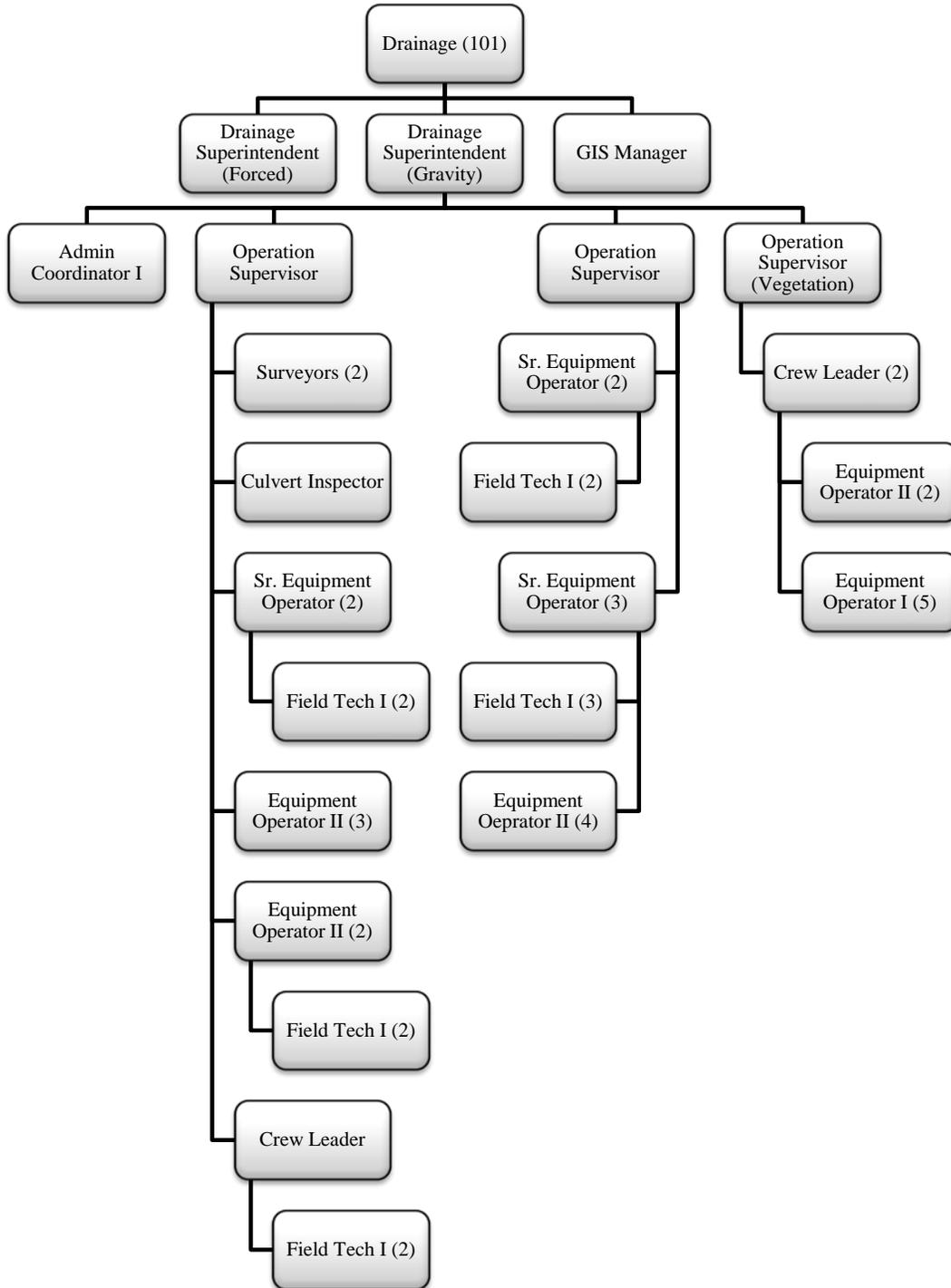
Terrebonne Parish Public Works/Drainage



Terrebonne Parish Public Works/Drainage - Forced



Terrebonne Parish Public Works/Drainage - Gravity



255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,437,029	5,500,155	5,446,582	5,500,000	5,500,000
Miscellaneous Revenue	23,351	10,020	36,033	15,000	15,000
TOTAL REVENUES	5,460,380	5,510,175	5,482,615	5,515,000	5,515,000
EXPENDITURES:					
Operating Transfers Out	5,838,181	4,915,451	4,915,451	5,297,040	5,297,040
TOTAL EXPENDITURES	5,838,181	4,915,451	4,915,451	5,297,040	5,297,040
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(377,801)	594,724	567,164	217,960	217,960
FUND BALANCE, JANUARY 1	2,706,436	2,328,635	2,328,635	2,895,799	2,895,799
FUND BALANCE, DECEMBER 31	2,328,635	2,923,359	2,895,799	3,113,759	3,113,759

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax used to fund capital projects and debt service for capital projects. The 2020 collections are estimated at \$5,500,000, 1.2% increase from 2018 collections and 1% increase from 2019 projected collections, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,597,044, approved.
- Maintain a reasonable balance for future bond payments (optimum 60 – 75% of next year’s bond debt), approved.
- Transfer to Road Construction Fund, \$434,165, approved.
 - Asphalt Overlay Project.
 - Hollywood Road Bridge.
- Transfer to Capital Projects Control Fund, \$50,000, approved.
 - Public Works Building.
- Transfer to Parishwide Drainage Construction Fund, \$215,831, approved.
 - Bayou Black Pump Station.

258 ROAD DISTRICT #6 O & M**PURPOSE OF APPROPRIATION**

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	37,443	37,443	37,717	37,719	37,719
Intergovernmental	553	553	545	545	545
Miscellaneous Revenue	(1,816)	200	2,354	1,500	1,500
TOTAL REVENUES	36,180	38,196	40,616	39,764	39,764
EXPENDITURES:					
Other Services & Charges	3,462	333,327	333,334	31,585	31,585
Allocated Expenditures	207	369	207	207	207
TOTAL EXPENDITURES	3,669	333,696	333,541	31,792	31,792
% CHANGE OVER PRIOR YEAR					-90.47%
INCREASE (DECREASE) TO FUND BALANCE	32,511	(295,500)	(292,925)	7,972	7,972
FUND BALANCE, JANUARY 1	270,892	303,403	303,403	10,478	10,478
FUND BALANCE, DECEMBER 31	303,403	7,903	10,478	18,450	18,450

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .80 mills ad valorem tax, generating an estimated \$37,719 for 2020, renewed for the years 2019 to 2028, approved.
- Street repairs in 2020 are proposed at \$30,000, approved.

267 – 276 ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1 - #10

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	2,043,841	1,781,607	1,775,938	1,728,514	1,728,514
Intergovernmental	54,899	49,022	45,943	38,200	38,200
Miscellaneous Revenue	58,668	7,400	61,899	52,500	52,500
Operating Transfers In	0	100,000	100,000	0	
TOTAL REVENUES	2,157,408	1,938,029	1,983,780	1,819,214	1,819,214
EXPENDITURES:					
General - Other	171,053	153,953	171,762	160,862	160,862
Road Lighting	1,907,370	2,869,479	2,269,941	1,978,000	1,978,000
TOTAL EXPENDITURES	2,078,423	3,023,432	2,441,703	2,138,862	2,138,862
% CHANGE OVER PRIOR YEAR					-29.26%
INCREASE (DECREASE) TO FUND BALANCE	78,985	(1,085,403)	(457,923)	(319,648)	(319,648)
FUND BALANCE, JANUARY 1	2,416,596	2,495,581	2,495,581	2,037,658	2,037,658
FUND BALANCE, DECEMBER 31	2,495,581	1,410,178	2,037,658	1,718,010	1,718,010

267 – 276 ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2020 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes & Special Assmt.	110,342	508,637	338,867	137,741	105,907	92,528	127,213	58,749	156,605	91,925
Intergovernmental	10,000	5,000	8,000	2,200	4,500	1,000	2,000	1,000	3,000	1,500
Miscellaneous Revenue	8,000	3,500	16,000	2,500	2,500	3,500	6,500	2,000	3,000	5,000
TOTAL REVENUES	128,342	517,137	362,867	142,441	112,907	97,028	135,713	61,749	162,605	98,425
EXPENDITURES:										
General - Other	20,542	29,434	30,594	14,771	8,776	8,384	14,246	9,350	14,108	10,657
Road Lighting	295,000	265,000	464,000	189,000	89,500	133,000	153,200	92,800	116,500	180,000
TOTAL EXPENDITURES	315,542	294,434	494,594	203,771	98,276	141,384	167,446	102,150	130,608	190,657
INCREASE (DECREASE) TO FUND BALANCE	(187,200)	222,703	(131,727)	(61,330)	14,631	(44,356)	(31,733)	(40,401)	31,997	(92,232)
BEGINNING FUND BALANCE	782,603	69,894	459,864	138,935	33,414	124,745	215,381	48,550	69,316	94,956
ENDING FUND BALANCE	595,403	292,597	328,137	77,605	48,045	80,389	183,648	8,149	101,313	2,724

District	Date Authorized	Maximum Authorized (See *)	2019 Budget		2020 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	November 3, 2008	5.39	3.75	396,918	1.00	110,342	2019
RLD#2	November 8, 2016	3.86	1.00	178,427	2.75	508,637	2027
RLD#3	November 3, 2009	6.12	1.50	349,217	1.50	338,867	2019
RLD#4	November 8, 2016	4.72	2.50	209,002	1.50	137,741	2027
RLD#5	November 3, 2008	5.23	2.75	66,081	4.00	105,907	2019
RLD#6	October 22, 2011	4.73	2.75	125,470	2.00	92,528	2021
RLD#7	October 22, 2011	6.10	1.25	81,471	2.00	127,213	2023
RLD#8	October 22, 2011	4.54	2.25	94,047	1.50	58,749	2021
RLD#9	October 22, 2011	6.08	2.00	108,801	3.00	156,605	2021
RLD#10	October 22, 2011	4.81	3.75	170,094	2.00	91,925	2021

* As Adjusted in the 2019 Reassessment

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District’s Ad Valorem Tax Revenue (without penalties), maximum authorized, millages levied, and year tax expires.

277 HEALTH UNIT FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Public Safety			
<i>1. Providing Communicable Disease Control for persons residing in Terrebonne Parish</i>			
a. Clinical Preventive Services for Tuberculosis (total visits)	650	600	625
b. Disease Intervention Services for Tuberculosis/Immigrants/Refugees (man hours)	920	400	600
c. Clinical Preventive Services for STD/HIV (total visits)	1,400	1,450	1,500
d. Disease Intervention Services for STD//HIV (man hours)	1,300	1,100	1,200
e. Immunizations and Vaccine Preventable Disease services (Child/Adult immunizations)	861	900	925
f. Open and Closed Points of Distribution (PODs) supported	24	23	23
<i>2. Provide Chronic Disease and Injury Prevention Services</i>			
a. Coalition Support Man-hours	1,394	1,200	1,300
b. Pregnancy Associated, Fetal,, Infant, Child Mortality Abstract or Reviews (man hours)_	700	700	700
c. Wellspot facilities supported	48	48	60
d. Vital Records, Death Certificates Issued, Homebirth Certificate Assists	5,500	6,636	7,296
e. Public Health Data requests and presentations	12	18	24
<i>3. Provide Environmental Health Services to insure Food Safety and Sanitation</i>			
a. Food Establishment Inspections	2175	2207	2648
b. Food Complaints	36	22	30
c. Sewer Inspections	1378	1855	2200
d. Sewer Permits	315	324	389
e. Sewer Complaints	50	44	53
f. Institution Inspections	234	226	283
<i>4. Provide Services to improve Maternal and Child Health</i>			
a. First-time Mothers receiving Nurse Case Management (patients/visits)	47, 1200	48/1152	48/1152
c. Immunization records visits	755	795	800
d. Professional Baby-Friendly Dietician Hours	1,664	1,650	1,700
<i>5. Insuring Access to and Linkage w/ Clinical Care</i>			
a. Referrals to a Medical Home	240	400	450
b. Community Social Worker Partner and Coalition hours	600	1,000	1,100
c. Community Health Improvement Coalition hours	1,200	1,800	2,000
d. Public Health and Primary Care Project hours	160	800	1,200

** Please note: Across each area/Program, we perform public health services including Disease Surveillance, Epidemiology, Laboratory, Policy Development/Support, Disaster Preparedness planning and response, Communications, Community Partnership Support, Health Equity and Continuous Quality Improvement are performed.

277 HEALTH UNIT FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,582,845	1,580,867	1,577,051	1,577,051	1,577,051
Intergovernmental	39,054	39,054	38,802	38,802	38,802
Miscellaneous Revenue	60,265	500	57,611	1,000	1,000
TOTAL REVENUES	1,682,164	1,620,421	1,673,464	1,616,853	1,616,853
EXPENDITURES:					
Personal Services	196,915	327,873	208,100	351,119	351,119
Supplies & Materials	2,064	3,450	2,650	3,450	3,450
Other Services & Charges	557,046	543,758	562,634	564,048	564,048
Repair & Maintenance	0	15,500	15,500	15,500	15,500
Allocated Expenditures	8,865	8,576	8,865	8,865	8,865
Capital Outlay	0	182,385	182,385	0	0
Operating Transfers Out	0	500,000	500,000	0	0
TOTAL EXPENDITURES	764,890	1,581,542	1,480,134	942,982	942,982
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					4.89%
INCREASE (DECREASE) TO FUND BALANCE	917,274	38,879	193,330	673,871	673,871
FUND BALANCE, JANUARY 1	3,435,273	4,352,547	4,352,547	4,545,877	4,545,877
FUND BALANCE, DECEMBER 31	4,352,547	4,391,426	4,545,877	5,219,748	5,219,748

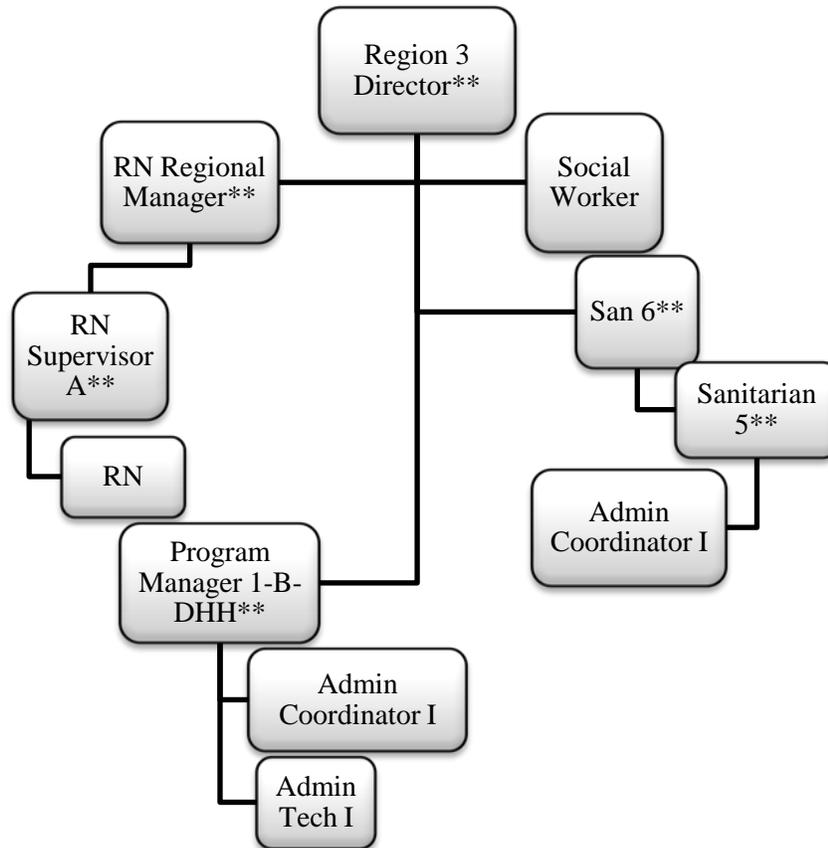
BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 4, 2008 for years 2010-2019 and was adjusted to 1.62 for the 2019 reassessment. It will generate an estimated \$1,577,051 in 2020. A special election on November 12, 2012 approved the millage thru 2029, approved.
- Reimbursement of various expenditures incurred by the State, \$396,000, an increase of \$13,920, approved.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registered Nurse	1	0	1	1	209	47,732	59,665	71,599
Community Health Education Spec	1	0	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	6	4	6	6				

Terrebonne Parish Health Unit



**Not an employee of Terrebonne Parish

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from this tax shall be used for the purpose of acquiring, constructing, operating and maintaining capital improvements to serve the elderly; and for operating and maintaining programs for the elderly and disabled persons in Terrebonne Parish through the Terrebonne Council on Aging, Inc. Terrebonne Council on Aging (TCOA) is governed by a Board of Directors consisting of 11 citizens of Terrebonne Parish that meet on a monthly basis. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana, there are both regional and single-parish planning and service areas. Many Councils on Aging (COAs) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between an AAA and a COA is that the AAA is charged with planning and coordinating a comprehensive system of services, and the COA ensures that those services are provided. This separation of functions provides for an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the “grass roots” involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards, etc. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA; therefore, it must fulfill both functions.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities but also links participants with resources offered by other agencies.

Those who are serviced are participants age 60 years and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services (Home-Delivered Meals, Commodities, Personal Care, Home Maker, Respite, Material Aid, Utility Assistance, and Senior Rx Medication Assistance), Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all the services we provide prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. We also give assistance to family caregivers overburdened by the responsibility of elderly care.

278 TERREBONNE PARISH COUNCIL ON AGING FUND

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Quality of Community and Family Life			
<i>1. To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of:</i>			
a. In-Home Respite	21,894	18,521	23,400
b. Personal Care	13,550	12,413	21,937
c. Homemaker	13,388	12,675	17,742
d. Home Delivered Meals	153,398	158,194	175,000
e. Congregate Meals	37,850	34,845	50,000
f. Veteran's Home Meals	2,720	5,003	2,000
g. Special Home Delivered Meals	1,046	530	1,150
>Total Meals	195,014	198,572	228,150
h. Transportation, Elderly Urban and Rural	44,017	44,209	43,750
i. Transportation, Disabled Urban and Rural	6,943	7,846	7,550
j. Transportation, Rural General Public	8,398	7,850	9,000
k. Transportation, Private Pay and Other	1,406	1,053	1,420
>Total Transportation	60,764	60,958	61,720
l. Acadian on Call	1,918	1,572	0
m. Health Promotion & Disease Prevention	658	685	600
n. Information and Assistance	3,872	3,120	3,350
o. Legal Services	121	99	97
p. Material Aid (Senior Center, Food for Seniors, Home Delivered participants)	30,757	26,148	28,000
q. Material Aid, Family Caregiver	415	415	415
r. Material Aid, Local Caregiver	1,436	1,705	2,000
>Total Material Aid	32,608	28,268	30,415
s. Medication Management	657	565	555
t. Nutrition Education	22	21	20
u. Outreach	675	693	700
v. Public Education (Senior Center)	59	46	60
w. Recreation (Senior Center)	23,579	21,582	23,000
x. Telephoning	1,877	1,633	2,000
y. Utility Assistance	834	452	1,000
z. Visiting	550	440	800
aa. Wellness (Senior Center)	14,818	14,734	13,000
bb. Aging and Disability Resource Center (ADRC)	4,668	3,632	0
>Fair Market Value of Medication	\$425,445	\$341,192	\$0

278 TERREBONNE PARISH COUNCIL ON AGING FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessment	7,151,403	7,146,435	7,125,232	7,127,000	7,127,000
Intergovernmental	176,445	175,000	175,308	175,000	175,000
Miscellaneous Revenue	(124,196)	500	62,323	1,500	1,500
TOTAL REVENUES	7,203,652	7,321,935	7,362,863	7,303,500	7,303,500
EXPENDITURES:					
General -Other	297,645	348,636	327,746	338,000	338,000
Health and Welfare	21,405	621,826	621,676	130,000	130,000
Transfers to Council on Aging	6,018,615	7,000,000	7,000,000	8,000,000	0
TOTAL EXPENDITURES	6,337,665	7,970,462	7,949,422	8,468,000	468,000
% CHANGE OVER PRIOR YEAR					-94.13%
INCREASE (DECREASE) TO FUND BALANCE	865,987	(648,527)	(586,559)	(1,164,500)	6,835,500
FUND BALANCE, JANUARY 1	3,970,295	4,836,282	4,836,282	4,249,723	4,249,723
FUND BALANCE, DECEMBER 31	4,836,282	4,187,755	4,249,723	3,085,223	11,085,223

BUDGET HIGHLIGHTS

- A 7.50 mill ad valorem tax approved by voters November 4, 2008 (2010-2019), and adjusted to 7.34 mill for 2019 reassessment will generate an estimated \$7,127,000 in 2020. The millage was renewed on November 16, 2013 for years 2020-2029, maximum 7.50 mills, approved.
- An independent budget is adopted by TCOA governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.
- In 2020, \$130,000 for elderly programs at Mechanicville Community Center, approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne ARC (TARC) provides innovative services, the opportunity for community inclusion and the enjoyment of a meaningful life for people with intellectual and developmental disabilities in Terrebonne Parish. TARC's mission is accomplished by providing Residential Services, Vocational Services, Day Habilitation Services, Transportation Services, Specialized Services and Social Opportunities.

Residential Services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 13 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy and bakery department), Bon Appétit Cafeteria, The Bayouland Yard Krewe (lawn care service), Lagniappe Cleaning Company (janitorial department), Houma Grown (salsa and pepper jelly department), Cedar Chest Boutique (four thrift store locations), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras bead recycling) and Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment). These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual job placement is also facilitated for individuals in competitive work.

Day Habilitation - Options Plus Program offers services to participants with intellectual and developmental disabilities that do not wish to or cannot be employed, by utilizing innovative techniques in sensory stimulation, creative activities and volunteerism. Community inclusion is extremely important for this population.

Transportation Services are provided for adult participants to and from our day programs throughout the parish.

Music Therapy strengthens coordination, concentration, social skills and speech development while providing social opportunities for the participants. The music therapy program's only performing group is the TARC Bell Choir.

Let's Get Together is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of an intellectual or developmental disability. Each individual is screened by staff and officers for eligibility. The club plans and hosts social events that include dances, bowling nights and parties.

Special Services include Advocacy and Family Support services through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administers daily medications, handles emergency medical situations, monitors health conditions of participants, and when necessary, assists in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

TARC is an internationally accredited agency since June 2003. Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well known accreditation body within the field of rehabilitation and disabilities. TARC received re-accreditation in June 2018 for various programs, including TARC's Board of Directors which was accredited for the third time. The Board of Directors was an optional accreditation survey; however, surveyors were very impressed with their commitment and participation.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Quality of Community & Family Life			
1. To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Transportation, Music Therapy, Counseling, Nursing Service, Social Work and Advocacy.			
a. Number of participants working the facility based employment.	38	25	25
b. Dollar amount of money made by facility based employment.	\$278,790	\$164,487	\$170,000
c. Number of participants working in mobile work groups.	36	37	39
d. Dollar amount of money made by mobile work groups.	\$202,745	\$210,166	\$216,000
e. Number of participants working in community retail locations.	40	53	59
f. Dollar amount of money made by community retail locations.	\$968,863	\$1,244,746	\$1,280,000
g. Total wages paid to participants working in all programs.	\$593,825	\$620,743	\$912,500
h. Number of individuals participating in Community Based Employment Program	14	15	16
i. Number of individuals participating in Vocational Programs.	167	173	185
j. Number of individuals participating in Residential Programs.	53	56	58
k. Number of programs offered.	11	11	11
2. To continue to provide transportation as required for the success of individuals in TARC programs.			
a. Number of vehicles in transportation fleet.	41	41	42
b. Number of transportation miles.	342,673	362,096	369,338
3. To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet criteria for membership.			
a. Number of participants.	97	109	105
b. Number of events.	6	6	6
4. To continue to seek opportunities to employ participants in supported employment by relocating retail businesses where there is community access.			
a. Number of retail businesses with community access.	6	7	7
b. Number of participants working retail locations with community access.	40	53	59
Infrastructure Enhancement/Growth Management			
1. To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.			
a. Amount of capital improvements budgeted.	\$1,958,485	\$1,404,864	\$2,852,064
b. Amount of capital improvements expended.	\$1,393,782	\$603,801	\$0
2. To design and build a candy/bakery/beignet shop			
a. Budget costs necessary for current stage of planning.	\$1,155,143	\$1,270,004	\$1,270,004
b. Current percentage of project complete.	88%	100%	100%
3. To begin planning, designing and constructing a new restaurant/gift shop			
a. Budget costs necessary for current stage of planning.	\$0	\$2,098,643	\$2,098,643
b. Current percentage of project complete.	0%	5%	75%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,082,266	5,077,494	5,063,665	5,058,193	5,058,193
Intergovernmental	125,394	125,000	124,587	125,000	125,000
Miscellaneous Revenue	90,374	3,200	17,543	14,000	14,000
TOTAL REVENUES	5,298,034	5,205,694	5,205,795	5,197,193	5,197,193
EXPENDITURES:					
General -Other	211,526	229,654	232,917	229,000	229,000
Transfers to TARC	4,804,000	4,950,000	4,950,000	4,950,000	4,950,000
TOTAL EXPENDITURES	5,015,526	5,179,654	5,182,917	5,179,000	5,179,000
% CHANGE OVER PRIOR YEAR					-0.01%
INCREASE (DECREASE) TO FUND BALANCE	282,508	26,040	22,878	18,193	18,193
FUND BALANCE, JANUARY 1	111,241	393,749	393,749	416,627	416,627
FUND BALANCE, DECEMBER 31	393,749	419,789	416,627	434,820	434,820

BUDGET HIGHLIGHTS

- A 5.33 mill ad valorem tax renewed by voters November 16, 2013 (2018-2027) and adjusted to 5.21 mill for 2019 reassessment, will generate an estimated \$5,058,193 in 2020, approved.
- Terrebonne Parish currently has a cooperative endeavor agreement with Terrebonne ARC to provide services, \$4,950,000 estimated for 2020, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.

280 PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for youth and adult residents of the parish.</i>			
a. Participants in the Youth sporting programs of Baseball, Basketball, Cheerleading Football, Softball, T-Ball and Volleyball.	3,888	3,900	4,200
b. Participants in the Adult sporting programs of Basketball (Men/Women) and Softball (Men/Women).	355	280	400
c. Participants in the Special Olympics sporting programs of Aquatics, Bocce, Bowling, Horseshoes, and Softball	97	100	100
d. State events hosted for the Youth Sporting programs	2	0	1
e. Events Special Olympics athletes participate in throughout the year	3	3	4
<i>2. To assist recreation volunteers in planning and organization of activities through out the parish</i>			
a. Volunteers in the Youth sporting programs	620	700	800
b. Volunteers in the Special Olympics sporting programs	98	100	100
<i>3. To promote competition with end of the season tournament with awards.</i>			
a. Youth sporting programs	7	7	7
b. Adult sporting programs	2	1	3
c. Special Olympics sporting programs	3	3	4
<i>4. To promote programs through the parish Arts and Craft division.</i>			
a. Number of Arts Funding Grants awarded for Arts and Crafts	10	10	10
b. Number of programs in the schools	2	2	2
c. Number of individuals participating	260	265	265
d. Number of audience members	6,144	6,100	6,150

280 PARISHWIDE RECREATION FUND

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessment	2,021,449	2,019,584	2,013,952	2,013,952	2,013,952
Intergovernmental	49,875	50,000	49,555	49,555	49,555
Charges for Services	165,633	144,250	149,600	136,298	136,298
Miscellaneous Revenue	61,743	14,235	18,907	3,000	3,000
TOTAL REVENUES	2,298,700	2,228,069	2,232,014	2,202,805	2,202,805
EXPENDITURES:					
General - Other	162,414	167,199	173,546	173,358	173,358
Adult Softball	67,420	68,501	64,396	71,001	71,001
Adult Basketball	46,686	46,518	46,518	46,868	46,868
TPR - Administration	689,599	815,027	735,276	846,406	846,406
Sports Officials	(67,256)	0	0	0	0
Quality of Life Program	7,500	7,500	7,500	7,500	7,500
Youth Basketball	120,600	151,599	146,859	143,849	143,849
Football	178,008	197,045	171,150	200,995	200,995
Youth Softball	65,665	74,119	65,233	91,028	91,028
Youth Volleyball	21,332	22,507	21,886	22,886	22,886
Baseball	195,066	191,598	188,548	198,098	198,098
Adult Volleyball	426	507	467	0	0
Special Olympics	13,681	12,906	13,600	27,185	52,185
Summer Camp	196,691	221,636	221,509	200,000	200,000
Tennis Courts	97,515	101,946	93,802	102,811	107,811
Adaptive Sports League	0	900	500	0	0
Operating Transfers Out	40,000	245,000	245,000	27,000	87,000
TOTAL EXPENDITURES	1,835,347	2,324,508	2,195,790	2,158,985	2,248,985
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					3.97%
INCREASE (DECREASE) TO FUND BALANCE					
FUND BALANCE, JANUARY 1	365,541	828,894	828,894	865,118	865,118
FUND BALANCE, DECEMBER 31	828,894	732,455	865,118	908,938	818,938

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax for years 2011-2020 was approved by the voters November 4, 2008 and was adjusted to 2.07 mills for the 2019 reassessment mills, \$2,013,952 in 2020, approved.
- Registration Fees proposed will generate an estimated \$136,298 in 2020, approved.
- Special Olympics, \$27,185, approved.
- Summer Camps, \$200,000, approved.

280-521 PARISHWIDE RECREATION FUND – TPR ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	614,047	712,642	647,081	763,616	763,616
Supplies and Materials	20,412	21,900	14,000	16,900	16,900
Other Services and Charges	53,095	65,030	58,740	50,390	50,390
Repair and Maintenance	2,045	7,500	7,500	7,500	7,500
Capital Outlay	0	7,955	7,955	8,000	8,000
TOTAL EXPENDITURES	689,599	815,027	735,276	846,406	846,406
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.88%

2020 ADOPTED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	30,000	75,000	35,000	5,000	61,000
Recreation Insurance	12,000	18,000	10,000	5,679	16,500
Other Fees	3,000	12,000	1,000	0	500
Official Fees	61,849	93,995	37,028	12,207	100,098
Travel & Training	37,000	2,000	8,000	0	20,000
TOTAL EXPENDITURES	143,849	200,995	91,028	22,886	198,098

2020 ADOPTED BUDGET SUMMARY	ADULT SOFTBALL	ADULT VOLLEYBALL	ADULT BASKETBALL
Operating Supplies	5,000	0	350
Recreation Insurance	7,000	0	4,200
Official Fees	59,001	0	42,318
TOTAL EXPENDITURES	71,001	0	46,868

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - Computers, \$8,000.

280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

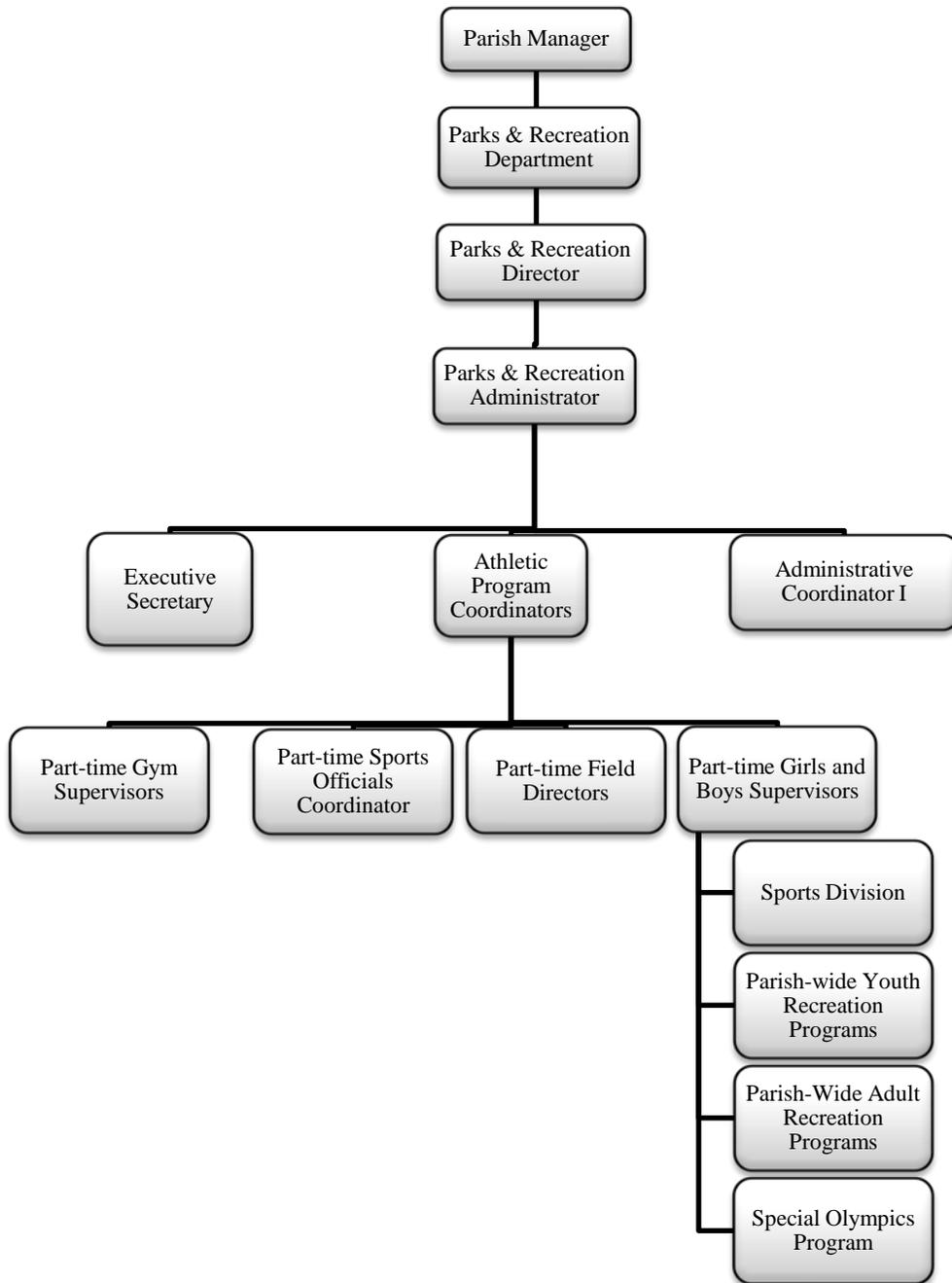
PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	1	1	1	II	69,822	100,217	130,612
Parks & Recreation Administrator	1	0	1	1	211	57,231	71,539	85,847
Athletic Program Coord.	2	2	2	2	208	44,197	55,246	66,295
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	6	5	6	6				
Laborer I/General	3	3	3	3	101	10,099	12,623	15,148
Gym Supervisor **	17	19	17	17	101	10,099	12,623	15,148
TOTAL PART-TIME	20	22	20	20				
TOTAL	26	27	26	26				

(Gym Supervisors average 20 hrs/wk)

**Note 2: The gym Supervisors manage the use of each district gym. The number of employees does not represent the number of gyms, most gyms have multiple rotating on call supervisors per one slot budgeted.

Terrebonne Parish Parks & Recreation Department



280-522 PARISHWIDE RECREATION FUND – SPORTS OFFICIALS (Clearing Account)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department is to account for all the officials needed to officiate over the various sports taking place throughout the year.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	(67,256)	0	0	0	0
TOTAL EXPENDITURES	<u>(67,256)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Wages and fringes of \$406,832 are allocated to the various sports programs, approved.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
*Sports Officials	50	50	50	50	101	10,099	12,623	15,148
TOTAL PART-TIME	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>				

**The number of officials is an average needed at any given time.*

280-523 PARISHWIDE RECREATION FUND - QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
TOTAL EXPENDITURES	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish Arts Funding Program, \$7,500, approved.

280-532 PARISHWIDE RECREATION FUND - SPECIAL OLYMPICS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Supplies and Materials	1,474	1,435	840	1,435	2,935
Other Services and Charges	<u>12,207</u>	<u>11,471</u>	<u>12,760</u>	<u>25,750</u>	<u>49,250</u>
TOTAL EXPENDITURES	<u><u>13,681</u></u>	<u><u>12,906</u></u>	<u><u>13,600</u></u>	<u><u>27,185</u></u>	<u><u>52,185</u></u>
% CHANGE OVER PRIOR YEAR					304.35%

BUDGET HIGHLIGHTS

- No significant changes.

280-534 PARISHWIDE RECREATION FUND - SUMMER CAMPS

The function of the Summer Camps is to provide an organized summer time camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts and crafts, etc.

<u>Recreation District</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Rec. District #1	33,000	33,000	28,000
Rec. District #2			
Rec. District #3			
Rec. District #4	20,000	23,000	28,000
Rec. District #5			
Rec. District #6			
Rec. District #7	33,000	22,000	21,413
Rec. District #8	15,000	23,000	17,740
Rec. District #9	33,000	33,000	28,000
Rec. District #10	33,000	33,000	30,000
Rec. District #11	33,000	33,000	30,000
Village East			
Enrichment Program		15,000	15,000
	<u>\$200,000</u>	<u>\$215,000</u>	<u>\$198,153</u>

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	196,691	221,636	221,509	200,000	200,000
TOTAL EXPENDITURES	<u>196,691</u>	<u>221,636</u>	<u>221,509</u>	<u>200,000</u>	<u>200,000</u>
% CHANGE OVER PRIOR YEAR					-9.76%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements, \$200,000, approved.

280-535 PARISHWIDE RECREATION FUND – TENNIS COURTS

The function of the Tennis Courts is to provide a recreation, multi-court tennis facility complex capable of hosting individual, league and tournament play.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	17,420	9,246	9,246	0	0
Supplies and Materials	6,367	5,000	3,831	0	5,000
Other Services and Charges	73,728	87,700	80,725	102,811	102,811
TOTAL EXPENDITURES	<u>97,515</u>	<u>101,946</u>	<u>93,802</u>	<u>102,811</u>	<u>107,811</u>
% CHANGE OVER PRIOR YEAR					5.75%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Laborer I/General	4	0	0	0	101	10,099	12,623	15,148
TOTAL PART-TIME	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>				

281 MENTAL HEALTH UNIT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Parish Mental Health Unit is to protect and promote health and to ensure access to medical, preventive and rehabilitative services for those in need with a mental illness and/or addictive disorders in a manner that honors the dignity and freedom of all persons involved; and to promise the realization of healthy lifestyles of those served and the health and welfare of their families and the community at large.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	400,479	400,115	399,088	399,088	399,088
Intergovernmental	9,882	9,882	9,817	9,817	9,817
Miscellaneous Revenue	11,786	0	19,382	0	0
TOTAL REVENUES	422,147	409,997	428,287	408,905	408,905
EXPENDITURES:					
General -Other	30,111	24,763	32,279	32,279	32,279
Health & Welfare-Other	151,460	195,128	179,423	195,128	195,128
Terr. Alcohol/Drug Abuse	98,564	118,049	107,633	118,049	118,049
Operating Transfers Out	47,514	47,514	47,514	47,514	47,514
TOTAL EXPENDITURES	327,649	385,454	366,849	392,970	392,970
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					2.22%
INCREASE (DECREASE) TO FUND BALANCE					
	94,498	24,543	61,438	15,935	15,935
FUND BALANCE, JANUARY 1	852,835	947,333	947,333	1,008,771	1,008,771
FUND BALANCE, DECEMBER 31	947,333	971,876	1,008,771	1,024,706	1,024,706

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills for years 2010-2019 approved by the voters November 4, 2008 and adjusted to .41 mills for 2019 reassessment is estimated to generate \$399,088. On November 16, 2013, the renewal was approved for years 2020-2029, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively, approved.
- Transfer to Criminal Court Fund-Drug Court Dept., \$47,514, approved.

PURPOSE OF APPROPRIATION

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY (SCLHSA) The South Central Louisiana Human Services Authority (SCLHSA) was established in 2006 by Legislative Act 449 of the Louisiana Legislature to provide addictive disorder, developmental disability and mental health services to the residents of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist, St. Mary and Terrebonne Parishes. The SCLHSA was created to be responsive to the local needs of the citizens in its respective parishes. It strives to identify and address patient needs through partnerships with local governments, clients, advocates and providers.

The mission of the South Central Louisiana Human Services Authority (SCLHSA) is to promote overall health within the general population by increasing the public awareness and access for individuals with behavioral health and developmental disabilities to integrated primary care and community based services while promoting wellness, recovery and independence through education and the choice of a broad range of programmatic and community resources.

Behavioral Health Services (Mental Health and Addictions) are provided at each of SCLHSA's five outpatient clinics in its seven parish catchment area to include the Terrebonne Behavioral Health Center in Houma. Services are broken down into Assessment and Treatment.

Assessment Services include screenings, behavioral health assessments, diagnosis, and assignment to level of care as warranted by the client's needs. In addition, the Center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the behavioral health assessment. Placement within any point on the continuum of services is implemented contingent upon availability and/or authorization by insurance plans.

Treatment Services include individual, group, and family counseling, psychiatric assessments, medication management, medication and compliance education, nursing services, psychological evaluations, and discharge planning. Case Management Services provided include advocacy and linking to community resources. In addition, SCLHSA provides crisis intervention and facilitates placement at acute psychiatric facilities and at addiction residential units as determined by the crisis assessment.

Contracted Services:

Security Services at Terrebonne Behavioral Health Clinic- Signal 88 Security – 248 operational days; average 9.25 hrs/day at a rate of \$21.60/hour.

Transportation for Clinic Appointments- Bergeron Mobile – Provides transportation to patients who otherwise do not have a mode of transportation to go to the Terrebonne Behavioral Health Center to see the physician/counselor. Transportation was provided for 258 appointments in the last agreement period at a rate of \$72.00/trip.

Mentoring Service to residents of Senator Circle- Gulf Coast Social Services – Program Director – oversight (33%), part-time mentoring staff (7 staff – 50%) includes staff travel through parish, supplies, and rent and utilities to Senator Circle for part time use of building.

Staffing Services- Gulf Coast Social Services – Contractor will provide staffing to the SCLHSA's Terrebonne Behavioral Health Center (TBHC) and SCLSHA's Administrative Office. Staff at the TBHC includes one fulltime Case Manager who is responsible for case management services to patients and one Administrative Coordinator who has reception duties as well as verifying patient insurance information. The staff assigned to the Administrative Office is responsible for reception duties.

Emergency Shelter Services – The Bunkhouse – Contractor will provide emergency shelter/housing for male clients who are homeless, needy and prisoners on and off probation. Individuals will be provided a place for rest in the evening and meals each morning and evening.

**281-409 MENTAL HEALTH UNIT - HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)
 281-412 MENTAL HEALTH UNIT- TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)**

281-409 Mental Health Unit- Health & Welfare-Other (Terrebonne Treatment Center) - The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 60% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To provide a continuum of services.</i>			
a. Percentage of adults and adolescents with an addictive disorder who successfully complete treatment	98%	80%	80%
b. Percentage of adults and adolescents with an addictive disorder who report improvement at discharge	100%	80%	80%
c. Percentage of adults with depression who report improvement in disposition during and/ or after treatment.	82%	60%	60%
d. Percentage of appointments kept for assessments and ongoing client appointments.	73%	75%	75%
e. Percentage of SCLHSA clients who state they would continue to receive services at our clinics if given the choice to go elsewhere.	96%	90%	90%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	151,460	195,128	179,423	195,128	195,128
TOTAL EXPENDITURES	151,460	195,128	179,423	195,128	195,128
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

281-412 Mental Health Unit- Terrebonne Alcohol/Drug Abuse (Terrebonne Assessment Center) - The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 40% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To have people with behavioral health issues participate in activities that promote wellness.</i>			
a. Percentage of individuals who are homeless that seek and obtain emergency shelter	N/A	15	25

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Other Services and Charges	98,564	118,049	107,633	118,049	118,049
TOTAL EXPENDITURES	98,564	118,049	107,633	118,049	118,049
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

282 COASTAL RESTORE BONDS

PURPOSE OF APPROPRIATION

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System. In 2018, the Parish refunded these bonds and issued \$15,312,854 of Sales Tax Bonds for the Morganza Levee Improvement project.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Miscellaneous Revenue	(389,081)	415	90,188	525	525
Other Revenue	55,754,773	0	0	0	0
Operating Transfers In	4,270,594	0	0	0	0
TOTAL REVENUES	<u>59,636,286</u>	<u>415</u>	<u>90,188</u>	<u>525</u>	<u>525</u>
EXPENDITURES:					
Local Coastal Prgm Dev	46,869,002	12,880,426	12,880,425	0	0
TOTAL EXPENDITURES	<u>46,869,002</u>	<u>12,880,426</u>	<u>12,880,425</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	12,767,284	(12,880,011)	(12,790,237)	525	525
FUND BALANCE, JANUARY 1	130,634	12,897,918	12,897,918	107,681	107,681
FUND BALANCE, DECEMBER 31	12,897,918	17,907	107,681	108,206	108,206

BUDGET HIGHLIGHTS

- No significant changes.

283 TERREBONNE LEVEE & CONSERVATION DISTRICT

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	5,437,029	5,500,155	5,446,582	5,500,000	5,500,000
Miscellaneous Revenue	8,771	7,000	15,091	7,500	7,500
TOTAL REVENUES	5,445,800	5,507,155	5,461,673	5,507,500	5,507,500
EXPENDITURES:					
Other Services & Charges	3,141,996	3,512,514	3,512,562	1,606,989	1,606,989
Allocated Expenditures	35,267	49,723	35,267	35,267	35,267
Transfer Out	3,357,486	3,527,348	3,527,348	3,668,324	3,668,324
TOTAL EXPENDITURES	6,534,749	7,089,585	7,075,177	5,310,580	5,310,580
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND TRANSFERS OUT					-54.25%
INCREASE (DECREASE) TO FUND BALANCE	(1,088,949)	(1,582,430)	(1,613,504)	196,920	196,920
FUND BALANCE, JANUARY 1	3,504,285	2,415,336	2,415,336	801,832	801,832
FUND BALANCE, DECEMBER 31	2,415,336	832,906	801,832	998,752	998,752

BUDGET HIGHLIGHTS

- In November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project collections in 2020, estimated \$5,500,000, approved.
- The Levee and Conservation District drawdown, \$1,605,741, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$3,668,324 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document.

285 BAYOU COUNTRY SPORTS PARK

PURPOSE OF APPROPRIATION

The Terrebonne Parish Consolidated Government, in collaboration with Recreation District 2-3, initiated and facilitated the study and development of the Master Plan for Bayou Country Sports Park. In 2012, the Parish purchased 114.3 acres (with an option to purchase an additional 39.9 acres) for the construction of the Park. In 2014, the Parish and Houma Area Convention and Visitors Bureau successfully entered a cooperative endeavor to utilize a Hotel-Motel Tax of 1% voted by the people of the Parish to assist with the funding.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	236,681	236,343	231,891	232,000	232,000
TOTAL REVENUES	<u>236,681</u>	<u>236,343</u>	<u>231,891</u>	<u>232,000</u>	<u>232,000</u>
EXPENDITURES:					
Operating Transfer Out	893,412	204,800	204,800	303,625	303,625
TOTAL EXPENDITURES	<u>893,412</u>	<u>204,800</u>	<u>204,800</u>	<u>303,625</u>	<u>303,625</u>
% CHANGE OVER PRIOR YEAR					48.25%
INCREASE (DECREASE) TO FUND BALANCE	(656,731)	31,543	27,091	(71,625)	(71,625)
FUND BALANCE, JANUARY 1	745,292	88,561	88,561	115,652	115,652
FUND BALANCE, DECEMBER 31	88,561	120,104	115,652	44,027	44,027

BUDGET HIGHLIGHTS

- Hotel Motel Tax in the amount of \$232,000 is estimated for 2020 to use for the annual debt service of \$203,625 and use any remaining funds to supplement the Bayou Country Sports Park, approved.

299 CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Charges for Services	158,789	85,000	65,206	65,000	65,000
Fines and Forfeitures	3,032,951	3,463,624	3,568,650	3,607,500	3,607,500
Miscellaneous Revenue	997	0	872	0	0
Operating Transfers In	2,237,660	2,237,660	2,237,660	2,295,686	2,295,686
TOTAL REVENUES	5,430,397	5,786,284	5,872,388	5,968,186	5,968,186
EXPENDITURES:					
Personal Services	3,113,528	3,157,243	3,082,559	3,554,771	3,554,771
Supplies & Materials	109,403	101,000	105,201	113,000	113,000
Other Services & Charges	2,189,265	2,337,088	2,405,156	2,398,398	2,398,398
Repair & Maintenance	3,732	4,000	4,575	4,700	4,700
Allocated Expenses	1,149	0	30,444	25,000	25,000
Capital Outlay	0	18,618	18,618	3,750	3,750
Operating Transfers Out	0	186,953	186,953	62,402	62,402
TOTAL EXPENDITURES	5,417,077	5,804,902	5,833,506	6,162,021	6,162,021
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY, AND TRANSFERS OUT					8.42%
INCREASE (DECREASE) TO FUND BALANCE	13,320	(18,618)	38,882	(193,835)	(193,835)
FUND BALANCE, JANUARY 1	164,413	177,733	177,733	216,615	216,615
FUND BALANCE, DECEMBER 31	177,733	159,115	216,615	22,780	22,780

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$3,607,500 for 2020, approved.
- General Fund Supplement, \$1,998,172, an increase of \$58,026, approved.
- Juvenile Detention Supplement, \$250,000 same as 2019, approved.
- Mental Health and Drug Abuse Fund Supplement, \$47,514, same as 2019, approved.

299 CRIMINAL COURT FUND

PERSONNEL SUMMARY

299-122 DISTRICT ATTORNEY - JUVENILE SERVICES

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Licensed Professional Counselor	1	1	1	1	N/A	****	****	****
Caseworker	2	2	2	2	N/A	****	****	****
TOTAL FULL-TIME	3	3	3	3				
Admin Tech I	1	0	1	1	N/A	****	****	****
TOTAL PART-TIME	1	0	1	1				
TOTAL	4	3	4	4				

299-123 DISTRICT ATTORNEY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
Secretary	20	20	20	20	N/A	****	****	****
Receptionist	4	3	4	4	N/A	****	****	****
Caseworker	25	20	25	25	N/A	****	****	****
Investigator	10	9	10	10	N/A	****	****	****
Victim's Assistant Coordinator	1	1	1	1	N/A	****	****	****
Case Manager	1	0	1	1				
Clerks	9	9	9	9	N/A	****	****	****
TOTAL	71	63	71	71				

299-125 DRUG COURT

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director	1	1	1	1	N/A	****	****	****
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Caseworker	3	3	3	3	N/A	****	****	****
Counselor	3	3	3	3	N/A	****	****	****
Case Manager	1	1	1	1	N/A	****	****	****
TOTAL	9	9	9	9				

206 THRU 241 GRANT FUNDS

GRANT FUNDS

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	14,223,786	43,739,499	41,121,427	9,736,193	9,736,193
Charges for Services	355,296	244,515	345,622	181,254	181,254
Miscellaneous Revenue	98,792	9,853	6,067	1,764	1,764
Other Revenue	27,874	0	29,052	0	0
Operating Transfers In	1,460,206	1,277,300	1,277,300	1,248,212	1,248,212
TOTAL REVENUES	16,165,954	45,271,167	42,779,468	11,167,423	11,167,423
EXPENDITURES:					
Personal Services	3,527,056	5,163,741	4,407,139	3,885,823	3,885,823
Supplies & Materials	603,406	796,416	708,865	604,058	604,058
Other Services & Charges	9,028,695	36,473,083	36,031,031	4,911,224	4,911,224
Repairs & Maintenance	292,701	1,189,307	788,911	1,391,535	1,391,535
OJP Hurricane Relief	0	30,870	30,870	0	0
Recovery Construction	2,017,776	0	0	0	0
CDBG Projects	239,530	1,810,916	997,403	272,761	272,761
Capital Outlay	182,092	1,032,492	1,045,101	92,839	92,839
Operating Transfers Out	193,630	131,230	131,230	131,000	131,000
TOTAL EXPENDITURES	16,084,886	46,628,055	44,140,550	11,289,240	11,289,240
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-75.66%
INCREASE (DECREASE) TO FUND BALANCE					
	81,068	(1,356,888)	(1,361,082)	(121,817)	(121,817)
FUND BALANCE, JANUARY 1	3,447,276	3,528,344	3,528,344	2,167,262	2,167,262
FUND BALANCE, DECEMBER 31	3,528,344	2,171,456	2,167,262	2,045,445	2,045,445

BUDGET HIGHLIGHTS

- CDBG-Recovery (Funds 241/ 641) has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Capital Improvements Section for highlights.
- CDBG Entitlement (Fund 225) supplements the following: - Approved.
 - Homeless Shelter, \$120,000
 - Head Start, \$11,000

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS (Continued)

- The General Fund Supplements the following programs: - Approved.
 - Homeless Shelter (Fund 234), \$18,400, same as 2019.
 - Home Investment Partnership (Fund 235), \$50,874, same as 2019.
 - Urban Transit (Fund 237), \$504,965, a 0.8% decrease.
 - Head Start Program (Fund 239), \$490,785, same as 2019.
 - Rural Transit (Fund 240), \$12,188, same as 2019.
 - Section 8 (Fund 219), \$40,000, same as 2019.

PROGRAMS AND PERSONNEL SUMMARIES

206 – JAG (Justice Assistance Grant Program). Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

211 – HMGP 4080-109-0001. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Isaac. This grant provides assistance to mitigate and target repetitive loss structures in the Parish.

212 – OCD LMI Cost Share Program. The Louisiana Office of Community Development provides funding to assist qualified low to moderate families in meeting the 25% match requirement of the FEMA Hazard Mitigation Grant Program, which provides home elevation services for qualified properties in flood zone areas.

216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force). The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

218 - Moderate Rehab Single Room Occupancy. The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual’s income. First priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

219 - Section 8 Vouchers. The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Quality of Community & Family Life			
<i>1. To increase the availability of decent, safe and affordable housing</i>			
a. Number of families being assisted with Housing Choice Vouchers	358	372	377
b. Vouchers issued	87	43	45
c. Landlords participating	195	195	197
<i>2. To promote the Self-Sufficiency Program of assisted households</i>			
a. Clients participating in the Family Self Sufficiency Program	50	45	45

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

219-604 VOUCHER'S PROGRAM

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	57,231	71,539	85,847
Administrative Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Administrative Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	4	3	3	4				

220 - HUD Assist Portability. The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under Section 8 of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

221 - Department of Health/Human Resources. This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, Child, and Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

223- Flood Mitigation Assistance (FMA). This program is funded through a reimbursable grant from FEMA through the Governor's Office of Homeland Security and Emergency Preparedness. This funding is being used to eliminate long term risk of flood damage to structures insured under the National Flood Insurance Program. This program will elevate and upgrade 14 structures.

225 - Housing /Urban Development Grant. The Community Development Block Grant Program (CDGB) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Quality of Community & Family Life			
<i>1. To provide Housing Rehabilitation/Reconstruction Services to lower income households.</i>			
a. Improved the quality of owner occupant housing by providing Housing Rehabilitation/Reconstruction and Emergency Repair to lower income homeowners.	25	25	25
<i>2. To provide the local match for the Louisiana Emergency Shelter Grant that supports the Beautiful Beginnings Center.</i>			
a. Provided local match for Beautiful Beginnings Center to provide shelter and assist homeless families in becoming self-sufficient.	149	70	70
b. Provided savings match to residents to assist in transition to permanent housing.	16	4	14
<i>3. To provide rental payments for Head Start Classrooms and supplement the cost of service delivery for the Head Start Program</i>			
a. Enhanced services for lower income families by funding rent payments for two Head Start classrooms and other supplemental services required by the Head Start Program.	400	400	400

BUDGET HIGHLIGHTS

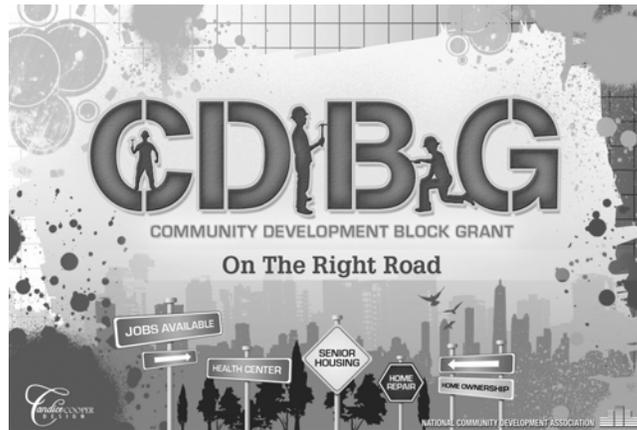
- No significant changes.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARIES

225-619 CDBG HOUSING REHAB

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	2	2	2	2	109	35,974	44,967	53,960
Housing Rehab Tech	4	4	4	4	107	29,730	37,163	44,595
TOTAL	6	6	6	6				



227 - Severe Repetitive Loss Fund. Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100 year flood level which will lower their insurance costs significantly.

228 - Department of Energy – (Weatherization). The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

229 - Department of Labor- CSBG Grant (Community Services Block Grant). The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

206 THRU 241 GRANT FUNDS (Continued)

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
1. <i>Crisis Intervention Program provides immediate assistance to families that have experienced a family emergency that rendered them unable to pay.</i>			
a. Number of clients assisted with crisis intervention;			
> Rent/Mortgage	26	24	24
> Shelter/Hotel	16	20	20
2. <i>Budgeting Planning Class provides bill paying and saving tools to help clients become more stable and ultimately self-sufficient.</i>			
a. Number of clients who developed family budgets	17	17	17
3. <i>Commodities Program provides food to needy families quarterly to help lessen the burden of food cost.</i>			
a. Number of families received food	765	650	650

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

229-643 CSBG PROGRAMS

JOB TITLE	2019	2019	2020	2020	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Human Development Admin.	1	1	1	1	211	57,231	71,539	85,847
Admin Coordinator I	3	3	3	3	104	23,603	29,504	35,404
TOTAL	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>				

230 - Department of Health and Human Services – Energy (LIHEAP). The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

231 - HMGP Gustav (1786). The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

234 – Emergency Solutions Grant. The Emergency Solutions Grants Program funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at risk individuals. This shelter provides homeless families with shelter and essential supportive services that promote self-sufficiency at the Beautiful Beginnings Center. Funding is also provided for medium term rental assistance, utility deposits and security deposit to help rapidly re-house homeless individuals and families.

235 - Home Investment Partnership Program. The Home Investment Partnership Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities.

206 THRU 241 GRANT FUNDS (Continued)

236 - FEMA Emergency Food/Shelter. These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

237 - FTA Grant (Urban). The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.</i>			
a. Dollar amount of operating cost/vehicle per revenue mile	\$5.14	\$7.10	\$8.32
b. Dollar amount of operating cost/vehicle per revenue hour	\$93.56	\$129.26	\$150.34
c. Dollar amount of operating cost per passenger trip	\$13.59	\$18.78	\$23.48
d. Passenger Boarding/Revenue mile	0.38	0.38	0.38
e. Passenger Boarding/Revenue hour	6.88	6.88	6.88
f. Total annual passenger boarding	138,749	138,749	138,749
g. Total annual operating costs	\$1,885,728	\$2,605,312	\$3,257,764

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - Bus stop signs, \$3,000.
 - Service Vehicle, \$53,500.
 - Security Equipment, \$15,000.
 - Other Equipment, \$8,000.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARIES

237-690 PLANNING

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	57,231	71,539	85,847
Office Manager	1	1	1	1	208	44,197	55,246	66,295
TOTAL	2	2	2	2				

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	0	1	0	0	106	27,275	34,094	40,913
Admin Tech II	1	0	1	1	102	21,206	26,508	31,810
TOTAL	1	1	1	1				

237-692 VEHICLE OPERATIONS

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Senior Bus Operator	3	3	3	3	105	25,255	31,569	37,883
Bus Operator	10	6	10	10	104	23,603	29,504	35,404
Para Transit Operators	2	2	2	2	102	21,206	26,508	31,810
TOTAL	16	12	16	16				

237-693 VEHICLE MAINTENANCE

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,974	44,967	53,960
Mechanic I	1	0	1	1	105	25,255	31,569	37,883
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	3	2	3	3				

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	1	1	1	1				

206 THRU 241 GRANT FUNDS (Continued)

238 - FTA City of Thibodaux. The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - Bus stop signs, \$600

PERSONNEL SUMMARY

238-792 DIRECT VEHICLE OPERATIONS

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Bus Operator	2	2	2	2	104	23,603	29,504	35,404
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

239 - ACF Head Start Program. The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Quality of Community & Family Life</i>			
<i>1. To successfully transition all children and families into Kindergarten or Pre-Kindergarten services at the end of each school year.</i>			
a. All four year old children enrolled will transition into Kindergarten	7	8	10
b. All three year old children enrolled will transition into Pre-kindergarten services	181	187	200
<i>2. To continue to serve as many children and families as possible in the Head Start Program each school year.</i>			
a. Actual Numbers of Children Enrolled in the Head Start Program by school year	188	195	200

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - Building Improvements, \$15,000.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARY

239-193 HEAD START

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	57,231	71,539	85,847
Education Specialist	1	1	1	1	209	47,732	59,665	71,599
Program Specialist	4	4	4	4	206	38,967	48,709	58,451
Head Start Supv	2	2	2	2	109	35,974	44,967	53,960
Teacher	10	10	10	10	108	32,703	40,879	49,055
Assistant Teacher	10	10	10	10	103	22,267	27,834	33,400
TOTAL FULL-TIME	28	28	28	28				
Substitute Assistant Teacher	10	5	10	10	103	11,134	13,917	16,700
Bus Driver	1	0	1	1	102	10,603	13,254	15,905
Food Service Technician	6	6	6	6	101	10,099	12,623	15,148
TOTAL PART-TIME	17	11	17	17				
TOTAL	45	39	45	45				

240 - Federal Highway Administration (Rural Transit). The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

241/641 - HUD CDBG Recovery – Disaster First Time Homebuyer Program. The First-Time Homebuyer Disaster Recovery Program was created to increase the availability of owner-occupied housing to lower income families following Hurricanes Gustav and Ike by providing down payment and closing cost assistance to eligible First Time Homebuyers. Down payment assistance of up to \$35,000 and closing cost assistance not to exceed \$10,000 are made available only when funds from other resources are insufficient. This program is designed to assist First-Time Homebuyers that meet all standard bank qualifications, but are lacking sufficient funds for down payment and closing cost. Fund 641 has been established as a companion fund to account for infrastructure separately; however the two funds continue to be considered one program, one fund.

ENTERPRISE FUNDS

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund. To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund. To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010 and \$8 million in Taxable limited Tax Bonds in 2016.

Sanitation Fund. Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing necessary equipment.

Civic Center Fund. To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

300 – 306 UTILITIES DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

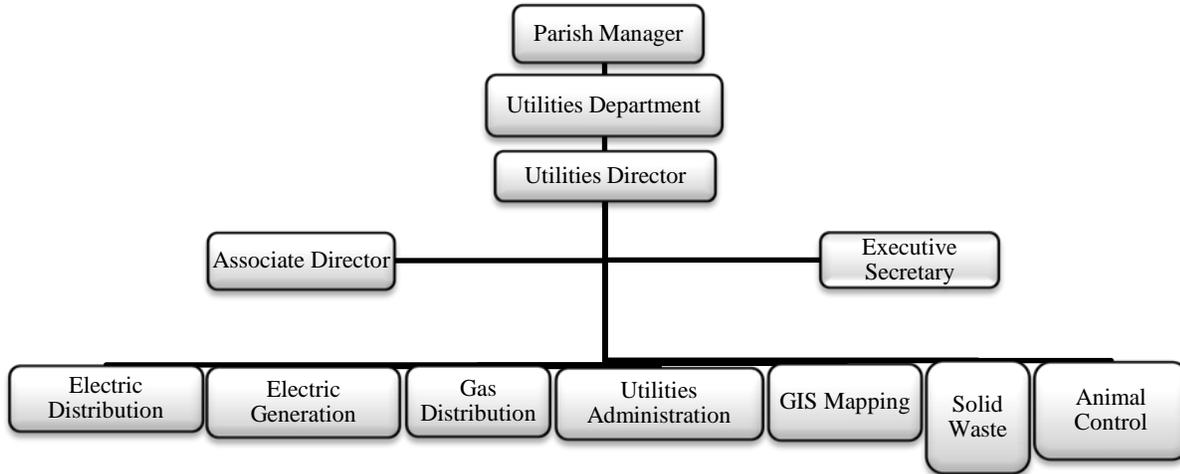
The Department of Utilities' mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Charges for Services	(5,308)	(17,500)	(11,299)	(17,500)	(17,500)
Miscellaneous Revenue	355,921	10,000	292,584	10,000	10,000
Utility Revenue	43,705,549	39,074,807	39,995,871	39,599,835	39,599,835
Other Revenue	61,119	7,500	10,383	7,500	7,500
Transfer In	225,000	230,000	230,000	230,000	230,000
TOTAL REVENUES	44,342,281	39,304,807	40,517,539	39,829,835	39,829,835
EXPENSES:					
Electric Generation	26,069,734	26,595,006	24,636,968	26,238,162	26,363,162
Electric Distribution	3,309,586	4,460,891	3,973,676	4,423,192	4,423,192
Gas Distribution	8,756,155	8,029,504	7,669,787	7,999,684	7,999,684
Utility Administration	(1,150,840)	3,283,380	3,122,116	3,057,487	3,057,487
G.I.S. Mapping System	183,399	314,876	235,331	240,387	240,387
Operating Transfer Out	3,969,246	3,969,246	3,969,246	3,969,246	3,969,246
TOTAL EXPENSES	41,137,280	46,652,903	43,607,124	45,928,158	46,053,158
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-1.41%
INCREASE (DECREASE) TO NET POSITION	3,205,001	(7,348,096)	(3,089,585)	(6,098,323)	(6,223,323)
NET POSITION, JANUARY 1	64,376,233	67,581,234	67,581,234	64,491,649	64,491,649
NET POSITION, DECEMBER 31	67,581,234	60,233,138	64,491,649	58,393,326	58,268,326

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for year 2020 totals \$15,013,099, approved.
- \$2,350,000 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for year 2020 are estimated to be \$1,800,000, approved.
- Transfer from GIS Technological Fund for the GIS Mapping System is \$230,000, same as 2019, approved.

Terrebonne Parish Utilities Department



300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 85 megawatts. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, LEPA No. 1 in Morgan City, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To Address Major Maintenance Items To Achieve Availability</i>			
a. Number of Turbine/Generator Major Inspections.	1	-	1
b. Number of Motor Testing/Reconditioning.	1	5	-
c.. Number of Instrument Calibrations.	503	503	503
d. Number of Switchgear Buckets Serviced.	10	10	10
<i>2. To Maintain CMMS Workorder System and Safety Awareness.</i>			
a. Total number of Workorders.	1,696	2,060	2,060
b. Number of Routine Maintenance Work orders.	600	600	600
c. Number of Preventative Maintenance Procedures.	1,096	1,460	1,460
d. Number of Job Safety Analysis.	1,696	2,060	2,060
e. Number of Daily Safety Kickoff Meetings	249	249	249
<i>3. To Maintain Unit Availability Considering Major Work Planning.</i>			
a. Number of Forced Outages.	1	1	1
b. Number of Total Starts.	40	40	40
c. Number of Yearly Available Hours.	23,652	23,652	23,652
d. Number of Unavailable Hours.	2,628	2,628	2,628
e. Percent Available Time	90%	90%	90%
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To Correct/Improve Major Maintenance Requirements Identified</i>			
a. Unit 16 Overhaul	0%	0%	100%
b. Wind Harding	0%	100%	100%
c.. Black Start Generators	0%	100%	0%
<i>2. To Maintain Full Load Capabilities</i>			
a. Unit 14.	100%	100%	100%
b. Unit 15.	100%	100%	100%
c. Unit 16.	86%	88%	90%

300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	1,627,988	1,666,281	1,600,869	1,603,177	1,603,177
Supplies and Materials	137,243	179,110	174,754	171,634	171,634
Other Services and Charges	1,441,224	1,450,665	1,466,428	1,506,175	1,506,175
Repair and Maintenance	463,492	396,750	374,269	396,750	521,750
Capital Outlay (Depreciation)	643,891	587,000	587,000	587,000	587,000
Energy Purchases	21,755,896	22,315,200	20,433,648	21,973,426	21,973,426
TOTAL EXPENSES	26,069,734	26,595,006	24,636,968	26,238,162	26,363,162
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					2.98%

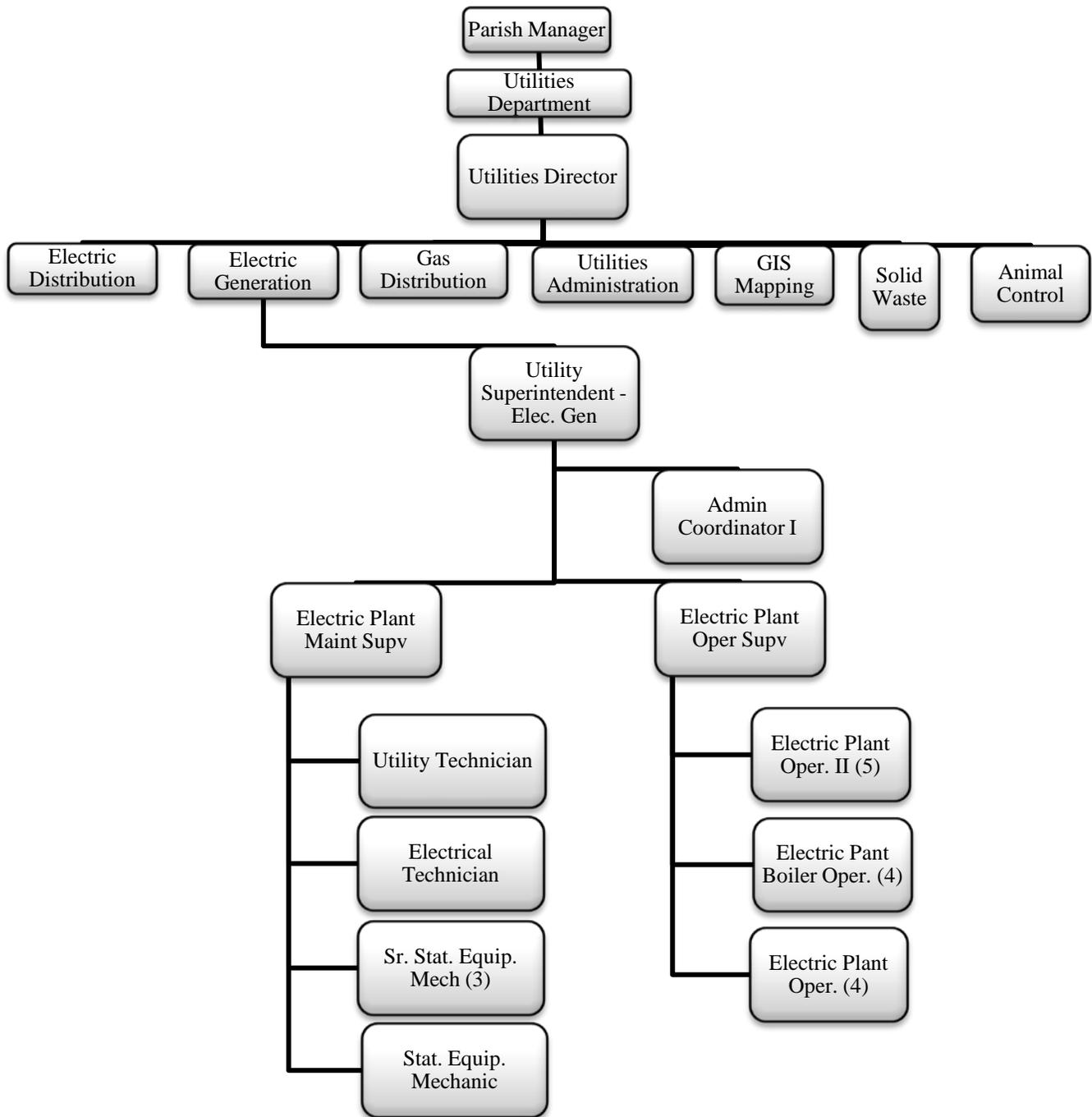
BUDGET HIGHLIGHTS

- Capital (Total \$1,980,111): - Approved.
 - Chiller Replacement, \$80,000.
 - Unit 14, 15 and 16 Controllers, \$1,900,111.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Gen.	1	1	1	1	212	62,954	78,693	94,431
Electric Plant Oper Supv	1	1	1	1	110	40,290	50,363	60,436
Electric Plant Maint Supv	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	1	1	1	1	110	40,290	50,363	60,436
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Electric Plant Oper II	5	5	5	5	109	35,974	44,967	53,960
Sr. Stat. Equip. Mech	3	3	3	3	108	32,703	40,879	49,055
Electric Plant Boiler Oper.	4	3	4	4	108	32,703	40,879	49,055
Electric Plant Oper.	4	4	4	4	106	27,275	34,094	40,913
Stat. Equip. Mechanic	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	23	22	23	23				

Terrebonne Parish Utilities Department/Electric Generation



300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 13,885 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. Conduct regular inspections of distribution assets and facilities</i>			
a. Substations - monthly	65%	75%	85%
b. Underground components (transformers, pedestals, etc.)	25%	70%	70%
c. Overhead components	75%	75%	75%
d. Infrared survey	100%	100%	100%
e. Poles	15%	50%	75%
f. Maintain SCADA System availability	90%	90%	90%
<i>2. To provide a safe environment for employees.</i>			
a. Maintain American Red Cross CPR certification for all employees	75%	75%	100%
b. Rigging Training	75%	75%	75%
c. OSHA ID	75%	75%	100%
d. Defensive Driving	75%	75%	75%
<i>3. To maintain various statistical information for management reports.</i>			
a. Convert all paper maintenance reports and files to pdf format and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.	100%	100%	100%
b. Number of customers	13,862	13,885	13,900
c. Retail sales (kwh)(millions)	357,990,283	360,000,000	365,000,000

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	291,356	438,525	347,937	383,693	383,693
Supplies & Materials	19,131	73,800	45,034	75,600	75,600
Other Services and Charges	698,467	1,113,326	847,761	1,127,659	1,127,659
Repair & Maintenance	374,014	663,240	560,944	664,240	664,240
Capital Outlay (Depreciation)	1,926,618	2,172,000	2,172,000	2,172,000	2,172,000
TOTAL EXPENSES	3,309,586	4,460,891	3,973,676	4,423,192	4,423,192
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-1.65%

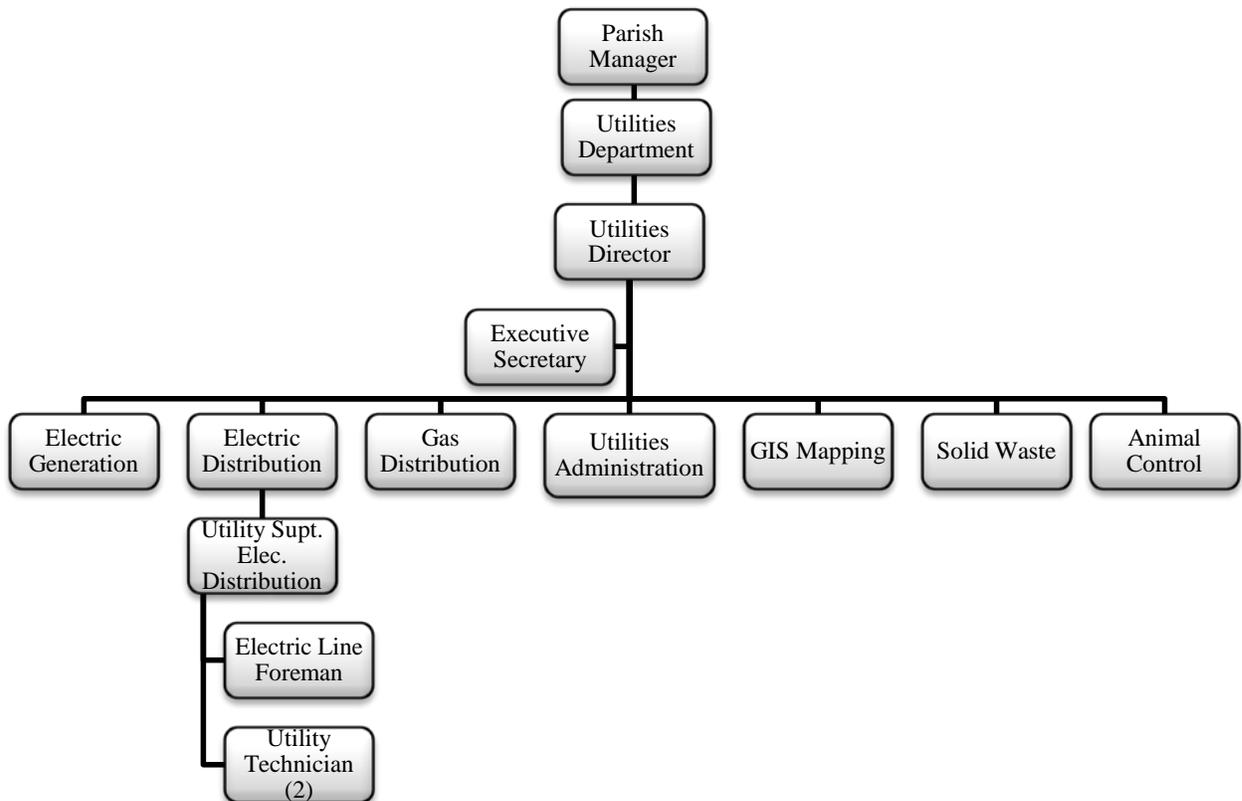
BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Line clearing and maintenance service, \$560,000, same as 2019.
 - Line repairs, \$324,500, same as 2019.
 - Substation repairs, \$110,000, same as 2019.
- Capital: (Total \$2,835,000) – Approved.
 - Line Maintenance, \$2,500,000.
 - Fiber at Dumas and McKinley, \$165,000.
 - Phase I Reconduct URD Authement, \$150,000.
 - Network Equipment Fiber Upgrades, \$20,000.
- Personnel: - Approved.
 - Eliminate one (1) Intern-Grants Writer, Grade 206.
 - Eliminate one (1) Intern-Utility Technician, Grade 110.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Dist.	1	0	1	1	212	62,954	78,693	94,431
Electric Line Foreman	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	2	2	2	110	40,290	50,363	60,436
TOTAL FULL-TIME	4	3	4	4				
Intern-Grants Writer	1	0	0	0	206	19,484	24,355	29,226
Intern-Utility Technician	1	0	0	0	110	20,145	25,182	30,218
TOTAL PART-TIME	2	0	0	0				
TOTAL	6	3	4	4				

Terrebonne Parish Utilities Department/Electric Distribution



300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,800 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To upgrade and enhance ongoing Parish projects</i>			
a. Westside Blvd extension - upgrade gas pressure to MLK Blvd.	50%	90%	100%
<i>2. To upgrade existing gas distribution lines and facilities</i>			
a. Upgrade High St. regulator station	0%	0%	20%
b. Upgrade #9 & Broussard regulator stations	20%	40%	80%
c. Upgrade of gas distribution in Dr. Beatrous area	0%	0%	20%
d. Phase 20 St. Louis / McKinley area gas line improvement	0%	5%	90%
e. Bulkhead repairs center@ICWW and Lois@ICWW	10%	60%	90%
f. Phase 19 Maple / Connely area gas line improvement	98%	100%	100%
g. Phase 1 Copper Replacement Program - State Mandated - planning phase	0%	30%	60%
<i>Effective and Efficient Government</i>			
<i>1. To maintain various statistical information for management reports.</i>			
a. Number of Customers	13,321	13,500	13,750
b. Sales (CCF, in thousands)	743	775	800

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	850,588	1,110,616	912,086	1,082,165	1,082,165
Supplies and Materials	120,920	169,250	135,540	169,250	169,250
Other Services and Charges	393,753	495,738	446,692	494,369	494,369
Repair and Maintenance	92,137	262,900	184,469	262,900	262,900
Capital Outlay (Depreciation)	1,167,698	1,175,000	1,175,000	1,175,000	1,175,000
Energy Purchases	6,131,059	4,816,000	4,816,000	4,816,000	4,816,000
TOTAL EXPENSES	8,756,155	8,029,504	7,669,787	7,999,684	7,999,684
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-1.46%

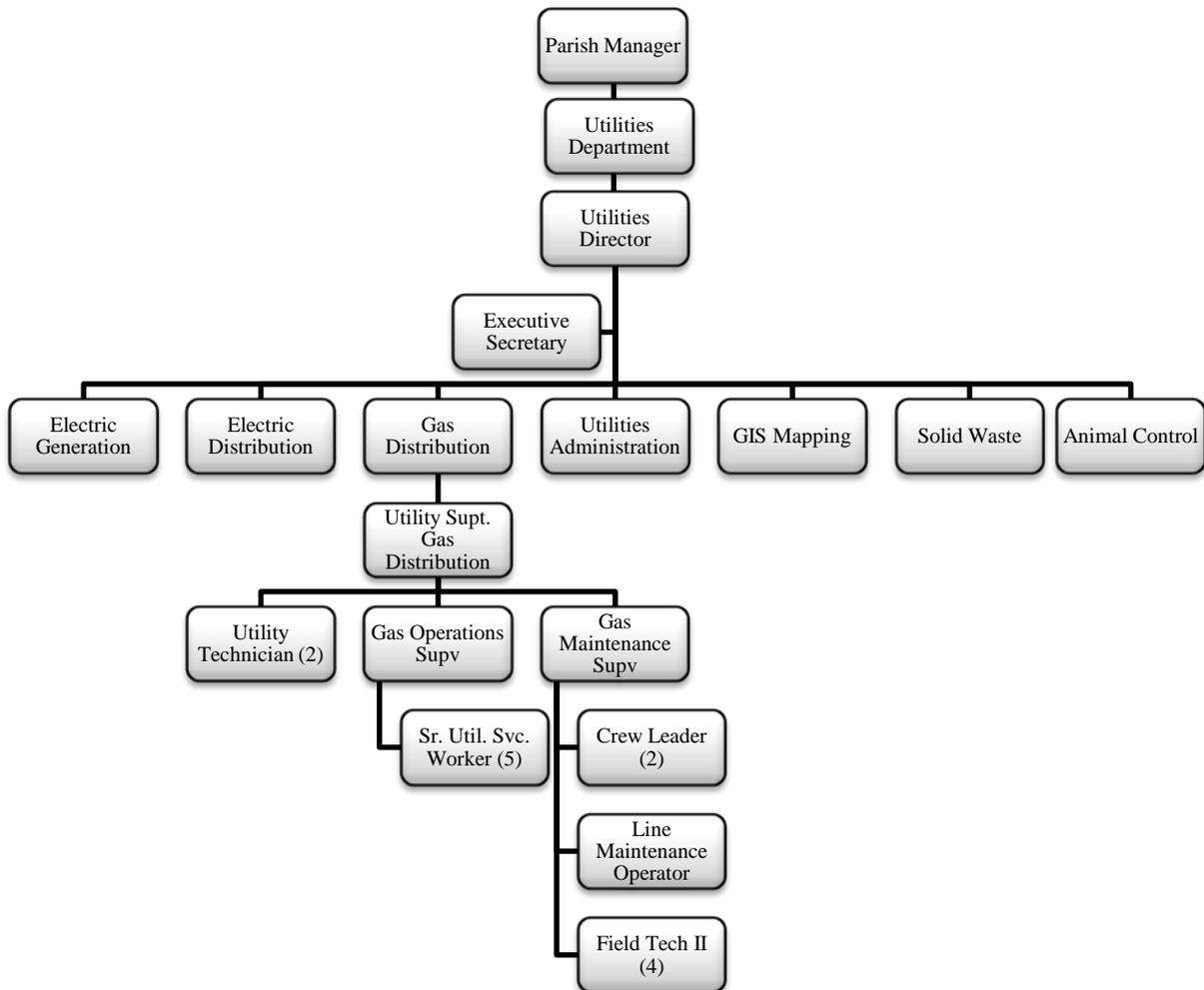
BUDGET HIGHLIGHTS

- Capital: - (Total \$285,000) – Approved.
 - System additions, \$150,000.
 - Crew Cab Truck, \$60,000.
 - Regular Station Upgrades, \$50,000.
 - Replace old Regulators, \$25,000.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. Gas Distribution	1	1	1	1	212	62,954	78,693	94,431
Gas Maintenance Supv	1	1	1	1	110	40,290	50,363	60,436
Gas Operations Supv	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	2	2	2	110	40,290	50,363	60,436
Sr. Util. Svc. Worker-Gas	5	4	5	5	109	35,974	44,967	53,960
Crew Leader - Gas	2	1	2	2	108	32,703	40,879	49,055
Line Maintenance Operator	1	0	1	1	106	27,275	34,094	40,913
Field Tech. II - General	4	3	4	4	104	23,603	29,504	35,404
TOTAL	17	13	17	17				

Terrebonne Parish Utilities Department/Gas Distribution



300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. Monitor Electric Utility Monthly Performance Metrics</i>	100%	100%	100%
a. Energy supply and distribution volumes and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>2. Monitor Gas Utility Monthly Performance Metrics</i>	100%	100%	100%
a. Gas supply volumes, allocation, and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>3. Monitor Solid Waste Utility Monthly Performance Metrics</i>	100%	100%	100%
a. Collection contract performance and costs	100%	100%	100%
b. Transportation contract performance and costs;	100%	100%	100%
c. Disposal contract volumes and cost;	100%	100%	100%
d. Recycling volumes and cost;	100%	100%	100%
e. Operating expenses and revenues;	100%	100%	100%
f. Weekly & monthly status reports	100%	100%	100%
<i>4. Monitor Animal Control Division Monthly Performance Metrics</i>	100%	100%	100%
a. Intake and disposition statistics;	100%	100%	100%
b. Operating expenses and revenues;	100%	100%	100%
c. Weekly & monthly status reports	100%	100%	100%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	(3,733,031)	985,859	836,595	760,937	760,937
Supplies and Materials	6,996	21,320	16,262	21,320	21,320
Other Services and Charges	2,514,152	2,199,251	2,193,299	2,198,280	2,198,280
Repair and Maintenance	4,255	13,950	12,960	13,950	13,950
Capital Outlay (Depreciation)	56,788	63,000	63,000	63,000	63,000
TOTAL EXPENSES	(1,150,840)	3,283,380	3,122,116	3,057,487	3,057,487
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-7.01%

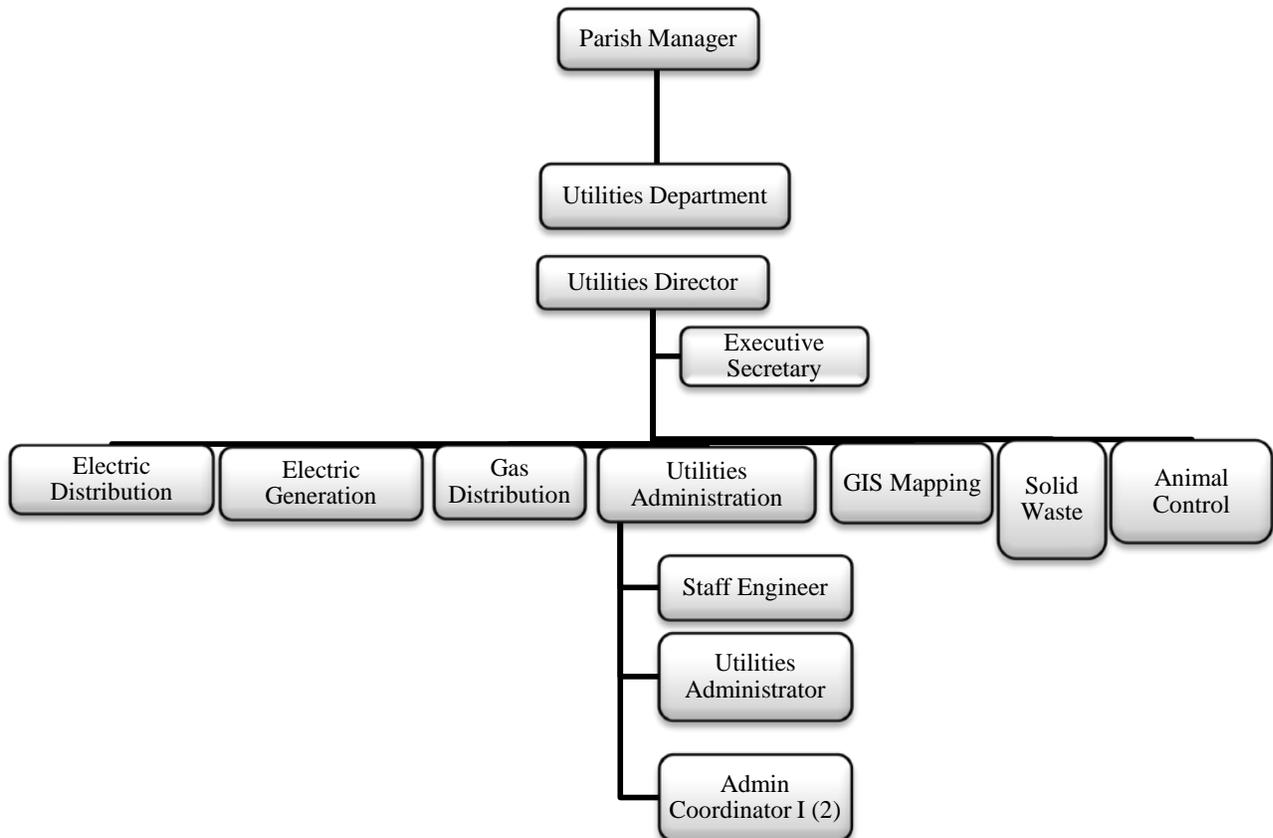
BUDGET HIGHLIGHTS

- Capital: - (Total \$147,500) – Approved.
 - A/C Units, \$80,000.
 - Network equipment, \$11,000
 - Computers, \$6,500.
 - Generator, \$50,000.
- Personnel: - Approved.
 - Eliminate one (1) Associate Utility Director, Grade 213
 - Eliminate one (1) GIS and Records Coordinator, Grade 107.
 - Eliminate one (1) Drafter, Grade 102.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utilities Director	1	1	1	1	IV	81,440	114,813	148,185
Assoc. Utilities Director	1	0	0	0	213	69,250	86,562	103,874
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
Utilities Administrator	1	1	1	1	210	52,028	65,035	78,042
GIS & Records Coordinator	1	0	0	0	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Drafter	1	0	0	0	102	21,206	26,508	31,810
TOTAL FULL-TIME	9	6	6	6				

Terrebonne Parish Utilities Department/Administration



300 – 306 UTILITIES DEPARTMENT - 306 – 808 G.I.S. MAPPING SYSTEM

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	14,331	50,940	36,280	44,615	44,615
Supplies and Materials	1,396	1,300	1,300	1,300	1,300
Other Services and Charges	151,506	242,536	182,651	179,372	179,372
Repair & Maintenance	846	100	100	100	100
Capital Outlay (Depreciation)	15,320	20,000	15,000	15,000	15,000
TOTAL EXPENSES	183,399	314,876	235,331	240,387	240,387
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-23.57%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) Part-time Administrative Tech. II, Grade 102.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Tech II	1	0	0	0	102	10,603	13,254	15,905
TOTAL PART-TIME	1	0	0	0				

310 – 312 POLLUTION CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 275 miles of collection system, 181 lift stations and 13 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To Seek Agency Financing of Projects.</i>			
a. \$8 Million – DEQ Loan – Sewer System Expansion & Holding Basin Renovations	40%	75%	100%
<i>2. To ensure compliance of all treatment plant permits.</i>			
a. Number of permitted treatment facilities	13	13	13
b. Total treatment plant capacity (MGD)	32.40	32.40	32.40
c. Total average plant discharge (MGD)	12.21	11.26	12.00
d. Total Laboratory Tests for Permits	3,593	3,593	3,593
e. Total Laboratory Tests for Quality Assurance	13,355	13,355	13,355
f. Total Laboratory Tests Outsourced	70	70	70
<i>3. To provide sewer service to citizens of the Parish.</i>			
a. Number of customer units	28,540	28,973	29,295
b. Number of miles of gravity line	274	275.0	275.8
c. Number of manholes	6,117	6,121	6,139
d. Number of lift stations	181	182	183
e. Number of miles of force mains	133.7	135	135.4
f. Number of flow holding basins in collection system	7	7	7
<i>4. To provide necessary maintenance for reliable operations.</i>			
a. Number of work orders issued, Collection System	4,295	3,789	3,801
b. Number of work orders issued, Treatment System	7	6	6
c. Number of Infrastructure Locates for LA One Call	5,716	5,068	5,083
d. Number of Main Line Repairs	20	14	17
e. Number of Service Line Repairs	52	54	53
f. Number of Manhole Repairs	16	30	23
g. Number of Force Main Repairs	6	12	9
h. Number of Main Line Stoppages	206	194	200
i. Number of Service Line Stoppages	251	237	244
j. Linear Footage of Gravity Main Videoed, Outsourced	11,000	4,100	2,500
k. Linear Footage of Service Line Videoed, Outsourced	88	3,000	3,000
l. Linear Footage of Gravity Main Internally Lined	605	4,100	2,500
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To provide for sewerage system expansion.</i>			
a. Number of Sewerage Systems Accepted	0	3	3
b. Number of subdivision/developments reviewed	35	36	40
<i>2. To reduce the level of Infiltration/Inflow.</i>			
a. Linear Feet of Testing and Video of Gravity Mains and Services	17,188	7,000	5,500
b. Point Repairs performed by Maintenance Contractor	39	42	41

310 – 312 POLLUTION CONTROL

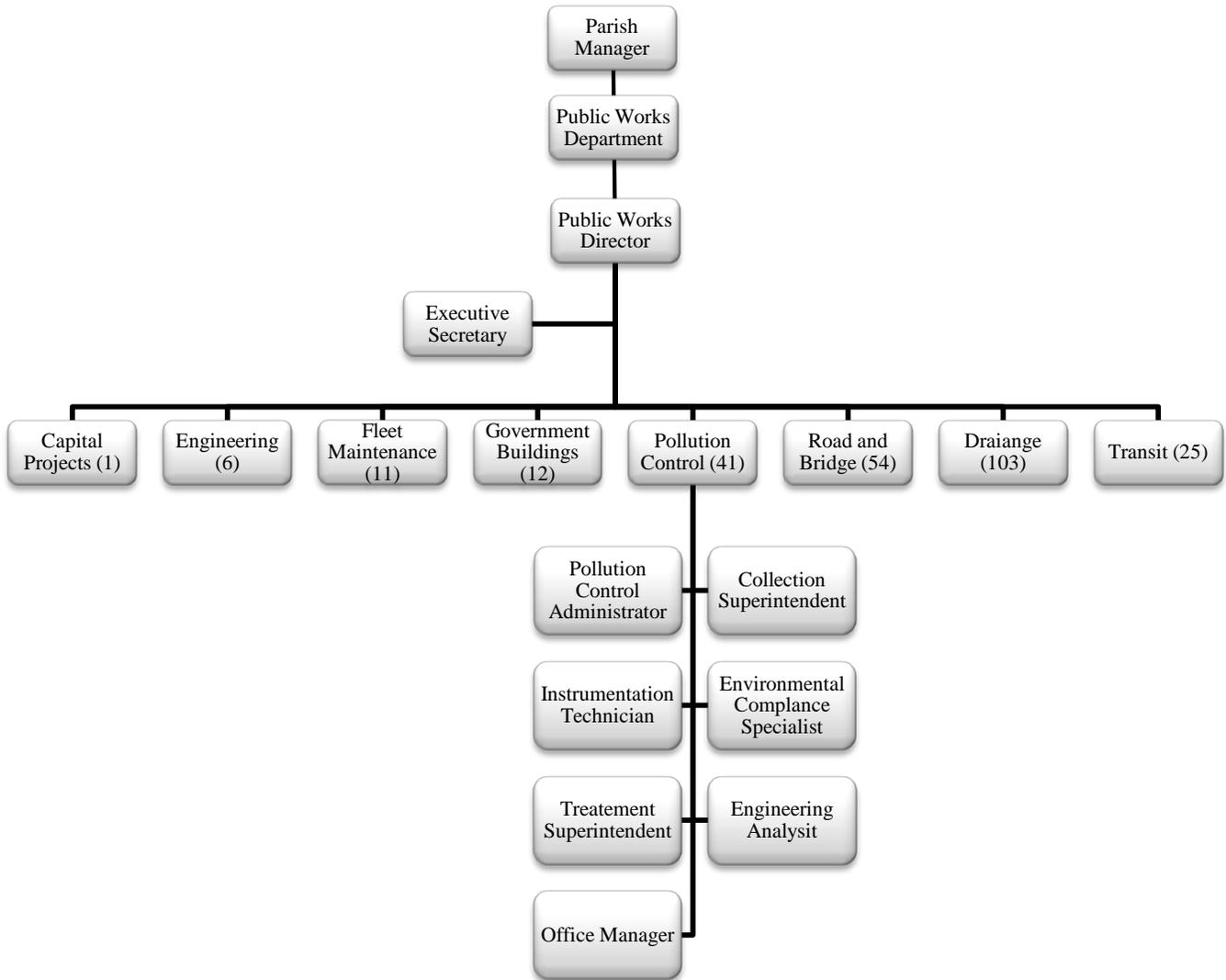
GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Infrastructure Enhancement/Growth Management (continued)			
3. To Increase Sewer System Reliability/Efficiency.			
a. Replace Switchgear for Generator and Motor Control Center at North Treatment Plant.	100%	0%	0%
b. Conversion of SCADA Transmission from Phone Line to Radio System	20%	30%	60%
c. Replace six (6) Fixed Aerators at North Plant	10%	75%	100%
d. Renovation of the Polk Street Lift Station, Funding Through an EPA 45% Grant	40%	100%	0%
e. In-House Lift Station Renovations	25%	50%	75%
f. Restoration of Deteriorated Levees at South Treatment Plant	100%	0%	0%
g. Carriage Cove Lift Station Rehabilitation	90%	100%	0%
h. Helena Lift Station Replacement	90%	100%	0%
i. Lafayette Street Gravity Replacement	90%	100%	0%
j. Coteau Holding Basin Force Main Replacement	100%	0%	0%
k. Renovate Afton and Ardoyne Sewer Lift Stations	85%	100%	0%
l. Naquin Sewer Lift Station Relocation	30%	60%	100%
m. Restore Levee at South Plant between Cells 2 & 3	100%	0%	0%
n. Renovate Texas Sewer Lift Station	0%	10%	80%
o. Elevate Cell #1 Levee at South Treatment Plant with new Headworks	20%	90%	100%
p. Renovations of Oakshire & Southdown #2 Sewer Holding Basins	20%	75%	100%
q. Replace Gum Sewer Force Main from Lift Station to North Treatment Plant	0%	0%	30%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Charges for Services	22,625	5,000	2,192	5,000	5,000
Miscellaneous Revenue	230,103	300,500	345,465	300,500	300,500
Utility Revenue	7,382,490	7,510,500	7,506,600	7,505,500	7,505,500
Other Revenue	2,287	5,000	13,226	5,000	5,000
Operating Transfers In	1,816,018	1,892,733	1,893,385	1,794,866	1,794,866
TOTAL REVENUES	9,453,523	9,713,733	9,760,868	9,610,866	9,610,866
EXPENSES:					
Sewerage Collection	2,731,343	5,010,611	4,720,081	4,900,139	4,900,139
Treatment Plant	3,112,507	3,660,851	3,299,818	3,664,004	3,664,004
EPA Grant Administration	550,723	723,531	635,954	723,075	723,075
Sewerage Capital Additions	797,068	790,000	790,000	800,000	800,000
TOTAL EXPENSES	7,191,641	10,184,993	9,445,853	10,087,218	10,087,218
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-0.96%
INCREASE (DECREASE) TO NET POSITION					
	2,261,882	(471,260)	315,015	(476,352)	(476,352)
NET POSITION, JANUARY 1	78,563,327	80,825,209	80,825,209	81,140,224	81,140,224
NET POSITION, DECEMBER 31	80,825,209	80,353,949	81,140,224	80,663,872	80,663,872

BUDGET HIGHLIGHTS

- Sewer collections for 2020 are estimated at \$7,505,500, approved.

Terrebonne Parish Public Works/Pollution Control



310 – 312 POLLUTION CONTROL - 310 – 431 SEWERAGE COLLECTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at the treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	(799,063)	1,269,970	1,218,099	1,234,568	1,234,568
Supplies and Materials	111,423	132,330	116,039	127,630	127,630
Other Services and Charges	1,488,489	1,457,827	1,396,552	1,410,219	1,410,219
Repair and Maintenance	303,227	374,847	313,484	394,265	394,265
Capital Outlay (Depreciation)	1,495,596	1,600,000	1,550,000	1,600,000	1,600,000
TOTAL EXPENSES	2,599,672	4,834,974	4,594,174	4,766,682	4,766,682
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-2.11%

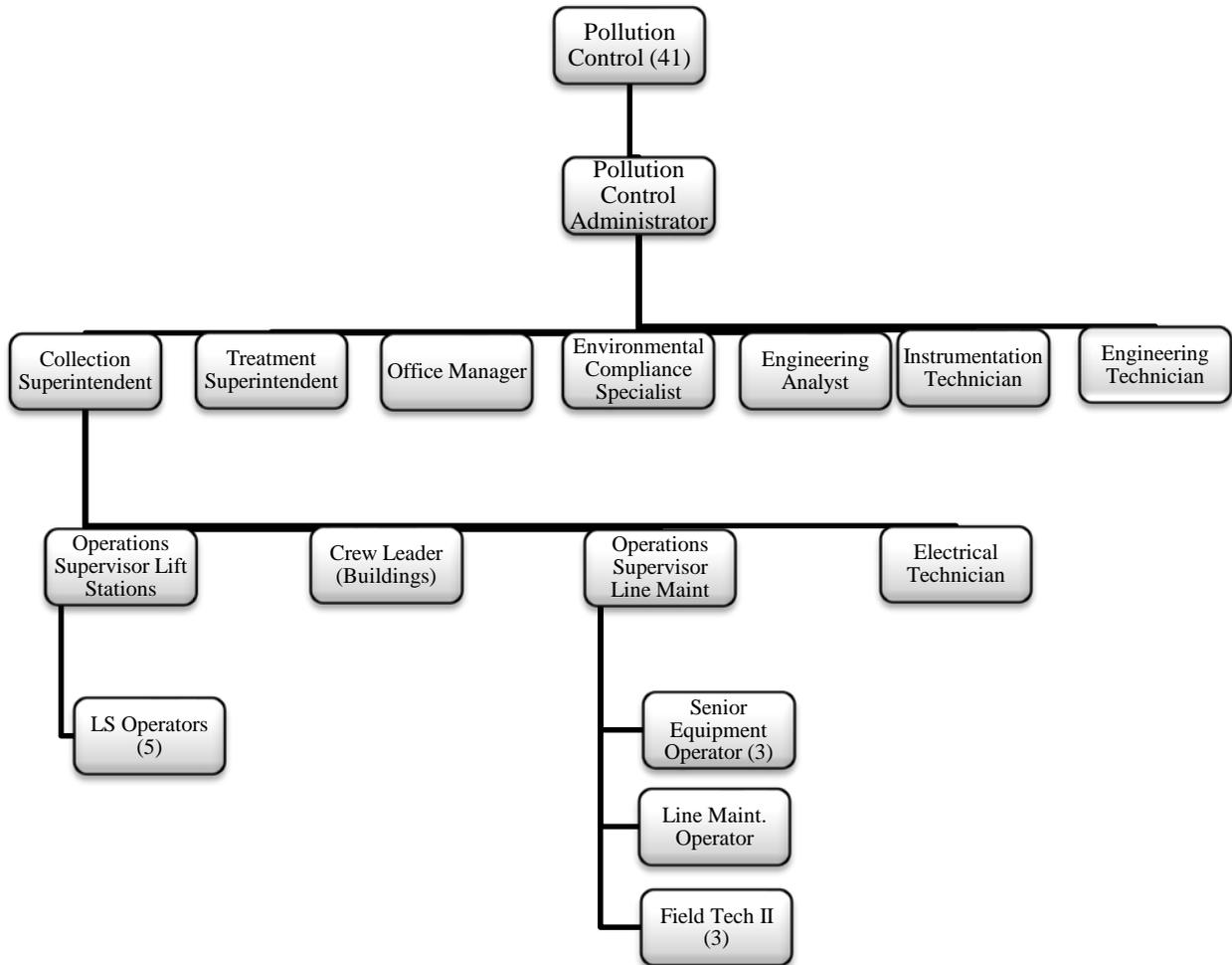
BUDGET HIGHLIGHTS

- Major Expenditures: - Approved.
 - Utility cost, \$495,000, same as 2019.
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$160,000, same as 2019.
 - Sewer Pump Repairs, \$80,000, same as 2019.
 - Contractor’s Repairs, \$172,000, same as 2019.
- Capital: (Total \$1,405,000) – Approved.
 - Rebuild Texas, SouthMoss, Grand and Cleveland Lift Stations, \$980,000.
 - Four (4) pump control panel replacements, \$125,000.
 - Rebuild (in-house) Mary Hughes, Grand Caillou, Pontiff and Engeron Lift Stations, \$300,000.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Collect.	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Sr. Equip Operator	3	3	3	3	108	32,703	40,879	49,055
Crew Leader-Poll. Ctrl.	1	1	1	1	107	29,730	37,163	44,595
Pump Station Operator	5	5	5	5	107	29,730	37,163	44,595
Line Maint. Oper - Poll Ctrl	1	0	1	1	106	27,275	34,094	40,913
Field Tech II	3	3	3	3	104	23,603	29,504	35,404
TOTAL	17	16	17	17				

Terrebonne Parish Pollution Control/Sewerage Collection



310 – 312 POLLUTION CONTROL - 310 – 432 TREATMENT PLANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 11 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	857,257	915,984	886,112	886,445	886,445
Supplies & Materials	141,099	340,750	227,073	331,050	331,050
Other Services and Charges	629,755	890,783	695,594	919,875	919,875
Repair & Maintenance	82,856	113,334	91,039	116,634	116,634
Capital Outlay (Depreciation)	1,401,540	1,400,000	1,400,000	1,410,000	1,410,000
TOTAL EXPENSES	3,112,507	3,660,851	3,299,818	3,664,004	3,664,004
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-0.30%

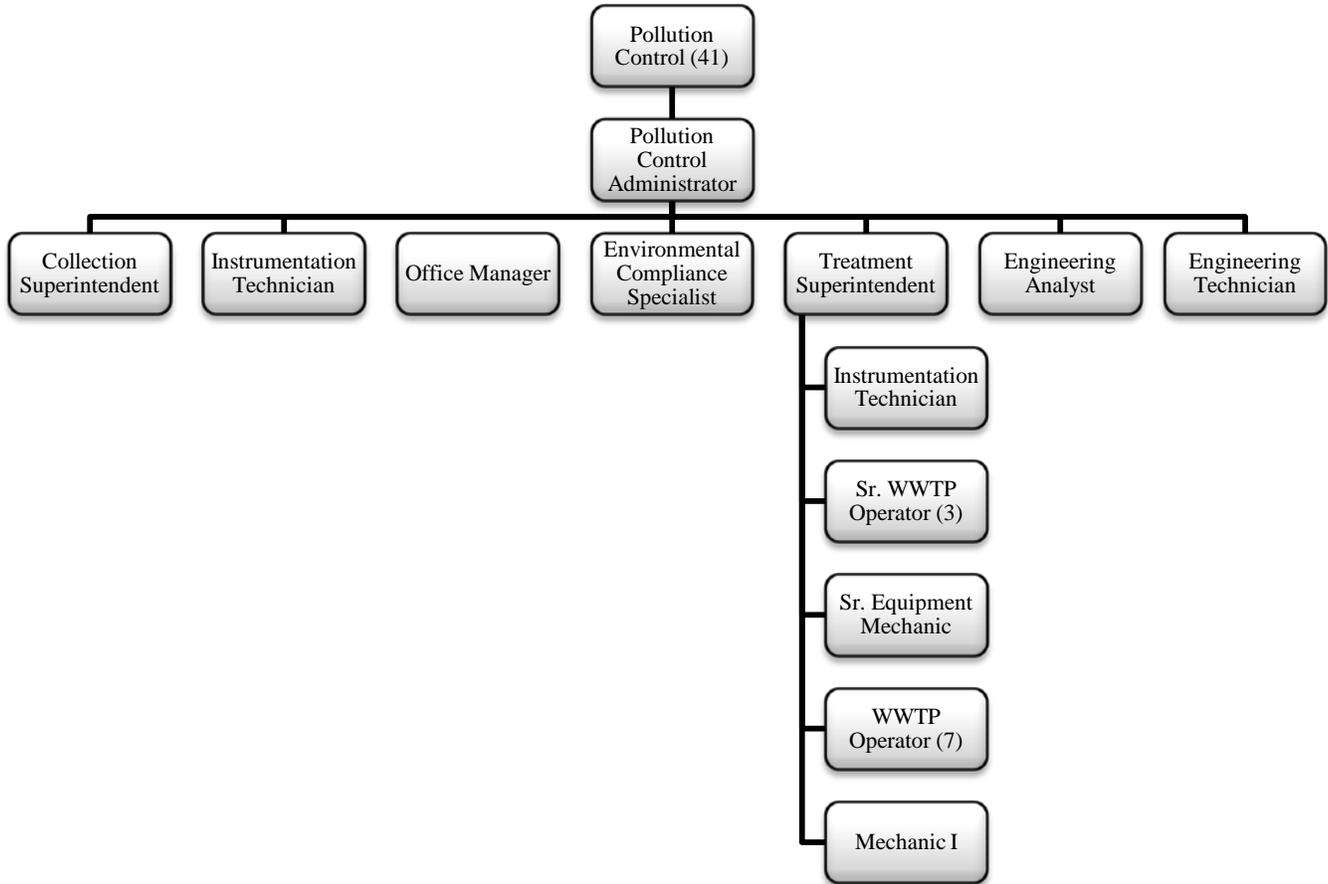
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) WWTP Operators, Grade 105.
 - Add one (1) Sr. WWTP Operators, Grade 108.
- Capital: (\$252,000) – Approved.
 - Equipment North Plant, \$75,000.
 - North Plant Aerator replacement and installation, \$75,000.
 - North Plant tank valve replacement, \$65,000.
 - Water system, \$30,000.
 - Lab Equipment, \$7,000.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Treatment	1	1	1	1	211	57,231	71,539	85,847
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Sr. Stat Equip Mech	1	0	1	1	108	32,703	40,879	49,055
Sr. WWTP Operator	5	3	3	3	108	32,703	40,879	49,055
Mechanic I	1	1	1	1	105	25,255	31,569	37,883
WWTP Operator	5	7	7	7	105	25,255	31,569	37,883
TOTAL	14	13	14	14				

Terrebonne Parish Pollution Control/Treatment Plant



310 – 312 POLLUTION CONTROL - 310 – 433 POLLUTION CONTROL ADMINISTRATION

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	526,581	685,590	603,774	667,916	667,916
Supplies and Materials	2,497	4,200	3,147	8,000	8,000
Other Services and Charges	21,326	31,766	27,636	43,834	43,834
Repair and Maintenance	319	1,975	1,397	3,325	3,325
TOTAL EXPENSES	550,723	723,531	635,954	723,075	723,075
% CHANGE OVER PRIOR YEAR					-0.06%

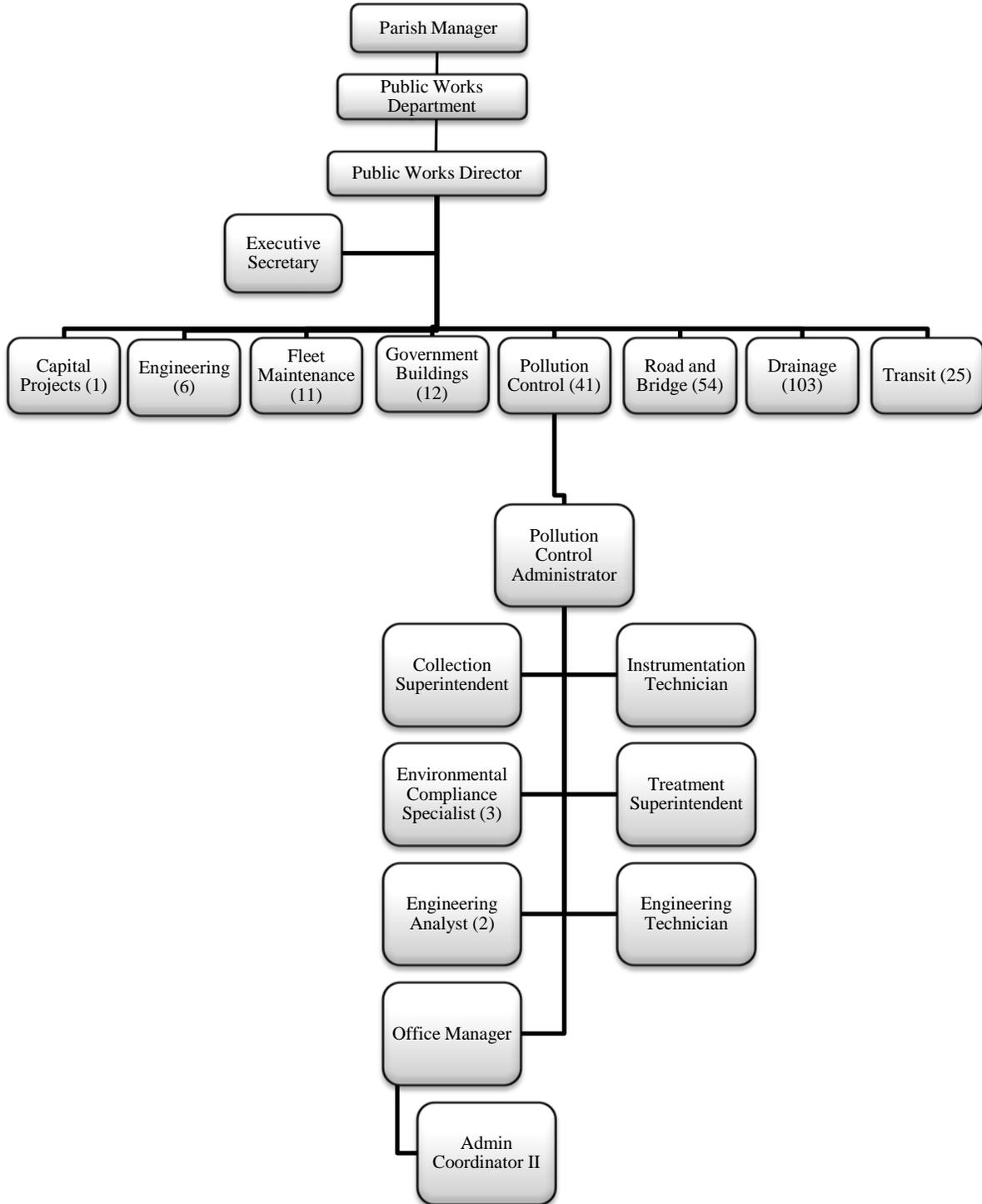
BUDGET HIGHLIGHTS

- Capital: (Total \$16,500) – Approved.
 - Computers, \$16,500.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Admin.	1	1	1	1	212	62,954	78,693	94,431
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Engineering Analyst	2	1	2	2	108	32,703	40,879	49,055
Engineering Tech	1	0	1	1	107	29,730	37,163	44,595
Environmental Compliance	3	2	3	3	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	10	7	10	10				

Terrebonne Parish Public Works/Pollution Control Administration



310 – 312 POLLUTION CONTROL - 311 – 434 SEWERAGE CAPITAL ADDITIONS

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Capital Outlay (Depreciation)	<u>797,068</u>	<u>790,000</u>	<u>790,000</u>	<u>800,000</u>	<u>800,000</u>
TOTAL EXPENSES	<u>797,068</u>	<u>790,000</u>	<u>790,000</u>	<u>800,000</u>	<u>800,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital: (Total \$1,565,000) – Approved.
 - o Infiltration/Inflow Elimination, \$315,000.
 - o Phase I Gum Force Main replacement, \$1,250,000.

310 – 312 POLLUTION CONTROL - 312 – 431 2010 BOND SINKING FUND

PURPOSE OF APPROPRIATION

The monies in this fund are to pay the debt for the 2010 sewer bonds, for the Pollution Control Department.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Debt Service	131,671	175,637	125,907	133,457	133,457
TOTAL EXPENSES	<u>131,671</u>	<u>175,637</u>	<u>125,907</u>	<u>133,457</u>	<u>133,457</u>
% CHANGE OVER PRIOR YEAR					-24.02%

BUDGET HIGHLIGHTS

- \$125,907 of principal interest was paid in 2019 and \$133,457 proposed for 2020, approved.

353 SANITATION FUND

PURPOSE OF APPROPRIATION

This division of the Utilities Department provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Public Safety			
<i>1. Provide proper disposal of household waste, commercial waste, trash and debris; and to provide a clean environment in Terrebonne Parish.</i>			
a. Number of residential and small commercial unit collection stops.	41,954	42,000	42,000
b. Average amount of tons of waste per year collected (tons).	136,324	143,166	142,982
c. Recycled waste in scrap metal, newspapers, and used oil (ton).	956	956	1,000
d. Dollar amount of hauling contract (millions).	\$ 1.61	\$ 1.61	\$ 1.79
e. Dollar amount of disposal contract (millions).	\$ 3.53	\$ 3.53	\$ 3.64
f. Dollar amount of collection contract (millions)	\$ 5.46	\$ 5.46	\$ 5.29
Effective and Efficient Government			
<i>1. Comply with all EPA/DEQ requirements.</i>			
a. Percentage of Ashland landfill closure complete.	100%	100%	100%
b. Years of maintenance and monitoring functions after closure.	13	12	11
c. Numbers of acres of Ashland landfill site	126	126	126
d. Dollar amount of closure cost.	\$ 73,534	\$ 111,900	\$ 111,900
e. Percentage complied with permits.	100%	100%	100%
f. Percentage met with EPA/DEQ requirements.	100%	100%	100%

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	10,688,969	10,677,107	10,649,302	10,649,302	10,649,302
Intergovernmental	263,727	263,727	262,027	262,027	262,027
Charges for Services	45,655	500	16,547	500	500
Miscellaneous Revenue	553,903	3,000	181,653	10,000	10,000
Utility Revenue	8,553,881	8,665,300	8,300,500	8,300,500	8,300,500
TOTAL REVENUES	<u>20,106,135</u>	<u>19,609,634</u>	<u>19,410,029</u>	<u>19,222,329</u>	<u>19,222,329</u>
EXPENDITURES:					
Solid Waste	13,961,424	16,369,152	16,008,302	16,388,604	16,388,604
Landfill Closure	2,418	40,784	40,784	40,784	40,784
Operating Transfers Out	3,546,731	5,298,345	5,298,345	3,150,486	3,150,486
TOTAL EXPENDITURES	<u>17,510,573</u>	<u>21,708,281</u>	<u>21,347,431</u>	<u>19,579,874</u>	<u>19,579,874</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					0.12%
INCREASE (DECREASE) TO NET POSITION					
	2,595,562	(2,098,647)	(1,937,402)	(357,545)	(357,545)
NET POSITION, JANUARY 1	28,138,795	30,734,357	30,734,357	28,796,955	28,796,955
NET POSITION, DECEMBER 31	30,734,357	28,635,710	28,796,955	28,439,410	28,439,410

BUDGET HIGHLIGHTS

- Voters approved the 11.21 mills ad valorem tax on November 14, 2009 (2018-2029) which was adjusted to 10.97 mills for the 2019 reassessment. It is projected to generate \$10,649,302 in 2020, approved.
- The 42,250 average units will produce approximately \$5,240,000 of collection fees with an \$8.50 per month user fee for garbage collection and \$1.50 for mosquito abatement fee, approved.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,900,000, which has been legislatively enacted from the following: - Approved.

- Per Ordinance # 6538:

Chapter 11, Section 11-34, Disposal Charges, Paragraph (a):

- (a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than forty-two dollars (\$42.00) per ton. Such fee shall be prorated and paid, as set forth in this subsection.

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



353-441 SANITATION FUND - SOLID WASTE SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers’ dollars and promote overall customer satisfaction.

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras - provide garbage trucks, Street Sweepers, cleanup crew and litter crew supplies.
- Christmas Parade-provide a dumpster
- Downtown Public Receptacles - collection
- Parish Boat Launches - garbage carts and collection
- Downtown Marina-garbage carts and collection
- Parish Cemeteries – garbage carts and collection
- Terrebonne Parish Sherriff’s Office - inmate litter crews
- Supplies for inmate litter crews

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	(84,307)	1,206,711	1,089,266	1,343,285	1,343,285
Supplies and Materials	357,915	425,194	357,287	309,494	309,494
Other Services and Charges	12,815,842	13,825,393	13,672,215	13,851,291	13,851,291
Repair and Maintenance	273,580	321,854	264,534	234,534	234,534
Depreciation	598,394	590,000	625,000	650,000	650,000
TOTAL EXPENDITURES	13,961,424	16,369,152	16,008,302	16,388,604	16,388,604
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-0.26%

BUDGET HIGHLIGHTS

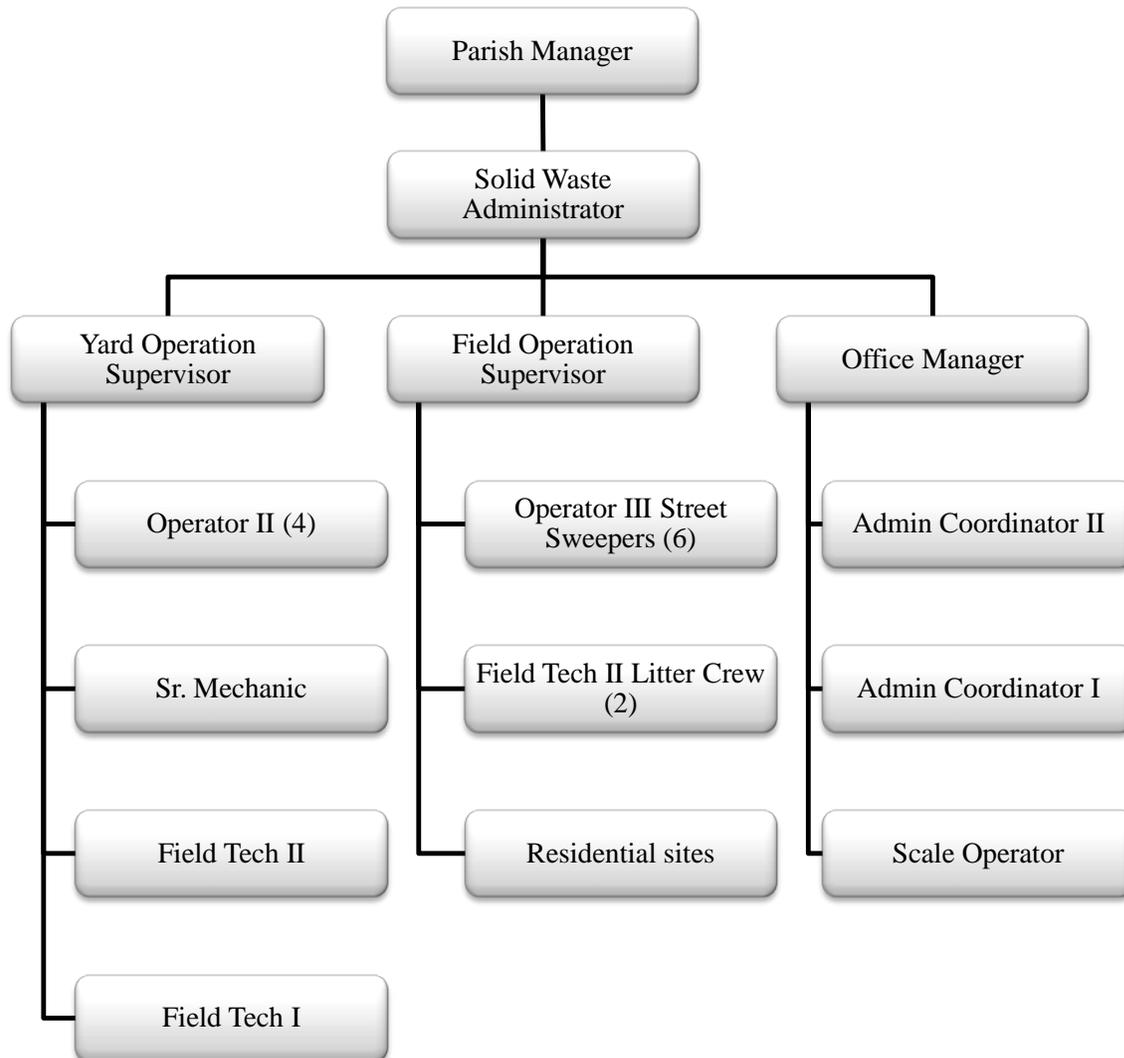
- Major operating expenses: - Approved.
 - \$3,679,966, disposal expense, an increase of \$347,687.
 - \$1,806,508, Transportation, an increase of \$169,366.
 - \$5,268,095, Solid Waste Contract, a decrease of \$204,347.
 - \$582,408 mosquito abatement
- Personnel: - Approved.
 - Eliminate one (1) Equipment Operator II-General, Grade 106.
 - Add one (1) Office Manager, Grade 109.
 - Add one (1) Operations Supervisor, Grade 109.
- Capital: (\$765,000) – Approved.
 - Street Sweeper, \$275,000.
 - Roll-off Truck, \$180,000.
 - A-Frame grapple truck, \$80,000.
 - Ashland Landfill Road Repairs, \$80,000.
 - Equipment truck, \$150,000.

353-441 SANITATION FUND - SOLID WASTE SERVICES

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	211	57,231	71,539	85,847
Op. Supv-Solid Waste	1	1	2	2	109	35,974	44,967	53,960
Office Manager	0	0	1	1	109	35,974	44,967	53,960
Senior Fleet Mechanic	1	1	1	1	108	32,703	40,879	49,055
Equipment Operator III	6	6	6	6	107	29,730	37,163	44,595
Equip Oper II - General	5	5	4	4	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Field Technician II	3	3	3	3	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
Scale Operator	1	1	1	1	102	21,206	26,508	31,810
TOTAL	21	21	22	22				

**Terrebonne Parish Sanitation (Solid Waste)
Department**



353-444 SANITATION FUND - LANDFILL CLOSURE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
Personal Services	4,997	5,000	5,000	5,000	5,000
Supplies and Materials	10,510	10,500	10,500	10,500	10,500
Other Services and Charges	(25,535)	15,284	15,284	15,284	15,284
Repair and Maintenance	12,446	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	2,418	40,784	40,784	40,784	40,784
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 4,500 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events such as conventions, tradeshow, theater, concerts, banquets, sporting and other community events. The organization is an enterprise fund, meaning that it is a unique department of government, in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Administration, Sales and Marketing, Event Services, Business (Box Office/Food & Beverage) and Operations.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To optimize revenue to the facility by:</i>			
a. Driving business to the local economy by increased hotel stays due to convention and other similar events; Hotel/Motel Tax Share.	\$269,229	\$260,652	\$260,000
b. Increasing operating revenue.	\$506,651	\$562,430	\$564,000
c. Maintaining at least 50% repetitive-occurring events compared to overall number of events.	83%	84%	85%
d. Retaining all marquee advertising sponsorships throughout the year.	100%	100%	100%
<i>2. Control operating expenses by:</i>			
a. Keeping operating expenses within 5% from previous year.	4.88%	2.51%	0.94%
<i>3. Have a safe, accident free working environment for our employees.</i>			
a. Number of lost time employees injuries.	0	0	0
<i>Economic Development</i>			
<i>1. To optimize and promote the number of events booked at the Civic Center.</i>			
a. Total number of event days throughout the year.	209	239	260
b. National acts/touring events to bring quality performances to the citizens of our area.	1	2	3
c. Wedding business to stay competitive with other facilities in the area.	6	8	8
d. Regional, State or National Conventions/RV Rallies.	8	11	13
<i>2. Increase social media numbers for better reach of advertising events for the Civic Center and our promoters.</i>			
a. Facebook followers.	7,335	10,000	15,000
b. Twitter followers.	2,300	2,450	2,550
c. Instagram followers (estimated- exact tracking numbers unavailable)	7,851	8,400	10,000
<i>3. Increase website traffic for better reach of advertising events for the Civic Center and our promoters, as well as getting more accessible bookings.</i>			
a. Number of sessions on the website.	39,414	60,000	60,000



385 CIVIC CENTER

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	269,229	261,000	260,652	260,000	260,000
Charges for Services	506,649	519,700	562,430	564,000	564,000
Miscellaneous Revenue	1,152	2,680	2,479	2,200	2,200
Transfers In	1,021,882	1,002,379	1,002,379	986,915	986,915
TOTAL REVENUES	1,798,912	1,785,759	1,827,940	1,813,115	1,813,115
EXPENSES:					
Personal Services	423,717	1,165,550	1,111,818	1,229,069	1,229,069
Supplies & Materials	128,863	121,429	148,476	146,165	146,165
Other Services & Charges	517,192	511,816	504,582	526,588	526,588
Repair & Maintenance	168,939	154,455	150,818	138,720	138,720
Depreciation	507,788	506,620	506,620	506,620	506,620
TOTAL EXPENSES:	1,746,499	2,459,870	2,422,314	2,547,162	2,547,162
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					4.47%
INCREASE (DECREASE) TO NET POSITION	52,413	(674,111)	(594,374)	(734,047)	(734,047)
NET POSITION, JANUARY 1	9,034,412	9,086,825	9,086,825	8,492,451	8,492,451
NET POSITION, DECEMBER 31	9,086,825	8,412,714	8,492,451	7,758,404	7,758,404

BUDGET HIGHLIGHTS

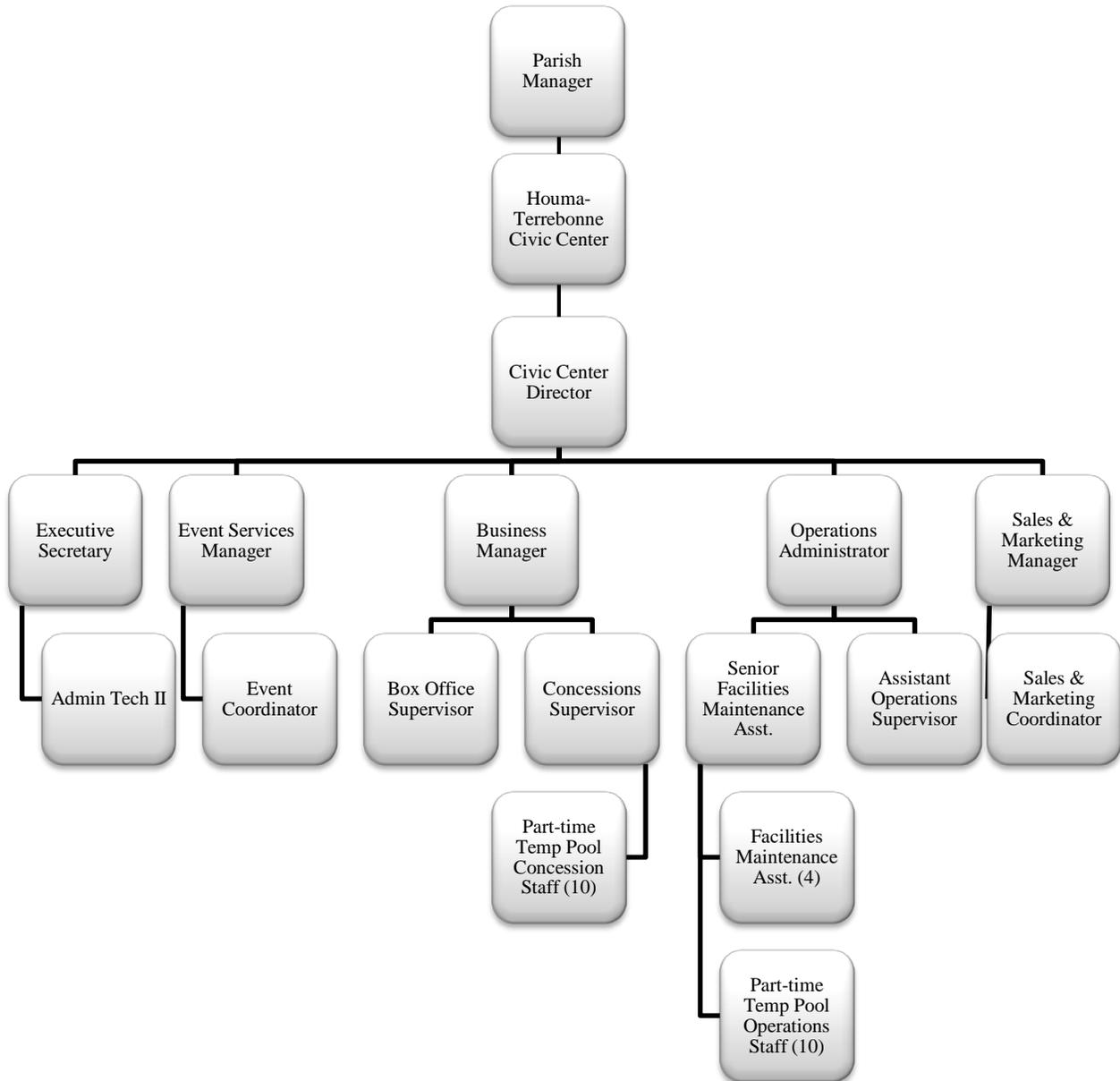
- Receives a special dedicated Hotel/Motel Tax, 2020 proposed, \$260,000, a decrease of \$1,000, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed at \$564,000 for 2020, approved.
- General Fund supplement for 2020 is proposed to be \$986,915, a decrease of \$15,464, approved.

385 CIVIC CENTER

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	93,719	122,788
Event Services Manager	1	1	1	1	210	52,028	65,035	78,042
Operations Administrator	1	1	1	1	210	52,028	65,035	78,042
Business Manager	1	1	1	1	209	47,732	59,665	71,599
Sales and Marketing Manager	1	1	1	1	209	47,732	59,665	71,599
Assistant Operations Supervisor	1	1	1	1	209	47,732	59,665	71,599
Event Coordinator	1	1	1	1	208	44,197	55,246	66,295
Box Office Supervisor	1	1	1	1	207	41,305	51,632	61,958
Sr. Facilities Mtn. Tech	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Sales and Marketing Coordinator	1	1	1	1	106	27,275	34,094	40,913
Concession/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Admin Tech II	1	1	1	1	102	21,206	26,508	31,810
Facilities Mtn. Asst.	4	3	4	4	101	20,197	25,246	30,295
TOTAL FULL-TIME	17	16	17	17				
Event Staff	20	9	20	20	101	10,099	12,623	15,148
TOTAL PART-TIME	20	9	20	20				
TOTAL	37	25	37	37				

Terrebonne Parish Civic Center



INTERNAL SERVICE FUNDS

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management. The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund. The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources. The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing. The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies. The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance. The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

354 & 357 RISK MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible and Self-Insured Retention policies, and transferring risk through various legal agreements and with insurance carriers. Our coverage's are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. Provide Health Insurance and Group Benefits to all employees and their family members.</i>			
a. Number of current employees with family group insurance	646	680	685
b. Number of current employees with single group insurance	519	563	572
c. Number of retired employees with family group insurance	110	120	125
d. Number of retired employees with single group insurance	120	116	120
e. Number of Short-Term Disability claims	75	80	90
f. Number of Long-Term Disability Claims	33	40	45
<i>2. Maintain monthly Director meetings to discuss loss history by department for Workers Compensation, Public Liability, and Automobile Liability. Use statistical data to assist in risk evaluation.</i>			
a. Number of Workers' Compensation claims processed	71	88	88
b. Number of General Liability claims processed	68	60	60
c. Number of Automobile Liability claims processed	51	57	57
d. Number of claim files closed	117	59	59
e. Total dollar amount of Workers' Compensation Medical payments (Millions)	\$0.51M	\$.69M	\$.69M
<i>3. Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and lost time injuries.</i>			
a. Number of Safety Inspections	1502	1450	1550
b. Number of Safety Programs Implemented	2	1	1
c. Number of Safety Training Classes	16	17	20
<i>4. Reduce the number of benefit claims by proactively monitoring and communicating with employees the necessity use of preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.</i>			
a. Participants in Annual Health Fair	500	0	550
b. Total dollar amount of prescription claims paid (Millions)	\$4..M	\$4.5M	\$4.5M
c. Total dollar amount of medical claims paid (Millions)	\$8.4M	\$8.4M	\$8.0M
d. Total dollar amount of dental claims paid	\$97,741	\$99,000	\$100,000
e. Number of life insurance claims paid	20	25	30
f. Total dollar amount of life insurance claims paid	\$336,000	\$400,000	\$450,000
<i>5. Allocate Safety training to Departments based on needs, budgets, and prior history. Implement monthly safety meeting programs.</i>			
a. Number of Employees Trained	176	200	220

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354)

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Charges for Services	6,732,214	8,153,877	7,777,332	8,500,453	8,500,453
Miscellaneous Revenue	230,324	0	101,255	20,000	20,000
Other Revenue	130,564	85,000	118,567	100,000	100,000
TOTAL REVENUES	7,093,102	8,238,877	7,997,154	8,620,453	8,620,453
EXPENSES:					
Personal Services	215,715	633,958	599,216	616,509	616,509
Supplies & Materials	18,086	22,740	22,615	24,100	24,100
Other Services & Charges	7,455,774	8,298,292	8,589,724	7,945,191	7,945,191
Repair & Maintenance	331	1,150	1,150	1,150	1,150
Allocated Expenditures	196,105	132,251	196,105	196,105	196,105
Depreciation	10,558	8,500	14,037	14,037	14,037
TOTAL EXPENSES	7,896,569	9,096,891	9,422,847	8,797,092	8,797,092
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-3.36%
INCREASE (DECREASE) TO NET POSITION	(803,467)	(858,014)	(1,425,693)	(176,639)	(176,639)
NET POSITION, JANUARY 1	4,327,118	3,523,651	3,523,651	2,097,958	2,097,958
NET POSITION, DECEMBER 31	3,523,651	2,665,637	2,097,958	1,921,319	1,921,319

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans:- Approved.
 - Workmen’s Compensation, \$1,850,000.
 - General Liability, \$2,778,053.
 - Vehicle Insurance, \$695,375.
 - Physical Plant, \$1,957,897.
 - Gas/Electric Liability, \$550,000.
 - Boiler Insurance, \$147,000.
 - Medical Professional Liability, \$290,000
- Major Expenditures: - Approved.
 - Premiums for excess of our self –insurance retention:
 - Workmen’s Compensation, \$160,663.
 - Vehicle Insurance, \$104,050.
 - General Liability, \$507,773.
 - Boiler, \$147,000.
 - Physical Plant, \$1,921,675.
 - Gas /Electric Liability, \$409,998.
 - Claims for all coverage, \$3,860,000.
 - Actuarial Audit, \$15,000 as required for annual financial reporting.
- Capital: - Approved.
 - Computers, \$7,500

BUDGET HIGHLIGHTS (Continued)

Special Notes:

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

Boiler & Machinery Insurance (Fund 354) – For the period March 1, 2019 to March 1, 2020, the Parish is self-insured for the first \$50,000 and included in Combined Deductible Business Income, Extra Expense, and/or Spoilage deductible apply; except \$200,000 of each claim relating to all locations that produce electric power and all other "covered equipment" at substations; and, with a limit of insurance of \$100,000,000.

Protection & Indemnity Insurance (Fund 368) – For the period April 1, 2019 to April 1, 2020, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$500,000 deductible of each claim with an insurance limit of \$1,000,000.

Excess Protection & Indemnity (Fund 368) – For the period April 1, 2019 to April 1, 2020, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$9,000,000 limit of insurance per vessel.

Medical Professional Liability (Fund 369) – For the period April 1, 2019 to April 1, 2020, the Parish has a \$25,000 deductible per claim relating to professional incident also know as medical malpractice, with \$1,000,000 limit; with \$3,000,000 aggregate.

General Liability (Fund 371) – For the period April 1, 2019 to April 1, 2020, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$10,000,000 per claim with a \$20,000,000 aggregate. The Parish pays general liability claims in excess of \$10,000,000. The parish purchased an additional \$6,000,000 of Employers Liability with a \$1,550,000 deductible.

Automobile Liability (Fund 372) - For the period April 1, 2019 to April 1, 2020, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$10,000,000. Auto claims in excess of \$10,000,000 are paid by the Parish.

Workers' Compensation (Fund 373) – For the period April 1, 2019 to April 1, 2020, the Parish is self-insured for the first \$600,000 per occurrence and \$600,000 each employee for disease and \$750,000 per occurrence for Police, Firemen, Gas and Electrical employees. For liability in excess of \$750,000 for police, fire, gas and electric; and all others \$600,000, the Parish is covered under an insurance contract for claims up to \$25,000,000 per occurrence under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

Property Insurance (Fund 374) – For the period March 1, 2019 to March 1, 2020, the Parish is self-insured for the first \$50,000 of each claim relating to Fire & Extended Perils (excludes Wind/Hail & All pumping stations, Generating Plant & substations-per schedule). The parish is self-insured for the first \$ 50,000 of each claim relating to Fire & Extended perils for Generating Plant (excludes Wind/Hail) . The Parish has a 2% of the total insurable value of each “Unit of Insurance” at each building involved in the loss for the peril of “Named Storm”; minimum of \$100,000 deductible any one occurrence for claims relating to Wind/Hail (All scheduled property including Power Generating Facilities). The Parish is covered under insurance contracts for the excess liability up to \$65,000,000. Any claims in excess of \$65,000,000 are to be paid by the Parish.

Special Floater-Inland Marine Coverage (Fund 374) – For the period March 1, 2019 to March 1, 2020, the Parish is self-insured for \$10,000 per occurrence for items valued less than \$25,000 and self insured for \$25,000 per occurrence for items valued \$25,000 or greater. This policy covers Physical Damage for equipment, pumps submersible, pumps above ground and pumps above ground with building all as submitted to the company on file. No coverage for major facilities as identified on SOV received 12/30/2017. This policy does not provide coverage for pumping stations. The Total Insurable Value is \$ 11,503,374.

Inland Marine coverage (Fund 374) – for the period of March 1, 2019 to March 1, 2020, the parish is self-insured for the first \$1,000 per occurrence for basic, flood, earth movement, and windstorm with limits of \$160,506,000. This policy covers the equipment on top of the High Rise Building belonging to HPD, HFD, surveillance equipment for Planning at the Marina, and a Communication Tower for OEP (Office of Homeland Security & Emergency Preparedness).

General Liability for Electric and Gas Systems (Fund 375)– For the period April 1, 2019 to April 1, 2020, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems; the first \$500,000 related to pollution liability; and \$200,000 Emergency Assistance Agreement. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$20,000,000 each occurrence, \$20,000,000 products; \$20,000,000 failure to supply, \$20,000,000 pollution aggregate, \$20,000,000 medical malpractice; \$20,000,000 wild Fire Liability Aggregate and \$40,000,000 General aggregate, with any claims over \$20,000,000 to be paid by the Parish.

Employment Practice Liability (Fund 376) - For the period April 1, 2019 to April 1, 2020, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with a \$20,000,000 Aggregate with any claims in excess of the \$10,000,000 to be paid by the Parish. Claims for Sexual Abuse are covered under this policy with limits of \$5,000,000.

Public Officials and Employee’s Liability (Fund 377) – For the period April 1, 2019 to April 1, 2020, the public officials and employee’s liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with \$20,000,000. Any claims in excess of \$10,000,000 are paid by the Parish.

Environment Cleanup & Liability (Fund378) – For the period April 1, 2019 to April 1, 2020, the Parish has a \$250,000 deductible each incident, with limits of \$5,000,000 each incident with \$5,000,000 aggregate limit. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations. Any claims in excess of \$5,000,000 are paid by the Parish.

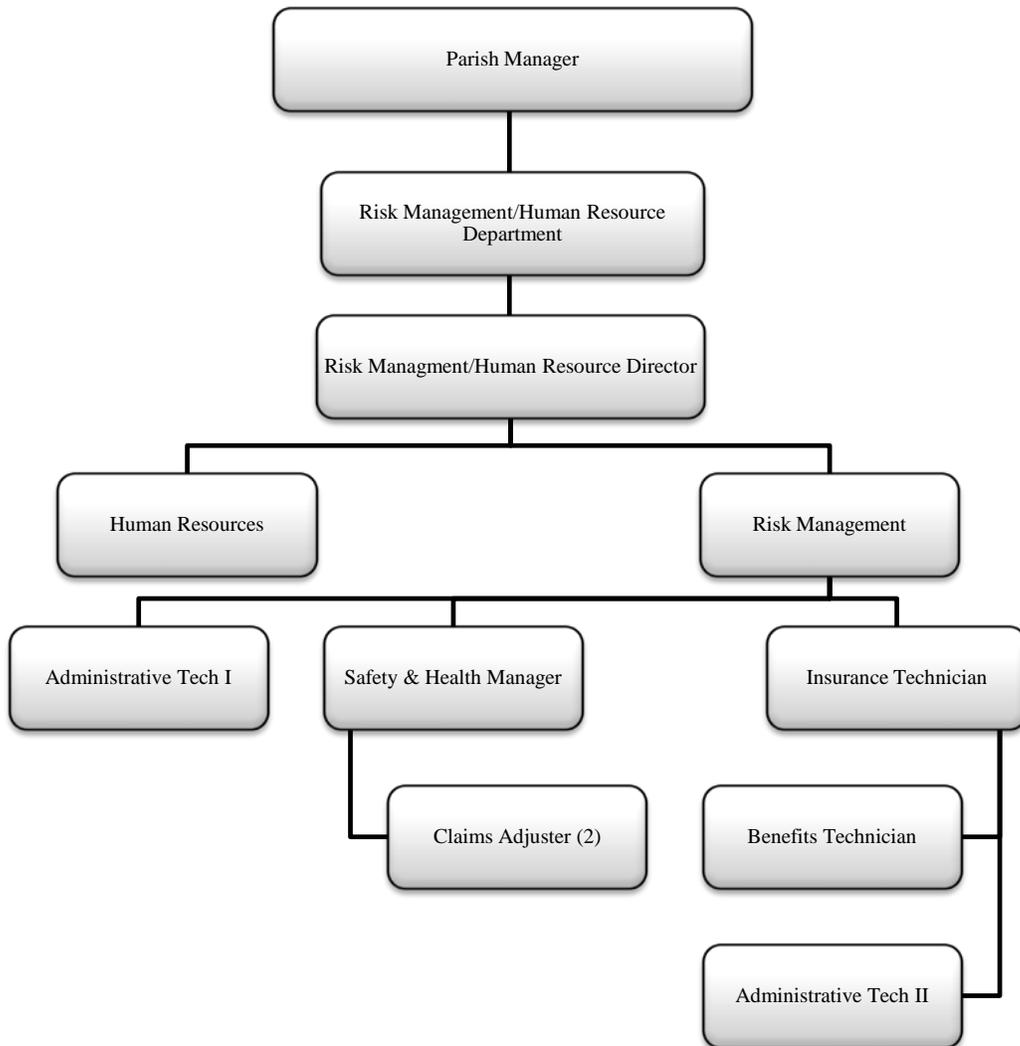
Contractors Pollution Liability (Fund 379) – For the period April 1, 2019 to April 1, 2020, the Parish has a \$5,000 deductible for each loss, with limits of \$1,000,000 limit and \$2,000,000 aggregate limit. This covers our Housing and Human Services Department for Weatherization exposure.

INSURANCE CONTROL FUND (354) (Continued)

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	107,234	139,060
Safety & Health Manager	1	1	1	1	209	47,732	59,665	71,599
Claims Adjuster	2	1	2	2	207	41,305	51,632	61,958
Insurance Technician	2	2	2	2	108	32,703	40,879	49,055
Admin Technician II	1	1	1	1	102	21,206	26,508	31,810
Admin Technician I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	8	7	8	8				

Terrebonne Parish Risk Management Department



GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Charges for Services	18,380,106	18,809,860	17,333,978	17,680,000	17,680,000
Other Revenue	1,013,529	500,000	764,490	500,000	500,000
TOTAL REVENUES	19,393,635	19,309,860	18,098,468	18,180,000	18,180,000
EXPENSES:					
Other Services and Charges	17,906,048	19,618,283	18,055,141	18,564,132	18,564,132
Allocated Expenditures	255,907	226,998	255,907	255,907	255,907
Operating Transfers Out	0	0	0	500,000	500,000
TOTAL EXPENSES	18,161,955	19,845,281	18,311,048	19,320,039	19,320,039
% CHANGE OVER PRIOR YEAR					-5.17%
INCREASE (DECREASE) TO NET POSITION	1,231,680	(535,421)	(212,580)	(1,140,039)	(1,140,039)
NET POSITION, JANUARY 1	550,251	1,781,931	1,781,931	1,569,351	1,569,351
NET POSITION, DECEMBER 31	1,781,931	1,246,510	1,569,351	429,312	429,312

BUDGET HIGHLIGHTS

- Premium Revenue, \$17,680,000, approved.
- Major expenditures: - Approved.
 - Premiums for excess liability including administrative fees, \$2,973,564, \$45,953 more than 2019.
 - Claims, \$15,467,510.

Special Note:

- The Parish is self-insured for the first \$175,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2018 is \$19.2 million. The Parish is covered under an insurance contract for the excess liability up to \$2,000,000 on individual claims. Each covered employee is subject to an unlimited maximum claims.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- Administration has recommended a 3% increase to premiums for 2020. The Parish will continue to review the claims in benefits and reserves through-out the year.
- At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to 20%. In January 2013, the employee contribution was raised to 17.50%, in January 2014 and 2015 the rate was raised to 18.75% to 20.00% respectively. For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with thirty years of service and are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)



370 HUMAN RESOURCES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out a number of Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 950 employees. The department also handles a number of administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. Implement & Present on-site employee training seminars at no cost to TPCG employees on various employment topics.</i>			
a. Number of employees trained	356	415	750
b. Number of employee orientations completed	10	10	11
c. Number of employees attending orientation	140	124	110
d. Number of Parish employees that completed the State mandated Ethics Training.	814	905	920
e. To continue to stress the importance of the TPCG Drug Testing Policy	140	324	250
<i>2. Strengthen rapport/working relationships with department directors and management.</i>			
a. Total number of Parish full-time employees	669	670	680
b. Number of Job Openings	152	151	120
c. Number of Vacancies filled	133	140	115
d. Number of Applications received	1,173	1,603	1,500
e. Number of Performance Evaluations Processed	163	220	500
f. Number of Terminations	274	283	250
g. Number of parish full-time hires (permanent)	101	92	110

370 HUMAN RESOURCES

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Charges for Services	579,527	584,000	596,000	596,000	596,000
Miscellaneous Revenue	2,470	0	1,722	0	0
TOTAL REVENUES	581,997	584,000	597,722	596,000	596,000
EXPENSES:					
Personal Services	(126,507)	383,709	365,269	361,902	361,902
Supplies & Materials	5,392	10,185	8,557	9,485	9,485
Other Services & Charges	149,776	213,182	172,958	258,249	258,249
Repair & Maintenance	14	74	74	0	0
Allocated Expenditures	82,037	76,897	82,037	82,037	82,037
Capital Outlay (Depreciation)	3,097	1,500	4,983	4,983	4,983
TOTAL EXPENSES	113,809	685,547	633,878	716,656	716,656
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					4.04%
INCREASE (DECREASE) TO NET POSITION					
	468,188	(101,547)	(36,156)	(120,656)	(120,656)
NET POSITION, JANUARY 1					
	58,145	526,333	526,333	490,177	490,177
NET POSITION, DECEMBER 31					
	526,333	424,786	490,177	369,521	369,521

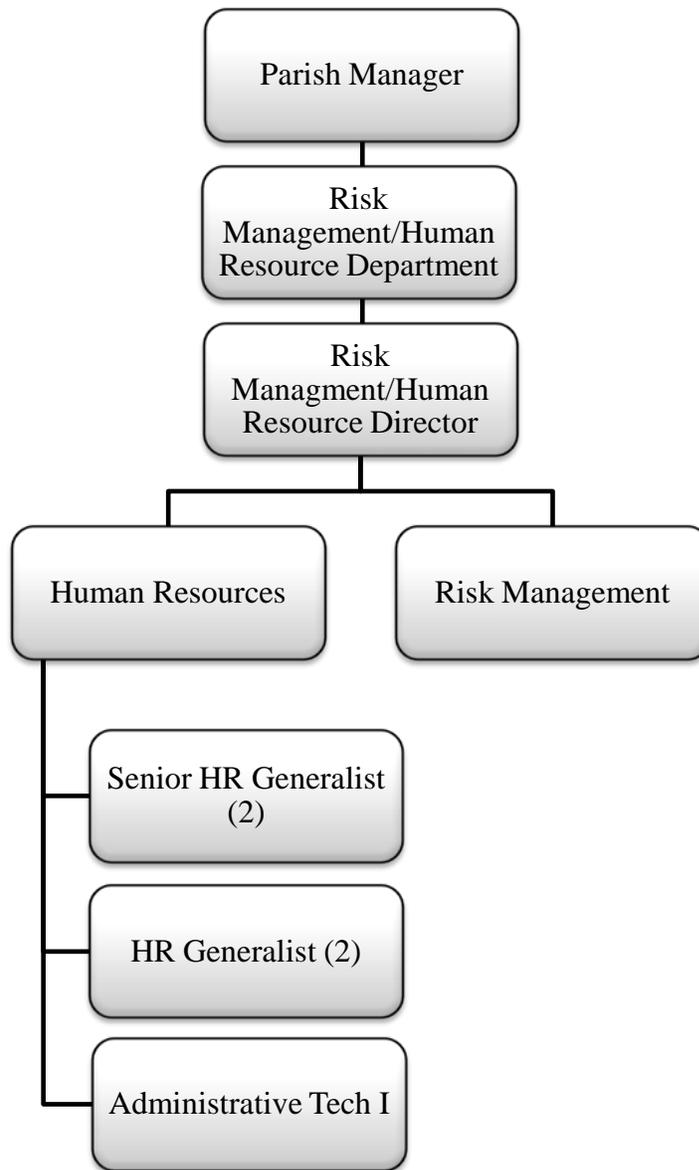
BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2020 is 1.5% of salaries and wages or \$596,000, approved.
- Major Expenditures: - Approved.
 - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
 - 2014 - \$23,686
 - 2015 - \$26,593
 - 2016 - \$29,733
 - 2017 - \$28,078
 - 2018 - \$23,648
 - 2019 Estimated - \$18,882
 - 2020 Estimated - \$30,000
 - Legal/Consultant, \$110,000
 - Summer Intern Jumpstart Program (seventh year), \$36,401
- Capital: - Approved.
 - Computers, \$5,000

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	40,290	50,363	60,436
HR Generalist	2	2	2	2	108	32,703	40,879	49,055
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	5	5	5	5				

Terrebonne Parish Human Resources Department



380 FINANCE/ PURCHASING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish’s best interest, it is our objective to maximum the value for each tax dollar spent on materials, supplies and/or services.

The mission of the Warehouse Division is to continue to provide all operating departments of the Terrebonne Parish Consolidated Government including all Fire & Recreation Districts with necessary supplies and materials needed on a daily basis. Our goal is to have available in our inventory stock control room, supplies which meet the required needs of all users. Items stocked for daily operations vary from general consumables such as janitorial, office, safety, paints and tools. Specialty products are stored for the Parish’s Utilities services providing electric generation & distribution, gas distribution, waste water collection & treatment, and landfill management. Also, all recreation equipment is purchased and stored for TPR’s various youth team sports programs. We take pride in supporting the youth sports programs by collecting and storing used equipment. Equipment is inspected for safety reasons and repurposed the next season. The Warehouse provides material deliveries to all departments three days a week.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To respond to requests for assistance</i>			
a. Number of purchase orders issued	30,405	30,000	30,000
b. Dollar value of purchase orders (millions)	\$174,424,964	\$175,000,000	\$180,000,000
c. Number of training events hosted	0	1	1
d. Number of communication work orders processed	71	70	67
<i>2. To maintain response time from receipt of requisitions / requests to issuance of purchase orders</i>			
a. Material & Supply bids advertised	19	25	23
b. Capital projects advertised	16	15	15
c. RFP’s, RFQ’s, and SOQ’s advertised	5	4	4
d. Surplus Property bids advertised	19	32	40
e. Dollar value of surplus property sold	\$415,022	\$300,000	\$500,000
<i>3. To continue revising and improving bidding documents and specifications.</i>			
a. Updated guidelines for standard forms for contracts, solicitations	Annually	Annually	Annually
b. Updated Purchasing Handbook	Annually	Annually	Annually
<i>4. To respond to all government agency Request for assistance</i>			
a. Number of Warehouse Employees	3	3	3
b. Number of Fund/Departments Assisted	81	81	81
c. Number of Stock delivered to various Department	782	794	800
<i>5. To obtain proper materials and equipment in a timely manner, while complying with all local, state, and federal laws.</i>			
a. Number of items stocked in the warehouse	1,649	1,630	1,600
b. Number of Warehouse Requisitions	4,222	4,338	4,500
c. Number of Quotations Solicited	218	250	250
<i>6. To continue to provide using departments with a Warehouse Staff that is professional, experienced and able to address departmental needs.</i>			
a. Dollar value of Warehouse Inventory (Millions)	\$1.7	\$1.8	\$1.8
b. Dollar value of Warehouse Issues (Millions)	\$1.3	\$1.3	\$1.4

380 FINANCE/ PURCHASING

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Charges for Services	798,900	862,562	887,557	958,369	958,369
TOTAL REVENUES	798,900	862,562	887,557	958,369	958,369
EXPENSES:					
Personal Services	(300,552)	580,685	522,289	584,944	584,944
Supplies & Materials	7,544	16,989	12,537	14,550	14,550
Other Services & Charges	177,137	180,639	180,299	186,473	186,473
Repair & Maintenance	1,858	8,175	6,675	6,645	6,645
Allocated Expenditures	10,851	11,574	10,851	10,851	10,851
Capital Outlay (Depreciation)	48,327	46,000	54,906	54,906	54,906
TOTAL EXPENSES	(54,835)	844,062	787,557	858,369	858,369
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.68%
INCREASE (DECREASE) TO NET POSITION	853,735	18,500	100,000	100,000	100,000
NET POSITION, JANUARY 1	(1,057,848)	(204,113)	(204,113)	(104,113)	(104,113)
NET POSITION, DECEMBER 31	(204,113)	(185,613)	(104,113)	(4,113)	(4,113)

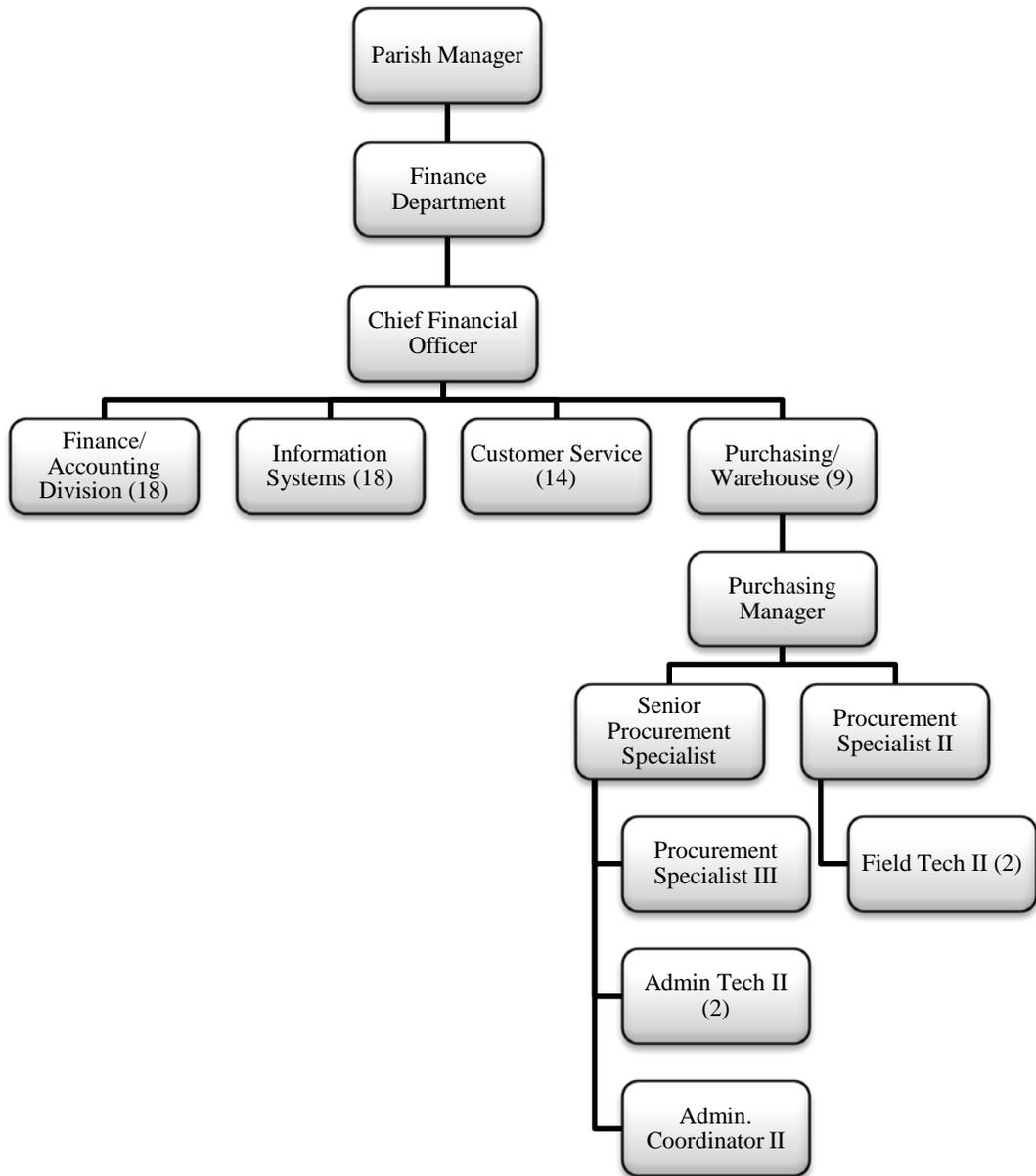
BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2020, \$953,369, approved.
- Capital: - Approved.
 - Building Repairs (roof), \$900,000
 - Forklift, \$35,000

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	57,231	71,539	85,847
Senior Procurement Officer	1	1	1	1	208	44,197	55,246	66,295
Procurement Specialist III	1	1	1	1	108	32,703	40,879	49,055
Procurement Specialist II	1	1	1	1	107	29,730	37,163	44,595
Admim Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	2	2	2	2	104	23,603	29,504	35,404
Admin Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	9	9	9	9				

Terrebonne Parish Finance/Purchasing



390 INFORMATION TECHNOLOGIES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides the most innovative, highest quality technology-based services, in the most cost-effective manner, and facilitates the achievement of goals and objectives of each of the parish's departments and various other governmental agencies within the parish. Services provided include consulting; documentation, design, development, and maintenance of all in-house developed applications and websites; purchasing, installing, and maintaining end-user equipment, system servers, and phone systems; and installing, maintaining, and securing the parish's network infrastructure. Additionally, the Information Technology Division is also responsible for the operation of TPTV, Terrebonne Parish's local PEG television channel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
<i>1. To assist departments with their technology needs.</i>			
a. Number of users supported.	1,031	1,050	1,075
b. Number of servers supported.	86	88	90
c. Number of computers supported.	852	860	865
d. Number of work order requests for Networking.	2,127	2,220	2,500
e. Ratio of users supported per Technician.	343	350	358
<i>2. To assist departments with their development needs.</i>			
a. Number of applications supported.	115	115	115
b. Number of work order requests for Development.	909	875	850
c. Number of additional users supported for eBusiness (<i>including myTPCG, TPCG utility customers, TPR families, AR-billed customers, vendors online, and Waterworks online</i>).	45,911	48,000	55,000
d. Ratio of government users supported per Development Team.	516	525	538
e. Ratio of applications supported per Development Team.	58	58	58
f. Ratio of applications supported per Technical Writer.	39	38	38
<i>3. To recruit and retain superior employees and enhance employee morale.</i>			
a. Average number of years of service for employees in the division.	9.87	9.16	10.17
b. Years of service in the technology industry.			
15-19 years of service	3	2	1
20-24 years of service	2	3	3
25 years of service or more	3	3	4
c. Number of employees with professional degrees.	15	14	14
<i>4. To enhance and expand the online services provided through myTPCG.org.</i>			
a. Number of active myTPCG accounts.	-	5,000	8,000
b. Number of gas and electric services.	-	2,500	5,000
c. Number of recreation participants.	-	700	1,200
d. Number of TPCG customers invoiced through Accounts Receivable.	-	100	250
e. Total number of payments processed.	-	5,000	15,000
<i>5. To continue to write user manuals and system documentation on all applications developed in-house by the IT Development staff.</i>			
a. Produce the City Utility Billing Manual.	70%	90%	100%
b. Produce the City Utility Service Disruptions Manual.	70%	75%	100%
c. Produce the Human Resources New Employee Setup Manual.	0%	20%	60%
d. Produce the myTPCG Bank Admin Manual.	0%	20%	75%
e. Review and update the Accounts Payable Manual (bi-annual review).	0%	80%	100%
f. Review and update the Accounts Receivable Manual (bi-annual review).	0%	60%	90%
g. Review and update the Investment Manual (bi-annual review).	0%	0%	50%

390 INFORMATION TECHNOLOGIES

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government (continued)</i>			
6. To upgrade and enhance capacity of the Parish technology infrastructure.			
a. Upgrade network infrastructure to 10GB to accommodate increase bandwidth demand.	33%	45%	50%
b. Implement gigabit capable network switches.	80%	90%	100%
7. To continue to move all Parish departments to one VoIP phone system.			
a. Percentage of Project Completion.	40%	50%	60%
b. Number of VoIP phones supported.	342	375	400

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Charges for Services	1,907,747	2,175,909	2,105,119	2,180,098	2,180,098
TOTAL REVENUES	1,907,747	2,175,909	2,105,119	2,180,098	2,180,098
EXPENSES:					
Personal Services	75,767	1,512,761	1,469,822	1,479,278	1,479,278
Supplies & Materials	37,116	48,465	47,405	48,465	48,465
Other Services & Charges	336,915	344,231	323,008	356,454	356,454
Repair & Maintenance	6,900	12,505	12,505	12,625	12,625
Allocated Expenditures	19,879	19,747	19,879	19,879	19,879
Capital Outlay (Depreciation)	155,523	199,200	132,500	132,500	132,500
TOTAL EXPENSES	632,100	2,136,909	2,005,119	2,049,201	2,049,201
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-1.08%
INCREASE (DECREASE) TO NET POSITION	1,275,647	39,000	100,000	130,897	130,897
NET POSITION, JANUARY 1	(1,785,277)	(509,630)	(509,630)	(409,630)	(409,630)
NET POSITION, DECEMBER 31	(509,630)	(470,630)	(409,630)	(278,733)	(278,733)

BUDGET HIGHLIGHTS

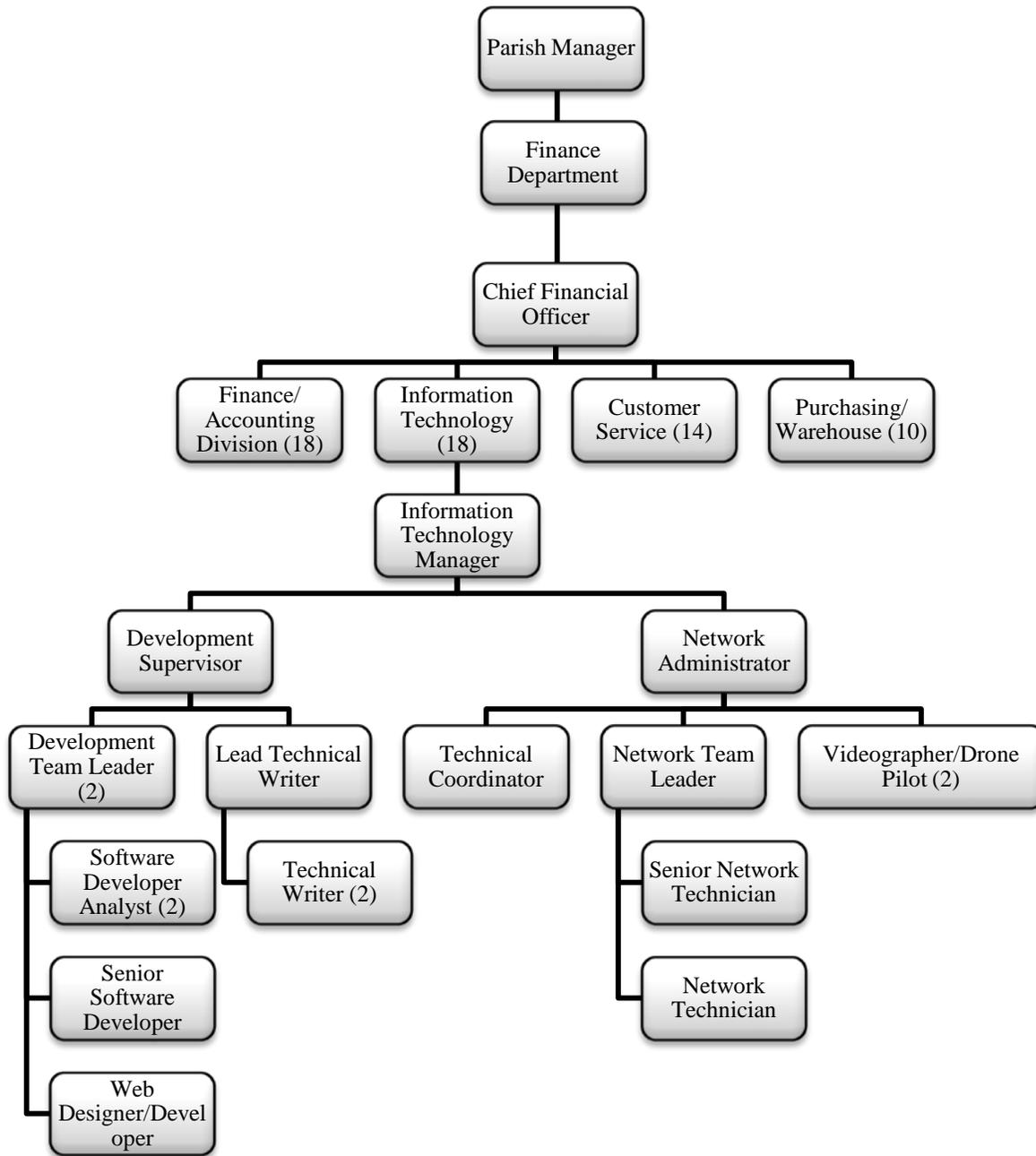
- Information Systems Fund derives revenues from the departments that it services. 2020 projected user fees, \$2,180,098, approved.
- Personnel: - Approved.
 - Eliminate one (1) Software Developer Analyst, Grade 209
- Capital: (\$104,800) – Approved.
 - Computers, \$8,500.
 - A/C Repairs, \$18,000.
 - Server, \$15,000.
 - Printers, \$4,300.
 - Phone Server, \$7,000.
 - Firewall, \$30,000.
 - Vehicle, \$22,000.

390 INFORMATION TECHNOLOGIES

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	62,954	78,693	94,431
System Analyst (Dev. Supv)	1	1	1	1	211	57,231	71,539	85,847
Network Administrator	1	1	1	1	211	57,231	71,539	85,847
Development Team Leader/Sys	2	2	2	2	210	52,028	65,035	78,042
Network Team Leader	1	1	1	1	210	52,028	65,035	78,042
Programmer/Analyst	2	2	2	2	209	47,732	59,665	71,599
Lead Technical Writer	1	1	1	1	209	47,732	59,665	71,599
Software Developer Analyst	1	0	0	0	209	47,732	59,665	71,599
Senior Programmer	1	1	1	1	208	44,197	55,246	66,295
Programmer	1	1	1	1	206	38,967	48,709	58,451
Technical Writer	2	2	2	2	206	38,967	48,709	58,451
Senior Network Technician	1	1	1	1	109	35,974	44,967	53,960
Videographer/Drone Pilot	2	2	2	2	108	32,703	40,879	49,055
Network Technician	1	1	1	1	108	32,703	40,879	49,055
Technical Coordinator	1	1	1	1	108	32,703	40,879	49,055
TOTAL FULL-TIME	19	18	18	18				
P/T Network Tech	1	0	0	1	108	16,352	20,440	24,528
TOTAL PART TIME	1	0	0	1				
TOTAL	20	18	18	19				

Terrebonne Parish Finance/Information Technology



395 CENTRALIZED FLEET MAINTENANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Division, under the direction of the Public Works Department, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The following functions of this division are all essential to an oversight of a complete maintenance plan for vehicles and equipment:

- Prepare specification for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines; to promote job application or use of vehicles and equipment.
- Inspect and identify older vehicles and equipment; apply special handling of maintenance requirements in an effort to reduce future maintenance costs and prolong the anticipated life expectancy.
- Work with vendors and supervisors to arrange field demonstration of replacement equipment and coordinate training for operators of specialized equipment.
- Maintains an electronic inventory of rolling stock and preventive maintenance and record retention.
- Schedule services and does annual inspections.
- Conducts spot inspections and condition reports on request; maintains fuel station, issue fuel cards and develops usage reports.
- Performs road service and coordinates tire repairs and replacements.
- Installs and maintains GPS units in vehicles and designated equipment in an effort to improve transparency and enhance productivity and promote fuel savings.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Effective and Efficient Government</i>			
1. <i>To replace fueling station located at 1860 Grand Caillou Road.</i>			
a. Have plan engineered.	30%	30%	100%
b. Construct facility.	0%	0%	100%
2. <i>Update and Improve Fleet Maintenance Database Software</i>			
a. Hire a software programmer to convert current SQL database front end to a browser based system	100%	100%	100%
b. Hire programmer to create and install inventory tracking module	50%	50%	50%
3. <i>To return vehicles to service within specific times.</i>			
a. Within 24 hours	90%	95%	95%
b. Within 48 hours	7%	3%	3%
c. After 48 hours	4%	2%	2%

395 CENTRALIZED FLEET MAINTENANCE

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Charges for Services	997,900	1,063,965	1,039,508	1,150,527	1,150,527
TOTAL REVENUES	997,900	1,063,965	1,039,508	1,150,527	1,150,527
EXPENSES:					
Personal Services	(162,042)	747,382	649,423	744,993	744,993
Supplies & Materials	78,756	77,696	87,370	94,182	94,182
Other Services & Charges	140,238	154,524	143,397	152,034	152,034
Repair & Maintenance	9,424	12,856	12,856	12,856	12,856
Allocated Expenditures	13,462	13,507	13,462	13,462	13,462
Capital Outlay (Depreciation)	32,903	33,000	33,000	33,000	33,000
TOTAL EXPENSES	112,741	1,038,965	939,508	1,050,527	1,050,527
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					1.15%
INCREASE (DECREASE) TO NET POSITION	885,159	25,000	100,000	100,000	100,000
NET POSITION, JANUARY 1	(1,229,286)	(344,127)	(344,127)	(244,127)	(244,127)
NET POSITION, DECEMBER 31	(344,127)	(319,127)	(244,127)	(144,127)	(144,127)

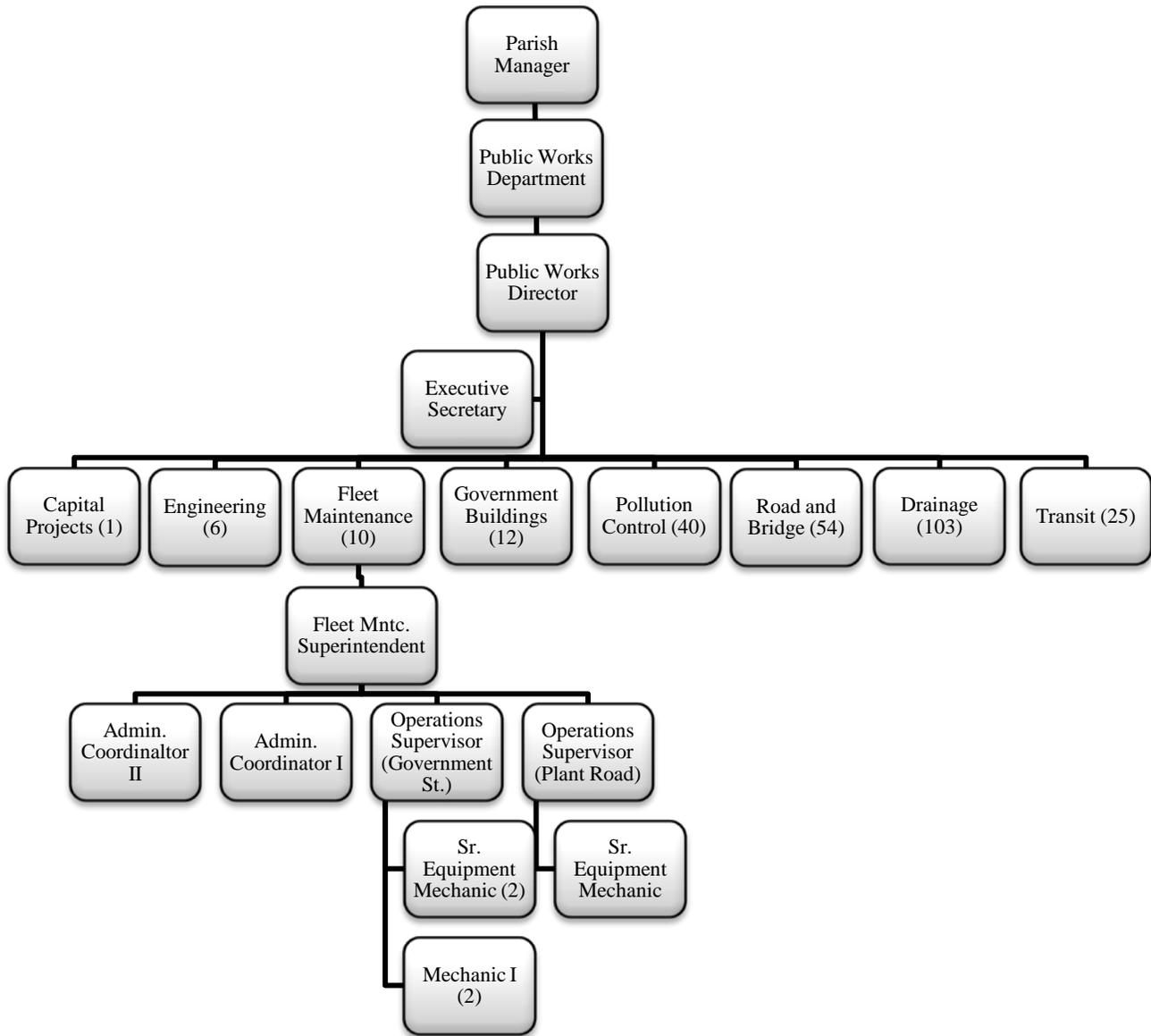
BUDGET HIGHLIGHTS

- Major funding source - \$1,150,527 of user fees charged to user departments, approved.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fleet Maint. Superintendent	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Senior Fleet Mechanic	3	3	3	3	108	32,703	40,879	49,055
Admin Coordinator II	1	1	1	2	106	27,275	34,094	40,913
Mechanic I	2	2	2	1	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	10	10	10	10				

Terrebonne Parish Public Works/Fleet Maintenance



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding two issues totaling \$9.7 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2019 is \$1.04 billion, making the present debt limit for any one purpose \$1 billion.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may not exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2018 is \$267 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations, \$938,400 was delivered on August 28, 2013, and \$2 million of debt forgiveness bonds were delivered on October 1, 2014. On May 3, 2016, the Parish purchased \$8 million of Sewer Revenue Bonds.

The City of Houma also has one Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

DEBT SERVICE FUNDS

The 1995 Road and Drainage General Obligation bonds were called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. In 2015, \$11.6 million of roads, drainage and sewerage refunding bonds were sold. The outstanding balances as of December 31, 2019 are as follows:

	ROADS/DRAINAGE /SEWERAGE	
2019	\$	9,710,000
TOTAL	\$	9,710,000

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS

As of December 31, 2019, the total outstanding principal amount of General Obligation combined Roads, Drainage and Sewerage Bonds are \$9,710,000.

There are eight Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds was sold, \$11,765,000 of Public Improvement Bonds was also sold in the year 2011, and \$11,275,000 of Public Improvement Bonds was sold in 2013. In 2014, \$2,900,000 of Limited Tax Bonds was sold for the construction of a sports complex. In 2015, \$10,020,000 of Public Improvement Refunding Bonds was sold. In 2018 \$40,425,000 was sold to refinance Series 2011 Morganza Levee Improvement Bonds and \$15,312,854 of Morganza Levee Improvement Bonds was sold. Also in 2018 \$15,170,000 of Public Improvement Bonds were sold for various drainage projects. The Parish issued \$16,885,000 in Revenue Bonds in 2018. The purposes of these bonds are for the GOMESA project which will develop Hurricane Protection Infrastructure and Coastal Restoration Projects. These bonds are pledged with GOMESA revenues to secure payment. Insufficient funds in GOMESA revenues does not constitute an event of default.

As of December 31, 2019, the outstanding principal amount of Sales & Use Tax Bonds is \$97,827,854 and the outstanding principal amount of Limited Tax Bonds is \$2,330,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System. These certificates were paid off during the year ended December 31, 2019.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000. On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations and delivered \$938,400 on August 28, 2013, and delivered \$2 million of debt forgiveness bonds on October 1, 2014. On May 3, 2016, \$8,000,000 of Sewer Revenue Bonds was sold.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (Continued)

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Fitch has rated Terrebonne Parish's outlook as stable.

	Underlying Ratings		Insured Ratings	
	Standard and Poor's	Fitch Ratings	Standard and Poor's	Fitch Ratings
Public Improvement Bonds:				
1998 B Refunding Certificates	AA	AA-	AA	A3
2003 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2005 Public Improvement Bonds	AA	AA-	AA	A3
2008 Public Improvement Bonds	AA-	AA-	AA-	A3
2009 Public Improvement Bonds	AA-	AA-	AA-	A3
2011 Public Improvement Bonds	AA-	AA-	AA-	A3
2011 Public Improvement Bonds, Morganza Levee	A	AA-	AA-	A3
2013 Public Improvement Bonds	AA-	AA-	AA-	A3
2014 Limited Tax Bonds	AA	AA-	AA	A3
2015 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2018 A & B Public Improvement Bonds, Morganza Levee	A		AA	
2018 Public Improvement Drainage	AA-		AA	
General Obligation:				
2008 Sewerage	AA	AA-	AA	A3
2015 Road/Drainage/Sewerage Refunding Bonds	AA-	AA-	AA-	A3
2016 Sewerage	AA	AA-	AA	A3

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund. The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish's debt service funds with a description of each activity:

Bond Trust Fund. To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Pension Debt Service Fund. In 1998, the City of Houma refinanced their indebtedness to the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issue was \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

Capital Improvement Bond Reserve Fund. To account for \$3,537,280 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

Capital Improvement Bond Sinking Fund. To accumulate monies for payment of \$11,275,000 of Public Improvement Series 2013 Bonds, \$11,756,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, Series 2008 \$2,080,000, \$11,850,000 Public Improvement Series 2009 bonds, and \$10,020,000 Public Improvement Refunding Bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish's portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

Sewer Improvement and Paving Sinking Funds. To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

General Obligation Refunding Sinking Fund. To accumulate monies for the payment of \$9,710,000 General Obligation bonds including roads, drainage and sewerage.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,659,284	1,914,262	1,908,933	1,187,783	1,187,783
Intergovernmental	0	0	1,450,355	1,435,475	1,435,475
Miscellaneous Revenue	48,372	6,200	118,478	20,850	20,850
Operating Transfers In	<u>9,730,610</u>	<u>8,628,496</u>	<u>8,983,856</u>	<u>8,608,127</u>	<u>8,608,127</u>
TOTAL REVENUES	<u>11,438,266</u>	<u>10,548,958</u>	<u>12,461,622</u>	<u>11,252,235</u>	<u>11,252,235</u>
EXPENDITURES:					
General - Other	69,049	94,500	89,605	56,243	56,243
Fire-Urban	277,058	279,248	279,248	0	0
Drainage	1,663,953	2,039,969	2,038,469	2,339,300	2,339,300
Sewerage Collection	4,185,144	3,679,688	3,679,688	3,709,531	3,709,531
Local Coastal Prgm. Dev	2,887,148	3,208,774	5,019,490	5,030,329	5,030,329
Parks and Grounds	201,575	203,050	203,050	204,375	204,375
Operating Transfers Out	<u>4,419,170</u>	<u>108,551</u>	<u>465,230</u>	<u>170,673</u>	<u>170,673</u>
TOTAL EXPENDITURES	<u>13,703,097</u>	<u>9,613,780</u>	<u>11,774,780</u>	<u>11,510,451</u>	<u>11,510,451</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					19.30%
INCREASE (DECREASE) TO FUND BALANCE	(2,264,831)	935,178	686,842	(258,216)	(258,216)
FUND BALANCE, JANUARY 1	13,538,629	11,273,798	11,273,798	11,960,640	11,960,640
FUND BALANCE, DECEMBER 31	11,273,798	12,208,976	11,960,640	11,702,424	11,702,424

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT**SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS**

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	TOTAL
2020	8,344,485	1,486,325	9,830,810
2021	8,335,505	1,487,200	9,822,705
2022	8,336,765	1,495,075	9,831,840
2023	8,356,980	1,499,700	9,856,680
2024	8,359,667	1,510,825	9,870,492
2025	8,367,207	1,513,325	9,880,532
2026	8,363,125	1,107,700	9,470,825
2027	6,122,351	1,110,425	7,232,776
2028	6,138,567	309,575	6,448,142
2029	6,155,703		6,155,703
2030	6,168,157		6,168,157
2031	6,174,610		6,174,610
2032	6,166,706		6,166,706
2033	6,169,494		6,169,494
2034	4,735,800		4,735,800
2035	4,534,800		4,534,800
2036	4,536,600		4,536,600
2037	4,537,200		4,537,200
2038	4,536,600		4,536,600
2039	4,539,800		4,539,800
2040	4,541,700		4,541,700
2041	4,542,200		4,542,200
2042	4,541,300		4,541,300
2043	4,539,000		4,539,000
	<u>147,144,322</u>	<u>11,520,150</u>	<u>158,664,472</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "*Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary thereof published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state.*"

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	<u>Roads/ Drainage/ Sewerage</u>
Assessed valuation	<u>\$ 948,226,968</u>
Debt limit: 10% of assessed value *	<u>\$ 94,822,697</u>
Less: Debt outstanding	9,710,000
Amounts held in sinking funds	<u>0</u>
Debt applicable to limitation	<u>9,710,000</u>
Legal debt margin	<u>\$ 85,112,697</u>

* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

Source: Comprehensive Annual Financial Audit Report

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

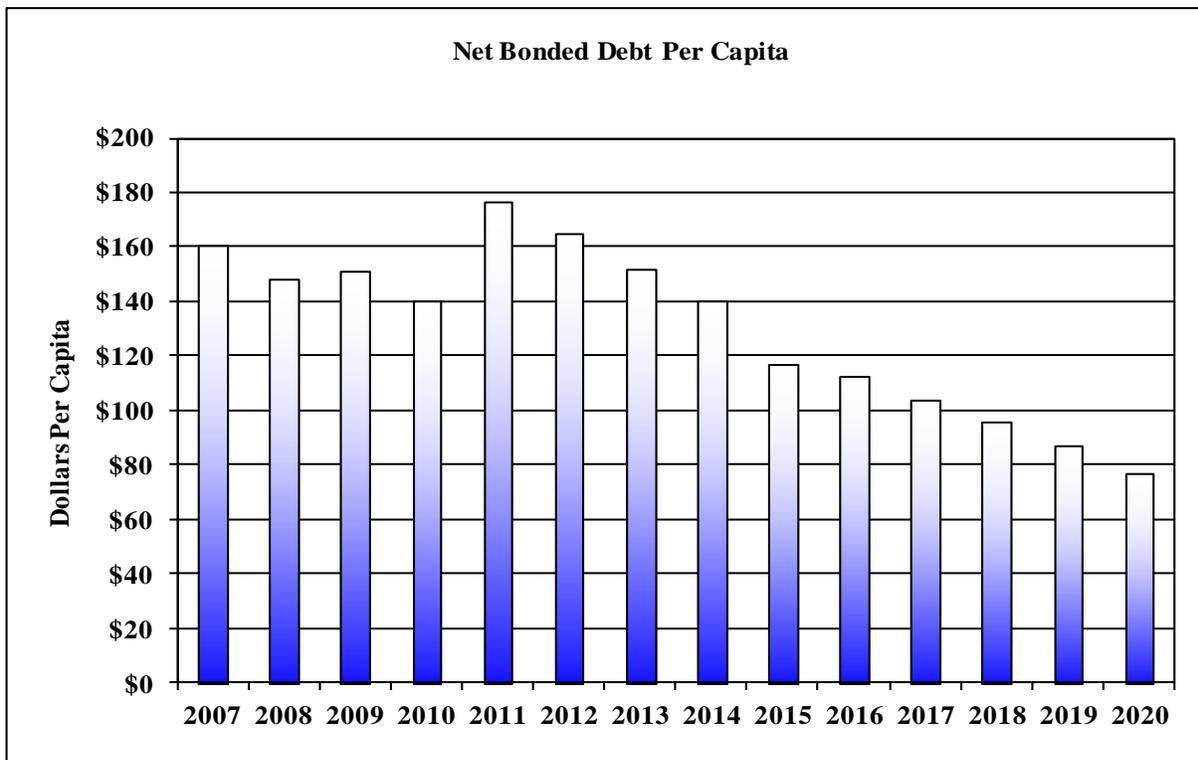
**RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND
NET AD VALOREM TAX DEBT TO ASSESSED VALUE**

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2003	106,823	571,075,180	14,060,000	931,530	13,128,470	2.30%	123
2004	107,127	613,656,650	12,320,000	1,740,000	10,580,000	2.01%	99
2005	107,146	646,663,595	11,110,000	1,825,000	9,285,000	1.44%	87
2006	108,938	693,603,910	10,400,000	2,290,000	8,110,000	1.17%	74
2007	108,424	697,905,630	19,695,000	2,185,000	17,510,000	2.51%	161
2008	108,576	709,298,030	18,660,000	2,590,000	16,070,000	2.27%	148
2009	109,409	722,165,295	17,585,000	1,075,000	16,510,000	2.29%	151
2010	109,561	741,791,975	16,460,000	1,125,000	15,335,000	2.07%	140
2011	111,860 *	770,363,925	21,155,000	1,330,000	19,825,000	2.57%	177
2012	111,860 *	810,700,735	19,825,000	1,400,000	18,425,000	2.45%	165
2013	111,860 *	864,993,550	18,425,000	1,455,000	16,970,000	2.17%	152
2014	111,860 *	893,469,959	16,905,000	1,270,000	15,635,000	1.90%	140
2015	111,860 *	906,647,097	14,385,000	1,315,000	13,070,000	1.44%	117 *
2016	111,860 *	922,511,933	13,770,000	1,175,000	12,595,000	1.36%	113 *
2017	111,860 *	951,124,643	12,595,000	925,000	11,670,000	1.23%	104 *
2018	111,860 *	948,226,968	11,670,000	960,000	10,710,000	1.12%	96 *
2019	** 111,860 *	1,043,049,665	10,710,000	1,000,000	9,710,000	0.93%	87 *
2020	*** 111,860 *	1,147,354,631	9,710,000	1,055,000	8,655,000	0.75%	77 *

* Estimated by Terrebonne Parish Consolidated Government.

** Projected amounts for 2019.

*** Budgeted amounts for 2020.



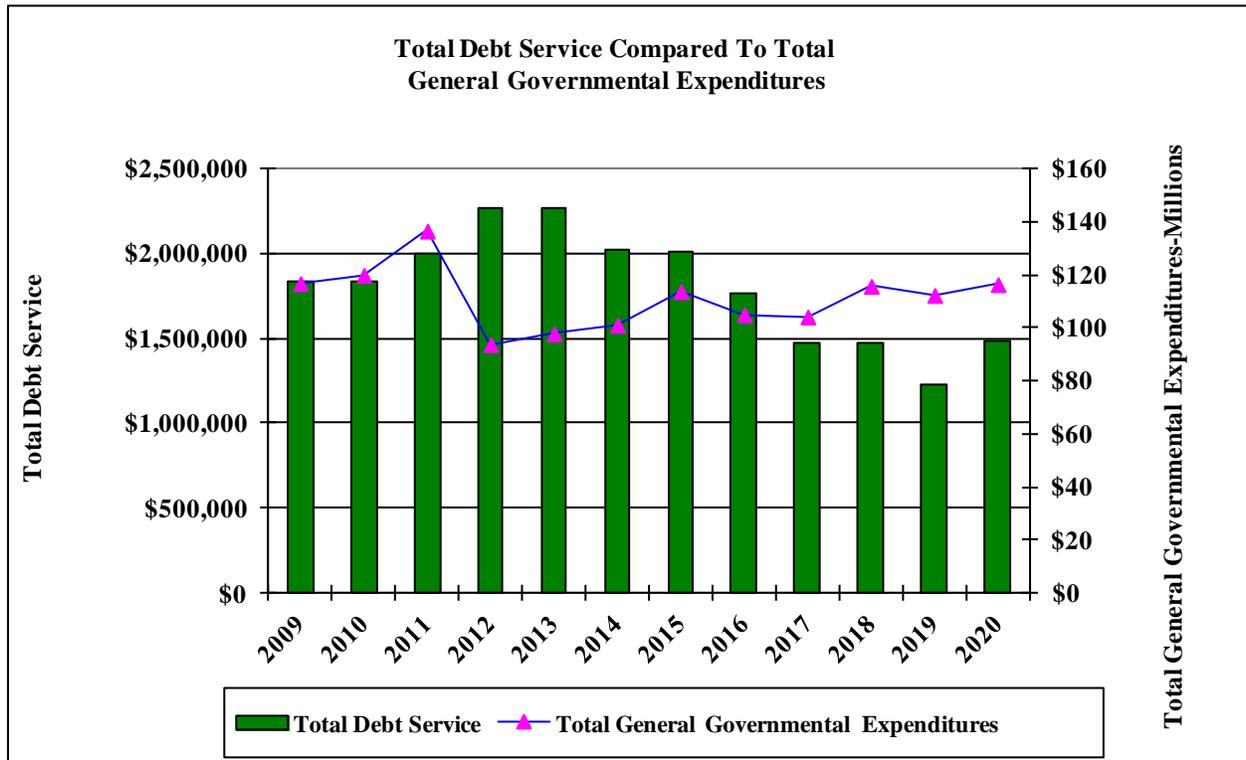
400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2005	1,825,000	460,493	2,285,493	84,811,744	2.69%
2006	2,290,000	549,679	2,839,679	93,198,308	3.05%
2007	2,185,000	633,581	2,818,581	102,890,560	2.74%
2008	2,590,000	871,374	3,461,374	104,590,602	3.31%
2009	1,075,000	755,259	1,830,259	131,114,770	1.40%
2010	1,125,000	715,608	1,840,608	141,922,160	1.30%
2011	1,330,000	925,451	2,255,451	166,559,474	1.35%
2012	1,400,000	870,035	2,270,035	172,337,338	1.32%
2013	1,455,000	812,473	2,267,473	153,773,260	1.47%
2014	1,270,000	756,104	2,026,104	136,824,068	1.48%
2015	1,315,000	700,928	2,015,928	144,436,498	1.40%
2016	1,175,000	592,115	1,767,115	105,018,913	1.68%
2017	925,000	548,645	1,473,645	104,255,046	1.41%
2018	960,000	512,069	1,472,069	115,744,012	1.27%
2019 *	755,000	469,075	1,224,025	112,342,395	1.09%
2020 **	1,055,000	431,325	1,486,325	116,410,707	1.28%

* Projected amounts for 2019.

** Budgeted amounts for 2020.



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 14,225,025	100%	\$ 14,225,025
Overlapping:			
Terrebonne Parish School Board*	10,000,000	100%	10,000,000
Fire Protection No. 4A	85,000	9.23%	7,846
Fire Protection No. 5	1,115,000	1.95%	21,743
Fire Protection No. 7	880,000	6.55%	57,640
Fire Protection No. 10	380,000	4.80%	18,240
Schriever Fire Protection District	2,230,000	8.10%	180,630
Recreation District No. 5	2,000,000	2.67%	53,400
Recreation District No. 6	1,235,000	4.85%	59,898
Terrebonne Parish Veterans' Memorial District	<u>2,590,000</u>	100%	<u>2,590,000</u>
 Total	 <u>\$ 20,515,000</u>	 <u>100%</u>	 <u>\$ 12,989,397</u>

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.
Overlapping debt is based on June 30, 2015 financial information.

CAPITAL IMPROVEMENT PROJECTS FUNDS

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees.
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish President shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted no later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:

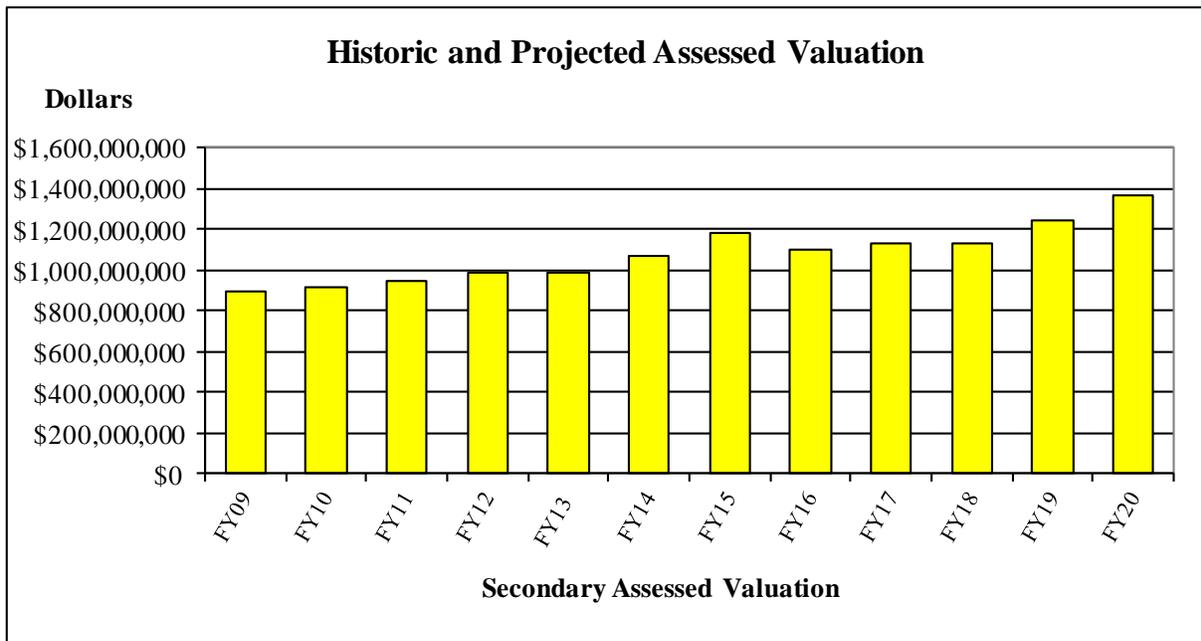


Figure 1

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 5.5% Sales Tax through 2020.

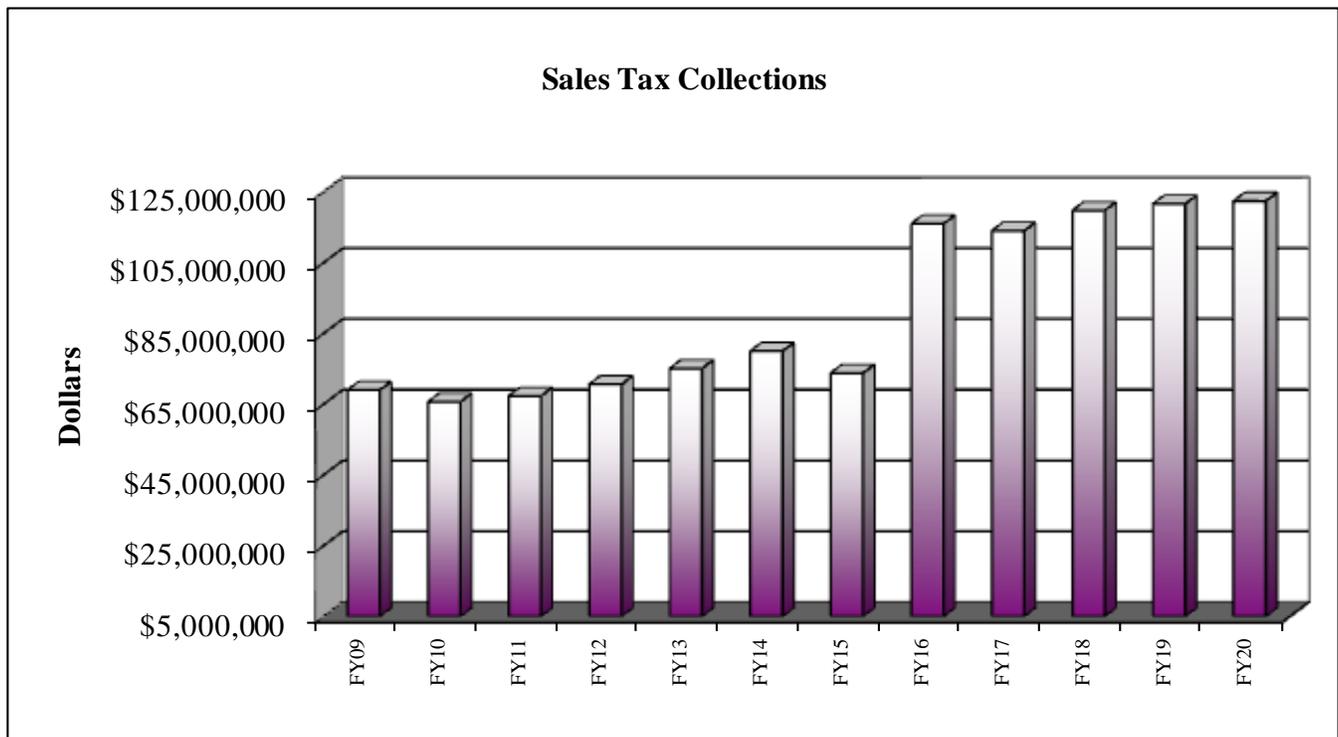


Figure 2

UTILITY REVENUE BONDS

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Proposed Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds, and \$938,400 on August 28, 2013, \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million of Sewer revenue Bonds on May 3, 2016. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

UTILITY REVENUE BONDS (continued)

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish issued \$2.9 million of Limited Tax Bonds in 2014 and \$8.0 million in 2016.

DISTRICT DEBT

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2008, 2009, 2011, 2013 and 2015 Public Improvement Sales Tax Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

GULF OF MEXICO ENERGY SECURITY ACT (GOMESA) BONDS

The Parish has the authority to issue GOMESA Bonds secured by the GOMESA Revenues. The purpose of the bonds are for (i) paying the costs of additions, acquisitions, repairs and/or expansions needed for coastal restoration, protection and for other activities and endeavors permitted under the provisions of GOMESA, (ii) funding a debt service reserve fund, if any, and (iii) paying costs of issuance and other related costs. The Parish issued \$16.8 million in GOMESA bonds in 2019.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues. In 2017 and 2018, with falling Mineral Royalties and Sales Tax Collections, a portion of the Video Poker revenues have been used for operations. The proposed 2020 Revenues will also be used for operations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$3.9 million in 2009, \$5.4 million in 2010, \$5.94 million in 2011, \$4.83 million for the year 2012, \$5.58 million for the year 2013, \$5.5 million for the year 2014, \$3.2 million in 2015, \$2.0 million in 2016, \$2.3 million in 2017, \$2.7 million in 2018 and estimates \$3.0 million in 2019 and 2020. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2019, the cost was approximately:

- \$1,414 to maintain one acre of park property;
- \$308.15 per garbage customer to maintain the sanitation system;
- \$150.34 operating cost per vehicle per hour, and
- \$12,151 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne's Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to downtown gained by promoting tourism.

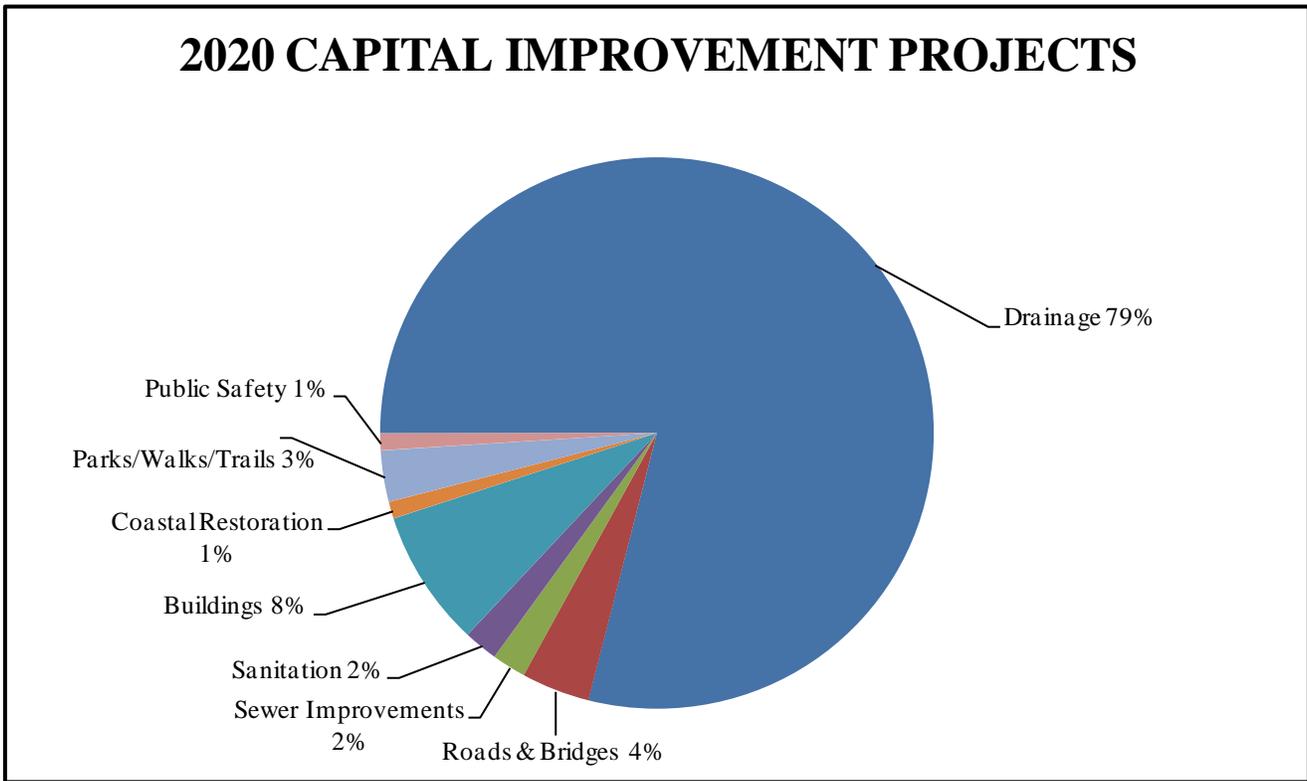
The 2020 Capital Improvements Budget totals \$79,098,509 a decrease of 19.17% from the original 2019 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2019" represents new projects, 2018 expenditures, funding increases/decreases and transfer of closed out project balances.

<u>Project Type</u>	<u>2019 Budget</u>	<u>Change for 2019</u>	<u>2020 Budget</u>
Buildings	8,348,205	(1,888,705)	6,459,500
Roads & Bridges	8,538,064	(5,034,188)	3,503,876
Drainage	70,507,850	(7,563,412)	62,944,438
Parks/Sidewalks/Trails	1,821,024	231,895	2,052,919
Public Safety	1,088,203	(323,981)	764,222
Coastal Restoration	5,514,408	(5,011,485)	502,923
Sewer Improvements	1,500,814	(179,942)	1,320,872
Civic Center	19,503	(19,503)	-
Sanitation Improvements	517,590	1,002,169	1,519,759
Totals	<u>97,855,661</u>	<u>(18,787,152)</u>	<u>79,068,509</u>

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Like in 2018, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Generally, Terrebonne Parish is poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government has to keep the possible dangers of the tropical systems to the forefront of its planning for protection to the citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. This Parish has experienced horrific hurricanes in the past which has proved that we have to provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the State of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 79% of our total Capital Improvement Projects as shown on the following chart.



CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill but is rebounding due to the resilience of our citizens and the local businesses. However, the Gulf oil spill did directly affect our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, were similarly affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. The moratorium on deepwater oil drilling has had an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana has felt some effect of the oil disaster. With the new regulations on issuing deep water drilling permits, the new permits are not forthcoming as quickly as in the past. With a cautious optimism, the Parish is remaining consistent with its 2020 operations and maintenance budget from 2019 budget because of decreases in Sales Taxes and Mineral Lease Payments due to a downturn in the local economy.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2020 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the Lashbrook Pump Station which \$3,875,526 was originally budgeted to rehabilitate the pump station due to damages from Hurricane Ike. Another project is the 1-1B Drainage Project of various phases to-date has been budgeted at \$18,934,338, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$21,373,025. Approximately, \$20,377,208 has been spent so far on this project. The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. Another project is the Upper Little Caillou Pump Station with a budget of \$5,879,485. This project is a complete replacement of existing pump. The Bayou Black pump station project will provide a pump station for Bayou Black on Hanson Canal to give residents relief from flooding and standing water. The budget for this project is \$13,845,715. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2020 operation and maintenance including operating capital expenditures proposed budget of \$13,394,786 compared to the 2019 originally proposed budget of \$14,083,690. This is a decrease of \$688,904 (5.89%) from 2019 to 2020.

Due to the growth in our area, a demand for our infrastructure is ever increasing. An increase in funding is allocated for Road and Bridge projects and Sewer Improvement projects as well. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$3,503,876 that is shown on the chart above at 4%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance budget of the Road and Bridge Department for 2020 is \$6,610,063 which is an increase of \$582,164 or .9.66% more than the 2019 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. In 2013, the Parish issued \$938,400 Sewer Revenue Bond. In 2016 the Parish issued \$8 million in Taxable Limited Tax Bonds for Sewer Projects. Projects that are still ongoing in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2020 is \$10,087,218 which is a decrease of \$97,775 or .96% less than 2019.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,270,148. The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish with regard to the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 12,366,030
Total Levees	69,265,523
Total Forced Drainage	18,330,661
Total Roads	2,616,768
Total Waterworks	883,417
Total Pollution Control/Sewerage	3,160,240
Total Buildings	<u>16,647,509</u>
Total for Projects	<u>\$123,270,148</u>



600 CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds. Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

Below is a list of Terrebonne Parish's Capital Improvement Project funds with a description of each activity:

City Court Building Fund. With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Fund 641/241 HUD CDBG Recovery Construction Fund. Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

Parishwide Drainage Construction Fund. To account for the construction and improvements to Terrebonne Parish's Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund. To account for the construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish sold \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Sewer Bond Construction Fund. Sale of \$17,000,000 Sewer Revenue Bonds in 2010, \$938,000 on August 28, 2013 and \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million in Taxable Limited Tax Bonds in 2016. Being used for renovations/ upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

Capital Projects Control Fund. To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund. To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund. To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund. To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund. To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund. To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund. To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund. To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund. To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund. To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund. To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	27,905,295	24,374,307	24,374,307	0	0
Miscellaneous Revenue	17,658,495	0	457,878	38,086	38,086
Operating Transfers In	21,707,067	7,607,252	7,607,252	2,967,953	3,027,953
TOTAL REVENUES	67,270,857	32,133,847	32,591,725	3,006,039	3,066,039
EXPENDITURES:					
Juvenile Services	127,027	28,562	28,562	0	0
Government Buildings	2,848,403	4,763,331	4,763,331	50,000	50,000
Auditoriums	310	1,307,998	1,307,998	0	0
Parish Prisoners	259,557	278,586	278,586	230,000	230,000
Coastal Restoration/Preservation	5,011,485	502,923	502,923	0	0
Engineering	31,754	299,637	299,637	0	0
Roads & Bridges	4,744,658	3,919,285	3,919,285	659,415	659,415
Drainage	28,957,913	64,774,507	64,774,507	269,835	269,835
Sewerage Collection	90,765	1,300,358	1,300,358	0	0
Treatment Plant	0	20,514	20,514	0	0
Parks & Grounds	520,383	1,952,919	1,952,919	0	60,000
Police	0	105,000	105,000	0	0
Water Projects	83,800	122,074	122,074	0	0
ARRA Stimulus	0	116,797	116,797	0	0
City Court	47,468	213,534	213,534	30,000	30,000
Solid Waste Services	47,831	1,502,685	1,502,685	0	0
Animal Control	91,269	0	0	0	0
Landfill Closure	0	17,074	17,074	0	0
Operating Transfers Out	4,114,130	4,236,840	4,236,840	2,453,957	2,453,957
TOTAL EXPENDITURES	46,976,753	85,462,624	85,462,624	3,693,207	3,753,207
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-98.40%
INCREASE (DECREASE) TO FUND BALANCE	20,294,104	(53,328,777)	(52,870,899)	(687,168)	(687,168)
FUND BALANCE, JANUARY 1	34,336,488	54,630,592	54,630,592	1,759,693	1,759,693
FUND BALANCE, DECEMBER 31	54,630,592	1,301,815	1,759,693	1,072,525	1,072,525

604 CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall, and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement. The remaining funds are being utilized for a roof replacement.

604 CITY COURT BUILDING FUND					
BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Operating Transfers In	0	67,500	67,500	30,000	30,000
TOTAL REVENUES	0	67,500	67,500	30,000	30,000
EXPENDITURES:					
City Court	47,468	213,534	213,534	30,000	30,000
TOTAL EXPENDITURES	47,468	213,534	213,534	30,000	30,000
% CHANGE OVER PRIOR YEAR					-85.95%
INCREASE (DECREASE) TO FUND BALANCE	(47,468)	(146,034)	(146,034)	0	0
FUND BALANCE, JANUARY 1	206,862	159,394	159,394	13,360	13,360
FUND BALANCE, DECEMBER 31	159,394	13,360	13,360	13,360	13,360

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **City Court Building Fund- Adopted.**
 - General Fund \$30,000

604 CITY COURT BUILDING FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2019	2020	2021	2022	2023	TOTAL
City Court Complex	213,534	0	30,000	0	0	0	243,534
TOTAL EXPENDITURES	213,534	0	30,000	0	0	0	243,534
<i>*Total Funding Less Prior Year Expenditures</i>							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: City Court Land Purchase	
Description:	To provide for purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Court. The balance of funds for renovations and improvements will be used for the roof replacement.

Council District:	5
Funding Source:	73% City Court Building Fund 27% General Fund.
Project Appropriation:	\$30,000 in FY 2020. Total project costs including prior authorizations \$1,020,765.
Operating Budget Impact:	Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs will be determined with the purchase of the building and debt service payments funded by both sales tax and dedicated fees. The purchase price of the building is \$2.3 million, which a majority was funded through a 2005 Sales Tax Bond Issuance. This fund will be used for the renovations necessary to accommodate City Court and City Marshal offices.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

On March 19, 2009, HUD approved Louisiana's initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately. However, the two funds continue to be considered one program. See Grant Funds Section.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	17,223,362	4,852,324	4,852,324	0	0
TOTAL REVENUES	17,223,362	4,852,324	4,852,324	0	0
EXPENDITURES:					
Juvenile Services	127,027	23,815	23,815	0	0
Engineering	31,754	299,637	299,637	0	0
Roads & Bridges	0	1	1	0	0
Drainage	16,667,889	5,003,596	5,003,596	0	0
TOTAL EXPENDITURES	16,826,670	5,327,049	5,327,049	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO					
FUND BALANCE	396,692	(474,725)	(474,725)	0	0
FUND BALANCE, JANUARY 1	78,033	474,725	474,725	0	0
FUND BALANCE, DECEMBER 31	474,725	0	0	0	0

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2019	2020	2021	2022	2023	TOTAL
CDBG Ashland North Levee Improvement & Ext	(1)	0	0	0	0	0	(1)
CDBG Cedar Grove to Ashland Landfill/Wtr Ctrl	1	0	0	0	0	0	1
CDBG Falgout Canal with Bargegate	3,606,318	0	0	0	0	0	3,606,318
CDBG Falgout Canal Pontoon Bridge	1	0	0	0	0	0	1
CDBG F/D Summerfield P/S	1	0	0	0	0	0	1
CDBG Juvenile Detention Facility	23,815	0	0	0	0	0	23,815
CDBG Public Works Administrative Building	279,637	20,000	0	0	0	0	299,637
CDBG Susie Canal North Levee Extension	443,618	17,500	0	0	0	0	461,118
CDBG Upper Dularge Pump Station	(1)	0	0	0	0	0	(1)
CDBG Ward 7 Levee Elevation	973,660	(37,500)	0	0	0	0	936,160
TOTAL EXPENDITURES	5,327,049	0	0	0	0	0	5,327,049
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: CDBG Ashland North Levee Improvements Project Number: 10-CDBG-R-LEV-67 & 55-PARA-3305	
Description: Construction of 8,000 Linear Ft. of Levee between the proposed Thompson Rd. Ext and the St. Louis Canal Engineer/Architect: CB&I Coastal/ Phlyway Construction	

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$2,635,250.

Operating Budget Impact: To be determined.

Project Name: CDBG Cedar Grove To Ashland Landfill Levee & Water Control Structure Project Number: 10-CDBG-WTR-70 & 55-PARA-3308	
Description: Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee. Engineer/Architect: T Baker Smith, LLC	

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$453,500.

Operating Budget Impact: To be determined.

Project Name: CDBG Falgout Canal Pontoon Bridge Project Number: 12-CDBG-32 & 55-PARA-3312	
Description: Replace the existing pontoon bridge with a new pontoon bridge. Engineer/Architect: GSE Associates, LLC Contractor: Sealevel Construction	

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$3,903,749.

Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Falgout Canal with Barge Gate
Description: Clear opening for Navigation and 180' hydraulic opening and fabrication and installation of a steel barge gate.

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$16,875,031.

Operating Budget Impact: To be determined.

Project Name: CDBG F/D Summerfield Pump Station Project Number: 09-DRA-10 & 55-PARA-3405
Description: Reconstruction of the Summerfield Drainage Pump Station Engineer: GSE Associates, LLC Contractor: Cecil D. Gassicot, LLC

Council District: 7

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$4,115,108.

Operating Budget Impact: To be determined.

Project Name: CDBG Juvenile Detention Facility Project Number: 12-JUVCDBG-38
Description: Construct a juvenile justice complex on a 6 acre parcel of land just off LA highway 24 north of LA highway 90. Engineer/Architect: Duplantis Design Group Contractor: Thompson Construction

Council District: Parishwide

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$10,379,341.

Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Public Works Administrative Building Project Number: 12-PWCDBG-64 & 55-PARA-3203	
Description: Construct a new public works facility, adequate parking lot, above ground fuel tanks, and a wash rack. Engineer/Architect: Duplantis Design Group Contractor: B.E.T. Construction/E3 Electrical	

Council District:	Parishwide
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$6,185,345.
Operating Budget Impact:	To be determined.

Project Name: CDBG Susie Canal North Levee Extension Project Number: 10-LEV-31, 10-CDBG-R-31, & 55-PARA-3303	
Description: Construct a 13,000 linear foot levee from the northern boundary of the Canebreak Subdv. to Bobtown bridge. Also refurbish Canebreak forced drainage levee and construct a new levee to provide forced drainage to Bobtown Bridge. Engineer/Architect: GSE Associates, LLC Contractor: River Road Construction	

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$6,603,940.
Operating Budget Impact:	To be determined.

Project Name: CDBG Upper Dularge Pump Station Project Number: 12-DRA-47, & 55-PARA-3301	
Description: Construct a new Drainage Pump Station in Upper Dularge. Engineer/Architect: GSE Associates, LLC	

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$284,100.
Operating Budget Impact:	To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Ward 7 Levee
Project Number: 10-CDBG-R-63 & 55-PARA-3306

Description: Construction of 10' lift design for 85,000 linear feet segment of levee that refurbishes the existing upper and lower Little Caillou forced drainage.

Engineer/Architect: CB&I Coastal, Inc./Aptim Coastal

Contractor: Apeck Construction/Phylway Construction/Ceres Environmental/Coastal Dredging

Council District: 8

Funding Source: CDBG Recovery

Project Appropriation: Total project costs including prior authorizations \$21,373,025.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	3,830,436	14,980,564	14,980,564	0	0
Miscellaneous Revenue	16,765,716	0	320,824	0	0
Operating Transfers In	17,936,097	2,677,833	2,677,833	1,515,831	1,515,831
TOTAL REVENUES	38,532,249	17,658,397	17,979,221	1,515,831	1,515,831
EXPENDITURES:					
Drainage	12,275,425	58,891,440	58,891,440	269,835	269,835
Operating Transfers Out	1,804,760	1,927,005	1,927,005	1,246,000	1,246,000
TOTAL EXPENDITURES	14,080,185	60,818,445	60,818,445	1,515,835	1,515,835
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-99.54%
INCREASE (DECREASE) TO FUND BALANCE	24,452,064	(43,160,048)	(42,839,224)	(4)	(4)
FUND BALANCE, JANUARY 1	18,420,285	42,872,349	42,872,349	33,125	33,125
FUND BALANCE, DECEMBER 31	42,872,349	(287,699)	33,125	33,121	33,121

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Terrebonne Pump Station- Adopted.**
 - Capital Projects Control Fund- \$200,000
- **Elliot Jones Pump Station- Adopted.**
 - Capital Projects Control Fund- \$69,835

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2019	2020	2021	2022	2023	
1-1A Drainage	3,610,176	50,000	0	0	0	0	3,660,176
1-1B Systems Channel Project	1,264,630	(1,264,630)	0	0	0	0	0
Ashland Drainage Outfall Canal	17,423	(17,423)	0	0	0	0	0
Automatic Bar Screen Cleaners	129,502	0	0	0	0	0	129,502
Bayou Black Pump Station	10,644,942	1,427,193	0	0	0	0	12,072,135
Bayou Black Pump Station @ Geraldine	292,538	0	0	0	0	0	292,538
Bayou Lacarpe Drainage Loc "C"	250,000	0	0	0	0	0	250,000
Bayou Terrebonne Freshwater Diversion Project		106,000					106,000
Bayou Terrebonne Lock System	11,263,998	(1,455,611)	0	0	0	0	9,808,387
Bayou Terrebonne Pump Station	96,460	727,789	200,000	0	0	0	1,024,249
Bonanza Pump Station Improvements	728,811	0	0	0	0	0	728,811
Bourg Culverts/Gates	80,000	30,667	0	0	0	0	110,667
Cedar Grove to Ashland Lanfill & Wtr Cntrl	500,000	0	0	0	0	0	500,000
D-18 Pump Station Replacment(Dularge West)	0	500,000	0	0	0	0	500,000
Ellendale Levee	232,789	(232,789)	0	0	0	0	0
Elliot Jones Canal Pump Station	410,060	603,410	69,835	0	0	0	1,083,305
Exhibit 14 Channel Improvements	156,394	0	0	0	0	0	156,394
Hollywood Road Drainage	19,768	0	0	0	0	0	19,768
Lashbrook Pump Station Repairs	2,956,668	1,218,632	0	0	0	0	4,175,300
Levee Improvements (Parish Maintained)	170,783	(168,874)	0	0	0	0	1,909
Mount Pilgrim Forced Drainage (6-3) Humphries	1,804,190	0	0	0	0	0	1,804,190
Petit Caillou Drainage/Conveyance Channel	4,769,763	4,290,485	(220,000)	0	0	0	8,840,248
Petite Caillou Lock Structure	7,346,101	125,968	0	0	0	0	7,472,069
Schriever Hazard Mitigation Program	52,714	(52,714)	0	0	0	0	0
Shell Plant Bayou Black	153,000	(153,000)	0	0	0	0	0
St. Louis Water Canal	1,365	0	0	0	0	0	1,365
Sylvia Street Phase 3	231,873	254,138	0	0	0	0	486,011
Thompson Rd Levee/Drainage	302,904	0	0	0	0	0	302,904
Upper Dularge Levee	196,000	0	0	0	0	0	196,000
Upper Little Caillou Pump Station	156,578	0	0	0	0	0	156,578
Valhi Drairage Improvements	1,679,499	1,984,420	0	0	0	0	3,663,919
Upper Ward 7 Mitigation	0	75,000	0	0	0	0	75,000
Ward Seven (7) Drainage Levee Phase I, Phase II	276,731	0	0	0	0	0	276,731
Wauben Subd Drainage	385,217	(236,511)	0	0	0	0	148,706
Westside Area Drainage	350,799	535,989	0	0	0	0	886,788
TOTAL EXPENDITURES	50,531,676	8,348,139	49,835	0	0	0	58,929,650
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1A Drainage
Project Number: 02-DRA-28 & 06-DRA-47

Description: The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).
Engineer/Architect: T. Baker Smith
Contractor: Phylway Construction, Inc , Low Land Construction (Phase 8), Byron E. Talbot (Phase 6) and Wilco Industrial Services (Phase 2)

Council District: 2, 6
Funding Source: 74% Louisiana Dept. of Transportation & Development, 23% Drainage Tax Fund, 2% ¼% Capital Sales Tax Fund, and 1% Parish wide Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$8,564,670.
Operating Budget Impact: \$9,500 annual increase for maintenance costs.

Project Name: 1-1B Systems Channels Project
Project Number: 01-DRA-40

Description: Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
Engineer/Architect: T. Baker Smith
Contractor: Low Land Construction Co., Inc., Wilco Industrial Services, Fordice Construction, LA Contracting Enterprise, Circle, LLC, & DRC Emergency Services

Council District: 2, 3, 4, 5
Funding Source: 52% Drainage Tax Fund, 29% ¼% Capital Sales Tax Fund, 13% General Fund, 5% 2000 Public Improvement Construction Fund and 1% Hazard Mitigation Grant Program
Project Appropriation: Total project costs including prior authorizations \$3,696,686.
Operating Budget Impact: No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

Project Name: Ashland Drainage Outfall Canal
Project Number: 08-DRA-25

Description: To provide funding to improve the Ashland pump station.

Council District: 1, 7, 8
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$17,423.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Automatic Bar Screen Cleaners Coteau/Smithridge/Montegut P/S Bar Screen Project Number: 10-DRA-36	
Description:	Install 47 linear feet of bar screens with automatic trash rakes at the Smithridge pump station. Also, install 9 automatic trash rakes at the Coteau pump station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Cecil D. Gassiot, LLC & Sealevel Construction, Inc.

Council District: 2, 3, 4, 5, 8, 9
Funding Source: FEMA
Project Appropriation: Total project costs including prior authorizations \$3,384,845.
Operating Budget Impact: To be determined.

Project Name: Bayou Black Pump Station Project Number: 16-DRA-26	
Description:	Provide a pump station for Bayou Black on the Hansen Canal. To give residents relief from flooding.
Engineer/Architect:	G I S Engineers, LLC
Contractor:	M R Pittman

Council District: 8
Funding Source: 39% ¼% Capital Sales Tax Fund and 31% Drainage Tax Fund and 11% General Fund, 1% Statewide Flood Control, 16% GoMesa Revenue Bonds and 2% Capital Projects Control Fund
Project Appropriation: Total project costs including prior year authorizations \$13,545,715.
Operating Budget Impact: To be determined.

Project Name: Bayou Black Pump Station @ Geraldine Project Number: 16-DRA-26	
Description:	Construction of a new Drainage Pump Station in the Bayou Black area.

Council District: 8
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$300,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou LaCarpe Drainage Location C
Project Number: 50-J55-14-02

Description: Drainage Improvements in the Bayou LaCarpe Area.
Engineer: GSE Associates, LLC

Council District: 1, 2, 6
Funding Source: 100% Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$250,000.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Bayou Terrebonne Freshwater Diversion Project

Description: Create a system that could redirect and use freshwater to support wetland restoration in conjunction with TLCD.

Council District: 5
Funding Source: 50 % General Fund -Mineral Royalties and 50% TLCD.
Project Appropriation: Total project costs including prior authorizations \$106,000.
Operating Budget Impact: No impact.

Project Name: Bayou Terrebonne Lock System

Description: Install a lock in Bayou Terrebonne
Engineer: GIS Engineering, LLC

Council District: 5
Funding Source: 13 % Drainage Sales Tax Bonds and 87% GoMesa Revenue Bonds
Project Appropriation: Total project costs including prior authorizations \$10,291,633.
Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Terrebonne Pump Station

Description: Engineering of a new pump station for Bayou Terrebonne (Shell Oil Property).
Engineer: GIS Engineering, LLC

Council District: 5
Funding Source: 33% ¼% Capital Sales Tax Fund, 40% GoMesa Revenue Bonds, 13% Drainage Tax Fund and 14% Capital Project Control Fund.
Project Appropriation: \$200,000 F Y 2020. Total project costs including prior authorizations \$1,377,789.
Operating Budget Impact: To be determined.

Project Name: Bonanza Pump Station Improvements
Project Number: HMGP 1792-109-0003

Description: Improvements to the Bonanza Pump Station.
Engineer/Architect: T. Baker Smith

Council District: 2, 3, 4
Funding Source: 56% FEMA and 44% Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$981,446.
Operating Budget Impact: To be determined.

Project Name: Bourg Culverts/Gates

Description: Installing of culverts and gates in the Bourg area.

Council District: 9
Funding Source: 72% Drainage Tax Fund and 28% GoMesa Revenue Bonds
Project Appropriation: Total project costs \$110,667.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Cedar Grove To Ashland Landfill Levee & Water Control Structure (CDBG)
Project Number: 10-CDBG-WTR-70 & 55-PARA-3308

Description: Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.

Engineer/Architect: T Baker Smith, LLC

Council District: 7
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

Project Name: D-18 Pump Station Replacement- Dularge West Pump Station Replacement

Description: Replacing of the Pump Station and grant of Access to Reach B Access Road

Council District: 7
Funding Source: TLCD
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

Project Name: Ellendale Levee
Project Number: 14-DRA-14

Description: Ellendale Levee rehabilitation.
Engineer: Providence GSE Engineering
Contractor: LA Contracting Enterprise

Council District: 6
Funding Source: Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,451,454.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Elliot Jones Canal Pump Station

Description: Construction of a new pump station in the Bayou Black area.

Council District: 6

Funding Source: 53 % Drainage Tax Fund, 6% Capital Projects Control Fund and 41% GoMesa Revenue Bonds.

Project Appropriation: \$69,835 FY 2020. Total project costs including prior authorizations \$1,236,540.

Operating Budget Impact: To be determined.

Project Name: Exhibit 14 Channel Improvements

Description: The new Storm Drainage Design Manual (SDDM) contemplates that the parish will provide on-going improvements to Exhibit 14 channels.

Council District: Parishwide

Funding Source: 36% General Fund and 64% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$156,394.

Operating Budget Impact: To be determined.

**Project Name: Hollywood Road Drainage
Project Number: 12-DRA-01**

Description: Improvements to the Hollywood Road Drainage.
Engineer/Architect: Duplantis Design Group.
Contractor: LA Contracting Enterprise, LLC

Council District: 3, 5

Funding Source: 48% General Fund, 36% Drainage Tax Fund, 12% Parishwide Drainage Construction Fund, and 4% Interest Earnings.

Project Appropriation: Total project costs including prior authorizations \$1,449,314.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lashbrook Pump Station Repairs (Clinton Street)
Project Number: 08-NRCS-40

Description: The rehabilitation of the Clinton Street (D-04) Pump Station Due to damages from Hurricane Ike.
Engineer/Architect: T. Baker Smith & GSE Associates, LLC/Delta Coast Consultants
Contractor: Lowland Construction

Council District: 7, 8
Funding Source: 11% Dedicated Emergency Fund, 7% NRCS, 62% Statewide Flood Control and 13% Drainage Tax Fund, 2% General Fund, 2% Sales Tax Construction Fund and 3% PW Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorization \$5,094,158.
Operating Budget Impact: \$1,500 net annual increase for maintenance costs.

Project Name: Levee Improvements (Parish Maintained)

Description: To provide funding for Parish maintained levees
Engineer/Architect: T. Baker Smith & CB&I Coastal, Inc.
Contractor: Lowland Construction

Council District: Parishwide
Funding Source: 40% ¼% Capital Sales Tax Fund and 60% General Fund.
Project Appropriation: Total project costs including prior authorizations \$973,240.
Operating Budget Impact: To be determined.

Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries
Project Number: 01-DRA-44

Description: Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.
Engineer/Architect: T. Baker Smith

Council District: 2
Funding Source: 67% Louisiana Dept. of Transportation & Development, 13% Parish wide Drainage Construction Fund, 8% ¼% Capital Sales Tax Fund, 10% Drainage Tax Fund, and 2% 2000 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$2,095,260.
Operating Budget Impact: \$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Petit Caillou Drainage/LC Conveyance Channel
Parish Project# 16-DRA-25**

Description: Preliminary Engineering and Permitting of Drainage System for Petit Caillou, Chauvin, LA.
Engineer/Architect: G I S Engineering, LLC

Council District: 8
Funding Source: 10% Drainage Tax Fund, 1% 2005 Sales Tax Construction Fund, 1% General Fund, 6% ¼4% Capital Sales Tax Fund, 26% GoMesa Revenue Bonds, 29% FEMA and 27% Restore Act
Project Appropriation: Total project costs including prior authorizations \$10,070,485.
Operating Budget Impact: To be determined

**Project Name: Petite Caillou Lock Structure
Project Number: 16-LOCK-61**

Description: Design a Secondary gate in conjunction with the existing Boudreaux Canal Sector Gate to form a lock control.
Engineer/Architect: G I S Engineering, LLC
Contractor: Sealevel Construction

Council District: 8
Funding Source: 7% General Fund, 92% Drainage Sales Tax Bonds and 1% Terrebonne Levee and Conservation District.
Project Appropriation: Total project costs including prior authorizations \$9,870,968.
Operating Budget Impact: To be determined

Project Name: Schriever Hazard Mitigation Program

Description: To acquire certain parcels of immovable property in the vicinity known as "Fred Leboeuf Subdivision."

Council District: 2
Funding Source: 86% Hazard Mitigation Grant and 14% 2000 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$500,720.
Operating Budget Impact: \$11,500 annual increase in operations; annual debt service \$4,536 from Dedicated Public Improvement Tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: St. Louis Water Canal
Project Number: 06-DRA-08

Description: Modify the St. Louis Canal Water Control Structure.

Council District: 8
Funding Source: Drainage Tax Fund.
Project Appropriation: Total project costs including prior year authorizations \$2,031.
Operating Budget Impact: To be determined.

Project Name: Sylvia Street Phase 3
Project Number: 14-DRA-50

Description: Drainage improvements in the Sylvia Street area.
Engineer/Architect: Duplantis Design Group
Contractor: LA Contracting

Council District: 5
Funding Source: 43% ¼% Capital Sales Tax Fund, 43% Drainage Tax Fund, 8% Parishwide Drainage Construction Fund and 6% 2000 Public Improvement Fund.
Project Appropriation: Total project costs including prior authorizations \$879,138.
Operating Budget Impact: To be determined.

Project Name: Thompson Rd Levee/Drainage
Project Number: 07-ROAD-24 & 13-ROAD-37

Description: Construction of a road/levee from Hwy 57 to Hwy 56.
Engineer/Architect: CB&I Coastal, Inc., T. Baker Smith, LLC, Terracon Consultants, Inc., & Neel-Schaffer, Inc.
Contractor: Great Southern Dredging & Barriere Construction

Council District: 1, 8
Funding Source: 27% CDBG Katrina/Rita, 26% Parishwide Drainage Construction Fund, 4% Drainage Tax Fund and 43% Facility Planning Control.
Project Appropriation: Total project costs including prior authorizations \$13,180,812.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Upper Dularge Levee Project Number: 06-LEV-02	
Description: Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal. Engineer/Architect: CB&I Coastal, Inc.	

Council District: 7

Funding Source: 27% Drainage Tax Fund, 55% General Fund, and 18% Facility Planning and Control (Construction).

Project Appropriation: Total project costs including prior authorizations \$1,093,363.

Operating Budget Impact: To be determined.

Project Name: Upper Little Caillou Pump Station Project Number: 13-DRA-22 & HMGP 1792-109-0002	
Description: Replace the existing pump station (Bayou Neuf) due to failing timber bulkhead. Engineer/Architect: GSE Associates, LLC Contractor: Sealevel Construction	

Council District: 8

Funding Source: 66% FEMA, 3% ¼% Capital Sales Tax Fund, 1% General Fund, 16% Drainage Tax Fund, 13% DHAP and 1% Parishwide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$5,879,485.

Operating Budget Impact: To be determined.

Project Name: Upper Ward 7 Mitigation	
Description: Mitigation for the levee at Upper Ward 7	

Council District: 8

Funding Source: General Fund Mineral Royalties.

Project Appropriation: Total project costs including prior authorizations \$75,000.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Valhi Drainage Improvements Project Number: 18-DRA-53	
DESCRIPTION: Improving the Drairage along Valhi ENGINEER: Delta Coast Consultants, LLC	

Council District: 6

Funding Source: 36% Drainage Tax Fund, 32% Drainage Sales Tax Bonds, 8% Statewide Flood Control, 11% Public Improvement Construction Fund and 13% GoMesa Revenue Bond.

Project Appropriation: Total project costs including prior authorizations \$3,799,875.

Operating Budget Impact: To be determined.

Project Name: Ward Seven (7) Drainage Levee Phase I, Phase II Project Number: 08-LEV-41 and 09-LEV-18	
Description: Levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station. Engineer/Architect: T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II) Contractor: Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)	

Council District: 8

Funding Source: 28% General Fund, 28% DOTD, 16% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund, 8% Dedicated Emergency Fund, 3% Apache and 1% Bond Issues.

Project Appropriation: Total project costs including prior authorizations \$17,570,351.

Operating Budget Impact: \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Wauben Subd. Drainage Project Number: 13-DRA-12	
Description: To provide a drainage study on the Wauben Subdivision. Engineer/Architect: All South Consulting/Providence GSE Contractor: KCR Contractors, LLC/Byron E. Talbot, Construction	

Council District: 4

Funding Source: 80 % Drainage Tax Fund, 19% General Fund, and 1% Drainage Construction Fund.

Project Appropriation: Total project costs including prior year authorizations \$533,489.

Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Area Drainage Project Number: 14-DRA-05	
Description: Drainage improvements at Westside Boulevard and Alma Street. Engineer/Architect: All South Consulting Engineers, LLC Contractor: Byron E. Talbot Contractor, Inc.	

Council District: 3

Funding Source: 38% Drainage Tax Fund, 11% ¼% Capital Sales Tax Fund, 1% Capital Projects Control Fund, 5% Facility Planning and Control and 45% GoMesa Revenue Bonds.

Project Appropriation: Total project costs including prior authorizations \$1,508,539.

Operating Budget Impact: No impact.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Miscellaneous Revenue	33,128	0	13,460	0	0
TOTAL REVENUES	33,128	0	13,460	0	0
EXPENDITURES:					
Sewerage Collection	89,910	1,123,982	1,123,982	0	0
Treatment Plant	0	20,514	20,514	0	0
Operating Transfers Out	0	89,282	89,282	0	0
TOTAL EXPENDITURES	89,910	1,233,778	1,233,778	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(56,782)	(1,233,778)	(1,220,318)	0	0
FUND BALANCE, JANUARY 1	1,427,511	1,370,729	1,370,729	150,411	150,411
FUND BALANCE, DECEMBER 31	1,370,729	136,951	150,411	150,411	150,411

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2019	2020	2021	2022	2023	
Ashland North Major Lift Station & Force Main	390,829	0	0	0	0	0	390,829
Bayou Chauvin/40 Acre Sewer Reloc	20,198	(20,198)	0	0	0	0	0
Grand Caillou Sew Industrial/Thompson Rd	37,546	(37,546)	0	0	0	0	0
Gray Sewer Facilities	11,064	0	0	0	0	0	11,064
Martin Luther King Sewers	694,196	0	0	0	0	0	694,196
NTP Bio-Filter Pumps Upgrade	20,514	0	0	0	0	0	20,514
Wetland Assimilation	27,893	0	0	0	0	0	27,893
Woodlawn Sewer	31,538	(31,538)	0	0	0	0	0
TOTAL EXPENDITURES	1,233,778	(89,282)	0	0	0	0	1,144,496

*Total Funding Less Prior Year Expenditures

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North Major Lift Station Project Number: 06-SEW-14	
Description:	Construct an additional holding basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Sealevel Construction & Digco Utility Construction

Council District:	7
Funding Source:	39% General Fund and 2% Parishwide Sewerage Construction Fund, 9% ¼% Capital Sales Tax and 50% Sewer Maintenance Fund
Project Appropriation:	Total project costs including prior authorizations \$6,445,342.
Operating Budget Impact:	\$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.

Project Name: Bayou Chauvin/40 Acre Sewer Reloc.	
Description:	Relocate three existing sewer force mains, two 18” and one 12” that will be in conflict with a proposed outfall for a drainage retention basin. The location is approximately 0.5 miles south of Woodlawn Ranch Rd, adjacent to Bayou Chauvin.
Engineer:	Milford & Associates
Contractor:	Norris and Boudreaux Construction

Council District:	8
Funding Source:	88% Sanitation Fund and 12% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$339,802.
Operating Budget Impact:	None, benefits Drainage

Project Name: Gray Sewer Facilities Project Number: 12-CDBG-SEW-55	
Description:	Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.
Engineer/Architect:	Greenpoint Engineering & PSI, Inc.
Contractor:	LA Contracting

Council District:	2
Funding Source:	42% General Fund and 58% Parishwide Sewerage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$344,198.
Operating Budget Impact:	\$25,000 annual increase for operation and maintenance due to energy pumping costs.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Martin Luther King Sewers Project Number: 05-SEW-27 & 10-SEW-94	
Description:	To provide a major lift station located in the Martin Luther King Boulevard vicinity and force main to be installed within the Westside Boulevard extension (Main to MLK).
Engineer/Architect:	CB&I Coastal, Inc. & GSE Associates, LLC
Contractor:	Guy Hopkins Construction

Council District:	3
Funding Source:	85% Sewerage Fund and 15% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,303,022.
Operating Budget Impact:	\$30,000 annual increase for additional pumping increased energy costs and some minor labor costs.

Project Name: NTP Bio-Filter Pumps Upgrade	
Description:	Replace the existing primary effluent (PE) and return activated sludge (RAS) pumps with modern, high efficiency units, sized to more appropriately match the range of flows expected.
Contractor:	Sealevel Construction

Council District:	1
Funding Source:	Sewerage Fund
Project Appropriation:	Total project costs including prior authorizations \$200,000.
Operating Budget Impact:	To be determined.

Project Name: Wetland Assimilation Project Number: 10-SEW-96	
Description:	Discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.
Engineer/Architect:	GSE Associates, LLC & Providence Engineering

Council District:	Parishwide
Funding Source:	General Fund
Project Appropriation:	Total project costs including prior authorizations \$345,816.
Operating Budget Impact:	\$150,000 annual savings in chemicals and electricity.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Woodlawn Sewer
Project Number: 11-SEW-01

Description: To provide the necessary facilities to receive flows from the Industrial corridor between Industrial Blvd. and Thompson Road.

Engineer/Architect: GSE Associates, LLC

Contractor: Phylway Construction, LLC

Council District:

7

Funding Source:

General Fund

Project Appropriation:

Total project costs including prior authorizations \$53,528.

Operating Budget Impact:

\$25,000 Annual O & M costs.

659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$3,851,781 budgeted through 2018. This project is designed to slow the progression of salt-water intrusion and coastal erosion. Three other major projects include Falgout Canal Freshwater Enhancement and Falgout Restoration and Reach E Levee with a combined budget of \$12,770,842. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2018.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental	6,841,781	4,290,642	4,290,642	0	0
Miscellaneous Revenue	548,421	0	77,013	0	0
Operating Transfers In	2,547,645	967,878	967,878	380,000	440,000
TOTAL REVENUES	9,937,847	5,258,520	5,335,533	380,000	440,000
EXPENDITURES:					
Juvenile Services	0	4,747	4,747	0	0
Government Buildings	2,816,747	3,815,907	3,815,907	50,000	50,000
Auditoriums	310	1,307,998	1,307,998	0	0
Parish Prisoners	259,557	278,586	278,586	230,000	230,000
Public Safety	0	105,000	105,000	0	0
Coastal Restoration/Preservation	5,011,485	502,923	502,923	0	0
Roads & Bridges	305,301	1,134,392	1,134,392	0	0
Drainage	0	170,853	170,853	0	0
Animal Control	91,269	0	0	0	0
Parks & Grounds	520,383	1,952,919	1,952,919	0	60,000
Water Projects	83,800	122,074	122,074	0	0
Operating Transfers Out	856,045	891,293	891,293	600,000	600,000
TOTAL EXPENDITURES	9,944,897	10,286,692	10,286,692	880,000	940,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-96.38%
INCREASE (DECREASE) TO FUND BALANCE					
	(7,050)	(5,028,172)	(4,951,159)	(500,000)	(500,000)
FUND BALANCE, JANUARY 1					
	5,833,347	5,826,297	5,826,297	875,138	875,138
FUND BALANCE, DECEMBER 31					
	5,826,297	798,125	875,138	375,138	375,138

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Airbase Dog Park- Adopted.**
Parishwide Recreation Fund-\$60,000
- **Chiller Handler (Jail/Bldg2) - Adopted.**
 - Parish Prisoners Fund-\$175,000
- **Public Works Complex- Adopted.**
 - Parish Prisoners Fund - \$50,000
- **Window Replacement (Jail) -Adopted.**
 - Parish Prisoners Fund- \$55,000.

659 CAPITAL PROJECTS CONTROL FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED	2020	2021	2022	2023	TOTAL
	YEARS	2019					
Adult Jail Chillers, A/C, & Air Handlers	288,597	(188,597)	0	0	0	0	100,000
Airbase Dog Park	0	0	60,000	0	0	0	60,000
Airbase Splash Park	226,416	473,696	20,000	0	0	0	720,112
Animal Shelter Building	1	0	0	0	0	0	1
Aviation Road Drainage (HTAC)	20,853	0	0	0	0	0	20,853
Chiller Handler (Jail/Bldg2)	0	0	175,000	0	0	0	175,000
Civic Center Sidewalks	11,840	0	0	0	0	0	11,840
Coastal Restoration (HNC CAP 206)	135,766	0	0	0	0	0	135,766
Courthouse Annex Security	61,106	0	0	0	0	0	61,106
District Court Renovations	14,214	(7,813)	0	0	0	0	6,401
Downtown Lighting	194,684	(194,684)	0	0	0	0	0
East Houma/East Park Walking Trails	183,319	0	0	0	0	0	183,319
Eastside Safe Room	371,686	0	0	0	0	0	371,686
Eastside Police Substation	105,000	0	0	0	0	0	105,000
Emergency Operations Center	13,050	0	0	0	0	0	13,050
Falgout Canal Freshwater Enhancement	18,894	0	0	0	0	0	18,894
Falgout Canal Marsh Management Project	68,499	0	0	0	0	0	68,499
Falgout Canal Restoration	39,493	0	0	0	0	0	39,493
GOHSEP Generators (Govt Tower)	1,238,823	(300,199)	0	0	0	0	938,624
Government Tower Chillers	121,267	0	0	0	0	0	121,267
Health Unit Construction	1,095,173	500,000	0	0	0	0	1,595,173
Juvenile Justice Repairs	4,747	0	0	0	0	0	4,747
LA 24 Sidewalks (Linda Ann to Marietta)	120,971	0	0	0	0	0	120,971
LA 24 Sidewalks-Rehab	91,748	0	0	0	0	0	91,748
Lake Boudreaux Diversion (CWPR)	17,893	0	0	0	0	0	17,893
Le Petite Facility Improvements	64,101	1,023,000	0	0	0	0	1,087,101
Lower Atchafalaya Pipeline Study	150,000	0	0	0	0	0	150,000
Mechanicville Splash Park	202,928	(122,217)	(20,000)	0	0	0	60,711
Oyster Bed Surge Protection	181,222	0	0	0	0	0	181,222
Palm Avenue (CWEF Agreement)	122,074	0	0	0	0	0	122,074
Parish Sports Park Complex	809,550	245,000	0	0	0	0	1,054,550
Prospect Blvd Sidewalks	16,043	0	0	0	0	0	16,043
Public Works Complex	17,652	0	50,000	0	0	0	67,652
Recreation District 5 Improvements	12,500	0	0	0	0	0	12,500
Safe Room	681,081	0	0	0	0	0	681,081
Security System Control Upgrades	157,114	0	0	0	0	0	157,114
Segmented Breakwater Rocks @ Timbalier Island	0	41,156	0	0	0	0	41,156
Skateboard Park	16,422	0	0	0	0	0	16,422
South LA Wetlands Discovery Center	160,897	0	0	0	0	0	160,897
Tower Parking Garage Improvements	9,867	0	0	0	0	0	9,867
VE Splash Park/Community Center	351,479	(351,479)	0	0	0	0	0
Waterlife Pavilion/Ampitheatre	0	60,000	0	0	0	0	60,000
West Park Avenue Sidewalks (Royce/Marietta)	710,471	0	0	0	0	0	710,471
Westside Bike Trail	88,624	0	0	0	0	0	88,624
Whiskey Island	41,156	(41,156)	0	0	0	0	0
Window Replacement	21,472	0	55,000	0	0	0	76,472
TOTAL EXPENDITURES	8,258,693	1,136,707	340,000	0	0	0	9,735,400
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Adult Jail Chillers, A/C, and Air Handlers
Project Number: 11-JAIL-34

Description: Replace chillers at the jail.
Engineer/Architect: Castagnos Goodwin Utley Engineers, LLC
Contractor: Blanchard Mechanical Contractors, Inc.

Council District: 7
Funding Source: 45% General Fund, 20% ¼% Sales Tax, and 35% Parish Prisoner's Fund.
Project Appropriation: Total project costs including prior authorizations \$2,902,141.
Operating Budget Impact: To be determined.

Project Name: Airbase Dog Park
Project Number

Description: Provide a dog park om the Airbase.

Council District: 8
Funding Source: Parishwide Recreation Fund
Project Appropriation: \$60,000 FY 2020.
Operating Budget Impact: To be determined.

Project Name: Airbase Splash Park
18-PARK-43

Description: Provide a Splash Park on the Houma Airbase
Engineer/Architect: David Waitz Engineering
Contractor: LA Contracting Enterprise, LLC

Council District: 8
Funding Source: Parishwide Recreation Fund.
Project Appropriation: Total project costs including prior authorizations \$748,626.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Animal Shelter Building Project Number: 12-ANSL-T-CDBG-61	
Description:	To build a new animal shelter in Gray. Main project being funded by OCD/CDBG grant in fund 641.
Engineer/Architect:	Perez, APC
Contractor:	BET Construction

Council District:	Parishwide
Funding Source:	25% Retained Earnings, 44% General Fund, 10% Houma Terrebonne Trust Fund, 9% Facility Planning & Control, 10% Capital Sales Tax and 2% Donations.
Project Appropriation:	Total project costs including prior authorizations \$5,131,568.
Operating Budget Impact:	To be determined.

Project Name: Aviation Road Drainage (HTAC)	
Description:	Drainage improvements along Aviation Road, to be done with HTAC.

Council District:	8
Funding Source:	Drainage Tax Fund
Project Appropriation:	Total project costs including prior authorizations \$75,000.
Operating Budget Impact:	To be determined.

Project Name: Chiller Handler (Jail/Bldg2)	
Description:	To replace chillers at building 2 of the Jail.

Council District:	Parishwide
Funding Source:	Parish Prisoners Fund.
Project Appropriation:	\$175,000 FY 2020.
Operating Budget Impact:	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Civic Center Sidewalks

Description: Design ADA Sidewalks on both sides of Civic Center Blvd from Hwy 311 to LA182 (Barrow St.)
Engineer/ Architect: Aucoin & Associates, Inc.

Council District: Parishwide
Funding Source: 20% General Fund and 80% DOTD.
Project Appropriation: Total project costs including prior authorizations \$46,083.
Operating Budget Impact: To be determined.

Project Name: Coastal Restoration (HNC CAP 206)

Description: To provide match funding for Federal Coastal Restoration projects in the future.

Council District: Parishwide
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$320,000.
Operating Budget Impact: To be determined.

Project Name: Courthouse Annex Security

Description: Installation of all security devices required to provide a safe and secure facility. Modifications to existing entrances. Installation of metal detectors.
Engineer/Architect: GSE Associates, LLC

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$260,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District Court Renovations

Description: Major renovations to the old Council meeting room in the Courthouse Annex for District Court.

Council District: 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$142,187.
Operating Budget Impact: No impact.

Project Name: Downtown Lighting
Project Number: 14-UTL-29

Description: Replacement of street lights in downtown historic district.
Engineer/Architect: Providence/GSE Associates
Contractor: Diamond Electrical Company

Council District: 1, 2, & 5
Funding Source: 34% General Fund and 66% Utilities System Fund
Project Appropriation: Total project costs including prior authorizations \$305,316.
Operating Budget Impact: To be determined.

Project Name: East Houma/East Park Walking Trails
Project Number: 02-WALK-38

Description: Construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.
Engineer/Architect: GSE Associates, LLC
Contractor: Hardrock Construction

Council District: 5
Funding Source: 59% DOTD, 34% ¼% Capital Sales Tax Fund, and 10% General Fund (Pilot)
Project Appropriation: Total project costs including prior authorizations \$455,993.
Operating Budget Impact: \$2,000 annual increase.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: East Safe Room/Training Center HMGP# 1786-109-007 Project Number: 15-SAFE-01	
Description:	Terrebonne Parish Safe Room for first responder's project for the East Side.
Engineer/Architect:	GSE Associates, LLC/Houston Lirette
Contractor:	Thomassie Construction, LLC

Council District: 5

Funding Source: 66% FEMA/HMGP, 14% DHAP Fees and 12% General Fund And 8% Public Safety Fund.

Project Appropriation: Total project costs including prior authorizations \$1,395,581.

Operating Budget Impact: To be determined.

Project Name: Eastside Police Substation	
Description:	To have officers on site on the East side of Houma, which would lead to quicker response to all East Houma.

Council District: Parishwide

Funding Source: ¼% Capital Sales Tax Fund

Project Appropriation: Total project costs including prior year authorizations \$105,000.

Operating Budget Impact: To be determined upon completion of project.

Project Name: Emergency Operation Center Project Number: 13-OEP-30	
Description:	To centralize emergency operations in Terrebonne Parish.
Engineer/Architect:	Houston J. Lirette, Jr.
Contractor:	Lamar Contractors

Council District: Parishwide

Funding Source: 59% Facility Planning and Control, and 41% General Fund.

Project Appropriation: Total project costs including prior authorizations \$7,374,219.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Falgout Canal Freshwater Enhancement
Project Number: 08-CR-29

Description: Introduce freshwater into the marshes adjacent to the Houma Navigational Canal between HNC and Bayou Dularge.
Engineer/Architect: T Baker Smith, LLC
Contractor: Hemphill Construction

Council District: Parishwide
Funding Source: 65% U.S. Dept of Interior (CIAP) and 35% Department of Natural Resources (CPRA)
Project Appropriation: Total project costs including prior authorizations \$6,051,471.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Falgout Canal Marsh Management Project

Description: To excavate canal and build up levee.
Engineer: Delta Coast Consultants, Inc.

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Falgout Canal Road Restoration

Description: To complete an assessment of the east end of the road (Pontoon Bridge to Hwy 57)
Engineer: GIS Engineering
Contractor: Huey P. Stockstill, LLC

Council District: 7
Funding Source: Terrebonne Levee and Conservation District.
Project Appropriation: Total project costs including prior authorizations \$4,047,447.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: GOHSEP Statewide Generator Program
HMGP- 1786-022-002**

Description: To provide a generator for the Government Tower

Council District: 5
Funding Source: 70% FEMA, 15% ¼ Capital Sales Tax Fund, 8% Capital Projects Fund and 7% Administrative Building Fund.
Project Appropriation: Total project costs including prior year authorizations \$1,019,801.
Operating Budget Impact: To be determined.

Project Name: Government Tower Chillers

Description: Replace chillers in the Government Tower.

Council District: Parishwide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior year authorizations \$211,500.
Operating Budget Impact: To be determined.

Project Name: Health Unit Construction

Description: Construction of a new facility on Williams Avenue.
Engineer/Architect: Marcello & Associates/Craig Hebert, Architect

Council District: Parishwide
Funding Source: Health Unit Fund
Project Appropriation: Total project costs including prior authorizations \$1,740,000.
Operating Budget Impact: \$7,500 annual increase in utility costs as well as various maintenance expenses.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Name: Juvenile Justice Repairs

Description: Provide for building HVAC systems and other improvements necessary for the day to day operations of the facility.

Council District: Parishwide.
Funding Source: 84% General Fund and 16% ¼ Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$570,000.
Operating Budget Impact: To be determined.

Project Name: LA 24 Sidewalks (Linda Ann St to Marietta Place)
Project Number: 11-WALK-10

Description: Construct sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place.
Engineer/Architect: Duplantis Design Group
Contractor: Byron E. Talbot Contractors

Council District: 4 & 2
Funding Source: 54% La DOTD Enhancement, 10% ¼ Capital Sales Tax Fund, 23% General Fund and 13% Road & Bridge Fund.
Project Appropriation: Total project costs including prior authorizations \$395,000.
Operating Budget Impact: To be determined.

Project Name: LA 24 Sidewalks-Rehab

Description: Construct ADA Sidewalks LA24 from Barataria Ave to New Orleans Blvd
Engineer/Architect: GIS Engineering, LLC

Council District: 5
Funding Source: 80% La DOTD Enhancement and 20% General Fund.
Project Appropriation: Total project costs including prior authorizations \$91,748.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lake Boudreaux Diversion (CWPR)
Project Number: 05-LAND-14 & 09-DRA-66

Description: Coastal wetlands planning and restoration.
Engineer/Architect: T. Baker Smith

Council District: 7
Funding Source: 47% ¼% Capital Sales Tax Fund, 16% Dept. of Natural Resources, 37% General Fund.
Project Appropriation: Total project costs including prior authorizations \$646,311.
Operating Budget Impact: No impact.

Project Name: Le Petit Facility Improvements

Description: Improvements to Le Petit Theatre de Terrebonne

Council District: Parishwide
Funding Source: 42% Le Petit Theatre and 58% Facility Planning and Control.
Project Appropriation: Total project costs including prior authorizations \$1,173,000.
Operating Budget Impact: No impact.

Project Name: Lower Atchafalaya Pipeline Study

Description: Study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.

Council District: Parishwide
Funding Source: Terrebonne Levee Conservation District
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Mechanicville Splash Park

Description: To provide a Splash Park in the Mechanicville area.
Engineer/Architect: David Waitz, Engineering

Council District: 1
Funding Source: Parishwide Recreation Fund
Project Appropriation: Total project costs including prior authorizations \$82,783.
Operating Budget Impact: To be determined.

**Project Name: Oyster Bed Surge Protection System
 CPRA Contract# 2000219599**

Description: Replacing current roof system. Current roof system has served its life.
Engineer/Architect: T. Baker Smith

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Council District: Parishwide
Funding Source: 50% Parishwide Drainage Construction Fund and 50% CPRA.
Project Appropriation: Total project costs including prior authorizations \$418,640.
Operating Budget Impact: To be determined.

**Project Name: Palm Avenue(CWEF Agreement
 Contract # 1516-CWEF-TRB-0001**

Description: Replace water mains along Palm Avenue

Council District: 5
Funding Source: Community Water Enrichment Fund
Project Appropriation: Total project costs including prior authorizations \$122,074.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Parish Sports Park Complex	
Description:	Evaluate the merits and feasibility of acquired land in partnership with recreation district 2, 3 for the purpose of developing a major sports park complex.
Engineer/Architect:	Joseph Furr Design/All South Consulting
Contractor:	Lewis Stone/ LA Contracting Enterprise, LLC

Council District:	Parishwide
Funding Source:	37% General Fund, 32% Recreation fund, 4% Recreation District 2-3 and 6% Land & Water Conservation, 19% Bayou Country Sports Park and 2% Statewide Flood Control.
Project Appropriation:	Total project costs including prior authorizations \$4,520,183.
Operating Budget Impact:	To be determined.

Project Name: Prospect Blvd Sidewalks State Project # H.012337	
Description:	Construct ADA sidewalks along the eastern side of Prospect Blvd from LA24 (East Main St.) to Woodside Drive
Engineer/Architect:	GOTECH, Inc

Council District:	1, 8 & 9
Funding Source:	80% DOTD and 20% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$41,437.
Operating Budget Impact:	To be determined upon completion of project

Project Name: Public Works Complex	
Description:	Evaluate the merits and feasibility of acquired land in partnership with the Recreation District 2, 3 for the purpose of developing a major sports park complex.
Engineer/Architect:	Stantec Consulting Services, Inc.

Council District:	5
Funding Source:	47% General Fund and 34% ¼% Capital Sales Tax Fund and 19% Capital Project Control Fund
Project Appropriation:	\$50,000 FY 2020. Total project costs including prior authorizations \$442,468.
Operating Budget Impact:	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Recreation District 5 Improvements

Description: Assist with the recreation department to purchase equipment.

Council District: 5
Funding Source: Parishwide Recreation Fund.
Project Appropriation: Total project costs including prior authorizations \$12,500.
Operating Budget Impact: To be determined.

**Project Name: Safe Room EOC
Project Number: 14-SAFE-02**

Description: Terrebonne Parish Safe Room for first responder's project.
Engineer/Architect: Houston J. Lirette, Jr.
Contractor: Thomassie Construction

Council District: Parishwide.
Funding Source: 72% FEMA/HMGP and 4% General Fund tax, 1% ¼ Capital Sales Tax Fund and 23% DHAP.
Project Appropriation: Total project costs including prior year authorizations \$2,707,630.
Operating Budget Impact: To be determined.

Project Name: Security System Control Upgrades Jail

Description: Upgrade Jail Security System

Council District: Parishwide
Funding Source: General Fund
Project Appropriation: Total project costs including prior year authorizations \$157,114.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Segmented Breakwater Rocks @ Timbalier Island

Description: Perform work in relation to the Barrier Islands
Engineer/Architect: GIS Engineering, LLC

Council District: Parishwide
Funding Source: General Fund
Project Appropriation: Total project costs including prior year authorizations \$41,156.
Operating Budget Impact: To be determined.

Project Name: Skateboard Park
Project Number: 12-PARK-44

Description: Construct Phase I in the area of Hwy 311 within a high growth area near residential neighborhoods to encourage access by pedestrian and bicycle transportation.
Engineer/Architect: Duplantis Design Group
Contractor: Larry Doiron, Inc.

Council District: Parishwide
Funding Source: 76% Parish wide Recreation Fund and 24% Facility Planning and Control
Project Appropriation: Total project costs including prior year authorizations \$1,234,000.
Operating Budget Impact: To be determined.

Project Name: South LA Wetlands Discovery Center
Project Number: 15-BLDG-13

Description: Construction of the South LA Wetlands Discovery Center
Engineer/Architect: Perez, APC

Council District: Parishwide
Funding Source: Facility Planning and Control
Project Appropriation: Total project costs including prior authorizations \$242,500.
Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Tower Parking Garage Improvements

Description: To develop a master plan of items needed to expand the life of the structure.
Engineer/Architect: Badeaux Engineers

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$25,000.
Operating Budget Impact: No impact.

Project Name: VE Splash Park/Community Center

Description: To provide a Splash Park and Community Center for Village East.
Engineer/Architect: David Waitz, Enineering

Council District: 1
Funding Source: Parishwide Recreation Fund
Project Appropriation: Total project costs including prior year authorizations \$3,521.
Operating Budget Impact: To be determined.

Project Name: Waterlife Pavilion/Amphitheatre

Description: To construct a new 15,000 sq ft. concrete amphitheatre over the waters of Bayou Terrebonne, in a semi-circular fashion between Roussell St. Bridge and the pedestrian bridge connecting the Terrebonne Waterlife Museum and Main St. Park.

Council District: 1 & 2
Funding Source: 71% ¼% Capital Sales Tax Fund and 29% Capital Projects Control Fund.
Project Appropriation: Total Project costs including prior year authorizations \$60,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: West Park Ave Sidewalks (Royce Street to Marietta Place)
Project Number: 12-WALK-31

Description: Constructing sidewalks along LA 24 from Royce Street to Marietta Place.
Engineer/Architect: Duplantis Design Group
Contractor: LA Contracting Enterprise, LLC

Council District: 3 & 4
Funding Source: 73% Louisiana DOTD Enhancement Program, 16% General Fund, 4% ¼% Capital Sales Tax Fund and 7% Road and Bridge Fund.
Project Appropriation: Total project costs including prior year authorizations \$755,000.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Westside Bike Trail

Description: Expansion of Southdown Trail System. Westside Loop to connect to existing route along Valhi Blvd.

Council District: 2, 4, 6, 7
Funding Source: Federal Highway Administration.
Project Appropriation: Total project costs including prior year authorizations \$89,240.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Whiskey Island
Project Number: 16-DRA-28

Description: A project designed to retain sand and protect Whiskey Island.
Engineer/Architect: GIS Engineering, LLC

Council District: 8
Funding Source: 51% Capital Project Control Fund and 44% 2005 Sales Tax Construction Fund.
Project Appropriation: Total project cost including prior year authorizations \$209,844.
Operating Budget Impact: To be determined upon completion of project

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Window Replacement

Description: Changing internal windows at jail.

Council District: 7

Funding Source: 85% General Fund and 15% Parish Prisoners Fund.

Project Appropriation: \$55,000 in FY 2020. Total project costs including prior year authorizations \$373,532.

Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. Multi-year projects include the Country Drive Improvements, Hollywood Road South 4-Lane, Hollywood Rd Extension (Valhi to Hwy 182) and Thompson Rd Construction. In 2019 an Asphalt Overlay Project throughout the Parish will be started. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	9,716	250,777	250,777	0	0
Miscellaneous Revenue	188,155	0	19,387	0	0
Operating Transfers In	658,325	1,555,644	1,555,644	564,415	564,415
TOTAL REVENUES	856,196	1,958,709	1,978,096	564,415	564,415
EXPENDITURES:					
Roads & Bridges	4,439,357	2,784,892	2,784,892	659,415	659,415
ARRA/Stimulus	0	116,797	116,797	0	0
Operating Transfers Out	767,927	754,260	754,260	0	0
TOTAL EXPENDITURES	5,207,284	3,655,949	3,655,949	659,415	659,415
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-77.27%
INCREASE (DECREASE) TO FUND BALANCE					
	(4,351,088)	(1,697,240)	(1,677,853)	(95,000)	(95,000)
FUND BALANCE, JANUARY 1	6,224,303	1,873,215	1,873,215	195,362	195,362
FUND BALANCE, DECEMBER 31	1,873,215	175,975	195,362	100,362	100,362

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Hollywood Road Extension Bridge- Adopted.**
 - ¼% Capital Sales Tax Fund-\$34,165
 - Road and Bridge Construction Fund- \$195,000
 - General Obligation Bonds- \$50,000
 - 2005 Sales Tax Construction Fund - \$80,250
- **Asphalt Overlay Project- Adopted.**
 - ¼% Capital Sales Tax Fund -\$400,000

661 ROAD CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2019	2020	2021	2022	2023	TOTAL
Asphalt Overlays - Federal Stimulus (ARRA)	45,078	0	0	0	0	0	45,078
Ashphalt Overlays Project	0	400,067	400,000	0	0	0	800,067
BCSP- Asphalt Road-Valhi Connector	0	781,620	0	0	0	0	781,620
Brady Road Bridge Replacement	200,000	0	0	0	0	0	200,000
Concrete Sections II - Federal Stimulus (ARRA)	28,081	0	0	0	0	0	28,081
Country Drive Improvements	98,761	0	0	0	0	0	98,761
Hollywood Rd. (South) 4 Lane	340,190	0	0	0	0	0	340,190
Hollywood Road Extension (Valhi to Hwy 182)	313,418	0	0	0	0	0	313,418
Hollywood Road Extension- Bridge	0	99,740	359,415	0	0	0	459,155
Jeff Drive Overlay	6,043	(6,043)	0	0	0	0	0
Kings Bayou Bridge Replacement	26,396	(26,396)	0	0	0	0	0
Mayfield Bridge No. 1 Replacement	73,343	(73,343)	0	0	0	0	0
Nelo Street Bridge Paving Project	0	410,000	0	0	0	0	410,000
North Hollywood Road Improvements	1,109	0	0	0	0	0	1,109
Thompson Road Construction	664,479	(664,479)	0	0	0	0	0
Turning Lanes - Federal Stimulus (ARRA)	43,638	0	0	0	0	0	43,638
Valhi Extension Line & Grade Eval	4,837	0	0	0	0	0	4,837
Valhi Blvd Extension to Bull Run Road	0	100,000	(100,000)	0	0	0	0
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	35,150	0	0	0	0	0	35,150
TOTAL EXPENDITURES	1,880,523	1,021,166	659,415	0	0	0	3,561,104
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Asphalt Overlays – Federal Stimulus (ARRA)
State Project Number: 742-55-0110

Description: To overlay, patch and stripe Country Dr (Jeff Dr to Klondyke Rd), Southdown Mandalay Rd, (St Charles St to Thacker Dr), Westside Blvd, Bayou Lacache Bridge approaches for Klondyke Rd and Alma Street.
Contractor: Huey Stockstill

Council District: Parishwide
Funding Source: Federal ARRA.
Project Appropriation: Total project costs including prior authorizations \$946,615.
Operating Budget Impact: To be determined.

Project Name: Asphalt Overlays Project

Description: To overlay, patch and stripe various parish roads.

Council District: Parishwide
Funding Source: 51% ¼% Capital Sales Tax Fund, 4% Road Construction Fund and 45% Road & Bridge Fund.
Project Appropriation: \$400,000 FY 2020. Total project costs including prior year authorizations \$800,067.
Operating Budget Impact: To be determined.

Project Name: BCSP- Asphalt Road
Project Number: 07-EXT-22

Description: To asphalt road to connect sports park to Valhi Blvd.
Engineer/Architect: All South Consulting, LLC

Council District: Parishwide
Funding Source: ¼% Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$681,620.
Operating Budget Impact: To be determined

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Brady Road Bridge Replacement	
Description:	Replacement of the Brady Road Bridge.

Council District: 7

Funding Source: 43% ¼ Sales Tax Fund and 57% Road and Bridge Maintenance Fund.

Project Appropriation: Total project costs including prior authorizations \$200,000.

Operating Budget Impact: To be determined.

Project Name: Concrete Sections II- Federal Stimulus (ARRA) State Project Number: 742-55-0113	
Description:	To remove and replace damaged concrete panels and stripe select locations. Base bid consists of Acadian Dr (Oaklawn Dr to LA 661) and East St (LA 57 to LA 24); Additive alternative 1 consists of Jefferson Davis St (Wilson Ave to Gouaux Ave) and Sixth St (Gouaux Ave to LA 182); Additive alternate 2 consists of Vicari (Hampton St to Bayou Gardens Blvd); and Additive Alternate 3 consists of Williams Ave (Legion Ave to N Hollywood Rd). The award of alternates will be based upon the availability of Funds.
Contractor:	Forby Contracting, Inc.

Council District: Parishwide

Funding Source: Federal ARRA.

Project Appropriation: Total project costs including prior authorizations \$1,715,110.

Operating Budget Impact: To be determined.

Project Name: Country Drive Improvements Project Number: 97-PAV-21	
Description:	Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.
Engineer/Architect:	T. Baker Smith and Meyer Engineering
Contractor:	Huey Stockstill, Inc

Council District: 9

Funding Source: 62% Louisiana Department of Transportation and Development, 17% General Fund, 11% ¼ Capital Sales Tax Fund, 9% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.

Project Appropriation: Total project cost including prior authorizations \$8,174,277.

Operating Budget Impact: \$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Hollywood Road (South) – 4 Lane Project Number: 98-WID-25	
Description:	Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.
Engineer/Architect:	Hartman Engineer (Metairie) selected by DOTD & GSE Associates, LLC (Utility Relocation)
Contractor:	Low Land Construction (Utility Relocation) & Conti Enterprises, Inc.

Council District:	2
Funding Source:	73% Louisiana Department of Transportation and Development, 14% General Fund, 7% ¼ % Capital Sales Tax Fund, 3% Interest, 3% Road and Bridge Maintenance Fund.
Project Appropriation:	Total project cost including prior authorizations \$24,730,089.
Operating Budget Impact:	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.

Project Name: Hollywood Road Extension (Valhi to LA HWY 182))	
Description:	Examine the feasibility of extending Hollywood Road from its intersection with Valhi to LA Hwy 182 near waterproof.
Engineer:	Providence, GSE
Contractor:	La Contracting Enterprise

Council District:	6
Funding Source:	90% General Fund, 2% ¼ Capital Sales Tax Fund, 2% Road & Bridge Fund, 5% Road Construction Fund, 2% 2005 Sales Tax Construction Fund and 1% 2005 Sales Tax Construction Fund.
Project Appropriation:	Total project cost including prior authorizations \$5,334,050.
Operating Budget Impact:	To be determined.

Project Name: Hollywood Road Extension Bridge	
Description:	To provide an access of Hollywood Road from LA182.
Engineer/Architect:	GIS Engineering, LLC

Council District:	6
Funding Source:	23% Road and Bridges Fund, 42% Road Construction Fund, 7% ¼% Capital Sales Tax Fund, 11% General Obligation Bonds and 17% Sales Tax Construction Fund.
Project Appropriation:	\$359,415 in FY 2020. Total project cost including prior authorizations \$459,155.
Operating Budget Impact:	To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Jeff Drive Overlay
Project # 15-RDS-52**

Description: Reconstruction of Jeff Drive
Engineer/Architect: T. Baker Smith, LLC
Contractor: Huey P. Stockstill, LLC

Council District: 8
Funding Source: 76% General Fund, 22% Parish Transportation, 2% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project cost including prior authorizations \$522,957.
Operating Budget Impact: To be determined.

**Project Name: Kings Bayou Bridge Replacement
Project # 15-BRG-29**

Description: Replace Kings Bayou Bridge
Engineer/Architect: David A. Waitz, Engineering
Contractor: Sealevel Construction

Council District: 7
Funding Source: 87% General Fund and 13% Road & Bridge Maintenance Fund
Project Appropriation: Total project costs including prior authorizations \$573,604.
Operating Budget Impact: No impact.

**Project Name: Mayfield Bridge No. 1 Replacement
Project# 15-BRG-12**

Description: Replace Mayfield Bridge No. 1
Engineer/Architect: Milford & Associates
Cotractor: Coastal Bridge Co. LLC

Council District: 7
Funding Source: 76% Road & Bridge Maintenance Fund and 24% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$731,170.
Operating Budget Impact: No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Nelo Street Paving Project

Description: Make improvements to the Pavement on Nelo Street.
Engineers/Architects: Delta Coast Consultants

Council District: 3, 4
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$410,000.
Operating Budget Impact: To be determined.

**Project Name: North Hollywood Road Improvements
Project Number: 07-ROAD-36**

Description: Shoulder improvements along North Hollywood Road.
Engineers/Architects: David A Waitz
Contractor: LA Contracting

Council District: 3, 4
Funding Source: 90% Road and Bridge Maintenance Fund, and 10% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$555,000.
Operating Budget Impact: To be determined.

**Project Name: Thompson Road Construction
Project Number: 07-ROAD-24**

Description: Extending Thompson Road from Hwy 57 to Hwy 56.
Engineer/Architect: CB&I Coastal, Inc. & Neel-Schaffer, Inc.
Contractor: Great Southern Dredging

Council District: 1, 8
Funding Source: ¼ Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,130.
Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Turning Lanes – Federal Stimulus (ARRA)
State Project Number: 742-55-0112, 005-05-0075, 065-30-0044, & 855-07-0015

Description: The widening of existing roadways to add turn lanes at 10 intersections in Houma – Country Estates at LA 624, La 660 at LA 24, Bayou Gardens at LA 24, Corporate at LA 3040, Hollywood at LA 24, LA 182 at 6th Street, Polk at LA 311, LA 182 at LA 315, LA 3040 at Hollywood Road.

Engineer/Architect: ECM Consultants

Contractor: Byron E Talbot Contractors, Inc.

Council District: Parishwide
Funding Source: Federal ARRA.
Project Appropriation: Total project costs including prior authorizations \$972,372.
Operating Budget Impact: To be determined.

Project Name: Valhi Extension Line & Grade Eval

Description: To do a study to extend Valhi beyond Savanne Rd and create an intersection at Hwy 311 and Ellendale Blvd.

Council District: 6
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$25,000.
Operating Budget Impact: To be determined.

Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road
Project Number: 99-EXT-58

Description: Extend the divided 4-lane road to intersect with St. Louis Canal Road.

Engineer/Architect: GSE & Associates, Inc. and ECM Consultants

Contractor: Byron E. Talbot Contractors

Council District: 3
Funding Source: 76% Louisiana Department of Transportation and Development and 24% General Fund.
Project Appropriation: Total project cost including prior authorizations \$3,429,758.
Operating Budget Impact: \$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.

662 ADMINISTRATIVE BUILDINGS

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$885,000. Other projects include the Courthouse Annex Building Modification, purchase of an emergency generator and the replacement of elevators. Funds remaining are used for Government Buildings.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Transfers In	65,000	883,012	883,012	477,707	477,707
TOTAL REVENUES	65,000	883,012	883,012	477,707	477,707
EXPENDITURES:					
Government Buildings	31,656	947,424	947,424	0	0
Operating Transfers Out	370,000	0	0	477,707	477,707
TOTAL EXPENDITURES	401,656	947,424	947,424	477,707	477,707
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(336,656)	(64,412)	(64,412)	0	0
FUND BALANCE, JANUARY 1	435,737	99,081	99,081	34,669	34,669
FUND BALANCE, DECEMBER 31	99,081	34,669	34,669	34,669	34,669

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2019	2020	2021	2022	2023	TOTAL
Administrative Building/Renovations	0	905,784	220,000	0	0	0	1,125,784
Courthouse Annex Building Modification	22,772	(22,772)	0	0	0	0	0
Old Courthouse Improvements	41,640	0	0	0	0	0	41,640
TOTAL EXPENDITURES	64,412	883,012	220,000	0	0	0	1,167,424
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

**Project Name: Administrative Building – Government Towers Renovations
Project Number: 01-GT-02**

Description: Renovation of the new government tower building. (Air handler and chiller replacement phase)
Engineer/Architect: Houston J. Lirette, Jr. & GSE Associates, LLC
Contractor: Thompson Construction, M&H Builders, Inc., & Blanchard Mechanical Contractors

Council District: 5
Funding Source: General Fund, Interest
Project Appropriation: Total project cost including prior authorization \$12,486,585.
Operating Budget Impact: No impact, possible savings from reduced utilities and maintenance.

Project Name: Courthouse Annex Building Modification

Description: To modify and upgrade the Courthouse Annex Facility.

Council District: 1
Funding Source: Administrative Building Fund, Unallocated Interest
Project Appropriation: Total project cost including prior authorizations \$22,772.
Operating Budget Impact: No impact.

Project Name: Old Courthouse Improvements

Description: To make necessary repairs to the Elevator in the Old Courthouse.

Council District: 1
Funding Source: Administrative Building Fund
Project Appropriation: Total project cost including prior authorizations \$73,296.
Operating Budget Impact: No impact.

664 1-1B CONSTRUCTION FUND

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Miscellaneous Revenue	17,813	0	12,239	0	0
Operating Transfers In	0	405,385	405,385	0	0
TOTAL REVENUES	17,813	405,385	417,624	0	0
EXPENDITURES:					
Drainage	14,599	708,618	708,618	0	0
Operating Transfers Out	0	500,000	500,000	0	0
TOTAL EXPENDITURES	14,599	1,208,618	1,208,618	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	3,214	(803,233)	(790,994)	0	0
FUND BALANCE, JANUARY 1	834,438	837,652	837,652	46,658	46,658
FUND BALANCE, DECEMBER 31	837,652	34,419	46,658	46,658	46,658

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2019	2020	2021	2022	2023	TOTAL
1-1 B Drainage Project	803,233	(94,615)	0	0	0	0	708,618
TOTAL EXPENDITURES	803,233	(94,615)	0	0	0	0	708,618
*Total Funding Less Prior Year Expenditures							

664 1-1B CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Drainage Project
Project Number: 86-148-01

Description:	Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction and Chet Morrison

Council District: 2, 3, 4, 5

Funding Source: 48% Capital Projects Control Fund, 15% ¼% Capital Sales Tax Fund, 20% Drainage Tax Fund, 3% 1-1B Construction Fund, 6% 1998 Public Improvement Bond Fund, 16% State Grant and 1% 2000 Public Improvement Bond Fund.

Project Appropriation: Total project costs including prior authorizations \$8,874,538.

Operating Budget Impact: \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

This fund was set up due to sale of General Obligation Bonds in 2005 for the amount of \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Miscellaneous Revenue	13,267	0	9,141	0	0
TOTAL REVENUES	13,267	0	9,141	0	0
EXPENDITURES:					
Sewerage Collection	855	107,795	107,795	0	0
Operating Transfer Out	0	0	0	50,000	50,000
TOTAL EXPENDITURES	855	107,795	107,795	50,000	50,000
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	12,412	(107,795)	(98,654)	(50,000)	(50,000)
FUND BALANCE, JANUARY 1	144,006	156,418	156,418	57,764	57,764
FUND BALANCE, DECEMBER 31	156,418	48,623	57,764	7,764	7,764

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2019	2020	2021	2022	2023	TOTAL
Grey Sewer Facilities	107,795	0	0	0	0	0	107,795
TOTAL EXPENDITURES	107,795	0	0	0	0	0	107,795
*Total Funding Less Prior Year Expenditures							

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Gray Sewer Facilities
Project Number: 12-CDBG-SEW-55

Description: Sewerage along Hwy 24 South from Laurel Bridge to Fairlane Drive.
Engineer/Architect: Greenpoint Engineering

Council District: 2
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$480,802.
Operating Budget Impact: None, Line replaced

667 – 2005 SALES TAX CONSTRUCTION FUND

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Miscellaneous Revenue	80,250	0	0	38,086	38,086
TOTAL REVENUES	80,250	0	0	38,086	38,086
EXPENDITURES:					
Operating Transfers Out	0	75,000	75,000	80,250	80,250
TOTAL EXPENDITURES	0	75,000	75,000	80,250	80,250
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	80,250	(75,000)	(75,000)	(42,164)	(42,164)
FUND BALANCE, JANUARY 1	63,908	144,158	144,158	69,158	69,158
FUND BALANCE, DECEMBER 31	144,158	69,158	69,158	26,994	26,994

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Operating Transfers In	500,000	1,050,000	1,050,000	0	0
TOTAL REVENUES	500,000	1,050,000	1,050,000	0	0
EXPENDITURES:					
Solid Waste Services	47,831	1,502,685	1,502,685	0	0
TOTAL EXPENDITURES	47,831	1,502,685	1,502,685	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	452,169	(452,685)	(452,685)	0	0
FUND BALANCE, JANUARY 1	69,053	521,222	521,222	68,537	68,537
FUND BALANCE, DECEMBER 31	521,222	68,537	68,537	68,537	68,537

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2019	2020	2021	2022	2023	TOTAL
Ashland Landfill Office/Warehouse Renovation	452,169	225,000	0	0	0	0	677,169
Ashland Transfer Station	329	825,000	0	0	0	0	825,329
Ashland Weigh Scales and Admin. Building	187	0	0	0	0	0	187
TOTAL EXPENDITURES	452,685	1,050,000	0	0	0	0	1,502,685
*Total Funding Less Prior Year Expenditures							

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Transfer Station
Project Number: 10-LDF-76

Description: Major repairs to the Ashland transfer station.
Engineer/Architect: CB&I Coastal, Inc.
Contractor: Volute, Inc.

Council District: 7
Funding Source: 21% 2001 Bond Proceeds and 79% Sanitation Maintenance Fund.
Project Appropriation: Total cost including prior authorizations \$2,141,000.
Operating Budget Impact: To be determined.

Project Name: Ashland Weigh Scales and Administration Building
Project # 13-LNDFL-54

Description: To install new weigh scales adjacent to the existing scales and 3 new pre-fabricated 12 feet by 12 feet modules that are rated up to 150 mph.
Engineer/Architect: CB&I Coastal, Inc.
Contractor: Bonneval Construction

Council District: 7
Funding Source: Sanitation Maintenance Fund
Project Appropriation: Total cost including prior authorizations \$1,830,805.
Operating Budget Impact: To be determined.

Project Name: Ashland Landfill Office/Warehouse Renovation
Project # 18-LANDFILL-19

Description: To demolish the entire building, replacing it with a new metal building on the current site. Meeting the current IBC codes.
Engineer/Architect: Milford & Associates

Council District: 7
Funding Source: Sanitation Maintenance Fund
Project Appropriation: Total cost including prior authorizations \$725,000.
Operating Budget Impact: To be determined.

696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$924,511 (\$71,116 and \$853,395, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2017, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Miscellaneous Revenue	3,307	0	0	0	0
TOTAL REVENUES	<u>3,307</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Landfill Closure	0	17,074	17,074	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>17,074</u>	<u>17,074</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	3,307	(17,074)	(17,074)	0	0
FUND BALANCE, JANUARY 1	207,380	210,687	210,687	193,613	193,613
FUND BALANCE, DECEMBER 31	210,687	193,613	193,613	193,613	193,613

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2019	2020	2021	2022	2023	
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
TOTAL EXPENDITURES	<u>17,074</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,074</u>
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Landfill Closure – Final Cap
Project Number: 99-SAN-09

Description: Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.
Engineer: Coastal Engineering and T. Baker Smith
Contractor: Rad-Ton, Inc.

Council District: 7

Funding Source: 33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

Project Appropriation: Total project costs including prior authorizations \$5,060,051.

Operating Budget Impact: \$100,000 annual increase for grass cutting and soil tests.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Miscellaneous Revenue	8,438	0	5,814	0	0
TOTAL REVENUES	8,438	0	5,814	0	0
EXPENDITURES:					
Sewerage Collection	0	68,581	68,581	0	0
Operating Transfers Out	315,398	0	0	0	0
TOTAL EXPENDITURES	315,398	68,581	68,581	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(306,960)	(68,581)	(62,767)	0	0
FUND BALANCE, JANUARY 1	391,625	84,665	84,665	21,898	21,898
FUND BALANCE, DECEMBER 31	84,665	16,084	21,898	21,898	21,898

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2019	2020	2021	2022	2023	TOTAL
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
TOTAL EXPENDITURES	68,581	0	0	0	0	0	68,581
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Sanitary Sewer Rehabilitation Projects Project Number: 99-SEW-50	
Description: Sewers in Mulberry, Barrios, Broadmoor and other areas. Engineer/Architect: T. Baker Smith Contractor: Insituform Technologies	

Council District: 1, 2, 3,4,5,6,7,8,9

Funding Source: Public Improvement Bond Proceeds.

Project Appropriation: Total project costs including prior authorizations \$807,600.

Operating Budget Impact: \$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

Project Name: Sewerage Projects	
Description: Public improvements bond proceeds to be allocated to future sewerage projects.	

Council District: 1, 2, 3,4,5,6,7,8,9

Funding Source: Public Improvement Bond Proceeds.

Project Appropriation: Total project costs including prior authorizations \$82,948.

Operating Budget Impact: To be determined upon completion of project design phase.



TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

Terrebonne Economic Development Authority (TEDA) works to position Terrebonne Parish among the most progressive and growth-focused communities in Louisiana and our region.

TEDA will work toward its goals as identified by its strategic plan, as prioritized by its board. This strategic focus will be based on several areas;

First, TEDA will proactively engage existing local firms to assist them with their growth and expansion plans. This will include one-on-one visitations with companies already operating within the parish as well as outreach through industry organizations.

Second, TEDA will work on concepts for the growth and development of entrepreneurs and startups which can create job opportunities in Terrebonne Parish. Various concepts will be developed to identify the most effective way to attract, engage, and retain small businesses and entrepreneurs. These include one-on-one technical assistance and seminar.

Third, TEDA will seek to attract new firms to Terrebonne that complement the parish's existing economic strengths as well as attracting new firms that add a level of economic diversity to the Terrebonne Parish. This goal, along with other key priorities such as heightened profile, increased workforce development, infrastructure needs, and the development of real estate sites for corporate expansion and relocation, will be addressed with greater collaboration and partnership with local business and industry organizations, Louisiana Department of Economic Development, and regional stakeholders and partners including South Louisiana Economic Council (SLEC).

Economic Indicators	<i>as of July 2019</i>
Population	111,021
Total Businesses in Terrebonne Parish	11,075
Total Commercial Building Permits	111
Unemployment Rate	5.2%
Labor Force	43,104
Average Weekly Wage	\$1,074.64

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Economic Development</i>			
<i>1. Support the expansion and growth of local businesses.</i>			
a. Actively collaborate with local businesses and offer support for expansion opportunities through one-on-one meetings and services.	88	60	65
1. Technical assistance provided to members of the business community.	150	180	180
<i>a. Number of existing jobs represented by those companies</i>	9,743	4,500	n/a
<i>b. Number of jobs reported created by companies in past 2 years</i>	1,013	200	n/a
<i>c. Amount of business investment projected in next 3 years</i>	\$28,190,000	18,000,000	n/a
<i>d. Number of jobs projected in next 3 years</i>	170	350	n/a
<i>e. Amount of acreage needed for expansion/growth in next 3 years</i>	26	29	n/a
2. Address civic or business organizations about economic development efforts in Terrebonne Parish	8	6	7
b. Educate and support business community on the Louisiana Economic Development or other state incentive programs	32	25	20
1. Number of advance notifications filed for tax incentives through Louisiana Economic Development programs.	15	7	10
<i>a. Number of existing jobs represented by those companies that filed for incentives</i>	19,138	1,700	n/a
<i>b. Number of permanent jobs proposed through the state incentive programs</i>	84	75	n/a
<i>c. Amount of business investment into company creation and expansion projected through state incentive programs</i>	\$30,237,120	\$140,000,000	n/a
c. Support startup and entrepreneurial enterprises via technical assistance			
1. Staff meetings and counseling sessions with startup/entrepreneurs	28	23	20
2. Referrals to Louisiana Small Business Development Center at Nicholls State University	9	10	10
3. Facilitate small-business trainings (goal for number of attendees)	68	50	50
d. Provide support to connect local employers and potential employees to ensure continued parish wide employment growth	6	13	10
1. Through referrals to Louisiana Workforce Commission and Louisiana Job Connection for employee recruitment services	18	13	10
2. Through training referrals to the Louisiana Workforce Commission			
<i>2. Attract new businesses to open in Terrebonne Parish.</i>			
a. Actively seek new business opportunities to support and strengthen existing businesses and industries in partnership with Louisiana Economic Development	9 site responses	4 site responses	5 site responses
b. Actively seek new business and industries to increase the diversification and long-term growth of the parish economy	complete	active	continue
c. Seek opportunities to actively promote the parish business climate and attractiveness through strategic marketing efforts with the port and airport	complete	active	continue
<i>3. Develop an inventory of available sites and land in the parish that is suitable for development and job creation.</i>			
a. Develop and maintain internal database/listing of properties available for commercial development	18 added	7 added	5 added
b. Promote use of Louisiana Site Selection web database to real-estate community marketing of commercial properties.	19 properties listed	21 properties listed	20 properties listed

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Occupational Licenses	435,000	372,500	372,500	542,000	542,000
Miscellaneous	6,979	300	0	0	0
TOTAL REVENUES	441,979	372,800	372,500	542,000	542,000
EXPENDITURES:					
Personal Services	332,707	361,965	339,835	352,543	352,543
Supplies and Materials	5,536	7,250	4,493	5,750	5,750
Other Services and Charges	90,348	102,250	107,482	208,250	208,250
Capital Outlay	815	1,500	1,300	500	500
TOTAL EXPENDITURES	429,406	472,965	453,110	567,043	567,043
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					20.17%
INCREASE (DECREASE) TO FUND BALANCE	12,573	(100,165)	(80,610)	(25,043)	(25,043)
FUND BALANCE, JANUARY 1	130,610	143,183	143,183	62,573	62,573
FUND BALANCE, DECEMBER 31	143,183	43,018	62,573	37,530	37,530

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior Planner	1	1	1	1	N/A	****	****	****
Marketing Manager	1	1	1	1	N/A	****	****	****
Administrative Coordinator II	1	1	1	1	N/A	****	****	****
TOTAL	3	3	3	3				

CORONER'S OFFICE

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
Public Safety			
<i>1. To maintain professional and comprehensive abilities to investigate</i>			
a) Number of investigations - deaths	987	925	950
b) Number of investigations - mental cases	1,333	1,307	1,400
c) Number of investigations - possible criminal sex offense	0	0	0
<i>2. To perform autopsies as needed to complete investigations</i>			
a) Number of autopsies	105	105	120
b) Number of views	334	300	350
c) Number of toxicology studies	110	119	120
<i>3. Examinations are performed to evaluate the mentally ill</i>			
a) Number of mental exams	1,155	1,117	1,200
b) Number of commitments	170	181	200
c) Number of sanity commission exams (court ordered)	11	12	12
<i>4. To effectively provide services to the parish citizens</i>			
a) Average autopsies performed	1 out of 9	1 out of 9	1 out of 8
b) Orders of protective custody produced	1 out of 8	1 out of 7	1 out of 7
c) Estimated case loads	3,653	3,539	3,750

CORONER'S OFFICE

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Intergovernmental and fees	766,762	740,120	762,130	740,120	740,120
Charges for Services	47,400	40,000	40,000	42,000	42,000
Miscellaneous	39,112	34,010	34,010	36,010	36,010
TOTAL REVENUES	853,274	814,130	836,140	818,130	818,130
EXPENDITURES:					
Personal Services	589,174	619,449	619,449	610,194	610,194
Supplies and Materials	25,942	16,500	16,500	16,500	16,500
Other Services and Charges	211,082	221,125	221,125	231,007	231,007
Repairs and Maintenance	218	2,500	2,500	2,500	2,500
Bad Debt	0	200	200	200	200
Capital	26,641	0	22,011	0	0
TOTAL EXPENDITURES	853,057	859,774	881,785	860,401	860,401
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND BAD DEBT					0.07%
INCREASE (DECREASE) TO FUND BALANCE	217	(45,644)	(45,645)	(42,271)	(42,271)
FUND BALANCE, JANUARY 1	107,895	108,112	108,112	62,467	62,467
FUND BALANCE, DECEMBER 31	108,112	62,468	62,467	20,196	20,196

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2020 is \$740,120, a decrease of \$26,641 from 2019, approved.

PERSONNEL SUMMARY

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Office Administrator	1	1	1	1	N/A	****	****	****
Chief Investigator	0	1	1	1				
Investigators	1	2	2	2	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
TOTAL FULL-TIME	6	8	8	8				
Investigator	1	1	1	1	N/A	****	****	****
TOTAL PART-TIME	1	1	1	1				
TOTAL	7	9	9	9				

TERREBONNE PARISH LIBRARY

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish’s diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public’s freedom of access to knowledge.

The Terrebonne Parish Library was recognized as a finalist for the Nation Medal in 2014, 2015, 2017 and 2018. This prestigious honor is bestowed by the Institute of Museums and Library Services, a federal agency.

BUDGET SUMMARY	2018 ACTUAL	2019 BUDGET	2019 PROJECTED	2020 PROPOSED	2020 ADOPTED
REVENUES:					
Taxes	5,437,029	5,400,000	5,400,000	5,400,000	5,450,000
Grants	23,804	1,000	20,053	1,000	1,000
Charges for Services	50,178	54,000	53,000	54,000	50,000
Fines and Forfeitures	20,096	25,500	25,500	25,500	28,500
Investment Income	94	5,000	100	100	100
Other	10,865	10,000	10,000	10,000	10,000
TOTAL REVENUES	5,542,066	5,495,500	5,508,653	5,490,600	5,539,600
EXPENDITURES:					
Personal Services	2,971,363	3,049,874	3,036,466	3,183,717	3,101,964
Supplies and Materials	146,176	138,500	138,500	138,500	134,000
Other Services and Charges	748,456	826,411	826,619	826,619	821,919
Repair and Maintenance	226,676	263,350	277,104	263,500	233,350
Capital Outlay	442,480	695,000	695,000	795,000	820,000
Operating Transfers Out	764,079	710,000	710,000	0	0
TOTAL EXPENDITURES	5,299,230	5,683,135	5,683,689	5,207,336	5,111,233
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					0.31%
INCREASE (DECREASE) TO FUND BALANCE	242,836	(187,635)	(175,036)	283,264	428,367
FUND BALANCE, JANUARY 1	643,861	886,697	886,697	711,661	711,661
FUND BALANCE, DECEMBER 31	886,697	699,062	711,661	994,925	1,140,028

BUDGET HIGHLIGHTS

- Sales & Use Taxes for 2020 is \$5,400,000, same as 2019, approved.

TERREBONNE PARISH LIBRARY

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

JOB TITLE	2019 ADPT	2019 CUR	2020 PRO	2020 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director*	1	1	1	1	III	75,407	94,259	114,060
Assistant Director	1	1	1	1	10	58,614	71,718	86,278
Branch Manager III	1	0	1	1	9	53,268	65,436	78,956
Finance Manager	1	1	1	1	9	53,268	65,436	78,956
Reference Services Supervisor	1	1	1	1	8	48,235	60,403	73,923
Youth Services Supervisor	1	1	1	1	8	48,235	60,403	73,923
Technology Librarian	1	1	1	1	7	43,180	54,412	66,892
Acquisitions Librarian	1	1	1	1	7	43,180	54,412	66,892
Reference Librarian	2	2	2	2	7	43,180	54,412	66,892
Adult Services/Public Relations	1	1	1	1	6	40,955	51,251	62,691
Reference Associate	2	2	2	2	6	40,955	51,251	62,691
Outreach Coordinator	1	1	1	1	6	40,955	51,251	62,691
Main Branch Manager	1	1	1	1	5	36,774	46,134	56,534
Outreach Supervisor	1	1	1	1	5	36,774	46,134	56,534
Technical Processing Supervisor	1	1	1	1	5	36,774	46,134	56,534
Branch Manager II	1	0	1	1	4	31,491	39,915	49,275
Branch Manager I	6	6	6	6	3	27,768	35,256	43,576
Administrative Assistant	1	1	1	1	3	27,768	35,256	43,576
Outreach Clerk	0	1	1	1	3	27,768	35,256	43,576
ILL Clerk	1	1	1	1	2	26,395	32,947	40,227
Clerk 1	13	17	17	17	2	26,395	32,947	40,227
Courier	1	1	1	1	2	26,395	32,947	40,227
Entry Level Clerk	4	0	0	0	1	25,147	31,699	38,979
Custodian	1	1	1	1	1	25,147	31,699	38,979
TOTAL FULL-TIME	45	44	46	46				
Clerk	24	24	23	23		12,470	14,810	17,410
TOTAL PART-TIME	24	24	23	23				
TOTAL	69	68	69	69				

*Director follows parish pay scale



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a system of levees and floodgates to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways, 12-environmental structures for environmental enhancement, and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$888 million and would be cost shared 65% Federal/ 35% non-federal with the Louisiana Department of Transportation and Development and the Terrebonne Levee and Conservation District as the local sponsors. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2018 Actual	FY2019 Estimated	FY2020 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To increase the awareness of the extent of protection this project will provide</i>	100%	100%	100%
<i>2. To keep the public aware of the progress as the project moves forward</i>	100%	100%	100%
<i>3. To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program</i>	100%	100%	100%
<i>4. To continue design and construction of the first lift of the project</i>	100%	100%	100%



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2019-2020

COMPLETED CAPITAL PROJECTS – FLOODGATES

While TLCD floodgates were built over the last twenty-five years there have been several translations of the vertical datum's used for establishing elevations of these structures. The elevations stated in this report have been adjusted to reflect the current datum and vertical adjustment prepared by TLCD in 2015. These elevations are referenced to the North American Vertical Datum.

1. **Bush Canal "Willis Henry" Floodgate**--This 56 ft. steel barge floodgate was built in 2011 to an 18 ft. elevation. This gate located in Bush Canal at its intersection with Bayou Terrebonne. It is located at the transition between Reach H-3 and Reach I of the MTG alignment. Construction of the gate was completed in 2011 with a cost of \$14 Million.
2. **Placid Canal Floodgate**--This 30 ft. steel floodgate was built in 2011 to an 18 ft. elevation with a cost of \$9 Million. This gate located in Placid Canal at its intersection with Bayou Petit Caillou along the MTG alignment across from LA Hwy 56. It is located at the transition between Reach H-2 and H-3 of the MTG alignment. This is the smallest of all of TLCD's navigable floodgates and is only accessible by boat.
3. **HNC "Bubba Dove" Floodgate**--This 250-ft. steel barge floodgate was built in 2013 to an 18 ft. elevation. This gate located in the Houma Navigation Canal (HNC) in lower Dulac about 16 miles south of Houma. This floodgate is the transition between MTG lower Reach F and Reach G-1 levees. This is the only TLCD floodgate on a Federal waterway in Terrebonne Parish and is the largest of all of TLCD's floodgates. This floodgate was constructed with bond revenue from the ¼% tax of \$50 Million. *Update: The TLCD recently completed a contract to upgrade the winches and cables on the floodgate at a cost of \$2 Million.*
4. **Bayou Grand Caillou Floodgate**--This 200 ft. steel barge floodgate cost \$24.5 Million and was complete in 2013 to an 18 ft. elevation. It is located along MTG Reach F levee and is the transition between what is commonly referred to as upper Reach F and lower Reach F.
5. **Bayou Petit Caillou Floodgate & Hwy 56 Road Gate**--This floodgate and Highway Roller Gate or the newest structures in Terrebonne Parish. They were both built in 2015 to an 18 ft. elevation with a total cost of \$22 Million. TLCD constructed an emergency limestone by-pass ramp on the side of the Hwy gate to allow for motorist who may be on the south side of the road gate to safely drive over the levee. This by-pass ramp is only left open when the Hwy gate will be closed. This gate is the transition between MTG Reach H-1 and H-2 levees. This is at the most southern part of the MTG alignment, about 4 miles north of Cocodrie. This floodgate and road gate is immediately adjacent to LA Hwy 56 and is accessible from that Hwy.
6. **Gibson/Bayou Black Floodgate**--This 56 ft. steel barge floodgate was built by TPCG (Parish Government) in about 1998 to an 8 ft. elevation. In 2015, TLCD assumed the ownership, operations, and maintenance of this floodgate because after the 2014 WRDA bill, this floodgate now falls in the MTG Alignment on the western side of the MTG Western Tie-in.
7. **Pointe-Aux-Chenes Floodgate** – This 56' wide barge gate is located in Bayou Pointe-aux-Chenes between the Terrebonne and Lafourche Parish line. It features an operable road gate with an emergency bypass ramp similar to LA Hwy 56 Roller gate recently constructed in 2017. The total cost of the floodgate is \$13 Million, with Statewide Flood Control Grant supplying \$8 Million toward the project. This gate was complete October 2017.
8. **Falgout Canal Floodgate** – This is a 189' barge gate situated in Falgout Canal on the west side of Bayou Dularge just below Reach B. Bids were awarded in the fall of 2017 for a total amount of \$35.4 Million. The floodgate was completed in June 2019.

COMPLETED CAPITAL PROJECTS – LEVEES

1. **Upper MTG Reach F**—3 miles—This levee runs between the Falgout Canal Road and the Bayou Grand Caillou Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a total cost of \$16.5 Million.
2. **Lower MTG Reach F**—1 mile—This levee runs between the Bayou Grand Caillou Floodgate and the HNC "Bubba Dove" Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a cost of \$4 Million. This levee is only accessible by water.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

3. **MTG Reach G-1—1 mile**—This levee runs east-west between the east side of the HNC "Bubba Dove" Floodgate and the lower parish "Mayfield" levee in lower Dulac. It was built to a 12 ft. elevation for a cost of \$4 Million. Note that the access road to the HNC Floodgate runs on the protected berm of this levee.
4. **MTG Reach G-2-a—1.3 miles**—This levee is between the Reach G-1 levee and Four Point Road in lower Dulac. It runs along the most southern part of the parish Mayfield drainage system. It was built to a 12 ft. elevation with a cost of \$3.5 Million.
5. **MTG Reach G-2-c—1.3 miles**--This levee runs in a southeastern direction parallel to Bayou Salé Road (LA Hwy 57). It is a 12 ft. elevation and cost \$3.5 Million.
6. **MTG Reach H-1—1 mile**—This levee runs east-west between Bayou Salé Road (LA Hwy 57) and LA Hwy 56 adjacent the Bayou Petit Caillou Floodgate and the Hwy 56 road gate. It is a 12 ft. elevation with a cost of \$6.3 Million. This levee has one water control structure:
 - H-1 water control structure--This structure has (4) 72 inch round culverts with sluice gates
7. **MTG Reach H-2—3.5 miles**—This levee is along the west bank of Bayou Petit Caillou (Little Caillou) between the Bayou Petit Caillou Floodgate and the Placid Canal Floodgate. It is approximately at a 12 ft. elevation and cost \$8.5 Million
8. **MTG Reach H-3—3 miles**—This levee is along the west bank of Bayou Petit Caillou and travels diagonally to the west bank of Bayou Terrebonne. It is between the Placid Canal Floodgate and the Bush Canal Floodgate. It has an approximate elevation of 12 ft. and a cost of \$6.5 Million.
9. **Lower MTG Reach I—1.3 miles**—This levee is along the west bank of Bayou Terrebonne between the Bush Canal Floodgate and the Bayou Terrebonne Floodgate. It is approximately 11 ft. in elevation and has been in existence since the early 1990s.
10. **Upper MTG Reach I—3.5 miles**--This levee is along the east bank of Bayou Terrebonne between the Bayou Terrebonne Floodgate and the Humble Canal Floodgate in lower Montegut. It is approximately a 9.5 ft. elevation. This levee has a parish pump station and has no other water control structures.
11. **MTG Reach J-2—5 miles**—This levee runs east-west between Montegut and Pointe-aux-Chenes (PAC) through the PAC Wildlife Management Area. This levee is approximately at a 9 ft. elevation and contains three water control structures. The TLCD has been continuously improving this levee section and has spent approximately \$15 Million on levees and water control structures.
12. **Reach J-1—3 miles**—This levee runs parallel to Hwy 665 in lower PAC up to the Island Road. This levee is approximately 9.5 ft. in elevation and cost \$18 Million to construct. The transition between Reach J-1 and J-3 is Isle de Jean Charles that has a 15 ft. road ramp.
13. **MTG Reach J-3—1 mile**—This levee runs along the west side of PAC from the Island Road to the future PAC floodgate at the Terrebonne/Lafourche Parish line. This levee is at an approximate 7 ft. elevation. It was constructed to a 12 ft. elevation with a much wider base. This construction project was substantially complete Summer 2017. This levee is a parish forced drainage system (formerly known as the 4-3-b levee) with a parish pump station with (2) 20 inch pumps. The total cost for this reach is \$5.8 Million.
14. **MTG Reach G-2-b—1.7 miles**—This levee was substantially complete Summer 2017. It was built to a 13.5 ft. elevation between Four Point Road & Bayou Four Point and Bayou Salé Road (LA Hwy 57). There will be no structure over Bayou Four Point. This levee is crossing open water areas such as Sweetwater Pond. This levee will have three water control structures. The contract for this project is \$14.3 Million.
15. **MTG Reach E-Segment 2 – 1.5 miles**--This levee segment was complete early 2017. It begins at Falgout Canal Road westward to the second water control structure along Reach E. It is a 12 ft. elevation. There will be two large water control structures along this levee and parish road. Each of these two structures will have seven (7) 6 ft. X 6 ft. concrete culverts with flap gates on the south side and sluice gates on the north side of the road. These structures were completed Fall 2017 for a total cost of \$7.8 Million. The total cost for this levee was \$7.2 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.
16. **MTG Reach E – Segment 1 – 2.5 miles** – This levee segment is currently under construction and expected to be complete by November 2017. It begins at the Lower Dularge East levee and spans eastward to the second water control structure along Falgout Canal Road. It will be built to a 12 ft. elevation with an estimated cost of \$11 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

IN-PROGRESS CAPITAL PROJECTS

17. **Falgout Canal North Tie-In – 1 mile** – This new levee will tie in the Falgout Canal Floodgate to Reach B to its north. It is estimated to cost approximately \$5.5 Million. The CPRA recently released \$2.5 Million for this project which will partially fund the initial lift to 8' elevation. It will be completed fall 2019.
18. **Falgout Canal South Tie-In – ¾ mile** - This levee was bid late fall of 2017 with a cost of \$3 Million funded by CPRA funds. In addition, this project contains an alternate project which was awarded to be solely funded by the ¼% and ½% tax dollars. This alternate is to dredge and stockpile the remaining available material from the Lower Dularge West Levee (Brady Road Levee).
19. **Lower Dularge East Levee – 7 miles** – The draft permit for this levee reach was recently received and authorizes the rehabilitation of the entire levee from Reach E to the Lower Dularge Floodgate to a 12 ft. elevation. Due to funding constraints, this lift will be in three phases from North to South beginning at Reach E to the D-19 Pump Station, approx. 2 miles estimated to cost \$4 Million. The entire cost to lift all phases of this levee is \$12 Million. This project began April 2018 and will be completed by the fall of 2019.
20. **HNC Lock Complex** – The TLCD is acting as an agent of the State of Louisiana for this project. Currently, it is in the engineering and design phase with construction of the \$300 Million complex to begin in 2020 with Restore Act dollars.
21. **MTG Reaches K & L (Lafourche Parish)** --This Levee is in Lafourche Parish and under the jurisdiction of the South Lafourche Levee District. Reach K runs from the parish line in PAC northeastward toward Larose. The existing 6.5 mile levee on Reach K is a low elevation (about 4-5 ft.) marsh management levee on the Grand Bayou Wetland unit of the PAC Wild Life Management Area. This marsh management levee is AKA as the South Lafourche Mitigation levee because it was originally built in the 1980's as the mitigation for the Larose to Golden Meadow Hurricane Protection project. In 2011, TLCD built an 800 ft. levee to an 8 ft. elevation from Bayou PAC (future PAC Floodgate--No 12) to the end of Oak Point Road on the end of the Lafourche side of PAC. South Lafourche Levee District (SLLD) recently completed a construction project to extend this 800 ft. levee for approx. 1600 ft. Further, SLLD awarded a dredge contract to dredge about 6.5 miles of Grand Bayou to build a foundation for the Reach K and the southern part of Reach L levees, for a cost of \$2.1 Million. Reach K has two water control structures that are operated by LA WL&F. The CPRA accepted bids in late September 2017 for a 2 mile section of Reach L totaling \$7 Million. The remaining portion of Reach L is currently under design by the SLLD.
22. **MTG Western Tie-in--12 miles**--In early 2016, TLCD and TPCG jointly built or repaired approx. 12 miles of levees to an approximate 7 ft. elevation in the Bayou Black/Gibson Area. These levees follow the south side and run parallel to LA Hwy 182 and Bayou Black. Included in these levees is about a 1.5-mile levee from the Gibson/Bayou Black Floodgate along Geraldine Road in Gibson built to a 5 ft. level. The other levees along Bayou Black run from about 1.8 miles west of the Jarvis Bridge in Gibson eastward to Daneco Alligator Farm (about 1/2 mile west of Savanne Road Bridge). Thus far, the TLCD spent approximately \$12 Million. TLCD is currently completing construction after the 2019 High River threat.
23. **MTG Reach B--5 miles**--This 5-mile levee is a parish forced drainage levee that falls along the MTG Alignment on the west side of Dularge north of the Falgout Canal Marina. The northern part of this levee has an elevation of approximate 7 ft. However, the most southern part has areas that are at or below a 5 ft. elevation.

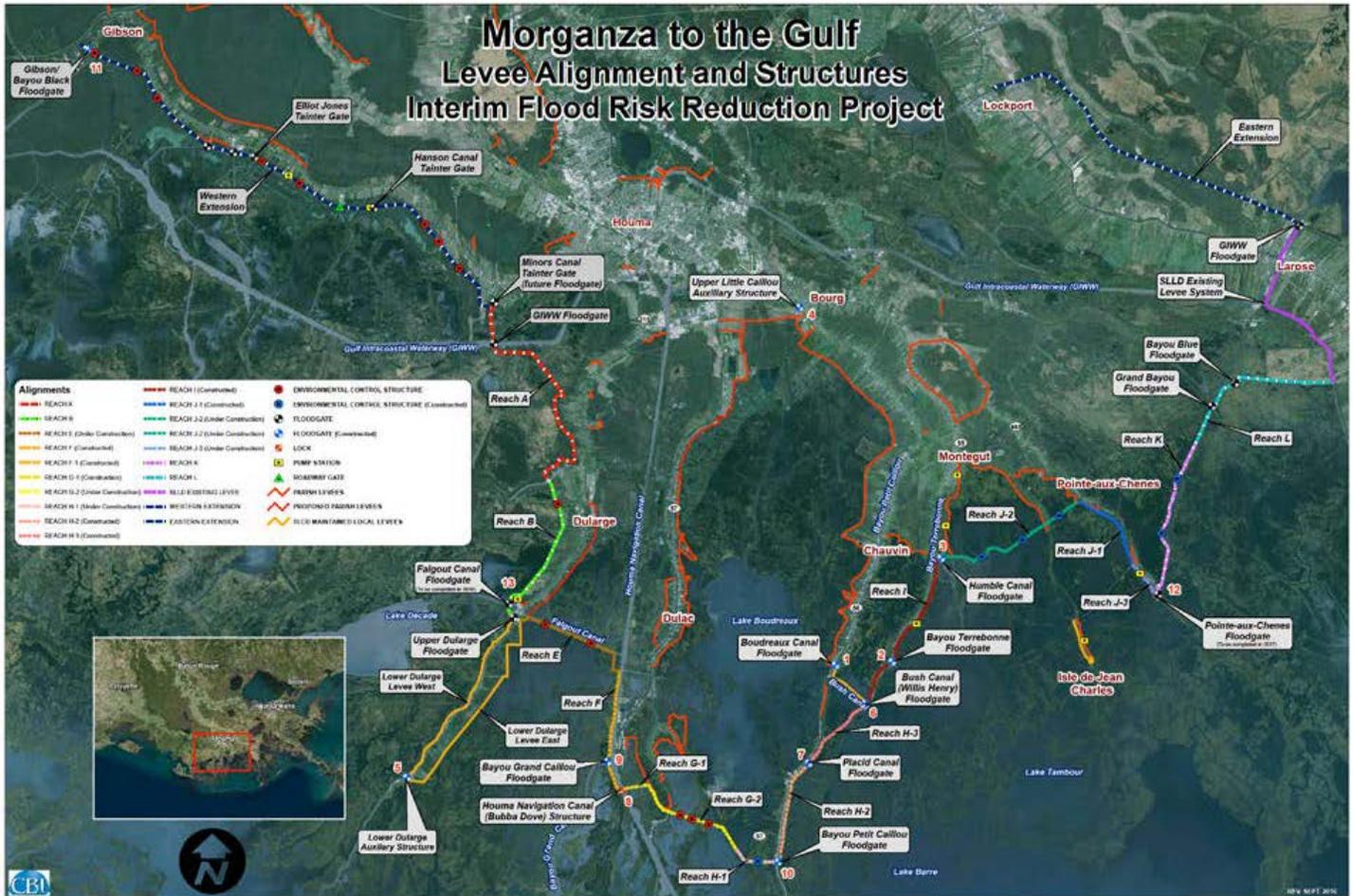
MORGANZA PROJECT MANAGEMENT

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manager will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
 Morganza to the Gulf Hurricane Protection Project
 ¼ Cents Sales Tax Budget Request
 Fiscal Year 2019-2020



Source: Army Corps of Engineers

In Terrebonne Parish,

- Land was lost from 1956-78 at a rate of .79% per year.
- From 1978-90, the rate increased to 1.2%.
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them.

Terrebonne Parish Consolidated Government

**Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
(modified accrual basis of accounting)**

<u>Year</u>	<u>Ad Valorem Taxes (2)</u>	<u>Sales & Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2011	24,293,542	37,167,712	12,145	1,280,534	62,753,933
2012	28,016,809	39,558,954	15,706	1,422,744	69,014,213
2013	26,473,371	43,251,970	27,837	1,446,469	71,199,647
2014	26,726,303	44,756,815	40,952	1,715,772	73,239,842
2015	27,278,054	38,623,466	-	1,681,944	67,583,464
2016	33,804,530	34,810,159	-	1,626,256	70,240,945
2017	35,439,219	34,950,737	-	1,424,713	71,814,669
2018	46,766,943	36,248,138	2,968	1,371,740	84,389,789
2019	46,758,593	36,331,080	2,618	1,380,780	84,473,071
2020	46,023,582	36,670,000	2,500	1,380,780	84,076,862

(1) Includes all governmental fund types.

(2) Sanitation maintenance activities were converted to business-type activities on January 1, 2008.

Source: Comprehensive Annual Financial Audit Report

Terbonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Revenues				
Taxes	\$ 62,582,933	\$ 68,815,698	\$ 71,028,983	\$ 73,398,504
Licenses and permits	3,781,582	3,871,740	4,201,367	4,146,687
Intergovernmental	62,687,802	60,801,320	53,481,155	51,160,627
Charges for services	1,876,296	949,755	1,216,183	1,199,929
Fines and forfeitures	4,622,881	4,274,045	4,280,476	3,551,020
Miscellaneous	4,257,961	3,687,894	1,734,906	3,148,949
Total revenues	<u>139,809,455</u>	<u>142,400,452</u>	<u>135,943,070</u>	<u>136,605,716</u>
Expenditures				
General government	20,763,806	19,723,979	19,772,987	18,727,624
Public safety	46,562,638	47,147,065	37,844,243	27,736,884
Streets and drainage	22,870,206	19,621,703	19,780,415	18,295,577
Health and welfare	12,895,875	14,198,832	12,466,424	12,070,501
Culture and recreation	2,283,302	3,184,715	3,851,846	2,107,761
Education	70,183	76,462	95,407	101,172
Urban redevelopment and housing	2,864,988	1,955,779	2,973,838	939,034
Conservation and development	273,947	277,824	252,080	266,486
Economic development and assistance	12,350,769	19,111,800	12,436,869	16,125,647
Debt service				
Principal	3,930,000	5,100,000	5,315,000	5,060,000
Interest	3,476,701	4,894,468	4,848,321	4,937,431
Other charges	231,610		84,170	59,291
Capital outlay	37,870,167	37,019,719	26,879,016	29,821,590
Intergovernmental	115,282	24,992	7,172,644	575,070
Total expenditures	<u>166,559,474</u>	<u>172,337,338</u>	<u>153,773,260</u>	<u>136,824,068</u>
Excess of revenues over (under) expenditures	<u>(26,750,019)</u>	<u>(29,936,886)</u>	<u>(17,830,190)</u>	<u>(218,352)</u>

<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
\$ 67,700,468	\$ 70,274,143	\$ 71,849,460	\$ 73,668,272	\$ 73,852,409	\$ 73,056,567
4,024,732	3,700,475	3,657,444	3,639,669	3,588,086	3,690,556
50,101,545	79,667,999	39,744,689	53,000,490	17,930,794	20,993,835
1,036,761	1,022,851	1,199,287	1,234,365	1,310,266	1,307,752
4,155,995	4,677,111	4,933,298	3,935,711	4,868,161	4,449,320
13,059,728	1,747,169	3,253,174	2,877,297	364,532	557,680
<u>140,079,229</u>	<u>161,089,748</u>	<u>124,637,352</u>	<u>138,355,804</u>	<u>101,914,248</u>	<u>104,055,710</u>
21,149,326	19,739,653	20,615,523	19,638,955	28,640,408	28,086,772
25,464,963	33,808,259	31,312,488	31,103,906	29,403,898	31,106,031
20,084,744	29,563,337	17,951,798	19,705,930	23,684,403	23,984,873
12,389,502	17,560,773	17,884,342	17,557,202	12,571,017	5,851,587
3,605,170	2,469,340	3,235,632	2,180,834	2,394,334	2,508,507
102,403	103,004	103,844	104,239	109,112	75,512
887,546	1,745,783	2,722,207	1,887,964	392,264	344,959
210,402	227,224	228,992	230,925	2,116,380	1,904,542
10,173,256	16,269,064	9,003,186	7,331,183	2,071,605	2,118,896
9,215,590	5,320,590	5,385,000	5,630,000	5,670,000	6,830,000
4,599,725	4,345,586	4,135,420	3,584,877	3,726,979	4,436,285
347,152	-	-	2,079,957	108,250	73,493
35,592,575	63,957,527	23,353,639	41,088,725	1,604,024	1,299,250
614,144	6,088,093	350,544	3,690,149		
<u>144,436,498</u>	<u>201,198,233</u>	<u>136,282,615</u>	<u>155,814,846</u>	<u>112,492,674</u>	<u>108,620,707</u>
<u>(4,357,269)</u>	<u>(40,108,485)</u>	<u>(11,645,263)</u>	<u>(17,459,042)</u>	<u>(10,578,426)</u>	<u>(4,564,997)</u>

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	2011	2012	2013	2014
Other financing sources (uses)				
Transfers in	\$ 33,548,751	\$ 29,611,400	\$ 31,478,467	\$ 28,045,924
Transfers out	(32,171,848)	(31,092,382)	(28,004,845)	(25,370,533)
Public improvement bond proceeds			11,275,000	
Premium on public improvement debt				
General obligation bonds proceeds				
Refunding bonds issued				
Payment to refunded bond escrow agent				
Premium on refunding debt				
Certificate of indebtedness				
Capital leases				
Proceeds of bonds and other debt issued				
Bond proceeds				2,900,000
Bond discounts			(78,925)	
Bond premiums			54,613	152,920
Proceeds of capital asset dispositions	171,551	271,002	117,853	48,712
	1,548,454	(1,209,980)	14,842,163	5,777,023
Total other financing sources (uses)				
Special Items				
Contributions				
Net change in fund balances	(25,201,565)	(31,146,866)	(2,988,027)	5,558,671
Debt service as a percentage of noncapital expenditures	5.76%	7.39%	8.01%	9.34%

(Continued)

<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
\$ 37,910,584 (36,920,181)	\$ 27,678,743 (24,758,086)	\$ 35,783,497 (31,378,812)	\$ 49,636,662 (45,320,644)	\$ 28,164,393 (23,071,914)	\$ 32,189,761 (27,581,810)
			40,425,000 (43,951,727)		
(25,136,485) 2,774,703					
21,665,000 3,910,000					
			47,337,854 203,236		
<u>149,667</u>	<u>553,622</u>	<u>634,259</u>	<u>147,622</u>		
<u>4,353,288</u>	<u>3,474,279</u>	<u>5,038,944</u>	<u>48,478,003</u>	<u>5,092,479</u>	<u>4,607,951</u>
(3,981)	(36,634,206)	(6,606,319)	31,018,961	(5,485,947)	42,954
12.69%	7.04%	8.43%	8.03%	8.47%	10.50%

Terrebonne Parish Consolidated Government

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2010	\$479,017,105	\$351,953,280	\$83,714,000	\$172,892,410	\$741,791,975	\$404.98	\$7,471,382,250	12.24%
2011	507,468,020	351,744,320	86,500,310	175,348,725	770,363,925	409.49	7,765,643,573	12.18%
2012	550,626,415	344,464,845	94,723,300	179,113,825	810,700,735	406.84	8,181,589,650	12.10%
2013	564,671,350	386,160,935	94,103,740	179,942,475	864,993,550	401.50	8,597,534,693	12.15%
2014	576,858,590	404,430,195	92,273,080	180,091,915	893,469,950	392.22	8,833,879,520	12.15%
2015	589,570,570	409,476,187	88,125,070	180,524,711	906,647,116	384.54	8,978,047,227	12.11%
2016	619,132,990	392,532,493	92,385,220	181,538,770	922,511,933	391.47	9,177,754,067	12.03%
2017	627,673,115	411,970,803	93,400,050	181,919,325	951,124,643	404.52	9,396,803,370	12.06%
2018	632,867,070	404,117,903	92,711,940	181,469,945	948,226,968	443.84	9,393,637,813	12.03%
2019	658,280,395	429,417,479	98,323,570	178,986,935	1,007,034,509	443.84	9,838,881,423	12.05%

*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The total assessed value is estimated to be 15% of actual market value. Tax rates are per \$1,000 of net assessed value.

** Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

Fiscal Year Ended December 31	Real Estate and Improvements (Under 10 Year Exemption)	Exempt Real Estate and Improvements	Total Exempt Properties
2010	\$241,824,081	\$53,304,750	\$295,128,831
2011	309,232,377	61,000,290	370,232,667
2012	297,748,752	57,290,550	355,039,302
2013	361,901,433	61,328,365	423,229,798
2014	343,718,008	62,486,580	406,204,588
2015	398,495,929	65,629,480	464,125,409
2016	431,253,511	67,858,495	499,112,006
2017	343,488,934	69,938,380	413,427,314
2018	304,637,070	72,438,070	377,075,140
2019	268,468,332	77,660,710	346,129,042

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

Terbonne Parish Consolidated Government

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terbonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2010	\$376.15	\$28.83	\$404.98	\$9.27	\$14.43	\$428.68
2011	368.13	41.36	409.49	9.27	14.43	433.19
2012	367.37	39.47	406.84	9.27	14.58	430.69
2013	364.51	36.99	401.50	9.27	17.04	427.81
2014	365.64	26.58	392.22	9.27	17.04	418.53
2015	373.49	11.05	384.54	9.27	17.04	410.85
2016	376.63	14.84	391.47	9.27	16.99	417.73
2017	384.84	19.68	404.52	9.27	16.93	430.72
2018	419.79	24.05	443.84	9.27	16.98	470.09
2019	419.79	24.05	443.84	9.27	17.04	470.15

Terrebonne Parish Consolidated Government

**Principal Property Taxpayers
Current Year and Nine Years Ago**

<u>Taxpayer</u>	<u>2019</u>			<u>2010</u>		
	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Taxable Assessed Value</u>	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percentage of Total Taxable Assessed Value</u>
Chevron Exploration	33,396,680	1	3.51%			
Zydeco Pipeline Company	30,463,700	2	3.20%			
Hilcorp Energy Co.	29,209,315	3	3.07%	\$35,064,375	1	4.73%
B P Exploration & Product	23,760,040	4	2.50%			
Petroleum Helicopters, Inc.	19,093,665	5	2.01%	22,109,665	2	2.98%
Galliano Marine Service	\$16,074,930	6	1.69%			
Entergy LA., Inc.	11,947,240	7	1.26%	13,652,010	6	1.84%
Transcontinental Gas Pipeline	9,717,760	9	1.02%			
S C F Marine, Inc	9,713,480	8	1.02%	8,758,560	10	1.18%
South Louisiana Electric	8,351,900	10	0.88%	9,306,355	9	1.25%
Banc of America Leasing						
E R A Helicopters, LLC						
Apache Corporation				13,714,825	5	1.85%
Louisiana Land & Exploration						1.31%
Bell South Communications				12,434,460	7	1.68%
Hercules Drilling Company				15,655,565	4	2.11%
Shell Pipeline Company				19,710,210	3	2.66%
Tennessee Gas Pipeline Co.				10,495,630	8	1.41%
Totals	<u>\$191,728,710</u>		<u>20.16%</u>	<u>\$ 160,901,655</u>		<u>23.00%</u>

Source: Terrebonne Parish Assessor's Office.

Terrebonne Parish Consolidated Government

Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended December 31	Collection Year Ended December 31	Taxes Levied for the Fiscal Year (Original Levy)	Adjustment:	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
					Amount	Percentage of Levy		Amount	Percentage of Levy
2010	2011	\$ 32,605,552	-	\$ 32,605,552 (1)	\$ 30,652,266	94.01%	\$434,481	\$ 31,086,747	95.34%
2011	2012	33,719,387	-	33,719,387	32,664,919	96.87%	4,292,090 (3)	36,957,009	109.60% (2)
2012	2013	34,780,278	-	34,780,278	34,164,340	98.23%	730,407	34,894,747	100.33% (2)
2013	2014	36,137,191	-	36,137,191	35,746,909	98.92%	41,329	35,788,238	99.03%
2014	2015	37,128,457	-	37,128,457	36,730,260	98.93%	111,027	36,841,287	99.23%
2015	2016	43,091,214	-	43,091,214 (4)	42,659,498	99.00%	24,483	42,683,981	99.05%
2016	2017	45,452,117	-	45,452,117	45,211,818	99.47%	37,163	45,248,981	99.55%
2017	2018	46,856,757	-	46,856,757	45,765,277	97.67%	13,070	45,778,347	97.70%
2018	2019	46,731,366	-	46,731,366	46,330,285	99.14%	4,614	46,334,899	99.15%
2019	2020	49,430,052	-	49,430,052	3,383,590	6.85%		3,383,590	6.85%

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

- (1) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.
- (2) For the Fiscal Years 2011 and 2012, which reflects greater than 100%, these years include the release of protest taxes previously held in escrow. The levy year for the protest taxes is unknown. Therefore, included in the year the taxes were released.
- (3) The collections in 2012 include protest taxes settled during the year.
- (4) Tax assessments and collections of taxes dedicated to the mission of the Terrebonne Council on Aging, Inc. were included based on a change of entity.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Demographic and Economic Statistics
Last Ten Fiscal Years**

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2010	111,860 (4)	\$ 4,175,733,800	\$ 39,049	34.4 (4)	18,850	5.30%
2011	111,860 (4)	4,448,001,040	39,764	35.0 (4)	18,747	5.40%
2012	111,917 (4)	4,608,070,558	41,174	34.0 (4)	18,891	4.80%
2013	112,749 (4)	4,983,167,553	44,197	35.1 (4)	18,564	4.30%
2014	113,328 (4)	4,859,277,984	42,878	35.2 (4)	18,540	4.80%
2015	113,972 (4)	5,123,274,000	44,952	35.3 (5)	18,353	5.40%
2016	113,220 (4)	4,623,243,000	40,834	35.3 (2)	17,995	7.00%
2017	112,086 (4)	4,576,919,724 **	40,834 *	35.4 (4)	17,804	5.70%
2018	112,086 (4)	4,366,618,000	38,958	35.5 (5)	17,399	4.90%
2019	111,021 (3)	4,607,770,000	41,504	35.8 (4)	17,228	4.90%

Sources:

* Latest available 2018

** Estimated based on 2018 per capita personal income

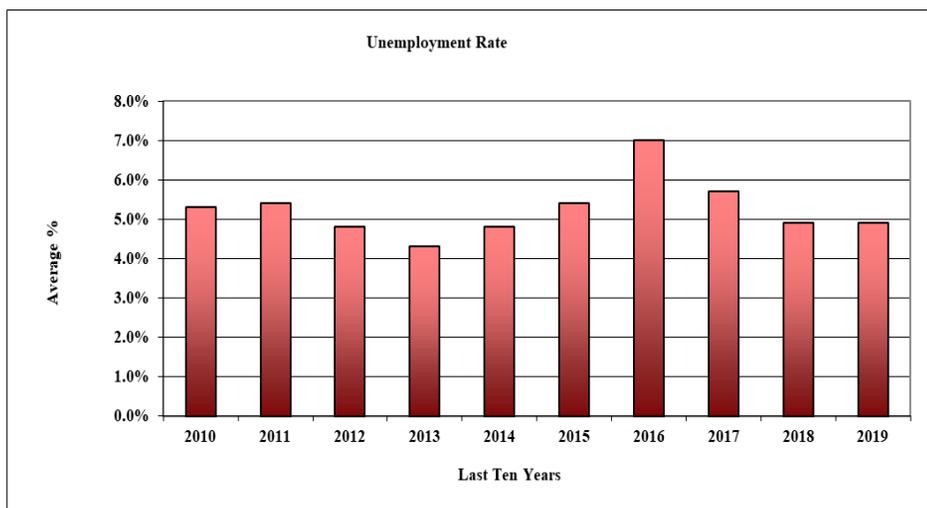
(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor Statistics

(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) U.S. Census Bureau

(5) Louisiana-demographics



Terrebonne Parish Consolidated Government

**Principal Employers
Current Year and Nine Years Ago**

Employer	2019			2009		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Danos	3,000	1	6.40%			
Terrebonne Parish School Board	2,318	2	4.94%	2,690	1	4.99%
Terrebonne General Medical Center	1,400	3	2.99%	1,285	2	2.38%
Terrebonne Parish Consolidated Government	1,180	4	2.52%	815	7	1.51%
Diocese of Houma-Thibodaux	1,086	5	2.32%	1,100	4	2.04%
Crosby Energy Services	1,000	6	2.13%			
Cardiovascular Institute of the South	810	7	1.73%			
Wal-Mart	804	8	1.71%	980	5	
Gulf Island Fabrication	733	9	1.56%	1,100	3	2.04%
Leonard J. Chabert Medical Center/Ochsner	650	10	1.39%	977	6	1.81%
Halliburton Services				395	10	0.73%
Rouse's Supermarket				730	8	1.35%
North American Fabricators				550	9	1.02%
Total	12,981		27.68%	10,622		17.87%

Source: 2019 - TEDA
*2009 - Houmatoday.com

Terrebonne Parish Consolidated Government

**Full-time Equivalent Parish Government Employees by Function
Last Ten Fiscal Years**

Function	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
General fund	114	110	164	165	166	171	162	111	110	116
Public safety										
Police	95	100	105	106	94	97	95	92	92	88
Fire	70	71	69	68	68	69	57	54	57	52
Grants	83	79	76	75	81	79	72	74	73	71
Road and Bridge	66	64	65	57	58	54	52	52	51	53
Drainage	81	85	74	84	96	92	86	81	81	84
Sanitation	14	14	15	14	14	15	18	18	18	19
Culture & Recreation	38	277	262	299	307	278	235	213	216	160
Sewer	39	34	39	37	40	37	38	39	39	38
Utility Maintenance & Operation	42	37	38	38	46	49	46	44	45	45
Civic Center	23	26	27	27	29	30	28	29	30	25
Internal Service Funds	50	49	48	52	48	48	49	50	47	48
Other Governmental Funds	71	71	127	122	129	135	148	65	66	62
Total	786	1017	1109	1144	1176	1154	1086	922	925	861

Sources: Terrebonne Parish Consolidated Government, Human Resources Department.

Terrebonne Parish Consolidated Government

**Capital Asset Statistics by Function
December 31, 2019**

Function	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Public safety										
Police:										
Stations	1	1	1	1	1	1	1	1	5	5
Patrol units	94	89	93	87	87	91	105	106	109	127
Fire stations	5	5	5	5	5	5	5	5	5	5
Roads & Bridges										
Streets-concrete (miles)	327	328	334	331	337	341	341	346	348	347
Streets-asphalt (miles)	186	185	186	187	187	187	187	190	190	190
Streetlights	3,791	3,801	3,801	3,812	3,812	3,831	3,832	3,862	3,864	3,909
Traffic signals	12	20	20	14	14	14	14	21	22	21
Caution lights	112	76	76	148	150	164	166	106	112	106
Bridges	80	81	81	82	82	82	83	84	85	82
Drainage										
Forced drainage stations	71	71	71	70	70	69	69	69	80	84
Forced drainage pumps	164	172	173	177	177	174	174	175	187	190
Culture and recreation										
Parks	19	18	5	5	4	3	3	17	17	17
Utilities										
Electric:										
Number of distribution stations	9	9	9	9	9	9	9	9	9	9
Circuit miles above ground	298	298	299	300	304	304	285	286	290	292
Circuit miles underground	220	220	222	223	230	230	214	230	235	224
Gas:										
Number of miles of distribution mains	423	423	424	424	428	428	428	429	429	429
Number of gas delivery stations	11	11	11	12	10	10	10	10	9	9
Number of pressure regulator stations	10	10	10	10	12	12	12	12	16	16
Sewer										
Sanitary sewers (miles)	261	263	234	263	264	270	272	273	273	275
Force main transport lines (miles)	121	122	127	128	128	130	130	132	134	134
Pumping stations	162	162	169	169	169	177	179	179	181	181
Manholes	5,900	5,950	5,849	5,900	5,817	5,977	6,028	6,081	6,105	6,132
Maximum daily treatment capacity (thousand of gallons)	24,470	24,470	24,470	24,500	24,500	24,000	32,295	32,402	32,402	32,402

Sources: Various government departments

Terrebonne Parish Consolidated Government

**Operating Indicators by Function
December 31, 2019**

Function	2010	2011	2012	2013
Police				
Physical arrests	2,089	1,155	1,087	1,595
Parking violations	1,384	883	1,144	1,223
Traffic violations	3,910	3,475	2,548	5,629
Complaints dispatched	31,460	28,213	30,262	29,161
Fire				
Number of calls answered	1,373	1,852	1,901	1,899
Inspections	611	817	857	878
Roads & Bridges				
Street resurfacing (square yards)	64,243	19,250	66,203	123,286
Potholes repaired	176	27	129	179
Number of signs repaired/installed	13,050	64	200	650
Number of street name signs replaced	1,900	373	335	444
Drainage				
Number of culverts installed	96	56	100	106
Sanitation				
Refuse collected (tons/year)	122,182	121,445	124,976	126,773
Animal Shelter				
Number of impounded animals	7,499	6,920	6,467	6,469
Number of adoptions	384	311	510	552
Utilities				
Electric:				
Purchase of power	380,299,200	379,300,800	370,088,100	380,223,800
Yearly net generation (kwh)	7,504,982	25,891,563	38,427,334	9,402,714
Gas:				
Purchase of gas (mcf)	1,048,050,000	980,541,000	872,556,000	1,016,635,000
Sewer				
Average daily sewage treatment (thousands of gallons)	9,980	8,692	11,877	13,115
Civic Center				
Event attendance	120,347	124,168	124,040	138,967
Event days	218	162	167	167

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
1,425	1,320	1,016	750	778	2,280
546	978	1,670	2,153	1,511	1,768
5,674	3,760	4,515	4,157	4,352	3,286
28,453	29,860	31,541	31,499	31,895	33,898
2,096	2,037	1,916	2,065	1,985	985
791	1,259	1,586	1,292	1,402	1,413
753	7,948	26,967	11,250	6,490	25,905
153	180	156	106	1,430	134
412	637	720	780	378	371
1,730	1,200	912	420	810	489
82	88	46	48	37	66
134,949	126,789	121,509	122,228	136,324	140,760
6,243	6,054	6,528	5,954	5,637	5,508
558	535	639	1,009	914	955
447,310,320	461,102,906	466,985,783	382,112,610	390,633,016	370,995,539
14,054,760	42,644,464	40,650,410	33,308,585	37,270,867	61,750,076
1,119,681,000	1,017,325,000	811,262,000	934,280,000	980,100,000	1,807,475
12,000	7,300	14,500	12,327	16,220	15,560
129,771	121,857	120,659	112,679	136,889	147,841
170	173	154	159	209	256

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2019**

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Safety National Casualty Corporation	Workers' Compensation Deductible: \$600,000 Deductible: \$750,000 Police & Fireman & Auto	\$ 25,000,000 1,000,000 (employer's liability)	4-1-20
American Alternative Insurance Corporation	Special Excess Liability Auto & General Liability Deductible: \$500,000	10,000,000 20,000,000 (General Aggregate)	4-1-20
Associated Electric and Gas Insurance Services, Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability	20,000,000 40,000,000 (Aggregate)	4-1-20
American Alternative Insurance Corporation	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	10,000,000 20,000,000 (Aggregate)	4-1-20
Illinois Union Insurance Company	Environmental Pollution Liability Deductible: \$250,000	5,000,000	4-1-20
Travelers Property Casualty Company of America	Boiler and Machinery Policy Deductible: \$200,000 \$50,000 All other "covered equipment"	100,000,000	3-1-20
Great American Insurance Company of New York *	Commercial Property - Fire & Extended Perils (Ex. Wind/ Deductible: \$50,000 per occurrence	248,233,749 (including auto)	3-1-20
ACE American Insurance Company	* Commercial Property - Fire & Extended Perils (Ex. Wind/ Generator Plant Deductible: \$50,000 per occurrence	65,000,000	3-1-20
Certain Underwriters @ Lloyd's of London	* Commercial Property - Wind/Hail (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-20
Velocity- Lloyd's/ Interstate Fire & Casualty	* Commercial Property (10% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	6,500,000	3-1-20
National Fire & Marine	* Commercial Property (25% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	16,250,000	3-1-20

(Continued)

Terrebonne Parish Consolidated Government

**Schedule of Insurance in Force - Utilities Fund
December 31, 2019**

Company	Type of Insurance	Amount	Expiration Date
Landmark American Insurance Company	* Commercial Property (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-20
First Specialty Insurance Company	* Commercial Property (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-20
Underwriters' @ Lloyd's of London	* Commercial Property (20% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	13,000,000	3-1-20
Great American Insurance Company	Inland Marine Deductible: \$10,000	12,313,666	3-1-20
Wright National Flood Insurance Company	Flood Insurance (Ashland Jail) Building Contents	500,000 500,000	4-8-20
Wright National Flood Insurance Company	Flood Insurance (Juvenile Detention Center) Building Contents	500,000 500,000	4-22-20
Wright National Flood Insurance Company	Flood Insurance (Bus Depot) Building Contents	435,000 11,000	1-27-20
Wright National Flood Insurance Company	Flood Insurance (Dulac Library) Building Contents	500,000 500,000	8-26-20
Wright National Flood Insurance Company	Flood Insurance (614 Woodside Drive)	200,000	2-20-20
Wright National Flood Insurance Company	Flood Insurance (Pollution Lift Station - 98 Bonnie Street) Building	35,000	7-31-20
AIG Specialty Insurance Company	Contractors' Pollution Liability Deductible: \$5,000	\$1,000,000 2,000,000 (Aggregate)	4-1-20
AIG Specialty Insurance Company	Cyber Liability Security and Privacy, Network Interruption Event Management, Cyber Extortion Deductible: \$10,000 (All coverages)	1,000,000	4-1-20
Atlantic Specialty Insurance Company	Protection and Indemnity (Watercraft) Deductible: \$500,000	1,000,000	4-1-20
Lloyd's of London Underwriters	Excess Protection and Indemnity (Watercraft) (In excess of \$1,000,000) Deductible: N/A	9,000,000	4-1-20

(Continued)

**Schedule of Insurance in Force - Utilities Fund
December 31, 2018**

Company	Type of Insurance	Amount	Expiration Date
Lloyd's of London Insurance Company	Auto Physical Damage Insurance - Scheduled vehicles Deductible: \$2,500 (Comprehensive and Collision)	144,034 (On 6 scheduled vehicles)	4-1-20
Syndicates 2623/623 @ Lloyd's of London	Medical Professional Liability Deductible: \$50,000	1,000,000 3,000,000 (Aggregate)	4-1-20
American Alternative Insurance Corporation	Aircraft Liability Deductible: N/A	5,000,000	4-1-20

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
101	Administrative Technician I	Annual	\$20,197	\$25,246	\$30,295	50%
	Facilities Maintenance Assistant	Monthly	\$1,683	\$2,104	\$2,525	
	Fleet Attendant	Hourly	\$9.71	\$12.14	\$14.56	
	Food Service Technician					
	Groundsman					
102	Administrative Technician II	Annual	\$21,206	\$26,508	\$31,810	50%
	Animal Shelter Attendant	Monthly	\$1,767	\$2,209	\$2,651	
	Bridge Tender	Hourly	\$10.20	\$12.74	\$15.29	
	Bus Driver-Headstart					
	Conversion Custodian					
	Drafter					
	Scale Operator					
	Sign Technician					
103	Animal Shelter Attendant Supervisor	Annual	\$22,267	\$27,834	\$33,400	50%
	Assistant Teacher	Monthly	\$1,856	\$2,320	\$2,783	
	Cultural Resources Associate	Hourly	\$10.71	\$13.38	\$16.06	
	Field Technician I					
	Food & Beverage Assistant					
	Meter Reader					
104	Admin Coordinator I	Annual	\$23,603	\$29,504	\$35,404	50%
	Bus Operator	Monthly	\$1,967	\$2,459	\$2,950	
	Caseworker	Hourly	\$11.35	\$14.18	\$17.02	
	Cook					
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate					
	Senior Groundsman					
105	Accounting Specialist I	Annual	\$25,255	\$31,569	\$37,883	50%
	Animal Control Officer	Monthly	\$2,105	\$2,631	\$3,157	
	Concessions/Kitchen Supervisor	Hourly	\$12.14	\$15.18	\$18.21	
	Cruelty Investigator					
	Culvert Inspector					
	Dispatcher					
	GIS System Planner					
	Mechanic I					
	Pump Attendant					
	Senior Bus Operator					
	Senior Sign Technician					
	Waste Water Treatment Plant Operator					
106	Acctg. Specialist II	Annual	\$27,275	\$34,094	\$40,913	50%
	Admin Coordinator II	Monthly	\$2,273	\$2,841	\$3,409	
	Animal Control Supervisor	Hourly	\$13.11	\$16.39	\$19.67	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II					
	Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
106	Line Maint. Operator - Gas Line Maint. Operator - Pollution Control Mechanic II Meter Serv. Technician Sales & Marketing Coordinator Senior Customer Service Representative Stationary Equipment Mechanic Tax Acctg. Specialist II Videographer Welder					
107	Crew Leader E.M.T. (Juvenile & Adult) Engineering Technician Equipment Operator III Executive Secretary GIS and Records Coordinator Housing Rehabilitation Technician Minute Clerk Procurement Specialist II Pump Station Operator Pump Station Technician R & B Mechanic Veterinary Technician WWTP Mechanic	Annual Monthly Hourly	\$29,730 \$2,478 \$14.29	\$37,163 \$3,097 \$17.87	\$44,595 \$3,716 \$21.44	50%
108	Apprentice Lineman Code Enforcement Officer II Crew Leader -Gas Distribution Electric Planit Boiler Operator Electrician-Eng Foreman Engineering Analyst Human Resources Generalist Insurance Technician Maintenance Planner Network Technician Procurement Specialist III Senior Code Enforcement Officer Senior Dispatcher-Public Safety Senior Equipment Operator Senior Fleet Mechanic Senior Stationary Equipment Mechanic Senior Wastewater Treatment Plant Operator Teacher Technical Coordinator Watch Commander	Annual Monthly Hourly	\$32,703 \$2,725 \$15.72	\$40,879 \$3,407 \$19.65	\$49,055 \$4,088 \$23.58	50%
109	Customer Service Supervisor Electric Plant Operator II Electrical Technician Haz Mat Responder Headstart Supervisor Infrastructure Contract and Compliance Officer Office Manager Operations Supervisor Parish President Secretary	Annual Monthly Hourly	\$35,974 \$2,998 \$17.30	\$44,967 \$3,747 \$21.62	\$53,960 \$4,497 \$25.94	50%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
109	Senior Facilities Maintenance Technician Senior Housing Rehabilitation Technician Senior Lineman Sr. Minute Clerk Sr. Network Technician Sr. Utility Service Worker - Gas Surveyor Transit Field Supervisor Transit Maintenance Supervisor					
110	Electric Line Foreman Electric Plant Maintenance Supervisor Electric Plant Operations Supervisor Gas Maintenance Supervisor Gas Operations Supervisor Instrumentation Technician Senior Code Enforcement Officer Sr. Human Resources Generalist Utility Technician	Annual Monthly Hourly	\$40,290 \$3,358 \$19.37	\$50,363 \$4,197 \$24.21	\$60,436 \$5,036 \$29.06	50%

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
204	Auditor I - Sales and Tax	Annual	\$35,344	\$44,181	\$53,017	50%
		Monthly	\$2,945	\$3,682	\$4,418	
		Hourly	\$16.99	\$21.24	\$25.49	
205	Engineer in Training	Annual	\$37,112	\$46,390	\$55,667	50%
		Monthly	\$3,093	\$3,866	\$4,639	
		Hourly	\$17.84	\$22.30	\$26.76	
206	Accountant I	Annual	\$38,967	\$48,709	\$58,451	50%
	Grants Writer	Monthly	\$3,247	\$4,059	\$4,871	
	LP Nurse	Hourly	\$18.73	\$23.42	\$28.10	
	Program Specialist					
	Programmer					
	Sales and Tax Accounts Supervisor Technical Writer					
207	Auditor II-Sales and Tax	Annual	\$41,305	\$51,632	\$61,958	50%
	Box Office Supervisor	Monthly	\$3,442	\$4,303	\$5,163	
	Citizen Inquiry Coordinator	Hourly	\$19.86	\$24.82	\$29.79	
	Claims Adjuster					
	Home/Homeless Manager					
	Senior Grantswriter Special Olympics Coordinator Transit Manager					
208	Accountant II	Annual	\$44,197	\$55,246	\$66,295	50%
	Assistant Council Clerk	Monthly	\$3,683	\$4,604	\$5,525	
	Athletic Program Coordinator	Hourly	\$21.25	\$26.56	\$31.87	
	Chef					
	Event Coordinator					
	GED Instructor/Counselor					
	Housing Rehabilitation Specialist					
	Investment/Finance Officer					
	Juvenile Program Coordinator					
	Marketing Manager					
	Mechanical Maintenance Supervisor					
	Medical Coordinator					
	Office Manager					
	Sales Manager					
	Senior Procurement Specialist					
	Senior Programmer					
Social Worker						
Weed & Seed Program Director						
209	Animal Shelter Manager	Annual	\$47,732	\$59,665	\$71,599	50%
	Business Manager	Monthly	\$3,978	\$4,972	\$5,967	
	Cultural Resources Managers	Hourly	\$22.95	\$28.69	\$34.42	
	Education Specialist					
	Food and Beverage Manager					
	Lead Technical Writer					
	Licensed Professional Counselor					
	Planner II					
	Programmer/Analyst					
	Registered Nurse					
	Safety and Health Manager					
	Sales and Marketing Manager					
	Sales and Tax Assistant Director					
Senior Housing Rehabilitation Specialist Veterinarian						

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
210	Accounting Manager	Annual	\$52,028	\$65,035	\$78,042	50%
	Assistant OEP Director	Monthly	\$4,336	\$5,420	\$6,504	
	Building Code Inspector	Hourly	\$25.01	\$31.27	\$37.52	
	Development Team Leader					
	Event Services Manager					
	GIS Manager					
	Human Development Admin.					
	Juvenile Program Specialist/Quality Assurance					
	Network Team Leader					
	Operations Administrator					
	Utilities Administrator					
Warehouse Manager						
211	Council-Fiscal Officer	Annual	\$57,231	\$71,539	\$85,847	50%
	Customer Service Manager	Monthly	\$4,769	\$5,962	\$7,154	
	Fleet Maintenance Superintendent	Hourly	\$27.51	\$34.39	\$41.27	
	Forced Drainage Superintendent					
	Gravity Drainage Superintendent					
	Head Start Administrator					
	Juvenile Detention Center Assistant Director					
	Medical Administrator					
	Network Administrator					
	Public Transit Administrator					
	Purchasing Manger					
	Registered Nurse Supervisor					
	Road and Bridge Superintendent					
	Section 8 Administrator					
	Sewerage Superintendent-Collections					
	Sewerage Superintendent-Treatment					
	Solid Waste Administrator					
Staff Engineer						
System Analyst						
Vegetation Management Superintendent						
212	Assistant Director/Com. Dev. Adm.	Annual	\$62,954	\$78,693	\$94,431	50%
	Assistant Director of Planning & Zoning	Monthly	\$5,246	\$6,558	\$7,869	
	Building Plans Examiner	Hourly	\$30.27	\$37.83	\$45.40	
	Capital Projects Admin.					
	Civic Center Assistant Director					
	Comptroller					
	Council Clerk					
	Facilities Manager					
	Information Technology Manager					
	Operations Manager					
	Pollution Control Administrator					
	Recovery Planner					
	Senior Planner					
Utilities Superintendent-Electric Distribution						
Utilities Superintendent-Electric Generation						
Utilities Superintendent-Gas						
213	Associate Utilities Director - Electric	Annual	\$69,250	\$86,562	\$103,874	50%
	Building Official	Monthly	\$5,771	\$7,214	\$8,656	
	Parish Engineer	Hourly	\$33.29	\$41.62	\$49.94	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXECUTIVES					
Grade	Job Title	Pay Frequency	Min	Mid	Max
I	Juvenile Detention Center Director	Annual	\$64,650	\$93,719	\$122,788
	Convention Center Director	Monthly	\$5,387	\$7,810	\$10,232
	Coastal Restoration Director	Hourly	\$31.08	\$45.06	\$59.03
II	O.H.S.E.P. Director	Annual	\$69,822	\$100,217	\$130,612
	Parks & Recreation Director	Monthly	\$5,818	\$8,351	\$10,884
		Hourly	\$33.57	\$48.18	\$62.79
III	Housing and Human Services Director	Annual	\$75,407	\$107,234	\$139,060
	Planning and Zoning Director	Monthly	\$6,284	\$8,936	\$11,588
	Public Works Director	Hourly	\$36.25	\$51.55	\$66.86
	Risk Management & Human Resources Director				
IV	Chief Financial Officer	Annual	\$81,440	\$114,813	\$148,185
	Utilities Director	Monthly	\$6,787	\$9,568	\$12,349
	Public Safety Director	Hourly	\$39.15	\$55.20	\$71.24
V	Parish Manager	Annual	\$87,955	\$122,998	\$158,040
		Monthly	\$7,330	\$10,250	\$13,170
		Hourly	\$42.29	\$59.13	\$75.98

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - FIRE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
F-1	Firefighter	Annual	\$26,067	\$33,887	\$41,830	60%
		Monthly	\$2,172	\$2,824	\$3,486	
		Hourly	\$9.44	\$12.28	\$15.16	
F-2	Fire Driver/Operator	Annual	\$32,264	\$41,944	\$51,775	60%
		Monthly	\$2,689	\$3,495	\$4,315	
		Hourly 2760	\$11.69	\$15.20	\$18.76	
F-3	Fire Captain	Annual	\$37,536	\$48,797	\$60,234	60%
		Monthly	\$3,128	\$4,066	\$5,020	
		Hourly 2760	\$13.60	\$17.68	\$21.82	
F-4	Fire District Chief	Annual	\$42,316	\$55,011	\$67,905	60%
	Fire Inspector	Monthly	\$3,526	\$4,584	\$5,659	
	Fire Maintenance Chief	Hourly 2080	\$20.34	\$26.45	\$32.65	
	Fire Training Officer	Hourly 2760	\$15.33	\$19.93	\$24.60	
F-5	Assistant Fire Chief	Annual	\$44,797	\$58,236	\$71,886	60%
		Monthly	\$3,733	\$4,853	\$5,991	
		Hourly	\$21.54	\$28.00	\$34.56	
F-6	Fire Chief	Annual	\$57,675	\$74,978	\$92,552	60%
		Monthly	\$57,675	\$74,978	\$92,552	
		Hourly	\$27.73	\$36.05	\$44.50	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - POLICE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
P-1	Police Officer	Annual	\$28,568	\$37,139	\$45,844	60%
		Monthly	\$2,381	\$3,095	\$3,820	
		Hourly	\$13.73	\$17.86	\$22.04	
P-2	Police Officer 1st Class	Annual	\$33,462	\$43,500	\$53,696	60%
		Monthly	\$2,788	\$3,625	\$4,475	
		Hourly	\$16.09	\$20.91	\$25.82	
P-3	Police Sergeant	Annual	\$38,592	\$50,170	\$61,929	60%
		Monthly	\$3,216	\$4,181	\$5,161	
		Hourly	\$18.55	\$24.12	\$29.77	
P-4	Police Lieutenant	Annual	\$42,118	\$54,754	\$67,588	60%
		Monthly	\$3,510	\$4,563	\$5,632	
		Hourly	\$20.25	\$26.32	\$32.49	
P-5	Police Captain	Annual	\$48,144	\$62,587	\$77,257	60%
		Monthly	\$4,012	\$5,216	\$6,438	
		Hourly	\$23.15	\$30.09	\$37.14	
P-6	Assistant Police Chief	Annual	\$65,395	\$85,014	\$105,518	60%
		Monthly	\$5,450	\$7,085	\$8,793	
		Hourly	\$31.44	\$40.87	\$50.73	
P-7	Police Chief	Annual	\$71,997	\$93,596	\$115,534	60%
		Monthly	\$6,000	\$7,800	\$9,628	
		Hourly	\$34.61	\$45.00	\$55.55	

GLOSSARY

503c3 statutes. Internal Revenue Service classification for non-profit status.

ABFE. Advisory Based Flood Elevation.

ACA. American Corrections Association.

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACT. Assertive Children Team.

Actual. Occurring at the time.

ADA. Americans with Disabilities Act.

ADAC. Alcohol Drug Abuse Council.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Amp. Amphibious.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Balanced Budget. A budget in which all funds have a favorable or zero fund balance or net balance or net position.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and

recommendations regarding the financial policy for the coming period.

C & D. Construction and Demolition

Capital Outlay. Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.

Capital Project Funds. The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

CDBG. Community Development Block Grant.

CEDS. Comprehensive Economic Development Strategy.

CHDO. Community Housing Development Organizations.

CNG, Compressed Natural Gas

COE. Corps of Engineers.

CSBG. Community Service Block Grant.

CVA. Crime Victim's Assistance Act.

CWPPRA. Coastal Wetlands Planning and Protection Act.

CZM. Coastal Zone Management.

DBA. Downtown Business Association.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DHH. Department Health & Hospitals.

DNR. Department of Natural Resources.

DOC. Department of Corrections.

DOTD. Department of Transportation and Development – a State of Louisiana Department.

DPW. Department of Public Works.

GLOSSARY

ECD. External Cardiac Defibrillator.

EDA. Economic Development Administration.

EF & S. Emergency Food and Shelter Grant.

EIA. Energy Information Administration.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises—where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received or services rendered whether cash payments have been made or accrued.

FEMA. Federal Emergency Management Agency.

FERC. Federal Energy and Regulatory Commission.

FIFO. First in, first out inventory system.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

FMLA. Family Medical Leave Act.

FRS. Firefighters Retirement System.

FSA. Farm Service Agency.

FTA. Federal Transit Administration.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes

expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

GASB. Governmental Accounting Standards Board.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA. Government Finance Officers Association.

GIS. Geographical Information System.

GIWW. Gulf Intercoastal Waterway.

Goals. Broad aims toward which programs are directed.

GOEA. Governor's Office of Elderly Affairs.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

GPS. Global Positions System.

GLOSSARY

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HDCC. Houma Downtown Development Corporation.

HEZ. Heritage Enterprise Zone.

HHWCP. Household Hazardous Waste Collection Program.

HNC. Houma Navigational Canal.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

HTAHC. Houma Terrebonne Arts & Humanities Council.

HTV. Houma Television System.

HUD. Housing & Urban Development.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

JARC. Job Access Reverse Commute.

JASP. Juvenile Assessment and Services Program.

KAB. Keep America Beautiful.

KLB. Keep Louisiana Beautiful.

KTP. Keep Terrebonne Beautiful.

LAMP. Louisiana Asset Management Pool.

LCA. Louisiana Coastal Area.

LCDA. Louisiana Community Development Authority.

LCLE. Louisiana Commission on Law Enforcement.

LDEQ. Louisiana Department of Environmental Quality.

LEPA. Louisiana Energy and Power Authority.

LEPC. Local Emergency Planning Committee.

LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.

LHFA. Louisiana Housing Finance Agency.

LIHEAP. Low Income Home Energy Assistance Program.

LJDA. Louisiana Juvenile Detention Association.

LLEBG. Louisiana Law Enforcement Block Grant.

LMA. Louisiana Municipal Association.

LPDES. Louisiana Pollutant Discharge Elimination System

LSU. Louisiana State University.

Major Fund. Funds whose revenue, expenditure/expenses, assets or liabilities are at least 10 percent of the total for their fund category and 5 percent of the aggregate of all governmental and enterprise funds in total. Major funds are reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report.

METLAC. Metropolitan Law Enforcement Commission.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and its people.

MPERS. Municipal Police Employees Retirement System.

MS4. Municipal Separate Storm Sewer Systems.

MTG. Morganza to the Gulf Project.

MW. Mega watts.

NACO. National Association of Counties.

NCD. Non-Compliant Discharges.

NFPA. National Fire Protection Association.

NIGP. National Institute of Governmental Purchasing.

NOAA. National Oceanic and Atmospheric Administration.

NPDES. National Pollutant Discharge Elimination.

NRCS. Natural Resources Conservation Service.

NTP. North Treatment Plant.

NSU, Nicholls State University

OAD. Office for Addictive Disorders.

GLOSSARY

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

OEP. Office of Emergency Preparedness.

OJP. Office of Justice Programs.

Ordinance. A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

Pay Grade. Salary level or range for each personnel classification.

PCA. Personal Care Attendant Program.

PCS. Possible Criminal Sex Offense.

Performance Measures. Quantified indication of results obtained from budgeted activities.

Personal Services. Expenditures for gross salaries provided for all persons funded by the government.

Personnel Summary. The number and classifications of employee positions authorized for a given department.

PIAL. Property Insurance Association of Louisiana.

PILOT. Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

PIN. Personal Identification Number

PRISM. Program Review Instrument System Monitoring

Projected. Estimate for the future.

Proposed. To set forth for acceptance or rejection.

Proprietary Fund Type. Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

PSA. Public Service Area.

RELIC. Reading in Literature and Culture.

Retained Earnings. An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenues. Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

SAIDA. System Average Interruption Duration Index.

SAIFA. System Average Interruption Frequency Index.

SCADA. Supervisory Control & Data Acquisition.

SCIA. South Central Industrial Association.

SIL. Supervised Independent Living.

SOP. Standard Operation Procedures.

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

SSDU. Street Sales Disruption Unit.

SSO. Sanitary Sewer Overflows.

STP. South Treatment Plant.

Supplies. All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

TARC. Terrebonne Association for Retarded Citizens.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TBRA. Tenant Based Rental Assistance.

TCOA. Terrebonne Council on Aging.

TEDA. Terrebonne Economic Development Authority.

TLCD. Terrebonne Levee and Conservation District.

TPCG. Terrebonne Parish Consolidated Government.

TPR. Terrebonne Parish Recreation.

VA. Veterans' Affairs.

VAWA. Violence Against Women Act.

VFC. Volunteers for Family and Community.

VFIS. Volunteer Firemen's Insurance Services.

VPN. Virtual Private Network

WIA. Workforce Investment Act.

WRDA. Water Resources Development Appropriation

WWTP. Waste Water Treatment Plant

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