

CUSTOMER SERVICE UTILITY BILLING BANK DRAFT AUTHORIZATION FORM

Terrebonne Parish Consolidated Government



What is bank draft? Bank draft is a voluntary program in which Terrebonne Parish Consolidated Government can draft your gas/electric utility payment directly from your checking account each month.

How does it work? Fill out this form and provide a voided check with the bank routing and checking account number. Deposit slips will not be accepted.

The first draft is a prenote. You must continue paying your bill directly until your billing statement reads **BANK DRAFT – DO NOT PAY** on the bottom portion of your utility billing statement. From that point onward, your gas/electric utility payment will be drafted directly from your checking account.

Any returned check payment warrants immediate restitution within 48 hours following your TPCG notification by cash, money order, or credit card (VISA, MC, Discover). You will be automatically removed from this program; however, you may reapply by submitting a new application.

Additionally, this TPCG Policy prohibits the acceptance of another check after three returned checks (e.g. NSF, closed account, unable to locate, stop payment, etc.) within a 12-month period for the next immediate 12 months that follow. This will remove you from the program. You must submit a new application to reapply for this service.

Section 1. CUSTOMER DETAILS

Name		Account Number	
Service Address <i>Street</i>	City	State	Zip
Name of Financial Institution		Phone Number	

Section 2. PROGRAM ACKNOWLEDGMENT AND AUTHORIZATION

I authorize Terrebonne Parish Consolidated Government and my financial institution to initiate debit entries to my **checking account**. This authority shall remain in effect until cancelled via written notification by either party.

Signature	Date
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