

COVID-19 Homeless Prevention/Emergency Income Payment Program Mortgage Assistance Checklist

Applicant Name _____

Address _____

Required Identification

- Copy of Louisiana Driver's License or ID for all adult (18 years of age and older) household members
- Copy of Social Security card for **ALL** household members

Required Documentation of Hardship

- Copy of most recent mortgage statement documenting that payment is more than 30 days past due
- Copy of Homestead Exemption statement or 2019 property tax bill
- Copy of most recent utility bill

Required Documentation of Pre-COVID-19 Pandemic Household Income

- Copy of two months of check stubs or income statements prior to reduction of hours
- Copy of two months of bank statements prior to reduction of hours

Documentation of Current Income

Required

- Most recent two months of checking and savings account statements

✓if submitted or N/A if not applicable

- Most recent two months of check stubs for all adult household members
- Unemployment benefits payment summary
- Copy of 2020 benefit letters (Social Security, SSI, AFDC, SNAP, etc.)
- Copy of child support and/or spousal support order
- Copy of most recent Worker's Compensation benefit statement
- Copy of documentation of any household income not listed above
- Zero Income form for all adult household members that have no income

Required Program Documents

- W-9 Completed by Mortgage Company
- Certification of Owned Assets form for all adult household members