

**PROCEEDINGS**  
**OF THE**  
**TERREBONNE PARISH COUNCIL**  
**IN REGULAR SESSION**  
**MARCH 25, 2020**

The meeting was called to order at 6:00 p.m. via a live Zoom teleconference broadcast from the Terrebonne Parish Council's Facebook page. Following the Invocation offered by Council Member D. W. Guidry, Sr., Council Member J. Domangue led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, and S. Trosclair. A quorum was declared present.

Mr. D. Babin moved, seconded by Mr. J. Amedée, "THAT the Council ratifies and accepts into the minutes as public recorded the following signed certification providing for the Council's convening via teleconference for this Regular Council Session of the Terrebonne Parish Council."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
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**CERTIFICATION IN ACCORDANCE WITH SECTION 4 OF LOUISIANA  
EXECUTIVE PROCLAMATION NUMBER JBE 2020-30 OF MARCH 16, 2020**

I, Steve Trosclair, am the Chairman of the Terrebonne Parish Council for the Terrebonne Parish Consolidated Government, and I do hereby certify as follows:

1. The Terrebonne Parish Council has scheduled a Council meeting for Wednesday, March 25, 2020 at 6:00 p.m.
2. The agenda for that Council meeting has been published in accordance with law.
3. I am familiar with the Declaration of Public Health Emergency issued by Louisiana Governor John Bel Edwards on March 11, 2020 and the parish-wide declaration of public emergency issued by Terrebonne Parish President Gordon E. Dove on March 12, 2020, in response to spread of novel coronavirus into the state of Louisiana; and
4. I have read and am familiar with Proclamation Number JBE 2020-30 dated March 16, 2020 by Louisiana Governor John Bel Edwards which, in part, authorizes a local political subdivision to hold public meetings via teleconference or videoconference during this state of emergency in the event a written certification is issued "that it will otherwise be unable to operate due to quorum requirements."
5. I have read and am familiar with Terrebonne Parish President Gordon E. Dove's Executive Order on Public Meetings issued March 23, 2020, which suspends the two day notice requirement for Terrebonne Parish Council meetings and authorizes the Council to conduct meetings in accordance with Louisiana Proclamation Number JBE 2020-30, Section 4 should the Terrebonne Parish Council be unable to obtain a quorum for meeting in person.
6. I have also read and am familiar with Governor Edwards's Proclamation Number 33 JBE 2020 dated March 22, 2020, which orders the citizens of Louisiana to "stay home" except for conducting essential tasks.
7. In light of these orders, I have corresponded via email and telephone with all members of the Terrebonne Parish Council.
8. Of the nine members of the Terrebonne Parish Council, six members have advised that they are unable to attend in person the Terrebonne Parish Council meeting scheduled for Wednesday, March 25, 2020 at 6:00 p.m.
9. Of the nine members of the Terrebonne Parish Council, nine members have advised me that they ARE available to attend that meeting via teleconference or video conference.
10. Therefore, the Terrebonne Parish Council will be unable, due to quorum requirements, to operate for the meeting scheduled for Wednesday, March 25, 2020 at 6:00 p.m. unless the meeting is held via teleconference or video conference.
11. Therefore, in accordance with Section 4 of Louisiana Executive Order JBE 2020-30, and in accordance with Parish President Dove's Executive Order on Public Meetings dated March 23, 2020, I certify that the meeting of the Terrebonne Parish Council scheduled for Wednesday, March 25, 2020 at 6:00 p.m. shall be conducted via teleconference or video conference and notice shall be published accordingly.

Certified to be true and correct  
on this 24th day of March 2020.



Steve Trosclair, Chairman  
Terrebonne Parish Council

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Mr. D. Babin moved, seconded by Mr. C. Harding, "THAT the Council approve the minutes of the Regular Council Session held on February 19, 2020."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council approve the Manual Check Listing for January 2020 and February 2020."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Ms. J. Domangue, "THAT the Council approve the Accounts Payable Bill Lists for 03/16/2020 and 03/23/2020."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

ABSTAINING: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

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OFFERED BY: MR, G, MCHÉL  
SECONDED BY: MR. C. HARDING

**RESOLUTION NO. 20-099**

AUTHORIZING THE PARISH PRESIDENT, GORDON E. DOVE, TO FILE APPLICATIONS FOR FUNDING AND ACCEPT FUNDING FROM FEDERAL AND STATE GOVERNMENT AGENCIES, PHILANTHROPIC AND NONPROFIT ORGANIZATIONS, AND PRIVATE GRANTS AND PUBLIC PRIVATE PARTNERSHIPS RELATED TO HAZARD MITIGATION, PUBLIC SAFETY, EMERGENCY MANAGEMENT, AND COASTAL RESTORATION OR PROTECTION THROUGH ANY MEANS ON BEHALF OF THE PARISH AND THE COUNCIL THROUGH DECEMBER 31, 2020.

**WHEREAS**, Terrebonne Parish has undertaken efforts to reduce the risk to the parish from natural and manmade disasters and remain resilient; and

**WHEREAS**, those efforts have often been funded through grants from outside entities; and

**WHEREAS**, the Parish remains at risk of economic, social and physical disruptions from storms and disasters that may be lessened through proactive and reactive actions; and

**WHEREAS**, funding is available from time to time from federal and state government agencies, philanthropic and nonprofit organizations, and private grants and public private partnerships for these purposes; and

**WHEREAS**, the grant funds cannot be accessed without an application process; and

**WHEREAS**, the parish Council will have the opportunity to approve or reject any expenditures for grant required nonfederal shares prior to any commitment to accept funding.

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council (Community Development and Planning Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish President Gordon E. Dove is authorized through December 31, 2020 to submit and execute grant applications and partnerships on behalf of the Terrebonne Parish Consolidated Government to aid in the financing of risk mitigation, emergency management, and coastal restoration and preservation efforts.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2020.

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
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OFFERED BY: MR. G. MICHEL  
SECONDED BY: MR. J. AMEDÉE

**RESOLUTION NO. 20-100**

**WHEREAS**, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

**WHEREAS**, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

**WHEREAS**, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

**NOW THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and grants authorization to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2020.

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
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OFFERED BY: MR. J. AMEDÉE  
SECONDED BY: MR. D. BABIN

**RESOLUTION NO. 20-101**

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO DEDICATE AND ACCEPT THE MAINTENANCE/OPERATION OF THE STREET(S), DRAINAGE SERVITUDES, AND RIGHTS-OF-WAY FOR “IMPERIAL LANDING SUBDIVISION, PHASE A;” ENERGIZE AND ACCEPT THE STREET LIGHTS AND TO INCORPORATE “SUPREME DRIVE,” “SUCROSE DRIVE,” AND “REFINERY DRIVE” INTO THE ENHANCED 911 EMERGENCY RESPONSE SYSTEM FOR THE PURPOSE OF PROVIDING A BETTER MEANS OF LOCATING ADDRESSES.

**THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way for “Imperial Landing Subdivision, Phase A;” energize and accept the street lights; and to incorporate “Supreme Drive,” “Sucrose Drive,” and “Refinery Drive” into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

**BE IT FURTHER RESOLVED** that a public hearing on said ordinance be called for Wednesday, April 15, 2020 at 6:30 p.m.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2020.

\* \* \* \* \*

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., “THAT the Council rescind the condemnations for 90 days on the residential structures located at 624 Liberty Street and 628 Liberty Street owned by Russel P. Guidry and Jerry D. Guidry, Revocable Living Trust.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

ABSENT: None.

ABSTAINING: J. Domangue.

The Chairman declared the motion adopted.

Upon Council Member G. Michel’s request, the Chairman recognized Ms. Kandace Mauldin, Chief Financial Officer, who explained that the call for a special election would be to rededicate some of the sanitation and health tax funds toward public safety and that scheduling constraints required the resolution to be adopted at this meeting. She then clarified that the public would be able to comment on the call for a special election in the future before it would officially take place.

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OFFERED BY: MR. D. BABIN  
SECONDED BY: MR. D. J. GUIDRY

**RESOLUTION NO. 20-102**

A RESOLUTION OF THE TERREBONNE PARISH COUNCIL, STATE OF LOUISIANA, ORDERING AND CALLING A SPECIAL ELECTION TO BE HELD IN THE PARISH OF TERREBONNE, STATE OF LOUISIANA, TO REAUTHORIZE THE LEVY OF A SPECIAL TAX THEREIN; MAKING APPLICATION TO THE STATE BOND COMMISSION IN CONNECTION THEREWITH; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

**BE IT RESOLVED** by the Terrebonne Parish Council of the Parish of Terrebonne, State of Louisiana (the "**Governing Authority**"), acting as the governing authority of the Parish of Terrebonne, State of Louisiana (the "**Parish**"), that:

**SECTION 1: Election Call.** Subject to the approval of the State Bond Commission, and under the authority conferred by Article VI, Section 26(B) of the Constitution of the State of Louisiana of 1974, the applicable provisions of Chapter 5 and Chapter 6-A of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **November 3, 2020**, with the polls to open at 6:00 a.m., and close at 8:00 p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following propositions, to-wit:

**PROPOSITION I**

**(Rededication)**

Shall the Parish of Terrebonne, State of Louisiana (the "Parish"), be authorized to repurpose the revenue of one (1) mill of the already authorized special tax of one and sixty-six hundredths (1.66) mills on all property subject to taxation in the Parish (the "Tax") authorized pursuant to an election held on November 6, 2012, currently dedicated and used for the purpose of acquiring, constructing, operating and maintaining the Terrebonne Parish Health Unit and health unit facilities and rededicate the revenue of one (1) mill of that special tax to provide additional funds for improving, operating, providing and maintaining public safety personnel, facilities and sites within the Parish (an estimated \$982,768.66 reasonably expected to be collected from the levy of the Tax for an entire year)?

**PROPOSITION II**

**(Rededication)**

Shall the Parish of Terrebonne, State of Louisiana (the "Parish"), be authorized to repurpose the revenue of one (1) mill of that already authorized special tax of ten and ninety-seven hundredths (10.97) mills on all the property subject to taxation in said Parish (the "Tax") authorized pursuant to an election held on November 14, 2009, currently dedicated and used for the purpose of providing

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and maintaining solid and liquid waste collection and disposal facilities and services and facilities and rededicate the revenue of one (1) mill of that special tax to provide additional funds for improving, operating, providing and maintaining public safety personnel, facilities, and sites within the parish (an estimated \$1,007,034.55 reasonably expected to be collected from the levy of the Tax for an entire year)?

**SECTION 2: Publication of Notice of Election.** A Notice of Special Election shall be published in *The Houma Courier*, a newspaper of general circulation within the Parish, published in Houma, Louisiana, and being the official journal of the Parish, once a week for four (4) consecutive weeks, with the first publication to be made not less than 45 days nor more than 90 days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "**Exhibit A**" and incorporated herein by reference the same as if it were set forth herein in full.

**SECTION 3: Canvass.** This Governing Authority shall meet at its regular meeting place, 8026 Main Street, Suite 600 Houma, Louisiana, on **November 11, 2020, at 6:00 p.m.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election.

**SECTION 4: Polling Places.** The polling places set forth in the aforesaid Notice of Special Election are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

**SECTION 5: Election Commissioners; Voting Machines.** The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held on **November 11, 2020**, as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election and voting machines shall be used.

**SECTION 6: Authorization of Officers.** The Clerk of the Parish Council is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the Chairman and Clerk of the Governing Authority, individually or together, are further authorized, empowered and directed to take any and all further action required by State and Federal law to arrange for the election in consultation with its public finance attorney.

**SECTION 7: Furnishing Election Call to Election Officials.** Certified copies of this resolution shall be forwarded to the Clerk of Court and the Registrar of Voters of Terrebonne Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

**SECTION 8: Application to State Bond Commission.** Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to levy and collect the Tax for the purpose and in the manner provided for in the resolution. A certified copy of this resolution shall be forwarded to the State Bond Commission and the Louisiana Secretary of State on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.



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**SECTION 9: Additional Notice Requirement.** This Governing Authority made the requisite public announcements and other applicable notices with respect to the adoption of this resolution required by La. R.S. 42:19.1.

**SECTION 10. Employment of Counsel.** It is recognized, found and determined that a real necessity exists for the employment of counsel in connection with the election; accordingly, MAHTOOK & LAFLEUR, Lafayette, Ville Platte, New Orleans, is hereby employed as legal counsel to perform comprehensive, legal and coordinate professional work with respect to the election. Counsel shall (i) prepare and submit to the Governing Authority for adoption all proceedings incidental to the election; (ii) advise the Governing Authority with respect to the election; and (iii) in the event said election carries, to serve as special counsel or Bond Counsel in connection with the funding of proceeds of the Tax into Bonds. The fee to be paid shall be an amount less than the Attorney General's then current Bond Counsel Fee Schedule or at rates provided for in its guidelines for comprehensive, legal and coordinate professional work, together with reimbursement of out-of-pocket expenses incurred and advanced in connection with the election.

**SECTION 11. Electronic Signatures.** The Governing Authority consents and agrees to the execution of documents by electronic signature in accordance with the Louisiana Uniform Electronic Transactions Act (La. R.S. 9:2601, et. seq.), and electronically executed documents are deemed binding and legal on all parties to the extent allowed by the provisions of that act.

This resolution having been submitted to a vote, the vote thereon was as follows:

Members of Governing Authority	Yea	Nay	Absent	Abstain
Amedée, John	√			
Babin, Daniel	√			
Domangue, Jessica	√			
Guidry, Darrin (Vice Chair)	√			
Guidry, Dirk	√			
Harding, Carl	√			
Michel, Gerald	√			
Navy, John	√			
Trosclair, Steve (Chair)	√			

And the resolution was declared adopted on this, the **25<sup>th</sup> day of March, 2020.**

**TERREBONNE PARISH COUNCIL  
TERREBONNE PARISH GOVERNMENT  
STATE OF LOUISIANA**

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VENITA CHAUVIN  
CLERK TO THE PARISH COUNCIL

**EXHIBIT A  
NOTICE OF SPECIAL ELECTION**

Pursuant to the provisions of a resolution adopted by the Terrebonne Parish Council (the "**Governing Authority**"), acting as the governing authority of the Parish of Terrebonne, State of Louisiana (the "**Parish**"), on **March 25, 2020**, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **November 3, 2020**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following propositions, to-wit:

**PROPOSITION I**

**(Rededication)**

Shall the Parish of Terrebonne, State of Louisiana (the "Parish"), be authorized to repurpose the revenue of one (1) mill of the already authorized special tax of one and sixty-six hundredths (1.66) mills on all property subject to taxation in the Parish (the "Tax") authorized pursuant to an election held on November 6, 2012, currently dedicated and used for the purpose of acquiring, constructing, operating and maintaining the Terrebonne Parish Health Unit and health unit facilities and rededicate the revenue of one (1) mill of that special tax to provide additional funds for improving, operating, providing and maintaining public safety personnel, facilities and sites within the Parish (an estimated \$982,768.66 reasonably expected to be collected from the levy of the Tax for an entire year)?

**PROPOSITION II**

**(Rededication)**

Shall the Parish of Terrebonne, State of Louisiana (the "Parish"), be authorized to repurpose the revenue of one (1) mill of that already authorized special tax of ten and ninety-seven hundredths (10.97) mills on all the property subject to taxation in said Parish (the "Tax") authorized pursuant to an election held on November 14, 2009, currently dedicated and used for the purpose of providing and maintaining solid and liquid waste collection and disposal facilities and services and facilities and rededicate the revenue of one (1) mill of that special tax to provide additional funds for improving, operating, providing and maintaining public safety personnel, facilities, and sites within the parish (an estimated \$1,007,034.55 reasonably expected to be collected from the levy of

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the Tax for an entire year)?The said special election will be held at the following polling places situated within the Parish, which polls will open at 6:00 a.m., and close at 8:00 p.m., in accordance with the provisions of La. R.S. 18:541, to-wit:

POLLING PLACES		
PRECINCT	LOCATION	ADDRESS
001	ROBICHAUX'S FORD	272 W MAIN ST, THIBODAUX
004 A	SCHRIEVER ELEMENTARY SCHOOL	2052 W MAIN ST, SCHRIEVER
004 J	SCHRIEVER ELEMENTARY SCHOOL	2052 W MAIN ST, SCHRIEVER
005	CALDWELL MIDDLE SCHOOL	445 HWY 311, SCHRIEVER
007 A	H L BOURGEOIS HIGH SCHOOL	1 RESERVATION DR, GRAY
007 L	H L BOURGEOIS HIGH SCHOOL	1 RESERVATION DR, GRAY
008	N. HOUMA BRANCH LIBRARY	4130 W PARK AVE, GRAY
009	S CENTRAL PLANN & DEV COMM	5058 W MAIN ST, HOUMA
010 A	OAKSHIRE GYM	5457 VICARI DR, HOUMA
010 L	OAKSHIRE GYM	5457 VICARI DR, HOUMA
011 A	COTEAU-BAYOU BLUE SCHOOL	2550 COTEAU RD, HOUMA
011	J COTEAU-BAYOU BLUE SCHOOL	2550 COTEAU RD, HOUMA
012	FR. PAT O'BRIEN CENTER	409 FUNDERBURK AVE, HOUMA
013	OAKSHIRE GYM	5457 VICARI DR, HOUMA
014 A	WOODMEN OF THE WORLD HALL	309 S HOLLYWOOD RD, HOUMA
014 K	WOODMEN OF THE WORLD HALL	309 S HOLLYWOOD RD, HOUMA
015	TERREBONNE HIGH SCHOOL BOYS GYM	7318 MAIN ST, HOUMA
016	TERREBONNE HIGH SCHOOL BOYS GYM	7318 MAIN ST, HOUMA
017	BROADMOOR ELEMENTARY SCHOOL	1010 BROADMOOR AVE, HOUMA
018 A	LISA PARK GYM	6639 LISA PARK AVE, HOUMA
018 J	LISA PARK GYM	6639 LISA PARK AVE, HOUMA
019 A	SHADY ACRES SR CENTER	6512 W MAIN ST, HOUMA
019 K	SHADY ACRES SR CENTER	6512 W MAIN ST, HOUMA
020	TERREBONNE PAR SCHOOL BRD OFF.	201 STADIUM DR, HOUMA
021	ST GREGORY SCHOOL LIBRARY	419 SEVENTH ST, HOUMA
023	BAYOU TOWERS	7491 PARK AVE, HOUMA
025	WEST HOUMA RECREATION CTR	800 WILLIAMS AVE, HOUMA
027	SOUTH LOUISIANA ELECTRIC CO-OP	2028 COTEAU RD, HOUMA
029	WEST HOUMA RECREATION CTR	800 WILLIAMS AVE, HOUMA
031	VILLAGE EAST VOL FIRE STATION	100 DEVELOPMENT ST, HOUMA
032	VILLAGE EAST SCHOOL	315 LAFAYETTE WOODS BLVD, HOUMA
034 A	EAST STREET SCHOOL CAFETERIA	609 EAST ST, HOUMA
034 M	EAST STREET SCHOOL CAFETERIA	609 EAST ST, HOUMA
035	EAST HOUMA RECREATION CENTER	126 BOUNDRY RD, HOUMA
036	EAST HOUMA RECREATION CENTER	126 BOUNDRY RD, HOUMA
038	EAST HOUMA BRANCH LIBRARY	778 GRAND CAILLOU RD, HOUMA
040	HONDURAS ELEMENTARY SCHOOL	530 GRAND CAILLOU RD, HOUMA
041	EAST HOUMA BRANCH LIBRARY	778 GRAND CAILLOU RD, HOUMA
043	OAKLAWN JR HIGH SCHOOL CAFETERIA	2215 ACADIAN DRIVE, HOUMA
045	NSU ALLIED HEALTH BUILDING	235 CIVIC CENTER BLVD, HOUMA

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046	MUNICIPAL AUDITORIUM	880 VERRET ST, HOUMA
048	DUMAS AUDITORIUM	301 W TUNNEL BLVD, HOUMA
049	HOUMA JR HIGH SCHOOL	315 ST CHARLES ST, HOUMA
051	SHADY ACRES SR CENTER	6512 W MAIN ST, HOUMA
052	GRAND CAILLOU ELEMENTARY SCHOOL	3933 GRAND CAILLOU RD, HOUMA
053	RECREATION DISTRICT NO 4 GYM	106 BADOU DR, DULAC
054	KC HOME COUNCIL NO 7722	5396 SHRIMPERS ROW, DULAC
055	BOURG COMMUNITY CENTER	4411 ELDRED ST, BOURG
056	BOURG COMMUNITY CENTER	4411 ELDRED ST, BOURG
057 A	RECREATION DISTRICT NO 6 GYM	107 RECREATION DRIVE, MONTEGUT
057 L	RECREATION DISTRICT NO 6 GYM	107 RECREATION DRIVE, MONTEGUT
058	KC HOME COUNCIL NO 8616	1558 HWY 665, MONTEGUT
059 A	UPPER LITTLE CAILLOU ELEM SCH	4824 HWY 56, CHAUVIN
059 L	UPPER LITTLE CAILLOU ELEM SCH	4824 HWY 56, CHAUVIN
060	LITTLE CAILLOU RECREATION CTR	215 ANGEL ST, CHAUVIN
061	CHAUVIN BRANCH LIBRARY	5500 HWY 56, CHAUVIN
063	LITTLE CAILLOU VOL FIRE DEPT FITNESS CTR	5612 HWY 56, CHAUVIN
064	DONNER COMMUNITY CENTER	361 AZALEA DR, DONNER
065	GIBSON ELEMENTARY CAFETERIA	6357 S BAYOU BLACK DR, GIBSON
066	GIBSON ELEMENTARY CAFETERIA	6357 S BAYOU BLACK DR, GIBSON
067	GIBSON EAST FIRE STATION	5218 N BAYOU BLACK DR, GIBSON
068	BAYOU BLACK RECREATION CENTER	3688 SOUTHDOWN MANDALAY RD, HOUMA
069	GRACE LUTHERAN CHURCH	422 VALHI BLVD, HOUMA
071	DULARGE MIDDLE SCHOOL	621 BAYOU DULARGE RD, HOUMA
072	DULARGE RECREATION CENTER	1330 DR BEATROUS RD, THERIOT
073	DULARGE RECREATION CENTER	1330 DR BEATROUS RD, THERIOT
074	WOODMEN OF THE WORLD HALL	309 S HOLLYWOOD RD, HOUMA
076	SCHRIEVER ELEMENTARY SCHOOL	2052 W MAIN ST, SCHRIEVER
078	TERREBONNE PARISH MAIN LIBRARY	151 LIBRARY DRIVE, HOUMA
081	DONNER COMMUNITY CENTER	361 AZALEA DR, DONNER
082	BAYOU BLACK RECREATION CENTER	3688 SOUTHDOWN MANDALAY RD, HOUMA
083	MULBERRY ELEMENTARY SCHOOL	450 COUGAR DR, HOUMA
084	TERREBONNE PARISH MAIN LIBRARY	151 LIBRARY DRIVE, HOUMA
085	TERREBONNE PARISH MAIN LIBRARY	151 LIBRARY DRIVE, HOUMA
086	BROADMOOR ELEMENTARY SCHOOL	1010 BROADMOOR AVE, HOUMA
087	BROADMOOR ELEMENTARY SCHOOL	1010 BROADMOOR AVE, HOUMA
088	BOURG COMMUNITY CENTER	4411 ELDRED ST, BOURG
089	BOURG COMMUNITY CENTER	4411 ELDRED ST, BOURG
090	BAYOU BLACK RECREATION CENTER	3688 SOUTHDOWN MANDALAY RD, HOUMA
095	CALDWELL MIDDLE SCHOOL	445 HWY 311, SCHRIEVER
099	LISA PARK GYM	6639 LISA PARK AVE, HOUMA
103	WEST HOUMA RECREATION CTR	800 WILLIAMS AVE, HOUMA
105	EAST HOUMA BRANCH LIBRARY	778 GRAND CAILLOU RD, HOUMA

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106	EAST HOUMA BRANCH LIBRARY	778 GRAND CAILLOU RD, HOUMA
107	HONDURAS ELEMENTARY SCHOOL	530 GRAND CAILLOU RD, HOUMA
109	OAKLAWN JR HIGH SCHOOL CAFETERIA	2215 ACADIAN DRIVE, HOUMA
110	OAKLAWN JR HIGH SCHOOL CAFETERIA	2215 ACADIAN DRIVE, HOUMA
111	GRAND CAILLOU ELEMENTARY SCHOOL	3933 GRAND CAILLOU RD, HOUMA
112	LITTLE CAILLOU VOL FIRE DEPT FITNESS CTR	5612 HWY 56, CHAUVIN
115	DULARGE MIDDLE SCHOOL	621 BAYOU DULARGE RD, HOUMA
116	WOODMEN OF THE WORLD HALL	309 S HOLLYWOOD RD, HOUMA
118	GRAND CAILLOU ELEMENTARY SCHOOL	3933 GRAND CAILLOU RD, HOUMA

The polling places set forth above are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law. The costs of the election is estimated at \$24,000.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems, if required by law (see, La. R. S. 18:1285).

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefore as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Government Tower Building, 8026 Main Street, Houma, Louisiana, **on November 11, 2020, at 6:00 PM**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Houma, Louisiana, on this, the **26<sup>th</sup> day of March, 2020.**

**TERREBONNE Parish COUNCIL  
TERREBONNE Parish GOVERNMENT  
STATE OF LOUISIANA**

---

VENITA CHAUVIN  
CLERK TO THE PARISH COUNCIL

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2020.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
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\* \* \* \* \*

Mr. D. Babin moved, seconded by Mr. J. Amedée, “THAT the Council ratify the appointment of Mr. Tanner Magee as an Assistant Parish Attorney as per Sections 2-73 and 2-98 of the Parish Code.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr, “THAT the Council deviate from the regular order of business to discuss Agenda Item 4.-A. Street Lights and subsequent agenda items.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. G. Michel, “THAT the Council approve the following street light list:

**STREET LIGHT LIST**  
**03-25-2020**

INSTALL 100-WATT LED STREET LIGHT AT CORNER OF BROOKE STREET (MS. LORAINNE LEBLANC – 872-0176) AND TROY STREET; TPCG UTILITIES, RLD 3A; DIRK GUIDRY, DISTRICT 8.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. Babin, “THAT the Council approve attendance to the Organization of Parish Administrative Officials Executive Board Meeting in Baldwin, Louisiana.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

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Council Member G. Michel asked for clarification regarding the Council's ability to hold its meetings at the Houma-Terrebonne Civic Center which could allow for members of the public to attend while accommodating social distancing recommendations. He then shared his concerns for the measures being taken to accommodate all residents who wish to attend Council meetings and provide their input.

Upon Council Member G. Michel's request, the Chairman recognized Mr. Julius Hebert, Parish Attorney, who clarified that the executive order from Governor John Bel Edwards encouraged all residents to refrain from gathering in groups as a public safety measure and suggested that having meetings at the Civic Center would violate the executive order.

Several Council Members stated that the executive order called for no gatherings of ten people or more and shared their support for the public's continued observance of the executive order to further promote public health and safety.

The Chairman recognized Mrs. Venita Chauvin, Council Clerk, and then presented her a commendation congratulating her on her 37 years of employment with Terrebonne Parish and her upcoming retirement. Mrs. Chauvin thanked many of the people with whom she has worked over the years as a part of the Council Office and other Parish Departments then wished the Council and Council Staff well in their futures.

Several Council Members congratulated Mrs. Chauvin on her retirement and shared their appreciation for her as an asset to the Council and to Terrebonne Parish as a whole.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. Babin, "THAT the Council recess until 6:30 p.m. to address public hearings and their related matters."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

It was at this time (6:30 p.m.) the Council was recorded as reconvening into Regular Session and resuming the regular order of business.

Mr. D. Babin moved, seconded by Mr. J. Amedée, "THAT the Council open public hearings at this time."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

A. A proposed ordinance to amend the 2020 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Public Safety Fund, Houma Police Department-\$2,808

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- II. Animal Shelter-\$11,500
- III. Road and Bridge Department-\$1,385
- IV. Drainage Department-\$400,000
- V. Oakshire/Southdown 2 Holding Basins-\$1,168,976
- VI. South Louisiana Wetland Discovery Center-\$735,500
- VII. South Louisiana Wetland Discovery Center donation-\$306,000
- VIII. Bayou Terrebonne Freshwater Diversion Project-\$500
- IX. FEMA-Terrebonne Parish SRL/RL Elevation Project 1786-109-0006, (\$625,406).

There were no comments from the public on the proposed ordinance.

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Council Member D. W. Guidry, Sr. clarified that many of the budget amendments were regarding monies received by the Parish for specific projects, not monies paid out by the Parish's general fund balance.

OFFERED BY: MR. D. BABIN  
SECONDED BY: MR. D. J. GUIDRY

**ORDINANCE NO. 9131**

AN ORDINANCE TO AMEND THE 2020 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. PUBLIC SAFETY FUND, HOUMA POLICE DEPARTMENT-\$2,808
- II. ANIMAL SHELTER-\$11,500
- III. ROAD AND BRIDGE DEPARTMENT-\$1,385
- IV. DRAINAGE DEPARTMENT-\$400,000
- V. OAKSHIRE/SOUTHDOWN 2 HOLDING BASINS-\$1,168,976
- VI. SOUTH LOUISIANA WETLAND DISCOVERY CENTER-\$735,500
- VII. SOUTH LOUISIANA WETLAND DISCOVERY CENTER DONATION-\$306,000
- VIII. BAYOU TERREBONNE FRESHWATER DIVERSION PROJECT-\$500
- IX. FEMA-TERREBONNE PARISH SRL/RL ELEVATION PROJECT 1786-109-0006, (\$625,406)

**SECTION I**

**WHEREAS**, the Houma Police Department received \$2,808 reimbursement for damages to Unit #319 due to an auto accident, and



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**WHEREAS**, this reimbursement needs to be reflected in the Motor Vehicle account.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2020 Adopted Operating Budget be amended for the Houma Police Department. (Attachment A)

**SECTION II**

**WHEREAS**, donations for the Animal Shelter will be used to purchase an X-Ray machine, and

**WHEREAS**, \$11,500 of these donations will be put into the Machinery and Equipment account.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2020 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for the Animal Shelter. (Attachment B)

**SECTION III**

**WHEREAS**, the Road and Bridge Department received \$1,385 reimbursement for damages to a signal pole, and

**WHEREAS**, this reimbursement needs to be reflected in the Bridge Repairs account.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2020 Adopted Operating Budget be amended for the Road and Bridge Department. (Attachment C)

**SECTION IV**

**WHEREAS**, Administration is requesting funding for St. Louis Canal Pump Station and the Montegut Levee, and

**WHEREAS**, the funding source is from the Parishwide Drainage Construction Fund for \$400,000, and

**WHEREAS**, \$200,000 will be placed in the St. Louis Canal Pump Station account, and \$200,000 will be placed in the Montegut Levee account.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2020 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended to recognize the funding for the Drainage Department. (Attachment D)

**SECTION V**

**WHEREAS**, funding of \$1,168,976 is needed to complete the renovations of the Oakshire and Southdown No. 2 Sewer Holding Basins, and

**WHEREAS**, this project has been identified in the Facility Plan, as prepared by Providence/GSE Associates, LLC and subsequently approved by the Louisiana Department of Environmental Quality and will be funded by a Clean Water State Revolving Fund (CNSRF) loan program, and

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**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2020 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Oakshire and Southdown No. 2 Sewer Holding Basins. (Attachment E)

**SECTION VI**

**WHEREAS**, the State of Louisiana, Facility Planning and Control has amended the cooperative endeavor agreement with Terrebonne Parish for the South Louisiana Wetlands Discovery Center, and

**WHEREAS**, the agreement includes additional funding from Facility Planning and Control of \$735,500, and

**WHEREAS**, the Center will provide educational opportunities for all residents of Terrebonne Parish and surrounding areas of our region.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the 2020 Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the additional funding for the South Louisiana Wetlands Discovery Center Project. (Attachment F)

**SECTION VII**

**WHEREAS**, the South Louisiana Wetlands Discovery Center contributed \$306,000 toward the South Louisiana Wetland Discovery Center, and

**WHEREAS**, the funds contributed will be used for the construction associated with the facility.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2020 Adopted Operating Budget and the 5-Year Capital Outlay Budget be amended to recognize the funding for the South Louisiana Wetlands Discovery Center. (Attachment G)

**SECTION VIII**

**WHEREAS**, Administration is requesting funding for the Bayou Terrebonne Freshwater Diversion Project for \$500, and

**WHEREAS**, the funding of \$250 will come from the General Fund mineral royalties, and

**WHEREAS**, the funding of \$250 will come from the Terrebonne Levee and Conservation District.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2020 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Bayou Terrebonne Freshwater Diversion Project. (Attachment H)

**SECTION IX**

**WHEREAS**, the U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA) approves the request to withdraw three properties from the Hazard Mitigation Grant Program (HMGP) 1786-06, and

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**WHEREAS**, the program will withdraw \$460,308 federal funding and \$165,098 non-federal funding for a total decrease of \$625,406.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2020 Adopted Operating Budget be amended for the Hazard Mitigation Grant Program-Terrebonne Parish Elevation Project. (Attachment I)

**SECTION X**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION XI**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedee and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 25th day of March 2020.

The Chairman recognized the public for comments on the following:

B. A proposed ordinance to amend Section 22- 146 of Chapter 22, entitled, "Culvert Permit Required; Procedure, Construction Specifications" to provide for Terrebonne Parish Consolidated Government installation of culverts for landowners for benefit of public drainage.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved "THAT the Council hold open the aforementioned public hearing to the next Regular Council Session where members of the public could attend the public hearing in person."

The motion failed for lack of a second.

Mr. D. Babin moved, seconded by Mr. J. Navy, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: None.

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The Chairman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. J. NAVY

**ORDINANCE NO. 9132**

AN ORDINANCE TO AMEND SECTION 22- 146 OF CHAPTER 22, ENTITLED, “CULVERT PERMIT REQUIRED; PROCEDURE, CONSTRUCTION SPECIFICATIONS TO PROVIDE FOR TERREBONNE PARISH CONSOLIDATED GOVERNMENT INSTALLATION OF CULVERTS FOR LANDOWNERS FOR BENEFIT OF PUBLIC DRAINAGE AND PUBLIC WELFARE

**WHEREAS**, Section 22-146, et seq. of the Terrebonne Parish Code of Ordinances set forth the procedure for application, permitting, and installation of culverts in order to assure that the Terrebonne Parish Consolidated Government drainage system is not compromised by the improper installation of culverts; and

**WHEREAS**, Section 22-146(7) of the Terrebonne Parish Code of Ordinances provides that the “parish shall provide for the installation of all culverts”; and

**WHEREAS**, Louisiana Revised Statute 33:4884 provides, “the governing authority of a local governmental subdivision may purchase, install, maintain, or replace culverts within any drain, ditch or canal within its jurisdiction if the governing authority determines such action to be beneficial to the public at large, even if the installation of such culverts may result in a benefit to a private landowner. The governing authority may adopt ordinances regulating the installation of culverts, which may include a requirement that a private person wishing to have a culvert installed within a drain, ditch, or canal affecting his property contract with the governing authority to provide such construction services. The governing authority may only provide materials or construction services pursuant to such an ordinance upon full reimbursement of the costs to the governing authority by the private property owner.”

**WHEREAS**, TPCG is a Home Rule Charter Government and pursuant to Louisiana Constitution Article VII, Section 5, can make its own laws (ordinances) to regulate Terrebonne Parish that comports with Louisiana Constitution Article VII, Section 14(A)(c) with individuals pursuant to Cooperative Endeavor Agreements;

**WHEREAS**, the Louisiana Constitution Article VII, Section 14 (A) provides “except as otherwise provided by this constitution, the funds, credit, property, or things of value of the state or of any political subdivision shall not be loaned, pledged, or donated to or for any person, association, or corporate, public or private” unless the entity has a public purpose for the expenditure or transfer that comports with the governmental purpose for which the public entity has a legal authority to pursue, that the expenditure or transfer taken as a whole does not appear to be gratuitous, and that the public entity has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure of public funds; and

**WHEREAS**, the Terrebonne Parish Council seeks to regulate drainage, avoid drainage problems and to provide better and more uniform drainage in order to protect the general welfare, safety, health, peace and good order of the parish; through the installation of culverts.

**NOW, THEREFORE BE IT ORDAINED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following policy be enacted:

**SECTION I**

Chapter 22, Section 22-146 of the Terrebonne Parish Code is enacted to read:

**Culvert permit required; procedure; construction specifications**

Definitions:

- 1) Discounted Rate – amount deducted from payment as illustrated in number 9.
- 2) Roadside Ditch – state right of ways along roadside will not be considered without providing DOTD permit. Any ditch along a parish roadside right of way is eligible provided the property owner is the applicant. A ditch owned by anyone other than the applicant will require appropriate approval from the owner.
- 3) Applicant – property owner or persons with legal authority formally requesting culverting and catch basins to be installed in residential and not industrial or commercial property along roadside ditches, which TPCG may or may not have a right of way, through application; and sometimes referred to as “obligee” in Agreement.
- 4) Facilities – refers to the range of things built, installed, or established for a particular purpose as referred to in the “Agreement”, attached in Appendix A.

The following regulations shall be applicable to all Applicants wishing to construct and/or install culverts, catch basins, or appurtenant structures within or upon any public drainage ditch or canal located within the parish, acquired by the parish by purchase, exchange, donation, expropriation or prescription.

- 1) Applicants must have title ownership or have appropriate legal authorization to act on behalf of owner. Applicant shall seek culverting and catch basins only on residential rather than commercial or industrial property. Prior to purchasing or obtaining culverts, catch basins or appurtenant structures, to be placed in or upon any roadside drainage ditch the property owner shall execute the appropriate Application and Agreement.
- 2) Upon receipt of the application for a culvert permit, the public works director or his designee shall inspect and determine the correct culvert, catch basin, or appurtenant structure size and grade level required.
- 3) All culverts, catch basins, and appurtenant structures must be purchased by the Applicant in accordance with the required specifications from the parish.
- 4) Clean-out boxes shall be required at locations deemed to be in the best interest of the parish drainage system, as determined by the public works director, or his designee.
- 5) Within thirty (30) days after the installation of the culverts, all catch basins and clean-out boxes shall be constructed in accordance with the specifications of the public works director, or his designee.
- 6) Upon completion of construction of clean-out boxes, the Applicant must notify the parish for a final inspection. Should the clean-out boxes not meet specifications, the parish may:
  - a. Allow the owner to rebuild the boxes, within a time period approved by the public works director; or
  - b. Remove the culverts, catch basins, and boxes from the ditch.
- 7) Upon issuance of the proper permit, and receipt of the applicable installation fee, if any fee is owed, the parish shall provide labor for the installation of catch basins and concrete

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culverts of thirty-six (36) inches or less, and metal or plastic culverts of forty-eight (48) inches or less to any natural or juridical person per calendar 365-day period. If any applicant owns more than 10% of an applicant juridical entity, the juridical entity is excluded from consideration. One application within a 365-day period including normal legal holidays is allowed. Otherwise, the installation of culverts and all catch basins shall be the responsibility of the property owner; however, all installations must be made in accordance with these regulations and upon completion of installation of culverts and catch basins the property owner shall notify the parish for a final inspection.

- 8) The parish shall not provide cover material for culverts, other than the material dug from the ditch where culverts are being installed. The parish will not tie in any culverting to existing systems. Tie in to existing systems is the responsibility of the Applicant.
- 9) Notwithstanding anything to the contrary, TPCG shall install any culverts and prefabricated catch basins on an Applicant's property subject to a drainage servitude and right of way in favor of the public at the following rates:
  - a. Installation per foot is \$11.28. However, the first 120' per property along roadside ditch, per year is installed at no charge.
  - b. Pre-fabricated catch basins - \$100.00 for each catch basin installed. However, the first two catch basins per residential property are installed at no charge. The property owner is responsible for the purchase of the catch basins. Every 60' of culvert requires at least one catch basin in accordance with specifications.
  - c. To obtain the discounted rate, the installation of culverts and catch basins for Applicant(s) must be adjacent to a public roadway and further the public purpose of enhancement of public drainage and/or making public drainage more uniform. Applicants agree the labor can be done by TPCG or its designated independent contractor at TPCG's costs. Applicant will purchase the approved culverting and catch basins and authorizes back fill to be utilized from the existing roadside ditch as cover. Applicants will provide at no charge use of applicant's property to perform work along public roads and provide access for TPCG equipment to perform work. TPCG has responsibility for maintenance. Property owner must replace culverts and catch basins as necessary. All applicants are required to sign the Application and Agreement found in Appendix A.
  - d. TPCG approves and adopts Application and Agreement located in Appendix A of Terrebonne Parish Code of Ordinances.
  - e. Notwithstanding anything to the contrary in this Ordinance, should the installation of culverts and catch basins not be approved by either TPCG engineering or legal, then TPCG has no obligation to install the culverting or catch basins. TPCG will incur no liability for exercising its policy discretion in denying any Application.

## SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

## SECTION III

This ordinance shall become effective upon approval by the Parish President.

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THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedee and J. Domangue.

NAYS: G. Michel.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 25th day of March 2020.

The Chairman recognized the public for comments on the following:

C. A proposed ordinance to support a foreign-trade zone site for Deepwater Riser Services, LLC in Houma, Terrebonne Parish, Louisiana; authorizing the Parish President to execute on behalf of TPCG a Cooperative Endeavor Agreement with Deepwater Riser Services to facilitate the application of ad valorem tax exemptions on certain property within the subzone; and to provide for related matters.

There were no comments from the public on the proposed ordinance.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. Babin, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. BABIN

SECONDED BY: MR. D. W. GUIDRY, SR.

**ORDINANCE NO. 9133**

AN ORDINANCE SUPPORTING A FOREIGN-TRADE ZONE SITE FOR DEEPWATER RISER SERVICES, LLC IN HOUMA, TERREBONNE PARISH, LOUISIANA; AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ON BEHALF OF TPCG A COOPERATIVE ENDEAVOR AGREEMENT WITH DEEPWATER RISER SERVICES TO FACILITATE THE APPLICATION OF AD VALOREM TAXE EXEMPTIONS ON CERTAIN PROPERTY WITHIN THE SUBZONE; AND TO PROVIDE FOR RELATED MATTERS.

**WHEREAS**, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

**WHEREAS**, the Houma Terrebonne Airport Commission (“Grantee”) has been approved by the United States Foreign-Trade Zones Board (the “Board”) as Grantee of Foreign-Trade Zone

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No. 279 pursuant to Board Order No. 1771, dated July 7, 2011, and published at 76 Federal Register 43653-4, on July 21, 2011;<sup>1</sup> and

**WHEREAS**, each site within the Foreign Trade Zone requires approval in accordance with 19 U.S.C. § 81 prior to benefiting from the ad valorem tax exemption;

**WHEREAS**, applicants approved to operate sites designated as part of the Foreign Trade Zone are exempt under 19 U.S.C. § 81(o)(e) from state and local ad valorem tax of (1) tangible personal property imported from outside of the United States and held within a FTZ for storage, sale, assembly, manufacturing, or distribution or (2) tangible personal property produced in the United States for export; and

**WHEREAS**, in order for the applicant to qualify for the ad valorem tax exemption under 19 U.S.C. § 81(o)(e), authorization is needed from local taxing authorities, e.g., TPCG; and

**WHEREAS**, Deepwater Riser Services, LLC, a FTZ applicant, operates on 24 acres of land with a municipal address of 140 Industrial Boulevard, Houma LA 70363, which offers inspections, transportation, maintenance, repair, and storage for marine drilling equipment for use in offshore drilling rigs; and

**WHEREAS**, Deepwater Riser Services, LLC has requested TPCG to issue a letter of no objection, to the Houma Terrebonne Airport Commission in favor of activating a Foreign Trade Zone Site and offering ad valorem tax exemptions under 19 U.S.C. § 81o(e) for the Deepwater Riser Services facility as it relates to drilling-related equipment; and

**WHEREAS**, TPCG believes that supporting this FTZ application with a limitation on ad valorem tax exemptions will benefit economic activity in Terrebonne Parish and attract industry competing in international trade; and

**WHEREAS**, TPCG wishes to issue a letter of no objection for the application of Deepwater Riser Services, LLC to operate as a Foreign Trade Zone Site within Terrebonne Parish, in consideration of its execution of the agreement with TPCG attached hereto; and

**WHEREAS**, TPCG is waiving appropriations in ad valorem tax revenues from the proposed exempt drilling-related equipment under the FTZ act; and

**WHEREAS**, TPCG and Deepwater Riser Services, LLC desire to enter into the attached cooperative endeavor agreement, wherein a limited ad valorem tax exemption, as defined in the CEA, is available to Deepwater Riser Services at the time its Zone Site becomes activated; and

**WHEREAS**, Deepwater Riser Services has provided an economic feasibility report projecting TPCG will receive equal or more in economic benefits than the revenue waived; and

**NOW, THEREFORE, BE IT ORDAINED** by the Terrebonne Parish Council that:

### SECTION I

Administration may issue a letter of no objection to the Houma Terrebonne Airport Commission for a limited ad valorem tax exemption for drilling-related equipment in support of the application of Deepwater Riser Services, LLC to operate its facilities located at 140 Industrial Boulevard, Houma, Louisiana, 70363, further described and depicted in the attached map, as a Foreign Trade Zone Site, subject to the execution and enforcement of an agreement between TPCG and Deepwater Riser Services, LLC materially similar to the attached agreement.

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<sup>1</sup> See <http://ita-web.ita.doc.gov/FTZ/OFISLogin.nsf> for a review of FTZ 279.



**SECTION II**

The Parish President is authorized to enter into a cooperative endeavor agreement with Deepwater Riser Services, LLC to facilitate the application for a limited ad valorem tax exemption on taxable items within the proposed Foreign Trade Zone Site, as set forth in 19 U.S.C. §810(e) with the attached contract on drilling-related equipment, subject to final review and approval by the Legal Department.

**SECTION III**

Any and all other provisions of the Code not amended herein, shall remain in full force and effect. If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-12 or 2-13(b) of the Home Rule Charter or as otherwise required by the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

**SECTION V**

If any word, clause, phrase, section or other portion of this ordinance shall be declared.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedee and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the ordinance adopted on this, the 25th day of March 2020.

The Chairman recognized the public for comments on the following:

D. A proposed ordinance to appoint a Terrebonne Parish Council Clerk, Assistant Council Clerk, and Senior Minute Clerk, setting the salaries.

There were no comments from the public on the proposed ordinance.

Mr. D. Babin moved, seconded by Mr. J. Amedée, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedée, and J. Domangue.

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NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

OFFERED BY: MR. J. AMEDEE  
SECONDED BY: MR. C. HARDING

**ORDINANCE NO. 9134**

AN ORDINANCE TO APPOINT A TERREBONNE PARISH COUNCIL CLERK, ASSISTANT COUNCIL CLERK AND SENIOR MINUTE CLERK, TO SET THE SALARIES, AND TO SET AN EFFECTIVE DATE RELATIVE THERETO.

**WHEREAS**, Section 2-10 of the Home Rule Charter requires approval of the Terrebonne Parish Council to appoint clerical personnel as members of the Council Staff; and

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Ms. Suzette Thomas be appointed to the position of Terrebonne Parish Council Clerk, Mrs. Tammy Triggs be appointed to the position of Assistant Council Clerk, and Mr. Keith Hampton be appointed to the position of Senior Minute Clerk and that the salary of the aforementioned individuals be set as follows.

**SECTION I**

This ordinance shall become effective at midnight on March 27, 2020.

<u>Position - Council Clerk, Grade 212</u>	<u>Salary - \$70,000.00 annually</u>
<u>Position – Assistant Council Clerk, Grade 208</u>	<u>Salary - \$52,000.00 annually</u>
<u>Senior Minute Clerk, Grade 109</u>	<u>\$18.27 an hour</u>

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION III**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedee and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the ordinance adopted on this, the 25th day of March 2020.

The Chairman recognized the public for comments on the following:

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E. A proposed ordinance to appoint a Terrebonne Parish Council Minute Clerk, setting the salary.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. C. HARDING

**ORDINANCE NO. 9135**

AN ORDINANCE TO APPOINT A TERREBONNE PARISH COUNCIL MINUTE CLERK, AND SETTING THE SALARY.

**WHEREAS**, Section 2-10 of the Home Rule Charter requires approval of the Terrebonne Parish Council to appoint clerical personnel as members of the Council Staff; and

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Ms. Margeaux LeCompte be appointed to the position of Terrebonne Parish Council Minute Clerk, and that the salary of the aforementioned individual be set as follows:

Grade 107     Minute Clerk     \$ 14.58 an hour

**SECTION I**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION II**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedee and J. Domangue,

NAYS: None.

NOT VOTING: None.

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ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the ordinance adopted on this, the 25th day of March 2020.

The Chairman recognized the public for comments on the following:

F. A proposed ordinance to revise certain portions of Chapter 6, Article VI of the Terrebonne Parish Code of Ordinances pertaining to small cell wireless facilities in response to discussions and concerns from Administration, Council and the General Public ranging from public notification, aesthetics, and health concerns.

There were no comments from the public on the proposed ordinance.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. C. Harding, "THAT the Council close the aforementioned public hearing and that the item be pulled from the agenda as per Legal's recommendation."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. D. Babin, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedée, and J. Domangue.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted and the meeting was adjourned at 6:40 p.m.

KEITH M. HAMPTON, MINUTE CLERK

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STEVE TROSCLAIR, CHAIRMAN  
TERREBONNE PARISH COUNCIL  
ATTEST:

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VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL