

**PROCEEDINGS**  
**OF THE**  
**TERREBONNE PARISH COUNCIL**  
**IN REGULAR SESSION**

**August 9, 2017**

The Chairman, Mr. D. J. Guidry, called the meeting to order at 6:02 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation, offered by Councilman D. W. Guidry, Sr., the Chairman D. J. Guidry led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams. A quorum was declared present.

The Chairman recognized and welcomed Former Council members Mr. Danny Babin, Ms. Teri Chatagnier, and Mr. David Leboeuf and School Board members Mr. Roger Dehart and Mr. Roosevelt Thomas who were in the audience for the evening's proceedings.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, "THAT the Council approve the minutes of the Special Council Session Condemnation Hearings Meeting held on July 24, 2017."

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council approve the minutes of the Regular Council Session held on July 12, 2017."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

It was at this time the Council accepted the Parish Bill Lists dated 07/31/2017 and 08/07/2017.

OFFERED BY: MR. D. W. GUIDRY, SR.  
SECONDED: MR. S. TROSCLAIR

**RESOLUTION NO. 17-262**

A resolution rescinding Resolution No. 17-227 to correct the terminology of the call of election for the Recreation District No. 9.

**WHEREAS**, the Bond Counsel has recommended rescinding the aforementioned resolution to correct terminology and the dates of the bond years, as presented in the said resolution.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council rescinds Resolution No. 17-227.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of August, 2017.

OFFERED BY: MR. D. W. GUIDRY, SR.  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 17-263**

A resolution approving the holding of an election in Recreation District No. 9 of the Parish of Terrebonne, State of Louisiana, on Saturday, November 18, 2017, to authorize the levy of a special tax therein.

**WHEREAS**, the Board of Commissioners the (“Governing Authority) of Recreation District No. 9 of the Parish of Terrebonne, State of Louisiana, acting as the governing authority of said District, adopted a resolution on June 13, 2017, calling a special election in the District on Saturday, November 18, 2017, to authorize the levy of a special tax therein; and

**WHEREAS**, the Governing Authority has requested that this Parish Council, acting as the governing authority of the Parish of Terrebonne, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax provided for therein; and

**WHEREAS**, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Parish Council to approve the holding of said election and in the event that the election carries, to continue to levy and collect the special tax provided for therein;

**NOW, THEREFORE, BE IT RESOLVED** by the Parish Council of the Parish of Terrebonne, State of Louisiana, acting as the governing authority of said Parish, that:

**SECTION 1.** In compliance with the provisions of Article VI, Section 15 of the constitution of the State of Louisiana of 1974 and R.S. 33:1415, and in accordance with the request of the Board of Commissioners of Recreation District No. 9 of the Parish of Terrebonne, State of Louisiana, this Parish Council hereby approves the holding of an election in the District, on Saturday, November 18, 2017, at which election there will be submitted the following proposition, to-wit:

PROPOSITION  
(MILLAGE RENEWAL)

Shall Recreation District No. 9 of the Parish of Terrebonne, State of Louisiana (the "District"), levy and collect a special tax of fifteen (15) mills on all property subject to taxation in said District (an estimated \$770,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of acquiring, constructing, improving, maintaining and operating recreation facilities in said District, including the purchase of equipment therefor?

SECTION 2. In the event the election carries, this Parish Council does hereby further consent to and authorize the District to continue to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

And the resolution was declared adopted on this, the 9<sup>th</sup> day of August, 2017.

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 17-264**

A resolution approving the issuance of not exceeding Nine Million Dollars (\$9,000,000) of Hospital Service District No. 1 of the Parish of Terrebonne, State of Louisiana Hospital Revenue Refunding Bonds (Terrebonne General Medical Center Project) Series 2017, as qualified 501(c)(3) Bonds under the applicable provisions of the Internal Revenue Code.

**WHEREAS**, the Board of Commissioners of Hospital Service District No. 1 of the Parish of Terrebonne, State of Louisiana (the "Board"), acting as the governing authority of Hospital Service District No. 1 of the Parish of Terrebonne, State of Louisiana (the "District"), proposes to issue not exceeding Nine Million Dollars (\$9,000,000) of Hospital Revenue Refunding Bonds (Terrebonne General Medical Center Project) Series 2017 (the "Bonds"); and

**WHEREAS**, the District is required to issue the Bonds as qualified 501(c)(3) Bonds under the applicable provisions of the Internal Revenue Code of 1986, as amended (the "Code"); and

**WHEREAS**, the provisions of Section 215 of the Tax Equity and Fiscal Responsibility Act of 1982 ("TEFRA") and Section 147(f) of the Code require that an applicable elected representative of a governmental unit approve the issuance of revenue bonds after a public hearing following reasonable public notice; and

**WHEREAS**, the District authorized the publication of a notice of public hearing (the "TEFRA Notice") relating to the Bonds; and

**WHEREAS**, the TEFRA Notice was published on July 21, 2017 in *The Courier*, a newspaper published in Houma, Louisiana, and of general circulation in the Parish of

Terrebonne, State of Louisiana, in a manner sufficient to inform the public and potential competitors of the subject, date and place of such public hearing; and

**WHEREAS**, pursuant to the terms of the TEFRA Notice, the Chief Operating Officer of the Hospital, on behalf of the District, held a public hearing at the Medical Atrium Conference Room of the Hospital on August 9, 2017, at 9:00 a.m., at which the public was given an opportunity to be heard and at which no objections were received; and

**WHEREAS**, the Terrebonne Parish Council of the Parish of Terrebonne, State of Louisiana (this "Parish Council"), as the elected legislative body of the Parish of Terrebonne, State of Louisiana, now further desires to approve the issuance of the Bonds under the applicable provisions of the Code in accordance with the aforesaid TEFRA requirements;

**NOW, THEREFORE, BE IT RESOLVED** by this Parish Council, acting as the governing authority of the Parish of Terrebonne, State of Louisiana, that:

**SECTION 1.** In accordance with the provisions of Section 215 of the TEFRA and Section 147(f) of the Code, the issuance of the Bonds as qualified 501(c)(3) Bonds under the applicable provisions of the Code is hereby approved if it is determined to issue the Bonds on a tax-exempt basis.

This resolution having been submitted to a vote, the vote thereon was as follows:

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 9th day of August 2017.

The Council discussed possible action on an Application of Appeal from Mr. Lance A. Pellegrin et ux, and Mr. Charles A. Duplantis, et ux; Semple Plantation; Variance Denial Appeal of the Houma-Terrebonne Planning Commission decision with regards to a variance from the 250' fire hydrant distance requirement.

Mr. Alex Ostheimer, Planning Commission Member, read aloud a letter presented to the Council urging the Council to sustain the Planning Commission's decision made at their July 20, 2017 meeting to deny the variance.

Councilman S. Trosclair read several professional opinions regarding the initial issue of the appeal and requested additional clarification on the location of the fire hydrant in question.

Mr. Tony Pellegrin, Jr., Fire District #5 Fire Chief, clarified that the location of the hydrant would be based from the "center of roadway" into the property.

Mr. Christopher Pulaski, Planning and Zoning Director, suggested that the variance instead be based on property line to help prevent confusion in the future.

Councilwoman C. Duplantis-Prather disclosed that she would be able to vote on the matter without a conflict of interest as the applicant, Mr. Charles Duplantis, making the appeal was not a relative of hers.

Mr. S. Trosclair moved "THAT the Council reverse the Planning Commission decision and grant the variance requested for Lots 4234 and 4236 on Country Drive." \**Motion is amended after discussion.*

Mr. Jim Ernie, Houma resident, voiced his concerns for fire hydrant installations and regulations with regards to a firefighter's ability to operate within given sets of distance.

Per a request from Mr. Pulaski, Councilman S. Trosclair asked that the motion on the table be amended to include the 300 feet setback from the property frontage line for any structure built or moved onto for the two lots.

\*Mr. S. Trosclair amended the motion, seconded by Mr. D. W. Guidry, Sr. "THAT the Council reverse the Planning Commission's decision and grant the variance requested for Lots 4234 and 4236 on Country Drive and include a note and demarcation on the final plat to read '300 feet maximum setback from the front property line for any structure built or moved onto the two lots'."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Floyd Bergeron, Houma resident, spoke to the Council relative to the Terrebonne Parish Consolidated Government "Recreation" and shared his concerns and suggestions for improving the recreation districts.

Ms. C. Duplantis-Prather moved, seconded by Ms. A. Williams, "THAT, it now being 6:30 p.m., the Council open public hearings."

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

A. A proposed ordinance that will establish a "No Parking Zone" along both sides of Cypress Village Drive, from Southdown Mandalay Road to Catherine Drive.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. D.W. GUIDRY, SR.  
SECONDED BY: MR. S. TROSCLAIR

### **ORDINANCE NO. 8868**

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18. MOTOR VEHICLES AND TRAFFIC, ARTICLE V. STOPPING, STANDING AND PARKING, DIVISION 2. PARISH, SECTION 18-223. NO PARKING ZONES, TO ESTABLISH A "NO PARKING ZONE" ALONG BOTH SIDES OF CYPRESS VILLAGE DRIVE, FROM SOUTHDOWN MANDALAY ROAD TO CATHERINE DRIVE; TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

#### **SECTION I**

**BE IT ORDAINED** by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article V, Section 18-223 to create a No Parking Zone along both sides of Cypress Village Drive, from Southdown Mandalay Road to Catherine Drive and to provide for the installation of said signs.

#### **SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

#### **SECTION III**

Any ordinance or part thereof in conflict herewith is hereby repealed.

#### **SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 9th day August 2017.

The Chairman recognized the public for comments on the following:

B. A proposed ordinance that will amend the 2017 Adopted Operating Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

General Fund-Housing & Human Service, \$5,000

Public Safety Fund, (\$7,539)

Parish Prisoners Fund, \$20,000

Road & Bridge-One New Position, -0-  
Criminal Court Fund-SPARC, (\$25,000)  
Delete one Program Director  
Add one Caseworker  
Parishwide Recreation-Recreation District #11-2017 Budget  
General Fund-Auction, \$5,744.

There were no comments from the public on the proposed ordinance.

Ms. A. Williams moved, seconded by Mr. S. Trosclair, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MS. A. WILLIAMS  
SECONDED BY: MR. S. TROSCLAIR

#### **ORDINANCE NO. 8869**

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. GENERAL FUND-HOUSING & HUMAN SERVICE, \$5,000**
- II. PUBLIC SAFETY FUND, (\$7,539)**
- III. PARISH PRISONERS FUND, \$20,000**
- IV. ROAD & BRIDGE-ONE NEW POSITION, -0-**
- V. CRIMINAL COURT FUND-SPARC, (\$25,000)**
- A. DELETE ONE PROGRAM DIRECTOR**
- B. ADD ONE CASEWORKER**
- VI. PARISHWIDE RECREATION-RECREATION DISTRICT #11-2017 BUDGET**
- VII. GENERAL FUND-AUCTION, \$5,744**

#### **SECTION I**

**WHEREAS**, South Louisiana Bank desires to provide a grant to the Terrebonne Parish Consolidated Government, Department of Housing and Human Service, Community Development Division for \$5,000, and

**WHEREAS**, the funds will be used to install handicap accessibility features in the homes of eligible low income persons.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Housing and Human Service Department. (Attachment A)

#### **SECTION II**

**WHEREAS**, the Justice Assistance Grant (JAG) funds reimburse Police Overtime costs of community policing efforts, and

**WHEREAS**, the JAG Grant award 2016-DJ-BX-0321 funding was incorporated in the 2017 Parish Budget JAG Fund with the associated payroll credits budgeted at the Public Safety Fund, and

**WHEREAS**, the budget for the JAG Grant needs to be adjusted by \$7,539 to reflect the amount of funds to be reimbursed in 2017.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the adjustment for the JAG Grant. (Attachment B)

### **SECTION III**

**WHEREAS**, funding is needed for the Parish Prisoners Fund for building repairs to the jail, and

**WHEREAS**, the funding source is from the Parish Prisoners Fund balance for \$20,000.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the funding for the Parish Prisoner Fund. (Attachment C)

### **SECTION IV**

**WHEREAS**, Administration is requesting to amend the Budgeted Positions for the Road and Bridge Fund, by increasing its personnel to include an additional Equipment Operator III Grade 107, and

**WHEREAS**, there will be no additional cost for the position in the Personal Services accounts.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Budgeted Positions be amended for the Road and Bridge Fund. (Attachment D)

### **SECTION V**

**WHEREAS**, Administration is requesting to amend the Operating Budget and Budgeted Positions for the Criminal Court Fund SPARC Program, by deleting a Program Director Grade 208 and increasing its personnel to include an additional Caseworker Grade 104, and

**WHEREAS**, the cost of salaries and related taxes/benefits will decrease by an estimated \$25,000.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Operating Budget and Budgeted Positions be amended for the Criminal Court Fund SPARC Program. (Attachment E)

### **SECTION VI**

**WHEREAS**, Terrebonne Parish Consolidated Government (TPCG) pays the payroll and other expenses for Recreation District #11 who then reimburses TPCG, and

**WHEREAS**, the budget for 2017 needs to be deleted in the Parishwide Recreation Fund now that Recreation District #11 is handling the activities of the District.



**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be deleted for Recreation District #11 from the Parishwide Recreation Fund. (Attachment F)

## **SECTION VII**

**WHEREAS**, Terrebonne Parish Consolidated Government Purchasing Department held a public auction selling surplus items, and

**WHEREAS**, the General Fund items sold amounted to \$5,744 to be recognized in the Sale of General Fixed Assets revenue account, and

**WHEREAS**, the General Fund amount collected from the auction will be transferred to the Drainage Department to purchase various items in the Diesel/Pumps account.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the revenues in General Fund and the transfer to the Drainage Department. (Attachment G)

## **SECTION VIII**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

## **SECTION IX**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

**THERE WAS RECORDED:**

**YEAS:** G. Michel, S. Dryden, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy and A. Williams.

**NAYS:** None.

**NOT VOTING:** None.

**ABSTAINING:** None.

**ABSENT:** None.

The Chairman declared the ordinance adopted on this, the 9th day August 2017.

**ATTACHMENT A - General Fund**

	2017		
	Adopted	Change	Amended
Housing Rehab-ADA Compliant	87	5,000	5,087
Handicap Mobility Program	-	(5,000)	(5,000)

**ATTACHMENT B - Public Safety Fund**

	2017		
	Adopted	Change	Amended
JAG 2014 Award	(17,141)	17,141	-
JAG 2016	-	(9,602)	(9,602)
Fund Balance (decrease)	n/a	(7,539)	n/a

**ATTACHMENT C - Parish Prisoners**

	2017		
	Adopted	Change	Amended
Building Repairs	90,958	20,000	110,958
Fund Balance (decrease)	n/a	(20,000)	n/a

**ATTACHMENT D - Road & Bridge**

	2017						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Equip Oper III	1	1	2	107	29,730	37,163	44,595

**ATTACHMENT E - Criminal Court Fund-SPARC**

	2017		
	Adopted	Change	Amended
Salries & Wages	160,732	(25,000)	135,732
Fund Balance (increase)	n/a	25,000	n/a

**ATTACHMENT E - SPARC POSITIONS**

	2017						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Program Director	1	(1)	0	208	-	-	-
Caseworker	1	1	2	104	-	-	-

**ATTACHMENT F - Recreation District #11**

	2017		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Recreation #11-Payroll Reimb	(228,101)	228,101	0
Salaries & Wages	152,662	(152,662)	0
Overtime Pay	300	(300)	0
FICA	9,484	(9,484)	0
Medicare	2,218	(2,218)	0
Pension	5,977	(5,977)	0
Group Insurance	37,400	(37,400)	0
Unemployment Compensation	1,912	(1,912)	0
Workman's Compensation	4,878	(4,878)	0
Employment Physical	3,500	(3,500)	0
Other Employee Requirements	250	(250)	0
Gasoline & Oil	3,560	(3,560)	0
Operating Supplies	3,330	(3,330)	0
Communication Equip Services	1,830	(1,830)	0
Auto & Truck Repairs	800	(800)	0

**ATTACHMENT G - General Fund**

	2017		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Sale of General Fixed Assets	-	5,744	5,744
Transfer to Drainage		(5,744)	(5,744)
Transfer from General Fund		5,744	5,744
Diesel/Pumps	659,600	(5,744)	653,856

**ATTACHMENT A - General Fund**

	2017		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Housing Rehab-ADA Compliant	87	5,000	5,087
Handicap Mobility Program	-	(5,000)	(5,000)

**ATTACHMENT B - Public Safety Fund**

	2017		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
JAG 2014 Award	(17,141)	17,141	-
JAG 2016	-	(9,602)	(9,602)
Fund Balance (decrease)	n/a	(7,539)	n/a

**ATTACHMENT C - Parish Prisoners**

	2017		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Building Repairs	90,958	20,000	110,958
Fund Balance (decrease)	n/a	(20,000)	n/a

**ATTACHMENT D - Road & Bridge**

	2017						
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>	<u>Level</u>	<u>MIN</u>	<u>MID</u>	<u>MAX</u>
Equip Oper III	1	1	2	107	29,730	37,163	44,595

**ATTACHMENT E - Criminal Court Fund-SPARC**

	2017		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Salries & Wages	160,732	(25,000)	135,732
Fund Balance (increase)	n/a	25,000	n/a

**ATTACHMENT E - SPARC POSITIONS**

	2017						
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>	<u>Level</u>	<u>MIN</u>	<u>MID</u>	<u>MAX</u>
Program Director	1	(1)	0	208	-	-	-
Caseworker	1	1	2	104	-	-	-

**ATTACHMENT F - Recreation District #11**

	2017		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Recreation #11-Payroll Reimb	(228,101)	228,101	0
Salaries & Wages	152,662	(152,662)	0
Overtime Pay	300	(300)	0
FICA	9,484	(9,484)	0
Medicare	2,218	(2,218)	0
Pension	5,977	(5,977)	0
Group Insurance	37,400	(37,400)	0
Unemployment Compensation	1,912	(1,912)	0
Workman's Compensation	4,878	(4,878)	0
Employment Physical	3,500	(3,500)	0
Other Employee Requirements	250	(250)	0
Gasoline & Oil	3,560	(3,560)	0
Operating Supplies	3,330	(3,330)	0
Communication Equip Services	1,830	(1,830)	0
Auto & Truck Repairs	800	(800)	0

**ATTACHMENT G - General Fund**

	2017		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Sale of General Fixed Assets	-	5,744	5,744
Transfer to Drainage		(5,744)	(5,744)
Transfer from General Fund		5,744	5,744
Diesel/Pumps	659,600	(5,744)	653,856

The Chairman recognized the public for comments on the following:

C. A proposed ordinance that will amend Section 21-87 and enact Sections 21-88, 21-89 and 21-90 of the Terrebonne Parish Code of Ordinances at Article IV of Chapter 21 to provide for the removal of any board member of any Recreation District established by the Terrebonne Parish Consolidated Government to establish fiscal oversight of the Terrebonne Parish Recreation Districts as applicable.

Mr. Lloyd Poincot, Houma resident, shared his concerns regarding the proposed ordinance and other recent efforts regarding changes to the recreation districts of Terrebonne Parish.

Mr. Kirby Verret, Dulac resident, shared his concerns regarding the proposed ordinance and his views on the operation of Recreation District No. 4 since its inception.

Ms. A. Williams moved, seconded by Mr. J. Navy, "THAT Mr. Kirby Verret's time to speak be extended by one minute."

Mr. Kirby Verret gave a brief report on upcoming projects for Recreation District No. 4 and offered suggestions that could be instated without the need of the proposed ordinance.

Mr. Roger Dehart, Houma resident, shared his concerns with the proposed ordinance relative to serving the youth of Terrebonne Parish and suggested that improvements could be made to the Recreation Districts without the need of consolidation.

Ms. Teri Chatagnier, Gray resident, shared her concern with the proposed ordinance, as written, regarding potential future action by the Council that would be enabled by the proposed ordinance.

Mr. Arnold Adams, Gray resident, spoke to concur with Ms. Chatagnier.

Mr. Kenneth White, Bourg resident, shared his concerns with the proposed ordinance and its effects on the recreation districts as a whole.

Mr. C. J. Stoufflet, Houma resident, gave a brief summary of the reporting done for Mechanicville Gym and plans for repairing and renovating the facility.

Mr. Danny Babin, Houma resident, shared his concerns regarding the proposed ordinance and asked that the Council include those board members and volunteers connected with the recreation districts in future discussions for improvements.

Mr. Benson Fuselier, Houma resident, shared his concerns regarding the proposed ordinance and suggested that an improvement for Recreation District No. 11 be the hiring of a full-time manager to oversee business for the district.

Mr. Lionel Lewis, Houma resident, shared his concerns regarding the condition of Mechanicville Gym and his experiences with previous management.

Mr. Randy Galliano, Houma resident, gave a brief review of Recreation District No. 11's plans for immediate and future improvements.

Mr. Carl Harding, Houma resident, gave his support and shared his agreement with the previous speakers on the ordinance and shared his concerns with previous changes made to recreation facilities.

Ms. Brenda Levoi, Montegut resident, shared her concerns with the proposed ordinance and its potential negative effects on long-serving volunteers with the recreation districts.

Ms. Laura Browning, Houma resident, shared her opposition of the proposed ordinance and suggested that further collaboration and cooperation be used between the Council and the districts to better serve the community.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Upon request, Assistant Parish Attorney Michelle Neil stated that the research completed by the Parish Attorney included case laws and a Louisiana Revised Statute would allow for the removal of a recreation board member with or without cause.

A discussion ensued relative to the clarification, expansion, and refinement of the proposed ordinance as presented to be presented again in two weeks.

Ms. A. Williams moved, seconded unanimously, "THAT the Council take no action on the proposed ordinance as presented."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. J. Navy moved, seconded by Ms. A. Williams, "THAT the proposed ordinance be amended to include 'with cause,' defined as 'reasons to remove Recreation board members and ask the general public for their input' and to include 'If a Recreation District Board submits a request to remove a Board Member(s) regarding possible wrongdoing of the Board Member(s) that it be considered cause for removal' and that the proposed ordinance be reintroduced at the next Policy, Procedure, and Legal Committee meeting."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Councilman J. Navy asked Venita Chauvin, Council Clerk, to add to the next Policy, Procedure, and Legal Committee meeting's agenda an item for discussion and possible action to establish direct fiscal oversight immediately over Recreation District No. 11.

Councilman J. Navy asked Venita Chauvin, Council Clerk, to add to the next Policy, Procedure, and Legal Committee meeting's agenda an item for discussion and possible action regarding the removal of the current Board Members of Recreation District No. 11 and the appointment of new board members.

Several Council members thanked the public for voicing their concerns regarding the recreation districts and shared their support toward improving the recreation districts.

The Chairman recognized the public for comments on the following:

D. A proposed ordinance to amend the zoning ordinance that will add Animal Sales and Services (Limited) to the list of permitted uses in C-5 districts.

There were no comments from the public on the proposed ordinance.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY MR. TROSCLAIR

#### **ORDINANCE NO. 8870**

AN ORDINANCE TO AMEND THE ZONING ORDINANCE, CHAPTER 28, SECTION 28-48(e) C-5 DISTRICTS COMMERCIAL BUSINESS PARK DISTRICTS TO INCLUDE

ANIMAL SALES AND SERVICES (LIMITED) AS A PERMITTED USE BY RIGHT, AS PER ATTACHMENT "A".

**SECTION I**

**WHEREAS** the inclusion of Animal Sales and Services (Limited) to the C-5 Commercial Business Park District as a result in the change of conditions in that the use of the area for this purpose promotes infill development which fulfills the public need for the amendment by reducing the need to further burden the existing infrastructure; and,

**WHEREAS** the description of the C-5 zoning consists of uses that are similar to those in C-2 and include some of the retail goods and services found in neighborhood commercial which does not appear to be a noisy, unsightly, or otherwise objectionable or unattractive so the proposed inclusion would not alter the character of the C-5 District; and,

**SECTION II**

**BE IT ORDAINED** by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Zoning Ordinance, Chapter 28, Section 28-48(e) C-5 Districts Commercial Business Park Districts to include Animal Sales and Services (Limited) as a permitted use by right, as per Attachment "A".

**SECTION III**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government of Terrebonne Parish, whichever occurs sooner.

\*\*\*\*\*

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 9th day August 2017.



## Attachment A

(e)

*C-5 Districts: Commercial Business Park Districts.* These districts are similar to the C-2 general commercial districts in that they are composed of land and structures used to furnish, in addition to some of the retail goods and services found in neighborhood commercial districts, many of the less frequently needed goods and services found in the general commercial districts. Usually easily accessible from thoroughfares, but not strung out along thoroughfares, these districts contain buildings that are freestanding on large, well-landscaped sites with off-street parking. Uses that are noisy, unsightly or otherwise objectionable or unattractive are seldom found in these districts, and the districts are not intended to accommodate such uses. The district regulations are designed to permit the development of the districts for their purpose in an open, spacious arrangement and to protect the abutting and surrounding residential area by requiring certain minimum yard and area standards to be met, standards that are comparable to those called for in residential districts. It is intended that additional commercial business park districts will be created in accordance with the amendment procedure set forth herein, as they are needed. To insure that such districts are actually developed to supply the business needs of the urban area, the amendment creating the district may set a time limit for its development.

(1)

*Permitted uses.* In the C-5 Districts only the following uses are permitted:

a.

Uses by right—The uses listed below are permitted subject to the conditions specified:

Accessory use.

Air-conditioning sales and services.

Ambulance service.

Amusement, commercial, miniature golf course and golf driving range  
(need not be enclosed within structure).

**Animal sales and services (limited).**

Antique store.

Apparel and accessory store.

Appliance store.

Apothecary, limited to the sale of pharmaceuticals and medical supplies.

Armory.

Art gallery and museum.

Artificial limb manufacture.

Auditorium.

Automobile and truck salesroom, where the primary function is the retail sale of new automobiles and the retail sale of used

automobiles, accessories, tires and batteries is a secondary function only and where services are limited to installation of items sold, making minor mechanical adjustments and washing and polishing (may not rebuild or overhaul engines, repair bodies, repaint automobiles, recap tires, clean automobiles or motors, reupholster automobiles or conduct dismantling; may display and store automobiles only within completely enclosed structures).

Automobile filling station, where the primary function is the retail sale of gasoline, oil, grease, tires, batteries and accessories and where services are limited to installation of items sold, washing, polishing and greasing (fuel pumps need not be enclosed within structure).

Bank.

Barber and beauty supplies and equipment sales.

Barbershop or beauty shop.

Bookstore.

Business machines store.

Camera and photographic supplies store.

City hall, police station, courthouse, federal building.

Clinic, dental or medical.

Club or lodge, private.

Drugstore.

Electric substation (need not be enclosed within structure but must be enclosed within a brick or perforated brick wall at least eight (8) feet high and adequate to obstruct view and passage of persons or materials, provided that the substitution of other masonry materials or a fencing material in lieu of brick may be approved by the zoning commission as being equally satisfactory for meeting enclosure requirements).

Fire station.

Floral shop.

Funeral home, mortuary or undertaking establishment.

Furniture store, retail.

Gas regulator station (need not be enclosed within structure but must be enclosed within a brick or perforated brick wall at least eight (8) feet high and adequate to obstruct view and passage of persons or materials, provided that the substitution of other masonry materials or a fencing material in lieu of brick may be approved by the zoning commission as being equally satisfactory for meeting enclosure requirements).

Gift shop.

Glass store.

Gymnasium, commercial.

Interior decorating shop.

Jewelry store.

Laboratory, dental or medical.

Laundry and/or dry-cleaning pickup station.

Library, public.

Liquor sales, for consumption on the premises.

Liquor sales, not to be consumed on the premises.

Medical offices.

Music store.

Office equipment and supplies, retail.

Optician.

Picture framing and/or mirror silvering.

Police substation.

Post office.

Radio and television broadcasting studio.

Restaurant.

Sporting goods store, retail.

Studio for professional work or teaching of any form of fine arts,  
photography, music, drama, dance.

Surgical or dental supplies store.

Telephone exchange, but not including shops or garages.

Underground petroleum storage tanks.

Water or sewage pumping station.

Water storage (need not be enclosed within structure).

YMCA, YWCA and similar institutions.

b.

Uses requiring planning approval—The uses listed below are permitted upon approval of the location and site plan thereof by the zoning commission as being appropriate with regard to transportation and access, water supply, waste disposal, fire and police protection and other public facilities, as not causing undue traffic congestion or creating a traffic hazard and as being in harmony with the orderly and appropriate development of the district in which the use is located:

Church, including parish house, community house and educational buildings.

Pipeline or electric transmission line (need not be enclosed within structure).

Railroad right-of-way, but not including shops, yard and team tracks (need not be enclosed within structure).

c.

*Special exception uses* —The uses listed below are subject to the same approval of location and site plan as uses requiring planning approval; in addition, these uses are declared to possess such characteristics of unique or special form that each specific use shall be considered an individual case and shall be subject to approval of the board of adjustments, in accordance with the provisions of Article IX governing special exceptions.

Convalescent home.

Hospital or sanitarium.

Hotel, motel, tourist home, all for transient occupancy, except that not more than one-third of the gross floor area may be used for apartments for permanent occupancy.

Institution for children or the aged.

Self-storage warehouse containing rented storage spaces with individual unit area not exceeding seven hundred fifty (750) square feet.

Passenger depot, railway or bus.

(2)

*Building site area.* The minimum building site area shall be:

For electric substation, gas regulator station, water or sewage pumping station: No minimum requirements.

For any other permitted use: Ten thousand (10,000) square feet.

(3)

*Building height limit.* Except as provided in Article IV, no structure shall be erected or altered to exceed thirty-five (35) feet.

(4)

*Yards required.* Except as provided in Article IV, the minimum dimensions of yards shall be:

*Feet*

Front yard ..... 20

Side yard ..... 5

Rear yard ..... 20

Exceptions: A rear yard abutting on a public alley or waterway (bayou or drainage servitude) need only be ten (10) feet in depth, and a rear yard abutting on a lot in a residential or C-4 District shall have the same minimum depth as a rear yard required in the abutting district.

E. A proposed ordinance to amend Section 1-6 of Chapter 1, General Provisions, of the Terrebonne Code of Ordinances to authorize the imposition of Community Service as a penalty for violating a Parish Ordinance.

There were no comments from the public on the proposed ordinance.

Mr. S. Trosclair moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MS. C. DUPLANTIS-PRATHER

### **ORDINANCE NO. 8871**

#### **AN ORDINANCE TO AMEND SECTION 1-6 OF CHAPTER 1, GENERAL PROVISIONS, OF THE TERREBONNE PARISH CODE OF ORDINANCES TO AUTHORIZE THE IMPOSITION OF COMMUNITY SERVICE AS A PENALTY FOR VIOLATING A PARISH ORDINANCE**

**WHEREAS**, Sec. 1-06 of the Home Rule Charter for the Parish of Terrebonne provides that parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of parish affairs, and all other subject matter without exception, subject only to the limitation that the same shall not be inconsistent with the constitution or expressly denied by general law applicable to the parish; and

**WHEREAS**, the Terrebonne Parish Council adopted Ordinance 5877 in February 11, 1998 for the purpose of providing penalties for violations of the Terrebonne Parish Code of Ordinances; and

**WHEREAS**, the Terrebonne Parish Council feels that it has been limited by state law to issuing citations for the aforementioned crimes with limited fines and jail time, under misdemeanor authority, as punitive measures. According to state statute, local governments have authority to mandate only the maximum fines (\$500.00) and/or sentences (30-day jail) for criminal offenses, La. R.S.33:1243 (A)(1) & La. R.S. 13:1446; and

**WHEREAS**, the Terrebonne Parish Council desires to add community service penalties as part of its misdemeanor authority. This would allow the judiciary the flexibility to award community service/work programs as part of the sentences and perhaps more effectively deter and rehabilitate those engaged in this activity; and

**NOW, THEREFORE BE IT ORDAINED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following be enacted:

#### **SECTION I**

Section 1-6 of the Terrebonne Parish Code of Ordinances be and is hereby amended (using ~~strickthrough~~ to indicate deletions and underlining to indicate additions) as follows:

##### **Sec. 1-6. General Penalty; Separate Offenses.**

Whenever in this Code, or in any ordinance of the parish, any act or omission is prohibited or is made or declared to be unlawful or a misdemeanor, or whenever in this Code or in any ordinance the doing of any act or the failure to do any act is

declared to be unlawful or a misdemeanor or is prohibited, and no specific penalty is provided therefor, and the state law does not provide otherwise, or for a greater penalty, the violation of any such provision of this Code or of any ordinance shall be a misdemeanor punishable by a term of imprisonment of up to thirty (30) days in the parish jail or by a fine of up to five hundred dollars (\$500.00), or both. A maximum of one hundred hours of community service may be imposed for a violation of any such provision of this Code or of any ordinance in addition to, or in lieu of, any penalty provided in this Section. Unless specifically provided otherwise, or the context thereof so dictates, each day any violation of any provision of this Code or any ordinance continues shall constitute a separate offense.

(City Code 1965, § 1-8; Parish Code 1979, § 1-8; Ord. No. 5877, § II, 2-11-98)

## SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

## SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for Terrebonne Parish Consolidated Government, whichever occurs first.

\*\*\*\*\*

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 9th day August 2017.

Mr. S. Trosclair moved, seconded by Mr. J. Navy, "THAT the Council continue with the regular order of business."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Titus P. Savoie, Jr. spoke to the Council relative to the American Foundation for Suicide Prevention LifeLines. Mr. Savoie gave a brief report on the mental health issues surrounding suicides and suicide cases in the local area. He then asked the Council and the general public for their assistance in educating the community of the warning signs of depression and/or other illnesses that could lead to suicide. He then announced that his nonprofit organization, Team Lifelines Suicide Awareness and Preventions, would be holding a Community Walk on November 18, 2017 in Thibodaux and asked the public to attend.

Several Council members thanked Mr. Savoie for bringing awareness of the issues with mental illness that could lead to suicide to light and gave their support for his efforts in reaching out to and helping the local community.

Mr. Roger Bourgeois, Houma resident, spoke to Council relative to the issue of members of the public either storing or discarding tires throughout the parish, specifically those found near Acadian School for the past two years. He voiced his concerns for the appearance of the Parish with regards to litter and asked who could provide assistance in cleaning up the tires.

Upon request, Mr. Al Levron, Parish Manager, confirmed that a Parish department would see to the disposal of the tires in question, but did not know of any specific state law with respect to tires.

It was at this time (8:37 p.m.) that Councilman S. Dryden was recorded as exiting the evening's proceedings.

The Chairman called for a report on the Budget and Finance Committee meeting held on 08/07/17, whereupon the Committee Chairwoman, noting ratification of minutes calls public hearings on August 23, 2017 at 6:30 p.m., rendered the following:

### **BUDGET & FINANCE COMMITTEE**

**AUGUST 7, 2017**

The Chairwoman, Arlanda Williams, called the Budget & Finance Committee meeting to order at 5:35 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee member J. Navy and the Pledge of Allegiance led by Committee member S. Trosclair. Upon roll call, Committee Members recorded as present were: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams. A quorum was declared present.

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. W. GUIDRY, SR.

### **RESOLUTION NO. 17-265**

Authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Best of the Bayou Foundation to provide \$50,000 to supplement the Best of the Bayou Festival in Downtown Houma.

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution provides that for a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual; and

**WHEREAS**, the Foundation was a recipient of funds from a BP Tourism Grant, through TPCG for the years 2012 and 2013, administered by the Louisiana Office of Tourism for the purposes of promoting Terrebonne Parish as a coastal destination for seafood, fishing and cultural activities through advertising, special events and festivals; and

**WHEREAS**, the Foundation was a recipient of funds from Terrebonne Parish for the years 2014, 2015 and 2016 for the purposes of promoting Terrebonne Parish as a coastal destination for seafood, fishing and cultural activities through advertising, special events and festivals; and

**WHEREAS**, TPCG and FOUNDATION believe they will continue to substantially benefit the tourism efforts in Terrebonne Parish by entering into this cooperative endeavor.

**NOW, THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending Legal review with the Best of the Bayou Foundation for an amount not to exceed \$50,000.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 17-266**

**WHEREAS**, bids were received on July 17, 2017 by Terrebonne Parish Consolidated Government (TPCG) for Bid 17-OEPENMG-24 (Re-Bid) Hotel Accommodations for Personnel in Support of Emergency Operations, and

**WHEREAS**, after careful review by the Purchasing Division and Earl Eues, Director of the Office Homeland Security and Emergency Preparedness, it has been determined that the bids of Mainstay Suites and Fairfield Inn & Suites Houma Southeast should be accepted to establish a prepositioned contract in for Hotel Accommodations Support of Emergency Operations, and

**WHEREAS**, The initial contract term shall be for a one (1) year period. At TPCG's option, the contract may be extended for two (2) additional one (1) year periods provided there is no change in the terms, conditions, specifications and pricing structure.

**WHEREAS**, Parish Administration concurs with this recommendation to award Mainstay Suites and Fairfield Inn & Suites Houma Southeast for Bid 17-OEPENMG-24 (Re-Bid) Hotel Accommodations for Personnel in Support of Emergency Operations and

**NOW, THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Parish President, Gordon C. Dove, is hereby authorized to accept the bids of Mainstay Suites and Fairfield Inn & Suites Houma Southeast for Hotel Accommodations in Support of Emergency Operations in accordance with the bids submitted on July 17, 2017.

**BE IT FURTHER RESOLVED**, that the Parish President and all other appropriate parties be hereby authorized to execute any and all documents associated herewith.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*



OFFERED BY: MR. G. MICHEL  
SECONDED BY: MR. S. TROSCLAIR

**RESOLUTION NO. 17-267**

A RESOLUTION TO LOAN DISASTER IN-FILL HOUSING PROGRAM FUNDS TO OPTIONS FOR AFFORDABLE HOUSING IN AN AMOUNT NOT TO EXCEED \$132,000.00 FOR THE PERMANENT FINANCING OF AN AFFORDABLE SINGLE FAMILY HOME LOCATED AT 117 ANTOINE STREET, HOUMA, LOUISIANA.

**WHEREAS**, Terrebonne Parish Consolidated Government has allocated 3,160,000.00 of its *Community Development Block Grant 2008 Disaster Recovery Supplemental Appropriation* for the specific purpose of revitalizing communities damaged by Hurricanes Gustav and/or Ike by eliminating the blight of vacant properties and increase the availability of affordable rental housing for low to moderate income persons that has been strained as a result of the storms, and

**WHEREAS**, Options For Affordable Housing, a qualified non-profit developer, is committed to developing affordable rental housing for low income and disabled citizens of Terrebonne, and

**WHEREAS**, Options For Affordable Housing submitted a project proposal to acquire and rehabilitate a single family home located at 117 Antoine Street, and

**WHEREAS**, after a thorough review of Options For Affordable Housing's project proposal by the Department of Housing and Human Services, the proposal was approved in an amount not to exceed \$125,000.00, which was authorized by Terrebonne Parish Council Resolution 16-374; and

**WHEREAS**, circumstances require the authorization to be increased to an amount not to exceed \$132,000.00; and

**WHEREAS**, the In-Fill Housing Program budget will allow for the increase and Options For Affordable Housing has met all requirements set forth by the Louisiana Office of Community Development's Disaster Recovery Unit and the Terrebonne Parish Consolidated Government.

**NOW, THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of Terrebonne Parish Consolidated Government, and the Parish President, does hereby agree to loan Disaster In-Fill Housing Program funds in an amount not to exceed \$132,000.00 to Options For Affordable Housing, for the acquisition and rehabilitation of 117 Antoine Street, Houma Louisiana, and

**BE IT FURTHER RESOLVED**, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does, hereby authorize the Parish President to execute all agreements in this regard.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

Mr. D. J. Guidry moved, seconded by Mr. D. W. Guidry, Sr., "THAT, the Budget & Finance Committee introduce an ordinance to amend the 2017 Adopted Operating Budget and 5-year Capital Outlay of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Parish Sports Park Complex, \$200,000
- II. Upper Little Caillou Pump Station, \$399,905

and call a public hearing on said matter on Wednesday, August 23, 2017 at 6:30 p.m.”

The Chairwoman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Budget & Finance Committee introduce an ordinance to amend the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following item and to provide for related matters:

- I. Houma Navigational Canal (HNC) Dredging, \$1,500,000

and call a public hearing on said matter on Wednesday, August 23, 2017 at 6:30 p.m.”

The Chairwoman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. S. Dryden, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairwoman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 5:39 p.m.

Arlanda J. Williams, Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. A. Williams moved, seconded by Mr. G. Michel, “THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 08/07/17.”

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: S. Dryden.

The Chairman declared the motion adopted.

The Chairman called for a report on the Policy, Procedure, and Legal Committee meeting held on 08/07/17, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on September 13, 2017 at 6:30 p.m., rendered the following:

## POLICY, PROCEDURE, & LEGAL COMMITTEE

AUGUST 7, 2017

The Chairman, Gerald Michel, called the Policy, Procedure, & Legal Committee meeting to order at 5:40 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee member A. Marmande and the Pledge of Allegiance led by Committee member D. J. Guidry. Upon roll call, Committee Members recorded as present were: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams. A quorum was declared present.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, "THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request from St. Matthew's Episcopal School's for its Annual Just Kids at Art event to be held on Saturday, October 28, 2017."

The Chairman called for the vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, and A. Williams.

NAYS: S. Dryden and J. Navy.

ABSENT: None.

The Chairman declared the motion adopted.

Committee member D. W. Guidry, Sr. asked that Agenda Item No. 2 - Discussion and possible action relative to having one Invocation and Pledge for the first meeting on Committee Meeting days – be placed on the agenda to reduce the redundancy of offering prayers and reciting the Pledge of Allegiance before every committee meeting.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. J. Guidry, "THAT, the Council accept the proposal of having one prayer offered and the reciting of the Pledge of Allegiance once before the beginning of Committee meetings." **\*(MOTION FAILED)**

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, D.W. Guidry, Sr., and D. J. Guidry.

NAYS: C. Duplantis-Prather, A. Marmande, S. Trosclair, J. Navy, and A. Williams.

ABSENT: None.

The Chairman declared the motion *failed*.

Committee member A. Williams explained that she could not vote in favor of the aforementioned proposal because each individual meeting is different and designed for a specific purpose; noting that the offering of prayer and the reciting of the Pledge of Allegiance has been the proper protocol.

Committee member J. Navy stated that he could not support the aforementioned proposal because, in his opinion, prayer is sometimes needed before some of the Committee meetings; although he does understand the concept behind this proposed item.

Ms. A. Williams moved, seconded by Mr. D. W. Guidry, Sr., "THAT, the Policy, Procedure, & Legal Committee introduce an ordinance to amend the Civic Center Authorized Contract Agreement User Fee and call a public hearing on said matter on Wednesday, September 13, 2017 at 6:30 p.m."

The Chairman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. A. Williams, “THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:44 p. m.

Gerald Michel, Chairman

Tammy E. Triggs, Minute Clerk

Mr. G. Michel moved, seconded by Mr. S. Trosclair, “THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 08/07/17.”

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: S. Dryden.

The Chairman declared the motion adopted.

The Chairman called for a report on the Public Services Committee meeting held on 08/07/17, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on August 23, 2017 at 6:30 p.m., rendered the following:

### **PUBLIC SERVICES COMMITTEE**

**AUGUST 7, 2017**

The Chairman, Alidore “Al” Marmande, called the Public Services Committee meeting to order at 5:46 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Chairman A. Marmande and the Pledge of Allegiance led by Committee member S. Dryden. Upon roll call, Committee Members recorded as present were: J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry and S. Trosclair. A quorum was declared present.

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MS. C. DUPLANTIS-PRATHER

### **RESOLUTION NO. 17-268**

Authorizing the execution of Deductive Change Order No. 2 for the Construction Agreement for Parish Project No. 15-LIBR-03, Gibson Branch Library Project, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government will award the construction to Onshore Construction Company, LLC, for Parish Project No. 15-LIBR-03, Gibson Branch Library Project, Terrebonne Parish, Louisiana, and

**WHEREAS**, this change order has been recommended so as to adjust the estimated

contract item quantities for the completion of the project described on the attached Change Order No. 2 for the above referenced project, and

**WHEREAS**, this change order will decrease the overall contract price by Six Thousand and Thirty-Five Dollars (\$6,035.00), and

**WHEREAS**, the contractor is requesting a total of Fifty-Seven (57) calendar days because of inclement weather throughout the contract, and

**WHEREAS**, Deductive Change Order No. 2 had been recommended by the Architect, Cheramie+Bruce Architects, APC, for this project.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Deductive Change Order No. 2 to the construction agreement with Onshore Construction Company, LLC for Parish Project No. 15-LIBR-03, Gibson Branch Library, Terrebonne Parish, Louisiana, for an decrease to the contract amount in the amount of Six Thousand and Thirty-Five Dollars (\$6,035.00), and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Architect, Cheramie+Bruce Architects, APC.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 17-269**

A resolution providing for the acceptance of work performed by Onshore Construction Company, LLC, in accordance with the Certificate of Substantial Completion for Parish Project 15-LIBR-03, Gibson Branch Library, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated July 25, 2014 with Onshore Construction Company, LLC, for Parish Project 15-LIBR-03, Gibson Branch Library, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1514919 of the records of Terrebonne Parish, and

**WHEREAS**, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

**WHEREAS**, the Engineer for this project, Cheramie+Bruce Architects, APC, recommends the acceptance of the substantial completion,

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1514919 of the Records of Terrebonne Parish, Louisiana, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the Engineer Cheramie+Bruce Architects, APC, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

**BE IT FURTHER RESOLVED** that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 17-270**

A resolution authorizing the signing of the Entity/State agreement with Louisiana Department of Transportation and Development for **LA 24 Sidewalk Rehab.**

**WHEREAS**, the Terrebonne Parish Consolidated Government desires to provide protection to the people of this Parish, whenever possible, and

**WHEREAS**, the Parish would like to rehabilitate the sidewalk along LA 24 in downtown Houma, and

**WHEREAS**, the funds have been appropriated out of the Highway Trust Fund to finance improvement projects under the direct administration of DOTD, and

**WHEREAS**, the Civic Center Sidewalk project will be funded on a cost disbursement basis with 80% of project costs provided by the Louisiana Department of Transportation and Development and the Terrebonne Parish Consolidated Government providing 20% of the remaining costs, and

**NOW, THEREFORE BE IT FURTHER RESOLVED**, the President of Terrebonne Parish Consolidated Government, be authorized and empowered to sign subsequent agreements and documentation necessary with the Louisiana Department of Transportation and Development for said project.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*

OFFERED BY: MR. S. DRYDEN  
SECONDED BY: MS. A. WILLIAMS

**RESOLUTION NO. 17-271**

Providing for the acceptance of work performed by Sealevel Construction, Inc., in accordance with the Certificate of Substantial Completion for Parish Project 15-BRG-29, Kings Bayou Bridge, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated June 9, 2015 with Sealevel Construction, Inc., for Parish Project 15-BRG-29, Kings Bayou Bridge, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1526508 of the records of Terrebonne Parish, and

**WHEREAS**, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

**WHEREAS**, the Engineer for this project, David A. Waitz Engineering and Surveying, Inc., recommends the acceptance of the substantial completion,

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1526508 of the Records of Terrebonne Parish, Louisiana, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the David A. Waitz Engineering and Surveying, Inc., and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

**BE IT FURTHER RESOLVED** that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. S. TROSCLAIR

**RESOLUTION NO. 17-272**

Awarding and authorizing the signing of the construction Contract for Parish Project No. 13-DRA-22, Upper Little Caillou Drainage Pump Station, Terrebonne Parish Consolidated Government, Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

**WHEREAS**, the Terrebonne Parish Consolidated Government did receive

construction bids on Parish Project No. 13-DRA-22, Upper Little Caillou Drainage Pump Station, Terrebonne Parish, Louisiana, and,

**WHEREAS**, the lowest and best bid was that submitted by Sealevel Construction , Inc., in the bid amount of \$4,624,154.00 for the Base Bid and \$457,000.00 for Alternate No. 1 for a total of \$5,081,154.00, and

**NOW, THEREFORE, BE IT RESOLVED** that the Terrebonne Parish Consolidated Government award the construction contract to Sealevel Construction, Inc. of Thibodaux, Louisiana, in the overall amount of \$5,081,154.00 contingent upon a budget amendment, and

**BE IT FURTHER RESOLVED**, that the President of Terrebonne Parish Consolidated Government, be and he is hereby authorized and empowered to sign a construction contract for and on behalf of the Terrebonne Parish Consolidated Government with Sealevel Construction, Inc., upon receipt of the performance bond in the amount of the contract price, and

**BE IT FURTHER RESOLVED**, that upon receipt of necessary servitudes and required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence construction of the project, and

**WHEREUPON** the motion was put to a vote and the vote thereon was as follows:

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. S. TROSCLAIR

**RESOLUTION NO. 17-273**

Providing for the acceptance of work performed by Associated Diversified Services, Inc.. in accordance with the Certificate of Substantial Completion for Parish Project No. 15-UTL-20, Power Pole Relocation, LA Hwy. 57 Widening, Industrial Boulevard to Thompson Road, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated January 20, 2017 with Associated Diversified Services, Inc. for Parish Project No. 15-UTL-20, Power Pole Relocation, LA Hwy. 57 Widening, Industrial Boulevard to Thompson Road, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1525877 of the Records of Terrebonne Parish, and

**WHEREAS**, the work performed under the contract has been inspected by authorized representatives of Owner, Engineer, and Contractor and found to be substantially complete, and

**WHEREAS**, the Engineer for this project, Providence Engineering and Design, LLC recommends the acceptance of the substantial completion, and



**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1525877 of the Records of Terrebonne Parish, Louisiana, and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Engineer, Providence Engineering and Design, LLC, and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

**BE IT FURTHER RESOLVED** that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*

OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 17-274**

Ratifying the appointment of the engineering firm of Providence Engineering and Design, LLC to provide engineering services for **Parish Project 115KV Transmission Line Improvements**, and also authorizing execution of the appropriate engineering contract documents for this project.

**WHEREAS**, Terrebonne Parish wishes to construct a 115KV transmission line on the west and east side of the Intracoastal Canal, and

**WHEREAS**, Terrebonne Parish Consolidated Government would like to proceed with the design of this project, and

**WHEREAS**, Parish President Gordon E. Dove has recommended that the firm of Providence Engineering and Design, LLC, be retained to provide the necessary professional services for this project, and

**NOW THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of Parish President Gordon E. Dove be ratified and that the engineering firm of Providence Engineering and Design, LLC be retained to provide the necessary professional services for **Parish Project No. \_\_\_\_\_, 115KV Transmission Line Improvements**, and that Parish President Gordon E. Dove be authorized to execute any and all documents with said firm for this project.

**BE IT FURTHER RESOLVED**, that a certified copy of the resolution be forwarded to the Engineer, Providence Engineering and Design, LLC.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*

OFFERED BY: MS. C. DUPLANTIS-PRATHER

SECONDED BY: MS. A. WILLIAMS

**RESOLUTION NO. 17-275**

Ratifying the Parish President’s appointment of GDS Associates, Inc. to provide consulting services for an Electric Utility Cost of Service Study.

**WHEREAS**, GDS Associates, Inc. has proposed to provide such services, and

**WHEREAS**, it has been determined that the proposal of GDS Associates, Inc. is suitable to fulfill the department’s need, and

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President’s appointment of GDS Associates, Inc. to provide professional services for an Electric Utility Cost of Service Study be, and is hereby, ratified, and

**BE IT FURTHER RESOLVED**, that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

\* \* \* \* \*

OFFERED BY: MR. S. TROCLAIR

SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 17-276**

Ratifying the Parish President’s appointment of GDS Associates, Inc. to provide consulting services for a Gas Utility Cost of Service Study.

**WHEREAS**, GDS Associates, Inc. has proposed to provide such services, and

**WHEREAS**, it has been determined that the proposal of GDS Associates, Inc. is suitable to fulfill the department’s need, and

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President’s appointment of GDS Associates, Inc. to provide professional services for a Gas Utility Cost of Service Study be, and is hereby, ratified, and

**BE IT FURTHER RESOLVED**, that the Parish President and all other appropriate

parties be, and they are hereby authorized to execute any and all contract documents associated therewith.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

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Mr. D. W. Guidry, Sr. moved, seconded by Mr. S. Trosclair, "THAT, the Public Services Committee introduce an ordinance to establish a 'No Parking Zone' during school hours around Mulberry School on Cougar Drive and call a public hearing on said matter on Wednesday, August 23, 2017 at 6:30 p.m."

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: A. Williams.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. S. Dryden, "THAT, the Public Services Committee introduce an ordinance to establish a '3-Way Stop' at the intersection of Eldred Street and Guidry Street, and call a public hearing on Wednesday, August 23, 2017 at 6:30 p.m."

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSENT: A. Williams.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. S. Dryden, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSENT: A. Williams.

The Chairman declared the motion adopted and the meeting was adjourned at 5:52 p.m.

Alidore Marmande, Chairman

Tammy E. Triggs, Minute Clerk

Mr. A. Marmande moved, seconded by Mr. S. Trosclair, "THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on 08/07/17."

The Chairman called for a vote on the motion offered by Mr. A. Marmande.

**THERE WAS RECORDED:**

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: S. Dryden.

The Chairman declared the motion adopted.

The Chairman called for a report on the Community Development and Planning Committee meeting held on 08/07/17, whereupon the Committee Chairman rendered the following:

**COMMUNITY DEVELOPMENT & PLANNING COMMITTEE**

**AUGUST 7, 2017**

The Chairman, Steve Trosclair, called the Community Development & Planning Committee meeting to order at 5:53 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee member A. Marmande and the Pledge of Allegiance led by Committee member S. Dryden. Upon roll call, Committee Members recorded as present were: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams. A quorum was declared present.

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 17-277**

OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD MITIGATION ASSISTANCE GRANT PROGRAM PROJECT NO. FMA-PJ-LA-2015-005 TO COMPLETE THE STRUCTURE ELEVATION OF 521 WOODSIDE DRIVE, HOUMA, LA 70363.

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA and the Governor's Office of Homeland Security and Preparedness that the Flood Mitigation Assistance Grant Program, Project No. FMA-PJ-LA-2015-005, that the Parish is authorized to proceed with the mitigation of the following property:

Address: **521 Woodside Drive Houma, LA 70363;**

Owned by: **Mary and Efmuel Dehart**

**WHEREAS**, under the administrative guidance of Solutient, the required "elevation packet" has been prepared and executed by the Solutient Corporation recommending elevation through the FMA program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish FEMA funded Flood Mitigation Assistance Program, Project No FMA-PJ-LA-2015-005 be hereby obligated to mitigate 521 Woodside Drive, Houma, LA 70363.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

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OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 17-278**

OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD MITIGATION ASSISTANCE GRANT PROGRAM PROJECT NO. FMA-PJ-LA-2015-002 TO COMPLETE THE STRUCTURE ELEVATION OF 500 MIDDLEWOOD DRIVE, HOUMA, LA 70363.

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA and the Governor’s Office of Homeland Security and Preparedness that the Flood Mitigation Assistance Grant Program, Project No. FMA-PJ-LA-2015-002, that the parish is authorized to proceed with the mitigation of the following property:

**ADDRESS:** 500 MIDDLEWOOD DRIVE  
HOUMA, LA 70363;

**OWNED BY:** JOSEPH BOUDWIN

**WHEREAS**, under the administrative guidance of Solutient, the required “Elevation Packet” has been prepared and executed by the Solutient Corporation recommending elevation through the FMA Program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish FEMA Funded Flood Mitigation Assistance Program, Project No. FMA-PJ-LA-2015-002 be hereby obligated to mitigate 500 Middlewood Drive, Houma, LA 70363.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 7th day of August 2017.

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Ms. A. Williams moved, seconded by Mr. G. Michel, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Ms. A. Williams.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:55 p.m.

Steve Trosclair, Chairman

Tammy E. Triggs, Minute Clerk

Mr. S. Trosclair moved, seconded by Ms. A. Williams, "THAT the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on 08/07/17."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: S. Dryden.

The Chairman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Ms. A. Williams, "THAT the Council approve the following street light list:

### **STREET LIGHT LIST**

**08-09-17**

CHANGE EXISTING STREET LIGHTS TO LED EQUIVALENT LIGHTS ON NINE (9) POLES ON LIBERTY STREET BETWEEN MAIN STREET AND BELANGER STREET; URBANS SERVICES; CITY OF HOUMA; CHRISTA DUPLANTIS-PRATHER; DISTRICT 5

CHANGE EXISTING STREET LIGHTS TO LED EQUIVALENT LIGHTS ON FIVE (5) POLES ON SAINT ANTHONY STREET BETWEEN LIBERTY STREET AND DUNN STREET; URBAN SERVICES; CITY OF HOUMA; CHRISTA DUPLANTIS-PRATHER; DISTRICT 5

CHANGE EXISTING STREET LIGHTS TO LED EQUIVALENT LIGHTS ON ONE (1) EXISTING POLE ON HOUMA STREET; URBAN SERVICES; CITY OF HOUMA; CHRISTA DUPLANTIS-PRATHER; DISTRICT 5."

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: S. Dryden.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. A. Marmande, "THAT the Council hold nominations open for two weeks for the two terms on the Recreation District #3A Board."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. A. Marmande moved, seconded by Mr. G. Michel, "THAT the Council open nominations for the one expiring term on the Recreation District No. 10 Board, nominate Mr. Lee Molaison; close nominations and re-appoint Mr. Lee Molaison to serve another term on the Recreation District No. 10 Board."

The Chairman called for a vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: S. Dryden.

The Chairman declared the motion adopted.

The Chairman announced that there was a vacancy due to resignation on the Recreation District No. 11 Board, one term expiring on September 1, 2017 for the Houma Board of Adjustments, two terms expiring on September 9, 2017 for TEDA, and three expiring terms on the Veterans' District Board.

Ms. C. Duplantis-Prather asked that the public have their pets spayed or neutered and that if a pet is found, please return to its owner or bring to the animal shelter for assistance.

Mr. J. Navy moved, seconded by Ms. A. Williams, "THAT the Council approve the following Monthly Engineering Reports:

- A. T. Baker Smith, LLC
- B. Providence Engineering and Design, LLC
- C. GIS Engineering, LLC
- D. Milford & Associates, Inc.
- E. APTIM (formerly CB&I)."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: S. Dryden.

The Chairman declared the motion adopted.

Mr. J. Navy moved, seconded by Mr. A. Marmande, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: S. Dryden.

The Chairman declared the motion adopted and the meeting was adjourned at 8:41p.m.

KEITH M. HAMPTON, MINUTE CLERK

/s/DIRK J. GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

ATTEST:

/s/VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL