

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION
JANUARY 23, 2019

The Chairwoman, Ms. A. Williams, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation, offered by Council Member S. Trosclair, the Chairwoman led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair. J. Navy, S. Dryden, and D. W. Guidry, Sr. were recorded as absent. A quorum was declared present.

The Chairwoman read aloud letters from Council Members D. W. Guidry, Sr., S. Dryden, and J. Navy explaining their absences from the evening's proceedings.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT the Council approve the minutes of the Regular Council Session held on December 19, 2018."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. A. Marmande, "THAT the Council approve the Accounts Payable Bill Lists for 1/14/2019 and 1/22/2019."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Upon Council Member G. Michel's request, the Chairwoman recognized Mr. Julius Hebert, Parish Attorney, who stated that the Parish Attorney and their staff represented all of Terrebonne Parish Consolidated Government with regards to legal matters, including both Parish Administration and the Parish Council.

Council Member G. Michel shared some of his concerns regarding Council representation with legal matters then suggested that the Council could consider additional legal representation on their behalf in the future.

Mr. Hebert clarified that the Council acts as a whole in order to pass ordinances, resolutions, and motions, and that he as Parish Attorney has resolved to always act in the best interests of the Terrebonne Parish Consolidated Government.

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Mr. S. Trosclair moved, seconded by Mr. A. Marmande, “THAT the Council ratify the re-appointment of Mr. Julius P. Hebert as Parish Attorney for 2019 as per Sections 2-73 and 2-98 of the Parish Code.”

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Williams, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: G. Michel.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

The Chairwoman recognized Mr. Mike Toups, Parish Manager, gave a brief update on the drainage pump stations and backup generators across the Parish. He stated that two more backup generators would be completed the following day and that SLECA would be required to replace a derelict pole to complete another by the end of the week. He then gave updates on completion regarding several pump stations including those for the Savanne Road, Summerfield, Cenac, and Bayou Neuf areas.

Upon Council Member D. J. Guidry’s request, the Chairwoman recognized Mr. Gordon Dove, Parish President, who stated that the Lashbrook Pump Station project would go out for bids by the end of the month as funding was in place and permitting was being completed. He then thanked Mr. Toups and the Public Works Department for their work in acquiring, installing, and upgrading backup generators for the pump stations in Terrebonne Parish.

Council Member C. Duplantis-Prather read aloud and presented to those in attendance certificates of recognition commending the team members who competed in the 2018 Terrebonne Parish Special Olympics and they were recorded as follows: Jude Clement, L. J. Brien, Jared Tastet, Kendell Dye, Angelique Boudreaux, Bobbie Pontiff, Chaneika Smith, Gavin Gautreaux, Peter Authement, Lionel Francis, Terry Daigs, Sam Truitt, Bailey Bergeron, Dustin Degruise, Missy Cortez, Yancey Morris, David Authement, Joshua Adams, Makayla Billiot, Trevor Walker, Todd Degruise, Tyler Degruise, Heath Degruise, Erin Degruise, Kate Degruise, Dylan Billiot, Raymond Solito, Connie Malbrough, Darlene Scricca, Andrew Bergeron, Kirk Toups, Lionel Poret, Brock Theriot, A. J. Gravius, Amethyst Francis, Klay Bergeron, Bertie Bernucho, Mike Lodrigue, Herman Boudreaux, Jerry Cooper, Paul Francis, Marshall Olivier, Abel Olivier, Roman Lecompte, Gavin Gautreaux, Michael Guidry, Blake Pellegrin, Chance Lile, Stefan Pitre, Gavin Pitre, Tyler Lapeyrouse, David Dehart, Angel Naquin, Chris Naquin, Harleigh Howell, Carolyn Nicholas, Logan Nicholas, Ashley Arceneaux, Ashur Breaux, Brady Brown, Brenly Moss, Luke Simon, Edward Roussel, Terry Doughty, Morgan Guidry, Gage Boudreaux, Peter McClendon, Amber Marcel, Reyanna White, Jeffrey Herring, Herman McElroy, Jadon Williams, Heaven Tastet, Cade Richard, Braylon Lambert, Nolan Falgout, Bryant Scott, Raymond Olivier, Tammie Naquin, Tonya Theriot, Don Price, Robert Alvarez, Charmer Olivier, Jaqual Kilbourne, Ruth Pontiff, and James Authement.

Council Member C. Duplantis-Prather read aloud a proclamation declaring February 2019 as Black History Month in Houma-Terrebonne.

The Chairwoman stated that Agenda Item 2. C. Discussion of Public Records requests of personal information had been pulled prior to the beginning of the meeting.

The Chairwoman called for public comments regarding a proposed add-on agenda item: a proclamation proclaiming January 26, 2019 as “Arbor Day in Houma-Terrebonne.”

There were no comments from the public on the proposed add-on.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, “THAT the Council close the call for public comments regarding the proposed add-on.”

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

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THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council add on to the agenda a proclamation proclaiming January 26, 2019 as "Arbor Day in Houma-Terrebonne"."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Council Member G. Michel read aloud a proclamation declaring January 26, 2019 as "Arbor Day in Houma-Terrebonne".

The Chairwoman recognized Ms. Trudy Hebert, Terrebonne Parish Tree Board, who thanked the Council for the proclamation. She then encouraged the public to participate in the free tree giveaway that would be held on Saturday, January 26, 2019 at the Terrebonne Parish Main Library starting at 9:00 a.m.

Council Member C. Duplantis-Prather thanked Ms. Hebert and the Tree Board for their recognizing local businesses and encouraged the public to consider reducing their paper consumption through digital means as a measure for preserving more trees.

The Chairwoman recognized Mr. Joshua Gregoire, Houma resident, who suggested that the Council could provide for stargazing events to be held at the Terrebonne High Stadium by reducing light pollution from street lights for a brief period and provide for additional security measures while the lighting was reduced.

Several Council Members shared their support for stargazing events then gave suggestions for other possible venues where similar events could be held. They then encouraged Mr. Gregoire to contact the Terrebonne Parish School Board and other offices with his suggestion for additional event programming.

The Chairwoman recognized Mr. Al Badeaux, Houma resident, who suggested that the Parish consider obtaining a written document which certifies the Government Tower Building as ADA compliant for future reference.

The Chairwoman recognized Mr. Mike Toups, Parish Manager, who stated that a meeting would be held the following day with GIS Engineering to begin investigating the feasibility of modifying the existing ground floor of the parking garage and that plans for opening other entrances to the building from Barrow Street were being considered at this time.

Mr. G. Michel moved, seconded by Ms. C. Duplantis-Prather, "THAT, it now being 6:30 p.m., the Council open public hearings."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

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ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.
The Chairwoman declared the motion adopted.

The Chairwoman recognized the public for comments on the following:

A. A proposed ordinance authorizing the Parish President to execute, on behalf of Terrebonne Parish Consolidated Government, a Cooperative Endeavor Agreement with Terrebonne Parish Sheriff's Office and to amend the 2019 Adopted Operating Budget accordingly.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. S. TROSCLAIR

ORDINANCE NO. 9027

AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO EXECUTE, ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT, A COOPERATIVE ENDEAVOR AGREEMENT WITH TERREBONNE PARISH SHERIFF OFFICE, AND TO AMEND THE 2019 ADOPTED OPERATING BUDGET ACCORDINGLY

SECTION I

WHEREAS, LA R.S. 33: 1324 and 1324.1, also known as the Local Services Act, provides that any parish or political subdivision of the state may make agreements between or among themselves to engage jointly in the exercise of any power, provided that at least one of the participants to the agreement is authorized under a provision of general or special law to exercise such power, including the joint use of personnel necessary to accomplish the purposes of the agreement; and

WHEREAS, under the authority of LA R.S. 15:704 the Terrebonne Parish Sheriff's Office (TPSO) is the keeper of the Terrebonne Parish Criminal Justice Complex and is tasked with preserving the peace and apprehending all disturbers thereof, and other public offenders; and

WHEREAS, under the authority of LA R.S. 13:5535 TPSO is entitled to reimbursement from the governing authority (TPCG) for the actual costs of keeping and feeding prisoners at an amount of at least \$3.50 per prisoner per day; and

WHEREAS, under the authority of LA R.S. 15:706 TPCG is responsible for the costs of prisoners that are transferred to another parish to be held; and

WHEREAS, the TPCG and TPSO would like to enter into an agreement that would allow prisoners to remain in the parish; and

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WHEREAS, this agreement will provide TPCG the authority to fund the compensation of TPSO deputies in order to keep the prisoners in the Terrebonne Parish Criminal Justice Complex; and

WHEREAS, the 2019 Adopted Operating Budget needs to be amended for this agreement for a total of \$1,500,000; and

WHEREAS, the funding for these payments is coming from the General Fund Fund Balance.

NOW THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Terrebonne Parish President to enter into a cooperative endeavor agreement with the Terrebonne Parish Sheriff Office as approved by the legal department.

NOW THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Council on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget be amended for the agreement (Attachment A).

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D.J. Guidry, and S. Trosclair.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Dryden, D.W. Guidry, Sr., and J. Navy.

The Chairwoman declared the ordinance adopted on this, the 23rd day of January 2019.

ATTACHMENT A - Parish Prisoners

	2019		
	Adopted	Change	Amended
TPSO-Compensation	-	1,500,000	1,500,000
Transfer from General Fund	(3,355,886)	(1,500,000)	(4,855,886)
Transfer to Parish Prisoners Fund	3,355,886	1,500,000	4,855,886
Fund Balance (decrease)	n/a	(1,500,000)	n/a

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Council Member D. J. Guidry stated that funding would be to accommodate housing prisoners outside of the parish and that the agreement would see the Parish saving over \$1 million per year.

The Chairwoman recognized Mr. Gordon Dove, Parish President, who gave a brief overview of costs incurred by the parish for housing prisoners and thanked the Council for their support of the agreement.

The Chairwoman recognized Ms. Kandace Mauldin, Chief Financial Officer, who clarified that the funding would be to provide for per diem fees associated with feeding and keeping those prisoners as obligated to the parish in out-of-parish facilities. She then clarified that the funding would be paid via per diem billing on a monthly basis, not as single lump sum given to the Sheriff's Office.

Council Member C. Duplantis-Prather thanked the Sheriff's Office and Administration for their clarification of the agreement then shared her optimism for potential facilities and services provided to the public in the future.

The Chairwoman recognized Mr. Jerry Larpenter, Terrebonne Parish Sheriff, who asked that a previous letter he submitted to the Council be recorded with the ordinance then gave a brief history of the prison system in Terrebonne Parish. He then thanked the Council for their support and shared his optimism for future improvements to public safety with additional funding available.

Council Member S. Trosclair clarified that the funding was not being given to the Sheriff's Office, but that the Parish is meeting its legal obligations for caring for its prisoners and that in previous years those obligations were met by the per diem charges without requiring monthly billing by the Sheriff's Office.

The Chairwoman recognized the public for comments on the following:

B. A proposed ordinance to amend the 2019 Adopted Operating Budget, the 5-Year Capital Outlay Budget, and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Civic Center, \$24,799
 - a. add full time Admin Tech II
 - b. delete part time Admin Tech II
- II. Sanitation
 - a. add Senior Fleet Mechanic Position, \$66,354
 - b. tools for Mechanic, \$8,000
- III. Sports Park, \$220,000
- IV. Economic Development, \$750
- V. Sylvia Street Drainage Project, \$70,137
- VI. Solid Waste Office/Warehouse Rehab Project, \$225,000.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

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OFFERED BY: MRS. C. DUPLANTIS-PRATHER
SECONDED BY: MR. S. TROSCLAIR

ORDINANCE NO. 9028

AN ORDINANCE TO AMEND THE 2019 ADOPTED OPERATING BUDGET, THE 5-YEAR CAPITAL OUTLAY BUDGET, AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. CIVIC CENTER, \$24,799
 - A. ADD FULL TIME ADMIN TECH II
 - B. DELETE PART TIME ADMIN TECH II
- II. SANITATION
 - A. ADD SENIOR FLEET MECHANIC POSITION, \$66,354
 - B. TOOLS FOR MECHANIC, \$8,000
- III. SPORTS PARK, \$220,000
- IV. ECONOMIC DEVELOPMENT, \$750
- V. SYLVIA STREET DRAINAGE PROJECT, \$70,137
- VI. SOLID WASTE OFFICE/WAREHOUSE REHAB PROJECT, \$225,000

SECTION I

WHEREAS, Administration is requesting to amend the Operating Budget and Budgeted Positions, adding a full time Admin Tech II, Grade 102, and deleting a part time Admin Tech II, Grade 102 for the Civic Center, and

WHEREAS, the budgeted dollars for the change is \$24,799.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and Budgeted Positions be amended to recognize the necessary change for the Civic Center positions. (Attachment A)

SECTION II

WHEREAS, Administration is requesting to amend the Operating Budget and Budgeted Positions, adding a Senior Fleet Mechanic position, Grade 108, for the Sanitation Department, and

WHEREAS, the cost of salary and related taxes/benefits is \$66,354, and

WHEREAS, funds are needed to purchase tools for the new position in the amount of \$8,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and Budgeted Positions be amended to recognize the necessary adjustment for the Senior Fleet Mechanic position and tools in the Sanitation Department. (Attachment B)

SECTION III

WHEREAS, funding is needed for the Sports Park, and

WHEREAS, the funding source is from the Parishwide Recreation Fund for \$220,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Sports Park. (Attachment C).

SECTION IV

WHEREAS, a donation has been made to the Houma Downtown Development Corporation to purchase items for the wood carving class, and

WHEREAS, the donation is for \$750 and will be put into the Operating-donations account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget be amended to recognize the donation for the Economic Development Department. (Attachment D)

SECTION V

WHEREAS, funding is needed for the Sylvia Street Drainage Project, and

WHEREAS, the funding source is from the Parishwide Drainage Construction Fund for \$70,137.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of Sylvia Street Drainage Project. (Attachment E)

SECTION VI

WHEREAS, funding is needed for the Solid Waste Office/Warehouse Rehab Project, and

WHEREAS, the funding source is from the Sanitation Fund Balance for \$225,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Solid Waste Office/Warehouse Rehab Project. (Attachment F)

SECTION VII

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VIII

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

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THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D.J. Guidry, and S. Troclair.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Dryden, D.W. Guidry, Sr. and J. Navy.

The Chairwoman declared the ordinance adopted on this, the 23rd day of January 2019.

ATTACHMENT A - Civic Center

	2019		
	Adopted	Change	Amended
Salries & Wages	715,527	7,813	723,340
FICA	44,363	485	44,848
Medicare	10,375	113	10,488
Pension	50,320	1,590	51,910
Unemployment Compensation	10,733	117	10,850
Workmen's Compensation	16,529	181	16,710
Group Insurance	202,600	14,500	217,100

ATTACHMENT A - Civic Center

	2019						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Part time Adm Tech II	1	-1	0	102	10,603	13,254	15,905
Adm Tech II	0	1	1	102	21,206	26,508	31,810

ATTACHMENT B - Sanitation

	2019		
	Adopted	Change	Amended
Salaries & Wages	618,088	35,973	654,061
Overtime	75,000	7,000	82,000
FICA	42,971	2,664	45,635
Medicare	10,050	623	10,673
Pension	51,982	3,223	55,205
Unemployment Compensation	10,396	645	11,041
Workmen's Compensation	35,902	2,226	38,128
Group Insurance	190,700	14,000	204,700
Small Tools & Instruments	1,840	8,000	9,840
Fund Balance (decrease)	n/a	(74,354)	n/a

ATTACHMENT B - Sanitation

	2019						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Senior Fleet Mechanic	0	1	1	108	32,703	40,879	49,055

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ATTACHMENT C - Sports Park

	2019		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Parish Sports Park Complex	737,753	220,000	957,753
Transfer from Parishwide Recreation		(220,000)	(220,000)
Transfer to Capital Projects Control		220,000	220,000
Fund Balance (decrease)	n/a	(220,000)	n/a

ATTACHMENT D -Economic Development

	2019		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Donation-Apache Art Supplies	-	(750)	(750)
Supplies-Donations	500	750	1,250

ATTACHMENT E - Sylvia Street Drainage Project

	2019		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Sylvia Street Drainage Project	239,312	70,137	309,449
Schriever FEMA Hazard Mitigate	52,714	(52,714)	-
Ashland Drainage Outfall Canal	17,423	(17,423)	-

ATTACHMENT F - S/Waste Office/Warehouse Rehab

	2019		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
S/Waste Office/Warehouse Rehab	500,000	225,000	725,000
Transfer from Sanitation		(225,000)	(225,000)
Transfer to Solid Waste Services		225,000	225,000
Retained Earnings (decrease)	n/a	(225,000)	n/a

The Chairwoman recognized the public for comments on the following:

C. A proposed ordinance to amend the 2019 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following item and to provide for related matters.

I. Bayou Black Pump Station, \$900,000

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. A. Marmande, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

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OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. A. MARMANDE

ORDINANCE NO. 9029

AN ORDINANCE TO AMEND THE 2019 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

VII. BAYOU BLACK PUMP STATION, \$900,000

SECTION I

WHEREAS, funding is needed for the Bayou Black Pump Station generators, and

WHEREAS, the funding source is from the Bayou Terrebonne Lock for \$900,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Bayou Black Pump Station. (Attachment A)

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D.J. Guidry, and S. Trosclair.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Dryden, D.W. Guidry, Sr. and J. Navy.

The Chairwoman declared the ordinance adopted on this, the 23rd day of January 2019.

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ATTACHMENT A - Bayou Black Pump Station

	2019		
	Adopted	Change	Amended
Bayou Black Pump Station	10,966,853	900,000	11,866,853
Bayou Terrebonne Lock System	11,476,905	(900,000)	10,576,905

The Council continued with the regular order of business at this time.

The Chairwoman called for a report on the Public Services Committee meeting held on 1/22/19, whereupon the Committee Chairman, noting that ratification of minutes calls a public hearing on 2/6/19 at 6:30 p.m., rendered the following:

PUBLIC SERVICES COMMITTEE

JANUARY 22, 2019

The Chairman, Dirk J. Guidry, called the Public Services Committee meeting to order at 5:50 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member G. Michel and the Pledge of Allegiance led by Committee Member S. Trosclair. Upon roll call, Committee Members recorded as present were: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair and J. Navy. Committee Member D. W. Guidry, Sr. was recorded as absent. A quorum was declared present.

OFFERED BY: MR. A. MARMANDE
 SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 19-013

WHEREAS, the safety of vehicular traffic in the vicinity of schools and worship center is vital to children and worshippers accessing schools and centers safely, and

WHEREAS, parents, guards, and worshippers have expressed their concerns regarding excessive speeding in areas with schools and worship centers, and

WHEREAS, in an effort to better protect area residents and to acknowledge the concerns of citizens regarding existing speed limits along State highways in the vicinity of schools and worship centers is hereby being presented.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Department of Transportation and Development be requested to study speed limits along highways in the vicinity of schools and worship centers to determine if the speed limits should be decreased; and,

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Terrebonne Parish’s Legislative Delegation requesting their support and assistance.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.
 NAYS: None.

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ABSTAINING: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of January 2019.

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OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MR. A. MARMANDE

RESOLUTION NO. 19-014

A Resolution authorizing the signing of an agreement with the firm of Lofton Industrial Services, LLC to provide personnel staffing for the Solid Waste Division.

WHEREAS, Lofton Industrial Services, LLC has provided personnel staffing for the Solid Waste Division over the past several years, and

WHEREAS, the Solid Waste Division as determined that by using Lofton Industrial Services, LLC personnel staffing it is cost savings to TPCG, and

WHEREAS, the Solid Waste Division, Utilities Department intends to continue the use of Lofton Industrial Services, LLC personnel staffing, and

WHEREAS, Lofton Industrial Services, LLC personnel is used to staff the Ashland, Crochetville, and Schriever Residential Drop Off-sites, clerical support, grapple truck helpers and litter control, and

WHEREAS, Lofton Industrial Services, LLC personnel staffing are vital to the day to day operations of the Solid Waste Division, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, that the professional services from Lofton Industrial Services, LLC be, and is hereby approved, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all documents associated therewith.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of January 2019.

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Mr. S. Trosclair moved, seconded by Mr. A. Marmande, "THAT, the Public Services Committee hold Agenda Item No. 3 - Discussion and possible action relative the Parish Government's maintenance of public roads until the next scheduled committee meeting."

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry and S. Trosclair.

NAYS: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the motion adopted.

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OFFERED BY: MR. A. MARMANDE
SECONDED BY: MS. A. WILLIAMS

RESOLUTION NO. 19-015

A resolution providing for the acceptance of work performed by Command Construction, LLC, in accordance with the Certificate of Substantial Completion for Parish Project No. 15-SEW-51, Lafayette Street Area Sewer Gravity Main Replacement, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated February 16, 2018, with Command Construction, LLC, Recordation Number 1552140, for Parish Project No. 15-SEW-51, Lafayette Street Area Sewer Gravity Main Replacement, Terrebonne Parish, Louisiana, and

WHEREAS, the work performed has been inspected by authorized representative of the Owner, Engineer and Contractor, and found to be substantially complete, and

WHEREAS, the Engineer for the project, Providence Engineering and Design, LLC, recommends the acceptance of the Substantial Completion.

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1552140 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, Providence Engineering and Design, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of the retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of January 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL
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OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. A. MARMANDE

RESOLUTION NO. 19-016

A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD HAZARD MITIGATION GRANT PROGRAM/HURRICANE GUSTAV, PROJECT NO 1786-109-0006 AND CDBG ISAAC LOW-TO-MODERATE INCOME (LMI) COST SHARE PROGRAM TO COMPLETE THE STRUCTURE ELEVATION OF 514 OAKWOOD DRIVE, HOUMA, LA 70363.

WHEREAS, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP), project No. 1786-109-0006 is awarded, and can proceed with the mitigation of the following property; and

WHEREAS, the Parish has requested a release of funds from the Louisiana Office of Community Development to expend Community Development Block Grant (CDBG) Isaac LMI Cost Share Program Funds for:

ADDRESS: 514 OAKWOOD DRIVE
HOUMA, LA 70363

OWNED BY: LARRY WADSWORTH;

WHEREAS, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owner recommending elevation through the HMGP Program.

NOW, THEREFORE, BE IT RESOLVED, by the Terrebonne Parish Council, (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that the necessary funding under the terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0006 and CDBG Isaac LMI Cost Share Program be hereby obligated to mitigate the property above.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of January 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL
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OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. A.MARMANDE

RESOLUTION NO. 19-017

AUTHORIZING THE PARISH PRESIDENT TO FILE APPLICATIONS FOR FUNDING FROM FEDERAL AND STATE GOVERNMENT AGENCIES; PHILANTHROPIC AND NONPROFIT ORGANIZATIONS; AND PRIVATE GRANTS AND PUBLIC PRIVATE PARTNERSHIPS RELATED TO HAZARD MITIGATION, EMERGENCY MANAGEMENT, AND COASTAL RESTORATION OR PROTECTION THROUGH ANY MEANS ON BEHALF OF THE PARISH AND THE COUNCIL THROUGH DECEMBER 31, 2019

WHEREAS, Terrebonne Parish has undertaken efforts to reduce the risk of the parish from natural and manmade disasters; and

WHEREAS, those efforts have often been funded through grants from outside entities;

WHEREAS, the Parish remains at risk of economic, social and physical disruptions from storms and disasters that may be lessened through proactive and reactive actions; and

WHEREAS, funding is available from time to time from federal and state government agencies, philanthropic and nonprofit organizations, and private grants and public private partnerships for these purposes; and

WHEREAS, the grant funds cannot be accessed without an application process; and

WHEREAS, the parish Council will have the opportunity to approve or reject any expenditures for grant required nonfederal shares prior to any commitment to accept funding;

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Public Services Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish president is authorized through December 31, 2019 to submit and execute grant applications and partnerships on behalf of the Terrebonne Parish Consolidated Government to aid in the financing of risk mitigation, emergency management, and coastal restoration and preservation efforts.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of January 2019.

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OFFERED BY: MR. A. MARMANDE
SECONDED BY: MR. S. DRYDEN

RESOLUTION 19-018

A resolution authorizing the execution of Change Order No. 6 (Balancing) for the Construction Agreement for Parish Project No. 10-LEV-31; Suzie Canal Levee Extension Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated August 1, 2017, with River Road Construction, Inc., for the Suzie Canal Levee Extension Project, Parish Project No. 10-LEV-31, Terrebonne Parish, Louisiana, and

WHEREAS, this change order has been recommended so as to adjust the estimated contract item quantities for the completion of the project described on the attached Change Order No. 6 (Balancing) for the above referenced project, and

WHEREAS, this change order will decrease the construction cost by Three Thousand, Two Hundred Eighty-Four Dollars and Thirty Cents (-\$3,284.30), and

WHEREAS, this change order will increase the contract time by Fifteen (15) calendar days as a result of Change Order No. 6 (Balancing), and

WHEREAS, this change order has been approved by the Louisiana Office of Community Development (OCD), and

WHEREAS, this Change Order No. 6 (Balancing) has been recommended by the ENGINEER for this project, Providence Engineering and Design, LLC.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 6 (Balancing) to the construction agreement with River Road Construction, Inc., increasing the construction cost by Three Thousand, Two Hundred Eighty-Four Dollars and Thirty Cents (-\$3,284.30) and an increasing the contract time by Fifteen (15) calendar days, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, Providence Engineering and Design, LLC.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of January 2019.

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OFFERED BY: MR. A. MARMANDE
SECONDED BY: MS. C. DUPLANTIS-PRATHER

RESOLUTION NO. 19-019

A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 5 (BALANCING) FOR THE CONSTRUCTION AGREEMENT FOR PARISH PROJECT NO. 14-ROAD-33, HOLLYWOOD ROAD EXTENSION, TERREBONNE PARISH, LOUISIANA

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated January 23, 2014 with LA Contracting Enterprises, LLC, Recordation Number 1541633, for Parish Project No. 14-ROAD-33, Hollywood Road Extension, Terrebonne Parish Consolidated Government, Terrebonne Parish, Louisiana, and

WHEREAS, this change order has been recommended so as to adjust the estimated contract item quantities for the completion of the project described on the attached Change Order No. 5 (Balancing) for the above referenced project, and

WHEREAS, this change order will decrease the construction cost by Eighteen Thousand, Four Hundred Eighty-Two Dollars and Twenty-Three Cents (-\$18,482.23), and

WHEREAS, this Change Order No. 5 (Balancing) had been recommended by the Engineer, Providence Engineering and Design, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 5 (Balancing) to the construction agreement with LA Contracting Enterprise, LLC, Inc. for Parish Project No. 14-ROAD-33, Hollywood Road Extension, Terrebonne Parish, Louisiana, for an decrease to the contract amount in the amount of Eighteen Thousand, Four Hundred Eighty-Two Dollars and Twenty-Three Cents (-\$18,482.23), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Providence Engineering Design, LLC.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of January 2019.

Upon questioning from Committee Member G. Michel regarding the estimated engineering cost for the Government Tower Parking Garage Project, Parish Manager M. Touns explained that there will be a “kick-off” meeting on Thursday (January 24) to survey the parking garage then an estimate can be given for the cost of this project.

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OFFERED BY: MR. S. DRYDEN
SECONDED BY: MS. A. WILLIAMS

RESOLUTION NO. 19-020

A RESOLUTION RATIFYING THE APPOINTMENT OF GIS ENGINEERING, LLC. TO PROVIDE ENGINEERING SERVICES FOR THE **GOVERNMENT TOWER PARKING GARAGE PROJECT**; AND AUTHORIZING EXECUTION OF AN ENGINEERING AGREEMENT FOR THESE SERVICES

WHEREAS, the Terrebonne Parish Consolidated Government wishes to make improvements to Government Tower Parking Garage, and

WHEREAS, administration is desirous of providing ADA compliance, engineering, surveying, and structural within this project, and

WHEREAS, Parish President Gordon E. Dove has recommended that GIS Engineering, LLC., be retained to provide the necessary professional services for this project, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council does hereby ratify the appointment of GIS Engineering, LLC., by Terrebonne Parish President Gordon E. Dove for professional engineering services for improvements to the Government Tower Parking Garage; and

BE IT FURTHER RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of an architectural agreement with the GIS Engineering, LLC by Terrebonne Parish President Gordon E. Dove, for improvements to the Government Tower Parking Garage.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the resolution adopted on this the 22nd day of January 2019.

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OFFERED BY: MR. A. MARMANDE
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 19-021

A RESOLUTION PROVIDING APPROVAL OF AMENDMENT NO. 2
TO THE ENGINEERING AGREEMENT FOR PARISH PROJECT NO.
17-PAV-01, FALGOUT CANAL ROAD REPAVING PROJECT,
TERREBONNE PARISH, LOUISIANA.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with GIS Engineering, Inc. dated April 3, 2017, recordation number 1531015, for the Falgout Canal Road Repaving Project identified as Parish Project 17-PAV-01, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, TPCG is desirous of completing the repaving of Falgout Canal Road, and

WHEREAS, this amendment accounts for additional construction oversight and construction administration due to the Contractor going beyond the original construction time, and

WHEREAS, the Parish assessed liquidated damages to cover the additional costs, and

WHEREAS, TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract, and

WHEREAS, this above work will increase the additional services section of the contract by \$39,985.18.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 1 to the Engineering Agreement for an increase of \$39,985.18 in Additional Services, and authorizes Parish President Gordon E. Dove to execute this Amendment No. 2 to the Engineering Agreement for the Falgout Canal Road Repaving Project Parish Project No. 17-PAV-01, with GIS Engineering, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 22nd day of January 2019.

Committee Member A. Marmande thanked everyone for their support on the aforementioned project.

Ms. A. Williams moved, seconded by Mr. A. Marmande, "THAT, the Public Services Committee introduce an ordinance that will establish a 'No Parking Zone' on Polk Street, beginning from the intersection with General Bragg Street and extending sixty feet north, on the

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west side of the street along the public right of way; and authorize the installation of said signs and call a public hearing on February 6, 2019 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry and S. Trosclair.

NAYS: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the motion adopted.

Mr. A. Marmande moved, seconded by Mr. S. Trosclair, “THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry and S. Trosclair.

NAYS: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairman declared the motion adopted and the meeting was adjourned at 5:57 p.m.

Dirk J. Guidry, Chairman

Tammy E. Triggs, Minute Clerk

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, “THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on 1/22/19.”

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Budget and Finance Committee meeting held on 1/22/19, whereupon the Committee Vice-Chairwoman, noting that ratification of minutes calls a public hearing on 2/6/19 at 6:30 p.m., rendered the following:

BUDGET & FINANCE COMMITTEE

JANUARY 22, 2019

The Vice-Chairwoman, Christa Duplantis-Prather, called the Budget & Finance Committee meeting to order at 5:56 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member A. Williams and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair and J. Navy. Committee Member D. W. Guidry, Sr. was recorded as absent. A quorum was declared present.

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OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 19-022

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

WHEREAS, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

WHEREAS, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and grants authorization to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of January 2019.

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Exhibit "A"
December, 2018 Surplus List

Animal Shelter:

1 – Printer/\$0

Civic Center:

1 – Mini Refrigeration/\$0
1 – Lamp/\$0
1 – Monitor/\$0
2 – Shop Vac/\$25
1 – Wheel Chair/\$150
1 – Barrier/\$80
40 – 1000 watt Light Fixtures/\$100
1 – Electric Warmer/\$50
16 – Toilet Paper Dispensers/\$10
2 –* Desks/\$0

*Broken, to be disposed of

Electric Generation:

1 – Monitor/\$0

Fire:

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- 2 - HP Printers/\$0
- 9 - Tablets/\$0
- 10 – Chargers/\$0
- 7 – Tablet Cases/\$0
- 1 – External Hard Drive/\$0
- 1 – Brother Multi-Function Machine/\$0
- 1 –Epson Printer/\$0
- 1 – HP Printer/\$0
- 1 – Epson Scanner/\$0
- 1 – Acer Monitor w/Stand/\$0
- 2 – Monitor Stands/\$0
- 4 – Dell Monitors/\$0
- 5 – Dell Keyboards/\$0
- 1 – Computer Speaker/\$0
- 9 – Rubber Hoses/\$0
- 1 – Piston Intake Valve/\$10
- 40 – T-shirts/\$0
- 1 – Pr. Rubber Boots/\$0
- 97 – Pair Pants/\$0
- 18 – Short Sleeve Shirts/\$0
- 1 – Pair Shorts/\$0
- 2 – Pair Sweat Pants/\$0
- 1 – CyberPower Power Supply/\$0
- 1 – Optiplex GX620 Dell CPU/\$0
- 1 – Dell Latitude Laptop XT2/\$0
- 1 – Dell E6400 Laptop/\$0
- 1 – VHS Camcorder/\$0
- 1 – Box Cables/Cords/\$0
- 1 – Open Box Letters & Numbers/\$0
- 7 - *Pair Boots/\$0
- 60 - *Sets Bunker Gear/\$0
- 60 - *Shirts/\$0
- 70 - *High Pressure Composite Bottles/\$0

*To be burned or disposed of

HPD:

- 1 – Office Chair/\$1
- 2 – All-In-One/\$0
- 16 –4-Hr. Meters/\$0
- 5 – 2-Hr. Meters/\$0
- 7 – Meter Heads/\$0
- 2 – Meter Windows/\$0
- 3 – Meter Pole Covers/\$0
- 2 – Meter Pole & Head/\$0
- 3 – Meter Bags/\$0

Meter parts to be scraped
Meter bags to be burned

Human Resources:

- 3 – CPU/\$0
- 3 – Monitor/\$0
- 4 – Sets Speakers/\$0
- 3 – Keyboard w/Mouse/\$0
- 1 – Monitor Stand w/Docking Station/\$0
- 2 – Scanners/\$0

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Jail:

1 – *Desk/\$0
*Broken, to be disposed of

Roads & Bridges:

1 – Battery Backup/\$0
3 – Cameras/\$0
2 – Telephones/\$1
3 – Time Clocks/\$30
7 – Time Card Racks/\$1

TPR:

1 – Printer/\$0

Utilities:

1 – Printer/\$0

Upon questioning from Committee Member A. Marmande pertaining to previous parish auctions, Parish Manager M. Toups stated that he was unaware of any upcoming scheduled auctions at this time.

OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 19-023

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE GULF CAST TEACHING FAMILY SERVICES FOR THE PURPOSE OF OPERATING THE GCSS HOUMA SENIOR CENTER IN THE MECHANICVILLE MEMORIAL COMMUNITY CENTER

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, TPCG believes that supporting the “GCSS Houma Senior Center in the Mechanicville Memorial Community center” will serve a public purpose and is not gratuitous in light if the benefit provided for support of the poor pursuant to Louisiana Revised Statute 33:1236(11) & 33:4563; and,

WHEREAS, Gulf Coast is a Louisiana Non-Profit Corporation organized in accordance with Louisiana law;

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending legal approving proposed agreement.

THERE WAS RECORDED:

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YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of January 2019.

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**COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT
AND GULF COAST TEACHING FAMILY SERVICES**

ARTICLE I.

1.0 This Agreement has been entered into on the dates set forth herein by and between:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (herein sometimes referred to as “**TPCG**”), address 8026 Main Street, a political subdivision of the State of Louisiana, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government; and

GULF COAST TEACHING FAMILY SERVICES (herein sometimes referred to as “**Gulf Coast**”), a Non-Profit Corporation of the State of Louisiana, in good standing, whose address is 2400 Edenborn Avenue, Metairie, LA 70001, herein represented by its duly authorized signatory, per certificate authority Willie Green, President.

who, in order to serve the public for the purposes hereinafter stated, declared and acknowledged, as follows:

1.1 **WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

1.2 **WHEREAS**, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

1.3 **WHEREAS**, TPCG has the authority, pursuant to the Constitution of the State of Louisiana to support programs of social welfare for the aid of the elderly for recreation as determined through objective criteria; and

1.4 **WHEREAS**, TPCG finds that its expenditure according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, has a public purpose, and that it has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure of public funds;

1.5 **WHEREAS**, Gulf Coast is a Louisiana Non-Profit Corporation organized in accordance with Louisiana law;

1.6 **NOW THEREFORE**, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and Gulf Coast, each represented by the undersigned, duly authorized to act herein respectively, agree to the following:

ARTICLE II. PURPOSE

2.1 The purpose of this cooperative agreement between Terrebonne Parish Consolidated Government and Gulf Coast is for the purpose of providing and administrating services at the Houma Senior Center in the Mechanicville Memorial Community Center. The parties agree that these services are for a public purpose that will provide Terrebonne Parish senior citizens with recreational activities. TPCG has received a budget from Gulf Coast, objectively, has a reasonable expectation of receiving equivalent value for the services rendered, and payment for Gulf Coast's services are not gratuitous.

ARTICLE III. SCOPE OF SERVICES

3.1.1 TPCG shall pay up to one hundred fifty one thousand seven hundred fifty (\$151,750) dollars to Gulf Coast for the administration of the senior citizens recreational activities. The purpose is to provide forty to fifty seniors daily by offering a variety of activities, educational seminars, lunch and light snacks. Certain participants must be 60 years of age or older, Terrebonne Parish residents and meet other program criteria.

3.2 Parties agree that Gulf Coast shall be responsible for the administration at the "Houma Senior Center" to operate and maintain the program for the elderly.

3.3 Gulf Coast agrees it shall incur costs administrating the program prior to TPCG reimbursement for up to the agreed amount. Gulf Coast shall provide adequate documents, accounting of records and receipts that the money used has been used for offering daily variety of activities, education seminars, lunch and light snacks to elderly residents of Terrebonne Parish. Gulf Coast shall submit to any audit request of TPCG and cooperate with any auditor or auditors selected.

3.4 Gulf Coast agrees its employees, volunteers, servants, contractors/ subcontractors are the sole responsibility of Gulf Coast and TPCG is not responsible for these individuals. Gulf Coast is solely responsible for payment of wages and taxes.

3.5 Gulf Coast agrees that it shall retain necessary insurance coverage to conduct senior activities such as Workers Compensation, Employment Government Liability Practices, and General Liability, Auto Liability.

3.6 Gulf Coast agrees TPCG is not responsible for the facility or payment benefits where activities are conducted and Gulf Coast shall ensure these facilities are appropriate and adequate to conduct these programs in a safe manner.

ARTICLE IV. TERM

4.1 The term of this Agreement is from January 1, 2019 thru December 31, 2019.

ARTICLE V. TERMINATION

5.1 This agreement shall be terminated under any or all of the following conditions:

5.1.1 By written mutual agreement and consent of the parties hereto.

5.1.2 For convenience by TPCG: By thirty (30) days written notice by TPCG to Gulf Coast.

5.1.3 For cause: By either party as a consequence of the failure of the other party to comply with the terms and conditions of this Agreement in a satisfactory manner, proper allowance being made for circumstances beyond the control of the parties.

5.1.4 As set forth in Article XVI.

ARTICLE VI. INSURANCE

6.1 Gulf Coast shall procure and maintain the following insurance:

6.2 MINIMUM LIMITS OF INSURANCE:

All parties shall maintain limits no less than:

6.2.1 General Liability:

6.2.1.1 Commercial General Liability Form CG 00 01, or pre-approved equivalent; Minimal acceptable limit: \$1,000,000 per occurrence; \$2,000,000 general aggregate that also includes lessee coverage if applicable; \$2,000,000 products/completed operations aggregate; including \$1,000,000 per occurrence in Sexual Abuse and Molestation Liability;

6.2.1.2 Additional Insured endorsement in favor of TPCG, its elected and appointed officials, agents, directors, servants, employees and volunteers on CG 2010 Form B (edition 07 04), or approved equivalent; and

6.2.1.3 Waiver of Transfer of Rights of Recovery Against Others to in favor of TPCG, its elected and appointed officials, agents, directors, servants, employees, and volunteers.

6.3 Automobile Liability: \$500,000 combined single limit per accident, for bodily injury and property damage, including Hired/Non-Owned Auto Liability.

6.4 Worker's Compensation Insurance to the meet the applicable statutory requirements and Employers' Liability insurance with limits of not less than \$1,000,000 and shall include:

19.1.3.1 Alternate Employer Endorsement

19.1.3.2 Voluntary Compensation Endorsement

6.5 Employment Practices and Directors/Officers. GCSS shall have a broad form employment practices that will include governmental liability at minimum coverage of \$1,000,000.00.

6.6 Umbrella and/or Excess Policy. GCSS will maintain an umbrella and/or excess coverage of combined single limit of \$4,000,000.00.

6.7 OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

6.7.1 TPCG is to be added as "additional insured" as respects liability arising out of activities performed by or on behalf of the insuring party; products and completed operations of the insuring party, vehicles owned, occupied or used by the insuring party It is understood that the business auto policy under "Who is insured" automatically provides liability coverage in favor of each party named as an "additional insured."

6.7.2 Any failure to comply with reporting provisions of the policy shall not affect coverage provided to each receiving party.

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6.7.3 The receiving party's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6.7.4 All policies of insurance shall, where applicable, favor all receiving parties with a waiver of subrogation.

6.8 WORKERS' COMPENSATION AND EMPLOYERS LIABILITY COVERAGE

6.8.1 The GCSS and its insurer shall agree to waive all rights of subrogation against each "additional insured" party, its officers, officials, employees and volunteers for losses arising from work performed by the insuring party for each "additional insured" party.

6.9 ALL COVERAGES

6.9.1 Each insurance policy required by this article shall be endorsed to state that coverage shall not be suspended, voided, cancelled by any party, or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to each party listed as "additional insured."

6.9.2 All policies above endorsed to be primary coverage to any other coverage.

6.9.3 Coverages should be endorsed to cover proper "territory" of operations.

6.10 ACCEPTABILITY OF INSURERS

6.10.1 Insurance is to be placed with insurers authorized in Louisiana, with a Best's rating of no less than A-V1.

6.11 VERIFICATION OF COVERAGE

6.11.1 Gulf Coast shall furnish to TPCG certificates of insurance effecting coverage required by this article. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by TPCG before Gulf Coast use commences. TPCG reserves the right to require complete, certified copies of all required policies, at any time.

ARTICLE VII. INDEMNIFICATION

7.1 To the fullest extent permitted by law Gulf Coast shall protect, defend, indemnify, save and hold harmless the Terrebonne Parish Consolidated Government from and against any and all claims, demands, expense, losses, suits, costs, actions, fines, penalties, and liability, whether actual or alleged, arising out of or resulting from breach of this agreement, injury, sickness, asbestos, lead, hazardous materials, disease or death to any person or the damage, loss, expense or destruction of any property, including loss of use resulting there from, which may occur, be caused by, or in any way result from any damages sustained by a person caused by, or the result from any actual or alleged act, omission, negligence, misconduct, or strict liability of Gulf Coast, its agents, contractors, sub-contractors, partners, affiliates, directors, officers, employees, servants, volunteers, anyone directly or indirectly employed by it, or anyone for whose acts it may be liable, related to the performance or non-performance of the contract herein entered into, including any and all costs, fines, damages (special, general, or punitive) penalties, expense and/or attorney fees, including but not limited to expert witness fees, incurred by the TPCG as a result of any such claims, demands, losses and/or causes of action including any costs associated with the enforcement of this indemnity provision except those arising out of the sole negligence of TPCG. Regardless if by settlement, judgment, or otherwise, Gulf Coast shall investigate,

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adjust, settle, contest to resolution, resist claims, handle, respond to, provide defense for and defend any such claims, demands, proceedings, judgments, or suits at its sole expense related thereto, even if such claim, proceeding, judgment, demand or suit is groundless, false or fraudulent. TPCG shall not waive any immunity to which it is entitled under law.

ARTICLE VIII. NO WAIVER

8.1 The failure of the either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

ARTICLE IX. COVENANT AGAINST CONTINGENT FEES

9.1 Gulf Coast warrants that it has not employed or retained any entity or person to solicit or secure this Agreement, and that it has not paid or agreed to pay any entity or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the making of this Agreement. For breach or violation of this warranty, the TPCG shall have the right to annul this Agreement without liability or, in TPCG's discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

ARTICLE X. ENTIRE AGREEMENT/AMENDMENT

10.1 This Agreement, including any attachments that are expressly referred to in this Agreement, contains the entire agreement between the parties and supersedes any and all agreements or contracts previously entered into between the parties. No representations were made or relied upon by either party, other than those that are expressly set forth. This Agreement may be modified or amended at any time by mutual consent of the parties, provided that, before any modification or amendment shall be operative and valid, it shall be reduced to writing and signed by both parties.

10.2 The recitation and preambles of this agreement are hereby made a part of this agreement.

ARTICLE XI. COMPLIANCE WITH LAWS

11.1 The parties hereto and their employees, contractors, and agents shall comply with all applicable federal, state, and local laws and ordinances in carrying out the provisions of this agreement. Gulf Coast acknowledges by accepting government funds it is subject to public records laws, legislative audits, and public laws as it relates to use of government funds.

ARTICLE XII. CHOICE OF LAW AND VENUE

12.1 To the fullest extent allowed by law, this agreement shall be governed and interpreted by Louisiana Law and the provisions of this agreement shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

ARTICLE XIII. SEVERABILITY

13.1 In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

ARTICLE XIV. FINANCIAL DISCLOSURE

14.1 TPCG may be audited in accordance with La. R.S. 24:513. If the amount of public funds received by the Gulf Coast is below the amount for which an audit is required under La. R.S.

24:513, the TPCG shall monitor and evaluate the use of the funds to ensure effective achievement of the project goals and objectives.

ARTICLE XV. AUDIT CLAUSE

15.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records and accounts of the Gulf Coast which relate to this Agreement, upon request.

15.2 TPCG and Gulf Coast agree that TPCG can audit any documents/records of any nature related to this agreement at TPCG's expense, and/or its representative, Gulf Coast shall produce the documents. Gulf Coast shall not destroy any documents/records without prior approval of TPCG. The production of documents/records shall be within seventy-two (72) hours of the request.

ARTICLE XVI. FISCAL FUNDING (NON-APPROPRIATION)

16.1 In the event funds are not budgeted or appropriated in any fiscal year for payments due under this Agreement for the then current or succeeding fiscal year, this Agreement shall impose no obligation on the TPCG or the Gulf Coast as to such current or succeeding fiscal year, and said Agreement shall become null and void, and no right of action shall accrue to the benefit of the Gulf Coast or TPCG, their successors or assigns for any further payments.

ARTICLE XVII. DISCRIMINATION CLAUSE

17.1 Gulf Coast agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, as amended, the Age Act of 1975, as amended, and Gulf Coast agrees to abide by the requirements of the Americans with Disabilities Act of 1990, as amended. Gulf Coast agrees not to discriminate in its employment practices and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Gulf Coast acknowledges and agrees that any act of unlawful discrimination committed by Gulf Coast, or any other failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

ARTICLE XVIII. LEGAL COMPLIANCE

18.1 The TPCG shall comply with all federal, state, and local laws and regulations, including, specifically, the Louisiana Code of Governmental Ethics (R.S. 42:1101, *et seq.*) in carrying out the provisions of this Agreement.

ARTICLE XIX. FORCE MAJEURE

19.1 Neither party to this Agreement shall be responsible to the other party hereto for any delays or failure to perform caused by any circumstances reasonably beyond the immediate control of the party prevented from performing, including, but not limited to, acts of God.

ARTICLE XX. EMPLOYMENT OF TPCG PERSONNEL

20.1 Gulf Coast certifies that it has not employed and will not employ any person to engage in the performance of this Agreement who is presently, or at the time of such employment, an employee of the TPCG.

ARTICLE XXI. SURVIVAL

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21.1 Any provision of the Contract which by its nature such as insurance coverage, is intended to survive the termination or completion of the Contract will survive the termination or completion of the Contract.

ARTICLE XXII. NOTICES

22.1 All notices and other communications pertaining to this Agreement shall be in writing and shall be transmitted either by personal hand-delivery (and receipted for) or deposited in the United States mail, as certified mail, return receipt requested and postage prepaid, to the other party addressed as follows:

22.1.1 Terrebonne Parish Consolidated Government
Attn: Gordon Dove, Sr., Parish President
8026 Main Street
Houma, LA 70360

22.1.2. Gulf Coast Teaching Family Services
Attn: Willie Green
2400 Edenborn Avenue
Metairie, LA 70001

ARTICLE XXII. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have caused this Cooperative Endeavor Agreement to be signed by the undersigned duly authorized representative of the MDW for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Houma, Louisiana, on the date hereafter shown, to be effective as of the date stated above, after a due reading of the whole document.

WITNESSES:

GULF COAST TEACHING FAMILY SERVICES

By: _____
WILLIE GREEN (Date)
PRESIDENT

IN WITNESS WHEREOF, the parties hereto have caused this Cooperative Endeavor Agreement to be signed by the undersigned duly authorized representative of TPCG, for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Houma, Louisiana, on the date hereafter shown, to be effective as of the date stated above, after a due reading of the whole document.

WITNESSES:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

By: _____
GORDON E. DOVE (Date)
PRESIDENT

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Upon questioning from Committee Member G. Michel regarding the difference in the Finding Our Roots organization and the YMCA, Committee Member A. Williams explained that the YMCA is a private organization funded by membership; thus stating that the Finding Our Roots Museum is not funded by membership and is open to the public. She further explained that YMCA was requesting assistance due to competition, not due to an economic downturn and/or financial hardship whereas the Finding Our Roots Museum has no competition.

OFFERED BY: MS. A. WILLIAMS
SECONDED BY: MR. S. DRYDEN

RESOLUTION NO. 19-024

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE FINDING OUR ROOTS TO PROVIDE \$15,000 FOR THE IMPROVEMENT OF FACILITIES AND TO FURTHER THE BENEFITS THE ORGANIZATION PROVIDES

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, ROOTS, a non-profit corporation operating in Terrebonne Parish, Louisiana and

WHEREAS, ROOTS is the first museum dedicated to preserving the history and culture of black communities in Terrebonne, Lafourche and St. Mary Parishes and is tourist destination furthering the public interest of tourism, culture and education, and

WHEREAS, TPCG believes a donation to ROOTS will provide equal or greater economic and/or educational benefits to Terrebonne Parish;

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending Legal approval with the Finding our Roots for an amount not to exceed \$15,000.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of January 2019.

* * * * *

**COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND
FINDING OUR ROOTS, INC.**

ARTICLE I.

1.0 This Agreement has been entered into on the dates set forth herein by and between:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (herein sometimes referred to as “**TPCG**”), 8026 Main Street, Houma, Louisiana, a political subdivision of the State of Louisiana, as authorized and approval by Resolution Number _____, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government; and

FINDING OUR ROOTS, INC. (TAX ID#81-1681623) (herein sometimes referred to as “**ROOTS**”), a Louisiana non-profit corporation, whose mailing address is 109 Bisland Street, Houma, Louisiana 70360, herein represented by its duly authorized President, Margie Scoby;

who, in order to serve the public for the purposes hereinafter stated, declared and acknowledged, as follows:

1.1 **WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

1.2 **WHEREAS**, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

1.3 **WHEREAS**, **ROOTS**, a non-profit corporation operating in Terrebonne Parish, Louisiana and has a written Facility Usage Agreement, attached hereto and incorporation by reference as Exhibit A, and

1.4 **WHEREAS**, **ROOTS** is a museum dedicated to preserving the history and culture of African American communities in Terrebonne, Lafourche and St. Mary Parishes and is tourist destination furthering the public interest of tourism, culture and education, and

1.5 **WHEREAS**, **TPCG** acknowledges that there is a reasonable expectation that the money provided to **ROOTS** will provide equal or greater economic, cultural and/or educational benefits to Terrebonne Parish which will exceed the value of the obligations of **TPCG** contained herein thereby serving a public purpose;

1.6 **WHEREAS**, Terrebonne Parish Council finds that any expenditure or transfer of public funds according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that it has a demonstrable, objective and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of its own public funds and in recognition of Terrebonne Parish Ordinance Number 9022 and Resolution Number _____ authorizing the transfer of funds; and

1.7 **NOW THEREFORE**, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and **ROOTS**, each represented by the undersigned, duly authorized to act herein respectively, agree to the following:

ARTICLE II. PURPOSE

2.1 The purpose of this cooperative agreement between Terrebonne Parish Consolidated Government and ROOTS is for the purpose of economic development, tourism as well as cultural and educational benefits which taken as a whole is not gratuitous, and that it has a demonstrable, objective and reasonable expectation of receiving at least equivalent value in exchange for the transfer of public funds to maintain and renovate the ROOTS facility and record keeping functions.

ARTICLE III. SCOPE OF SERVICES

3.7 Parties agree that ROOTS is responsible for the maintenance and upkeep of the facility per paragraph six (§ 6) of its executed Facility Usage Contract, attached as Exhibit A. TPCG is not responsible for doing any construction-selection, contracts, or overseeing work. The administration of the funds and just and objective distribution of funds shall further the expressed purposes of this Agreement. No funds shall be used for an impermissible public purpose.

3.8 In exchange for TPCG providing fifteen thousand (\$15,000) dollars to ROOTS. ROOTS will use the funds provided in 2018 only for the necessary upkeep and repairs to its museum building that includes air condition repair and fencing, and computer purchase for documenting, recording and filing family history, only.

3.9 ROOTS agrees to provide TPCG with any and all documentation, upon TPCG request, that this money has been used only in furtherance of a public purpose. ROOTS shall provide adequate accounting of records and receipts for the distribution to Terrebonne Parish Consolidated Government, upon request.

3.10 If at anytime ROOTS loses its tax-exempt status as a nonprofit and/or no longer operates the facility as a public museum, ROOTS shall notify TPCG and return any unused funds.

ARTICLE IV. TERM

4.1 The term of this Agreement is a one-time funding for 2019 and shall be effective at all times unless terminated. In the event of termination, Articles VI, XI, XII, XIII, XV & XVII shall survive.

ARTICLE V. TERMINATION

5.1 This agreement shall be terminated under any or all of the following conditions:

5.1.1 By written mutual agreement and consent of the parties hereto.

5.1.2 For convenience: By thirty (30) days written notice by TPCG to ROOTS.

5.1.3 For cause: By either party as a consequence of the failure of the other party to comply with the terms and conditions of this Agreement in a satisfactory manner, proper allowance being made for circumstances beyond the control of the parties.

ARTICLE VI. INDEMNIFICATION

6.1 To the fullest extent permitted by law ROOTS shall protect, defend, indemnify, save and hold harmless the Terrebonne Parish Consolidated Government from and against any and all claims, demands, expense, losses, suits, costs, actions, fines, penalties, and liability, whether actual or alleged, arising out of or resulting from injury, sickness, asbestos, lead, hazardous materials, disease or death to any person or the damage, loss, expense or destruction of any property, including loss of use resulting there from, which may occur, be caused by, or in any was result from any damages sustained by an ROOTS participant while in the course and scope

of his or her duties under the employment of TPCG, or which may occur, be caused by, or in any way result from any actual or alleged act, omission, negligence, misconduct, or strict liability of ROOTS, its agents, contractors, sub-contractors, partners, affiliates, directors, officers, employees, servants, volunteers, anyone directly or indirectly employed by it, or anyone for whose acts it may be liable, related to the performance or non-performance of the contract herein entered into, including any and all costs, fines, damages (special, general, or punitive) penalties, expense and/or attorney fees, including but not limited to expert witness fees, incurred by the TPCG as a result of any such claims, demands, losses and/or causes of action including any costs associated with the enforcement of this indemnity provision except those arising out of the sole negligence of TPCG. ROOTS shall investigate, adjust, settle, contest to resolution, resist claims, handle, respond to, provide defense for and defend any such claims, demands, proceedings, judgments, or suits at its sole expense related thereto, even if such claim, proceeding, judgment, demand or suit is groundless, false or fraudulent. TPCG shall not waive any immunity to which it is entitled under law.

ARTICLE VII. NO WAIVER

7.1 The failure of either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

ARTICLE VIII. COVENANT AGAINST CONTINGENT FEES

8.1 ROOTS warrants that it has not employed or retained any entity or person to solicit or secure this Agreement, and that it has not paid or agreed to pay any entity or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the making of this Agreement. For breach or violation of this warranty, the TPCG shall have the right to annul this Agreement without liability or, in TPCG's discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

ARTICLE IX. ENTIRE AGREEMENT/AMENDMENT

9.1 This Agreement, including any attachments that are expressly referred to in this Agreement, contains the entire agreement between the parties and supersedes any and all agreements or contracts previously entered into between the parties. No representations were made or relied upon by either party, other than those that are expressly set forth. This Agreement may be modified or amended at any time by mutual consent of the parties, provided that, before any modification or amendment shall be operative and valid, it shall be reduced to writing and signed by both parties.

9.2 The recitation and preambles of this agreement are hereby made a part of the terms and conditions of this agreement.

ARTICLE X. COMPLIANCE WITH LAWS

10.1 The parties hereto and their employees, contractors, and agents shall comply with all applicable federal, state, and local laws and ordinances in carrying out the provisions of this agreement.

ARTICLE XI. CHOICE OF LAW AND VENUE

11.1 To the fullest extent allowed by law, this agreement shall be governed and interpreted by Louisiana Law and the provisions of this agreement shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

ARTICLE XII. SEVERABILITY

12.1 In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

ARTICLE XIII. FINANCIAL DISCLOSURE

13.1 TPCG may be audited in accordance with La. R.S. 24:513. If the amount of public funds received by the ROOTS is below the amount for which an audit is required under La. R.S. 24:513, the TPCG shall monitor and evaluate the use of the funds to ensure effective achievement of the project goals and objectives.

ARTICLE XIV. AUDIT CLAUSE

14.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records and accounts of the ROOTS which relate to this Agreement, upon request.

ARTICLE XV. FISCAL FUNDING (NON-APPROPRIATION)

15.1 In the event funds are not budgeted or appropriated in any fiscal year for payments due under this Agreement for the then current or succeeding fiscal year, this Agreement shall impose no obligation on the TPCG or the ROOTS as to such current or succeeding fiscal year, and said Agreement shall become null and void, and no right of action shall accrue to the benefit of the ROOTS or TPCG, their successors or assigns for any further payments.

ARTICLE XVI. DISCRIMINATION CLAUSE

16.1 ROOTS agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, as amended, the Age Act of 1975, as amended, and ROOTS agrees to abide by the requirements of the Americans with Disabilities Act of 1990, as amended. ROOTS agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. ROOTS acknowledges and agrees that any act of unlawful discrimination committed by ROOTS, or any other failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

ARTICLE XVII. LEGAL COMPLIANCE

17.1 The TPCG shall comply with all federal, state, and local laws and regulations, including, specifically, the Louisiana Code of Governmental Ethics (R.S. 42:1101, *et seq.*) in carrying out the provisions of this Agreement.

ARTICLE XIII. FORCE MAJEURE

18.1 Neither party to this Agreement shall be responsible to the other party hereto for any delays or failure to perform caused by any circumstances reasonably beyond the immediate control of the party prevented from performing, including, but not limited to, acts of God.

ARTICLE XIX. EMPLOYMENT OF TPCG PERSONNEL

19.1 ROOTS certifies that it has not employed and will not employ any person to engage in the performance of this Agreement who is presently, or at the time of such employment, an employee of the TPCG.

ARTICLE XX. NOTICES

20.1 All notices and other communications pertaining to this Agreement shall be in writing and shall be transmitted either by personal hand-delivery (and received for) or deposited in the United States mail, as certified mail, return receipt requested and postage prepaid, to the other party addressed as follows:

20.1.1 Terrebonne Parish Consolidated Government
Attn: Gordon Dove, Sr., Parish President
8026 Main Street
Houma, LA 70360

20.1.2 Finding Our Roots
Attn: Margie Scoby
109 Bisland Street
Houma LA 70360

ARTICLE XXI. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have caused this Cooperative Endeavor Agreement to be signed by the undersigned duly authorized representative of the ROOTS for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Houma, Louisiana, on the date hereafter shown, to be effective as of the date stated above, after a due reading of the whole document.

WITNESSES:

FINDING OUR ROOTS, INC.

By: _____
MARGIE SCOBY (Date)
PRESIDENT

Notary Public

IN WITNESS WHEREOF, the parties hereto have caused this Cooperative Endeavor Agreement to be signed by the undersigned duly authorized representative of TPCG, for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Houma, Louisiana, on the date hereafter shown, to be effective as of the date stated above, after a due reading of the whole document.

WITNESSES:

**TERREBONNE PARISH
CONSOLIDATED GOVERNMENT**

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JANUARY 23, 2019

By: _____
GORDON E. DOVE (Date)
PRESIDENT

Notary Public

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 19-025

A RESOLUTION AWARDING AND AUTHORIZING THE SIGNING
OF AN NEGOTIATED SERVICE CONTRACT FOR THE PURPOSE
OF METER READING SERVICES FOR THE PARISH UTILITIES.

WHEREAS, Terrebonne Parish Consolidated Government, Finance Department/Customer Service Division desires to authorize an negotiated service for the purpose of Meter Reading Services to Baker Services, and

WHEREAS, quantities stated are given as a general guide for pricing, Terrebonne Parish Consolidated Government Finance Department/Customer Service Division reserves the right to increase or decrease quantities as needed at the same unit prices, and

WHEREAS, the work to be performed under this contract shall be effective from January 25, 2019 for a period of one year, Terrebonne Parish Consolidated Government may exercise an option to extend the contract for an additional two (2) years, in one (1) year terms in accordance with the terms, conditions, prices and specifications contained in the negotiation, agreeable to both parties. Such extension may be granted if Contractor has adequately performed the contract during the initial term.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, (Budget & Finance Committee) on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of Parish Administration be approved and the contract to Baker Services for Meter Reading Services for the Finance Department/Customer Service Division be accepted as per the attached negotiation documents pending legal approval.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of January 2019.

* * * * *

New Pricing Information for Terrebonne Parish

The new contract pricing will begin on January 25th 2019 and have one price increase at the renewal period in January of 2020. The Price increase that will take begin in January of 2020 will continue until the end date specified in the contract. Please see the figures:

Pricing Beginning January 2019: \$0.89 per meter

Pricing beginning January 2020: \$0.90 per meter

MINUTES OF THE TERREBONNE PARISH COUNCIL
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Continuing thru contract end date.

Out of Billing Cycle Re Reads: **\$10.00 per re**
read

Hourly Rates if need for other assistance: **Supervisor \$40.00 per hour**
Rates include truck cost as well: **Reader \$37.50 per**
hour

Thank you,

Charlie Lavender

OFFERED BY: MR. A. MARMANDE
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 19-026

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO
ENTER INTO ADDENDUM NO. 1 COOPERATIVE ENDEAVOR
AGREEMENT WITH TERREBONNE PARISH DISTRICT NO. 10.

WHEREAS, Recreation District No. 10 hosted the 2018 summer camp in the Parish.
They are requesting additional supplements from the Parishwide Summer Camp Allocation, and

WHEREAS, the initial allocations are based on estimated children attending and are
adjusted when the final numbers of registered campers are known, and

WHEREAS, with the additional allocation, Recreation District No. 10 will exceed
\$30,000 and require Council approval:

Recreation District 10 \$6,000.00 (Total \$33,000.00)

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf
of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon E. Dove, Parish
President to execute the Addendum No. 1 to the Cooperative Endeavor Agreement with
Terrebonne Parish District No. 10 relative to their 2018 Summer Camps.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S.
Troscclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of January 2019.

* * * * *

**ADDENDUM NO. 1
TO
COOPERATIVE ENDEAVOR AGREEMENT**

THIS **ADDENDUM NO. 1** hereafter sometimes referred to as “**ADDENDUM**”, made and entered into this ____ day of _____.

BY AND BETWEEN:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (TPCG), a political subdivision of the State of Louisiana, represented herein by its duly authorized President, Gordon Dove.

AND

TERREBONNE PARISH RECREATION DISTRICT #10, represented herein by Llyod Poiencot, Chairman:

is an addendum to the AGREEMENT which was executed by the Parish President, Gordon Dove on July 31, 2018, in the amount of Twenty-Seven Thousand and 00/100 (\$27,000.00) which provided for funding of their 2018 Summer Camps.

WITNESSED

WHEREAS, ADDENDUM No. 1 provides for the addition of Six Thousand and 00/100 (\$6,000.00) to further assist with funding Summer Recreation within the boundaries of Terrebonne Parish Recreation District #10.

WHEREAS, the addition of Six Thousand and 00/100 (\$6,000.00) to the original cooperative endeavor agreement of Twenty-Seven Thousand and 00/100 (\$27,000.00) will increase the allocation to the amount of Thirty-Three Thousand and 00/100 (\$33,000.00).

IN WITNESS WHEREOF: the parties hereto have made and executed this ADDENDUM NO. 1 as of the ____ day of _____.

Terrebonne Parish Consolidated Government
District No.10

Terrebonne Parish Recreation

By: _____

By:

Gordon Dove, Parish President

Lloyd Poiencot, Chairman

WITNESSES:

WITNESSES:

MINUTES OF THE TERREBONNE PARISH COUNCIL
 REGULAR SESSION OF JANUARY 23, 2019

HOLD FOR TAMMY

2018 Summer Camp Funding Amounts
 280-534-8357-12

		7/25/2018			Req #	Add'l Amts	Total Received
		VN#	Req #	1st Awarded Amt			
Recreation District 1	Arnold Adams, Sr.	30901	1871285				28,000.00
	Oakshire			14,000.00			
	Schriever			14,000.00			
Recreation District 4	Kirby Verret	30893	1871286	23,000.00			23,000.00
Recreation District 7	Donald Tivet	30897	1871289				21,000.00
	Little Caillou			10,500.00			
	Smithridge			10,500.00			
Recreation District 8	Roosevelt Seymore	30898	1871290	17,609.00			17,609.00
Recreation District 9	Janelle Bonvillain	30892	1871291	28,000.00			28,000.00
Recreation District 10	Llyod Poiencot	30895	1871292	27,000.00			27,000.00
Recreation District 11	Ronald Rainey, Sr.	30896	1871293				30,000.00
	West Houma			18,000.00			
	Mechanicville			12,000.00			
				174,609.00		0.00	174,609.00

Email from Christopher on 7/24/18
 Approved by Mr. Mike Toups 7/25/18

OFFERED BY: MS. A. WILLIAMS
 SECONDED BY: MR. A. MARMANDE

RESOLUTION NO. 19-027

A resolution authorizing the Parish President to negotiate and execute a cooperative endeavor agreement with the Parish Sheriff's Office for the 2019 Public Safety Program.

WHEREAS, Parish Officials with the Consolidated Government, Houma Police Department and Sheriff's Office are continuing their joint efforts which began in 2008 on the education and promotion of public safety, and

WHEREAS, the Parish budgeted \$100,000 in the 2019 Budget for the continuation of Public Safety Programs, of which \$25,000 has been targeted for cameras and \$75,000 for the services provided by the Sheriff and the City of Houma.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to negotiate and execute a cooperative endeavor agreement with the Terrebonne Parish Sheriff's Office and to address other matters relative thereto as approved by the legal department.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of January 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JANUARY 23, 2019

OFFERED BY: MR. A. MARMANDE
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 19-028

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 2/3 TO ADVERTISE FOR AND AWARD BIDS FOR TWO PARKING AREAS AT BAYOU COUNTRY SPORTS PARK

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 16, 2019, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 2/3 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 2/3, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of January 2019.

* * * * *

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JANUARY 23, 2019

BAYOU COUNTRY SPORTS PARK

Softball & Baseball Parking Projects

PROJECT DESCRIPTION:

This project is for the parking areas at Bayou Country Sports Park, and includes two projects to be bid separately.

Project A is for the construction of 296 parking spaces for the boys baseball complex and 297 parking spaces for the girls softball complex. This project will include a Base Bid scope of work includes clearing and grubbing, general site grading, fill and compaction, 6" compacted limestone parking and drive lanes, asphalt ADA parking, parking lot striping, concrete bands and curbs, concrete pedestrian walkways and subsurface drainage. The Softball & Baseball Parking project contains two add alternates. Add Alternate 1 includes an additional 2" of compacted limestone throughout all parking spaces and drive lanes in both parking areas at the softball and baseball complexes. Add Alternate 2 includes a 2" thick asphalt overlay throughout all parking spaces and drive lanes in both parking areas at the softball and baseball complexes.

Project B is for the landscaping (trees shrubs, groundcover, sod, and irrigation) of both Parking Lot areas. This will be completed after the parking lot construction (Project A) is completed, and is being bid separately to provide a better bid environment to attract more appropriate potential bidders for this type of work.

Project Budget Approved by Rec 2/3 Board:

Project A - Parking Lot construction	\$ 1,086,000.00
Project B - Parking Lot Landscaping	\$ 128,450.00
Total Approved Budget	\$ 1,214,450.00

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JANUARY 23, 2019

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 19-029

WHEREAS, Article VII, Section 14 of the Louisiana Constitution authorizes the use of public funds and property “for programs of social welfare for the aid and support of the needy”; and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Southeast Louisiana Legal Services provides a variety of legal services for the clients in Terrebonne Parish that cannot afford legal representation; and

WHEREAS, TPCG believes that funding for services of Southeast Louisiana Legal Services will serve the public purpose of making services accessible to individuals in Terrebonne Parish that may not have been able to acquire legal assistance on their own accord; and

WHEREAS, TPCG finds that partially funding the services of Southeast Louisiana Legal Services in exchange for the expanded provision of legal services provided to citizens within Terrebonne Parish will serve a public purpose and have a public benefit commensurate with the costs; and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to enter into a contract with Southeast Louisiana Legal Services for an amount not to exceed \$30,000 as approved by the legal department.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Vice Chairwoman declared the resolution adopted on this the 22nd day of January 2019.

* * * * *

Mr. S. Trosclair moved, seconded by Mr. A. Marmande, “THAT, the Budget & Finance Committee introduce an ordinance to amend the 2019 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. City Court Building Fund, \$67,500
- II. General Fund – MARFO Lease \$39,697
- III. Emergency Preparedness Department – EMPG, \$33,423
- IV. CDBG Recovery Grant, \$438,028
- V. Westside Alma Street Drainage, \$65,167

and call a public hearing on said matter on February 6, 2019 at 6:30 p.m.” **(Motion Voted on After Brief Discussion)*

Committee Member G. Michel asked if the aforementioned proposed ordinance can be separated into two motions so that agenda item - General Fund – MARFO Lease can be voted on separately.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JANUARY 23, 2019

Parish Attorney J. Hebert explained that the Parish Administration submits the budget according to the Parish Code; and noted that this is the format that the Parish has always used when submitting amendments. He stated that the aforementioned proposed ordinance is only for the public hearing.

*The Vice-Chairwoman called for the vote on the motion offered by Mr. S. Trosclair.
THERE WAS RECORDED:
YEAS: A. Williams, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.
NAYS: G. Michel.
ABSENT: D. W. Guidry, Sr.
The Vice-Chairwoman declared the motion adopted.

Mr. A. Marmande moved, seconded by Mr. G. Michel, "THAT, the Budget & Finance Committee approve a co-sponsorship request from Terrebonne High School Band fundraiser for students of THS Band to represent Terrebonne Parish & Louisiana in the National Independence Day Parade in Washington, D.C. who have been chosen by Congressman Steve Scalise."

The Vice-Chairwoman called for the vote on the motion offered by Mr. A. Marmande.
THERE WAS RECORDED:
YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.
NAYS: None.
ABSENT: D. W. Guidry, Sr.
ABSTAINING: S. Dryden.
The Vice-Chairwoman declared the motion adopted.

Mr. A. Marmande moved, seconded by Mr. S. Trosclair, "THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned."

The Vice-Chairwoman called for the vote on the motion offered by Mr. A. Marmande.
THERE WAS RECORDED:
YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.
NAYS: None.
ABSENT: D. W. Guidry, Sr.
The Vice-Chairwoman declared the motion adopted and the meeting was adjourned at 6:04 p.m.

Christa Duplantis-Prather, Vice-Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Michel, "THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 1/22/19."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.
THERE WAS RECORDED:
YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.
NAYS: None.
ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.
The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JANUARY 23, 2019

The Chairwoman called for a report on the Policy, Procedure, and Legal Committee meeting held on 1/22/19, whereupon the Committee Chairwoman, noting that ratification of minutes calls a public hearing on 2/6/19 at 6:30 p.m., rendered the following:

POLICY, PROCEDURE, & LEGAL COMMITTEE

JANUARY 22, 2019

The Chairwoman, Christa Duplantis-Prather, called the Policy, Procedure, & Legal Committee meeting to order at 6:06 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member D. J. Guidry and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: A. Williams, C. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry and S. Trosclair. Committee Members D. W. Guidry, Sr. and J. Navy were recorded as absent. A quorum was declared present.

The Chairwoman announced that Committee Member D. W. Guidry, Sr. submitted a letter explaining that his absence from tonight's proceedings was due to a prior commitment.

Mr. A. Marmande moved, seconded by Mr. D. J. Guidry, "THAT, the Policy, Procedure, & Legal Committee approve a request from Acadian Elementary School to co-sponsor the 2018 Annual Mud Bug 5k on Saturday, February 16, 2019 (Security)."

The Chairwoman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry and S. Trosclair.

NAYS: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairwoman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. S. Trosclair and Mr. A. Marmande, "THAT, the Policy, Procedure, & Legal Committee approve a request from the Howard Nixon Music Scholarship Foundation to co-sponsor the Annual Howard Nixon Scholarship Foundation Gala on Friday, June 21, 2019."

The Chairwoman called for the vote on the motion offered by Ms. A. Williams

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry and S. Trosclair.

NAYS: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairwoman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. A. Marmande, "THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship of the 2019 Black History Program at the Houma-Terrebonne Civic Center on Thursday, February 28, 2019."

The Chairwoman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry and S. Trosclair.

NAYS: None.

ABSENT: D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JANUARY 23, 2019

Mr. A. Marmande moved, seconded by Ms. A. Williams, “THAT, the Policy Procedure and Legal Committee introduce an ordinance to amend Chapter 19, Article II, Parades, and Article I of Chapter 5 of the Terrebonne Parish Code of Ordinances to facilitate the safety and well being of the public during parades, to provide for the presence of service animals during parades; to provide for related matters and call a public hearing on February 6, 2019 at 6:30 p.m.” **(Motion Voted on After Discussion)*

Major Tim Soignet,, TPSO Uniform Patrol Commander, addressed the Committee relative to the proposed ordinance stating that there is nothing in the current ordinance pertaining to the enforcement of lease laws for service animals; noting that service animals have the right to enjoy all of the benefits that the parish has to offer.

The Chairwoman stated that the matter of lease laws during parades was “brought” up by the Mardi Safety Committee to ensure that all animals are protected and treated equally.

Parish Attorney J. Hebert advised Major Soignet that the aforementioned measure is only to call for the public hearing.

*The Chairwoman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry and S. Trosclair.

NAYS: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairwoman declared the motion adopted.

Mr. A. Marmande moved, seconded by Mr. D. J. Guidry, “THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned.”

The Chairwoman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: D. W. Guidry, Sr. and J. Navy.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:15 p.m.

Christa Duplantis-Prather, Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, “THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 1/22/19.”

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
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Ms. C. Duplantis-Prather moved, seconded by Mr. A. Marmande, "THAT the Council approve the following street light list:

**STREET LIGHT LIST
01-23-19**

UPGRADE SEVENTEEN STREET LIGHTS IN PARKWOOD PLACE SUBDIVISION TO 250-WATTS HPS, TPCG UTILITIES; RLD #3A; JOHN NAVY, DISTRICT 1."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.
THERE WAS RECORDED:
YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.
NAYS: None.
ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.
The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. A. Marmande, "THAT the Council approve attendance to the Police Jury Association of Louisiana Conference on February 13-15, 2019."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.
THERE WAS RECORDED:
YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.
NAYS: None.
ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.
The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. S. Trosclair, "THAT the Council hold nominations open for two representatives from Covenant Christian and one alternate position (South of the Intracoastal) on the Terrebonne Parish Youth Advisory Council."*(**MOTION VOTED ON AFTER DISCUSSION**)

The Chairwoman stated that the Youth Advisory Council has been meeting and recently elected officers then shared her optimism for the Youth Advisory Council as future leaders for Terrebonne Parish.

*The Chairwoman called for a vote on the motion offered by Mr. G. Michel.
THERE WAS RECORDED:
YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.
NAYS: None.
ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.
The Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. A. Marmande, "THAT the Council hold nominations open for the one vacancy representing Recreational Fishing on the Coastal Zone Management and Restoration Advisory Committee."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.
THERE WAS RECORDED:
YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.
NAYS: None.
ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.
The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
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Mr. S. Trosclair moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council hold nominations open for the one expired term on the Houma-Terrebonne Finance Authority Board."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council hold nominations open for the one expired term on the Bayou Cane Fire Protection District Board."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, "THAT the Council hold nominations open for the one unexpired term on the Coteau Fire Protection District Board."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. A. Marmande, "THAT the Council open nominations for two unexpired terms on the Schriever Fire Protection District Board, nominate Mr. Sam Tabor and Mr. Daniel Ledet, Jr., close nominations, re-appoint Mr. Tabor to serve another term on the aforementioned board, and appoint Mr. Ledet to serve a term on the aforementioned board."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. G. Michel, "THAT the Council hold nominations open for the one expired term on the Village East Fire Protection District Board."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JANUARY 23, 2019

The Chairwoman announced that there would be one term expiring on 2/22/19 on the Recreation District No. 8 Board and two terms expiring on 2/23/19 on the Terrebonne Parish Tree Board.

It was at this time the Chairwoman relinquished the Chair to the Vice-Chairman.

The Vice-Chairman recognized Chairwoman A. Williams who stated that a request had been made by several vendors along the Mardi Gras parade routes that the parade season be declared as a major fair or festival which would allow them to operate via permit but without incurring the hardship associated with a Louisiana Department of Health and Hospitals inspection. She asked that the Council share in her support of necessary action to accommodate the request and shared her optimism for the benefits for the vendors once that hardship was removed.

The Vice-Chairman recognized Mr. Christopher Pulaski, Planning and Zoning Director, who stated that similar measures had been considered in the past for other events and that it would become the Parish's responsibility to conduct inspections if the Department of Health were not required to complete them for a declared fair or festival.

Upon Chairwoman A. Williams' request, the Vice-Chairman recognized Mr. Julius Hebert, Parish Attorney, who stated that he would advise a legal opinion be requested in order to investigate the feasibility of the request to declare the parade season as a fair or festival.

Council Member G. Michel shared his concern for the Parish's liability should the Department of Health inspection requirement be lifted then shared his experiences regarding a course taken by prospective vendors at another event that was required for the vendors to operate at the event.

Upon Council Member S. Trosclair's request, Mr. Pulaski clarified that the Department of Health does conduct inspections for most of the events hosted by or in partnership with Terrebonne Parish.

Upon the Chairwoman's request, Mr. Pulaski clarified that those prospective vendors could experience hardship with affording sufficient insurance to operate should the declaration be made and Department of Health inspections be no longer required as mobile food vendor permits do not currently require additional insurance coverage. He then suggested that a legal opinion could clarify the Parish's liability should the parade season be declared a fair or festival.

The Vice-Chairman recognized Mr. Hebert who stated that some research would be needed to determine if the prospective vendors would be able to afford a sufficient insurance policy to operate and to determine the scope of a Department of Health inspection with regards to the prospective vendors.

Council Member D. J. Guidry shared his concerns regarding the potential financial hardship for local vendors to operate or qualify to operate during the parade season and the likelihood that any legal liability would be levied against the vendor directly once an inspection had been completed.

Several Council Members shared their support for the rendering of a legal opinion to provide clarification regarding the responsibility of food inspections and associated liability for local fairs and festivals and associated insurance requirements for those events.

It was at this time Chairwoman A. Williams resumed the Chair position.

Council Member C. Duplantis-Prather encouraged the public to have their pets spayed or neutered to help control the pet population and that free spay and neutering services for cats were still being offered at the Animal Shelter at this time.

MINUTES OF THE TERREBONNE PARISH COUNCIL
REGULAR SESSION OF JANUARY 23, 2019

Council Member S. Trosclair encouraged the public to keep all active military, veteran, law enforcement, firefighters, and first responders in their thoughts and prayers daily.

Council Member A. Marmande announced that the Theriot-Voisin bridge was now functional for vehicle traffic then encouraged the public to attend the 21st Annual Southern Louisiana Boat, Sport, and RV Show being held at the Civic Center from January 25-27, 2019.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council approve the following Monthly Engineering Reports:

A. GIS Engineering, LLC."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. A. Marmande, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: A. Williams, G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, and S. Trosclair.

NAYS: None.

ABSENT: J. Navy, S. Dryden, and D. W. Guidry, Sr.

The Chairwoman declared the motion adopted and the meeting was adjourned at 7:13 p.m.

KEITH M. HAMPTON, MINUTE CLERK

/s/ARLANDA J. WILLIAMS, CHAIRWOMAN
TERREBONNE PARISH COUNCIL

ATTEST:

/s/VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL