

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION

October 10, 2018

The Chairman, Mr. S. Trosclair, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following an Invocation led by Council Member A. Williams, Council Member S. Dryden led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel. A quorum was declared present.

Mr. D. J. Guidry moved, seconded by Mr. A. Marmande, "THAT the Council approve the minutes of the Regular Council Session held on September 12, 2018."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. A. Marmande, "THAT the Council approve the Parish Bill Lists dated 10/1/2018 and 10/8/2018."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

ABSTAINING: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

The Chairman recognized Mr. Gordon Dove, Parish President, who presented an update regarding residential building permits being handled in-house by the Planning Department and a proposed ordinance to enact a waiver of fees for residential building permits that he will be presenting soon. Mr. Dove then announced that the Recreation administration and operation offices would be relocating to the Government Tower in the near future to assist with Recreation reform.

Councilman J. Navy shared his support for the proposed ordinance and then shared his concerns regarding permitting being required for the residential building of a shed, but not being required for commercial lots with several prefabricated sheds grouped together. He also expressed the need to address acquiring additional parking for the government tower before relocating additional services to the Government Tower.

The Chairman recognized Mr. Christopher Pulaski, Planning and Zoning Director, who clarified that permits would still be required for completing projects, but that many of the residential construction projects would no longer have a fee associated with obtaining a permit. He then thanked the Permits office employees for their success thus far and shared his optimism for also including the Board of Health office at the Government Tower in the future.

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Several Council Members shared their support for a proposed ordinance and the positive impacts it could provide for the Parish as a whole and encouraged members of the public to obtain permits before beginning any residential construction projects.

Upon the Chairman's request, Mr. Dove clarified that the proposed ordinance, if approved by the Council, would be in effect starting January 1, 2019.

The Chairman recognized Mr. Mike Toups, Parish Manager, who presented an update regarding drainage pump stations and generators. He then reported on a recent meeting held with Entergy regarding a waiver of fees for the Parish for the installation of security cameras on street light poles.

Council Member D.W. Guidry, Sr. stated that several lights serviced by Entergy on Highway 311 still had not been replaced and that, according to a state permit for lighting the highway, the wrong type of lights had been installed and would need to be replaced.

Upon Council Member C. Duplantis-Prather's request, Mr. Toups clarified that a lengthy power outage recently experienced was due to a main breaker meltdown at the Sixth Street Substation. He then stated that he would investigate potentially downed poles which caused power outages in other areas of the parish.

Several Council Members shared their concerns for ongoing efforts toward maintaining street lighting poles and offered suggestions for investing in new lights and for greater consistency across the utility companies. They then shared their opinions regarding the prospect of asking Entergy to attend the next Council Meeting to discuss the fees for security camera installation more in-depth.

Mr. G. Michel moved, seconded by Ms. C. Duplantis-Prather, "THAT, it now being 6:35 p.m., the Council open public hearings."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

A. An ordinance to amend the 2018 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Bayou Country Sports Park, \$317,878
- II. DPW Administration Building, \$20,000
- III. LIHEAP, \$8,000
- IV. Federal Highway Administration, \$80,000
- V. Sanitation Fund, \$200,000
- VI. City Marshal, \$26,945
- VII. Criminal Court Fund, \$250,000
- VIII. Civic Center, \$200,000

There were no comments from the public on the proposed ordinance.

Ms. A. Williams moved, seconded by Mr. G. Michel, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

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NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MR. G. MICHEL

ORDINANCE NO. 9008

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET , AND THE 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. BAYOU COUNTRY SPORTS PARK, \$317,878
- II. DPW ADMINISTRATION BUILDING, \$20,000
- III. LIHEAP, \$8,000
- IV. FEDERAL HIGHWAY ADMINISTRATION, \$80,000
- V. SANITATION FUND , \$200,000
- VI. CITY MARSHAL, \$26,945
- VII. CRIMINAL COURT FUND, \$250,000
- VIII. CIVIC CENTER, \$200,000

SECTION I

WHEREAS, funding is needed for the Sports Park to complete two soccer fields, drainage and soccer concession stands, and

WHEREAS, the funding source is from the Bayou Country Sports Park for \$250,000 and the Capital Projects Control Fund for \$82,878.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Sports Park. (Attachment A)

SECTION II

WHEREAS, several CDBG Recovery Projects have now been completed with budgeted dollars remaining needed to be distributed as listed below:

DPW Administration Building	\$20,000
Suzie Canal Levee	(\$20,000)

WHEREAS, the Engineering Department has reviewed and reassigned these dollars along with the approval of the State of Louisiana, Office of Community Development.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the various CDBG Recovery Projects. (Attachment B)

SECTION III

WHEREAS, the Low Income Home Energy Assistance Program (LIHEAP) has provided additional funding to encourage or enable households to reduce their home energy needs and thereby the need for energy assistance, and

WHEREAS, the funding will be for \$8,000.

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NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Budget be amended for the LIHEAP program. (Attachment C)

SECTION IV

WHEREAS, the Department of Transportation and Development is supplementing the funds provided for Terrebonne Parish Council on Aging through Terrebonne Parish Consolidated Government, and

WHEREAS, the additional funding of \$80,000 will be used to provide public transportation services within the non-urbanized portion of the service areas.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended for the Federal Highway Administration Fund. (Attachment D)

SECTION V

WHEREAS, the Sanitation Department is in need of an additional \$200,000 to purchase an air burner to replace the current air burner green waste fire box that is broken and dangerous to operate, and

WHEREAS, the funding source for the \$200,000 is from the Sanitation Fund Balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended for the Sanitation Fund. (Attachment E)

SECTION VI

WHEREAS, the Marshal's Office is in need of an additional \$26,945 to purchase a new vehicle, and

WHEREAS, the funding source for the \$26,945 is from the Marshal's Fund Balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended for the Marshal's Fund. (Attachment F)

SECTION VII

WHEREAS, the Criminal Court Fund needs additional funding of \$250,000, and

WHEREAS, the funding source for the \$250,000 is from the General Fund, Fund Balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended for the Criminal Court Fund. (Attachment G)

SECTION VIII

WHEREAS, the Civic Center needs additional funding of \$200,000, and

WHEREAS, the funding source for the \$200,000 is from the General Fund, Fund Balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended for the Civic Center. (Attachment H)

SECTION IX

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION X

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 10th day of October 10, 2018.

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ATTACHMENT A - Bayou Country Sports Park

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Bayou Country Sports Park	871,897	317,878	1,189,775
Recreation 2/3	(440,000)	(235,000)	(675,000)
Bayou Country Sports Park	440,000	235,000	675,000
Other Fees	200,000	(200,000)	-
Shells	160,000	15,000	175,000
Transfer from Bayou Sports Park	-	(15,000)	(15,000)
Transfer to Road & Bridge	-	15,000	15,000
Fund balance (decrease)	n/a	(50,000)	n/a
Fund balance (decrease)	n/a	(82,878)	n/a

ATTACHMENT B - DPW Administration Bldg

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
DPW Administration Building	291,391	20,000	311,391
CDBG Suzie Canal North Levee	3,014,090	(20,000)	2,994,090

ATTACHMENT C - LIHEAP

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
LIHEAP	(209,313)	(8,000)	(217,313)
Transfer to General Fund	-	8,000	8,000
Transfer from LIHEAP		(8,000)	(8,000)
LHFA Client Education		8,000	8,000

ATTACHMENT D - Federal Highway Administration

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Other Fees	294,049	80,000	374,049
FTA Grant-Planning & Capital	(294,049)	(80,000)	(374,049)

ATTACHMENT E - Sanitation

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Machinery & Equipment	585,384	200,000	785,384
Fund Blance (decrease)	n/a	(200,000)	n/a

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ATTACHMENT F - City Marshal

	2018		
	Adopted	Change	Amended
Motor Vehicles	4,309	26,945	31,254
Fund Balance (decrease)	n/a	(26,945)	n/a

ATTACHMENT G - Criminal Court Fund

	2018		
	Adopted	Change	Amended
Transfer from General Fund	(1,690,146)	(250,000)	(1,940,146)
Fund Balance (increase)	n/a	250,000	n/a
Transfer to Criminal Court Fund	1,690,146	250,000	1,940,146
Fund Balance (decrease)	n/a	(250,000)	n/a

ATTACHMENT G - Civic Center

	2018		
	Adopted	Change	Amended
Transfer from General Fund	(802,379)	(200,000)	(1,002,379)
Fund Balance (increase)	n/a	200,000	n/a
Transfer to Civic Center	802,379	250,000	1,052,379
Fund Balance (decrease)	n/a	(250,000)	n/a

The Chairman recognized the public for comments on the following:

B. An ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, gas, and rights-of-way for “Capital Commercial Development, Phase 4C;” energize and accept the street lights and to incorporate the extension of “Capital Boulevard” and the extension of “Valhi Boulevard” into the Enhanced 911 Emergency Response System.

There were no comments from the public on the proposed ordinance.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. G. Michel, “THAT the Council close the aforementioned public hearing.”

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

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OFFERED BY: MR. DARRIN GUIDRY
SECONDED BY: MR. G. MICHEL

ORDINANCE NO. 9009

AN ORDINANCE DEDICATING AND ACCEPTING THE MAINTENANCE/OPERATION OF THE STREET(S), DRAINAGE SERVITUDES, GAS, AND RIGHTS-OF-WAY FOR "CAPITAL COMMERCIAL DEVELOPMENT, PHASE 4C;" ENERGIZE AND ACCEPT THE STREET LIGHTS; AND TO INCORPORATE THE EXTENSION OF "CAPITAL BOULEVARD" AND THE EXTENSION OF "VALHI BOULEVARD" INTO THE ENHANCED 911 EMERGENCY RESPONSE SYSTEM FOR THE PURPOSE OF PROVIDING A BETTER MEANS OF LOCATING ADDRESSES; AND TO SET FORTH AN EFFECTIVE DATE FOR THE INCORPORATION OF STREET NAME(S), TO INFORM THE PROPER AGENCIES OF THE STREET NAME(S), AND TO AUTHORIZE THE INSTALLATION OF THE APPROPRIATE STREET SIGN(S), AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED that the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, dedicates and accepts the maintenance/operation of the street(s), drainage servitudes, gas, and rights-of-way; and energize and accept the street lights as depicted as depicted on a plat, prepared on July 20, 2018 by Milford & Associates, Inc. titled "Capital Commercial Development, Phase 4C", a copy of which is attached hereto and made a part hereof;

BE IT FURTHER ORDAINED effective on the 21st day of November, 2018, that the extension of "Capital Boulevard" and the extension of "Valhi Boulevard" be incorporated into the Enhanced 911 Emergency Response System;

BE IT FURTHER ORDAINED that a copy of this ordinance be submitted to the Terrebonne Parish Communications Board, local U.S. Postal Services, fire districts, Acadian Ambulance, Terrebonne Parish Sheriff's Office, and any other appropriate agency; and

BE IT FURTHER ORDAINED that the Parish Forces be directed to install the proper street sign on the appropriate street, and that any other actions relative thereto be addressed.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 10th day of October 10, 2018.

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The Chairman recognized the public for comments on the following:

C. The Proposed 2019 Parish Budget and Five Year Capital Outlay Budget.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Ms. A. Williams, "THAT the Council continue the aforementioned public hearing to the October 24, 2018 meeting."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council return to the regular order of business."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Council Member G. Michel read aloud a proclamation declaring October 2018 as "Dysautonomia Awareness Month" in Terrebonne Parish.

The Chairman recognized Ms. Carmen Gonzales, Dysautonomia International, who shared her experiences in being diagnosed and living with dysautonomia. She then shared with the Council her goal of reaching out to each of the parishes in Louisiana in order to provide education regarding dysautonomia and its diagnosis to medical professionals and local schools.

Council Member C. Duplantis-Prather thanked Ms. Gonzales for attending and offered her assistance in reaching out to local organizations that would benefit from the education being offered by Dysautonomia International.

Council Member D. W. Guidry, Sr. read aloud a proclamation declaring the week of October 15-19, 2018 as "Houma-Terrebonne Chamber of Commerce Week" in Terrebonne Parish.

The Chairman recognized Mr. Jason Bergeron, Chamber of Commerce Chairman, who thanked the Council for the recognition and shared a number of activities to be held in honor of the Chamber's 100th anniversary.

Council Member J. Navy read aloud a proclamation declaring the week of October 23-31, 2018 as "Red Ribbon Week" in Terrebonne Parish.

The Chairman recognized Ms. Anastasia Brown, Lance Corporal of the Terrebonne Young Marines, who thanked the Council for the recognition and shared the Young Marines' mission to educate the public regarding illicit drug use and drug prevention during Red Ribbon Week.

Several Council Members commended Ms. Brown and the Young Marines as well as the Houma Police Department for their involvement with Red Ribbon Week and their efforts to raise awareness and encourage prevention of the use of illicit drugs.

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Mr. D. W. Guidry, Sr. moved, seconded by Mr. G. Michel, "THAT the Council approve the co-sponsorship request from Recreation District No. 2-3 for a Forum to discuss Recreation needs to be held at the Houma-Terrebonne Civic Center on October 24, 2018."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized Mr. Tommie Jenkins of Universal Construction who gave a brief presentation regarding his company's history and the services his company provides concerning contracting work and residential elevation projects then expressed a desire to complete similar projects for Terrebonne Parish.

Mr. D. J. Guidry moved, seconded by Ms. C. Duplantis-Prather, "THAT Mr. Jenkins' time to speak be extended by three minutes."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Jenkins shared additional services and security measures offered by his company when completing contracting projects.

At Council Member A. Williams' request, the Chairman recognized Mr. Christopher Pulaski, Planning and Zoning Director, who had suggested that Mr. Jenkins contact Ms. Jennifer Gerbasi with the RAMP program for potential residential elevation projects and that he register with Ms. Angela Guidry and the Purchasing Department in order to receive notification of requests for bids for parish projects.

The Chairman recognized Mr. Vaughn Luquette, Terrebonne High School Band Director, who stated that the Terrebonne High School Band was nominated to represent Louisiana at the 2019 Independence Day Parade in Washington, D.C. He then asked for the Council's assistance in providing awareness of the trip and those fund-raising efforts currently taking place in order to provide for each band member to participate in the parade.

Several Council Members congratulated the band members on receiving the honor and shared their support for the students' participation in the parade, with several Council Members pledging to donate personal funds and encouraging other members of the public to do the same.

The Chairman recognized Ms. Judy Smart, Houma resident, who shared her experiences and opinions regarding the purchasing of higher quality security cameras for use by the Parish to combat crime, for the use of electronic speedometers to mitigate speeding, and quality controls regarding contractor work completed for Terrebonne Parish.

Several Council Members shared their optimism for the purchasing of higher quality cameras that would be funded through several projects, then shared their opinions on the effectiveness of given electronic speedometers throughout the Parish. Council Member A. Marmande also clarified that, for contracting work to be completed for the Parish, a one-year warranty was required for each project and suggested that a period of 3 years' warranty would be more beneficial for the Parish.

The Chairman recognized Mr. Lawrence and Mrs. Ann Lovell, Vivian Street residents, who shared their ongoing issues and concerns regarding a neighbor on Daisy Street

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continuing to operate a junkyard in their area. They reported that a fire occurred months ago at the neighbor's property which caused damage to their house and that debris from the fire has not been cleared by the owner yet. They also stated that they had contacted Nuisance Abatement to address the property falling into disrepair several times, but that the owner would meet the requirement of cleanliness for Nuisance Abatement then allow the property to fall into disrepair again shortly afterward.

Council Member D. J. Guidry shared his experiences with a similar situation and the procedures he followed to attempt to address the issues created by a junkyard owner in his area.

Upon Council Member J. Navy's request, the Chairman recognized Mr. Christopher Pulaski, Planning and Zoning Director, who stated that the owner on Daisy Street was operating a junkyard in violation of the zoning laws established for the area and, should they continue operating, could begin receiving daily fines for the recurring violations.

The Chairman called for a report on the Public Services Committee meeting held on October 8, 2018, whereupon the Committee Chairman rendered the following:

PUBLIC SERVICES COMMITTEE

OCTOBER 8, 2018

The Chairman, Alidore "Al" Marmande, called the Public Services Committee meeting to order at 5:30 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member J. Navy and the Pledge of Allegiance led by Committee Member A. Williams. Upon roll call, Committee Members recorded as present were: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams. Committee Member G. Michel was recorded as absent. A quorum was declared present.

Council Clerk V. Chauvin explained that Committee Member G. Michel called and stated that he will be tardy, but he will get here as soon as he can.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 18-377

A resolution providing approval of Amendment No. 2 to the Engineering Agreement for Parish Project No. **14-HPD-14, Critical Facilities Hardening – Houma Police Department (HMGP)**, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with Quality Engineering & Surveying, LLC (QES), dated June 18, 2014, recordation number 1456255, for the Critical Facilities Hardening – Houma Police Department (HMGP), identified as Parish Project 14-HPD-14, and

WHEREAS, the Engineering Agreement between owner and engineer provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Parish is desirous of moving forward with the hardening of the Police Department, and

WHEREAS, an investigation into the location, spacing, type of fasteners used to secure each curb to the existing roof structure, along with determining if the framing is adequate to safely support all loads associated with the new rooftop AC units needs to be performed, and

WHEREAS, the TPCG is desirous of these engineering services, and

WHEREAS, this above work will increase the additional services section of the

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contract by \$9,660.00.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 2 to the Engineering Agreement for an increase of \$9,660.00 in Additional Services authorizes Parish President Gordon E. Dove to execute this Amendment No. 2 to the Engineering Agreement for the Critical Facilities Hardening – Houma Police Department (HMGP) Parish Project No. 14-HPD-14, with Quality Engineering & Surveying, LLC (QES), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, Quality Engineering & Surveying, LLC (QES).

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the resolution adopted on this the 8th day of October 2018.

OFFERED BY: MR. S. DRYDEN

SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 18-378

A resolution authorizing the execution of the Balancing Change Order No. 1 to the Construction Agreement for Parish Project No. 17-SEW-06, South Wastewater Treatment Plant Levee Rehabilitation Project at Cells 2 & 3, Terrebonne Parish, Louisiana.

WHEREAS, Terrebonne Parish Consolidated Government entered into a contract dated January 18, 2018, with Circle, LLC, Recordation Number 1550451, for Parish Project No. 17-SEW-06, South Wastewater Treatment Plant Levee Rehabilitation Project at Cells 2 & 3, Terrebonne Parish, Louisiana, and

WHEREAS, this change order will balance the Final Bid Item quantities, due to completion of all work, and to add item for Geotextile Fabric required for the 6” thick limestone road installation at the levee crown, and

WHEREAS, the Balancing Change Order No. 1 has been recommended by the Engineer, GIS Engineering, LLC, for a deduct in the contract amount of \$25,628.32, for this project, and

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove, of Balancing Change Order No. 1 to the construction agreement with Circle, LLC, for Parish Project No. 17-SEW-06, South Wastewater Treatment Plant Levee Rehabilitation Project at Cells 2 & 3, Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the resolution adopted on this the 8th day of October 2018.

MINUTES OF THE TERREBONNE PARISH COUNCIL
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* * * * *

OFFERED BY: MR. S. DRYDEN
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 18-379

A Resolution awarding and authorizing the signing of a Construction Contract to the firm of Low Land Construction Co. Inc., for Parish Project No.13-HMGP-16, Bonanza Pump Station Infrastructure Improvements (HMGP), Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed to commence construction of said Project.

WHEREAS, the Terrebonne Parish Consolidated Government did receive bids for Parish Project No. 13-HMGP-16, Bonanza Pump Station Infrastructure Improvements (HMGP), Terrebonne Parish, Louisiana, and

WHEREAS, the lowest, responsive and responsible bid for the construction of the project was that submitted by the firm of Low Land Construction Co. Inc., with a base bid in the amount of \$704,969.66 and Alternate No. 1 in the amount of \$34,847.28 for a combined total in the amount of \$739,816.94, and

WHEREAS, the Engineer for this project, T. Baker Smith, LLC has recommended that the award of the contract be made to Low Land Construction Co. Inc., and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the lowest, responsive and responsible base bid submitted by the firm of Low Land Construction Co. Inc., in the base bid amount of \$704,969.66 and Alternate No. 1 in the amount of \$34,847.28 for a combined total in the amount of \$739,816.94, and

BE IT FURTHER RESOLVED, the President of Terrebonne Parish Consolidated Government, be authorized and empowered to sign a construction contract for and on behalf of the Terrebonne Parish Consolidated Government with Low Land Construction Co. Inc., and

BE IT FURTHER RESOLVED, that upon receipt of the required Certificate of Insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, T. Baker Smith, LLC is hereby authorized to issue the Notice to Proceed to Low Land Construction Co. Inc. to commence construction of said project, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Engineer, T. Baker Smith, LLC.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the resolution adopted on this the 8th day of October 2018.

Mr. S. Trosclair moved, seconded by Mr. S. Dryden, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

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ABSENT: G. Michel.

The Chairman declared the motion adopted and the meeting was adjourned at 5:34 p.m.

Alidore Marmande, Chairman

Tammy E. Triggs, Minute Clerk

Mr. A. Marmande moved, seconded Mr. G. Michel, "THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on October 8, 2018."

The Chairman called for a vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Community Development and Planning Committee meeting held on October 8, 2018, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on November 14, 2018 at 6:30 p.m., rendered the following:

COMMUNITY DEVELOPMENT & PLANNING COMMITTEE

OCTOBER 8, 2018

The Chairman, Dirk J. Guidry, called the Community Development & Planning Committee meeting to order at 5:36 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member A. Williams and the Pledge of Allegiance led by Committee Member S. Dryden. Upon roll call, Committee Members recorded as present were: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams. Committee Member G. Michel was recorded as absent. A quorum was declared present.

OFFERED BY: MR. D. W. GUIDRY, SR.

SECONDED BY: MR. J. NAVY

RESOLUTION NO. 18-380

A RESOLUTION TO AUTHORIZE THE PRESIDENT TO SIGN THE AMENDED COOPERATIVE ENDEAVOR AGREEMENT ACCEPTING ADDITIONAL FUNDS FOR THE EXISTING AFFORDABLE RENTAL PROGRAM FUNDED THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DISASTER RECOVERY PROGRAM

WHEREAS, the Terrebonne Parish Consolidated Government was awarded \$144,620,148 from HUD CDBG Funding authorized and monitored by the State of Louisiana Office of Community Development Disaster Recovery Unit (OCD/DRU) including \$10,000,000 earmarked for affordable rental housing; and

WHEREAS, the Parish Gustav/Ike Recovery Plan approved by the Parish Council included the Affordable Rental Program Administered by the Department of Housing and Human Services; and

WHEREAS, due to the successful implementation of that program, the Office of Community Development and HUD have allocated an additional \$438,027.62 to the program; and

WHEREAS, the proposed CEA is attached for review resulting in the following funding;

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CURRENT VALUE:	\$144,620,148.00
ADDITIONAL ALLOCATION:	<u>\$ 438,027.62</u>
TOTAL:	\$145,058,175.62

WHEREAS, the Terrebonne Parish Council must authorize the Parish President to enter into the appropriate agreement with the state in order to receive these funds; and

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council to authorize the Parish President to sign the amended CEA to accept these additional funds for the Affordable Rental Program.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the resolution adopted on this the 8th day of October 2018.

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OFFERED BY: MS. A. WILLIAMS
SECONDED BY: MR. A. MARMANDE

RESOLUTION NO. 18-381

A Resolution giving notice of intent to adopt an ordinance to amend the Zoning Map OF THE PARISH OF TERREBONNE so as to rezone from R-1 (SINGLE-FAMILY RESIDENTIAL district) TO C-3 (NEIGHBORHOOD COMMERCIAL DISTRICT); #1 Mccord road, HOUMA, terrebonne parish, louisiana; tarc, APPLICANT; and calling a public hearing on said matter for Wednesday, november 14, 2018 at 6:30 p.m.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential District) to C-3 (Neighborhood Commercial District), #1 McCord Road, Houma, Terrebonne Parish, Louisiana; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, November 14, 2018 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the resolution adopted on this the 8th day of October 2018.

OFFERED BY: MS. A. WILLIAMS
SECONDED BY: MR. A. MARMANDE

RESOLUTION NO. 18-382

A Resolution giving notice of intent to adopt an ordinance to amend the Zoning Map OF THE PARISH OF TERREBONNE so as to rezone from R-3 (Multi-FAMILY RESIDENTIAL district) TO C-2 (general COMMERCIAL DISTRICT); 102 ramey road, HOUMA, terrebonne parish, louisiana; dixie rice agricultural, l.l.c., APPLICANT; and calling a public hearing on said matter for Wednesday, november 14, 2018 at 6:30 p.m.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-3 (Multi-Family Residential District) to C-2 (General Commercial District), 102 Ramey Road, Houma, Terrebonne Parish, Louisiana; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, November 14, 2018 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel

The Chairman declared the resolution adopted on this the 8th day of October 2018.

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OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. S. DRYDEN

RESOLUTION 18-383

A Resolution authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation for the management of the daily operations of the Beautiful Beginnings Center in the amount of \$80,570.00.

WHEREAS, there are families with children in need of safe emergency housing and resources to help them become self-sufficient; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, is committed to providing safe emergency housing and self-sufficiency resources; and

WHEREAS, START Corporation, a non-profit agency designated as a Community Housing Development Organization by Terrebonne Parish Resolution 98-192, is committed to assisting the homeless in Terrebonne Parish; and

WHEREAS, START Corporation has satisfactorily provided Terrebonne Parish Consolidated Government's Beautiful Beginnings Center with operational management services for over fifteen years and desires to renew its current annual agreement with START Corporation.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of Terrebonne Parish Consolidated Government, authorizes the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation for the management of the daily operations of the Beautiful Beginnings Center in the amount of \$80,570.00.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel

The Chairman declared the resolution adopted on this the 8th day of October 2018.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. A. Williams, "THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted and the meeting was adjourned at 5:41 p.m.

Dirk J. Guidry, Chairman

Tammy E. Triggs, Minute Clerk

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Mr. D. J. Guidry moved, seconded Mr. G. Michel, “THAT the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on October 8, 2018.”

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Budget and Finance Committee meeting held on October 8, 2018, whereupon the Committee Chairwoman, noting ratification of minutes calls public hearings on October 24, 2018 at 6:30 p.m., rendered the following:

BUDGET & FINANCE COMMITTEE

OCTOBER 8, 2018

The Chairwoman, Arlanda Williams, called the Budget & Finance Committee meeting to order at 5:42 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member J. Navy and the Pledge of Allegiance led by Committee Member D. J. Guidry. Upon roll call, Committee Members recorded as present were: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and S. Trosclair. A quorum was declared present.

OFFERED BY: MR. J. NAVY

SECONDED BY: MR. S. DRYDEN

RESOLUTION NO. 18- 384

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing one (1) each new Police Pursuit Vehicle (2019 Chevrolet Tahoe) for the Office of City Marshal under State Contract #4400010203, and

WHEREAS, after careful review by the Parish Administration it has been determined that the total price of Thirty-One Thousand, Six Hundred Sixty-Four Dollars and Sixty-Nine Cents (\$31,664.69) from Gerry Lane Chevrolet for the purchase of one (1) new Police Pursuit Vehicle (2019 Chevrolet Tahoe) should be accepted as per the State Contract Vehicle Catalog and,

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned vehicle purchase at a total cost of Thirty-One Thousand, Six Hundred Sixty-Four Dollars Dollars and Sixty-Nine Cents (\$31,664.69) for one (1) new Police Pursuit Vehicle (2019 Chevrolet Tahoe) as per the attached State Purchasing Contract Catalog.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the vehicle be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams..

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairwoman declared the resolution adopted on this the 24th day of September 2018.

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OFFERED BY: MR. J. NAVY
SECONDED BY: MR. S. DRYDEN

RESOLUTION NO. 18-385

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

WHEREAS, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

WHEREAS, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and grants authorization to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairwoman declared the resolution adopted on this the 24th day of September 2018.

Exhibit "A"
September, 2018 Surplus List

Animal Shelter:

- 2 – Printers/\$0
- 7 – Cell Phones/\$10
- 2 – Cell Phones/\$20

CSBG/Housing & Human Services:

- 1 – 2003 Dodge Durango (Unit 533)/\$2,000

City Marshall:

- 1 – 2009 Dodge Charger (Unit 238)/\$2,000

Engineering:

- 1 – Printer/\$0

Finance:

- 1 – 1999 Ford Taurus (Unit 126)/\$2,000

Government Buildings:

- 1 – 1997 Ford F150 (Unit 177)/\$1,000
- 1 – Refrigerator/\$0

HPD:

- 1 – CPU/\$0
- 1 – Card System/\$0

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Human Resources:

1 – CPU/\$0

I.T.:

1 – Ipad/\$0

Juvenile Detention:

1 – Portable Heater/\$0

1 – Nikon Camera/\$0

1 – Photo Printer/\$0

1 – Paper Shredder/\$0

1 – Thumbprint Time Clock/\$0

1 – Fax Machine/\$0

1 – Telephone/\$1

Roads & Bridges/Vegetation:

1 – Printer/\$0

Solid Waste:

7 – Tablets/\$0

Mr. D. J. Guidry moved, seconded by Mr. J. Navy, “THAT, the Budget & Finance Committee introduce an ordinance declaring a 2006 Ford E350 Passenger Van (Unit 260) from City Marshal having a value of \$6,500 as surplus and authorizing said item to be disposed of by any legally approved methods and call a public hearing on October 24, 2018 at 6:30 p.m.”

The Chairwoman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Budget & Finance Committee approve the cosponsorship request for Rougarou Fest in Downtown Houma on October 20-21, 2018.”

The Chairwoman called for the vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

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OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. A. MARMANDE

RESOLUTION NO. 18-386

WHEREAS prices were obtained by the Terrebonne Parish Consolidated Government for the sole source / proprietary purchase of one (1) New/Unused Air Curtain Burner System from Air Burner, Inc, for the Utilities/Solid Waste Division, and

WHEREAS, after careful review by Clay Naquin, Solid Waste Administrator it has been determined that the total quoted price of One Hundred Seventy-four Thousand, Four Hundred Four Dollars and Zero Cents (\$174,404.00) for the sole source / proprietary purchase of one (1) New/Unused Air Burner System be accepted as per the attached documents, and

WHEREAS, the Parish Administration has recommended the acceptance of the quoted price of One Hundred Seventy-four Thousand, Four Hundred Four Dollars and Zero Cents (\$174,404.00) for the aforementioned purchase as per the attached documents.

NOW THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and the purchase of the Air Burner System be accepted as per the attached documents.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairwoman declared the resolution adopted on this the 24th day of September 2018.

OFFERED BY: MR. A. MARMANDE
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 18-387

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing (5) five Elkhart Coach ECII, cutaway buses, (2) two to be used for paratransit in Houma and (3) three to be used for route and paratransit in the City of Thibodaux for the Transit Division under the Louisiana State Contract #4400010611, and

WHEREAS, after careful review by the Transit Division, it has been determined that the price of Sixty Five Thousand, Two Hundred Sixty-five Dollars and Seventy-five cents for each Paratransit bus (\$65,265.75) and the price of Seventy four Thousand Forty-three Dollars and Twenty-two cents (\$74,043.22) each for route and paratransit from Creative Bus Sales should be accepted as per the State Contract Catalog #4400010611, and

WHEREAS, the Parish Administration has recommended the acceptance of the prices for the aforementioned buses at a total cost of Three Hundred Fifty-two Thousand Six Hundred Sixty-one Dollars and Sixteen Cents (\$352,661.16) as per the attached State Purchasing Contract Catalog #4400010611.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the above should be accepted as per the attached forms.

THERE WAS RECORDED:

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YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams..

NAYS: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairwoman declared the resolution adopted on this the 24th day of September 2018.

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Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. J. Guidry, "THAT, the Budget & Finance Committee introduce an ordinance to amend the 2018 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Juvenile Detention, \$17,641
- II. FTA Grant, \$10,032
- III. FTA-City of Thibodaux, \$3,630
- IV. General Fund-Housing & Human Services, \$7,500

and call a public hearing on said matter on October 24, 2018 at 6:30 p.m."

The Chairwoman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. S. Dryden, "THAT, the Budget & Finance Committee approve the co-sponsorship request from Mr. Thomas Nolan for Oakshire Halloween in the park on October 31, 2018."

The Chairwoman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

A review of the proposed 2019 Budget began on the following funds/departmental budgets:

Chief Finance Officer K. Mauldin explained that the budget hearing process will be held on bi-weekly on Mondays until the budget is adopted in December (2018); stating that all changes and suggestion can be made at that time.

- a) **Parish Council (Fund 115-111; Sm. Bk. 13; Big Bk. 6)** – Chief Finance Officer Kandace Mauldin presented the proposed 2019 Budget noting that Ordinance No. 8257, adopted in January 2013 established new salaries for the Council Members and Council Chair. (Parish Code, Section 2-51). Council Members, \$1,055.58 to \$1,422.00. Council Chair, \$1,187.53 to \$1,600.00. (NO ACTION TAKEN)
- b) **Council Clerk (Fund 151-115; Sm. Bk. 15; Big Bk. 8)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2019 Budget explaining that there were no significant changes. (NO ACTION TAKEN)
- c) **City Court (Fund 151-120; Sm. Bk. 18; Big Bk. 11)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2019 Budget stating that there were no significant changes. (NO ACTION TAKEN)
- d) **District Court (Fund 151-121; Sm. Bk. 20; Big Bk. 12)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2019 Budget highlighting that there were no significant changes. (NO ACTION TAKEN)
- e) **Parish President (Fund 151-131; Sm. Bk. 27; Big Bk. 18)** – Chief Finance Officer Kandace Mauldin presented the proposed 2019 Budget noting that under Personnel: In January 2013, Ordinance No. 8258 established the compensation of the Parish President effective upon the term beginning in 2016, as authorized by Section 3-08 of the Parish Home Rule Charter. The annual salary is computed as the

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average salary of the Parish Sheriff, Clerk of Court and Assessor; as certified annually by the Human Resources Director. Also they are adding one (1) Grant Writer, Grade 206. Under Capital: (PEG) – \$127,668. Council Meeting Room Upgrade, \$81,068, Two (2) large monitors, \$2,600, Two (2) Atmos Inferno, \$3,000, Sony Camera and lens, \$8,000, Two (2) Tripods, \$3,000 and One (1) Dodge Durango, \$30,000. (NO ACTION TAKEN)

Upon questioning from Committee Members, Chief Finance Officer K. Mauldin explained that the grant writer will be a full-time employee with the ability to write grants for any departments within Terrebonne Parish; stating that the salary for the grant writer's salary may be reimbursable under certain grants.

Parish President G. Dove explained that the grant writer will be used for any types of grants that may become available to Terrebonne Parish.

Upon questioning from Committee Member S. Trosclair pertaining to the renovations (budgetary numbers) to the Council meeting room, Chief Finance Officer K. Mauldin explained that the Information Technology Department (IT) is handling the upgrades; stating that she will forward all quotes and information to the Council.

- f) **Finance/Accounting (Fund 151-151; Sm. Bk. 32; Big Bk.22)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2019 Budget stating that there were no significant changes. (NO ACTION TAKEN)
- g) **Finance/Customer Service (Fund 151-152; Sm. Bk. 35; Big Bk. 24)** - Chief Finance Officer Kandace Mauldin reviewed that the proposed 2019 Budget highlighting that there were no significant changes. (NO ACTION TAKEN)

Upon questioning from Committee Member J. Navy pertaining to the Mail Carrier/Clerk grade level and change of duties, Chief Finance Officer K. Mauldin explained that they will review the rate of pay and the grade for the Field Tech I position.

- h) **Legal Services (Fund 151-157; Sm. Bk. 37; Big Bk. 26)** – Chief Finance Officer Kandace Mauldin presented the proposed 2019 Budget noting that Parishwide legal fees, which are not all included in the General Fund, are reflected as follows: General 2019 estimated at \$792,771, Litigation 2019 estimated at \$663,734. Legal Assistance to low-income persons, \$30,000, Southeast LA Legal Services, same as 2018. Note: BP Legal Fees are not included in the above graph listed on page 38. (NO ACTION TAKEN)

Upon questioning from Committee Member G. Michel pertaining to the increase in legal fees and the possibly of the Legal Department being staffed in-house, Chief Finance Officer K. Mauldin explained that they have discussed bringing the Legal Department in-house and they can further research this matter and determine if it may be feasible and/or more economical.

Parish President G. Dove explained that his Administration inherited a number of lawsuits and litigations that were unresolved which in turn has increased the legal fees for the parish.

Committee Member D. W. Guidry, Sr. questioned the increase in the legislative fees for the Legal Department, to which Chief Finance Office K. Mauldin, responded by saying that a budget amendment was made and she will provide the Council with the details of this amendment.

- i) **Planning Department/Admin/Zoning (Fund 151-193; Sm. Bk. 39; Big Bk. 27)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2019 Budget stating that under Personnel: they are eliminating a Part-time GIS Manager, Grade 210. Under Capital: they are requesting One (1) Computer, \$1,500 and Two (2) HD Monitors, \$1,000. (NO ACTION TAKEN)

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Upon questioning from Committee Member G. Michel pertaining to the GIS Department, Planning and Zoning Director C. Pulaski explained that the GIS Manager is from the Utilities Department and most of the GIS mapping is performed in-house.

- j) Planning Department/Code Violation/Compliance (Fund 151-195; Sm. Bk. 44; Big Bk. 32)** - Chief Finance Officer Kandace Mauldin summarized the proposed 2019 Budget highlighting that there were no significant changes. (NO ACTION TAKEN)
- k) Coroner's Office (Fund 151-205; Sm. Bk.47/286; Big Bk. 35)** - Chief Finance Officer Kandace Mauldin presented the proposed 2019 Budget explaining that Under Capital, they are requesting One (1) new vehicle, \$22,011. (NO ACTION TAKEN)
- l) Health and Welfare (Fund 151-409; Sm. Bk. 52; Big Bk. 41)** – Chief Finance Officer Kandace Mauldin highlighted the proposed 2019 Budget noting stating that the Veterans Homeless Shelter, \$15,000, same as 2018. Lenox Hotard Post #31 (American Legion) operating, \$30,000, same as 2018. Houma-Terrebonne Marine Corps League, \$25,000. (NO ACTION TAKEN)

Upon questioning, Parish President G. Dove explained that the Marine Corps building is in need of repairs and the parish is allocating \$25,000 for the renovations.

Upon questioning from Committee Member G. Michel pertaining to the Council on Aging helping to renovate the American Legion building, Parish President G. Dove explained that the funding for the aforementioned project is still being reviewed.

- m) Planning Department/Museums (Fund 151-560; Sm. Bk. 56; Big Bk. 44)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2019 Budget highlighting that they have self generated revenue through the gift shop, concessions, commissions, rentals, admissions, membership fees and donations are projected for 2019 at \$700. Publicity and promotions, \$2,000. Capital, \$15,000 for improvements to replace the original carpet in the building. (NO ACTION TAKEN)
- n) Publicity (Fund 151-651; Sm. Bk. 58; Big Bk. 46)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2019 Budget highlighting that the Holiday Expenses/Parades, \$40,000, same as 2018. Beautification Program, \$10,000, same as 2018. Youth Advisory Committee, \$10,000, same as 2018, co-sponsorships of various events, same as 2018, Rougarou Festival, \$20,000, \$10,000 decrease. Youth Empowering Youth Program, \$10,000, same as 2018, Voice of the Wetlands, \$10,000, same as 2018, DJ Juice Fest, \$10,000, Seafood Festival, \$10,000, Various after school programs, \$65,000, Senior Olympics, \$10,000. (NO ACTION TAKEN)

Committee Members A. Williams and J. Navy requested that the Youth Empowering Youth Program be changed to the elderly program that will be implemented.

Committee Member D. W. Guidry, Sr. inquired about whether or not there is a calculation and/or scoring system to determine the impact of festivals to the local economy.

Discussion ensued with several Committee members explaining that festivals are inclusive for the entire parish not individual districts; noting that promoting Terrebonne Parish is a concept that increases overall revenue.

Upon questioning from Committee Member S. Trosclair pertaining to the various after school programs, Chief Finance Officer K. Mauldin explained that Cooperative Endeavor Agreements will need to be executed for each of the programs.

- o) Economic Development/Other (Fund 151-652; Sm. Bk. 59; Big Bk. 47)** - Chief Finance Officer Kandace Mauldin presented the proposed 2019 Budget noting that the South Central Planning Commission fees are as follows: \$42,845, Regional Membership, \$17,780, Economic Development “Regional” Revolving Loan Fund

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Administration, \$38,000, Local match for Urban System Grant Administration, TEDA, \$335,000. They are requesting additional funding (\$37,500) for TEDA to help with small business loans. African American Museum, \$15,000, same as 2018. (NO ACTION TAKEN)

- p) Planning Department/Marina (Fund 151-680; Sm. Bk. 65; Big Bk. 53)** – Chief Finance Officer Kandace Mauldin highlighted the proposed 2019 Budget stating that Under Capital, they are requesting \$15,000 for improvements to the dock and the marina. (NO ACTION TAKEN)

Upon questioning from Committee Member C. Duplantis-Prather pertaining to other services and charges, Chief Finance Officer explained that the funding allocated to other services are for any charges for quick repairs and for the person employed at the marina.

Planning and Zoning Director C. Pulaski explained that the improvements to the marina will be to the dock boards; noting that the dock boards had not been replaced since 2012.

- q) Juvenile Detention Center (Fund 202-122; Sm. Bk. 75; Big Bk.60)** - Chief Finance Officer Kandace Mauldin summarized the proposed 2019 Budget highlighting that Ad valorem taxes are levied 20 years through a .98-mill tax renewed by voters on November 16, 2018 (2013-2032), and .96 mills through special state legislation (RS 15:1099), renewed November 16, 2013 (2013-2032). \$1,854,182 is proposed for 2019. Revenue generated from housing state DCO juveniles and from the Office of Youth Development is estimated at \$50,000 for 2019. Revenue generated from housing out of parish juveniles is estimated at \$300,000 for 2019. General Fund Supplement, \$463,000, a decrease of \$262,000. Single Point Assessment and Resource Center (SPARC) - \$250,000, transfers to Criminal Court Fund. Coupled with the state-of-the-art Detention Center will result in lowering the incidence of juvenile detention, reduce recidivism, lower the costs and enable youth offenders to become permanent productive members of society. Under Personnel: they are adding two (2) Juvenile Care Associates, Grade 104 and they are eliminating three (3) part-time Juvenile Care Associates, Grade 104 and one (1) part-time Facilities Maintenance Assistant, Grade 101. The personnel changes have been mandated by the State of Louisiana. (NO ACTION TAKEN)

Upon questioning from Committee Member S. Dryden inquired about the effectiveness of SPARC Program and whether or not there is data that would reflect the notable changes, Chief Finance Officer K. Mauldin explained that Criminal Court Fund is the parties responsible for the SPARC Program and they will be able to answer all questions pertaining to the program when the budget is reviewed at a future meeting.

- r) Finance/Purchasing Warehouse (Fund 380-154; Sm. Bk. 187; Big Bk. 437)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2019 Budget explaining that the Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2019, \$862,562. Under Capital, they are requesting, building repairs, \$40,000 and concrete/cement slab, \$15,000. (NO ACTION TAKEN)
- s) Finance/Information Technology (Fund 390-192; Sm. Bk. 189; Big Bk. 448)** – Chief Finance Officer Kandace Mauldin explained the proposed 2019 Budget highlighting that the Information Systems Fund derives revenues from the departments that it services. 2019 projected user fees, \$2,175,909. Under Personnel: they are eliminating two (2) Part-time Videographer/Broadcast Operators, Grade 106. They are adding two (2) Video/Broadcast Operators, Grade 106 and one (1) Software Developer Analyst, Grade 209. Under Capital (\$13,500), they are requesting three (3) Desktop computers, \$7,500 and two (2) Laptop computers, \$6,000. (NO ACTION TAKEN)

Mr. D. W. Guidry, Sr. moved, seconded by Mr. A. Marmande, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

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The Chairwoman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.
THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:22 p.m.

Arlanda J. Williams, Chairwoman

Tammy E. Triggs, Sr. Minute Clerk

Ms. A. Williams moved, seconded Mr. G. Michel, "THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on October 8, 2018."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, "THAT the Council approve the following street light list:

**STREET LIGHT LIST
10-10-18**

INSTALL SEVEN (7) STREET LIGHTS ON "HIGH LAND DEVELOPMENT" EXTENSION OF "INDUSTRIAL AVENUE A" AS PER ORDINANCE 9007; ENTERGY; RLD 3A; JOHN NAVY; DISTRICT 1

INSTALL TWO (2) 250 WATT STREET LIGHTS ON HIGHWAY 315 BETWEEN ST. MICHEL PLANTATION COURT AND ST. ELOI CHURCH (NEAR INSHORE & OFFSHORE BORROW PITS); RLD #10; SLECA; AL MARMANDE; DISTRICT 7."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council open nominations for vacant positions on the Terrebonne Parish Youth Advisory Council, nominate Ms. Cassidy My Trinh Nguyen, Ms. Carlie Hay, Ms. Kylie Domangue, and Ms. Katherine Cazayoux (Vandebilt Catholic), close nominations, that a voice vote of the Council be taken to determine who will fill said Council appointment vacancy, and to hold nominations open for two weeks for the remaining vacant positions on the aforementioned board."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

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Voting to appoint Ms. Nguyen
C. Duplantis-Prather
A. Marmande
D. J. Guidry
G. Michel

Voting to appoint Ms. Hay
S. Dryden
C. Duplantis-Prather
A. Marmande
S. Trosclair
J. Navy
A. Williams
G. Michel

Voting to appoint Ms. Domangue
D. W. Guidry, Sr.

Voting to appoint Ms. Cazayoux
S. Dryden
D. W. Guidry, Sr.
D. J. Guidry
S. Trosclair
J. Navy
A. Williams

Minute Clerk K. Hampton announced the votes tallied for the two vacancies on the Terrebonne Parish Youth Advisory Council (Vandebilt Catholic) and they were recorded as follows: four (4) votes for Ms. Cassidy My Trinh Nguyen, seven (7) votes for Ms. Carlie Hay, one (1) vote for Ms. Kylie Domangue, and six (6) votes for Ms. Katherine Cazayoux.

The Chairman announced that, as per the above voice vote, Ms. Carlie Hay and Ms. Katherine Cazayoux are appointed to serve on the Terrebonne Parish Youth Advisory Council.

Mr. A. Marmande moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council hold nominations open for two weeks for the one expiring term on the Houma-Terrebonne Airport Commission."

The Chairman called for a vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

It was at this time (7:55 p.m.) that Mr. G. Michel was recorded as leaving the proceedings.

Mr. J. Navy moved, seconded by Ms. A. Williams, "THAT the Council open nominations for the one expiring term on the Recreation District No. 3 Board, nominate Ms. Brenda Lavoie, close nominations, reappoint Ms. Lavoie to serve another term on the aforementioned board, and to hold nominations open for two weeks for the one vacancy to fill an unexpired term on the aforementioned board."*(**MOTION VOTED ON AFTER DISCUSSION**)

Council Member J. Navy stated that he would support the reappointment of Mrs. Lavoie and that he would be looking to improve representation of the Council Districts served by Recreation District No. 3 on the Recreation District No. 3 Board.

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*The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

Mr. A. Marmande moved, seconded by Ms. A. Williams, "THAT the Council open nominations for the one expiring term on the Recreation District No. 10 Board, nominate Mr. Danny Constant, close nominations, and reappoint Mr. Constant to serve another term on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. A. Marmande, "THAT the Council open nominations for expiring terms on the Coastal Zone Management and Restoration Advisory Committee, nominate Mr. Mickey Thomas (Marine Navigation), Ms. Angela Portier (Commerical Fishing), and Mr. Jeff DeBlieux (Parish President), close nominations, reappoint Mr. Thomas, Ms. Portier, and Mr. DeBlieux to serve another term on the aforementioned board, and to hold nominations open for two weeks for the one vacancy representing Recreational Fishing on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

The Chairman announced that there were four expiring terms on the Downtown Development Corporation (one nominated by Chamber of Commerce, two by the Council, and one from Downtown Merchants), one expiring term on the Recreation District No. 7 Board, one expiring term on the Recreation District No. 3-A Board, one-expiring term on the Houma-Terrebonne Airport Commission, two expiring terms on the Municipal Civil Service Board (nominated by Nicholls State University President), two expiring terms on the Houma-Terrebonne Regional Planning Commission, two expiring terms on the Houma Area Convention and Visitors' Bureau (one nominated by a Civic Organization and one nominated by the Regional Military Museum), and one expiring term on the Coastal Zone Management and Restoration Advisory Committee.

Council Member C. Duplantis-Prather encouraged the public to have their pets spayed and neutered to help control the pet population and stated that funding was still available for free spay and neutering for cats through the Animal Shelter.

Council Member A. Marmande encouraged the public to attend the Bayou Dularge Knights of Columbus' Cajun Fair on October 19-20, 2018.

Council Member D. W. Guidry, Sr. encouraged those residents in Recreation District No. 2,3 who wished to voice their opinions regarding future additions or improvements for the recreation district to attend two public forums on Thursday October 18, 2018 from 6:00-8:00 p.m. at the Lisa Park Gym and on Wednesday, October 24, 2018 from 7:00-9:00 at the Houma Terrebonne Civic Center.

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Council Member D. J. Guidry encouraged the public to attend the Voice of the Wetlands Festival at the Ponderosa on October 12-14, 2018 in order to support the wetlands.

Council Member C. Duplantis-Prather encouraged the public to attend the Rougarou Festival on October 20-21, 2018 in Downtown Houma and the Voice of the Wetlands Festival as well.

The Chairman encouraged the public to keep all veterans, active military, law enforcement, firefighters, and first responders in their thoughts and prayers daily.

Mr. D. J. Guidry moved, seconded by Ms. A. Williams, "THAT, the council accept the following monthly engineering reports:

- A. Milford and Associates, Inc.
- B. Providence Engineering and Design, LLC
- C. GIS Engineering, LLC."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. D. J. Guidry, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted and the meeting was adjourned at 8:00 p.m.

KEITH M. HAMPTON, MINUTE CLERK

/s/STEVE TROSCLAIR, CHAIRMAN
TERREBONNE PARISH COUNCIL

ATTEST:

/s/VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL