

**PROCEEDINGS**  
**OF THE**  
**TERREBONNE PARISH COUNCIL**  
**IN REGULAR SESSION**

**October 11, 2017**

The Chairman, Mr. D. J. Guidry, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation, offered by Councilwoman C. Duplantis-Prather, Councilman A. Marmande led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr. A quorum was declared present.

The Chairman recognized and welcomed two Nicholls Mass Communications students who were in the audience for the night's proceedings.

Mr. S. Trosclair moved, seconded by Ms. A. Williams, "THAT the Council approve the minutes of the Regular Council Session held on September 13, 2017."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, "THAT the Council approve the Parish Bill Lists dated 10/02/2017 and 10/09/2017."

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

ABSTAINING: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

Councilwoman C. Duplantis-Prather read aloud a proclamation declaring October 2017 as "Rougarou Awareness Month in Houma-Terrebonne."

Ms. Raegan Crappell spoke on behalf of the Rougarou Festival thanking the Council for the proclamation and then gave a brief overview of the many attendees and attractions to be featured at the upcoming festival. Upon request, she then gave a brief explanation and history on the "rougarou" creature and its importance in local folklore.

The Chairman recognized former Councilman Johnny Pizzolatto who was in attendance for the night's proceedings.

Councilman S. Trosclair read aloud a proclamation declaring October 2017 as "Atchafalaya National Heritage Area Month" in Terrebonne Parish in accordance with the proclamation signed by Governor John Bel Edwards on October 2, 2017.

Mr. Mart Black, Coastal Restoration and Preservation Director, accepted the proclamation on behalf of the Atchafalaya Trace Commission and thanked the Council for the proclamation.

Mr. J. Navy moved, seconded by Mr. S. Trosclair, "THAT the Council introduce an ordinance to amend Section 21-87 and enact Sections 21-88, 21-89, 21-90, and 21-91 of the Terrebonne Parish Code of Ordinances at Article V of Chapter 21 to provide for the removal of any Board Member of any Recreation District established by the Terrebonne Parish Consolidated Government to establish fiscal oversight of the Terrebonne Parish Recreation Districts as applicable; to provide for related matters, and call a public hearing on Wednesday, October 25, 2017 at 6:30 p.m."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: G. Michel.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman then called for comments on the following add-on:

Co-sponsorship request from the Voice of the Wetlands Festival in Downtown Houma, October 13-15, 2017.

Mr. Lloyd Poincot, Houma resident, gave a brief explanation for the request due to a change in location for the festival and then invited the Council and the general public to attend the festival to be held this Friday through Sunday.

Councilwoman A. Williams asked if the local businesses had been notified of the change of location and potential issues with their business operations during the festival.

Mr. Chris Pulaski, Planning and Zoning Director, explained that the local businesses have been notified and that those who have had concerns are being addressed and accommodated for a possible disruption in business. Upon request, Mr. Pulaski gave a brief overview of road closures and specified that Main Street would not be closed during the festival.

Parish President G. Dove reiterated that the local businesses are being notified as quickly as possible and that Administration will continue to work with any business owners who have an issue with the festival's relocation.

There were no further comments from the public on the proposed add-on and the call for public comments was closed.

Mr. J. Navy moved, seconded unanimously, "THAT the Council allow an add on to the agenda: the co-sponsorship request from the Voice of the Wetlands Festival in Downtown Houma, October 13-15, 2017."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, "THAT the Council approve the co-sponsorship request from the Voice of the Wetlands Festival in Downtown Houma, October 13-15, 2017."

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Kirby Verret, Dulac resident, addressed the Council to bring awareness to a bridge problem on Highway 3011, Four Point Bridge. Mr. Verret shared his concerns with the current status of the bridge and possible issues with the bypass routes currently available being too far a distance to cover in case of an emergency. He then gave suggestions for creating alternate routing to accommodate a shorter overall driving distance.

Councilman A. Marmande shared his concerns with the ongoing efforts in addressing the issues of the bridge's repairs and the potential hazards of the current bypass route.

Parish President G. Dove reported that a cooperative endeavor agreement would be signed the following day between the Terrebonne Parish Consolidated Government and the Louisiana Department of Transportation and Development in reference to the bridge in question that will begin creating the bypass route following the Department of Transportation and Development's decision.

Ms. A. Williams moved, seconded by Mr. S. Trosclair, "THAT, it now being 6:34 p.m., the Council open public hearings."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

A. A public hearing per Chapter 11 of the Parish Code of Ordinances to gather facts, opinions, and other input regarding a Waste Storage or Disposal Facility application for a permit to operate at 349 Powhatten Court, Houma, LA, 70356, by M.A.R.S. Cleaning Services, LLC, and to address other matters relative thereto.

Mr. Clifton Stoufflet, President of Consolidated Waterworks District No. 1, stated that the Waterworks District had received a copy of the application only earlier that day. He then asked that the Council refrain from action regarding the application for two weeks to allow the Waterworks District to review the application and make a recommendation.

Councilman S. Trosclair clarified that the only action for the application this evening was to hold a public hearing. He then shared a concern for a delay in disseminating information to the appropriate parties and encouraged the Planning Department to include such parties earlier in the permitting process.

Councilwoman A. Williams echoed Councilman Trosclair's concerns and suggested the public hearing be continued to the next meeting and that the Planning Department, Waterworks District, M.A.R.S. Cleaning, LLC, and those affected Council members convene together in the interim to discuss the application. She then acknowledged Mr. Vincent Celestin, Waterworks Board Member, who was also in attendance for the night's proceedings.

Councilman D. W. Guidry, Sr. shared his approval for receiving a Waterworks recommendation on the application and agreed that bringing together the appropriate parties should be the course of action taken before acting on the application.

Upon request, Mr. Al Levron, Parish Manager, explained that the Parish had completed due diligence with regards to the letter of the ordinance pertaining to the publication and notification of the application to the public.

Councilman J. Navy suggested that the Consolidated Waterworks be included earlier in the process for similar permits and procedures in the future.

Mr. Jerry G. Cob, Gibson resident, reported that not many Gibson residents were aware of the application at that time then presented to the Council a written appeal for the Council to not accept the application in question without additional questions being addressed by M.A.R.S. Cleaning, LLC in terms of their procedures.

Mr. Barrie Miller, Gibson resident, reiterated Mr. Cob's viewpoint and shared his concerns for the hazardous waste industry being established in his community.

Mr. Anthony "Tony" Authement, President of M.A.R.S. Cleaning, LLC, gave a explanation of the procedures his company would follow and clarified how any NORMs (Naturally Occurring Radioactive Materials) collected would be transported out-of-parish for ultimate disposal, not disposed of into the local waterways. He then offered to answer any questions held by the public

A discussion ensued relative to the formation and holding of a town hall meeting in the Gibson community to allow M.A.R.S. Cleaning to speak to the residents of Gibson and inform them of their intended practices with regards the handling of hazardous waste and NORMs.

Mr. Gavin Guilliot, legal attorney for M.A.R.S. Cleaning, LLC, asked that the public hearing being held this evening be considered satisfactory with regards to the publication and public hearing requirements as necessitated by the permitting process should the pending Waterworks recommendation have no concerns with the application.

Councilwoman A. Williams shared her disagreement with the suggestion then shared her desire to see more of the local community members be informed of the facility and its procedures before any additional action is taken.

Upon request, Chris Pulaski, Planning and Zoning Director, explained how the permit for the M.A.R.S. facility was defined with regards to an appropriate permitting process then stated that there was a ninety-day maximum limit for storing hazardous waste materials on site according to their state permit.

A discussion ensued relative to effective procedures that would allow for the permitting process for M.A.R.S. Cleaning to continue rather than be restarted and the benefits for the scheduling of a town hall meeting to be held in the Gibson area the following week.

Upon request, Mr. Authement gave a brief overview of M.A.R.S. Cleaning, LLC's plans with regards to responding to hurricane or other emergency events and verified that plans were in place.

Ms. A. Williams moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council continue the aforementioned public hearing for two weeks on October 25, 2017 at the next regular session of the Council."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

B. A proposed ordinance to revoke the drainage servitude granted to the Terrebonne Parish Consolidated Government by Michael Raynaud being a portion of the former Lot 5, Block 2, Presque Bayou Estate, Addendum No. 1 Subdivision.

There were no comments from the public on the proposed ordinance.

Mr. J. Navy moved, seconded by Ms. A. Williams, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MR. J. NAVY

### **ORDINANCE NO. 8888**

AN ORDINANCE TO REVOKE THE DRAINAGE SERVITUDE GRANTED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT BY MICHAEL RAYNAUD.

#### **SECTION I**

**NOW, THEREFORE BE IT ORDAINED** that the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority vested in it by the Constitution and laws of the State of Louisiana, and pursuant to the Home Rule Charter for a Consolidated Government, has determined that a portion of the drainage servitude on one certain tract of land shown as a drainage servitude, being a portion of the former Lot 5, Block 2, Presque Bayou Estates, Addendum 1 Subdivision, located in Terrebonne Parish, Louisiana on a map entitled "LACACHE ESTATES PHASE A BEING A PORTION OF FRONTLAWN PLANTATION, LOCATED IN SECTION 9, 13, & 14, T17S-R18E, & Sections 8, T18S-R19E, TERREBONNE PARISH, LOUISIANA, dated July 7, 1994, and prepared by T. Baker Smith & Son, Inc. Civil Engineers-Surveyors-Environmental Services, and filed at Entry No. 966040, said drainage servitude measuring 54.39' on its front along Country Drive, a width in the rear of 65', a width on its westerly side by 250', with its east side being adjacent to Jeff Drive: said lot being bounded westerly by Lot 6, Block 2, Lacache Estates, Phase A, easterly by Jeff Drive, southerly by Lot 18, Block 2, Presque Bayou Estates, Addendum 1, and northerly by Parish Road 43 (Country Drive), together with all the buildings and improvements thereon and all rights, ways, privileges and servitudes thereunto appertaining or in anywise appertaining, is no longer needed for public purposes, and the Terrebonne Parish Council does hereby revoke the dedication of the said Drainage Servitude on said portion of Lacache Estates. The Council hereby requests that the Clerk make a notation in the record of the original Drainage Servitude Deed referencing the revocation.

#### **SECTION II**

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

#### **SECTION III**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Marmande, D.J. Guidry, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis and D.W. Guidry, Sr.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Trosclair.

The Chairman declared the ordinance adopted on this, the 11th day September 2017.

C. A proposed ordinance to authorize the acquisition of property, sites, and/or servitudes required for Forced Drainage Project 1-1A (Statewide Flood Control) Phase 4 Pump Station, Parish Project No. 02-DRA-28; to authorize the Parish President to execute any and all documents necessary to acquire sites, property and/or servitudes for the said purposes; to authorize the Parish Legal Staff to commence expropriation proceedings in the event the sites, property, and/or servitudes cannot be obtained conventionally; to declare that the taking, if required, is necessary and useful for the benefit of the Public; and to provide for other matters relative thereto.

There were no comments from the public on the proposed ordinance.

Mr. A. Marmande moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. S. DRYDEN

SECONDED BY: MR. D.W. GUIDRY, SR.

### **ORDINANCE NO. 8889**

AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTY, SITES AND/OR SERVITUDES REQUIRED FOR FORCED DRAINAGE PROJECT 1-1A (STATEWIDE FLOOD CONTROL) PHASE 4 PUMP STATION, PARISH PROJECT NO. 02-DRA-28; AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE SITES, PROPERTY AND/OR SERVITUDES FOR THE SAID PURPOSES; TO AUTHORIZE THE PARISH LEGAL STAFF TO COMMENCE EXPROPRIATION PROCEEDINGS IN THE EVENT THE SITES, PROPERTY AND/OR SERVITUDES CANNOT BE OBTAINED CONVENTIONALLY; TO DECLARE THAT THE TAKING, IF REQUIRED, IS NECESSARY AND USEFUL FOR THE BENEFIT OF THE PUBLIC; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

### **SECTION I**

BE IT ORDAINED by the Terrebonne Parish Council, in due, regular and legal sessions convened, that the Parish Administration is hereby authorized to acquire any and all property in full ownership and/or servitudes that are required to facilitate construction and maintenance of the Forced Drainage Project 1-1A (Statewide Flood Control) Phase 4 Pump Station, Parish Project No. 02-DRA-28; that the Parish President, Gordon E. Dove, is hereby authorized and

empowered for and on behalf of the Terrebonne Parish Consolidated Government to execute documents necessary to acquire the sites, property in full ownership and/or servitudes for the above stated purpose for consideration he deems just and reasonable, not to exceed the fair market value, and that the Parish Legal Department is hereby authorized, at the direction of the Parish Administration, to institute expropriation pursuant to LA R.S. 19:271 et seq., and/or any other legal proceedings necessary to acquire the necessary sites, property in full ownership and/or servitudes that are necessary and useful for the herein described purposes.

## **SECTION II**

**PARISH PROJECT NO. 02-DRA-28  
FORCED DRAINAGE PROJECT 1-1A PHASE 4 PUMP STATION  
PARISH OF TERREBONNE**

The project generally provides for a new pump station that will pump the area located between Hollywood Road north toward Schriever, between Little Bayou Black and Bayou Terrebonne. By adding this new pump station, it will provide flood relief under peak storm conditions and manage water levels in the area.

The construction of the above described project will be conducive to the public interest, convenience and safety and will enable Terrebonne Parish Consolidated Government (TPCG) to properly fulfill the functions imposed upon it by law.

## **SECTION III**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

## **SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

**THERE WAS RECORDED:**

**YEAS:** A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis and D.W. Guidry, Sr.

**NAYS:** None.

**NOT VOTING:** None.

**ABSTAINING:** None.

**ABSENT:** None.

The Chairman declared the ordinance adopted on this, the 11th day September 2017.

D. A proposed ordinance to amend Section 21-33 of Chapter 21, Recreation and Parks, Article II Parish Generally, of the Terrebonne Parish Code to provide for designation of the following properties as recreational facilities for gardening: 109, 111, 112, and 113 Kennedy Street in Montegut, LA 70377.

There were no comments from the public on the proposed ordinance.

Mr. S. Trosclair moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MR. J. NAVY

### **ORDINANCE NO. 8890**

AN ORDINANCE TO AMEND SECTION 21-33 OF CHAPTER 21, RECREATION AND PARKS, ARTICLE II PARISH GENERALLY, OF THE TERREBONNE PARISH CODE TO PROVIDE FOR CERTAIN RECREATIONAL FACILITIES AND ACTIVITIES

**WHEREAS**, Sec. 1-06 of the Home Rule Charter for the Parish of Terrebonne provides that parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of parish affairs, and all other subject matter without exception, subject only to the limitation that the same shall not be inconsistent with the constitution or expressly denied by general law applicable to the parish; and

**WHEREAS**, Keep Terrebonne Beautiful, a local nonprofit group, has obtained funding for a community garden in Montegut; and

**WHEREAS**, the Parish owns lands due to acquisitions with FEMA hazard mitigation funds which cannot be sold; and

**WHEREAS**, the properties cannot be used for any use other than open space in perpetuity due to the FEMA grant requirements; and

**WHEREAS**, the Terrebonne Parish Council dedicated certain properties through Ordinance 8689 March 23, 2016 for the purposes of gardening, a recreational use, and bird watching and wishes to continue to establish such gardening opportunities and recreational spaces for the health, use and enjoyment of the citizens of Terrebonne Parish;

**NOW, THEREFORE BE IT ORDAINED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following be enacted:

#### **SECTION I**

Chapter 21, Article II, Section 21-33 of the Terrebonne Parish Code be amended to add/include the following:

##### **Sec. 21-33. – Recreational Facilities**

The following facilities and properties, maps of which are maintained in the parish planning department, are established as recreational facilities for gardening in Terrebonne Parish:

Southdown Bike Trail, including the Leland Robichaux Loop at Southdown Trail. Westside Bike Trail.

Westside Boulevard Corridor Bike Route System. Bayou Terrebonne Bayouwalk.

Courthouse Square, fronting on Main Street between Church Street and Goode Street in Houma, Louisiana.

**109, 111, 112, and 113 Kennedy Street, Montegut, LA 70377**



**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION III**

This ordinance shall become effective upon approval by the Parish President.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis and D.W. Guidry, Sr.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 11th day September 2017.

E. A proposed ordinance to amend the 2017 Adopted Operating Budget and the 2017 Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- Parishwide Recreation Fund, \$73,328
- Emergency Preparedness Department-EMPG, \$36,107
- Houma Fire Department, \$4,738.

There were no comments from the public on the proposed ordinance.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MS. A. WILLIAMS  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**ORDINANCE NO. 8891**

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 2017 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I.** PARISHWIDE RECREATION FUND, \$73,328
- II.** EMERGENCY PREPAREDNESS DEPARTMENT-EMPG, \$36,107
- III.** HOUMA FIRE DEPARTMENT, \$4,738

**SECTION I**

**WHEREAS**, with the closing of Renaissance Health & Racquet Club and its 10 tennis courts, many of the tennis players in Terrebonne Parish (including a number of schools) have found themselves without a venue for organized tournament or league play and without a place to reserve courts for individual play and/or lessons, and

**WHEREAS**, a plan is in for Terrebonne Parish to provide a recreation, multi-court tennis facility complex capable of hosting individual, league, and tournament play, and

**WHEREAS**, the services required to operate such a facility shall be provided at no direct cost to the Parish, the expenditures does not appear to be gratuitous, and

**WHEREAS**, the funding source will come from public usage fees, tournament and league play revenue.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and Budgeted Positions be amended for the Parishwide Recreation Fund. (Attachment A)

## **SECTION II**

**WHEREAS**, the Parish has been awarded \$36,107 for the Emergency Management Performance Grant Program - 2017 from the State of Louisiana, Governor's Office of Homeland Security and Emergency Preparedness, and

**WHEREAS**, the dollars will be reimbursement for the operations associated with the Office of Emergency Preparedness including daily duties conducted by the office staff.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Emergency Preparedness Department. (Attachment B)

## **SECTION III**

**WHEREAS**, the Houma Fire Department received a reimbursement of \$4,738 for lightning damages that occurred to the Administration Building at 600 Wood Street, and

**WHEREAS**, this reimbursement needs to be reflected in the Communication Equipment account for \$4,178 and the Building Equipment Repairs account for \$560 for the impending repairs.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the reimbursement for damages that occurred to the Houma Fire Department Administration Building. (Attachment C)

## **SECTION IV**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

## **SECTION V**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis and D.W. Guidry, Sr.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 11th day September 2017.

F. The proposed 2018 Parish Budget and Five Year Capital Outlay Budget submitted by the Parish President.

There were no comments from the public on the proposed budgets.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council continue the aforementioned public hearing in two weeks on October 25, 2017 at the next regular session of the Council."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. S. Trosclair, "THAT the Council continue with the regular order of business."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Travis Carrell, Bourg resident, addressed the Council relative to the proposed ordinance regarding recreation district oversight. He shared his concerns with possible legal issues he saw within the ordinance, then suggested that problems currently being experienced by the recreation districts be repaired through greater Parish involvement.

Councilman D. W. Guidry, Sr. reaffirmed the Council's position as having full oversight over the recreation districts it creates and its goal of protecting public funds from being spent incorrectly with regards to recreation district spending.

Mr. Carrell shared his concerns for recreation districts in the future should the proposed ordinance be adopted and suggested that the issues currently being experienced within recreation districts be managed appropriately and those members who are found at fault be removed without the establishment of oversight as provided for by the proposed ordinance.

Several Council members shared their views relative to the Council having a present need for action to see improvements be made with the recreation districts.

Councilman G. Michel stated that he saw no ill intent with the matters being questioned and stated that he believes the recreation districts would benefit more from guidance or legal advice than from an establishment of oversight.

Councilman J. Navy reported to the Council that Recreation District No. 11 was still experiencing issues and would welcome the establishment of oversight. He then shared his viewpoint that no ordinance would be perfect, but the ordinance can always be amended, and that drastic action was necessary.

Councilman S. Trosclair shared Councilman J. Navy's resolve in seeing that revisions will be made to the ordinance so that it best fits the needs of the Council and the recreation districts.

Ms. Lucretia McBride, Houma resident, shared with the Council her experience and information she received at a recent Recreation District No. 2, 3 meeting. She then shared her concerns for the operations of the district based on her experiences.

Mr. S. Trosclair moved, seconded by Mr. D. W. Guidry, Sr., "THAT Ms. McBride's time to speak be extended by one minute."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. McBride then announced to the Council that she would be posting an audio recording of the Recreation District No. 2,3 board meeting in order to promote greater governmental transparency.

Mr. Kirby Verret, Dulac resident, shared his views on the ordinance and his concerns for consolidation for the recreation districts. He then suggested that Risk Management could be tasked to review recreation facilities to prevent them from falling into disrepair in the future. He then commended the Parish President in his decision to reinstate the Recreation Advisory Board and shared his encouragement that the issues with the recreation districts could be answered through greater cooperation as provided by said Board.

Mr. Lloyd Poiencot, Houma resident, shared his dissatisfaction with the proposed ordinance as written compared to a prior ordinance that seemed satisfactory to both sides through compromises. He then gave his perspective as to reasoning for some of the procedures practiced by other boards as cost-effective measures.

Ms. C. Duplantis-Prather moved, seconded by Ms. A. Williams, "THAT Mr. Poiencot's time to speak be extended by one minute."

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Poiencot then inquired into the some of the practices of the Council in regards to setting agenda items and their extension to the recreation districts.

Councilman D. W. Guidry, Sr. reminded the public of several of the regulations that are to be followed by both those who are employed by Terrebonne Parish as well as members of a board appointed by the Council with regards to ethics and following legal procedures.

The Chairman called for a report on the Policy, Procedure, and Legal Committee meeting held on 10/09/17, whereupon the Committee Chairman rendered the following:

## **POLICY, PROCEDURE, & LEGAL COMMITTEE**

**OCTOBER 9, 2017**

The Chairman, Gerald Michel, called the Policy, Procedure, & Legal Committee meeting to order at 5:32 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member S. Trosclair and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr. A quorum was declared present.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request from the Terrebonne Advocates for Possibility for the Annual Chauvin Culture and Heritage Festival at the Ward 7 Citizens Hall and Grounds on October 28 and 29, 2017"

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman welcomed and recognized former Police Juror Louis Klingman who was in the audience for tonight's proceedings.

Ms. C. Duplantis-Prather moved, seconded by Ms. A. Williams, "THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request from the South La. Wetlands Discovery Center for the Annual Rougarou Fest, Downtown Houma on October 21-22, 2017."

The Chairman called for the vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

At this time in the proceedings (5:36 p.m.), Chairman G. Michel relinquished the Chair to Vice-Chairman D. W. Guidry, Sr.

In reference to Agenda Item No. 3 (Discussion and possible action relative to how many times a resolution or ordinance can be re-introduced after the item fails), Chairman G. Michel expressed his concerns for reoccurring resolutions/ordinance being brought back before the Council when they were previously voted on and failed.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, "THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned." *\*(MOTION WITHDRAWN AFTER DISCUSSION)*

Parish Attorney J. Hebert explained that the Terrebonne Parish Council has the authority to regulate recreation district boards; noting that he has already rendered a decision, in his opinion. He further explained that a failed motion can be "brought up" at any time as long as it is not at the same meeting.

Ms. A. Williams withdrew the motion to adjourn and the seconded agreed.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, “THAT, the Policy, Procedure and Legal Committee revisit Agenda Item 3 – (Discussion and possible action relative to how many times a resolution or ordinance can be re-introduced after the item fails.)”

The Vice-Chairman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Vice-Chairman declared the motion adopted.

Committee member J. Navy explained when the Council members were sworn in and were administered the Oath of Office, Robert’s Rules of Order was adopted as parliamentary procedure for the Council to govern and cut down on confusion. He stated that Robert’s Rules indicates that matters that have failed can be brought back to the Council for re-consideration.

Parish Attorney J. Hebert explained and offered a point-of-reference that the last time the recreation ordinance was placed on the agenda, two of the sitting Council members were not present for the vote.

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, “THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned.”

The Vice-Chairman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Vice-Chairman declared the motion adopted and the meeting was adjourned at 5:41 p.m.

Darrin W. Guidry, Vice-Chairman

Tammy E. Triggs, Minute Clerk

Mr. G. Michel moved, seconded by Ms. A. Williams, “THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 10/09/17.”

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Public Services Committee meeting held on 10/09/17, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on October 25, 2017 at 6:30 p.m., rendered the following:

## **PUBLIC SERVICES COMMITTEE**

**OCTOBER 9, 2017**

The Chairman, Alidore “Al” Marmande, called the Public Services Committee meeting to order at 5:42 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member S. Dryden and the Pledge of Allegiance led by Committee Member S. Trosclair. Upon roll call, Committee Members recorded as present were: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr. A quorum was declared present.

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 17-333**

A resolution authorizing a contract with Utility Maintenance Specialties, Inc. for the replacement of Houma Generating Station DC Battery System, project known as 17-ELEC-GEN-14.

**WHEREAS**, Providence Engineering and Design, LLC. solicited bids for Houma Generating Station DC Battery System Replacement project on September 12, 2017, and

**WHEREAS**, the Providence Engineering and Design, LLC has reviewed the bids submitted and recommends the bid of Utility Maintenance Specialties, Inc. as the lowest and best bid offered.

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, that a contract with Utility Maintenance Specialties, Inc for the Houma Generating Station DC Battery System Replacement project be, and is hereby, approved, and

**BE IT FURTHER RESOLVED**, that the Parish President and all other appropriate parties be, and they are hereby, authorized to execute any and all contract documents associated therewith.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 11th day of October 2017.

\* \* \* \* \*

OFFERED BY: MR. G. MICHEL  
SECONDED BY: MS. A. WILLIAMS

**RESOLUTION NO. 17-334**

A Resolution authorizing the execution of Change Order No. 6 (Balancing) for Parish Project No.12-ANSLT-CDBG-61, FP&C Project No. 50-J55-14-05, Terrebonne Parish Animal Shelter Facility Project, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract

dated July 8, 2015, with B.E.T Construction, Inc., for Parish Project No. 12-ANSLT-CDBG-61, FP&C Project No. 50-J55-14-05, Terrebonne Parish Animal Shelter Facility Project, Terrebonne Parish, Louisiana, and

**WHEREAS**, it is necessary to balance estimated quantities with installed quantities, and

**WHEREAS**, this change order will increase the contract by \$8,354.72, and

**WHEREAS**, this Change Order No. 6 (Balancing) has been recommended by the ARCHITECT for this project, Perez, APC and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 6 (Balancing) to the construction agreement with B.E.T Construction, Inc., increases the contract amount by Eight Thousand, Three Hundred Fifty-Four Dollars and Seventy-Two Cents (\$8,354.72) contingent upon a Budget Amendment, if necessary, and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Architect, Perez, APC.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 11th day of October 2017.

\* \* \* \* \*

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, "THAT, the Public Services Committee introduce an ordinance to authorize the acquisition of property, sites, and/or servitudes required for the renovation of Afton, Ardoyne and Naquin Sewer Lift Stations, Parish Project No. 16-SEW-13; Authorize the Parish President to execute any and all documents necessary to acquire sites, property and/or servitudes for said purposes; to authorize the Parish Legal Staff to commence expropriation proceedings in the event the sites, property, and/or servitudes cannot be obtained conventionally; to declare that the taking, if required, is necessary and useful for the benefit of the public; and to provide for other matters relative thereto and call a public hearing on October 25, 2017 at 6:30 p.m."

The Chairman called for the vote on the motion offered by Ms. A. Williams.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Ms. C. Duplantis-Prather, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:45 p.m.



Alidore Marmande, Chairman

Tammy E. Triggs, Minute Clerk

Mr. A. Marmande moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on 10/09/17."

The Chairman called for a vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Community Development and Planning Committee meeting held on 10/09/17, whereupon the Committee Chairman noting ratification of minutes calls a public hearing on November 15, 2017 at 6:30 p.m. rendered the following:

### **COMMUNITY DEVELOPMENT & PLANNING COMMITTEE**

**OCTOBER 9, 2017**

The Chairman, Steve Trosclair, called the Community Development & Planning Committee meeting to order at 5:47 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member C. Duplantis-Prather and the Pledge of Allegiance led by Committee Member D. J. Guidry. Upon roll call, Committee Members recorded as present were: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr. A quorum was declared present.

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MR. G. MICHEL

### **RESOLUTION NO. 17-335**

A Resolution authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation for the management of the daily operations of the Beautiful Beginnings Center in the amount of \$80,570.00.

**WHEREAS**, there are families with children and single women in need of safe emergency housing and resources to help them become self-sufficient; and

**WHEREAS**, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, is committed to providing safe emergency housing and self-sufficiency resources; and

**WHEREAS**, START Corporation, a non-profit agency designated as a Community Housing Development Organization by Terrebonne Parish Resolution 98-192, is committed to assisting the homeless in Terrebonne Parish; and

**WHEREAS**, START Corporation has satisfactorily provided Terrebonne Parish Consolidated Government's Beautiful Beginnings Center with operational management services for over fifteen years and desires to renew its current annual agreement with START Corporation.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of Terrebonne Parish Consolidated Government, authorizes the Parish President, Gordon E. Dove, to enter into an

agreement with START Corporation for the management of the daily operations of the Beautiful Beginnings Center in the amount of \$80,570.00.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 11th day of October 2017.

\* \* \* \* \*

OFFERED BY: MS. A. WILLIAMS

SECONDED BY: MR. A. MICHEL

**RESOLUTION NO. 17-336**

A Resolution Authorizing the Parish President to execute all necessary documents to submit an application to the Administration for Children and Families for the Head Start Program in Terrebonne Parish and to execute the Five Year Application and PY 2018, Year Three Head Start Program Plan.

**WHEREAS**, it is necessary that an application be submitted by the governing body and the Head Start Policy Council.

**NOW THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President, Gordon E. Dove, to sign and submit the application to Administration for Children and Families to provide Head Start services.

**BE IT FURTHER RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President to sign the agreement associated with this application and any certifications, modifications, etc. that may be associated with the implementation of the agreement.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 11th day of October 2017.

\* \* \* \* \*

Mr. J. Navy moved, seconded by Ms. A. Williams, “THAT, the Community Development and Planning Committee hold Agenda Item 3 - Discussion and possible action with respect to future recreational sports activities with the Parish – until the next Committee meeting (October 23).”

The Chairman called for the vote on the motion offered by Mr. J. Navy.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Community Development and Planning Committee introduce an ordinance to establish fees related to the public use of the Terrebonne Parish Tennis Complex located at 106 Southdown West Boulevard, Houma, LA (former Renaissance Health and Racquet Club) and call a public hearing on said matter on November 15, 2017.” ***\*(MOTION WITHDRAWN, AMENDED AND VOTED ON AFTER DISCUSSION)***

Committee member G. Michel explained that the he would like to see the fees associated with the aforementioned ordinance amended to include a reduced and/or adjusted rate for students and senior; noting that for the first hour of service \$3.00; and any additional hour \$2.00 and a monthly membership fee of \$25.00.

Planning and Zoning Director C. Pulaski explained that the aforementioned amendments are a “good” idea.

***\*Ms. A. Williams withdrew the motion and Mr. D. W. Guidry, Sr. withdrew the second.***

Mr. G. Michel moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Community Development and Planning Committee introduce an ordinance to establish fees related to the public use of the Terrebonne Parish Tennis Complex located at 106 Southdown West Boulevard, Houma, LA (former Renaissance Health and Racquet Club) with an adjusted fees schedule for students and seniors (60+ and older) and call a public hearing on said matter on November 15, 2017.” ***\*(MOTION VOTED ON AFTER DISCUSSION)***

Upon questioning from Committee member C. Duplantis-Prather, Planning and Zoning Director C. Pulaski explained that Williams Street tennis courts would not be included in the aforementioned ordinance on a “pay to play basis” but they can still be incorporated on a “free” to the public basis.

**\*The Chairman called for the vote on the motion offered by Mr. G. Michel.**

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams seconded by Ms. C. Duplantis-Prather, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:53 p.m.

Steve Trosclair, Chairman

Tammy E. Triggs, Minute Clerk

Mr. S. Trosclair moved, seconded by Mr. S. Dryden, “THAT the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on 10/09/17.”

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Budget and Finance Committee meeting held on 10/09/17, whereupon the Committee Chairwoman, noting ratification of minutes and calling public hearings on October 25, 2017 at 6:30 p.m., rendered the following:

## **BUDGET & FINANCE COMMITTEE**

**OCTOBER 9, 2017**

The Chairwoman, Arlanda Williams, called the Budget & Finance Committee meeting to order at 5:55 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation led by Committee Member A. Williams and the Pledge of Allegiance led by Committee Member S. Trosclair. Upon roll call, Committee Members recorded as present were: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr. A quorum was declared present.

OFFERED BY: MS. C. DUPLANTIS-PRATHER

SECONDED BY: MR. D. W. GUIDRY, SR.

### **RESOLUTION NO. 17-337**

A RESOLUTION TO AWARD PARISH PROJECT #17-UTL-33 FOR THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT TO NORRIS & BOUDREAUX CONTRACTORS IN THE AMOUNT OF ONE HUNDRED SIXTY TWO THOUSAND, SEVEN HUNDRED THIRTY ONE DOLLARS AND ZERO CENTS (\$162,731.00).

**WHEREAS**, ON SEPTEMBER 19, 2017, BIDS WERE RECEIVED BY THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, PURCHASING DIVISION FOR PROJECT #17-UTL-33 FOR THE ANNUAL UTILITIES MAINTENANCE CONTRACT, AND

**WHEREAS**, after careful review by the Utilities Department / Gas Distribution Division it has been determined that the bid price of One Hundred Sixty Two Thousand, Seven Hundred Thirty One Dollars and Zero Cents (\$162,731.00) from Norris & Boudreaux Contractors should be accepted as per the attached documents, and

**WHEREAS**, quantities stated are given as a general guide for bidding, Terrebonne Parish Consolidated Government Utilities Department / Gas Distribution Division reserves the right to increase or decrease quantities as needed at the same unit prices, and

**WHEREAS**, the Contract shall be effective from January 1, 2018, or after signing of the contract until December 31, 2018. The Terrebonne Parish Consolidated Government may exercise an option to extend the contract for up to a one (1) year period at the same unit prices.

**WHEREAS**, the Parish Administration has concurred with the recommendation that the bid of Norris & Boudreaux is the lowest responsive bid for Bid #17-UTL-33 Annual Utilities Maintenance Contract as per the attached bid forms, and

**NOW THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, awards the above mentioned to Norris & Boudreaux Contractors and that the Parish President and all other appropriate parties be and they are hereby, authorized to execute any and all contract documents associated therewith.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 11th day of October 2017.

\* \* \* \* \*

OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. S. TROSCLAIR

**RESOLUTION NO. 17-338**

A resolution authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Finding our Roots to provide \$15,000 for the improvement of facilities and to further the benefits the organization provides.

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

**WHEREAS**, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

**WHEREAS**, ROOTS, a non-profit corporation operating in Terrebonne Parish, Louisiana and

**WHEREAS**, ROOTS is the first museum dedicated to preserving the history and culture of black communities in Terrebonne, Lafourche and St. Mary Parishes and is tourist destination furthering the public interest of tourism, culture and education, and

**WHEREAS**, TPCG believes a donation to ROOTS will provide equal or greater economic and/or educational benefits to Terrebonne Parish;

**NOW, THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending Legal review with the Finding our Roots for an amount not to exceed \$15,000.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: G Michel.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 11th day of October 2017.

\* \* \* \* \*

Committee Member G. Michel stated that he is concerned about the parish funding private museums during this economic “downturn”.

Committee Chairman A. Williams explained that the aforementioned Cooperative Endeavor Agreement was previously voted on and the funds are now going authorized and/or allocated to the proper facility.

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 17-339**

A resolution authorizing the Parish President to execute an application form to the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2017/2018 LHSC Grant for the Houma Police Department of the Terrebonne Parish Consolidated Government; and to address other matters relative thereto.

**WHEREAS**, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved to implement an application for a grant from the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2017/2018 LHSC Grant in the amount of Ninety Two Thousand Three Hundred and Seventy Seven dollars (\$92,377.00) for the Terrebonne Parish Consolidated Government, The Funding will provide grant funding to improve the effectiveness and safety of our Police Officers by providing them with overtime to address highway safety issues and,

**WHEREAS**, the Parish Administrative staff and the Parish Finance Department will oversee the application process in the implementation and meeting all the requirements set forth by the Louisiana Highway Safety Commission (LHSC) and,

**NOW, THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to execute any and all necessary documents to implement the grant from the Louisiana Highway Safety Commission (LHSC) and to address other matters relative thereto.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 11th day of October 2017.

\* \* \* \* \*

Mr. D. J. Guidry moved, seconded by Mr. S. Dryden, "THAT, the Budget & Finance Committee introduce an ordinance to amend the 2017 Adopted Operating Budget and 5-Year Capital Outlay of the Terrebonne Parish Consolidated Government for the following items and provide for related matters:

- I. CDBG Program, \$1,000
- II. HOME Investment Partnership Program, \$2,129
- III. Group Insurance Fund, \$500,000
- IV. Re-Class Several CDBG Recovery Projects, Net Affect - \$0
- V. Brady Bridge Replacement, \$200,000
- VI. Petit Caillou Drainage, \$500,000
- VII. Bayou Black Pump Station, \$900,000
- VIII. Bayou Terrebonne Pump Station, \$350,000
- IX. East Side Safe Room, \$55,617
- X. South La. Wetlands Discovery Center (\$735,500)
- XI. Civic Center, \$317,896

and call a public hearing on October 25, 2017 at 6:30 p.m."

The Chairwoman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., "THAT, the Budget and Finance Committee introduce an ordinance to amend the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following item and to provide for related matters:

Sanitation Fund, \$100,000

and call a public hearing on said matter on October 25, 2017 at 6:30 p.m."

The Chairwoman called for the vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

A review of the proposed 2018 Budget began on the following funds/departmental budgets:

Chief Finance Officer K. Mauldin explained that the budget hearing process will be held for a couple of weeks and at the end all changes and suggestion can be made at that time.

- a) **Parish Council (Fund 151-111; Sm. Bk. 13; Big Bk. 6)** – Chief Finance Officer Kandace Mauldin presented the proposed 2018 Budget noting that Ordinance No. 8257, adopted in January 2013 established new salaries for the Council Members and Council Chair. (Parish Code, Section 2-51). Council Members, \$1,055.58 to \$1,422.00. Council Chair, \$1,187.53 to \$1,600.00. (NO ACTION TAKEN)
- b) **Council Clerk (Fund 151-115; Sm. Bk. 15; Big Bk. 8)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2018 Budget explaining that there were no significant changes. (NO ACTION TAKEN)
- c) **City Court (Fund 151-120; Sm. Bk. 18; Big Bk. 11)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2018 Budget stating that there were no significant changes. (NO ACTION TAKEN)
- d) **District Court (Fund 151-121; Sm. Bk. 20; Big Bk. 12)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2018 Budget stating that there were no significant changes. There operating expenses decreased by 1.18%. (NO ACTION TAKEN)
- e) **Parish President (Fund 151-131; Sm. Bk. 27; Big Bk. 18)** – Chief Finance Officer Kandace Mauldin presented the proposed 2018 Budget noting that in January of 2013, Ordinance No. 8258 established the compensation of the Parish President effective upon the term beginning in 2016, as authorized by Section 3-08 of the Parish Home Rule Charter. The annual salary is computed as the average salary of the Parish Sheriff, Clerk of Court and Assessor; as certified annually by the Human Resources Director. Under Personnel, they are eliminating one (1) part-time Admin. Tech. II, Grade 102. Under Capital, they are requesting (PEG) -

\$21,000; two (2) Apple Mac Computers, \$5,000, one (1) Apple Mac Pro, \$10,000 and four (4) Panasonic cameras, \$6,000. (These capital purchases are going to be used to upgrade the Terrebonne Parish TV system) (NO ACTION TAKEN)

- f) **Finance/Accounting (Fund 151-151; Sm. Bk. 32; Big Bk. 23)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2018 Budget stating that there were no significant changes. There operating expenses decreased by 2.19%. (NO ACTION TAKEN)
- g) **Finance/Customer Service (Fund 151-152; Sm. Bk. 35; Big Bk. 25)** - Chief Finance Officer Kandace Mauldin reviewed that the proposed 2018 Budget highlighting that there were no significant changes. (NO ACTION TAKEN)
- h) **Legal Services (Fund 151-157; Sm. Bk. 37; Big Bk. 27)** – Chief Finance Officer Kandace Mauldin presented the proposed 2018 Budget noting that Parishwide legal fees, which are not all included in the General Fund. The 2018 fees are estimated at \$1,479,254, which includes General and Litigation. Legal Assistance to low-income persons, \$30,000, Southeast LA Legal Services which is the same as 2017. **(Note: In 2015, incurred BP legal settlement fees, \$2,375,000 (non-recurring)).**

Committee Member D. W. Guidry, Sr. inquired about the projected trending legal fees stating that if the parish is budgeting, the more optimistic amount for legal fees would be \$470,000.00.

Chief Finance Officer K. Mauldin explained that the increase in the legal funds is due to the increase in the general liability insurance.

- i) **Planning Department/Admin/Zoning (Fund 151-193; Sm. Bk. 39; Big Bk. 28)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2018 Budget stating that starting in March 2018, the Parish will begin permits in-house. Under personnel, they are adding one (1) Building Official, Grade 213, (1) Building Plans Examiner, Grade 212, two (2) Building Code Inspectors, Grade 210, one (1) Admin Coordinator, II, Grade 106 and one (1) Planner II, Grade 209. Under Capital, they are requesting two (2) Computer Stations, \$13,000, two (2) laptops, \$4,000 and two (2) Trucks, \$50,000.

Committee Member G. Michel asked whether or not there was a budget contingent upon the Council not approving the in-house permitting process; suggesting that the budget be created as is and if it has to be replaced to include in-house permitting the Council make the appropriate budget adjustment at that time.

Chief Finance Officer K. Mauldin explained that if the in-house permitting is not approved, then a budget amendment will be needed to continue with South Central Planning and Development.

Upon questioning from Committee Member D. J. Guidry, Chief Finance Officer K. Mauldin explained that increase in personal services is due to the additional personnel being added to the budget, as well as group health insurance; noting that in 2017 the amount may decrease due to the director retiring. She stated that the \$112,746 in other services and charges would be the funding allocated to South Central Planning and Development; noting that it would then be used for the in-house permitting.

Parish Manager A. Levron explained, for clarification purposes, the budget process is for the Council to give their comments and/suggestions; noting that this does not mean that the budgeted item will be changed at the end of the process. He stated that all things will be voted on.

- j) **Planning Department/Code Violation/Compliance (Fund 151-195; Sm. Bk. 45; Big Bk. 32)** - Chief Finance Officer Kandace Mauldin summarized the proposed



2018 Budget stating that there were no significant changes. Their budget had an increase of 5.43% due to grass cutting and condemnations. (NO ACTION TAKEN)

- k) Coroner's Office (Fund 151-205; Sm. Bk. 48/279; Big Bk. 37)** - Chief Finance Officer Kandace Mauldin presented the proposed 2018 Budget explaining that there were no significant changes. (NO ACTION TAKEN)

Committee Member C. Duplantis-Prather stated that she has attended a meeting with the State Attorney General's Office concerning the application and transmission of rape kits and about the possibility of the S.A.N.E. (Sexual Assault Nurse Examiners) Program being implemented in Terrebonne Parish once again.

- l) Health and Welfare (Fund 151-409; Sm. Bk. 53; Big Bk. 41)** – Chief Finance Officer Kandace Mauldin highlighted the proposed 2018 Budget stating that the Veterans Homeless Shelter allocation is \$15,000, same as 2017; (the \$5,000.00 decrease is a typographical error). The Lenox Hotard Post #31 (American Legion) operating is \$30,000 and in 2017, the Mosquito Abatement Program was moved to the Sanitation Fund. (NO ACTION TAKEN)
- m) Planning Department/Museums (Fund 151-560; Sm. Bk. 57; Big Bk. 44)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2018 Budget highlighting that the self generated revenue through the gift shop, concessions, commissions, rentals, admissions, membership fees and donations are projected for 2018 at \$7,000. The publicity and promotions are projected at \$2,000. (NO ACTION TAKEN)
- n) Publicity (Fund 151-651; Sm. Bk. 59; Big Bk. 46)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2018 Budget noting the Holiday Expenses/Parades is \$40,000, same as 2017; the Beautification Program is \$10,000, same as 2017; the Best of the Bayou Festival is \$20,000, a decrease of \$30,000 from 2017. The Youth Leadership Committee is \$5,000, same as 2017. The Co-sponsorships of various events, same as 2017. Rougarou Festival is \$20,000, an increase of \$10,000 from 2017.

Upon questioning from Committee Member A. Williams, Chief Finance Officer K. Mauldin stated that they would make the name change of the Youth Leadership Committee to the Youth Advisory Committee; noting that the Youth Advisory Committee has not discontinued.

Upon questioning from Committee Member D. W. Guidry, Sr., Chief Finance Officer K. Mauldin explained that the \$20,000.00 allocated to co-sponsorships are the same as the budgeted amount in 2017; stating that the parish have not exceeded that amount sponsoring events.

- o) Economic Development/Other (Fund 151-652; Sm. Bk. 60; Big Bk. 47)** - Chief Finance Officer Kandace Mauldin presented the proposed 2018 Budget noting that the South Central Planning Commission Regional Membership dues is \$42,845, the Economic Development "Regional" Revolving Loan Fund Administration is \$17,780, the Local match for Urban System Grant Administration is \$38,000, TEDA will be receiving \$435,000 and the African American Museum (Finding Our Roots) will be receiving \$15,000. (NO ACTION TAKEN)
- p) Planning Department/Marina (Fund 151-680; Sm. Bk. 66; Big Bk. 53)** – Chief Finance Officer Kandace Mauldin highlighted the proposed 2018 Budget stating that there was no significant changes. (NO ACTION TAKEN)

- q) **Juvenile Detention (Fund 202-122; Sm. Bk. 75; Big Bk. 62)** - Chief Finance Officer Kandace Mauldin summarized the proposed 2018 Budget highlighting that Ad valorem taxes are levied 20 years through a .98-mill tax approved by voters on July 18, 1998 (1998-2017), renewed November 16, 2013 (2018-2037) and .96 mills through special state legislation (R.S. 15:1099), renewed November 16, 2013 (2013-2032). \$1,791,304 is proposed for 2018. Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$60,000 for 2018. Revenue generated from housing out of parish juveniles is estimated at \$185,000 for 2018. General Fund Supplement, \$725,000.00, a decrease of \$287,000.00. The Single Point Assessment and Resource Center (SPARC) - \$250,000, transfers to Criminal Court Fund. Coupled with the state-of-the-art Detention Center will result in lowering the incidence of juvenile detention, reduce recidivism, lower the costs and enable youth offenders to become permanent productive members of society. Under Personnel, they are adding two (2) Juvenile Care Associates, Grad 104 and one (1) Part-time Facilities Maintenance Assistant, Grade 101. Under Capital, they are requesting a Records Management System, \$80,000. (NO ACTION TAKEN)
- r) **Finance/Purchasing –Warehouse (Fund 380-154; Sm. Bk. 183; Big Bk. 450)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2018 Budget explaining that the Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2018, \$853,595. Under Capital, they are requesting two (2) Desktop Computers, \$3,000 and Concrete/cement slab, \$30,000. (NO ACTION TAKEN)
- s) **Finance/Information Technology (Fund 390-192; Sm. Bk. 185; Big Bk. 461)** – Chief Finance Officer Kandace Mauldin explained the proposed 2018 Budget noting that the Information Systems Fund derives revenues from the departments that it services. 2018 projected user fees, \$2,034,610. Under Personnel, they are adding two (2) Part-time Videographer/Broadcast Operators, Grade 106. Under Capital, (\$247,414), they are requesting two (2) Server hardware upgrades, \$170,000, ten (10) Desktop computers, \$15,000, three (3) Laptop Computers, \$6,000, Veeam backup server, \$11,000, 10GB Core Network Switch, \$15,000, Disaster Recovery Site Firewall, \$10,000, Chevy Equinox, \$20,414. (NO ACTION TAKEN)
- t) **Animal Control (Fund 151-442; Sm. Bk. 54; Big Bk. 42)** – Chief Finance Officer Kandace Mauldin presented the proposed 2018 Budget noting there were no significant changes but they are requesting Capital, \$7,000. (NO ACTION TAKEN)
- u) **Recap Utility Funds (Electric/Gas/GIS) (Fund300/301/306; Sm. Bk. 146; Big Bk. 375)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2018 Budget stating that Electric residential and commercial sales revenue for year 2018 totals \$15,008,818. \$2,340,000 is budgeted for residential and commercial sales of gas. Sales from the gas distribution system to the power plant to fuel the production of electricity for year 2018 are estimated to be \$2,000,000. Transfer from GIS Technological Fund for the GIS Mapping System is \$225,000, same as 2017 Budget.

Chief Finance Officer stated that a rate study was previously approved and they are awaiting the findings of that study before they can move forward; noting that a budget amendment may be needed after the study's findings. The revenue stated does not reflect the rate study findings.

Under Electric Generation, they have a total Capital of \$2,986,000 and under Personnel they are adding one (1) Electric Plant Maintenance Supervisor, Grade 110.

Under Electric Distribution, their major operating expenses are line clearing and maintenance service, \$540,000, a decrease of \$10,000; line repairs, \$275,000, an increase of \$10,500 and substation repairs, \$98,000, an increase of \$1,520. Their total capital expense is \$7,687,100. Under Personnel, they are adding one (1) Intern-Grants writer, Grade 206 and one (1) Intern Utility Technician, Grade 110.

Under Gas Distribution, their total capital expense is \$2,262,462.

Under Utility Administration, their total capital expense is \$56,000.

Under the GIS mapping system, there were no significant changes.

v) **Sanitation Fund (Fund 353-441; Sm. Bk. 166; Big Bk. 428)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2018 Budget highlighting that voters approved the 11.49 mills ad valorem tax on November 7, 2006 (2008-2017) and 11.21 mills on November 14, 2009 (2018-2029) the Council levied 11.21 mills which are projected to generate \$10,351,000 in 2018. The 42,250 average units will produce approximately \$5,184,000 of collection fees. The tipping fees are \$42.00 for commercial rates, generating \$2,424,500. Under the Solid Waste Department, their major operating expenses includes \$3,132,487 for disposal expense, a decrease of \$5,771; \$1,471,137 for transportation, a decrease of \$2,687; \$5,224,508 for the Solid Waste Contract, an increase of \$5,000 and \$580,000 for mosquito abatement. Under Capital, they are requesting, two (2) each Street Sweepers, \$550,000. Under the Landfill Department, the landfill closure costs are accounted for in the construction funds. There were no significant changes for this department. (NO ACTION TAKEN)

w) **City Marshal (Fund 209; Sm. Bk. 94; Big Bk. 101)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2018 Budget highlighting that the General Fund transfer is \$285,000, a decrease of \$75,000. (NO ACTION TAKEN)

**TEDA (Sm. Bk. 275)** - Chief Finance Officer Kandace Mauldin summarized the proposed 2018 Budget stating that \$435,000 will be coming from economic development into TEDA. She stated that TEDA will present its 2018 budget to the Council at a later date, at which time the budget will be approved. (NO ACTION TAKEN)

Committee Chairwoman A. Williams welcomed and thanked City Marshall Orville Callahan and Terrebonne Parish Coroner Victor E. Tedesco, III, M.D. who were present in the audience for tonight's proceedings.

Mr. S. Trosclair moved, seconded by Ms. C. Duplantis-Prather, "THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned."

The Chairwoman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:28 p.m.

Arlanda Williams, Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. A. Williams moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 10/09/17."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. J. Navy moved, seconded by Ms. C. Duplantis-Prather, "THAT the Council hold nominations open for two weeks for the one unexpired term on the Recreation District #3A Board."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Ms. A. Williams, "THAT the Council open nominations for one of the two unexpired terms on the Recreation District No. 7 Board, nominate Ms. Shanna Battise, close nominations, appoint Ms. Battise to serve on the aforementioned board, and hold nominations open for two weeks for the other unexpired term on aforementioned board."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. A. Marmande moved, seconded by Mr. J. Navy, "THAT the Council open nominations for the one unexpired term on the Fire District No. 10 Board, nominate Ms. Holly Liner, close nominations, and appoint Ms. Liner to serve for one term on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Ms. A. Williams, "THAT the Council hold nominations open for two weeks for the one vacancy due to a resignation on the Recreation District #6 Board."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council open nominations for the one unexpired term for the Council District No. 6 Representative on the Consolidated Waterworks District No. 1 Board, nominate Mr. Charles Brown, Sr., close nominations, and appoint Mr. Brown to serve for one term on the aforementioned board."

The Chairman called for a vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Charles Brown, Houma resident, thanked the Council for their consideration and their support in appointing to serve on the Consolidated Waterworks No. 1 Board.

Several Council members thanked Mr. Brown for his applying to the board and shared their agreement that Mr. Brown would be well-qualified for the position.

The Chairman announced that there would be two terms expiring on December 31, 2017 for the Houma Area Convention and Visitor's Bureau Board, four terms expiring on November 1, 2017 for the Downtown Development Corporation Board, and one term expiring on November 30, 2017 for the Houma-Terrebonne Planning Commission.

Ms. C. Duplantis-Prather read aloud an announcement for the Voice of the Wetlands Festival to be held later that week in Downtown Houma, a free to the public event in its fourteenth year of celebration. She then encouraged the public to have their pets spayed or neutered in order to control the pet population.

Councilman S. Trosclair reported on a Louisiana Department of Transportation and Development's response in regards to a dangerous situation with a merging lane at the intersection of Howard and Park Streets. He then encouraged the public to keep in their prayers and show their support to the active military, veterans, law enforcement officials, and first responders in the Parish.

Councilman D. W. Guidry, Sr. apologized for any impassioned discussion held earlier in the meeting, then reported that the September 2017 Sales Tax Collections showed an increase of 4.1% compared to the prior year and shared his encouragement for the trend to continue.

Councilman A. Marmande reported that a personal letter was sent to the Governor asking for traffic lights to be installed at Highway 56 and Highway 57, with no response received yet.

Mr. S. Trosclair moved, seconded unanimously, "THAT the Council approve the following Monthly Engineering Reports:

- A. Milford & Associates, Inc.
- B. GIS Engineering, LLC
- C. Providence Engineering and Design, LLC
- D. APTIM (formerly CB&I Coastal, Inc.)
- E. T. Baker Smith

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded unanimously, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 8:22 p.m.

KEITH M. HAMPTON, MINUTE CLERK

ATTEST:

/s/DIRK J. GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

ATTEST:

/s/VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL