

**PROCEEDINGS**  
**OF THE**  
**TERREBONNE PARISH COUNCIL**  
**IN REGULAR SESSION**

**November 6, 2019**

The Chairwoman, Ms. A. Williams, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation offered by Council Member J. Navy, Council Member G. Michel led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams. A quorum was declared present.

The Chairwoman announced that 2019 was the Terrebonne Parish Consolidated Government's 35<sup>th</sup> anniversary then read the list of all past Parish Council Chairpersons and recognized those present and they were recorded as follows: Honorable J. D. Boudreaux, III, Honorable Robert L. Hale, III, Honorable Robert B. "Bobby" Bergeron (deceased), Honorable Reggie Dupre, Honorable J. B. Breaux (deceased), Honorable Daniel D. Henry, Honorable Ray Boudreaux, Jr. (deceased), Honorable Clayton Voisin, Sr., Honorable Joseph Peter Rhodes, Honorable Alvin Tillman, Honorable Arlanda Williams, Honorable Beryl Amedee, Honorable Russell Hornsby, Honorable Peter G. Lambert, Honorable John Navy, Honorable Dirk Guidry, and Honorable Steve Trosclair.

Council Member J. Navy offered his thanks to several past Council Chairpersons for their assistance in encouraging him to seek out opportunities for public service and for setting good examples of leadership and community support.

The Chairwoman recognized Mr. Gordon Dove, Parish President, who thanked the past Council Chairpersons for their service to Terrebonne Parish.

The Chairwoman recognized Mr. Barry Bonvillain, former Parish President, who was in the audience for the evening's proceedings.

Mr. S. Trosclair moved, seconded by Mr. J. Navy, "THAT the Council recess at this time so that a photograph of the past Council Chairpersons in attendance may be taken."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. J. Navy, "THAT the Council returns to the regular order of business."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

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The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, "THAT the Council approve the minutes of the Regular Council Session held on October 9, 2019."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. J. Guidry, "THAT the Council approve the Accounts Payable Bill Lists for 10/28/2019 and 11/4/2019."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

ABSTAINING: D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

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OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-393**

A resolution approving the issuance, sale and delivery of General Obligation Refunding Bonds of Fire Protection District No. 5 of the Parish of Terrebonne, State of Louisiana, and providing for other matters relating thereto.

**WHEREAS**, the Board of Commissioners of Fire Protection District No. 5 of the Parish of Terrebonne, State of Louisiana, acting as the governing authority of Fire Protection District No. 5 of the Parish of Terrebonne, Louisiana (the "Issuer"), by resolution adopted on October 22, 2019, has authorized the issuance of not exceeding One Million One Hundred Thousand Dollars (\$1,100,000) of General Obligation Refunding Bonds (the "Bonds") for the purpose of refunding all or a portion of the Issuer's outstanding General Obligation Bonds, Series 2009, maturing March 1, 2020 through 2029, inclusive, and paying the costs of issuance thereof, pursuant to Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, said Bonds to be payable from and secured by unlimited ad valorem taxes now being levied and collected annually in excess of all other taxes on all the property subject to taxation within the territorial limits of the Issuer; and

**WHEREAS**, it is now the desire of the Parish Council of the Parish of Terrebonne, State of Louisiana (the "Parish Council"), to approve the issuance of the Bonds;

**NOW, THEREFORE, BE IT RESOLVED** by the Parish Council, acting as the governing authority of the Parish of Terrebonne, State of Louisiana (the "Parish"), that:

**SECTION 1.** In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Fire Protection District No. 5 of the Parish of Terrebonne, State of Louisiana, this Parish Council hereby approves the issuance of not exceeding One Million One Hundred Thousand Dollars (\$1,100,000) of General Obligation Refunding Bonds of Fire Protection District No. 5 of the Parish of Terrebonne, State of Louisiana, the Bonds to be issued under the authority, for the purposes and to be payable from the sources stated in the preamble hereto. The Bonds shall bear interest at a rate or rates not to exceed 5.00% per annum, to be determined by subsequent resolution of the Board of Commissioners of the Issuer. The Bonds shall mature not later than March 1, 2029.

**SECTION 2.** Neither the Parish nor this Parish Council shall be liable in any manner for the payment of the Bonds.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 6th day of November 2019.

The Chairwoman recognized Mr. Gordon Dove, Parish President, who gave a brief presentation regarding the current status of the Nelo Street improvements in Bourg. He then thanked Parish Administration and Public Works for their hard work in completing the project in-house and shared his optimism that the project would be completed within thirty days.

Council Member S. Trosclair thanked the Parish President and Administration for their work in completing the improvements and shared his optimism for the benefits to the nearby ball parks that are also nearing completion that the road improvements will bring.

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Mr. Dove then presented a brief update regarding the Bayou Country Sports Park and a recent ribbon cutting event that opened several baseball fields for use at the Sports Park with another set of baseball fields as well as several soccer fields to also be fully equipped in the coming weeks. He then shared several potential options for additional funding to be invested in the Park if acquired.

Several Council Members and Administration thanked the current and previous Recreation District No. 2,3 Board members and the members of the general public who assisted in providing for the Sports Park's inception and implementation.

The Chairwoman recognized Mr. Mike Toups, Parish Manager, who gave a brief report regarding the current status of pumps and pump station projects across the Parish, including those at Enterprise Marine, South Ellendale Estates, Smithridge, Woodlawn, and the drainage project sites at Valhi Boulevard.

OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. S. TROSCLAIR

**RESOLUTION NO. 19-394**

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO R-3 (MULTI-FAMILY RESIDENTIAL DISTRICT); SOUTHERN PORTION OF LOT 17, BLOCK "D", MECHANICVILLE SUBDIVISION, 135B KING STREET, HOUMA, TERREBONNE PARISH, LOUISIANA; RODNEY JOHNSON, APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, DECEMBER 4, 2019 AT 6:30 P.M.

**BE IT RESOLVED** by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential District) to R-3 (Multi-Family Residential District), Southern Portion of Lot 17, Block "D", Mechanicville Subdivision, 135B King Street, Houma, Terrebonne Parish, Louisiana; and

**NOW, THEREFORE, BE IT RESOLVED** that a public hearing be called on said matter for Wednesday, December 4, 2019 at 6:30 p.m.

**THERE WAS RECORDED:**

YEAS:, G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 6th day of November 2019.

The Chairwoman recognized Ms. Martha Turner, who gave a brief review regarding the processes followed in attempting to have her home elevated through a grant program through Terrebonne Parish Consolidated Government and shared some concerns for the removal of the designated contractor prior to completion of the project, as well as other access features which she may not have qualified for but has medical need. She then stated that holes open to the exterior of the home and other work remained to be completed due to the elevation but that no other contractors had been provided to complete the project.

Upon Council Member J. Navy's request, the Chairwoman recognized Mr. Christopher Pulaski, Planning and Zoning Director, who gave a brief overview of the procedures followed by

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the Parish and by its consultants when administering grant funding for housing elevation projects and the monitoring of a project's progress before final payment can be approved.

A lengthy discussion ensued relative to potential improvements to the monitoring and final approval of elevation projects as measures to prevent similar issues in the future. Mr. Pulaski stated that there were few regulations regarding elevated housing requirements in the International Building Code, which reduces the Parish's ability as a permitting body to enforce repairs related to housing elevation projects. Several Council Members suggested that greater supervision by the grant administrators as subject matter experts could be practiced as not all homeowners participating in the grant program may be appropriately qualified as builders to approve a housing elevation's completion.

Upon Council Member J. Navy's request, Mr. Pulaski suggested that the Planning Department be allowed to receive quotes from contractors for all of the necessary repairs to complete Ms. Turner's home elevation project before additional steps were taken. He then suggested that the Parish could include provisions for additional insulation for housing elevation projects to protect homes from underneath once they are removed from a slab and that the Parish could present similar provisions to the state for inclusion in the grant program as well.

The Chairwoman recognized Mr. Gordon Dove, Parish President, who asked that the Planning Department reach out to contractors the following day for quotes to complete the elevation project for Ms. Turner and then meet with him once the quotes had been received to consider potential grant options that could provide for the full completion of the project.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, "THAT, the Council open public hearings at this time."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman recognized the public for comments on the following:

A. A proposed ordinance to amend the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Le Petit Facility Improvements, \$80,000
- II. Housing and Human Services, \$150,000.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

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OFFERED BY: MR. G. MICHEL  
SECONDED BY: MR. D. W. GUIDRY, SR.

**ORDINANCE NO. 9104**

AN ORDINANCE TO AMEND THE 2019 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Le Petit Facility Improvements, \$80,000
- II. Housing & Human Services, \$150,000

**SECTION I**

**WHEREAS**, funding for the Le Petit windows is currently in the General Fund budget for \$80,000, and

**WHEREAS**, the funding of \$80,000 needs to be transferred to the Le Petit Facility Improvements project.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Le Petit Facility Improvements project. (Attachment A)

**SECTION II**

**WHEREAS**, the Houma Terrebonne Public Trust Financing Authority has given \$150,000 to Terrebonne Parish Consolidated Government for the First Time Homebuyer Disaster Recovery Program in Parkwood Place Subdivision, and

**WHEREAS**, the funds will be used as a complete or partial down payment on the purchase of homes in the Parkwood Place Subdivision.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget be amended for the First Time Homebuyer Disaster Recovery Program. (Attachment B)

**SECTION III**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

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YEAS: G. Michel, S. Dryden, C. Duplantis-Prather D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 6th day of November 2019.

**ATTACHMENT A - Le Petit Facility Improvements**

|                                      | <b>2019</b>    |               |                |
|--------------------------------------|----------------|---------------|----------------|
|                                      | <b>Adopted</b> | <b>Change</b> | <b>Amended</b> |
| Le Petit Facility Windows            | 80,000         | (80,000)      | -              |
| Transfer to Capital Projects Control | -              | 80,000        | 80,000         |
| Transfer from General Fund           | -              | (80,000)      | (80,000)       |
| Le Petit Facility Improvements       | 1,007,101      | 80,000        | 1,087,101      |

**ATTACHMENT B - Housing & Human Services**

|                                     | <b>2019</b>    |               |                |
|-------------------------------------|----------------|---------------|----------------|
|                                     | <b>Adopted</b> | <b>Change</b> | <b>Amended</b> |
| HT Public Trust Financing Authority | -              | (150,000)     | (150,000)      |
| First Time Homebuyers               | -              | 150,000       | 150,000        |

The Chairwoman recognized the public for comments on the following:

B. A proposed ordinance to authorize the Parish President to execute on behalf of Terrebonne Parish Consolidated Government, a Contract of Lease wherein the TPCG leases from the congregation of Our Lady of the Most Holy Rosary Catholic Church, 121 Rosary Street, Houma, Louisiana classroom space for use by the Terrebonne Parish Consolidated Government's Head Start Program.

There were no comments from the public on the proposed ordinance.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council close the aforementioned public hearing."\*(**MOTION VOTED ON AFTER BRIEF DISCUSSION**)

Council Member J. Navy suggested that similar Head Start programs could be brought together and by doing so more cost-effective measures could be found for providing those programs.

The Chairwoman recognized Ms. Diane Powell, Head Start Administrator, who clarified the number of sites currently being used for specific Head Start programs and stated that other options may be available for locations to provide those programs.

\*The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

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OFFERED BY: MRS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. W. GUIDRY, SR.

**ORDINANCE NO. 9105**

An ordinance authorizing the Parish President to Execute, on behalf of terrebonne parish consolidated governmEnt, a contract of lease wherein the tpcg leases from the Congregation of Our Lady of the Most Holy Rosary Catholic Church, 121 Rosary street, Houma, Louisiana, classroom space for use by the Terrebonne Parish Consolidated Government's Head Start Program.

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution authorizes a political subdivision to use public funds for "programs of social welfare for the aid and support of the needy;" and

**WHEREAS**, the Terrebonne Parish Consolidated Government is the Grantee of the Head Start program in Terrebonne Parish;

**WHEREAS**, as part of the Head Start program in Terrebonne Parish, the TPCG has maintained leases in several locations throughout the parish for classroom space, with the premises at 121 Rosary Street being one; and

**WHEREAS**, the purpose of the lease is to renew the effective lease for an additional term to further effectuate the power and duty of government, namely that power and duty to promote and provide early education through the Head Start program for the citizens of Terrebonne Parish; and

**WHEREAS**, this lease will accomplish the intended purpose in that it will be used to advance the Head Start program by continuing the established classroom space in Terrebonne Parish;

**NOW THEREFORE, BE IT ORDAINED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that:

**SECTION I**

The Parish President is hereby authorized to execute and enter into a lease agreement, a copy of which is annexed hereto, with Our Lady of the Most Holy Rosary Catholic Church to facilitate the Terrebonne Parish Head Start Program by providing necessary classroom space, all located in that school building located at the following physical address:

121 Rosary Street, Houma, Louisiana 70363

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION III**

Any ordinance or part thereof in conflict herewith is hereby repealed.



**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid over for two weeks, was voted upon as follows:

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION III**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 6th day of November 2019.

The Chairwoman recognized the public for comments on the following:

C. A proposed ordinance to revoke Ordinance Nos. 8906 and 8923 declaring the following properties adjudicated to Terrebonne Parish Consolidated Government as surplus as these properties are needed for a public purpose; Lot 15, Block 7, Broadmoor Heights (Parcel #68742) with an owner of record E. M. Glynn, Inc. and 5514 Stella Street (Parcel #35584) with owner of record Ad Val, Inc., and to address other matters relative thereto.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSENT: S. Trosclair.

The Chairwoman declared the motion adopted.

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OFFERED BY: MR. G. MICHEL  
SECONDED BY: MR. S. DRYDEN

**ORDINANCE NO. 9106**

An ordinance revoking Ordinance Nos. 8906 and 8923 declaring the following properties adjudicated to Terrebonne Parish Consolidated Government as surplus as these properties are needed for a public purpose; Lot 15 Block 7, Broadmoor Hts., S/D (Parcel #68742) with an owner of record E.M. Glynn, Inc. and 5514 Stella Street, (Parcel #35584) with owner of Record Ad Val, Inc. and to address other matters relative thereto.

**WHEREAS**, 100% of the immovable property located at Lot 15 Block 7, described herein below was adjudicated to the Terrebonne Parish Consolidated Government on JUNE 2, 1980 for nonpayment of taxes; and

**WHEREAS**, 100% of the immovable property located at 5514 Stella Street, described herein below was adjudicated to the Terrebonne Parish Consolidated Government on JUNE 24, 2011 for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed without redemption; and

**WHEREAS**, these properties were declared surplus by virtue of Terrebonne Parish Ordinance Nos. 8906 and 8923, and TPCG attempted to sell them at auction in accordance with law;

**WHEREAS**, no bids were made at the sale of the properties, and TPCG still possesses tax title to them;

**WHEREAS**, LA R.S. 47:2236 authorizes the parish to acquire a full ownership interest in adjudicated property for a public purpose; and

**WHEREAS**, the Terrebonne Parish Consolidated Government has identified public uses for these immovable properties, which are more fully described herein below; and

**WHEREAS**, the Terrebonne Parish Consolidated Government now wishes to revoke Ordinance Nos. 8906 and 8923, in which the properties described below were declared surplus and not needed for a public purpose; and

**WHEREAS**, the Terrebonne Parish Consolidated Government now intends to acquire a full ownership interest in the properties described below; and use them for the public purpose described below;

**NOW BE IT ORDAINED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that

**SECTION I**

Terrebonne Parish Council Ordinance Number 8906 and Ordinance Number 8923 shall be and are hereby revoked on the grounds that the properties declared surplus therein are now needed for public purposes. Specifically, TPCG intends to use these properties to improve storm water drainage to prevent and mitigate potential flooding in their respective areas.

## SECTION II

Terrebonne Parish Consolidated Government hereby declares it intends to acquire a full ownership interest in the following described properties and further depicted on the attached plats, if any:

(1) **LOT 15 BLOCK 7, BROADMOOR HTS., S/D. CB 796/222. (PARCEL #68742)**

A certain tract of land situated in the Parish of Terrebonne, State of Louisiana, together with all of the buildings and improvements thereon, and all of the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, designated as LOT on the left descending bank of Bayou Terrebonne, located in OF < OF BROADMOOR HEIGHTS SUBDIVISION, located in Section 2, T17S-R17E said tract of land being more particularly described on a plat made by Warren and Associates dated June 10, 1965, filed July 8, 1966 of record under Entry No. 302004, records of Terrebonne Parish, Louisiana.

(2) **5514 STELLA STREET, CHAUVIN, LOUISIANA 70344. (PARCEL #35584)**

A certain strip of land measuring 35' 3 5/8" front on the west side of a southerly prolongation of Stella Street by depth of 120' between parallel lines, said strip of property being bounded on the east by the southerly prolongation of Stella Street, or property of vendors or assigns, on the west by vendors or assigns, and on the north by Lot 1 of Addendum 3 to Medward Subdivision and on the south by Lashbrooke Street together with all rights, ways, privileges, servitudes and advantages thereunto belonging or in anywise appertaining, all as is more particularly shown on a map of Medward Subdivision duly recorded under Entry No. 956947, Clerk's Office, Terrebonne Parish, Louisiana. CB 2246/274.

## SECTION III

**BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Administration be hereby authorized to acquire full ownership of the of the properties in accordance with LA R.S. 47:2236, *et seq.* and inclusive of the following terms.

## SECTION IV

The Terrebonne Parish Consolidated Government shall file a copy of this Ordinance into the conveyance records of the Parish of Terrebonne pursuant to La. R.S. 47:2236. The recorder is hereby requested and directed in accordance with law to index the names of the following tax debtors and the Terrebonne Parish Consolidated Government as mortgagees:

FOR PARCEL NO. 68742:

1. Terrebonne Parish Consolidated Government
2. E.M. Glynn, Inc.
3. Julie Jackson

FOR PARCEL NO. 35584:

1. Terrebonne Parish Consolidated Government
2. Ad Val, Inc.
3. Jason L. Brown
4. Heather C. Brown

## SECTION V

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In accordance with La. R.S. 47:2236, any transfer, mortgage, lien, privilege, or other encumbrance filed after the filing of the ordinance shall not affect the property.

**SECTION VI**

The Terrebonne Parish Consolidated Government shall, within thirty days after the filing of this Ordinance, or as soon as practical, send a written notice regarding the acquisition of these properties to the tax sale parties whose interest TPCG intends to terminate. If this notice is given after the expiration of the applicable redemptive period, this notice will constitute a notice of sale.

**SECTION VII**

The sending of this notice by the Terrebonne Parish Consolidated Government shall constitute service of the notice of sale under Article VII, Section 25 of the Constitution of Louisiana.

**SECTION VIII**

The Terrebonne Parish Consolidated Government shall publish a public notice that any tax sale party whose interest the Terrebonne Parish Consolidated Government intends to be terminated has until the applicable time period set forth in La. R.S. 47:2336 to redeem the properties. If the properties are not redeemed within the time limit set forth in La. R.S. 47:2336(C), this ordinance shall become operative, and the Terrebonne Parish Consolidated Government shall acquire full ownership of the properties herein.

**SECTION IX**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION X**

Any ordinance or part thereof in conflict herewith is hereby repealed.

**SECTION XI**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather D. W. Guidry, Sr., A. Marmande, D.J. Guidry, J. Navy and A. Williams.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Trosclair.

The Chairwoman declared the ordinance adopted on this, the 6th day of November 2019.

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The Chairwoman recognized the public for comments on the following:

D. A proposed ordinance to authorize the acquisition of sites and/or servitudes required for the Industrial Boulevard Bridge Replacement Project; authorize the Parish President to execute any and all documents necessary to acquire sites and/or servitudes for the said purposes; and authorize the parish legal staff to commence expropriation proceedings in the event the sites and/or servitudes cannot be obtained conventionally.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. A. Marmande, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, and A. Williams.

NAYS: None.

ABSENT: J. Navy.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. A. MARMANDE

**ORDINANCE NO. 9107**

AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF SITES AND/OR SERVITUDES REQUIRED FOR THE INDUSTRIAL BOULEVARD BRIDGE REPLACEMENT PROJECT; AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE SITES AND/OR SERVITUDES FOR THE SAID PURPOSES; TO AUTHORIZE THE PARISH LEGAL STAFF TO COMMENCE EXPROPRIATION PROCEEDINGS IN THE EVENT THE SITES AND/OR SERVITUDES CANNOT BE OBTAINED CONVENTIONALLY; TO DECLARE THAT THE TAKING, IF REQUIRED, IS NECESSARY OR USEFUL FOR THE BENEFIT OF THE PUBLIC; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

**SECTION I**

**BE IT ORDAINED** by the Terrebonne Parish Council, in due, regular and legal sessions convened, that the Parish Administration is hereby authorized to acquire any and all servitudes that are required to facilitate construction and maintenance of the Industrial Boulevard Bridge Replacement Project; that the Parish President, is hereby authorized and empowered for and on behalf of the Terrebonne Parish Consolidated Government to execute documents necessary to acquire the sites and/or servitudes for the above stated purpose for consideration he deems just and reasonable, not to exceed the fair market value, and that the Parish Legal Department is hereby authorized, at the direction of the Parish Administration, to institute expropriation and/or any other legal proceedings necessary to acquire the necessary sites and/or servitudes that are necessary or useful for the above mentioned purposes.

**SECTION II**

INDUSTRIAL BOULEVARD BRIDGE REPLACEMENT PROJECT  
PARISH OF TERREBONNE

MINUTES OF THE TERREBONNE PARISH COUNCIL  
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This project will involve constructing a new bridge to replace the existing bridge on Industrial Boulevard crossing Woodlawn Bayou.

The construction of the above described project will be conducive to the public interest, convenience and safety and will enable Terrebonne Parish Consolidated Government (TPCG) to properly fulfill the functions imposed upon it by law.

The proper construction of said described project is dependent upon the acquisition of the rights of way as fixed by the Parish Engineer, Office of Engineering, for the said project and such other rights as may be appurtenant thereto.

It is necessary and useful to take, by expropriation for construction purposes, and other public purposes, and in the manner provided by law, in the servitude or in full ownership, the property and property rights not otherwise acquired which are needed for the proper construction of said project, if amicable acquisition is not possible.

**SECTION III**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, and A. Williams.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: J. Navy.

The Chairwoman declared the ordinance adopted on this, the 6th day of November 2019.

The Chairwoman recognized the public for comments on the following:

E. The Proposed 2020 Parish Budget and Five Year Capital Outlay Budget.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, "THAT the Council continue the aforementioned public hearing at the November 20, 2019 Regular Council Session."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, and A. Williams.

NAYS: None.

ABSENT: J. Navy.

The Chairwoman declared the motion adopted.

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Mr. G. Michel moved, seconded by Mr. S. Dryden, "THAT the Council return to the regular order of business."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

**THERE WAS RECORDED:**

**YEAS:** G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

**NAYS:** None.

**ABSENT:** J. Navy.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Community Development and Planning Committee meeting held on 11/4/19, whereupon the Committee Chairman rendered the following:

**COMMUNITY DEVELOPMENT & PLANNING COMMITTEE**

**NOVEMBER 4, 2019**

The Chairman, Steve Trosclair, called the Community Development & Planning Committee meeting to order at 5:31 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member A. Williams and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams. A quorum was declared present.

**OFFERED BY:** MR. J. NAVY

**SECONDED BY:** MS. A. WILLIAMS

**RESOLUTION NO. 19-395**

**WHEREAS**, the U.S. Department of Housing and Urban Development requires Public Housing Agency's to have an Administrative Plan to ensure compliance with federal laws, regulations and notices and must establish policy and procedures to clarify federal requirement and to ensure consistency in program day to day operation,

**WHEREAS**, changes that are required in certain aspects of the program are to be submitted for approval,

**WHEREAS**, Terrebonne Parish Consolidated Government Section 8 Program would amend the current Administrative Plan to reflect these changes,

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby adopt the current changes to the Terrebonne Parish Consolidated Government Section 8 Program Administrative Plan.

**THERE WAS RECORDED:**

**YEAS:** G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

**NAYS:** None.

**ABSTAINING:** None.

**ABSENT:** None.

The Chairman declared the resolution adopted on this the 4<sup>TH</sup> day of November 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
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OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. J. NAVY

**RESOLUTION NO. 19-396**

A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD HAZARD MITIGATION GRANT PROGRAM/HURRICANE GUSTAV, PROJECT NO 1786-109-0006 TO COMPLETE THE STRUCTURE ELEVATION OF 380 CLEVELAND STREET, HOUMA, LA 70363.

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP), Project No. 1786-109-0006, can proceed with the mitigation of the following property:

Address: 380 Cleveland Street  
Houma, LA 70364

Owned by: Joseph and Miranda Jeblonski;

**WHEREAS**, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owner recommending elevation through the HMGP program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0006 be hereby obligated to mitigate the property **above**.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 4<sup>TH</sup> day of November 2019.



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF NOVEMBER 6, 2019

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-397**

A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD MITIGATION ASSISTANCE GRANT PROGRAM PROJECT NO. FMA-PJ-06-LA-2017-017 FOR THE ELEVATION OF 603 WESTVIEW DRIVE HOUMA, LA 70364.

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA and the Governor's Office of Homeland Security and Preparedness that the Flood Mitigation Assistance Grant, Project No. FMA-PJ-06-LA-2017-017 is awarded, that the Parish is authorized to proceed with the mitigation of the following property:

Address: 603 Westview Drive  
Houma, LA 70364;

Owned by: Eric Brooks

**WHEREAS**, under the administrative guidance of Solutient, the required "elevation packet" has been prepared and executed by the Solutient Corporation recommending elevation of this severe repetitive loss property through the FMA program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish FEMA funded Flood Mitigation Assistance Program, Project No FMA-PJ-06-LA-2017-017 be hereby obligated to mitigate the structure identified above.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 4<sup>TH</sup> day of November 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
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OFFERED BY: MR. G MICHEL  
SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 19-398**

SUPPORTING AND AUTHORIZING THE PARISH PRESIDENT IN PARTNERSHIP WITH TERREBONNE PARISH CONSOLIDATED WATERWORKS DISTRICT NO. 1 TO APPLY FOR FUNDING FROM THE COMMUNITY WATER ENRICHMENT FUND IN ORDER TO COMPLETE THE AT BAYOU COUNTRY SPORTS PARK FROM LA HWY 311 TO VALHI BOULEVARD; AND

**WHEREAS**, the Terrebonne Parish Consolidated Government (TPCG) and Consolidated Waterworks District No. 1 (CWW1) have been successful in previous applications for funding allocated by the State for improvements to infrastructure from the Community Water Enrichment Fund (CWEF), and

**WHEREAS**, the funding will complete the connection of the water line from LA Hwy 311 to Valhi Boulevard at the Bayou Country Sports Park; and

**WHEREAS**, a formal application is required by the State in order to be considered for allocation of the funds; and

**WHEREAS**, the CWW1 Board issued a resolution supporting the Parish's application and expenditure of the maximum allocation amount of \$143,000;

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that the Parish President is hereby authorized to prepare an application to the State to fund the completion of the waterline from LA Hwy 311 to Valhi Boulevard at the Bayou Country Sports Park and execute any and all documents and/or agreements relative thereto.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 4<sup>TH</sup> day of November 2019.

Ms. A. Williams moved, seconded by Mr. G. Michel, "THAT, the Community Development and Planning Committee rescind the condemnation for the property located at 116 Alex Williams Lane, owned by the Estate of Charles Johnson and Hilda Woodley."

The Chairman called for the vote on the motion offered by Ms. A. Williams.

**THERE WAS RECORDED:**

YEAS: A. Williams, G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

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Upon questioning from Committee Member G. Michel regarding the total funding allocation, Chief Finance Officer K. Mauldin explained that the \$165,000 is the total amount of the funding approved; stating that there is a possible 25% match but she will do further research pertaining to the match amount. She also stated that if there is a match, Administration would have to request a budget amendment.

Upon questioning from Committee Member J. Navy pertaining to the crime cameras, Chief Finance Officer K. Mauldin stated that the crime cameras were requested in the LGAP funding that the Parish applied for in 2019.

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 19-399**

AUTHORIZING THE PARISH PRESIDENT TO PURSUE FUNDING FROM THE LOCAL GOVERNMENT ASSISTANCE PROGRAM IN ORDER TO PROVIDE EQUIPMENT FOR THE HOUMA FIRE DEPARTMENT AND TERREBONNE FIRE DISTRICT 6 IN ADDITION TO PROVIDING VEHICLES FOR HOUSING AND HUMAN SERVICES, PLANNING AND ZONING, AND HOUMA POLICE DEPARTMENTS.

**WHEREAS**, the Terrebonne Parish Consolidated Government has an opportunity to apply for funding allocated by the State for improvements to infrastructure from the Local Government Assistance Program (LGAP), and

**WHEREAS**, it has been reported that the Houma Fire Department and Terrebonne Parish Fire District 6 are in need of life saving equipment; and

**WHEREAS**, Planning and Zoning Department vehicles are also utilized for initial damage assessment in the storm recovery and response process and Housing and Human Services are in need of a vehicle to assist with providing outreach and services to those in the public that are most in need and Administration will receive a new pool car that can be utilized by all departments; and

**WHEREAS**, the Police require reliable transportation to have an appropriate community presence and monitor and respond to emergency situations; and

**WHEREAS**, each of these items can be obtained by the Parish are available for LGAP funding;

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that the Parish President is hereby authorized to seek funding from LGAP for the critical equipment and the department vehicles and to sign and submit applications and execute agreements relative thereto.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 4<sup>th</sup> day of November 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
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Mr. D. J. Guidry moved, seconded by Ms. C. Duplantis-Prather, "THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:36 p.m.

Steve Trosclair, Chairman

Tammy E. Triggs, Minute Clerk

Mr. S. Trosclair moved, seconded by Mr. G. Michel, "THAT the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on 11/4/19."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
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The Chairwoman called for a report on the Public Services Committee meeting held on 11/4/19, whereupon the Committee Chairman, noting ratification of minutes calls a public hearing on November 20, 2019 at 6:30 p.m., rendered the following:

**PUBLIC SERVICES COMMITTEE**

**NOVEMBER 4, 2019**

The Chairman, Dirk J. Guidry, called the Public Services Committee meeting to order at 5:37 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member C. Duplantis-Prather and the Pledge of Allegiance led by Committee Member S. Trosclair. Upon roll call, Committee Members recorded as present were: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams. A quorum was declared present.

OFFERED BY: MR. D. W. GUIDRY, SR.  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-400**

A resolution authorizing final design waivers to the LaDOTD design standards in order to avoid problematic Right-of-Way acquisitions and construction difficulties, State Project No. H.011533, Hanson Canal Bridge Replacement, Parish Project No. 19-BRG-19, Terrebonne Parish, Louisiana.

**WHEREAS**, the LaDOTD Minimum Design Guidelines, AASHTO Roadside Design Guide, and Road Design Manual recommendations and requirements for lane width, shoulder width and type, bridge width, clear zone width, taper, and slopes cannot be met within the construction limits, difficult site geometry and Right-of Way constraints, and

**WHEREAS**, design exceptions are needed to fit within these constraints, and

**WHEREAS**, the design exceptions are for lane width, shoulder width and type, bridge width, clear zone width, taper, and slopes, and

**WHEREAS**, the proposed design features match or exceed the existing conditions, thus all users can share the same travel lanes, allowing it to be considered a complete street, and

**WHEREAS**, it is desirous of the Terrebonne Parish Consolidated Government to minimize costs related to this project, and

**WHEREAS**, the final design waivers will avoid problematic Right-of-Way acquisitions and construction difficulties, and

**WHEREAS**, the Terrebonne Parish Administration supports this request for the final design waivers, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, determines that the Final Design Waivers for the project are acceptable to the Terrebonne Parish Council. The Terrebonne Parish Council hereby requests the waivers to the recommended design standards and guidelines be made by LaDOTD when the project is constructed.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.  
NAYS: None.

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ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 4<sup>th</sup> day of November 2019.

OFFERED BY: MR. D. W. GUIDRY, SR.

SECONDED BY: MR. J. NAVY

**RESOLUTION NO. 19-401**

A resolution authorizing the execution of Change Order No. 3 for the Construction Agreement for Parish Project No. 18-PARK-05, Bayou Country Sports Park Phase 1-F Soccer Concessions, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated January 24, 2019 with LA Contracting Enterprise, LLC, for Parish Project No. 18-PARK-05, Bayou Country Sports Park Phase 1-F Soccer Concessions, Terrebonne Parish, Louisiana, and

**WHEREAS**, it is necessary to adjust contract quantities with installed quantities and to install additional sod, and

**WHEREAS**, this change order will increase the overall contract price by Eight Thousand, Four Hundred Fifteen Dollars and No Cents (\$8,415.00), and

**WHEREAS**, additional time of fourteen (14) days to perform the additional work, and

**WHEREAS**, this Change Order No. 3 has been recommended by the Engineer, All South Consulting Engineers, LLC, for this project, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 3 to the construction agreement with LA Contracting Enterprise, LLC for Parish Project No. 18-PARK-05, Bayou Country Sports Park Phase 1-F Soccer Concessions, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Eight Thousand, Four Hundred Fifteen Dollars and No Cents (\$8,415.00) with an increase of fourteen (14) days in construction time.

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, All South Consulting Engineers, LLC.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 4<sup>th</sup> day of November 2019.

Ms. C. Duplantis-Prather moved, seconded by Mr. A. Marmande, "THAT, the Public Services Committee introduce an ordinance to amend the existing "No Parking Any Time" on the north side of Buron Street to extend from the intersection with Mahler Street to the intersection with Engeron Street, then from the intersection with Leona Street to Grand Caillou Road and call a public hearing on November 20, 2019 at 6:30."

MINUTES OF THE TERREBONNE PARISH COUNCIL  
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The Chairman called for the vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. A. Marmande, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:39 p.m.

Dirk J. Guidry, Chairman

Tammy E. Triggs, Minute Clerk

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on 11/4/19."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Budget and Finance Committee meeting held on 11/4/19, whereupon the Committee Chairman, noting that ratification of minutes calls public hearings on November 20, 2019 at 6:30 p.m., rendered the following:

**BUDGET & FINANCE COMMITTEE**

**NOVEMBER 4, 2019**

The Chairman, John Navy, called the Budget & Finance Committee meeting to order at 5:41 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation led by Committee Member A. Williams and the Pledge of Allegiance led by Committee Member S. Trosclair. Upon roll call, Committee Members recorded as present were: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams. A quorum was declared present.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. J. Guidry, "THAT, the Budget & Finance Committee introduce an ordinance to declare as surplus a tax property located at 114 Gustave Court adjudicated to Terrebonne Parish Consolidated Government and to acquire authorization to dispose of said property in accordance with LA R.S. 47:2196; and call a public hearing on said matters on Wednesday, November 20, 2019 at 6:30 p.m."

MINUTES OF THE TERREBONNE PARISH COUNCIL  
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The Chairman called for the vote on the motion offered by Ms. C. Duplantis-Prather.

**THERE WAS RECORDED:**

**YEAS:** G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

**NAYS:** None.

**ABSENT:** None.

The Chairman declared the motion adopted.

**OFFERED BY:** MR. S. TROSCLAIR

**SECONDED BY:** MR. G. MICHEL

**RESOLUTION NO. 19-402**

AUTHORIZING THE PARISH PRESIDENT TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE LAFOURCHE PARISH FIRE PROTECTION DISTRICT NUMBER SIX (6), AND TO PROVIDE FOR RELATED MATTERS,

**WHEREAS**, the “Local Services Law,” LA. R.S. 33:132, et seq. “authorize public subdivisions to make agreements between or among themselves and allow the purchase of surplus materials and supplies by one public entity from another public entity without going through the public auction or public bid process” (La. Atty Gen. Op. No. 05-0143 (Aug. 8, 2005)); and

**WHEREAS**, Article VII, Section 14(E) of the Constitution of the State of Louisiana and Louisiana Revised Statute 38:2319.21 authorizes the “donation or exchange of movable surplus property between or among political subdivisions whose functions include public safety”; and

**WHEREAS**, the Lafourche Parish Fire District 6 declared a 2000 International Rescue Vehicle bearing VIN 1HTMGABM9YA023658, and equipment including light bar, Onan generator and any other miscellaneous emergency response equipment affixed thereto, all worth Thirty-Five Thousand and No/XX (\$35,000.00) Dollars, white and blue in color, as surplus and no longer needed by the Lafourche Parish Fire District 6 for public use; and

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the Parish President is hereby authorized to execute an intergovernmental agreement for and on behalf of the Terrebonne Parish Consolidated Government with the Lafourche Parish Fire Protection District Number Six for the purchase of 2000 International Rescue Vehicle.

**THERE WAS RECORDED:**

**YEAS:** G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

**NAYS:** None.

**ABSTAINING:** None.

**ABSENT:** None.

The Chairman declared the resolution adopted on this the 4th day of November 2019.

Mr. S. Trosclair moved, seconded by Mr. S. Dryden, “THAT, the Budget & Finance Committee introduce an ordinance to amend the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Bayou Terrebonne Freshwater Diversion Project, \$106,000
- II. D-18 Pump Station Replacement, \$500,000

and call a public hearing on said matter on November 20, 2019 at 6:30 p.m.”



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The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-403**

**WHEREAS**, on October 11, 2019 Terrebonne Parish Consolidated Government (TPCG) received electronic bids for Bid 19-PURH-41 Security Guard Services for Various Parish Owned Locations, and

**WHEREAS**, after careful evaluation of the submittal by Angela Guidry, Purchasing Manager, it has been determined that all bids be rejected to better define the scope of work for each using division/department and re-solicit as a Request For Proposal (RFP), and

**WHEREAS**, Parish Administration has concurred with the recommendation to reject all bids for Bid 19-PURH-41 Security Guard Services for Various Parish Owned Locations and grants authorization to re-solicit as a Request for Proposal, and

**NOW, THEREFORE BE IT RESOLVED** by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be accepted for security guard services.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 4th day of November 2019.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. G. Michel, "THAT, the Budget & Finance Committee approve the co-sponsorship request from the Bayouland YMCA Macho Man Triathlon on November 10, 2019."

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

A review of the proposed 2020 Budget began on the following funds/departmental budgets:

Upon questioning from Committee Member G. Michel regarding the procedure for requesting and/or suggesting a change in the budget, Chief Finance Officer K. Mauldin explained that any request and/or suggestion made during the budget hearing process will be discussed and/or adopted on the first Committee meetings following the budget hearings; noting

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that all changes can be discussed and voted on at that particular meeting. Ms. Mauldin suggested that all changes and/or requests be made publicly.

- a) **Library (Sm. Bk. 300)** – Chief Finance Officer Kandace Mauldin explained that the Library submits their budget to TPCG and their proposed 2020 Budget states that the Sales and Use Taxes for 2020 is \$5,400,000, same as 2019.
- b) **Dedicated Emergency Fund (Fund 200; Sm. Bk. 77; Big Bk. 57)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2020 Budget explaining that the minimum cap for 2020 is \$2,750,000. The estimated fund balance at December 31, 2020 is \$2,833,000; therefore, the minimum cap is reached.

Upon questioning from Committee Member D. W. Guidry, Sr. regarding the use of the emergency fund for Hurricane Barry, Chief Finance Officer K. Mauldin explained that the expenses from Hurricane Barry were not put into the Dedicated Emergency Fund because the expenses did not exceed a “certain” amount; noting that the “flood fight” expense is included in the Dedicated Emergency Fund and the expected revenue from FEMA should cover those expenditures.

- c) **Office of Coastal Restoration/Preservation (Fund 215; Sm. Bk. 103; Big Bk. 111)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget stating that the Coastal Impact Fess collections, \$86,300, a *decrease* of \$9,700. The General Fund Supplement, \$129,452, an *increase* of \$48,906.
- d) **Sales Tax Fund (Fund 255; Sm. Bk. 116; Big Bk. 260)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2020 Budget highlighting that in 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax used to fund capital projects and debt service for capital projects. The 2020 collections are estimated at \$5,500,000, 1.2% *increase* from 2018 collections and 1% *increase* from 2019 projected collections. A transfer is to be made to Capital Improvement Bond Sinking Fund for annual bond requirements in the amount of \$4,597,044. In this fund a reasonable balance is maintained for future bond payments (optimum 60-75% of next year’s bond debt). A transfer is to be made to the Road Construction Fund in the amount of \$434,165 for the Asphalt Overlay Project and Hollywood Road Bridge Project. A transfer is to be made to Capital Projects Control Fund in the amount of \$50,000 for the Public Works Building. A transfer is to be made to Parishwide Drainage Construction Fund in the amount of \$215,831 for the Bayou Black Pump Station.
- e) **Terrebonne Levee & Conservation District (Fund 282; Sm. Bk. 142; Big Bk. 348)** – Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget noting that there were no significant changes.
- f) **Terrebonne Levee & Conservation District (Fund 283; Sm. Bk. 144; Big Bk. 351)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget stating that in November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project collections in 2020, estimated at \$5,500,000. The Levee and Conservative District drawdown, \$1,605,741, for the Morganza to the Gulf Projects in accordance with the intergovernmental agreement. \$3,668,324 is to be transferred to the Bond Sinking Fund to pay the parish’s bond debt.

Under questioning from Committee Member G. Michel regarding the total budget for the Levee and Conservation District, Chief Finance Officer K. Mauldin explained that this portion of the proposed budget for the Levee and Conservation District is only referring to the 1/4% sales tax that is collected by Terrebonne Parish on their behalf.

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- g) Bayou Country Sports Park (Fund 285; Sm. Bk. 145; Big Bk. 355)** - Chief Finance Officer Kandace Mauldin reviewed that the proposed 2020 Budget highlighting that the Hotel Motel Tax in the amount of \$232,000 is estimated for 2020 to use for the annual debt service of \$203,625 and use any remaining funds to supplement the Bayou Country Sports Park.

Upon questioning from Committee Member J. Navy regarding the amount of the hotel/motel tax that will be paid to the Bayou Country Sports Park, Chief Finance Officer explained that the tax that is being collected is specifically for the bonds (limited tax bonds) that was issued to the Bayou Country Sports Park; noting that the bonds have to be paid first and any remaining funds can go to the Sports Park.

- h) Civic Center (Fund 385-197; Sm. Bk. 187; Big Bk. 441)** – Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget noting that the Civic Center receives a special dedicated Hotel/Motel Tax 2020 proposed, \$260,000, a *decrease* of \$1,000. The self-generated revenue from the facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed at \$564,000 for 2020. The General Fund supplement for 2020 is proposed to be \$986,915, a *decrease* of \$15,464.

Upon questioning from Committee Member D. W. Guidry, Sr. regarding the increase in expenses and the decrease in the amount supplemented by the General Fund to the Civic Center, Chief Finance Officer K. Mauldin explained that there is depreciation in the numbers regarding the General Fund and there is also an increase in the revenue that the Civic Center is going to be receiving; noting that in the 2020 proposed budget, Administration tries to maintain and/or keep the “net” depreciation covered and make the necessary adjustments when needed.

Upon questioning from Committee Member G. Michel regarding the monitoring of the benefits that the parish is receiving from the hotel/motel tax when there is an event or festival, Chief Finance Officer K. Mauldin explained that she doesn’t have those figures but she can research the matter and provide the Council with an answer at a later date.

Civic Center Director Dean Schouest explained that when a client rents the facility for an event, especially for regional or state type of event, the Civic Center requires that they provide their staff with numbers of who has stayed in hotels in the area; stating that as far as the adjustment(s), the Civic Center has no way to control that aspect. He stated that they have increase their regional events from five (5) to thirteen (13) within the past two years.

- i) Debt Service Fund (Fund 401-499; Sm. Bk. 215; Big Bk. 457)** - Chief Finance Officer Kandace Mauldin highlighted the proposed 2020 Budget stating that the total revenue for 2020 is proposed at \$11,252,235. The total expenditures proposed for 2020 is \$11,510,451.
- j) Recap Utility Funds (Electric/Gas/GIS) (Fund 300/301/306; Sm. Bk. 158; Big Bk. 365)** - Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget highlighting that the electric residential and commercial sales revenue for year 2020 totals \$15,013,099. \$2,350,000 is budgeted for residential and commercial sales of gas. Sales from the gas distribution system to the power plant to fuel the production of electricity for year 2020 are estimated to be \$1,800,000. A transfer from GIS Technological Fund for the GIS Mapping System is \$230,000, a \$5,000 *increase*. Under Capital (Total \$1,980,111), the Electric Generation Division is requesting a Chiller Replacement, \$80,000 and Units 14, 15 and 16 Controllers, \$1,900,111. An additional \$125,000 was omitted from the proposed budget for repairs and maintenance that will cover TPCG power plant overhaul. The Electric Distribution Department major operating expenses are as follows: line clearing and maintenance services, \$560,000, same as 2019, line repairs, \$324,500, same as 2019 and substation repairs, \$110,000, same as 2019. Under Capital (Total \$2,835,000) they are requesting, line maintenance, \$2,500,000, fiber at Dumas and McKinley,

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\$165,000, Phase I Reconduct URD Authement, \$150,000 and Network Equipment Fiber Upgrades, \$20,000. Under Personnel, they are eliminating one (1) Intern-Grants Writer, Grade 206 and one (1) Intern-Utility Technician, Grade 110 (both positions are open positions). Under Capital (Total \$285,000), the Gas Distribution Division is requesting a system additions, \$150,000, crew cab truck, \$60,000, regular station upgrades, \$50,000 and replace old regulators, \$25,000. Under Capital (Total \$147,500), the Utility Administration is requesting A/C Units, \$80,000, network equipment, \$11,000, computers, \$6,500 and a generator, \$50,000. Under Personnel, they are eliminating one (1) Associate Utility Director, Grade 213, one (1) GIS and Records Coordinator, Grade 107 and one (1) Drafter, Grade 102 (all positions are open positions). Under Personnel, the G.I.S. Mapping System is eliminating one (1) Part-time Administrative Tech. II, Grade 102.

Upon questioning from Committee Member G. Michel regarding the repayment of the monies transferred to the Health Insurance Fund from the Utility Fund, Chief Finance Officer K. Mauldin explained that in the 2020 proposed budget, the Group Insurance will pay approximately \$500,000 to the General Fund; stating after such transfer is made, then Administration will “look” into refunding the Utilities Fund.

Upon questioning from Committee Member C. Duplantis-Prather regarding the installation and/or upgrading of LED lights, Utilities Director E. Brown explained that all existing street light requests are being changed to LED lights; noting that all lights installation approved by the Council are being changed to LED lights. Mr. Brown also explained that the commodity charge that customers are paying is a “fixed” charge that coincides with the gas prices and weather, etc.

- k) Sanitation Fund (Fund 353-441; Sm. Bk. 182; Big Bk. 415)** - Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget explaining that their major operating expenses includes: \$3,679,966 for disposal expense, an *increase* of \$347,687, \$1,806,508 for transportation, an *increase* of \$169,366, \$5,268,095, Solid Waste Contract, a *decrease* of \$204,347 and \$582,408 for mosquito abatement. Under Personnel, they are eliminating one (1) Equipment Operator II-General, Grade 106 and they are adding one (1) Office Manager, Grade 109, and one (1) Operations Supervisor, Grade 109. Under Capital (\$765,000), they are requesting, a street sweeper, \$275,000, roll-off truck, \$180,000, A-frame grapple truck, \$80,000, Ashland Landfill road repairs, \$80,000 and an equipment truck, \$150,000.

Upon questioning from Committee Member C. Duplantis-Prather regarding the recycling process, Solid Waste Administrator C. Naquin explained that they have a contact with Pelican Waste and the recycled bins are shipped to Republic Services in Baton Rouge for processing; stating that if the containers are contaminated, they dispose of the containers in the landfill. He further explained there is no “market” for recycling and the cost is approximately \$135.00 per ton to dispose of recycled materials.

- l) Animal Control (Fund 151-442; Sm. Bk. 57; Big Bk. 42)** – Chief Finance Officer Kandace Mauldin highlighted the proposed 2020 Budget noting stating that under Capital, they are requesting \$2,000 for surveillance cameras.

Upon questioning from Committee Member D. W. Guidry, Sr. regarding a revenue source and/or amount for Animal Control, Chief Finance Officer K. Mauldin explained that the Animal Control Division is under the Sanitation Department; stating that a portion of the Sanitation Fund budget is transferred to Animal Control.

Upon questioning from Committee Member S. Trosclair regarding the use of the surveillance cameras, Animal Shelter Manager V. Robinson explained that the cameras are for internal and external purposes to ensure the safety of the staff and the animals.

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Upon questioning from Committee Member C. Duplantis-Prather regarding making the Animal Shelter a “No” Kill Facility, Animal Shelter Manager V. Robinson explained that the TPCG Animal Shelter is an open admission shelter and the probability of the shelter becoming a “no” kill facility at this time is not feasible at this time, but the percentage of adoption rates have gone up significantly since they moved to the new facility.

- m) **City Marshal (Fund 209; Sm. Bk. 101; Big Bk. 99)** – Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget highlighting that the General Fund transfer is \$435,088, same as 2019.

City Marshal Orville Callahan addressed the Committee and Administration relative to the budget cuts that the City Marshal office had to undertake. He stated that he is concerned about raises for his staff and the current state and/or “shape” of the vehicles in their possession.

City Marshal Office Manager P. Babin addressed the Committee and Administration regarding the funding to the City Marshal Office. He stated that their vehicles are in dire need of repairs and if the repairs are done, they are going to deplete their budget; noting that they previously maneuvered their budget to make the necessary repairs to their existing vehicles. He further explained that in the previous year, they eliminated two positions in their office; stating that this adjustment freed up some monies in their budget and they are requesting that funds be placed back into their budget and/or fund balance to provide pay adjustments and/or increases for existing employees and a vehicle purchase.

Committee Member D. W. Guidry, Sr. requested Administration to look at the condition of the City Marshal’s fleet and determine if funds can be found to make an additional to their fleet.

- n) **Economic Development/Other (Fund 151-652; Sm. Bk. 64; Big Bk. 47)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2020 Budget explaining that the fees for the South Central Planning Commission are as follows: \$43,000 for the Regional Membership, \$50,000 for the Local match for Urban System Grant Administration. TEDA, \$372,500, same as 2019. African American Museum, \$15,000, same as 2019.
- o) **TEDA (Sm. Bk. 295)** - Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget noting that there were no significant changes.
- p) **Health Unit (Fund 277; Sm. Bk. 121; Big Bk. 307)** – Chief Finance Officer Kandace Mauldin highlighted the proposed 2020 Budget stating that a 1.66 mill ad valorem tax approved by the voters November 4, 2008 for years 2010-2019 and was adjusted to 1.62 for the 2019 reassessment. It will generate an estimated \$1,577,051 in 2020. A special election on November 12, 2012 approved the millage thru 2029. Reimbursement of various expenditures incurred by the State, \$396,000, an *increase* of \$13,920.
- q) **Mental Health (Fund 281; Sm. Bk. 139; Big Bk. 342)** - Chief Finance Officer Kandace Mauldin summarized the proposed 2020 Budget highlighting that an ad valorem tax of .42 mills for years 2010-2019 approved by the voters November 4, 2008 and adjusted to .41 mills for 2019 reassessment is estimated to generate \$399,088. On November 16, 2013, the renewal was approved for years 2020-2029. Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively. Transfer to Criminal Court Fund – Drug Court Dept., \$47,514.
- r) **Risk Management (Fund 354; Sm. Bk. 192; Big Bk. 422)** – Chief Finance Officer Kandace Mauldin reviewed the proposed 2020 Budget explaining that premium revenue from departments and user agencies for major self-insures plans are as follows: Workmen’s Compensation, \$1,850,000, General Liability, \$2,788,053,

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Vehicle Insurance, \$695,375, Physical Plant, \$1,957,897, Gas/Electric Liability, \$550,000, Boiler Insurance, \$147,000 and Medical Professional Liability, \$290,000. Their Major Expenditures are as follows: Premiums for excess of our self-insurance retention: Workmen's Compensation, \$160,663, Vehicle Insurance, \$104,050, General Liability, \$507,773, Boiler, \$147,000, Physical Plant, \$1,921,675, Gas/Electric Liability, \$409,998. Claims for all coverages proposed at \$3,860,000. Actuarial Audit, \$15,000 as required for annual financial reporting. Under Capital, they are requesting computers, \$7,500.

- s) **Group Insurance (Fund 357; Sm. Bk. 197; Big Bk. 428)** – Chief Finance Officer Kandace Mauldin explained the proposed 2020 Budget highlighting that the Premium Revenue is \$17,680,000. Major expenditures are as follows: Premiums for excess liability including administrative fees, \$2,973,564, \$45,953 more than 2019. Claims expense proposed at \$15,467,510.

Upon questioning from Committee Member G. Michel regarding increasing insurance premiums for employees, Chief Finance Officer K. Mauldin explained that they anticipate a small increase, possibly less than 3% increase.

Committee Member C. Duplantis-Prather stated that she spoke to the Insurance Department and they are researching quotes for new insurance policies that will possibly decrease insurance premiums in the future.

Upon questioning from Committee Member D. W. Guidry, Sr., Chief Finance Officer K. Mauldin explained difference between the Insurance Control Fund and the Group Health Insurance Fund.

- t) **Human Resources (Fund 370; Sm. Bk. 198; Big Bk. 432)** – Chief Finance Officer Kandace Mauldin presented the proposed 2020 Budget noting that the Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2020 is 1.5% of salaries and wages or \$596,000. Their Major Expenditures are: Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims. In 2019, it is estimated at \$18,882 in 2020 it is estimated at \$30,000, Legal/Consultant, \$110,000, Summer Intern Jumpstart Program (seventh year), \$36,401. Under Capital, they are requesting computers, \$5,000.

Committee Chairman J. Navy requested that the additional monies allocated to the school enrichment and after-school programs be placed back into the 2020 Proposed Budget to be vote on by the Council.

Upon questioning from Committee Chairman J. Navy regarding pay increases for employees, Chief Finance Officer K. Mauldin stated that Administration is following the sales tax increase and they may possibly be able to give a cost-of-living increase after the November 2019 sales tax estimates.

Committee Member C. Duplantis-Prather explained that all employees need an increase in pay and she also requested an increase in funding for the Special Olympics.

Mr. S. Trosclair moved, seconded by Mr. D. W. Guidry, Sr., "THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, S. Trosclair, J. Navy, and A. Williams.

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NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:43 p.m.

John Navy, Chairman

Tammy E. Triggs, Sr. Minute Clerk

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, "THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 11/4/19."

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Policy, Procedure, and Legal Committee meeting held on 11/4/19, whereupon the Committee Chairwoman rendered the following:

**POLICY, PROCEDURE, & LEGAL COMMITTEE**

**NOVEMBER 4, 2019**

The Chairwoman, Christa Duplantis-Prather, called the Policy, Procedure, & Legal Committee meeting to order at 6:42 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member D. J. Guidry and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: C. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams. A quorum was declared present.

Committee Chairwoman C. Duplantis-Prather welcomed and thanked newly Council Member Elect J. Amedeé who was in the audience for tonight's proceedings.

RESOLUTION: Establishing the 2020 Council Meeting Dates.

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry.

*\*Resolution amended after discussion.*

Council Clerk V. Chauvin asked whether or not the Council wanted to change the meeting date for the second Council meeting in January (January 29th) due to it being on the same day as the Chamber of Commerce banquet.

Discussion ensued with several Council members agreeing that the second meeting date in January be moved to Thursday, January 30<sup>th</sup> to accommodate members who may want to attend the Chamber of Commerce banquet.

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\*OFFERED BY: MR. D. W. GUIDRY  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-404**

**COUNCIL 2020 MEETING DATES**

| <b>COMMITTEE MEETINGS – 5:30 p.m.</b>                               | <b>COUNCIL MEETINGS – 6:00 p.m.</b>                        |
|---|--|
| <b>January 9 – Special Session – Inaugural Ceremony – 6:00 p.m.</b> |  |
| January 13  | January 15   |
| January 27<br>Condemnation Hearings                                 | January 30 (Thursday, due to Chamber Banquet on Wednesday) |
| February 3  | February 5   |
| February 17   | February 19  |
| March 9   | March 11   |
| March 23  | March 25   |
| April 13  | April 15   |
| April 27<br>Condemnation Hearings                                   | April 29   |
| May 11  | May 13   |
| May 26 (Tuesday, due to Memorial Day Holiday)                       | May 27   |
| June 8  | June 10  |
| June 22   | June 24  |
| July 13   | July 15  |
| July 27<br>Condemnation Hearings                                    | July 29  |
| August 10   | August 12  |
| August 24   | August 26  |
| September 8   | September 9  |
| September 21  | September 23   |
| October 12  | October 14   |
| October 26<br>Condemnation Hearings                                 | October 28   |
| November 2  | November 4   |
| November 16   | November 18  |
| December 7  | December 9   |
| December 14   | December 16  |

**BE IT FURTHER RESOLVED** that all Regular Session Council Meetings shall begin at 6:00 p.m. in the Council Meeting Room on the second floor of the Government Tower at 8026 Main Street, and

**BE IT FURTHER RESOLVED** that the Council will schedule committee meetings on the Monday preceding the Regular Meetings of the Council as regularly as possible, however **\*\*committee meetings** may be scheduled on a different day and/or at a different time, as decided upon by the Council; and,

**BE IT FURTHER RESOLVED** that the Council may call additional committee meetings and/or Special Sessions of the Council as deemed necessary.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, Sr., D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.



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ABSENT: None.

The Chairman declared the resolution adopted on this the 4<sup>th</sup> day of November 2019.

Ms. A. Williams moved, seconded by Mr. D. J. Guidry, "THAT, the Council hold the Executive Session to discuss the following litigation TPCG v. Carter, Case No. 2019-CA-1930, Louisiana Court of Appeal, First Circuit On appeal from the 32<sup>nd</sup> JDC, Terrebonne Parish, Louisiana (Permit/Zoning Injunction) for two weeks pending additional information from the Planning and Zoning Department."

The Chairwoman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. J. Guidry, "THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned."

The Chairwoman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:48 p.m.

Christa Duplantis-Prather, Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 11/4/19."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. S. Trosclair, "THAT the Council approve the following street light list:

**STREET LIGHT LIST**

**11-6-19**

INSTALL 5 STREET LIGHTS ON EXISTING POLES IN NEWLY ACCEPTED DEVELOPMENT, ORDINANCE 9101; RLD #1; ENTERGY; SCOTTY DRYDEN; DISTRICT 4."

The Chairwoman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

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NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman recognized the Nicholls Nursing Program students who were in the audience for the evening's proceedings.

Ms. C. Duplantis-Prather moved, seconded by Mr. D. J. Guidry, "THAT the Council hold nominations open for the one vacancy on the Bayou Blue Fire Protection District Board."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Dryden, "THAT the Council hold nominations open for the one vacancy on the Bayou Cane Fire Protection District Board."

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. G. Michel, "THAT the Council hold nominations open for the three vacancies on the Terrebonne Parish Tree Board."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman announced that there would be three expiring terms on the Library Board of Control, one expiring term on the Recreation District No. 3A Board, two expiring terms on the Municipal Civil Service Board, and two expiring terms on the Houma-Terrebonne Regional Planning Commission.

Council Member G. Michel recognized Council Members-Elect Mr. John Amedee, Mrs. Jessica Domangue, and Mr. Danny Babin who were in the audience for the evening's proceedings, then wished Council Member D. J. Guidry and all veterans a Happy Veterans' Day next week.

Council Member S. Trosclair encouraged the public to keep all active military, veteran, law enforcement, firefighters, and first responders in their thoughts and prayers daily.

Council Member C. Duplantis-Prather encouraged the public to have their pets spayed or neutered in order to control the pet population. She then stated that funding for free spaying and neutering was available for cats through the Animal Shelter.

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Council Member J. Navy congratulated Ms. Julia Arenstam with the Houma Courier on her accepting a new job and wished her luck in her future endeavors.

The Chairwoman stated that early voting will be available until Saturday at 6:00 p.m. and encouraged the public to participate by voting either via early voting or on election day, November 16, 2019.

Mr. G. Michel moved, seconded by Mr. S. Trosclair, "THAT the Council accept the following monthly engineering reports:

- A. Milford and Associates, Inc.
- B. Providence Engineering and Design, LLC.
- C. GIS Engineering, LLC.
- D. T. Baker Smith."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. J. Navy, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 7:05 p.m.

KEITH M. HAMPTON, MINUTE CLERK

/s/ARLANDA J. WILLIAMS, CHAIRWOMAN  
TERREBONNE PARISH COUNCIL

ATTEST:

/s/VENTITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL