

**PROCEEDINGS**  
**OF THE**  
**TERREBONNE PARISH COUNCIL**  
**IN REGULAR SESSION**

**March 27, 2019**

The Chairwoman, Ms. A. Williams, called the meeting to order at 6:03 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation, offered by Council Member S. Dryden, Council Member D. W. Guidry, Sr. led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather. A quorum was declared present.

Ms. C. Duplantis-Prather moved, seconded by Mr. J. Navy, “THAT the Council approve the minutes of the Regular Council Session held on February 20, 2019.”

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. J. Navy moved, seconded by Mr. G. Michel, “THAT the Council approve the Accounts Payable Bill Lists for 3/18/2019 and 3/25/2019.”

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

ABSTAINING: D. W. Guidry, Sr.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, “THAT the Council approve the Manual Check Listing for February 2019.”

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Council Member C. Duplantis-Prather read aloud a commendation commending Miss Emma Brooks McAllister for being crowned “Miss Louisiana Teen USA 2019.”

The Chairwoman recognized Miss Emma McAllister who thanked the Council for the recognition and shared her enthusiasm for representing Terrebonne Parish in pageant competitions and for raising awareness of mental health issues.

Several Council Members congratulated Miss McAllister on her victory and wished her good luck in future competitions then encouraged her to continue promoting the discussion and awareness of mental health issues.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Council Member S. Trosclair read aloud a proclamation proclaiming the weekend of April 26-27, 2019 as “American Cancer Society Relay for Life Weekend” in Houma-Terrebonne.

Council Member G. Michel read aloud a proclamation proclaiming the week of April 7-13, 2019 as “Crime Victims’ Rights Week.”

The Chairwoman recognized Ms. Wilba Spencer, Victim Assistant Coordinator with the Terrebonne Parish District Attorney’s Office, who thanked the Council for the proclamation and invited the public to attend a vigil being held on April 9, 2019 at 10:00 a.m. in the Courthouse Square as part of the week’s activities.

Council Member G. Michel shared his appreciation for Ms. Spencer and others who assist those victims of crime during their times of need.

Council Member S. Dryden read aloud a proclamation proclaiming the month of April 2019 as “Child Abuse Prevention Month” in Houma-Terrebonne.

The Chairwoman recognized Ms. Jana’ Comeaux and Ms. Myra Stoufflet, Terrebonne Children’s Advocacy Center, who thanked the Council for the recognition and shared their hope that greater awareness could act as a preventative measure regarding potential child abuse.

Several Council Members shared their appreciation for the work of the Children’s Advocacy Center and the assistance it provides to both individuals and to Terrebonne Parish.

The Chairwoman read aloud a proclamation proclaiming the week of April 7-13, 2019 as “Junior Auxiliary Week” in Houma-Terrebonne.

The Chairwoman recognized Ms. Natalie Falgout, Junior Auxiliary Vice-President, who thanked the Parish for the recognition.

The Chairwoman shared some her experiences performing community outreach as a member of the Junior Auxiliary and commended the organization for their community service.

Council Member J. Navy read aloud a proclamation proclaiming March 2019 as “Social Work Month” in Houma-Terrebonne.

The Chairwoman recognized Ms. Karen Schilling, South Louisiana Human Services Authority, who thanked the Council for the recognition.

Several Council Members shared their appreciation for the work done by local social workers and then shared some of their experiences working as or directly with social workers.

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, “THAT, the Council open public hearings at this time.”

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman recognized the public for comments on the following:

A. A proposed ordinance to amend Article VI, Communications Towers, of Chapter 6, of the Terrebonne Parish Code of Ordinances, to move and re-designate Sections 6-175 through 6-179 of the Code to Sections 6-181 through 6-185; to enact Sections 6-175 through

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

6-180 of the Code and Appendix B to Chapter 6 of the Code to provide for the regulation and permitting of the construction, installation, modification and removal of small wireless facilities within the Rights-of-Way of Terrebonne Parish; and to establish fees for permitting and annual Right-of-Way use for small wireless facilities; and to provide for related matters.

There were no comments from the public on the proposed ordinance.

Mr. J. Navy moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy,  
A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. D. W. GUIDRY, SR.

**ORDINANCE NO. 9037**

AN ORDINANCE TO AMEND ARTICLE VI, COMMUNICATIONS TOWERS, OF CHAPTER 6, OF THE TERREBONNE PARISH CODE OF ORDINANCES; TO MOVE AND REDESIGNATE SECTIONS 6-175 THROUGH 6-179 OF THE CODE TO SECTIONS 6-181 THROUGH 6-185; TO ENACT SECTIONS 6-175 THROUGH 6-180 OF THE CODE AND APPENDIX B TO CHAPTER 6 OF THE CODE TO PROVIDE FOR THE REGULATION AND PERMITTING OF THE CONSTRUCTION, INSTALLATION, MODIFICATION AND REMOVAL OF SMALL WIRELESS FACILITIES WITHIN THE RIGHTS OF WAY OF TERREBONNE PARISH; AND TO ESTABLISH FEES FOR PERMITTING AND ANNUAL RIGHT OF WAY USE FOR SMALL WIRELESS FACILITIES; AND TO PROVIDE FOR RELATED MATTERS.

**WHEREAS**, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

**WHEREAS**, the Terrebonne Parish Consolidated Government ("TPCG") encourages wireless infrastructure investment and wishes to provide a fair and predictable process for the location and modification of telecommunication towers, deployment of small wireless facilities while enabling the TPCG to promote management of the rights-of-way in the overall interests of the public health, safety and welfare and the aesthetics of the parish in the interest of maintaining property values; and,

**WHEREAS**, the TPCG recognizes that small wireless facilities – including facilities commonly referred to as small cell wireless systems – are critical to delivering wireless access to advanced technology, broadband, and 9-1-1 services to residences, businesses, and schools within the parish; and,

**WHEREAS**, the Terrebonne Parish Consolidated Government desires to enact ordinances to governing the development, implementation and enforcement of regulations and

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

permitting requirements for the placement, renovation, improvement, modification, demolition, or removal of small cell facilities, and other telecommunications towers within the parish of Terrebonne.

**NOW, THEREFORE, BE IT ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

**SECTION I**

The caption and title of Article VI of Chapter 6 of the Terrebonne Parish Code of Ordinances shall be and is hereby amended, with underlining format showing additions, as follows:

**ARTICLE VI. - COMMUNICATION TOWERS AND SMALL WIRELESS FACILITIES**

**SECTION II**

Sections 6-175 through 6-179 of Article VI of Chapter 6 of the Terrebonne Parish Code of Ordinances shall be and are hereby moved and re-designated in their entirety to Sections 6-181 through 6-185.

**SECTION III**

Section 6-184 (as re-designated) of Article VI of Chapter 6 of the Terrebonne Parish Code of Ordinances shall be and is hereby amended (underlining indicates additions; strikethrough indicates deletions) as follows:

Section 6-184. - ~~Waiver of~~ Variance for setback requirements.

The setback requirements established by ~~section 6-175~~ Section 6-181 may be waived by the parish council, via ordinance, in accordance with Section 2-11(17) of the Terrebonne Parish Charter ~~its motion procedure~~, through the recommendation of the director of the department of planning and zoning. Any such waiver of setback requirements shall be consistent with a waiver form approved by legal counsel for the parish government and the department of planning and zoning. A copy of all such waiver forms shall be maintained be the director of the department of planning and zoning.

**SECTION IV**

Sections 6-175 through 6-179 of Article VI of Chapter 6 of the Terrebonne Parish Code of Ordinances shall be and are hereby enacted as follows:  
Section 6-175 - Purpose and intent.

- (a) The purpose of this Article is to encourage telecommunication and wireless infrastructure investment by providing a fair and predictable process for the deployment of these facilities, while enabling the Parish to promote the management of rights-of-way and visual qualities in the overall interests of the public health, safety, and welfare.
- (b) Intent. In enacting this Article, the Parish is establishing uniform standards to address issues presented by telecommunication towers and small wireless facilities, including without limitation, to:
  - 1. Prevent interference with the use of streets, sidewalks, alleys, parkways and other public ways and places;
  - 2. Prevent the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
  - 3. Prevent interference with the facilities and operations of facilities lawfully located in rights-of-way or public property, as well as public safety vehicles;

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

4. Protect against environmental damage, including damage to trees;
5. Preserve the character of the neighborhoods in which facilities are installed;  
and
6. Facilitate rapid deployment of small cell facilities to provide the benefits of advanced wireless services.

(c) Conflicts. This Article supersedes all provisions adopted prior hereto that are in conflict herewith, to the extent of such conflict.

Section 6-176 - Definitions.

For the purposes of this Article, the following definitions shall apply:

- (a) “Antenna” means communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.
- (b) “Applicable Codes” means the Terrebonne Parish Code and uniform building, fire, electrical, plumbing, or mechanical codes adopted by a recognized national code organization or local amendments to those codes, or adopted by the Parish, enacted solely to address imminent threats of destruction of property or injury to persons to the extent not consistent with the terms of this document.
- (c) “Applicant” means any person who submits an application and is a wireless provider.
- (d) “Application” means a request submitted by an applicant for (i) a building permit to collocate small wireless facilities; or (ii) to approve the installation, modification, or removal of a utility pole, telecommunication tower, small wireless facility, or wireless support structure.
- (e) “Parish-owned Pole” means a utility pole owned or operated by the Parish and located within a public right-of-way, or a right-of-way granted to TPCG.
- (f) “Collocate” means to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole. “Collocation” has a corresponding meaning.
- (g) “Day” means a calendar day.
- (h) “Fee” means a one-time charge.
- (i) “Parish” or “TPCG” means Terrebonne Parish Consolidated Government.
- (j) “Person” means any natural or juridical person, including the Parish.
- (k) “Rate” means a recurring charge.
- (l) “Rights-of-way” or “ROW” means a public right-of-way within the jurisdiction of the Parish.
- (m) “Small Wireless Facility” means a wireless facility that meets both of the following qualifications: (1) the antenna is located inside an enclosure of no more than six (6) cubic feet in volume and (2) all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet. In the case of an antenna that has exposed elements, (1) the antenna and all of its exposed elements shall fit within an imaginary enclosure of not more than six (6) cubic feet and (2) all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

- (n) "Stealth" or "stealth design" means a method of camouflaging any wireless facility or antenna, tower, utility pole, or wireless support structure, including, but not limited to, supporting electrical or mechanical equipment, which is designed to enhance compatibility with adjacent land uses and be as visually unobtrusive as possible. Stealth design may include a repurposed structure.
- (o) "Telecommunications Tower" A tower, pole or similar structure that supports a telecommunications antenna operated for commercial purpose above ground in a fixed location, freestanding, guyed, or on a building, residence or other structure.
- (p) "Utility Pole" means a pole or similar structure that is used in whole or in part for the purpose of carrying electric distribution lines or cables or wires for telecommunications, cable or electric service, or for lighting, traffic control, signage, or a similar function regardless of ownership, including Parish-owned poles. Such term shall not include structures supporting only Wireless Facilities.
- (q) "Wireless Facility" means equipment at a fixed location that enables wireless communications between user equipment and a communications network, including: (i) equipment associated with wireless communications; and (ii) radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. The term includes small wireless facilities. The term does not include the structure or improvements on, under, or within which the equipment is collocated.
- (r) "Wireless Infrastructure Provider" means any person, including a person authorized to provide telecommunications service in the state, that builds or installs wireless communication transmission equipment, wireless facilities or wireless support structures, but that is not a wireless services provider.
- (s) "Wireless Provider" means a wireless infrastructure provider or a wireless services provider.
- (t) "Wireless Services" means any services, whether at a fixed location or mobile, provided using wireless facilities.
- (u) "Wireless Services Provider" means a person who provides wireless services.
- (v) "Wireless Support Structure" means a freestanding structure, such as a monopole, tower, either guyed or self-supporting, billboards, or, other existing or proposed structure designed to support or capable of supporting wireless facilities. Such term shall not include a utility pole.

Sec. 6-177 - Permit; application and fees.

- (a) Permit required. No person shall place, modify, or remove a telecommunication tower or small wireless facility without first filing the appropriate building permit application and obtaining a permit therefore.
- (b) Commencement of Application Review. No application review, or application review timeline under any applicable law, shall commence until an application is delivered to and deemed complete by the Director of the Planning and Zoning Department or designee. Applications for wireless facilities which require other permits, including, but not limited to, zoning and building permits, shall not be considered complete until Applicant has made complete application for those other permits, as well.
- (c) Application requirements. The application shall be made by the telecommunication or wireless provider, or its duly authorized representative as may be required by law, and shall contain the following information:
  - 1. New facility:
    - a. The applicant's name, address, telephone numbers, and e-mail addresses;

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

- b. The telecommunication or wireless provider's name, address, telephone numbers, and e-mail addresses, if different from applicant;
  - c. An electronic parish-wide site plan in GIS format, indicating locations and types of all of Applicant's permitted wireless facilities;
  - d. A site-specific plan indicating the location of the proposed wireless facility, including physical address and longitude and latitude coordinates, and its relation to other wireless facilities, adjacent properties, the zone of adjacent properties, and the distance from the nearest residence;
  - e. If the proposed wireless facility is to be placed on property owned by anyone other than the Parish, the application must include a site-specific statement of consent from the property owners.
  - f. If the proposed wireless facility is to be placed on Parish Property, the application must include (1) a Letter of No Objection from the Parish, and (2) a fully executed Standard Right-of-Way Use Agreement, available at Form 2 of Appendix C, Standard Forms, of the Terrebonne Parish Code of Ordinances;
  - g. Manufacturer's specifications on all equipment;
  - h. Digital drawing to scale indicating the elevation profile of the structure with heights of proposed antennas, heights designated for future attachment (if any), any equipment shed or cabinets, cabling, etc. and the location in relation to existing wireless facilities (with carrier names and antenna type). **DRAWINGS MUST BE STAMPED BY A LOUISIANA PROFESSIONAL ENGINEER.**
  - i. Any special exceptions or approvals as may be required by the Houma Board of Adjustment or Houma Historic District Commission.
2. Modifications, including improvements, alterations, additions, or replacements to existing wireless facilities:
- a. The applicant's name, address, telephone numbers, and e-mail addresses;
  - b. The telecommunication or wireless provider's name, address, telephone numbers, and e-mail addresses, if different from applicant;
  - c. Vicinity map providing location of wireless facility to be modified, including physical address;
  - d. Manufacturer's specifications on all equipment
  - e. Digital drawing to scale indicating the elevation profile of the structure with heights of proposed antennas, heights designated for future attachment (if any), any equipment shed or cabinets, cabling, etc., and proposed modifications. **DRAWINGS MUST BE STAMPED BY A LOUISIANA PROFESSIONAL ENGINEER.**
  - f. Any special exceptions or approvals as may be required by the Houma Board of Adjustment or Houma Historic District Commission.
- (d) Time for response. The TPCG shall comply with any applicable federal, state, or local laws governing the time for response to an application under this Section. Notwithstanding any law to the contrary, TPCG shall respond to the application within a reasonable time.
- (e) Rejected application. If an application is rejected, the applicant shall be required to file a new application.
- (f) Effect of Permit. A permit from the Parish authorizes an applicant to undertake only certain activities in accordance with this Chapter and does not create a property right

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

or grant authority to the applicant to impinge upon the rights of others who may already have an interest in the rights-of-ways

- (g) Routine maintenance. An application shall not be required for routine maintenance.
- (h) Information updates. Any amendment to information contained in a permit application shall be submitted in writing to the parish within thirty (30) days after the change necessitating the amendment.
- (i) Permit application fees. Application fees for new small wireless facilities or modifications to existing small wireless facilities shall be paid at the time of the application in the amount(s) set forth in Table 1409.2.2(4) of Section 109 of the Terrebonne Parish Building Code (Terrebonne Parish Code of Ordinances, Article VI, Chapter 6, Appendix A).
- (j) Additional costs. Should the TPCG determine that a permit application fee is insufficient to cover TPCG's costs associated with the application, the TPCG may invoice Applicant and Applicant shall reimburse the TPCG for those additional costs. Costs may include, but are not limited to staff resources; hired professionals such as engineers, architects, planners, attorneys, telecommunications, and contractors; and post-installation inspection expenses. The Parish shall provide the Applicant with an invoice itemizing additional costs due, including backup information, and Applicant shall reimburse TPCG in full within thirty days from the date of the invoice.
- (k) TPCG may withhold approval of any permit application until Applicant reimburses the TPCG in full for these costs. In the event Applicant fails to pay the additional costs invoiced under this section, and TPCG places the invoice in the hands of an attorney for collection, the Applicant shall be charged with and liable to pay judicial interest from date of invoice, as well as TPCG's attorney's fees, expenses, and costs. TPCG may also revoke Applicant's permit for non-payment.

Sec. 6-178 –Removal, Relocation or Abandonment of Small Wireless Facilities.

- (a) Within ninety (90) days following written notice from the Parish, wireless provider shall, at its own expense, protect, support, temporarily or permanently disconnect, remove, relocate, change or alter the position of any small wireless facilities within the rights-of-way whenever the Parish has determined that such removal, relocation, change or alteration, is reasonably necessary for the construction, repair, maintenance, or installation of any Parish improvement, in or upon, or the operations of the Parish in or upon, the rights-of-way.
- (b) The Parish retains the right and privilege to cut or move any small wireless facility located within the rights-of-way of the Parish, as the Parish may determine to be necessary, appropriate or useful in response to any public health or safety emergency. If circumstances permit, the Parish shall notify the wireless provider and provide the wireless provider an opportunity to move its own facilities prior to cutting or removing a facility and shall notify the wireless provider after cutting or removing a small wireless facility.
- (c) Abandonment of facilities. The wireless provider shall notify the parish in writing within ninety (90) days of its abandonment of a small wireless facility within the rights-of-way of the parish. Following receipt of such notice the parish may direct the wireless provider to remove all or any portion of the small wireless facility and/or its support structure if the parish, or any of its departments, determines that such removal will be in the best interest of the public health, safety and welfare. Failure of the wireless provider to remove the abandoned small wireless facility and/or support structure within thirty (30) days of direction by the parish shall subject the wireless provider to continued annual charges for Right of Way Rates applied to the abandoned facility until such time the Parish removes the facility and/or support structure itself. Any costs incurred by the Parish for the removal of the abandoned facility and/or support structure shall be charged to the wireless provider.

Sec. 6-179 – Small Wireless Facilities Design Manual

The design and placement of Small Wireless Facilities shall be in compliance with Appendix B, Small Wireless Facilities Design Manual, of this Chapter 6 of the Terrebonne Parish Code of Ordinances.



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Sec. 6-180 – Right of Way Use Fees.

- (a) Annual Fees. A wireless provider permitted to place small wireless facilities within the rights-of-way shall pay to the parish annual fees for use of the parish rights-of-way as follows:
1. \$270.00 per year for each new Pole or Support Structure installed for the support of a small wireless facility, which supports no more than one small wireless facility;
  2. \$170.00 per year for each small wireless facility installed on an existing Pole or Support Structure, resulting in the co-location of the permitted small wireless facility;
  3. \$170.00 per year for each small wireless facility installed on a Parish-owned Pole or Parish-owned Support Structure.
- (b) Annual fees are due in advance and shall not be prorated for partial annual use.
- (c) The first annual fee for each permitted small wireless facility shall be due at the time of permit approval, but before a formal permit is issued.
- (d) Subsequent annual fees shall be billed to the Provider on an annual basis, on or around the first month of each year. Payment is due at receipt of invoice.
- (e) Cease payment. A wireless provider is authorized to remove its facilities from the rights-of-way upon providing the parish with at least thirty (30) days written notice and cease paying the parish compensation for use of the rights-of-way after removal of its facilities.
- (f) Make-ready. For parish-owned utility poles in the rights-of-way, the parish shall provide a good faith estimate for any make-ready work necessary to enable the pole to support the requested small wireless facility, including pole replacement if necessary, within sixty (60) days after receipt of a completed request. Make-ready work including any pole replacement shall be completed within sixty (60) days of written acceptance of the good faith estimate by the wireless provider.

**SECTION IV**

Appendix B, Small Wireless Facilities Design Manual, a copy of which is attached to this Ordinance, shall be and is hereby created and adopted verbatim as an appendix to Chapter 6 of the Terrebonne Parish Code of Ordinances. The attached Appendix B of Chapter 6 shall be published in the Terrebonne Parish Code of Ordinances, and the Department of Planning of Zoning shall retain and maintain a copy for use by the public as occasion may require.

**SECTION V**

Table 1409.2.2(4) of Section 109 of the Terrebonne Parish Building Code (Terrebonne Parish Code of Ordinances, Article VI, Chapter 6, Appendix A) shall be and is hereby amended as follows, with underlining indicating additions:

*Table 109.2.2(4) Miscellaneous Permit Fees*

Purpose of Permit	Basis of Calculation	Minimum
Mardi Gras reviewing stand	Flat Fee (Trade Permits Required as	\$50

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

	Appropriate)	
On-premises business signage	Flat Fee (Trade Permits Required as Appropriate)	\$125
Off-premises business signs and advertising	Flat Fee (Trade Permits Required as Appropriate)	\$100
Mobile Seafood Vending	Flat Fee (Trade Permits Required as Appropriate)	\$20
<u>Small Wireless Facility Permit for installation or modification</u>	<u>Flat Fee for a single application for up to five (5) Small Wireless Facilities</u>  <u>Flat Fee for each additional Small Wireless Facility beyond the first five (5)</u>  <u>(Trade Permits Required as Appropriate)</u>	<u>\$500</u>   <u>\$100</u>
Miscellaneous other permits	Flat Fee (Trade Permits Required as Appropriate)	\$100

## SECTION VI

Section 28.1, Definitions, of Chapter 28, Zoning, of the Terrebonne Parish Code of Ordinances shall be and is hereby amended to include the following definition in alphabetical order:

*Small Wireless Facility:* a wireless facility that meets both of the following qualifications: (1) the antenna is located inside an enclosure of no more than six (6) cubic feet in volume and (2) all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet. In the case of an antenna that has exposed elements, (1) the antenna and all of its exposed elements shall fit within an imaginary enclosure of not more than six (6) cubic feet and (2) all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

## SECTION VII

Section 28-81 shall be and is hereby enacted in Chapter 28, Zoning, of the Terrebonne Parish Code of Ordinances as follows:

Sec. 28-81. - Supplementary Small Wireless Facilities regulations.

Small Wireless Facilities shall be a permitted use in all districts as established in Article III of this Chapter, and as defined and regulated by the

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Terrebonne Parish Building Code and Terrebonne Parish Code of Ordinances, Article VI, Chapter 6.

\* \* \*

**SECTION VIII**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IX**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least thirty days, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 27th day of March 2019.

**TERREBONNE PARISH  
PLANNING & ZONING DEPARTMENT  
REGULATORY DIVISION**

8026 Main Street  
Houma , LA 70360  
**OFFICE:** 985-873-6567  
**FAX:** 985-580-8141

**Small Wireless Facilities Design Manual  
Appendix B of Chapter 6  
Terrebonne Parish Code of Ordinances**

Building permits for new installation, additions to, alterations to, or replacements of any small wireless facilities may be issued under the design provisions listed below. This Manual, however, is not intended to supersede or conflict with engineering, technical, or operational requirements found in the Terrebonne Parish Code of Ordinances and its appendices and Standard Form Agreements.

**B. General site requirements. Small wireless facilities:**

- (a) shall not interfere with the use of streets, street furniture (e.g., signs, benches, mailboxes) sidewalks, alleys, parkways, and other public ways, public services, and public places;
- (b) shall not interfere with the facilities and operations of facilities lawfully located in rights-of-way, servitudes, easements, public or private property;
- (c) shall provide for the antenna to be located inside an enclosure of no more than six (6)cubic feet in volume and all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet, or in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of not more than six (6)cubic feet and all of the wireless equipment associated with the facility has a cumulative volume of no more than twenty-eight (28) cubic feet;

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

- (d) The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services
  - (e) shall design its base or support equipment to be pole-mounted in a manner to maintain a visual appeal;
    - (a) Applicant may apply for a waiver of this requirement when such installation is not possible.
    - (b) Waiver is subject to approval by Planning and Zoning Director's or designee's sole discretion.
  - (f) shall incorporate into its design a method for quick disconnect for the power source, and shutoff shall be accessible by TPCG, SLECA or Entergy;
  - (g) shall not create visual or physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
  - (h) shall not be located less than one thousand five hundred (1,500') feet, measured pole to pole, from the nearest telecommunication tower or small wireless facility in any given direction, unless collocating;
  - (i) shall not adversely affect the Parish's ability to perform normal parish functions or furnish normal parish services in the vicinity of the location of placement;
  - (j) shall not result in the Parish incurring costs/expenditures in money/personnel that have not been reimbursed by Applicant;
  - (k) shall protect against environmental damage, including damage to trees and vegetation;
  - (l) shall be in continuous compliance with all applicable Federal, State, and local laws including zoning districts;
- C. Site specific requirements. Small wireless facilities:
- (a) shall comply with the Terrebonne Parish Code and all applicable zoning ordinances of the Parish;
  - (b) shall be reflective of the characteristics of the area and incorporate stealth design that mimics the characteristics of the area whenever possible to maintain visual appeal, taking into consideration the special characteristics and requirements of the following, non-exclusive areas:
    - (a) Residential corridors
    - (b) Commercial corridors
    - (c) Rural areas
    - (d) Historic District
    - (e) Commission-Approved Planned Unit Developments
  - (c) Shall incorporate stealth and aesthetics to camouflage equipment, cabinets, and any other small wireless facilities accessories, subject to Planning Department approval;
  - (d) shall either use existing structures for placement or require a new structure which will not be of the wooden type unless specifically designated to conform or reflect the characteristic of the area to be located;
  - (e) shall locate accessories underground to the fullest extent possible.
- D. Use of Rights-of-Way.
- 1. Small wireless facilities, and new or modified utility poles and wireless support structures for the collocation of small wireless facilities, may be placed within the rights-of-way as a permitted use subject to the following requirements:
    - (a) Shall be accompanied by a Letter of No Objection (LONO) from the manager, operator, or owner of any public property, servitude, right-of-way, or

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

easement when located on a public property, servitude, right-of-way, or easement;

(b) Each new or modified utility pole or wireless support structure installed in the rights-of-way shall not exceed the greater of:

1) Ten (10) feet above the tallest existing utility pole in the rights-of-way in place as of the effective date of this document located within 500 feet of the new pole, or,

2) Fifty (50) feet above ground level.

(c) New small wireless facilities in the rights-of-way shall not exceed the greater of:

1) More than ten (10) feet above an existing utility pole or wireless support structure in the rights-of-way in place as of the effective date of this document; or,

2) Above the height for a new utility pole or wireless support structure under any other section in this document or relating ordinance(s).

(d) Notwithstanding any provision in this Manual to the contrary, the construction or modification of any utility pole, wireless support structure or small wireless facility shall be subject, first, to the aesthetic and stealth restrictions as provided for within the Terrebonne Parish Code of Ordinances.

2. A permit from the Parish authorizes an applicant to undertake only certain activities in accordance with this document or related ordinance(s), and does not create a property right or grant authority to the applicant to impinge upon the rights of others who may already have an interest in the rights-of-way.

E. Application Process Overview:

(a) No application review, or application review timeline under any applicable law, shall commence until an application is delivered to and deemed complete by the Director of the Planning and Zoning Department or designee.

(b) No permit shall be issued outside of compliance with applicable law and ordinances.

(c) Once a permit is issued by the Parish, the work permitted is subject to all enforcement and inspections authorized by the Terrebonne Parish Code.

(d) Upon completion of the installation work, Applicant shall provide the Parish with an affidavit of compliance, sealed by a professional engineer licensed in the State of Louisiana, certifying all work was carried out consistent with the previously submitted and approved calculations and drawings.

(e) Upon successful completion of required inspections and Parish's receipt of applicant's affidavit of compliance, Parish may issue a certificate of completion.

(f) TPCG may use any professional consultants to assist in the application review process.

(g) Applicant shall comply with any requests made by TPCG within 30 days of the date of request unless TPCG grants an extension.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

The Chairwoman recognized the public for comments on the following:

B. A proposed ordinance that will authorize the Parish President to enter into a Cooperative Endeavor Agreement with the Houma-Terrebonne Soccer Association, and Terrebonne Recreation District Number 2-3 for the purpose of operating, administering, and maintaining Recreation Soccer Programs for the youth and citizens of Terrebonne Parish at the Soccer Complex located at the Terrebonne Parish Bayou Country Sports Park.

The Chairwoman recognized Mr. Daniel Bruce, Houma-Terrebonne Soccer Association Board President, who thanked the Council for considering the cooperative endeavor agreement.

The Chairwoman recognized Mr. Chris Erny, Houma resident, who shared his optimism for the positive impacts enabled by the proposed agreement with the soccer association as well as some of his experiences in creating earlier drafts of the proposed agreement.

There were no further comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Upon Council Member G. Michel's request, the Chairwoman recognized Mr. Julius Hebert, Parish Attorney, who clarified that up to half of the monies received by Terrebonne Parish for soccer events could be distributed to Recreation District No. 2,3 for the purposes of field maintenance. He then clarified that Terrebonne Parish does have a right to host events on the soccer fields as well, and that a renewal agreement would be considered at no charge as the agreed-upon charges for field completion would have been compensated for by that time. He then stated that there are provisions within the agreement allowing for the Parish's use of the fields without charge and for the termination of the agreement by either party.

Upon Council Member J. Navy's request, the Chairwoman recognized Mr. Christopher Pulaski, Planning & Zoning Director, who stated the Master Plan for the Air Base Park included soccer fields meant to work in concert with those at the Sports Complex and previously designated soccer fields could be renovated for use again with appropriate maintenance and coordination with the recreation districts.

Council Member D. W. Guidry, Sr. congratulated the Soccer Association on its success and shared his support for the association for providing soccer programs to Terrebonne Parish. He then stated that the agreement had already been approved by Recreation District No. 2, 3 as well.

Upon Council Member S. Trosclair's request, the Chairwoman recognized Mr. Roddy Lerille, Recreation Director, who stated that there were no plans for providing soccer programs through Terrebonne Parish Recreation at this time as neither funding nor enough staff were available to provide for the programs.

Council Member S. Trosclair suggested that the Recreation Department ask if those current volunteers working with the department would consider being part of a soccer

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

program then shared his concerns for Recreation Department spending being isolated to specific areas and shared his support for an expansion of recreation programs to include all of Terrebonne Parish.

Council Member D. J. Guidry shared his concerns for Parish residents who lack convenient access to soccer facilities and suggested that steps be taken to provide for more facilities across the Parish. Mr. Lerille clarified that the fields and facilities are the responsibility of the recreation districts, not the Recreation Department, and that he could contact those potential districts to determine if they could provide such facilities.

Council Member J. Navy shared his concerns regarding a potential disparity in supporting recreation projects and programs across the Parish and suggested that changes could be made to reduce potential disparity and improve recreation for the Parish overall.

The Chairwoman recognized Mr. Julius Hebert who clarified that the agreement included a provision regarding specialty vendors not being considered as concessions which called for alternate procedures when allocating money received by the Parish.

The Chairwoman recognized Mr. Gordon Dove, Parish President, who stated that he would meet with the Recreation Department and Recreation Districts to discuss the creation of and provisions for a soccer program for all areas of the Parish.

Council Member C. Duplantis-Prather suggested that improving the Air Base Park could provide greater venues for recreation then shared her support for new or expanded recreation programs in Terrebonne Parish.

Council Member D. W. Guidry, Sr., shared his support for the expansion of Parish recreation programs and suggested that the Parish should look to meet the current demand for more soccer programming and facilities across the Parish.

The Chairwoman recognized Mr. Mike Toups, Parish Manager, who offered some potential difficulties that would need to be overcome then suggested that some time be allowed for the appropriate planning and budgeting to take place so the Parish could begin providing Parishwide soccer programming.

Upon Council Member C. Duplantis-Prather's request, the Chairwoman recognized Ms. Gabrielle Erny, Houma-Terrebonne Soccer Association Registrar, who gave an overview of the programs offered by the Soccer Association and shared the Soccer Association's support for providing soccer programming Parishwide.

Council Member S. Dryden shared his experiences as a parent with children participating in the Soccer Association's programming then shared his concerns for the current sustainability of multiple soccer programs across the Parish without additional fields and facilities being provided for and made accessible.

OFFERED BY: MR. D. W. GUIDRY, SR  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**ORDINANCE NO. 9038**

AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE HOUMA-TERREBONNE SOCCER ASSOCIATION, AND TERREBONNE RECREATION DISTRICT NUMBER 2-3 FOR THE PURPOSE OF OPERATING, ADMINISTERING, AND MAINTAINING RECREATIONAL SOCCER PROGRAMS FOR THE YOUTH AND CITIZENS OF TERREBONNE PARISH AT THE SOCCER COMPLEX LOCATED AT THE TERREBONNE PARISH BAYOU COUNTRY SPORTS PARK.

**SECTION I**

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution provides that, "[F]or public purpose, the state and its political subdivisions or political corporations may

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private corporation or individual”; and

**WHEREAS**, Louisiana Revised Statute 33:4553 grants TPCG broad authority in developing and administering recreational facilities within the parish, and is authorized by its Home Rule Charter to pass all resolutions and/or ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish; and

**WHEREAS**, TPCG and HTSA share a goal of contributing to the advancement of recreational opportunities within the parish and elevating Terrebonne Parish to the forefront of state-wide recreation; and

**WHEREAS**, a multi-purpose sports complex, including soccer fields, within Terrebonne Parish has long been envisioned by parish planners as an integral part of our growth as a progressive and diverse parish; and

**WHEREAS**, in furtherance of this goal, on December 27, 2012, TPCG purchased a large tract of land and commenced development of a multi-purpose sports complex, known as the Bayou Country Sports Park (“Sports Park”), located at 4374 Highway 311, Houma, LA, in Terrebonne Parish, being more particularly described in Exhibit A annexed hereto and made a part of this Agreement; and

**WHEREAS**, on February 15, 2016, pursuant to Ordinance No. 8649, TPCG purchased property for the Sports Park, previously optioned in the original 2012 sale; and

**WHEREAS**, on February 1, 2013, TPCG and District 2-3 entered into an Intergovernmental Agreement whereby TPCG granted District 2-3 a Right of Maintenance and Use of the land constituting the Sports Park, provided that District 2-3 maintains the property and implements the Master Plan, as may be amended, for the Sports Park, duly recorded in the conveyance records of Terrebonne Parish at Conveyance Book 2317, Page 421, under Entry No. 1419034; and

**WHEREAS**, on April 1, 2016, TPCG and District 2-3 entered into an Amendment No. 1 to the above Intergovernmental Agreement, duly recorded in the conveyance records of Terrebonne Parish under Entry No. 1503708; and

**WHEREAS**, TPCG and HTSA believe that the advancement of soccer fields at the Sports Park is in the best interest of all residents of Terrebonne Parish, especially since the Site is located within an area of high residential growth, present and future, and on property currently owned by TPCG, and highly visible to the public, and a high elevation, and along a public transit route, and amongst adjacent civic uses and structures; and

**WHEREAS**, TPCG and HTSA believe that the promotion of soccer and soccer related events as a tourist attraction provides an economic benefit to the Terrebonne Parish community; and

**WHEREAS**, TPCG desires to cooperate in furtherance of this goal by entering into this agreement with HTSA in which TPCG grants HTSA the Right of Use of a portion of the Sports Park pursuant to the conditions contained herein for use as soccer fields, provided that HTSA maintains the soccer fields portion of the Sports Park consistent with the Master Plan, as may be amended; and

**WHEREAS**, the mission of the HTSA is to provide instructional and recreation opportunities to the youth of Terrebonne Parish in the form of supervised soccer leagues; and

**WHEREAS**, TPCG and HTSA believe they can substantially benefit the recreational and enrichment opportunities for the youth of Terrebonne Parish by entering into a cooperative endeavor with each other; and

**WHEREAS**, TPCG and HTSA find that providing the soccer fields for the terms of this cooperative endeavor agreement will serve a public purpose whose costs are not



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

gratuitous given the significant advancement in recreational opportunities in Terrebonne Parish it creates; and

**WHEREAS**, legal counsel for all parties have approved the agreement; and

**NOW, THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Parish President, Gordon E. Dove, be and he is authorized to execute the Cooperative Endeavor Agreement by and between the Terrebonne Parish Consolidated Government, Houma-Terrebonne Soccer Association, and Terrebonne Recreation District Number 2-3.

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION III**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 27th day of March 2019.

\* \* \* \* \*

The Chairwoman recognized the public for comments on the following:

C. A proposed ordinance to declare a 1996 International Dump Truck (Unit 2142) from Roads & Bridges having a value of \$5,000 as surplus and authorizing said item to be disposed of by any legally approved methods.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. J. Navy, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. G. MICHEL

**ORDINANCE NO. 9039**

AN ORDINANCE TO DECLARE EQUIPMENT WITH A VALUE OF FIVE THOUSAND DOLLARS (\$5,000.00) OR GREATER FROM THE ROADS AND BRIDGES DEPARTMENT AS SURPLUS AS DESCRIBED IN THE ATTACHED EXHIBIT "A" AND AUTHORIZING SAID ITEM TO BE DISPOSED OF BY PUBLIC BID, NEGOTIATED SALE, JUNKED OR BY ANY OTHER LEGALLY APPROVED METHOD.

**SECTION I**

**WHEREAS**, the movable property listed in the attached Exhibit "A" has a value of \$5,000.00 or greater as indicated by the value set out next to the item on the attached Exhibit A; and

**SECTION II**

**NOW THEREFORE BE IT ORDAINED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare the attached Exhibit "A" surplus and authorizes the Parish President to dispose of said item(s) by public bid, negotiated sale, junked or by any other legally approved method.

**SECTION III**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 27th day of March 2019.

The Chairwoman recognized the public for comments on the following:

D. A proposed ordinance to amend the 2019 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Re-class Several CDBG Recovery Projects, Net Affect - \$0
- II. Sports Park, \$25,000
- III. Parishwide Recreation, \$6,694
- IV. Government Tower Renovations, \$300,199
- V. Emergency Preparedness Department-EMPG, \$33,423.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Upon Council Member J. Navy's request, the Chairwoman recognized Ms. Kandace Mauldin, Chief Financial Officer, who clarified that the \$25,000 transferred to the Sports Park fund included funding for additional drainage for the soccer fields, for concession stands, and for other projects.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. S. Trosclair, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. G. MICHEL

**ORDINANCE NO. 9040**

AN ORDINANCE TO AMEND THE 2019 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. RE-CLASS SEVERAL CDBG RECOVERY PROJECTS, NET AFFECT - \$0
- II. SPORTS PARK, \$25,000
- III. PARISHWIDE RECREATION, \$6,694
- IV. GOVERNMENT TOWER RENOVATIONS, \$300,199
- V. EMERGENCY PREPAREDNESS DEPARTMENT-EMPG, \$33,423

**SECTION I**

**WHEREAS**, several CDBG Recovery Projects have now been completed with budgeted dollars remaining needed to be distributed as listed below:

Ward 7 Levee	(\$17,500)
Suzie Canal Levee	\$17,500

**WHEREAS**, the Engineering Department has reviewed and reassigned these dollars along with the approval of the State of Louisiana, Office of Community Development.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the various CDBG Recovery Projects. (Attachment A)

**SECTION II**

**WHEREAS**, additional funding is needed for the Sports Park (engineering fees, \$5,000 and the parking lot \$20,000), and

**WHEREAS**, the funding source is from the Parishwide Recreation fund balance for \$25,000.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Sports Park Project. (Attachment B)

**SECTION III**

**WHEREAS**, funding is needed for the purchase of a copy machine for the Parishwide Recreation Department, and

**WHEREAS**, the funding source is from the Parishwide Recreation fund balance for \$6,694.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget be amended for the Parishwide Recreation Department. (Attachment C)

**SECTION IV**

**WHEREAS**, funding is needed for the Government Tower Renovations, and

**WHEREAS**, the funding source is from the Government Tower Generator Project for \$300,199.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the Government Tower Renovations. (Attachment D)

**SECTION V**

**WHEREAS**, the Parish has been awarded \$33,423 for the Emergency Management Performance Grant Program - 2018 from the State of Louisiana, Governor's Office of Homeland Security and Emergency Preparedness, and

**WHEREAS**, the dollars will be reimbursement for the operations associated with the Office of Emergency Preparedness including daily duties conducted by the office staff.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Emergency Preparedness Department. (Attachment E)

**SECTION VI**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION VII**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 27th day of March 2019.

**ATTACHMENT A - CDBG Recovery Projects**

	2019		
	Adopted	Change	Amended
CDBG Ward 7 Levee Elevation	990,554	(17,500)	973,054
Susie Canal	443,618	17,500	461,118

**ATTACHMENT B - Sports Park**

	2019		
	Adopted	Change	Amended
Sports Park	1,029,550	25,000	1,054,550
Transfer from P/W Recreation	-	(25,000)	(25,000)
Transfer to Capital Projects Control Fund	-	25,000	25,000
Fund Balance (decrease)	n/a	(25,000)	n/a

**ATTACHMENT C - Parishwide Recreation**

	2019		
	Adopted	Change	Amended
Office Equipment	-	6,694	6,694
Fund Balance (decrease)	n/a	(6,694)	n/a

**ATTACHMENT D - Government Tower Renovations**

	2019		
	Adopted	Change	Amended
Government Tower Renovations	450,000	300,199	750,199
Transfer from Civic Ctr/Adm Bldg	-	(300,199)	(300,199)
Transfer to Capital Projects Control Fund	-	300,199	300,199
Government Tower Generator Project	1,238,823	(300,199)	938,624

**ATTACHMENT E - General Fund**

	2019		
	Adopted	Change	Amended
Office of Emergency Preparedness	-	(33,423)	(33,423)
Operating Supplies	18,000	33,423	51,423

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

The Chairwoman recognized the public for comments on the following:

E. A proposed ordinance to create the Schriever Fire Prevention Bureau as a Certified Fire Prevention Agency and defining the intent, purpose and organization of said Bureau; and providing for related matters.

There were no comments from the public on the proposed ordinance.

Mr. S. Dryden moved, seconded by Mr. G. Michel, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. S. Dryden.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. S. DRYDEN  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**ORDINANCE NO. 9041**

AN ORDINANCE CREATING THE SCHRIEVER FIRE PREVENTION BUREAU AS A CERTIFIED FIRE PREVENTION AGENCY AND DEFINING THE INTENT, PURPOSE AND ORGANIZATION OF SAID BUREAU AND PROVIDING FOR RELATED MATTERS.

**SECTION 1**

**WHEREAS**, the Terrebonne Parish Council and the Schriever Fire Protection District in the interest of the health safety and welfare of its citizens desire to enhance protection of citizens and property from the ravages of fire; and

**WHEREAS**, the Terrebonne Parish Council on behalf of the TPCG and the Schriever Fire Protection District believes it is in the best interest of the citizens in the Schriever Fire Protection District that the District be established as a State Fire Marshal Certified Fire Prevention Bureau to allow local fire prevention service responsibilities to be delegated by the Office of the State Fire Marshal;

**WHEREAS**, La. R.S. 40:1578.7,(C) states, where a fire prevention code is adopted by any political subdivision of the state, it must adopt the State Uniform Fire Prevention Code (NFPA 1) as from time to time amended and otherwise enforced by the Office of the State Fire Marshal:

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the Parish Code, Chapter 8 "Fire Protection & Prevention" be and hereby is amended to add a new ARTICLE VI, "Schriever Fire Prevention Bureau" as follows:

**TERREBONNE PARISH CODE  
CHAPTER 8 – FIRE PROTECTION AND PREVENTION  
ARTICLE VI – SCHRIEVER FIRE PREVENTION BUREAU**

**Section 8-90: Bureau Established**

The Schriever Fire Prevention Bureau is hereby established to operate under the control and within the jurisdiction of the Schriever Fire Protection District to protect citizens and property through the local provision of guidance and enforcement services set out in state law and delegated to the Bureau, upon certification, by the State Fire Marshal, in which endeavor it

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

shall uphold and administer all relevant and duly adopted laws, codes and regulations of the State of Louisiana and the Parish of Terrebonne.

**Section 8-91: Schriever Fire Prevention Bureau**

The Schriever Fire Prevention Bureau (hereinafter within Chapter 8 Article VI referred to as the “Bureau”) shall be headed by the Schriever Fire Protection District Operation Manager (hereinafter, within Chapter 8 Article VI, referred to as the “Manager”). State Fire Marshal commissioned Fire Inspectors of Schriever Fire Protection District (hereinafter after, within Chapter 8 Article VI, referred to as “Fire Inspector”) and Bureau shall have delegated responsibility and authority, from the Operation Manager and State Fire Marshal, for proper discharge of the Bureau’s functions.

**Section 8-92: Duties and Responsibilities**

- A. The code official responsible for the administration of the codes adopted herein shall be the Manager who shall hold such authority for the jurisdiction.
- B. The Bureau, Manager and Fire Inspectors, acting in accordance with state law and local codes, shall ensure:
  - (1) The prevention of fires through fire and life safety code enforcement;
  - (2) The proper and safe storage and use of explosives and flammables;
  - (3) The safe installation and maintenance of automatic and other fire alarm systems, and fire extinguishing equipment;
  - (4) The provision of proper water supply through the placement and regulation of fire hydrants and fire department connections;
  - (5) The means and adequacy of ingress and egress by fire department personnel, in case of fire or emergency, to and from buildings and all other places in which numbers of persons work, live, or assemble from time to time for any purpose;
  - (6) Investigation of the origin, cause, and circumstances of every fire occurring within the Schriever Fire Protection District to determine if the fire was a result of carelessness, design or an intentional act. Any fire that is or could possibly be due to an intentional or malicious act shall be treated as a crime scene and the department retains the authority contained in RS 40:1563.1, to further investigate the circumstances and determine the person or persons responsible. The Sheriff’s Office shall, upon request, assist the fire department in the investigation of suspicious fires.
  - (7) The maintenance of fire cause and loss records;
  - (8) Information and outreach education on matters of fire safety to citizens located within its area;
  - (9) Inspect, or cause to be inspected, all structures, except one and two family dwellings and movables, for the purpose of reducing or eliminating fire hazards. Such inspection shall not include initial final inspections which shall continue to be handled by the Office of State Fire Marshal.
  - (10) Copies of inspection reports in proper format shall be filed with the state fire marshal’s office.
  - (11) Continued education as necessary to maintain Bureau standing through a training program recognized by the Office of State Fire Marshal.
  - (12) Perform such other duties set forth in other sections of this Code of Ordinances, and as imposed from time to time by law or by the Louisiana State Fire Marshal acting in the lawful discharge of his office.

**Section 8-93: Codes Adopted.**

The State Uniform Fire Prevention Code as adopted by LA Revised Statute 40:1578.7 and Louisiana Administrative Code Title 55: V: 103 and the most current edition of the LA State Fire Marshal’s Act and the editions of NFPA 1 Fire Code and NFPA 101 Life Safety Code most recently adopted by the Office of the State Fire Marshal, all as may from time to time be amended by the State Legislature, are hereby adopted and incorporated as if set out in their entirety, herein.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Not less than one copy of the most current adopted issue of the Uniform Fire Prevention Code, life safety code, and the adopted standards and codes adopted herein shall be filed in the office of the Bureau and the provisions thereof shall be enforced within the limits of the Bureau.

**Section 8-94: - Appeals from decision of the Operation Manager.**

Appeals of orders, decisions, or determinations made by the Manager, relative to the application and interpretation of this Article VI, shall be heard by the *Board of Appeals* established in Appendix A, Section 113 of the *Terrebonne Parish Consolidated Building Code*, under the terms and provisions as therein adopted for the hearing of appeals of orders, decisions, or determinations made by the building official.

**Section 8-95: Enforcement.**

The codes adopted in Article VI. **Section 8-93**, shall be enforced by the Operation Manager.

**Section 8-96<sup>i</sup>: Violations, penalties.**

The procedure and penalties for violations of this Article VI shall follow the procedures adopted in Appendix A, Section 114 of the *Terrebonne Parish Consolidated Building Code* with “*Code Official*” substituted for the words “*Building Official*” wherever they appear.

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION III**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 27th day of March 2019.

The Chairwoman recognized the public for comments on the following:

F. A proposed ordinance to authorize the Acquisition of Property, Sites and/or Servitudes Required in Connection with and/or for Forced Drainage Project 1-1A (Statewide Flood Control); Authorize the Parish President to Execute any and all Documents Necessary to Acquire Sites, Property, Surface Rights and/or Servitudes (Shell Oil & Affiliates Property) for the Said Purposes; and to Provide for Other Matters Relative Thereto.

There were no comments from the public on the proposed ordinance.



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Mr. D. W. Guidry, Sr. moved, seconded by Mr. A. Marmande, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.  
THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy,  
A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. D. W. GUIDRY, SR.

SECONDED BY: MR. A. MARMANDE

**ORDINANCE NO. 9042**

AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTY, SITES AND/OR SERVITUDES REQUIRED IN CONNECTION WITH AND/OR FOR FORCED DRAINAGE PROJECT 1-1A (STATEWIDE FLOOD CONTROL); AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE SITES, PROPERTY, SURFACE RIGHTS AND/OR SERVITUDES FOR THE SAID PURPOSES; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

**SECTION I**

**BE IT ORDAINED** by the Terrebonne Parish Council, in due, regular and legal sessions convened, that the Parish Administration, in addition to any prior authorization, is hereby authorized to acquire from Shell Oil Company and/or SWEPI, LP and/or any of their affiliated entities and/or any other entity or entities or owners, by sale, donation or otherwise, including but not limited to a sale and/or transfer for \$1.00, and to pay all of the costs associated with the acquisition of any and all property in full ownership and/or surface rights and/or servitudes that are required to facilitate drainage and/or construction and/or maintenance of the Forced Drainage Project 1-1A (Statewide Flood Control); that the Parish President, Gordon E. Dove, is hereby authorized and empowered for and on behalf of the Terrebonne Parish Consolidated Government to execute documents necessary to acquire from Shell Oil Company and/or SWEPI, LP and/or any of their affiliated entities and/or any other entity or entities or owners, by sale, donation or otherwise, including but not limited to a sale and/or transfer for \$1.00, and to pay all of the costs associated with the acquisition the sites, property in full ownership and/or surface rights and/or servitudes for the above stated purpose for consideration he deems just and reasonable, not to exceed the fair market value.

**SECTION II**

**FORCED DRAINAGE PROJECT 1-1A  
PARISH OF TERREBONNE**

This portion of the project generally facilitates drainage in connection with Forced Drainage Project 1-1A (Statewide Flood Control), and includes an area located between Bayou Terrebonne and LA Hwy. 311 from the vicinity of Savanne Road and heading in a northerly direction therefrom, and includes but is not limited to property located in Township 16 South, Range 16 Est, including Sections and/or portions of Sections 61, 62, 63, 64, 66, 67, 68 and 69 and Township 16 South, Range 17 East, including Sections and/or portions of Sections 83 and 90. By adding this drainage area, it will provide flood relief under peak storm conditions and manage water levels in the area.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

The acquisition of this land and/or surface rights and/or servitudes will be conducive to the public interest, convenience and safety and will enable Terrebonne Parish Consolidated Government (TPCG) to properly fulfill the functions imposed upon it by law.

**SECTION III**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 27th day of March 2019.

The Chairwoman recognized Mr. Gordon Dove, Parish President, who gave a brief presentation regarding the property being acquired from Shell Oil as well as several pump station projects underway or completed across Terrebonne Parish, including those at Little Bayou Black, Bonanza, Valhi, Hanson Canal, Elliot Jones, and Bayou Black. He then thanked Shell Oil for their assistance in providing the property to Terrebonne Parish to be used as a water retention area.

Mr. S. Trosclair moved, seconded by Mr. G. Michel, "THAT the Council return to the regular order of business."

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 19-106**

A RESOLUTION TO APPOINT AND EMPLOY AS SPECIAL LEGAL COUNSEL LOULAN J. PITRE, JR. AND JANE A. JACKSON OF THE LAW FIRM OF KELLY HART PITRE TO REPRESENT THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS A DEFENDANT AND/OR AS A CLAIMANT IN THE LAWSUIT FILED BY M.A.R.S. CLEANING SERVICES, LLC AGAINST TERREBONNE PARISH CONSOLIDATED GOVERNMENT IN THE UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF LOUISIANA, AND IN OTHER RELATED LAWSUITS AND/OR MATTERS AND TO AUTHORIZE THE PARISH PRESIDENT TO ENTER INTO AND EXECUTE, ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, A CONTRACT OR CONTRACTS OR ENGAGEMENT LETTER AGREEMENT TO OBTAIN SAID SPECIAL LEGAL COUNSEL, AND TO PROVIDE FOR RELATED MATTERS.

**WHEREAS**, Sections 2-111 and 4-03 of the Terrebonne Parish Code of Ordinances authorizes the employment of special legal counsel by written contract and upon approval of the Terrebonne Parish Council, and

**WHEREAS**, Loulan J. Pitre and Jane A. Jackson of the law firm of Kelly Hart Pitre have represented their willingness to the proposal to represent the Terrebonne Parish Consolidated Government as a defendant and/or as a claimant in the lawsuit filed by M.A.R.S. Cleaning Services, LLC against Terrebonne Parish Consolidated Government in the United States District Court, Eastern District of Louisiana, and in other related lawsuits and/or matters, and

**WHEREAS**, the Terrebonne Parish Council and Terrebonne Parish Administration believe that these attorneys are the best resource to handle the aforementioned legal needs through a legal service agreement based on an hourly fee arrangement.

**NOW THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council that Loulan J. Pitre, Jr. and Jane A. Jackson of the law firm of Kelly Hart Pitre are hereby employed and appointed as special legal counsel to represent the Terrebonne Parish Consolidated Government as a defendant and/or as a claimant in the lawsuit filed by M.A.R.S. Cleaning Services, LLC against Terrebonne Parish Consolidated Government in the United States District Court, Eastern District of Louisiana, and in other related lawsuits and/or matters approved by the Terrebonne Parish President, and

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Terrebonne Parish Council that the Parish President is hereby authorized to enter into and execute, on behalf of the Terrebonne Parish Consolidated Government, a contract or contracts or engagement letter agreement for legal services and representation by Loulan J. Pitre, Jr. and Jane A. Jackson of the law firm of Kelly Hart Pitre, for the said legal services described in this resolution, not inconsistent with the contract attached to this resolution.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 27th day of March 2019.

The Chairwoman recognized Mr. Mike Toups, Parish Manager, who gave a brief report regarding pump stations projects across the Parish, including Savanne Road, Enterprise Marine, Gator Court, Cenac Street, and Bayou Neuf. He then stated that no issues were reported regarding backup generators installed at Parish pump stations. He then announced

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

that, starting Monday, April 1, the ground floor of the parking garage on Gabasse Street would begin providing drive-thru services for Terrebonne Parish Utility customers with several renovations being completed by the end of the week to provide greater convenience to utility customers. He then stated that several forms will also be available through the drive-thru ranging from recreation registration forms to permitting forms and project completion forms.

Upon Council Member C. Duplantis-Prather's request, Mr. Toups stated that any potential renovations to the parking garage ramp would be cost-prohibited at this time. She then shared her support for the new measures for providing greater convenience to Terrebonne Parish.

The Chairwoman recognized Mr. Mike Toups, Parish Manager, who stated that all local utility companies were reporting no current street light outages in need of repair unless the outages were reported within the past two weeks.

The Chairwoman called for public comments regarding the following:

A proposed resolution approving and adopting Amendment No. 1 of the Parish's Multiyear Implementation Plan for use of the RESTORE Act funds.

There were no comments from the public on the proposed resolution.

Mr. J. Navy moved, seconded by Ms. C. Duplantis-Prather, "THAT, the time for public comments be closed."

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. J. NAVY  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 19-107**

ACCEPT AND APPROVE AMENDMENT NO. 1 TO  
TERREBONNE PARISH'S MULTIYEAR IMPLEMENTATION  
PLAN FOR RESTORE ACT FUNDS.

**WHEREAS**, in order to receive funds under the RESTORE Act as mandated by Subtitle F of Public Law 112-141 and codified in 31 CFR Part 34, Terrebonne Parish, as a Louisiana coastal parish identified in Subpart D, §34.302 (e), must prepare and submit the requisite Multiyear Implementation Plan (MYIP) or subsequent Amendments (if any) for the expenditure of these funds; and,

**WHEREAS**, Amendment No. 1 to the Parish's approved MYIP was prepared by the TPCG Office of Coastal Restoration & Preservation and made available to the public at several venues around Terrebonne Parish for the requisite 45-day public comment period beginning on February 5, 2019, through March 21, 2019, in order to provide the people of the Parish an opportunity to review and offer comments on the proposed Amendment No. 1 to the MYIP; and,

**WHEREAS**, the Coastal Zone Management and Restoration Advisory Committee at its March 12, 2019 meeting, called for public comments on Amendment No. 1 and, there being none, adopted a Resolution in support of Amendment No. 1 and urged the Terrebonne Parish Council to adopt a similar Resolution; and,

**WHEREAS**, the Terrebonne Parish Council was made aware of any comments received (if any) on Amendment No. 1 as well as the answers prepared and submitted in response to such comments received by the staff of the TPCG Office of Coastal Restoration and Preservation.

**NOW, THEREFORE, BE IT RESOLVED** that, after providing the public one more opportunity to comment on Amendment No. 1 to the Parish's Multiyear Implementation Plan, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby accepts and approves Amendment No. 1 to the Parish's approved Multiyear Implementation Plan as per the requirements of the RESTORE Act.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this the 27th day of March 2019.

Upon Council Member D. J. Guidry's request, the Chairwoman recognized Mr. Mart Black, Coastal Restoration Director, who gave a brief overview of the amendment's changes with one project being eliminated from the plan due to loss of funding and another project at Bayou Little Caillou being added with grant funding being provided and is being completed in cooperation with Fletcher Technical Community College.

The Chairwoman announced that the Parish Council may consider resolutions calling for an election with regard to taxes after a public hearing to be held on April 24, 2019 at 6:00 p.m. at its Regular Meeting Place, Council Meeting Room, Government Tower, 8026 Main Street, Houma, LA 70360.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. J. Navy, "THAT, the Council introduce an ordinance to amend the 2019 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following item and to provide for related matters:

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

1. Valhi Drainage Improvements, \$247,420

and call a public hearing on said matter on April 10, 2019 at 6:30 p.m.”

The Chairwoman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy,  
A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman recognized Mr. Victor Lucia, owner of Gulf Coast Connections Plus, who thanked the Council for their approval of his new taxi company to begin operating in the Parish and then shared his experiences working with Uber in the New Orleans area.

Mr. J. Navy moved, seconded by Ms. C. Duplantis-Prather, “THAT, Mr. Lucia’s time to speak be extended by one minute.”

The Chairwoman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy,  
A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. Lucia then shared his concerns for Uber and Lyft services being provided in Terrebonne Parish in the future and its potentially negative impacts.

The Chairwoman recognized Mr. Eric Peterson, driver for Gulf Coast Connections Plus, who shared his experiences as a driver for Uber and other taxi services then shared his concerns for local economies being served by Uber and Lyft services.

Council Member D. W. Guidry, Sr. wished them great success with the new taxi business then stated that the Uber and Lyft services had been repeatedly requested for the area by many local residents.

The Chairwoman recognized Mr. Sam Stines, Terrebonne Mosquito Control biologist, who gave a brief overview of the procedures being following by Terrebonne Mosquito Control to treat for mosquitoes and the effects of their chemicals on other creatures. Mr. Stines stated that the chemicals being used were not toxic to humans nor to bees as had been reported to him by members of the public and encouraged the public to contact Mosquito Control for additional information, registration, or special requests.

The Chairwoman recognized Mr. DaJuan Sanders, Terrebonne All-Stars basketball coach, shared his experiences regarding the typical practice of the Parish to fund the travel expenses for their All-Star teams to compete and then shared his concerns regarding a potential lack of funding available for the several All-Star teams competing at or qualifying to compete at national tournaments.

It was at this time the Chairwoman A. Williams ceded the Chair to the Vice-Chairman A. Marmande.

A discussion ensued relative to the funding required to accommodate travel expenses for the upcoming All-Star basketball tournaments.

The Vice-Chairman recognized Ms. Kandace Mauldin, Chief Financial Officer, who reported that Administration has been investigating the total funding that can be made available for the All-Star teams with plans being considered to distribute equal portions of that funding to each of the qualifying or competing teams for the season.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Upon the Chairwoman's request, the Vice-Chairman recognized Mr. Roddy Lerille, Recreation Director, who explained that the historical practice for funding a qualifying All-Star team to compete at the national tournament was based on their achieving first or second place standings and that the 11-year-old team placed third which could allow them to participate but does not include the provision for increased sponsorship.

The Chairwoman suggested that the travel expenses could be reduced through bulk-rate pricing if it was requested by Parish Government and that a closer review be completed regarding budgeting that would provide for those successful local teams sport looking to compete at higher levels.

Council Member G. Michel suggested that fundraising events could be utilized to provide for additional funding for the travel expenses and shared his concerns that similar funding issues could occur with any of the other competitive programs offered by Terrebonne Parish Recreation.

Council Member J. Navy reiterated his concerns for budgeting decisions made regarding Recreation and suggested that improvements should be made toward improving and supporting recreation programs across Terrebonne Parish.

The Chairwoman suggested that the accommodations provided for by the All-Star program could also be reviewed to determine if changes were necessary to ensure fairness and clarity of expectations if current trends were to continue.

Upon Council Member G. Michel's request, Ms. Kandace Mauldin clarified that the recently adopted budget amendment for the Sports Complex included but was limited to funding drainage improvements, concessions, and pipe installations.

It was at this time that the Chairwoman A. Williams resumed the Chair.

Council Member G. Michel then shared his optimism for the positive impacts Parishwide that the additional funding being spent to complete facilities at the Sports Complex would provide.

A discussion ensued relative to the measures available to the Parish and the All-Star teams for achieving the necessary funds for travel expenses for those teams whose national-level tournaments were being held in the near future.

Council Member S. Dryden suggested that a set of rules and guidelines be established to better determine necessary qualifications and funding for these All-Star teams to prevent similar issues from reoccurring in the future.

The Chairwoman recognized Mr. Jahyri Coleman, Terrebonne All-Stars basketball coach, shared his concerns regarding available funding for the All-Star teams and potential issues with fairness across the various sports offered by Recreation.

Council Member S. Dryden reiterated a need for a set of guidelines to define and determine budgeting demands for the All-Star teams as well as guidelines for determining travel accommodations.

Council Member D. W. Guidry, Sr. concurred with the need for detailed guidelines to determine more appropriate budgetary projections and procedures for requesting and obtaining travel accommodations.

The Councilwoman recognized Ms. Aretha Celestin, Houma resident, who shared some of her experiences as a parent of an All-Star team member and the greater financial demands beyond providing travel or food expenses for her child to compete.

Council Member J. Navy requested that Administration investigate available funding to accommodate the All-Star team competing over the next weekend and concurred with a need to determine better guidelines and budgeting to prevent the issue from reoccurring.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

The Chairwoman called for a report on the Public Services Committee meeting held on 3/25/19, whereupon the Committee Chairman rendered the following:

**PUBLIC SERVICES COMMITTEE**

**MARCH 25, 2019**

The Chairman, Dirk J. Guidry, called the Public Services Committee meeting to order at 5:30 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member G. Michel and the Pledge of Allegiance led by Council Clerk V. Chauvin. Upon roll call, Committee Members recorded as present were: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel and S. Dryden. Committee Member A. Williams was recorded as absent. Committee Member C. Duplantis-Prather was recorded as entering the proceedings at 5:32 p.m. A quorum was declared present.

OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-108**

A RESOLUTION AUTHORIZING REPAIRS WITH GULF SOUTH ARMATURE INC., FOR THE CRITICAL REPAIR OF HOUMA GENERATION STATION UNIT 16 BOILER FEED PUMP NUMBER 2 MOTOR

**WHEREAS**, Unit 16 Boiler Feed Pump Number 2 Motor failed regular maintenance inspection testing that was performed by Utility Maintenance Specialists, quotes were received for recondition of the motor. Gulf South Armature Inc. was awarded the reconditioning of the motor.

**WHEREAS**, during the reconditioning of the motor additional damages were discovered and is in need of additional repairs from the previous quote, and

**WHEREAS**, Gulf South Armature Inc. will provide the critical repairs needed to offer Unit 16 back to full operational status, and

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, and is hereby authorized the critical repairs through Gulf South Armature Inc.

**BE IT FURTHER RESOLVED**, that the Parish President, and all appropriate parties be, and they are hereby, authorized to execute and all contract documents associated therewith.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams and C. Duplantis-Prather.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. S.DRYDEN

**RESOLUTION NO. 19-109**

A RESOLUTION AUTHORIZING THE SIGNING OF A CONTRACT FOR  
ELECTRIC UTILITY LOCATING SERVICES IN TERREBONNE PARISH,  
AND TO PROVIDE FOR PROFESSIONAL SERVICES

**WHEREAS**, USIC Locating Services, LLC will provide electric utility locating services to the Terrebonne Parish Consolidated Government (TPCG) Department of Utilities pursuant, and

**WHEREAS**, Department of Utilities recommends the professional services of USIC Locating Services, LLC to provide electric utility locating services, subject to a thirty (30) day cancellation notice.

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Department of Utilities be, and they are hereby, authorized to contract with USIC Locating Services, LLC for electric utility locating services in accordance with their attached service agreement.

**BE IT FURTHER RESOLVED**, that the Parish President and all other appropriate parties be, and they are hereby, authorized to execute any and all contract documents associated therewith.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Order Sheet Instructions				
1) Only one vehicle configuration may be entered on each Order Sheet. Use a separate Order Sheet for each different vehicle configuration being ordered. The listed configurations are the only configurations available. However, additional configurations may be added to the contract upon request. To request additional configurations, contact the dealer or OSP.				
2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.				
3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.				
4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.				
5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.				
<b>Ford F-250</b>		<b>Contract Line</b>	<b>74</b>	<b>Delivery ARO</b>
<b>Extended/Super Cab</b>				90-150 days
<b>State Contract Number</b>		<b>4400010201</b>	<b>Vendor</b>	<b>Courtesy Ford</b>
Base Vehicle				
Vehicle Description	Order Code	Unit Price	Quantity	Extended Price
RWD w/ 6.2L V8 FFV engine	X2A - 600A	\$ 23,691.00		\$ -
Optional Configuration				
Description	Order Code	Unit Price	Quantity	Extended Price
4WD w/ 6.2L V8 FFV engine	X2B - 600A	\$ 26,318.00		\$ -
6.7L V8 Powerstroke Diesel engine	X2A - 600A - 99T/44W	\$ 32,352.00	1	\$ 32,352.00
LWB (8' Box)	164"WB	\$ 24,150.00		\$ -
Available Interior Color				
(AS) Medium Earth Gray Vinyl				
Available Exterior Colors				
(UM) Agate Black		(UX) Ingot Silver		
(N1) Blue Jeans		(PQ) Race Red		
(Z1) Oxford White		(J7) Magnetic		
Optional Equipment				
Option Description	Option Code	Option Unit Price	Add Option	Extended Price
Cloth Bucket Front Seats	Trim Type 4	\$ 565.00		\$ -
Cloth 40/20/40 Front Seats	Trim Type 1	\$ 289.00		\$ -
Roof Clearance Lights	592	\$ 88.00		\$ -
4X4 Off-Road Package (Requires 4WD) **	17X	\$ 368.00		\$ -
6 Upfitter Switches	66S	\$ 152.00	✓	\$ 152
Skid Plate Package (4x4 only)	41P	\$ 92.00		\$ -
Spray-In Bedliner	85S	\$ 548.00		\$ -
Drop-In Bedliner	85L	\$ 323.00		\$ -
Standard Trailer Tow Package	Included	NC		NC
Pickup Box Delete	66D	\$ -569	✓	\$ -569
Engine Block heater	41H	\$ 91	✓	\$ 91
110V/400watt outlet	43C	\$ 159	✓	\$ 159
Manual Regen	98R	\$ 228	✓	\$ 228

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Spare Tire & Wheel	512	\$ 269	✓	\$ 269
XL Value Pkg <sup>SYNC, AM/FM MP3, Cruise</sup>	96V	\$ 910	✓	\$ 910
Rear Camera & Prep kit	872	\$ 377	✓	\$ 377
High Capacity Trailer Tow Package (Diesel Required)	535	\$ 1,039.00	✓	\$ N/A
Gooseneck Hitch Kit (requires 53W prep pack)	15J	\$ 231.00		\$
5th Wheel Hitch Kit (18K) ** requires 8' Box & 53W)	15L	\$ 1,008.00		\$
5th Wheel/Gooseneck Hitch Prep Package	53W	\$ 460.00		\$
Power Equipment Group (Includes power windows and door locks)	90L	\$ 799.00	✓	\$ 799
Cruise Control	525	\$ 216.00	✓	\$
Speed Limitation - 65 MPH	926	\$ 73.00		\$
Speed Limitation - 75 MPH	927	\$ 73.00		\$
Daytime Running Lamps	942	\$ 41.00	✓	\$ 41
Reverse Vehicle Aid Sensor (XL)	76R	\$ 225.00		\$
E-locking Rear Axle ** (required when selecting option 17x)	X3H; X3J, X3E, or X4M	\$359.00		\$
All Terrain Tires ** (required when selecting option 17x)		\$ 152.00		\$
Cost for Each Vehicle Plus Options				\$ 34,809
<b>Additional Costs</b>				
0.35% Contract Administrative Fee			\$	121.57
LA DEQ Waste Tire Fee (5 tires X \$2.25 each)			\$	11.25
LA Safety Inspection Sticker - 2 Year			\$	20.00
Total Cost for Each Vehicle		1 EA	\$	
Total Cost for All Vehicles		1 Vehicle	\$	
<b>Agency Information</b>				
Delivery Point of Contact Name:		LPAA Approval No		
Phone:		Requisition No		
Email:		Shopping Cart		
<b>Vendor Information</b>				
Courtesy Ford	Mike Solomon	Vendor No.	310062165	
Phone:		337-332-2145		
Email:		msolomon@courtesyautomotive.com		

Prep & Delivery  
Total Bid Price

\$ 1,044.27  
\$ 36,006.36

**XL VALUE PACKAGE (96V)**

**Availability:**

- Optional on XL

**Not available with:**

- STX Appearance Package (17S)

**Includes:**

- 4.2" Center-stack screen
- AM/FM Stereo MP3 player (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab)
- Bright chrome hub covers and center ornaments (SRW Only)
- Chrome front and rear step bumper
- Cruise Control (steering wheel-mounted)
- SYNC®

**Options Available:**

- SYNC® 3 (913)

**NOTE:** Does not include rear bumper when ordered w/66D Pickup Box Delete

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

PO BOX 10455  
NEW ORLEANS, LA. 70181  
260 INDUSTRIAL AVE.  
JEFFERSON, LA. 70121



TOLL FREE: 800-299-8065  
DIRECT: 504-834-8065  
FAX: 504-834-8485  
PARTS FAX: 504-834-8404

Mrs. Angela Guidry  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA 70361

March 11, 2019  
Quote # 13088

Re: Jefferson Parish Bid # 5000120750, Contract # 55-00017087

Dear Mrs. Guidry:

As per our conversation, I am pleased to quote you on supplying & installing the following equipment for your 2019 Ford Model F-250 with an 8ft pickup bed.

- A. Commodity Code: 070.08.00005-0301: One (1) Heavy duty flip top (Alum) service truck body for a 56" C/A as per specifications in the parish contract.

*For the sum of.....\$ 9,457.00*

- B. Commodity Code: 070.08.00005-0241: One (1) Telescopic Top Assemble with lockable tailgate.

*For the sum of.....\$ 2,281.00*

- C. Commodity Code: 070.08.00005-0268: One (1) Slide-out Master Drawer unit Model # SM3-SP to be installed in bed of body. Note: Aluminum tray.

*For the sum of.....\$ 1,383.00*

- D. Commodity Code: 070.08.00215-0042: One (1) Master Lock System.

*For the sum of.....\$ 793.00*

- E. Commodity Code: 070.59.00000-0341: Pickup Access Steps on cab of truck. Tube type, painted Black.

*For the sum of.....\$ 396.00*

If you have any questions, please do not hesitate to give me a call.  
Sincerely,

Richard M. Toal  
Sales Representative

**DISTRIBUTORS  
FOR:**

AERIAL BASKETS  
BOTTLE GAS BODIES  
BRICK UNLOADERS  
CUSTOM BODIES  
DUMP BODIES

DUMP HOISTS  
FIFTH WHEELS  
FUEL TANKS  
HITCHES  
HYD. COMPONENTS

LIFT GATES  
LOWBOYS  
LUBE SYSTEMS  
OILFIELD BODIES  
PLATFORM BODIES

PTO'S  
PUMPS  
REFRIGERATOR BODIES  
ROLLOFF BODIES  
SEMI TRAILERS

STAKE BODIES  
TAG AXLES  
TOOL BOXES  
TRAILER PARTS  
TRUCK CRANES

TRUCK WINCHES  
UTILITY BODIES  
UTILITY EQUIPMENT  
VAN BODIES  
VAN SHELVING

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

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NEW ORLEANS, LA. 70181  
260 INDUSTRIAL AVE.  
JEFFERSON, LA. 70121



TOLL FREE: 800-299-8065  
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Mrs. Angela Guidry  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA 70361

March 11, 2019  
Quote # 13088

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TAG AXLES  
TOOL BOXES  
TRAILER PARTS  
TRUCK CRANES

TRUCK WINCHES  
UTILITY BODIES  
UTILITY EQUIPMENT  
VAN BODIES  
VAN SHELVING

**VISIT US AT: [TRUCKANDTRANSPORTATION.COM](http://TRUCKANDTRANSPORTATION.COM)**

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-110**

AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 1 TO THE  
INSTALLATION AGREEMENT WITH WILLIAM J. BARNES  
ELECTRICAL COMPANY, INC. FOR THE POWER PLANT BLACK  
START GENERATOR INSTALLATION, PROJECT NO. 17-ELECTGEN-67

**WHEREAS**, by contract dated October 11, 2018, Terrebonne Parish Consolidated Government did award a contract to William J. Barnes Electrical Company, Inc. for the Power Plant Black Start Generator Installation Project No. 17-ELECTGEN-67, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1568649 of the records of Terrebonne Parish, Louisiana, and

**WHEREAS**, a change order has been recommended for an increase in the amount of One Hundred Five Thousand, Seven Hundred Twenty - Six Dollars and 00 Cents (\$105,726.00), to include the cost to add the new enclosure for the existing panel board that has rusted out, the 34.5 kV cable installation, current contract time extension for Seventy (70) calendar days due to uncontrolled weather conditions, contract time extension for additional controls from ComAP, and wiring for the additional controls needed.

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Change Order No. 1 to the construction contract with William J. Barnes Electrical Company for the Power Plant Black Start Generator Installation Project No. 17-ELECTGEN-67, be, and is hereby, approved.

**BE IT FURTHER RESOLVED**, that the Parish President, and all appropriate parties be, and they are hereby, authorized to execute Change Order No. 1, for an increase in the contract time by seventy (70) calendar days and increasing the amount by One Hundred Five Thousand, Seven Hundred Twenty - Six Dollars and 00 Cents (\$105,726.00).

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 19-111**

A RESOLUTION PROVIDING APPROVAL OF AMENDMENT NO. 2 TO THE ENGINEERING AGREEMENT FOR PARISH PROJECT NO. **17-DRA-42, BAYOU TERREBONNE DRAINAGE IMPROVEMENTS PROJECT**, TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with GIS Engineering, L.L.C. dated November 1, 2017, recordation number 1545714, for the Bayou Terrebonne Drainage Improvements Project identified as Parish Project 17-DRA-42, and

**WHEREAS**, the Engineering Agreement between Owner and Engineer provides for certain limitations for Basic Services and specific Additional Services, and

**WHEREAS**, the Terrebonne Parish Consolidated Government is desirous of continuing preliminary design for this project, and

**WHEREAS**, the Terrebonne Parish Consolidated Government has budgeted additional funding to continue with preliminary design efforts, and

**WHEREAS**, GIS Engineering, LLC. has submitted a proposal to continue with preliminary design efforts for this project, and

**WHEREAS**, the limitation of cost for Basic and Additional Services needs to be increased for these preliminary design efforts, and

**WHEREAS**, this above work will increase the basic services section of the contract by \$141,857.00 and the additional services section by \$85,932.00.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 1 to the Engineering Agreement for an increase of \$141,857.00 in Basic Services and \$85,932.00 in additional services, and authorizes Parish President Gordon E. Dove to execute this Amendment No. 1 to the Engineering Agreement for the Bayou Terrebonne Drainage Improvements Project Parish Project No. 17-DRA-42, with GIS Engineering, LLC, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-112**

AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 1  
FOR THE CONSTRUCTION AGREEMENT FOR PARISH  
PROJECT NO. 16-LOCK-61, PETIT CAILLOU LOCK  
STRUCTURE PROJECT, TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government awarded the construction of Parish Project No. 16-LOCK-61, Petit Caillou Lock Structure Project to Sealevel Construction, Inc., Terrebonne Parish, Louisiana, and

**WHEREAS**, the Parish is desirous of completing the construction of the Petit Caillou Lock Structure Project, and

**WHEREAS**, Terrebonne Levee Conservation District (TLCD) requested an additional control system be installed at the existing Boudreaux Canal Sector Gate's control house located on the east side, and

**WHEREAS**, TLCD will reimburse TPCG for this work, and

**WHEREAS**, this change order will add fifteen (15) calendar days to the contract as a result of Change Order No. 1, and

**WHEREAS**, this change order will increase the overall contract price by One Hundred Twenty-Five Thousand, Nine Hundred Sixty-Eight Dollars (\$125,968.00), and

**WHEREAS**, Change Order No. 1 had been recommended by the Engineer, GIS Engineering, LLC, for this project.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 to the construction agreement with Sealevel Construction, Inc. for Parish Project No. 16-LOCK-61, Petit Caillou Lock Structure Project, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of One Hundred Twenty-Five Thousand, Nine Hundred Sixty-Eight Dollars (\$125,968.00) and fifteen (15) calendar days to the contract, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, GIS Engineering, LLC.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

Upon questioning from Committee Member G. Michel regarding the aforementioned resolution, Parish Manager M. Touns explained that the funding for this project is through LA DOTD (Department of Transportation and Development) but is administered by the parish; and stated that the parish hires the engineers and contractors for the aforementioned project.



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. S. DRYDEN  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-113**

AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 1  
FOR THE CONSTRUCTION AGREEMENT FOR PARISH  
PROJECT NO. 12-WALK-31, WEST PARK AVENUE SIDEWALKS  
PROJECT (ROYCE STREET TO MARIETTA PLACE),  
TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated March 5, 2012 with LA Contracting Enterprise, LLC, Recordation Number 1402408, for Parish Project No. 12-WALK-31, West Park Avenue Sidewalks Project (Royce Street to Marietta Place), Terrebonne Parish, Louisiana, and

**WHEREAS**, this change order has been recommended so as to adjust the estimated contract item quantities for the completion of the project described on the attached Change Order No. 1 for the above referenced project, and

**WHEREAS**, this change order will decrease the overall contract price by Four Thousand, Four Hundred Seventy-Nine Dollars and Fifty-Two Cents (-\$4,479.52), and

**WHEREAS**, this Change Order No. 1 had been recommended by the Engineer, Duplantis Design Group, PC, for this project.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 to the construction agreement with LA Contracting Enterprise, LLC, for Project No. 12-WALK-31, West Park Avenue Sidewalks Project (Royce Street to Marietta Place), Terrebonne Parish, Louisiana, for an decrease to the contract amount in the amount of Four Thousand, Four Hundred Seventy-Nine Dollars and Fifty-Two Cents (-\$4,479.52), and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, Duplantis Design Group, PC.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 19-114**

AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 3  
FOR PARISH PROJECT NO. 14-HPD-14, CRITICAL FACILITIES  
HARDENING – HOUMA POLICE DEPARTMENT (HMGP),  
TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government did receive construction bids on Parish Project No. 14-HPD-14, Critical Facilities Hardening – Houma Police Department (HMGP), Terrebonne Parish, Louisiana, and

**WHEREAS**, TPCG is desirous of completing the installation of HVAC units at the Houma Police Department building, and

**WHEREAS**, this change order will allow the Contractor to proceed with installing the rooftop HVAC units without consideration of the professional of record's design, and

**WHEREAS**, the Engineer did notified the Parish that by moving forward the HVAC units will not have the same wind protections as the building, and

**WHEREAS**, the Parish and the Contractor agreed to eliminate the canopies from the scope of work, and

**WHEREAS**, this change order will add Thirty (30) calendar days to the contract as a result of Change Order No. 3, and

**WHEREAS**, this change order will decrease the overall contract price by Five Thousand, Seven Hundred Fifty Dollars and Zero Cents (\$5,750.00), and

**WHEREAS**, this Change Order No. 3 has been recommended by the Engineer, Quality Engineering & Surveying, for this project.

**NOW, THEREFORE, BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 3 to the construction agreement with Thomassie Construction, Inc. for Parish Project No. 16-HMGP-29, Critical Facilities Hardening – Houma Police Department (HMGP), Terrebonne Parish, Louisiana, for an decrease of Five Thousand, Seven Hundred Fifty Dollars and Zero Cents (\$5,750.00), and an increase of Thirty (30) calendar days to the contract, and

**BE IT FURTHER RESOLVED**, that a certified copy of the resolution be forwarded to Engineer, Quality Engineering & Surveying.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 19-115**

AUTHORIZING A DESIGN EXCEPTION TO THE LADOTD DESIGN STANDARDS IN ORDER TO MITIGATE THE POTENTIAL COSTS OF ACQUIRING PROPERTY ADJACENT TO AN EXISTING OFF-SYSTEM BRIDGE, STATE PROJECT NO. H.011533, PARISH PROJECT HANSON CANAL BRIDGE REPLACEMENT, TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the LADOTD requires installation of full-length guardrails and the Terrebonne Parish Consolidated Government desires to use a shorter impact attenuator, and

**WHEREAS**, it is installation of full-length guardrails will cause access issues with an adjacent property and said property would likely need to be acquired, and

**WHEREAS**, it is desirous of the Terrebonne Parish Consolidated Government to minimize costs related to this project, and

**WHEREAS**, the impact attenuator meets clear-zone requirements, design speed requirements and mitigates the potential costs of property acquisition, and

**WHEREAS**, the Terrebonne Parish Administration supports this request for a design exception.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, determines that the Design Exception for the project is acceptable to the Terrebonne Parish Council. The Terrebonne Parish Council hereby requests the exception to the recommended design standards and guidelines be made by LaDOTD when the project is constructed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. D. W. GUIDRY, SR.  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 19-116**

AWARDING AND AUTHORIZING THE SIGNING OF THE CONSTRUCTION CONTRACT FOR PARISH PROJECT NO. 18-DRA-53, VALHI DRAINAGE IMPROVEMENTS PROJECT, TERREBONNE PARISH, LOUISIANA, AND AUTHORIZING THE ISSUANCE OF THE NOTICE TO PROCEED.

**WHEREAS**, the Terrebonne Parish Consolidated Government will receive construction bids on Parish Project No. 18-DRA-53, Valhi Drainage Improvements Project, Terrebonne Parish, Louisiana, on March 25, 2019, and

**WHEREAS**, the Parish desires to authorize the award of a construction contract to the firm that submits the lowest responsive, responsible bid within authorized budget for the Valhi Drainage Improvements Project, Parish Project No. 18- DRA-53, and

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, on the behalf of the Terrebonne parish Consolidated Government, authorizes the Parish President to award a construction contract to the firm that submits the lowest responsive, responsible bid within the authorized budget, and

**BE IT FURTHER RESOLVED**, that the Parish President be authorized to execute all necessary contract documents to authorize the lowest responsive, responsible bidder within authorized budget on Parish Project No. 18- DRA-53, to proceed with all necessary services for the completion of the project.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. S. DRYDEN  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 19-117**

AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 1  
(BALANCING) FOR THE CONSTRUCTION AGREEMENT FOR  
PARISH PROJECT NO. 17-DRA-03, WAUBAN SUBDIVISION  
DRAINAGE PROJECT, TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated February 1, 2019 with Norris & Boudreaux Contractors, LLC, for Parish Project No. 17-DRA-03, Wauban Subdivision Drainage Project, Terrebonne Parish, Louisiana, and

**WHEREAS**, it is necessary to balance installed quantities with contract quantities, and

**WHEREAS**, it is necessary to cover costs related to an unmarked gas line, and

**WHEREAS**, this change order will increase the overall contract price by Two Thousand, Five Hundred Fifty-Nine Dollars and No Cents (\$2,559.00), and

**WHEREAS**, this Change Order No. 1 (Balancing) has been recommended by the Engineer, David A. Waitz Engineering and Surveying, Inc., for this project, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 (Balancing) to the construction agreement with Norris & Boudreaux Contractors, LLC for Parish Project No. 17-DRA-03, Wauban Subdivision Drainage Project, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Two Thousand, Five Hundred Fifty-Nine Dollars and No Cents (\$2,559.00) with no change in construction time.

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, David A. Waitz Engineering and Surveying, Inc.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. S. DRYDEN  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 19-118**

PROVIDING FOR THE ACCEPTANCE OF WORK PERFORMED BY NORRIS & BOUDREAUX CONTRACTORS, LLC, IN ACCORDANCE WITH THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR PARISH PROJECT NO.17-DRA-03, WAUBAN SUBDIVISION DRAINAGE PROJECT, TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated February 1, 2019 with Norris & Boudreaux Contractors, LLC, for Parish Project No.17-DRA-03, Wauban Subdivision Drainage Project, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1575157 of the records of Terrebonne Parish, and

**WHEREAS**, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

**WHEREAS**, the Engineer for this project, David A. Waitz Engineering and Surveying, Inc., recommends the acceptance of the substantial completion.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1575157 of the Records of Terrebonne Parish, Louisiana, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the David A. Waitz Engineering and Surveying, Inc., and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

**BE IT FURTHER RESOLVED** that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. G. MICHEL  
SECONDED BY: MR. S. DRYDEN

**RESOLUTION NO. 19-119**

PROVIDING APPROVAL OF AMENDMENT NO. 3 TO THE  
ENGINEERING AGREEMENT FOR PARISH PROJECT NO. 13-  
HMGP-16, BONANZA PUMP STATION INFRASTRUCTURE  
IMPROVEMENTS, TERREBONNE PARISH, LOUISIANA.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a Engineering Agreement dated June 19, 2013, with T. Baker Smith, LLC, for the Project entitled Parish Project No. 13-HMGP-16, Bonanza Pump Station Infrastructure Improvements, and

**WHEREAS**, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

**WHEREAS**, Work performed by others on the adjacent property, after Preliminary Plans and Design Surveys were completed, lowered an existing levee and spoil bank, and

**WHEREAS**, additional surveys and engineering design was necessary to provide flood protection in place of the lowered levee, and

**WHEREAS**, additional Right-of-Way surveys were necessary to provide temporary construction servitudes and permanent servitudes for the new levee, and

**WHEREAS**, additional owner representation was necessary to negotiate with adjacent landowner for servitudes, and

**WHEREAS**, the TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract for an increase in the upset limit for these services, and

**WHEREAS**, this above work will increase the contract by \$26,828.85.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 3 to the Engineering Agreement for a total increase of \$26,828.85 and authorizes Parish President, Gordon E. Dove, to execute this Amendment No. 3 to the Engineering Agreement for the Bonanza Pump Station Infrastructure Improvements, Parish Project No. 13-HMGP-16, with T. Baker Smith, LLC., and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the Engineer, T. Baker Smith, LLC.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. J. NAVY

**RESOLUTION NO. 19-120**

A resolution providing approval of Amendment No. 3 to the Architectural Agreement for Parish Project No. **15-SAFE-01, East Side Safe Room Project**, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government did enter into an original architectural agreement with Houston J. Lirette, Jr., APAC, dated March 25, 2015, recordation number 1476845, for the East Side Safe Room Project identified as Parish Project 15-SAFE-01, and

**WHEREAS**, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

**WHEREAS**, the Parish is desirous of constructing the East Side Safe Room Project, and

**WHEREAS**, the Parish requested the Architect to develop plans for the construction of a concrete parking lot, and

**WHEREAS**, additional funding is needed to fund the additional work, and

**WHEREAS**, this above work will increase the basic services task of the contract by an additional \$850.00.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 3 to the Architectural Agreement for a increase of \$850.00 in Basic Services authorizes Parish President Gordon E. Dove to execute this Amendment No. 3 to the Engineering Agreement for the East Side Safe Room Project Parish Project No. 15-SAFE-01, with Houston J. Lirette, Jr., APAC, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the Architect, Houston J. Lirette, Jr., APAC.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

Mr. D. W. Guidry, Sr. moved, seconded by Ms. C. Duplantis-Prather, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

ABSENT: A. Williams.

The Chairman declared the motion adopted and the meeting was adjourned at 5:37 p.m.

Dirk J. Guidry, Chairman

Tammy E. Triggs, Minute Clerk



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Mr. D. J. Guidry moved, seconded by Mr. S. Dryden and Mr. S. Trosclair, “THAT the Council accept and ratify the minutes of the Public Services Committee meeting held on 3/25/19.”

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Community Development and Planning Committee meeting held on 3/25/19, whereupon the Committee Chairman, noting ratification of minutes calls for condemnation hearings to be held on 4/22/19 at 5:30 p.m., rendered the following:

**COMMUNITY DEVELOPMENT & PLANNING COMMITTEE**

**MARCH 25, 2019**

The Chairman, Steve Trosclair, called the Community Development & Planning Committee meeting to order at 5:39 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member J. Navy and the Pledge of Allegiance led by Committee Member C. Duplantis-Prather. Upon roll call, Committee Members recorded as present were: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden and C. Duplantis-Prather. *Committee Member A. Williams was recorded as entering the proceedings at 5:59 p.m.* A quorum was declared present.

Diane Powell, Terrebonne Parish Head Start Director, presented to the Council the Head Start’s Annual Report for FY 2018. Head Start received \$1,377,275.00 from the Administration for Children and Families for FY 2017. She continued that \$1,357,897.00 was allocated for program funding and \$19,478.00 was allocated for Training and Technical Assistance. Terrebonne Parish Consolidated Government is required to provide a 20% NFS match of \$344,319.00 to the Head Start Program. General Fund allocated \$565,431.00 for Head Start during the current fiscal year. The Community Development Block Grant provided \$12,000.00. Ms. Powell gave detailed statistical information regarding the School Readiness Program administered by Head Start, as well as, the number of children funded for this fiscal year. She stated that the total actual number of children enrolled in the program for the school year 2017-2018 was 199. Head Start also serves children with disabilities and for the 2017-2018 school year, they served 35 children who had diagnosed disabilities. The Head Start Program is a sponsor of the Child and Adult Care Food Program and receives a reimbursement from USDA/LA Department of Education for the meals served to the children. Through December 2018, Head Start received \$144,986.33 from the Department of Education/USDA. Total food costs through December 2018 were \$210,816.80. The total meals served from January through December 2018 are as follows: Breakfast: 24,029, Lunch: 23,435 and PM Snack: 20,677. The Terrebonne Foundation for Academic Excellence is continuing to fund the cost for all Head Start children to receive a book each month from the Dolly Parton Imagination Library.

Ms. Powell thanked the Council and Administration for all of their support. She stated that they also receive support from Mr. Michael St. Martin and the Senior Class of Vandebilt Catholic High School.

Several Committee Members thanked Ms. Powell and her staff for all of their hard work in getting the younger children ready to enter into school; and stated that the Head Start Program is a value asset to the children and parents throughout Terrebonne Parish.

Committee Member J. Navy asked that Agenda Item No. 2 - Update on property owned by Ms. Bernadine Carter, be placed on the agenda so that status information can be presented to the Committee.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Kellie Cunningham, Community Development Administrator, addressed the Committee relative to the matter of the rehabilitation project repairs at the home of Ms. Bernadine Carter. She distributed a letter from the Stow 'N Go Pod Storage Company concerning this matter, along with other material regarding repairs that were made since the last meeting. Ms. Cunningham stated that she has been in contact with Ms. Janaé McGuin, Ms. Bernadine Carter's (the homeowner) daughter, who is acting as her agent, concerning the cleaning of the furniture. Ms. Cunningham stated that she is waiting for a response from a professional cleaning company regarding the cleaning of the furniture. She also stated that Administration is in negotiation with Stow 'N Go Pod Company regarding compensation for the damages done to the furniture. Ms. Cunningham presented further information regarding the floor replacement issue and explained that the flooring issue, along with other minor repair issues, have been resolved.

Ms. Janaé McGuin, addressed the Committee relative to the matter concerning the rehabilitation repairs to her mother's home and the storage pod issue. Ms. McGuin explained that the flooring issue has been resolved; and added that the previous work done on the property was done by Terrebonne Parish. She also distributed a detailed itemized list of the items in the storage pod that were damaged and need to be replaced. She stated that she brought this matter to the Council because she attempted to contact the owner of Stow' N Go, but he would not get back with her.

Committee Member J. Navy suggested that the vendor speak directly to Administration, not to the homeowner; noting that the parish is trying to resolve this matter.

Parish President G. Dove asked Ms. McGuin to submit a itemized list and an estimated replacement cost value of the furniture that was damaged and Administration will consult with the Parish's Legal Department to resolve this problem.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19 121**

CALLING A CONDEMNATION HEARING ON THE  
RESIDENTIAL STRUCTURE SITUATED AT 149 WALNUT ST,  
LOT 5 LOUIS JAMES RODDY SUBD., FOR MONDAY, APRIL  
22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS  
RELATIVE THERETO.

**WHEREAS**, on October 23, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 149 WALNUT ST; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on October 27, 2017, it was found that the structure located at 149 WALNUT ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on February 05, 2019, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 149 WALNUT ST be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-122**

CALLING A CONDEMNATION HEARING ON THE  
RESIDENTIAL ACCESSORY STRUCTURE SITUATED AT 9867  
EAST PARK AV, LOT F BLOCK 2 VILLAGE EAST ESTATES.,  
FOR MONDAY, APRIL 22, 2019, AT 5:30 P.M. AND  
ADDRESSING OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, on October 03, 2018, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 9867 EAST PARK AV; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on October 18, 2018, it was found that the structure located at 9867 EAST PARK AV was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on February 05, 2019, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Accessory Structure located at 9867 EAST PARK AV be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

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*Committee Member A. Williams was recorded as entering the proceedings at this time, 5:59 p.m.*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-123**

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 274 GRANDE ST, LOT 7 BLOCK 4 JOSEPHINE SUBD; LESS NM 60FT SOLD TO SEWERAGE DISTRICT #14, FOR MONDAY, APRIL 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, on August 02, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 274 GRANDE ST; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on August 07, 2017, it was found that the structure located at 274 GRANDE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

**WHEREAS**, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on November 12, 2018, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 274 GRANDE ST be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. G. MICHEL  
SECONDED BY: MR. D. J. GUIDRY

**RESOLUTION NO. 19-124**

CALLING A CONDEMNATION HEARING ON THE  
RESIDENTIAL STRUCTURE SITUATED AT 201  
BELLAIRE DR, LOT 1 BLOCK 3 CYPRESS GARDENS  
SUBD., FOR MONDAY, APRIL 22, 2019, AT 5:30 P.M. AND  
ADDRESSING OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, on September 26, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 201 BELLAIRE DR; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on October 03, 2017, it was found that the structure located at 201 BELLAIRE DR was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

**WHEREAS**, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on November 13, 2018, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 201 BELLAIRE DR be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-125**

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 305 MCKINLEY ST, LOT 50FT X 118FT BEING PORTION OF LOT 26 AND PORTION OF LOT 27 MCKINLEY STREET, WEST SIDE OF BONVILLAIN SUBD., FOR MONDAY, APRIL 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, on October 13, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 305 MCKINLEY ST; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on October 19, 2017, it was found that the structure located at 305 MCKINLEY ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

**WHEREAS**, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on November 12, 2018, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 305 MCKINLEY ST be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. S. DRYDEN  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-126**

CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 314 MARIETTA PL, WESTERNMOST 50FT OF LOT 8 BLOCK 8 ADDEN. 1 TARA SUBD., FOR MONDAY, APRIL 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, on September 11, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 314 MARIETTA PL; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on September 20, 2017, it was found that the structure located at 314 MARIETTA PL was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

**WHEREAS**, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on November 12, 2018, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 314 MARIETTA PL be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-127**

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 2614 DANIEL TURNER CT, LOTS 161, 162, 163, 164, 165, 166, 167, 168 AND 169, HONDURAS PLANTATION SUBD. LESS RICHARD SUBD. LESS CATHERINE SUBD. LESS 4.269 ACRES SOLD TO L P AND L., FOR MONDAY, APRIL 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, on September 01, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 2614 DANIEL TURNER CT; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on September 11, 2017, it was found that the structure located at 2614 DANIEL TURNER CT was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

**WHEREAS**, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on February 08, 2019, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 2614 DANIEL TURNER CT be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. J. NAVY  
SECONDED BY: MR. D. J. GUIDRY

**RESOLUTION NO. 19-128**

CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 2650 DANIEL TURNER CT, LOTS 161, 162, 163, 164, 165, 166, 167, 168 AND 169, HONDURAS PLANTATION SUBD. LESS RICHARD SUBD. LESS CATHERINE SUBD. LESS 4.269 ACRES SOLD TO L P AND L., FOR MONDAY, APRIL 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, on September 01, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 2650 DANIEL TURNER CT; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on September 11, 2017, it was found that the structure located at 2650 DANIEL TURNER CT was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

**WHEREAS**, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on February 08, 2019, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 2650 DANIEL TURNER CT be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. A. MARMANDE  
SECONDED BY: MR. G. MICHEL

**RESOLUTION NO. 19-129**

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 208 B DONOVAN RD, LOT 17 BLOCK 4 ADDEN. 1 HOUMA INDUSTRIAL PARK., FOR MONDAY, APRIL 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, on November 21, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 208 B DONOVAN RD; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on November 30, 2017, it was found that the structure located at 208 B DONOVAN RD was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

**WHEREAS**, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on February 08, 2019, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 208 B DONOVAN RD be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. S. DRYDEN  
SECONDED BY: MS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 19-130**

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 424 LEVRON ST, LOT 23 BLOCK 3 ERVIN BONVILLAIN SUBD., FOR MONDAY, APRIL 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, on December 13, 2018, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 424 LEVRON ST; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on December 26, 2018, it was found that the structure located at 424 LEVRON ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on March 07, 2019, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 424 LEVRON ST be called for Monday, April 22, 2019, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-131**

A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD MITIGATION ASSISTANCE GRANT PROGRAM PROJECT NO. FMA-PJ-06-LA-2017-017 TO COMPLETE THE STRUCTURE ELEVATION OF 209 CHRISTINE STREET, CHAUVIN, LA 70344.

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA and the Governor’s Office of Homeland Security and Preparedness that the Flood Mitigation Assistance Grant, Project No. FMA-PJ-06-LA-2017-017 is awarded, that the Parish is authorized to proceed with the mitigation of the following property:

**Address: 209 Christine Street, Chauvin, LA 70344;**

**Owned by: Jessie, Jr. and Georgette Nelton;**

**WHEREAS**, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed by the Solutient Corporation recommending elevation through the FMA program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish FEMA funded Flood Mitigation Assistance Program, Project No FMA-PJ-06-LA-2017-017 be hereby obligated to mitigate the structure identified above.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. A. MARMANDE  
SECONDED BY: MR. D. J. GUIDRY

**RESOLUTION NO. 19-132**

OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD HAZARD MITIGATION GRANT PROGRAM/HURRICANE GUSTAV, PROJECT NO .1786-109-0003 AND THE ISAAC LMI COST SHARE PROJECT THROUGH THE OFFICE OF COMMUNITY DEVELOPMENT TO COMPLETE THE STRUCTURE ELEVATION OF 110 HUE STREET, THIBODAUX, LA 70301.

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP), Project No. 1786-109-0006, can proceed with the mitigation of the following property and the Office of Community Development has confirmed the eligibility of the owners for the Isaac LMI Cost Share program to elevate:

Address: **110 Hue Street Thibodaux, LA 70301**

Owned by: **John and Virgie Daigle;**

**WHEREAS**, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owners recommending elevation through the HMGP program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0003 and the Isaac LMI Cost Share program be hereby obligated to mitigate the property above.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. J. Navy.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:03 p.m.

Steve Trosclair, Chairman

Tammy E. Triggs, Minute Clerk

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Mr. S. Trosclair moved, seconded by Mr. G. Michel, “THAT the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on 3/25/19.”

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Budget and Finance Committee meeting held on 3/25/19, whereupon the Committee Chairman, noting that ratification of minutes calls a public hearing on 4/10/19 at 6:30 p.m., rendered the following:

**BUDGET & FINANCE COMMITTEE**

**MARCH 25, 2019**

The Chairman, John Navy, called the Budget & Finance Committee meeting to order at 6:05 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member A. Williams and the Pledge of Allegiance led by Committee Member S. Dryden. Upon roll call, Committee Members recorded as present were: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather. A quorum was declared present.

Upon questioning from Committee Member S. Trosclair regarding surplus items being auctioned, Parish Manager M. Toups responded by saying that the aforementioned items will be included in the auction.

Chief Financial Officer K. Mauldin stated that the date for the auction has been changed from the previously scheduled date of June 1, 2019 to June 15, 2019.

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-133**

**WHEREAS**, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

**WHEREAS**, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

**WHEREAS**, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

**NOW THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and grants authorization to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

**Exhibit "A"**  
**February, 2019 Surplus List**

**Recreation:**

1 – 2002 Dodge Van/\$1000

1 – 1999 Dodge Van/\$1000

\* \* \* \* \*

OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-134**

**WHEREAS**, bids (Bid Number 5000120750) were obtained by Jefferson Parish Purchasing Department for the purpose of purchasing Vehicle Bodies and Accessories (Contract Number 55-00017087) and,

**WHEREAS**, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing one (1) new and unused One (1) Three Quarter (3/4) Ton, Two (2) Wheel Drive, Extended/Super Cab & Chassis with Diesel Engine (2019 Ford F250) for the Houma Fire Department under State Contract #440001001, and

**WHEREAS**, after careful review by Keith Ward, Houma Fire Department Chief, it has been determined that the price of Thirty-Six Thousand, Six Dollars and Thirty-Six Cents (\$36,006.36) from Terrebonne Motor Company, Inc. for the purchase of one (1) new and unused One (1) Three Quarter (3/4) Ton, Extended / Super Cab & Chassis with Diesel Engine (2019 Ford F250) should be accepted as per the State Contract Vehicle Contract Catalog and under the provisions set forth in the Louisiana Revised Statutes Title 39:1710 and that the price of Fourteen Thousand, Three Hundred Ten Dollars (\$14,310.00) from Truck and Transportation Equipment Company, Inc. for the purchase of one (1) Heavy Duty Service Truck Body and Miscellaneous Items should be accepted as per the attached documents and under provisions set forth in the Louisiana Revised Statutes Titles 39:1710 and 39:1701 et seq., and

**WHEREAS**, the Parish Administration has recommended the acceptance of the price for the aforementioned purchases from Terrebonne Motor Company, Inc. at a cost of Thirty-Six Thousand, Six Dollars and Thirty-Six Cents (\$36,006.36) and Fourteen Thousand, Three Hundred Ten Dollars (\$14,310.00) from Truck and Transportation Equipment Co., Inc. at a total cost of Fifty Thousand, Three Hundred Sixteen Dollars and Thirty-Six Cents (\$50,316.36) as per the attached documents.

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the vehicle and service body with miscellaneous items be accepted as per the attached documents.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Order Sheet Instructions				
1) Only one vehicle configuration may be entered on each Order Sheet. Use a separate Order Sheet for each different vehicle configuration being ordered. The listed configurations are the only configurations available. However, additional configurations may be added to the contract upon request. To request additional configurations, contact the dealer or OSP.				
2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.				
3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.				
4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.				
5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.				
<b>Ford F-250</b>				
<b>Extended/Super Cab</b>		<b>Contract Line</b>	<b>74</b>	<b>Delivery ARO</b>
				90-150 days
<b>State Contract Number</b>		<b>4400010201</b>	<b>Vendor</b>	<b>Courtesy Ford</b>
Base Vehicle				
Vehicle Description	Order Code	Unit Price	Quantity	Extended Price
RWD w/ 6.2L V8 FFV engine	X2A - 600A	\$ 23,691.00		\$ -
Optional Configuration				
Description	Order Code	Unit Price	Quantity	Extended Price
4WD w/ 6.2L V8 FFV engine	X2B - 600A	\$ 26,318.00		\$ -
6.7L V8 Powerstroke Diesel engine	X2A - 600A - 99T/44W	\$ 32,352.00	1	\$ 32,352.00
LWB (8' Box)	164"WB	\$ 24,150.00		\$ -
Available Interior Color				
(AS) Medium Earth Gray Vinyl				
Available Exterior Colors				
(UM) Agate Black		(UX) Ingot Silver		
(N1) Blue Jeans		(PQ) Race Red		
(Z1) Oxford White		(J7) Magnetic		
Optional Equipment				
Option Description	Option Code	Option Unit Price	Add Option	Extended Price
Cloth Bucket Front Seats	Trim Type 4	\$ 565.00		\$ -
Cloth 40/20/40 Front Seats	Trim Type 1	\$ 289.00		\$ -
Roof Clearance Lights	592	\$ 88.00		\$ -
4X4 Off-Road Package (Requires 4WD) **	17X	\$ 368.00		\$ -
6 Upfitter Switches	66S	\$ 152.00	✓	\$ 152
Skid Plate Package (4x4 only)	41P	\$ 92.00		\$ -
Spray-In Bedliner	85S	\$ 548.00		\$ -
Drop-In Bedliner	85L	\$ 323.00		\$ -
Standard Trailer Tow Package	Included	NC		NC
Pickup Box Delet	66D	\$ -569	✓	\$ -569
Engine Block heater	41H	\$ 91	✓	\$ 91
110V/400watt outlet	43C	\$ 159	✓	\$ 159
Manual Regen	98R	\$ 228	✓	\$ 228

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Spare Tire & Wheel	512	\$ 269	✓	\$ 269
XL Value Pkg <sup>SYNC, AM/FM MP3, Cruise</sup>	96V	\$ 910	✓	\$ 910
Rear Camera & Prep Kit	872	\$ 377	✓	\$ 377
High Capacity Trailer Tow Package (Diesel Required)	535	\$ 1,039.00	✓	\$ N/A
Gooseneck Hitch Kit (requires 53W prep pack)	15J	\$ 231.00		\$
5th Wheel Hitch Kit (18K) ** requires 8' Box & 53W)	15L	\$ 1,008.00		\$
5th Wheel/Gooseneck Hitch Prep Package	53W	\$ 460.00		\$
Power Equipment Group (Includes power windows and door locks)	90L	\$ 799.00	✓	\$ 799
Cruise Control	525	\$ 216.00	✓	\$
Speed Limitation - 65 MPH	926	\$ 73.00		\$
Speed Limitation - 75 MPH	927	\$ 73.00		\$
Daytime Running Lamps	942	\$ 41.00	✓	\$ 41
Reverse Vehicle Aid Sensor (XL)	76R	\$ 225.00		\$
E-locking Rear Axel ** (required when selecting option 17x)	X3H, X3J, X3E, or X4M	\$359.00		\$
All Terrain Tires ** (required when selecting option 17x)		\$ 152.00		\$
Cost for Each Vehicle Plus Options				\$ 34,809
Additional Costs				
0.35% Contract Administrative Fee			\$	121.17
LA DEQ Waste Tire Fee (5 tires X \$2.25 each)			\$	11.25
LA Safety Inspection Sticker - 2 Year			\$	20.00
Total Cost for Each Vehicle		1 EA	\$	
Total Cost for All Vehicles		1 Vehicle	\$	
Agency Information				
Delivery Point of Contact Name:		LPAA Approval No		
Phone:		Requisition No		
Email:		Shopping Cart		
Vendor Information				
Courtesy Ford	Mike Solomon	Vendor No.	310062165	
Phone:		337-332-2145		
Email:		msolomon@courtesyautomotive.com		

Prep & Delivery  
Total Bid Price

\$ 1,044.<sup>27</sup>  
\$ 36,006.<sup>36</sup>

**XL VALUE PACKAGE (96V)**

**Availability:**

- Optional on XL

**Not available with:**

- STX Appearance Package (17S)

**Includes:**

- 4.2" Center-stack screen
- AM/FM Stereo MP3 player (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab)
- Bright chrome hub covers and center ornaments (SRW Only)
- Chrome front and rear step bumper
- Cruise Control (steering wheel-mounted)
- SYNC®

**Options Available:**

- SYNC® 3 (913)

**NOTE: Does not include rear bumper when ordered w/66D Pickup Box Delete**

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

PO BOX 10455  
NEW ORLEANS, LA. 70181  
260 INDUSTRIAL AVE.  
JEFFERSON, LA. 70121



TOLL FREE: 800-299-8065  
DIRECT: 504-834-8065  
FAX: 504-834-8485  
PARTS FAX: 504-834-8404

Mrs. Angela Guidry  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA 70361

March 11, 2019  
Quote # 13088

Re: Jefferson Parish Bid # 5000120750, Contract # 55-00017087

Dear Mrs. Guidry:

As per our conversation, I am pleased to quote you on supplying & installing the following equipment for your 2019 Ford Model F-250 with an 8ft pickup bed.

- A. Commodity Code: 070.08.00005-0301: One (1) Heavy duty flip top (Alum) service truck body for a 56" C/A as per specifications in the parish contract.

*For the sum of.....\$ 9,457.00*

- B. Commodity Code: 070.08.00005-0241: One (1) Telescopic Top Assemble with lockable tailgate.

*For the sum of.....\$ 2,281.00*

- C. Commodity Code: 070.08.00005-0268: One (1) Slide-out Master Drawer unit Model # SM3-SP to be installed in bed of body. Note: Aluminum tray.

*For the sum of.....\$ 1,383.00*

- D. Commodity Code: 070.08.00215-0042: One (1) Master Lock System.

*For the sum of.....\$ 793.00*

- E. Commodity Code: 070.59.00000-0341: Pickup Access Steps on cab of truck. Tube type, painted Black.

*For the sum of.....\$ 396.00*

If you have any questions, please do not hesitate to give me a call.  
Sincerely,

Richard M. Toal  
Sales Representative

**DISTRIBUTORS  
FOR:**

AERIAL BASKETS  
BOTTLE GAS BODIES  
BRICK UNLOADERS  
CUSTOM BODIES  
DUMP BODIES

DUMP HOISTS  
FIFTH WHEELS  
FUEL TANKS  
HITCHES  
HYD. COMPONENTS

LIFT GATES  
LOWBOYS  
LUBE SYSTEMS  
OILFIELD BODIES  
PLATFORM BODIES

PTO'S  
PUMPS  
REFRIGERATOR BODIES  
ROLLOFF BODIES  
SEMI TRAILERS

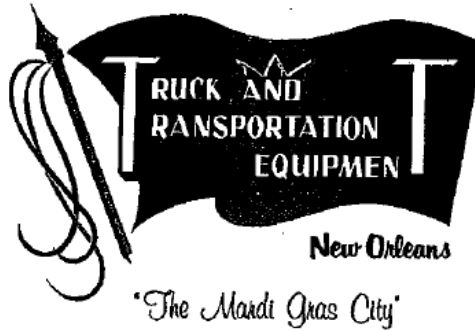
STAKE BODIES  
TAG AXLES  
TOOL BOXES  
TRAILER PARTS  
TRUCK CRANES

TRUCK WINCHES  
UTILITY BODIES  
UTILITY EQUIPMENT  
VAN BODIES  
VAN SHELVING

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MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

PO BOX 10455  
NEW ORLEANS, LA. 70181  
260 INDUSTRIAL AVE.  
JEFFERSON, LA. 70121



TOLL FREE: 800-299-8065  
DIRECT: 504-834-8065  
FAX: 504-834-8485  
PARTS FAX: 504-834-8404

Mrs. Angela Guidry  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA 70361

March 11, 2019  
Quote # 13088

Re: Jefferson Parish Bid # 5000120750, Contract # 55-00017087

Dear Mrs. Guidry:

As per our conversation, I am pleased to quote you on supplying & installing the following equipment for your 2019 Ford Model F-250 with an 8ft pickup bed.

- A. Commodity Code: 070.08.00005-0301: One (1) Heavy duty flip top (Alum) service truck body for a 56" C/A as per specifications in the parish contract.  
*For the sum of.....\$ 9,457.00*
- B. Commodity Code: 070.08.00005-0241: One (1) Telescopic Top Assemble with lockable tailgate.  
*For the sum of.....\$ 2,281.00*
- C. Commodity Code: 070.08.00005-0268: One (1) Slide-out Master Drawer unit Model # SM3-SP to be installed in bed of body. Note: Aluminum tray.  
*For the sum of.....\$ 1,383.00*
- D. Commodity Code: 070.08.00215-0042: One (1) Master Lock System.  
*For the sum of.....\$ 793.00*
- E. Commodity Code: 070.59.00000-0341: Pickup Access Steps on cab of truck. Tube type, painted Black.  
*For the sum of.....\$ 396.00*

If you have any questions, please do not hesitate to give me a call.  
Sincerely,

Richard M. Toal  
Sales Representative

<b>DISTRIBUTORS FOR:</b>	AERIAL BASKETS	DUMP HOISTS	LIFT GATES	PTO'S	STAKE BODIES	TRUCK WINCHES
	BOTTLE GAS BODIES	FIFTH WHEELS	LOWBOYS	PUMPS	TAG AXLES	UTILITY BODIES
	BRICK UNLOADERS	FUEL TANKS	LUBE SYSTEMS	REFRIGERATOR BODIES	TOOL BOXES	UTILITY EQUIPMENT
	CUSTOM BODIES	HITCHES	OILFIELD BODIES	ROLLOFF BODIES	TRAILER PARTS	VAN BODIES
	DUMP BODIES	HYD. COMPONENTS	PLATFORM BODIES	SEMI TRAILERS	TRUCK CRANES	VAN SHELVING

VISIT US AT: [TRUCKANDTRANSPORTATION.COM](http://TRUCKANDTRANSPORTATION.COM)

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-135**

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 11 TO APPROVE REPLACING THE POOL LINER AND SKIMMERS AT DUMAS POOL

**WHEREAS**, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

**WHEREAS**, on March 15, 2019, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

**WHEREAS**, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

**WHEREAS**, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

**NOW THEREFORE, BE IT RESOLVED** that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 11, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. J. GUIDRY

**RESOLUTION NO. 19-136**

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 11 TO IRRIGATE AND TURTLE BACK EAST HOUMA FOOTBALL FIELD

**WHEREAS**, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

**WHEREAS**, on March 15, 2019, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

**WHEREAS**, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

**WHEREAS**, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable.

**NOW THEREFORE, BE IT RESOLVED** that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 11, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. J. GUIDRY

**RESOLUTION NO. 19-137**

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 11 TO REPLACE DAMAGED FENCING AT BABE RUTH AND ADULT SOFTBALL COMPLEX

**WHEREAS**, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

**WHEREAS**, on March 15, 2019, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

**WHEREAS**, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

**WHEREAS**, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

**NOW THEREFORE, BE IT RESOLVED** that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 11, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. S. TROSCALIR

**RESOLUTION NO. 19-138**

AUTHORIZING THE PARISH TO ENTER INTO A  
COOPERATIVE ENDEAVOR AGREEMENT WITH  
TERREBONNE PATRIOTS TO PARTIALLY FUND THE  
INDEPENDENCE DAY CELEBRATION

**WHEREAS**, Article VII, Section 14(c) of the Louisiana Constitution provides that, “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”, and

**WHEREAS**, Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and

**WHEREAS**, brave men and women throughout our history have defended our great nation, at home and abroad, so that we may live in freedom; and

**WHEREAS**, the goal of the PATRIOTS is to commemorate the sacrifices of these brave men and women on behalf of all Americans; and

**WHEREAS**, the PATRIOTS wish to hold an Independence Day Celebration in order to accomplish said goal; and

**WHEREAS**, the TPCG believes the celebration will promote the Parish’s support of our veterans and first responders by creating a family-oriented, patriotic event to celebrate our Nation’s history; and

**WHEREAS**, the PATRIOTS and TPCG further believe they can substantially benefit the tourism recovery efforts in Terrebonne Parish by entering into this Agreement; and

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that Parish President Gordon E. Dove is hereby authorized to enter into a Cooperative Endeavor Agreement pending legal review with Terrebonne Patriots for an amount not to exceed \$10,000.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

\* \* \* \* \*



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. A. MARMANDE

**RESOLUTION NO. 19-139**

**WHEREAS**, quotes were obtained by the Terrebonne Parish Consolidated Government for the purpose of the Removal and Salvage of One (1) Abandoned / Sunken Vessel (Lady Stacy), and

**WHEREAS**, after careful review by David Rome, Public Works Director, and Mike Toups, Parish Manager it has been determined that the quoted price of Fifty-Eight Thousand Dollars and Zero Cents (\$58,000.00) from Grillot Construction for the Removal and Salvage of One (1) Abandoned / Sunken Vessel (Lady Stacy) should be accepted per the attached documents, and

**WHEREAS**, the Parish Administration has recommended the acceptance of the price for the aforementioned removal and salvage of one (1) abandoned / sunken vessel (Lady Stacy) at the cost of Fifty-Eight Thousand Dollars and Zero Cents (\$58,000.00) as per the attached documents.

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the removal and salvage of the aforementioned abandoned / sunken vessel be accepted as per the attached forms.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

2608 Engineers Road  
Belle Chasse, Louisiana 70037  
Office: 504.394.5596  
Fax: 504.394.5178



March 19, 2019

Angela Guidry  
Purchasing & Warehouse Manager  
Terrebonne Parish Consolidated Government  
301 Plant Road  
Houma, Louisiana 70363

RE: Removal and Salvage of F/V Lady Stacy (USCG No. 912784)

The following proposal is being submitted per your request and in accordance with recent conversations and a field meeting conducted at the above referenced vessel. The price contained within is to provide the necessary supervision, labor, and equipment to remove the existing vessel as identified via crane affixed to a barge. This is a lump sum price proposal for the following item:

Item Description	Qty.	Unit	Unit Price	Extension
Removal & Salvage of F/V Lady Stacy	1	LS	\$ 58,000.00	\$ 58,000.00
Total				\$ 58,000.00

It is understood that the following *special conditions* apply to this proposal:

- The aforementioned price includes mobilization and demobilization of a crane barge, rigging and temporary patching for raising the identified vessel, divers as needed, removal of the vessel from the waterway, and salvage/disposal upon removal.
- The scope of work defined for this proposal is limited to one mobilization and demobilization event for the removal only of one vessel identified as the F/V Lady Stacy (USCG No. 912784).
- It is understood that the appropriate notices have been published and served to the vessel owner by Terrebonne Parish Consolidated Government (hereinafter referred to as "TPCG").
- It is also understood that, by commissioning of Grillot Construction, LLC by TPCG for the vessel removal, the vessel owner relinquishes all rights to the vessel identified as F/V Lady Stacy.
- Payment for the scope of work included in this proposal is in no way conditional upon TPCG's assessment to the vessel owner of the incurred costs and expenses. The work shall be invoiced immediately upon completion of removal activities and processed for payment upon receipt by TPCG.

Please note that the following *exclusions* apply to this proposal:

- ✓ Relocation of Existing Utilities
- ✓ Traffic Control
- ✓ Permits and Fees
- ✓ Bond

251-310-8431-99

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

If you have any questions or require any additional information, please do not hesitate to contact me. We appreciate the opportunity to quote these services and look forward to working with you on the successful completion of the aforementioned work.

Sincerely,



Jason Cox  
Operations Manager



Hebert & Marceaux, L.L.C.

Attorneys and Counselors at Law  
(A Limited Liability Co. of Professional Law Corporations)

Phone (985) 876-4324

Fax (985) 876-4325

Email [hmlaw@hmlawfirm.com](mailto:hmlaw@hmlawfirm.com)  
[www.hmlawfirm.com](http://www.hmlawfirm.com)

- Julius P. Hebert, Jr.
- Brian J. Marceaux
- A Professional Law Corporation
- Also Admitted in Texas

February 21, 2019

Chad M. Luke  
Michelle L. Neil

Via Hand Delivery & Certified Mail  
70181830000052487918  
Jack Lyons  
5501 Stella Street  
Chauvin, Louisiana

Re: **F/V Lady Stacey**  
**Abandoned Vessel - Bayou Little Calliou**  
**Our File #19051**

Dear Mr. Lyons:

The F/V Lady Stacy was found in Bayou Little Calliou (Long: 90° 35' 42.794" W, Lat: 29° 26' 11.493" N) on or about February 19, 2019. The United States Coast Guard registration number 912784 indicates registration of the F/V Lady Stacy to Jack Lyons.

Pursuant to Terrebonne Parish Code of Ordinances, Section 14-129, "any vessel located within any waterway in the parish may be salvaged, seized, or moved immediately and without notice if it impedes drainage or interferes with the normal use of the waterway where it is located and/or creates an immediate danger to life or property." The F/V Lady Stacy interferes with the normal use of the waterway and creates an immediate danger to life or property. See also La. R.S. 34:843 A (2) and B(2).

Please be advised notices will be published pursuant to LA R.S. 34:843. TPCG is in the process of retaining a salvage company to remove the vessel. To avoid costs, you need to immediately remove the vessel. TPCG will begin commissioning the removal of F/V Lady Stacy immediately and the costs associated with this removal will be assessed to the registered owner, if not removed prior to TPCG retaining a salvage company. I enclose pictures of the vessel.

If you have any questions, please contact my office immediately.

---

4752 Hwy 311 ♦ Suite 114 ♦ Houma, Louisiana, 70360

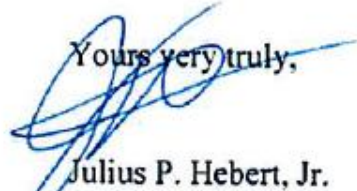
---

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Jack Lyons  
February 21, 2019  
2

With kindest regards, I remain

Yours very truly,



Julius P. Hebert, Jr.  
Parish Attorney

JPHjf;ljf  
Enclosure  
cc w/encl:

Gordon Dove – Parish President  
Michael Toups – Parish Manger  
Chris Pulaski – Planning  
Angela Guidry – Purchasing  
Dirk Guidry – Councilman  
Bill Dodd – Sheriff's Office





**Terrebonne Parish Consolidated Government  
Public Notice of Abandoned and Hazardous Vessel**

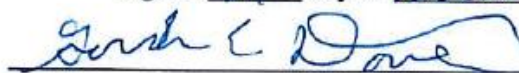
---

Pursuant to TPCG Code 14-129 and La. R.S. 34:843, A(2)(B)(2), the Terrebonne Parish Consolidated Government (TPCG) hereby declares as immediate danger of an unattended and abandoned sunken vessel. The F/V Lady Stacy (No. 912784) is in Bayou Chauvin located at Latitude 29° 26' 11.493" N/ Longitude 90° 35' 42.794" W.

Notice is given to all owners that the TPCG requests the owner(s) immediately remove the F/V Lady Stacy, and if not, TPCG shall have the vessel removed as soon as practical at the owners cost and expense.

A picture of the vessel is attached

Signed 21 day of FEBRUARY, 2019



---

Gordon E. Dove  
Terrebonne Parish President

NOTICE SENT TO:  
Official News Journal for Terrebonne Parish Consolidated Government  
Houma Courier  
Please run – 3 consecutive days



Page 1 of 2





MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

**Angela Guidry**

---

**From:** Mike C. Toups  
**Sent:** Tuesday, March 19, 2019 4:15 PM  
**To:** Angela Guidry  
**Cc:** Kandace Mauldin; David Rome; juleshebert@hmlawfirm.com; Gordon Dove; Dirk Guidry  
**Subject:** FW: Lady Stacy  
**Attachments:** Removal & Salvage of FV Lady Stacy 03-19-2019.pdf  
  
**Follow Up Flag:** FollowUp  
**Flag Status:** Flagged

Angela,

Please give Grillot Construction a P.O. for the salvage work and charge it to the account number written on the attached quote. Please let David Rome know when this will occur as he has portable lights and buoys to remove prior to the salvage operations.

Thanks,

*Mike Toups*

**Mike Toups**  
**Parish Manager**  
**T. P. C. G.**  
**(P) (985) 873-6407**



---

**From:** Julianne Authement  
**Sent:** Tuesday, March 19, 2019 4:03 PM  
**To:** Mike C. Toups  
**Subject:** Lady Stacy

**FYI**

**Julianne B. Authement**  
Executive Secretary to Parish Manager  
Terrebonne Parish Consolidated Government  
8026 Main Street Suite 700  
P.O. Box 2768  
Houma, LA 70361  
Office: (985) 873-6406  
Fax: (985) 873-6409  
Email: [jauthement@tpcg.org](mailto:jauthement@tpcg.org)

\* \* \* \* \*



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. D. W. GUIRDY, SR.  
SECONDED BY: MR. S. DRYDEN

**RESOLUTION NO. 19-140**

**WHEREAS**, on March 14, 2019 bids were received by the Terrebonne Parish Consolidated Government (TPCG) for Bid 18-POLCON-91 Purchase of One (1) New/Unused Sewer Video Truck for the Pollution Control Division of the Public Works Department, and

**WHEREAS**, after careful by review the Purchasing Division, Greg Bush, Pollution Control Administrator, and David Rome, Public Works Director, it has been determined that Covington Sales & Service Inc. is the lowest qualified bid in the amount of Two Hundred Thirteen Thousand Dollars (\$213,000.00), and

**WHEREAS**, TPCG Pollution Control Division reserves the right to increase or decrease quantities at its sole discretion within a twelve (12) month period at the same unit price, and

**WHEREAS**, Parish Administration has concurred with the recommendation that the bid of Covington Sales & Service Inc. be accepted at the aforementioned price for Bid 18-POLCON-91 Purchase of One (1) New/Unused Sewer Video Truck as per attached documents.

**NOW, THEREFORE BE IT RESOLVED** by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved for the purchase of the sewer video truck as per attached documents.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

## Bid Cover Sheet

**Bid Name:** 18-POLCON-91

**Bid(s) Received: 1**

**Bid Date:** 03/14/2019

**Bids Opened By:** Gina Bergeron

[illegible]

**Purchasing Department Comments:**

Two bid were received. Covington Sales & Service Inc. provided all the proper documentation as required by the "Instructions for Bidders", and is the lowest bid. The bid of Vacuum Truck Sales & Service can not be considered due to failure comply with the requirements. The file is being forwarded to the requesting division for review of compliance with the specifications and award recommendation. A full color catalog of the video equipment offered is being forwarded to Pollution Control in 3/15/19 inter-office mail.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Purchasing Bid Form Listing

TPCG Secure Login  
Gina Bergeron - gbergeron@tpcg.org  
[Main Menu](#) [Help](#) [Logout](#)

Purchasing Bid Form Listing > Maintenance Bid: '7580'

<- Return to List

Approval Details

Printer Version

Bid Form Id: 7580

Bid Name: 18-POLCON-91

\* Bids Opened By: Gina Bergeron

\* Department: Public Works

\* Division:

Bid Type: Bid Cover Sheet

Approval Sequence:

1. Reviewer - approved on 03/20/2019 by purh03  
2. Division Head - approved on 03/20/2019 by admin09  
3. Department Head - approved on 03/20/2019 by drome  
4. Chief Financial Officer - approved on 03/20/2019 by kmauldin  
5. Parish Manager - approved on 03/20/2019 by mctoups  
6. Parish President - approved on 03/20/2019 by gdove  
7. Purchasing Manager - approved on 03/20/2019 by purh03

\* Date: 03/14/2019 (mm/dd/yyyy)

Related RFB: Purchase of New Sewer Video System and Truck for the Pollution Control...

Charge Account: 311-434-8914-01

Estimated Price: 225000.00

Amount Budgeted: 225000.00

Status: Complete

Comments: Two bid were received. Covington Sales & Service Inc. provided all the proper documentation as required by the "Instructions for Bidders", and is the lowest bid. The bid of Vacuum Truck Sales & Service can not be considered due to failure comply with the requirements. The file is being forwarded to the requesting division for review of compliance with the specifications and award recommendation. A full color catalog of the video equipment offered is being forwarded to

Award Bid To:

Award Amount: .00

Bidders:

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

\* Name:

Covington Sales & Servic

\* Amount:

213000.00

\* Check:

0

\* Bond:

0.00

Remove Bidder Entry

Add New Bidder

Additional Departments

Department	Division	ChargeAccount
<div><div>Documents:</div><div><div>DOC031519-001.pdf - Added By Gina Bergeron (purh05)</div><div>Bid Documents and Tabulations</div><div>EditDelete</div></div></div>		

Add New Document

Save Changes

\* Denotes required fields.

Bid added by Gina Bergeron on 03/15/2019

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

BID 18-POLCON-91 Purchase of One (1) New/Unused Sewer Video Truck  
DATE: March 14, 2019 @2:00 P.M.

BIDDER:	Bid Amount:
Covington Sales & Service, Inc	\$ 213,000.00
Vacuum Truck Sales & Service, LLC	\$ 228,789.00

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"

TPCG-Public Works  
Pollution Control Treatment Division  
Post Office Box 2768  
Houma, LA 70361

FROM: Covington Sales & Svc. Inc.  
P. O. Box 1144  
Denham Springs, LA 70727  
PHONE: (225) 664-7427 (800)349-8000  
EMAIL: pat@covingtonsales.com

**BID 18-POLCON-91 Purchase of One (1) New/Unused Sewer Video Truck**

Delivery shall be within 120 calendar days after receipt of chassis by awarded bidder

**TPCG reserves the right to increase or decrease quantities at its sole discretion within a twelve (12) month period at the same unit price.**

Item No.	Item Description	Quantity	Make/Model/Brand	Unit Price
1.	<u>New/Unused Sewer Video Truck</u>	1	<u>Ford F-450 / Cues</u>	<u>\$213,000.00</u>
Bid Amount (written in words) <u>Two Hundred Thirteen Thousand Dollars &amp; No/Cents</u>				

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the equipment specified herein, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated January 2019.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging)  
NONE

NAME OF BIDDER: Covington Sales & Service, Inc.  
ADDRESS OF BIDDER: 7868 Florida Blvd.  
Denham Springs, La. 70726

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"  
(continued)

NAME OF AUTHORIZED SIGNATORY BIDDER: (typed or printed) Chris Kinchen

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER \*\* Chris Kinchen

TITLE OF AUTHORIZED SIGNATORY BIDDER: PRESIDENT

DATE: 3-11-2019

FEDERAL I.D. #: 720990795

**\*\* Signature Authorization. (REQUIRED BY ALL BIDDERS)** Written evidence of the person signing the bid shall be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

**R. Kyle Ardoin**  
**Secretary of State**

**State of  
Louisiana  
Secretary of  
State**



**COMMERCIAL DIVISION**  
**225.925.4704**

Fax Numbers  
225.932.5317 (Admin. Services)  
225.932.5314 (Corporations)  
225.932.5318 (UCC)

---

Name	Type	City	Status
COVINGTON SALES & SERVICE, INC.	Business Corporation	DENHAM SPRINGS	Active

**Previous Names**

COVINGTON ENVIRONMENTAL EQUIPMENT, INC. (Changed: 9/18/1996)

**Business:** COVINGTON SALES & SERVICE, INC.

**Charter Number:** 34131031D

**Registration Date:** 12/23/1983

**Domicile Address**

7868 FLORIDA BLVD.  
DENHAM SPRINGS, LA 70726

**Mailing Address**

P.O. BOX 1144  
DENHAM SPRINGS, LA 707271144

**Principal Office Address**

7868 FLORIDA BLVD.  
DENHAM SPRINGS, LA 70726

**Status**

**Status:** Active

**Annual Report Status:** In Good Standing

**File Date:** 12/23/1983

**Last Report Filed:** 12/20/2018

**Type:** Business Corporation

**Registered Agent(s)**

<b>Agent:</b>	CHRIS KINCHEN
<b>Address 1:</b>	7868 FLORIDA BLVD.
<b>City, State, Zip:</b>	DENHAM SPRINGS, LA 70726
<b>Appointment Date:</b>	12/23/2013

**Officer(s)**

**Additional Officers:** No

<b>Officer:</b>	RAYMOND E. COVINGTON
<b>Title:</b>	Vice-President, Director



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

<b>Address 1:</b>	7868 FLORIDA BLVD.
<b>City, State, Zip:</b>	DENHAM SPRINGS, LA 70726
<b>Officer:</b>	JACQUELYN CURRY COVINGTON
<b>Title:</b>	Director, Secretary/Treasurer
<b>Address 1:</b>	1609 RIVER RUN DRIVE
<b>City, State, Zip:</b>	DENHAM SPRINGS, LA 70726
<b>Officer:</b>	CHRIS L. KINCHEN
<b>Title:</b>	President, Director
<b>Address 1:</b>	7345 LATIMER DRIVE
<b>City, State, Zip:</b>	DENHAM SPRINGS, LA 70726

**Amendments on File (3)**

<b>Description</b>	<b>Date</b>
Name Change	9/18/1996
Appointing, Change, or Resign of Officer	6/11/2013
Disclosure of Ownership	6/11/2013

License No. SV-2018-00147  
DPS Code: SDCF

2018-2020

Not Transferable  
Valid Only at Address Below

# Louisiana Motor Vehicle Commission

This Certifies that

Covington Sales & Service, Inc.  
7868 Florida Boulevard  
Denham Springs, LA 70726  
Raymond E. Covington & Chris Kinchen, Dealer-Operators

is duly licensed as a

Specialty Vehicle Dealer

of the following

Conversion(s): CUES, Duraco, Palfinger Epsilon A-Frame, Palfinger Epsilon L-Boom  
Palfinger Epsilon Z-Boom, NewWay, PB Loader, PipeHunter, Schwarze, Tiger, VAC-CON  
VT LeeBoy



For the period ending May 31, 2020, unless license is sooner revoked.

In Witness whereof, **LOUISIANA MOTOR VEHICLE COMMISSION**, under and by virtue of the authority vested in it by the laws of the State of Louisiana, has caused this license to be issued with its seal imprinted hereon.

Dated November 19, 2018

Signed, Sealed and Attested

  
Executive Director

  
Chairman

(To be prominently displayed in place of business)

**LOUISIANA MOTOR VEHICLE COMMISSION**

LMVC-DL (R6/06)

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"

TPCG-Public Works  
Pollution Control Treatment Division  
Post Office Box 2768  
Houma, LA 70361

FROM: Vacuum Truck Sales & Service  
9236 Ashland Rd  
Gonzales, LA 70737  
PHONE: (225) 744-2850  
EMAIL: dtaylor@vtsales.net

**BID 18-POLCON-91 Purchase of One (1) New/Unused Sewer Video Truck**

Delivery shall be within 120 calendar days after receipt of chassis by awarded bidder

TPCG reserves the right to increase or decrease quantities at its sole discretion within a twelve (12) month period at the same unit price.

Software: Pipelogix Full Reporting  
w/ DVS & GIS License

Item No.	Item Description	Quantity	Make/Model/Brand	Unit Price
1.	<u>New/Unused Sewer Video Truck</u>	1	<u>IBAK</u> <u>ELITE Mainline System</u> <u>Ford F-450</u>	<u>\$228,789.00</u>
<p>Bid Amount (written in words) <u>Two hundred twenty-eight thousand,</u> <u>seven hundred eighty-nine &amp; 90/100</u></p>				

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the equipment specified herein, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated January 2019.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging)

NAME OF BIDDER: Vacuum Truck Sales & Service, L.L.C.  
ADDRESS OF BIDDER: 9236 Ashland Rd  
Gonzales, LA 70737

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"  
(continued)

NAME OF AUTHORIZED SIGNATORY BIDDER: (typed or printed) Davis Taylor

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER \*\* 

TITLE OF AUTHORIZED SIGNATORY BIDDER: Equipment Salesman

DATE: 3/8/2019

FEDERAL I.D. #: 20-4083324

**\*\* Signature Authorization. (REQUIRED BY ALL BIDDERS)** Written evidence of the person signing the bid shall be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

\* \* \* \* \*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MS. C. DUPLANTIS-PRATHER  
SECONDED BY: MR. D. W. GUIDRY, SR.

**RESOLUTION NO. 19-141**

**WHEREAS**, on March 7, 2019 bids were received by the Terrebonne Parish Consolidated Government (TPCG) for BID 19-LAND-06 Purchase of One (1) New/Unused Grapple Truck for Solid Waste Services, and

**WHEREAS**, after careful review by the Purchasing Division, Clay Naquin, Solid Waste Administrator, and Mike Toups, Parish Manager, it has been determined that Covington Sales & Service Inc., provided the lowest qualified bid in the amount of One Hundred Seventy-Nine Thousand, Eight Hundred Fifty-Five Dollars (\$179,855.00) and the bid of All Truck Parts & Equipment Co. LLC must be rejected for failure to meet the specification, and

**WHEREAS**, TPCG Solid Waste Services reserves the right to increase or decrease quantities at its sole discretion within a twelve (12) month period at the same unit price, and

**WHEREAS**, Parish Administration has concurred with the recommendation that the bid of Covington Sales & Service Inc. be accepted at the aforementioned price and the bid of All Truck Parts & Equipment Co. LLC be rejected for BID 19-LAND-06 Purchase of One (1) New/Unused Grapple Truck as per attached documents.

**NOW, THEREFORE BE IT RESOLVED** by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be accepted for the purchase of the grapple truck as per attached documents.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

## Bid Cover Sheet

**Bid Name:** 19-LAND-06

**Bid(s) Received: 3**

**Bid Date:** 03/07/2019

**Bids Opened By:** Gina Bergeron

<b>Bidder's Name:</b>	<b>Amount:</b>	<b>Check:</b>	<b>Bond:</b>
All Truck Parts & Equipment	\$163,251.00		0.00
Covington Sales & Service	\$179,855.00		0.00
Kenworth of Louisiana	\$181,000.00		0.00

**Award Bid To:** Covington Sales & Service

**Amount:** 179855.00

**Purchasing Department Comments:**

Three bids were received. Covington Sales & Service, Inc., Kenworth of Louisiana, LLC and All Truck Parts & Equipment, LLC provided all the proper documentation as required by the "Instructions for Bidders". All Truck Parts & Equipment is the lowest bidder. The file is being forwarded to the requesting department for review of compliance with the specifications and award recommendation. All Truck Parts & Equipment did not meet the specifications.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Purchasing Bid Form Listing		TPCG Secure Login Gina Bergeron - gbergeron@tpcg.org <a href="#">Main Menu</a> <a href="#">Help</a> <a href="#">Logout</a>	
Purchasing Bid Form Listing > Maintenance Bid: '7581'			
<a href="#">&lt;- Return to List</a>		<a href="#">Approval Details</a>	
<a href="#">Printer Version</a>			
Bid Form Id:	7581		
Bid Name:	19-LAND-06		
* Bids Opened By:	Gina Bergeron		
* Department:	Administration		
* Division:			
Bid Type:	Bid Cover Sheet		
Approval Sequence:	1. Reviewer - approved on 03/15/2019 by purh03 2. Division Head - approved on 03/15/2019 by mctoups 3. Chief Financial Officer - approved on 03/15/2019 by kmauldin 4. Parish Manager - approved on 03/15/2019 by mctoups 5. Parish President - approved on 03/15/2019 by gdove 6. Purchasing Manager - approved on 03/15/2019 by purh03		
* Date:	03/07/2019 (mm/dd/yyyy)		
Related RFB:	Purchase of One (1) New/Unused Cab and Chassis with Grapple Crane Hois...		
Charge Account:	353-441-8915-06		
Estimated Price:	225000.00		
Amount Budgeted:	200000.00		
Status:	Complete		
Comments:	Three bids were received. Covington Sales & Service, Inc., Kenworth of Louisiana, LLC and All Truck Parts & Equipment, LLC provided all the proper documentation as required by the "Instructions for Bidders". All Truck Parts & Equipment is the lowest bidder. The file is being forwarded to the requesting department for review of compliance with the specifications and award recommendation.		
Award Bid To:	Covington Sales & Service		
Award Amount:	179855.00		
<b>Bidders:</b>			



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

* Name:	All Truck Parts & Equipm		
* Amount:	163251.00		
* Check:	0		
* Bond:	0.00		
	Remove Bidder Entry		
* Name:	Covington Sales & Servic		
* Amount:	179855.00		
* Check:	0		
* Bond:	0.00		
	Remove Bidder Entry		
* Name:	Kenworth of Louisiana		
* Amount:	181000.00		
* Check:	0		
* Bond:	0.00		
	Remove Bidder Entry		
Add New Bidder			

---

### Additional Departments

Department	Division	ChargeAccount
Documents:	DOC031519-002.pdf · Added By Gina Bergeron (purh05)	<div>Bid Documents and Tabulations</div> <div> <a href="#">Edit</a> <a href="#">Delete</a> </div>

[Add New Document](#)

[Save Changes](#)      \* Denotes required fields.

Bid added by Gina Bergeron on 03/15/2019



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

BID 19-LAND-06 Purchase of New/Unused Grapple Truck  
DATE: March 7, 2019 @2:00 P.M.

BIDDER:	Bid Amount:
Covington Sales & Service, Inc	\$179,855.00
Kenworth of Louisiana, LLC	\$181,000.00
All Trucks Parts & Equipment, LLC	\$163,251.00

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"

TPCG  
Solid Waste Division  
Post Office Box 2768  
Houma, LA 70361

FROM: Covington Sales & Svc. Inc.  
P. O. Box 1144  
Denham Springs, LA 70727  
PHONE: (225)664-7427 (800)349-8000  
EMAIL: pat@covingtonsales.com

BID 19-LAND-06 Purchase of One (1) New/Unused Grapple Truck

Delivery shall be within 60-150 calendar days After Receipt of Order (ARO)

Item #1 - Description	Quantity	Brand/Model/Year	Unit Price	Extended Price
New/Unused Grapple Truck	1	2019 Kenworth T370 Epsilon M100L72 Hydraulic Loader	179,855.00	179,855.00
Total Unit Price (written in words): <u>ONE HUNDRED SEVENTY NINE THOUSAND EIGHT HUNDRED FIFTY FIVE DOLLARS &amp; NO/XX</u>				
Total Extended Price (written in words): <u>ONE HUNDRED SEVENTY NINE THOUSAND EIGHT HUNDRED FIFTY FIVE DOLLARS &amp; NO/XX</u>				

\*\*\*\*\*

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the equipment as required, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated February 2019

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging) NONE

NAME OF BIDDER: Covington Sales & Service, Inc.

ADDRESS OF BIDDER: P.O. Box 1144  
Denham Springs, La. 70727

NAME OF AUTHORIZED SIGNATORY BIDDER: (printed or typed) Chris Kinchen

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER \*\* Chris Kinchen

BID NO.19-LAND-06

Purchase of One (1) New/Unused Grapple Truck

8

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

TITLE OF AUTHORIZED SIGNATORY BIDDER: Christine President

DATE: FEB. 26, 2019

FEDERAL I.D. #: 720990795

**\*\* Signature Authorization. Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)**

OK 9

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
COVINGTON SALES & SERVICE, INCORPORATED.

AT THE MEETING OF THE DIRECTORS OF COVINGTON SALES & SERVICE  
INCORPORATED, DULY NOTICED AND HELD ON JUNE 11TH, 2013, A QUORUM  
BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED, IT WAS:

RESOLVED, THAT **CHRIS KINCHEN, PRESIDENT** BE AND IS HEREBY APPOINTED,  
CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE  
CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS  
CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS  
WITH AGENCIES, DEPARTMENTS, OR AGENTS, INCLUDING BUT NOT LIMITED TO,  
THE EXECUTION OF ALL BIDS, PAPERS DOCUMENTS, AFFIDAVITS, BONDS,  
SURETIES, CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFORE  
ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS  
OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING,  
APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT  
PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO  
BE A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

  
\_\_\_\_\_  
JACQUELYN C. COVINGTON  
SECRETARY - TREASURER

\_\_\_\_\_  
2/27/2019  
DATE

License No. SV-2018-00147

DPS Code: SDCF

2018-2020

Not Transferable  
Valid Only at Address Below

# Louisiana Motor Vehicle Commission

This Certifies that

Covington Sales & Service, Inc.  
7868 Florida Boulevard  
Denham Springs, LA 70726  
Raymond E. Covington & Chris Kinchen, Dealer-Operators

is duly licensed as a

Specialty Vehicle Dealer

of the following

Conversion(s) : CUES, Duraco, Palfinger Epsilon A-Frame, Palfinger Epsilon L-Boom  
Palfinger Epsilon Z-Boom, NewWay, PB Loader, PipeHunter, Schwarze, Tiger, VAC-CON  
VT LeeBoy

For the period ending May 31, 2020,


unless license is sooner revoked.


In Witness whereof, LOUISIANA MOTOR VEHICLE COMMISSION, under and by virtue of the authority vested in it by the laws of the State of Louisiana, has caused this license to be issued with its seal imprinted hereon.

Dated November 19, 2018

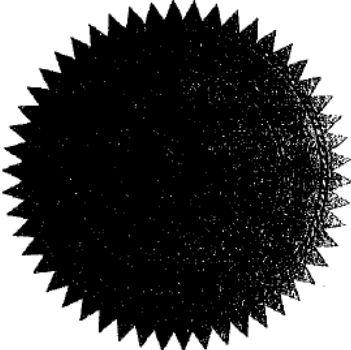
Signed, Sealed and Attested

LOUISIANA MOTOR VEHICLE COMMISSION

  
Executive Director

  
Chairman

(To be prominently displayed in place of business)



LMVC-DL (R6/06)

101

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"

TPCG  
Solid Waste Division  
Post Office Box 2768  
Houma, LA 70361

FROM: All Truck Parts & Equip. Co., LLC  
15959 Florida Blvd  
Baton Rouge, LA 70819  
PHONE: 225-275-0222  
EMAIL: AWAYNE@ALL-TRUCK.COM

BID 19-LAND-06 Purchase of One (1) New/Unused Grapple Truck

Delivery shall be within 4-180 calendar days After Receipt of Order (ARO)

TPCG reserves the right to increase or decrease quantities at its sole discretion within a twelve (12) month period at the same unit price.

Item #1 - Description	Quantity	Brand/Model/Year	Unit Price
New/Unused Grapple Truck	1	<u>WESTERN STAR</u> <u>4700</u> <u>2020 YEAR</u>	<u>\$163,251.<sup>00</sup></u>
Bid Amount (written on words): <u>ONE Hundred Sixty Three thousand TWO hundred fifty one &amp; no/100</u>			

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the equipment as required, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated February 2019

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging) 1

NAME OF BIDDER: All Truck Parts & Equipment Co., LLC  
ADDRESS OF BIDDER: 15959 Florida Blvd  
Baton Rouge, LA. 70819

BID 19-LAND-06 Purchase of One (1) New/Unused Grapple Truck

8

OFFICIAL BID FORM  
SECTION "A"  
(Continued)

NAME OF AUTHORIZED SIGNATORY BIDDER: (printed or typed) AWAYNE M. PIRE  
SIGNATURE OF AUTHORIZED SIGNATORY BIDDER \*\* [Signature]  
TITLE OF AUTHORIZED SIGNATORY BIDDER: GSM  
DATE: 3/6/19

\*\* Signature Authorization. (Required BY All Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)



License No. N -2018-00147      2018-2020      Not Transferable  
DPS Code: NEAW      Valid Only at Address Below

# Louisiana Motor Vehicle Commission

This Certifies that

All Truck Parts & Equipment Co., LLC  
15959 Florida Boulevard  
Baton Rouge, LA 70819  
Scott Leon Culotta, Dealer-Operator  
is duly licensed as a  
New Motor Vehicle Dealer  
of the following make or makes  
Western Star Trucks

For the period ending May 31, 2020, unless license is sooner revoked.

In Witness whereof, LOUISIANA MOTOR VEHICLE COMMISSION, under and by virtue of the authority vested in it by the laws of the State of Louisiana, has caused this license to be issued with its seal imprinted hereon.

Dated June 1, 2018  
Signed, Sealed and Attested

*[Signature]*  
Executive Director

*[Signature]*  
Chairman

(To be prominently displayed in place of business)

LOUISIANA MOTOR VEHICLE COMMISSION

1 MAY-JUN 1960/61

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

**All Truck Parts & Equip. Co., LLC**  
*15959 Florida Blvd.*  
*Baton Rouge, LA 70819*  
*(225)275-0222*

CORPORATE RESOLUTION

MEETING OF THE  
BOARD OF DIRECTORS  
OF  
ALL TRUCK PARTS & EQUIPMENT CO, LLC

A meeting of the Board of Directors of ALL TRUCK PARTS & EQUIPMENT CO, LLC was held on March 6, 2019 whereby a resolution was passed authorizing Dwayne M. Pitre, by his signature, enter into any and all contractual obligations on behalf of this corporation.



Scott L. Culotta, President



Milton S. Culotta, Jr. Secretary/General Manager



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"

TPCG  
Solid Waste Division  
Post Office Box 2768  
Houma, LA 70361

FROM: Kenworth of Louisiana, LLC  
1001 Edwards Ave  
HARAHAN, LA 70123  
PHONE: 504-251-7447  
EMAIL: BRYAN@KWLOUISIANA.COM

**BID 19-LAND-06 Purchase of One (1) New/Unused Grapple Truck**

Delivery shall be within 120-180 calendar days After Receipt of Order (ARO)

*TPCG reserves the right to increase or decrease quantities at its sole discretion within a twelve (12) month period at the same unit price.*

Item #1 - Description	Quantity	Brand/Model/Year	Unit Price
New/Unused Grapple Truck	1	Kenworth/T370/2019 Palfinger/M100C72/2019	\$ 181,000 <sup>00</sup>
Bid Amount (written on words): <u>ONE hundred Eighty-one THOUSAND AND ZERO DOLLARS</u>			


The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the equipment as required, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated February 2019

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging) NONE

NAME OF BIDDER: Kenworth of Louisiana, LLC  
ADDRESS OF BIDDER: 1001 Edwards Ave  
HARAHAN, LA 70123

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"  
(Continued)

NAME OF AUTHORIZED SIGNATORY BIDDER: (printed or typed) SCOTT OLIPHANT  
SIGNATURE OF AUTHORIZED SIGNATORY BIDDER \*\*   
TITLE OF AUTHORIZED SIGNATORY BIDDER: PRESIDENT  
DATE: 03.06.19

**\*\* Signature Authorization.** (Required BY All Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

R. Kyle Ardoin  
Secretary of State

State of  
Louisiana  
Secretary of  
State



**COMMERCIAL DIVISION**  
**225.925.4704**

Fax Numbers  
225.932.5317 (Admin. Services)  
225.932.5314 (Corporations)  
225.932.5318 (UCC)

Name	Type	City	Status
KENWORTH OF SOUTH LOUISIANA, L.L.C.	Limited Liability Company	GRAY	Active

**Previous Names**

**Business:** KENWORTH OF SOUTH LOUISIANA, L.L.C.  
**Charter Number:** 35775048K  
**Registration Date:** 9/8/2004

**Domicile Address**

3699 WEST PARK AVENUE  
GRAY, LA 70359

**Mailing Address**

C/O JODIE L. TEUTON  
PO BOX 1450  
GRAY, LA 70359

**Status**

**Status:** Active  
**Annual Report Status:** In Good Standing  
**File Date:** 9/8/2004  
**Last Report Filed:** 8/10/2018  
**Type:** Limited Liability Company

**Registered Agent(s)**

<b>Agent:</b>	JODIE L. TEUTON
<b>Address 1:</b>	3699 WEST PARK AVENUE
<b>City, State, Zip:</b>	GRAY, LA 70359
<b>Appointment Date:</b>	9/8/2004

**Officer(s)**

**Additional Officers:** No

<b>Officer:</b>	JODIE L. TEUTON
<b>Title:</b>	Member
<b>Address 1:</b>	3699 WEST PARK AVENUE
<b>City, State, Zip:</b>	GRAY, LA 70359

<b>Officer:</b>	JOE TEUTON, III
-----------------	-----------------

MINUTES OF THE TERREBONNE PARISH COUNCIL  
 REGULAR SESSION OF MARCH 27, 2019

<b>Title:</b>	Member
<b>Address 1:</b>	3699 WEST PARK AVENUE
<b>City, State, Zip:</b>	GRAY, LA 70359
<b>Officer:</b>	SCOTT OLIPHANT
<b>Title:</b>	Member, Manager
<b>Address 1:</b>	3699 WEST PARK AVENUE
<b>City, State, Zip:</b>	GRAY, LA 70359

Mergers (2)

Filed Date	Effective Date:	Type	Charter#	Chater Name	Role
7/14/2005	7/14/2005	MERGE	35775048K	KENWORTH OF SOUTH LOUISIANA, L.L.C.	SURVIVOR
			35317963K	SOUTHLAND TRUCK PARTS, L.L.C.	NON-SURVIVOR
5/1/2008	5/1/2008	MERGE	35775048K	KENWORTH OF SOUTH LOUISIANA, L.L.C.	SURVIVOR
			34400894D	ACADIANA MACK SALES AND SERVICE, INC.	NON-SURVIVOR

Amendments on File (2)

Description	Date
Merger	7/14/2005
Merger	5/1/2008

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

R. Kyle Ardoin  
Secretary of State

State of  
Louisiana  
Secretary of  
State



**COMMERCIAL DIVISION**  
**225.925.4704**

Fax Numbers  
225.932.5317 (Admin. Services)  
225.932.5314 (Corporations)  
225.932.5318 (UCC)

---

### Trade Name Details

**Type(s) Registered:** TRADE NAME  
**Registered Name:** KENWORTH OF LOUISIANA  
**Applicant:** KENWORTH OF SOUTH LOUISIANA, L.L.C.  
3699 WEST PARK AVENUE  
GRAY, LA 70359  
**Type Of Business:** MOTOR VEHICLE SALES AND SERVICE  
**Book #:** 65-8550  
**Current Status:** ACTIVE

### Dates

**Registration Date:** 4/22/2015  
**Expiration Date:** 4/22/2025  
**Date First Used:** 4/22/2015  
**Date First Used (in La.):** 4/22/2015

### Current Classes

No Current Classes

### Expired Classes

No Expired Classes

### Amendments On File

No Amendments on file

\_\_\_\_\_

License No. N -2017-00293  
DPS Code: NGKA

2017-2019

Not Transferable  
Valid Only at Address Below

# Louisiana Motor Vehicle Commission

This Certifies that

Kenworth of South Louisiana, L.L.C.  
DBA Kenworth of Louisiana  
3699 West Park Avenue  
Gray, LA 70359

Joe Teuton, Jr., Scott E. Oliphant, Jodie L. Teuton, Joe Teuton, III, Dealer-Operators

is duly licensed as a

New Motor Vehicle Dealer

of the following make or makes

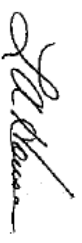
Kenworth


For the period ending October 31, 2019, unless license is sooner revoked.

In Witness whereof, **LOUISIANA MOTOR VEHICLE COMMISSION**, under and by virtue of the authority vested in it by the laws of the State of Louisiana, has caused this license to be issued with its seal imprinted hereon.

Dated November 1, 2017  
Signed, Sealed and Attested

**LOUISIANA MOTOR VEHICLE COMMISSION**

  
Executive Director

  
Chairman

(To be prominently displayed in place of business)

LMVC-DL (F6/06)

\*\*\*\*\*

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. D. J. GUIDRY AND MR. S. DRYDEN

**RESOLUTION NO. 19-142**

**WHEREAS**, on March 15, 2019 bids were received by the Terrebonne Parish Consolidated Government (TPCG) for BID 19-DRA-14 Purchase and Installation of New/Unused Right Angle Gear Drives for the Forced Drainage Division of the Public Works Department, and

**WHEREAS**, after careful review by the Purchasing Division, Carl Ledet, Forced Drainage Superintendent, and David Rome, Public Works Director, it has been determined that Associated Pump & Supply LLC, provided the lowest qualified bid in the amount of Two Hundred Twenty-Three Thousand, Six Hundred Dollars (\$223,600.00), and

**WHEREAS**, the Forced Drainage Division reserves the right to increase or decrease quantities at its sole discretion within a six (6) month period at the same unit prices, an

**WHEREAS**, Parish Administration has concurred with the recommendation that the bid of Associated Pump & Supply LLC be accepted for BID 19-DRA-14 Purchase and Installation of New/Unused Right Angle Gear Drives at the aforementioned price as per attached documents, and

**NOW, THEREFORE BE IT RESOLVED** by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be accepted for the purchase and installation of the gear drives as per attached documents.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 25<sup>th</sup> day of March 2019.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

## Bid Cover Sheet

**Bid Name:** 19-DRA-14

**Bid(s) Received: 2**

**Bid Date:** 03/15/2019

**Bids Opened By:** Gina Bergeron

<b>Bidder's Name:</b>	<b>Amount:</b>	<b>Check:</b>	<b>Bond:</b>
Associated Pump & Supply	\$223,600.00		0.00
M&L Engine	\$227,539.00		0.00

**Award Bid To:**

**Amount:** .00

**Purshasing Department Comments:**

Two bids were received. Associated Pump & Supply, LLC and M&L Engine, LLC provided the proper documentation as required by the "Instructions for Bidders". Associated Pump & Supply is the lowest bidder. The file is being forwarded to the requesting division for review of compliance with the specifications and award recommendation.



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Purchasing Bid Form Listing		TPCG Secure Login	
		Gina Bergeron - gbergeron@tpcg.org <a href="#">Main Menu</a> <a href="#">Help</a> <a href="#">Logout</a>	
Purchasing Bid Form Listing > Maintenance Bid: '7582'			
<a href="#">&lt;- Return to List</a>		<a href="#">Approval Details</a>	
		<a href="#">Printer Version</a>	
Bid Form Id:	7582		
Bid Name:	19-DRA-14		
* Bids Opened By:	Gina Bergeron		
* Department:	Public Works		
* Division:			
Bid Type:	Bid Cover Sheet		
Approval Sequence:	<div>1. Reviewer - approved on 03/15/2019 by purh03</div> <div>2. Division Head - approved on 03/15/2019 by cledet</div> <div>3. Department Head - approved on 03/18/2019 by drome</div> <div>4. Chief Financial Officer - approved on 03/18/2019 by kmauldin</div> <div>5. Parish Manager - approved on 03/18/2019 by mctoups</div> <div>6. Parish President - approved on 03/18/2019 by gdove</div> <div>7. Purchasing Manager - approved on 03/18/2019 by purh03</div>		
* Date:	03/15/2019 (mm/dd/yyyy)		
Related RFB:	This is to purchase 10 new and unused gear drives for the D-12 Woodlaw...		
Charge Account:	252-351-8929-02		
Estimated Price:	300000.00		
Amount Budgeted:	364461.00		
Status:	Complete		
Comments:	Two bids were received. Associated Pump & Supply, LLC and M&L Engine, LLC provided the proper documentation as required by the "Instructions for Bidders". Associated Pump & Supply is the lowest bidder. The file is being forwarded to the requesting division for review of compliance with the specifications and award recommendation.		
Award Bid To:			
Award Amount:	.00		
Bidders:			

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

\* Name:

Associated Pump & Supp

\* Amount:

223600.00

\* Check:

0

\* Bond:

0.00

Remove Bidder Entry

\* Name:

M&L Engine

\* Amount:

227539.00

\* Check:

0

\* Bond:

0.00

Remove Bidder Entry

Add New Bidder

Additional Departments

Department	Division	ChargeAccount
Documents:	<a href="#">DOC031519-003.pdf</a> - Added By Gina Bergeron (purh05)	Bid Documents and Tabulations
	<a href="#">Edit</a>	<a href="#">Delete</a>

Add New Document

Save Changes

\* Denotes required fields.

Bid added by Gina Bergeron on 03/15/2019

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Bid 19-DRA-14 Purchase and Installation of New/Unused Right Angle Gear Drives  
DATE: March 15, 2019 @2:00 P.M.

BIDDER:	Bid Amount:
Associated Pump & Supply	\$ <u>223,600<sup>00</sup></u>
M & L Engine, LLC	\$ <u>227,539.00</u>

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"

TPCG- Public Works Department  
Forced Drainage Division  
Post Office Box 2768  
Houma, LA 70361

**FROM:** Associated Pump & Supply LLC  
9074 Park Ave.  
Houma, LA 70363  
**PHONE:** 985-851-7077  
**EMAIL:** office@associatedpump.com

**Bid # 19-DRA-14 Purchase and Installation of New/Unused Right Angle Gear Drives**

Delivery shall be within 100 calendar days after receipt of order (ARO)

*The following quantities are for bidding only. Terrebonne Parish reserves the right to increase or decrease quantities at its sole discretion within a six-month period at the same unit prices.*

Item No.	Quantity	Item Description	Make/Model	Unit Price	Extended Price
1	10	Purchase of De'Ran Right Angel Gear Drives Model M22A or Equal	DeRan/Model M22A	\$20,150.00ea	\$201,500.00
2	10	Installation of Each Right Angle Gear Drive	N/A	\$480.00ea.	\$4,800.00
3	10	Purchase of New/Unused Shafts	2-15/16"x5" Long Shafts	\$1,442.00ea	\$14,420.00
4	10	Installation of Each Shaft		\$288.00ea.	\$2,880.00
					<b>TOTAL BID AMOUNT</b> <u>\$223,600.00</u>
<b>TOTAL BID AMOUNT (written in words)</b> <u>Two Hundred Twenty Three Thousand, Six Hundred Dollars.</u>					

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the cab and chassis with desired coach all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated February 2019

**Bidders must acknowledge all addenda.** The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging)  
Addenda No. 1

ADDENDUM #1 Bid # 19-DRA- 14 PURCHASE AND INSTALLATION OF NEW/UNUSED RIGHT ANGLE GEAR DRIVES

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"  
(continued)

NAME OF BIDDER: Associated Pump & Supply LLC

ADDRESS OF BIDDER: 9074 Park Ave.  
Houma, LA 70363

NAME OF AUTHORIZED SIGNATORY BIDDER: *(Printed or Typed)* Paul Klingman

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER \*\* 

TITLE OF AUTHORIZED SIGNATORY BIDDER: President

DATE: 3-7-19

**\*\* Signature Authorization. (Required By ALL Bidders)** Written evidence of the person signing the bid shall be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

**R. Kyle Ardoin**  
**Secretary of State**

**State of  
Louisiana  
Secretary of  
State**



**COMMERCIAL DIVISION**  
**225.925.4704**

Fax Numbers  
225.932.5317 (Admin. Services)  
225.932.5314 (Corporations)  
225.932.5318 (UCC)

Name	Type	City	Status
ASSOCIATED PUMP & SUPPLY, LLC	Limited Liability Company	HOUMA	Active

**Previous Names**

ASSOCIATED PUMP & SUPPLY, INC. (Changed: 12/15/2011)

**Business:** ASSOCIATED PUMP & SUPPLY, LLC

**Charter Number:** 34346784K

**Registration Date:** 1/2/1990

**Domicile Address**

9074 PARK AVENUE

HOUMA, LA 70363

**Mailing Address**

9074 PARK AVENUE

HOUMA, LA 70363

**Status**

**Status:** Active

**Annual Report Status:** In Good Standing

**File Date:** 1/2/1990

**Last Report Filed:** 2/25/2019

**Type:** Limited Liability Company

**Registered Agent(s)**

<b>Agent:</b>	LOUIS KLINGMAN
<b>Address 1:</b>	201 GLENHILL DRIVE
<b>City, State, Zip:</b>	HOUMA, LA 70363
<b>Appointment Date:</b>	1/2/1990

**Officer(s)**

**Additional Officers: No**

<b>Officer:</b>	LOUIS KLINGMAN
<b>Title:</b>	Manager
<b>Address 1:</b>	201 GLENHILL DRIVE
<b>City, State, Zip:</b>	HOUMA, LA 70363

<b>Officer:</b>	PAUL KLINGMAN
<b>Title:</b>	Manager
<b>Address 1:</b>	211 BELLINGRATH DRIVE
<b>City, State, Zip:</b>	HOUMA, LA 70360

[https://coraweb.sos.la.gov/CommercialSearch/CommercialSearchDetails\\_Print.aspx?CharterID=363723\\_EEBA746357](https://coraweb.sos.la.gov/CommercialSearch/CommercialSearchDetails_Print.aspx?CharterID=363723_EEBA746357)

1/2

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"

TPCG- Public Works Department  
Forced Drainage Division  
Post Office Box 2768  
Houma, LA 70361

FROM: M&L ENGINE, LLC  
2845 HWY. 311  
SCHRIEVER, LA 70395  
PHONE: 985-857-8000  
EMAIL: ryanmarmande@mlengine.com

**Bid # 19-DRA-14 Purchase and Installation of New/Unused Right Angle Gear Drives**

Delivery shall be within 112 calendar days after receipt of order (ARO)

*The following quantities are for bidding only. Terrebonne Parish reserves the right to increase or decrease quantities at its sole discretion within a six-month period at the same unit prices.*

Item No.	Quantity	Item Description	Make/Model	Unit Price	Extended Price
1	10	Purchase of De'Ran Right Angel Gear Drives Model M22A or Equal	De'Ran / M22A	\$ 21,477.40	\$ 214,774.00
2	10	Installation of Each Right Angle Gear Drive	N/A	\$ 220.00	\$2,200.00
3	10	Purchase of New/Unused Shafts	416 STAINLESS STEEL	\$ 946.50	\$ 9,465.00
4	10	Installation of Each Shaft	N/A	\$ 110.00	\$ 1,100.00
					<b>TOTAL BID AMOUNT</b> <b>\$ 227,539.00</b>
<b>TOTAL BID AMOUNT (written in words) TWO HUNDRED TWENTY SEVEN THOUSAND FIVE HUNDRED AND THIRTY NINE DOLLARS AND ZERO CENTS</b>					

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the cab and chassis with desired coach all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated February 2019

**Bidders must acknowledge all addenda.** The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the that has been assigned to each of the addenda that the Bidder is acknowledging)

1

ADDENDUM #1 Bid # 19-DRA- 14 PURCHASE AND INSTALLATION OF NEW/UNUSED RIGHT ANGLE GEAR DRIVES

9

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

OFFICIAL BID FORM  
SECTION "A"  
(continued)

NAME OF BIDDER: M&L ENGINE, LLC

ADDRESS OF BIDDER: 2845 HWY. 311  
SCHRIEVER, LA 70395

NAME OF AUTHORIZED SIGNATORY BIDDER: *(Printed or Typed)* RYAN MARMANDE

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER \*\* 

TITLE OF AUTHORIZED SIGNATORY BIDDER: GENERAL MANAGER

DATE: 3-15-19

**\*\* Signature Authorization.** (Required By ALL Bidders) Written evidence of the person signing the bid shall be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)



MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

3/15/2019

Search for Louisiana Business Filings



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<b>Name</b>	<b>Type</b>	<b>City</b>	<b>Status</b>
M&L ENGINE, L.L.C.	Limited Liability Company	SCHRIEVER	Active

**Previous Names**

**Business:** M&L ENGINE, L.L.C.  
**Charter Number:** 35379522K  
**Registration Date:** 11/26/2002

**Domicile Address**

2845 HWY 311  
SCHRIEVER, LA 70395

**Mailing Address**

C/O MARVIN V. MARMANDE, JR.  
2845 HWY 311  
SCHRIEVER, LA 70395

**Status**

**Status:** Active  
**Annual Report Status:** In Good Standing  
**File Date:** 11/26/2002  
**Last Report Filed:** 11/5/2018  
**Type:** Limited Liability Company

**Registered Agent(s)**

**Agent:** MARVIN V. MARMANDE, JR.  
**Address 1:** 2845 HWY 311  
**City, State, Zip:** SCHRIEVER, LA 70395  
**Appointment Date:** 11/26/2002

**Officer(s)**

Additional Officers: No

<b>Officer:</b>	MARVIN V. MARMANDE, JR.
<b>Title:</b>	Manager
<b>Address 1:</b>	2845 HWY 311
<b>City, State, Zip:</b>	SCHRIEVER, LA 70395
<b>Officer:</b>	RYAN MARMANDE
<b>Title:</b>	Member
<b>Address 1:</b>	2845 HWY 311
<b>City, State, Zip:</b>	SCHRIEVER, LA 70395

GET HELP

[https://coraweb.sos.la.gov/CommercialSearch/CommercialSearchDetails.aspx?CharterID=612650\\_CFC38C4C8D](https://coraweb.sos.la.gov/CommercialSearch/CommercialSearchDetails.aspx?CharterID=612650_CFC38C4C8D)

1/2

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

3/15/2019

Search for Louisiana Business Filings

**Mergers (1)**

Filed Date	Effective Date:	Type	Charter#	Charter Name	Role
11/26/2002	11/26/2002	MERGE	35379522K	M&L ENGINE, L.L.C.	SURVIVOR
			30709410D	M & L ENGINE, INC.	NON-SURVIVOR

**Amendments on File (4)**

Description	Date
Merger	11/26/2002
Amendment	12/20/2016
Appointing, Change, or Resign of Officer	3/22/2017
Domestic LLC Agent/Domicile Change	1/5/2018

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2/2

\* \* \* \* \*

Ms. C. Duplantis-Prather moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Budget & Finance Committee introduce an ordinance to amend the 2019 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Road & Bridge – Repairs, \$89,781
- II. Valhi Drainage Improvements, \$1,303,000
- III. Animal Shelters – Donations, \$3,452
- IV. Road & Bridge – Guard Rail Repairs, \$5,125
- V. Economic Development, Donations, \$750
- VI. FTA – City of Thibodaux, \$230

and call a public hearing on said matter on April 10, 2019 at 6:30 p.m.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

(\*\*MOTION ADOPTED AFTER DISCUSSION)

Upon questioning from Committee Member S. Trosclair regarding the donations to the Animal Shelter, Chief Financial Officer K. Mauldin explained that private donations are given to the Animal Shelter for meds and added that Administration is recognizing the revenue and the expenditure which is zero (0) effect.

\*\*The Chairman called for the vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. A. Marmande moved, seconded by Ms. A. Williams, "THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather .

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:11 p.m.

John A. Navy, Chairman

Tammy E. Triggs, Minute Clerk

Mr. J. Navy moved, seconded by Mr. G. Michel, "THAT the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 3/25/19."

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Policy, Procedure, and Legal Committee meeting held on 3/25/19, whereupon the Committee Chairwoman rendered the following:

**POLICY, PROCEDURE, & LEGAL COMMITTEE**

**MARCH 25, 2019**

The Chairwoman, Christa Duplantis-Prather, called the Policy, Procedure, & Legal Committee meeting to order at 6:13 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member D. W. Guidry, Sr. and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A Williams, G. Michel, S. Dryden and C. Duplantis-Prather. A quorum was declared present.

Mr. A. Marmande moved, seconded by Mr. G. Michel, "THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request for the 44<sup>th</sup> Annual Over and Under Tunnel Run on April 13, 2019."

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

The Chairwoman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. S. Dryden and Mr. J. Navy, “THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request from the Jerrold Anthony Brown Foundation for the 2<sup>nd</sup> Annual Tri-Parish Summer Jam and School Supply Drive.”

The Chairwoman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. A. Marmande moved, seconded by Mr. G. Michel, “THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request from the Haven, Inc. for the ‘Home Is Where the Heart Is’ Annual Spring Gala at the Civic Center on 03/30/19.”

The Chairwoman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, “THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned.”

The Chairwoman called for the vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:15 p.m.

Christa Duplantis-Prather, Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Michel and Mr. S. Dryden, “THAT the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 3/25/19.”

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. J. Guidry, S. Trosclair, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: J. Navy and A. Marmande.

The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Dryden, “THAT the Council hold nominations open for the one vacancy on the Bayou Cane Fire Protection District.”

The Chairwoman called for a vote on the motion offered by Ms. C. Duplantis-Prather.  
THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. S. Trosclair, “THAT the Council hold nominations open for the six expired terms on the Children and Youth Services Planning Board.”

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.  
THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Ms. C. Duplantis-Prather, “THAT the Council open nominations for the one unexpired term on the Coteau Fire Protection District Board, nominate Ms. Linda Watson, close nominations, and appoint Ms. Watson to serve on the aforementioned board.”

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.  
THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. A. Marmande, “THAT the Council open nominations for the one vacancy due to resignation on the Recreation District No. 3A Board, nominate Mr. Bobby Mallard, close nominations, and appoint Mr. Mallard to serve on the aforementioned board.”

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.  
THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry and Mr. S. Dryden, “THAT the Council open nominations for the one vacancy due to resignation on the Terrebonne Parish Veterans’ Memorial District Board, nominate Mr. James Tuttle, close nominations, and appoint Mr. Tuttle to serve on the aforementioned board.”

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.  
THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

Mr. G. Michel moved, seconded by Mr. S. Dryden, “THAT the Council open nominations for the one expired term on the Houma-Terrebonne Finance Authority, nominate Mr. Bobbie Howard, close nominations, and re-appoint Mr. Howard to serve on the aforementioned board.”

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. S. Dryden, “THAT the Council open nominations for the one vacancy due to resignation on the Terrebonne Parish Communications District Board, nominate Lt. Peter Guidry representing Terrebonne Parish Sheriff’s Office, close nominations, and appoint Lt. Guidry to serve on the aforementioned board.”

The Chairwoman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

The Chairwoman announced that there were two vacancies due to board expansion on the Recreation District No. 3A Board representing Village East Subdivision, one vacancy due to resignation on the Terrebonne Parish Tree Board, and one vacancy due to resignation on the Recreation District No. 10 Board.

Council Member C. Duplantis-Prather invited the public to attend The Haven’s Gala event to be held at the Civic Center on Saturday starting at 6:30 p.m. She then encouraged the public to have their pets spayed or neutered in order to control the pet population and stated that funding was still available for spaying and neutering cats.

Council Member S. Trosclair encouraged the public to keep all veterans, active military personnel, police officers, firefighters, and first responders in their thoughts and prayers daily.

Council Member G. Michel reminded the public to buckle their seatbelts when traveling.

Mr. J. Navy moved, seconded by Mr. A. Marmande, “THAT, the Council approve the following Monthly Engineering Reports:

A. GIS Engineering, LLC.”

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted.

Mr. J. Navy moved, seconded by Mr. S. Dryden, “THAT, there being no further business to come before the Council, the meeting be adjourned.”

The Chairwoman called for a vote on the motion offered by Mr. J. Navy.

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy,  
A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather.

NAYS: None.

ABSENT: None.

The Chairwoman declared the motion adopted and the meeting was adjourned at 8:47  
p.m.

KEITH M. HAMPTON, MINUTE CLERK

/s/ARLANDA J.WILLIAMS, CHAIRWOMAN  
TERREBONNE PARISH COUNCIL

ATTEST:

/s/VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

MINUTES OF THE TERREBONNE PARISH COUNCIL  
REGULAR SESSION OF MARCH 27, 2019

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