

**Hazard Mitigation Plan Update 2020
Proposed Planning Process Outline**

1. Organize to prepare the plan
 - a. Planning Department staff identified
 - b. Department Staff identified
 - c. Process and Steering Committee Approval by Council

2. Involve the public throughout the process.
 - a. Planning process conducted through the Steering Committee
 - b. Public meetings held at the beginning of the planning process
 - c. Public meeting held on draft plan
 - d. All Steering Committee meetings will be published and open to the public

3. Coordinate with other agencies.
 - a. Review of existing studies and plans
 - (1) Set available on the second floor for review
 - (2) Will be delivered to steering committee electronically
 - (3) Will be posted on the website for public review
 - b. Coordinating with communities and other agencies

4. Assess the hazard.
 - a. Plan includes an assessment of the flood hazard with:
 - (1) A map of known flood hazards
 - (2) A description of known flood hazard
 - (3) A discussion of past floods
 - b. Plan includes assessment of less frequent floods
 - c. Plan includes assessment of areas likely to flood
 - d. The plan describes other natural hazards

5. Assess the problem.
 - a. Update each hazard identified in the hazard assessment and their community impact
 - b. Update descriptions of the impact of the hazards on:
 - (1) Life, safety, health, procedures for warning and evacuation
 - (2) Public health including health hazards to floodwaters/mold
 - (3) Critical facilities and infrastructure
 - (4) The community's economy and tax base
 - (5) Number and type of affected buildings
 - c. Review of all damaged buildings/flood insurance claims
 - d. Areas the provide natural floodplain functions
 - e. Development/redevelopment/Population Trends
 - f. Impact of future flooding conditions outline in Step 4, item c

6. Set goals

7. Review possible activities to meet the goals.
 - a. Preventive activities
 - b. Floodplain Management Regulatory/current & future conditions
 - c. Property protection activities
 - d. Natural resource protection activities
 - e. Emergency services activities
 - f. Structural projects Public information activities

8. Draft an action plan identifying categories of projects and specific projects to reduce identified risks.
 - a. Prioritization of the activities and projects
 - b. Post-disaster mitigation policies and procedures
 - c. Action items for mitigation of other hazards beyond flood will be included in the plan

9. Submit to the state for review and comment; then revise accordingly

10. Council Adopts the Plan and the final document is sent to FEMA for review.

11. Implement, evaluate and revise over the five (5) year period.
 - a. Procedures to monitor and recommend revisions
 - b. Revisit with the departments and Steering Committee each year

The steps above will not each require a separate meeting. Four - six meetings are anticipated for the Steering Committee. Two separate public meetings will be held. One will be in the first month of the three month planning timeframe and the second will be in the last two planning weeks to review the draft plan. A third opportunity will be provided for public comment when the plan is submitted to council for approval.