

SCALE OPERATOR

Solid, Hazardous, & Recycling Waste | Solid Waste



SUMMARY

Operate computerized industrial scale at the Terrebonne Parish Solid Waste facilities. Direct trucks to the proper area for disposal as needed. Perform general cleaning of computer hardware and related equipment.

JOB OVERVIEW

Starting Pay

\$11.67 - \$14.98 per hour

Schedule

Monday - Friday

Must be willing to work rotating weekend shifts and extra hours as needed, including on weekends and holidays.

Shift

6:30 a.m. - 4:00 p.m.

LOCATION

Ashland Sanitary Landfill

REPORTS TO

Office Manager

PHYSICAL DEMANDS

Lift up to 25 lbs. (light)

WORK ENVIRONMENT

- Plant environment with frequent exposure to noise, heat, dust, and odorous conditions
- Frequent interactions with members of the public

EMERGENCY EVENTS

Required to work during emergency events.



Questions? No problem! Email us at employment@tpcg.org.

ESSENTIAL FUNCTIONS

1. Operate the industrial truck scale at the Ashland Landfill site (both computer and manual operations).
2. Direct trucks to the proper area for disposal as needed.
3. Process repetitive documents/transactions per established procedures.
4. Answer phone calls and handle complaints through work orders or referral to the appropriate channel.
5. Perform general cleaning of computer hardware and related equipment.
6. Perform cashier duties for cash and credit user accounts. Assume responsibility for cash receipt tickets until transactions are resolved.
7. Assist with checking material content of vehicles entering the landfill to ensure only authorized materials are introduced into the landfill. Direct any questionable materials to a supervisor.
8. Assist with monitoring the Solid Waste/Collection contractor.
9. Communicate with the trucks in the field via mobile radio and provide assistance as needed.
10. Perform other duties as assigned by supervisor.

GENERAL REQUIREMENTS

1. Ability to operate industrial scale, telephone, computer, mobile radio, calculator, pickup truck, and any other assigned equipment.

EDUCATION, EXPERIENCE, AND LICENSES

1. High school diploma or GED certificate required.
2. Minimum of six months office or related experience.
3. Must obtain and maintain state certification.