

JUVENILE JUSTICE COMPLEX INTERN

Juvenile Justice Complex



SUMMARY

Assist the E&T instructor in daily life-skill instruction for the juveniles housed in the facility.

ESSENTIAL FUNCTIONS

- Assist with teaching daily life skills to the juveniles housed in the facility.
- Assist the library delivery system.
- Assist in tutoring of academic and life-skill instruction.
- Provide counseling and guidance for juveniles under the supervision of the social service licensed professional counselor.
- Perform other duties as assigned by supervisor.

GENERAL REQUIREMENTS

- At least 18 years old.
- Preference will be given to applicants from Terrebonne Parish.
- Must strictly adhere to policies and procedures of the Terrebonne Parish Juvenile Justice Complex.
- Must be computer literate with proficient knowledge in WordPerfect, PowerPoint, Microsoft Word, and Excel.
- Ability to maintain confidentiality a must.

EDUCATION REQUIREMENTS

- Currently pursuing a degree in criminal justice, political science, education, business, or any other related field.
- Must obtain a junior or senior status at a community college or university by May 2024.

WHAT YOU WILL LEARN

The intern will obtain knowledge of the general operations of services that are provided to juvenile offenders housed in a secure environment. Intern will gain hands-on knowledge of administrative operations, such as statistical data compilations, juvenile justice judicial process, and engage in the opportunity to observe how juveniles confined in secure facilities are affected.

Please submit a current transcript with application.

JOB OVERVIEW

STARTING PAY

\$12 to \$13.50 per hour

LENGTH OF INTERNSHIP

June 3 to July 26

SCHEDULE

Schedule varies; 20-25 hours per week

LOCATION

Juvenile Justice Complex