

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)
ZONING & LAND USE COMMISSION
MEETING OF FEBRUARY 16, 2017

- A. The Vice-Chairman, Mr. Alex Ostheimer, called the meeting of February 16, 2017 of the HTRPC, convening as the Zoning and Land Use Commission, to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Mr. Wayne Thibodeaux and the Pledge of Allegiance led by Mr. James Erny. Dr. L.A. "Budd" Cloutier, Jr., Chairman, was out of the country.
- B. Upon Roll Call, present were: Mr. Joseph "Joey" Cehan, Jr.; Mr. James Erny; Mrs. Gloria Foret; Mr. Keith Kurtz; Mr. Jeremy Kelley; Mr. Alex Ostheimer, Vice-Chairman; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call was: Dr. L.A. "Budd" Cloutier, Jr., Chairman and Mrs. Angi Falgout, Secretary/Treasurer. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning and Mr. Laddie Freeman, Legal Advisor.
- C. **CONFLICTS DISCLOSURE:** The Vice-Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter.
- D. The Vice-Chairman recognized past Planning Commissioners, Mr. Gerald Schouest, Mr. Richard Elfert, and Mr. Kevin Ghirardi with a plaque and resolution for their years of service.
- Mr. Erny moved, seconded by Mr. Thibodeaux: "THAT the HTRPC, convening as the Zoning & Land Use Commission accept the resolution honoring Mr. Gerald Schouest, Mr. Richard Elfert, and Mr. Kevin Ghirardi for their years of service on the Houma-Terrebonne Regional Planning Commission."
- The Vice-Chairman called for a vote on the motion offered by Mr. Erny. **THERE WAS RECORDED: YEAS:** Mr. Cehan, Mr. Erny, Mrs. Foret, Mr. Kelley, Mr. Kurtz, and Mr. Thibodeaux; **NAYS:** None; **ABSTAINING:** Mr. Ostheimer; **ABSENT:** Dr. Cloutier and Mrs. Falgout. **THE VICE-CHAIRMAN DECLARED THE MOTION ADOPTED.**
- E. **APPROVAL OF THE MINUTES:**
1. Mr. Erny moved, seconded by Mr. Cehan: "THAT the HTRPC, convening as the Zoning & Land Use Commission, accept the minutes, as written, for the Zoning and Land Use Commission for the regular meeting of January 19, 2017."
- The Vice-Chairman called for a vote on the motion offered by Mr. Erny. **THERE WAS RECORDED: YEAS:** Mr. Cehan, Mr. Erny, Mrs. Foret, Mr. Kelley, Mr. Kurtz, and Mr. Thibodeaux; **NAYS:** None; **ABSTAINING:** Mr. Ostheimer; **ABSENT:** Dr. Cloutier and Mrs. Falgout. **THE VICE-CHAIRMAN DECLARED THE MOTION ADOPTED.**
- F. **COMMUNICATIONS:** None.
- G. **NEW BUSINESS:**
1. The Vice-Chairman called to order the application by Lindsay Martin requesting Home Occupation Approval for the establishment of a dog grooming business at 422 Windward Drive.
- a) Ms. Lindsay Martin, 422 Windward, discussed her home occupation request and stated she would work only from Tuesday-Friday during regular business hours, allow no boarding or dogs on the loose.
- b) The Vice-Chairman read the regulations on Home Occupations.
- c) The Vice-Chairman recognized Mr. Ricky Ross, 428 Windward Drive, who expressed concerns of a business being next to his home in a residential neighborhood that was already started before acquiring proper permits, licenses, approvals, etc. He stated he was in opposition of the home occupation request.
- d) Discussion was held with regard to Ms. Martin being in operation for approximately two months, traffic, and whether there were other businesses along Windward Drive.
- e) The Vice-Chairman recognized Ms. Denise Baisden, 415 Windward Drive, who expressed concerns of no businesses being allowed per their covenant restrictions.
- f) Discussion was held with regard to the Planning Commission, nor Parish Government, enforcing covenant restrictions.

- g) Mr. Pulaski discussed the Staff Report and stated Staff recommended denial of the request.
- h) Mr. Kelley moved, seconded by Mr. Erny: “THAT the HTRPC, convening as the Zoning & Land Use Commission, deny the Home Occupation Application for the establishment of a dog grooming business at 422 Windward Drive.”
- i) Discussion was held with regard to the notification process and the matter not being a formal public hearing but that anyone can speak at a public meeting.
- j) Mr. Thibodeaux requested future discussion of the notification process.

The Vice-Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Foret, Mr. Kelley, and Mr. Thibodeaux; NAYS: Mr. Kurtz; ABSTAINING: Mr. Ostheimer; ABSENT: Dr. Cloutier and Mrs. Falgout. THE VICE-CHAIRMAN DECLARED THE MOTION ADOPTED.

H. STAFF REPORT:

- 1. Mr. Pulaski stated he would write the letter to the Terrebonne Parish Council requesting input on the zoning expansion study. He stated he submitted the application to the Gulf of Mexico grant and if awarded, it would help cover the cost of the study.

I. COMMISSION COMMENTS:

- 1. Planning Commissioners’ Comments: None.
- 2. Chairman’s Comments: None.

J. PUBLIC COMMENTS: None.

- K. Mr. Thibodeaux moved, seconded by Mr. Erny: “THAT there being no further business to come before the HTRPC, convening as the Zoning and Land Use Commission, the meeting be adjourned at 6:31 p.m.”

The Vice-Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Cehan, Mr. Erny, Mrs. Foret, Mr. Kelley, and Mr. Thibodeaux; NAYS: Mr. Kurtz; ABSTAINING: Mr. Ostheimer; ABSENT: Dr. Cloutier and Mrs. Falgout. THE VICE-CHAIRMAN DECLARED THE MOTION ADOPTED.

W. Alex Ostheimer, Vice-Chairman
Zoning & Land Use Commission

Becky M. Becnel, Minute Clerk
Zoning & Land Use Commission

CERTIFICATION

CERTIFIED TO BE A TRUE AND CORRECT COPY OF THE PROCEEDINGS OF THE ZONING AND LAND USE COMMISSION MEETING OF FEBRUARY 16, 2017.

**CHRISTOPHER PULASKI, PLA, DIRECTOR
PLANNING & ZONING DEPARTMENT**