



Terrebonne Parish Tree Board
TPCG Government Tower 6th Floor Conference Room
8026 Main Street, Houma, LA 70360
Minutes of March 21, 2017

Present: Trudy Hebert, Chair; Myers McAllister, Secretary; Chris Pulaski, Parish Advisor; Linda Henderson, Parish Liaison; Linda Brashier; Barton Joffrion; Monica Harris; Diane Theriot; David Luke. Quorum met
Absent: Sandy Ostheimer

- Meeting was called to order by Trudy Hebert, Chair at 11:40 AM.
- **Invocation** by Monica Harris, board member
- **Motion was made by Barton Joffrion** to accept the minutes from the February meeting. The motion was seconded by Monica Harris, and the motion carried without objection.
- **Guests attending:** Hebert introduced Melissa Hutchinson, a potential new member of the Board. Ms. Hutchinson spoke of her interest in the Board and why she wanted to be a member.
- **Finance Report:** Hebert reported that the Board has a current carry over and balance of \$37,387. She reminded members that almost all of the current funds are allocated to ongoing projects.
- **Publications Report:** Hebert, Chair reported that the website materials are complete and ready for website inclusion. She also reported that samples for the brochure are underway and that the Board will be presented with quotes for publication expenses in April. The brochure will be printed on 11x17 in paper. The Board is applying for a grant through the Convention and Visitors' Bureau to assist with the publications..
- **Projects Report:** Pulaski reported that the Board is still working on getting bids for the New Orleans Blvd. project and that the Civic Center Blvd. project is on hold until the plans for the turn-about are finalized. Duplantis Design Group is working on the plans for the Dumas Park project.
- **Awards Report:** Linda Brashier presented the Terrebonne Garden Club's nomination for the Tree-mendous Tree Award. **Motion** was made by Barton Joffrion to accept the nomination. The motion was seconded by David Luke, and the motion carried without objection. Members reviewed the letter to be sent to St. Matthew's Episcopal Church and School and approved. Brashier also presented a protocol for future nominations to ensure that the award is presented in an accurate, professional manner. Linda & Hebert will finalize the protocol procedures.

Old Business:

- David Luke reported on the New Orleans Blvd. project in Sandy Ostheimer's absence. Only one bid has been made for the project – Foret, coming in at \$25,550. John Benton will send in a bid ASAP, and Verdin reportedly is not interested in bidding.
- Any members not present at the February meeting needs to sign the Resolution for meeting dates.
- All members of the Tree Board are required to get their certificates for the Ethics Training for Public Servants through the Louisiana Board of Ethics.

New Business

- Board Members Barton Joffrion, Linda Brashier, Monica Harris, and Diane Theriot have been reappointed to the Board.

Announcements

- Louisiana Safe Meeting at the Civic Center on Tuesday, March 28, at 6:00 PM; Good Earth Market at Wetlands Center on April 1; Art Under the Oaks at St. Matthew's on April 7; Sandy will have hip surgery on April 10, and she was encouraged by the best wishes for a quick recovery from the board.
- Next meeting announced to be April 18, 2017.
- **Motion to adjourn** was made by Monica Harris. It was seconded by Diane Theriot and carried with no objection.

Submitted by
S. Myers McAllister
Secretary