



Terrebonne Parish Tree Board
TPCG Government Tower 6th Floor Conference Room
8026 Main Street, Houma, LA 70360
Minutes of August 15, 2017

Present: Trudy Hebert, Chair; Sandy Ostheimer, Vice-Chair; Myers McAllister, Secretary; Chris Pulaski, Parish Advisor; Linda Henderson, Parish Liaison; David Luke, TP Veg. Dept, Linda Brashier; Diane Theriot; Melissa Hutchinson; Barton Joffrion, LSU Ag. Quorum met **Absent:** Monica Harris

- Meeting was called to order by Trudy V. Hebert, Chair at 11:31 AM.
- **Invocation** led by Sandy Ostheimer and read by all members.
- **Motion to accept the minutes of the June meeting** was made by Barton Joffrion and seconded by Sandy Ostheimer. The motion carried without objection.
- Chair's Status Report was presented by Trudy Hebert. Bids were secured on the Dumas Auditorium project. Chair met with the HACVB to discuss the publication of the brochure and gathered all documents for the Board meeting.
- **Finance Report:** Linda Henderson reported that the Board has a balance of \$24,341.21.
- **Publications Report:** Hebert, Chair, reported that the HACVB has offered to print the tree tour brochure at no cost to the Tree Board. The publication will be a bi-fold, color, glossy print on 11" x 17" paper in the branding style of the HACVB. HACVB to include content and logos of both TPCG and the Tree board on publication.
- **Motion to accept the HACVB's offer to absorb 100% costs for publication**, made by Sandy Ostheimer and seconded by Myers McAllister. Motion carried with no objection.

Projects' Reports:

Civic Center Screening-Sandy Ostheimer and Chris Pulaski reported that the Civic Center screening project is complete. **Dumas Auditorium plantings.** The three quotes included Ganier's ; Cedotal's and Foret's and after discussion of costs.

Motion to accept the lowest quote by Ganier's was made by Myers McAllister. Diane Theriot seconded the motion which carried with no objection.

North Campus Project, Chris Pulaski announced local landscapers contacted would be able walk-through the property of the North Campus and provide quotes on proposals with the understanding that the work must be in keeping with the work at the Public Works Building. Board members are invited to the walk-through. The Emergency Operations Center requested "sturdy, storm-resistant plantings." Watering bags will be needed for the Dumas Auditorium and the North Campus projects, Pulaski volunteered to check inventory and get more if necessary. Pulaski will speak to Dana Brown Landscape Architect, about the East Tunnel Blvd. project and ask for an amended proposal that focuses on just the intersection of East Tunnel and Grand Calliou Road.

Sybil Webb Memorial, Sandy Ostheimer reported that she will get prices on plaques for the Sybil Webb Memorial tree to be planted at Glenn F. Pope Memorial Park and Barton will get in touch with Mr. Thibodaux who is donating the tree.

Awards Report: Linda Brashier announced that she would no longer work on the Awards project. She reported that the signs now located at Good Earth Transit Center are blowing down. Barton Joffrion and Chris Pulaski volunteered to make the necessary adjustments to the signs for reinforcement. Myers McAllister and Diane Theriot volunteered to take over the Awards Project and contact the Council and future recipients as well as to write press releases and announcements for the Award's Project.

Motion to allocate \$50.00 annually to cover the cost of printing and jackets Motion by Barton Joffrion and seconded by Sandy Ostheimer and carried with no objection.

Working Projects Budget After discussion board set priorities of the Tree Board. The focus for 2017 will be the North Campus project. In 2018, the Board will address the East Tunnel and Prospect Blvd. projects. Civic Center Blvd. round-about and Airbase projects to be postponed until 2019.

Motion to allocate at least \$10,000 annually for Tree Maintenance Projects, Motion made by Linda Brashier and seconded by Barton Joffrion and carried with no objection. Hebert will update the Working Projects Budget to reflect these priorities.

Motion to accept these changes and allocations made by Myers McAllister and seconded by Diane Theriot.

Arbor Day Tree Giveaway Event - Motion to accept Apache's schedule the annual Arbor Day Tree Give Away for January 27, 2018, by Sandy Ostheimer and Melissa Hutchinson seconded, motion carried with no objection.

New Business

- **Trudy Hebert, Chair**, will invite Brenda Babin of KeepTerrebonne Beautiful organization to the next meeting to discuss their median adoption program and to rally support in the Tree boards request from the DOTD.

Announcements

There is a vacancy for one member on the Tree Board.

Next meeting announced to be September 19, 2017.

Motion to adjourn was made by Sandy Ostheimer and seconded by Melissa Hutchinson, motion carried with no objection.

Submitted by
S. Myers McAllister
Secretary