



Terrebonne Parish Tree Board
TPCG Government Tower 6th Floor Conference Room
8026 Main Street, Houma, LA 70360
Minutes of October 17, 2017

Present: Trudy Hebert, Chair; Sandy Ostheimer, Vice-Chair; Myers McAllister, Secretary; Chris Pulaski, Parish Advisor; Linda Henderson, Parish Liaison; Diane Theriot; Monica Harris; Barton Joffrion; Linda Brashier **QUORUM MET**

Absent: David Luke; Melissa Hutchinson

- Meeting was called to order by Chair at 11:37 AM.
- **Invocation** was read by all members.
- **Motion to accept** minutes as amended of the September meeting was made by Sandy Ostheimer and seconded by Barton Joffrion. The motion carried without objection.
- **Trudy Hebert, Chair**, introduced the guest speaker **Brenda Babin, President of the Board for Keep Terrebonne Beautiful**. Ms. Babin spoke to the TPTB about the group's efforts and the coordination of efforts with Keep Louisiana Beautiful, Keep America Beautiful, and other local agencies. She also discussed the major events that Keep Terrebonne Beautiful sponsors annually.
- **Finance Report:** Monica Harris, board member reported that the parish shows that the Board has a balance of \$17,036.76. She worked with Linda Henderson to prepare and present a projects' budget report. The overage in Dumas project of \$2280 on materials, was distributed to cover the Dumas Plans which went over \$18.30, the Public Works project which was not allocated (\$1000) enough to cover the costs(\$2240) of the trees additional funds in the amount of \$1240 and the remainder of these funds \$1022.25 to go toward future projects of North Campus. **Motion to accept** the reallocation was made by Diane Theriot and seconded by Sandy Ostheimer. The motion carried with no objection.
- **Chair's Report was distributed by Hebert, Chair.** Hebert commented briefly on the Chair's monthly work including taking pictures and writing the Press Release for the Tree-mendous Tree Award for New Orleans Blvd. Anne Picou, Myers McAllister and chair met on Oct. 13 for pictures at location. Chair checked on the progress of the Dumas Auditorium Project, the New Orleans Blvd. Project, and the North Campus Projects. **Publications Report distributed by Hebert** indicates that the brochures information and pictures are being copied to put on flash drive and appointment to be made with HACVB and their marketing firm to meet and discuss branding etc. Facebook page will be updated with the Tree-mendous Tree Award (waiting for final picture at Council Meeting on Oct. 25). And the Tree Mendous Award Webpage has been created and waiting for Oct25 pictures as well.

Projects' Reports:

Dumas Auditorium plantings – Plantings have taken place and Sandy will check to see that the job is in conformance to DDG plans.

North Campus Project – David Luke will complete the plantings at the **Public Works Building** after Nov. 1. The Willow Oak for the **Animal Shelter** is scheduled to be planted soon and possibly at the same time. Due to the size of the container and tree, Cedatol's will plant the tree. The Director, Valerie Robinson, also requested more shade trees. **Emergency Operations Center Director, Earl Eues**, is assessing the needs and wishes for the center. Sandy Ostheimer walked the grounds of the **Juvenile Detention Center** with the maintenance staff and will return to confirm the needs and wishes for the plantings there. Board members were reminded to check with the Parish code on planting trees next to the road, near intersections, and close to fire hydrants.

Sybil Guidry Memorial – Sandy Ostheimer will contact Recreation District No. 11 before scheduling the planting of the tree and the purchase of the plaque and bench. TPTB will need to make sure that it has permission from the Recreation District No. 11 before scheduling the planting.

Tunnel Blvd Project – There are no new developments on the Tunnel Blvd. Project. The Board will continue to explore possibilities and ways to work with the DOTD.

Tremendous Tree Awards Report – Myers McAllister reported that Anne Picou and her Board members will be at the Oct. 25 Parish Council Meeting to receive the Tree-mendous Tree Award for the 4th quarter. The presentation is scheduled on the Parish Council Agenda and confirmed with Venita Chauvin. McAllister moved the signs, and pictures were taken on Friday, Oct. 13.

New Business

- **Trudy Hebert, Chair**, asked Board members to inspect new project areas – Bayou Gardens Blvd. between W. Park and Alma St.; Westside Blvd. Extension between MLK and Hwy. 311; and Hwy. 90 near the HAVCB.

Announcements

There is a vacancy for one member on the Tree Board.

Next meeting announced to be November 21, 2017 on the 6th floor of Terrebonne Parish Government Tower.

Motion to adjourn was made by Myers McAllister and seconded by Diane Theriot; motion carried with no objection.

Submitted by S. Myers McAllister, Secretary